



CITY COUNCIL WORK SESSION

448 E. 1st Street, Room 190 Salida, Colorado 81201

March 31, 2025 - 6:00 PM

AGENDA

Please register for the City Council Work Session

https://zoom.us/webinar/register/WN_AlrC-BsIRNiigokU1E5K4w

After registering, you will receive a confirmation email containing information about joining the webinar.

DISCUSSION ITEMS

1. Agenda/Packet Management Training with CivicPlus
2. CCCF Community Grant Update
3. Tenderfoot Mountain Discussion
4. F Street Summer Discussion



CITY COUNCIL WORK SESSION MEMO

DEPARTMENT	PRESENTED BY	DATE
Administration	Kristi Jefferson- City Clerk	March 31, 2025

AGENDA ITEM

Agenda/Packet Management Software update. We are in the process of updating the agenda/packet software to ensure compliance with the Americans with Disabilities Act (ADA) requirements. This update aims to enhance accessibility for all users, ensuring that meeting materials are available and usable for individuals with disabilities.

Jesse Porquis with CivicPlus will be demonstrating how to use the Board Portal with Council. In order to access the system, Council Members will need to create a username and password within the CivicPlus Board Portal. Please use the following link to set up your username and password: <https://salidaco.boardportal.civicclerk.com/>

[Board Portal User Guide](#)

[Board Portal Overview video](#)

While the appearance of the agendas and packets will remain consistent, the navigation will be a little different. The updated packets will now include bookmarks, and the agenda item numbers will no longer be linked via hyperlinks.

2025 Municipal Community Grants Funding Recommendations

City of Salida

Summary

The 2025 Grant Process received 39 applications for funding totalling \$298,200 in requests. One applicant withdrew their application during the review process as they successfully raised funds for their project elsewhere. 3 applicants were not recommended for funding. 35 Applicants (72%) recommended for funding with an average award size of \$4,188. The funding minimum award is \$550 and the maximum is \$12,725.

In comparison to the 2024 process, 72% of applicants were recommended for funding with an average award of \$4,445. The minimum award was \$1,200 and a maximum of \$17,500.

32 applicants were allocated funding from the Salida Community Grants Fund totaling \$90,816. The average award size from the City of Salida fund was \$2,838. Twenty-nine of the applicants were also awarded funding by the Town of Buena Vista with a total of \$146,592 invested in the community.

Organizations were evaluated on their total impact - not on the impact of a particular project. The exception to this is organizations other than 501c3's and faith-based organizations which applied for a specific charitable activity. The review consisted of a scoring process in which an application was scored based on the merits of its own application in comparison to the rubric. During the scoring process and during a follow up meeting, the committee identified questions to ask the applicant to clarify information from their application. Following the interviews, the committee compared the applicants and awarded funds based on the impact of the organizations. This process was incredibly competitive, with many applicants submitting high quality applications. The committee sought to fund high impact projects through meaningful grants. Unfortunately not all applicants could be funded due to budget considerations, however we would like to commend the dedication of the grants committee to reviewing and evaluating all applicants carefully and thoroughly.

The Grant Review Committee consisted of 8 volunteers who contributed at least 25 hours of their time to review applicants and make funding recommendations. CCCF is incredibly grateful for these dedicated volunteers who made it possible to have a balanced and in-depth review of the applicants.

