



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Wednesday, November 04, 2026
6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PUBLIC COMMENT (Limited to 3 minutes per speaker)****APPROVAL OF THE MINUTES**

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **October 20, 2026.**

PRESIDENT'S REPORT

2. Recognition of Sergeant Weber for 20 Years of Dedicated Service to the Village of Roscoe Police Department

PRESENTATIONS**TREASURER'S REPORT**

3. Cash Report and Bills
4. Approval of Bills
5. Year to Date, Revenues and Expenditures

OLD BUSINESS**NEW BUSINESS (First reading or suspend rules)**

6. **Resolution 2026-R37** Casting a Ballot in the **2026 IMRF Executive Trustee Election.**
7. **Approval of the 2027 Village Board Meeting Schedule.**
8. **Approval of the 2027 Village of Roscoe Observed Holiday List.**

CONSENT AGENDA

Village Board of Trustees
Meeting Agenda - November 04, 2026

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

- 9. Approval of a Class “T” (Temporary-1 day) liquor license for Rybo Ventues Inc. Inc d/b/a Poison Ivy Pub for off-premise sales of alcohol in conjunction with Hometown Holiday on November 21, 2026, from 3pm to 7pm at 10531 Main Street.**
- 10. Approval of issuance of a Class “G” (Package Store Beer & Wine) liquor license to Oglesby IL LLC dba/Roscoe Shell. Contingent upon 2 Background checks.**

[Licensed Premises: 5951 E. Rockton Road, Roscoe, IL 61073]

QUESTIONS, REPORTS AND BOARD COMMENTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

- 11. Under 5 ILCS 120/2(c)(2).**

Discussion regarding Labor Contract Collective Negotiation Matters.

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, October 20, 2026

6:30 PM

CALL TO ORDER

President Gustafson called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee John Broda
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee William Babcock
Trustee Molly Butz

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **October 6, 2026.**

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees Sima, Broda, Wright, Mead 4-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Trustee Broda stated during the October 6 meeting, the Village Board discussed reducing the Roscoe Village President's annual salary from \$38,000 to \$30,400. Trustee Babcock suggested returning it to \$18,000, the amount paid before Ordinance 2020-10 was approved on July 7. When asked for data supporting the claim that the proposed salary would align Roscoe with neighboring communities, Trustee Babcock responded, "You can Google it."

Trustee Broda conducted research into municipalities of varying sizes and presented publicly available salary information, based on 2020 Census populations. Comparisons included Roscoe, Rockton, South Beloit, Machesney Park, Loves Park, Durand, Cherry Valley, Poplar Grove, and Belvidere. The findings showed considerable variation in mayoral and trustee compensation. Some municipalities required Freedom of Information Act (FOIA) requests to obtain salary records, and Rockton's trustee compensation could not be verified.

Trustee Broda emphasized that the comparisons were provided for informational purposes to ensure the public record accurately reflected the available facts. He also argued that, although public office is a form of community service, fair compensation recognizes the time, effort, and personal sacrifices involved. Drawing on 20 years as a Roscoe small-business owner, Trustee Broda noted that serving on the board can require difficult decisions that may affect board members' own businesses and families.

Trustee Broda concluded that compensation does not need to equal a full-time or competitive wage but should reasonably recognize the time and commitment required to serve the community and help attract qualified individuals to public office.

PRESIDENT'S REPORT

2. National First Responders Day Proclamation.

President Gustafson highlighted two main topics: National First Responders Day and the success of the community's Trunk or Treat event at Porter Park.

President Gustafson recognized October 28 as National First Responders Day, honoring police officers, firefighters, paramedics, and public works employees. The President emphasized that public works personnel are also first responders because they play an essential role in emergency response and recovery during natural disasters, man-made emergencies, and community events.

The President also expressed appreciation to everyone who helped make Saturday's Trunk or Treat event a success. Special recognition was given to Anne Hansen, who has coordinated and improved the event over several years. An estimated 1,100 or more children attended, based on the distribution of at least 1,000 items prepared by Anne and her husband, along with more than 100 Culver's tokens.

President Gustafson thanked the police department for managing traffic on Swanson Road while the event and a large soccer tournament were taking place. Public works employees were also recognized for setting up, taking down, distributing treats, and creating decorations, including a popular skeleton dressed in high-visibility clothing. Additional thanks went to Christine King from Public Works and the many volunteers and local businesses that provided decorations, costumes, games, candy, and other activities.

Participating sponsors included local businesses, restaurants, financial institutions, churches, and community organizations. Party like a Rockstar Ballon Bar, Foraged, River Bend Construction, Camping World of Rockford, Sebastian's Cafe, Sold with Seaworth: Keller Willams Realty Signature, S&H Nursery, Ziegler's Ace Hardware, Meyer's Canine Colony, Velazquez Cleaning, Monroe Homes, City Electric Supply, Autocare of Roscoe, Chick-Fil-A Machesney Park, Pietro's Pizzeria, Country Financial, First Student Rockton, All World Machinery Supply, Members Alliance Credit Union, Stillman Bank, Roscoe Methodist Church/

Village Nursey Preschool, First Community Credit Union, Culvers was specifically thanked for donating ice cream tokens. President Gustafson concluded by emphasizing that the event's success depended on the combined efforts of village staff, volunteers, sponsors, and community partners, noting that parents shared positive feedback about the event and their children's enjoyment.

TREASURER'S REPORT

3. Cash Report and Bills

Expenditures are \$416,839.35, Payroll is \$117,653.06 Total \$534,492.41 no motor fuel.

4. Approval of Bills

President Gustafson asked for a motion for approval of the bills.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustee Sima, Broda, Mead, Wright 4-0-0.

5. September 2026 Treasurer's Report

Mark Olson Village Treasurer presented the September financial report and noted that the village's financial position remained relatively unchanged. Total revenues were approximately \$5.295 million, with public safety revenues nearing 100% of the budget, largely due to property tax collections. Approximately 97% of property taxes had been collected, with additional payments expected in November and potentially December or January.

