CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201
April 04, 2023 - 6:00 PM

AGENDA

Please register for Regular City Council Meeting
https://attendee.gotowebinar.com/register/6382995264411204366
After registering, you will receive a confirmation email containing information about joining the webinar.
To watch live
meetings: https://c.streamhoster.com/embed/media/W6sdC9/xAIlQfSsmmO/vpfQhcsApYv_5?preview=1

CALL TO ORDER

Pledge of Allegiance

Roll Call

Civility Invocation

1. Civility Invocation

CONSENT AGENDA

2. Approve Agenda
3. Approve March 21, 2023 Minutes
4. Approve A Church/KHEN Special Event Permit
5. Approve Bluegrass on the Arkansas Special Event
6. Approve Sunfest Special Event
7. Approve FIBArk Special Event Permit
8. Approve Professional Services Agreement with Recreation, Engineering, and Planning for Boat Ramp Plaza Design and Engineering

CITIZEN COMMENT–Three (3) Minute Time Limit

PROCLAMATIONS

9. Arab American Heritage Month
10. International Dark Sky Week

LIQUOR LICENSING AUTHORITY

11. New Lodging and Entertainment Liquor License request for Rocky Mountain Merc LLC dba Rocky Mountain Mercantile at 119 E 1st Street, Building A for Jeff Bamburg, **PUBLIC HEARING**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.

UNFINISHED BUSINESS / ACTION ITEMS

12. **Ordinance 2023-06** AN ORDINANCE OF THE CITY OF SALIDA, COLORADO ANNEXING TO THE CITY OF SALIDA A CERTAIN TRACT OF LAND IN UNINCORPORATED CHAFFEE COUNTY KNOWN AS THE GROOVER ANNEXATION, **FINAL READING AND PUBLIC HEARING**

13. **Ordinance 2023-07** AN ORDINANCE OF THE CITY OF SALIDA, COLORADO, ZONING CERTAIN REAL PROPERTY KNOWN AS THE GROOVER ANNEXATION AS MEDIUM DENSITY RESIDENTIAL (R-2) ZONE DISTRICT, **FINAL READING AND PUBLIC HEARING**

NEW BUSINESS / ACTION ITEMS

14. **Resolution 2023-14** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, MAKING FINDINGS OF FACT, DETERMINATIONS, AND CONCLUSIONS CONCERNING THE GROOVER ANNEXATION

15. **Resolution 2023-15** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, APPROVING AN ANNEXATION AGREEMENT WITH DEWEY GROOVER III AND LORITA GROOVER FOR THE ANNEXATION OF CERTAIN REAL PROPERTY INTO THE CITY

16. **Resolution 2023-16** DECLARING THE OFFICIAL INTENT OF THE CITY OF SALIDA, COLORADO TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF CERTIFICATES OF PARTICIPATION TO BE ISSUED BY THE CITY

17. **Resolution 2023-17** A RESOLUTION ADOPTING THE CITY OF SALIDA ADA TRANSITION PLAN

COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Council Reports

- Critelli, Kasper, Naccarato, Pappenfort, Pollock, Templeton

Mayor Report

Treasurer Report

Attorney Report

Staff Reports

BOCC Report

ADJOURN

CITY OF SALIDA
SEAL
COLORADO

City Clerk | Deputy City Clerk

Mayor Dan Shore

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.

CIVILITY INVOCATION

We are here working together to create a thriving community. It is the intention of the Salida City Council to promote civil communication by adopting the following guidelines for speaking to the public in the City Council Chambers. It is our hope that by acting in this manner we can help create a safe space for people to share their perspectives and opinions:

- We honor the opportunity to be engaged in the process of governance for the benefit of our community.
- We acknowledge that each of us brings a unique perspective to this conversation and that our perspectives may differ.
- We challenge ourselves to value varying points of view and hold all contributions as equally important.
- We understand and accept that while we may sometimes disagree, we can always be courteous and kind.
- We commit to respectful language, avoiding rumor, harsh criticism or personal accusation, even when feeling emotionally charged.
- We will, to best of our ability, speak thoughtfully and listen with attention, respect, and curiosity.
- We are confident that there may be even better solutions than any of us have thought of, which may be discovered through civil conversations.
- We affirm our support for women's rights, including equal pay, equal treatment under the law and in the workplace, and the right to determine choices that impact the direction and personal values of one's life, including all individuals' reproductive health choices.
- We commit to the City of Salida being a hate-free zone and declare and affirm a policy of non-discrimination on the basis of a person's race, color, religion, ancestry, national origin, age, sexual orientation, gender, gender identity, marital status, military or veteran status, socio-economic class, medical condition, or physical or mental disability.

CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201
March 21, 2023 - 6:00 PM

MINUTES

CALL TO ORDER

Pledge of Allegiance

Roll Call

PRESENT
Council Member Justin Critelli
Council Member Harald Kasper
Council Member Dominique Naccarato
Council Member Alisa Pappenfort
Council Member Mike Pollock
Council Member Jane Templeton
Mayor Dan Shore
Treasurer Merrell Bergin

Civility Invocation

CONSENT AGENDA

Council Member Pappenfort moved to combine and approve the items on the Consent Agenda, Seconded by Council Member Templeton.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Approve Agenda

Approve March 7, 2023 Minutes

Approve Energy and Mineral Impact Grant Applications for the Fire Station

Approve Final Settlement for the 2022 Concrete Maintenance Project

CITIZEN COMMENT–Three (3) Minute Time Limit

There was no Public Comment.

UNFINISHED BUSINESS / ACTION ITEMS

There was no Unfinished Business.

NEW BUSINESS / ACTION ITEMS

Designation of April as Child Abuse Prevention Month

Mayor Shore read the Proclamation.

Council Member Pappenfort moved to designate April as Child Abuse Prevention Month and to authorize staff to assist in the awareness messaging via an illumniated blue ribbon on Tenderfoot Mountain and other displays, Seconded by Council Member Templeton.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Resolution 2023-13 A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO APPROVING CITIZEN APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION PURSUANT TO SECTION 2-7-10 OF THE SALIDA MUNICIPAL CODE

Council Member Templeton moved to appoint Ryan Short as a Regular Member with a term expiring on March 21, 2026, Seconded by Council Member Kasper.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Ordinance 2023-06 AN ORDINANCE OF THE CITY OF SALIDA, COLORADO ANNEXING TO THE CITY OF SALIDA A CERTAIN TRACT OF LAND IN UNINCORPORATED CHAFFEE COUNTY KNOWN AS THE GROOVER ANNEXATION, **FIRST READING AND SETTING A PUBLIC HEARING**

Council Member Pappenfort moved to approve the Ordinance on first reading and set a Public Hearing for April 4, 2023, Seconded by Council Member Templeton.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Ordinance 2023-07 AN ORDINANCE OF THE CITY OF SALIDA, COLORADO, ZONING CERTAIN REAL PROPERTY KNOWN AS THE GROOVER ANNEXATION AS MEDIUM DENSITY RESIDENTIAL (R-2) ZONE DISTRICT, **FIRST READING AND SETTING A PUBLIC HEARING**

Council Member Kasper moved to approve the Ordinance on first reading and set a Public Hearing for April 4, 2023, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Reports were given.

EXECUTIVE SESSION

For the purpose of conferencing with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b), and for the purpose of determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e), and the following additional details are provided for identification purposes: **Sewer System Intergovernmental Agreements and related continued negotiation with the Town of Poncha Springs.**

Council Member Critelli moved to enter into Exectutive Session, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Critelli, Council Member Kasper, Council Member Naccarato, Council Member Pappenfort, Council Member Pollock, Council Member Templeton

THE MOTION PASSED.

Council entered into Executive Session at 6:44 pm and returned to the Regular Meeting at 7:33 p.m.

ADJOURN

Adjourned at 7:34 p.m.

CITY OF SALIDA
SEAL
COLORADO

_____ _____

City Clerk | Deputy City Clerk Mayor Dan Shore

Salida Moth

The Salida Moth is a fundraiser for A Church and Khen. This will be our second year. The first year we had 3 different events with 5 performances in total.

We began this storytelling event after COVID with the intention of bringing people together through shared stories and experiences. We base our event off of the original idea of the Moth by sharing original, true stories told by the storyteller.

The Moth originally began in 1997 by poet and novelist George Dawes Green. George and his friends would gather to share stories on his front porch and noticed how the moths were drawn to the light. The idea of sharing true stories became the glue of NPR's Moth radio hour, a weekly series featuring true stories told live without scripts, notes, props or accompaniment. This is the 26th year of this radio series.

We will have an audition, storytelling workshops and 2 performances in April and October. Thank you for considering us for a special application permit for this yearly fundraiser.

DR 8439 (06/28/06)
COLORADO DEPARTMENT OF REVENUE
LIQUOR ENFORCEMENT DIVISION
1375 SHERMAN STREET
DENVER CO 80261
(303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 4.

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU **MUST BE NONPROFIT AND ONE OF THE FOLLOWING** ***(See back for details.)***

- ☐ SOCIAL
- ☐ FRATERNAL
- ☐ PATRIOTIC
- ☐ POLITICAL
- ☐ ATHLETIC
- ☐ CHARTERED BRANCH, LODGE OR CHAPTER
- ☐ OF A NATIONAL ORGANIZATION OR SOCIETY
- ☐ RELIGIOUS INSTITUTION
- ☒ PHILANTHROPIC INSTITUTION
- ☐ POLITICAL CANDIDATE
- ☐ MUNICIPALITY OWNING ARTS FACILITIES

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110 ☐	MALT, VINOUS AND SPIRITUOUS LIQUOR	$25.00 PER DAY
2170 ☐	FERMENTED MALT BEVERAGE (3.2 Beer)	$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE: KHen - Tenderfoot Transmitting
State Sales Tax Number (Required):

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)
P.O. Box 596
Salida, CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)
419 D Street
Salida, CO 81201

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE: Mark Schoenecker	[redacted]		
5. EVENT MANAGER: Andrea Mossman			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
☒ NO ☐ YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
☒ NO ☐ YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☐ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
4/28/23	From 5:30 p.m. To 8:30 p.m.	4/29/23	From 5:30 p.m. To 8:30 p.m.	10/20/23	From 5:30 p.m. To 8:30 p.m.	10/21/23	From 5:30 p.m. To 8:30 p.m.		From .m. To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE	DATE
Andrea Mossman	Event Manager of A Church	3/15/23

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	☐ CITY ☐ COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	$.

(Instructions on Reverse Size)

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

A Church Inc

is a

Nonprofit Corporation

formed or registered on 10/19/2017 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20171780513 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/14/2017 that have been posted, and by documents delivered to this office electronically through 11/15/2017 @ 14:25:46 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 11/15/2017 @ 14:25:46 in accordance with applicable law. This certificate is assigned Confirmation Number 10554429 .

Secretary of State of the State of Colorado

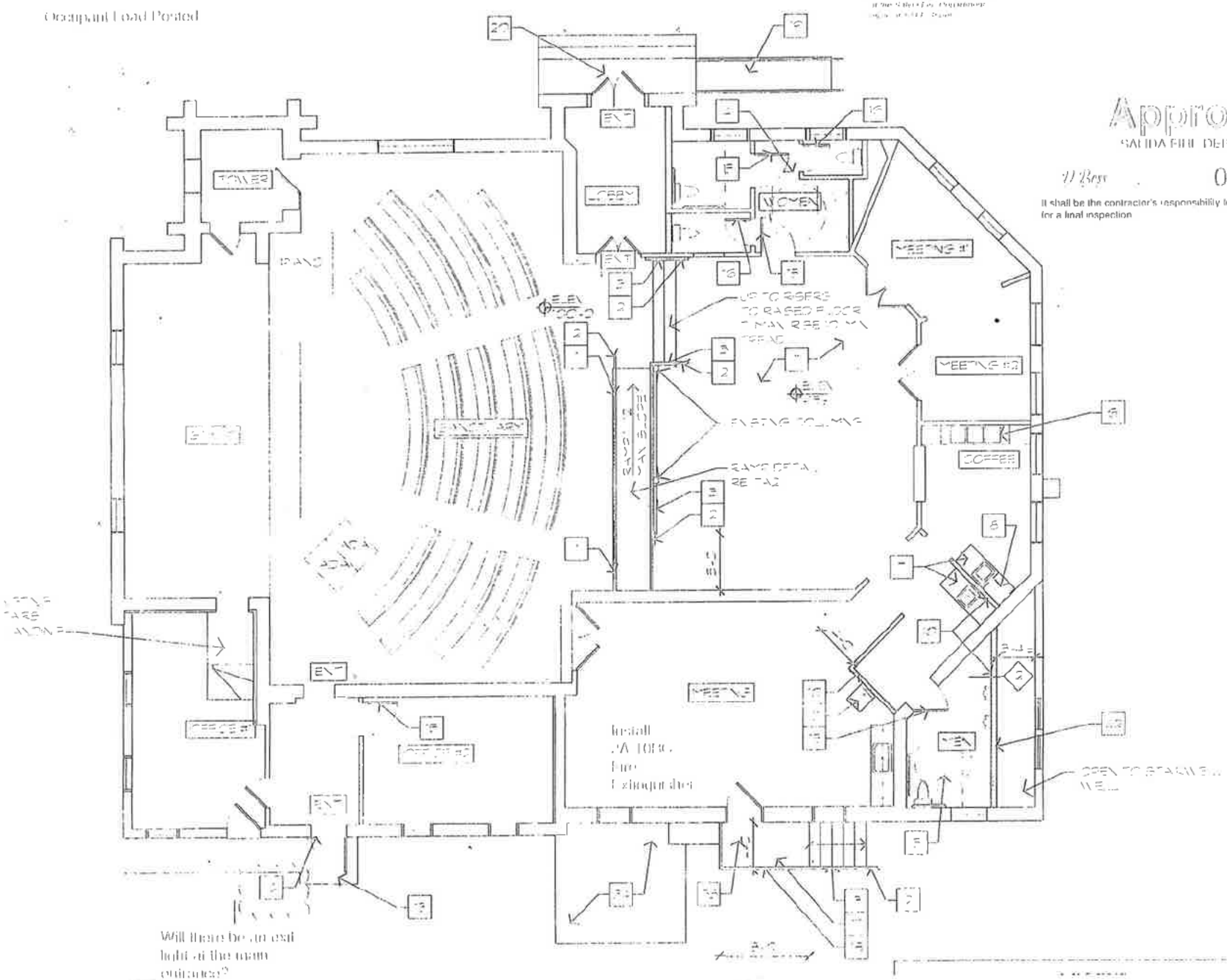
***********************************End of Certificate***********************************

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, http://www.sos.state.co.us/CertificateSearchCO/CertificateSearch.jsp entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, http://www.sos.state.co.us/ click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Address number posted minimum 4" w/contrasting background

Purchase and install Knox Box. Provide necessary keys to gain entrance

Occupant Load Posted



Approved
SALIDA FIRE DEPARTMENT
01/26/2018
It shall be the contractor's responsibility to contact the fire department for a final inspection

Bluegrass On The Arkansas

Bluegrass on the Arkansas is an annual fund raiser for the Rotary Club of Salida. The event will be held on Memorial Day Weekend (May 27th and 28th 2023). The musicians will perform Saturday evening starting at 4:00 p.m. until 9:30 p.m. and then Sunday starting at noon until 9:30 p.m.

This event is a free event for our community and draws locals and visitors from all points to downtown Salida. In addition to a great line-up of bluegrass bands, there will be food available for purchase from local food vendors.

Beverage sales will be handled by the Rotary Club and all net proceeds from the festival will be reinvested into our community through scholarships and for financial support to other local non-profits.

DR 8439 (06/28/06)
COLORADO DEPARTMENT OF REVENUE
LIQUOR ENFORCEMENT DIVISION
1375 SHERMAN STREET
DENVER CO 80261
(303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU **MUST BE NONPROFIT AND ONE OF THE FOLLOWING** *(See back for details.)*

- ☐ SOCIAL
- ☐ FRATERNAL
- ☐ PATRIOTIC
- ☐ POLITICAL
- ☐ ATHLETIC
- ☐ CHARTERED BRANCH, LODGE OR CHAPTER OF A NATIONAL ORGANIZATION OR SOCIETY
- ☐ RELIGIOUS INSTITUTION
- ☑ PHILANTHROPIC INSTITUTION
- ☐ POLITICAL CANDIDATE
- ☐ MUNICIPALITY OWNING ARTS FACILITIES

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110 ☑	MALT, VINOUS AND SPIRITUOUS LIQUOR	$25.00 PER DAY
2170 ☐	FERMENTED MALT BEVERAGE (3.2 Beer)	$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE: Salida Rotary Charitable Fund
State Sales Tax Number (Required):

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP):
P.O. Box 155
Salida, CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP):
Riverside Park
Salida, CO 81201

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE: Devon Kaspar	[redacted]		
5. EVENT MANAGER: Elaine Allemang			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
☑ NO ☐ YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
☑ NO ☐ YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☑ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 5-27-2023	Date 5-28-2023	Date	Date	Date
Hours From 4:00 p .m.	Hours From 12:00 .m.	Hours From .m.	Hours From .m.	Hours From .m.
To 9:30 p .m.	To 9:30 p .m.	To .m.	To .m.	To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE	DATE
Elaine Allemang	EVENT ORGANIZER	2-7-2023

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	☐ CITY ☐ COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	$.

(Instructions on Reverse Size)

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Salida Rotary Charitable Fund, Inc.

is a

Nonprofit Corporation

formed or registered on 03/16/2008 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20081144588 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/06/2023 that have been posted, and by documents delivered to this office electronically through 02/08/2023 @ 06:44:13 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/08/2023 @ 06:44:13 in accordance with applicable law. This certificate is assigned Confirmation Number 14681562 .

Jena Griswold

Secretary of State of the State of Colorado

**********End of Certificate**********

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, https://www.coloradosos.gov/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, https://www.coloradosos.gov click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 22 2009

SALIDA ROTARY CHARITABLE FUND INC
430 WEST GRAND AVENUE
SALIDA, CO 81201

Employer Identification Number:
26-2186461
DLN:
17053272312039
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
March 16, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Ali Sulita
Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	PHONE (A/C, No, Ext): 1-833-3ROTARY — FAX (A/C, No): 630-285-4062 E-MAIL ADDRESS: rotary@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lexington Insurance Company	19437
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

All Active US Rotary Clubs & Districts
Salida Rotary Club & Salida Rotary Charitable Fund
ATTN: Risk Management Dept.
1560 Sherman Ave.
Evanston, IL 60201-3698

COVERAGES — CERTIFICATE NUMBER: 899307648 — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			015375594	7/1/2021	7/1/2022	EACH OCCURRENCE	$2,000,000
	CLAIMS-MADE X OCCUR	Y					DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
							MED EXP (Any one person)	$
	X Liquor Liability Included						PERSONAL & ADV INJURY	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$4,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			015375594	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR			NOT APPLICABLE			EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NOT APPLICABLE			PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

City of Salida
448 E 1st Street
Salida, CO 81201
Bluegrass on the Arkansas
Riverside Park
May 28th & 29th

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

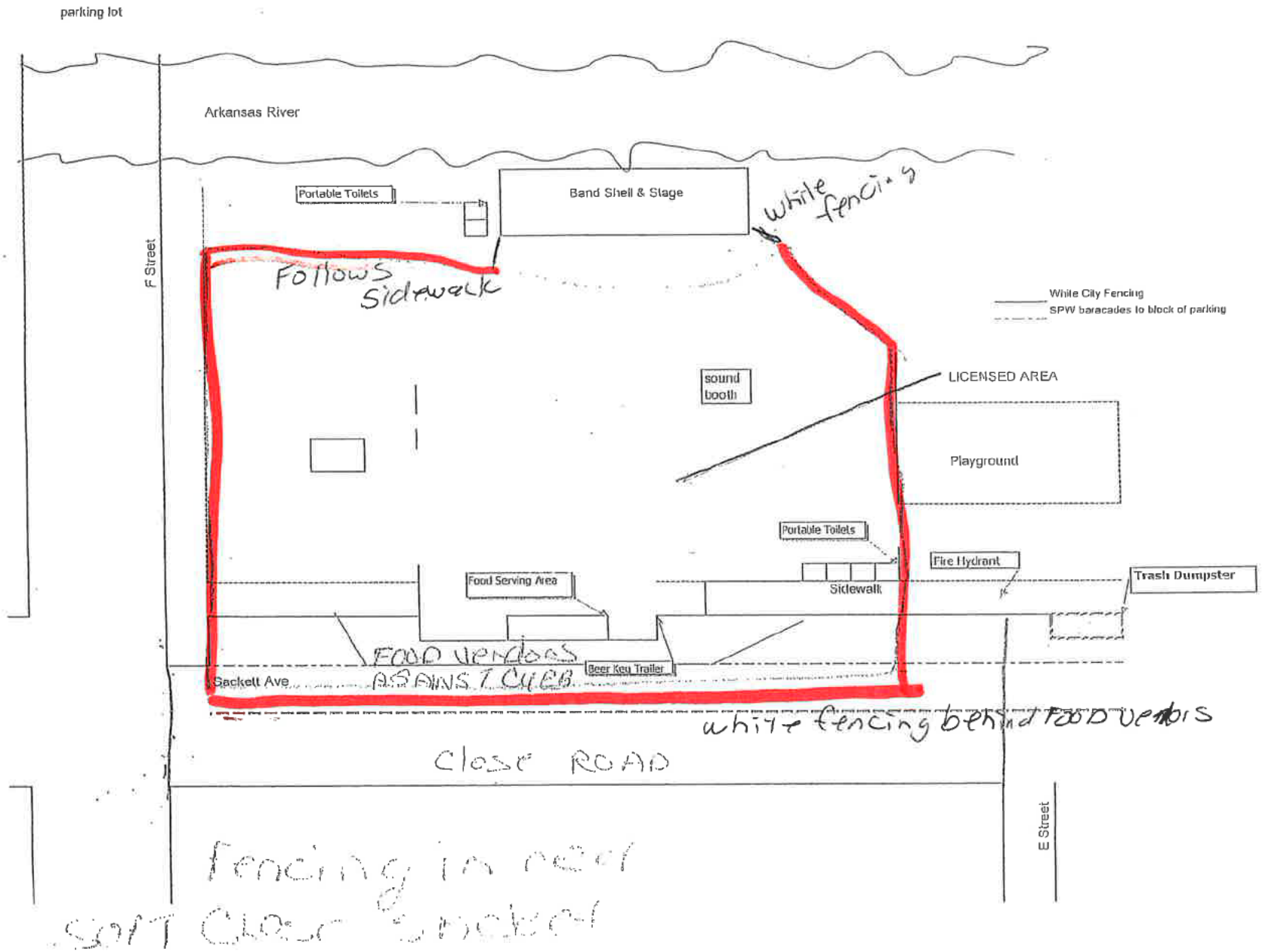
AUTHORIZED REPRESENTATIVE

Cynthia L. La Montana

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Riverside Park, Salida, CO



City Of SALIDA

City of Salida
Multiple Vendor Event Permit Application

FOOD

Date of Application _____

Event Name: Bluegrass on the Arkansas

1. Event location(s): Riverside Park

2. Date(s) & times(s) of event: 5-27-2023 at 8:00 a.m. (set up) event starts at 4:00 p.m. ends at 9:30 p.m.

5-28-2023 event starts at noon and ends at 9:30 p.m.

3. Individual or organization sponsor(s): Salida Rotary Charitable Fund
   Address: P.O. Box 155 – Salida, CO 81201
   Phone: 719-239-1580 E-mail: blueontheark@gmail.com

4. Contact Person: Elaine Allemang
   Phone: 719-239-1580 E-mail: Elaine_76448@yahoo.com

5. List Participating Vendors:
   REQUIREMENT: PROVIDE A COPY OF THE CURRENT STATE LICENSE FOR EACH VENDOR

TAQUERIA Cinco de MAYO
BOOZY Q
Peaks N PitAS
Smoke N DAWGS

_____

_____

_____

_____

_____

_____

(If additional space is needed, please attach a list of participating vendors.)

6. Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City be named as an additional insured.)

   Copy of Insurance Attached (Yes or No) _____

Required Fees and Checklist:

☑ $75 Application Fee

4 $20 per participating vendor: Number of Vendors 4 X $20 = 80

☐ Current Colorado Sales Tax License for each participating vendor

☐ Proof of Insurance

Signed:

Event Sponsor: Elaine Allen

Date: 3-10 2023

City of Salida: [signature]

Date: 03/15/23

COLORADO
Department of Public Health & Environment

2023 **License to Operate:** Mobile Unit (full service food)

License must be posted at the following location in a conspicuous place:

License #: RFE22916

Owner: Taqueria Cinco De Mayo Jose Lozano Amaro

DBA: Taqueria Cinco De Mayo
License Valid until: 12/31/2023

995 W Rainbow Blvd
Salida CO 81201

This certifies that licensee shown hereon is authorized and licensed to engage in business in accordance with the provisions of the laws and regulations of the Colorado Department of Public Health & Environment. Any alterations to this license will automatically make it null and void.

License Type: Mobile Unit (full service food)

Issued By: Chaffee County Public Health Environmental Health Program

Taqueria Cinco De Mayo Jose Lozano Amaro
po box 1263
81242

City of Salida
Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	**Contact info 1**	**Contact info 2**	**Signature**
1. Elaine Allemang	719-239-1580		
2. Devon Kaspar	719-221-5445		
3.			
4.			

Please complete the following template according to your Events plan and location.
The following procedures should be followed in the event of an emergency.

Communications

1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
2. The Emergency Manger will communicate to the event participants in an emergency with a
   - ☐ Bull Horn
   - ☐ PA system
   - ☐ Emergency level voice

Fire

1. Call 911
2. Assist injured or disabled personnel.
3. Evacuate the building. Activate emergency shutoffs if available.
4. Attempt to use a fire extinguisher only if you have been trained.
5. Evacuate participant to Heart of the Rockies Regional Medical

Medical Emergency

1. Identify the medical emergency.
2. If life threatening, call 911.
3. Administer first aid if properly trained.
4. Evacuate the injured person to Heart of the Rockies Regional Medical

Violent incident

1. Call 911.
2. Attempt to avoid the situation – move participants away
3. Try to deny contact-evacuate to Heart of the Rockies Regional Medical
   lock/block doors, turn off lights, silence phones.
4. If necessary defend - distract, attack, subdue.

Severe Weather/Natural incident

1. Move participants away from threat if possible.
2. Evacuate to Heart of the Rockies Regional Medical
3. Call 911

Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.
2. State who, what, where, when, why, and how situation occurred.
3. If bomb threat, turn off all electronics.

CITY OF SALIDA

OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the "Code") establishes regulations and standards for noise within the City of Salida (the "City") to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is "unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess" of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

Applications for a noise permit must be submitted on the attached "Application for a Noise Permit" form and submitted at least five (5) working days prior to the date for which the permit is sought.

CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications can be submitted in-person to the City Clerk at 448 E. First Street, Suite 112, or via email to clerk@cityofsalida.com. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name: Elaine Allemang

Applicant Business/Organization: Salida Rotary Charitable Fund

Applicant Phone: 719-239-1580

Applicant Email: elaine_76448@yahoo.com

Applicant Address: P.O. Box 155

Sound Supervisor[1]: Central Colorado Sound - Carey Hallet

Sound Supervisor Phone: 719-221-3231

II. Event Information.

Description of Event: Bluegrass on the Arkansas - Music Venue on Rotary Amphitheater Riverside Park

Estimated Attendance: 500 (in and out. Not all at the same time)

Date(s): 5-27 8:00 .am. thru 5-28 11:00 p.m.

Hours of Event: Sat. 4:00 p.m. till 9:30 p.m. Sun. Noon till 9:30 p.m.

Location of Event: Riverside Park

[1] The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.

III. Noise Information.

Type of Noise (*e.g.*, live music, parade):
Live Music

Type of Sound Amplification Equipment:

IV. Agreement.

As the applicant for this noise permit, I, Elaine Allemang_____, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature: Elaine Allemang

Date: 2-7-2023

For use by the City Clerk only:

Application fee received: [ ] Yes [ ] No [ ] N/A

Signature: _____

Date: _____

CITY OF SALIDA
NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
  _____
- _____
  _____
- _____
  _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [ ] Yes [ ] No

Signature: _____

Date: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (M 05/27/20

Item 5.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
2850 Golf Road
Rolling Meadows IL 60008

CONTACT NAME: Ali Sulita
PHONE (A/C, No, Ext): 1-833-3ROTARY
FAX (A/C, No): 630-285-4062
E-MAIL ADDRESS: rotary@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Westchester Surplus Lines Insurance Company	10172
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
All Active US Rotary Clubs & Districts
SALIDA ROTARY CLUB, SALIDA ROTARY
CHARITABLE TRUST
ATTN: Risk Management Dept.
1560 Sherman Ave.
Evanston, IL 60201-3698

COVERAGES **CERTIFICATE NUMBER:** 899307648 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			G73578917 001	7/1/2022	7/1/2023	EACH OCCURRENCE	$2,000,000
	CLAIMS-MADE X OCCUR	Y					DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
							MED EXP (Any one person)	$
	X Liquor Liability Included						PERSONAL & ADV INJURY	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$4,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			G73578917 001	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR			NOT APPLICABLE			EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NOT APPLICABLE			PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER
City of Salida
448 E 1st Street
Salida, CO 81201
Bluegrass on the Arkansas, Riverside Park
May 27th and 28th 2023

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Cynthia L. La Montana

© 1988-2015 ACORD CORPORATION. All rights

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

ARTICIPATE

3/07/2023

Dear City Council,

Articipate would like to sponsor the 9th annual Salida SunFest, Free, Youth, Music Festival and Wooden Rain/Wooden Raindrops Marimba Ensembles again this year.

The date for this event will be May 25th and May 26th
from 5:00 pm – 10:00 pm. Sound-checks will be at 1pm.

This is a well-organized, professionally run festival for the young people of the region to perform at and attend.
It is designed to give our community's youth a creative and constructive event to celebrate the beginning of their summer break.

Central Colorado Sound will be providing production for this event as well as the Bluegrass festival the following Saturday and Sunday.

Chaffee County Waste will provide disposal and CP Portables will provide Porta-Potties.

This event has been very well received the last 8 years in a row and it has become a popular, annual, Salida tradition.

Thank you,

Trevor "Bones" Davis

DR 8439 (06/28/06)
COLORADO DEPARTMENT OF REVENUE
LIQUOR ENFORCEMENT DIVISION
1375 SHERMAN STREET
DENVER CO 80261
(303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 6.

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU **MUST BE NONPROFIT AND ONE OF THE FOLLOWING** *(See back for details.)*

- ☐ SOCIAL
- ☐ FRATERNAL
- ☐ PATRIOTIC
- ☐ POLITICAL
- ☐ ATHLETIC
- ☐ CHARTERED BRANCH, LODGE OR CHAPTER
- ☐ OF A NATIONAL ORGANIZATION OR SOCIETY
- ☐ RELIGIOUS INSTITUTION
- ☒ PHILANTHROPIC INSTITUTION
- ☐ POLITICAL CANDIDATE
- ☐ MUNICIPALITY OWNING ARTS FACILITIES

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110 ☒	MALT, VINOUS AND SPIRITUOUS LIQUOR	$25.00 PER DAY
2170 ☐	FERMENTED MALT BEVERAGE (3.2 Beer)	$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE: ARTICIDATE
State Sales Tax Number (Required): 98012228

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP): 1239 D ST SALIDA CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP): RIVER SIDE PARK SALIDA CO 81201

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE: TREVOR DAVIS	[redacted]	[redacted]	[redacted]
5. EVENT MANAGER: TREVOR DAVIS			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
☒ NO ☐ YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
☒ NO ☐ YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☐ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 5/25/23	Date 5/26/23	Date	Date	Date
Hours From 5 P.m.	Hours From 5 P.m.	Hours From .m.	Hours From .m.	Hours From .m.
To 10 P.m.	To 10 P.m.	To .m.	To .m.	To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE	DATE
	ORGANIZER	2/16/23

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	☐ CITY ☐ COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	$

(Instructions on Reverse Size)

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Articipate

is a

Nonprofit Corporation

formed or registered on 12/02/2008 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20081627661 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/14/2023 that have been posted, and by documents delivered to this office electronically through 02/16/2023 @ 10:55:23 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/16/2023 @ 10:55:23 in accordance with applicable law. This certificate is assigned Confirmation Number 14704729 .

Jena Griswold

Secretary of State of the State of Colorado

**********End of Certificate**********

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, https://www.coloradosos.gov/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, https://www.coloradosos.gov click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

RECEIVED
FEB 16 2023
By

216 Ferraro's
Arkansas River
Riverside Park
Beer Garden
Entrance
Beer Truck
N F St
N F St
E Sackett Ave
E Sackett Ave
E Sackett Ave
E Sackett Ave

Addendum A
For Applications B and C

1. Do you plan on using any portion of the **Salida Trail System (STS)?** **Yes** _____ **No** X____
   If yes, describe when, how and where: _____

2. Will any **food or merchandise** be sold? Yes _____ No X____
   If yes, **FOOD AND SALES TAX LICENSES MUST BE OBTAINED. Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124.**
   Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.

3. Will **alcoholic beverages** be sold and/or dispensed at your event? Yes _X____ No _____
   If yes, please fill out the **Application for Special Events Permit** and submit it along with the necessary fees. **A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non-profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.**

4. Are **street closures** proposed for your event? **Yes** _____ **No** X____
   If yes, where and when? _____
   If yes, it is your responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure.

5. Will you require any **law enforcement services** specific for your event? Yes _____ No X____
   If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.?
   _____
   Dates and times officers needed? _____

6. Where do you plan for people to **park** for your event? Most will walk or ride bikes

7. For large events, please explain your **Emergency Action Plan, including First Aid Stations, Communication and public safety agencies. Attach an additional sheet if needed.**
   911 will be called for any incidents

8. Will you need **event insurance**? Yes _____ No X I have event insurance
   Events to which the PUBLIC is invited require insurance. **Please refer to #11 under Provisions for Park Rentals and Park Rules. Proof of insurance will be required with this application and must list the City as an additional insured party.**

9. Please list any other needs or requirements that have not been covered. _____

CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications should be submitted via email to deputyclerk@cityofsalida.com. If that is not possible, they can be submitted in-person to 448 E 1st Street Suite 112. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name: TREVOR DAVIS

Applicant Business/Organization: ARTICIPATE

Applicant Phone: 719 207 3422

Applicant Email: BONESDRUMS@GMAIL.COM

Applicant Address: 1239 D ST SALIDA CO 81201

Sound Supervisor[1]: CAREY HALLETT

Sound Supervisor Phone: 719-221-3251

II. Event Information.

Description of Event: YOUTH MUSIC FESTIVAL

Estimated Attendance: 200-400

Date(s): MAY 25 + 26 2023

Hours of Event: 5-10 PM

Location of Event: RIVER SIDE PARK

[1] The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.

III. Noise Information.

Type of Noise (*e.g.*, live music, parade):
AMPLIFIED MUSIC

Type of Sound Amplification Equipment:
PA

IV. Agreement.

As the applicant for this noise permit, I, TREVOR DAVIS, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature: _____ (Typed or Digital signature accepted)

Date: 2/16/23

For use by the City Clerk only:

Application fee received: [ ] Yes [ ] No [ ] N/A

Signature: _____

Date: _____

CITY OF SALIDA
NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
  _____
- _____
  _____
- _____
  _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [ ] Yes [ ] No

Signature: _____

Date: _____

City of Salida
Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. TREVOR DAVIS	719 207 3422		
2. CAREY HALLETT	719 221 3231		
3.			
4.			

Please complete the following template according to your Events plan and location.
The following procedures should be followed in the event of an emergency.

Communications

1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
2. The Emergency Manger will communicate to the event participants in an emergency with a
   - ☐ Bull Horn
   - ☒ PA system
   - ☒ Emergency level voice

Fire

1. Call 911
2. Assist injured or disabled personnel.
3. Evacuate the building. Activate emergency shutoffs if available.
4. Attempt to use a fire extinguisher only if you have been trained.
5. Evacuate participant to

Medical Emergency

1. Identify the medical emergency.
2. If life threatening, call 911.
3. Administer first aid if properly trained.
4. Evacuate the injured person to HRRMC

Violent incident

1. Call 911.
2. Attempt to avoid the situation – move participants away
3. Try to deny contact-evacuate to STREET
   lock/block doors, turn off lights, silence phones.
4. If necessary defend - distract, attack, subdue.

Severe Weather/Natural incident

1. Move participants away from threat if possible.
2. Evacuate to SURROUNDING BUILDINGS
3. Call 911

Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.
2. State who, what, where, when, why, and how situation occurred.
3. If bomb threat, turn off all electronics.

CERTIFICATE OF LIABILITY INSURANCE

DATE (M 03/0

Item 6.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

State Farm

Kate Woolman
130 W 2nd Street # 2
Salida CO 812012045

CONTACT NAME Kate Woolman
PHONE (A/C, No, Ext) 719-539-6265 **FAX (A/C, No)**
E-MAIL ADDRESS kate.woolman.vabl6m@statefarm.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	State Farm Fire and Casualty Company	25143
INSURER B		
INSURER C		
INSURER D		
INSURER E		
INSURER F		

INSURED

ROK SKOOL LLC
1239 D ST
SALIDA CO 812012742

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE L MIT APPL ES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	96-BR-T609-6	09/14/2022	09/14/2023	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 2,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] H RED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPR ETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCR PTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	$
							E.L. EACH ACC DENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Salida
448 E 1st St
Salida CO 81201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

This form was system-generated on 03/08/2023 .

© 1988-2015 ACORD CORPORATION. All rights .

ACORD 25 (2016/03) **The ACORD name and logo are registered marks of ACORD**

1001486 2005 155279 205 01-19-2023

FIBARK Special Event Permit

FIBArk Whitewater Festival, a fundraising event to support youth paddling programs that cultivate local youth participation in whitewater sports and a life-long understanding of river stewardship, is taking place June 15-18, 2023 at Riverside Park. The event will feature whitewater river events for all 4 days from the High Side wave down to the new Scout wave on the Arkansas River.

We will bring back the well-loved events and to our great honor, the pro athletes will return to compete in the Colorado Cup. We will host these competitions and celebrate 75 years of our favorite whitewater festival. Riverside Park will feature a bar, run by FIBArk, vendors, live music and a kids zone. The carnival will return and be on Sackett St. The Boat Ramp will feature our home base for river competition production, vendors and plenty of places for our guests to watch the excitement. On Saturday, we will have our parade on E St.

This application is just for the approval of the Special Event Liquor Permit. The rest of the application is being finalized with the help of the City's Special Event Committee.

DR 8439 (06/28/06)
COLORADO DEPARTMENT OF REVENUE
LIQUOR ENFORCEMENT DIVISION
1375 SHERMAN STREET
DENVER CO 80261
(303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 7.

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU **MUST BE NONPROFIT AND ONE OF THE FOLLOWING** *(See back for details.)*

- [x] SOCIAL
- [ ] FRATERNAL
- [ ] PATRIOTIC
- [ ] POLITICAL
- [ ] ATHLETIC
- [ ] CHARTERED BRANCH, LODGE OR CHAPTER
- [ ] OF A NATIONAL ORGANIZATION OR SOCIETY
- [ ] RELIGIOUS INSTITUTION
- [ ] PHILANTHROPIC INSTITUTION
- [ ] POLITICAL CANDIDATE
- [ ] MUNICIPALITY OWNING ARTS FACILITIES

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110 [x]	MALT, VINOUS AND SPIRITUOUS LIQUOR	$25.00 PER DAY
2170 [ ]	FERMENTED MALT BEVERAGE (3.2 Beer)	$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE
FIBARK COMMUNITY PADDLING CENTER

State Sales Tax Number (Required)
74-2232604

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)
PO BOX 762
SALIDA CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)
DOWNTOWN SALIDA, RIVERSIDE PARK, F ST AND SACKETT ST SALIDA CO 81201

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE LINDSAY SUTTON STEPHENS	[redacted]		
5. EVENT MANAGER KATIE PATTI			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
[x] NO [ ] YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
[x] NO [ ] YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? [x] Yes [ ] No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 6/15/23	Date 6/16/23	Date 6/17/23	Date 6/18/23	Date
Hours From 7 AM .m. To 11 PM .m.	Hours From 7 AM .m. To 11 PM .m.	Hours From 7 AM .m. To 11 PM .m.	Hours From 7 AM .m. To 11 PM .m.	Hours From .m. To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE	DATE
Katherine S Patti	Event Manager	03 / 15 / 2023

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	[ ] CITY [ ] COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	$.

(Instructions on Reverse Size)

APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- ☐ Appropriate fee.
- ☐ Diagram of the area to be licensed (not larger that 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.

  Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ **APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.**
- ☐ **THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)**
- ☐ **AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION *AT LEAST TEN (10) DAYS PRIOR* TO THE EVENT.**
- ☐ **CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE**

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

FIBARK COMMUNITY PADDLING CENTER

is a

Nonprofit Corporation

formed or registered on 04/15/2014 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20141239573 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/14/2023 that have been posted, and by documents delivered to this office electronically through 03/15/2023 @ 14:34:59 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/15/2023 @ 14:34:59 in accordance with applicable law. This certificate is assigned Confirmation Number 14784319 .

Jena Griswold

Secretary of State of the State of Colorado

**********End of Certificate**********

*Notice: A certificate issued **electronically** from the Colorado Secretary of State's website is fully **and** immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, https://www.coloradosos.gov/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. **Confirming the issuance of a certificate is merely optional and** is not **necessary to the valid and effective issuance of a certificate**. For more information, visit our website, https://www.coloradosos.gov click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

KEY
Signage
Liquor Permit Barrier
Fencing
PARKING
Arkansas River
Arkansas River
Arkansas River
BOAT RAMP
FIBArk Boathouse
GATE
LOCALS TENT
STAGE
GATE
BOUNCY
GATE
PLAYGROUND
GATE
GATE
CENTRAL WASTE & PORTA POTTIES
Carnival
Carnival
Carnival
ENTRY
Carnival
Carnival
Carnival
BIKE PARKING
Chaffee County Coroner Office
Capricorn Sports
F STREET
ALLEY
GATE
ALLEY
E STREET

100 Fee

Equipment List

0 Tota Tab es 0 Tota Cha rs

- 23 10' X 10' Booth
- 2 16' X 20' Booth
- 8 16' X 78' Booth
- 18 20' X 10' Booth
- 1 20' X 20' Booth
- 1 20' X 40' Booth
- 2 46' X 20' Bar
- 2 15' X 6' Car
- 8 12 1' Sponsor Banners
- 15 6 57' V N MAP
- 1 6 57' V N MAP & SC DU
- 25 6' BArk AC
- 1 6' BArk AC / N O
- 1 10' X 20' BOUNCY
- 1 20' X 40' BOUNCY

Barriers

- 368 90" x 40" Stee Barr er - 90"

Outdoor

- 8 100" x 200" ood ruck - ood ruck
- 20 30" x 30" Porta Potty - Porta Potty

CITY COUNCIL ACTION FORM

DEPARTMENT Parks and Recreation		DATE 4/4/22

ITEM

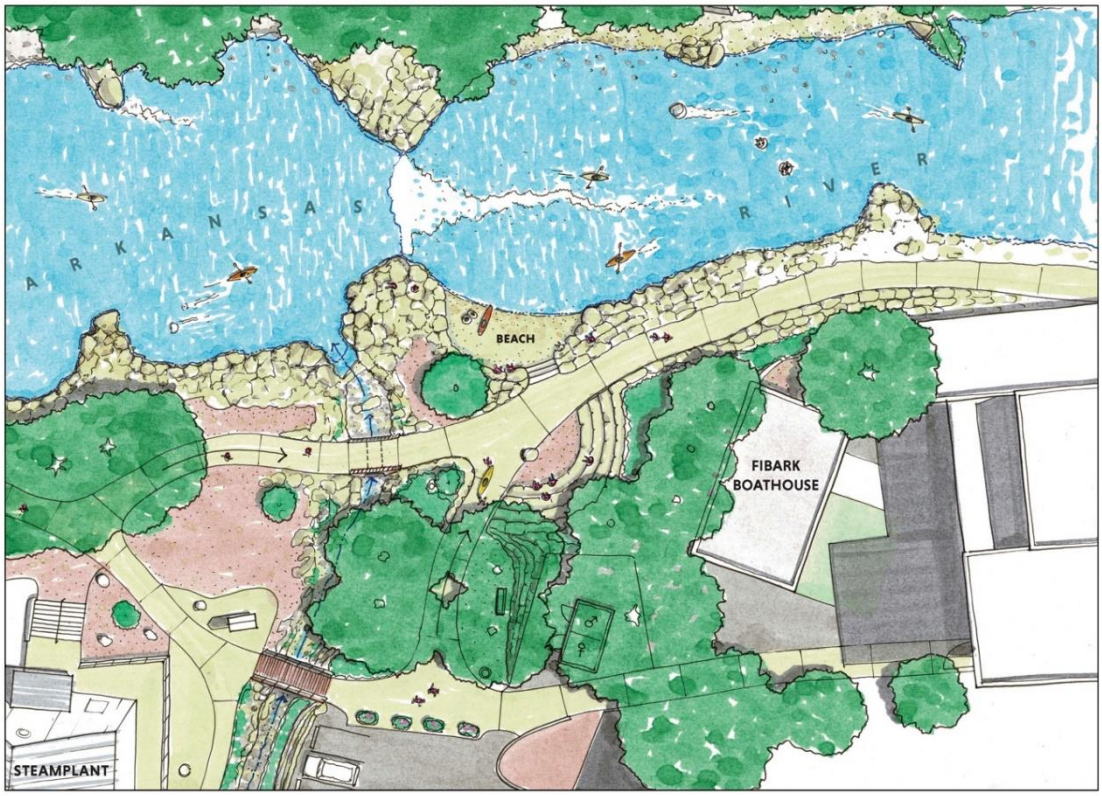
Consent Agenda
Council Action - Approve entering into a contract with Recreation Engineering and Planning upon legal team review.

BACKGROUND

The River corridor master plan sets a timeline for improvement and maintenance projects. It calls out to have the existing boat ramp converted to a pedestrian beach. The project was budgeted to be offset with grant money. The City received a grant for $75,000 from OEDIT and has budgeted $350,000 for the project. This CAF to to approve entering into contract with REP for design and engineering to better determine construction costs.

Excerpt from Master Plan addressing the Boat Ramp Beach:

Boat Ramp Beach
In many ways the 1988 construction of the boat ramp paved the way for the Whitewater Park project 12 years later. The boat ramp was completed along with the boat chute at the Salida low head dam in order to encourage river users to float down to town. Over the years the boat ramp has served as the central feature of the river corridor in town, literally and figuratively. However, at this point in time the boatramp has outlived its utility. With the number of park users the boat ramp has simply become too busy to safely back trailers down. Park users now would be better served with a more pedestrian friendly area that could become a signature feature of the park.
The below concept plan envisions an area that improves pedestrian flow through the area as well as creates a beach and seating area at the boat ramp hole. This concept envisions a lively swimming and sunbathing area while allowing people to move from the upper trail to the trail along the river and vice versa. Maintaining ADA compliant access at this location is critical as mobility challenged park users utilize the boatramp for access to the river.



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Parks and Recreation	Diesel Post - Parks and Recreation Director	7/19/22

Timeline:

Whitewater Park Capital Improvements

Proposed Timeline

TASK	2022	2023	2024	2025
Scout Wave Rework	Final Design/Permit-Construction			
Boat Ramp Beach		Design/Permit-Construction		
Bank Improvements		Design/Permit-Construction	Construction	
Bridge Hole Rework			Design/Permit	Construction
Slalom Course		Design/Construction		
Raft Tie Off Anchors		Install		
Signage	Planning/Install			
Memorials	Ongoing			

FISCAL NOTE

Contract total:	$39,975
Contingency (10%)	-$3,997
Expense Total:	$43,972
Budgeted:	
Other Parks Projects	+$350,000
Grant:	
OEDIT	+$75,000
Budget/grant Total:	+$425,000
Balance:	+$381,028

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Parks and Recreation	Diesel Post - Parks and Recreation Director	7/19/22

STAFF RECOMMENDATION

To approve a entering into contract with the REP for professional services for the amount of $39,975.

