



# CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201

November 17, 2020 - 6:00 PM

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## AGENDA

Please register for Regular City Council Meeting

<https://attendee.gotowebinar.com/register/2923586433681497360>

After registering, you will receive a confirmation email containing information about joining the webinar.

### CALL TO ORDER

**Pledge of Allegiance**

**Roll Call**

**Civility Invocation**

1. Civility Invocation

### CONSENT AGENDA

2. Approve Agenda

3. Approve November 2, 2020 Meeting Minutes

4. Approve Elk's November 21, 2020 Special Event Liquor License

5. Approve Elk's November 27-28, 2020 Special Event Liquor License

6. Approve 2021 Chaffee County Search and Rescue Car Show

7. Approve Chaffee County Services Contract for Recycling

8. Approve Community Center Construction Contract with IICON

### CITIZEN COMMENT – Three (3) Minute Time Limit

9. Letter from Chaffee County Hospitality Inc.

### LIQUOR LICENSING AUTHORITY

10. Public Hearing – A Hearing to review a Transfer of a Hotel and Restaurant Liquor License from Quincy's Inc. dba Quincy's to Santa Fe Trail Bar and Grill dba Santa Fe Trail Bar and Grill for the City of Salida, 710 Milford Street

### COUNCILORS, MAYOR AND CITY TREASURER REPORTS

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1<sup>st</sup> Street, Ste. 112, Salida, CO 81201, Ph. 719-530-2630 at least 48 hours in advance.*

**Council Reports**

- Critelli, Kasper, Pappenfort, Pollock, Shore, Templeton

**Mayor Report**

**Treasurer Report**

11. Treasurer's Report

**Staff Reports**

12. Staff Reports

**BOCC Report**

13. BOCC Reports

**EXECUTIVE SESSION**

For the purpose of discussing the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest in accordance with C.R.S. Section 24-6-402(4)(a), with the following additional details for identification purposes: regarding a lease of City property.

**ADJOURN**



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City Clerk | Deputy City Clerk

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Mayor P.T. Wood

## CIVILITY INVOCATION

We are here working together to create a thriving community. It is the intention of the Salida City Council to promote civil communication by adopting the following guidelines for speaking to the public in the City Council Chambers. It is our hope that by acting in this manner we can help create a safe space for people to share their perspectives and opinions:

- We honor the opportunity to be engaged in the process of governance for the benefit of our community.
- We acknowledge that each of us brings a unique perspective to this conversation and that our perspectives may differ.
- We challenge ourselves to value varying points of view and hold all contributions as equally important.
- We understand and accept that while we may sometimes disagree, we can always be courteous and kind.
- We commit to respectful language, avoiding rumor, harsh criticism or personal accusation, even when feeling emotionally charged.
- We will, to best of our ability, speak thoughtfully and listen with attention, respect, and curiosity.
- We are confident that there may be even better solutions than any of us have thought of, which may be discovered through civil conversations.
- We commit to the City of Salida being a hate-free zone and declare and affirm a policy of non-discrimination on the basis of a person's race, color, religion, ancestry, national origin, age, sexual orientation, gender, gender identity, marital status, military or veteran status, socio-economic class, medical condition, or physical or mental disability.



# CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201

November 02, 2020 - 6:00 PM

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## MINUTES

### CALL TO ORDER

### Pledge of Allegiance

### Roll Call

#### PRESENT

Council Member Alisa Pappenfort

Council Member Dan Shore

Council Member Harald Kasper

Council Member Jane Templeton

Council Member Justin Critelli

Council Member Mike Pollock

Mayor PT Wood

Treasurer Merrell Bergin

### CONSENT AGENDA

Council Member Critelli moved to combine and approve the items on the Consent Agenda. Seconded by Council Member Shore. Voting Yea: Council Member Pappenfort, Council Member Shore, Council Member Kasper, Council Member Templeton, Council Member Critelli, Council Member Pollock

The Motion Passed.

2. Approval of Agenda
3. Approval of Meeting Minutes - October 20, 2020
4. Approve EasTex Tower Construction Contract
5. Approve Legal Services Agreement
6. Approve 2020 Effluent Flow Metering Project
7. Approve Collegiate Peaks Banking Proposal

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1<sup>st</sup> Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.*

**CITIZEN COMMENT**–Three (3) Minute Time Limit

There was no citizen comment.

**NEW BUSINESS / ACTION ITEMS**

8. Resolution 2020-39 – A Resolution of the City Council of the City of Salida, Colorado Authorizing the Exercise of the City's Power of Eminent Domain to Acquire Real Property for the Public Purpose of Constructing Affordable Housing

Council Member Critelli moved to approve Resolution 2020-39, Seconded by Council Member Kasper.

Voting Yea: Council Member Pappenfort, Council Member Shore, Council Member Kasper, Council Member Templeton, Council Member Critelli, Council Member Pollock

The Motion Passed

9. Resolution 2020-40 - A Resolution of the City Council for the City of Salida, Colorado Approving Citizen Appointments to the Public Art Commission

Council Member Shore moved to approve Resolution 2020-40 and to appoint Maura McInerey to a term expiring on 11/02/2021 and appoint Kenneth Brandon, Reed Govert, and Stephen Smalzel to terms expiring on 11/02/2023, Seconded by Council Member Pollock.

Voting Yea: Council Member Pappenfort, Council Member Shore, Council Member Kasper, Council Member Templeton, Council Member Critelli, Council Member Pollock

The Motion Passed.

10. Resolution 2020-41 – A Resolution of the City Council for the City of Salida, Colorado Approving Citizen Appointments to the Historic Preservation Commission Pursuant to Section 2-7-10 of the Salida Municipal Code

Council Member Shore moved to approve Resolution 2020-41 and to appoint Steve Harris and Steve Chapman as regular members, term to expire August 15, 2023 , Seconded by Council Member Pappenfort.

Voting Yea: Council Member Pappenfort, Council Member Shore, Council Member Kasper, Council Member Templeton, Council Member Critelli, Council Member Pollock

The Motion Passed.

11. Declaration of Extension of State of Local Emergency – COVID-19 Action Plan Implementation

Council Member Templeton moved to approve the Emergency Declaration, Seconded by Council Member Kasper.

Voting Yea: Council Member Pappenfort, Council Member Shore, Council Member Kasper, Council Member Templeton, Council Member Critelli, Council Member Pollock

The Motion Passed.

**COUNCILORS, MAYOR AND CITY TREASURER REPORTS**

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**Council Reports**

Templeton had nothing to report.

Shore asked that during the Presidential Election the community be sensitive to others and gracious as it had been a stressful year.

Pollock stated that he understood the community's frustration during the pandemic, but that he fully supported the Chaffee County Public Health Department efforts.

Pappenfort was very excited for the launch of the new website and seconded Shore's request that the community act gracious through the election.

Kasper encouraged the community to vote, reiterated Shore's comments and said he was proud of Council's public discourse.

Critelli encouraged self-care during the election. He also said that he would be helping the Community Center distribute food that week.

**Mayor Report**

Wood highlighted that F Street had been opened to traffic and urged the community to be cautious when crossing the street. He applauded Chaffee County Clerk and Recorder Lori Mitchell for her efforts that had already led to high voter turnout. He said that easy, safe, accessible voting is the backbone of society.

**Treasurer Report**

Bergin had nothing to report.

**ADJOURN**

Adjourned at 6:49 p.m.



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City Clerk | Deputy City Clerk

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Mayor P.T. Wood

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. F<sup>th</sup> Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.*



SALIDA ELKS LODGE NO. 808  
BENEVOLENT & PROTECTIVE ORDER OF ELKS  
148 E. 2<sup>nd</sup> Street • P.O. Box 967  
Salida, CO 81201-0967  
719.539.6976 / 719.539.6976 fax  
bpoe808@bresnan.net

Item 4.

October 28, 2020

Clerk's Office  
City of Salida  
448 E. First Street, Suite 112  
Salida CO 81201

*RE: Special Events Permits for Salida Elks Lodge No. 808*

This letter will serve to verify that permission has been given by a vote of the Lodge membership on Tuesday, September 22, 2020 during a regular Lodge meeting, to Event Coordinator Brenda Beach, to hold a Charity Dinner/Auction on Saturday, November 21, 2020.

On that same evening (9/22/20) permission was given by a vote of the Lodge membership to Jim DeLuca, Event Coordinator for Open House Chili supper after the Parade of Lights, on November 27<sup>th</sup>, and to continue the Open House on Saturday, November 28<sup>th</sup>, 2020.

These events will be Open to the Public. The event will be held at the Elks Lodge, 148 E. 2<sup>nd</sup> Street, Salida.

Attached are two checks for \$100 each to the City of Salida, the permit applications, proof of our good standing with the state of Colorado, and schematics of the basement and the first floor, as required.

If there are questions or problems with this application, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Carl Hasselbrink".

PER Carl Hasselbrink, Secretary  
Salida Elks Lodge No. 808

*Cc: Lodge files*

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 4.

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> SOCIAL               | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input checked="" type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC            | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL            | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |  |

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**  
 2110  MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY  
 2170  FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**  
 LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE  
SALIDA ELKS LODGE #808

State Sales Tax Number (Required)  
98-15196-0000

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
 (include street, city/town and ZIP)  
148 E. 2<sup>nd</sup> STREET  
 SALIDA CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
 (include street, city/town and ZIP)  
148 E 2<sup>nd</sup> Street  
 Salida CO 81201

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SECY OF ORG. or POLITICAL CANDIDATE <span style="font-size: 1.2em;">CARL HASSEBROINK SECRETARY</span>	[REDACTED]	<span style="font-size: 1.2em;">235 W. 6<sup>th</sup> SALIDA CO</span>	<span style="font-size: 1.2em;">719-530-8410</span>
5. EVENT MANAGER <span style="font-size: 1.2em;">BRENDA BEACH</span>	[REDACTED]	<span style="font-size: 1.2em;">PO Box 1297, Poncha Sp 81247</span>	<span style="font-size: 1.2em;">719-339-1707</span>

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?  
 NO  YES HOW MANY DAYS? \_\_\_\_\_

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?  
 NO  YES TO WHOM? SALIDA LODGE 808

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From	Hours From	Hours From	Hours From	Hours From
To	To	To	To	To
<span style="font-size: 1.2em;">11.21.2020</span>				
<span style="font-size: 1.2em;">5:30p.m.</span>				
<span style="font-size: 1.2em;">To 11:00p.m.</span>				

### OATH OF APPLICANT

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE <span style="font-size: 1.2em;">Carl Hasselbrink</span>	TITLE <span style="font-size: 1.2em;">SECRETARY</span>	DATE <span style="font-size: 1.2em;">10/28/2020</span>
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### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
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SIGNATURE	TITLE	DATE
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**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

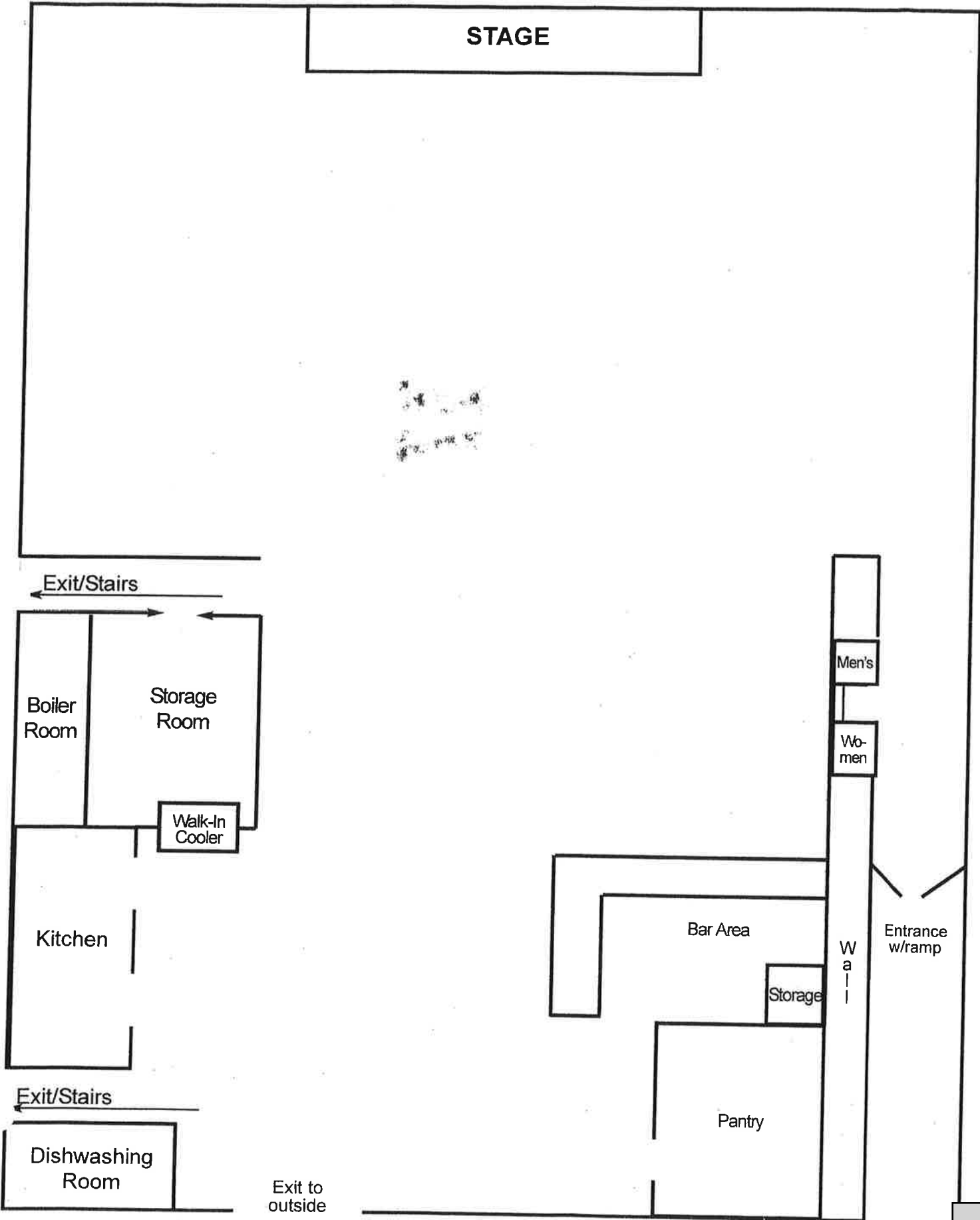
License Account Number	Liability Date	State	TOTAL
			<b>-750 (999) \$</b>

(Instructions on Reverse Side)



