



# CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201  
October 15, 2024 - 6:00 PM

## AGENDA

Please register for Regular City Council Meeting  
<https://attendee.gotowebinar.com/register/3742005742374996822>.

After registering, you will receive a confirmation email containing information about joining the webinar. To watch live meetings:

<http://www.youtube.com/@cityofsalidacolorado>

### CIVILITY INVOCATION

### CALL TO ORDER

Pledge of Allegiance

Roll Call

### CONSENT AGENDA

1. Approve Agenda
- [2.](#) Approve October 1, 2024 Minutes
- [3.](#) Approve Elks Special Event Liquor License Charity Ball November 16th
- [4.](#) Approve Elks Special Event Liquor License Christmas Mtn Parade of Lights November 29th & 30th

**CITIZEN COMMENT**—Three (3) Minute Time Limit

### UNFINISHED BUSINESS / ACTION ITEMS

- [5.](#) **Resolution 2024-64** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025- **Continued from the October 1, 2024 Council meeting**
- [6.](#) **Ordinance 2024-19** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO AMENDING SECTION 2-8-30 OF THE SALIDA MUNICIPAL CODE CONCERNING THE PLANNING COMMISSION – MEMBERSHIP AND ORGANIZATION. **Second Reading & Public Hearing**

### NEW BUSINESS / ACTION ITEMS

### COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Council Reports

- Critelli, Fontana, Naccarato, Pappenfort, Stephens, Martin

Mayor Report

Treasurer Report

Attorney Report

Department Updates

- [7.](#) Department Updates

### ADJOURN

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.*



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City Clerk | Deputy City Clerk

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Mayor Dan Shore



# CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201  
October 01, 2024 - 6:00 PM

## MINUTES

Please register for Regular City Council Meeting  
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<http://www.youtube.com/@cityofsalidacolorado>

### CIVILITY INVOCATION

### CALL TO ORDER

### Pledge of Allegiance

### Roll Call

### PRESENT

Council Member Suzanne Fontana  
Council Member Dominique Naccarato  
Council Member Justin Critelli  
Council Member Aaron Stephens  
Council Member Alisa Pappenfort  
Council Member Wayles Martin  
Mayor Dan Shore  
Treasurer Ben Gilling

### CONSENT AGENDA

Council Member Critelli moved to combine and approve items on the consent agenda, Seconded by Council Member Naccarato.  
Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

Approve Agenda

Approve September 17, 2024 Minutes

Approve Salida Montessori Charter School Special Event Liquor License

### MOTION PASSED

### CITIZEN COMMENT—Three (3) Minute Time Limit

Adam Martinez spoke during the public comment.

### PROCLAMATIONS

National Disability Employment Awareness Month

### LIQUOR LICENSING AUTHORITY

Change of Location Request for Pepe LLC dba Fiesta Mexicana, Liquor License 03-04102

Mayor Shore opened the Public Hearing. Clerk Kristi Jefferson presented the Liquor License request.

The applicant, Jose Pena, asked Council to approve the request.

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.*

Council Member Naccarato moved to approve the Change of Location of the liquor license for the Fiesta Mexicana, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

### **UNFINISHED BUSINESS / ACTION ITEMS**

**Resolution 2024-59** A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO APPROVING THE SUBDIVISION IMPROVEMENTS, DEVELOPMENT IMPROVEMENTS, AND INCLUSIONARY HOUSING AGREEMENT FOR THE FLOUR MILL PLANNED DEVELOPMENT AND MAJOR SUBDIVISION. **Continued from the September 17, 2024 Council meeting.**

Council Member Martin recused herself due to possible conflict of interest

Council Member Fontana moved to approve Resolution 2024-59, Seconded by Council Member Pappenfort. Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort

### **MOTION PASSED**

**Resolution 2024-60** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, RESOLUTION APPROVING AN INCENTIVE AND DEVELOPMENT AGREEMENT WITH BIKER BAKER HOLDINGS LLC, RELATED TO THE FLOUR MILL DEVELOPMENT. **Continued from the September 17, 2024 Council Meeting.**

Council Member Martin recused herself due to possible conflict of interest

Council Member Critelli moved to approve Resolution 2024-60, Seconded by Council Member Fontana. Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort

### **MOTION PASSED**

### **NEW BUSINESS / ACTION ITEMS**

**Resolution 2024-63** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, CERTIFYING DELINQUENT CHARGES, ASSESSMENTS, OR TAXES TO THE CHAFFEE COUNTY TREASURER TO BE ADDED TO THE 2024 TAX ROLL

Council Member Pappenfort moved to approve Resolution 2024-60, Seconded by Council Member Naccarato. Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

**Resolution 2024-64** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025 -**PUBLIC HEARING**

Mayor Shore opened the Public Hearing. Hearing no comments the Mayor closed the public hearing

Council Member Naccarato moved to continue Resolution 2024-64 to the October 15, 2024 City Council meeting, Seconded by Council Member Critelli.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

**Ordinance 2024-19** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO AMENDING SECTION 2-8-30 OF THE SALIDA MUNICIPAL CODE CONCERNING THE PLANNING COMMISSION – MEMBERSHIP AND ORGANIZATION. **FIRST READING AND SETTING SECOND READING AND PUBLIC HEARING**

Council Member Pappenfort moved to approve Ordinance 2024-19 on first reading and set the second reading and public hearing for October 15, 2024, Seconded by Council Member Critelli.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

**MOTION PASSED**

**COUNCILORS, MAYOR AND CITY TREASURER REPORTS**

**Council Reports**

- Critelli, Fontana, Naccarato, Pappenfort, Stephens, Martin

Reports were given.

**Mayor Report**

Report was given.

**Treasurer Report**

**Attorney Report**

Report was given.

**Department Updates**

**EXECUTIVE SESSION**

**EXECUTIVE SESSION** – for discussion of a personnel matter under C.R.S. Section 24-6- 402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: **6 month performance evaluation with the City Clerk**

Motion made by Council Member Naccarato, Seconded by Council Member Critelli.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

**MOTION PASSED**

Council entered into Executive Session at 7:16pm and returned to the Regular Meeting at 7:50pm.

**ADJOURN**

Meeting adjourned at 7:51pm



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City Clerk | Deputy City Clerk

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Mayor Dan Shore



## **SALIDA CO. ELKS LODGE #808**

148 E. Second Street

PO Box 967

Salida, Co. 81201-0967

Phone 719-539-6976

Email bpoe808@gmail.com

September 24th, 2024

To whom it may concern

RE: Salida Elks Lodge Charity Ball November 16th, 2024

Salida Elks Lodge #808 has traditionally held a Charity Ball/Dinner Dance annually.

This is to raise money for our charitable programs. These programs help those in need in our community and include Christmas Baskets for the underserved, youth programs, and Veterans programs.

Our Charity Ball for this year will be held on Saturday, the 16<sup>th</sup> of November from 5:30 pm until midnight. There will be a silent auction, dinner, and music.

We are requesting a Special Events Permit to be open to the public for this event. The starting time of 2 pm is to allow for setup.

The event coordinator for this year's Charity Ball event is William Morris Salida Elks lodge Exalter Ruler and his committee.

This event was approved at our last lodge meeting on August 12<sup>th</sup>, 2024, by the officers and members of our lodge.

Respectfully submitted by,

James DeLuca PER/Salida Elks Lodge 808 Secretary

## Application for a Special Events Permit

Departmental Use Only

Item 3.