SUGGESTED MOTION

A Councilperson should move to “combine and approve the items on the consent agenda.”

Scope of Work for Permitting, Final Design and Construction Engineering Services

Boat Ramp Plaza, Bank Improvements, & Slalom Course

Salida, Colorado, Arkansas River

By Recreation Engineering & Planning (REP)
September 14, 2022

The following scope of work is for professional services to complete remaining regulatory permitting tasks, final design, and construction oversight for the Salida Boat Ramp Plaza project, as well as design and construction oversight for additional terraced rock bank improvements in the whitewater park and poles, wires, and gates for improved slalom course infrastructure. The project is located in downtown Salida at the existing boat ramp on the Arkansas River, and upstream and downstream along the existing whitewater park. The project includes recreational, river access, pathway, community space, and slalom course improvements.

Conceptual level design plans for the boat ramp plaza were completed by REP in June of 2021. This scope includes all anticipated remaining required professional services through construction of the boat ramp plaza as well as additional bank improvements and slalom course imrpovements. Construction is anticipated fall of 2023.

Fees are estimated not to exceed, only actual hours and expenses will be billed. Hours will be billed at REP's standard engineer rate, $145/hr. See attached fee estimate for hours and expense breakdown by task.

Task 1 – Topographic Survey

Salida based Landmark Surveying & Mapping will complete a detailed topographic survey of the project area to be used for design and floodplain modeling.

Task 1 Fee: $5,000

Task 2 – Regulatory Permitting

Prepare and submit a USACE 404 permit and required permit level design plans and supporting information.

Prepare and submit a City of Salida Floodplain Development Permit application and required floodplain modeling and no-rise certification.

Provide responses to agency questions and requests on as-needed basis to support permit submittals up to a total of **20 hours**. Additional requests, clarifications, studies, meetings, or rebuttal following permit submittal to agencies in excess of 20 hours will be an additional fee. If necessary, REP can provide a fee estimate to complete additional services at that time.

Task 2 Fee: $9,425

Task 3 – Final Design Plans, Specifications, Quantities, & Bid Assistance

Includes development of final design plans, specifications, and quantities for bidding, sealed by REP.

This does not include any major design modifications resulting from permitting requests or other reasons. If additional services are needed due to a major change, REP will provide a fee estimate to complete the additional services at that time.

This does not include contract documents (to be provided and administered by the City of Salida). REP will provide bidding assistance by answering bidder questions, review and approve prospective contractor experience, and attend a pre-bid meeting.

Task 3 Fee: $13,050

Task 4 - Construction Engineering Services

Field engineering, inspection/observation, review of materials, aid in quantity/pay request approval, attendance at pre-construction meeting, answering contractor questions (RFI's), etc. Includes site visits during construction by REP engineers to inspect work quality and conformance with design intent and specifications.

REP to be notified of anticipated schedule for critical review items including initial stone setting, grouting and forming with sufficient advance notice.

This does not include additional construction services that may be required based on differing site conditions, contractor error, or other unforeseen changes / challenges during construction. If changes arise that require time in excess of the estimated amount, REP will provide a fee estimate to complete the additional work at that time.

Task 4 Fee: $11,600

Estimated Expense: $900

Total Task 1 - 4 Fee (including expenses): $39,975

Professional Services Cost Estimate | **Salida Boat Ramp Plaza, Bank Improvements, Slalom Course** | **Recreation Engineering and Planning**
September 2022

	Name	Gary Lacy, PE	Mike Harvey	Mason Lacy, PE	Riley Gelatt, PE	Spencer Lacy	Landmark Surveying & Mapping		
	Role	Project Engineer	Project Manager / Lead Designer	Project Engineer	Project Engineer	Graduate Engineer			
	Billing Rate	$ 145.00	$ 145.00	$ 145.00	$ 145.00	$ 145.00			
								Total Hrs	Total Fee
Salida Boat Ramp Plaza, Bank Improvements, & Slalom Course									
Task 1	**Topographic Survey**								
	Detail topographic survey of the project area						$ 5,000.00		$ 5,000
	TOTAL Task 1	0	0	0	0	0	$ 5,000.00		**$ 5,000**
Task 2	**Regulatory Permitting**								
	USACE 404 Permit Application			5	20			25	$ 3,625
	Floodplain modeling & no-rise analysis			15	5			20	$ 2,900
	Responses to agencies		5	5	10			20	$ 2,900
	TOTAL Task 2	0	5	25	35	0		65	**$ 9,425**
Task 3	**Final Design**								
	Final Design & Construction Documents	10	15	10	40	10		85	$ 12,325
	Bidding Assistance		5					5	$ 725
	TOTAL Task 3	10	20	10	40	10		90	**$ 13,050**
Task 4	**Construction Services**								
	Construction Engineering Services	40	40					80	$ 11,600
	TOTAL Task 4	40	40	0	0	0		80	**$ 11,600**
	Reimbursable Expenses							Expenses:	$ 900
	Total	**50**	**65**	**35**	**75**	**10**		**235**	**$ 39,075**
								Total Expenses:	$ 900

Note: The fees are estimated not to exceed. Each item will be billed at the hourly rates.

TOTAL PROJECT COSTS: $ 39,975

Proclamation

Celebrating April 2023 as Arab American Heritage Month

Whereas, for over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society: in medicine law, businesss, education, technology, government, military service, culture; and

Whereas, since migrating to America, individuals of Arab descent have shared their rich culture and traditions with neighbors and friends, while also setting fine examples of model citizens and public servants; and

Whereas they brought with them to America their resilient family values, strong work ethic, dedication to education, and diversity in faith and creed that have added strength to our great democracy; and

Whereas, Arab Americans have also enriched our society by sharing in the entrepreneurial American spirit that makes our nation free and prosperous; and

Whereas, the contributions of Arab Americans in the US often can be neglected or defaced by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and speech; and

Whereas, Arab American issues, such as civil rights abuses, harmful stereotyping, and bullying mst be combated in the forms of education and awareness; and

Whereas, they join all Americans in the desire to see a peaceful and diverse society, where every individual is treated equally and feels safe; and

Whereas, the incredible contribution and heritage of Arab Americans have helped us build a better nation.

Now, therefore, the City of Salida does hereby proclaim and declare the month of April as Arab American Heritage Month in Salida, Colorado and further encourages all Salidans to observe this month with appropriate programs, ceremonies and activities.

_____ Date: April 4, 2023

Mayor Dan Shore

03/28/23

Salida City Council
448 E. First Street, Suite 112
Salida, CO 81101

RE: International Dark Sky Week Proclamation

Dear City Council:

I am writing to ask your support in helping to preserve dark skies by declaring "International Dark Sky Week," April 15-22, 2023. I have enclosed my suggested proclamation language to facilitate this action.

In the United States and Europe, 99% of people live under a light-polluted sky, globally, it is ⅓ of the entire population, yet few are aware of its impact. The damage of artificial light at night goes far beyond blocking our view of the stars and disrupting migratory patterns of wildlife. Its significant impacts on human quality of life warrant far more attention and are often overlooked or falsely written off as the cost of keeping a community safe, despite a lack of evidence that brighter is better.

Light pollution is destroying natural darkness with severe consequences. Scientists link light pollution to global insect decline, the death of millions of migrating birds, increased carbon emissions, and disease.

International Dark Sky Week raises awareness of light pollution and provides solutions to protect dark skies while enjoying good outdoor lighting. International Dark Sky Week 2022 was a huge success, highlighted by proclamations from 23 cities, counties, and states across the United States. Proclamations for 2023 are currently underway. International Dark Sky Week events will be celebrated across the globe to help raise awareness of the benefits of community friendly lighting and our heritage of dark skies.

I hope that you will consider my request for a proclamation of International Dark Sky Week, and appreciate your leadership and support to improve the well-being of the community.

With warm regards and gratitude,

Danielle Robben

Proclamation

April 15-22, 2023 as International Dark Sky Week

WHEREAS, Colorado is treasured by residents and visitors alike for having some of the darkest night skies in the United States; and,

WHEREAS, the experience of standing beneath a dark sky inspires feelings of wonder and awe, and may encourage interest in science and nature; and,

WHEREAS, San Luis Valley Great Outdoors and partners in the Sangre de Cristo Dark Sky Coalition are working to educate the community about light pollution and to apply to DarkSky International for the status of “International Dark Sky Reserve;” and,

WHEREAS, dark skies are known to improve quality of life by spurring tourism and other economic development, conserving energy, protecting our natural heritage, and benefiting wildlife; and,

WHEREAS, International Dark Sky Week helps promote simple solutions to mitigate light pollution by only using light where you need it, when you need it, with the minimum amount of light needed, while shielding lights and directing light downward; and,

WHEREAS, education about the night sky helps our community improve and maintain its unique rural character, neighborhood livability, safety, and quality of life.

NOW, THEREFORE, be it resolved that, I, **Dan Shore**, Mayor of the City of Salida do hereby designate the week of April 15 to April 22, 2023 as International Dark Sky Week in Salida, Colorado; and further encourages all Salidans and community partners to help educate and learn with one another the benefits of the night sky to our community.

_____ _____

Dan Shore, Mayor Date

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
City Clerk	Erin Kelley - City Clerk	April 4, 2023

ITEM

New Lodging and Entertainment Liquor License for Rocky Mountain Merc LLC dba Rocky Mountain Mercantile at 119 E 1st Street, Building A for Jeff Bamburg.

BACKGROUND

A new Colorado Lodging and Entertainment License application was filed with the City Clerk on February 22, 2023. The Notice of Public Hearing was published on February 28, 2023 in the Mountain Mail and the premises was posted on March 22, 2023.

Lodging and Entertainment license permits the sale to the public of malt, vinous, and spirituous liquors for consumption on the premises in open containers. Sandwiches and light snacks at all times of alcohol sales. Not to include rooms for alcohol service.

All proper fees have been remitted to the City and State of Colorado. The location has passed inspections by the Police and Fire Departments.

STAFF RECOMMENDATION

Staff recommends that the Liquor Licensing Authority approve a new Lodging and Entertainment Liquor License for Rocky Mountain Merc LLC dba Rocky Mountain Mercantile.

SUGGESTED MOTION

Following a public hearing on the matter, a Liquor Authority member should “move to approve a new Lodging and Entertainment Liquor License for Jeff Bamburg, Rocky Mountain Merc LLC dba Rocky Mountain Mercantile” followed by a second and roll call vote.

DR 8404 (07/01/22)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
(303) 205-2300

Item 11.

Colorado Liquor Retail License Application

☐ New License ☒ New-Concurrent ☐ Transfer of Ownership ☐ State Property Only ☐ Master file

- **All answers must be printed in black ink or typewritten**
- **Applicant must check the appropriate box(es)**
- **Applicant should obtain a copy of the Colorado Liquor and Beer Code:** SBG.Colorado.gov/Liquor

1. Applicant is applying as a/an ☐ Individual ☒ Limited Liability Company ☐ Association or Other ☐ Corporation ☐ Partnership (includes Limited Liability and Husband and Wife Partnerships)

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation: ROCKY MOUNTAIN MERC LLC
FEIN Number: [redacted]

2a. Trade Name of Establishment (DBA): ROCKY MOUNTAIN MERCANTILE
State Sales Tax Number: [redacted]
Business Telephone: 719 221-4262

3. Address of Premises (specify exact location of premises, include suite/unit numbers): 119 EAST FIRST STREET BLDG A
City: SALIDA | County: CHAFFEE | State: CO | ZIP Code: 81201

4. Mailing Address (Number and Street): [redacted]
City or Town: SALIDA | State: CO | ZIP Code: 81201

5. Email Address: jeff@rockymountainmerc.com

6. If the premises currently has a liquor or beer license, you **must** answer the following questions

Present Trade Name of Establishment (DBA)	Present State License Number	Present Class of License	Present Expiration Date

Section A — Nonrefundable Application Fees*

- ☐ Application Fee for New License $1,100.00
- ☒ Application Fee for New License w/Concurrent Review $1,200.00
- ☐ Application Fee for Transfer $1,100.00

Section B — Liquor License Fees*

- ☐ Add Optional Premises to H & R ..... $100.00 X _____ Total _____
- ☐ Add Related Facility to Resort Complex $75.00 X _____ Total _____
- ☐ Add Sidewalk Service Area $75.00
- ☐ Arts License (City) $308.75
- ☐ Arts License (County) $308.75
- ☐ Beer and Wine License (City) $351.25
- ☐ Beer and Wine License (County) $436.25
- ☐ Brew Pub License (City) $750.00
- ☐ Brew Pub License (County) $750.00
- ☐ Campus Liquor Complex (City) $500.00
- ☐ Campus Liquor Complex (County) $500.00
- ☐ Campus Liquor Complex (State) $500.00
- ☐ Club License (City) $308.75
- ☐ Club License (County) $308.75
- ☐ Distillery Pub License (City) $750.00
- ☐ Distillery Pub License (County) $750.00
- ☐ Hotel and Restaurant License (City) $500.00
- ☐ Hotel and Restaurant License (County) $500.00
- ☐ Hotel and Restaurant License w/one opt premises (City) $600.00
- ☐ Hotel and Restaurant License w/one opt premises (County) $600.00
- ☐ Liquor–Licensed Drugstore (City) $227.50

Section B (Cont.) — Liquor License Fees*

- ☐ Liquor–Licensed Drugstore (County) $312.50
- ☒ Lodging & Entertainment - L&E (City) $500.00
- ☐ Lodging & Entertainment - L&E (County) $500.00
- ☐ Manager Registration - H & R $30.00
- ☐ Manager Registration - Tavern $30.00
- ☐ Manager Registration - Lodging & Entertainment $30.00
- ☐ Manager Registration - Campus Liquor Complex $30.00
- ☐ Optional Premises License (City) $500.00
- ☐ Optional Premises License (County) $500.00
- ☐ Racetrack License (City) $500.00
- ☐ Racetrack License (County) $500.00
- ☐ Resort Complex License (City) $500.00
- ☐ Resort Complex License (County) $500.00
- ☐ Related Facility - Campus Liquor Complex (City) $160.00
- ☐ Related Facility - Campus Liquor Complex (County) $160.00
- ☐ Related Facility - Campus Liquor Complex (State) $160.00
- ☐ Retail Gaming Tavern License (City) $500.00
- ☐ Retail Gaming Tavern License (County) $500.00
- ☐ Retail Liquor Store License–Additional (City) $227.50
- ☐ Retail Liquor Store License–Additional (County) $312.50
- ☐ Retail Liquor Store (City) $227.50
- ☐ Retail Liquor Store (County) $312.50
- ☐ Tavern License (City) $500.00
- ☐ Tavern License (County) $500.00
- ☐ Vintners Restaurant License (City) $750.00
- ☐ Vintners Restaurant License (County) $750.00

*** Note that the Division will not accept cash**

Questions? Visit: SBG.Colorado.gov/Liquor **for more information**

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number	Liability Date	License Issued Through (Expiration Date)	Total $

Name	Type of License	Account Number
ROCKY MOUNTAIN MERC LLC	LODGING & ENTERTAINMENT	

	Yes	No
7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?	☐	☒
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):		
a. Been denied an alcohol beverage license?	☐	☒
b. Had an alcohol beverage license suspended or revoked?	☐	☒
c. Had interest in another entity that had an alcohol beverage license suspended or revoked?	☐	☒
If you answered yes to 8a, b or c, explain in detail on a separate sheet.		
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.	☐	☒
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?	☐	☒
or Waiver by local ordinance?	☐	☐
Other: _____		
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,0000? **NOTE**: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	☐	☐ NA
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,0000? **NOTE**: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	☐	☐ NA
13. a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016?	☐	☐ NA
b. Are you a Colorado resident?	☐	☐
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any current financial interest in said business including any loans to or from a licensee.	☐	☒
15. Does the applicant, as listed on line 2 of this application, **have legal possession of the premises by ownership**, lease or other arrangement?	☒	☐

☐ Ownership ☒ Lease ☐ Other (Explain in Detail) _____

a. If leased, list name of landlord and tenant, and date of expiration, **exactly** as they appear on the lease:

Landlord	Tenant	Expires
CLARK VALLEY LLC	ROCKY MOUNTAIN MERC LLC	1-28-2026

b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16.	☐	☒

c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".

16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary. NA

Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage

Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: Has a local ordinance or resolution authorizing optional premises been adopted?	☐	☐ NA
Number of additional Optional Premise areas requested. (See license fee chart)		
18. For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.		NA

Name	Type of License	Account Number
ROCKY MOUNTAIN MERC LLC	L&E	

19. Liquor Licensed Drugstore (LLDS) applicants, answer the following:
a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise? ☐ ☐ NA
If "yes" a copy of license must be attached.

20. Club Liquor License applicants answer the following: **Attach a copy of applicable documentation** Yes No
a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? ☐ ☐ NA
b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? ☐ ☐
c. How long has the club been incorporated?
d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? ☐ ☐

21. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:
a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) ☐ ☐ NA

22. Campus Liquor Complex applicants answer the following:
a. Is the applicant an institution of higher education? ☐ ☐
b. Is the applicant a person who contracts with the institution of higher education to provide food services? ☐ ☐ NA
If "yes" please provide a copy of the contract with the institution of higher education to provide food services.

23. For all on-premises applicants.
a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints. NA

Last Name of Manager	First Name of Manager

24. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. Yes ☐ No ☐ NA

25. Related Facility - Campus Liquor Complex applicants answer the following: ☐ ☐
a. Is the related facility located within the boundaries of the Campus Liquor Complex?
If yes, please provide a map of the geographical location within the Campus Liquor Complex.
If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex. NA
b. Designated Manager for Related Facility- Campus Liquor Complex

Last Name of Manager	First Name of Manager

26. Tax Information. Yes No
a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ ☒
b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ ☒

27. If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the applicant. All persons listed below** must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.

Name	Home Address, City & State	DOB	Position	%Owned
JEFFREY SCOTT BAMBURG	[redacted]	[redacted]	OWNER	100
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned

DR 8404 (07/01/22)

Name	Type of License	Account Number
ROCKY MOUNTAIN MERC LLC	L & E	

** If applicant is owned 100% by a parent company, please list the designated principal officer on above.
** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)
** If total ownership percentage disclosed here does not total 100%, applicant must check this box:

☒ Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature	Printed Name and Title	Date
Jeff S. Bamburg	JEFFREY SCOTT BAMBURG / OWNER	2-21-23

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)
2/22/23	4/4/23

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:

☒ Fingerprinted
☒ Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license
(Check One)

☒ Date of inspection or anticipated date prior to hearing or
☒ Will conduct inspection upon approval of state licensing authority

	Yes	No	
☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000?	☐	☐	NA
☐ Is the Liquor Licensed Drugstore(LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000?	☐	☐	NA
NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.			
☐ Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?	☐	☐	NA

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority for	Telephone Number	☐ Town, City ☐ County

Signature	Print	Title	Date
Signature	Print	Title	Date

Item 11.

PUBLIC NOTICE PURSUANT TO THE LIQUOR OF COLORADO

Pursuant to the Liquor Laws of the State of Colorado, Rocky Mountain Merc LLC dba Rocky Mountain Mercantile, has requested the Local Licensing Authority of the City of Salida, Colorado to grant a Lodging and Entertainment (City) liquor license to sell malt, vinous and spirituous liquors for consumption on premises at 119 E 1st Street Building A, Salida, CO 81201. A hearing on the application received February 22, 2023 will be held before the Local Licensing Authority of the City of Salida, Colorado at the hour of 6:00 p.m., or as soon thereafter as may be heard, on Tuesday, April 4th, remotely through the GoToWebinar application via the following direct link: https://attendee.gotowebinar.com/register/6382995264411204366

At said time and place, any interested persons may appear to be heard for or against the granting of said license.

LOCAL LICENSING AUTHORITY

Erin Kelley, C[illegible]erk

Published in The Mountain Mail Feb[illegible]28, 2023

ROCKY MOUNTAIN MERCANTILE
EST. 2013
CIGARS
ROCKY MOUNTAIN SCHOOL OF LUTHERIE
NOTICE
PURSUANT TO THE LIQUOR LAWS OF COLORADO
Rocky Mountain Merc LLC dba
Rocky Mountain Mercantile
HAS REQUESTED THE LICENSING OFFICIALS OF City of Salida
TO approve a new Liquor License
LICENSE AT: 119 E 1st Street
Building A
HEARING ON APPLICATION TO BE HELD AT:
Council Chamber 448 E 1st Street Room 190
TIME AND DATE: April 4, 2023 6pm
DATE OF APPLICATION: 2/22, 2023
BY ORDER OF: City of Salida
OFFICERS: Council and Mayor
FOLLOW THE HEART! TO SALIDA

448 E 1st Street, Suite 112
City of Salida
cityofsalida.com

Phone: 719.530.2630
clerk@cityofsalida.com

Acknowledgement of Applicant

By signing below, the applicant acknowledges its receipt of this document and the Privacy Act Statement, the Privacy Act Applicant Rights statement, and the CBI Notice to Applicants.

Signature

JEFFREY SCOTT BAMBURG
Printed Name

2-21-23
Date

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Rocky Mountain Merc LLC

is a

Limited Liability Company

formed or registered on 02/04/2022 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20221135166 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/02/2023 that have been posted, and by documents delivered to this office electronically through 02/05/2023 @ 08:30:29 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/05/2023 @ 08:30:29 in accordance with applicable law. This certificate is assigned Confirmation Number 14673356 .

Jena Griswold

Secretary of State of the State of Colorado

**********End of Certificate**********

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, https://www.coloradosos.gov/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, https://www.coloradosos.gov click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

COMMERCIAL LEASE

This Lease is made to be effective the 29th day of January, 2023, between **Clark Valley LLC,** a Colorado limited liability company, of [redacted] Salida, CO 81201, (herein "Lessor"), and **Rocky Mountain Merc LLC,** a Colorado limited liability company, of 937 J Street, Salida, CO 81201, (herein "Lessee"), as follows:

RECITALS

WHEREAS, Lessor is the owner of the developed property located at 119 E. 1st Street, Unit A, Salida, CO 81201 (herein referred to as the "Property"); and;

WHEREAS, Lessee desires to lease the Property described herein and referred to as the "Premises" for the purposes of operating and maintaining a luthier business and related products and services; and

WHEREAS, the parties desire to enter into this Lease defining their respective rights, duties, obligations, and liabilities relating to the Premises and its use;

NOW THEREFORE, in consideration of the payment of rent and the performance of the covenants and agreements by the parties set forth below, the parties agree as follows:

1. **DESCRIPTION OF PREMISES.** Lessor leases to Lessee for Lessee's exclusive use of the building of approximately 1652 square feet (herein referred to as the "Building") located at 119 E. 1st Street, Unit A, Salida, CO 81201.

2. **PURPOSE AND USE.** Lessee shall use the demised Premises for the purpose of operating and maintaining a luthier business and related products and services (the "Permitted Uses"). Lessee shall not use the Premises for any other purposes, without the prior written consent of Lessor, which consent may be withheld at the sole discretion of Lessor. Lessee also agrees not to conduct or to permit to be conducted upon the Premises any business or any act which is contrary to or in violation of the provisions of the Savoy Building Condominium Declaration and the rules and regulations set forth in the governing documents of the Savoy Building Condominium Association, Inc., laws of the United States of America or of the State of Colorado or of any ordinances, regulations, or orders of any municipality or other public authority affecting the Premises. Lessee shall neither use nor occupy, nor permit the use or occupancy of the Premises, or any part thereof, for any unlawful, disreputable, or hazardous purpose nor operate its business in a manner constituting a nuisance of any kind.

3. **TERM.** The initial term of this Lease shall be a one (1) year period commencing January 29, 2023, and ending January 28, 2026, and may be renewed upon mutual written agreement of the parties.

4. **RENTAL.** Monthly installments of rent in the amount of [redacted] shall be payable in advance and without notice at the office of Lessor at [redacted] Salida, CO, or at such other place as Lessor from time to time designates in writing, on the 15th day of each month.

5. **LATE PAYMENT CHARGE.** In the event any payment required hereunder is not made within five (5) days after the payment is due, a late charge in the amount of [redacted] of the payment will be paid by the Lessee. As set forth in Section 21A, Lessee shall be in default if Lessee fails to pay monthly rent within five (5) days of its due date.

6. **SECURITY DEPOSIT.** Lessee shall deposit with Lessor, the receipt of which is due upon execution of this Lease, the first month's rent of [redacted] which shall be applied as a security deposit for the performance of Lessee's obligations under this Lease, including, without limitation, the surrender of possession of the Premises to Lessor as provided in this Lease. If Lessor applies any part of the deposit to cure any default of Lessee, Lessee shall, upon demand, deposit with Lessor the amount so applied, so that Lessor shall have the full deposit on hand at all times during the term of this Lease. The deposit will be returned to Lessee within thirty (30) days after the end of the lease term if: (a) all obligations of Lessee have been performed, and (b) the Premises is not damaged and is left in its original condition, normal wear and tear excepted. Retention of said deposit shall not prevent Lessor from recovering additional damages. Lessee may not apply the deposit hereunder to the payment of rent reserved hereunder or the performance of other obligations. The Lessor may apply the deposit to cure any default under the terms of this Lease, including failure to pay rent or other charges, and shall account to the Lessee for the balance.

7. **ALTERATIONS, ADDITIONS, AND IMPROVEMENTS.**

   A. At no time shall Lessee make any alterations, additions, or improvements in or to the demised Premises without a written proposal of such changes first being approved by the Lessor in writing. Said written proposal shall contain Lessee's promise to pay the full cost of the improvements and shall delineate Lessee's need, the material composition, and the decorative coordination to be used. Upon request by Lessor, Lessee shall provide Lessor the names and addresses of all persons performing labor or furnishing skill, materials, machinery, or fixtures in the alteration, addition, or improvement of the Premises, as soon as those persons are known. Lessee shall give notice to the aforementioned persons that Lessor's interest shall not be subject to any liens arising from any improvements, repairs, or alterations provided at the request of Lessee. Lessee shall not permit any contractor or subcontractor whose employees are not adequately covered by Workers' Compensation insurance to perform any work on or within the Premises and shall hold harmless and indemnify Lessor with respect to any and all claims of any and all persons who perform work or other services for or for the benefit of Lessee or Lessee's contractors or subcontractors.

   B. Should any mechanic's lien be filed against the Premises as the result of any remodeling or alterations done by the Lessee at any time following Lessee's taking of possession, Lessee shall, within ten (10) days after demand by Lessor, cause said lien to be released.

   C. Any approved alterations thereafter shall be performed in a workmanlike manner and shall not weaken or impair the structural strength or lessen the value of the building or any part thereof.

   D. All work permitted hereunder shall be carried out and performed in accordance with requirements of applicable federal, state, and local statutes, laws, ordinance, codes, and regulations.

   E. Subject to the requirements and restrictions set forth in the foregoing paragraphs A. through E. of this Section 7, Lessor shall not unreasonably withhold its approval of alterations, additions, or improvements to the demised Premises which might from time to time be requested by Lessee.

   F. Upon the approval of any alterations, Lessor and Lessee must also agree in writing as to whether any such alteration or improvement shall be deemed a fixture which shall remain with the Premises upon termination or shall be deemed to be the personal property of Lessee which will be removed upon termination. The parties shall also set forth in writing the conditions or

restoration needed for removal of any such improvement. In the absence of any such written agreement, all improvements and fixtures shall constitute the sole property of the Lessor as set forth in Section 8 herein. Specifically, the parties agree that Lessee shall be permitted to construct an interior partition wall with a door and window; these improvements will be deemed fixtures that will remain part of the Premises. Further, all of Lessee's equipment, trade fixtures, tools, including dust collection system and related temporary ductwork shall remain the personal property of Lessee upon termination of this Lease.

8. **FIXTURES**. Any alterations made in the Premises by Lessee and any equipment or fixtures built into the Premises by Lessee shall upon the termination of this Lease become the sole property of the Lessor, unless otherwise agreed in writing by the parties.

9. **LESSEE'S MAINTENANCE OBLIGATIONS.** Lessee covenants to maintain, repair, replace, and keep all glass, lighting fixtures, exterior signage, as well as the interior of the Premises, and all improvements, fixtures, and personal property therein, including, but not limited to, all bay doors, all restrooms, in good, safe and sanitary condition, order and repair and in accordance with the provisions of the Savoy Building Condominium Declaration and the rules and regulations set forth in the governing documents of the Savoy Building Condominium Association, Inc., and all applicable laws, ordinances, orders, rules and regulations of governmental authorities having jurisdiction. All maintenance and repairs by Lessee shall be done promptly, and in a good and workmanlike fashion, and without diminishing the original quality of the Premises.

   A. Lessee shall also be responsible for the repair of damages if any damage or defect was caused by the negligence of Lessee or Lessee's employees, agents, contractors, customers, clients, or other invitees, or if the damage or defect is caused by or otherwise due to work performed by Lessee or Lessee's agents or contractors.

   B. Lessee shall keep the entire exterior Premises free from all litter, dirt, debris and obstructions; and to keep the premises in a clean and sanitary condition as required by the provisions of the Savoy Building Condominium Declaration and the rules and regulations set forth in the governing documents of the Savoy Building Condominium Association, Inc. and ordinances of the city and county in which the property is situate. Lessee, at Lessee's sole expense, shall also be responsible for trash removal and janitorial services in the Premises.

   C. Lessee shall keep the sidewalks on and around the Premises free and clear of ice and snow.

   D. Lessee agrees to return the Premises at the end of the Lease term, including all fixtures and lease improvements, in the same condition as the beginning of this Lease and in good working order subject to normal wear and tear.

10. **LESSOR'S MAINTENANCE OBLIGATIONS.** Lessor covenants and agrees to maintain, repair, replace and keep the exterior walls, roof, and foundation of the Premises, HVAC systems, sewer connections, (excluding glass, signage, and lighting), in good, safe and sanitary condition, order and repair and in accordance with all applicable laws, ordinances, orders, rules and regulations of governmental authorities having jurisdiction and to pay all costs and expenses in connection with. Further, if any repair, replacement or restoration is necessitated by any act or omission of Lessee, or any of Lessee's officers, employees, agents, guests or invitees, all costs and expenses incurred by Lessor in connection therewith shall be payable by Lessee immediately upon written request therefor by Lessor. Except as provided in Section 20 H, there shall be no allowance to Lessee for a diminution of rental value and no liability on the part of Lessor, by reason or inconvenience,

annoyance or injury to, or interruption of business, arising from Lessor, Lessee or others making any repairs, restorations, replacements, alterations, additions or improvements in or to any portion of the Building or the Premises, or in or to fixtures, appurtenances or equipment thereof.

11. **UTILITIES.** All applications and connections for necessary gas, telephone services, trash service, telecommunications, electricity, water and sewer services to the Premises shall be made in the name of the Lessee only. From the date Lessee takes possession of the Premises until this Lease is terminated, Lessee shall be solely liable for the payment of all water and sewer, gas, telephone, trash service and electricity deposits and charges for facilities and services as such deposits and charges become due and owing.

12. **TAXES AND ASSOCIATION ASSESSMENTS.**

    A. Lessee's Taxes. During the term of this Lease, Lessee shall pay in full, as and when the same become due and payable, all personal property taxes levied on or with respect to Lessee's personal property located in or used in connection with the Premises, and all sales, use, and other taxes levied on or in connection with the operation of Lessee's business in the Premises.

    B. Real Property Taxes. Lessor shall pay the real property taxes assessed in against Lessor's Property, which includes the Premises.

    C. Condominium Association Assessments. Lessor shall pay all condominium Association assessments due or assessed during the term of this Lease.

13. **SIGNS.** Lessee shall at no time build, construct, erect, attach, or hang signs in the absence of Lessor's prior written consent, which will not be unreasonably withheld. All permitted signs must be erected and maintained in accordance with the provisions of applicable federal, state, and local law, rules, and regulations.

14. **PARKING.** The property does not include designated parking spaces for the Premises.

15. **OTHER COVENANTS OF LESSEE.**

    A. Compliance with Insurance Requirements. Lessee covenants and agrees that nothing shall be done or kept on the Premises which might impair or increase the cost of insurance maintained with respect to the Premises, which might increase the insured risks, or which might result in cancellation of any such insurance.

    B. No Waste or Impairment of Value. Lessee covenants and agrees that nothing shall be done or kept on the Premises which might impair the value of the Premises or which would constitute waste.

    C. No Nuisance, Noxious or Offensive Activity. Lessee covenants and agrees that no noxious or offensive activity shall be carried on upon the Premises nor shall anything be done or kept on the Premises which may be or become a public or private nuisance or which may cause embarrassment, disturbance, or annoyance to others on adjacent or nearby property.

    D. No Unsightliness. Lessee covenants and agrees that no unsightliness shall be permitted on the Premises which is visible from any adjacent or nearby property. Without limiting the generality of the foregoing, all unsightly conditions, equipment, objects and conditions shall be kept

enclosed within the Premises; no refuse, scrap, debris, garbage, trash, bulk materials, used automobile parts, or waste shall be kept, stored or allowed to accumulate on the Premises except as may be enclosed within the Premises; no storage of abandoned vehicles shall be permitted on the Premises; and no vehicles shall remain parked on the Premises longer than that period of time which is reasonably required to service or repair said vehicles, and in no event longer than seventy-two (72) hours.

E. Environmental Compliance and Indemnity. Lessee covenants and agrees to conduct its business and operations on and from the Premises in accordance with all federal, state and local environmental laws, regulations, executive orders, ordinances and directives including, but not limited to, the Clean Air Act, Clean Water Act, Resource Conservation and Recovery Act, Toxic Substances Control Act, and state law counterparts, and any amendments thereto, including, without limitation, the Colorado Hazardous Waste Management Act, C.R.S. § 25-15-101 et seq, and not to cause, suffer or permit any damage or impairment to the health, safety or comfort of any person or to the environment at or on the Premises and surrounding property, including, but not limited to, damage or threatened damage to the soil, surface or ground water resources at the Premises and surrounding property or any condition constituting a nuisance or causing a violation of or resulting in liability under any state, federal or local law, regulation or ordinance. The foregoing obligations of Lessee shall hereinafter collectively be referred to as the "Environmental Obligations." In the event of any violation of, or failure to comply with, any of the Environmental Obligations, Lessee agrees, at its sole cost and expense, promptly to remedy and correct such violation or failure, including all required or appropriate clean up, clean up-related activities and all other appropriate remedial action. Lessee covenants and agrees to protect, indemnify and save Lessor harmless from and against any and all liability, obligations, claims, including administrative claims and claims for injunctive relief, loss, cost, damage, expense or liability, including without limitation, any liability arising under the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, plus reasonable attorney fees, incurred by or asserted against Lessor resulting from any failure to comply with the provisions of this Section 15 E Lessor shall have the right to defend itself in any action, suit or proceeding commenced against Lessor as a result of Lessee's violation of or failure to comply with the provision of this Section 15 E, with attorneys and, as necessary, technical consultants chosen by Lessor, and Lessee agrees to pay to Lessor all reasonable attorney fees, consultant fees, and other costs in connection therewith incurred by Lessor. The provisions of this Section 15 E shall survive the expiration or termination of this Lease.

F. OFAC Compliance. Lessee represents and warrants to Lessor that Lessee is currently in compliance with and shall at all times during the term of this Lease (including any further extensions or renewals) remain in compliance with the regulations of the Office of Foreign Assets Control ("OFAC") of the United States Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons List) and any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism), or other governmental action relating thereto.

G. No Security Interest. Lessee agrees and warrants that no security interest will or may be granted with respect to any fixture physically attached to the Premises at any time during the term hereof.

H. Dogs. Lessee's employees shall not leave dogs unattended in vehicles on the Premises or anywhere on Lessor's Property.

I. Smoking. Smoking anywhere on the Premises or Lessor's Property shall be prohibited.

16. **CONDITION OF THE PREMISES**. The taking of possession of the Premises by Lessee shall be conclusive evidence as against Lessee that the Premises were in satisfactory condition when possession of the same was taken. Lessee shall be permitted to make a final walk-through inspection of the Premises prior to its taking possession thereof.

17. **ADJACENT PROPERTY ATTACHMENT**. Lessee hereby consents to the attachment or connection to the Building of any permanent or temporary structure which may be constructed or placed on the property immediately adjacent to the Premises, provided that any such attachment or connection does not unreasonably interfere with or disturb the operation of Lessee's use and occupancy of the Premises as permitted hereunder.

18. **ACCESS AND QUIET ENJOYMENT.** Lessor warrants that Lessee shall have peaceable and quiet enjoyment of the Premises free from any eviction or interference by Lessor if Lessee pays the rent and other charges provided for herein, and otherwise fully and punctually performs the terms and conditions hereof.

19. **RESERVATIONS AND INSPECTION BY LESSOR.** Lessor or its agents shall have the right at any time to enter the Premises, any time during normal business hours and otherwise upon 24 hours prior notice, to examine the same, or to make such repairs as it may deem necessary or proper for the safety, improvement, or preservation thereof. Lessor shall at all times have the right, at its election, to make such alterations of, changes in, or additions to any adjoining buildings, if any, not leased to the Lessee, as may appear desirable to Lessor, and to demolish and/or dispose of the adjoining premises as it shall elect, at Lessor's sole expense. Lessor shall not show the Premises to prospective purchasers, but may show the Premises during the two months prior to termination of this Lease, to prospective tenants, during business hours upon reasonable notice to Lessee.

20. **LIABILITY OF LESSOR, INDEMNIFICATION, AND INSURANCE.**

A. Except as otherwise provided herein, Lessee shall be in exclusive control and possession of the Premises from the date this Lease is executed until it is terminated. Lessor shall not be liable for any injury or damages to any property or to any person on or about the Premises nor for any injury or damage to any property of the Lessee. Lessor shall not be liable to Lessee for any entry on the Premises for inspection or repair purposes.

B. To the fullest extent permitted by applicable law, Lessee shall hold harmless and indemnify Lessor from and against all expenses, liabilities, and claims of every kind and character, including reasonable attorney fees and court costs, incurred, raised, or brought by or on behalf of any person or entity arising out of either: (1) a failure by Lessee to perform any of the terms or conditions of this Lease, (2) any injury or damage happening on or about the Premises, except for injury or damage caused solely by the negligence of Lessor, (3) Lessee's failure to comply with any law of any governmental authority, or (4) any mechanic's lien pertaining to work, services, or materials contracted for by Lessee or security interest filed against the Premises or equipment, materials, or alterations of buildings or improvements thereon which pertains to any indebtedness incurred by Lessee.

C. Lessee shall insure all building materials, supplies, personal property, furnishings, equipment, inventory, and records that it uses or stores on the Premises at any time following the execution

hereof against fire and other hazards and shall promptly furnish proof of such insurance coverage to Lessor. Lessor shall be named as an additional insured under said policy.

D. Lessee shall obtain and maintain prior to taking possession of the Premises and at all times thereafter during the term hereof, including any optioned term, insurance against liability for bodily injury and property damage, all to be in amounts and in forms of insurance policies as may from time to time be required by Lessor, with policy limits in an amount not less than [redacted] for death, illness or injury to one or more persons, and [redacted] for property damage, in respect of each occurrence. Lessee shall provide Lessor with certificates evidencing such insurance coverage before performing any work within the Premises. Lessor shall be named as an additional insured under such policies.

E. Policies for such insurance shall be in a form and with an insurer reasonably acceptable to Lessor, and shall require at least 15 days written notice to Lessor of termination or material alteration during the term of this Lease, and shall waive any right of subrogation against Lessor and all individuals and entities for whom Lessor is responsible in law. Lessee shall deliver to Lessor, on the commencement date of the term of this Lease and on each anniversary thereof, certified copies or other evidence of such policies, or other evidence satisfactory to Lessor that all premiums thereof have been paid and that the policies are in full force and effect. Any default or breach of the insurance requirements of this Lease shall be deemed an immediate default and shall not require Lessor to give a 10 day notice of default described in Section 21 herein.

F. Lessor shall maintain at all times during the term of this Lease insurance coverage for the demised Premises for property damage, fire and casualty, and extended coverage.

G. In the event the Premises shall be damaged by fire or other casualty during the term of the tenancy, in a manner rendering all or a part of the Premises unusable for the intended purpose under this Lease, the parties shall be entitled to exercise the following options:

(1.) Lessor may repair the Premises at its own expense. Lessor shall be entitled to reimbursement from insurance proceeds from any casualty insurance for the Premises paid as a result of such damage to the Premises. If the casualty insurance policy was maintained by Lessee, Lessor shall be entitled to reimbursement not to exceed the total cost of repair to the Premises.

(2.) Lessee may repair the Premises at its own expense. Lessee shall be entitled to reimbursement from insurance proceeds from any casualty insurance for the Premises paid as a result of such damage to the Premises.

(3.) If neither party elects to repair the damaged portions of the Premises, by giving written notice of its intent to make the repairs to the other, within thirty (30) days following the date of the damage by fire or other casualty, or if the damage to the Premises cannot be substantially repaired within 180 days following the date when the Premises were damaged, Lessee or Lessor shall be entitled to declare this Lease null and void.

H. Except in cases where the damage to the Premises was proximately caused by the negligent actions or omissions of Lessee, or its employees, agents, customers, clients, or invitees, Lessee shall be entitled to an abatement of Lessee's obligation to pay rent hereunder as to so much of the Premises as are rendered unusable for their intended purpose under this agreement as a result of fire or other casualty for so long as the Premises remain unusable.

21. **DEFAULT AND REMEDIES.** Each of the following events shall constitute a default or breach of this Lease by Lessee:

A. If Lessee fails to pay Lessor such monthly rent within five (5) days of its due date, subject to the late charges set forth in Section 5.

B. If Lessee fails to perform or comply with any of the other terms or conditions of this Lease and if the breach or nonperformance continues for a period of ten (10) days after notice thereof is given by Lessor to Lessee.

C. If Lessee vacates or abandons the Premises.

D. If this Lease or the estate of Lessee hereunder is transferred to or shall pass to any other person or party, except in the manner and to the extent herein permitted.

E. Lessee shall be in default in the event any lien is placed on the business of Lessee, Lessee' assets of any kind, on the Premises, Lessor's real or personal property, whether voluntarily by Lessee or by any creditor, taxing authority, or any party whatsoever.

F. In the event of any default hereunder, as set forth above, the rights of Lessor shall be as follows:

(1.) Lessor shall have the right to cancel and terminate this Lease, as well as all of the right and interest of Lessee hereunder, by giving to Lessee not less than the notice of the cancellation and termination in accordance with Colorado law and to re-enter and repossess the Premises, and to remove therefrom any personal property belonging to the Lessee, without prejudice to any claim for rent or for the breach of covenants hereof.

(2.) Lessor may elect, but shall not be obligated, to make any payment required of Lessee herein or comply with any agreement, term or condition required hereby to be performed by Lessee, and Lessor shall have the right to enter the Premises for the purpose of correcting or remedying any such default and to remain until the default has been corrected or remedied, but any expenditure for the correction by Lessor shall not be deemed to waive or release the default of Lessee or the right of Lessor to take any action as may be otherwise permissible hereunder in the case of default.

22. **LIEN.** The Lessor shall have at all times a valid lien for all sums of rent due hereunder from the Lessee upon all of the personal property of the Lessee situate in the Premises, and said property shall not be removed therefrom without the consent of the Lessor until all arrearages in rent shall have first been paid and discharged.

23. **REMEDIES CUMULATIVE**. No reference to nor exercise of any specific right or remedy by Lessor shall prejudice or preclude Lessor from exercising or invoking any other remedy in respect thereof, whether allowed at law or in equity or expressly provided for herein. No such remedy shall be exclusive or dependent upon any other such remedy, but Lessor may from time to time exercise any one or more of such remedies independently or in combination.

24. **ATTORNEY FEES.** In the event there is controversy or dispute regarding this Agreement and/or any related documents and the parties are unable to settle the controversy or dispute through mediation or otherwise, the prevailing party in any administrative or legal action shall be entitled to recover from the breaching party all reasonable attorney's fees actually incurred, together with costs,

including mediation fees. The term "prevailing party" shall include, without limitation, a party who obtains legal counsel or brings an action against the other by reason of the other's breach or default and obtains substantially the relief sought whether by compromise, settlement or judgment.

25. **SURRENDER AND POSSESSION.** Lessee shall, on the last day of the term or on earlier termination and forfeiture of the Lease, peaceably and quietly surrender and deliver the Premises to Lessor, including all buildings, additions, keys and security codes, and improvements constructed and placed thereon by Lessee, except Lessee's personal property, all in good condition and repair. Any personal property belonging to Lessee, if not removed at or before the termination or forfeiture date, and if Lessor shall so elect, shall be deemed abandoned and become the property of Lessor without any payment or offset therefor. Lessor may at its option remove such personal property from the Premises and store it at the risk and expense of Lessee. Lessee shall repair and restore all damage to the Premises caused by the removal of equipment and other personal property or be liable for the costs incurred in such repair or restoration. Lessee shall deliver the Premises back to Lessor in substantially the same condition as exists on the date of the execution of this Lease, normal wear and tear excepted. Upon termination of this Lease at any time for any reason, Lessee shall not have the right to remove from the Premises any leasehold improvements, including fixtures physically attached to any portion of the Premises, regardless of whether such leasehold improvements, including fixtures, were installed by Lessee, Lessor, or others. Once attached, such leasehold improvements, including fixtures, shall become a part of the Premises subject to the terms of Sections 7 F and 8 above.

26. **HOLDING OVER**. It is mutually agreed that if, after the expiration of this Lease, the Lessee shall remain in possession of the Premises, without a written agreement as to such holding, then such holding over shall be deemed and taken to be a holding upon a tenancy from month to month at a monthly rental equal to the monthly rental last payable hereunder, payable in advance on the 15th day of each calendar month. Any month-to-month tenancy or tenancy at sufferance hereunder shall be subject to all other terms and conditions of this Lease and nothing contained in this Section 26 shall be construed to alter or impair any of Lessor's rights of re-entry or eviction or constitute a waiver thereof.

27. **ASSIGNMENT AND SUBLEASE.** Lessee may not assign or sublease any interest in the Premises without the prior written consent of Lessor. Lessee and all guarantors shall remain responsible for the lease payments under any approved sublease agreement. Nor shall any assignment for the benefit of creditors or by operation of law be effective to transfer any rights to the said assignees without the prior written consent of the Lessor first having been obtained. The sale of a [redacted] or greater interest of shares in the corporate entity of Lessee shall be considered a prohibited assignment under this Section 27.

28. **LESSOR'S ASSIGNMENT**. Lessor may, without notice, assign this Lease in whole or in part. Any such assignment shall operate to release Lessor from liability from and after the effective date thereof upon all of the covenants, terms and conditions of this lease, express or implied, and Lessee shall thereafter look solely to Lessor's successor in interest in and to this Lease. This Lease shall not be affected by any such assignment, and Lessee shall attorn to Lessor's successor in interest thereunder.

29. **SUBORDINATION AND ATTORNMENT**.

    A. Subordination. Upon the written request of Lessor or any Mortgagee, Lessee will in writing subordinate its rights under this Lease to the lien of any mortgage or deed of trust now or hereafter in force against the Premises, the Building, or the underlying land, and to all advances made or

hereafter to be made upon the security thereof, and to all extensions, modifications, and renewals thereunder. Lessee shall also, upon Lessor's request, subordinate its rights under this Lease to any ground or underlying lease which may now exist or hereafter be executed affecting the Building and/or the underlying land. Lessee shall have the right to condition its subordination upon the execution and delivery of an attornment and nondisturbance agreement, as described in Section 29B, between the Mortgagee or the Lessor under any such ground or underlying lease and Lessee. Lessee shall not subordinate its rights hereunder to any lien other than that of a first mortgage or first deed of trust, except with the prior written consent of the Mortgagee holding such first mortgage or deed of trust.

