



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, June 02, 2026
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **May 19, 2026**.
- 2. Approval of the Minutes** for the meeting of the Selection Committee for Village Administrator Recruitment Services from **May 19, 2026**.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

- 3. Overview of the SBA Disaster Loan Program**

Presented by: Jim Accurso
Public Affairs Specialist - SBA Office of Disaster Recovery and Resilience

TREASURER'S REPORT

- 4. Cash Report and Bills**
- 5. Approval of Bills**
- 6. Year to Date, Revenues and Expenditures**

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

- 7. Approval of Resolution 2026-R25**, approving Bid Specifications and Bid Letting for **Class "D" Patching Program (2026)**.

MOTIONS AND RESOLUTIONS (Final action)

- 8.** Discussion and Approval of a Special Event Permit for the Village of Roscoe's America 250 Event
- 9.** A Resolution Authorizing the Engagement of MGT IMPACT SOLUTIONS, LLC for an Employee Leasing Agreement and for a Master Services Agreement Providing for an Interim Village Administrator and ultimately for a full time Village Administrator
- 10.** **Approval of Resolution 2026-R27**, approving an additional services proposal from Fehr Graham Engineering in the amount of \$21,700.00 for **Porter Park Phase II OSLAD Project** (2026).
- 11.** **Approval of Resolution 2026-R28**, accepting the public improvements within **Sheringham Drive**.

NEW BUSINESS (First reading or suspend rules)

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:
Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, May 19, 2026
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

- Trustee William Babcock
- Trustee John Broda
- Trustee Molly Butz
- Trustee Dayne Mead
- Trustee Michael Sima
- Trustee Michael Wright
- Village President Carol Gustafson

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **May 5, 2026.**

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Sima, second by Trustee Butz. Voting yes: Trustees Butz, Wright, Mead, Sima, Babcock, Broda 6-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

PRESIDENT'S REPORT

President Gustafson introduced the upcoming development as "an exciting project coming our way," explaining that the 10 acres east of McDonald Road Mobile Station are owned by John Chapman, who plans to keep 3 acres for his own forever home while selling the remaining land to Ken Salah of Capo Construction. She noted that Salah is eager to begin and will present full drawings to the Committee of the Whole on June 2, and she wanted trustees to be aware before neighbors receive official notices.

Hillary Rottmann Village Zoning Consultant provided the technical details, explaining that the developers submitted a request for a Planned Unit Development (PUD) on May 13 because the project's

density, private drives, and layout cannot be built under the current RM (Multi-Family Residential) Zoning. She clarified that the plan includes 62 individually owned townhomes and duplexes, not rentals, and that only the 7 acres closet to the gas station will be developed. Hillary also outlined the timeline: the General Development Plan will go before the ZBA on June 10, the newspaper notice will publish on May 26. She added that a traffic study is underway to ensure IDOT will not object to the alignment of the main access road.

TREASURER'S REPORT

2. Cash Report and Bills

Expenditures are \$143,499.15 with an additional invoice for 37,000 for Hawks Pointe Subdivision 6 agreement totaling \$180,499.15, Payroll is \$ 115,042.97 totaling \$295,542.12.

3. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Motion was made by Trustee Sima, Trustee Wright. Voting yes: Trustees Babcock, Sima, Butz, Wright, Broda, Mead 6-0-0.

4. Year to Date, Revenues and Expenditures

President Gustafson stated that year to date revenues and expenditures will be given to the board on June 2nd which will be through the end of April.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

No Motion and Resolutions

NEW BUSINESS (First reading or suspend rules)

No New Business.

QUESTIONS AND REPORTS

No Questions and Reports.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comment

EXECUTIVE SESSION (IF NECESSARY)

No Executive Session

ADJOURNMENT

President Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Butz, second by Trustee Sima. Voting yes: Trustees Wright, Butz, Broda, Mead, Sima, Babcock 6-0-0.

Meeting was Adjourned at 6:40 pm.



Meeting Minutes

Location:
Village Hall -
10631 Main Street
Roscoe, IL 61073

Selection Committee for Village Administrator Recruitment Services

Tuesday, May 19, 2026

7:00 PM

CALL TO ORDER

[Immediately following the meeting of the Committee of the Whole]

ROLL CALL

PRESENT

- Trustee William Babcock
- Trustee John Broda
- Trustee Molly Butz
- Trustee Dayne Mead
- Trustee Michael Sima
- Trustee Michael Wright
- Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Selection Committee from **May 5, 2026.**

Trustee Wright asked for a motion for the approval of the minutes.

Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Mead, Broda, Butz, Sima, Wright, Gustafson. Voting no: Trustee Babcock 6-1-0.

OLD BUSINESS

No Old Business

NEW BUSINESS

2. Discussion and recommendation regarding specifics of MGT Impact Solutions contracts relating to:
 - 1) An Interim Village Administrator (length of employment)
 - 2) When to initiate the selection process for a permanent Village Administrator

Tom Green Village Attorney opens the MGT discussion by explaining that he has been in direct communication with Mark Peterson of MGT Impact Solutions, who has already begun identifying potential interim Village Administrator candidates. He tells the Committee that MGT needs clear direction on whether the Village wants a short 90-120 day interim or a longer assignment lasting roughly a year.

Trustee Wright made a motion to set the interim term through May 2027, second by Trustee Sima. Voting yes: Trustees Sima, Butz, Broda, Wright, Babcock, Mead. Voting no: President Gustafson 6-1-0.

Trustee Sima noting he reviewed MGT's history and found that most of MGT's interim placements tend to be long-term, often lasting a year or more. He adds that a longer term would give the next seated board time to evaluate the interim before deciding on a permanent hire.

Tom Green reinforces that MGT is flexible, experienced, and comfortable structuring the contract so that MGT employs and pays the interim directly while invoicing the Village-saving payroll taxes and benefits. He also explains that MGT can divide candidates in short-term and long-term pools once the committee set it direction.

Trustee Broda asked whether an interim could overlap with a permanent hire for training.

Tom Green responds that he is confident Mark would support that. He will prepare a Resolution for the interim and present it to the board on June 2,

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments

EXECUTIVE SESSION (IF NECESSARY)

No Executive Session

ADJOURNMENT

Trustee Wright asked for a motion to Adjourn the meeting.

Motion was made by Trustee Sima, second by Trustee Broda. Voting yes: Trustees Butz, Mead, Sima, Broda, Babcock, Wright, Gustafson 7-0-0.

Meeting Adjourned at 7:25 pm.



OFFICE OF DISASTER RECOVERY & RESILIENCE

Release Date: May 19, 2026

Contact: Sherrell.Pyatt@sba.gov

Release Number: IL-20025-01

Follow us on [X](#), [Facebook](#), [LinkedIn](#), & [Instagram](#)

SBA Offers Relief to Illinois Businesses, Private Nonprofits, and Residents Affected by Severe Storm and Tornado **Low-interest disaster loans now available**

WASHINGTON — The [U.S. Small Business Administration \(SBA\)](#) announced the availability of low-interest federal disaster loans for Illinois businesses, private nonprofits, and residents affected by severe storm and tornado occurring April 17. The SBA issued a disaster declaration in response to a request received from Gov. JB Pritzker on May 15.

The declaration covers the Illinois counties of Carroll, Jo Daviess, Ogle, Stephenson, and Winnebago, as well as the Wisconsin counties of Green and Lafayette, which are eligible for both [physical damage loans](#) and [Economic Injury Disaster Loans \(EIDLs\)](#) from the SBA.

Businesses and private nonprofits are eligible to apply for business physical disaster loans and may borrow up to \$2 million to repair or replace disaster-damaged or destroyed real estate, machinery and equipment, inventory, and other business assets.

Homeowners and renters are eligible to apply for home and personal property loans and may borrow up to \$100,000 to replace or repair personal property, such as clothing, furniture, cars, and appliances. Homeowners may apply for up to \$500,000 to replace or repair their primary residence.

Applicants may also be eligible for a loan increase of up to 20% of their physical damage, as verified by the SBA, for mitigation purposes. Eligible mitigation improvements include strengthening structures to protect against high wind damage, upgrading to wind rated garage doors, and installing a safe room or storm shelter to help protect property and occupants from future damage.

“When disasters strike, SBA’s Disaster Loan Outreach Centers perform an important role by assisting small businesses and their communities,” said Chris Stallings, associate administrator of the Office of Disaster Recovery and Resilience at the U.S. Small Business Administration. “At these centers, SBA specialists help business owners and residents apply for disaster loans and learn about the full range of programs available to support their recovery.”

SBA’s EIDL program is available to small businesses, small agricultural cooperatives and private nonprofit (PNP) organizations with financial losses directly related to the disaster. The SBA is unable to provide disaster loans to agricultural producers, farmers, or ranchers, except for small aquaculture enterprises.

EIDLs are for working capital needs caused by the disaster and are available even if the business did not suffer any physical damage. They may be used to pay fixed debts, payroll, accounts payable, and other bills not paid due to the disaster.

Interest rates are as low as 4% for businesses, 3.625% for PNP's, and 2.875% for homeowners and renters, with terms of up to 30 years. Interest does not begin to accrue, and payments are not due, until 12 months from the date of the first loan disbursement. The SBA sets loan amounts and terms, based on each applicant's financial condition.

Beginning **today, May 19**, SBA customer service representatives will be on hand at the Disaster Loan Outreach Center in the primary county of Stephenson to answer questions about SBA's disaster loan program, explain the application process, and help individuals complete their application. Walk-ins are welcome and in-person appointments can be scheduled in advance at appointment.sba.gov.

The DLOC hours of operation are listed below:

STEPHENSON COUNTY

Disaster Loan Outreach Center (DLOC)

American Legion Hall

[316 West Maine](#)

[Lena, Illinois 61048](#)

Opened: Tuesday, May 19, 2026, 10 a.m. to 6 p.m.

Hours: Monday – Friday, 9 a.m. to 6 p.m.

Saturday, 10 a.m. to 2 p.m.

Permanently Closing: Tuesday, June 2 at 5 p.m.

To apply online, visit sba.gov/disaster. Applicants may also call SBA's Customer Service Center at (800) 659-2955 or email disastercustomerservice@sba.gov for more information on SBA disaster assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

The filing deadline to return applications for physical property damage is **July 17**. The deadline to return economic injury applications is **Feb. 18, 2027**.

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About the U.S. Small Business Administration

The U.S. Small Business Administration helps power the American dream of business ownership. As the only go-to resource and voice for small businesses backed by the strength of the federal government, the SBA empowers entrepreneurs and small business owners with the resources and support they need to start, grow or expand their businesses, or recover from a declared disaster. It delivers services through an extensive network of SBA field offices and partnerships with public and private organizations. To learn more, visit www.sba.gov.

Disaster Assistance for Homeowners and Renters



What is an SBA physical damage loan?

Whether you own or rent your home, SBA offers long-term low-interest disaster loans to repair or replace damaged items. For homeowners, SBA offers funds to cover damages to your primary home and may cover improvements to withstand future damages.

Key benefits for homeowners and renters

- Homeowners may receive up to \$500,000 to cover damages to primary home
- Homeowners and renters may receive up to \$100,000 to replace personal property, including vehicles
- Zero interest accrued and zero payments for the first year
- Fixed interest rate and up to a 30-year repayment plan
- Apply now! No need to wait for insurance to settle to start your SBA application

What you need to apply

- Government ID**
- Recent Federal Income Tax Return**
- Contact Information-**
For you and all additional applicants, as applicable
- Financial Information-**
Income and monthly expenses
- Insurance Information-**
Details of existing coverage and claims, if available

Get Started

If you need additional assistance contact the Customer Service Center at 1.800.659.2955 (TTY:7-1-1) or visit sba.gov/funding-programs/disaster-assistance.



Disaster Assistance for Businesses and Nonprofits



Understanding SBA Disaster Assistance for Businesses and Nonprofit Organizations

If your business or private nonprofit has suffered property damage or cannot meet your financial obligations after a disaster, SBA can help. We provide low-interest loans to pay for damaged property costs and replace business equipment. We also provide money for business expenses—like rent and payroll—to help you get back to business.

What we offer

- Receive up to \$2 million to cover physical damage and financial hardship
- Low fixed interest rate with repayment terms up to 30 years
- Zero interest accrued and zero payments for the first year
- Additional funding available to strengthen your property and protect against future disasters
- Apply now! No need to wait for insurance to settle to start your application

What you need to apply

- Government ID and Business EIN**
- Recent Federal Income Tax Return**
- Contact Information-** For you and all additional applicants, as applicable
- Financial Information-** Income and monthly expenses
- Insurance Information-** Details of existing coverage and claims, if available

Get Started

If you need additional assistance contact the Customer Service Center at 1.800.659.2955 (TTY:7-1-1) or visit sba.gov/funding-programs/disaster-assistance.



Economic Injury Disaster Loan



What is an Economic Injury Disaster Loan (EIDL)?

If your business, agricultural cooperative, or private nonprofit cannot meet your financial obligations as a result of a disaster, SBA can help. We provide working capital loans, known as EIDL. This loan provides the money you need to keep your business running. Unlike a physical damage loan, this loan is meant to cover business expenses only.

What we offer

- Receive up to \$2 million to cover costs like payroll, inventory, rent, and utilities
- Low fixed interest rate with repayment terms up to 30 years
- Zero interest accrued and zero payments for the first year
- Apply now! No need to wait for insurance to settle to start your application

What you need to apply

- Government ID and Business EIN**
- Recent Federal Income Tax Return**
- Contact Information-**
For you and all additional applicants, as applicable
- Financial Information-**
Income and monthly expenses
- Insurance Information-**
Details of existing coverage and claims, if available

Get Started

If you need additional assistance contact the Customer Service Center at 1.800.659.2955 (TTY:7-1-1) or visit sba.gov/funding-programs/disaster-assistance.





U.S. Small Business
Administration

U.S. SMALL BUSINESS ADMINISTRATION FACT SHEET - DISASTER LOANS

ILLINOIS Declaration 21596 & 21597 (Disaster: IL-20025) Incident: SEVERE STORM AND TORNADO

occurring: April 17, 2026

*in Stephenson County, Illinois;
the contiguous Illinois counties of: Carroll, Jo Daviess, Ogle, and Winnebago;
and the contiguous Wisconsin counties of: Green and Lafayette*

Application Filing Deadlines:

Physical Damage: July 17, 2026

Economic Injury: February 18, 2027

If you are located in a declared disaster area, you may be eligible for financial assistance from the U.S. Small Business Administration (SBA).

What Types of Disaster Loans are Available?

- Business Physical Disaster Loans – Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Private, non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Home Disaster Loans – Loans to homeowners or renters to repair or replace disaster-damaged real estate and personal property, including automobiles.

What are the Credit Requirements?

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay all loans.

What are the Interest Rates?

By law, the interest rates depend on whether each applicant has Credit Available Elsewhere. An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere. Interest rates are fixed for the term of the loan. The interest rates applicable for this disaster are:

Physical Damage Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Home Loans	2.875%	5.750%
Business Loans	4.000%	8.000%
Non-Profit Organizations	3.625%	3.625%

Economic Injury Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Businesses & Small Agricultural Cooperatives	4.000%	N/A
Non-Profit Organizations	3.625%	N/A

What are Loan Terms?

The law authorizes loan terms up to a maximum of 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 7-year term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay. Borrowers may be required to provide collateral.

What are the Loan Amount Limits?

- **Business Loans** – The law limits business loans to \$2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.
- **Economic Injury Disaster Loans (EIDL)** – The law limits EIDLs to \$2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. EIDL assistance is available only to entities and their owners who cannot provide for their own recovery from non-government sources, as determined by the U.S. Small Business Administration.
- **Business Loan Ceiling** – The \$2,000,000 statutory limit for business loans applies to the combination of physical, economic injury, mitigation and refinancing, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the \$2,000,000 statutory limit.
- **Home Loans** – SBA regulations limit home loans to \$500,000 for the repair or replacement of real estate and \$100,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

What Restrictions are there on Loan Eligibility?

- **Uninsured Losses** – Only uninsured or otherwise uncompensated disaster losses are eligible. Any insurance proceeds which are required to be applied against outstanding mortgages are not available to fund disaster repairs and do not reduce loan eligibility. However, any insurance proceeds voluntarily applied to any outstanding mortgages do reduce loan eligibility.
- **Ineligible Property** – Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- **Noncompliance** – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Is There Help with Funding Mitigation Improvements?

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, etc. Mitigation loan money would be in addition to the amount of the approved loan but may not exceed 20 percent of total amount of physical damage to real property, including leasehold improvements, and personal property as verified by SBA to a maximum of \$500,000 for home loans. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

Is There Help Available for Refinancing?

- SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property or 50% or more of the value of the structure), and (3) intends to repair the damage.
- Businesses – Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.
- Homes – Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, up to the amount of the loan for real estate repair or replacement.

What if I Decide to Relocate?

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

Are There Insurance Requirements for Loans?

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

Applications for disaster loans may be submitted online using the MySBA Loan Portal at <https://lending.sba.gov> or other locally announced locations. Please contact the SBA's Customer Service Center by email at disastercustomerservice@sba.gov or by phone at 1-800-659-2955 for further assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

Village of Roscoe

Bills Submitted for Approval on June 2, 2026

Pooled Expenditures:

Checking account balance before expenditures	\$	221,581.20
Pooled Money Market		102,789.40
Illinois Funds Balance		7,980,667.98
Total pooled cash and equivalents		8,305,038.58

Expenditures per list 133,590.11

Additional invoices

133,590.11

Total expenditures 133,590.11

Payroll expense:

Gross Wages	5/16/2026	100,673.86	
Payroll tax and IMRF	5/16/2026	8,115.88	108,789.74

Total General Fund Expenditures 242,379.85

Pooled checking account balance after expenditures \$ 8,062,658.73

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	117,544.59
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		2,382,584.83
Total Motor Fuel cash and equivalents		2,510,521.43

Expenditures:

Vendor	Date	Invoice	Description	Amount
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Total Motor Fuel Fund Expenditures -