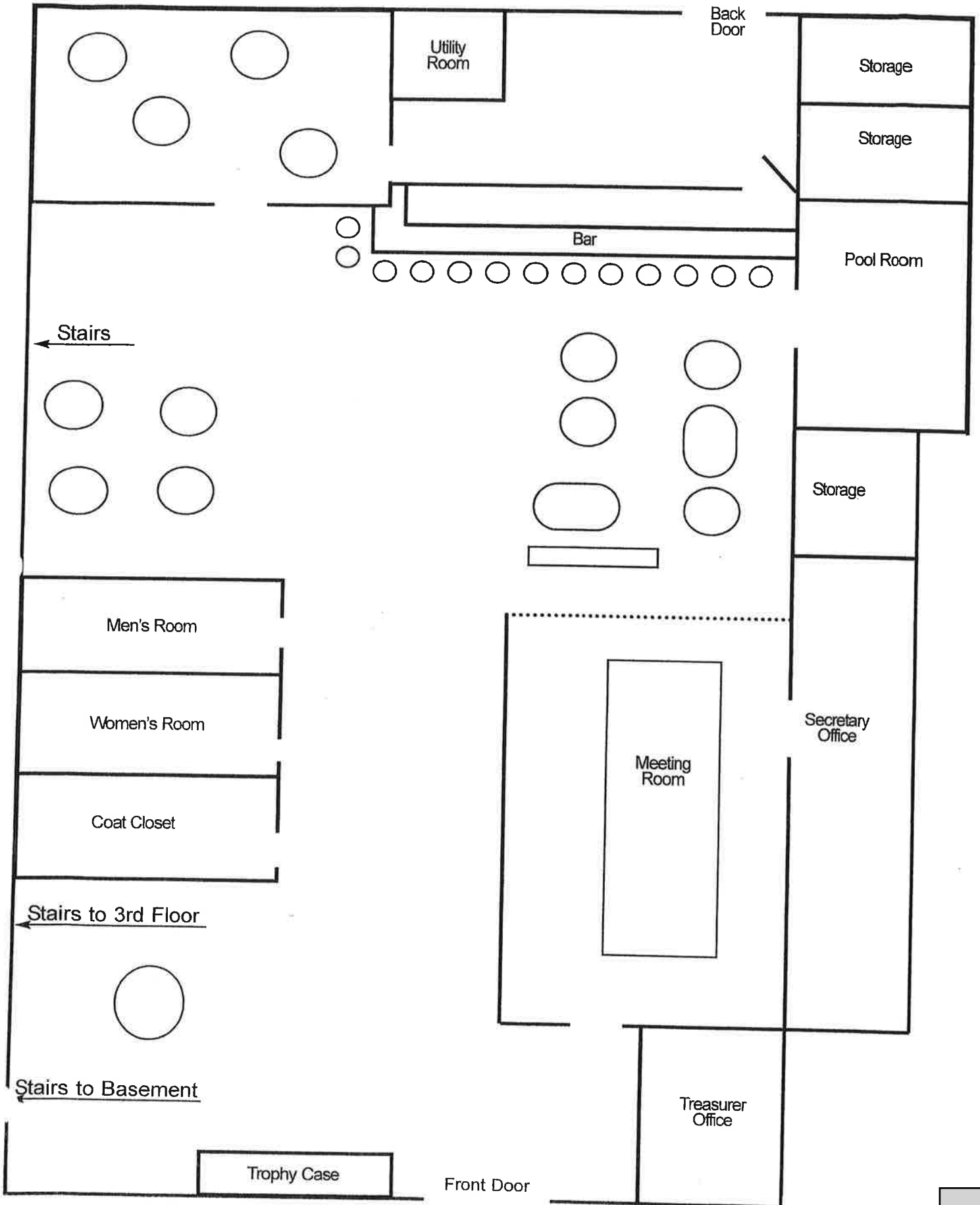
**SALIDA ELKS LODGE BPOE #808**  
**250 Maximum Capacity**

Item 4.



**SALIDA ELKS LODGE BPOE #808**  
**Main Floor - 100 Maximum Capacity**

Item 4.



OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,  
SALIDA LODGE NO. 808 OF THE BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF THE UNITED STATES OF AMERICA

is a

Nonprofit Corporation

formed or registered on 10/03/1991 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19911079196 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/05/2020 that have been posted, and by documents delivered to this office electronically through 01/07/2020 @ 08:48:32 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/07/2020 @ 08:48:32 in accordance with applicable law. This certificate is assigned Confirmation Number 12000196 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*  
*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*



LICENSE #10-73458-0000  
STATE OF COLORADO

LICENSE FEE \$176.25

CITY OF SALIDA  
BY AUTHORITY OF THE CITY COUNCIL  
**RETAIL LIQUOR LICENSE**

FOR A CLUB (CITY) LIQUOR LICENSE  
TO SELL TO CUSTOMERS MALT, VINOUS AND SPIRITUOUS LIQUOR.  
*This is to Certify*, That SALIDA LODGE NO 808 BPOE INC dba SALIDA LODGE NO 808 BPOE INC of the State of Colorado, having applied for a License to sell MALT, VINOUS AND SPIRITUOUS LIQUORS containing 3.2% Alcohol by weight or more "BY THE DRINK FOR CONSUMPTION ON THE PREMISES" as a CLUB (CITY) LIQUOR LICENSE at 148 East 2<sup>nd</sup> Street in the City of Salida, Colorado for a period beginning on the 12<sup>th</sup> day of DECEMBER, 2019, and ending on the 12<sup>th</sup> day of DECEMBER, 2020, unless this License is revoked sooner as provided by Law.

This License is issued subject to the Laws of the State of Colorado, and especially under the provisions of Article 3 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

**IN TESTIMONY WHEREOF**, the Salida City Council, the Local Licensing Authority has hereunto subscribed its name by its designee who is duly authorized this 28<sup>th</sup> day of OCTOBER, 2019.

ATTEST:

By: Joni W. Jell  
Deputy City Clerk

THE CITY COUNCIL OF SALIDA, COLORADO

By: [Signature]  
City Administrator

TO BE POSTED IN A CONSPICUOUS PLACE



SALIDA ELKS LODGE NO. 808  
BENEVOLENT & PROTECTIVE ORDER OF ELKS  
148 E. 2<sup>nd</sup> Street • P.O. Box 967  
Salida, CO 81201-0967  
719.539.6976 / 719.539.6976 fax  
bpoe808@bresnan.net

Item 5.

October 28, 2020

Clerk's Office  
City of Salida  
448 E. First Street, Suite 112  
Salida CO 81201

*RE: Special Events Permits for Salida Elks Lodge No. 808*

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These events will be Open to the Public. The event will be held at the Elks Lodge, 148 E. 2<sup>nd</sup> Street, Salida.

Attached are two checks for \$100 each to the City of Salida, the permit applications, proof of our good standing with the state of Colorado, and schematics of the basement and the first floor, as required.

If there are questions or problems with this application, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Carl Hasselbrink".

PER Carl Hasselbrink, Secretary  
Salida Elks Lodge No. 808

*Cc: Lodge files*

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 5.

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- |   |  |  |
|---|--|--|
| <input type="checkbox"/> SOCIAL               | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input checked="" type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC            | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL            | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |  |

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110	<input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR	\$25.00 PER DAY
2170	<input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer)	\$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <b>SALIDA ELKS LODGE # 808</b>	State Sales Tax Number (Required) <b>98-15196-0000</b>
--	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) <b>148 E. 2nd St. SALIDA CO 81201</b>	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) <b>148 E. 2nd St. SALIDA CO 81201</b>
--	--

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <b>CARL HASSELBINK, SECRETARY</b>	[REDACTED]	<b>226 W. 6th SALIDA CO 81201</b>	<b>719-530-8410</b>
5. EVENT MANAGER <b>JIM DELUCA</b>	[REDACTED]	<b>647 G ST. SALIDA CO 81201</b>	<b>719-539-6756</b>

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES TO WHOM? <b>SALIDA LODGE 808</b>
---	--

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date <b>11-27-2020</b>	Date <b>11-28-2020</b>	Date	Date	Date
Hours From <b>5:30 p.m.</b>	Hours From <b>9:00 a.m.</b>	Hours From	Hours From	Hours From
To <b>11:00 p.m.</b>	To <b>11:00 p.m.</b>	To	To	To

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE <b>Carl Hasselbink</b>	TITLE <b>SECRETARY</b>	DATE <b>10/28/2020</b>
----------------------------------	------------------------	------------------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

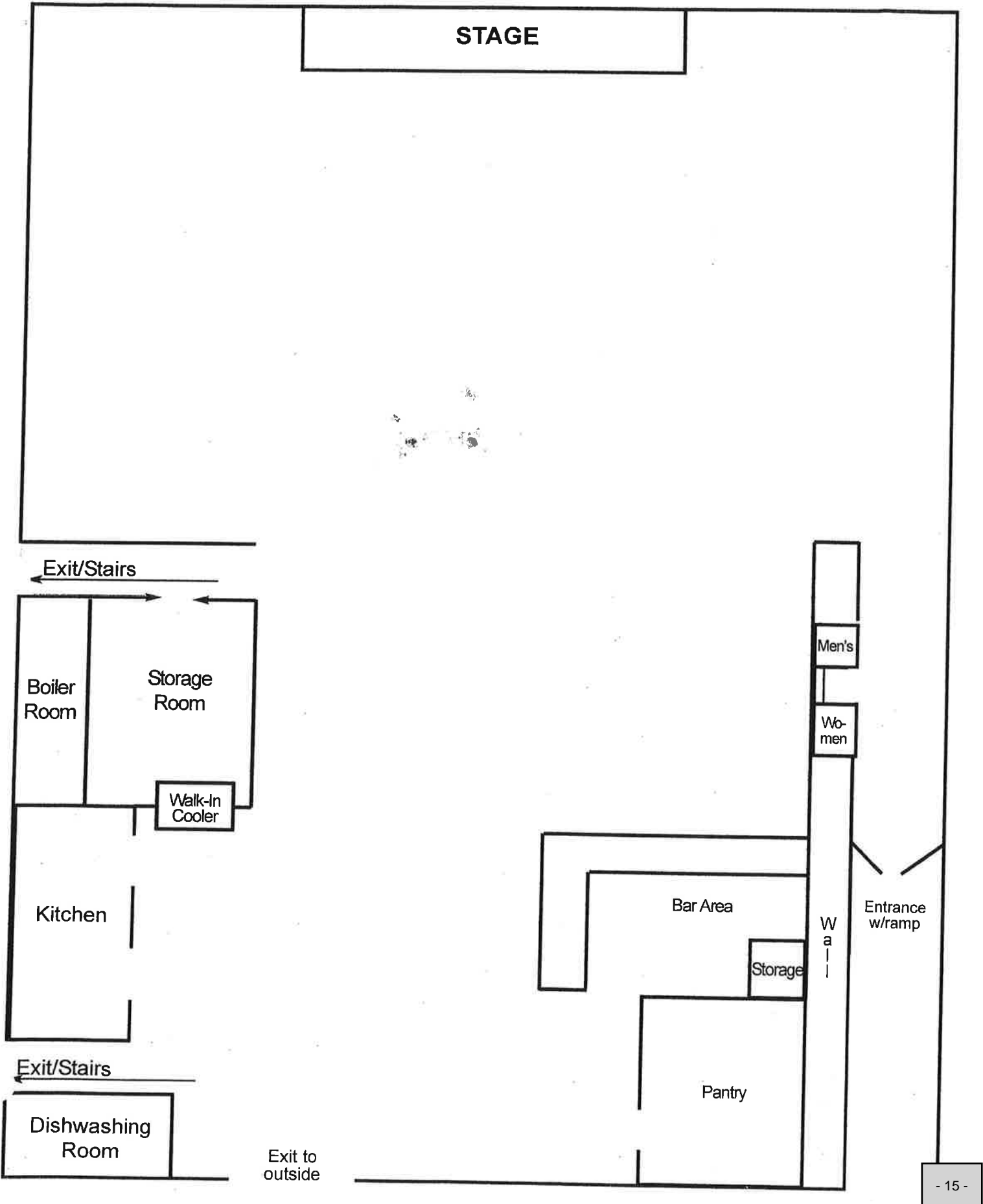
LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

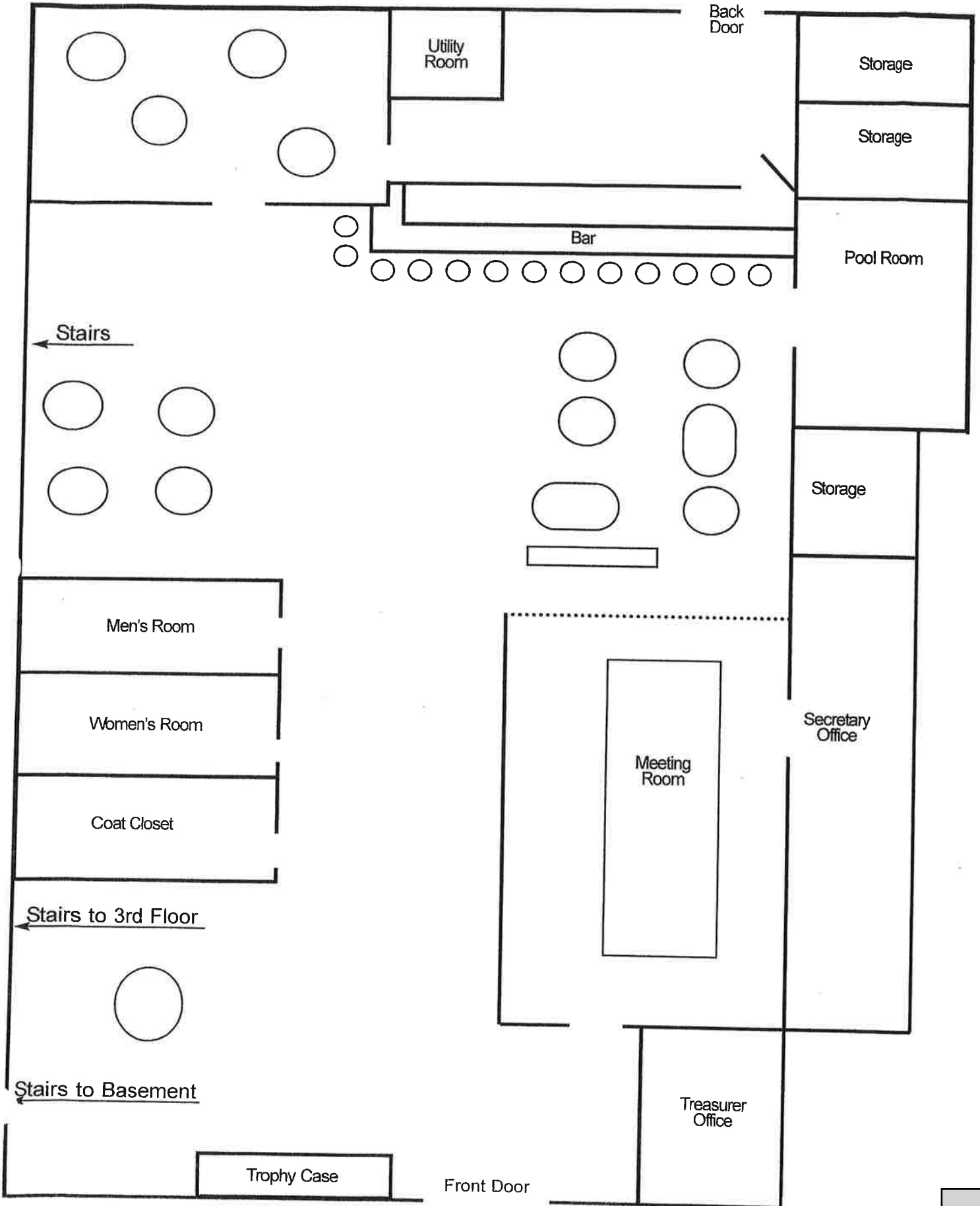
**SALIDA ELKS LODGE BPOE #808**  
**250 Maximum Capacity**

Item 5.



