



CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201
January 21, 2025 - 6:00 PM

AGENDA

Please register for Regular City Council Meeting
<https://attendee.gotowebinar.com/register/3742005742374996822>.

After registering, you will receive a confirmation email containing information about joining the webinar. To watch live meetings:

<http://www.youtube.com/@cityofsalidacolorado>

CIVILITY INVOCATION

CALL TO ORDER

Pledge of Allegiance

Roll Call

CONSENT AGENDA

1. Approve Agenda
- [2.](#) Approve January 7, 2025 Minutes
- [3.](#) Approve Memorandum of Understanding with the Upper Arkansas Watershed Partnership
- [4.](#) Approve Special Event Liquor License for Elks Lodge 808
- [5.](#) Approve contract with Colorado Concrete Repair
- [6.](#) Approval of the Monarch Mountain Contract

CITIZEN COMMENT—Three (3) Minute Time Limit

PROCLAMATIONS

- [7.](#) Black History Month

UNFINISHED BUSINESS / ACTION ITEMS

- [8.](#) **Ordinance 2024-20** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO APPROVING A LOAN FROM THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY ("CWRPDA") IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$163,403.76; AUTHORIZING THE FORM AND EXECUTION OF THE LOAN AGREEMENT AND GOVERNMENTAL AGENCY BOND TO EVIDENCE SUCH LOAN; AUTHORIZING THE CONSTRUCTION OF A PROJECT; PRESCRIBING OTHER DETAILS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY ON SECOND AND FINAL READING. **Second Reading and Public Hearing**
- [9.](#) **Ordinance 2025-01** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO AMENDING SECTION 2-18-30 OF THE SALIDA MUNICIPAL CODE REGARDING MEMBERSHIP ON THE SUSTAINABILITY COMMITTEE. **Second Reading and Public Hearing**

NEW BUSINESS / ACTION ITEMS

- [10.](#) **Resolution 2025-03** A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO APPROVING APPOINTMENTS TO THE CHAFFEE HOUSING AUTHORITY BOARD
- [11.](#) **Resolution 2025-04** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, APPROVING CITIZEN APPOINTMENTS TO THE SUSTAINABILITY COMMITTEE PURSUANT TO SECTION 2-18-10 OF THE SALIDA MUNICIPAL CODE

COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph. 719-530-2630 at least 48 hours in advance.

Council Reports

- Pappenfort, Stephens, Critelli, Fontana, Martin, Naccarato,

Mayor Report

Treasurer Report

[12.](#) Treasurer Report

Attorney Report

Department Updates

[13.](#) Department Updates

EXECUTIVE SESSION

14. **Executive Session** For discussion of a personnel matter under C.R.S. Section 24-6- 402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: **City Administrator's and City Attorney's annual performance evaluations**
15. **Executive Session:** "For the purpose of conferencing with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b), and for the purpose of determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e), and the following additional details are provided for identification purposes: **Legal advice regarding lawsuit brought by the Town of Poncha Springs, Tailwind Group LLC and Full Views Matter, LLC against the City of Salida and related discussion of negotiating parameters and next steps"**
16. Consideration of matters and/or terms discussed in executive session, and any potential action necessitated after executive session

ADJOURN



City Clerk | Deputy City Clerk

Mayor Dan Shore



CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201

January 07, 2025 - 6:00 PM

MINUTES

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CIVILITY INVOCATION

CALL TO ORDER

Pledge of Allegiance

Roll Call

PRESENT

Council Member Justin Critelli
 Council Member Alisa Pappenfort
 Council Member Wayles Martin
 Council Member Suzanne Fontana (Remote)
 Council Member Dominique Naccarato (Remote)
 Council Member Aaron Stephens (Remote)
 Mayor Dan Shore
 Treasurer Ben Gilling

CONSENT AGENDA

Council Member Critelli moved to combine and approve items on the consent agenda, Seconded by Council Member Martin.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

Approve Agenda

Approve December 17, 2024 Minutes

Approval of City of Salida Grant Policy

MOTION PASSED

CITIZEN COMMENT—Three (3) Minute Time Limit

Scott Hahn and Joseph Elio spoke during citizen comment

PROCLAMATIONS

Dr. Martin Luther King, Jr. Day

LIQUOR LICENSING AUTHORITY

Council Member Fontana recused herself.

New Hotel and Restaurant Liquor License for Little Cambodia, LLC, dba Little Cambodia Restaurant at 720 East Highway 50.

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Mayor Shore opened the Public Hearing. Clerk Kristi Jefferson presented the Liquor License request. The applicant, Phanny Jones was not present for the hearing. Hearing no comments, the Mayor closed the Public Hearing.

Council Member Martin moved to approve the new Liquor License request, Seconded by Council Member Critelli. Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

UNFINISHED BUSINESS / ACTION ITEMS

Ordinance 2024-21 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO ADOPTING BY REFERENCE THE 2024 EDITION OF THE MODEL TRAFFIC CODE; PROVIDING PENALTIES FOR THE VIOLATIONS THEREOF; AND MAKING CONFORMING AMENDMENTS TO THE CITY OF SALIDA MUNICIPAL CODE; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING PENALTIES FOR VIOLATION THEREOF. **Second Reading and Public Hearing**

Mayor Shore opened the Public Hearing. Hearing no comment, the Mayor closed the public hearing.

Council Member Pappenfort moved to approve Ordinance 2024-21, Seconded by Council Member Martin. Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

Ordinance 2024-22 AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO APPROVING THE ANGELVIEW MAJOR IMPACT REVIEW FOR A PLANNED DEVELOPMENT OVERLAY AND MAJOR SUBDIVISION. **Second Reading and Public Hearing**

Mayor Shore opened the Public Hearing. The applicant's representative Ronnie Pelusio presented the application. Citizen Barbara Walker was online and spoke regarding the application. Hearing no further comments, the Mayor closed the public hearing.

Council Member Critelli moved to approve Ordinance 2024-22, Seconded by Council Member Pappenfort. Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

NEW BUSINESS / ACTION ITEMS

Council appointment of an ex-officio member to the PROST Board

Council Member Martin made a motion to appoint Council Member Stephens as an ex-officio member to the PROST Board. Seconded by Council Member Pappenfort.

Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

Council appointment of Finance Committee Members

Council Member Critelli made a motion to re-appoint Council Members Pappenfort and Fontana to the Finance Committee. Seconded by Council Member Martin.

Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

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Resolution 2025-01 DESIGNATING THE PLACE FOR THE POSTING OF PUBLIC NOTICES FOR CITY COUNCIL MEETINGS AND OTHER CITY BUSINESS

Council Member Martin moved to approve Resolution 2025-01, Seconded by Council Member Critelli.

Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

Resolution 2025-02 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, ELECTING TO BECOME A PART OF THE COLORADO RETIREMENT ASSOCIATION, PROVIDING ACCESS TO THEIR 401(a) MONEY PURCHASE PLAN AND 457(b) DEFERRED COMPENSATION PLAN

Council Member Pappenfort moved to approve Resolution 2025-02, Seconded by Council Member Martin.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

Ordinance 2025-01 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO AMENDING SECTION 2-18-30 OF THE SALIDA MUNICIPAL CODE REGARDING MEMBERSHIP ON THE SUSTAINABILITY COMMITTEE. FIRST READING AND SETTING SECOND READING AND PUBLIC HEARING FOR JANUARY 21, 2025

Council Member Pappenfort moved to approve Ordinance 2025-01 on first reading, Seconded by Council Member Martin.

Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

Ordinance 2025-02 AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE SUBMISSION, ACCEPTANCE, PROCESSING, AND APPROVAL OF APPLICATIONS FOR THE ESTABLISHMENT OF A BUSINESS THAT CULTIVATES, PROCESSES, OR DISPENSES NATURAL MEDICINE AND THE ESTABLISHMENT OF ANY BUSINESS, OCCUPATION, OR OPERATION FOR HEALING CENTERS IN THE CITY OF SALIDA, COLORADO. EMERGENCY ORDINANCE, FINAL READING AND PUBLIC HEARING

Mayor Shore opened the Public Hearing. Attorney Geoff Wison gave an overview of the Emergency Ordinance. Hearing no comment, the Mayor closed the public hearing.

Council Member Critelli moved to approve Ordinance 2025-02, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

MOTION PASSED

COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Council Reports

Pappenfort, Stephens, Critelli, Fontana, Martin, Naccarato,

Reports were given.

Mayor Report

Report was given.

Treasurer Report

Attorney Report

Report was given.

Department Updates

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ADJOURN

The meeting adjourned at 7:36 pm



City Clerk | Deputy City Clerk

Mayor Dan Shore



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Public Works	David Lady - Public Works Director	January 21, 2025

AGENDA ITEM

Council Action – Approve Memorandum of Understanding with the Upper Arkansas Watershed Partnership regarding design of South Arkansas River restoration planning.

Consent Agenda

BACKGROUND

The Upper Arkansas Watershed Partnership (UAWP) has received grant funding to pursue design phases related to the improvements of a section of the South Arkansas River between County Road 107 and the confluence with the Arkansas River near Old Stage Road. Portions of this design will front the South Arkansas Neighborhood property and other neighborhoods within or adjacent to the city limits. Although this project is separate from work occurring with the South Arkansas Neighborhood design, it is important that collaboration is occurring as interfaces with recreational uses, utility service crossings, and pedestrian river crossings will overlap, and designs need to complement each other.

The purpose of this MOU is to establish a general framework for cooperation among the parties, and to more formally identify the roles and responsibilities of each party. The parties propose to work together to achieve a common goal of developing a set of design plans for aquatic and riparian restoration within Vandaveer Regional Park (VRP). The plan will include an accessible, ecologically friendly trail along the restored river corridor with an educational component and sustainable river access points. The parties will also work together to visualize transitions and connectors between the restored river corridor and river trail and the other planned amenities within VRP. This MOU is intended to apply to the design phase of the UAWP project. A new agreement will be executed at a later date pertaining to construction of improvements proposed for VRP in the design phase.

RECOMMENDATION

Approve Memorandum of Understanding with the Upper Arkansas Watershed Partnership regarding design of South Arkansas River restoration planning.

FISCAL IMPACT

None

MOTION

A City Council member should state “I move to combine and approve the items on the consent agenda”, followed by a second and a roll call vote.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into this 21st day of January 2025, by and between the CITY OF SALIDA, a Colorado statutory municipal corporation (the “City”), and the Upper Arkansas Watershed Partnership (“UAWP”), (collectively the “Parties”).

RECITALS

WHEREAS, The UAWP formed in 2020 to foster collaboration among agencies, organizations, government, and landowners in the upper Arkansas Basin to build a healthy and resilient watershed. The UAWP Leadership Team includes the Arkansas River Watershed Collaborative, Central Colorado Conservancy, Greater Arkansas River Nature Association, Collegiate Peaks Chapter of Trout Unlimited, and the Upper Arkansas Conservation District. The group has been engaging diverse stakeholders within Chaffee County to: (1) protect water quality and quantity; (2) support agricultural operators with protection of water rights and improvement of irrigation infrastructure; (3) provide community education about the value of the watershed and ecosystem functions; (4) build watershed resilience to drought, fire, and flooding; and (5) maintain and restore the health of the Arkansas River, its tributaries, and wildlife habitat; and

WHEREAS, UAWP has contracted WaterVation, PLLC to create engineering design plans for aquatic habitat and riparian restoration along the 1.2-mile reach of the South Arkansas River between County Road 107 and the confluence with the main stem of the Arkansas River, including the 0.25-mile reach within the City-owned Vandaveer Regional Park (VRP). UAWP and the City desire to work together to create plans for a holistic restoration plan that includes an accessible, ecologically friendly educational trail and river access points within VRP.

WHEREAS, the Parties wish to enter into this Memorandum of Understanding (“MOU”) to memorialize the Parties’ collaborative relationship and understanding, and to clarify the duties of each Party, as well as to set forth all terms and conditions between the Parties.

NOW, THEREFORE, the Parties hereby acknowledge mutual understanding of the following arrangement:

1. Purpose and Scope. The purpose of this MOU is to establish a general framework for cooperation among the parties, and to more formally identify the roles and responsibilities of each party. The parties propose to work together to achieve a common goal of developing a set of design plans for aquatic and riparian restoration within VRP. The plan will include an accessible, ecologically friendly trail along the restored river corridor with an educational component and sustainable river access points. The parties will also work together to visualize transitions and connectors between the restored river corridor and river trail and the other planned amenities within VRP. This MOU is intended to apply to the design phase of the UAWP project. A new agreement will be executed at a later date pertaining to construction of improvements proposed for VRP in the design phase.

2. Term. This MOU shall remain in effect through December 31, 2026, subject to annual appropriations by the Salida City Council, or until this MOU is cancelled by mutual written agreement of the Parties.

3. Specific Intentions and Responsibilities. The Parties have agreed to the following intentions and responsibilities under this MOU as follows:

A. The **City** agrees to:

- i. Assist UAWP and their consultants with compliance to all City policies and statutes, and ensure that any proposed improvements are consistent with the intent of the VRP Development Plan.
- ii. Facilitate communication between UAWP and their consultants and other parties developing infrastructure improvement plans within the UAWP project envelope.
- iii. Provide input and feedback on pertinent design features before and during the design process.
- iv. Assist with public outreach efforts related to proposed habitat and trail improvements for the VRP.
- v. Collaborate with UAWP and their consultants to develop design plans for VRP that maximize ecological lift while providing an enhanced outdoor recreational experience for City residents and visitors.
- vi. Collaborate with UAWP to explore ideas for creating an indoor or outdoor classroom space as part of an Ecosystems Learning Center within or adjacent to the restored river corridor.

B. **UAWP** agrees to:

- i. Provide project management services during the design phase of the project.
- ii. Communicate with the City and their consultants who are developing plans for infrastructure improvements within the UAWP project envelope.
- iii. Convene a public outreach campaign with assistance from the City related to proposed habitat and trail improvements for the VRP.
- iv. Collaborate with the City to develop design plans for VRP that maximize ecological lift while providing an enhanced outdoor recreational experience for City residents and visitors.
- v. Ensure that design plans comply with all City policies and statutes and that any proposed improvements are consistent with the intent of the VRP Development Plan.
- vi. Ensure that existing roadway and utility infrastructure within the corridor are protected and preserved and that any proposed improvements near or adjacent to such facilities shall be subject to review and approval by City Engineering.
- vii. Ensure that proposed utility and pedestrian bridge crossings locations planned by the City are incorporated into the river design in a collaborative manner and such design of river improvements near or adjacent to facilities shall be subject to review and approval by City Engineering.

4. Feedback. The Parties will evaluate the effectiveness of this arrangement and relationship annually, will provide each other with any pertinent details regarding the programming and feedback taken or received. The Parties will have a meeting at least annually to discuss the relationship, success, strengths and weaknesses of the relationship, and what role each Party will take in subsequent years, if applicable.

5. No Third-Party Beneficiaries. None of the provisions in this MOU shall give or allow any claim, benefit, or right of action by any person or entity other than the Parties.

6. No Personal Liability of Elected Officials and Officers. No individual who is either a director, councilperson, and/or officer of the City shall be subject to personal liability to any person or entity in connection with the performance or non-performance based upon any of the understandings of the Parties hereunder.

7. Counterpart Execution. This MOU may be executed in one or more counterparts, each of which shall constitute an original, but all of which, when taken together shall constitute a single MOU. For purposes of recording, if executed in counterpart the only duplicate pages submitted for recording shall be the page upon which the signatures appear.

IN WITNESS WHEREOF, the undersigned have executed this MOU to be effective as of the day and year written above, and acknowledge and accept the terms and conditions herein.

CITY OF SALIDA

ATTEST

By: _____
City Administrator Christy Doon

By: _____
City Clerk Kristi Jefferson

Upper Arkansas Watership Partnership

By: _____
Name:
Title:



SALIDA CO. ELKS LODGE #808

148 E. Second Street

PO Box 967
Salida, Co. 81201-0967

Phone 719-539-6976
Email bpoe808@gmail.com

January 13th, 2025

To whom it may concern

RE: Salida Elks Lodge Sweetheart Ball February 15th, 2025

Salida Elks Lodge #808 has traditionally held a Sweetheart Ball/Dinner Dance annually in February.

This event helps raise money for our Charitable programs.

We will have a dinner, dance, and silent auction and would like the community to be able to attend.

We are requesting a Special Events Permit to be open to the public for this event. The starting time of 2 pm is to allow for setup.

The event coordinator for this year's Sweethear Ball event is Ed Alloy, Our Lecturing Knight, Elks lodge officer.