Application	Committee Reviews	Interviews
Complete	Score (% to 100)	Follow-up Questions
501c3 or tax-exempt status	Direct benefit	Additional documentation
All required documents uploaded	Avg. \$\$ recommendation	New information or changes
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Organization Name	Amount Requested	Type of Organization	BV Residents	BV Funds	Salida Residents	Salida Funds	Other Entity Residents	FINAL Funding Recommendation	Score Final	AVE: Yes to Funding	TOTAL AVG SCORE	TOTAL Yes/No
Elephant Circle	\$ 30,000	Statewide or Regional Organizations						0	1.83	2.00	2.67	1.00
Sparkle Hangouts Inc	\$ 5,000	Nonprofit Organization	92		0		8	0	2.54	3.00	2.96	1.67
Arkansas Valley Music and Dance, Inc.	\$ 5,000	Nonprofit Organization	48		48		4	0	2.79	3.00	3.04	2.33
Buena Vista Middle School/Buena Vista School District	\$ 15,000	501c4, 501c6 or Government Entity	90		5		5	0	3.85	4.00	3.88	3.67
The Noteables	\$ 1,500	Nonprofit Organization	16	\$ 100	52	\$ 450	32	\$ 550	3.00	3.00	2.88	2.67
Boy Scouts Troop 60	\$ 1,500	Project under the fiscal sponsorship of	49	\$ 300	49	\$ 300	2	\$ 600	3.03	3.00	3.08	3.00
Chaffee County Council for the Arts	\$ 5,000	Nonprofit Organization	50	\$ 825	50	\$ 825	0	\$ 1,650	3.11	4.00	3.00	2.33
Justis Theater Works	\$ 1,500	Nonprofit Organization	10	\$ 100	80	\$ 800	10	\$ 900	3.26	3.00	3.79	3.00
Friends of the Buena Vista River Park	\$ 3,000	Nonprofit Organization	80	\$ 1,280	10	\$ -	10	\$ 1,280	3.56	4.00	4.00	2.67
BV Made	\$ 25,000	Nonprofit Organization	90	\$ 9,125	5	\$ -	5	\$ 9,125	3.58	4.00	4.42	2.33
Chaffee County Public Health - Safer Together Empathy Equals Sa	\$ 4,000	501c4, 501c6 or Government Entity	30	\$ 650	40	\$ 1,000	30	\$ 1,650	3.58	4.00	3.75	3.00
Buena Vista Singletrack Coalition	\$ 4,000	Nonprofit Organization	75	\$ 1,800	15	\$ 400	10	\$ 2,200	3.60	4.00	3.79	3.00
Alpine Orchestra, Inc.	\$ 1,500	Nonprofit Organization	40	\$ 375	40	\$ 375	20	\$ 750	3.65	4.00	3.63	3.33
Colorado Theater in Non Traditional Spaces	\$ 2,500	Nonprofit Organization	40	\$ 400	50	\$ 625	10	\$ 1,025	3.75	4.00	3.29	3.33
Synergy in the Service Industry	\$ 10,000	Nonprofit Organization	50	\$ 2,200	50	\$ 2,200	0	\$ 4,400	3.80	4.00	3.92	2.67
Places to Age	\$ 4,500	Nonprofit Organization	35	\$ 1,250	45	\$ 1,750	20	\$ 3,000	3.81	4.00	4.42	3.00
Blue Elements	\$ 5,000	Nonprofit Organization	33	\$ 1,450	33	\$ 1,450	33	\$ 2,900	3.82	4.00	4.13	3.33
Mini-Blessings	\$ 5,000	Nonprofit Organization	75	\$ 2,100	20	\$ 675	5	\$ 2,775	3.90	4.00	3.96	3.67
KHEN 106.9fm Community Radio	\$ 3,500	Nonprofit Organization	8	\$ -	83	\$ 2,100	9	\$ 2,100	3.95	4.00	3.54	4.00
Buena Vista Chamber of Commerce	\$ 4,500	501c4, 501c6 or Government Entity	70	\$ 2,850	10	\$ 475	20	\$ 3,325	3.97	4.00	4.58	3.33
Salida Cyclones Swim team	\$ 4,000	Nonprofit Organization	10	\$ -	80	\$ 2,100	10	\$ 2,100	4.00	4.00	4.00	4.00
Salida Concerts Inc (Salida Aspen Concerts)	\$ 4,000	Nonprofit Organization	20	\$ 400	70	\$ 1,625	10	\$ 2,025	4.01	4.00	4.04	4.00
Chaffee County Early Childhood Council	\$ 8,000	Nonprofit Organization	50	\$ 2,700	50	\$ 2,700	0	\$ 5,400	4.06	4.00	4.50	3.67
Chaffee Housing Trust	\$ 20,000	Nonprofit Organization	25	\$ 3,900	55	\$ 8,825	20	\$ 12,725	4.06	4.00	4.83	3.33
High Country Fine Arts Association	\$ 1,900	Nonprofit Organization	90	\$ 1,125	4	\$ -	6	\$ 1,125	4.08	4.00	4.25	4.00
Salida Montessori Charter School	\$ 7,500	Nonprofit Organization	2	\$ -	94	\$ 3,100	4	\$ 3,100	4.08	4.00	4.25	4.00
Salida Circus Outreach Foundation	\$ 3,800	Nonprofit Organization	30	\$ 800	60	\$ 1,750	10	\$ 2,550	4.10	4.00	4.29	4.00
Chaffee County Hospitality Inc.	\$ 10,000	Nonprofit Organization	30	\$ 2,000	70	\$ 4,950	0	\$ 6,950	4.11	4.00	4.32	4.00
Achieve, Inc.	\$ 5,000	Nonprofit Organization	38	\$ 1,800	43	\$ 2,125	19	\$ 3,925	4.14	4.00	4.75	3.67
Colorado Farm To Table Inc	\$ 5,000	Statewide or Regional Organizations (10	\$ 1,875	10	\$ 1,875	80	\$ 3,750	4.21	4.00	4.63	4.00
elevateHER	\$ 5,000	Nonprofit Organization	50	\$ 2,000	50	\$ 2,000	0	\$ 4,000	4.24	4.00	4.71	4.00
Ark-Valley Humane Society	\$ 3,000	Nonprofit Organization	60	\$ 1,300	40	\$ 1,025	0	\$ 2,325	4.25	4.00	4.75	4.00
Boys & Girls Clubs of Chaffee County	\$ 18,000	Nonprofit Organization	10	\$ 1,200	90	\$ 10,850	0	\$ 12,050	4.25	4.00	4.75	4.00
Neighbor to Neighbor Volunteers, dba Mountain Valley Transit	\$ 8,000	Nonprofit Organization	25	\$ 2,000	50	\$ 4,225	25	\$ 6,225	4.25	4.00	4.71	3.67
Salida Mountain Trails	\$ 15,000	Nonprofit Organization	10	\$ 900	80	\$ 7,527	10	\$ 8,427	4.28	4.00	4.83	4.00
Greater Arkansas River Nature Association	\$ 6,000	Nonprofit Organization	20	\$ 1,400	50	\$ 3,727	30	\$ 5,127	4.29	4.00	4.88	4.00
Guidestone Colorado	\$ 20,000	Nonprofit Organization	15	\$ 1,900	70	\$ 10,677	15	\$ 12,577	4.29	4.00	4.88	4.00
Chaffee County Public Health - Aging Well	\$ 7,000	501c4, 501c6 or Government Entity	45	\$ 2,971	45	\$ 2,982	1	\$ 5,953	4.31	4.00	4.92	4.00
Full Circle Restorative Justice	\$ 10,000	Nonprofit Organization	25	\$ 2,700	45	\$ 5,328	30	\$ 8,028	4.50	4.00	4.71	4.00
	\$ 298,200			\$ 55,776		\$ 90,816		\$ 146,592				



