



# CITY COUNCIL REGULAR MEETING-

448 E. 1st Street, Room 190 Salida, Colorado 81201  
June 18, 2024 - 6:00 PM

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## AGENDA

Please register for Regular City Council Meeting  
<https://attendee.gotowebinar.com/register/3742005742374996822>.

After registering, you will receive a confirmation email containing information about joining the webinar. To watch live meetings:

<http://www.youtube.com/@cityofsalidacolorado>

### CALL TO ORDER

Pledge of Allegiance

Roll Call

Civility Invocation

[1.](#) Civility Invocation

### CONSENT AGENDA

[2.](#) Approve Agenda

[3.](#) Approve June 4, 2024 Minutes

[4.](#) Approve Special Events Liquor License - Brewers Rendezvous

**CITIZEN COMMENT**—Three (3) Minute Time Limit

### UNFINISHED BUSINESS / ACTION ITEMS

### NEW BUSINESS / ACTION ITEMS

### COUNCILORS, MAYOR AND CITY TREASURER REPORTS

Council Reports

- Critelli, Fontana, Martin, Naccarato, Pappenfort, Stephens

Mayor Report

Treasurer Report

[5.](#) Treasurer Report

Attorney Report

Department Update

[6.](#) Department Updates

### EXECUTIVE SESSION

7. For the purpose of conferencing with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b), and for the purpose of determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e), and the following additional details are provided for identification purposes: **Legal advice regarding lawsuit brought by the Town of Poncha Springs, Tailwind Group LLC and Full Views Matter, LLC against the City of Salida and related negotiations, information, discussions and next steps, and in preparation for upcoming court ordered mediation.**

### ADJOURN

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.*



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City Clerk | Deputy City Clerk

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Mayor Dan Shore



### CIVILITY INVOCATION

We are here working together to create a thriving community. It is the intention of the Salida City Council to promote civil communication by adopting the following guidelines for speaking to the public in the City Council Chambers. It is our hope that by acting in this manner we can help create a safe space for people to share their perspectives and opinions:

- We honor the opportunity to be engaged in the process of governance for the benefit of our community.
- We acknowledge that each of us brings a unique perspective to this conversation and that our perspectives may differ.
- We challenge ourselves to value varying points of view and hold all contributions as equally important.
- We understand and accept that while we may sometimes disagree, we can always be courteous and kind.
- We commit to respectful language, avoiding rumor, harsh criticism or personal accusation, even when feeling emotionally charged.
- We will, to best of our ability, speak thoughtfully and listen with attention, respect, and curiosity.
- We are confident that there may be even better solutions than any of us have thought of, which may be discovered through civil conversations.
- We affirm our support for women's rights, including equal pay, equal treatment under the law and in the workplace, and the right to determine choices that impact the direction and personal values of one's life, including all individuals' reproductive health choices.
- We commit to the City of Salida being a hate-free zone and declare and affirm a policy of non-discrimination on the basis of a person's race, color, religion, ancestry, national origin, age, sexual orientation, gender, gender identity, marital status, military or veteran status, socio-economic class, medical condition, or physical or mental disability.



# CITY COUNCIL REGULAR MEETING

448 E. 1st Street, Room 190 Salida, Colorado 81201  
June 04, 2024 - 6:00 PM

## MINUTES

Please register for Regular City Council Meeting

<https://attendee.gotowebinar.com/register/3742005742374996822>. After registering, you will receive a confirmation email containing information about joining the webinar.

To watch live meetings: <http://www.youtube.com/@cityofsalidacolorado>

### CALL TO ORDER

#### Pledge of Allegiance

#### Roll Call

#### PRESENT

Council Member Suzanne Fontana  
Council Member Dominique Naccarato  
Council Member Justin Critelli  
Council Member Aaron Stephens  
Council Member Alisa Pappenfort  
Council Member Wayles Martin  
Mayor Dan Shore  
Treasurer Ben Gilling

### CIVILITY INVOCATION

### CONSENT AGENDA

Motion made by Council Member Pappenfort to combine and approve item #'s 2 through 6 on the consent agenda and move Item #7 to new Business, Seconded by Council Member Critelli.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

Approve Agenda

Approve May 21, 2024 Minutes

Approval of an Airport Ground Lease

Approval of Grace Church Street Closure request for June 21, 2024

Approval of Elks Lodge #808 Special Event Liquor License

### MOTION PASSED

### CITIZEN COMMENT—Three (3) Minute Time Limit

Rebecca Heath, Jordan Gonzales, Leslie Matthews, Merrill Bergin, Adam Martinez, Devin Kasper, Greta Hooston, Bill Smith, Chris Tracy, Harald Kasper, Liz Dunn, Opal Juba, Jim Miller, Josh Been, Kat Been, Carl Ortman, and Jackie Berndt spoke during public comment.

### PROCLAMATIONS

LGBTQ+ Pride Month

### UNFINISHED BUSINESS / ACTION ITEMS

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph. 719-530-2630 at least 48 hours in advance.*

## **NEW BUSINESS / ACTION ITEMS**

### **APPROVE 2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT**

Council Member Fontana moved to approve the Annual Comprehensive Financial Report, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

### **REVENUE REDUCTION RESPONSE POLICY**

Council Member Critelli moved to approve the Revenue Reduction Response Policy, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

**RESOLUTION 2024-35** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO SUPPORTING THE CITY'S ADOPTION OF THE MODEL ELECTRIC PREFERRED AMENDMENTS TO THE 2021 INTERNATIONAL ENERGY CONSERVATION CODE ("IECC") AND THEREBY URGING CHAFFEE COUNTY AND ITS BUILDING DEPARTMENT TO FORMALLY ADOPT THE SAME

Council Member Naccarato moved to approve Resolution 2024-35, Seconded by Council Member Critelli.

Voting Yea: Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

Voting Nay: Council Member Fontana

### **MOTION PASSED**

**RESOLUTION 2024-37** A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO TO ALLOW OVERNIGHT CAMPING IN MARVIN PARK FROM JUNE 11 THROUGH JUNE 17, FOR THE FIBARK EVENT

Council Member Stephens recused himself

Council Member Fontana moved to approve Resolution 2024-37, Seconded by Council Member Critelli.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

**RESOLUTION 2024-38** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, APPROVING CITIZEN APPOINTMENTS TO THE PLANNING COMMISSION PURSUANT TO SECTION 2-7-10 OF THE SALIDA MUNICIPAL CODE

Council Member Naccarato moved to amend Resolution 2024-38 to remove the reappointment of Michelle Walker, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

### **MOTION PASSED**

Council Member Naccarato moved to approve Resolution 2024-38 as amended, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort, Council Member Martin

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**MOTION PASSED**

**1ST AND D APARTMENTS CREATIVE SPACE OPTIONS**

Council Member Critelli moved to approve **Option #2**, Seconded by Council Member Martin.

Voting Yea: Council Member Critelli, Council Member Stephens, Council Member Martin

Voting Nay: Council Member Fontana, Council Member Naccarato, Council Member Pappenfort, Mayor Shore

**MOTION FAILED**

Council Member Fontana moved to approve **Option #1**, Seconded by Council Member Pappenfort.

Voting Yea: Council Member Critelli, Council Member Stephens, Council Member Martin

Council Member Fontana, Council Member Naccarato, Council Member Pappenfort,

**MOTION PASSED**

**COUNCILORS, MAYOR AND CITY TREASURER REPORTS**

**Council Reports**

- Critelli, Fontana, Martin, Naccarato, Pappenfort, Stephens

Reports were given

**Treasurer Report**

**Mayor Report**

Report was given

**Attorney Report**

Report was given

**Department Updates**

**EXECUTIVE SESSION**

**City Council did not convene into Executive Session**

**RESOLUTION 2024-36** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO AUTHORIZING THE PURCHASE OF REAL PROPERTY AND APPROVING A PURCHASE AND SALE AGREEMENT

Council Member Pappenfort moved to approve Resolution 2024-36, Seconded by Council Member Stephens.

Voting Yea: Council Member Fontana, Council Member Naccarato, Council Member Critelli, Council Member Stephens, Council Member Pappenfort

Voting Nay: Council Member Martin

**MOTION PASSED**

**ADJOURN**

9:29pm

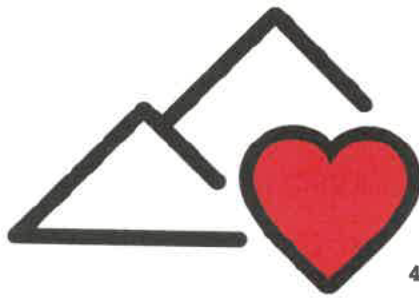


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City Clerk | Deputy City Clerk

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Mayor Dan Shore



# SALIDA COLORADO CHAMBER of COMMERCE

406 W. Hwy 50, Salida CO • 719-539-2068 • [www.salidachamber.org](http://www.salidachamber.org) • [lori@salidachamber.org](mailto:lori@salidachamber.org)

October 1, 2023

As part of the Emergency Action Plan for the 28<sup>th</sup> Annual Colorado Brewers Rendezvous, we will coordinate with local public authorities in advance of the event to understand their processes, including EMS, Police, and Fire.

Shared documentation will include maps of the venue with highlights of emergency access routes, first aid station, concession areas, parking, water/hydration station, plus port-o-lets and hand wash stations.

Evaluation of possibility of any risks to be reviewed will include:

- Severe weather patterns, thus watching the weather patterns prior to event, notifying attendees in advance to dress appropriately, and be prepared for rain showers, high temperatures or strong winds.
- Communications with local authorities if there is any known threat to the event (i.e., attendee or vendor with history of disobedience or possible mental health issues to be aware of).
- Consideration of transportation for attendees as parking is limited thus working with the Chaffee Shuttle to offer attendees the opportunity to park and ride, leaving their vehicles at home, or place where lodging. Advance advertisement will include awareness of local shuttle service, and taxi service plus maps of walking trails or streets for making their way downtown to Riverside Park.