☐ State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Social               | <input type="checkbox"/> Athletic                           | <input type="checkbox"/> Philanthropic Institution          |
| <input checked="" type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate                |
| <input type="checkbox"/> Patriotic            | <input type="checkbox"/> National Organization or Society   | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political            | <input type="checkbox"/> Religious Institution              |   |

<b>LIAB</b> Type of Special Event Applicant is Applying for:	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate BPOE Salida Elks Lodge 808		State Sales Tax Number (Required) 00502443-0000
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) 148 E 2nd St PO Box 967 Salida, Co 81201	3. Address of Place to Have Special Event (include street, city/town and ZIP) 148 E 2nd St Salida, Co 81201	

4. Authorized Representative of Qualifying Organization or Political Candidate James DeLuca Secretary	Date of Birth [REDACTED]	Phone Number [REDACTED]
Authorized Representative's Mailing Address (if different than address provided in Question 2.)		

5. Event Manager William Morris ER	Date of Birth [REDACTED]	Phone Number [REDACTED]
Event Manager Home Address (Street, City, State, ZIP) [REDACTED]	Email Address of Event Manager bpoe808@gmail.com	

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? 2	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes License Number 10-7348-0000
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
11/16/24	2:00 p.m.	midnight												

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>James DeLuca</i>	Title Salida Elks Lodge Secretary	Date 09/24/24
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### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

### DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

#### Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

(Instructions on Reverse Side)



## Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☒ Appropriate fee.
- ☒ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☒ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

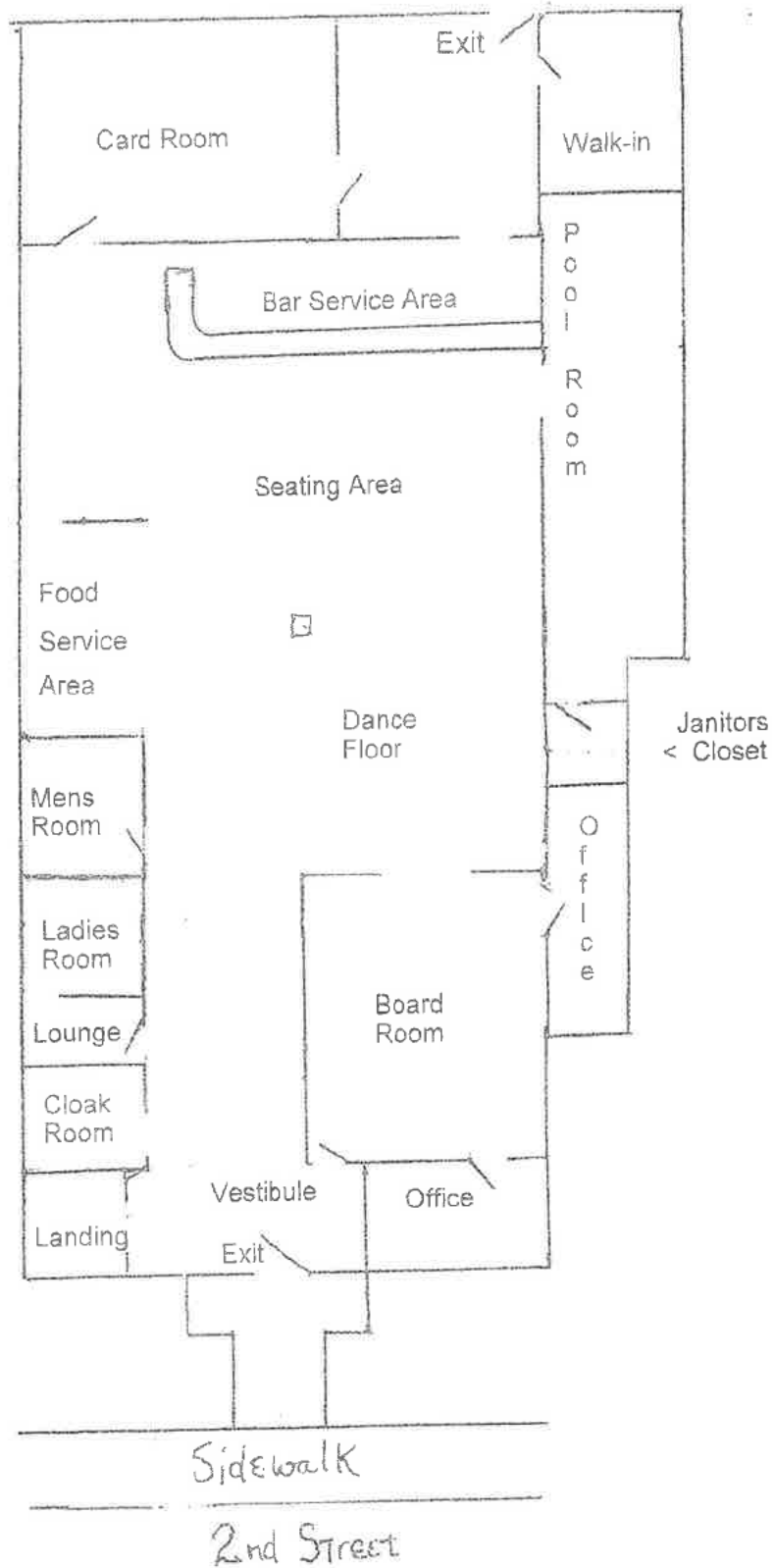
- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- ☐ Check payable to the Colorado Department Of Revenue

### Qualifications for Special Events Permit

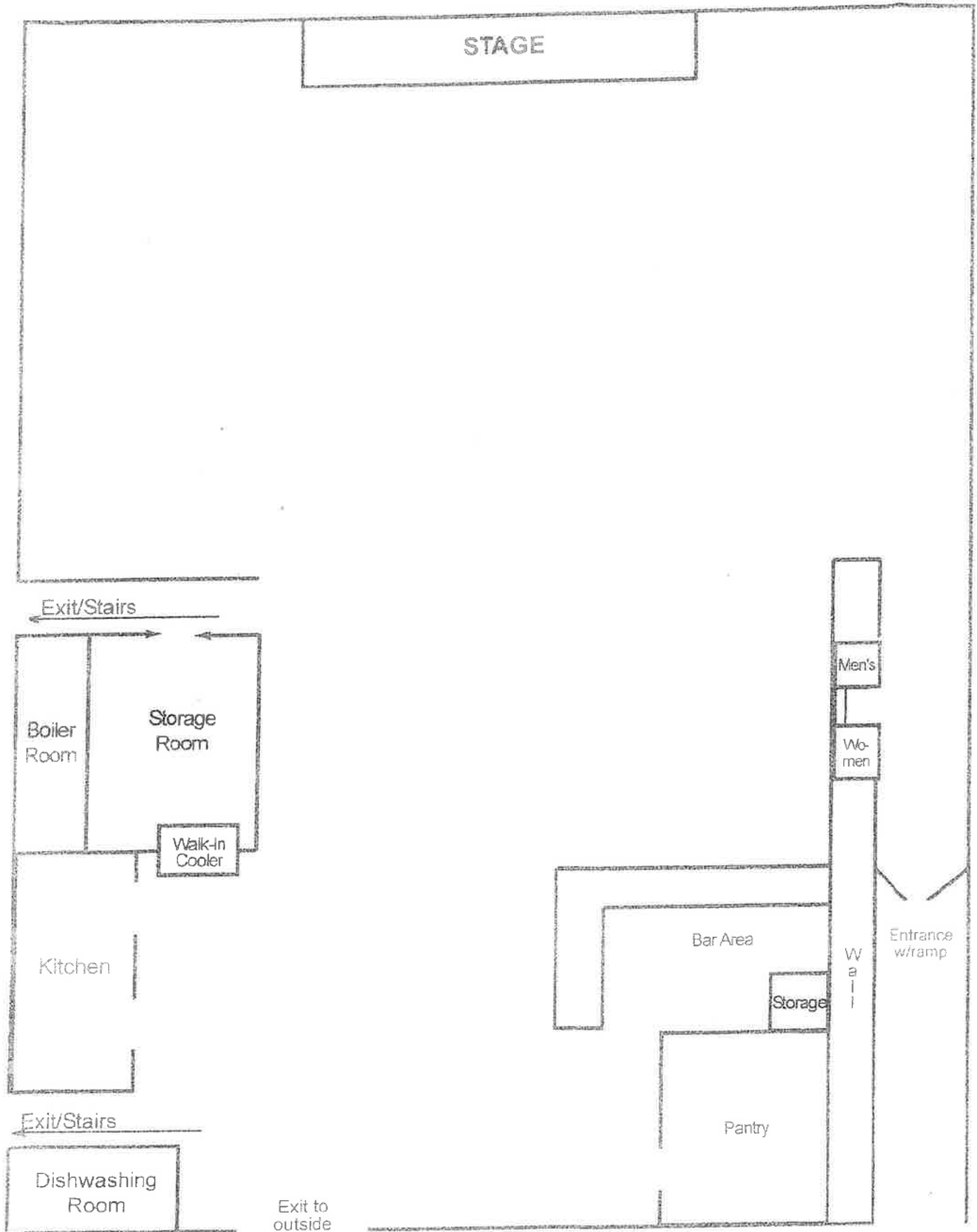
(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