B. Attornment. Upon the written request of the Lessor or any Mortgagee or any lessor under a ground or underlying lease, Lessee shall attorn to any such Mortgagee or lessor, provided such Mortgagee or lessor agrees that if Lessee is not in default under this Lease, Lessee's possession of the Premises in accordance with the terms of this Lease shall not be disturbed. Such agreement shall provide, among other things, (a) that this Lease shall remain in full force and effect, (b) that Lessee pay rent to said Mortgagee or lessor from the date of said attornment, (c) that said Mortgagee or lessor shall not be responsible to Lessee under this Lease except for obligations accruing subsequent to the date of such attornment, and (d) that Lessee, in the event of a foreclosure or a deed in lieu thereof or a termination of the ground or underlying lease, will enter into a new lease with the Mortgagee, lessor, or other person having or acquiring title on the same terms and conditions as this Lease and for the balance of the Term.

C. Nonmaterial Amendments. If any lender should require as a condition of loans secured by a lien on the Premises, the Building, or the land underlying the Building any modification of this Lease, Lessee will approve and execute any such modifications promptly after request, provided no such modification shall relate to the rent payable hereunder, the length of the Term, or otherwise materially change the rights or obligations of Lessor or Lessee.

30. **SUCCESSORS.** Subject to the restrictions of Section 27 above, the covenants and agreements contained in the within Lease shall apply to, inure to the benefit of, and be binding upon the parties hereto and upon their respective heirs, executors, administrators, successors, and assigns, except as expressly otherwise hereinbefore provided.

31. **CONDEMNATION.** In the event of a condemnation or other taking by any governmental agency, all proceeds shall be paid to the Lessor hereunder, the Lessee waiving all right to any such payments.

32. **LESSEE'S BANKRUPTCY OR INSOLVENCY.** It is further agreed between the parties hereto that if the Lessee shall be declared insolvent or bankrupt, or if any assignment of the Lessee's property shall be made for the benefit of creditors or otherwise, or if the Lessee's leasehold interest herein shall be levied upon under execution, or seized by virtue of any writ of any court of law, or a Trustee in Bankruptcy or a receiver be appointed for the property of the Lessee, whether under the operation of the state or the federal statutes, then and in any such case, the Lessor may at its option immediately, with or without notice (notice described in Section 21 above being expressly waived), terminate this Lease and immediately retake possession of the Premises without the same working any forfeiture of the obligations of the Lessee hereunder.

33. **WAIVER.** No assent, express or implied, to any breach of any one or more of the agreements hereof shall be deemed or taken to be a waiver of any succeeding or other breach. Any payment by Lessee or acceptance by Lessor, of a lesser amount than due shall be treated only as a payment on account.

34. **SEVERABILITY.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this contract shall be interpreted as though such invalid agreements or covenants are not contained herein.

35. **MEMORANDUM OF LEASE.** If applicable, Lessee agrees, from time to time, to complete and execute a memorandum of lease for filing with the Department of Revenue, State of Colorado, in compliance with Sections 39-22-604, 39-26-117, and 39-26-205, C.R.S., or similar laws.

36. **NOTICES.** All notices required to be given in this Lease shall be in writing deposited in the Unites States Mail, certified or registered, with postage prepaid, and addressed to the parties at their respective addresses set forth herein, or notices may be delivered by e-mail or other electronic delivery with verified receipt, or maybe hand-delivered to the principal office of the party, or hand delivered to a principal or manager of the party.

37. **TIME IS OF THE ESSENCE.** The parties hereto agree that time is of the essence of this Lease.

38. **ESTOPPEL.** Lessee shall, at any time and from time to time, upon not less than ten (10) days' prior notice from Lessor, execute, acknowledge and deliver a written statement ratifying this Lease and certifying any information concerning Lessee's lease and occupancy of the Premises reasonably required by Lessor.

39. **GOVERNING LAW.** This Lease shall be construed in accordance with the laws of the State of Colorado. All questions in dispute under this Lease between the parties shall be settled with venue in Chaffee County, Colorado.

40. **COUNTERPARTS.** This Lease may be executed in counterparts, in which case each such counterpart shall be construed as an original. Facsimile signatures shall be equally as binding as original signatures.

41. **ENTIRE AGREEMENT.** This Lease sets forth all the covenants, provisions, agreements, conditions, and understandings between the parties, and there are no other covenants, promises, agreements, conditions or understandings, either oral or written, between them. Any modifications of this Lease must be in writing and signed by the parties.

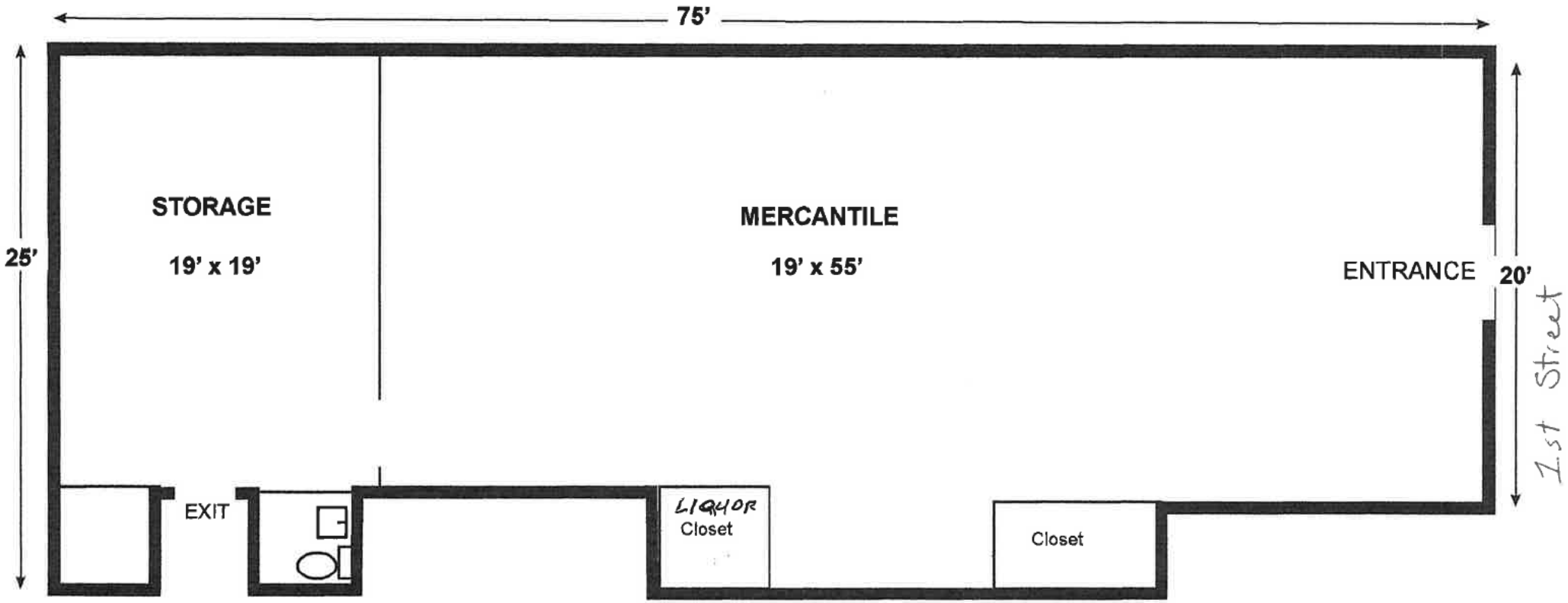
IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first above written.

LESSOR: Clark Valley LLC:

By: Victoria P. Clark Date: January 29, 2023
Victoria P. Clark, Member

LESSEE: Rocky Mountain Merc LLC

By: Jeff S Bamburg Date: 1-29-23
Jeffrey S. Bamburg, Member



Rocky Mountain Merc LLC
119 E First Bldg A
Salida, CO

Colorado
Secretary of State

Colorado Secretary of State
ID#: 20221135166
Document #: 2022113516
Filed on: 02/04/2022 07:36:00 AM
Paid: $50.00

Item 11.

Articles of Organization for a Limited Liability Company

filed pursuant to § 7-90-301 and § 7-80-204 of the Colorado Revised Statutes (C.R.S.)

The domestic entity name of the limited liability company is Rocky Mountain Merc LLC

The principal office street address is 119 E 1st St
Salida CO 81201-2110
US

The principal office mailing address is [redacted]

The name of the registered agent is Jeff Bamburg

The registered agent's street address is [redacted]

The registered agent's mailing address is [redacted]

The person above has agreed to be appointed as the registered agent for this limited liability company.

The management of the limited liability company is vested in Members

There is at least one member of the limited liability company.

Person(s) forming the limited liability company

Jeff Bamburg
[redacted]

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that the document is the individual's act and deed, or that the individual in good faith believes the document is the act and deed of the person on whose behalf the individual is causing the

applicable, the constituent documents, and the organic statutes, and that the individual in good faith bel the document are true and the document complies with the requirements of that Part, the constituent do statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretar such individual is named in the document as one who has caused it to be delivered.

Name(s) and address(es) of the individual(s) causing the document to be delivered for filing

Jeff Bamburg

[redacted]

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

ITEM

Ordinance 2023-06: Second Reading and Public Hearing on the proposed Groover Annexation of the .65 acre property located at 7285 C.R.160.

BACKGROUND

Property owners, Dewey and Lorita Groover submitted a Major Impact Review application to annex and zone their .65 acre property located at 7285 C.R.160.

On the North side of the site is the Heart of the Rockies Regional Medical Campus property and to the East and South are residential subdivisions.

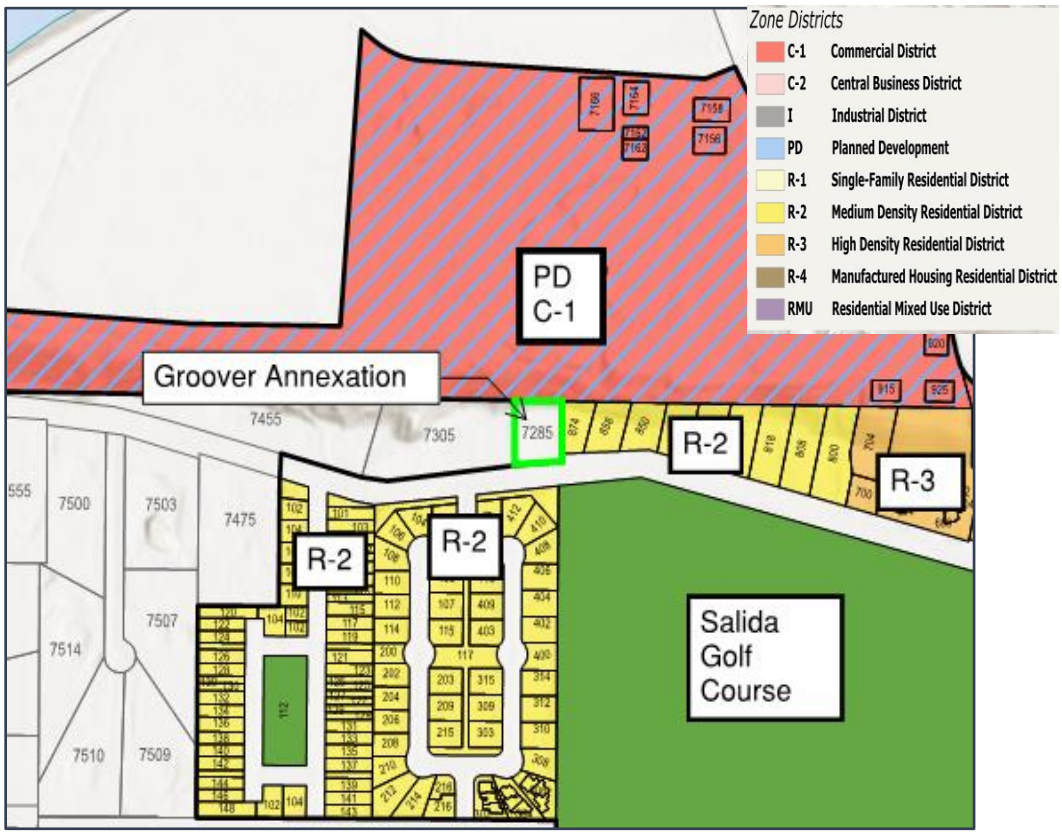
There is a single-family residence and a detached garage on the property and the owners will be constructing an accessory dwelling unit (ADU) in the near future.

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

Surrounding Land Use and Zoning: The site is currently zoned RES (Residential Zone District) in Chaffee County. The properties immediately to the west remain in Chaffee County and are also zoned RES. The properties to the north, south and east are within the city limits.

The properties to the east and south are zoned Medium Density Residential (R-2) and the property to the north is the HRRMC campus that is zoned Commercial (C-1) with a planned development overlay.



PROCESS:
An application for annexation is a multi-step process. When annexing a property, the City must follow state statutes for contiguity and procedural requirements. The steps and standards include:

- 1/6th of the perimeter of a proposed annexation must be contiguous with the City of Salida;
- Staff reviews the petition for compliance with city and state statutes and Council adopts a resolution stating the petition is valid and sets a public hearing date that is no less than 30 days and no greater than 60 days from the resolution date;

  - On February 21, 2023 City Council adopted Resolution 2023-08 finding the Annexation petition in compliance with city and state statutes and set the public hearing date for April 04, 2023.

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

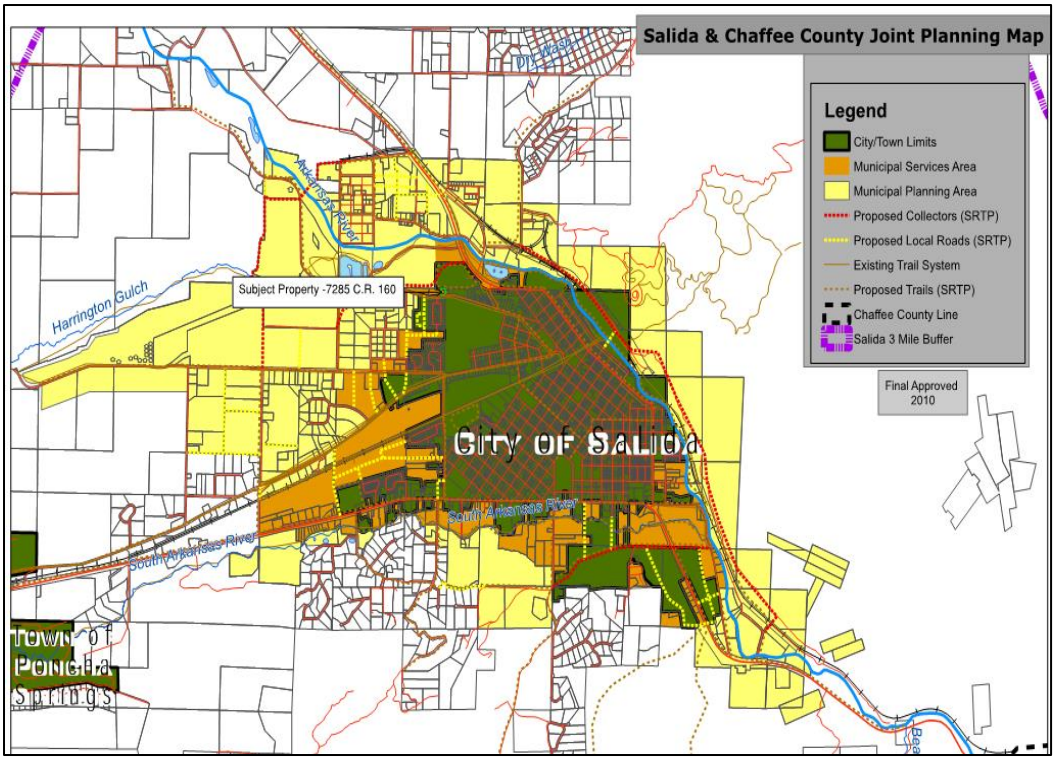
- The (City Council) public hearing is advertised in the newspaper for four consecutive weeks;
- The Planning Commission holds a public hearing to review the annexation and recommend the zoning designation of the property;
- Council holds the public hearing on the annexation petition;
- Council reviews and possibly approves an annexation agreement; and
- Council holds a public hearing to review and possibly approves the proposed zoning.

FINDINGS OF FACT:

1. The proposed annexation meets the required 1/6th contiguity with the municipal boundary of the City of Salida as shown on the annexation plat.

2. All applicable owners of the property are party to the annexation.

3. The annexation property is within the Municipal Services Area (MSA) of the City of Salida, as defined in the City's Comprehensive Plan and its intergovernmental agreement (IGA) with Chaffee County approved in 2010. According to the IGA, the MSA "encompasses properties which are eligible for annexation and extension of municipal utilities and infrastructure, within the parameters set forth in the Salida Municipal Code and Salida Comprehensive Plan, which may be amended from time to time."



CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

The annexation of the property is consistent with the vision and goals set forth in the Comprehensive Land Use Plan. Specifically, to promote new development projects that contain a variety of housing, including affordable units. The applicant will be required to meet the Inclusionary Housing Ordinance with new development on the property.

In addition, the proposal will provide for a logical extension of the City boundary to support the demand for residentially-zoned land, which will provide housing opportunities.

4. The property may be efficiently served by City fire and police departments.

5. The property is a natural extension of the City's municipal boundary and meets the legal requirements for annexation.

The timeline for the related requests to the annexation are as follows:

Proposed Action	Planning Commission Recommendation	City Council First Reading	City Council Final Action
Findings of Fact Resolution 2023-14			04/04/2023
Annexation Ordinance 2023-06	02/28/2023	03/21/2023	04/04/2023
Annexation Agreement Resolution 2023-15			04/04/2023
Zoning Ordinance 2023-07	02/28/2023	03/21/2023	04/04/2023

Annexation Agreement: On April 04, 2023, staff will propose an annexation agreement that will incorporate the Inclusionary Housing, Open Space and Fair Contributions to Public School site requirements.

RESPONSE FROM REFERRAL DEPARTMENTS AND AGENCIES:

- **Salida Fire Department: Fire Chief, Doug Bess**, responded "No issues with Fire."

- **Salida Police Department: Police Chief, Russ Johnson**, responded "No issues from PD."

- **Salida Public Works Department: Public Works Director David Lady**, responded "The adjacent properties to the east constructed curb, gutter, and sidewalk. Since this property will

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

likely not subdivide further, we should discuss if time of connection to public infrastructure would be the best trigger for completing these."

- **Salida Finance Department: Staff Accountant, Renee Thonhoff**, responded "7285 County Road 160 does not have water or sewer on it at this time. Upon annexation system development fees for water & sewer will need to be paid."

- **Chaffee County Planning Director, Miles Cottom**, responded "I have no concerns from the County perspective."

PLANNING COMMISSION RECOMMENDATION

A public hearing with the Planning Commission was held February 28, 2023, and the Commission recommended Council approve the proposed Groover Annexation with staffs recommended conditions.

STAFF RECOMMENDATION

Staff recommends approval of the proposed annexation, subject to Council approval of an annexation agreement with the following conditions:

1. Owner shall meet the inclusionary housing requirements of Article XIII of Chapter 16 of the Salida Municipal Code at the time of building permit submittal for additional principal dwelling units constructed on the property.

2. Owner agrees to pay at the time of building permit all applicable fees for the property in the amounts set forth pursuant to the Salida Municipal Code, or as hereafter amended, namely the building plan review; water and sewer system development fees; and the Fair Contribution to School Sites per Section 16-6-140 of the Salida Municipal Code (SMC)).

3. Fees in lieu of open space shall be provided, in an amount then in effect, at the time of issuance of a building permit for new residential units constructed on the property.

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

SUGGESTED MOTION

A council person should make the motion to “approve Ordinance 2023-06 approving the annexation of the .65 acre parcel of land to the City of Salida known as the Groover Annexation and ordering the ordinance to be published by title only.”

Attachments: Ordinance 2023-06
Agency reviews
Groover Annexation petition and Annexation plat
Draft minutes from the February 28, 2023 Planning Commission meeting

CITY OF SALIDA, COLORADO
ORDINANCE NO. 06
SERIES OF 2023

AN ORDINANCE OF THE CITY OF SALIDA, COLORADO ANNEXING TO THE CITY OF SALIDA A CERTAIN TRACT OF LAND IN UNINCORPORATED CHAFFEE COUNTY KNOWN AS THE GROOVER ANNEXATION

WHEREAS, on January 20, 2023, Dewey Groover III and Lorita Groover filed a General Development Application (the "Petition") to commence proceedings to annex to the City of Salida (the "City") a certain unincorporated tract of land comprised of .65 acre located at 7285 C.R. 160 in the County of Chaffee, State of Colorado (the "Property"), and being more particularly described on Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to C.R.S. §31-12-108, the City Council by Resolution No. 08, Series of 2023 specified that the City Council would hold a hearing on the proposed annexation at its regular meeting on April 4, 2023, commencing at the hour of 6 p.m. in the City Council Chambers, 448 East First Street, Salida, Colorado; and

WHEREAS, pursuant to C.R.S. §31-12-108 to -110, the City Council on April 4, 2023 held a duly-noticed public hearing to consider the proposed annexation; and

WHEREAS, notice of such hearing was published on March 3, 2023, March 10, 2023, March 17, 2023 and March 24, 2023 in *The Mountain Mail* newspaper; and

WHEREAS, C.R.S. §31-12-105(1)(e) provides that prior to the completion of any annexation within a three-mile area, the municipality shall have in place a plan for that area, which generally describes the proposed location, character, and extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities and terminals for water, light, sanitation, transportation and power to be provided by the municipality and the proposed land uses for the area; and

WHEREAS, the City hereby sets forth its Findings of Fact, Determinations, and Conclusions with regard to annexation to the City of the Groover Annexation; and

WHEREAS, the City currently has in place a Comprehensive Plan and other long-range planning documents which constitute the City's annexation plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings and determinations by the City Council.

2. The City hereby approves the annexation of the Property described on Exhibit A, attached hereto with the following conditions of approval, and such real Property is hereby annexed to and made a part of the City of Salida.

1. Owner shall meet the inclusionary housing requirements of Article XIII of Chapter 16 of the Salida Municipal Code at the time of building permit submittal for additional principal dwelling units constructed on the property.

2. Owner agrees to pay at the time of building permit all applicable fees for the property in the amounts set forth pursuant to the Salida Municipal Code, or as hereafter amended, namely the building plan review; water and sewer system development fees; and the Fair Contribution to School Sites per Section 16-6-140 of the Salida Municipal Code (SMC)).

3. Fees in lieu of open space shall be provided, in an amount then in effect, at the time of issuance of a building permit for new residential units constructed on the property.

3. Within ten (10) days after final publication of this Ordinance, the City Clerk of the City of Salida, Colorado, on behalf of the City shall:

A. File one (1) copy of the Annexation Plat and the original of this Annexation Ordinance in the office of the City Clerk of the City of Salida, Colorado;

B. File for recording three (3) certified copies of this Annexation Ordinance and three (3) copies of the Annexation Plat, containing a legal description of the annexation parcel, with the County Clerk and Recorder of Chaffee County, Colorado, with directions to the Chaffee County Clerk and Recorder to file one certified copy of this Annexation Ordinance and one copy of the Annexation Map with the Division of Local Government of the Department of Local Affairs of the State of Colorado and one certified copy of this Annexation Ordinance and one copy of the Annexation Map with the Colorado Department of Revenue; and

C. File one certified copy of this Annexation Ordinance and one copy of the Annexation Map in the office of the County Assessor of Chaffee County, Colorado.

INTRODUCED ON FIRST READING, on March 21, 2023, ADOPTED and set for second reading and public hearing on the 4 day of April, 2023.

CITY OF SALIDA, COLORADO

_____
Dan Shore, Mayor

[SEAL]

ATTEST:

_____
City Clerk/Deputy Clerk

PUBLISHED IN FULL in the Mountain Mail after First Reading on the _____ day of _____, 2023, and BY TITLE ONLY, after final adoption on the ____day of _____, 2023.

_____
City Clerk/Deputy City Clerk

EXHIBIT A

A tract of land located in the Northwest ¼ of the Southeast ¼ of Section 31, Township 50 North, Range 9 East of the New Mexico Principal Meridian in Chaffee County, Colorado, described as follows:

Beginning at a point on the north boundary of the said Northwest ¼ Southeast ¼ of Section 31, said point being marked, as are each of the tract corners, by a 5/8-inch rebar with a 1 ½-inch aluminum cap stamped "LS 36575";

Thence North 89°18'11" West along said north boundary 150.04 feet to a rebar and cap as described above;

Thence South 00°13'23" West 197.94 feet to a point on the north boundary of Chaffee County Road No. 160, said point being marked by a rebar and cap as described above;

Thence North 83°28'47" East along said northerly county road boundary, 151.11 feet to a rebar and cap as described above;

Thence North 00°12'51" East 178.94 feet to the point of beginning.

Containing 0.65 Acre, more or less.

Also known by the following address:

7285 County Road 160, Salida, CO 81201
And assessor's schedule or parcel number: 368131400001

From: David Lady
To: "Kristi Jefferson"; "Russ Johnson"; "Doug Bess"; "Renee Thonhoff"
Cc: mcottom@chaffeecounty.org
Subject: RE: Agency review -Groover Annexation and Zoning application
Date: Friday, February 3, 2023 9:42:36 AM
Attachments: image002.png

The adjacent properties to the east constructed curb, gutter, and sidewalk. Since this property will likely not subdivide further, we should discuss if time of connection to public infrastructure would be the best trigger for completing these.

David Lady
Director of Public Works

david.lady@cityofsalida.com
P: 719-539-6257 | **C:** 719-239-0048
340 W. Hwy 291, Salida, CO 81201
cityofsalida.com

From: Kristi Jefferson [mailto:kristi.jefferson@cityofsalida.com]
Sent: Wednesday, February 1, 2023 10:47 AM
To: david.lady@cityofsalida.com; 'Russ Johnson' <rjohnson@salidapolice.com>; 'Doug Bess' <doug.bess@cityofsalida.com>; 'Renee Thonhoff' <renee.thonhoff@cityofsalida.com>
Cc: mcottom@chaffeecounty.org
Subject: Agency review -Groover Annexation and Zoning application

Attached is the agency review for the Groover Annexation and Zoning applications for their property located at 7285 C.R. 160. Please let me know if you have any concerns with the application.

Kristi Jefferson
Senior Planner
City of Salida
448 E. First Street
Suite 112
Salida, CO 81201
(719) 530-2626

Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.

From: Renee Thonhoff
To: Kristi Jefferson
Cc: david.lady@cityofsalida.com; Russ Johnson; Doug Bess; mcottom@chaffeecounty.org
Subject: Re: Agency review -Groover Annexation and Zoning application
Date: Friday, February 3, 2023 3:54:08 PM
Attachments: image003.png

7285 County Road 160 does not have water or sewer on it at this time. Upon annexation system development fees for water & sewer in the following amounts will need to be paid.

$8,512 Water Fee
$1,936 High Zone Fee
$ 375 Water Meter Fee
$5,206 Sewer Fee
$16, 029 Total system development fees

Our Office will be Closed Monday February 20th

Easy ways to pay your utility bill: auto pay with a checking account, phone payments 833.892.0176, or pay online please register at *https://www.municipalonlinepayments.com/salidaco* or download our iOS or Android app *MyCivic Utilities*. where you can now set up auto pay!

Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.

On Wed, Feb 1, 2023 at 10:47 AM Kristi Jefferson <kristi.jefferson@cityofsalida.com> wrote:

> Attached is the agency review for the Groover Annexation and Zoning applications for their

From: Russ Johnson
To: Kristi Jefferson; david.lady@cityofsalida.com; "Doug Bess"; "Renee Thonhoff"
Cc: mcottom@chaffeecounty.org
Subject: Re: Agency review -Groover Annexation and Zoning application
Date: Wednesday, February 1, 2023 1:15:35 PM
Attachments: image003.png

No concerns at this time from PD.

Get Outlook for iOS

From: Kristi Jefferson <kristi.jefferson@cityofsalida.com>
Sent: Wednesday, February 1, 2023 10:46:59 AM
To: david.lady@cityofsalida.com <david.lady@cityofsalida.com>; Russ Johnson <rjohnson@salidapolice.com>; 'Doug Bess' <doug.bess@cityofsalida.com>; 'Renee Thonhoff' <renee.thonhoff@cityofsalida.com>
Cc: mcottom@chaffeecounty.org <mcottom@chaffeecounty.org>
Subject: Agency review -Groover Annexation and Zoning application

Attached is the agency review for the Groover Annexation and Zoning applications for their property located at 7285 C.R. 160. Please let me know if you have any concerns with the application.

Kristi Jefferson
Senior Planner
City of Salida
448 E. First Street
Suite 112
Salida, CO 81201
(719) 530-2626

CITY OF SALIDA COMMUNITY DEVELOPMENT

Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.

From: Miles Cottom
To: Kristi Jefferson
Subject: Re: Agency review -Groover Annexation and Zoning application
Date: Wednesday, February 1, 2023 1:18:55 PM
Attachments: image003.png

Hey Kristi,

I have no concerns from the County's perspective.

Thank you,
--
Miles W. Cottom
Planning Director / Asst. County Attorney
Chaffee County Government
Phone: 719-221-3475

On Wed, Feb 1, 2023 at 10:47 AM Kristi Jefferson <kristi.jefferson@cityofsalida.com> wrote:

> Attached is the agency review for the Groover Annexation and Zoning applications for their property located at 7285 C.R. 160. Please let me know if you have any concerns with the application.
>
> Kristi Jefferson
>
> Senior Planner
>
> City of Salida
>
> 448 E. First Street
>
> Suite 112
>
> Salida, CO 81201
>
> (719) 530-2626
>
> CITY OF SALIDA COMMUNITY DEVELOPMENT
>
> *Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.*

GENERAL DEVELOPMENT APPLICATION

448 East First Street, Suite 112
Salida, CO 81201
Phone: 719-530-2626 Fax: 719-539-5271
Email: planning@cityofsalida.com

1. TYPE OF APPLICATION (Check-off as appropriate)

- [x] Annexation
- [ ] Pre-Annexation Agreement
- [ ] Appeal Application (Interpretation)
- [ ] Certificate of Approval
- [ ] Creative Sign Permit
- [ ] Historic Landmark/District
- [ ] License to Encroach
- [ ] Text Amendment to Land Use Code
- [ ] Watershed Protection Permit
- [ ] Conditional Use
- [ ] Administrative Review: (Type)_____
- [ ] Limited Impact Review: (Type)_____
- [x] Major Impact Review: (Type) R-2 Zoning
- [ ] Other:_____

2. GENERAL DATA (To be completed by the applicant)

A. Applicant Information

Name of Applicant: Dewey G. Groover III and Lorita R. Groover

Mailing Address: 7285 County Road 160, Salida CO 81201

Telephone Number: Home=(Priority) 719-539-2114 Dewey's Cell=719-207-3725 FAX: _____

Email Address: dewabbylor@outlook.com

Power of Attorney/ Authorized Representative: _____
(Provide a letter authorizing agent to represent you, include representative's name, street and mailing address, telephone number, and FAX)

B. Site Data

Name of Development: Groover Annexation

Street Address: 7285 County Road 160

Legal Description: Lot_____ Block _____ Subdivision_____ (attach description) see Groover Annexation Plat

Disclosure of Ownership: List all owners' names, mortgages, liens, easements, judgments, contracts and agreements that run with the land. (May be in the form of a current certificate from a title insurance company, deed, ownership and encumbrance report, attorney's opinion, or other documentation acceptable to the City Attorney)

I certify that I have read the application form and that the information and exhibits herewith submitted are true and correct to the best of my knowledge.

Signature of applicant/agent Lorita R. Groover Date Nov. 18, 2022

Signature of property owner Lorita R. Groover Date Nov. 18, 2022

November 18, 2022

Dear Kristi Jefferson, City of Salida, Senior Planner:

We are Lorita R. Groover and Dewey G. Groover III and are the owners of property located at 7285 County Road 160, Salida, CO 81201.

We are requesting annexation of our property into the City of Salida. We are requesting this annexation to have a zoning classification of Medium Density Residential (R-2).

Thank you for your consideration,

Lorita R. Groover

Lorita R. Groover

Dewey G. Groover III

Dewey G. Groover III

ANNEXATION APPLICATION

448 East First Street, Suite 112
Salida, CO 81201
Phone: 719-530-2626 Fax: 719-539-5271
Email:planning@cityofsalida.com

1. PROCEDURE (City Code Section 16-9-20)

A. Development Process

1. Pre-Application Conference. Optional.
2. Submit Application.
3. Staff Review for Completeness.
4. Resolution to Accept Application to City Council
5. Establish Public Hearing Date before Council per Colorado Municipal Annexation Act of 1965.
6. Staff Evaluation of Application and Annexation Agreement (if applicable)
7. Establish Public Hearing Date Before the Planning Commission.
8. Public Notice Provided For Hearings.
9. Public Hearing Conducted by Commission.
10. Annexation Ordinance to City Council for 1st and 2nd Reading.

2. APPLICATION CONTENTS (City Code Section 16-9-40)

1. **General Development Application**
2. **Annexation Petition**
3. **Annexation Map**. The preferred scale of the map is one (1) inch equals one hundred (100) feet; the minimum allowable scale is one (1) inch equals two hundred (200) feet. Sheet size shall be twenty-four (24) inches by thirty-six (36) inches. If it is necessary to draw the map on more than one (1) sheet, a sheet index shall be placed on the first sheet. The annexation map shall contain the following:
   a. Annexation Name
   b. Legal description. Legal description of the perimeter
   c. Names and addresses. Names and addresses of the owners, subdivider, land planner and land surveyor registered in the State.
   d. Scale
   e. North arrow
   f. Date. The date the map was prepared.
   g. Boundary lines and dimensions. Boundary lines of the proposed annexation. Distinction of the boundary that is contiguous to the City and the length of the same boundary on the map, including required showing of contiguity in feet.
   h. Platted lots. Lot and block numbers if the area is already platted.
   i. Improvements and easements. The location and dimensions of all existing and proposed streets, alleys, easements, ditches and utilities within or adjacent to the proposed annexation.
   j. Vicinity map. The vicinity map shall show the location of the proposed annexation, in relation to the City.
   k. Acreage. Total acreage to be annexed.
   l. Certificates. Certificates required to appear on the final annexation plat are described in Section 16-9-40 of the Land Use Code.
4. **Digital Copy**. A digital copy of the plat compatible with the City GIS shall be submitted.
5. **Application Fee** $3,000 cash or check made out to City of Salida ($1,000 application fee + $2,000 retainer for attorney's fees)

7. Public Notice.

a) A list shall be submitted by the applicant to the city of adjoining property owners' names and addresses. A property owner is considered adjoining if it is within 175 feet of the subject property regardless of public ways. The list shall be created using the current Chaffee County tax records.

b) Postage Paid Envelopes. Each name on the list shall be written on a postage-paid envelope. Postage is required for up to one ounce. Return Address shall be: City of Salida, 448 E. First Street, Suite 112, Salida, CO 81201.

c) Applicant is responsible for posting the property and proof of posting the public notice.

8. Petition for Exclusion from the South Arkansas Fire Protection District (optional)

9. Notarized Special Fee and Cost Reimbursement Agreement completed

ANNEXATION PETITION

TO THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, GREETINGS:

The undersigned hereby petition(s) the City of Salida to annex to the City of Salida the territory shown on the map(s) attached hereto and described on the attachment hereto:

This Petition is signed by the landowners qualified to sign. It is intended that this Petition be a one hundred percent (100%) petition for annexation as described in C. R. S. 1973, Section 31-12-107(l)(g), (as amended).

In support of this petition, the undersigned state(s) and allege(s) as follows, to wit:

1. That it is desirable and necessary that the above-described territory be annexed to the City of Salida.

2. That petitioners are landowners of one hundred percent (100%) of the territory, excluding streets and alleys, herein proposed for annexation to the City of Salida.

3. That no less than one-sixth of the aggregate external boundaries of the above-described territory hereby petitioned to the City of Salida is contiguous to the City limits of the City of Salida.

4. Accompanying this petition are two mylars and twenty copies of the annexation map.

5. That a community of interest exists between the above-described territory and the City of Salida, and that the same is urban, or will be urbanized in the near future, and further that the said territory is integrated or is capable of being integrated in the City of Salida.

6. That the above-described territory does not include any area which is the same or substantially the same area in which an election for an annexation to the City of Salida, was held within the twelve months preceding the filing of this petition.

7. That the above-described territory does not include any area included in another annexation proceeding involving city other than the City of Salida.

8. That the above-described territory is not presently a part of any incorporated city, city and county, or town.

9. That the above area described will (not) result in the detachment of the area from any school district and the attachment of the same to another school district.

ANNEXATION PETITION

"INSERT A"

(Description of territory proposed for annexation)

A tract of land located in the Northwest ¼ of the Southeast ¼ of Section 31, Township 50 North, Range 9 East of the New Mexico Principal Meridian in Chaffee County, Colorado, described as follows:

Beginning at a point on the north boundary of the said Northwest ¼ Southeast ¼ of Section 31, said point being marked, as are each of the tract corners, by a 5/8-inch rebar with a 1 ½-inch aluminum cap stamped "LS 36575";

Thence north 89°18'11" West along said north boundary 150.04 feet to a rebar and cap as described above;

Thence south 00°13'23" West 197.94 feet to a point on the north boundary of Chaffee County Road No. 160, said point being marked by a rebar and cap as described above;

Thence North 83°28'47" East along said northerly county road boundary, 151.11 feet to a rebar and cap as described above;

Thence North 00°12'51" East 178.94 feet to the point of beginning.

Containing 0.65 Acre, more or less.

Also known by the following addresses:

7285 County Road 160, Salida, CO 81201
And assessor's schedule or parcel number: 368131400001

ANNEXATION PETITION

This Section must be filled out if there are multiple properties/property owners petitioning annexation.

Signature of Petitioners Requesting Annexation to the City of Salida, Colorado	Date of Signature of Each Petitioner	Mailing Address of each Petitioner	Description of Property Included the Area Proposed for Annexation Owned by Each person Signing this Petition. (Attach separate sheet, if necessary)
Dewey George Groover III	11-18-2022		
Lorita R. Groover	11-18-2022		

PLANNING COMMISSION REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201
February 28, 2023 - 6:00 PM

MINUTES

Email public comments to: publiccomment@cityofsalida.com

Please register for the Planning Commission meeting:
https://attendee.gotowebinar.com/rt/1909092342220683277

CALL TO ORDER BY CHAIRMAN – 6:19 PM

ROLL CALL

PRESENT

Chairman Greg Follet
Vice-Chair Francie Bomer
Commissioner Giff Kriebel
Commissioner Judith Dockery
Commissioner Michelle Walker
Commissioner Brian Colby
Commissioner Aaron Derwingson
Alternate Commissioner Dan Bush

APPROVAL OF THE MINUTES

1. January 23, 2023 - Draft Minutes

   Motion to approve the Meeting Minutes from January 23rd, 2023 made by Vice-Chair Bomer, Seconded by Commissioner Derwingson.
   Voting Yea: Chairman Follet, Vice-Chair Bomer, Commissioner Kriebel, Commissioner Dockery, Commissioner Walker, Commissioner Colby, Commissioner Derwingson

   MOTION PASSED.

UNSCHEDULED CITIZENS: NA

AMENDMENT(S) TO AGENDA: NA

PUBLIC HEARINGS
Public Hearings will follow the following procedure:

A. Open Public Hearing
B. Proof of Publication
C. Staff Review of Application/Proposal
D. Applicant's Presentation (if applicable)
E. Public Input
F. Close Public Hearing
G. Commission Discussion
H. Commission Decision or Recommendation

2. Groover Annexation - The applicant's, Dewey and Lorita Groover, are requesting approval to annex their .65 acre property located at 7285 County Road 160.

A. Open Public hearing – 6:20 pm

B. Proof of Publication –

C. Staff Review– Planner Jefferson reviewed the application and staff recommended that Planning Commission recommends City Council approve the application subject to conditions to be added to the annexation agreement. The conditions are that they meet the current inclusionary housing

requirements, the owner agrees to pay at the time of building permit all applicable fees for the property and the fees in lieu of open space shall be provided.

Commission asked the following questions:

- To what extent could development occur on that particular acreage?

D. Applicant's Presentation- Lorita and Dewey Groover were present and spoke on the application.

E. Public Input – NA

F. Close Public Hearing – 6:25 pm

G. Commissioner Discussion –

Commission discussed the following:

- At what point does the sidewalk requirement come in?

H. Commission Recommendation –

Motion made by Vice-Chair Bomer to recommend City Council approve the proposed Groover Annexation as it meets the findings of fact for annexation, subject to the following recommended conditions to be included in the annexation agreement, conditions number one through three, Seconded by Commissioner Kriebel.
Voting Yea: Chairman Follet, Vice-Chair Bomer, Commissioner Kriebel, Commissioner Dockery, Commissioner Walker, Commissioner Colby, Commissioner Derwingson

MOTION PASSED.

3. Groover Zoning - Major Impact Review - The applicant's, Dewey and Lorita Groover, are requesting a zoning designation of the Medium Density Residential (R-2) zone district should their property be annexed.

A. Open Public hearing – 6:28 pm

B. Proof of Publication –

C. Staff Review– Planner Jefferson reviewed the application and staff recommends that Planning Commission recommends City Council approve the zoning request of the Medium Density Residential (R-2) zone district.

D. Applicant's Presentation- Lorita and Dewey Groover were present.

E. Public Input – NA

F. Close Public Hearing – 6:29 pm

G. Commissioner Discussion – NA

H. Commission Recommendation –

Motion made by Vice-Chair Bomer to recommend City Council approve the proposed zoning of the site as Medium Density Residential (R-2) Zone district, Seconded by Commissioner Walker.
Voting Yea: Chairman Follet, Vice-Chair Bomer, Commissioner Kriebel, Commissioner Dockery, Commissioner Walker, Commissioner Colby, Commissioner Derwingson

THE MOTION PASSED.

UPDATES

Community Development Director, Almquist provided updates.

ADJOURN With no further business to come before the Commission, the meeting adjourned at 6:44 p.m.

CITY COUNCIL ACTION FORM

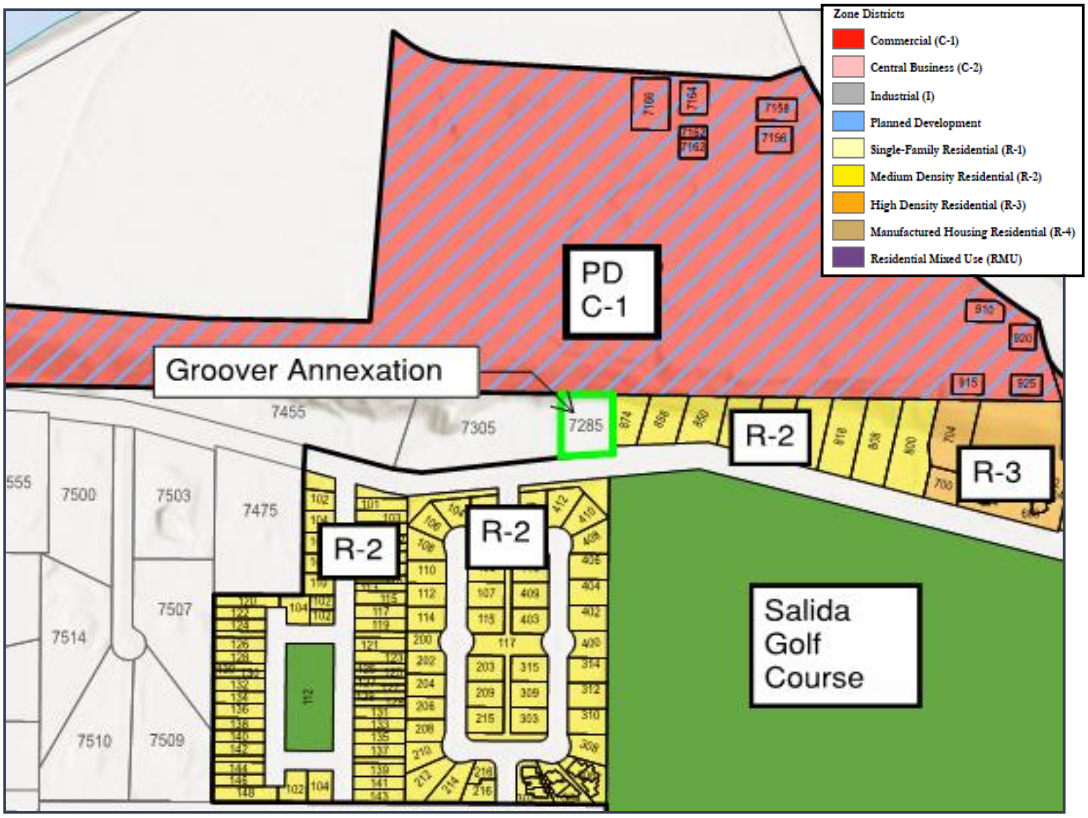
DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

ITEM

Ordinance 2023-07: Second reading and Public Hearing on proposed zoning of Medium Density Residential (R-2) for the Groover Annexation.

BACKGROUND

Following approval of the Groover Annexation of the .65 acre property into the City of Salida, applicant's Dewey and Lorita Groover have requested a designation of the Medium Density Residential (R-2) zone district. The area annexed must be brought under the municipality's zoning ordinance within 90 days from the effective date of the annexation ordinance.



The property is located along County Road 160, as shown on the map below. A complete legal description is shown as exhibit A with the annexation application.

Surrounding Land Use and Zoning: The site is currently zoned RES (Residential Zone District) in Chaffee County. The properties immediately to the west remain in Chaffee County and are also zoned RES. The properties to the north, south and east are within the city limits.

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

The properties to the east and south are zoned Medium Density Residential (R-2) and the property to the north is the HRRMC campus that is zoned Commercial (C-1) with a Planned Development overlay.

REVIEW STANDARDS FOR MAP AMENDMENTS (Section 16-4-210):

1. Consistent with Comprehensive Plan. The proposed amendment shall be consistent with the Comprehensive Plan.

   - The Comprehensive Plan includes the goals that new projects should complement the neighborhood's mass and scale; be focused within the Municipal Services Area (MSA) and be developed at maximum densities to make the best use of available infrastructure.

   - The zoning of R-2 would be consistent with the zoning found in adjacent developments and would continue the regular pattern of zone district application.

2. Consistency with Purpose of Zone District. The proposed amendment shall be consistent with the purpose of the zone district to which the property is to be designated.

   - Per the land use code, the purpose of the Medium-Density Residential (R-2) zone district is to provide for residential neighborhoods comprised of detached single-family dwellings, duplex dwellings and multi-family residences on smaller lots than are permitted in the Single-Family Residential (R-1) zone district, allowing for slightly greater overall densities. Complementary land uses may also include such supporting land uses as parks, schools, churches, home occupations or day care, amongst other uses.

   - The parcel being annexed has a single-family residence and a detached garage. The applicant has indicated that in the future they will be constructing an Accessory Dwelling Unit (ADU) in order to provide housing for their daughter.

   - Staff supports the request to zone the subject property as Medium-Density Residential (R-2).

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

3. Compatibility with Surrounding Zone Districts and Uses. The development permitted by the proposed amendment shall be compatible with surrounding zone districts, land uses and neighborhood character.

   - The zoning classification of Medium Density (R-2) is consistent and compatible with the adjacent properties to the south and east of the property.