This event was approved by our Board of Directors/ Officers.

Respectfully submitted by,

James DeLuca PER/Salida Elks Lodge 808 Secretary

Application for a Special Events Permit

Departmental Use Only

Item 4.

☐ State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|---|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input checked="" type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:		DO NOT WRITE IN THIS SPACE	
2110 <input type="checkbox"/> Malt, Vinous And Spirituous Liquor	\$25.00 Per Day	Liquor Permit Number	
2170 <input type="checkbox"/> Fermented Malt Beverage	\$10.00 Per Day		
1. Name of Applicant Organization or Political Candidate BPOE Salida Elks Lodge 808		State Sales Tax Number (Required) [REDACTED]	
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) 148 E 2nd St PO Box 967 Salida, Co 81201		3. Address of Place to Have Special Event (include street, city/town and ZIP) 148 E 2nd St Salida, Co 81201	
4. Authorized Representative of Qualifying Organization or Political Candidate James DeLuca Secretary		Date of Birth [REDACTED]	Phone Number [REDACTED]
Authorized Representative's Mailing Address (if different than address provided in Question 2.)			
5. Event Manager William Morris ER		Date of Birth [REDACTED]	Phone Number [REDACTED]
Event Manager Home Address (Street, City, State, ZIP) [REDACTED]		Email Address of Event Manager bpoe808@gmail.com	
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? _____		7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes License Number 10-7348-0000	
8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
List Below the Exact Date(s) for Which Application is Being Made for Permit			
Date 02/15/25 Hours From 2:00 p.m. To midnight.m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Oath of Applicant I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.			
Signature <i>James DeLuca</i>		Title Salida Elks Lodge Secretary	Date 01/13/25
Report and Approval of Local Licensing Authority (City or County) The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended. THEREFORE, THIS APPLICATION IS APPROVED.			
Local Licensing Authority (City or County)		<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature		Title	Date
DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY			
Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☒ Appropriate fee.
- ☒ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☒ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- ☐ Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

SALIDA LODGE NO. 808 OF THE BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF
THE UNITED STATES OF AMERICA

is a

Nonprofit Corporation

formed or registered on 10/03/1991 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19911079196 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/12/2025 that have been posted, and by documents delivered to this office electronically through 01/13/2025 @ 14:07:01 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/13/2025 @ 14:07:01 in accordance with applicable law. This certificate is assigned Confirmation Number 16891944 .



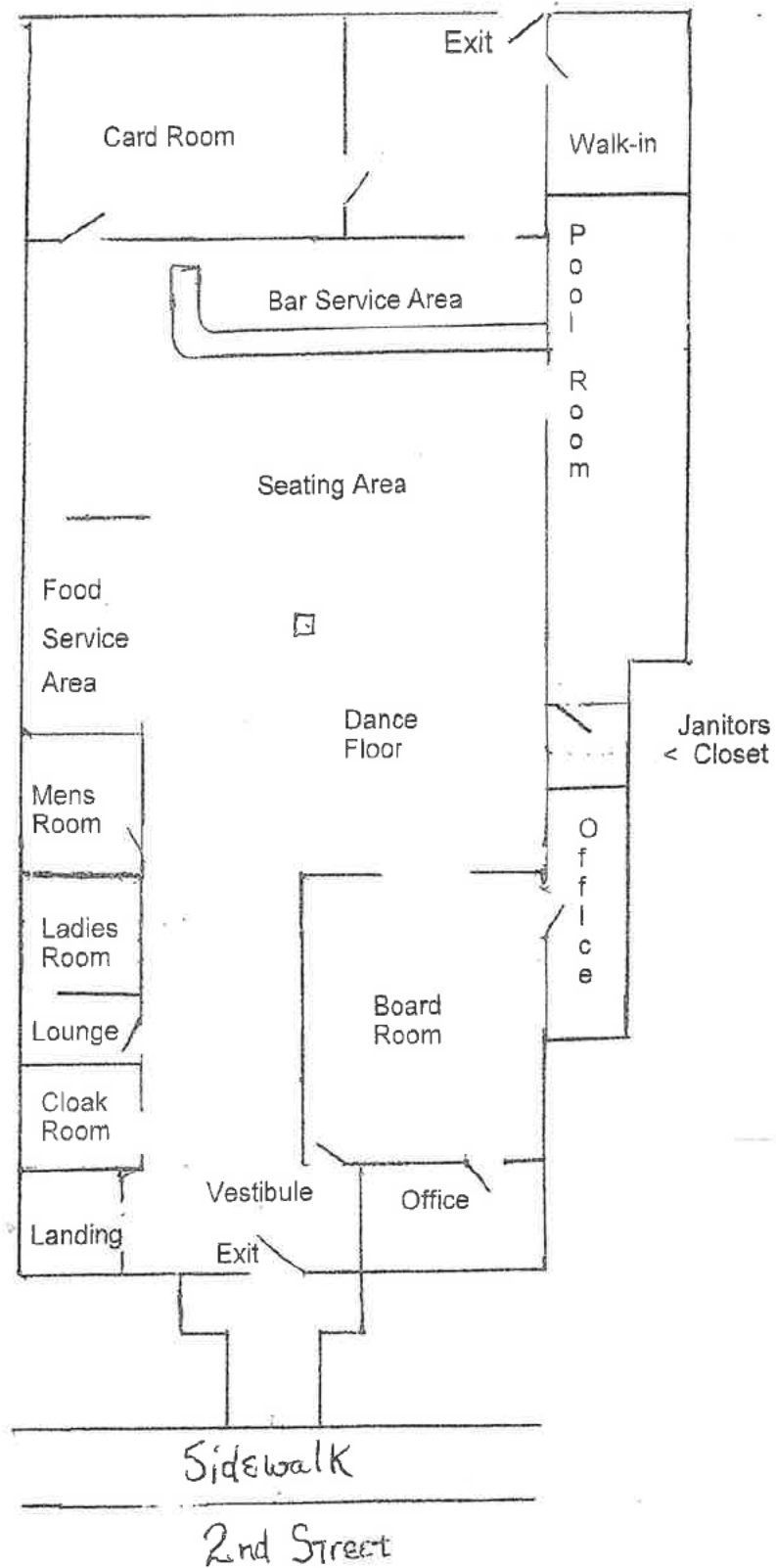
Jena Griswold

Secretary of State of the State of Colorado

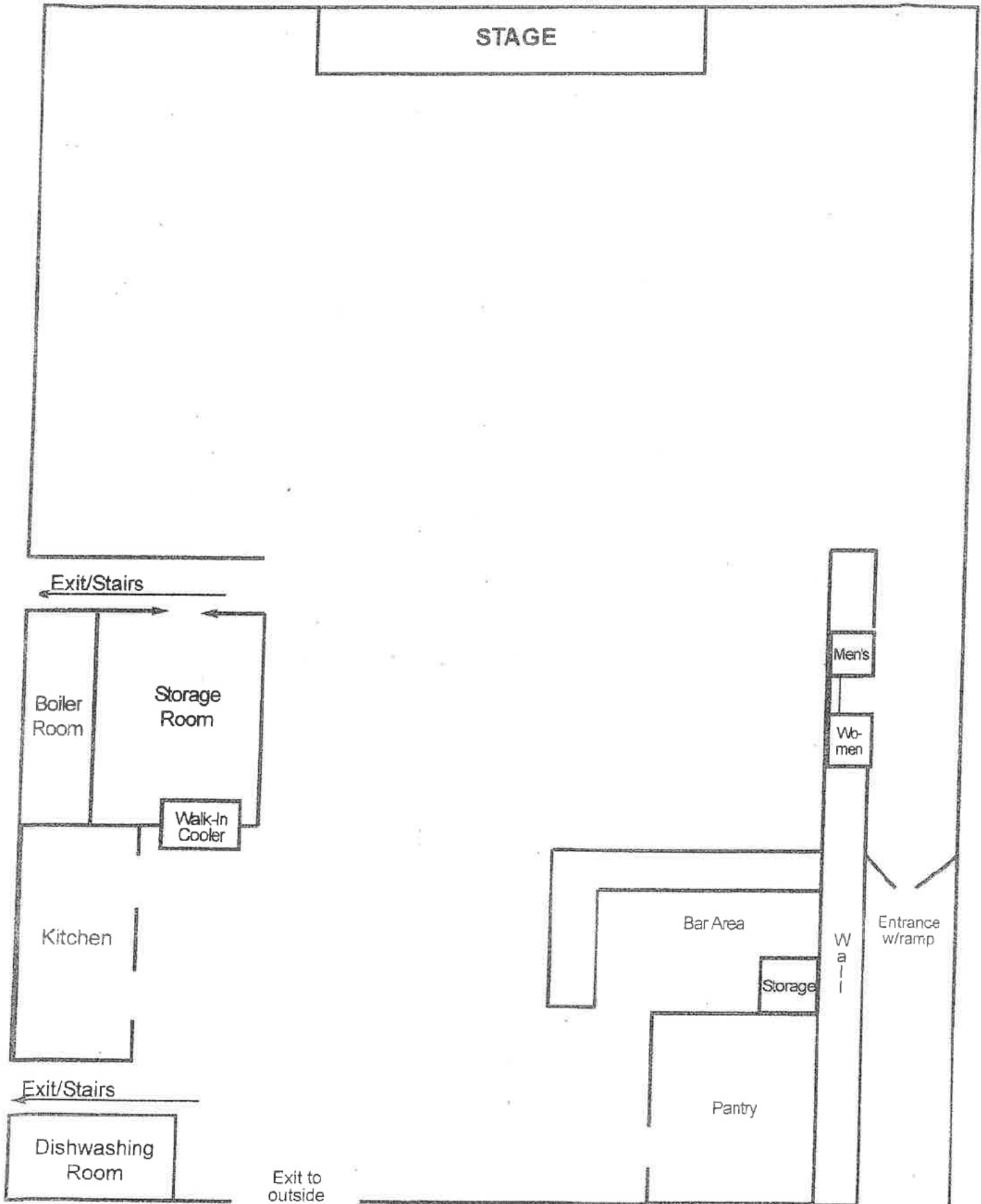
*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

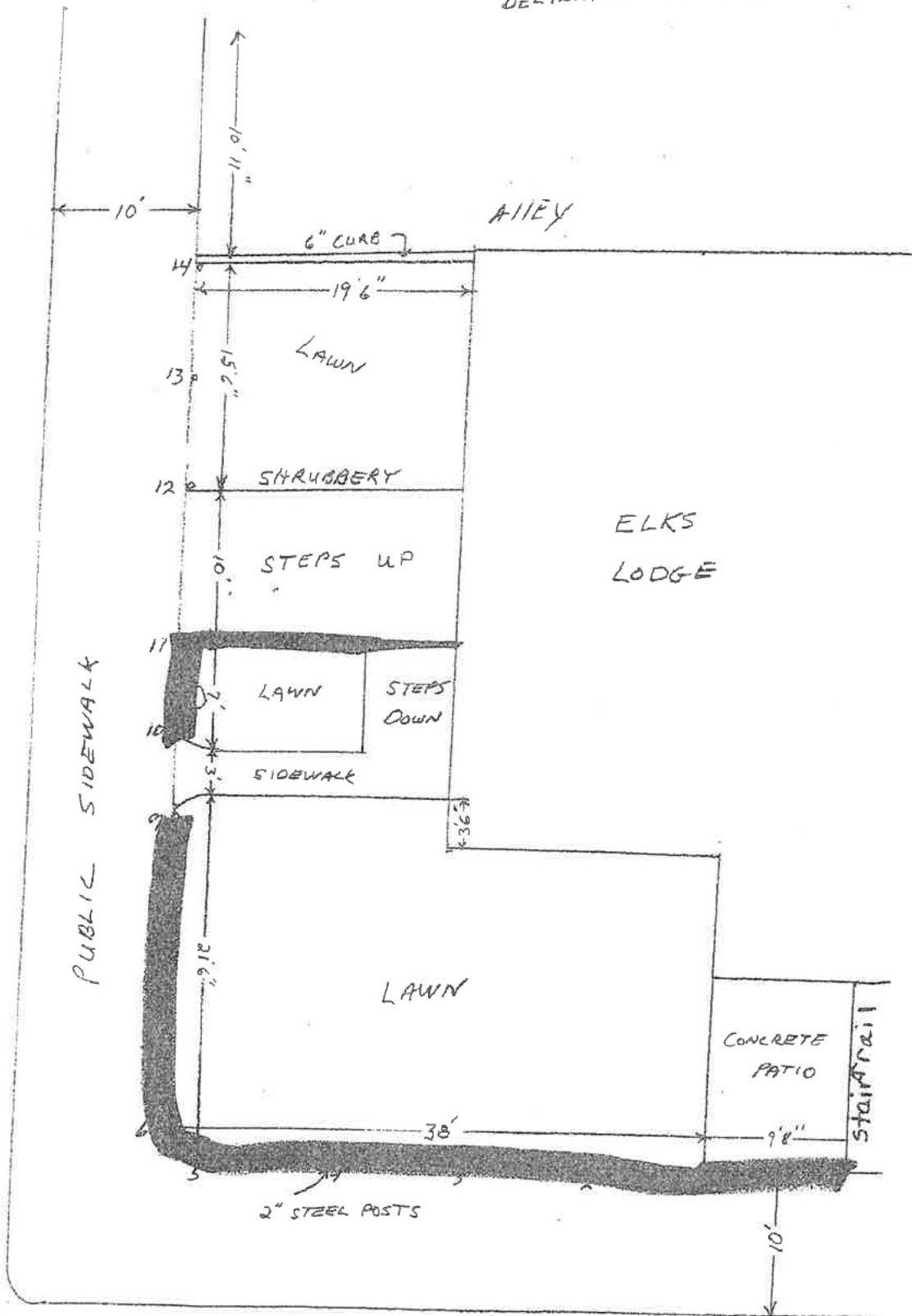
Salida Elks Lodge #808



SALIDA ELKS LODGE BPOE #808
250 Maximum Capacity



APPROXIMATELY 8' APART
WITH STURDY CHAIN
ATTACHED BETWEEN TO
DELINATE PROPERTY LINES.



REQUIRES
14 - 4'x2" STEEL POSTS
80' CHAIN
MARKED BY

E STREET

N



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

Salida Elks Lodge #808
148 E. Second Street
Salida, CO 81201

SPECIAL EVENTS PERMIT MALT, VINOUS AND SPIRITUOUS LIQUOR

	Date	Hour		Date	Hour
FROM	02/15/25	2:00pm to 12:00am			

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 21st day of January, 2025.

ATTEST:

The City of Salida

City Clerk/Deputy City Clerk

City Administrator

PUBLIC NOTICE

(Pursuant to § 44-5-106(2), C.R.S.)

DATE/TIME POSTED: January 13th, 2025 at 4:00 a.m./p.m.

PROPOSED SPECIAL EVENT LIQUOR PERMIT

Salida Elks Lodge 808, has filed an Application for a SPECIAL EVENT LIQUOR PERMIT to be held on February 15th, 2025, from 2:00 p.m. a.m./p.m. to 12:00 a.m./p.m. at the following address:

148 East Second Street
Salida, CO 81201

PROTEST PROCEDURE

Any affected person who wishes to protest the issuance of the permit must file a WRITTEN PROTEST within ten (10) days of the date and time posted as set forth above, stating the grounds for the protest and the name, address, email address (if any), and telephone number of the person filing the protest. A written protest will be considered filed upon receipt. Written protests may be filed by sending them to the U.S. Mail or Email address set forth below:

U.S. Mail Address: City of Salida / City Clerk
448 E. First Street, Ste. 112
Salida, CO 81201

E-Mail Address: CLERK@cityofsalida.com

HEARING

The local licensing authority, or its assigned administrative officer (which may be the Colorado Liquor Enforcement Division), shall cause a hearing to be held if, after investigation and upon review of the contents of any timely written protest(s) filed by any affected person(s), sufficient grounds appear to exist for the denial of the special event permit. Any hearing required pursuant to § 44-5-107(3), C.R.S., Regulation 47-1002 1 CCR 203-2, or any hearing held at the discretion of the local licensing authority, or its assigned administrative officer, shall be held at least ten (10) days after the date of posting of the public notice, shown above, and notice of the hearing shall be provided to the Applicant and any person who has filed a written protest.



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Parks and Recreation	Diesel Post - Parks and Recreation Director	January 21, 2025

AGENDA ITEM

Consent agenda: approval of the contract with Colorado Concrete Repair for the resurfacing of the Salida Hot Springs Aquatics Center natatorium and office floors.

