



CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201

April 19, 2022 - 6:00 PM

AGENDA

Please register for Regular City Council Meeting

<https://attendee.gotowebinar.com/register/6382995264411204366>

After registering, you will receive a confirmation email containing information about joining the webinar.

To watch live

meetings: https://c.streamhoster.com/embed/media/W6sdC9/xAllQfSsmmO/vpfQhcsApYv_5?preview=1

CALL TO ORDER

Pledge of Allegiance

Roll Call

Civility Invocation

1. Civility Invocation

CONSENT AGENDA

2. Approve Agenda
3. Approve April 5, 2022 Minutes
4. Approve Ride the Rockies Special Event
5. Approve Foodshed Alliance Farmers' Market
6. Approve ADA Transition plan, Skatepark landscaping and SHSAC Boiler replacement projects
7. Approve agreements with the Salida School District and the Salida Tennis Club regarding middle school tennis court use
8. Approve Waiver for 3rd Street and M Street Building Permits and other Fees
9. Approve Asbestos Abatement Contract for 611 Oak Street

CITIZEN COMMENT—Three (3) Minute Time Limit

UNFINISHED BUSINESS / ACTION ITEMS

10. **Ordinance 2022-07** AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO AMENDING CHAPTERS 1, 2, AND 13 OF THE SALIDA MUNICIPAL CODE, TO INCREASE THE MAXIMUM ALLOWABLE PENALTY AND REMOVE THE POSSIBLE PENALTY OF IMPRISONMENT FOR CERTAIN OFFENSES IN LIGHT OF RECENT STATE LEGISLATION, **FINAL READING AND PUBLIC HEARING**

NEW BUSINESS / ACTION ITEMS

11. **Resolution 2022-14** A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA REAUTHORIZING THE TEMPORARY CLOSURE OF A PORTION OF F STREET AND PROVIDING FOR A REVISED PROCEDURE FOR LIQUOR LICENSEES TO OBTAIN PROPER AUTHORIZATION FOR OUTDOOR EXPANSION

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph. 719-530-2630 at least 48 hours in advance.

- [12.](#) **Resolution 2022-15** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, APPROVING CITIZEN APPOINTMENTS TO THE TREE BOARD PURSUANT TO SECTION 2-12-10 OF THE SALIDA MUNICIPAL CODE

COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Council Reports

- Critelli, Kasper, Naccarato, Pappenfort, Pollock, Templeton

Mayor Report

Treasurer Report

[13.](#) Treasurer Report

Attorney Report

Staff Reports

[14.](#) Staff Reports

EXECUTIVE SESSION

15. for the purposes of a discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and the following additional details are provided for identification purposes: **City Administrator annual performance evaluation**

ADJOURN



City Clerk | Deputy City Clerk

Mayor Dan Shore



CIVILITY INVOCATION

We are here working together to create a thriving community. It is the intention of the Salida City Council to promote civil communication by adopting the following guidelines for speaking to the public in the City Council Chambers. It is our hope that by acting in this manner we can help create a safe space for people to share their perspectives and opinions:

- We honor the opportunity to be engaged in the process of governance for the benefit of our community.
- We acknowledge that each of us brings a unique perspective to this conversation and that our perspectives may differ.
- We challenge ourselves to value varying points of view and hold all contributions as equally important.
- We understand and accept that while we may sometimes disagree, we can always be courteous and kind.
- We commit to respectful language, avoiding rumor, harsh criticism or personal accusation, even when feeling emotionally charged.
- We will, to best of our ability, speak thoughtfully and listen with attention, respect, and curiosity.
- We are confident that there may be even better solutions than any of us have thought of, which may be discovered through civil conversations.
- We commit to the City of Salida being a hate-free zone and declare and affirm a policy of non-discrimination on the basis of a person's race, color, religion, ancestry, national origin, age, sexual orientation, gender, gender identity, marital status, military or veteran status, socio-economic class, medical condition, or physical or mental disability.



CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201
April 05, 2022 - 6:00 PM

MINUTES

CALL TO ORDER

Pledge of Allegiance

Roll Call

PRESENT

Council Member Justin Critelli
Council Member Harald Kasper
Council Member Dominique Naccarato
Council Member Alisa Pappenfort
Council Member Mike Pollock
Council Member Jane Templeton
Mayor Dan Shore
Treasurer Merrell Bergin

Civility Invocation

CONSENT AGENDA

Council Member Critelli moved to combine and approve the items on the Consent Agenda, Seconded by Council Member Kasper.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Approve Agenda

Approve March 15, 2022 Minutes

Approve Letter of Support Salida Mountain Trails American Trails - trails maintenance grant for Loyal Duke improvements

Approve Articulate's Sunfest Special Event

Approve Climate Coalition's Earth Day Special Event

Approve Zfest Special Event

Approve Community Easter Egg Hunt Special Event

CITIZEN COMMENT—Three (3) Minute Time Limit

Cory "Salty" Riggs, Forrest Whitman, Rick White, Doug Mendelson, Angela Winston, and Eric Warner spoke during Public Comment.

PROCLAMATIONS

Proclamation Declaring that Salida Stands in Solidarity with Ukraine and in Support of the Sovereign Ukrainian Nation, People, and Armed Forces

Mayor Shore declared that Salida Stands in Solidarity with Ukraine and in Support of the Sovereign Ukrainian Nation, People, and Armed Forces

UNFINISHED BUSINESS / ACTION ITEMS

Ordinance 2022-05 AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO AMENDING CHAPTER 16, ARTICLES IV, VI AND XIII OF THE SALIDA MUNICIPAL CODE, REGARDING INCLUSIONARY HOUSING, TO FURTHER PROMOTE THE DEVELOPMENT OF WORKFORCE HOUSING, **FINAL READING AND PUBLIC HEARING**

Mayor Shore opened the Public Hearing. Community Development Director Bill Almquist presented the Ordinance.

Scotti Salinski and Eric Warner spoke regarding the Ordinance.

Council discussed the Ordinance.

Mayor Shore closed the Public Hearing.

Council Member Kasper moved to approve the Ordinance, Seconded by Council Member Critelli.

Council Member Templeton moved to amend the Ordinance by updating Section 16-13-20 by the addition of the following clause to end of the first sentence in subsection (a)(4): "unless otherwise approved by the decision making body.", Seconded by Council Member Pappenfort.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Templeton

Voting Nay: Council Member Pollock

THE AMENDMENT PASSED.

Returning to the Ordinance as amended,

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Templeton

Voting Nay: Council Member Pollock

THE MOTION PASSED.

Ordinance 2022-06 AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO APPROVING A MAJOR IMPACT REVIEW FOR A 0.60 ACRE PARCEL LOCATED AT 323 WEST FIRST STREET AND LEGALLY KNOWN AS PART OF LOTS 4 & 5, ALL OF LOTS 6-9, AND PART VACATED ALLEY, BLOCK 19, SALIDA, CURRENTLY ZONED C-1 AND I, WITHIN THE HWY 291 ESTABLISHED RESIDENTIAL OVERLAY, TO PLACE A PLANNED DEVELOPMENT OVERLAY ON THE PROPERTY, AND APPROVE THE DEVELOPMENT PLAN AND 16-LOT MAJOR SUBDIVISION FOR RESIDENCES AT SALIDA BOTTLING COMPANY, **FINAL READING AND PUBLIC HEARING**

Mayor Shore opened the Public Hearing. Community Development Planner Katheryn Dunleavy presented the Ordinance. Eric Warner and Kenny Craft presented their proposed project. Jeff Westcott, Tim Schultz, and Scotti Salinsky spoke regarding the Ordinance.

Applicants Eric Warner and Kenny Craft offered closing statements.

Council discussed the Ordinance.

Mayor Shore closed the Public Hearing.

Council further discussed the Ordinance.

Council Member Templeton moved to table the Ordinance for four weeks, Seconded by Council Member Naccarato.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

NEW BUSINESS / ACTION ITEMS

Approve April as Child Abuse Prevention Month

Council Member Kasper moved to approve April as Child Abuse Prevention Month for the City of Salida, Seconded by Council Member Templeton.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pollock, Council Member Templeton

Voting Nay: Council Member Pappenfort

THE MOTION PASSED.

During Council Reports, Council Member Pappenfort explained that she voted no due to the single use plastics utilized for the pinwheels.

Chaffee County Community Foundation Grants Recommendation

Council Member Naccarato recused herself from the discussion.

Motion made by Council Member Kasper moved to extend the meeting until 9:30 p.m., Seconded by Council Member Templeton.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION TO EXTEND THE MEETING PASSED.

Returning to the Chaffee County Community Foundation Grant Recommendation,

Council Member Critelli moved to approve the Chaffee County Community Foundation Grants Recommendation, Seconded by Council Member Kasper.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

TerraQuest Clean Commute Program

Council Member Templeton moved to enter into an agreement with TerraQuest, in the form acceptable to the City Attorney and to appropriate \$11,2700.00 in funding for TerraQuest's Clean Commute Program , Seconded by Council Member Naccarato.

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Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Approve an Amplified Sound Permit for High Side! Bar and Grill, PUBLIC HEARING

Mayor Shore opened the Public Hearing. City Administrator Drew Nelson presented the Amplified Sound Permit request. Alli Gober, Eric Warner, and Scottie Salinski spoke regarding the permit.

Mayor Shore closed the Public Hearing.

Council Member Naccarato moved to approve the Amplified Sound Permit, Seconded by Council Member Critelli.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Approve an Amplified Sound Permit for Tres Litros Beer Company, PUBLIC HEARING

Mayor Shore opened the Public Hearing. Nelson presented the Amplified Sound Permit request. Eric Warner spoke regarding the permit.

Mayor Shore closed the Public Hearing.

Council Member Templeton moved to approve the Amplified Sound Permit, Seconded by Council Member Kasper.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Approve an Amplified Sound Permit for USA Women's Raft Race Team, PUBLIC HEARING

Mayor Shore opened the Public Hearing. Nelson presented the Amplified Sound Permit request. Breann Rocksund and Eric Warner spoke regarding the permit.

Mayor Shore closed the Public Hearing.

Council Member Kasper moved to approve the Amplified Sound permit, Seconded by Council Member Templeton.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Resolution 2022-13 A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO AUTHORIZING A GRANT APPLICATION AND COMMITTING FUNDING FOR STREETSCAPE IMPROVEMENTS TO STATE HIGHWAY 291 WESTERN GATEWAY

Council Member Templeton moved to approve the Resolution, Seconded by Council Member Critelli.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Council Member Templeton moved to extend the meeting until 10:00 p.m., Seconded by Council Member Critelli.
Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION TO EXTEND THE MEETING PASSED.

Ordinance 2022-07 AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO AMENDING CHAPTERS 1, 2, AND 13 OF THE SALIDA MUNICIPAL CODE, TO INCREASE THE MAXIMUM ALLOWABLE PENALTY AND REMOVE THE POSSIBLE PENALTY OF IMPRISONMENT FOR CERTAIN OFFENCES IN LIGHT OF RECENT STATE LEGISLATION, FIRST READING AND SETTING A PUBLIC HEARING

Council Member Naccarato moved to approve the Ordinance on first reading and schedule a Public Hearing for April 19, 2022, Seconded by Council Member Critelli.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Council Member Kasper moved to table the Executive Session that was on the Agenda, Seconded by Council Member Naccarato.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Reports were given.

ADJOURN

Adjourned at 9:36 p.m.



City Clerk | Deputy City Clerk

Mayor Dan Shore

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SALIDA COLORADO CHAMBER of COMMERCE

406 W. Hwy. 50 • Salida, CO 81201 • (719) 539-2068 • Fax (719) 539-7844
www.salidachamber.org • email: info@salidachamber.org

March 17, 2022

To: Mayor Dan Shore and The Salida City Council
 448 E. First St.
 Salida, CO 81201

Attn: Sara Law
 Deputy City Clerk
 City of Salida

Re: Ride the Rockies Party at Riverside Park
 June 14, 2022
 1:00 p.m.- 9:00 p.m.

Mayor Dan Shore and The Salida City Council,

The Salida Chamber of Commerce requests the use of Riverside Park for hosting the Ride the Rockies party for the cyclists and their entourage, slated for Tuesday, June 14 from 1p.m. to 9:00 p.m. We are requesting the private use of Riverside Park and allowance for coring off parking spaces on the park side of Sackett Street, for blocking areas for our food trucks and port-o-lets. The cones will be put in place beginning the morning of Monday, June 13th, to ensure space for our local food vendors and port-a-potties. On the following day, we will keep the cones in place for allowance for unloading via our beer vendors (unless they can park there the evening of Monday the 13th).

Set up, at Riverside Park, will begin at 9:00 am on Tuesday and the event will begin at 1:00 p.m. We are requesting permission to host beer vendors, food vendors, and live music. We will encircle the park and parking spaces along Sackett St. (food vendors and port-a-potties) with fencing to confine all food and alcohol consumption to the park area only. We will encourage all riders to exit the park by 8:30 and have all elements of the event cleared from the area by 9:30 p.m., with all areas free of any debris.

Coned Off Parking Spaces

June 13th: Cone off Parking Spaces along Sackett from E to F Streets beginning at 8:00 a.m., as they are vacated, in order to allow for placement of food vendors, and port-a-potties.

June 14th: We will be using the entire park, excluding the playground area east and Scout Hut, for the cyclists and their entourage and will be hosting live music in the amphitheater from 3:00p.m. to 8:00 p.m. There will not be music past 8:00 p.m. We will also be using the power box for food vendors as needed.

Page -2-

Re: Ride the Rockies Party at Riverside Park

We will have 35 port-a-potties (2 ADA units), all with hand sanitizing stations. These will be placed along Sackett Street in the fenced parking spaces. There will also be 3 hand washing stations.

We will have 8 (64) gallon large totes for recycling, 23 (64) gallons for trash, plus, 2, 2-yard containers for trash.

Emergency services will be notified.

If you need anything else from the Chamber, or have any questions regarding this event, please don't hesitate to ask. Please phone us at 539-2068.

Thank you for your time and consideration.

Sincerely,



Lori Roberts
Executive Director
Salida Chamber of Commerce
lori@salidachamber.org
www.salidachamber.org
719.539.2068 o
719.221.3366 c



City of Salida

Multiple Vendor Event Permit Application

Date of Application 3/17/2022

Event Name: Ride The Rockies Party at Riverside Park

1. Event location(s): Riverside Park

2. Date(s) & times(s) of event: 6/14/2022

09:00 a.m.

09:00 p.m.

3. Individual or organization sponsor(s): Salida Chamber of Commerce

Address: 406 W. Hwy 50 Salida, CO 81201

Phone: 719-539-2068 E-mail: lori@salidachamber.org

4. Contact Person: Lori Roberts

Phone: 719-221-3366 E-mail: lori@salidachamber.org

5. List Participating Vendors:

**REQUIREMENT: PROVIDE A COPY OF THE CURRENT STATE LICENSE
FOR EACH VENDOR**

Mountain Pass Panini

Sonny's Food Truck

6. Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City be named as an additional insured.)

Copy of Insurance Attached (Yes or No) Yes

Required Fees and Checklist:

☒

\$75 Application Fee

_____ \$20 per participating vendor: Number of Vendors 2 X \$20 = 40

Current Colorado Sales Tax License for each participating vendor

☐

Proof of Insurance

Signed:

Event Sponsor: Loei Roberts

City of Salida: _____

Date: 3/17/22

Date: _____

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 4.

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | <input type="checkbox"/> FACILITIES |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
2110 ☒ MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
2170 ☐ FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Heart of the Rockies Chamber of Commerce

State Sales Tax Number (Required)

84-0312015

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
(include street, city/town and ZIP)

406 W. Hwy 50
Salida, CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
(include street, city/town and ZIP)

Riverside Park
Sackett and F Street
Salida, CO 81201

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE

Michael Varnum

5. EVENT MANAGER

Lori Roberts

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN
ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☐ NO ☒ YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☒ NO ☐ YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☒ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date June 14, 2022

Hours From 9 a.m.
To 9 p.m.

Date
Hours From .m.
To .m.

Date
Hours From .m.
To .m.

Date
Hours From .m.
To .m.

Date
Hours From .m.
To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

Lori Roberts

TITLE

Executive Director

DATE

3/17/2022

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

☐ CITY
☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number

Liability Date

State

TOTAL

-750 (999) \$

(Instructions on Reverse Side)

APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- ☐ Appropriate fee.
- ☐ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.
Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.
- ☐ THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)
- ☐ AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.
- ☐ CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.

