



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, October 01, 2024
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES

- 1.** **Approval of the Minutes** for the meeting of the Village Board of Trustees from **September 17, 2024.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

2. Introduction of Village Attorney **Tom Green**

TREASURER'S REPORT

- 3.** Cash Report and Bills
- 4.** Approval of Bills
- 5.** Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

- 6.** **Approval of Resolution 2024-R42**, entering into an agreement with **Omni Technologies, LLC** for the the renewal of the maintenance agreement, and purchase and installation of hardware, for the Village's access control system.

MOTIONS AND RESOLUTIONS (Final action)

NEW BUSINESS (First reading or suspend rules)

Village Board of Trustees
Meeting Agenda - October 01, 2024

- [7.](#) **Approval** of the issuance of a **Special Event Permit** for the **7th Annual Jaimie Cox Memorial 5K Run/Walk**. The event will take place on Saturday, October 19, 2024.

QUESTIONS AND REPORTS

- 8. REMINDER: Halloween Trick-or-Treating** takes place on **October 31, 2024 - 5:00pm to 7:00pm**
- [9.](#) **Update on Truck-or-Treat at Porter Park** - Anne Hanson
- 10. Update on the Village's Road Patching Program Information** - Troy Taylor

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, September 17, 2024
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Michael Sima

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **August 20, 2024.**

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

2. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **September 03, 2024.**

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

3. **Proclamation** in recognition of **Kids Spot providing 20 Years of Gymnastics, Tumble, Dance & Cheer** opportunities for the youth of the Village of Roscoe.

President Gustafson read the Proclamation in Recognition of Kids Spot which has provided 20 years of Gymnastics, Tumble, Dance & Cheer for the youth of Roscoe.

Tim Yapp, owner of Kid Spot, stated this achievement wouldn't have been possible without their amazing staff whose dedication and passion have shaped countless young lives. A special thanks to Susan Johnson and Teresa Maloney who began the journey 20 years ago, this wouldn't have happened without their vision. Most importantly a thank you to all the families who have trusted the organization over the years.

4. Approval of **Resolution 2024-38**, Appointment and Confirmation of **Barrick, Switzer, Long, Balsley, & Van Evera, LLP** as **Village Attorney** for the Village of Roscoe, Illinois.

President Gustafson entertained a motion;

The motion was made by Trustee Mallicoat and seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

Trustee Wright inquired if the Village is allowed to select the attorneys who would work for the Village. Administrator Kurlinkus stated the appointment to the firm is as a whole, but many of their attorneys specialize in different specialties.

TREASURER'S REPORT

5. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of \$413,754.11

Motor Fuel expenditures: \$378.75

6. Approval of Bills

President Gustafson entertained a motion:

Motion made by Trustee Babcock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

7. Approval of **Resolution 2024-39**, approving the final subdivision plat for **Plat 2 of Glenwood Estates**

Motion made by Trustee Wright, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

8. Approval of **Resolution 2024-R40**, approving an agreement with Axon Enterprise, Inc. in the amount of \$5,278.50 to provide equipment for a newly hired police officer.

Motion made by Trustee Wright, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

9. Approval of **Resolution 2024-R41**, approving Bid Specifications and Bid Letting for **Bridge Street Multi-use Parking Lot**.

President Gustafson entertained a motion to suspend rules;

The motion was made by Trustee Babcock and seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

The motion was made by Trustee Plock and seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

QUESTIONS AND REPORTS

Village of Roscoe Bridge Street Lot Bid open and information on the Village Website. Sealed bids will be accepted until 11am October 3, 2024. Information can be found on the Village website.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

President Gustafson entertained a motion

The motion was made by Trustee Plock and seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

Village of Roscoe

Bills Submitted for Approval on October 1, 2024

Pooled Expenditures:

Checking account balance before expenditures	\$	951,458.53
Pooled Money Market		45,476.64
Illinois Funds Balance		7,866,038.96
Total pooled cash and equivalents		<u>8,862,974.13</u>

Expenditures per list \$ 155,858

Additional invoices 155,857.85

Total expenditures 155,857.85

Payroll expense:

Gross Wages	9/21/2024	99,723.42	
Payroll tax and IMRF	9/21/2024	8,128.42	107,851.84

Total General Fund Expenditures	263,709.69
--	-------------------

Pooled checking account balance after expenditures \$ 8,599,264.44

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	3,619.09
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		1,559,373.13
Total Motor Fuel cash and equivalents		<u>1,573,384.23</u>

Expenditures:

Vendor	Date	Invoice	Description	Amount
--------	------	---------	-------------	--------