CITY COUNCIL WORK SESSION MEMO

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	3/31/25

AGENDA ITEM

Tenderfoot Mountain Discussion

BACKGROUND

The City of Salida owns property north of the river, including Tenderfoot Mountain. In 2023, the City did not unlock the Mountain Heritage Parking Lot gate to Spiral Drive for the summer. Prior to last summer City staff unlocked the gate in the morning (public works) and locked it at night (police). For the last two years, the gate has remained locked to the public, primarily due to the degrading infrastructure located beyond the gate, as well as the heavy foot and bike traffic. This area has seen a substantial increase in usage over the last few years, with more single track and hiking trails, the dedication of Mountain Heritage Park and the inclusion of several utilities (broadband, cell phone, etc) at the top of road.

Christmas Mountain staff update:

- Workload evaluation
 - 2380 total green bulbs around the tree (1 bulb per foot)
 - 1058 total White bulbs in garland (along roads) (1 bulb per foot)
 - ~1500 colored lights in ~15 Ornaments to remove (~100 bulbs each)
 - ~10 Removable snowflakes ornaments
 - Total - Roughly 5000 bulbs to remove and install each year. (almost a mile of bulbs)
 - There are ~30 extension cords to plug in, and remove
 - Twine/tape seems to be in decent shape and should last for the time being.
 - About 100 total person-hours need to be spent a year on the removal and reinsertion of light bulbs, that is 50 hours each season.
 - Other maintenance, purchasing, and driving would be unknown added hours.
 - There is still some exposed rebar with no caps, loose rock, and some power receptacle maintenance that is going to inevitably need to be done as well.
- Current strategy
 - Training Volunteer Leaders (2)
 - Recruit additional volunteers for installation and removal
 - Discussed with SPOT having volunteers umbrellaed under SPOT (if not, they will just be City volunteer – perhaps with a special t-shirt)
- Schedule
 - Spring 2025 - remove bulbs and ornaments
 - Fall 2025 – install bulbs and ornament back
 - Winter 2025/26 – Monitor mt. and record maintenance hours by volunteers or staff



CITY COUNCIL WORK SESSION MEMO

DEPARTMENT Administration	PRESENTED BY Christy Doon - City Administrator	DATE 3/31/25
-------------------------------------	--	------------------------

Access:

- Narrow road built for old vehicles not today's trucks and vans
- Limited sightlines and no guardrails
- Increased non-motorized uses
- Increased graffiti mitigation
- This does not constitute a legally binding ADA issue according to our legal team's opinion and CIRSCA
- City Staff will be able to perform minimal maintenance - grading
- PD can no longer close the gate in the evening
- Staff anticipates more graffiti will need to be cleaned (approx. twice per year at 6 hours a session)
- Cars can access at night – headlights traveling up the drive in the dark
- Each opening and closing takes 30 minutes of Staff's time

Staff suggestion for operations if Council directs to allow access:

- Open the gate on Friday morning and close it on Monday morning from Memorial Day to Labor Day

REQUESTED DIRECTION FROM COUNCIL

Staff are requesting direction from the Council regarding access. Should the gate be opened on Friday and closed on Monday for the Summer season?



Tenderfoot Mountain Discussion





Current Road Conditions



Electrical Conditions





Fiber Conditions

Item 3.