4. Changed Conditions or Errors. The applicant shall demonstrate that conditions affecting the subject parcel or the surrounding neighborhood have changed, or that due to incorrect assumptions or conclusions about the property, one (1) or more errors in the boundaries shown on the Official Zoning Map have occurred.

   - The proposed zoning is occurring because of the requirement to zone the property when annexed into the City in accordance with Section 16-4-50 of the Land Use and Development Code.

PLANNING COMMISSION RECOMMENDATION

A public hearing with the Planning Commission was held February 28, 2023, and the Commission recommended Council approve the proposed zoning of the site as Medium Density Residential (R-2).

STAFF RECOMMENDATION

Staff recommends approval of the proposed zoning of the Groover Annexation site as Medium Density Residential (R-2).

SUGGESTED MOTION

A council person should make the motion to “approve Ordinance 2023-07, an ordinance of the City of Salida, Colorado zoning certain real property known as the Groover Annexation as Medium Density Residential (R-2) and ordering the ordinance to be published by title only.”

Attachments: Ordinance 2023-07
Application materials

CITY OF SALIDA, COLORADO
ORDINANCE NO. 07
SERIES OF 2023

AN ORDINANCE OF THE CITY OF SALIDA, COLORADO, ZONING CERTAIN REAL PROPERTY KNOWN AS THE GROOVER ANNEXATION AS MEDIUM DENSITY RESIDENTIAL (R-2) ZONE DISTRICT

WHEREAS, on January 20, 2023, Dewey Groover III and Lorita Groover filed a General Development Application (the "Petition") to commence proceedings to annex to the City of Salida (the "City") a certain unincorporated tract of land comprised of .65 acre located at 7285 C.R. 160 in the County of Chaffee, State of Colorado (the "Property"), and being more particularly described on Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, by Ordinance No.06, Series of 2023 the City of Salida annexed the Groover Annexation to the City; and;

WHEREAS, Petitioner has filed an application to zone the Property within the Medium Density Residential (R-2) zone district, and on February 28, 2023 the City of Salida Planning Commission considered the zoning application for the Property at a duly noticed public hearing and recommended that the City Council zone it as Medium Density Residential (R-2); and

WHEREAS, as required by the Salida Municipal Code, the public hearing on the zoning application for the Groover Annexation will be held on April 4, 2023 at a regularly scheduled meeting of the Salida City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:

1. The aforementioned recitals are hereby fully incorporated herein.

2. The Property described on Exhibit A is hereby zoned Medium Density Residential.

3. Promptly following adoption of this Ordinance, the City Administrator shall cause the terms of this Ordinance to be incorporated into the Official Zoning Map of the City pursuant to Section 16-4-210 of the Salida Municipal Code. The signed original copy of the Zoning Map shall be filed with the City Clerk. The Clerk shall also record a certified copy of this Ordinance with the Chaffee County Clerk and Recorder. The City staff is further directed to comply with all provisions of the Salida Land Use Regulations, SMC §16-1-10, et seq., to implement the provisions of this Ordinance.

INTRODUCED ON FIRST READING, on March 21, 2023, ADOPTED and set for second reading and public hearing on the 4th day of April, 2023.

CITY OF SALIDA, COLORADO

_____
Dan Shore, Mayor

[SEAL]

ATTEST:

_____
City Clerk/Deputy Clerk

PUBLISHED IN FULL in the Mountain Mail after First Reading on the _____ day of _____, 2023, and BY TITLE ONLY, after final adoption on the ____day of _____, 2023.

_____
City Clerk/Deputy City Clerk

EXHIBIT A

A tract of land located in the Northwest ¼ of the Southeast ¼ of Section 31, Township 50 North, Range 9 East of the New Mexico Principal Meridian in Chaffee County, Colorado, described as follows:

Beginning at a point on the north boundary of the said Northwest ¼ Southeast ¼ of Section 31, said point being marked, as are each of the tract corners, by a 5/8-inch rebar with a 1 ½-inch aluminum cap stamped "LS 36575";

Thence North 89°18'11" West along said north boundary 150.04 feet to a rebar and cap as described above;

Thence South 00°13'23" West 197.94 feet to a point on the north boundary of Chaffee County Road No. 160, said point being marked by a rebar and cap as described above;

Thence North 83°28'47" East along said northerly county road boundary, 151.11 feet to a rebar and cap as described above;

Thence North 00°12'51" East 178.94 feet to the point of beginning.

Containing 0.65 Acre, more or less.

Also known by the following address:

7285 County Road 160, Salida, CO 81201
And assessor's schedule or parcel number: 368131400001

GENERAL DEVELOPMENT APPLICATION

448 East First Street, Suite 112
Salida, CO 81201
Phone: 719-530-2626 Fax: 719-539-5271
Email: planning@cityofsalida.com

1. TYPE OF APPLICATION (Check-off as appropriate)

- [x] Annexation
- [ ] Pre-Annexation Agreement
- [ ] Appeal Application (Interpretation)
- [ ] Certificate of Approval
- [ ] Creative Sign Permit
- [ ] Historic Landmark/District
- [ ] License to Encroach
- [ ] Text Amendment to Land Use Code
- [ ] Watershed Protection Permit
- [ ] Conditional Use
- [ ] Administrative Review: (Type)_____
- [ ] Limited Impact Review: (Type)_____
- [x] Major Impact Review: (Type) R-2 Zoning
- [ ] Other:_____

2. GENERAL DATA (To be completed by the applicant)

A. Applicant Information

Name of Applicant: Dewey G. Groover III and Lorita R. Groover

Mailing Address: 7285 County Road 160, Salida CO 81201

Telephone Number: Home=(Priority) 719-539-2114 Dewey's Cell=719-207-3725 FAX: _____

Email Address: dewabbylor@outlook.com

Power of Attorney/ Authorized Representative: _____
(Provide a letter authorizing agent to represent you, include representative's name, street and mailing address, telephone number, and FAX)

B. Site Data

Name of Development: Groover Annexation

Street Address: 7285 County Road 160

Legal Description: Lot_____ Block _____ Subdivision_____ (attach description) see Groover Annexation Plat

Disclosure of Ownership: List all owners' names, mortgages, liens, easements, judgments, contracts and agreements that run with the land. (May be in the form of a current certificate from a title insurance company, deed, ownership and encumbrance report, attorney's opinion, or other documentation acceptable to the City Attorney)

I certify that I have read the application form and that the information and exhibits herewith submitted are true and correct to the best of my knowledge.

Signature of applicant/agent Lorita R. Groover Date Nov. 18, 2022

Signature of property owner Lorita R. Groover Date Nov. 18, 2022

November 18, 2022

Dear Kristi Jefferson, City of Salida, Senior Planner:

We are Lorita R. Groover and Dewey G. Groover III and are the owners of property located at 7285 County Road 160, Salida, CO 81201.

We are requesting annexation of our property into the City of Salida. We are requesting this annexation to have a zoning classification of Medium Density Residential (R-2).

Thank you for your consideration,

Lorita R. Groover

Lorita R. Groover

Dewey G. Groover III

Dewey G. Groover III

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

ITEM

Resolution 2023-14: Approving the Findings of Fact of the Groover Annexation.

BACKGROUND

The proposed actions for the Groover Annexation are as follows:

Proposed Action	Planning Commission Recommendation	City Council First Reading	City Council Final Action
Findings of Fact Resolution 2023-14			04/4/2023
Annexation Ordinance 2023-06	02/28/2023	03/21/2023	04/4/2023
Annexation Agreement Resolution 2023-15			04/4/2023
Zoning Ordinance 2023-07	02/28/2023	03/21/2023	04/4/2023

State statutes require cities to approve findings that the proposed annexation has met the requirements of the State of Colorado. The proposed annexation consists of .65 acres located at 7285 C.R. 160. The findings include:

- Notice in the paper for four consecutive weeks: the proposed annexation was published in the Mountain Mail on March 3, 2023, March 10, 2023, March 17, 2023 and March 24, 2023.
- Mail notice by registered mail to County Clerk, County Attorney, Salida School District, HRRMC Hospital District, Upper Arkansas Water Conservancy District, Salida Regional Library, Colorado Mountain College-Salida District and South Arkansas Fire Protection District. The letters were mailed on March 10, 2023.
- A public hearing was held on the annexation on February 28, 2023 and determined the area to be annexed complies with state statutes including:
    - That not less than one-sixth of the perimeter of the area is adjacent to Salida's boundary;
    - The property has not been divided since starting the annexation;
    - No other annexation proceedings including the property have been started by another municipality;
    - The annexation will not cause the property to be detached from the school district; and
    - The annexation is not three miles beyond our municipality and there is a Three Mile Plan in place.

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

STAFF RECOMMENDATION

All of the findings have been met and staff recommends the Council adopt Resolution 2023-14

SUGGESTED MOTION

A council person should make the motion to “adopt Resolution 2023-14 approving the findings of facts for the Groover Annexation.”

Attachment:
Resolution 2023-14

CITY OF SALIDA, COLORADO
RESOLUTION NO. 14
SERIES OF 2023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, MAKING FINDINGS OF FACT, DETERMINATIONS, AND CONCLUSIONS CONCERNING THE GROOVER ANNEXATION

WHEREAS, on January 20, 2023, Dewey Groover III and Lorita Groover filed a General Development Application (the "Petition") to commence proceedings to annex to the City of Salida (the "City") a certain unincorporated tract of land comprised of .65 acre located at 7285 C.R. 160 in the County of Chaffee, State of Colorado (the "Property"), and being more particularly described on Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, the City Council by Resolution 08, Series of 2023, found that the Petition is in substantial compliance with § 31-12-107(1) of the Colorado Revised Statutes; and

WHEREAS, the City Clerk has provided notice of public hearing on the proposed annexation by publication once per week for four successive weeks and by registered mail to the Clerk of the Board of County Commissioners, the County Attorney, the school district and to any special district having territory in the area to be annexed; and

WHEREAS, the City Council has completed a public hearing on April 4, 2023 to determine that the proposed annexation complies with Article II, Section 30 of the Colorado Constitution and Sections 31-12-104 and 105, Colorado Revised Statutes, to establish eligibility for annexation.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA THAT:

That the City Council hereby finds and concludes with regard to the annexation of the territory described in Exhibit A attached hereto and incorporated herein, that not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the City and because of such contiguity, a community of interest exists between the territory proposed to be annexed and the City; and

BE IT FURTHER RESOLVED:

That the City Council finds and determines that no land held in identical ownership has been divided or included without written consent of the owner thereof; that no annexation proceedings have been commended by another municipality; that the annexation will not result in the detachment of area from a school district; that the annexation will not result in the extension of a municipal boundary more than three miles; that the City has in place a plan for said three mile area; and that in establishing the boundaries of the area to be annexed the entire width of any street or alley is included with the area annexed.

BE IT FURTHER RESOLVED:

That an election is not required, and no additional terms or conditions are to be imposed upon the area to be annexed.

RESOLVED, APPROVED AND ADOPTED this 4th day of April, 2023.

CITY OF SALIDA, COLORADO

_____
Dan Shore, Mayor

[SEAL]
ATTEST:

_____
City Clerk/Deputy City Clerk

EXHIBIT A

A tract of land located in the Northwest ¼ of the Southeast ¼ of Section 31, Township 50 North, Range 9 East of the New Mexico Principal Meridian in Chaffee County, Colorado, described as follows:

Beginning at a point on the north boundary of the said Northwest ¼ Southeast ¼ of Section 31, said point being marked, as are each of the tract corners, by a 5/8-inch rebar with a 1 ½-inch aluminum cap stamped "LS 36575";

Thence North 89°18'11" West along said north boundary 150.04 feet to a rebar and cap as described above;

Thence South 00°13'23" West 197.94 feet to a point on the north boundary of Chaffee County Road No. 160, said point being marked by a rebar and cap as described above;

Thence North 83°28'47" East along said northerly county road boundary, 151.11 feet to a rebar and cap as described above;

Thence North 00°12'51" East 178.94 feet to the point of beginning.

Containing 0.65 Acre, more or less.

Also known by the following address:

7285 County Road 160, Salida, CO 81201
And assessor's schedule or parcel number: 368131400001

CITY COUNCIL ACTION FORM

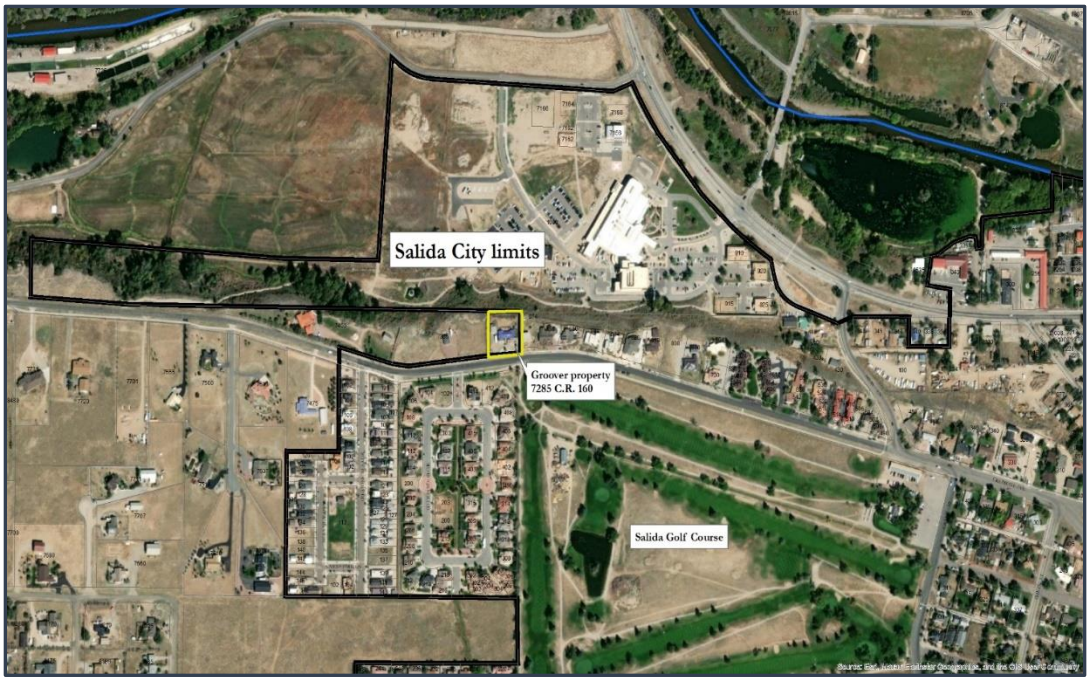
DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

ITEM

Resolution No. 2022-15 – A Resolution of the City Council of the City of Salida, Colorado, Approving an Annexation Agreement with Dewey Groover, III and Lorita Groover for the Annexation of Certain Real Property into the City.

BACKGROUND

The applicants Dewey and Lorita Groover made an application to annex their property located at 7285 C.R. 160.



The request was heard by the Planning Commission on February 28, 2023 and the Commission recommended the site be annexed.

At the February 28, 2023 Planning Commission hearing for the proposed annexation, staff suggested the annexation agreement would include the following conditons:

1. Owner shall meet the inclusionary housing requirements of Article XIII of Chapter 16 of the Salida Municipal Code at the time of building permit submittal for additional principal dwelling units constructed on the property.

2. Owner agrees to pay at the time of building permit all applicable fees for the property in the amounts set forth pursuant to the Salida Municipal Code, or as hereafter amended, namely the building plan review; water and sewer system development fees; and the Fair Contribution to School Sites per Section 16-6-140 of the Salida Municipal Code (SMC)).

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Planning	Kristi Jefferson - Senior Planner	April 4, 2023

3. Fees in lieu of open space shall be provided, in an amount then in effect, at the time of issuance of a building permit for new residential units constructed on the property.

Section 5.4 of the Agreement includes the above three recommended conditions.

Section 5.4.5 of the agreement also includes the requirements of the Public Works Director regarding the timing of installation of curb, gutter and sidewalks.

STAFF RECOMMENDATION

Staff recommends approval of the annexation agreement for the Groover Annexation.

SUGGESTED MOTION

A council person should make the motion to “approve Resolution 2023-15 approving the Groover Annexation agreement.”

Attachments:

Resolution 2023-15
Groover Annexation Agreement

CITY OF SALIDA, COLORADO
RESOLUTION NO. 15
(Series of 2023)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, APPROVING AN ANNEXATION AGREEMENT WITH DEWEY GROOVER III AND LORITA GROOVER FOR THE ANNEXATION OF CERTAIN REAL PROPERTY INTO THE CITY.

WHEREAS, Dewey Groover, III and Lorita Groover are the "Owners" of certain real property located at 7285 C.R. 160, in unincorporated Chaffee County, Colorado (the "Property"); and

WHEREAS, the Property is eligible for annexation under C.R.S. § 31-12-104, and the Owners desire to annex the Property into the City of Salida (the "City"); and

WHEREAS, the Owners desire that the City provide municipal services at the Property on the same terms and conditions as those services are provided throughout the rest of the City; and

WHEREAS, the City and the Owners desire to enter into an Annexation Agreement, attached as Exhibit A and incorporated herein by this reference, pursuant to C.R.S. §31-12-101 *et seq.* to set forth the terms and conditions of the Property's annexation into the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

1. Incorporation of Recitals. The City incorporates the foregoing recitals as findings and determinations by the City Council.

2. Enactment. The City Council finds it is in the best interests of the City, approves the attached Annexation Agreement, and authorizes the Mayor to sign it.

RESOLVED, APPROVED AND ADOPTED this 4th day of April, 2023.

CITY OF SALIDA, COLORADO

_____
Dan Shore, Mayor

[SEAL]

ATTEST:

_____
City Clerk/Deputy City Clerk

GROOVER ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2023, by and between the CITY OF SALIDA, COLORADO, a Colorado statutory city ("City"), and Dewey Groover, III and Lorita Groover ("Annexor"), each a "Party" and together the "Parties."

Section 1 - Recitals

1.1 The Annexor is the fee title owner of 100% of certain lands known as the "Groover Annexation" and more particularly described on attached **Exhibit A**, which is incorporated herein by this reference (the "Property").

1.2 The Property is contiguous to the current municipal boundaries of the City and contains approximately .65 acres, more or less, in unincorporated Chaffee County, Colorado.

1.3 The Annexor desires to have the Property annexed to the City, and the City desires to annex the Property on the terms and conditions set forth herein.

1.4 Under Colorado law, the City may not annex the Property without the consent of the Annexor.

1.5 On January 20, 2023, the Annexor filed with the City Clerk a petition for annexation of the Property ("Annexation Petition").

1.6 The City has determined that the Annexation Petition complies with the Colorado Municipal Annexation Act of 1965, as amended, Colorado Revised Statutes sections 31-12-101 through -123 (the "Annexation Act"), and Article IX of the City's Land Use and Development Code.

1.7 The City has accepted the Annexation Petition, has given all notices and conducted all hearings required by the Annexation Act, has determined that the Property is eligible for annexation to the City, and has made all necessary findings in support of the annexation of the Property.

1.8 On February 28, 2023, the Salida Planning Commission held a public hearing and reviewed the annexation map and all required supportive information and has submitted a written recommendation to the City Council to approve the proposed annexation.

1.9 On April 4, 2023 the City Council adopted Ordinance No. 2023-06 annexing the Property to the City; and Ordinance No. 2023-07, zoning the Property as Medium Density Residential (R-2).

1.10 The City and the Annexor desire to enter into this Agreement to set forth their agreements concerning the terms and conditions of the annexation of the Property to the City and the zoning and development of the Property.

1.11 The City and the Annexor acknowledge that the terms and conditions hereinafter set forth are reasonable; within the authority of each to perform; necessary to protect, promote, and enhance

the health, safety, and general welfare of the residents and property owners of the City; and mutually advantageous.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and the Annexor agree as follows:

Section 2 – Definitions

As used in this Agreement, the following terms have the following meanings:

2.1 "Agreement" means this Annexation Agreement. The Recitals in Section 1 above are fully incorporated into this Agreement and made a part hereof by this reference.

2.2 "Annexation Act" means sections 31-12-101 through -123, Colorado Revised Statutes.

2.3 "Annexation Petition" means the Petition for Annexation of the Property filed of record with the City Clerk on January 20, 2023.

2.4 "Annexor" means Dewey Groover, III and Lorita Groover, and the successor(s), assigns and agent(s).

2.5 "City" means the City of Salida, a Colorado statutory City.

2.6 "City Code" means the City of Salida Municipal Code (SMC).

2.7 "City Council" means the City Council of the City of Salida, Colorado.

2.8 "Effective Date" means the date on which City Council adopted a resolution approving the execution of this Agreement. On the Effective Date, this Agreement will become binding upon and enforceable by the City and the Annexor.

2.9 "Final Annexation Approval" means that all of the following have occurred:

2.9.1 City Council has adopted a resolution approving the execution of this agreement;

2.9.2 The effective date of Ordinance No. 2023-06, annexing the Property to the City, has occurred; and

2.9.3 The effective date of Ordinance No. 2023-07, zoning the Property as Medium Density Residential (R-2) has occurred.

2.10 "Property" means the land that is described as the Groover Annexation in the Annexation Petition and that is legally described in attached **Exhibit A**.

2.11 "Reimbursable Costs and Fees" means all fees and costs incurred by the City in connection with the City's processing and review of the proposed annexation, including without limitation processing and review of the Annexation Petition, zoning applications, and development proposals; and the City's drafting, review, and execution of this Agreement.

Section 3 – Purpose of Agreement and Binding Effect

3.1 The purpose of this Agreement is to establish a contractual relationship between the City and the Annexor with respect to the annexation of the Property, and to establish the terms and conditions upon which the Property will be annexed, zoned, and developed. The terms, conditions, and obligations described herein, including without limitation restrictions upon the zoning and development of the Property, are contractual obligations of the Parties, and the Parties waive any objection to the enforcement of the terms of this Agreement as contractual obligations.

3.2 This Agreement benefits and is binding upon the City, the Annexor, and the Annexor's successor(s). Unless otherwise specified herein, the Annexor's obligations under this Agreement constitute a covenant running with the Property. As described in Section 9.13 below, the Annexor shall record this Agreement with the Clerk and Recorder of Chaffee County, Colorado.

Section 4 – Annexation of Property

4.1 The Annexor agrees to the Annexation of the Property, and the City agrees that it will annex the Property, only in accordance with the terms and conditions of this Agreement.

Section 5 – Terms and Conditions for Annexation of Property

5.1 All terms and conditions imposed by this Agreement are in addition to and not in place of any and all requirements of the City Code, the Annexation Act, and all other applicable laws and regulations.

5.2 Annexation of the Property to the City will not be effective until both of the following conditions have been met:

5.2.1 The Annexor and the City have mutually executed and delivered this Agreement; and

5.2.2 Final Annexation Approval has occurred.

5.3 Zoning of Property.

5.3.1 On February 28, 2023, the Salida Planning Commission recommended zoning the Property as Medium Density Residential (R-2).

5.3.2 At its April 4, 2023 meeting, the City Council approved zoning the Property as Medium Density Residential (R-2).

5.3.3 Nothing in this Agreement limits, restricts, or abrogates in any way, and this Agreement is not to be construed to limit, restrict, or abrogate in any way, the power or authority of the City to rezone the Property or any portion thereof at any time after annexation, either on the City's own motion or in response to a zoning petition.

5.4 Development of Property.

5.4.1 The property located has an existing single-family residence and a detached garage.

5.4.2 New residential dwelling units constructed on the properties shall meet the inclusionary housing requirements of Article XIII of Chapter 16 of the Salida Municipal Code. The applicant's volunteers and agrees to provide an in-lieu fee at the rate in effect at the time of building permit application of any new principal residential dwelling units within the Groover Annexation.

5.4.3 Annexor agrees that any new residential dwelling units constructed on the properties shall meet the requirements of Land Use Code Sec. 16-6-140, Fair Contributions to Public School Sites, at the time of building permit submittal.

5.4.4 Annexor agrees that for any new residential dwelling units constructed on the property a fee in lieu of open space shall be provided, in an amount then in effect, at the time of issuance of a building permit for new residential units constructed.

5.4.5 Annexor agrees that any future re-development of the Property will trigger the requirement to install sidewalk, curb and gutter along the entire County Road 160 frontage of the Property, which requirement shall be designed and constructed pursuant to the specifications of the then-current City requirements and subject to the approval of the City Public Works Director.

5.5 Utilities and Municipal Services. The City shall provide the Property the usual and customary municipal services provided by the City within its municipal limits generally, in accordance with the City Code and City policies. Limitations upon the availability of City utility service may exist from time to time. The Property is and will remain subject to all policies, ordinances, rules, regulations, platting restrictions, and permitting procedures currently in effect or enacted in the future to allocate or regulate the use of the City's utility resources generally throughout the City.

5.5.1 Water and Wastewater Service. The City shall provide water and wastewater treatment services to the Property upon the same basis as such services are provided to other properties within the City, subject to the rules and regulations given in Section 13 of the City Code, as it exists now and as it may be amended.

5.5.2 Fire Protection Services. The City shall provide fire protection services to the Property upon the same basis as such services are provided to other properties within the City.

5.5.3 Police Services. The City shall provide police services to the Property upon the same basis as such services are provided to other property within the City.

5.5.4 Electric, Natural Gas, Telephone, Cable TV, and Other Utility Services. The City does not provide electric, natural gas, telephone, or cable TV facilities or services. Such services are available within the City from private entities. The extension of such services to the Property is not the obligation or responsibility of the City.

5.5.5 Streets and Roads. Within its municipal boundaries, the City shall maintain any duly dedicated and accepted public streets and roads that serve the Property, both on- and off-site, upon the same basis as such services are provided to other properties within the City.

5.6 Fees. The Annexor shall pay to the City the fees described below at the time set forth below:

5.6.1 Annexor's Reimbursement of Processing Fees. The Annexor shall reimburse the City for all fees and actual costs incurred by the City in connection with the City's processing and review of the proposed annexation, including without limitation processing and review of the Annexation Petition, zoning applications, and development proposals, and the City's drafting, review, and execution of this Agreement ("Reimbursable Costs and Fees"). The Reimbursable Costs and Fees include but are not limited to the City's costs incurred for engineering, surveying, and legal services, including the services of outside City consultants and/or counsel; recording fees; printing and publication costs; and any and all other reasonable costs incurred by the City. Interest will be imposed at rate of 1.5% per month on all balances not paid to the City within thirty (30) days of the effective date of the City's invoicing of the Annexor for the Reimbursable Costs and Fees, with that effective date determined in accordance with Section 9.8 below. In addition to any and all remedies available to the City and in the event the City is forced to pursue collection of any amounts due and unpaid under this provision or under this Agreement, the City shall be entitled to collect attorney's fees and costs incurred in said collection efforts in addition to the amount due and unpaid.

5.6.2 Payment of Currently Existing Fees as a Condition of Annexation. The Annexor shall pay to the City any fees required to be paid under this Agreement or the currently existing City Code, regardless of whether the relevant provisions of the City Code are later amended, repealed, or declared to be invalid. Payment of such fees pursuant to this Agreement is agreed to by and between the Parties as a condition of the annexation, and as a pre-condition to any development review. The Annexor further agrees not to contest any ordinance imposing such fees as they pertain to the Property.

Section 6 – Zoning

6.1 The Annexor requests and consents to Medium Density Residential District (R-2). Upon Final

Annexation Approval, the Property will be subject to and must adhere to all applicable zoning regulations of the City, as those regulations may be amended. The Annexor shall cease and desist from any non-conforming uses on the Property within one (1) year from the date of Final Annexation Approval. In that one (1) year period, there must be no expansion of any non-conforming use.

Section 7 – Breach by Annexor and City's Remedies

7.1 In the event of a breach of any of the terms and conditions of this Agreement by the Annexor, the City may take any action necessary or appropriate to enforce its rights, including without limitation any or all of the following:

7.1.1 The refusal to issue any building permit or Certificate of Occupancy to the Annexor; provided, however, that this remedy will be unavailable to the City until after the affidavit described in Section 7.1.2 below has been recorded; and provided further that this remedy will not be available against a bona fide third party.

7.1.2 The recording with the Chaffee County Clerk and Recorder of a first affidavit approved in writing by the City Attorney and signed by the City Administrator or the City Administrator's designee, declaring that the terms and conditions of this Agreement have been breached by the Annexor. At the next regularly scheduled City Council meeting following recording of such first affidavit, the City Council shall either approve the filing of said first affidavit or direct the City Administrator to file a second affidavit declaring that the default has been cured and nullifying the first affidavit. Upon the recording of a first affidavit, no parcels or portions thereof on the Property may be sold until the default has been cured. An affidavit signed by the City Administrator or the City Administrator's designee and approved by the City Council declaring that the default has been cured will remove this restriction and be sufficient evidence when recorded that the default has been cured.

7.1.3 The refusal to allow further development review for the Property.

7.1.4 Any other remedy available in equity or at law.

7.2 Unless immediate action is necessary to protect the health, safety, or welfare of the City's residents, the City shall give the Annexor ten (10) days' written notice of the City's intent to take any action under this Section 7, during which 10-day period the Annexor may cure the breach described in said notice and prevent further remedial action by the City. In the event the breach is not cured within the 10-day period, the City will consider whether the Annexor has undertaken reasonable steps to timely complete the cure if additional time is required.

7.3 The District Court of the County of Chaffee, State of Colorado, will have exclusive jurisdiction to resolve any dispute over this Agreement.

7.4 Any waiver by the City of one or more terms of this Agreement will not constitute, and is not to be construed as constituting, a waiver of other terms. A waiver of any provision of this

Agreement in any one instance will constitute, and is not to be construed as constituting, a waiver of such provision in other instances.

Section 8 – Indemnification and Release

8.1 Release of Liability. The Annexor acknowledges that the City cannot be legally bound by the representations of any of its officers or agents or their designees except in accordance with the City Code, City ordinances, and the laws of the State of Colorado. The Annexor further acknowledges that it acts at its own risk with respect to relying or acting upon any representation or undertaking by the City or its officers or agents or their designees, which representation or undertaking subsequently is held unlawful by a court of competent jurisdiction. Accordingly, the Annexor expressly waives and releases any current or future claims related to or arising from any such representation or undertaking by the City or its officers or agents or their designees.

8.2 Indemnification.

8.2.1 The Annexor shall release the City, and the City's officers, agents, employees, and their designees, from and against any and all claims, damages, losses, and expenses, including but not limited to attorneys' fees and costs, arising from or in connection with the following: (a) the City's approval of the proposed annexation, (b) the City's approval of the proposed zoning, (c) any approval given during development review of the Property; (d) except to the extent of any actual negligence on the part of the City, and the City's officers, agents, employees, and their designees, any road or sidewalk enlargement, extension, realignment, improvement, or maintenance, or approval thereof; or (e) any other item contained in this Agreement.

8.2.2 Nothing in this Agreement obligates or compels the City to proceed with any action or referendum position, other than as the City Council, in its sole discretion, directs.

Section 9 – General Provisions

9.1 Waiver of Defects. In executing this Agreement, the Annexor waives all objections it may have to any defects in the form or execution of this Agreement concerning the power of the City to impose conditions on the Annexor as set forth herein. The Annexor further waives all objections it may have to the procedure, substance, and form of the ordinances or resolutions adopting this Agreement.

9.2 Final Agreement. This Agreement supersedes and controls all prior written and oral agreements and representations of the Parties with respect to the subject matter hereof, and is the total integrated agreement between the Parties.

9.3 Modifications. This Agreement may be modified only by a subsequent written agreement executed by both Parties.

9.4 Voluntary Agreement. The Annexor agrees to comply with all of the terms and conditions of this Annexation Agreement on a voluntary and contractual basis, as a condition of annexation of the Property to the City.

9.5 Election. The Annexor represents and submits that to the extent an election would be required by the Annexation Act to approve the annexation or impose terms and conditions upon the Property to be annexed, the Annexor owns one hundred percent (100%) of the Property to be annexed, and would vote to approve the annexation and all terms and conditions as set forth herein. Thus, any election necessarily would result in a majority of the electors' approval to the annexation and the terms and conditions.

9.6 Annexor's Representations. All representations of the Annexor, either oral or as set forth in the Annexation Petition and zoning application, and all documents previously or subsequently submitted with reference thereto, are to be considered incorporated into this Annexation Agreement as if set forth in full herein.

9.7 Survival. The City's and the Annexor's representations, covenants, warranties, and obligations set forth herein, except as they may be fully performed before or on the Effective Date, will survive the Effective Date and are enforceable at law or in equity.

9.8 Notice. All notices required under this Agreement must be in writing and must be hand-delivered or sent by registered or certified mail, return receipt requested, postage prepaid, to the addresses of the Parties as set forth below. All notices so given will be considered effective immediately upon hand-delivery, and seventy-two (72) hours after deposit in the United States Mail with the proper address as set forth below. Either Party by notice so given may change the address to which future notices are to be sent.

Notice to the City:	City of Salida Attn: City Administrator and City Attorney 448 East First Street, Ste. 112 Salida, CO 81201
Notice to the Annexors:	Dewey Groover, III Lorita Groover 7285 C.R. 160 Salida, CO 81201

9.9 Terms and Conditions as Consideration for Annexation. The Annexor acknowledges that the City's decision to annex the Property is at the City's sole discretion. In consideration for the City's agreement to annex, the Annexor agrees to be bound by all of the terms and conditions of such annexation contained herein, and further acknowledges that such terms and conditions are requisite to the City's decision to annex the Property. The Annexor further agrees and acknowledges that its decision to proceed with annexation is a voluntary act of the Annexor, and that the Annexor has the sole and absolute discretion to withdraw its petition for annexation in lieu of such voluntary act.

9.10 Applicable Laws, Ordinances, and Regulations. The Annexor understands and agrees that the Property, upon annexation, and all subsequent development of the Property, will be subject to and bound by the applicable provisions of laws, ordinances, resolutions, regulations, and

policies of the City or the State as they exist at the time of annexation and as they may from time to time be amended or adopted. Nothing in this Agreement constitutes or is to be construed as constituting a repeal of existing ordinances or regulations, or as a waiver or abnegation of the City's legislative, governmental, or police powers to protect the health, safety, and general welfare of the City and its inhabitants.

9.11 Termination. In the event that the annexation of the Property is for any reason not completed, this Agreement will terminate and become null and void and of no force and effect. In such an event, the Annexor shall pay all Reimbursable Costs and Expenses incurred by the City to the time of termination. Otherwise, unless and until the Property is disconnected from the City in accordance with Colorado law, including without limitation sections 31-12-601 through -605, the term of this Agreement is perpetual.

9.12 Severability. The terms of this Agreement are severable. If a court of competent jurisdiction finds any provision hereof to be invalid or unenforceable, the remaining terms and conditions of the Agreement will remain in full force and effect.

9.13 Recording. The Annexor shall record this Agreement with the Clerk and Recorder of Chaffee County, Colorado.

9.14 No Third-Party Beneficiaries. Nothing in this Agreement, express or implied, confers or is intended to confer any rights or remedies whatsoever upon any person or entity other than the City, the Annexor, and the Annexor's successor(s).

WHEREFORE, the parties hereto have executed duplicate originals of this Agreement on the day and year first written above.

CITY OF SALIDA, COLORADO

By _____
Dan Shore, Mayor

ATTEST:

_____
City Clerk/Deputy City Clerk

STATE OF COLORADO)
) ss.
COUNTY OF CHAFFEE)

Acknowledged, subscribed, and sworn to before me this_____day of_____2023 by _____, as Mayor, and by_____, as Clerk, on behalf of the City of Salida, Colorado.

WITNESS my hand and official seal.
My Commission expires:_____

_____
Notary Public

By _____
Dewey Groover, III

By _____
Lorita Groover

STATE OF COLORADO)
) ss.
COUNTY OF CHAFFEE)

Acknowledged, subscribed, and sworn to before me this_____day of_____2023 by Dewey Groover, III and Lorita Groover as owners of 7285 C.R. 160, Salida, CO 81201.

WITNESS my hand and official seal.
My Commission expires:_____.

_____
Notary Public

EXHIBIT A

A tract of land located in the Northwest ¼ of the Southeast ¼ of Section 31, Township 50 North, Range 9 East of the New Mexico Principal Meridian in Chaffee County, Colorado, described as follows:

Beginning at a point on the north boundary of the said Northwest ¼ Southeast ¼ of Section 31, said point being marked, as are each of the tract corners, by a 5/8-inch rebar with a 1 ½-inch aluminum cap stamped "LS 36575";

Thence North 89°18'11" West along said north boundary 150.04 feet to a rebar and cap as described above;

Thence South 00°13'23" West 197.94 feet to a point on the north boundary of Chaffee County Road No. 160, said point being marked by a rebar and cap as described above;

Thence North 83°28'47" East along said northerly county road boundary, 151.11 feet to a rebar and cap as described above;

Thence North 00°12'51" East 178.94 feet to the point of beginning.

Containing 0.65 Acre, more or less.

Also known by the following address:

7285 County Road 160, Salida, CO 81201
And assessor's schedule or parcel number: 368131400001

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Finance	Aimee Tihonovich - Finance Director	April 4, 2023

ITEM

Item 2023-16 Reimbursement of Expenditures from the Proceeds of Certificates of Participation by the City

BACKGROUND

The City plans to issue Certificates of Participation (COP) in order to finance the construction of a new fire station. COPs are tax-exempt lease financing agreements that are exempt from citizen vote according to TABOR requirements. Annually appropriated rental payments under a lease/purchase certificate of participation financing will be made with existing revenue streams and will not increase taxes or fees.

Certain costs for the fire station have been and will continue to be incurred prior to the issuance of the COPs. Land, architectural and design fees, and other preliminary costs can be significant costs of the project incurred prior to incurring the obligation. Passing this resolution gives the City the option to reimburse itself from proceeds of the anticipated COP issuance if that proves to be the most fiscally responsible option.

FISCAL NOTE

Upon discussion with the Finance Committee, the recommended amount of reimbursement allowed by this resolution is up to $3 million.

STAFF RECOMMENDATION

Staff recommends approval of this motion.

SUGGESTED MOTION

A Council person should make the motion to “Approve Resolution 2023-16 to allow for reimbursement of expenditures related to the Fire Station project from the proceeds of the Certificates of Participation.”

CITY OF SALIDA, COLORADO
RESOLUTION NO. 16
SERIES OF 2023

DECLARING THE OFFICIAL INTENT OF THE CITY OF SALIDA, COLORADO TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF CERTIFICATES OF PARTICIPATION TO BE ISSUED BY THE CITY

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt obligations used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City of Salida, Colorado (the "City") expects to incur certain expenditures that may be funded temporarily from sources other than tax-exempt obligations, and reimbursed from the proceeds of a subsequent issuance of tax-exempt certificates of participation;

WHEREAS, the City has determined to make this declaration of intent ("Declaration") to reimburse certain costs from the proceeds of tax-exempt certificates of participation in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA AS FOLLOWS:

1. The City intends to construct a new fire station within the City (the "Project"), with architectural planning, engineering, and other preliminary work occurring in 2023 and physical construction occurring in 2023 and 2024.

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of tax-exempt certificates of obligation in an estimated maximum amount of $3 million**.** All reimbursed expenditures will be capital expenditures or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of certificates, except for the following expenditures: (a) costs of debt issuance; (b) costs in an amount not in excess of $100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the certificates described in paragraph 2 are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of certificates to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Approved by the Salida City Council this 4th day of April 2023.

CITY OF SALIDA, COLORADO

By: _____
Mayor Dan Shore

(SEAL)
ATTEST:

_____
City Clerk/Deputy City Clerk

CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Drew Nelson - City Administrator	December 6, 2022

ITEM

Resolution 2023-17 Approval of City of Salida ADA Transition Plan

BACKGROUND:

In 2022 the City of Salida engaged with Benesch to complete an ADA Transition Plan. The plan helps ensure the City complies with Title II of the ADA by documenting existing conditions, establishing a grievance policy, establishing standards to improve accessibility and identifying project strategies to improve accessibility. The plan also identifies one central ADA Coordinator for the City, Christy Doon.

STAFF RECOMMENDATION:

Staff recommends Council approve Resolution 2023-17 City of Salida ADA Transition Plan

RECOMMENDED MOTION:

“I move to approve Resolution 2023-17 City of Salida ADA Transition Plan”

CITY OF SALIDA,
COLORADO
RESOLUTION NO. 17
(Series 2023)

A RESOLUTION ADOPTING THE CITY OF SALIDA ADA TRANSITION PLAN

WHEREAS, the City of Salida, Colorado ("City") is a statutory city, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, pursuant to C.R.S. § 31-15-401, the City by and through its City Council ("Council"), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, the City Administration and each Department has reviewed, commented and recommends the adoption of the ADA Transition Plan; and

WHEREAS, the City Council wishes to adopt the ADA Transition Plan for the City of Salida, attached hereto and incorporated herein as Exhibit A for the City of Salida.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:

Section 1. The Salida City Council incorporates the foregoing recitals as its conclusions, facts, determinations and findings.

Section 2. Effective upon approval, the City hereby adopts the City of Salida ADA Transition Plan, attached hereto as Exhibit A.

RESOLVED, APPROVED AND ADOPTED on this 4TH day of APRIL, 2023.

CITY OF SALIDA,
COLORADO

_____
Mayor Dan Shore

(SEAL)

ATTEST:

_____
City Clerk

CITY OF SALIDA COLORADO

Americans with Disabilities Act Transition Plan

April 2023

Original Plan Prepared in 2023

The purpose of this Transition Plan is to provide formal guidelines and goals to improve accessibility throughout the City of Salida (Salida) and serve as a means of formal documentation of the procedures and progress that have already taken place in accordance with Title II of the Americans with Disabilities Act (ADA). This publication has been prepared by Alfred Benesch & Company in partnership with Salida.

All information contained herein is expressly prepared for the sole use of Salida. Should any portion of this publication be duplicated elsewhere, we request appropriate attribution for such usage.

Acknowledgements

Many individuals were involved with the development of the ADA Transition Plan and other accessibility improvements within Salida. The active participation of Salida staff from multiple departments, City Council and leadership, and other stakeholders within the community indicates the level of engagement and commitment to improving accessibility in our community. This assignment could not have been completed without the efforts and cooperation from the following:

Salida City Council

Salida Department of Community Development

Salida Department of Parks & Recreation

Salida Department of Public Works

Salida Department of Administration

Prepared By:

benesch

Alfred Benesch & Company

TABLE OF CONTENTS

Executive Summary 1

Salida ADA Transition Plan 2

1. Introduction & Project Background 2
   1.1 Project Purpose and Goal 2
   1.2 Legal Requirements of the ADA 2
2. Self-Evaluation 3
   2.1 Programmatic Accessibility 4
   2.2 Physical Accessibility 4
      2.2.1 Facilities Survey 4
      2.2.2 Method for Evaluations, Data Collection, and Processing 5
      2.2.3 Overview of Findings 6
3. Prioritize and Identify Goals, Strategies, & Schedules 6
   3.1 Goals for the Program 6
   3.2 Prioritization of Barriers 6
      3.2.1 Prioritization of Barriers – Buildings 6
      3.2.2 Prioritization of Barriers – Public ROW Pedestrian Facilities 8
      3.2.3 Prioritization of Barriers – Parks, Trails and Open Spaces 8
   3.3 Strategies to Improve Accessibility 9
   3.4 Implementation Schedule 10
4. Procedures, Standards & Practices 10
   4.1 New Construction and Alterations 10
   4.2 Program Access and Effective Alternative Communication 11
   4.3 Public Information Sharing 12
5. Public Involvement 12
6. ADA Coordinator Role & Responsibilities 13
7. Complaint & Grievance Procedure 13
8. Monitoring & Updating Transition Plan 14
   8.1 Database Management 14

Appendices

A. Transition Plan Terminology
B. Salida Policy Regarding the ADA
C. Internal Staff Questionnaire and Results
D. Inventory of Buildings Assessed
E. Inventory of Transportation Pedestrian Facilities Assessed
F. Inventory of Parks Facilities Assessed
G. Overview of Buildings Assessment Attributes/Parameters
H. Overview of Transportation Pedestrian Facilities Assessment Attributes/Parameters
I. Overview of Parks Facilities Assessment Attributes/Parameters
J. Buildings Assessment Findings
K. Transportation Pedestrian Facilities Assessment Findings
L. Parks Facilities Assessment Findings
M. Proposed Barrier Removal Schedules
N. List of Standard Drawings, Specifications, and Design Guidance Related to Accessibility
O. Design & Construction Exception Form
P. Public Outreach Materials and Results
Q. ADA Coordinator Contact Info
R. Complaint & Grievance Procedures
S. Summary of Work Completed Towards Transition Plan Implementation

EXECUTIVE SUMMARY

The purpose of this Transition Plan is to provide formal guidelines and goals to improve accessibility throughout Salida and serve as a means of formal documentation of the procedures and progress that have already taken place in accordance with Title II of the Americans with Disabilities Act (ADA). The ADA was enacted in 1990 and mandates equal opportunity for a qualified individual with a disability. Salida's elected officials and staff believe promoting an accessible environment for all persons is essential to good customer service and consistent with the quality of life that Salida residents desire. While Salida has been improving accessibility within their limits for years, in 2022, Salida initiated the process of developing a published ADA Transition Plan.

The self-evaluation process evaluates current practices utilized by the different City departments to provide accessibility to existing and new facilities and pedestrian facilities within the public right of way (ROW) and located in parks, trails, and open spaces owned, leased or operated by Salida. Upon adoption of this Transition Plan, Salida anticipates beginning the formal process to assess these City and pedestrian facilities. In conjunction with assessment efforts, Salida will also create and update their databases to catalog existing accessibility conditions and improvements to pedestrian and City facilities.

The information gained from these evaluations will provide a basis for a more robust and holistic assessment of accessibility in and along City facilities; allow for planning and prioritizing removal of barriers; and further refine Salida's strategy for any remaining assessments needed. This Transition Plan addresses proposed timelines for commencing assessments with anticipated associated costs and schedules.

During the development of this Transition Plan a review of City programs, procedures, and policies took place. This process involved meetings with several City departments to document existing information and identify potential needs, and an internal survey for City staff. Public involvement also took place during this period consisting of public surveys and an online website that were advertised using social media platforms, flyers, and direct stakeholder outreach. The City also hosted an open house.

This Transition Plan is a living document, intended to be periodically monitored and updated. Future updates to the Transition Plan will incorporate additional actions to continue Salida's Transition Plan as well as document actions taken to remove barriers to accessibility and modify programs and procedures to increase accessibility.

1. Introduction & Project Background

1.1 Project Purpose and Goal

The purpose of this Transition Plan is to identify facilities, guidelines, standards, policies, procedures, and/or practices currently utilized or recommended for use to minimize or eliminate barriers to accessibility within Salida. The goal is to provide safe and accessible City facilities and programs for all users while remaining in compliance with all federal, state, and local laws, regulations and standards. This Transition Plan is a living document to be reviewed and updated periodically.

This Transition Plan will assist Salida with identifying both physical and non-physical barriers to accessibility and with developing solutions to increase the opportunity of accessibility to all individuals. The outcome of the self-evaluation, facility assessments, and public outreach will guide Salida's efforts to modify its policies, practices, or procedures (as required by applicable law) to avoid discrimination against a qualified individual with a disability.

This Transition Plan describes the process Salida will use to identify barriers to accessibility and to develop goals and recommendations to mitigate those barriers.

The main components for initially identifying barriers and developing goals included:

- Information gathering from City departments
- Performing an accessibility Self-Evaluation of Salida's current practices, guidelines, standards, policies, and/or procedures identified during the information gathering
- Performing surveys (internal and external) to seek input on accessibility issues
- Designating an ADA Coordinator and Department ADA Contacts and their respective roles and responsibilities
- Developing a formal ADA complaint procedure

The Transition Plan also addresses training provided to Salida employees regarding guidelines, standards, policies, procedures, and/or practices to minimize or eliminate barriers to access within Salida.