Regarding expenditures, general administrative salaries were at approximately 60% of the annual budget, primarily due to Joe's payout, which was mostly completed for the year. The village clerk's office was at 67% of its budget, planning and zoning was at 72%, and public works expenditures were approximately 50%.

Overall, department expenditures were generally in line with expectations for the time of year, when approximately 75% of the annual budget would typically be expected to have been spent.

President Gustafson added that planning and zoning expenses, particularly payments to Vandewalle & Associates, were higher because the firm had provided additional assistance with permitting and related duties during a staffing transition. With staffing levels now restored, those expenses were expected to stabilize.

MOTIONS AND RESOLUTIONS (Final action)

6. **Approval of Resolution 2026-R38** to extend the contractual partnership with **Winnebago County's** bulk rock salt cooperative purchasing program with **Morton Salt**.

President Gustafson asked for a motion to approve Resolution 2026-R38.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Wright, Mead, Sima, Broda 4-0-0.

NEW BUSINESS (First reading or suspend rules)

7. Approval of a Special Event Permit for **Hometown Holidays** to be held at along Main Street on **November 21, 2026**, from **3:00 PM to 7:00 PM**

President Gustafson asked for a motion to approve Special Event Permit for Hometown Holiday.

Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Wright, Broda, Sima, Mead 4-0-0.

8. **Approval of Ordinance 2026-13** regarding a variance request to increase the allowable size of an accessory structure for the property located at **10970 2nd STREET. (PIN: 04-33-402-003)**

(Applicant Tim Burns, on behalf of Laurie A. Burns Trust)

President Gustafson asked for a motion to approve Ordinance 2026-13.

Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Mead, Broda, Wright, Sima 4-0-0.

CONSENT AGENDA

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9. An **Ordinance 2026-11** Annexing Property on Rockton Road (2nd reading).

The Board reviewed four items on the consent agenda. Trustee Broda requested clarification on the first ordinance, which establishes criteria for evaluating land-use requests, rezonings, special-use permits, and variances. The ordinance requires these decisions to consider both potential impacts on neighboring properties and consistency with the Village's comprehensive plan and applicable special-use plans.

Scot Wrighton also discussed a procedural recommendation for the Village Clerk to read the titles of all consent-agenda items into the official record before a motion is made.

The four items included Ordinance 2026-10, amending the purpose and intent section of the Village's land-use code; Ordinance 2026-11, annexing property on Rockton Road; Ordinance 2026-12, annexing property on Belvidere Road; and approval of the purchase of a printer and mounts for the Police Department.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Broda, Wright, Mead 4-0-0.

10. An **Ordinance 2026-12** Annexing Property on Belvidere Road (2nd reading).

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Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Broda, Wright, Mead 4-0-0.

11. Ordinance 2026-10 Amending Title XV Chapter 155 Article XV Section 15-733 Purpose and Intent (2nd reading).

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Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Broda, Wright, Mead 4-0-0.

12. A Motion Approving Purchase of Printer & Mounts in the Police Department.

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2026-12, annexing property on Belvidere Road; and approval of the purchase of a printer and mounts for the Police Department.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Broda, Wright, Mead 4-0-0.

QUESTIONS AND REPORTS

President Gustafson provided an update on the railroad crossing at Bridge Street/Roscoe Road, following concerns raised by resident Mr. Baxter at previous meetings. The Village's engineering department submitted a formal complaint to the Illinois Commerce Commission (ICC), which was then brought to the attention of state legislators. Their involvement prompted the ICC to pressure the railroad company to address the issue.

The railroad has committed to completing a temporary repair before the end of the year, although a specific date has not yet been announced. The repair is expected to require a one-day closure, with work scheduled to minimize traffic disruptions. The Village will announce the closure at least 48 hours in advance.

A permanent improvement is expected as part of the county's Roscoe Road project in 2027, when the road and railroad crossing will be widened. President Gustafson thanked Mr. Baxter for bringing the issue forward.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Resident Rob Baxter raised three concerns during public comment. First, he reported that construction trucks were again traveling through the Hawks Pointe and Denali neighborhoods from Roscoe Road, despite previous restrictions, and asked the Village to investigate the issue. Second, he requested that the Village consider adding two handicap-accessible parking spaces near Roscoe United Methodist Church on Main Street to accommodate older residents, particularly with a new nearby business expected to increase parking demand. President Gustafson agreed to discuss the request.

Finally, Mr. Baxter expressed frustration over delays and unclear information regarding plans for parks in the Hawks Pointe, Denali, and Clearwing subdivisions. He emphasized the need for recreational spaces to serve the growing neighborhoods and suggested that community members might volunteer to help with development. President Gustafson confirmed that land had been designated for green space in Hawks Pointe and Denali, but funding would need to be allocated, and residents should have an opportunity to provide input on desired amenities. Scott Wrighton Village Administrator added that the Village Engineer had been asked to provide a map identifying the designated park areas so information could be shared with residents.

EXECUTIVE SESSION (IF NECESSARY)

13. Under 5 ILCS 120/2(c)(2).

Discussion regarding Labor Contract Collective Negotiation Matters.

No Executive Session.

ADJOURNMENT

President Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Wright, second by Trustee Mead. All in favor yea, no opposed.

Meeting Adjourned at 6:57 pm.

CERTIFICATE

OF DEDICATED SERVICE

HONORING

Sergeant Aaron Weber

In recognition of twenty years of courage, commitment, integrity, and honorable service in law enforcement. With sincere appreciation for your dedication to protecting and serving our community.

