



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, February 18, 2025
6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****APPROVAL OF THE MINUTES**

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **February 4, 2025.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)**PRESIDENT'S REPORT**

- 2. Discussion, Recommendation and Appointment** of an engineering firm to serve as **Village Engineer.**

TREASURER'S REPORT

- 3.** Cash Report and Bills
- 4.** Approval of Bills
- 5.** Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

- 6. Approval of Resolution 2025-R01** to extend the contractual tree maintenance and removal contract with **Tree Care Enterprises, Inc.**
- 7. Approval of Resolution 2025-R02**, authorizing an **alternate supply agreement for the natural gas services** to Village-owned buildings and facilities.

Village Board of Trustees
Meeting Agenda - February 18, 2025

NEW BUSINESS (First reading or suspend rules)

- 8. Approval of Special Event Permit** for the **Rock Valley Radio Control Flying Club's** Radio Control, float flying of model planes. (Chicory Ridge Park 06/21/2025)
- 9. Discussion and Approval of Stateline Disc Golf Association (SDGA)** Upcoming 2025 Events
- 10. Discussion and Recommendation of Tentative FY2025 Budget & Appropriation**

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, February 04, 2025
6:30 PM

CALL TO ORDER

Meeting called to order at 630pm

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Michael Sima

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **January 21, 2024.**

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

President Gustafson introduced Officer Ian Palzkill as the newest member of the Roscoe Police Department

2. Introduction and Swearing in of **Ian Palzkill** as a Village of Roscoe Police Officer.

Chief Hawley swore in Officer Ian Palzkill.

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson provided a summary of the expenditures:

Expenditures \$197,484.34

Cash on Hand -\$7,699,184.06

Motor Fuel: \$23,926.34

Cash on hand \$1,677,88.52

4. Approval of Bills

President Gustafson entertained a motion,

Motion made by Trustee Babcock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

5. Year to Date, Revenues and Expenditures

None

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

None

MOTIONS AND RESOLUTIONS (Final action)

6. **Approval of Ordinance 2025-01**, amending Section §11-85 of the Code of Ordinances of the Village of Roscoe **amending the annual licensing fees for Video Gaming Terminals.**

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

7. **Approval of Ordinance 2025-02, for a Special Use Permit (SUP)** for continued operation of an auto body and repair business in an IL-Light Industrial Zoning District located at **5414 Edith Lane** (PIN: 04-28-327-003).

[Applicant: R & L Auto Body (Katie Stadler)]

ZBA recommends approval voting 5-0-0 on January 8, 2025.

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

8. Approval of Authorizing and Directing the creation of a document for the **solicitation of proposals** for the redevelopment of the a property located at **11243 Main Street**

President Gustafson entertained a motion;

Motion made by Trustee Wright, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

None

QUESTIONS AND REPORTS

President Gustafson and Trustee Wright provided an overview of the Hodges Run Incubator (Pop-Up Hut) Project.

President Gustafson and Trustee Wright met with Hononegah Principal Doherty and Jason Glodowski regarding the involvement of the Construction class in this project to discuss some of the obstacles for the students. Currently, the students only have a 50-minute class time, and this includes transportation to and from the job site. The project will be worked in 2 phases, the first phase is the target of 5 huts, school is targeting March 1st to get to the job site. They are also looking at a field trip day to focus on that day for building, which is pending. In phase 2 in the fall, the construction class will have a back-to-back class which will allow the students more time to work on the project. However, it is unknown of how many students will enroll in the construction class next year.

Attorney Green provided an update on the Swanson Park Use Agreement, which is currently being reviewed by Stateline Fast Pitch. Attorney Green provided an update on Edith Lane Solar Project, which a modification was proposed and currently in final stages.

Trustee Mallicoat stated he would like to review the proposals and agreements before they are sent to the constituents, businesses/entities of the Village. Stating the board should review prior to being sent.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Joe from Louies Tap House had a question regarding the sticker amount going up, will this be separated? With the max being \$250.00, will this be just for the slot machines? Administrator Kurlinkus stated this would be for just the slot machines.

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

658pm adjourned

Motion made by Trustee Petty, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

Village of Roscoe

Bills Submitted for Approval on February 18, 2025

Pooled Expenditures:

Checking account balance before expenditures	\$	369,532.75
Pooled Money Market		72,744.80
Illinois Funds Balance		7,940,782.78
Total pooled cash and equivalents		<u>8,383,060.33</u>

Expenditures per list	146,824.84
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Additional invoices

-
<u>146,824.84</u>

Total expenditures	146,824.84
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Payroll expense:

Gross Wages	2/8/2025	102,356.60	
Payroll tax and IMRF	2/8/2025	8,539.06	110,895.66

Total General Fund Expenditures	257,720.50
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Pooled checking account balance after expenditures	\$	<u>8,125,339.83</u>
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Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	3,619.09
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		1,728,137.47
Total Motor Fuel cash and equivalents		<u>1,742,148.57</u>

Expenditures:

Vendor	Date	Invoice	Description	Amount
Morton Salt	2/5/2025	Various	Snow Slicer	30,916.67

Total Motor Fuel Fund Expenditures	30,916.67
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Motor Fuel cash and equivalent balance after expenditures	<u>1,711,231.90</u>
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Total expenditures for all funds:	288,637.17
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {=} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	GL Per	Net Invoice Amount	Amount Paid	Date Paid	Voided
MORTON SALT, INC.										
4662	MORTON SALT, INC.	5403332153	24.53 TONS BLUK SNOW SLICER - PW	50-030-6040 Operating Su	02/03/2025	225	2,909.70	.00		
4662	MORTON SALT, INC.	5403338956	98.09 TONS BULK SAFE-T-SALT	50-030-6040 Operating Su	02/05/2025	225	8,575.03	.00		
4662	MORTON SALT, INC.	5403338957	121.13 TONS BULK SNOW SLICER	50-030-6040 Operating Su	02/05/2025	225	13,859.69	.00		
4662	MORTON SALT, INC.	5403341652	48.70 TONS BULK SNOW SLICER	50-030-6040 Operating Su	02/06/2025	225	5,572.25	.00		
Total MORTON SALT, INC.:							30,916.67	.00		
Grand Totals:							30,916.67	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	GL Per	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Department Key

010 Administration
012 Village Clerk
015 Liability Insurance
030 Public Works
040 Police/Public Safety
050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {=} "50"