Clarification on terminology and acronyms used throughout this Transition Plan are provided in Appendix A. The City Policy Regarding the ADA can be found in Appendix B.

1.2 Legal Requirements of the ADA

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination based on disability. This comprehensive civil rights law further broadened the coverage of Section 504 of the Rehabilitation Act of 1973 and the Architectural Barriers Act (ABA) of 1968. The ADA consists of five titles outlining protections in the following areas:

- Employment (Title I)

- State and local government services (Title II)
- Public accommodations (Title III)
- Telecommunications (Title IV)
- Miscellaneous Provisions (Title V)

Title II of the ADA pertains to the programs, activities and services public entities provide and extends the application of the ADA to include those provided by all state and local government entities. As such, policies, practices, and programs, must comply with the appropriate sections of the ADA when viewed in their entirety. This includes making reasonable modifications in policies, practices, and procedures that deny equal access to a qualified individual with a disability unless it would result in a fundamental alteration in the program. Salida can provide services or benefits to a qualified individual with a disability through programs that are separate or different such that the separate or different measures are necessary to ensure that benefits and services are equally effective.

Title II of ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150 requires agencies to conduct a self-evaluation of its facilities, policies, practices, and programs and develop a Transition Plan to outline how reasonable accessibility improvements for a qualified individual with a disability, when needed, will be addressed. This Plan includes the findings of the self-evaluation and addresses areas of potential improvement as they pertain to facilities owned, leased or operated by Salida. This Plan also identifies alternative methods of service delivery permissible under 28 CFR Part 35.150(a) and (b). While the ADA requires agencies to provide accessibility to all of its services, they are not required to remove all architectural barriers in all of their facilities. 28 CFR 35.150 states that the transition plan must include the following:

- Identify Physical and Programmatic Barriers
- Schedule and Method(s) to Mitigate Barriers
- Identify ADA Coordinator

The ADA requires the Transition Plan be submitted for public review before final approval and adoption. Open participation and feedback opportunities were provided throughout the development of the Transition Plan as seen in the Appendices.

Certain elements of this Transition Plan (e.g., schedule) will be developed and refined as part of the updating process.

While the ADA requires agencies to reasonably modify their policies, procedures, and facilities to avoid discrimination towards persons with a disability, they are not required to remove all barriers in all situations. The ADA does not require Salida to undertake any action that would fundamentally alter the intent of a program or activity, create a hazardous condition, or result in an undue financial burden.

2. Self-Evaluation

Salida must provide both program accessibility and physical accessibility as outlined within the ADA, to the extent reasonable. Programmatic accessibility includes all the policies, practices, and procedures

allowing people with disabilities an equally effective opportunity to participate in programs and services. Physical accessibility requires a service or facility to provide an accessible path free of barriers for users.

To assist in evaluating program and physical accessibility throughout Salida, meetings were conducted with representatives from the different City departments to obtain information on existing policies and practices as they pertain to the ADA. Each department has different roles and responsibilities in the overall effort to providing an accessible City.

Through the development of this Transition Plan, Salida intends to create an ADA Task Force consisting of key representatives from different City departments. The purpose of the ADA Task Force is to take a more holistic approach to improving accessibility throughout Salida and to strengthen this effort through consolidation and collaboration. The ADA Task Force operates independently of individual City departments and the Transition Plan project team. It is intended that the ADA Task Force will help collect and review complaints related to accessibility, serve as a liaison to the community on accessibility matters, advise City departments on ADA compliance, and ensure proper representation of ADA and accessibility related concerns across all City departments.

2.1 Programmatic Accessibility

The ADA requires Salida to evaluate current policies and practices to identify and correct any barriers inconsistent with the intent of the law. City department representatives have examined current practices and policies related to the ADA and proactively identified gaps in information or training to address in the Transition Plan. To further refine and understand accessibility issues needing to be addressed, Salida met with department representatives to obtain opinions and input on the following:

- Overall accessibility of Salida's facilities and programs,
- Forms and methods to advertise and communicate program's services or activities,
- Level of staff training related to the ADA, and
- Existing accommodations available for a qualified individual with a disability to access these services.

A list of Departments consulted are listed in Appendix C.

2.2 Physical Accessibility

The Self-Evaluation included parameters for future accessibility reviews to identify physical barriers that may impede access to the programs, services and activities Salida provides.

2.2.1 Facilities Survey

For the purpose of the Transition Plan, publicly owned and leased facilities can be broken down into the following categories:

Buildings
- Public Access Buildings
- City Staff Access Buildings
- Restricted and Controlled Access Buildings

Transportation Pedestrian Facilities
- Curb Ramps
- Sidewalk
- Pedestrian Push Buttons & Signals

Parks, Trails, & Open Spaces
- Play Features
- Play Surfaces
- Accessible Paths
- Shared Use Trails
- Recreational Trails

Current inventories of City facilities are summarized in Appendix D (Buildings), Appendix E (Pedestrian Facilities), and Appendix F (Parks, Trails, & Open Space Facilities). Salida does not assume responsibility for, nor intend to evaluate, private facilities as they pertain to accessibility.

2.2.2 Method for Evaluations, Data Collection, and Processing

As part of the self-evaluation process, Salida outlined a future comprehensive evaluation strategy consisting of review and inventory of City-owned, leased, and operated buildings, pedestrian facilities, parks, trails, and open spaces to provide a representative baseline regarding the accessibility of facilities throughout Salida and to identify and prioritize removal of barriers.

Evaluations for publicly owned, leased, and operated building facilities will consider standards and requirements contained in Chapter 11 of the International Building Code (IBC), which specifies use of ICC A117.1 - 2009 or the most recently adopted version (Handicapped/Accessibility Design Code) for accessibility conformance. The Americans with Disabilities Act Accessibility Guidelines (ADAAG) are considered as guidelines for improving accessibility beyond the minimum requirements outlined in Chapter 11 of the IBC. Examples of barriers to be assessed include accessibility of restrooms, protruding objects, path of travel obstructions within facilities, accessible door entrance mechanisms, and cross-slope violations. Non-compliant attributes of the various features evaluated will be cataloged in a database then categorized and addressed based on the Salida's prioritization matrix. This database will not include any private facilities not leased or occupied by Salida.

Evaluation of publicly owned, leased, and operated pedestrian facilities will be based on current ADA and Salida standards and will consider the standards within the 2011 Proposed Public Right of Way Accessibility Guidelines (PROWAG) published by the United States Access Board. Examples of items to be assessed include curb ramp geometry, grades, and condition; detectable warning panel presence; clear space; turning space; and pedestrian push button presence. The current PROWAG document has not been adopted or formally approved as a governing document but is widely recognized as a best practice and has been recommended for use by the Federal Highway Administration (FHWA) and the Colorado Department of Transportation (CDOT). Assessed items will be cataloged utilizing Salida's Geographic Information System (GIS) database. Salida will also identify any curb ramps, pedestrian signals, or sidewalks within Salida belonging to CDOT or other agencies.

It is anticipated evaluation criteria will be based on PROWAG standards for the individual elements being evaluated as well as the feature as a whole. The criteria will also assist in determining the level of

severity barriers pose to accessibility. In order to establish program schedules and budgets for the removal of barriers to accessibility throughout Salida, field evaluations will be conducted in other representative areas. Establishing criteria for high priority corridors needs to be fully defined but will be based on proximity to the downtown core.

Assessments on parks, trails, and open space facilities currently take place on a regular basis as they contain or provide access to play surfaces and playground equipment. The City will use established assessment criteria for future field evaluations of public ROW pedestrian facilities and classify high priority corridors throughout Salida to identify barriers. General location, widths and alignments of trails are inventoried in Salida's GIS database. Evaluations on the various parks, trails and open space facilities are based on a combination of the AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities (AASHTO Pedestrian Guide), the Americans with Disabilities Act Accessibility Guidelines (ADAAG), and the Architectural Barriers Act (ABA).

The City will perform ongoing field evaluations of accessibility of parking stalls, parking aisles, sidewalk and curb ramps to access publicly owned, leased, and operated parks and open spaces and Salida facilities. Evaluations shall identify barriers to accessibility for elements of the facility or feature being evaluated. To be compliant, the facility or feature must satisfy established criteria specific to each facility or feature type and purpose. If one element of a facility or feature does not meet established criteria for determining accessibility, the facility or feature shall be considered to have a barrier even though it may be substantially compliant. Appendices G, H, and I provide information related to the facilities or features being surveyed and different elements to evaluate for determining barriers and for prioritizing corrective action. When deemed practical by Salida, facility or feature accessibility information will be cataloged using Salida's GIS database for easy reference and query for internal staff.

2.2.3 Overview of Findings

Currently, Salida owns, leases, and/or operates 24 buildings. Most are open to or frequently visited by the public. Three are restricted to employee-use only. Several have controlled access (buildings or areas of buildings for which public access is restricted). There are approximately 527 curb ramp locations, 32.5 miles of sidewalk, 21 parks, and 8.5 miles of trails.

A current summary of findings for accessibility reviews performed and analyzed to date are provided in Appendix J (Buildings), Appendix K (Public ROW Pedestrian Facilities), and Appendix L (Parks, Trails, & Open Space Facilities). The Transition Plan will be updated as deemed necessary by the ADA Coordinator.

3. Prioritize and Identify Goals, Strategies, & Schedules

3.1 Goals for the Program

The overall goal of the Transition Plan is to improve accessibility to the programs, activities, and services provided by Salida. To achieve this goal, Salida will:

- Create and prioritize a list of identified barriers, generated strategies and methods that can be used to remove or reduce barriers achievable within fiscal constraints,
- Provide guidance to Salida staff and the public on the requirements of the ADA and Salida's approach to improve accessibility,

- Develop a realistic schedule based on estimated available budget for the removal of barriers, and
- Recognize potential funding sources and opportunities to remove identified barriers.

3.2 Prioritization of Barriers

Historically, Salida has largely relied upon formal and informal comments received to identify barriers to accessibility. These were addressed on a case-by-case basis as determined and prioritized by the department responsible for the facility or feature and based on available resources. This Transition Plan will enhance the current practice by attempting to proactively identify barriers to accessibility; provide a means to catalog facilities, features, and barriers associated with each; and provide a means to program and execute plans to remove barriers to accessibility as funding and other resources allow.

As with current practice, any non-compliance, regardless of location or type, identified from the grievance process will be prioritized and addressed on a case-by-case basis.

3.2.1 Prioritization of Barriers - Buildings

For publicly accessible areas of Salida owned, leased, or operated buildings, Salida currently addresses accessibility issues as they are identified and as funds are available. Whenever possible, barriers are removed immediately, or they are programmed and scheduled for removal. In the event mitigating a barrier is not feasible, either from a technical or financial standpoint, the element is made as accessible as reasonably possible and/or a reasonable accommodation is provided.

Salida intends to develop an evaluation and ranking system to help proactively identify physical barriers to accessibility in publicly accessible areas of Salida owned, leased, or operated buildings. The ranking system will help categorize features determined to be non-compliant with Chapter 11 of the IBC by assigning functionality of the element as well as the difficulty to mitigate. Non-compliant building features will then be prioritized and programmed based upon their category, potential efficiencies gained during the implementation of other planned improvement projects, and available funding and resources. The City will perform ongoing evaluations on as many publicly accessible spaces in buildings owned, leased, or operated by Salida as allowed within future annual budgets. Each facility evaluation will use the category matrix to rank and prioritize issues and programs for mitigation as future funding allows.

3.2.2 Prioritization of Barriers – Transportation Pedestrian Facilities

Currently, as street segments within the City are resurfaced as part of Salida's annual maintenance program, any adjacent noncompliant curb ramps are reconstructed, including by adding dome panels to curb ramps without detectable warning surfaces. Similarly, driveways adjacent to roadways being resurfaced are evaluated for trip hazards and corrected as needed. Sidewalk-related accessibility issues are evaluated and addressed both through periodic inspections and in response to citizen requests. Locations are prioritized and addressed through the annual budget process unless they can be immediately addressed utilizing existing resources.

Pedestrian crossings and pedestrian push buttons are reviewed and installed when absent on a case-by-case basis using engineering judgement. Pedestrian studies are conducted as needed to further evaluate

when signalized crossings are warranted. When Salida receives a request to install a curb ramp or remove a barrier, Salida staff will contact the requesting individual to determine the provided route's characteristics and evaluate the feasibility of the proposed improvements and availability of other accommodations. Pedestrian push buttons found to be inoperable by staff or reported by the public are addressed as part of annual preventative maintenance.

Through the development of the Transition Plan, the City has developed a ranking system to help prioritize and schedule implementation of accessibility improvements on pedestrian facilities along its transportation network considering the level of severity of a barrier's impact to accessibility while acknowledging fiscal constraints. The City will prioritize improvements as funding and resources allow according to the following methodology:

1. Locations where adjacent roadway or infrastructure improvements are taking place;
2. Locations in close proximity to public facilities and high pedestrian traffic areas such as the downtown core, schools, hospitals, recreation facilities, parks, etc.;
3. Locations in targeted neighborhood zones;
4. Locations having a higher degree of non-compliance or more significant barriers to accessibility; and
5. All other locations not listed above as funding and resources are available.

3.2.3 Prioritization of Barriers – Parks, Trails and Open Spaces

The Parks & Recreation Department currently addresses most barriers on a case-by-case basis. Play surfaces for park areas generally consist of engineered wood fiber and are re-filled, leveled, and maintained on a recurring basis. Playground equipment is generally maintained on a regular schedule and replaced as needed. Typical life cycles for playground equipment range from 12 to 15 years. Through this Transition Plan, shelters and other features will be updated and made accessible. The City will continue to schedule and evaluate Salida parks based on geography, park usage, unique play features, programs (i.e., festivals, events), funding and replacement schedule.

The City owns and operates a large system of multi-use trails, many of which connect to a larger regional network maintained by other entities. The City's multi-use trails are generally wide and concrete surfaced, and since they provide easy access to many of the City's destinations, the community uses them extensively. Overall, the trail system is in good condition. Over time, the City intends to focus on providing compliant crossings at public streets and performing ongoing maintenance to ensure trip hazards are proactively addressed.

The City owns and operates large open space areas, some of which are accessible to the public and some of which are not. Over time, the City intends to focus on providing compliant parking areas (where paved) and maintaining reasonable vehicular access to areas (such as overlooks) where trails and parking areas are unpaved.

3.3 Strategies to Improve Accessibility

Implementing physical infrastructure and structural changes will take time and resources to properly plan, design, and upgrade existing facilities and remove identified barriers. Public projects currently require ADA compliance and are reviewed by City staff or designated representatives. Private projects

are required to be ADA compliant to the extent accessibility features are required by the building code and applicable laws.

Additionally, Salida plans to include annual budgetary allotments for projects targeting accessibility on top of what is currently programmed, with emphasis given to the removal of barriers based on the Transition Plan priorities. Where access cannot immediately be provided, interim measures are to be explored and potentially implemented to provide programmatic access to a qualified individual with a disability pending the remediation of physical barriers.

It is anticipated a majority of the physical accessibility improvements on Salida owned, leased or operated facilities and ROW will be performed in conjunction with other projects and activities occurring within Salida. The following illustrates the efforts most anticipated and how each may improve accessibility:

> **New Construction Projects:** Work involving constructing new facilities or pedestrian features in locations within current or future public ROW shall provide accessible features in the project that meet current ADA design standards.
>
> **Improvement Projects:** Work involving improving existing public ROW pedestrian facilities will provide new or necessary upgrades to existing features in the project area to meet current ADA design standards. Such projects may include road widening as part of Salida's Capital Improvement Program with associated sidewalk improvements or a remodel of an existing facility.
>
> **Major Maintenance and Rehabilitation Projects:** Work involving any alteration or major maintenance activity performed on transportation assets in the existing public ROW or Salida facilities shall provide or upgrade accessible features in, or immediately adjacent to, the project to meet current ADA design standards to the extent feasible without undue burden. Such projects shall include any project requiring pavement reconstruction, major pavement rehabilitation, public sidewalk improvements, re-paving of a parking lot, replacing of flooring or the reconstruction of accessibility facilities caused by private permittees.
>
> **Routine Maintenance & Repair Projects:** Minor or routine maintenance activities (patching, sealing, replacing signs, repairing door fixtures, etc.) limited to specifically repairing spot areas or locations directly affecting accessibility will include upgrades or improvements that meet current ADA design standards when required or when such improvements are consistent with the scope of the activity being performed.

On-going training (both internal and external) for City staff will be put in place to increase their knowledge of the ADA and improve accessibility. Salida intends to hold in-house training seminars to educate City staff on the basics of the ADA such as how to interact with someone who has a disability and what resources are available for alternative effective communication. These training seminars will include all City employees. Additionally, technical training for design and construction requirements will be made available to City staff.

3.4 Implementation Schedule

Salida plans to address and remove barriers to accessibility systematically based upon the priorities outlined in the Transition Plan using established program priorities, available funding, and standard City processes and procedures.

Any non-compliance regardless of location or type identified from the grievance process will be addressed and prioritized on a case-by-case basis.

Salida reserves the right to modify the removal of barriers to accessibility priorities in order to allow flexibility in addressing reasonable accommodations for persons with disabilities, community requests, changes in City programs or facility usage, funding availability and constraints, and opportunities with similar capital improvement projects.

Current program level schedules for identified removal of barriers to accessibility are shown in Appendix M.

4. Procedures, Standards and Practices

4.1 New Construction and Alterations

The ADA Standards and Specifications described in this section are intended to apply to all construction within Salida that is required to adhere to City requirements.

Currently for building design, Salida utilizes Chapter 11 of the International Building Code (IBC), which specifies use of ICC A117.1 – 2009 (Handicapped/Accessibility Design Code) for accessibility conformance. For pedestrian facilities within the public ROW, Salida's standards are based on the previous ADAAG published by the United States Access Board. Parks, trails, and open space facilities standards are currently based on the AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities, in addition to City standards based on ADAAG.

In addition to the technical training outlined in Section 3.3, ADA checklists were created in 2022 to further assist City staff in their effort to achieve accessibility on new improvements. These checklists are not intended to replace referenced ADAAG requirements and PROWAG guidelines but assist staff with design review and construction oversight.

Salida has established design standard details which are based on the 2011 Proposed Public Rights-of-Way Accessibility Guidelines (PROWAG) for transportation facilities. Salida will also utilize the 2010 ADAAG and Colorado Department of Transportation (CDOT) standards as a reference, especially as it relates to shared CDOT facilities or City maintenance activity on CDOT-owned infrastructure (when applicable). CDOT standards are available at:

https://www.codot.gov/business/designsupport/

To account for construction tolerances and to avoid exceeding listed thresholds, designers and construction crews should use specified slopes and dimensions below the maximum and above the minimum requirements stated in the applicable accessibility compliance standards while maintaining positive drainage.

In alterations to existing facilities, where compliance with applicable standards and specifications is technically infeasible or would result in undue burden, the alteration will be required to conform to standards to the maximum extent possible. Such exceptions will be documented on the Design & Construction Exception Form contained in Appendix O and submitted to the ADA Coordinator or designated City staff for their recordkeeping.

Future Applicable Federal and State Code Revisions: All future enactments and revisions to legally applicable Federal or State accessibility codes, standards or guidelines, will be incorporated into these ADA Codes and Standards to the extent that such enactments or revisions exceed the requirements contained herein. Nevertheless, such enactments or revisions will not decrease any requirement as contained herein.

4.2 Program Access and Effective Alternative Communication

A large part of the effectiveness of increasing accessibility and complying with the ADA is taking appropriate steps to ensure that communications with persons with disabilities are as effective and complete as communications with others. To effectively communicate with a qualified individual with a disability, Salida will provide alternative effective communication methods, including but not limited to, sign language interpreters, assistive devices, Braille, and large print text when requested and available. Across the different City departments, there are varying levels of access to auxiliary aids and resources available for use by programs upon request and dependent on level of public interaction. The departments will work with each other to provide auxiliary aids and resources whenever reasonably possible.

Salida strives to provide access to its programs for all citizens. Beyond physical access, this includes program access. Because the nature of communications differs from program to program, there is flexibility in determining effective communication solutions. The goal is to find a practical solution that fits the specific situation.

Salida's goal is to provide accessible routes in all facilities and other program locations so that services, programs and activities offered in such facilities are accessible to everyone. However, this does not in all instances require Salida to remove physical barriers in all existing buildings, provided that City programs are made accessible to qualified individuals. When appropriate, this can be achieved by providing such services, programs, and activities through alternative methods, such as:

- Relocating a service to an accessible location within the facility
- Providing a service at multiple locations within the facility with at least one location being accessible
- Providing an auxiliary aide to enable a qualified individual with a disability to obtain the service
- Providing benefits or services at an alternative accessible site

Integration and inclusion of a qualified individual with a disability into the general public is a fundamental purpose of the ADA. Whenever feasible, standard City practice is to not provide services or benefits to a qualified individual with a disability through programs that are separate or different, unless the separate programs are necessary to ensure the benefits and services are equally effective. While reasonable accommodations are made available when practical, Salida does not require a qualified individual with a disability to accept a special accommodation or benefit.

4.3 Public Information Sharing

Salida makes information available to all applicants, participants, beneficiaries, and interested persons regarding the provisions of the ADA and its applicability to the services, programs or activities of Salida. Salida is committed to sharing information with the public regarding efforts to improve accessibility throughout Salida. Information sharing occurs mostly through contact with the ADA Coordinator, Salida's webpage, press releases and other public notifications, and other typical public outreach methodologies. The City has incorporated standard language into all outgoing public communications: for general city communication, inquiries are directed to the City's ADA Coordinator; other complaints are directed to the appropriate City department.

Salida intends to work with its website vendor to audit and update the City website to ensure compliance with accessibility standards as set forth in the World Wide Web Consortium (W3C) guidelines. These tools are used to help Salida improve and meet standards and guidelines included in Section 508 of the Workforce Investment Act of 1998, Web Content Accessibility Guidelines (WCAG), and the Americans with Disabilities Act (ADA). Salida intends to build on this effort to achieve compliance with Colorado State House Bill 21-1110. The Colorado law, signed on June 30, 2021, requires all state and local governments to meet specific web accessibility standards for people with disabilities. Full compliance with these standards is required by July 1, 2024. The City will draft a Web Accessibility Plan, develop employee training on the new law and employee responsibilities, and intends to make necessary changes as required by the law to ensure website accessibility.

5. Public Involvement

Salida created and distributed information about the development of the formal Transition Plan to encourage the public, advocacy groups, and other stakeholders to provide input and identify areas of concern.

This was accomplished with the creation of an ADA Transition Plan webpage within Salida's website providing updates and soliciting input. Another method of soliciting input for the Transition Plan was through a public survey made available in a variety of formats. Salida advertised the public survey using multiple social media outlets and the City newsletter. Salida also hosted an open house on October 26, 2022 to collect resident and stakeholder input on the project. Input received from the survey and meetings was evaluated and included in Appendix P.

A draft version of the updated Transition Plan was made available to the public for a review period on the Transition Plan webpage in March 2023 soliciting comments and feedback.

Appendix P shows the different forms of public involvement used during the development of the Transition Plan and the results of the public survey.

6. ADA Coordinator Role & Responsibilities

The ADA requires public entities with fifty (50) or more employees to designate one or more individuals as responsible employees for monitoring compliance with and investigating potential violations of the ADA. While the law does not require the use of the term "ADA Coordinator", it is commonly used across the country. This individual is the primary point of contact for a qualified individual with a disability to:

- Request auxiliary aids and services, policy modifications, and other accommodations;

- File a complaint with Salida regarding accessibility to City programs, activities, and services.

This individual is also the point person for addressing ADA concerns from the public and from other departments and employees of the public entity.

The ADA Coordinator is responsible for the implementation of this Transition Plan. The ADA does not require Salida to undertake any action that would result in a fundamental alteration in the intent of its program or activity, would create a hazardous condition, or would represent an undue burden. Undue burden is defined as a significant difficulty or expense relative to the nature and cost of the accommodation when compared to the size, resources, and facility of the specific operation. The determination that a proposed action or accommodation does or does not represent an undue burden to the City will be based on an evaluation of all resources available for use in the programs and will be reached through collaboration between the ADA Coordinator, the Department Head, and the City Attorney's Office on a case-by-case basis. A determination of undue burden will be accompanied by a statement citing the reasons for reaching the conclusion.

To support the ADA Coordinator and Salida's effort of improving accessibility, Salida currently has staff designated in various Departments to assist with improving accessibility. This system allows for each department and Salida collectively to better address the needs of employees and citizens with disabilities. Each department designates a Departmental ADA Contact to collaborate with Salida's ADA Task Force and Salida's ADA Coordinator regarding the needs of their department and the programs their department is responsible to manage. The benefit of having a Departmental ADA Contact for each department is the availability of a departmental subject matter expert and someone with knowledge of department operations and budgets for the ADA Task Force to work with. Salida's ADA Coordinator, or designee, will follow-up with each Departmental ADA Contact to coordinate the implementation of plans, programs, policies, and procedures and to determine any undue burden specific to that department.

Appendix Q identifies the office, address, and telephone number of Salida's ADA Coordinator. This position is currently performed by a Salida staff member with other day-to-day responsibilities. The Department ADA Contacts, ADA Task Force, and other designees are typically utilized to fulfill the duties associated with this position.

7. Complaint & Grievance Procedure

Establishing a complaint and/or grievance procedure to provide prompt and equitable resolution of complaints is required for public entities with over fifty (50) employees. Equally important to Salida, it ensures its citizens have a clear, established process for being heard and responded to in an accurate and timely manner. Formalizing the process allows for transparency and timely resolution to issues brought to Salida's attention.

Salida currently has a formal grievance procedure in place to provide citizens with a way to file complaints regarding accessibility and a documented method for Salida to handle complaints. Appendix R identifies Salida's grievance procedure and responsibilities with regard to filing, investigating, and initiating a response and the grievance procedure form.

In the event available funds are insufficient for responding to grievances that request barrier removal or structural modifications, improvements will be prioritized and scheduled.

8. Monitoring & Updating Transition Plan

The ADA Coordinator will review the Transition Plan on an annual basis, or more frequently as necessary, to update it as deemed appropriate to address progress towards improving accessibility and to provide for any Transition Plan modifications. The ADA Coordinator will work with the different City Department ADA Contacts and appropriate staff during these reviews to identify updates and incorporate new information pertaining to accessibility and the ADA into the Transition Plan. Public comments or suggestions received will be incorporated as deemed appropriate.

8.1 Database Management

As new facilities or features are constructed or re-constructed such as curb ramps, sidewalks, pedestrian pushbuttons, play surfaces, and play features, Salida will update its GIS database or matrices to reflect these improvements. Updating these databases will allow Salida to monitor accessibility in specific areas, as well as Salida's overall assets. The databases can also be used to re-prioritize and allocate budget appropriately. Databases are intended to be a tool to assist Salida with identifying accessibility issues and improvements and not to be the sole method for determining accessibility improvement projects.

APPENDIX A – TRANSITION PLAN TERMINOLOGY

Accessible Pedestrian Signal – An integrated device that communicates information about the pedestrian walk phases in non-visual formats.

Accessible Route – a continuous, unobstructed path connecting all accessible elements and spaces including public transportation facilities, parking access aisles, curb ramps, crosswalks at vehicular ways, walks, ramps and lifts.

ABA – means and refers to the Architectural Barriers Act which requires facilities designed, built, altered, or leased with funds supplied by the United States Federal Government be accessible to the public.

ADA – means and refers to the Americans with Disabilities Act as contained and explained in Title 42, Chapter 126 of the United States Code.

ADAAG –ADA Accessibility Guidelines set forth at 36 CFR part 1191, together with appendices B (Scoping) and D (Technical) thereto.

Auxiliary Aids and Services – services and devices promoting effective communication or allowing access to goods and services as defined by Titles II and III of the ADA.

Complaint – a claimed violation of the ADA.

Curb Ramp –a ramp that cuts through or is built up to the curb. Curb ramps can be perpendicular or parallel, or a combination of parallel and perpendicular ramps.

Detectable Warning – a surface of truncated domes, built in or applied to a walking surface that are detectable underfoot. Detectable warnings are typically pre-fabricated and installed or stamped into a walkway, providing a tactile surface at the transition from a curb and the street or other hazardous vehicular crossings, assisting pedestrians with vision disabilities in determining when they enter the street.

Disability – a physical or mental impairment that substantially limits one or more of the major life activities of an individual; or a record of such an impairment; or being regarded as having such an impairment, as described in Title II of the ADA.

Facility – All or any portion of buildings, structures, sites, complexes, equipment, rolling stock or other conveyances, roads, walks, passageways, parking lots, or other real or personal property, including the site where a building, property, structure, or equipment is located.

Pedestrian Rights-of-Way (PROW) – sidewalks, curb ramps, crosswalks serving such sidewalks, and any other designated routes or pathways used by pedestrians along public rights of way.

Physical or Mental Impairment – any physiological disorder, or condition, cosmetic disfigurement, or anatomical loss affecting one or more body systems, such as neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genitourinary, immune, circulatory, hemic, lymphatic, skin, and endocrine; or any mental or psychological disorder, such as an intellectual disability, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

Program Accessibility - Salida's services, programs, or activities, when viewed in their entirety, must be readily accessible to and usable by a qualified individual with a disability.

PROWAG – (Proposed) Public Rights-of-Way Accessibility Guidelines published by the United States Access Board. This document provides guidelines for public rights-of-way addressing various issues, including access for blind pedestrians at street crossings, wheelchair access to on-street parking, and various constraints posed by space limitations, roadway design practices, slope, and terrain.

Qualified Individual with a Disability - an individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by a public entity.

Reasonable Accommodation – reasonable changes or adjustments that provide, without undue burden or fundamental alteration of the nature of the service, program, or activity, a means for a qualified individual with a disability to participate in or receive a service, program, or activity. Where existing physical constraints make it impractical for altered elements, spaces, or facilities to fully comply with new construction requirements, compliance is required to the extent practicable within the scope of the project. Existing physical constraints include, but are not limited to, underlying terrain, right-of-way availability, underground structures, adjacent developed facilities, drainage, or the presence of a notable natural or historic feature.

Undue Burden – significant difficulty or expense. In determining whether an action would result in an undue burden, factors to be considered include: (1) the nature and cost of the action needed; (2) the overall financial resources of the site or sites involved in the action; the number of persons employed at the site; the effect on expenses and resources; legitimate safety requirements that are necessary for safe operation, including crime prevention measures; or the impact otherwise of the action upon the operation of the site; (3) the geographic separateness, and the administrative or fiscal relationship of the site or sites in question to the public entity; (4) if applicable, the overall financial resources of the public entity; the overall size of the public entity with respect to the number of its employees; the number, type, and location of its facilities; and (5) if applicable, the type of operation or operations of the public entity, including the composition, structure, and functions of the workforce of the public entity.

APPENDIX B – SALIDA POLICY REGARDING THE ADA

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT (JUNE 2020)

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Salida will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment:
The City of Salida does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication:
The City of Salida will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Salida's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures:
The City of Salida will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Salida should contact the City of Salida's ADA Coordinator at 719-530-2624 or christy.doon@cityofsalida.com as soon as possible, but no later than 48 hours before the scheduled event.

The ADA does not require the City of Salida to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden. Complaints that a program, service, or activity of Salida is not accessible to persons with disabilities should be directed to the ADA Coordinator at 719-530-2624 or christy.doon@cityofsalida.com.

The City of Salida will not place a surcharge on a particular qualified individual with a disability or any group of qualified individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

APPENDIX C – INTERNAL STAFF QUESTIONNAIRE AND RESULTS

The following Departments participated in the discovery and self-evaluation process.

- Administration and Finance
- City Clerk
- Community Development
- Fire
- Parks and Facilities
- Police
- Public Works

APPENDIX D – INVENTORY OF BUILDINGS ASSESSED

Facility Name	Assessment Completed
Airport	2022
Alpine Park	2022
Amphitheater	2022
Annex	2022
Aquatic Center	2022
Boat Ramp Park	2022
Centennial Park	2022
Chisolm Park	2022
Community Center	2022
Fire Station	2022
Golf Course	2022
KHEN	2022
Marvin Park	2022
Mountain Tower	2022
Multi-Use Building	2022
Museum	2022
Public Works Shops	2022
Scout Hut	2022
Steam Plant Event Center	2022
Touber Building	2022
Visitors Center	2022
Wastewater Plant	2022
Water Treatment Plant	2022

APPENDIX E – INVENTORY OF TRANSPORTATION PEDESTRIAN FACILITIES ASSESSED

Facility Type	Number Assessed	Assessment Completed
Curb Ramps	527	2022
Sidewalks	32.5 miles	2022

APPENDIX F – INVENTORY OF PARKS AND TRAIL FACILITIES ASSESSED

Park Name	Assessment Completed
Community Parks	
Alpine Park	2022
Centennial Park	2022
Lowry River Park	2022
Marvin Park	2022
Riverside Park	2022
Neighborhood Parks	
Crestone Park	2022
Thonoff Park	2022
Touber Park	2022
Pocket Parks	
Chisholm Park	2022
Koenig Greenbelt Park	2022
Loyal Duke Dog Park	2022
Mac Whitty Park	2022
McCormick Park	2022
Monarch Spur Park	2022
Nuno Park	2022
Picketts Park	2022
Skate Park	2022
Trailside Park	2022
Regional Parks	
Arkansas Hills Open Space	2022
Caboose	2022
Vandaveer Park and Open Space	2022
Trails	
CR 120	2022
CR 140	2022
CR 160	2022

APPENDIX G – OVERVIEW BUILDINGS ASSESSMENT ATTRIBUTES/PARAMETERS

The City and their consultants assess buildings and facilities against criteria found in the following regulations and guidance documents:

- Americans with Disabilities Act Accessibility Guidelines (ADAAG)
- American National Standards Institute (ANSI)
- International Building Code (IBC)
- International Plumbing Code (IPC)
- Public Right-of-Way Accessibility Guidelines (PROWAG)
- Others as appropriate

APPENDIX H – OVERVIEW TRANSPORTATION PEDESTRIAN FACILITIES ASSESSMENT ATTRIBUTES/PARAMETERS

Ramp #				
Adjacent Building / Feature Name				
Corner / Location	Northern Northeastern	Southern Southeastern	Eastern Northwestern	Western Southwestern
Number of Curb Ramps Present?	0	1	2	
What type of curb ramp configuration is present?	Single Midblock	Double Median	Diagonal	
What type of curb ramp arrangement is present?	Parallel	Perpendicular	Blended Transition	
Number of Curb Ramp(s) Needing to be Added?	0	1	2	
What will be the ultimate curb ramp configuration?	Single Midblock	Double Median	Diagonal	
Is the ramp free of any vertical discontinuities >0.5" from the curb lip to the top of the ramp?	Yes	No		
Is the area at the base of the ramp clear of parallel vehicle traffic?	Yes	No		
Is the gutter counter slope <5%?	Yes	No		
What is the ramp width?	<4'	4'-5'	>5'	
Does the ramp have a max cross slope of <2%?	Yes	No		
What is the running slope of the ramp?	0 - 5.0%	5.0 - 8.3%	> 8.3%	
Are compliant flared sides present?	Yes	No	N/A	
Are all joints or cracks with gaps present <0.5"?	Yes	No		
Are there prefabricated domes or dome panel(s) present?	Yes	No		
Does the dome panel have the correct placement and orientation?	Yes	No		
Does the dome panel color contrast with the surrounding material?	Yes	No		
Is the dome panel 2' long and the full width of the ramp?	Yes	No		
Does the defined landing have a max slope less than 2%?	Yes	No		
Is there a defined landing with the proper minimum dimensions?	Yes	No		
Are pedestrian pushbutton in an accessible location on the pole or mounted surface?	Yes	No	N/A	
Are pedestrian pushbutton located above a compliant sidewalk area?	Yes	No	N/A	

Additional Comments : _____

_____

_____

Sidewalk / Crosswalk / Parking #

Adjacent Buildings / Features Names

Does the pedestrian route need to be extended?	Yes	No		
Existing sidewalk/crosswalk/parking aisle surface type?	Concrete	Asphalt	Brick/Pavers	Other
Is the running slope generally consistent with the adjacent street? (if parallel)	Yes	No	N/A	
Is the running slope less than 5%? (if not parallel)	Yes	No	N/A	
What is the width of sidewalk / crosswalk?	<4'	4'-5'	>5'	
Is the accessible path free of obstructions present restricting the sidewalk / crosswalk width?	Yes	No		
If no, how many?	0 to 5	5 to 10	More than 10	
Is the accessible path free of trip hazards or faulted panels present (>0.5")?	Yes	No		
If no, how many?	0 to 5	5 to 10	More than 10	
Is the accessible path free of horizontal gaps at on-plane joints or cracks present (>0.5")?	Yes	No		
If no, how many?	0 to 5	5 to 10	More than 10	
Does the accessible path have a predominant cross slope of the sidewalk / cross slope <2.0%?	Yes	No	N/A	
If no, what percentage is non-compliant?	50% to 60%	60% to 70%	> 70%	
Does the accessible path have a maximum cross slope of the sidewalk / crosswalk <2.0%?	Yes	No	N/A	
If no, what percentage is non-compliant?	1% to 20%	20% to 35%	35-50%	
Do driveway crossings have a cross slope less than 2.0%?	Yes	No	N/A	
Are accessible parking stall aisles a min. 5' wide (8' for van) connecting to accessible route?	Yes	No	N/A	
Are accessible parking stall aisles less than 2%?	Yes	No	N/A	
Is one van stall provided for every six accessible stalls?	Yes	No	N/A	

Additional Comments :

benesch

APPENDIX I – OVERVIEW PARK FACILITIES ASSESSMENT ATTRIBUTES/PARAMETERS

Ramp #				
Adjacent Building / Feature Name				
Corner / Location	Northern Northeastern	Southern Southeastern	Eastern Northwestern	Western Southwestern
Number of Curb Ramps Present?	0	1	2	
What type of curb ramp configuration is present?	Single Midblock	Double Median	Diagonal	
What type of curb ramp arrangement is present?	Parallel	Perpendicular	Blended Transition	
Number of Curb Ramp(s) Needing to be Added?	0	1	2	
What will be the ultimate curb ramp configuration?	Single Midblock	Double Median	Diagonal	
Is the ramp free of any vertical discontinuities >0.5" from the curb lip to the top of the ramp?	Yes	No		
Is the area at the base of the ramp clear of parallel vehicle traffic?	Yes	No		
Is the gutter counter slope <5%?	Yes	No		
What is the ramp width?	<4'	4'-5'	>5'	
Does the ramp have a max cross slope of <2%?	Yes	No		
What is the running slope of the ramp?	0 - 5.0%	5.0 - 8.3%	> 8.3%	
Are compliant flared sides present?	Yes	No	N/A	
Are all joints or cracks with gaps present <0.5"?	Yes	No		
Are there prefabricated domes or dome panel(s) present?	Yes	No		
Does the dome panel have the correct placement and orientation?	Yes	No		
Does the dome panel color contrast with the surrounding material?	Yes	No		
Is the dome panel 2' long and the full width of the ramp?	Yes	No		
Does the defined landing have a max slope less than 2%?	Yes	No		
Is there a defined landing with the proper minimum dimensions?	Yes	No		
Are pedestrian pushbutton in an accessible location on the pole or mounted surface?	Yes	No	N/A	
Are pedestrian pushbutton located above a compliant sidewalk area?	Yes	No	N/A	

Additional Comments : _____

Sidewalk / Crosswalk / Parking #

Adjacent Buildings / Features Names

Does the pedestrian route need to be extended?	Yes	No		
Existing sidewalk/crosswalk/parking aisle surface type?	Concrete	Asphalt	Brick/Pavers	Other
Is the running slope generally consistent with the adjacent street? (if parallel)	Yes	No	N/A	
Is the running slope less than 5%? (if not parallel)	Yes	No	N/A	
What is the width of sidewalk / crosswalk?	<4'	4'-5'	>5'	
Is the accessible path free of obstructions present restricting the sidewalk / crosswalk width?	Yes	No		
If no, how many?	0 to 5	5 to 10	More than 10	
Is the accessible path free of trip hazards or faulted panels present (>0.5")?	Yes	No		
If no, how many?	0 to 5	5 to 10	More than 10	
Is the accessible path free of horizontal gaps at on-plane joints or cracks present (>0.5")?	Yes	No		
If no, how many?	0 to 5	5 to 10	More than 10	
Does the accessible path have a predominant cross slope of the sidewalk / cross slope <2.0%?	Yes	No	N/A	
If no, what percentage is non-compliant?	50% to 60%	60% to 70%	> 70%	
Does the accessible path have a maximum cross slope of the sidewalk / crosswalk <2.0%?	Yes	No	N/A	
If no, what percentage is non-compliant?	1% to 20%	20% to 35%	35-50%	
Do driveway crossings have a cross slope less than 2.0%?	Yes	No	N/A	
Are accessible parking stall aisles a min. 5' wide (8' for van) connecting to accessible route?	Yes	No	N/A	
Are accessible parking stall aisles less than 2%?	Yes	No	N/A	
Is one van stall provided for every six accessible stalls?	Yes	No	N/A	

Additional Comments :

benesch

Playground #/Name

Adjacent Buildings / Features Names

Is there an accessible route to the entrance of the play area? Yes No

If there are separate play areas within a site for specific age groups, is there an accessible route to each play area? Yes No

Is there an accessible route within the play area connecting ground level play components that are on an accessible route and elevated play components that are on an accessible route including the entry and exit points of those components? Yes No

Ground Level Play Components

Is there an accessible route to at least one of each type of ground level play component? Yes No

If there are elevated play components, is there an accessible route to at least the following number and type of ground level play components? (Reference Table from ADAchecklist) Yes No

Number of Elevated Play Components Provided	Minimum Number of Ground Level Play Components Required to be on an Accessible Route	Minimum Number of Different Types of Ground Level Play Components Required to be on an Accessible Route
1	n/a	n/a
2 to 4	1	1
5 to 7	2	2
8 to 10	3	3
11 to 13	4	3
14 to 16	5	3
17 to 19	6	3
20 to 22	7	4
23 to 25	8	4
26 and over	8, plus 1 for each additional 3, or fraction thereof, over 25	5

If two or more ground level play components are on an accessible route are they dispersed throughout the play area and integrated with other play components? Yes No

Is the vertical clearance of the accessible route at least 80 inches above the ground surface? Yes No

If the play area is less than 1000 square feet

Is the route at least 44 inches wide? Yes No

If the route exceeds 30 feet in length is a wheelchair turning space provided, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? Yes No

If the play area is 1000 square or greater is the route at least			
60" wide?	Yes	No	
36" wide for a distance no greater than 60" if reduced segments are separated by segments at least 60" wide and at least 60" long?	Yes	No	
Is the route no steeper than 1:16, i.e. for every inch of height change there are at least 16" of run?	Yes	No	
If the route is steeper than 1:20 and the rise for a ramp run is higher than 6" are there handrails on both sides of the ramp run?	Yes	No	
Is the top of the handrail gripping surface no less than 20" and no greater than 28" above the ramp surface?	Yes	No	
Is the handrail gripping surface	Yes	No	
Circular with an outside diameter of at least 0.95" and no more than 1.55"?	Yes	No	
Non-circular providing an equivalent gripping surface?	Yes	No	
Elevated Play Components			
Is there an accessible route to entry and exit points of at least 50% of elevated components?	Yes	No	
If there are 20 or more elevated play components are at least 25% connected by ramps?	Yes	No	
Are the other 25% that are required to be on an accessible route connected by either ramps or transfer systems?	Yes	No	
If there are fewer than 20 elevated play components are at least 50% connected by either ramps or transfer systems?	Yes	No	
Play Components			
Is there at least one clear space for a person in a wheelchair to turn around, i.e. a circle at least 60" in diameter or a T-shaped space within a 60" square at ground level play components on an accessible route?	Yes	No	
If there are swings, is there clear space for a person in a wheelchair to turn around, i.e. a circle at least 60" in diameter or a T-shaped space within a 60" square, immediately adjacent to at least one swing?	Yes	No	
Is there a clear ground/floor space at least 30" wide and 48" long at each ground level play component required to be on an accessible route?	Yes	No	

Ground Surfaces

Do ground surfaces inside the play area (on accessible routes, clear ground spaces, and turning spaces) comply with ASTM F 1951-99 Standard Specification for Determination of Accessibility of Surface Systems Under and Around Playground Equipment?	Yes	No	
Do ground surfaces within use zones (the ground level area beneath and immediately adjacent to a play structure or play equipment that is designated for unrestricted circulation around the play equipment and where it is predicted that a user would land when falling from or exiting the play equipment) comply with ASTM F 1292-04 Standard Specification for Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment?	Yes	No	

Additional Comments :

NOTE: Other playground equipment evaluation criteria may apply and may be utilized depending on the scope of the assessment.