Twenty Years of Service. A Lifetime of Impact

Village
President



Date

Village of Roscoe

Bills Submitted for Approval on November 3, 2026

Pooled Expenditures:

Checking account balance before expenditures	\$	668,234.70
Pooled Money Market		141,416.20
Illinois Funds Balance		<u>7,651,497.43</u>
Total pooled cash and equivalents		8,461,148.33

Expenditures per list 99,964.68

Additional invoices

99,964.68

Total expenditures 99,964.68

Payroll expense:

Gross Wages	10/17/2026	103,344.25	
Payroll tax and IMRF	10/17/2026	8,288.97	111,633.22

Total General Fund Expenditures	211,597.90
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Pooled checking account balance after expenditures \$ 8,249,550.43

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	148,783.13
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		<u>2,596,622.67</u>
Total Motor Fuel cash and equivalents		2,755,797.81

Expenditures:

<u>Vendor</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
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Total Motor Fuel Fund Expenditures	-
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Motor Fuel cash and equivalent balance after expenditures 2,755,797.81

Total expenditures for all funds:	211,597.90
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Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.
Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AIRGAS USA, LLC									
201	AIRGAS USA, LLC	5527587347	CYLINDER RENTAL - PW	01-030-5860 Equipment Rentals	09/30/2026	114.34	.00		
Total AIRGAS USA, LLC:						114.34	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	119R-9R6W-7	Batteries	01-010-6020 Office Supplies	10/15/2026	22.99	.00		
311	AMAZON CAPITAL SERVICES	14YN-TRL3-JN	PRINTER STAND	01-010-6020 Office Supplies	10/24/2026	44.43	.00		
311	AMAZON CAPITAL SERVICES	17QD-344J-6H	HALLOWEEN WINDOW CLINGS - TRU	01-010-6091 Special Events	10/14/2026	15.87	.00		
311	AMAZON CAPITAL SERVICES	17WM-PMW4-	VH OFFICE SUPPLIES	01-010-6020 Office Supplies	10/22/2026	133.85	.00		
311	AMAZON CAPITAL SERVICES	191D-1R3P-RN	FITTED TABLE CLOTHES - TRUCK OR	01-010-6091 Special Events	10/16/2026	103.28	.00		
311	AMAZON CAPITAL SERVICES	1CDL-FVXH-9	NNO items	01-010-6091 Special Events	07/30/2026	497.07	.00		
311	AMAZON CAPITAL SERVICES	1CQ9-3C6R-M	Brown - Socks	01-040-4612 Uniforms	10/27/2026	27.99	.00		
311	AMAZON CAPITAL SERVICES	1DLN-T44W-V	Gomez - Patrol Bag	01-040-4612 Uniforms	07/14/2026	53.99	.00		
311	AMAZON CAPITAL SERVICES	1JL1-YTTY-MX	Batteries	01-040-6020 Office Supplies	10/27/2026	32.66	.00		
311	AMAZON CAPITAL SERVICES	1JQT-CHC6-M	GREEN E12 LED LIGHT BULBS - TRUC	01-010-6091 Special Events	10/13/2026	139.44	.00		
311	AMAZON CAPITAL SERVICES	1K9N-XLD1-3C	Paper	01-040-6020 Office Supplies	10/27/2026	88.84	.00		
311	AMAZON CAPITAL SERVICES	1M4D-CLJG-F	FOLDERS	01-010-6020 Office Supplies	10/22/2026	11.68	.00		
311	AMAZON CAPITAL SERVICES	1MTK-HHFG-1	Evidence Bags	01-040-5990 Departmental Operating S	10/26/2026	96.05	.00		
311	AMAZON CAPITAL SERVICES	1RYM-69RC-Q	A-Frame Sign	01-040-6020 Office Supplies	10/16/2026	106.99	.00		
311	AMAZON CAPITAL SERVICES	1TXW-YLVR-H	DRAIN ODOR ELIMINATOR, TOILET PA	01-010-5121 Maintenance & Repairs - B	10/21/2026	74.92	.00		
311	AMAZON CAPITAL SERVICES	1TXW-YLVR-H	DRAIN ODOR ELIMINATOR, TOILET PA	01-030-5990 Departmental Operating S	10/21/2026	74.93	.00		
311	AMAZON CAPITAL SERVICES	1TXW-YLVR-H	DRAIN ODOR ELIMINATOR - PD	01-040-5121 Maintenance & Repairs - B	10/21/2026	45.98	.00		
311	AMAZON CAPITAL SERVICES	1TXW-YLVR-H	DRAIN ODOR ELIMINATOR, TOILET PA	01-050-5990 Departmental Operating S	10/21/2026	111.31	.00		
311	AMAZON CAPITAL SERVICES	1WPC-M71F-7	Canon Toner	01-040-6020 Office Supplies	10/20/2026	250.98	.00		
311	AMAZON CAPITAL SERVICES	1XHR-N7G9-R	TRUCK OR TREAT EXPENSES	01-010-6091 Special Events	10/18/2026	32.99	.00		
Total AMAZON CAPITAL SERVICES:						1,966.24	.00		
BALSLEY PRINTING									
638	BALSLEY PRINTING	165825	HOMETOWN HOLIDAY PRINTING	01-010-6091 Special Events	10/15/2026	56.00	.00		
Total BALSLEY PRINTING:						56.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
BAUER BUILT INC									
695	BAUER BUILT INC	630003280	TIRE REPAIR - JACOBSEN	01-050-5120 Maintenance & Repairs - E	08/24/2026	25.00	.00		
695	BAUER BUILT INC	630005424	TIRES & LABOR - TRUCK #207	01-050-5122 Maintenance & Repairs - V	10/16/2026	2,365.12	.00		
Total BAUER BUILT INC:						2,390.12	.00		
CHARTER COMMUNICATIONS									
1221	CHARTER COMMUNICATIONS	171810301102	INTERNET BACK UP	01-010-5320 Telephone & Data	10/21/2026	9.99	.00		
Total CHARTER COMMUNICATIONS:						9.99	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	101226 3000	9/8/26-10/8/26 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas & El	10/12/2026	146.64	.00		
