



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, October 21, 2025
6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****APPROVAL OF THE MINUTES**

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **October 7, 2025.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)**PRESIDENT'S REPORT**

- 2. Review and Discussion of Hodges Run Small Business Incubator Bid Responses**
[Presented by: Joe Anderson of Place Foundry Design, LLC]
- 3. Project Update on the Rockton Road Corridor Study**

TREASURER'S REPORT

- 4. Cash Report and Bills**
- 5. Approval of Bills**
- 6. Year to Date, Revenues and Expenditures**

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

- 7. Approval of a Special Event Permit for Hometown Holiday** to be held at along **Main Street** on **December 13th from 3:00 pm - 7:00 pm.**

Village Board of Trustees
Meeting Agenda - October 21, 2025

8. Action on awarding of the contract for the **Main & Bridge Street Pedestrian Crosswalk Project**

[Recommendation from Committee of the Whole is to reject all bids and not move forward with awarding project Vote: 5-0-1 /COTW /10/07/2025]

9. Approval of **Resolution 2025-R53, authorizing the purchase of new **chairs and tables for Porter Park Cabin.****

10. Approval of **Resolution 2025-R54 approving the purchase of four (4) **Solar Speed Signs** from Traffic Logix in the amount of \$14,130.00.**

11. Approval of **Resolution 2025-R55, a Resolution Approving the Jurisdictional **Boundary Line Agreement between the Village of Roscoe and the Village of Machesney Park**, and authorizing execution of the Agreement.**

12. Approval of **Resolution 2025-R56, a Resolution Approving **Membership in the Mid-States Organized Crime Information Center (MOCIC)****

NEW BUSINESS (First reading or suspend rules)

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, October 07, 2025
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Dayne Mead
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee John Broda

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **September 16, 2025.**

President Gustafson asked for the approval of the minutes for September 16, 2025.

Motion was made by Trustee Mead, second by Trustee Plock. Voting yes: Trustees Babcock, Plock, Mead, Sima, Wright 5-0-1.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

2. Presentation of the **Financial Statements and Annual Audit Report** for the period ending December 31, 2024, by Baker Tilly US, LLP. [Presented by: Wendy Unger]

President Gustafson stated that Wendy Unger was not able to attend tonight's meeting. She will be here sometime in early November to go over the audit.

3. Presentation and update on the development of the **Capital Improvement Program (CIP)** by Fehr Graham Engineering & Environmental [Presented by: Tyler Nelson]

Tyler Nelson from Fehr Graham presented an overview of the Capital Improvement Program (CIP). outlining a five-year plan to prioritize and fund infrastructure projects across the village. He explained that that capital projects include new construction or major upgrades to physical infrastructure, excluding routine maintenance and operations. The CIP will use ranking metrics such as public safety, economic impact, funding opportunities, project readiness, alignment with the comprehensive plan, and public benefit to prioritize and schedule projects.

TREASURER'S REPORT

4. Cash Report and Bills
5. Approval of Bills

President Gustafson asked for a motion for the approval of the bills.

Expenditures are \$197,921.11. Payroll is \$ 115,832.11 totaling \$ 313,753.22.

Trustee Sima stated before we vote he would like to follow up on the refund for \$3,480.00 from Place Foundry for the designs of the EV Station.

President Gustafson stated that she has spoken with Place Foundry and she has asked for them to credit the Village in the dollar amount of \$3,480.00.

Motion was made by Trustee Wright, second by Trustee Babcock. Voting yes: Trustees Plock, Babcock, Sima, Wright, Mead 5-0-1.

6. Year to Date, Revenues and Expenditures

President Gustafson stated no year-to-date revenue of expenditures report at this time. We had one in July and there will be one forth coming in November.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

ACTION FROM THE LIQUOR COMMISSION

7. **Approval of Ordinance 2025-20**, increasing the maximum number of authorized Village of Roscoe **Class "A" [Full Liquor] liquor licenses to six (6)** [5 currently authorized].

President Gustafson asked for a motion for the approval of Ordinance 2025-20.

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes: Trustees Plock, Babcock, Wright, Mead, Sima 5-0-1.

8. **Approval of issuance of a Class “A” (Full Liquor, on and off premises) liquor license to Penny Inc. dba Quik Mart**
[Licensed Premises: 5526 Elevator Road, Roscoe, IL, Roscoe, IL 61073]

President Gustafson asked for the Approval of insurance of a Class "A" **(Full Liquor, on and off premises)** liquor license to **Penny Inc. dba Quik Mart**
[Licensed Premises: 5526 Elevator Road, Roscoe, IL, Roscoe, IL 61073]

This is for the purpose of applying for the gaming license. They will be not serving alcohol at this establishment.

Motion was made by Trustee Babcock, second by Trustee Plock. Voting yes: Trustees Wright, Mead, Sima, Babcock, Plock 5-0-1.

MOTIONS AND RESOLUTIONS (Final action)

9. **Approval of Resolution 2025-R49**, entering into an agreement for engineering and construction management services for the **Riverside Park Pavilion Replacement**.

President Gustafson asked for a motion for an approval of Resolution 2025-R49.

Motion was made by Trustee Plock, second by Trustee Sima. Voting yes: Babcock, Sima, Plock, Wright. Voting no: Trustee Mead 4-1-1.

10. Approval of **Resolution 2025-R50**, entering into a **Professional Design Services Agreement for Porter Park Phase II (OSLAD Grant)**

President Gustafson asked for a motion for approval of Resolution 2025-R50.

Motion was made by Trustee Wright, second by Trustee Plock. Voting yes: Trustees Plock, Babcock, Mead, Wright, Sima 5-0-1.

11. **Approval of Resolution 2025-51**, approving purchase and installation of **Four Subdivision Entrance Signs** for the **Chicory Ridge** and **Hawks Pointe Subdivisions**.

President Gustafson asked for a motion for the approval of Resolution 2025-R51.

President Gustafson asked that if this could be done this season.

Joe Kurlinkus Village Administrator stated yes.

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes: Trustees Babcock, Mead, Sima, Wright, Plock 5-0-1.

12. Approval of **Resolution 2025-R39**, authorizing the execution of a professional services agreement with **Place Foundry, LLC** to provide **economic development consulting** services to the Village of Roscoe **[Main Street Business Alliance]**.

[TABLED ON: 9/16/2025 VILLAGE BOARD]

Tom Green Village attorney stated this was tabled on September 16, 2025. There needs to be a motion to remove from the table.

Motion was made to remove from table by Trustee Wright, second by Trustee Plock.

Trustee Wright stated that he has sat down with a team of people from Beloit, Co-founder Jeff Adams, Jim Packard Sr. along with Terry Frank the executive director and Dan O' Day the current President from what is now called Beloit 2000/200. He stated that they have agreed with lending assistance to the group with writing contracts and get the non-profit organization current and new members off to a good start at no cost to them or the village.

Katie Thompson volunteered to lead the filing of incorporation paperwork, and Tom Green agreed to assist with legal setup, and getting an EIN number emphasizing that the nonprofit organization must remain independent from the village operation.

President Gustafson asked for an approval of Resolution 2025-R39.

Voting no: Trustees Wright, Sima, Plock, Babcock, Mead 0-5-1

NEW BUSINESS (First reading or suspend rules)

- 13. Approval of Resolution 2025-R52**, approving an agreement with **Enterprise** for the quoted amount of **\$88,268.50** for **the replacement of 3 Public Works Vehicles**.

President Gustafson asked for a motion to suspend the rules and make a final vote for the approval of Resolution 2025-R52.

Motion was made by Trustee Plock, second by Trustee Sima. Voting yes: Trustees Sima, Plock, Babcock, Mead, Wright 5-0-1.

President Gustafson asked for a motion for the approval of Resolution 2025-R52.

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes: Trustees Babcock, Mead, Wright, Sima, Plock 5-0-1.

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

President Gustafson asked for a motion to go into Executive Session pending Litigation.

Motion was made by Trustee Plock, second by Trustee Mead. Voting yes: Trustee Plock, Mead, Sima, Babcock, Wright 5-0-1 at 7:38 pm.

Returned to Open Session at 8:22 pm.

Roll Call Trustees Wright, Mead, Sima, Plock, Babcock, President Gustafson.

ADJOURNMENT

President Gustafson asked to Adjourn the meeting.

Motion was made by Trustee Wright, second by Trustee Sima, Voting yes:

Trustees Babcock, Sima, Plock, Wright, Mead.

Meeting Adjourned at 8:29 pm.

Place Foundry LLC

728 North Prospect Street
Suite 101
Rockford, IL 61107

September 16, 2024

Mr. Josef Kurlinkus
Village of Roscoe
10631 Main Street
Roscoe, Illinois 61073

Re: **VILLAGE OF ROSCOE POP- POST BID MEETING**
5466 Bridge Street
Roscoe, Illinois 61073

Mr. Kurlinkus,

Following the Bid opening we sat down w/ Tony Scandrolì and Jamin Unger/Scandrolì Construction Co. to review the project bid, scope and schedule and to Value Engineer options we outlined and presented at the September 2nd Board meeting. The direction was given to phase the project by moving the restroom building (including Sanitary to a later phase and soliciting alternate means to erect the pop-up shops (14).

It is our recommendation that the contract for the **VILLAGE OF ROSCOE POP-UP PARK** is awarded to the low bidder, Scandrolì Construction Co., should the village be amenable to the bid amounts and notes below.

General Bid Notes

- All Addendums received.

Owner Responsibilities (recommended firms)

- Staking & Layout (RK Johnson – Project Civil Engineer)
- Excavation, Concrete & Asphalt Testing (TSC or GEOCON)
- CCDD Acceptable Soils Testing (Free Flow)
- Permits & Fees – Building, Electric
- Site Furnishings (Tables, Chairs, Benches Planters, etc.)

Architect can solicit bids on behalf of owner upon authorization.

Architect/Engineer Responsibilities

- Submittal List to be provided to Contractor
- Conduct Bi-Weekly Meetings (at Village Hall or on site, Tuesday or Wednesday AM – TBD)

Contingency

It is recommended that the Village add/create a 5 to 10% contingency. See Scandrolì recommendation.

Schedule

Due to the accelerated schedule outlined/proposed in the Invitation to Bid, we discussed realistic expectations with regard to time of year, weather and ultimately for everyone involved committed to providing a quality project over speed. Scandroli is confident that Phase I can be completed this year. Scandroli does suggest a contingency specifically to cover Winter Conditions for Concrete Flatwork.

A full project Schedule will be presented upon commencement of project and updated weekly.

Pricing Break Down

Base Bid	\$2,099,000.00
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Omit (14) Pop-up Shed erection (14)	- \$70,000.00
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Restroom Building	- \$455,000.00
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Phase I Contract Amount	\$1,574,000.00
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Add Considerations

Contingency/Winter Conditions	\$50,000.00
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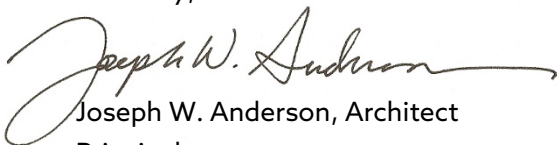
Run Sanitary to future restrooms	\$20,500.00
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Additional VE items can be referenced in Summary w Break Out Numbers 9-02-2025.pdf as presented to the Board of Trustees.

No Alternates accepted at this time.

Please feel free to contact me should you have any further questions.

Sincerely,



Joseph W. Anderson, Architect

Principal

AIA, NCARB

CC:FILE

Village of Roscoe

Bills Submitted for Approval on October 21, 2025

Pooled Expenditures:

Checking account balance before expenditures	\$	466,090.42
Pooled Money Market		73,327.10
Illinois Funds Balance		8,197,258.88
Total pooled cash and equivalents		<u>8,736,676.40</u>

Expenditures per list 111,934.49

Additional invoices

111,934.49

Total expenditures 111,934.49

Payroll expense:

Gross Wages	10/4/2025	109,322.43	
Payroll tax and IMRF	10/4/2025	9,083.36	118,405.79

Total General Fund Expenditures 230,340.28

Pooled checking account balance after expenditures \$ 8,506,336.12

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	3,619.09
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		2,042,138.20
Total Motor Fuel cash and equivalents		<u>2,056,149.30</u>

Expenditures:

<u>Vendor</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
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Total Motor Fuel Fund Expenditures -