Considering the vulnerabilities of our participants and attendees is crucial. Conversations will be had with our partners, the Colorado Brewers Guild regarding proper pours via the beer vendors along with vendors and event staff volunteers recognizing and understanding crowd disposition (unruly or disruptive characters). Awareness that security is available in the park will be noted in outgoing documentation to our vendors, plus request of the Guild ask their beer vendors to respect the responsible service and delivery to those consuming via their TIPS training.

Communications plan will include:

- Call tree that outlines who should be contacted in an emergency, in what order to include the head of the Brewers Guild, the Chamber of Commerce, and lead volunteers managing different stations in the park.
- Preparedness for good Wi-Fi signals will be tested prior to the event.
- List of lead contacts will be given to the Security Officers

- Lead name(s) will be assigned to handle any media requests if there were to be any security issues, thus keeping messaging concise and calm.
- Identification of lead decision makers for authorizing cancellation of event, due to severe weather or unforeseen act will be noted with contact name(s) and numbers.
- In the event evacuation were required and potential shelter needed, conversation will be had prior to event with local authorities regarding such assembly.

Other considerations:

- Volunteers and Staff will be identifiable via event shirts and lanyards.
- Beer Vendors and Colorado Brewers Guild staff will have identifiable shirts as well as having their HQ tent clearly marked.
- Designated Drivers, or non-drinkers will be given a RED cloth wristband with pinch closure. Nondrinkers caught drinking will be escorted out of the park.
- Signage will be throughout the park and outside of the park with directional signs.
- Marketing leading up to the event will include requests to leave dogs at home with suggestions for dog day care if traveling with family pet.

Suggestions or changes welcome. Our goal is to host a safe and welcoming event. Given State of Colorado and Chaffee County/City of Salida mandates relating to COVID-19, or other such health issues to be addressed if needed at a later date.

Thank you,



Lori Roberts, Executive Director  
Salida Chamber of Commerce



# COUNCIL ACTION FORM - SPECIAL EVENT APPROVAL

|                                                                                                                                                                                                                                                                    |                                           |                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TITLE</b><br><i>Brewers Rendezvous</i>                                                                                                                                                                                                                          | <b>PRESENTED BY</b><br>Parks & Recreation | <b>DATE</b><br><i>6/18/24</i>                                                                                                                                                                                                                                                |
| <b>Event elements:</b><br><input checked="" type="checkbox"/> Amplified Sound<br><input checked="" type="checkbox"/> Liquor License<br><input checked="" type="checkbox"/> Vendor(s)<br><input type="checkbox"/> Street Closure<br><input type="checkbox"/> Parade |                                           | <input type="checkbox"/> Rolling Barricade<br><input type="checkbox"/> Code Violation<br><input type="checkbox"/> Profit from public asset<br><input checked="" type="checkbox"/> Park rental<br><input type="checkbox"/> Trail/path use<br><input type="checkbox"/> Filming |

**Item:** Consent Agenda – Event approval

**Event Date(s):** *7/13/24*

**Location:** *Riverside Park*

**Mission Statement:** *The Brewers*

*Rendezvous is a craft beer festival & fundraiser for Colorado Brewers Guild & Salida chamber of Commerce.*

## Department Approvals

### Parks & Recreation

Comments: *N/A*

Signature: *[Signature]*  
F72DEC7A000147F...

### Public Works

Comments: *None*

Signature: *Will Taliaferro*  
3B2DE75664F741F...

### Arts & Culture

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_

### Police

Comments: *None*

Signature: *[Signature]*  
0BC9246515504E2...

### Fire

Comments: *None*

Signature: *[Signature]*  
DD71C5ED17EF4BE...

### Chaffee County Public Health

Comments: *None*

Signature: *Holly Russell*  
56DAE3F57AF2497...

### City Clerk

Comments: *N/A*

Signature: *Kristi Jefferson*  
D3DAAD7A66B84D2...

### Sustainability/RIO

Comments: \_\_\_\_\_

Signature: *Sara Law*  
BBC2567B75014DE...

### Administration

Comments: *None*

Signature: *Christy Doan*  
7703A38D07134BF...



## CITY OF SALIDA

### OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the “Code”) establishes regulations and standards for noise within the City of Salida (the “City”) to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is “unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess” of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4<sup>th</sup> of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

**Applications for a noise permit must be submitted on the attached “Application for a Noise Permit” form and submitted at least five (5) working days prior to the date for which the permit is sought.**

**CITY OF SALIDA****NOISE PERMIT APPLICATION**

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications should be submitted via email to [deputyclerk@cityofsalida.com](mailto:deputyclerk@cityofsalida.com). If that is not possible, they can be submitted in-person to 448 E 1<sup>st</sup> Street Suite 112. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

**I. Applicant Information.**

|                                  |                                                            |
|----------------------------------|------------------------------------------------------------|
| Applicant Name:                  | Lori Roberts                                               |
| Applicant Business/Organization: | Heart of the Rockies Chamber of Commerce                   |
| Applicant Phone:                 | 719-539-2068                                               |
| Applicant Email:                 | lori@salidachamber.org                                     |
| Applicant Address:               | 406 W. Hwy 50<br>Salida, CO 81201                          |
| Sound Supervisor <sup>1</sup> :  | Michael Varnum and Carey Hallett of Colorado Central Sound |
| Sound Supervisor Phone:          | Michael Varnum 719-221-9478                                |

**II. Event Information.**

|                       |                                                                                                                                                       |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of Event: |                                                                                                                                                       |
|                       | The event is about three things...beer tasters, food and live music. We do not have live music during the entire event.                               |
|                       | Music will end at 4pm, thus encouraging attendees to exit the park prior to 5pm. We will have security, a hydration tent and a no dogs allowed policy |
|                       |                                                                                                                                                       |
|                       |                                                                                                                                                       |
|                       |                                                                                                                                                       |
| Estimated Attendance: | 1800                                                                                                                                                  |
| Date(s):              | Saturday, July 13, 2024                                                                                                                               |
| Hours of Event:       | 08:00am (with set up) until 07:00pm (complete clean up of park)                                                                                       |
| Location of Event:    | Riverside Park                                                                                                                                        |
|                       |                                                                                                                                                       |

Michael Varnum

<sup>1</sup> The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



### III. Noise Information.

Type of Noise (e.g., live music, parade):

live music

Type of Sound Amplification Equipment:

sound system that Carey Hallett installed at amphtheater

### IV. Agreement.

As the applicant for this noise permit, I, Lori Roberts, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature:

Lori Roberts

(Typed or Digital signature accepted)

Date:

\_\_\_\_\_

### For use by the City Clerk only:

Application fee received: ☐ Yes ☐ No ☐ N/A

Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_



## CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

### I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4<sup>th</sup> of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

### II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): \_\_\_\_\_

Expiration: \_\_\_\_\_

### For use by the City Administrator only:

Application granted: [ ] Yes [ ] No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## City of Salida

### Multiple Vendor Event Permit Application

Date of Application: October 1, 2023

Event Name: 28th Annual Colorado Brewers Rendezvous

Event Location(s): Riverside Park

Date(s) & Time(s) of Event: July 13, 2024 08:00 A.M. - 05:00 P.M. Cklean up until 07:00 or until job is completed

Individual or Organization Sponsor(s): Heart of the Rockies Chamber of Commerce

Address: 406 W. Hwy 50, Salida CO 81201

Phone: 719-539-2068 Email: lori@salidachamber.org

Contact Person: Lori Roberts

Phone: 719-539-2068 Email: lori@salidachamber.org

**Participating Vendors** *NOTE: It is required that you provide a copy of the current state license for each vendor.*  
Will provide once we have secured the food vendors for the July 13, 2024 event

If additional space is needed, please attach a list of additional participating vendors.



**Provide Proof of Insurance** (The City Administrator, at his or her discretion, may require the City of Salida to be named as an additional insured).

Is a Copy of Insurance Attached? (Yes or No) No.

**Required Fees & Checklist:**

- ☒ \$75 Application Fee
- ☐ \$20 per participating vendor. Number of Vendors \_\_\_\_\_ x \$20 = \_\_\_\_\_
- ☐ Current Colorado Sales Tax License for each participating vendor
- ☐ Proof of Insurance

**Please Sign**

Event Sponsor: Lee Robert Date: October 1, 2023

City of Salida: \_\_\_\_\_ Date: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD)  
06/05/2024

Item 4.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>The Ahbe Group/Aspen Insurance<br>7167 S Alton Way/1548 G St Unit 1<br><br>Centennial/Salida CO 80112-8120 |                   | <b>CONTACT NAME:</b> Sherry Turner<br><b>PHONE (A/C, No, Ext):</b> (719) 207-4301<br><b>FAX (A/C, No):</b> (719) 207-4303<br><b>E-MAIL ADDRESS:</b> sherry@salidaaspeninsurance.com                                                                                                                                                                                                                 |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------|--|--------|------------|-------------------|-------|------------|--|--|------------|--|--|------------|--|--|------------|--|--|------------|--|--|
| <b>INSURED</b><br><br>HEART OF THE ROCKIES CHAMBER OF COMMERCE<br>406 W Rainbow Blvd<br><br>Salida CO 81201                   |                   | <table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Secura Insurance.</td><td>22543</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table> |  | INSURER(S) AFFORDING COVERAGE |  | NAIC # | INSURER A: | Secura Insurance. | 22543 | INSURER B: |  |  | INSURER C: |  |  | INSURER D: |  |  | INSURER E: |  |  | INSURER F: |  |  |
| INSURER(S) AFFORDING COVERAGE                                                                                                 |                   | NAIC #                                                                                                                                                                                                                                                                                                                                                                                              |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER A:                                                                                                                    | Secura Insurance. | 22543                                                                                                                                                                                                                                                                                                                                                                                               |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER B:                                                                                                                    |                   |                                                                                                                                                                                                                                                                                                                                                                                                     |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER C:                                                                                                                    |                   |                                                                                                                                                                                                                                                                                                                                                                                                     |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER D:                                                                                                                    |                   |                                                                                                                                                                                                                                                                                                                                                                                                     |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER E:                                                                                                                    |                   |                                                                                                                                                                                                                                                                                                                                                                                                     |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER F:                                                                                                                    |                   |                                                                                                                                                                                                                                                                                                                                                                                                     |  |                               |  |        |            |                   |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |

**COVERAGES** **CERTIFICATE NUMBER:** CL246577020 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                               | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                 |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |                    | CP3205054     | 04/08/2024              | 04/08/2025              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>Restricted Contractual \$ |
|          | <input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                      |                    |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                                                  |
|          | <input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$                                                                                                                                   |                    |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                                                               |
|          | <input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                             | N/A                |               |                         |                         | PER STATUTE OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                                                                         |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CANCELLATION IS 10 DAYS FOR NON PAYMENT OF PREMIUM

As pertains to Brewers Rendezvous July 13, 2024 Riverside Park, Salida, CO

## CERTIFICATE HOLDER

## CANCELLATION

City of Salida  
448 E 1st St Ste 112

Salida

CO 81201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

Item 4.