1411	COMMONWEALTH EDISON	101426 32000	9/10/26-10/12/26 5785 BROAD	01-050-6010 Building Utilities (Gas & El	10/14/2026	202.66	.00		
1411	COMMONWEALTH EDISON	101426 42000	9/10/26-10/12/26 5802 HARRISON	01-050-6010 Building Utilities (Gas & El	10/14/2026	158.64	.00		
1411	COMMONWEALTH EDISON	101626 2000	8/2026 - 10/12/26 RIVER ST LITE R25	01-030-5411 Electricity - Street Lights	10/16/2026	44.00	.00		
1411	COMMONWEALTH EDISON	101926 1222	8/10/26-9/10/26 N 2ND ST SIGN	01-030-5411 Electricity - Street Lights	10/19/2026	84.78	.00		
1411	COMMONWEALTH EDISON	102026 1222	9/10/26-10/12/26 N 2ND ST SIGN	01-030-5411 Electricity - Street Lights	10/20/2026	88.87	.00		
Total COMMONWEALTH EDISON:						725.59	.00		
CONSTELLATION NEWENERGY INC.									
1452	CONSTELLATION NEWENERGY	7360849601	9/3/26-10/6/26 BRIDGE LIGHTS	01-030-5411 Electricity - Street Lights	10/07/2026	154.00	.00		
1452	CONSTELLATION NEWENERGY	73637053501	9/10/26-9/12/26 BIKE PATH LIGHTS	01-030-5411 Electricity - Street Lights	10/13/2026	62.19	.00		
Total CONSTELLATION NEWENERGY INC.:						216.19	.00		
DEARBORN LIFE INSURANCE COMPANY									
1721	DEARBORN LIFE INSURANCE C	110126	DISABILITY INS - ADMIN	01-010-4330 Disability Insurance	11/01/2026	39.47	.00		
1721	DEARBORN LIFE INSURANCE C	110126	DISABILITY INS - HR	01-017-4330 Disability Insurance	11/01/2026	51.52	.00		
1721	DEARBORN LIFE INSURANCE C	110126	DISABILITY INS - PW	01-030-4330 Disability Insurance	11/01/2026	349.04	.00		
1721	DEARBORN LIFE INSURANCE C	110126	DISABILITY INS - PD	01-040-4330 Disability Insurance	11/01/2026	1,073.84	.00		
1721	DEARBORN LIFE INSURANCE C	110126	DISABILITY INS - PK	01-050-4330 Disability Insurance	11/01/2026	43.79	.00		
Total DEARBORN LIFE INSURANCE COMPANY:						1,557.66	.00		
DELTA DENTAL OF ILLINOIS-RISK									
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	DENTAL -ADMIN	01-010-4310 Health Insurance	10/19/2026	188.70	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	VISION INS - ADMIN	01-010-4310 Health Insurance	10/19/2026	27.87	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	DENTAL - HR	01-017-4310 Health Insurance	10/19/2026	69.27	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	VISION INS - HR	01-017-4310 Health Insurance	10/19/2026	11.04	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	DENTAL - PW	01-030-4310 Health Insurance	10/19/2026	444.36	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	VISION INS - PW	01-030-4310 Health Insurance	10/19/2026	67.06	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	VISION INS - PD	01-040-4310 Health Insurance	10/19/2026	260.00	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	DENTAL - PD	01-040-4310 Health Insurance	10/19/2026	1,871.76	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	VISION INS - PK	01-050-4310 Health Insurance	10/19/2026	16.55	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	73194	DENTAL - PK	01-050-4310 Health Insurance	10/19/2026	121.74	.00		
Total DELTA DENTAL OF ILLINOIS-RISK:						3,078.35	.00		
DR. STILLWATER COMPANY									
1951	DR. STILLWATER COMPANY	57870PU	WATER SVC - VH	01-010-6020 Office Supplies	10/22/2026	59.50	.00		
Total DR. STILLWATER COMPANY:						59.50	.00		
DYLAN ROSS									
1962	DYLAN ROSS	102626 DR	BOOT ALLOWANCE - PW	01-030-4611 Personal Protective Equip	10/26/2026	175.00	.00		
Total DYLAN ROSS:						175.00	.00		
HALL SIGNS, INC.									
2673	HALL SIGNS, INC.	190943	STREET SIGNS - VARIOUS LOCATION	01-030-6200 Street Sign Installation & R	10/14/2026	2,236.80	.00		
Total HALL SIGNS, INC.:						2,236.80	.00		
ILLINOIS PUBLIC RISK FUND									
3121	ILLINOIS PUBLIC RISK FUND	103335	2026 MONTHLY INSTALLMENT W/C IN	01-015-5812 Workers Compensation Ins	10/15/2026	9,237.00	.00		
Total ILLINOIS PUBLIC RISK FUND:						9,237.00	.00		
ILLINOIS TOLLWAY									
3126	ILLINOIS TOLLWAY	G12100000681	TOLLS - TRUCK #206	01-030-5990 Departmental Operating S	09/30/2026	1.65	.00		
Total ILLINOIS TOLLWAY:						1.65	.00		
IPBC - HEALTH BENEFITS									
3231	IPBC - HEALTH BENEFITS	110126	VOL LIFE	01-000-2211 Life Insurance-Additional V	11/01/2026	739.35	.00		
3231	IPBC - HEALTH BENEFITS	110126	DEP LIFE	01-000-2212 Life Insurance-Dependent	11/01/2026	71.94	.00		
3231	IPBC - HEALTH BENEFITS	110126	INDEMNITY	01-000-2215 Indemnity - Vol	11/01/2026	177.25	.00		
3231	IPBC - HEALTH BENEFITS	110126	HEALTH INS - ADMIN	01-010-4310 Health Insurance	11/01/2026	5,638.36	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3231	IPBC - HEALTH BENEFITS	110126	CREDIT FOR PREMIUM OVER CHARG	01-010-4310 Health Insurance	11/01/2026	100.00-	.00		