DR 0140 (02/16/11)
DEPARTMENT OF REVENUE
DENVER CO 80261-0013

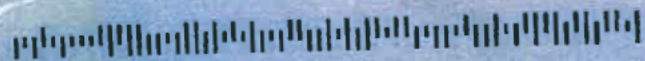
Must collect
taxes for:

SALES TAX LICENSE

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: JEFFERY BRYAN LITTLE
318 DODGE ST SALIDA CO 81201-3125

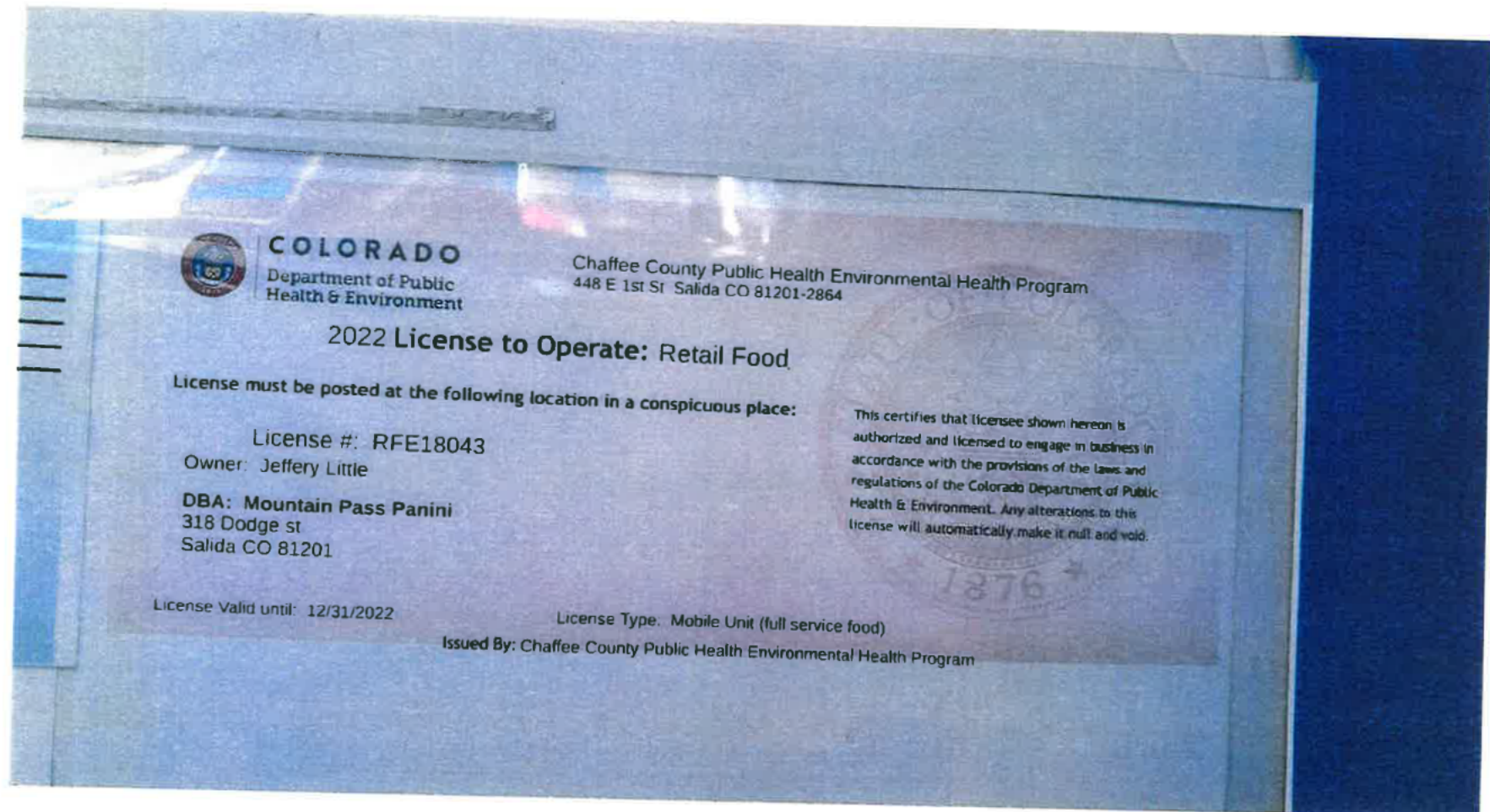
STATE COLORADO	COUNTY CHAFFEE	CITY Salida	ISSUE DATE				LICENSE VALID TO DECEMBER 31		
USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION			month	day	year			
95026020-0000	county	city	industry	type	liability date	Jan	04	22	2023

THIS LICENSE IS NOT
TRANSFERABLE



TWO PALS PANINI SHACK LLC
318 DODGE ST
SALIDA CO 81201-3125

Executive Director
Department of Revenue



City of Salida
448 E. First Street, Ste. 112
Salida, CO 81201
(719) 539-4555

Outdoor Vending Permit

12/15/2021 Date issued 014-2021 Permit Number

A PERMIT IS HEREBY GRANTED TO:

Mountain Pass Panini to maintain and operate an outdoor vending business
(Person Holder)

Name of Business: Mountain Pass Panini

Type of Business: Food Truck

Outdoor Vending location: 502 E. Highway 50
(Address where outdoor vending will operate)

[Signature]
City Manager

Outdoor Vending Expiration date: 01-15-2022

Executive Director
Department of Public Works
LUCAS...
TWO THOUSAND...
THIRTY...
SALIDA, COLORADO



COLORADO

Department of Public
Health & Environment

Chaffee County Public Health Environmental Health Program
448 E 1st St Salida CO 81201

Item 4.

2021 License to Operate: Retail Food

License must be posted at the following location in a conspicuous place:

License #: RFE8668

Owner: Tim Heikes

DBA: Sonny's Food Truck
115 Pahlone Pkwy
Salida CO 81242

This certifies that licensee shown hereon is authorized and licensed to engage in business in accordance with the provisions of the laws and regulations of the Colorado Department of Public Health & Environment. Any alterations to this license will automatically make it null and void.

License Valid until: 12/31/2021

License Type: Mobile Unit (full service food)

Issued By: Chaffee County Public Health Environmental Health Program

3/17/22 Tim is waiting on his new license - will be arriving in the mail

R 0140 (02/16/11)
 DEPARTMENT OF REVENUE
 DENVER CO 80261-0013

Must collect
 taxes for:

SALES TAX LICENSE

STATE
 COLORADO

COUNTY
 ADAMS

RTD/CD

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE		
	county	city	industry	type	liability date	month	day	year
33417862-0000	12	0043	012	L	110119	Jan	10	20

Mobile Food Establishment

This certifies that licensee shown hereon is authorized and licensed to engage in business in accordance with the provisions of the laws and regulations of the Colorado Department of Public Health & Environment. Any alterations to this license will automatically make it null and void.

Sales Tax ID: 30131878-0000

License Type: Mobile

ental Health

▲
 INFORMATION
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 urns v
 lay of
 e sure



CITY OF SALIDA

OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the "Code") establishes regulations and standards for noise within the City of Salida (the "City") to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is "unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess" of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

Applications for a noise permit must be submitted on the attached "Application for a Noise Permit" form and submitted at least five (5) working days prior to the date for which the permit is sought.



CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications can be submitted in-person to the City Clerk at 448 E. First Street, Suite 112, or via email to clerk@cityofsalida.com. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name: Lori Roberts

Applicant Business/Organization: Salida Chamber of Commerce

Applicant Phone: 719 539-2068 office, 719-221-3366 cell

Applicant Email: lori@salidachamber.org

Applicant Address: 406 W. Hwy 50
Salida, CO 81201

Sound Supervisor¹: Michael Varnum

Sound Supervisor Phone: 719-221-9478

II. Event Information.

Description of Event: We will be hosting a party for Ride the Rockies cyclists and their entourages with a few food trucks, beer and music.
We will be working along with partners with the City of Salida, and the event owners, Ventures Endurance. Some of the event organizers will arrive in Salida on Monday,
June 13, and the riders will arrive the following day at Riverside Park beginning at 1p.m., with majority to follow after 2p.m. Estimated number of people coming to town
is 2,800, however the number that will attend the party will vary as people will dine and shop in town and enter party as they wish. The event will be enclosed with
fencing, with attendees wearing identifiable wristbands. We will have music from 3p.m. - 8p.m. We plan to have everyone out of the park prior to 9p.m. with all
all evidence of the park cleaned up.

Estimated Attendance: 2,000

Date(s): June 14, 2022

Hours of Event: Noon - 8:30

Location of Event: Riverside Park

Michael Varnum Sound Supervisor

¹ The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.

**III. Noise Information.**

Type of Noise (e.g., live music, parade):

live music

Type of Sound Amplification Equipment:

Line Array type of system

IV. Agreement.

As the applicant for this noise permit, I, Lori Roberts, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature:

Date:

3/11/2022

For use by the City Clerk only:Application fee received: ☐ Yes ☐ No ☐ N/A

Signature: _____

Date: _____



CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
- _____
- _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [] Yes [] No

Signature: _____

Date: _____



March 14, 2022

TO: The City of Salida

FROM: Sherry Turner, Broker/Agent Aspen Insurance

RE: Heart of the Rockies Chamber of Commerce Proof of Insurance

To Whom It May Concern:

I am the agent for the above-mentioned client. Their next General Liability policy will renew on April 8, 2022. I'm unable to issue a certificate of insurance for the events listed below until the policy renews, however I can provide confirmation at this point.

Cover is currently provided by:

Secura policy number CP3205054 04/08/2021-04/08/2022

Ride the Rockies 06/14/2022 Riverside Park

Brewers Rendezvous 07/09/2022 Riverside Park

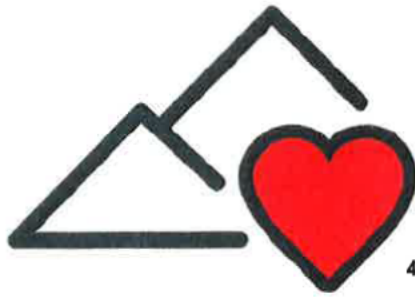
Sherry J Turner

Sherry J. Turner
Owner/Agent

1548 G. St Unit 1 Salida, CO 81201

Phone: 719-207-4301 Fax : 719-207-4303

www.salidaaspeninsurance.com



SALIDA COLORADO CHAMBER of COMMERCE

406 W. Hwy 50, Salida CO • 719-539-2068 • www.salidachamber.org • lori@salidachamber.org

March 17, 2022

As part of the Emergency Action Plan for the Ride the Rockies Party at Riverside Park, we will coordinate with local public authorities in advance of the event to understand their processes, including EMS, Police, and Fire.

Shared documentation will include maps of the venue with highlights of emergency access routes, first aid station, concession areas, parking, water/hydration station, plus port-o-lets and hand wash stations.

Evaluation of possibility of any risks to be reviewed will include:

- Severe weather patterns, thus watching the weather patterns prior to event, notifying attendees in advance to dress appropriately, and be prepared for rain showers, high temperatures or strong winds.
- Communications with local authorities if there be any known threat to the event (i.e., attendee or vendor with history of disobedience or possible mental health issues to be aware of).
- Consideration of transportation to include local shuttle service back and forth between Marvin Park and Riverside Park, with possible route to the restaurants on Highway 50. Advance advertisement will include awareness of local shuttle service, and taxi service plus maps of walking trails or streets for making their way downtown to Riverside Park.

Considering the vulnerabilities of our participants and attendees is crucial. Conversations will be had with vendors handlining beer station, focusing on proper pours, plus being aware of possible heat exhaustion/dehydration of the guests.

Communications plan will include:

- Call tree that outlines who should be contacted in an emergency, in what order to include the head of the Chamber of Commerce, the City of Salida and Ventures Endurance.
- Preparedness for good Wi-Fi signals will be tested prior to the event.
- Lead name(s) will be assigned to handle any media requests if there were to be any security issues, thus keeping messaging concise and calm.
- Identification of lead decision makers for authorizing cancellation of event due to severe weather or unforeseen act will be noted with contact name(s) and numbers.

- In the event evacuation were required and potential shelter needed, conversation will be had prior to event with local authorities regarding such assembly.

Item 4.

Other considerations:

- Volunteers and Staff will be identifiable via event shirts and or lanyards. along with an identifiable RTR HQ tent and Chamber of Commerce tent.
- Designated Drivers, or non-drinkers will be given a RED wristband with pinch closure. Nondrinkers caught drinking will be escorted out of the park.
- Marketing items will remind those following the cyclists to please leave their dogs at home. Doggy day care suggestions will be provided if unavoidable.

Suggestions or changes welcome. Our goal is to host a safe and welcoming event. Given State of Colorado and Chaffee County/City of Salida mandates relating to COVID-19 to be addressed if needed at a later date.

Thank you,



Lori Roberts, Executive Director
Salida Chamber of Commerce

City of Salida

Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. <u>Lori Roberts</u>	719-221-3366		
2. <u>Michael Varnum</u>	719-221-9478		
3. <u>Bill Almquist</u>	<u>928 242 1124</u>		
4.			

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

Communications

- The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
- The Emergency Manager will communicate to the event participants in an emergency with a
 - ☐ Bull Horn
 - ☒ PA system
 - ☐ Emergency level voice

Fire

- Call 911
- Assist injured or disabled personnel.
- Evacuate the building. Activate emergency shutoffs if available.
- Attempt to use a fire extinguisher only if you have been trained.
- Evacuate participant to

Medical Emergency

- Identify the medical emergency.
- If life threatening, call 911.
- Administer first aid if properly trained.
- Evacuate the injured person to Notify First Responder at tent. Wait for EMS.

Violent incident

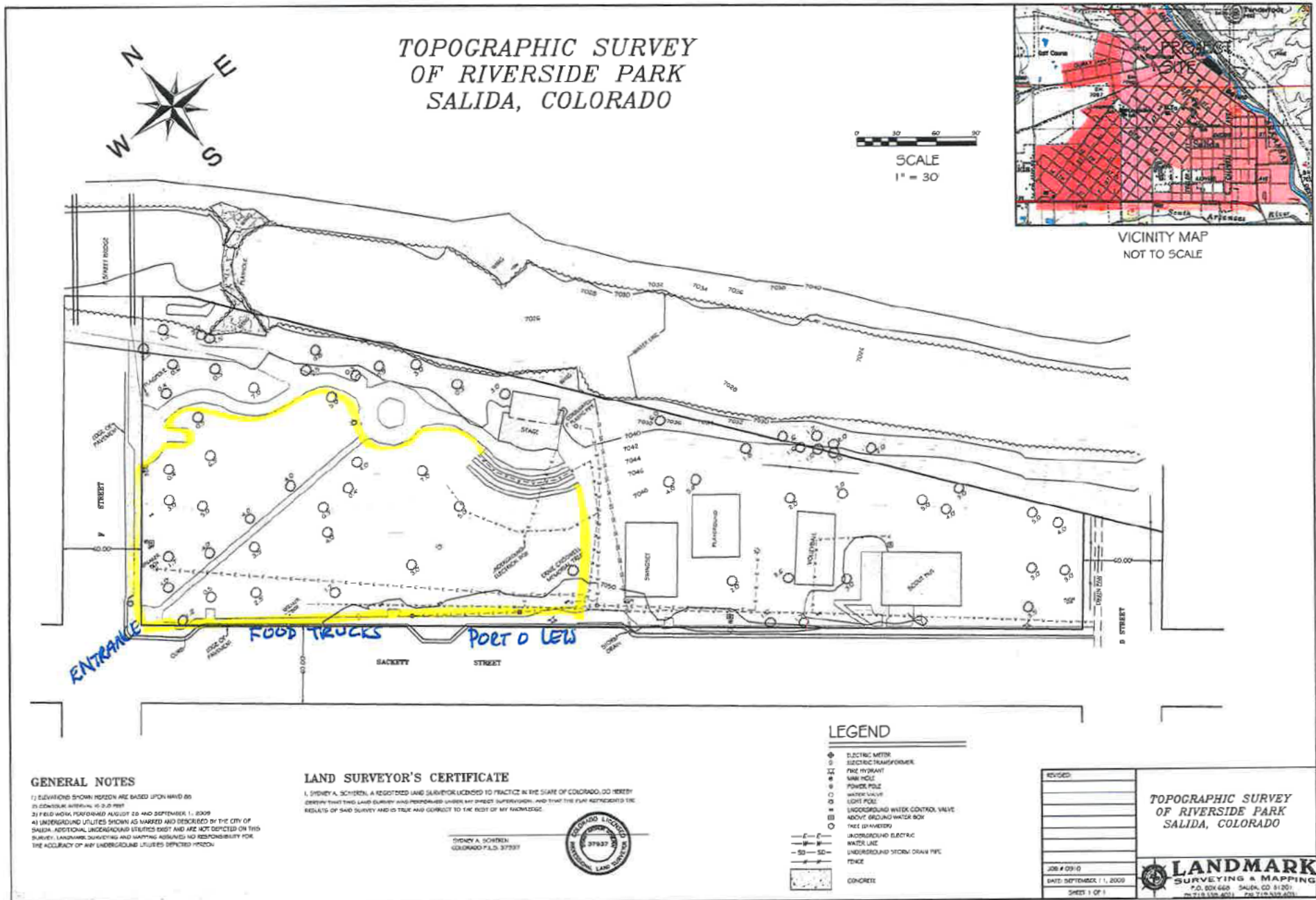
- Call 911.
- Attempt to avoid the situation – move participants away
- Try to deny contact-evacuate to a safe area
lock/block doors, turn off lights, silence phones.
- If necessary defend - distract, attack, subdue.

Severe Weather/Natural incident

- Move participants away from threat if possible.
- Evacuate to a safe area
- Call 911

Urgent Situation (suspicious person, package, activity or bomb threat)

- Call 911.
- State who, what, where, when, why, and how situation occurred.
- If bomb threat, turn off all electronics.



Park rental and special event request form

 loloberts12@gmail.com (not shared) [Switch account](#)

 Draft saved

*** Required**

Contact Name *

Lori Roberts

Contact email *

lori@salidachamber.org

Contact Phone Number *

7192213366

Event/Activity Name *

Ride the Rockies Party at Riverside Park

What type of Event are you requesting? *

- ☐ Public Event: Free and open to the public eg. concerts/festivals (60-90 days notice)
- ☒ Admission Based Event: A paid ticket or reservation is required for entry (60-90 days notice)
- ☐ Races: A paid race event that can include walking, running, biking etc (60 days notice)
- ☐ Special Occasion: A private event by invitation only eg. celebration/birthday party (14 day notice)
- ☐ Tournament (30 days notice)
- ☐ Assembly/First Amendment Activity (Recommended 5 business day notice)

Provide a short description of your activity. Include any website or social media handles associated with the event. *

We will be hosting a party for Ride the Rockies cyclists and their entourages with a few food trucks, beer and music. We will be building a FB page to host their visit to Salida. Estimated total of people coming to town in 2,800, however those that will attend party will vary as people will dine in town and shop, and enter party as they wish. We will have music from 3p.m.- 8p.m.



Desired Location of Event/Activity *

- ☒ Riverside Park
- ☐ Alpine Park
- ☐ Centennial Park
- ☐ Chisholm Park
- ☐ Chisholm Park Clubhouse
- ☐ Thonoff Park
- ☐ F street (For parades, walks/runs/bike races)
- ☐ Skatepark
- ☐ Marvin Park (For Baseball, Softball, Kickball tournaments or other uses)
- ☐ Centennial Courts (For Tennis or Pickleball Tournaments)
- ☐ "S" Mountain
- ☐ Another Street in Salida
- ☐ Monarch Spur Trail
- ☐ Other Trails on City Property
- ☐ Whitewater park
- ☐ Boatramp
- ☐ Other:

Estimated number of attendees? *



Start date desired *

Date

06/14/2022

Start Time Desired (please include load in time) *

Time

09 : 00 AM ▼

End date desired *

Date

06/14/2022

End Time Desired (please include load out time) *

Time

09 : 00 PM ▼



Will ANY of these features apply to your event? Check all that apply. *

- ☒ Have more than 50 attendees?
- ☒ Sell food or merchandise?
- ☒ Sell or dispense alcohol? (only allowed for non profit org)
- ☒ Use amplified sound?
- ☐ Need to close a street or right of way?
- ☒ Require law enforcement, security or fire professionals?
- ☒ Require fencing
- ☒ Require municipal water or Electrical hookups
- ☐ None of the above

If you checked any box other than "None of the above" You will need to submit additional documentation-visit the link below for more info.

<https://docs.google.com/document/d/1B7TntB0R6jSn001BEbe6d5YrdJonjglCBqSApBmne3I/edit>

Submit

Clear form

Never submit passwords through Google Forms.

This form was created inside of City of Salida. [Report Abuse](#)

Google Forms



Chaffee County Public Health &
Environmental Health
448 E. 1st St. STE 137
Salida, CO 81201
719-207-1498

Item 4.

Event Coordinator Form

Coordinators of community events in Chaffee County with retail food vendors must complete this form and submit to Chaffee County Public Health, packet MUST include: this form, all vendor applications, associated event fees.