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Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AGHL LAW									
2472	AGHL LAW	36822	ADMINISTRATIVE HEARINGS	01-013-5232 Legal Services - Admin He	02/06/2025	500.00	.00		
Total AGHL LAW:						500.00	.00		
AIRGAS USA, LLC									
201	AIRGAS USA, LLC	5513876346	CYLINDER RENTAL - PW	01-030-5860 Equipment Rentals	01/31/2025	76.43	.00		
Total AIRGAS USA, LLC:						76.43	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	13GF-DXFG-7	8PK DESK GROMMIT - VH	01-010-5121 Maintenance & Repairs - B	02/03/2025	5.99	.00		
311	AMAZON CAPITAL SERVICES	13GF-DXFG-7	CLOROX WIPES & COPY PAPER - PW	01-030-6020 Office Supplies	02/03/2025	71.97	.00		
311	AMAZON CAPITAL SERVICES	1F3P-1M9T-1M	ADJUSTABLE GLAD NUT WRENCH	01-030-6040 Operating Supplies	01/30/2025	125.11	.00		
311	AMAZON CAPITAL SERVICES	1FVW-LQR3-4	KLEENEX - PW	01-030-6040 Operating Supplies	02/05/2025	64.00	.00		
311	AMAZON CAPITAL SERVICES	1KPV-C3C7-39	METAL CABLE PULLER SOCKS, FISH	01-030-6040 Operating Supplies	02/11/2025	135.96	.00		
311	AMAZON CAPITAL SERVICES	1RJ7-XKWT-34	ROOFTOP WARNING LED STROBE LI	01-030-5120 Maint & Repairs - Equipme	02/11/2025	59.98	.00		
311	AMAZON CAPITAL SERVICES	1RJ7-XKWT-34	ROOFTOP WARNING LED STROBE LI	01-030-5120 Maint & Repairs - Equipme	02/11/2025	29.99	.00		
311	AMAZON CAPITAL SERVICES	1WRY-7WT4-G	TOGGLE CLAMPS - VH	01-010-5121 Maintenance & Repairs - B	02/07/2025	36.07	.00		
311	AMAZON CAPITAL SERVICES	1WRY-7WT4-G	LIGHT BAR & STROBE - SILVERADO	01-030-5122 Maintenance & Repairs - V	02/07/2025	132.97	.00		
Total AMAZON CAPITAL SERVICES:						662.04	.00		
ANNA PODGORNYY									
436	ANNA PODGORNYY	011725	PODGORNYY - UNIFORMS	01-040-4612 Uniforms	01/17/2025	83.87	.00		
Total ANNA PODGORNYY:						83.87	.00		
APG OF SOUTHERN WISCONSIN									
442	APG OF SOUTHERN WISCONSIN	30990-0225	PLANNING & COMM DEVELOPMENT	01-010-5330 Printing & Publishing	02/04/2025	32.00	.00		
Total APG OF SOUTHERN WISCONSIN:						32.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AXON ENTERPRISE, INC.									
602	AXON ENTERPRISE, INC.	INUS320060	Axon Bundle	01-040-5960 AXON SERVICE	02/01/2025	30,742.00	.00		
602	AXON ENTERPRISE, INC.	INUS320772	True Up Axon Core + Plan	01-040-5960 AXON SERVICE	02/01/2025	2,440.39	.00		
602	AXON ENTERPRISE, INC.	INUS320811	Basic License Bundle	01-040-5960 AXON SERVICE	02/01/2025	194.96	.00		
Total AXON ENTERPRISE, INC.:						33,377.35	.00		
BARRICK, SWITZER, LONG, BALSLEY & VAN EV									
661	BARRICK, SWITZER, LONG, BA	89100-000Z 9	Traffic Prosecutions - PD	01-040-5230 Legal Serv - Traffic/DUI	02/04/2025	3,500.00	.00		
661	BARRICK, SWITZER, LONG, BA	89100-004Z 2	NORTHWARD DEVELOPMENT	01-010-5231 Legal Services - General L	02/04/2025	832.50	.00		
661	BARRICK, SWITZER, LONG, BA	89109-000Z 4	ADMINISTRATIVE HEARINGS	01-013-5231 Legal Services - Vill Pros	02/04/2025	750.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-000Z 5	GENERAL VILLAGE MATTERS	01-010-5231 Legal Services - General L	02/04/2025	2,047.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-001Z 4	SWANSON PARK USE AGREEMENT	01-010-5231 Legal Services - General L	02/04/2025	1,755.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-003Z 3	ELECTORAL BOARD 2024	01-010-5231 Legal Services - General L	02/04/2025	922.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-005Z 2	LIBERTY LOT PURCHASE	01-010-5231 Legal Services - General L	02/04/2025	1,575.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-006Z 1	TOMAR LLC LIQUOR APPEAL	01-010-5231 Legal Services - General L	02/04/2025	2,587.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-007Z 1	ELEVATOR CROSSING PUD	01-010-5231 Legal Services - General L	02/04/2025	1,237.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-008Z 1	PAYTON ASBESTOS CLAIM	01-010-5231 Legal Services - General L	02/04/2025	1,020.00	.00		
Total BARRICK, SWITZER, LONG, BALSLEY & VAN EV:						16,227.50	.00		
Cardmember Service									
1091	Cardmember Service	020325 PD	Wildshield Washer Fluid	01-040-5120 Maintenance & Repairs - V	02/03/2025	29.82	.00		
1091	Cardmember Service	020325 PD	Pants Dry Cleaning - Mordt	01-040-5990 Departmental Operating S	02/03/2025	7.69	.00		
1091	Cardmember Service	020325 VH	ATTORNEY REGISTRATION - ARDC	01-010-5510 Memberships & Dues - Em	02/03/2025	385.00	.00		
1091	Cardmember Service	020325 VH	MICROSOFT CHARGES	01-010-5952 IT - Software/SAAS	02/03/2025	32.33	.00		
1091	Cardmember Service	020325 VH	ZOOM CHARGES	01-010-5952 IT - Software/SAAS	02/03/2025	40.00	.00		
1091	Cardmember Service	020325 VH	NAME-CHEAP - DOMAINS ROSCOEMA	01-010-5952 IT - Software/SAAS	02/03/2025	63.36	.00		
1091	Cardmember Service	020325 VH	DELL VLA ENTERPRISE 365 E3	01-010-5952 IT - Software/SAAS	02/03/2025	164.34	.00		
1091	Cardmember Service	020325 VH	MICROSOFT CHARGES	01-010-5952 IT - Software/SAAS	02/03/2025	3.00	.00		
1091	Cardmember Service	020325 VH	NAME-CHEAP DOMAINS EATONE5	01-010-5952 IT - Software/SAAS	02/03/2025	98.96	.00		
1091	Cardmember Service	020325 VH	HRFD NAMEPLATE	01-010-6020 Office Supplies	02/03/2025	15.45	.00		
1091	Cardmember Service	020325 VH	SOUNDTRACK YOUR BRAND	01-010-6091 Special Events	02/03/2025	39.00	.00		
1091	Cardmember Service	020325 VH	BANK FEES/LATE CHARGES	01-014-6059 Bank Fees	02/03/2025	85.43	.00		
Total Cardmember Service:						964.38	.00		
CHARTER COMMUNICATIONS									
1221	CHARTER COMMUNICATIONS	171810301012	INTERNET - PW	01-030-5320 Telephone & Data	01/21/2025	9.99	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CHARTER COMMUNICATIONS:						9.99	.00		
CITY OF ROCKFORD									
1333	CITY OF ROCKFORD	020125 PD	RMS Charges- PD	01-040-5911 CAD/RMS Sub & Maint	02/01/2025	6,995.00	.00		
1333	CITY OF ROCKFORD	75001033	WATER SAMPLE TESTING - SWANSO	01-050-5121 Maintenance & Repairs - B	02/05/2025	42.00	.00		
Total CITY OF ROCKFORD:						7,037.00	.00		
CLEAR GOV, INC.									
1352	CLEAR GOV, INC.	2025-16526	2025 CLEAR GOV - TRANSPARENCY	01-010-5952 IT - Software/SAAS	02/01/2025	3,939.28	.00		
Total CLEAR GOV, INC.:						3,939.28	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	011725 3000	12/16/24-1/17/25 STREET LIGHTS	01-030-5411 Electricity - Street Lights	01/17/2025	4,399.32	.00		
1411	COMMONWEALTH EDISON	020325 2222	1/2/25-2/3/25 BRIDGE LIGHTS	01-030-5411 Electricity - Street Lights	02/03/2025	140.93	.00		
Total COMMONWEALTH EDISON:						4,540.25	.00		
Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5247773	Monthly Vehicle Repairs - PD	01-040-5120 Maintenance & Repairs - V	02/06/2025	468.73	.00		
10016	Enterprise Fleet Management	FBN5247773	Monthly Lease Charges - PD	01-040-6070 Vehicle Leases (Fleet)	02/06/2025	19,972.68	.00		
10016	Enterprise Fleet Management	FBN5260523	MONTHLY LEASE CHARGES - TRUCK	01-030-6070 Vehicle Leases (Fleet)	02/06/2025	18,001.68	.00		
Total Enterprise Fleet Management:						38,443.09	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	128891	PROJ 23-560 ENGINEERING SVCS	01-010-5220 Engineering - General	01/24/2025	1,444.25	.00		
2161	FEHR-GRAHAM & ASSOCIATES	128892	PROJ 24-560 ENGINEERING SVCS	01-010-5220 Engineering - General	01/24/2025	7,673.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	128893	PROJ 24-1948 RESUBDIVISION HODG	01-010-5220 Engineering - General	01/24/2025	2,360.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:						11,477.25	.00		
FRONTIER									
2411	FRONTIER	012525	01/25-02/24/25 PHONE SVC - VH	01-010-5320 Telephone & Data	01/25/2025	549.41	.00		
2411	FRONTIER	020125 PD	PHONE PD	01-040-5320 Telephone & Data	02/01/2025	513.12	.00		
Total FRONTIER:						1,062.53	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FUSION CONNECT LLC									
4851	FUSION CONNECT LLC	1029340137	TELEPHONE SERVICE-VH	01-010-5320 Telephone & Data	01/31/2025	127.13	.00		
4851	FUSION CONNECT LLC	1029340137	TELEPHONE SERVICE-PW	01-030-5320 Telephone & Data	01/31/2025	127.12	.00		
4851	FUSION CONNECT LLC	1029340137	TELEPHONE SERVICE-PD	01-040-5320 Telephone & Data	01/31/2025	127.12	.00		
Total FUSION CONNECT LLC:						381.37	.00		
GREGS GARAGE INC									
2651	GREGS GARAGE INC	29500	STATE INSPECTION - TRUCK #205	01-030-5122 Maintenance & Repairs - V	02/03/2025	50.00	.00		
Total GREGS GARAGE INC:						50.00	.00		
ILL ASSOC OF CHIEFS OF POLICE									
2921	ILL ASSOC OF CHIEFS OF POLI	19152	POLICE TESTING	01-040-5890 Police commission Expens	12/31/2024	335.00	.00		
Total ILL ASSOC OF CHIEFS OF POLICE:						335.00	.00		
ILLINOIS PUBLIC RISK FUND									
3121	ILLINOIS PUBLIC RISK FUND	1297 AUDIT	2024 AUDIT PREMIUMS DUE	01-015-5810 General Liability Insurance	12/31/2024	2,509.00	.00		
Total ILLINOIS PUBLIC RISK FUND:						2,509.00	.00		
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV116756	COPIER-PW	01-030-5860 Equipment Rentals	02/03/2025	44.44	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV116856	COPIER USAGE - PD	01-040-6020 Office Supplies	02/04/2025	167.31	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV116894	COPIER - VH	01-010-6020 Office Supplies	02/04/2025	78.46	.00		
Total INTEGRA BUSINESS SYSTEMS:						290.21	.00		
I-PAC									
10031	I-PAC	800	Conference Registration Fees - R. Lewis	01-040-5530 Training & Seminars	02/06/2025	550.00	.00		
Total I-PAC:						550.00	.00		
Jack's Tire Sales & Service									
10012	Jack's Tire Sales & Service	1-344349	Squad 6 - Tires	01-040-5120 Maintenance & Repairs - V	01/30/2025	173.00	.00		
Total Jack's Tire Sales & Service:						173.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	551383	CONVERTED PART - TRUCK #203	01-030-5122 Maintenance & Repairs - V	01/24/2025	19.00	.00		
3401	JERRYS AUTO PARTS	551874	OUTER TIE ROD - TRUCK #203	01-030-5122 Maintenance & Repairs - V	02/07/2025	51.75	.00		
3401	JERRYS AUTO PARTS	551877	RETURN - TIE ROD - TRUCK 203	01-030-5122 Maintenance & Repairs - V	02/07/2025	51.75-	.00		
3401	JERRYS AUTO PARTS	551877	OUTER TIE ROD - TRUCK #203	01-030-5122 Maintenance & Repairs - V	02/07/2025	135.57	.00		
Total JERRYS AUTO PARTS:						154.57	.00		
KELLEY WILLIAMSON CO.									
3615	KELLEY WILLIAMSON CO.	IN-357330	2 55 GAL DRUM DIESEL FLUID - PW	01-030-6030 Gasoline & Oil	02/05/2025	285.25	.00		
Total KELLEY WILLIAMSON CO.:						285.25	.00		
Mark D. Olson, CPA, Ltd									
4291	Mark D. Olson, CPA, Ltd	1727	TREASURER SVCS	01-014-5233 Treasurer Services - Gener	02/11/2025	5,250.00	.00		
4291	Mark D. Olson, CPA, Ltd	1727	ROSCOE POLICE PENSION ACCOUNT	01-014-5234 Treasurer Services - Pensi	02/11/2025	525.00	.00		
Total Mark D. Olson, CPA, Ltd:						5,775.00	.00		
MENARD'S									
4411	MENARD'S	42202	SQUARE CHANNEL WASHER - LELAN	01-050-5121 Maintenance & Repairs - B	01/27/2025	6.98	.00		
4411	MENARD'S	42223	EDGER TRAY, EDGER, ROLLER, TRAY	01-040-5121 Maintenance & Repairs - B	01/27/2025	24.39	.00		
4411	MENARD'S	42283	8 PK D CELL BATTERIES - PD	01-040-5121 Maintenance & Repairs - B	01/28/2025	29.94	.00		
4411	MENARD'S	42285	WHEEL, SHACKLE, TURNBUCKLE & S	01-010-5121 Maintenance & Repairs - B	01/28/2025	48.63	.00		
4411	MENARD'S	42322	36" DOOR SWEEP PILE - PORTER PA	01-050-5121 Maintenance & Repairs - B	01/29/2025	9.99	.00		
4411	MENARD'S	42323	CROWN MOULDING - PD	01-040-5121 Maintenance & Repairs - B	01/29/2025	49.99	.00		
4411	MENARD'S	42324	AIR FILTERS - VH	01-010-5121 Maintenance & Repairs - B	01/29/2025	81.36	.00		
4411	MENARD'S	42324	AIR FILTER - PW	01-030-5121 Maintenance & Repairs - B	01/29/2025	30.65	.00		
4411	MENARD'S	42324	GOO GONE, AIR FILTERS & AA BATTE	01-040-5121 Maintenance & Repairs - B	01/29/2025	56.44	.00		
4411	MENARD'S	42324	AIR FILTER - PORTER PARK	01-050-5121 Maintenance & Repairs - B	01/29/2025	3.33	.00		
4411	MENARD'S	42327	48" IRON PIPE WRENCH - PW	01-030-6040 Operating Supplies	01/29/2025	99.99	.00		
4411	MENARD'S	42382	SCREWS, SCOUR PADS, EDGER, PAD	01-040-5121 Maintenance & Repairs - B	01/30/2025	16.39	.00		
4411	MENARD'S	42404	9V BATTERIES & STUD SENSOR	01-030-6040 Operating Supplies	01/30/2025	23.68	.00		
4411	MENARD'S	42607	VARIOUS PLIERS & SCREWDRIVER KI	01-030-6040 Operating Supplies	02/03/2025	78.32	.00		
4411	MENARD'S	42607	DRAIN OUT FRESHNER - PD	01-040-5121 Maintenance & Repairs - B	02/03/2025	15.98	.00		
4411	MENARD'S	42662	OUTLET COVERS -VH	01-010-5121 Maintenance & Repairs - B	02/04/2025	8.27	.00		
4411	MENARD'S	42715	LAMPHOLDER & TAPE - BIKE PATH LI	01-050-5121 Maintenance & Repairs - B	02/05/2025	8.56	.00		
4411	MENARD'S	42780	MOTION SENSOR & DECOR PLATE - V	01-010-5121 Maintenance & Repairs - B	02/06/2025	124.73	.00		
4411	MENARD'S	42780	MOTION SENSOR - PD	01-040-5121 Maintenance & Repairs - B	02/06/2025	13.96	.00		
4411	MENARD'S	42785	RETURN MOTION SENSOR & DECOR	01-010-5121 Maintenance & Repairs - B	02/06/2025	124.73-	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4411	MENARD'S	42859	MOTION SENSOR - VH	01-010-5121 Maintenance & Repairs - B	02/07/2025	19.37	.00		
4411	MENARD'S	42859	PAINT SUPPLIES & MOTION SENSOR	01-040-5121 Maintenance & Repairs - B	02/07/2025	53.78	.00		
Total MENARD'S:						680.00	.00		
MOTOROLA SOLUTIONS, INC									
4675	MOTOROLA SOLUTIONS, INC	907352025010	Radio Subscription- PD	01-040-5990 Departmental Operating S	02/01/2025	1,056.00	.00		
Total MOTOROLA SOLUTIONS, INC:						1,056.00	.00		
NICOR GAS									
4931	NICOR GAS	020625 2000 9	1/6/25-2/5/25 6545 WINDFLOWER - PO	01-050-6010 Building Utilities (Gas&Ele	02/06/2025	228.37	.00		
Total NICOR GAS:						228.37	.00		
NORTH PARK PUBLIC WATER DIST.									
4971	NORTH PARK PUBLIC WATER D	013025	VILLAGE HALL WATER SERVICE	01-010-6010 Building Utilities (Gas& Ele	01/30/2025	29.82	.00		
4971	NORTH PARK PUBLIC WATER D	013025	POLICE DEPT WATER SERVICE	01-040-6010 Building Utilities (Gas& Ele	01/30/2025	29.82	.00		
4971	NORTH PARK PUBLIC WATER D	013025 0200-0	12/6/24-1/3/25 5402 SWANSON RD - P	01-030-6010 Building Utilities (Gas&Ele	01/30/2025	49.44	.00		
4971	NORTH PARK PUBLIC WATER D	013025 30000-	12/6/24-1/3/25 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas&Ele	01/30/2025	23.96	.00		
Total NORTH PARK PUBLIC WATER DIST.:						133.04	.00		
Northwest IL Law Enforcement Executives									
10054	Northwest IL Law Enforcement Ex	012825	Membership Dues PD	01-040-5510 Memberships & Dues - Em	01/28/2025	100.00	.00		
Total Northwest IL Law Enforcement Executives:						100.00	.00		
NORTHWESTERN UNIVERSITY									
5081	NORTHWESTERN UNIVERSITY	28004	Vehicle Dynamics - Sarver	01-040-5530 Training & Seminars	02/11/2025	995.00	.00		
Total NORTHWESTERN UNIVERSITY:						995.00	.00		
Paper Recovery Service Corporation									
10043	Paper Recovery Service Corporati	99696	SHREDDING SERVICES	01-010-6020 Office Supplies	01/31/2025	75.00	.00		
Total Paper Recovery Service Corporation:						75.00	.00		
PREMIER TECHNOLOGIES									
5502	PREMIER TECHNOLOGIES	55882	SLA - WORKSTATION MANAGEMENT	01-010-5950 IT - Consulting Services	02/03/2025	3,253.82	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PREMIER TECHNOLOGIES:						3,253.82	.00		
PRODUCTIVITY PLUS ACCOUNT									
5531	PRODUCTIVITY PLUS ACCOUN	012525 761	DIPSTICK & SEAL KIT - CASE 621B	01-030-5120 Maint & Repairs - Equipme	01/26/2025	354.51	.00		
Total PRODUCTIVITY PLUS ACCOUNT:						354.51	.00		
RICHARD COWELL TACTICAL									
5731	RICHARD COWELL TACTICAL	I-9595	External Armor Carrier- Weber	01-040-4612 Uniforms	01/03/2025	654.00	.00		
Total RICHARD COWELL TACTICAL:						654.00	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	020125 4000	1/1/25-2/1/25 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	02/01/2025	16.00	.00		
5851	ROCK ENERGY COOPERATIVE	020125 5000	1/1/25-2/1/25 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	02/01/2025	25.27	.00		
5851	ROCK ENERGY COOPERATIVE	020125 8001	1/1/25-2/1/25 MCCURRY	01-030-5411 Electricity - Street Lights	02/01/2025	24.11	.00		
Total ROCK ENERGY COOPERATIVE:						65.38	.00		
ROCK RIVER SERVICE COMPANY									
5879	ROCK RIVER SERVICE COMPA	301000428	Radio Battery PD	01-040-5122 Maintenace & Repairs -	02/10/2025	188.00	.00		
Total ROCK RIVER SERVICE COMPANY:						188.00	.00		
Rush Power Systems LLC									
10041	Rush Power Systems LLC	13207	OIL PRESSURE SWITCH - PW GENER	01-030-5121 Maintenance & Repairs - B	01/30/2025	244.34	.00		
Total Rush Power Systems LLC:						244.34	.00		
SHERWIN-WILLIAMS CO									
6471	SHERWIN-WILLIAMS CO	7223-1	GALLON - BLUEBLOOD PAINT - PD	01-040-5121 Maintenance & Repairs - B	02/07/2025	62.45	.00		
Total SHERWIN-WILLIAMS CO:						62.45	.00		
STRATUS NETWORKS									
6890	STRATUS NETWORKS	8730	MONTHLY FIBER CONNECTION FEE	01-010-5320 Telephone & Data	02/01/2025	1,115.36	.00		
Total STRATUS NETWORKS:						1,115.36	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
T-Mobile USA, Inc.									
10047	T-Mobile USA, Inc.	9592345582	Tower Dump PD	01-040-5990 Departmental Operating S	01/13/2025	100.00	.00		
Total T-Mobile USA, Inc.:						100.00	.00		
TOTAL PLUMBING & HEATING LTD.									
7252	TOTAL PLUMBING & HEATING L	158424	PD FURNACE REPAIR	01-040-5121 Maintenance & Repairs - B	01/29/2025	355.98	.00		
TOTAL PLUMBING & HEATING LTD.:						355.98	.00		
TransUnion Risk & Alt Data Sol									
7291	TransUnion Risk & Alt Data Sol	170625-20250	TLOxp CHARGES	01-040-5990 Departmental Operating S	02/01/2025	75.00	.00		
Total TransUnion Risk & Alt Data Sol:						75.00	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390010584	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	11/04/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390010922	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	11/11/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390011319	MAT SERVICE/PAPER PRODUCTS - V	01-010-5121 Maintenance & Repairs - B	01/18/2024	143.56	.00		
7460	UNIFIRST CORPORATION	3390011647	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	11/25/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390011957	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	01/20/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390012304	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	12/09/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390012649	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	12/16/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390013010	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	12/23/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390013348	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	12/30/2024	40.47	.00		
7460	UNIFIRST CORPORATION	3390013666	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	01/06/2025	40.47	.00		
7460	UNIFIRST CORPORATION	3390014003	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	01/13/2025	40.47	.00		
7460	UNIFIRST CORPORATION	3390014519	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	01/20/2025	40.47	.00		
7460	UNIFIRST CORPORATION	3390014892	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	01/27/2025	40.47	.00		
7460	UNIFIRST CORPORATION	3390015287	UNIFORMS & MATS - PW	01-030-4610 Uniforms	02/03/2025	132.27	.00		
7460	UNIFIRST CORPORATION	3390015287	UNIFORMS - PARKS	01-050-4610 Uniforms	02/03/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390015288	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	02/03/2025	38.22	.00		
7460	UNIFIRST CORPORATION	3390015620	UNIFORMS & MATS - PW	01-030-4610 Uniforms	02/10/2025	132.27	.00		
7460	UNIFIRST CORPORATION	3390015620	UNIFORMS - PARKS	01-050-4610 Uniforms	02/10/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390015622	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	02/10/2025	38.22	.00		
Total UNIFIRST CORPORATION:						1,005.30	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	94947-01	New Hire Necessities - Jordan	01-040-5990 Departmental Operating S	01/20/2025	189.95	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
7441	UNIFORM DEN EAST, INC	94947-02	New Hire Necessities - Jordan	01-040-5990 Departmental Operating S	01/23/2025	64.00	.00		
7441	UNIFORM DEN EAST, INC	94996	Coburn - Boots	01-040-4612 Uniforms	01/29/2025	199.95	.00		
7441	UNIFORM DEN EAST, INC	95263	Brown - Gun Belt	01-040-4612 Uniforms	01/21/2025	56.95	.00		
Total UNIFORM DEN EAST, INC:						510.85	.00		
US Cellular									
10011	US Cellular	19552192_010	Tower Dump PD	01-040-5990 Departmental Operating S	01/02/2025	225.00	.00		
Total US Cellular:						225.00	.00		
WEX BANK									
7663	WEX BANK	102529532	FUEL-PW	01-030-6030 Gasoline & Oil	01/31/2025	2,044.38	.00		
7663	WEX BANK	102529532	FUEL - PARKS	01-050-6030 Gasoline & Oil	01/31/2025	146.68	.00		
7663	WEX BANK	102532175	FUEL-PD	01-040-6030 Gasoline & Oil	01/31/2025	3,704.08	.00		
Total WEX BANK:						5,895.14	.00		
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	13508	INTERNET SERVICE/PUBLIC IP ADDR	01-010-5953 IT - Maintenance & Service	01/30/2025	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		
WOW Full Service Carwash & Detail Center									
6161	WOW Full Service Carwash & Det	020225 PD	CAR WASHES - PD	01-040-5120 Maintenance & Repairs - V	02/02/2025	18.00	.00		
Total WOW Full Service Carwash & Detail Center:						18.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	6070-R	DRYWALL, WALLPLATE & RECEPTICA	01-040-5121 Maintenance & Repairs - B	01/30/2025	9.37	.00		
102	ZIEGLER'S ACE HARDWARE	6073-R	FASTENERS - UMBRELLA STAND - VH	01-010-5121 Maintenance & Repairs - B	01/31/2025	4.32	.00		
102	ZIEGLER'S ACE HARDWARE	6074-R	ELECTRICAL BOX, COVER & CLAMP C	01-010-5121 Maintenance & Repairs - B	01/31/2025	7.76	.00		
102	ZIEGLER'S ACE HARDWARE	6075-R	7/16" DRILL BIT & TOGGE BOLT - PW	01-030-6040 Operating Supplies	01/31/2025	18.58	.00		
102	ZIEGLER'S ACE HARDWARE	6077-R	BUMPER SCREW & FASTENERS - VH	01-010-5121 Maintenance & Repairs - B	01/31/2025	28.08	.00		
102	ZIEGLER'S ACE HARDWARE	6078-R	FASTENERS - UMBRELLA STAND - VH	01-010-5121 Maintenance & Repairs - B	01/31/2025	3.45	.00		
102	ZIEGLER'S ACE HARDWARE	6082-R	GORILLA GLUE, ELECTRIC BOX, BOX	01-010-5121 Maintenance & Repairs - B	02/03/2025	23.05	.00		
102	ZIEGLER'S ACE HARDWARE	6082-R	PVC CUTTER - PW	01-030-6040 Operating Supplies	02/03/2025	24.99	.00		
102	ZIEGLER'S ACE HARDWARE	6083-R	ELECTRICAL RUBBER TAPE - VH LIGH	01-010-5121 Maintenance & Repairs - B	02/03/2025	9.99	.00		
102	ZIEGLER'S ACE HARDWARE	6085-R	WINGGARD, BLACK ELECTRICAL TAP	01-010-5121 Maintenance & Repairs - B	02/03/2025	27.97	.00		
102	ZIEGLER'S ACE HARDWARE	6087-R	STOP NUTS, 8" ADJUSTABLE WRENC	01-030-6040 Operating Supplies	02/04/2025	118.87	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
102	ZIEGLER'S ACE HARDWARE	6097-R	GAS LEAK DETECTOR & PIPE THREA	01-010-5121 Maintenance & Repairs - B	02/06/2025	6.58	.00		
102	ZIEGLER'S ACE HARDWARE	6099-R	PIVOT DRIVER SET - PW STOCK	01-030-6040 Operating Supplies	02/07/2025	15.99	.00		
102	ZIEGLER'S ACE HARDWARE	6112-R	OCCUPANCY SENSORS - VH	01-010-5121 Maintenance & Repairs - B	02/11/2025	71.97	.00		
102	ZIEGLER'S ACE HARDWARE	6112-R	OCCUPANCY SENSORS - PD	01-040-5121 Maintenance & Repairs - B	02/11/2025	71.97	.00		
Total ZIEGLER'S ACE HARDWARE:						442.94	.00		
Grand Totals:						146,824.84	.00		