BACKGROUND

Council approved the resurfacing of the SHSAC floors in the 2025 budget at a cost of \$125,000. The project was put out to public bid on BidNet and 3 bids were received.

Bidder	Bid
Colorado Concrete repair	\$85,358
Concrete Craft Denver West	\$92,092
Miracle Method of Western Colorado	\$97,856.85

RECOMMENDATION

To approve entering into a contract with Colorado Concrete Repair for the amount of \$85,358 for the resurfacing of the SHSAC natatorium and office floors.

FISCAL IMPACT

Project bid:	\$85,358
Plus 15% contingency	\$12,803.70
Total	\$98,161.70

MOTION

A Councilmember should make a motion to “combine and approve the items on the consent agenda”, followed by a second and a roll call vote.



CITY OF SALIDA INDEPENDENT SERVICES AGREEMENT

THIS AGREEMENT FOR INDEPENDENT SERVICES (“Agreement”) is made and entered into this 21st day of January, 2023 by and between the CITY OF SALIDA, COLORADO, a Colorado municipal corporation (“City”), and Colorado Concrete Repair (“Contractor”), whose address is [3450 E Easter Pl, Centennial, CO 80122].

WHEREAS, the City desires that Contractor perform the Services of [resurfacing the Salida Hot Springs Aquatics Center floor] as an independent contractor, in accordance with the provisions of this Agreement, and more fully described in **Section 1** of this Agreement; and

WHEREAS, Contractor is customarily engaged in an independent trade, occupation, profession, or business related to the services to be provided pursuant to this Agreement, and is ready, qualified, willing, and able to provide such services to the City; and

WHEREAS, Contractor desires to perform such duties pursuant to the terms and conditions provided for in this Agreement; and

WHEREAS, the parties hereto desire to set forth certain understandings regarding the services in writing.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Services. The City agrees to retain Contractor to provide the services set forth herein, further specified as [Exhibit A] (“Services”), and Contractor agrees to so serve. Contractor warrants and represents that it has the requisite authority, capacity, experience, and expertise to perform the Services in compliance with the provisions of this Agreement and all applicable laws and agrees to perform the Services on the terms and conditions set forth herein.

All equipment, tools, materials and supplies required for the performance of services under this Agreement shall be furnished by the Contractor, except that the City of Salida shall furnish the following: [Nothing]

2. Compensation. The City agrees to compensate Contractor, in the following amount/rate/calculation [\$85,358.00], The City shall make payment within thirty (30) days of receipt and approval of invoices submitted by Contractor, which invoices shall be submitted to the City not more frequently than monthly and which shall identify the specific Services performed for which payment is requested.

3. Term. The Term of this Agreement shall be effective as of the date of its execution by both parties, as dated above until the Agreement is terminated pursuant to Section 8 of this Agreement; provided, however, that to the extent that the term of this Agreement exceeds one fiscal year, the obligations described herein shall be subject to annual appropriation by the



City Council, at its sole discretion.

4. Outside Support Services and Sub-Contractor. Any sub-contractors shall be pre-approved by the City. A rate sheet for each sub-contractor shall be provided to the City.

5. Independent Contractor. The parties agree that the Contractor is an independent contractor and shall not be considered an employee, agent, or servant of the City for any purpose. Contractor is not entitled to workers' compensation benefits from the City and is obligated to pay federal and state income tax on any money earned pursuant to this Agreement. The parties further agree and understand that as an independent contractor, Contractor does not receive the protections of the Colorado Government Immunity Act, that the Contractor is responsible for their own liability insurance, and that the City's insurance coverage does not extend to independent contractors or to the Contractor.

6. Insurance Requirements. Contractor shall procure and keep in force during the duration of this Agreement a policy of comprehensive general liability insurance insuring Contractor and naming the City as an additional insured against any liability for personal injury, bodily injury, damages to property, or death arising out of the performance of the Services with at least One Million Dollars (\$1,000,000) each occurrence. The limits of said insurance shall not, however, limit the liability of Contractor hereunder.

7. Indemnification. Contractor hereby covenants and agrees to indemnify, save, and hold harmless the City, its officers, employees, and agents from any and all liability, loss, costs, charges, obligations, expenses, attorney's fees, litigation, judgments, damages, claims, and demands of any kind whatsoever arising from or out of any negligent act or error and omission or other tortious conduct of Contractor, its officers, subcontractors, employees, or agents in the performance or nonperformance of its obligations under this Agreement.

8. Termination. The City or the Contractor may terminate this Agreement at any time by providing a minimum thirty (30) calendar days' written notice to the other party. If the parties have mutually determined that the work has become infeasible, the parties agree to terminate the Agreement in accordance with this Section. In the event this Agreement is terminated, the Contractor shall be compensated for all work performed to date based on estimated percentage of completion, including the percentage of any and all work items begun but not completed.

9. Entire Agreement. This Agreement, along with any addendums and attachments hereto, constitutes the entire agreement between the parties. The provisions of this Agreement may be amended at any time by the mutual consent of both parties. The parties shall not be bound by any other agreements, either written or oral, except as set forth in this Agreement.

10. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and venue for any action instituted pursuant to this Agreement shall be in the County of Chaffee, State of Colorado.



11. Authority. Each person signing this Agreement, and any addendums or attachments hereto, represents and warrants that said person is fully authorized to enter into and execute this Agreement and to bind the party it represents to the terms and conditions hereof.

12. Governmental Immunity Act. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101, *et seq.*

13. Assignability. Contractor shall not assign this Agreement without the City's prior written consent.

14. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors, and assigns.

15. Survival Clause. The "Indemnification" provision set forth in this Agreement shall survive the completion of the Services and the satisfaction, expiration, or termination of this Agreement.

17. Severability. In the event a court of competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

17. Notices. Any written notices required to be given under this Agreement shall be delivered as follows:

To the City: City Administrator
City of Salida
448 E. First Street, Suite 112
Salida, CO 81201
(719)-539-4555

To the Contractor: [Colorado Concrete Repair
3450 E Easter Pl
Centennial, CO 80122
720-258-6571]

18. Authority. Each person signing this Agreement, and any addendums or attachments hereto, represents and warrants that said person is fully authorized to enter into and execute this Agreement and to bind the party it represents to the terms and conditions hereof.

19. Attorneys' Fees. Should this Agreement become the subject of litigation between the City and Contractor, the prevailing party shall be entitled to recovery of all actual costs in connection therewith, including but not limited to attorneys' fees and expert witness fees. All



rights concerning remedies and/or attorneys' fees shall survive any termination of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF SALIDA, COLORADO

By: _____
Christy Doon, City Administrator

CONTRACTOR:

By: _____
[Nick Ferguson]
[Office Manager]



COLORADO CONCRETE REPAIR

Commercial and industrial
concrete coating services.

Estimate #2328

Item 5.

City of Salida

410 W. Hwy 50
Salida, CO

From **Colorado Concrete Repair**
720.258.6571
sales@coconcreterepair.com
http://coconcreterepair.com
Colorado Concrete Repair
3450 E Easter Pl
Centennial, CO 80122

Bill To 410 W. Hwy 50
Salida, CO

Sent On 09/11/2024

Job Title Pool Deck Area Decorative/Industrial
Seamless Epoxy Floor Resurfacing
Project

Product/Service	Description	Qty.	Unit Price	Total
Optional				
[Pool Deck Area] Decorative Flake Vinyl Chip System	<p>1. Surface Preparation - Grind Concrete Substrate using industrial grinders with diamond metal tooling attached to HEPA filter vacuums. The Grinding process will conclude when the Concrete Substrate prep has reached a CSP of 2 or greater (Concrete Surface Profile). This step opens the pores of the concrete and allows our VAPOR BARRIER EPOXY (VBE) application to penetrate the substrate. Once ground we will sweep clean the floor using HEPA filter vacuums.</p> <p>2. Fill Holes, Joints and Cracks with Thickened VAPOR BARRIER EPOXY (VBE) - Prep all holes, joints and cracks to receive a resinous thickened VAPOR BARRIER EPOXY (VBE) epoxy patch that will cure overnight and be ground flush the next day.</p> <p>3. Install Primer Coat of VAPOR BARRIER EPOXY (VBE) - Install a primer coat of VAPOR BARRIER EPOXY (VBE) to manufacturers specification. Allow to Cure.</p> <p>4. Install Mid coat of LevelGuard™ EP Epoxy w/ Decorative Vinyl Chip Broadcast - Install Mid coat LevelGuard™ EP epoxy with Decorative Vinyl Chip (Color TBD) broadcast to rejection. Install epoxy using gauge rakes, roller naps and brushes at desired manufacturer thickness.</p> <p>5. Clean Up Excess Decorative Vinyl Chip - Once Cured. Sweep up and clean excess flake from the floor using Brooms/HEPA filter vacuums.</p> <p>6. Install Kinetic® HS Polyaspartic Topcoat - Install Industrial Kinetic® HS Polyaspartic topcoat using a flat squeegee, roller naps and brushes to manufacturers specifications. The Slip resistance characteristics better wear characteristics will come from the Polycarbonate traction additive that is mixed within the Polyaspartic Topcoat.</p> <p>***Pool Deck Area***</p>	3482	\$14.00	\$48,748.00



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Centennial, CO 80122

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Job Title Pool Deck Area Decorative/Industrial
Seamless Epoxy Floor Resurfacing
Project

Product/Service	Description	Qty.	Unit Price	Total
[Lobby Area] Decorative Flake Vinyl Chip System	<p>1. Surface Preparation - Grind Concrete Substrate using industrial grinders with diamond metal tooling attached to HEPA filter vacuums. The Grinding process will conclude when the Concrete Substrate prep has reached a CSP of 2 or greater (Concrete Surface Profile). This step opens the pores of the concrete and allows our VAPOR BARRIER EPOXY (VBE) application to penetrate the substrate. Once ground we will sweep clean the floor using HEPA filter vacuums.</p> <p>2. Fill Holes, Joints and Cracks with Thickened VAPOR BARRIER EPOXY (VBE) - Prep all holes, joints and cracks to receive a resinous thickened VAPOR BARRIER EPOXY (VBE) epoxy patch that will cure overnight and be ground flush the next day.</p> <p>3. Install Primer Coat of VAPOR BARRIER EPOXY (VBE) - Install a primer coat of VAPOR BARRIER EPOXY (VBE) to manufacturers specification. Allow to Cure.</p> <p>4. Install Mid coat of LevelGuard™ EP Epoxy w/ Decorative Vinyl Chip Broadcast - Install Mid coat LevelGuard™ EP epoxy with Decorative Vinyl Chip (Color TBD) broadcast to rejection. Install epoxy using gauge rakes, roller naps and brushes at desired manufacturer thickness.</p> <p>5. Clean Up Excess Decorative Vinyl Chip - Once Cured. Sweep up and clean excess flake from the floor using Brooms/HEPA filter vacuums.</p> <p>6. Install Kinetic® HS Polyaspartic Topcoat - Install Industrial Kinetic® HS Polyaspartic topcoat using a flat squeegee, roller naps and brushes to manufacturers specifications. The Slip resistance characteristics better wear characteristics will come from the Polycarbonate traction additive that is mixed within the Polyaspartic Topcoat.</p>	1815	\$14.00	\$25,410.00

Lobby Area



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http://coconcreterepair.com
Colorado Concrete Repair
3450 E Easter Pl
Centennial, CO 80122

Bill To 410 W. Hwy 50
Salida, CO

Sent On 09/11/2024

Job Title Pool Deck Area Decorative/Industrial
Seamless Epoxy Floor Resurfacing
Project

Product/Service	Description	Qty.	Unit Price	Total
[Rec. Office/Sup. Office/Front Office] Decorative Flake Vinyl Chip System	<p>1. Surface Preparation - Grind Concrete Substrate using industrial grinders with diamond metal tooling attached to HEPA filter vacuums. The Grinding process will conclude when the Concrete Substrate prep has reached a CSP of 2 or greater (Concrete Surface Profile). This step opens the pores of the concrete and allows our VAPOR BARRIER EPOXY (VBE) application to penetrate the substrate. Once ground we will sweep clean the floor using HEPA filter vacuums.</p> <p>2. Fill Holes, Joints and Cracks with Thickened VAPOR BARRIER EPOXY (VBE) - Prep all holes, joints and cracks to receive a resinous thickened VAPOR BARRIER EPOXY (VBE) epoxy patch that will cure overnight and be ground flush the next day.</p> <p>3. Install Primer Coat of VAPOR BARRIER EPOXY (VBE) - Install a primer coat of VAPOR BARRIER EPOXY (VBE) to manufacturers specification. Allow to Cure.</p> <p>4. Install Mid coat of LevelGuard™ EP Epoxy w/ Decorative Vinyl Chip Broadcast - Install Mid coat LevelGuard™ EP epoxy with Decorative Vinyl Chip (Color TBD) broadcast to rejection. Install epoxy using gauge rakes, roller naps and brushes at desired manufacturer thickness.</p> <p>5. Clean Up Excess Decorative Vinyl Chip - Once Cured. Sweep up and clean excess flake from the floor using Brooms/HEPA filter vacuums.</p> <p>6. Install Kinetic® HS Polyaspartic Topcoat - Install Industrial Kinetic® HS Polyaspartic topcoat using a flat squeegee, roller naps and brushes to manufacturers specifications. The Slip resistance characteristics better wear characteristics will come from the Polycarbonate traction additive that is mixed within the Polyaspartic Topcoat.</p>	800	\$14.00	\$11,200.00

Rec. Office/Sup. Office/Front Office

A deposit of \$42,679.00 will be required to schedule any work. Thank you.

Total **\$85,358.00**



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Project

Item 5.

Any specific language above supersedes the language below if there is a conflict.

We propose to furnish all labor, materials, equipment and supervision necessary for the scope of work described above. Our pricing is further defined by the following inclusions, exclusions and clarifications:

Additional mobilizations are possible if both parties schedules can fit the additional days needed and the additional cost. These will be processed as a CHANGE ORDER.

PROPOSAL PRICING OPTIONS:

-Portable Power Generator (220V) @ \$50/day if needed. This will be processed as a CHANGE ORDER and communicated at the beginning of the project.

INCLUSIONS:

- Cleanup of our identifiable debris to a dumpster provided by others
- One mobilization for complete scope of work
- Floors to be of sound construction, swept clean, meet level specification, smooth and free of other trades debris or contaminants.
- Lighting provided by others as required for inspection.
- If shot blasting, shot blasting limited to where machine can get access.
- All work to be performed by experienced tradesman in a professional manner.

EXCLUSIONS:

- Heating, cooling and ventilation control responsibility of others.
- Control and isolation of fire protection system in work area. Colorado Concrete Repair will not mask off smoke/fire detection equipment.
- Lighting and task lighting installed and working as used for inspection of floor.
- Dust protection and protection of finished surfaces responsibility of others.
- Provision of portable power. We may require 220V or 3 phase power. Electrician to wire in pigtail for 220V supply.
- Patching of divots, voids and slope or fill is excluded from base pricing.
- Degreasing or removal of contaminants in substrate.
- Damages and Delays: Contractor will not be responsible for damage done to Contractor's work by others. Any repairing of the same by Contractor will be charged at scheduled rates over and above the amount of this proposal. Contractor shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control, including but not limited to acts of God, weather accidents, fire, vandalism, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor, changes in work and delays caused by others. In the event of these occurrences, Contractors time for performance under this proposal shall be extended for a time sufficient to permit completion of the work.

CLARIFICATIONS:

- This proposal is valid for thirty (30) days from the date listed above.
- For most projects a deposit of 50% will be required for us to schedule the work.
- This proposal is for the ACH, cash, or check price which has been discounted at 4% from the original price. If you would like to pay with another form such as credit card or Venmo, CCR must approve this transaction and the discount will be forfeited and the original amount less the 4% discount will be due.
- This proposal is based on a standard forty (40) hour work week, Monday through Friday, excluding holidays and weekends.
- Due to the market conditions in the United States and around the globe, the availability of the material for this project may be contingent upon our distributor's allocations of materials including but not limited to paint and raw materials such as resin.
- We assume we will be provided with adequate lay down and parking areas.
- This proposal assumes that we will be provided with an OSHA compliant site including sanitary facilities and a dumpster for our daily cleanup.
- We assume all equipment furnished and installed by others will be delivered and installed in a timely manner to allow Colorado Concrete Repair time to complete our portion of work.
- Others shall not hold us liable for errors or omissions in design, nor inadequacies of detail in the design / specification, materials and equipment specified or supplied by others.
- Equipment and materials supplied by Colorado Concrete Repair are warranted only to the extent that the manufacturer warrants the same.
- This proposal is based on continuous phasing of work and detailed input into the construction schedule.