Total Motor Fuel Fund Expenditures	-
---	----------

Motor Fuel cash and equivalent balance after expenditures 1,573,384.23

Total expenditures for all funds:	263,709.69
--	-------------------

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1ST RENTAL AND SALES, INC.									
12	1ST RENTAL AND SALES, INC.	65009	4X8 STAGE RENTAL FOR FALL FEST	01-010-6091 Banners and Displays	09/10/2024	407.00	.00		
Total 1ST RENTAL AND SALES, INC.:						407.00	.00		
AIRGAS USA, LLC									
201	AIRGAS USA, LLC	5510293087	CYLINDER RENTALS - PW	01-030-5860 Rentals/Leases	08/31/2024	59.96	.00		
Total AIRGAS USA, LLC:						59.96	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	139W-773Y-PY	ARMORED DOOR CORDS - VH FRONT	01-010-5121 Maint&Repairs - Bldg & Gr	09/23/2024	105.75	.00		
311	AMAZON CAPITAL SERVICES	139W-773Y-PY	N95 RESPIRATORS - PW	01-030-4611 Personal Protective Equip	09/23/2024	40.64	.00		
Total AMAZON CAPITAL SERVICES:						146.39	.00		
APG OF SOUTHERN WISCONSIN									
442	APG OF SOUTHERN WISCONSIN	351818	ZONING LEGAL NOTICES	01-010-5330 Printing & Publishing	09/20/2024	15.37	.00		
Total APG OF SOUTHERN WISCONSIN:						15.37	.00		
BALSLEY PRINTING									
638	BALSLEY PRINTING	154455	TRUCK OR TREAT POSTERS	01-010-6090 Special Events	09/18/2024	58.00	.00		
Total BALSLEY PRINTING:						58.00	.00		
CITY OF ROCKFORD									
1333	CITY OF ROCKFORD	75003827	WATER SAMPLE TESTING - SWANSO	01-050-5121 Maint&Repairs - Bldg & Gr	09/05/2024	42.00	.00		
Total CITY OF ROCKFORD:						42.00	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	090924 068776	8/8/24-9/9/24 LITE R25 BIKE PATH LIG	01-050-5410 Utilities	09/09/2024	58.64	.00		
1411	COMMONWEALTH EDISON	090924 619634	8/6/24-9/5/24 6545 WINDFLOWER LN	01-050-5410 Utilities	09/09/2024	127.29	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1411	COMMONWEALTH EDISON	090924 717067	8/8/24-9/9/24 RIVER ST LITE R25	01-030-5411 Street Lights	09/09/2024	41.26	.00		
1411	COMMONWEALTH EDISON	091024 357363	8/8/24-9/9/24 5785 BROAD - LELAND	01-050-5410 Utilities	09/10/2024	412.82	.00		
1411	COMMONWEALTH EDISON	091024 503114	8/8/24-9/9/24 5802 HARRISON - LELAN	01-050-5410 Utilities	09/10/2024	157.94	.00		
1411	COMMONWEALTH EDISON	091624 489003	8/8/24-9/9/24 9811 N 2ND ST SIGN	01-030-5410 Utilities	09/16/2024	63.94	.00		
1411	COMMONWEALTH EDISON	091824 753947	8/19/24-9/18/24 STREET LITE RT/23	01-030-5411 Street Lights	09/18/2024	3,984.50	.00		
Total COMMONWEALTH EDISON:						4,846.39	.00		
DEARBORN LIFE INSURANCE COMPANY									
1721	DEARBORN LIFE INSURANCE C	091324	DISABILITY INS - ADMIN	01-010-4330 Disability Insurance	09/13/2024	141.16	.00		
1721	DEARBORN LIFE INSURANCE C	091324	DISABILITY INS - HR	01-013-4330 Disability Insurance	09/13/2024	49.69	.00		
1721	DEARBORN LIFE INSURANCE C	091324	DISABILITY INS - PW	01-030-4330 Disability Insurance	09/13/2024	338.50	.00		
1721	DEARBORN LIFE INSURANCE C	091324	DISABILITY INS - PD	01-040-4330 Disability Insurance	09/13/2024	976.81	.00		
1721	DEARBORN LIFE INSURANCE C	091324	DISABILITY INS - PD ADJ	01-040-4330 Disability Insurance	09/13/2024	42.55	.00		
1721	DEARBORN LIFE INSURANCE C	091324	DISABILITY INS - PK	01-050-4330 Disability Insurance	09/13/2024	41.96	.00		
Total DEARBORN LIFE INSURANCE COMPANY:						1,590.67	.00		
DELTA DENTAL OF ILLINOIS-RISK									
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	DENTAL - ADMIN	01-010-4310 Health Insurance	10/01/2024	65.00	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	VISION INS - ADMIN	01-010-4310 Health Insurance	10/01/2024	11.10	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	DENTAL - HR	01-017-4310 Health Insurance	10/01/2024	67.32	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	VISION INS - HR	01-017-4310 Health Insurance	10/01/2024	10.83	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	DENTAL - PW	01-030-4310 Health Insurance	10/01/2024	381.02	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	VISION INS - PW	01-030-4310 Health Insurance	10/01/2024	60.36	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	DENTAL - PD	01-040-4310 Health Insurance	10/01/2024	1,772.92	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	DENTAL - ADJ PD	01-040-4310 Health Insurance	10/01/2024	32.50	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	VISION INS - PD	01-040-4310 Health Insurance	10/01/2024	244.29	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	VISION INS - PD ADJ	01-040-4310 Health Insurance	10/01/2024	5.55	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	DENTAL - PK	01-050-4310 Health Insurance	10/01/2024	118.70	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	1844179	VISION INS - PK	01-050-4310 Health Insurance	10/01/2024	16.23	.00		
Total DELTA DENTAL OF ILLINOIS-RISK:						2,785.82	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	125458	PROJ 23-246C 2024 RSP CONSTRUCT	90-010-5220 ENGINEERING	08/23/2024	1,492.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:						1,492.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
GALLS, LLC									
2471	GALLS, LLC	027106591	Weber - SS Shirts x2	01-040-4612 Uniforms - Full time	02/15/2024	93.60	.00		
2471	GALLS, LLC	027176784	Sarver - Holster	01-040-4612 Uniforms - Full time	02/23/2024	52.99	.00		
2471	GALLS, LLC	027176784	Sarver - Pants	01-040-4613 Uniforms - Part Time	02/23/2024	61.67	.00		
2471	GALLS, LLC	028938839	Tirado - Molle Pouches x3	01-040-4612 Uniforms - Full time	08/30/2024	156.85	.00		
Total GALLS, LLC:						365.11	.00		
HALL SIGNS, INC.									
2673	HALL SIGNS, INC.	10013221	ROAD END SIGNS - PW	01-030-6200 Street Signs	08/21/2024	990.12	.00		
Total HALL SIGNS, INC.:						990.12	.00		
ILLINOIS PUBLIC RISK FUND									
3121	ILLINOIS PUBLIC RISK FUND	89546	2024 MONTHLY INSTALLMENT W/C IN	01-015-5810 Liability Insurance	09/18/2024	6,666.00	.00		
Total ILLINOIS PUBLIC RISK FUND:						6,666.00	.00		
INTERSTATE BATTERIES OF RKFD									
3201	INTERSTATE BATTERIES OF RK	300403496	CORE CREDIT	01-030-6050 Repair Parts (In House)	08/28/2024	25.00-	.00		
3201	INTERSTATE BATTERIES OF RK	300403664	2 4D-XHD BATTERIES - CASE 621B LO	01-030-6050 Repair Parts (In House)	09/12/2024	484.90	.00		
Total INTERSTATE BATTERIES OF RKFD:						459.90	.00		
IPBC - HEALTH BENEFITS									
3231	IPBC - HEALTH BENEFITS	100124	VOL LIFE	01-000-2211 Life Insurance-Additional V	10/01/2024	416.75	.00		
3231	IPBC - HEALTH BENEFITS	100124	DEP LIFE	01-000-2212 Life Insurance-Dependent	10/01/2024	104.94	.00		
3231	IPBC - HEALTH BENEFITS	100124	HEALTH INS - ADMIN	01-010-4310 Health Insurance	10/01/2024	1,358.14	.00		
3231	IPBC - HEALTH BENEFITS	100124	LIFE INS - ADMIN	01-010-4320 Life Insurance	10/01/2024	10.50	.00		
3231	IPBC - HEALTH BENEFITS	100124	HEALTH INS - HR	01-017-4310 Health Insurance	10/01/2024	1,385.82	.00		
3231	IPBC - HEALTH BENEFITS	100124	LIFE INS - HR	01-017-4320 Life Insurance	10/01/2024	3.50	.00		
3231	IPBC - HEALTH BENEFITS	100124	HEALTH INS - PW	01-030-4310 Health Insurance	10/01/2024	7,251.13	.00		
3231	IPBC - HEALTH BENEFITS	100124	LIFE INS - PW	01-030-4320 Life Insurance	10/01/2024	26.77	.00		
3231	IPBC - HEALTH BENEFITS	100124	HEALTH INS - PD	01-040-4310 Health Insurance	10/01/2024	29,427.14	.00		
3231	IPBC - HEALTH BENEFITS	100124	LIFE INS - PD	01-040-4320 Life Insurance	10/01/2024	70.00	.00		
3231	IPBC - HEALTH BENEFITS	100124	HEALTH INS - PK	01-050-4310 Health Insurance	10/01/2024	1,407.34	.00		
3231	IPBC - HEALTH BENEFITS	100124	LIFE INS - PK	01-050-4320 Life Insurance	10/01/2024	3.50	.00		
Total IPBC - HEALTH BENEFITS:						41,465.53	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	5460205	2 SPINDLE DU - MOWING TRAILER - P	01-050-6050 REPAIR PARTS	09/11/2024	8.32	.00		
3401	JERRYS AUTO PARTS	546719	SPINDLE - MOWING TRAILER	01-050-5120 Maint & Repairs - Equipme	09/24/2024	16.64	.00		
Total JERRYS AUTO PARTS:						24.96	.00		
JOHN DAHLE									
3458	JOHN DAHLE	091924	BOOT ALLOWANCE	01-030-4610 Uniforms	09/19/2024	163.11	.00		
Total JOHN DAHLE:						163.11	.00		
Kar Kraft									
10042	Kar Kraft	2E5E1C01	Squad 3 Repairs PD	01-040-6051 EQUIP NON CAPITAL	06/04/2024	5,136.85	.00		
10042	Kar Kraft	DE92E22F	Squad 6 Repairs PD	01-040-6051 EQUIP NON CAPITAL	07/30/2024	4,847.78	.00		
Total Kar Kraft:						9,984.63	.00		
LEWIS BRISOIS BISGARRD & SMITH									
3920	LEWIS BRISOIS BISGARRD & S	4178205	PAYTON VS VOR - ASBESTOS CLAIM	01-010-5231 Legal - Retainer	09/23/2024	210.50	.00		
Total LEWIS BRISOIS BISGARRD & SMITH:						210.50	.00		
Mark D. Olson, CPA, Ltd									
4291	Mark D. Olson, CPA, Ltd	1717	TREASURER SVCS	01-014-4211 Treasurer Services	09/27/2024	5,250.00	.00		
4291	Mark D. Olson, CPA, Ltd	1717	ROSCOE POLICE PENSION ACCOUNT	01-014-4211 Treasurer Services	09/27/2024	525.00	.00		
Total Mark D. Olson, CPA, Ltd:						5,775.00	.00		
MENARD'S									
4411	MENARD'S	34285	PRESSURE CLEANER - VH	01-010-5121 Maint&Repairs - Bldg & Gr	09/18/2024	12.50	.00		
4411	MENARD'S	34300	GOO OFF & LONG HANDLE BRUSH -	01-030-6040 Operating Supplies	09/18/2024	59.91	.00		
4411	MENARD'S	34373	12LB SLEDGE HAMMER - PW	01-030-6040 Operating Supplies	09/19/2024	38.98	.00		
4411	MENARD'S	34378	REPAIR MATERIALS DUMPSTER SUR	01-010-5121 Maint&Repairs - Bldg & Gr	09/19/2024	156.29	.00		
4411	MENARD'S	34378	GREEN TREATED WOOD - BRIDGE ST	01-030-6200 Street Signs	09/19/2024	23.36	.00		
4411	MENARD'S	34385	SPLICER & ELECTRICAL TAPE FOR D	01-010-5121 Maint&Repairs - Bldg & Gr	09/19/2024	4.83	.00		
4411	MENARD'S	34446	PAINT & SUPPLIES - OUTDOOR WIND	01-010-5121 Maint&Repairs - Bldg & Gr	09/20/2024	37.26	.00		
Total MENARD'S:						333.13	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
NICOR GAS									
4931	NICOR GAS	090624 2000 9	8/6/24-9/5/24 6545 WINDFLOWER LN	01-050-5410 Utilities	09/06/2024	44.13	.00		
4931	NICOR GAS	091924 2000 9	8/9/24-9/18/24 5402 SWANSON RD	01-030-5410 Utilities	09/19/2024	145.09	.00		
Total NICOR GAS:						189.22	.00		
NORTHERN ILLINOIS SERVICE									
5031	NORTHERN ILLINOIS SERVICE	9829	DEMOLISH 5466 BRIDGE ST	01-010-5990 Other Miscellaneous Expe	09/17/2024	17,090.00	.00		
5031	NORTHERN ILLINOIS SERVICE	9830	DEMOLISH 11243 MAIN STREET	90-010-7150 Projects	09/17/2024	19,290.00	.00		
Total NORTHERN ILLINOIS SERVICE:						36,380.00	.00		
PARTY LIKE A ROCK STAR TENTS AND EVENTS									
5272	PARTY LIKE A ROCK STAR TEN	092624	DEPOSIT FOR TRUCK OR TREAT SER	01-010-6090 Special Events	09/26/2024	700.00	700.00	09/27/2024	
Total PARTY LIKE A ROCK STAR TENTS AND EVENTS:						700.00	700.00		
PITNEY BOWES BANK INC									
5428	PITNEY BOWES BANK INC	091524	POSTAGE	01-010-6020 Office Supplies	09/15/2024	246.44	.00		
Total PITNEY BOWES BANK INC:						246.44	.00		
PLACE FOUNDRY LLC									
5430	PLACE FOUNDRY LLC	0223.01	BRIDGE STREET ARCHITECTURAL SV	01-010-5240 Consulting - Main Street	09/13/2024	6,258.75	.00		
Total PLACE FOUNDRY LLC:						6,258.75	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	A-125299	HANDICAP W/ HAND SANITIZER - POR	01-050-5860 Rentals/Leases	09/19/2024	120.00	.00		
5471	PORT-A-JOHN	A-125302	HANDICAP W/ HAND SANITIZER - CHI	01-050-5860 Rentals/Leases	09/19/2024	120.00	.00		
Total PORT-A-JOHN:						240.00	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	090724 4000	8/1/24-9/1/24 MCCURRY & WILLOWBR	01-030-5410 Utilities	09/07/2024	15.90	.00		
5851	ROCK ENERGY COOPERATIVE	090724 5000	8/1/24-9/1/24 MCCURRY & WILLOWBR	01-030-5410 Utilities	09/07/2024	25.17	.00		
5851	ROCK ENERGY COOPERATIVE	090724 8001	8/1/24-9/1/24 MCCURRY	01-030-5410 Utilities	09/07/2024	22.81	.00		
Total ROCK ENERGY COOPERATIVE:						63.88	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ROCK VALLEY INDUSTRIES, LLC									
5992	ROCK VALLEY INDUSTRIES, LL	26814	CLEANING - VH	01-010-5121 Maint&Repairs - Bldg & Gr	09/01/2024	1,140.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	26814	CLEANING - PW	01-030-5121 Maint&Repairs - Bldg & Gr	09/01/2024	394.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	26814	CLEANING - PD	01-040-5121 Maint&Repairs - Bldg & Gr	09/01/2024	1,290.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	26814	CLEANING - PORTER PARK	01-050-5121 Maint&Repairs - Bldg & Gr	09/01/2024	325.00	.00		
Total ROCK VALLEY INDUSTRIES, LLC:						3,149.00	.00		
ROSCOE POLICE PENSION FUND									
6091	ROSCOE POLICE PENSION FU	082224	PROP TAX PAYMENT	01-040-4530 Police Pension Expense	08/22/2024	16,908.67	.00		
Total ROSCOE POLICE PENSION FUND:						16,908.67	.00		
SAM HAWLEY									
6282	SAM HAWLEY	092624	MEALS REIMBURSEMENT	01-040-5530 Training	09/26/2024	132.00	.00		
Total SAM HAWLEY:						132.00	.00		
Sauk Valley Community College									
10058	Sauk Valley Community College	2223	Palzkill - Police Academy	01-040-5530 Training	09/19/2024	6,671.04	.00		
Total Sauk Valley Community College:						6,671.04	.00		
SLABAUGH SERVICES									
6561	SLABAUGH SERVICES	2024-31548	80 YARDS TOPSOIL	01-030-6060 Repair Materials - Roads	09/21/2024	780.00	.00		
Total SLABAUGH SERVICES:						780.00	.00		
TRICKIE ENTERPRISES									
7311	TRICKIE ENTERPRISES	00128855	1 WEEK SWEEPER RENTAL - PW	01-030-5860 Rentals/Leases	09/12/2024	3,000.00	.00		
Total TRICKIE ENTERPRISES:						3,000.00	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390008003	UNIFORMS & MATS - PW	01-030-4610 Uniforms	09/16/2024	125.88	.00		
7460	UNIFIRST CORPORATION	3390008003	UNIFORMS - PARKS	01-050-4610 Uniforms	09/16/2024	16.72	.00		
7460	UNIFIRST CORPORATION	3390008004	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	09/16/2024	27.87	.00		
7460	UNIFIRST CORPORATION	3390008363	UNIFORMS & MATS - PW	01-030-4610 Uniforms	09/23/2024	108.83	.00		
7460	UNIFIRST CORPORATION	3390008363	UNIFORMS - PARKS	01-050-4610 Uniforms	09/23/2024	16.72	.00		
7460	UNIFIRST CORPORATION	3390008364	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	09/23/2024	27.87	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total UNIFIRST CORPORATION:						323.89	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	93356	Palzkill - New Hire Necessities	01-040-4613 Uniforms - Part Time	09/17/2024	949.80	.00		
Total UNIFORM DEN EAST, INC:						949.80	.00		
VANDER WAAL ELECTRIC									
7481	VANDER WAAL ELECTRIC	2432	LABOR & MATERIALS TO INSTALL RE	01-010-5121 Maint&Repairs - Bldg & Gr	09/17/2024	1,426.00	.00		
Total VANDER WAAL ELECTRIC:						1,426.00	.00		
VERIZON WIRELESS									
7491	VERIZON WIRELESS	9973572764	HOT SPOTS PD	01-040-5320 Telephone	09/10/2024	396.66	.00		
Total VERIZON WIRELESS:						396.66	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	5423-R	MISC FASTENERS - PW DUMPSTER S	01-030-5121 Maint&Repairs - Bldg & Gr	09/10/2024	9.75	.00		
102	ZIEGLER'S ACE HARDWARE	5427-R	MISC FASTENERS - KUBOTA 72" - PAR	01-050-6050 REPAIR PARTS	09/11/2024	24.86	.00		
102	ZIEGLER'S ACE HARDWARE	5428-R	QUICKCRETE - VILLAGE HALL	01-010-5121 Maint&Repairs - Bldg & Gr	09/11/2024	8.99	.00		
102	ZIEGLER'S ACE HARDWARE	5430-R	OIL FOR CHAINSAW BARS - PARKS	01-050-6050 REPAIR PARTS	09/11/2024	27.99	.00		
102	ZIEGLER'S ACE HARDWARE	5455-R	8PK D BATTERIES - LELAND	01-050-5121 Maint&Repairs - Bldg & Gr	09/17/2024	19.99	.00		
102	ZIEGLER'S ACE HARDWARE	5456-R	4PK C BATTERIES - LELAND	01-050-5121 Maint&Repairs - Bldg & Gr	09/17/2024	9.99	.00		
102	ZIEGLER'S ACE HARDWARE	5467-R	MISC SUPPLIES - PER JOE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	09/18/2024	25.98	.00		
102	ZIEGLER'S ACE HARDWARE	5474-R	MLW T30 - DUMPSTER REPAIR - VH	01-010-5121 Maint&Repairs - Bldg & Gr	09/20/2024	14.73	.00		
102	ZIEGLER'S ACE HARDWARE	5481-R	DRILL BIT FOR DUMPSTER REPAIR -	01-010-5121 Maint&Repairs - Bldg & Gr	09/23/2024	12.99	.00		
102	ZIEGLER'S ACE HARDWARE	5483-R	HILLMAN FASTENERS - PW SHOP DO	01-030-5121 Maint&Repairs - Bldg & Gr	09/24/2024	5.64	.00		
Total ZIEGLER'S ACE HARDWARE:						160.91	.00		
Grand Totals:						155,857.85	700.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
--------	-------------	----------------	-------------	----------------------	--------------	-----------------------	-------------	-----------	--------