3231	IPBC - HEALTH BENEFITS	110126	LIFE INS - ADMIN	01-010-4320 Life Insurance	11/01/2026	7.00	.00		
3231	IPBC - HEALTH BENEFITS	110126	FEES (ALL)	01-014-6059 Bank Fees	11/01/2026	31.57	.00		
3231	IPBC - HEALTH BENEFITS	110126	HEALTH INS - HR	01-017-4310 Health Insurance	11/01/2026	1,600.47	.00		
3231	IPBC - HEALTH BENEFITS	110126	CREDIT FOR PREMIUM OVERCHARG	01-017-4310 Health Insurance	11/01/2026	30.00-	.00		
3231	IPBC - HEALTH BENEFITS	110126	LIFE INS - HR	01-017-4320 Life Insurance	11/01/2026	3.50	.00		
3231	IPBC - HEALTH BENEFITS	110126	HEALTH INS - PW	01-030-4310 Health Insurance	11/01/2026	9,594.60	.00		
3231	IPBC - HEALTH BENEFITS	110126	CREDIT FOR PREMIUM OVERCHARG	01-030-4310 Health Insurance	11/01/2026	300.00-	.00		
3231	IPBC - HEALTH BENEFITS	110126	LIFE INS - PW	01-030-4320 Life Insurance	11/01/2026	25.54	.00		
3231	IPBC - HEALTH BENEFITS	110126	HEALTH INS - PD	01-040-4310 Health Insurance	11/01/2026	34,235.45	.00		
3231	IPBC - HEALTH BENEFITS	110126	CREDIT FOR PREMIUM OVERCHARG	01-040-4310 Health Insurance	11/01/2026	2,153.53-	.00		
3231	IPBC - HEALTH BENEFITS	110126	LIFE INS - PD	01-040-4320 Life Insurance	11/01/2026	70.00	.00		
3231	IPBC - HEALTH BENEFITS	110126	HEALTH INS - PK	01-050-4310 Health Insurance	11/01/2026	2,444.55	.00		
3231	IPBC - HEALTH BENEFITS	110126	CREDIT FOR PREMIUM OVERCHARG	01-050-4310 Health Insurance	11/01/2026	100.00-	.00		
3231	IPBC - HEALTH BENEFITS	110126	LIFE INS - PK	01-050-4320 Life Insurance	11/01/2026	3.50	.00		
Total IPBC - HEALTH BENEFITS:						51,959.55	.00		
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	574465	WIX FILTERS - SHOP	01-030-5122 Maintenance & Repairs - V	10/15/2026	17.62	.00		
Total JERRYS AUTO PARTS:						17.62	.00		
JOSEPH FOLTMAN									
3488	JOSEPH FOLTMAN	101926 JF	BOOT REIMBURSEMENT - PW	01-050-4611 Personal Protective Equip	10/19/2026	159.99	.00		
Total JOSEPH FOLTMAN:						159.99	.00		
LINCOLN RENT-ALL									
3961	LINCOLN RENT-ALL	578077	RENTAL OF 3 4000 WATT LIGHT TOWE	01-010-6091 Special Events	10/19/2026	974.25	.00		
Total LINCOLN RENT-ALL:						974.25	.00		
Mark D. Olson, CPA, Ltd									
4291	Mark D. Olson, CPA, Ltd	1769	ROSCOE POLICE PENSION ACCOUNT	01-014-5233 Treasurer Services - Gener	11/02/2026	5,250.00	.00		
4291	Mark D. Olson, CPA, Ltd	1769	ROSCOE POLICE PENSION ACCOUNT	01-014-5234 Treasurer Services - Police	11/02/2026	525.00	.00		
Total Mark D. Olson, CPA, Ltd:						5,775.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MENARD'S									
4411	MENARD'S	80477	GROUND STAKES - TRUCK OR TREAT	01-010-6091 Special Events	10/12/2026	13.79	.00		
4411	MENARD'S	80477	TOOLS & BATTERIES - TRUCK #206	01-030-5990 Departmental Operating S	10/12/2026	75.57	.00		
4411	MENARD'S	80590	BATTERIES FOR DOOR - VH	01-010-5121 Maintenance & Repairs - B	10/14/2026	14.87	.00		
4411	MENARD'S	80590	ELECTRIC SUPPLIES BRIDGE & MAIN	01-030-5121 Maintenance & Repairs - B	10/14/2026	146.62	.00		
4411	MENARD'S	80664	TOOLS - TRUCK #206	01-030-5990 Departmental Operating S	10/15/2026	35.54	.00		
4411	MENARD'S	80664	ELECTRIC REPAIR SUPPLIES - SWAN	01-050-5121 Maintenance & Repairs - B	10/15/2026	78.37	.00		
4411	MENARD'S	80960	SUPPLIES - TRUCK #206	01-030-5990 Departmental Operating S	10/20/2026	135.90	.00		
4411	MENARD'S	80960	STORAGE TOTE & TARP - PW	01-030-5990 Departmental Operating S	10/20/2026	41.97	.00		
4411	MENARD'S	80991	ELECTRIC REPAIR SUPPLIES - SWAN	01-050-5121 Maintenance & Repairs - B	10/20/2026	19.45	.00		
4411	MENARD'S	81064	ELECTRIC POLE REPAIR - BRIDGE &	01-030-5121 Maintenance & Repairs - B	10/21/2026	69.80	.00		
4411	MENARD'S	81064	ELECTRIC REPAIR SUPPLIES - STOC	01-030-5990 Departmental Operating S	10/21/2026	14.94	.00		
4411	MENARD'S	81064	AA BATTERIES - TRUCK #206	01-030-5990 Departmental Operating S	10/21/2026	7.99	.00		
4411	MENARD'S	81076	ELECTRIC POLE REPAIR - BRIDGE &	01-030-5121 Maintenance & Repairs - B	10/21/2026	16.17	.00		
4411	MENARD'S	81178	ELECTRIC POLE REPAIR - BRIDGE &	01-030-5121 Maintenance & Repairs - B	10/23/2026	148.54	.00		
4411	MENARD'S	81178	MOUSE TRAPS - PW	01-030-5990 Departmental Operating S	10/23/2026	7.29	.00		
4411	MENARD'S	81221	ELECTRIC POLE REPAIR - BRIDGE &	01-030-5121 Maintenance & Repairs - B	10/23/2026	25.43	.00		
Total MENARD'S:						852.24	.00		
NICOR GAS									
4931	NICOR GAS	100726 2000 9	9/4/26-10/6/26 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas & El	10/07/2026	64.29	.00		
Total NICOR GAS:						64.29	.00		
NORTH PARK PUBLIC WATER DIST.									
4971	NORTH PARK PUBLIC WATER D	102826	VILLAGE HALL WATER SERVICE	01-010-6010 Building Utilities (Gas & El	10/28/2026	73.44	.00		
4971	NORTH PARK PUBLIC WATER D	102826	POLICE DEPT WATER SERVICE	01-040-6010 Building Utilities (Gas & El	10/28/2026	73.44	.00		