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Estimate #2328

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Job Title Pool Deck Area Decorative/Industrial
Seamless Epoxy Floor Resurfacing
Project

- GC/Owner to protect floor after completion if other trades still need the space.
- Samples to be approved by GC/Owner before project start. (Some flooring systems may require samples to be completed on site for true color approval.)
- Customer is not only approving color, but also texture, slip resistance and clean-ability.
- For areas where Colorado Concrete Repair surfaces meet other flooring materials, CCR is not proposing to install transition strips.
- Price reflects slab to be placed properly with slab moisture content less than 3 lbs/1,000SF or less than 75% Relative Humidity. If moisture content is higher than these limits, primer may need to be replaced with a moisture mitigation system. This would be a Change Order.
- This proposal is based on a mutually agreeable contract and schedule, to be determined.
- If a formal contract is required, please attach this proposal as part of the contract.
- Proposal based on billing in the month performed and a paid when paid basis.
- We reserve the right to adjust our pricing prior to entering into a written agreement for this work.
- Anything (verbal or written) expressed or implied elsewhere, which is contrary to these conditions shall be null and void.
- Flooring may have a small variance compared to the flooring sample.

Thank you for the opportunity to provide you with our proposal. If you have any comments, questions or require further clarification, please do not hesitate to contact us at 720.258.6571 and press 4 for Office Manager or call Nick Ferguson directly at 303.726.6571.

Signature: _____ **Date:** _____



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Parks and Recreation	Diesel Post - Parks and Recreation Director	January 21, 2025

AGENDA ITEM

Consent agenda: approval of the contract with Monarch Mountain to run the Salida Ski bus on Fridays and Saturdays during the ski season.

BACKGROUND

The Department of Parks and Recreation has offered a “ski bus” for the community on Fridays and Saturdays during the ski season that leaves the Aquatics Center in the morning and returns in the afternoon for many years. The Department tracks ridership and Monarch Mountain pays the City \$10 per rider of the bus. The ski bus is used by youth and adults, as well as locals and visitors.

RECOMMENDATION

Staff recommends entering into a contract with Monarch Mountain to operate the “Ski Bus”.

FISCAL IMPACT

The Department charges \$5 per rider and receives \$10 per rider from Monarch.

MOTION

A Councilmember should make a motion to “combine and approve the items on the consent agenda”, followed by a second and a roll call vote.

USE AGREEMENT

THIS AGREEMENT entered into this 16th day of December, 2024, by and between **THE CITY OF SALIDA, COLORADO**, a statutory city and municipal corporation, hereinafter referred to as “City”, and **PowderMonarch, LLC - DBA Monarch Mountain Ski Resort**, hereinafter referred to as “User”.

WHEREAS, User is a community-based organization providing for the recreational benefits of the youth of the Salida community; and,

NOW THEREFORE, BE IT HEREINAFTER AGREED BY THE PARTIES AS FOLLOWS:

1. **Term:** The term of this agreement commences in December, 2024 and ends in April, 2025.
2. **Rate:** User will pay the City for every participant in the Salida Ski bus Program for a rate of \$10/participant.
3. **Special Conditions:** The parties have agreed to comply with the additional rules under this agreement as follows:
 - A. Monarch Mountain will:**
 - i. Make payments to the City at the end of the agreed upon time frame (April 30, 2025)
 - ii. Contribute \$10 to the City for every Salida Ski Bus Program Participant between December 13, 2024 and April 5, 2025.
 - iii. Advertise for the Salida Ski bus via social media, print and on skimonarch.com
 - iv. Dec 13 - March 8 will be supported on Fridays and Saturdays and then March 14 - April 4 the program will be supported only on Fridays.
 - B. The City will:**
 - i. Coordinate and schedule a 15 passenger van to run on the agreed upon dates above, excluding holidays.
 - ii. Report monthly riderships numbers to the Organization before the 10th day of the following month.
 - iii. Provide registration and instructions for riders to be able to participate in the shuttle.
 - iv. Charge \$5 to each Ski bus participant to ride round trip on the bus.
 - v. Will not include “Monarch” in the name of the program.
 - vi. Advertise via social media and print outlets.
4. **Modification:** Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.
5. **Compliance with Law:** Each party to this agreement shall comply with all laws of the United States and of the State of Colorado, all ordinances of the City of Salida, all rules and requirements of the Police and Fire Departments or other municipal authorities of the

City of Salida. User will not do or suffer to be done anything on the designated Property during the term of this agreement in violation of any such laws, ordinances, rules, or requirements. If User's attention is called to any such violation on their part or of any person employed by or admitted to the designated Property by User, they will immediately desist from and correct or cause to be corrected such violation.

6. **Independent Contractor Status:** The City certifies that the transportation services to be provided under this agreement are those of an independent contractor, and that the City is solely responsible for the services performed under this agreement. City represents and warrants that its employees, agents, and representatives are not officers, agents, or employees of the User. Any personnel performing the services under this agreement on behalf of City shall at all times be under the City's exclusive direction and control.
7. **No Third Party Beneficiaries:** City and User are the only parties to this agreement and are the only parties entitled to enforce its terms. Nothing in this agreement provides any benefit or right, directly or indirectly, to third parties.
8. **No Partnership or Joint Venture:** The parties to this agreement are not partners or joint venturers with each other and nothing herein shall be construed to make them partners or joint venturers or impose any liability as such on either of them.

The undersigned hereby certifies that he/she is authorized to enter into and execute this Agreement on behalf of the User and the City, respectively, and that the User and the City acknowledge and accept the terms and conditions herein.

By: CITY OF SALIDA ("City")

 , City Administrator

PowderMonarch LLC
MONARCH MOUNTAIN SKI RESORT ("User")

By: _____
 [Name of authorized signer]

Title: _____



Proclamation

Celebrating February as Black History Month 2025

Whereas, during Black History Month we honor the extraordinary contributions made by African Americans throughout the history of our Republic, and we renew our commitment to liberty and justice for all; and

Whereas, during Black History Month we recognize the achievements of African Americans and their role in shaping history along with the contributions that African Americans have made to enhance the economic, cultural, spiritual and political development of our Country; and

Whereas, during Black History month we recognize the essential role of African Americans in shaping the story of America and honor their courage and contributions; and

Whereas, the omission of much of the history and contributions of African Americans from textbooks and other literature has impeded awareness and appreciation; and

Whereas, the celebration of Black History Month is a positive way of recognizing the culture and history of African Americans as vital to the core beliefs and values of this society; and

Whereas, observing Black History Month provides opportunities to gain a deeper understanding of African American history and acknowledge the centuries of struggles for equality and freedom.

Now, therefore, the Salida City Council does hereby proclaim and declare the month of February as Black History Month in Salida, Colorado, and further encourages all Salidans to observe this month with appropriate programs, ceremonies, and activities.

Dan Shore, Mayor

Date



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Public Works	David Lady - Public Works Director	January 21, 2025

AGENDA ITEM

Ordinance 2024-20 - Second reading and public hearing for an ordinance approving a loan from the Colorado Water Resources and Power Development Authority ("CWRPA").

BACKGROUND

The City of Salida has planned and budgeted for piping improvements to the Harrington Ditch which supplies water to the Water Treatment Plant. The primary goals of this project are to improve the source water protection area, maintain water quality, and to provide efficiency and resiliency with the City's source water. This project requires multiple years of planning and collaboration with other stakeholders. The intent of the project is to have a shovel ready plan set containing the necessary engineering and design items. Design, environmental, regulatory clearances, and other due diligence has been underway for this project.

The City was the recipient of a principal forgiveness loan for the Design and Engineering (D&E) component of the project in the amount of \$163,403.76. Funding for the construction of the improvements will be evaluated during the Utility Rate Study which is currently underway.

The approval of the D&E Principal Forgiveness Loan through Ordinance 2024-20 will provide funding for a large portion of the design and engineering related to the project.

RECOMMENDATION

Staff is recommending approval of Ordinance 2024-20 on second reading.

FISCAL IMPACT

A budget allocation is included in the 2025 budget under the Water/Wastewater Enterprise Fund and listed as:

- \$100,000 – General Engineering (20-34-5233-0)
- Note: Less than \$100,000 in engineering work remains as work was completed in 2024 and this will provide for reimbursement of such work.

MOTION

A Council member should make the motion to "Approve Ordinance 2024-20 on second reading."

**CITY OF SALIDA, COLORADO
ORDINANCE NO. 20
(Series of 2024)**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO APPROVING A LOAN FROM THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY (“CWRPDA”) IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$163,403.76; AUTHORIZING THE FORM AND EXECUTION OF THE LOAN AGREEMENT AND GOVERNMENTAL AGENCY BOND TO EVIDENCE SUCH LOAN; AUTHORIZING THE CONSTRUCTION OF A PROJECT; PRESCRIBING OTHER DETAILS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY ON SECOND AND FINAL READING.

WHEREAS, the City of Salida (the “City”), in the County of Chaffee and State of Colorado, is a political subdivision of the State of Colorado (the “State”), duly organized and existing as a statutory city under the laws of the State; and

WHEREAS, the members of the City Council of the City (the “Council”) have been duly elected and qualified; and

WHEREAS, the City has acted pursuant to Article X, Section 20 of the Colorado Constitution (TABOR) and Ordinance No. 20 (Series of 1996) (the “Enterprise Ordinance”) duly enacted by the City Council and codified as Article D of Chapter 5, Title 7, of the Salida City Code (the “Code”), to create a water activity enterprise (the “Enterprise”) to operate the municipal water and sewer systems serving the inhabitants of the City (the “System”); and

WHEREAS, under the Enterprise Ordinance, the Council acts as the governing body of the Enterprise; and

WHEREAS, the Enterprise presently qualifies as an “enterprise” for purposes of TABOR; and

WHEREAS, the Council, acting by and through the Enterprise, has heretofore determined the need to construct a new raw water supply line (as further described and defined in the Loan Agreement (defined herein), the “Project”); and

WHEREAS, the City has made application to the Colorado Water Resources and Power Development Authority (the “CWRPDA”), a body corporate and political subdivision of the State of Colorado, for a loan to finance all or a portion of the cost of the Project; and

WHEREAS, the Council has determined that in order to finance all or a portion of the cost of the Project, it is necessary and advisable and in the best interests of the City (i) to enter into a loan agreement with CWRPDA (the “Loan Agreement”), pursuant to

which CWRPDA shall loan the City an amount of not to exceed \$163,403.76 without any interest and with the principal to be forgiven by the CWRPDA (the “Loan”) for such purposes, and (ii) to issue a governmental agency bond (the “Bond”) to CWRPDA evidencing the City’s obligations under the Loan Agreement; and

WHEREAS, TABOR requires an election to incur any multiple fiscal year obligation unless such obligation is incurred for an enterprise; and

WHEREAS, under TABOR, the Enterprise is a government owned business authorized to issue its own revenue bonds and receiving under 10% of annual revenue in grants from all Colorado state and local governments combined; and

WHEREAS, in 2023, the System, as operated by the Enterprise, received grants from all Colorado state and local governments combined which were less than 10% of the annual revenue of the System; and

WHEREAS, the Council serves as the governing body of the Enterprise; and

WHEREAS, there have been presented to the Council the forms of the Loan Agreement and the Bond (collectively, the “Financing Documents”); and

WHEREAS, pursuant to Title 31, Article 35, Part 4, C.R.S. (the “Sewer and Water Systems Act”) and the Enterprise Act, the Financing Documents may be approved by the Council without an election; and

WHEREAS, the forms of the Financing Documents are on file with the City Clerk; and

WHEREAS, the Council desires to approve the form of the Financing Documents and other documents referenced therein, authorize the execution of the Loan Agreement, and authorize the execution and delivery of the Bond; and

WHEREAS, pursuant to Section 31-16-105, C.R.S., because of the urgent need for the financing of the Project and the limited availability of low or no interest loans, the Council has determined that an emergency exists and that adoption of this Ordinance as an emergency measure on second and final reading is necessary for the immediate preservation of the public peace, health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as conclusions, facts, determinations, and findings by Council.

Section 2. Determinations. The Council hereby finds and determines that the Enterprise constitutes an enterprise under TABOR.

Section 3. Approvals, Authorizations, and Amendments. The forms of the

Financing Documents presented at this meeting are incorporated herein by reference and are hereby approved. The City shall enter into and perform its obligations under the Financing Documents in the forms of such documents, with such changes as are not inconsistent herewith and as are hereafter approved by the Mayor of the City (the "Mayor"). The Mayor and City Clerk are hereby authorized and directed to execute the Financing Documents and to affix the seal of the City thereto, and further to execute and authenticate such other documents or certificates as are deemed necessary or desirable in connection therewith. The Financing Documents shall be executed in substantially the forms approved at this meeting.

The execution of any instrument or certificate or other document in connection with the matters referred to herein by the Mayor, the City Administrator, and City Clerk or by other appropriate officers of the City, shall be conclusive evidence of the approval by the City of such instrument.

Section 4. Election to Apply the Supplemental Act. Section 11-57-204 of the Supplemental Public Securities Act, constituting Title 11, Article 57, Part 2, C.R.S. (the "Supplemental Act") provides that a public entity, including the City, may elect in an act of issuance to apply all or any of the provisions of the Supplemental Act. The City hereby elects to apply all of the provisions of the Supplemental Act to the Financing Documents.

Section 5. Ratification and Approval of Prior Actions. All actions heretofore taken by the officers of the City and members of the Council, not inconsistent with the provisions of this Ordinance, relating to the Financing Documents, or actions to be taken in respect thereof, are hereby ratified, approved, and confirmed.

Section 6. Limitation of Actions. Pursuant to Section 11-57-212 of the Supplemental Act, no legal or equitable action brought with respect to any legislative acts or proceedings in connection with the Financing Documents shall be commenced more than thirty days after the issuance of the Bonds.

Section 7. Limited Obligation; Special Obligation. No elected or appointed officers or agents of the City shall be subject to any pecuniary liability in connection with any agreement, covenant, or undertaking by the City, or by them, contained in any document executed in connection with the authorization, execution, and delivery of the Financing Documents or this Ordinance or with respect to any action taken or omitted to be taken in good faith with reference thereto.

Section 8. Disposition and Investment of Loan Proceeds. The proceeds of the Loan shall be applied to pay the costs and expenses of acquiring, constructing and equipping the Project, including costs related thereto and, to the extent permitted under federal tax laws, reimbursement to the City for capital expenditures heretofore incurred and paid from City funds in anticipation of the incurrence of long-term financing therefor, and all other costs and expenses incident thereto, including without limitation the costs of

obtaining the Loan. Neither CWRPDA nor any subsequent owner(s) of the Loan Agreement shall be responsible for the application or disposal by the City or any of its officers of the funds derived from the Loan. In the event that all of the proceeds of the Loan are not required to pay such costs and expenses, any remaining amount shall be used for the purpose of paying the principal amount of the Loan and the interest thereon, as applicable.

Section 9. City Representative. Pursuant to Exhibit B of the Loan Agreement, the Mayor, the City Administrator and the City Clerk are hereby designated as the Authorized Officers (as defined in the Loan Agreement) for the purpose of performing any act or executing any document relating to the Loan, the City, or the Financing Documents. A copy of this Ordinance shall be furnished to CWRPDA as evidence of such designation.

Section 10. Direction to Take Authorizing Action. The appropriate officers of the City and members of the Council are hereby authorized and directed to take all other actions necessary or appropriate to effectuate the provisions of this Ordinance, including but not limited to such certificates and affidavits as may reasonably be required by CWRPDA.

Section 11. Severability: The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause, or portion of this Ordinance as determined by a Court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 12. Repealer. All orders, resolutions, bylaws, ordinances or regulations of the City, or parts thereof, inconsistent with this Ordinance are hereby repealed to the extent only of such inconsistency.

Section 13. Ordinance Irrepealable. After the Bond is issued, this Ordinance shall constitute an irrevocable contract between the City and CWRPDA, and shall be and remain irrepealable until the Bond and the interest thereon, as applicable, shall have been fully paid, satisfied, and discharged. No provisions of any constitution, statute, charter, ordinance, resolution, or other measure enacted after the issuance of the Bond shall in any manner be construed as impairing the obligations of the City to keep and perform the covenants contained in this Ordinance.