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT  
AND ONE OF THE FOLLOWING (See back for details.)

- |                                            |                                                                |                                                    |
|--------------------------------------------|----------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL         | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE       |
| <input type="checkbox"/> PATRIOTIC         | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS  |
| <input type="checkbox"/> POLITICAL         | <input type="checkbox"/> RELIGIOUS INSTITUTION                 | FACILITIES                                         |

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**  
2110 ☒ MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY  
2170 ☐ FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Heart of the Rockies Chamber of Commerce

State Sales Tax Number (Required)

84-0312015

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
(include street, city/town and ZIP)

406 W. Hwy 50  
Salida, CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
(include street, city/town and ZIP)

Riverside Park  
Sackettand F Street  
Salida, CO 81201

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE

Michael Varnum

5. EVENT MANAGER

Lori Roberts

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN  
ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☐ NO ☒ YES HOW MANY DAYS? 1

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☒ NO ☐ YES TO WHOM?

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☐ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date July 13, 2024

Hours From 8 a.m.  
To 7 p.m.

Date

Hours From .m.  
To .m.

Date

Hours From .m.  
To .m.

Date

Hours From .m.  
To .m.

Date

Hours From .m.  
To .m.

### OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

*Lori Roberts*

TITLE

Executive Director

DATE

10/01/2023

### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

☐ CITY  
☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

| License Account Number | Liability Date | State      | TOTAL |
|------------------------|----------------|------------|-------|
|                        |                |            |       |
|                        |                | -750 (999) | \$ .  |

(Instructions on Reverse Side)

## APPLICATION INFORMATION AND CHECKLIST

### THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- ☐ Appropriate fee.
- ☐ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.  
**Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ **APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.**
- ☐ **THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)**
- ☐ **AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.**
- ☐ **CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE**

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

Heart of the Rockies Chamber of Commerce

Riverside Park

100 E Sackett Ave.

## SPECIAL EVENTS PERMIT MALT, VINOUS AND SPIRITUOUS LIQUOR

|      | Date    | Hour   |  | Date    | Hour   |
|------|---------|--------|--|---------|--------|
| FROM | 7/13/24 | 8:00am |  | 7/13/24 | 7:00pm |

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 18th of June, 2024.

ATTEST:

The City of Salida

\_\_\_\_\_  
City Clerk/Deputy City Clerk

\_\_\_\_\_  
City Administrator

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## Summary

| Details                                 |                                                    |                       |                       |
|-----------------------------------------|----------------------------------------------------|-----------------------|-----------------------|
| <b>Name</b>                             | THE HEART OF THE ROCKIES CHAMBER OF COMMERCE, INC. |                       |                       |
| <b>Status</b>                           | Good Standing                                      | <b>Formation date</b> | 03/12/1928            |
| <b>ID number</b>                        | 19871087451                                        | <b>Form</b>           | Nonprofit Corporation |
| <b>Periodic report month</b>            | March                                              | <b>Jurisdiction</b>   | Colorado              |
| <b>Principal office street address</b>  | 406 W Rainbow Blvd, Salida, CO 81201, US           |                       |                       |
| <b>Principal office mailing address</b> | 406 W Rainbow Blvd, Salida, CO 81201, US           |                       |                       |

| Registered Agent       |                                          |
|------------------------|------------------------------------------|
| <b>Name</b>            | Lori Roberts                             |
| <b>Street address</b>  | 406 W Rainbow Blvd, Salida, CO 81201, US |
| <b>Mailing address</b> | 406 W Rainbow Blvd, Salida, CO 81201, US |

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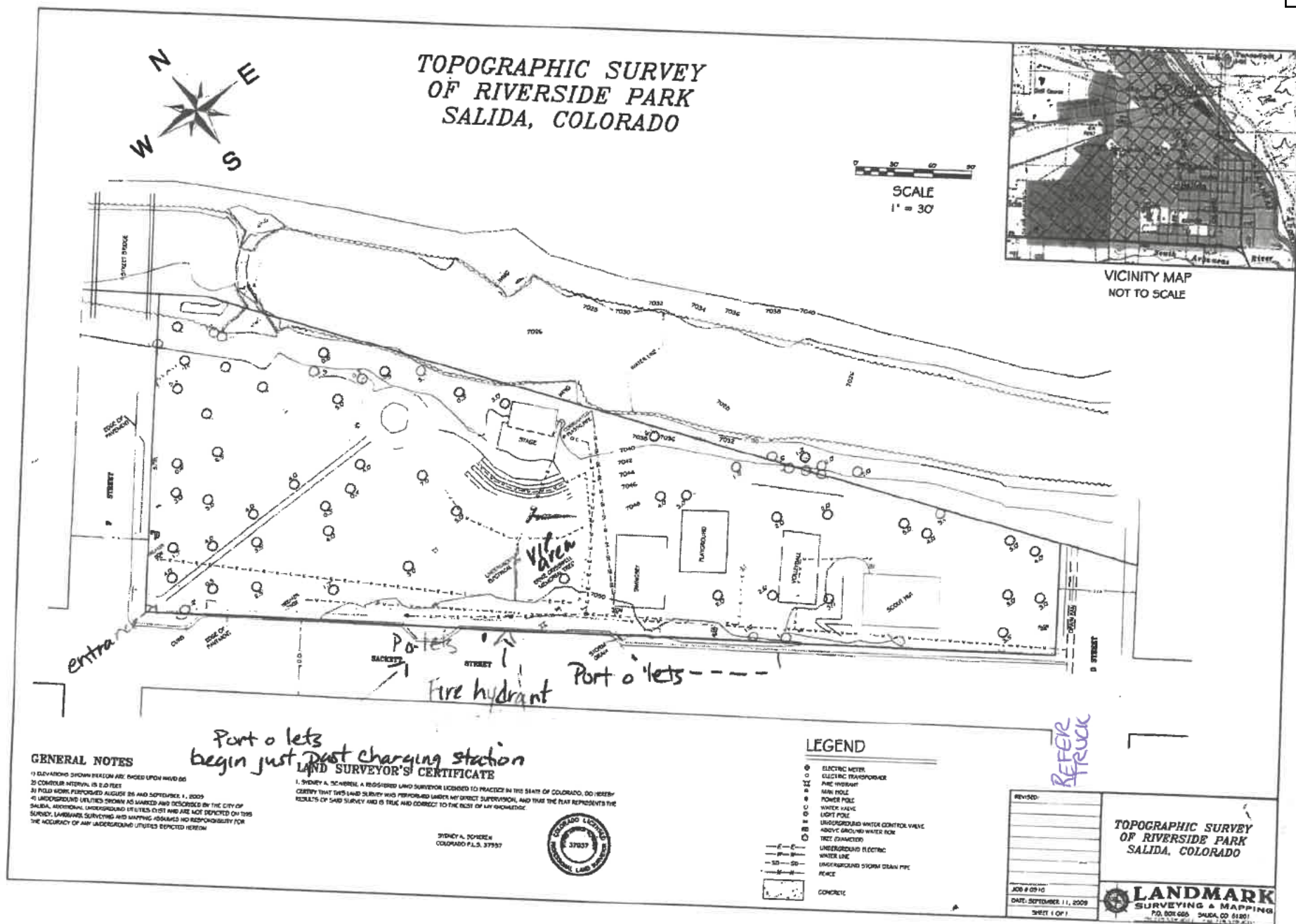
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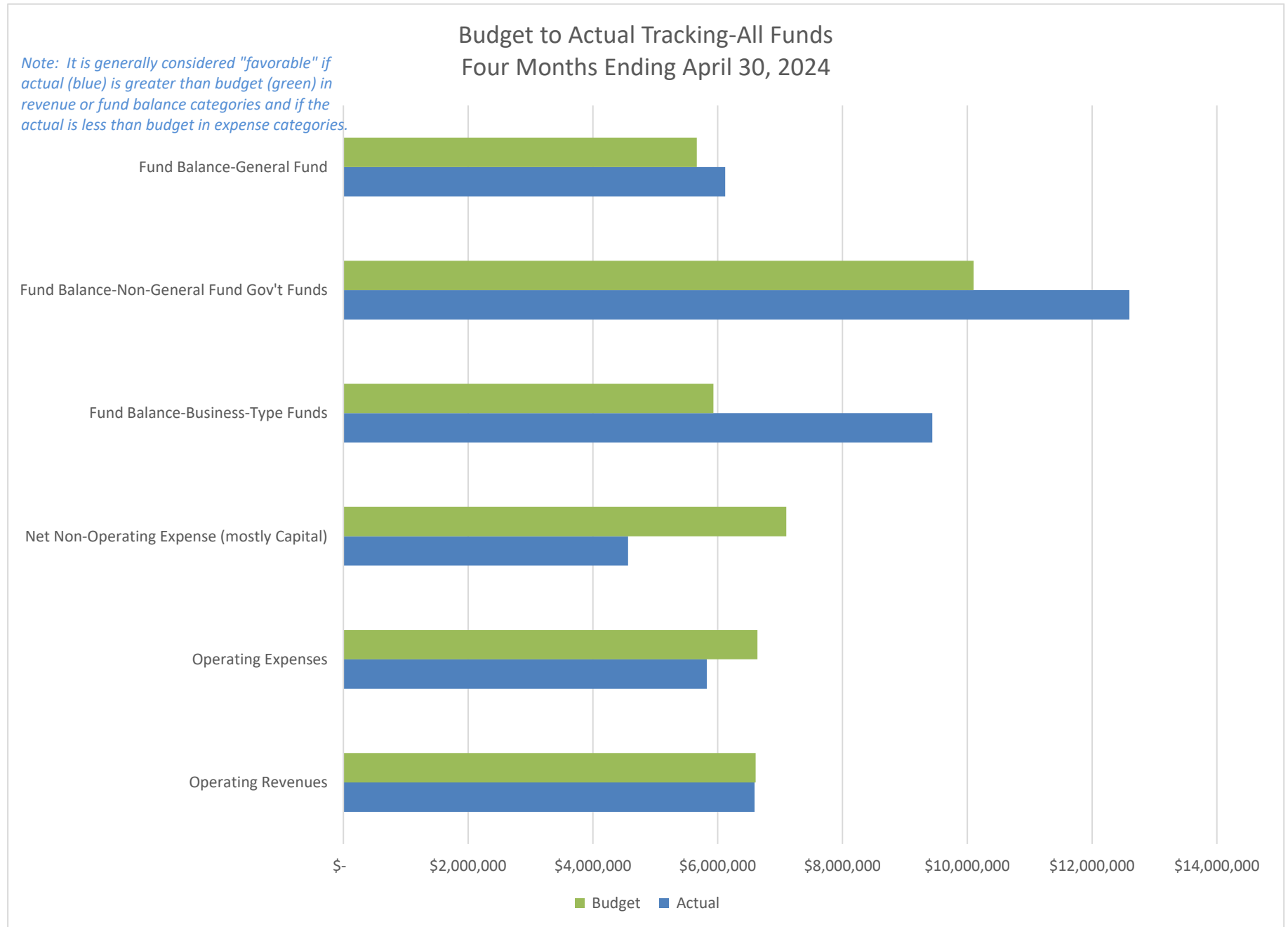
55 Beer Vendors 3 other <sup>Monarch</sup> Renewal  
Gulf

