



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, July 16, 2024
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **July 2, 2024**.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

- 2. Introduction of New Employees:**

Jeff Smitley - Code Enforcement Officer

TREASURER'S REPORT

- 3.** Cash Report and Bills
- 4.** Approval of Bills
- 5.** Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

ACTION ITEMS FROM THE LIQUOR COMMISSION

- 6. Discussion and Recommendation** of amending Chapter 114 of the Village of Roscoe Code of Ordinances to create a **Class T-2 (Temporary) liquor license type** allowing for temporary

liquor licenses to be issued to licensees with licensed retail premises located outside of the Village of Roscoe.

NEW BUSINESS (First reading or suspend rules)

- 7.** Discussion and **Approval of Entering into an Agreement with Crimson Valley Landscaping** for Landscaping Services at Village Hall & Porter Park Cabin.

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	11TK-KDLG-N	Weber - Tshirts	01-040-4612 Uniforms - Full time	07/08/2024	89.54	.00		
311	AMAZON CAPITAL SERVICES	13RH-74R6-KR	9OZ WATER CUPS, FILE FOLDERS, R	01-030-6020 Office Supplies	06/24/2024	68.42	.00		
311	AMAZON CAPITAL SERVICES	1FMD-N397-D	Altamirano - Tshirts	01-040-4612 Uniforms - Full time	07/01/2024	39.49	.00		
311	AMAZON CAPITAL SERVICES	1FVR-GPCR-C	PRINTER TONER	01-010-6020 Office Supplies	07/01/2024	125.36	.00		
311	AMAZON CAPITAL SERVICES	1Q1Q-CRH7-9	Paper Clips, Evidence Bags PD	01-040-6020 Office Supplies	07/02/2024	41.47	.00		
311	AMAZON CAPITAL SERVICES	1QJD-49FX-VN	Tirado - Tactical Pants	01-040-4612 Uniforms - Full time	07/09/2024	81.99	.00		
311	AMAZON CAPITAL SERVICES	1VJF-37DH-96	DELL DOCKING STATION	01-010-6020 Office Supplies	07/05/2024	99.99	.00		
311	AMAZON CAPITAL SERVICES	1VXF-MMFX-J	SWING SET CLEVIS' & WRENCH - PAR	01-050-7410 Equipment	07/02/2024	79.77	.00		
Total AMAZON CAPITAL SERVICES:						626.03	.00		
ANCEL GLINK, P.C.									
402	ANCEL GLINK, P.C.	104561	LEGAL FEES RE WHITE OAK HOME B	01-010-9000 Contingency	07/05/2024	2,520.00	.00		
Total ANCEL GLINK, P.C.:						2,520.00	.00		
APG OF SOUTHERN WISCONSIN									
442	APG OF SOUTHERN WISCONSIN	062124	ZONING LEGAL NOTICES	01-010-5330 Printing & Publishing	06/21/2024	41.00	.00		
Total APG OF SOUTHERN WISCONSIN:						41.00	.00		
BARRICK, SWITZER, LONG, BALSLE									
661	BARRICK, SWITZER, LONG, BA	070224-1 PD	Sergeants Agreement - PD	01-040-5230 Legal	07/02/2024	1,575.00	.00		
661	BARRICK, SWITZER, LONG, BA	070224-2 PD	Traffic Prosecutions - PD	01-040-5230 Legal	07/02/2024	3,500.00	.00		
Total BARRICK, SWITZER, LONG, BALSLE:						5,075.00	.00		
Cardmember Service									
1091	Cardmember Service	070224 VH	ILLINOIS STATE BAR ASSN	01-010-5510 Memberships	07/02/2024	525.00	.00		
1091	Cardmember Service	070224 VH	MICROSOFT CHARGES	01-010-5950 IT - Contractual	07/02/2024	32.33	.00		
1091	Cardmember Service	070224 VH	ZOOM	01-010-5950 IT - Contractual	07/02/2024	40.00	.00		
1091	Cardmember Service	070224 VH	MICROSOFT CHARGES	01-010-5950 IT - Contractual	07/02/2024	3.00	.00		
1091	Cardmember Service	070224 VH	DAKBOARD SUBSCRIPION	01-010-5952 IT - Software	07/02/2024	48.00	.00		

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1091	Cardmember Service	070224 VH	DOT CLEARINGHOUSE SEARCH	01-010-5990 Other Miscellaneous Expe	07/02/2024	1.25	.00		
1091	Cardmember Service	070224 VH	BANK FEES	01-010-6059 Bank Fees	07/02/2024	35.00	.00		
1091	Cardmember Service	070224 VH	ART FOR CABIN	01-050-7130 BUILDING IMPROVEMEN	07/02/2024	194.44	.00		
Total Cardmember Service:						879.02	.00		
CDW GOVERNMENT, INC.									
1161	CDW GOVERNMENT, INC.	RT18242	Panasonic Toughbook PD	01-040-5951 IT - SUP- HARDWARE	06/12/2024	2,671.42	.00		
1161	CDW GOVERNMENT, INC.	RT49809	MONITORS (2)	01-010-5951 IT - Hardware	06/13/2024	649.36	.00		
1161	CDW GOVERNMENT, INC.	SB05685	COMPUTER	01-010-5951 IT - Hardware	06/26/2024	1,175.14	.00		
Total CDW GOVERNMENT, INC.:						4,495.92	.00		
CERTIFIED LABORATORIES									
1172	CERTIFIED LABORATORIES	8746369	CERTOP - PW SHOP	01-030-6040 Operating Supplies	06/28/2024	326.88	.00		
Total CERTIFIED LABORATORIES:						326.88	.00		
CHARTER COMMUNICATIONS									
1221	CHARTER COMMUNICATIONS	171810301062	INTERNET - PW	01-030-5320 Telephone	06/21/2024	9.99	.00		
Total CHARTER COMMUNICATIONS:						9.99	.00		
CIVIC SYSTEMS LLC									
1341	CIVIC SYSTEMS LLC	CVC25211	SEMI ANNUAL SUPPORT FEE JUNE-D	01-010-5952 IT - Software	06/27/2024	5,052.00	.00		
Total CIVIC SYSTEMS LLC:						5,052.00	.00		
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT									
1360	CLARKE ENVIRONMENTAL MO	001033808	MOSQUITO MANAGEMENT SERVICE	01-030-5165 Mosquito Control	07/01/2024	11,868.00	.00		
Total CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT:						11,868.00	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	070324 190106	6/4/24-7/3/24 RT/25 BRIDGE LIGHTS	01-030-5411 Street Lights	07/03/2024	130.30	.00		
Total COMMONWEALTH EDISON:						130.30	.00		
CONSERV FS, Inc.									
1445	CONSERV FS, Inc.	45055730	WEED/VEG. KILLER - PW	01-030-5121 Maint&Repairs - Bldg & Gr	06/28/2024	247.50	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1445	CONSERV FS, Inc.	45055730	WEED/VEG. KILLER - PARKS	01-050-5121 Maint&Repairs - Bldg & Gr	06/28/2024	247.50	.00		
1445	CONSERV FS, Inc.	45055787	5 GL T-ZONE - WEED KILLER FOR TU	01-050-5121 Maint&Repairs - Bldg & Gr	06/28/2024	207.50	.00		
1445	CONSERV FS, Inc.	45055787	5 GL T-ZONE - WEED KILLER FOR TU	01-050-5121 Maint&Repairs - Bldg & Gr	06/28/2024	207.50	.00		
Total CONSERV FS, Inc.:						910.00	.00		
DR. STILLWATER COMPANY									
1951	DR. STILLWATER COMPANY	37048PU	1 5 GALLON WATER JUG TICKET#096	01-030-5990 Other Miscellaneous Expe	06/28/2024	6.25	.00		
1951	DR. STILLWATER COMPANY	37050PU	WATER SVC	01-010-6020 Office Supplies	06/28/2024	62.50	.00		
Total DR. STILLWATER COMPANY:						68.75	.00		
Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5076172	CHEVY SILVERADO LEASE	01-010-6070 Enterprise Leases	07/03/2024	715.39	.00		
10016	Enterprise Fleet Management	FBN5076172	NISSAN LEASE	01-013-6070 Enterprise Leases	07/03/2024	567.98	.00		
10016	Enterprise Fleet Management	FBN5081471	Monthly Lease Charges / Repairs - PD	01-040-6070 Enterprise Leases	07/03/2024	10,696.65	.00		
10016	Enterprise Fleet Management	FBN5086014	MONTHLY LEASE CHARGES - TRUCK	01-030-6070 Enterprise Leases	07/03/2024	15,293.72	.00		
Total Enterprise Fleet Management:						27,273.74	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	124117	PROJ 20-580 MAIN STREET RECONST	90-010-7150 Projects	06/28/2024	4,798.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	124118	PROJ 23-246C 2024 RSP CONSTRUCT	90-010-5220 ENGINEERING	06/28/2024	8,500.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	124120	PROJ 24-560 ENGINEERING SVCS	01-010-5220 Engineering	06/28/2024	9,440.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:						22,738.00	.00		
FIRST SUPPLY LLC-ROCKFORD									
2231	FIRST SUPPLY LLC-ROCKFORD	14221650-00	PVC & FIBERGLAS INSULATION - WAT	01-010-5121 Maint&Repairs - Bldg & Gr	06/17/2024	31.14	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	14221650-01	PVC FITTING COVER - VH WATER LEA	01-010-5121 Maint&Repairs - Bldg & Gr	06/17/2024	4.50	.00		
Total FIRST SUPPLY LLC-ROCKFORD:						35.64	.00		
FRONTIER									
2411	FRONTIER	062524	6/25-07/24/24 PHONE SVC - VH	01-010-5320 Telephone	06/25/2024	465.91	.00		
2411	FRONTIER	070124 PD	PHONE PD	01-040-5320 Telephone	07/01/2024	45.59	.00		
Total FRONTIER:						511.50	.00		

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Fusion Cloud Services, LLC									
4851	Fusion Cloud Services, LLC	1029170999	TELEPHONE SERVICE-VH	01-010-5320 Telephone	04/30/2024	122.77	.00		
4851	Fusion Cloud Services, LLC	1029170999	TELEPHONE SERVICE-PW	01-030-5320 Telephone	04/30/2024	122.77	.00		
4851	Fusion Cloud Services, LLC	1029170999	TELEPHONE SERVICE-PD	01-040-5320 Telephone	04/30/2024	122.77	.00		
4851	Fusion Cloud Services, LLC	1029213613	TELEPHONE SERVICE-VH	01-010-5320 Telephone	06/30/2024	123.34	.00		
4851	Fusion Cloud Services, LLC	1029213613	TELEPHONE SERVICE-PW	01-030-5320 Telephone	06/30/2024	123.34	.00		
4851	Fusion Cloud Services, LLC	1029213613	TELEPHONE SERVICE-PD	01-040-5320 Telephone	06/30/2024	123.35	.00		
Total Fusion Cloud Services, LLC:						738.34	.00		
GALLS, LLC									
2471	GALLS, LLC	028338971	Sarver - Protac Battery USB, exo case	01-040-4612 Uniforms - Full time	06/26/2024	163.86	.00		
Total GALLS, LLC:						163.86	.00		
GREG'S GARAGE INC.									
2661	GREG'S GARAGE INC.	28987	STATE INSPECTION 6/26/24 - TRUCK #	01-030-5120 Maint & Repairs - Equipme	07/01/2024	59.50	.00		
2661	GREG'S GARAGE INC.	28987	STATE INSPECTION 6/24/24 - TRUCK #	01-030-5120 Maint & Repairs - Equipme	07/01/2024	40.00	.00		
2661	GREG'S GARAGE INC.	28987	STATE INSPECTION 6/26/24 - TRUCK #	01-030-5120 Maint & Repairs - Equipme	07/01/2024	40.00	.00		
Total GREG'S GARAGE INC.:						139.50	.00		
ILLINOIS EPA FISCAL SERVICES									
3051	ILLINOIS EPA FISCAL SERVICE	063024	ANNUAL NPDES FEES (STORMWATE	01-030-5990 Other Miscellaneous Expe	06/30/2024	1,000.00	.00		
Total ILLINOIS EPA FISCAL SERVICES:						1,000.00	.00		
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV113922	COPIER USAGE - PD	01-040-6020 Office Supplies	07/02/2024	127.63	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV114000	COPIER - VH	01-010-6020 Office Supplies	07/03/2024	15.85	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV114003	COPIER-PW	01-030-5860 Rentals/Leases	07/03/2024	42.72	.00		
Total INTEGRA BUSINESS SYSTEMS:						186.20	.00		
I-PAC									
10031	I-PAC	747	Membership Dues - PD	01-040-5953 PD Subscriptions	05/08/2024	100.00	.00		
Total I-PAC:						100.00	.00		

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JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	542828	GLUE & SEALANT FOR SPRAY TANK -	01-050-6050 REPAIR PARTS	06/28/2024	16.95	.00		
3401	JERRYS AUTO PARTS	543061	SEA FOAM - PW SHOP	01-030-6040 Operating Supplies	07/03/2024	214.80	.00		
Total JERRYS AUTO PARTS:						231.75	.00		
KOBYCO DOOR & WINDOW									
3692	KOBYCO DOOR & WINDOW	2403-66	FINAL PAYMENT - INSTALLATION OF D	01-050-7130 BUILDING IMPROVEMEN	06/26/2024	11,638.00	.00		
Total KOBYCO DOOR & WINDOW:						11,638.00	.00		
LEWIS BRISOIS BISGARRD & SMITH									
3920	LEWIS BRISOIS BISGARRD & S	4102454	PAYTON VS VOR - ASBESTOS CLAIM	01-010-5231 Legal - Retainer	06/30/2024	532.00	.00		
Total LEWIS BRISOIS BISGARRD & SMITH:						532.00	.00		
MAINTAINX, INC.									
4195	MAINTAINX, INC.	14FB416F-000	MAINTAINX WORK ORDER PROGRAM	01-010-5952 IT - Software	07/08/2024	5,439.60	.00		
Total MAINTAINX, INC.:						5,439.60	.00		
MENARD'S									
4411	MENARD'S	28951	AIR FILTERS - VH	01-010-5121 Maint&Repairs - Bldg & Gr	06/24/2024	97.86	.00		
4411	MENARD'S	29275	WOOD PROTECTOR & MINERAL SPIRI	01-030-5121 Maint&Repairs - Bldg & Gr	06/28/2024	98.99	.00		
4411	MENARD'S	29275	10' RATCHET 3000LBS - PARKS	01-050-6050 REPAIR PARTS	06/28/2024	24.99	.00		
Total MENARD'S:						221.84	.00		
NICOR GAS									
4931	NICOR GAS	062424	10631 MAIN ST.	01-010-5410 Utilities	06/24/2024	182.56	.00		
Total NICOR GAS:						182.56	.00		
NORTH PARK PUBLIC WATER DIST.									
4971	NORTH PARK PUBLIC WATER D	063024	WATER- VH	01-010-5410 Utilities	06/30/2024	66.71	.00		
4971	NORTH PARK PUBLIC WATER D	063024 0200-0	5/2/24-6/3/24 5402 SWANSON	01-030-5410 Utilities	06/30/2024	34.90	.00		
4971	NORTH PARK PUBLIC WATER D	063024 30000-	5/2/24-6/3/24 6545 WINDFLOWER LN -	01-050-5410 Utilities	06/30/2024	24.50	.00		
Total NORTH PARK PUBLIC WATER DIST.:						126.11	.00		

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NORTHERN ILLINOIS SERVICE									
5031	NORTHERN ILLINOIS SERVICE	65822	85.44 TONS OF ROAD STONE	01-030-6060 Repair Materials - Roads	06/27/2024	696.34	.00		
Total NORTHERN ILLINOIS SERVICE:						696.34	.00		
NVB PLAYGROUNDS, INC.									
5132	NVB PLAYGROUNDS, INC.	842541	6-HIGH BACK SWINGS, 18-BELT SWIN	01-050-7410 Equipment	06/11/2024	2,127.00	.00		
Total NVB PLAYGROUNDS, INC.:						2,127.00	.00		
Paper Recovery Service Corporation									
10043	Paper Recovery Service Corporati	96456	Rental Fee - 2nd Quarter PD	01-040-6020 Office Supplies	06/30/2024	25.00	.00		
Total Paper Recovery Service Corporation:						25.00	.00		
PLACE FOUNDRY LLC									
5430	PLACE FOUNDRY LLC	0198.05	2024-0198 DOWNTOWN ROSCOE PLA	01-010-5240 Consulting - Main Street	07/05/2024	6,500.00	.00		
5430	PLACE FOUNDRY LLC	0209.02	2024-0209 ROSCOE ECON DEV	01-010-5240 Consulting - Main Street	07/05/2024	5,900.00	.00		
Total PLACE FOUNDRY LLC:						12,400.00	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	A-123909	HANDICAP W/ HAND SANITIZER - RAL	01-050-5860 Rentals/Leases	07/03/2024	120.00	.00		
Total PORT-A-JOHN:						120.00	.00		
PREMIER TECHNOLOGIES									
5502	PREMIER TECHNOLOGIES	53611	PC Set-up & Monitor Swap PD	01-040-5952 IT - SOFTWARE	06/30/2024	378.13	.00		
5502	PREMIER TECHNOLOGIES	53729	SLA - WORKSTATION MANAGEMENT	01-010-5950 IT - Contractual	07/02/2024	3,337.50	.00		
Total PREMIER TECHNOLOGIES:						3,715.63	.00		
REGION 1 PLANNING COUNCIL									
5665	REGION 1 PLANNING COUNCIL	FY25-0378-1	COUNCIL OF GOV MEMBERSHIP	01-016-5882 Council of Governments	07/01/2024	625.00	.00		
Total REGION 1 PLANNING COUNCIL:						625.00	.00		
ROCK ROAD COMPANIES									
5901	ROCK ROAD COMPANIES	25522	VILLAGE OF ROSCOE RESIDENTIAL S	90-010-7150 Projects	06/28/2024	461,811.98	.00		
5901	ROCK ROAD COMPANIES	321043	2 TONS - HOT MIX - PW	01-030-6060 Repair Materials - Roads	07/11/2024	152.23	.00		

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Total ROCK ROAD COMPANIES:						461,964.21	.00		
Safariland, LLC									
10059	Safariland, LLC	124-101521	Lewis - Holster replacement	01-040-4613 Uniforms - Part Time	06/12/2024	233.11	.00		
Total Safariland, LLC:						233.11	.00		
SLABAUGH SERVICES									
6561	SLABAUGH SERVICES	2024-31039	5 TONS BOULDERS - PORTER CABIN	01-050-7130 BUILDING IMPROVEMEN	06/01/2024	825.00	.00		
6561	SLABAUGH SERVICES	2024-31165	2YD PULVERIZED TOPSOIL	01-030-6060 Repair Materials - Roads	06/29/2024	57.00	.00		
6561	SLABAUGH SERVICES	2024-31184	190YDS CLAY FILL - RIVERSIDE PARK	01-050-5121 Maint&Repairs - Bldg & Gr	06/29/2024	475.00	.00		
Total SLABAUGH SERVICES:						1,357.00	.00		
THAYER LIGHTING, INC.									
7051	THAYER LIGHTING, INC.	56465	LIGHTING UPGRADES FOR BOARD R	01-010-5121 Maint&Repairs - Bldg & Gr	07/01/2024	3,001.90	.00		
7051	THAYER LIGHTING, INC.	56466	LIGHTING UPGRADES FOR BOARD R	01-010-5121 Maint&Repairs - Bldg & Gr	07/01/2024	2,702.44	.00		
Total THAYER LIGHTING, INC.:						5,704.34	.00		
TKB ASSOCIATES, INC.									
7191	TKB ASSOCIATES, INC.	15377	LASERFICHE MAINT/SUPPORT RENW	01-010-5952 IT - Software	07/02/2024	2,472.50	.00		
Total TKB ASSOCIATES, INC.:						2,472.50	.00		
TransUnion Risk & Alt Data Sol									
7291	TransUnion Risk & Alt Data Sol	170625-20240	TLOxp CHARGES	01-040-5953 PD Subscriptions	07/01/2024	150.00	.00		
Total TransUnion Risk & Alt Data Sol:						150.00	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	33900003841	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	07/01/2024	25.54	.00		
7460	UNIFIRST CORPORATION	3390003838	UNIFORMS & MATS - PW	01-030-4610 Uniforms	07/01/2024	123.81	.00		
7460	UNIFIRST CORPORATION	3390003838	UNIFORMS - PARKS	01-050-4610 Uniforms	07/01/2024	10.01	.00		
7460	UNIFIRST CORPORATION	3390004183	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	07/08/2024	25.54	.00		
Total UNIFIRST CORPORATION:						184.90	.00		

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VANDEWALLE & ASSOCIATES									
7483	VANDEWALLE & ASSOCIATES	202406083	Planning Services	01-016-5241 Spec Projects-Consulting	06/18/2024	2,000.00	.00		
7483	VANDEWALLE & ASSOCIATES	202406084	Planning Services	01-016-5241 Spec Projects-Consulting	06/18/2024	407.50	.00		
Total VANDEWALLE & ASSOCIATES:						2,407.50	.00		
WEX BANK									
7663	WEX BANK	98089602	FUEL-PW	01-030-6030 Gas & Oil	06/30/2024	1,335.62	.00		
7663	WEX BANK	98089602	FUEL - PARKS	01-050-6030 Gas & Oil	06/30/2024	1,174.06	.00		
7663	WEX BANK	98099406	FUEL-PD	01-040-6030 Gas & Oil	06/30/2024	3,860.39	.00		
Total WEX BANK:						6,370.07	.00		
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	13348	INTERNET SERVICE/PUBLIC IP ADDR	01-010-9000 Contingency	06/30/2024	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		
WRAP GUYZ									
10025	WRAP GUYZ	2022-714	Squad 1 Replace damaged vinyl - PD	01-040-5122 Equipment - Repairs	07/09/2024	255.00	.00		
Total WRAP GUYZ:						255.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	5118-R	ACE BEST RLR 5PK - CABANA	01-050-5121 Maint&Repairs - Bldg & Gr	06/28/2024	21.98	.00		
102	ZIEGLER'S ACE HARDWARE	5152-R	MORTAR MIX - PW STREETS	01-030-6060 Repair Materials - Roads	07/09/2024	17.98	.00		
Total ZIEGLER'S ACE HARDWARE:						39.96	.00		
Grand Totals:						604,164.09	.00		

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- Department Key
- 010 Administration
 - 012 Village Clerk
 - 015 Liability Insurance
 - 030 Public Works
 - 040 Police/Public Safety
 - 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<-> "50"

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {=} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	GL Per	Net Invoice Amount	Amount Paid	Date Paid	Voided
FEHR-GRAHAM & ASSOCIATES										
2161	FEHR-GRAHAM & ASSOCIATES	124115	PROJ 20-471 WILLOWBROOK RD REC	50-030-5220 ENGINEERI	06/28/2024	724	5,993.25	.00		
2161	FEHR-GRAHAM & ASSOCIATES	124119	PROJ 20-512 LOVE RD RECONSTRUC	50-030-5220 ENGINEERI	06/28/2024	724	15,434.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:							21,427.25	.00		
Grand Totals:							21,427.25	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	GL Per	Net Invoice Amount	Amount Paid	Date Paid	Voided
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- Department Key
- 010 Administration
 - 012 Village Clerk
 - 015 Liability Insurance
 - 030 Public Works
 - 040 Police/Public Safety
 - 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {=} "50"

Village of Roscoe
2024 Budget vs Actual
Six Months Ended June 30, 2024

Percent of year completed

50%

Account

2024

Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
<u>General Fund - Revenue</u>					
01-010-3110	Property Taxes	654,632	365,489	(289,143)	56%
01-010-3113	Video Game Revenue	515,000	171,050	343,950	33%
01-010-3114	Cannabis Use Tax	18,000	9,137	8,863	51%
01-010-3210	Retailer's Occupation Tax	2,055,000	1,035,556	1,019,444	50%
01-010-3211	Local Use Tax	467,000	217,440	249,560	47%
01-010-3220	State Income Tax	1,845,000	1,038,633	806,367	56%
01-010-3230	Corporate Replacement Tax	230,000	113,710	116,290	49%
01-010-3250	Donations	35,000	-	35,000	0%
01-010-3310	Liquor Licenses	141,200	-	141,200	0%
01-010-3311	Employee Registration Liquor	7,000	425	6,575	6%
01-010-3320	Other Licenses	-	1,550	(1,550)	0%
01-010-3350	Permits and Fees	20,000	5,394	14,606	27%
01-010-3351	Zoning Permits	7,500	5,160	2,340	69%
01-010-3353	Vending/Amusement License	4,100	175	3,925	4%
01-010-3354	Oversize/Overweight Permit	5,000	285	4,715	6%
01-010-3355	Plat	-	500	(500)	0%
01-010-3357	Design Review Fees	1,000	1,250	(250)	125%
01-010-3358	Sign Permits	500	150	350	30%
01-010-3359	Inspection fees	-	951	(951)	0%
01-010-3360	Variance	-	200	(200)	0%
01-010-3430	Cable Franchise Fees	45,000	16,898	28,102	38%
01-010-3440	Gas Franchise Fees-Rock Energy	95,000	55,397	39,603	58%
01-010-3441	Gas Franchise Fees-Nicor	30,000	-	30,000	0%
01-013-3450	Notice of Violations	1,500	1,355	145	90%
01-010-3710	Interest Income	200,000	218,962	(18,962)	109%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-010-3880	Credit Card Convenience Fees	1,000	362	638	36%
01-010-3890	Sale of Equipment (Vehicle)	28,000	-	28,000	0%
01-010-3890	Miscellaneous Income	17,000	4,419	12,581	26%
01-010-3891	Denali Plat One Impr Fund	15,000	10,500	4,500	70%
01-010-3892	Glenwood Estates Recapture	43,190	4,319	38,871	10%
		6,481,622	3,279,268	2,624,069	51%
<u>FICA Department - Revenue</u>					
01-011-3110	Property Taxes	10,000	5,786	4,214	58%
		10,000	5,786	4,214	1
<u>Liability Insurance - Revenue</u>					
01-015-3110	Property Taxes	80,000	44,887	35,113	56%
<u>Public Works Department - Revenue</u>					
01-030-3570	Shared Sidewalk Reimbursement	2,500	-	2,500	0%
01-030-3890	Miscellaneous Income	2,500	6,951	(4,451)	278%
01-030-3980	Sale of Equipment	12,500	-	12,500	0%
		17,500	6,951	10,549	40%
<u>Public Safety - Revenue</u>					
01-040-3111	Property Tax - Police Pension	466,580	248,992	217,588	53%
01-040-3112	Property Tax - Police Protect	467,417	248,679	218,738	53%
01-040-3250	Grants	20,000	-	20,000	0%
01-040-3410	Traffic Fines	80,000	21,070	58,930	26%
01-040-3411	DUI Fines	5,000	2,673	2,327	53%
01-040-3412	Drug Fines	100	275	(175)	275%
01-040-3413	Parking Citation	2,000	-	2,000	0%
01-040-3414	Police Agency Vehicle Fund	410	-	410	0%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-040-3450	Notice of Violation Fines	5,000	600	4,400	12%
01-040-3550	Administrative Tow Fees	40,000	16,000	24,000	40%
01-040-3890	Miscellaneous Income	10,000	8,771	1,229	88%
		1,096,507	547,060	549,447	50%

Parks Department - Revenue

01-050-3810	Rent	30,000	4,650	25,350	16%
01-050-3811	Baseball Agreement	1,500	1,500	-	100%
01-050-3811	Softball Agreement	3,500		3,500	0%
01-050-3811	Stateline Softball Donation	6,000		6,000	0%
		41,000	6,150	34,850	15%

Village Hall - Expenditures

Salaries and Benefits

01-010-4100	Salaried Personnel	135,000	74,554	60,446	55%
01-010-4110	Wages - Full time	47,000	24,335	22,665	52%
01-010-4130	Overtime	-	144	(144)	0%
01-010-4210	Part Time Wages	20,000	-	20,000	0%
01-010-4310	Health Insurance	24,930	3,797	21,133	15%
01-010-4320	Life Insurance	200	39	162	19%
01-010-4330	Disability Insurance	1200	525.04	675	44%
01-010-4340	Unemployment expense	3,000	-	3,000	0%
01-010-4510	Employer FICA	13,766	7,171	6,595	52%
01-010-4540	IMRF	2,015	1,008	1,008	50%

Supplies and Purchased Services/Contractual

01-010-5121	Maint&Repairs	50,000	14,365	35,635	29%
01-010-5210	Accounting/Auditing	24,000	11,108	12,892	46%
01-010-5220	Engineering	84,735	45,549	39,186	54%
01-010-5231	Legal - Retainer	50,000	1,054	48,946	2%
01-010-5232	Legal - Contractual	70,000	-	70,000	0%
01-010-5240	Consulting - Main Street	75,500	32,611	42,889	43%
01-010-5240	Consulting (Capital Improvement Plan)	35,000	-	35,000	0%
01-010-5260	SMTD	25,000	25,000	-	100%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-010-5320	Telephone	10,000	4,136	5,864	41%
01-010-5330	Printing & Publishing	2,500	221	2,279	9%
01-010-5510	Membership/Dues	5,000	544	4,456	11%
01-010-5530	Training	5,000		5,000	0%
01-010-5842	Sales Tax Rebate/FRGWC-Speedway	60,000	11,030	48,970	18%
01-010-5860	Rentals/Leases	-		-	0%
01-010-5881	WINGIS	-	1,901	(1,901)	0%
01-010-5901	Liquor commission expense	-	320	(320)	0%
01-010-5950	Information Technology-Contractual	35,000	45,062	(10,062)	129%
01-010-5951	Information Technology-Hardware	10,000	8,202	1,798	82%
01-010-5952	Information Technology-Software	18,000	19,061	(1,061)	106%
01-010-5990	Miscellaneous Expenses	5,000	14,505	(9,505)	290% (\$12,411 RE Taxes)
01-010-6010	Utilities	5,000	3,534	1,466	71%
01-010-6020	Office Supplies	10,000	5,411	4,589	54%
01-010-6052	Office Furnishings	8,000	6,621	1,379	83%
01-010-6059	Bank Fees	1,000	1,189	(189)	119%
01-010-6070	Enterprise Lease	-	3,579	(3,579)	#DIV/0!
01-010-6090	Banners & Displays	2,500	2,062	438	82%
01-010-6091	Special Events	30,000	143	29,857	0%
01-010-9000	Contingency	63,680	17,066	46,614	27%
<u>Capital Outlays</u>					
01-010-7110	Land Purchase	150,000	104,376	45,624	70%
01-010-7111	Land Improvement - Village Hall	25,000	-	25,000	0%
01-010-7112	Land Improvement - Economic Development	50,000	20,144	29,856	40% \$16949 NHS, \$4054 Ironwood En
01-010-7115	Land Improvement	35,000	-	35,000	0%
01-010-7410	Equipment - New Copier	5,500	-	5,500	0%
01-010-7410	Equipment - ADA Door Opener Village Hall	25,000	-	25,000	0%
01-010-7410	Equipment - Phone System	12,000	-	12,000	0%
<u>Transfers</u>					
01-010-9990	Interfund Transfers - Debt Service	272,100	136,050	136,050	50%
01-010-9991	Interfund Transfers- Capital	1,294,663	647,332	647,332	50%
		2,801,289	1,293,748	1,507,541	46%

Account		2024	Through June	Over/Under	Percentage Used
Number	Title	Appropriation	30,		
<u>Village Clerk Department - Expenditures</u>					
<u>Salaries and Benefits</u>					
01-012-4114	Salary	18,000	11,263	6,737	63%
01-012-4210	Wages - part Time	-	-	-	0%
01-012-4510	Employer FICA	1,377	689	689	50%
<u>Supplies and Purchased Services/Contractual</u>					
01-012-5510	Dues	200	-	200	0%
01-012-5530	Training	2,500	-	2,500	0%
01-012-5550	Codification	2,000	1,195	805	60%
01-012-5950	Information Technology		-	-	0%
01-012-6020	Office Supplies	250	-	250	0%
		24,327	13,146	11,181	54%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
<u>Code Enforcement Department - Expenditures</u>					
<u>Salaries and Benefits</u>					
01-013-4214	Wages	73,000	33,842	39,158	46%
01-013-4310	Health insurance	16,389	7,225	9,164	44%
01-013-4510	Life/AD/D	500	162	338	32%
01-013-4510	Employer FICA	5,407	2,379	3,028	44%
01-013-4541	Retirement plan IMRF	815	408	408	50%
01-013-6020	Office Supplies	1,500	335	1,165	22%
01-013-7410	Equipment - Vehicle	6,636	-	6,636	0%
<u>Supplies and Purchased Services/Contractual</u>					
01-013-5231	Legal - Retainer	5,500	1,000	4,500	18%
01-013-5232	Administrative Hearing Officer	6,000	-	6,000	0%
01-013-5989	Grass mowing code enforcement	1,500	-	1,500	0%
01-013-6070	Enterprise leases	-	3,408	(3,408)	0%
		117,247	45,350	68,489	39%
<u>Treasurer - Expenditures</u>					
<u>Supplies and Purchased Services/Contractual</u>					
01-014-5233	Treasurer Services	63,000	31,500	31,500	50%
01-014-5233	Treasurer Services - pension	6,300	3,150	3,150	50%
		69,300	34,650	34,650	50%
<u>Liability Insurance - Expenditures</u>					
01-015-5810	Liability Insurance	222,603	33,330	189,273	15%
<u>Planning Department - Expenditures</u>					
<u>Supplies and Purchased Services/Contractual</u>					
01-016-5241	Consulting - Zoning Administration	70,000	8,873	61,127	13%
01-016-5241	Consulting - Economic Development	70,000	-	70,000	0%
01-016-5881	R1 Regional Planning (Wingis)	4,500	4,753	(253)	106%
01-016-5882	Northern Illinois Council of Govmt	2,500	4,375	(1,875)	175%
01-016-4223	ZBA Expense	3,000	786	2,214	26%
01-016-5900	Zoning Commit Expenses		440	(440)	0%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
<u>Capital Outlay</u>					
01-016-5240	Consulting	-	-	-	0%
		150,000	19,227	130,773	13%
<u>Human Resource Department - Expenditures</u>					
<u>Salaries and Benefits</u>					
01-017-4110	Wages - Full time	76,176	40,408	35,768	53%
01-017-4130	Wages-Overtime		-	-	0%
01-017-4310	Health Insurance	15,274	9,012	6,262	59%
01-017-4320	Life Insurance	67	21	46	31%
01-017-4330	Disability Insurance	500	246	254	49%
01-017-4510	Employer FICA	5,415	3,087	2,328	57%
01-017-4540	IMRF	750	375	375	50%
<u>Supplies and Purchased Services/Contractual</u>					
01-017-5510	Dues/ Memberships	200	264	(64)	132%
01-017-5530	Training	2,500		2,500	0%
		100,882	53,413	47,469	53%
<u>Village Board - Expenditures</u>					
<u>Salaries and Benefits</u>					
01-018-4212	Salaries - Trustees	24,000	10,000	14,000	42%
01-018-4213	Salaries - President	38,000	19,000	19,000	50%
01-018-4234	Liquor Commission Expense	2,000		2,000	0%
01-018-4510	Employer FICA	4,000	1,824	2,176	46%
<u>Supplies and Purchased Services/Contractual</u>					
01-018-5870	Municipal Officials Expense	5,000	229	4,771	5%
		73,000	31,052	41,948	43%
<u>Public Works Department - Expenditures</u>					
<u>Salaries and Benefits</u>					
01-030-4100	Salaried Personnel	77,396	36,154	41,242	47%
01-030-4110	Wages - Full time	320,667	161,317	159,350	50%
01-030-4130	Overtime	14,000	5,021	8,979	36%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-030-4210	Wages - part Time	-	6,784	(6,784)	0%
01-030-4216	Wages - Part time snow plow	35,000	6,533	28,467	19%
01-030-4310	Health Insurance	78,282	34,875	43,407	45%
01-030-4320	Life Insurance	500	140	360	28%
01-030-4330	Disability Insurance	2,500	1,166	1,334	47%
01-030-4510	Employer FICA	27,030	12,434	14,596	46%
01-030-4540	IMRF	4,610	2,305	2,305	50%
01-030-4370	Other Medical/ Drug Testing	2,000	388	1,612	19%
01-030-4610	Uniforms	8,500	2,974	5,526	35%
01-030-4611	Personal Protective Equipment	3,500	-	3,500	0%
<u>Supplies and Purchased Services/Contractual</u>					
01-030-5120	Maint/Repairs - Equip (Vendor)	21,700	4,795	16,905	22%
01-030-5121	Maint/Repairs - Bldg & Grounds	22,000	4,117	17,883	19%
01-030-5122	Equipment - Repairs		12	(12)	0%
01-030-5140	Maint & Repairs - Hwy & Street	70,000	15	69,985	0%
01-030-5150	50-50 Sidewalk Repairs	2,500		2,500	0%
01-030-5160	Tree Maintenance/Removal	40,000	12,690	27,310	32%
01-030-5165	Mosquito Control	24,675	11,868	12,807	48%
01-030-5320	Telephone	7,200	2,076	5,124	29%
01-030-5410	Utilities	10,000	5,224	4,776	52%
01-030-5411	Street Lights	63,000	18,621	44,379	30%
01-030-5530	Training	5,000	155	4,845	3%
01-030-5860	Rentals/Leases	14,400	412	13,988	3%
01-030-5950	Information Technology-Contractual	700	-	700	0%
01-030-5951	Information Technology-hardware	5,000	-	5,000	0%
01-030-5990	Miscellaneous Expense	4,400	95	4,305	2%
01-030-6020	Office Supplies	3,200	275	2,925	9%
01-030-6030	Gas & Oil	36,225	12,048	24,177	33%
01-030-6040	Operating Supplies	13,300	2,911	10,389	22%
01-030-6050	Repair Parts (In-House)	10,000	5,201	4,799	52%
01-030-6060	Repair Materials - Roads (IH)	35,000	3,803	31,197	11%
01-030-6070	Enterprise lease	-	-	-	0%
01-030-6200	Street Signs	12,000	735	11,265	6%
01-030-6200	Subdivision Signs	30,000		30,000	0%
01-030-6210	Land Impr - non capital	25,000		25,000	0%
01-030-6070	Lease Payments Enterprise	276,454	76,806	199,648	28%
01-030-6051	Equipment - non capital	8,850		8,850	0%
<u>Capital Outlays</u>					
01-030-7110	Land Improvements	24,000		24,000	0%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-030-7130	Building Improvements	200,000	6,263	193,737	3%
01-030-7410	Equipment	20,000		20,000	0%
01-030-7411	Equipment - Trucks	-	26,662	(26,662)	0%
		1,558,589	464,874	1,093,715	30%

Garbage Collection - Expenditures

Transfers

01-035-5420	Garbage Collection				
01-035-9990	Transfer to capital project	490,000	245,000	245,000	50%
		490,000	245,000	245,000	50%

Parks Department - Expenditures

Salaries and Benefits

01-050-4110	Wages - Full time	101,930	26,555	75,375	26%
01-050-4130	Overtime	4,500	5,593	(1,093)	124%
01-050-4210	Wages - part Time	35,000	6,343	28,657	18%
01-050-4310	Health Insurance	32,778	12,697	20,081	39%
01-050-4320	Life Insurance	70	21	49	30%
01-050-4330	Disablity Insurance	500	486	14	97%
01-050-4370	Drug screening	400	-	400	0%
01-050-4510	Employer FICA	7,374	2,950	4,424	40%
01-050-4540	IMRF	1,211	606	606	50%
01-050-4610	Uniforms	1,500	230	1,270	15%
01-050-4611	Personal Protective Equipment	650	-	650	0%

Supplies and Purchased Services/Contractual

01-050-5120	Maint/Repairs - Equip (Vendor)	7,500	668	6,832	9%
01-050-5121	Maint/Repairs - Bldg/Grounds	43,000	5,289	37,711	12%
01-050-5140	Maint/Repairs - Parks (Vendor)	5,000	-	5,000	0%
01-050-5160	Tree Maintenance/Removal	20,000	-	20,000	0%
01-050-5410	Utilities	7,550	1,914	5,636	25%
01-050-5530	Training	1,000	25	975	3%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-050-5860	Rentals/Leases	7,500	1,440	6,060	19%
01-050-5990	Other Miscellaneous Expense	2,000	-	2,000	0%
01-050-6030	Gas & Oil	8,000	1,658	6,342	21%
01-050-6050	Repairs/Parts (In-House)	6,000	355	5,645	6%
01-050-6051	Equipment (Non Capital)	1,500	-	1,500	0%
01-050-6200	Signs	2,500	68	2,432	3%
<u>Capital Outlays</u>					
01-050-7110	Baseball Diamond Restoration (3 total)	15,000	-	15,000	0%
01-050-7110	Lighting at Chicory Park	30,000	-	30,000	0%
01-050-7110	Lighting at Porter Park	30,000	-	30,000	0%
01-050-7110	Porter Park New Parking Lot	22,000	-	22,000	0%
01-050-7110	OSLAD Grant 50% Match	600,000	-	600,000	0%
01-050-7130	Building Improvements	80,000	24,905	55,095	31%
01-050-7410	Equipment	60,000	-	60,000	0%
		1,134,463	91,802	1,042,661	8%

Public - Safety Expenditures

Salaries and Benefits

01-040-4111	Salaries - Police Chief	123,396	61,698	61,698	50%
01-040-4112	Salaries - Patrolman	939,687	357,346	582,341	38%
01-040-4113	Salaries - Police Admin Asst	45,247	22,896	22,351	51%
01-040-4114	Salary - Non-Union Suprvsrs	497,962	258,380	239,582	52%
01-040-4115	Salary - Deputy Chief	110,590	-	110,590	0%
01-040-4130	Overtime	150,000	57,140	92,860	38%
01-040-4130	Overtime (Special Events)	20,000	-	20,000	0%
01-040-4210	Wages - Part Time	13,000	7,637	5,363	59%
01-040-4310	Health Insurance	375,178	164,336	210,842	44%
01-040-4320	Life Insurance	1,000	357	643	36%
01-040-4330	Disability Insurance	10,000	4,524	5,476	45%
01-040-4510	Employer FICA	140,885	58,451	82,434	41%
01-040-4540	IMRF	-	-	-	0%

Account		2024	Through June	Over/Under	Percentage Used
Number	Title	Appropriation	30,		
01-040-4530	Police Pension Expense	463,429	34,563	428,866	7%
01-040-4612	Uniforms - Full time	16,800	11,933	4,867	71%
01-040-4613	Uniforms - New Hires	12,500	-	12,500	0%
01-040-4614	Uniforms - Part Time	300	-	300	0%
01-040-4620	Bullet-Proof Vests	8,000	-	8,000	0%
<u>Supplies and Purchased Services/Contractual</u>					
01-040-5121	Maint&Repairs - Bldg & Grounds	40,000	7,376	32,624	18%
01-040-5122	Equip - Repairs (Non-Vehicle)	20,000	1,955	18,045	10%
01-040-5123	Range Cleaning	2,200	1,850	350	84%
01-040-5124	Radar Calibration	500	-	500	0%
01-040-5230	Legal	30,000	7,625	22,375	25%
01-040-5320	Telephone/Mobile Hotspots	12,000	6,669	5,331	56%
01-040-5530	Training	67,500	19,407	48,093	29%
01-040-5890	Police commission Expense	25,000	8,769	16,231	35%
01-040-5910	Animal Control	22,500	-	22,500	0%
01-040-5950	Information Technology-Contractual	40,000	6,245	33,755	16%
01-040-5951	Information Technology-sup/hardware	25,000	1,688	23,312	7%
01-040-5952	Information Technology-software	12,000	1,839	10,161	15%
01-040-5953	PD Subscriptions	47,000	4,749	42,251	10%
01-040-5990	Other Miscellaneous Expenses	25,000	13,046	11,954	52%
01-040-5993	Tobacco sting expense	1,300	-	1,300	0%
01-040-5994	Chem/Tox testing AFTL	1,000	90	910	9%
01-040-6010	Utilities	5,000	-	5,000	0%
01-040-6020	Office Supplies	20,000	3,239	16,761	16%
01-040-6030	Gas & Oil	43,642	19,327	24,315	44%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
01-040-6051	Misc Equipment - non capital	10,000	4,797	5,203	48%
01-040-6051	Vehicle Maintenance Tires	3,000	-	3,000	0%
01-040-6051	Vehicle Collison Repairs	10,000	-	10,000	0%
01-040-6070	Lease Payments - Enterprise	148,472	44,339	104,133	30%
01-040-9000	RMC/CAD Subsription/Maintenance	7,500	-	7,500	0%
01-040-9000	911/PSAP Contribution	53,000	10,778	42,222	20%
<u>Capital Outlays</u>					
01-040-7410	Equipment - Axon Bundle	41,533	-	41,533	0%
01-040-7410	Equipment - Axon Drone	3,898	-	3,898	0%
01-040-7410	Equipment - Axon Fleet Cameras	16,718	-	16,718	0%
01-040-7410	Equipment - Radios	255,000	254,435	565	100%
		3,916,737	1,457,483	2,459,254	37%

Total				
General Fund Revenue	7,726,629	3,890,103	3,258,241	50%
General Fund Expenditures	10,658,437	3,783,076	6,871,953	35%
Revenue over (under) expenditures	(2,931,808)	107,027	(3,613,712)	0

Street and Bridge Fund

Revenue

20-020-3110	Property Taxes	-	17,651	(17,651)	#DIV/0!
			17,651	(17,651)	#DIV/0!

Expenditures

20-020-7110	Land Improvements			-	#DIV/0!
Revenue over (under) expenditures					

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
<u>Motor Fuel Fund</u>					
<u>Revenue</u>					
50-030-3240	Motor Fuel Tax Allocations	482,200	238,127	244,073	49%
50-030-3710	Interest	35,000	32,276	2,724	92%
50-030-3900	Transfer from GF				
		<u>517,200</u>	<u>270,403</u>	<u>246,797</u>	<u>52%</u>
<u>Expenditures</u>					
50-030-6040	Operating Supplies	204,462		204,462	0%
50-030-5220	Engineering	-	102,500	(102,500)	0%
50-030-6040	Main Street (McDonald to Bridge)	-	69,765	(69,765)	0%
		<u>204,462</u>	<u>172,265</u>	<u>32,197</u>	<u>84%</u>
Revenue over (under) expenditures		<u>312,738</u>	<u>98,139</u>	<u>214,599</u>	<u>31%</u>
<u>Debt Service Fund</u>					
<u>Revenue</u>					
80-010-3420	Excise Tax (Telecommunication)	111,000	58,002	52,998	52%
80-010-3900	Transfer from GF	272,100	136,050	136,050	50%
		<u>383,100</u>	<u>194,052</u>	<u>189,048</u>	<u>51%</u>
<u>Expenditures</u>					
80-010-8010	Principal - 2017GOBA PD Construction	125,000		125,000	0%
80-010-8010	Principal - 2018GOBA Refunding	220,000		220,000	0%
80-010-8020	Interest - 2017GOBA PD Construction	13,000		13,000	0%
80-010-8020	Interest - 2018GOBA Refunding	25,000		25,000	0%
80-010-8030	Fiscal Charges	100		100	0%
		<u>383,100</u>	<u>-</u>	<u>383,100</u>	<u>0%</u>
Revenue over (under) expenditures		<u>-</u>	<u>194,052</u>	<u>(194,052)</u>	<u>#DIV/0!</u>
<u>Capital Project Fund</u>					
<u>Revenue</u>					
90-010-3900	Transfer of garbage revenue	490,000	244,998	245,002	50%

Account		2024			
Number	Title	Appropriation	Through June 30,	Over/Under	Percentage Used
90-010-3900	Transfer from GF	1,294,663	647,332	647,332	50%
		<u>1,784,663</u>	<u>892,330</u>	<u>892,334</u>	<u>50%</u>
<u>Expenditures</u>					
90-010-5220	Engineering	40,000	23,853	16,147	60%
90-010-5220	Engineering	45,200		45,200	0%
90-010-7150	Road Infrastructure Projects - RSP	688,463	21,228	667,235	3%
90-010-7150	(addtl road infrastrcuture)	461,000		461,000	0%
90-010-7150	Class D Patching	50,000		50,000	0%
90-010-7150	Main Street Parking Lot Public Space	450,000		450,000	0%
90-010-7150	McDonald Road Bike Path - Design	50,000		50,000	0%
		<u>1,784,663</u>	<u>45,081</u>	<u>1,739,582</u>	<u>3%</u>
<u>Revenue over (under) expenditures</u>					
		<u>-</u>	<u>847,249</u>	<u>(847,249)</u>	<u>#DIV/0!</u>

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 6.

Agenda Item:	Creation of Class T2 (Temporary) Liquor License		
Date:	July 12, 2024	Meeting:	Liquor Commission/VB 7/16/2024
Prepared by:	Josef Kurlinkus	Department:	Administration

Overview/Background Information

The Village currently has provisions for a Class “T” liquor license which allows for the holder of a Village of Roscoe liquor license to temporarily transfer a portion of its alcoholic liquor inventory from its licensed premises to another location within the Village for sale and consumption and the temporary location. These temporary licenses are granted in one day increments, for a maximum of 15 days per location in any 12-month period, with a fee of \$100.00 per day. These temporary licenses are generally applied for as part of a special event.

Under the current ordinance, the temporary licensees have already gone through the Village’s vetting process (including background checks), assuring us that they are eligible for the license and in compliance with Village and State requirements for liquor licensee. However, this does limit the options available for those conducting larger special events (e.g. Fall Festival), as there are a limited number of licensees with the capacity safely and efficiently operate these types of venues.

The proposed Class T2 license would allow retailers with a primary licensed establishment outside of the Village operate temporarily within the Village for a limited duration. The proposal requires them to submit evidence that they are in full compliance with their license for their primary establishment, as well as comply with all Village and State regulations related to the sale of alcohol, including the payment of sales tax to the Village.

Key Issues

In addition to deciding if the Village should allow non-village licensees to operate within the Village, the Board needs to consider the following:

- 1) Fee for the license (a regular “Class T” is 100.00 per day) staff proposes at least \$300 to cover the additional costs related to processing.
- 2) The total number of days a licensee may request a Class “T2” (currently a maximum of 15 days per location in any 12-month period).
- 3) Any additional requirements, restrictions or documentation related to the issuance of the T2 license.

Fiscal Note/Budget Impact

n/a

Prior Legislative Actions

This is before the Village Liquor Commission on 7/16/2024

Action Required/Recommendation

Approval of the creation of a Class T2 liquor license applicable to retailers not holding a Village of Roscoe on premises liquor license.

Attachments

- Ordinance 2024-07 – Creating Class “T” liquor license.
- Current version of Sec. 11-344. - Class T (temporary) license

**VILLAGE OF ROSCOE
ORDINANCE NO. 2024-07**

AN ORDINANCE AMENDING CHAPTER 114 OF THE VILLAGE OF ROSCOE CODE OF ORDINANCES CONCERNING THE REGULATION OF LICENSED LIQUOR ESTABLISHMENTS WITHIN THE VILLAGE OF ROSCOE (ADDITION OF NON-VILLAGE LICENSEE TEMPORARY RETAILER LIQUOR LICENSE CLASSIFICATION - CLASS “T2”)

WHEREAS, Chapter 114, Article III of the Village of Roscoe’s Code of Ordinances defines the classification, scope and fees for liquor licenses available in the Village; and

WHEREAS, there are certain enforcement and regulatory burdens placed upon the Village by, and specific to, retailers of alcohol who which to provide the sale of alcohol at special events and gatherings not located at a licensed liquor establishment, and who otherwise do not hold a Village of Roscoe retail liquor license; and

WHEREAS, the Village wishes to create an additional liquor license classification that will provide for the efficient regulation of such special event retailers wishing to temporarily operate in the Village of Roscoe; and

WHEREAS, this Ordinance is not intended to deprive any currently licensed liquor establishment from maintaining their current liquor license classifications, nor from restricting those establishments from renewing their licenses pursuant to the regulations set forth under the Village of Roscoe code of Ordinances; and

WHEREAS, the Village of Roscoe is authorized and empowered by statute to amend and enforce the provisions of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1. The foregoing recitals are incorporated herein as findings of the Village of Roscoe Board of Trustees.

SECTION 2. That **Sec. 11-344 - Class T (temporary) license** shall **be amended** to so that all references to “Class T” liquor licenses in the current code are henceforth identified as **“Class T1”**.

SECTION 3. That **Section 11-344.1 - Class T2 (temporary) license.** [new] (or such other *new* section that shall be created for the functional organization and codification of the Village Code) of the Village of Roscoe Code of Ordinances is hereby created, and shall read in its entirety as follows:

“ Sec. 11-344.1 - Class T2 (temporary) license. [new]

1. *Sale of alcohol permitted.* A Class T-2 permit shall authorize the sale of alcoholic liquor by an entity or business who does not possess a current Village of Roscoe Class A, Class D, or Class F liquor license but does possess a current State of Illinois Liquor License allowing on-premises consumption and whom is in the business of selling alcoholic beverages for on-premises consumption, to transfer a portion of its alcoholic liquor inventory from its licensed premises to the premises specified in the Class T license application, and to sell or offer for sale at retail only at the premises specified in the license, the alcoholic liquor for use or consumption, but not for resale in any form, in conjunction with social, recreational, fund-raising or special event.
2. *Fee for license.* The fee for each Class T-2 license shall be three hundred dollars (\$300.00) per day.
3. *Hours of operation.* Class T licenses shall permit sales only during the dates and times specified on the face of the license. A Class T-2 license may not be renewed or extended.
4. *Application for license.* Applications for a Class T-2 license shall be made to the Liquor Commissioner, not less than sixty (60) working days prior to the date for which the license is to be issued, and shall submit an application including such information, and in such a form, as shall be established by the village's liquor control commissioner, and shall include, at a minimum, as follows:
 - a. Proof of sufficient commercial, general liability and dram shop liability insurance covering consumption and sales at the temporary premises, to the limits acceptable to the Village.
 - b. a site plan identifying the exact area where alcohol will be sold as part of the event.
 - c. A description of security measures to control area (fences, barricades, security personnel) as well as detailed plan describing procedures for carding/IDing and the prevention of over consumption of alcohol.
 - d. Proof of business status of applicant, identifying the status of the corporation applying for the license.
 - e. Proof of compliance with Illinois Department of Revenue multiple site registration identifying the Village of Roscoe as the sales location.
 - f. Identity of all servers selling alcohol as part of the Class T license, and proof of Basset training compliance for all servers.

- g. Letter from the local liquor commissioner of the entity from where the primary license was issued, attesting to the good standing of the applicant.
 - h. A copy of the liquor license from the entity where the licensed liquor establishment is located.
5. *Additional requirements and restrictions.*
- a. A Class T-2 license shall authorize the sale for the on-site consumption of alcoholic beverages only in and at the following locations:
 - i. An enclosed building or structure, including a tent
 - ii. At open-air counters or stands located within a controlled space
 - iii. A public area secured by barrier at least 4' in height.
 - b. No person under the age of 21 years may prepare, sell or serve alcoholic beverages pursuant to a Class T-2 license. Persons who prepare, sell or serve any alcoholic liquor pursuant to a Class T-2 license are required to complete a certified alcohol servers' training.
 - c. A licensee not holding a Village of Roscoe Class A, Class D, or Class F may be issued a Class T-2 license for a maximum of 15 days per location in any 12-month period.

SECTION 4. To the extent this Ordinance contradicts any previous orders, resolutions, ordinances or parts of orders, resolutions and ordinances of the Village, this Ordinance shall control and all other orders, resolutions, ordinances or parts of orders, resolutions, and ordinances in conflict herewith are hereby repealed insofar as such conflicts exist.

SECTION 5. All other orders, resolutions ordinances or parts of orders, resolutions, and ordinances of the Village of Roscoe, Illinois not in conflict with this Ordinance shall remain in full force and effect.

SECTION 6. This Ordinance shall be in full force and effect upon, passage, approval and publication in pamphlet form as provided by law.

2024-07

1st Read:

PASSED BY ROLL CALL VOTE ON:

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JULY 16, 2024:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

Sec. 11-344. Class T (temporary) license.

- (a) *Sale of alcohol permitted.* A Class T temporary license shall authorize the holder of a village Class A, Class D, or Class F liquor license to transfer a portion of its alcoholic liquor inventory from its licensed premises to the premises specified in the Class T license application, and to sell or offer for sale at retail only at the premises specified in the license, the alcoholic liquor for use or consumption, but not for resale in any form.
- (b) *Fee for license.* The fee for a Class T license shall be \$100.00 per day.
- (c) *Hours of operation.* Class T licenses shall permit sales only during the dates and times specified on the face of the license.
- (d) *Number authorized.* The maximum number of Class T licenses is limited by the permissible number of Class A, Class D or Class F licenses by which the Class T is authorized.
- (e) *Additional requirements and restrictions.*
 - (1) Applicants for Class T licenses shall submit an application including such information, and in such a form, as shall be established by the village's liquor control commissioner. Additionally, any applicant for a Class T license must also submit with the application, proof of sufficient dram shop liability insurance covering consumption and sales at the temporary premises, to the limits acceptable to the village.
 - (2) Upon satisfactory investigation, review and approval of the application by the village liquor control commission, a Class T license may be granted in one day increments, for a maximum of 15 days per location in any 12-month period.
 - (3) The licensee shall be responsible for ensuring compliance with all provisions of this Code, including, but not limited to, those found in this chapter.

(Code 2007, § 114.63(H); Ord. No. 2018-01, § 2, 2-6-2018)



VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073

Sales: Mike Sanders
Village of Roscoe
 10631 Main Street Roscoe, Illinois 61073

Est ID: EST4700993
Date: Jun-13-2024

INSTALL PLANTS IN MEDIAN AT VILLAGE HALL \$1,126.00

- Mushroom Compost to help stimulate root growth
- 3 each Compact Burning Bush - #5 Euonymus alata Compacta
- 15 each Little Goldstar Black-eyed Susan - #1 Rudbeckia fulgida sullivantii Little Goldstar
- 15 each Rosy Returns Daylily - #1 Hemerocallis Rosy Returns

SPRING CLEAN-UP w/MULCH \$3,593.00

- Does not include spade edging
- Prune the non-flowering shrubs and perennials
- Removal of five (5) bushes that are growing into other bushes and/or trees
- Removal of three (3) dead arborvitaes by the Police station
- Hand weed the mulch beds
- Apply granular pre-emergent to help limit the amount of new weed growth
- Apply mulch to all beds

FALL CLEAN-UP \$1,446.00

- Shrubs shall be pruned only as necessary to maintain the natural form of the plant
- All landscape areas shall be inspected on the day of service and excess debris removed
- Perennials and ornamental grasses will be cut back to the ground
- On plants over 8 feet in height only low-hanging branches that present a hazard to pedestrian or vehicular traffic will be raised
- Evergreen plants under 8 feet shall be thinned out and shaped only if necessary to minimize wind and storm damage
- Leaf cleanup of turf areas and landscape beds will be performed

CRIMSON VALLEY NURSERY AND LANDSCAPING, INC ESTATE DECK AND FENCE, INC. PURCHASE AND INSTALLATION AGREEMENT

Customer hereby hires Crimson Valley Nursery and Landscaping, Inc. hereunder known as "CVL" and/or hereby hires Estate Deck & Fence, hereunder known as "EDF" Inc to install the materials identified in the Estimate and shown on any Drawing for the above Property Address, which additional documents are hereby incorporated by reference in this Agreement, for the Purchase Price and upon the Terms and Conditions stated below. All warranties are non-transferable. This agreement authorizes Crimson Valley Landscaping to use photographs of my property for purposes including publicity, marketing and promotion without compensation. Location & address will never be used or shared.

TERMS AND CONDITIONS:

LIABILITY: It is understood and agreed that the contractor is not liable for any damage of any kind whatsoever that is not caused by negligence of the contractor, its agents, or employees. If necessary for equipment to use Customer's driveway, CVL and/or EDF will not be held responsible for setting, cracking, or chipping of existing asphalt, concrete, or pavers.

WORKMANSHIP: All CVL and/or EDF work shall be completed in a substantial and workmanlike manner. Drawings and details are to serve as a guide and shall be followed as closely as possible but CVL and/or EDF reserves the right to make on-site adjustments at their discretion. CVL and/or EDF's work week is based on 40 hours, does not include Saturdays or Sundays, and may not include full days (at production's discretion).

SUBCONTRACTOR: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.

FORCE MAJEURE: Neither party will be liable for any failure of or delay in the performance of this Agreement due to causes beyond its reasonable control, including but not limited to acts of God, war, embargoes, government orders, civil unrest, pandemic or epidemic, or any other force majeure event; however, after thirty (30) days of nonperformance due to a force majeure event, the other party may terminate this Agreement without penalty.

CONCEALED OBSTRUCTIONS: CVL and/or EDF will hold to quoted price except when unforeseen conditions arise during the normal landscaping process, including but not limited to all underground cables, tree roots, rocks, or any other unknown objects below existing grade. Any of these circumstances will lead to an additional charge based on time and materials needed. CVL and/or EDF is not responsible for any damage to septic field.

POOL INSTALLATIONS: If septic lines, utility lines, etc are in the direct path and/or too close to proposed work area based on municipal code(s), customer will be responsible for all additional charges to complete original scope of work.

MATERIALS: CVL and/or EDF reserves the right to make any changes from the agreed upon project design due to unforeseen conditions, limited or lack of manufacturer's stock, and aesthetic value or for any other reason CVL and/or EDF deems necessary (will consult Customer for their consent to change). CVL and/or EDF shall supply all materials as specified but shall have the right to substitute materials of equal or higher value when necessary. All job materials remain the property of CVL and/or EDF until customer's invoice is paid in full.

PROPERTY LINES: Customer shall be responsible for location of all property lines and shall provide CVL and/or EDF with a plat of survey and/or lot survey upon our request.

DRIVEWAYS: If necessary for equipment to use driveway, CVL and/or EDF will not be held responsible for settling, cracking, or chipping of existing asphalt, concrete, or pavers.

PERMITS: All zoning, building and construction permits necessary shall be obtained by CVL and/or EDF, unless required otherwise by homeowner's municipality. Customer is solely responsible for compliance with any subdivision rules, restrictions, and covenants and/or any subdivision association requirements. Customer is responsible for all permit fees and will be billed during the project or upon completion for these additional fees.

LABOR WARRANTIES:

HARDSCAPES (brick, stone or tile pavers, retaining walls, etc.): CVL and/or EDF warrants the workmanship on the installation of hardscapes for a period of (10) years from completion of the work.

PERGOLAS/DECKS/ROOF STRUCTURES/FENCES: CVL and/or EDF warrants the workmanship on the installation of pergolas, decks, roof structures, and fences for a period often (2) years from completion of the work.

POOL: CVL and/or EDF warrants the workmanship on the installation of pools for a period often (1) year from completion of the work.

IRRIGATION: CVL and/or EDF warrants the workmanship of its installation of irrigation systems for a period of one (1) year from completion of installation. Customer responsible for requesting of yearly backflow inspection per the State of Illinois.

LIGHTING: CVL and/or EDF warrants the workmanship of its installation of all lighting systems for a period of one (1) year from completion of installation.

LIMITED WARRANTIES:

MATERIALS: All products sold and installed by CVL and/or EDF have a manufacturer's warranty and CVL and/or EDF warranties shall not extend to the products sold to Customer hereunder. CVL and/or EDF hereby assigns all manufacturer warranties for the products sold hereunder to the Customer.

PLANTS: All plant material shall be in healthy condition when leaving the nursery. All plant material has a one (1) year (from date of installation) non-transferable warranty, provided that the plants have had adequate care and have not been damaged by Customer or third parties. Customer shall begin maintenance of plants immediately after the installation is complete unless otherwise stated in Agreement. CVL and/or EDF is not obligated to replace plants that fail due to drought or abnormal weather conditions and/or other factors beyond our control. Death/loss of 30% or more of the plantings constitutes neglect and voids the warranty. There is no warranty on plants that are transplanted onsite. Plant warranty replacements will be done either between the last week of May through the first week of June, or the last week of September through the first week of October. Plants are replaced (1) one time only.

EXCLUSIONS FROM WARRANTY:

NATURAL WOOD: Products such as cedar, treated lumber, etc. may have minor or non-structural check or splitting occur. This is a natural characteristic of this type of product. Color variations are also possible. Staining or sealing these products can make the color variations even more pronounced.

CONCRETE: There is no warranty on concrete for cracks, flaking, popping, discoloration, shifting, settling, or spaulding.

TURFCARE: Customer shall begin maintenance of turf immediately after the installation is complete in an area unless otherwise stated in Agreement. It is the responsibility of Customer to water, to weed, to provide insect and disease treatment and fertilization of turf. CVL and/or EDF does not guarantee lawns and does not assume responsibility for settling and germination.

PAYMENT-INITIAL DISCLOSURE: Periodic invoices will be rendered as CVL and/or EDF work progresses with final invoice upon completion of the work. Purchase of services are due and payable upon presentation of invoice. No finance charge will be imposed if the total of such purchases is paid in full within thirty (30) days of invoice date. If not paid in full, a finance charge will be imposed at a periodic rate of 2% per month. Late payments will be applied first to previous invoices and finally to new invoices. Customer hereby agrees to pay service charges of 2% per month on all accounts outstanding more than thirty (30) days. In the event it becomes necessary to bring action to collect payment, Customer agrees to pay all reasonable costs, expenses and attorney's fees incurred in such proceeding and a service charge thereon at the rate of 2% per month on all such amounts due and payable. It is further agreed that if suit or action is brought, jurisdiction and venue shall lie in Winnebago County, Illinois. All CREDIT CARD PAYMENTS must be approved prior to the start of construction and will be subject to a 3% convenience fee.

CANCELLATION POLICY: If the decision to cancel is made after materials have been ordered, the deposit becomes forfeit as payment for the re-stocking fee of said material. If a blueprint and/or design, which are property of CVL and/or EDF, is given to the client prior to the decision to cancel, the deposit shall act as payment for the blueprint and/or design.

PAYMENT TERMS:

Est ID: EST4700993

Total Amount of Contract: \$6,165.00

INITIALS

_____ Received and reviewed "Warranty & Service Agreement."

_____ Customer is responsible for all lines and materials underground not marked by utility locators

_____ Customer is responsible to mark all lines not marked by utility locators. The locators will only mark the lines that the utility companies own. The locators will not mark privately installed utilities such as connections to a garage or workshop. Lines not marked by the locators include but not limited to low voltage wire, invisible dog fence, irrigation lines, buried downspouts, satellite service, etc. CVL and/or EDF are not responsible for any damage to the lines not marked by the locators.

_____ Customer will abide by plant & turf care instructions.

Terms of this agreement accepted by: By signing, the customer agrees to all terms and warranties stated above.

Client Authorization: _____ **CVL Representative Authorization:** _____

Signature Date: _____

Signature Date: _____

Billing Contact/Information:

Name: _____

Title: _____

Phone: _____

Email: _____



VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073

Sales: Mike Sanders

Village of Roscoe - Plantings
 6598 Windflower Lane Roscoe, Illinois 61073

Est ID: EST4682085

Date: Jun-06-2024

INSTALL PLANTING AROUND THE BUILDING

\$6,466.00

Natural spade cut edge between the turf and the landscape beds

Mushroom Compost to help stimulate root growth

Crimson Valley's blend of premium dyed brown mulch

8 each	Low Scape Snowfire Chokeberry - #5	Aronia melanocarpa 'SMNAMPEM'
8 each	Ivory Halo Variegated Dogwood - #5	Cornus alba Bailhalo
4 each	Oakleaf Hydrangea - #5	Hydrangea quercifolia Alice
12 each	Red Drift Rose - #3	Rosa Meigalpio
6 each	Taunton Yew - #5	Taxus media Tauntonii
8 each	Karl Foerster Grass - #1	Calamagrostis acutiflora Karl Foerster
5 each	Anise Hyssop - #1	Agastache Blue Fortune
21 each	Walther Funcke Yarrow - #1	Achillea millefolium Walther Funcke
13 each	Visions In Red Astilbe - #1	Astilbe chinensis Visions In Red
22 each	Moonbeam Coreopsis - #1	Coreopsis verticillata Moonbeam

INSTALL PLANTINGS IN THE MEDIAN

\$7,826.00

Includes removal of existing turf by spraying a non-selective herbicide

Mushroom Compost to help stimulate root growth

Crimson Valley's blend of premium dyed brown mulch

17 each	Rose Swamp Milkweed - #1	Asclepias incarnata
20 each	Ice Ballet Milkweed - #1AB	Asclepias incarnata 'Ice Ballet'
14 each	Starlite Prairie Blues False Indigo - #1	Baptisia x bicolor 'Starlite'
32 each	Pale Purple Coneflower - #1	Echinacea pallida
19 each	Espresso Geranium - #1AB	Geranium maculatum 'Espresso'
18 each	Cardinal Flower - #1	Lobelia cardinalis
27 each	Kobold Liatris - #1	Liatris spicata Kobold
25 each	Little Goldstar Black-eyed Susan - #1	Rudbeckia fulgida sullivantii Little Goldstar
22 each	Wood's Pink Aster - #1	Symphotrichum 'Wood's Pink'
18 each	Blue Hill Salvia - #1	Salvia nemorosa Blue Hill
8 each	Russian Stonecrop - 10 Flat	Sedum kamtschaticum

WATERING PLANTS AT PORTER PARK

\$250.00 per visit

Watering of trees to commence upon request only.

CRIMSON VALLEY NURSERY AND LANDSCAPING, INC ESTATE DECK AND FENCE, INC. PURCHASE AND INSTALLATION AGREEMENT

Customer hereby hires Crimson Valley Nursery and Landscaping, Inc. hereunder known as "CVL" and/or hereby hires Estate Deck & Fence, hereunder known as "EDF" Inc to install the materials identified in the Estimate and shown on any Drawing for the above Property Address, which additional documents are hereby incorporated by reference in this Agreement, for the Purchase Price and upon the Terms and Conditions stated below. All warranties are non-transferable. This agreement authorizes Crimson Valley Landscaping to use photographs of my property for purposes including publicity, marketing and promotion without compensation. Location & address will never be used or shared.

TERMS AND CONDITIONS:

LIABILITY: It is understood and agreed that the contractor is not liable for any damage of any kind whatsoever that is not caused by negligence of the contractor, its agents, or employees. If necessary for equipment to use Customer's driveway, CVL and/or EDF will not be held responsible for setting, cracking, or chipping of existing asphalt, concrete, or pavers.

WORKMANSHIP: All CVL and/or EDF work shall be completed in a substantial and workmanlike manner. Drawings and details are to serve as a guide and shall be followed as closely as possible but CVL and/or EDF reserves the right to make on-site adjustments at their discretion. CVL and/or EDF's work week is based on 40 hours, does not include Saturdays or Sundays, and may not include full days (at production's discretion).

SUBCONTRACTOR: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.

FORCE MAJEURE: Neither party will be liable for any failure of or delay in the performance of this Agreement due to causes beyond its reasonable control, including but not limited to acts of God, war, embargoes, government orders, civil unrest, pandemic or epidemic, or any other force majeure event; however, after thirty (30) days of nonperformance due to a force majeure event, the other party may terminate this Agreement without penalty.

CONCEALED OBSTRUCTIONS: CVL and/or EDF will hold to quoted price except when unforeseen conditions arise during the normal landscaping process, including but not limited to all underground cables, tree roots, rocks, or any other unknown objects below existing grade. Any of these circumstances will lead to an additional charge based on time and materials needed. CVL and/or EDF is not responsible for any damage to septic field.

POOL INSTALLATIONS: If septic lines, utility lines, etc are in the direct path and/or too close to proposed work area based on municipal code(s), customer will be responsible for all additional charges to complete original scope of work.

MATERIALS: CVL and/or EDF reserves the right to make any changes from the agreed upon project design due to unforeseen conditions, limited or lack of manufacturer's stock, and aesthetic value or for any other reason CVL and/or EDF deems necessary (will consult Customer for their consent to change). CVL and/or EDF shall supply all materials as specified but shall have the right to substitute materials of equal or higher value when necessary. All job materials remain the property of CVL and/or EDF until customer's invoice is paid in full.

PROPERTY LINES: Customer shall be responsible for location of all property lines and shall provide CVL and/or EDF with a plat of survey and/or lot survey upon our request.

DRIVEWAYS: If necessary for equipment to use driveway, CVL and/or EDF will not be held responsible for settling, cracking, or chipping of existing asphalt, concrete, or pavers.

PERMITS: All zoning, building and construction permits necessary shall be obtained by CVL and/or EDF, unless required otherwise by homeowner's municipality. Customer is solely responsible for compliance with any subdivision rules, restrictions, and covenants and/or any subdivision association requirements. Customer is responsible for all permit fees and will be billed during the project or upon completion for these additional fees.

LABOR WARRANTIES:

HARDSCAPES (brick, stone or tile pavers, retaining walls, etc.): CVL and/or EDF warrants the workmanship on the installation of hardscapes for a period of (10) years from completion of the work.

PERGOLAS/DECKS/ROOF STRUCTURES/FENCES: CVL and/or EDF warrants the workmanship on the installation of pergolas, decks, roof structures, and fences for a period often (2) years from completion of the work.

POOL: CVL and/or EDF warrants the workmanship on the installation of pools for a period often (1) year from completion of the work.

IRRIGATION: CVL and/or EDF warrants the workmanship of its installation of irrigation systems for a period of one (1) year from completion of installation. Customer responsible for requesting of yearly backflow inspection per the State of Illinois.

LIGHTING: CVL and/or EDF warrants the workmanship of its installation of all lighting systems for a period of one (1) year from completion of installation.

LIMITED WARRANTIES:

MATERIALS: All products sold and installed by CVL and/or EDF have a manufacturer's warranty and CVL and/or EDF warranties shall not extend to the products sold to Customer hereunder. CVL and/or EDF hereby assigns all manufacturer warranties for the products sold hereunder to the Customer.

PLANTS: All plant material shall be in healthy condition when leaving the nursery. All plant material has a one (1) year (from date of installation) non-transferable warranty, provided that the plants have had adequate care and have not been damaged by Customer or third parties. Customer shall begin maintenance of plants immediately after the installation is complete unless otherwise stated in Agreement. CVL and/or EDF is not obligated to replace plants that fail due to drought or abnormal weather conditions and/or other factors beyond our control. Death/loss of 30% or more of the plantings constitutes neglect and voids the warranty. There is no warranty on plants that are transplanted onsite. Plant warranty replacements will be done either between the last week of May through the first week of June, or the last week of September through the first week of October. Plants are replaced (1) one time only.

EXCLUSIONS FROM WARRANTY:

NATURAL WOOD: Products such as cedar, treated lumber, etc. may have minor or non-structural check or splitting occur. This is a natural characteristic of this type of product. Color variations are also possible. Staining or sealing these products can make the color variations even more pronounced.

CONCRETE: There is no warranty on concrete for cracks, flaking, popping, discoloration, shifting, settling, or spaulding.

TURFCARE: Customer shall begin maintenance of turf immediately after the installation is complete in an area unless otherwise stated in Agreement. It is the responsibility of Customer to water, to weed, to provide insect and disease treatment and fertilization of turf. CVL and/or EDF does not guarantee lawns and does not assume responsibility for settling and germination.

PAYMENT-INITIAL DISCLOSURE: Periodic invoices will be rendered as CVL and/or EDF work progresses with final invoice upon completion of the work. Purchase of services are due and payable upon presentation of invoice. No finance charge will be imposed if the total of such purchases is paid in full within thirty (30) days of invoice date. If not paid in full, a finance charge will be imposed at a periodic rate of 2% per month. Late payments will be applied first to previous invoices and finally to new invoices. Customer hereby agrees to pay service charges of 2% per month on all accounts outstanding more than thirty (30) days. In the event it becomes necessary to bring action to collect payment, Customer agrees to pay all reasonable costs, expenses and attorney's fees incurred in such proceeding and a service charge thereon at the rate of 2% per month on all such amounts due and payable. It is further agreed that if suit or action is brought, jurisdiction and venue shall lie in Winnebago County, Illinois. All CREDIT CARD PAYMENTS must be approved prior to the start of construction and will be subject to a 3% convenience fee.

CANCELLATION POLICY: If the decision to cancel is made after materials have been ordered, the deposit becomes forfeit as payment for the re-stocking fee of said material. If a blueprint and/or design, which are property of CVL and/or EDF, is given to the client prior to the decision to cancel, the deposit shall act as payment for the blueprint and/or design.

PAYMENT TERMS:

Est ID: EST4682085

**All warranties will be voided if payment is not received within 10 days of job completion.
Completion of any punch list items will be completed within 10 working days after final payment is received.**

INITIALS

_____ Received and reviewed "Warranty & Service Agreement."

_____ Customer is responsible for all lines and materials underground not marked by utility locators

_____ Customer is responsible to mark all lines not marked by utility locators. The locators will only mark the lines that the utility companies own. The locators will not mark privately installed utilities such as connections to a garage or workshop. Lines not marked by the locators include but not limited to low voltage wire, invisible dog fence, irrigation lines, buried downspouts, satellite service, etc. CVL and/or EDF are not responsible for any damage to the lines not marked by the locators.

_____ Customer will abide by plant & turf care instructions.

Terms of this agreement accepted by: By signing, customer agrees to all terms and warranties stated above.

Client Authorization: _____

CVL Representative Authorization: _____

Printed Name: _____

Printed Name: _____

Signature Date: ____/____/____

Signature Date: ____/____/____

PORTER PARK - PLANTS AROUND BUILDING

Item # 7.



WALTHER FUNKE YARROW
Achiella Walther Funke



ANISE HYSOP
Agastache Blue Fortune



LOW SCAPE SNOWFIRE CHOKEBERRY
Aronia melanocarpa 'SMNAMPEM'



VISIONS IN RED ASTILBE
Astilbe chinensis Visions in Red



KARL FOERSTER GRASS
Calamagrostis acutiflora Karl Foerster



MOONBEAM COREOPSIS
Coreopsis verticillata Moonbeam



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IVORY HALO VARIEGATED DOGWOOD
Cornus alba Bailhalo



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JET STREAM OAKLEAF HYDRANGEA
Hydrangea quercifolia 'P11HQ-1'

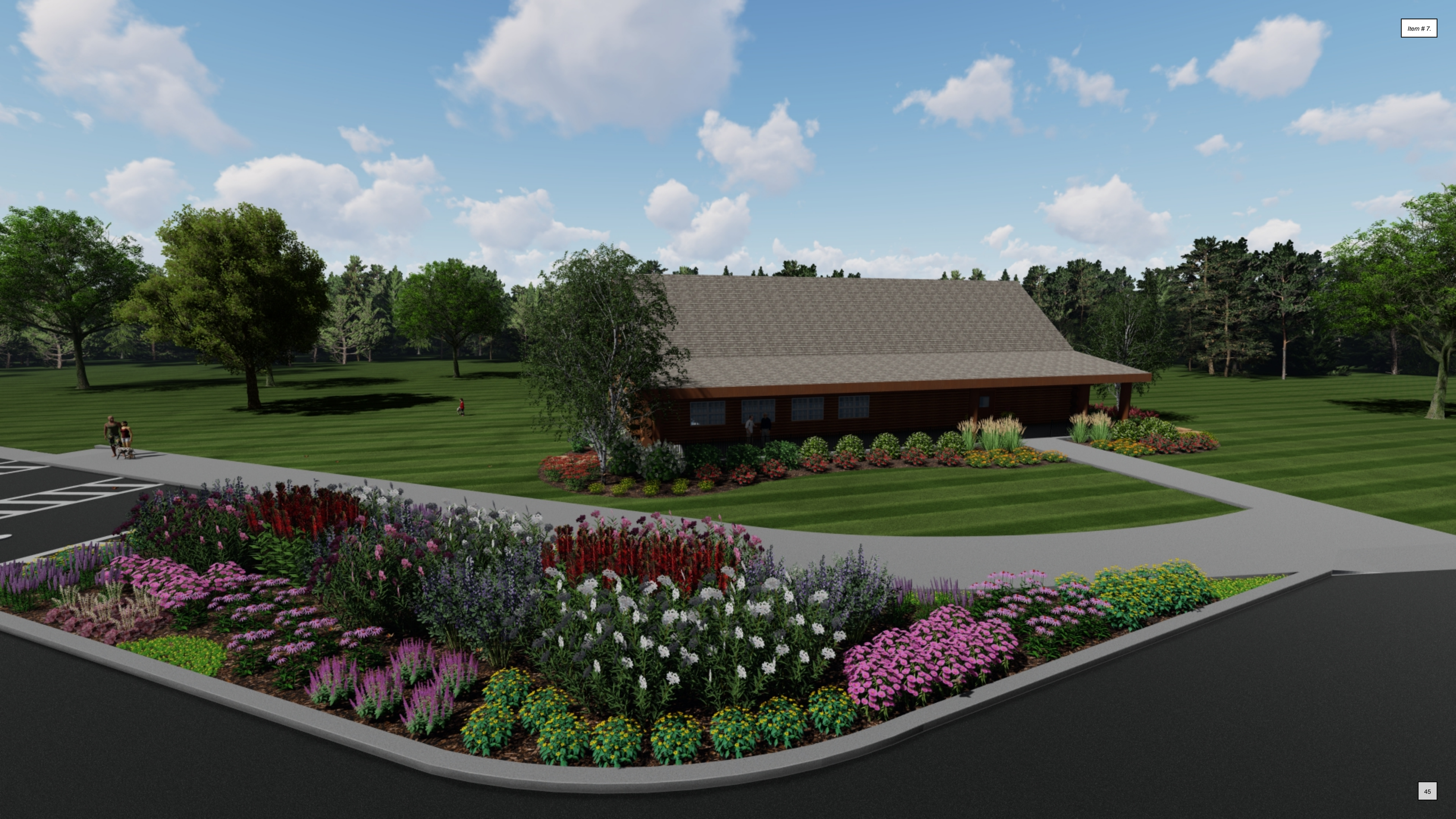


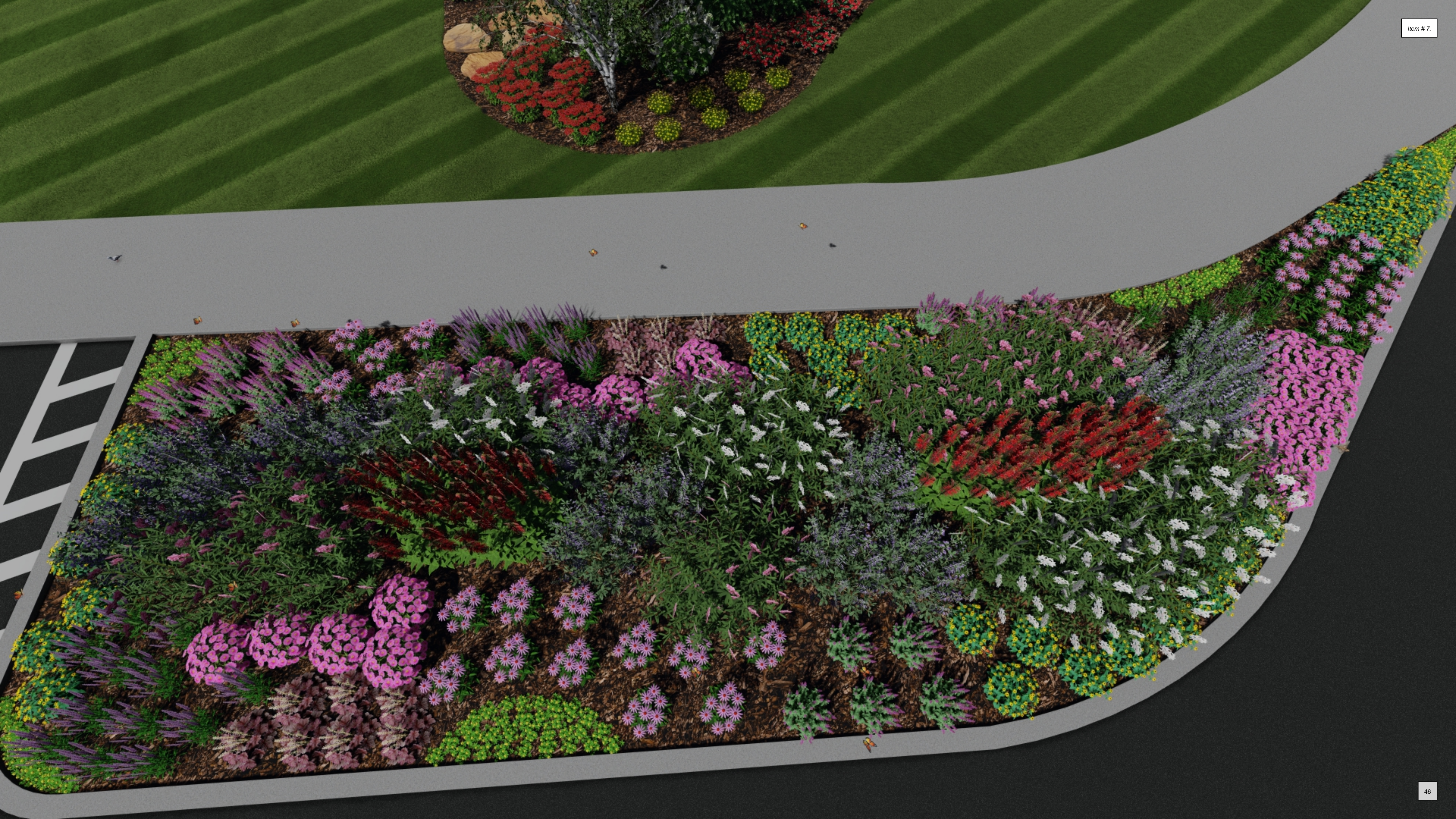
RED DRIFT ROSE
Rosa Meigalpio



TAUNON YEW
Taxus media Tauntonii













VILLAGE OF ROSCOE - MEDIAN PLANTINGS

Item # 7.



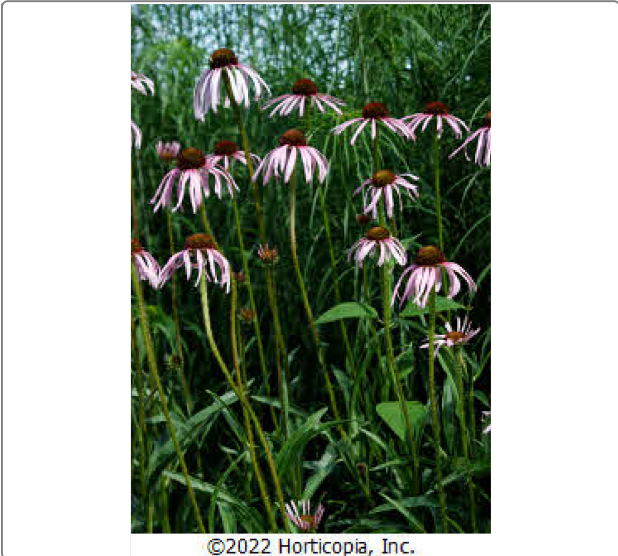
ROSE SWAMP MILKWEED
Asclepias incarnata



ICE BALLET MILKWEED
Asclepias incarnata 'Ice Ballet'



STARLITE PRAIRIE BLUES FALSE INDIGO
Baptisia x bicolor 'Starlite'



PALE PURPLE CONEFLOWER
Echinacea pallida



ESPRESSO GERANIUM
Geranium maculatum Espresso



BLAZING STAR LIATRIS
Liatris pycnostachya



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CARDINAL FLOWER
Lobelia cardinalis



BLACK-EYED SUSANS
Rudbeckia Goldsturm



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BLUE HILL SALVIA
Salvia nemorosa 'Blue Hill'



©2022 Hortycopia, Inc.

RUSSIAN STONECROP
Sedum kamtschaticum



©2022 Hortycopia, Inc.

WOODS PINK ASTER
Symphyotrichum 'Wood's Pink'

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 7.

Agenda Item: Landscaping for Village Hall & Porter Park			
Date:	July 12, 2024	Meeting:	Village Board – 7/19/2024
Prepared by:	Josef Kurlinkus	Department:	Administration

Overview/Background Information

As part of the ongoing Porter Park Cabin remodel, Village representatives met with several landscaping companies for proposals for the following: 1) General landscaping maintenance & clean-up of Village Hall/ Police Department landscaping 2) Installation of new plantings in front median at Village Hall 3) Landscaping at Porter Park as part of the Cabin renovations.

Key Issues

- Crimson Valley provided the most comprehensive proposal for requested services.
- The proposed landscaping projects have been designed by a landscape designer and plants selected for not only their looks (i.e. flowers selected to have blooms throughout the growing season), but also their compatibility and survivability at the relevant locations (e.g. tolerant of salt in locations near parking lots).
- This landscaping project is generally outside of the scope of what our public works department is tasked to do as part of its regular duties.

Fiscal Note/Budget Impact

Spring/Fall Cleanup & Pruning at Village Hall: \$5,039
 Median Plantings at Village Hall: \$1,126
 Porter Park Landscaping: \$14,292 + \$250.00 per watering as needed (optional)

Prior Legislative Actions

This item has not been previously discussed at COTW and has been placed under new business at the request of the Village President. The Village Board may waive the rules regarding prior reading at committee or board, and approve the items at this meeting.

Action Required/Recommendation

Discussion and Approval of the Proposed Services.

Attachments

Quote from Crimson Valley Landscaping.
 Porter Park Renderings & Plan Identification