Department Key

010 Administration
012 Village Clerk
015 Liability Insurance
030 Public Works
040 Police/Public Safety
050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE of
ROSCOE

Item # 6.

Agenda Item: Contractual Tree Maintenance & Removal Contract Extension

Date: 02/04/2025

Meeting: Committee of The Whole

Prepared by: Troy Taylor

Department: Public Works

Overview/Background Information

The contractual tree maintenance & removal has been granted to Tree Care Enterprises, Inc. for over 10 years now and the last RFP was in 2021 and Tree Care Enterprises were the only ones to bid on the RFP. The Village has had great working relations with Tree Care and would like to continue to use them.

Tree Care Enterprises has extended the same contract for the year 2025 and would like to continue working with the Village.

Key Issues

- Tree Care Enterprises, Inc has been the only company to bid in the last RFP
- Tree Care Enterprises, Inc has a tremendous team that can trim, prune, cut down, stump grind any size tree safely and in an efficient time.

Fiscal Note/Budget Impact

This contract is in the 2025 budget if approved. There is \$40,000 budgeted for streets and \$20,000 budgeted for parks.

Prior Legislative Actions

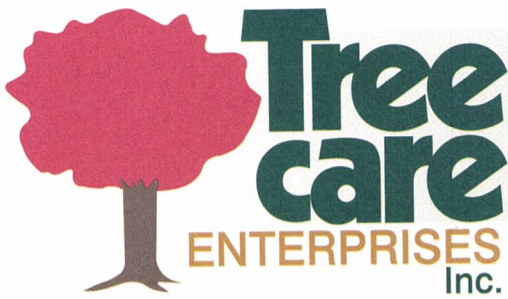
First hearing at the Committee of The Whole.

Action Required/Recommendation

Board approval to send to the Village Board.

Attachments

- Contractual extension letter from Tree Care Enterprises, Inc.



5563 Kilburn Avenue • Rockford, Illinois 61101

Phone: 815/965-5757

Item # 6.

December 20, 2024

Village of Roscoe (Public Works)
5402 Swanson Road
Roscoe, IL 61073
Attn: Mr. Troy Taylor

Dear Mr. Taylor

As discussed yesterday it would be the intentions of Tree Care Enterprises, LLC to extend the contract for Tree Maintenance / Emergency Response for the Village of Roscoe. I feel that we have formed a good working relationship between your needs and the service that Tree Care Enterprises has provided. Tree Care Enterprises continues to provide services, as dictated by the contract we entered in 2021. In addition, we guarantee that we offer ISA Certified Arborists, ISA Certified Tree Risk Assessment Qualified Arborists, Certified Training Specialist and Tree Care Enterprises continues to be an Accredited Company by the Tree Care Industry Association (TCIA)

If I could be of any further assistance, or if you would like me to meet with any of the Board Members of the Village of Roscoe, please let me know.

Respectfully,

Doug Edwards
Vice President, Tree Care Enterprises, LLC
ISA Certified Arborist IL-504-A
ISA Certified Tree Risk Assessment Qualified
TCIA-CTSP Certified



Email: info@treecareenterprises.com
Website: www.treecareenterprises.com



**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R01**

**RESOLUTION BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE,
AWARDING THE CONTRACT FOR CONTRACTUAL TREE TRIMMING SERVICES
TO TREE CARE ENTERPRISES**

WHEREAS, in the interest of the health, welfare, and safety of its residents, it is necessary for the Village to expend Village funds from time to time to cause the removal of certain trees and foliage located within the Village of Roscoe; and

WHEREAS, the Village has previously let out for bid a contract for contractual tree trimming services and has complied with local ordinance and State Statute in the solicitation and evaluation of such bids; and

WHEREAS, the Village of Roscoe has a satisfactory relationship with Tree Care Enterprises, Inc; and

WHEREAS, the Village Board wishes to enter into an agreement with a provider of such services to provide contractual tree trimming in order to protect the safety of the residents of the Village of Roscoe.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe that the Village hereby authorizes the Village President to enter into an agreement with Tree Care Enterprises, Inc. for contractual tree trimming and foliage removal services by the Village of Roscoe, at the contract prices as set forth in **Exhibit “A”**.