**SALIDA ELKS LODGE BPOE #808**  
**Main Floor - 100 Maximum Capacity**

Item 5.





OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

SALIDA LODGE NO. 808 OF THE BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF THE UNITED STATES OF AMERICA

is a

Nonprofit Corporation

formed or registered on 10/03/1991 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19911079196 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/05/2020 that have been posted, and by documents delivered to this office electronically through 01/07/2020 @ 08:48:32 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/07/2020 @ 08:48:32 in accordance with applicable law. This certificate is assigned Confirmation Number 12000196



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*  
*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site. <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*



LICENSE #10-73458-0000  
STATE OF COLORADO

LICENSE FEE \$176.25

CITY OF SALIDA  
BY AUTHORITY OF THE CITY COUNCIL  
**RETAIL LIQUOR LICENSE**

FOR A CLUB (CITY) LIQUOR LICENSE  
TO SELL TO CUSTOMERS MALT, VINOUS AND SPIRITUOUS LIQUOR.  
*This is to Certify*, That **SALIDA LODGE NO 808 BPOE INC dba SALIDA LODGE NO 808 BPOE INC** of the State of Colorado, having applied for a License to sell MALT, VINOUS AND SPIRITUOUS LIQUORS containing 3.2% Alcohol by weight or more "BY THE DRINK FOR CONSUMPTION ON THE PREMISES" as a CLUB (CITY) LIQUOR LICENSE at 148 East 2<sup>nd</sup> Street in the City of Salida, Colorado for a period beginning on the 12<sup>th</sup> day of DECEMBER, 2019, and ending on the 12<sup>th</sup> day of DECEMBER, 2020, unless this License is revoked sooner as provided by Law.

This License is issued subject to the Laws of the State of Colorado, and especially under the provisions of Article 3 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

**IN TESTIMONY WHEREOF**, the Salida City Council, the Local Licensing Authority has hereunto subscribed its name by its designee who is duly authorized this 28<sup>th</sup> day of OCTOBER, 2019.

ATTEST:

By: Joni W. Jell  
Deputy City Clerk

**THE CITY COUNCIL OF SALIDA, COLORADO**

By: [Signature]  
City Administrator

TO BE POSTED IN A CONSPICUOUS PLACE

# Salida Park Rental & Special Event Form

This application must be filled out in its entirety and is a request only. Applications can be accepted or rejected.

Applicant/Entity Name (this will be the primary contact for the City) \*

John Ellis

Applicant/Entity Email \*

sgjjellis@gmail.com

What type of Event are you requesting? \*

- Public Event: Free and open to the public eg. concerts/festivals (60-90 days notice)
- Admission Based Event: A paid ticket or reservation is required for entry (60-90 days notice)
- Races: A paid race event that can include walking, running, biking etc (60 days notice)
- Special Occasion: A private event by invitation only eg. celebration/birthday party (14 day notice)
- Tournament (30 days notice)
- Assembly/First Amendment Activity (Recommended 5 business day notice)

Event/Activity Name \*

Angel of Shavano Car Show

Provide a short description of your activity. Include any website or social media handles associated with the event. \*

Car show with prizes--fundraiser for Chaffee County Search and Rescue South. The Search and Rescue website has details. The date is August 7, 2021. The times are 6am to 4pm.

Desired Location of Event/Activity \*

- Riverside Park
- Alpine Park
- Centennial Park
- Chisholm Park
- Chisholm Park Clubhouse
- Thonoff Park
- F street (For parades, walks/runs/bike races)
- Skatepark
- Marvin Park (For Baseball, Softball or Kickball tournaments)
- Centennial Courts (For Tennis or Pickleball Tournaments)
- Other:

Estimated number of attendees? \*

200

Item 6.

**Start date desired \***

MM DD YYYY

08 / 07 / 2021

**Start Time Desired (please include load in time) \***

Time

06 : 00 AM ▼

**End date desired \***

MM DD YYYY

08 / 07 / 2021

**End Time Desired (please include load out time) \***

Time

04 : 00 PM ▼

Will ANY of these features apply to your event? \*

- More than 50 attendees?
- Sell food or merchandise?
- Sell or dispense alcohol? (only allowed for non profit org)
- Use amplified sound?
- Need to close a street or right of way?
- Require law enforcement, security or fire professionals?
- Require municipal water or electricity hook ups?
- Require City fencing, road barricades, cones or sprinkler marking?

This form was created inside of City of Salida.

Google Forms

Angel of Shavano Car Show alternative street closure plan for 2021-  
In the event Fst is closed for outdoor dining.

A couple of SAR members who have extensive experience with the car show have suggested that we change the streets for the car show as follows: Close E street from the alley to the park. Close Sackett from F street to D street. Leave F street open. This leaves the new parking lot at the caboose open. We will park cars in the park, along Sackett from F to D and along E from the park to the alley. Entrants can drive into the show on E street or on Sackett from either D or F---they will leave the show on E street. We will need an electric hookup in the park where E street meets the park. As always, we need the entire park, including the grandstand area. We will set up our registration vehicle where E street meets the park.

This is just an alternative proposal for your consideration.

Event application amended by- Cat Hileman 11/9/20 per John Ellis' approval (see pg1 of event application for contact information)

**Addendum A**  
**For Applications B and C**

1. Do you plan on using any portion of the Salida Trail System (STS)? Yes  No   
If yes, describe when, how and where: \_\_\_\_\_
  
2. Will any food or merchandise be sold? Yes  No   
If yes, **FOOD AND SALES TAX LICENSES MUST BE OBTAINED.** Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124.  
**Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.**
  
3. Will alcoholic beverages be sold and/or dispensed at your event? Yes  No   
If yes, please fill out the **Application for Special Events Permit** and submit it along with the necessary fees. **A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non-profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.**
  
4. Are street closures proposed for your event? Yes  No   
If yes, where and when? see item 9  
If yes, it is **your** responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure.
  
5. Will you require any law enforcement services specific for your event? Yes  No   
If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.)?  
Help with moving parked cars it needed on closed streets  
Dates and times officers needed? 8-7-21 6Am to 4PM
  
6. Where do you plan for people to park for your event? Street Parking
  
7. For large events, please explain your **Emergency Action Plan, including First Aid Stations, Communication and public safety agencies. Attach an additional sheet if needed.**  
All Search & Rescue members are first aid trained. We also will carry radios to be able to call EMS or law enforcement if needed.
  
8. Will you need event insurance? Yes  No   
Events to which the PUBLIC is invited require insurance. Please refer to #11 under **Provisions for Park Rentals and Park Rules.** Proof of insurance will be required with this application and must list the City as an additional insured party.
  
9. Please list any other needs or requirements that have not been covered.  
Street Closures - F street from stoplight to caboose  
Sackett street from G Street to E street  
Alleys from G to F and E to F



CITY OF SALIDA

Permit #: \_\_\_\_\_

AMPLIFIED SOUND PERMIT

Please fill out form completely, sign and date prior to submission.

Pursuant to Article IX Section 10-9-80 S.M.C., Chattee Co SAR South (Permittee) has been granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80, S.M.C., in accordance with the following terms and conditions:

Permittee: Chattee County Search and Rescue South

Address: 10364 CR 120, Salida, CO 81242

Telephone: \_\_\_\_\_

Individual supervising sound (if different from Permittee): Red Tischer

Activity/event: Angel of Shavano Car Show

Type of sound amplification equipment authorized (if any): \_\_\_\_\_

Location: Fe street and Sackett

Date(s): 8-7-21

Hours of operation: 6 AM to 4 PM (8am-4pm amplified sound)

Additional terms/conditions (attach additional sheets if necessary): Will be parking entrants cars @ 6am, show starts @

8am to 4pm (loud cars parking, Bullhorn to help w/ parking)

Expiration: 6am to 4pm ↑

**This permit will not be issued beyond 10:00 p.m.**

The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.

Accepted and agreed to by the Permittee: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by the City Administrator on the \_\_\_\_\_ day of \_\_\_\_\_.

City of Salida: \_\_\_\_\_ (City Administrator)

Copies to: Police \_\_\_ Public Works \_\_\_ Fire \_\_\_ City Clerk \_\_\_ City Zoning \_\_\_

January, 2009 Amplified Sound Permit



**REQUEST FOR CITY COUNCIL ACTION**

Meeting Date: November 17, 2020

<b>AGENDA ITEM NO.</b> Consent Agenda	<b>ORIGINATING DEPARTMENT:</b> Administration	<b>PRESENTED BY:</b> Drew Nelson
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**ITEM:**

2021 Services Contract with Angel of Shavano Recycling

**BACKGROUND:**

The City of Salida engages in a service contract with Angel of Shavano Recycling to provide recycling drop stations at the Salida Hot Springs and Aquatics Center as a free service to Salida residents and guests. Changes to the contract for 2021 include an overall fee increase; however, this additional cost will be covered by the Chaffee County Waste Disposal Fund. The City will continue to review whether the location at SHSAC is the most appropriate place for recycling services, as the Parks, Recreation, Open Space and Trails Master Plan is recommending that the service be moved to a different location. In addition, new curbside recycling services will remove the need to have drop stations in our respective communities.

**FISCAL NOTE:**

The cost to the City of Salida for FY 2021 is \$32,560.00, which is the same amount as in 2020. This amount has been approved as part of the 2021 Annual Budget.

**STAFF RECOMMENDATION:**

Staff recommends that the City Council approve the Services Contract for 2021 with Angel of Shavano Recycling.

**SUGGESTED MOTIONS:**

A City Councilperson should make a motion to combine and approve the Consent Agenda, followed by a second and a voice vote.

## CHAFFEE COUNTY SERVICES CONTRACT

This Contract ("Contract") is made and entered into \_\_\_\_\_, 2020, and is between the County of Chaffee, State of Colorado, acting by and through the Board of Commissioners of Chaffee County, Colorado ("County"), the Town of Poncha Springs ("Poncha Springs"), Colorado, the City of Salida, Colorado ("Salida"), the Town of Buena Vista, Colorado ("Buena Vista"), (all such governmental entities, are collectively referred to below as "Local Governmental Entities") and Angel of Shavano Recycling ("Contractor"), (all such entities, are collectively referred to below as the "Parties").

The Local Governmental Entities desires to contract for the services of Contractor as an Independent Contractor pursuant to the terms and conditions of the attached **Exhibit A**.

In consideration of the rights and obligations specified below, the Local Governmental Entities and the Contractor agree as follows:

1. Performance of Services.
  - a. Scope of Services. The attached **Exhibit A** describes the work to be performed (the "Work"). Contractor is not required to observe particular working hours or work a specified number of hours. Contractor shall determine whether it possesses the sufficient training and background to carry out specific requests for services. Except as expressly provided in this Contract, Contractor will, in a good and workmanlike manner and at its own cost and expense, furnish all labor and equipment and do all work necessary and incidental to performing the Work. Contractor shall perform the Work in strict accordance with this Contract.
  - b. Quality of Performance. The Contractor shall perform the Contract in a manner satisfactory and acceptable to the County. The County shall be the sole judge of the quality of performance.
  - c. Other Activities. Contractor may engage in other activities for compensation provided they do not conflict with the responsibilities or limitations set forth in this Contract.
  - d. Subcontractors. Contractor may hire, at its expense, any subcontractors if approved in writing by County and provided such assistants do not, in County's sole discretion, hinder County's business, subject to the below Prohibitions on Public Contract for Services.
  - e. Reports. Contractor shall provide reports to County including financial reports that correspond to the annual subsidy contribution to determine the amount of fees and expenses owed to Contractor pursuant to this Contract or those required by law. Within five (5) days of receipt, the County shall provide a copy of all reports to Poncha Springs, Salida, and Buena Vista.

2. **Independent Contractor. Contractor is an independent contractor and is responsible for all taxes (including employment taxes) and insurance applicable under existing laws with respect to the fees paid under this Contract. Neither Contractor, nor its subcontractors, employees or agents shall have authority to bind the Local Governmental Entities in any contract or agreement. Neither Contractor, nor its subcontractors, employees, or agents will have any claim or right to participate in any retirement, bonus, welfare or benefit plans of the Local Governmental Entities. Contractor acknowledges that its employees and subcontractors are not entitled to unemployment insurance benefits or workers' compensation benefits from the Local Governmental Entities, its elected officials, agents, or any program administered or funded by the Local Governmental Entities.**

3. For the convenience of the Parties, the County shall administer the Contract on behalf of all the Local Governmental Entities. The County's responsibilities shall include but not be limited to: reviewing billing, payment of fees, communicating between the Parties, and verifying Contractor's work performance. Nothing contained in this Contract and no actions taken by the Local Governmental Entities under this Contract shall constitute a partnership, joint venture, association or other cooperative entity between the Local Governmental Entities to this Contract. The Local Governmental Entities are acting independently and not as agents of each other. The relationship which subsists between the Local Governmental Entities is that which arises under a cost sharing agreement.