Concrete Conditions

Item 3.





CITY COUNCIL WORK SESSION MEMO

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	March 31, 2025

AGENDA ITEM

F Street Summer Discussion

BACKGROUND

For 4 out of the last 5 years, the City has turned a portion of F Street downtown into a pedestrian mall/plaza during the summertime, closing it to vehicular traffic (the street remained open to vehicles in summer 2024). Council has stated that they would like to provide the public and downtown businesses with a conclusive answer as to the status for the street going into the summer of 2025, especially in light of a streetscape improvement project between 2nd and 3rd Streets from F to G, which is anticipated to continue through part of the summer. This project will include the installation of new crosswalks, ADA-compliant ramps, upgraded landscaping, bike parking, and other pedestrian-friendly enhancements. The work will also include paving improvements and water service line replacements adjacent to the affected intersections.

The closure question has proven to be a complicated one. Past feedback suggests that the public is fairly divided as to whether the street should be open or closed during the summer months. Some of the issues that proponents for closing the street cite include: added pedestrian safety during the busy summer months; the communal character and feel of a central pedestrian-only area; and the ability for businesses to expand their seating capacities and offerings. Some of the issues that opponents to closing the street cite include: the ability for seniors and those with disabilities to access specific businesses; the ability to continue conducting parades down F Street; and the reduced number of available parking spaces.

The current construction at 2nd and F is anticipated to be completed approximately May 1st which, if Council chooses to close F Street to vehicles for the summer, could allow businesses between Sackett and 2nd to expand into a portion of the right-of-way beginning that day (in the past, businesses were able to expand just prior to Memorial Day). Due to the construction schedule for the intersection at 3rd and F, however, the area between 2nd and 3rd will be needed for storing construction vehicles and materials until the rest of the project is completed in early June. Therefore, if Council wanted to extend a closure beyond 2nd Street, those businesses would likely not be able to expand into the right-of-way until that time.

Another consideration for any potential closure is the amount of area that would be allowed for business expansion. In the past, businesses were permitted to expand up to 13 feet beyond the



CITY COUNCIL WORK SESSION MEMO

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	March 31, 2025

curb on both sides of the street, ensuring that there was a minimum of 10 feet of clearance in the middle of the road for pedestrians and emergency vehicle access. While this 10 feet clearance would be sufficient passage for “walking” parades, it would not provide safe passage for flatbed trailers, large floats, and other vehicles that may be part of other parades that have traditionally used F Street during the summer (e.g. Memorial Day, FIBARK, and July 4th). Salida Fire recommends a minimum of 20 feet of clearance for such vehicular parades (including up to 10 feet for the vehicle width plus 5 feet on either side for spectators and pedestrian participants). This would limit the allowable expansion of seasonally permanent furniture to the width of the parking spaces along the curb, which are only 8-9 feet wide (there could potentially be an additional 5 feet available for furniture such as seats and tables that could be easily moved for vehicular parades). Staff has also discussed the feasibility for such parades to be directed to other streets such as Sackett Ave during the summer months and determined that may also be an option. Lastly, it should also be noted that a significant portion of F Street between Sackett and 1st Streets will be used for the FIBArk carnival, which will likely require that some or all the expansions in that stretch be removed during the festival.

REQUESTED DIRECTION FROM COUNCIL

1. Does Council want a portion of F Street downtown closed to vehicles this summer? Yes/No?

If Yes...

- Staff would recommend that businesses from Sackett to 2nd be allowed to expand beginning May 1st. Would that be acceptable to Council?
- Does Council also want to close the portion of F Street between 2nd and 3rd Streets? (Due to the need for construction staging in that area, expansion would only be available to businesses there after the 3rd Street intersection is complete—anticipated early June).
- Does Council want to limit the expansion space of semi-permanent street furniture to 8 feet (i.e. the width of a parking space) plus potential for an additional 5 feet of easily removed seating so as to allow for safe passage of parades with larger floats and vehicles OR would Council prefer to allow semi-permanent street furniture up to 13 feet from the curb and therefore require that parades with larger floats and vehicles be relocated (such as Sackett Ave) during the months of the closure. (Due to the



CITY COUNCIL WORK SESSION MEMO

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	March 31, 2025

intended location of the FIBArk carnival, some or all of the expansions between Sackett and 1st would need to be removed during the festival regardless).

- d. Is there anything else that Council would like to see to enhance the pedestrian mall/plaza experience and make it a success?
- e. What date would Council want such a closure to end? In the past, the closed portion of F Street has been reopened to vehicles sometime after Labor Day (as late as the final weekend of September). If Council decides to re-create the pedestrian mall/plaza, staff recommends a similar timeframe for reopening.

If No...

- a. Does Council have any other suggestions/alternative ideas or shall F Street remain status quo?