Total NORTH PARK PUBLIC WATER DIST.:						146.88	.00		
OLIPHANT LOCK & SAFE									
5191	OLIPHANT LOCK & SAFE	77105	DOOR REPAIR - VH ADMIN ASSISTAN	01-010-5121 Maintenance & Repairs - B	10/14/2026	45.00	.00		
Total OLIPHANT LOCK & SAFE:						45.00	.00		
PER MAR SECURITY SERVICES									
5361	PER MAR SECURITY SERVICES	3948596	SECURITY SVC - VH	01-010-5320 Telephone & Data	10/08/2026	229.95	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PER MAR SECURITY SERVICES:						229.95	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	I11254	HANDICAP W/ HAND SANITIZER - CHI	01-050-5860 Equipment Rentals	10/13/2026	81.95	.00		
5471	PORT-A-JOHN	I11255	HANDICAP W/ HAND SANITIZER - RAL	01-050-5860 Equipment Rentals	10/13/2026	81.95	.00		
5471	PORT-A-JOHN	I11261	HANDICAP W/ HAND SANITIZER - POR	01-050-5860 Equipment Rentals	10/14/2026	135.00	.00		
5471	PORT-A-JOHN	I11291	4 ADA PORT A POTS & 2 HANDWASHI	01-010-6091 Special Events	10/14/2026	500.00	.00		
Total PORT-A-JOHN:						798.90	.00		
RINGCENTRAL INC									
5780	RINGCENTRAL INC	CD_00158806	RING CENTRAL MONTHLY SERVICE -	01-010-5320 Telephone & Data	10/24/2026	184.81	.00		
5780	RINGCENTRAL INC	CD_00158806	RING CENTRAL MONTHLY SERVICE -	01-030-5320 Telephone & Data	10/24/2026	184.81	.00		
5780	RINGCENTRAL INC	CD_00158806	RING CENTRAL MONTHLY SERVICE -	01-040-5320 Telephone & Data	10/24/2026	184.81	.00		
Total RINGCENTRAL INC:						554.43	.00		
ROCK VALLEY INDUSTRIES, LLC									
5992	ROCK VALLEY INDUSTRIES, LL	30485	CLEANING - VH	01-010-6021 Cleaning Services	10/01/2026	1,197.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	30485	MOUNTAIN AIR - AIR FRESHNERS - V	01-010-6021 Cleaning Services	10/01/2026	225.00	.00		
Total ROCK VALLEY INDUSTRIES, LLC:						1,422.00	.00		
S & H NURSERY									
6221	S & H NURSERY	2752	STRAW BALE	01-030-6060 Road Repair Bulk Material	10/05/2026	8.50	.00		
6221	S & H NURSERY	2771	20 STRAW BALES - TRUCK OR TREAT	01-010-6091 Special Events	10/19/2026	170.00	.00		
Total S & H NURSERY:						178.50	.00		
STAPLES									
6669	STAPLES	7011918435	PRINTER INK - VILLAGE CLERK	01-012-6020 Office Supplies	10/28/2026	96.29	.00		
Total STAPLES:						96.29	.00		
THORNS GOLF CARTS									
7145	THORNS GOLF CARTS	5081	GOLF CART RENTAL - TRUCK OR TRE	01-010-6091 Special Events	10/17/2026	480.00	.00		
Total THORNS GOLF CARTS:						480.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TKB ASSOCIATES, INC.									
7191	TKB ASSOCIATES, INC.	16099	Laserfiche Subscription PD	01-040-5990 Departmental Operating S	07/19/2026	2,932.70	.00		
Total TKB ASSOCIATES, INC.:						2,932.70	.00		
ULINE									
7431	ULINE	214291718	RECORD STORAGE RACK - CLERKS	01-012-6020 Office Supplies	10/06/2026	330.29	.00		
Total ULINE:						330.29	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390049910	UNIFORMS & MATS - PW	01-030-4610 Uniforms	10/19/2026	178.74	.00		
7460	UNIFIRST CORPORATION	3390049910	UNIFORMS - PARKS	01-050-4610 Uniforms	10/19/2026	21.88	.00		
7460	UNIFIRST CORPORATION	3390049911	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	10/19/2026	47.08	.00		
7460	UNIFIRST CORPORATION	3390050332	UNIFORMS & MATS - PW	01-030-4610 Uniforms	10/26/2026	178.74	.00		
7460	UNIFIRST CORPORATION	3390050332	UNIFORMS - PARKS	01-050-4610 Uniforms	10/26/2026	21.88	.00		
7460	UNIFIRST CORPORATION	3390050333	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	10/26/2026	47.08	.00		
Total UNIFIRST CORPORATION:						495.40	.00		
VANDEWALLE & ASSOCIATES									
7483	VANDEWALLE & ASSOCIATES	202610032	Planning Services	01-016-5241 Planning Services - Zonin	10/16/2026	10,106.25	.00		
Total VANDEWALLE & ASSOCIATES:						10,106.25	.00		
VERIZON WIRELESS									
7491	VERIZON WIRELESS	6155519815	HOT SPOTS PD	01-040-5320 Telephone & Data	10/10/2026	396.11	.00		
Total VERIZON WIRELESS:						396.11	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	8438-R	FASTENERS - ADMIN ASSISTANT DES	01-010-5121 Maintenance & Repairs - B	10/14/2026	1.49	.00		
102	ZIEGLER'S ACE HARDWARE	8445-R	LATCH STORAGE BOX - PW	01-030-5990 Departmental Operating S	10/15/2026	14.99	.00		
102	ZIEGLER'S ACE HARDWARE	8458-R	OSC BLADES - TRUCK #206	01-030-5990 Departmental Operating S	10/20/2026	43.98	.00		
102	ZIEGLER'S ACE HARDWARE	8460-R	WEATHERPROOF BOX - ELECTRIC R	01-030-5121 Maintenance & Repairs - B	10/21/2026	14.99	.00		
102	ZIEGLER'S ACE HARDWARE	8474-R	ELECTRICAL TAPE - LIGHT POLES	01-030-5121 Maintenance & Repairs - B	10/27/2026	16.58	.00		
102	ZIEGLER'S ACE HARDWARE	8478-R	REPAIR PARTS FOR WATER PUMP - R	01-050-5121 Maintenance & Repairs - B	10/28/2026	32.58	.00		
Total ZIEGLER'S ACE HARDWARE:						124.61	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Grand Totals:						99,964.68	.00		

