



NOVEMBER TOWN MEETING

Tuesday, November 15, 2022 at 6:00 PM

RUTH TOWN HALL

MINUTES

CALL TO ORDER

David called the meeting to order.

INVOCATION

David offered the invocation.

ROLL CALL

Participating are Mayor David Guy, Commissioners William Steppe and Nicholas Goode, Town Manager Amie Hanaway.

Citizens present are:

Guests present are:

AGENDA ADOPTION

David asked for a motion for the agenda. William made a motion to adopt the agenda as presented, Nick seconded the motion. Passes unanimously.

GUEST SPEAKERS

No guests speakers requested allotment of time.

COMMUNITY FORUM

No citizens present.

APPROVAL OF LAST MEETING'S MINUTES

David asked for a motion to approve last meetings minutes. William made a motion to approve, Nick seconded, passes unanimously.

OLD BUSINESS

1. BRWA board seat

Board needs to revisit the BRWA seat appointment.

Amie reviewed the status of the BRWA seat dilemma of no virtual participation. County Commissioner Chair Brian King encouraged David to pursue his seat and press for accommodation of his schedule. Amie resigned her appointment, David was reappointed, and the board will be requesting allowances for the Town of Ruth's representatives schedules to be accommodated. Motions were made by William to accept Amie's resignation and David's reappointment, Nick seconded both motions, passes unanimously.

2. David's proposal for Parking Signage at the Trailhead

Proposal for signage at trail parking: this or similar language for signage: "Public parking for trail usage. See kiosk for trail usage regulations. Vehicle maintenance and camping prohibited. No littering or overnight parking. Observe ADA parking spaces. Improperly parked vehicles will be towed at owners expense. Not responsible for damage to vehicles using parking area. For concerns or to report an issue call:828-287-7943."

David also shares currently there is no handicapped sign painted on the handicapped space, just a metal sign denoting the space. According to NCGS 160A-301 specifically (b), 160A-302 and 160A-303, the Town has the authority to regulate public and street parking and can make regulations providing for the removal of vehicles. Towing enforcement is allowed under NCGS 20-219.10.

David reviewed his suggestions with the board. No action taken at this time.

3. Insurance update for accident to trail feature.

Amie wants to update the board to her findings thus far. The accident report has also been attached for the board's review.

Amie updated the board to the specifics regarding starting a claim with the insurance for reparations of the light tunnel on the trail after the vehicular accident. She communicated the process is still underway and she will keep the board informed as the steps progress. She explained we are subrogating and work through Glatfelter with a \$500.00 deductible. Amie reached out to the number she was given, had to leave a voice mail and is awaiting a return call. If she hasn't heard anything by Wednesday she will be calling them again.

4. Tax waste records versus Republics

The report is attached, Amie will review with the board where we are at this time.

Amie updated the board to the long suffering, laborious, tedious process of keying in each entities raw data for reconciliation. She has supplied the board with her document and is now moving forward to hopefully work with the tax to gain understanding, insight, and reconciliation. She encourages the board to review the data for any metrics they may want.

5. Office door/lock update

Amie will update the board of the status of this project.

Amie updated the board to an office door issue we had last week and the efforts taken to correct. She also reviewed the install of the previously approved lock.

6. Light switch update

Amie will update the board regarding the updated light switches.

Amie made the board aware of the update from Jason Camp regarding the upgrade to the light switches approved several months ago. Those switches are on back order and as soon as they arrive Jason will schedule for install.

COMMITTEE REPORTS

7. Christmas season updates

Amie will update the board on all Christmas details.

Amie updated the board on all the Christmas decoration activities and what a group effort it is to make everything right. She wants to make sure the board knows what an integral part Camp electric (specifically James Camper & his team) and Tim and Linda Lovelace are to Ruth's lights being a magical experience for all who pass through our jurisdiction.

8. Financial Reports review

Financial reports have been sent prior to this meeting; highlights will be reviewed; if any action is necessary it will be discussed.

Amie reviewed the Financial reports noting items on the "watch" list as well as those completed for the year.

NEW BUSINESS

9. Depreciate defective Town Hall Furnishing

Discard and fully depreciate defective Keurig.

Amie wants to remind the board of the faulty Keurig and depreciating and removing it from our fixed asset listing. Board votes to depreciate and donate the Keurig if any takers.

10. Electric Charging Station for the Trailhead

David would like to discuss an Electric Charging Station for the Trailhead.

David converses with the board regarding the idea to research and possibly install an electric charging station.

11. Citizen called for assistance yesterday.

Amie will apprise the board on the need for assistance call received yesterday.

Amie informed the board of a citizen's request for help.

12. Mayors/Managers meeting prep updates

Amie will inform the board all preparations made for Thursday's Mayor Managers meeting at the Town Hall.

Amie informed the board of all the preparation in advance of the Mayor/Managers meeting.

13. Otter artificial intelligence software

David referred Amie to a software capable of recording and transcribing. Amie has investigate, received a quote, and would like to recommend this software. It will improve accuracy and efficiency. The annual cost would be \$240.00 per year (\$20.00 per month; a savings of 33% if billed annually.) The link to the software has been included below.

<https://otter.ai>

Amie communicated her findings with the board regarding the software, it's capabilities, and annual cost. William made a motion to approve the expenditure, Nick seconded. It passes unanimously.

ADJOURNMENT

Nick made a motion to adjourn, William seconded, passes unanimously.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (828) 287-7943 within 48 hours prior to the meeting to request such assistance.