4. The Local Governmental Entities agree to provide within their respective jurisdiction the recycling drop site as designated in Exhibit A to Contractor at no cost to the Contractor or to the public. Additionally, the Local Governmental Entities will provide snowplowing and road grading at their recycling drop-sites within their respective jurisdictions to ensure access

5. Fees. On behalf of all the Local Governmental Entities, the County shall pay the Contractor One Hundred Seventy Thousand Dollars (\$170,000.00) for one year of services under Exhibit A. County shall pay such fees in quarterly installments with the first payment due on March 31, 2021, the second payment on June 30, 2021, the third installment on September 30, 2021 and the final payment by December 15, 2021. Each installment will be for \$ 27,500.

a. The Local Governmental Entities agree that the cost of the Fees will be based on last year's (2020) agreed upon contribution. Fees in excess of the 2020's Fees shall be paid out of the County's Waste Disposal Fund on a quarterly basis or Fifteen Thousand Dollars (\$15,000.00) per quarter. The Local Governmental Entities will contribute to the Fees of the Contract as follows:

i) Town of Poncha Springs:	\$ 5,280.00
ii) City of Salida:	\$ 32,560.00
iii) Town of Buena Vista:	\$ 15,950.00

iv) Chaffee County:	\$ 56,210.00
v) County Waste Disposal Fund	\$ 60,000.00

6. Expenses. Except as set forth in **Exhibit A**, Contractor is responsible for Contractor's expenses and overhead, including without limitation, travel, insurance, material and equipment expenses, and expenses in connection with furthering Contractor's skills or membership in professional societies and organizations.
7. Term, Termination and Related Remedies.
- a. Term. This Contract is effective from January 1, 2021 through December 31, 2021.
- b. Termination. Either party may terminate this agreement for any reason or no reason at all by giving the other at least fifteen (15) days written notice at the address shown below. Upon termination, Contractor shall be liable to refund to County any fees paid for prepaid services which have not been completed. Contractor shall refund any unearned fees within thirty days of termination. Unearned fees shall be calculated based on the annual payment made by County to Contractor, divided by twelve, multiplied by the number of months remaining on the contract on the date of termination.
- c. Constitutional Requirements. The other provisions of this Contract notwithstanding, financial obligations of the Local Governmental Entities payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available. Local Governmental Entities are prohibited by law from making financial commitments beyond the term of its current fiscal year. The Local Governmental Entities have contracted for goods and/or services under this Contract and have reason to believe that sufficient funds will be available for the full term of the Contract. Where, however, for reasons beyond the control of the participating Local Governmental Entities as the funding entities, funds are not allocated for any fiscal period beyond the one in which this Contract is entered into, any of the participating Local Governmental Entities shall have the right to terminate this Contract by providing seven days written notice to the Contractor and the Local Governmental Entities, and will be released from any and all obligations hereunder. If any of the participating Local Governmental Entities terminates the Contract for this reason, the remaining Local Governmental Entities, and Contractor shall be released from all obligations to perform Work and make payments hereunder, except that County shall be required to make payment for Work, pursuant to the cost division in section 5, which has been performed by Contractor prior to the effective date of termination under this provision; and, conversely, Contractor shall be required to complete any Work for which County has made payment prior to providing written notice to Contractor of the termination.
8. Representations and Warranties. Contractor represents and warrants the following:
- a. Required Permits and Compliance with Law. Contractor has obtained all authorizations and permits necessary or required by law in connection with the

services provided pursuant to this Contract. Contractor shall materially comply with all relevant laws, regulations and ordinances in rendering services under this Contract.

- b. Insurance. Contractor has obtained and shall continue to maintain at its own expense, and without cost to County, insurance protection from a company authorized to do business in Colorado, the following kinds and minimum amounts of insurance for purposes of insuring the liability risks which the Contractor has assumed until this Contract has expired or is terminated:
- i. Comprehensive General Liability in the amount not less than those limits of liability established from time to time for governmental entities under the provisions of the Colorado Governmental Immunity Act, C.R.S. § 24-10-114. Currently, such limits are \$350,000.00 per person and \$990,000.00 per occurrence. This coverage should be provided on an ISO 1998 Form or the most current form. Coverage to include:
    1. Premises
    2. Products/Completed Operations if Work includes a manufacturing operation
    3. Broad Form Comprehensive, General Liability
  - ii. Automobile Liability. Minimum limits are required to be \$1,000,000.00 for each occurrence. Coverage must include:
    1. All vehicles owned, non-owned, and hired to be used on the Contract;
    2. Medical Payments.
  - iii. Employer's Liability, Workers' Compensation and Unemployment Insurance. Contractor shall secure and maintain employer's liability, Workers' Compensation Insurance and Unemployment Insurance as required by applicable law.
  - iv. Named Insured and Certificates of Insurance.
    1. Chaffee County, Poncha Springs, Salida, and Buena Vista, at Contractor's sole expense, shall be named as insured or additional insured on all insurance policies required under this Contract. The "additional insured" wording shall be as follows: County of Chaffee, State of Colorado, a body corporate and politic, the City of Salida, a municipal corporation, the Town of Poncha Springs, a municipal corporation, and the Town of Buena Vista, a municipal corporation are named as Additional Insured.
    2. Contractor shall furnish County prior to the commencement of work under this Contract and annually thereafter copies of company-issued Certificates of Insurance policies obtained by Contractor in compliance with this paragraph demonstrating that the insurance requirements have been met, and Contractor shall ensure that County

is notified in writing and at least thirty days in advance of any amendment or cancellation of such policy or policies.

These Certificates of Insurance shall also contain a valid provision or endorsement that these policies may not be canceled, terminated, changed or modified without thirty days written notice to the County.

Certificates shall be forwarded to:  
 Dan Short, Finance Department  
 Chaffee County  
 P.O. Box 699  
 Salida, CO 81201

7. Non-discrimination. The Contractor agrees to comply with the letter and spirit of the Colorado Anti-Discrimination Act, C.R.S. § 24-34-401, *et seq.*, as amended, and all applicable local, state and federal laws respecting discrimination and unfair employment practices.
8. Nondiscrimination Provisions Binding on Subcontractors. In all solicitations by the Contractor for any Work related to this Contract to be performed under a subcontract, either by competitive bidding or negotiation, the Contractor shall notify each potential subcontractor of the Contractor's obligations under this Contract, and of all pertinent regulations relative to nondiscrimination and unfair employment practices.
9. Indemnification. The Contractor shall be liable and responsible for any and all damages to persons or property caused by or arising out of the actions, obligations, or omissions of the Contractor, its employees, agents, representatives or other persons acting under the Contractor's direction or control in performing or failing to perform the work under this Contract. The Contractor will defend, indemnify and hold harmless the County, its elected and appointed officials, and its employees, agents and representatives (the "indemnified parties"), from any and all liability, claims, demands, actions, damages, losses, judgments, costs or expenses, including but not limited to attorneys' fees, which may be made or brought or which may result against any of the indemnified parties as a result or on account of the actions or omissions of the Contractor, its employees, agents or representatives, or other persons acting under the Contractor's direction or control. In addition, the parties reserve the right to bring tort claims in the event of the discovery of an intentional fraud committed during contract performance. Nothing in this indemnification agreement shall be construed in any way to be a waiver of the County's immunity protection under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended and as may be amended from time to time. This section shall survive the termination of this Contract.
10. No Waiver of Breach. County's failure to insist upon strict compliance with the provisions of this Contract will not be construed in any way as a waiver of any of County's rights or privileges. All remedies afforded in this Contract shall be cumulative, that is, in addition to every other remedy provided in this Contract or by law.

11. Prohibitions on Public Contract for Services.

- a. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under the Contract; or enter into a contract with a subcontractor who fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the Contract.
- b. Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under the Contract through participation in either the E-Verify Program or Department Program.
- c. Contractor shall not use either the E-Verify Program or Department Program to undertake pre-employment screening of job applicants while the Contract is in effect.
- d. If Contractor obtains actual knowledge that a Subcontractor performing work under the public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall be required to:
  - i. Notify the Subcontractor and the County within three (3) days that the Contractor has actual knowledge that the Subcontractor is employing or contracting with an illegal alien (“Notice”); and
  - ii. Terminate the Subcontract with the Subcontractor if within three (3) days of receiving the Notice required the Subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the Subcontractor if during such three days the Subcontractor provides information to establish that the Subcontractor has not knowingly employed or contracted with an illegal alien.
- e. Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

12. Certification Regarding Employing or Contracting with an Illegal Alien. If Contractor has any employees or subcontractors, Contractor shall comply with C.R.S. § 8-17.5-101, *et seq.*, regarding Illegal Aliens - Public Contracts for Services, and this Contract. By execution of this Contract/Addendum, Contractor certifies that it does not knowingly employ or contract with an illegal alien who will perform work under the Contract and that Contractor will participate in either the E-Verify Program or Department Program in order to confirm the eligibility of all employees who are newly hired for employment to perform work under the Contract.



13. Prohibition on Acceptance of Gifts. Pursuant to Section 3 of Art. XXIX of the Constitution of the State of Colorado, County Employees or contractors cannot accept any gifts, meals, theatre or sporting event tickets unless:
- a. the aggregate value of things received from a single source does not exceed \$59/calendar year; or
  - b. the County employee/elected official gave the donor consideration of equal or greater value; or
  - c. an enumerated exception applies.
14. General Provisions.
- a. Contractor Cooperation. Contractor shall cooperate and provide County all information requested by County for the purpose of submitting legally-required reports or forms to state or federal agencies including, without limitation, the Internal Revenue Service and the Colorado Department of Revenue.
  - b. Amendment. This Contract may be amended only by a written instrument signed by the parties to this Contract.
  - c. Successors and Assigns; Assignment by Contractor Prohibited. The rights and obligations of County under this Contract will inure to the benefit of and will be binding upon the successors and assigns of County. Contractor may not pledge, assign or transfer either this Contract or any of the payments or benefits under this Contract without the written consent of County.
  - d. Severability. If a tribunal of competent jurisdiction determines that any provision of this Contract is void, illegal, or unenforceable, the other provisions will remain in full force and effect. Any provision determined to be void, illegal, or unenforceable will be limited so that this Contract will remain in effect to the fullest extent permissible by law.
  - e. Breach. Any waiver of a breach of this Contract shall not be held to be a waiver of any other or subsequent breach of this Contract. All remedies afforded in this Contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided herein or by law.
  - f. Termination of Prior Agreements. This Contract cancels and terminates, as of its effective date, all prior agreements between the parties relating to the services covered by this Contract, whether written or oral or partly written and partly oral.
  - g. Third Party Beneficiary. The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement shall be strictly reserved to the County and the Contractor, and nothing contained in this Contract shall give or allow any claim or right of action whatsoever by any other or third person. It is the express intent of the parties to this Contract that any person receiving services or benefits under this Contract shall be deemed an incidental beneficiary only.

- h. Notices. All notices shall be in writing. Notices will be deemed to have been duly given if delivered personally or if mailed via certified mail (return receipt requested and postage prepaid) and confirmed by such certified mail receipt, given by facsimile or e-mail confirmed by receipt, or sent by courier confirmed by receipt, addressed to the party at the address set forth below or at such other address as either party may designate to the other in accordance with this Section. Notices shall be deemed to be given on the date of receipt, except that if delivery is refused, notice shall be deemed given on the fifth (5<sup>th</sup>) day after it is sent.
- i. Counterparts. The parties may execute this Contract in any number of counterparts, each of which will be deemed an original.
- j. Statutory Requirements. This Contract is subject to all statutory requirements that are or may become applicable to counties or political subdivisions of the State of Colorado generally. Without limiting the scope of this provision, the Contract is specifically subject to the following statutory requirement:
- Contract payments may be withheld pursuant to C.R.S. § 38-26-107 if the County receives a verified statement that the Contractor has not paid amounts due to any person who has supplied labor or materials for the project.
- k. Entire Agreement. All exhibits to this Contract and provisions set forth in County's Request for Proposal and Contractor's responses to County's Request for Proposal, if any, together with any alterations and/or modifications, are incorporated as part of this Contract and such represents the entire agreement between County and Contractor with respect to the transactions contemplated by this Contract and supersedes all previous negotiations, commitments, letters of intent and other writings.
- l. Priority of Provisions. In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:
- 1<sup>st</sup>: This Contract unless otherwise provided for in a subsequent agreement
  - 2<sup>nd</sup>: Request for Proposal (if applicable)
  - 3<sup>rd</sup>: Insurance Requirements
  - 4<sup>th</sup>: Exhibit A - Scope of Services and details of Contractor's Fees
  - 5<sup>th</sup>: Response to Request for Proposal (if applicable)
- m. Controlling Law and Jurisdiction. The interpretation and performance of this Contract shall be construed under the laws of Colorado, without regard to choice of law principles. In the event of litigation, jurisdiction and venue shall be in the Chaffee County District Court.

**Contractor**

**Board of Commissioners of Chaffee County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Greg Felt, Chairman

Title: \_\_\_\_\_

Federal ID #: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Chaffee County Clerk/Recorder

Notice Address:

Notice Address:

\_\_\_\_\_

Attention: County Attorney

\_\_\_\_\_

P.O. Box 699

\_\_\_\_\_

Salida, Colorado 81201

Fax: \_\_\_\_\_

Fax: 719.539.7442

**City of Salida**

**Town of Buena Vista**

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

**Notice Address:**

**Notice Address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Fax:**

**Fax:**

**Town of Poncha Springs**

By: \_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_

**Notice Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Fax:**

**(If this Contract is executed on behalf of a corporation, it must be signed by an agent duly authorized by the corporation to execute such Contract, and if specified by the corporate bylaws, the corporate seal must be affixed to the Contract by the Secretary of the corporation or other authorized keeper of the corporate seal.)**

## Exhibit A

Angel of Shavano Recycling will perform the following work for the countywide recycling program for Chaffee County.

### Service Description

Angel of Shavano Recycling will provide a subsidized collection service of source separated recyclable materials at the current drop-sites throughout Chaffee County. See site plan below for drop-site locations.

### Site Plan

The current drop-sites are used regularly and would require no new education for the public. Angel of Shavano Recycling will continue to operate at these locations unless the parties to the IGA deem otherwise. Any location changes, removals, or additions will be made in writing and agreed upon by Angel of Shavano Recycling and the respective party sponsoring the drop-site in question. Salida Hot Springs Aquatic Center, Buena Vista Public Works, Chaffee County Landfill and Poncha Springs Industrial Park would remain at their current locations.

Materials to be collected at these sites:

- Cardboard/ paperboard (corrugated cardboard, cereal boxes, six pack holders, brown paper, soda boxes, and milk/juice box containers)
- Mixed office paper and magazines/catalogs
- Newsprint and Packing paper
- Plastic single use bottles #1-#2
- Tin/ Aluminum cans (UBCs)
- Glass Bottles (brown, green, and clear)

### Collection Plan

Angel of Shavano Recycling will:

1. Collect materials daily Monday through Thursday. If necessary other pickups can be arranged with the sponsoring site manager.
2. Provide contact information at each site for the site manager for unexpected overflow or questions concerning the recycling process.
3. Provide sufficient roll-off bins for each material collected.
4. Inform municipalities of trash to be removed from the drop-sites.
5. Drop-sites will be managed and maintained by either Chaffee County or individual municipality's employees. This will include the closing and opening of sites on a schedule that is agreed upon by Angel of Shavano Recycling and the responsible parties, and collection of trash or non-recyclable materials.

### Processing Plan

Angel of Shavano Recycling will provide all necessary equipment for the program. Materials will be collected into roll-off bins at drop-sites. Angel of Shavano Recycling will haul the full bins to its facility in

Poncha Springs. Materials will be further sorted and baled at that facility, then sold at highest possible market value to end use facilities or further processing facilities.

#### **Reports to Chaffee County and payments to Angel of Shavano Recycling**

1. Angel of Shavano Recycling will provide to Chaffee County Landfill Committee quarterly reports due April 1, July 1, October 1 and December 1 in 2021 delineating the amount and types of recycled materials collected.
2. The parties to this agreement shall pay an annual amount for Drop- Site collection services to Angel of Shavano Recycling. The annual fee will be made quarterly at \$ 42,500 per payment ( \$27,500 entities and \$15,000 Waste Disposal Fund) as delineated in the 2021 Recycling Agreement.

