



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, September 16, 2025
6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****APPROVAL OF THE MINUTES**

- 1.** **Approval of the Minutes** for the meeting of the Village Board of Trustees from **September 2, 2025.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)**PRESIDENT'S REPORT**

- 2.** Introduction and **Swearing in** of **Joe Caltagerone** as a **Village of Roscoe Police Officer.**

TREASURER'S REPORT

- 3.** Cash Report and Bills
- 4.** Approval of Bills
- 5.** Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

- 6.** Approval of **Resolution 2025-R39**, authorizing the execution of a professional services agreement with **Place Foundry, LLC** to provide **economic development consulting** services to the Village of Roscoe [**Main Street Business Alliance**].

- 7. Approval of Ordinance 2025-19** approving a **Map Amendment from the CR: Retail and Service Commercial District to the R1: One Family Residential District** for properties commonly known as **12052 Joncey Drive** (PIN: 04-28-477-005) and **12126 Joncey Drive** (04-28-477-004). [Applicant: Amy Silvestri representing McCurdy Family]

ZBA recommends approval voting 7-0-0 on August 13, 2025

- 8. Approval of Resolution 2025-R44** approving **Final Plat No. 4 of F & D Kinnikinnick Creekside being a Replat of 12052 Joncey Drive** (PIN: 04-28-477-005) and **12126 Joncey Drive** (04-28-477-004).

[Applicant: Amy Silvestri representing McCurdy Family]

- 9. Approval of Resolution 2025-R45**, approving Bid Specifications and Bid Letting for **Main Street Pedestrian Crossing Project**.

- 10. Approval of Resolution 2025-R46**, authorizing an agreement for additional road patching with **Norwest Construction** for the quoted amount of **\$28,490.00** to complete roadway culvert replacements.

- 11. Approval of Resolution 2025-R47**, establishing the authorized number of Full-Time Employees in each job classification for the Village of Roscoe Public Works Department.

- 12. Approval of Ordinance 2025-18**, an Ordinance amending **Section §2-359** of the Village of Roscoe Code of Ordinances **modifying the procedures for the approval of expenditures**.

- 13. Approval of Resolution 2025-R48** approving a **right-of-way (ROW) usage agreement** with Comcast of Illinois/Indiana/Ohio, LLC.

NEW BUSINESS (First reading or suspend rules)

- 14. Approval of Resolution 2025-R49**, authorizing entering into an agreement with **i3 Broadband** for fiber services for the Village of Roscoe.

- 15. Approval of Travel Expense and Registration for Clerk's Conference.**

[2025 Clerks MCI Institute and Academy - October 6, 2025 through October 10, 2025]

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, September 02, 2025
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Dayne Mead
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Justin Plock
Trustee Michael Sima

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **August 19, 2025**

President Gustafson asked for a motion to Approved the Minutes for August 19, 2025.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustee Babcock, Mead, Broda, Wright 4-0-2.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No public comments.

PRESIDENT'S REPORT

2. Review and Discussion of **Hodges Run Small Business Incubator Bid** Responses

[Presented by: Joe Anderson of Place Foundry Design, LLC]

Joe Anderson from Place Foundry Design, LLC stated that the original project bids came in 50 percent higher than the expected with Scandoli coming in with the cheapest bid at 2 million dollars.

The Village's goal budget is \$1.4 million max.

Scandoli provided a breakdown on 7 items for potential reduction of cost.

The Board discussed how to cut cost with exploring rental of heated portable units or container restrooms, volunteer labor feasibility. lighting and landscaping cuts suggestions were made to see if the garden club would help. construction strategy.

The Board also discussed whether or not infrastructure of groundwork is possible for the fall of 2025, and building phase likely in the spring of 2026.

The Board asked Joe Anderson to see what is possible to do this year with an update report.

TREASURER'S REPORT

3. Cash Report and Bills

4. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Expenditures \$563,903.87 and Payroll \$107,831.03 Totaling \$671,734.90 no motor fuel at this time.

Trustee Wright asked about seeing the bill for Hutcheson.

Joe Kurlinkus Village Administrator stated he will provide the bill for him.

Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees: Wright, Broda, Babcock, Mead 4-0-0.

5. Year to Date, Revenues and Expenditures

OLD BUSINESS

6. **Reconsideration of the approval of - over the veto of the Village President - Resolution 2025-R35, a resolution approving the providing of funds for painting the north exterior wall of the Roscoe Masonic Lodge #75 at 10534 Main Street (Masonic Lodge).**

Doug Henry Village Attorney stated the procedure would be to make a motion to reconsider the adoption of 2025 R35 would be the first motion.

Motion was made to reconsider by Trustee Wright, second by Trustee Broda. Voting yes: Mead, Babcock, Broda, Wright.

Mr. Henry stated that there needs to be a second motion for discussion to adopt resolution 2025-R35.

The second motion was made to adopt resolution 2025-R35 notwithstanding the Veto was made by Trustee Wright, second by Trustee Mead.

Trustee Sima submitted a letter criticizing the veto and all calling for transparency and community input which was read by Trustee Broda.

Trustee Babcock expressed his concerns about using public funds for artwork on private property. He also stated that its inappropriate for a letter to be addressed discounting our mayor where broad statements are made.

President Gustafson stated that she finds the letter reprehensible. It is full of erroneous misstatements, representations, and one person's opinion.

She defended the veto citing misuse of taxpayer money and lack of clear public consensus.

The motion is to adopt resolution 2025-R35 notwithstanding the village president's veto to pass 2025-R35.

Voting yes: Trustee Mead, reason for his vote is there has been more negative feedback than positive feedback. Trustee Wright, did not give a reason. Trustee Broda stated that there was a big discussion on the Mural and the Board voted 5 to 1 to remove it. he stated that when we had these discussion he did not see people coming to the meetings to save the Mural.

Voting no: Trustee Babcock stated again that we should not be using Village funds to pay for repainting a building that's owned privately.

Motion to override the veto required a two-thirds majority.

Vote Failed: The Veto stands, and the Mural will not be repainted using public funds.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

7. **Approval of Resolution 2025-R40** of declaring certain **equipment and personal property as surplus**, and authorizing its sale or disposition [Obsolete Computers & Electronic Equipment]

President Gustafson asked for a motion for the approval of Resolution 2025-R40. She stated that the Board has received a list of documents to examine at the Committee of the Whole.

Motion was made by Trustee Babcock, second Trustee Broda. Voting yes: Trustees Mead, Babcock, Wright, Broda 4-0-0.

MOTIONS AND RESOLUTIONS (Final action)

8. **Approval of Ordinance 2025-15 approving a Variance** request to waive the requirement for perimeter landscaping and setback of a parking expansion located at **13548 Metric Road** (PIN: 04-16-351-008).

[Applicant: Austin Bunge representing Mark's Auto Service]

ZBA Recommends Approval Voting 7-0-0 on August 13, 2025

President Gustafson asked for an approval of Ordinance 2025-15.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Wright, Mead, Babcock, Broda 4-0-0.

9. **Approval of Resolution 2025-R41** approving the Tentative and Final **Plat 3 of Glenwood Estates**.

President Gustafson asked for a motion for an approval of Resolution 2025-41.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Babcock, Wright, Broda, Mead 4-0-0.

10. **Approval of Ordinance 2025-16** approving a **Text Amendment** revising the Village of Roscoe **Zoning Ordinance Sec. 15-175 related to Land Divisions and Article III - Residential District Regulations** of the Village Code of Ordinances.

ZBA Recommends Approval Voting 7-0-0 on August 13, 2025

President Gustafson asked for a motion for an approval for Ordinance 2025-16.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Babcock, Broda, Wright, Mead 4-0-0.

11. **Approval of Ordinance 2025-17** approving a **Text Amendment** revising the Village of Roscoe **Zoning Ordinance Article VII of Chapter 155 relating to Accessory Structures and Accessory Buildings** of the Village Code of Ordinances.

ZBA Recommends Approval Voting 7-0-0 on August 13, 2025

President Gustafson asked for a motion for an approval of Ordinance 2025-17.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Wright, Broda, Mead, Babcock 4-0-0.

12. Resolution 2025-R42 Approving Hourly Wage Scale for Public Works Part Time Summer Employees

President Gustafson asked for a motion for an approval of Resolution 2025-R42.

Motion was made by Trustee Babcock, second by Trustee Broda. Voting yes: Trustees Babcock, Mead, Wright, Broda 4-0-0.

13. Approval of Resolution 2025-R43, approving lease agreement with Enterprise for replacement of three marked squads and transference of one currently leased unmarked vehicle from the Village lease to the Police Department lease.

President Gustafson asked for a motion for an approval of Resolution 2025-R43.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Mead, Broda, Wright, Babcock 4-0-0.

NEW BUSINESS (First reading or suspend rules)

14. Approval of Ordinance 2025-18, an Ordinance amending **Section §2-359** of the Village of Roscoe Code of Ordinances **modifying the procedures for the approval of expenditures.**

President Gustafson distributes a seven-month financial report comparing actual expenditures to budgeted amounts. Trustees are asked to review the packet ahead of a follow-up discussion with the village treasurer Mark Olson in two weeks.

The report included detailed line items for departmental spending, such as equipment rentals and police operating supplies, and emphasized that most expenses are pre-approved through the annual budget process.

President Gustafson provided a detailed explanation of how Illinois's Retail Act has shifted sales tax revenue collection. Under the new system, sales tax is now allocated based on the point of delivery rather than the point of sale. This change benefits municipalities like Roscoe, which lack large, big-box stores but have residents who frequently order online. She also noted that Roscoe could see increased revenue from this shift, especially if the village adopts a local sales tax.

President Gustafson clarifies the village's purchasing process, stressing that expenditures are initiated by department heads, reviewed through purchase orders, and approved by either the village administrator or president. She cautioned against proposals to lower the purchasing amount stating that it will slow operations and duplicate existing safeguards.

She stated that Trustees generally supported maintaining the current system for its efficiency and accountability.

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Lucy Krchak stated that she is a newly resident to Roscoe and this is her first meeting that she has attended. She stated that she was appalled by the letter of the Non present trustee wrote. She stated that she felt bad that trustee Broda had to read this letter aloud. She stated that she feels that Trustee Sima is obviously harboring some sort of personal agenda. She stated it was bad, and she is leaving this meeting with a bad taste in her mouth that this was going to be said.

Mrs. Krchak stated she wanted to comment on the Mural it is ugly. However, as a taxpaying citizen of this community, there's no way that she feels that her tax dollars or public money should go to repainting it. She stated that if the owners of the Mason building want to whitewash the side of that building it would probably be the best thing he could do. she stated that where she lived prior (Woodstock). they have amazing Murals. She stated that if there would be a new Mural in place of the old one it should be done with private funds or doing a fundraiser.

Terry Brock asked about the Hodges Run Project. He stated if something gets started now or in the near future could there be a sign that the Village could put up to let the people that drive through the subdivision around Christmas time, know what is coming.

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson asked for a motion to adjourn the meeting.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Broda, Wright, Babcock, Mead.

Meeting was Adjourned at 7:40 pm.

Village of Roscoe

Bills Submitted for Approval on September 16, 2025

Pooled Expenditures:

Checking account balance before expenditures	\$	579,701.94
Pooled Money Market		64,385.90
Illinois Funds Balance		<u>7,892,171.34</u>
Total pooled cash and equivalents		8,536,259.18

Expenditures per list 145,328.08

Additional invoices

145,328.08

Total expenditures 145,328.08

Payroll expense:

Gross Wages	9/6/2025	108,556.23	
Payroll tax and IMRF	9/6/2025	9,035.16	117,591.39

Total General Fund Expenditures 262,919.47

Pooled checking account balance after expenditures \$ 8,273,339.71

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	3,619.09
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		<u>1,991,078.26</u>
Total Motor Fuel cash and equivalents		2,005,089.36

Expenditures:

<u>Vendor</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
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Total Motor Fuel Fund Expenditures -

Motor Fuel cash and equivalent balance after expenditures 2,005,089.36

Total expenditures for all funds: 262,919.47

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ALLEGION ACCESS TECHNOLOGIES, LLC									
273	ALLEGION ACCESS TECHNOLO	90056159	ADA AUTO DOORS, PUSH PLATES, BO	01-010-5121 Maintenance & Repairs - B	08/26/2025	8,048.00	.00		
Total ALLEGION ACCESS TECHNOLOGIES, LLC:						8,048.00	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	14CL-NPTJ-JT	DOCKING STATION	01-010-5951 Information Technology - H	08/30/2025	101.99-	.00		
311	AMAZON CAPITAL SERVICES	14CL-NPTJ-JT	DOCKING STATION	01-010-5951 Information Technology - H	08/30/2025	112.00-	.00		
311	AMAZON CAPITAL SERVICES	14KD-9Y9L-GF	JACO DEPTH GAUGE & BRAKE LININ	01-030-5120 Maintenance & Repairs - E	09/02/2025	32.04	.00		
311	AMAZON CAPITAL SERVICES	14Q1-MRQ1-M	HALLOWEEN COILS, BRACELETS & B	01-010-6091 Special Events	08/29/2025	154.65	.00		
311	AMAZON CAPITAL SERVICES	19FN-DYGM-F	WINDOW FROST - PD	01-040-5121 Maintenance & Repairs - B	09/02/2025	32.33	.00		
311	AMAZON CAPITAL SERVICES	19VV-RG7J-3V	DOCKING STATION	01-010-5951 Information Technology - H	08/14/2025	112.00	.00		
311	AMAZON CAPITAL SERVICES	19VV-RG7J-3V	DOCKING STATION	01-010-5951 Information Technology - H	08/14/2025	101.99	.00		
311	AMAZON CAPITAL SERVICES	19VV-RG7J-3V	HDMI CABLES	01-010-5951 Information Technology - H	08/14/2025	10.79	.00		
311	AMAZON CAPITAL SERVICES	1DRV-XHVV-4	PAPER TOWELS - PW	01-030-6040 Operating Supplies	09/08/2025	31.96	.00		
311	AMAZON CAPITAL SERVICES	1DRV-XHVV-4	RAPID DESOLVE TOILET PAPER - PAR	01-050-5121 Maintenance & Repairs - B	09/08/2025	73.62	.00		
311	AMAZON CAPITAL SERVICES	1H9L-M7RR-9	Lewis - Boots, Pants	01-040-4612 Uniforms	09/05/2025	395.59	.00		
311	AMAZON CAPITAL SERVICES	1MFQ-JHKK-7	Pens, Paper Towels, Scanner PD	01-040-6020 Office Supplies	09/05/2025	315.61	.00		
311	AMAZON CAPITAL SERVICES	1RFM-TYCM-6	HALLOWEEN COILS, BRACELETS & B	01-010-6091 Special Events	09/03/2025	85.90	.00		
311	AMAZON CAPITAL SERVICES	1THH-NXPP-7	Mordt- Boots	01-040-4612 Uniforms	09/05/2025	249.95	.00		
311	AMAZON CAPITAL SERVICES	1TJM-JX1W-7	Butterbaugh - Shirts	01-040-4612 Uniforms	09/02/2025	63.52	.00		
311	AMAZON CAPITAL SERVICES	1XXJ-JRGG-G	Mordt - Tactical Pants x2	01-040-4612 Uniforms	09/09/2025	180.48	.00		
311	AMAZON CAPITAL SERVICES	1Y6V-1T3Q-P3	TIME CARDS - PW	01-030-5990 Departmental Operating S	09/01/2025	84.99	.00		
311	AMAZON CAPITAL SERVICES	1Y6V-1T3Q-P3	FOOTREST - PW OFFICE	01-030-6020 Office Supplies	09/01/2025	33.24	.00		
311	AMAZON CAPITAL SERVICES	1Y6V-1T3Q-P3	CAR TINT WINDOW APPLICATOR - PD	01-040-5121 Maintenance & Repairs - B	09/01/2025	12.99	.00		
311	AMAZON CAPITAL SERVICES	1YDF-L3N9-MJ	WINDOW FROST - PD	01-040-5121 Maintenance & Repairs - B	09/06/2025	42.13	.00		
Total AMAZON CAPITAL SERVICES:						1,799.79	.00		
ANNA PODGORNYY									
436	ANNA PODGORNYY	090225	PODGORNYY - UNIFORMS	01-040-4612 Uniforms	09/02/2025	417.25	.00		
Total ANNA PODGORNYY:						417.25	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
BAKER TILLY US, LLP									
635	BAKER TILLY US, LLP	BT3308266	Progress Bill #7 Audit 2024	01-014-5210 Accounting/Auditing	09/02/2025	3,025.58	.00		
Total BAKER TILLY US, LLP:						3,025.58	.00		
Cardmember Service									
1091	Cardmember Service	090125 PW	APWA.NET - ANNUAL MEMBERSHIP	01-030-5510 Memberships & Dues - Em	09/01/2025	245.00	.00		
1091	Cardmember Service	090125 PW	APWA - PWX REGISTRATION - TROY T	01-030-5530 Training & Seminars	09/01/2025	389.00	.00		
1091	Cardmember Service	090125 PW	LAKESIDE CENTER CHICAGO - PARKI	01-030-5530 Training & Seminars	09/01/2025	27.00	.00		
1091	Cardmember Service	090225 PD	NNO Supplies PD	01-010-6091 Special Events	09/02/2025	471.93	.00		
1091	Cardmember Service	090225 PD	Smith- New Hire Necessities PD	01-040-5990 Departmental Operating S	09/02/2025	232.00	.00		
1091	Cardmember Service	090225 PD	Walnut Creek Award PD	01-040-6020 Office Supplies	09/02/2025	51.50	.00		
1091	Cardmember Service	090225 VH	AI VOICEOVER FOR RING CENTRAL	01-010-5320 Telephone & Data	09/02/2025	5.00	.00		
1091	Cardmember Service	090225 VH	IL CITY COUNTY MGRS	01-010-5510 Memberships & Dues - Em	09/02/2025	301.25	.00		
1091	Cardmember Service	090225 VH	MICROSOFT CHARGES	01-010-5952 Information Technology - S	09/02/2025	3.00	.00		
1091	Cardmember Service	090225 VH	AUG & SEP ZOOM CHARGES	01-010-5952 Information Technology - S	09/02/2025	80.00	.00		
1091	Cardmember Service	090225 VH	MICROSOFT CHARGES	01-010-5952 Information Technology - S	09/02/2025	32.33	.00		
1091	Cardmember Service	090225 VH	DOMAIN RENEWAL	01-010-5953 Information Technology - M	09/02/2025	186.62	.00		
1091	Cardmember Service	090225 VH	SOUNDTRACK YOUR BRAND	01-010-6091 Special Events	09/02/2025	39.00	.00		
1091	Cardmember Service	090225 VH	FALL FESTIVAL PARADE CANDY	01-010-6091 Special Events	09/02/2025	988.88	.00		
1091	Cardmember Service	090225 VH	HOTEL FOR SYMPOSIUM	01-017-5530 Training & Seminars	09/02/2025	154.33	.00		
1091	Cardmember Service	090225 VH	REGISTRATION FOR SYMPOSIUM	01-017-5530 Training & Seminars	09/02/2025	270.00	.00		
1091	Cardmember Service	090225 VH	CHECKR BACKGROUND CHECK	01-017-6090 Marketing & Outreach (Em	09/02/2025	99.99	.00		
Total Cardmember Service:						3,576.83	.00		
CDW GOVERNMENT, INC.									
1161	CDW GOVERNMENT, INC.	AF6JJ5U	BROTHER PRINTER - CLERK	01-012-5951 Information Technology - H	08/22/2025	334.64	.00		
Total CDW GOVERNMENT, INC.:						334.64	.00		
CHARLES P KOSTANTACOS									
1211	CHARLES P KOSTANTACOS	082025	MAY 2025 - LEGAL - F&P COMMISSION	01-041-5230 Legal Services	08/20/2025	350.00	.00		
Total CHARLES P KOSTANTACOS:						350.00	.00		
CHARTER COMMUNICATIONS									
1221	CHARTER COMMUNICATIONS	171810301082	INTERNET - PW	01-030-5320 Telephone & Data	08/21/2025	9.99	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CHARTER COMMUNICATIONS:						9.99	.00		
CIVIC SYSTEMS, LLC									
1344	CIVIC SYSTEMS, LLC	INV-079090	SEMI ANNUAL SERVICE AND SUPPOR	01-014-5952 Information Technology - S	07/01/2025	6,104.00	.00		
Total CIVIC SYSTEMS, LLC:						6,104.00	.00		
CIVICPLUS LLC									
1343	CIVICPLUS LLC	342496	ULTIMATE WEB OPEN SUBSCRIPTION	01-010-5952 Information Technology - S	09/20/2025	5,129.93	.00		
Total CIVICPLUS LLC:						5,129.93	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	082025 3000	7/22/25-8/20/25 STREET LIGHT RT/23	01-030-5411 Electricity - Street Lights	08/20/2025	4,417.64	.00		
Total COMMONWEALTH EDISON:						4,417.64	.00		
DR. STILLWATER COMPANY									
1951	DR. STILLWATER COMPANY	46844PU	1 5 GALLON WATER JUG TICKET #103	01-030-5860 Equipment Rentals	08/25/2025	6.75	.00		
1951	DR. STILLWATER COMPANY	46928PU	WATER SVC - VH	01-010-6020 Office Supplies	08/26/2025	40.50	.00		
Total DR. STILLWATER COMPANY:						47.25	.00		
Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5421144	Monthly Vehicle Repairs - PD	01-040-5120 Maintenance & Repairs - V	09/04/2025	2,302.65	.00		
10016	Enterprise Fleet Management	FBN5421144	Monthly Lease Charges - PD	01-040-6070 Vehicle Leases (Fleet)	09/04/2025	9,854.57	.00		
10016	Enterprise Fleet Management	FBN5435518	MONTHLY LEASE CHARGES - TRUCK	01-030-6070 Vehicle Leases (Fleet)	09/04/2025	17,964.68	.00		
Total Enterprise Fleet Management:						30,121.90	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	133784	PROJ 20-512 LOVE ROAD	01-019-5246 Engineering & Design Serv	08/22/2025	7,012.75	.00		
2161	FEHR-GRAHAM & ASSOCIATES	133785	PROJ 25-560 ENGINEERING SVC	01-010-5220 Engineering - General (Vill	08/22/2025	8,033.50	.00		
2161	FEHR-GRAHAM & ASSOCIATES	133786	PROJ 25-694 2025 RES STREETS	01-010-5220 Engineering - General (Vill	08/22/2025	14,242.04	.00		
2161	FEHR-GRAHAM & ASSOCIATES	133787	PROJ 25-793 2026-2030 CAP IMP PLA	01-019-5246 Engineering & Design Serv	08/22/2025	5,007.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	133788	PROJ 25-934 MAIN ST PEDESTRIAN C	01-019-5246 Engineering & Design Serv	08/22/2025	575.00	.00		
Total FEHR-GRAHAM & ASSOCIATES:						34,870.29	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HUTCHISON ENGINEERING INC									
2895	HUTCHISON ENGINEERING INC	005699.00 2	GRANT WRITING SERVICES	01-010-5220 Engineering - General (Vill	08/28/2025	632.50	.00		
2895	HUTCHISON ENGINEERING INC	5699.00 1	GRANT WRITING SERVICES	01-010-5220 Engineering - General (Vill	07/11/2025	4,226.50	.00		
Total HUTCHISON ENGINEERING INC:						4,859.00	.00		
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV119720	COPIER USAGE - PD	01-040-6020 Office Supplies	09/03/2025	172.36	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV119759	COPIER - VH	01-010-5330 Printing & Publishing	09/03/2025	53.41	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV119763	COPIER-PW	01-030-5860 Equipment Rentals	09/03/2025	62.42	.00		
Total INTEGRA BUSINESS SYSTEMS:						288.19	.00		
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	560218	PIPE SEAL - PW SHOP	01-030-6040 Operating Supplies	09/03/2025	12.95	.00		
Total JERRYS AUTO PARTS:						12.95	.00		
KYLE J. KUSHING DBA									
2561	KYLE J. KUSHING DBA	13532	PRE EMPLOYMENT EVALUATION - PD	01-041-5993 Lateral Eligibility List	08/26/2025	450.00	.00		
Total KYLE J. KUSHING DBA:						450.00	.00		
LUXE PRODUCTIONS CHICAGO INC									
4112	LUXE PRODUCTIONS CHICAGO	6403	RENTAL OF PA SYSTEM FOR FALL FE	01-010-6091 Special Events	09/02/2025	1,200.00	.00		
Total LUXE PRODUCTIONS CHICAGO INC:						1,200.00	.00		
MENARD'S									
4411	MENARD'S	55508	BLK/WHT NUMBER & LETTER KITS - V	01-010-5121 Maintenance & Repairs - B	08/27/2025	11.94	.00		
4411	MENARD'S	55508	STRETCH WRAP, TIE DOWNS & CABL	01-030-6040 Operating Supplies	08/27/2025	144.95	.00		
4411	MENARD'S	55508	GREEN CLEANER & DEGREASER - PA	01-050-5121 Maintenance & Repairs - B	08/27/2025	11.98	.00		
4411	MENARD'S	55514	BLCK/WHT LETTER KIT - PD	01-040-5121 Maintenance & Repairs - B	08/27/2025	3.98	.00		
4411	MENARD'S	55523	RAT TRAPS - PW	01-030-5990 Departmental Operating S	08/27/2025	19.97	.00		
4411	MENARD'S	55523	TOILET SEAT - RIVERSIDE	01-050-5121 Maintenance & Repairs - B	08/27/2025	51.98	.00		
4411	MENARD'S	55917	2-250V LOCKING OUTLETS, OUTLET	01-050-5121 Maintenance & Repairs - B	09/03/2025	98.94	.00		
4411	MENARD'S	55922	CREDIT - RETURN 2 - 250V LOCKING	01-050-5121 Maintenance & Repairs - B	09/03/2025	81.42-	.00		
4411	MENARD'S	55924	30AMP/125 VOLT RV OUTLET, ADAPT	01-050-5121 Maintenance & Repairs - B	09/03/2025	48.63	.00		
4411	MENARD'S	55968	CRAFT ADHESIVE, AREA D2D, LED CO	01-050-5121 Maintenance & Repairs - B	09/04/2025	192.39	.00		
4411	MENARD'S	55994	GORILLA TAPE & FLIPTOGGLE	01-030-6040 Operating Supplies	09/04/2025	13.17	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title		Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4411	MENARD'S	56027	ELECTRIC SUPPLIES - FALL FEST	01-050-5121	Maintenance & Repairs - B	09/05/2025	56.91	.00		
4411	MENARD'S	56039	WASHER & KO - FALL FEST	01-050-5121	Maintenance & Repairs - B	09/05/2025	5.89	.00		
Total MENARD'S:							579.31	.00		
MILLER ENGINEERING COMPANY										
4611	MILLER ENGINEERING COMPA	45754	MOVE DUCT FOR DEHUMIDIFIER - PD	01-040-5121	Maintenance & Repairs - B	08/27/2025	600.00	.00		
4611	MILLER ENGINEERING COMPA	45767	INSTALL APRILAIRE HUMIDSTATS FO	01-010-5121	Maintenance & Repairs - B	08/28/2025	835.00	.00		
4611	MILLER ENGINEERING COMPA	45767	INSTALL APRILAIRE HUMIDSTATS FO	01-040-5121	Maintenance & Repairs - B	08/28/2025	835.00	.00		
Total MILLER ENGINEERING COMPANY:							2,270.00	.00		
MUNICIPAL CODE ENFORCEMENT, LLC										
4696	MUNICIPAL CODE ENFORCEME	1641	CODE ENFORCEMENT CONSULTING	01-013-5953	CODE ENFORCEMENT C	09/01/2025	3,807.02	.00		
Total MUNICIPAL CODE ENFORCEMENT, LLC:							3,807.02	.00		
NICOR GAS										
4931	NICOR GAS	082025 2000 9	7/21/25-8/19/25 5402 SWANSON	01-030-6010	Building Utilities (Gas & El	08/20/2025	150.52	.00		
4931	NICOR GAS	082725	VILLAGE HALL	01-010-6010	Building Utilities (Gas & El	08/27/2025	78.16	.00		
4931	NICOR GAS	082725	POLICE DEPARTMENT	01-040-6010	Building Utilities (Gas & El	08/27/2025	78.17	.00		
Total NICOR GAS:							306.85	.00		
NORTH PARK PUBLIC WATER DIST.										
4971	NORTH PARK PUBLIC WATER D	082725	VILLAGE HALL WATER SERVICE	01-010-6010	Building Utilities (Gas & El	08/27/2025	41.90	.00		
4971	NORTH PARK PUBLIC WATER D	082725	POLICE DEPT WATER SERVICE	01-040-6010	Building Utilities (Gas & El	08/27/2025	41.89	.00		
4971	NORTH PARK PUBLIC WATER D	082725 20000-	7/1/25-8/2/25 5466 BRIDGE ST	01-030-6010	Building Utilities (Gas & El	08/27/2025	118.78	.00		
4971	NORTH PARK PUBLIC WATER D	082725 30000-	7/1/25-8/2/25 6545 WINDFLOWER LN	01-050-6010	Building Utilities (Gas & El	08/27/2025	40.24	.00		
4971	NORTH PARK PUBLIC WATER D	082725 90200-	7/1/25-8/2/25 5402 SWANSON	01-030-6010	Building Utilities (Gas & El	08/27/2025	44.28	.00		
Total NORTH PARK PUBLIC WATER DIST.:							287.09	.00		
NORTHERN ILLINOIS SERVICE										
5031	NORTHERN ILLINOIS SERVICE	68519	ROADSTONE - BIKE PATH	01-050-5121	Maintenance & Repairs - B	08/28/2025	299.26	.00		
Total NORTHERN ILLINOIS SERVICE:							299.26	.00		
Paper Recovery Service Corporation										
10043	Paper Recovery Service Corporati	102129	RENTAL FEE FOR PAPER RECYCLE C	01-010-6020	Office Supplies	07/01/2025	25.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Paper Recovery Service Corporation:						25.00	.00		
PARTY LIKE A ROCK STAR TENTS AND EVENTS									
5272	PARTY LIKE A ROCK STAR TEN	083125	PAYMENT FOR TRUCK OR TREAT SER	01-010-6091 Special Events	08/31/2025	1,900.00	.00		
Total PARTY LIKE A ROCK STAR TENTS AND EVENTS:						1,900.00	.00		
PLACE FOUNDRY LLC									
5430	PLACE FOUNDRY LLC	0198.15	2024-0198 DOWNTOWN ROSCOE PLA	01-010-5240 Consulting	07/29/2025	6,500.00	.00		
5430	PLACE FOUNDRY LLC	0198.16	2024-0198 DOWNTOWN ROSCOE PLA	01-010-5240 Consulting	08/27/2025	6,500.00	.00		
Total PLACE FOUNDRY LLC:						13,000.00	.00		
PORT-A-JOHN									
5471	PORT-A-JOHN	I5707	HANDICAP W/ HAND SANITIZER - CHI	01-050-5860 Equipment Rentals	09/09/2025	130.00	.00		
Total PORT-A-JOHN:						130.00	.00		
PREMIER TECHNOLOGIES									
5502	PREMIER TECHNOLOGIES	58037	SLA - WORKSTATION MANAGEMENT	01-010-5950 Information Technology - C	09/03/2025	3,274.00	.00		
Total PREMIER TECHNOLOGIES:						3,274.00	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	090725 4000	8/1/25-9/1/25 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	09/07/2025	15.41	.00		
5851	ROCK ENERGY COOPERATIVE	090725 5000	8/1/25-9/1/25 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	09/07/2025	24.41	.00		
5851	ROCK ENERGY COOPERATIVE	090725 8001	8/1/25-9/1/25 MCCURRY	01-030-5411 Electricity - Street Lights	09/07/2025	23.07	.00		
Total ROCK ENERGY COOPERATIVE:						62.89	.00		
ROCK RIVER SERVICE COMPANY									
5879	ROCK RIVER SERVICE COMPA	202000819-1	PROGRAM RADIOS	01-010-6091 Special Events	09/04/2025	870.00	.00		
Total ROCK RIVER SERVICE COMPANY:						870.00	.00		
S & H NURSERY									
6221	S & H NURSERY	2621	5 GALLON T-ZONE - PARKS	01-050-5121 Maintenance & Repairs - B	09/03/2025	430.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total S & H NURSERY:						430.00	.00		
STRATUS NETWORKS									
6890	STRATUS NETWORKS	236537	MONTHLY FIBER CONNECTION FEE	01-010-5320 Telephone & Data	09/01/2025	1,130.16	.00		
Total STRATUS NETWORKS:						1,130.16	.00		
TransUnion Risk & Alt Data Sol									
7291	TransUnion Risk & Alt Data Sol	170625-20250	TLOxp CHARGES	01-040-5990 Departmental Operating S	09/01/2025	75.00	.00		
Total TransUnion Risk & Alt Data Sol:						75.00	.00		
U S CELLULAR									
7401	U S CELLULAR	0750199003	CELL PHONES - ADMIN	01-010-5320 Telephone & Data	08/16/2025	185.70	.00		
7401	U S CELLULAR	0750199003	CELL PHONES - PW	01-030-5320 Telephone & Data	08/16/2025	307.24	.00		
7401	U S CELLULAR	0750199003	CELL PHONES - PD	01-040-5320 Telephone & Data	08/16/2025	325.70	.00		
Total U S CELLULAR:						818.64	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390026006	UNIFORMS & MATS - PW	01-030-4610 Uniforms	09/01/2025	132.05	.00		
7460	UNIFIRST CORPORATION	3390026006	UNIFORMS - PARKS	01-050-4610 Uniforms	09/01/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390026007	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	09/01/2025	38.22	.00		
7460	UNIFIRST CORPORATION	3390026370	UNIFORMS & MATS - PW	01-030-4610 Uniforms	09/08/2025	134.67	.00		
7460	UNIFIRST CORPORATION	3390026370	UNIFORMS - PARKS	01-050-4610 Uniforms	09/08/2025	17.56	.00		
7460	UNIFIRST CORPORATION	3390026372	MAT SERVICE - VH	01-010-5121 Maintenance & Repairs - B	09/08/2025	38.22	.00		
Total UNIFIRST CORPORATION:						378.28	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	97373-01	Yalden - ID Patch x2	01-040-4612 Uniforms	08/21/2025	46.78	.00		
7441	UNIFORM DEN EAST, INC	97468	Yalden - Sew on Sgt/Nameplate	01-040-4612 Uniforms	08/18/2025	60.00	.00		
7441	UNIFORM DEN EAST, INC	97468-01	Yalden - Nameplate	01-040-4612 Uniforms	08/19/2025	18.30	.00		
7441	UNIFORM DEN EAST, INC	97478-01	Farone - Sew on Emblems/Personalizati	01-040-4612 Uniforms	08/21/2025	21.00	.00		
7441	UNIFORM DEN EAST, INC	97479	Hawley - Sew on Emblems/Personalizati	01-040-4612 Uniforms	08/21/2025	21.00	.00		
7441	UNIFORM DEN EAST, INC	98012	Smith - New Hire Necessities	01-040-5990 Departmental Operating S	08/28/2025	518.19	.00		
7441	UNIFORM DEN EAST, INC	98014	Gonzalez - New Hire Necessities	01-040-5990 Departmental Operating S	08/28/2025	618.15	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total UNIFORM DEN EAST, INC:						1,303.42	.00		
VANDEWALLE & ASSOCIATES									
7483	VANDEWALLE & ASSOCIATES	202507080	T & M PLANNING	01-016-5241 Planning Services - Zonin	07/17/2025	2,832.50	.00		
Total VANDEWALLE & ASSOCIATES:						2,832.50	.00		
WEX BANK									
7663	WEX BANK	106992551	FUEL - VH	01-010-6030 Gasoline & Oil	08/31/2025	33.95	.00		
7663	WEX BANK	107002575	FUEL-PW	01-030-6030 Gasoline & Oil	08/31/2025	1,450.79	.00		
7663	WEX BANK	107002575	FUEL - PARKS	01-050-6030 Gasoline & Oil	08/31/2025	1,079.12	.00		
7663	WEX BANK	107010259	FUEL-PD	01-040-6030 Gasoline & Oil	08/31/2025	3,644.83	.00		
Total WEX BANK:						6,208.69	.00		
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	11635	INTERNET SERVICE/PUBLIC IP ADDR	01-010-5953 Information Technology - M	08/31/2025	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	6774-R	GATE HOOK - PW	01-030-6040 Operating Supplies	08/05/2025	17.95	.00		
102	ZIEGLER'S ACE HARDWARE	6860-R	FLOOR FAN - PD	01-040-5121 Maintenance & Repairs - B	08/27/2025	59.99	.00		
102	ZIEGLER'S ACE HARDWARE	6863-R	PESTBLOCK - LELAND	01-050-5121 Maintenance & Repairs - B	08/28/2025	23.98	.00		
102	ZIEGLER'S ACE HARDWARE	6866-R	INSECT FOGGER - LELAND	01-050-5121 Maintenance & Repairs - B	08/28/2025	20.00	.00		
102	ZIEGLER'S ACE HARDWARE	6882-R	30-50AMP RECEPTACLE COVER, SWI	01-050-5121 Maintenance & Repairs - B	09/03/2025	20.76	.00		
102	ZIEGLER'S ACE HARDWARE	6882-R	CREDIT - RETURN SWITCH BOX - LEL	01-050-5121 Maintenance & Repairs - B	09/03/2025	10.99-	.00		
102	ZIEGLER'S ACE HARDWARE	6883-R	ELECTRIC BOX - LELAND	01-050-5121 Maintenance & Repairs - B	09/03/2025	4.59	.00		
102	ZIEGLER'S ACE HARDWARE	6884-R	LAMPHOLDER - LELAND	01-050-5121 Maintenance & Repairs - B	09/03/2025	3.99	.00		
102	ZIEGLER'S ACE HARDWARE	6886-R	RAID & DUPLEX RECEPTACLE - FALL	01-050-5121 Maintenance & Repairs - B	09/04/2025	25.96	.00		
102	ZIEGLER'S ACE HARDWARE	6887-R	ELECTRIC BOX , 50AMP COVER, FAST	01-050-5121 Maintenance & Repairs - B	09/04/2025	11.15	.00		
102	ZIEGLER'S ACE HARDWARE	6888-R	MLW BIT HOLDER SET - TRUCK #206	01-030-5990 Departmental Operating S	09/04/2025	17.99	.00		
102	ZIEGLER'S ACE HARDWARE	6891-R	LOCKING RECEPTICLE - FALL FEST	01-050-5121 Maintenance & Repairs - B	09/05/2025	23.99	.00		
102	ZIEGLER'S ACE HARDWARE	6893-R	LOCKNUTS - FALL FEST	01-050-5121 Maintenance & Repairs - B	09/05/2025	2.36	.00		
Total ZIEGLER'S ACE HARDWARE:						221.72	.00		
Grand Totals:						145,328.06	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Department Key
010 Administration
012 Village Clerk
015 Liability Insurance
030 Public Works
040 Police/Public Safety
050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