Section 14. Electronic Signatures; Electronic Transactions. In the event the Mayor, City Clerk, City Administrator, Finance Director or other employee or official of the City that is authorized or directed to execute any agreement, document, certificate, instrument or other paper in accordance with this Ordinance (collectively, the "Authorized Documents") is not able to be physically present to manually sign any such Authorized Document, such individual or individuals are hereby authorized to execute the Authorized Documents electronically via facsimile or email signature. Any electronic signature so affixed to any Authorized Document shall carry the full legal force and effect of any

original, handwritten signature. This provision is made pursuant to Article 71.3 of Title 24, C.R.S., also known as the Uniform Electronic Transactions Act. It is hereby determined that the transactions described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files and other productions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Section 15. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after publication following final adoption.

INTRODUCED ON FIRST READING, on the 17th day of December, 2024, ADOPTED and ORDERED PUBLISHED IN FULL in a newspaper of general circulation in the City of Salida by the City Council on the 20th day of December, 2024, and set for second reading and public hearing on the 21st day of January, 2025.

INTRODUCED ON SECOND READING, FINALLY ADOPTED and ORDERED PUBLISHED BY TITLE ONLY, by the City Council on the 21st day of January, 2025.

CITY OF SALIDA, COLORADO

Mayor

[SEAL]

ATTEST:

City Clerk/Deputy Clerk

PUBLISHED IN FULL in the Mountain Mail after First Reading on the 20th day of December, 2024, and BY TITLE ONLY, after final adoption on the 21st day of January, 2025.

City Clerk/Deputy City Clerk



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Sara Law - Sustainability Coordinator/PIO	January 21, 2025

AGENDA ITEM

Ordinance 2025 - 1, An Ordinance of the City Council of the City of Salida, Colorado, Amending Section 2-18-30 of the Salida Municipal Code Regarding Membership on the Sustainability Committee, second reading and public hearing.

BACKGROUND

On November 21, 2023, the Council established the Sustainability Committee. The code specifies that one member of the committee shall be a youth representative. Initially, that representative had to be between the ages of 14 and 18 years old. Since the inception of the committee, it has been difficult to find a representative who fits that age range. Currently, there is an interested student younger than 14 years old. Staff believe that removing the age requirements will ensure a young person with an interest in sustainability is able to participate in the committee.

STAFF RECOMMENDATION

Staff recommends Council approve the Ordinance on second reading and public hearing.

FISCAL IMPACT

There is no fiscal impact.

MOTION

A City Councilmember should state "I move to _____ Ordinance 2025 - 1, An Ordinance of the City Council of the City of Salida, Colorado, Amending Section 2-18-30 of the Salida Municipal Code Regarding Membership on the Sustainability Committee", followed by a second and a roll call vote.

**CITY OF SALIDA, COLORADO
ORDINANCE NO. 01
(Series of 2025)**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO
AMENDING SECTION 2-18-30 OF THE SALIDA MUNICIPAL CODE REGARDING
MEMBERSHIP ON THE SUSTAINABILITY COMMITTEE**

WHEREAS, the City of Salida, Colorado (the “City”) is a statutory city, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, pursuant to C.R.S. § 31-15-401, the City by and through its City Council (the “Council”), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, from time to time, the Council sees fit to establish committees, boards, and commissions to address concerns and needs within the community; and

WHEREAS, on November 21, 2023, the Council established the Sustainability Committee through Ordinance No. 23-15 as the Council and City are committed to responsibly interacting with the environment and environmental protection; and

WHEREAS, as committees, boards, and commissions operate, it sometimes becomes necessary to amend requirements and operations; and

WHEREAS, in order to ensure that the Sustainability Committee continues to operate as initially intended it has now become necessary to amend the membership requirements; and

WHEREAS, the Council now therefore desires to amend the City Code to reflect the necessary changes to the membership requirements as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as conclusions, facts, determinations, and findings by Council.

Section 2. Section 2-18-30. – Membership and organization, is amended to read as follows:

Sec. 2-18-30. - Membership and organization.

- (a) The Sustainability Committee shall consist of five (5) to nine (9) regular members, eight (8) of which shall be appointed by the majority of the City Council and one (1) who shall be appointed by the Board of County

Commissioners. Additionally, one (1) member shall be a youth representative who is ~~fourteen (14)~~ to eighteen (18) years of age or **under with the approval of a legal guardian.**

- (b) Members shall serve staggered two-year terms. A member may continue to serve on the Sustainability Committee until his or her successor is appointed and assumes office, and a member may be reappointed to serve successive terms without limitations.
- (c) The City Council shall endeavor to maintain a balance of interests and skills on the Sustainability Committee and shall strive to appoint persons from a wide cross-section of sustainability areas such as waste management; transportation; energy supply; land use/natural climate solutions; energy usage, both residential and commercial; water and air quality; and conservation.
- (d) A majority of the appointed members shall be a quorum for the transaction of business.
- (e) Members of the Committee may be removed by action of the City Council for malfeasance, for non-excused failure to attend three (3) consecutive meetings of the Committee, or excessive absences deemed detrimental by a majority vote of the Committee. To be considered excused, members must contact the Sustainability Coordinator in advance of the scheduled meeting.
- (f) The officers of the Sustainability Committee shall be Chairperson, Vice-Chairperson and Secretary. These officers shall perform the duties prescribed in the Committee's bylaws and the City Council. The officers shall be nominated and elected by the Committee members by ballot to serve for one (1) year or until their successors are elected.
- (g) The most recent edition of "Bob's Rules of Order Newly Revised" shall govern the Committee as applicable, unless inconsistent with this Code, the Committee's bylaws, or any special rules of order the Committee adopts.

Section 3. Severability: The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause, or portion of this Ordinance as determined by a Court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the Ordinance.

INTRODUCED ON FIRST READING, on the 7th day of January, 2025, ADOPTED and ORDERED PUBLISHED IN FULL in a newspaper of general circulation in the City of Salida by the City Council on the 10th day of January, 2025, and set for second reading and public hearing on the 21st day of January, 2025.

INTRODUCED ON SECOND READING, FINALLY ADOPTED and ORDERED
PUBLISHED BY TITLE ONLY, by the City Council on the 21st day of January, 2025.

CITY OF SALIDA, COLORADO

Mayor

[SEAL]

ATTEST:

City Clerk/Deputy Clerk

PUBLISHED IN FULL in the Mountain Mail after First Reading on the 10th day of January,
2025, and BY TITLE ONLY, after final adoption on the 21st day of January, 2025.

City Clerk/Deputy City Clerk



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

AGENDA ITEM

Resolution 2025-03, a Resolution of the City Council of the City of Salida, Colorado, Approving Appointments to the Chaffee Housing Authority Board.

BACKGROUND

Pursuant to the provisions of the Salida Municipal Code, along with the First Amended and Restated Intergovernmental Agreement (IGA) approved via Resolution 2024-65, the Salida City Council has authority to appoint two representatives to the Board to represent the City's interest. The amended IGA no longer requires member jurisdictions to appoint alternates but allows for board members to designate a delegate to vote in their absence.

Currently the City representatives include Mayor Dan Shore, whose term expires 1/1/26 and Cory "Salty" Riggs, whose term expired 1/1/25. Christy Doon serves as the alternate. Her term expires 1/1/26.

The City received applications from three Salida residents, Cory "Salty" Riggs, Paul Nash and Charlie Goodson. Mr. Nash later withdrew his application and was not interviewed. An interview panel made up of Monica Haskell (DHS), Eric Lee (Full Circle Restorative Justice), Council Member Naccarato, Mayor Shore and City Administrator Doon met with each applicant on January 9.

Given additional commitments, Mayor Shore is no longer able to serve on the CHA Board. The Council can appoint a new member to complete Mayor Shore's term.

Changes to the IGA necessitate the Council remove Christy Doon as an alternate member.

RECOMMENDATION

The interview panel is recommending Council appoint Cory "Salty" Riggs to the Chaffee County Housing Authority Board as the City's Citizen Representative.

FISCAL IMPACT

There is no fiscal impact.

MOTION

A City Councilmember should state, "I move to approve Resolution 2025-03, a Resolution of the City Council of the City of Salida, Colorado, Approving the Following Appointments to the Chaffee Housing Authority Board:

_____ as a member of the Board of Directors of the Chaffee Housing Authority, term to expire January 31, 2027.

_____ as a member of the Board of Directors of the Chaffee Housing Authority, term to expire January 31, 2026.

Removing Christy Doon as an alternate member of the Board of Directors of the Chaffee Housing Authority, followed by a second and a roll call vote.

**CITY OF SALIDA, COLORADO
RESOLUTION NO. 03
(Series of 2025)**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO
APPROVING APPOINTMENTS TO THE CHAFFEE HOUSING AUTHORITY BOARD**

WHEREAS, the City of Salida Colorado is a statutory city, duly organized and existing under the laws of the State of Colorado; and

WHEREAS, in accordance with Section 2-7-10 of the Salida Municipal Code, the City Council shall select and appoint person(s) to serve as members of the City of Salida's boards and commissions; and

WHEREAS, on October 21, 2024, the City Council approved Resolution 2024-45, approving the Revised First Amended and Restated Intergovernmental Agreement establishing the Chaffee County Multijurisdictional Housing Authority; and

WHEREAS, the IGA allows for the City Council to appoint two representatives to the Board of Directors of the Chaffee Housing Authority; and

WHEREAS, current Board member and Mayor Dan Shore, whose term expires on January 1, 2026, is no longer able to serve on the CHA Board; and

WHEREAS, the Amended IGA removes alternate member appointments; and

WHEREAS, the Board seat held by Cory "Salty" Riggs expired on January 1, 2025; and

WHEREAS, the alternate seat is currently held by Christy Doon; and

WHEREAS, after soliciting and interviewing candidates, the City Council wishes to fill the City-appointed seats; and

WHEREAS, in accordance with Section 2-7-10 of the Salida Municipal Code, the City Council shall confirm the appointments by majority vote.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

1. The foregoing recitals are hereby incorporated as conclusions, facts, determinations, and findings of the City Council.
2. The Salida City Council hereby appoints _____ as a member of the Board of Directors of the Chaffee Housing Authority, term to expire January 31, 2027.

3. The Salida City Council hereby appoints _____ as a member of the Board of Directors of the Chaffee Housing Authority, term to expire January 31, 2026.
4. The Salida City Council hereby removes Christy Doon as an alternate member of the Board of Directors of the Chaffee Housing Authority.

RESOLVED, APPROVED AND ADOPTED this 21st day of January, 2025.

CITY OF SALIDA, COLORADO

By _____

Dan Shore, Mayor

[SEAL]

[ATTEST] _____
City Clerk/Deputy City Clerk



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Sara Law – PIO/Sustainability Coordinator	January 21, 2024

ITEM

Resolution 2025-04 – A Resolution of the City Council of the City of Salida, Colorado Approving Citizen Appointments to the Sustainability Committee Pursuant to Section 2-18-10 of the Salida Municipal Code

BACKGROUND

In 2023, the City Council passed Ordinance 2023-15 to establish the Sustainability Committee as an official advisory body to the City Council. In accordance with Section 2-18-10 of the Salida Municipal Code, the City Council shall select and appoint person(s) to serve as members of the City of Salida Sustainability Committee.

The Sustainability Committee shall consist of five to nine appointed members, eight of whom shall be appointed by the City Council and one who shall be appointed by the Board of County Commissioners. Further, one member shall be a youth representative.

The committee openings were advertised and the applications closed on December 20th, 2024. Staff along with a group of committee members and a Council member held interviews with the committee applicants on January 9th and January 14th, 2025.

STAFF RECOMMENDATION

Staff and the interview subcommittee is recommending Council appoint two candidates to the Sustainability Committee. The first is Clara Epperson for the youth representative role and the second is Greg Reed for the two year term.

FISCAL IMPACT

There is no fiscal impact.

MOTION

A Council person should state “I move to _____ Resolution 2025-04, a Resolution of the City Council for the City of Salida, Colorado approving the following citizen appointments to the Sustainability Committee” followed by a second and roll call vote:

1. The City Council hereby appoints Clara Epperson as a one year member of the Salida Sustainability Committee; term to expire January 21, 2026.
2. The City Council hereby appoints Greg Reed as a two year member of the Salida Sustainability Committee; term to expire January 21, 2027.

**CITY OF SALIDA, COLORADO
RESOLUTION NO. 04
(Series of 2025)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO,
APPROVING CITIZEN APPOINTMENTS TO THE SUSTAINABILITY COMMITTEE
PURSUANT TO SECTION 2-18-10 OF THE SALIDA MUNICIPAL CODE**

WHEREAS, in accordance with Section 2-18-10 of the Salida Municipal Code (“SMC”), the City Council shall select and appoint person(s) to serve as members of the City of Salida Sustainability Committee and

WHEREAS, the Sustainability Committee (the “Committee”) shall consist of five to nine appointed members, eight of whom shall be appointed by the City Council and one who shall be appointed by the Board of County Commissioners. Further, one member shall be a youth representative, the City Council wishes to fill the vacancy for prescribed terms; and

WHEREAS, the City Council appreciates the service these members of the community have devoted to bettering Salida through participation on the Sustainability Committee; and

WHEREAS, in accordance with Section 2-18-10 of the Salida Municipal Code (“SMC”), the City Council shall confirm the appointments by majority vote.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

1. The City Council hereby appoints Clara Epperson as a one year member of the Salida Sustainability Committee; term to expire January 21, 2026.
2. The City Council hereby appoints Greg Reed as a two year member of the Salida Sustainability Committee; term to expire January 21, 2027.

RESOLVED, APPROVED AND ADOPTED this 21st day of January, 2025.

CITY OF SALIDA, COLORADO

By _____

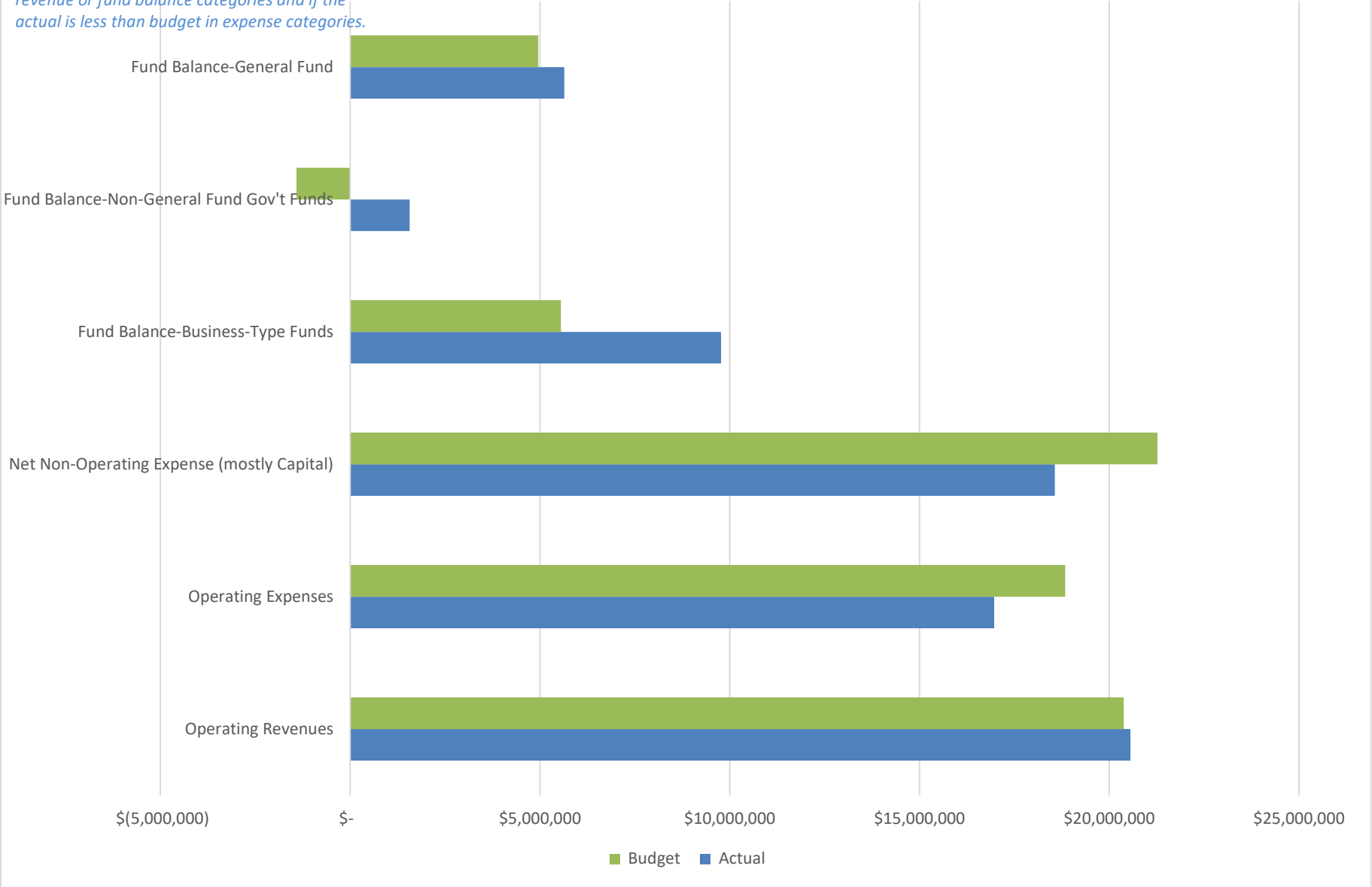
Mayor

[SEAL]

[ATTEST] _____
City Clerk/Deputy City Clerk

Note: It is generally considered "favorable" if actual (blue) is greater than budget (green) in revenue or fund balance categories and if the actual is less than budget in expense categories.