- Department Key
- 010 Administration
 - 012 Village Clerk
 - 015 Liability Insurance
 - 030 Public Works
 - 040 Police/Public Safety
 - 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

Village of Roscoe
2024 Budget vs Actual
Eight Months Ended August 30, 2024

Percent of year completed

67%

Account

2024

Number	Title	Appropriation	Through August 31,	Over/Under	Percentage Used
<u>General Fund - Revenue</u>					
01-010-3110	Property Taxes	654,632	400,105	(254,527)	61%
01-010-3113	Video Game Revenue	515,000	354,473	160,527	69%
01-010-3114	Cannabis Use Tax	18,000	12,935	5,065	72%
01-010-3210	Retailer's Occupation Tax	2,055,000	1,418,794	636,206	69%
01-010-3211	Local Use Tax	467,000	281,876	185,124	60%
01-010-3220	State Income Tax	1,845,000	1,344,338	500,662	73%
01-010-3230	Corporate Replacement Tax	230,000	152,870	77,130	66%
01-010-3250	Donations	35,000	-	35,000	0%
01-010-3310	Liquor Licenses	141,200	-	141,200	0%
01-010-3311	Employee Registration Liquor	7,000	625	6,375	9%
01-010-3320	Other Licenses	-	4,556	(4,556)	0%
01-010-3350	Permits and Fees	20,000	6,744	13,256	34%
01-010-3351	Zoning Permits	7,500	6,900	600	92%
01-010-3353	Vending/Amusement License	4,100	325	3,775	8%
01-010-3354	Oversize/Overweight Permit	5,000	1,205	3,795	24%
01-010-3355	Plat	-	500	(500)	0%
01-010-3357	Design Review Fees	1,000	2,250	(1,250)	225%
01-010-3358	Sign Permits	500	175	325	35%
01-010-3359	Inspection fees	-	951	(951)	0%
01-010-3360	Variance	-	200	(200)	0%
01-010-3430	Cable Franchise Fees	45,000	24,807	20,193	55%
01-010-3440	Gas Franchise Fees-Rock Energy	95,000	79,893	15,107	84%
01-010-3441	Gas Franchise Fees-Nicor	30,000	-	30,000	0%
01-013-3450	Notice of Violations	1,500	2,055	(555)	137%
01-010-3710	Interest Income	200,000	293,342	(93,342)	147%
01-010-3880	Credit Card Convenience Fees	1,000	671	329	67%
01-010-3890	Sale of Equipment (Vehicle)	28,000	-	28,000	0%
01-010-3890	Miscellaneous Income	17,000	3,736	13,264	22%
01-010-3891	Denali Plat One Impr Fund	15,000	10,500	4,500	70%
01-010-3892	Glenwood Estates Recapture	43,190	12,957	30,233	30%
		6,481,622	4,417,782	1,554,786	68%
<u>FICA Department - Revenue</u>					
01-011-3110	Property Taxes	10,000	6,347	3,653	63%
		10,000	6,347	3,653	1
<u>Liability Insurance - Revenue</u>					
01-015-3110	Property Taxes	80,000	49,234	30,766	62%
<u>Public Works Department - Revenue</u>					
01-030-3570	Shared Sidewalk Reimbursement	2,500	-	2,500	0%
01-030-3890	Miscellaneous Income	2,500	6,951	(4,451)	278%
01-030-3980	Sale of Equipment	12,500	-	12,500	0%
		17,500	6,951	10,549	40%

Number	Title	Appropriation	Through August 31,	Over/Under	Percentage Used
<u>Public Safety - Revenue</u>					
01-040-3111	Property Tax - Police Pension	466,580	273,080	193,500	59%
01-040-3112	Property Tax - Police Protect	467,417	272,779	194,638	58%
01-040-3250	Grants	20,000	-	20,000	0%
01-040-3410	Traffic Fines	80,000	27,572	52,428	34%
01-040-3411	DUI Fines	5,000	3,023	1,977	60%
01-040-3412	Drug Fines	100	935	(835)	935%
01-040-3413	Parking Citation	2,000	-	2,000	0%
01-040-3414	Police Agency Vehicle Fund	410	-	410	0%
01-040-3450	Notice of Violation Fines	5,000	600	4,400	12%
01-040-3530	Other reimbursements	-	50,508	(50,508)	#DIV/0!
01-040-3550	Administrative Tow Fees	40,000	28,000	12,000	70%
01-040-3890	Miscellaneous Income	10,000	2,890	7,110	29%
01-040-3891	Park Land Dedication Income	-	25,896	(25,896)	#DIV/0!
		1,096,507	685,284	437,119	62%

Parks Department - Revenue

01-050-3810	Rent	30,000	7,600	22,400	25%
01-050-3811	Baseball Agreement	1,500	1,500	-	100%
01-050-3811	Softball Agreement	3,500		3,500	0%
01-050-3811	Stateline Softball Donation	6,000		6,000	0%
01-050-3890	Miscellaneous Income	-	59	(59)	#DIV/0!
		41,000	9,159	31,841	22%

Village Hall - Expenditures**Salaries and Benefits**

01-010-4100	Salaried Personnel	135,000	100,516	34,484	74%
01-010-4110	Wages - Full time	47,000	39,856	7,144	85%
01-010-4130	Overtime	-	255	(255)	0%
01-010-4210	Part Time Wages	20,000	-	20,000	0%
01-010-4310	Health Insurance	24,930	5,737	19,193	23%
01-010-4320	Life Insurance	200	56	144	28%
01-010-4330	Disability Insurance	1200	807.36	393	67%
01-010-4340	Unemployment expense	3,000	-	3,000	0%
01-010-4510	Employer FICA	13,766	12,701	1,065	92%
01-010-4540	IMRF	2,015	2,326	(311)	115%

Supplies and Purchased Services/Contractual

01-010-5121	Maint&Repairs	50,000	26,484	23,516	53%
01-010-5210	Accounting/Auditing	24,000	19,187	4,813	80%
01-010-5220	Engineering	84,735	68,264	16,471	81%
01-010-5231	Legal - Retainer	50,000	1,811	48,189	4%
01-010-5232	Legal - Contractual	70,000	-	70,000	0%
01-010-5240	Consulting - Main Street	75,500	64,411	11,089	85%
01-010-5240	Consulting (Capital Improvement Plan)	35,000	-	35,000	0%
01-010-5260	SMTD	25,000	25,000	-	100%
01-010-5320	Telephone	10,000	6,099	3,901	61%
01-010-5330	Printing & Publishing	2,500	262	2,238	10%
01-010-5510	Membership/Dues	5,000	1,069	3,931	21%
01-010-5530	Training	5,000		5,000	0%
01-010-5842	Sales Tax Rebate/FRGWC-Speedway	60,000	11,030	48,970	18%
01-010-5860	Rentals/Leases	-		-	0%
01-010-5881	WINGIS	-	1,901	(1,901)	0%
01-010-5901	Liquor commission expense	-	640	(640)	0%
01-010-5950	Information Technology-Contractual	35,000	54,042	(19,042)	154%
01-010-5951	Information Technology-Hardware	10,000	11,287	(1,287)	113%
01-010-5952	Information Technology-Software	18,000	43,219	(25,219)	240%
01-010-5990	Miscellaneous Expenses	5,000	34,870	(29,870)	697%
01-010-6010	Utilities	5,000	4,056	944	81%
01-010-6020	Office Supplies	10,000	6,748	3,252	67%