Village of Roscoe
Budget Vs Actual
Through July 31, 2025

Seven months or 58% of the year is complete

0.58

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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<u>General Fund - Revenue</u>				
01-010-3110 Property Taxes	339,273.59	604,589.00	265,315.41	56%
01-010-3113 Video Game Revenue	328,571.66	525,000.00	196,428.34	63%
01-010-3114 Cannabis Use Tax	10,250.45	18,000.00	7,749.55	57%
01-010-3210 Retailer's Occupation Tax	1,284,362.95	2,075,000.00	790,637.05	62%
01-010-3211 Local Use Tax	126,193.65	463,263.00	337,069.35	27%
01-010-3220 State Income Tax	1,391,094.81	1,850,000.00	458,905.19	75%
01-010-3230 Corporate Replacement Tax	100,003.38	190,000.00	89,996.62	53%
01-010-3250 Donations	-	10,000.00	10,000.00	0%
01-010-3310 Liquor Licenses	-	141,200.00	141,200.00	0%
01-010-3311 Employee Registration Liquor	600.00	6,375.00	5,775.00	9%
01-010-3312 Liquor Licenses Violation	-	500.00	500.00	0%
01-010-3312 Gaming Term Reg Fee	-	3,400.00	3,400.00	0%
01-010-3320 Other Licenses	1,250.00	5,000.00	3,750.00	25%
01-010-3350 Permits and Fees	11,900.00	20,000.00	8,100.00	60%
01-010-3351 Zoning Permits	4,265.00	7,500.00	3,235.00	57%
01-010-3353 Vending/Amusement License	35,425.00	1,000.00	(34,425.00)	3543%
01-010-3354 Oversize/Overweight Permit	1,570.00	5,000.00	3,430.00	31%
01-010-3357 Design Review Fees	1,500.00	1,000.00	(500.00)	150%
01-010-3358 Sign Permits	150.00	1,000.00	850.00	15%
01-010-3430 Cable Franchise Fees	12,044.09	45,000.00	32,955.91	27%
01-010-3440 Gas Franchise Fees-Rock Energy	69,283.63	95,000.00	25,716.37	73%
01-010-3441 Gas Franchise Fees-Nicor	24,803.00	30,000.00	5,197.00	83%
01-013-3450 Notice of Violations	-	1,500.00	1,500.00	0%
01-010-3710 Interest Income	207,204.23	225,000.00	17,795.77	92%
01-010-3850 Donations	100.00	-	(100.00)	#DIV/0!
01-010-3880 Credit Card Convenience Fees	1,354.60	1,000.00	(354.60)	135%
01-010-3890 Miscellaneous Income	1,401.64	5,000.00	3,598.36	28%
01-010-3891 Denali Plat One Impr Fund	750.00	15,000.00	14,250.00	5%
01-010-3892 Glenwood Estates Recapture	8,638.00	43,190.00	34,552.00	20%
	3,961,989.68	6,388,517.00	2,426,527.32	62%

FICA Department - Revenue

01-011-3110 Property Taxes	6,710.27	12,000.00	5,289.73	56%
	6,710.27	12,000.00	5,289.73	56%

Liability Insurance - Revenue

01-015-3110 Property Taxes	51,504.91	80,000.00	28,495.09	64%
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Village of Roscoe
Budget Vs Actual
Through July 31, 2025

Seven months or 58% of the year is complete

0.58

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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<u>Public Works Department - Revenue</u>					
01-030-3570	Shared Sidewalk Reimbursement	-	2,500.00	2,500.00	0%
01-030-3890	Miscellaneous Income	24,256.58	2,500.00	(21,756.58)	970%
01-030-3980	Sale of Equipment	-	-	-	#DIV/0!
		24,256.58	5,000.00	(19,256.58)	485%
<u>Public Safety - Revenue</u>					
01-040-3111	Property Tax - Police Pension	281,642.65	470,000.00	188,357.35	60%
01-040-3112	Property Tax - Police Protect	285,270.19	467,417.00	182,146.81	61%
01-040-3250	Grants	6,671.00	3,500.00	(3,171.00)	191%
01-040-3410	Traffic Fines	52,929.01	65,000.00	12,070.99	81%
01-040-3411	DUI Fines	3,003.34	3,500.00	496.66	86%
01-040-3412	Drug Fines	-	1,500.00	1,500.00	0%
01-040-3414	Police Agency Vehicle Fund	20.00	500.00	480.00	4%
01-040-3450	Notice of Violation Fines	560.00	500.00	(60.00)	112%
01-040-3530	Other reimbursements	13,333.40	-	(13,333.40)	#DIV/0!
01-040-3550	Administrative Tow Fees	60,500.00	65,000.00	4,500.00	93%
01-040-3890	Miscellaneous Income	1,826.31	10,000.00	8,173.69	18%
01-040-3891	Park Land Dedication Income	-	-	-	#DIV/0!
		705,755.90	1,086,917.00	381,161.10	65%
<u>Parks Department - Revenue</u>					
01-050-3810	Rent	16,090.00	12,000.00	(4,090.00)	134%
01-050-3811	Ball Field Rental	7,500.00	8,000.00	500.00	94%
01-050-3812	Park Usage Fees-Other	1,500.00	1,000.00	(500.00)	150%
01-050-3890	Miscellaneous Income	-	500.00	500.00	0%
		25,090.00	21,500.00	(3,590.00)	117%
Total General Fund Revenue					
		4,775,307.34	7,593,934.00	2,818,626.66	63%

Expenditures

GENERAL					

01-010-4100	SALARY - FULL TIME EMPLOYEES	81,804.74	139,050.00	57,245.26	59%
01-010-4110	WAGES - FULL TIME EMPLOYEES	46,217.92	98,465.00	52,247.08	47%
01-010-4130	WAGES - OVERTIME PAY	193.80	-	(193.80)	#DIV/0!
01-010-4310	HEALTH INSURANCE	11,505.20	27,430.00	15,924.80	42%
01-010-4320	LIFE INSURANCE	52.50	252.00	199.50	21%
01-010-4330	DISABILITY INSURANCE	871.49	1,400.00	528.51	62%
01-010-4340	UNEMPLOYMENT BENEFITS	-	3,000.00	3,000.00	0%
01-010-4510	FICA - EMPLOYER CONTRIBUTION	8,928.41	18,170.00	9,241.59	49%
01-010-4540	PENSION (IMRF) - EMPLOYER CONT	4,460.82	5,677.00	1,216.18	79%
01-010-4610	UNIFORMS	-	750.00	750.00	0%
01-010-5120	MAINTENANCE & REPAIRS - EQUIP	1,480.45	11,000.00	9,519.55	13%
01-010-5121	MAINTENANCE & REPAIRS - B&G	14,721.58	79,000.00	64,278.42	19%
01-010-5122	MAINTENANCE & REPAIRS - VEH	-	1,000.00	1,000.00	0%
01-010-5162	OTHER CONTRACTED SERVICES	-	3,000.00	3,000.00	0%
01-010-5220	ENGINEERING - GENERAL	96,999.75	250,000.00	153,000.25	39%

Village of Roscoe
Budget Vs Actual
Through July 31, 2025

Seven months or 58% of the year is complete

0.58

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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01-010-5231 LEGAL SERVICES - GENERAL LEGAL	67,338.22	150,000.00	82,661.78	45%
01-010-5232 LEGAL SERVICES - OTHER	-	50,000.00	50,000.00	0%
01-010-5240 CONSULTING	35,849.65	-	(35,849.65)	#DIV/0!
01-010-5260 MASS TRANSIT SYSTEM (SMTD)	25,000.00	25,000.00	-	100%
01-010-5310 POSTAGE	1,301.34	670.00	(631.34)	194%
01-010-5320 TELEPHONE & DATA	18,210.42	14,160.00	(4,050.42)	129%
01-010-5330 PRINTING & PUBLISHING	1,145.15	800.00	(345.15)	143%
01-010-5510 MEMBERSHIPS & DUES - EMPLOYEES	385.00	2,350.00	1,965.00	16%
01-010-5530 TRAINING & SEMINARS	-	8,100.00	8,100.00	0%
01-010-5860 EQUIPMENT RENTALS	-	10,000.00	10,000.00	0%
01-010-5870 MEMBERSHIPS & DUES	-	2,500.00	2,500.00	0%
01-010-5881 WINGIS	-	-	-	#DIV/0!
01-010-5950 IT - CONSULTING SERVICES	16,338.83	10,626.00	(5,712.83)	154%
01-010-5951 IT - HARDWARE PURCHASES	10,334.49	8,500.00	(1,834.49)	122%
01-010-5952 IT - SOFTWARE/SAAS	16,285.93	10,000.00	(6,285.93)	163%
01-010-5953 IT - MAINTENANCE & SERVICE	14,459.48	8,000.00	(6,459.48)	181%
01-010-5990 DEPARTMENT OPERATING SUPPLIES	196.26	30,500.00	30,303.74	1%
01-010-6010 BUILDING UTILITIES (GAS& ELEC)	2,120.23	4,400.00	2,279.77	48%
01-010-6020 OFFICE SUPPLIES	2,997.94	10,000.00	7,002.06	30%
01-010-6021 CLEANING SERVICES	8,037.00	22,500.00	14,463.00	36%
01-010-6030 GAS & OIL	120.30	1,000.00	879.70	12%
01-010-6051 EQUIPMENT PURCH - NON CAP	-	25,000.00	25,000.00	0%
01-010-6052 OFFICE FURNISHINGS	81.69	10,000.00	9,918.31	1%
01-010-6059 SERVICE/BANK FEES	-	-	-	#DIV/0!
01-010-6070 VEHICLE LEASES (FLEET)	1,903.44	5,710.00	3,806.56	33%
01-010-6090 MARKETING & OUTREACH		10,500.00	10,500.00	0%
01-010-6091 SPECIAL EVENTS	572.51	42,000.00	41,427.49	1%
01-010-7100 LAND PURCHASE	-	-	-	#DIV/0!
01-010-7110 LAND - PURCHASE & ACQUISITION	245,980.10	435,000.00	189,019.90	57%
01-010-7115 OTHER CAPITAL IMPROVEMENTS	-	15,000.00	15,000.00	0%
01-010-8010 PRINCIPAL	-	382,779.00	382,779.00	0%
01-010-9000 CONTINGENCY	67,534.20	60,000.00	(7,534.20)	113%
01-010-9990 INTERFUND TRANSFERS - DEBT SER	223,287.75	382,779.00	159,491.25	58%
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TOTAL GENERAL/ADMINISTRATION	1,026,716.59	2,376,068.00	1,349,351.41	43%
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Village of Roscoe
Budget Vs Actual
Through July 31, 2025

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0.58

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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	VILLAGE CLERK'S OFFICE				

01-012-4114	SALARY - VILLAGE CLERK	9,095.32	16,960.00	7,864.68	54%
01-012-4510	FICA - EMPLOYER CONTRIBUTION	695.79	-	(695.79)	#DIV/0!
01-012-5530	TRAINING & SEMINARS	390.00	-	(390.00)	#DIV/0!
01-012-5550	ORDINANCE CODIFICATION	-	3,000.00	3,000.00	0%
01-012-5950	IT - CONSULTING SERVICES	772.65	1,440.00	667.35	54%
01-012-5951	IT - HARDWARE PURCHASES	-			
01-012-5952	IT - SOFTWARE/SAAS	1,327.80	6,711.00	5,383.20	20%
01-012-5990	DEPARTMENT OPERATING SUPPLIES	182.74	5,000.00	4,817.26	4%
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	TOTAL VILLAGE CLERK'S OFFICE	12,464.30	33,111.00	20,646.70	38%
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01-013-4110	WAGES FULL TIME	118.60	-	(118.60)	#DIV/0!
01-013-4210	WAGES - PART TIME EMPLOYEES	4,170.00	19,980.00	15,810.00	21%
01-013-4510	FICA - EMPLOYER CONTRIBUTION	328.08	1,529.00	1,200.92	21%
01-013-4610	UNIFORMS	-	500.00	500.00	0%
01-013-5120	VEHICLE MAINTENANCE	-	1,000.00	1,000.00	0%
01-013-5231	LEGAL SERVICES - VILL PROS	4,000.00	10,000.00	6,000.00	40%
01-013-5232	LEGAL SERVICES - ADMIN HEARING	1,750.00	6,000.00	4,250.00	29%
01-013-5310	POSTAGE	-	300.00	300.00	0%
01-013-5952	IT - SOFTWARE/SAAS	-	9,000.00	9,000.00	0%
01-013-5990	DEPARTMENT OPERATING SUPPLIES	94.99	5,000.00	4,905.01	2%
01-013-6070	VEHICLE LEASES (FLEET)	951.72	5,711.00	4,759.28	17%
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	Total	11,413.39	59,020.00	47,606.61	19%
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	TREASURER				