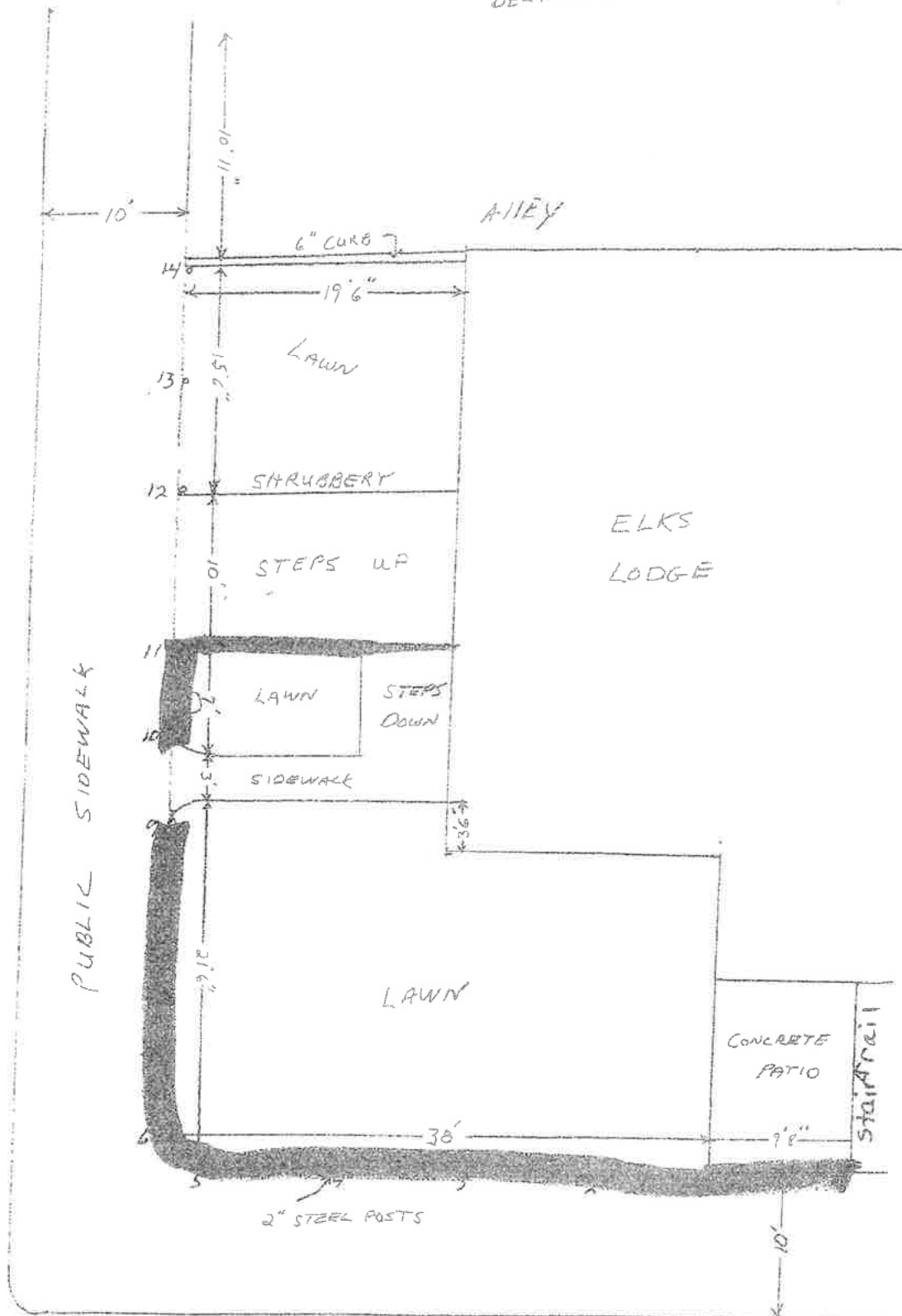
Salida Elks Lodge #808



**SALIDA ELKS LODGE BPOE #808**  
250 Maximum Capacity



APPROXIMATELY 8' APART  
WITH STUDDY CHAIN  
ATTACHED BETWEEN TO  
DELINATE PROPERTY LINES.



REQUIRES  
4' 4'x2' STEEL POSTS  
8' CHAIN  
MARKED BY

E STREET

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OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

SALIDA LODGE NO. 808 OF THE BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF  
THE UNITED STATES OF AMERICA

is a

Nonprofit Corporation

formed or registered on 10/03/1991 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19911079196 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/20/2024 that have been posted, and by documents delivered to this office electronically through 09/23/2024 @ 15:20:05 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 09/23/2024 @ 15:20:05 in accordance with applicable law. This certificate is assigned Confirmation Number 16410457 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

Salida Elks Lodge #808  
148 E. Second Street  
Salida, CO 81201

## SPECIAL EVENTS PERMIT MALT, VINOUS AND SPIRITUOUS LIQUOR

	Date	Hour		Date	Hour
FROM	11/16/24	2:00pm to 12:00am			

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 15<sup>th</sup> day of October, 2024.

ATTEST:

The City of Salida

\_\_\_\_\_  
City Clerk/Deputy City Clerk

\_\_\_\_\_  
City Administrator









## **SALIDA CO. ELKS LODGE #808**

148 E. Second Street

PO Box 967

Phone 719-539-6976

Salida, Co. 81201-0967

Email bpoe808@gmail.com

September 24th, 2024

To Whom it may concern

RE: Special Events Permit November 29<sup>th</sup> through 30<sup>th</sup>, Christmas Mtn. Celebration

Salida Elks Lodge #808 has participated in celebrating the Parade of Lights and the Lighting of Christmas Mountain with the community for many years.

We are applying for a permit to be open to the public during this time frame, the two days after Thanksgiving, Friday Nov. 29<sup>th</sup>, and Sat. Nov. 30<sup>th</sup>, 2024.

As usual, we will provide red and green chili, soup, and hot chocolate, that can be eaten in or taken out in a disposable cup. The cost is just by donation. We will also have music and a nice place to stop by and get out of the cold close to the parade.

The event coordinator for this year is William Morris ER, Elks lodge officer.

This event was approved at our last lodge meeting on Aug. 12<sup>th</sup>, 2024, by the officers and members of the lodge.

Respectfully submitted by,

James DeLuca PER/Salida Elks Lodge 808 Secretary



## Application for a Special Events Permit

Departmental Use Only

Item 4.

☐ State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Social               | <input type="checkbox"/> Athletic                           | <input type="checkbox"/> Philanthropic Institution          |
| <input checked="" type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate                |
| <input type="checkbox"/> Patriotic            | <input type="checkbox"/> National Organization or Society   | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political            | <input type="checkbox"/> Religious Institution              |   |

<b>LIAB</b> Type of Special Event Applicant is Applying for:		<b>DO NOT WRITE IN THIS SPACE</b>	
2110 <input type="checkbox"/> Malt, Vinous And Spirituous Liquor	\$25.00 Per Day	Liquor Permit Number	
2170 <input type="checkbox"/> Fermented Malt Beverage	\$10.00 Per Day		
1. Name of Applicant Organization or Political Candidate BPOE Salida Elks Lodge 808		State Sales Tax Number (Required) 00502443-0000	
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) 148 E 2nd St PO Box 967 Salida, Co 81201		3. Address of Place to Have Special Event (include street, city/town and ZIP) 148 E 2nd St Salida, Co 81201	
4. Authorized Representative of Qualifying Organization or Political Candidate James DeLuca Secretary		Date of Birth	Phone Number
Authorized Representative's Mailing Address (if different than address provided in Question 2.)			
5. Event Manager William Morris ER		Date of Birth	Phone Number
Event Manager Home Address (Street, City, State, ZIP)		Email Address of Event Manager bpoe808@gmail.com	
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? 3		7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes License Number 10-7348-0000	
8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
List Below the Exact Date(s) for Which Application is Being Made for Permit			
Date 11/29/24 Hours From 2:00 p.m. To midnight	Date 11/30/24 Hours From 2:00 p.m. To midnight	Date Hours From To	Date Hours From To
Date Hours From To	Date Hours From To	Date Hours From To	Date Hours From To
Date Hours From To	Date Hours From To	Date Hours From To	Date Hours From To
<b>Oath of Applicant</b> I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.			
Signature <i>James DeLuca</i>		Title Salida Elks Lodge Secretary	Date 09/24/24
<b>Report and Approval of Local Licensing Authority (City or County)</b> The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended. <b>THEREFORE, THIS APPLICATION IS APPROVED.</b>			
Local Licensing Authority (City or County)		<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature		Title	Date
<b>DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY</b>			
Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$ .

## Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☒ Appropriate fee.
- ☒ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☒ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

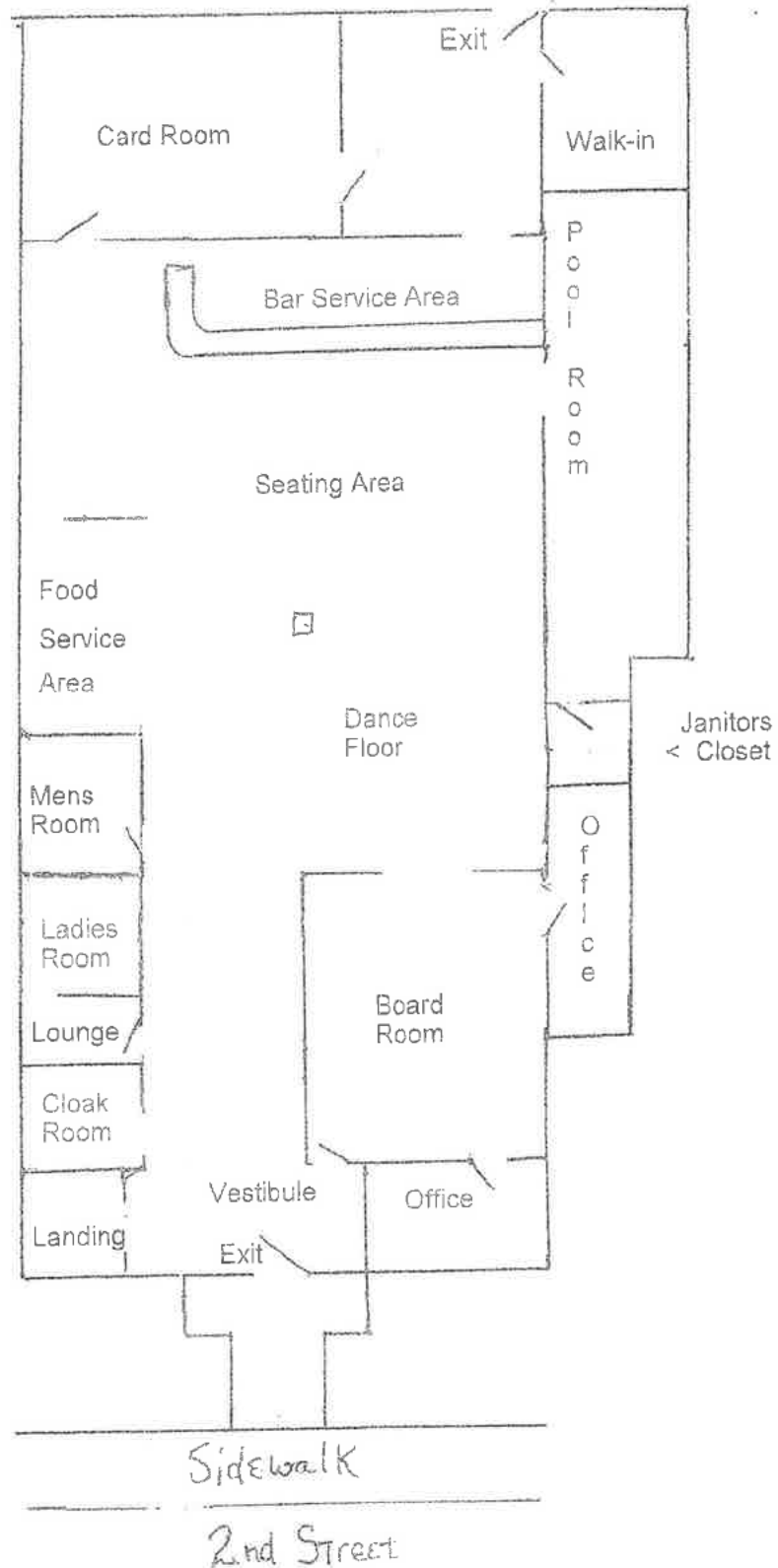
- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
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### Qualifications for Special Events Permit

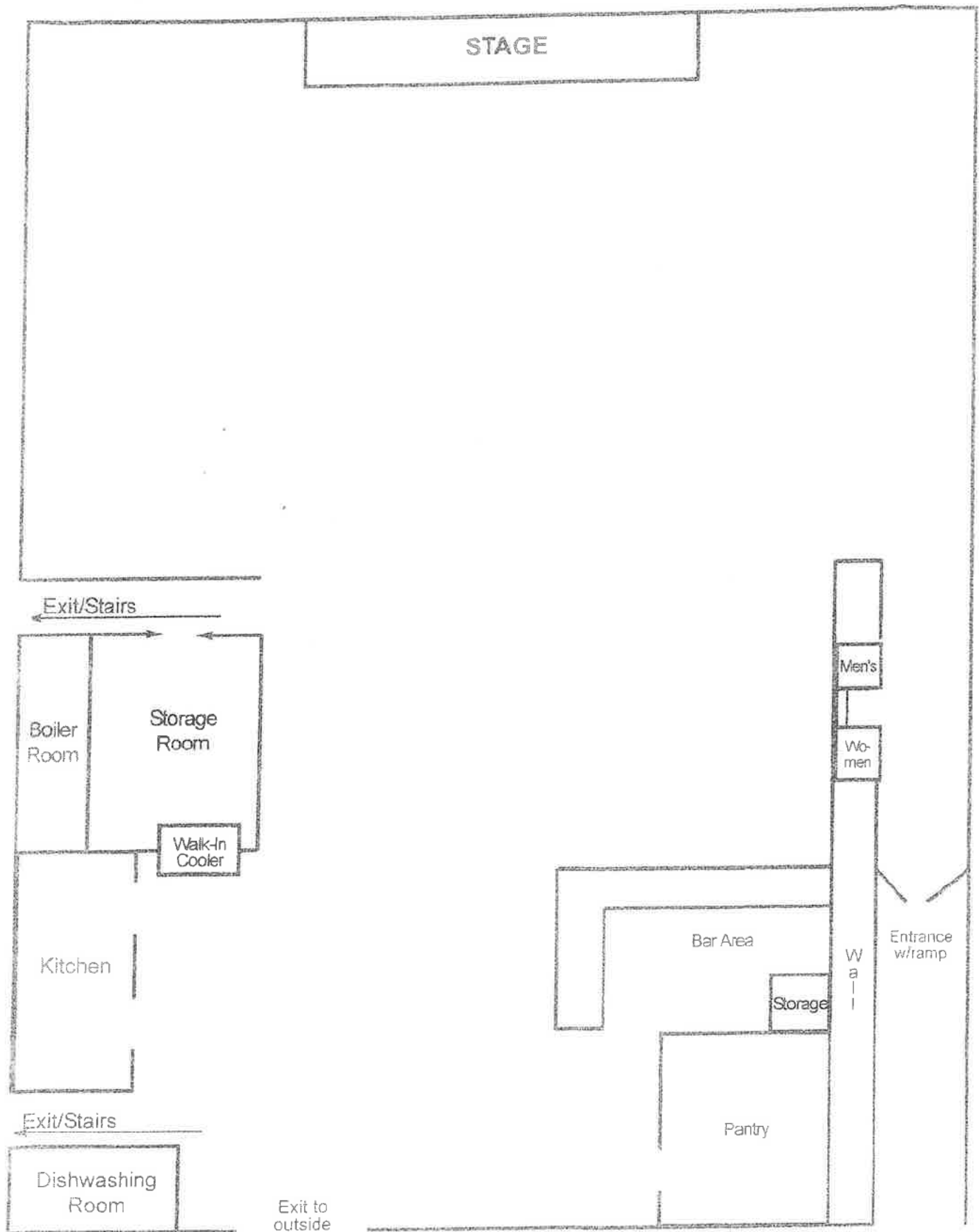
(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

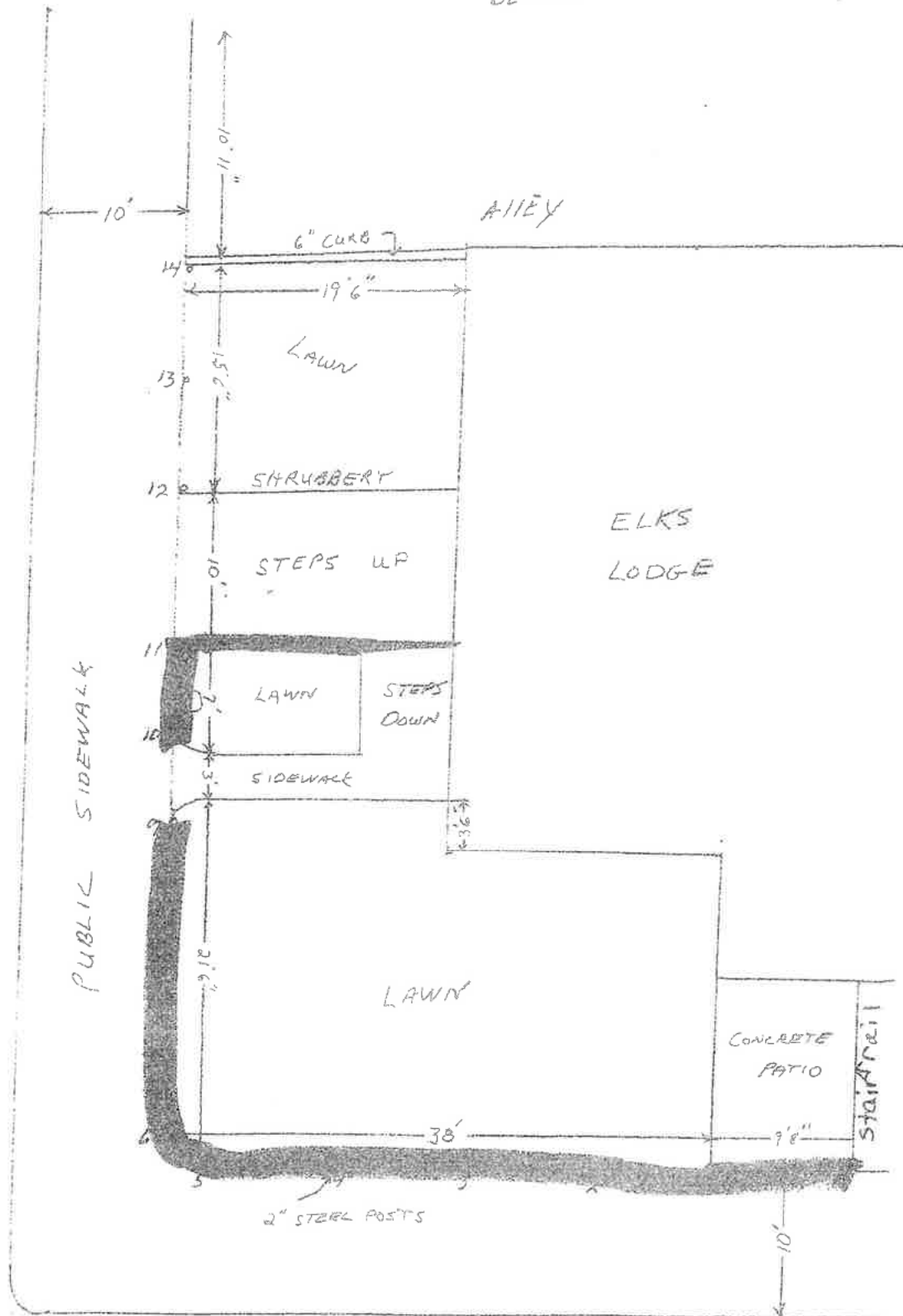
Salida Elks Lodge #808



SALIDA ELKS LODGE BPOE #808  
250 Maximum Capacity



APPROXIMATELY 8' APART  
WITH STUDY CHAIN  
ATTACHED BETWEEN TO  
DELINATE PROPERTY LINES.



REQUIRES  
14 - 4'x2" STEEL POSTS  
OR CHAIN  
MARKED BY

E STREET

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OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

# CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

SALIDA LODGE NO. 808 OF THE BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF  
THE UNITED STATES OF AMERICA

is a

Nonprofit Corporation

formed or registered on 10/03/1991 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19911079196 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/20/2024 that have been posted, and by documents delivered to this office electronically through 09/23/2024 @ 15:20:05 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 09/23/2024 @ 15:20:05 in accordance with applicable law. This certificate is assigned Confirmation Number 16410457 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

Salida Elks Lodge #808  
148 E. Second Street  
Salida, CO 81201

## SPECIAL EVENTS PERMIT MALT, VINOUS AND SPIRITUOUS LIQUOR

	Date	Hour		Date	Hour
FROM	11/29/24	2:00pm to 12:00am		11/30/24	2:00pm to 12:00am

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 15<sup>th</sup> day of October, 2024.

ATTEST:

The City of Salida

\_\_\_\_\_  
City Clerk/Deputy City Clerk

\_\_\_\_\_  
City Administrator



# CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Finance	Aimee Tihonovich - Finance Director	October 15, 2024

## **AGENDA ITEM**

Resolution 2024-64: A resolution summarizing revenues and expenditures for each fund and adopting a budget for the 2025 calendar year.

## **BACKGROUND**

City Council reviewed a proposed budget at their September 3 worksession and direction was received and updates to the budget were presented at the September 16 worksession. The availability of the budget for public inspection was duly noticed and has been available online and in the finance office since September 3. A public hearing was held on October 1, 2024 and was continued to this October 15, 2024 regular meeting. After the hearing, council will be asked to adopt the 2025 budget and appropriations.

A few final updates have been made to the budget:

- Purchase of land for a LIHTC senior housing project originally planned for 2024 will likely not occur until 2025 so funds need to be in the Housing Fund budget for this purpose (\$1.1 million for the land and associated professional service work offset with \$750K in grant dollars).
- \$440,000 2024 parks and open space fees-in-lieu funds collected on development projects need to be rolled into the 2025 budget for parks, trails or open space work. Council will be updated on the usage of these funds once a project is identified.
- Various small line-item changes were made as cost changes were identified.

## **FISCAL NOTE**

When this resolution is adopted, it will establish a spending limit of \$38,839,883 out of 9 funds in 2025.

## **RECOMMENDATION**

After holding a budget hearing and giving due consideration to citizen comments, it is recommended that the public hearing be closed, and that Council approve the motion.

## **MOTION**

A City Councilmember should state "I move to approve Resolution # 2024-64 summarizing revenues and expenditures for each fund and adopting a budget for the calendar year beginning on the first day of January 2025 and ending on the last day of December 2025", followed by a second and a roll call vote.



**CITY OF SALIDA, COLORADO  
RESOLUTION NO. 64  
(Series of 2024)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO,  
SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A  
BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY  
2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025**

**WHEREAS**, The City Council of the City of Salida appointed the City Administrator to prepare and submit a proposed budget to said governing body at the proper time; and

**WHEREAS**, on September 3, 2024, the City Administrator submitted a proposed budget to the City Council for its consideration; and

**WHEREAS**, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection and a public hearing held on October 1, 2024 and continued to October 15, 2024 and interested taxpayers were given the opportunity to file or register any objections to said budget.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:**

1. Estimated revenues and expenditures for each fund are as follows:

Estimated Revenues

General Fund	\$ 13,552,240
Water Fund	\$ 2,481,700
Wastewater Fund	\$ 2,805,648
Conservation Trust Fund	\$ 81,000
Streets Fund	\$ 7,361,000
Capital Improvement Fund	\$ 715,000
Economic Development Fund	\$ 101,000
Lodging Tax Fund	\$ 400,000
Housing Fund	\$ 5,253,700
	<u>\$ 32,751,288</u>

Estimated Expenditures

General Fund	\$ 16,134,610
Water Fund	\$ 4,992,611
Wastewater Fund	\$ 2,964,596
Conservation Trust Fund	\$ 280,500
Streets Fund	\$ 6,891,066
Capital Improvement Fund	\$ 915,000
Economic Development Fund	\$ 191,500
Lodging Tax Fund	\$ 400,000
Housing Fund	\$ 6,070,000
	<u>\$ 38,839,883</u>

2. Fund Balance reserves are utilized to balance the budget when current revenues as shown above do not fully support the expenditures.
3. The adoption of the 2025 Budget, by this resolution, shall and does hereby constitute the basis for appropriation of the several sums specified herein as expenditures from the various funds and of the total such expenditure.
4. The 2025 Annual Budget as submitted and herein above summarized by fund, hereby is approved, and adopted as the Budget of the City of Salida for the year stated above.

**RESOLVED, APPROVED AND ADOPTED** this 15th day of October, 2024 by a vote of

\_\_\_\_\_ to \_\_\_\_\_.

CITY OF SALIDA, COLORADO

[SEAL]

By \_\_\_\_\_  
Dan Shore, Mayor

[ATTEST]

\_\_\_\_\_  
City Clerk/Deputy City Clerk



# CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
City Attorney	Nina P. Williams - City Attorney	October 15, 2024

## **AGENDA ITEM**

**ORDINANCE 2024–19** - Second reading and the Public Hearing for an amendment to Section 2-8-30 of the Salida Municipal Code Concerning the Planning Commission Membership and Organization.

## **BACKGROUND**

Concerns have been raised by both the Planning Commission and City Council regarding appropriate attendance parameters for Commission members. The Planning Commission held a work session on July 22, 2024 and determined that clarification of its attendance policy will benefit the health, safety, and welfare in the City of Salida by establishing clear expectations that a Planning Commissioner is required to attend at least 9 out of 12 regular meetings in a calendar year so matters before it can proceed in a timely manner

## **RECOMMENDATION**

Staff recommends approval of Ordinance 2024-19 with the associated text amendment to the Salida Municipal Code.

## **FISCAL IMPACT**

No impact.

## **MOTION**

A City Councilmember should state “I move to \_\_\_\_\_ Ordinance 2024–19 on second reading”, followed by a second and a roll call vote.

**CITY OF SALIDA, COLORADO  
ORDINANCE NO. 19  
(Series of 2024)**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO  
AMENDING SECTION 2-8-30 OF THE SALIDA MUNICIPAL CODE CONCERNING  
THE PLANNING COMMISSION – MEMBERSHIP AND ORGANIZATION**

**WHEREAS**, C.R.S. § 31-15-103 authorizes the City Council of the City of Salida (“Council”) to adopt ordinances necessary to provide for the health, safety, and welfare of the City; and

**WHEREAS**, Chapter 2 of the Salida Municipal Code (“Code”) addresses Administration and Personnel, Article 8 addresses the Planning Commission, and Section 30 addresses Membership and Organization; and

**WHEREAS**, the Planning Commission held a work session on July 22, 2024 and determined that clarification of its attendance policy will benefit the health, safety, and welfare in the City of Salida by establishing clear expectations that a Planning Commissioner is required to attend at least 9 out of 12 regular meetings in a calendar year so matters before it can proceed in a timely manner.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:**

1) The foregoing recitals are incorporated herein as conclusions, facts, determinations, and findings by Council.

2) Section 2-8-30 of the Salida Municipal Code is amended to read in its entirety as follows:

- (a) The Planning Commission shall consist of seven (7) members and two (2) alternates, each of whom shall maintain his or her primary residency within the City. No person shall be a member of the Planning Commission who is also the Mayor, an active member of the City Council or a full-time employee of the City as defined in the City personnel manual, or who holds any other municipal office.
- (b) Alternate members to the Planning Commission may attend any Planning Commission meeting and shall have the right to participate in any matter before the Planning Commission, but shall not have the right to vote except as otherwise provided herein. An alternate member of the Planning Commission may be designated to vote on any matter before the Planning Commission in which such alternate member has participated, such designation to be made by the Chairman of the Planning Commission. Such designation of an alternate member to vote may occur only on the

absence or other nonparticipation by a regular member of the Planning Commission. Such designation of an alternate member to vote shall be made on a case-by-case basis and shall not continue beyond those cases for which the designation has been made.

- (c) A person shall take office as a member of the Planning Commission by indicating his or her assent to the appointment in a public fashion. An oath is not necessary, and attending a meeting and voting at the meeting is sufficient to indicate acceptance of the office.
- (d) A quorum for the Planning Commission to transact business shall consist of four (4) members.
- (e) **A member of the Planning Commission shall have no more than three (3) absences from regular Planning Commission meetings in a twelve (12) month period.**

3) Severability. The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause, or portion of this Ordinance as determined by a Court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the Ordinance.

INTRODUCED ON FIRST READING, on the 1<sup>st</sup> day of October, 2024, ADOPTED and ORDERED PUBLISHED IN FULL in a newspaper of general circulation in the City of Salida by the City Council on the 1<sup>st</sup> day of October, 2024, and set for second reading and public hearing on the 15<sup>th</sup> day of October, 2024.

INTRODUCED ON SECOND READING, FINALLY ADOPTED and ORDERED PUBLISHED BY TITLE ONLY, by the City Council on the 15<sup>th</sup> day of October, 2024.

CITY OF SALIDA, COLORADO

\_\_\_\_\_  
Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
City Clerk/Deputy Clerk

PUBLISHED IN FULL in the Mountain Mail after First Reading on the 1<sup>st</sup> day of October, 2024, and BY TITLE ONLY, after final adoption on the 15<sup>th</sup> day of October, 2024.

\_\_\_\_\_  
City Clerk/Deputy City Clerk



## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

### Administration and Human Resources

- The City Administrator attended the Chaffee County Economic Development Council meeting on October 2. CCEDC is beginning their search for a new Executive Director.
- The City received the final \$75,000 allocation from the Boettcher Foundation for the predevelopment work associated with the Space to Create Workforce Housing Project at 1<sup>st</sup> and D Streets. The City has received a total of \$250,000 from the Boettcher Foundation.
- Staff continue to finalize the IGA with the Chaffee Housing Authority. Per the Council's direction, the delegate option is included.
- CIRSA completed their on-site audit and inventory on September 19<sup>th</sup>. The City of Salida has \$470.00 in Loss Control Audit credits on the PC Contribution Quotation by ensuring all training and safety protocols are properly documented.

### Arts and Culture

- SteamPlant** – As the “busy season” begins to wind down and prior to fall/winter weather, Arts & Culture and Facilities staff assessing facility maintenance needs, such as roof issues and exterior marquee sign. Roof is being addressed immediately, while marquee is decommissioned (lighting and letter “rails” are no longer operational) until budget approvals can provide options to upgrade/replace.
- Events and Engagement** – Month of September registered the highest number of total events and groups using the venues year-to-date – 78 total events (3,712 attendees), 43 groups, 29 free events (978 attendees). Both SteamPlant Theater and Scout Hut used as venues for groups to experience workshops and live theater as part of the Salida Theater Festival. Planning for the upcoming Salida Art Walk (October 10-13) is ongoing with weekend-long schedule of events and programs. New programs added to the annual event strengthening the idea of “art walk,” includes F Street closure to accommodate artists and businesses to expand their footprints and a “people-powered” Parade of Arts which will culminate in celebration in Riverside Park.
- Public Art** – Public Art Sculpture “Early Morning Walk” is slated to get installed in October pending local concrete vendors availability. Initial public relations plan being finalized once schedule is confirmed.

### City Clerk

- Processed 4 CORA requests. We have processed 68 CORA requests so far in 2024.
- Processed several amplified sound permits for a total of 174 permits issued this year.
- Processing one new liquor licenses, two liquor license transfers, and several Liquor License renewals.
- Processing a transfer of ownership for 1 retail marijuana business and processing one Marijuana license renewal.
- The October Municipal Court has 62 cases.
- Attended the Special Event committee meeting to review the upcoming October and November special events.
- I will be attending the Colorado Municipal Clerks Association (CMCA) conference in Ft. Collins the week of October 22<sup>nd</sup>

### Community Development

- Building Permits:** Building permits continue to be slightly slower relative to recent years—very likely related to existing higher interest rates but also expectations of interest rates falling in the near future—which has us gearing up for an influx towards the end of the year/beginning of next. Thus far through 10/9/24, we have seen



## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

107 total building permits, including 152 new residential units. At this time in 2023, we had seen 202 total building permits, inc. 132 new residential units. In 2022, we had seen 155 total building permits, inc. 100 new residential units. In 2021, we had seen 202 total building permits, inc. 152 new residential units.

- **1st and D Apartments Project:** Artspace has chosen MW Golden, out of Castle Rock, to be the general contractor on the project. MWG will assist with final designs, coordinate cost estimating, and eventually commence construction (estimated early 2025). MWG is currently finalizing a relatively similar affordable workforce housing project (22 rental units) in Frisco called Granite Park.
- **CHFA Landbanking Grant:** Negotiations continue with property owners to help acquire land on the east side of town for future lower-income senior living apartments and an adjacent public park using \$750K from Prop 123 and CHFA. Additional funds for the acquisition will come from the housing fund and potentially open space fees. Council will hopefully see contracts on the property in the coming weeks.
- **APA Colorado 2024 Conference:** Bill and Kristen attended the conference held Oct. 2-4 in Loveland. Bill also presented a very-well attended session on the South Ark Neighborhood Master Plan process, along with the consultants from Studio Seed, as an example of a large project with a multitude of interests and the sausage-making of consensus and concessions.
- **Planning Commission Vacancies:** Ads for the 2 Planning Commission vacancies have been inserted into the paper, advertised on social media, and posted on flyers around town. The extended announcement closed on October 7<sup>th</sup> and it is expected that interviews will happen sometime in late October with recommendations brought to Council in early November.
- **New Year's Eve Downtown Celebration:** Plans are in the works for a fun downtown New Year's Eve event with a Salida-style "ball drop" this year. Details forthcoming, but we will be encouraging downtown businesses to remain open late that night and perhaps to even host events that will complement the countdown and help ring in the New Year right.

### Finance

- Staff and UMB have completed a great financial management tool that will help keep the long term in focus for decision making purposes. Council will review the Financial Management Plan (FMP) at their October 14 work session meeting
- Work on a water and wastewater rate study guided by Ehlers, Inc. is coming to completion and will be brought to council at their November 4 work session
- Typically, a budget amendment is needed by year end to allow for final spending approval on any spending changes made during the year. If one is necessary, council will consider approval at their November 12 regular meeting, amendments require notice and a public hearing.



## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

Finance Office - Key Operating Metrics - 2024									
	January	February	March	April	May	June	July	August	September
Number of front desk customers served	264	212	167	212	214	154	255	241	209
Number of invoices paid	364	328	338	443	353	353	472	402	387
Number of utility bills processed	4,261	4,263	4,268	4,270	4,292	4,298	4,315	4,328	4,330
Number of online utility payments received	2,704	2,725	2,778	2,746	2,769	2,805	2,780	2,855	2,823
Number of delinquent utility accounts processed	325	383	397	294	371	374	334	375	330
Number of journal entries prepared	90	75	87	59	59	47	46	55	36
Number of payroll checks processed	456	341	321	478	314	317	387	329	313
Number of utility service orders processed	183	94	95	85	78	48	94	64	78
Number of new construction utility accounts set up	22	21	10	7	5	5	4	12	6
Number of Accounts Receivable billings	39	36	50	54	51	43	48	36	43

### Fire

- Fire Department Staffing Update**-Fire Department staffing continues to be a focus for improvement. This year, we've seen two firefighters leave for higher-paying positions, which highlights the ongoing challenge of firefighter retention. To address this, we will soon be conducting interviews for a full-time firefighter position. Additionally, Chief Jonke has implemented changes to the Reserve Firefighter Program aimed at building a stronger pipeline of talent and preparing the next generation of firefighters. This fall, the department is also managing staffing with three firefighters out on injury, further emphasizing the importance of maintaining a robust and well-supported team.
- Driver Operator Training**-All of our firefighters recently completed driver operator training and are working toward certification through the Colorado Division of Fire Prevention and Control. This training ensures we provide the safest and most skilled drivers to serve our community. Half of the training costs were covered through a grant, allowing us to enhance our team's abilities while being fiscally responsible. We are committed to maintaining the highest standards for safe and effective emergency response.



- New Salida Firehouse Update**-Firefighters are extremely grateful for the progress being made on the new firehouse, which will serve as a vital hub for fire safety in our community. Construction is on track, with much of the focus now on finalizing interior details. One of the last major tasks will be pouring the apparatus bay floor, which is scheduled to go last to prevent any potential damage during construction.

In addition to serving as our operational base, the new firehouse will offer training capabilities we haven't had in





## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

the past, further enhancing our ability to develop our skills and improve fire safety across Salida. We look forward to moving into this state-of-the-art facility, which will strengthen our service to the community.



- **Collaboration and Mitigation Efforts**-The Salida Fire Department is embracing collaboration to address the city's wildfire mitigation needs. We are working closely with Colorado Firecamp, the only school in the United States that exclusively trains wildfire firefighters. Through this partnership, we will be trading housing for Firecamp crews during the first four months of 2025. In return, these crews will be actively mitigating city property, a critical step toward reducing wildfire risk.

This initiative is made possible through our strong relationship with the South Arkansas Fire Protection District, who is also pursuing a grant to support a significant mitigation push in the neighborhoods surrounding Salida. Wildfire has been identified as the most significant risk to Chaffee County, and these efforts will greatly enhance our community's preparedness and resilience.

- **Wildfire Deployments and Local Fire Risk**-Crews from the South Arkansas Fire Protection District have been actively deployed throughout the summer, rotating in and out to assist with wildfires in several different states. These wildfire efforts are part of a nationally coordinated response, and we are proud to contribute to protecting communities across the country, including helping in states effected by the hurricanes.

Closer to home, we are entering the fall dry-up, which significantly increases the risk of wildfires in our own backyard. The dry conditions make fire behavior more extreme, and we strongly advise everyone to exercise extreme caution during this time. Protecting our community starts with awareness and prevention.

### Parks and Recreation

- **Parks**
  - Bike skills park work complete for now- Officially open once we have fencing and signs. Hopefully end of the month
  - Blowing out all irrigation
  - Centennial bathroom closed for winter
  - Splash pad closed for winter
  - Leaking roof repaired at Steam Plant, more work recommended to prolong the useful life of the remainder of the facility.
  - Replacement of furnace and an addition of mini split system were approved for the Scout Hut.
- **Aquatics**



## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

- We have been working on shutdown projects. The floors throughout the facility have been power washed and scrubbed. Sanding and painting; sorting pool toys and exercise equipment; replacing shower heads and shower curtains; cleaning office spaces, etc.
- Group Swim lessons for kids opened on Tuesday and Friday and all spots are full. There are still spots available for adult swimming lessons.
- Floating Pumpkin Patch will be held on October 25 from 5pm-8pm.
- Working on getting all pool/parks staff certified in CPR/AED
- **Recreation**
  - Adult Kickball just finished. We had 65 participants and 5 teams.
  - Basketball Registration is open, and will close December 15th. 75 participants are already signed up. Practices start January 6. Games are every Sunday Jan 26– March 2. Participants are grades k – 6. K Costs \$70/participant, and 1-6 cost \$80 for the whole season.
  - Youth skateboard competition (Salida Skateboard Jam) happening in centennial park on October 12. All ages.
  - Youth football has 63 participants ages k – 6. k-2, and 3-4 are Flag Football, and 5-6 is Tackle football. Tackle football will be over on October 25.
  - Heart of the Rockies Halloween will be on Halloween October 31, from 4:30 – 8:00 PM in Alpine Park. Food trucks, 2 bounce houses, free Childrens games booths.
  - 10k-a-day walking challenge starts November 4, and ends Dec 1.
  - Field trip Friday will be back starting October 18 and continuing every Friday, (except November 1) through November 22.
  - Registration for Youth Wrestling, Adult Dodgeball, and women's volleyball leagues will be opening soon. They all start after the beginning of February and more info will be coming.
  - Ryan and Chris will be going to the CPRP training in mid Novemeber.
  - The new year's day 5k will be happening again on January 1st. Registration will be \$15 with an optional shirt purchase.
- **Facilities**
  - New buildings supervisor onboarding started on Oct.2nd
  - CIRSA – Site Survey completed, and we are working on responses and solutions to their recommendations.
  - Pricing out new furnace for the Public Works/Parks shop.
  - Internet and Automated lock installed at Chisholm.
  - In the middle of our Fall Shutdown at the Aquatic Center
- **Events**
  - Salida Art Walk
    - Date(s): 10/11 - 10/13
    - Time: all weekend
    - Location: F St & Riverside Park
    - F St will be closed from 2nd St to Sackett Ave, per the Council's direction at the 9/17 meeting
  - Single Speed USA
    - Date(s): 10/11 - 10/13
    - Time: all weekend
    - Location: camping at Independent Whitewater, social ride on S Mountain, Monarch Spur, Methodist Mtn
  - Farmers Market
    - Date(s): 10/12 (& all Saturdays in October)



## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

- Time: 8am – Noon
- Location: Alpine Park
- Riverside Ramble
  - Date(s): 10/12
  - Time: 10am – 1pm
  - Location: starting at Monarch Spur on the corner of G Street, up Sackett sidewalks, on the river path after party at the Office Bar
- Salida Skateboard Jam
  - Date(s): 10/12
  - Time: 11am – 5pm
  - Location: Centennial Park Skatepark
- Thriller Zombies Dance Practice
  - Date(s): October 15, 17, 22, 24, 29
  - Time: 5 - 6pm
  - Location: Alpine Park Basketball Courts
- Rainbow Relay
  - Date(s): 10/19
  - Time: 2 - 4pm
  - Location: F St lot and along the river
- Heart of the Rockies Halloween
  - Date(s): 10/31
  - Time: 4:30-8pm
  - Location: Alpine Park & F St.
- Event: Holiday Park
  - Date(s): start setting up 11/1, lights on 11/29 through the first week of January
  - Time: all day everyday
  - Location: Riverside Park

### Police

- We had a Police Officer tear his bicep tendon and break his elbow during an arrest last week. The person they were arresting was fighting with them and that is when the injury occurred. He will be out at least 6 months while he is recovering from this. He will now be assisting with the accreditation work and handling all the walk in complaints moving forward.
- We also have another Officer that is scheduled for back surgery. He will be out at least 8 weeks. Due to both of these events, we will be light on staffing for the foreseeable future. I do have one in the Police Academy and two heading to the Academy in January. Staffing is a constant struggle, and we are doing our best to keep up with the demands of the public.
- We had 1,117 Calls for service in September which is an 11% increase over last September. We are still seeing a trend of increased calls. I am hopeful that we will start leveling out a bit or only see low single digit increases in 2025.
- We conducted a positive ticketing campaign at the Salida High School. Every student that came into the parking lot wearing a seatbelt was issued a positive citation. Those are redeemable at Brown Dog for a free small drink or scoop of ice cream.



## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024

### Public Works

- Planning and Construction
  - Streets
    - Oak Street – Final stages of curb and sidewalk work. Prep for paving the week of 10/14
    - SRTS CDOT Local Agency Project - Final engineering and CDOT clearances underway.
    - West SH-291 Improvements – Preliminary design submitted to CDOT (includes roundabout at Mesa Lane, sidewalk from Marvin Park to Mesa Lane, and bike lanes.
  - Utilities
    - Rate Study and related assistance for CIP projections
    - Attended Rocky Mountain Water and Environment Conference with staff
  - Other CIP Items
    - South Ark Neighborhood – Design parameter assistance and survey/Geotech underway
    - Get lifts and other fleet items ordered for setting up fleet division at the Multi-Use Facility
- Operations
  - Streets
    - Annual tree pruning project and removals underway.
    - Asphalt crack sealing project underway.
    - Assistance with downtown banners and other event planning / setup
  - Utilities
    - WTP staff building framework for asset management software for treatment plant
    - WWTP staff work on controls and programming upgrades for biosolids equipment
    - Field Utility staff focusing on line cleaning and inspection for fall (Poncha service area)



Figure 1 - Oak St. Curb





## DEPARTMENT UPDATES

DEPARTMENT	PRESENTED BY	DATE
Administration	Christy Doon - City Administrator	September 17, 2024



Figure 2 - Oak Street Sidewalk



Figure 3 - Oak Street Prep for Paving