At least ONE month prior to the event

The event coordinator fee for this application is \$50.00

(No fee required for non-profit or charitable organizations MUST provide a copy of the 501C-3 documentation)

Vendor Application fees are \$50.00 per vendor performing retail food services.

Event Information

Event name: Ride the Rockies Party at Riverside Park

Event date(s): June 14, 2022

Location of event: Riverside Park, Salida

Hours of event: 1-9p.m.

Expected peak day(s) if event is longer than one day: _____

Event coordinator name: Lori Roberts

Coordinator's phone number: 719-221-3366

Coordinator's mailing address: 406 W. Highway 50

Coordinator's email: lori@salidachamber.org

Contact person during the event (if different from above): _____

Contact phone number for day(s) of event: _____

719-221-3366

** Not sure
City cares to
see this; however
included.*

Services Provided On-Site to Retail Food Vendors (check all that apply)

Water Supply

- ☒ There is access to potable water taps on site
- ☐ Vendors must bring their own water supplies
- ☒ Public drinking water accessibility

Waste Water

- ☐ There will be liquid waste collection tanks/receptacles on site
- ☒ Vendors must arrange for their own wastewater disposal

Electricity

- ☐ There will be no electricity supplied on site
- ☒ There is access to electricity on site
- ☐ Generators will be provided for vendor use
- ☐ Vendors are allowed to use generators on site

Trash/Refuse

- ☒ Trash receptacles throughout the event for the public
 - ☒ Dumpsters on site for vendor and public trash removal
- How often is trash removed? as they fill up. Will have recycling totes as well.

Toilet Facilities

- ☒ Portable toilets How Many? 38
 - ☐ Other (include showers and other plumbed devices): _____
How many? _____
- How often will these be serviced? _____

Handwashing Facilities

- ☐ Hand sinks in permanently plumbed restrooms How many? _____
 - ☒ Mobile handwashing stations
- How often will these be serviced? throughout the day for paper towel replacement

Other services

- ☐ Refrigerated truck
- ☐ Commissary kitchen
- ☐ Ice
- ☐ Three-compartment sink set up for each vendor
- ☐ Other: _____

Temporary Event Site Map

Provide a labeled map of the entire Temporary Event area and include the following:

- ☒ Toilet facilities (portable and fixed)
- ☒ Handwashing facilities
- ☒ Trash containers
- ☒ Electrical hook-up points and generator locations
- ☒ Potable water taps for vendors
- ☒ Public drinking water stations
- ☐ Location of wastewater collection tanks or sanitary sewer
- ☐ Location of all food preparation and service areas on the event grounds (Food trucks)
- ☒ Retail food vendors
- ☒ Roadways, sidewalks, and walkways
- ☐ Refrigerated truck (if applicable)
- ☐ Commissary kitchen (if applicable)
- ☐ Petting Zoo (if applicable)

For DEPARTMENT use only

Approved ____ YES ____ NO Event Coordinator Fee: _____

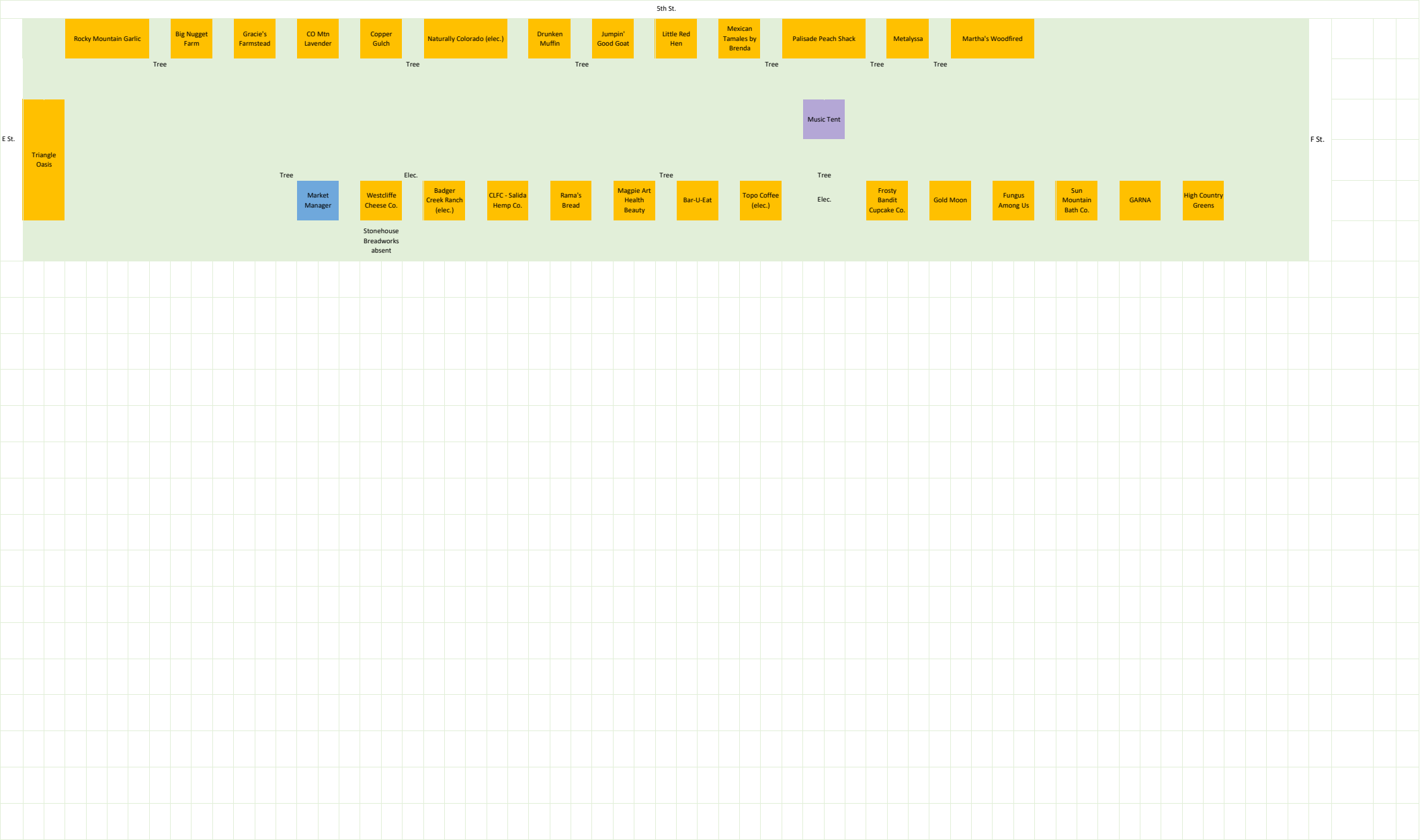
of Vendors _____ Vendor Fee Totals: _____

EH signature: _____

Foodshed Alliance

PO Box 1155, Salida, CO 81201 | 719-398-0301 | www.FoodshedAlliance.com

Foodshed Alliance operates farmers markets in Salida and Buena Vista. The Summer 2022 farmers market season in Salida will run on Saturdays, 8am-12pm, from June 4th through October 15th, at Alpine Park. Foodshed Alliance farmers markets play an important role in strengthening relationships between local producers and consumers; elevating our agricultural, prepared food, and crafter small businesses; and empowering our community to support a thriving, sustainable local food economy. Foodshed Alliance farmers markets also support food access in the community by participating in SNAP and being the only food retail outlet in Chaffee County participating in Double Up Food Bucks, a matching program that provides free, Colorado-grown fruits and vegetables to anyone that spends SNAP dollars at the market.





City of Salida

Multiple Vendor Event Permit Application

Date of Application 03/18/2022

Event Name: Salida Farmers Market

1. Event location(s): Alpine Park

2. Date(s) & times(s) of event: Saturdays, 8am-12pm, June 4th-October 15th

3. Individual or organization sponsor(s): Foodshed Alliance

Address: PO Box 1155, Salida, CO 81201

Phone: 719-398-0301 E-mail: admin@foodshedalliance.com

4. Contact Person: Market Manager

Phone: 719-398-0301 E-mail: info@foodshedalliance.com

5. List Participating Vendors:

REQUIREMENT: PROVIDE A COPY OF THE CURRENT STATE LICENSE FOR EACH VENDOR

We collect/require Sales Tax Licenses from each vendor when they apply to the market and

will send a list of vendors and their Sales Tax ID to pay the \$20/vendor at the end of the

season.

(If additional space is needed, please attach a list of participating vendors.)

6. Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City be named as an additional insured.)

Copy of Insurance Attached (Yes or No) Yes

Required Fees and Checklist:



\$75 Application Fee

_____ \$20 per participating vendor: Number of Vendors _____ X \$20 = _____



Current Colorado Sales Tax License for each participating vendor



Proof of Insurance

Signed:

Event Sponsor: 

City of Salida: _____

Date: 3/18/2022

Date: _____

City of Salida

Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. Market Manager,	719-398-0301	info@foodshedalliance.com	
2. Board President/Vendor, Max Keller	719-221-9072	sayheytoimax@gmail.com	
3. Board Member/Vendor,			
4.			

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

Communications

- The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
- The Emergency Manger will communicate to the event participants in an emergency with a
 - ☐ Bull Horn
 - ☐ PA system
 - ☒ Emergency level voice

Fire

- Call 911
- Assist injured or disabled personnel.
- Evacuate the building. Activate emergency shutoffs if available.
- Attempt to use a fire extinguisher only if you have been trained.
- Evacuate participant to

Medical Emergency

- Identify the medical emergency.
- If life threatening, call 911.
- Administer first aid if properly trained.
- Evacuate the injured person to Those usual to the Insured's operation. Blanket additi

Violent incident

- Call 911.
- Attempt to avoid the situation – move participants away
- Try to deny contact-evacuate to lock/block doors, turn off lights, silence phones.
- If necessary defend - distract, attack, subdue.

Severe Weather/Natural incident

- Move participants away from threat if possible.
- Evacuate to
- Call 911

Urgent Situation (suspicious person, package, activity or bomb threat)

- Call 911.
- State who, what, where, when, why, and how situation occurred.
- If bomb threat, turn off all electronics.

CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (i.e., live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications can be submitted in-person to the City Clerk at 448 E. First Street, Suite 112, or via email to clerk@cityofsalida.com. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name: Market Manager

Applicant Business/Organization: Foodshed Alliance

Applicant Phone: 719-398-0301

Applicant Email: info@foodshedalliance.com

Applicant Address: PO Box 1155, Salida, CO 81201

Sound Supervisor¹: Market Manager

Sound Supervisor Phone: 719-398-0301

II. Event Information.

Description of Event: Farmers Market

Estimated Attendance: _____

Date(s): Saturdays, June 4th-October 15th

Hours of Event: 8am-12pm

Location of Event: Alpine Park

¹ The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



CITY OF SALIDA

OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the "Code") establishes regulations and standards for noise within the City of Salida (the "City") to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is "unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess" of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

Applications for a noise permit must be submitted on the attached "Application for a Noise Permit" form and submitted at least five (5) working days prior to the date for which the permit is sought.



CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

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- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
- _____
- _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [] Yes [] No

Signature: _____

Date: _____



Item 5.

III. Noise Information.

Type of Noise (e.g., live music, parade):

Live music

Type of Sound Amplification Equipment:

The music tent at the farmers market as access to electricity in Alpine Park and musicians bring their own amplification equipment (cords, amplifier, etc.)

IV. Agreement.

As the applicant for this noise permit, I, Market Manager, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature:

Date:

[Signature]
3/21/22

For use by the City Clerk only:

Application fee received: ☐ Yes ☐ No ☐ N/A

Signature:

Date:



CERTIFICATE OF LIABILITY INSURANCE

DATE (M)
04/23/2021
Item 5.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pro Insur, Inc dba Campbell Risk Management 9595 Whitley Drive, Suite 204 Indianapolis, IN 46240 Larry Spilker Ext 203	CONTACT NAME: Larry Spilker ext 203 PHONE (A/C, No, Ext): 317-848-9075 E-MAIL ADDRESS: lspilker@campbellrisk.com FAX (A/C, No): 317-848-9093
INSURED Foodshed Alliance PO Box 1155 Salida Colorado 81201	INSURER(S) AFFORDING COVERAGE INSURER A: HANOVER INSURANCE GROUP INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 22292

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AAM5138 LHW D481967 - 03	03/01/2022	03/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
<input type="checkbox"/>	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
<input type="checkbox"/>	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$
<input type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's operation. Blanket additional Insured applies per coverage form 421-2915 06 15. Certificate holder, if any, is hereby an additional insured.

CERTIFICATE HOLDER

CANCELLATION

City of Salida The Toubert Building 448 E. 1 Street STE 112 Salida, CO 81201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>John C. Campbell</i>
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CITY COUNCIL ACTION FORM

DEPARTMENT Parks and Recreation	PRESENTED BY Diesel Post - Parks and Recreation Director	DATE 4/5/22
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ITEM

Consent Agenda

Council Action - Approve entering into contracts with: Altamont landscaping, Alfred Benesh & Company and Coloraad Mechanical System upon legal tream review.

BACKGROUND

The Department of Parks and Recreation enters into many agreements with other organizations and contractors to hold events, complete work or offer services. Below are the Department's most recent project RFP and evaluation tool results.

- Phase 2 skatepark landscaping
 - 1 bid
 - Altamont Landscaping for \$67,460
- ADA transition plan for the City
 - 5 bids
 - Alfred Benesch & Company = \$ 160,420.00
 - Altura Solutions, LLC = \$ 260,105.00
 - Bureau Veritas Technical Assessments LLC = \$ 191,262.70
 - CP&Y, Inc. = \$ 244,713.50
 - Mile High Accessibility Consultants, Inc. = \$ 68,914.50

City of Salida ADA transition plan bid evaluation results							
Evaluator #1							
Organization Name	Cost	Scope of Proposal	Firm Capability	Assigned Personnel	Availability	Cost & Work hours	Total
		1 thru 5	1 thru 5	1 thru 5	1 thru 5	1 thru 5	
Alfred Benesch & Company	\$ 160,420.00	5	4	5	5	5	24
Altura Solutions, LLC	\$ 260,105.00	5	5	4	5	3	22
Bureau Veritas Technical Assessments LLC	\$ 191,262.70	5	4	4	5	4	22
CP&Y, Inc.	\$ 244,713.50	5	4	4	5	3	21
Mile High Accessibility Consultants, Inc.	\$ 68,914.50	3	2	2	5	4	16



CITY COUNCIL ACTION FORM

DEPARTMENT Parks and Recreation	PRESENTED BY Diesel Post - Parks and Recreation Director	DATE 4/5/22
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Evaluator #2							
Organization Name	Cost	Scope of Proposal	Firm Capability	Assigned Personnel	Availability	Cost & Work hours	Total
		1 thru 5	1 thru 5	1 thru 5	1 thru 5	1 thru 5	
Alfred Benesch & Company	\$ 160,420.00	5	5	5	4	4	23
Altura Solutions, LLC	\$ 260,105.00						0
Bureau Veritas Technical Assessments LLC	\$ 191,262.70	5	5	5	5	3	23
CP&Y, Inc.	\$ 244,713.50	5	5	5	3	2	20
Mile High Accessibility Consultants, Inc.	\$ 68,914.50	4	3	3	3	5	18
Evaluator #3							
Organization Name	Cost	Scope of Proposal	Firm Capability	Assigned Personnel	Availability	Cost & Work hours	Total
		1 thru 5	1 thru 5	1 thru 5	1 thru 5	1 thru 5	
Alfred Benesch & Company	\$ 160,420.00	5	5	5	5	4	24
Altura Solutions, LLC	\$ 260,105.00	5	5	4	4	1	19
Bureau Veritas Technical Assessments LLC	\$ 191,262.70	5	4	4	5	3	21
CP&Y, Inc.	\$ 244,713.50	5	5	5	5	2	22
Mile High Accessibility Consultants, Inc.	\$ 68,914.50	3	3	3	4	5	18



CITY COUNCIL ACTION FORM

DEPARTMENT Parks and Recreation	PRESENTED BY Diesel Post - Parks and Recreation Director	DATE 4/5/22
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- Replacement boiler at the Salida Hot Springs Aquatics Center
 - 2 bids
 - Colorado Mechanical = \$299,830 (base) + \$46,813 (2nd boiler) = \$346,643
 - ESCO = \$294,067 (base) + \$53,597 (2nd boiler) = \$347,664

Salida Hot Springs Aquatics Center Boiler replacement bid evaluationa tool

Evaluator #1							
Organization Name	Proposal Guarantee	Experience	References	Schedule	Insurance	Budget	Total
	5 points	20 Points	20 Points	20 Points	10 Points	25 Points	
CO Mech Systems \$299,830	5	20	20		10	15	70
ESCO \$294, 067	5	15	15		10	15	60
Evaluator #2							
Organization Name	Proposal Guarantee	Experience	References	Schedule	Insurance	Budget	Total
	5 points	20 Points	20 Points	20 Points	10 Points	25 Points	
CO Mech Systems \$299,830	5	20	20		10	15	70
ESCO \$294, 067	5	10	15		10	15	55
Evaluator #3							
Organization Name	Proposal Guarantee	Experience	References	Schedule	Insurance	Budget	Total
	5 points	20 Points	20 Points	20 Points	10 Points	25 Points	
CO Mech Systems \$299,830	5	20	17	0	10		52
ESCO \$294, 067	5	18	16	0	10		49



CITY COUNCIL ACTION FORM

DEPARTMENT Parks and Recreation	PRESENTED BY Diesel Post - Parks and Recreation Director	DATE 4/5/22
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FISCAL NOTE

Entity	Description	Amount	Budget	Comments
Altamont landscaping	Landscaping at skatepark	\$67,460 + \$6,746 (10% contingency) = \$74,206	10-51 land improvements - \$10,000/10-54 sand and gravel - \$15,000/1054 - wood products - \$5,000/32-51 improvements - \$20,000	Possible additional \$5k from FOSS. Possible DOLA funds.
Alfred Benesch & Company	ADA transition plan creation	\$120,420.00	\$80,000	Due to recent developments, it seemed appropriate to increase the scope of this project to include all city facilities as opposed to just P&R facilities.
CO Mechanical Systems	SHAC Boiler replacement	\$299,830 (base) + \$46,813 (2nd boiler) = \$346,643 + 10% contingency) = \$381,307.30	\$100,000 (boiler)+ \$100,000 (new pool deck floor)	After consideration and discussion with staff and consultants, the Department feels that this project will only get more expensive and difficult to complete. THIS WILL ALSO BE A PART OF A FUTURE BUDGET AMENDMENT

STAFF RECOMMENDATION

To approve entering into contracts with the above mentioned companies for construction and consulting services after contracts are review by the City attorney.