01-014-5210	ACCOUNTING/AUDITING	14,838.76	50,000.00	35,161.24	30%
01-014-5233	TREASURER SERVICES	39,025.00	69,300.00	30,275.00	56%
01-014-5951	IT - HARDWARE PURCHASES	1,167.00	1,200.00	33.00	97%
01-014-5952	IT - SOFTWARE/SAAS	10,043.28	30,000.00	19,956.72	33%
01-014-6059	BANK FEES	940.57	2,000.00	1,059.43	47%
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	TOTAL TREASURER	66,014.61	152,500.00	86,485.39	43%
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	LIABILITY INSURANCE				

01-015-5810	GENERAL LIABILITY INSURANCE	118,597.00	188,516.00	69,919.00	63%
01-015-5811	CYBER LIABILITY INSURANCE	-	6,712.00	6,712.00	0%
01-015-5812	WORKERS COMPENSATION INSURANCE	43,145.00	103,545.00	60,400.00	42%
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	TOTAL LIABILITY INSURANCE	161,742.00	298,773.00	137,031.00	54%
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		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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	PLANNING/ZONING				

01-016-4223	STIPENDS - ZONING BOARD OF APP	1,440.00	5,280.00	3,840.00	27%
01-016-4510	FICA - EMPLOYER CONTRIBUTION	-	404.00	404.00	0%
01-016-5241	PLANNING SERVICES - ZONING ADM	38,072.50	60,000.00	21,927.50	63%
01-016-5243	ENGINEERING SERVICES - ZONING	-	20,000.00	20,000.00	0%
01-016-5244	LEGAL SERVICES - ZONING	-	10,000.00	10,000.00	0%
01-016-5245	PLANNING SERVICES - SPECIAL PR	-	15,000.00	15,000.00	0%
01-016-5310	POSTAGE	-	200.00	200.00	0%
01-016-5330	PRINTING & PUBLISHING	73.15	1,000.00	926.85	7%
01-016-5881	GEOGRAPHICAL INFORM SYSTEM	4,668.38	4,707.00	38.62	99%
01-016-5990	ZONING COMMITTEE	80.00	-	(80.00)	#DIV/0!
01-016-5990	DEPARTMENT OPERATING SUPPLIES	-	1,000.00	1,000.00	0%
01-016-6090	MARKETING & OUTREACH	-	500.00	500.00	0%
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	TOTAL PLANNING/ZONING	44,334.03	118,091.00	73,756.97	38%
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	HUMAN RESOURCES				

01-017-4110	SALARY - FULL TIME EMPLOYEES	47,418.24	77,991.00	30,572.76	61%
01-017-4310	HEALTH INSURANCE	10,701.27	18,094.00	7,392.73	59%
01-017-4320	LIFE INSURANCE	14.00	84.00	70.00	17%
01-017-4330	DISABILITY INSURANCE	353.17	500.00	146.83	71%
01-017-4510	FICA - EMPLOYER CONTRIBUTION	3,627.50	5,967.00	2,339.50	61%
01-017-4540	PENSION (IMRF) - EMPLOYER CONT	978.46	1,864.00	885.54	52%
01-017-4610	UNIFORMS	-	250.00	250.00	0%
01-017-5510	MEMBERSHIPS & DUES - EMPLOYEES	299.00	299.00	-	100%
01-017-5530	TRAINING & SEMINARS	-	1,200.00	1,200.00	0%
01-017-5951	IT - HARDWARE PURCHASES	3,370.22	3,700.00	329.78	91%
01-017-5952	IT - SOFTWARE/SAAS	-	12,000.00	12,000.00	0%
01-017-5990	DEPARTMENT OPERATING SUPPLIES	79.00	2,000.00	1,921.00	4%
01-017-5991	EMPLOYEE RECOGNITION/RETENTION	-	1,200.00	1,200.00	0%
01-017-6090	MARKETING & OUTREACH	1,085.44	2,000.00	914.56	54%
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	TOTAL HUMAN RESOURCES	67,926.30	127,149.00	59,222.70	53%
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	VILLAGE BOARD				

01-018-4212	SALARIES - VILLAGE TRUSTEES	11,999.88	24,000.00	12,000.12	50%
01-018-4213	SALARIES - VILLAGE PRESIDENT	21,922.95	38,000.00	16,077.05	58%
01-018-4234	STIPENDS - LIQUOR COMMISSION	280.00	1,120.00	840.00	25%
01-018-4510	FICA - EMPLOYER CONTRIBUTION	2,595.10	6,394.00	3,798.90	41%
01-018-5510	MEMBERSHIPS & DUES - ELECTED	2,500.00	3,750.00	1,250.00	67%
01-018-5870	MUNICIPAL OFFICIALS - MISC EXP	754.80	1,500.00	745.20	50%
01-018-5871	LIQUOR COMMISSION - MISC EXP	-	1,000.00	1,000.00	0%
01-018-5950	IT - CONSULTING SERVICES	749.49	5,000.00	4,250.51	15%
01-018-5951	IT - HARDWARE PURCHASES	3,468.24	4,800.00	1,331.76	72%
01-018-5952	IT - SOFTWARE/SAAS	-	1,400.00	1,400.00	0%

Village of Roscoe
Budget Vs Actual
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0.58

	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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TOTAL VILLAGE BOARD	44,270.46	86,964.00	42,693.54	51%
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ECONOMIC DEVELOPMENT SERVICES				

01-019-4610 UNIFORMS	-	250.00	250.00	0%
01-019-5241 ECONOMIC DEVELOPMENT SERVICES	44,551.51	100,000.00	55,448.49	45%
01-019-5242 ECONOMIC DEVELOPMENT SERVICES	-	20,000.00	20,000.00	0%
01-019-5245 PLANNIGN SERVICES - SPECIAL PR	-	110,000.00	110,000.00	0%
01-019-5246 ENG & DESIGN SVS - SPECIAL PRO	25,962.75	30,000.00	4,037.25	87%
01-019-5247 LEGAL SERVICES - SPECIAL PROJ	-	30,000.00	30,000.00	0%
01-019-5510 MEMBERSHIPS & DUES - EMPLOYEES	-	500.00	500.00	0%
01-019-5990 DEPARTMENTAL OPERATING EXPENSE	-	4,000.00	4,000.00	0%
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TOTAL ECONOMIC DEVELOPMENT	70,514.26	294,750.00	224,235.74	24%
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PUBLIC WORKS				

01-030-4100 SALARY - FULL TIME EMPLOYEES	48,114.00	81,503.00	33,389.00	59%
01-030-4110 WAGES - FULL TIME EMPLOYEES	226,694.08	399,169.00	172,474.92	57%
01-030-4130 WAGES - OVERTIME PAY	8,609.84	15,000.00	6,390.16	57%
01-030-4210 WAGES - PART TIME SUMMER	1,306.14	4,000.00	2,693.86	33%
01-030-4216 WAGES - PART TIME WINTER	6,389.47	35,000.00	28,610.53	18%
01-030-4310 HEALTH INSURANCE	48,517.22	97,076.00	48,558.78	50%
01-030-4320 LIFE INSURANCE	158.76	672.00	513.24	24%
01-030-4330 DISABILITY INSURANCE	2,397.48	2,500.00	102.52	96%
01-030-4340 UNEMPLOYMENT INSURANCE	-	3,000.00	3,000.00	0%
01-030-4370 OTHER MEDICAL/ DRUG TESTING	422.00	2,000.00	1,578.00	21%
01-030-4510 FICA - EMPLOYER CONTRIBUTION	22,270.19	36,737.00	14,466.81	61%
01-030-4540 PENSION (IMRF) - EMPLOYER CONT	5,872.22	9,957.00	4,084.78	59%
01-030-4610 UNIFORMS	3,547.36	8,500.00	4,952.64	42%
01-030-4611 PERSONAL PROTECTIVE EQUIPMENT	298.73	3,500.00	3,201.27	9%
01-030-5120 MAINT & REPAIRS - EQUIPMENT	2,213.39	15,000.00	12,786.61	15%
01-030-5121 MAINTENANCE & REPAIRS - B&G	1,503.06	26,000.00	24,496.94	6%
01-030-5122 MAINTENANCE & REPAIRS - VEH	5,531.18	25,000.00	19,468.82	22%
01-030-5123 MAINTENANCE & REPAIRS - STREET	1,684.75	20,000.00	18,315.25	8%
01-030-5140 HIGHWAY & STREET REPAIR - CONT	-	50,000.00	50,000.00	0%
01-030-5141 CLASS D PATCHING PROGRAM	-	100,000.00	100,000.00	0%
01-030-5150 RESIDENTIAL SIDEWALK REPAIR PRO	-	2,500.00	2,500.00	0%
01-030-5160 TREE MAINTENANCE/REMOVAL	6,825.00	40,000.00	33,175.00	17%
01-030-5162 OTHER CONTRACTED SERVICES	1,250.70	1,500.00	249.30	83%
01-030-5165 MOSQUITO ABATEMENT - CONTRACT	24,424.00	26,000.00	1,576.00	94%
01-030-5320 TELEPHONE & DATA	3,337.83	4,760.00	1,422.17	70%
01-030-5330 PRINTING & PUBLISHING	-	600.00	600.00	0%
01-030-5411 ELECTRICITY - STREET LIGHTS	32,434.30	60,000.00	27,565.70	54%
01-030-5510 MEMBERSHIPS & DUES - EMPLOYEES	-	500.00	500.00	0%
01-030-5530 TRAINING & SEMINARS	-	5,000.00	5,000.00	0%
01-030-5860 EQUIPMENT RENTALS	3,633.19	14,000.00	10,366.81	26%

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01-030-5950 IT - CONSULTING SERVICES	636.57	2,600.00	1,963.43	24%
01-030-5951 IT - HARDWARE PURCHASES	12,213.60	12,000.00	(213.60)	102%
01-030-5952 IT - SOFTWARE/SAAS	4,231.80	7,037.00	2,805.20	60%
01-030-5990 DEPARTMENTAL OPERATING SUPPL	2,322.19	15,300.00	12,977.81	15%
01-030-6010 BUILDING UTILITIES (GAS&ELEC)	5,720.37	10,000.00	4,279.63	57%
01-030-6020 OFFICE SUPPLIES	358.99	3,000.00	2,641.01	12%
01-030-6021 CLEANING SERVICES	2,777.70	5,000.00	2,222.30	56%
01-030-6030 GASOLINE & OIL	11,605.69	35,000.00	23,394.31	33%
01-030-6040 OPERATING SUPPLIES	4,973.34	13,300.00	8,326.66	37%
01-030-6051 EQUIPMENT PURCHASE	773.87	17,000.00	16,226.13	5%
01-030-6060 ROAD REPAIRS BULK MATERIAL	3,709.71	30,000.00	26,290.29	12%
01-030-6070 VEHICLE LEASES (FLEET)	125,991.73	250,000.00	124,008.27	50%
01-030-6200 STREET SIGN INSTALL & REP	1,158.28	12,000.00	10,841.72	10%
01-030-6201 SUBDIVISION SIGN INST & MAINT	-	15,000.00	15,000.00	0%
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TOTAL PUBLIC WORKS	633,908.73	1,516,711.00	882,802.27	42%
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POLICE/PUBLIC SAFETY				

01-040-4111 SALARY - POLICE CHIEF	60,857.02	130,958.00	70,100.98	46%
01-040-4112 WAGES - PATROL OFFICERS	479,088.96	883,260.00	404,171.04	54%
01-040-4113 WAGES - FULL TIME EMPLOYEES	27,223.71	47,714.00	20,490.29	57%
01-040-4114 WAGES - SERGEANTS	312,790.11	521,255.00	208,464.89	60%
01-040-4115 SALARY - DEPUTY CHIEF	72,000.89	120,266.00	48,265.11	60%
01-040-4116 WAGES - CROSSING GUARDS	5,176.50	12,602.00	7,425.50	41%
01-040-4130 WAGES - OVERTIME PAY	97,073.34	170,000.00	72,926.66	57%
01-040-4131 WAGES - OVERTIME SPECIAL EVENT	-	20,000.00	20,000.00	0%
01-040-4310 HEALTH INSURANCE	157,091.21	377,743.00	220,651.79	42%
01-040-4320 LIFE INSURANCE	416.50	1,680.00	1,263.50	25%
01-040-4330 DISABILITY INSURANCE	7,165.10	9,000.00	1,834.90	80%
01-040-4340 UNEMPLOYMENT INSURANCE	-	3,000.00	3,000.00	0%
01-040-4510 FICA - EMPLOYER CONTRIBUTION	80,647.11	131,646.00	50,998.89	61%
01-040-4530 PENSION (POLICE) - EMPLR CONTR	201,942.97	475,000.00	273,057.03	43%
01-040-4540 PENSION (IMRF) - EMPLOYER CONT	512.80	1,141.00	628.20	45%
01-040-4541 WAGES - SPECIAL PAY	3,000.00	8,499.00	5,499.00	35%
01-040-4611 PERSONAL PROTECTIVE EQUIPMENT	-	1,500.00	1,500.00	0%
01-040-4612 UNIFORMS	5,046.61	15,099.00	10,052.39	33%

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01-040-4620 BULLET PROOF VESTS	-	3,500.00	3,500.00	0%
01-040-5120 MAINTENANCE & REPAIRS - VEH	16,814.10	95,000.00	78,185.90	18%
01-040-5121 MAINTENANCE & REPAIRS - B&G	18,692.01	50,300.00	31,607.99	37%
01-040-5122 MAINTENANCE & REPAIRS - EQUIP	1,663.43	24,700.00	23,036.57	7%
01-040-5230 LEGAL SERV - TRAFFIC/DUI	21,000.00	42,000.00	21,000.00	50%
01-040-5231 LEGAL SERVICES - OTHER	3,060.00	20,000.00	16,940.00	15%
01-040-5310 POSTAGE	-	2,670.00	2,670.00	0%
01-040-5320 TELEPHONE & DATA	7,351.66	19,950.00	12,598.34	37%
01-040-5330 PRINTING & PUBLISHING	-	2,000.00	2,000.00	0%
01-040-5510 MEMBERSHIPS & DUES - EMPL	500.00	2,500.00	2,000.00	20%
01-040-5530 TRAINING & SEMINARS	18,382.74	64,500.00	46,117.26	29%
01-040-5860 EQUIPMENT RENTALS	-	2,000.00	2,000.00	0%
01-040-5870 MEMBERSHIPS & DUES - DEP	4,838.60	5,064.00	225.40	96%
01-040-5910 ANIMAL CONTROL	-	21,500.00	21,500.00	0%
01-040-5911 CAD/RMS SUB & MAINT	6,995.00	7,252.00	257.00	96%
01-040-5912 PSAP/911 CONTRIBUTION	41,129.76	55,000.00	13,870.24	75%
01-040-5950 IT - CONSULTING SERVICES	4,420.20	17,941.00	13,520.80	25%
01-040-5951 IT - HARDWARE PURCHASES	5,765.25	26,800.00	21,034.75	22%
01-040-5952 IT - SOFTWARE/SAAS	10,678.38	35,345.00	24,666.62	30%
01-040-5953 IT - MAINT & SERV AGREEMENTS	1,805.00	4,000.00	2,195.00	45%
01-040-5960 AXON SERVICE	54,232.62	57,700.00	3,467.38	94%
01-040-5990 DEPARTMENTAL OPERATING SUPPL	16,387.23	67,604.00	51,216.77	24%
01-040-5993 TOBACCO ENFORCEMENT PROGRAM	100.00	1,500.00	1,400.00	7%
01-040-6010 BUILDING UTILITIES (GAS& ELEC)	1,486.96	4,400.00	2,913.04	34%
01-040-6020 OFFICE SUPPLIES	2,184.91	20,000.00	17,815.09	11%
01-040-6021 CLEANING SERVICES	11,804.50	18,800.00	6,995.50	63%
01-040-6030 GASOLINE & OIL	21,599.77	47,000.00	25,400.23	46%
01-040-6051 EQUIPMENT PURCH - NON CAP	3,809.65	28,640.00	24,830.35	13%
01-040-6070 VEHICLE LEASES (FLEET)	78,749.48	140,000.00	61,250.52	56%
01-040-9000 CONTINGENCY	500.00	40,000.00	39,500.00	1%
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TOTAL POLICE/PUBLIC SAFETY	1,863,984.08	3,858,029.00	1,994,044.92	48%
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SCHOOL CROSSING GUARDS/PUB SAF

01-041-4210 WAGES - COMMISSION SECRETARY	700.00	3,000.00	2,300.00	23%
01-041-4223 STIPENDS - PFC	1,690.00	6,100.00	4,410.00	28%
01-041-4370 MEDICAL SCREENING/DRUG TESTING	1,079.00	3,000.00	1,921.00	36%
01-041-5230 LEGAL SERVICES	1,393.75	8,000.00	6,606.25	17%
01-041-5510 MEMBERSHIPS & DUES - EMPLOYEES	-	100.00	100.00	0%
01-041-5530 TRAINING & SEMINARS	-	3,000.00	3,000.00	0%
01-041-5870 MEMBERSHIPS & DUES - DEPT	400.00	400.00	-	100%
01-041-5950 IT - CONSULTING SERVICES	722.22	2,904.00	2,181.78	25%
01-041-5951 IT - HARDWARE PURCHASES	-	800.00	800.00	0%
01-041-5952 IT - SOFTWARE/SAAS	-	650.00	650.00	0%

Village of Roscoe
Budget Vs Actual
Through July 31, 2025

Seven months or 58% of the year is complete

0.58

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		-----	-----	-----	-----
01-041-5990	DEPARTMENTAL OPERATING SUPP	71.25	1,000.00	928.75	7%
01-041-5991	ENTRY LEVEL TESTING	993.00	4,000.00	3,007.00	25%
01-041-5992	PROMOTIONAL LEVEL TESTING	-	2,000.00	2,000.00	0%
01-041-5993	LATERAL ELIGIBILITY LIST	-	500.00	500.00	0%
01-041-6090	MARKETING & OUTREACH	76.00	2,000.00	1,924.00	4%
		-----	-----	-----	-----
TOTAL SCHOOL CROSSING GUARDS/PUB		7,125.22	37,454.00	30,328.78	19%
		-----	-----	-----	-----
	PARKS/RECREATION				

01-050-4110	WAGES - FULL TIME EMPLOYEES	33,716.75	59,367.00	25,650.25	57%
01-050-4130	WAGES - OVERTIME PAY	4,047.31	4,500.00	452.69	90%
01-050-4210	WAGES - PART TIME EMPLOYEES	10,958.48	35,000.00	24,041.52	31%
01-050-4310	HEALTH INSURANCE	9,739.73	18,927.00	9,187.27	51%
01-050-4320	LIFE INSURANCE	21.00	84.00	63.00	25%
01-050-4330	DISABILITY INSURANCE	297.80	500.00	202.20	60%
01-050-4370	MEDICAL SCREENING/DRUG TESTING	79.00	400.00	321.00	20%
01-050-4510	FICA - EMPLOYER CONTRIBUTION	3,727.27	4,542.00	814.73	82%
01-050-4540	PENSION (IMRF) - EMPLOYER CONT	743.06	1,419.00	675.94	52%
01-050-4610	UNIFORMS	481.97	1,500.00	1,018.03	32%
01-050-4611	PERSONAL PROTECTIVE EQUIPMENT	47.01	650.00	602.99	7%
01-050-5120	MAINT & REPAIRS - EQUIPMENT	1,542.08	15,000.00	13,457.92	10%
01-050-5121	MAINTENANCE & REPAIRS - B&G	10,689.41	55,000.00	44,310.59	19%
01-050-5122	MAINTENANCE & REPAIRS - VEH	235.50	3,000.00	2,764.50	8%
01-050-5123	MAINTENANCE & REPAIRS - PARKS	-	10,000.00	10,000.00	0%
01-050-5140	PARKS REPAIR - CONTRACTED SERV	-	5,000.00	5,000.00	0%
01-050-5160	TREE MAINTENANCE & REMOVAL COI	-	20,000.00	20,000.00	0%
01-050-5162	OTHER CONTRACTED SERVICES	835.80	1,100.00	264.20	76%
01-050-5510	MEMBERSHIPS & DUES	-	500.00	500.00	0%
01-050-5530	TRAINING & SEMINARS	-	1,000.00	1,000.00	0%
01-050-5860	EQUIPMENT RENTALS	1,560.00	7,500.00	5,940.00	21%
01-050-5990	DEPARTMENTAL OPERATING SUPP	524.93	10,000.00	9,475.07	5%
01-050-6010	BUILDING UTILITIES (GAS&ELEC)	2,326.85	7,500.00	5,173.15	31%
01-050-6021	CLEANING SERVICES	2,291.25	4,200.00	1,908.75	55%
01-050-6030	GASOLINE & OIL	3,426.99	8,000.00	4,573.01	43%
01-050-6051	EQUIPMENT PURCHASE - NON CAP	-	1,500.00	1,500.00	0%
01-050-6200	PARK SIGNS INSTALL & REPLACE	1,139.73	10,000.00	8,860.27	11%
01-050-7130	BUILDINGS & FACILITIES - IMP	-	145,500.00	145,500.00	0%
01-050-7410	OTHER CAPITAL EQUIPMENT	-	6,000.00	6,000.00	0%
01-050-7411	CAPITAL EQUIPMENT - VEHICLES	41,658.94	45,000.00	3,341.06	93%
01-050-9000	CONTINGENCY	-	40,000.00	40,000.00	0%
		-----	-----	-----	-----
TOTAL PARKS/RECREATION		130,090.86	522,689.00	392,598.14	25%
		-----	-----	-----	-----
TOTAL FUND EXPENDITURES		4,140,504.82	9,481,309.00	5,340,804.18	44%
		-----	-----	-----	-----
GENERAL FUND CHANGE IN FUND BALANCE		634,802.52	(1,887,375.00)	(2,522,177.52)	

Village of Roscoe
Budget Vs Actual
Through July 31, 2025

Seven months or 58% of the year is complete

0.58

		YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		-----	-----	-----	-----
	Motor Fuel Tax Fund - Revenue				
50-030-3240	MOTOR FUEL TAX ALLOCATIONS	281,319.52	478,859.00	197,539.48	59%
50-030-3900	INTEREST INCOME	45,018.50	40,000.00	(5,018.50)	113%
	TOTAL REVENUE	326,338.02	518,859.00	192,520.98	63%
	Motor Fuel Tax Fund-Expenditure				

50-030-6040	OPERATING SUPPLIES	97,613.37	-	(97,613.37)	#DIV/0!
	TOTAL MFT - EXPENDITURE	97,613.37	-	(97,613.37)	#DIV/0!
	-----	-----	-----	-----	-----
	MFT - CHANGE IN FUND BALANCE	228,724.65	518,859.00	290,134.35	44%
	-----	-----	-----	-----	-----
	CAPITAL PROJECT FUND - REVENUE				
90-010-3250	GRANT		531,238.00	531,238.00	0%
	CAPITAL PROJECT FUND				

90-010-5220	ENGINEERING	-	-	-	#DIV/0!
90-010-6200	HODGES RUN	44,111.80	758,011.00	713,899.20	6%
90-010-6300	BRIDGE ST PARKING LOT	314,852.97	654,761.00	339,908.03	48%
90-010-7150	PROJECTS	471.00	-	(471.00)	#DIV/0!
	TOTAL GENERAL/ADMINISTRATION	359,435.77	1,412,772.00	1,053,336.23	25%
	-----	-----	-----	-----	-----
90-050-6400	PORTER PARK PHASE 2	-	1,251,379.00	1,251,379.00	0%
	TOTAL FUND EXPENDITURES	359,435.77	2,664,151.00	2,304,715.23	13%
	-----	-----	-----	-----	-----
	CAPITAL PROJECT - CHANGE IN FUND BALANCE	(359,435.77)	(2,132,913.00)	(1,773,477.23)	17%
	-----	-----	-----	-----	-----

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 6.

Agenda Item: Approval of Resolution 2025-R39, authorizing the execution of a professional services agreement with Place Foundry, LLC to provide economic development consulting services to the Village of Roscoe [**Business District Alliance Assistance**].

Date: August 14, 2025

Meeting: Village Board – 8/19/2025

Prepared by: Josef Kurlinkus

Department: Administration

Overview/Background Information

Place Foundry has been assisting the Village with 1) the development and implementation of the Main Street District Blueprint, 2) the recruitment and formal establishment of the Business District Alliance (BDA) independent of the Village, and consisting of business owners throughout the Village, and 3) economic development planning for the I90/ Rockton Road Corridor.

The Village Board requested that Task 2 of Place Foundry's August 5, 2025 proposal — which focuses on continued support for the BDA — be considered under a separate resolution from the Rockton Road Corridor work. This separation allows the Board to review and approve the scope and cost for each initiative independently.

With the BDA now in the processes of formally establishing itself, this proposal would allow Place Foundry to continue providing organizational and operational support as the Alliance gets off the ground, ensuring a strong and sustainable start for this new business-led entity. Proposed services include assistance with finalizing 501(c)(3) formation documents, governance policies, an organizational strategic plan, member recruitment and engagement materials, and assessments of funding opportunities.

The proposal contemplates a five-month extension beginning **August 1, 2025**. For **Task 2 only** the professional fee is **\$7,000** total (**\$1,400/month** for five months), invoiced monthly with **Net 30** terms.