Budget to Actual Tracking-All Funds
Eleven Months Ending November 30, 2024



City of Salida
Budget Tracking Analysis
Combined Funds: General and Lodging Tax Funds
Eleven Months Ending November 30, 2024

Percentage of year passed:

92%

	YTD November 2023	YTD November 2024	YTD Budget *	YTD Budget Variance Favorable (Unfavorable)	Annual Budget	% Spent
1	<u>Operating Revenues</u>					
2	Tax Revenue (Sales, Lodging, Franchise fees)	\$ 5,740,287	\$ 5,996,303	\$ 6,096,340 (1) \$ (100,037)	\$ 6,822,000	87.9%
3	Fees for General Services	151,430	177,180	139,736	152,500	116.2%
4	Fines & Forfeitures	50,146	37,064	43,066	47,000	78.9%
5	Licenses and Permits	29,050	24,219	28,039	30,600	79.1%
6	County sales tax and other intergovernmental revenue	3,476,561	3,273,067	3,511,131	3,831,858	85.4%
7	Fees for Recreation & Event Services	1,023,104	1,039,454	1,272,933 (1) (233,479)	1,389,210	74.8%
8	Miscellaneous Revenue	244,330	205,237	183,764	200,550	102.3%
9	Total Operating Revenues	10,714,908	10,752,524	11,275,009 (522,485)	12,473,718	86.2%
10	<u>Operating Expenses</u>					
11	Cost of Sales	134,335	129,505	128,923	140,700	92.0%
12	Personnel	7,278,197	7,591,599	8,183,465 (2) 591,866	8,930,992	85.0%
13	Contracted Services	1,020,753	1,016,747	884,779	965,600	105.3%
14	Supplies & Materials	408,840	388,456	411,602	449,200	86.5%
15	Utilities	459,171	525,992	497,596	543,049	96.9%
16	Other Operating Costs ^	1,742,780	1,408,779	1,664,429	1,816,908	77.5%
17	Financing Obligations	204,872	499,872	499,872 (3) -	1,262,000	39.6%
18	Total Operating Expenses	11,248,948	11,560,950	12,270,666 709,716	14,108,449	81.9%
19	Revenues over (under) expenses-operating only	\$ (534,040)	\$ (808,426)	\$ (995,657) \$ 187,231	\$ (1,634,731)	49.5%
20	<u>Non Operating Revenue and Expense ~</u>					
21	Capital Revenue	264,885	520,456	22,908	497,548	25,000 -
22	Grant Revenue	16,579	27,916		27,916	-
23	Net Transfers out (transfers made at year end)				-	(600,000) 0.0%
24	Capital Expenditures (\$500 - \$4,999)	(216,548)	(124,572)	(169,516)	44,944	(185,000) 67.3%
25	Capital Purchases & Improvements (\$5,000 +)	(249,282)	(450,843)	(377,974)	(72,869)	(412,500) 109.3%
26	Total (net) Non Operating Revenues & Expenses	\$ (184,366)	\$ (27,043)	\$ (524,582) \$ 497,539	\$ (1,172,500)	2.3%
27	Revenues over (under) expenses	(718,406)	(835,469)	(1,520,239) 684,770	(2,807,231)	
28	Fund Balance at 1/1/24		6,475,626	6,475,626	6,475,626	
29	Fund Balance at period end		\$ 5,640,157	\$ 4,955,387	684,770 \$ 3,668,395	

* YTD budget spread evenly throughout year except as noted in (1) and (2) below

(1) Budget spread in the same (seasonal) proportion as actual collections in previous year.

(2) Salaries, FICA tax and retirement benefits within the payroll group are spread over 26 pay periods rather than evenly throughout the year.

(3) Financing Obligations budget spread based on when debt payments are due.

~ Non operating revenues and expenses are related to capital equipment or projects and interfund transfers; expenses can fluctuate greatly from month to month and are difficult to predict timing of.

^ Operating Costs includes all costs of running government not broken out in other line items to include Airport contribution, community support, staff training, subscriptions, travel costs, Repairs & Maintenance, lease expense, bank fees, advertising, publications, subscriptions, etc.

City of Salida
Budget Tracking Analysis
Combined Funds: Streets, Capital Improvement, CTF, Economic Development & Housing
Eleven Months Ending November 30, 2024

Percentage of year passed: 92%

	YTD November 2023	YTD November 2024	YTD Budget *	YTD Budget Variance Favorable (Unfavorable)	Annual Budget	% Spent
1 <u>Operating Revenues</u>						
2 Tax Revenue	\$ 4,182,450	\$ 4,325,762	\$ 4,224,105	(1) \$ 101,657	\$ 4,818,000	89.8%
3 Fees Services	41,818	77,121	54,978	22,143	60,000	128.5%
4 License & Permits	228,600	199,000	146,608	52,392	160,000	124.4%
5 Highway Users Tax & other intergovernmental revenues	265,820	301,536	286,802	14,734	313,000	96.3%
6 Miscellaneous Revenue	5,343	591,831	453,222	138,609	501,000	118.1%
7 Total Operating Revenues	\$ 4,724,031	\$ 5,495,250	\$ 5,165,715	\$ 329,535	\$ 5,852,000	93.9%
8 <u>Operating Expenses</u>						
9 Personnel	473,682	492,306	484,905	(2) (7,401)	529,199	93.0%
10 Contracted Services	763,525	483,444	1,572,371	1,088,927	1,716,000	28.2%
11 Supplies & Materials	39,696	50,648	63,225	12,577	69,000	73.4%
12 Other Operating Costs ^	258,451	319,573	467,780	148,207	510,500	62.6%
13 Financing Obligations	-	46,866	26,000	(20,866)	26,000	
13 Total Operating Expenses	\$ 1,535,354	\$ 1,392,837	\$ 2,614,281	\$ 1,242,310	\$ 2,850,699	48.9%
14 Revenues over (under) expenses-operating only	\$ 3,188,677	\$ 4,102,413	\$ 2,551,434	\$ 1,550,979	\$ 3,001,301	136.7%
15 <u>Non Operating Revenue and Expense ~</u>						
16 Grant Revenue	545,378	1,053,915	3,733,469	(2,679,554)	4,074,505	25.9%
17 Capital Revenue		1,345,445	1,150,417	(3) 195,028	1,255,000	
18 Net Transfers In (transfer made at year end)				-	500,000	
19 Capital Purchases & Improvements (\$5,000 +)	(6,512,258)	(21,105,411)	(25,021,814)	3,916,403	(27,196,999)	77.6%
20 Total (net) Non Operating Revenues & Expenses	\$ (5,966,880)	\$ (18,706,051)	\$ (20,137,928)	\$ 1,431,877	\$ (21,367,494)	87.5%
21 Revenues over (under) expenses	(2,778,203)	(14,603,638)	(17,586,494)	2,982,856	(18,366,193)	
22 Fund Balance at 1/1/24		16,172,752	16,172,752		16,172,752	
23 Fund Balance at period end		\$ 1,569,114	\$ (1,413,742)	2,982,856	\$ (2,193,441)	

* YTD budget spread evenly throughout year except as noted in (1)

(1) Tax revenue budget spread in the same (seasonal) proportion as actual collections in previous year.

(2) Salaries, FICA tax and retirement benefits within the payroll group are spread over 26 pay periods rather than evenly throughout the year.

(3) The 2024 budget includes \$16,440,000 in COPS proceeds that were actually received in 2023 and sitting in reserves at year end. This report does not show budgeted proceeds.

~ Non operating revenues and expenses are related to capital equipment or projects including interfund transfers; expenses can fluctuate greatly from month to month and are difficult to predict timing of. 2023 includes the cost of a firestation project that will not begin until later in the year.

^ Operating Costs includes all costs of running government not broken out in other line items to include Repairs & Maintenance, lease expense, training, subscriptions, etc.

City of Salida
Budget Tracking Analysis - Business-Like Fund Types
Combined Funds: Water and Wastewater
Eleven Months Ending November 30, 2024

Percentage of year passed:

92%

	YTD November 2023	YTD November 2024	YTD Budget *	YTD Budget Variance Favorable (Unfavorable)	Annual Budget	% Spent
1	<u>Operating Revenues</u>					
2	Fees for General Services	3,835,914	4,019,735	3,796,231	223,504	4,143,000 97.0%
3	Miscellaneous Revenue	95,674	279,625	146,608	133,017	160,000 174.8%
4	Total Operating Revenues	3,931,588	4,299,360	3,942,839	356,521	4,303,000 99.9%
5	<u>Operating Expenses</u>					
6	Personnel	1,446,444	1,623,379	1,707,889 (1)	84,510	1,863,899 87.1%
7	Contracted Services	480,803	550,082	523,940	(26,142)	571,800 96.2%
8	Supplies & Materials	139,254	228,353	174,371	(53,982)	190,299 120.0%
9	Utilities	225,120	218,509	257,847	39,338	281,400 77.7%
10	Other Operating Costs	384,870	521,533	419,679	(101,854)	458,015 113.9%
11	Financing Obligations	1,033,309	873,481	873,481 (2)	-	1,030,158 84.8%
12	Total Operating Expenses	3,709,800	4,015,337	3,957,207	(58,130)	4,395,571 91.3%
13	Revenues over (under) expenses-operating only	\$ 221,788	\$ 284,023	\$ (14,368)	\$ 298,391	\$ (92,571) -306.8%
14	<u>Non Operating Revenue and Expense ~</u>					
15	Capital Revenue (dev't fees, financing proceeds)	3,231,422	1,152,771	765,111	387,660	835,000 138.1%
16	Grant Revenue	385,453			-	
17	Capital Expenditures (\$500 - \$4,999)	(10,985)	(23,410)	(1,374)	(22,036)	(1,500)
18	Capital Purchases & Improvements (\$5,000 +)	(2,317,146)	(960,071)	(1,373,294)	413,223	(1,498,738) 64.1%
19	Total (net) Non Operating Revenues & Expenses	\$ 1,288,744	\$ 169,290	\$ (609,557)	\$ 778,847	\$ (665,238) -25.4%
20	Revenues over (under) expenses	1,510,532	453,313	(623,925)	1,077,238	(757,809)
21	Fund Balance at 1/1/21 (Unrestricted)		9,319,062	6,175,252		6,175,252
22	Fund Balance at period end		\$ 9,772,375	\$ 5,551,327	4,221,048	\$ 5,417,443

* YTD budget spread evenly throughout year except as noted in (1) and (2)

(1) Salaries, FICA tax and retirement benefits within the payroll group are spread over 26 pay periods rather than evenly throughout the year.

(2) Financing Obligations budget spread based on when debt payments are due.

~ Non operating revenues and expenses are related to capital equipment or projects, expenses can fluctuate greatly from month to month and are difficult to predict timing of.

^ Operating Costs includes all costs of running government not broken out in other line items to include insurance, repairs & maintenance, lease expense training, etc.

CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024



Item 12.

The City of Salida Sales Tax and Chaffee County Sales Tax report examines tax collections for the month of November 2024, which were remitted to the City of Salida in January 2025.

Summary Results for City and Chaffee County Sales Taxes

November City sales tax collections increased by \$35,439 (5.0%) as compared to November 2023. The City's portion of Chaffee County sales tax collections increased by (\$5,930), a 2.4% increase over November 2023. In total, sales tax receipts are 4.3% higher for November and 3.8% higher year-to-date. Actual collections are 1.2% behind budget year-to-date.

Current Month

	November 2024	November 2023	2024 - 2023 \$ Change	2024 - 2023 % Change	November 2024 Budget	2024 Budget \$ Variance	2024 Budget % Variance
3% City Sales Tax	\$ 744,534	\$ 709,095	\$ 35,439	5.0%	\$ 749,838	\$ (5,304)	-0.7%
Shared County Tax	\$ 256,008	\$ 250,079	\$ 5,930	2.4%	\$ 255,031	\$ 977	0.4%
Total	\$ 1,000,542	\$ 959,174	\$ 41,369	4.3%	\$ 1,004,869	\$ (4,327)	-0.4%

Year-to-Date

	Year-to-date 2024	Year-to-date 2023	2024 - 2023 \$ Change	2024 - 2023 % Change	Year-to-date 2024 Budget	2024 Budget \$ Variance	2024 Budget % Variance
3% Sales Tax	\$ 9,126,007	\$ 8,701,650	\$ 424,358	4.9%	\$ 9,285,026	\$ (159,019)	-1.7%
Shared County Tax	\$ 3,281,920	\$ 3,246,885	\$ 35,035	1.1%	\$ 3,274,111	\$ 7,809	0.2%
Total	\$ 12,407,927	\$ 11,948,535	\$ 459,393	3.8%	\$ 12,559,137	\$ (151,210)	-1.2%

CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024



Item 12.

Below is the tracking by NAICS industry sector report for the 3% City sales tax collections.

3% City Sales Tax by Industry Sector

Current Month				
NAICS Sector	November 2024	November 2023	2024-2023 \$ Change	2024-2023 % Change
Retail Trade	\$ 529,275	\$ 517,711	\$ 11,564	2.2%
Accommodation & Food Service	\$ 100,002	\$ 86,285	\$ 13,717	15.9%
All Other	\$ 45,978	\$ 38,489	\$ 7,489	19.5%
Manufacturing	\$ 21,475	\$ 15,338	\$ 6,137	40.0%
Wholesale Trade	\$ 26,024	\$ 27,024	\$ (1,000)	-3.7%
Information	\$ 12,479	\$ 10,518	\$ 1,961	18.6%
Construction	\$ 5,249	\$ 8,679	\$ (3,430)	-39.5%
Real Estate,Rental and Leasing	\$ 4,052	\$ 5,051	\$ (999)	-19.8%
Total	\$ 744,534	\$ 709,095	\$ 35,439	5.0%

Year to Date			
YTD 2024	YTD 2023	2024-2023 \$ Change	2024-2023 % Change
\$6,114,970	\$ 5,876,415	\$ 238,555	4.1%
\$1,747,957	\$ 1,621,115	\$ 126,842	7.8%
\$ 495,876	\$ 433,682	\$ 62,194	14.3%
\$ 199,737	\$ 183,772	\$ 15,965	8.7%
\$ 315,752	\$ 323,884	\$ (8,132)	-2.5%
\$ 120,341	\$ 110,622	\$ 9,719	8.8%
\$ 58,096	\$ 62,546	\$ (4,450)	-7.1%
\$ 73,278	\$ 89,612	\$ (16,334)	-18.2%
\$9,126,007	\$ 8,701,648	\$ 424,359	4.9%

CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024



Item 12.

This presentation of the City sales tax uses sales tax license addresses to break the data into location groups; the "downtown" group is defined as the location within the boundaries of D to I street and Sacket to 4th street excluding grocery, construction, auto supply, gasoline and furniture stores.