Motor Fuel cash and equivalent balance after expenditures 2,510,521.43

Total expenditures for all funds: 242,379.85

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	17GB-3XPX-C	COMPUTER POWER CORD	01-010-5951 Information Technology - H	05/19/2026	12.82	.00		
311	AMAZON CAPITAL SERVICES	19QH-9LXM-C	Hawley - Flashlight	01-040-4612 Uniforms	05/19/2026	128.99	.00		
311	AMAZON CAPITAL SERVICES	1FR9-PP7N-GJ	Keyboard / Mouse x 6	01-040-5951 Information Technology - H	05/07/2026	190.74	.00		
311	AMAZON CAPITAL SERVICES	1GWP-3JC6-F	NOISE CANCELLING CABLE FOR CHA	01-010-5951 Information Technology - H	05/13/2026	7.69	.00		
311	AMAZON CAPITAL SERVICES	1T3G-PTQ7-C	Farone - Pocket Knife	01-040-4612 Uniforms	05/19/2026	153.19	.00		
311	AMAZON CAPITAL SERVICES	1WNK-RFPP-	SCOTT RAPID DESOLVE TP - RIVERSI	01-050-5121 Maintenance & Repairs - B	05/26/2026	44.50	.00		
311	AMAZON CAPITAL SERVICES	1WNK-RFPP-	SCOTT RAPID DESOLVE TP - SWANS	01-050-5121 Maintenance & Repairs - B	05/26/2026	44.50	.00		
311	AMAZON CAPITAL SERVICES	1XFD-1T6N-M	DRI WIPES - PW STOCK	01-030-5990 Departmental Operating S	05/12/2026	73.99	.00		
311	AMAZON CAPITAL SERVICES	1YRV-QRDR-R	RainX Windshield Washer Fluid	01-040-5122 Maintenance & Repairs -	05/15/2026	29.82	.00		
311	AMAZON CAPITAL SERVICES	1YTR-FG1K-JX	CREDIT - PORTABLE RADIO BATTERY	01-030-5990 Departmental Operating S	05/15/2026	23.59-	.00		
Total AMAZON CAPITAL SERVICES:						662.65	.00		
ANNA PODGORNY									
436	ANNA PODGORNY	052126	PODGORNY - UNIFORMS	01-040-4612 Uniforms	05/21/2026	135.71	.00		
Total ANNA PODGORNY:						135.71	.00		
BAKER TILLY US, LLP									
635	BAKER TILLY US, LLP	BT3648164	Progress Bill #6 Audit 2025	01-014-5210 Accounting/Auditing	05/16/2026	13,282.50	.00		
Total BAKER TILLY US, LLP:						13,282.50	.00		
Batteries Plus Bulbs									
10006	Batteries Plus Bulbs	P89434307	6V 12AH LEAD BATTERY - CROSSWAL	01-030-6200 Street Sign Installation & R	02/04/2026	36.95	.00		
10006	Batteries Plus Bulbs	P89444613	6V 12AH LEAD BATTERY - CROSSWAL	01-030-6200 Street Sign Installation & R	02/05/2026	36.95	.00		
10006	Batteries Plus Bulbs	P89942471	6V 5AH LEAD BATTERY FOR EMERGE	01-030-5121 Maintenance & Repairs - B	02/26/2026	101.70	.00		
Total Batteries Plus Bulbs:						175.60	.00		
BOBCAT OF JANESVILLE									
902	BOBCAT OF JANESVILLE	02-322234	O RING & COUPLER - SWEEPSTER	01-050-5120 Maintenance & Repairs - E	05/12/2026	59.47	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BOBCAT OF JANESVILLE:						59.47	.00		
CDW GOVERNMENT, INC.									
1161	CDW GOVERNMENT, INC.	AJ2TV7H	Panasonic Toughbooks x3	01-040-5951 Information Technology - H	05/06/2026	9,793.59	.00		
Total CDW GOVERNMENT, INC.:						9,793.59	.00		
CHARTER COMMUNICATIONS									
1221	CHARTER COMMUNICATIONS	171810301052	INTERNET BACK UP	01-010-5320 Telephone & Data	05/21/2026	9.99	.00		
Total CHARTER COMMUNICATIONS:						9.99	.00		
CHASE									
1230	CHASE	0000002056	INTEREST 12/15/2025-06/14/2026	80-010-8020 Interest	05/17/2026	1,434.38	.00		
1230	CHASE	0000002057	INTEREST 12/15/2025-06/14/2026	80-010-8020 Interest	05/17/2026	3,547.50	.00		
Total CHASE:						4,981.88	.00		
CIVICPLUS LLC									
1343	CIVICPLUS LLC	367555	MUNICODE MEETINGS SOFTWARE	01-012-5952 Information Technology - S	06/01/2026	1,317.49	.00		
Total CIVICPLUS LLC:						1,317.49	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	050526 2222	4/626-5/5/26 BRIDGE LIGHTS	01-030-5411 Electricity - Street Lights	05/05/2026	215.08	.00		
1411	COMMONWEALTH EDISON	051126 1222	4/10/26-5/11/26 BIKEE PATH LIGHTS	01-030-5411 Electricity - Street Lights	05/11/2026	60.09	.00		
1411	COMMONWEALTH EDISON	051126 3000	4/8/26-5/7/26 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas & El	05/11/2026	81.36	.00		
1411	COMMONWEALTH EDISON	051326 32000	4/10/26-5/11/26 5785 BROAD ST	01-050-6010 Building Utilities (Gas & El	05/13/2026	169.51	.00		
1411	COMMONWEALTH EDISON	051326 42000	4/10/26-5/11/26 5802 HARRISON	01-050-5121 Maintenance & Repairs - B	05/13/2026	62.57	.00		
1411	COMMONWEALTH EDISON	051526 2000	4/10/26-5/11/26 RIVER ST LITE RT25	01-030-5411 Electricity - Street Lights	05/15/2026	22.00	.00		
1411	COMMONWEALTH EDISON	051926 1222	4/10/26-5/11/26 N 2ND ST SIGN	01-030-5411 Electricity - Street Lights	05/19/2026	52.46	.00		
1411	COMMONWEALTH EDISON	052026 3000	4/21/26-5/20/26 STREET LIGHT RT/23	01-030-5411 Electricity - Street Lights	05/20/2026	4,459.71	.00		
Total COMMONWEALTH EDISON:						5,122.78	.00		
DEARBORN LIFE INSURANCE COMPANY									
1721	DEARBORN LIFE INSURANCE C	051326	DISABILITY INS - ADMIN	01-010-4330 Disability Insurance	05/13/2026	111.03	.00		
1721	DEARBORN LIFE INSURANCE C	051326	DISABILITY INS - HR	01-017-4330 Disability Insurance	05/13/2026	51.52	.00		
1721	DEARBORN LIFE INSURANCE C	051326	DISABILITY INS - PW	01-030-4330 Disability Insurance	05/13/2026	351.34	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1721	DEARBORN LIFE INSURANCE C	051326	DISABILITY INS - PW ADJ	01-030-4330 Disability Insurance	05/13/2026	40.30	.00		
1721	DEARBORN LIFE INSURANCE C	051326	DISABILITY INS - PD	01-040-4330 Disability Insurance	05/13/2026	1,027.57	.00		
1721	DEARBORN LIFE INSURANCE C	051326	DISABILITY INS - PK	01-050-4330 Disability Insurance	05/13/2026	43.79	.00		
Total DEARBORN LIFE INSURANCE COMPANY:						1,625.55	.00		
DELTA DENTAL OF ILLINOIS-RISK									
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	DENTAL -ADMIN	01-010-4310 Health Insurance	06/01/2026	66.96	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	VISION INS - ADMIN	01-010-4310 Health Insurance	06/01/2026	11.32	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	DENTAL - HR	01-017-4310 Health Insurance	06/01/2026	69.27	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	VISION INS - HR	01-017-4310 Health Insurance	06/01/2026	11.04	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	DENTAL - PW	01-030-4310 Health Insurance	06/01/2026	477.84	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	VISION INS - PW	01-030-4310 Health Insurance	06/01/2026	67.06	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	DENTAL - PD	01-040-4310 Health Insurance	06/01/2026	1,785.81	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	VISION INS - PD	01-040-4310 Health Insurance	06/01/2026	254.49	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	DENTAL - PK	01-050-4310 Health Insurance	06/01/2026	121.74	.00		
1791	DELTA DENTAL OF ILLINOIS-RIS	2040134	VISION INS - PK	01-050-4310 Health Insurance	06/01/2026	16.55	.00		
Total DELTA DENTAL OF ILLINOIS-RISK:						2,882.08	.00		
FIRST SUPPLY LLC-ROCKFORD									
2231	FIRST SUPPLY LLC-ROCKFORD	15129371-01	COUPLINGS - PARK STOCK	01-050-5121 Maintenance & Repairs - B	05/13/2026	18.82	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	15138092-00	EXP TANK & BRACKET - RIVERSIDE	01-050-5121 Maintenance & Repairs - B	05/04/2026	97.65	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	15139065-00	BACKFLOW PREVENTER - RIVERSIDE	01-050-5121 Maintenance & Repairs - B	05/04/2026	167.91	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	1515220-01	HEATING ELEMENT - LELAND	01-050-5121 Maintenance & Repairs - B	05/13/2026	23.92	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	15152290-00	HEATING ELEMENT - LELAND	01-050-5121 Maintenance & Repairs - B	05/13/2026	17.94	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	15156205-00	CREDIT - HEATING ELEMENT	01-050-5121 Maintenance & Repairs - B	05/15/2026	17.94	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	15156698-00	REPAIR PARTS FOR URNIAL - VH	01-010-5121 Maintenance & Repairs - B	05/15/2026	47.11	.00		
Total FIRST SUPPLY LLC-ROCKFORD:						355.41	.00		
FRSA-PAYMENTS									
5881	FRSA-PAYMENTS	612915	3/4/26-4/1/26 5783 BROAD	01-050-6010 Building Utilities (Gas & El	05/15/2026	2.56	.00		
5881	FRSA-PAYMENTS	613307	10631 MAIN ST	01-010-6010 Building Utilities (Gas & El	05/15/2026	12.25	.00		
5881	FRSA-PAYMENTS	613307	10595 MAIN ST	01-040-6010 Building Utilities (Gas & El	05/15/2026	12.25	.00		
5881	FRSA-PAYMENTS	613910	2/7/26-3/7/26 5402 SWANSON	01-030-6010 Building Utilities (Gas & El	05/15/2026	24.50	.00		
Total FRSA-PAYMENTS:						51.56	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
GRAINGER									
2621	GRAINGER	9905539343	CO GAS DETECTOR - PW SHOP	01-030-5121 Maintenance & Repairs - B	05/06/2026	89.28	.00		
Total GRAINGER:						89.28	.00		
GREGORY E COX									
2650	GREGORY E COX	051926	ADMINISTRATIVE HEARINGS	01-013-5231 Legal Services - Village Pr	05/19/2026	500.00	.00		
Total GREGORY E COX:						500.00	.00		
ILLINOIS PUBLIC RISK FUND									
3121	ILLINOIS PUBLIC RISK FUND	10330	2026 MONTHLY INSTALLMENT W/C IN	01-015-5812 Workers Compensation Ins	05/21/2026	9,237.00	.00		
Total ILLINOIS PUBLIC RISK FUND:						9,237.00	.00		
IPBC - HEALTH BENEFITS									
3231	IPBC - HEALTH BENEFITS	060126	VOL LIFE	01-000-2211 Life Insurance-Additional V	06/01/2026	745.11	.00		
3231	IPBC - HEALTH BENEFITS	060126	DEP LIFE	01-000-2212 Life Insurance-Dependent	06/01/2026	71.94	.00		
3231	IPBC - HEALTH BENEFITS	060126	INDEMNITY	01-000-2215 Indemnity - Vol	06/01/2026	166.65	.00		
3231	IPBC - HEALTH BENEFITS	060126	HEALTH INS - ADMIN	01-010-4310 Health Insurance	06/01/2026	1,594.00	.00		
3231	IPBC - HEALTH BENEFITS	060126	LIFE INS - ADMIN	01-010-4320 Life Insurance	06/01/2026	7.00	.00		
3231	IPBC - HEALTH BENEFITS	060126	FEES (ALL)	01-014-6059 Bank Fees	06/01/2026	49.90	.00		
3231	IPBC - HEALTH BENEFITS	060126	HEALTH INS - HR	01-017-4310 Health Insurance	06/01/2026	1,626.49	.00		
3231	IPBC - HEALTH BENEFITS	060126	LIFE INS - HR	01-017-4310 Health Insurance	06/01/2026	3.50	.00		
3231	IPBC - HEALTH BENEFITS	060126	HEALTH INS - PW	01-030-4310 Health Insurance	06/01/2026	9,744.40	.00		
3231	IPBC - HEALTH BENEFITS	060126	LIFE INS - PW	01-030-4320 Life Insurance	06/01/2026	25.54	.00		
3231	IPBC - HEALTH BENEFITS	060126	HEALTH INS - PD	01-040-4310 Health Insurance	06/01/2026	34,908.46	.00		
3231	IPBC - HEALTH BENEFITS	060126	LIFE INS - PD	01-040-4320 Life Insurance	06/01/2026	66.50	.00		
3231	IPBC - HEALTH BENEFITS	060126	HEALTH INS - PK	01-050-4310 Health Insurance	06/01/2026	2,481.20	.00		
3231	IPBC - HEALTH BENEFITS	060126	LIFE INS - PK	01-050-4320 Life Insurance	06/01/2026	3.50	.00		
Total IPBC - HEALTH BENEFITS:						51,494.19	.00		
KIESLER'S POLICE SUPPLY, INC.									
3661	KIESLER'S POLICE SUPPLY, IN	IN280543	Holsters	01-040-6051 Equipment Purch - Non Ca	04/27/2026	2,570.66	.00		
Total KIESLER'S POLICE SUPPLY, INC.:						2,570.66	.00		
LASHLY & BAER PC									
3814	LASHLY & BAER PC	370636-0097	PAYTON J. VS VOR EXPENSES	01-010-5231 Legal Services - General L	04/27/2026	13.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total LASHLY & BAER PC:						13.00	.00		
MachesneyIL WellNow Urgent Care									
5411	MachesneyIL WellNow Urgent Ca	8837323	DOT DRUG SCREEN & ALCOHOL -T. M	01-030-4370 Medical Screening / Drug T	04/09/2026	136.00	.00		
5411	MachesneyIL WellNow Urgent Ca	8845867	DOT DRUG SCREEN - E. JACOBSON	01-030-4370 Medical Screening / Drug T	04/10/2026	81.00	.00		
5411	MachesneyIL WellNow Urgent Ca	8860251	PRE EMP DOT DRUG TEST - C. SEAW	01-030-4370 Medical Screening / Drug T	04/15/2026	186.00	.00		
Total MachesneyIL WellNow Urgent Care:						403.00	.00		
Mark D. Olson, CPA, Ltd									
4291	Mark D. Olson, CPA, Ltd	1759	TREASURER SVCS	01-014-5233 Treasurer Services - Gener	06/01/2026	5,250.00	.00		
4291	Mark D. Olson, CPA, Ltd	1759	ROSCOE POLICE PENSION ACCOUNT	01-014-5234 Treasurer Services - Police	06/01/2026	525.00	.00		
Total Mark D. Olson, CPA, Ltd:						5,775.00	.00		
MENARD'S									
4411	MENARD'S	70722	PLUMBING SUPPLIES BATHROOM &	01-050-5121 Maintenance & Repairs - B	05/11/2026	104.29	.00		
4411	MENARD'S	70785	2" POLEBARN SCREW	01-030-5990 Departmental Operating S	05/12/2026	43.89	.00		
4411	MENARD'S	70785	TIE WIRE & TOPRAIL - FENCE REPAIR	01-030-6040 Operating Supplies	05/12/2026	37.07	.00		
4411	MENARD'S	70807	PLUMBING SUPPLIES - LELAND REST	01-050-5121 Maintenance & Repairs - B	05/12/2026	85.83	.00		
4411	MENARD'S	70916	WATER HEATER REPAIR - LELAND	01-050-5121 Maintenance & Repairs - B	05/14/2026	35.84	.00		
4411	MENARD'S	70990	SCREWDRIVER- PW STOCK	01-030-5990 Departmental Operating S	05/14/2026	7.99	.00		
4411	MENARD'S	70990	WAX RING & SLEEVES - SWANSON	01-050-5121 Maintenance & Repairs - B	05/14/2026	4.58	.00		
4411	MENARD'S	71188	SECURITY DRILL BIT SET - PD	01-040-5121 Maintenance & Repairs - B	05/18/2026	5.99	.00		
4411	MENARD'S	71188	TOILET REPAIR - SWANSON	01-050-5121 Maintenance & Repairs - B	05/18/2026	68.20	.00		
4411	MENARD'S	71249	AIR FILTERS - VH	01-010-5121 Maintenance & Repairs - B	05/19/2026	107.86	.00		
4411	MENARD'S	71249	AIR FILTERS - PW	01-030-5121 Maintenance & Repairs - B	05/19/2026	13.99	.00		
4411	MENARD'S	71249	AIR FILTERS - PD	01-040-5121 Maintenance & Repairs - B	05/19/2026	13.94	.00		
4411	MENARD'S	71249	AIR FILTERS - PORTER	01-050-5121 Maintenance & Repairs - B	05/19/2026	9.96	.00		
4411	MENARD'S	71249	AIR FILTERS - SWANSON	01-050-5121 Maintenance & Repairs - B	05/19/2026	5.58	.00		
4411	MENARD'S	71320	SIDING REMOVAL TOOL	01-050-5121 Maintenance & Repairs - B	05/20/2026	13.96	.00		
4411	MENARD'S	71321	TREATED WOOD FOR WINDOW - SWA	01-050-5121 Maintenance & Repairs - B	05/20/2026	8.74	.00		
4411	MENARD'S	71464	CLEANING SUPPLIES - PW	01-030-5990 Departmental Operating S	05/22/2026	39.42	.00		
4411	MENARD'S	71464	PLUMBING SUPPLIES - LELAND WATE	01-050-5121 Maintenance & Repairs - B	05/22/2026	74.94	.00		
Total MENARD'S:						682.07	.00		
MILLER-BRADFORD & RISBERG, INC.									
4621	MILLER-BRADFORD & RISBER	P3630008	BELLOWS KIT - CASE BACKHOE	01-030-5120 Maintenance & Repairs - E	05/21/2026	462.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MILLER-BRADFORD & RISBERG, INC.:						462.00	.00		
NICOR GAS									
4931	NICOR GAS	050726 2000 9	4/7/26-5/6/26 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas & El	05/07/2026	90.43	.00		
4931	NICOR GAS	052026 2000 9	4/20/26-5/19/26 5402 SWANSON	01-030-6010 Building Utilities (Gas & El	05/20/2026	302.12	.00		
Total NICOR GAS:						392.55	.00		
NORTHERN ILLINOIS SERVICE									
5031	NORTHERN ILLINOIS SERVICE	69846	79.15 TONS CA-6 ROAD STONE	01-030-6060 Road Repair Bulk Material	05/21/2026	751.93	.00		
Total NORTHERN ILLINOIS SERVICE:						751.93	.00		
PITNEY BOWES BANK INC									
5428	PITNEY BOWES BANK INC	051426	POSTAGE	01-010-5310 Postage	05/14/2026	274.44	.00		
Total PITNEY BOWES BANK INC:						274.44	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	I8907	HANDICAP W/ HAND SANITIZER - CHI	01-050-5860 Equipment Rentals	05/27/2026	135.00	.00		
5471	PORT-A-JOHN	I8908	HANDICAP W/ HAND SANITIZER - RAL	01-050-5860 Equipment Rentals	05/27/2026	135.00	.00		
5471	PORT-A-JOHN	I8909	HANDICAP W/ HAND SANITIZER - POR	01-050-5860 Equipment Rentals	05/27/2026	135.00	.00		
Total PORT-A-JOHN:						405.00	.00		
RINGCENTRAL INC									
5780	RINGCENTRAL INC	CD_00144482	RING CENTRAL MONTHLY SERVICE -	01-010-5320 Telephone & Data	05/25/2026	198.30	.00		
5780	RINGCENTRAL INC	CD_00144482	RING CENTRAL MONTHLY SERVICE -	01-030-5320 Telephone & Data	05/25/2026	198.30	.00		
5780	RINGCENTRAL INC	CD_00144482	RING CENTRAL MONTHLY SERVICE -	01-040-5320 Telephone & Data	05/25/2026	198.30	.00		
Total RINGCENTRAL INC:						594.90	.00		
T-MOBILE									
6789	T-MOBILE	052126	HOT SPOT @ PORTER CABIN	01-030-5320 Telephone & Data	05/21/2026	31.50	.00		
Total T-MOBILE:						31.50	.00		
U S CELLULAR									
7401	U S CELLULAR	0809760168	CELL PHONES - ADMIN	01-010-5320 Telephone & Data	05/16/2026	185.34	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
7401	U S CELLULAR	0809760168	CELL PHONES - PW	01-030-5320 Telephone & Data	05/16/2026	308.24	.00		
7401	U S CELLULAR	0809760168	CELL PHONES - PD	01-040-5320 Telephone & Data	05/16/2026	325.78	.00		
Total U S CELLULAR:						819.36	.00		
ULINE									
7431	ULINE	207671057	SOFTSHELL FULL ZIP PPP - C. SEAW	01-030-4610 Uniforms	05/05/2026	132.45	.00		
Total ULINE:						132.45	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390039867	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	05/04/2026	41.22	.00		
7460	UNIFIRST CORPORATION	33900407042	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	05/18/2026	41.22	.00		
7460	UNIFIRST CORPORATION	3390040754	UNIFORMS & MATS - PW	01-030-4610 Uniforms	05/18/2026	181.77	.00		
7460	UNIFIRST CORPORATION	3390040754	UNIFORMS - PARKS	01-050-4610 Uniforms	05/18/2026	18.14	.00		
7460	UNIFIRST CORPORATION	3390041077	UNIFORMS & MATS - PW	01-030-4610 Uniforms	05/25/2026	137.42	.00		
7460	UNIFIRST CORPORATION	3390041077	UNIFORMS - PARKS	01-050-4610 Uniforms	05/25/2026	18.14	.00		
7460	UNIFIRST CORPORATION	3390041078	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	05/25/2026	41.22	.00		
Total UNIFIRST CORPORATION:						479.13	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	101063	Kelly - Pants / Nylon Liner Belt / Duty Bel	01-040-4612 Uniforms	05/07/2026	179.44	.00		
Total UNIFORM DEN EAST, INC:						179.44	.00		
VANDEWALLE & ASSOCIATES									
7483	VANDEWALLE & ASSOCIATES	202605049	Planning Services	01-016-5241 Planning Services - Zonin	05/16/2026	11,865.00	.00		
Total VANDEWALLE & ASSOCIATES:						11,865.00	.00		
VERIZON WIRELESS									
7491	VERIZON WIRELESS	6143276320	HOT SPOTS PD	01-040-5320 Telephone & Data	05/10/2026	396.11	.00		
Total VERIZON WIRELESS:						396.11	.00		
WILLIAM CHARLES ELECTRIC, LLC									
7731	WILLIAM CHARLES ELECTRIC,	8260153-01	HWY 2151 & PRAIRIE ROSE - CONFLI	01-030-5411 Electricity - Street Lights	05/08/2026	300.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WILLIAM CHARLES ELECTRIC, LLC:						300.00	.00		
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	13800	INTERNET SERVICE/PUBLIC IP ADDR	01-010-5320 Telephone & Data	04/30/2026	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		
WINNEBAGO COUNTY TREASURER									
7801	WINNEBAGO COUNTY TREASU	050126	2025 PROP TAX - 10531 MAIN ST	01-010-9000 Contingency	05/01/2026	1,886.42	.00		
7801	WINNEBAGO COUNTY TREASU	050226	2025 PROP TAX - 10517 MAIN ST	01-010-9000 Contingency	05/02/2026	2,176.92	.00		
Total WINNEBAGO COUNTY TREASURER:						4,063.34	.00		
WM CORPORATE SERVICES, INC									
7853	WM CORPORATE SERVICES, IN	0581804-4076-	05/01/26-05/15/26 30YD ROLLOFF - QU	01-030-9000 Contingency	05/18/2026	415.00	.00		
7853	WM CORPORATE SERVICES, IN	0581815-4076-	05/01/26-05/15/26 30YD ROLLOFF - LE	01-030-9000 Contingency	05/18/2026	415.00	.00		
Total WM CORPORATE SERVICES, INC:						830.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	7825-R	PADLOCKS - PW	01-030-5121 Maintenance & Repairs - B	05/12/2026	7.98	.00		
102	ZIEGLER'S ACE HARDWARE	7828-R	CREDIT - RETURN PADLOCKS	01-030-5121 Maintenance & Repairs - B	05/13/2026	7.98	.00		
102	ZIEGLER'S ACE HARDWARE	7829-R	SINK STRAINER - LELAND	01-050-5121 Maintenance & Repairs - B	05/13/2026	12.99	.00		
102	ZIEGLER'S ACE HARDWARE	7856-R	BATTERIES - THERMOSTAT IN PRESI	01-010-5121 Maintenance & Repairs - B	05/18/2026	28.98	.00		
102	ZIEGLER'S ACE HARDWARE	7857-R	BATTERIES - VH	01-010-5121 Maintenance & Repairs - B	05/18/2026	16.99	.00		
102	ZIEGLER'S ACE HARDWARE	7860-R	FASTENERS - RIVERSIDE BOAT DOCK	01-050-5121 Maintenance & Repairs - B	05/18/2026	32.64	.00		
102	ZIEGLER'S ACE HARDWARE	7865-R	SINK STRAINER - LELAND	01-050-5120 Maintenance & Repairs - E	05/20/2026	66.91	.00		
102	ZIEGLER'S ACE HARDWARE	7872-R	M1 TOOL & BLADE SET - STOCK	01-030-5990 Departmental Operating S	05/21/2026	178.99	.00		
Total ZIEGLER'S ACE HARDWARE:						337.50	.00		
Grand Totals:						133,590.11	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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- Department Key
- 010 Administration
 - 012 Village Clerk
 - 015 Liability Insurance
 - 030 Public Works
 - 040 Police/Public Safety
 - 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<->} "50"