Action Required/Recommendation

Approval of **Resolution 2025-38**, authorizing the Village President to execute a professional services agreement with Place Foundry, LLC for **Task 2: Business District Alliance Assistance** as outlined in the August 5, 2025 proposal, in an amount not to exceed **\$7,000**.

Attachments

- Resolution 2025-R39
- Place Foundry Proposal (August 5, 2025) – Task 2

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R39**

**A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A
PROFESSIONAL SERVICES AGREEMENT WITH PLACE FOUNDRY, LLC
FOR THE PERFORMANCE OF ECONOMIC DEVELOPMENT
CONSULTING SERVICES IN RELATION TO THE BUSINESS DISTRICT
ALLIANCE**

WHEREAS, to protect the health, safety, and welfare of the residents of the Village of Roscoe, the President and Village Board find it necessary to create and put in place the steps necessary for the long-term economic development of the Village of Roscoe; and

WHEREAS, the Village of Roscoe is in need of consulting services related to the development recruitment and formal establishment of the Business District Alliance; and

WHEREAS, the President and Board of Trustees of the Village of Roscoe have determined that it is necessary to have a qualified economic development and planning firm perform such place making and consulting services; and

WHEREAS, Place Foundry, LLC. has experience and the necessary qualifications in performing such services, and the President and Board of Trustees of the Village of Roscoe believe it to be in the best interest of the residents of the Village to engage Place Foundry LLC to assist the Village with its economic development planning.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that by the adoption of this Resolution, the Village Administrator is authorized to execute an agreement on behalf of the Village of Roscoe, Illinois, with Place Foundry, LLC to provide the Village with **economic development consulting services in relation to** recruitment and formal establishment of the Business District Alliance – **as IDENTIFIED AS TASK 2**, and attached hereto as **Exhibit “A”**.

[Signature page to Follow]

2025-R39**1st Read:****PASSED BY ROLL CALL VOTE ON:**

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED AUGUST 19, 2025**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

Exhibit “A”
(Resolution 2025-R39)

Scope of Services – TASK 2 ONLY

AUGUST 5, 2025

VILLAGE OF ROSCOE

5-MONTH CONTRACT EXTENSION PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES

PREPARED FOR:

Carol Gustafson, Village President
Josef Kurlinkus, Village Administrator

PREPARED BY:

David A. Sidney | CEO + Founder
Place Foundry PLLC
dsidney@theplacefoundry.com
theplacefoundry.com

Situation Appraisal

The Village of Roscoe has established a strong foundation through previous planning initiatives:

- Main Street District Blueprint completed with stakeholder consensus
- Initial market analysis and opportunity identification completed
- Property owner engagement frameworks established
- Development concepts prepared for priority sites

This streamlined engagement concentrates on two priority initiatives that deliver maximum economic impact:

1. **Rockton Road Corridor Development**
- Strategic development attraction and implementation
2. **Business District Alliance Formation** -
Establishing sustainable organizational infrastructure

STRATEGIC FOCUS AREAS

Rockton Road Corridor Development:

- I-90 interchange proximity provides exceptional commercial development potential
- Regional traffic patterns support retail and service business attraction
- Infrastructure capacity exists to support strategic development
- Property owner engagement is critical for coordinated development success

Business District Alliance Formation:

- Sustainable organizational structure needed for long-term implementation
- 501(c)(3) establishment provides funding and partnership opportunities
- Business owner coordination essential for district-wide success
- Governance framework required for ongoing economic development initiatives

Scope of Work

TASK 1: ROCKTON ROAD CORRIDOR DEVELOPMENT

Strategic Development Planning:

- Market analysis update for I-90/Rockton Road corridor
- Site-specific opportunity packaging for priority development sites
- Developer recruitment and engagement strategy implementation
- Financial feasibility analysis for targeted development scenarios
- Infrastructure coordination planning with Village departments

Implementation Activities:

- Developer solicitation and RFQ process management as needed
- Property owner engagement and coordination meetings
- Site planning and development concept refinement
- Regulatory and zoning optimization recommendations
- Public-private partnership structuring support

Marketing and Promotion:

- Corridor marketing materials development
- Developer recruitment package creation
- Commercial tenant recruitment support
- Regional promotion strategy implementation
- Success story development and communication

Deliverables:

- Updated market analysis and opportunity assessment
- Developer recruitment materials and RFP documentation
- Site-specific development prospectuses
- Infrastructure coordination recommendations
- Monthly progress reports and quarterly strategic assessments

TASK 2: BUSINESS DISTRICT ALLIANCE FORMATION

Organizational Development:

- 501(c)(3) establishment process management
- Governance structure development and documentation
- Board recruitment and development support
- Operational framework creation
- Initial member recruitment and engagement

Capacity Building:

- Strategic planning facilitation for new organization
- Program development support
- Funding strategy development
- Partnership framework establishment
- Leadership development and training coordination

Implementation Support:

- Legal documentation coordination
- Financial management system establishment
- Communication strategy development
- Event planning and activation support
- Grant identification and application support

Deliverables:

- 501(c)(3) formation documents and legal compliance materials
- Governance structure documentation (bylaws, policies, procedures)
- Strategic plan for Business District Alliance
- Member recruitment and engagement materials
- Funding strategy and grant opportunity assessment

Service Delivery Framework

Item # 6.

INTEGRATED METHODOLOGY

Our approach applies Place Foundry's **Integrated Excellence Approach** across both priority areas:

Phase 1: Strategic Assessment & Launch (Months 1-2)

- Current conditions analysis and opportunity validation
- Stakeholder engagement and priority confirmation
- Resource allocation and timeline establishment
- Business District Alliance formation initiation

Phase 2: Active Implementation (Months 3-7)

- Intensive development recruitment and Alliance operational development
- Coordinated execution across both initiative areas
- Regular stakeholder communication and feedback integration

Phase 3: Completion & Transition (Months 8-9)

- Development project advancement and Alliance full operational launch
- Transition planning for Village-led continuation
- Success measurement and documentation

COMMUNICATION PROTOCOL

- **Bi-weekly Updates:** Email updates to Carol and Josef
- **Monthly Reports:** Comprehensive progress reports to Village Board
- **Quarterly Presentations:** In-person strategic sessions with Trustees (3 total)
- **Ad Hoc Support:** Responsive assistance for time-sensitive opportunities

ANTICIPATED SERVICE ALLOCATION

PLACE MAPPING (15%)

- Market analysis updates and opportunity tracking
- Performance metrics monitoring
- Economic impact assessment

PLACE BLUEPRINT (25%)

- Development scenario planning and visualization
- Site-specific opportunity packaging
- Financial feasibility analysis

PLACE STORYTELLING (20%)

- Marketing materials development
- Stakeholder communication
- Success story development

PLACE IMPLEMENTATION (40%)

- Developer/Retailer recruitment and engagement
- Business District Alliance formation
- Grant writing and funding strategy
- Project management across all initiatives

Pricing

5-MONTH CONTRACT EXTENSION

Professional Fee:

OPTION A: TASK 1 ONLY	\$32,500 (\$6,500 per month)
OPTION B: TASK 1 + TASK 2	\$39,500 (\$7,900 per month)

Included Services:

- All activities outlined in Rockton Road Development and Business District Alliance formation
- Bi-weekly updates to Village leadership (adjusted from weekly)
- Monthly progress reports to Village Board
- Quarterly strategic planning sessions (3 total)
- Project management and coordination
- David Sidney as dedicated Project Principal
- Support staff for analysis and implementation

Payment Terms:

- Monthly invoicing through QuickBooks Online
- Net 30 payment terms
- Contract term: 5 months beginning August 1, 2025

EXPECTED OUTCOMES

ROCKTON ROAD CORRIDOR

- Active developer engagement on 2-3 priority sites
- Completed development feasibility analyses
- Advanced development agreements or commitments
- Enhanced corridor marketing and regional visibility
- Coordinated infrastructure planning

BUSINESS DISTRICT ALLIANCE

- Functioning 501(c)(3) organization with active board
- Established operational framework and governance structure
- Initial membership base of 12-15 local businesses
- 1-2 grant applications submitted with funding strategy
- Foundation for ongoing programming and business support services
- Spring 2026 Event

Risks & Assumptions

RISKS

- Economic conditions may affect development feasibility timelines
- Property owner decisions may impact development coordination
- Volunteer capacity for Business District Alliance may require ongoing development

ASSUMPTIONS

- Village staff will provide active support and coordination
- Property owners will maintain engagement in development discussions
- Business community will support Alliance formation efforts
- Village Board will maintain strategic support for both initiatives

Contract Extension Agreement

This 5-Month Contract Extension Agreement is entered between the Village of Roscoe, Illinois and Place Foundry PLLC, extending our previous professional consulting relationship for continued services focused on Rockton Road corridor only or Rockton Road corridor and Business District Alliance formation.

Extension Period: 5 months beginning August 1, 2025 through December 31, 2025

Extension Scope: Professional consulting services as defined in this proposal's scope of work, building upon previous planning work completed in 2024-2025.

Key Personnel: David Sidney as Principal-In-Charge and Jeff Macke as Project Manager

Payment Terms: Monthly invoicing, Net 30 days

Previous Work Reference: This extension builds upon the previous planning initiatives completed under our 2024-2025 engagements.

ACCEPTANCE

THE CONTRACT/AGREEMENT IS NON-TRANSFERABLE AND NON-REFUNDABLE.

I/we, the undersigned, authorize Place Foundry PLLC to provide the professional services outlined above at (please section Option):

_____ OPTION A: \$6,500/month for 5 months and agree that I/we are familiar with and accept the above terms.

_____ OPTION B: \$7,900/month for 5 months and agree that I/we are familiar with and accept the above terms.

CLIENT: Village of Roscoe

CONSULTANT: Place Foundry PLLC

SIGNATURE	SIGNATURE
DATE ACCEPTED	NAME
TITLE	TITLE
DATE ACCEPTED	DATE PROPOSED

PLACE
foundry

Place Foundry LLC
728 North Prospect Street
Suite 101
Rockford, IL 61107

Zoning Board of Appeals Meeting of August 13, 2025

Application No. ZBA 2025-017

Applicant: Amy L. Silvestri

Location: 12052 Joncey Dr (04-28-477-005) and 12126 Joncey Dr (04-28-477-004)

Requested Action: A zoning map amendment to change the zoning of the subject properties from CR to R1

Existing Use: Vacant Land

Proposed Use: Single Family Residential

Existing Zoning: CR (Retail and Service Commercial)

Adjacent Zoning:

North: R1

East: CR (contiguous) and R1

South: RR (Roscoe Township)

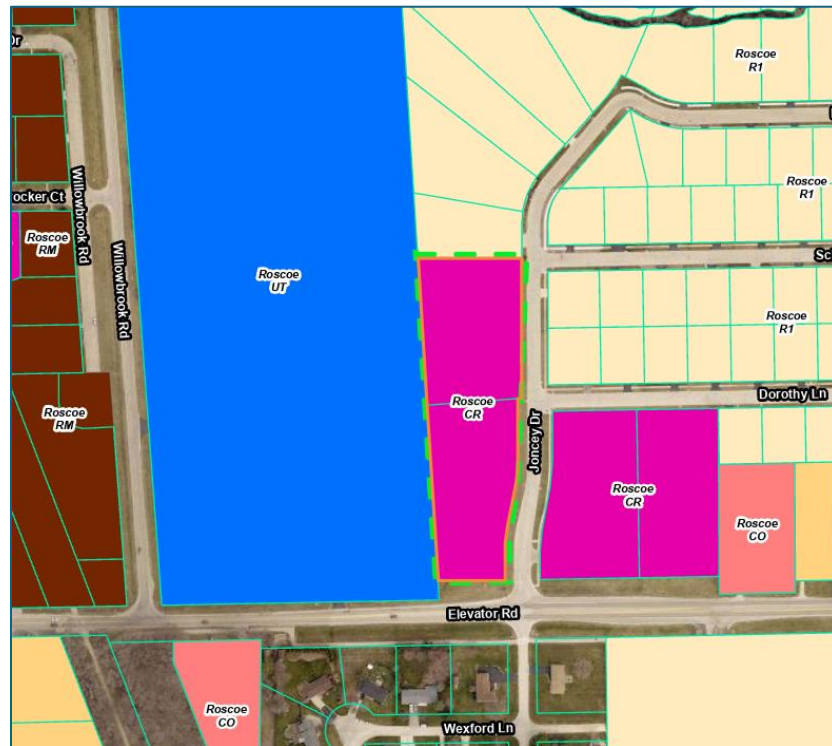
West: UT

Description: The applicant is requesting a zoning map amendment for the lots at 12052 Joncey Dr (04-28-477-005) and 12126 Joncey Dr (04-28-477-004). This would change two lots in the Kinnikinnick Creekside plat from CR (Retail and Service Commercial) zoning to R-1 (Single Family Residential) zoning. The two existing lots are currently vacant.. The rezoning would redesignate the two parcels for residential development, based on the R-1 (Single Family Residential) Zoning District standards, as shown below in the table below:

	District Standards
Lot Size	9,500 square feet
Lot Width	75 linear feet
Lot Depth	125 linear feet
Front Setback	30 feet
Side Setback	10 feet
Rear Setback	30 feet

Immediately following the rezoning, the ZBA will consider a proposed land division in conformance with the Single Family Residential Zoning District for the subject property.

Zoning Map Excerpt - Subject property is outlined in green



Staff Review: The proposed Zoning Map Amendment would allow for the future division of the two larger lots into six smaller lots accommodating single family residences. R-1 Single Family Residential zoning would match the existing pattern of R-1 zoned lots that are adjacent to the two lots. They would also match the residential character of the rest of the Kinnikinnick Creekside Subdivision.

Zoning Map Amendment Procedure: A zoning map amendment (rezoning) is a change to the zoning district on the zoning map. Section 15-779, Map Amendments and Text Amendments, outlines the procedures for zoning map amendments. The ZBA must hold a public hearing for each proposed amendment. Within 45 days following the public hearing, the ZBA must make a specific finding as to whether the change is consistent with the purpose and intent of the zoning ordinance and the Village's comprehensive plan. The concurring vote of four members of the ZBA is necessary to recommend the map amendment to the Village Board.

Required Findings by the Zoning Board of Appeals:

Staff has provided suggested findings for use by the ZBA.

The Zoning Board of Appeals finds that the proposed zoning map amendment is consistent with the purpose and intent of the zoning ordinance and the Village's comprehensive plan, because the proposed R-1 Single Family Residential zoning would match the existing pattern of R-1 zoning on adjacent properties. The proposed R-1 zoning would also match the residential character of the rest of the Kinnikinnick Creekside Subdivision.

Staff Recommendation: Staff recommends **approval** of the requested zoning map amendment, including the recommended findings of fact.

**VILLAGE OF ROSCOE
ORDINANCE NO. 2025-19**

AN ORDINANCE APPROVING A ZONING MAP AMENDMENT FROM THE CR – RETAIL AND SERVICE COMMERCIAL ZONING DISTRICT TO THE R1 – ONE-FAMILY RESIDENTIAL ZONING DISTRICT FOR PARCELS LOCATED AT 12052 JONCEY DRIVE AND 12126 JONCEY DRIVE (PINS: 04-28-477-005 & 04-28-477-004)

WHEREAS, the owner of two contiguous parcels located at 12052 Joncey Drive and 12126 Joncey Drive, Roscoe, Illinois (PINS: 04-28-477-005 & 04-28-477-004) (“Property”) and legally described in the description attached hereto as Exhibit “A”, wishes to change the zoning classification of the property from CR – Retail and Service Commercial zoning to R1 – One-Family Residential zoning, as established by the zoning code of the Village of Roscoe; and

WHEREAS, the changes in zoning classification requires an amendment to the zoning map to comply with Village Ordinance; and

WHEREAS, on August 13, 2025, the Village of Roscoe Zoning Board of Appeals held the requisite hearing pursuant to notice, regarding the map amendment request by the owner of the property; and

WHEREAS, the Zoning Board of Appeals met on August 13, 2025, and thereafter voted to approve the application for map amendment (ZBA Motion to Approve passed 7-0-0); and

WHEREAS, the Village of Roscoe is authorized and empowered by statute to adopt and enforce the provisions of this ordinance; and

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, ILLINOIS, AS FOLLOWS:

Section 1. That the map amendment request by the owner of the property located at 12052 Joncey Drive and 12126 Joncey Drive, Roscoe, Illinois (PIN: 04-28-477-005 & 04-28-477-004) and legally described in the description attached hereto as Exhibit “A”, be and hereby is approved, and that said Property, is and shall be zoned One-Family Residential (R1) as described in the Village of Roscoe Code of Ordinances.

Section 2. Any portion of any other ordinance in conflict with this ordinance is hereby expressly repealed to the extent of the conflict.

Section 3. All other portions of the Code of Ordinances of the Village of Roscoe shall remain in full force and effect.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

2025-19

1st Read:**PASSED BY ROLL CALL VOTE ON:**

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED September 16, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

Exhibit "A"
(Ordinance 2025-19)

LEGAL DESCRIPTION

Lots Three (3) and Four (4) as designated upon Final Plat No. 2 of F & D Kinnikinnick Creekside, being a Subdivision of part of the Southwest Quarter (1/4) of Section 27 and part of the Southeast Quarter (1/4) of Section 28, all in Township 46 North, Range 2 East of the Third Principal Meridian, the Plat of which Subdivision is recorded in Book 47 of Plats on Page 178 in the Recorder's Office of Winnebago County, Illinois; situated in the County of Winnebago and State of Illinois.



10631 MAIN STREET
PHONE: 815-623-2829 FAX: 815-623-1360

ZONING BOARD of APPEALS APPLICATION

GENERAL INFORMATION

Applicant

Name: Attorney Amy L. Silvestri
 Address: 2208 Charles Street, Rockford, Illinois 61104
 Phone: [REDACTED] Email [REDACTED]
 Applicant's Interest in Subject Property: Attorney for the Owners

Owner (if different from Applicant)

Name: See Attached Exhibit A
 Address: _____
 Phone: _____ Email _____

SUBJECT PROPERTY

Address of Property: 12052 and 12126 Joncey Drive, Roscoe, IL 61073
 Current Zoning Classification of Property: CR
 UT R1 R2 RR MRD RM PUD CPD CR CG CH CO IL IG IH F C P
 Other _____

If a Special Use Permit has been previously issued, describe here, including date of issuance:
Not Applicable

Legal Description of Property (attach copy of deed) or legal.
See Attached Exhibit B

Property Identification Number (PIN): 0428477005 and 0428477004

Township: Roscoe

Is title to the subject Property held in a land trust?

☐

Yes

☒

No

Trust No. _____

If yes, full disclosure of all trustees and beneficiaries is required: (use separate sheet)

Requested Action (check as many as are applicable)

☐

Variation

☐

Special Use Permit

☒

Map Amendment

☐

Text Amendment

☐

Zoning Appeal

☒

Other (specify) Replat

Describe and explain reason for requested action: (use separate sheet if necessary)

Owners would like to change the 2 Commercial Retail lots into 6 single family

Residential lots (See Exhibit C, attached)

Consultants

Please provide on a separate sheet the name, address, and phone number of each consultant or professional advising Applicant with respect to this Application (including without limitation, architects, engineers, surveyors, planners and attorneys)

Village Officials or Employees

Does any official or employee of the Village have an interest, either directly or indirectly, in the Subject Property? Yes ☐ No ☒

Repeat Application

Has any other zoning application for the Subject Property been submitted to the Village and denied in the past year? Yes ☐ No ☒

(If yes, attach a statement of the grounds justifying reconsideration.)

Required Submittals

Ten (10) sets of all submittals and data required under the relevant provisions of the Zoning Ordinance shall accompany this application. Must include detailed site plan.

Certifications

The Applicant and Owner certify that this Application is filed with the permission and consent of the Owner of the Subject Property and that the person signing this Application is fully authorized to do so.

The Applicant certifies that all information contained herein (including the accompanying submittals and data) is true and correct to the best of the Applicant's knowledge.

The Applicant acknowledges that the Village may seek additional information relating to this Application and agrees to provide the Village with such information in a timely manner. Failure to provide the Village with such information may be grounds for denying the application.

The Applicant agrees that the Village its representatives have the right and are hereby granted permission and a license, to enter upon the Subject Property, and into any structure located thereon, for purpose of conducting any inspection that may be necessary in connection with the Village's consideration of this Applicant.

Amy L. Silvestri

Amy L. Silvestri Attorney in Fact for All Owners

[Redacted Signature]

[Redacted Signature]

Signature of Applicant

Signature of Owner

July 1, 2025

July 1, 2025

Date

Date

FOR OFFICE USE ONLY

Fee _____

Date Filed _____

Legal Published _____

Receipt Number _____

Newspaper _____

Date Hearing Scheduled _____

Date Legal Posted _____

Staff Signature / Date _____

Exhibit A
Owners

GERALD L. MCCURDY, Trustee
The Gerald L. McCurdy Living Trust No. 510, Dated May 10, 2000
1896 Krupke Road
Caledonia, Illinois 61011

Barbara J. McCurdy, Trustee
The Barbara J. McCurdy Living Trust No. 510, dated May 10, 2000
1896 Krupke Road
Caledonia, Illinois 61011

David Edward Mccurdy
3523 Roscoe Road
Rockton, Illinois 61072

Floyd Laverne Mccurdy
1912 Krupke Road
Caledonia, Illinois 61011

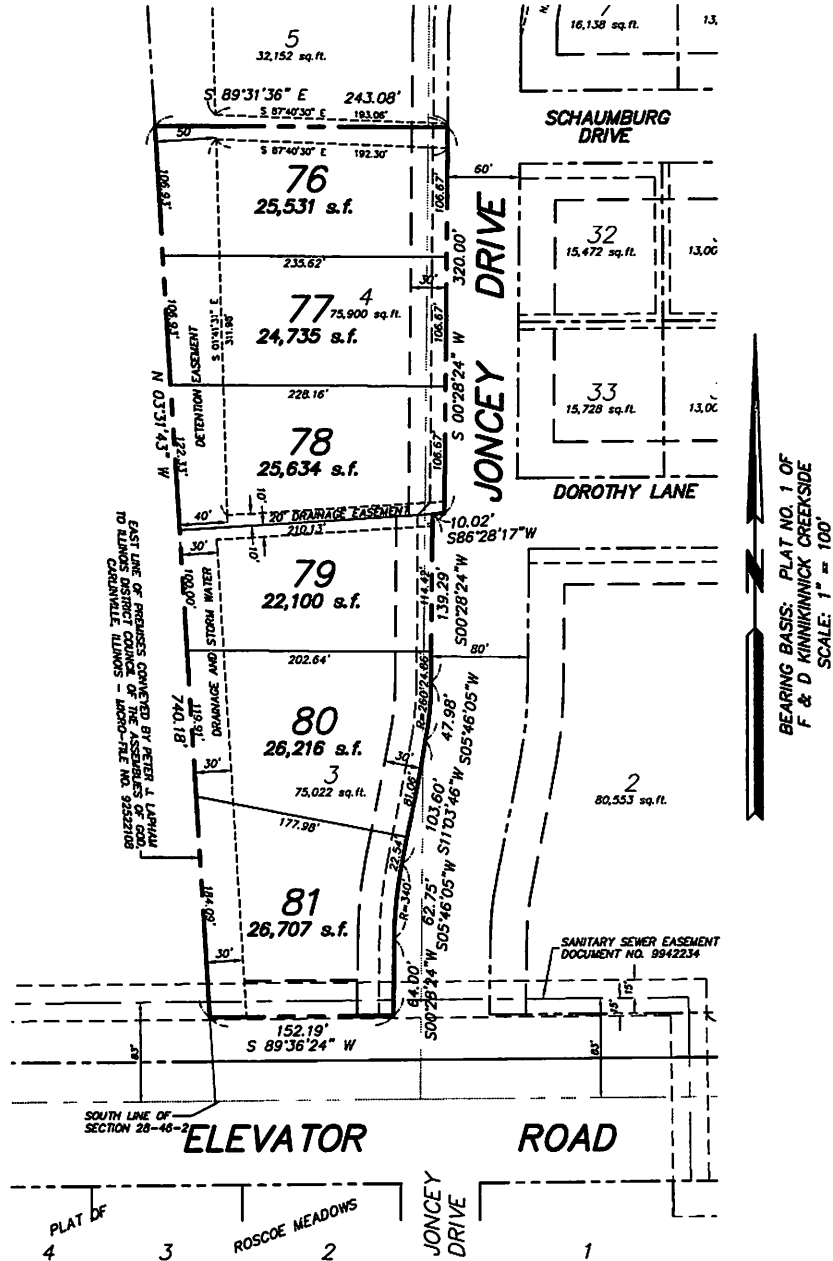
Lorraine E. Mccurdy
1912 Krupke Road
Caledonia, Illinois 61011

Exhibit B**Legal Description**

Lots Three (3) and Four (4) as designated upon Final Plat No. 2 of F & D Kinnikinnick Creekside, being a Subdivision of part of the Southwest Quarter (1/4) of Section 27 and part of the Southeast Quarter (1/4) of Section 28, all in Township 46 North, Range 2 East of the Third Principal Meridian, the Plat of which Subdivision is recorded in Book 47 of Plats on Page 178 in the Recorder's Office of Winnebago County, Illinois; situated in the County of Winnebago and State of Illinois.