Number	Title	Appropriation	Through August		Percentage Used
			31,	Over/Under	
01-010-6052	Office Furnishings	8,000	6,761	1,239	85%
01-010-6059	Bank Fees	1,000	1,054	(54)	105%
01-010-6070	Enterprise Lease	-	4,295	(4,295)	#DIV/0!
01-010-6090	Banners & Displays	2,500	2,125	375	85%
01-010-6091	Special Events	30,000	231	29,769	1%
01-010-9000	Contingency	63,680	20,477	43,203	32%
<u>Capital Outlays</u>					
01-010-7110	Land Purchase	150,000	106,876	43,124	71%
01-010-7111	Land Improvement - Village Hall	25,000	-	25,000	0%
01-010-7112	Land Improvement - Economic Development	50,000	-	50,000	0%
01-010-7115	Land Improvement	35,000	-	35,000	0%
01-010-7410	Equipment	42,500	-	42,500	0%
<u>Transfers</u>					
01-010-9990	Interfund Transfers - Debt Service	272,100	181,400	90,700	67%
01-010-9991	Interfund Transfers- Capital	1,294,663	1,006,831	287,832	78%
		2,801,289	1,872,683	928,606	67%

Village Clerk Department - Expenditures**Salaries and Benefits**

01-012-4114	Salary	18,000	14,580	3,420	81%
01-012-4210	Wages - part Time	-	-	-	0%
01-012-4510	Employer FICA	1,377	1,131	246	82%

Supplies and Purchased Services/Contractual

01-012-5510	Dues	200	-	200	0%
01-012-5530	Training	2,500	-	2,500	0%
01-012-5550	Codification	2,000	1,195	805	60%
01-012-5950	Information Technology	-	-	-	0%
01-012-6020	Office Supplies	250	-	250	0%
		24,327	16,906	7,421	69%

Code Enforcement Department - Expenditures**Salaries and Benefits**

01-013-4214	Wages	73,000	36,762	36,238	50%
01-013-4310	Health insurance	16,389	6,565	9,824	40%
01-013-4510	Life/AD/D	500	162	338	32%
01-013-4510	Employer FICA	5,407	2,287	3,120	42%
01-013-4541	Retirement plan IMRF	815	535	280	66%
01-013-6020	Office Supplies	1,500	335	1,165	22%
01-013-7410	Equipment - Vehicle	6,636	-	6,636	0%

Supplies and Purchased Services/Contractual

01-013-5231	Legal - Retainer	5,500	2,000	3,500	36%
01-013-5232	Administrative Hearing Officer	6,000	-	6,000	0%
01-013-5989	Grass mowing code enforcement	1,500	-	1,500	0%
01-013-6070	Enterprise leases	-	4,544	(4,544)	0%
		117,247	53,190	64,057	45%

Treasurer - Expenditures**Supplies and Purchased Services/Contractual**

01-014-5233	Treasurer Services	63,000	42,210	20,790	67%
01-014-5233	Treasurer Services - pension	6,300	4,221	2,079	67%
		69,300	46,431	22,869	67%

Liability Insurance - Expenditures

01-015-5810	Liability Insurance	222,603	46,662	175,941	21%
-------------	---------------------	---------	--------	---------	-----

Planning Department - Expenditures**Supplies and Purchased Services/Contractual**

01-016-5241	Consulting - Zoning Administration	70,000	19,958	50,042	29%
01-016-5241	Consulting - Economic Development	70,000	-	70,000	0%

Number	Title	Appropriation	Through August		Percentage Used
			31,	Over/Under	
01-016-5881	R1 Regional Planning (Wingis)	4,500	4,753	(253)	106%
01-016-5882	Northern Illinois Council of Govmt	2,500	5,000	(2,500)	200%
01-016-4223	ZBA Expense	3,000	-	3,000	0%
01-016-5900	Zoning Commit Expenses		1,140	(1,140)	0%
<u>Capital Outlay</u>					
01-016-5240	Consulting	-	-	-	0%
		150,000	30,851	119,149	21%

Human Resource Department - Expenditures

Salaries and Benefits

01-017-4110	Wages - Full time	76,176	54,920	21,256	72%
01-017-4130	Wages-Overtime		-	-	0%
01-017-4310	Health Insurance	15,274	13,210	2,064	86%
01-017-4320	Life Insurance	67	28	39	42%
01-017-4330	Disability Insurance	500	345	155	69%
01-017-4510	Employer FICA	5,415	4,062	1,353	75%
01-017-4540	IMRF	750	947	(197)	126%

Supplies and Purchased Services/Contractual

01-017-5510	Dues/ Memberships	200	264	(64)	132%
01-017-5530	Training	2,500		2,500	0%
		100,882	73,776	27,106	73%

Village Board - Expenditures

Salaries and Benefits

01-018-4212	Salaries - Trustees	24,000	14,000	10,000	58%
01-018-4213	Salaries - President	38,000	26,308	11,692	69%
01-018-4234	Liquor Commission Expense	2,000		2,000	0%
01-018-4510	Employer FICA	4,000	3,084	916	77%

Supplies and Purchased Services/Contractual

01-018-5870	Municipal Officials Expense	5,000	229	4,771	5%
		73,000	43,621	29,379	60%

Public Works Department - Expenditures

Salaries and Benefits

01-030-4100	Salaried Personnel	77,396	52,658	24,738	68%
01-030-4110	Wages - Full time	320,667	227,870	92,797	71%
01-030-4130	Overtime	14,000	5,755	8,245	41%
01-030-4210	Wages - part Time	-	11,868	(11,868)	0%
01-030-4216	Wages - Part time snow plow	35,000	6,533	28,467	19%
01-030-4310	Health Insurance	78,282	33,528	44,754	43%
01-030-4320	Life Insurance	500	186	314	37%
01-030-4330	Disability Insurance	2,500	1,755	745	70%
01-030-4510	Employer FICA	27,030	23,308	3,722	86%
01-030-4540	IMRF	4,610	5,799	(1,189)	126%
01-030-4370	Other Medical/ Drug Testing	2,000	913	1,087	46%
01-030-4610	Uniforms	8,500	4,243	4,257	50%
01-030-4611	Personal Protective Equipment	3,500	51	3,449	1%

Supplies and Purchased Services/Contractual

01-030-5120	Maint/Repairs - Equip (Vendor)	21,700	4,934	16,766	23%
01-030-5121	Maint/Repairs - Bldg & Grounds	22,000	6,241	15,759	28%
01-030-5122	Equipment - Repairs		12	(12)	0%
01-030-5140	Maint & Repairs - Hwy & Street	70,000	15	69,985	0%
01-030-5150	50-50 Sidewalk Repairs	2,500	-	2,500	0%
01-030-5160	Tree Maintenance/Removal	40,000	12,690	27,310	32%
01-030-5165	Mosquito Control	24,675	23,736	939	96%
01-030-5320	Telephone	7,200	3,100	4,100	43%
01-030-5410	Utilities	10,000	5,875	4,125	59%
01-030-5411	Street Lights	63,000	26,983	36,017	43%
01-030-5530	Training	5,000	155	4,845	3%
01-030-5860	Rentals/Leases	14,400	4,599	9,801	32%
01-030-5950	Information Technology-Contractual	700	-	700	0%
01-030-5951	Information Technology-hardware	5,000	5,440	(440)	109%

Number	Title	Appropriation	Through August 31,	Over/Under	Percentage Used
01-030-5990	Miscellaneous Expense	4,400	1,108	3,292	25%
01-030-6020	Office Supplies	3,200	416	2,784	13%
01-030-6030	Gas & Oil	36,225	14,555	21,670	40%
01-030-6040	Operating Supplies	13,300	4,739	8,561	36%
01-030-6050	Repair Parts (In-House)	10,000	6,619	3,381	66%
01-030-6060	Repair Materials - Roads (IH)	35,000	7,689	27,311	22%
01-030-6200	Street Signs	12,000	735	11,265	6%
01-030-6200	Subdivision Signs	30,000	-	30,000	0%
01-030-6210	Land Impr - non capital	25,000	-	25,000	0%
01-030-6070	Lease Payments Enterprise	276,454	92,100	184,354	33%
01-030-6051	Equipment - non capital	8,850		8,850	0%

Capital Outlays

01-030-7110	Land Improvements	24,000		24,000	0%
01-030-7130	Building Improvements	200,000	6,263	193,737	3%
01-030-7410	Equipment	20,000	42,568	(22,568)	213%
01-030-7411	Equipment - Trucks	-	-	-	0%
		1,558,589	645,039	913,550	41%

Garbage Collection - Expenditures**Transfers**

01-035-5420	Garbage Collection				
01-035-9990	Transfer to capital project	490,000	326,667	163,333	67%
		490,000	326,667	163,333	67%

Parks Department - Expenditures**Salaries and Benefits**

01-050-4110	Wages - Full time	101,930	37,141	64,789	36%
01-050-4130	Overtime	4,500	6,254	(1,754)	139%
01-050-4210	Wages - part Time	35,000	13,194	21,806	38%
01-050-4310	Health Insurance	32,778	21,961	10,817	67%
01-050-4320	Life Insurance	70	28	42	40%
01-050-4330	Disability Insurance	500	570	(70)	114%
01-050-4370	Drug screening	400	-	400	0%
01-050-4510	Employer FICA	7,374	4,329	3,045	59%
01-050-4540	IMRF	1,211	794	417	66%
01-050-4610	Uniforms	1,500	330	1,170	22%
01-050-4611	Personal Protective Equipment	650	217	433	33%

Supplies and Purchased Services/Contractual

01-050-5120	Maint/Repairs - Equip (Vendor)	7,500	668	6,832	9%
01-050-5121	Maint/Repairs - Bldg/Grounds	43,000	15,376	27,624	36%
01-050-5140	Maint/Repairs - Parks (Vendor)	5,000	-	5,000	0%
01-050-5160	Tree Maintenance/Removal	20,000	-	20,000	0%
01-050-5410	Utilities	7,550	3,091	4,459	41%
01-050-5530	Training	1,000	25	975	3%
01-050-5860	Rentals/Leases	7,500	2,160	5,340	29%
01-050-5990	Other Miscellaneous Expense	2,000	342	1,658	17%
01-050-6030	Gas & Oil	8,000	3,591	4,409	45%
01-050-6050	Repairs/Parts (In-House)	6,000	6,392	(392)	107%
01-050-6051	Equipment (Non Capital)	1,500	533	967	36%
01-050-6200	Signs	2,500	268	2,232	11%

Capital Outlays

01-050-7110	Land Improvements	697,000	-	697,000	0%
01-050-7130	Building Improvements	80,000	45,817	34,183	57%
01-050-7410	Equipment	60,000	35,409	24,591	59%
		1,134,463	198,490	935,973	17%

Number	Title	Appropriation	Through August 31,	Over/Under	Percentage Used
<u>Public - Safety Expenditures</u>					
<u>Salaries and Benefits</u>					
01-040-4111	Salaries - Police Chief	123,396	82,264	41,132	67%
01-040-4112	Salaries - Patrolman	939,687	501,650	438,037	53%
01-040-4113	Salaries - Police Admin Asst	45,247	31,548	13,699	70%
01-040-4114	Salary - Non-Union Suprvsrs	497,962	376,811	121,151	76%
01-040-4115	Salary - Deputy Chief	110,590	-	110,590	0%
01-040-4130	Overtime	150,000	89,539	60,461	60%
01-040-4130	Overtime (Special Events)	20,000	-	20,000	0%
01-040-4210	Wages - Part Time	13,000	7,637	5,363	59%
01-040-4310	Health Insurance	375,178	230,665	144,513	61%
01-040-4320	Life Insurance	1,000	483	517	48%
01-040-4330	Disability Insurance	10,000	6,478	3,522	65%
01-040-4510	Employer FICA	140,885	83,545	57,340	59%
01-040-4540	IMRF	-	662	(662)	0%
01-040-4530	Police Pension Expense	463,429	255,563	207,866	55%
01-040-4612	Uniforms - Full time	16,800	15,276	1,524	91%
01-040-4613	Uniforms - New Hires	12,500	-	12,500	0%
01-040-4614	Uniforms - Part Time	300	233	67	78%
01-040-4620	Bullet-Proof Vests	8,000	-	8,000	0%
<u>Supplies and Purchased Services/Contractual</u>					
01-040-5121	Maint&Repairs - Bldg & Grounds	40,000	10,955	29,045	27%
01-040-5122	Equip - Repairs (Non-Vehicle)	20,000	2,210	17,790	11%
01-040-5123	Range Cleaning	2,200	1,850	350	84%
01-040-5124	Radar Calibration	500	410	90	82%
01-040-5230	Legal	30,000	12,700	17,300	42%
01-040-5320	Telephone/Mobile Hotspots	12,000	8,594	3,406	72%
01-040-5530	Training	67,500	19,407	48,093	29%
01-040-5890	Police commission Expense	25,000	13,416	11,584	54%
01-040-5910	Animal Control	22,500	-	22,500	0%
01-040-5950	Information Technology-Contractual	40,000	6,245	33,755	16%
01-040-5951	Information Technology-sup/hardware	25,000	4,360	20,640	17%
01-040-5952	Information Technology-software	12,000	2,217	9,783	18%
01-040-5953	PD Subscriptions	47,000	7,306	39,694	16%
01-040-5990	Other Miscellaneous Expenses	25,000	13,249	11,751	53%
01-040-5993	Tobacco sting expense	1,300	-	1,300	0%
01-040-5994	Chem/Tox testing AFTL	1,000	570	430	57%
01-040-6010	Utilities	5,000	-	5,000	0%
01-040-6020	Office Supplies	20,000	3,797	16,203	19%
01-040-6030	Gas & Oil	43,642	27,833	15,809	64%
01-040-6051	Misc Equipment - non capital	13,000	6,023	6,977	46%
01-040-6051	Vehicle Collison Repairs	10,000	-	10,000	0%
01-040-6070	Lease Payments - Enterprise	148,472	76,637	71,835	52%
01-040-9000	RMC/CAD Subsription/Maintenance	7,500	-	7,500	0%
01-040-9000	911/PSAP Contribution	53,000	10,778	42,222	20%
<u>Capital Outlays</u>					
01-040-7410	Equipment	317,149	267,006	50,143	84%
		3,916,737	2,177,917	1,738,820	56%
<u>Total</u>					
General Fund Revenue		7,726,629	5,174,757	2,068,715	67%
General Fund Expenditures		10,658,437	5,532,234	5,126,203	52%
Revenue over (under) expenditures		(2,931,808)	(357,477)	(3,057,488)	0

Number	Title	Appropriation	Through August 31,	Over/Under	Percentage Used
<u>Street and Bridge Fund</u>					
<u>Revenue</u>					
20-020-3110	Property Taxes	-	17,651	(17,651)	#DIV/0!
			17,651	(17,651)	#DIV/0!
<u>Expenditures</u>					
20-020-7110	Land Improvements			-	#DIV/0!
<u>Revenue over (under) expenditures</u>					
<u>Motor Fuel Fund</u>					
<u>Revenue</u>					
50-030-3240	Motor Fuel Tax Allocations	482,200	321,961	160,239	67%
50-030-3710	Interest	35,000	45,817	(10,817)	131%
50-030-3900	Transfer from GF				
		517,200	367,778	149,422	71%
<u>Expenditures</u>					
50-030-6040	Operating Supplies	204,462	69,630	134,832	34%
50-030-5220	Engineering	-	124,068	(124,068)	0%
		204,462	193,698	10,764	95%
<u>Revenue over (under) expenditures</u>					
		312,738	174,080	138,658	56%
<u>Debt Service Fund</u>					
<u>Revenue</u>					
80-010-3420	Excise Tax (Telecommunication)	111,000	76,396	34,604	69%
80-010-3900	Transfer from GF	272,100	181,400	90,700	67%
		383,100	257,796	125,304	67%
<u>Expenditures</u>					
80-010-8010	Principapl	345,000	-	345,000	0%
80-010-8020	Interest	38,000	12,348	25,652	32%
80-010-8030	Fiscal Charges	100	-	100	0%
		383,100	12,348	370,752	3%
<u>Revenue over (under) expenditures</u>					
		-	245,448	(245,448)	#DIV/0!
<u>Capital Project Fund</u>					
<u>Revenue</u>					
90-010-3900	Transfer of garbage revenue	490,000	326,667	163,333	67%
90-010-3901	Transfer from GF	1,294,663	863,109	431,554	67%
		1,784,663	1,189,775	594,888	67%
<u>Expenditures</u>					
90-010-5220	Engineering	85,200	38,327	46,873	45%
90-010-7150	Construction costs	1,699,463	502,188	1,197,275	30%
		1,784,663	540,515	1,244,148	30%
<u>Revenue over (under) expenditures</u>					
		-	649,260	(649,260)	#DIV/0!

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



V I L L A G E of
ROSCOE

Item # 6.

Agenda Item: **Discussion and Recommendation** of entering into an agreement with **Omni Technologies, LLC** for the renewal of the maintenance agreement, and purchase and installation of hardware, for the Village's access control system.

Date: September 13, 2024

Meeting: Village Board – 10/1/2024

Prepared by: Josef Kurlinkus

Department: Administration

Overview/Background Information

The Village currently has an “Lenel S2” access control system which manages the locks for the Village Hall and Police Department Doors. There are several doors on the Village Hall side for which we are having some trouble. We have spoken with the manufacturer and determined that we need to update our license and software for the control system, as well as to install an additional lock control node in the Village Hall. This is a quote from Omni Technologies, LLC to install the necessary upgrades which they believe should resolve our issues. This will also bring our license back into compliance, and allow us to continue to receive the necessary, regular security updates to our access control software.

Key Issues

This quote is to:

- 1) Renew S2 Access Control Software
- 2) Purchase and Install additional node at the Village Hall to manage our locks.

Action Required/Recommendation

Staff recommends sending this quote to the Village Board for Approval.

Attachments

Quote from **Omni Technologies, LLC** for the renewal of the maintenance agreement, and purchase and installation of hardware, for the Village's access control system.

Resolution 2024-R42, approving agreement with Omni Technologies.

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2024-R42**

Item # 6.

A RESOLUTION APPROVING ENTERING INTO AN AGREEMENT WITH OMNI TECHNOLOGIES, LLC FOR THE RENEWAL OF THE MAINTENANCE AGREEMENT, AND PURCHASE AND INSTALLATION OF HARDWARE, FOR THE VILLAGE'S ACCESS CONTROL SYSTEM.

WHEREAS, the Village of Roscoe wishes to protect the health, welfare and safety of its residents, employees and property by providing for the security and the controlled access of the Roscoe Village Hall; and

WHEREAS, the Village has determined that the Village’s current access control system is in need of certain upgrades, improvements and additions; and

WHEREAS, the Village of Roscoe has investigated the purchase of such equipment from several vendors, and has determined that the lowest and best price for the required door access control system, related equipment, and installation can be obtained from **Omni Technologies, LLC** ; and

WHEREAS, the Village President and Board of Trustees find that it is in the best interest of the Village to enter into an agreement for the purchase and installation of such a system from **Omni Technologies, LLC** , for an amount not to exceed \$ 6,949 and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that the Village President, or his designee, is authorized to sign an agreement with **Omni Technologies, LLC** for the purchase and installation of an electronic access control system for Roscoe Village Hall, and which is more specifically described in the proposal attached hereto as Exhibit “A”, and incorporated herein by reference, for a cost not exceed \$6,949

2024-R42				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 17, 2024:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

PROPOSAL

AC - Village of Roscoe Netbox Update

Village of Roscoe

10631 Main Street

Roscoe

IL 61073

Revision: 0

Modified: 8/16/2024

Project No : 24-1533



Presented By:

Omni Technologies, LLC

900 Oregon Center Drive
Oregon, WI 53575 United States
(608) 819-1980
www.omnitechologiesllc.com



SCOPE OF WORK

Omni Technologies is pleased to present this proposal for Village of Roscoe in Roscoe, IL.

Note:

- Two separate options offered

Option 1 Includes:

- (1) Tier2 SUSP software update for existing S2 access control system
- Labor for remote programming.

Option 2 Includes:

- (1) Engage expansion gateway
- Owner to provide PoE power and IP address
- Cat6 cable and cable install labor in existing cable paths
- Labor for device install
- Labor for programming and testing.

Does not include:

- Troubleshooting of existing devices or wiring
- Locking hardware, REX's, door contacts
- Penetrations for floor or bulkhead
- Electrical rough-in/conduit/back boxes
- 120VAC connections
- Yearly system monitoring
- Fire stopping
- Lift/scaffolding rental for work above 12 ft.
- Work performed outside normal business hours
- Equipment or services not listed within the proposal.

Access Control - Option 1

- 1 Labor Head End/Programming Labor**
- 1 Lenel S2-SUSP-EXP2**
NetBox SUSP PLAN - Expired Tier 2

Access Control - Option 1 Total**\$3,851.00****Access Control - Option 2**

- 1000 Genesis 63612106**
4-pair Category 6 U/UTP, Plenum CMP/FT6, Blue, 1000 feet Reel-in-a-Box
 - 1 Labor Field Device Installation**
 - 1 Labor Head End/Programming Labor**
 - 1 Labor Project Management**
Project Management & Coordination
 - 1 Labor Wire Installation**
 - 1 Lenel SCH-GWE**
ENGAGE Gateway with RS-485, 12/24 VDC Input or PoE.
 - 1 Misc. GROUND SHIPPING**
Shipping and Handling
 - 1 Misc. MILEAGE/TRAVEL**

Access Control - Option 2 Total**\$3,098.00**

PROJECT SUMMARY

Standard Omni Technologies Terms & Conditions apply. This quote is valid for 30 days.

Acceptance of Proposal – By signing the Proposal, sending a Purchase Order, or giving approval to proceed with proposed work, Customer acknowledges that it has read, understands and agrees to the Terms & Conditions attached here to and incorporated hereto and incorporated herein. Signing below or sending a Purchase Order shall constitute acceptance of the terms of this Proposal and attached Terms & Conditions.

Village of Roscoe

By: _____

Date

Name: _____

Title: _____



08/16/2024

Contractor: Mike Ress - President, Omni Technologies, LLC

Date

TERMS AND CONDITIONS

STANDARD TERMS AND CONDITIONS

1. **ACCEPTANCE.** Omni Technologies, LLC's Proposal ("Proposal") is not valid beyond thirty (30) days of issuance and is subject to change or withdrawal at any time by Omni Technologies, LLC ("Omni") without notice. If Customer signs the Proposal past thirty (30) days of issuance, Customer's signature on Proposal shall be considered an offer and Omni may, at its discretion, accept said Proposal by signing the Proposal or commencing the work ("Work") described in the Proposal. By signing Omni's Proposal, Customer agrees to accept all terms and conditions recited herein and as well as those stated in the Proposal. Any of Customer's terms and conditions in addition to or different from the Proposal and these Standard Terms and Conditions are objected to and shall have no effect.
2. **CONTRACT DOCUMENTS.** The Proposal, including any exhibits and attachments thereto, and these Standard Terms and Conditions (collectively, "Contract Documents") comprise the complete and final agreement ("Agreement") between Omni and Customer. The Agreement supersedes all prior negotiations, proposals, representations, commitments, understandings or agreements between the parties, whether written or oral, on the subject hereof.
3. **LIMITED WARRANTY.** The materials or equipment listed in the Proposal will be covered by the manufacturer's warranty only. Omni warrants that Work performed hereunder shall be free from defect and performed in accordance with the standards customarily utilized by organizations rendering the same or similar services under the same or similar circumstances. This includes labor to be warrantied during business hours only (M-F, 7am-4pm, excluding holidays). Omni's warranty on its Work shall be limited to a period of one (1) year from the date of substantial completion of all Work or a designated portion thereof, or the date of use by the Customer, whichever is earlier. The Customer's exclusive remedy for defective work shall be that Omni will perform remedial work on any part of its Work which is found to be defective. Note that any remedial work performed under this warranty will not restart the warranty period. This warranty does not cover the following: defects caused by abuse, misuse or negligence of or by the Customer; defects caused by "Force Majeure" events (as described below); and any malfunctions or defects experienced subsequent to being modified, repaired, serviced or altered in any way by any agency other than Omni, regardless of whether the other agency caused the malfunction or defect. Omni does not represent or warrant that the system may not be compromised or circumvented, that the system will prevent any loss by burglary, theft, fire, or otherwise, or that the system will provide the protection for which it was installed or intended.
4. **LIMITATION OF LIABILITY.** Customer agrees that Omni is not an insurer; that insurance, if any, shall be obtained by the Customer and that the payments provided for herein are based solely on the value of the services as set forth herein and are unrelated to the value of the Customer's property or the property of others located on the Customer's premises. Customer acknowledges that it is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from a failure to perform any of the obligations herein, including, but not limited to, installation, maintenance or monitoring service, or the failure of the system to properly operate with resulting loss to customer because of, among other things: (i.) the uncertain amount or value of Customer's property or the property of others kept on the premises which may be lost, stolen, destroyed, damaged, or otherwise affected by occurrences which the system or service is designed to detect or avert; (ii.) the uncertainty of the response time of any police or fire department, should the police or fire department be dispatched as a result of a signal being received or an audible device sounding; (iii.) the inability to ascertain what portion, if any, of any loss would be proximately caused by Omni's failure to perform or by its equipment to operate; and (iv.) the nature of services provided varies on an individual project basis. In the event that Omni shall be found in breach of this Agreement or in the event of any other alleged claim with respect to the Work, the Customer agrees that Omni's total liability to Customer shall not exceed the compensation paid to Omni under this Agreement.
5. **LIMITATION OF WARRANTY.** EXCEPT AS AND ONLY TO THE EXTENT EXPRESSLY PROVIDED IN PARAGRAPH 3 OF THIS AGREEMENT, EQUIPMENT, PRODUCTS, MATERIALS AND SERVICES ARE PROVIDED "AS IS" AND

OMNI DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. OMNI MAKES NO GUARANTEES OR WARRANTIES REGARDING PERFORMANCE OR SUITABILITY FOR YOUR PURPOSE AND OMNI MAKES NO GUARANTEES OR WARRANTIES THAT THE PRODUCTS OR SERVICES SUPPLIED WILL AVERT OR PREVENT OCCURRENCES OR CONSEQUENCES WHICH THE PRODUCT OR SERVICES IS DESIGNED TO DETECT OR AVERT. The Customer agrees that the sole and exclusive remedy available is limited to the warranties set forth herein, and the Customer agrees not to assert any other claim for any other damage arising out of this transaction, including, but not limited to, any incidental or consequential damages other than Omni's responsibility to provide replacement product, whether in contract, tort, negligence, strict liability, statutory or regulatory violation, or any other legal theory. The exclusive remedies available in these Standard Terms and Conditions are fair and reasonable.

6. **INDEMNIFICATION.** If Customer uses any goods from Omni not in accordance with Omni's catalogs, specifications, manufacturer materials, instructions, or recommended installation or service procedures, Customer agrees to defend, indemnify and hold Omni harmless from and against any and all loss, costs, damage liability or expense, including without limitation costs of suit and attorneys' fees and expenses, arising out of or relating to or resulting in any way from such use.
7. **FORCE MAJEURE.** Omni shall not be responsible for damages or delays nor shall Omni be considered in default of its performance of its obligations hereunder, if damages, delays or performance of such obligations is prevented or delayed by circumstances outside of Omni's control, such as: delay in the production, delivery, supervision or installation of any of the labor, materials and equipment covered hereby if such delay shall be due to one or more of the following causes: fire, strike, labor dispute with workmen, flood and other acts of God, accident, delay in transportation, shortage of fuel, inability to obtain material, war, embargo, demand or requirement of the United States or any governmental or war activity, or any other cause whatsoever beyond the reasonable control of Omni. Time for performance of Omni's obligations hereunder shall be extended by the time period reasonably necessary to overcome the effects of such force majeure occurrences.
8. **TIME FOR PERFORMANCE.** Any time for performance or milestone time or date given in the Contract Documents is approximate only. Omni will use reasonable efforts to perform within or by the time or date given, but makes no guaranty in respect of times or dates given. If Omni revises any time or date given, Omni will advise Customer of the approximate time or date as soon as reasonably practicable.
9. **COOPERATION.** Customer agrees to cooperate fully with Omni in the provision of the Work, including, without limitation, timely payment, timely provision of requested information and timely access to Customer's property. Customer shall provide and pay for water, heat, and utilities consumed by Omni during performance of the Work hereunder. Customer is to prepare all Work areas so as to be acceptable for Omni's Work. Omni will not be called upon to start Work until sufficient areas are ready to ensure continued Work.
10. **INFORMATION.** The Proposal was prepared solely based on the information supplied to Omni by the Customer. Omni has relied on the correctness, accuracy and completeness of the information provided by the Customer. Omni reserves the right to make any changes to the Proposal and/or the pricing of this Proposal if, at any time after you accept this Proposal, any information provided by the Customer proves to be incorrect, inaccurate or incomplete.
11. **DISPUTE.** Customer's remedy must be asserted within one year from substantial completion of the work. Any action involving a dispute in this contract shall be brought in the state or federal district court located in Madison, Wisconsin.
12. **DAMAGE OR LOSS; DELIVERY.** Delivery of materials or equipment not to be installed by Omni shall be F.O.B. at the manufacturer's factory, warehouse, or office selected by Omni. Delivery of materials or equipment agreed in the Proposal to be installed by Omni shall also be F.O.B. manufacturer's factory, unless stated otherwise in the Proposal. In case of equipment not to be installed by or under the supervision of Omni, Omni shall not be liable for damage or loss after delivery of such equipment to the point of shipment. In case of equipment to be installed by or under supervision of Omni, Omni shall not be liable for damage or loss after delivery by the carrier to the site of installation; if thereafter, pending installation or completion of installation or full performance by Omni, any such equipment is damaged or destroyed by any cause whatsoever, other than by the fault of Omni, the Customer shall promptly pay or reimburse Omni, in addition to or part from any and all other sums due or to become due, an amount equal to the damage or loss.
13. **RETURN GOODS FOR CREDIT, EXCHANGE, OR REPAIR.** Return goods for credit, exchange, or repair cannot be accepted without prior authorization from Omni. Shipments returned without authorization will be refused and returned transportation charges collect. Materials returned in other than the condition specified on the return authorization will be credited on the basis of inspection. A restocking charge of 20% or \$20.00, whichever is greater, will apply to all stock material returned for credit. Credit for returned material will in no case be higher than the cost originally billed.
14. **CLAIMS FOR SHORTAGE.** Each shipment shall be examined by the Customer immediately upon his receipt thereof and any claim for shortage or any other cause must be reported to Omni within 10 days after such receipt.

15. **ASBESTOS/HAZARDOUS MATERIALS**. Customer and Omni agree that unless expressly agreed otherwise in this Agreement, including a budget line item, Omni's obligations hereunder do not include the removal or remediation of asbestos or any hazardous material and Omni shall have no obligation to remove asbestos or other hazardous materials encountered during the Work, which the obligation and cost of which shall be the sole responsibility of Customer. In the event Omni encounters asbestos or other hazardous material, Omni shall stop all Work immediately and shall notify Customer at once to determine the appropriate action. Any delay in completion of the Work caused by Omni's encounter with asbestos or other hazardous material and Customer's determination of appropriate action to correct the situation shall not constitute a default. Where a delay under this section will be for a material amount of time, as reasonably determined by Omni, the parties agree to meet in good faith to discuss an appropriate Change to the Work, including, as applicable, a change to the contract price and/or time for performance of Work.
16. **CONCEALED OR UNKNOWN CONDITIONS**. If Company is delayed in the commencement, performance, or completion of its work by causes beyond its control and without its fault, including, but not limited to, inability to access the Customer's property, concealed or hidden conditions encountered at the premises (including the presence of Asbestos or other Hazardous Materials), a Force Majeure Event, failure by Customer to perform its obligations under this Agreement, or failure by Customer to cooperate with Omni in the timely completion of its work, Omni shall provide immediate verbal and written notice of such condition to the Customer. In the event that any of the foregoing causes an increase in the cost of performance of the Work or an increase in the time required for completion of the work, Company shall be entitled to the same. In such instances, Omni may suspend all work, pending Customer's approval of any request for additional compensation and/or time extension.
17. **SATISFACTORY PERFORMANCE; NON-COMPLIANT WORK**. Within fifteen (15) days of receipt of an invoice, Customer shall have the right to review the Work performed by Omni, for purposes of determining whether the Work is in compliance with the terms of this Agreement. Where Customer finds the Work performed by Omni does not comply with the terms of the Agreement, Customer shall provide Omni with a written notice of non-compliant Work within ten (10) days of its receipt of Omni's invoice. Omni shall provide to the Customer a plan to remediate the non-complaint Work within fifteen (15) days after receiving the Customer's notice of non-compliant Work. When the invoiced work has been completed in accordance with the Agreement, the Customer shall approve the invoice for payment.
18. **SUBSTANTIAL COMPLETION**. Warranties required by this Agreement shall commence on the date of "Substantial Completion" of the Work, which shall be the date in which Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Customer can occupy or use the Work. Once there has been Substantial Completion of the Work, it shall be assumed that Omni has substantially completed its obligations under this Agreement and Omni should be paid all amounts due pursuant to the Agreement.
19. **DEFAULT; REMEDIES**. It shall be a default under this Agreement if any Party shall (a) fail to make any payment hereunder within ten (10) days of its due date; or (b) materially breach any other term of this Agreement and such term shall remain uncured for thirty (30) days after written notice from the Party not in default. In the event of a default by a Party, the non-defaulting Party may exercise any or all of the following remedies without the requirement of additional notice to the Party in default: (a) terminate this Agreement; (b) immediately stop performance of the Services; (c) charge default interest at the rate of eighteen percent (18%) per annum on any overdue payment from the due date of such payment until paid in full; and (d) exercise any other rights or remedies available at law or in equity.
20. **WAIVER**. Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver. No provision of this agreement shall serve to void Omni's entitlement to payment for properly performed work or suitably stored materials or to require Omni to continue performance if timely payments are not made to Omni for suitably performed work or stored materials or to void Omni's right to file a lien or claim on its behalf in the event that any payment to Omni is not timely made.
21. **CHANGES, MODIFICATIONS OR AMENDMENTS**. All changes, modifications or amendments to this Agreement must be in writing and signed by Omni and Customer. Omni's obligation to perform work for the Customer is strictly limited to the work outlined in the Proposal. The Parties expressly recognize, prior to final completion of the work performed hereunder, that there may be changes or modifications to the scope of the work, either at the request of Customer or at the suggestion of Omni. In the event that Customer or Omni requests or suggests a change or modification in the scope of the work, Omni and Customer must enter into a change order, meaning an executed written agreement between Omni and Customer detailing approved changes in the scope of the work and any corresponding additional compensation or additional time for performance.
22. **TAXES**. All taxes, which may be applicable to the merchandise or sale thereof covered by the Proposal, will be billed on the invoices. Those agencies or businesses not paying sales tax should submit their exempt or resale number to preclude charges for such tax.
23. **TERMS OF PAYMENT**. Omni requires a deposit be made; the deposit itself will include 40% of the total order, due at the time of equipment/material order. The deposit will be collected and held for the purpose of being applied to the final bill. Progress billing will apply throughout the project. Payment terms are net 30 days unless otherwise stated. It should

be understood that progress billings will be made throughout the duration of the project. Billings will represent materials ordered and work completed to date. Title to equipment/materials does not pass from Omni until bill is received. Omni reserve the right, upon notification 30 days in advance of those accounts 90 days or more delinquent, Omni may remove from Customer's premises all equipment and material listed on the Proposal. Furthermore, Omni shall in no way be obligated to restore the premises to its original condition or redecorate same in the event system in part is removed as a result of Customer's default in payment. All labor charges, including those assessed for removal will be due from the Customer. Customer agrees to pay all costs and expenses of collection of any amounts due from Customer hereunder, including attorneys' fees or collection agency's fees, out-of-pocket expenses and Interest. Credit for return merchandise will be made as listed under return goods for credit, exchange or repair. Omni reserves the right to restrict the terms of payment or to require full payment prior to time of performance if, in Omni's exclusive opinion, the Customer's financial condition or other circumstances do not warrant shipment or installation on the terms originally proposed in this Agreement. All sums not paid when due shall bear an interest rate of 1.5% per month or the maximum legal rate permitted by law whichever is less; and all costs of collection, including a reasonable attorney's fee, shall be paid by Contractor.

24. **CLEAN UP.** Omni will perform its own clean up and will not be liable for any cleanup work done by others. Furthermore, Customer agrees that no back charges will be issued and no deductions will be made except for Items clearly defined and agreed to in advance.
25. **OVERTIME.** It is contemplated that any installation or supervision labor and services proposed in this Agreement to be performed by Omni shall be performed during normal working hours, excluding holidays. If for any reason the Customer requests Omni furnish any such labor or services outside of such regular working hours, any overtime or other additional expense occasioned thereby shall be billed to and paid by the Customer as an extra.
26. **TERMS OF SALE.** All Omni proposals, all acceptances of Customer's orders, and all sales by Omni are expressly limited to, and expressly made conditional upon, the Customer's acceptance of and assent to the Standard Terms and Conditions as set forth herein, notwithstanding receipt of, or acknowledgment of, the Customer's order form or specifications containing additional or different provisions, or conflicting oral representations by any agent or employee of the Omni or the Customer. No waiver, change, or modification of any terms or conditions in the Proposal or document hereof shall be binding on Omni unless made in writing and signed by Omni's President, Mike Ress.
27. **CONSENT AND RELEASE.** Omni reserves the right to disclose for marketing or advertising purposes information respective to the Agreement without Customer's prior approval.
28. **LAW.** This Agreement and the rights and duties of the parties shall be governed and interpreted in accordance with the laws of the State of Wisconsin. Any court proceedings or litigation arising out of or pertaining to this Agreement shall be brought in the State of Wisconsin, Circuit Court of Dane County, or the Federal Court of the Western District of Wisconsin, only. The parties expressly submit to said jurisdiction and venue.
29. **VALIDITY.** If any term or provision of this Agreement shall to an extent be held by a court or other tribunal to be invalid, void or unenforceable, then that term or provision shall be inoperative and void insofar as it is in conflict with the law, but the remaining terms and provisions of this Agreement shall nevertheless continue in full force and effect and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular item or provision held to be invalid, void and unenforceable.
30. **ASSIGNMENT.** No assignment or transfer, in whole or in part, of this Agreement by the Customer shall be binding upon Omni without its prior written consent by Omni's President.
31. **ENTIRE AGREEMENT.** Customer acknowledges that it has read and understands the terms and conditions of this Agreement and agrees to be bound by them, that this Agreement constitutes the entire understanding between the parties and supersedes all prior or contemporaneous agreements, whether oral or written. This Agreement may not be modified or amended in any respect except by a written instrument that specifically states that it is intended as a modification or amendment of this Agreement. This modification or amendment instrument shall not be binding on Omni, unless signed by an Omni's President and an authorized agent of the Customer.

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE of
ROSCOE

Item # 7.

Agenda Item: 7th Annual Jaimie Cox Memorial 5K Run/Walk

Date: September 20, 2024

Meeting: Board 10/01/2024

Prepared by: Janel

Department: Special Events

Overview/Background Information

The Jaimie Cox Foundation is hosting their 5K on Saturday October 19, 2024. The route will start at Roscoe Middle School, proceed onto the Stonebridge Trail to Burr Oak, and about 50% of participants will return the same way, the other 50% will continue across Burr Oak for another mile. There will be course guidance signs along the route which will be removed at the conclusion of the event. The foundation provides volunteers along the route to ensure the safety of all the participants. Volunteers will be stationed at the intersections with the understanding that they cannot stop traffic; they are there to help guide participants.

Key Issues

Police and Fire have both approved this event for safety purposes. I want to note that we received the application on September 17, but since there are no planned road closures, I was inclined to waive the 60-day submission requirement.

Fiscal Note/Budget Impact

Fee Waiver: Application fees shall be waived for any special event application applied for by a charitable organization.

Prior Legislative Actions

This is an annual event that has taken place for many years. 2024 being the 7th year.

Action Required/Recommendation

Approve the event known as 7th Annual Jaimie Cox Memorial 5K Run/Walk

Attachments

Special Event Application
Event Management Plan
Race Map

**Special Event
Application Form**

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

☒ **Assembly** ☐ **Block Party** ☐ **Neighborhood Garage Sale**

Name of the Event and Sponsoring Organization:

7th Annual Jaimie Cox Memorial 5K Run/Walk

Nature of Event:

Charity 5K. Participants to gather at Roscoe Middle School for out-and-back 5K on Roscoe's Stone Bridge TrailLocation of Event: Roscoe Middle School Projected Attendance: 250Address of Organizer: 5062 Rockrose Ct. #68 Phone Number [REDACTED]Event Date(s): 10/19/2024Event Hours: 1000 am/pm until 1115 am/pmSetup/Assembly Date: 10/19/2024 Start Time: 0700 am/pmDismantle Date: 10/19/2024 am/pm Completion Time: 1200 am/pmPlease describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)Assembly portion of the event is on private property. There will be course guidance in the
form of non-permanent yard signs. Volunteers will be positioned along the
course to ensure safety of participants.

Will this event require use of fireworks?

☐ Yes☒ No

Will this event require street closures

☐ Yes☒ No

Will alcohol be served?

☐ Yes☒ No

Will signage be posted?

☐ Yes☒ No

Will food be served?

☐ Yes☒ No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-2829 * Fax: (815) 623-1360 * Email: permits@villageofroscoe.com

Special Event Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: Adam Cox Phone Number: [REDACTED]
Email: Contact@jaimiecoxfoundation.org

Additional Comments:

We have doen this event for the past 6 years. We have an excellent relationship with RMS
and superintendant Freedlund has granted permission to hold event on RMS property.

Date:

09/13/2024

Return completed application to: Roscoe Village Hall
10631 Main Street
Roscoe, Illinois 61073
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: _____

Village Administrator: _____ Date: _____
Signature

Village Board (if necessary): _____ Date: _____
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block Party

Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD

Special Event
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:

Attached

Special Event
Hold Harmless Agreement

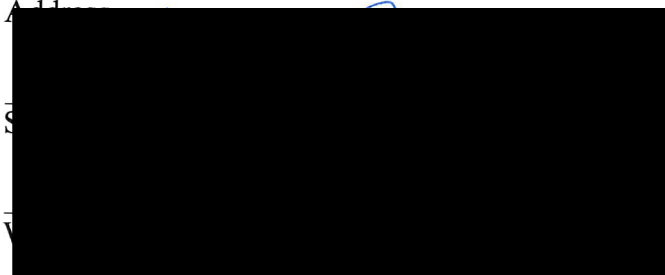
I, Adam Cox indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event known as 7th Annual Jaimie Cox Memorial 5K Run/Walk to be held Saturday, October 19, 2024 Signed this 13 day of September, 2024

Adam Cox

Name

5062 Rosckrose Ct. #68, Roscoe, IL 61073

Address



EVENT OVERVIEW

Event Name	6th ANNUAL JAIMIE COX MEMORIAL 5K RUN/WALK
Event Location	ROSCOE MIDDLE SCHOOL
Event Date	OCTOBER 19, 2024
Organization	JAIMIE COX MEMORIAL FUND
Document last updated	09/13/2024



Event overview

The Jaimie Cox Memorial 5K Run/Walk is a fundraising event that will take place on October 19, 2024. Proceeds raised from this event (via registration fees and monetary donations) will be received by The Jaimie Cox Memorial Fund. The Jaimie Cox Memorial Fund has partnered with the Rockton (IL) Police Association's Jaimie Cox Memorial Scholarship Fund.

Required Document Checklist

Checklist	Yes	No	N/A
Special Event Permit Application – Village of Roscoe	☒	☐	☐
Kinnikinnick CCSD No. 131 Facility Use Application	☐	☐	☐
Required Special Event Insurance	☒	☐	☐

Key event contacts

Name	Role	Responsibility	Contact Details
Adam Cox	Event Director	Oversight of all planning and event day operations	
Emily Cox	Volunteer Coordinator	Acquisition and assignment of all volunteers.	

