



CITY COUNCIL – REGULAR MEETING

Tuesday, January 20, 2026 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

AGENDA

1. CALL TO ORDER

- A. Prayer
- B. Pledge To the Flags
- C. Welcome Guests

2. CITIZEN PRESENTATIONS

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

3. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA

4. CONSENT AGENDA:

Items included under Consent Agenda require little or no deliberation by Council. Approval of Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations as reflected in the minutes of this meeting.

- A. Consider approval of the minutes from the December 16, 2025, Regular City Council Meeting.

5. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

- A. Update on Police Department Activity - Chief Jonathan Sowell
- B. Update on Municipal Court Activity - Judge Jeff Cox
- C. Update on Main Street Program - Shelby Curtis
- D. Update on Library Activity – Celeste Rainey
- E. Update from City Manager - Jeaneyse Mosby

6. REGULAR AGENDA

- A. Consider approval of a proposed sublease on in San Augustine, TX. The Consent Letter for signature is presented by Friendship Cable of Texas, Inc. (Tenant).

- B. Consider approval of AOKA Engineering to provide Inspection Services to the City of San Augustine. City Manager Mosby, asks that Council consider and approve the services by a unanimous vote. Services provided by AOKA will be on an as needed basis as described in the presentation to Council at the December 16, 2025, Regular City Council meeting.
- C. Consider approval of a new software system for Finance, Payroll, and Municipal Court. City Manager Mosby, asks that Council vote and approve AdComp Systems as the new staff system for integrated payment solutions. IT Manager, Jeremy Lynch, Finance Manager, Kim Smith, and Ms. Mosby consider AdComp best to replace the current antiquated system.
- D. Consider approval of a Resolution establishing the mileage reimbursement rate. The current rate set by the Internal Revenue Service, and adopted by the State of Texas and Local Government, is 72.5 cents per mile. For COSA, this rate increased to .67 cents in 2024. Currently, the IRS increases the mileage rate on an annual basis by .02 to .03 cents each year.

In addition, City Manager Mosby asks that Council consider allowing the City Secretary to increase the amount on a yearly basis in the Resolution, with a threshold of \$1.00. Once this threshold is reached (est. 2039), the City Manager will revisit the mileage rate with COSA City Council and propose a fixed mileage rate for staff.

- E. Consider approval of a budget amendment and the purchase of a new Ford F-350 truck for the Water Distribution and Wastewater Collection Departments. City Manager Mosby, asks that Council vote to approve this purchase.

7. ADJOURN

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

Should you require any reasonable accommodations or modifications to participate in this meeting, please contact the City Secretary at (936) 275-2121.

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the front door at City Hall of the City of San Augustine, TX, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

January 14, 2026 by 3:20 p.m. and remained so posted continuously for at least three (3) business days preceding the scheduled time of said meeting.

Rhonda K. Lewis - City Secretary, City of San Augustine, Texas