Motor Fuel cash and equivalent balance after expenditures 2,056,149.30

Total expenditures for all funds: 230,340.28

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AIRGAS USA, LLC									
201	AIRGAS USA, LLC	5519420490	CYLINDER RENTAL - PW	01-030-5860 Equipment Rentals	09/30/2025	76.50	.00		
Total AIRGAS USA, LLC:						76.50	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	11NW-4L3J-9H	TENNIS NET & BASKETBALL HOOP N	01-050-5121 Maintenance & Repairs - B	10/08/2025	258.99	.00		
311	AMAZON CAPITAL SERVICES	1D61-YYJ3-4C	Pens PD	01-040-6020 Office Supplies	10/02/2025	6.57	.00		
311	AMAZON CAPITAL SERVICES	1FK4-V39N-4M	Large Paper Bags / 30Gal Paper Bags P	01-040-6051 Equipment Purch - Non Ca	10/02/2025	44.78	.00		
311	AMAZON CAPITAL SERVICES	1FT6-N3T6-C4	Toilet Paper PD	01-040-6020 Office Supplies	10/06/2025	25.65	.00		
311	AMAZON CAPITAL SERVICES	1QM6-GYJ4-4	HEAVY DUTY SWING CHAINS - PARKS	01-050-5123 Maintenance & Repairs - P	10/14/2025	186.74	.00		
311	AMAZON CAPITAL SERVICES	1RY3-GRWK-3	CLOROX WIPES - PW	01-030-6040 Operating Supplies	10/11/2025	16.62	.00		
311	AMAZON CAPITAL SERVICES	1TLV-FJ9C-6T	GHOST T-SHIRTS FOR TRUCK OR TR	01-010-6091 Special Events	10/02/2025	35.98	.00		
311	AMAZON CAPITAL SERVICES	1VJN-KJ3H-3C	RUBBER DUCKS FOR TRUCK OR TRE	01-010-6091 Special Events	10/01/2025	390.83	.00		
311	AMAZON CAPITAL SERVICES	1WGY-FFDG-4	PERF PAPER FOR LICENSES	01-010-6020 Office Supplies	10/11/2025	25.87	.00		
311	AMAZON CAPITAL SERVICES	1WGY-FFDG-4	TRUCK OR TREAT EXPENSES	01-010-6091 Special Events	10/11/2025	19.28	.00		
311	AMAZON CAPITAL SERVICES	1WGY-FFDG-4	TRUCK OR TREAT EXPENSES	01-010-6091 Special Events	10/11/2025	8.81	.00		
311	AMAZON CAPITAL SERVICES	1XRQ-YKKV-3	TABLE FOR PERMITTING OFFICE	01-010-6052 Office Furnishings	01/06/2025	69.99	.00		
311	AMAZON CAPITAL SERVICES	1XRQ-YKKV-3	TRUCK OR TREAT EXPENSES	01-010-6091 Special Events	01/06/2025	19.88	.00		
311	AMAZON CAPITAL SERVICES	1YYG-1KRT-D	GARBAGE BAGS & WASP/HORNET KI	01-030-6040 Operating Supplies	10/09/2025	111.49	.00		
311	AMAZON CAPITAL SERVICES	1YYG-1KRT-D	BLACK TRASH BAGS & TP - PARKS	01-050-5990 Departmental Operating S	10/09/2025	80.42	.00		
Total AMAZON CAPITAL SERVICES:						1,301.90	.00		
BARRICK, SWITZER, LONG, BALSLEY & VAN EV									
661	BARRICK, SWITZER, LONG, BA	89109-000Z 15	ADMIN HEARINGS	01-013-5232 Legal Services - Administr	10/02/2025	750.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-000Z 13	GENERAL VILLAGE MATTERS	01-010-5231 Legal Services - General L	10/01/2025	8,010.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-000Z 13	TRAFFIC & DUI PROSECUTION	01-040-5230 Legal Services - Village Pr	10/01/2025	3,500.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-001Z 11	SWANSON PARK USE AGREEMENT	01-010-5231 Legal Services - General L	10/01/2025	337.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-004Z 10	NORTHWARD DEVELOPMENT	01-010-5231 Legal Services - General L	10/01/2025	630.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-013Z 6	REAL ESTATE TAX EXEMPTION	01-010-5231 Legal Services - General L	10/01/2025	337.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-017Z 4	BOUNDARY AGREEMENT	01-010-5231 Legal Services - General L	10/01/2025	562.50	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BARRICK, SWITZER, LONG, BALSLEY & VAN EV:						14,127.50	.00		
Cardmember Service									
1091	Cardmember Service	100225 PD	Podgorny Training PD	01-040-5530 Training & Seminars	10/02/2025	20.00	.00		
1091	Cardmember Service	100225 PD	**REFUND** Podgorny Training PD	01-040-5530 Training & Seminars	10/02/2025	20.00-	.00		
1091	Cardmember Service	100225 PD	Drygas / FAA Drone / Thermo Hygromete	01-040-5990 Departmental Operating S	10/02/2025	242.98	.00		
1091	Cardmember Service	100225 PD	Binders PD	01-040-6020 Office Supplies	10/02/2025	50.49	.00		
1091	Cardmember Service	100225 PD	Panera (Parade) PD	01-040-9000 Contingency	10/02/2025	38.36	.00		
1091	Cardmember Service	100225 PW	HACKZALL - BLAINS FARM & FLEET R	01-030-5990 Departmental Operating S	10/02/2025	199.00	.00		
1091	Cardmember Service	100225 VH	EMBROID THIS	01-010-4610 Uniforms	10/02/2025	99.98	.00		
1091	Cardmember Service	100225 VH	MICROSOFT CHARGES	01-010-5952 Information Technology - S	10/02/2025	32.33	.00		
1091	Cardmember Service	100225 VH	ZOOM CHARGES	01-010-5952 Information Technology - S	10/02/2025	40.00	.00		
1091	Cardmember Service	100225 VH	DOMAIN RENEWAL	01-010-5952 Information Technology - S	10/02/2025	72.32	.00		
1091	Cardmember Service	100225 VH	VIEWER CENTRAL	01-010-5952 Information Technology - S	10/02/2025	194.28	.00		
1091	Cardmember Service	100225 VH	MICROSOFT CHARGES	01-010-5952 Information Technology - S	10/02/2025	3.00	.00		
1091	Cardmember Service	100225 VH	ELEVENLABS IO	01-010-5952 Information Technology - S	10/02/2025	5.00	.00		
1091	Cardmember Service	100225 VH	DOMAIN RENEWAL	01-010-5952 Information Technology - S	10/02/2025	18.68	.00		
1091	Cardmember Service	100225 VH	PORTER PARK ARIEL ANNUAL CHARG	01-010-6020 Office Supplies	10/02/2025	50.00	.00		
1091	Cardmember Service	100225 VH	EVENT PERMIT - TRUCK OR TREAT	01-010-6091 Special Events	10/02/2025	50.00	.00		
1091	Cardmember Service	100225 VH	TRUCK OR TREAT EXPENSES	01-010-6091 Special Events	10/02/2025	204.71	.00		
1091	Cardmember Service	100225 VH	10 X 20 TENT FOR ALL EVENTS	01-010-6091 Special Events	10/02/2025	205.84	.00		
1091	Cardmember Service	100225 VH	BALLOON TWISTERS - TRUCK OR TR	01-010-6091 Special Events	10/02/2025	1,360.00	.00		
1091	Cardmember Service	100225 VH	TRUCK OR TREAT EXPENSES	01-010-6091 Special Events	10/02/2025	15.21	.00		
1091	Cardmember Service	100225 VH	SOUNDTRACK TO YOUR BRAND	01-010-6091 Special Events	10/02/2025	39.00	.00		
1091	Cardmember Service	100225 VH	CAR WASH	01-010-9000 Contingency	10/02/2025	24.00	.00		
1091	Cardmember Service	100225 VH	HOTEL FOR SYMPOSIUM	01-017-5530 Training & Seminars	10/02/2025	5.34-	.00		
Total Cardmember Service:						2,939.84	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	100625 2222	9/4/25-10/6/25 RT/25 BRIDGE LIGHTS	01-030-5411 Electricity - Street Lights	10/06/2025	132.93	.00		
1411	COMMONWEALTH EDISON	101025 1222	9/10/25-10/10/25 R25 BIKE PATH LIGHT	01-030-5411 Electricity - Street Lights	10/10/2025	40.28	.00		
1411	COMMONWEALTH EDISON	101025 3000	9/8/25-10/8/25 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas & El	10/10/2025	215.06	.00		
Total COMMONWEALTH EDISON:						388.27	.00		
Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5449976	Monthly Vehicle Repairs - PD	01-040-5120 Maintenance & Repairs - V	10/03/2025	210.60	.00		
10016	Enterprise Fleet Management	FBN5449976	Monthly Lease Charges - PD	01-040-6070 Vehicle Leases (Fleet)	10/03/2025	10,356.83	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10016	Enterprise Fleet Management	FBN5457133	RAV 4 #1 - FULL MONTH	01-010-6070 Vehicle Leases (Fleet)	10/03/2025	484.66	.00		
10016	Enterprise Fleet Management	FBN5462171	MONTHLY LEASE CHARGES - TRUCK	01-030-6070 Vehicle Leases (Fleet)	10/03/2025	17,964.68	.00		
Total Enterprise Fleet Management:						29,016.77	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	134456	PROJ 25-694 2025 RES STREETS	01-010-5220 Engineering - General (Vill	09/26/2025	532.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	134457	PROJ 25-934 MAIN ST PEDESTRIAN C	01-019-5246 Engineering & Design Serv	09/26/2025	1,725.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	13474	PROJ 25-560 ENGINEERING SVC	01-010-5220 Engineering - General (Vill	09/26/2025	7,325.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:						9,582.00	.00		
FRSA-PAYMENTS									
5881	FRSA-PAYMENTS	082925	06/02/25-07/01/25 10595 MAIN ST	01-040-6010 Building Utilities (Gas & El	08/29/2025	15.02	.00		
5881	FRSA-PAYMENTS	082925	06/02/25-07/01/25 10631 MAIN ST	01-040-6010 Building Utilities (Gas & El	08/29/2025	15.01	.00		
5881	FRSA-PAYMENTS	100325 0100N	7/1/25-8/3/25 10631 MAIN	01-010-6010 Building Utilities (Gas & El	10/03/2025	69.04	.00		
5881	FRSA-PAYMENTS	100325 9902N	7/1/25-8/3/25 5402 SWANSON RD	01-030-6010 Building Utilities (Gas & El	10/03/2025	46.24	.00		
Total FRSA-PAYMENTS:						145.31	.00		
GALLS, LLC									
2471	GALLS, LLC	032515355	Kelly - Boots	01-040-4612 Uniforms	09/11/2025	172.98	.00		
Total GALLS, LLC:						172.98	.00		
GRAINGER									
2621	GRAINGER	9663085620	SUCTION STRAINER - PW	01-030-6040 Operating Supplies	10/03/2025	36.14	.00		
2621	GRAINGER	9663085638	GALV PIPE NIPPLE - PW	01-030-6040 Operating Supplies	10/03/2025	51.14	.00		
Total GRAINGER:						87.28	.00		
GREGS GARAGE INC									
2651	GREGS GARAGE INC	30125	STATE INSPECTION - TRUCK #311	01-030-5122 Maintenance & Repairs - V	10/14/2025	51.00	.00		
2651	GREGS GARAGE INC	30125	STATE INSPECTION - TRUCK #307	01-030-5122 Maintenance & Repairs - V	10/14/2025	51.00	.00		
2651	GREGS GARAGE INC	30125	STATE INSPECTION - TRUCK #308	01-030-5122 Maintenance & Repairs - V	10/14/2025	51.00	.00		
2651	GREGS GARAGE INC	30125	STATE INSPECTION - TRUCK #309	01-030-5122 Maintenance & Repairs - V	10/14/2025	51.00	.00		
2651	GREGS GARAGE INC	30125	STATE INSPECTION - TRUCK #310	01-030-5122 Maintenance & Repairs - V	10/14/2025	51.00	.00		
2651	GREGS GARAGE INC	30125	STATE INSPECTION - TRUCK #306	01-030-5122 Maintenance & Repairs - V	10/14/2025	51.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total GREGS GARAGE INC:						306.00	.00		
ILLINOIS TOLLWAY									
3126	ILLINOIS TOLLWAY	G12300000740	TOLLS - TROY TAYLOR - PW TRAININ	01-030-5990 Departmental Operating S	10/06/2025	29.95	.00		
Total ILLINOIS TOLLWAY:						29.95	.00		
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV120152	COPIER USAGE - PD	01-040-6020 Office Supplies	10/02/2025	218.94	.00		
Total INTEGRA BUSINESS SYSTEMS:						218.94	.00		
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	561380	REPAIR PARTS - PW	01-030-5990 Departmental Operating S	10/02/2025	30.76	.00		
3401	JERRYS AUTO PARTS	561630	JB WELD & PERMATEX - SHOP	01-030-5990 Departmental Operating S	10/08/2025	16.45	.00		
Total JERRYS AUTO PARTS:						47.21	.00		
LINCOLN RENT-ALL									
3961	LINCOLN RENT-ALL	544617	STUMP GRINDER RENTAL	01-050-5860 Equipment Rentals	09/29/2025	811.88	.00		
3961	LINCOLN RENT-ALL	545292	LIFT RENTAL FOR FAN REPLACEMEN	01-050-5121 Maintenance & Repairs - B	10/06/2025	108.25	.00		
Total LINCOLN RENT-ALL:						920.13	.00		
MENARD'S									
4411	MENARD'S	57476	METAL PULSE SPRINKLER - BRIDGE	01-030-5121 Maintenance & Repairs - B	09/29/2025	43.96	.00		
4411	MENARD'S	57567	TOOLBOX - PW	01-030-5990 Departmental Operating S	09/30/2025	32.97	.00		
4411	MENARD'S	57680	CONCRETE MIX - VH KIOSK	01-010-5121 Maintenance & Repairs - B	10/02/2025	26.92	.00		
4411	MENARD'S	57681	FASCIA & NAILS - RIVERSIDE PAVILLI	01-050-5121 Maintenance & Repairs - B	10/02/2025	335.83	.00		
4411	MENARD'S	57750	LOCKNUT, WASHER & HEX BOLT - PO	01-050-5121 Maintenance & Repairs - B	10/03/2025	8.16	.00		
4411	MENARD'S	58051	CONCRETE PLACERS - PW	01-030-5990 Departmental Operating S	10/08/2025	69.78	.00		
Total MENARD'S:						517.62	.00		
MOTOROLA SOLUTIONS, INC									
4675	MOTOROLA SOLUTIONS, INC	972452025090	Radio Subscription- PD	01-040-5990 Departmental Operating S	10/01/2025	1,135.00	.00		
Total MOTOROLA SOLUTIONS, INC:						1,135.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MUNICIPAL CODE ENFORCEMENT, LLC									
4696	MUNICIPAL CODE ENFORCEME	1674	CODE ENFORCEMENT CONSULTING	01-013-5953 CODE ENFORCEMENT C	10/01/2025	4,689.59	.00		
Total MUNICIPAL CODE ENFORCEMENT, LLC:						4,689.59	.00		
NICOR GAS									
4931	NICOR GAS	100725 2000 9	9/5/25-10/6/25 6545 WINDFLOWER	01-050-6010 Building Utilities (Gas & El	10/07/2025	54.94	.00		
Total NICOR GAS:						54.94	.00		
PARTY LIKE A ROCK STAR TENTS AND EVENTS									
5272	PARTY LIKE A ROCK STAR TEN	081125	HOMETOWN HOLIDAY EXPENSES	01-010-6091 Special Events	08/11/2025	850.00	.00		
Total PARTY LIKE A ROCK STAR TENTS AND EVENTS:						850.00	.00		
PER MAR SECURITY SERVICES									
5361	PER MAR SECURITY SERVICES	3696021	SECURITY SVC - VH	01-010-5320 Telephone & Data	10/08/2025	229.95	.00		
Total PER MAR SECURITY SERVICES:						229.95	.00		
PHYSICIANS IMMEDIATE CARE, LTD									
5411	PHYSICIANS IMMEDIATE CARE,	091025 PD	A. Smith / J. Caltagerone - Hep B Vaccin	01-040-5990 Departmental Operating S	09/10/2025	252.00	.00		
5411	PHYSICIANS IMMEDIATE CARE,	091025 PD	Smith / Caltagerone - New Employee Scr	01-041-4370 Medical Screening / Drug T	09/10/2025	1,325.00	.00		
Total PHYSICIANS IMMEDIATE CARE, LTD:						1,577.00	.00		
PLACE FOUNDRY LLC									
5430	PLACE FOUNDRY LLC	0209.13	2024-0209 ROSCOE ECON DEV	01-010-5240 Consulting	08/31/2025	6,500.00	.00		
5430	PLACE FOUNDRY LLC	0209.13	2024-0209 ROSCOE ECON DEV	01-010-5240 Consulting	08/31/2025	6,500.00	.00		
Total PLACE FOUNDRY LLC:						13,000.00	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	16267	HANDICAP W/HAND SANITIZER - POR	01-050-5860 Equipment Rentals	10/13/2025	83.59	.00		
5471	PORT-A-JOHN	I6187	HANDICAP W/ HAND SANITIZER - CHI	01-050-5860 Equipment Rentals	10/09/2025	130.00	.00		
5471	PORT-A-JOHN	I6266	HANDICAP W/ HAND SANITIZER - RAL	01-050-5860 Equipment Rentals	10/13/2025	83.59	.00		
5471	PORT-A-JOHN	I6268	HANDICAP W/ HAND SANITIZER - CHI	01-050-5860 Equipment Rentals	10/13/2025	83.59	.00		
Total PORT-A-JOHN:						380.77	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PREMIER TECHNOLOGIES									
5502	PREMIER TECHNOLOGIES	58076	SONICWALL APPLIANCE	01-010-5951 Information Technology - H	09/22/2025	195.99	.00		
Total PREMIER TECHNOLOGIES:						195.99	.00		
REGION 1 PLANNING COUNCIL									
5665	REGION 1 PLANNING COUNCIL	FY26-0066-2	WINGIS: FY26 QUARTER 2	01-016-5881 Geographical Inform Syste	10/01/2025	1,138.13	.00		
Total REGION 1 PLANNING COUNCIL:						1,138.13	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	100725 4000	9/1/25-10/1/25 MCCURRY & WILLOWB	01-030-5411 Electricity - Street Lights	10/07/2025	15.47	.00		
5851	ROCK ENERGY COOPERATIVE	100725 5000	9/1/25-10/1/25 MCCURRY & WILLOWB	01-030-5411 Electricity - Street Lights	10/07/2025	24.47	.00		
5851	ROCK ENERGY COOPERATIVE	100725 8001	9/1/25-10/1/25 MCCURRY	01-030-5411 Electricity - Street Lights	10/07/2025	22.95	.00		
Total ROCK ENERGY COOPERATIVE:						62.89	.00		
ROCK ROAD COMPANIES									
5901	ROCK ROAD COMPANIES	327425	1.65 TONS - HOT MIX - PW	01-030-6060 Road Repair Bulk Material	10/10/2025	123.75	.00		
Total ROCK ROAD COMPANIES:						123.75	.00		
ROCK VALLEY INDUSTRIES, LLC									
5992	ROCK VALLEY INDUSTRIES, LL	28447	CLEANING - VH	01-010-6021 Cleaning Services	10/01/2025	1,197.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28447	BATTERIES - VH	01-010-6021 Cleaning Services	10/01/2025	30.50	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28447	CLEANING - PW	01-030-6021 Cleaning Services	10/01/2025	413.70	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28447	CLEANING - PD	01-040-6021 Cleaning Services	10/01/2025	1,354.50	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28447	CLEANING - PORTER PARK	01-050-6021 Cleaning Services	10/01/2025	341.25	.00		
Total ROCK VALLEY INDUSTRIES, LLC:						3,336.95	.00		
Sauk Valley Community College									
10058	Sauk Valley Community College	2343	Gonzalez / Smith - Police Academy	01-040-5530 Training & Seminars	09/18/2025	15,376.28	.00		
Total Sauk Valley Community College:						15,376.28	.00		
TransUnion Risk & Alt Data Sol									
7291	TransUnion Risk & Alt Data Sol	170625-20250	TLOxp CHARGES	01-040-5990 Departmental Operating S	10/01/2025	75.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total TransUnion Risk & Alt Data Sol:						75.00	.00		
ULINE									
7431	ULINE	198100293	Lateral File Cabinet PD	01-040-6051 Equipment Purch - Non Ca	09/18/2025	965.13	.00		
Total ULINE:						965.13	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390027832	UNIFORMS & MATS - PW	01-030-4610 Uniforms	10/06/2025	131.67	.00		
7460	UNIFIRST CORPORATION	3390027832	UNIFORMS - PARKS	01-050-4610 Uniforms	10/06/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390027833	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	10/06/2025	38.22	.00		
7460	UNIFIRST CORPORATION	3390028169	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	10/13/2025	38.22	.00		
7460	UNIFIRST CORPORATION	3390028187	UNIFORMS & MATS - PW	01-030-4610 Uniforms	10/13/2025	131.67	.00		
7460	UNIFIRST CORPORATION	3390028187	UNIFORMS - PARKS	01-050-4610 Uniforms	10/13/2025	17.56	.00		
Total UNIFIRST CORPORATION:						374.90	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	97560	Yalden - Badge	01-040-4612 Uniforms	09/29/2025	151.00	.00		
7441	UNIFORM DEN EAST, INC	98009-01	Gonzalez - New Hire Necessities	01-040-5990 Departmental Operating S	09/23/2025	260.80	.00		
7441	UNIFORM DEN EAST, INC	98083	Caltagerone - New Hire Necessities	01-040-5990 Departmental Operating S	09/16/2025	1,139.75	.00		
7441	UNIFORM DEN EAST, INC	98083-01	Caltagerone - New Hire Necessities	01-040-5990 Departmental Operating S	09/23/2025	150.50	.00		
7441	UNIFORM DEN EAST, INC	98126	Jordan - Handcuff Case	01-040-4612 Uniforms	09/23/2025	35.95	.00		
7441	UNIFORM DEN EAST, INC	98303	Smith - Pocket Key / Belt Badge	01-040-4612 Uniforms	09/20/2025	25.45	.00		
Total UNIFORM DEN EAST, INC:						1,763.45	.00		
VERIZON WIRELESS									
7491	VERIZON WIRELESS	6123210681	HOT SPOTS PD	01-040-5320 Telephone & Data	10/02/2025	396.13	.00		
Total VERIZON WIRELESS:						396.13	.00		
WEX BANK									
7663	WEX BANK	107828212	FUEL-PW	01-030-6030 Gasoline & Oil	09/30/2025	1,403.36	.00		
7663	WEX BANK	107828212	FUEL - PARKS	01-050-6030 Gasoline & Oil	09/30/2025	716.96	.00		
7663	WEX BANK	107843307	FUEL-PD	01-040-6030 Gasoline & Oil	09/30/2025	3,795.06	.00		
Total WEX BANK:						5,915.38	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	13671	INTERNET SERVICE/PUBLIC IP ADDR	01-010-5953 Information Technology - M	09/30/2025	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	7003-R	COMMAND HOOKS FOR MICS - VH	01-010-5121 Maintenance & Repairs - B	09/30/2025	52.15	.00		
102	ZIEGLER'S ACE HARDWARE	7006-R	BEE & WASP SPRAY - RIVERSIDE	01-050-5121 Maintenance & Repairs - B	10/01/2025	35.96	.00		
102	ZIEGLER'S ACE HARDWARE	7006-R	TRACTOR KEY & FASTENERS FOR ST	01-050-5121 Maintenance & Repairs - B	10/01/2025	9.96	.00		
102	ZIEGLER'S ACE HARDWARE	7011-R	CABLE TIES - BRIDGE ST LOT	01-030-5990 Departmental Operating S	10/02/2025	4.59	.00		
102	ZIEGLER'S ACE HARDWARE	7012-R	FASTENERS - PUBLIC NOTICE SIGNS	01-030-6200 Street Sign Installation & R	10/02/2025	14.40	.00		
102	ZIEGLER'S ACE HARDWARE	7021-R	AIR FILTERS - VH	01-010-5121 Maintenance & Repairs - B	10/06/2025	26.99	.00		
102	ZIEGLER'S ACE HARDWARE	7021-R	AIR FILTER - PW	01-030-5121 Maintenance & Repairs - B	10/06/2025	13.98	.00		
102	ZIEGLER'S ACE HARDWARE	7021-R	AIR FILTER - PORTER	01-050-5121 Maintenance & Repairs - B	10/06/2025	6.99	.00		
102	ZIEGLER'S ACE HARDWARE	7027-R	CONCRETE MIX - VH KIOSK	01-010-5121 Maintenance & Repairs - B	10/08/2025	22.77	.00		
102	ZIEGLER'S ACE HARDWARE	7033-R	CONCRETE MIX - VH KIOSK	01-010-5121 Maintenance & Repairs - B	10/09/2025	15.18	.00		
102	ZIEGLER'S ACE HARDWARE	7051-R	ROUGHNECK GARBAGE CAN & ADHE	01-030-5990 Departmental Operating S	10/14/2025	67.15	.00		
102	ZIEGLER'S ACE HARDWARE	7058-R	NYLON TWINE - TRUCK OR TREAT	01-010-6091 Special Events	10/15/2025	89.94	.00		
Total ZIEGLER'S ACE HARDWARE:						360.06	.00		
Grand Totals:						111,934.49	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Department Key
010 Administration
012 Village Clerk
015 Liability Insurance
030 Public Works
040 Police/Public Safety
050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

Village of Roscoe
Budget Vs Actual
Through August 31, 2025

Eight months or 67% of the year is complete

0.67

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		-----	-----	-----	-----
<u>General Fund - Revenue</u>					
01-010-3110	Property Taxes	339,273.59	604,589.00	265,315.41	56%
01-010-3113	Video Game Revenue	371,182.64	525,000.00	153,817.36	71%
01-010-3114	Cannabis Use Tax	11,551.33	18,000.00	6,448.67	64%
01-010-3210	Retailer's Occupation Tax	1,498,709.80	2,075,000.00	576,290.20	72%
01-010-3211	Local Use Tax	137,032.60	463,263.00	326,230.40	30%
01-010-3220	State Income Tax	1,505,767.12	1,850,000.00	344,232.88	81%
01-010-3230	Corporate Replacement Tax	103,815.41	190,000.00	86,184.59	55%
01-010-3250	Donations	-	10,000.00	10,000.00	0%
01-010-3310	Liquor Licenses	94,133.33	141,200.00	47,066.67	67%
01-010-3311	Employee Registration Liquor	625.00	6,375.00	5,750.00	10%
01-010-3312	Liquor Licenses Violation	-	500.00	500.00	0%
01-010-3312	Gaming Term Reg Fee	34,000.00	3,400.00	(30,600.00)	1000%
01-010-3320	Other Licenses	2,250.00	5,000.00	2,750.00	45%
01-010-3350	Permits and Fees	14,175.00	20,000.00	5,825.00	71%
01-010-3351	Zoning Permits	9,365.00	7,500.00	(1,865.00)	125%
01-010-3353	Vending/Amusement License	1,425.00	1,000.00	(425.00)	143%
01-010-3354	Oversize/Overweight Permit	1,570.00	5,000.00	3,430.00	31%
01-010-3357	Design Review Fees	1,500.00	1,000.00	(500.00)	150%
01-010-3358	Sign Permits	150.00	1,000.00	850.00	15%
01-010-3430	Cable Franchise Fees	18,926.09	45,000.00	26,073.91	42%
01-010-3440	Gas Franchise Fees-Rock Energy	69,283.63	95,000.00	25,716.37	73%
01-010-3441	Gas Franchise Fees-Nicor	24,803.00	30,000.00	5,197.00	83%
01-013-3450	Notice of Violations	-	1,500.00	1,500.00	0%
01-010-3710	Interest Income	238,242.10	225,000.00	(13,242.10)	106%
01-010-3850	Donations	100.00	-	(100.00)	
01-010-3880	Credit Card Convenience Fees	1,504.00	1,000.00	(504.00)	150%
01-010-3890	Miscellaneous Income	1,581.64	5,000.00	3,418.36	32%
01-010-3891	Denali Plat One Impr Fund	9,000.00	15,000.00	6,000.00	60%
01-010-3892	Glenwood Estates Recapture	12,957.00	43,190.00	30,233.00	30%
		4,502,923.28	6,388,517.00	1,885,593.72	70%
<u>FICA Department - Revenue</u>					
01-011-3110	Property Taxes	6,710.27	12,000.00	5,289.73	56%
		6,710.27	12,000.00	5,289.73	56%
<u>Liability Insurance - Revenue</u>					
01-015-3110	Property Taxes	51,504.91	80,000.00	28,495.09	64%

Village of Roscoe
Budget Vs Actual
Through August 31, 2025

Eight months or 67% of the year is complete

0.67

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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<u>Public Works Department - Revenue</u>					
01-030-3570	Shared Sidewalk Reimbursement	-	2,500.00	2,500.00	0%
01-030-3890	Miscellaneous Income	24,256.58	2,500.00	(21,756.58)	970%
01-030-3980	Sale of Equipment	-	-	-	
		24,256.58	5,000.00	(19,256.58)	485%
<u>Public Safety - Revenue</u>					
01-040-3111	Property Tax - Police Pension	281,642.65	470,000.00	188,357.35	60%
01-040-3112	Property Tax - Police Protect	285,270.19	467,417.00	182,146.81	61%
01-040-3250	Grants	6,671.00	3,500.00	(3,171.00)	191%
01-040-3410	Traffic Fines	62,062.32	65,000.00	2,937.68	95%
01-040-3411	DUI Fines	3,703.34	3,500.00	(203.34)	106%
01-040-3412	Drug Fines	-	1,500.00	1,500.00	0%
01-040-3414	Police Agency Vehicle Fund	20.00	500.00	480.00	4%
01-040-3450	Notice of Violation Fines	560.00	500.00	(60.00)	112%
01-040-3530	Other reimbursements	13,333.40	-	(13,333.40)	
01-040-3550	Administrative Tow Fees	67,500.00	65,000.00	(2,500.00)	104%
01-040-3890	Miscellaneous Income	5,120.76	10,000.00	4,879.24	51%
01-040-3891	Park Land Dedication Income	-	-	-	
		725,883.66	1,086,917.00	361,033.34	67%
<u>Parks Department - Revenue</u>					
01-050-3810	Rent	17,340.00	12,000.00	(5,340.00)	145%
01-050-3811	Ball Field Rental	7,500.00	8,000.00	500.00	94%
01-050-3812	Park Usage Fees-Other	1,500.00	1,000.00	(500.00)	150%
01-050-3890	Miscellaneous Income	-	500.00	500.00	0%
		26,340.00	21,500.00	(4,840.00)	123%
Total General Fund Revenue		5,337,618.70	7,593,934.00	2,256,315.30	70%

Village of Roscoe
Budget Vs Actual
Through August 31, 2025

Eight months or 67% of the year is complete

0.67

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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<u>Expenditures</u>					
	GENERAL				

01-010-4100	SALARY - FULL TIME EMPLOYEES	97,848.98	139,050.00	41,201.02	70%
01-010-4110	WAGES - FULL TIME EMPLOYEES	56,835.52	98,465.00	41,629.48	58%
01-010-4130	WAGES - OVERTIME PAY	193.80	-	(193.80)	
01-010-4310	HEALTH INSURANCE	14,476.88	27,430.00	12,953.12	53%
01-010-4320	LIFE INSURANCE	66.50	252.00	185.50	26%
01-010-4330	DISABILITY INSURANCE	980.74	1,400.00	419.26	70%
01-010-4340	UNEMPLOYMENT BENEFITS	-	3,000.00	3,000.00	0%
01-010-4510	FICA - EMPLOYER CONTRIBUTION	10,740.71	18,170.00	7,429.29	59%
01-010-4540	PENSION (IMRF) - EMPLOYER CONT	5,098.05	5,677.00	578.95	90%
01-010-4610	UNIFORMS	-	750.00	750.00	0%
01-010-5120	MAINTENANCE & REPAIRS - EQUIP	1,480.45	11,000.00	9,519.55	13%
01-010-5121	MAINTENANCE & REPAIRS - B&G	15,262.34	79,000.00	63,737.66	19%
01-010-5122	MAINTENANCE & REPAIRS - VEH	-	1,000.00	1,000.00	0%
01-010-5162	OTHER CONTRACTED SERVICES	-	3,000.00	3,000.00	0%
01-010-5220	ENGINEERING - GENERAL	122,060.50	250,000.00	127,939.50	49%
01-010-5231	LEGAL SERVICES - GENERAL LEGAL	74,066.32	150,000.00	75,933.68	49%
01-010-5232	LEGAL SERVICES - OTHER	-	50,000.00	50,000.00	0%
01-010-5240	CONSULTING	35,849.65	-	(35,849.65)	
01-010-5260	MASS TRANSIT SYSTEM (SMTD)	25,000.00	25,000.00	-	100%
01-010-5310	POSTAGE	1,301.34	670.00	(631.34)	194%
01-010-5320	TELEPHONE & DATA	20,648.32	14,160.00	(6,488.32)	146%
01-010-5330	PRINTING & PUBLISHING	1,386.97	800.00	(586.97)	173%
01-010-5510	MEMBERSHIPS & DUES - EMPLOYEES	385.00	2,350.00	1,965.00	16%
01-010-5530	TRAINING & SEMINARS	-	8,100.00	8,100.00	0%
01-010-5860	EQUIPMENT RENTALS	-	10,000.00	10,000.00	0%
01-010-5870	MEMBERSHIPS & DUES	-	2,500.00	2,500.00	0%
01-010-5881	WINGIS	-	-	-	
01-010-5950	IT - CONSULTING SERVICES	3,922.57	10,626.00	6,703.43	37%
01-010-5951	IT - HARDWARE PURCHASES	10,504.48	8,500.00	(2,004.48)	124%
01-010-5952	IT - SOFTWARE/SAAS	8,161.26	10,000.00	1,838.74	82%
01-010-5953	IT - MAINTENANCE & SERVICE	339.98	8,000.00	7,660.02	4%
01-010-5990	DEPARTMENT OPERATING SUPPLIES	304.56	30,500.00	30,195.44	1%
01-010-6010	BUILDING UTILITIES (GAS& ELEC)	2,238.39	4,400.00	2,161.61	51%
01-010-6020	OFFICE SUPPLIES	3,166.79	10,000.00	6,833.21	32%
01-010-6021	CLEANING SERVICES	9,234.00	22,500.00	13,266.00	41%
01-010-6030	GAS & OIL	120.30	1,000.00	879.70	12%
01-010-6051	EQUIPMENT PURCH - NON CAP	3,918.25	25,000.00	21,081.75	16%
01-010-6052	OFFICE FURNISHINGS	81.69	10,000.00	9,918.31	1%
01-010-6059	SERVICE/BANK FEES	-	-	-	
01-010-6070	VEHICLE LEASES (FLEET)	2,379.30	5,710.00	3,330.70	42%
01-010-6090	MARKETING & OUTREACH	-	10,500.00	10,500.00	0%
01-010-6091	SPECIAL EVENTS	2,246.92	42,000.00	39,753.08	5%
01-010-7100	LAND PURCHASE	-	-	-	
01-010-7110	LAND - PURCHASE & ACQUISITION	245,980.10	435,000.00	189,019.90	57%
01-010-7115	OTHER CAPITAL IMPROVEMENTS	-	15,000.00	15,000.00	0%
01-010-8010	PRINCIPAL	-	382,779.00	382,779.00	0%
01-010-9000	CONTINGENCY	74,726.99	60,000.00	(14,726.99)	125%
01-010-9990	INTERFUND TRANSFERS - DEBT SER	255,186.00	382,779.00	127,593.00	67%
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	TOTAL GENERAL/ADMINISTRATION	1,106,193.64	2,376,068.00	1,269,874.36	47%
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Village of Roscoe
Budget Vs Actual
Through August 31, 2025

Eight months or 67% of the year is complete

0.67

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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	VILLAGE CLERK'S OFFICE				

01-012-4114	SALARY - VILLAGE CLERK	11,101.46	16,960.00	5,858.54	65%
01-012-4510	FICA - EMPLOYER CONTRIBUTION	849.26	-	(849.26)	
01-012-5530	TRAINING & SEMINARS	390.00	-	(390.00)	
01-012-5550	ORDINANCE CODIFICATION	-	3,000.00	3,000.00	0%
01-012-5950	IT - CONSULTING SERVICES	772.65	1,440.00	667.35	54%
01-012-5951	IT - HARDWARE PURCHASES	182.74			
01-012-5952	IT - SOFTWARE/SAAS	5,462.30	6,711.00	1,248.70	81%
01-012-5990	DEPARTMENT OPERATING SUPPLIES	279.00	5,000.00	4,721.00	6%

	TOTAL VILLAGE CLERK'S OFFICE	19,037.41	33,111.00	14,256.33	57%

01-013-4110	WAGES FULL TIME	-	-	-	
01-013-4210	WAGES - PART TIME EMPLOYEES	4,288.60	19,980.00	15,691.40	21%
01-013-4510	FICA - EMPLOYER CONTRIBUTION	328.08	1,529.00	1,200.92	21%
01-013-4610	UNIFORMS	-	500.00	500.00	0%
01-013-5120	VEHICLE MAINTENANCE	-	1,000.00	1,000.00	0%
01-013-5231	LEGAL SERVICES - VILL PROS	4,150.00	10,000.00	5,850.00	42%
01-013-5232	LEGAL SERVICES - ADMIN HEARING	3,500.00	6,000.00	2,500.00	58%
01-013-5310	POSTAGE	-	300.00	300.00	0%
01-013-5952	IT - SOFTWARE/SAAS	-	9,000.00	9,000.00	0%
01-013-5953	Code Enforcement Consult	1,896.30		(1,896.30)	
01-013-5990	DEPARTMENT OPERATING SUPPLIES	94.99	5,000.00	4,905.01	2%
01-013-6070	VEHICLE LEASES (FLEET)	14,227.58	5,711.00	(8,516.58)	249%

	Total	28,485.55	59,020.00	30,534.45	48%

	TREASURER				

01-014-5210	ACCOUNTING/AUDITING	30,763.76	50,000.00	19,236.24	62%
01-014-5233	TREASURER SERVICES	46,200.00	69,300.00	23,100.00	67%
01-014-5951	IT - HARDWARE PURCHASES	1,167.00	1,200.00	33.00	97%
01-014-5952	IT - SOFTWARE/SAAS	20,343.28	30,000.00	9,656.72	68%
01-014-6059	BANK FEES	402.46	2,000.00	1,597.54	20%

	TOTAL TREASURER	98,876.50	152,500.00	53,623.50	65%

Village of Roscoe
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		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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	LIABILITY INSURANCE				

01-015-5810	GENERAL LIABILITY INSURANCE	118,597.00	188,516.00	69,919.00	63%
01-015-5811	CYBER LIABILITY INSURANCE	-	6,712.00	6,712.00	0%
01-015-5812	WORKERS COMPENSATION INSURANC	51,774.00	103,545.00	51,771.00	50%

	TOTAL LIABILITY INSURANCE	170,371.00	298,773.00	128,402.00	57%

	PLANNING/ZONING				

01-016-4223	STIPENDS - ZONING BOARD OF APP	1,520.00	5,280.00	3,760.00	29%
01-016-4510	FICA - EMPLOYER CONTRIBUTION	116.28	404.00	287.72	29%
01-016-5241	PLANNING SERVICES - ZONING ADM	40,072.50	60,000.00	19,927.50	67%
01-016-5243	ENGINEERING SERVICES - ZONING	-	20,000.00	20,000.00	0%
01-016-5244	LEGAL SERVICES - ZONING	-	10,000.00	10,000.00	0%
01-016-5245	PLANNING SERVICES - SPECIAL PR	1,041.25	15,000.00	13,958.75	7%
01-016-5310	POSTAGE	-	200.00	200.00	0%
01-016-5330	PRINTING & PUBLISHING	73.15	1,000.00	926.85	7%
01-016-5881	GEOGRAPHICAL INFORM SYSTEM	4,668.38	4,707.00	38.62	99%
01-016-5990	ZONING COMMITTEE	-	-	-	
01-016-5990	DEPARTMENT OPERATING SUPPLIES	80.00	1,000.00	920.00	8%
01-016-6090	MARKETING & OUTREACH	-	500.00	500.00	0%

	TOTAL PLANNING/ZONING	47,571.56	118,091.00	70,519.44	40%

	HUMAN RESOURCES				

01-017-4110	SALARY - FULL TIME EMPLOYEES	56,384.64	77,991.00	21,606.36	72%
01-017-4310	HEALTH INSURANCE	12,263.70	18,094.00	5,830.30	68%
01-017-4320	LIFE INSURANCE	14.00	84.00	70.00	17%
01-017-4330	DISABILITY INSURANCE	403.75	500.00	96.25	81%
01-017-4510	FICA - EMPLOYER CONTRIBUTION	4,313.42	5,967.00	1,653.58	72%
01-017-4540	PENSION (IMRF) - EMPLOYER CONT	1,192.75	1,864.00	671.25	64%
01-017-4610	UNIFORMS	-	250.00	250.00	0%
01-017-5510	MEMBERSHIPS & DUES - EMPLOYEES	299.00	299.00	-	100%
01-017-5530	TRAINING & SEMINARS	-	1,200.00	1,200.00	0%
01-017-5951	IT - HARDWARE PURCHASES	3,370.22	3,700.00	329.78	91%
01-017-5952	IT - SOFTWARE/SAAS	-	12,000.00	12,000.00	0%
01-017-5990	DEPARTMENT OPERATING SUPPLIES	79.00	2,000.00	1,921.00	4%
01-017-5991	EMPLOYEE RECOGNITION/RETENTION	-	1,200.00	1,200.00	0%
01-017-6090	MARKETING & OUTREACH	1,435.44	2,000.00	564.56	72%

	TOTAL HUMAN RESOURCES	79,755.92	127,149.00	47,393.08	63%

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		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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VILLAGE BOARD					

01-018-4212	SALARIES - VILLAGE TRUSTEES	13,999.86	24,000.00	10,000.14	58%
01-018-4213	SALARIES - VILLAGE PRESIDENT	26,307.54	38,000.00	11,692.46	69%
01-018-4234	STIPENDS - LIQUOR COMMISSION	2,120.00	1,120.00	(1,000.00)	189%
01-018-4510	FICA - EMPLOYER CONTRIBUTION	3,245.70	6,394.00	3,148.30	51%
01-018-5510	MEMBERSHIPS & DUES - ELECTED	3,125.00	3,750.00	625.00	83%
01-018-5870	MUNICIPAL OFFICIALS - MISC EXP	1,729.80	1,500.00	(229.80)	115%
01-018-5871	LIQUOR COMMISSION - MISC EXP	-	1,000.00	1,000.00	0%
01-018-5950	IT - CONSULTING SERVICES	7,084.00	5,000.00	(2,084.00)	142%
01-018-5951	IT - HARDWARE PURCHASES	3,468.24	4,800.00	1,331.76	72%
01-018-5952	IT - SOFTWARE/SAAS	1,400.00	1,400.00	-	100%
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TOTAL VILLAGE BOARD		62,480.14	86,964.00	24,483.86	72%
ECONOMIC DEVELOPMENT SERVICES					

01-019-4610	UNIFORMS	-	250.00	250.00	0%
01-019-5241	ECONOMIC DEVELOPMENT SERVICES	44,551.51	100,000.00	55,448.49	45%
01-019-5242	ECONOMIC DEVELOPMENT SERVICES	-	20,000.00	20,000.00	0%
01-019-5245	PLANNING SERVICES - SPECIAL PR	-	110,000.00	110,000.00	0%
01-019-5246	ENG & DESIGN SVS - SPECIAL PRO	39,889.50	30,000.00	(9,889.50)	133%
01-019-5247	LEGAL SERVICES - SPECIAL PROJ	-	30,000.00	30,000.00	0%
01-019-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	500.00	500.00	0%
01-019-5990	DEPARTMENTAL OPERATING EXPENSE	-	4,000.00	4,000.00	0%
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TOTAL ECONOMIC DEVELOPMENT		84,441.01	294,750.00	210,308.99	29%

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PUBLIC WORKS				
01-030-4100 SALARY - FULL TIME EMPLOYEES	57,447.61	81,503.00	24,055.39	70%
01-030-4110 WAGES - FULL TIME EMPLOYEES	272,835.63	399,169.00	126,333.37	68%
01-030-4130 WAGES - OVERTIME PAY	10,021.63	15,000.00	4,978.37	67%
01-030-4210 WAGES - PART TIME SUMMER	1,306.14	4,000.00	2,693.86	33%
01-030-4216 WAGES - PART TIME WINTER	6,389.47	35,000.00	28,610.53	18%
01-030-4310 HEALTH INSURANCE	64,277.76	97,076.00	32,798.24	66%
01-030-4320 LIFE INSURANCE	208.58	672.00	463.42	31%
01-030-4330 DISABILITY INSURANCE	2,740.80	2,500.00	(240.80)	110%
01-030-4340 UNEMPLOYMENT INSURANCE	-	3,000.00	3,000.00	0%
01-030-4370 OTHER MEDICAL/ DRUG TESTING	422.00	2,000.00	1,578.00	21%
01-030-4510 FICA - EMPLOYER CONTRIBUTION	26,622.04	36,737.00	10,114.96	72%
01-030-4540 PENSION (IMRF) - EMPLOYER CONT	7,231.81	9,957.00	2,725.19	73%
01-030-4610 UNIFORMS	4,245.27	8,500.00	4,254.73	50%
01-030-4611 PERSONAL PROTECTIVE EQUIPMENT	500.61	3,500.00	2,999.39	14%
01-030-5120 MAINT & REPAIRS - EQUIPMENT	2,464.82	15,000.00	12,535.18	16%
01-030-5121 MAINTENANCE & REPAIRS - B&G	2,081.70	26,000.00	23,918.30	8%
01-030-5122 MAINTENANCE & REPAIRS - VEH	6,214.01	25,000.00	18,785.99	25%
01-030-5123 MAINTENANCE & REPAIRS - STREET	1,684.75	20,000.00	18,315.25	8%
01-030-5140 HIGHWAY & STREET REPAIR - CONT	-	50,000.00	50,000.00	0%
01-030-5141 CLASS D PATCHING PROGRAM	-	100,000.00	100,000.00	0%
01-030-5150 RESIDENTIAL SIDEWALK REPAIR PRO	-	2,500.00	2,500.00	0%
01-030-5160 TREE MAINTENANCE/REMOVAL	6,825.00	40,000.00	33,175.00	17%
01-030-5162 OTHER CONTRACTED SERVICES	1,250.70	1,500.00	249.30	83%
01-030-5165 MOSQUITO ABATEMENT - CONTRACT	24,424.00	26,000.00	1,576.00	94%
01-030-5320 TELEPHONE & DATA	3,655.06	4,760.00	1,104.94	77%
01-030-5330 PRINTING & PUBLISHING	-	600.00	600.00	0%
01-030-5411 ELECTRICITY - STREET LIGHTS	37,333.81	60,000.00	22,666.19	62%
01-030-5510 MEMBERSHIPS & DUES - EMPLOYEES	-	500.00	500.00	0%
01-030-5530 TRAINING & SEMINARS	141.00	5,000.00	4,859.00	3%
01-030-5860 EQUIPMENT RENTALS	5,868.52	14,000.00	8,131.48	42%
01-030-5950 IT - CONSULTING SERVICES	1,733.33	2,600.00	866.67	67%
01-030-5951 IT - HARDWARE PURCHASES	12,213.60	12,000.00	(213.60)	102%
01-030-5952 IT - SOFTWARE/SAAS	5,081.80	7,037.00	1,955.20	72%
01-030-5990 DEPARTMENTAL OPERATING SUPPL	3,058.18	15,300.00	12,241.82	20%
01-030-6010 BUILDING UTILITIES (GAS&ELEC)	6,084.68	10,000.00	3,915.32	61%
01-030-6020 OFFICE SUPPLIES	532.77	3,000.00	2,467.23	18%
01-030-6021 CLEANING SERVICES	3,191.40	5,000.00	1,808.60	64%
01-030-6030 GASOLINE & OIL	11,966.71	35,000.00	23,033.29	34%
01-030-6040 OPERATING SUPPLIES	5,625.74	13,300.00	7,674.26	42%
01-030-6051 EQUIPMENT PURCHASE	985.84	17,000.00	16,014.16	6%
01-030-6060 ROAD REPAIRS BULK MATERIAL	4,769.91	30,000.00	25,230.09	16%
01-030-6070 VEHICLE LEASES (FLEET)	143,956.41	250,000.00	106,043.59	58%
01-030-6200 STREET SIGN INSTALL & REP	2,194.34	12,000.00	9,805.66	18%
01-030-6201 SUBDIVISION SIGN INST & MAINT	-	15,000.00	15,000.00	0%
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TOTAL PUBLIC WORKS	747,587.43	1,516,711.00	769,123.57	49%
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POLICE/PUBLIC SAFETY				
01-040-4111 SALARY - POLICE CHIEF	70,541.51	130,958.00	60,416.49	54%
01-040-4112 WAGES - PATROL OFFICERS	562,719.18	883,260.00	320,540.82	64%
01-040-4113 WAGES - FULL TIME EMPLOYEES	32,681.31	47,714.00	15,032.69	68%
01-040-4114 WAGES - SERGEANTS	371,938.13	521,255.00	149,316.87	71%
01-040-4115 SALARY - DEPUTY CHIEF	84,578.15	120,266.00	35,687.85	70%
01-040-4116 WAGES - CROSSING GUARDS	5,176.50	12,602.00	7,425.50	41%
01-040-4130 WAGES - OVERTIME PAY	118,924.49	170,000.00	51,075.51	70%
01-040-4131 WAGES - OVERTIME SPECIAL EVENT	1,231.07	20,000.00	18,768.93	6%
01-040-4310 HEALTH INSURANCE	213,106.58	377,743.00	164,636.42	56%
01-040-4320 LIFE INSURANCE	541.57	1,680.00	1,138.43	32%
01-040-4330 DISABILITY INSURANCE	8,114.62	9,000.00	885.38	90%
01-040-4340 UNEMPLOYMENT INSURANCE	-	3,000.00	3,000.00	0%
01-040-4510 FICA - EMPLOYER CONTRIBUTION	95,361.78	131,646.00	36,284.22	72%
01-040-4530 PENSION (POLICE) - EMPLR CONTR	201,942.97	475,000.00	273,057.03	43%
01-040-4540 PENSION (IMRF) - EMPLOYER CONT	643.24	1,141.00	497.76	56%
01-040-4541 WAGES - SPECIAL PAY	3,000.00	8,499.00	5,499.00	35%
01-040-4611 PERSONAL PROTECTIVE EQUIPMENT	-	1,500.00	1,500.00	0%
01-040-4612 UNIFORMS	6,817.68	15,099.00	8,281.32	45%
01-040-4620 BULLET PROOF VESTS	-	3,500.00	3,500.00	0%
01-040-5120 MAINTENANCE & REPAIRS - VEH	18,054.13	95,000.00	76,945.87	19%
01-040-5121 MAINTENANCE & REPAIRS - B&G	21,178.94	50,300.00	29,121.06	42%
01-040-5122 MAINTENANCE & REPAIRS - EQUIP	2,088.43	24,700.00	22,611.57	8%
01-040-5230 LEGAL SERV - TRAFFIC/DUI	24,500.00	42,000.00	17,500.00	58%
01-040-5231 LEGAL SERVICES - OTHER	5,332.50	20,000.00	14,667.50	27%
01-040-5310 POSTAGE	-	2,670.00	2,670.00	0%
01-040-5320 TELEPHONE & DATA	8,063.65	19,950.00	11,886.35	40%
01-040-5330 PRINTING & PUBLISHING	-	2,000.00	2,000.00	0%
01-040-5510 MEMBERSHIPS & DUES - EMPL	500.00	2,500.00	2,000.00	20%
01-040-5530 TRAINING & SEMINARS	18,647.46	64,500.00	45,852.54	29%
01-040-5860 EQUIPMENT RENTALS	-	2,000.00	2,000.00	0%
01-040-5870 MEMBERSHIPS & DUES - DEP	4,838.60	5,064.00	225.40	96%
01-040-5910 ANIMAL CONTROL	-	21,500.00	21,500.00	0%
01-040-5911 CAD/RMS SUB & MAINT	6,995.00	7,252.00	257.00	96%
01-040-5912 PSAP/911 CONTRIBUTION	41,129.76	55,000.00	13,870.24	75%
01-040-5950 IT - CONSULTING SERVICES	11,960.67	17,941.00	5,980.33	67%
01-040-5951 IT - HARDWARE PURCHASES	5,765.25	26,800.00	21,034.75	22%
01-040-5952 IT - SOFTWARE/SAAS	15,678.38	35,345.00	19,666.62	44%
01-040-5953 IT - MAINT & SERV AGREEMENTS	1,805.00	4,000.00	2,195.00	45%
01-040-5960 AXON SERVICE	58,130.42	57,700.00	(430.42)	101%
01-040-5990 DEPARTMENTAL OPERATING SUPPL	20,243.76	67,604.00	47,360.24	30%
01-040-5993 TOBACCO ENFORCEMENT PROGRAM	100.00	1,500.00	1,400.00	7%
01-040-6010 BUILDING UTILITIES (GAS& ELEC)	1,635.15	4,400.00	2,764.85	37%
01-040-6020 OFFICE SUPPLIES	2,672.72	20,000.00	17,327.28	13%
01-040-6021 CLEANING SERVICES	13,159.00	18,800.00	5,641.00	70%
01-040-6030 GASOLINE & OIL	27,234.01	47,000.00	19,765.99	58%
01-040-6051 EQUIPMENT PURCH - NON CAP	3,809.65	28,640.00	24,830.35	13%
01-040-6070 VEHICLE LEASES (FLEET)	89,028.80	140,000.00	50,971.20	64%
01-040-9000 CONTINGENCY	550.00	40,000.00	39,450.00	1%
TOTAL POLICE/PUBLIC SAFETY	2,180,420.06	3,858,029.00	1,677,608.94	57%

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	SCHOOL CROSSING GUARDS/PUB SAF				

01-041-4210	WAGES - COMMISSION SECRETARY	700.00	3,000.00	2,300.00	23%
01-041-4223	STIPENDS - PFC	3,130.00	6,100.00	2,970.00	51%
01-041-4370	MEDICAL SCREENING/DRUG TESTING	1,079.00	3,000.00	1,921.00	36%
01-041-5230	LEGAL SERVICES	1,393.75	8,000.00	6,606.25	17%
01-041-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	100.00	100.00	0%
01-041-5530	TRAINING & SEMINARS	-	3,000.00	3,000.00	0%
01-041-5870	MEMBERSHIPS & DUES - DEPT	400.00	400.00	-	100%
01-041-5950	IT - CONSULTING SERVICES	1,936.00	2,904.00	968.00	67%
01-041-5951	IT - HARDWARE PURCHASES	-	800.00	800.00	0%
01-041-5952	IT - SOFTWARE/SAAS	650.00	650.00	-	100%
01-041-5990	DEPARTMENTAL OPERATING SUPP	71.25	1,000.00	928.75	7%
01-041-5991	ENTRY LEVEL TESTING	2,993.00	4,000.00	1,007.00	75%
01-041-5992	PROMOTIONAL LEVEL TESTING	-	2,000.00	2,000.00	0%
01-041-5993	LATERAL ELIGIBILITY LIST	-	500.00	500.00	0%
01-041-6090	MARKETING & OUTREACH	76.00	2,000.00	1,924.00	4%
	-----	-----	-----	-----	-----
TOTAL SCHOOL CROSSING GUARDS/PUB		12,429.00	37,454.00	25,025.00	33%
	-----	-----	-----	-----	-----
	PARKS/RECREATION				

01-050-4110	WAGES - FULL TIME EMPLOYEES	40,391.16	59,367.00	18,975.84	68%
01-050-4130	WAGES - OVERTIME PAY	4,339.32	4,500.00	160.68	96%
01-050-4210	WAGES - PART TIME EMPLOYEES	18,193.84	35,000.00	16,806.16	52%
01-050-4310	HEALTH INSURANCE	12,875.10	18,927.00	6,051.90	68%
01-050-4320	LIFE INSURANCE	28.00	84.00	56.00	33%
01-050-4330	DISABILITY INSURANCE	340.44	500.00	159.56	68%
01-050-4370	MEDICAL SCREENING/DRUG TESTING	79.00	400.00	321.00	20%
01-050-4510	FICA - EMPLOYER CONTRIBUTION	3,828.77	4,542.00	713.23	84%
01-050-4540	PENSION (IMRF) - EMPLOYER CONT	909.55	1,419.00	509.45	64%
01-050-4610	UNIFORMS	709.76	1,500.00	790.24	47%
01-050-4611	PERSONAL PROTECTIVE EQUIPMENT	47.01	650.00	602.99	7%
01-050-5120	MAINT & REPAIRS - EQUIPMENT	2,401.94	15,000.00	12,598.06	16%
01-050-5121	MAINTENANCE & REPAIRS - B&G	12,481.46	55,000.00	42,518.54	23%
01-050-5122	MAINTENANCE & REPAIRS - VEH	235.50	3,000.00	2,764.50	8%
01-050-5123	MAINTENANCE & REPAIRS - PARKS	1,409.87	10,000.00	8,590.13	14%
01-050-5140	PARKS REPAIR - CONTRACTED SERV	-	5,000.00	5,000.00	0%
01-050-5160	TREE MAINTENANCE & REMOVAL CON	-	20,000.00	20,000.00	0%
01-050-5162	OTHER CONTRACTED SERVICES	835.80	1,100.00	264.20	76%
01-050-5510	MEMBERSHIPS & DUES	-	500.00	500.00	0%
01-050-5530	TRAINING & SEMINARS	-	1,000.00	1,000.00	0%
01-050-5860	EQUIPMENT RENTALS	2,340.00	7,500.00	5,160.00	31%
01-050-5990	DEPARTMENTAL OPERATING SUPP	669.59	10,000.00	9,330.41	7%
01-050-6010	BUILDING UTILITIES (GAS&ELEC)	2,935.27	7,500.00	4,564.73	39%
01-050-6021	CLEANING SERVICES	2,632.50	4,200.00	1,567.50	63%
01-050-6030	GASOLINE & OIL	3,763.74	8,000.00	4,236.26	47%
01-050-6051	EQUIPMENT PURCHASE - NON CAP	711.97	1,500.00	788.03	47%
01-050-6200	PARK SIGNS INSTALL & REPLACE	1,139.73	10,000.00	8,860.27	11%
01-050-7130	BUILDINGS & FACILITIES - IMP	10,307.25	145,500.00	135,192.75	7%
01-050-7410	OTHER CAPITAL EQUIPMENT	-	6,000.00	6,000.00	0%
01-050-7411	CAPITAL EQUIPMENT - VEHICLES	41,658.94	45,000.00	3,341.06	93%
01-050-9000	CONTINGENCY	-	40,000.00	40,000.00	0%
	-----	-----	-----	-----	-----
TOTAL PARKS/RECREATION		165,265.51	522,689.00	357,423.49	32%
	-----	-----	-----	-----	-----
TOTAL FUND EXPENDITURES		4,802,914.73	9,481,309.00	4,678,577.01	51%
	-----	-----	-----	-----	-----

Village of Roscoe
Budget Vs Actual
Through August 31, 2025

Eight months or 67% of the year is complete

0.67

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		-----	-----	-----	-----
GENERAL FUND CHANGE IN FUND BALANCE		534,703.97	(1,887,375.00)	(2,422,261.71)	
Motor Fuel Tax Fund - Revenue					
50-030-3240	MOTOR FUEL TAX ALLOCATIONS	323,450.15	478,859.00	155,408.85	68%
50-030-3900	INTEREST INCOME	52,290.55	40,000.00	(12,290.55)	131%
	TOTAL REVENUE	375,740.70	518,859.00	143,118.30	72%
Motor Fuel Tax Fund-Expenditure					
50-030-6040	OPERATING SUPPLIES	97,646.37	-	(97,646.37)	#DIV/0!
TOTAL MFT - EXPENDITURE		97,646.37	-	(97,646.37)	#DIV/0!
MFT - CHANGE IN FUND BALANCE		278,094.33	518,859.00	240,764.67	54%
CAPITAL PROJECT FUND - REVENUE					
90-010-3250	GRANT		531,238.00	531,238.00	0%
CAPITAL PROJECT FUND					
90-010-5220	ENGINEERING	-	-	-	#DIV/0!
90-010-6200	HODGES RUN	98,349.80	758,011.00	659,661.20	13%
90-010-6300	BRIDGE ST PARKING LOT	407,220.50	654,761.00	247,540.50	62%
90-010-7150	PROJECTS	471.00	-	(471.00)	#DIV/0!
	TOTAL GENERAL/ADMINISTRATION	506,041.30	1,412,772.00	906,730.70	36%
90-050-6400	PORTER PARK PHASE 2	-	1,251,379.00	1,251,379.00	0%
TOTAL FUND EXPENDITURES		506,041.30	2,664,151.00	2,158,109.70	19%
CAPITAL PROJECT - CHANGE IN FUND BALANCE		(506,041.30)	(2,132,913.00)	(1,626,871.70)	24%

Special Event
Application Form

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

☒ Assembly ☐ Block Party ☐ Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

HOMETOWN HOLIDAY - ROSCOE VILLAGE OF

Nature of Event:

HOLIDAY CHRISTMAS CELEBRATION

Location of Event: MAIN STREET Projected Attendance: 3,000

Address of Organizer: _____ Phone Number: _____

Event Date(s): SATURDAY, DECEMBER 13, 2025

Event Hours: 3PM am/pm until 7PM am/pm

Setup/Assembly Date: _____ Start Time: _____ am/pm

Dismantle Date: _____ am/pm Completion Time: _____ am/pm

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

Will this event require use of fireworks?	☐ Yes	☒ No
Will this event require street closures	☒ Yes	☐ No
Will alcohol be served?	☒ Yes	☐ No
Will signage be posted?	☒ Yes	☐ No
Will food be served?	☒ Yes	☐ No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-2829 * Fax: (815) 623-1360 * Email: permits@villageofroscoe.com

**Special Event
Application Form**

Who is your point of contact for this event? (must be available during entire duration of event)

Name: MIKE WRIGHT Phone Number: 815-601-8156
Email: mwright2062@gmail.com or mwright@roscoeil.govAdditional Comments:

Applicant Signature:

Date:

Mike Wright9/22/2025Return completed application to: Roscoe Village Hall
10631 Main Street
Roscoe, Illinois 61073
permits@villageofroscoe.com**OFFICIAL USE ONLY**Date Filed: 9/22/2025Village Administrator: _____ Date: _____
SignatureVillage Board (if necessary): _____ Date: _____
SignatureApplication Fee Paid: \$100 Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block PartyN/A
Receipt

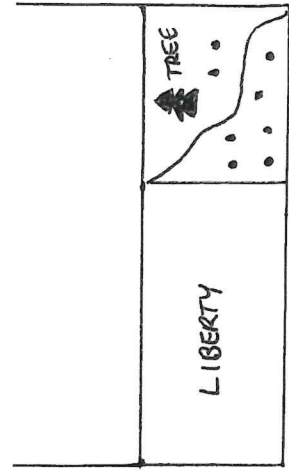
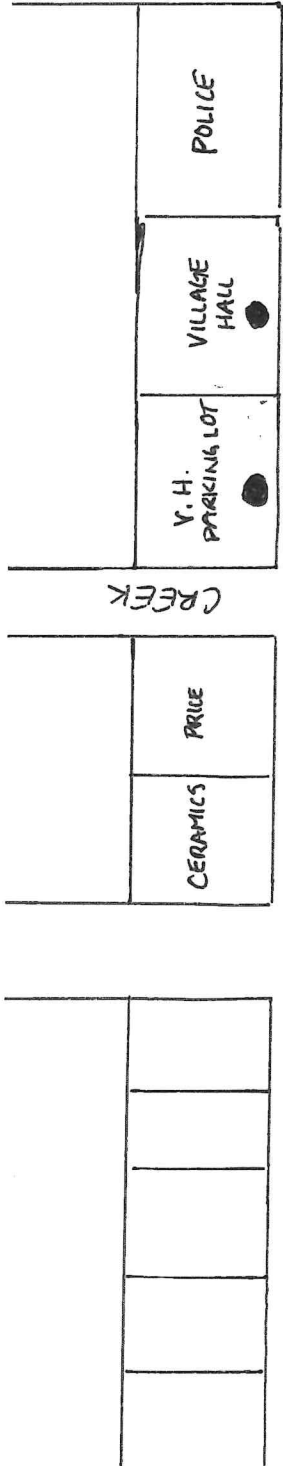
Cc: Police Department, Public Works, Zoning, HRFPD, WCHD

Special Event
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:

(SEE ATTACHED)



☒ ☒ ☒ ☒ ☒ ☒
 (ROScoe BUSINESS TENTS)

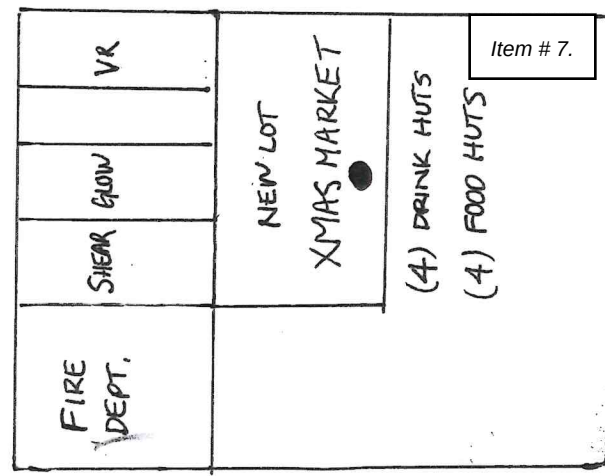
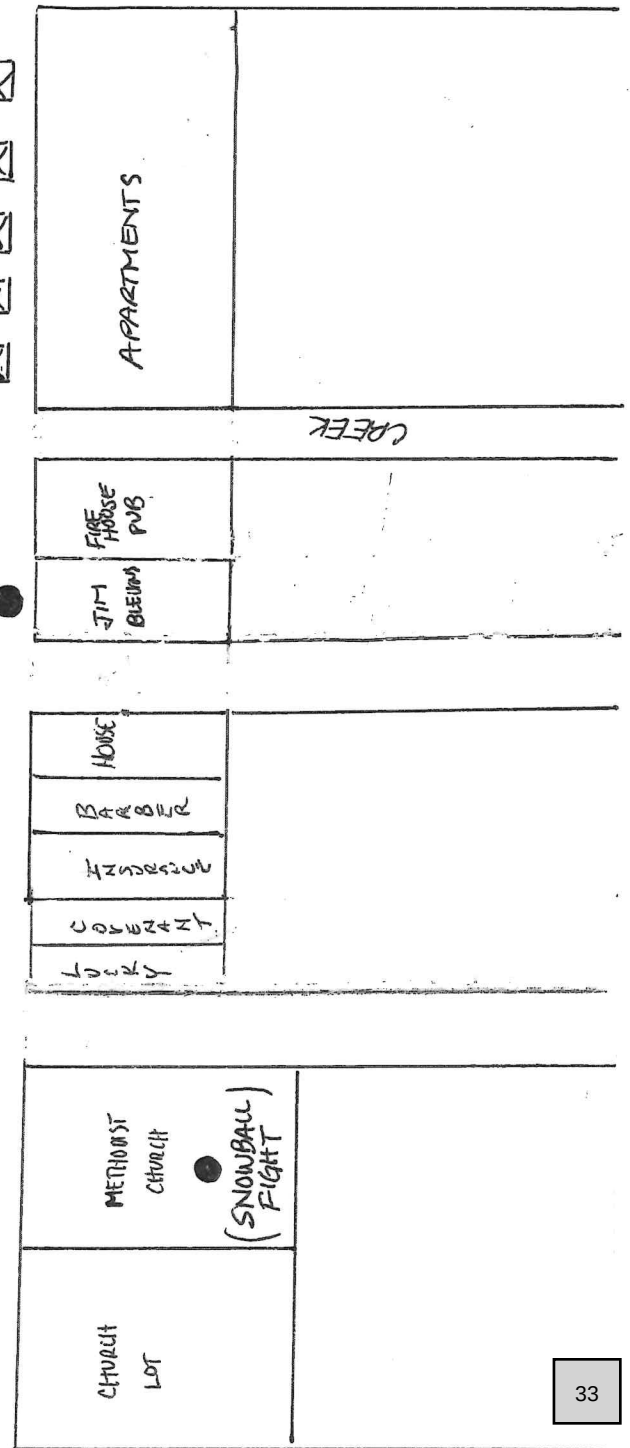
(BAND)

(ELEVATE BUS TREES ALONG STREET)



(ROScoe BUSINESS TENTS)

☒ ☒ ☒ ☒ ☒ ☒



ROSCOE HOMETOWN HOLIDAY 2025 BUDGET

10032025v

ITEMS	COST
Santa	\$ 285.00
Horse Drawn Carriage	\$ 1,600.00
Snowballs	\$ 75.00
Party Like a Rockstar (Village Hall Set Up)	\$ 850.00
Liberty Lot Christmas Tree (Williams Tree Farm)	\$ 250.00
Grinch (Mt. Crumpet)	\$ 600.00
S'More Stations	\$ 300.00
Marketing & Printing	
Posters/Brochures	\$ 300.00
Brochures	\$ 150.00
Coro Signs	\$ 125.00
Light Kits	\$ 460.00
Luxe Productions	\$ 1,670.00
Equipment Rentals	
Light Towers x 3	\$ 780.00
Propane Patio Heaters x 4	\$ 240.00
Propane Tank Rentals x4	\$ 40.00
Propane	\$ 73.56
Delivery	\$ 87.45
Other Rentals / Contingency	\$ 600.00
TOTAL	\$ 8,486.01

1

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE of
ROSCOE

Item # 8.

Agenda Item: Main Street Ped Crossing Bid Award

Date: 10-07-2025

Meeting: Committee of the Whole

Prepared by: Brandon Boggs (Fehr Graham)

Department: Public Works/Engineering

Overview/Background Information

The Main Street Pedestrian Crossing project includes ADA curb ramp and pavement striping upgrades at the intersection of Main Street and Bridge Street. The project was initiated to help provide interim safety improvements for pedestrians crossing at the intersection.

Bids for the project were opened publicly at Village Hall on September 30th at 10:00am. Four (4) bids were received, ranging from \$46,814.50 to \$70,898.50.

Key Issues

Unfortunately, these improvements will need to be reconstructed at the time that the Main Street Reconstruction project commences to accommodate turn lane additions and roadway profile changes to improve drainage.

Due to the low bid exceeding staff's estimate of cost, staff is working with Winnebago County Highway Department to come up with a reduced scope that still improves pedestrian safety while maintaining compliance with current codes and regulations.

Fiscal Note/Budget Impact

The low bid (O'Brien Civil Works, Inc.) was the lowest qualified bidder at \$46,814.50.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff requests that the Village Board provide direction on whether to proceed with funding the Main Street Pedestrian Crossing project scope as designed or consider advancing a project with reduced scope.

Attachments

Bid Recommendation Letter (w/ Bid Tabulation)

October 1, 2025

Mrs. Carol Gustafson
Village of Roscoe
10631 Main Street
Roscoe, Illinois 61073

**RE: Village of Roscoe
Roscoe 2025 Main Street Pedestrian Crossing**

Mrs. Gustafson,

Bids were opened on September 30, 2025, at 10:00 a.m. at Roscoe Village Hall for the above-referenced project. A copy of the final bid tabulation is attached. With comparison to the engineer's opinion of probable cost, the bids were received as follows:

Engineer's Opinion of Probable Cost	\$45,100.00
O'Brien Civil Works, Inc.	\$46,814.50
DPI Construction, Inc.	\$54,280.00
Civil Constructors Inc., dba Helm Civil	\$59,043.00
Alliance Contractors, Inc.	\$70,898.50

After evaluation of the submitted bid, it is our recommendation that the contract for the 2025 Main Street Pedestrian Crossing project be awarded to O'Brien Civil Works, Inc., provided the Village elects to pursue this project in 2025.

Please feel free to contact me should you have any further questions.

Sincerely,



Brandon M. Boggs
Project Designer

BMB:ss

Enc.

O:\Roscoe, Village of\25-934 - Main Street Pedestrian Crossing\PA Final\25-934 - Roscoe 2025-10-01 2025 Bid Recommendation Letter.docx

CONTRACTOR AND ADDRESS:					Engineer's Opinion of Probable Cost		O'Brien Civil Works, Inc		DPI Construction, Inc.		Civil Constructors, Inc dba		Alliance Contractors, Inc.					
							2963 West Mud Creek Road		630 Main Street		2283 Business Route 20 East		1166 Lake Avenue					
							Mt. Morris, IL 61054		Pecatonica, IL 61063		Freeport, IL 61032		Woodstock, IL 60098					
Item No. and Description					Approx. Quantity		Unit	Total	Unit	Total	Unit	Total	Unit	Total				
0																		
1.	HMA PAV REMOVAL	25	SY	\$	20.00	\$500.00	\$	30.00	\$750.00	\$	100.00	\$2,500.00	\$	20.00	\$500.00	\$	30.00	\$750.00
2.	COMB CURB & GUTTER REMOVAL	40	LF	\$	15.00	\$600.00	\$	30.00	\$1,200.00	\$	37.50	\$1,500.00	\$	20.00	\$800.00	\$	20.00	\$800.00
3.	SIDEWALK REMOVAL	655	SF	\$	10.00	\$6,550.00	\$	6.00	\$3,930.00	\$	3.50	\$2,292.50	\$	7.00	\$4,585.00	\$	3.00	\$1,965.00
4.	P.C.C SIDEWALK, 4"	705	SF	\$	30.00	\$21,150.00	\$	18.50	\$13,042.50	\$	31.00	\$21,855.00	\$	35.00	\$24,675.00	\$	36.10	\$25,450.50
5.	COMB CURB AND GUTTER	40	LF	\$	50.00	\$2,000.00	\$	150.00	\$6,000.00	\$	109.00	\$4,360.00	\$	102.00	\$4,080.00	\$	250.00	\$10,000.00
6.	THPL PAVT MARK LN 4"	125	LF	\$	2.00	\$250.00	\$	3.60	\$450.00	\$	3.50	\$437.50	\$	3.10	\$387.50	\$	3.10	\$387.50
7.	THPL PAVT MARK LN 6"	110	LF	\$	3.00	\$330.00	\$	5.35	\$588.50	\$	5.00	\$550.00	\$	4.65	\$511.50	\$	4.65	\$511.50
8.	THPL PAVT MARK LN 12"	120	LF	\$	6.00	\$720.00	\$	10.70	\$1,284.00	\$	9.50	\$1,140.00	\$	9.30	\$1,116.00	\$	9.30	\$1,116.00
9.	THPL PAVT MARK LN 24"	30	LF	\$	20.00	\$600.00	\$	21.40	\$642.00	\$	19.00	\$570.00	\$	18.60	\$558.00	\$	18.60	\$558.00
10.	METHYL METH PAVT MK 4"	45	LF	\$	20.00	\$900.00	\$	34.50	\$1,552.50	\$	35.00	\$1,575.00	\$	30.00	\$1,350.00	\$	30.00	\$1,350.00
11.	METHYL METH PAVT 24"	25	LF	\$	40.00	\$1,000.00	\$	207.00	\$5,175.00	\$	200.00	\$5,000.00	\$	180.00	\$4,500.00	\$	180.00	\$4,500.00
12.	DETECTABLE WARNINGS	30	SF	\$	50.00	\$1,500.00	\$	50.00	\$1,500.00	\$	25.00	\$750.00	\$	42.00	\$1,260.00	\$	50.00	\$1,500.00
13.	EROSION & SEDIMENT CONT	1	L SUM	\$	1,000.00	\$1,000.00	\$	200.00	\$200.00	\$	2,500.00	\$2,500.00	\$	350.00	\$350.00	\$	500.00	\$500.00
14.	RESTORATION	1	L SUM	\$	1,500.00	\$1,500.00	\$	3,500.00	\$3,500.00	\$	2,500.00	\$2,500.00	\$	1,500.00	\$1,500.00	\$	3,790.00	\$3,790.00
15.	CONC WASHOUT BASIN	1	L SUM	\$	500.00	\$500.00	\$	500.00	\$500.00	\$	1,000.00	\$1,000.00	\$	600.00	\$600.00	\$	750.00	\$750.00
16.	TRAFFIC CONTROL & PROTECTION	1	L SUM	\$	2,500.00	\$2,500.00	\$	3,000.00	\$3,000.00	\$	4,000.00	\$4,000.00	\$	5,500.00	\$5,500.00	\$	13,800.00	\$13,800.00
17.	STOP SIGN RELOCATE	1	L SUM	\$	1,000.00	\$1,000.00	\$	500.00	\$500.00	\$	250.00	\$250.00	\$	270.00	\$270.00	\$	270.00	\$270.00
18.	CONSTRUCTION LAYOUT	1	L SUM	\$	2,500.00	\$2,500.00	\$	3,000.00	\$3,000.00	\$	1,500.00	\$1,500.00	\$	6,500.00	\$6,500.00	\$	2,900.00	\$2,900.00
BID TOTAL						\$45,100.00		\$46,814.50		\$54,280.00		\$59,043.00		\$70,898.50				
Formal Contract Proposal (BLR 12200)							Yes		Yes		Yes		Yes					
Schedule of Prices (BLR 12201)							Yes		Yes		Yes		Yes					
Proposal Bid Bond (BLR 12230)							Yes		Yes		Yes		Yes					
Apprenticeship or Training Program Certification (BLR 12325)							Yes		Yes		Yes		Yes					
Affidavit of Illinois Business Office (BLR 12326)							Yes		Yes		Yes		Yes					

LEGEND

- HMA PAVEMENT REPLACEMENT (INCIDENTAL TO CURB & GUTTER PAY ITEM)
SEE SHEET 8 FOR DETAIL
- PCC SIDEWALK, 4"
SEE SHEET 8 FOR DETAIL
- CONCRETE CURB & GUTTER REMOVAL AND REPLACEMENT, SEE SHEET 8 FOR DETAIL.
- 6" TOPSOIL, IDOT CLASS 1A SEEDING, IDOT MULCH METHOD 2
- INLET PROTECTION

GENERAL NOTES

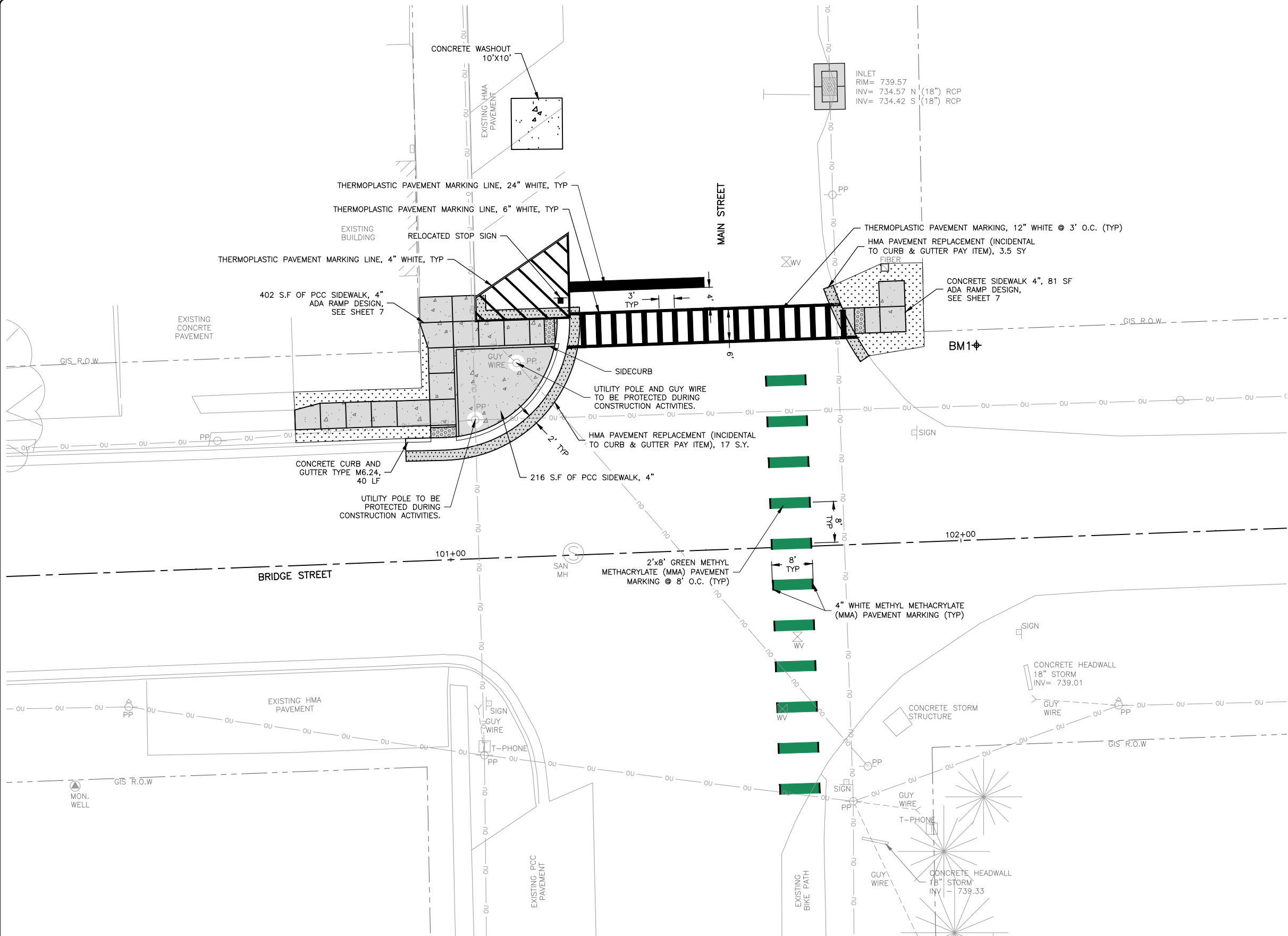
CONTRACTOR TO RESTORE ANY DISTURBED AREA TO PRE CONSTRUCTION CONDITIONS.

SIDEWALK SHALL BE CONSTRUCTED PER IDOT AND PROWAG STANDARDS IN ALL LOCATIONS, INCLUDING RAMPS.

ALL EDGED OF PAVEMENT SURFACES, INCLUDING SIDEWALK, AND CURB AND GUTTER SHALL BE SAWCUT PRIOR TO REMOVAL.

ALL CURB AND GUTTER TO BE TYPE M6.24 UNLESS NOTED OTHERWISE (SEE DETAIL).

POSITIVE DRAINAGE SHALL BE MAINTAINED THROUGHOUT THE DURATION OF THE PROJECT.



BENCHMARK INFORMATION

BM1 = MAG HUB (CP16)
N-2095206.76, E-2609127.01, ELEV-740.46

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL

ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, IL 61073

PROJECT AND LOCATION:

MAIN STREET PEDESTRIAN CROSSING
ROSCOE, ILLINOIS

DRAWN BY: JH
APPROVED BY: TN
DATE: 9/8/2025
SCALE: AS NOTED

REVISIONS

REV. NO.	DESCRIPTION	DATE

DRAWING:

BRIDGE STREET AND MAIN STREET SITE
PLAN

SET TYPE: FOR BID
G:\C30\25-934\25-934 Design.dwg, site

JOB NUMBER:

25-934

SHE
6 39

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE of
ROSCOE

Item # 9.

Agenda Item: Porter Cabin Tables and Chairs

Date: 10/07/2025

Meeting: Committee of The Whole

Prepared by: Troy Taylor

Department: Public Works

Overview/Background Information

This request is for the replacement of the old folding tables and chairs at Porter Cabin. This replacement will consist of 72 new black heavy duty steel folding chairs, 12 new 6' mid-duty tan folding tables, and 1 two-tier folding chair dolly. This dolly will replace the two long dollies that take up a lot of room and are hard to move out of the way when the dollies are not used to hold the chairs.

The older tables and chairs are starting to fall apart and have their scratches and scrapes in which they do not have the best looks to them. With the cabin's recent remodel, staff wants to upgrade these tables and chairs to match the updated appearance of the cabin.

Key Issues

- Safety issues with the tables and chairs
- Appearance factor of both tables and chairs
- New black chairs will match the black metal in the cabin
- New tan tables will match the logs in the cabin

Fiscal Note/Budget Impact

This request is budgeted for and under budget at \$5,249.92 of the budgeted \$6,000.

Prior Legislative Actions

This is the first hearing at the Committee of The Whole

Action Required/Recommendation

Staff is recommending Uline for the quoted amount of \$5,249.92 for the purchase of the tables, chairs, and dolly. Staff received two other quotes, equip supply quoted us at \$5,151.27 but that was without the two-tier chair dolly which is over \$500 by itself but they do not offer it. The other quote was from Folding Chairs and Tables. com for \$5,244.75, which is \$5.17 cheaper, but we do not have an account set up with them and have never ordered from them before. I already have an account with Uline and have ordered many items with them and most of there items show up within a couple of days.

Attachments

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R53**

**A RESOLUTION AUTHORIZING THE PURCHASE OF NEW TABLES AND CHAIRS
FOR THE PORTER PARK CABIN FROM ULINE**

WHEREAS, the Village of Roscoe maintains and operates Porter Park Cabin for public and community use; and

WHEREAS, the existing tables and chairs at the Porter Park Cabin have become worn, damaged, and no longer present a safe or aesthetically appropriate condition following the recent facility remodel; and

WHEREAS, the Public Works Department has identified the need to replace the existing furnishings with new, durable, and complementary equipment to ensure user safety and enhance the appearance of the facility; and

WHEREAS, staff solicited multiple quotes for the purchase of replacement furniture and received pricing from three vendors, with Uline, Inc. providing a complete quote including all required items—twelve (12) new 6-foot tan folding tables, seventy-two (72) new black heavy-duty steel folding chairs, and one (1) two-tier folding chair dolly—at a total cost of **\$5,249.92**; and

WHEREAS, the proposed purchase is within the FY2025 budget allocation of \$6,000 for this purpose; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, Winnebago County, Illinois, as follows:

1. **AUTHORIZATION TO ENTER INTO AGREEMENT:** The Village's public works supervisor is hereby authorized to purchase twelve (12) new folding tables, seventy-two (72) new folding chairs, and one (1) two-tier chair dolly for the Porter Park Cabin from **Uline, Inc.**, in the total amount not to exceed **\$5,500.00**
2. **EFFECTIVE DATE:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE TO FOLLOW]

2025-R53				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED OCTOBER 21, 2025:**ATTEST:**

 VILLAGE PRESIDENT

 VILLAGE CLERK

EXHIBIT “A”
[Resolution 2025-R53]

QUOTE FOR TABLES AND CHAIRS

Item # 9.

ULINE

1-800-295-5510

Search

GO

Products

Uline Brand

Quick Order

Catalog Request

Special Offers

About Us

Careers

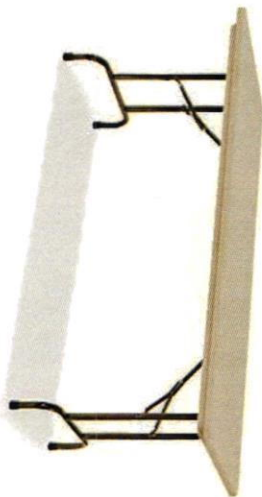
Home > All Products > Office Furniture > Folding Tables and Chairs > Deluxe Folding Tables

Deluxe Folding Table - 72 x 30", Fixed Height

Select a color: Tan



Continue



 More Images

Item # 9.

ULINE

1-800-295-5510

Search

Go

Products

Uline Brand

Quick Order

Catalog Request

Special Offers

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Deluxe Folding Chair



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Item # 9.

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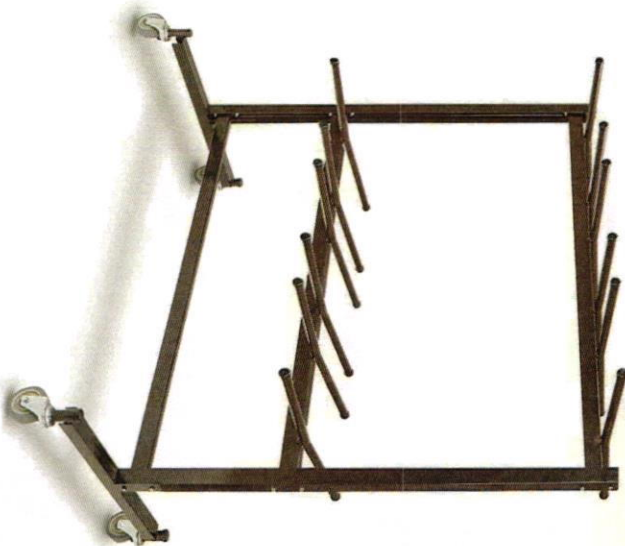
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MODEL NO.	DESCRIPTION	DIMENSIONS L x W x H	CHAIR CAPACITY		WT. (LBS.)	PRICE EACH		IN STOCK SHIPS TODAY
			STEEL	PLASTIC		1	3+	
H-2789	Two Tier	67 x 33 1/4 x 70"	84	48	105	\$565	\$545	1

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

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Order Summary

# of Shipments:	1
# of Items:	3
Subtotal:	\$5,089.00
Tax:	\$0.00 ?
Shipping:	\$160.92
Estimated Total:	\$5,249.92
This account has a tax exemption.	

[Tax Exempt Information](#)[Pricing Request](#) ?

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 10.

Agenda Item:	Purchase of four (4) Traffic Logix Solar Speed Signs to be used in both Kinnikinnick and Roscoe Middle School zones.		
Date:	10/07/2025	Meeting:	Committee of the Whole
Prepared by:	Chief Sam Hawley	Department:	Police Department

Overview/Background Information

In an effort to enhance road safety, particularly in the areas surrounding the local schools, high visibility solar speed signs are set to be strategically positioned at both ends of the two designated Village school zones. These signs serve a dual purpose: they not only provide drivers with a prominent and unmistakable alert regarding the reduced speed limit designated for these school zones, but they also display the vehicle's current speed in real time. This immediate feedback is intended to remind motorists of the critical importance of adhering to the lower speed limit that is legally mandated during school hours.

Key Issues

By prominently displaying this information, the signs aim to create a heightened awareness among drivers about their speed and the need to slow down as children arrive and depart from school, thus fostering a safer environment for students, parents, and faculty alike. The installation of these solar-powered signs, which draw energy from the sun for efficient operation, represents a commitment not only to safety but also to sustainability. As drivers approach the school zones, the combination of bright graphics and stark numerical indicators encourages them to adjust their speed appropriately, reinforcing the message that vigilance is necessary in areas where children are present.

Overall, this proactive initiative is designed to promote compliance with speed regulations and ensure the safety of all those who utilize the roadways in proximity to the schools during peak times, ultimately contributing to a more secure community atmosphere.

Fiscal Note/Budget Impact

Requesting an approval of funds in the amount of \$14,130 (total cost of equipment, parts, and hardware. Installation to be completed by Village of Roscoe Public Works), to be taken from budget line 01-040-6051 Equipment Purchases (Non-Capital). The purchase of four Traffic Logix solar speed signs was submitted with the 2025 FY budget, which was subsequently approved.

Prior Legislative Actions

N/A

Action Required/Recommendation

Discussion and Recommendation to send to Village Board Meeting for vote.

Attachments

Purchase Order #40-2517
Traffic Logix Quote
Traffic Logix - Detailed Item Description

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R54**

**A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) TRAFFIC LOGIX
SOLAR SPEED SIGNS FOR THE VILLAGE OF ROSCOE**

WHEREAS, the Village of Roscoe is committed to ensuring the safety of its residents and visitors through traffic calming measures and increased speed awareness in residential and high-traffic areas; and

WHEREAS, the Village has identified the need for additional radar speed signs to be placed at strategic locations throughout the community; and

WHEREAS, the Chief of Police has recommended the purchase of four (4) Traffic Logix Evolution 12 solar-powered speed signs, including mounting hardware and associated components, as detailed in the quote attached hereto and incorporated herein by reference; and

WHEREAS, Traffic Logix is a sole source provider of the proprietary Evolution 12 units, and the Village has previously utilized the same vendor and product line to maintain compatibility across systems; and

WHEREAS, the total cost of the proposed purchase is not to exceed **\$14,500.00**, including shipping and installation accessories; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, Winnebago County, Illinois, as follows:

Section 1. The Village of Roscoe hereby authorizes the purchase of four (4) Traffic Logix Evolution 12 Solar Speed Signs and their associated mounting hardware and components, and shipping, in an amount not to exceed Thirteen Thousand Eight Hundred Dollars and Zero Cents (\$14,500.00)

Section 2. The Chief of Police is hereby authorized to execute any and all documents necessary to effectuate the purchase from Traffic Logix Corporation in accordance with the quote attached hereto as Exhibit A.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE TO FOLLOW]

2025-R54				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED OCTOBER 21, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

EXHIBIT “A”
[Resolution 2025-R54]

QUOTE



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Page | 1

Quote Number QUO-47270-S5C2T4
 Created Date 9/15/2025
 Expiration Date 10/15/2025
 Prepared by Scarlett Nash

QUOTATION

Contact: Thomas Farone

Roscoe Police Department

Phone: 815-623-7338

Email: tfarone7829@roscoepolice.com

Shipping Address:

10595 Main Street
 Roscoe, Illinois 61073
 United States

Standard Features (Included) – Evolution Signs

- The Evolution radar feedback signs come with 1 year* of unlimited SafePace Cloud access. SafePace Cloud is renewable annually with bundling and multi-year term discounts available.
- Sign powers down when no traffic present
- Programmable Speed Violator Flashing Strobe Light
- Ambient Light Sensor and Automatic Brightness adjustment
- Banding Mount Bracket
- Bluetooth

** The 12-month trial period for SafePace Cloud begins upon shipment of the product(s) and is reserved for new Traffic Logix customers or for Traffic Logix customers who are renewing the Cloud service.*

Special Notes

- 4x EV12FM (full matrix) radar sign, Yellow faceplate, Solar power
- 4x Universal Mounting Bracket
- Quoted without SS, as shipping address has off-loading capabilities

Quote Line Items – All Prices shown are in \$ US Dollar

Product	Product Code	Quantity	Sales Price	Total Price
Universal Mounting Bracket Assembly	SP1BK2	4.00000	\$209.00	\$836.00
Web Director "GSM/GPS Combo"- Global	SPGSMGPS-4G	4.00000	\$0.00	\$0.00
First Year Cloud Access-Radar Signs-LVL1-1Y	WD-RFS-L1-1Y	4.00000	\$0.00	\$0.00
Evolution 12 FM English Yellow Large Solar w/LA	EV12FMEYL-SOLLA	4.00000	\$3,149.00	\$12,596.00



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Page | 2

Quote Number QUO-47270-S5C2T4
 Created Date 9/15/2025
 Expiration Date 10/15/2025
 Prepared by Scarlett Nash

Totals

Subtotal:	\$13,432.00
Freight:	\$698.00
Sales Tax (if applicable):	\$0.00
Grand Total:	\$14,130.00

Terms: 1% - 10 days – Net 30

Payment: MC, VISA, AMEX. Credit card payments over \$10K will include an additional 2% fee.

Tax: IF TAX EXEMPT, Please Provide Tax Exempt Certificate with Order.

Freight: Freight quotation is valid for a period of 21 days after it is issued. Beyond that, freight quotations will require confirmation or adjustment.

Changes/Returns: 30% for standard orders and 50% on custom orders.

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - Yes/No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes/No
3. Can access be gained by a 53 foot truck for delivery? - Yes/No
4. Is the delivery address a Construction site? - Yes/No
5. Is the delivery address a Military site? - Yes/No
6. If shipping to Military site, is a U.S. Driver required? - Yes/No

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

Thank you for choosing Traffic Logix. Please sign and return to:

snash@trafficlogix.com
 Scarlett Nash
 Account Manager

Please complete to set up new account: <https://trafficlogix.com/business-application-form/>



SafePace® Evolution 12

The Traffic Logix SafePace® The TL SafePace Evolution 12 driver feedback sign is the compact, economical sign with MUTCD approved 12" digits.

The SafePace Evolution 12 is a compact, portable sign with the cost benefit and small footprint of an entry-level sign but larger 12" digits that meet MUTCD approval. Offering speed activated digit color changes as well as the ability to display up to 3 digits, the SafePace Evolution 12 is a small sign with big impact.



EV 12 Specifications

Digit Size	12"
Height	29"
Weight	20 lbs
24/7, 365 Scheduling	✓
Data Collection	✓
Solar Compatibility	✓
Battery Operated	✓
Universal Mounting	✓
Cloud Compatibility	✓
Trailer Compatibility	✓
Dolly Compatibility	✓
Hitch Compatibility	✓
Warranty	2 Years

Features

Enlarged Sign Digits: The bestselling, compact SafePace sign, now available with slightly larger digits for improved visibility.

Dual Color Display: LED digit color can be programmed to change based on driver speed.

User-Friendly: Software interface is user friendly and can be programmed to set sign parameters quickly and easily. Optional data collection allows you to download traffic data and generate statistical reports from anywhere with SafePace Cloud.

Stealth Mode: Baseline traffic data can be collected for comparison and analysis while speed display appears blank to motorists.

Speed Violator Strobe: Programmable flashing strobe alerts drivers to slow down when they exceed the threshold speed you choose.

Universal Mounting: Optional mounting brackets let you use one sign at multiple locations with the turn of a key.

Superior construction and durability for long-lasting performance.



Feature	Specifications
Dimensions	
Digits	First digit: 12"(h) x 1.125"(w), 64 LEDs (3-digit signs only) Other digits: 12"(h) x 6.4"(w), 224 LEDs per digit
Unit with "YOUR SPEED" sign mounted	Full size sign: 29.0"(h) x 23.0"(w) x 5.625"(d)
Sign Weight (includes "YOUR SPEED" sign (2 lbs) mounted)	
AC Powered	20 lbs
Battery Powered Model	20 lbs (not including batteries)
Solar powered model	20 lbs (does not include batteries, solar panel or bracket)
General Specifications	
Operating Temperatures F (C):	-40° (-40°) to 185° (85°)
3-Digit Speed Display	Miles per hour (mph) 3-99. Kilometers per hour (km/h) 5-160.
Faceplate	High-Intensity prismatic reflective sheeting on "YOUR SPEED" signs with black colored text. MUTCD approved colors and format
Communications	Bluetooth, GSM/GPRS
Programming	SafePlace® Pro management software SafePlace® Cloud remote management 24/7 365 day unlimited programming and scheduling

Feature	Specifications
Power Options (Electrical Specifications)	
AC power input	100~240 V AC
DC power input	12 V DC
Solar panel option	50W solar panel
Radar	
Internal Radar:	Doppler (FCC approved)
Model	DF 600
Radar RF out	5 mW maximum
Radar f-center	24.125 GHz or 24.200 GHz
Pickup distance	Up to 400 feet
Beam angle	24° (vertical) x 12° (horizontal)
Beam polarization	Linear
CE Mark (Radar)	Yes
Display	
LEDs	524
Digits	256 LEDs: Color: Yellow (590 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 7100 – 18000 Ev,[lux]/LED 256 LEDs: Color: Red (590 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 7100 – 18000 Ev,[lux]/LED
Speed Violator Strobes	12 LEDs: Color: White (2700 K – 6500 K) Viewing angle at 50% IV: 150° Luminous Flux: typically 33lm @ 4000 K Luminous Efficacy: typically 176 lm/W @4000 K
Ambient light sensor	1 sensor and automatic brightness adjustment
Enclosure	
Construction	Vandal resistant, lightweight polymer. Matte black front for reduced glare and maximum contrast. Light gray body to minimize heat absorption
Weatherproof Rating	Weatherproof, NEMA 4X-12, IP65 level compliant. Non-sealed and ventilated
Warranty	
Sign	2 years
Batteries	1 year

PURCHASE ORDER

Date: 9/15/2025

PO # 40-2517



Item # 10.

VILLAGE OF ROSCOE

10631 Main Street
P.O. Box 283
Roscoe, IL 61073

Phone 815-623-2829
Fax 815-623-1360

VENDOR:

TrafficLogix

SHIP TO: Roscoe Police Department

10595 Main Street
Roscoe IL 61073

Contact Person: Roscoe Police Departm
Office Phone: 815-623-7338
Cell Phone:
Fax Number:

SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
	Net 30 Days-Govt State/Local	Government - Exempt
QUOTE NO. #	QUOTE DATE	CUSTOMER NUMBER
	9/15/2025	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
4		Solar Power Radar Signs	3,149.00	12,596.00
4		Universal Mounting Bracket Assembly	209.00	839.00
1		Freight		698.00
			Subtotal	
			Shipping	
			Total	14,130.00

Requested by: _____ Date 9/15/2025

Approved by: _____ Date 9/15/2025

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 11.

Agenda Item: Resolution authorizing the execution of a Boundary Line Agreement with the Village of Machesney Park

Date: October 15, 2025

Meeting: BOARD MEETING DATE 10/21/2025

Prepared by: Attorney Tom Green

Department: Admin

Overview/Background Information

The Village of Roscoe and the Village of Machesney Park have historically operated under a municipal boundary agreement that established Swanson Road as the southern boundary of the Village of Roscoe. That agreement has since expired, and staff is proposing that the Village enter into a new agreement that would reaffirm the existing boundary line for a new 20-year term, in accordance with the provisions of the Illinois Municipal Code (65 ILCS 5/11-12-9).

The proposed boundary line mirrors the prior agreement and reflects the boundary that both communities have already been operating under. As both Villages continue to grow eastward, formal renewal of this agreement provides necessary clarity for property owners, developers, and public agencies, and helps avoid the types of jurisdictional conflicts that have arisen in areas adjacent to other neighboring communities—most notably South Beloit—where uncoordinated annexations have resulted in fragmented or uneven development patterns.

Key Issues

- The original boundary agreement with Machesney Park has expired and needs to be renewed to maintain continuity.
- The renewed agreement would formally establish Swanson Road as the southern boundary of the Village of Roscoe for an additional 20-year term.
- The boundary line being proposed is identical to the previously adopted and observed line.
- Renewal helps protect against overlapping annexation agreements and ensures orderly development between the two municipalities.

State law requires that not less than 30 days and not more than 120 days prior to formal approval of the Agreement, Public Notice be provided by: 1) Posting notice for not less than 15 days at Village Hall, and 2) Publishing notice once in a newspaper of general circulation within the territory that is the subject of the Agreement.

Fiscal Note/Budget Impact

N/A

Prior Legislative Actions

None

Action Required/Recommendation

All appropriate notices have been given and all required actions have been taken. Machesney Park has already approved the BLA and authorized the Mayor to sign.

Attachments

Resolution
Boundary Line Agreement and Exhibits

**JURISDICTIONAL BOUNDARY LINE AGREEMENT BY AND BETWEEN THE
VILLAGE OF MACHESNEY PARK, IL AND THE VILLAGE OF ROSCOE, IL**

THIS JURISDICTIONAL BOUNDARY LINE AGREEMENT (“Agreement”) is dated as of the ____ day of _____, 2025 (“Effective Date”), and is by and between the VILLAGE OF MACHESNEY PARK, an Illinois municipal corporation (“Machesney Park”), and the VILLAGE OF ROSCOE an Illinois municipal corporation (“Roscoe”). (Collectively, Machesney Park and Roscoe are referred to as “Parties”, and sometimes individually referred to as “Party”).

WHEREAS, the Parties have each adopted respective comprehensive plans for the future development and establishment of land use policies within their respective jurisdictions; and

WHEREAS, the Parties desire to define the extraterritorial limits and growth boundaries between them for the purposes of defining logical areas of municipal authority, establishing the limits of Machesney Park’s and Roscoe’s annexation authority, as well as enabling Machesney Park and Roscoe to respectively plan for their future development and establish land use policies in furtherance of those plans; and

WHEREAS, the Parties have consulted and have determined that the establishment of a jurisdictional boundary line would be in the best interests of Machesney Park and Roscoe generally, and their respective citizens, property owners, and taxpayers; and

WHEREAS, the establishment of a jurisdictional boundary line between Machesney Park and the Village of Roscoe will ensure that the future development of unincorporated territory within one and a half miles between the Parties is developed in a coordinated manner and that such future development will not unduly burden public facilities without the concurrent expansion of such facilities to adequately serve future development; and

WHEREAS, the Parties have given consideration to the natural flow of storm water drainage and, when practical, have included all of a single tract of land having common ownership within the jurisdiction of only one Village; and

WHEREAS, public notices of the possible adoption of this Agreement by the Parties were posted at the Machesney Park Village Hall for 15 consecutive days beginning on August 18, 2025 and at Roscoe Village Hall for 15 consecutive days beginning on September 16, 2025, and published in the Rockford Register Star on July 18, 2025; and

NOW, THEREFORE, in consideration of the mutual covenants herein exchanged and other good and consideration, the sufficiency of which is hereby acknowledged, and pursuant to the specific statutory authority provided in 65 ILCS 5/11-12-9, it is hereby agreed by Machesney Park and the Village of Roscoe as follows:

1. ESTABLISHMENT OF JURISDICTIONAL BOUNDARY LINE. A Jurisdictional boundary line shall be established in the unincorporated territory between the Parties as depicted on Exhibit A, and legally described in Exhibit B. The territories within Machesney Park's jurisdiction, as established by the jurisdictional boundary line, lie generally south of the line, and the territories within Roscoe's jurisdiction lie generally north of it.
2. SCOPE OF JURISDICTIONAL AUTHORITY. The jurisdictional boundary line established in Section 2 of this Agreement shall define the extent of jurisdictional authorities for the Machesney Park and Roscoe in regards to the following:
 - A. Annexation;
 - B. Government planning;
 - C. Extraterritorial subdivision control;
 - D. Establishment of official plans and maps;
 - E. Ordinance, rules, and regulations;
 - F. Utility services extensions; and
 - G. All other matters pertaining to either Village's respective legal and regulatory authority over land use and development.
3. PROHIBITED ANNEXATIONS, DISCONNECTIONS: NOTIFICATION
 - A. Voluntary Annexations. Machesney Park and Roscoe shall each take all action necessary to prevent the voluntary annexation of property by any third party that is within the jurisdictional territory of the other Party.
 - B. Involuntary Annexations. Machesney Park and Roscoe shall take no action whatsoever to forcibly or involuntarily annex property that is within the jurisdictional territory of the other Party. Machesney Park and Roscoe shall cooperate in order to annex properties that are totally surrounded by territory of Machesney Park and Roscoe and less than 60 acres.
 - C. Disconnections. Machesney Park and Roscoe shall take all action necessary to prevent or not otherwise assist or participate in the disconnection of any property by a third party that is within the corporate territory of the other Party and that would result in that territory being incorporated into the other Party.
4. JURISDICTION OF ANNEXED STREETS. Any streets that are (1) within unincorporated territory, (2) located on the jurisdictional boundary line established in Section 2 of this Agreement, and (3) that are adjacent to territory annexed to the Machesney Park or Roscoe shall be under the jurisdiction of the Party that first annexes such territory. The boundary line set by this Agreement shall be deemed to have been amended accordingly without further action by either Party.

5. STATUTORY OBJECTIONS; JURISDICTIONAL CONTROL.

- A. This Agreement shall not be construed so as to limit or adversely affect the right of either Machesney Park or Roscoe to file a statutory objection to proposed rezonings that have been presented to the corporate authorities of Winnebago County and that are within one and one-half miles of either Machesney Park's or Roscoe's corporate limits.
- B. This Agreement shall not be construed so as to limit or adversely affect the right of either Machesney Park or Roscoe to enter into annexation agreements with an owner of unincorporated territory that is not yet contiguous to it and file a request with Winnebago County to retain jurisdiction over any such territory when it is (1) located on that the side of the jurisdiction boundary line established in Section 2 of this Agreement of the Party seeking future annexation, (2) more than 1.5 miles away from the corporate limits of that Party, and (3) where either the Winnebago County Board has voted by a two-thirds vote of its members to retain jurisdiction over the territory. Machesney Park and Roscoe will not challenge the right of the other to request jurisdictional control of any such territory.

6. WAIVER OF ANNEXATION CHALLENGES. The Parties agree that each shall waive any right to challenge or otherwise contest the validity of any annexation the other Party has effected, is effecting, or will effect in the future for territory located on that other Parties side of the jurisdiction boundary line established in Section 2 of this Agreement

7. TERM. This Agreement shall be in full force and effect for a period of twenty (20) years from the Effective Date. However, either municipality may withdraw from and cancel this Agreement five years from the Effective Date (the "Optional Cancellation Date") by serving written notice upon the other municipality not less than 180 days prior to the Optional Cancellation Date of its desire to terminate this Agreement.

8. ENFORCEMENT. The Parties may, in law or in equity, by suit, action, mandamus, or any other proceeding, including without limitation specific performance, enforce or compel the performance of this Agreement. In the event of a judicial proceeding brought by one Party against the other, the prevailing Party will be entitled to reimbursement from the unsuccessful Party of all costs and expenses, including without limitation reasonable attorneys' fees, incurred in connection with the judicial proceeding

9. GENERAL PROVISIONS.

- A. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iv) by electronic internet mail. E-mail notices shall be deemed valid only to the extent that they are (a) opened

by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise provided in this Agreement, notices shall be deemed received after the first to occur of (a) the date of actual receipt; or (b) the date that is one (1) business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (b) the date that is three (3) business days after deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 17.A, each party to this Agreement shall have the right to change the address or the addressee, or both, for all future notices and communications to them, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village of Machesney Park shall be addressed to, and delivered at, the following address:

Village of Machesney Park
300 Roosevelt Road
Machesney Park, Illinois 61115
Attn: Village Administrator
Fax: n/a
Phone: (815) 877-5432

Notices and communications to the Village of Roscoe shall be addressed to, and delivered at, the following address:

Village of Roscoe
10631 Main Street
Roscoe, Illinois 61073
Attn: Village Administrator
Fax: n/a
Phone: (815) 623-2829

- B. Non-Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the entire remainder of this Agreement shall, thereafter, be null and void and of no further force and effect, it being the intent of the parties that all of the provisions of this Agreement be treated as an individual whole.
- C. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes any and all prior agreements and negotiations between them, whether written or oral, relating to the subject matter of this Agreement.

- D. Amendments and Modifications. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Parties, by resolution duly adopted, in accordance with all applicable statutory procedures.
- E. Exhibits. Exhibits A and B attached to this Agreement are, by this reference, incorporated in, and made a part of this Agreement. In the event of a conflict between an exhibit and the text of this Agreement, the text of this Agreement shall control.
- F. Authority to Execute. The Parties warrant and represent that the persons executing this Agreement on their respective behalf have been properly authorized to do so by the Corporate Authorities.
- G. Recording: Filing. The Parties, at their individual cost and expense, shall cause this Agreement to be recorded against the properties located on their respective sides of the jurisdictional boundary line established in Section 1 of this Agreement. Machesney Park and Roscoe shall each keep a copy of this Agreement on file at all times during the term of established in Section 7 of this Agreement with their respective clerk's offices.
- H. Counterparts. This Agreement may be executed in counterpart, each of which shall constitute an original document, which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

Village of Machesney Park,
an Illinois municipal corporation

Village of Roscoe,
an Illinois municipal corporation

By: _____
Village President

By: _____
Village President

Attest: _____
Village Clerk

Attest: _____
Village Clerk

EXHIBIT A
Jurisdictional Boundary Line Illustrations

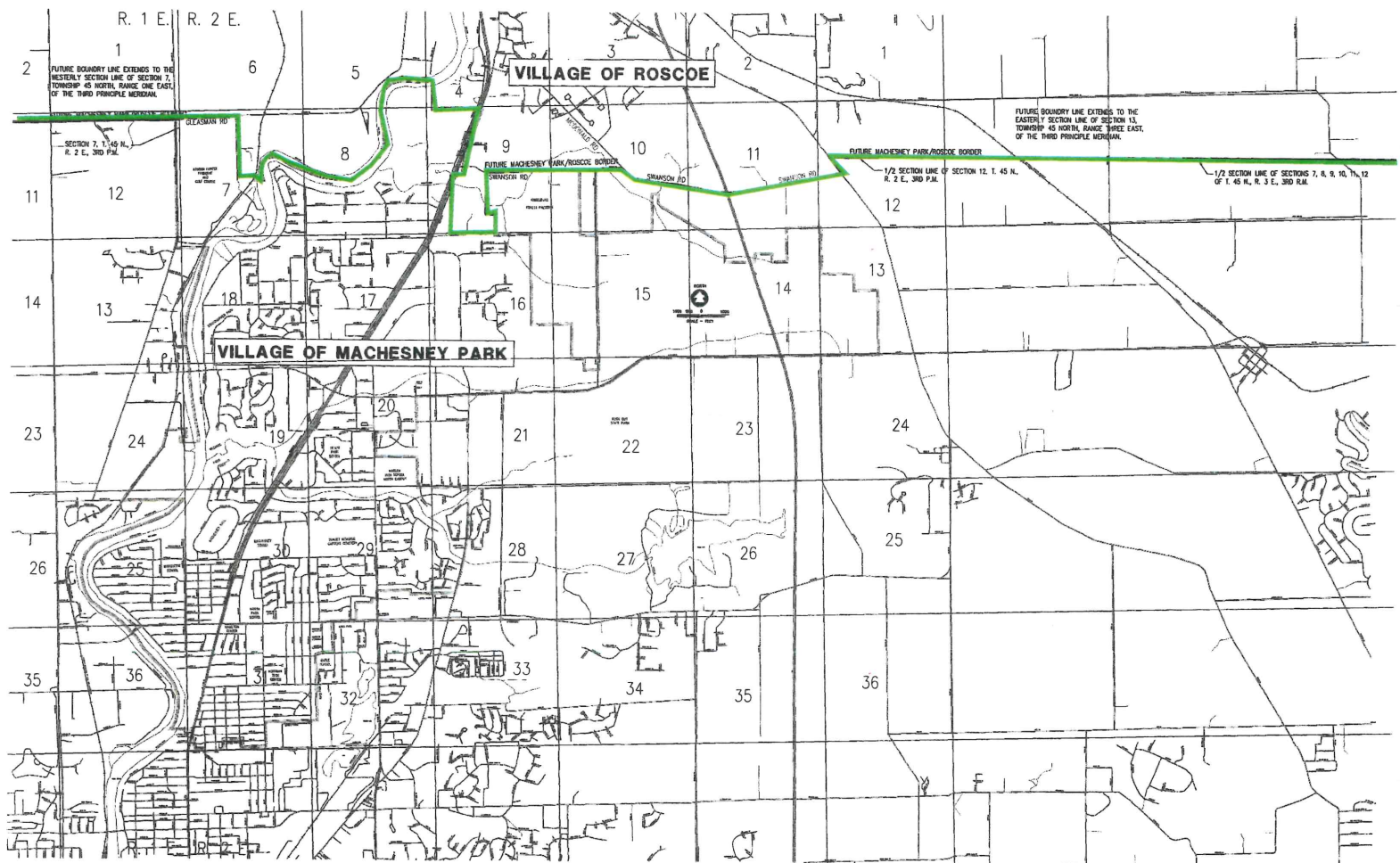


EXHIBIT B
Jurisdictional Boundary Line Legal Description

Beginning at the Northwest corner of Section Seven (7), Township 45 North, Range One (1) East of the Third Principle Meridian; thence East along the Northerly Section Lines of Sections Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11) and Twelve (12), each Section within Township 45 North, Range One (1) East of the Third Principle Meridian to the Northwest corner of Section Seven (7), Township 45 North, Range Two (2) East of the Third Principal Meridian, thence generally Easterly along the Corporate Boundary Line of the Village of Machesney Park to the point of intersection of the Corporate Boundary Line of the Village of Roscoe and the Corporate Boundary Line of the Village of Machesney Park. Said point of intersection located in the East one-half (1/2) of Section 9, Township 45 North, Range Two (2) East of Third Principal Meridian; thence generally North along the Corporate Boundary Line of the Village of Roscoe to the point of intersection of the Corporate Boundary Line of the Village of Roscoe and the Southerly Right of Way Line of the Swanson Road, Said point of intersection located on the North Line of the South One-Half(1/2) of Section 9, Township 45 North, Range Two (2) East of Third Principal Meridian, thence North 011 00'00" East 33.0'; thence East exactly parallel to the Southerly Right of Way Line of Swanson Road to the Westerly Right of Way Line of Belvidere Road; thence 33.0' northeast in a direction exactly perpendicular to the Westerly Right of Way Line of Belvidere Road at said point of intersection; thence generally northwest exactly parallel to the Westerly Right of Way Line of Belvidere Road to the Half Section Line of Section 12, Township 45 North, Range Two (2) East of the Third Principal Meridian; thence East along the Half Section Line of Section 12, Township 45 North, Range Two (2) East of the Third Principal Meridian to the West Line of Section Seven (7), Township 45 North, Range Three (3) East of the Third Principal Meridian, thence East along the Half Section Lines of Sections Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11) and Twelve (12), each Section within Township 45 North, Range Three (3) East of the Third Principal Meridian; the Boundary Line Ends at the point of intersection of the Half Section Line of Section 12, Township 45 North, Range Three (3) East of the Third Principal Meridian and the Easterly Section Line of Section 13, Township 45 North, Range Three East of the Third Principal Meridian.

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R55**

**A RESOLUTION APPROVING THE JURISDICTIONAL BOUNDARY LINE
AGREEMENT BETWEEN THE VILLAGE OF ROSCOE AND
THE VILLAGE OF MACHESNEY PARK**

WHEREAS, the Village is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Illinois Revised Statutes; and

WHEREAS, Illinois Revised Statutes, 65 ILCS 5/11-12-9, recognizes jurisdictional boundary line agreements in unincorporated territory within 1 ½ miles of the boundaries of two or more corporate authorities which have adopted official plans, and

WHEREAS, certain portions of such territories are, at times, within the jurisdiction of one of more municipalities; and

WHEREAS, it is prudent for the Village of Roscoe to enter into an agreement with the Village of Machesney Park to establish a jurisdictional boundary should either municipality decide to annex unincorporated areas; and

WHEREAS, approval and adoption of this agreement by the Village of Roscoe and the Village of Machesney Park benefits the overall planning of the region, and

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Roscoe, Winnebago County, Illinois that by the adoption of this Resolution, the Village of Roscoe is authorized to enter into a Jurisdictional Boundary Line Agreement with the Village of Machesney Park attached hereto as Exhibit A, or one in substantially similar form.

FURTHER, the Village Clerk of Roscoe shall attest the same after the signature of the Village President.

[SIGNATURE PAGE TO FOLLOW]

1st Read:
PASSED BY ROLL CALL VOTE ON:

2025-R55				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

Approved _____, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 12.

Agenda Item: Resolution 2025-R-____, a Resolution approving Membership in the Mid-States Organized Crime Information Center (MOCIC)

Date: October 15, 2025

Meeting: VILLAGE BOARD DATE 10/21/2025

Prepared by: Attorney Tom Green

Department: Admin

Overview/Background Information

The Resolution authorizes Membership in the MOCIC as requested by the Village of Roscoe Police Department. The many advantages of membership in the MOCIC were presented to the Committee of the Whole on October 7th and the Committee of the Whole recommended to Board approving the membership.

Key Issues

Presented at Committee of the Whole

Fiscal Note/Budget Impact

\$50 application fee and first year membership

\$150 annual membership fee thereafter

Prior Legislative Actions

None

Action Required/Recommendation

Approve Resolution 2025-R-56, A Resolution Approving Membership to the Mid-States Organized Crime Information Center (MOCIC)

Attachments

Resolution 2025-R-56

**VILLAGE OF ROSCOE
RESOLUTION NO. 2025-R56
A RESOLUTION APPROVING MEMBERSHIP IN THE MID-STATES ORGANIZED
CRIME INFORMATION CENTER (MOCIC)**

WHEREAS, the Roscoe Police Department has requested membership in the Mid-States Organized Crime Information Center (MOCIC); and

WHEREAS, the Police Department presented the key issues to the Committee of the Whole, and the Committee has recommended approval of said membership;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

1. The foregoing recitals are incorporated herein and made a part hereof.
2. The Village of Roscoe hereby approves membership in the MOCIC.
3. The Village Administration is hereby authorized to initiate membership in the MOCIC at a cost of a \$50.00 application fee for the first year and annual fee thereafter of \$150.00.
4. The Village Clerk of Roscoe shall attest the same after the signature of the Village President.

[SIGNATURE PAGE TO FOLLOW]

2025-R56
1st Read:
PASSED BY ROLL CALL VOTE ON:

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

Approved _____, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



V I L L A G E O F
ROSCOE

Item # 12.

Agenda Item: (MOCIC) Mid-States Organized Crime Information Center

Date: 10-07-25

Meeting: COTW

Prepared by: Chief S. Hawley

Department: Police Dept.

Key Issues

RISS-Regional Information Sharing Systems

RISS Criminal Intelligence Database (RISSIntel)- real time, online federate search of more than 60 systems containing millions of records. Three primary areas of focus of RISS — 1. Investigative case support 2. Secure information and intelligence sharing 3. Officer safety and wellness.

1. Investigative Case support

- Analytical products (ex: court ready charts and maps for investigations to detect suspects)
- MOCIC analysts- provide analytical services (timelines, link charts, maps, diagrams, courtroom graphics) for existing data organization or Analytical products (geo-spatial analysis, cellular tower mapping, social media analysis).
- MOCIC analysts- contains access to database of current search warrants, subpoenas, preservation letters, other forms for social media and geo-fencing.
- Equipment is loaned to members at no charge (ex: surveillance equipment, audio/ video equipment, pole cameras, gps tracking, etc)
- Access to dozens of research tools (specialized databases)
- Digital Forensics/Audio/Video Clarifications — digitally extract and preserve data to forensically evaluate, clarify evidence

2. Secure Information and Intelligence Sharing

- RISSNET- provides access to more than 300 resources and more than 78 million intelligence and investigative records.
- RISSIntel- Criminal intelligence database. Online federate search of more than 60 state/regional/federal partner criminal intelligence systems.
- RISSLeads- Enables law enforcement officers to post information regarding cases or other issues
- RISS Money Counter Network (RISS MCN) Stores currency serial numbers that can be compared with currency submitted by officers.
- RISS Property and Recovering Tracking System (RISSProp)-house pawnshops/shops transactions to help identify stolen property
- RISS Master Telephone Index (RISS MTI)- compares/matches telephone numbers used in investigations, can help link associates or relationships.
- RISS Collaboration Websites- Communication platform.

3. Officer Safety and Wellness

- One stop shop for law enforcement and agencies to share timely officer safety related information.
- RISS Officer Safety Event Deconfliction System (RISSafe)-

Fiscal Note/Budget Impact

Account #01-040-5870

Item # 12.

Memberships & Dues – Organization/Departmental

\$50 application fee for first year, \$150 for future years.

Prior Legislative Actions

N/A

Action Required/Recommendation

Recommendation to send to Village Board

Attachments

MOCIC Application

MOCIC Constitution and Bylaws

MOCIC Information Packet



Mid-States Organized Crime Information Center

Check as appropriate (REQUIRED FIELD):

- X Membership Application (\$50 fee to apply due with app.)
Membership Reapplication (No charge for reapp.)

Supporting the Law Enforcement Community since 1980



2255 W. Sunset St., Springfield, MO 65807

(417) 883-4383 (800) 846-6242

Fax: (417) 883-2154

membership@mocic.riss.net

DESIGNATION OF AGENCY PERSONNEL**AGENCY INFORMATION:**

Number of sworn officers (full-time only) _____

Agency Name: Roscoe Police Department ORI# IL1010600Primary Agency Phone Number: 815-623-7338 Agency County: WinnebagoAgency Address: 10595 Main St. Post Office Box # _____City: Roscoe State: IL Zip Code: 61073 - RMS System: _____

Accounts Payable contact information to send invoices.

Accounts Payable phone number: _____

Accounts Payable email: _____

ADMINISTRATIVE HEAD MEMBER*The highest-ranking officer of the law enforcement agency (chief, sheriff, SAC, colonel, director, etc.).*Title: Chief Name: Samuel Hawley

Business Address (if different from above): _____

Business Phone (if different from above): 815-623-7338 Cell Phone: _____Email Address: _____ ☒ Sworn LE ☐ On behalf of Sworn LE*MOCIC member agencies shall have individual members designated to serve in the capacities of:***EXECUTIVE MEMBER***Usually, the highest-ranking officer of the law enforcement agency (chief, sheriff, SAC, colonel, director, etc.). Is charged with implementing the requirements of MOCIC within the agency and ensuring the integrity of all projects pertaining thereto. This individual will receive mailings from MOCIC pertaining to administrative matters. (Often will be the same as listed for the administrative head member.)*Title: _____ Name: SAA

Business Address (if different from above): _____

Business Phone (if different from above): _____ Cell Phone: _____

Email Address: _____ ☐ Sworn LE ☐ On behalf of Sworn LE

REPRESENTATIVE MEMBER

NOTE: Designated representative member may vet and approve agency users on RISSNET and through contact with their MOCIC law enforcement coordinator.

Usually the officer-in-charge or most senior investigator engaged in intelligence and/or investigation activities directly and/or solely involving criminals, organized crime and/or illegal drug trafficking. Is charged with the responsibility of gathering information and intelligence, maintaining the necessary compliance records within your agency, managing correspondence, and formulating assistance requests for your agency, and responding to requests for assistance from other MOCIC agencies. The representative member receives mailings related to intelligence matters, training, and operational information, and is the individual the MOCIC law enforcement coordinator will normally contact during agency visits.

Title: _____ Name: _____

Business Address (if different from above): _____

Business Phone (if different from above): _____ Cell Phone: _____

Email Address: _____ ☐ Sworn LE ☐ On behalf of Sworn LE

ALTERNATE MEMBER

Usually the second officer-in charge or second most senior investigator or analyst engaged in intelligence and/or investigation activities directly and/or solely involving criminals, organized crime, and/or illegal drug trafficking. Is charged with the responsibility of assisting the representative member and assuming the responsibilities of the representative member in their absence. Your agency is not required to have an alternate, but you may designate up to two alternates.

Title: _____ Name: _____

Business Address (if different from above): _____

Business Phone (if different from above): _____ Cell Phone: _____

Email Address: _____ ☐ Sworn LE ☐ On Behalf of Sworn LE

Title: _____ Name: _____

Business Address (if different from above): _____

Business Phone (if different from above): _____ Cell Phone: _____

Email Address: _____ ☐ Sworn LE ☐ On Behalf of Sworn LE



MEMBERSHIP AGREEMENT

between

Mid-States Organized Crime Information Center

and

Roscoe Police Department / Illinois

(Name/State of Agency Entering Agreement)

Roscoe, Illinois

(City and State of Agency Entering Agreement)

Mid-States Organized Crime Information Center (MOCIC), which has been established to provide information, intelligence and resource support services to law enforcement agencies for multi-jurisdictional criminal investigations in the MOCIC region, does hereby agree to provide assistance to this Agency.

As a member of MOCIC and on behalf of this Agency, I certify that all personnel from this Agency, designated or otherwise, who use MOCIC or Regional Information Sharing Systems (RISS) services and resources agree to abide by the Constitution and Bylaws that govern this organization and to follow any policies, procedures, regulations and/or guidelines applicable to and/or concerning all services rendered or resources provided by MOCIC or RISS. This includes the FBI Criminal Justice Information Services (CJIS) Security Policy.

The agency agrees to accept and abide by the principles set forth in 28 Code of Federal Regulations, Part 23, and agrees to verification of compliance at the time of membership acceptance, and periodically thereafter. Per the contract requirements of software vendors, if a research request includes or requires a social media or facial recognition search, name and email of agency personnel requesting information must be logged in the vendor software to fulfill the request.

Chief Samuel Hawley

Agency Administrative Head (please print)

David Hall

MOCIC Executive Director

(MOCIC use only)

Agency Administrative Head Signature

MOCIC Executive Director Signature (MOCIC use only)

Date

Date

(MOCIC use only)

2255 W Sunset St., Springfield, MO 65807

(417) 883-4383 (800) 846-6242

Fax: (417) 883-2154

membership@mocic.riss.net

Rev. 8/2024



Mid-States Organized Crime Information Center
 2255 W. Sunset Street Springfield, MO 65807

PAYMENT FORM FOR MOCIC MEMBERSHIP FEES

NOTE: Needed for New Membership Applications ONLY. Check or CC must be presented before agency is considered for provisional membership. Please ensure information below is complete or provide contact person for CC security code if code not listed. Fee covers first year of membership. If agency not approved by board, the fee will be refunded within 30 days from the date of the vote.

Accounts Payable Contact Information:

NAME: _____

EMAIL: _____ PHONE #: _____

Billing Information: (Not required for reapplication.)

AGENCY NAME: _____

BILLING ADDRESS: _____

BILLING PHONE NUMBER: _____

PAYMENT METHOD (choose one): ☐ PAY BY CHECK/ACH



CREDIT CARD # and Security

Code: (or mark to call for code) _____

EXPIRATION DATE: ____/____/____ AMOUNT: \$_____

(See schedule below to determine amount.)

Fee schedule: \$50 application fee first year.

Then \$100 to \$300 per agency for future years, based on the number of sworn officers below:

1-10:	\$100	51-100:	\$250
11-25:	\$150	Over 100:	\$300
26-50:	\$200		

AUTHORIZED SIGNATURE:

PRINT: _____

SIGN: _____

PHONE # (if different from above): _____

If you have any questions, please contact the MOCIC Membership Support Coordinator
 at (800)846-6242, ext. 4111 or

email membership@mocic.riss.net. (Send completed form to this email.)

Do you require a receipt? yes ☐ no ☐ If yes, email address to send the receipt: _____

FOR MOCIC USE ONLY:

AGENCY # _____

Completed By: _____

AUTHORIZED BY: _____

MID-STATES ORGANIZED CRIME INFORMATION CENTER



2255 W. Sunset
Springfield, Missouri 65807-5958
417-883-4383
800-846-6242



Joe Licari
Law Enforcement Coordinator - Illinois

Jlicari@mocic.riss.net
Cell: 847-344-1200
Office: 800-846-6242
Fax: 847-531-9160

Mid-States Organized Crime Information Center
EST. 1986
The Power of Working Together

Mid-States Organized Crime Information Center | MOCIC
2255 W. Sunset Street, Springfield, MO 65807

A RISS Center 



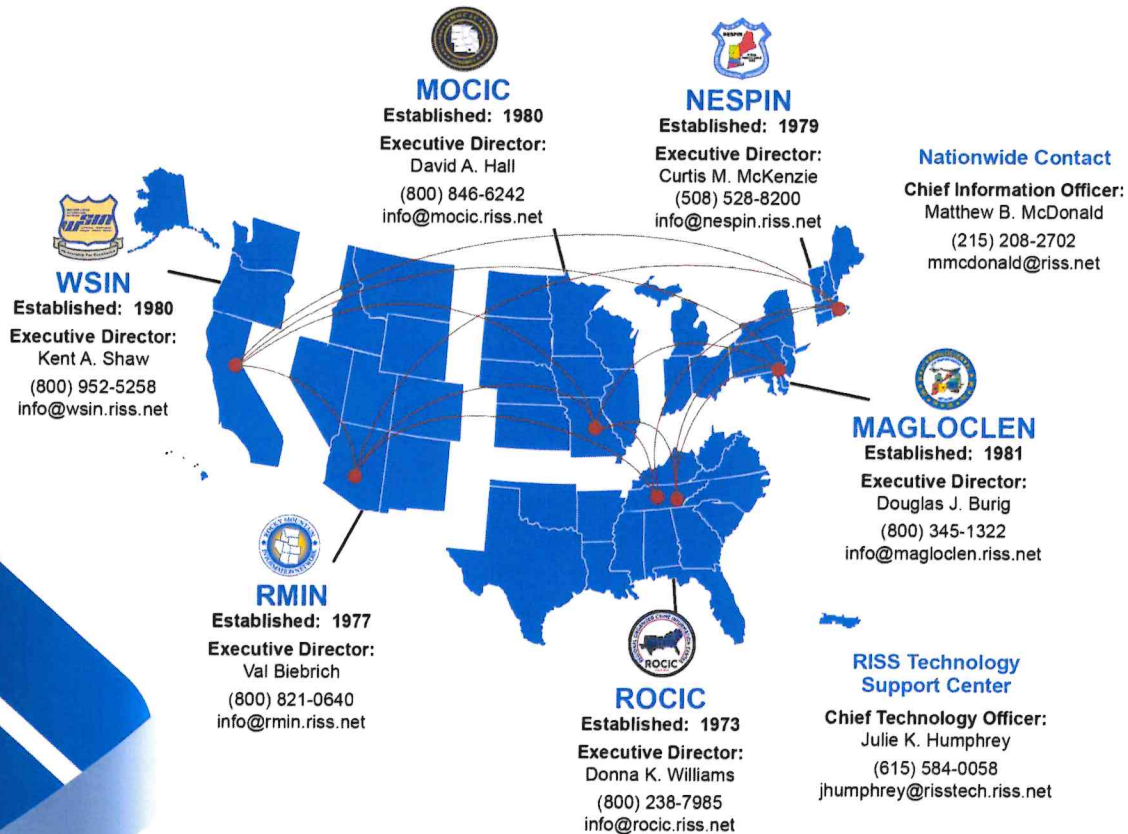
Regional Information Sharing Systems (RISS)

Resource Guide

May 2024

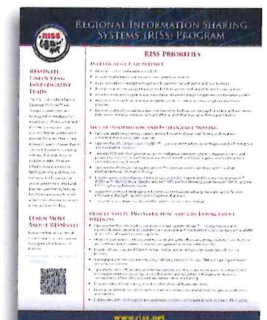
RISS is a nationwide program composed of six regional centers and the RISS Technology Support Center (RTSC). The RISS Centers work regionally and nationwide to respond to each region's unique crime problems while working together on a nationwide basis to strengthen and advance criminal justice priorities. RISS supports efforts against all crimes, including violent and gun crimes, hate crimes, domestic terrorism, human trafficking, cybercrime, drug trafficking, and other regional and emerging priorities. The RTSC develops, maintains, and enhances the RISS secure infrastructure, RISS Secure Cloud (RISSNET), and RISS applications.

RISS Center Regions and Contact Information



RISS is used and trusted by more than 10,500 criminal justice agencies and hundreds of thousands of law enforcement professionals in all 50 states, the District of Columbia, U.S. territories, England, New Zealand, and parts of Canada.

RISS focuses its efforts in three primary areas: Investigative Case Support; Secure Information and Intelligence Sharing; and Officer Safety, Deconfliction, and Law Enforcement Wellness. This focus enables RISS to effectively serve law enforcement professionals across the country. The RISS services and resources identified below are organized accordingly, with corresponding links to additional information about each service/resource. A general overview of the RISS Program can be found in the [RISS Overview Brochure](#) and the [RISS Public Website](#).



RISS Overview Brochure
<https://www.riss.net/wp-content/uploads/2024/01/RISS-Overview-Brochure-January-2024.pdf>

RISS Impact Website—www.riss.net/Impact

The [RISS Impact Website](http://www.riss.net/Impact) highlights shared successes submitted by member agencies and officers on how RISS has helped their investigations. It also features important statistical information, the RISS services and resources poster, and a RISS policy board video that describe the services, benefits, and value of the RISS Program.

RISS Privacy Policy

RISS recognizes the importance of ensuring that an individual's constitutional rights, civil liberties, civil rights, and privacy interests are protected throughout the intelligence process. RISS has adopted a privacy policy that complies with 28 Code of Federal Regulations (CFR) Part 23 (28 CFR Part 23) and is based on the Global Justice Information Sharing Initiative (Global) privacy guidelines. Global serves as a Federal Advisory Committee and advises the U.S. Attorney General on justice information sharing and integration initiatives. All RISS member agencies agree to comply with the requirements of 28 CFR Part 23 with respect to any criminal intelligence information that they submit into applicable RISS criminal intelligence databases. RISS encourages all law enforcement agencies to voluntarily adopt appropriate and clearly defined privacy and security safeguards for all agency intelligence missions to manage and control collection, retention, and dissemination activities.

RISS Membership

Agency membership is required for access to RISS resources, with the exception of officer safety resources available to all law enforcement officers after completing a thorough vetting process. Membership is a critical component to ensuring a trusted RISS network of users as well as the integrity of the overall information sharing process. Agency membership is typically open to all local, state, federal, and tribal law enforcement agencies and other agencies with law enforcement or criminal investigative authority. Each RISS Center's membership is governed by individual policies and bylaws.

Nationwide membership is available for federal and nationwide partners. Nationwide membership provides an expedited and streamlined process to establish membership for agency offices in multiple locations using one agreement and billing process. A nationwide membership uses a single Memorandum of Agreement to cover all agency offices instead of requiring individual agreements between each office and its respective RISS Center. The nationwide membership also consolidates the RISS membership fee and invoicing process, which eliminates invoicing to each individual center. The RISS nationwide membership fee is based on the agency headquarters and the primary offices that will hold the membership. Satellite or domicile offices under a primary office are covered under the primary office's membership. Contact your in-region RISS Center for more information about nationwide membership.

Investigative Case Support

RISS provides professional, accurate, relevant, and effective products and services to combat crime, help resolve criminal investigations, and successfully prosecute offenders. RISS offers a full range of critical investigative case support services and resources as well as provides expertise and technical assistance. *(Note: Not all services listed below are available at all RISS Centers. Contact your in-region RISS Center for a complete list of services available.)*



Analytical Products

RISS analysts develop specialized analytical products including court-ready charts and maps for investigators and prosecutors to increase their ability to identify, detect, and apprehend suspects, as well as to enhance prosecutorial success.

Equipment

RISS equipment is loaned to member agencies at no charge for specific, short-term investigations. Types of equipment loaned include surveillance equipment, audio/video equipment, pole cameras, GPS tracking, and much more.

Investigative Support and Research

RISS intelligence research staff have access to dozens of research tools, including specialized databases, public record information, and criminal justice information to help officers who need quick investigative lead information.

Specialized Training, Conferences, and Meetings

The RISS Centers provide training opportunities on timely and relevant topics, such as methods to combat terrorism activity and gang and violent crime; computer, financial, and economic crime; and emerging crime problems.

Field Services Support and Technical Assistance

RISS provides one-on-one technical support to agencies through field services.

Law Enforcement Briefings and Publications

RISS Centers develop law enforcement-sensitive briefings and publications.

Digital Forensics/Audio/Video Clarifications

RISS digital and audio/video forensic analysts are highly specialized to utilize the latest scientific tools and equipment to digitally extract and preserve data to forensically evaluate, clarify, and provide comparative analysis on complex investigations.



This QR code leads to information on all investigative services mentioned.

Secure Information and Intelligence Sharing

RISSNET provides a system of systems concept, connecting networks and databases, providing bidirectional information sharing, and offering a single search of connected systems. RISSNET provides access to **more than 300 resources** and **more than 78 million intelligence and investigative records**. Many of these systems are owned and operated by RISS partners, who use RISSNET to securely share information with a broader and vetted law enforcement community.

The RISSNET landing page is a secure access point to RISS resources, providing users with a streamlined logon process, ease of access to resources available on RISSNET, and enhanced search capabilities to RISSNET and partner resources. Officers can register for a RISSNET account on their own computer using the online registration process. Completing the registration is quick and easy. For more information, visit <https://register.riss.net>.

Like all RISS criminal intelligence databases, partner intelligence databases electronically connected to RISSNET and available for member agency access must also comply with 28 CFR Part 23. RISS provides member agencies with training and on-site technical assistance to ensure compliance with the regulation. For additional information regarding 28 CFR Part 23, visit <https://28cfr.ncirc.gov/>.

RISS Criminal Intelligence Database (RISSIntel)

Provides a real-time, online federated search of **more than 60 state, regional, and federal partner criminal intelligence systems**. This search does not require the RISSNET user to have a separate user account with the respective partner systems. Millions of records are available via RISSIntel, such as individuals and associations, locations, vehicles, weapons, and more.



RISSIntel

RISSLeads Investigative Website

Enables law enforcement officers to post information regarding cases or other law enforcement issues to facilitate multijurisdictional information sharing.



RISSLeads

RISS Money Counter Network (RISS MCN)

Stores currency serial numbers that can be compared with currency submitted by officers from other cases. Currency information is captured and stored by money-scanning devices and uploaded to the RISS MCN by the case officer.



RISS MCN



Secure Information and Intelligence Sharing (continued)

RISS Property and Recovery Tracking System (RISSProp)

Houses pawned, secondhand, scrapyard (including catalytic converter sales), and other shop transactions to enable officers to identify and return stolen property and identify other related criminal activities.



RISSProp

RISS Master Telephone Index (RISS MTI)

Compares and matches telephone numbers in law enforcement investigations. These connections can help link associates and relationships. When phone numbers are queried, matches from existing cases generate a report that includes contact information for the investigator currently working the case.



RISS MTI

RISS Drug Pricing Reference Guide

Enables officers to search and compare prices on narcotics; serves as a price guide when assessing the value of seizures and contraband; and identifies supply, demand, and popularity trends within the drug market.



RISS Drug Pricing
Reference Guide

RISS Collaboration Websites

Offers RISS partners and member agencies the ability to establish secure, full-function collaboration websites on a nationwide, regional, local, or team level. Sites enable members to share information, post materials, and communicate with other users.



RISS Collaboration
Websites



This project was supported by Grant No. 15PBJA-21-GK-02790-RISS awarded by the Bureau of Justice Assistance, Office of Justice Programs. The opinions, findings, and conclusions or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Justice.

Mid-States Organized Crime Information Center®

CONSTITUTION and BYLAWS



2255 W. Sunset
Springfield, Missouri 65807-5958
417-883-4383
800-846-6242

Revision #17 - March 2021

Revisions:

Revision # 1 – September 1982
Revision # 2 – September 1983
Revision # 3 – September 1986
Revision # 4 – September 1987
Revision # 5 – September 1988
Revision # 6 – September 1989
Revision # 7 – September 1990
Revision # 8 – September 1991
Revision # 9 – February 1992
Revision #10 – November 1992
Revision #11 – July 1995
Revision #12 – February 1996
Revision #13 – May 1997
Revision #14 – January 1998
Revision #15 – December 1998
Revision #16 – October 2009
Revision #17 – March 2021

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CONSTITUTION

ARTICLE ONE:

NAME

The name of this organization shall be the MID-STATES ORGANIZED CRIME INFORMATION CENTER (MOCIC).

ARTICLE TWO:

PURPOSE AND GOALS

A. The purpose and goals of MOCIC shall be:

1. The purpose of MOCIC is to provide information, intelligence and resource support to mid-states federal, state and local law enforcement agencies to combat criminals, organized crime and narcotics trafficking that transverse jurisdictional or state boundaries. In conjunction with the other five Regional Information Sharing Systems (RISS), MOCIC will also assist and promote RISS initiatives that aid in public safety.
2. The goals of MOCIC are to reduce the crime committed by criminals, organized crime and illegal drug traffickers whose illegal activities transverse the jurisdictional and state boundaries of Kansas, Missouri, Iowa, Nebraska, North Dakota, South Dakota, Minnesota, Wisconsin and Illinois by establishing a formal information, intelligence and resource repository that will:
 - a. Promote cooperation and information exchange among law enforcement member agencies within the mid-states region;
 - b. Receive, analyze and disseminate information and intelligence on specific subjects and activities provided by law enforcement member agencies within the mid-states region;
 - c. Make available necessary surveillance and communication equipment and monetary resources to enable law enforcement to successfully combat traveling criminals within the mid-states region; and
 - d. Provide comprehensive training to those law enforcement member agencies participating in the investigation of complex criminal conspiracies on the effective utilization of information, intelligence, equipment and monetary resources provided by MOCIC.

- B. In addition to MOCIC's mid-states coordination and analytical roles, MOCIC will maintain an effective means of interface with federal, state and local agencies concerned with the enforcement of criminal law, organized crime and narcotics trafficking across jurisdictional, state and national boundaries.

**ARTICLE THREE:
OFFICERS**

- A. The officers of MOCIC shall be:
1. Chairperson
 2. Vice Chairperson
 3. Secretary
 4. Sergeant-At-Arms
 5. Member
 6. Member
 7. Member
 8. Member
 9. Member
 10. The MOCIC Executive Director (Ex Officio – Non-voting)

**ARTICLE FOUR:
EXECUTIVE COMMITTEE**

The affairs of MOCIC shall be managed by an Executive Committee. The Officers named in Article Three of this Constitution shall constitute the Executive Committee.

**ARTICLE FIVE:
AMENDMENTS TO THE CONSTITUTION**

- A. **Executive Committee** – The Executive Committee may amend the Constitution by a two thirds (2/3) vote of the quorum.
- B. **Members** – Whenever the Executive Committee amends the Constitution, the members shall have the right to adopt or rescind such amendment or amendments. Such action shall require an affirmative vote of two-thirds (2/3) of the members voting, which vote shall be conducted by physical mail and/or electronic mail.
1. Any MOCIC member agency may propose an amendment or change to these Constitution and Bylaws immediately by submitting their proposals to the MOCIC Executive Director who will notify all members of the Executive Committee thirty (30) days prior to a regular meeting. Such proposals shall be referred to the MOCIC Executive Committee Chairperson or their designated representative.
 2. After a review of each proposed amendment or change for its propriety and feasibility, the Executive Committee Chairperson shall direct the MOCIC Executive Director to forward a copy of the proposed change, including findings from these reviews, to each agency's Executive Member for their vote.

ARTICLE SIX:
DISTRIBUTION OF PROPERTY ON DISSOLUTION

- A. The property of MOCIC is irrevocably dedicated to the purposes herein stated and no part of the net income or assets of MOCIC shall ever be used for benefit of any officer, member, director or staff thereof or to the benefit of any private persons. Upon the dissolution of MOCIC, its assets remaining after payment, or provision for payment of all debts and liabilities of MOCIC, shall be distributed in compliance with grantor guidelines and appropriate law.
- B. MOCIC files shall be maintained in such a manner as to ensure the utmost in security and professional administrative handling. The files shall be regarded as being the property of all contributing member agencies. In keeping with this policy, it shall be understood by all parties concerned that in the event MOCIC is abolished, or for other reasons becomes non-operational, all subject specific related materials will be returned to their respective contributing agencies in the most expeditious manner possible. All information and intelligence generated and/or produced by MOCIC will be destroyed.
 - 1. Should membership be voluntarily discontinued or terminated in any manner, it is the agency's responsibility to return all intelligence provided by MOCIC. Further, the agency may, at its discretion, have intelligence submitted to MOCIC returned upon the receipt of a formal request for this action.

BYLAWS

ARTICLE ONE: MEMBERSHIP AND VOTING

SECTION A Members

1. Application for full membership in the Mid-States Organized Crime Information Center (MOCIC) shall be open to all federal, state and local government law enforcement agencies, organizations and sub-organizations as recognized by federal or state statute as a bonafide law enforcement/police entity or a criminal justice agency with a primary function of apprehending, prosecuting, adjudicating, incarcerating or rehabilitating offenders within the nine (9) state, mid-states region. The final decision regarding any MOCIC membership application is at the sole discretion of the Executive Committee and will be considered and approved based on the criteria identified in Article One, Section A(3).
2. Application for limited membership shall be open to federal agencies choosing a limited membership and those Canadian law enforcement agencies whose province is geographically contiguous with that of an MOCIC member state. A limited membership agency is not eligible for the following as related to MOCIC:
 - Confidential investigative funding
 - Loan of equipment
 - To vote or hold office

Limited membership agencies do not pay an annual membership fee.

3. Acceptance of membership shall be based upon, but not limited to, size of agency, ability of agency to contribute intelligence to MOCIC, ability of agency to participate in cooperative investigations with MOCIC member agencies, ability of agency to gather intelligence, purpose of the agency, proximity of agency to existing member agencies, history of the agency's efforts in conducting intelligence functions, ability of the agency to lawfully exchange general criminal intelligence information and apply high standards of integrity, security and professionalism, and;
 - a. Certify compliance with the Criminal Intelligence Systems Operating Policies and such other guidelines as necessary to safeguard confidential intelligence information as described in Article Five and other resources provided to them by MOCIC, and;
 - b. Whose applications for membership in MOCIC are favorably accepted by the State Review Committee, Executive Committee and MOCIC Executive Director.
 - c. Multi-jurisdictional agencies applying for membership after September 25, 1987 must meet all qualifications stipulated in Article One, Section A(1) and (2).
4. All MOCIC full membership agencies paying annual membership fees shall be active members with the right to vote, hold office and participate in all general membership meetings. There shall be no proxy voting.

5. Each full membership agency paying annual membership fees shall have the right to cast one vote, to be cast by the Executive Member, or in their absence, by the Representative or Alternate Member. Member agencies that are suborganizations of a parent organization and do not pay separate annual membership fees are not entitled to a separate vote and are bound by the vote of the parent organization paying the annual membership fees.
6. The agency is responsible for returning all intelligence provided by MOCIC and may have intelligence previously submitted to MOCIC returned upon receipt of a formal request for this action.

SECTION B Representative

1. MOCIC member agencies shall have individual members designated by the agency's Administrative Head to serve in the capacities of:
 - a. **Executive Member** - As a rule, this will be the highest ranking officer of the law enforcement agency (Commissioner, Chief, Sheriff, Senior Investigator, Supervisor, etc.)
 - b. **Representative Member** - As a rule, this will be the officer-in-charge or most senior investigator engaged in intelligence and/or investigation activities directly and/or solely involving criminals, organized crime and/or narcotics trafficking.
 - c. **Alternate Member** - As a rule, this will be the second officer-in-charge or second most senior investigator or analyst engaged in intelligence and/or investigation activities directly and/or solely involving criminals, organized crime and/or narcotics trafficking.
2. The Administrative Head may, at their discretion, either appoint themselves or an executive officer as that agency's MOCIC Executive Member, plus one MOCIC Representative and up to two MOCIC Alternates.
3. The Executive Member is charged with the responsibility for implementing the purposes of MOCIC within their agency and ensuring the integrity of all the projects pertaining thereto.
4. The Representative Member is charged with the responsibility of gathering information and intelligence, maintaining the necessary compliance records within their agency, handling correspondence, formulating assistance requests for their agency and responding to requests for assistance from other MOCIC agencies.
5. The Alternate Member is charged with the responsibility of assisting the Representative Member and shall assume the responsibilities of the Representative Member in their absence.

SECTION C Applications and Admission

1. Application for membership in MOCIC shall be made by the Administrative Heads of a prospective agency on MOCIC application forms. Forms may be obtained by telephoning the MOCIC offices. Prospective applicants may use the numbers listed below:

(417) 883-4383
(800) 846-6242

2. Application forms may be obtained by written request to MOCIC.
3. When the application is complete, application forms should be returned to MOCIC.

4. The Administrative Head of the applying agency shall, at the time of application, designate their choice of Executive, Representative and Alternate Members.
5. The MOCIC Executive Director shall notify members of the Executive Committee and appropriate State Review Committee Members as soon as possible upon receipt of an application for membership.
6. The appropriate State Review Committee shall act upon the application not more than 90 days after receipt of same, and a majority vote of the members of the State Review Committee shall be required for approval. After processing by the Executive Committee, the Executive Committee Chairperson shall make a recommendation to the Executive Committee for their next regular meeting. The Executive Committee shall act upon the application at the time presented. An affirmative two-thirds (2/3) vote of the quorum shall be required to approve membership. Notification of approval or disapproval shall be made in writing to the applicant agency.
7. If for any reason any designated member from an MOCIC member agency can no longer serve, the Administrative Head of the agency shall notify the MOCIC Center and provide the name of the replacement.

SECTION D Ethical Conduct

Each MOCIC individual member shall at all times conduct themselves in such a way as to reflect credit upon themselves, the profession of law enforcement and MOCIC.

ARTICLE TWO: EXECUTIVE COMMITTEE

SECTION A Membership and Authority

1. The Executive Committee shall be composed of ten (10) officers from MOCIC member agencies as follows:
 - a. Nine (9) Members, one (1) from each of the MOCIC states as elected by majority vote of the MOCIC members from their respective states to serve three-year terms. At the First Annual Meeting, one-third (1/3) of the members will be elected for one-, two- and three-year terms. Thereafter, elections for three-year terms will be held annually as existing terms expire. The annual election will be conducted in such a manner as to permit each full member agency to cast a vote. Concurrently, one (1) Alternate from each state will be elected by majority vote to serve for the same term as the Member. The Alternate will serve in the absence of the Member and with the same powers as the Member. There will be no proxy voting. The elected Executive Committee Member and Alternate cannot be from the same MOCIC member agency.
 - b. The MOCIC Executive Director shall be an ex-officio, non-voting member of the Executive Committee.
2. The MOCIC Executive Director shall be appointed by the Executive Committee, subject to successful completion of background and physical examination and a cooperative selection and termination process approved by the MOCIC Executive Committee. The MOCIC Executive Director shall reserve the right to approve the appointment of and termination of all employees under their supervision.
3. Vacancies on the Executive Committee shall be filled as follows:

- a. In instances where an Executive Committee Member cannot serve, the elected Alternate shall serve until the next annual election, at which time they may stand for election for a new term or the unexpired term remaining, as appropriate.
 - b. In instances where both the Executive Committee Member and Alternate from a state cannot serve, an Executive Committee Member shall be appointed by that state's State Review Committee to serve until the next annual election, whereupon that state's members will select an Executive Committee Member and Alternate to complete the unexpired portion of the current three-year term remaining.
 - c. In instances where an Executive Committee Alternate from a state cannot serve, an Executive Committee Alternate shall be appointed by that state's State Review Committee to serve until the next annual election, at which time, they may stand for election for a new term or the unexpired term remaining as appropriate.
 - i. In instances where a state's State Review Committee appoints an Executive Committee Alternate, that appointment shall be made within four (4) months of the position vacancy.
 - ii. The state's State Review Committee may consider any officer in good standing from that state's member agencies for this appointment.
4. Each member of the Executive Committee shall be subject to removal from office, and upon the petition for recall of an Executive Committee member signed by a majority of the member agencies of the state concerned stating the date, time, and place, a caucus of state agencies shall be held to consider removal of the Executive Committee Member.
- a. Such caucus shall not be held earlier than thirty (30) days after the last agency signed the petition.
 - b. Upon a two-thirds (2/3) vote of the members present and voting at said meeting, the Executive Committee Member shall be removed.
 - c. The vacant position will be filled in accordance with Article Two, Section A(3).
5. Members of the Executive Committee shall be suspended from their Executive Committee duties upon their suspension from their agency or their agency's suspension from MOCIC, as set forth in Article Two.

SECTION B Officers

1. The elected Executive Committee will then select members from their body to hold the following offices:
 - a. **Executive Committee Chairperson** – It shall be the duty of the Chairman to preside at all meetings of the MOCIC Executive Committee. The Chairperson shall vote only in case of a tie vote. The Chairperson shall serve one-year terms and no more than three (3) consecutive one-year terms. The Chairperson shall call meetings of the Executive Committee no fewer than four (4) times per year and special meetings as occasions demand.
 - b. **Vice Chairperson** – The Vice Chairperson shall hold office for one year and shall not serve for more than three (3) consecutive one-year terms. It shall be the duty of the Vice Chairperson to preside at all meetings in the absence of the Chairman and to assist the Chairperson. In the event of a resignation, suspension or termination of the Chairperson, the Vice Chairperson shall ascend to the Chairpersonship and serve until the next meeting.

- c. **Secretary** – The Secretary shall hold office for a minimum of one year and may be reappointed from year to year. The Secretary shall keep minutes of all meetings, act as parliamentarian, issue notices of meetings and perform all other duties related to their office. The Secretary shall provide copies of the minutes of all MOCIC meetings to Executive Committee Members.
 - d. **Sergeant-At-Arms** – The Sergeant-At-Arms shall be appointed from the Executive Committee by the Executive Committee Chairperson for a one-year term and may be reappointed from year to year. The Sergeant-At-Arms shall ensure only members of good standing are present during the closed sessions of MOCIC meetings and perform other duties as may be assigned by the Executive Committee Chairperson.
2. The Executive Committee shall have the authority to select members from their body to fill vacancies in any office at any time.

SECTION C Committees

- 1. State Review Committees
 - a. The Executive Committee Member selected by MOCIC members from their state will be the Chairperson of that state's State Review Committee. The Chairperson will appoint at least four (4) members but no more than seven (7) from other MOCIC agencies within the state to serve on that state's State Review Committee. The Chairman will only vote in the case of tie votes. Members of these State Review Committees shall serve one-year terms, at which time they will be reappointed or replaced by the State Review Committee Chairperson.
 - b. The State Review Committee's duties will include submitting recommendations concerning applications for MOCIC membership from agencies within their state, investigating any detrimental actions of individual members and member departments from their state that negatively affect MOCIC, recommend changes in MOCIC policies and procedures to the Executive Committee and to periodically review MOCIC operating methods and records to refine and improve same for better service to member agencies within their state.
 - c. Each State Review Committee Chairperson shall have the authority to call meetings of that state's State Review Committee as occasions require. Meetings shall be held as necessary, but a minimum of one meeting shall be called each year to review participation of MOCIC member agencies within their state.
 - d. The Chairperson of each State Review Committee, in closed session at each Annual Meeting, shall discuss with state members attending, actions of their State Review Committee and other matters of concern since their last Annual Meeting.
- 2. Other Committees
 - a. The Executive Committee shall be responsible for the overall implementation of project activities and may from time to time appoint such other committees as may be necessary.

SECTION D Quorum

A quorum of the Executive Committee exists when six (6) Executive Committee Members, excluding the non-voting MOCIC Executive Director, are present.

SECTION E Voting Procedure

To initiate action of the Executive Committee, the following Executive Committee vote shall be required:

1. Admission of members: Affirmative vote of two-thirds (2/3) of the quorum.
2. Suspension of members: Affirmative vote of two-thirds (2/3) of the quorum.
3. Overrule previous suspension of members: Affirmative vote of two-thirds (2/3) of the quorum.
4. Termination of members: Affirmative vote of two-thirds (2/3) of the quorum.
5. Reinstatement of members: Affirmative vote of two-thirds (2/3) of the quorum. More than one negative vote is necessary to exclude.
6. Amendments to the Constitution and Bylaws: Affirmative vote of two-thirds (2/3) of the quorum.
7. On all matters not specifically designated: Simple majority of the quorum.

SECTION F Reapplication

1. Upon change of the Administrative Head, an MOCIC member agency shall reapply for membership. The appropriate State Review Committee shall be notified of the reapplication. The Executive Committee shall act on the reinstatement applications in the manner stipulated in Article One, Section C(6).
2. Upon notice of a change of a member agency's Administrative Head, the acting Administrative Head shall complete and return an Interim Membership Agreement certifying they will abide by the MOCIC Constitution and Bylaws and other operating guidelines regarding their agency's participation with MOCIC until such time as a new Administrative Head is named. This agreement, once returned, would become a part of the permanent record of the agency.

SECTION G Suspension – Pending Investigation

1. An MOCIC member agency may be suspended, pending a regular meeting, by a two-thirds (2/3) vote of the quorum for the following reasons:
 - a. Acts detrimental to MOCIC or to the law enforcement profession.
 - b. Improper or indiscreet handling of MOCIC information and/or other resources.
 - c. Lack of participation in MOCIC activities.
 - d. Failure to sign and return the reapplication agreement in a timely manner, not to exceed ninety (90) days.
2. The Executive Committee may grant the MOCIC Executive Director the authority to temporarily suspend a member agency's access to MOCIC services, pending a meeting of the Executive Committee, in limited circumstances to protect the security and integrity of the organization and with notice to the Executive Committee Chairperson and other designated Executive Committee Members.

SECTION H Appeal

1. Any suspended MOCIC member agency shall have the right to appeal and appear before the Executive Committee, State Review Committee and/or such others as may be necessary to conduct a full and complete hearing by giving written notice to the MOCIC Executive Director.
2. Such a hearing shall be held within ninety (90) days after receipt of such notice from the appealing agency. The MOCIC Executive Director shall notify the Administrative Head and Executive, Representative and Alternates of the appealing agency, all Executive Committee Members, appropriate State Review Committee Members and designated others of the date, time and place of the hearing.
3. A two-thirds (2/3) vote of the quorum will be required to overrule the previous suspension of an MOCIC member agency.

SECTION I Reinstatement

1. An agency that has been terminated from MOCIC membership may request reinstatement. Such a request shall take the form of and be processed the same as a new membership application as stipulated in Article One, Section C.
 - a. This process may be supplemented with a formal hearing as stipulated in Article Two, Section H.
2. A two thirds (2/3) vote of the quorum will be required to reinstate a member and more than one negative vote is necessary to exclude. The requesting agency will receive formal notification of the results of their application as recommended by the Executive Committee.

SECTION J Voluntary Termination

1. Agency membership in MOCIC shall be terminated upon the Executive Director's receipt and validation of written notice of resignation from the Administrative Head, Executive, or Representative of the requesting member agency

SECTION K Involuntary Termination

1. Involuntary termination of membership is a last resort. It is assured, therefore, before a problem reaches a magnitude or severity to consider termination, a discussion will be held with the member agency in question. This effort will include the Administrative Head and Executive and Representative Members from the agency, Executive Committee and State Review Committee Chairperson, the MOCIC Executive Director and such others as might be necessary to accurately determine the full extent of the problem.
2. Such discussions will be preceded by formal notification that involuntary termination is pending and why. A report of the findings will be presented to the Executive Committee by the Chairperson.
3. It shall take a two-thirds (2/3) vote of the quorum to terminate any member agency.
4. Should termination occur in this manner, the agency continues to be responsible for returning all intelligence provided by MOCIC and may elect to have intelligence submitted to MOCIC returned by making a formal request for this action.

**ARTICLE THREE:
AMENDMENTS TO THE BYLAWS**

SECTION A Executive Committee

The Executive Committee may amend the Bylaws by two-thirds (2/3) vote of the quorum.

SECTION B Members

Whenever the Executive Committee amends the Bylaws, the members shall have the right to adopt or rescind such amendment or amendments. Such action shall require an affirmative vote of two-thirds (2/3) of the members voting, which vote shall be conducted by physical mail and/or electronic mail.

1. Any MOCIC member agency may propose an amendment or change to these Constitution and Bylaws by submitting their proposals to the MOCIC Executive Director, who will forward the proposal to the Executive Committee thirty (30) days prior to a regular meeting.
2. After a review of each proposed amendment or change for its propriety and feasibility, the Executive Committee Chairperson shall direct the MOCIC Executive Director to forward a copy of proposed changes, including their findings and recommendations, to the membership for their vote.

**ARTICLE FOUR:
ANNUAL MEETINGS**

SECTION A Annual Meetings

1. MOCIC shall hold an Annual Meeting of MOCIC member agencies. The location of Annual Meetings shall be determined by the Executive Committee and announced to the membership at the close of each Annual Meeting.
2. There shall be at least one closed session at each Annual Meeting attended by members only which addresses MOCIC administrative and internal affairs. The proceedings of all closed sessions shall be confidential, and any breach of this confidence shall result in either termination of the MOCIC member agency's membership and/or individual member responsible.
3. Persons from MOCIC member agencies, prospective member agencies and others as approved by the MOCIC Executive Director may attend all open sessions and general training activities conducted at MOCIC Annual Meetings.

SECTION B Executive Committee

The Executive Committee will meet four (4) times yearly to discuss the activities of MOCIC, accept new memberships and resolve matters that require Executive Committee attention.

SECTION C State Review Committee

Each State Review Committee Chairperson shall have the authority to call meetings of their state's State Review Committee as occasions require.

Meetings shall be held as necessary, but a minimum of one (1) meeting shall be called each year to review participation of MOCIC member agencies within their state. This required committee meeting may be held in conjunction with the Annual Meeting. When held in conjunction with the Annual Meeting, expenses incurred are the responsibility of the appointed State Review Committee Members or their individual agency or department.

**ARTICLE FIVE:
OPERATIONS**

SECTION A Criminal Intelligence Operating Procedures, 28 CFR Part 23

The Office of Justice Programs, Bureau of Justice Assistance, has adopted regulations that apply to intelligence systems funded under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended. These regulations are published as Title 28, Part 23 of the Code of Federal Regulations. MOCIC will operate in compliance with these regulations.

SECTION B Requirements, Restrictions and Certifications

1. MOCIC will serve as a central depository for information received from the nine (9) mid-states consisting of Missouri, Kansas, Iowa, Nebraska, South Dakota, North Dakota, Minnesota, Illinois, and Wisconsin and any limited membership agencies. At the initiation of MOCIC, law enforcement Administrators representing the nine (9) states involved agreed the information from MOCIC would be disseminated only among authorized law enforcement agencies.
2. MOCIC member agencies will not use MOCIC equipment for surveillance purposes that is in violation of Title III of Publ. L 90-351, as amended, or any subsequent applicable federal law, or any applicable state statute related to wiretapping and/or surveillance.
3. MOCIC member agencies will be required to certify they agree to follow the procedures established in the Constitution and Bylaws. This certification shall be required at the time of an agency's membership, and upon reapplication due to change of the member agency's Administrative Head.

**ARTICLE SIX:
EXECUTIVE COMMITTEE RULES**

The Executive Committee may from time to time make, amend and rescind such rules and regulations as may be necessary to carry out the provisions of its Constitution and Bylaws. A copy of all rules and regulations, and amendments or rescissions thereof, shall be distributed to the MOCIC membership within a reasonable time after their adoption.