Key event contacts con't:

Organization	Contact	Service	Notes
ROSCOE POLICE DEPARTMENT	815-623-7338	On call	Always available via 911 in case of emergency.
Organization	Contact	Service	Notes
HARLEM-ROSCOE FIRE PROTECTION DISTRICT	815-623-7867	On call/On-site medical services	Will have certified medical personnel on site if available during event hours. Always available via 911.

Event Schedule

Time	Task
0730	Course Preparation (Route guidance sign placement, Water Station Set-up w/ trash receptacle, Route safety check).
0800	Preparation of event grounds: Registration table set up, Placement of sound system, and start/finish chute
0830	Day of race registration and packet pick up opens
0945	Day of race registration and packet pick up closes
0955	Director Speech and National Anthem
1000	Runner start
1115	Course Closed – Removal of all route guidance signs, water stations, on-course trash receptacles
1115	Clean up of event site
1200	Event closed

Event Insurance Information

See Attachment

Site Plan

See Attached

First Aid

See pages 6 and 7 of this document

Toilet Facilities

Roscoe Middle School has graciously offered use of their west end restroom facilities to our participants. In the event these restrooms are unavailable, event host will provide two portable toilets on site for participant use.

Traffic, transport and parking

On site parking will be available, although limited. Additional parking available at Life Church, 5910 Elevator Rd, Roscoe IL.

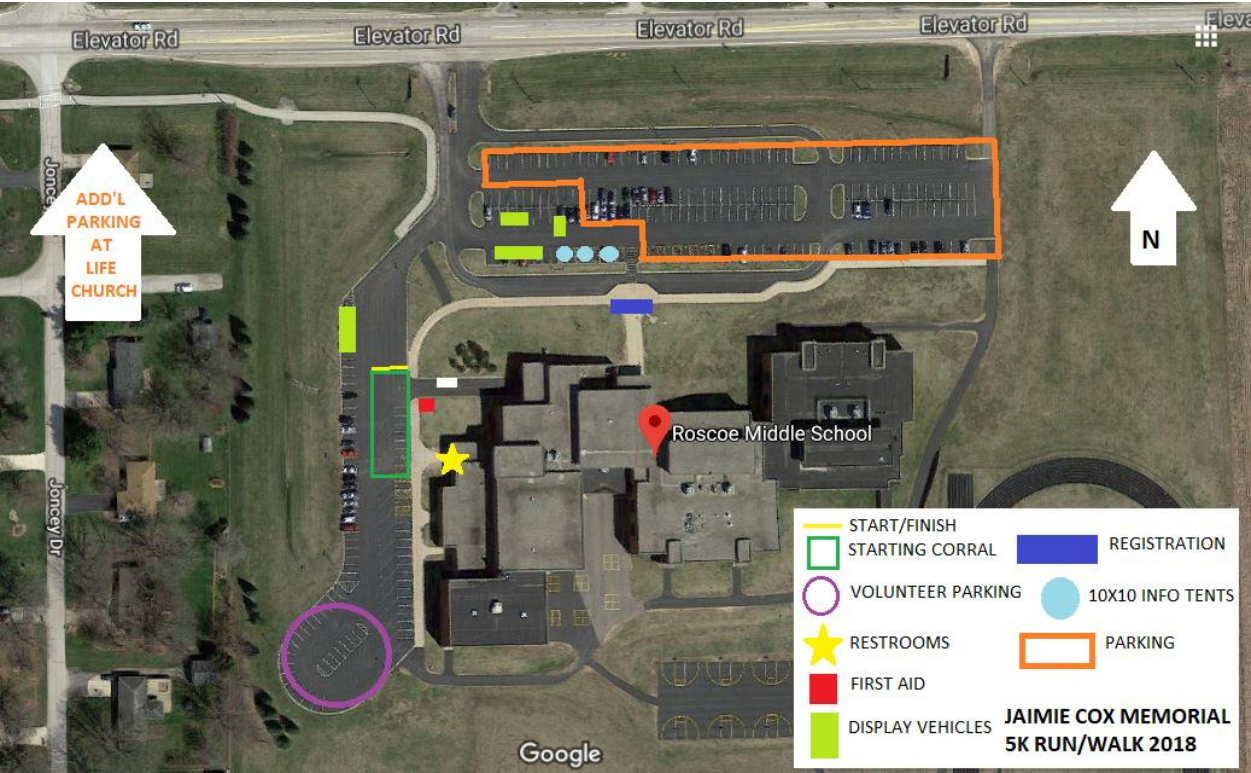
Waste management

The event director will coordinate placement of trash receptacles on the event site. Trash receptacles will also be available along the running route and at any water stations.

Weather

Severe weather and event cancellation

In the event of anticipated inclement weather, the event director will maintain communication with the on-site Fire Department representative. If it is determined that the event shall be delayed due to inclement weather; one 60-minute delay will be permitted. If, after one 60-minute delay, the weather remains unsatisfactory for event safety and participation, event will be cancelled.



FIRST AID PLAN

Day of Event:

First Aid Station will be located at event registration site. Volunteers will be positioned along the run/walk route. Each volunteer will have Event Director contact information so that Event Director can be notified of any medical emergency. Event Director will be located near the established Ambulance staging area and will summon Emergency Medical Services (EMS) during the event of a medical emergency.

The ambulance staging area will be located on the main event grounds. An emergency traffic only route will be maintained during the duration of the event. This route will allow EMS access to the running path and to Elevator Rd.

In the event that EMS is summoned to the location of an injured participant and treatment is either refused, or initiated and then refused, the participant will be required to sign the Waiver of Emergency Medical Treatment.

See site plan attachment for location of the following:

Registration tent is indicated by a **BLUE RECTANGLE** symbol.

EMS staging area is indicated by **WHITE** rectangle.

Closest Medical Treatment Facilities:

Harlem- Roscoe Fire Protection District (1.8 miles)

10544 Main St

Roscoe, IL 61073

815-623-7867

EMERGENCY: 911

Beloit Memorial Hospital (13 miles)

Address: 1969 W Hart Rd

Beloit, WI 53511

(608) 364-5011

MercyHealth Hospital – Riverside Avenue

Address: 8201 E. Riverside Blvd.

Rockford, IL 61114

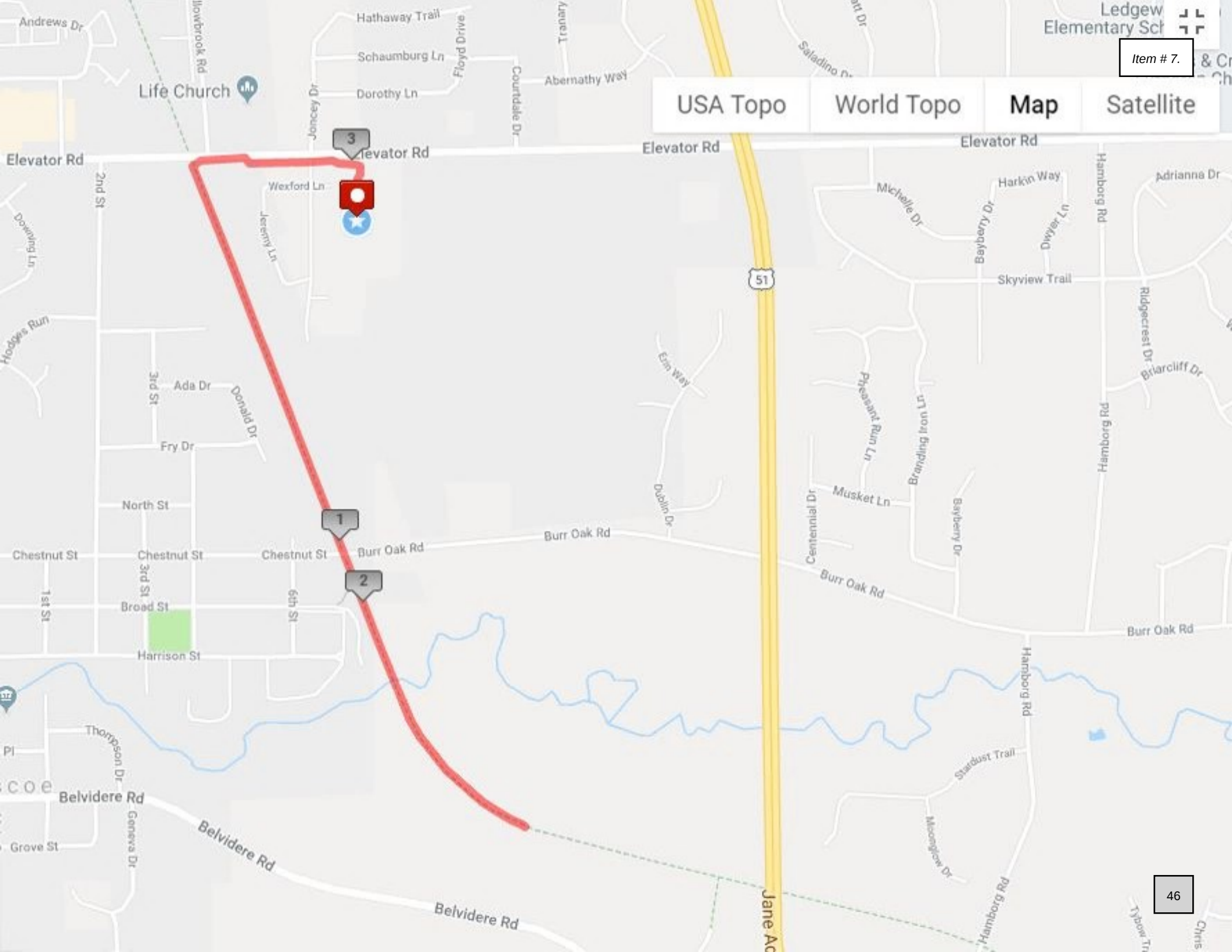
Phone: (815) 971-5000

OSF Saint Anthony Medical Center (13 miles)

Address: 5666 E State St.

Rockford, IL 61108

Phone: (815) 226-2000



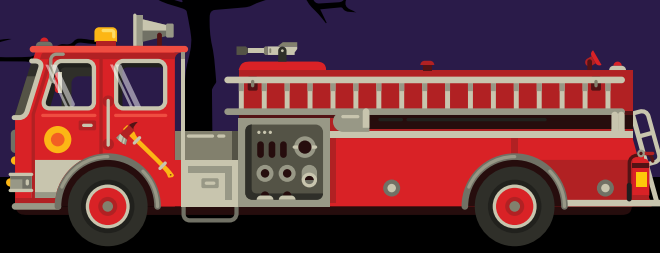
Item # 7.

USA Topo World Topo Map Satellite

ROSCOE EAT ONE 5 TRUCK OR TREAT

SATURDAY, OCTOBER 19

3:00PM – 6:00PM



Porter Park

6545 WINDFLOWER
ROSCOE, IL

FOOD TRUCKS

TOUCH A TRUCK

COSTUMES

**FREE KIDS GAMES
& ACTIVITIES**

YARD GAMES

A VILLAGE OF ROSCOE



EAT ONE 5 EVENT

FACEBOOK.COM/EATONE5EVENTS