Village of Roscoe
Budget Vs Actual
Through April 30, 2026

4 Months Ended

33.3%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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<u>General Fund - Revenue</u>				
01-010-3110 Property Taxes	\$ -	\$ 588,168.56	\$ 588,168.56	0.0%
01-010-3113 Video Game Revenue	160,049.07	525,000.00	364,950.93	30.5%
01-010-3114 Cannabis Use Tax	5,841.35	17,682.63	11,841.28	33.0%
01-010-3210 Retailer's Occupation Tax	813,499.45	2,000,000.00	1,186,500.55	40.7%
01-010-3211 Local Use Tax	27,655.60	47,556.39	19,900.79	58.2%
01-010-3220 State Income Tax	695,597.47	1,979,136.60	1,283,539.13	35.1%
01-010-3230 Corporate Replacement Tax	49,314.26	145,000.00	95,685.74	34.0%
01-010-3250 Donations	-	10,000.00	10,000.00	0.0%
01-010-3310 Liquor Licenses	650.00	148,650.00	148,000.00	0.4%
01-010-3311 Employee Registration Liquor	-	6,375.00	6,375.00	0.0%
01-010-3312 Liquor Licenses Violation	-	500.00	500.00	0.0%
01-010-3313 Gaming Term Reg Fee	-	3,400.00	3,400.00	0.0%
01-010-3314 Tobacco License - Class A	400.00	-	(400.00)	#DIV/0!
01-010-3316 Tobacco App Fee	300.00	-	(300.00)	#DIV/0!
01-010-3320 Other Licenses	25.00	5,000.00	4,975.00	0.5%
01-010-3350 Permits and Fees	4,675.00	21,000.00	16,325.00	22.3%
01-010-3351 Zoning Permits	3,100.00	10,000.00	6,900.00	31.0%
01-010-3353 Vending/Amusement License	-	4,000.00	4,000.00	0.0%
01-010-3354 Oversize/Overweight Permit	1,265.00	5,000.00	3,735.00	25.3%
01-010-3357 Design Review Fees	400.00	1,000.00	600.00	40.0%
01-010-3358 Sign Permits	175.00	1,000.00	825.00	17.5%
01-010-3430 Cable Franchise Fees	-	40,000.00	40,000.00	0.0%
01-010-3440 Gas Franchise Fees-Rock Energy	31,494.67	95,000.00	63,505.33	33.2%
01-010-3441 Gas Franchise Fees-Nicor	-	30,000.00	30,000.00	0.0%
01-013-3450 Administrative Hearing Fine	-	1,500.00	1,500.00	0.0%
01-010-3540 Notice of Violation	90.00	-	(90.00)	#DIV/0!
01-010-3710 Interest Income	73,420.14	225,000.00	151,579.86	32.6%
01-010-3880 Credit Card Convenience Fees	844.50	1,000.00	155.50	84.5%
01-010-3890 Miscellaneous Income	154,206.20	5,000.00	(149,206.20)	3084.1%
01-010-3891 Denali Plat One Impr Fund	4,500.00	15,000.00	10,500.00	30.0%
01-010-3892 Glenwood Estates Recapture	51,828.00	-	(51,828.00)	#DIV/0!
	\$ 2,079,330.71	\$ 5,930,969.18	\$ 3,851,638.47	35.1%
<u>FICA Department - Revenue</u>				
01-011-3110 Property Taxes	-	13,369.42	13,369.42	0.0%
	\$ -	\$ 13,369.42	\$ 13,369.42	0.0%
<u>Liability Insurance - Revenue</u>				
01-015-3110 Property Taxes	-	102,619.35	102,619.35	0.0%
	\$ -	\$ 102,619.35	\$ 102,619.35	0.0%
<u>Public Works Department - Revenue</u>				
01-030-3570 Shared Sidewalk Reimbursement	-	2,500.00	2,500.00	0.0%
01-030-3890 Miscellaneous Income	62.30	2,500.00	2,437.70	2.5%
01-030-3980 Sale of Equipment	-	-	-	#DIV/0!
	\$ 62.30	\$ 5,000.00	\$ 4,937.70	1.2%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>Public Safety - Revenue</u>					
01-040-3111	Property Tax - Police Pension	-	561,154.42	561,154.42	0.0%
01-040-3112	Property Tax - Police Protect	-	568,381.13	568,381.13	0.0%
01-040-3250	Grants	-	3,500.00	3,500.00	0.0%
01-040-3410	Traffic Fines	27,014.06	65,000.00	37,985.94	41.6%
01-040-3411	DUI Fines	2,697.47	3,500.00	802.53	77.1%
01-040-3412	Drug Fines	-	1,500.00	1,500.00	0.0%
01-040-3414	Police Agency Vehicle Fund	-	500.00	500.00	0.0%
01-040-3450	Notice of Violation Fines	50.00	500.00	450.00	10.0%
01-040-3530	Other reimbursements	14,676.00	10,000.00	(4,676.00)	146.8%
01-040-3550	Administrative Tow Fees	30,000.00	60,000.00	30,000.00	50.0%
01-040-3850	Donations	5,000.00	-	(5,000.00)	#DIV/0!
01-040-3890	Miscellaneous Income	19,143.59	5,000.00	(14,143.59)	382.9%
01-040-3891	Park Land Dedication Income	-	-	-	#DIV/0!
		\$ 98,581.12	\$ 1,279,035.55	\$ 1,180,454.43	7.7%
<u>Parks Department - Revenue</u>					
01-050-3810	Park Usage - Porter Park	12,725.00	12,000.00	(725.00)	106.0%
01-050-3811	Ball Field Rental	6,500.00	8,000.00	1,500.00	81.3%
01-050-3812	Park Usage Fees-Other	-	1,000.00	1,000.00	0.0%
01-050-3890	Miscellaneous Income	-	5,000.00	5,000.00	0.0%
		\$ 19,225.00	\$ 26,000.00	\$ 6,775.00	73.9%
	Total General Fund Revenue	\$ 2,197,199.13	\$ 7,356,993.50	\$ 5,159,794.37	29.9%
<u>Expenditures</u>					
GENERAL					
01-010-4100	SALARY - FULL TIME EMPLOYEES	49,369.08	143,221.50	93,852.42	34.5%
01-010-4110	WAGES - FULL TIME EMPLOYEES	36,059.72	105,960.17	69,900.45	34.0%
01-010-4130	WAGES - OVERTIME PAY	-	-	-	#DIV/0!
01-010-4310	HEALTH INSURANCE	6,689.12	29,671.80	22,982.68	22.5%
01-010-4320	LIFE INSURANCE	42.00	252.00	210.00	16.7%
01-010-4330	DISABILITY INSURANCE	447.90	1,750.00	1,302.10	25.6%
01-010-4340	UNEMPLOYMENT BENEFITS	-	3,000.00	3,000.00	0.0%
01-010-4510	FICA - EMPLOYER CONTRIBUTION	7,126.02	18,993.47	11,867.45	37.5%
01-010-4540	PENSION (IMRF) - EMPLOYER CONT	1,391.15	4,022.15	2,631.00	34.6%
01-010-4610	UNIFORMS	-	750.00	750.00	0.0%
01-010-5120	MAINTENANCE & REPAIRS - EQUIP	-	15,000.00	15,000.00	0.0%
01-010-5121	MAINTENANCE & REPAIRS - B&G	1,414.86	64,000.00	62,585.14	2.2%
01-010-5122	MAINTENANCE & REPAIRS - VEH	-	1,000.00	1,000.00	0.0%
01-010-5162	OTHER CONTRACTED SERVICES	-	3,000.00	3,000.00	0.0%
01-010-5220	ENGINEERING - GENERAL	50,613.59	250,000.00	199,386.41	20.2%
01-010-5231	LEGAL SERVICES - GENERAL LEGAL	47,317.50	150,000.00	102,682.50	31.5%
01-010-5232	LEGAL SERVICES - OTHER	-	50,000.00	50,000.00	0.0%
01-010-5260	MASS TRANSIT SYSTEM (SMTD)	25,000.00	25,000.00	-	100.0%
01-010-5310	POSTAGE	734.78	1,700.00	965.22	43.2%
01-010-5320	TELEPHONE & DATA	7,738.52	12,770.00	5,031.48	60.6%
01-010-5330	PRINTING & PUBLISHING	539.71	800.00	260.29	67.5%
01-010-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	2,350.00	2,350.00	0.0%
01-010-5530	TRAINING & SEMINARS	-	8,100.00	8,100.00	0.0%
01-010-5860	EQUIPMENT RENTALS	-	10,000.00	10,000.00	0.0%
01-010-5870	MEMBERSHIPS & DUES	-	2,500.00	2,500.00	0.0%
01-010-5950	IT - CONSULTING SERVICES	8,302.00	13,924.00	5,622.00	59.6%
01-010-5951	IT - HARDWARE PURCHASES	925.16	8,500.00	7,574.84	10.9%
01-010-5952	IT - SOFTWARE/SAAS	494.62	11,666.02	11,171.40	4.2%
01-010-5953	IT - MAINTENANCE & SERVICE	-	8,000.00	8,000.00	0.0%
01-010-5990	DEPARTMENT OPERATING SUPPLIES	75.05	30,500.00	30,424.95	0.2%
01-010-6010	BUILDING UTILITIES (GAS& ELEC)	1,786.52	4,400.00	2,613.48	40.6%
01-010-6020	OFFICE SUPPLIES	1,024.80	10,000.00	8,975.20	10.2%
01-010-6021	CLEANING SERVICES	4,818.50	22,500.00	17,681.50	21.4%
01-010-6030	GAS & OIL	21.86	1,000.00	978.14	2.2%
01-010-6051	EQUIPMENT PURCH - NON CAP	-	21,000.00	21,000.00	0.0%
01-010-6052	OFFICE FURNISHINGS	-	10,000.00	10,000.00	0.0%
01-010-6059	SERVICE/BANK FEES	-	-	-	#DIV/0!
01-010-6070	VEHICLE LEASES (FLEET)	1,927.44	5,815.92	3,888.48	33.1%

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-010-6090	MARKETING & OUTREACH	-	5,730.00	5,730.00	0.0%
01-010-6091	SPECIAL EVENTS	890.17	29,000.00	28,109.83	3.1%
01-010-9000	CONTINGENCY	-	60,000.00	60,000.00	0.0%
01-010-9990	INTERFUND TRANSFERS - DEBT SER	91,321.33	273,964.00	182,642.67	33.3%
01-010-9990	INTERFUND TRANSFERS - CAP	231,794.28	695,382.85	463,588.57	33.3%
TOTAL GENERAL/ADMINISTRATION		577,865.69	2,115,223.88	1,537,358.19	27.3%
VILLAGE CLERK'S OFFICE					
01-012-4114	SALARY - VILLAGE CLERK	5,858.42	16,960.00	11,101.58	34.5%
01-012-4510	FICA - EMPLOYER CONTRIBUTION	457.29	1,309.68	852.39	34.9%
01-012-5510	MEMBERSHIP & DUES	-	200.00	200.00	0.0%
01-012-5530	TRAINING & SEMINARS	-	4,000.00	4,000.00	0.0%
01-012-5550	ORDINANCE CODIFICATION	-	3,000.00	3,000.00	0.0%
01-012-5575	SPECIAL PROJECTS	-	1,000.00	1,000.00	0.0%
01-012-5950	IT - CONSULTING SERVICES	316.00	948.00	632.00	33.3%
01-012-5951	IT - HARDWARE PURCHASES	-	500.00	500.00	0.0%
01-012-5952	IT - SOFTWARE/SAAS	11,758.23	6,746.20	(5,012.03)	174.3%
01-012-5990	DEPARTMENT OPERATING SUPPLIES	-	5,000.00	5,000.00	0.0%
01-012-6020	OFFICE SUPPLEIS	-	500.00	500.00	0.0%
TOTAL VILLAGE CLERK'S OFFICE		18,389.94	40,163.88	21,773.94	45.8%
01-013-4610	UNIFORMS	-	250.00	250.00	0.0%
01-013-5231	LEGAL SERVICES - VILL PROS	3,750.00	15,000.00	11,250.00	25.0%
01-013-5232	LEGAL SERVICES - ADMIN HEARING	-	6,000.00	6,000.00	0.0%
01-013-5310	POSTAGE	-	100.00	100.00	0.0%
01-013-5953	Code Enforcement Consult	12,688.63	45,000.00	32,311.37	28.2%
01-013-5989	Mowing	-	1,000.00	1,000.00	0.0%
Total Code Enforcement		16,438.63	67,350.00	50,911.37	24.4%
TREASURER					
01-014-5210	ACCOUNTING/AUDITING	5,431.50	52,500.00	47,068.50	10.3%
01-014-5233	TREASURER SERVICES	15,750.00	63,000.00	47,250.00	25.0%
01-014-5234	TREASURER SERVICES	1,575.00	6,300.00	4,725.00	25.0%
01-014-5950	INFORMATION TECH	968.00	1,896.00	928.00	51.1%
01-014-5951	IT - HARDWARE PURCHASES	-	-	-	#DIV/0!
01-014-5952	IT - SOFTWARE/SAAS	14,666.46	30,666.70	16,000.24	47.8%
01-014-6059	BANK FEES	272.22	2,000.00	1,727.78	13.6%
TOTAL TREASURER		38,663.18	156,362.70	117,699.52	24.7%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
LIABILITY INSURANCE					
01-015-5810	GENERAL LIABILITY INSURANCE	69,613.00	208,839.00	139,226.00	33.3%
01-015-5811	CYBER LIABILITY INSURANCE	3,257.00	9,371.00	6,114.00	34.8%
01-015-5812	WORKERS COMPENSATION INSURANCE	36,946.67	110,840.00	73,893.33	33.3%
TOTAL LIABILITY INSURANCE		109,816.67	329,050.00	219,233.33	33.4%
PLANNING/ZONING					
01-016-4223	STIPENDS - ZONING BOARD OF APP	660.00	5,280.00	4,620.00	12.5%
01-016-4510	FICA - EMPLOYER CONTRIBUTION	-	403.92	403.92	0.0%
01-016-5241	PLANNING SERVICES - ZONING ADM	30,910.00	70,000.00	39,090.00	44.2%
01-016-5243	ENGINEERING SERVICES - ZONING	-	20,000.00	20,000.00	0.0%
01-016-5244	LEGAL SERVICES - ZONING	-	10,000.00	10,000.00	0.0%
01-016-5245	PLANNING SERVICES - SPECIAL PR	-	5,000.00	5,000.00	0.0%
01-016-5247	LEGAL SERVICES	-	5,000.00	5,000.00	0.0%
01-016-5310	POSTAGE	-	200.00	200.00	0.0%
01-016-5330	PRINTING & PUBLISHING	-	1,000.00	1,000.00	0.0%
01-016-5881	GEOGRAPHICAL INFORM SYSTEM	1,138.13	4,707.00	3,568.87	24.2%
01-016-5990	Zoning Committee	-	1,000.00	1,000.00	0.0%
01-016-6090	MARKETING & OUTREACH	-	500.00	500.00	0.0%
TOTAL PLANNING/ZONING		32,708.13	123,090.92	90,382.79	26.6%
HUMAN RESOURCES					
01-017-4110	SALARY - FULL TIME EMPLOYEES	27,590.37	81,227.60	53,637.23	34.0%
01-017-4310	HEALTH INSURANCE	6,632.32	19,214.16	12,581.84	34.5%
01-017-4320	LIFE INSURANCE	-	84.00	84.00	0.0%
01-017-4330	DISABILITY INSURANCE	155.50	625.00	469.50	24.9%
01-017-4510	FICA - EMPLOYER CONTRIBUTION	2,007.96	6,032.92	4,024.96	33.3%
01-017-4540	PENSION (IMRF) - EMPLOYER CONT	446.95	1,277.56	830.61	35.0%
01-017-4610	UNIFORMS	-	250.00	250.00	0.0%
01-017-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	299.00	299.00	0.0%
01-017-5530	TRAINING & SEMINARS	-	1,200.00	1,200.00	0.0%
01-017-5950	INFORMATION TECH	-	948.00	948.00	0.0%
01-017-5951	IT - HARDWARE PURCHASES	-	-	-	#DIV/0!
01-017-5952	IT - SOFTWARE/SAAS	-	4,136.81	4,136.81	0.0%
01-017-5990	DEPARTMENT OPERATING SUPPLIES	57.72	2,000.00	1,942.28	2.9%
01-017-5991	EMPLOYEE RECOGNITION/RETENTION	-	2,400.00	2,400.00	0.0%
01-017-6090	MARKETING & OUTREACH	679.50	52,500.00	51,820.50	1.3%
TOTAL HUMAN RESOURCES		37,570.32	172,195.05	134,624.73	21.8%
VILLAGE BOARD					
01-018-4212	SALARIES - VILLAGE TRUSTEES	5,146.63	24,000.00	18,853.37	21.4%
01-018-4213	SALARIES - VILLAGE PRESIDENT	13,153.77	38,000.00	24,846.23	34.6%
01-018-4234	STIPENDS - LIQUOR COMMISSION	-	1,120.00	1,120.00	0.0%
01-018-4510	FICA - EMPLOYER CONTRIBUTION	1,006.26	5,019.93	4,013.67	20.0%
01-018-5510	MEMBERSHIPS & DUES - ELECTED	1,875.00	4,500.00	2,625.00	41.7%
01-018-5530	Training & Seminars	-	4,500.00	4,500.00	0.0%
01-018-5870	MUNICIPAL OFFICIALS - MISC EXP	201.05	5,500.00	5,298.95	3.7%
01-018-5871	LIQUOR COMMISSION - MISC EXP	-	2,000.00	2,000.00	0.0%
01-018-5950	IT - CONSULTING SERVICES	1,176.00	5,000.00	3,824.00	23.5%
01-018-5952	IT - SOFTWARE/SAAS	-	2,500.00	2,500.00	0.0%
TOTAL VILLAGE BOARD		22,558.71	92,139.93	69,581.22	24.5%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
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ECONOMIC DEVELOPMENT SERVICES					

01-019-4610	UNIFORMS	-	250.00	250.00	0.0%
01-019-5241	ECONOMIC DEVELOPMENT SERVICES	-	15,000.00	15,000.00	0.0%
01-019-5242	ECONOMIC DEVELOPMENT SERVICES	-	200,000.00	200,000.00	0.0%
01-019-5245	PLANNIGN SERVICES - SPECIAL PR	-	15,000.00	15,000.00	0.0%
01-019-5246	ENG & DESIGN SVS - SPECIAL PRO	4,077.00	15,000.00	10,923.00	27.2%
01-019-5247	LEGAL SERVICES - SPECIAL PROJ	-	30,000.00	30,000.00	0.0%
01-019-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	500.00	500.00	0.0%
01-019-5990	DEPARTMENTAL OPERATING EXPENSE	-	4,000.00	4,000.00	0.0%

TOTAL ECONOMIC DEVELOPMENT		4,077.00	279,750.00	275,673.00	1.5%
PUBLIC WORKS					

01-030-4100	SALARY - FULL TIME EMPLOYEES	28,961.98	84,136.61	55,174.63	34.4%
01-030-4110	WAGES - FULL TIME EMPLOYEES	129,437.42	357,491.92	228,054.50	36.2%
01-030-4130	WAGES - OVERTIME PAY	8,696.55	15,000.00	6,303.45	58.0%
01-030-4210	WAGES - PART TIME SUMMER	930.00	4,000.00	3,070.00	23.3%
01-030-4216	WAGES - PART TIME WINTER	6,652.94	48,075.00	41,422.06	13.8%
01-030-4310	HEALTH INSURANCE	32,010.97	128,994.62	96,983.65	24.8%
01-030-4320	LIFE INSURANCE	87.97	603.19	515.22	14.6%
01-030-4330	DISABILITY INSURANCE	1,016.30	3,125.00	2,108.70	32.5%
01-030-4340	UNEMPLOYMENT INSURANCE	-	3,000.00	3,000.00	0.0%
01-030-4370	OTHER MEDICAL/ DRUG TESTING	403.00	2,000.00	1,597.00	20.2%
01-030-4510	FICA - EMPLOYER CONTRIBUTION	13,255.37	39,209.74	25,954.37	33.8%
01-030-4540	PENSION (IMRF) - EMPLOYER CONT	2,699.90	7,110.93	4,411.03	38.0%
01-030-4541	WAGES-SPECIAL PAY	-	3,000.00	3,000.00	0.0%
01-030-4610	UNIFORMS	2,185.18	9,000.00	6,814.82	24.3%
01-030-4611	PERSONAL PROTECTIVE EQUIPMENT	597.83	3,500.00	2,902.17	17.1%
01-030-5120	MAINT & REPAIRS - EQUIPMENT	2,814.56	15,000.00	12,185.44	18.8%
01-030-5121	MAINTENANCE & REPAIRS - B&G	1,877.16	180,000.00	178,122.84	1.0%
01-030-5122	MAINTENANCE & REPAIRS - VEH	1,984.59	25,000.00	23,015.41	7.9%
01-030-5123	MAINTENANCE & REPAIRS - STREET	-	25,000.00	25,000.00	0.0%
01-030-5140	HIGHWAY & STREET REPAIR - CONT	3,091.92	50,000.00	46,908.08	6.2%
01-030-5141	CLASS D PATCHING PROGRAM	-	100,000.00	100,000.00	0.0%
01-030-5150	RESIDENTIAL SIDEWALK REPAIR PRO	-	10,000.00	10,000.00	0.0%
01-030-5160	TREE MAINTENANCE/REMOVAL	-	40,000.00	40,000.00	0.0%
01-030-5162	OTHER CONTRACTED SERVICES	-	1,500.00	1,500.00	0.0%
01-030-5165	MOSQUITO ABATEMENT - CONTRACT	-	26,000.00	26,000.00	0.0%
01-030-5320	TELEPHONE & DATA	2,204.52	7,048.00	4,843.48	31.3%
01-030-5330	PRINTING & PUBLISHING	45.00	600.00	555.00	7.5%
01-030-5411	ELECTRICITY - STREET LIGHTS	9,571.83	62,000.00	52,428.17	15.4%
01-030-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	500.00	500.00	0.0%
01-030-5530	TRAINING & SEMINARS	-	5,000.00	5,000.00	0.0%
01-030-5860	EQUIPMENT RENTALS	448.54	16,000.00	15,551.46	2.8%
01-030-5950	IT - CONSULTING SERVICES	1,264.00	5,392.00	4,128.00	23.4%
01-030-5951	IT - HARDWARE PURCHASES	34.86	5,000.00	4,965.14	0.7%
01-030-5952	IT - SOFTWARE/SAAS	-	6,591.51	6,591.51	0.0%
01-030-5990	DEPARTMENTAL OPERATING SUPPL	1,033.07	15,300.00	14,266.93	6.8%
01-030-6010	BUILDING UTILITIES (GAS&ELEC)	4,327.09	12,000.00	7,672.91	36.1%
01-030-6020	OFFICE SUPPLIES	-	2,500.00	2,500.00	0.0%
01-030-6021	CLEANING SERVICES	1,654.80	5,500.00	3,845.20	30.1%
01-030-6030	GASOLINE & OIL	7,004.21	25,000.00	17,995.79	28.0%
01-030-6040	OPERATING SUPPLIES	2,328.95	13,300.00	10,971.05	17.5%
01-030-6051	EQUIPMENT PURCHASE	6,804.99	23,000.00	16,195.01	29.6%
01-030-6060	ROAD REPAIRS BULK MATERIAL	2,177.70	30,000.00	27,822.30	7.3%
01-030-6070	VEHICLE LEASES (FLEET)	69,273.91	278,000.00	208,726.09	24.9%
01-030-6200	STREET SIGN INSTALL & REP	1,361.17	12,000.00	10,638.83	11.3%
01-030-6201	SUBDIVISION SIGN INST & MAINT	2,087.97	3,500.00	1,412.03	59.7%
01-030-7130	Capital Improvement-Building	-	-	-	#DIV/0!

TOTAL PUBLIC WORKS		348,326.25	1,708,978.52	1,360,652.27	20.4%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
POLICE/PUBLIC SAFETY					
01-040-4111	SALARY - POLICE CHIEF	42,747.91	131,545.86	88,797.95	32.5%
01-040-4112	WAGES - PATROL OFFICERS	300,319.41	950,303.00	649,983.59	31.6%
01-040-4113	WAGES - FULL TIME EMPLOYEES	17,838.88	58,606.91	40,768.03	30.4%
01-040-4114	WAGES - SERGEANTS	160,838.75	529,725.71	368,886.96	30.4%
01-040-4115	SALARY - DEPUTY CHIEF	38,861.79	119,587.15	80,725.36	32.5%
01-040-4116	WAGES - CROSSING GUARDS	1,092.00	12,600.00	11,508.00	8.7%
01-040-4130	WAGES - OVERTIME PAY	57,576.88	200,000.00	142,423.12	28.8%
01-040-4131	WAGES - OVERTIME SPECIAL EVENT	-	20,000.00	20,000.00	0.0%
01-040-4310	HEALTH INSURANCE	140,976.54	452,222.64	311,246.10	31.2%
01-040-4320	LIFE INSURANCE	266.00	1,680.00	1,414.00	15.8%
01-040-4330	DISABILITY INSURANCE	3,111.60	13,500.00	10,388.40	23.0%
01-040-4340	UNEMPLOYMENT INSURANCE	-	3,000.00	3,000.00	0.0%
01-040-4510	FICA - EMPLOYER CONTRIBUTION	47,324.64	135,824.32	88,499.68	34.8%
01-040-4530	PENSION (POLICE) - EMPLR CONTR	-	561,154.42	561,154.42	0.0%
01-040-4540	PENSION (IMRF) - EMPLOYER CONT	289.00	935.40	646.40	30.9%
01-040-4541	WAGES - SPECIAL PAY	4,000.00	8,500.00	4,500.00	47.1%
01-040-4611	PERSONAL PROTECTIVE EQUIPMENT	-	1,500.00	1,500.00	0.0%
01-040-4612	UNIFORMS	4,485.79	15,100.00	10,614.21	29.7%
01-040-4620	BULLET PROOF VESTS	-	4,100.00	4,100.00	0.0%
01-040-5120	MAINTENANCE & REPAIRS - VEH	7,942.38	95,000.00	87,057.62	8.4%
01-040-5121	MAINTENANCE & REPAIRS - B&G	867.49	47,300.00	46,432.51	1.8%
01-040-5122	MAINTENANCE & REPAIRS - EQUIP	6,749.98	20,700.00	13,950.02	32.6%
01-040-5230	LEGAL SERV - TRAFFIC/DUI	10,500.00	42,000.00	31,500.00	25.0%
01-040-5231	LEGAL SERVICES - OTHER	5,906.25	20,000.00	14,093.75	29.5%
01-040-5310	POSTAGE	-	2,670.00	2,670.00	0.0%
01-040-5320	TELEPHONE & DATA	5,569.76	19,108.00	13,538.24	29.1%
01-040-5330	PRINTING & PUBLISHING	-	2,000.00	2,000.00	0.0%
01-040-5510	MEMBERSHIPS & DUES - EMPL	100.00	2,500.00	2,400.00	4.0%
01-040-5530	TRAINING & SEMINARS	2,221.98	47,005.00	44,783.02	4.7%
01-040-5860	EQUIPMENT RENTALS	-	2,000.00	2,000.00	0.0%
01-040-5870	MEMBERSHIPS & DUES - DEP	550.00	5,214.00	4,664.00	10.5%
01-040-5910	ANIMAL CONTROL	-	21,500.00	21,500.00	0.0%
01-040-5911	CAD/RMS SUB & MAINT	7,245.00	7,515.00	270.00	96.4%
01-040-5912	PSAP/911 CONTRIBUTION	28,790.84	57,000.00	28,209.16	50.5%
01-040-5950	IT - CONSULTING SERVICES	5,344.00	17,632.00	12,288.00	30.3%
01-040-5951	IT - HARDWARE PURCHASES	-	24,550.00	24,550.00	0.0%
01-040-5952	IT - SOFTWARE/SAAS	7,251.80	34,696.70	27,444.90	20.9%
01-040-5953	IT - MAINT & SERV AGREEMENTS	-	4,000.00	4,000.00	0.0%
01-040-5960	AXON SERVICE	55,025.71	59,500.00	4,474.29	92.5%
01-040-5990	DEPARTMENTAL OPERATING SUPPL	7,743.60	63,700.00	55,956.40	12.2%
01-040-5993	TOBACCO ENFORCEMENT PROGRAM	100.00	2,500.00	2,400.00	4.0%
01-040-6010	BUILDING UTILITIES (GAS& ELEC)	1,786.53	4,400.00	2,613.47	40.6%
01-040-6020	OFFICE SUPPLIES	1,285.37	15,000.00	13,714.63	8.6%
01-040-6021	CLEANING SERVICES	5,418.00	18,250.00	12,832.00	29.7%
01-040-6030	GASOLINE & OIL	10,042.49	47,000.00	36,957.51	21.4%
01-040-6051	EQUIPMENT PURCH - NON CAP	3,888.30	31,696.00	27,807.70	12.3%
01-040-6070	VEHICLE LEASES (FLEET)	45,410.66	150,000.00	104,589.34	30.3%
01-040-9000	CONTINGENCY	-	50,000.00	50,000.00	0.0%
TOTAL POLICE/PUBLIC SAFETY		1,039,469.33	4,134,322.11	3,094,852.78	25.1%
SCHOOL CROSSING GUARDS/PUB SAF					
01-041-4210	WAGES - COMMISSION SECRETARY	1,100.00	3,000.00	1,900.00	36.7%
01-041-4223	STIPENDS - PFC	3,700.00	6,100.00	2,400.00	60.7%
01-041-4370	MEDICAL SCREENING/DRUG TESTING	-	3,000.00	3,000.00	0.0%
01-041-4510	FICA - EMPLOYER CONTRIBUTION	104.16	137.70	33.54	75.6%
01-041-5230	LEGAL SERVICES	1,436.90	10,000.00	8,563.10	14.4%
01-041-5510	MEMBERSHIPS & DUES - EMPLOYEES	-	100.00	100.00	0.0%
01-041-5530	TRAINING & SEMINARS	-	3,000.00	3,000.00	0.0%
01-041-5870	MEMBERSHIPS & DUES - DEPT	-	400.00	400.00	0.0%
01-041-5950	IT - CONSULTING SERVICES	375.00	2,904.00	2,529.00	12.9%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-041-5951 IT - HARDWARE PURCHASES	-	800.00	800.00	0.0%
01-041-5952 IT - SOFTWARE/SAAS	-	590.00	590.00	0.0%
01-041-5990 DEPARTMENTAL OPERATING SUPP	115.59	1,000.00	884.41	11.6%
01-041-5991 ENTRY LEVEL TESTING	450.00	4,000.00	3,550.00	11.3%
01-041-5992 PROMOTIONAL LEVEL TESTING	-	2,000.00	2,000.00	0.0%
01-041-5993 LATERAL ELIGIBILITY LIST	-	500.00	500.00	0.0%
01-041-6090 MARKETING & OUTREACH	-	2,000.00	2,000.00	0.0%
TOTAL SCHOOL CROSSING GUARDS/PUB	7,281.65	39,531.70	32,250.05	18.4%
PARKS/RECREATION				
01-050-4110 WAGES - FULL TIME EMPLOYEES	22,379.45	62,237.04	39,857.59	36.0%
01-050-4130 WAGES - OVERTIME PAY	1,548.13	4,500.00	2,951.87	34.4%
01-050-4210 WAGES - PART TIME EMPLOYEES	-	25,524.45	25,524.45	0.0%
01-050-4310 HEALTH INSURANCE	6,881.38	20,073.00	13,191.62	34.3%
01-050-4320 LIFE INSURANCE	14.00	84.00	70.00	16.7%
01-050-4330 DISABILITY INSURANCE	132.52	500.00	367.48	26.5%
01-050-4370 MEDICAL SCREENING/DRUG TESTING	-	400.00	400.00	0.0%
01-050-4510 FICA - EMPLOYER CONTRIBUTION	1,778.53	4,761.13	2,982.60	37.4%
01-050-4540 PENSION (IMRF) - EMPLOYER CONT	387.60	1,008.24	620.64	38.4%
01-050-4610 UNIFORMS	208.39	1,500.00	1,291.61	13.9%
01-050-4611 PERSONAL PROTECTIVE EQUIPMENT	361.82	650.00	288.18	55.7%
01-050-5120 MAINT & REPAIRS - EQUIPMENT	1,299.22	15,000.00	13,700.78	8.7%
01-050-5121 MAINTENANCE & REPAIRS - B&G	1,676.43	47,500.00	45,823.57	3.5%
01-050-5122 MAINTENANCE & REPAIRS - VEH	314.51	3,000.00	2,685.49	10.5%
01-050-5123 MAINTENANCE & REPAIRS - PARKS	-	10,000.00	10,000.00	0.0%
01-050-5140 PARKS REPAIR - CONTRACTED SERV	-	5,000.00	5,000.00	0.0%
01-050-5160 TREE MAINTENANCE & REMOVAL CON	3,600.00	20,000.00	16,400.00	18.0%
01-050-5162 OTHER CONTRACTED SERVICES	-	1,500.00	1,500.00	0.0%
01-050-5510 MEMBERSHIPS & DUES	-	500.00	500.00	0.0%
01-050-5530 TRAINING & SEMINARS	-	1,000.00	1,000.00	0.0%
01-050-5860 EQUIPMENT RENTALS	405.00	8,000.00	7,595.00	5.1%
01-050-5990 DEPARTMENTAL OPERATING SUPP	-	7,500.00	7,500.00	0.0%
01-050-6010 BUILDING UTILITIES (GAS&ELEC)	1,410.10	8,000.00	6,589.90	17.6%
01-050-6021 CLEANING SERVICES	1,365.00	4,500.00	3,135.00	30.3%
01-050-6030 GASOLINE & OIL	285.76	8,500.00	8,214.24	3.4%
01-050-6051 EQUIPMENT PURCHASE - NON CAP	-	2,000.00	2,000.00	0.0%
01-050-6200 PARK SIGNS INSTALL & REPLACE	41.94	5,000.00	4,958.06	0.8%
01-050-9000 CONTINGENCY	-	10,000.00	10,000.00	0.0%
TOTAL PARKS/RECREATION	44,089.78	278,237.86	234,148.08	15.8%
TOTAL FUND EXPENDITURES	2,297,255.28	9,536,396.55	7,239,141.27	24.1%
GENERAL FUND CHANGE IN FUND BALANCE	(100,056.15)	(2,179,403.05)	(2,079,346.90)	
Motor Fuel Tax Fund - Revenue				
50-030-3240 MOTOR FUEL TAX ALLOCATIONS	165,578.02	501,703.44	336,125.42	33.0%
50-030-3900 INTEREST INCOME	21,661.16	40,000.00	18,338.84	54.2%
50-030-3900 <i>Interfund transfer from GF</i>	-	55,000.00	55,000.00	0.0%
TOTAL REVENUE	187,239.18	596,703.44	409,464.26	31.4%
Motor Fuel Tax Fund-Expenditure				
50-030-6040 OPERATING SUPPLIES	79,650.20	-	(79,650.20)	#DIV/0!
TOTAL MFT - EXPENDITURE	79,650.20	-	(79,650.20)	#DIV/0!
MFT - CHANGE IN FUND BALANCE	107,588.98	596,703.44	489,114.46	18.0%
Debt Service				
80-010-3420 Excise Tax	35,897.29	111,000.00	75,102.71	32.3%
80-010-3900 <i>Transfer from GF</i>	91,321.33	273,964.00	182,642.67	33.3%
TOTAL REVENUE	127,218.62	384,964.00	257,745.38	33.0%

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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80-010-8010 Prinicpal	-	137,868.76	137,868.76	0.0%
80-010-8020 Interest Expense	-	247,095.00	247,095.00	0.0%
TOTAL Debt Service Exp	-	384,963.76	384,963.76	0.0%
Net Change in Debt Service	127,218.62	0.24	(127,218.38)	
CAPITAL PROJECT FUND - REVENUE				
90-010-3900 <i>Transfer from other funds</i>	231,794.28	695,382.85	463,588.57	33.3%
CAPITAL PROJECT FUND				
90-050-6400 PORTER PARK PHASE 2	75,235.00	1,087,000.00	1,011,765.00	6.9%
90-010-6210 BRIDGE ST PARKING LOT		103,000.00	103,000.00	0.0%
90-050-6201 Riverside Park		30,000.00	30,000.00	0.0%
TOTAL Capital Project Expenditures	75,235.00	1,220,000.00	1,144,765.00	6.2%
CAPITAL PROJECT - CHANGE IN FUND BALANCE	156,559.28	(524,617.15)	(681,176.43)	-29.8%

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item:	2026 Class D Patching Bid Specifications		
Date:	05/18/2026	Meeting:	Committee of the Whole
Prepared by:	Braiden Soltow	Department:	Public Works/Engineering

Overview/Background Information

The Public Works Department is submitting the annual Class D Patching Program bid specifications for authorization by the Board to publicly bid the project. This program is intended to repair various types of pavement failures throughout the Village’s limits as shown in the project drawings included in the draft bid package.

Key Issues

The Public Works Department changed the way it bid this project last year. The Public Works Department has found great success in locating the patching needs prior to bidding and will continue to operate the project in this manner moving forward.

This year, Public Works has identified the patching locations prior to going out for bid to hopefully collect more competitive bids. Using the 2025 bid pricing submitted by contractors, Public Works has estimated that this year’s patching locations/sizes will cost roughly \$100,000. Exact contract amounts will not be known until bids are submitted by contractors.

Following Board approval, staff will begin the public bidding process and will present a recommendation for contract award at the July 1st Board meeting.

Fiscal Note/Budget Impact

The Village Board has appropriated \$100,000 for the annual Class D Patching Program.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of the specifications/bid package at Village Board meeting on 06/02/2026.

Attachments

Legal Notice Draft
Draft Resolution

Swanson Court



Swanson Court



Swanson Court



Country Court



Love Road



Love Road



Love Road



Love Road



VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2026-R25

APPROVAL OF BID SPECIFICATIONS AND BID LETTING FOR RESIDENTIAL ROAD REPAIR/MAINTENANCE IMPROVEMENT PROGRAM (2026)

WHEREAS, the Village of Roscoe wishes to protect the health, welfare and safety of its residents by providing well-maintained roads; and

WHEREAS, in order to obtain the best prices for road repair, the Village wishes to approve, and let for bid, specifications for the completion of roadway improvements known as the **Residential Road Repair/Maintenance Improvement Program**; and

WHEREAS, the Village President and Board of Trustees find that it is in the best interest of the Village to approve the bid specifications for the described roadway improvement work, and to authorize the Village Engineer to open such bids; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that:

Section 1. The Village President and Board of Trustees of the Village of Roscoe hereby approve the following specifications for the **Residential Road Repair/Maintenance Improvement Program**, which are attached hereto as Exhibit “A” and incorporated herein by reference.

[See Attached Exhibit “A”]

Section 2. That the Village Engineer is hereby authorized to provide for the letting, receipt and opening of such bids, and is authorized to open such bids on behalf of the Village of Roscoe.

2026-R25				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Molly Butz				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JUNE 2, 2026:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

REQUEST FOR BIDS
Village of Roscoe, Illinois
10631 Main St.,
P.O. Box 283
Roscoe, IL 61073

THE VILLAGE OF ROSCOE, ILLINOIS HEREBY SOLICITS BIDS FOR LABOR AND MATERIALS FOR THE 2026 CLASS “D” PATCHING PROGRAM.

Intent:

The intent of this Invitation to Bid is to solicit bid proposals from qualified contractors for the installation of Class “D” hot mix asphalt patching and other miscellaneous appurtenances.

This bid is open to all contractors engaged in the services specified herein.

Bidders will be required to demonstrate their capability through references or by means acceptable to the Village of Roscoe (hereafter Village). The Village will evaluate all bidders based on the qualifications and criteria set forth in the Village’s Responsible Bidder Ordinance. A copy of the Responsible Bidder Ordinance is available at no cost to all Bidders and may be obtained from the Village Clerk. Bidders are expected to have read and comply with any additional bid requirements set forth in the Responsible Bidder Ordinance.

The Village reserves the right to reject any and all bids, or to accept the proposal(s) deemed most advantageous to the Village.

Bids will be received by the Village Engineer at Roscoe Village Hall at 10631 Main Street, Roscoe, IL 61073 until 10:00 a.m. (local time) on June 19, 2026. All bids will be publicly opened immediately thereafter. Written requests for the bid tabulation can be requested via email at yorengineer@roscoeil.gov.

Preparation of Bid: The Bidder’s submittal shall include the completed:

- 1) Bid Sheet
- 2) Non-Collusion Affidavit of Prime Bidder
- 3) Statement of Bidder’s Qualifications
- 4) Certificate of Beneficial Interest
- 5) Schedule of Prices

Compliance with Laws: The Bidder shall at all times observe and conform to all laws, ordinances, and regulations of the Federal, State, and local governments, which may in any manner affect the preparation of bids or the performance of the contract. Bidder is expected to have familiarity with all state, local and federal statutes and ordinances pertaining to the industry in which they are involved.

References: Submittals shall include a list of at least 3 references of corporate firms or municipal agencies of a similar size and setup as the Village, who can attest to the Bidder's ability to fulfill this contract in a competent and expeditious manner. Include names, addresses, phone numbers, and the nature and size of past contracts.

Bonds and Insurance:

Successful bidder shall be required to provide all performance and completion bonds as required by State Statute and Village Ordinance. Bonds required shall include, but not are not limited to those required under the Public Construction Bond Act (30 ILCS 550/0.01 et. Seq.)

Contractors shall be required to maintain and furnish to the Village upon request, all workmen's compensation insurance and general liability coverage, which shall name the Village as an additional insured, and which shall include, but not be limited to:

A) Comprehensive general liability: \$2,000,000.00

Prevailing Wage: Not less than the Prevailing Wages as found by the Department of Labor or determined by the court on review shall be paid to laborers, workmen, and mechanics performing work under this contract. *Current standards are available on the Illinois Department of Labor web site at www.state.il.us/agency/idol/ or by calling the Village of Roscoe at 815-623-2829. (Illinois Prevailing Wage Act - 820 ILCS 130/)*

Termination of Contract: The Village reserves the right to terminate in whole or any part of this contract, upon written notice to the Bidder, in the event of default by the Bidder. Default is defined as failure of the Bidder to perform any of the provisions of this contract or failure to make sufficient progress so as to endanger performance of this contract in accordance with its terms. In the event of default and termination, the Village may procure, upon such terms and in such a manner as the Village may deem appropriate, supplies, or services similar to those terminated.

The Bidder shall be liable for any excess costs for such similar supplies or service unless evidence is submitted to the Village that, in the sole opinion of the Village, clearly proves that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Bidder.

General Notes: Bidders are advised that they must clearly indicate any and all deviations they intend to take from the detailed specification, as written in the bid document, at the time of bid submittal. All exceptions shall be listed on the *Detail Exception Sheet* included with the bid document. The contractor will be responsible for any work that is not acceptable to the Village, and will be responsible for the correction of the condition within 10 days of notification, at no additional cost to the Village.

Inspections: The Village shall have the right to inspect any materials, components, equipment, supplies, services, or completed work specified herein. Any of said items not complying with these specifications are subject to rejection at the option of the Village. Any items rejected shall be removed from the premises of the Village and/or replaced at the entire expense of the successful Bidder.

Change Orders: After the contract award, changes in or additions to the work and/or a change in the amount of money to be paid to the Bidder must be the result of an approved change order

ordered and approved by the designated Village Official(s) and approved by the Village and/or the Village Board.

Contractor Qualifications: Contractor shall hold all licenses, and certifications necessary to legally install all equipment, and do all work as requested in the bid specifications, in the State of Illinois, or shall, at contractor's expense, provide such qualified personnel to perform such installations.

GENERAL SPECIFICATIONS / SCOPE OF WORK

The "Standard Specifications for Road and Bridge Construction" prepared by the Department of Transportation of the State of Illinois and adopted by said Department on January 1, 2022, and the Supplemental Specifications and Recurring Special Provisions prepared by the Department of Transportation of the State of Illinois and adopted on January 1, 2022, by said Department to supplement the "Standard Specifications for Road and Bridge Construction", shall govern the bidding and construction of the proposed improvement. Where the term "Department" appears in the Specifications, the "Village of Roscoe" shall be substituted therefore, and where any term for an employee of the Department is used, the designated Village of Roscoe employee shall be substituted therefore. Herein after the terms "Owner", "Village" or "Engineer" shall mean the Village of Roscoe or its designated representative and the term "Contractor" shall mean the entity that proposes to perform the work herein described or its designated subcontractors.

The following General and Special Provisions supplement the said specifications and, in case of conflict with any part or parts of said specifications, these General and Special Provisions shall take precedence and shall govern:

GENERAL PROVISIONS

LOCATION AND DESCRIPTION OF WORK

The work included in this project generally consists of the construction of Class "D" Hot-Mix Asphalt pavement patching at various locations within the Village of Roscoe as shown on the Bid Drawings and Schedule of Prices. The contract work includes Hot-Mix Asphalt Surface Removal, Aggregate Base Preparation, Hot-Mix Asphalt Binder and Surface Replacement, Traffic Control, and other related work items. The Village has provided a description of required improvements at each location as shown in the Bid Drawings.

COMPLETION OF THE WORK

The Village will notify the contractor to proceed with the work after contracts have been signed by all parties. Once the Village has notified the contractor to proceed, the contractor will be required to complete all work before **September 31, 2026**. In addition to the requirement above, for patches requiring removal of existing pavement (by the contractor or by the Village), the contractor shall replace the pavement on the same day as the pavement removal, and necessary traffic control shall be provided until the patch is completed and the roadway is opened to traffic.

Liquidated damages for failure to complete the work on time as indicated above shall be assessed by the Village according to the requirements in Section 108.09 of the Standard Specifications. Should the contractor believe that completion of the work within the specified time is not possible due to weather or other causes beyond his control, a time extension may be requested on a case by

case basis. The Contractor shall make such requests to the Village at the earliest opportunity, and the Village will determine if an extension of time will be granted.

CONSTRUCTION STAKING

The Village shall be responsible for marking the various work item pay limits with paint. Any deviation from painted areas will not be accepted for payment without written authorization from the Village.

CONSTRUCTION INSPECTION

The Contractor shall notify the Engineer or designated Village representative a minimum of 48 hours in advance of the start of construction or the continuation of construction following a pause in work. Any work performed without the notification and presence of a Village designated representative to inspect said construction will not be accepted for payment as directed by the Engineer.

CONTRACTOR QUALITY CONTROL

Prior to beginning work, the contractor shall submit to the Engineer the proposed sources of supply for all materials required to perform the work. It shall be the contractor's responsibility to ensure that all materials meet the specifications of Section 106 of the Standard Specifications. The contractor shall maintain a quality control system that will provide reasonable assurance that all Hot-Mix Asphalt placed for the project and related traffic control measures conform to the contract requirements and IDOT Standard Specifications, unless otherwise noted in the Special Provisions. The contractor is responsible for maintaining quality control regardless of the source of materials used. Although guidelines are established and certain requirements are specified, they are minimum and do not relieve the contractor from his responsibility for overall quality control. Any testing that the contractor deems necessary to control the process may be performed at the contractor's option. The contractor shall maintain records and submit reports of quality control (proportioning reports) that shall be acceptable by IDOT. The quality control program shall be considered a part of the contract and no additional compensation shall be made.

QUANTITIES

The locations, measured areas, and scope of the various patching locations are provided on the Schedule of Prices and Project Drawings. Contractor shall submit pricing to complete the full scope of work identified in the Schedule of Prices and Project Drawings for each patching location. The Contractor shall also submit the Total Price for completing all patches in accordance with the contract documents.

SPECIAL PROVISIONS

MOBILIZATION

Refer to Article 671.02 of the Standard Specifications and delete this paragraph in its entirety. There will be no mobilization payments made on this Project.

TRAFFIC CONTROL

The Contractor will be required to furnish all traffic control devices necessary for the convenience and protection of vehicular and pedestrian traffic. This work shall consist of furnishing, installing and maintaining all signs, signals, temporary pavement markings, other required traffic control markings, barricades, warning lights, flaggers, and other devices which are to be used to regulate, warn or guide traffic during construction of this improvement. All work shall be in conformance with the current edition of the Illinois Department of Transportation's *Manual on Uniform Traffic Control Devices for Street and Highways*. Any work performed shall have traffic control as required in Section 700 of the Standard Specifications, and as per the appropriate IDOT highway standards: 701501-06, 701502-09, 701601-09, 701602-10, 701606-10, 701611-01, 701701-10, 701801-06, and 701901-08. The Contractor will be required to furnish the necessary flaggers as specified in the IDOT standards or as required by the Engineer on a continuous basis whenever construction operations are in progress.

The Contractor will be responsible for the maintenance of all traffic control devices for the duration of the project. The Contractor shall provide the Village with the name, address and telephone number of the person responsible for maintaining the traffic control devices who will be available to the Village on an immediate basis 24 hours a day. All advance warning signs and traffic control devices shall be removed or covered by the Contractor when such signs and devices are not in effect, or at the direction of the Engineer.

All Traffic Control work shall be considered incidental to the contract and no additional compensation shall be made.

SAWCUTTING

All patches shall be sawcut or milled to the limits marked by the Village representative or Engineer to provide a clean and neat edge free of spalling material. If the contractor believes that the condition of the existing roadway limits the ability to provide neat and clean edges via sawcutting, the contractor shall notify the Village representative prior to any work taking place and consideration shall be given following an inspection by the Village representative. All saw cutting work shall be considered incidental to the contract and no additional compensation shall be made.

CONSTRUCTION SEAMS

All paving seams (joints) shall be raked out and rolled according to Section 406 of the Standard Specifications and as directed by the Engineer. No overlapping seams will be allowed. Any seams that fail within the first year after construction will be crack sealed at the Contractor's own expense.

BITUMINOUS MATERIALS (TACK COAT)

This work shall conform to Section 403 of the Standard Specifications. Asphalt RC-70 shall be used. For application on existing or new Bituminous or PCC Base Courses, the Tack Coat shall be applied at 0.026-.05 lb/sf. The bituminous materials (Tack Coat) shall be considered incidental to the project and no additional compensation shall be made.

AGGREGATE BASE REPAIR

When areas of needed base repair are identified by the Contractor and/or Village, the Contractor shall furnish all labor, equipment, and materials necessary to remove the entire cross-section of the existing base, and furnish, place, prepare, grade and compact the exposed sub-grade and new aggregate base. Furnished base material shall be CA-6. The minimum base thickness of aggregate base for this work shall be 8", the maximum 12". In the event of discovery of unsuitable subgrade, the Village shall take additional measures, which may include additional services from the CONTRACTOR to be negotiated at that time. All work shall be constructed in accordance with Sections 301 and 351 of the Standard Specifications. AGGREGATE BASE REPAIR shall not be completed without the approval of the Village following an inspection of the identified locations completed by Village personnel. This work will be paid for through Time & Materials (T&M) when deemed necessary by the Village and/or Contractor.

HOT-MIX ASPHALT SURFACE COURSE REMOVAL

This work shall be done in accordance to Section 440 of the Standard Specifications. Where directed by the Engineer, the existing bituminous pavement shall be removed to a sufficient depth as necessary to provide an adequate surface for proper patch placement as directed by the Engineer and as described in the Project Drawings and Schedule of Prices. Removal areas will be marked in the field by the Engineer or designated Village representative. No additional compensation will be allowed for removal outside of the areas marked for removal. The contractor shall remove the cuttings immediately behind the grinding machine. The removed material shall be disposed of by the contractor off site. The Village may request that the grindings be stockpiled at a particular location for future use by the Village. All loose or disintegrated pavements below the required removal depth shall be removed by a method approved by the Engineer. Before the contractor places a tack coat on the street surface, the street shall be swept with a power sweeper and or a power broom. Flushing into the Village's storm sewer system as a means of clean-up will not be allowed. When required according to the scope provided in the Schedule of Prices, costs for HMA SURFACE COURSE REMOVAL shall be included in the total price per patching location.

CLASS D PATCHES (3")**CLASS D PATCHES (4")**

This work shall be constructed in accordance with Section 442 of the Standard Specifications. At locations specified by the Village, the contractor shall furnish all labor, equipment, and materials necessary to saw cut, remove and dispose of the existing pavement, prepare, grade and compact the existing aggregate base, apply bituminous materials (prime coat), replace the Hot-Mix Asphalt pavement and compact, and all other work necessary to complete the Class D Patches. Surface Course shall be mixture composition IL-9.5 or IL-12.5, Mix D, N50. Four (4) inch patches will be required to include 2.26" of IL-19.0 Binder Course and 1.75" of HMA Surface Course unless otherwise specified by the Village. Recycled materials will be allowed and must conform to all IDOT specifications. Mix designs must be submitted to the Village for approval prior to the Notice to Proceed of contract. In areas where the pavement removal depth exceeds the specified 3-inch or 4-inch depth, leveling binder shall be used to fill these voids. This work will be measured in place and paid for by location as listed in the Schedule of Prices.

HOT-MIX ASPHALT SURFACE COURSE (3")

This work shall be constructed in accordance with Section 406 of the Standard Specifications. At required, the contractor shall furnish all labor, equipment, and materials necessary to apply bituminous materials (tack coat) and construct the Hot-Mix Asphalt Surface Course. The Surface Course shall be mixture composition IL 9.5 or IL 12.5, Mix D, N50. Recycled materials will be allowed and must conform to all IDOT specifications. Mix designs and materials inspection reports must be submitted to the Village for approval prior to the Notice to Proceed of contract. In areas where the surface removal depth exceeds the specified 3-inch depth, leveling binder shall be used to fill these voids. This work will be measured in place and paid for by location as listed in the Schedule of Prices

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE required by the Illinois Fair Employment Practices Commission as a material term of all public contracts.

During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry; and further, that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.

2. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, or ancestry.

4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

7. That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10 (b) of the Commission's Rules and Regulations for Public Contracts so that such provision will be binding upon every such subcontractor; and that it will also include the provisions of

paragraphs 1,5, 6, and 7 in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

The Village of Roscoe does not discriminate on the basis of handicapped status in admission or access to, or treatment or employment in, its programs and activities.

LABOR STANDARDS AND PREVAILING WAGE REQUIREMENTS

Compliance with State and Federal Law

Contractor warrants that it will comply with all federal, state and local laws, ordinances statutes, rules and regulations including, but not limited to the following statutes set forth below. Costs or associated expenses for any changes to this contract due to compliance with this subsection shall be the responsibility of the Contractor.

Prevailing Wage Act:

The contractor acknowledges that it has reviewed the Illinois Prevailing Wage Act, has reviewed and agrees to pay the applicable prevailing wage rates, as they currently exist, or may be amended, and which are in effect during project duration, and will strictly comply with the Illinois Prevailing Wage Act and related requirements, including subcontractor requirements.

Contractor agrees that not less than the prevailing rate of wages as determined by the Village of Roscoe or the Illinois Department of Labor shall be paid to all laborers, workers and mechanics performing work under this contract. All contractor's bonds and subcontractor's bonds shall include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by this bid specification or contract.

The Contractor shall be responsible for keeping, collecting and submitting copies to the Village, all records and documentation, including, but not limited to, the certified payroll contemplated under the Act, which are required, or may be required, under the Illinois Prevailing Wage Act (820 ILCS 130/0.01, *et seq.*), including that documentation which is required from subcontractors and sub-subcontractors. The Contractor further agrees to cooperate with the Village in responding to any request by the Illinois Department of Labor, or other authorized agency or governmental or quasi-governmental unit of the State of Illinois in providing documentation of compliance with the Illinois Prevailing Wage Act.

Contractor Further Certifies:

1. Neither the undersigned nor any firm, partnership, or association in which they have a substantial interest is designated as an ineligible contractor by the Department of Labor pursuant to 820 ILCS130/11a.
2. The undersigned shall comply with the provisions of 820 ILCS 130/11a, et seq.
3. All employees shall be paid pursuant to the general prevailing rate as determined by the Illinois Department of Labor.
4. Contractor agrees to obtain and forward to any subcontractor within ten (10) days after their execution of any subcontract including those executed by their subcontractors and any lower tier subcontractors, a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements executed by the subcontractors.

Current information on *Prevailing Wage Rates* can be found on the Illinois Department of Labor's website. (<https://labor.illinois.gov/laws-rules/conmed/prevailing-wage-rates.html>)

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of _____)
County of _____).

_____, being first duly sworn, deposes and says that:

- (1) He/She is _____ of _____, the Bidder that has submitted the attached Bid;
- (2) He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other bidder, or to fix any overhead, profit, cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Village of Roscoe, IL or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) _____

(Name and Title)

Subscribed and sworn to before me
this _____ day of _____, 20__

(Notary Public)

My commission expires _____.

STATEMENT OF BIDDER'S QUALIFICATIONS

All bidders must fully disclose the following information in a clear and comprehensive manner. This statement must be signed and notarized. If necessary, questions may be answered on separate attached sheets. The bidder may submit any additional information he desires:

1. Name of bidder.
2. Permanent main office address.
3. Date organized.
4. If a corporation, where incorporated.
5. How many years have you been engaged in the construction business under your present firm or trade name.
6. Itemize contracts currently in hand by client, term, and amounts.
7. General character of work performed by your company:
8. Have you ever failed to complete any work awarded to you.
9. Have you ever defaulted on a contract? Yes _____ No _____
10. Provide a complete listing of any past (last ten years) or pending litigation against the company and/or any of its principals involving the actual or alleged failure to meet contractual obligations to provide landscaping services.
11. Experience in work similar in importance to contract being offered by the Village of Roscoe.

CERTIFICATE OF BENEFICIAL INTEREST

The following individuals have a beneficial interest of more than 7.5% in the bidding enterprise:

Name:	Name:	Name:
Address:	Address:	Address:
Position/Title:	Position/Title:	Position/Title:

Name:	Name:	Name:
Address:	Address:	Address:
Position/Title:	Position/Title:	Position/Title:

If a Corporation, the following individuals are the Officers and Directors:

Name:	Name:	Name:
Address:	Address:	Address:
Position/Title:	Position/Title:	Position/Title:

Name:	Name:	Name:
Address:	Address:	Address:
Position/Title:	Position/Title:	Position/Title:

State of _____)
)
 County of _____) .
)

_____ being duly sworn deposes and says that he is _____ of _____ and that the answers to the foregoing questions and all statements contained therein are true and correct.

Subscribed and sworn before me this _____ day of _____, 20____.

My commission expires on _____.

BID SHEET

The undersigned, having examined the specifications and all conditions affecting the specified project, including full and detailed examination of the current facility, the site itself, and the conditions located therein, offer to furnish all services, labor, and incidentals specified for the price below (including all attachments to the bid document).

The contractor certifies that they have visited the sites of the proposed work, before bidding, to thoroughly familiarize them self with all existing conditions under which the work is to be done and acquaint them self with any conditions which may affect the work. Failure to take this precaution will not relieve the contractor from any obligations to comply strictly and fully with the terms of the contract and no allowance will be made for the failure of the contractor to correctly estimate his time, material and bid price.

The undersigned Bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating, (720ILCS 5/33E-1, et seq.) and is not delinquent in any taxes to the Illinois Department of Revenue. (65 ILCS 5/11-42.1-1)

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities when, in its opinion, the best interest of the Village will be served by such action.

No bid will be accepted from or contract awarded to any person, firm, or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village, or had failed to perform faithfully any previous contract with the Village.

INDEMNIFICATION: The Bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

Bidding Company Name: _____

I (We) propose to complete the following project as more fully described in the specifications for the following:

BID AMOUNT

[SEE ATTACHED PROPOSED SCHEDULE OF PRICES]

EXCEPTIONS: Any exceptions must be clearly noted below. Failure to do so may be reason for rejection of the bid. It is not our intention to prohibit any potential Bidder from bidding by virtue of the specifications, but to describe the material and services actually required. The Village reserves the right to accept or reject any or all exceptions.

Bidders exceptions are (if none, please state as such):

Number of Bid Packet Addendums Received: _____

I the undersigned certify that I have examined and carefully prepared this from the above specifications and have checked the same in detail before submitting this proposal, that I have only incorporated the specified requirements in my bid, that I have completed submitted all required data, and that I have full authority to make such statements and submit this proposal on bidders behalf and that said statements are true and correct.

Dated this _____ day of _____, 20_____.

Signature _____

Title _____

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item:	DISCUSSION AND APPROVAL OF A SPECIAL EVENT PERMIT FOR THE VILLAGE OF ROSCOE'S AMERICA 250 EVENT		
Date:	6/2/2026	Meeting:	Village Board
Prepared by:	Anne Hanson	Department:	Admin

Overview/Background Information

- Date & Time: July 1, 2026, from 5:00 PM to 7:00 PM.
- Location: Porter Park - open green spaces, port o john and bathrooms and a lot of shade!
- Opening Ceremony: National Anthem vocalist and a formal presentation of colors by a designated color guard.
- Time Capsule Project: Community artifacts will be collected, displayed at the event and sealed to be re-opened in the year 2076. Contribution requests will be sent to:
 - Roscoe Police Department (RPD)
 - Harlem-Roscoe Fire Department (HRFD)
 - Village Public Works (PW) and Village Hall (VH)
 - Local VFW Post
 - Area Boy Scouts and Girl Scouts troops
 - Local School District
 - Wayne Lensing / Historic Auto Attractions
 - Roscoe Historical Society
- Food truck vendors, outdoor family-friendly lawn games, and a large-scale American flag display hung from an HRFD ladder truck.

Key Issues

None. Staff held a preliminary interdepartmental planning meeting to evaluate logistics, security, and traffic control.

- Police Department: No security or traffic concerns; standard patrol will monitor the perimeter.
- Fire Department: Approved the truck placement for the flag display; emergency access lanes will remain completely clear.
- Public Works: No utility conflicts; staff will assist with extra trash receptacles and park staging.

Fiscal Note/Budget Impact

Total Budgeted Amount: \$2,000.00 - Projected Expenditure: \$2,000.00

Action Required/Recommendation

Approval of the Special Event Permit for the Village of Roscoe's America 250 Event scheduled for July 1, 2026, from 5:00 PM to 7:00 PM at Porter Park

Attachments

Special Event Permit

Special Event
Application Checklist

If you are completing an application for Special Event: Assembly, the following documents must be submitted (if applicable):

- Completed/Signed Application Form
- Letter from property owner allowing use of land (if other than applicant)
- Certificate of insurance naming Village of Roscoe as additional insured (\$1,000,000)
- Hold Harmless Agreement
- Site Plan depicting the following:
 - Barriers/fencing
 - Entry and exit locations
 - Vehicular circulation
 - Trash receptacles
 - First Aid area (if required)
 - Tent locations
 - Stage locations or amplified sound locations
 - Food or beverage stations
- Evidence of Code Compliance Inspection, or confirmation of scheduled inspection
- Temporary Sign Permit Application
- Park Usage Agreement (if applicable)
- Class 'T' temporary liquor license application (if applicable)
- Fireworks Display Permit Application (if applicable)
- Winnebago County Food Permits (if applicable)

Special Event Application Checklist

If you are completing an application for Special Event: Neighborhood Garage Sale, the following documents must be submitted (if applicable):

- Completed/Signed Application Form
- List of addresses of residences participating in the sale
- Hold Harmless Agreement
- Site Plan depicting the following:
 - Entry and exit locations
 - Proposed Parking Restrictions
 - Vehicular circulation
 - Food or beverage stations
- Temporary Sign Permit Application
- Usage Agreement (if applicable)
- Winnebago County Food Permits (if applicable)

If you are completing an application for Special Event: Block Party, the following documents must be submitted (if applicable):

- Completed/Signed Application Form
- Signatures of 51% of affected residential properties (see Guidelines)
- Site Plan depicting limits of requested street closure
- Temporary Sign Permit application

Special Event Guidelines

The Village of Roscoe acknowledges that Special Events involve acts that are different from routine daily operation or usage of property, both public and private. There is a need to ensure that such events are compatible with surrounding property uses, and do not create an adverse impact on public streets or sidewalks. Factors taken into consideration when reviewing Special Event Permit applications include but are not limited to pedestrian safety, increased traffic, parking, noise and potentially life safety issues as addressed by local building and fire codes. Special Events are separated into two categories, Assembly and Block Party as defined below.

Special Event: Neighborhood Garage Sale A Special Event: Neighborhood Garage Sale is any neighborhood wide garage sale that is advertised or marketed as a collective event, or instances of more than 25 garage sales occurring simultaneously in one neighborhood. Event sponsors shall submit applications no less than 30 days prior to the proposed event.

Application Fee: \$100.00 (no further reimbursements)

Special Event: Assembly A ‘Special Event: Assembly’ is any activity that occurs upon public property that affects the ordinary use of parks, public streets and right-of-way, or sidewalks. Additionally, ‘Special Event: Assembly’ is any activity held on private non-residential property that results in a crowd size that is significantly larger than that expected during day-to-day operation or normal business conditions, that includes live entertainment or amplified sound, or that utilizes an outdoor parking lot for any activity other than parking.

Special events may include but are not limited to such activities as festivals, fairs, concerts, holiday celebrations, neighborhood garage sales, open-air public meetings, farmers markets, grand opening celebrations, outdoor business promotional events, bicycle races, runs, parades, marches, and motorcades. Event sponsors shall submit applications no less than 60 days prior to the proposed event.

Application Fee: \$50.00 (plus possible reimbursements)

Special Event: Block Party A Special Event: Block Party is any activity or event promoted, or conducted in order to encourage the gathering of residents of a block, upon a local street, or the sidewalks or parkways abutting a local street at a specified location within an area zoned as residential, and where sponsors of said event reside on the block where the gathering is to take place. Event sponsors shall submit applications no less than 30 days prior to the proposed event.

Application Fee: \$25.00 (includes drop-off and pick-up of barricades)

General Requirements

PERMIT POSTING: Special event permits shall be posted at greeting areas or main entrances to events. Event producers should keep in mind they may be asked by Village staff to show proof of permit during event.

HOURS: Event activities are prohibited after 10:00 p.m. Loudspeakers, amplified music, bullhorn or public address systems during event hours are strictly regulated by

Special Event Guidelines

Village Ordinance. Any residential street closures associated with a Block Party must be re-opened to normal traffic operations prior to sundown.

ALCOHOL: If alcohol is to be served or sold, sponsors must take those measures required for compliance with the Alcoholic Beverage Ordinance, including approval of both Village of Roscoe Class ‘T’ temporary liquor license and any applicable corresponding State liquor license. No person shall consume or possess any intoxicating liquor on public property or within any park other than that obtained through a licensed vendor. Any event that allows liquor consumption, regardless of attendance numbers, may need security personnel present (police, private, or volunteer). The number and type of security must be approved by the Chief of Police prior to the issuance of the permit.

**RESTROOMS
CLEANUP:**

The Village may require event sponsors to provide temporary toilet facilities. Trash must be disposed of in approved containers. Daily cleanup is required. The applicant must clean the right-of-way or public property of all rubbish and debris, returning it to its pre-event condition within 24 hours of the conclusion of the event. If the applicant fails to clean up such refuse, cleanup will be arranged by the Village and the costs charged to the applicant.

**TRAFFIC &
PARKING:**

Parking is permitted in designated areas only. The Fire Chief requires that all entries, exits and fire lanes be maintained open and free for vehicular traffic flow as designated. Any event that causes temporary road closures, traffic directing, any traffic safety concern or continued traffic disruption must provide qualified security for traffic control. The number and type of security must be submitted to the Village prior to the issuance of the permit. Use of Village of Roscoe law enforcement for any traffic control measures shall be charged to the applicant unless waived by the Village Board of Trustees

SIGNS: Permits are required for temporary signs. No signs may be affixed to trees, buildings or street fixtures. Applications including signage must submit sign descriptions on the site plan to include the number of signs/banners, location, size & height of each on the application.

SMOKING: Smoking is not permitted in any public facility.

FIREWORKS: Fireworks are not permitted without prior approval from the Village of Roscoe. See Village Ordinance regarding Special Event Permits for more details.

**BLOCK PARTY
EVENTS:**

Are required to obtain the signatures of 51% of the households (only one signature per household) affected by the street closing before the application

Special Event Guidelines

will be processed. Complete and attach a map of the area affected. Area affected by the proposed event may exceed the limits of the actual street closure, and limits of affected area may be determined by the Chief of Police

TENTS: See Village of Roscoe Zoning Administrator for potential permit requirements associated with tent locations. Tents in excess of 400 SF may require a Building Permit at the sole discretion of the Winnebago County Building department.

INSPECTIONS: ‘Special Event: Assembly’ shall require a Code Compliance Inspection conducted jointly by representatives of the Winnebago County Building Department and the Harlem Roscoe Fire Protection District. Inspections must be scheduled through the Winnebago County Building Department at (815) 319-4350. Fee for inspection is \$60.00 (subject to change) and evidence of successful inspection must be provided 24 hours prior to start of event, or immediately upon receipt in the case of same day set-up.

PARKING: Applicants for ‘Special Event: Assembly’ permits shall demonstrate that parking areas, both on and off street are of adequate size and are properly located to serve the event, and will not be provided in a manner that will create traffic hazards or nuisances.

STREET CLOSURE: Street closures, either for Assembly or Block Party must be secured with traffic barricades provide by the Village of Roscoe. No personal vehicles will be allowed for use on closing streets or blocking traffic. No intersection may be closed unless an oncoming vehicle can exit or bypass the area without turning around.

SECURITY/TRAFFIC

CONTROL: With the exception of Neighborhood Garage Sales, Special Events may require the hiring of police officers to provide security and/or traffic control. Applicants for each event are responsible for any additional costs incurred by the Village as determined by representatives of each department prior to issuance of the Special Event Permit. Village employees needed from the Public Works or Police Department may be hired at their applicable rates Reasonable effort will be made to provide quotes for reimbursement of staff time, however invoices will reflect actual time expended.

INSURANCE: Applicants for ‘Special Event: Assembly’ permits shall provide proof of insurance in the sum not less than one million dollars (\$1,000,000). Additional insurance requirements may be imposed by the Village. As a condition to the issuance of a temporary Special Event License, the license shall indemnify and hold the Village harmless from claims, demand or cause of action which may arise from activities associated with the Special Event. (see sample forms).

Special Event Guidelines

- FIRST AID & MEDICAL:** Events may require provision of first-aid and medical personnel as determined by the Chief of Police, or as directed through the Code Compliance Inspection
- DAMAGE:** Any Village property or equipment depleted, damaged, or destroyed as a result of any Special Event will be billed to the event applicant at the direct repair/replacement cost.
- AGREEMENT:** Certain Special Events to be held on Village owned property may reach a size and complexity where the Village, at its sole discretion, will require the applicant to enter into a Usage Agreement outlining all of the items detailed above, as well as potential further considerations. Agreement will be prepared by Village Attorney for review and approval by applicant.
- FEE WAIVER:** Application fees will be waived for recognized Charitable Organizations acting as sponsor/applicant for a Special Event upon submittal of a valid registration certificate with the State if Illinois Attorney General. Fee waivers will not be considered for political events of any kind.

Contact Information

- Roscoe Police Non-Emergency.....815-623-7338
- Roscoe Public Works..... 815-877-0746
- Roscoe Village Hall 815-623-2829
- Harlem-Roscoe Fire Dept. (Non-Emergency)..... 815-623-7867
- Winnebago County Health Dept. 815-720-4000
- Winnebago County Building Department.....815-319-4350

**Special Event
Application Form**

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

Assembly **Block Party** **Neighborhood Garage Sale**

Name of the Event and Sponsoring Organization:

VILLAGE OF ROSCOE

Nature of Event:

AMERICA 250 EVENT

Location of Event: **PORTER PARK** Projected Attendance: **250**

Address of Organizer: **WINDFLOWER LN** Phone Number: _____

Event Date(s): **JULY 1, 2026**

Event Hours: **5 PM** am/pm until **7 PM** am/pm

Setup/Assembly Date: **JULY 1, 2026** Start Time: **3 PM** am/pm

Dismantle Date: **7 PM** am/pm Completion Time: **8 PM** am/pm

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

SINING OF THE NATIONAL ANTHEM TO KICK OFF THE EVENT

HOT DOGS AND KONA ICE - POSSIBLE FOOD TRUCKS

TIME CAPSULE DISPLAY

YARD GAMES

- | | | |
|---|---|--|
| Will this event require use of fireworks? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Will this event require street closures | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Will alcohol be served? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Will signage be posted? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will food be served? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-2829 * Fax: (815) 623-1360 * Email: permits@villageofroscoe.com

Special Event
Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: ANNE HANSON Phone Number: 8156232829

Email: AHANSON@ROSCOEIL.GOV

Additional Comments:

Applicant Signature:

Date:

Anne Hanson Digitally signed by Anne Hanson
Date: 2026.05.26 12:03:57 -05'00'

Return completed application to: Roscoe Village Hall
10631 Main Street
Roscoe, Illinois 61073
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: _____

Village Administrator: _____ Date: _____
Signature

Village Board (if necessary): _____ Date: _____
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block Party _____
Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD

Special Event
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:

Special Event
Hold Harmless Agreement

I, _____ indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as _____

to be held _____

Signed this _____ day of _____, 20_____

Name

Address

Signature

Witness

Special Event
Insurance Certificate

Insurance Requirement Example:

ACORD **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)
8/3/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spectrum Insurance Agency Inc. 5301 E State St, Suite 201 Rockford IL 61108	CONTACT NAME: Bonnie Arrington PHONE (A/C, No, Ext): 815-986-5318 FAX (A/C, No): 815-977-7408 E-MAIL: barrington@spectrumagency.com ADDRESS:														
INSURED Keep Northern Illinois Beautiful Inc. 4665 Hydraulic Road Rockford IL 61109	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">INSURER(S) AFFORDING COVERAGE</td> <td style="width: 30%;">NAIC #</td> </tr> <tr> <td>INSURER A : Philadelphia Insurance Co</td> <td>18025</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Philadelphia Insurance Co	18025	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Philadelphia Insurance Co	18025														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER: 1537788079** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	EV5351	8/7/2021	8/8/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Mud Volleyball - August 7, 2021
 The Village of Roscoe, its elected & appointed officials, officers, employees, agents and representatives are listed as additional insured's on a primary non-contributory basis.

CERTIFICATE HOLDER Village of Roscoe 10631 Main Street Roscoe IL 61073	CANCELLATION SHOULD ANY OF THE ABOVE THE EXPIRATION DATE T ACCORDANCE WITH THE POL AUTHORIZED REPRESENTATIVE <i>Bonnie Arrington</i>
--	--

Include event name, date and the following language: The Village of Roscoe, its elected and appointed officials, officers, employees, agents and representatives are listed as additional insureds on a primary non-contributory basis.

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R62**

A RESOLUTION OF THE VILLAGE OF ROSCOE IN SUPPORT OF THE ILLINOIS AMERICA250 COMMEMORATION

WHEREAS, the United States of America will commemorate its 250th anniversary on July 4, 2026, marking a historic milestone in the nation's history; and

WHEREAS, on July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence, asserting the American colonies' freedom from British rule and laying the foundation for the principles of democracy and self-governance; and

WHEREAS, the U.S. Semiquincentennial Commission, known as the America250 Commission (america250.org) was established by Congress in 2016 to plan and orchestrate the 250th anniversary of the signing of the Declaration of Independence, aiming to engage all Americans in commemorating this historic event through educational initiatives.

WHEREAS, the Illinois America250 Commission (IL250.org) was established to develop, encourage and execute an inclusive commemoration and observance of the founding of the United States of America, and Illinois' imperative role in the nation's history; and

WHEREAS, the Illinois America250 Commission encourages communities, libraries, schools, local governments, historical societies, cultural institutions and individuals of all ages to develop inclusive commemorations that reflect on Illinois' role in the nation's history and development; and

WHEREAS, recognizing and supporting the Illinois America250 Commission will help ensure a meaningful and educational commemoration for all residents and future generations; and

WHEREAS, the commemoration provides an opportunity to reflect on the state's historical significance, honor the achievements of its people and inspire civic engagement; and

WHEREAS, the Village of Roscoe hereby formally supports the Illinois America250 Commission and its mission to commemorate our nation's 250th anniversary.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that the Village of Roscoe expresses its support for the Illinois America250 Commission, and encourages all Illinois communities to organize and participate in local events leading up to and culminating on July 4, 2026, to celebrate America's 250th anniversary.

2025-R62

1st Read:

PASSED BY ROLL CALL VOTE ON:

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock			X	
Trustee John Broda (1)	X			
Trustee Dayne Mead	X			
Trustee Michael Sima 2	X			
Trustee Michael Wright				X
President Carol A. Gustafson	X			

APPROVED NOVEMBER 18, 2025

Carol Gustafson
VILLAGE PRESIDENT

ATTEST:

Kimberly Seuzer
VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item:	Resolution No. 2026-R26 to authorize the engagement of MGT Impact Solutions LLC for an Employee Leasing Agreement and a Master Services Agreement relating to the position of Village Administrator		
Date:	May 28, 2026	Meeting:	Village Board DATE: 6/2/2026
Prepared by:	Attorney Tom Green	Department:	Admin

Overview/Background Information

The Selection Committee reviewed several proposals from multiple search firms for a new Village Administrator and ultimately selected MGT Impact Solutions, LLC (“MGT”) for approval. The Selection Committee recommends the execution of an Employee Leasing Agreement with MGT to provide for an Interim Village Administrator expected to serve until approximately May of 2027, and the execution of a Master Services Agreement with MGT to provide a permanent Village Administrator expected to be employed in approximately May of 2027.

Key Issues

Approval of the MGT Impact Solutions LLC Master Services Agreement for a full-time Village Administrator and approval of the MGT Employee Leasing Agreement for an Interim Village Administrator.

Fiscal Note/Budget Impact

Fees under the Employee Leasing Agreement will be billed monthly based on the hourly rate to be paid to the Interim Village Administrator, an amount yet to be determined. The fees under the Master Services Agreement are \$22,000.00, plus \$2,000.00 for recruiting expenses and \$2,000.00 for advertising expenses. Other fees may be incurred in the event an Interim Village Administrator is selected as permanent Village Administrator. Additional fees may be incurred as a result of mutually agreed modifications to the MGT scope of work.

Prior Legislative Actions

None

Action Required/Recommendation

Recommend passing Resolution authorizing the engagement of MGT for an Employee Leasing Agreement and for a Master Services Agreement providing for an interim Village Administrator and ultimately for a Full Time Village Administrator

Attachments

- Resolution
- MGT Master Services Agreement
- MGT Employee Leasing Agreement

RESOLUTION NO. 2026-R26**A RESOLUTION OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS, AUTHORIZING THE ENGAGEMENT OF MGT IMPACT SOLUTIONS, LLC FOR AN EMPLOYEE LEASING AGREEMENT AND FOR A MASTER SERVICES AGREEMENT PROVIDING FOR AN INTERIM VILLAGE ADMINISTRATOR AND ULTIMATELY FOR A FULL TIME VILLAGE ADMINISTRATOR**

WHEREAS, the Selection Committee reviewed several proposals for a search firm for a new Village Administrator (“VA”); and

WHEREAS, the Selection Committee, after reviewing all proposals, recommends the engagement of MGT Impact Solutions, LLC (“MGT”); and

WHEREAS, the recommendation is for an Interim Village Administrator to serve until approximately May of 2027, and for the full-time Village Administrator to be employed in approximately May of 2027;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals are incorporated herein as findings of the Board of Trustees of the Village of Roscoe.

SECTION TWO: The Village President is authorized to execute the Master Services Agreement attached hereto as Exhibit A, or an Agreement in substantially similar form.

SECTION THREE: The Village President is authorized to execute the Employee Leasing Agreement attached hereto as Exhibit B, or an Agreement in substantially similar form.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

SECTION FIVE: The Village Clerk of Roscoe shall attest the same after the signature of the Village President.

2026-R26				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
Trustee Molly Butz				
President Carol A. Gustafson				

APPROVED _____ **2026**

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (“Agreement”) is entered into as of May 21, 2026 (“Effective Date”) between MGT Impact Solutions, LLC (“MGT”), with offices located at 4320 West Kennedy Boulevard, Tampa, FL 33609, and the Village of Roscoe, IL (“Client”), located at 10631 Main Street, Roscoe, IL 61073 collectively referred to herein as the “Parties.”

WHEREAS, MGT offers global technological, educational, organizational and staffing consulting solutions services to the public and private sectors;

WHEREAS, Client anticipates a need within its organization for MGT’s services; and

WHEREAS, the Parties intend for this Agreement to serve as the governing, contractual basis of MGT’s provision of future project-level services to Client.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. THIS AGREEMENT AND STATEMENTS OF WORK. The Parties enter into this Agreement to set forth the general terms and conditions that will govern MGT’s provision of services to Client. Such services will be subsequently agreed upon by the Parties in individual Statements of Work (“SOW”).

Each SOW will state all details required for the proper provision of project-level services, including scope, pricing, period of performance, and other required information (“Services”) each an Exhibit A, Statement of Work, attached hereto and incorporated into the Agreement. Unless otherwise stated in an SOW, all Services shall be performed remotely. Each SOW will require signature by both parties to be effective.

2. CONTRACT DOCUMENTS AND ORDER OF PRECEDENCE. The contract documents consist of this Agreement and all exhibits, attachments, amendments, and SOWs subsequently executed by the Parties and all exhibits, attachments, amendments, and other documents made a part of the SOW (“Contract Documents”). Upon signature by the Parties, all SOWs executed during the Term shall be considered incorporated into and made a part of this Agreement.

In the event of a conflict among the terms and conditions in this Agreement and any SOW, unless that SOW expressly states the intention for the SOW to control with regard to the conflicting term or condition, then this Agreement shall control. Any terms or conditions contained in documents issued by Client other than the Contract Documents, including purchase orders, shall be voidable at MGT’s discretion.

3. TERM. The term of this Agreement shall commence on the Effective Date and will continue for a period of one (1) year or until terminated in accordance with this Agreement. This Agreement will automatically renew for additional one (1) year terms unless terminated by either party at least thirty (30) days prior to the expiration date.

4. TERMINATION. This Agreement or any individual SOW may be terminated with cause by either party: (a) if the other party materially breaches the terms of this Agreement and fails to cure the breach within thirty (30) calendar days following written notice specifying the breach, or (b) immediately

upon written notice if the other party fails to comply with applicable law or regulation.

5. INSURANCE. During the Term of this Agreement and any SOW, MGT will maintain the minimum insurance coverages below. MGT shall provide Certificates of Insurance to Client upon request and as required under SOWs.

a.	Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 annual aggregate
c.	Business Automobile Liability	\$1,000,000 combined single-limit, non-owned and hired. (MGT does not own autos)
d.	Umbrella/Excess Liability	\$10,000,000 per occurrence & aggregate, follows form
e.	Worker’s Compensation	Per Statute
f.	Employer’s Liability	\$1,000,000 each accident
f.	Professional Liability	\$6,000,000 aggregate

6. INDEMNIFICATION. To the extent permitted by law, each Party shall fully defend, indemnify and hold harmless the other Party and its officers, directors, employees, agents, representatives, successors and assigns (collectively, “Indemnified Parties”) from any and all claims, demands, causes of actions, costs, expenses, liability, losses, or damages including attorney’s fees and expenses (“Claims”), whether in law or in equity, for bodily injury, death or property damage arising out of, relating to or caused by, in whole or part, the negligence, errors, omissions or willful misconduct of the indemnifying party or its officials, officers, employees, subcontractors, consultants or agents, relating to or connected with performance under this Agreement, unless Claims are caused wholly by the sole negligence or willful misconduct of the Indemnified Parties.

A Party’s indemnity obligations under this Section are contingent upon the indemnified party: a) promptly notifying indemnifying party of each claim; provided, however, that the indemnified Parties failure to give prompt notice to the indemnifying party of any such claim shall not relieve the indemnified party of any obligation under this Section except and to the extent that such failure materially prejudices the indemnifying party’s ability to defend against such claim; b) providing the indemnifying party with sole control over the defense and/or settlement thereof, provided however, that indemnifying party shall not settle any claim that includes an admission of wrongdoing by indemnified parties or otherwise adversely affects indemnified parties’ interests without prior consent; and c) at the indemnifying party’s request and expense, providing full information and reasonable assistance to the indemnifying party with respect to such claim.

7. LIMITATION OF LIABILITY. MGT shall not be held liable for factors outside of its reasonable control, including losses or damages as a result of Client’s provision of inaccurate data, or changing laws, regulations, political conditions.

TO THE EXTENT PERMITTED BY LAW AND EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF PROFITS, REVENUE, DATA OR DATA USE, OR LOSS OR INTERRUPTION OF BUSINESS, ARISING OUT OF ANY OF THE TERMS OR CONDITIONS OF THIS AGREEMENT OR WITH RESPECT TO ITS PERFORMANCE HEREUNDER, WHETHER ARISING OUT OF BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY, STRICT LIABILITY OR ANY OTHER THEORY. THE FOREGOING LIMITATION OF LIABILITY AND EXCLUSION OF DAMAGES APPLIES EVEN IF A PARTY HAD OR SHOULD HAVE HAD

KNOWLEDGE OF THE POSSIBILITY OF SUCH DAMAGES.

To the extent permitted by law, except for actions or claims resulting from MGT's gross negligence or intentional or willful misconduct, MGT's total aggregate liability to Client shall be limited to the amount of compensation paid by Client to MGT under this Agreement in the twelve (12) months prior to the action giving rise to liability.

8. GOVERNING LAW, JURISDICTION AND CONSENT TO SUIT. This Agreement shall be governed by and construed and interpreted in accordance with the laws of the state of Florida, irrespective of the choice of laws principles of the state of Florida, as to all matters including validity, construction, effect, enforceability, performance, and remedies. Client submits itself and its property in any legal action or proceeding relating to this Agreement to the exclusive jurisdiction of any state or federal court within Hillsborough County, Florida and Client hereby accepts venue in each such court.

9. DISPUTE RESOLUTION PROCEDURE. In the event of a dispute, controversy or claim by and between the Parties arising out of matters related to this Agreement, the Parties will first attempt in good faith to resolve through negotiation any such dispute, controversy, or claim. Either party may initiate negotiations by providing written notice to the other party setting forth the subject of the dispute and the relief requested. The recipient of such notice will respond in writing within five (5) business days with a statement of its position on, and recommended solution to, the dispute. If the dispute is not resolved by this exchange of correspondence, then senior management representatives of each party with full settlement authority will meet at a mutually agreeable time and place within fifteen (15) business days of the date of the initial notice to exchange relevant information and perspectives and to attempt to resolve the dispute.

If the dispute is not resolved by negotiation, either party may commence mediation by written request to the other party. The Parties will cooperate in selecting a mediator and in scheduling the mediation proceedings. The mediation shall take place in Tampa, Florida. The Parties will participate in the mediation in good faith and will share equally in its costs. All offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by either of the parties, their agents, employees, experts or attorneys, or by the mediator, are confidential, privileged and inadmissible for any purpose, including impeachment, in any litigation or other proceeding involving the parties; provided, however, that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

Either party may seek equitable relief prior to the mediation to preserve the *status quo* pending the completion of that process. Except for such an action to obtain equitable relief, neither party shall commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session, at which time suit may be brought in any court of competent jurisdiction. The prevailing party shall be entitled to an award of all reasonable costs, expenses, and attorneys' fees. In addition, should the dispute under this Agreement involve the failure to pay fees, and the matter is not resolved through negotiation or mediation, Client shall pay all costs of collection, including, but not limited to, MGT's legal fees and costs should MGT prevail.

10. CONFIDENTIALITY. Each party shall maintain in confidence and protect from unauthorized disclosure all information exchanged between the Parties that is reasonably understood under the circumstances to be confidential, whether disclosed orally, in writing or marked as confidential ("Confidential Information").

The receiving party shall make all reasonable efforts to protect Confidential Information from disclosure to unauthorized third parties. Confidential Information may be disclosed to third parties with a need-to-

know under the circumstances and who are bound by confidentiality obligations no less restrictive than those herein. Neither party shall use such Confidential Information except in performance of the Services. MGT may, however, disclose Client's name and the general nature of MGT's work for Client sales proposals.

The above obligations of confidentiality shall not apply to the extent that the receiving party can show that the relevant information (a) was at the time of receipt already in the receiving party's possession; (b) is, or becomes in the future, public knowledge through no fault or omission of the receiving party; (c) was received from a third-party having the right to disclose; or (d) is required to be disclosed by law.

11. FORCE MAJEURE. Neither party shall be liable or considered at fault for any delay (except for payment) resulting from circumstances beyond the party's reasonable control, including but not limited to fire, flood, earthquake, elements of nature, epidemics, global pandemics, quarantines, acts of God, acts of war, labor disputes, and supply chain disruptions ("Excusable Delays"). The delayed party shall notify the other party in writing upon the discovery of any significant Excusable Delay. During an Excusable Delay, the delayed party shall use reasonable efforts to mitigate costs and damages and to resume performance under this Agreement.

The Parties recognize that MGT's ability to timely perform under a SOW is contingent upon Client's timely provision of any agreed-upon data, personnel access, or other requirements. If Client's failure to provide to such data, access or other requirements causes significant delays to MGT's progression of Services, and MGT incurs losses or damages as a result, then the Parties shall negotiate and execute a SOW amendment for an equitable adjustment to the schedule and for additional costs. MGT shall provide all substantiating documentation of costs reasonably requested by Client in consideration for any equitable adjustment. Excusable Delays shall not give rise to an equitable adjustment.

12. FEES AND PAYMENT. Unless otherwise set forth in a SOW, all correct invoices submitted by MGT to Client shall be due and payable upon receipt. If Client disputes an invoice or portion thereof in good faith, then Client shall pay any undisputed portion and provide MGT with written notice of the dispute, in reasonable detail, and the Parties shall promptly meet to resolve such dispute. MGT reserves the right to impose an interest charge equal to the lesser of one and one-half percent (1.5%) per month or the maximum allowable by law in respect of any invoice which is outstanding for more than thirty (30) days. MGT may stop work after sixty (60) days of Client's non-payment of undisputed invoiced amounts.

13. MODIFICATION. This Agreement and any SOW shall only be modified by written amendment signed by the Parties. All signed amendments shall be deemed incorporated into this Agreement by reference.

14. NON-SOLICITATION. During the term of this Agreement and for a period of two (2) years following termination or expiration, neither party shall knowingly, directly or indirectly, solicit nor encourage the solicitation of any person who is, or was within a 12-month period prior to such solicitation, an employee of the other party or its affiliates that became known to the other party as a result of this Agreement, except with the prior written consent of the other party. This provision shall not restrict the right of either party to solicit by public advertisement.

15. ASSIGNMENT. Neither party may assign any rights nor delegate any duties or obligations under this Agreement without the express written consent of the other party. Notwithstanding the foregoing, MGT, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, MGT, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of MGT, or its

permitted successive assignees or transferees.

16. INDEPENDENT CONTRACTOR. It is expressly understood that at all times, while rendering the Services, MGT is acting as an independent contractor and not as an officer, agent, or employee of the Client. MGT shall not be required to keep specific work hours (except in the case of specific hours required under employee leasing contracts), equipment, or a specific office, and shall use independent means and methods for performing the Services. For all purposes, including Medicare, Social Security taxes, the Federal Unemployment Act (“FUTA”), income tax withholding, worker’s compensation, and unemployment insurance, MGT, its personnel and contractors will be treated and deemed independent contractors and not employees of Client.

17. NON-DISCRIMINATION/EQUAL EMPLOYMENT PRACTICES. Neither party shall unlawfully discriminate or permit discrimination against any person or group of persons in any matter prohibited by federal, state, or local laws. During the performance of this Agreement, neither party or their employees, agents, or subcontractors, if any, shall discriminate against any employee or applicant for employment because of age, marital status, religion, gender, sexual orientation, gender identity, race, creed, color, national or ethnic origin, medical conditions, physical disability, or any other classifications protected by local, state, or federal laws or regulations. The parties further agree to be bound by applicable state and federal rules governing equal employment opportunity and non-discrimination.

18. NOTICES. All legal notices required by this Agreement are deemed to have been given when notices are both (1) delivered by email to the email address below, and (2) following such email delivery, a mailed copy of the notice is delivered to the mailing address below.

To MGT Impact Solutions, LLC:

To Client: Village of Roscoe, IL

Name: MGT Impact Solutions, LLC
ATTN: Legal Notice/Contracts
Address: 4320 West Kennedy Blvd.
Tampa, FL 33609
Email: contracts@mgt.us

Name: Village of Roscoe
ATTN: Thomas Green
Address 10631 Main Street
Roscoe, IL 61073
Email: tgreen@bslbv.com

If the email address and mailing address is incomplete for a party, then notice shall be mailed to the address on the first page of this Agreement.

19. SEVERABILITY. If any provision of this Agreement shall be declared illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but such illegal or invalid provision shall be fully severable, and this Agreement shall be interpreted and enforced as if such illegal or invalid provision had never been included herein.

20. COUNTERPARTS AND EXECUTION. This Agreement and any SOW may be executed in counterparts, each of which when so executed shall be deemed an original and all of which together shall constitute one and the same instrument. The counterparts may be executed by electronic signature and delivered by scanned signature or other electronic means by any of the parties to any other party and the receiving party may rely on the receipt of this Agreement so executed and delivered as if the original had been received.

21. SURVIVAL. The sections Term, Termination, Insurance, Indemnification, Limitation of Liability, Governing Law, Jurisdiction, Consent to Suit, Dispute Resolution Procedure, Confidentiality, and Non-Solicitation, of this Agreement and the payment obligations described in any SOW shall survive the termination or expiration of the Agreement or SOW.

22. ENTIRE AGREEMENT. This Agreement and all exhibits constitute the entire and only agreement between the Parties. Each party acknowledges that in entering into this Agreement it has not relied on any representation or undertaking, whether oral or in writing, except for those expressly stated herein. Any purchase order provided by the Client will be limited by, and subject to, the terms and conditions of this Agreement.

23. NON-EXCLUSIVITY. This Agreement is non-exclusive, and both Parties remain free to enter into similar agreements with third parties. During the term of this Agreement, MGT may perform Services for any other clients, persons, or companies as MGT sees fit, so long as the performance of such Services does not interfere with MGT's performance of obligations under this Agreement, and do not create a conflict of interest.

24. THIRD PARTY BENEFICIARIES. Except as specifically set forth herein, nothing in this Agreement is intended or shall be construed to confer upon any person or entity, other than the parties hereto and their successors or assigns, any rights or remedies under or by reason of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Master Services Agreement.

MGT IMPACT SOLUTIONS, LLC

VILLAGE OF ROSCOE, IL

Name:
Title:
Date:

Name:
Title:
Date:

**EXHIBIT A
EXECUTIVE RECRUITMENT STATEMENT OF WORK**

As of May 21, 2026 (“Effective Date”), **MGT Impact Solutions, LLC** (“MGT”) and the **Village of Roscoe, IL** (“Client”) execute this Statement of Work (“SOW”) pursuant to the Master Services Agreement between the Parties dated May 21, 2026 (“Agreement”).

1. PROJECT-

Executive Recruitment for the position of Village Administrator Recruitment Services.

2. SCOPE

MGT will provide recruitment and selection services in accordance with MGT’s proposal dated April 1, 2026 All terms of the Proposal are incorporated herein by reference and supersede in the event of a conflict.

3. PERIOD OF PERFORMANCE/PROJECT TIMELINE

The term of this Statement of Work begins on a date to be established by the parties at a future date (estimated December timeframe) and terminates upon project completion (Estimated at 14 weeks).

4. COMPENSATION AND REIMBURSABLE EXPENSES

- A. Fee. The flat fee for the Services described above is \$22,000
- B. Recruitment Expenses (not to exceed) \$2,000
- C. Advertising (not to exceed without approval) \$2,000

If MGT is required to travel for provision of Services, MGT must obtain prior written authorization from Client for reimbursement of actual expenses.

5. INVOICING AND PAYMENT

- 1. 40% of fees due upon kickoff of recruitment and Clients receipt of valid invoice.
- 2. 40% of fees plus expenses incurred to date due upon Presentation of Candidates and Clients receipt of valid invoice.
- 3. Final 20% of fees plus remaining expenses due upon completion of Services and Clients receipt of valid invoice.

MGT IMPACT SOLUTIONS, LLC

VILLAGE OF ROSCOE, IL

Name:
Title:
Date:

Name:
Title:
Date:

EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made by **MGT Impact Solutions, LLC** ("MGT"), and the **Village of Roscoe, IL** (the "Client"). MGT and the Client can be individually identified as a ("Party") and collectively as the ("Parties"). MGT and the Client agree as follows:

SECTION 1 SCOPE OF AGREEMENT

Section 1.01. Assigned Employee. The Client will lease certain employees of MGT, and MGT will lease to the Client, the personnel identified in attached Exhibit A, (the "Assigned Employee"). **Exhibit A** identifies the temporary position and/or assignment (the "Assignment") each Assigned Employee will fill at the Client, and it further identifies the base compensation for each Assigned Employee, as of the effective date of this Agreement. **Exhibit A** may be modified from time to time by an amended Exhibit A signed by both MGT and the Client. MGT has the sole authority to assign and/or remove the Assigned Employee, provided however, that the Client may request, in writing, that MGT remove or reassign the Assigned Employee which removal or reassignment shall not be unreasonably withheld by MGT. The Parties understand and acknowledge that the Assigned Employee is subject to the Client's day-to-day supervision.

Section 1.02. Independent Contractor. MGT is and remains an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Client. MGT has no authority to bind the Client to any commitment, contract, agreement or other obligation without the Client's express written consent.

SECTION 2 SERVICES AND OBLIGATIONS OF MGT AND CLIENT

Section 2.01. Payment of Wages. MGT will, to the extent applicable and /or required by law, timely pay the wages and related payroll taxes of the Assigned Employee from MGT's own account in accordance with federal and state law and MGT's standard payroll practices. MGT will withhold from such wages all applicable taxes and other deductions elected by the Assigned Employee. The Client acknowledges that MGT may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Client agrees to cooperate with MGT and any such financial entity to ensure timely payment of wages, related payroll taxes, and any applicable fees pursuant to this Section 2.01. As to Assigned Employees, MGT will comply with the Immigration Reform and Control Act of 1986, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act ("ERISA") of 1974, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of Assigned Employee.

Section 2.02. Workers' Compensation. To the extent required by applicable law, MGT will maintain in effect workers' compensation coverage covering its Assigned Employee's work in an Assignment. Any applicable coverage under this Agreement terminates on the Termination Date of this Agreement. It is understood and agreed that the Client shall be under no obligation to reimburse or indemnify MGT for the workers compensation claims of the Assigned Employee(s) and MGT agrees to

not seek any such reimbursement and/or indemnification; provided, however, that, this provision shall not apply and the Client shall be obligated to reimburse and hold MGT harmless for all loss and expense incurred as a result of such workers compensation claims in the event the Client engaged in intentional, reckless or grossly negligent misconduct relating thereto.

Section 2.03. Employee Benefits. MGT will provide to Assigned Employee those employee benefits identified in the attached **Exhibit B**. MGT may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Assigned Employee will be included in Fees payable to MGT under Section 3.01 of this Agreement.

Section 2.04. Maintenance and Retention of Payroll and Benefit Records. MGT will maintain records of all wages and benefits paid and personnel actions taken by MGT in connection with any of the Assigned Employees. MGT will retain control of such records and make them available for inspection as required by applicable federal, state or local laws.

Section 2.05. Other Obligations of MGT. MGT will comply with any federal, state and local law applicable to its Assigned Employee(s).

Section 2.06. Direction and Control. The Parties agree and acknowledge that, with relation to the work to be performed by the Assigned Employee for Client hereunder, the Client has the right of direction and control over the Assigned Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Assigned Employee(s) will be supervised, directly and indirectly, and exclusively with regard thereto by the Client's supervisory and managerial employees and shall be deemed and considered a "public employee" under the Illinois Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq., and specifically as an agent, volunteer, servant or employee" under Section 1-102 thereof with respect to the work performed for the Client hereunder.

Section 2.07. Obligations of the Client. Pursuant to this Agreement the Client covenants, agrees and acknowledges:

(a) The Client will provide the Assigned Employee with a suitable workplace, that complies with US Occupational Safety and Health Administration ("OSHA") statutes and regulations, and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Assigned Employee and the Assigned Employee's workplace. The Client agrees to comply, at its expense, with all health and safety directives from MGT's internal and external loss control specialists, MGT's workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Client will provide and ensure use of all functional personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by MGT's workers' compensation carrier. MGT and/or its insurance carriers have the right to inspect the Client's premises to ensure that the Assigned Employee is not exposed to an unsafe workplace. MGT's rights under this paragraph do not diminish or alter the Client's obligations to the Assigned Employee under applicable law, or its obligations to MGT under this Agreement;

(b) With respect to the Assigned Employee, the Client will comply with all applicable labor and employment-related laws and regulations, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision, prohibiting employment discrimination, or otherwise establishing or relating to the terms and conditions of Assigned Employee's Assignment;

(c) The Client retains the right to exert sufficient direction and control over the Assigned Employee as is necessary to conduct the Client's business and operations, without

which, the Client would be unable to conduct its business, operation or to comply with any applicable licensure, regulatory or statutory requirements;

(d) The Client cannot remove or reassign the Assigned Employee unless mutually agreed to in writing by MGT and the Client in accordance with Section 1.01 of this Agreement. Client will timely confer with MGT regarding any concern or complaint regarding Assigned Employee's performance or conduct under this Agreement;

(e) The Client will not pay wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Assigned Employee. Client represents that its actions under this Agreement do not violate its obligations it may have under any collective bargaining agreement;

(f) The Client must report to MGT any injury to any Assigned Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If any Assigned Employee is injured in the course of performing services for the Client, the Client must follow the procedures and practices regarding injury claims and reporting; and

(g) The Client must report all on the job illnesses, accidents and injuries of the Assigned Employee to MGT within twenty-four (24) hours following notification of said injury by Assigned Employee or Assigned Employee's representative.

SECTION 3 FEES PAYABLE TO MGT

Section 3.01. Fees. The Client will pay MGT fees for the services provided under this Agreement as follows:

(a) The base compensation as fully identified on **Exhibit A**, as amended; plus

(b) Any employee benefits MGT paid to the Assigned Employee as identified on **Exhibit B** (if applicable), including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable MGT pension and welfare benefit plan or federal, state or local laws covering the Assigned Employee.

Section 3.02. Payment Method. Every two (2) weeks during the term of this Agreement, MGT will invoice in writing the Client for the fees owed under this Agreement. Within thirty (30) days following receipt of such invoice, the Client must pay all invoiced amounts by check, wire transfer or electronic funds transfer to MGT to an account or lockbox as designated on the invoice. Late payments will be subject to all applicable interest payments or service charges provided by state or local law. In addition to charging interest or service charges provided by applicable law, MGT may, upon written notice to Client, suspend performance of services under this Agreement while any amount due is past due and remains unpaid.

SECTION 4 INSURANCE

Section 4.01. General and Professional Liability Insurance.

(a) The Client must maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability policy and Professional Liability insurance policy or policies (the "Policies") insuring the Client, its officials, and employees, with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. In the alternative, as applicable, the Client may maintain in full force and effect at all times during the term of this Agreement a self-insured retention ("SIR") which provides the same minimum coverage limits as set forth above. In the event such SIR exists and applies to this Agreement, the Client agrees to fully discuss the SIR's parameters with MGT and its relationship to the Policies. At a minimum, the Policies must insure the Client its officials and employees against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage. The non-owned automobile coverage shall not include the Assigned Employee's personal vehicle.

(b) MGT shall use its best efforts to obtain general liability and professional liability insurance naming the Client as an additional insured for Losses (as defined in Section 7 of this Agreement) to the Client arising out of the wrongful conduct of the Assigned Employee(s). To the extent that such coverage is available, responds to or defends against any such Losses, the Client shall have no further rights against MGT with relation thereto.

Section 4.02. Certificate of Insurance. Upon request, the Client will promptly issue to MGT one or more Certificates of Insurance, verifying the Client's compliance with the provisions of Section 4.01. It is understood and agreed that the commencement of work by an Assigned Employee hereunder prior to the issuance of any required Certificate of Insurance shall not constitute nor be deemed a waiver of the obligation of the Client under this provision nor the enforceability hereof.

Section 4.03. Automobile Liability Insurance. The Client shall maintain in effect automobile liability insurance which shall insure the Client and the Assigned Employee if the Assigned Employee operates a Client vehicle for any reason in connection with his or her Assignment hereunder. Such coverage shall insure against liability for bodily injury, death and property damage.

SECTION 5 DURATION AND TERMINATION OF AGREEMENT

Section 5.01. Term and Effective Date. The Effective Date of this Agreement is the date that this Agreement is last signed by MGT on the signature page (the "Effective Date"). The period during which the Assigned Employee works at the Client is defined as the ("Term"). The Term commences on the Effective Date and will continue for the period identified on the attached Exhibit A, or until it is terminated in accordance with the remaining provisions of this Section 5. For the purposes of this Agreement, the date on which this Agreement expires and/or is terminated is the ("Termination Date").

Section 5.02. Termination of Agreement for Failure to Pay Fees. If the Client fails to timely pay the fees required under this Agreement, MGT may give the Client notice of its intent to terminate this Agreement for such failure and if such failure is remedied within ten (10) days, the notice will be of no further effect. If such failure is not remedied within the ten (10) day period, MGT has the right to terminate the Agreement upon expiration of such remedy period.

Section 5.03. Termination of Agreement for Material Breach. If either Party materially breaches this Agreement, the non-breaching Party must give the breaching Party written notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice will be of no further effect. If such breach is not remedied within the ten (10) day period, the non-breaching Party has the right to immediately terminate the Agreement upon expiration of such remedy period.

Section 5.04. Termination of Agreement to execute Temp-to-Hire Option. The Client may hire the Assigned Employee as a permanent or temporary employee of the Client at any time during the Term. Recognizing the substantial investment of time and resources by MGT under this Agreement to place its Assigned Employee with Client, Client agrees to pay to MGT a conversion fee calculated as a percentage of the annual salary offered to the Assigned Employee by Client. Said conversion fees shall be paid according to the following schedule:

Time on Assignment	Conversion Fee
3 Months	25.00%
4-6 Months	20.00%
7-12 Months	15.00%
13-24 Months	5.00%
25+ Months	No Fee

The conversion fee shall be paid to MGT no later than thirty (30) days after the date the Assigned Employee becomes the Client's employee.

**SECTION 6
NON-SOLICITATION**

Section 6.01. Non-Solicitation. The Client acknowledges MGT's legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Client agrees that during the Term of this Agreement and for a period of two (2) years thereafter, the Client will not solicit, request, entice or induce Assigned Employee to terminate their employment with MGT, and the Client will not hire Assigned Employee as a permanent or temporary employee. If a Temp-to-Hire option provided for in Section 5.04 is properly exercised by the Client, then this Section 6.01 will not apply.

Section 6.02. Injunctive Relief. The Client recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Client understands and agrees that MGT is entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 of this Agreement. The Client also understands and agrees that any such equitable relief is in addition to, and not in substitution for, any other relief to which MGT can recover.

Section 6.03. Survival. The provisions of Section 6 survive the expiration or termination of this Agreement.

**SECTION 7
DISCLOSURE AND INDEMNIFICATION PROVISIONS**

Section 7.01. Indemnification by MGT. MGT agrees to indemnify, defend and hold the Client and its related entities or their agents, representatives or employees (the "Client Parties") harmless from and against all claims, liabilities, damages, costs and expenses ("Losses") arising out of any of the following: (a) MGT's breach of its obligations under this Agreement; (b) actions or conduct of MGT and its related business entities, their agents, representatives, and employees (the "MGT Parties"), taken or not taken with respect to the Assigned Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement; or (c) acts or omissions of MGT or any of the MGT Parties including the Assigned Employee, that are the direct and proximate cause of any such Loss.

Section 7.02. Indemnification by the Client. The Client agrees to indemnify, defend and hold the MGT Parties harmless from and against all Losses arising out of any of the following: (a) Client's breach of its obligations under this Agreement; (b) activities or conditions associated with the Assignment, including without limitation, the Assigned Employee workers' compensation claims, but only as specifically provided in Section 2.02 of this Agreement; or (c) acts or omissions of Client that are the direct and proximate cause of any such Loss. Notwithstanding the foregoing, the Client shall have no obligation to the MGT parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

Section 7.03. Indemnification Procedures. The Party seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, must give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto. However, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party must demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) will take steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party must fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Assigned Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party is entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section will not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except that the Indemnifying Party shall have no obligation to reimburse the Indemnified Party for fees and costs incurred and any settlements made by the Indemnified Party without the prior written consent of the Indemnifying Party prior to such notice or to the extent that the Indemnifying Party demonstrates that the defense of such action was materially prejudiced by the Indemnified Party's failure to timely give such notice.

Section 7.04. Survival of Indemnification Provisions. The provisions of Section 7 survive the expiration or termination of this Agreement.

SECTION 8 MISCELLANEOUS PROVISIONS

Section 8.01. Amendments. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all the Parties to this Agreement, except for changes to the fees provided for in Section 3.

Section 8.02. Binding Effect. This Agreement inures to the benefit of and binds the Parties and their respective heirs, successors, representatives and assigns. Neither Party may assign its rights or delegate its duties under this Agreement without the express written consent of the other Party, which consent will not be unreasonably withheld.

Section 8.03. Counterpart Execution. This Agreement may be executed and delivered in any number of counterparts, each of which will be an original, but all of which together constitutes one and the same instrument. This Agreement may be executed and delivered via facsimile or electronic mail.

Section 8.04. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding MGT's placement of the Assigned Employee with the Client, and contains all of the

terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the Effective Date of this Agreement not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party has the authority to make, and the Parties will not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

Section 8.05. Further Assurances. The Parties will execute and deliver any and all additional papers, documents, and other assurances and do any and all acts and things reasonably necessary in connection with the performances of their obligations under this Agreement.

Section 8.06. Gender. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number include the other.

Section 8.07. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and do not affect in any way the meaning or interpretation of this Agreement.

Section 8.08. Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which will continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

Section 8.09. Waiver of Provisions. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement, and shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

Section 8.10. Confidentiality. Each Party will protect the confidentiality of the other's records and information and must not disclose confidential information without the prior written consent of the other Party. Each Party must reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

Section 8.11. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

Section 8.12. Force Majeure. MGT will not be responsible for failure or delay in assigning its Assigned Employee to Client if the failure or delay is caused by labor disputes and strikes, fire, riot, terrorism, acts of nature or of God, or any other causes beyond the control of MGT.

Section 8.13. Assignment. Neither party may assign any rights nor delegate any duties or obligations under this Agreement without the express written consent of the other party. Notwithstanding the foregoing, MGT, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, MGT, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of MGT, or its permitted successive assignees or transferees.

**SECTION 9
DISPUTE RESOLUTION**

Section 9.01. Good Faith Attempt to Settle. The Parties will attempt to settle any dispute arising out of or relating to this Agreement, or the breach thereof, through good faith negotiation between the Parties.

Section 9.02. Governing Law/Jurisdiction. If a dispute cannot be settled through good faith negotiation within thirty (30) days after the initial receipt by the allegedly offending party of written notice of the dispute, then the controversy or claim may be adjudicated by a federal or state court sitting in Illinois. Venue and jurisdiction for any action under this Agreement is Cook County, Illinois. This Agreement and any amendments hereto will be governed by and construed in accordance with the laws of the State of Illinois.

Section 9.03. Attorneys' Fees. The Parties agree that, in the event of litigation under this Agreement, each Party is liable for only those attorneys' fees and costs incurred by that Party.

**SECTION 10
NOTICES**

Section 10.01. Notices. All Notices given under this Agreement must be written and may be given by personal delivery, first class U.S. Mail, registered or certified mail return receipt requested, overnight delivery service, or electronic mail.

Notices will be deemed received at the earlier of actual receipt or three (3) days from mailing date. Notices must be sent to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party.

If to MGT:	MGT Impact Solutions, LLC 4320 W Kennedy Blvd. Tampa, FL 33609 Attention: Legal Notice/Contracts Telephone: (813) 327-4717 Electronic Mail: contracts@mgt.us
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If to the Client:	Village of Roscoe, IL 10631 Main Street Roscoe, IL 61073 Attention: Thomas Green Telephone: _____ Electronic Mail: tgreen@bslbv.com
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[Signatures on following page]

IN WITNESS WHEREOF, the Parties executed this Agreement on the Effective Date, which is the date this Agreement is last signed by MGT.

MGT IMPACT SOLUTIONS, LLC

By _____

Name: A. Trey Traviesa

Title: CEO

Effective Date: _____

VILLAGE OF ROSCOE, IL

By _____

Name: _____

Title: _____

EXHIBIT A
Assigned Employee and Base Compensation

As of _____ (“Effective Date”), **MGT Impact Solutions, LLC** (“MGT”) and _____ (“Client”) execute this Exhibit A pursuant to the Employee Leasing Agreement between the Parties dated _____ (“Agreement”).

ASSIGNED EMPLOYEE: _____

POSITION/ASSIGNMENT: _____

POSITION TERM: _____

BASE COMPENSATION: _____

Other rates pursuant to Section 3.01(b) of the Agreement:

(If applicable) Overtime: _____ per hour

(If applicable) After hours/Weekend hours: _____ per hour

(If applicable) Sick leave: _____

(If applicable) Holiday pay: _____

EXPENSES: (If applicable) MGT must obtain prior written authorization from Client for reimbursement of actual expenses, and Client shall reimburse MGT for all such approved expenses.

OTHER-PAID TIME OFF: State required paid leave (Illinois Paid Leave for all Workers Act) is included in the fee for service. Employee will coordinate any leave requests with the client. Time off for paid leave shall be administered in accordance with state law.

The parties hereby represent and warrant that the individuals whose signatures appear below are authorized by resolution or by their position with that party to enter into and execute this Exhibit A and any amendment thereto on that party’s behalf.

MGT IMPACT SOLUTIONS, LLC

VILLAGE OF ROSCOE, IL

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

This Exhibit A amends and supplements but does not replace all Exhibits A dated prior to the Effective Date of this Agreement.