Exhibit C

EXHIBIT FOR
REPLAT OF LOTS 3 & 4 OF FINAL PLAT NO. 1
OF
F & D KINNIKINNICK CREEKSIDE
VILLAGE OF ROSCOE WINNEBAGO
COUNTY, ILLINOIS



C:\Land Projects\2008\115591\115591.dwg, 10/1/2024 10:53:24 AM, JCV

PREPARED BY:
R.K. JOHNSON & ASSOCIATES, INC.
 CONSULTING CIVIL ENGINEERS - LAND SURVEYORS
 1515 WINDSOR ROAD, LOVES PARK, ILLINOIS 61111
 (815) 633-5097 FAX (815) 633-4593
 www.rkjohasooassociates.com
 ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184-004994
 OCTOBER 1, 2024 JOB NO. 11559

**12126 JONCEY DR**

Pin	Alt.Pin	Property Size
0428477004	null	Sq. Feet: 74807 Acres: 1.72

Legal Description

F & D KINNIKINNICK CREEKSIDE PT SW1/4 SEC 27 & PT SE1/4 SEC 28-46-2 LOT 4

Property Use

Use Code	Description
0039	Pref Asd Res(not1/3)10-30

Zoning Info

ZoningClass: CR
ZoningDesc: Retail and Service Commercial District

Township Info

Township	Assessor Name
ROSCOE	Cindy Servant

School District

SCHOOLDIST: Hononegah High School Dist #207
GRADESCHOOL: Kinnikinnick School Dist #131

Fair Market Values

Year	Fair Market Value	Total Tax Bill	Code
2024	\$440.00	\$0.00	189

Exemptions

No exemptions to display.

Sale History

No sale history data to display.

Flood Hazard Zones

Flood Zone Type	In/Out
X	Out



12052 JONCEY DR

Pin	Alt.Pin	Property Size
0428477005	null	Sq. Feet: 75117 Acres: 1.72
Legal Description F & D KINNIKINNICK CREEKSIDE PT SW1/4 SEC 27 & PT SE1/4 SEC 28-46-2 LOT 3		

Property Use

Use Code	Description
0059	Pref Asd Com(not1/3)10-30

Zoning Info

ZoningClass: CR
ZoningDesc: Retail and Service Commercial District

Township Info

Township	Assessor Name
ROSCOE	Cindy Servant

School District

SCHOOLDIST: Hononegah High School Dist #207
GRADESCHOOL: Kinnikinnick School Dist #131

Fair Market Values

Year	Fair Market Value	Total Tax Bill	Code
2024	\$440.00	\$0.00	189

Exemptions

No exemptions to display.

Sale History

No sale history data to display.

Flood Hazard Zones

Flood Zone Type	In/Out
X	Out

Consultants

Thomas Eddie
R. K. Johnson & Associates, Inc.
1515 Windsor Road
Loves Park, Illinois 61111
815-633-5097

Affidavit - Proof of Publication

STATE OF WISCONSIN }
 Rock County } SS.

Planning and Community Development Department

LEGAL NOTICE: ZONING BOARD OF APPEALS, ROSCOE, IL
 Public notice is hereby given pursuant to a petition on file in the
 Village Clerk's office of the Village of Roscoe, that a public hearing
 will be held on August 13, 2025 at 5:30 PM at Roscoe Village Hall,
 10631 Main Street, Roscoe, Illinois, relative to a requested Zoning
 Map Amendment for the property located at 12052 and 12126
 Jonecy Drive to change the zoning from CR Retail and Service
 Commercial District to R1 One-Family Residential District. All
 interested persons are invited to attend said hearing and be heard.
 Respectfully submitted, Jackie Mich
 Consulting Zoning Administrator, Village of Roscoe, IL.
 Dated this 23 rd day of July
 July 28, 2025

WNAXLP

Josh Anselmi being duly sworn deposes and says that
 he/she is the principal clerk of Adams Publishing Group
 of Southern Wisconsin, publishers of **Beloit Daily News**,
BeloitDailyNews.com, a newspaper published in Rock
 County, and that a notice, printed copy of which taken from
 said newspaper, is hereunto attached, was published in said
 newspaper on the following dates:

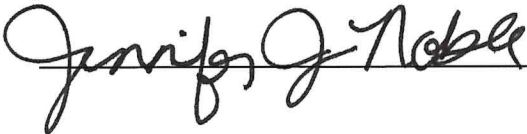
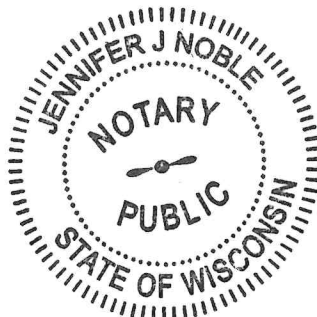
07/28/25Publishing Fees: **\$19.16**

Signature:



Subscribed and sworn to before me
 this **28th day of July, A.D. 2025**

Notary Public


My Commission Expires: **3/9/27**

Zoning Board of Appeals Meeting of August 13, 2025

Application No. ZBA 2025-018

Applicant: Amy L. Silvestri

Location: 12052 Joncey Dr (04-28-477-005) and 12126 Joncey Dr (04-28-477-004)

Requested Action: Replat of two existing commercial lots to create six residential lots

Existing Use: Vacant Land

Proposed Use: Single Family Residential

Existing Zoning: CR (Retail and Service Commercial)

Adjacent Zoning:

North: R1

East: CR (contiguous) and R1

South: RR (Roscoe Township)

West: UT

Description: The applicant is requesting to divide the lots at 12052 Joncey Dr (04-28-477-005) and 12126 Joncey Dr (04-28-477-004). This would be a division of the two lots into six lots in the Kinnikinnick Creekside plat. This would redesignate the two parcels as available for further residential development, based on the R-1 Single Family Residential Zoning District standards, as shown in the table below:

	District Standard	Proposed
Lot Size	9,500 square feet	22,100 to 26,707 square feet
Lot Width	75 feet	106 to 152 feet
Lot Depth	125 feet	152 to 243 feet
Development Setback Standards		
Front Setback	30 feet	Able to accommodate
Side Setback	10 feet	Able to accommodate
Rear Setback	30 feet	Able to accommodate

As seen above, the proposed land division would conform to the Single Family Residential Zoning District requirements.

Staff Review: The land division would allow for six smaller lots that would allow single family residences to occupy the land, following a rezoning to R-1, if approved by the Village. Single family residential lots of this size would match the existing pattern of larger lot single family homes that are

adjacent to the two lots. They would also match the mostly residential character of the rest of the Kinnikinnick Creekside Subdivision.

Staff notes that at the time of development, the driveway for Lot 81 (on Joney Drive) should be located as far north as possible in order to provide adequate spacing from Elevator Road.

Staff Recommendation: Staff recommends **approval** of the requested land division, subject to the following conditions:

1. The future driveway for Lot 81 on Joney Drive should be placed as far north from Elevator Road as possible.
2. Applicant shall submit an official plat drawing (i.e., recordable by the County) for review by the Village Engineer.
3. The proposed land division is subject to approval by the Village Engineer.
4. Applicant shall modify the proposed land division drawing to include an easement for the existing “Kinnikinnick Creekside” subdivision sign abutting the public right-of-way to ensure access from the road to the sign for future maintenance.

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R44**

Item # 8.

**A RESOLUTION APPROVING THE FINAL SUBDIVISION PLAT FOR PLAT NO. 4 OF F & D
KINNIKINNICK CREEKSIDE SUBDIVISION**

WHEREAS, the owner of a parcel of property located within the Village of Roscoe, generally identified as PLAT NO. 4 OF KINNIKINNICK CREEKSIDE SUBDIVISION BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 46 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN, WINNEBAGO COUNTY, ILLINOIS, desires to subdivide said property in accordance with the plans and drawings attached hereto as Exhibit “A”; and

WHEREAS, pursuant to Village code, the owner has submitted a request for the approval of a final subdivision plat of said property, such subdivision to be entitled Plat No. 4 of Kinnikinnick Creekside Subdivision; and

WHEREAS, the Village finds that the proposed final Plat, its Zoning, Roads, Drainages, and Public Improvements meet the Village’s criteria for design approval; and

WHEREAS, the Village wishes to approve the final subdivision plat of the Plat No. 4 of Kinnikinnick Creekside Subdivision; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that the Village of Roscoe hereby approves the design of the final subdivision plat for the **Plat No. 4 of Kinnikinnick Creekside Subdivision**, such plat, legally described in, and to be consistent with, the exhibits and drawings attached hereto as Exhibit “A”.

2025-R44				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:

ATTEST:

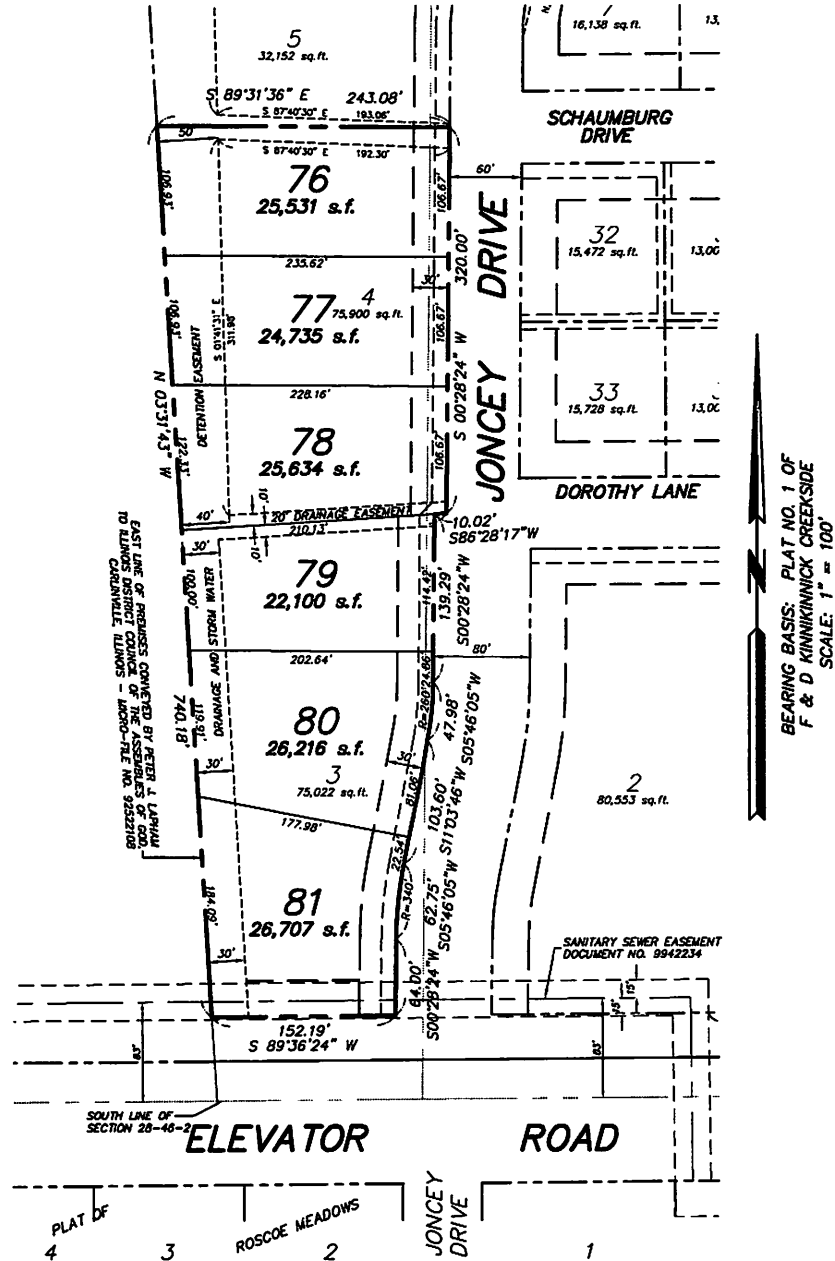
VILLAGE PRESIDENT

VILLAGE CLERK

Exhibit “A”
(Resolution 2025-R44)

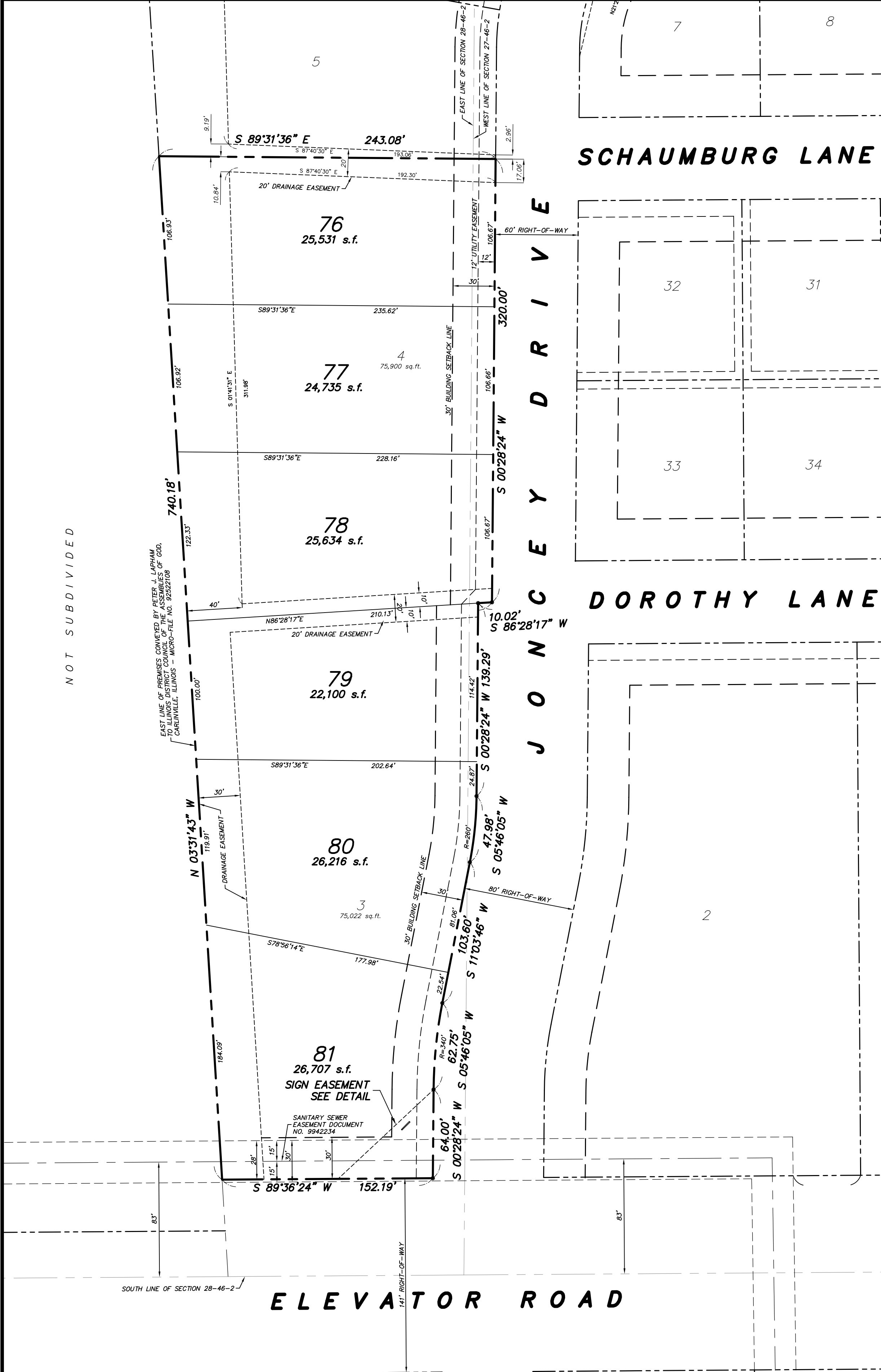
PLAT NO. 4 OF KINNIKINNICK CREEKSIDE SUBDIVISION

EXHIBIT FOR
REPLAT OF LOTS 3 & 4 OF FINAL PLAT NO. 1
OF
F & D KINNIKINNICK CREEKSIDE
VILLAGE OF ROSCOE WINNEBAGO
COUNTY, ILLINOIS



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PREPARED BY:
R.K. JOHNSON & ASSOCIATES, INC.
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 ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184-004994
 OCTOBER 1, 2024 JOB NO. 11559



FINAL PLAT NO. 4
OF
F & D KINNIKINNICK CREEKSIDE
BEING A SUBDIVISION OF PART OF THE SOUTHWEST
QUARTER OF SECTION 27, TOWNSHIP 46 NORTH,
RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN

VILLAGE OF ROSCOE
WINNEBAGO COUNTY, ILLINOIS
AUGUST 2025

GRAPHIC SCALE
1 inch = 50 ft.

An easement is hereby reserved for and granted to the designated governmental bodies and public utilities or cable television companies with the necessary authorizations and/or franchises and their respective successors and assigns within the area as shown by dashed lines on the plat and marked "Easement", to install, lay, construct, renew, operate and maintain storm and sanitary sewers, pipes, conduits, cables, poles and wires, overhead and underground, with all necessary bracing, guys, anchors and other equipment for the purpose of serving the subdivision and other properties with telephone, electric, gas and other utility service or cable television service; also is hereby granted, the right to use the streets for said purposes, the right to overhead wires to serve adjacent lots, the right to enter upon the lots at all times to install, lay, construct, renew, operate and maintain within said easement area said storm and sanitary sewers and water lines, cables, poles, wires, bracing, guys, anchors and other equipment and finally the right is hereby granted to cut down and remove or trim and keep trimmed any trees, shrubs or saplings that interfere with any of the said public utility equipment or cable television equipment installed on said easement. No permanent buildings or trees shall be planted on said easement, but same may be used for purposes that do not then or later interfere with the aforesaid uses or rights herein granted.

If the grade of the subdivision property must be so altered or if private storm and sanitary sewer facilities require that the underground utility or cable television equipment be moved or otherwise altered, the property owners, their respective successors and assigns shall reimburse the utility company or cable television company for the necessary expense involved.

The maintenance of the drainage and storm water detention easement shall be the sole responsibility of the individual property owner. The finished grade of the easements shall not be landscaped, altered, or encroached upon by filling, grading or construction of surface improvements that obstruct or redirect the flow of water, nor shall any buildings or structures be erected within this easement.

An easement for serving the subdivision and other property with electric and communications service is hereby reserved for and granted to COMMINGHA/IN EDISON COMPANY and SBC, GRANTEES, their respective licensees, successors and assigns, jointly and severally, to construct, operate, repair, maintain, modify, reconstruct, replace, supplement, relocate and remove, from time to time, poles, guys, anchors, wires, cables, conduits, manholes, transformers, pedestals, equipment cabinets or other facilities used in connection with overhead and underground transmission and distribution of electricity, communications, sounds and signals in, over, under, across, along and upon the surface of the property shown within the dashed or dotted lines (or similar designation) on the plat and marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E." (or similar designation), the property designated in the Declaration of Condominium and/or on this plat as "Common Elements", and the property designated on the plat as "common area or areas", and the property designated on the plat for streets and common area or areas to serve improvements thereon, on an adjacent lots, and common area or areas, the right to cut, trim or remove trees, bushes, roots and saplings and to clear obstructions from the surface and subsurface as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over Grantees' facilities or in, upon or over the property within the dashed or dotted lines (or similar designation) marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E." (or similar designation) without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have the meaning set forth for such term in the "Condominium Property Act", Chapter 765 ILCS 605/2, as amended from time to time.

The term "common area or areas" is defined as a lot, parcel or area of real property, the beneficial use and enjoyment of which is reserved in whole as an appurtenance to the separately owned lots, parcels or areas within the planned development, even though such be otherwise designated on the plat by terms such as "outlots", "common elements", "open space", "open area", "common ground", "parking" and "common areas". The term "common area or areas" and "Common Elements" include real property surfaced with interior driveways and walkways, but excludes real property physically occupied by a building, Service Business District or structure such as a pool, retention pond, or mechanical equipment.

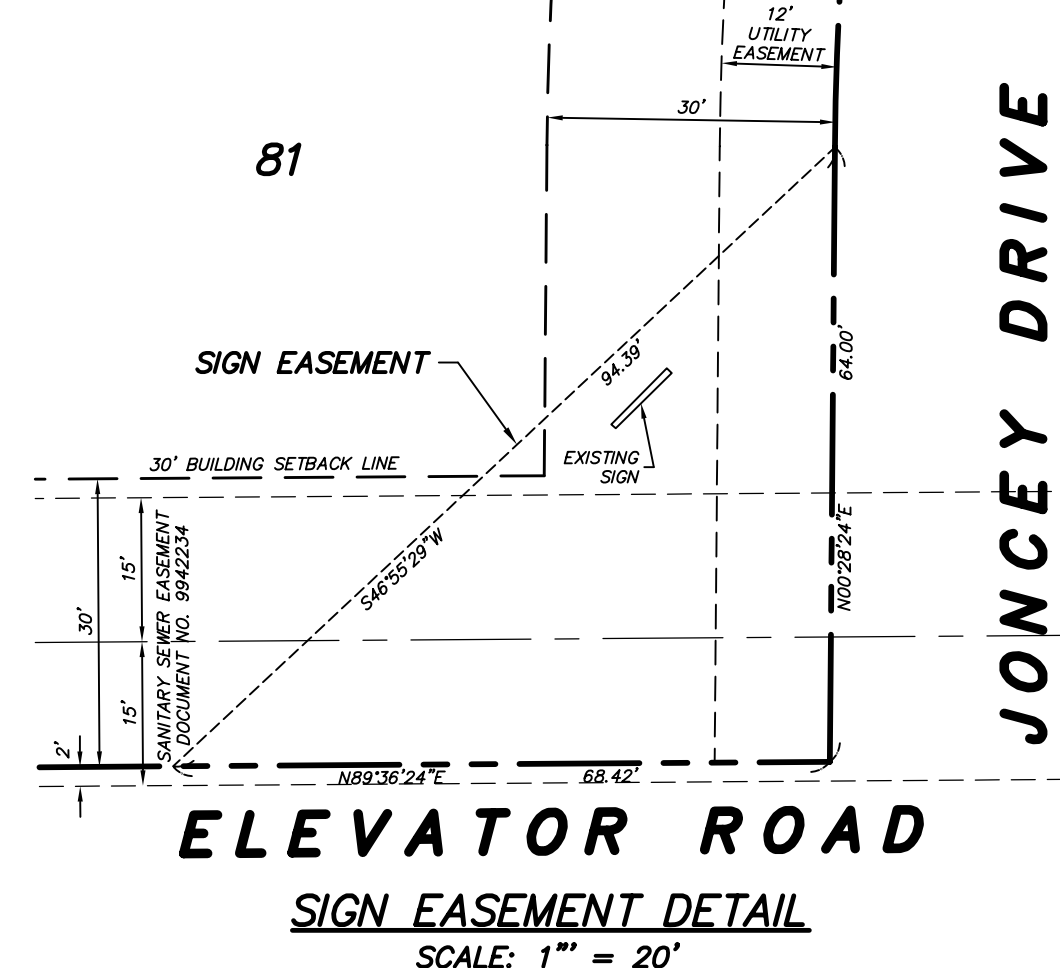
Relocation of facilities will be done by Grantees at cost of the Grantor/Lot Owner, upon written request.

An easement is hereby reserved for and granted to NICOR, INC., its successors and assigns to install, operate, maintain, repair, replace and remove, facilities used in connection with the transmission and distribution of natural gas in, over, under, across, along and upon the surface of the property shown on this plat marked "Easement", "Common Area or Areas" and streets and alleys, whether public or private, and the property designated in the Declaration of Condominium and/or on this plat as "Common Elements", together with the right to install required service connections over or under the surface of each lot and Common Area or Areas to serve improvements thereon, on an adjacent lots, and Common Area or Areas, and to serve other property, adjacent or otherwise, and the right to remove obstructions, including but not limited to, trees, bushes, roots and fences, as may be reasonably required incident to the rights herein given, and the right to enter upon the property for all such purposes. Obstructions shall not be placed over NICOR facilities or in, upon or over the property identified on this plat for utility purposes without the prior written consent of NICOR. After installation of any such facilities, the grade of the property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have that meaning set forth for such term in Section 605/2(c) of the "Condominium Property Act" (Illinois Compiled Statutes, Ch. 765, Sec. 605/2(c)), as amended from time to time.

The term "Common Area or Areas" is defined as a lot, parcel or area of real property, including real property surfaced with interior driveways and walkways, the beneficial use and enjoyment of which is reserved in whole as an appurtenance to the separately owned lots, parcels or areas within the property, even though such areas may be designated on this plat by other terms.

- General Notes
- The future driveway for Lot 81 on Joney Drive should be placed as far North from Elevator Road as possible.
 - Direct vehicular access shall not be allowed to Elevator Road (County Highway 8) from Lot 81.



LEGAL DESCRIPTION:

I hereby certify that at the request of the owners, I have re-surveyed and re-subdivided according to the attached Final Plat No. 4 of F & D Kinnikinnick Creekside, Lots Three (3) and Four (4), as designated upon Final Plat No. 1 of F & D Kinnikinnick Creekside, being a subdivision of part of the Southwest Quarter of Section 27, and part of the Southeast Quarter of Section 28, all in Township 46 North, Range 2 East of the Third Principal Meridian, the plat of which subdivision is recorded in Book 44 of Plats on Page 129B in the Recorder's Office of Winnebago County, Illinois. Situated in the County of Winnebago and State of Illinois. Containing 3.46 Acres.

I further certify that this plat is situated within 1 1/2 miles of the corporate limits of a city which has adopted a city plan and is exercising the special powers authorized by Division 12 of Article 11 of the Illinois Municipal Code, as now or hereafter amended, and that a part of the property covered by this plat is situated within a special flood hazard area as identified by the Federal Emergency Management Agency for Winnebago County, Illinois on Community-panel numbers 17201C0161D and 17201C0142D dated September 6, 2006.

Dimensions are given in feet and decimals of a foot unless otherwise noted. Iron pins 3/4-inch in diameter and 4 feet long have been found or set at all points marked with a solid dot, and iron pins 5/8-inch in diameter and 3 feet long have been found or set at all other lot corners except as noted. All dimensions along curved lines are chord distances unless otherwise noted.