Department Key

- 010 Administration
- 012 Village Clerk
- 015 Liability Insurance
- 030 Public Works
- 040 Police/Public Safety
- 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

STAFF MEMORANDUM

TO: Village President and Board of Trustees

FROM: Anne Hanson, Human Resources Director

DATE: October 27, 2026

RE: IMRF Board of Trustees Election – Employer Trustee

Background

The Illinois Municipal Retirement Fund (IMRF) is conducting an election for an Employer Trustee position on its Board of Trustees.

The 2026 election is for one Executive Trustee serving January 1, 2027, through December 31, 2031. The candidates are Jack Bower, Dave Miller, and Eric Palm. You can read a bio on each candidate in the attached literature.

The Illinois Municipal League (IML) has expressed its support for Eric Palm, Village Manager of Hoffman Estates, for this position.

Mr. Palm has more than 20 years of municipal government experience, including serving as Village Manager of Hoffman Estates since 2021. He previously served as Village Administrator for River Forest and Hampshire and as Assistant to the City Manager for Des Plaines. In his current role, he oversees approximately 375 employees and a \$200 million municipal budget. If elected, Mr. Palm has identified three primary priorities: improving the timeliness of pension payments to retirees, establishing accountability and clear performance objectives for IMRF's new Executive Director, and strengthening communication with participating employers and members.

Staff Recommendation

Based on the Illinois Municipal League's expressed support and Mr. Palm's municipal management experience, staff recommends that the Village Board cast its ballot for Eric Palm for the IMRF Employer Trustee position.

Balloting Instructions

The ballot envelope indicates who has the authority to cast a ballot in IMRF's Executive Trustee election.

Your governing body has retained exclusive authority to cast a ballot

- The Clerk or Secretary of the Board must certify the ballot resolution and return it to IMRF. The signature certifies that the ballot resolutions were voted properly.
- If the ballot resolution is not certified, it will not be counted.
- On the ballot resolution, fill in the circle in front of the name of the candidate the governing body wishes to vote for using a black or blue ink pen, or a black lead pencil. Do not use a red pen or pencil. **Do not mark with an X.**
- A governing body may vote for a participating employee who is not shown if the employee has or will be vested in IMRF by December 31, 2026, and is employed as a chief executive officer, chief finance officer, or other officer, executive, or department head. Print his or her name in the space provided and fill in the circle in front of that line.
- Insert the certified ballot resolution into the ballot envelope. Then insert the sealed ballot envelope into the prepaid return envelope.
- The prepaid return envelope **must be received by IMRF no later than 4:30 PM CST, Thursday, December 10, 2026.** Envelopes received after that time and date will not be opened and the enclosed ballot resolution will not be counted.

IMRF 2026 Executive Trustee Election Packet

This packet includes:

1. Candidate biographies
2. One official ballot resolution
3. One ballot envelope
4. One prepaid return envelope

IMRF must receive the sealed ballot envelope in the enclosed return addressed envelope **no later than 4:30 PM CST, Thursday, December 10, 2026.**

Envelopes received after that time and date will not be opened and the enclosed ballot resolution will not be counted.



Notice to IMRF Governing Bodies

2026 Election of Executive Trustee

Five-Year Term

Jack Bower, MLIS

Present Position

Executive Director, Rolling Meadows Library

Length of Service

Executive Director, Rolling Meadows Library, 2024 to present. IMRF member since 2013 with increasingly responsible roles in public libraries.

Duties

As Executive Director, I manage library finances: budgeting, levying, auditing, reporting, and investing reserves. I am Treasurer of CCS, a 34-library consortium. I lead 58 staff, overseeing HR, IMRF, insurance, and benefits. I support the Library Board, ensure legal compliance, guide core services, and direct strategic planning and capital projects.

Other Pertinent Information

I deeply value IMRF and its record of fiscal responsibility. The Horizon platform rollout has created frustration for both employers and participants; I am committed to addressing those concerns and improving service. Though Tier 2 has existed for 15 years and now includes 70% of active members, it has had only one Trustee. As a Tier 2 participant, I would add that perspective while serving members of every tier. My goal is to keep IMRF fiscally sound, transparent, and accountable.

Dave Miller

Present Position

Executive Director, North Shore Water Reclamation District

Length of Service

31 years at North Shore Water Reclamation District. Executive Director since 2020; Deputy Executive Director 2005 to 2019, Director of Administration 2002 to 2005; Human Resource Manager 1998 to 2002; Risk Manager 1995 to 1998.

Duties

Executive Director and Deputy Treasurer of the 2nd largest sanitary district in Illinois, operating 3 advanced water reclamation facilities that provide wastewater treatment services to 17 communities, over 330,000 residents, thousands of businesses/industries, and the Great Lakes Naval Training Center.

Other Pertinent Information

IMRF Executive Trustee since 2015. Proud of organizational achievements including: decrease in employer contribution rates by 40%; increase in plan funding status to 97%; development of internal investment team to reduce fees; winner of Baldrige Award for performance excellence; completion of generational pension administration system conversion. I pledge to continue my support for additional staffing resources, employer & member outreach, and Horizon optimizations, upgrades and enhancements to deliver the best-in-class customer experience our employers and members expect and deserve.

Eric Palm

Present Position

Village Manager, Village of Hoffman Estates

Length of Service

Village Manager, Village of Hoffman Estates from 2021 to Present; Village Administrator, Village of River Forest, from 2010 to 2021; Village Administrator, Village of Hampshire from 2007 to 2010; Assistant to the City Manager, City of Des Plaines from 2005 to 2007

Duties

As Village Manager, I am responsible for the daily management and long-range planning for the Village of Hoffman Estates, which includes our 375 employees and \$200,000,000 budget. Exceptional customer service, strategic communications and streamlined technology are three areas of my professional focus.