APPENDIX J – BUILDINGS ASSESSMENT FINDINGS

	Physical Location Information							Background Location Descriptors				Element Evaluation					Reasonable Accommodation Test		Corrective Action Plan				
Feature ID	Address	Record Number	Catalog Date	Facility	Area	Room/ Space	Room/ Space Description	Room/Space Location Classification	Owned/ Leased	Room/ Space Type	Location Code	Element Evaluated	Element Location	ANSI, ADAAG, PROWAG Specification / Reference	Finding	Compliant (Yes/No or N/A)	Reasonable Accommodation Alternative Exists (Y,N, None Needed or N/A)	Reasonable Accommodation Alternative Comment / Description	Correction/ Mitigation Recommendation	Number of Other Entries for Same Feature ID if Non-Compliant or Not Evaluated	Correction/Mitigation Difficulty (Routine Maintenance, Low, Medium, High)	Correction/Mitigation Estimated Cost	Transition Plan Priority Level
CHP-EX-CH	Chisolm Park	1	9/12/2022	Chisolm Park	Exterior	Clubhouse	Accessible Parking	Ingress/Egress	Owned	Public access	1	Access Aisle	Accessible Spaces	ANSI 502.2 exception	Parking space is 122" wide but the access aisle is only 60" wide where 96" is required for the req'd van space	No	No		Restripe parking to provide the required access aisle width	13	Medium	$ 2,500	3
CHP-EX-CH	Chisolm Park	2	9/12/2022	Chisolm Park	Exterior	Clubhouse	Accessible Parking	Ingress/Egress	Owned	Public access	1	number of van spaces	Accessible Spaces	IBC 1106.5	2 accessible spaces are provided but neither is marked as the one required van space	No	No		Restripe to provide the required van space and provide the signage for the designated van space.	13	Medium	$ 2,500	3
CHP-EX-OR	Chisolm Park	3	9/12/2022	Chisolm Park	Exterior	Patio	Exterior drinking fountain	Service/Destination	Owned	Public access	4	High-low fountain required	Patio	ANSI 602.4	Non functional drinking fountain with no spout. It would be at 32" AFF which would comply for wheelchair use but no high fountain is provided.	No	No		Kitchen sink is too high to be considered a reasonable accommodation. The drinking fountain should be replaced with an appropriate high-low fixture.	13	Medium	$ 2,500	4
CHP-ML-CH	Chisolm Park	4	9/12/2022	Chisolm Park	Interior	Clubhouse	Main entry	Ingress/Egress	Owned	Public access	1	Entry Door	Main Level	ANSI 404	Entry door and landing meet ANSI requirments.	Yes	N/A			13			0
CHP-ML-CH	Chisolm Park	5	9/12/2022	Chisolm Park	Interior	Clubhouse	Indoor Unisex RR	Restrooms	Owned	Public access	2	toilet & Grab bars	Inside of Stall	ANSI 604 & 604.5	Toilet is located properly and has grab bars located as required.	Yes	N/A			13			0
CHP-ML-CH	Chisolm Park	6	9/12/2022	Chisolm Park	Interior	Clubhouse	Indoor Unisex RR	Restrooms	Owned	Public access	2	Lav Sink	RR	ANSI 606.3	Lav sink edge is at 35.5" AFF where a maximumm of 34" is allowed.	No	No		Remove and lower sink to appropriate height.	13	Medium	$ 2,500	3
CHP-ML-CH	Chisolm Park	7	9/12/2022	Chisolm Park	Interior	Clubhouse	Indoor Unisex RR	Restrooms	Owned	Public access	2	Lav Sink	RR	ANSI 606.6	Pipes under lav sink are required to be wrappred to protect users. These are not.	No	No		Install pipe wrap after lowering sink	13	Low	$ 650	2
CHP-ML-CH	Chisolm Park	8	9/12/2022	Chisolm Park	Interior	Clubhouse	Kitchen	Service/Destination	Owned	Public access	4	Kit Sink	Counter	ANSI 606.3	Kit sink is at 36" AFF where a maximum of 34" Is allowed	No	No		Remove the cabinet under the sink and create a lower section of counter and lower the sink to 34" AFF maximum	13	Medium	$ 2,500	4
CHP-ML-CH	Chisolm Park	9	9/12/2022	Chisolm Park	Interior	Clubhouse	Kitchen	Service/Destination	Owned	Public access	4	Operable Parts	Outlets	ANSI 308.3.2	The counter is 25" deep which precludes the outlets and switches on the rear wall from being within the reach range for an obstructed parallel approach	No	No		The height of the obstruction is above 34" and the depth is greater than 24" Too deep and too high. A lower counter that is no more than 24" deep would allow the height of the outlets to be at 46" AFF maximum.	13	Medium	$ 2,500	4
CHP-ML-CH	Chisolm Park	10	9/12/2022	Chisolm Park	Interior	Clubhouse	Main Room	Internal Access	Owned	Public access	3	Operable Switches	Main Level	ANSI 308.3	The switches are located higher than the maximum 48" AFF	No	No		Lower the switches so the switch is no more than 48" above the floor	13	Medium	$ 650	4
CHP-EX-CH	Chisolm Park	11	9/12/2022	Chisolm Park	Exterior access	Clubhouse	RR	Restrooms	Owned	Public access	2	Grab Bars	Rear Bar	ANSI figure 604.5.2	The rear grab bar is at 36.5" AFF to the top.	No	No		The rear grab bar should be relocated so the top is between 33" and 36" AFF.	13	Low	$ 375	2
CHP-EX-CH	Chisolm Park	12	9/12/2022	Chisolm Park	Exterior access	Clubhouse	RR	Restrooms	Owned	Public access	2	Lav Sink	RR	ANSI 606.3	Lav sink is at 36" AFF where a maximum of 34" is allowed	No	No		Remove and lower the lav sink to meet the height requirement	13	Medium	$ 2,500	3
CHP-EX-CH	Chisolm Park	13	9/12/2022	Chisolm Park	Exterior access	Clubhouse	RR	Restrooms	Owned	Public access	2	Lav Sink	RR	ANSI 606.6	Pipes under lav sink are required to be wrapped to protect users. These are not.	No	No		Add pipe wrap once sink is lowered.	13	Low	$ 650	2
AMPH-EX-AMPH	Amphitheater	14	9/12/2022	Amphitheater	Exterior	Amphitheater	Ramp	Ingress/Egress	Owned	Public access	1	Ramp	Exterior	ANSI 405.2	Ramp slope shall be a maximum of 1:12 or 8.33%. This ramp is steeper than 1:12 at 1.068:12	No	No		Remove ramp and repour at a maximum 1:12 slope.	1	High		5
AP-ML-RR	404 E St.	15	9/12/2022	Alpine Park	Interior	Park RR	RR	Restrooms	Owned	Public access	2	Toilet	Unisex RR	ANSI 604.2	Toilet is located 21" off the side wall	No	No		Relocate the toilet or add a furred out side wall so toilet is located 16" to 18" to centerline off the side wall. Be careful of obstructing door clearances if building a furred out side wall.	3	High		5
AP-ML-RR	404 E St.	16	9/12/2022	Alpine Park	Interior	Park RR	RR	Restrooms	Owned	Public access	2	Grab Bars	Side and Back	ANSI 609.4	Rear and side grab bars are Ok but no vertical grab bar is installed	No	No		Add the required vertical side grab bar per figure 604.5.1	3	Low	$ 375	2
AP-ML-RR	404 E St.	17	9/12/2022	Alpine Park	Interior	Park RR	RR	Restrooms	Owned	Public access	2	TP Dispenser		ANSI 604.7	TP dispenser is properly located per ANSI	Yes	N/A			3			0
BRP-EX-RR	200 North G ST.	18	9/12/2022	Boat Ramp Park	Exterior	RR	RR	Restrooms	Owned	Public access	2	DF	Exterior	ANSI 602.4	Spouts are at 42" and 34" AFF	Yes	N/A			2			0
BRP-ML-RR	200 North G ST.	19	9/12/2022	Boat Ramp Park	Interior	RR	RR	Restrooms	Owned	Public access	2	Lav Sink	Interior	ANSI 606.6	Pipes under lav sink are required to be wrappred to protect users. These are not.	No	No		Add pipe wrap	2	Low	$ 650	2
MP-EX-PF	120 W Hwy 291	20	9/12/2022	Marvin Park	Exterior	parking	Public parking	Ingress/Egress	Owned	Public access	1	Surface Conditions	At Each Field	IBC 1106.1	Where parking is provided, designated accessible parking shall be provided	No	No		No designated accessible parking spaces and access aisles are provided. Provide solid surface designated spaces coplying with ANSI for van and car parking and provide an accessible route to the ball field from accessible parking.	4	High		5
MP-EX-RR	120 W Hwy 291	21	9/12/2022	Marvin Park	Exterior	RR facilities	RR bldg	Restrooms	Owned	Public access	2	Layout				No	No		Building is being demolished. It was locked so no evaluation could be done.	4			Error
MP-EX-DF	120 W Hwy 291	22	9/12/2022	Marvin Park	Exterior	RR bldg	RR bldg	Restrooms	Owned	Public access	2	DF	RR	ANSI 602.4	Only one drining fountain at 34" AFF	No	No		If the drinking fountain is retained or a new one installed, it must be a high-low unit not a single fountain. I believe the City is removing the drinking fountain along with the building.	4	Medium	$ 2,500	3
MP-EX-RR	120 W Hwy 291	23	9/12/2022	Marvin Park	Exterior	Portable outhouses		Restrooms	Owned	Public access	2	Outhouses	At Each Field	IBC 1109.2	None of the the portable outhouses are accessible or on an accessible route.	No	No		At least one in each location shall be an accessible outhouse located on an accessible route.	4	High		5
CP-EX-RR	410 W Rainbow Blvd.	24	9/12/2022	Centennial Park	Exterior	RR bldg	RR bldg	Restrooms	Owned	Public access	2	Accessible Route	RR	IBC 1104.2	No accessible route to the RR facilities currently exists. The sidewalks are in the process of being poured.	No	No		Be sure that the sidewalks connect the pavilion to the RR bldg and there is an accessible route from street parking to the RR bldg and pavilion.	7	Medium		3
CP-ML-RRW	410 W Rainbow Blvd.	25	9/12/2022	Centennial Park	Interior	RR bldg	Women's RR	Restrooms	Owned	Public access	2	ACC Stall	RR	IBC 1109.2	No accessible stall provided	No	No		This will require a new layout in the RR to achieve an accessible stall.	7	High		5
CP-ML-RRW	410 W Rainbow Blvd.	26	9/12/2022	Centennial Park	Interior	RR bldg	Women's RR	Restrooms	Owned	Public access	2	Lav Sink	RR	ANSI 606.6	Pipes under lav sink are required to be wrapped to protect users. These are not.	No	No		Add wrap to pipes under sink	7	Low	$ 650	2
CP-ML-RRW	410 W Rainbow Blvd.	27	9/12/2022	Centennial Park	Interior	RR bldg	Women's RR	Restrooms	Owned	Public access	2	Mirror	WRR	ANSI 603.3	Mirror is at 48" AFF to bottom of reflective surface	No	No		Lower the mirror so the bottom is no more than 40" AFF	7	Low	$ 650	2
CP-ML-RRM	410 W Rainbow Blvd.	28	9/12/2022	Centennial Park	Interior	RR bldg	Men's RR	Restrooms	Owned	Public access	2	RR	MRR	ANSI	All the same issue that are in the women's RR are in the men's RR	No	No		Redesign and remodel entire RR	7	High		5
CP-EX-OR	410 W Rainbow Blvd.	29	9/12/2022	Centennial Park	Pavilion Bldg	Pavilion	Pad	Ingress/Egress	Owned	Public access	1	Access	Pavillion	IBC 1104.2	Currently the accessible route does not extend between bldgs on the site.	No	No		It appears this may be resolved once the sidewalks are all completed. Make sure there is an accessible route from accessible parking to all facilities on the site.	7	Medium		3
CP-EX-DF	410 W Rainbow Blvd.	30	9/12/2022	Centennial Park	Exterior	RR bldg	Outside DF	Restrooms	Owned	Public access	2	DF	RR	ANSI 602	The drinking fountain is only a high fountain with a bottle filler.	No	No		A high-low drinking fountain is required. If you have a bottle filler, it must be on the low drinking fountain or on both the high and low.	7	Medium	$ 2,500	3
MP-EX-OR	8300 CR 176	31	9/12/2022	Mountain Tower	Exterior	Bldg structure	Entire building	Ingress/Egress	Owned	Public access	1	Access	Top of Mountain	IBC 1104.2	The building is located on a mountain top off of a remote road with no accessible parking or route to the building. The building is empty	N/A	No		This building is not accessible and is only accessed by a road with no parking and climbing many stairs. It is not an accessible building and not in use--it is empty.	1			8
PWS-EX-PF	340 W Hwy 50	32	9/12/2022	Public Works Shops	Exterior	Parking		Employee	Owned	Employees	1	Parking	Yard	IBC 1106	There is no designated public parking or public access just employee parking. None of the spaces are marked as accessible	No	No		At least one of the parking spaces should be a van accessible space. However, since there is no public parking, they can designate the accessible parking space and access aisle once it is needed if they have an individual on staff that requires it.	6	Medium		3
PWS-ML-RR	340 W Hwy 50	33	9/12/2022	Public Works Shops	Interior	RR	Off main entry	Restrooms	Owned	Employees	2	Toilet	RR	ANSI 604	Toilet is compliant as is	Yes	N/A			6			0
PWS-ML-RR	340 W Hwy 50	34	9/12/2022	Public Works Shops	Interior	RR	Off main entry	Restrooms	Owned	Employees	2	Toilet	RR	ANSI 604.2	Toilet clear area is only 50" wide where 60 is required	No	No		This will require moving things around to make everything fit.	6	Medium	$ 12,500	3
PWS-ML-RR	340 W Hwy 50	35	9/12/2022	Public Works Shops	Interior	RR	Off main entry	Restrooms	Owned	Employees	2	Grab Bars	RR	ANSI 609.4	Grab bars are too high > 36" to top	No	No		Grab bars are located so top is >36" AFF. No vertical grab bar is installed. Add vertiacl bar and reinstall side and back bar at proper height.	6	Low	$ 375	2
PWS-ML-RR	340 W Hwy 50	36	9/12/2022	Public Works Shops	Interior	RR	Off main entry	Restrooms	Owned	Employees	2	door hardware	RR	ANSI 404.2.6	Door knobs are not lever type	No	No		Change hardware to lever knob	6	Routine Maintenance	$ 375	1
PWS-ML-RR	340 W Hwy 50	37	9/12/2022	Public Works Shops	Interior	RR	Off main entry	Restrooms	Owned	Employees	2	Mirror	RR	ANSI 603.3	Mirror is at 54.5" to bottom where a max of 40" is allowed	No	No		Resinstall mirror so the bottom of the reflective surface is no higher than 40" AFF.	6	Low	$ 650	2
VCCH-ML-RR	Salida Visitors Center	38	9/12/2022	Visitors center, Chamber of Commerce offices	Interior	RR	Off main lobby	Restrooms	Owned	Employees	2	Toilet	RR	ANSI 604.2	Water closet is located so the center line is 18.5" off side wall	No	No		Reinstall toilet so center line is no more than 18" off the side wall, or fur out the side wall and reinstall grab bar to meet required dimensions	7	Medium	$ 5,000	3
VCCH-ML-RR	Salida Visitors Center	39	9/12/2022	Visitors center, Chamber of Commerce offices	Interior	RR	Off main lobby	Restrooms	Owned	Employees	2	Dimensions	RR	ANSI 604	RR is not large enough to meet accessible requirments and is the only RR.	No	Yes		Employees may be able to use the facilities at the adjacent Aquatic Center if open the same hours and within 500 feet travel distance.	7			7

VCM-EX-PF	Salida Visitors Center	40	9/12/2022	Museum	Exterior	parking	Exterior parking lot	Ingress/Egress	Leased	Public access	1	Accessible Parking	Parking Lot	IBC 1106 and ANSI 502	No accessible parking and access aisle is provided on this side of the building.	No	Yes		Add striping and signage to delineate accessible parking and access aisle for van accessible parking space. In lieu of that, there is an accessible parking space on the west side but would need signage placed on the non accessible parking side to point visitors to the accdessible parking.	7	Medium	$ 2,500	7
VCM-ML-RR	Salida Visitors Center	41	9/12/2022	Museum	Interior	RR	Men's and women's RR	Restrooms	Leased	Public access	2	Dimensions	RR	IBC 1109 and Ansi chapter 6	No accessible RR is provided in the museum, just non accessible	No	No		Public accessible RR must be located in the same area as non-accessible RR and cannot be in another building unless that is where the only RR are located. Remodel the RR so it is one accessible RR or remove and everyone will have to have access to other accessible RR on an accessible route.	7	High		5
VCM-ML-DF	Salida Visitors Center	42	9/12/2022	Museum	Interior	Drinking fountain	Hi-lo	Service/Destination	Leased	Public access	4	Heights	Drinking Fountain	ANSI 602.4	Height of high and low spouts are correct and clear area is provided.	Yes	N/A			7			0
VCM-EX-EN	Salida Visitors Center	43	9/12/2022	Museum	Exterior	Main entrance	Landing	Ingress/Egress	Leased	Public access	1	Landing Slope	Main Level	IBC 1010.1.5	Landing exceed maximum 2% slope in direction of travel.	No	No		Revise landing so slope is within 2% slope.	7	High		5
VCM-ML-MA	Salida Visitors Center	44	9/12/2022	Museum	Interior	main portion of buidling	RR	Restrooms	Leased	Employees	2	Sink Pipes	Under Sink	ANSI 606.6	Pipes under sink are not wrapped.	No	No		Provide wrap on pipes under sink	7	Low	$ 650	2
VCM-EX-BR	Salida Vistors Center	45	9/12/2022	Museum	Interior	non-public break room	Break room	Service/Destination	Leased	Employees	4	Dimensions		ANSI chapter 8	804 requirements not met	No	No		Remove breakroom or remodel to meet all accessible heights and reach ranges	1	High		6
AC-EX-PF	Aquatic Center	46	9/12/2022	Aquatic Center	Exterior	parking	Van accessible	Ingress/Egress	Owned	Public access	1	Van Space	South of Building	IBC 1106	At least one van accessible parking space is required. The space provided is 117" wide with a 60" access aisle. No van sign	No	No		Van signage is required and the space must be 96" with 96" access aisle or 132" with 60" access aisle.	19	Medium	$ 2,500	3
AC-ML-HB	Aquatic Center	47	9/12/2022	Aquatic Center	Interior	Hot baths (2)	Single user hot bath	Internal Access	Owned	Public access	3	Door	Entry to RR	ANSI 404.2.2	Door is 29" wide	No	No		Door is required to be at least 32" wide for accessible access	19	Medium	$ 1,875	4
AC-ML-HB	Aquatic Center	48	9/12/2022	Aquatic Center	Interior	hot baths (2)	Single user hot bath	Internal Access	Owned	Public access	3	Bath Access	Stairs to Bath	IBC 11 03.2.	Not accessible due to stairs to enter bath	No	No		IBC 1103 requires all facilities and elements to be accessible. Neither of the two existing hot baths is accessible	19	High		6
AC-ML-RRW	Aquatic Center	49	9/12/2022	Aquatic Center	Interior	RR	Women's RR	Restrooms	Owned	Public access	2	Water Closet	Toilet Area	ANSI 604.2	Water closet is located 19.5" off side wall to center line	No	No		Fur out wall to meet the 16" to 18" to side wall but be careful that you do not reduce the required 60" width of clear area at the water closet (or move toilet)	19	High		5
AC-ML-RRW	Aquatic Center	50	9/12/2022	Aquatic Center	Interior	RR	Women's RR	Restrooms	Owned	Public access	2	Grab Bars	Toilet Area	ANSI 604.5	Rear bar is 24" long and side is 48"	No	No		Rear bar is required to be 36" min in length and side bar of 42" is ok. Rear bar is too short	19	Low	$ 375	2
AC-ML-RRW	Aquatic Center	51	9/12/2022	Aquatic Center	Interior	RR	Women's RR	Restrooms	Owned	Public access	2	Clear Area	Toilet Area	ANSI 604.2	Clear area is only 35" wide	No	No		60" wide clear area is required at toilet	19	Medium	$ 1,875	3
AC-ML-LRM	Aquatic Center	52	9/12/2022	Aquatic Center	Interior	Men's Locker room	Men's Lockers	Restrooms	Owned	Public access	2	Bench	Lockers	ANSI 903	Bench is only 10" in depth	No	No		Bench is 10" deep where 24" is required and bench must have a back support.	19	Medium	$ 6,500	3
AC-ML-LRM	Aquatic Center	53	9/12/2022	Aquatic Center	Interior	Men's Locker room	Men's urinals	Restrooms	Owned	Public access	2	Urinals	Height	ANSI 605.2	2 urinals are provided but neither is at accessible height	No	No		Lower one urinal to 17" to rim	19	Medium	$ 2,500	3
AC-ML-LRM	Aquatic Center	54	9/12/2022	Aquatic Center	Interior	Men's Locker room	Men's accessible stall	Restrooms	Owned	Public access	2	Water Closet	Stall	ANSI 604.2	Toilet is located so center line is 18.5" off side wall	No	No		Center line of water closet shall be 16" to 18" off side wall. Relocate to meet specs	19	Medium	$ 12,500	3
AC-ML-LRM	Aquatic Center	55	9/12/2022	Aquatic Center	Interior	Men's Locker room	Men's accessible stall	Restrooms	Owned	Public access	2	Heights	Water Closet	ANSI 604.4	Height is 19" AFF	No	No		Height of accessible water closet is required to be 17 to 19" AFF. Rreplace water closet with complying accessible unit	19	Medium	$ 12,500	3
AC-ML-LRM	Aquatic Center	56	9/12/2022	Aquatic Center	Interior	Men's Locker room	Men's accessible stall	Restrooms	Owned	Public access	2	Pull	Inside of Stall	ANSI 604.9.3	No pull is provided on inside of stall door	No	No		Install a door pull on the inside of the stall door locate pull at 34 to 48" AFF	19	Low	$ 75	2
AC-ML-RRF	Aquatic Center	57	9/12/2022	Aquatic Center	Interior	Family changing room	Family changing room	Restrooms	Owned	Public access	2	Lav Sink	Family Changing Room	ANSI 606.6	Pipes under sink are exposed	No	No		Wrap all exposed pipes under sink	19	Low	$ 650	2
AC-ML-HW	Aquatic Center	58	9/12/2022	Aquatic Center	Interior	hall	Drinking fountain in hall	Service/Destination	Owned	Public access	4	Drinking fountain	Hallway	ANSI 603.3	Drinking fountain is required to be a high-low. This is only a single fountain	No	No		Drinking fountain must be a high-low unit and if a bottle filler is provided it must be on the low drinking fountain not the high unit.	19	Medium	$ 2,500	4
AC-ML-LRW	Aquatic Center	59	9/12/2022	Aquatic Center	Interior	Women's Locker Room	Accessible stall	Restrooms	Owned	Public access	2	Stall Door	ACC Stall	ANSI 603.4	Stall door mounted coat hook is at 55" AFF	No	No		Lower hook to meet accessible reach range--max. 48" AFF	19	Routine Maintenance	$ 75	1
AC-ML-LRW	Aquatic Center	60	9/12/2022	Aquatic Center	Interior	Women's Locker Room		Restrooms	Owned	Public access	2	Hand dryer	ACC Locker Room	ANSI 309	Hand dryer is at 49" AFF	No	No		Accessible hand dryer must be located so operable part is at 48" max. AFF	19	Routine Maintenance	$ 75	1
AC-ML-LRW	Aquatic Center	61	9/12/2022	Aquatic Center	Interior	Women's Locker Room	Accessible stall	Restrooms	Owned	Public access	2	Water Closet Location	Water Closet	ANSI 604.2	Water closet is located so center line is 18.5" off side wall where 16" to 18" max is allowed.	No	No		Relocate water closet so side reach is within specs	19	Medium	$ 12,500	3
AC-ML-LRW	Aquatic Center	62	9/12/2022	Aquatic Center	Interior	Women's Locker Room	Accessible stall	Restrooms	Owned	Public access	2	Grab Bars	Rear Bar	ANSI 604.5	Rear bar is missing	No	No		Install a rear grab bar as required by ANSI	19	Low	$ 375	2
AC-ML-LRW	Aquatic Center	63	9/12/2022	Aquatic Center	Interior	Women's Locker Room	Accessible stall	Restrooms	Owned	Public access	2	Stall Door Pull	Stall Door	ANSI 604.9.3	No interior pull is installed	No	No		Add interior side door pull	19	Low	$ 75	2
AC-ML-LRW	Aquatic Center	64	9/12/2022	Aquatic Center	Interior	Women's Locker Room	Benches	Restrooms	Owned	Public access	2	Benches	Width and Depth	ANSI 903	Bench is 10" deep and has no back on it.	No	No		Bench is required to be a minimum of 20 and max of 24" deep and must have back support for a section at least 42" long.	19	Medium	$ 6,500	3
SPEC-ML-RRM	220 W Sacket Ave.	65	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Heights	Lav Sinks	ANSI 606.3	Sinks are at 34.5" AFF where a max of 34" is allowed	No	No		Lower sink counter so sinks are at 34" maximum AFF	32	Medium	$ 2,500	3
SPEC-ML-RRM	220 W Sacket Ave.	66	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Lav Sink	Acc. Sink	ANSI 606.6	Pipes under sink are not wrapped.	No	No		Wrap all exposed pipes under accessible sink	32	Low	$ 350	2
SPEC-ML-RRM	220 W Sacket Ave.	67	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Heights	Urinals	ANSI 605.2	3 urinals are provided but one must be accessible height. They are all at 18.5" AFF to rim	No	No		Accessible urinal must be 17" maximum AFF to rim...lower one urinal to meet accessible requirements	32	Medium	$ 5,000	3
SPEC-ML-RRM	220 W Sacket Ave.	68	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Dimensions	ACC Stall	ANSI 604.2	2 toilet stalls provided. Largest is 45" wide and 77" deep	No	No		Accessible stall must be 60" wide by 56" min deep.	32	High		5
SPEC-ML-RRM	220 W Sacket Ave.	69	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Grab bars	ACC Stall	ANSI 604.5	Grab bars are on side only at acceptable height and length	No	No		Install the required vertical and rear grab bar as required by ANSI	32	Low	$ 375	2
SPEC-ML-RRM	220 W Sacket Ave.	70	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Door Pull	ACC Stall	ANSI 604.9.3	No interior pull is installed	No	No		Add interior door pull per ANSI	32	Routine Maintenance	$ 75	1
SPEC-ML-RRM	220 W Sacket Ave.	71	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Toilet	ACC Stall	ANSI 604.2	Water closet is located 21.5" to one side wall and 24" to the other. The toilet must be located 16" to 18" off the side wall with the grab bars	No	No		Stall dimensions are too small and toilet is not properly located. Remodel bathroom to accommodate appropriate stall size and toilet location	32	High		5
SPEC-ML-RRM	220 W Sacket Ave.	72	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Door Clearance	Entry to RR	ANSI 404	Pull side approach to door has less than 18" clear area on the pull side front approach	No	No		This will require remodel and relocation of the door to meet all ANSI clear door approach requirements	32	High		5
SPEC-ML-RRM	220 W Sacket Ave.	73	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Door Clearance	Entry Door to RR	ANSI 404	Push side latch side approach has 43" deep clearance perpindicular to the door.	No	No		Clear area is required to be 42" minimum but 48" if a closer is installed. Remove closer and door will comply	32	Routine Maintenance	$ 75	1
SPEC-ML-RRW	220 W Sacket Ave.	74	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Height AFF	Lav Sinks	ANSI 606.3	Sinks are at 34.5" AFF at least one must be no more than 34" AFF	No	No		Lower one or all sinks	32	Medium	$ 2,500	3
SPEC-ML-RRW	220 W Sacket Ave.	75	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Lav Sinwrap	Lav Sinks	ANSI 606.6	The accessible lav sink(s) need all pipes below the sink wrapped	No	No		Wrap exposed pipes as required by ANSI	32	Low	$ 650	2
SPEC-ML-RRW	220 W Sacket Ave.	76	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Dimensions	ACC Stall	ANSI 604.2	Accessible stall is 60" wide and 69" deep which is within specs, but the water closet is located at 29" off the side wall	No	No		Relocate the water closet so the toilet is 16" to 18" off the side wall with grab bars	32	Medium	$ 5,000	3
SPEC-ML-RRW	220 W Sacket Ave.	77	9/12/2022	Steam Plant Event center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Door Pull	ACC Stall	ANSI 604.9.3	Accessible stall is required to have a door pull on the inside and outside of the door. There is no pull on the outside	No	No		Install door pull on outside of door	32	Routine Maintenance	$ 75	1
SPEC-ML-RRW	220 W Sacket Ave.	78	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Grab Bars	ACC Stall	ANSI 604.5	No vertical grab bar is installed	No	No		Add a vertical grab bar to comply with ANSI	32	Low	$ 150	2
SPEC-ML-RRW	220 W Sacket Ave.	79	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Grab Bars	ACC Stall	ANSI 604.5	Location of grab bar on side wall is at 16" off the rear wall where 12" max is allowed	No	No		Move side grab bar to meet the maximum 12" off rear wall is provided and be sure to meet the 54" from rear wall to far end of grab bar as well.	32	Low	$ 75	2
SPEC-ML-BR	220 W Sacket Ave.	80	9/12/2022	Steam Plant Event Center	Interior	Ball room		Internal Access	Owned	Public access	3	ACC Route	Main Level	IBC 1104.3	No interior accessible route is provided to the ball room. Only route is exterior. IBC 1104.5 requires the accessible route to coincide with or be located in the same areas as the common circulation path. Where	No	No		An accessible route must be established inside the building to access the ball room floor	32	High		6

SPEC-ML-RRW	220 W Sacket Ave.	81	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	ACC Details	Ball Room	IBC 1109.2	All RR must be accessible this one is not. Issues with clear approoach to door, stall , toilet location, grab bars, and hall way to approach the RR are all evident	No	No		Complete remodel of RR required to meet requirements. No other accessible RR is located on this floor and there is no accessible route thru the building to get to an accessible RR	32	High		5
SPEC-ML-RRW	220 W Sacket Ave.	82	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Toilet Location	ACC Stall	ANSI 604.2	Water closet is located 19" off side wall where 16 to 18" is required	No	No		Remodel bathroom as noted in item 81 above	32	High		5
SPEC-ML-RRW	220 W Sacket Ave.	83	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Clear Area	Entry Door to RR	ANSI 404	No clear area is provided outside of RR entry door	No	No		Remodel bathroom layout to provide the required clear area at both inside and outside bathroom entrance/door	32	High		5
SPEC-ML-RRW	220 W Sacket Ave.	84	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Stall Door Pull	ACC Stall	ANSI 604.9.3	Stall door has no door pull on inside of door	No	No		Pull handle is required on both inside and outside.	32	Routine Maintenance	$ 150	1
SPEC-ML-RRW	220 W Sacket Ave.	85	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Grab Bars	ACC Stall	ANSI 604.5	No vertical grab bar is included. inside and back are	No	No		Install a vertical grab bar	32	Low	$ 150	2
SPEC-ML-RRW	220 W Sacket Ave.	86	9/12/2022	Steam Plant Event Center	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Accessible Route	Hallway	ANSI 402.1	Hallway is blocked with tables and chairs stored in the ahll. This is an accessible route as well as part of the means of egress and 36" wide minimum must be maintained. Also the hallway is not wide enough to	No	No		Remove all items stored in the hallway. Remodel of bathroom to meet accessible requiremenmts must also take into consideration the accessible route to the bathrooms via the hallway.	32	High		5
SPEC-ML-RRM	220 W Sacket Ave.	87	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Grab Bars	ACC Stall	ANSI 604.5	No vertical grab bar is installed	No	No		Install a vertical grab bar in accordance with ANSI	32	Low	$ 150	2
SPEC-ML-RRM	220 W Sacket Ave.	88	9/12/2022	Steam Plant Event Center	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Door Pull	ACC Stall	ANSI 604.9.3	No door pull installed inside of stall door	No	No		Add door pull to inside of stall door	32	Routine Maintenance	$ 75	1
SPEC-ML-EX	220 W Sacket Ave.	89	9/12/2022	Steam Plant Event Center	Interior	Exits		Ingress/Egress	Owned	Public access	1	Exits	Bldg	IBC 1109	Only one accessible exit is provided where two are required	No	Yes		IEBC does not require accessible means of egress in existing buildings.	32			7
SPEC-ML-OR	220 W Sacket Ave.	90	9/12/2022	Steam Plant Event Center	Interior	ACC Route	Mezzanine	Internal Access	Owned	Public access	3	ACC Route	Mezzanine	IBC 1104	Mezzanine is not on an accessible route. IBC section 1104.4 would exempt this if the mezzanine is less than 3000 SF in aggregate with other non-accessible levels. I do not believe this to be the case. Otherwise	N? depends on SF	No		Determine if the mezzanine and other non-accessible levels are below 3000 SF and if so they are not required to be on the accessible route, however if this is a a government owned building then the exception does not apply.	32	Medium		4
SPEC-ML-AUD	220 W Sacket Ave.	91	9/12/2022	Steam Plant Event Center	Interior	Auditorium	Companion Seating	Service/Destination	Owned	Public access	4	Seating	ACC Companion Seating	ANSI 802.7	No dedicated wheel chair spaces or companion seating is identified	No	No		Designate wheelchair spaces and provide companion seating beside them.	32	High		6
AN-ML-EN	220 W Sacket Ave.	92	9/12/2022	Annex	Interior	entries	To building	Internal Access	Owned	Public access	3	Entries	Accessible Route	IBC 1105	1 accessible entry provided	No	No		Where two or more exits are required, then two or more accessible entry/exits are required. At least 60% of all entries must be accessible	32	High		6
AN-ML-EN	220 W Sacket Ave.	93	9/12/2022	Annex	Interior	Side door	To building	Ingress/Egress	Owned	Public access	1	Exit/entry	Clearances	ANSI 404	No clear area is provided at the exterior side of the side door	No	No		Create the required clear maneuvering space at the exterior side of the side door.	32	Medium	$ 375	3
AN-ML-DF	220 W Sacket Ave.	94	9/12/2022	Annex	Interior	drinking fountain main area	Main vestibule/Lobby area	Service/Destination	Owned	Public access	4	Drinking Fountain	Height	ANSI 603	Drinking fountain is a high-lo with spouts at 34" and 39" AFF	Yes	N/A			32			0
AN-ML-RRM	220 W Sacket Ave.	95	9/12/2022	Annex	Interior	Men's RR	RR	Restrooms	Owned	Public access	2	Grab Bars	Vertical	ANSI 604.5	No vertical grab bar is installed	No	No		Add the required vertical grab bar	32	Low	$ 375	2
AN-ML-RRW	220 W Sacket Ave.	96	9/12/2022	Annex	Interior	Women's RR	RR	Restrooms	Owned	Public access	2	Grab Bars	Vertical	ANSI 604.5	No vertical grab bar installed	No	No		Add the required vertical grab bar	32	Low	$ 375	2
SH-EX-DF	210 E Sacket Ave	97	9/12/2022	Scout Hut	Exterior	Drinking fountain	West side	Service/Destination	Owned	Public access	4	Height and number	Drinking Fountain	IBC 1109.5.1	Only one drinking fountain is provide where a high-lo is required The spout is at 39" AFF where a spout 36" max above the floor and one 38" to 43" is required	No	No		Provide a second drinking fountain that meets the height requirement for wheelchair users. The existing spout will meet the standing user requirement	14	Medium	$ 2,500	4
SH-EX-RR	210 E Sacket Ave	98	9/12/2022	Scout Hut	Exterior	RR	West side	Restrooms	Owned	Public access	2	RR			RR were locked so no evaluation could be done.	?	?		Must be evaluated once unlocked and all items stored in the RR are removed for access	14			Error
SH-EX-RMP	210 E Sacket Ave	99	9/12/2022	Scout Hut	Exterior	Ramp access	West side	Ingress/Egress	Owned	Public access	1	Ramp Slope	Ramp	ANSI 405	Ramp is 45 feet long with no level resting landing after 30 feet of travel or 30" of rise.	No	No		Redesign ramp and provide no more than 30" of rise before getting to a 60" long level landing.	14	High		5
SH-EX-RMP	210 E Sacket Ave	100	9/12/2022	Scout Hut	Exterior	Ramp access	West side	Ingress/Egress	Owned	Public access	1	Ramp Slope	Ramp	ANSI 405	Ramp slope shall not exceed 1:12. This ramp measured steeper than that in a few places.	No	No		Ramp slope exceeds the maximum 1:12 in a few places and does not have the required 60" long level resting landing after 30" of rise. Remove and re-pour ramp to meet IBC and ANSI specs	14	High		5
SH-EX-RMP	210 E Sacket Ave	101	9/12/2022	Scout Hut	Exterior	Ramp access	West side	Ingress/Egress	Owned	Public access	1	Ramp Rails	Ramp	ANSI 405.8	Ramps with a rise greater than 6" shall have handrails on both sides per ANSI 505.2	No	No		Only one side of the ramp has a rail. Provide a rail on both sides	14	High		5
SH-ML-MA	210 E Sacket Ave	102	9/12/2022	Scout Hut	Interior	main lvl	Elevator lobby	Service/Destination	Owned	Public access	4	Elevator	Dimensions	ANSI 407	Elevator provided to lower floor. It is a platform style elevator .Does not have a sliding door per 407.3.1. The car size meets that for an existing elevator per ANSI 407.4.1 as a LULA. The size is OK per 408.3	Yes	N/A		None needed	14			0
SH-ML-MA	210 E Sacket Ave	103	9/12/2022	Scout Hut	Interior	main level	Family RR	Restrooms	Owned	Public access	2	Dimensions	Fam RR	ANSI 604	Water closet is located 20" to center line off adjacent wall where 16 to 18" is allowed	No	No		Remodel RR to properly position stool	14	High		5
SH-ML-RRF	210 E Sacket Ave	104	9/12/2022	Scout Hut	Interior		Family RR	Restrooms	Owned	Public access	2	Grab bars	Fam RR	ANSI 604.5	Length of grab bars is ok but the side bar is not properly positioned per ANSI	No	No		Relocate the side grab bar to meet ANSI specs for location and height	14	Low	$ 75	2
SH-ML-RRF	210 E Sacket Ave	105	9/12/2022	Scout Hut	Interior		Family RR	Restrooms	Owned	Public access	2	Door clearances	Fam RR	ANSI 404	Door is recessed on the pull side and does not have the required 18" clear area on the pull side latch side.	No	No		Relocate door so it has the required clearances	14	Medium	$ 12,500	3
SH-ML-MA	210 E Sacket Ave	106	9/12/2022	Scout Hut	Interior	lobby?		Service/Destination	Owned	Public access	4	Drinking fountain	Height	ANSI 602.4	Drinking fountain only has one spout at 31" AFF where a high-low is required	No	No		Add a second drinking fountian to meet high/standing requirements of ANSI	14	Medium	$ 2,500	4
SH-ML-EX	210 E Sacket Ave	107	9/12/2022	Scout Hut	Interior	Bldg Exits		Internal Access	Owned	Public access	3	Stair width	Width and Depth	IBC 1009	IBC requires an accesble MOE stair to be 48" wide between handrails in a non sprinkled building	No	No		Stair is less than 48" between handrails and does not comply as an accessible means of egress	14	High		6
SH-ML-RR	210 E Sacket Ave	108	9/12/2022	Scout Hut	Interior	RR		Restrooms	Owned	Public access	2	Grab Bars	Location	ANSI 604.5	Side grab bar is more than 12" off back wall, Rear bar is not off set 7", no vertical bar is installed	No	No		Relocate side and rear bar and add vertical bar	14	Low	$ 375	2
SH-ML-RR	210 E Sacket Ave	109	9/12/2022	Scout Hut	Interior	RR		Restrooms	Owned	Public access	2	Height	Lav Sinks	ANSI 606.3	Lav sink shall be no more than 34" AFF this is at 36"	No	No		Relocate sink to proper height	14	Medium	$ 2,500	3
SH-EX-EN	210 E Sacket Ave	110	9/12/2022	Scout Hut	Exterior	Entry		Internal Access	Owned	Public access	3	Height	Deck	ANSI 403.4	Changes in floor height at thresholds shall be no more than1/4". The deck lip is at 3/4"	No	No		Provide a taper at the change in height at the deck lip per ANSI.	14	High		6
GC-EX-RMP	411 Crestone Ave	112	9/13/2022	Golf Course	Exterior	ramp to building	Clubhouse	Internal Access	Leased	Public access	3	Handrails	Ramp	ANSI 505	Handrail is at 37" AFF and roll off protection is located >4" AFF.	No	Yes		While the provided roll off protection is higher than 4" AFF, the adjacent wood guard also provides adequate roll off protection.	10	High		7
GC-EX-RMP	411 Crestone Ave	113	9/13/2022	Golf Course	Exterior	ramp to building	Clubhouse	Internal Access	Leased	Public access	3	Handrails	Ramp	ANSI 505.2	Handrails are required on both sides of a ramp. At the top portion of the ramp there is only a handrail on one side.	No	No		Add handrail on both sides	10	High		6
GC-ML-BAR	411 Crestone Ave	114	9/13/2022	Golf Course	Interior	Bar area	Clubhouse	Service/Destination	Leased	Public access	4	Seating	Bar	IBC 1108.2.9	All dining and drinking areas are required to provide at least 5% of each standing and seating area type and area of seating in accessible seating	No	No		There is no accessible seating at the bar and none of the dining tables are designated as accessible seating.	10	Medium		4
GC-ML-CH	411 Crestone Ave	115	9/13/2022	Golf Course	Interior	Clubhouse	Unisex RR main floor	Restrooms	Leased	Public access	2	Dimensions	Toilet Area	ANSI 604.2	Toilet must have a clear area of 60" side to side with toilet positioned 16 to 18" from the side wall. Nothing can encroach into the side clear area. The sink in this room encroaches into the 60" clear area.	No	No		Remodel the area or move the sink so it is not in the 60" side to side clear area or in the 56" range to front.	10	Medium	$ 2,500	3
GC-ML-CH	411 Crestone Ave	116	9/13/2022	Golf Course	Interior	Clubhouse	Unisex RR main floor	Restrooms	Leased	Public access	2	Grab Bars	Toilet	ANSI 604.5	Grab bar behind toilet is only 24" long and both side and rear bar are at 37" AFF. There is no vertical bar provided	No	No		Add vertical grab bar, rehang side bar so it is at 36" to the top of the bar maximum, provide a rear bar that is 36" longminimum and properly positioned in terms of offset from Center line of toilet and mounting height	10	Low	$ 375	2
GC-ML-CH	411 Crestone Ave	117	9/13/2022	Golf Course	Interior	Clubhouse	Unisex RR main floor	Restrooms	Leased	Public access	2	Mirror	Behind Sink	ANSI 603.3	Mirror is mounted so bottom of reflecting surface is 48" AFF where a maximum of 40" is allowed	No	No		Lower mirror to correct height	10	Low	$ 650	2
GC-ML-CH	411 Crestone Ave	118	9/13/2022	Golf Course	Interior	Clubhouse	Unisex RR main floor	Restrooms	Leased	Public access	2	Sink	Height and Pipe Wrap	ANSI 606.3	The front of the sink is at 33" which is ok but the pipes below the sink are not wrapped per 606.6	No	No		Wrap exposed pipes under sink	10	Low	$ 650	2
GC-ML-CH	411 Crestone Ave	119	9/13/2022	Golf Course	Interior	Clubhouse	Main entry	Internal Access	Leased	Public access	3	doors	Clear Access	ANSI 404	The double doors have tables and chairs and kegs blocking the required clear access.	No	No		Remove table and chairs and kegs and keep the required clear access at the doors unobstructed.	10	Medium	$ 650	4
GC-LL-CH	411 Crestone Ave	120	9/13/2022	Golf Course	Interior	Clubhouse	Basement	Internal Access	Leased	Public access	3	RR	Accessible Spaces	IBC 1104	There is no accessible route or access to the basement area. There are ladies and men's RR in the basement that are not accessible	No	No		IBC section 1109.2 requires all RR to be accessible. The two in the basement are not on an accessible route. IBC section 1104.4 requires all portions of the building be on an accessible route	10	High		6
GC-EX-CH	411 Crestone Ave	121	9/13/2022	Golf Course	Exterior	Clubhouse	Accessible Route to parking	Ingress/Egress	Leased	Public access	1	Route	Exterior	IBC 1104	The gravel path from the building to the parking lot is OK as an accessible path but it does not take you to an accessible entrance.	No	Yes		Provide signage at parking directing users to the accessible entrance and ramp.	10	Medium	$ 650	7
FS-ML-RR	124 E Street	122	9/13/2022	Fire Station	Interior	main floor RR	Unisex RR main floor	Restrooms	Owned	Employees	2	RR	Toilet	ANSI 604.2	The toilet is located 19" off the side wall where 16 to 18" is allowed.	No	No		Relocate toilet so the center line is at 16" to 18" from side wall	9	Medium	$ 5,000	3