Given under my hand and seal this _____ day of _____, 20____.

Thomas R. Eddie
Illinois Professional Land Surveyor
No. 3635
(Exp. 11-30-26)

As owners, we hereby certify that we have caused the land described in the foregoing affidavit of the surveyor, to be surveyed, divided, and mapped as presented on this plat. All streets, alleys, walkways, parks, playgrounds and school sites shown on this plat are hereby dedicated to the public for public purposes, and all easements shown are subject to the Easement Provisions hereon. We further certify that there are no liens or encumbrances on the property contained in this plat except best of our knowledge, this land is situated in Kinnikinnick Community Consolidated School District #131 and Hononegah Community High School District #207 in Winnebago County, Illinois.

Owner: _____
Owner: _____
Owner: _____
Owner: _____
Owner: _____
Owner: _____
Owner: _____

I, _____, a Notary Public in and for the County of Winnebago in the State of Illinois, do hereby certify that _____, personally known to me to be the same person(s) whose name(s) is (are) subscribed to the foregoing instrument, appeared before me this day in person and (severally) acknowledged that he (they) signed, sealed and delivered said instrument as his (their) free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notary Seal this _____ day of _____, 20____.

Notary Public

We hereby certify that to the best of our knowledge and belief, the drainage of surface water will not be changed by the construction of this subdivision or any part thereof, or that if such surface water drainage will be changed, adequate provision has been made for the collection and diversion of such surface waters into water retention areas, public areas, or drains which the subdivider has the right to use, and that such surface waters will not be deposited on the property of adjoining lands in such concentrations as may cause damage to the adjoining property because of the construction of the subdivision.

Registered Professional Engineer _____ Owner or Duty Authorized Attorney _____
Date _____ Date _____

I hereby certify that I have received an approved drainage study for the property embraced within the attached Final Plat No. 4 of F & D Kinnikinnick Creekside. Construction plans have been submitted and approved, and all public improvements have been built as required, or security in sufficient amount has been provided for this construction.

Dated this _____ day of _____, 20____.

Village Engineer _____
Having reviewed the recommendations of the Planning Commission, and finding substantial conformity with all pertinent laws, rules, and regulations including this Ordinance and the tentative Plat of this subdivision as conditionally approved, this Plat is given final approval this _____ day of _____, 20____.

Village Plat Officer _____
This is to certify that the Village of Roscoe has reviewed the attached Final Plat No. 4 of F & D Kinnikinnick Creekside. In witness whereof, I have hereto set my hand this _____ day of _____, 20____.

President of the Village Board _____

This is to certify that the Village Board of the Village of Roscoe did, at its meeting on the _____ day of _____ A.D., 20____, approve of the Plat and authorize it to be recorded.

In witness whereof, I _____, Village Clerk of the Village of Roscoe hereunto set my hand and affixed the seal of said Village of Roscoe, this _____ day of _____ A.D., 20____.

Village Clerk _____

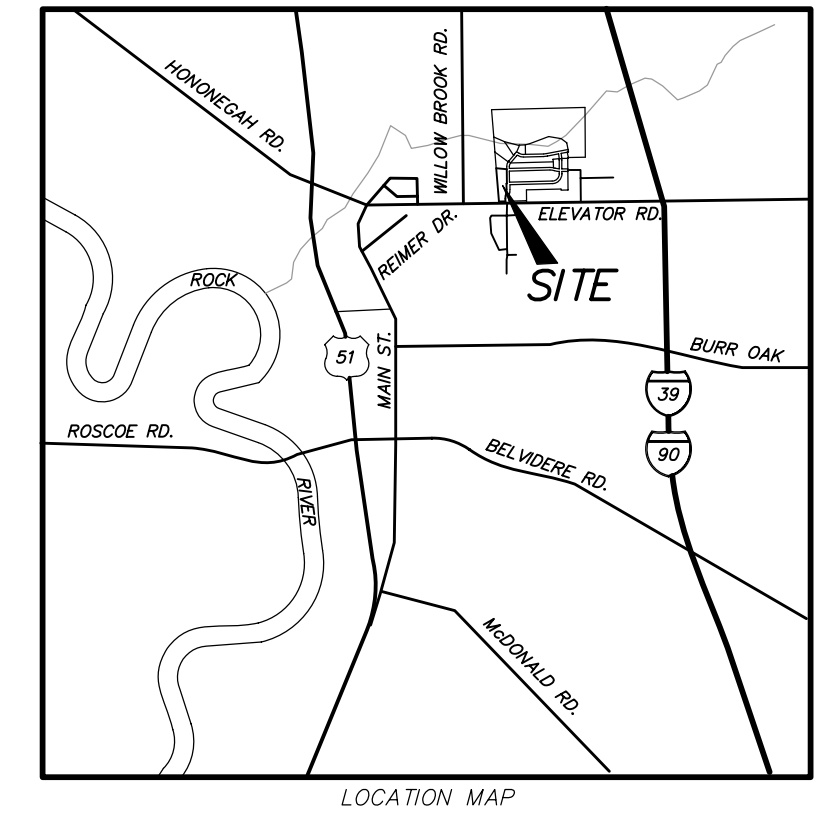
I, _____, County Clerk of Winnebago County in the State of Illinois, do hereby certify that I find no delinquent general taxes, unpaid current general taxes, delinquent special assessments or unpaid current special assessments against the lands embraced within Final Plat No. 4 of F & D Kinnikinnick Creekside. In witness whereof, I have hereunto set my hand and seal of the county of Winnebago this _____ day of _____, 20____.

County Clerk _____

Filed for record this _____ day of _____, 20____, at _____ o'clock _____ M., recorded in Book _____ of Plats, page _____ and examined.

County Recorder _____
Document Number _____

OWNERS:
GERALD L. MCCURDY, as Trustee of The Gerald L. McCurdy Living Trust No. 510, Dated May 10, 2000
Barbara J. McCurdy as Trustee of the Barbara J. McCurdy Living Trust No. 510, dated May 10, 2000
F. LaVerne McCurdy
Lorraine McCurdy
David McCurdy
1912 KRUPKE ROAD
CALEDONIA, ILLINOIS 61011



PREPARED BY:
R.K. JOHNSON & ASSOCIATES, INC.
CONSULTING CIVIL ENGINEERS - LAND SURVEYORS
1515 WINDSOR ROAD LOVES PARK, ILLINOIS 61111
(815) 633-5097 - www.rkjohnsonassociates.com
ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184-004994
AUGUST 27, 2025 JOB NO. 11559

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE of
ROSCOE

Item # 9.

Agenda Item: Main Street Ped Crossing Bid Specifications Approval

Date: 09/11/2025

Meeting: Village Board

Prepared by: Brandon Boggs

Department: Public Works/Engineering

Overview/Background Information

Fehr Graham has submitted engineering plans and bid specifications for authorization by the Board to publicly bid the Main Street Pedestrian Crossing project. A summary of the project scope can be found below:

- Reconstruction of existing ADA curb ramp on northwest corner of Bridge and Main
- Construction of new ADA curb ramp on NE corner of Bridge and Main
- New crosswalk pavement markings, restoration, and other miscellaneous items.

Key Issues

- The bids will be publicly advertised through a local newspaper to satisfy Village purchasing policy requirements.
- The project completion date has been set for November 14, 2025.

Fiscal Note/Budget Impact

- The current estimate of construction costs (with contingency for unforeseen items) is \$49,610.00.
- Actual project/contract costs will be known following the bid opening.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of the specifications/bid package to begin the public bidding process.

Attachments

Bid Specifications, Engineering Plans, Engineer's Opinion of Probable Cost

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R44**

Item # 9.

**APPROVAL OF BID SPECIFICATIONS AND BID LETTING FOR MAIN STREET
PEDESTRIAN CROSSING PROJECT**

WHEREAS, the Village of Roscoe wishes to protect the health, welfare and safety of its residents by providing well-maintained roads; and

WHEREAS, in order to obtain the best prices for road repair, the Village wishes to approve, and let for bid, specifications for the completion of roadway improvements known as the **Main Street Pedestrian Crossing Project**; and

WHEREAS, the Village President and Board of Trustees find that it is in the best interest of the Village to approve the bid specifications for the described roadway improvement work, and to authorize the Village Engineer to open such bids; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that:

Section 1. The Village President and Board of Trustees of the Village of Roscoe hereby approve the following specifications for the **Main Street Pedestrian Crossing Project**, which are attached hereto as Exhibit “A” and incorporated herein by reference.

[See Attached Exhibit “A”]

Section 2. That the Village Engineer is hereby authorized to provide for the letting, receipt and opening of such bids, and is authorized to open such bids on behalf of the Village of Roscoe.

2025-R44				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK



COVER SHEET

Proposal Submitted By:

Contractor's Name

Contractor's Address

City

State

Zip Code

STATE OF ILLINOIS

Local Public Agency

County

Section Number

Village of Roscoe, Illinois

Winnebago

Route(s) (Street/Road Name)

Type of Funds

Roscoe 2025 Main Street Pedestrian Crossing

Local

☐ Proposal Only ☒ Proposal and Plans ☐ Proposal only, plans are separate

Submitted/Approved

For Local Public Agency:

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Village President

Department of Transportation

Released for bid based on limited review

Regional Engineer Signature & Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.



Date Signed: 9/8/2025

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)	Item # 9.
Village of Roscoe, Illinois	Winnebago		2025 Main St. Pedestrian Crossing	

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of Village Hall, Village of Roscoe

10631 Main Street, Roscoe, Illinois 61073 at 10:00am on 9/30/2025
 Address Time Date

Sealed proposals will be opened and read publicly at the office of Village Hall, Village of Roscoe

10631 Main Street, Roscoe, Illinois 61073 at 10:00am on 9/30/2025
 Address Time Date

DESCRIPTION OF WORK

Location	Project Length
Roscoe, IL	N/A

Proposed Improvement

The proposed improvements include HMA pavement removal and replacement, restoration, pavement markings, concrete sidewalk removal and replacement, curb and gutter removal and replacement, and ADA ramp installations at the intersection of Main and Bridge Street.

1. Plans and proposal forms will be available in the office of

Fehr Graham
 200 Prairie Street
 Suite 208
 Rockford, Illinois 61107
 Contact: Tyler Nelson
 tnelson@fehrgraham.com

Bid documents may be obtained from the Engineer's company website at www.fehrgraham.com. Upon accessing the website, Bidders will see a pull-down menu under "Connect". Select "Bidding Documents". Clicking this link will take Bidders to the Quest Network Service and will display all projects available for bid through Fehr Graham. On this page, projects will be listed with project numbers assigned by Quest displayed. Potential Bidders can enter the Quest project number **9754105** in the field provided to view the full ad for the **Village of Roscoe – 2025 Main Street Pedestrian Crossing** project and download a complete set of bidding documents from this page for a non-refundable fee of \$25.00. Please contact QuestCDN.com at (952) 233-1632 or at info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information. Hard copies of the bid documents may also be obtained and examined from the office of the Engineer at 200 Prairie Street, Suite 208, Rockford, IL 61107 upon receipt of cash or check in the amount of \$100.00 for one (1) set (non-refundable). Overnight mailing of Bidding Documents will not be provided.

2. ☒ Prequalification

If checked, the 2 apparent as read low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in triplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and two originals with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- Local Public Agency Formal Contract Proposal (BLR 12200)
- Schedule of Prices (BLR 12201)
- Proposal Bid Bond (BLR 12230) (if applicable)
- Apprenticeship or Training Program Certification (BLR 12325) (do not use for project with Federal funds.)
- Affidavit of Illinois Business Office (BLR 12326) (do not use for project with Federal funds)

Village of Roscoe, Illinois	Winnebago		2025 Main St. Pedestrian Crossing
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5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.
6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case, be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.
9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)	Item # 9.
Village of Roscoe, Illinois	Winnebago		2025 Main St. Pedestrian Crossing	

PROPOSAL

- Proposal of _____
Contractor's Name _____
Contractor's Address _____
- The plans for the proposed work are those prepared by Fehr Graham
and approved by the Department of Transportation on N/A.
- The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
- The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
- The undersigned agrees to complete the work within ~~_____ working days or~~ by 11/14/2025 unless additional time is granted in accordance with the specifications.
- The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond of check shall be forfeited to the Awarding Authority.
- Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the products of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid may be declared unacceptable if neither a unit price nor a total price is shown.
- The undersigned submits herewith the schedule of prices on BLR 12201 covering the work to be performed under this contract.
- The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12201, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.
- A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond, if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: Treasurer of Village of Roscoe.
The amount of the check is Five percent (5%).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number _____.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)	Item # 9.
Village of Roscoe, Illinois	Winnebago		2025 Main St. Pedestrian Crossing	

CONTRACTOR CERTIFICATIONS

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedure established by the appropriate Revenue Act, its liability for the tax or the amount of the tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense, or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or Local government. No corporation shall be barred from contracting with any unit of State or Local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that, it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be canceled.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)	Item # 9.
Village of Roscoe, Illinois	Winnebago		2025 Main St. Pedestrian Crossing	

SIGNATURES

(If an individual)

Bidder Signature & Date

Business Address

City

State

Zip Code

(If a partnership)

Firm Name

Signature & Date

Title

Business Address

City

State

Zip Code

Insert the Names and Addresses of all Partners

(If a corporation)

Corporate Name

Signature & Date

Title

Business Address

City

State

Zip Code

Insert Names of Officers

President

Attest:

Secretary

Secretary

Treasurer

Item # 9.



Contractor's Name

Contractor's Address

City

State

Zip Code

Local Public Agency

County

Section Number

Route(s) (Street/Road Name)

Schedule for Multiple Bids

Combination Letter	Section Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications.)

Item Number	Items	Unit	Quantity	Unit Price	Total
1	HMA PAV REMOVAL	SY	25		
2	COMB CURB & GUTTER REM	LF	40		
3	SIDEWALK REMOVAL	SF	655		
4	P.C.C. SIDEWALK, 4"	SF	705		
5	COMB CURB AND GUTTER	LF	40		
6	THPL PAVT MARK LN 4"	LF	125		
7	THPL PAVT MARK LN 6"	LF	110		
8	THPL PAVT MARK LN 12"	LF	120		
9	THPL PAVT MARK LN 24"	LF	30		
10	METHYL METH PAVT MK 4"	LF	45		
11	METHYL METH PAVT MK 24"	LF	25		
12	DETECTABLE WARNINGS	SF	30		
13	EROSION & SEDIMENT CONT	L SUM	1		
14	RESTORATION	L SUM	1		
15	CONC WASHOUT BASIN	L SUM	1		
16	TRAFFIC CONT & PROT	L SUM	1		
17	STOP SIGN RELOCATE	L SUM	1		
18	CONSTRUCTION LAYOUT	L SUM	1		

Local Public Agency		County		Section Number		Route(s) (Street/Ro		Item # 9.
Village of Roscoe		Winnebago				Roscoe 2025 Main Stree		
Item Number	Items	Unit	Quantity	Unit Price	Total			
					Bidder's Total Proposal			

1. Each pay item should have a unit price and a total price.
2. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern.
3. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
4. A bid may be declared unacceptable if neither a unit price or total price is shown.



Local Public Agency	County	Section Number
Village of Roscoe, Illinois	Winnebago	

WE, _____ as PRINCIPAL, and
_____ as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ of _____
Day Month and Year

Principal

Company Name

Signature & Date

By:

Title

Company Name

Signature & Date

By:

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

Name of Surety

Signature of Attorney-in-Fact Signature & Date

By:

STATE OF IL

COUNTY OF

I _____, a Notary Public in and for said county do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____
Day Month and Year

(SEAL, if required by the LPA)

Notary Public Signature & Date

Date commission expires _____

Local Public Agency

Village of Roscoe, Illinois

County

Winnebago

Section Number

Item # 9.

ELECTRONIC BID BOND

☐ **Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)**

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

--	--	--	--	--	--	--	--	--	--	--	--	--

Company/Bidder Name

--

Signature & Date

--

Title

--



Local Public Agency	County	Street Name/Road Name	Section Number
Village of Roscoe, Illinois	Winnebago	Main Street	

All contractors are required to complete the following certification

- ☒ For this contract proposal or for all bidding groups in this deliver and install proposal.
- ☐ For the following deliver and install bidding groups in this material proposal.

--

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidder's subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

1. Except as provided in paragraph 4 below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
2. The undersigned bidder further certifies, for work to be performed by subcontract, that each of its subcontractors either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
3. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

--

4. Except for any work identified above, if any bidder or subcontractor shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforces and positions of ownership. ☐

--

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or afterward may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder	Signature & Date		
Title			
Address	City	State	Zip Code



Affidavit of Illinois Business Office

Local Public Agency	County	Street Name/Road Name	Section Number
Village of Roscoe, Illinois	Winnebago	Main Street	

I, _____ of _____, _____,
Name of Affiant City of Affiant State of Affiant
being first duly sworn upon oath, state as follows:

1. That I am the _____ of _____.
Officer or Position Bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under the proposal described above, _____, will maintain a business office in the
Bidder
State of Illinois, which will be located in _____ County, Illinois.
County
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

Signature & Date

--

Print Name of Affiant

--

Notary Public

State of IL

County _____

Signed (or subscribed or attested) before me on _____ by
(date)

_____, authorized agent(s) of
(name/s of person/s)

Bidder

Notary Public Signature & Date

--

(SEAL)

My commission expires _____

Village of Roscoe
Main Street Pedestrian Crossing

INDEX TO SPECIAL PROVISIONS

<u>ITEM</u>	<u>PAGE</u>
LOCATION AND DESCRIPTION OF WORK	1
GENERAL	1
PROJECT COMPLETION DATES	1
DETOUR ROUTE	2
CONTRACTOR QUALITY CONTROL	2
CONSTRUCTION INSPECTION	2
EXISTING UTILITIES AND DRAINAGE STRUCTURES	2
SAW CUTTING	2
DUST CONTROL	2
TRAFFIC CONTROL AND PROTECTION	2
MOBILIZATION	4
CONCRETE WASHOUT BASIN	4
EROSION AND SEDIMENT CONTROL	5
RESTORATION	5
HMA PAVEMENT REMOVAL	5
SIDEWALK REMOVAL	6
COMBINATION CONCRETE CURB AND GUTTER REMOVAL	6
P.C.C. SIDEWALK, 4"	6
COMBINATION CURB AND GUTTER, TYPE M6.24	7
THERMOPLASTIC PAVMENT MARKING LINE, 4"	7
THERMOPLASTIC PAVEMENT MARKING LINE, 6"	7
THERMOPLASTIC PAVEMENT MARKING LINE, 12"	7
THERMOPLASTIC PAVEMENT MARKING LINE, 24"	7
METHYL METHACRYLATE (MMA) PAVEMENT MARKING – LINE 4"	7
METHYL METHACRYLATE (MMA) PAVEMENT MARKING – LINE 24"	7
STOP SIGN RELOCATION	8
CONSTRUCTION LAYOUT	8

**Special Provisions**

Local Public Agency

Village of Roscoe, Illinois

County

Winnebago

Section Number

N/A

The following Special Provisions supplement the “Standard Specifications for Road and Bridge Construction”, January 1, 2022, the latest edition of the “Manual on Uniform Traffic Control Devices for Streets Highways”, and the “Manual of Test Procedures of Materials” in effect on the date of invitation of bids, and the Supplemental Specifications and Recurring Special Provisions indicated on the Check Sheet included herein which apply to and govern the construction of the above-named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

LOCATION AND DESCRIPTION OF WORK

The work is located within the boundaries of the Village of Roscoe, Illinois. The proposed improvements include HMA pavement removal and replacement, restoration, pavement markings, concrete sidewalk removal and replacement, curb and gutter removal and replacement, and ADA ramp installations at the intersection of Main and Bridge Streets.

GENERAL

This project shall be constructed in accordance with the municipal code, Village of Roscoe, Illinois, current edition, the Illinois Department of Transportation’s “Standard Specifications for Road and Bridge Construction in Illinois”, current edition, “Supplemental Specifications and Recurring Special Provisions”, current edition, Special Provisions and the “Standard Specifications for Water and Sewer Main Construction in Illinois”, current edition. Sign construction and pavement markings shall conform to the requirements of the “Manual on Uniform Traffic Control Devices”, current edition.

In these contract documents, mention is made of the “engineer”, which shall mean Fehr Graham, the Village of Roscoe. In these contract documents, mention is made of the “Owner”, which shall mean Village of Roscoe, or their duly awarded agent.

Prior to beginning work, the Contractor shall submit to the Engineer the proposed sources of supply for all materials required to perform the work. It shall be the Contractor’s responsibility to ensure that all materials meet the specifications of Section 106 of the Standard Specifications for Road and Bridge Construction.

The work shall include all labor, materials, tools, and equipment necessary for the proper execution and completion of the work as shown in the plans and as specified.

The Contractor shall notify the Engineer and applicable Local Agency regarding any deviations from the plans and/or specifications during construction.

PROJECT COMPLETION DATES

A Notice to Proceed (NTP) date is anticipated before 10/10/2025. Failure to comply with the deadlines for the substantial completion shall result in the enforcement of liquidated damages in accordance with Article 108.09 of the 2022 Standard Specifications for each calendar date run past the specified completion date. Project work shall be complete and ready for final payment by 11/14/2025.

Village of Roscoe, Illinois

Winnebago

N/A

DETOUR ROUTE

Road closures and detours are not allowed for this project.

CONTRACTOR QUALITY CONTROL

The project is subject to all IDOT requirements for Quality Control and Quality Assurance Material Testing. The Contractor shall furnish certifications to the Engineer from suppliers stating that all materials comply with the requirements of the IDOT Standard Specifications and Supplemental Specifications. The Contractor shall be responsible for performing all required Quality Control Testing. The Contractor shall cooperate fully with the Owner's Quality Assurance testing firm to obtain the necessary samples or to perform the necessary testing procedures during the conduct of the project. The Contractor shall furnish all Quality Control Material Testing reports to the Engineer. This work will not be paid for separately and shall be incidental to the contract.

CONSTRUCTION INSPECTION

Any work performed without the presence of a Village-designated representative to inspect said construction will not be accepted for payment as directed by the Engineer. The Contractor shall notify the Engineer a minimum of 24 hours in advance of the start of construction or the continuation of construction following a pause in work.

EXISTING UTILITIES AND DRAINAGE STRUCTURES

The Contractor shall notify J.U.L.I.E. (1-800-892-0123) prior to construction so that each utility company can stake out any existing underground utilities that might interfere with the proposed construction. The Village of Roscoe does not guarantee the completeness or accuracy of the construction details provided in the contract. The Contractor shall make his own investigation to verify or determine the existence, nature, and location of all utilities on the site that may interfere with construction before starting operations. The Contractor shall report to the Engineer any omissions or differences in location from that shown on the details. Care should be taken while working near these utilities to prevent their damage. This shall be considered incidental to the Contract at no additional cost to the Owner.

SAW CUTTING

This work shall consist of sawing existing pavements, driveways, and gutter to such a depth that when the surface is removed, a clean, neat edge will result with no spalling of the remaining surface. In all cases where drop-offs exist, measures such as temporary wedges will be required, and the cost will be incidental to the final contract. Saw cutting shall be performed at all locations where permanent surfaces are removed and will be replaced, or otherwise called for in the plans. This work item shall be considered incidental to construction, and no further compensation will be allowed.

DUST CONTROL

The Contractor shall be responsible for providing reasonable dust control during all stages of construction, should the conditions warrant, and as directed by the Engineer or Village. Dust control shall be considered incidental to construction, and no further compensation will be allowed.

TRAFFIC CONTROL AND PROTECTION

Any work performed shall have traffic control according to the applicable sections of the "Standard Specifications for Road and Bridge Construction" in Illinois, latest edition, the applicable guidelines contained in the National Manual on Uniform Traffic Control Devices for Streets and Highways, Illinois Supplement to the National Manual on Uniform Traffic Control Devices, these special provisions, and any special details and Highway Standards contained herein and

Village of Roscoe, Illinois

Winnebago

N/A

in the plans. Lane closures will be allowed only as indicated herein. During the paving operations, through traffic shall be maintained. The Contractor must maintain one lane open during all construction operations. When milling and paving operations are performed under traffic, flaggers and appropriate signage shall be required. Certified flaggers shall be required during construction activities that reduce through traffic to one (1) lane. The Contractor shall provide appropriate signs at the beginning of each operation. The Contractor shall provide "Bump" and "Milled Surface" signs at the beginning of each milling operation. The Contractor shall also provide "uneven lanes" signs during paving operations. All traffic control and protection shall be approved by the engineer and local agency jurisdiction prior to implementation. This work shall include furnishing, installing, and maintaining all signs, signals, barricades, warning lights, flaggers, pavement marking removal, work zone pavement marking removal, temporary pavement markings, short-term pavement marking as required, and any other traffic control items. This work shall be paid for at the contract unit price per LUMP SUM for TRAFFIC CONTROL AND PROTECTION.

Special attention is called to Articles 107.09 and 107.14 of the "Standard Specifications for Road and Bridge Construction" in Illinois, latest edition and the following Highway Standards relating to traffic control.

Insert Standard Numbers (Six-digit number only)

Standards:

701006701301701501701901

Insert any details in the plans or District Standards

Details:

There are no details that apply.

Signs:

No bracing shall be allowed on post-mounted signs.

Signs shall be mounted on steel posts using standard 720011, 728001, 729001, or on 4"x4" wood posts per Section 730 of the "Standard Specifications for Road and Bridge Construction" in Illinois, latest edition. Other "break away" connections can be used if accepted by the FHWA and a corresponding letter is provided to the Engineer.

"BUMP" (W8-1(O)48) signs shall be installed as directed by the Engineer.