EXHIBIT B
Summary of Benefits

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2026-R27**

A RESOLUTION APPROVING AN ADDITIONAL SERVICES AGREEMENT WITH FEHR GRAHAM FOR THE PORTER PARK PHASE II EXPANSION PROJECT

WHEREAS, the Village of Roscoe previously approved an agreement with Fehr Graham for engineering and design services related to the Porter Park Phase II Expansion Project; and

WHEREAS, during the agency review process, additional sanitary sewer extensions and easement documentation was required by Four Rivers Sanitation Authority, and the Village has further elected to incorporate a portion of the previously designed Porter Park Phase II parking lot improvements into the current project; and

WHEREAS, these services are above and beyond the scope of services authorized under the original agreement and were not anticipated at the time the original agreement was approved; and

WHEREAS, Fehr Graham has submitted a proposal dated May 27, 2026, for the performance of such additional services in an amount not to exceed \$21,700.00; and

WHEREAS, the President and Board of Trustees find it to be in the best interests of the Village to approve the additional services described therein;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that by the adoption of this Resolution, the Village President is authorized to execute said additional services agreement with Fehr-Graham & Associates, LLC for the Porter Park Phase II Expansion Project in an amount not to exceed Twenty-One Thousand Seven Hundred Dollars (\$21,700.00), as outlined in the proposal attached hereto as **Exhibit “A”**, and to accept and sign an agreement for services with Fehr Graham & Associates, LLC for the same for an amount **not to exceed \$21,700.00**.

2026-R27

1st Read:

PASSED BY ROLL CALL VOTE ON:

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Molly Butz				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED June 2, 2026

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

**Exhibit “A”
Resolution 2026-R27**

[Agreement for Additional Services]

May 27, 2026

Mrs. Carol Gustafson
Village President
Village of Roscoe
10631 Main Street
Roscoe, Illinois 61073

**RE: Proposal for Additional Engineering Services
Porter Park Phase II Expansion Project**

Dear Mss. Gustafson,

Please accept this proposal for additional professional services for the above-referenced project. The following outlines the additional services and the associated fees:

1. During the agency review process for this project, Four Rivers Sanitation Authority (FRSA) required that the Village install a sanitary sewer main across the southerly limits of the parcel to provide upstream service to properties east of McDonald Road. The original project scope anticipated that only a sanitary service would be required to serve the restroom facility. While the design efforts involved with upsizing to a sanitary sewer main were completed under the original project scope, FRSA ordinances require that a sewer main be located within exclusive sanitary sewer easements. To complete these easements, an additional boundary survey will be required, and a Professional Land Surveyor will need to complete legal descriptions and seal the documents. Final approval of the sanitary sewer permit and the notice allowing connection are contingent upon preparation and recordation of these easement documents, which were not anticipated to be required at the time our Agreement was approved and thus were itemized as an exclusion.
2. Per our discussions and our understanding, the Village would like to incorporate a portion of the previously-designed Porter Park Phase II parking lot (at the southeast corner of the parcel) within the current project as a non-participating item. Parking lot improvements were excluded from our original Agreement. The portion of the parking lot that will be included is the southerly third of the previous design and will amount to approximately 40 parking stalls. Geometric revisions will be completed to remove any parking lot improvements from impacting the proposed sanitary sewer easements. It is further assumed that the previously designed stormwater detention basin will not be constructed at this time, as the Village is intending on waiving its stormwater ordinance at this location; instead, the proposed storm sewer for the parking lot will be redesigned to discharge overland to the north into a rain garden or similar best management practice. The redesigned parking lot will not be bid separately but will be included within the Porter Park Phase II bid documents, with all quantities itemized separately from the park improvements since they are not grant-eligible. These additional services include design engineering for the geometric revisions, updating the grading and storm sewer, design of a best management practice for stormwater runoff, updating project specifications and bid documents, and additional part-time construction administration and observation for the parking lot (assumed an additional five working days duration).

May 27, 2026
Ms. Carol Gustafson, Village of Roscoe
Porter Park Phase II Expansion Project – Additional Services
Page 2

These additional services can be provided for the below costs:

FRSA Easement Documents (Lump Sum)	\$3,500
Parking Lot Redesign & Updated Bid Documents (Lump Sum)	\$14,100
Parking Lot Construction Administration (T&M)	<u>\$4,100</u>
TOTAL	\$21,700

I trust that the information we have provided meets your expectations. Please sign the authorization line below to include this scope and fee as proposed in the existing contract (Fehr Graham project 25-1749) in accordance with the associated terms and conditions for this project.

Please feel free to contact me at any time if you have any questions.

Respectfully submitted,



Tyler Nelson, PE
Branch Manager

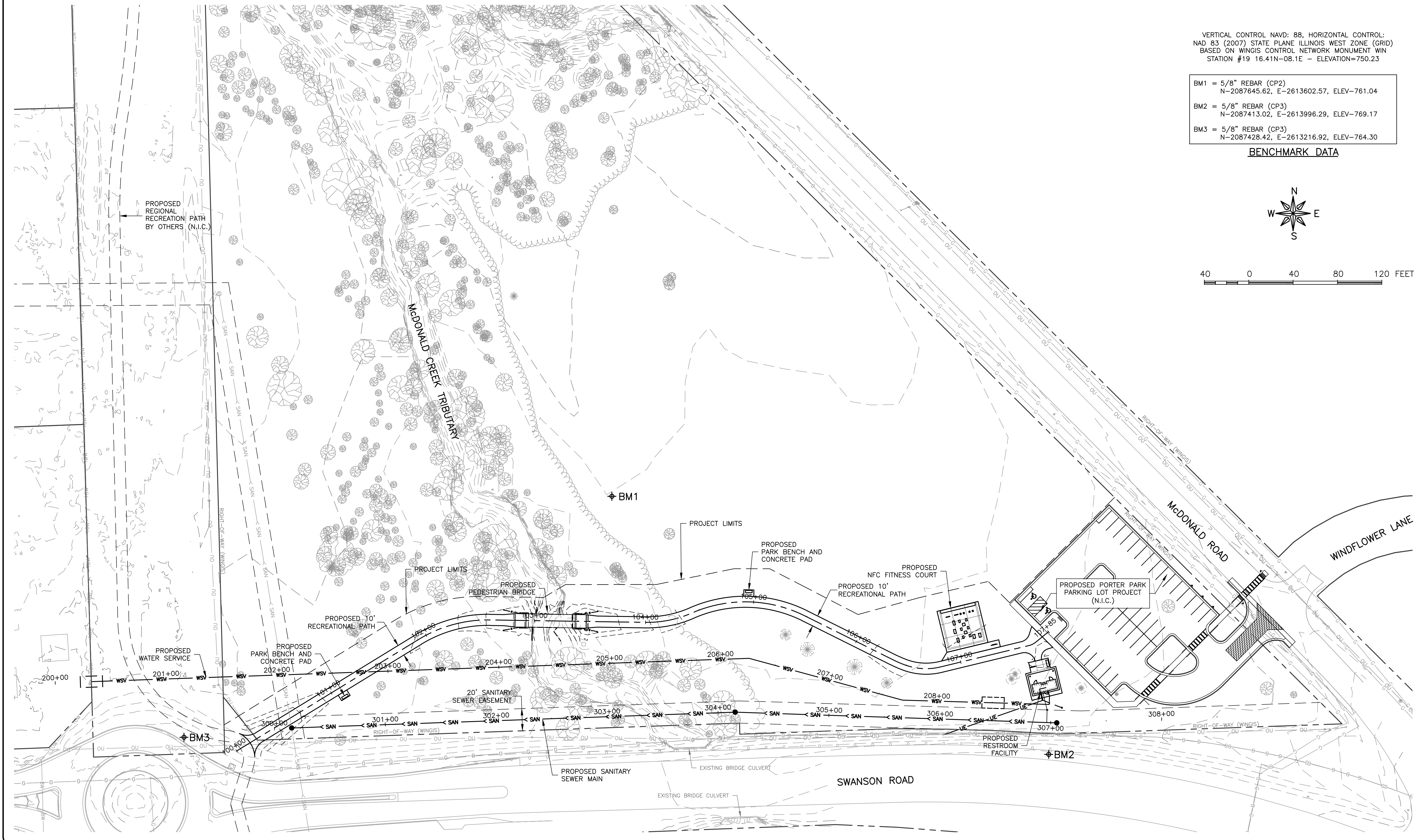
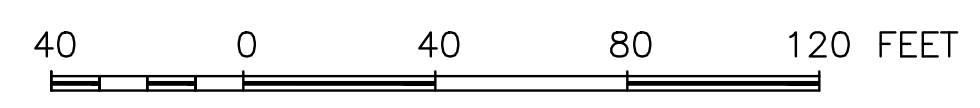
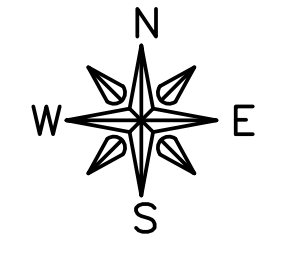
TN:lar

CLIENT:	CONSULTANT:
Signature _____	By <u>Tyler Nelson</u>
Name _____	Name <u>Tyler Nelson, PE</u>
Title _____	Title <u>Branch Manager</u>
Date Accepted _____	Date Proposed <u>May 27, 2026</u>

VERTICAL CONTROL NAVD: 88, HORIZONTAL CONTROL:
NAD 83 (2007) STATE PLANE ILLINOIS WEST ZONE (GRID)
BASED ON WINGIS CONTROL NETWORK MONUMENT WIN
STATION #19 16.41N-08.1E - ELEVATION=750.23

BM1	= 5/8" REBAR (CP2)	N-2087645.62, E-2613602.57, ELEV-761.04
BM2	= 5/8" REBAR (CP3)	N-2087413.02, E-2613996.29, ELEV-769.17
BM3	= 5/8" REBAR (CP3)	N-2087428.42, E-2613216.92, ELEV-764.30

BENCHMARK DATA



FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL
ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, IL 61073

PROJECT AND LOCATION:
PROPOSED PARK DEVELOPMENT
PLANS PORTER PARK PHASE 2
ROSCOE, ILLINOIS

DRAWN BY: BF
APPROVED BY: TN
DATE: 5/1/2026
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

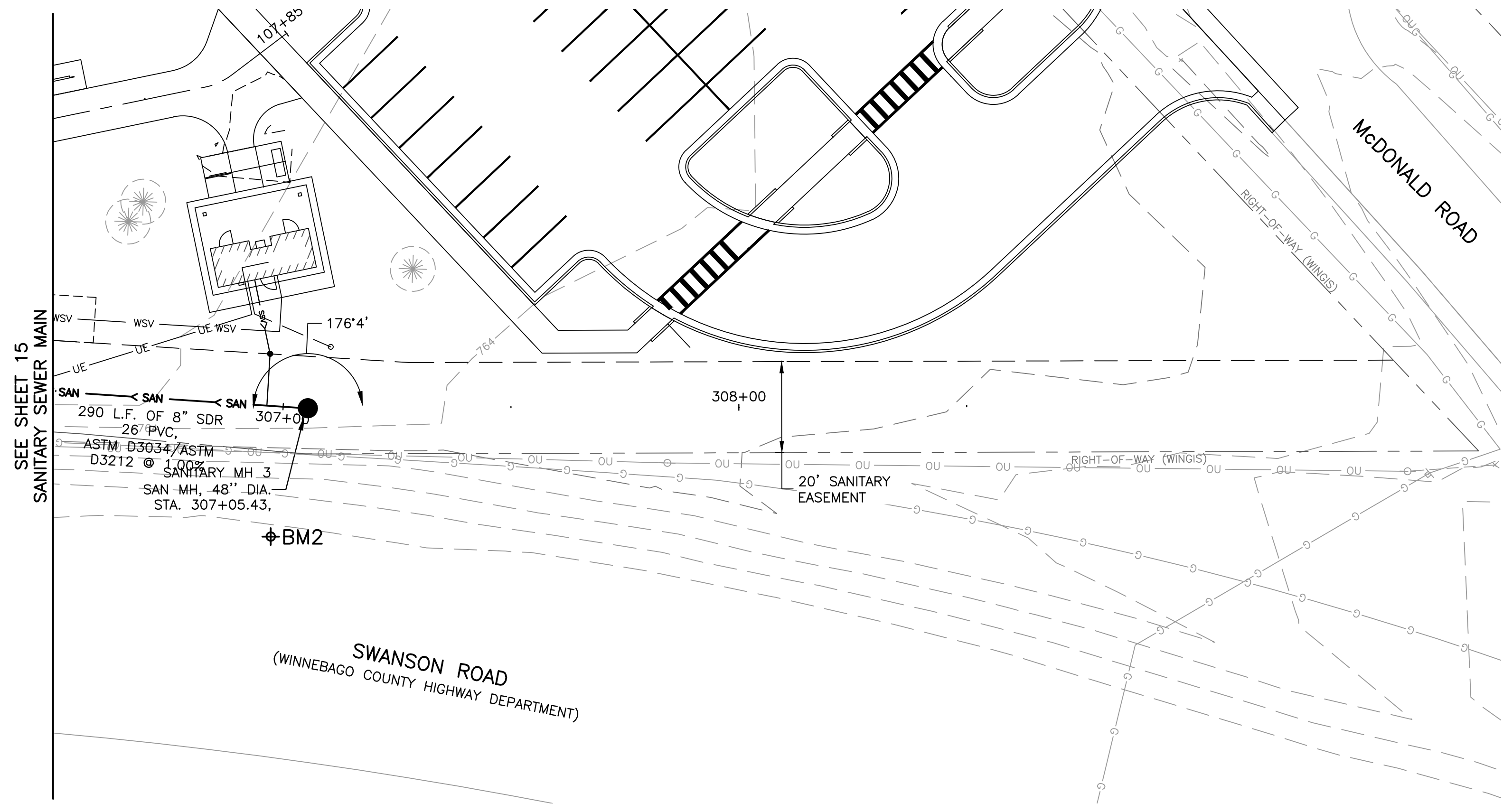
DRAWING:
OVERALL SITE PLAN

SET TYPE: FOR PERMIT

G:\C30\25\251749\251749 Design.dwg, Overall Plan 1

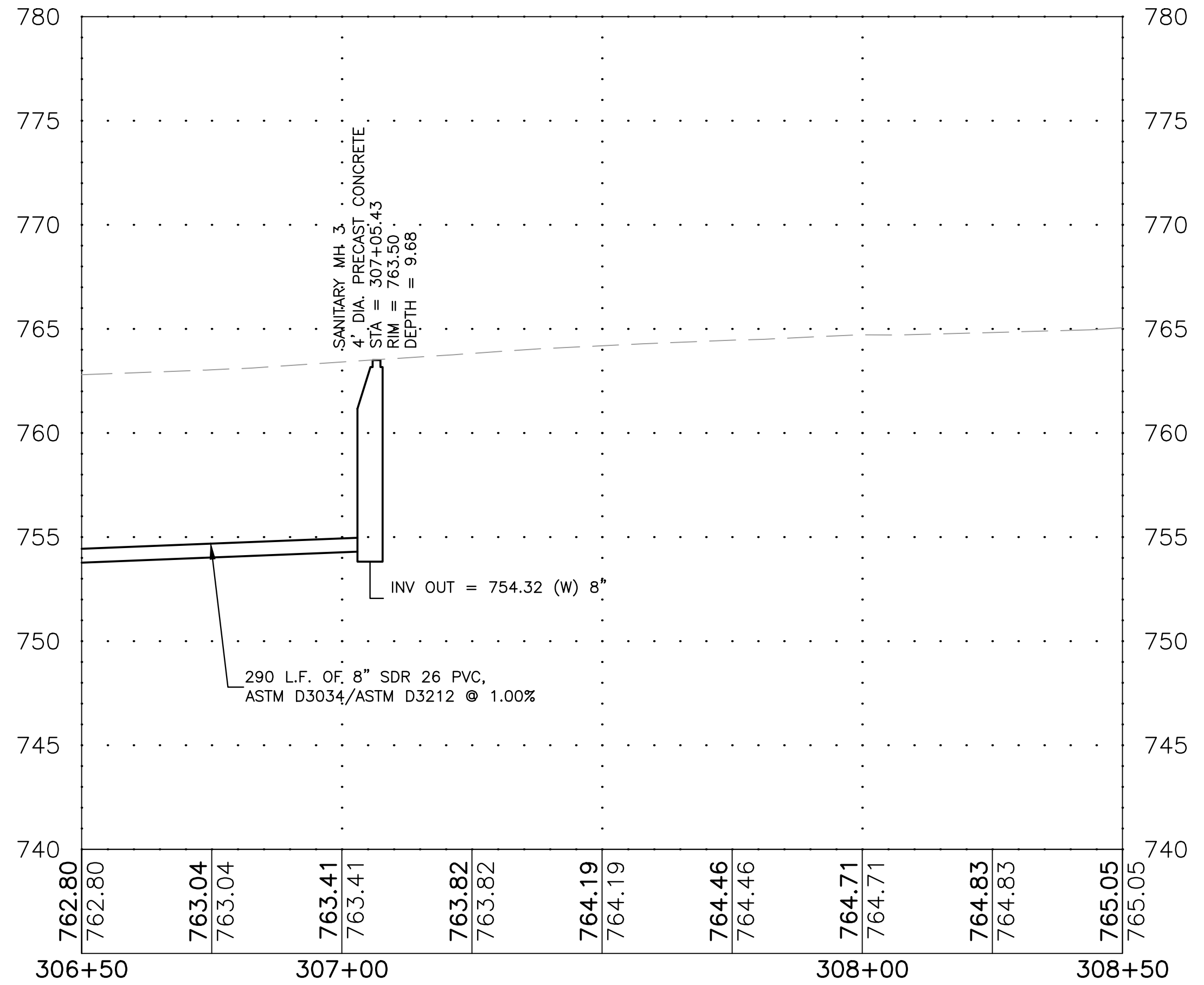
JOB NUMBER:
251749

SHEET NUMBER:
6 of 39



- LEGEND**
- W — EXISTING WATER MAIN
 - wsv — PROPOSED WATER SERVICE
 - SAN — EXISTING SANITARY SEWER MAIN
 - SAN — PROPOSED SANITARY SEWER MAIN
 - ssv — PROPOSED SANITARY SERVICE
 - UE — BURIED ELECTRIC LINE

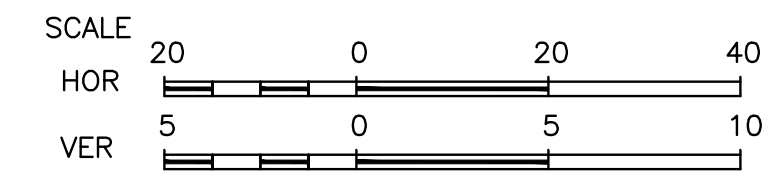
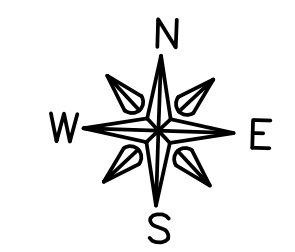
- GENERAL NOTES**
- CONTRACTOR TO RESTORE ANY DISTURBED AREA TO PRE CONSTRUCTION CONDITIONS.
 - EXISTING UTILITY LOCATIONS AND DEPTHS SHALL BE FIELD VERIFIED BY THE CONTRACTOR.
 - COORDINATE LOCATION, SIZE AND ELEVATIONS OF UTILITY CONNECTIONS AT THE BUILDING BUILDING PLANS. (SEE SHEET ##).
 - ALL MANHOLES SHALL RECEIVE FRAME AND LIDS OF THE BOLT-DOWN TYPE.
 - ALL WORK MUST BE DONE IN ACCORDANCE WITH FRSA'S STANDARD SPECIFICATIONS.
 - ALL WATERMAIN AND WATER SERVICES SHALL BE INSTALLED BEFORE THE SANITARY SEWER IS AIR AND DEFLECTION TESTED.



VERTICAL CONTROL NAVD: 88, HORIZONTAL CONTROL: NAD 83 (2007) STATE PLANE ILLINOIS WEST ZONE (GRID) BASED ON WINGS CONTROL NETWORK MONUMENT WIN STATION #19 16.41N-08.1E - ELEVATION=750.23

BM2 = 5/8" REBAR (CP3)
N-2087413.02, E-2613996.29, ELEV-769.17

BENCHMARK DATA



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ROSCOE, ILLINOIS

DRAWN BY: BF
APPROVED BY: TN
DATE: 5/1/2026
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
PROPOSED SANITARY MAIN PLAN AND
PROFILE
SET TYPE: FOR PERMIT
G:\C30\25\251749\251749 Design.dwg, Sanitary 3

JOB NUMBER:
251749
SHEET NUMBER:
16 of 39

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 11.

Agenda Item: Sheringham Drive – Public Improvements Acceptance Request			
Date:	06/02/2026	Meeting:	Village Board of Trustees
Prepared by:	Braiden Soltow/Brandon Boggs	Department:	Public Works/Engineering

Overview/Background Information

Sheringham Drive is a cul-de-sac roadway constructed as part of a residential subdivision development and is proposed for dedication and acceptance as a public roadway. Based on field inspections conducted by Village staff, all required public improvements have been substantially completed and have been found to be in compliance with applicable Village standards and specifications.

The Village of Roscoe, if approved, will be accepting full maintenance responsibility for the roadway. The developer will be submitting a maintenance bond or certified check in the amount of \$24,798.69, which is used to guarantee any repairs necessitated by defects in material or workmanship in the improvements for a period of two years beginning on the date of the acceptance of the improvements by the village.

Key Issues

The Village will assume full maintenance responsibility for the public improvements listed above from the date of acceptance. The developer is still required to repair any defects to the infrastructure for a period of two years following the date of acceptance.

Fiscal Note/Budget Impact

N/A

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends Board approval of the acceptance of public improvements pertaining to Sheringham Drive.

Attachments

- Resolution
- Developer Acceptance Request Letter
- Village of Roscoe Conditional Acceptance Letter
- Maintenance bond or Certified check

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2026-R28**

A RESOLUTION ACCEPTING THE PUBLIC IMPROVEMENTS IN SHERINGHAM DRIVE.

WHEREAS, Robert S. Twigg, (the “Developer”) has submitted and developed certain plats which have been approved by the Village Board of Trustees, for property located within Sheringham Drive, in Roscoe, Illinois; and

WHEREAS, the Developer has requested that the Village accept the Roads and Drainage of said subdivision plat pursuant to Village Ordinance and Statute; and

WHEREAS, Fehr-Graham & Associates, serving as Village Engineer, has recommended acceptance of these public improvements; and

WHEREAS, the Village finds that the roads and drainage, and public improvements of Sheringham Drive meet the Village’s criteria for acceptance; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that:

- 1) That the Village hereby accepts those municipal public improvements constructed as part of Sheringham Drive, in accordance with the approved plans and specifications, and as shown upon the final approved plats, into the Village of Roscoe, Illinois.

2026-R28				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Molly Butz				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JUNE 02, 2026

ATTEST:

Village President

Village Clerk