



CITY COUNCIL – REGULAR MEETING

Tuesday, March 19, 2024 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

MINUTES

1. CALL MEETING TO ORDER

Meeting was called to order at 5:00 PM.

PRESENT

Mayor Leroy Hughes
 Alderman Marcus Hafford (arrived late)
 Alderman Juan Diaz
 Alderman Herman Wilson
 Alderman Dan Fussell
 City Attorney Wade Flasowski (arrived late)
 City Manager Jeaneyse Mosby
 City Secretary Jeremy Lynch

ABSENT

Aldерwoman Pamela Teel

- A. Prayer
- B. Pledge To the Flags
- C. Welcome Guests

2. CITIZEN PRESENTATIONS

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

No presentations were made.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion to approve minutes of previous meetings made by Diaz, Seconded by Wilson.
 Voting Yea: Diaz, Wilson, Fussell

Motion passed.

- A. 2/20/24 Regular Meeting

4. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

A. Update on Police Department Activity - Chief Jonathan Sowell

Chief Sowell gave the update on the police department's activity for the month of February, 2024. Activity included: 19 reports filed, 9 felony arrests, 9 misdemeanor arrests, 4 occasions of assisting other agencies, 262 calls for service answered, 1 juvenile case filed, 3 auto accident reports filed, 25 citations written, 118 warnings issued, and completed 1 mental health warrant.

Chief Sowell also reported that the City was able to acquire two used DPS Tahoes through a grant program, as well as extra equipment at no cost. These Tahoes should be ready for service in a few weeks.

B. Update on Municipal Court Activity - Judge Jeff Cox

Judge Cox reported the Municipal Court Activity for month of February, 2024. There were 21 citations received, with fines and court costs collected totaling \$7676.00. \$3473.00 was remitted to state, \$4203.00 was kept by the City.

Judge Cox reported that the high amount collected was due to the letter sent out from the collection agency, and that the number would likely return to normal in future months.

C. Update on Main Street Program

There was no update from the Main Street Board.

D. Update on Library Activity

Tori Brazeal reported on the library's activities for the past month. Over 400 patrons were served, either with computer access, copies made, or faxes and emails sent. 24 new library cards have been issued since the beginning of the year. Kids' story time is going well, and the summer reading program will start in July. Celeste Rainey will be attending the state library conference in April and will be speaking on a panel for new directors. As part of the Temple grant received, internet equipment is being upgraded, new phones have been installed, and the website is being updated.

E. Update from City Manager - Jeaneyse Mosby

Mrs. Mosby reported that two new businesses have been in contact about opening locations within the City, one of which is Whataburger.

The contractors should be finishing up in the next few weeks on FM 2213.

The City is having discussions with the Chamber of Commerce about including historic locations on their website and linking to it from the City's website, as well as including a link to the information on the Texas Forest Country Partnership's website. Mayor

Hughes added that many pictures of San Augustine have already been taken for that link and that more can be added.

Mayor Hughes also reported that the new service station being rebuilt at Hwy 96 and FM 1277 is expecting to open soon and be available 24/7, including numerous food options. They have also renovated the Budget Inn next door with new furniture.

There was a discussion about line loss and its effect on the budget.

Concerning the expenditure report, there was a discussion about the percentage used from the Water Distribution budget that was attributed to some major leaks during the cold spell that had to be fixed by contractors. There was a discussion about the Park Maintenance budget and what it was being put toward, as well as park maintenance and upgrading park equipment.

5. DISCUSSION AND ACTION

A. Accept and Approve Sealed Bids for Vehicles and Equipment

Mrs. Mosby presented the details on the vehicles and equipment bid on and recommended the council go with the highest bidder for each. Eric Pencil had the highest bid on the 2007 Dodge Charger for \$1,000.00. Aaron Steptoe had the highest bid on the 2009 Dodge Charger for \$200.00. Aaron Steptoe had the highest bid on the 2010 Ford Police Crown Victoria for \$200.00. Paul Robbins had the highest bid on the 2004 Ford Crown Victoria Sedan for \$201.55. Aaron Steptoe had the highest bid on the 2007 Pontiac G6 for \$350.00. Aaron Steptoe had the highest bid on the 2001 Toyota Tacoma Pickup for \$2,575.00. TyPatrick Bluford had the highest bid on the 2003 Chevrolet Impala for \$600.00. Aaron Steptoe had the highest bid on the 1994 Ford F-600 Chipper Truck for \$1,500.00.

Motion to approve the sale of each vehicle to the highest bidder made by Diaz,
Seconded by Fussell.

Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

B. Presentation of FundView Software and Purchase Approval

Joe Wertz of FundView Software gave a presentation explaining the software's purpose and cost. Mrs. Mosby explained that software was being considered to replace the current software that the office staff use for tasks such as billing, payroll, accounts payable, and municipal court. Discussion followed about the details of the company and proposed contract, as well as the necessity of the software. It was determined that more time and information was needed before a decision could be made.

Motion to table the item made by Diaz, Seconded by Hafford.

Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

C. Approve Electric Provider Switchover Policy

Mrs. Mosby gave a quick rundown of the proposed policy. Discussion followed.

Motion to approve the policy made by Fussell, Seconded by Diaz.

Voting Yea: Hughes, Diaz, Fussell

Voting Nay: Hafford, Wilson

Motion passed after Mayor Hughes broke a tie.

- D. Pass a Resolution to Allow the Mayor to Sign a Street Closure Agreement with TXDOT for Heritage Days on April 19 & 20, 2024

Mrs. Mosby explained that the proposed resolution is required to close the streets for the Heritage Days event.

Motion to pass the resolution made by Wilson, Seconded by Diaz.

Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

- E. Resignation of City Inspector Buster Consford

Mrs. Mosby explained the resignation of City Inspector Buster Consford, what duties he had been performing, and what would be required moving forward.

- F. Approve Oil and Gas Lease with ETX Land Acquisitions

Mr. Flasowski explained the details of the proposed lease. Discussion followed concerning the location of the land to be leased.

Motion to approve the lease made by Fussell, Seconded by Wilson.

Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

- G. Approve Sale of 1 Acre to Source One Billboard Maintenance to Erect a Billboard

Mrs. Mosby detailed the location and price.

Motion made to approve the sale by Hafford, Seconded by Wilson.

Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

- H. Approve Lease of 50 Acres to Jeffrey Pointer Energy Group for the Development of Utility-scale Renewable Energy Solar Farms and Enter into a Memorandum of Understanding

Mrs. Mosby explained that the group wants to use the land to build a solar farm to help supply power to the City. Discussion followed concerning whether the land could be

used for such a purpose. It was determined that more information should be gathered before moving forward.

Motion to table the item made by Diaz, Seconded by Wilson.
Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

6. ADJOURN

Meeting was adjourned at 6:34 PM.



Leroy Hughes, Mayor



Jeremy Lynch, City Secretary