When covering existing Department signs, no tape shall be used on the reflective portion of the sign. Contact the District sign shop for covering techniques.

All regulatory signs shall be maintained at a 5-foot minimum bottom (rural), 7-foot minimum (urban).

Any post stubs without a sign in place and visible shall have a reflector placed on each post.

Devices:

Cones or reflectorized cones shall not be used during hours of darkness.

A minimum of three (3) drums spaced at 4 feet shall be placed at each return when the sideroad is open.

Direction Indicator Barricades shall exclusively be used in lane closure tapers. They shall be used only when traffic is being merged with an adjacent through lane or shifted onto a median crossover.

Village of Roscoe, Illinois

Winnebago

N/A

Flaggers:

Flagger at Sideroads and Commercial Entrances:

Effective: August 1, 2011

Flaggers shall comply with all requirements contained in the Department's "Flagger Handbook" dated September 2011. The flagger equipment listed for flaggers employed by the Illinois Department of Transportation shall apply to all flaggers.

All workers and flaggers shall wear ANSI Class E pants and an ANSI Class 2 vest that in combination meet the requirements of ANSI/ISEA 107-2004 for Conspicuity Class 3 garments during hours of darkness. When the mainline flagger is within 200 feet of an intersection, the sideroad flagger shall be required.

When the road is closed to through traffic and it is necessary to provide access for local traffic, all flaggers as shown on the applicable standards will be required. No reduction in the number of flaggers shall be allowed.

Revise the first and second paragraphs of Article 701.20(i) of the Standard Specifications to read:

"Signs, barricades, or other traffic control devices required by the Engineer, over and above those shown on the standard or detailed in the plans and provisions, will be paid for according to Article 109.04. All flaggers required at sideroads and commercial entrances remaining open to traffic not shown on the Highway Standards, required by Article 701.13(a) or listed above, shall be paid for according to Article 109.04."

Pavement Marking:

Short-term pavement markings on a milled surface shall be painted.

Additional barricades, flagger signs, Yield or Stop signs and flaggers shall be required at the intersections. Barricade spacing shall be at 15-foot centers within these intersections, and Yield or Stop signs shall be used to control traffic.

When work is within 200 feet of an intersection, flagger signs and flaggers shall be required on the sideroad at the discretion of the Engineer.

These additional devices shall be considered incidental to the contract.

MOBILIZATION

Mobilization is considered incidental to this contract and will not be paid for separately.

CONCRETE WASHOUT BASIN

This work consists of furnishing or constructing a concrete washout facility to effectively control concrete wastes. Washout shall be placed in a designated area with appropriate signage to inform concrete truck equipment operators of the proper washout location. Each facility shall be located in an area protected from possible damage from construction traffic and have stabilized access to prevent tracking onto streets. Washout facilities shall be located on level ground, a minimum of 50 feet from storm drain inlets and all open drainage facilities. Concrete washout facilities shall be supplied in sufficient quantity and size to manage all liquid and solid waste generated by washout operations. Washout water from low-volume facilities shall be allowed to evaporate, and washout water from high-volume facilities shall be removed with a vacuum truck and taken back to the batch plant. Washout water shall not be

Village of Roscoe, Illinois

Winnebago

N/A

discharged into the environment. Solidified concrete waste from washout facilities shall be considered Clean Construction or Demolition Debris (CCDD) as per the Illinois Environmental Protection Act (415 ILCS5) and disposed of in accordance to the Act. Each facility shall be inspected daily to ensure the container is not leaking or nearly two-thirds capacity. If the washout basin is leaking or nearly two-thirds full, it shall be cleaned out or repaired prior to any concrete ordered. All signage and associated materials shall be included in this pay item.

This work shall be paid for at the contract unit price per LUMP SUM for CONCRETE WASHOUT BASIN.

EROSION AND SEDIMENT CONTROL

This work shall consist of furnishing, installing, and providing routine maintenance on inlet and pipe protections and straw waddles within the limits shown on the plans, per the standards of Article 280 of the IDOT Standard Specifications for the duration of the project or as directed by the Engineer. This work shall be paid for at the contract unit price per LUMP SUM for EROSION AND SEDIMENT CONTROL.

RESTORATION

This work shall conform to Section 250 of the Standard Specifications and consist of repairing disturbed areas. The Contractor shall seed all disturbed areas within the project limits. 6" topsoil shall be placed in all disturbed areas. Seeding Class 1A shall be used in all areas shown in the Plan Set. IDOT mulch method 2 shall be used.

Fertilizer shall be applied to all disturbed areas and incorporated into the seedbed prior to seeding at the rate specified in Section 250 of the Standard Specifications.

Erosion control blankets must be installed in all disturbed areas and meet the requirements of Article 1081.10 of the standard Specifications.

This work shall also include grading areas to properly drain adjacent to the proposed pipe culverts and end sections.

Any restoration required beyond the areas indicated within the Contract Documents due to over-digging or damage from construction-related activities, including seeding, erosion control blanket installation and fertilizer application shall be the responsibility of the Contractor, and no additional payment will be made.

Guarantee: All seeded areas shall be maintained for at least 30 days after application, including mowing. Seeding that is required by the Owner after October 10 must meet the following guarantee the following spring. Scattered bare spots no larger than 0.25 square feet (6" X 6") will be allowed up to a maximum of 5% of any seeded area including 30-day maintenance and mowing. No additional payment will be made on this lump sum item for any location additions, deletions or changes in scope of work at any particular location. This work will be paid for at the contract unit price per LUMP SUM for RESTORATION.

HMA PAVEMENT REMOVAL

This work shall be in accordance with Section 440 of the Standard Specifications for Road and Bridge Construction. This work includes removing the existing asphalt in preparation for the new sidewalk and curb and gutter installation. The existing asphalt thickness called out for removal may vary and no additional compensation will be considered for variations in thickness. The limits of the pavement removal on the roadway will be marked by the Engineer prior to work commencing. Any pavement removal completed outside of these limits without prior authorization from the Engineer or Village of Roscoe shall be done at the expense of the Contractor with no additional compensation being provided. The work described in this provision shall be paid at a unit price per SQUARE YARD for HMA PAVMENT REMOVAL.

Village of Roscoe, Illinois

Winnebago

N/A

SIDEWALK REMOVAL

This work shall conform to the applicable portions of Section 440 of the Standard Specifications. The area of sidewalk removal shall be deep enough to accommodate both the new base stone and the new sidewalk. Regrading of parkways, yards and other areas to accommodate revised sidewalk grades shall be incidental to this item and will not be considered for additional payment. Areas near and adjacent to the newly installed sidewalk shall be regraded to the satisfaction of the Village including any regrading of parkways. Care must be taken such that concrete joint faces remain vertical and are protected from spalling. In cases where drop-offs exceed 2 inches, measures such as temporary wedges may be required and the cost will be incidental to the final contract. Contractor shall be responsible for the removal and disposal of all waste materials. Contractor shall take special care not to damage the parkway during removals. Any damage done to sprinkler systems or invisible fencing shall be to responsibility of the contractor and no additional payment will be made. The work described in this provision shall be paid at a unit price per SQUARE FOOT for SIDEWALK REMOVAL.

COMBINATION CONCRETE CURB AND GUTTER REMOVAL

This work shall conform to the applicable portions of Section 440 of the Standard Specifications. This work shall include the careful removal of the concrete curb and gutter designated on the plans to be removed. The cost of saw cutting, where the removal is not to an existing joint, shall be included in the cost of the curb and gutter removal. The Contractor shall take care that a clean, neat edge is left without damaging the adjacent areas. Care must be taken such that concrete joint faces remain vertical and are protected from spalling. The area of curb and gutter removal shall be deep enough to accommodate both the new base stone and the new curb and gutter. If the existing curb and gutter is wider than shown on the plans no additional payment will be made for removal. The contractor shall be responsible for the removal and disposal of all waste materials. The work described in this provision shall be paid at a unit price per FOOT for COMBINATION CURB AND GUTTER REMOVAL.

P.C.C. SIDEWALK, 4"

This work shall consist of the construction of Portland cement concrete sidewalk and sidewalk accessibility ramps on a prepared subgrade in accordance with Section 424 of the Standard Specifications and the details in the plans. Subgrade Preparation: Add the following to Article 424.04 of the Standard Specifications: concrete shall not be placed on soft, muddy, frozen or non-compacted subgrade or subbase. This item shall include 6 inches of aggregate base course, type B.

Utility Adjustments: Any water service boxes, valves, manholes, handholes or other utility device in sidewalk areas must be adjusted to the proper height prior to the sidewalk placement. The Contractor must contact the Owner prior to concrete placement if a valve box or other utility device is not adjustable or is broken. If replacement parts are required, the Contractor shall contact the Owner for the supply of new parts. Valve boxes to be set in concrete must have a protective cone installed.

The Contractor shall arrange for all Portland cement concrete to be tested in accordance with IDOT Recurring Special Provision Check Sheet #23 "Quality Control/Quality Assurance of Concrete Mixtures". Testing shall not be paid for separately but shall be considered incidental to this pay item.

This work will be paid for at the contract unit price per SQUARE FOOT for P.C.C. SIDEWALK, 4", which price shall include subgrade preparation and Aggregate Base Course Type B.

Village of Roscoe, Illinois

Winnebago

N/A

COMBINATION CURB AND GUTTER, TYPE M6.24

This work shall conform to the applicable portions of Section 606 of the Standard Specifications. Pavement removal and replacement for combination concrete curb and gutter construction shall be included in the cost for the combination concrete curb and gutter. If sawcut is less than 4' wide from pavement edge, pavement section must be filled with concrete base course to 2" below surface and finished with a layer of hot-mix asphalt pavement. Otherwise, pavement section may match existing pavement section. This work including the HMA pavement surface course shall be incidental to the this pay item.

Expansion joints, aggregate under the curb and gutter (4" minimum depth), curb and gutter removal, necessary pavement removal, and pavement replacement (to an elevation two inches below the new curb and gutter flag) shall be required and shall be incidental to this item. This item shall include 4 inches of aggregate base course, Type B.

Replacement of curb and gutter must be completed and cured before milling operations on the adjacent bituminous pavement. The work described in this provision shall be paid at a unit price per FOOT for COMBINATION CONCRETE CURB AND GUTTER, TYPE M6.24.

THERMOPLASTIC PAVMENT MARKING LINE, 4"**THERMOPLASTIC PAVEMENT MARKING LINE, 6"****THERMOPLASTIC PAVEMENT MARKING LINE, 12"****THERMOPLASTIC PAVEMENT MARKING LINE, 24"**

This work shall conform with Section 780 of the IDOT Standard Specifications and details shown in the plans. This work will be paid for at the contract unit price per FOOT for THERMOPLASTIC PAVEMENT MARKING LINE, 4", THERMOPLASTIC PAVEMENT MARKING LINE, 6", THERMOPLASTIC PAVEMENT MARKING LINE, 12" and THERMOPLASTIC PAVEMENT MARKING LINE, 24".

METHYL METHACRYLATE (MMA) PAVEMENT MARKING – LINE 4"**METHYL METHACRYLATE (MMA) PAVEMENT MARKING – LINE 24"**

This material shall be a two-component traffic marking paint. This work shall be completed in accordance with Section 1095.01 of the IDOT Standard Specifications for Road and Bridge Construction and per the manufacturer's specifications.

The green color shall be "bike path green" and shall be a minimum 60 mils thick. The white paint shall be a minimum 45 mils thick. The recommended mixture is a 98:2 MMA to Benzoylperoxide (BPO) with 18 lbs of aggregate. The aggregate shall consist of two sizes of aggregate; 60 mil and 90 mil. The aggregate type shall be silica sand and corundum aluminum oxide.

This work will be paid for at the contract unit price per foot for METHYL METHACRYLATE (MMA) PAVEMENT MARKING – LINE 4" and METHYL METHACRYLATE (MMA) PAVEMENT MARKING – LINE 24".

Local Public Agency

County

Section Number

Item # 9.

Village of Roscoe, Illinois

Winnebago

N/A

STOP SIGN RELOCATION

This work shall be constructed in accordance with Section 720 of the IDOT Standard Specifications for Road and Bridge Construction. The contractor shall remove the stop sign and post and keep the sign in a temporary location visible to the northbound traffic. The contractor shall install the existing sign on telescoping steel sign supports according to Section 728 of the IDOT Standard Specifications for Road and Bridge Construction and the details found in the plans. The telescoping steel sign supports shall be incidental to the STOP SIGN RELOCATION pay item.

This work will be paid for at the contract unit price per each installed for STOP SIGN RELOCATION.

CONSTRUCTION LAYOUT

This work shall consist of all necessary materials, equipment, and labor to provide construction staking for all components of the project. Any re-staking or staking not accounted for in the contractor's bid shall be incidental to this pay item. This work will be paid for at the contract unit price per LUMP SUM for CONSTRUCTION LAYOUT.

O:\Roscoe, Village of\25-934 - Main Street Pedestrian Crossing\PA Final\PH01 Design Engineering\Bid Documents\25-934 - 06 Special Provisions.docx

INDEX
FOR
SUPPLEMENTAL SPECIFICATIONS
AND RECURRING SPECIAL PROVISIONS

Adopted January 1, 2025

This index contains a listing of SUPPLEMENTAL SPECIFICATIONS, frequently used RECURRING SPECIAL PROVISIONS, and LOCAL ROADS AND STREETS RECURRING SPECIAL PROVISIONS.

ERRATA Standard Specifications for Road and Bridge Construction
(Adopted 1-1-22) (Revised 1-1-25)

SUPPLEMENTAL SPECIFICATIONS

<u>Std. Spec. Sec.</u>	<u>Page No.</u>
202 Earth and Rock Excavation	1
204 Borrow and Furnished Excavation	2
207 Porous Granular Embankment	3
211 Topsoil and Compost	4
406 Hot-Mix Asphalt Binder and Surface Course	5
407 Hot-Mix Asphalt Pavement (Full-Depth)	7
420 Portland Cement Concrete Pavement	8
502 Excavation for Structures	9
509 Metal Railings	10
540 Box Culverts	11
542 Pipe Culverts	31
550 Storm Sewers	40
586 Granular Backfill for Structures	47
630 Steel Plate Beam Guardrail	48
632 Guardrail and Cable Road Guard Removal	49
644 High Tension Cable Median Barrier	50
665 Woven Wire Fence	51
701 Work Zone Traffic Control and Protection	52
781 Raised Reflective Pavement Markers	54
782 Reflectors	55
801 Electrical Requirements	57
821 Roadway Luminaires	60
1003 Fine Aggregates	61
1004 Coarse Aggregates	62
1010 Finely Divided Minerals	63
1020 Portland Cement Concrete	64
1030 Hot-Mix Asphalt	67
1040 Drain Pipe, Tile, and Wall Drain	68
1061 Waterproofing Membrane System	69
1067 Luminaire	70
1097 Reflectors	77
1102 Hot-Mix Asphalt Equipment	78



Check Sheet for Recurring Special Provisions

Local Public Agency

County

Section Number

Village of Roscoe

Winnebago

☐ Check this box for lettings prior to 01/01/2025

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Recurring Special Provisions

Check Sheet #			Page No.
1	☐	Additional State Requirements for Federal-Aid Construction Contracts	79
2	☐	Subletting of Contracts (Federal-Aid Contracts)	82
3	☐	EEO	83
4	☐	Specific EEO Responsibilities Non Federal-Aid Contracts	93
5	☐	Required Provisions - State Contracts	98
6	☐	Asbestos Bearing Pad Removal	104
7	☐	Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	105
8	☐	Temporary Stream Crossings and In-Stream Work Pads	106
9	☐	Construction Layout Stakes	107
10	☐	Use of Geotextile Fabric for Railroad Crossing	110
11	☐	Subsealing of Concrete Pavements	112
12	☐	Hot-Mix Asphalt Surface Correction	116
13	☐	Pavement and Shoulder Resurfacing	118
14	☐	Patching with Hot-Mix Asphalt Overlay Removal	119
15	☐	Polymer Concrete	121
16	☐	Reserved	123
17	☐	Bicycle Racks	124
18	☐	Temporary Portable Bridge Traffic Signals	126
19	☐	Nighttime Inspection of Roadway Lighting	128
20	☐	English Substitution of Metric Bolts	129
21	☐	Calcium Chloride Accelerator for Portland Cement Concrete	130
22	☐	Quality Control of Concrete Mixtures at the Plant	131
23	☒	Quality Control/Quality Assurance of Concrete Mixtures	139
24	☐	Reserved	155
25	☐	Reserved	156
26	☐	Temporary Raised Pavement Markers	157
27	☐	Restoring Bridge Approach Pavements Using High-Density Foam	158
28	☐	Portland Cement Concrete Inlay or Overlay	161
29	☐	Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	165
30	☐	Longitudinal Joint and Crack Patching	168
31	☐	Concrete Mix Design - Department Provided	170
32	☐	Station Numbers in Pavements or Overlays	171

Local Public Agency

Village of Roscoe

County

Winnebago

Section Number

Item # 9.

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
LRS 1	Reserved	173
LRS 2	☐ Furnished Excavation	174
LRS 3	☒ Work Zone Traffic Control Surveillance	175
LRS 4	☒ Flaggers in Work Zones	176
LRS 5	☒ Contract Claims	177
LRS 6	☒ Bidding Requirements and Conditions for Contract Proposals	178
LRS 7	☐ Bidding Requirements and Conditions for Material Proposals	184
LRS 8	Reserved	190
LRS 9	☐ Bituminous Surface Treatments	191
LRS 10	Reserved	195
LRS 11	☒ Employment Practices	196
LRS 12	☒ Wages of Employees on Public Works	198
LRS 13	☒ Selection of Labor	200
LRS 14	☐ Paving Brick and Concrete Paver Pavements and Sidewalks	201
LRS 15	☒ Partial Payments	204
LRS 16	☒ Protests on Local Lettings	205
LRS 17	☒ Substance Abuse Prevention Program	206
LRS 18	☐ Multigrade Cold Mix Asphalt	207
LRS 19	☐ Reflective Crack Control Treatment	208

State of Illinois
Department of Transportation
Bureau of Local Roads and Streets

SPECIAL PROVISION
FOR
INSURANCE

Effective: February 1, 2007
Revised: August 1, 2007

All references to Sections or Articles in this specification shall be construed to mean specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

The Contractor shall name the following entities as additional insured under the Contractor's general liability insurance policy in accordance with Article 107.27:

Village of Roscoe

Fehr Graham

The entities listed above and their officers, employees, and agents shall be indemnified and held harmless in accordance with Article 107.26.

State of Illinois
Department of Transportation
Bureau of Local Roads and Streets

SPECIAL PROVISION
FOR
EQUIPMENT RENTAL RATES

Effective: January 1, 2012

All references to Sections or Articles in this specification shall be construed to mean a specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

Replace Article 109.04(b)(4) with the following:

- "(4) Equipment. For any machinery or special equipment (other than small tools) the use of which has been authorized by the Engineer, the Contractor will be paid according to the latest revision of "SCHEDULE OF AVERAGE ANNUAL EQUIPMENT OWNERSHIP EXPENSE" and latest index factor as issued by the Illinois Department of Transportation. The equipment should be of a type and size reasonably required to complete the extra work."

BDE SPECIAL PROVISIONS
For the August 1 and September 19, 2025 Lettings

The following special provisions indicated by a “check mark” are applicable to this contract and will be included by the Project Coordination and Implementation Section of the Bureau of Design & Environment (BDE).

File Name	#		Special Provision Title	Effective	Revised
	80099	1	☐ Accessible Pedestrian Signals (APS)	April 1, 2003	Jan. 1, 2022
	80274	2	☐ Aggregate Subgrade Improvement	April 1, 2012	April 1, 2022
	80192	3	☐ Automated Flagger Assistance Devices	Jan. 1, 2008	April 1, 2023
	80173	4	☒ Bituminous Materials Cost Adjustments	Nov. 2, 2006	Aug. 1, 2017
	80426	5	☐ Bituminous Surface Treatment with Fog Seal	Jan. 1, 2020	Jan. 1, 2022
*	80241	6	☐ Bridge Demolition Debris	July 1, 2009	
*	50531	7	☐ Building Removal	Sept. 1, 1990	Aug. 1, 2022
*	50261	8	☐ Building Removal with Asbestos Abatement	Sept. 1, 1990	Aug. 1, 2022
	80460	9	☐ Cement, Finely Divided Minerals, Admixtures, Concrete, and Mortar	Jan. 1, 2025	
	80384	10	☒ Compensable Delay Costs	June 2, 2017	April 1, 2019
*	80198	11	☒ Completion Date (via calendar days)	April 1, 2008	
*	80199	12	☐ Completion Date (via calendar days) Plus Working Days	April 1, 2008	
	80461	13	☐ Concrete Barrier	Jan. 1, 2025	
	80453	14	☐ Concrete Sealer	Nov. 1, 2023	
	80261	15	☐ Construction Air Quality – Diesel Retrofit	June 1, 2010	Jan. 1, 2025
*	80029	16	☐ Disadvantaged Business Enterprise Participation	Sept. 1, 2000	Jan. 2, 2025
	80467	17	☐ Erosion Control Blanket	Aug. 1, 2025	
	80229	18	☐ Fuel Cost Adjustment	April 1, 2009	Aug. 1, 2017
	80452	19	☐ Full Lane Sealant Waterproofing System	Nov. 1, 2023	
	80447	20	☐ Grading and Shaping Ditches	Jan. 1, 2023	
	80433	21	☐ Green Preformed Thermoplastic Pavement Markings	Jan. 1, 2021	Jan. 1, 2022
	80456	22	☐ Hot-Mix Asphalt	Jan. 1, 2024	Jan. 1, 2025
	80446	23	☐ Hot-Mix Asphalt - Longitudinal Joint Sealant	Nov. 1, 2022	Aug. 1, 2023
	80438	24	☐ Illinois Works Apprenticeship Initiative – State Funded Contracts	June 2, 2021	April 2, 2024
	80450	25	☐ Mechanically Stabilized Earth Retaining Walls	Aug. 1, 2023	Aug. 1, 2025
	80464	26	☐ Pavement Marking Inspection	April. 1, 2025	
	80468	27	☐ Pavement Patching	Aug. 1, 2025	
	80441	28	☐ Performance Graded Asphalt Binder	Jan. 1, 2023	
	80459	29	☐ Preformed Plastic Pavement Marking	June 2, 2024	
*	34261	30	☐ Railroad Protective Liability Insurance	Dec. 1, 1986	Jan. 1, 2022
	80455	31	☐ Removal and Disposal of Regulated Substances	Jan. 1, 2024	April 1, 2024
	80445	32	☐ Seeding	Nov. 1, 2022	
	80457	33	☐ Short Term and Temporary Pavement Markings	April 1, 2024	April 2, 2024
	80462	34	☐ Sign Panels and Appurtenances	Jan. 1, 2025	April 1, 2025
	80469	35	☐ Slope Wall	Aug. 1, 2025	
	80448	36	☐ Source of Supply and Quality Requirements	Jan. 2, 2023	
	80340	37	☐ Speed Display Trailer	April 2, 2014	Jan. 1, 2022
	80127	38	☐ Steel Cost Adjustment	April 2, 2004	Jan. 1, 2022
	80397	39	☐ Subcontractor and DBE Payment Reporting	April 2, 2018	
	80391	40	☐ Subcontractor Mobilization Payments	Nov. 2, 2017	April 1, 2019
	80463	41	☐ Submission of Bidders List Information	Jan. 2, 2025	Mar. 2, 2025
	80437	42	☐ Submission of Payroll Records	April 1, 2021	Nov. 2, 2023
	80435	43	☐ Surface Testing of Pavements – IRI	Jan. 1, 2021	Jan. 1, 2023
	80465	44	☐ Surveying Services	April 1, 2025	
	80466	45	☐ Temporary Rumble Strips	April 1, 2025	
	80470	46	☐ Traffic Signal Backplate	Aug. 1, 2025	
*	20338	47	☐ Training Special Provisions	Oct. 15, 1975	Sept. 2, 2021
	80429	48	☐ Ultra-Thin Bonded Wearing Course	April 1, 2020	Jan. 1, 2022
	80439	49	☐ Vehicle and Equipment Warning Lights	Nov. 1, 2021	Nov. 1, 2022
	80458	50	☐ Waterproofing Membrane System	Aug. 1, 2024	
	80302	51	☐ Weekly DBE Trucking Reports	June 2, 2012	Jan. 2, 2025

80454	52	☐	Wood Sign Support	Nov. 1, 2023	
80427	53	☒	Work Zone Traffic Control Devices	Mar. 2, 2020	Jan. 1, 2025
* 80071	54	☐	Working Days	Jan. 1, 2002	

Highlighted items indicate a new or revised special provision for the letting.

An * indicates the special provision requires additional information from the designer, which needs to be submitted separately. The Project Coordination and Implementation Section will then include the information in the applicable special provision.

The following special provisions are in the 2025 Supplemental Specifications and Recurring Special Provisions.

<u>File Name</u>	<u>Special Provision Title</u>	<u>New Location(s)</u>	<u>Effective</u>	<u>Revised</u>
80434	Corrugated Plastic Pipe (Culvert and Storm Sewer)	Articles 542.03, 550.03, 1040.03, 1040.04(b), 1040.04(d) & 1040.08	Jan. 1, 2021	
80443	High Tension Cable Median Barrier Removal	Section 632	April 1, 2022	
80045	Material Transfer Device	Articles 406.03, 406.06(f), 406.13(b), 406.14 & 1102.02	Nov 15, 1999	Jan. 1, 2022
80410	Traffic Spotters	Article 701.13	Jan. 1, 2019	

BITUMINOUS MATERIALS COST ADJUSTMENTS (BDE)

Effective: November 2, 2006

Revised: August 1, 2017

Description. Bituminous material cost adjustments will be made to provide additional compensation to the Contractor, or credit to the Department, for fluctuations in the cost of bituminous materials when optioned by the Contractor. The bidder shall indicate with their bid whether or not this special provision will be part of the contract.