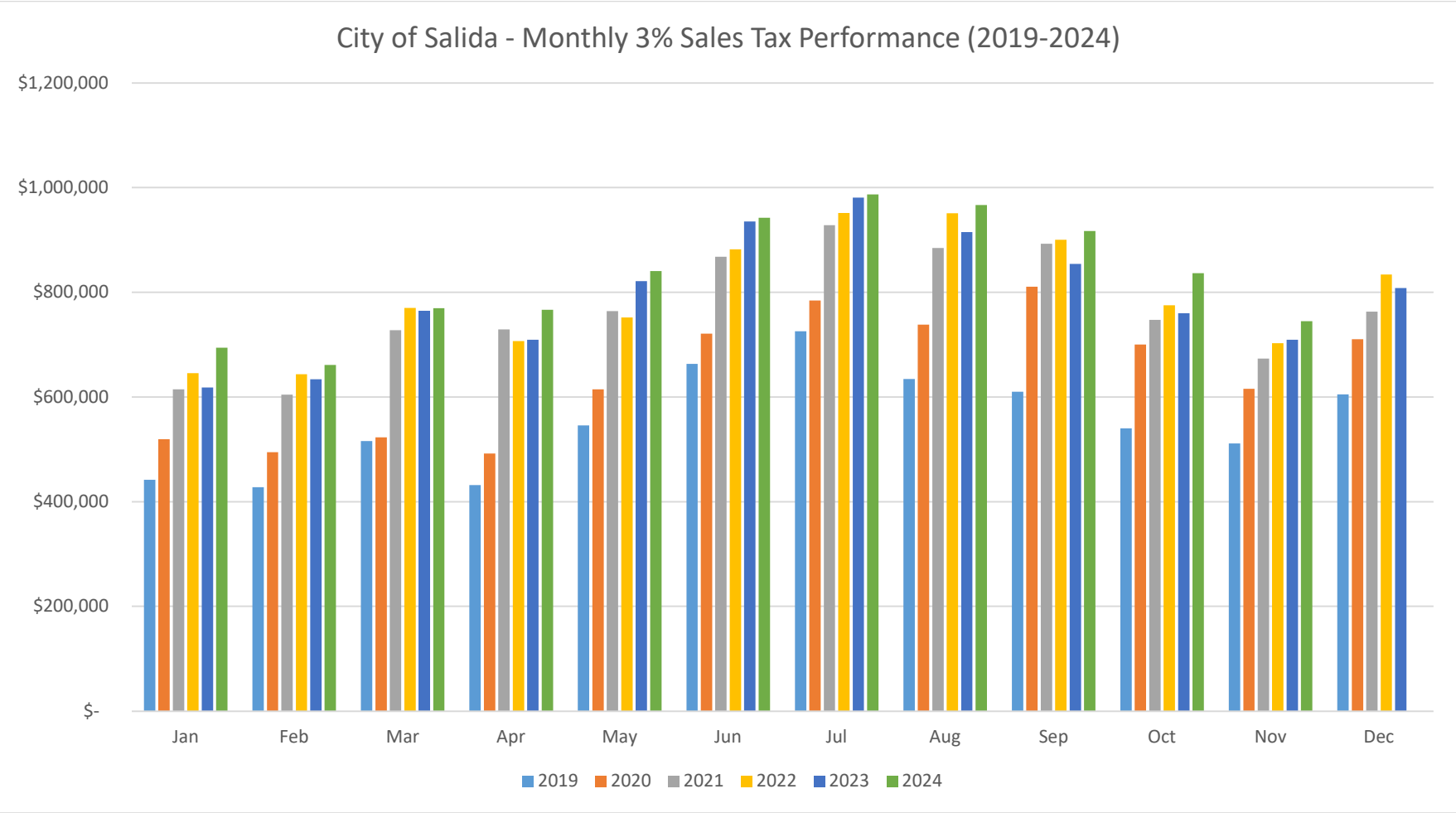
Current Month

	November 2024	November 2023	2024-2023 \$ Change	2024-2023 % Change
Local, not downtown	\$ 462,111	\$ 460,535	\$ 1,576	0.3%
Downtown	\$ 96,978	\$ 76,545	\$ 20,433	26.7%
Remote	\$ 185,445	\$ 172,014	\$ 13,431	7.8%
Total	\$ 744,534	\$ 709,094	\$ 35,440	5.0%

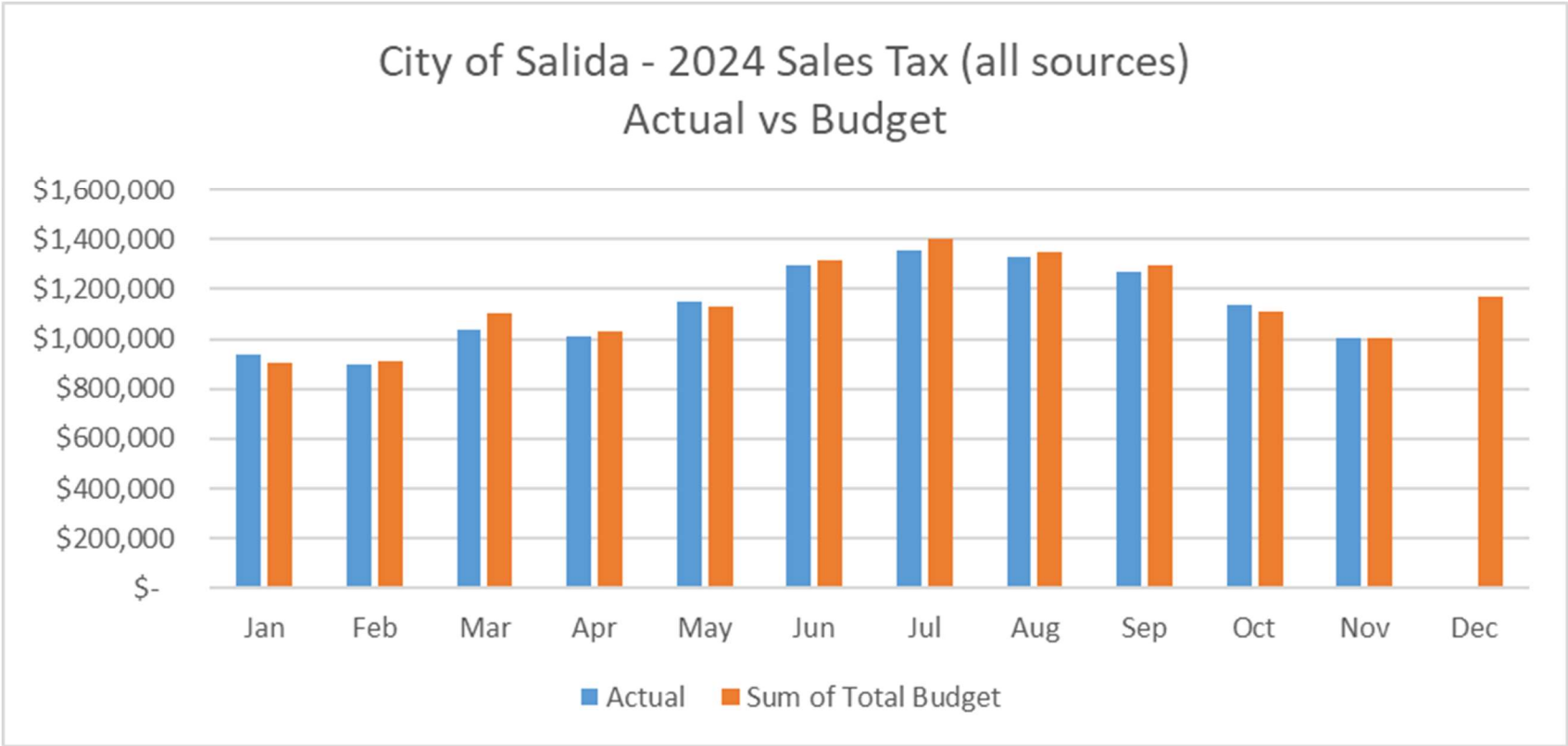
Year to Date

	YTD 2024	YTD 2023	2024-2023 \$ Change	2024-2023 % Change
	\$5,764,056	\$ 5,546,961	\$ 217,095	3.9%
	\$1,373,166	\$ 1,362,411	\$ 10,755	0.8%
	\$1,988,785	\$ 1,792,278	\$ 196,507	11.0%
	\$9,126,007	\$ 8,701,650	\$ 424,357	4.9%

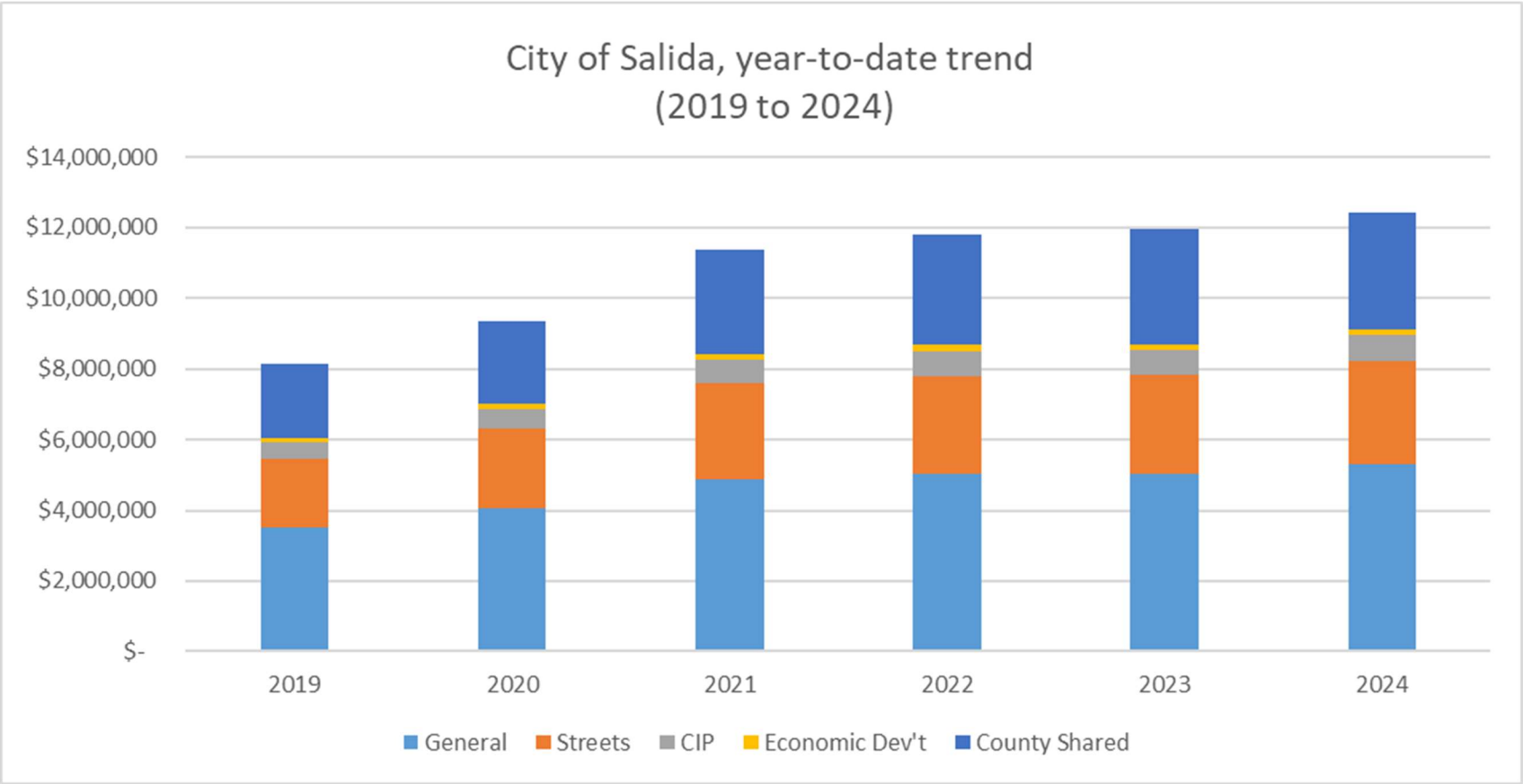
CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024



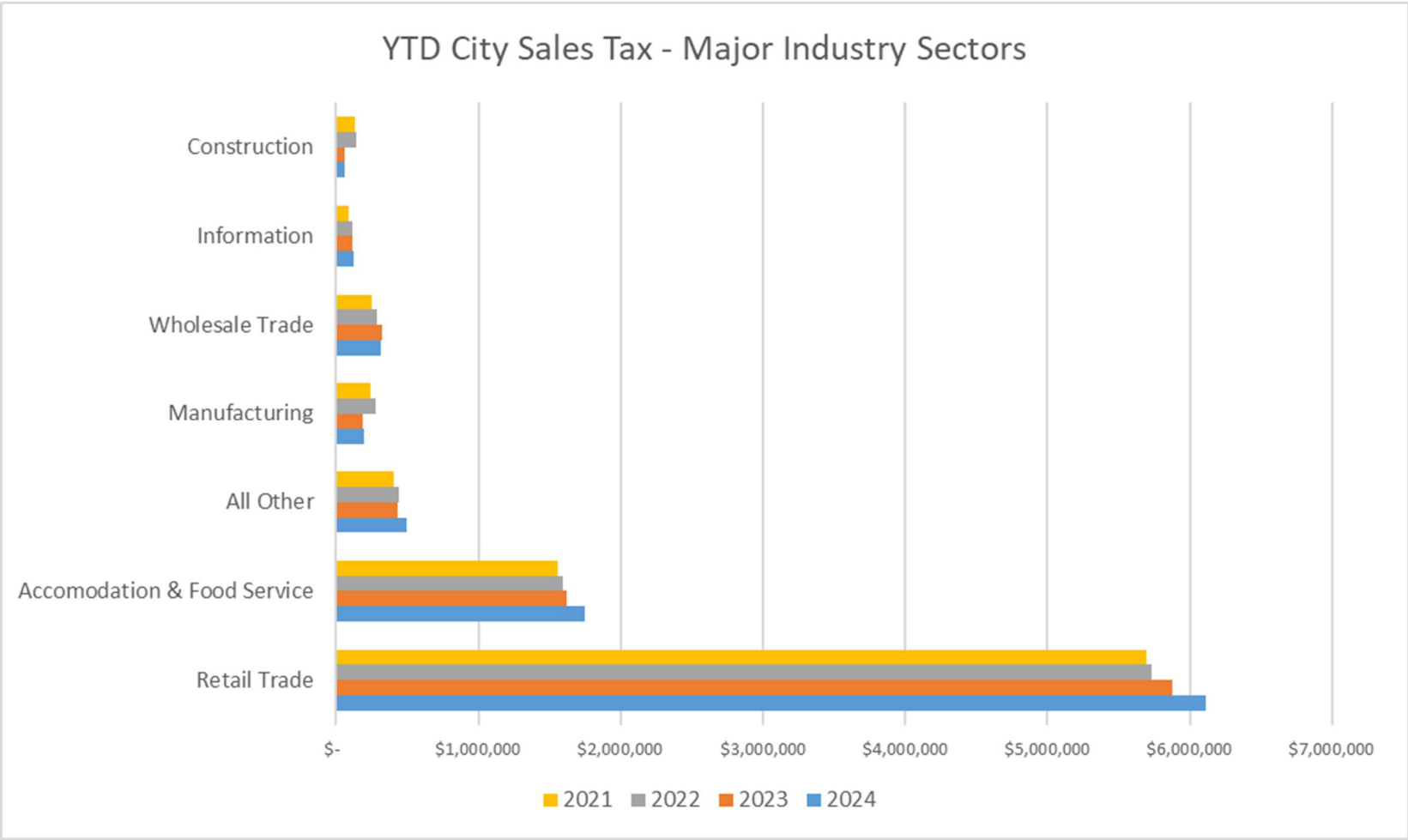
CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024

