



APRIL REGULAR MEETING

Tuesday, April 06, 2021 at 6:00 PM

RUTH TOWN HALL

MINUTES

CALL TO ORDER

David called the meeting to order.

INVOCATION

David offered the invocation.

ROLL CALL

Mayor David Guy, Commissioner William Steppe, Commissioner Nicholas Goode,

Town Administrator Amie Hanaway

AGENDA ADOPTION

William made a motion to adopt agenda as presented. Nick seconded. Passes unanimously.

GUEST SPEAKERS

Non present

COMMUNITY FORUM

None in attendance.

APPROVAL OF LAST MEETING'S MINUTES

William made a motion to approve last meeting's minutes as presented, Nick seconded. Passed unanimously.

OLD BUSINESS

No old business presented.

COMMITTEE REPORTS

1. Amie will share feedback from the TBRT partners meeting.

Amie shared with the board the potential funding opportunity Facebook is offering to the TBRT Partners. Amie shared the discussion of possible applications of the funding and how it might relate to and benefit the Town of Ruth. She explained the structure of the funding and how it would have to pass through a non profit organization before reaching the partners. The TBRT partners seemed to be in a consensus to distribute the funding fairly and equitably.

2. Amie will review monthly financial highlights with the board. She's entered preparation stages of budget formulation for the upcoming year. She asks the board to be thinking about requests submittals.

Amie reviewed the financial statements provided prior to the meeting. She supplied substantial notes and requested certain line items to be amended and others to be adjusted. That ordinance is attached. After discussion and review, William made a motion to adopt all recommendations as requested, Nick seconded, the motion passes unanimously. The ordinance follows:

BE IT ORDAINED by the Governing Board of the Town of Ruth, North Carolina, the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1: To amend the General Fund, the estimated revenues are to be changed as follows:

Acct No. Account	Decrease	Increase	Amount
10-367-02 Sales & Use TD		Increase	\$ 418.53
10-367-03 NC Franchise TD		Increase	\$ 3,648.20
10-367-04 Solid Waste TD		Increase	\$ 35.06
10-399-00 Appropriated Fund Balance		Decrease	\$ 3,743.31
Total		Increases	<u>\$ 4,101.79</u>
Total		Decreases	<u>\$ 3,743.31</u>
Grand Total adjustment		Increase	<u>\$ 358.48</u>

This will result in a net **Increase** of **\$358.48** in the Revenues of the General Fund.

Section 2: To amend the General Fund, the appropriations are to be changed as follows:

Acct No. Account	Decrease	Increase	Amount
10-409-01 Sales Tax		Increase	\$ 354.70
10-409-02 Shipping & Handling		Increase	\$ 3.78
10-410-73 Capital Outlay Other Equipment		Decrease	\$ 3,000.00
10-410-03 Legal		Increase	\$ 3,000.00
10-410-11 Town Employee Education		Decrease	\$ 500.00
10-410-04 Professional Services		Increase	\$ 250.00
10-410-26 Advertising		Increase	\$ 250.00
10-560-16 Snow & Ice Removal		Decrease	\$ 1,000.00
10-410-33 Departmental Materials & Supplies		Increase	\$ 1,000.00
10-410-15 Maintenance/Repair Bldg & Grounds		Decrease	\$ 4,038.07
10-410-74 Capital Outlay Equipment		Decrease	\$ 500.00
10-410-60 Town Hall Furnishings		Decrease	\$ 321.80
10-410-58 Christmas Decorations		Increase	\$ 4,859.87
10-410-46 Tree Removal		Decrease	\$ 2,000.00
10-410-76 Capital Outlay Technology		Increase	\$ 2,000.00
Total		Increases	<u>\$11,718.35</u>
Total		Decreases	<u>\$11,359.87</u>
Grand Total adjustment		Increase	<u>\$ 358.48</u>

This will result in a net **Increase** of **\$358.48** to the expense appropriations of the General Fund.

Section 3: Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, the Budget Officer, and the Finance Officer for their direction.

Adopted this 6th day of April 2021

Notes for Amendment to the Budget Ordinance:

¹ This assumes that for budgeting purpose, the City used an estimated collection rate in line with the amount established by state law [G.S. 159-13(b)(6)] and that the un-amended collection rate is equal to or less than the allowable limit.

² Many revenues are not fully collected until June 30. To revise estimates mid-year requires careful analysis to ensure that revenue estimates will not be overestimated. Most revenue amendments are for new revenues; however, these are not new revenues.

NEW BUSINESS

3. Rough draft of new bylaws for the RRDC are attached. These are of course subject to change, however reviewing what is initially proposed should be helpful. So please review and submit any questions you might have to me. Thank you!

Amie encouraged the board to review the previously supplied rough draft of the revised RRDC (Rutherford Railroad Development Corporation) bylaws. She explained this is a rough draft only, there could be more revisions before adoption. She urged the board to review what was given and offer feedback if necessary.

4. Amie will review potential federal funding projects with the board.

Amie communicated her involvement in a webinar explaining the possible applications of funding from the ARP (American Rescue Project). She explained all discussion is preliminary and no funding has passed hands yet. She will keep her ear to the ground and apprise the board as the applications are teased out and finalized.

CLOSED SESSION

5. Board will excuse attendees and enter closed session.

Notes are on file.

ADJOURNMENT

Nick made a motion to adjourn, William seconded, passes without opposition.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (828) 287-7943 within 48 hours prior to the meeting to request such assistance.