FS-ML-RR	124 E Street	123	9/13/2022	Fire Station	Interior	main floor RR	Unisex RR main floor	Restrooms	Owned	Employees	2	RR	Toilet	ANSI 604.6	Flush controls are on the wall side of the toilet no the open side	No	No		Replace tank with one that has the fluch valve on the top or the open side or is automatic flush	9	Medium	$ 1,250	3
FS-ML-RR	124 E Street	124	9/13/2022	Fire Station	Interior	main floor RR	Unisex RR main floor	Restrooms	Owned	Employees	2	Grab Bars	Location	ANSI 604.5	No vertical grab bar is provided, and other bars are at 36.5" AFF where a maximum of 36" is allowed	No	No		Add vertical bar and lower side and rear bar to be 33 to 36" to top of bar	9	Low	$ 375	2
FS-ML-RR	124 E Street	125	9/13/2022	Fire Station	Interior	main floor RR	Unisex RR main floor	Restrooms	Owned	Employees	2	Clear Area	Toilet	ANSI 604.2	A side clear area of 60" is required at the toilet. The sink encroaches in to this. It is at 58" from the side wall at the toilet.	No	No		Move sink but keep the required 15" from side wall to center line of the sink	9	Medium	$ 2,500	3
FS-ML-RR	124 E Street	126	9/13/2022	Fire Station	Interior	main floor RR	Unisex RR main floor	Restrooms	Owned	Employees	2	Lav Sink	Exposed Pipes	ANSI 606.6	The pipes below the sink are required to be wrapped	No	No		Wrap pipes below sink	9	Low	$ 650	2
FS-ML-BR	124 E Street	127	9/13/2022	Fire Station	Interior	main floor break room	Break room	Service/Destination	Owned	Employees	4	Sink	Break Room	ANSI 606.3	The front of the sink is at 36" where a maximum of 34" is required	No	No		Lower the portion of the counter where the sink is located to meet the 34" AFF requirement	9	Medium	$ 2,500	4
FS-ML-BR	124 E Street	128	9/13/2022	Fire Station	Interior	main floor break room	Break room	Service/Destination	Owned	Employees	4	Depth of Counter	Break Room	ANSI 308.3.2	The counter is 25.5" deep which does not meet the reach range requirements of 308 to outlets and operable controls on wall behind counter.	No	No		Remove and replace counter or build out wall behind counter to relocate elec outlets and switches to be within reach ranges as specified in ANSI 308 and 309	9	Medium	$ 2,500	4
FS-ML-EN	124 E Street	129	9/13/2022	Fire Station	Interior	main entry	Door threshold	Internal Access	Owned	Public access	3	Change in Elevation	Front Door	ANSI 303	Slight lip at front door exceeds the allowed 1/4".	No	No		Smoothe the lip to less than 1/4" elevation change or install a bevel per ANSI 303.3	9	Medium	$ 1,250	4
FS-UL-OR	124 E Street	130	9/13/2022	Fire Station	Interior	upper level	Living quarters	Internal Access	Owned	Employees	3	Accessible Route	Upstairs	IBC 1104	There is no accessible route to the upper level. If this is less than 3000 SF than an accessible route is not needed. However as a government building this exception does not apply. If the status of all employees	No	Yes		See comment column P	9			7
CC-EX-EN	305 F Street	131	9/13/2022	Community Center	Exterior	Entry	Exterior landing	Ingress/Egress	Owned	Public access	1	Landing Slope	Entry Door	IBC 1010.1.5	Landings on exterior side of door are permitted to have a slope not exceeding 1/4" in 12. This landing is sloped more than allowed	No	No		Tear out and repour landing	23	High		5
CC-LL-ST	305 F Street	132	9/13/2022	Community Center	Interior	Accessible Route	Interior route to basement	Ingress/Egress	Owned	Public access	1	Chair Lift	Stairs to Basement	IBC 1104	A chair lift is allowed as part of an accessible route but not as part of an accessible means of egress. The exterior stair to the basement does not provide an accessible means of egress. The chair lift the main	No	Yes	See comment ion column P		23			7
CC-EX-RMP	305 F Street	133	9/13/2022	Community Center	Exterior	Ramp	Ramp off kitchen	Internal Access	Owned	Public access	3	Slope and Rail	Ramp	ANSI 405.9	The rail does not have the required roll off protection at the bottom	No	No		A curb or rail at <4" from walking surface must be provided at rails along ramps.	23	High		6
CC-LL-MR	305 F Street	134	9/13/2022	Community Center	Interior	Music room	Basement room	Internal Access	Owned	Public access	3	ACC Route	Stairs	IBC 1104	There is no accessible route to the basement music room from the main level	No	Yes	Create an opening from the area accessed by the chaair lift and it can serve as the accessible		23			7
CC-ML-BR	305 F Street	135	9/13/2022	Community Center	Interior	Kitchen	Main level	Service/Destination	Owned	Public access	4	Counters	Kitchen	ANSI 606 & 804	The kitchen counter is at 34" AFF with no toilet work area provided. The sink is at 36" AFF with no front access. Counter is 25.5" deep not meeting reach range for outlets and controls	No	No		Lower a section of counter at the sink so top of sink rim is at 34" AFF. The wall at the back of the counter can be furred out so outlets and controls are within the each range specified in 308 and 309 (max 24" deep)	23	High		6
CC-ML-BR	305 F Street	136	9/13/2022	Community Center	Interior	Kitchen	Main level	Internal Access	Owned	Public access	3	space between counters	Kitchen	ANSI 804.2.1	Pass thru kitchens are required to have a clear working space of 40" between counters. This only has 36"	No	No		Remove or move island counter so the required 40" is provided between opposing counters	23	Medium	$ 2,500	4
CC-ML-BR	305 F Street	137	9/13/2022	Community Center	Interior	Kitchen	Main level	Service/Destination	Owned	Public access	4	control location on stove/oven	Kitchen	ANSI 804.5.5	Controls are at the back of the appliance requiring reaching across burners	No	No		Replace cook top with one that has controls at the front rather than at the rear	23	High		6
CC-ML-RRW	305 F Street	138	9/13/2022	Community Center	Interior	Women's RR	Main level	Restrooms	Owned	Public access	2	Door	Clearances	ANSI 404	Pull side of door does not have the required 18" clear at the latch side	No	No		Required repositioning door to provide clearance	23	Medium	$ 375	3
CC-ML-RRW	305 F Street	139	9/13/2022	Community Center	Interior	Women's RR	Main level	Restrooms	Owned	Public access	2	Sink	RR	ANSI 606.6	Pipes under sink are not wrapped.	No	No		Wrap all exposed pipes under sink	23	Low	$ 650	2
CC-ML-RRW	305 F Street	140	9/13/2022	Community Center	Interior	Women's RR	Main level	Restrooms	Owned	Public access	2	Dimensions	ACC Stall	ANSI 604.2	Stall is oly 41.5" wide where 60" is required	No	No		Stall is too narrow. Complete remodel of RR required to make it work	23	High		5
CC-ML-RRW	305 F Street	141	9/13/2022	Community Center	Interior	Women's RR	Main level	Restrooms	Owned	Public access	2	Grab bars	ACC Stall	Ansi 604.5	Only have side grab bars. Side and rear and vertical is required	No	No		Install proper grab bars per ANSI	23	Low	$ 375	2
CC-ML-RRW	305 F Street	142	9/13/2022	Community Center	Interior	Women's RR	Main level	Restrooms	Owned	Public access	2	Toilet location	ACC Stall	ANSI 604.2	Toilet is 20.5" off side wall where 6 to 8" is allowed	No	No		Move toilet so it is properly positioned	23	Medium	$ 5,000	3
CC-ML-RRW	305 F Street	143	9/13/2022	Community Center	Interior	Women's RR	Main level	Restrooms	Owned	Public access	2	Mirror Height	RR	ANSI 603.3	Mirror is at 40.5" to bottom of reflective surface. A maximum of 40" is allowed	No	No		Move mirros to meet specs	23	Low	$ 650	2
CC-ML-HW	305 F Street	144	9/13/2022	Community Center	Interior	Hall	Main level	Service/Destination	Owned	Public access	4	Drinking fountain	Main Level	ANSI 602	A high-low drinking fountain is required. This is only a 36.5" high fountain not meeting specs for low or high users	No	No		Install a high-low drinking fountain at proper heights	23	Medium	$ 2,500	4
CC-ML-RRM	305 F Street	145	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Lav sink	Height and Pipe Wrap	ANSI 606.6	Pipes under sink are not wrapped	No	No		Wrap all exposed pipes under sink	23	Low	$ 650	2
CC-ML-RRM	305 F Street	146	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Mirror	RR	ANSI 603.3	Mirror is at 40.5" to bottom of reflective surface. A maximum of 40" is allowed	No	No		Move mirros to meet specs	23	Low	$ 650	2
CC-ML-RRM	305 F Street	147	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Dimensions	ACC Stall	ANSI 604.2	Stall is oly 41.5" wide where 60" is required	No	No		Stall is too narrow. Complete remodel of RR required to make it work	23	High		5
CC-ML-RRM	305 F Street	148	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Grab bars	ACC Stall	ANSI 604.5	Side bar is not posed so the end is 54" from back wall and no rear bar is installed and no vertical grab bar is provided	No	No		Add rear and vertical grab bar and properly position side bar. Make sure tops of rear and side ar are 33" to 36" AFF	23	Low	$ 375	2
CC-ML-RRM	305 F Street	149	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Toilet	ACC Stall	ANSI 604.2	Center of toilet is 21" from side wall where 16 to 18" is allowed	No	No		Move toilet so it is properly positioned	23	Medium	$ 5,000	3
CC-ML-RRM	305 F Street	150	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Coat Hook	Height	Ansi 603.4	Coat hook is too high	No	No		Reinstall so it is a maximum of 48" AFF	23	Routine Maintenance	$ 75	1
CC-ML-RRM	305 F Street	151	9/13/2022	Community Center	Interior	Men's RR	Main level	Restrooms	Owned	Public access	2	Door Pull	ACC Stall	ANSI 604.9.3	Door pull is required on inside and outside of stall door	No	No		Install door pull on both sides of door	23	Routine Maintenance	$ 150	1
CC-ML-RR	305 F Street	152	9/13/2022	Community Center	Interior	Men's And Women's RR	Main level	Restrooms	Owned	Public access	2	towell dispenser	ACC RR	ANSI 603.6	Towell dispensers shall be located in accordance with ANSI 309.4 for reach range	No	No		Towell dispenser is located at 49" AFF where a maximum of 48" to operable parts is allowed.	23	Routine Maintenance	$ 75	1
CC-ML-RR	305 F Street	153	9/13/2022	Community Center	Interior	Men's and women's RR	Main level	Restrooms	Owned	Public access	2	door clearance on inside	ACC RR	ANSI 404	Front approach pull side clear area on latch side of door shall be 18" min.	No	No		Reposition door to gain proper clearance	23	Low	$ 300	2
TB-UL-OF	448 E First Street	154	9/13/2022	Touber Building	Interior	Offices	2nd floor	Internal Access	Owned	Public access	3	hardware	Door	ANSI 404.2.6	Round knob installed	No	No		Change to lever knob	60	Routine Maintenance	$ 75	1
TB-UL-HW	448 E First Street	155	9/13/2022	Touber Building	Interior	hallway	2nd floor	Service/Destination	Owned	Public access	4	Bottle Filler	Drinking Fountain	Ansi Drinking fountains are required to be hi low and have a	Filler is on high fountain	No	No		Move filler to low fountain	60	Low	$ 150	2
TB-UL-HW	448 E First Street	156	9/13/2022	Touber Building	Interior	hallway	2nd floor	Internal Access	Owned	Public access	3	protrusion into circluation path	Drinking Fountain	IBC 1003.3	Protrusion requires a sight barrier	No	No		Install a barrier per IBC 1003.3.1 at drinking fountain	60	Medium	$ 2,500	4
TB-UL-RRW	448 E First Street	157	9/13/2022	Touber Building	Interior	women's RR	2nd floor	Restrooms	Owned	Public access	2	Sinks	WRR	ANSI 606	Lav sink is at correct height and pipes are wrapped and mirror is correct	Yes	N/A		None needed	60			0
TB-UL-RRW	448 E First Street	158	9/13/2022	Touber Building	Interior	Women's RR	2nd floor	Restrooms	Owned	Public access	2	Entry Door	WRR	ANSI 404	Entry door pull side remove the table that interferes with clear area	No	No		Make sure employees know they cannot put things in the required clear maneuvering area	60	Low		2
TB-UL-RRW	448 E First Street	159	9/13/2022	Touber Building	Interior	Women's RR	2nd floor	Restrooms	Owned	Public access	2	ACC Stall	WRR	ANSi 604.2	Accessible stall is only 59.5" wide where a minimum of 60" is required	No	No		Move partition if possible to gain required 60 " clear	60	Medium	$ 650	3
TB-UL-RRW	448 E First Street	160	9/13/2022	Touber Building	Interior	Women's RR	2nd floor	Restrooms	Owned	Public access	2	Door Pull	ACC Stall	ANSI 604.9.3	Door pull is required on both inside and outside of accessible stall door	No	No		Add missing pull	60	Routine Maintenance	$ 150	1
TB-UL-RRM	448 E First Street	161	9/13/2022	Touber Building	Interior	Men's RR	2nd floor	Restrooms	Owned	Public access	2	Height	Lav Sinks	ANSI 606.6	Lav sink shall be 34" Max AFF. This is at 34.5"	No	No		Lower sink to meet 34" requirement	60	Medium	$ 2,500	3
TB-UL-RRM	448 E First Street	162	9/13/2022	Touber Building	Interior	Men's RR	2nd floor	Restrooms	Owned	Public access	2	Approach	Door	ANSI 404	Door is recessed 8" which requires a clear area on the latch side pull side of 18". This is less than 18"	No	No		Create required clear area	60	Medium	$ 375	3
TB-UL-RRM	448 E First Street	163	9/13/2022	Touber Building	Interior	Men's RR	2nd floor	Restrooms	Owned	Public access	2	toilet location	ACC Stall	ANSI 604.2	Toilet is at 18.5" to center line from side wall where 16 to 18" is required	No	No		Move toilet so it is properly positioned	60	Medium	$ 5,000	3

TB-UL-RRM	448 E First Street	164	9/13/2022	Touber Building	Interior	Men's RR	2nd floor	Restrooms	Owned	Public access	2	door pull	ACC Stall	ANSI 604.9.3	Door pull is required on both inside and outside of accessible stall door	No	No		Add missing pull	60	Routine Maintenance	$ 150	1
TB-UL-LRW	448 E First Street	165	9/13/2022	Touber Building	Interior	Women's PD Locker room 255	2nd floor	Service/Destination	Owned	No public access	4	Benches	ACC Benches in Locker Room	ANSI 903	Benches are 18" deep, 36" wide, 17" high no back support	No	No		Benches are required to be 20" to 24" deep, 42" long and have back support or be against a wall and seat high shall be 17" AFF to 19"	60	Medium	$ 6,500	4
TB-UL-LRW	448 E First Street	166	9/13/2022	Touber Building	Interior	Women's PD Locker room 255	2nd floor	Internal Access	Owned	No public access	3	Door Pull	ACC Stall	ANSI 604.9.3	Door pull is missing on inside of door	No	No		Install pulls inside and outside of door	60	Routine Maintenance	$ 150	1
TB-UL-LRW	448 E First Street	167	9/13/2022	Touber Building	Interior	Women's PD Locker room 255	2nd floor	Internal Access	Owned	No public access	3	shower	ACC Shower	ANSI 608	Shower is somewhat of a transfer shower but wrong dimensions and has a 5" curb to get into it.	No	No		This shower does not meet any of the dimensions or design requirements for any of the types of acceptable accessible shower in ANSI or ADA.	60	High		6
TB-UL-LRW	448 E First Street	168	9/13/2022	Touber Building	Interior	Women's PD Locker room 255	2nd floor	Service/Destination	Owned	No public access	4	Coat Hook	Locker Room	ANSI 308	Coat hooks shall have at least 1 that is no more than 48" AFF				Install at least one coat hook that is within the reach ranges of section 308	60	Low	$ 75	2
TB-UL-OR	448 E First Street	169	9/13/2022	Touber Building	Interior	PD room 258	2nd floor	Ingress/Egress	Owned	Public access	1	Entry		ANSI 404	Entry is ok	Yes	N/A			60			0
TB-UL-LRM	448 E First Street	170	9/13/2022	Touber Building	Interior	Men's Locker Room PD 258	2nd floor	Service/Destination	Owned	No public access	4	Bench	Locker Room	ANSI 903	Benches are 17" deep, 36" wide, 17" high no back support	No	No		Benches are required to be20 to 24" deep, 42" long, and have back support or be against a wall and seat high shall be 17" AFF to 19"	60	Medium	$ 6,500	4
TB-UL-LRM	448 E First Street	171	9/13/2022	Touber Building	Interior	Men's locker room PD 258	2nd floor	Internal Access	Owned	No public access	3	Door Pulls	ACC Stall	ANSI 604.9.3	Door pulls are required both inside and outside of door	No	No		Install the required door pulls	60	Routine Maintenance	$ 150	1
TB-UL-LRM	448 E First Street	172	9/13/2022	Touber Building	Interior	Mens locker room PD 258	2nd floor	Service/Destination	Owned	No public access	4	shower	ACC Shower	ANSI 608	Shower is somewhat of a transfer shower but wrong dimensions and has a 5" curb to get into it.	No	No		This shower does not meet any of the dimensions or design requirements for any of the types of acceptable accessible shower in ANSI or ADA.	60	High		6
TB-UL-LRM	448 E First Street	173	9/13/2022	Touber Building	Interior	Men's Locker Room PD 258	2nd floor	Internal Access	Owned	No public access	3	Door pulls	ACC Stall	ANSI 604.9.3	Door pulls are required both inside and outside of door	No	No		Install the required door pulls	60	Routine Maintenance	$ 150	1
TB-UL-LRM	448 E First Street	174	9/13/2022	Touber Building	Interior	Men's Locker Room PD 258	2nd floor	Internal Access	Owned	No public access	3	door closer	ACC Stall	ANSI 604.9.3	Door to stall is not self closing	No	No		The closing hinge may need replaced or adjusted	60	Routine Maintenance	$ 75	1
TB-UL-LRM	448 E First Street	175	9/13/2022	Touber Building	Interior	Men's Locker Room PD 258	2nd floor	Internal Access	Owned	No public access	3	door to stall	ACC Stall	ANSI 604..9.3	Door shall not swing into the required 60" side by 56" deep clear area for the toilet	No	No		Relocate the door to make sure it does not swing into the required toilet clear space.	60	Low	$ 650	2
TB-UL-BR	448 E First Street	176	9/13/2022	Touber Building	Interior	Break room	2nd floor	Service/Destination	Owned	No public access	4	counter depth	Break Room	ANSI 308	Counter is too deep at 25.5" and it does not provide the required maximum reach range per 308 and 309	No	No		Replace counter or build out back wall or outlet and switch boxes so reach range can be met	60	Medium	$ 2,500	4
TB-UL-OR	448 E First Street	177	9/13/2022	Touber Building	Interior	Room 272	2nd floor	Service/Destination	Owned	Public access	4	Counter depth and height	Service Counter	ANSI 902	Accessible work counter is not provided on public or work side	No	No		Top of work surface shall bbe 28" to 34" max and be at least 36" long and have a clear front approach of 30"W x 48"D	60	Medium	$ 2,500	4
TB-EX-RMP	448 E First Street	178	9/13/2022	Touber Building	Exterior	1st floor ramp to booking	1st floor	Ingress/Egress	Owned	Public access	1	Ramp turn	90 Degree Turn	ANSI 405.7.4	Ramp 90 degree turn is 52" x 52" where 60" x 60" is required	No	No		Remove and repour to either eliminate or provide the required size	60	High		5
TB-ML-HC	448 E First Street	179	9/13/2022	Touber Building	Interior	Holding cell 197A	1st floor	Service/Destination	Owned	Controlled public access	4	Holding Cell	1st Floor	IBC 1108.4.2.1	Central holding cells are required to have at least one accessible cell. If separated by juveniles and adults, one for each shall be provided and if separated by sex, one for each sex and sex group shall be provided	No	No		There are two holding cells, 197 A and 197 B. Neither is accessible. The sink and toilet do not meet accessible requrements. Grab bars are not properly provided and tp and towel dispensers are not provided.	60	High		6
TB-ML-SR	448 E First Street	180	9/13/2022	Touber Building	Interior	storage room 198 & 193	1st floor	Service/Destination	Owned	No public access	4	storage room	1st Floor		No issues with the storage rooms	Yes	N/A			60			0
TB-ML-CC	448 E First Street	181	9/13/2022	Touber Building	Interior	Council Chambers	1st floor	Internal Access	Owned	Public access	3	council dais	Council Dais	IBC 1108	2 steps to get up to Dais, no accessible ramp provided and same with Clerks desk in chambers	No	No		The Dais and clerks space are both elevated. As such, they are required to have a permanently installed accessile route to these areas.	60	High		6
TB-ML-CC	448 E First Street	182	9/13/2022	Touber Building	Interior	Council chambers	1st floor	Service/Destination	Owned	Public access	4	Public Seating area	Gallery Seating	IBC 1108.2.	All seating is gallery style with bench style seating. No accessible seating area has been provided. Seating shall be designed in accordance with IBC 1108.2.5 and ANSI 802 and shall have a designated wheel chair	No	No		Provide designated wheel chair spaces and adjacent companion seating for 5% of the total gallery seating.	60	Medium		4
TB-ML-CC	448 E First Street	183	9/13/2022	Touber Building	Interior	Council Chambers	1st floor	Internal Access	Owned	Public access	3	Podium	Council Floor	IBC 1108	The podium is a standing style podium with a fixed microphone. Wheel chair users will not have access to the podium microphone	No	No		There is not a specific ANSI or IBC requirement you do this but ADA intends equal features for all. Provide a removable microphone so wheel chair users have access to the microphone as well as standing persons.	60	Medium	$ 375	4
TB-ML-CC	448 E First Street	184	9/13/2022	Touber Building	Interior	Council chambers	1st floor	Service/Destination	Owned	Public access	4	Listening systems	Council Floor	IBC 1108	Assisted listening devices are required	No	No		I did not see any assisted listening devices installed in the council chambers as required by 1108.2.7.1. This is an assembly area under the IBC and the assisted listening devices are required if amplification is provided within the room	60	Medium	$ 1,300	4
TB-ML-RRM	448 E First Street	185	9/13/2022	Touber Building	Interior	Men's RR	1st floor by council chambers	Restrooms	Owned	Public access	2	Urinal Space	MRR	ANSI 605.3	Clear floor space for a urinal is required to be 30" wide. This is 29.5" wide	No	No		Move urinal or move partitions to gain the required 30" wide clear space in front of urinal	60	Medium	$ 5,000	3
TB-ML-RRM	448 E First Street	186	9/13/2022	Touber Building	Interior	Men'sRR	1st floor by council chambers	Restrooms	Owned	Public access	2	Stall Door	MRR	ANSI 604.9.3	Does not have pull handles on both inside and outside of door	No	No		Add pull handles so they are on inside and outside of the stall door	60	Routine Maintenance	$ 150	1
TB-ML-RRW	448 E First Street	187	9/13/2022	Touber Building	Interior	Women's RR	1st floor by council chambers	Restrooms	Owned	Public access	2	Stall Door	WRR	ANSI 604.9.3	Does not have pull handles on both inside and outside of door	No	No		Add pull handles so they are on inside and outside of the stall door	60	Routine Maintenance	$ 150	1
TB-ML-CR	448 E First Street	188	9/13/2022	Touber Building	Interior	Conference room	1st floor	Service/Destination	Owned	Public access	4	Height	Sink	ANSI 606.3	Sink is at 35" AFF to rim	No	No		Sinks shall be no more than 34" AFF to rim of sink. Lower sink and or counter	60	Medium	$ 2,500	4
TB-ML-CR	448 E First Street	189	9/13/2022	Touber Building	Interior	Conference room	1st floor	Service/Destination	Owned	Public access	4	depth of counter	Counter	ANSI 308	Reach range is exceeded with a 25" deep counter	No	No		Install a shallower counter or fur out wall or electrical boxes so outlets and switches are within reach ranges specified in 308 and 309	60	Medium	$ 2,500	4
TB-ML-RR	448 E First Street	190	9/13/2022	Touber Building	Interior	Rest Room 144	1st floor	Restrooms	Owned	Public access	2	Door Pulls	ACC Stall	ANSI 604.9.3	Door pulls are required on both inside and outside of the door	No	No		Install door pulls on inside and outside of stall door	60	Routine Maintenance	$ 150	1
TB-ML-RRW	448 E First Street	191	9/13/2022	Touber Building	Interior	Women's RR near #144	1st floor	Restrooms	Owned	Public access	2	size of stall	ACC Stall	ANSI 604.3.1	Minimum stall width is 60" this is <60.	No	No		Accessible stall is less than the required 60" width	60	High		5
TB-ML-RRW	448 E First Street	192	9/13/2022	Touber Building	Interior	Women's RR near #144	1st floor	Restrooms	Owned	Public access	2	location of toilet	ACC Stall	ANSI 604.3.1	Toilet is at 19" to center line from side wall	No	No		Relocate toilet so it is 16" to 18" to centerline from side wall	60	Medium	$ 5,000	3
TB-ML-RRW	448 E First Street	193	9/13/2022	Touber Building	Interior	Women's RR near #144	1st floor	Restrooms	Owned	Public access	2	Door Pulls	ACC Stall	ANSI 604.9.3	ACC Stall door is required to have pulls on inside and outside. This needs a pull installed on the inside	No	No		Add door pull to inside of stall door	60	Routine Maintenance	$ 75	1
TB-ML-RRW	448 E First Street	194	9/13/2022	Touber Building	Interior	Women's RR near #144	1st floor	Restrooms	Owned	Public access	2	Height	Baby Changing Station	ANSI 603.5 & 902	Baby changing station is mounted at 37" to work surface	No	No		Relocate so in the open position the work surface is at no more than 34" AFF	60	Low	$ 150	2
TB-EX-EN	448 E First Street	195	9/13/2022	Touber Building	Exterior	North Entrance A	North side	Ingress/Egress	Owned	Public access	1	Landing Slope	Landing	IBC 1010.1.5	Landing at outside of door is not level and has more than .25" slope	No	No		Replace landing so it has no more than .25" slope/foot (2%)	60	High		5
TB-EX-EN	448 E First Street	196	9/13/2022	Touber Building	Exterior	North Entrance A	North side	Ingress/Egress	Owned	Public access	1	Ramp	Length	ANSI 405.6	Ramp has greater than 30' run without a level landing	No	No		Maximum rise is 30" between landings. Check for where a required landing would be located and install	60	High		5
TB-EX-EN	448 E First Street	197	9/13/2022	Touber Building	Exterior	North Entrance A	North side	Ingress/Egress	Owned	Public access	1	Ramp landing	At Top	ANSI 40537	No landing is provided at the top of the ramp	No	No		Landing is required at top and bottom of all ramps	60	High		5
TB-EX-EN	448 E First Street	198	9/13/2022	Touber Building	Exterior	North Entrance A	North side	Ingress/Egress	Owned	Public access	1	Roll off protection	Ramp	ANSI 405.9	No roll off protection is provided	No	No		Modify handrail to provide the required roll off edge protection	60	High		5
TB-ML-RRF	448 E First Street	199	9/13/2022	Touber Building	Interior	Family RR #125	1st floor	Restrooms	Owned	Public access	2	Dimensions	Fam RR	ANSI 604.3.1	Stall is 41" x 65" too small	No	No		ACC stall is required to be 60" min wide and 56" min deep. Remodel space to provide the allowable size	60	High		5
TB-ML-RRF	448 E First Street	200	9/13/2022	Touber Building	Interior	Family RR #125	1st floor	Restrooms	Owned	Public access	2	Sink	ACC Lav	ANSI 606.6	Pipes are exposed below sink	No	No		Wrap all exposed pipes under sink	60	Low	$ 650	2
TB-ML-RRF	448 E First Street	201	9/13/2022	Touber Building	Interior	Family RR #125	1st floor	Restrooms	Owned	Public access	2	Door clearances	Entry to RR	ANSI 404	Pull side latch side of door does not have the required 18" clear	No	No		Relocate door to provide the required 18" clearance on the pull side but watch the recessed push side as well to maintain the required 12" clear	60	Medium	$ 12,500	3
TB-ML-RRF	448 E First Street	202	9/13/2022	Touber Building	Interior	Family RR #125	1st Floor	Restrooms	Owned	Public access	2	door hardware	Entry to 125	ANSI 404.2.6	Door hardware requries pinching and twisting to operate.	No	No		Replace locking hardware with one that does not require tight grasping, pinching or twisting of the wrist to operate	60	Routine Maintenance	$ 75	1
TB-ML-OR	448 E First Street	203	9/13/2022	Touber Building	Interior	Finance	1st floor	Service/Destination	Owned	Public access	4	Height	Counter	ANSI 903	Work area counter shall be no more than 34" high. This one is at 42" for the full counter height	No	No		A portion of the counter (36" wide) shall be no more than 34" high the rest can be higher	60	Medium	$ 2,500	4
TB-EX-OR	448 E First Street	204	9/13/2022	Touber Building	Exterior	Finance	1st floor	Internal Access	Owned	Public access	3	entry	Door	IBC 1111	Non accessible entry need signage to indicate where the accessible entry is located	No	No		Provide signage at this door to indicate where the accessible entrance is located per IBC 1111	60	Medium	$ 375	4

TB-EX-EN	448 E First Street	205	9/13/2022	Touber Building	Exterior	1st Street entrance	1st street side	Ingress/Egress	Owned	Public access	1	Entry Ramp		ANSI 405.9	edge protection is located at 6" above walking surface	No	No		Edge protection shall be at <4" above walking surface	60	High		5
TB-ML-BR	448 E First Street	206	9/13/2022	Touber Building	Interior	Staff break room	1st floor	Service/Destination	Owned	No public access	4	depth of counter	Counter	ANSI 308	Counter is at 25.5" deep which does not meet maximum reach ranges per 308 and 309	No	No		Replace counter or build out wall or receptical and switch boxes to meet reach range requirements	60	High		6
TB-ML-BR	448 E First Street	207	9/13/2022	Touber Building	Interior	Staff break room	1st floor	Internal Access	Owned	No public access	3	entry door	Clear Area	ANSI 404	Door does not have the required 18" clear on the pull side latchside of the door	No	No		Reposition door to provide the required clear areas	60	Medium	$ 375	4
TB-ML-RR	448 E First Street	208	9/13/2022	Touber Building	Interior	RR #103	1st floor	Restrooms	Owned	Public access	2	Dimensions	ACC Stall	ANSI 604.3.1	Stall is too small <than required 60" wide and 56" deep	No	No		Accessible stall is too small to meet in-space requirements. Remodel	60	High		5
TB-ML-RR	448 E First Street	209	9/13/2022	Touber Building	Interior	RR #103	1st floor	Restrooms	Owned	Public access	2	Lav Sink	Wrap	ANSI 606.6	Pipes are exposed below sink	No	No		Wrap all exposed pipes under sinks	60	Low	$ 650	2
TB-ML-OF	448 E First Street	210	9/13/2022	Touber Building	Interior	Offices 112 & 113	1st floor	Service/Destination	Owned	Public access	4	Height	Counter	ANSI 903	Counter is at 43" AFF	No	No		Service counters must have a portion 36" side no more than 34' high AFF	60	Medium	$ 2,500	4
TB-ML-RR	448 E First Street	211	9/13/2022	Touber Building	Interior	RR #118	1st floor	Restrooms	Owned	Public access	2	Clearances	Lav Sinks	ANSI 604.3.3	Lav sink encroaches into the clear area for the toilet	No	No		Relocate the lav sink to provide required 60" side clear area for the toilet	60	Medium	$ 2,500	3
TB-UL-EN	448 E First Street	212	9/13/2022	Touber Building	Interior & exterior	All Doors	1st and 2nd floor	Internal Access	Owned	Public access	3	closing speeds	All Doors	ANSI 404.2.7	Several door have closing speeds that do not comply with ANSI	No	No		Check all doors to make sure the closing speed is within ANSI spec. From 90 degrees open to an open position of 12 degrees shall take a minimum of 5 seconds.	60	Routine Maintenance	$ 150	1
TB-UL-EN	448 E First Street	213	9/13/2022	Touber Building	Interior and exterior	All Doors	1st and 2nd floor	Internal Access	Owned	Public access	3	Door opening force	All Doors	ANSI 404.2.8	Several doors ahave a door opening force greater than that allowed by ANSI.	No	No		Interior hinged doors are required to have an opening force no greater than 5#. Panic bars shall have a force not greater than 15# to set the door in motion	60	Routine Maintenance	$ 150	1
KHEW-EX-EN	123 E 3rd Street	214	9/13/2022	KHEW	Exterior	Front Entry	Main entry	Ingress/Egress	Owned	Public access	1	Door	Accessible Entry	IBC 1105.1	At least 60% of all public entrances shall be accessible. This building has two entrances so two would need to be accessible	No	No		Clearances and approach are not provide for accessible entry to the main entry door.	10	High		5
KHEW-EX-EN	123 E 3rd Street	215	9/13/2022	KHEW	Exterior	Side entry	Ramp	Ingress/Egress	Owned	No public access	1	Ramp	Accessible Entry	IBC 1105.1	Ramp is ok but the clear area inside the door is hindered by the counter.	No	No		Since this is an existing building, the ramp provides access to at least one accessible entry if the counter inside is moved to provide the required clear maneuvering space and signage is placed at the front entry to direct persons to the side for the accessible entry.	10	Medium	$ 2,500	3
KHEW-EX-EN	123 E 3rd Street	216	9/13/2022	KHEW	Exterior	Side entry	Entry door	Ingress/Egress	Owned	No public access	1	Threshold Height	Side Door	ANSI 404.2.4	Threshold is 1.75" above floor surface	No	No		Thresholds shall be no more than 3/4" at existing accessible entries	10	Medium		3
KHEW-ML-EN	123 E 3rd Street	217	9/13/2022	KHEW	Interior	Side entry	Reception	Service/Destination	Owned	Public access	4	Operable Height	No Services	ANSI 903	No services are provided just reception	No	Yes	other greeting area exists	There are other areas of the building where reception can be handled	10	Medium		7
KHEW-ML-BR	123 E 3rd Street	218	9/13/2022	KHEW	Interior	Break area	1st floor	Internal Access	Owned	No public access	3	Sink	Hardware	ANSI 606..4 &309.4	Handle is a round handle	No	No		Does not meet the requirements of non twisting of tight grasping to operate. Switch to lever faucet.	10	Medium	$ 375	4
KHEW-ML-RR	123 E 3rd Street	219	9/13/2022	KHEW	Interior	RR	1st floor	Restrooms	Owned	No public access	2	Dimensions	RR	ANSI 606	RR is too small to be accessible	No	No		It would require a complete remodel to meet all clear dimensions	10	High		5
KHEW-ML-RR	123 E 3rd Street	220	9/13/2022	KHEW	Interior	RR	1st floor	Restrooms	Owned	No public access	2	Toilet	RR	ANSI 604.2	Toilet is 22.5" off side wall where 16 to 18" is required	No	No		Relocate toilet	10	Medium	$ 5,000	3
KHEW-ML-RR	123 E 3rd Street	221	9/13/2022	KHEW	Interior	RR	1st floor	Restrooms	Owned	No public access	2	Grab Bars	RR	ANSI 604.5	No vert grab bar, side bar is positioned wrong	No	No		Reinstall grab bars to proper location and height and add vertical bar	10	Low	$ 375	2
KHEW-ML-RR	123 E 3rd Street	222	9/13/2022	KHEW	Interior	RR	1st floor	Restrooms	Owned	No public access	2	Clearances	RR	ANSI 604.3	Lav sink is encroaching into the required 60" wide clear area for the toilet	No	No		Move lav sink out of the required toilet clear area	10	Medium	$ 2,500	3
KHEW-ML-RR	123 E 3rd Street	223	9/13/2022	KHEW	Interior	RR	1st floor	Restrooms	Owned	No public access	2	Area	RR	Ansi chapter 6	RR is 84W x 96 deep	No	No		It could work for the required accessible RR with a remodel of where the fixtures are located.	10	High		5
HLY-EX	301 W 3rd St	224	9/14/2022	Hyltons lumber uyard				No public access	Owned	No public access						N/A			Currently no use oif this yard so evaluation cannot be done	1			8
MUB-ML-BR	8551 W Hwy 50	225	9/14/2022	Multi-Use Building	Interior	Break room	Main floor	Service/Destination	Owned	Public Access	4	Height	Counter & Sink	ANSI 606.3	Counter and sink are at 36" AFF where 34" is required	No	No		Counter at sink is too high. Lower sink section to 34" to top of rim	2	Medium	$ 2,500	4
MUB-ML-BR	8551 W Hwy 50	226	9/14/2022	Multi-Use Building	Interior	Break room	Main floor	Service/Destination	Owned	Public Access	4	depth of counter	Counter & Sink	ANSI 308	Counter is 25.5" deep and the receptacles and switches behind it are out of the required reach range per 308.	No	No		Move out the wall or the fixtures to meet the required reach ranges in 308 and 309	4	High		6
MUB-ML-BR	8551 W Hwy 50	227	9/14/2022	Multi-Use Building	Interior	Break room	Main floor	Service/Destination	Owned	Public Access	4	micro wave height	Break Room	ANSI 309	Microwave controls are at 60" AFF. Reach range max is 34" with an obstruction of 24" max.	No	No		Lower microwave to fit within reach range	4	Low	$ 150	2
MUB-ML-MA	8551 W Hwy 50	228	9/14/2022	Multi-Use Building	Interior	Main room	Main floor	Service/Destination	Owned	Public Access	4	Height	Main Level	ANSI 309	T-stat is at 54" AFF, Switch is at 45". The t-stat is out of the maximum reach range of 48" AFF	No	No		Lower t-stat to fit within reach range	4	Medium	$ 375	4
MUB-ML-RRW	8551 W Hwy 50	229	9/14/2022	Multi-Use Building	Interior	Women's RR	Main floor	Restrooms	Owned	Public Access	2	Clear Area	Toilet	ANSI 604.3	Lav sink is encroaching into the required 60" wide clear area for the toilet the sink is at 59"	No	No		Move sink out of toilet clear area	4	Medium	$ 2,500	3
MUB-ML-RRM	8551 W Hwy 50	230	9/14/2022	Multi-Use Building	Interior	Men's RR	Main floor	Restrooms	Owned	Public Access	2	Clear Area	Toilet	ANSI 604.3	Lav sink is encroaching into the required 60" wide clear area for the toilet the sink is at 59"	No	No		Move sink out of toilet clear area	4	Medium	$ 2,500	3
WTP-ML-RR	8475 County Rd. 120	231	9/14/2022	Water Treatment Plant	Interior	RR	Main floor	Restrooms	Owned	No public access	2	RR		ANSI chapter 6	RR is not accessible in any way and is not large enough to be altered with out remodel	No	No		Will require a complete remodel to make this RR accessible. It is required to be an employee only RR	1	High		5
WWP-ML-BR	6608 CR102	232	9/14/2022	Wastewater Plant	Interior	Break room	Main floor	Service/Destination	Owned	No public access	4	counter and sink height	Counter & Sink	ANSI 606.3	Sink is at 36" AFF where 34" is maximum allowed	No	No		Lower section of counter containing sink so it is at 34" to top of rim	7	Medium	$ 2,500	4
WWP-ML-BR	6608 CR102	233	9/14/2022	Wastewater Plant	Interior	breakroom	Main floor	Service/Destination	Owned	No public access	4	counter depth	Counter	ANSI 308	Counter is 25.5" deep where a max of 24" is allowed for reach range of receptacles on back wall	No	No		Move out receptacle boxes to meet reach ranges in 308	7	Medium	$ 2,500	4
WWP-ML-BR	6608 CR102	234	9/14/2022	Wastewater Plant	Interior	Break room	Main floor	Service/Destination	Owned	No public access	4	Stove	Location	ANSI 804.3	At least work surface shall be located by the stove in accordance with aNSI 902	No	No		Add work surface adjacent to stove -it shall be a minimum of 28" min and 34" max AFF, and 36" wide. And have a clear front approach of 30" wide by 48" deep	7	Medium		4
WWP-ML-RR	6608 CR102	235	9/14/2022	Wastewater Plant	Interior	Office RR	Main floor	Restrooms	Owned	No public access	2	Grab Bars	Location	ANSI 604.5	Grab bars are properly positioned except for height-- they are 36" to center rather than 36" max to top.	No	No		Lower grab bars to 33" to 36" to top of bar.	7	Routine Maintenance	$ 75	1
WWP-ML-RR	6608 CR102	236	9/14/2022	Wastewater Plant	Interior	Office RR	Main floor	Restrooms	Owned	No public access	2	Door Pulls	ACC Stall	ANSI 604.9.3	Door pulls are required on both the inside and outside of the stalll doors	No	No		Install the required door pulls	7	Routine Maintenance	$ 150	1
WWP-ML-RR	6608 CR102	237	9/14/2022	Wastewater Plant	Interior	Office RR	Main floor	Restrooms	Owned	No public access	2	Coat Hook	ACC Stall	ANSI 604.8	Coat hook is above 48" AFF	No	No		Lower coat hook to 48" AFF maximum	7	Routine Maintenance	$ 75	1
WWP-ML-RR	6608 CR102	238	9/14/2022	Wastewater Plant	Interior	RR in Lab bldg	Main floor	Restrooms	Owned	No public access	2	Dimensions	RR	ANSI chptr 6	The RR doesnot meet accessible space requirements	No	No		It would require resizing the RR to make it accessible	7	High		5
AIR-EX-PF	9255 CR 140	239	9/14/2022	Airport	Exterior	ACC parking	Exterior south side	Ingress/Egress	Leased	Public access	1	Dimensions	Parking and Access Aisle	ANSI 502 and IBC 1106	Where accessible parking is provided at leat one space shall be van accessible. To be van accessible it must be 132" wide parking with 60 access aisle or 96" aisle and 96" access aisle. This is 96" and 108" so it	No	No		Add van accessible parking sign and you are good	26	Medium	$ 500	3
AIR-ML-MA	9255 CR 140	240	9/14/2022	Airport	Interior	Counter	Main lobby	Service/Destination	Leased	Public access	4	Dimensions	Height	ANSI 902	Service counter is require to be provided at 34" high by 36" wide with front approach	No	No		The counter is 41" high and has no roll under for front access	26	Medium	$ 2,500	4
AIR-EX-EX	9255 CR 140	241	9/14/2022	Airport	Exterior	Rear Doors	Off main lobby	Internal Access	Leased	Public access	3	Height	Threshold	ANSI 404.2.4	Thresholds in existing buildings are allowed to be 3/4" but new are no more than 1/2"	No	No		The rear door thresholds are 3' and 1.5" both too tall. Provide a beveled step down in accordance with ANSI 303.3	26	Medium		4
AIR-ML-HW	9255 CR 140	242	9/14/2022	Airport	Interior	Hall to RR	Off main lobby	Internal Access	Leased	Public access	3	ACC Route	Width of Hall	ANSI 404.2.4	Hall meet shte required 36" width but no the required clear approach for the doors	No	No		Realisticly, without a severe remodel, I do not know how you can fix this issue.	26	High		6
AIR-ML-RR	9255 CR140	243	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	ACC Dimensions	RR	ANSI chapter 6	Restroom is too small to meet accessible requirements	No	No		This will require a major remodel of the space to provide the required clearances and area	2	High		5
AIR-ML-RR	9255 CR140	244	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	ACC Toilet Clearances	RR	ANSI 604.2	location of toilet is 19" off the side wall where 16 to 18" ios required	No	No		Relocate toilet to meet location requirements	2	Medium	$ 5,000	3
AIR-ML-RR	9255 CR 140	245	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	Dimensions	ACC Stall	ANSI 604.3	Stall is required to have toilet clearances of 60" wide by 56" deep . This is 64" deep and 39" wide	No	No		As noted the RR will require a significant remodel to cure this	26	High		5

AIR-ML-RR	9255 CR 140	246	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	Grab bars	ACC Stall	ANSI 604.5	GB are located at 36.5" to top where 33 to 36" is allowed and no vertical grab bar is installed	No	No		Relocate grab bars and add vertical bar	26	Low	$ 150	2
AIR-ML-RR	9255 CR 140	247	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	Flush valve	ACC Stall	ANSI 604.11.6	Flush control shall be on the open side of the toilet or automatic flush	No	No		Replace tank with one that has flush valve on the correct side	26	Low	$ 1,250	2
AIR-ML-RR	9255 CR 140	248	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	Height	Towell Dispenser	ANSI 309	Operable part of towell dispnser shall be at 48" max AFF	No	No		This is at 54" –lower to 48"	26	Low	$ 75	2
AIR-ML-RR	9255 CR 140	249	9/14/2022	Airport	Interior	ACC RR	Off main lobby	Restrooms	Leased	Public access	2	Clearances	Door	ANSI 404	Pull side front approach to door shall have 18" clear at the latch side. This does not	No	No		Move door to provide required clear front approach	26	Medium	$ 375	3
AIR-ML-RRW	9255 CR 140	250	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	Dimensions	WRR	ANSI chapter 6	This RR is not accessible in terms of approach to entry door, clear area at fixtures, and clear area at toilet amongst other things	No	No		Major remodel needed to provide required clear area	26	High		5
AIR-ML-RRW	9255 CR 140	251	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	Door Approach	Entry Door	ANSI 404	Pullside of door has 31" clear on latch side and 51" perpendicular and it meets clear approach requirments on the inside	Yes	N/A			26			0
AIR-ML-RRW	9255 CR 140	252	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	Door Approach	Push Side	ANSI 404	Push side approach to door only has 36" clear perpendicular to the door where 48" is required	No	No		Remodel of space is required to meet door clearances	26	Medium	$ 2,500	3
AIR-ML-RRW	9255 CR 140	253	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	Height	Lav Sinks	ANSI 606.6	Lav sinks are at 35.5" AFF and shall be no more than 34" AFF	No	No		Lower sinks to 34" AFF to rim	26	Medium	$ 2,500	3
AIR-ML-RRM	9255 CR 140	254	9/14/2022	Airport	Interior	Men's RR	Off main lobby	Restrooms	Leased	Public access	2	Dimensions	ACC Stall	ANSI chapter 6	There are three stalls but none of them meet accessibility requirements	No	No		There is no accessible bathroom in this building. Each bathroom must have at least one accessible stall in it.	26	High		5
AIR-ML-RRW	9255 CR 140	254	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	knobs	Lav Sinks	ANSI 309	Operable parts cannot require twisting or tight grasping to operate	No	No		Replace round knobs with lever type	26	Routine Maintenance	$ 375	1
AIR-ML-RRM	9255 CR 140	255	9/14/2022	Airport	Interior	Men's RR	Off main lobby	Restrooms	Leased	Public access	2	Height	Lav Sinks	ANSI 606.6	The lav sinks are at 35.5" AFF where a maximm of 34" AFF is allowed	No	No		Lower accessible sink to 34"	26	Medium	$ 2,500	3
AIR-ML-RRW	9255 CR 140	255	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	pipe wrap	Lav Sinks	ANSI 606.6	Pipes under sinks are ot wrapped	No	No		Wrap all exposed pipes under accessible sink	26	Low	$ 650	2
AIR-ML-RRM	9255 CR 140	256	9/14/2022	Airport	Interior	Men's RR	Off main lobby	Restrooms	Leased	Public access	2	Hardware	Sink	ANSI 309	Operable parts cannot require twisting or tight grasping to operate	No	No		Replace faucet valve handles with lever type	26	Low	$ 375	2
AIR-ML-RRW	9255 CR 140	256	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	Turning Circle	WRR	Ansi 603.2.1	A 60" turning space shall be provided within all rooms and spaces	No	No		This will require a remodel to achieve more space	26	High		5
AIR-ML-RRM	9255 CR 140	257	9/14/2022	Airport	Interior	Men's RR	Off main lobby	Restrooms	Leased	Public access	2	Clearance	Sink	ANSI 606.2	Clear space of 30" w x 48" D is not provided at the accessible sink	No	No		This will require remodel of the RR to achieve the required clear space	26	High		5
AIR-ML-RRW	9255 CR 140	257	9/14/2022	Airport	Interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	ACC Stall	WRR	IBC 1108	At least one of each type of fixture in each RR shall be accessible	No	No		No accessible stall in this building	26	High		5
AIR-ML-RRM	9255 CR 140	258	9/14/2022	Airport	Interior	Men's RR	Off main lobby	Restrooms	Leased	Public access	2	Turning Circle	MRR	ANSI 603.2.1	RR shall have room for a 60" turning circle within the RR	No	No		This will require remodel of bathroom to gain the necessary space	26	High		5
AIR-ML-RRW	9255 CR 140	258	9/14/2022	Airport	interior	Women's RR	Off main lobby	Restrooms	Leased	Public access	2	Height	Towell Dispenser	ANSI 308	Towell dispenser is at 52" AFF where a max 48" is allowed	No	No		Lower towell disp to 48" AFF	26	Low	$ 75	2
AIR-ML-MA	9255 CR 140	259	9/14/2022	Airport	Interior	lobby?	Main lobby	Service/Destination	Leased	Public access	4	Drinking Fountain	Lobby	IBC 2902	A drinking fountian is required and IBC section 1109 requireds it to be high-low in accordacne with ANSI 602	No	No		The drinking fountian is not funtional and must be a high-low unit	26	Medium	$ 2,500	4
AIR-ML-RRM	9255 CR 140	259	9/14/2022	Airport	Interior	Men's RR	Off main lobby	Restrooms	Leased	Public access	2	Clearance	Entry Door	ANSI 404	This door has 36" perpindicular to the door on the outside and 42" inside. This does not meet the requirements for clear maneuvering space in 404	No	No		When this bathroom gets remodeled, it would require that the clear maneuvering spaces be provided.	26	High		5
AIR-LL-OF	9255 CR 140	260	9/14/2022	Airport	Interior	office area	Rear office break room	Service/Destination	Leased	No public access	4	Height	Sink	ANSI 5606.3	Sinks shall be at 34" AFF to top of rim. This is at 36"	No	No		Lower counter at sink so sink is 34" AFF max to rim	26	Medium	$ 2,500	4
AIR-LL-BR	9255 CR 140	261	9/14/2022	Airport	Interior	Office break area	Rear office break room	Service/Destination	Leased	No public access	4	Appliances	MW	ANSI 308 & 309	Microwave is a counter top unit and must be positioned so it meets reach ranges is 308 depending upon permanent location	No	No		Look at the various possible locations and look at ANSI 308 to position so it works best for your uses and reach ranges and operable controls.	26	Low	$ 375	2
GC-EX-RMP	411 Crestone Ave		9/13/2022	Golf Course	Exterior	Ramp to rear of building	Clubhouse	Internal Access	Leased	Public access	3	Width and Slope	Side of building	ANSI 405	Ramp required clear width is 36" between handrails and max slope is 1:12. This ramp meets both criteria	Yes	N/A		None needed	10			0

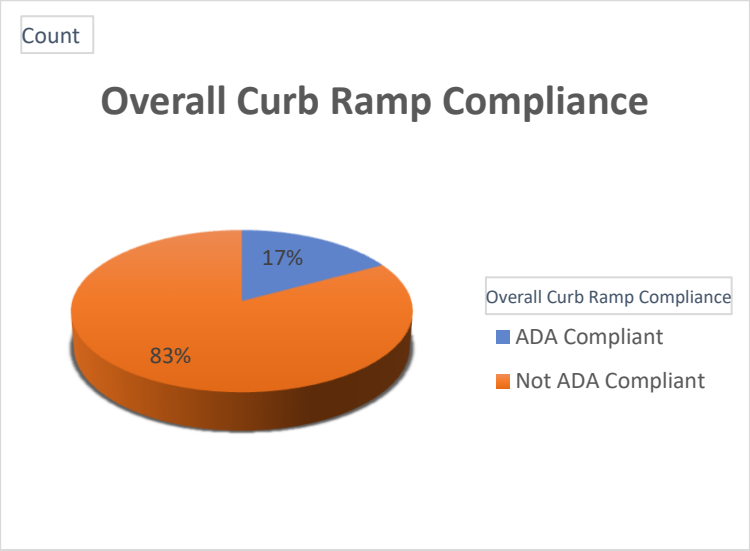
APPENDIX K – PUBLIC ROW FACILITIES ASSESSMENT FINDINGS

Summary of Curb Ramp Properties -
Overall Assessment

No. of Locations Assessed	
Is there a curb ramp?	**Count**
Present	521
Not Present	6
Total No. of Ramps	**527**

Overall Curb Ramp Compliance	
How many ramps are ADA compliant?	**Count**
ADA Compliant	89
Not ADA Compliant	432
Total No. of Ramps	**521**

*Note: Out of all curb ramp properties assessed (e.g., detectable warning strips, turning space landings, ramp cross slopes, etc.), 89 ramps meet ADA requirements.