The adjustments shall apply to permanent and temporary hot-mix asphalt (HMA) mixtures, bituminous surface treatments (cover and seal coats), and preventative maintenance type surface treatments that are part of the original proposed construction, or added as extra work and paid for by agreed unit prices. The adjustments shall not apply to bituminous prime coats, tack coats, crack filling/sealing, joint filling/sealing, or extra work paid for at a lump sum price or by force account.

Method of Adjustment. Bituminous materials cost adjustments will be computed as follows.

$$CA = (BPI_P - BPI_L) \times (\%AC_V / 100) \times Q$$

Where: CA = Cost Adjustment, \$.

BPI_P = Bituminous Price Index, as published by the Department for the month the work is performed, \$/ton (\$/metric ton).

BPI_L = Bituminous Price Index, as published by the Department for the month prior to the letting for work paid for at the contract price; or for the month the agreed unit price letter is submitted by the Contractor for extra work paid for by agreed unit price, \$/ton (\$/metric ton).

%AC_V = Percent of virgin Asphalt Cement in the Quantity being adjusted. For HMA mixtures, the % AC_V will be determined from the adjusted job mix formula. For bituminous materials applied, a performance graded or cutback asphalt will be considered to be 100% AC_V and undiluted emulsified asphalt will be considered to be 65% AC_V.

Q = Authorized construction Quantity, tons (metric tons) (see below).

For HMA mixtures measured in square yards: $Q, \text{ tons} = A \times D \times (G_{mb} \times 46.8) / 2000$. For HMA mixtures measured in square meters: $Q, \text{ metric tons} = A \times D \times (G_{mb} \times 1) / 1000$. When computing adjustments for full-depth HMA pavement, separate calculations will be made for the binder and surface courses to account for their different G_{mb} and % AC_V.

For bituminous materials measured in gallons: $Q, \text{ tons} = V \times 8.33 \text{ lb/gal} \times SG / 2000$

For bituminous materials measured in liters: $Q, \text{ metric tons} = V \times 1.0 \text{ kg/L} \times SG / 1000$

Where: A = Area of the HMA mixture, sq yd (sq m).

D = Depth of the HMA mixture, in. (mm).

G_{mb} = Average bulk specific gravity of the mixture, from the approved mix design.

V = Volume of the bituminous material, gal (L).
SG = Specific Gravity of bituminous material as shown on the bill of lading.

Basis of Payment. Bituminous materials cost adjustments may be positive or negative but will only be made when there is a difference between the BPI_L and BPI_P in excess of five percent, as calculated by:

$$\text{Percent Difference} = \{(BPI_L - BPI_P) \div BPI_L\} \times 100$$

Bituminous materials cost adjustments will be calculated for each calendar month in which applicable bituminous material is placed; and will be paid or deducted when all other contract requirements for the work placed during the month are satisfied. The adjustments shall not apply during contract time subject to liquidated damages for completion of the entire contract.

80173

COMPENSABLE DELAY COSTS (BDE)

Effective: June 2, 2017

Revised: April 1, 2019

Revise Article 107.40(b) of the Standard Specifications to read:

“(b) Compensation. Compensation will not be allowed for delays, inconveniences, or damages sustained by the Contractor from conflicts with facilities not meeting the above definition; or if a conflict with a utility in an unanticipated location does not cause a shutdown of the work or a documentable reduction in the rate of progress exceeding the limits set herein. The provisions of Article 104.03 notwithstanding, compensation for delays caused by a utility in an unanticipated location will be paid according to the provisions of this Article governing minor and major delays or reduced rate of production which are defined as follows.

- (1) Minor Delay. A minor delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two hours, but not to exceed two weeks.
- (2) Major Delay. A major delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two weeks.
- (3) Reduced Rate of Production Delay. A reduced rate of production delay occurs when the rate of production on the work in conflict with the utility in an unanticipated location decreases by more than 25 percent and lasts longer than seven calendar days.”

Revise Article 107.40(c) of the Standard Specifications to read:

“(c) Payment. Payment for Minor, Major, and Reduced Rate of Production Delays will be made as follows.

- (1) Minor Delay. Labor idled which cannot be used on other work will be paid for according to Article 109.04(b)(1) and (2) for the time between start of the delay and the minimum remaining hours in the work shift required by the prevailing practice in the area.

Equipment idled which cannot be used on other work, and which is authorized to standby on the project site by the Engineer, will be paid for according to Article 109.04(b)(4).

- (2) Major Delay. Labor will be the same as for a minor delay.

Equipment will be the same as for a minor delay, except Contractor-owned equipment will be limited to two weeks plus the cost of move-out to either the

Contractor's yard or another job and the cost to re-mobilize, whichever is less. Rental equipment may be paid for longer than two weeks provided the Contractor presents adequate support to the Department (including lease agreement) to show retaining equipment on the job is the most economical course to follow and in the public interest.

- (3) Reduced Rate of Production Delay. The Contractor will be compensated for the reduced productivity for labor and equipment time in excess of the 25 percent threshold for that portion of the delay in excess of seven calendar days. Determination of compensation will be in accordance with Article 104.02, except labor and material additives will not be permitted.

Payment for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be determined according to Article 109.13."

Revise Article 108.04(b) of the Standard Specifications to read:

"(b) No working day will be charged under the following conditions.

- (1) When adverse weather prevents work on the controlling item.
- (2) When job conditions due to recent weather prevent work on the controlling item.
- (3) When conduct or lack of conduct by the Department or its consultants, representatives, officers, agents, or employees; delay by the Department in making the site available; or delay in furnishing any items required to be furnished to the Contractor by the Department prevents work on the controlling item.
- (4) When delays caused by utility or railroad adjustments prevent work on the controlling item.
- (5) When strikes, lock-outs, extraordinary delays in transportation, or inability to procure critical materials prevent work on the controlling item, as long as these delays are not due to any fault of the Contractor.
- (6) When any condition over which the Contractor has no control prevents work on the controlling item."

Revise Article 109.09(f) of the Standard Specifications to read:

- "(f) Basis of Payment. After resolution of a claim in favor of the Contractor, any adjustment in time required for the work will be made according to Section 108. Any adjustment in the costs to be paid will be made for direct labor, direct materials, direct equipment, direct jobsite overhead, direct offsite overhead, and other direct costs allowed by the resolution. Adjustments in costs will not be made for interest charges, loss of anticipated profit, undocumented loss of efficiency, home office overhead and unabsorbed overhead

other than as allowed by Article 109.13, lost opportunity, preparation of claim expenses and other consequential indirect costs regardless of method of calculation.

The above Basis of Payment is an essential element of the contract and the claim cost recovery of the Contractor shall be so limited.”

Add the following to Section 109 of the Standard Specifications.

“109.13 Payment for Contract Delay. Compensation for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be allowed when such costs result from a delay meeting the criteria in the following table.

Contract Type	Cause of Delay	Length of Delay
Working Days	Article 108.04(b)(3) or Article 108.04(b)(4)	No working days have been charged for two consecutive weeks.
Completion Date	Article 108.08(b)(1) or Article 108.08(b)(7)	The Contractor has been granted a minimum two week extension of contract time, according to Article 108.08.

Payment for each of the various costs will be according to the following.

- (a) Escalated Material and/or Labor Costs. When the delay causes work, which would have otherwise been completed, to be done after material and/or labor costs have increased, such increases will be paid. Payment for escalated material costs will be limited to the increased costs substantiated by documentation furnished by the Contractor. Payment for escalated labor costs will be limited to those items in Article 109.04(b)(1) and (2), except the 35 percent and 10 percent additives will not be permitted.
- (b) Extended Project Overhead. For the duration of the delay, payment for extended project overhead will be paid as follows.
 - (1) Direct Jobsite and Offsite Overhead. Payment for documented direct jobsite overhead and documented direct offsite overhead, including onsite supervisory and administrative personnel, will be allowed according to the following table.

Original Contract Amount	Supervisory and Administrative Personnel
Up to \$5,000,000	One Project Superintendent
Over \$ 5,000,000 - up to \$25,000,000	One Project Manager, One Project Superintendent or Engineer, and One Clerk
Over \$25,000,000 - up to \$50,000,000	One Project Manager, One Project Superintendent, One Engineer, and

	One Clerk
Over \$50,000,000	One Project Manager, Two Project Superintendents, One Engineer, and One Clerk

(2) Home Office and Unabsorbed Overhead. Payment for home office and unabsorbed overhead will be calculated as 8 percent of the total delay cost.

(c) Extended Traffic Control. Traffic control required for an extended period of time due to the delay will be paid for according to Article 109.04.

When an extended traffic control adjustment is paid under this provision, an adjusted unit price as provided for in Article 701.20(a) for increase or decrease in the value of work by more than ten percent will not be paid.

Upon payment for a contract delay under this provision, the Contractor shall assign subrogation rights to the Department for the Department's efforts of recovery from any other party for monies paid by the Department as a result of any claim under this provision. The Contractor shall fully cooperate with the Department in its efforts to recover from another party any money paid to the Contractor for delay damages under this provision."

80384

COMPLETION DATE (VIA CALENDAR DAYS) (BDE)

Effective: April 1, 2008

The Contractor shall complete all work on or before the completion date of this contract which will be based upon calendar days.

The completion date will be determined by adding the specified number of calendar days to the date the Contractor begins work, or to the date ten days after execution of the contract, whichever is the earlier, unless a delayed start is granted by the Engineer.

80198

WORK ZONE TRAFFIC CONTROL DEVICES (BDE)

Effective: March 2, 2020
Revised: January 1, 2025

Add the following to Article 701.03 of the Standard Specifications:

“(q) Temporary Sign Supports 1106.02”

Revise the third paragraph of Article 701.14 of the Standard Specifications to read:

“For temporary sign supports, the Contractor shall provide a FHWA eligibility letter for each device used on the contract. The letter shall provide information for the set-up and use of the device as well as a detailed drawing of the device. The signs shall be supported within 20 degrees of vertical. Weights used to stabilize signs shall be attached to the sign support per the manufacturer’s specifications.”

Revise the first paragraph of Article 701.15 of the Standard Specifications to read:

“**701.15 Traffic Control Devices.** For devices that must meet crashworthiness standards, the Contractor shall provide a manufacturer’s self-certification or a FHWA eligibility letter for each Category 1 device and a FHWA eligibility letter for each Category 2 and Category 3 device used on the contract. The self-certification or letter shall provide information for the set-up and use of the device as well as a detailed drawing of the device.”

Revise the first six paragraphs of Article 1106.02 of the Standard Specifications to read:

“**1106.02 Devices.** Work zone traffic control devices and combinations of devices shall meet crashworthiness standards for their respective categories. The categories are as follows.

Category 1 includes small, lightweight, channelizing and delineating devices that have been in common use for many years and are known to be crashworthy by crash testing of similar devices or years of demonstrable safe performance. These include cones, tubular markers, plastic drums, and delineators, with no attachments (e.g. lights). Category 1 devices shall be MASH compliant.

Category 2 includes devices that are not expected to produce significant vehicular velocity change but may otherwise be hazardous. These include vertical panels with lights, barricades, temporary sign supports, and Category 1 devices with attachments (e.g. drums with lights). Category 2 devices shall be MASH compliant.

Category 3 includes devices that are expected to cause significant velocity changes or other potentially harmful reactions to impacting vehicles. These include crash cushions (impact attenuators), truck mounted attenuators, and other devices not meeting the definitions of Category 1 or 2. Category 3 devices manufactured after December 31, 2019 shall be MASH compliant. Category 3 devices manufactured on or before December 31, 2019, and compliant

with NCHRP 350, may be used on contracts let before December 31, 2029. Category 3 devices shall be crash tested for Test Level 3 or the test level specified.

Category 4 includes portable or trailer-mounted devices such as sign supports, speed feedback displays, arrow boards, changeable message signs, temporary traffic signals, and area lighting supports. It is preferable for Category 4 devices manufactured after December 31, 2019 to be MASH-16 compliant; however, there are currently no crash tested devices in this category, so it remains exempt from the NCHRP 350 or MASH compliance requirement.

For each type of device, when no more than one MASH compliant is available, an NCHRP 350 compliant device may be used, even if manufactured after December 31, 2019.”

Revise Articles 1106.02(g), 1106.02(k), and 1106.02(l) to read:

“(g) Truck Mounted/Trailer Mounted Attenuators. The attenuator shall be approved for use at Test Level 3. Test Level 2 may be used for normal posted speeds less than or equal to 45 mph.

(k) Temporary Water Filled Barrier. The water filled barrier shall be a lightweight plastic shell designed to accept water ballast and be on the Department’s qualified product list.

Shop drawings shall be furnished by the manufacturer and shall indicate the deflection of the barrier as determined by acceptance testing; the configuration of the barrier in that test; and the vehicle weight, velocity, and angle of impact of the deflection test. The Engineer shall be provided one copy of the shop drawings.

(l) Movable Traffic Barrier. The movable traffic barrier shall be on the Department’s qualified product list.

Shop drawings shall be furnished by the manufacturer and shall indicate the deflection of the barrier as determined by acceptance testing; the configuration of the barrier in that test; and the vehicle weight, velocity, and angle of impact of the deflection test. The Engineer shall be provided one copy of the shop drawings. The barrier shall be capable of being moved on and off the roadway on a daily basis.”

80427

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

						Overtime										
Trade Title	Rg	Type	C	Base	Foreman	M-F	Sa	Su	Hol	H/W	Pension	Vac	Trng	Other Ins	Add OT 1.5x owed	Add OT 2.0x owed
ASBESTOS ABT-GEN	All	BLD		50.39	51.39	1.5	1.5	2.0	2.0	9.75	22.76	0.00	0.80	0.00	3.00	6.00
ASBESTOS ABT-MEC	All	BLD		45.88	50.47	1.5	1.5	2.0	2.0	12.80	23.97	0.00	1.38	0.00	0.00	0.00
BOILERMAKER	All	BLD		58.91	64.21	2.0	2.0	2.0	2.0	7.07	27.02	0.00	3.69	2.31	0.00	39.30
BRICK MASON	All	BLD		49.00	51.75	1.5	1.5	2.0	2.0	15.48	18.20	0.00	1.41	0.00	0.00	0.00
CARPENTER	All	BLD		47.25	52.45	1.5	1.5	2.0	2.0	13.46	23.58	0.00	0.83		0.00	0.00
CARPENTER	All	HWY		51.00	52.75	1.5	1.5	2.0	2.0	13.30	22.00	0.00	0.83	0.00	0.00	0.00
CEMENT MASON	All	ALL		46.19	48.94	1.5	1.5	2.0	2.0	13.90	24.08	0.00	0.80	0.00	0.00	0.00
CERAMIC TILE FINISHER	All	BLD		41.55		1.5	1.5	2.0	1.5	12.45	14.22	0.00	1.25	0.00	0.00	0.00
COMMUNICATION TECHNICIAN	All	BLD		50.00	55.00	1.5	1.5	2.0	2.0	18.79	21.03	0.00	1.00		0.00	0.00
ELECTRIC PWR EQMT OP	All	ALL		52.47	71.60	1.5	1.5	2.0	2.0	7.50	14.69	0.00	1.84	1.57	9.05	18.10
ELECTRIC PWR GRNDMAN	All	ALL		40.31	71.60	1.5	1.5	2.0	2.0	7.50	11.29	0.00	1.41	1.21	6.96	13.91
ELECTRIC PWR LINEMAN	All	ALL		63.08	71.60	1.5	1.5	2.0	2.0	7.50	17.66	0.00	2.21	1.89	10.88	21.76
ELECTRIC PWR TRK DRV	All	ALL		41.77	71.60	1.5	1.5	2.0	2.0	7.50	11.70	0.00	1.47	1.25	7.20	14.40
ELECTRICIAN	All	BLD		62.61	68.87	1.5	1.5	2.0	2.0	18.79	23.92	0.00	1.25		0.00	0.00
ELEVATOR CONSTRUCTOR	All	BLD		65.17	73.32	2.0	2.0	2.0	2.0	16.27	21.36	5.21	0.80		0.00	0.00
FENCE ERECTOR	All	ALL		44.60	49.95	1.5	1.5	2.0	2.0	13.56	29.12	0.00	1.80	0.00	0.00	0.00
GLAZIER	All	BLD		48.28	50.28	1.5	1.5	2.0	2.0	15.95	11.20	0.00	1.35	0.00	0.00	0.00
HEAT/FROST INSULATOR	All	BLD		45.88	50.47	1.5	1.5	2.0	2.0	12.80	23.97	0.00	1.38		0.00	0.00
IRON WORKER	All	ALL		48.74	54.59	2.0	2.0	2.0	2.0	13.56	34.29	0.00	1.80	0.00	0.00	0.00
LABORER	All	BLD		44.80	45.80	1.5	1.5	2.0	2.0	9.75	22.76	0.00	0.80	0.00	3.00	6.00
LABORER	All	HWY		47.04	47.79	1.5	1.5	2.0	2.0	9.75	25.76	0.00	0.80	0.00	4.50	9.00
LABORER, SKILLED	All	HWY		50.39	51.14	1.5	1.5	2.0	2.0	9.75	25.76	0.00	0.80	0.00	4.50	9.00
LATHER	All	BLD		47.25	52.45	1.5	1.5	2.0	2.0	13.46	23.58	0.00	0.83		0.00	0.00
MACHINIST	All	BLD		60.39	64.39	1.5	1.5	2.0	2.0	11.43	9.95	1.85	1.47	0.00	0.00	0.00
MARBLE FINISHER	All	BLD		41.55		1.5	1.5	2.0	2.0	12.45	14.22	0.00	1.25	0.00	0.00	0.00
MARBLE MASON	All	BLD		45.20	48.95	1.5	1.5	2.0	2.0	12.45	15.56	0.00	1.30	0.00	0.00	0.00

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

MATERIAL TESTER I	All	ALL		50.39	51.14	1.5	1.5	2.0	2.0	9.75	25.76	0.00	0.80	0.00	4.50	9.00
MATERIALS TESTER II	All	ALL		50.39	51.14	1.5	1.5	2.0	2.0	9.75	25.76	0.00	0.80	0.00	4.50	9.00
MILLWRIGHT	All	BLD		51.81	56.99	1.5	1.5	2.0	2.0	12.45	19.41	0.00	0.83		0.00	0.00
OPERATING ENGINEER	All	BLD	1	56.75	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	BLD	2	56.05	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	BLD	3	53.60	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	BLD	4	51.60	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	BLD	5	60.50	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	BLD	6	59.75	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	BLD	7	56.75	60.75	2.0	2.0	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	1	56.60	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	2	56.05	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	3	54.75	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	4	53.30	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	5	51.85	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	6	59.60	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
OPERATING ENGINEER	All	HWY	7	57.60	60.60	1.5	1.5	2.0	2.0	24.70	20.45	3.00	2.90		0.00	0.00
PAINTER	All	ALL		47.15	49.15	1.5	1.5	1.5	2.0	15.45	13.36	0.00	1.45	0.00	0.00	0.00
PILEDRIIVER	All	BLD		49.61	55.07	1.5	1.5	2.0	2.0	13.46	23.58	0.00	0.83		0.00	0.00
PILEDRIIVER	All	HWY		52.00	53.75	1.5	1.5	2.0	2.0	13.30	22.00	0.00	0.83	0.00	0.00	0.00
PIPEFITTER	All	BLD		55.54	59.43	1.5	1.5	2.0	2.0	14.17	14.71	0.00	2.55	0.00	0.00	0.00
PLASTERER	All	BLD		42.94	47.24	1.5	1.5	2.0	2.0	13.75	25.50	0.00	0.80	0.00	0.00	0.00
PLUMBER	All	BLD		55.54	59.43	1.5	1.5	2.0	2.0	14.17	14.71	0.00	2.55	0.00	0.00	0.00
ROOFER	All	BLD		52.00	57.00	1.5	1.5	2.0	2.0	12.20	17.59	0.00	1.14	0.00	0.00	0.00
SHEETMETAL WORKER	All	BLD		54.20	63.80	1.5	1.5	2.0	2.0	11.70	24.52	0.00	1.57	2.30	18.81	37.62
SPRINKLER FITTER	All	BLD		50.51	53.76	1.5	1.5	2.0	2.0	12.40	17.31	0.00	0.54	0.00	0.00	0.00
STONE MASON	All	BLD		49.00	51.75	1.5	1.5	2.0	2.0	15.48	18.20	0.00	1.41	0.00	0.00	0.00
TERRAZZO FINISHER	All	BLD		41.55		1.5	1.5	2.0	2.0	12.45	14.22	0.00	1.25	0.00	0.00	0.00
TERRAZZO MASON	All	BLD		45.20	48.95	1.5	1.5	2.0	2.0	12.45	15.56	0.00	1.30	0.00	0.00	0.00
TILE LAYER	All	BLD		47.25	52.45	1.5	1.5	2.0	2.0	13.46	23.58	0.00	0.83		0.00	0.00

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

TILE MASON	All	BLD		45.20	48.95	1.5	1.5	2.0	2.0	12.45	15.56	0.00	1.30	0.00	0.00	0.00
TRUCK DRIVER	All	ALL	1	48.47	48.93	1.5	1.5	2.0	2.0	12.45	14.05	0.00	0.20	0.00	0.00	0.00
TRUCK DRIVER	All	ALL	2	48.62	48.93	1.5	1.5	2.0	2.0	12.45	14.05	0.00	0.20	0.00	0.00	0.00
TRUCK DRIVER	All	ALL	3	48.82	48.93	1.5	1.5	2.0	2.0	12.45	14.05	0.00	0.20	0.00	0.00	0.00
TRUCK DRIVER	All	ALL	4	48.93	48.93	1.5	1.5	2.0	2.0	12.45	14.05	0.00	0.20	0.00	0.00	0.00
TUCKPOINTER	All	BLD		49.00	51.75	1.5	1.5	2.0	2.0	15.48	18.20	0.00	1.41	0.00	0.00	0.00

Legend

Rg Region

Type Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers

C Class

Base Base Wage Rate

OT M-F Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OT Sa Overtime pay required for every hour worked on Saturdays

OT Su Overtime pay required for every hour worked on Sundays

OT Hol Overtime pay required for every hour worked on Holidays

H/W Health/Welfare benefit

Vac Vacation

Trng Training

Other Ins Employer hourly cost for any other type(s) of insurance provided for benefit of worker.

Explanations WINNEBAGO COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date. ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATIONS TECHNICIAN

Installing, manufacturing, assembling and maintaining sound and intercom, protection alarm (security), fire alarm, master antenna television, closed circuit television, low voltage control for computers and/or door monitoring, school communications systems, telephones and servicing of nurse and emergency calls, and the installation and maintenance of transmit and receive antennas, transmitters, receivers, and associated apparatus which operates in conjunction with above systems. All work associated with these system installations will be included EXCEPT the installation of protective metallic conduit in new construction projects (excluding less than ten-foot, runs strictly for protection of cable) and 120 volt AC (or higher) power wiring and associated hardware.

LABORER, SKILLED - HIGHWAY

Individuals engaged in the following types of work, irrespective of the site of the work: asbestos abatement worker, handling of any materials with any foreign matter harmful to skin or clothing, track laborer, cement handlers, chloride handlers, the unloading and loading with steel workers and re-bars, concrete workers wet, tunnel helpers in free air, batch dumpers, mason tenders, kettle and tar men, tank cleaners, plastic installers, scaffold workers, motorized buggies or motorized unit used for wet concrete or handling of building materials, laborers with de-watering systems, sewer workers plus depth, rod and chainmen with technical engineers, rod and chainmen with land surveyors, rod and chainmen with surveyors, vibrator operators, cement silica, clay, fly ash, lime and plasters, handlers (bulk or bag), cofferdam workers plus depth, on concrete paving, placing, cutting and tying of reinforcing, deck hand, dredge hand, and shore laborers, bankmen on floating plant, grade checker, power tools, front end man on chip spreaders, cession workers plus depth, gunnite nozzle men, lead man on sewer work, welders, cutters, burners and torchmen, chainsaw operators, jackhammer and drill operators, layout man and/or drainage tile layer, steel form setter - street and highway, air tamping hammermen, signal man on crane, concrete saw operator, screedman on asphalt pavers, laborers tending masons with hot material or where foreign materials are used, mortar mixer operators, multiple concrete duct - leadsman, lumen, asphalt raker, curb asphalt machine operator, ready mix scalemen (permanent, portable or temporary plant), laborers handling masterplate or similar materials, laser beam operator, con-crete burning machine operator, coring machine operator, plaster ten-der, underpinning and shoring of buildings, pump men, manhole and catch basin, dirt and stone tamper, hose men on concrete pumps, haz-ardous waste worker, lead base paint abatement worker, lining of pipe, refusing machine, assisting on direct boring machine, the work of lay-ing watermain, fire hydrants, all mechanical joints to watermain work, sewer worker, and tapping water service and forced lift station mechanical worker.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

OPERATING ENGINEERS - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver (over 27E cu. ft.): Concrete Paver (27 cu. ft. and under); Concrete Placer; Concrete Pump (Truck Mounted); Concrete Conveyor (Truck Mounted); Concrete Tower; Cranes, All; GCI and similar types (required two operators only); Cranes, Hammerhead; Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment - excluding hose work and any sewer work); Locomotives, All; Lubrication Technician; Manipulators; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Drill (self-propelled); Rock Drill - Truck Mounted; Roto Mill Grinder; Scoops - Tractor Drawn; Slipform Paver; Scrapers Prime Movers; Straddle Buggies; Tie Back Machine; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Bobcat (over 3/4 cu. yd.); Boilers; