



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, June 17, 2025
6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****APPROVAL OF THE MINUTES**

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **June 3, 2025**.

PUBLIC COMMENT (Limited to 3 minutes per speaker)**PRESIDENT'S REPORT**

- 2. Presentation and Discussion of proposed development project by Marvin Keys of First Midwest Group.**

TREASURER'S REPORT

- 3. Cash Report and Bills**
- 4. Approval of Bills**
- 5. Year to Date, Revenues and Expenditures**

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

- 6. Approval of Resolution 2025-R28**, authorizing an agreement with **Allegion Access Technologies LLC (Stanley Access Technologies)** for the quoted amount of **\$8,048.00** for the installation of **ADA automatic door openers at Village Hall**.
- 7. Approval of Ordinance 2025-10**, amending **Section §13-355** of the Village of Roscoe Code of Ordinances to require tall grass and weeds to be cut prior to reaching a height of 8 inches (currently 12 inches).

MOTIONS AND RESOLUTIONS (Final action)

- 8.** **Approval of Ordinance 2025-11**, approving an amendment to the Village's Liquor Code clarifying the requirement for a License Holder to maintain order within a Licensed Establishment.

NEW BUSINESS (First reading or suspend rules)

- 9.** **Approval of Resolution 2025-R29**, awarding **Rock Road Companies, Inc.** the contract for the completion of the **2025 Residential Streets Program** for the amount of **\$503,565.66**.
- 10.** **Approval of a Special Event Permit for National Night Out 2025**. The event will take place on Main Street from Bridge Street to just north of Village Hall on August 5, 2025, from 6:00 pm - 8:00 pm.

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, June 03, 2025

6:30 PM

CALL TO ORDER

President Gustafson called the meeting to order @ 6:34 pm

PLEDGE OF ALLEGIANCE

ROLL CALL

President Gustafson asked for a motion for Trustee John Broda to join the meeting remotely.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Sima, Wright, Mead, Babcock, Plock, Broda 6-0-0.

PRESENT

Trustee William Babcock
Trustee John Broda - remote
Trustee Dayne Mead
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPOINTMENTS TO BOARDS AND COMMISSIONS

1. Appointment and Confirmation of **Carla Jorgenson** to fill a *vacant unexpired* term on the **Zoning Board of Appeals** for the Village of Roscoe, Illinois

(Unexpired Term: May 2024 - May 2029)

President Gustafson asked for an Appointment and Confirmation of Carla Jorgenson to fill a vacant unexpired term on the Zoning Board of Appeals for the Village of Roscoe.

The motion was made by Trustee Sima, seconded by Trustee Wright. Voting yes: Trustees Sima, Wright, Mead, Babcock, Plock, Broda 6-0-0.

APPROVAL OF THE MINUTES

2. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **May 6, 2025**.

Village Board of Trustees
Meeting Minutes - June 03, 2025

President Gustafson asked for the Approval of the Minutes for May 6th, 20225.

Motion was made by Trustee Babcock, seconded by Trustee Mead. Voting yes: Trustees Plock, Mead, Wright, Babcock, Broda, Sima 6-0-0.

3. Approval of the Minutes for the meeting of the Village Board of Trustees from **May 20, 2025.**

President Gustafson asked for the Approval of the Minutes for May 20th, 2025.

Motion was made by Trustee Babcock, seconded by Trustee Mead. Voting yes: Trustees Wright, Broda, Mead, Plock, Sima, Babcock 6-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

President Gustafson asked if there were any public comments.

Terry Brack is a resident of Roscoe. He stated that he has addressed for about 3 or 4 years now regarding the cover up of the Mural on the Mason's building. He stated that he understands that the Village has spent a lot of money and time beautifying the Village with all the new projects, which seem to be coming along pretty well. The new Trustees, Administrators are all doing a good job. He stated that it looks nice for a start, but there are a few things that seem to be overlooked. The painting on the Mason building needs to get covered up. He thinks that we need to get the citizens input on what should be put on the Manson Building. He stated that the surrounding towns have paintings up that mean something to us to the citizens what do we got, it looks like a field with river running through it. He stated that he thinks that there is money in the budget for this year and that the Village has a bucket truck. He would like the Village to move forward and get someone out there to get that side of the building painted.

President Gustafson thanked him for his comments.

PRESIDENT'S REPORT

President Gustafson recognized Sgt. Chirstopher Wilder's retirement after 20 years of services.

4. Recognition of Sgt. Christopher Wilder retirement after 20 yrs. with the Roscoe Police Department

President Gustafson stated that she would like to recognize Sergeant Christopher Wilder for his 20 years of Service with the Roscoe Police Department.

President Gustafson asked Chief Hawley to come forward to recognize Sergeant Wilder for his exemplary service to our community.

Chief Hawley thanked the Board for the continuing support of the Police Department.

Chief Hawley stated that Sergeant Wilder has just completed 21 years of full-time service. He will officially be leaving on the 26th of June, but he is taking some much-needed vacation time prior to leaving. He stated that Sergeant Wilder has been with the Police Department for 32 1/2 years if you count the part-time that he has worked as a part-time patrol officer. He has had roles such as Outward Liaison, Field Training Officer, Evidence Officer, until he reached the ranks of Sergeant.

Chief Hawley recognized him with a Retired Sergeant's Badge, along with retired identification.

President Gustafson asked Sergeant Wilder when you first began why did he choose law enforcement?

Sergeant Wilder stated because of my father. He stated that his father started out in the Sherriff's Department, Winnebago Village, Rockton Village and came to Roscoe Village and retired as the Chief of Police. They both leave a legacy here at the Village.

5. Discussion of the **elimination of the Grocery Tax** by the State of Illinois.

President Gustafson stated that we have a great deal of information regarding the Grocery Tax that is being scheduled to be eliminated in January 2026. She explained that this is something that has always existed in the state of Illinois. She is asking the Board to look over the packet of information to weigh out the pros and cons and have a discussion at the next Committee of the Whole meeting on June 17th, 2025. She would like the Board to try and make a decision in July at one of the Board meetings so we can make our deadline in October.

President Gustafson has stated that the tax is levied at 1% which brings about \$100,000. of revenue into the Village. With those revenues collected they are then used for things like hiring for a one entry Police Officer, Fleet Rental Expenses, Parks, Snowplows and other Public Works Equipment. With new growth and development, the Village cannot afford this elimination. The deadline for the Board to vote on this 1% Grocery Tax is October so it can be reinstated starting January 2026.

TREASURER'S REPORT

6. Cash Report and Bills
7. Approval of Bills

President Gustafson asked the Board Approval to pay the monthly bills.

The total expenditures \$ 124,596.55, payroll \$ 113,314.08, total of monthly expenses \$237,910.63.

Motion was made by Trustee Babcock, Seconded by Trustee Plock. Voting yes: Trustees Sima, Wright, Mead, Babcock, Plock, Broda 6-0-0.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

8. Approval of Resolution 2025-R26, approving Bid Specifications and Bid Letting for Class "D" Patching Program (2025).

President Gustafson asked for an Approval of Resolution 2025-R26 for approving Bid Specifications and Bid Letting for Class "D" Patching Program.

Motion was made by Trustee Babcock, seconded by Trustee Wright. Voting yes: Trustees Sima, Babcock, Plock, Broda, Wright, Mead 6-0-0.

MOTIONS AND RESOLUTIONS (Final action)

9. Approval of Ordinance 2025-09, amending Section 5-1 of the Village Code of Ordinances to establish the hours that Chicory Ridge Park is open to the public as those hours between Sunrise and Sunset.

President Gustafson asked for a motion for the Approval of Ordinance 2025-09, amending Section 5-1 of the Village Code of Ordinance to establish the hours at Chicory Ridge Park hours from Sunrise to Sunset.

Trustee Plock asked why it is just Chicory Ridge Park?

Motion was made by Trustee Wright, seconded by Trustee Broda. Voting yes: Trustees Sima, Wright, Babcock, Mead, Plock, Broda 6-0-0.

10. Approval of Ordinance 2025-08, approving a text amendment to Article XIII of the Village of Roscoe Zoning Ordinance relating to Planned Unit Developments.

President Gustafson asked for an Approval of Ordinance 2025-08, Approving a text amendment to article XIII of the Village of Roscoe Zoning Ordinance related to Planned Unit Developments.

Motin was made by Trustee Mead, seconded by Trustee Babcock. Voting yes: Trustees Babcock, Mead, Broda, Wright, Plock, Sima 6-0-0.

11. Approval of Resolution 2025-R27, authorizing the execution of an Agreement and payment in the amount of \$5,000 for the Settlement of James M. Payton v. Village of Roscoe, et al., Cause No. 23-L-013106 (Cook County).

President Gustafson asked for Approval of Resolution 2025-R27 authorizing the execution of an Agreement and payment in the amount of \$5,000 for the Settlement of James M. Payton v. Village of Roscoe, Case No. 23-L- 013106 (Cook County).

Motion was made by Trustee Plock, seconded by Trustee Babcock, Voting yes: Trustees Sima, Plock, Broda, Wright, Mead, Babcock 6-0-0.

NEW BUSINESS (First reading or suspend rules)

No New Business.

QUESTIONS AND REPORTS

No Questions and Reports.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson asked for Motion to Adjourn the meeting. Motion was made by Trustee Plock, seconded by Trustee Wright. All in favor yes.

meeting was Adjourned at 6:55 pm.

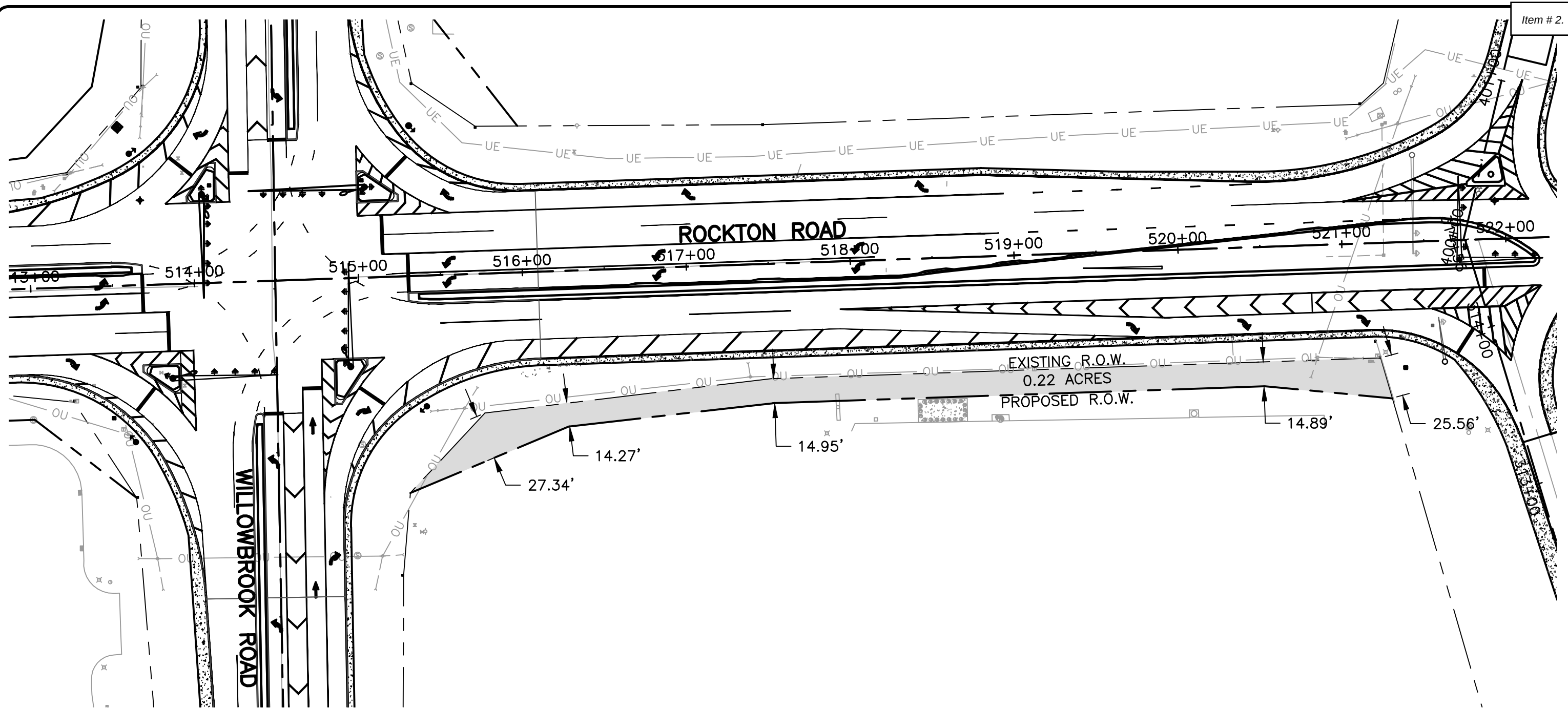
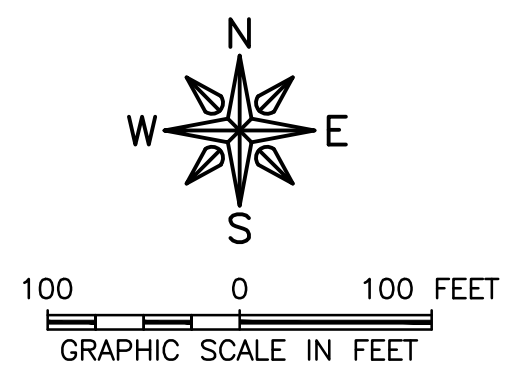


EXHIBIT 1
PROPOSED RIGHT-OF-WAY
WILLOWBROOK ROAD &
ROCKTON ROAD INTERSECTION
ROSCOE, ILLINOIS

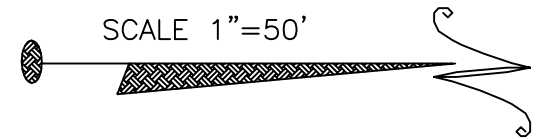


4/16/25

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL
ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS
IOWA
WISCONSIN

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NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 21-46-02.
S.89°-10'-26"W.

THIS PLAT IS A MINOR SUBDIVISION PER WINNEDAGO

ROCKTON ROAD (S.A. ROUTE 51)

N.89°-05'-08"E.

NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 22-46-02.

PREVIOUSLY DEDICATED TO WINNEBAGO COUNTY

SOUTHERLY RIGHT-OF-WAY FOR ROCKTON ROAD

EASEMENT PROVISIONS

An easement for serving the subdivision and other property with electric and communications service is hereby reserved for and granted to COMMONWEALTH EDISON COMPANY, GTE ILLINOIS INCORPORATED (GTE), VERIZON, AMERITECH, ALLIANT ENERGY, INSIGHT COMMUNICATIONS, GRANITECH, their respective successors and assigns, jointly and severally, to install, operate, maintain and remove, from time to time, facilities used in connection with overhead and in, over, under, across, along and upon the surface of the property shown within the dashed lines on the plat and marked "Easement," the property designated in the Declaration of Condominium and/or on this plat as "Common Elements," and the property designated on the plat as a "Common Area or Areas," and the property designated on the plat, for streets and alleys, whether public or private, together with the right to install required service connections over or under the surface of each lot and common area or areas to serve improvements thereon, or on adjacent lots, and common area or areas, the right to cut, trim or remove trees, bushes and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over, grates facilities or in, upon or over the precisely within the dotted lines marked "Easement," without the prior written consent of the owner of any such facilities, precisely within the dotted lines marked "Easement," shall not be offered in any manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have the meaning set forth for such term in the "Condominium Property Act," Chapter 765 ILCS 605/2(e), as amended from time to time.

	BEARING	DISTANCE	RADIUS
A	S.90°-00'-00"W.	30.00'	
B	N.45°-00'-00"E.	21.21'	
C	N.00°-00'-00"E.	75.34'	
D	N.12°-46'-32"E.	60.15'	136.00'
E	N.25°-33'-03"E.	116.58'	
F	S.00°-00'-00"E.	41.73'	
G	S.00°-00'-00"E.	41.73'	
H	S.25°-33'-03"W.	44.23'	
I	S.12°-46'-32"W.	44.23'	100.00'
J	N.00°-00'-00"E.	117.09'	
K	N.25°-33'-03"E.	105.68'	
L	N.00°-00'-00"E.	115.81'	
M	N.89°-05'-08"E.	28.89'	
N	S.00°-00'-00"E.	90.34'	

NOTE: ALL BEARINGS AND DISTANCES ALONG A RADIUS ARE CHORD MEASUREMENTS.

The term "Common Area or Areas" is defined as a lot, parcel or area of real property, the beneficial use and enjoyment of which is reserved in whole as an appurtenance to the subdivided lots, parcels or areas within the platted development, even though such beneficial use and enjoyment may be subject to the "Common Elements."

To be a "Common Area or Areas," the land must be "Common Elements," "Common Area or Areas" and "Common Elements" includes real property surfaced with interior driveways and walkways, but excludes real property physically occupied by a building, Service Business District or structures such as a pool or retention pond, or mechanical equipment.

Relocation of facilities will be done by Grantees at cost of Grantor/Lot Owner, upon written request.

An easement is hereby reserved for and granted to NICOR GAS, its successors and assigns, jointly and severally, to install, operate, maintain and remove, from time to time, facilities used in connection with overhead and in, over, under, across, along and upon the surface of the property shown on this plat marked "Easement," "Common Area or Areas" and streets and alleys, whether public or private, and the property designated in the Declaration of Condominium and/or on this plat as "Common Elements," together with the right to install required service connections over or under the surface of each lot and Common Area or Areas, and to serve other property, adjacent or otherwise, and the right to remove obstructions, including but not limited to, trees, bushes, roots and fences, as may be reasonably required incident to the rights herein given, and the right to enter upon the property for all such purposes. Obstructions shall not be placed over NICOR gas facilities or in, upon or over the property identified on this plat as "Common Elements," without the prior written consent of the owner of any such facilities. No such facilities, precisely within the dotted lines marked "Easement," shall not be offered in a manner so as to interfere with the proper operation and maintenance thereof.

"EASEMENT PROVISIONS"

"An easement is hereby reserved for and granted to the designated governmental bodies and public utilities or cable television companies with the necessary authorization and/or franchises and their respective successors and assigns within the area as shown by dotted lines on the Plat and marked "Easement," to install, lay, construct, renew, operate and maintain storm and sanitary sewers, pipes, conduits, cables, poles and wires, overhead and underground, with all necessary braces, guys, anchors and other equipment for the purpose of serving the subdivision and other properties with telephone, electric and other utility services, and to install, lay, construct, renew, operate and maintain the same for said purposes, the right to overhang lots with aerial service wires to serve adjacent lots, the right to enter upon the lots at all times to install, lay, construct, renew, operate and maintain within said easement area said storm and sanitary sewers, pipes, conduits, cables, poles, wires, braces, guys, anchors, and other equipment; and finally the right is hereby granted to cut down and remove or trim and keep trimmed any trees, shrubs, or saplings that threaten to interfere with any of the said public utility equipment or cable television equipment installed on said easement." No permanent buildings or trees shall be placed on said easement, but the easement shall include the right to remove such buildings and other purposes that do not then or later interfere with the aforesaid uses or rights herein granted.

If the grade of the subdivision property must be so altered or if storm and sanitary sewer facilities require that the underground utility or cable television equipment be moved or otherwise altered, the owners, their respective successors and assigns shall reimburse the utility company or cable television company for the necessary expense involved.

PLAT NO. 3

OF
1-90 BUSINESS PARK

BEING A RE-SUBDIVISION OF LOT 1
OF PLAT 1 OF 1-90 BUSINESS PARK
IN PART OF THE NORTHWEST QUARTER
OF SECTION 22, TOWNSHIP 46 NORTH,
RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN,
WINNEBAGO COUNTY, ILLINOIS



HERITAGE ENGINEERING, LTD.

PO BOX 5145
WINNEBAGO, IL 61125

815/229-9422

DATE: 9-25-24

SCALE: 1"=50'

DESIGNED BY: J.M.J.A.G.

CHECKED BY: J.M.J.A.G.

DATE: 9-25-24

SHEET 1 OF 2

3826-24R413-P1

TOTAL AREA OF PROPERTY = 1.656 ACRES

6
1.735
ACRES

OWNER: FIRST ROCKFORD/WILLIAM CHARLES I PARTNERSHIP
4920 FOREST HILLS RD
LOVES PARK, IL

3
8.567
ACRES

PLAT 1
1-90 BUSINESS PARK
BOOK 44 PLATS PAGE 168A

QUALITY DRIVE

PERFORMANCE DRIVE

PERFORMANCE DRIVE

WILLOWBROOK ROAD (S.A. ROUTE 52)

8

PLAT 2
1-90 BUSINESS PARK

RIGHT-IN
RIGHT-OUT
ACCESS

EAST LINE OF THE NORTHEAST QUARTER OF SECTION 21-46-02.

WEST LINE OF THE NORTHWEST QUARTER OF SECTION 22-46-02.

RIGHT-IN
RIGHT-OUT
ACCESS

SUPPLY ROAD

LOT 9
1.055
ACRES

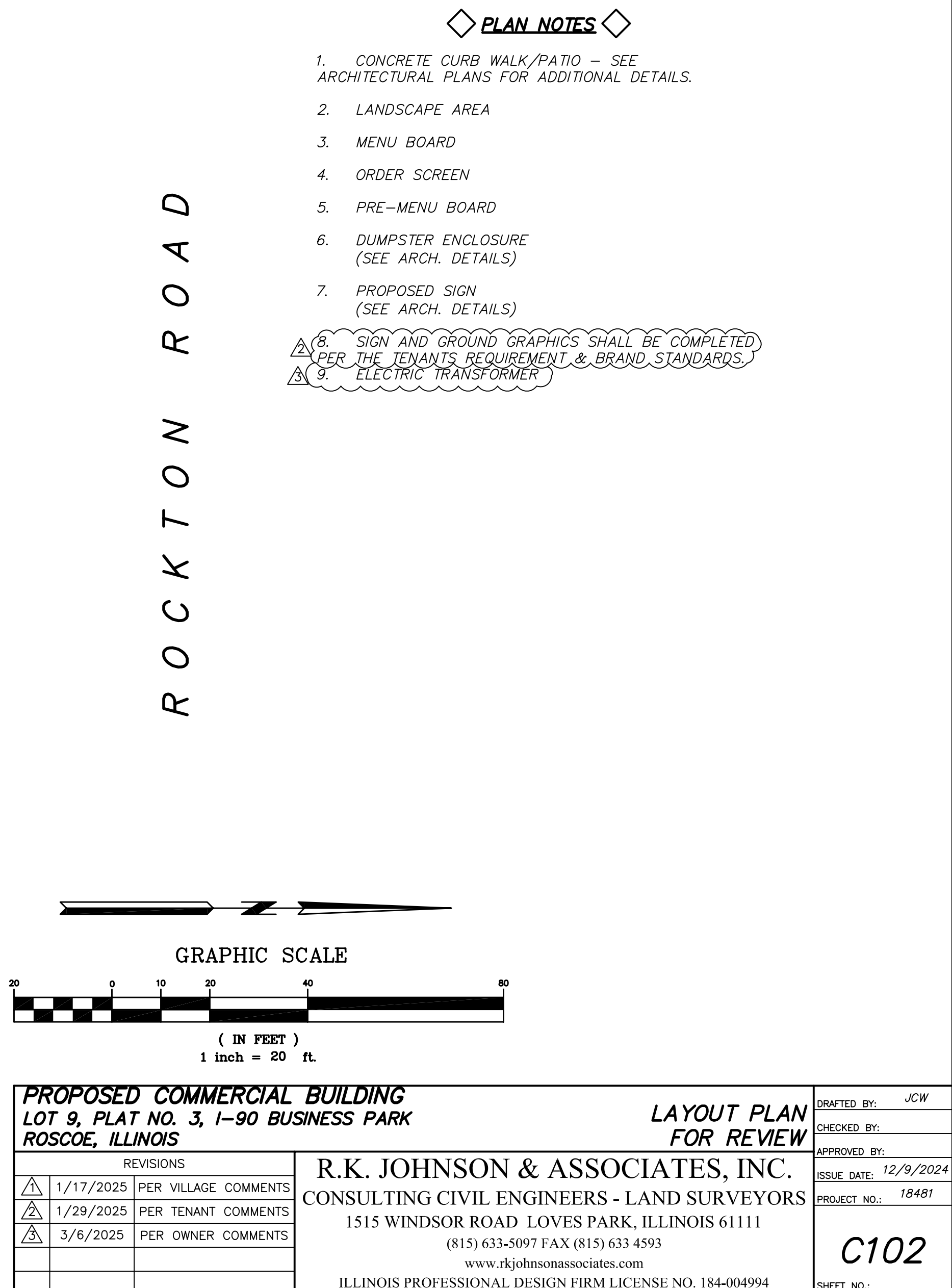
LOT 10
0.601
ACRE

① S07°-22'-57"W 34.95'
② S20°-09'-31"W 25.57'

WEST LINE OF PREMISES CONVEYED BY ROCKFORD BLACKTOP LAND TRUST TO THE ILLINOIS TOLL HIGHWAY AUTHORITY BY TRUSTEE'S DEED DATED MAY 31, 1994 AND RECORDED AS DOCUMENT NO. 94444442.

NOTES:
B.S.L. DENOTES BUILDING SETBACK LINE
P.E. DENOTES DRAINAGE EASEMENT
S.S.E. DENOTES SANITARY SEWER EASEMENT
U.E. DENOTES UTILITY EASEMENT
W.M.E. DENOTES WATER MAIN EASEMENT
THERE SHALL BE NO DIRECT ACCESS TO WILLOWBROOK ROAD FROM LOTS 9 OR 10 OF WINNEBAGO.
THERE SHALL BE NO DIRECT ACCESS TO ROCKTON ROAD FROM LOT 9

THE STORM WATER DETENTION EASEMENT IS NON-BUILDABLE AND NON-FILLABLE AND SHALL BE MAINTAINED BY FIRST ROCKFORD/WILLIAM CHARLES I PARTNERSHIP. ANY FUTURE DETENTION AREAS INCORPORATED INTO A FUTURE LOT OR LOTS AND AT THAT TIME THE DETENTION AREA ON THAT LOT OR LOTS SHALL BE MAINTAINED BY THE INDIVIDUAL LOT OWNER OR OWNERS.
(LOCATED SOUTH OF THIS PLAT)



Village of Roscoe

Bills Submitted for Approval on June 17, 2025

Pooled Expenditures:

Checking account balance before expenditures	\$	260,150.41
Pooled Money Market		26,725.49
Illinois Funds Balance		8,256,577.35
Total pooled cash and equivalents		<u>8,543,453.25</u>

Expenditures per list 380,573.67

Additional invoices

-
380,573.67

Total expenditures 380,573.67

Payroll expense:

Gross Wages	5/31/2025	113,393.09	
Payroll tax and IMRF	5/31/2025	9,404.92	122,798.01

Total General Fund Expenditures	503,371.68
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Pooled checking account balance after expenditures \$ 8,040,081.57

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	3,619.09
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		1,840,836.75
Total Motor Fuel cash and equivalents		<u>1,854,847.85</u>

Expenditures:

<u>Vendor</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
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Total Motor Fuel Fund Expenditures	-
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Motor Fuel cash and equivalent balance after expenditures 1,854,847.85

Total expenditures for all funds:	503,371.68
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AIRGAS USA, LLC									
201	AIRGAS USA, LLC	5516638688	CYLINDER RENTAL - PW	01-030-5860 Equipment Rentals	05/31/2025	76.43	.00		
Total AIRGAS USA, LLC:						76.43	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	141H-XJR7-7H	PAPER TOWELS	01-030-6040 Operating Supplies	06/11/2025	22.86	.00		
311	AMAZON CAPITAL SERVICES	141H-XJR7-7H	SEPTIC TOILET PAPER & PAPER TOW	01-050-5121 Maintenance & Repairs - B	06/11/2025	82.84	.00		
311	AMAZON CAPITAL SERVICES	16NR-V6HD-67	Tamperproof Cases x2 Accreditation- PD	01-040-5121 Maintenance & Repairs - B	06/11/2025	188.16	.00		
311	AMAZON CAPITAL SERVICES	1K3W-XM36-M	HONEYWELL VISIONPRO 8000 THER	01-010-5121 Maintenance & Repairs - B	06/05/2025	291.76	.00		
311	AMAZON CAPITAL SERVICES	1KW7-YGXH-L	TIRE PRESSURE GAUGES, FLAT REP	01-050-5120 Maint & Repairs - Equipme	05/19/2025	108.94	.00		
311	AMAZON CAPITAL SERVICES	1NV1-VGWH-4	Brown - Replacement Watch Band PD	01-040-5990 Departmental Operating S	06/02/2025	9.99	.00		
311	AMAZON CAPITAL SERVICES	1NV1-VGWH-4	Copy Paper PD	01-040-6020 Office Supplies	06/02/2025	119.84	.00		
311	AMAZON CAPITAL SERVICES	1P3M-JXML-H	BIRD SPIKES & WINDOW STICKERS -	01-050-5121 Maintenance & Repairs - B	06/08/2025	187.81	.00		
311	AMAZON CAPITAL SERVICES	1TF3-KYFW-3	Logitech Conference Room Camera + C	01-040-6051 Equipment Purch - Non Ca	06/04/2025	1,045.78	.00		
311	AMAZON CAPITAL SERVICES	1WD3-NPHQ-	CREDIT MEMO - RETURNED - TUBELE	01-050-6200 Park Signs Install & Replac	06/04/2025	191.98-	.00		
Total AMAZON CAPITAL SERVICES:						1,866.00	.00		
APG OF SOUTHERN WISCONSIN									
442	APG OF SOUTHERN WISCONSI	378345	INVITATION TO BID	01-010-5330 Printing & Publishing	05/31/2025	32.31	.00		
442	APG OF SOUTHERN WISCONSI	380036	INVITATION TO BID	01-010-5330 Printing & Publishing	06/06/2025	57.47	.00		
Total APG OF SOUTHERN WISCONSIN:						89.78	.00		
BAKER TILLY US, LLP									
635	BAKER TILLY US, LLP	BT3205554	Progress Bill #4 Audit 2024	01-014-5210 Accounting/Auditing	05/28/2025	19,603.50	.00		
Total BAKER TILLY US, LLP:						19,603.50	.00		
BALSLEY PRINTING									
638	BALSLEY PRINTING	157684	BUSINESS CARDS	01-010-5330 Printing & Publishing	05/27/2025	345.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BALSLEY PRINTING:						345.00	.00		
BARRICK, SWITZER, LONG, BALSLEY & VAN EV									
661	BARRICK, SWITZER, LONG, BA	89100-000Z 13	TRAFFIC & DUI PROSECUTION	01-040-5230 Legal Serv - Traffic/DUI	06/06/2025	3,500.00	.00		
661	BARRICK, SWITZER, LONG, BA	89109-000Z 11	ADMINISTRATIVE HEARINGS	01-013-5231 Legal Services - Vill Pros	06/06/2025	750.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-000Z 9	GENERAL VILLAGE MATTERS	01-010-5231 Legal Services - General L	06/06/2025	5,613.75	.00		
661	BARRICK, SWITZER, LONG, BA	89110-001Z 8	SWANSON PARK USE AGREEMENT	01-010-5231 Legal Services - General L	06/06/2025	337.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-004Z 6	NORTHWARD DEVELOPMENT	01-010-5231 Legal Services - General L	06/06/2025	112.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-005Z 6	LIBERTY LOT PURCHASE	01-010-5231 Legal Services - General L	06/06/2025	67.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-008 Z	PAYTON ASBESTOS CLAIM	01-010-5231 Legal Services - General L	06/06/2025	720.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-011Z 3	PORTER PARK RFP	01-010-5231 Legal Services - General L	06/06/2025	2,115.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-013Z 2	REAL ESTATE TAX EXEMPTION	01-010-5231 Legal Services - General L	06/06/2025	1,395.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-014Z	CODE ENFORCEMENT	01-010-5231 Legal Services - General L	06/06/2025	1,560.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-015Z 2	BENNY'S SLOTS LIQUOR LICENSE	01-010-5231 Legal Services - General L	06/06/2025	180.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-016Z 1	CODE ENFORCEMENT	01-010-5231 Legal Services - General L	06/06/2025	600.00	.00		
Total BARRICK, SWITZER, LONG, BALSLEY & VAN EV:						16,951.25	.00		
BEST TECHNOLOGY SYSTEMS, INC									
761	BEST TECHNOLOGY SYSTEMS,	BTL-25000-1	Bullet Trap Inspections & Basic Clean - P	01-040-6021 Cleaning Services	06/02/2025	1,925.00	.00		
761	BEST TECHNOLOGY SYSTEMS,	BTL-25000-2	Disposal of Hazerdous Waste - PD	01-040-6021 Cleaning Services	06/02/2025	785.00	.00		
Total BEST TECHNOLOGY SYSTEMS, INC:						2,710.00	.00		
Cardio Partners									
10056	Cardio Partners	600054332	PEDIATRIC AED PADS - VH	01-010-5990 Department Operating Sup	05/02/2025	146.09	.00		
10056	Cardio Partners	600054332	PEDIATRIC AED PADS - PW	01-030-5990 Departmental Operating S	05/02/2025	146.12	.00		
10056	Cardio Partners	600054332	PEDIATRIC AED PADS - PORTER	01-050-5990 Departmental Operating S	05/02/2025	146.09	.00		
10056	Cardio Partners	600054332	PEDIATRIC AED PADS - SWANSON	01-050-5990 Departmental Operating S	05/02/2025	146.09	.00		
Total Cardio Partners:						584.39	.00		
Cardmember Service									
1091	Cardmember Service	060225 PD	Taser Instructor / Expungement Training	01-040-5530 Training & Seminars	06/02/2025	1,054.00	.00		
1091	Cardmember Service	060225 PD	Forms / Business Cards PD	01-040-6020 Office Supplies	06/02/2025	200.60	.00		
1091	Cardmember Service	060225 PD	Accident Reconstruction Equipment PD	01-040-6051 Equipment Purch - Non Ca	06/02/2025	109.87	.00		
1091	Cardmember Service	060225 VH	AI VOICEOVER GENERATOR FOR RIN	01-010-5320 Telephone & Data	06/02/2025	5.00	.00		
1091	Cardmember Service	060225 VH	ZOOM CHARGES	01-010-5952 IT - Software/SAAS	06/02/2025	40.00	.00		
1091	Cardmember Service	060225 VH	MICROSOFT CHARGES	01-010-5952 IT - Software/SAAS	06/02/2025	3.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1091	Cardmember Service	060225 VH	MICROSOFT CHARGES	01-010-5952 IT - Software/SAAS	06/02/2025	32.33	.00		
1091	Cardmember Service	060225 VH	ZOOM CHARGES	01-010-5952 IT - Software/SAAS	06/02/2025	40.00	.00		
1091	Cardmember Service	060225 VH	ASSET STICKERS/TAG	01-010-6020 Office Supplies	06/02/2025	708.68	.00		
1091	Cardmember Service	060225 VH	ICMA BUDGET/FINANCE GUIDE	01-010-6020 Office Supplies	06/02/2025	71.50	.00		
1091	Cardmember Service	060225 VH	SOUNDTRACK YOUR BRAND	01-010-6091 Special Events	06/02/2025	39.00	.00		
1091	Cardmember Service	060225 VH	NAME PLATES - NEW ZBA MEMBERS	01-010-9000 Contingency	06/02/2025	46.35	.00		
1091	Cardmember Service	060225 VH	YETI CUPS	01-010-9000 Contingency	06/02/2025	400.00	.00		
1091	Cardmember Service	060225 VH	BACKGROUND CHECKS	01-017-6090 Marketing & Outreach	06/02/2025	179.49	.00		
1091	Cardmember Service	060225 VH	INDEED POSTINGS	01-017-6090 Marketing & Outreach	06/02/2025	393.63	.00		
1091	Cardmember Service	060225 VH	NEW NAME PLATES - NEW BOARD	01-018-5870 Municipal Officials - Misc E	06/02/2025	46.35	.00		
1091	Cardmember Service	060225 VH	DOMAIN RENEWAL FOR ROSCOE PO	01-040-5952 IT - Software/SAAS	06/02/2025	49.48	.00		
Total Cardmember Service:						3,419.28	.00		
CDW GOVERNMENT, INC.									
1161	CDW GOVERNMENT, INC.	AE3FU3D	BROTHER PRINTER - PERMITTING DE	01-010-5951 IT - Hardware Purchases	05/23/2025	288.74	.00		
1161	CDW GOVERNMENT, INC.	AE4348F	22" MONITOR - CLERK	01-012-5951 IT - Hardware Purchases	06/05/2025	182.74	.00		
1161	CDW GOVERNMENT, INC.	AE43X8G	LENOVO PC FOR ADMIN	01-030-5951 IT - Hardware Purchases	06/05/2025	1,139.61	.00		
1161	CDW GOVERNMENT, INC.	AE43X8G	(2) LENOVO TABLETS - PW TRAINING	01-030-5951 IT - Hardware Purchases	06/05/2025	1,535.14	.00		
1161	CDW GOVERNMENT, INC.	AE44W5R	PW IT UPGRADE	01-030-5951 IT - Hardware Purchases	06/05/2025	2,798.41	.00		
Total CDW GOVERNMENT, INC.:						5,944.64	.00		
CHARLES P KOSTANTACOS									
1211	CHARLES P KOSTANTACOS	060425	MAR 2025 - LEGAL - F&P COMMISSIO	01-041-5230 Legal Services	06/04/2025	125.00	.00		
1211	CHARLES P KOSTANTACOS	060425-2	APR 2025 - LEGAL - F&P COMMISSION	01-041-5230 Legal Services	06/04/2025	225.00	.00		
Total CHARLES P KOSTANTACOS:						350.00	.00		
CHARTER COMMUNICATIONS									
1221	CHARTER COMMUNICATIONS	171810301052	INTERNET - PW	01-030-5320 Telephone & Data	05/21/2025	9.99	.00		
Total CHARTER COMMUNICATIONS:						9.99	.00		
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT									
1360	CLARKE ENVIRONMENTAL MO	001036527	MOSQUITO MANAGEMENT SERVICE	01-030-5165 Mosquito Abatement - Con	06/02/2025	12,212.00	.00		
Total CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT:						12,212.00	.00		

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Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5347505	Monthly Vehicle Repairs - PD	01-040-5120 Maintenance & Repairs - V	06/05/2025	2,103.12	.00		
10016	Enterprise Fleet Management	FBN5347505	Monthly Lease Charges - PD	01-040-5121 Maintenance & Repairs - B	06/05/2025	9,977.32	.00		
10016	Enterprise Fleet Management	FBN5360453	RAV 4 #1 - FULL MONTH	01-010-6070 Vehicle Leases (Fleet)	06/05/2025	475.86	.00		
10016	Enterprise Fleet Management	FBN5360453	RAV 4 #2 - FULL MONTH	01-010-6070 Vehicle Leases (Fleet)	06/05/2025	475.86	.00		
10016	Enterprise Fleet Management	FBN5360602	MONTHLY LEASE CHARGES - TRUCK	01-030-6070 Vehicle Leases (Fleet)	06/05/2025	17,964.68	.00		
Total Enterprise Fleet Management:						30,996.84	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	131844	PROJ 25-560 ENGINEERING SVC	01-010-5220 Engineering - General	05/23/2025	7,325.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	131844	PH02 PRAIRIE ROSE PUD	01-010-5220 Engineering - General	05/23/2025	994.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	131844	PH02B SB	01-010-5220 Engineering - General	05/23/2025	770.25	.00		
2161	FEHR-GRAHAM & ASSOCIATES	131845	PROJ 25-694 2025 RES STREETS	01-010-5220 Engineering - General	05/23/2025	32,250.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:						41,339.25	.00		
FRONTIER									
2411	FRONTIER	052525	FINAL BILL PHONE SVC - VH	01-010-5320 Telephone & Data	05/25/2025	298.27	.00		
Total FRONTIER:						298.27	.00		
FRSA-PAYMENTS									
5881	FRSA-PAYMENTS	052225 11PS	4/1/25-5/5/25 5783 BROAD ST - LELAN	01-050-6010 Building Utilities (Gas&Ele	05/22/2025	2.53	.00		
Total FRSA-PAYMENTS:						2.53	.00		
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV118223	COPIER - VH	01-010-5330 Printing & Publishing	05/05/2025	93.70	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV118464	COPIER - PW	01-030-6020 Office Supplies	06/02/2025	65.74	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV118554	COPIER USAGE - PD	01-040-6020 Office Supplies	06/03/2025	166.18	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV118591	COPIER - VH	01-010-5330 Printing & Publishing	06/03/2025	71.64	.00		
Total INTEGRA BUSINESS SYSTEMS:						397.26	.00		
JACK'S TIRE SALES & SVC, INC.									
3251	JACK'S TIRE SALES & SVC, INC	1-348650	FLAT REPAIR - JACOBSEN MOWER	01-050-5120 Maint & Repairs - Equipme	06/03/2025	341.50	.00		
Total JACK'S TIRE SALES & SVC, INC.:						341.50	.00		

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MENARD'S									
4411	MENARD'S	48973	PLUMBING SUPPLIES - SWANSON	01-050-5121 Maintenance & Repairs - B	05/19/2025	53.42	.00		
4411	MENARD'S	48980	GALV. ELBOW & MALE ADAPTER - SW	01-050-5121 Maintenance & Repairs - B	05/19/2025	4.27	.00		
4411	MENARD'S	49114	BLEACH & COB LED - VH	01-010-5121 Maintenance & Repairs - B	05/21/2025	30.74	.00		
4411	MENARD'S	49114	PAIL, BRUSH & SCRAPER - PW	01-030-5990 Departmental Operating S	05/21/2025	14.25	.00		
4411	MENARD'S	49114	BLEACH & ALL PURPOSE CLEANER -	01-040-5121 Maintenance & Repairs - B	05/21/2025	10.76	.00		
4411	MENARD'S	49192	AIR FILTERS - VH	01-010-5121 Maintenance & Repairs - B	05/22/2025	101.58	.00		
4411	MENARD'S	49192	AIR FILTER - PW	01-030-5990 Departmental Operating S	05/22/2025	10.99	.00		
4411	MENARD'S	49192	AIR FILTER - PD	01-040-5121 Maintenance & Repairs - B	05/22/2025	27.12	.00		
4411	MENARD'S	49192	AIR FRESHNER PLUG INS & AIR FILTE	01-050-5121 Maintenance & Repairs - B	05/22/2025	39.74	.00		
4411	MENARD'S	49192	AIR FILTER - SWANSON	01-050-5121 Maintenance & Repairs - B	05/22/2025	4.99	.00		
4411	MENARD'S	49561	SHINGLE REMOVED & CLEAR WOOD	01-050-5121 Maintenance & Repairs - B	05/28/2025	207.98	.00		
4411	MENARD'S	49566	2.5 GAL WATER HEATER & GALV ELB	01-050-5121 Maintenance & Repairs - B	05/28/2025	280.13	.00		
4411	MENARD'S	50032	MATERIALS FOR OUTDOOR SPIGOT -	01-050-5121 Maintenance & Repairs - B	06/04/2025	133.69	.00		
4411	MENARD'S	50176	FIBER, POLISHING & FINISHING DISC	01-050-5121 Maintenance & Repairs - B	06/06/2025	27.97	.00		
Total MENARD'S:						947.63	.00		
MOTOROLA SOLUTIONS, INC									
4675	MOTOROLA SOLUTIONS, INC	938162025050	Radio Subscription- PD	01-040-5990 Departmental Operating S	06/01/2025	1,056.00	.00		
Total MOTOROLA SOLUTIONS, INC:						1,056.00	.00		
NICOR GAS									
4931	NICOR GAS	052725	VILLAGE HALL	01-010-6010 Building Utilities (Gas& Ele	05/27/2025	109.98	.00		
4931	NICOR GAS	052725	POLICE DEPARTMENT	01-040-6010 Building Utilities (Gas& Ele	05/27/2025	109.97	.00		
Total NICOR GAS:						219.95	.00		
NORTH PARK PUBLIC WATER DIST.									
4971	NORTH PARK PUBLIC WATER D	052925	VILLAGE HALL WATER SERVICE	01-010-6010 Building Utilities (Gas& Ele	05/29/2025	38.07	.00		
4971	NORTH PARK PUBLIC WATER D	052925	POLICE DEPT WATER SERVICE	01-040-6010 Building Utilities (Gas& Ele	05/29/2025	38.08	.00		
4971	NORTH PARK PUBLIC WATER D	052925 0200-0	4/4/25-5/3/25 5402 SWANSON RD	01-030-6010 Building Utilities (Gas&Ele	05/29/2025	41.92	.00		
4971	NORTH PARK PUBLIC WATER D	052925 30000-	4/4/25-5/3/25 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas&Ele	05/29/2025	24.25	.00		
Total NORTH PARK PUBLIC WATER DIST.:						142.32	.00		
PLACE FOUNDRY LLC									
5430	PLACE FOUNDRY LLC	0198.14	2024-0198 DOWNTOWN ROSCOE PLA	01-010-5240 Consulting	06/11/2025	8,750.00	.00		
5430	PLACE FOUNDRY LLC	0209.11	2024-0209 ROSCOE ECON DEV	01-010-5240 Consulting	05/27/2025	5,900.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PLACE FOUNDRY LLC:						14,650.00	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	13161	HANDICAP W/ HAND SANITIZER - RAL	01-050-5860 Equipment Rentals	04/01/2025	130.00	.00		
Total PORT-A-JOHN:						130.00	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	060725 4000	5/1/25-6/1/25 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	06/07/2025	15.55	.00		
5851	ROCK ENERGY COOPERATIVE	060725 5000	5/1/25-6/1/25 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	06/07/2025	24.55	.00		
5851	ROCK ENERGY COOPERATIVE	060725 8001	5/1/25-6/1/25 MCCURRY	01-030-5411 Electricity - Street Lights	06/07/2025	22.83	.00		
Total ROCK ENERGY COOPERATIVE:						62.93	.00		
ROCK ROAD COMPANIES									
5901	ROCK ROAD COMPANIES	324864	2.13 TONS HOT MIX	01-030-6060 Road Repairs Bulk Materia	06/11/2025	159.75	.00		
Total ROCK ROAD COMPANIES:						159.75	.00		
ROCK VALLEY INDUSTRIES, LLC									
5992	ROCK VALLEY INDUSTRIES, LL	27944	CLEANING - VH	01-010-6021 Cleaning Services	06/01/2025	1,140.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	27944	CLEANING - PW	01-030-6021 Cleaning Services	06/01/2025	394.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	27944	CLEANING - PD	01-040-6021 Cleaning Services	06/01/2025	1,290.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	27944	CLEANING - PORTER PARK	01-050-6021 Cleaning Services	06/01/2025	325.00	.00		
Total ROCK VALLEY INDUSTRIES, LLC:						3,149.00	.00		
ROCKFORD RIGGING, INC									
5971	ROCKFORD RIGGING, INC	0656414-IN	NYLON WEB STRAPS - PARKS	01-050-5121 Maintenance & Repairs - B	05/29/2025	35.60	.00		
Total ROCKFORD RIGGING, INC:						35.60	.00		
Rush Power Systems LLC									
10041	Rush Power Systems LLC	13602	ASCO PARTS & LABOR FOR REPAIR A	01-010-5121 Maintenance & Repairs - B	05/30/2025	2,523.00	.00		
10041	Rush Power Systems LLC	13602	ASCO PARTS & LABOR FOR REPAIR A	01-040-5121 Maintenance & Repairs - B	05/30/2025	2,522.99	.00		
Total Rush Power Systems LLC:						5,045.99	.00		

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SHERWIN-WILLIAMS CO									
6471	SHERWIN-WILLIAMS CO	0062-0	GAL HUNT CLUB - PORTER	01-050-5121 Maintenance & Repairs - B	06/06/2025	57.45	.00		
6471	SHERWIN-WILLIAMS CO	9848-3	5 GAL HUNT CLUB - PARKS	01-050-5121 Maintenance & Repairs - B	05/29/2025	278.86	.00		
6471	SHERWIN-WILLIAMS CO	9890-5	GUAR RAC - RIVERSIDE	01-050-5121 Maintenance & Repairs - B	05/30/2025	41.49	.00		
6471	SHERWIN-WILLIAMS CO	9894-7	PACK SAVER LUBE - PARKS	01-050-5121 Maintenance & Repairs - B	05/30/2025	11.89	.00		
Total SHERWIN-WILLIAMS CO:						389.69	.00		
STENSTROM EXCAVATION & BLACKTOP									
6782	STENSTROM EXCAVATION & BL	30602-3	BRIDGE ST PARKING/MARKET - PAY 3	90-010-6300 Bridge St Parking Lot	01/31/2025	12,350.00	.00		
6782	STENSTROM EXCAVATION & BL	30602-4	BRIDGE ST PARKING/MARKET - PAY 4	90-010-6300 Bridge St Parking Lot	05/23/2025	191,810.91	.00		
Total STENSTROM EXCAVATION & BLACKTOP:						204,160.91	.00		
STRATUS NETWORKS									
6890	STRATUS NETWORKS	228460	MONTHLY FIBER CONNECTION FEE	01-010-5320 Telephone & Data	05/01/2025	1,101.02	.00		
6890	STRATUS NETWORKS	230443	MONTHLY FIBER CONNECTION FEE	01-010-5320 Telephone & Data	06/01/2025	1,101.02	.00		
Total STRATUS NETWORKS:						2,202.04	.00		
THE BLUE LINE									
7071	THE BLUE LINE	47775	POLICE RECRUITMENT LISTING	01-041-5991 Entry Level Testing	05/30/2025	298.00	.00		
Total THE BLUE LINE:						298.00	.00		
TKB ASSOCIATES, INC.									
7191	TKB ASSOCIATES, INC.	15695	LASERFICHE TRAINING FOR CLERK	01-012-5530 Training & Seminars	05/28/2025	390.00	.00		
Total TKB ASSOCIATES, INC.:						390.00	.00		
TransUnion Risk & Alt Data Sol									
7291	TransUnion Risk & Alt Data Sol	170625-20250	TLOxp CHARGES	01-040-5990 Departmental Operating S	06/01/2025	75.00	.00		
Total TransUnion Risk & Alt Data Sol:						75.00	.00		
TRICKIE ENTERPRISES									
7311	TRICKIE ENTERPRISES	00129139	STREET SWEEPER RENTAL - 1 WEEK	01-030-5860 Equipment Rentals	05/31/2025	3,000.00	.00		
Total TRICKIE ENTERPRISES:						3,000.00	.00		

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U S POSTAL SERVICE									
7411	U S POSTAL SERVICE	053025 PD	ANNUAL P O BOX FEE - PD	01-040-5990 Departmental Operating S	05/30/2025	188.00	.00		
Total U S POSTAL SERVICE:						188.00	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390020916	UNIFORMS & MATS - PW	01-030-4610 Uniforms	05/26/2025	135.27	.00		
7460	UNIFIRST CORPORATION	3390020916	UNIFORMS - PARKS	01-050-4610 Uniforms	05/26/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390021290	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	06/02/2025	38.22	.00		
7460	UNIFIRST CORPORATION	3390021294	UNIFORMS & MATS - PW	01-030-4610 Uniforms	06/02/2025	132.27	.00		
7460	UNIFIRST CORPORATION	3390021294	UNIFORMS - PARKS	01-050-4610 Uniforms	06/02/2025	21.21	.00		
7460	UNIFIRST CORPORATION	3390021626	UNIFORMS & MATS - PW	01-030-4610 Uniforms	06/09/2025	132.27	.00		
7460	UNIFIRST CORPORATION	3390021626	UNIFORMS - PARKS	01-050-4610 Uniforms	06/09/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390021628	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	06/08/2025	38.22	.00		
Total UNIFIRST CORPORATION:						532.58	.00		
WEX BANK									
7663	WEX BANK	105062563	FUEL-PD	01-040-6030 Gasoline & Oil	05/31/2025	3,855.54	.00		
7663	WEX BANK	105064370	FUEL-PW	01-030-6030 Gasoline & Oil	05/31/2025	1,041.03	.00		
7663	WEX BANK	105064370	FUEL - PARKS	01-050-6030 Gasoline & Oil	05/31/2025	809.13	.00		
Total WEX BANK:						5,705.70	.00		
WINNEBAGO COUNTY									
7761	WINNEBAGO COUNTY	13579	MONTHLY INTERNET SVC & IP ADDRE	01-010-5320 Telephone & Data	05/31/2025	55.00	.00		
Total WINNEBAGO COUNTY:						55.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	6463-R	PAINT TRAY - STOCK	01-030-6040 Operating Supplies	05/14/2025	11.96	.00		
102	ZIEGLER'S ACE HARDWARE	6495-R	FASTENERS & FOAM ROLLERS FOR	01-010-5121 Maintenance & Repairs - B	05/21/2025	14.77	.00		
102	ZIEGLER'S ACE HARDWARE	6496-R	TIRE HT FLAT FREE FOR DUMPSTER	01-010-5121 Maintenance & Repairs - B	05/21/2025	41.99	.00		
102	ZIEGLER'S ACE HARDWARE	6526-R	KEY MASTER 250PK - PW	01-030-5990 Departmental Operating S	05/28/2025	7.98	.00		
102	ZIEGLER'S ACE HARDWARE	6529-R	FOAM ROLLER 4 PK - PARKS	01-050-5121 Maintenance & Repairs - B	05/29/2025	8.59	.00		
102	ZIEGLER'S ACE HARDWARE	6543-R	ROLLERS & PAINT TRAYS - PARKS	01-050-5121 Maintenance & Repairs - B	06/02/2025	32.51	.00		
102	ZIEGLER'S ACE HARDWARE	6544-R	GORILLA TAPE - STOCK	01-030-6040 Operating Supplies	06/02/2025	11.99	.00		
102	ZIEGLER'S ACE HARDWARE	6544-R	SOCKET ADAPTERS - 3/8" & 1/4" - TRU	01-030-6051 Equipment Purchase	06/02/2025	10.98	.00		
102	ZIEGLER'S ACE HARDWARE	6550-R	FASTENERS FOR JACOBSEN MOWER	01-050-5120 Maint & Repairs - Equipme	06/03/2025	22.24	.00		
102	ZIEGLER'S ACE HARDWARE	6552-R	FOAM ROLLER 4 PK - PW SHOP	01-030-6040 Operating Supplies	06/03/2025	14.18	.00		

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102	ZIEGLER'S ACE HARDWARE	6556-R	FLEXOGEN HOSE & NOZZLE - PORTE	01-050-5121 Maintenance & Repairs - B	06/04/2025	143.97	.00		
102	ZIEGLER'S ACE HARDWARE	6557-R	BOWL BRUSH & SIMPLE GREEN - PO	01-050-5121 Maintenance & Repairs - B	06/04/2025	17.58	.00		
102	ZIEGLER'S ACE HARDWARE	6563-R	ROLLERS - PARKS	01-050-5121 Maintenance & Repairs - B	06/06/2025	10.99	.00		
102	ZIEGLER'S ACE HARDWARE	6577-R	FRESH WAVE GEL - PORTER	01-050-5121 Maintenance & Repairs - B	06/10/2025	25.98	.00		
102	ZIEGLER'S ACE HARDWARE	6578-R	FRESH WAVE GEL - PORTER	01-050-5121 Maintenance & Repairs - B	06/10/2025	63.96	.00		
Total ZIEGLER'S ACE HARDWARE:						439.67	.00		
Grand Totals:						380,573.67	.00		

Department Key

- 010 Administration
- 012 Village Clerk
- 015 Liability Insurance
- 030 Public Works
- 040 Police/Public Safety
- 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
--------	-------------	----------------	-------------	----------------------	--------------	-----------------------	-------------	-----------	--------

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 6.

Agenda Item: Village Hall ADA Doors

Date: June 03, 2025

Meeting: Committee of the Whole

Prepared by: Troy Taylor

Department: Public Works

Overview/Background Information

The primary public entrance to Village Hall currently utilizes manual doors. While these doors meet the minimum requirements of the Americans with Disabilities Act (ADA), they do not have automatic openers like those at the Police Department entrance.

With the Illinois Secretary of State's DMV services operating out of Village Hall, this entrance has become one of the most heavily trafficked of the Village's buildings. In recent years, as more DMV services have transitioned online, the average age of walk-in customers has increased. Staff has observed a corresponding rise in the number of individuals who require additional assistance in manually opening the doors.

To better serve the public and improve accessibility, staff is recommending the installation of an automatic door opener system. The proposed system would open both the right-hand exterior and interior doors. A bollard with a remote push-button actuator would be installed approximately four feet from the door on the adjacent sidewalk, and a wall-mounted actuator would be installed on the interior of the building.

Staff solicited and received three quotes for the installation of the automatic door system. After reviewing the proposals, staff recommends awarding the project to **Allegion Access Technologies (Stanley Access Technologies)** in the amount of **\$8,048**. This is the same system and manufacturer used for the automatic doors at the Police Department, providing consistency in parts, service, and appearance across the facility.

Key Issues

- - Village Hall's front entrance currently lacks automatic door openers.
- The DMV presence results in high public traffic, particularly from older residents.
- Anecdotal increase in public needing assistance to open doors.
- Automatic openers will improve accessibility and ease of entry.
- The proposed system will match existing systems used at the Police Department.
- Lowest responsive quote received from Allegion Access Technologies for \$8,048.

Fiscal Note/Budget Impact

The Village budgeted **\$15,000** in the current fiscal year for this improvement. The selected quote of **\$8,048** is well within the budgeted amount, leaving a remaining balance of **\$6,952** available for any additional work or contingency if necessary.

Action Required/Recommendation

Staff recommends approval of the purchase and installation of the automatic door opener system for the Village Hall front entrance from Allegion Access Technologies in the amount of \$8,048.

Attachments

- 3 Quotes from Stanley, Laforce, and Preferred Window and door.
- Picture of Door that will have automatic opener.

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R28**

**A RESOLUTION APPROVING ENTERING INTO AN AGREEMENT WITH
ALLEGION ACCESS TECHNOLOGIES FOR THE PURCHASE AND INSTALLATION
OF A KEYLESS ENTRY SYSTEM FOR VILLAGE HALL**

WHEREAS, the Village of Roscoe is committed to ensuring accessibility and ease of entry to all members of the public visiting Village facilities; and

WHEREAS, the main entrance to Village Hall currently utilizes manual doors which, while compliant with the minimum requirements of the Americans with Disabilities Act (ADA), have increasingly proven difficult to operate for a growing number of elderly and mobility-limited individuals utilizing services at the Village Hall, including those provided by the Illinois Secretary of State's DMV operations; and

WHEREAS, the Village of Roscoe has solicited proposals for proposed work and recommends awarding the contract to Allegion Access Technologies (Stanley Access Technologies) in the amount of Eight Thousand Forty-Eight Dollars and No Cents (\$8,048.00); and

WHEREAS, Allegion Access Technologies is the provider of the existing automatic door systems at the Village of Roscoe Police Department, and their selection will ensure consistency in equipment, serviceability, and appearance across Village facilities; and

WHEREAS, the Village President and Board of Trustees find that it is in the best interest of the Village to enter into an agreement for the purchase and installation of such a system from Allegion Access Technologies, for the quoted amount of \$8,048.00; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, as follows:

- 1) the Village President, or their designee, is authorized to sign an agreement with **Allegion Access Technologies** for the purchase and installation of an automatic door opener system for the main entrance to Village Hall from Allegion Access Technologies **for an amount, including contingency, not to exceed \$8,500.00**
- 2) This Resolution shall be in full force and effect upon its passage and approval as provided by law.

[SIGNATURE PAGE TO FOLLOW]

2025-R28				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JUNE 17, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

EXHIBIT “A”
[Resolution 2025-R28]

Quote



STANLEY
Access Technologies
Part of the Allegion family of brands

Note: Please ensure that POs, contracts, payments, and other legal documents are issued to **Allegion Access Technologies LLC.**

Custom Quote

Quote Number: Q-218087
Roscoe Village Hall

Created For

Roscoe Village Hall
5/20/2025

Roscoe Village Hall
10631 Main Street
Roscoe, IL 61073
Phone: 8155191674
Attn: Anthony .
Email: buildings@roscoecil.gov

Danny Trujillo
Territory Manager

Quotation: Q-218087
Roscoe Village Hall

Chicago Branch
925 North State St
Elgin, IL 60123
Phone: 847-452-1039
Mobile: 847-452-1039
Email: daniel.trujillo@allegion.com

20 May, 2025

Note: Please ensure that POs, contracts, payments, and other legal documents are issued to **Allegion Access Technologies LLC**.

Allegion Access Technologies LLC is pleased to provide you a quotation to Furnish and Install the following:

QTY	Product Name
2.0	M-Force Swing Door Operator
2.0	M-Force Single Control (IQ)
2.0	HDR PKG MF UNIV 39 VIS CLR
2.0	M-Force Outswing Door Arm, Clear
2.0	M-Force Door Arm Linkage 12 1/2, Clear

QTY	Product Name
2.0	BEA PBS1SQST900 PUSH PL KIT 4.75 SQUA T&L
1.0	BEA Bollard / Post (Silver)

QTY	Product Name
1.0	ROUNDING

Net Price: USD 8,048.00

Furnish and install (2) single Stanley M- Force automatic door operator system in a clear finish
The automatic door system will be activated via (2) wireless, Push activation switches.
The switches will be embossed with "PUSH TO OPEN" and the handicap logo.
Bollard on exterior
The automatic door operator system will comply with ANSI 156.19
1 Yr. Warranty

Lead Time: Current equipment lead time is 1-2 weeks from receipt of order and approved shop drawings. Equipment is furnished and installed during normal business hours (8:00 AM - 4:30 PM, Mon - Fri).

If you would like to pay by Credit Card, please contact us at 1(800) 722-2377 Ext. 4.
We accept the following Credit Cards:



Roscoe Village Hall
10631 Main Street
Roscoe, IL 61073
Phone: 8155191674
Attn: Anthony .
Email: buildings@roscoeil.gov

Danny Trujillo
Territory Manager

Quotation: Q-218087
Roscoe Village Hall

Chicago Branch
925 North State St
Elgin, IL 60123
Phone: 847-452-1039
Mobile: 847-452-1039
Email: daniel.trujillo@allegion.com

Warranty: 1 year parts and labor. During normal business hours Mon - Fri 8:00 AM - 4:30 PM

Inclusions

- Prevailing Wage and/or Certified Payroll.
- Push plates (Wireless).
- Radio receivers
- Union Labor
- Door operator installation.

Exclusions

- Delegated Design
- 120 volts AC to inside auto door header 5 amp min.
- Cleaning and protection of installed material.
- Permits & Inspections.
- Structural Review (no seismic review)
- Cleaning of installed materials.
- Protection of installed materials.
- Demolition of existing storefront.

If you would like to pay by Credit Card, please contact us at 1(800) 722-2377 Ext. 4.
We accept the following Credit Cards:



Roscoe Village Hall
10631 Main Street
Roscoe, IL 61073
Phone: 8155191674
Attn: Anthony .
Email: buildings@roscoeil.gov

Danny Trujillo
Territory Manager

Quotation: Q-218087
Roscoe Village Hall

Chicago Branch
925 North State St
Elgin, IL 60123
Phone: 847-452-1039
Mobile: 847-452-1039
Email: daniel.trujillo@allegion.com

Conditions:

Acceptance of this quotation / proposal by the purchasing unit shall constitute an order and is a contract for the purchase of the articles and services described therein on the terms outlined herein. Additional or different terms applicable to a sale may be specified in the body of a Allegion Access Technologies LLC (hereinafter " Company ") document or agreed to in writing by the parties.

- 1 Payment by purchaser to the Company shall be Net 30 days from date of invoice, subject only to contract termination by the Company in the event of an adverse credit decision by the Company's Credit Department. Late payments are subject to a charge equal to 1.5% per month of the amount outstanding or the maximum allowed by law, whichever is less.
- 2 Payment is not contingent upon purchaser's receipt of moneys from owner or any other source.
- 3 The following shall represent events of default by purchaser in the terms of this contract: non-payment in accordance with the terms set out herein, cancellation of this order by purchaser or refusal by purchaser or its agent to accept delivery of goods from the Company.
- 4 In the event of default by purchaser, purchaser agrees to pay the Company the contract price for all work completed by the Company to the date of default or cancellation as well as all of the Company's costs and expenses incurred in enforcing the terms of this contract including, but not limited to a reasonable attorney's fee, collection and court costs.
- 5 Except for purchaser's payment obligations, neither party shall be liable for any failure under this agreement due to acts of nature, earthquake or storm; failure of public utilities or common carriers; or any other causes beyond the reasonable control of the affected party.
- 6 Unless accepted by purchaser, this quotation shall expire ninety days from the date hereof.
- 7 Sales tax, if applicable, is not included in this Quotation.
- 8 The Warranty as outlined in the Quotation will not apply if the products: (1) have been altered, except by the Company; (2) have not been installed, operated, repaired, or maintained in accordance with instructions supplied by the Company; or (3) have been subjected to abnormal physical or electrical stress, misuse, negligence, accident, or catastrophe.
- 9 Any dispute, controversy or claim arising out of or relating to this Agreement or the breach, termination, or invalidity of it shall be submitted to final and binding arbitration as the sole and exclusive remedy for such controversy or dispute, provided, however that the Company may commence action against you in a court of law for infringement of the Company's intellectual property rights or default in any payment obligation. This Contract will be governed in accordance with the laws of the state where the premises at which the Company performs the Work or provides Services is located, without regard to choice of law principles.

This document is a contract. I affirm that I have the authority to sign this contract and this is my acceptance of this Quotation as well as my authorization to proceed with the above stated work at the price of \$ _____, plus applicable sales tax.

Signature: _____ **Title:** _____

Name (Print): _____ **Date:** _____

Ref#: _____

Note: *Please ensure that POs, contracts, payments, and other legal documents are issued to **Allegion Access Technologies LLC**.*

If you would like to pay by Credit Card, please contact us at 1(800) 722-2377 Ext. 4.
We accept the following Credit Cards:





VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 7.

Agenda Item: **Discussion and Recommendation** of amending **Section §13-355** of the Village of Roscoe Code of Ordinances to require tall grass and weeds to be cut prior to reaching a height of 8 inches (currently 12 inches).

Date: June 03, 2025

Meeting: Committee of the Whole

Prepared by: Josef Kurlinkus

Department: Administration

Overview/Background Information

Section §13-355 of the Village Code currently prohibits property owners, tenants, or others in control of a property from allowing grass or weeds to grow in excess of 12 inches in height. The Code also requires that such vegetation be cut at least twice annually—once between May 1 and June 30 and again between July 1 and August 31.

As the Village continues to prioritize neighborhood appearance, property maintenance, and nuisance abatement, staff is proposing a modest revision to this section to lower the maximum permissible height of grass and weeds from 12 inches to 8 inches. This change is consistent with common standards used in many comparable municipalities and will assist in addressing complaints related to overgrown properties earlier in the season and more proactively throughout the year.

The Village regularly receives complaints from residents regarding tall grass and weed conditions that do not meet the current enforcement threshold of 12 inches. Lowering the height limit to 8 inches will allow the Village to respond more effectively to these concerns and better align enforcement standards with community expectations.

Key Issues

- The current 12-inch height threshold may allow for excessive overgrowth before enforcement can begin.
- Lowering the threshold to 8 inches will promote earlier and more consistent property maintenance.
- Enforcement of the revised threshold will follow the same procedures currently in place under the Village's nuisance abatement process.

Fiscal Note/Budget Impact

No direct fiscal impact is anticipated from this amendment. However, the proposed change may result in earlier identification and resolution of nuisance properties, potentially reducing staff time required for complaint-based code enforcement.

Action Required/Recommendation

Staff recommends approval of the ordinance amending Section §13-355(b) of the Village Code to lower the maximum height for grass and weeds to 8 inches.

Attachments

Section §13-355 of the Village Code of Ordinances.

**VILLAGE OF ROSCOE
ORDINANCE NO. 2025-10**

AN ORDINANCE SECTION §13-355 OF THE VILLAGE OF ROSCOE CODE OF ORDINANCES RELATING TO REGULATION AND CUTTING OF TALL WEEDS AND GRASS

WHEREAS, the Village of Roscoe is authorized pursuant to the Illinois Municipal Code (65 ILCS 5/11-20-7) to regulate and compel the cutting of weeds and tall grass on private property for the protection of public health, safety, and welfare; and

WHEREAS, Section §13-355 of the Village Code currently provides that weeds must be cut when they exceed a height of 12 inches; and

WHEREAS, the Village of Roscoe has received complaints from residents regarding the condition of overgrown properties, many of which involve grass or weeds well below the current 12-inch threshold; and

WHEREAS, the Village Board of Trustees has determined that reducing the maximum permitted height of weeds and tall grass from 12 inches to 8 inches will improve neighborhood appearance, promote property maintenance, and serve the public interest;

WHEREAS, the Village of Roscoe is authorized and empowered by statute to amend and enforce the provisions of this Ordinance, and has determined that it such changes are necessary to protect the health, safety, and welfare of Village residents; and

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1. The foregoing recitals are incorporated herein as findings of the Village of Roscoe Board of Trustees.

SECTION 2. That section **§13-355(b)** of the Village of Roscoe Code of Ordinances is hereby amended to read as follows (additions underlined, deletions struck through)

§13-355. Weeds

“ (b) *When weeds required to be cut.* It is unlawful for any person owning, leasing, occupying or controlling any plot of ground to refuse or neglect to cut all weeds thereon when the weeds have reached a height in excess of **eight (8)** twelve (12) inches. All weeds, however, shall be cut by the owner, lessee, tenant, occupant, or person in control of the plot of ground upon which the weeds are located at least two times per year, once between May 1 and June 30 and once again between the July 1 and August 31.”

SECTION 3. All other portions of the Code of Ordinances of the Village of Roscoe shall remain in full force and effect.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

2025-10				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JUNE 17, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

Sec. 13-355. Weeds.

- (a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Weeds means and includes, but is not limited to, burdock, giant ragweed, common ragweed, thistle, cocklebur, jimson, blue vervain, common milkweed, wild carrot, poison ivy, wild mustard, rough pigweed, lamb's-quarters, wild lettuce, curled dock, all varieties of smart weeds, poison hemlock, wild hemp, all overgrowth, underbrush, all grasses, annual plants and vegetation. However, the term "weeds" shall not include cultivated crops, trees, shrubs, flowers, gardens, and dedicated prairie grass acres.

- (b) *When weeds required to be cut.* It is unlawful for any person owning, leasing, occupying or controlling any plot of ground to refuse or neglect to cut all weeds thereon when the weeds have reached a height in excess of 12 inches. All weeds, however, shall be cut by the owner, lessee, tenant, occupant, or person in control of the plot of ground upon which the weeds are located at least two times per year, once between May 1 and June 30 and once again between the July 1 and August 31.
- (c) *Authority of village to cut weeds.* If any owner, lessee, tenant, occupant, or person in control of the plot of ground upon which weeds are located neglects or refuses to cut weeds in accordance with this section, the village may cut the weeds or authorize some person to cut the weeds on behalf of the village.
- (d) *Recording of lien.* If weeds are cut by the village or by some person directed to cut them on behalf of the village, a notice of lien of the cost and expense thereof incurred by the village shall be recorded and shall include the following information:
- (1) A description of the real estate sufficient for identification thereof;
 - (2) The amount of money representing the expenses incurred or payable for the service;
 - (3) The date or dates when the expenses were incurred by the village; and
 - (4) The notice of lien shall be filed within 60 days after the expenses are incurred.
- (e) *Prior rights.* The lien of the village shall not be valid as to any purchaser whose rights in and to the real estate have arisen subsequent to the weed-cutting and prior to the filing of the notice, and the lien of the village shall not be valid as to any mortgagee, judgment creditor or other lien or whose rights in and to the real estate arise prior to the filing of the notice.
- (f) *Release of lien.* Upon payment of the expenses after the notice of lien has been filed pursuant to this section, the lien shall be released by the village or the person in whose name the lien has been filed and the release may be filed of record as in the case of filing notice of lien.
- (g) *Foreclosure of property.* Property subject to a lien for unpaid weed-cutting charges shall be sold for nonpayment of the same, and the proceeds of the sale will be applied to pay the charges after deducting costs, as is the case in the foreclosure of statutory liens. This foreclosure shall be in equity in the name of the village. The village attorney shall institute the proceedings, in the name of the village, in any court having jurisdiction over the matter, against any property for which the bill has remained unpaid 60 days after it has been rendered.

(Prior Code, § 9-34; Code 2007, § 134.07; Ord. No. 1999-49, 6-1-1999)

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 8.

Agenda Item: Amendment to the Village Liquor Code clarifying the requirement of a License Holder to maintain order within the Licensed Establishment.

Date: May 29, 2025

Meeting: Committee of the Whole – 6/3/2025

Prepared by: Attorney Tom Green

Department: Administration

Overview/Background Information

Over the last several years, the Village had incidents reported to them regarding inappropriate conduct at liquor establishments within the Village. Some of these incidents have been reported by the alleged victim as late as the following day. It is important and the duty of the License Holder to maintain order at the Licensed Establishment, and if inappropriate conduct does occur, to immediately report same and cooperate with authorities to identify the perpetrators.

The Liquor Code does not currently impose a duty on the License holder to maintain the licensed premises in a peaceable and orderly manner. The new Liquor Code section identifies that is the responsibility of the License Holder to use reasonable efforts to maintain a safe environment through training and monitoring.

The Section indicates that if a physical altercation, or a form of criminal activity were to occur and is observed, the Police Department must be notified immediately, and the License Holder must cooperate with investigation as to the incident. The premises that are the responsibility of the License Holder would include the interior of the liquor establishment, including restrooms and lounges, kitchen areas, and storage areas. Additionally, any outdoor patios where liquor would be consumed, and reasonable efforts to monitor the parking lot and the ingress and egress from the Liquor establishment and from the parking facilities. Failure to take reasonable efforts to maintain a peaceful environment could result in penalties under the Liquor Code including potential fines and/or suspension/revocation of License.

Action Required/Recommendation

It is the recommendation of the Liquor Commissioner and the Village Administration that the Amendment to the Liquor Code be approved and added to the Code.

Attachments

See attached Ordinance Amending the Liquor Code, adding Section 11-410 – Preservation of the Peace.

**VILLAGE OF ROSCOE
ORDINANCE NO. 2025-11**

**AN ORDINANCE AMENDING TITLE XI BUSINESSES CHAPTER 114
ALCOHOLIC BEVERAGES ARTICLE V OPERATING RESTRICTIONS OF THE
VILLAGE OF ROSCOE CODE OF ORDINANCES**

WHEREAS, the Village of Roscoe (“Village”) in Chapter 114 of the Village Code regulates the sale of alcoholic beverages and provides for the licensing of the sale of alcoholic beverages; and

WHEREAS, Article V of Chapter 114 provides for certain operating restrictions; and

WHEREAS, the Village desires to amend Article V to add Section 11-410, imposing the duty on the Liquor License holder to operate the licensed premises in an orderly and peaceable manner; and

WHEREAS, the Liquor Commission has reviewed the proposed Amendment to Chapter 114 Alcoholic Beverages and recommends approval of same;

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Roscoe, Winnebago County, Illinois, as follows:

Section 1: The foregoing recitals shall be and are hereby incorporated into and made part of this Ordinance.

Section 2: Chapter 114 – Alcoholic Beverages, Article V – Operating Restrictions is hereby amended to add a new Section 11-410 as follows:

Sec. 11-410. – Preservation of the Peace.

1. It shall be the duty and responsibility of each liquor license holder, his agents or employees to maintain the premises in a peaceable and orderly manner so as not to allow any employee, patron or member of the public to commit any act, in an unreasonable manner so as to alarm or disturb another or to provoke a breach of the peace.

2. Each liquor license holder shall employ sufficient agents or employees on the premises in order to maintain the peace. Any employee, agent or person acting on behalf of the liquor license holder shall be suitably trained to maintain the peace at the premises and shall not act in any manner so as to promote or aggravate situations which may result in physical altercations, fighting or other acts of an unreasonable manner so as to alarm or disturb another or provoke a breach of the peace.

3. No liquor license holder, his agents or employees shall knowingly permit any fighting which shall consist of physical contact of an insulting or provoking nature or cause physical harm to an individual.

4. "Premises", as defined for the purposes of this section shall mean the actual physical space within the establishment where alcoholic beverages are sold to the public, any area set aside for the use by the general public (restrooms or lounges), any area used by the liquor license holder, his agents or employees for preparation of services (kitchen and storage areas) and any outdoor area wherein the public is served or waiting to be served or where customers are authorized to park any vehicle as well as the areas of ingress and egress to such parking facility.

5. Every liquor license holder, agent or employee who is present and observes any type of criminal activity or fighting, as defined above, is required to immediately notify the police department. The police department shall then notify the local liquor commissioner of any conduct or patrons or other persons on the premises of a liquor license establishment which results in any type of criminal activity, fighting or a breach of the peace.

6. Failure to report any incident as required under this subsection within two (2) business days may subject the liquor license holder to a revocation or suspension of the retail liquor dealer's license, as well as possible fines imposed by the local liquor commissioner in the manner provided by statute.

7. The local liquor commissioner shall have the right and/or authority to revoke or suspend the retail liquor dealer's license as well as impose fines or take any other legal action necessary to prevent the recurrence of a public nuisance as hereinabove defined in the manner provided by statute.

Section 3: Except as amended in this Ordinance, all other provisions and terms of this Village Code shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: This Ordinance shall be in full force and effect from after its passage, approval, and publication in pamphlet form as provided by law.

[SIGNATURE PAGE TO FOLLOW]

2025-11

1st Read:**PASSED BY ROLL CALL VOTE ON:**

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JUNE 17, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 9.

Agenda Item: 2025 Residential Streets Program – Bid Recommendation Letter

Date: 06-11-2025

Meeting: Village Board of Trustees

Prepared by: Brandon Boggs (Fehr Graham)

Department: Public Works/Engineering

Overview/Background Information

Bids for the 2025 Residential Streets Program were opened publicly at Village Hall on June 10th at 10:00am. Only one (1) bid was received: Rock Road Companies, Inc. as shown in the Bid Recommendation Letter and Bid Tabulation. Below is a recap of the project scope and roadways to be improved:

General Scope

Pavement removal and replacement with 3” of new hot-mix asphalt, turf shoulder restoration, stormwater improvements (culvert and catch basin replacements) along Andrews Dr and Ter Maat Ct, construct new cul-de-sac turnaround at Parkway Drive dead end at Kinstone Trail connection, and other miscellaneous items.

Total feet of roadways to be improved: 5,055 LF (cost equates to approximately \$100/LF)

Roadways

Hodges Run, Hodges Way, Hazel Close, Prairie Wind Place, Andrews Drive, Parkway Drive, Ter Maat Ct

Key Issues

N/A

Fiscal Note/Budget Impact

The low bid (Rock Road Companies, Inc.) was the lowest qualified bidder at \$503,565.66.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of entering into a contract with Rock Roads for the quoted amount of \$503,565.66 for the 2025 Residential Streets Program project.

Attachments

Bid Recommendation Letter (w/ Bid Tabulation)

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R29**

A RESOLUTION BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, AWARDED THE CONTRACT FOR THE VILLAGE'S RESIDENTIAL STREETS PROGRAM (2025)

WHEREAS, the Village wishes to encourage orderly development within its borders; and

WHEREAS, the Village must build and maintain roads within its jurisdictional boundaries in order to ensure the health, welfare and safety of its residents; and

WHEREAS, the Village has previously let out for bid a contract for **2025 Residential Streets Program**; and

WHEREAS, the Village of Roscoe has complied with local ordinance and State Statute in the solicitation and evaluation of such bids; and

WHEREAS, the Village has evaluated all bids and determined that the lowest and best bid for the **2025 Residential Streets Program** patching was from **Rock Road Companies, Inc.** for the unit prices as set forth in attached Exhibit "A"; and

WHEREAS, the Village wishes to award said contract to **Rock Road Companies, Inc.** and

WHEREAS, it will be in the best interests of the citizens of the Village to award said contract to the aforesaid company; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that by the adoption of this resolution:

Section 1. The Village President is authorized to enter, and sign an agreement on behalf of the Village, with **Rock Road Companies, Inc.** for the Bid Proposal for the **2025 Residential Streets Program**, with unit prices in the bid amounts as set forth in Exhibit "A", for the bid amount of **\$503,565.66**

Section 2. That this resolution shall be in full force and effect from and after its adoption as provided by law.

2025-29

1st Read:**PASSED BY ROLL CALL VOTE ON:**

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED JUNE 17, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

EXHIBIT “A”
[Resolution 2025-R29]

Bid Proposal

June 11, 2025

Mrs. Carol Gustafson
Village of Roscoe
10631 Main Street
Roscoe, Illinois 61073

**RE: Village of Roscoe
2025 Residential Streets Program Bid Recommendation Letter**

Mrs. Gustafson,

Bids were opened on June 10, 2025, at 10:00 a.m. at Roscoe Village Hall for the above-referenced project. One bid was received from Rock Road Companies, Inc. in the amount of \$503,565.66. The Engineer's estimate is \$592,975.00 and a tabulation of the bid is enclosed for your reference.

After evaluation of the submitted bid, it is our recommendation that the contract for the 2025 Residential Streets Program project be awarded to Rock Road Companies, Inc.

Please feel free to contact me should you have any further questions.

Sincerely,



Brandon M. Boggs
Project Designer

BMB:cld

Enc.

O:\Roscoe, Village of\25-694B - 2025 RSP Design Engineering\PA Final\25-964B - Roscoe 2025-06-11 2025 RSP Bid Recommendation Letter.docx

FEHR GRAHAM
ROCKFORD, ILLINOIS
BID DATE: June 10, 2025

BID TABULATION
VILLAGE OF ROSCOE
2025 RESIDENTIAL STREETS PROGRAM

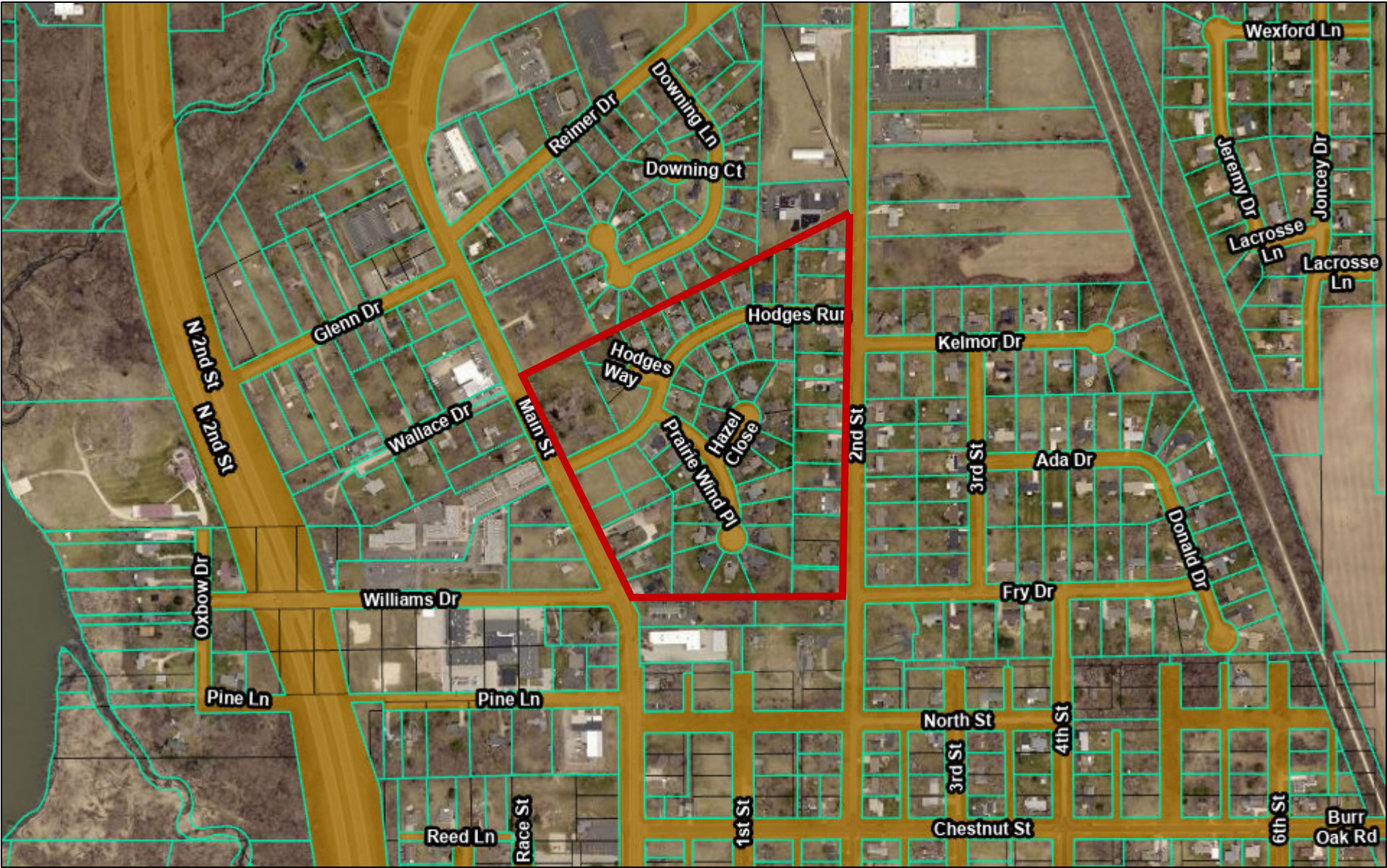
JOB NO.: 25- Item # 9.

Page 1 of 1

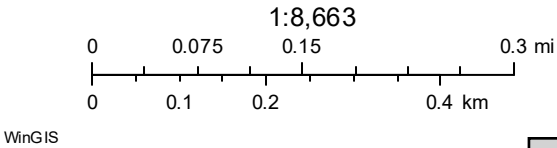
CONTRACTOR AND ADDRESS:			Engineer's Estimate		Rock Road Companies, Inc.			
					P.O. Box 1818			
					Janesville, WI 53547-1818			
Item No. and Description	Approx. Quantity		Unit	Total	Unit	Total	Unit	Total
BASE BID								
1. EARTH EXCAVATION	80	CY	\$ 100.00	\$8,000.00	\$153.00	\$12,240.00		
2. PAVEMENT REMOVAL, VARIABLE DEPTH	15,500	SY	\$ 5.00	\$77,500.00	\$3.86	\$59,830.00		
3. DRIVEWAY PAVEMENT REMOVAL	850	SY	\$ 15.00	\$12,750.00	\$22.75	\$19,337.50		
4. TREE REMOVAL	1	L SUM	\$ 5,000.00	\$5,000.00	\$5,050.00	\$5,050.00		
5. PIPE CULVERT REMOVAL	70	FT	\$ 20.00	\$1,400.00	\$30.25	\$2,117.50		
6. INLET TO BE REMOVED	1	EA	\$ 500.00	\$500.00	\$652.00	\$652.00		
7. SHAPING AND GRADING ROADWAY	15,500	SY	\$ 5.00	\$77,500.00	\$3.50	\$54,250.00		
8. AGGREGATE BASE REPAIR	775	SY	\$ 30.00	\$23,250.00	\$26.75	\$20,731.25		
9. AGGREGATE BASE COURSE, TYPE B, VARIABLE DEPTH	1,250	TON	\$ 30.00	\$37,500.00	\$0.01	\$12.50		
10. HOT-MIX ASPHALT, SURFACE COURSE, IL-9.5, MIX "D", N50, 3" (SINGLE LIFT)	2,900	TON	\$ 100.00	\$290,000.00	\$84.78	\$245,862.00		
11. SANITARY MANHOLE TO BE ADJUSTED	13	EA	\$ 1,250.00	\$16,250.00	\$2,344.50	\$30,478.50		
12. INLETS TO BE ADJUSTED WITH NEW TYPE 4 FRAME AND GRATE	3	EA	\$ 1,000.00	\$3,000.00	\$927.00	\$2,781.00		
13. PIPE CULVERTS, CLASS C, TYPE 1, GALVANIZED CORRUGATED STEEL 12"	70	FT	\$ 50.00	\$3,500.00	\$98.00	\$6,860.00		
14. METAL FLARED END SECTIONS 12"	3	EA	\$ 300.00	\$900.00	\$1,150.00	\$3,450.00		
15. PRECAST REINFORCED CONCRETE FLARED END SECTIONS 15"	1	EA	\$ 400.00	\$400.00	\$1,822.00	\$1,822.00		
16. THERMOPLASTIC PAVEMENT MARKING - LINE 4"	100	FT	\$ 10.00	\$1,000.00	\$3.00	\$300.00		
17. THERMOPLASTIC PAVEMENT MARKING - LINE 24"	135	FT	\$ 15.00	\$2,025.00	\$18.00	\$2,430.00		
18. TURF RESTORATION	1	L SUM	\$ 20,000.00	\$20,000.00	\$16,639.75	\$16,639.75		
19. EROSION AND SEDIMENT CONTROL	1	L SUM	\$ 5,000.00	\$5,000.00	\$2,500.00	\$2,500.00		
20. TRAFFIC CONTROL & PROTECTION	1	L SUM	\$ 7,500.00	\$7,500.00	\$16,221.66	\$16,221.66		
BID TOTAL			\$592,975.00		\$503,565.66			
Formal Contract Proposal (BLR 12200)					Yes			
Schedule of Prices (BLR 12201)					Yes			
Proposal Bid Bond (BLR 12230)					Yes			
Apprenticeship or Training Program Certification (BLR 12325)					Yes			
Affidavit of Illinois Business Office (BLR 12326)					Yes			

Hodges Run Subdivision

Item # 9.



12/17/2024

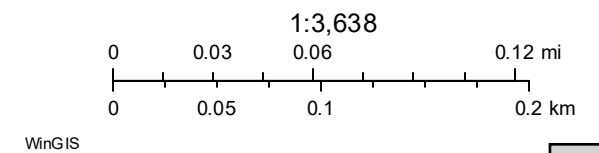


Roscoe Center Subdivision

Item # 9.



12/17/2024



VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 10.

Agenda Item: National Night Out – Special Event

Date: 06/06/25

Meeting: Village Board 06/17/2025

Prepared by: Janel

Department: Permits

Overview/Background Information

This is a community-building campaign that promotes police-community partnerships. This event is held throughout the United States on the first Tuesday of August. The Roscoe Police Department hosts this event every year. Activities include kids games, giveaways, car show, vendor tables and police and fire displays.

Date of event: August 5th, 2025

Time of event: 6pm-8pm

Key Issues

Closure of Main St. from Bridge St. to the bridge just north of Village Hall.

Closure Time: 4:00pm-9:00pm

Fiscal Note/Budget Impact

1. The Police Department is approved to spend \$2,000 which is figured into the 2025 special events budget.
2. Overtime for Officers to assist with the event which is figured into the 2025 budget for special events overtime

Prior Legislative Actions

Event approved annually

Action Required/Recommendation

Approve closure of Main St along with approval of the event.

Attachments

National Night Out 2025 Special Event Permit



Special Event Application Form

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

☐ Assembly ☒ Block Party ☐ Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

Roscoe Police Department

Nature of Event:

National Night Out

Location of Event: Main Street (Bridge St. to Firehouse Pub) Projected Attendance: 2,000

Address of Organizer: 10595 Main Street Phone Number: 815-623-7338

Event Date(s): 8/5/2025

Event Hours: 6pm ~~am/pm~~ until 8pm ~~am/pm~~

Setup/Assembly Date: 8/5/2025 Start Time: 4pm ~~am/pm~~

Dismantle Date: 8/5/2025 ~~am/pm~~ Completion Time: 9pm ~~am/pm~~

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

Close road at 4pm. Set-up police display, give away tables, kids games, vendors set up,
fire truck w/ large flag on Main St, park antique cars, picnic tables, trash cans,
portable bathrooms, etc. Event starts at 6pm. Event ends at 8pm. Tear down.

Road re-opens by 9pm.

Will this event require use of fireworks?

☐ Yes

☒ No

Will this event require street closures

☒ Yes

☐ No

Will alcohol be served?

☐ Yes

☒ No

Will signage be posted?

☒ Yes

☐ No

Will food be served?

☒ Yes

☐ No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-2829 * Fax: (815) 623-1360 * Email: permits@villageofroscoe.com



Special Event Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: Aaron Weber Phone Number: [REDACTED]
 Email: aweber7890@roscoeil.gov

Additional Comments:

See attached map for barricade locations.

A [REDACTED]

Date:

6-3-25

Return completed application to: Roscoe Village Hall
 10631 Main Street
 Roscoe, Illinois 61073
 permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: 6-4-2025

Village Administrator: _____ Date: _____
 Signature

Village Board (if necessary): _____ Date: _____
 Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale
 \$50 Special Event: Assembly
 \$25 Special Event: Block Party

 Receipt

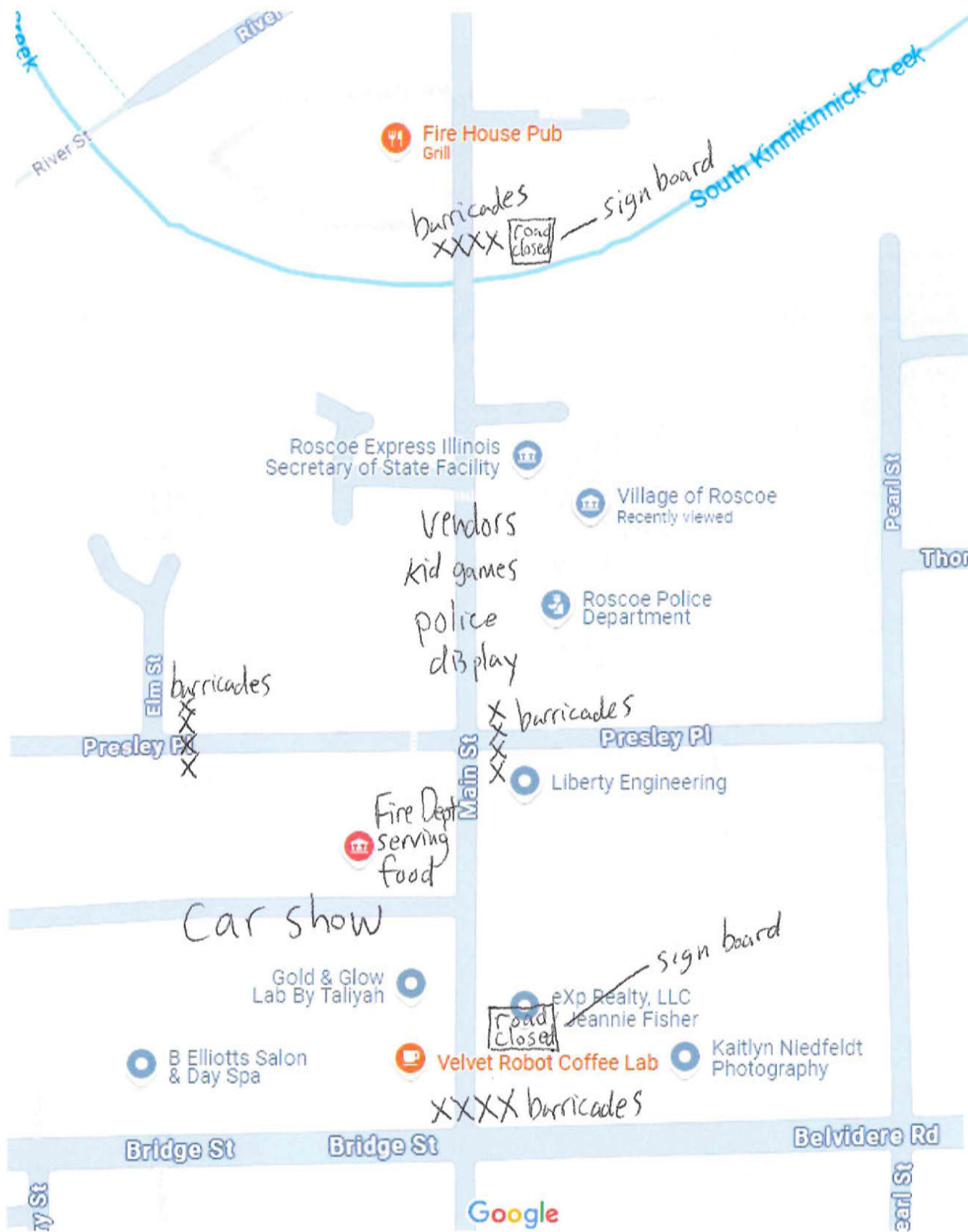
Cc: Police Department, Public Works, Zoning, HRFPD, WCHD



Special Event
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan: *See attached map.*



National Night Out 2025
8-5-25 6p-8p



Special Event
Hold Harmless Agreement

I, Aaron Weber indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as National Night Out
to be held Main St (Bridge St to Firehouse Pub)

Signed this 3 day of June, 2025

Aaron Weber
Name
10595 Main St Roscoe, IL 61073

Signature

Witness