2025-R01				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED FEBRUARY 18, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE of
ROSCOE

Item # 7.

Agenda Item: Discussion of an alternate supply agreement for the natural gas services to Village-owned buildings and facilities.

Date: 02/04/2025

Meeting: Village Board

Prepared by: Anne Hanson

Department:

Overview/Background Information

Current contract with Santana Energy will expire in March of 2025. This contract covers 3 accounts for the Village of Roscoe. Current rate is a fixed rate at .4465 per therm.

Fiscal Note/Budget Impact

The budget impact is based upon which option is approved. However, both fixed and index prices are higher than our current rate and therefore, there will inevitably be an increase. The current draft budget will be updated to reflect the increase.

Prior Legislative Actions

The last two agreements were for fixed prices with Santana due to the fact that Santana had the lowest price available.

Action Required/Recommendation

Rock River Energy Services is recommending a one-year commitment at the NGI (Natural Gas Index) and then reevaluate.

Fixed pricing has taken a large jump since December due to the colder weather that moved across the country. Temps are to increase but those future rates are still holding high. Any term with pricing out into the future is really showing that. The NGI did go up in December and January but still not as high as fixed rates.

Attachments

Comparison list is included but a new one will be sent on the day of the meeting so that the most current rates are presented.

Anne Hanson

From: marni rockriverenergyservices.com <marni@rockriverenergyservices.com>
Sent: Tuesday, February 4, 2025 8:34 AM
To: Anne Hanson
Subject: Village of Roscoe April 2025 gas bids
Attachments: gas bids (004) (005) (002) (002).xlsx

Anne,

Good morning. Attached are today's offers for the natural gas renewal and your meeting. Not much has changed on the fixed rates since the other day. I do feel if the Village does not need a fixed budget for gas, you should do the one year index program with Santanna. I feel this will offer the highest savings over the utility and due to your combined usage being under 10000 therms I think the changing of rates each month will not affect the budget as much.

Let me know what they decide!

Thanks.

Marni Henert
Rock River Energy Services



2047 S. IL Rt 2
Oregon, IL 61061
Phone: 815-766-2574
Fax: 815-768-2627

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R02**

**RESOLUTION OF THE VILLAGE OF ROSCOE, ILLINOIS AUTHORIZING AND
APPROVING AN ALTERNATE SUPPLY AGREEMENT FOR NATURAL GAS
SERVICES TO VILLAGE-OWNED BUILDINGS AND FACILITIES**

WHEREAS, the Village owns certain buildings and facilities that utilize natural gas; and

WHEREAS, the Village's current natural gas supply contract is set to expire in April 2025 and the Village, through Rock River Energy, has sought bids for a natural gas supplier; and

WHEREAS, the Village received natural gas supply bids with the low bid coming from Santanna Energy Services; and

WHEREAS, the Village wishes to enter into an agreement with Santanna Energy Services to provide natural gas to the Village owned buildings and facilities **at a rate based on Natural Gas Index + fixed cost basis** as set forth in **Exhibit "A"**, and incorporated herein by reference ("Agreement"); and

WHEREAS, the Village finds it to be in the best interest of the health, safety, morals and general welfare of its citizens to enter into the Agreement.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that:

Section 1. The foregoing recitals shall be and are hereby incorporated in this Section 1 as if said recitals were fully set forth.

Section 2. The Village Board hereby authorizes and approves the Agreement with Santanna Energy Services **at the Natural Gas Index + fixed cost basis** as set forth in **Exhibit "A"**, and further authorizes the Village President to execute such Agreement and any other documents necessary to effectuate the intent of said Agreement.

Section 3. If any section, paragraph, clause or provision of this Resolution shall be held invalid, said invalidity shall not affect any other provision of this Resolution.

Section 4. This Resolution shall be in full force and effect upon its passage and approval in the manner provided by law.

2025-02

1st Read:**PASSED BY ROLL CALL VOTE ON:**

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED FEBRUARY 18, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

Exhibit “A”
[Resolution 2022-R10]

AGREEMENT

Illinois Natural Gas Commercial Sales Agreement

Product Type: ☐ Standard Product Type ☐ Earth Friendly Product Type

Initial Term: You agree to an initial term of _____ months ("Initial Term") beginning with the first day of service in the Gas Choice Program with Santanna Energy Services ("Santanna"), a date that is set by your utility:

☐ Nicor Gas ☐ Peoples Gas ☐ North Shore Gas

Gas Price:

- ☐ **Fixed Rate:** You have chosen a Fixed Rate of \$ _____ per therm for the Initial Term.
- ☐ **Variable Rate:** You have chosen a Variable Rate: The monthly gas price during the initial term is defined as NGI (Natural Gas Intelligence), Bidweek Issue, Chicago City Gate "Avg" + \$ _____ per therm. The monthly NGI price fluctuates each month.

After the Initial Term, your Agreement with Santanna will automatically renew on a month-to-month basis on Santanna's Competitive Market Price Program. You understand that your price does not include applicable taxes and/or utility distribution charges, and you acknowledge responsibility for the payment of these charges on your utility bill.

Start Month: _____.

Applicability: This contract is not available to residential or small commercial customers (customers with annual gas consumption of less than 5,000 therms).

Cancellation: If you cancel before the end of the Initial Term of this contract, you agree to pay Santanna liquidated damages. Liquidated damages will be calculated as the customer's remaining natural gas usage (as forecasted by Santanna based on your historical usage and weather) under the initial contract term multiplied by a rate of \$0.10/therm. It may take your utility additional time to complete the cancellation process, as required under program rules. You are responsible for all charges through the date your cancellation is finalized by your utility company.

Payment Terms/Late Fees: Payments are applied to past due balances first, then current invoices. Late fees are 1.5% per month.

Collection: You will be responsible for any costs or legal fees incurred by Santanna related to the enforcement of this agreement.

Utility Charges/Program Cost: Your utility will charge Santanna for retail program-related charges relative to your account and usage. Santanna will pass all monthly program-related charges to you. All utility related distribution charges and taxes are your responsibility.

Quantity: You will be charged for the volume of gas consumed, according to your meter reading as reported by your utility, plus unaccounted-for gas / fuel (F&S) charges.

Agency: You appoint Santanna as your agent for the purposes of securing your natural gas supply and grant Santanna authorization to access your utility account information, transcripts, and payment history. You also appoint Santanna as your agent for the purpose of enrolling, servicing and billing you for any products or services other than natural gas offered by or through Santanna, if you choose such products or services in the future, and you authorize Santanna to bill you for such products or services on your monthly utility bill. Santanna reserves the right to assign this agreement upon written notification. You shall not assign this Agreement without the express, written consent of Santanna.

Change in Law or Regulation: In the event that any new, or any change in existing, statute, rule, regulation, order or other law or procedure or tariff promulgated by any government authority or gas utility, alters Santanna's costs to perform or its economic returns under this Agreement, Santanna may revise the pricing under this Agreement to eliminate the impact of such change.

Renewable Energy: If you are enrolling in one of Santanna's clean, green, renewable, or environmental plans, they may be marketed under various brand names, such as "Earth Friendly" or "Renewable Energy." Santanna will purchase carbon offsets to attempt to match the amount of carbon emissions created by your natural gas usage. Santanna reserves the right to determine which carbon offsets it purchases, when to purchase and retire them, and in which registry to retire them.

Limit of Liability & Force Majeure: Certain causes and events out of control of Santanna (called Force Majeure events) may result in interruptions in service and affect the price until the results of the causes and events are corrected. Santanna will not be liable for the results of any such interruptions or price changes caused by Force Majeure events, including but not limited to acts of God, catastrophic weather events, acts of any governmental authority, accidents, strikes, labor disputes, changes in laws, rules or regulation by any governmental authority, or any cause beyond Santanna's control. Santanna makes no representations or warranties other than those expressly set forth in this Agreement, and expressly disclaims all other warranties, express or implied, including merchantability and fitness for a particular purpose.

Illinois Natural Gas Commercial Sales Agreement

Name (First Name/Last Name): _____

Business/Company Name: _____

Bill/Mailing Address: _____

Service Address: _____

City _____ State _____ Zip _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Email: _____

Account #: _____ Last 4 Digits SSN#: _____

Last Billed Usage: _____

By signing this agreement, I/my company agree(s) to buy my/my company's natural gas commodity requirements from Santanna Energy Services. This Agreement is with a certified alternative gas supplier, **NOT** the local Gas Utility. I have read and agree to the terms and conditions of this Gas Commercial Sales Agreement and acknowledge receipt of a copy of the same.

Authorized Signature: _____ Date: ____/____/____

Your enrollment is subject to approval by Santanna Energy Services.

THIS SECTION TO BE COMPLETED BY THE SALES AGENT

Broker Identification:

Brokerage Name

Broker's Agent First & Last Name



Rock River Energy Services Company
2047 S. IL Route 2
Oregon, IL 61061

2/18/2025

Village of Roscoe

3 accounts

Supplier: Santanna Energy

April 2025 start

Current Rate: Fixed \$.4465

Usage: 8895 therms

<u>Supplier</u>		<u>Fixed Price</u>	<u>Index Price</u>
Santanna Energy Services			
	12 months	\$0.5565	NGI + \$.056
	24 months	\$0.5510	
	36 months	\$0.5440	
Constellation			
	12 months	\$0.5636	NA
	24 months	\$0.5618	
	36 months	\$0.5537	
Nordic Energy			
	12 months	\$0.6247	NA
	24 months	\$0.6311	
Symmetry Energy			
	12 months	\$0.5250	NGI + \$.0665
	24 months	\$0.5250	
	36 months	\$0.5150	

	NGI	NGI + \$.056
Jan-24	\$0.2800	\$0.3360
Feb-24	\$0.3170	\$0.3730
Mar-24	\$0.1500	\$0.2060
Apr-24	\$0.1450	\$0.2010
May-24	\$0.1390	\$0.1950
Jun-24	\$0.1970	\$0.2530
Jul-24	\$0.2190	\$0.2750
Aug-24	\$0.1550	\$0.2110
Sep-24	\$0.1525	\$0.2085
Oct-24	\$0.2170	\$0.2730
November-24	\$0.2170	\$0.2730
December-24	\$0.3780	\$0.4340
January-25	\$0.4250	\$0.4810
Feb-25	\$0.3400	\$0.3960

From: marni.rockriverenergyservices.com
To: [Anne Hanson](#)
Subject: Village of Roscoe April 2025 gas bids
Date: Tuesday, February 18, 2025 8:01:26 AM
Attachments: [gas bids \(004\) \(005\) \(002\) \(002\) \(002\).xlsx](#)

Anne,

Good morning. Attached are today's bids for an April 2025 for the Village of Roscoe gas. With these freezing temps the market has really reacted. Fixed pricing is up and I would not recommend locking into a fixed rate this week. If the board needs that budget certainty I would recommend holding off and seeing what pricing looks like next week and for the board to give you authority to sign a contract on a day we feel is best for fixed rates between now and the end of the first week in March.

My recommendation though would be to not lock in and just go on the NGI index program. The market will settle when the weather warms up and the NGI will change each month based on current market rates. I feel the best option for savings over Nicor Gas is to go on the one year Santanna Energy NGI + \$.056/therm program and then we look again next year and see where things are at.

If you agree and the council agrees for the NGI index, let me know and I can fill out the Santanna gas contract and send it over today. Thanks.

Marni Henert
Rock River Energy Services



2047 S. IL Rt 2
Oregon, IL 61061
Phone: 815-766-2574
Fax: 815-768-2627

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 8.

Agenda Item: Rock Valley Radio Control Flying Club / float flying of model planes

Date: January 31, 2025

Meeting: Board February 18, 2025

Prepared by: Janel Reidinger

Department: Permits

Overview/Background Information

This annual event is sponsored by the Rock Valley Radio control Flying Club. The event is held at Chicory Ridge Park on June 21, 2025. The event is to begin at 8 am and will conclude at 3:00 pm. Public Works, Police and Fire Departments have reviewed the application and have no comments or issues.

Key Issues

The organization has asked for permission to have a small boat on the pond to retrieve any planes that may not land properly.

Fiscal Note/Budget Impact

Fee waiver. Application fees shall be waived for any special event application applied for by a charitable organization registered with the state attorney general's charitable trust bureau.

Prior Legislative Actions

This event has been held at Chicory Ridge Park for several years without incident.

Action Required/Recommendation

Approval of the special event held in Chicory Ridge Park.

Attachments

Special Event Application



Special Event
Application Form

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

☒ Assembly ☐ Block Party ☐ Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

Rock Valley Radio Control Flying Club

Nature of Event:

Radio Control float flying of model planes

Location of Event: Chicory Ridge Way (Pond) Projected Attendance: 30 or Slightly more

Address of Organizer: [REDACTED] Phone Number: [REDACTED]

Event Date(s): June 21, 2025

Event Hours: 8AM am/pm until 3PM am/pm

Setup/Assembly Date: June 21, 2025 Start Time: 7:30AM am/pm

Dismantle Date: June 21, 2025 am/pm Completion Time: 4:00PM am/pm

Please describe, in specific details, the scope of your setup/assembly work:

(submit separate document if necessary)

Set-up consists organizing parking in park area and setting up registration in the shelter, and assisting flyers to the flying area by the pond.

Will this event require use of fireworks?	☐ Yes	☐ No
Will this event require street closures	☐ Yes	☐ No
Will alcohol be served?	☐ Yes	☐ No
Will signage be posted?	☒ Yes	☐ No
Will food be served?	☐ Yes	☒ No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-7338 * Fax: (815) 623-7254 * Email: shawley7894@roscoepolice.com



Special Event Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: Robert King Phone Number: [REDACTED]
Email: [REDACTED]

Additional Comments:

Insurance will be obtained through The AMA and a certificate on same will be presented to

City of Roscoe. Additional Event insurance for this event.

No Roads will be blocked. All flyers must be AMA members and adhere to their rules on conduct.

Date:

1-20-2025

Return completed application to: Roscoe Police Department
10595 Main Street
Roscoe, Illinois 61073
shawley7894@roscoepolice.com

OFFICIAL USE ONLY

Date Filed: 1-31-2025

Police Department: _____
Signature _____ Date _____

Village Board: _____
(if necessary) Signature _____ Date _____

Application Fee Paid: **\$100** Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block Party

01A
Receipt

Cc: Public Works, Zoning, HRFPD, WCBD

Special Event
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:





Special Event
Hold Harmless Agreement

I, Robert King indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

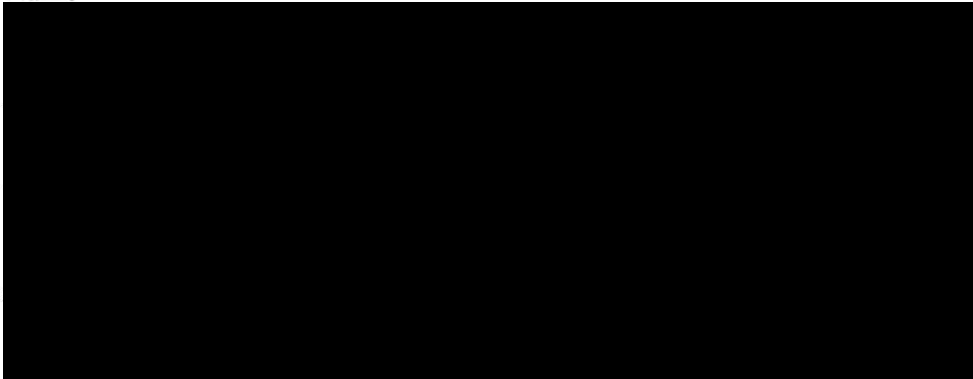
known as Rock Valley R C Flyers Float Fly

to be held at Chicory Ridge Pond

Signed this 30th day of January, 2025

Robert King

Name



Fee FOR FLOAT FLY SANCTION JUNG 21 20E

Item # 8.

SANCTION #17742
RECEIPT FOR INSURANCE

This message is to confirm the receipt of your recent order.

Name: Mr ROBERT B KING

Date: 1/13/2025

Invoice #: 978467

Invoice Date: 1/13/2025 11:43:54 PM

Total: 60.00

Payment amount: 60.00

Balance: 0.00

Bill To:

THIS IS: THE
RECEIPT THE
INSURANCE FOR THE
EVENT IS PAID.

THE ACTUAL CERTIFICATE
WILL NOT BE ISSUED
UNTIL LATE FEBRUARY OR
EARLY MARCH, THAT WILL
BE FOWARDED AS SOON AS
I GET IT.
Bob King

Customer	Qty	Item	Price	Discount	Taxes	Shipping	Sub- Total	Paid	Balance
KING, ROBERT B	1.00	Sanction Fee - Class A, AA, AAA, AAAA, B, C, C Restricted, D, FAI Team Selection	35.00	0.00	0.00	0.00	35.00	35.00	0.00
KING, ROBERT B	1.00	Insurance Certificate Fee	25.00	0.00	0.00	0.00	25.00	25.00	0.00

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 9.

Agenda Item: Discussion of Stateline Disc Golf Association (SDGA) Upcoming 2025 Events and Initiatives

Date: 2/10/2025

Meeting: Village Board 2/18/2025

Prepared by: Janel

Department: Permits

Overview/Background Information

The Stateline Disc Golf Association (SDGA) is an established not-for-profit organization, officially filed on March 6, 2024, with the EIN: 99-1810950. This report outlines the upcoming events hosted by the association, requests for cabin usage, and additional initiatives aimed at increasing community engagement.

The SDGA is governed by the following Board of Directors:

Mark Bosen

Chadwick Hoffman

Josh Garcia (Event Contact)

Kevin Molitor

Scott Wenstrom

Key Issues

The SDGA will host three tournaments in the 2025 season:

Season Opener

Date: March 1, 2025

Time: 8:00 AM - 4:00 PM

Anticipated Attendance: 35-40 participants

Usage of the Porter Park Cabin has been requested and is permitted at no charge for 501(c)(3) organizations, per local ordinance.

Season Closer

Date: September 6, 2025

Time: 8:00 AM - 4:00 PM

Anticipated Attendance: 35-40 participants

Usage of the Porter Park Cabin has been requested and is permitted at no charge for 501(c)(3) organizations, per local ordinance.

SDGA Sponsored Event (Hosted by Nick Sommer, Country Insurance in 2024)

Date: September 20, 2025

Special Event Approval Required

For the Sponsored Event, a permit will be submitted for review by all relevant departments and subsequently sent to the board for approval, along with a request to use the cabin.

Community Engagement Initiatives

Starter Disc Set Availability: Establishing a system to allow community members to checkout starter disc sets at the Village Hall, and to provide informational materials to new players. These would be checked out at Village Hall, and then returned to the lost disk drop box at Porter Park.

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 10.

Agenda Item: FY2025 Budget Discussion

Date: February 14, 2025

Meeting: Village Board – 2/18/2025

Prepared by: Josef Kurlinkus

Department: Administration

Overview/Background Information

This item is for discussion of the second revision of the FY2025 Operating and Capital Budget. Changes and updates requested by the Village Board of Trustees.

Once tentatively approved, a final version will be made available for public inspection, a public hearing on the appropriation ordinance will take place at an upcoming Village Board Meeting, prior to the approval of an appropriation ordinance.

Attachments

Fund Balance Policy.
Draft 2 of Operating.
Draft 2 of Capital Projects

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
ADMINISTRATION		\$1,919,066.85	\$1,929,066.85		\$10,000.00
Salaries & Wages		\$237,514.70	\$237,514.70		\$0.00
01-010-4100	Salary – Full Time Employees	\$139,050.00	\$139,050.00		\$0.00
01-010-4110	Wages - Full Time Employees	\$98,464.70	\$98,464.70		\$0.00
01-010-4130	Wages - Overtime Pay	\$0.00	\$0.00		\$0.00
01-010-4541	Wages – Special Pay	\$0.00	\$0.00		\$0.00
01-010-4210	Wages - Part Time Employees	\$0.00	\$0.00		\$0.00
01-010-4131	Wages - Overtime (Special Events)	\$0.00	\$0.00		\$0.00
Employee Benefits		\$55,928.31	\$55,928.31		\$0.00
01-010-4310	Health Insurance	\$27,429.84	\$27,429.84		\$0.00
01-010-4320	Life Insurance	\$252.00	\$252.00		\$0.00
01-010-4330	Disability Insurance	\$1,400.00	\$1,400.00		\$0.00
01-010-4340	Unemployment Benefits	\$3,000.00	\$3,000.00		\$0.00
01-010-4510	FICA - Employer Contribution	\$18,169.87	\$18,169.87		\$0.00
01-010-4540	Pension (IMRF) – Employer Contribution	\$5,676.60	\$5,676.60		\$0.00
Operating Supplies & Purchased Services		\$323,240.32	\$333,240.32		\$10,000.00
01-010-5121	Maintenance & Repairs - Buildings & Grounds	\$79,000.00	\$79,000.00		\$0.00
01-010-5320	Telephone & Data	\$14,160.00	\$14,160.00		\$0.00
01-010-5330	Printing & Publishing	\$800.00	\$800.00		\$0.00
01-010-5990	Departmental Operating Supplies & Expenses	\$30,500.00	\$30,500.00		\$0.00
01-010-6020	Office Supplies	\$10,000.00	\$10,000.00		\$0.00
01-010-9000	Contingency	\$80,000.00	\$80,000.00		\$0.00
01-010-5860	Equipment Rentals	\$10,000.00	\$10,000.00		\$0.00
01-010-5120	Maintenance & Repairs – Equipment	\$11,000.00	\$11,000.00		\$0.00
01-010-5122	Maintenance & Repairs – Vehicles	\$1,000.00	\$1,000.00		\$0.00
01-010-5310	Postage	\$670.00	\$670.00		\$0.00
01-010-5870	Memberships & Dues - Organization/Departmental	\$2,500.00	\$2,500.00		\$0.00
01-010-6010	Building Utilities (Gas & Electric)	\$4,400.00	\$4,400.00		\$0.00
01-010-6030	Gasoline & Oil	\$1,000.00	\$1,000.00		\$0.00
01-010-6051	Equipment Purchase (Non-Capital)	\$25,000.00	\$25,000.00		\$0.00
01-010-6052	Office Furnishings	\$10,000.00	\$10,000.00		\$0.00
01-010-6070	Vehicle Leases (Fleet)	\$5,710.32	\$5,710.32		\$0.00
01-010-6090	Marketing & Outreach	\$5,500.00	\$5,500.00		\$0.00
01-010-6091	Special Events	\$32,000.00	\$42,000.00		\$10,000.00
Contracted Services		\$50,500.00	\$50,500.00		\$0.00
01-010-5260	Mass Transit System (SMTD)	\$25,000.00	\$25,000.00		\$0.00
01-010-6021	Cleaning Services	\$22,500.00	\$22,500.00		\$0.00
90-010-6401	Planning Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-010-6402	Engineering & Design Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-010-6403	Legal Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-010-6404	Other Professional Services - Capital Projects	\$0.00	\$0.00		\$0.00
01-010-5162	Other Contracted Services	\$3,000.00	\$3,000.00		\$0.00
Professional & Technical Consulting		\$450,000.00	\$450,000.00		\$0.00
01-010-5220	Engineering - General (Village Engineer)	\$250,000.00	\$250,000.00		\$0.00
01-010-5231	Legal Services – General Legal (Village Attorney)	\$150,000.00	\$150,000.00		\$0.00
01-010-5232	Legal Services - Other	\$50,000.00	\$50,000.00		\$0.00
01-010-5240	Consulting	\$0.00	\$0.00		\$0.00
Employee Expenses		\$11,200.00	\$11,200.00		\$0.00
01-010-5530	Training & Seminars	\$8,100.00	\$8,100.00		\$0.00
01-010-4610	Uniforms	\$750.00	\$750.00		\$0.00
01-010-5510	Memberships & Dues - Employees	\$2,350.00	\$2,350.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
Information Technology		\$25,126.00	\$25,126.00		\$0.00
01-010-5950	Information Technology - Consulting Services	\$6,126.00	\$6,126.00		\$0.00
01-010-5951	Information Technology - Hardware Purchases	\$8,500.00	\$8,500.00		\$0.00
01-010-5952	Information Technology - Software / SAAS	\$2,500.00	\$2,500.00		\$0.00
01-010-5953	Information Technology - Maintenance & Service Agr	\$8,000.00	\$8,000.00		\$0.00
Capital Outlay		\$0.00	\$0.00		\$0.00
01-010-7410	Capital Equipment - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-010-7110	Real Property - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-010-7111	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
01-010-7112	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
01-010-7115	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
90-010-6201	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
90-010-6202	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
90-010-6203	Capital Improvements - Streets & Highways	\$0.00	\$0.00		\$0.00
90-010-6204	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
90-010-6301	Capital Purchase & Acquisition - Equipment	\$0.00	\$0.00		\$0.00
90-010-6302	Capital Purchase & Acquisition - Real Property	\$0.00	\$0.00		\$0.00
90-010-6303	Capital Purchase & Acquisition - ROW	\$0.00	\$0.00		\$0.00
Debt Service		\$382,778.76	\$382,778.76		\$0.00
80-010-8010	Principal	\$382,778.76	\$382,778.76		\$0.00
80-010-8020	Interest	\$0.00	\$0.00		\$0.00
80-010-8030	Fiscal Charges	\$0.00	\$0.00		\$0.00
Interfund Transfers		\$382,778.76	\$382,778.76		\$0.00
01-010-9990	Interfund Transfers - Debt Service	\$382,778.76	\$382,778.76		\$0.00
01-010-9991	Interfund Transfers- Capital Projects	\$0.00	\$0.00		\$0.00
Other Financing Uses		\$0.00	\$0.00		\$0.00
01-010-9992	Interfund Transfers- Motor Fuel	\$0.00	\$0.00		\$0.00
VILLAGE CLERK		\$33,111.20	\$33,111.20		\$0.00
Salaries & Wages		\$16,960.00	\$16,960.00		\$0.00
01-012-4114	Salary – Village Clerk	\$16,960.00	\$16,960.00		\$0.00
01-012-4210	Wages - Part Time Employees	\$0.00	\$0.00		\$0.00
Employee Benefits		\$0.00	\$0.00		\$0.00
01-012-4510	FICA - Employer Contribution	\$0.00	\$0.00		\$0.00
Employee Expenses		\$0.00	\$0.00		\$0.00
01-012-5510	Memberships & Dues - Elected Officials	\$0.00	\$0.00		\$0.00
01-012-5530	Training & Seminars	\$0.00	\$0.00		\$0.00
Operating Supplies & Purchased Services		\$8,000.00	\$8,000.00		\$0.00
01-012-5550	Ordinance Codification	\$3,000.00	\$3,000.00		\$0.00
01-012-5575	Special Projects	\$0.00	\$0.00		\$0.00
01-012-6020	Office Supplies	\$0.00	\$0.00		\$0.00
01-012-5990	Departmental Operating Supplies & Expenses	\$5,000.00	\$5,000.00		\$0.00
Information Technology		\$8,151.20	\$8,151.20		\$0.00
01-012-5950	Information Technology - Consulting Services	\$1,440.00	\$1,440.00		\$0.00
01-012-5951	Information Technology - Hardware Purchases	\$0.00	\$0.00		\$0.00
01-012-5952	Information Technology - Software / SAAS	\$6,711.20	\$6,711.20		\$0.00
FINANCE & ACCOUNTING		\$152,500.00	\$152,500.00		\$0.00
Salaries & Wages		\$0.00	\$0.00		\$0.00
Contracted Services		\$0.00	\$0.00		\$0.00
01-014-5530	Training	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$119,300.00	\$119,300.00		\$0.00
01-014-5210	Accounting/Auditing	\$50,000.00	\$50,000.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
01-014-5233	Treasurer Services - General	\$63,000.00	\$63,000.00		\$0.00
01-014-5234	Treasurer Services - Police Pension	\$6,300.00	\$6,300.00		\$0.00
Information Technology		\$31,200.00	\$31,200.00		\$0.00
01-014-5950	Information Technology - Consulting Services	\$0.00	\$0.00		\$0.00
01-014-5951	Information Technology - Hardware Purchases	\$1,200.00	\$1,200.00		\$0.00
01-014-5952	Information Technology - Software / SAAS	\$30,000.00	\$30,000.00		\$0.00
Operating Supplies & Purchased Services		\$2,000.00	\$2,000.00		\$0.00
01-014-6059	Bank Fees	\$2,000.00	\$2,000.00		\$0.00
HUMAN RESOURCES		\$127,147.67	\$127,147.67		\$0.00
Salaries & Wages		\$77,990.58	\$77,990.58		\$0.00
01-017-4110	Salary – Full Time Employees	\$77,990.58	\$77,990.58		\$0.00
Employee Benefits		\$26,508.09	\$26,508.09		\$0.00
01-017-4310	Health Insurance	\$18,093.84	\$18,093.84		\$0.00
01-017-4320	Life Insurance	\$84.00	\$84.00		\$0.00
01-017-4330	Disability Insurance	\$500.00	\$500.00		\$0.00
01-017-4510	FICA - Employer Contribution	\$5,966.28	\$5,966.28		\$0.00
01-017-4540	Pension (IMRF) – Employer Contribution	\$1,863.97	\$1,863.97		\$0.00
01-017-4340	Unemployment Benefits	\$0.00	\$0.00		\$0.00
Employee Expenses		\$1,749.00	\$1,749.00		\$0.00
01-017-5510	Memberships & Dues - Employees	\$299.00	\$299.00		\$0.00
01-017-5530	Training & Seminars	\$1,200.00	\$1,200.00		\$0.00
01-017-4610	Uniforms	\$250.00	\$250.00		\$0.00
Contracted Services		\$0.00	\$0.00		\$0.00
01-017-5520	Travel	\$0.00	\$0.00		\$0.00
Operating Supplies & Purchased Services		\$5,200.00	\$5,200.00		\$0.00
01-017-5330	Printing & Publishing	\$0.00	\$0.00		\$0.00
01-017-5990	Departmental Operating Expenses	\$2,000.00	\$2,000.00		\$0.00
01-017-5991	Employee Recognition & Retention	\$1,200.00	\$1,200.00		\$0.00
01-017-6090	Marketing & Outreach (Employee Recruitment)	\$2,000.00	\$2,000.00		\$0.00
Information Technology		\$15,700.00	\$15,700.00		\$0.00
01-017-5950	Information Technology - Consulting Services	\$0.00	\$0.00		\$0.00
01-017-5951	Information Technology - Hardware Purchases	\$3,700.00	\$3,700.00		\$0.00
01-017-5952	Information Technology - Software / SAAS	\$12,000.00	\$12,000.00		\$0.00
VILLAGE BOARD		\$86,963.87	\$86,963.87		\$0.00
Salaries & Wages		\$63,120.00	\$63,120.00		\$0.00
01-018-4212	Salaries - Village Trustees	\$24,000.00	\$24,000.00		\$0.00
01-018-4213	Salaries - Village President	\$38,000.00	\$38,000.00		\$0.00
01-018-4234	Stipends - Liquor Commission	\$1,120.00	\$1,120.00		\$0.00
Employee Benefits		\$6,393.87	\$6,393.87		\$0.00
01-018-4510	FICA - Employer Contribution	\$6,393.87	\$6,393.87		\$0.00
Operating Supplies & Purchased Services		\$2,500.00	\$2,500.00		\$0.00
01-018-5870	Municipal Officials - Miscellaneous Expenses	\$1,500.00	\$1,500.00		\$0.00
01-018-5871	Liquor Commission - Miscellaneous Expenses	\$1,000.00	\$1,000.00		\$0.00
Employee Expenses		\$3,750.00	\$3,750.00		\$0.00
01-018-5510	Memberships & Dues - Elected Officials	\$3,750.00	\$3,750.00		\$0.00
01-018-5530	Training & Seminars	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$0.00	\$0.00		\$0.00
01-018-5575	Consulting - Special Projects	\$0.00	\$0.00		\$0.00
Information Technology		\$11,200.00	\$11,200.00		\$0.00
01-018-5950	Information Technology - Consulting Services	\$5,000.00	\$5,000.00		\$0.00
01-018-5951	Information Technology - Hardware Purchases	\$4,800.00	\$4,800.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
01-018-5952	Information Technology - Software / SAAS	\$1,400.00	\$1,400.00		\$0.00
PUBLIC WORKS		\$1,411,257.79	\$1,411,257.79		\$0.00
Salaries & Wages		\$534,220.09	\$534,220.09		\$0.00
01-030-4100	Salary – Full Time Employees	\$81,052.06	\$81,052.06		\$0.00
01-030-4110	Wages - Full Time Employees	\$399,168.03	\$399,168.03		\$0.00
01-030-4130	Wages - Overtime Pay	\$15,000.00	\$15,000.00		\$0.00
01-030-4210	Wages - Part Time Employees (Summer)	\$4,000.00	\$4,000.00		\$0.00
01-030-4216	Wages - Part Time Employees (Winter)	\$35,000.00	\$35,000.00		\$0.00
01-030-4541	Wages – Special Pay	\$0.00	\$0.00		\$0.00
01-030-4131	Wages - Overtime (Special Events)	\$0.00	\$0.00		\$0.00
Employee Benefits		\$149,940.90	\$149,940.90		\$0.00
01-030-4310	Health Insurance	\$97,075.55	\$97,075.55		\$0.00
01-030-4320	Life Insurance	\$672.00	\$672.00		\$0.00
01-030-4330	Disability Insurance	\$2,500.00	\$2,500.00		\$0.00
01-030-4510	FICA - Employer Contribution	\$36,736.84	\$36,736.84		\$0.00
01-030-4540	Pension (IMRF) – Employer Contribution	\$9,956.51	\$9,956.51		\$0.00
01-030-4340	Unemployment Benefits	\$3,000.00	\$3,000.00		\$0.00
Employee Expenses		\$19,500.00	\$19,500.00		\$0.00
01-030-4370	Medical Screening / Drug Testing	\$2,000.00	\$2,000.00		\$0.00
01-030-4610	Uniforms	\$8,500.00	\$8,500.00		\$0.00
01-030-5530	Training & Seminars	\$5,000.00	\$5,000.00		\$0.00
01-030-4611	Personal Protective Equipment	\$3,500.00	\$3,500.00		\$0.00
01-030-5510	Memberships & Dues - Employees	\$500.00	\$500.00		\$0.00
Operating Supplies & Purchased Services		\$563,460.00	\$563,460.00		\$0.00
01-030-5121	Maintenance & Repairs - Buildings & Grounds	\$26,000.00	\$26,000.00		\$0.00
01-030-5122	Maintenance & Repairs – Vehicles	\$25,000.00	\$25,000.00		\$0.00
01-030-5150	Residential Sidewalk Repair Program (50/50)	\$2,500.00	\$2,500.00		\$0.00
01-030-5320	Telephone & Data	\$4,760.00	\$4,760.00		\$0.00
01-030-5411	Electricity - Street Lights	\$60,000.00	\$60,000.00		\$0.00
01-030-5860	Equipment Rentals	\$14,000.00	\$14,000.00		\$0.00
01-030-5990	Departmental Operating Supplies & Expenses	\$15,300.00	\$15,300.00		\$0.00
01-030-6020	Office Supplies	\$3,000.00	\$3,000.00		\$0.00
01-030-6030	Gasoline & Oil	\$35,000.00	\$35,000.00		\$0.00
01-030-6040	Operating Supplies	\$13,300.00	\$13,300.00		\$0.00
01-030-6050	Repair Parts (In House)	\$0.00	\$0.00		\$0.00
01-030-6060	Road Repair Bulk Materials	\$30,000.00	\$30,000.00		\$0.00
01-030-6200	Street Sign Installation & Replacement	\$12,000.00	\$12,000.00		\$0.00
50-030-6040	Operating Supplies	\$0.00	\$0.00		\$0.00
01-030-5120	Maintenance & Repairs – Equipment	\$15,000.00	\$15,000.00		\$0.00
01-030-5123	Maintenance & Repairs – Highways & Streets	\$20,000.00	\$20,000.00		\$0.00
01-030-6010	Building Utilities (Gas & Electric)	\$10,000.00	\$10,000.00		\$0.00
01-030-6051	Equipment Purchase (Non-Capital)	\$17,000.00	\$17,000.00		\$0.00
01-030-6070	Vehicle Leases (Fleet)	\$250,000.00	\$250,000.00		\$0.00
01-030-5141	Class "D" Patching Program	\$0.00	\$0.00		\$0.00
50-030-5140	Maintenance & Repairs - Streets & Highways	\$0.00	\$0.00		\$0.00
01-030-6201	Subdivision Sign Installation & Maintenance	\$10,000.00	\$10,000.00		\$0.00
01-030-5330	Printing & Publishing	\$600.00	\$600.00		\$0.00
Contracted Services		\$122,500.00	\$122,500.00		\$0.00
01-030-5140	Highway & Street Repair - Contracted Services	\$50,000.00	\$50,000.00		\$0.00
01-030-5160	Tree Maintenance & Removal - Contracted Services	\$40,000.00	\$40,000.00		\$0.00
01-030-5162	Other Contracted Services	\$1,500.00	\$1,500.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
01-030-5165	Mosquito Abatement - Contracted Services	\$26,000.00	\$26,000.00		\$0.00
01-030-6021	Cleaning Services	\$5,000.00	\$5,000.00		\$0.00
Information Technology		\$21,636.80	\$21,636.80		\$0.00
01-030-5950	Information Technology - Consulting Services	\$2,600.00	\$2,600.00		\$0.00
01-030-5951	Information Technology - Hardware Purchases	\$12,000.00	\$12,000.00		\$0.00
01-030-5952	Information Technology - Software / SAAS	\$7,036.80	\$7,036.80		\$0.00
01-030-5953	Information Technology - Maintenance & Service Agr	\$0.00	\$0.00		\$0.00
Capital Outlay		\$0.00	\$0.00		\$0.00
01-030-7110	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
01-030-7410	Capital Equipment - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-030-7411	Capital Equipment - Vehicles	\$0.00	\$0.00		\$0.00
01-030-7111	Real Property - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-030-7112	Capital Improvements - Streets & Highways	\$0.00	\$0.00		\$0.00
01-030-7115	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
01-030-7130	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$0.00	\$0.00		\$0.00
50-030-5220	Engineering	\$0.00	\$0.00		\$0.00
POLICE DEPARTMENT		\$3,852,695.11	\$3,852,695.11		\$0.00
Salaries & Wages		\$1,914,550.03	\$1,914,550.03		\$0.00
01-040-4111	Salary – Police Chief	\$130,957.42	\$130,957.42		\$0.00
01-040-4112	Wages - Patrol Officers	\$883,259.77	\$883,259.77		\$0.00
01-040-4113	Wages - Full Time Employees (non-sworn)	\$47,713.29	\$47,713.29		\$0.00
01-040-4114	Wages - Sergeants	\$521,254.56	\$521,254.56		\$0.00
01-040-4130	Wages - Overtime Pay	\$190,000.00	\$170,000.00	Seperated out Special Event as Line Item	(\$20,000.00)
01-040-4210	Wages - Part Time Employees (non-sworn)	\$0.00	\$0.00		\$0.00
01-040-4115	Salary - Deputy Chief	\$120,265.10	\$120,265.10		\$0.00
01-040-4116	Wages - Crossing Guards	\$12,601.26	\$12,601.26		\$0.00
01-040-4541	Wages – Special Pay	\$8,498.63	\$8,498.63		\$0.00
01-050-4131	Wages - Overtime (Special Events)	\$0.00	\$0.00		\$0.00
01-040-4131	Wages - Overtime (Special Events)	\$0.00	\$20,000.00	Added Line Item for Special Events	\$20,000.00
Employee Benefits		\$999,208.00	\$999,208.00		\$0.00
01-040-4310	Health Insurance	\$377,742.75	\$377,742.75		\$0.00
01-040-4320	Life Insurance	\$1,679.77	\$1,679.77		\$0.00
01-040-4330	Disability Insurance	\$9,000.00	\$9,000.00		\$0.00
01-040-4510	FICA - Employer Contribution	\$131,645.13	\$131,645.13		\$0.00
01-040-4530	Pension (Police) – Employer Contribution	\$475,000.00	\$475,000.00		\$0.00
01-040-4540	Pension (IMRF) – Employer Contribution	\$1,140.35	\$1,140.35		\$0.00
01-040-4340	Unemployment Benefits	\$3,000.00	\$3,000.00		\$0.00
Employee Expenses		\$87,098.08	\$87,098.08		\$0.00
01-040-4612	Uniforms	\$15,098.08	\$15,098.08		\$0.00
01-040-5530	Training & Seminars	\$64,500.00	\$64,500.00		\$0.00
01-040-4611	Personal Protective Equipment	\$1,500.00	\$1,500.00		\$0.00
01-040-4620	Bullet Proof Vests	\$3,500.00	\$3,500.00		\$0.00
01-040-5510	Memberships & Dues - Employees	\$2,500.00	\$2,500.00		\$0.00
Operating Supplies & Purchased Services		\$543,501.00	\$543,501.00		\$0.00
01-040-5121	Maintenance & Repairs - Buildings & Grounds	\$50,300.00	\$50,300.00		\$0.00
01-040-5122	Maintenance & Repairs – Equipment	\$24,700.00	\$24,700.00		\$0.00
01-040-5320	Telephone & Data	\$19,950.00	\$19,950.00		\$0.00
01-040-5990	Departmental Operating Supplies & Expenses	\$67,604.00	\$67,604.00		\$0.00
01-040-5993	Tobacco Enforcement Program – Reimbursable Exper	\$1,500.00	\$1,500.00		\$0.00
01-040-6020	Office Supplies	\$20,000.00	\$20,000.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
01-040-6030	Gasoline & Oil	\$47,000.00	\$47,000.00		\$0.00
01-040-9000	Contingency	\$50,000.00	\$50,000.00		\$0.00
01-040-5120	Maintenance & Repairs – Vehicles	\$95,000.00	\$95,000.00		\$0.00
01-040-5310	Postage	\$2,670.00	\$2,670.00		\$0.00
01-040-5860	Equipment Rentals	\$2,000.00	\$2,000.00		\$0.00
01-040-5870	Memberships & Dues - Organization/Departmental	\$5,064.00	\$5,064.00		\$0.00
01-040-6010	Building Utilities (Gas & Electric)	\$4,400.00	\$4,400.00		\$0.00
01-040-6051	Equipment Purchase (Non-Capital)	\$13,313.00	\$13,313.00		\$0.00
01-040-6070	Vehicle Leases (Fleet)	\$140,000.00	\$140,000.00		\$0.00
Professional & Technical Consulting		\$64,000.00	\$64,000.00		\$0.00
01-040-5230	Legal Services – Village Prosecutor (Traffic DUI)	\$42,000.00	\$42,000.00		\$0.00
01-040-5231	Legal Services – Other	\$20,000.00	\$20,000.00		\$0.00
01-040-5330	Printing & Publishing	\$2,000.00	\$2,000.00		\$0.00
Contracted Services		\$160,252.00	\$160,252.00		\$0.00
01-040-5910	Animal Control	\$21,500.00	\$21,500.00		\$0.00
01-040-5911	CAD/RMS Subscription & Maintenance	\$7,252.00	\$7,252.00		\$0.00
01-040-5912	PSAP/911 Contribution	\$55,000.00	\$55,000.00		\$0.00
01-040-6021	Cleaning Services	\$18,800.00	\$18,800.00		\$0.00
01-040-5960	AXON Agreements	\$57,700.00	\$57,700.00		\$0.00
Information Technology		\$84,086.00	\$84,086.00		\$0.00
01-040-5950	Information Technology - Consulting Services	\$17,941.00	\$17,941.00		\$0.00
01-040-5951	Information Technology - Hardware Purchases	\$26,800.00	\$26,800.00		\$0.00
01-040-5952	Information Technology - Software / SAAS	\$35,345.00	\$35,345.00		\$0.00
01-040-5953	Information Technology - Maintenance & Service Agr	\$4,000.00	\$4,000.00		\$0.00
Capital Outlay		\$0.00	\$0.00		\$0.00
01-040-7410	Capital Equipment - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-040-7412	Capital Equipment - Vehicles	\$0.00	\$0.00		\$0.00
01-040-7411	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
POLICE AND FIRE COMMISSION		\$37,454.00	\$37,454.00		\$0.00
Salaries & Wages		\$9,100.00	\$9,100.00		\$0.00
01-041-4210	Wages - Commission Secretary	\$3,000.00	\$3,000.00		\$0.00
01-041-4223	Stipends - Board of Fire and Police Commissioners	\$6,100.00	\$6,100.00		\$0.00
Employee Benefits		\$0.00	\$0.00		\$0.00
01-041-4510	FICA - Employer Contribution	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$8,000.00	\$8,000.00		\$0.00
01-041-5230	Legal Services	\$8,000.00	\$8,000.00		\$0.00
Employee Expenses		\$6,100.00	\$6,100.00		\$0.00
01-041-5510	Memberships & Dues - Employees	\$100.00	\$100.00		\$0.00
01-041-5530	Training & Seminars	\$3,000.00	\$3,000.00		\$0.00
01-041-4370	Medical Screening / Drug Testing	\$3,000.00	\$3,000.00		\$0.00
Information Technology		\$4,354.00	\$4,354.00		\$0.00
01-041-5950	Information Technology - Consulting Services	\$2,904.00	\$2,904.00		\$0.00
01-041-5951	Information Technology - Hardware Purchases	\$800.00	\$800.00		\$0.00
01-041-5952	Information Technology - Software / SAAS	\$650.00	\$650.00		\$0.00
Operating Supplies & Purchased Services		\$9,900.00	\$9,900.00		\$0.00
01-041-5990	Departmental Operating Supplies & Expenses	\$1,000.00	\$1,000.00		\$0.00
01-041-5991	Entry Level Testing	\$4,000.00	\$4,000.00		\$0.00
01-041-5992	Promotional Level Testing	\$2,000.00	\$2,000.00		\$0.00
01-041-5993	Lateral Eligibility List	\$500.00	\$500.00		\$0.00
01-041-6090	Marketing & Outreach	\$2,000.00	\$2,000.00		\$0.00
01-041-5870	Memberships & Dues - Organization/Departmental	\$400.00	\$400.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
PARKS AND RECREATION		\$336,187.11	\$336,187.11		\$0.00
	Salaries & Wages	\$98,866.22	\$98,866.22		\$0.00
01-050-4110	Wages - Full Time Employees	\$59,366.22	\$59,366.22		\$0.00
01-050-4210	Wages - Part Time Employees	\$35,000.00	\$35,000.00		\$0.00
01-050-4130	Wages - Overtime Pay	\$4,500.00	\$4,500.00		\$0.00
01-050-4541	Wages – Special Pay	\$0.00	\$0.00		\$0.00
	Employee Benefits	\$25,470.89	\$25,470.89		\$0.00
01-050-4310	Health Insurance	\$18,926.52	\$18,926.52		\$0.00
01-050-4320	Life Insurance	\$84.00	\$84.00		\$0.00
01-050-4330	Disability Insurance	\$500.00	\$500.00		\$0.00
01-050-4510	FICA - Employer Contribution	\$4,541.52	\$4,541.52		\$0.00
01-050-4540	Pension (IMRF) – Employer Contribution	\$1,418.85	\$1,418.85		\$0.00
01-050-4340	Unemployment Benefits	\$0.00	\$0.00		\$0.00
	Employee Expenses	\$4,050.00	\$4,050.00		\$0.00
01-050-4610	Uniforms	\$1,500.00	\$1,500.00		\$0.00
01-050-4370	Medical Screening / Drug Testing	\$400.00	\$400.00		\$0.00
01-050-4611	Personal Protective Equipment	\$650.00	\$650.00		\$0.00
01-050-5510	Memberships & Dues - Employees	\$500.00	\$500.00		\$0.00
01-050-5530	Training & Seminars	\$1,000.00	\$1,000.00		\$0.00
	Operating Supplies & Purchased Services	\$177,500.00	\$177,500.00		\$0.00
01-050-5121	Maintenance & Repairs - Buildings & Grounds	\$55,000.00	\$55,000.00		\$0.00
01-050-5120	Maintenance & Repairs – Equipment	\$15,000.00	\$15,000.00		\$0.00
01-050-5860	Equipment Rentals	\$7,500.00	\$7,500.00		\$0.00
01-050-5990	Departmental Operating Supplies & Expenses	\$10,000.00	\$10,000.00		\$0.00
01-050-6030	Gasoline & Oil	\$8,000.00	\$8,000.00		\$0.00
01-050-5122	Maintenance & Repairs – Vehicles	\$3,000.00	\$3,000.00		\$0.00
01-050-5123	Maintenance & Repairs – Parks	\$10,000.00	\$10,000.00		\$0.00
01-050-6010	Building Utilities (Gas & Electric)	\$7,500.00	\$7,500.00		\$0.00
01-050-6051	Equipment Purchase (Non-Capital)	\$1,500.00	\$1,500.00		\$0.00
01-050-6200	Park Sign Installation & Replacement	\$10,000.00	\$10,000.00		\$0.00
01-050-9000	Contingency	\$50,000.00	\$50,000.00		\$0.00
	Contracted Services	\$30,300.00	\$30,300.00		\$0.00
01-050-5160	Tree Maintenance & Removal - Contracted Services	\$20,000.00	\$20,000.00		\$0.00
01-050-5140	Parks Repair - Contracted Services	\$5,000.00	\$5,000.00		\$0.00
01-050-5162	Other Contracted Services	\$1,100.00	\$1,100.00		\$0.00
01-050-6021	Cleaning Services	\$4,200.00	\$4,200.00		\$0.00
	Capital Outlay	\$0.00	\$0.00		\$0.00
01-050-7110	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
01-050-7410	Capital Equipment - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-050-7411	Capital Equipment - Vehicles	\$0.00	\$0.00		\$0.00
01-050-7111	Real Property - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-050-7112	Capital Improvements - Recreation Paths	\$0.00	\$0.00		\$0.00
01-050-7115	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
01-050-7130	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
90-050-6201	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
90-050-6202	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
90-050-6203	Capital Improvements - Streets & Highways	\$0.00	\$0.00		\$0.00
90-050-6204	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
90-050-6301	Capital Purchase & Acquisition - Equipment	\$0.00	\$0.00		\$0.00
90-050-6302	Capital Purchase & Acquisition - Real Property	\$0.00	\$0.00		\$0.00
90-050-6303	Capital Purchase & Acquisition - ROW	\$0.00	\$0.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
Professional & Technical Consulting		\$0.00	\$0.00		\$0.00
90-050-6401	Planning Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-050-6402	Engineering & Design Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-050-6403	Legal Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-050-6404	Other Professional Services - Capital Projects	\$0.00	\$0.00		\$0.00
GENERAL GOVERNMENT		\$298,773.00	\$298,773.00		\$0.00
Contracted Services		\$298,773.00	\$298,773.00		\$0.00
01-015-5810	General Liability Insurance	\$188,516.00	\$188,516.00		\$0.00
01-015-5811	Cyber Liability Insurance	\$6,712.00	\$6,712.00		\$0.00
01-015-5812	Workers Compensation Insurance	\$103,545.00	\$103,545.00		\$0.00
ZONING ADMINISTRATION		\$118,090.92	\$118,090.92		\$0.00
Contracted Services		\$4,707.00	\$4,707.00		\$0.00
01-016-5240	Planning commission/consulting expense	\$0.00	\$0.00		\$0.00
01-016-5881	Geographic Information System (WINGIS)	\$4,707.00	\$4,707.00		\$0.00
01-016-5900	Zoning committee expense	\$0.00	\$0.00		\$0.00
Salaries & Wages		\$5,280.00	\$5,280.00		\$0.00
01-016-4223	Stipends - Zoning Board of Appeals	\$5,280.00	\$5,280.00		\$0.00
Employee Benefits		\$403.92	\$403.92		\$0.00
01-016-4510	FICA - Employer Contribution	\$403.92	\$403.92		\$0.00
Professional & Technical Consulting		\$105,000.00	\$105,000.00		\$0.00
01-016-5241	Planning Services - Zoning Administration (General)	\$60,000.00	\$60,000.00		\$0.00
01-016-5243	Engineering Services - Zoning Administration (General)	\$20,000.00	\$20,000.00		\$0.00
01-016-5244	Legal Services - Zoning Administration (General)	\$10,000.00	\$10,000.00		\$0.00
01-016-5245	Planning Services - Special Projects	\$15,000.00	\$15,000.00		\$0.00
01-016-5246	Engineering & Design Services - Special Projects	\$0.00	\$0.00		\$0.00
01-016-5247	Legal Services - Special Projects	\$0.00	\$0.00		\$0.00
Operating Supplies & Purchased Services		\$2,700.00	\$2,700.00		\$0.00
01-016-5310	Postage	\$200.00	\$200.00		\$0.00
01-016-5330	Printing & Publishing	\$1,000.00	\$1,000.00		\$0.00
01-016-5870	Memberships & Dues - Organization/Departmental	\$0.00	\$0.00		\$0.00
01-016-5990	Departmental Operating Supplies & Expenses	\$1,000.00	\$1,000.00		\$0.00
01-016-6090	Marketing & Outreach	\$500.00	\$500.00		\$0.00
CAPITAL OUTLAY		\$0.00	\$0.00		\$0.00
Capital Outlay		\$0.00	\$0.00		\$0.00
20-020-5990	Miscellaneous	\$0.00	\$0.00		\$0.00
90-020-6201	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
90-020-6202	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
90-020-6203	Capital Improvements - Streets & Highways	\$0.00	\$0.00		\$0.00
90-020-6204	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
90-020-6301	Capital Purchase & Acquisition - Equipment	\$0.00	\$0.00		\$0.00
90-020-6302	Capital Purchase & Acquisition - Real Property	\$0.00	\$0.00		\$0.00
90-020-6303	Capital Purchase & Acquisition - ROW	\$0.00	\$0.00		\$0.00
Contracted Services		\$0.00	\$0.00		\$0.00
20-020-7110	Land Improvements	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$0.00	\$0.00		\$0.00
90-020-6401	Planning Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-020-6402	Engineering & Design Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-020-6403	Legal Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-020-6404	Other Professional Services - Capital Projects	\$0.00	\$0.00		\$0.00
CODE ENFORCEMENT		\$59,018.79	\$59,018.79		\$0.00
Salaries & Wages		\$19,980.00	\$19,980.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
01-013-4210	Wages - Part Time Employees	\$19,980.00	\$19,980.00		\$0.00
	Employee Benefits	\$1,528.47	\$1,528.47		\$0.00
01-013-4510	FICA - Employer Contribution	\$1,528.47	\$1,528.47		\$0.00
	Employee Expenses	\$500.00	\$500.00		\$0.00
01-013-4610	Uniforms	\$500.00	\$500.00		\$0.00
01-013-5510	Memberships & Dues - Employees	\$0.00	\$0.00		\$0.00
01-013-5530	Training & Seminars	\$0.00	\$0.00		\$0.00
	Contracted Services	\$1,000.00	\$1,000.00		\$0.00
01-013-5120	Vehicle maintenance	\$1,000.00	\$1,000.00		\$0.00
01-013-5989	Mowing & Weed Abatement - Code Enforcement	\$0.00	\$0.00		\$0.00
	Professional & Technical Consulting	\$16,000.00	\$16,000.00		\$0.00
01-013-5231	Legal Services – Village Prosecutor (Administrative Hearing Officer)	\$10,000.00	\$10,000.00		\$0.00
01-013-5232	Legal Services – Administrative Hearing Officer	\$6,000.00	\$6,000.00		\$0.00
	Operating Supplies & Purchased Services	\$11,010.32	\$11,010.32		\$0.00
01-013-5310	Postage	\$300.00	\$300.00		\$0.00
01-013-5990	Departmental Operating Supplies & Expenses	\$5,000.00	\$5,000.00		\$0.00
01-013-6070	Vehicle Leases (Fleet)	\$5,710.32	\$5,710.32		\$0.00
	Information Technology	\$9,000.00	\$9,000.00		\$0.00
01-013-5950	Information Technology - Consulting Services	\$0.00	\$0.00		\$0.00
01-013-5951	Information Technology - Hardware Purchases	\$0.00	\$0.00		\$0.00
01-013-5952	Information Technology - Software / SAAS	\$9,000.00	\$9,000.00		\$0.00
	PLANNING & COMMUNITY DEVELOPMENT	\$347,819.51	\$347,819.51		\$0.00
	Salaries & Wages	\$73,205.48	\$73,205.48		\$0.00
01-019-4100	Salary – Full Time Employees	\$73,205.48	\$73,205.48		\$0.00
01-019-4110	Wages - Full Time Employees	\$0.00	\$0.00		\$0.00
	Employee Benefits	\$34,864.03	\$34,864.03		\$0.00
01-019-4310	Health Insurance	\$27,430.20	\$27,430.20		\$0.00
01-019-4320	Life Insurance	\$84.00	\$84.00		\$0.00
01-019-4330	Disability Insurance	\$0.00	\$0.00		\$0.00
01-019-4340	Unemployment Benefits	\$0.00	\$0.00		\$0.00
01-019-4510	FICA - Employer Contribution	\$5,600.22	\$5,600.22		\$0.00
01-019-4540	Pension (IMRF) – Employer Contribution	\$1,749.61	\$1,749.61		\$0.00
	Employee Expenses	\$750.00	\$750.00		\$0.00
01-019-4610	Uniforms	\$250.00	\$250.00		\$0.00
01-019-5510	Memberships & Dues - Employees	\$500.00	\$500.00		\$0.00
01-019-5530	Training & Seminars	\$0.00	\$0.00		\$0.00
	Professional & Technical Consulting	\$235,000.00	\$235,000.00		\$0.00
01-019-5241	Economic Development Services - General	\$140,000.00	\$140,000.00		\$0.00
01-019-5242	Economic Development Services - Special Projects	\$20,000.00	\$20,000.00		\$0.00
01-019-5245	Planning Services - Special Projects	\$15,000.00	\$15,000.00		\$0.00
01-019-5246	Engineering & Design Services - Special Projects	\$30,000.00	\$30,000.00		\$0.00
01-019-5247	Legal Services - Special Projects	\$30,000.00	\$30,000.00		\$0.00
	Operating Supplies & Purchased Services	\$4,000.00	\$4,000.00		\$0.00
01-019-5330	Printing & Publishing	\$0.00	\$0.00		\$0.00
01-019-5840	Economic Incentives - Sales Tax Rebates	\$0.00	\$0.00		\$0.00
01-019-5850	Economic Incentives - Property Tax Rebates	\$0.00	\$0.00		\$0.00
01-019-5855	Economic Incentives - Other	\$0.00	\$0.00		\$0.00
01-019-5990	Departmental Operating Expenses	\$4,000.00	\$4,000.00		\$0.00
01-019-6090	Marketing & Outreach	\$0.00	\$0.00		\$0.00
	Capital Outlay	\$0.00	\$0.00		\$0.00
01-019-7110	Real Property - Purchase & Acquisition	\$0.00	\$0.00		\$0.00

Department		FY25 Presented - 2/4/2025	FY25 In Progress	Notes	Δ
01-019-7111	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
01-019-7112	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
01-019-7115	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
01-019-7410	Capital Equipment - Purchase & Acquisition	\$0.00	\$0.00		\$0.00
01-019-9000	Contingency	\$0.00	\$0.00		\$0.00
BRIDGE STREET MULTIUSE PARKING LOT		\$0.00	\$0.00		\$0.00
Capital Outlay		\$0.00	\$0.00		\$0.00
90-051-6201	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
90-051-6202	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
90-051-6203	Capital Improvements - Streets & Highways	\$0.00	\$0.00		\$0.00
90-051-6204	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
90-051-6301	Capital Purchase & Acquisition - Equipment	\$0.00	\$0.00		\$0.00
90-051-6302	Capital Purchase & Acquisition - Real Property	\$0.00	\$0.00		\$0.00
90-051-6303	Capital Purchase & Acquisition - ROW	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$0.00	\$0.00		\$0.00
90-051-6401	Planning Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-051-6402	Engineering & Design Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-051-6403	Legal Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-051-6404	Other Professional Services - Capital Projects	\$0.00	\$0.00		\$0.00
HODGES RUN INCUBATOR PROJECT		\$0.00	\$0.00		\$0.00
Capital Outlay		\$0.00	\$0.00		\$0.00
90-052-6201	Capital Improvements - Land	\$0.00	\$0.00		\$0.00
90-052-6202	Capital Improvements - Buildings & Facilities	\$0.00	\$0.00		\$0.00
90-052-6203	Capital Improvements - Streets & Highways	\$0.00	\$0.00		\$0.00
90-052-6204	Capital Improvements - Other	\$0.00	\$0.00		\$0.00
90-052-6301	Capital Purchase & Acquisition - Equipment	\$0.00	\$0.00		\$0.00
90-052-6302	Capital Purchase & Acquisition - Real Property	\$0.00	\$0.00		\$0.00
90-052-6303	Capital Purchase & Acquisition - ROW	\$0.00	\$0.00		\$0.00
Professional & Technical Consulting		\$0.00	\$0.00		\$0.00
90-052-6401	Planning Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-052-6402	Engineering & Design Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-052-6403	Legal Services - Capital Projects	\$0.00	\$0.00		\$0.00
90-052-6404	Other Professional Services - Capital Projects	\$0.00	\$0.00		\$0.00

Capital Projects - FY2025

02142025v1

Description	FY2025 - Proposed	FY2025 - revised 2_4_2024
Property Purchases & Acquisitions	\$300,000.00	\$300,000.00
Main Street Multi-use Parking Lot	\$654,761.00	\$654,761.00
Hodges Run - Incubators & Park Project	\$1,561,909.00	\$1,000,000.00
Porter Park - Phase 2 (OSLAD GRANT)	\$720,051.00	\$720,051.00
Class D Patching Contract	\$100,000.00	\$100,000.00
Residential Streets Program (2025)	\$577,105.00	\$577,105.00
Development of Comprehensive Land Use Plan	\$110,000.00	\$110,000.00
New Logo for Village	\$10,000.00	\$5,000.00
Laserfishe Upgrade & Maintenance	\$12,000.00	\$12,000.00
New Pavilion at Riverside Park	\$130,500.00	\$130,500.00
Leland Park Tennis/Basketball Courts Resealed/Repainted	\$15,000.00	\$15,000.00
Two (2) 72" Zero Turn Mowers	\$45,000.00	\$45,000.00
New Tables and Chairs At Porter Cabin	\$6,000.00	\$6,000.00
Public Works Training/Lunch Room Update	\$8,000.00	\$8,000.00
Leland Park LED Baseball Field Lights	\$35,000.00	\$35,000.00
Traffic Logix Digital Speed Signs x 4	\$15,327.00	\$15,327.00

VILLAGE FUNDS (Active):

01 – General Fund
 20 – Street & Bridge Fund
 39 – TIF Fund
 50 – Motor Fuel Fund
 80 – Debt Service Fund
 90 – Capital Project Fund

VILLAGE DEPARTMENTS:***General Fund:***

10 – Administration
 11 – FICA
 12 – Village Clerk
 13 – Code Enforcement
 14 – Finance & Accounting
 15 – Liability Insurance
 16 – Zoning Administration
 17 – Human Resources
 18 – Village Board of Trustees
 19 – Planning & Community Development
 30 – Public Works
 40 – Police Department
 41 – Police & Fire Commission
 50 – Parks

Capital Projects Fund:

10 - General Capital Projects
 20 - Residential Road Program
 50 - Main Street Redevelopment Project
 51 - Bridge Street Multiuse Parking Lot
 52 - Hodges Run Incubator Project
 62 - Porter Park - Phase 2

OBJECTS:

Contracted Services
 Operating Supplies & Purchased Services
 Information Technology
 Capital Outlays

Salaries & Wages
 Employee Benefits
 Employee Expenses

Debt Service
 Interfund Transfers

FUNCTIONS:

General Government
 Public Safety
 Highways and Streets
 Parks and Recreation





Fund Balance Policy - General Fund

Fund Balance

Fund Balance Reserve Policy

The Village of Roscoe has established its reserve policy for the general fund balance at 33% (approximately 4 months) of non-capital general fund operating expenses.

For FY2025, the allowable fund balance draw down has been calculated as follows:

	Non-Capital Objects	Budgeted Expenditure (FY2025) ↓
1	Salaries and Wages	\$ 3,050,787.10
2	Professional and Technical Consulting	\$ 1,275,246.48
3	Operating Supplies and Purchased Services	\$ 1,653,011.64
4	Information Technology	\$ 210,454.00
5	Employee Expenses	\$ 134,697.08
6	Employee Benefits	\$ 1,275,246.48
7	Contracted Services	\$ 668,032.00
8	Debt Service	\$ 382,778.76
9	Total Expenditures (Non-Capital)	\$8,650,253.54

	A	B
1	Calculation of Total Allowable Expenditures	\$
2	Total Non-Capital General Fund Expenses	\$8,650,253.00
3	FY2024 Ending Fund Balance - General Fund	\$5,484,353.00
4	General Fund Required Balance (33% of Operating Expenditures)	\$2,854,583.00
5	Funds in Excess of Policy - General Fund (spendable fund balance)	\$2,629,767.00

	A	B
1	Estimated Revenues (FY25)	\$8,650,253.00
2	Capital Fund Balance	\$1,492,144.00
3	Spendable General Fund Balance	\$2,629,769.29
4	Total Allowable Expenditures (FY2025)	\$12,499,432.00
5		
6	Operating Expenditures	\$8,755,086.00
7	Maximum Capital Expenditures	\$3,744,346.79