Other Pertinent Information

I have significant managerial experience in government leadership and operations with multiple organizations. I am frustrated with the inability of retirees to receive pensions in a timely fashion. As trustee, I would focus on three areas. First, ensure accountability for the new executive director through clear goals and objectives. Second, work to improve customer service and timely distribution of pensions to new retirees. Finally, improve communication and outreach to employers, members and professional organizations. Questions? Contact me at ericpalm.imrf@gmail.com.



SUGGESTED RESOLUTION TO CAST A BALLOT IN THE 2026 IMRF EXECUTIVE TRUSTEE ELECTION

(Rev 9/2026)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION

Number _____

WHEREAS, section 7-174 of the Illinois Pension Code provides for an eight-member Board of Trustees of the Illinois Municipal Retirement Fund, four of whom are to be elected by the IMRF participating units of government; and

WHEREAS, section 7-175 of the Pension Code provides rules for the election of the IMRF Board of Trustees; and

WHEREAS, the governing body of each participating unit of government shall have one vote at any election in which an Executive Trustee is to be elected; and

WHEREAS, it is appropriate that the _____ of _____
BOARD, COUNCIL, ETC. EMPLOYER NAME

exercise its right to vote in the 2026 IMRF Executive Trustee election.

NOW THEREFORE BE IT RESOLVED that the _____ of
BOARD, COUNCIL, ETC.
_____ gives its vote in the 2026 IMRF Executive Trustee election
EMPLOYER NAME

for a five-year term of office to (vote for one):

- ☐ JACK BOWER
☐ DAVE MILLER
☐ ERIC PALM
☐ _____

LINE FOR WRITE-IN CANDIDATE

CERTIFICATION

I, _____, the _____ of the
(NAME) (CLERK OR SECRETARY)

_____ of the County of _____, State of Illinois,
(EMPLOYER NAME) (COUNTY)

do hereby certify that I am the keeper of the books and records of the _____ and
(EMPLOYER NAME)

that the foregoing is a true and correct copy of a resolution (ordinance) duly adopted by the _____
(BOARD, COUNCIL, ETC.)

at a meeting duly convened and held on the _____ day of _____, 20____.

SEAL

(CLERK OR SECRETARY)

Illinois Municipal Retirement Fund
800 COMMERCE DR, OAK BROOK, IL 60523-2196
Employer Contact Center: 1-800-728-7971
www.imrf.org

STAFF MEMORANDUM

TO: Village President and Board of Trustees

FROM: Anne Hanson, Human Resources Director

DATE: October 30, 2026

RE: Approval of 2027 Village Meeting Schedule and Holiday Schedule

Background

Each year, the Village Board approves the annual meeting schedule and employee holiday schedule for the upcoming calendar year. Staff has prepared the proposed 2027 schedules for consideration and approval.

2027 Village Meeting Schedule

The proposed schedule maintains the Village Board and Committee of the Whole meetings on the first and third Tuesdays of each month at 6:30 p.m., consistent with the Village's established meeting schedule.

Two exceptions are proposed for 2027:

- April 6, 2027 – Consolidated Election Day: The regularly scheduled meeting will be moved to Wednesday, April 7, 2027, to avoid a conflict with Election Day.
- August 3, 2027 – National Night Out: The regularly scheduled meeting will be moved to Wednesday, August 4, 2027, to accommodate National Night Out activities.

All other meeting dates will follow the established schedule.

2027 Employee Holiday Schedule

The proposed 2027 holiday schedule has been prepared in accordance with the Village's previously approved holidays and established practices for observing holidays.

No changes to the number of recognized holidays or existing holiday benefits are proposed. The schedule reflects the applicable calendar dates and observed days for 2027.

Recommendation

Staff recommends that the Village Board approve the 2027 Village Meeting Schedule and 2027 Employee Holiday Schedule as presented.

Attachments:

1. Proposed 2027 Village Meeting Schedule
2. Proposed 2027 Employee Holiday Schedule

VILLAGE OF ROSCOE

2027 Village Board / Committee of the Whole Meeting Schedule

Meeting Time: 6:30 PM | Regular Schedule: 1st and 3rd Tuesdays of each month

Month	First Meeting	Second Meeting
January	Tuesday, January 5	Tuesday, January 19
February	Tuesday, February 2	Tuesday, February 16
March	Tuesday, March 2	Tuesday, March 16
April	Wednesday, April 7	Tuesday, April 20
May	Tuesday, May 4	Tuesday, May 18
June	Tuesday, June 1	Tuesday, June 15
July	Tuesday, July 6	Tuesday, July 20
August	Wednesday, August 4	Tuesday, August 17
September	Tuesday, September 7	Tuesday, September 21
October	Tuesday, October 5	Tuesday, October 19
November	Tuesday, November 2	Tuesday, November 16
December	Tuesday, December 7	Tuesday, December 21

Total: 24 scheduled meetings

Schedule Exceptions

- April 7, 2027 (Wednesday): Rescheduled from April 6 due to the Illinois Consolidated Election.
- August 4, 2027 (Wednesday): Rescheduled from August 3 due to National Night Out.

Schedule subject to Village Board approval and subsequent changes.

VILLAGE OF ROSCOE

2027 Village of Roscoe Holiday Schedule

Holiday	Observed Date
New Year's Day	Friday, January 1, 2027
President's Day	Monday, February 15, 2027
Memorial Day	Monday, May 31, 2027
Independence Day (Observed)	Monday, July 5, 2027
Labor Day	Monday, September 6, 2027
Veterans Day	Thursday, November 11, 2027
Thanksgiving Day	Thursday, November 25, 2027
Day after Thanksgiving	Friday, November 26, 2027
Christmas Eve	Friday, December 24, 2027
Christmas Day (Observed)	Monday, December 27, 2027
New Year's Eve	Friday, December 31, 2027
New Year's Day (Observed)	Monday, January 3, 2028

Holiday Pay Eligibility

This holiday schedule will apply to all full-time Administrative and Public Works Employees.

To be eligible for Holiday pay, the employee must have worked the scheduled work day immediately preceding the holiday and the scheduled work day immediately after the holiday unless on an approved paid vacation or other paid leave of absence.