Item 4.



NO STREET CLOSURES

AA fix's line towards River on F  
VIP fix's line runs down Sackett



**City of Salida**  
**Budget Tracking Analysis**  
**Combined Funds: General and Lodging Tax Funds**  
**Four Months Ending April 30, 2024**

Percentage of year passed:

33%

|                                                             | YTD April<br>2023   | YTD April<br>2024   | YTD Budget *        | YTD Budget<br>Variance<br>Favorable<br>(Unfavorable) | Annual Budget         | % Spent       |
|-------------------------------------------------------------|---------------------|---------------------|---------------------|------------------------------------------------------|-----------------------|---------------|
| 1 <u>Operating Revenues</u>                                 |                     |                     |                     |                                                      |                       |               |
| 2 Tax Revenue (Sales, Lodging, Franchise fees)              | \$ 1,758,519        | \$ 1,854,390        | \$ 1,946,064        | (1) \$ (91,674)                                      | \$ 6,722,000          | 27.6%         |
| 3 Fees for General Services                                 | 51,531              | 98,154              | 50,813              | 47,341                                               | 152,500               | 64.4%         |
| 4 Fines & Forfeitures                                       | 16,372              | 16,666              | 15,660              | 1,006                                                | 47,000                | 35.5%         |
| 5 Licenses and Permits                                      | 9,616               | 10,809              | 10,196              | 613                                                  | 30,600                | 35.3%         |
| 6 County sales tax and other intergovernmental revenue      | 1,052,025           | 1,077,698           | 1,097,769           | (20,071)                                             | 3,831,858             | 28.1%         |
| 7 Fees for Recreation & Event Services                      | 357,373             | 332,402             | 440,380             | (1) (107,978)                                        | 1,389,210             | 23.9%         |
| 8 Miscellaneous Revenue                                     | 120,354             | 105,319             | 66,823              | 38,496                                               | 225,550               | 46.7%         |
| 9 <b>Total Operating Revenues</b>                           | <b>3,365,790</b>    | <b>3,495,438</b>    | <b>3,627,705</b>    | <b>(132,267)</b>                                     | <b>12,398,718</b>     | <b>28.2%</b>  |
| 10 <u>Operating Expenses</u>                                |                     |                     |                     |                                                      |                       |               |
| 11 Cost of Sales                                            | 36,789              | 28,304              | 46,881              | 18,577                                               | 140,700               | 20.1%         |
| 12 Personnel                                                | 2,378,684           | 2,660,973           | 2,889,544           | (2) 228,571                                          | 8,930,992             | 29.8%         |
| 13 Contracted Services                                      | 394,733             | 339,070             | 321,738             | (17,332)                                             | 965,600               | 35.1%         |
| 14 Supplies & Materials                                     | 137,987             | 131,836             | 149,673             | 17,837                                               | 449,200               | 29.3%         |
| 15 Utilities                                                | 181,512             | 131,395             | 180,944             | 49,549                                               | 543,049               | 24.2%         |
| 16 Other Operating Costs ^                                  | 882,066             | 618,860             | 605,247             | (13,613)                                             | 1,816,908             | 34.1%         |
| 17 Financing Obligations                                    | 53,944              | 53,944              | 53,944              | (3) -                                                | 1,262,000             | 4.3%          |
| 18 <b>Total Operating Expenses</b>                          | <b>4,065,715</b>    | <b>3,964,382</b>    | <b>4,247,971</b>    | <b>283,589</b>                                       | <b>14,108,449</b>     | <b>28.1%</b>  |
| 19 <b>Revenues over (under) expenses-operating only</b>     | <b>\$ (699,925)</b> | <b>\$ (468,944)</b> | <b>\$ (620,266)</b> | <b>\$ 151,322</b>                                    | <b>\$ (1,709,731)</b> | <b>27.4%</b>  |
| 20 <u>Non Operating Revenue and Expense ~</u>               |                     |                     |                     |                                                      |                       |               |
| 21 Capital Revenue                                          |                     |                     |                     | -                                                    | -                     | -             |
| 22 Grant Revenue                                            | 10,925              | 441,454             | 8,330               | 433,124                                              | -                     | -             |
| 23 Net Transfers out (transfers made at year end)           |                     |                     |                     | -                                                    | (500,000)             | 0.0%          |
| 24 Capital Expenditures (\$500 - \$4,999)                   | (47,855)            | (54,146)            | (61,642)            | 7,496                                                | (185,000)             | 29.3%         |
| 25 Capital Purchases & Improvements (\$5,000 +)             | (75,211)            | (272,922)           | (137,445)           | (135,477)                                            | (412,500)             | 66.2%         |
| 26 <b>Total (net) Non Operating Revenues &amp; Expenses</b> | <b>\$ (112,141)</b> | <b>\$ 114,386</b>   | <b>\$ (190,757)</b> | <b>\$ 305,143</b>                                    | <b>\$ (1,097,500)</b> | <b>-10.4%</b> |
| 27 <b>Revenues over (under) expenses</b>                    | <b>(812,066)</b>    | <b>(354,558)</b>    | <b>(811,023)</b>    | <b>456,465</b>                                       | <b>(2,807,231)</b>    |               |
| 28 Fund Balance at 1/1/24                                   |                     | 6,475,626           | 6,475,626           |                                                      | 6,475,626             |               |
| 29 <b>Fund Balance at period end</b>                        |                     | <b>\$ 6,121,068</b> | <b>\$ 5,664,603</b> | <b>456,465</b>                                       | <b>\$ 3,668,395</b>   |               |

\* YTD budget spread evenly throughout year except as noted in (1) and (2) below

(1) Budget spread in the same (seasonal) proportion as actual collections in previous year.

(2) Salaries, FICA tax and retirement benefits within the payroll group are spread over 26 pay periods rather than evenly throughout the year.

(3) Financing Obligations budget spread based on when debt payments are due.

~ Non operating revenues and expenses are related to capital equipment or projects and interfund transfers; expenses can fluctuate greatly from month to month and are difficult to predict timing of.

^ Operating Costs includes all costs of running government not broken out in other line items to include Airport contribution, community support, staff training, subscriptions, travel costs, Repairs & Maintenance, lease expense, bank fees, advertising, publications, subscriptions, etc.

**City of Salida**  
**Budget Tracking Analysis**  
**Combined Funds: Streets, Capital Improvement, CTF, Economic Development & Housing**  
**Four Months Ending April 30, 2024**

Percentage of year passed:

33%

|               | YTD April<br>2023 | YTD April<br>2024 | YTD Budget * | YTD Budget<br>Variance<br>Favorable<br>(Unfavorable) | Annual Budget | % Spent |
|---------------|-------------------|-------------------|--------------|------------------------------------------------------|---------------|---------|
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
| <b>7</b>      |                   |                   |              |                                                      |               |         |
| <b>1</b>      |                   |                   |              |                                                      |               |         |
| <b>2</b>      |                   |                   |              |                                                      |               |         |
| <b>3</b>      |                   |                   |              |                                                      |               |         |
| <b>4</b>      |                   |                   |              |                                                      |               |         |
| <b>5</b>      |                   |                   |              |                                                      |               |         |
| <b>6</b>      |                   |                   |              |                                                      |               |         |
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**City of Salida**  
**Budget Tracking Analysis - Business-Like Fund Types**  
**Combined Funds: Water and Wastewater**  
**Four Months Ending April 30, 2024**

Percentage of year passed:

33%

|    |                                                          | YTD April<br>2023   | YTD April<br>2024   | YTD Budget *        | YTD Budget<br>Variance<br>Favorable<br>(Unfavorable) | Annual Budget       | % Spent       |
|----|----------------------------------------------------------|---------------------|---------------------|---------------------|------------------------------------------------------|---------------------|---------------|
| 1  | <u>Operating Revenues</u>                                |                     |                     |                     |                                                      |                     |               |
| 2  | Fees for General Services                                | 1,169,717           | 1,251,085           | 1,380,448           | (129,363)                                            | 4,143,000           | 30.2%         |
| 3  | Miscellaneous Revenue                                    | 20,835              | 132,998             | 53,312              | 79,686                                               | 160,000             | 83.1%         |
| 4  | <b>Total Operating Revenues</b>                          | <b>1,190,552</b>    | <b>1,384,083</b>    | <b>1,433,760</b>    | <b>(49,677)</b>                                      | <b>4,303,000</b>    | <b>32.2%</b>  |
| 5  | <u>Operating Expenses</u>                                |                     |                     |                     |                                                      |                     |               |
| 6  | Personnel                                                | 460,149             | 572,376             | 613,056 (1)         | 40,680                                               | 1,863,899           | 30.7%         |
| 7  | Contracted Services                                      | 262,815             | 231,378             | 190,524             | (40,854)                                             | 571,800             | 40.5%         |
| 8  | Supplies & Materials                                     | 35,129              | 65,799              | 63,408              | (2,391)                                              | 190,299             | 34.6%         |
| 9  | Utilities                                                | 77,164              | 62,107              | 93,762              | 31,655                                               | 281,400             | 22.1%         |
| 10 | Other Operating Costs                                    | 184,408             | 205,142             | 152,611             | (52,531)                                             | 458,015             | 44.8%         |
| 11 | Financing Obligations                                    | 389,809             | 389,809             | 343,249 (2)         | (46,560)                                             | 1,030,158           | 37.8%         |
| 12 | <b>Total Operating Expenses</b>                          | <b>1,409,474</b>    | <b>1,526,611</b>    | <b>1,456,610</b>    | <b>(70,001)</b>                                      | <b>4,395,571</b>    | <b>34.7%</b>  |
| 13 | <b>Revenues over (under) expenses-operating only</b>     | <b>\$ (218,922)</b> | <b>\$ (142,528)</b> | <b>\$ (22,850)</b>  | <b>\$ (119,678)</b>                                  | <b>\$ (92,571)</b>  | <b>154.0%</b> |
| 14 | <u>Non Operating Revenue and Expense ~</u>               |                     |                     |                     |                                                      |                     |               |
| 15 | Capital Revenue (dev't fees, financing proceeds)         | 1,259,041           | 564,363             | 278,222             | 286,141                                              | 835,000             | 67.6%         |
| 16 | Grant Revenue                                            |                     |                     |                     | -                                                    |                     | #DIV/0!       |
| 17 | Capital Expenditures (\$500 - \$4,999)                   | (6,205)             | (5,746)             | (500)               | (5,246)                                              | (1,500)             |               |
| 18 | Capital Purchases & Improvements (\$5,000 +)             | (1,236,513)         | (295,551)           | (499,380)           | 203,829                                              | (1,498,738)         | 19.7%         |
| 19 | <b>Total (net) Non Operating Revenues &amp; Expenses</b> | <b>\$ 16,323</b>    | <b>\$ 263,066</b>   | <b>\$ (221,658)</b> | <b>\$ 484,724</b>                                    | <b>\$ (665,238)</b> | <b>-39.5%</b> |
| 20 | <b>Revenues over (under) expenses</b>                    | (202,599)           | 120,538             | (244,508)           | 365,046                                              | (757,809)           |               |
| 21 | Fund Balance at 1/1/21 (Unrestricted)                    |                     | 9,319,062           | 6,175,252           |                                                      | 6,175,252           |               |
| 22 | <b>Fund Balance at period end</b>                        |                     | <b>\$ 9,439,600</b> | <b>\$ 5,930,744</b> | <b>3,508,856</b>                                     | <b>\$ 5,417,443</b> |               |

\* YTD budget spread evenly throughout year except as noted in (1) and (2)

(1) Salaries, FICA tax and retirement benefits within the payroll group are spread over 26 pay periods rather than evenly throughout the year.

(2) Financing Obligations budget spread based on when debt payments are due.

~ Non operating revenues and expenses are related to capital equipment or projects, expenses can fluctuate greatly from month to month and are difficult to predict timing of.

^ Operating Costs includes all costs of running government not broken out in other line items to include insurance, repairs & maintenance, lease expense, training, etc.

**CITY OF SALIDA, COLORADO**  
**CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY**  
**APRIL 2024**



Item 5.

The City of Salida Sales Tax and Chaffee County Sales Tax report examines tax collections for the month of April 2024, which were remitted to the City of Salida in June 2024.

**Summary Results for City and Chaffee County Sales Taxes**

April City sales tax collections increased by \$57,116 (8.1%) as compared to April 2023. The City's portion of Chaffee County sales tax collections decreased by \$7,007, a -2.8% decrease over April 2023. In total, sales tax receipts are 5.2% higher for April and 4.0% higher year-to-date. Actual collections are 1.8% behind budget year-to-date (budget is spread throughout the year based on historical collection proportions, not evenly).

| Current Month     |                      |                      |                          |                         |                             |                            |                           |
|-------------------|----------------------|----------------------|--------------------------|-------------------------|-----------------------------|----------------------------|---------------------------|
|                   | April<br>2024        | April<br>2023        | 2024 - 2023<br>\$ Change | 2024 - 2023<br>% Change | April<br>2024 Budget        | 2024 Budget<br>\$ Variance | 2024 Budget<br>% Variance |
| 3% City Sales Tax | \$ 766,525           | \$ 709,409           | \$ 57,116                | 8.1%                    | \$ 771,668                  | \$ (5,143)                 | -0.7%                     |
| Shared County Tax | \$ 242,786           | \$ 249,793           | \$ (7,007)               | -2.8%                   | \$ 260,033                  | \$ (17,247)                | -6.6%                     |
| Total             | \$ 1,009,312         | \$ 959,202           | \$ 50,109                | 5.2%                    | \$ 1,031,701                | \$ (22,389)                | -2.2%                     |
| Year-to-Date      |                      |                      |                          |                         |                             |                            |                           |
|                   | Year-to-date<br>2024 | Year-to-date<br>2023 | 2024 - 2023<br>\$ Change | 2024 - 2023<br>% Change | Year-to-date<br>2024 Budget | 2024 Budget<br>\$ Variance | 2024 Budget<br>% Variance |
| 3% Sales Tax      | \$ 2,891,651         | \$ 2,725,928         | \$ 165,723               | 6.1%                    | \$ 2,937,786                | \$ (46,135)                | -1.6%                     |
| Shared County Tax | \$ 986,893           | \$ 1,004,591         | \$ (17,698)              | -1.8%                   | \$ 1,010,623                | \$ (23,730)                | -2.3%                     |
| Total             | \$ 3,878,544         | \$ 3,730,519         | \$ 148,025               | 4.0%                    | \$ 3,948,409                | \$ (69,865)                | -1.8%                     |

**CITY OF SALIDA, COLORADO**  
**CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY**  
**APRIL 2024**



Item 5.

Below is the tracking by NAICS industry sector report for the 3% City sales tax collections.

**3% City Sales Tax by Industry Sector**

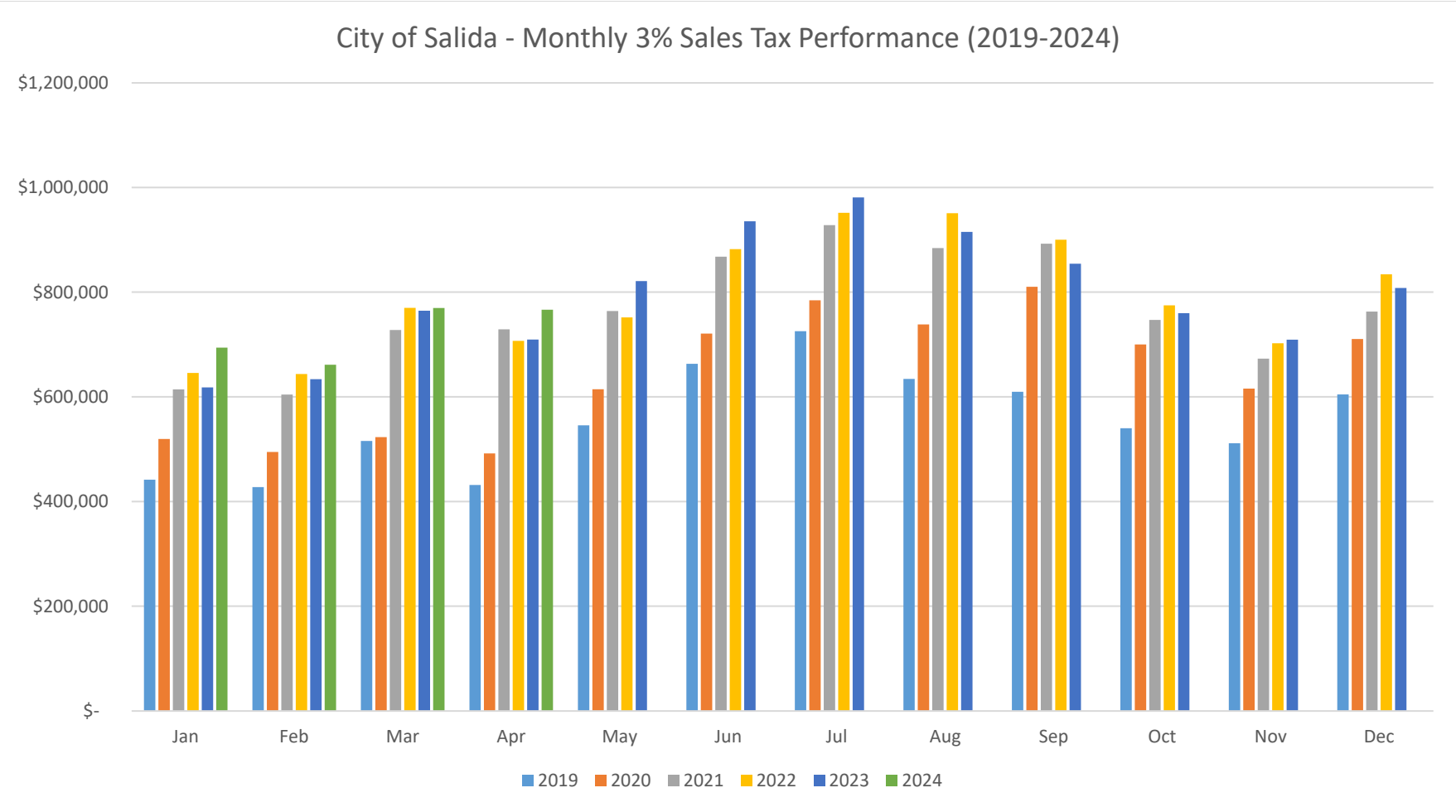
**Current Month**

| NAICS Sector                       | April<br>2024     | April<br>2023     | 2024-2023<br>\$ Change | 2024-2023<br>% Change |
|------------------------------------|-------------------|-------------------|------------------------|-----------------------|
| Retail Trade                       | \$ 551,745        | \$ 498,786        | \$ 52,959              | 10.6%                 |
| Accommodation &<br>Food Service    | \$ 110,005        | \$ 107,289        | \$ 2,716               | 2.5%                  |
| All Other                          | \$ 39,987         | \$ 39,192         | \$ 795                 | 2.0%                  |
| Manufacturing                      | \$ 17,779         | \$ 13,234         | \$ 4,545               | 34.3%                 |
| Wholesale Trade                    | \$ 26,559         | \$ 30,591         | \$ (4,032)             | -13.2%                |
| Information                        | \$ 10,046         | \$ 10,268         | \$ (222)               | -2.2%                 |
| Construction                       | \$ 5,425          | \$ 4,289          | \$ 1,136               | 26.5%                 |
| Real Estate, Rental<br>and Leasing | \$ 4,979          | \$ 5,760          | \$ (781)               | -13.6%                |
| <b>Total</b>                       | <b>\$ 766,525</b> | <b>\$ 709,409</b> | <b>\$ 57,116</b>       | <b>8.1%</b>           |

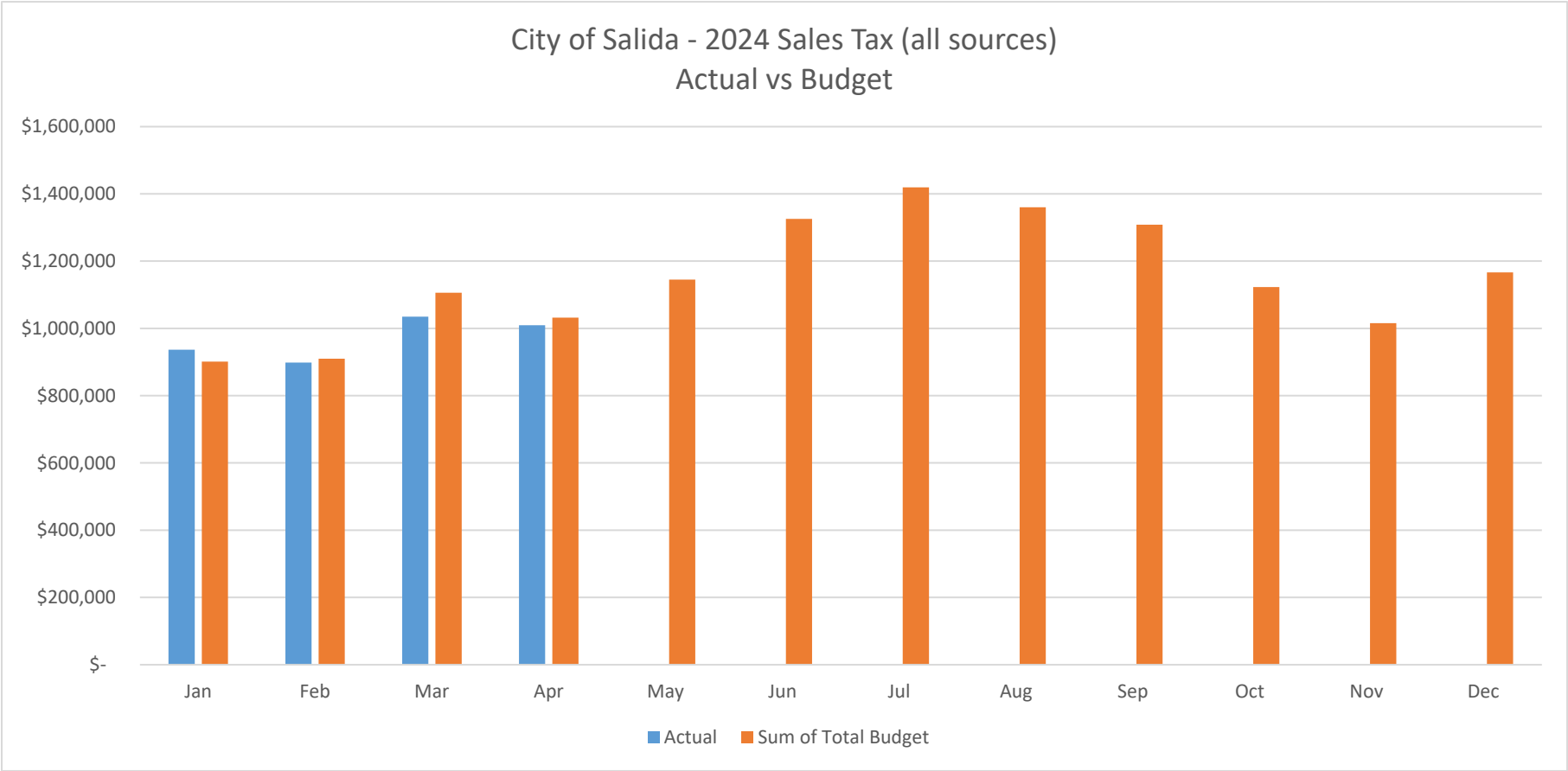
**Year to Date**

| YTD<br>2024        | YTD<br>2023         | 2024-2023<br>\$ Change | 2024-2023<br>% Change |
|--------------------|---------------------|------------------------|-----------------------|
| \$2,000,664        | \$ 1,891,701        | \$ 108,963             | 5.8%                  |
| \$ 479,003         | \$ 445,672          | \$ 33,331              | 7.5%                  |
| \$ 156,660         | \$ 154,826          | \$ 1,834               | 1.2%                  |
| \$ 62,244          | \$ 54,748           | \$ 7,496               | 13.7%                 |
| \$ 106,501         | \$ 100,777          | \$ 5,724               | 5.7%                  |
| \$ 41,962          | \$ 39,928           | \$ 2,034               | 5.1%                  |
| \$ 23,223          | \$ 19,539           | \$ 3,684               | 18.9%                 |
| \$ 21,394          | \$ 18,737           | \$ 2,657               | 14.2%                 |
| <b>\$2,891,651</b> | <b>\$ 2,725,928</b> | <b>\$ 165,723</b>      | <b>6.1%</b>           |

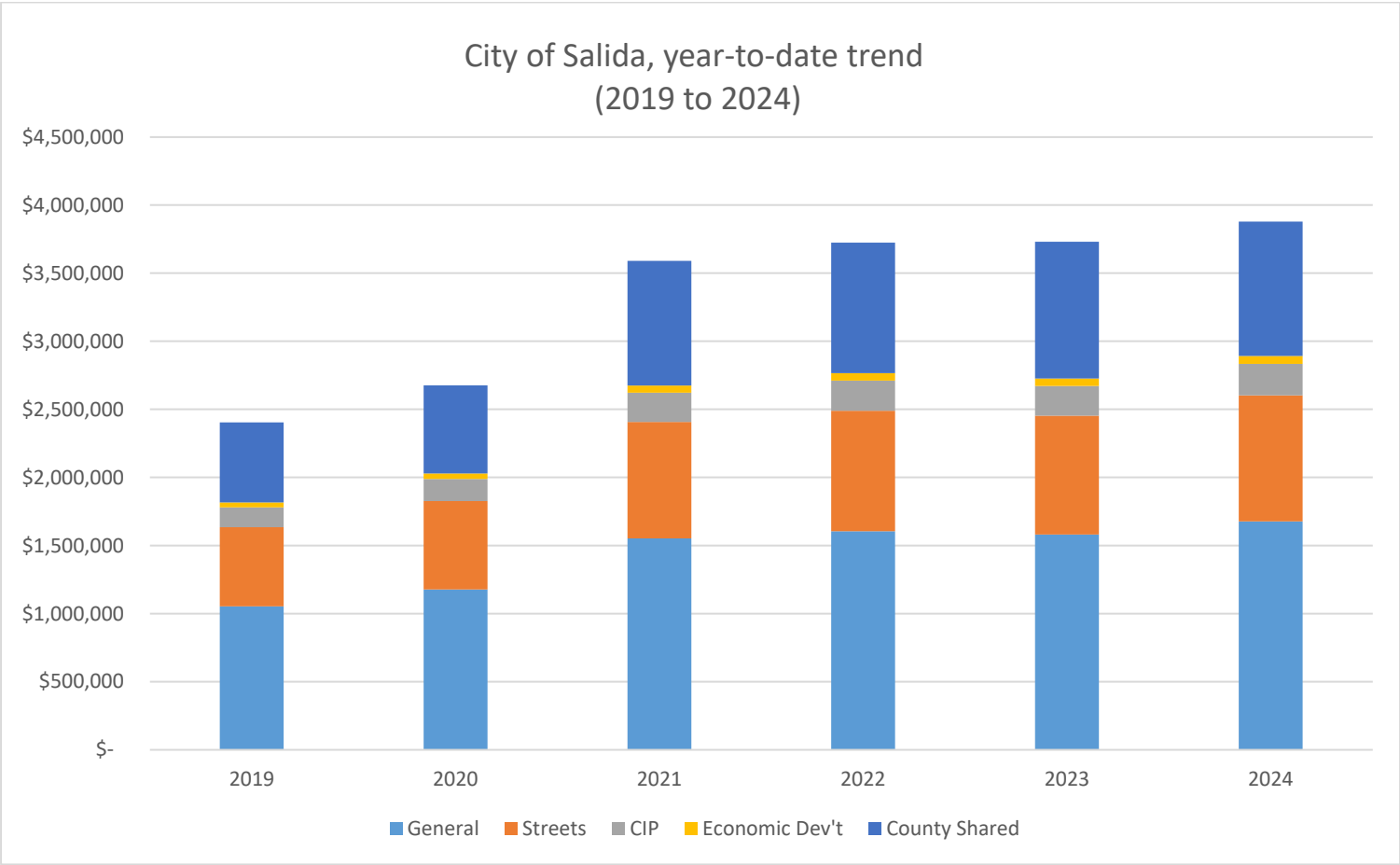
CITY OF SALIDA, COLORADO  
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY  
APRIL 2024



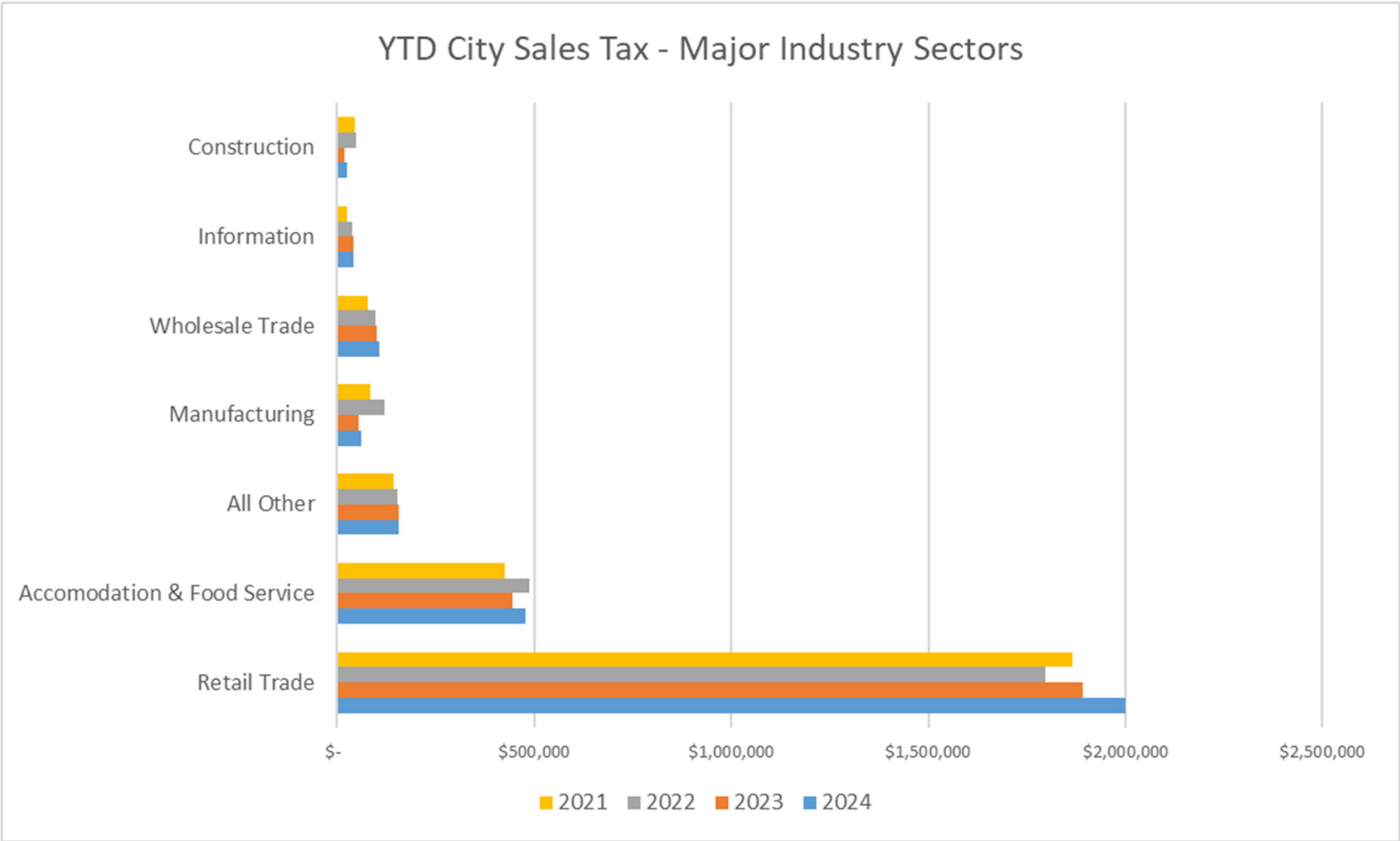
CITY OF SALIDA, COLORADO  
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY  
APRIL 2024



**CITY OF SALIDA, COLORADO**  
**CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY**  
**APRIL 2024**



CITY OF SALIDA, COLORADO  
CITY SALES TAX AND COUNTY SALES TAX SHARED WITH CITY  
MARCH 2024





## DEPARTMENT UPDATES

| DEPARTMENT     | PRESENTED BY                      | DATE          |
|----------------|-----------------------------------|---------------|
| Administration | Christy Doon - City Administrator | June 19, 2024 |

### Administration and Human Resources

#### ADMINISTRATION

- 

#### HUMAN RESOURCES

- 51 new hires or rehires processed YTD
- 46 terminations processed YTD
- ADP Comprehensive Services upgrade:
  - electronic onboarding implemented for employee profile information
  - enhanced benefit and talent management modules under construction

### Airport – April 2024 minutes recap

- **PUBLIC COMMENT**
  - none
- **NEW BUSINESS**
  - Ray Plumb Hangar Sale to Bruce Gross (Site P2) – Ray Plumb is selling
  - CDOT Economic Impact Study – CDOT conducted their site visit at the Airport last week. This study is used for leveraging federal dollars and other grant dollars.
- **Old Business**
  - Fuel Farm/DOLA Grant
  - Taxiway A Design, Engineering and Environmental (CDOT) – Items A and B were discussed together.

A brief update was given by Zech Papp. Dibble Engineering is now under contract for both of these projects.

- BV Airport Development Table Talk
- 2025 Budget / Project Costs
- Salida Airport Board Mission Statement and Airport Vision Statement.
- Salida Airport SOP & Guiding Documents – Zech Papp spoke about the need to update the Standard Operating Procedures (SOP) and all the Airport's guiding documents, including minimum construction standards, commercial operator's agreements, and fee schedules. The Airport is fully developed at this time,
- **MANAGER'S REPORT - Activities during last month; statistics of prior months; updates; other projects**
  - Zech Papp stated fuel sales are good, and the Airport has been ordering 8,000 gallons of fuel per month for the past few months.
  - Commissioner P.T. Wood spoke briefly about his recent meeting with a local internet service provider. The future expansion of fiber by the internet provider will be installed out passed the Airport.
  - Dennis Dempsey inquired about the asphalt at the Airport not being able to accommodate heavier aircraft.



## DEPARTMENT UPDATES

| DEPARTMENT     | PRESENTED BY                      | DATE          |
|----------------|-----------------------------------|---------------|
| Administration | Christy Doon - City Administrator | June 19, 2024 |

### Arts and Culture

- An exhibit was hung in the Paquette Gallery featuring the works from local artist, Dania Pettus. The artist was recognized at the reception held during the monthly Creative Mixer, which was attended by (40) people. Additionally, local harpist Mary Ann Razzi entertained the attendees.
- The annual Valley Visions Art Showcase took place in the Ballroom with over (70) local artists represented. Awards for different mediums were both juried by an individual and the audience, and all artwork was for purchase with the net proceeds going to the Salida Council for the Arts scholarship program. Over the four days while the showcase was open to the public it was attended by a total of (315) people.
- The third annual Salida Film Festival was held for four days in mid-May and highlighted a variety of feature-length and short films, including one package of short from all female directors from Colorado (three were from Salida). One of the female directors from Salida received the Audience Award for Best Short Film. The festival garnered (600) attendees.
- The performance highlight of the month came from two performances by the always entertaining Noteables. The two performances were attended by a total of (103) people.
- The SteamPlant and Scout Hut played host venues to many municipal, county, educational, business and non-profit groups, including City of Salida, Chaffee County Economic Development Corporation, Chaffee County Government, AHRA, Colorado Headwaters, CSS Valley, Chaffee County Public Health and Trout Unlimited. All total the LISTED events/meetings were attended throughout the month by (663).
- TOTAL GUESTS Attending (44) Events/Meetings for May = 2,614
  - Number of free arts and culture events/no admission = 11
  - Number of attendees at free events = 628
  - Number of events paying rental fees = 27
  - Number of entities using the facilities = 24

### Salida Film Festival – Local Filmmakers Q&A



Salida Film Festival



Salida Film Festival – Local Documentary Post-film Q&A

### City Clerk

- Processed 2 CORA requests. So far in 2024 the Clerk's Office has processed 32 CORA requests.
- Rocky Mountain Clubhouse, LLC received their new Tavern City and State Liquor License.
- Coffee by Topo received their new Tavern City and State Liquor License
- Processed several Liquor License renewals and working on 2 new Liquor Licenses.
- Processed 7 amplified sound permits for a total of 84 permits issued this year.
- Processing 2024-2025 Tobacco License renewals.



## STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
|----------------|-----------------------------------|---------------|
| Administration | Christy Doon - City Administrator | June 18, 2024 |

- The June Municipal Court had 20 cases.
- Our new Deputy City Clerk/Court Clerk , Amanda Mitchell began her employment on May 20<sup>th</sup> and has been training with Sara Law on the Municipal Court procedures and Short-term rental licensing.
- I will be attending the Colorado Municipal Clerks Institute the week of July 15<sup>th</sup>

### Community Development

- **Building Permits:** Thus far through 6/13/24, we have seen 68 total building permits, including 114 new residential units (2 mixed-use building permits alone accounted for 75 units within Salida Crossings). At this time in 2023, we had seen 132 total building permits, inc. 69 new residential units. In 2022, we had seen 88 total building permits, inc. 35 new residential units. In 2021, we had seen 112 total building permits, inc. 105 new residential units.
- **Land Use Applications:** We have received, or expect to receive shortly, several limited and major impact review applications over the last month. We have approximately 10-12 applications that are expected to go to Planning Commission over the next couple of months, some of which will go to Council soon thereafter—including a minimum of 3 annexation and zoning requests. We also have some amendments to the Inclusionary Housing code forthcoming.
- **South Ark Neighborhood Phase I Infrastructure:** Public Works issued an RFP for design and engineering, which recently closed. Firm selection will happen over the next few weeks/month. We also still need to finalize our agreements with the County and CMC for their contributions towards the infrastructure project.
- **1st and D Apartments Project:** Council has provided Artspace and the architects with direction to move forward with the existing footprint of the building and the more “historical” outer design as a general contractor gets brought on board and funding is pursued. It is still possible that some slight modifications to the internal layout could result in additional flexible creative space without sacrificing the other residential elements (lobby space, management office, storage units, etc.) that Council saw value in at the last meeting or adding cost to the project. These options will be explored further as architectural designs are being finalized and cost estimates are made, prior to administrative review of the project.
- **New Planners:** Our new Senior Planner, Carolyn Poissant, joined our team last week and has been learning the ropes, inc. reviewing Salida’s code, our internal systems, and the many personalities of this fine city. Carolyn comes most recently from Virginia Beach, Virginia but also spent several years as a Planner in various locations throughout Colorado. We also will have a new Associate Planner, Kristen Hodges, who will be joining us at the end of the month, after her stint doing Development Review for the City and County of Denver. We are excited to have both Carolyn and Kristen on board!



## STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
|----------------|-----------------------------------|---------------|
| Administration | Christy Doon - City Administrator | June 18, 2024 |

### Finance

- The City received word that the 2024 Budget Document qualified for the Government Finance Officers for the Distinguished Budget Presentation award for the third year in a row.
- Our small office has a staff member on maternity leave (congratulations to Kristen Hussey on the birth of a healthy baby boy!). Everyone is cheerfully doing extra duties to allow Kristen time to care for her family.
- Planning is underway for the 2025 budget.

| Finance Office - Key Operating Metrics - 2024      |         |          |       |       |
|----------------------------------------------------|---------|----------|-------|-------|
|                                                    | January | February | March | April |
| Front Desk Customer Count                          | 264     | 212      | 167   | 212   |
| Number of invoices paid                            | 364     | 328      | 338   | 443   |
| Number of utility bills processed                  | 4261    | 4263     | 4268  | 4270  |
| Number of "online" utility payments processed      | 2704    | 2725     | 2778  | 2746  |
| Number of delinquent utility account processes     | 325     | 383      | 397   | 294   |
| Number of journal entries prepared                 | 90      | 75       | 87    | 59    |
| Number of payroll checks processed                 | 456     | 341      | 321   | 478   |
| Number of utility service orders processed         | 183     | 94       | 95    | 85    |
| Number of new construction utility accounts set up | 22      | 21       | 10    | 7     |

### Fire

- OPERATIONS**
  - The Salida Fire Department is working closely with safety agencies to prepare for FibArk and the Hooligan Race. High water levels are a significant concern, and safety remains our top priority. Final decisions on the race will be made closer to the event to address the changing river conditions.
  - 476 calls to date
  - The Salida Fire Department continues to experience growing call volumes. While there has been a slight dip compared to earlier this year, we anticipate a significant increase as tourists arrive for fun and recreation. Our team is prepared and committed to serving the community during this busy season.
- Notable Calls**
  - As runoff peaks with unusually high-water levels, the Salida Fire Department's Swift Water Rescue Team has already made or assisted in six rescues. With warmer weather and the upcoming FibArk festival, we anticipate more calls. These rescues are challenging, especially with our small staff, but our team remains dedicated to ensuring safety.



# STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
|----------------|-----------------------------------|---------------|
| Administration | Christy Doon - City Administrator | June 18, 2024 |



- The Salida Fire Department recently assisted a resident with the safe removal of a snake from their property. Our team promptly responded and ensured the snake was relocated without harm. We're here to help with all types of emergencies, big or small.



- FIRE PREVENTION**

  - Fire prevention is crucial for safeguarding lives, protecting property, and ensuring the safety and well-being of our community. We recently completed 28 inspections, including three food trucks, and conducted plans reviews for fire code compliance. These efforts are part of our ongoing commitment to community safety and fire prevention.
- COMMUNITY/ RISK REDUCTION**

  - The Salida Fire Department proudly led the Memorial Day Parade with our historic 1911 Kissel, original to our town, and two additional apparatus. Our participation reflects our deep kinship with the military and our commitment to honoring those who have served.
  - We have been busy with community risk reduction activities, including six school drills, one healthcare drill, and pump testing on all our apparatus. These efforts are crucial for ensuring preparedness and safety in our community.



- NEW FIREHOUSE**

  - The new firehouse construction is progressing well and remains on schedule. With most of the exterior



# STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
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| Administration | Christy Doon - City Administrator | June 18, 2024 |

complete and brick work underway, we are on track for late 2024 completion.



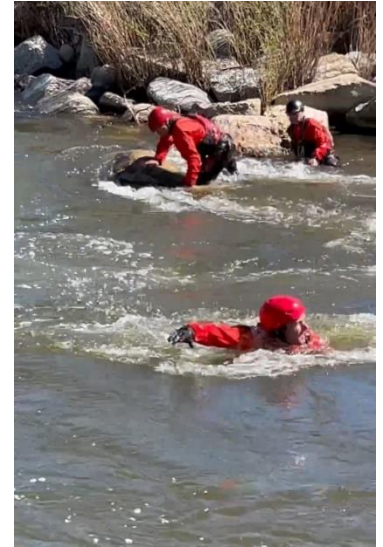
The Salida Fire Department extends gratitude to Neenan for hosting a BBQ and thanks Councilwoman Pappenfort and Administrator Doon for their support and attendanc

- **TRAINING**
  - **Swift Water Rescue-** All firefighters have been certified or re-certified to perform swift water rescue. In the future SFD will be taking the program internal and become a teaching agency.



## STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
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| Administration | Christy Doon - City Administrator | June 18, 2024 |



- **Fire Training-** Fire tactics and continued its acquired structures program with structure fire exercises. These activities are essential for maintaining our readiness and enhancing firefighting skills in real-world scenarios.



- **EMS Training-** Dr. Ruiter recently conducted comprehensive airway training for all Salida Fire Department staff. This training ensures that our team is well-prepared to handle respiratory emergencies effectively and confidently.
- **WILD LAND FIRE**  
The Salida Fire Department has deployed a Type 6 and Type 3 fire engine crew to Texas, consisting of one career firefighter and six South Ark Wildland Firefighters. They have been on active duty for the past two months and will continue their deployment through the end of July, with the potential for extension. Crew swaps are scheduled for June 17th and 19th to ensure continuous support. Additionally, several overhead personnel are assisting in fire management efforts across Texas, New Mexico, California, and Arizona.



## STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
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| Administration | Christy Doon - City Administrator | June 18, 2024 |



### Parks and Recreation

### Police

- We had 850 calls for service in May. As of the first 5 months of 2024, we are 11% higher on calls for service than we were last year. This continued increase is making it difficult to maintain our service levels. If this increase holds throughout the year, we will be well over a 110% increase since 2019. We have only added one Community Service Officer, converted an SRO back to the streets, and are in the process of adding one new Detective since that increase began. We are going to seriously need to talk about adding staff to keep up with this increase or possibly look at cutting some services that we offer. Salida and the surrounding areas are growing rapidly, and we are tasked with servicing all the people that come her to work, shop, live, and play.
- Over the weekend we had two vehicles and a gun stolen. Our Patrol Staff and Detectives quickly went to work to figure out who the suspects were. After some investigative work we were able to recover the vehicles, gun, and charge two individuals responsible. This was a great example of teamwork and I'm glad we were able to get it resolved quickly.
- We recently hosted a statewide training at the Scout Hutt and most of our staff were able to attend. This training focused on dealing with people who have a disability. The class was focused on how to communicate and recognize the different signs people with disabilities may present to us. This will give our staff more tools to deal with people that are facing challenges. It will also allow us to recognize what may be going on in a situation and alert us to assist people in a different way.



## STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
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| Administration | Christy Doon - City Administrator | June 18, 2024 |

### Public Works

#### PLANNING/ENGINEERING/CONSTRUCTION

- Oak Street – Preconstruction meeting completed with an anticipated start date after July 4<sup>th</sup>.
- Public information notices and meetings with property owners are underway.
- SRTS CDOT Local Agency Project - Final engineering and CDOT clearances underway.
- West SH-291 Improvements – Preliminary engineering underway.
- Working with Finance Department and financial consultant on Utility Rate Study updates
- Staff working with regulatory agencies to complete audit and reporting related to national Lead and Copper in Drinking Water program compliance items

#### UTILITIES

- SCADA overhaul and upgrades underway
- Smart Meter upgrades underway

#### OTHER CIP ITEMS

- Pasquale – generator installation and start-up completed
- Asphalt maintenance project completed at Routt, Adams, and Eaton Streets

#### OPERATIONS

- Street Supervisor and WTP Manager positions filled.
- Staff helped with fencing between golf course property and Poncha Blvd.
- Staff is installing an accessible drop off zone at Longfellow Elementary.
- Staff is upgrading equipment at WTP to ensure resiliency during runoff and high consumption times.



Staff Improving Accessible Drop Off Zone at School



Poncha Blvd and Holman Reconstruction



## STAFF REPORTS

| DEPARTMENT     | PRESENTED BY                      | DATE          |
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| Administration | Christy Doon - City Administrator | June 18, 2024 |

### Sustainability and Communications

- Arbor Day: The 4<sup>th</sup> grade class at Longfellow researched shade tree species recommended by the tree board for planting along 8th Street adjacent to the playground, and they decided that they wanted to plant a Sensation Boxelder. The event was a great hit with the class and they successfully were able to get the tree in the ground.
- Sustainability Committee worked and accomplished on getting a Water Bottle Fill Station at the Scout Hut fully funded through grants and donations



Arbor Day: Filling in the hole for the Boxelder Tree