#### **Additional Responsibilities**

Angel of Shavano Recycling will:

1. Provide all necessary signage for description of materials to be collected in each bin.
2. Provide information to the municipalities about the recycling process for them to post on city websites.
3. Provide contact information on each bin for the public for any questions, comments, or concerns regarding the processing of recyclable materials collected. Angel of Shavano Recycling will not be responsible for answering questions about site operations and hours.
4. Meet with County and municipality personnel as reasonably requested by the County and/or the municipalities.
5. All recycled materials must be fully contained within the property boundaries of the drop-sites. Recyclables outside of drop-site boundaries will not be collected. If material is placed on ground next to a full bin Angel of Shavano Recycling will collect the overflow when picking up bins.
6. Notify municipality or county of hazardous waste, electronics, excessive trash and other non-recyclables that need to be removed. The municipality or county will determine who the violator is and the local law enforcement agency will deal with the illegal dumping as per local ordinance and be responsible for the removal of the illegally dumped items.



**REQUEST FOR COUNCIL ACTION**

Meeting Date: 11/17/20

<b>ORIGINATING DEPARTMENT:</b> Parks & Recreation		<b>PRESENTED BY:</b> Mike 'Diesel' Post
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**ITEM:**

2020 Community Center reconstruction

**BACKGROUND:**

**August 29<sup>th</sup>, 2020:** A pipe in the commercial kitchen broke which created damage to the first and basement floors of the Community Center

- City staff and K&W were there that weekend to address the situation

**August 31<sup>st</sup>, 2020:** McMillan Services Claim Adjuster was contacted and began addressing the situation

**September 1<sup>st</sup>, 2020:** Date of Inspection from McMillan Services Claim Adjuster working for CIRSA Insurance

**September 29<sup>th</sup>, 2020:** Director of Parks and Recreation received an email from McMillan Services with their initial numbers that they sent to both CIRSA and the City of Salida

- City of Salida began bid tabulation spreadsheet based on the initial numbers

**October 8<sup>th</sup>:** CIRSA requested a meeting with the Director of Parks and Recreation

**October 12<sup>th</sup>:** Director of Parks and Recreation met with Insurance Company and received final instructions and numbers from CIRSA

**October 16<sup>th</sup>:** Submitted the bid to Bid Net and contacted the newspaper to put advertisements in as per our purchasing policy

- Over 400 companies had the opportunity to review the bid

**October 27<sup>th</sup>:** Pre bid Conference with Contractors at the Community Center

- Two companies showed up to the meeting

**November 6<sup>th</sup>:** Bids due for the Community Center

- Received a number of bids and will send them to Council

**FISCAL NOTE:**

*CIRSA Loss Statement Actual Cash Value claims:*

Damage mitigation	\$50,675.84
Repair less depreciation	\$94,727.22

<i>Bidding party</i>	<i>Local reduction</i>	<i>Value</i>	<i>Deadline met</i>	<i>Bid Bond included</i>
LM Kersting	Yes	\$116,844.05	Yes	Yes
IICON Construction	No	\$97,851.80	Yes	Yes
Community Center Volunteers	Yes	\$9,500	Yes	No
Raine Building	No	\$99,547.70	No	Yes



**STAFF RECOMMENDATION:**

Staff recommends that Council approve the administrator to enter into a Construction Contract with IICON Construction for \$97,851.80 for construction with a 5% contingency, of the reconstruction of the Salida Senior Center (aka. The Salida Community Center) project for a total of project cost not to exceed \$102,744.39.

**SUGGESTED MOTION:**

A Council member should make a motion to combine and approve the consent agenda, followed by a second and a voice vote.

**ATTACHMENTS:**





**Chaffee County Hospitality Inc.**  
**7 Poncha Blvd.**  
**Salida, CO 81201**  
**719-539-6422**

[https://www.gofundme.com/f/chaffee-county-hospitality-inc?utm\\_source=customer&utm\\_medium=copy\\_link&utm\\_campaign=p\\_cf+share-flow-](https://www.gofundme.com/f/chaffee-county-hospitality-inc?utm_source=customer&utm_medium=copy_link&utm_campaign=p_cf+share-flow-)

November 9, 2020

Dear Salida City Council,

Thank you for taking the time to read this letter! I write with several purposes: to express our thanks, update you about efforts to care for our neighbors experiencing homelessness, share opportunities for volunteering, and invite you to once again support the emergency winter shelter through your financial gift.

So first, thank you! Thanks for your financial support of the emergency winter shelter. Your gift allowed us to shelter men at the Lighthouse from November 15 to April 30, and house women and families at the Mountain Motel from November 15 to March 15. On average we were housing 8 men, 7 women, and 1 family through that time. Through the warmer months your financial support allowed us to provide camping supplies and occasional emergency motel rooms. So thank you!

Since our initial pleas for financial support last fall, a group of dedicated community members has been working to create a more sustainable and supported effort to care for our neighbors struggling with housing insufficiency. Toward that end we have started a new non-profit entitled: Chaffee County Hospitality Inc. Our mission statement reads: "Providing hospitality to our neighbors experiencing homelessness, and walking alongside people as they work to exit homelessness." Toward that end we continue the work needed to provide an emergency winter shelter. This year women will find shelter every night from November 9<sup>th</sup> to April 30<sup>th</sup> at First Christian Church and men again at the Lighthouse. We are grateful for both of these sheltering places, and we thank First Christian and Caring and Sharing. We have a great group of 4 women and 4 men working as night managers of the two shelters. We plan to house families again at the Mountain Motel. Our budget to provide these sheltering opportunities is \$75,000. Almost all of that money is needed to pay the night managers and rent rooms. We also are working with a variety of agencies in the community to provide resources for people experiencing homelessness. We additionally are working with the Chaffee County Housing Authority and the Chaffee County Foundation on long-term transitional housing solutions for our county. Together over the next few years we are hopeful that sustainable transitional housing will become a reality in our county.

If you would like to get more involved there are many volunteer opportunities. We are looking for people to be at the shelters for the first hour or so during the evening to help with check-in and to do coordinated entry questionnaires. Participating in the coordinated entry process is essential for receiving grant monies. We are looking for volunteers to participate in occasional cleaning, to help with laundry, to make one pot meals. We need volunteers to host the Monday and Thursday afternoon shower opportunity at the Methodist Church and the first and third Monday laundry opportunities. We need help with fundraising. If you are interested in volunteering send me an e-mail at [tom@salidapresbyterian.org](mailto:tom@salidapresbyterian.org).

Finally, we still need your financial support of the winter shelters. Presently we have raised about half of our needed \$75,000. Thank you ahead of time for considering making a donation. If you want to write a check, make it out to Chaffee County Hospitality Inc., and send to the address on the letterhead. You can also give through our Go-Fund-Me page the address is also on the letterhead.

Thanks again for your support of our neighbors experiencing homelessness. We look forward to working with you in the days to come.

Sincerely,



Rev. Tom Abbott – President of the Board of Directors, Chaffee County Hospitality Inc.

Mike Orrill – Vice President

Dick Nystrom – Treasurer

Barbara Martinez – Secretary

Bob Grether – Member at Large

Amy Brigham – Member at Large

Rev. Brent Wiescamp – Member at Large

Rev. Jim Mundy – Member at Large

Father Mike Fay – Member at Large

**CITY OF SALIDA, COLORADO**  
**CITY SALES, COUNTY SALES, AND RETAIL MARIJUANA TAX REPORT**  
**SEPTEMBER 2020**



The City of Salida Sales Tax, Chaffee County Sales Tax, and Retail Marijuana Tax Report examines tax collections for the month of September 2020, which were remitted to the City of Salida in November 2020.

**Summary Results for City Sales, Chaffee County Sales, and Retail Marijuana Taxes**

September City sales tax collections increased by \$200,547 (32.9%) as compared to September 2019. At \$810,326, this is the highest sales tax month ever recorded for the City and is particularly unusual since this is for September and July is typically the highest collection month within the year. The City's portion of Chaffee County sales tax collections was up \$34,363, a 14.2% increase over September 2019. The State allocation of Marijuana Tax was up by \$5,624 (89.5%). In total, sales tax receipts YTD are 13.4% higher than last year at this time and are exceeding budget projections by 12.4%.

Current Month							
	September 2020	September 2019	2020 - 2019 \$ Change	2020 - 2019 % Change	September 2020 Budget	2020 Budget \$ Variance	2020 Budget % Variance
3% Sales Tax	\$ 810,326	\$ 609,779	\$ 200,547	32.9%	\$ 640,131	\$ 170,195	26.6%
Shared County Tax	\$ 276,572	\$ 242,209	\$ 34,363	14.2%	\$ 203,700	\$ 72,872	35.8%
Marijuana	\$ 11,906	\$ 6,282	\$ 5,624	89.5%	\$ 8,207	\$ 3,699	45.1%
Total	\$ 1,098,804	\$ 858,270	\$ 240,534	28.0%	\$ 852,038	\$ 246,766	29.0%
Year to Date							
	YTD 2020	YTD 2019	2020 - 2019 \$ Change	2020 - 2019 % Change	YTD 2020 Budget	2020 Budget \$ Variance	2020 Budget % Variance
3% Sales Tax	\$ 5,697,233	\$ 4,994,723	\$ 702,510	14.1%	\$ 5,168,714	\$ 528,519	10.2%
Shared County Tax	\$ 1,914,068	\$ 1,726,652	\$ 187,416	10.9%	\$ 1,610,700	\$ 303,368	18.8%
Marijuana	\$ 93,062	\$ 73,635	\$ 19,427	26.4%	\$ 74,901	\$ 18,161	24.2%
Total	\$ 7,704,363	\$ 6,795,010	\$ 909,353	13.4%	\$ 6,854,315	\$ 850,048	12.4%

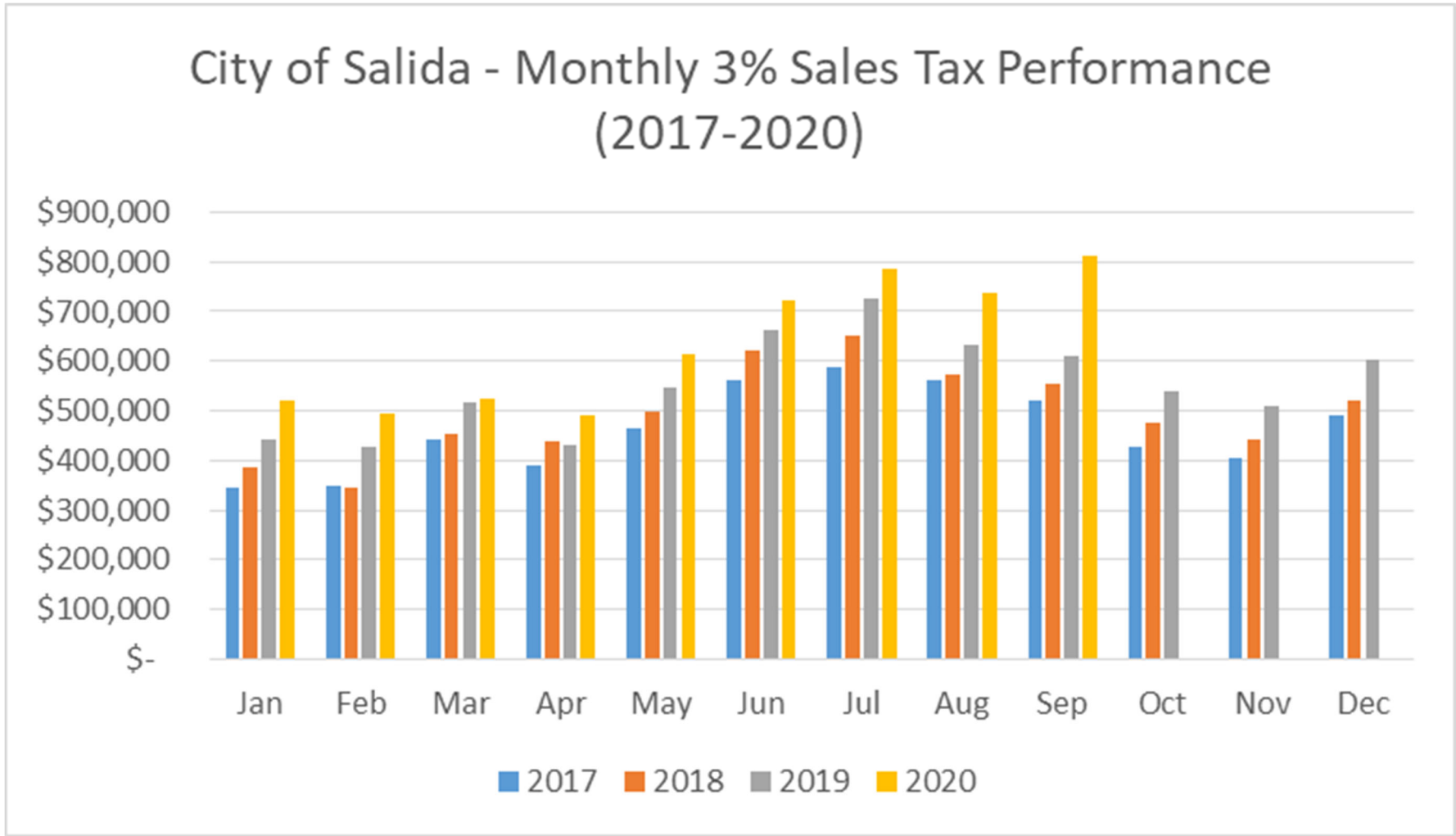
**CITY OF SALIDA, COLORADO**  
**CITY SALES, COUNTY SALES, AND RETAIL MARIJUANA TAX REPORT**  
**SEPTEMBER 2020**



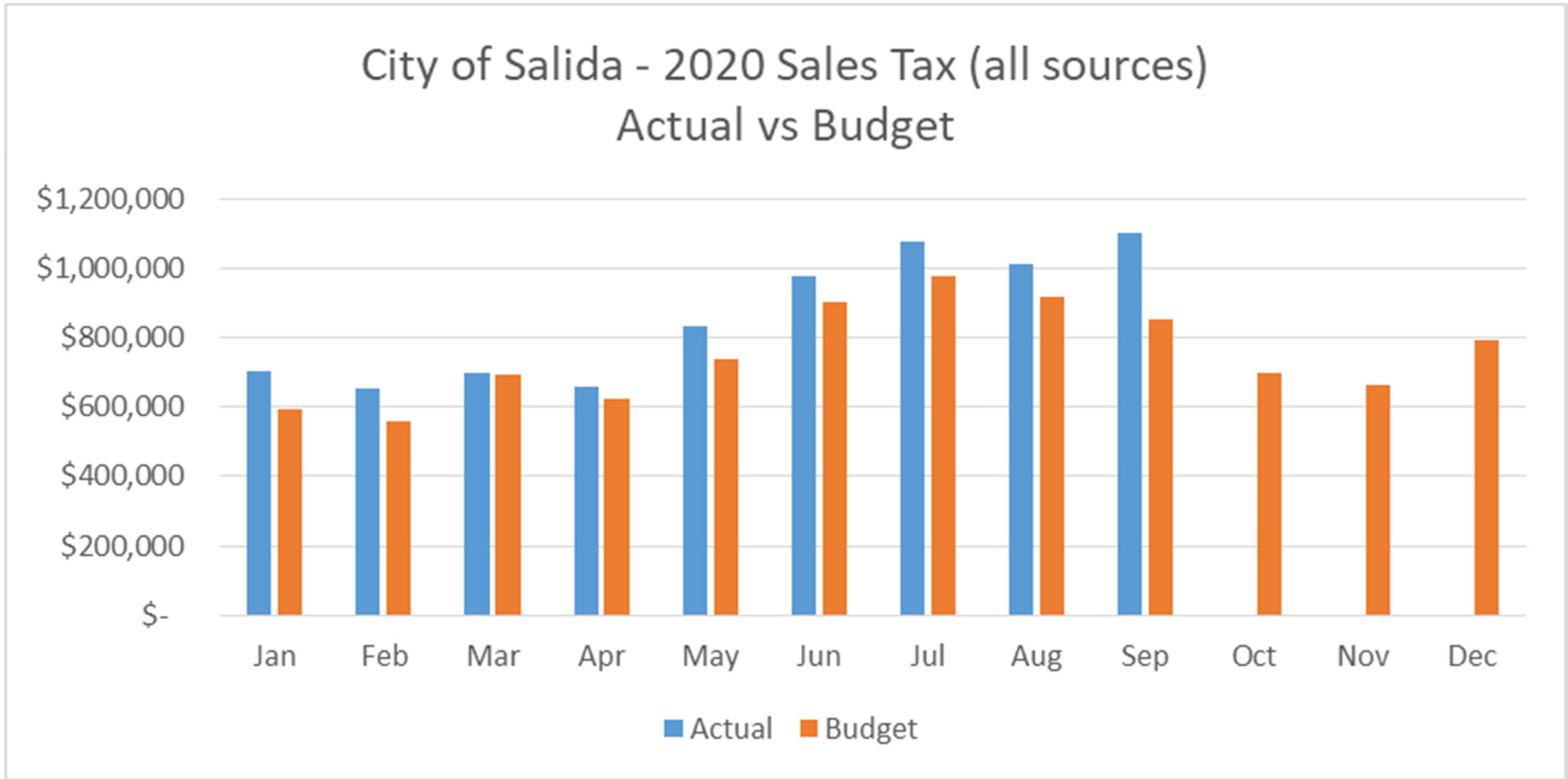
In the tracking by NAICS industry sector report, Salida saw an unusually high increase over last year for September in both the Retail Trade and Accommodation and Food Services sectors. The Accommodation and Food Services sector is still down year to date, but September was a relief for this industry hit so hard by COVID-19. The remaining sectors, although smaller dollars to the City, have wide fluctuations up or down with the Real Estate, Rental & Leasing sector down significantly year to date. This sector includes several VRBO type rentals in addition to other types of rentals like equipment and vehicles. It should be noted, businesses select their own NAICS code and most VRBOs and Hotels are in the Accommodation and Food Service Sector.

<b>3% City Sales Tax by Industry Sector</b>									
<b>Current Month</b>					<b>Year to Date</b>				
NAICS Sector	September 2020	September 2019	2020-2019 \$ Change	2020-2019 % Change	YTD 2020	YTD 2019	2020-2019 \$ Change	2020-2019 % Change	
Retail Trade	\$ 550,154	\$ 378,446	\$ 171,708	45.4%	Retail Trade	\$ 4,047,669	\$ 3,277,283	\$ 770,386	23.5%
Accomodation and Food Services	\$ 161,546	\$ 133,908	\$ 27,638	20.6%	Accomodation and Food Services	\$ 912,320	\$ 1,049,200	\$ (136,880)	-13.0%
Manufacturing	\$ 25,441	\$ 17,773	\$ 7,668	43.1%	Manufacturing	\$ 165,930	\$ 124,083	\$ 41,847	33.7%
Wholesale Trade	\$ 14,966	\$ 18,989	\$ (4,023)	-21.2%	Wholesale	\$ 136,848	\$ 120,721	\$ 16,127	13.4%
Construction	\$ 8,180	\$ 6,600	\$ 1,580	23.9%	Construction	\$ 76,348	\$ 65,098	\$ 11,250	17.3%
Information	\$ 6,205	\$ 7,716	\$ (1,511)	-19.6%	Information	\$ 59,036	\$ 68,693	\$ (9,657)	-14.1%
Real Estate, Rental & Leasing	\$ 6,145	\$ 11,731	\$ (5,586)	-47.6%	Real Estate, Rental & Leasing	\$ 33,735	\$ 53,342	\$ (19,607)	-36.8%
All Other	\$ 37,689	\$ 34,616	\$ 3,072	8.9%	All Other	\$ 265,347	\$ 236,303	\$ 29,044	12.3%
<b>Total</b>	<b>\$ 810,326</b>	<b>\$ 609,779</b>	<b>\$ 200,547</b>	<b>32.9%</b>	<b>Total</b>	<b>\$ 5,697,233</b>	<b>\$ 4,994,723</b>	<b>\$ 702,510</b>	<b>14.1%</b>

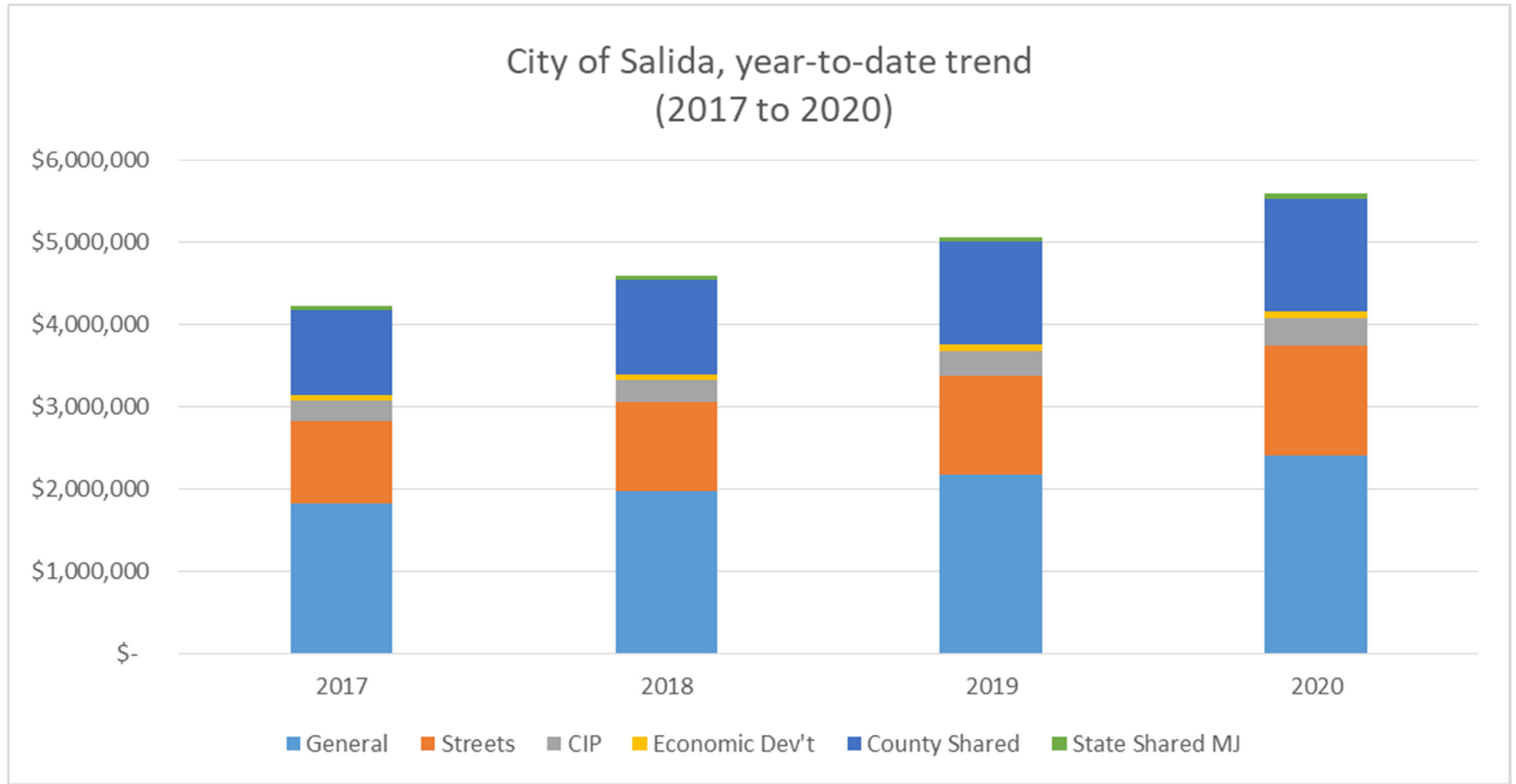
**CITY OF SALIDA, COLORADO**  
**CITY SALES, COUNTY SALES, AND RETAIL MARIJUANA TAX REPORT**  
**SEPTEMBER 2020**



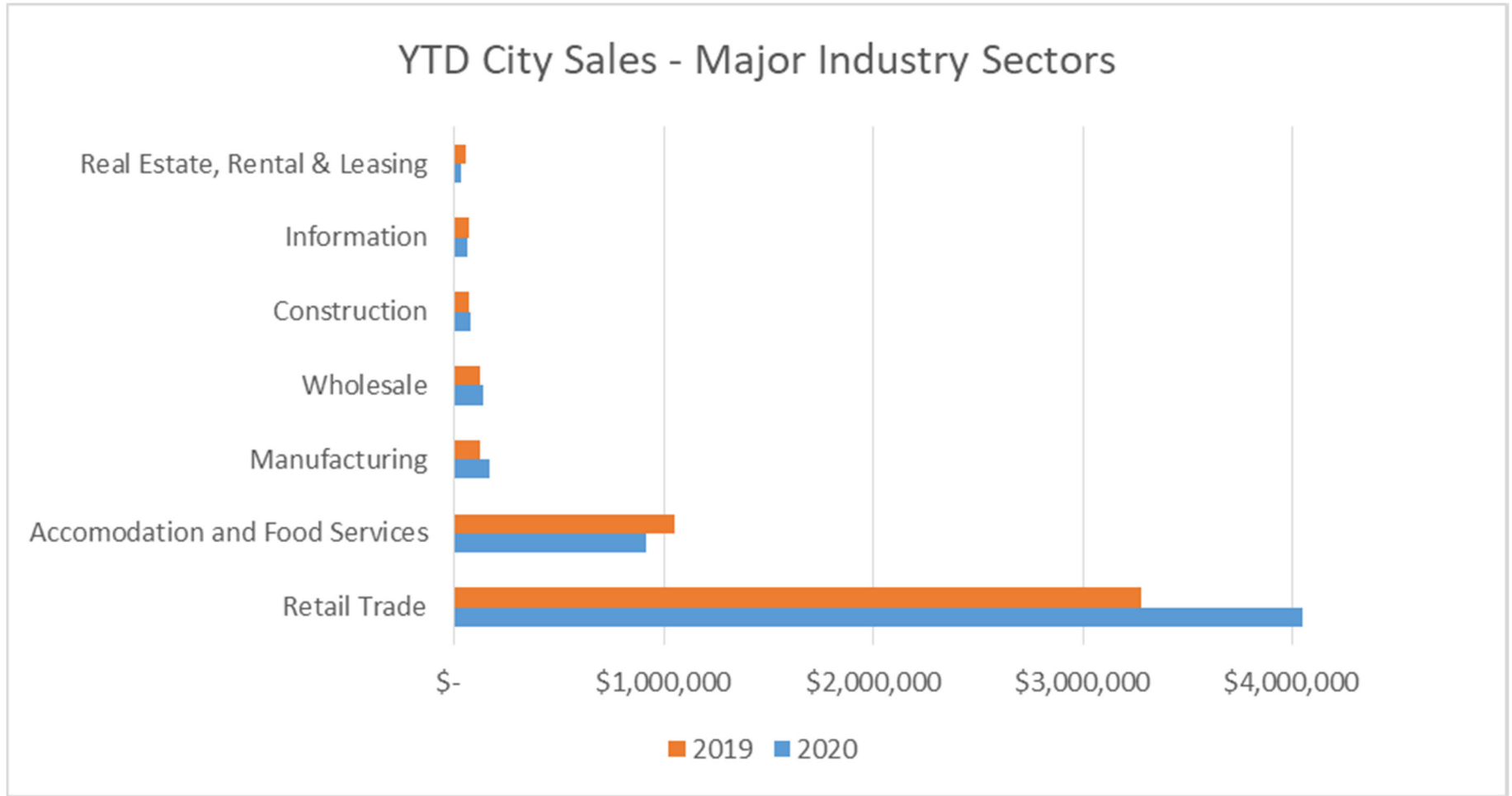
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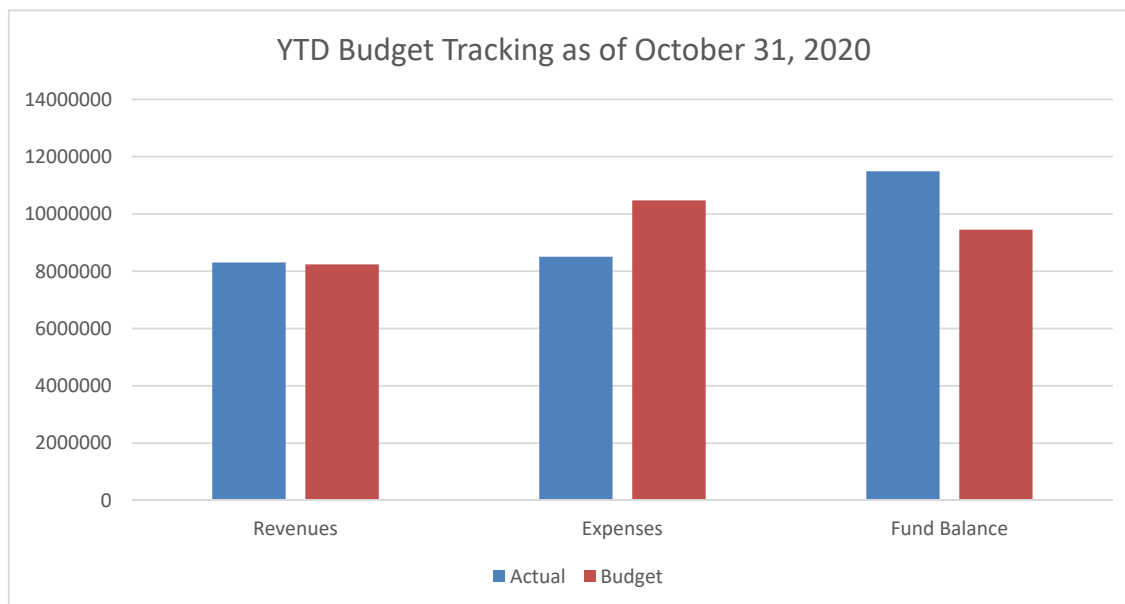
**CITY OF SALIDA, COLORADO**  
**CITY SALES, COUNTY SALES, AND RETAIL MARIJUANA TAX REPORT**  
**SEPTEMBER 2020**





**City of Salida**  
**All Funds Combined**  
**Budget Tracking for 10 months ending October 31, 2020**

	YTD Actual	YTD Budget	Variance	% Variance	Annual Budget	% Remaining
<b>Revenues</b>						
Tax Revenue	\$ 6,125,472	\$ 5,810,124	\$ 315,348	5.4%	\$ 7,579,900	19.2%
Fees for General Services	3,069,213	2,876,599	192,614	6.7%	3,453,300	11.1%
Fines & Forfeitures	39,950	62,475	(22,525)	-36.1%	75,000	46.7%
Licenses and Permits	65,228	23,324	41,904	179.7%	28,000	-133.0%
Intergovernmental Revenue	2,313,979	2,144,903	169,076	7.9%	4,070,500	43.2%
Fees for Recreation & Event Services	270,825	791,767	(520,942)	-65.8%	950,500	71.5%
Capital Revenue	992,207	846,328	145,879	17.2%	2,766,000	64.1%
Miscellaneous Revenue	414,342	260,535	153,807	59.0%	312,900	-32.4%
Transfers In / Out	-	-	-		2,090,300	100.0%
<b>Total Revenues</b>	<b>\$ 13,291,216</b>	<b>\$ 12,816,055</b>	<b>\$ 475,161</b>	<b>3.7%</b>	<b>\$ 21,326,400</b>	<b>37.7%</b>
<b>Expenditures</b>						
Cost of Sales	\$ 34,209	\$ 121,618	\$ 87,409	71.9%	146,000	76.6%
Personnel	5,801,796	6,122,452	320,656	5.2%	7,543,000	23.1%
Contracted Services	1,307,725	1,547,558	239,833	15.5%	1,852,400	29.4%
Supplies & Materials	327,290	402,714	75,424	18.7%	483,450	32.3%
Utilities	509,914	505,964	(3,950)	-0.8%	607,400	16.0%
Other Operating Costs	1,271,626	1,285,293	13,667	1.1%	1,491,150	14.7%
Financing Obligations	1,020,411	1,054,549	34,138	3.2%	1,089,300	6.3%
Budgetary Capital Expenditures (\$500 - \$4,999)	57,979	89,298	31,319	35.1%	107,200	45.9%
Capital Purchases & Improvements (\$5,000 +)	2,368,080	4,374,783	2,006,703	45.9%	9,246,600	74.4%
Transfers In / Out	-	-	-		2,421,700	100.0%
<b>Total Expenditures</b>	<b>\$ 12,699,030</b>	<b>\$ 15,504,229</b>	<b>\$ 2,805,199</b>	<b>18.1%</b>	<b>\$ 24,988,200</b>	<b>49.2%</b>
Revenue over (under) Expenditures	592,186	(2,688,174)	3,280,360		(3,661,800)	
1/1/2020 Available Fund Balance	11,690,311	11,690,311	-		11,690,315	
<b>Ending Available Fund Balance</b>	<b>\$ 12,282,497</b>	<b>\$ 9,002,137</b>	<b>\$ 3,280,360</b>		<b>\$ 8,028,515</b>	





## NOVEMBER 2020 STAFF REPORTS

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### **Police Department –**

- We had 601 calls for the month of October. That is a 36% increase over October of 2019.
  - We made an arrest on a male suspect who we have linked to over a dozen stolen vehicles and several burglaries around Chaffee County. The majority of them were in Salida. During the arrest, the suspect hit a patrol vehicle head on with two officers inside. The officers were ok, but the patrol car was totaled. We are working with the insurance company on a replacement.
  - We filled our remaining opening here at the PD. We hired Katherine Sigala and she has begun her 16 week training program.
  - We have really tried to increase our positive ticketing campaign. We gave out dozens of them in the month of October and the recipients really seem to enjoy it.
- 

### **Finance Department –**

- Now that the budget has been developed and adopted by Council, the next budget task is developing a document that will fully communicate the numbers to the public. We are hoping to get the budget document in a format that meets best practices according to the Government Finance Officers Association (GFOA). GFOA issues awards for excellent presentations and we will strive to achieve that milestone.
  - We are working with Ehlers to implement the water and wastewater rate studies doing our best to balance the impact to citizens while also ensuring the funds are sustainable over time.
  - We received a \$117,750.41 reimbursement from DOLA for CARES act eligible expenses incurred by the City.
  - We are working with our financial software vendor to increase the types of payments we can collect online and to enhance our bill paying process as no to low cost efficiency improvements.
  - Staff continue to do an excellent job keeping up with the reconciliations, deposits, bill paying, payroll processing, billing and reporting necessary in a busy accounting office.
- 

### **Community Development –**

- No Report.
- 

### **Recreation Department –**

- See Attached.
-

## **Public Works –**

### General:

- Project Management
  - Project planning, contracting, and project management for the 2020 capital projects.
    - Blake Street – concrete and prep for paving underway
    - Holman/Centennial Park Improvements – curb/gutter/sidewalks/paving underway
    - Stormwater Improvements – submittal reviews
  - Project management and coordination with CDPHE for SRF funding
    - Easement acquisition
  - Coordination with XCEL and CDOT on Phase IV Streetscape Improvements
  - Pasquale Spring prelim design planning items
  - Preconstruction meeting and construction coordination of bio-solids slab expansion
- Planning Items
  - CO 291 Intersection Control Evaluation and Corridor Plan
    - Stakeholder meetings
  - Raw Water Study
    - Complete final draft
  - Utilities
    - Assist finance with rate study
    - Completed Poncha line updated flow graphing and cost analysis
- Other Items
  - Caboose
    - Obtained narrow gauge rail car for parts to complete caboose restoration
    - Discussed caboose SHF grant application with SHF. SHF could not award this year due to very limited funding (revenue from casinos). SHF said the caboose rated very high.

### Streets:

- Staff worked on striping and signage at Holman Ave. improvements, completed pavement markings for ADA, EV car charging, and crosswalks.
- Staff assisted with additional tree cleanup and stump removal.

### Water/Wastewater:

- Field Utilities
  - Continue with CCTV inspection of city sewer mains
  - QC and final inspections on River Ridge and other development work
- Treatment
  - Review bar screen designs and tour plant with engineer
  - Routine maintenance and operations

## **Arts & Culture –**

- 4 wedding events
- 8 Public Health meetings
- 18 rental events/meetings
- 18 unstaffed events/meetings
- 5 Art events – 1 plaza reception; 4 art therapy classes
- 2 Film screenings – with max 30 attendees

- Total number of people attending events for the month of October: 986\*

\* All events, including unstaffed, are following public health safety guidelines as determined within the limits established for Events with greatly reduced capacity per event, mask-wearing and majority of events have outdoor functions as top objectives. Cleaning protocols undertaken by SteamPlant staff occur frequently and after each event. Additionally, event and pre-registration logs continue to be common practice for all of these occurrences.

- Additional activities:
  - Flagstone for the Sculpture Garden donated by Salida Council for the Arts; improvements continue to be done with the area – Goal: Continue highlighting the unique art pieces installed there as well as add the enhanced space to list of areas that can be utilized fully for events;
  - Started coordination of Public Art Commission applicants toward gaining City Council appointments;
  - Continued to offer virtual Art Exhibits on the SteamPlant Gallery site at <https://paquettegalleryarts.square.site/>.

#### **Fire Department –**

- Call volume overall is up 14% over 2019. Incidents in the city are up 10% while incidents in South Arkansas F.P.D. are up 26%.
- Ladder truck is still partially out of service waiting on parts.
- Neenan will presenting a draft of the facility and needs assessment later this week.
- Wildfire season thankfully is slowing down.

#### **Clerk's Office –**

##### Courtside:

- Final prep for November 20<sup>th</sup> court docket and began prepping December 18, 2020 docket. Continue to work towards 'paperless' court system hoping to enact by January, 2021.

##### Clerk-side:

- Processed liquor license renewals as needed.
- Completed the following class through Tyler University: Court Calendar, Docket and Jail Tracking.
- Still working with one hotel regarding late OLT payments.
- Processed one new commercial STR license.
- 95% of OLT payments are processed.
- Scanned 61 STR files into electronic files.
- Completed Beginner and Advanced Municode Website Training
- Started utilizing the new website to post meeting notices
- Updated "broken links" on the new website

## 11/17/20 City Council Parks and Recreation Department Report

### General

- The department reorganization is complete.
  - Skatepark, Parking lot paving and Community Center Rebuild projects are the top priority.
- 

### Front Desk Administration/Representatives

- Jennifer Davisson has become the SHSAC Supervisor as Laura Pintane has stepped down from her supervisory position
  - Actively looking for front desk representatives
  - Working on better lines of communication by sending out a Monday morning email to all staff with information about the city of Salida's parks and rec world
  - Continuing to keep memberships, passes and insurance based passes on hold while COVID-19 still poses a threat
  - We offer a 10 visit access pass for \$50 or drop in fees are \$6
  - The locker rooms are still closed at this time, so we are allowing our guests to quickly change in the two bathrooms we have open.
- 

### Aquatics

- We are currently open Monday through Friday 6am-7:30pm in hour and a half time slots and 30 mins in between for sanitizing. Saturday and Sunday we are open 10am-5:30pm with the same routine.
  - Lifeguard numbers tend to be low this time of year due to the fact that young guard go back to school - We are actively looking for more lifeguards
  - Amilia requires Water Safety Instructors to put in their availability for private swim lessons so patrons can choose which lesson they would like to do - The instructors have not put any availability in, so our private lessons are currently on hold.
  - If and when lessons are taught - teachers will wear face shields while teaching and disinfect any equipment that has been used during the lesson - the cost of a private lesson is \$25 per kid per lesson. We also sell a private lesson access pass - 5 lessons for \$100
  - Fitness classes numbers are staying steady during this time- Average numbers of users - Arthritis- 5.6 patrons (12 max), Cardio- 7.2 patrons (10 max), Adult Coached Swim- 6.1 patrons (8 max) and Water yoga- 7.8 patrons (12 max)
  - Actively looking for fitness instructors
- 

### Facilities

- Received bids for effluent flume.
- Aquatic Center Boiler replacement project (engineering)
- Locker room reconstruction
- Classes for training units
- Looking into new pool regulations for water quality, looking into new testing equipment, and starting to create new bech sheets.

- Help remove trees for skate park
- Help at Sonia's Garden
- Month end reports

---

### **Parks, Trails and Open Space**

- Winterization of several Park bathrooms has begun, with the closure of the Centennial Park bathrooms, the closure of 1 at Alpine Park and 1 at the boat ramp.
- Parks crews have finished sprinkler blowouts and water winterization.
- Crestone Mesa Park/HOA Irrigation Project is nearing completion. Waiting on the contractor to finish the construction of a small shed and sprinkler control systems.
- Sonia's Garden memorial project, phase 1, is near completion for the winter.
- 6 trees were removed from Centennial Park in preparation for the Skatepark construction.
- Meet with the Salida Police Department to discuss the increased vandalism and vagrancy in the parks. Cameras, fines and structure changes were discussed.
- Working with Avalanche Excavation on parking improvements at Centennial Park.
- Discussion and preparation for Centennial Ice Rink shade structure install.
- Community Center pre-bid and questions

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### **Recreation**

- On Facebook, in the last 28 days we have had a post reach of 1,850 and gained 21 new page followers. On Instagram, we have officially surpassed 1,000 followers!
- Opened Special Event Park Rental Applications for October 1st and have received 19 event and park rentals for the coming year. To learn more about our Park Application system, [visit here](#).
- Pickleball will be moving indoors as soon as the North Building of the Fairgrounds finishes putting in heat (expected date mid-November).
- Upcoming classes will be a Youth Writing Class starting November 13th and an Intro to Skinning Class on December 6th. These have not been advertised yet but we expect it to go live the week of November 2nd.
- [Final Bike Fest results](#) and overview of how the race went
- The Rec Department is collaborating with CMC to provide more affordable community based classes to the community



**CHAFFEE COUNTY**  
 DEVELOPMENT SERVICES DEPARTMENT  
 104 Crestone Ave., Room 125  
 P.O. Box 699  
 Salida, Colorado 81201  
 (719) 539-2124 FAX: (719) 530-9208  
 bdepartment@chaffeecounty.org

**November 9, 2020 Board of County Commissioners Work Session Report and Activity Update**

**I. Building Inspection:**

**A. Permit Activity**

- **Permits** issued in October 2020: 325 (BMEP only)  
 2019: 381 (BMEP only)  
 \* BMEP = Building, Mechanical, Electrical, & Plumbing permits
- **Total Revenue** collected in October      2020: \$137,503.41 (all divisions)  
 2019: \$118,400.20 (all divisions)
- **Total Revenue** collected year-to-date      2020: \$1,158,506.67 (all div.s)  
 2019: \$1,392,424.44 (all div.s)  
 % of Total budgeted revenue (original) collected by year end: 96.54%  
 (\$1.2 M)  
 % of Total Covid amended revenue collected by year end: 115.9% (\$1 M)
- **SFDs** issued in October 2020: 26  
 2019: 22  
 Salida: 1    BV: 6    Poncha: 4    County: 15
- **2020 year-to-date permit totals:**

Salida:	641	28 SFDs
Buena Vista:	376	55 SFDs
Poncha Springs:	284	33 SFDs
Unincorporated County:	<u>1,550</u>	<u>90 SFDs</u>
Total Number of Permits Issued:	2,451	*206 SFDs
- **2019 year-to-date permit totals:**

Salida:	914	29 SFDs
Buena Vista:	492	70 SFDs
Poncha Springs:	346	46 SFDs
Unincorporated County:	<u>1,531</u>	<u>117 SFDs</u>
	3,283	*262 SFDs

\*SFDs include only new detached single-family dwellings and do not include duplexes, ADUs, townhouses, apartment units etc.

**B. New Commercial Projects**

**Salida:**

- **404 Grant:** A permit was issued for a storage building at the golf course.

- **106 Old Stage:** Plans were reviewed for a mercantile building with residential units. Comments were sent to the design team and we are awaiting their response.

#### **Buena Vista**

- **1950 McCormick:** A footing and foundation permit was issued for an office building and modular home manufacturing plant. The entire plan set has been reviewed and we are waiting for responses from the design team to our comments.
- **430 E. Main Street:** The plans have been approved for Legacy Bank at this location. Permits will be issued once we receive zoning approval from BV.
- **112 Linderman:** A permit was issued for a new door installation at the Chaffee County Annex building in BV.

#### **Chaffee County:**

- **13979 Bozeman Circle:** A permit was issued for a storage building at this location.
- **26000 CR 344:** Permits were issued for 3 new cabins on the Spring Canyon property.

#### **C. Inspection Totals**

- We performed 1,170 field inspections in the month of October.
- We issued 70 certificates of occupancy in October.

#### **D. Legislative Update**

- Nothing to report.

#### **E. Personnel Update:**

- Interviews for the planner position were conducted on November 5 and 6<sup>th</sup>.

### **II. Planning & Zoning**

**A. Land Use Code:** The amendment to Article 7.7.2, the Airport Overlay District was heard at the September 29, 2020 regular meeting and was recommended for approval. The amendment was heard by the BoCC on October 13, 2020 and approved. The Resolution will be heard by the BoCC on November 4, 2020.

**B. Comprehensive Plan:** On October 23, 2020, the BoCC issued direction to the Planning Commission with a timeline to complete the Comprehensive Plan Process by the end of 2020. A subcommittee met on October 27 to discuss re-formatting of the document and comments are being issued to CT on November 2, 2020 in anticipation of a November 9, 2020 presentation to the Planning Commission of the third draft that will be posted for review by November 16, 2020. A Planning Commission Public Hearing will be held on or about December 15, 2020 to consider adoption of the plan.

#### **C. Land Use Current / Pending / in progress:**

##### **Applications Scheduled for Public hearing:**

- The Centerville Ranch Phase 1, Filings 2-6 Final Plan for 32 lots will be heard by the BoCC on **November 4, 2020**. This will complete the 62 lots proposed for Phase 1.



- The Strehler Plat Amendment of Parcel 1, Monarch Investments Replat of a portion of Maysville proposes a realignment of an emergency egress. This application will be before the BoCC on **November 10, 2020**.
- Joe Cooper is appealing the Planning Commission approval of the Cooper Minor Subdivision concerning the creation of a private road to provide frontage to one of the lots, the designation of building envelopes and the inclusion of the Restriction of Future Changes note. This appeal will be before the BoCC on **November 17, 2020**.
- The Baca Family Trust Boundary Line Adjustment at 17400 W. Highway 50 in the Maysville Townsite proposes to adjust 3 existing parcels totaling 9.29 acres and includes dedication of a portion of CR 220. This application will be before the BoCC on **November 17, 2020**.
- The Warholoski/Longuski Boundary Line Adjustment at 29105 and 29145 CR 330, west of Buena Vista, proposes a decrease in non-conformity of the Longuski parcel to allow for construction of a garage. This application will be before the BoCC on **November 17, 2020**.
- The Dao Minor Subdivision final plat on CR 270, just north of the Kalivoda ROSI, proposes division of 13.56 acres into 3 lots. The sketch plan was before the Planning Commission on July 28, 2020 and was approved for agency review. This application will be before the Planning Commission on **November 24, 2020** and the BoCC on **December 8, 2020**.
- The Roach Heritage Water Subdivision Exemption at 12110 CR 280, just west of Hwy 285 proposes the division of 40.8 acres into 2 – 20.4 acre parcels. This application will be before the BoCC on **December 8, 2020**.
- The Sampson Heritage Water Subdivision Exemption at 8701 CR 160, west of Smelertown, proposes the division of 5.66 acres into 2 lots. This application will be before the BoCC on **December 8, 2020**.
- The Valley View School Subdivision Exemption for Public Benefit at 9051 CR 140 is “Clean Up” of land divided and deeded to the Salida School District without County approval. This application will be before the BoCC on **December 8, 2020**.

#### Recently Approved, Denied or Withdrawn Applications:

- The North Fork Ranches Major Subdivision Preliminary/Final Plat at the entrance to Weldon Creek on W. Hwy 50 proposes to divide 150 acres into 16 Lots. This application was before the Planning Commission on June 30, 2020 and was recommended for approval. The application was before the BoCC on July 14, 2020 and continued to August 4, 2020, September 15, 2020, October 6, 2020 and October 13, 2020 to allow for revision of the property description and maps and preparation of a new title commitment. At the October 8 meeting the BoCC approved the application.
- Lark’s Perch Major Subdivision preliminary plan, located south of Hutchinson Lane and east of the Canyons ROSI, proposes the division of a 37-acre parcel into 13 lots. This application was before the PC on January 29, 2019 and recommended for approval. The application was before the BoCC on February 12, 2019 and approved. After agency review the application was before the Planning Commission on November 5, 2019 and continued to

January 14, 2020 to allow the applicant to prepare additional materials and then additionally continued to March 3, 2020 at which time the application was denied. The BoCC heard an appeal on May 19, 2020 and this was continued to July 7, 2020 at which time the applicant's representative requested continuance to a face-to-face meeting. The BoCC met with the applicant's on August 4, 2020 to consider a date for further continuance and a date of October 13, 2020 was set for a meeting at the fairgrounds. At the October 13 meeting the BoCC unanimously denied the application and waived application fees if the applicant wishes to re-apply.

#### Applications Requiring Applicant Action:

- The Aspire Tours application for Limited Impact Review at 11302 CR 190W proposes an Outfitting Facility, a Commercial Campground and a Seasonal Employee Campground on a 44-acre parcel. This application was to be heard by the Planning Commission on February 25, 2020 but was continued to March 31, 2020 at the applicant's request. The application was before the Planning Commission on July 7, 2020 and further **continued to a date uncertain** to allow the applicant to provide a water supply study and traffic study of the property.
- The Morrison Heritage Water Subdivision Exemption at 15974 CR 306 proposes the creation of one lot and one outlot in conjunction with a Minor Subdivision. The HWSE was heard by the BoCC on November 19, 2019 and approved. The Minor Subdivision was heard by the PC on November 19, 2019 and was recommended for approval.
- Ruby Mountain Minor Subdivision sketch plan, located east of the Arkansas River adjacent to the Ruby Mountain campground, proposes to divide a 19.7-acre parcel into two lots. This application was before the PC on January 29, 2019 and recommended for approval. The application will be sent for agency review upon receipt of the final submittal.
- El Rancho Vaquero Minor Subdivision north of the Buena Vista rodeo grounds proposes to divide the outlot created by the Heritage Water Subdivision into 3 lots of 9.6 to 9.8 acres. The Minor Subdivision was before the Planning Commission on February 26, 2019 and recommended for agency review. Road dedication issues are trying to be resolved with BV.
- Whispering Pinons Acres Major Subdivision Sketch Plan at 11341 CR 206, west of the Poncha Springs Cemetery, proposing 12 lots on 40 acres was heard and approved by the BoCC on March 13, 2018. Staff granted a 6-month extension to submit the preliminary plat through September 13, 2019. We have not heard from the applicant. This application is out of compliance.

#### Out of Compliance Applications:

- Estates at Mt. Princeton Phase II & III (OLD) are required to be completed by 06/08/2015 (sketch plans for multiple filing subdivisions are valid for a maximum of 5 years under the old regulations). The PUD development agreement also refers to a five-year term, requiring that all phases have final approval within 5 years. Staff had a pre-application meeting with the applicant on 6/4/15. This subdivision is out of compliance. Staff met with representatives of Mt. Princeton Holdings and Phelps Engineering on

September 30, 2019 and it was agreed that Phases II & III will need to be considered as a new application. A replat of lots in Phase I was also discussed. No application has been submitted to date.

**D. Nestle Waters:** On September 3, 2019 Nestle submitted an application for extension of their 1041 permit without amendment. The BoCC considered a continuance of this hearing on April 7, 2020, and eventually, hearing dates of October 20, and 22, 2020 were set for the Fairgrounds. At the meetings, staff reports, expert testimony, opposition presentation, public comment and applicant rebuttal took approximately 13 hours after which, the public comment portion of the application was closed. Deliberation by the BoCC is currently set for **November 5, 2020**.

**E. Subdivisions subject to SIA with Lot Sales Restrictions:**

1. Estates at Mt. Princeton: LSR on Phase 1, Lots 10 and 16-27; was extended through June 27, 2019. Staff met with the applicant on September 30, 2019, see out of compliance applications.
2. River Meadow Estates Addition, Fil. 1-4; LSR was extended through October 20 2029
3. Shikoba Acres Fil. 2: LSR was extended through July 6, 2023.
4. Westwinds: LSR Lots 35-45 Filing 3 & Lots 47-49 and 52-55, Filing 4. Developer has entered into an escrow agreement with the County (\$3520) for completion of road grading and road swales.
5. Bos Minor Subdivision: LSR on all 4 lots through November 11, 2019. This will require extension.
6. Chipeta Meadows Minor Subdivision: LSR on Lot 1 through July 13, 2019. This requires extension
7. Longhorn Ranch: Chaffee County holds an escrow account of \$10,000 for completion of improvements.
8. Oak Leaf Solar Farm: Improvements and Maintenance Agreement through July 27, 2019. The applicant has submitted the funds required by the Improvements Agreement and has submitted an application for the building permit. Construction is complete. The landscaping of the property has been completed and staff inspected the improvements on July, 16 2020 at which time it was noted that the irrigation system was not functional and that some of the plantings did not look healthy or were dying. The release of funds was before the BoCC on July 21 and this item was continued to August 11, 2020 and then September 8, 2020 to allow the applicant to repair the irrigation system, attend to the plantings and allow staff to do another site visit. Staff visited the site again on September 4, 2020 and found the plantings to be taking hold and the irrigation system to be functional. At the September 8 hearing the BoCC approved release of one-half of the escrow funds and set another review of the landscaping at the first meeting in May of 2021.
9. Rafter's Roost: Improvements and Maintenance Agreement through October 31, 2021 for Phase I and through October 31, 2024 for Phase II.
10. Strother Minor Subdivision: LSR through July 7, 2023.

## F. Violation Investigations

1. Planning Staff is working with a landowner in Johnson Village regarding a junk and waste tire complaint. Public Health is working with the CDPHE to see if funds for the tire clean-up are available. The junk clean-up is progressing slowly with a dumpster on the property.
2. Staff is looking into reports of a campground operating on CR 250 in the Rural zone without permitting. A site visit is scheduled for November 2, 2020.

## III. Engineering

### A. Road and Bridge

1. Granite Bridge: See section E. Engineering projects.
2. 2 low water crossings on CR 110: See section E. Engineering projects.

### B. Plan Review

1. Staff reviewed the following plans:
  - a. Dao minor subdivision.

### C. OWTS Program

1. In April staff reviewed 14 OWTS designs. Issued 13 OWTS permits and 3 are on hold.
2. Staff performed a site visit at the request of an engineering firm regarding a OWTS situation on Cottonwood Creek. Staff, the Buena Vista public works director, the engineering firm and the owner met at the location to discuss possible solutions. The property has two cabins dating back to 1930's and they are located within 30 feet of Cottonwood creek. The location is also in the BV water protection district. Currently the cabins have a 1250-gallon septic tank under the cabins, that is being pumped 3 times a month. The owner wants to install a conventional OWTS system to increase the environmental safety to the area. Due to geographical limitations; Cottonwood creek on one side and a near shear cliff on the other side, the owner will need a variance for the tank setback to Cottonwood creek. The effluent will be pumped up the cliff to a location where the leach field can be safely installed.



### D. Regional engineering plan review and inspection

1. Army Corp Of Engineers, "Waters of the USA", violations:
  - a. 30450 CR 371; No new news to report.
2. Buena Vista High School: Phase 2 and 3 is complete and a CO has been granted.
  - a. Phase 1: 100% complete
  - b. Phase 2 and 3: 100% complete
  - c. Staff has performed approx. 275 different inspections to date.

### E. Engineering Projects

1. Salida Airport Beacon Tower:
  - a. The contract has been granted to EasTex Tower, LLC. They will be constructing the tower, installing the electricity and moving the airport beacon.

- b. Staff has requested a new address for the tower, contacted an electrical engineer to design the required electrical service, and requested a new service from Xcel.
- 2. Low water crossings on CR 110:
  - a. Engineering 100% complete,
  - b. Surveying 100% complete.
- 3. Fair grounds North building, heating/cooling:
  - a. The sewer and water line change order was approved by the BOCC in October. Construction will commence in November 2020.
- 4. Chaffee County Administration Building:
  - a. Preliminary design is 100% complete,
  - b. The planned public open house that was organized for November 5<sup>th</sup> has been canceled due to other issues and will be held in early 2021.
- 5. Public safety Building:
  - a. No new news to report
- 6. Granite Bridge rehabilitation:
  - a. The county has not contacted CCI to discuss the possibility to request an extension.
    - i. The project has been stopped until there is more information available regarding a grant extension.
- 7. Dekker Fire recovery:
  - a. Construction started on June 22, 2020, the grant end date is 12-24-2020.
  - b. Site specific status:
    - i. The Hosman property: NRCS approval, contract signed, construction 100%,
    - ii. The Short property: NRCS approval, contract signed, construction 100%, financial reimbursement has been submitted and returned with comments. Those comments have been addressed and will be resubmitted.
    - iii. The Fontana property: NRCS approval, contract signed, construction 100%,
    - iv. The Ricci property: NRCS approval, contract signed, construction 20% complete.



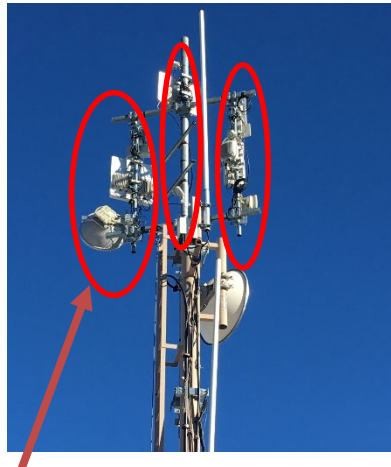
- v. The Graves/Stables property: NRCS approval, no contract is needed, construction 100% complete.

- vi. The Byars property: NRCS approval, the Byars have chosen to not participate in the EWP program.
- vii. The Speaker property: NRCS approval, contract signed, construction 100% complete,
- viii. The Chick property: NRCS approval, contract signed, construction 99% complete.



Looking from the house to CR 110      Looking from CR 110 to the house

- 8. Sleeping Indian:
  - a. Staff periodically performs a site visit to ensure that the STOP WORK order is being followed. Since the last BOOC report in September there appears to be not activity on the property. No mobile homes have been removed or demolished. Staff will continue to monitor this project until the proper permits and procedures have been initiated.
- 9. Chaffee County EMS communication tower illegal placement of equipment.
  - a. Colorado Central telecom installed extra equipment on the Chaffee County EMS communication tower located by the Poncha Springs Cemetery. The equipment was installed without permission of Chaffee County, without permits, and without engineering. The damage to the tower, if any, has yet to be determined. CCT has promised to remove all equipment by November 2, 2020. Staff will have the tower inspected for any damages and once the county receives the analyses (engineering check) from CCT staff will request a second opinion by an independent party to verify the results.



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