SUGGESTED MOTION

A Council person should move to “combine and approve the items on the consent agenda.”



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Parks and Recreation	Diesel Post - Parks and Recreation Director	4/19/22

ITEM

Consent Agenda

Council Action - Approve agreements with: the Salida School District and the Salida Tennis Club

BACKGROUND

The Department of Parks and Recreation enters into many agreements with other organizations and contractors to hold events, complete work or offer services. Below are the Department's most recently negotiated agreements.

- MOU with the Salida School District for use and management of the Middle School Tennis courts
- Contract with the Salida Tennis club for use of the Middle School Tennis courts and tennis lessons for the community

FISCAL NOTE

Entity	Description	Amount	Budget	Comments
Salida School District	Tennis court management	\$5,000	Program costs - \$15000	P&R manages the District courts in order to allow community play
Salida Tennis Club	Court use and lessons	0	n/a	This contract allows for open play at the District courts and provides for Club members to provide an introductory class to youth in the Summer.

STAFF RECOMMENDATION

To approve entering into to agreements with the School District and the Tennis Club.

SUGGESTED MOTION

A Council person should move to "combine and approve the items on the consent agenda."

Memorandum of Understanding (MOU)

Salida Middle School Tennis Courts

Salida School District R32J and City of Salida Recreation Department

- Goal: allow community use of the SMS tennis courts and have a portion of tennis court maintenance funded
- 3 year agreement to be reviewed and reinstated in March each year if both parties agree
- \$5,000 annual cost for the spring, summer, and fall season
- 3% increase annually to cover for inflation (ex: 2023 season will be \$5,150)
- Spring season will typically begin April 1 and consist of Friday, Saturday, and Sunday play so the PE classes and SHS tennis team can have use of the courts during the school week. Summer season will begin June 1 each year and can include weekday play. Fall season will end September 30.
- Season schedule must be agreed upon each year by the rec department and the school district Facility Use Manager, not to exceed 5 days per week and 5 hours per day.
- SHS tennis team always has priority for court use throughout the year.
- Combo locks will be put on two of the tennis courts gates for access. This code will change monthly and be shared with Salida Rec to share with the local tennis community.
- Salida Rec will manage the use of the tennis courts during open play hours and is responsible for supervision. The District may review the arrangements made for supervision by Salida Rec. If the District believes the supervision to be inadequate, it may require further arrangements or cancel the proposed use.
- Salida Rec will sign the Facility Use Agreement form for each tennis season, which is attached to this MOU.
- The District will be responsible for general maintenance of the tennis courts, but Salida Rec will ensure that all litter and refuse is removed and properly disposed of after each community use.
- The District will pay for a port-a-potty to be at the tennis courts from March 1-September 30 each season. Any additional port-a-potties needed by Salida Rec will be paid for and arranged by Salida Rec.
- Salida Rec is responsible for all vandalism or damages other than ordinary wear and tear occurring as a result of the community use of the tennis courts. If such damage occurs, the District shall determine the reasonable repair costs due the District and Salida Rec shall remit payment in that amount within forty-five (45) calendar days after receiving written notice of the costs.
- Any other tennis programs Salida Rec chooses to coordinate outside of this community use MOU will fall under a separate Facility Use Agreement and must be coordinated and approved by the Facility Use Manager.
- If Salida Rec authorizes youth tennis lessons, youth competitions, or any other program involving children, Salida Rec will be responsible for providing the District with the results of fingerprinting and criminal background investigations, at Salida Rec's expense, for each person who will have unsupervised contact with children, prior to any such contact.

City of Salida Recreation Department

Salida School District R32J



USE AGREEMENT

THIS AGREEMENT entered into this 1st day of March, 2022, by and between **THE CITY OF SALIDA, COLORADO**, a statutory city and municipal corporation, hereinafter referred to as “City”, and the Salida Tennis Club, hereinafter referred to as “User”.

WHEREAS, User is a community-based organization providing for the recreational benefits of the Salida community; and,

WHEREAS, the City owns and/or operates the property (“Property”) described below, and User desires to use such property.

NOW THEREFORE, BE IT HEREINAFTER AGREED BY THE PARTIES AS FOLLOWS:

1. **Description:** This agreement addresses the relationship between the City of Salida and the Salida Tennis club. There are 4 aspects to this agreement:
 - a. Centennial courts usage
 - i. Open play
 - ii. Camps and classes
 - b. Salida School District court play
 - i. Schedule
 - ii. Key responsibility
 - c. Camps and Classes - Parks and Recreation introductory programs contracted services
 - d. Tournament(s)
 - e. City financial support
2. **Description of Property:** City agrees to allow User to utilize [The Centennial Courts] located at [410 W Rainbow Blvd.] as well as the Salida School District courts (through an agreement with the Salida School District) within the City of Salida, County of Chaffee, and State of Colorado. The Property shall only be accessed by the User for events scheduled and approved in advance with the City. Any use of other facilities will need to be scheduled and coordinated with the appropriate scheduling agency.
3. **Purpose:** User represents that the Property are being used for the purpose of Tennis play and lessons.
4. **Term:** The term of this agreement commences on 4/14/22 and ends on 12/30/22.
5. **Rate:** User will use the Centennial Courts for a rate of \$25/hour for exclusive use.



6. **Special Conditions:** The parties have agreed to comply with the additional rules under this agreement as follows:

A. Salida Tennis Club will:

i. Centennial Courts usage

1. Schedule

- Educate club members as to the Centennial Court schedule for open/drop-in play

2. Camps and classes

- Hire an instructor to offer community classes
- In March, April and May
 - i. Offer intermediate/advanced classes at Centennial Court that are open to the public
 - 1. Mon - Fri - 1:00-2:30pm; Tuesday & Thursday 4:00-5:30
 - 2. Pay \$350/month for that use
- For the months of June, July, August, September, October, November, and December follow a schedule that does not interfere with public or preference play times
- Pay \$25 per hour for these rental times
- Offer an Introductory Camp/Class in the Summer months in partnership with the Department of Parks and Recreation at best available location.

ii. Salida School District court usage

1. Schedule

- January, 2022 - May, 2022: Friday, Saturdays and Sundays 8:00AM - 11:00AM
- June, 2022 - Sept, 2022: Saturdays, Sundays, Mondays, Wednesdays and Fridays, 8:00AM - 11:00AM possible evening time

2. Payment

- The Salida Tennis Club will pay a flat fee of \$500 for the School courts.
- Key responsibility
 - i. The organization plans to manage the unlocking and relocking of the Tennis Courts at Salida Middle School for Open Play



Sessions the above mentioned times. The city agrees to allow a representative of the Organization to check out and back in the key to the Salida Middle School Tennis Courts at The Salida Hot Springs Aquatics Center located at 410 W Rainbow Blvd., Salida, CO within the City of Salida, County of Chaffee, and State of Colorado on a daily basis with the expectation of Saturday night into Sunday morning. The Salida Tennis Club is responsible for fees associated with a lost key and lock replacement. The School District courts shall only be accessed by the Organization for Open Play scheduled and approved in advance with the City.

iii. Camps and Classes - Parks and Recreation introductory programs contracted services

b. The Salida Tennis club will work with the Department of Parks and Recreation to offer introductory and youth tennis lessons/camps through the department's SmartRec system during the months of June, July and August.

iv. Tournament

1. If the Salida Tennis Club will offer a tournament at some point in the 2022 year they will list the City as a sponsor.
2. Pay the \$25/hr court fees for all times that Centennial court is unavailable to the public.
3. Pay \$60/hr court fee for School District Courts minus any potential City level sponsorship.

B. The City will:

i. Centennial Court play

1. Publish the open/drop-in court schedule
2. Will maintain Centennial courts as budgeted for via the parks division.
3. Exclusive club use
 - For the months of March, April and May - reserve the courts for exclusive use at the previously mentioned schedule for lessons
 - For months of June, July, August, September, October, November and December set a schedule that does not interfere with public or preference play times

ii. School District Courts



1. Facilitate management of the Salida School District courts including accepting the invoice for the rental fee and determining payment responsibility
 - iii. Camps and Classes
 1. If the Club offers and manages 20 hours of introductory camps/classes the City will donate \$500 to the Club.
 - iv. Tournament
 1. Help the club schedule a tournament
 2. Negotiate other resource allocation to assist in a tournament
7. **Surrender of Property:** User shall quit and surrender the designated Property to the City at the end of the term of this agreement in the same condition as at the date of the commencement of this agreement, ordinary wear and tear excepted.
8. **Rules and Regulations:** User, and all persons whom User allows on the Property, shall abide by and conform to all Rules and Regulations concerning the use of the Property and all City facilities, as amended or adopted by the City. City may cancel this Agreement at any time for failure to do so.
9. **Maintenance:** City reserves the right to close the Property for maintenance at its sole discretion. City will attempt to give reasonable notice of closure.
10. **Indemnification:** The City shall have no responsibility for the safety and or security of any person participating in the use of the property by User. User expressly agrees to indemnify and hold harmless the City, its officers, employees, and agents, from all cost, loss and expense, including attorney's fees, arising out of any liability or claim of liability for injury or damage to person resulting directly or indirectly from their participation in User's use of the property, regardless of whether such use was authorized or not, and regardless of whether the liability or claim of liability arises of out of the act or omission of User.
11. **Insurance:** User agrees to procure an insurance policy with a licensed company doing business in the State of Colorado to provide a minimum amount of \$1,000,000.00 per occurrence for bodily injury and property damage combined, naming the **Salida Tennis Club** and with the City being listed as the Additional Insured on a primary and noncontributory basis. User shall provide a copy of the Certificate of Insurance to the City upon the execution of this agreement.
12. **Compliance with Law:** User shall comply with all laws of the United States and of the State of Colorado, all ordinances of the City of Salida, all rules and requirements of the Police and Fire Departments or other municipal authorities of the City of Salida. User



will not do or suffer to be done anything on the designated Property during the term of this agreement in violation of any such laws, ordinances, rules, or requirements. If User's attention is called to any such violation on their part or of any person employed by or admitted to the designated Property by User, they will immediately desist from and correct or cause to be corrected such violation.

13. **Days and Hours of Operation:** The hours and facilities available for this program will be determined by the parties based upon schedules provided by User and submitted in advance to the City Administrator or the City Director of Parks and Recreation.
14. **Damage to Property:** If the designated Property, or any part of the buildings on the designated property, or any equipment located on the designated property during the term of this agreement shall be damaged by the act, default, or negligence of the User or its agents, employees, patrons, guests, or any person admitted to the designated property by User, the user will pay to the City upon demand such sum as shall be necessary to restore the designated property or equipment contained in or on the designated property to their present condition. User assumes full responsibility for the character, acts and conduct of all persons admitted to the designated property with the consent of the User or by or with the consent of any person acting for or on behalf of User. User shall be responsible to maintain order and protect persons and property.
15. **Assignment:** User shall not assign this agreement without the prior written consent of the City, nor use of the Property other than as specified in this agreement.
16. **Release:** City shall not be responsible for any damage or injury that may happen to User or its agents, employees, or property from any cause whatsoever prior, during, or subsequent to the period covered by this agreement. User hereby expressly releases the City from and agrees to indemnify the City against any and all claims for such loss, damage, or injury.
17. **Modification:** Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

The undersigned hereby certifies that he/she is authorized to enter into and execute this Agreement on behalf of the User and the City, respectively, and that the User and the City acknowledge and accept the terms and conditions herein.

CITY OF SALIDA ("City")



By: _____
City Administrator

Salida Tennis Club (“User”)

By: _____

[Name]

Title: _____



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Bill Almquist - Community Development Director	April 19, 2022

ITEM

Chaffee Housing Trust request for waivers of certain fees associated with their affordable housing development located at 3rd & M Street.

BACKGROUND

Read McCulloch, Director of Chaffee Housing Trust (CHT), is requesting a waiver of City of Salida building permit fees associated with the six (6) restricted affordable homes being developed at the corner of 3rd and M Streets. He is also requesting reimbursement for the Right-of-Way Vacation and Limited Impact Review applications (\$500 each) that helped to create the parcel that was then dedicated to CHT by the City. Mr. McCulloch cites unforeseen costs to the project, including retaining wall work and material costs that have increased dramatically in the past year, as the reason for this additional request. Building permit applications for the units are anticipated to be submitted and completed in the coming weeks. A similar waiver request is being submitted to Chaffee County for their fees.

FISCAL NOTE

Actual costs cannot be determined until all building permits have been submitted, however, it is anticipated that the costs will be approximately \$500 per building (4 buildings in total).

- Approximate building permit costs = \$2,000
 - ROW Vacation application = \$500
 - Limited Impact Review application = \$500
- (Approximately) **\$3,000 Total**

STAFF RECOMMENDATION

In light of the recognized sharp rise in the cost of building materials and labor, and continued support of CHT's efforts to provide affordable housing to the local workforce, staff recommends approval of their waiver requests.

Attachment:

Waiver Request Letter from Chaffee Housing Trust



PO Box 692
Buena Vista, CO 81211
(719) 239-1199
www.chaffeehousing.org
info@chaffeehousing.org

April 14, 2022

Dan Shore, Mayor
City of Salida
#112 448 East First Street
Salida CO 81201

Dear Mayor Shore,

The Chaffee Housing Trust is moving forward with the construction of six new homes at the M&3rd site for sale to Chaffee County resident households who earn less than 80% AMI. This public-private partnership with the City of Salida and State funding is an example of what is possible when various entities work in concert to address the housing issue.

To keep costs down, the CHT requests a waiver of all building permit fees related to this project.

Your consideration of this request is greatly appreciated.

Thank you,



Read McCulloch
Executive Director





CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Fire	Chief Doug Bess	April 19, 2022

ITEM

Council Action – Award bid for asbestos abatement of two bedrooms at 611 Oak Street

Consent Agenda

BACKGROUND

In January of this year, the City of Salida closed on the purchase of the 611 Oak Street property. The property has three dilapidated structures that need to be demolished. To obtain a demo permit, the property was required to be inspected for asbestos. Two of the bedrooms in the house have concentrations of >2% asbestos in the joint compound. This must be remediated prior to demolition. The other two structures on the property are clean.

FISCAL NOTE

This is an unbudgeted expense, but I would like to proceed with the abatement so we can clear the property and maintain momentum with the Design/Build of the Firehouse. The cost may be absorbed into the current Fire Department budget

Bidder	Total	Business Location/Local Preference	Percent Above Low Bid
Acumen Environmental Services LLC	\$7,305.99	(Out of County) -0%	Low Bid
Colorado Hazard Control	\$10,710.00	(Out of County) -0%	32%
Tru Blu Solutions, Inc.	\$14,024.88	(Out of County) -0%	48%

STAFF RECOMMENDATION

Award an abatement contract for the 2022 Asbestos Removal Project and authorizing the City Administrator to enter into a Construction Agreement between the City and Acumen Environmental Services LLC. in the amount of \$7,305.99.

SUGGESTED MOTION

A Council person should make a motion to “combine and approve the items on the consent agenda.

ACUMEN ENVIRONMENTAL SERVICES LLC.
Asbestos, Mold, Lead Paint Abatement and Demolition/Construction Specialist
PO Box 10045 Colorado Springs, Colorado 80909
(719) 432-5774 Office (719) 218-9308 Fax
kerri@acumenenv.com

April 13, 2022

PROPOSAL SUBMITTED TO:

Debbie
Salida Fire Department
719-539-2212
dbardol@cityofsalida.com

Property Location:

611 Oak Street
Salida, Co 81201

Scope of Work

Detailed Scope of Work

Acumen will remove asbestos containing building materials within the subject property. This Scope of Work has been established by conducting a site visit, field verification of materials/quantities to be removed and with the use of the asbestos survey conducted by (Asbestos Inspector, LLC on- 03/18/22). Acumen's designed engineering controls and work practices for this project are subject to the approval of the authority having jurisdiction (Colorado Department of Public Health and Environment, CDPHE).

- Acumen will comply with all federal, state, and local regulatory agency requirements applicable statutes, polices and regulations.
- Acumen will apply for and obtain all applicable environmental permits, licenses and certifications required to perform and complete the scope of work.
- Acumen will removal and dispose of approximately 879sqft of asbestos containing surfacing materials located on walls and ceilings across two rooms.
- The scope covered under this Statement of work includes furnishing of all labor, services, equipment, supplies and transportation necessary to complete work.

Proposal Includes:

- Acumen Environmental Services, LLC. Shall provide Vehicle Insurance in the amount of \$1,000,000.
- Acumen Environmental Services will provide Environmental/ Contractors Comprehensive General Liability Insurance that includes \$2,000,000 occurrence coverage for asbestos related acts.
- Acumen Environmental Services will provide Workers Compensation Insurance for all Acumen employees 1,000,000 per occurrence.
- Acumen uses E-Verify to ensure verification of legal employment.
- Acumen Environmental Services, LLC. Will provide the following: state certified labor and supervision, all supplies, equipment, and services necessary to properly remove the asbestos material.
- A State of Colorado Asbestos Permit is required for this project and cost for this service is included in this bid.
- An independent third party final visual and air clearance is required for this project and cost for this service is included in this bid.
- Cost for transportation and disposal of ACBM materials to an approved asbestos landfill is required and cost for this service included in this bid.
- All close out documents (waste manifests, personal air samples, and final clearance report) will be provided to the building owner, upon receipt of final payment.

Proposal Excludes:

- The replacement of removed materials is excluded from this bid.
- Inventorying, moving or storing of owner/tenant items, is excluded from this bid; areas set for abatement, must be free of furniture, appliances or owner/tenant items.

Performance period:

Once site work has started, Acumen will continue working to complete clean-up and abatement in a timely manner.

Job specific requirements:

The work outlined in this proposal will require water and electrical sources to be provided by the General Abatement Contractor for the duration of the project.

ADDITIONAL NOTES:

- No additions or other changes in this proposal amount or scope of work will be performed without written authorization.

Clause 1:

Upon arrival to the job site, the condition of the building must be in the same condition it was in at the time of the bid walk and bid construction process. If for whatever reason the building condition is altered; to include building contents, restriction of previously assessable areas, Illegal dumping, or if other construction activities are occurring; pricing is subject to change to meet the level of effort now needed to adhere to the initial environmental remediation project design plan.

Clause 2:

Due to the state requirement of the use of “wet methods” for “active abatement” and the use of “adhesives” (spray glue/tape) for “containment construction”; Acumen will not be held liable for damage caused to existing floors/walls.

BID-PROPOSAL COSTS AS FOLLOWS:

Bid Grand Total: -----\$7,305.99

Payment Structure: ½ of the total amount due (down payment) is due at the start of the project; with the remainder ½ (final payment); due upon job completion.

All work will be completed in a workmanlike manner, according to standard practices and applicable laws and regulations. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Client will carry fire, tornado and other necessary insurance.

This proposal may be withdrawn by us if not accepted within 30 days. ACUMEN ENVIRONMENTAL SERVICES, LLC.

Kerri A Valdez, President

ACCEPTANCE OF PROPOSAL:

The above prices, estimates and conditions are satisfactory and are hereby accepted. Acumen Environmental Services, LLC is authorized to do the work as specified. Payment will be made to Acumen as outlined above. We understand that non-payment for work performed by Acumen will make us liable for the payment to Acumen for legal fees and court costs, and other costs as allowed by law that Acumen may incur in pursuing collection of payment for the work performed.

SIGNATURE OF AUTHORIZED CLIENT REPRESENTATIVE:

NAME (Print) _____ TITLE (Print) _____

Date of Acceptance by Authorized Client Representative _____



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
City Attorney	Nina P. Williams - City Attorney	April 19, 2022

ITEM

Ordinance No. 2022-07, Amending Chapters 1, 2, and 13 of the Salida Municipal Code, to Increase the Maximum Allowable Penalty and to Remove the Possible Penalty of Imprisonment for Certain Offenses in Light of Recent State Legislation.

BACKGROUND

In recent legislative sessions, the General Assembly passed a series of laws with respect to the provision of counsel to indigent defendants. In broad strokes, these laws provide that indigent defendants have a right to counsel where imprisonment is a possible penalty and require local governments to fund this representation. Separately, the General Assembly raised the maximum amount a municipal court can fine from \$1,000 to \$2,650.

Previously, these legislative enactments prompted the City to undertake a comprehensive review of the Municipal Code to evaluate whether certain penalty provisions warranted revision. Specifically, the review sought to identify offenses for which imprisonment was a possible penalty and to evaluate whether such a penalty was warranted. Additionally, this review included identifying and evaluating where fines issued by the Municipal Court could be raised. Many of these changes were implemented by a previous ordinance.

However, further review revealed that there are additional instances in the Municipal Code where it is appropriate to remove the possibility of imprisonment or raise the allowable fine. As such, this Ordinance removes the possibility of imprisonment for certain offenses and raises the allowable fine to \$2,650 where appropriate.

FISCAL NOTE

There is no direct fiscal impact associated with Ordinance No. 2022-07.

STAFF RECOMMENDATION

Staff recommends approval of Ordinance No. 2022-07.

SUGGESTED MOTION

A City Council member should state, "I move to approve Ordinance No. 2022-07, amending Chapters 1, 2, and 13 of the Salida Municipal Code" followed by a second and a roll call vote.

**CITY OF SALIDA, COLORADO
ORDINANCE NO. 07
(Series of 2022)**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA,
COLORADO AMENDING CHAPTERS 1, 2, AND 13 OF THE SALIDA
MUNICIPAL CODE, TO INCREASE THE MAXIMUM ALLOWABLE PENALTY
AND REMOVE THE POSSIBLE PENALTY OF IMPRISONMENT FOR CERTAIN
OFFENSES IN LIGHT OF RECENT STATE LEGISLATION**

WHEREAS, the City of Salida, Colorado (“City”) is a statutory city, duly organized and existing under the laws of the state of Colorado;

WHEREAS, pursuant to C.R.S. § 31-15-401, the City by and through its City Council (“Council”), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety, and welfare;

WHEREAS, under such authority, the Council previously adopted ordinances related to violations and penalties, codified, among other locations, in Chapter 1, 2, and 13 of the Salida Municipal Code (“Code”);

WHEREAS, recent state legislation provided that the maximum allowable penalty for municipal offenses is two thousand six hundred fifty dollars (\$2,650.00);

WHEREAS, recent state legislation provided that municipalities are required to provide counsel for indigent defendants where imprisonment is a possible penalty;

WHEREAS, the Council finds it desirable and appropriate, and in the best interest of the general health, safety and welfare of its citizens to amend Chapters 1, 2, and 3 of the Code, as it relates to increasing the maximum allowable penalty and removing the possible penalty of imprisonment for certain offenses.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE
CITY OF SALIDA, COLORADO AS FOLLOWS:**

Section 1. The City Council incorporates the foregoing recitals as conclusions, facts, determinations, and findings by the City Council.

Section 2. Section 1-4-30 of the Code, concerning application of penalties to juveniles, is hereby amended to read as follows:

Sec. 1-4-30. - Application of penalties to juveniles.

Every person who, at the time of commission of the offense, was at least ten (10) but not yet eighteen (18) years of age, and who is subsequently convicted of or pleads guilty or nolo contendere to, a violation of any provision of this Code, shall be punished by a fine of not more than ~~one thousand dollars (\$1,000.00)~~ **two thousand six hundred fifty dollars (\$2,650.00)**

per violation or count. Any voluntary plea of guilty or nolo contendere to the original charge or to a lesser or substituted charge shall subject the person so pleading to all fines and/or penalties applicable to the original charge.

Section 3. Section 2-5-120 of the Code, concerning sentencing procedures, is hereby amended to read as follows:

Sec. 2-5-120. - Sentencing procedures.

(a) Restitution. As a condition of a suspended sentence, deferred sentence agreement or sentence to probation, the Municipal Court may provide that the defendant make restitution to the victim of his or her conduct or to a member of the victim's immediate family for the actual damages which were sustained by the victim as a result of the defendant's criminal conduct. The amount of such restitution shall be based on actual, pecuniary damages sustained by the victim, the ability of the defendant to pay, and the defendant's obligation to support his or her dependents and to meet other family obligations. The Court shall fix the time and manner of performance. For the purposes of this Section, immediate family includes the victim's spouse, and the victim's parent, sibling or child who is living with the victim. If the defendant fails to pay ordered restitution, he or she shall be returned to the Municipal Court which, upon proof of failure to pay, may: (a) modify the amount of restitution; (b) extend the time of probation; or (c) ~~order the defendant committed to jail with work release privileges; or (d)~~ revoke probation and impose the sentence which had been suspended during the term of probation. As used in this Section, the term victim means the party immediately and directly aggrieved by a defendant who is convicted of a criminal act and who is granted probation.

Section 4. Section 2-5-130 of the Code, concerning sentencing of juveniles, is hereby amended to read as follows:

Sec. 2-5-130. - Sentencing of juveniles.

(a) The Municipal Court shall not impose jail sentences upon juveniles, ~~except for traffic violations and contempt of court. Jail sentences imposed upon juveniles shall be served in a juvenile detention facility or temporary holding facility as authorized by state statute and shall not exceed forty eight (48) hours. One (1) jail sentence may be imposed for each separate traffic violation or each separate act or omission for which the Municipal Court finds a juvenile in contempt.~~

Section 5. Section 13-2-240 of the Code, concerning violations and penalties related to water conservation, is hereby amended to read as follows:

Sec. 13-2-240. - Water conservation.

...

(g) Violations and Penalties.

...

(3) Any person found to have violated a provision of this Section shall be fined not less than twenty-five dollars (\$25.00) for a first offense, fifty dollars (\$50.00) for a second

offense, and one hundred dollars (\$100.00) for a third offense committed within a twelve (12) month period. Any person found to have committed more than three (3) previous violations, regardless as to when such violations occurred, shall be fined not less than three hundred dollars (\$300.00) **and not more than two thousand six hundred fifty dollars (\$2,650.00).**

Section 6. *Severability.* The provisions of this ordinance are severable and the invalidity of any section, phrase, clause, or portion of the ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the ordinance.

INTRODUCED ON FIRST READING on this ___ day of _____, 2022, ADOPTED and ORDERED PUBLISHED IN FULL in a newspaper of general circulation by the City Council on this ___ day of _____, 2022, and set for second reading and public hearing on the ___ day of _____, 2022.

INTRODUCED ON SECOND READING FINALLY ADOPTED and ORDERED PUBLISHED IN FULL, by the City Council on this ___ day of _____, 2022.

City of Salida

Mayor Dan Shore

ATTEST:

City Clerk/Deputy City Clerk



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Drew Nelson - City Administrator	April 19, 2022

ITEM

Resolution 2022-14 – A Resolution of the City Council for the City of Salida Reauthorizing the Temporary Closure of a Portion of F Street and Providing for a Revised Procedure for Liquor Licensees to Obtain Proper Authorization for Outdoor Expansion

BACKGROUND

During the summer months of the past two years, the City of Salida has facilitated the temporary closure of certain portions of F Street to assist businesses in dealing with the Covid-19 pandemic. This was done through the emergency provisions authorized by the City Council monthly during the pandemic; however, said emergency declaration expired over the winter and is no longer in effect. As such, a new, separate process must be approved by the City Council by resolution in order to create the pedestrian plaza that received significant support in the City's recent Community Survey.

The State's liquor laws were relaxed during the Covid-19 pandemic to allow for the expansion of its Modification of Premises (MOP) guidelines. The expansion of MOP guidelines continue to receive refinement by the State's Liquor Enforcement Division (LED), and City staff is currently reviewing our MOP guidelines to ensure compliance with State law. The LED released guidance regarding "sidewalk service area" in Regulation 47-302 (attached), which creates the ability to utilize streets and sidewalks for liquor service as long as license holders are authorized to utilize the public space; the City has also created and updated Requirements and Policies for Expanding Business Activities, also attached.

Questions do exist that require City Council determination for moving forward. Staff and certain Councilmembers received feedback from business owners who preferred to have the plaza in place prior to Memorial Day; however, community organizations (notably FIBArk) have suggested keeping the street open for travel until after the Juneteenth holiday (on June 20th) to allow for a parade down F Street that would end at its traditional point of 1st Street. Letters to this effect have been attached hereto. An alternative to accomplish both would be for the FIBArk parade to use F Street and end at 2nd Street.

In addition, we received commentary that the closure for the plaza could end much earlier, as students and workers generally leave in mid-September and crowds appear to slow down after the Labor Day holiday. The draft Resolution currently has the dates of closure from before Memorial Day until after Labor Day; the City Council may determine that alternate dates work better to meet community goals.

Another question for City Council to determine is whether to close half of F Street between 2nd and 3rd Streets. This area was closed last year and unfortunately was not an animated space. The loss of those additional parking spaces appeared to not warrant the closure, along with the unusual traffic patterns that became prominent during the plaza closure. The draft of Resolution 2022-14 does not include closure of this half block in 2022.

FISCAL NOTE

Costs for creating the F Street plaza would be less than \$10,000, mostly for labor costs. Pergolas, trash cans, and chairs were purchased last year and would be used again in 2022.



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Drew Nelson - City Administrator	April 19, 2022

STAFF RECOMMENDATION

Staff recommends approval of Resolution 2022-14, once the City Council has provided feedback on which dates to begin and end the closure, along with analysis of whether to close the half block between 2nd and 3rd Streets.

SUGGESTED MOTION

A City Councilmember should state, "I move to approve Resolution 2022-14", followed by a second and a roll call vote.

RESOLUTION NO. 2022-14
(Series 2022)

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA
REAUTHORIZING THE TEMPORARY CLOSURE OF A PORTION OF F STREET
AND PROVIDING FOR A REVISED PROCEDURE FOR LIQUOR LICENSEES TO
OBTAIN PROPER AUTHORIZATION FOR OUTDOOR EXPANSION**

WHEREAS, the City of Salida, Colorado (the “City”) is a statutory city, duly organized and existing under the laws of the State of Colorado;

WHEREAS, as part of an effort to mitigate the negative health effects of the COVID-19 pandemic and to support the local business community, the City previously closed the portion of F Street between Sackett Avenue and 2nd Street to allow for outdoor dining and retail spaces during the warmer months of 2020 and 2021;

WHEREAS, these previous closures of F Street were received positively by both residents of the City and members of the local business community alike;

WHEREAS, pursuant to C.R.S. § 31-15-401(1)(b), the governing body of each municipality has the power “[t]o do all acts and make all regulations which may be necessary or expedient for the promotion of health or the suppression of disease;”

WHEREAS, while case numbers fluctuate, the COVID-19 respiratory virus remains a prevalent public health concern and continuing to take action to mitigate its spread remains a prudent course of action for the City;

WHEREAS, allowing for additional outdoor dining and retail spaces will help mitigate the spread of COVID-19 by reducing the need for individuals to congregate in enclosed, indoor spaces;

WHEREAS, Section 10-7-30 of the Salida Municipal Code (the “Code”) generally prohibits the possession and consumption of alcoholic beverages in public places, but provides an exemption for places duly licensed for sale of alcoholic beverages;

WHEREAS, on September 28, 2021, the Colorado Liquor Enforcement Division (the “LED”) published Bulletin 21-05, which provides guidance regarding the service area premises extension options available to liquor licenses in municipalities which permit such an expansion;

WHEREAS, the LED’s COVID-19 temporary modification of premises option, initially permitted by emergency rules promulgated in response to the COVID-19 pandemic and previously utilized by the City to facilitate these expansions, expires on May 31, 2022;

WHEREAS, the LED’s guidance identifies a sidewalk service area, as authorized by Regulation 47-302(A)(4), 1 CCR 203-2, as a more permanent alternative to the expiring COVID-19 temporary expansion option;

WHEREAS, like the COVID-19 temporary expansion option, authorization from the LED for a sidewalk service area requires that the licensee have the right of possession for the space from the governing body of the municipality;

WHEREAS, the City will continue to utilize its temporary outdoor expansion application form and issue, in the City's discretion, revocable licenses for the use of public rights-of-way and public places to provide liquor licensees the legal right to use these spaces;

WHEREAS, pursuant to C.R.S. § 31-15-702(1)(a)(I), the governing body of each municipality has the power "[t]o lay out, establish, open, alter, widen, extend, grade, pave, or otherwise improve streets, parks, and public grounds and vacate the same and... to regulate the use of the same;"

WHEREAS, the "Requirements and Policies for Expanding Business Activity Parking Lots, Parking Spaces and Streets," previously adopted in conjunction with Resolution 2021-14, functioned effectively and applicable portions of said document ought to be continued with this closure of F Street; and

WHEREAS, the City Council finds it desirable and prudent, and in the best interest of the general health, safety, and welfare of its residents to reauthorize the temporary closure of a portion of F Street and to provide for a revised procedure for liquor licensees to obtain proper authorization for outdoor expansion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

Section 1. The foregoing recitals are hereby incorporated as conclusions, facts, determinations, and findings of the City Council.

Section 2. The City Council hereby reauthorizes the temporary closure of the streets, alleys, and sidewalks on F Street between Sackett Avenue and 2nd Street, effective May 27, 2022 through September 7, 2022.

Section 3. City Council hereby adopts the updated "Requirements and Policies for Expanding Business Activity into Parking Lots, Parking Spaces and Streets," annexed hereto as **Exhibit A**.

Section 4. The City Administrator or his designee is hereby authorized to take any further action reasonably necessary or prudent to carry out the effect of this Resolution.

RESOLVED, APPROVED, AND ADOPTED this __ of _____, 2022.

City of Salida

Dan Shore, Mayor

ATTEST:

City Clerk/Deputy City Clerk



REQUIREMENTS AND POLICIES FOR EXPANDING BUSINESS ACTIVITY INTO PARKING LOTS, PARKING SPACES AND STREETS

The City of Salida desires to work with businesses throughout our community to provide unique outdoor experiences for our residents and guests. On Tuesday, April 19, 2022, the Salida City Council approved Resolution 2022-14, which directed City staff to facilitate the expansion of outdoor dining and retail spaces into parking lots, parking spaces, and even public streets.

In order to proceed with expansion, there are a few rules that businesses must apply as part of an application process:

For Restaurants and Bars with a Liquor License

Any bar or restaurant wishing to expand their existing licensed premise into parking lots or streets must apply for a Temporary Modification of Premise (MOP) with the City of Salida. The City will review, and if approved, will send the application, signed lease, the applicant's drafted map of the expansion (including barriers and access points) and the check to the Colorado Liquor Enforcement Division (LED) for final approval. The application form, DR 8442, can be found at:

www.sbg.colorado.gov/liquor-forms-by-number

Applicants will fill out Section C. Instructions are on page 2 (Section C) for more information. There is a \$150 processing fee payable to the State of Colorado (written to the Department of Revenue) for the Temporary Modification and the form will need to be filled out again, submitted, and remitted to the City with a \$150 check (written to the Department of Revenue) to end the Temporary Modification. There is no fee for the City of Salida.

Private Parking Lots

A maximum of fifty percent (50%) or half of existing private parking lots may be utilized for a restaurant patio extension for a currently-permitted restaurant, subject to the written approval of the owner of the parking lot.

Public Sidewalks

A clear travel path of five feet (5') in width and meeting Americans with Disabilities Act (ADA) accessible path requirements must be maintained and is subject to a revocable license agreement approved by the City. The business owner must provide the City an ADA plan if they wish to close or alter a sidewalk space.

Public Streets

Expansion into public streets and rights-of-way shall be at the sole discretion of the City, subject to any additional terms deemed necessary. Use of public streets shall only occur where streets are restricted to pedestrian traffic only for an entire block. The City will pre-determine four (4) areas, two (2) on each block, as sites for a City-installed pergola with seating. The City will work with adjacent business owners to minimize encroachment into outdoor space being utilized by that business.

A clear travel path of six feet (6') in width must be maintained along the center of the street, three feet (3') on each side of the street centerline. The City will put up metal fencing or other temporary means to

delineate between the business expansion space and the six-foot clear travel path. Bicycles, skateboards, scooters and similar devices must be walked or carried in any area where vehicle traffic is not allowed. In addition to no physical objects, no performance will be allowed to encroach into this travel path.

The remaining area, extending from the curb to within three feet (3') from the centerline of the public street, at a width equal to the street frontage of the individual physical business, shall be available for expansion by that individual business. A business must have a plan for security (including overnight), trash maintenance and removal, and rehabilitation for any damage or mess that may occur.

Public Parking Spaces

For businesses in the Downtown C-2 district on streets that are not closed to vehicle traffic, the use of the existing public parking spaces adjacent to and in front of the business may be used with the exception of State Highway right-of-way (similar to the City's existing program for patio spaces). In order to use public parking spaces, the business must complete the TOE application with required attachments. In addition, the business must provide a safety plan for patrons utilizing this space, including barriers and fencing, protection from vehicles by physical means, security (including overnight), trash maintenance and removal, and rehabilitation for any damage or mess that may occur due to business activity. The City may have barriers and fencing available for the business if needed.

Temporary Structures and Fences

Any proposed structure or fence shall be secured utilizing weights. Anchors involving drilling or fastening to the roadway infrastructure shall be reviewed on a case-by-case basis.

- Small Tents (<400 s.f.): Small tents of 400 square feet or less are permitted on a temporary basis. Where tents are proposed, the City encourages the use of tents having a total area of 400 square feet or less to streamline review and approval.
- Large Tents (>400 s.f.): Tents that are larger than 400 square feet are subject to additional building and fire code requirements, greater submittal requirements, and a review process that is more extensive than that used for small tents less than 400 square feet in area.
- Temporary Fences: Fences of a temporary nature with a maximum height of six feet (6') may be installed in connection with a patio extension, subject to the written approval of the property owner. All fencing, if installed, shall meet building and fire code access requirements, including for egress.

Temporary Lighting

Lighting of a temporary nature may be permitted in connection with a patio extension, subject to City approval and in compliance with the Salida Municipal Code's dark sky provisions.

Hours of Operation

Temporary patio extensions and all activities authorized under this Resolution are required to close or cease by 10:00 p.m.

Music, Performance Art, and Outdoor Entertainment

Businesses may host live performances including but not limited to musicians, artists, buskers, and speakers as well as outdoor games and entertainment outside of their business. A business must obtain an amplified sound permit from the City for any amplified sound over 65 dB. In no case can the activity or performance area, or audience, encroach upon the six-foot (6') clear travel path down the center of the street, the five-foot (5') clear travel path required on the sidewalks, or any ADA designated paths or appurtenances.

Required Approval and Permits:

In order to take advantage of this program, the business owner will have to use the Administrative Review of Temporary Outdoor Expansion application form and provide the City with the following:

- Applicants must file a signed Revocable License for Use of Public Right Of Way or Public Place.

- A conceptual site plan of the proposed expansion area showing existing and proposed features, such as buildings, fences, roads, alleys, sidewalks and parking lots which are relevant to the application. The business must provide the City an ADA accessibility plan for their space.
- For Businesses with an Approved Liquor License: In addition to the conceptual site plan, the plan must include information related to access to and egress from the patio by both patrons and staff; a layout of tables, chairs, and serving stations; spacing required for social distancing; and sanitation plans and programs.

For Food Trucks and Mobile Vendors

Businesses along the F Street closure may have a food truck or mobile food vending operation in their allocated outdoor area. However the business owner or property owner must own and operate the food truck or mobile food vending operation. The business must provide a plan for their food truck, cart, etc. which would include hook-ups for power and water as well as whether the food truck, cart, etc. would be able to remain in place for the duration of the F Street closure. Only smaller equipment that can be moved by hand will be allowed to be removed on a regular basis. Generators will not be allowed. Power must be sourced from the adjacent business, and power cords must have appropriate ADA compliant coverings. All food vendors must have required Health Department permits.

These measures are subject to change at the sole discretion of the City of Salida and may be terminated at any time.

Regulation 47-302. Changing, Altering, or Modifying Licensed Premises.

Basis and Purpose. The statutory authority for this regulation includes, but is not limited to, subsections 44-3-202(1)(b), 44-3-202(2)(a)(I)(A), and 44-3-202(2)(a)(I)(D), C.R.S. The purpose of this regulation is to establish procedures for a licensee seeking to make material or substantial alterations to the licensed premises, and provide factors the licensing authority must consider when evaluating such alterations for approval or rejection.

- A. After issuance of a license, the licensee shall make no physical change, alteration or modification of the licensed premises that materially or substantially alters the licensed premises or the usage of the licensed premises from the latest approved plans and specifications on file with the state and local licensing authorities without application to, and the approval of, the respective licensing authorities.

For purposes of this regulation, physical changes, alterations or modifications of the licensed premises, or in the usage of the premises requiring prior approval, shall include, but not be limited to, the following:

1. Any increase or decrease in the total size or capacity of the licensed premises.
2. The sealing off, creation of or relocation of a common entryway, doorway, passage or other such means of public ingress and/or egress, when such common entryway, doorway or passage alters or changes the sale or distribution of alcohol beverages within the licensed premises.
3. Any substantial or material enlargement of a bar, relocation of a bar, or addition of a separate bar. However, the temporary addition of bars or service areas to accommodate seasonal operations shall not require prior approval unless the additional service areas are accompanied by an enlargement of the licensed premises.
4. A temporary outside service area located on a sidewalk owned by a municipality, and that the licensee possesses in accordance with subsection (B)(2) of this regulation, may be approved by the state and local licensing authorities upon the annual filing of a temporary modification of premises application, due at the time of initial application or at the time of renewal, on a form approved by the State Licensing Authority, and payment of the associated fee as set forth in Regulation 47-506, provided that:
 - a. the proposed temporary outside service area located on a sidewalk is immediately adjacent to the licensed premises;
 - b. The licensed premises, as temporarily modified, will comprise a definite contiguous area; and
 - c. Plans and specifications identifying the temporary outside service area located on a sidewalk accompany the form and fee.

5. Any material change in the interior of the premises that would affect the basic character of the premises or the physical structure detailed in the latest approved plans and specifications on file with the state and local licensing authorities. However, the following types of modifications will not require prior approval, even if a local building permit is required: painting and redecorating of premises; the installation or replacement of electric fixtures or equipment, plumbing, refrigeration, air conditioning or heating fixtures and equipment; the lowering of ceilings; the installation and replacement of floor coverings; the replacement of furniture and equipment; and any non-structural remodeling where the remodel does not expand or reduce the existing area designed for the display or sale of alcohol beverage products.
 6. The destruction or demolition, and subsequent reconstruction, of a building that contained the retailer's licensed premises shall require the filing of new building plans with the local licensing authority, or in the case of manufacturers and wholesalers, with the state licensing authority. However, reconstruction shall not require an application to modify the premises unless the proposed plan for the newly-constructed premises materially or substantially alters the licensed premises or the usage of the licensed premises from the plans and specifications detailed in the latest approved plans and specifications on file with the state and local licensing authorities.
 7. Nothing herein shall prohibit a licensee, who is otherwise not eligible for an optional premises permit or optional premises license, from modifying its licensed premises to include in the licensed premises a public thoroughfare, if the following conditions are met:
 - a. The licensee has been granted an easement for the public thoroughfare for the purpose of transporting alcohol beverages.
 - b. The public thoroughfare is authorized solely for pedestrian and non-motorized traffic.
 - c. The inclusion of the public thoroughfare is solely for the purpose of transporting alcohol beverages between licensed areas, and no sale or consumption will occur on or within the public thoroughfare.
 - d. Any other conditions as established by the local licensing authority.
 8. The addition of a noncontiguous location to the licensed premises of a winery licensed pursuant to sections 44-3-402 or 44-3-403, C.R.S.
 9. Modification of the licensed premises to include a communal outdoor dining area, subject to the requirements of section 44-3-912, C.R.S., and Regulation 47-1103.
- B. In making its decision with respect to any proposed changes, alterations or modifications, the licensing authority must consider whether the premises, as changed, altered or modified, will meet all of the pertinent requirements of the Colorado Liquor or Beer Codes and related regulations. Factors to be taken into account by the licensing authority shall include, but not be limited to, the following:
1. The reasonable requirements of the neighborhood and the desires of the adult inhabitants.
 2. The possession, by the licensee, of the changed premises by ownership, lease, rental or other arrangement.
 3. Compliance with the applicable zoning laws of the municipality, city and county or county.

4. Compliance with the distance prohibition in regard to any public or parochial school or the principal campus of any college, university, or seminary.
 5. The legislative declaration that the Colorado Liquor and Beer Codes are an exercise of the police powers of the state for the protection of the economic and social welfare and the health, peace, and morals of the people of this state.
- C. If permission to change, alter or modify the licensed premises is denied, the licensing authority shall give notice in writing and shall state grounds upon which the application was denied. The licensee shall be entitled to a hearing on the denial if a request in writing is made to the licensing authority within fifteen (15) days after the date of notice.
- D. This regulation shall be applicable to the holder of a manufacturer's license as specifically defined in Section 44-3-402, C.R.S., or a limited winery defined in section 44-3-403, C.R.S., only if the physical change, alteration, or modification involves any increase or decrease in the total size of the licensed premises, including the addition of a noncontiguous location to the licensed premises of a winery licensed pursuant to sections 44-3-402 or 44-3-403, C.R.S. Except, any change, alteration, or modification of a sales room, shall be reported in accordance with subsection (A).
- E. The state licensing authority shall not impose any additional fees for the processing or review of an application for a modification of premises for the holder of a manufacturer's license, except for applications to modify the premises through the addition of a noncontiguous location to the licensed premises of a winery licensed pursuant to sections 44-3-402 or 44-3-403, C.R.S.
- F. Due to public health concerns raised by the presence COVID-19 in Colorado, a licensee may apply to temporarily modify its licensed premises to facilitate social distancing by employees and customers and to facilitate compliance with the requirements of applicable public health orders (See Regulation 47-1102).
1. If permitted by the relevant local licensing authority, the temporary premises modification may include expansion of the licensed premises into outside areas that the licensee possesses in accordance with subsection (B)(2) of this regulation, provided that:
 - a. Any outside area proposed to be included in the licensed premises, as temporarily modified, is contiguous or adjacent to the licensed premises and appropriately monitored by the licensee;
 - b. The licensed premises, as temporarily modified, will comprise a definite contiguous area;
 - c. The licensee will designate the boundaries of the licensed premises, as temporarily modified, using barriers approved by the local licensing authority and state licensing authority and post warning signs in areas visible to the public, including all points of ingress and egress, regarding laws against public consumption of alcohol beverages;
 - d. The licensed premises, as temporarily modified, will not encroach upon or overlap with the licensed premises of any other licensee;
 - e. The licensed premises, as temporarily modified, complies with local building and zoning laws; and
 - f. The licensed premises, as temporarily modified, complies with all other restrictions and requirements imposed by the Colorado Liquor Code and Rules.

2. A temporary modification of a licensed premises pursuant to this paragraph (F) may be approved by the state and local licensing authorities after the filing of a temporary modification of premises application on a form approved by the State Licensing Authority, including plans and specifications of the licensed premises, as temporarily modified, and a one-time payment of the modification of licensed premises fee set forth in Regulation 47-506.
3. Any temporary modification approved pursuant to this paragraph (F) shall expire on May 31, 2022, unless the relevant local licensing authority imposes an earlier expiration date. A licensee is not required to pay an additional modification of licensed premises fee or obtain approval to remove a temporary modification to the licensed premises upon expiration of this paragraph (F).
4. Nothing in this regulation requires a local licensing authority to allow temporary premises modifications in response to COVID-19. A local licensing authority that allows temporary premises modifications may establish an earlier expiration date for any temporary modifications issued in the relevant jurisdiction and may establish additional requirements for temporary modifications that are at least as restrictive as the requirements in this paragraph (F).
5. This subsection (F) is effective until May 31, 2022 and is repealed effective June 1, 2022.

Regulation 47-303. License Renewal.

Basis and Purpose. The statutory authority for this regulation includes, but is not limited to, subsections 44-3-202(1)(b), 44-3-202(2)(a)(I)(C), 44-3-202(2)(a)(I)(D), 44-3-202(2)(a)(I)(R), 44-3-302, 44-3-501, and 44-4-105, C.R.S. The purpose of this regulation is to clarify and establish procedures and deadlines for a licensee that is applying to renew its license in accordance with section 44-3-302, C.R.S.

- A. No one other than the license holder, or their duly-authorized representative, may file an application to renew the license with local and state licensing authorities.
- B. At least ninety (90) days before the expiration date of an existing license, the State Licensing Authority shall notify the licensee of the expiration date by sending notice to the most recently provided email address and/or mailing address for the licensee.
- C. A complete renewal application shall include evidence that the licensee remains in possession of the licensed premises by ownership, lease, rental, or other arrangement at the time of application. An agreement that may lapse within the new license year neither automatically disqualifies the licensee from renewing, nor automatically invalidates the license. However, this provision does not preclude the state or local licensing authority from initiating any action as provided by law to suspend or revoke a license for loss of possession of the licensed premises.
- D. Nothing herein authorizes a licensee to purchase, sell, or serve alcohol beverages with an expired license, except as authorized in subparagraphs E, F(2), and G(3) of this regulation. Licensed privileges are not restored until and unless the applicable requirements of subparagraph F(2) and/or G(3) of this regulation are met.
- E. Application for the renewal of an existing license shall be made to the local licensing authority not less than forty-five (45) days prior to the date of expiration and to the state licensing authority not less than thirty (30) days prior to the date of expiration. The state or local licensing authority may waive these requirements for good cause. Once an application for renewal has been filed with the local licensing authority, or the state licensing authority for state only licenses, the licensee may continue to operate until final agency action.

From: [Stew Pappenfort](#)
To: drew.nelson@cityofsalida.com
Cc: [Alisa Pappenfort](#); [Donna Rhoads](#)
Subject: FIBArk Parade
Date: Thursday, April 14, 2022 5:07:41 PM

Hello Drew,

I am writing to you on behalf of the Past FIBArk Commodores.

As a resident of Salida since 1977, I have attended FIBArk every year. This will be my 45th. I was honored to be chosen to be the Commodore in 2018.

While the festival was originally focused around the boating community, it evolved into an event that eventually engaged the entire city with the addition of many non-boating events such as foot races, the carnival and yes the parade. The festival brings the entire community together to celebrate one of our greatest assets, the Arkansas River. I feel the parade is an important way to draw everyone into the celebration.

Last year's Commodore expressed to me that FIBArk just didn't seem the same without the parade. I had to agree. The children along the parade route scooping up candy, seeing old friends in the crowd, all of the floats representing all facets of the community were all missing.

While I like and support the closing of F Street for the summer months for the pedestrian mall, I would strongly recommend the City to find a way to reestablish the parade down F Street. Barriers that would be easier to move for the morning of the parade would not seem to be too difficult. It's been a tough last two years and I understand public gatherings were not encouraged. I feel bringing back the parade would restore a sense of normalcy that we all seek.

Perhaps a more permanent solution to creating a pedestrian mall that would allow shops and restaurants to expand outdoors and still allow vehicle traffic should be something the city should look into. Other cities have done this in tasteful ways. Grand Junction immediately comes to mind but I'm sure there are many examples out there.

Thank you for listening.

Respectfully,

Stew Pappenfort

From: [Rob White](#)
To: [Drew Nelson](#)
Cc: [Diesel Post](#); [Donna Rhoads](#)
Subject: Fwd: FIBArk Parade/Legacy
Date: Wednesday, April 13, 2022 8:15:16 PM
Attachments: [Letter to Council D&J.docx](#)

Drew,

As a member of the Salida community since the fall of 2000, and as the 2017 FIBArk Commodore, I too would request that the City of Salida consider placing portable vehicle barriers at the various ends of the F Street blockades in 2022 to ensure that the vehicle barriers could be easily moved to accommodate a traditional 2022 FIBArk parade along the length of F Street.

In addition, I would encourage the City of Salida to consider a more workable long term solution by remodeling the F Street streetscape so that vehicle barriers could be eliminated, limited parking spaces could be established, pedestrian sidewalks could be widened/expanded and outside restaurant dining areas could be established for a longer term basis (4 or more months of the year). My thoughts are that portions of F Street in downtown Salida could be remodeled to look and function more like the downtown mainstreet in Grand Junction (one way traffic with limited parking spaces, wide pedestrian sidewalks and dedicated space for outside restaurant dining areas. If you have not seen how good the Grand Junction mainstreet streetscape functions and looks with all that was noted above (not to mention the sculptures and seating areas/benches) I would encourage you to do so. The barriers currently utilized by the City of Salida, whether concrete or something more portable, still look haphazard in my mind and detract from the overall appealing nature of downtown Salida.

I thank you in advance for your time and your consideration of the above noted information.

Respectively,
Rob

Rob White
 6770 CR 110A
 Salida, CO 81201

719.221.8494 M#

----- Forwarded message -----

From: **Donna Rhoads** <djrhoads01@yahoo.com>
Date: Tue, Apr 12, 2022 at 8:41 PM
Subject: FIBArk Parade/Legacy
To: Bill Block <billdblock@yahoo.com>, Kim Bouldin <dirtdiva31@yahoo.com>, Rob White <rob.whiteco@gmail.com>, Stew Pappenfort <sgpappy@gmail.com>, Joel McBride <mcbridej66@gmail.com>, Jim Dickson <av8rjim@gmail.com>, Tim Brown <salidatintype@gmail.com>, Susan Hughes <sdhughes@pinonrealestate.com>, Alan Sulzenfuss <alan@chaffeclosing.net>, Merle Baranczyk <merleb@avpsalida.com>, Burma <sgtijack@bresnan.net>, Mike Perschbacher <olderthandirtconst@hotmail.com>, Tom Karnuta <tkarnuta@gmail.com>, Tom Ewing <lunatics50@msn.com>, John Hansen

<jhans6135@aol.com>, Dave McCann <salidafire20@yahoo.com>, Bonnie Schwam
<maverickwest@msn.com>, Mark Roman <mrphomeinspection@gmail.com>, Gary Lacy
<gary@boaterparks.com>, Patrick Hawkins <patricklee@centurylink.net>, P. T. Wood
<pt@woodsdistillery.com>, Mike Harvey <harvey@boaterparks.com>, Shawn Gillis
<shawn@absolutebikes.com>, Ed Loeffel <ejloeffel@gmail.com>, Greg Felt
<gfelt@chaffeeconomy.org>

Cc: Annie Ruiter <annie@r-15.net>, Lindsay Sutton <lindsaysuttonart@gmail.com>

Hi to you all,

There has been a discussion about how to hold the FIBArk Parade this year.

There is favor in Salida for closing F St for a walking mall between 3rd and Sackett from Memorial Day to Labor Day, which was successful last year.

The problem is having the ability to hold the FIBArk Parade down F St. during the FIBArk festival, which is in June. I, personally and my husband, John, feel a compromise could work. Please see our letter to the City Council for their next meeting **May 3 at 6pm.**

Jim Dickson and I plan to go to the May 3rd council meeting, in uniform, to express our passion for the FIBArk legacy.

Please join us for the meeting or write to Drew Nelson this week by Thursday noon, if you like.

Thanks,

Donna

719 221-4008

April 11, 2022

Members of the Salida City Council

Mayor Dan Shore

City Administrator Drew Nelson

RE: **FIBArk Parade**

As FIBArk Commodore in 1997, FIBArk President in 2012 and, now, the FIBArk “Historian”, I would like to support the running of the FIBArk Parade, a tradition which has been going on since FIBArk’s inception in 1949. “The excitement of the 1st Salida-Royal Gorge Boat Race in 1949 was contagious; the five governors from Arkansas, Oklahoma, Kansas, Mississippi, and Colorado were each invited to attend and local businesses, organizations, civic leaders and groups of individuals rallied to be a part of an elaborate downtown parade. The procession of floats, equestrians, automobiles, bicyclists, pedestrians and pets was spectacular and thousands of spectators lined the main street to watch and cheer in delight. Prize money of \$60, \$40, and \$20 was awarded to the top three floats.” Quote from the Colorado Local Legacies Project, selected by Senator Wayne Allard (R-CO) for The Library of Congress Bicentennial 2000.

Every year, a Boat Race/FIBArk Parade has adorned the weekend festival and parade themes have spoken to the FIBArk legend and its connection to Salida, such as, “Boating Capital of the World” (1949), “Heart of International Sports” (1965), “FIBArk Moving into the Future on the Arkansas River” (1990), “Boating in the Banana Belt” (1993), “Wave of the Future” (1999), “Live the Legacy” (2000), “The Oldest and Boldest” (2002), “FIBArk, 60 Years Young” (2008), and one of my favorites, “**A History Runs Though It**” (2010). The FIBArk Parade is part of our heritage!

John and I have lived in Salida for over 30 years. Our first Salida date was in 1983 during that year’s FIBArk festival. After marrying and finishing a teaching assignment in Malawi, Africa, we settled in Salida in 1988, where my parents had built a vacation home and where I had spent a great deal of time growing up.

John and I became involved with FIBArk right away, swept into the unique energy of the river, its events and the celebration of spring in Salida. The festival drew us in and we have been involved with it ever since. We are writing to support the Parade’s traditional route down F St. through downtown Salida. Hopefully, barricades to the walking mall could be removed for a few precious hours on the Saturday morning of FIBArk.

Next year, 2023, will be FIBArks’ 75 year! Let’s please keep the tradition going! Let’s not lose our heritage and the **small town feeling** that goes along with it.

Thank you for your consideration.

Donna & John Rhoads
6095 CR110
Salida

From: [Tamar Madrigal](#)
To: drew.nelson@cityofsalida.com
Subject: Street Closure
Date: Wednesday, April 13, 2022 8:09:21 PM

Hello, I just wanted to ask if anyone had suggested that the street closure be pushed back a week to the first Monday in June to accommodate the pride parade?

Tamar Madrigal
Corvus Clothing and Curiosities
132 F Street
Salida Co 81201
5127697997

Sent from my iPhone

April 12, 2022

Members of the Salida City Council

Mayor Dan Shore

City Administrator Drew Nelson

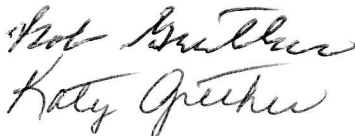
RE: Closing F Street During the Summer

As owners of the Mixing Bowl store in Downtown Salida, we are in support of closing F Street during the summer months of June, July and August, but with the specific caveat that F Street be open again shortly after Labor Day. We observed that last year, street traffic slowed significantly after that time and F Street felt increasingly unlively. Having the street open to traffic would have increased F Street vitality and allowed our customers to park near our store and thus would have increased our sales.

Equally important is to preserve our Salida heritage and Downtown tradition which means we believe it is imperative to open F Street for the FIBArk Parade in June. If the decision is to barricade F Street at the beginning of June, then we support removal of these barriers on the day of the FIBArk Parade. Because FIBArk is a celebration of the river and all activities are close to the river, the parade should continue to be on the business blocks of F Street and end at First Street as it has in the past.

Thank you for your consideration.

Yours truly,

Handwritten signatures of Bob and Katy Grether. The signature for Bob is written above the signature for Katy.

Bob and Katy Grether, Owners

The Mixing Bowl Store

148 F Street

Salida



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Public Works	David Lady - Public Works Director	April 19, 2022

ITEM

Resolution 2022-15: Appointing members to the Tree Board

BACKGROUND

The City of Salida Tree Board is governed under Chapter 2, Article 12, of the Municipal Code. The code identifies that it is the responsibility of the Tree Board to develop and/or update a proposed work plan including recommended practices associated with the care, preservation, trimming, planting, replanting, removal, or disposition of street and park trees.

The Tree Board shall consist of a minimum of three members. Currently the Tree Board has two active members and staff is recommending a total of five members. Ordinance 2022-04 identified that all members shall be residents of Chaffee County and no more than two (2) members may reside outside of the City.

Two existing members desired interest to be re-appointed to the Tree Board which include:

Marilyn Moore (City)

Tom Jacobson (City)

The following new member applications were received for review by City Council:

Kristen Cheskaty (County)

Scott Lindbloom (Salida)

Kamber Sokulsky

Wendy Weiner (Salida)

Cullen Weisbrod (County)

FISCAL NOTE

N/A

STAFF RECOMMENDATION

Staff recommends approval of Resolution 2022-15 re-appointing Marilyn Moore and Tom Jacobson to the tree board and appointing the following new members _____, _____, _____.



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Public Works	David Lady - Public Works Director	April 19, 2022

SUGGESTED MOTION

A Council member should make the motion to approve Resolution 2022-15.

CITY OF SALIDA, COLORADO
RESOLUTION NO. 15
(Series of 2022)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, APPROVING CITIZEN APPOINTMENTS TO THE TREE BOARD PURSUANT TO SECTION 2-12-10 OF THE SALIDA MUNICIPAL CODE.

WHEREAS, in accordance with Section 2-12-10 of the Salida Municipal Code (“SMC”), the City Council shall select and appoint person(s) to serve as members of the Tree Board (Board); and

WHEREAS, there two members whose terms have expired and they wish to continue to serve on the Board; and

WHEREAS, the City Council appreciates the service these members of the community have devoted to bettering Salida through participation on the Board and

WHEREAS, in accordance with Section 2-12-10 of the Salida Municipal Code (“SMC”), the City Council shall confirm the appointments by majority vote.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

1. The City Council incorporates the foregoing recitals as findings by the City Council.
2. The City Council hereby re-appoints the following individual(s) to serve on the Board:
 - a. Marilyn Moore as a regular member, term to expire April 19, 2024.
 - b. Tom Jacobson as a regular member, term to expire April 19, 2024.
3. The City Council hereby appoints the following individual(s) to serve on the Board:
 - a. _____ as a regular member, term to expire April 19, 2024.
 - b. _____ as a regular member, term to expire April 19, 2024.
 - c. _____ as a regular member, term to expire April 19, 2024.

City of Salida, Colorado
Resolution No. 15, Series of 2022
Page 2 of 2

RESOLVED, APPROVED, AND ADOPTED this 19th day of April, 2022.

CITY OF SALIDA, COLORADO

By

Mayor Dan Shore

[SEAL]
ATTEST:

City Clerk

CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
FEBRUARY 2022



Item 13.

The City of Salida Sales Tax and Chaffee County Sales Tax report examines tax collections for the month of February 2022, which were remitted to the City of Salida in April 2022.

Summary Results for City and Chaffee County Sales Taxes

February City sales tax collections increased by \$39,698 (6.5%) as compared to February 2021. The City's portion of Chaffee County sales tax collections increased by \$10,490, a 5.1% increase over February 2021. In total, sales tax receipts are 6.1% higher for February and 4.0% higher year-to-date. Actual collections are ahead of budget by 2.5% year-to-date.

Current Month							
	February 2022	February 2021	2022 - 2021 \$ Change	2022 - 2021 % Change	February 2022 Budget	2022 Budget \$ Variance	2022 Budget % Variance
3% City Sales Tax	\$ 643,638	\$ 604,274	\$ 39,365	6.5%	\$ 619,492	\$ 24,146	3.9%
Shared County Tax	\$ 218,147	\$ 207,657	\$ 10,490	5.1%	\$ 193,318	\$ 24,828	12.8%
Total	\$ 861,785	\$ 811,930	\$ 49,855	6.1%	\$ 812,810	\$ 48,975	6.0%
Year to Date							
	YTD 2022	YTD 2021	2022 - 2021 \$ Change	2022 - 2021 % Change	YTD 2022 Budget	2022 Budget \$ Variance	2022 Budget % Variance
3% Sales Tax	\$ 1,289,220	\$ 1,218,593	\$ 70,627	5.8%	\$ 1,259,546	\$ 29,675	2.4%
Shared County Tax	\$ 415,201	\$ 419,904	\$ (4,703)	-1.1%	\$ 403,282	\$ 11,919	3.0%
Total	\$ 1,704,421	\$ 1,638,497	\$ 65,924	4.0%	\$ 1,662,828	\$ 41,593	2.5%

CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
FEBRUARY 2022



Item 13.

Below is the tracking by NAICS industry sector report for the 3% City sales tax collections.

3% City Sales Tax by Industry Sector

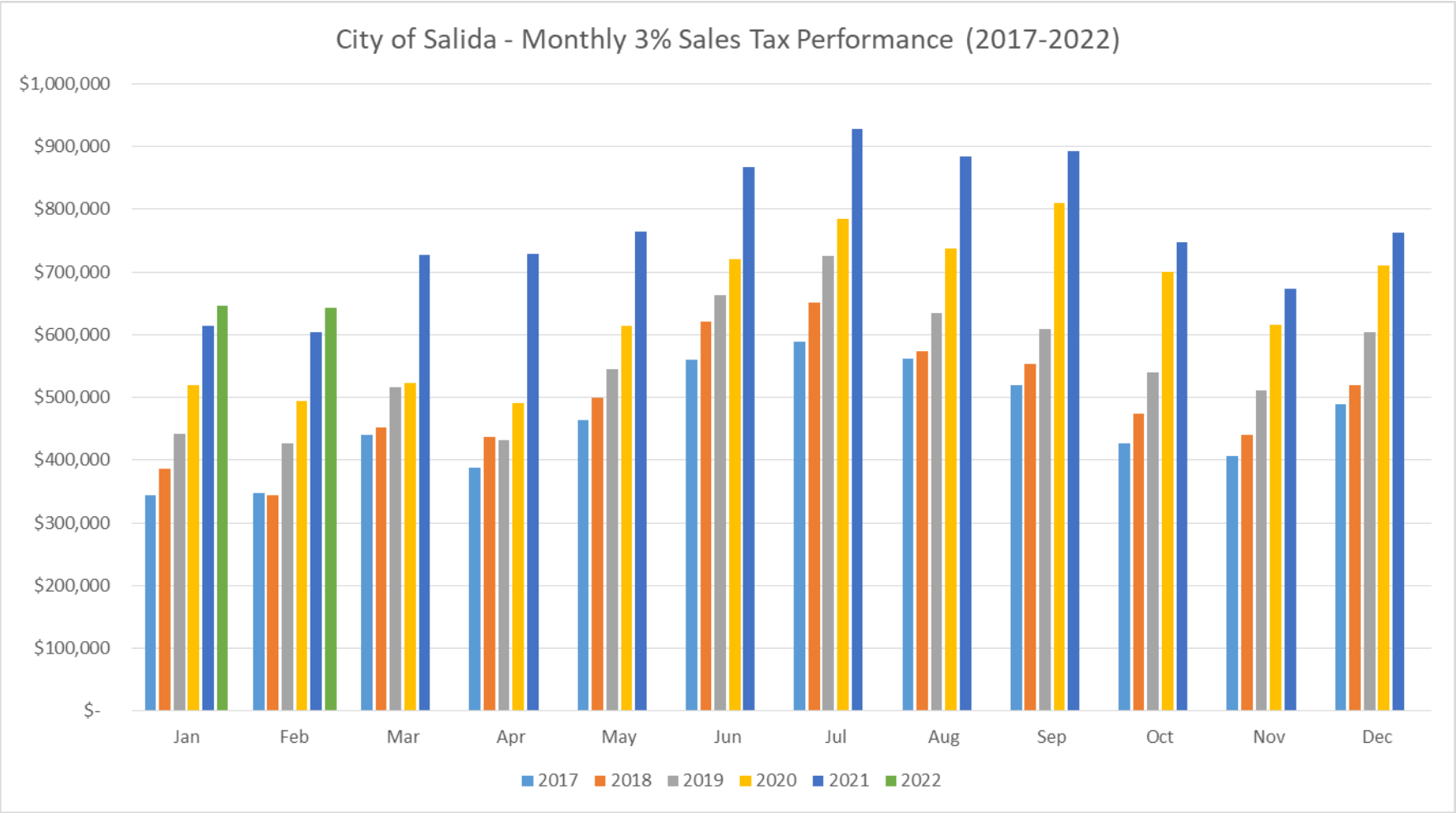
Current Month

NAICS Sector	February 2022	February 2021	2021-2020 \$ Change	2021-2020 % Change
Retail Trade	\$436,743	\$425,561	\$ 11,182	2.6%
Accommodation and Food Services	\$120,687	\$ 94,157	\$ 26,530	28.2%
Manufacturing	\$ 19,794	\$ 19,748	\$ 46	0.2%
Wholesale Trade	\$ 17,371	\$ 20,614	\$ (3,243)	-15.7%
Construction	\$ 8,154	\$ 9,338	\$ (1,184)	-12.7%
Information	\$ 8,834	\$ 6,071	\$ 2,763	45.5%
Real Estate, Rental & Leasing	\$ 5,795	\$ 2,472	\$ 3,323	134.4%
All Other	\$ 26,260	\$ 26,313	\$ (52)	-0.2%
Total	\$643,638	\$604,274	\$ 39,365	6.5%

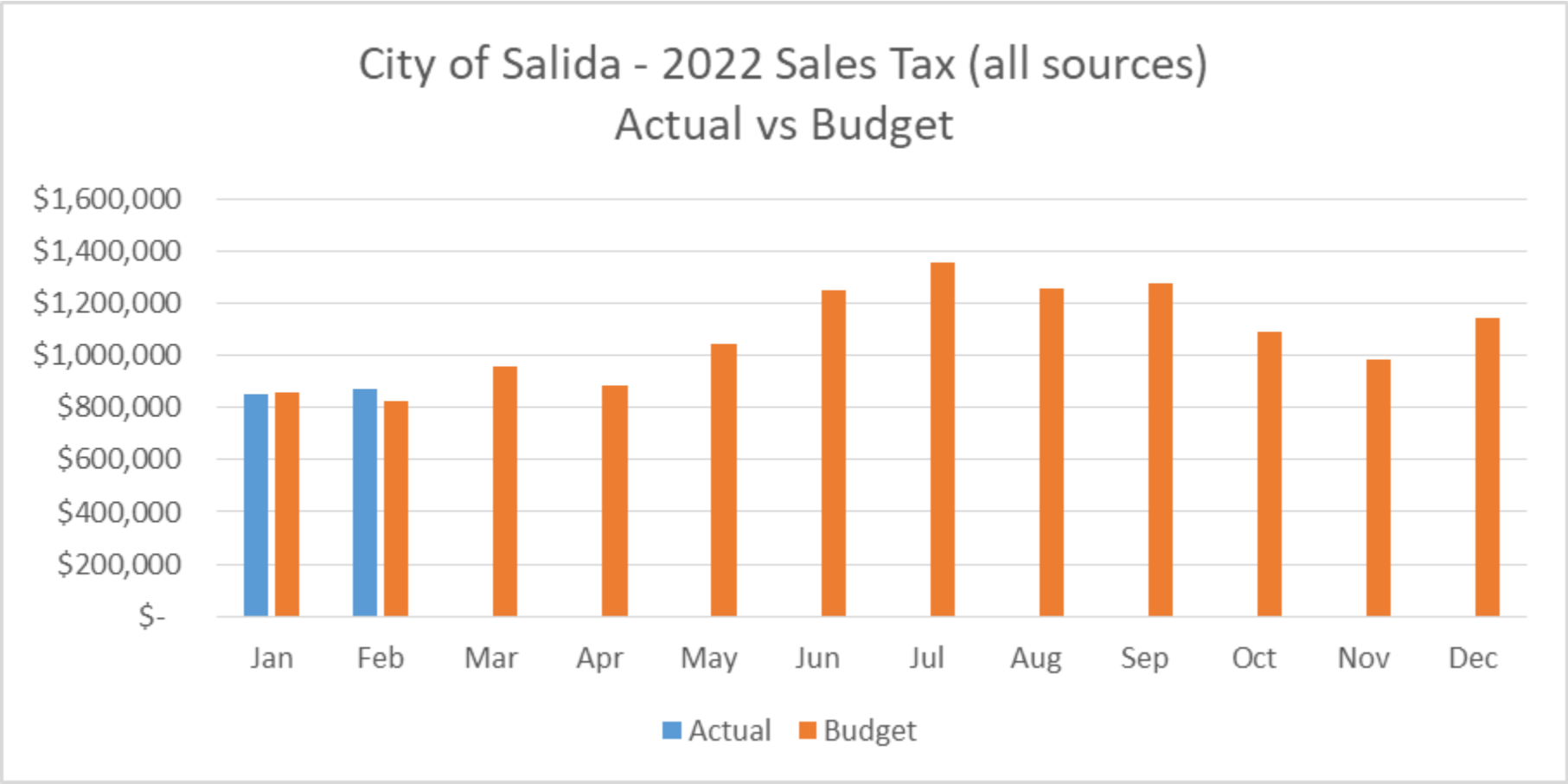
Year to Date

YTD 2022	YTD 2021	2021-2020 \$ Change	2021-2020 % Change
\$ 838,730	\$ 860,893	\$ (22,163)	-2.6%
\$ 221,561	\$ 190,269	\$ 31,292	16.4%
\$ 75,736	\$ 37,469	\$ 38,267	102.1%
\$ 43,745	\$ 35,222	\$ 8,523	24.2%
\$ 20,036	\$ 18,165	\$ 1,871	10.3%
\$ 17,733	\$ 12,056	\$ 5,677	47.1%
\$ 10,170	\$ 4,650	\$ 5,520	118.7%
\$ 61,509	\$ 59,869	\$ 1,640	2.7%
\$1,289,220	\$1,218,593	\$ 70,627	5.8%

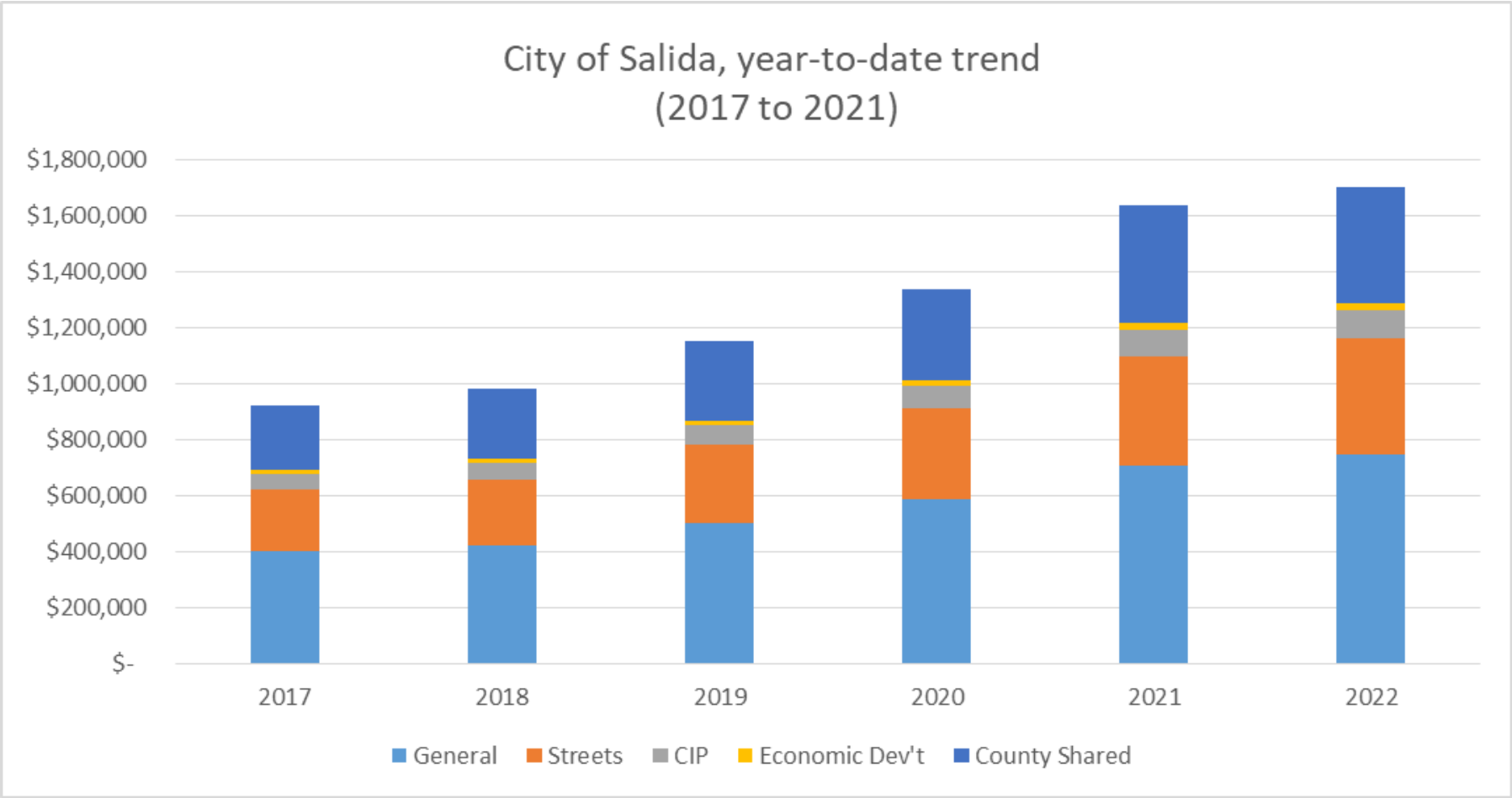
CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
FEBRUARY 2022



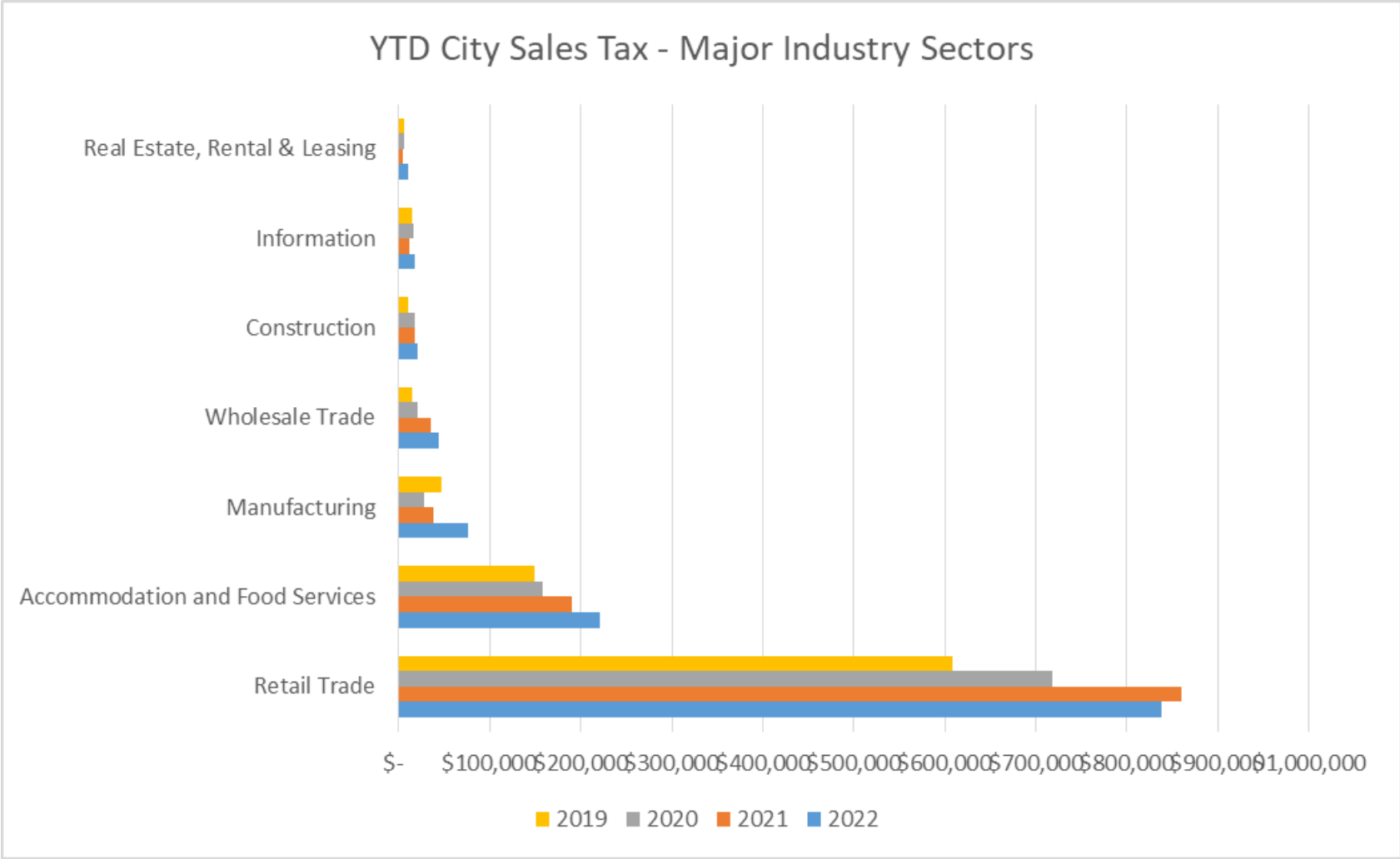
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FEBRUARY 2022



CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
FEBRUARY 2022





APRIL 2022 STAFF REPORTS

Police Department –

- No report.
-

Finance Department –

- The auditors completed their field work and have provided staff with a preliminary draft of the financial reports. Staff are at work preparing the Management Discussion and Analysis, the Transmittal letter and the statistical section of the report. We hope to have a draft ready for Finance Committee review in May and City Council approval mid-May or June. As a result of receiving more than \$750,000 in federal funds during 2021, the City is also subject to a “single audit”. This entails the auditors performing additional procedures related to federal funds received and preparing a separate report on this activity.
 - The auditors have indicated that we are getting a “clean audit” with no significant exceptions observed.
 - A new format for tracking budget to actual performance utilizing OpenGov has been developed and will be utilized for the March budget tracking review.
 - The Finance Office is evaluating a timekeeping solution using ADP software (currently used to process payroll). This should ease staff scheduling and time reporting reducing errors and increasing efficiency for a nominal increase in cost.
 - We are on track for filing our first ARPA report with the federal treasury which is due April 30.
-

Community Development Department –

- As of April 14, we've seen 45 total building permits, inc. a total of 19 residential units. At the same time last year, we had reviewed 79 permits with 95 total residential units (48 of them were the Salida Ridge LIHTC project). In 2020, we had reviewed 35 permits with 14 total residential units.
- An updated Inclusionary Housing code was approved by Council in early April. New rules will go into effect early May, along with anticipated updates to the IH fees-in-lieu.
- Staff has also spent significant time on a variety of short-term housing/safe space concepts, in concert with the Chaffee Housing Authority and Bring Everyone Through the Crisis of Housing (BETCH) group.
- The RV Rental Program (a subset of the Open Doors Program) is being assembled with an anticipated launch time frame of mid to late May.
- Work on the Land Use Code update continues with staff reviews/feedback on the latest installment of recommendations. Presentations to LUC committee, Planning Commission, and City Council expected May 2022. Staff is working on executing a contract for a Future Land Use Map as part of the process.

- Staff is working on migrating more parcel information over to/into our GIS database to enhance our review processes, with the hope of eventually making more information available to the public via the City website.
- Numerous updated documents inc. applications have been uploaded to the Community Development Department web pages.
- We are reaching out to numerous entities with previous pre-annexation agreements to follow-up on annexation requirements, now that several of them have the required contiguity with City limits. This will likely result in a number of annexation applications in the coming months.
- Staff has recently been in communication with a number of businesses who have been bending or breaking the rules in regards to signage, as we are made aware of such non-conformities.

Parks and Recreation Department –

- See Attached.

Public Works Department –

- Planning/Engineering/Construction
 - Planning
 - Streets
 - 2022 Street Reconstruction Project: contracting underway and notices sent out to adjacent property owners
 - 2022 Concrete Maintenance Project: contracting underway
 - 2022 Asphalt Maintenance Project: contracting underway
 - Oak St / Safe Routes to School: survey near complete and design underway
 - Utilities
 - 2022 Sewer Reconstruction Project: contracting underway and notices sent out to adjacent property owners.
 - Pasquale WTP Project: review of bids and scope items
 - Harrington ditch piping: survey phase
 - Poncha Trunk line: survey phase
 - CIP Construction
 - Construction has not yet commenced for 2022 projects
 - Caboose materials procurement for restoration is underway
- Operations
 - Streets
 - Snow plowing and downtown snow removal
 - Ice removal
 - Pot hole cold patching
 - Equipment maintenance
 - Assist with new electronic speed sign installations
 - Utilities
 - Field Utilities
 - Initiate sewer line cleaning and inspection for east 1/3 of collection system
 - Smart meter upgrades
 - Inspection and new development assistance

- Water Treatment
 - Working with consultant on finalizing Pasqualle Springs plans
 - Winter maintenance on equipment and Harrington Ditch
 - Wastewater Treatment
 - Training of new staff member
 - Met with vendor to discuss solar drying of bio-solids
 - Winter maintenance on equipment to prepare for Spring
 - Irrigation system repairs
-

Arts and Culture Department –

- The exhibit from artist Adrienne Weber debuted in the Paquette Gallery for the month. A reception was held on March 10 and was attended by (50) people.
 - A slate of (11) Oscar Nominated film titles screened during the month of March. All the screenings were attended by a grand total of (565) people.
 - The Public Art Commission (PAC) convened in March and began to "scout" the City property map for new locations to consider for public art project. In anticipation of the F Street closure for the summer months, they discussed and concluded to theme the painting of concrete blocks "The Summer of Peace & Love." Next steps would be to send out a Call for Entries in late-April/early-May.
 - The crowd-favorite Hazel Miller and the Collective returned to the SteamPlant Theater stage for her own unique sound of jazz, blues and pop stylings. She drew a crowd of (150) people.
 - A grant application in the amount of \$11,000.00 was submitted to Colorado Creative Industries for general operating funds for hiring a consultant to assist Arts & Culture staff with revisions to and updating of the Creative District Strategic Plan.
 - TOTAL GUESTS Attending (35) Events/Meetings for March = 2,076
 - Number of free arts and culture events/no admission = 4
 - Number of attendees at free events = 245
 - Number of events paying rental fees = 28
 - Number of entities using the facilities = 23
-

Fire Department –

- Testing has revealed some asbestos in the house at 611 Oak Street. We are soliciting bids to remediate the issue.
 - Staff are working through their annual wildland refresher and prepping for another active wildfire season.
 - South Ark has a Type VI engine on assignment in Texas.
 - Firefighter Jelcick presented at the Career Exploration Day for seniors hosted by SHS and CMC.
-

Clerk's Office –

- Special events
 - Working with Event Organizers to get their events ready for the Special Events Committee and City Council
 - Organizing the April Special Event Meeting as well as creating the agenda, materials and

appointment times for event organizers

- Court
 - Attending a Court Basics Class with the Colorado Association of Municipal Court Administration (CAMCA)
 - Attending the CAMCA Conference in June
 - Preparing for the upcoming court by managing cases, processing citations and corresponding with defendants
- Short Term Rentals
 - Assisting the public with questions on how to apply for short term rentals
 - Teaching current license holders on how they can pay their Occupational Lodging Taxes online
 - Processing new Short Term Rental licenses
- CORA
 - Processing a large volume of CORA requests, the City has received 34 requests as of April 12, 2022 versus receiving a total of 41 in 2021
- Liquor Licensing
 - Meeting almost weekly with the liquor license applicants and liquor license transferees
- F Street Closure
 - Gearing up to work with liquor licensees for outdoor expansion, a process that must be sent to the state and approved before utilization



Parks and Recreation Department report

Date: 4/19/22

Aquatics

- Longfellow lessons are running smoothly
- Cyclone Swim Team started practice on April 4th- they have about 60 kids signed up
- We had an all staff training on April 3rd- worked on a victim who may have overdosed- staff used BVMs and AEDs
- Hired several new lifeguards for the summer months

Salida Hot Springs Aquatics Center

- Hot Water Main-requested proposal from Crabtree Group
- Centennial Park Survey - met with Rick onsite to discuss what else needs to be done
- Pumproom controls-waiting to hear back from Charles on submersible flow meters
- Boiler project - Getting bid sets so the bid packet can go out to bid- Now live on Bidnet
- Gave Colorado Electric Motor Repair the approval to repair the old lap pool pump motor
- Still waiting on hot water heater parts called Winsupply for update.
- Lights for pumproom and deck shower arrived.
- Replaced deck shower light with new led fixture
- December DMR
- Year/Month end and Year/Month begging bench sheet/report set up
- Communicating with State Forest Service (Josh) for fuel mitigation of the source phase 2. Contractor is on site doing work. Showed them what infrastructure I do not want wood chips on.
- Replaced light in chlorine room.
- Clean respirator replace filters place in a new respirator bag
- Replace filters in air handler and RTU for locker rooms
- Ordered filters for the tunnel ventilation fan
- Fix vacuum hose on cleaning machine
- Get parts list for cleaning machine and order parts
- Fire inspection
- Ordered new belts for air handler
- Ordered new tube for stenner pumps
- CDPHE Permits webinar
- Sent Change of contact for to CDPHE

Recreation

- **Salida Youth Baseball:** Salida parks and recreation is hosting registration for saliva youth baseball and that is currently available on the city website.
- **Summer Positions:** We need umpires, score keepers, and other season recreation staff for the summer.
- **Salida Softball:** Registration closes for all softball leagues (men's softball, girls softball, women's softball and coed softball) on May 16th.
- **Underwater Easter Egg Hunt:** 4/14 at the hot springs aquatic center.



- **Touch-a-Truck/Clean-up Green-up:** The event will be held may 21 at vandaveer ranch. The reach helicopter is expected to be there and over 200 participants are expected,
- **Ski Bus:** The ski bus ended for the season on April 8th. 195 people signed up for the bus after it started on December 31. The bus averaged 7.5 riders per trip, which is about 20% of full capacity.
- **Kayak Roll Sessions:** Kayak sessions have been seeing great numbers, averaging 78% of capacity and 15.5 people per night! That is \$186 per roll session.
- **Camp Friday:** Camp Friday ends May 13 and will restart next fall.
- **Rafting and River Safety:** Registration is open for our hit rafting and river safety program this summer. The class is already filling up!
- **Kids Introduction to Kayaking Class:** 32 kids have been through the level 1 kayak class and there is 1 session left in May that is filling up quickly!
- **Dodgeball:** Dodgeball finishes wednesday april 13. 10 teams participated in the 2022 season!
- **Ski bus:** The salida ski bus finished on Friday April 8th for the season.
- **FIBArk:** This year, the city will host the FIBArk hill climb of tenderfoot mountain on thursday June 16th at 6pm, the 5k and 10k road races on Saturday June 18th at 8am, and the 10k trail race on sunday June 19th at 9am. This year, Salida Parks and Recreation will not be hosting the traditional FIBArk mountain bike races.

Parks and Facilities

- Staff added to Conex Containers next to our mower shed at Marvin Park due to growing equipment fleet and limited available storage.
- Working with SPOT to complete a path along Poncha Blvd, tentatively scheduled for the week of May 23rd.
- Tilled and leveled mulch in all playgrounds
- Working with Guidestone and Recreation Dept to set up and manage our community garden registration.
- Staff has installed additional garden beds at Sonia's Community Garden along with adding additional mulch to the site and the Crestone Mesa Community Garden.
- Staff is looking to start turning on irrigation to parks on the 15th weather permitting.
- Job offers have been made to two returning seasonal parks staff.
- One proposal came back for the Skate Park Landscaping RFP, staff is evaluating options.
- Staff spent a day troubleshooting the tennis/pickleball court lights and made some progress on replacing non functioning lights.
- Coordination efforts have made progress increasing the level of custodial service at the Toubert Building.
- Staff helped repair the backflow preventer for the boiler at the Steam Plant.
- Service provider Tolin Mechanical now does quarterly service to the Steam Plant HVAC.



- Staff is working with the Chamber of Commerce on the potential of upgrading to a digital marquee sign.
- Finishing work is being completed on Mountain Heritage Park on Spiral Drive.
- Event planning and coordination efforts are being made across the department for the upcoming season.
- Put down new epoxy coating on Centennial Park Restrooms.

General

Public Works Department Report

April 2022

Planning/Engineering/Construction

- Planning and Construction
 - Streets
 - 2021 Year-end report preparation
 - 2022 Street Reconstruction: Sewer work complete & 12th Street underway
 - 2022 Concrete Maintenance: Est start in June
 - 2022 Asphalt Maintenance Project: Est start in May
 - Oak St / Safe Routes to School: Design underway
 - Utilities
 - 2022 Sewer Reconstruction: Est start in May
 - Pasquale WTP Project: Re-bid late April, staff working on DOLA and other potential funding sources to support SRF financing.
 - Harrington ditch piping: Survey and due diligence underway
 - Poncha Trunk line: Survey and due diligence underway
- Other CIP Items:
 - Caboose materials procurement for restoration is underway

Operations

- Streets
 - Thermo pavement markings at various places around town
 - Assisting with concrete and restoration at Centennial Park
 - Pot hole cold patching
 - Equipment maintenance
 - Assist with new electronic speed sign installations
- Utilities
 - Field Utilities
 - Initiate sewer line cleaning and inspection for east 1/3 of collection system
 - Smart meter upgrades (dealing with some supply chain issues)
 - Inspection and new development assistance
 - Water Treatment
 - Engineering modifications to Pasquale WTP plans
 - Routine improvements
 - Telemetry/radio upgrades in process
 - Wastewater Treatment
 - Irrigation system repairs and spring start up
 - Additional testing for compliance and plant operational trending