



SEPTEMBER COUNCIL MEETING

Tuesday, September 14, 2021 at 6:00 PM

RUTH TOWN HALL

MINUTES

CALL TO ORDER

Mayor Guy called the meeting to order.

INVOCATION

Mayor Guy offered the invocation.

ROLL CALL

Mayor Guy, Commissioners Steppe 7 Goode, Manager Hanaway. No citizens or guests in attendance.

AGENDA ADOPTION

Steppe made a motion to adopt the agenda as presented, Goode seconded, passes unanimously.

GUEST SPEAKERS

None present.

COMMUNITY FORUM

No citizens present to participate.

APPROVAL OF LAST MEETING'S MINUTES

Commissioner Steppe made a motion to approve last meetings minutes, Goode second's, passes unanimously.

OLD BUSINESS

No old business.

COMMITTEE REPORTS

Committee Reports follow:

1. Financial reports will be reviewed.

Amie directed the board to review the highlighted line items and their notes. She had the board revisit a previous budget reclass amendment from June 29th whose expenditure item had not been incurred until middle of the current month, so she requested the board make a new official reclass for the current year to cover the expenditure previously approved. Steppe made a motion to reclass \$5,000.00 from 10-410-71 Capital Outlay Land to 10-410-11 Town Employee Education. Goode seconded, passes unanimously.

NEW BUSINESS

2. Change meeting time to decrease schedule conflicts, requested new date will be the third Tuesday of every month @ 6:00 pm.

After many scheduling conflicts and multiple requests, there is a motion to permanently change the council's meeting date to be the third Tuesday of every month at 6:00 pm rather than the current first Tuesday of every month at 6:00 pm. Steppe brought the motion to the floor, Goode seconded, passes unanimously.

3. William would like to formally assign title nomenclature and address setting up an on hand virtual petty cash spending limit.

Commissioner Steppe brought to the floor a recommendation to officially and formally document Amie's title as Manager. She has been functioning as Administrator/Manager for twenty years and the board felt it should be documented formally as Manager. Steppe made the motion, Goode seconded, passes unanimously. Steppe also brought a motion to allow the manager position to have access to \$500.00 virtual petty cash for incidentals and emergencies without prior board approval. Goode second's, passes unanimously.

ADJOURNMENT

Goode made a motion to adjourn, Steppe seconded, passed without any opposition.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (828) 287-7943 within 48 hours prior to the meeting to request such assistance.