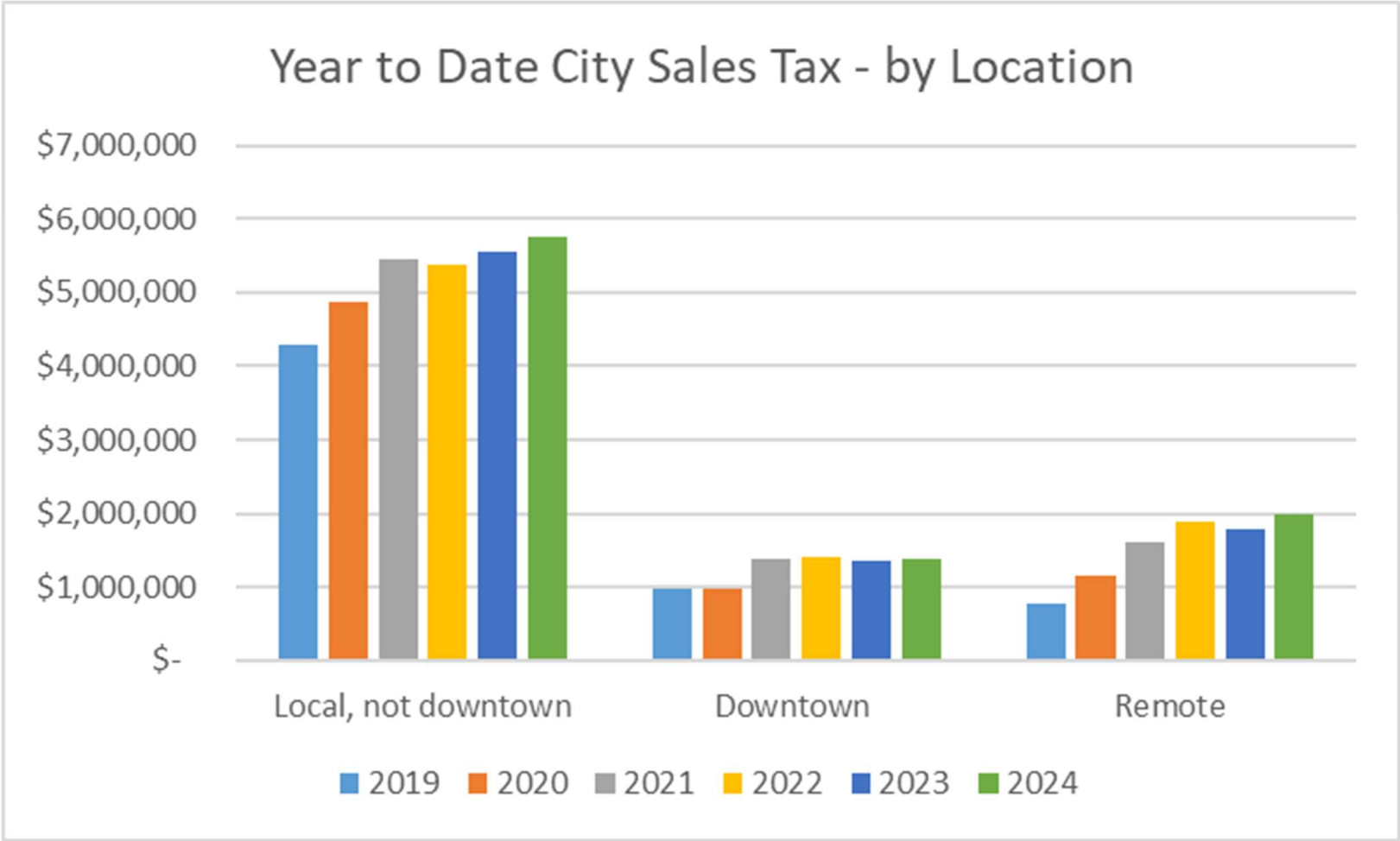


CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024



CITY OF SALIDA, COLORADO
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY
NOVEMBER 2024







DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

Administration

- Created and received Council approval for 2025 Grant Policy
- Preparing with Clerks' office for annual Records Retention Presentation
- Creating ADA PDF Accessibility Guide for the City
- Establishing 2025 Work and Event Plan for Sustainability Committee and Tree Board
- Continued discussion of F Street with the Working Group
- Conducted interviews for the Chaffee Housing Authority Board Citizen Appointment
- Continued work on Service Categories with parks, recreation, arts and cultural services staff

Arts and Culture

- Engagement
 - December's First Friday marked the first full year of programming First Fridays in the Creative District. Business owners met with CE Coordinator to debrief 2024 and plan for 2025.
 - Movies returned to the Steam Plant in December with (2) screenings of Gremlins!
 - Arts & Culture staff created an immersive holiday art pop up photo booth installation in the Paquette Gallery for the community to come and take holiday photos. Visitors utilized it during events and also dropped in.
 - Holiday Pop Up- Over 300 people attended the City's annual Holiday Pop Up Art Market. Staff received feedback from artist vendors in the form of a survey regarding time of year, ease of registration, and duration of event to help plan for next year.
 - There is a call for heART for the Paquette Gallery for the month of February. Local artists can submit heart-themed art and be displayed in the Paquette Gallery with a reception to be held February 6.
 - February's First Friday theme downtown is *heARTS & chocolate*.
- Events December:
 - Total Events: 43
 - 28 Total Events were not paid rentals (this includes Boy/Girl/Cub Scout Mtgs, Creative Mixer, City Events/meetings)
 - 26 different groups using the space.
 - SteamPlant Events: 23
 - Scout Hut: Events: 20
 - Total Number of People Attending SteamPlant/Scout Hut Events: 3535

City Clerk

- We are working on switching the remote meeting software from GoToWebinar to Zoom Webinar meetings. Next month we will begin using Zoom Webinar for our Council work sessions and regular meetings.
- The CORA software has been installed successfully and will be going live the week of January 13th. Here is the link to the CORA portal: [CORA requests](#)
- I will be meeting with the Municode representatives on January 23rd to begin the installation of the updated Agenda and Packet software. We will have an overview of the updated agenda and packets at our February 18th work session.
- The total number of CORA requests processed in 2024 was 78. So far, we have processed 3 CORA requests in 2025.



DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

- We issued a total of 180 Sound permit applications in 2024.
- I have been training with the Deputy Clerk on liquor license renewals, and she is in the process of taking over the renewal process.
- Municipal Court dates have changed from the third Friday of each month to the third Thursday of each month. January 2025 had 34 cases.

Community Development

- **Building Permits:** For all of 2024, we saw 137 building permits including 141 new residential units (125 primary and 16 ADUs). At this time in 2023, we had seen 248 total building permits, inc. 171 new residential units (145 primary and 26 ADUs). In 2022, we had seen 167 total building permits, inc. 106 new residential units (93 primary and 13 ADUs). In 2021, we had seen 253 total building permits, inc. 173 new residential units (148 primary and 25 ADUs).
We have received 2 building permits in the first two weeks of 2025, both for new residential units.
- **1st and D Apartments Space-to-Crete Project:** Artspace and staff will be giving work session on Tuesday 1/21 with latest cost estimates for the project and update on financing timeline/options and a discussion of use of grant funds for advance purchase of items.
- As mentioned in the previous update, Kathryn Dunleavy's last day with the City was January 3rd. We miss her already thank her for all her work and contributions to the department and City. Kristen Hodges has assumed Kathryn's duties as Housing and Land Use Planner which is a partially grant-funded role. That grant goes through Summer of 2026 after which we hope to fund that position fully with any tweaks to the duties, to be determined. We will not be immediately filling Kristen's position due to budgetary constraints.
- John Armstrong, Planning Tech, has accepted the position of Planner with the Town of Poncha Springs. He will be staying on with the City through Feb. 3rd to assist with our transitions/work load. We hope to post John's position with some adjustments by end of this week. We thank John for all his work and contributions to the department and wish him the best at Poncha Springs!
- Salida New Year's Eve "Big Heart Drop" great was a success. We have received several comments from members of the public about how nice of a time people had. The 9PM drop had between 500-750 people there both from personal observation and drone photos we've seen. Midnight had about 150-200 people, the majority of whom streamed out of the bars around 11:30/11:45 and then went back in shortly after the drop concluded. The first-time event left room for improvement, of course, and there will be debriefing over next few weeks with staff, sponsors, and event committee/volunteers to see what the future holds.

Finance

- The 2025 budget document has been completed and is available on our web site (Navigate to it from the home page by selecting the "Your Government" link, then "Departments", then "Finance" and finally "Proposed and Adopted Budgets"). You can also click [here](#).
- We will be working hard to close the books for 2024 and get ready for audit. The auditors are scheduled to be here for their field work the week of March 17.



DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

- The following table shows some of the key daily accounting work that is accomplished in the office.

Finance Office - Key Operating Metrics - 2024

	January	February	March	April	May	June	July	August	September	October	November	December
Number of front desk customers served	264	212	167	212	214	154	255	241	209	246	181	200
Number of invoices paid	364	328	338	443	353	353	472	402	387	415	409	315
Number of utility bills processed	4261	4263	4268	4270	4292	4298	4315	4328	4330	4335	4331	4354
Number of utility bills emailed	1,349	1,356	1,367	1,364	1,366	1,374	1,385	1,390	1,389	1,383	1,390	1396
Number of utility ACHs processed	1268	1272	1275	1267	1259	1260	1265	1262	1249	1243	1228	1227
Number of MARS payments processed	85	84	86	88	85	85	83	82	83	81	79	80
Number of web portal payments brought in through cashiering (Kristen)	1351	1369	1417	1391	1425	1460	1432	1511	1491	1449	1504	1491
Number of late fees processed	256	330	344	241	320	317	276	335	287	425	339	396
Number of disconnect notices processed	54	44	44	39	45	49	51	35	42	45	37	42
Number of water shut offs	15	9	9	14	6	8	7	5	1	17	13	34
Number of journal entries prepared	90	75	87	59	59	47	46	55	36	56	22	63
Number of payroll checks processed	456	341	321	478	314	317	387	329	313	321	340	303
Number of utility service orders processed	183	94	95	85	78	48	94	64	78	116	56	53
Number of new construction utility accounts set up	22	21	10	7	5	5	4	12	6	4	6	1
Number of accounts receivable payments processed	39	36	50	54	51	43	48	36	43	40	37	44

Fire

- New Fire House: Currently operating out the 122-year-old Firehouse, which happens to be the oldest operating firehouse in Colorado, we are eager to welcome the community to our new fire station, currently slated to open February 3rd. After months of hard work and dedication, we're excited to open the doors of this state-of-the-art facility. While multiple weather delays have impacted the timeline for completion, progress is moving forward, and we can't wait to serve our community from this new space. The new station will allow us to continue improving our response times and provide the best possible service to the residents and visitors of Salida.



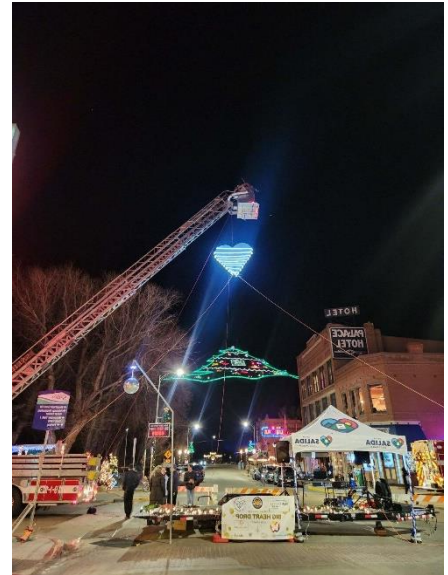
DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

- **A Heartfelt New Year's Tradition:** One of the highlights of the holiday season for our department was our participation in the Salida Heart Drop to ring in the new year. The crew had the honor of

hoisting the glowing heart high into the air with our tower, before lowering it to mark the start of 2025. We were thrilled to be part of this celebration that brings the community together, and it's always a joy to lend a helping hand to events like this. We look forward to many more opportunities to celebrate with the people of Salida and continue fostering the strong bond between our department and the community.

- **Close Before You Doze:** This month, we want to highlight an important fire safety tip: Close Before You Doze. Did you know that simply closing your bedroom door while you sleep can drastically slow the spread of smoke and flames in the event of a fire? In fact, closing your door can give you precious extra time to escape or wait for help to arrive. Fire safety is a key priority for us, and we encourage all families to make this small change to enhance their safety.



- **Supporting Southern California's Fire Emergency:** The South Arkansas Fire Protection District has sent four crew members, including Incident Commanders and a Type 3 engine, to assist with emergency services at the Eaton Fire in Southern California. The teams are working to manage the impact of the Santa Ana winds, which are like the winds we experience in the Arkansas Valley. A Type 6 engine is also on standby and ready for deployment. This situation serves as a powerful reminder of the importance of safe fire handling and being prepared for wildfire conditions in our own area. Chief Jonke remains committed to ensuring that we keep wildfire equipment stationed in Salida to protect our community. We are grateful to our partners for their unwavering dedication to service and wish them safety as they provide critical assistance in California.

- **Mitigation Efforts Around Salida:** We are thrilled to announce that Ponderosa Lodge in Maysville is currently hosting the National Civilian Community Corps (NCCC), who arrived on January 8th. This dedicated team has been practicing chainsaw maintenance and proper handling in preparation for vital mitigation work, which is set to begin on January 20th. Mitigation efforts will start near our city shops and move into the communities within the Wildland-Urban Interface (WUI). The WUI refers to areas where human development meets or intermingles with wildland vegetation, making them particularly vulnerable to wildfires. In an exciting collaboration, we are proud to be trading housing at Ponderosa Lodge for the mitigation work that will help protect our community. These efforts will reduce wildfire risks and improve safety for both the lodge and surrounding areas. Additionally, Southwest Conservation Corps crews are also performing mitigation work in our region, and we are pleased to be housing them at the old fire station on 124 E Street. This partnership exemplifies the incredible teamwork needed to safeguard our community from the threat of wildfires, and we are immensely grateful for the dedication of these hardworking crews.





DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

Parks and Recreation

- Parks
 - Staff have been re-organizing and swapping out of workspace with Public Works Shop.
 - Staff has just about wrapped up the fencing around the Downtown Skate Park
 - Parks Staff are re-inventorying existing park amenities.
 - The Parks Dept. recently worked with Mr. Lock and Key to get new locks put on our Park Restrooms.
 - Parks Staff also just finished up our annual review process.
- Aquatics
 - Kayaking roll sessions and Learn to Kayak started the second week of January
 - Group lessons start January 20- There is a waiting list of 20 plus for preschool
 - Interviewing for lifeguard IIs – we have 5 applicants
 -
- Recreation
 - Basketball started with 230+ kids signed up, we're up 10 kids compared to last year. We have 30+ volunteer coaches, and this year we have 3 coaches who don't have kids in the league, up 2 from last year.
 - New year's day 5k was a success with close to 200 participants,
 - Adult Drop in volleyball and drop in basketball have both started on Monday night and Sunday night respectively.
 - Our intro to kayaking class at the pool has started and is full with 14 participants.
 - Roll sessions at the pool are back on Wednesday nights
 - Dodgeball and wrestling are both in the works and starting soon.
 - We're working on starting summer programs, and FIBArk is at the top of that list
 - We continue to work on recreation website updates, youth league policies, youth camp policies, scholarships, staffing, and more!
- Facilities
 - Staff are working on finalizing a schedule for the resurfacing of the pool decking project slated for this spring.
 - In the Steam Plant Ballroom staff has done some repainting, worked with contractors to resurface the wooden dance floor and replace the carpeting.
 - Staff are currently working with PW and the Fire Depts, to capture maintenance needs of working out the new Fire Station and having staff full-time at Multi-Use Facility.

Police

- Michael Blais graduated from the Police Academy and has started his field training. We still expect him to be on his own around May 1st, 2025.
- Two students that we are sponsoring started the Police Academy on Tuesday. They should graduate at the end of May and hopefully be in our patrol rotation by October.
- We had an officer involved shooting up in Garfield last Wednesday. The SWAT Team was called to assist with a domestic violence incident. After arriving, the suspect began shooting at the police and we had an officer return fire. That officer is on "Paid Administrative Leave" pending the outcome of a "Use Force Review Board." That will be completed next week. The Colorado Bureau of Investigation is handling the investigation of the incident.



DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	January 21, 2025

Public Works

- Planning and Construction
 - Streets
 - Oak Street – Winter construction closure. Design updates being completed.
 - SRTS CDOT Local Agency Project - Final FOR plans submitted to CDOT. To be bid after West SH-291 Improvements due to grant timelines.
 - West SH-291 Improvements – Draft roundabout plans presented to Public Arts Commission for project consideration of opportunities. FOR plans being finalized for submittal to CDOT.
 - Downtown Improvement Project – Construction planning meetings with contractor underway. Council provided general feedback to not fully complete shade/lighting components considered with project. It was identified with the shade sail company that these components could be completed at a later date upon Council approval. That approach is planned at this time
 - Utilities
 - Rate Study drafting by Ehlers underway.
 - Continued flow monitoring and coordination with other users on Harrington Ditch
 - Other CIP Items
 - South Ark Neighborhood – Preliminary site plans being drafted as well as project coordination with river restoration project team members. Site walk with engineer occurred in order to determine best alignment of utility river crossings.
 - Staff completed Fleet move to Multi-Use Facility including relocation and setup of vehicle lifts and other shop equipment.
- Operations
 - Streets
 - Annual Tree Maintenance Project completed. The focus was structural pruning of Adopt-a-Trees.
 - Move of fleet and parks/streets/utilities bays at shop completed.
 - Relocated spaces at existing Public Works shop being built out by staff members.
 - Utilities
 - WTP staff building framework for asset management software for treatment plant.
 - Scoping of WTP SCADA re-build in progress.
 - Annual sanitary sewer inspection program completed.
 - Move of fleet and parks/streets/utilities bays at shop underway.