Compliance Organized by Property	
Overall Ramp Properties	**Count**
Compliant	324
Non Compliant	49
Overall DWS Properties	**Count**
Compliant	283
Non Compliant	238
Overall TS Landing Properties	**Count**
Compliant	507
Not ADA Compliant	14
Other Overall Properties	**Count**
ADA Compliant	240
Not ADA Compliant	281

Notes:
*Ramp properties include: width, running slope, cross slope, and flares
*Detectable warning surface properties include: presence, orientation, contrast, and dimensions
*Turning space landing properties include: slope and dimensions
*Other properties include: clear space, vertical discontinuity, horizontal gaps, and counter slope

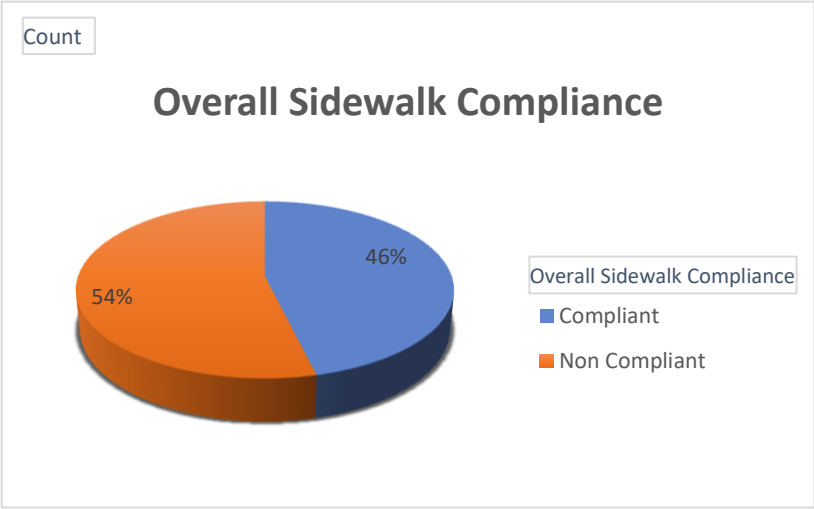
Recommended Curb Ramps to be Added	
No. of Curb Ramps	**Count**
0	463
1	64
Total No. of Ramps	**527**

Summary of Sidewalk Properties -
Overall Assessment

Total No. of Sidewalk Segments Assessed		
No. of Segments	Total Length (ft)	Total Area (SY)
372	171544	95302

Overall Sidewalk Compliance	
How many sidewalk segments are ADA	Count
Compliant	172
Non Compliant	200
Grand Total	**372**

*Note: Out of all sidewalk properties assessed (e.g., width, slopes, hazards, obstructions, etc.), 172 segments meet ADA requirements.

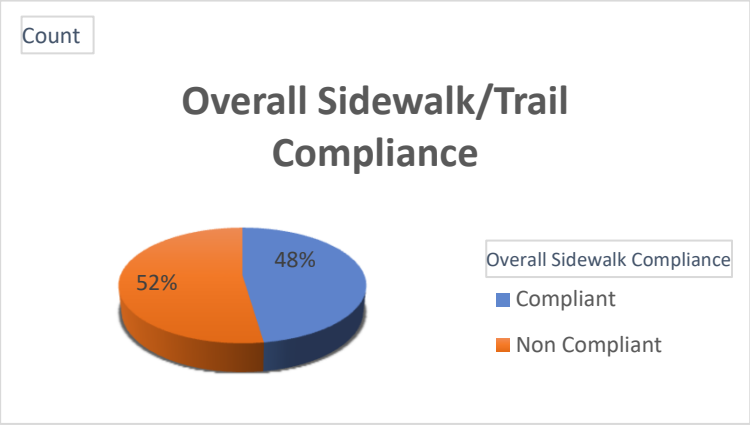


APPENDIX L – PARKS/TRAILS FACILITIES ASSESSMENT FINDINGS

Summary of Sidewalk Properties -
Overall Assessment

Total No. of Sidewalk/Trail Segments Assessed		
No. of Segments	Total Length (ft)	Total Area (SY)
81	50424	48487

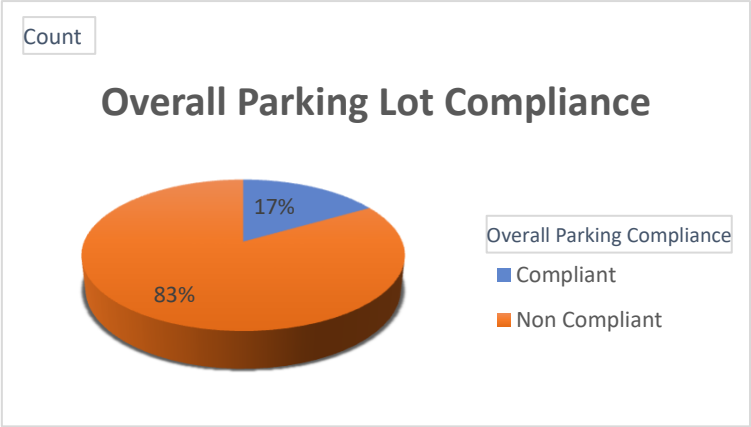
Overall Sidewalk/Trail Compliance	
How many segments are ADA compliant?	Count
Compliant	31
Non Compliant	34
Grand Total	**65**



Summary of Parking Lot Properties -
Overall Assessment

Total No. of Parking Lots Assessed	
Row Labels	**Count**
P1	8
P1, 1	1
P2	3
Grand Total	**12**

Overall Parking Lot Compliance	
How many parking lots are ADA compliant?	**Count**
Compliant	2
Non Compliant	10
Grand Total	**12**



Summary of Playground Properties -
Overall Assessment

Total No. of Playground Assessed	
Playground Name	**Count**
Alpine Park	1
Centennial Park	1
Chisholm Park	1
Crestone Mesa Park	1
Marvin Park	1
Riverside Park	1
Trailside Park	1
Grand Total	**7**

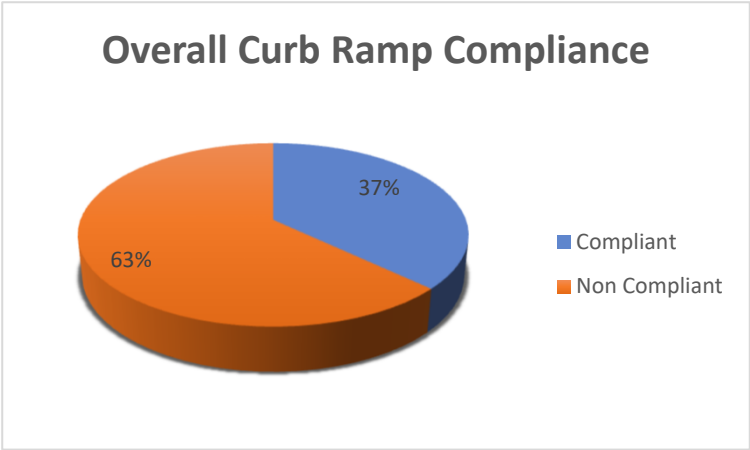
Overall Playground Compliace	
How many playgrounds are compliant?	**Count**
Non Compliant	7
Grand Total	**7**

Summary of Curb Ramp Properties -
Overall Assessment

No. of Locations Assessed	
Is a curb ramp present?	**Count**
Present	52
Not Present	2
Grand Total	**54**

Overall Curb Ramp Compliance	
How many ramps are ADA compliant?	**Count**
Compliant	20
Non Compliant	34
Grand Total	**54**

*Note: Out of all curb ramp properties assessed (e.g., detectable warning strips, turning space landings, ramp cross slopes, etc.), 18 ramps meet ADA requirements.



Compliance Organized by Property	
Overall Ramp Properties	**Count**
Compliant	31
Non Compliant	23
Overall DWS Properties	**Count**
Compliant	31
Non Compliant	23
Overall TS Landing Properties	**Count**
Compliant	49
Non Compliant	5
Other Overall Properties	**Count**
Compliant	20
Non Compliant	34

Notes:

*Ramp properties include: width, running slope, cross slope, and flares

*Detectable warning surface properties include: presence, orientation, contrast, and dimensions

*Turning space landing properties include: slope and dimensions

*Other properties include: clear space, vertical discontinuity, and counter slope

APPENDIX M – PROPOSED BARRIER REMOVAL SCHEDULES

ASSET ELEMENTS	ESTIMATED COST	Year 1	Years 2-5	Years 6-10	Years 11-20[5]
Roadway Curb Ramps	$2,750,000	$225,000	$900,000	$1,125,000	$500,000
Roadway Sidewalk[1]	$375,000	$75,000	$300,000	$75,000	$0
Pedestrian Push Buttons[2]	$0				
Building Categories 1 - 4	$300,000	$50,000	$200,000	$50,000	$0
Building Categories 5 & 6[3]	$0	$0	$0	$0	$0
Parks Findings	$1,380,000	$50,000	$200,000	$750,000	$380,000
Park Play Surfaces[4]	$0	$0	$0	$0	$0
Total	**$4,805,000**	**$400,000**	**$1,600,000**	**$2,000,000**	**$880,000**
Average Annual Budget - Sidewalks/Ramps	$300,000	$300,000	$300,000	$240,000	$50,000
Average Annual Budget - Buildings	$50,000	$50,000	$50,000	$10,000	$0
Average Annual Budget - Parks	$50,000	$50,000	$50,000	$150,000	$38,000
Average Annual Budget	$400,000	$400,000	$400,000	$400,000	$88,000

NOTE: Total annual budget set at $400,000. Split between sidewalks/ramps, buildings, and parks/trails are assumptions and subject to change each year. Program budget assumes costs are front-loaded over first 10 years of 20-year program. Subject to change based on revenue, assumptions, and needs each year.

[1]Assumes $375,000 in spot/localized sidewalk repairs; 10% of the total remove & replacement segments with global issues being addressed; and remaining 90% of sidewalk with global issues will not be addressed due to undue burden.

[2,3,4]Not currently priced in Benesch's findings

[5]Annual spending may result in addressing issues prior to end of term.

APPENDIX N – LIST OF STANDARD DRAWINGS, SPECIFICATIONS, AND DESIGN GUIDANCE RELATED TO ACCESSIBILITY

The following are a list of standard drawings, specifications, and design guidelines related to accessibility. This list does not establish order of precedence or minimum design standards for Salida, nor is it intended to be all encompassing, but rather is provided as a reference for individuals trying to achieve accessibility through design or construction.

Salida Standards and Specifications.
https://www.Salidaco.gov/government/citydevelopment/Pages/standards-specifications.aspx

Colorado Department of Transportation (CDOT) ADA Resources for Engineers.
https://www.codot.gov/business/civilrights/ada/resources-engineers

International Building Code (IBC), 2009 Edition, Chapter 11. Published by the International Code Council (ICC).

U.S. Access Board. *Guidance Documents. (commonly referenced documents shown)*

https://www.access-board.gov/guidance.html

Guidance on the Americans with Disabilities Act (ADA) Accessibility Standards

Guidance on Recreation Facilities

Guidance on the Architectural Barriers Act (ABA) Accessibility Standards

Animations on the ADA and ABA Standards

Guidance on the ADA Accessibility Guidelines for Transportation Vehicles

Architectural Barriers Act (ABA) Standards. *Accessibility Standards.*

https://www.access-board.gov/aba/

Americans with Disabilities Act (ADA) Standards. *2010 ADA Standards for Accessible Design.*

https://www.access-board.gov/ada/

U.S. Access Board. *(Proposed) Public Rights-of-Way Accessibility Guidelines.*

https://www.access-board.gov/prowag/

Uniform Federal Accessibility Standards (UFAS).

https://www.access-board.gov/aba/ufas.html

American Association of State Highway and Transportation Officials (AASHTO). *Guide for the Development of Bicycle Facilities* (2012).

Manual on Uniform Traffic Control Devices (MUTCD) for Streets and Highways.

https://mutcd.fhwa.dot.gov/

National Center on Accessibility. https://ncaonline.org

Rocky Mountain ADA Center. https://www.rockymountainada.org

APPENDIX O – DESIGN AND CONSTRUCTION EXCEPTION FORM

CITY OF SALIDA

Statement of Fundamental Change or Undue Burden - Service, Program or Activity

The Federal Regulations issued under Title II of the Americans with Disabilities Act require that each service, program or activity operated by the City be readily accessible to and usable by individuals with disabilities unless the action required to create such accessibility would result in a fundamental alteration in the nature of a service, program or activity or in undue financial and administrative burdens. If an action would result in such an alteration or such burdens, a public entity shall take any other action that would not result in such an alteration or such burdens but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the City. (*See* 28 CFR §35.150(a)(3).)

Where an action has been proposed in order to make a City-offered service, program or activity more accessible or usable by individuals with disabilities, but it has been determined that the proposed action would result in a fundamental alteration in the nature of a service, program or activity or in undue financial and administrative burdens, this form should be completed and a copy of the complete, fully-signed form should be submitted to the Salida ADA Coordinator.

Description of City service, program or activity: _____

_____

_____

Description of action requested for increased accessibility: _____

_____

Reason(s) that requested action would result in □□ a fundamental alteration to the service, program or activity or □□ undue financial or administrative burden to the City:

_____

_____

_____

Description of measures taken to ensure individuals with disabilities receive the benefits and services provided by the city: _____

_____

I hereby certify that (a) the above-described requested action has been determined to constitute a fundamental alteration or burden, and(b) the City has taken or will take actions to ensure that individuals with disabilities receive the relevant City benefits or services:

PROGRAM COORDINATOR OR DEPT. HEAD	**CITY MANAGER OR DESIGNEE**
_____	_____
Name:	Name:
Title:	Title:

APPROVED AS TO FORM:

_____
City Attorney

CITY OF SALIDA

Statement of Structural Impracticability - New Construction

The Federal Regulations issued under Title II of the Americans with Disabilities Act require that, when constructing a new facility, full compliance with ADA requirements is not required where a public entity can demonstrate that it is **structurally impracticable** to meet such requirements due to the unique characteristics of the terrain, which prevent the incorporation of accessibility features. (*See* 28 CFR 35.151(a)(2).)

Where, in connection with a new construction project, a determination has been made that a City building or facility cannot be constructed to be in full and strict compliance with ADA requirements because of existing unique characteristics of the terrain, this form should be completed and a copy of the complete, fully-signed form should be submitted to the Salida ADA Coordinator.

Project Name: _____

Project Number: _____

Brief description of new construction project: _____

_____

_____

Element of project at issue: _____

_____

Reason(s) that element cannot be built so as to be in strict compliance with current ADA Requirements (attach design drawings, plans or additional sheets as necessary):_____

_____

_____

_____

Description of measures taken to ensure building or facility complies with ADA requirements to the maximum extent feasible: _____

_____

I hereby certify that I have made a good faith determination that the above-described element has been designed to comply with ADA requirements to the maximum extent feasible:

ENGINEER	**DEPARTMENT HEAD**
_____	_____
Name:	Name:
Title/License No.:	Title:

APPROVED AS TO FORM:

_____
City Attorney

CITY OF SALIDA

Statement of Technical Infeasibility or Disproportionality - Alterations

The Americans with Disabilities Act Accessibility Guidelines (ADAAG) state that in alterations, where compliance with applicable requirements is **technically infeasible**, the alteration shall comply with the requirements to the maximum extent feasible. (*See* 36 CFR part 1191, Appendix B, §202.3, exception 2.) "Technically infeasible" is defined as: "with respect to an alteration of a building or a facility, something that has little likelihood of being accomplished because existing structural conditions would require removing or altering a loadbearing member that is an essential part of the structural frame; or because other existing physical or site constraints prohibit modification or addition of elements, spaces, or features that are in full and strict compliance with the minimum requirements." (*See* 36 CFR part 1191Appendix B, §106.5)

The Federal Regulations issued under Title II of the Americans with Disabilities Act require that, when a facility or part of a facility is altered, the facility shall, to the maximum extent feasible, be altered so that it is readily accessible to and usable by individuals with disabilities. (*See* 28 CFR 35.151(b).) An alteration that could affect access to an area of a **facility that contains a primary function** shall be made so as to ensure that, to the maximum extent feasible, the **path of travel to the altered area** and the restrooms, telephones and drinking fountains serving the altered area are readily accessible to and usable by individuals with disabilities, unless the cost and scope of such alterations is **disproportionate** to the cost of the overall alteration. In this case, accessibility alterations will be deemed disproportionate to the overall alteration when the cost exceeds 20% of the cost of the alteration to the primary function area. A "primary function" is defined as a major activity for which the facility is intended. (*See* 28 CFR 35.151(b)(4).)

Where, in connection with a proposed or current alteration project, a determination has been made that a City building or facility cannot be altered to be in full and strict compliance with ADA requirements because of existing structural, physical or site conditions or disproportionality, this form should be completed and a copy of the complete, fully-signed form should be submitted to the Salida ADA Coordinator.

CITY OF SALIDA

Statement of Technical Infeasibility or Disproportionality - Alterations

Project Name: _____

Project Number: _____

Brief Description of Alteration Project: _____

_____

_____

Element of project that has been deemed ☐☐ technically infeasible or ☐☐ disproportionately expensive: _____

_____

If deemed *technically infeasible*, list reason(s) that element cannot be in strict compliance with ADA requirements (attach design drawings, plans or additional sheets as necessary):

_____

_____

If deemed *disproportionately expensive*, **attach** calculations showing estimated cost of overall alteration project and estimated cost of accessibility alterations (for path of travel to primary function area).

List description of measures taken to ensure building or facility complies with ADA accessibility requirements to the maximum extent feasible: _____

_____

_____

I hereby certify that I have made a good faith determination that the above-described element does, or has been designed to, comply with ADA requirements to the maximum extent feasible and/or the maximum extent possible in proportion to the cost of the overall alteration project, as indicated above:

ENGINEER	**DEPARTMENT HEAD**
_____	_____
Name:	Name:

APPROVED AS TO FORM:

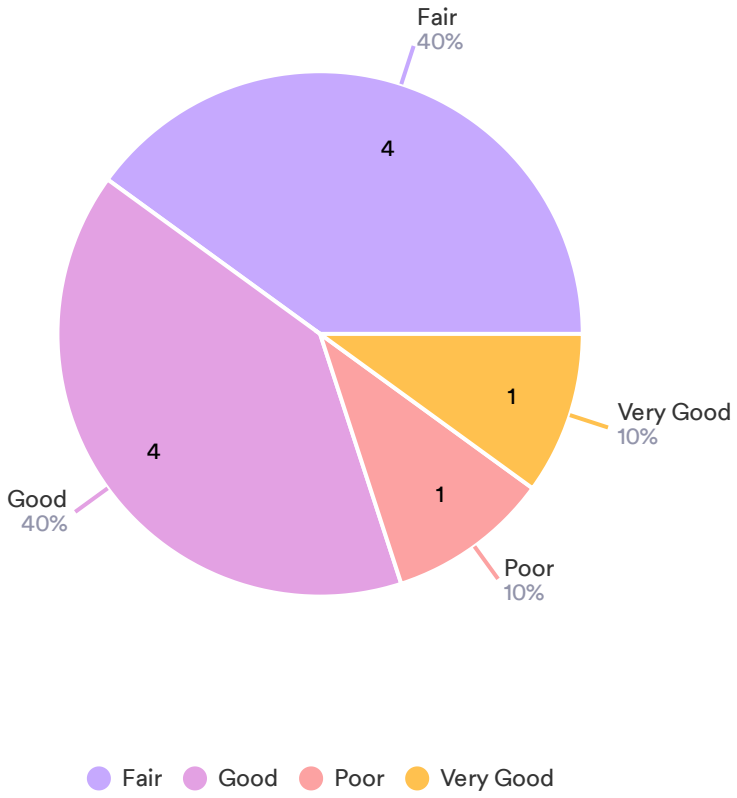
_____
City Attorney

APPENDIX P – PUBLIC OUTREACH MATERIALS AND RESULTS

City of Salida - Public Accessibility Survey

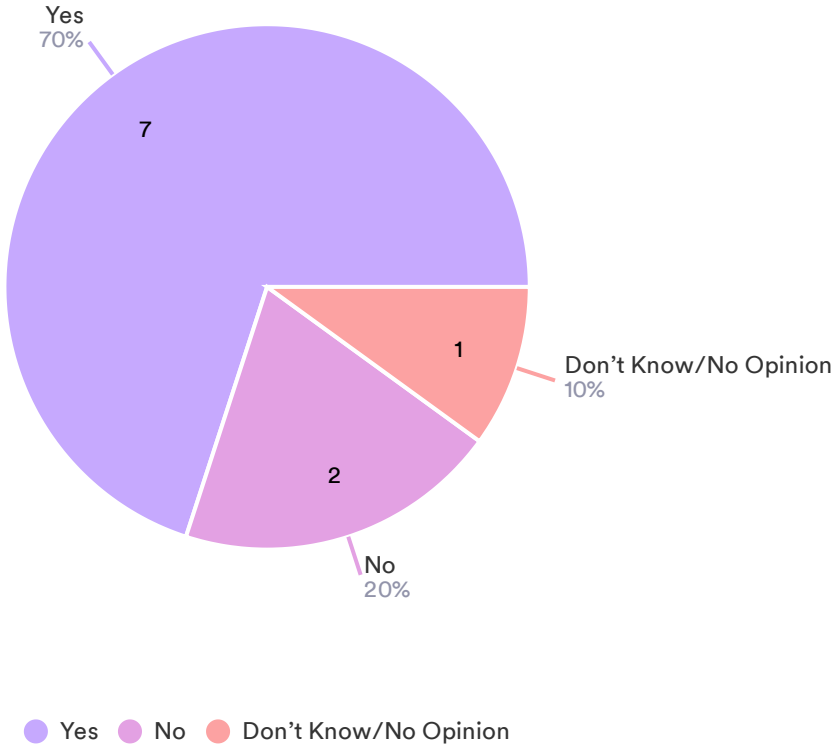
1. How would you rate the overall accessibility of the City's facilities, services (including the City's website) and programs?

10 Responses



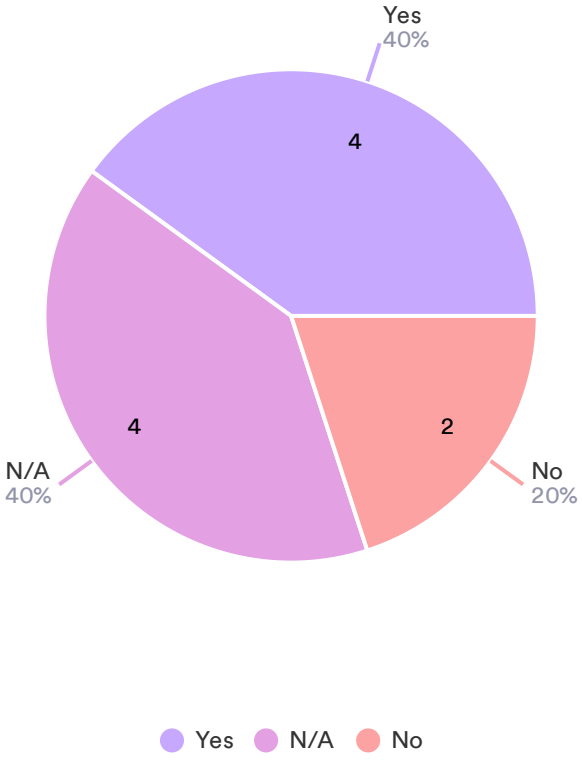
2. Do you believe the City is generally accepting/accommodating of persons with disabilities?

10 Responses



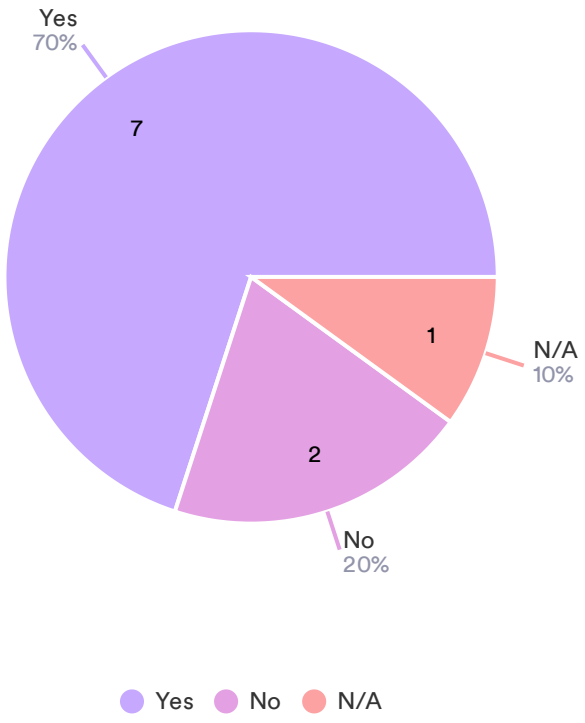
3. If you or someone you know has a disability, have you or they experienced barriers or constraints (including any audio/visual) that prevent or limit the use of a City-provided program or service you or they use or would like to use?

10 Responses



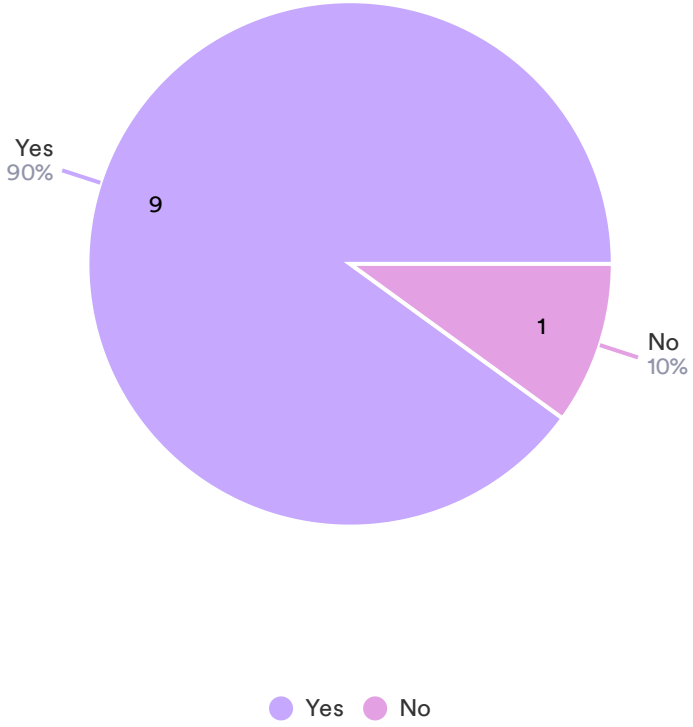
4. If you or someone you know has a disability, have you or they experienced physical barriers or constraints on a City-maintained pedestrian path or in a City facility you or they currently use or would like to use?

10 Responses



5. Have you encountered missing sections, inaccessible locations or poor conditions related to City sidewalks?

10 Responses



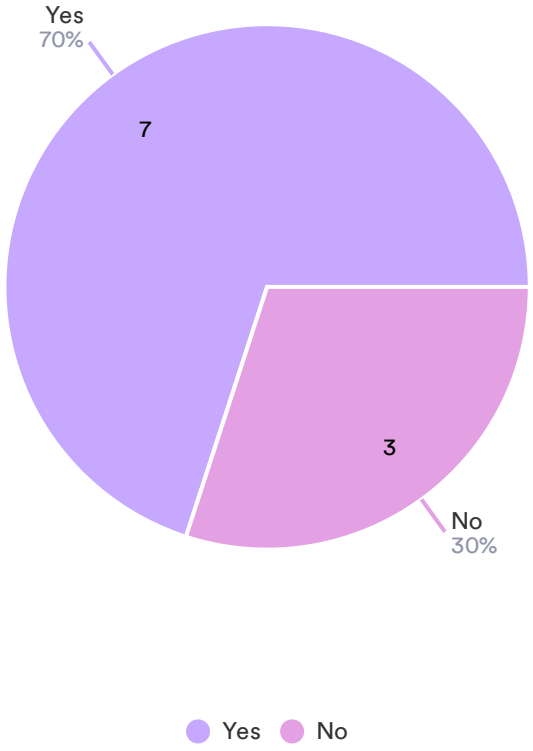
If yes, please provide the location and any general comments to describe your concerns

8 Responses- 2 Empty

Data	Responses
Certain intersections along F Street do not have ramps (F & 10th, and I know there are others), and they have full curbs, so is difficult to maneuver.	1
Everything from about Palmer St over towards Oak St is a mess.	1
Many corners on D-G Streets the sidewalks dont have ramps down to the street. Makes it difficult for strollers too.	1
Curb cuts on 1st Street were difficult for me when I was on a knee scooter (think Woods distillery). Also difficult are tables and chairs on the sidewalks (again, Wood's with the curb cut since the tables on the sidewalk push you into the non level area). Generally there is a bunch of merchants' stuff on the sidewalks downtown that make it hard to get around.	1
river walk along the arkansas river. Sidewalks down town.	1
I Street, between 1st and 2nd Street.	1
city don t work with ADA it is a law have cut ramp and update sidewalks should get funning by county or city. hi have lot od background ADA HI TRANINING ADA IN STATE [redacted]. CITY SHOULD HAVE ADA COMMITTEE TO WORK WITH BARRIER THANK[redacted]	1
There are too many to mention, though the City has been diligent in the last 5 years in seeking these out and repairing/replacing them during annual work. There are still areas of core downtown that need attention as well as upper F and G Streets.	1

6. Have you encountered areas where curb ramps are missing or inaccessible?

10 Responses



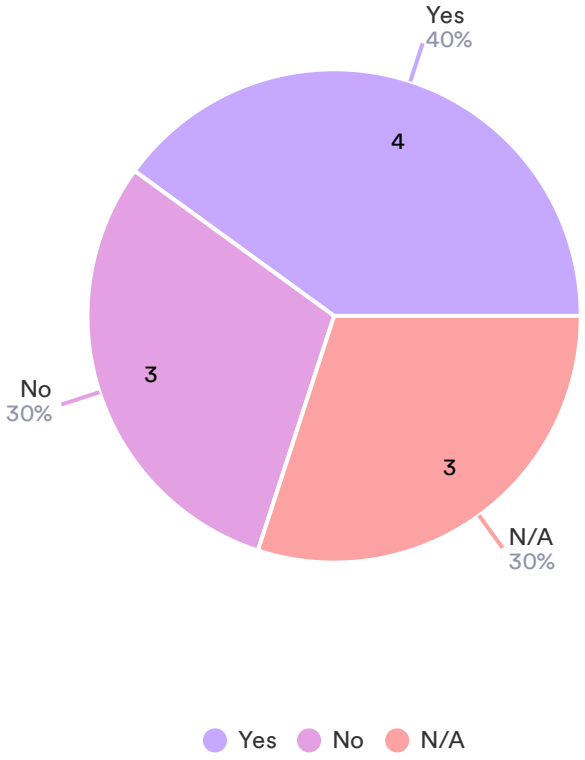
If yes, please provide the location and anygeneral comments to describe your concerns:

7 Responses- 3 Empty

Data	Responses
F Street	1
Again, that whole side of town (over by Oak St) you have to walk in the street	1
Same as previous comment	1
Thecurrent ramps downtown are awkward. They are only ramped down in one direction. The side walks should be ramped in both directions.	1
Some have been fixed downtown and it looks like more are being made accessible.	1
HI ENCOUNTERD WITH CITY COUNCL DON T HAVE BACKGROUND ADA COMMITTEE TO WORK WITH INACCESSIBLE WITH CITY [redacted]	1
The City should know this data already, based on the GIS mapping and annual work plans.	1

7. If you or someone you know has a disability, have you or they encountered street or intersection crossings where lack of pedestrian crossing signals or medians affects your ability to cross the street?

10 Responses



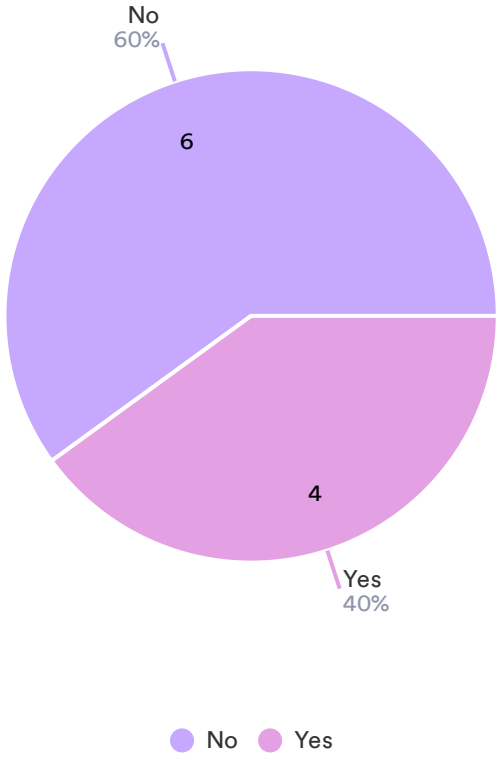
If yes, please provide the location and any general comments to describe your concerns:

3 Responses- 7 Empty

Data	Responses
There's only a few intersections downtown that have crossing signals.	1
HI LOT OF WHEEL CHAIAR AND WALKER HARD TIME CROSS OF ST. COUNCL DON T HAVE ADA BACKGROUND WORKING WITH DISABILITY AND OLDER AND CHILDERN	1
First Street needs pedestrian-activated flashing crosswalk signals like other mountain towns have (Del Norte US 160) Gunnison US50, etc. Need at each end of downtown core - G Street, E Street at minimum.	1

8. Have you encountered street or intersection crossings where lack of pedestrian visual or audio crossing signals or medians affect your ability to cross the street?

10 Responses



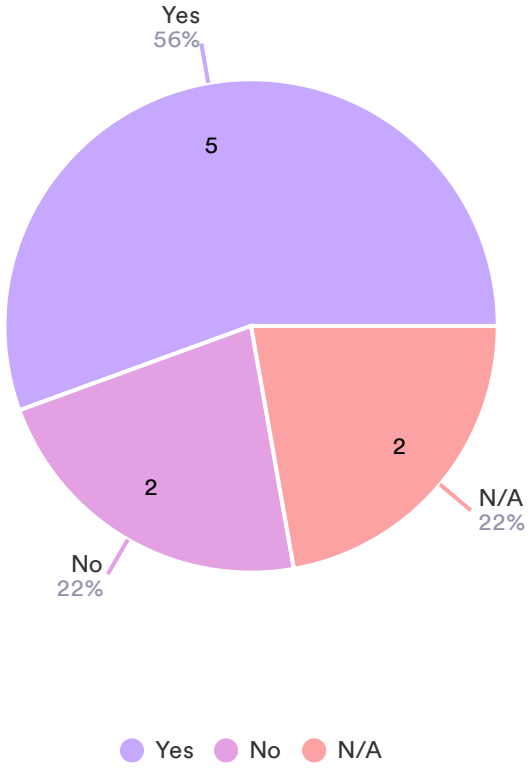
If yes, please provide the location and any general comments to describe your concerns:

3 Responses- 7 Empty

Data	Responses
See previous answer	1
THEY DON T HAVE A SIGNALS ST CROSS F AND G H NEED UPDATSIDEWALK AND UPADTE CROSS F ST AND G ST H ST E ST LACK WITH CROSS ST	1
see #7	1

9. If you or someone you know has a disability, have you or they encountered any physical obstructions like trees / low hanging branches, bushes, retaining walls, signs or fire hydrants that have prevented you or them from utilizing a sidewalk?

9 Responses- 1 Empty



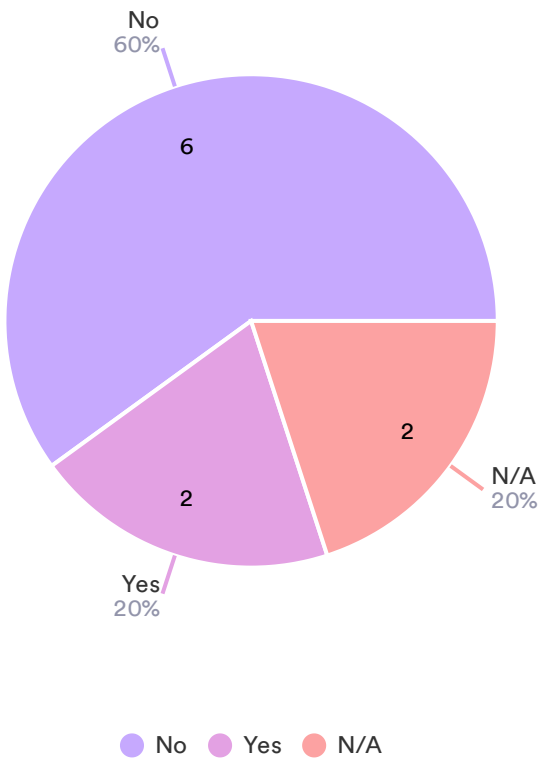
If yes, please provide the location and any general comments to describe your concerns:

5 Responses- 5 Empty

Data	Responses
By the Early Childhood Center there is a tree that is low enough to clothesline you.	1
Some shops put sandwich boards on the sidewalk which are difficult to navigate, especially when town is busy. If the person is alone, they have to move the signs in order to get anywhere	1
some stores or houses have plants or other obstructions on the sidewalks.	1
HI TALK WITH CITY THEY HAVE ADA TREEE DOARD DONT LISTION TO YOU HAVE ADA BACKROUND TO FILL OUT APPACITION CITY COUNCL DON T PERSON HAVE ADA BACROUND TO PICK	1
Yes, low hanging trees on F and G Streets are prevalent. Property owners need to told to trim them or pay the City to do so.	1

10. If you or someone you know has a disability, are you or they aware of any City programs or services you or they would like to participate in or utilize but cannot due to accessibility challenges?

10 Responses



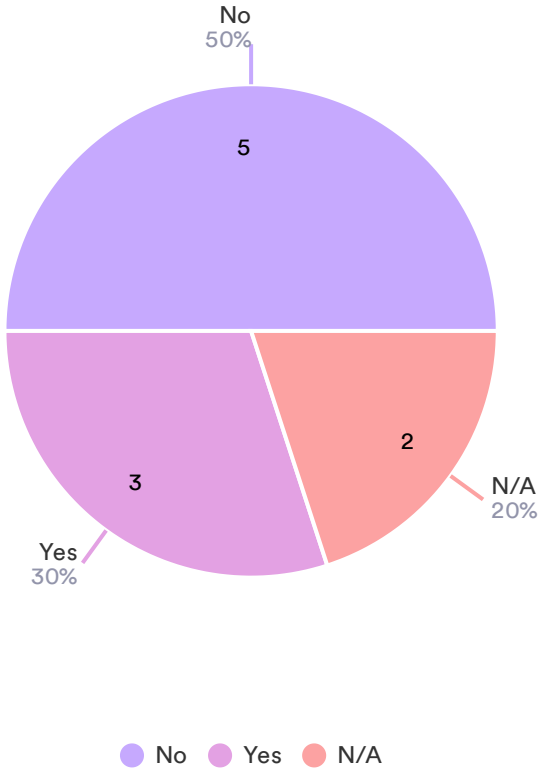
If yes, please provide the location and any general comments to describe your concerns:

2 Responses- 8 Empty

Data	Responses
THEY NEED ADA COMMITTEE TO WORK WITH BISADLILITY BE COMMITTEE CHALLENGES ACCESSSIBLIY IN YOUR PROGRAM OR SERVCES WITH COUNTY OR CITY [redacted]	1
Farmers Market at Alpine Park is held on often soft, wet grass. Residents using walkers complain they are unable to access to Market. Consider moving Market to full perimeter of the park on city streets or move to lower F Street adjacent to Riverside and also on Lower F and Sackett.	1

11. If you or someone you know has a disability, have you or they encountered any physical barriers or obstructions within a City building or park that prevented you or them from utilizing or participating in a service or program?

10 Responses



If yes, please provide the location and any general comments to describe your concerns:

3 Responses- 7 Empty

Data	Responses
The playgrounds and pathways should have surface material the EXCEEDS ADA requirements. Wood chips, rubber mulch, etc are horrible for those with mobility issues.	1
CITY DON T ADA BUILDING CODE TO WORK ADA SMALL BUSINESS. THEY NEED TO WORK WITH DISABILITY TO MAKE SURE BE WORK PHSICAL BARRIERS TO GET DOOR WITH WHELL CHAIR AND BATHROOM IS NOT A ACCESSIBILILITY TO PARTICIPATION IN A SERVICE OR PROGRAM	1
see #10	1

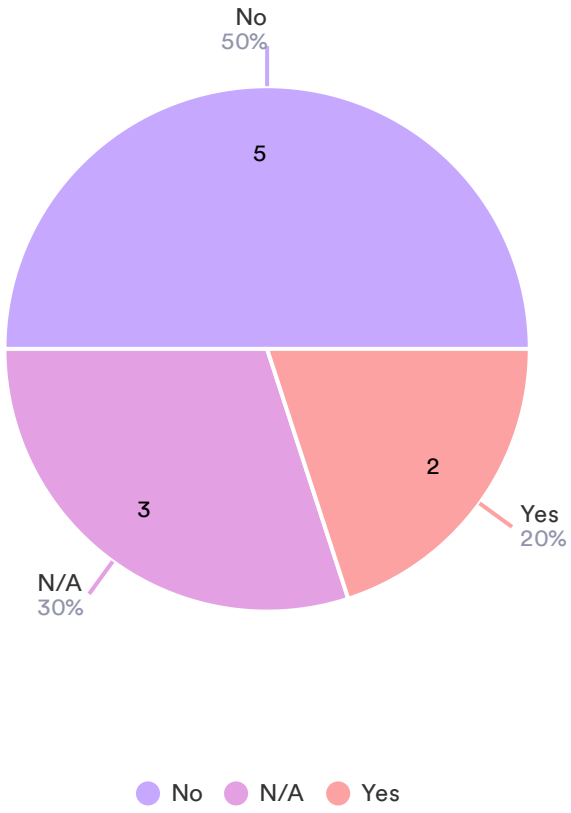
12. Do you have any general comments or items that you feel the ADA Transition Plan team should be aware of related to pedestrian facilities?

5 Responses- 5 Empty

Data	Responses
Walking in the immediate downtown area is accessible, but other parts of town are not. People live and walk on those parts of town too--just not as many tourists. I know the priority will likely be the tourist parts of town, but I'd like to see our residents be seen as a priority too.	1
ADA friendly updated benefit everyone; elderly with walkers, young families with strollers, etc.	1
Please make sure that there is representaion on your committee of those with disabilities.	1
SERVICE ANIMER AND THE ADA ADA TRANSPORTATION ADA ADA COMMITEE TO WORK FACILITION ADA TRAINING COURES WITH 2010 ADA STANDARD CITY	1
Access at Scout Hut?	1

13. If you or someone you know has a disability, have you or they observed policies or practices which inhibit the use of city services?

10 Responses



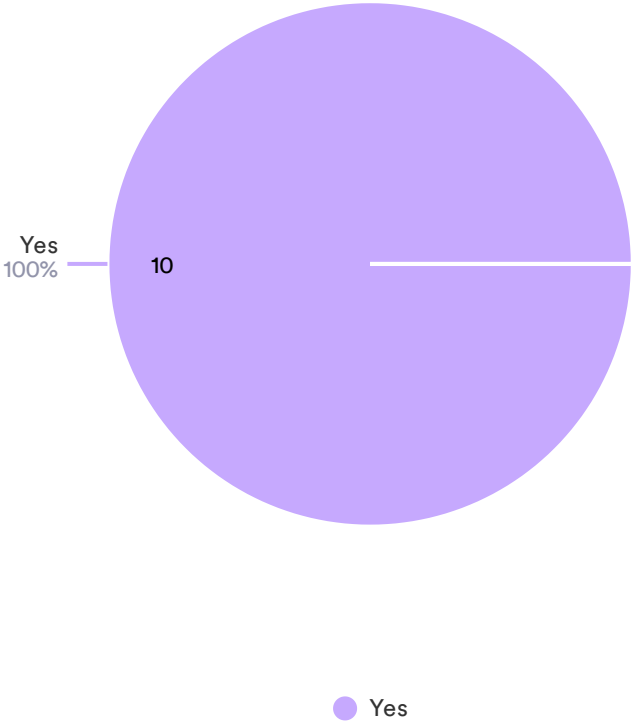
If yes, please describe.

2 Responses- 8 Empty

Data	Responses
Accessible parking spots are used by those without disabilities for convenience. I'd like to see more monitoring and enforcement for those without placards or license plates.	1
CITY SHOULD WORK WITH PERSON DISABILITY TO WORK THE PLICIES PRACTICES CITY AND COUNTY	1

14. Do you live or work in Salida?

10 Responses



Thank You!

City of Salida - Public Accessibility Survey

APPENDIX Q – ADA COORDINATOR CONTACT INFO

City of Salida ADA Coordinator

Christy Doon
Assistant City Administrator
448 East 1st Street, Salida, CO 81201
Ph: 719-530-2624

Email: christy.doon@cityofsalida.com

Hours
Monday - Friday
9:00 a.m. - 4:00 p.m.
(Excluding City holidays)

APPENDIX R – COMPLAINT & GRIEVANCE PROCEDURES

City of Salida
Grievance Procedure under
the Americans with Disabilities Act
March 2023

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by Salida. Salida's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem and possible solutions. Alternative means of filing complaints, such as personal interviews or an audio recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the complainant and/or the complainant's designee as soon as possible but no later than 60 calendar days after the alleged violation to:

ADA Coordinator
Christy Doon
City of Salida
448 East 1st Street, Salida, CO 81201
christy.doon@cityofsalida.com

Within 15 business days after receipt of the complaint, the ADA Coordinator or designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 business days of the meeting, the ADA Coordinator or designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio recording. The response will explain the position of Salida and, if deemed necessary, offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or the complainant's designee may appeal the decision within 15 calendar days after receipt of the response to the City Administrator or designee.

Within 15 calendar days after receipt of the appeal, the City Administrator or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Administrator or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or designee, appeals to the City Administrator or designee, and responses from these two offices will be retained by Salida according to Salida's record retention schedule.

CITY OF SALIDA

ADA GRIEVANCE FORM

Under Title II of the Americans with Disabilities Act (ADA) the City of Salida is required to make City facilities, services, and programs accessible to people with disabilities and in compliance with the ADA. Please fill out this form if you feel that you have not been able to access any facility owned, leased, and/or operated by the City; participate in any activity, service, or program offered by the City; participate in any other element of the City of Salida's government because of an accessibility issue; or have been discriminated against based on your disability. Your complaint will be investigated and you will be contacted with the results, or how to further proceed. This form and process are designed to provide you with the opportunity to quickly and effectively resolve any issue(s) as they relate to the ADA and the City of Salida. For organizations or businesses outside the City of Salida's responsibility please contact the Department of Justice at 1-800-514-0301.

Instructions: Please fill out this form completely. Sign and return to: City of Salida, Christy Doon, ADA Coordinator, 448 East 1st Street, Salida, CO 81201. This information will not be shared with anyone outside this organization unless instructed otherwise by you. Please note that this grievance procedure is for facilities, services and programs owned and/or operated by Salida.

Your name (complainant):_____

Address: _____

Telephone Numbers: Home_____ Work_____ Cell_____

Reason for grievance/complaint, or why you feel you have been discriminated against. Please be specific and provide as much information as possible (i.e. location, date, time, names, etc.).

_____
_____
_____
_____
_____
_____
_____

Your signature_____

If you have questions about this form, please contact the ADA Coordinator at 719-530-2624 or christy.doon@cityofsalida.com.

Please allow the City of Salida 15 business days to investigate and respond to your complaint. City of Salida administrative office hours are Monday through Friday, 9:00AM to 4:00PM.

APPENDIX S – SUMMARY OF WORK COMPLETED TOWARDS TRANSITION PLAN IMPLEMENTATION

SUMMARY OF BARRIERS REMOVED

FACILITIES

Year	Barriers Removed/Spaces Updated (Each/SF)

CURB RAMPS

Year	# of Curb Ramps (Each)

SIDEWALK

Year	Sidewalk (LF)

PEDESTRIAN PUSH BUTTONS

Year	# of Push Buttons (Each)

PARK FACILITY

Year	# of Barriers Removed (Each)

TRAILS

Year	Trail/# of Barriers Removed (LF/Each)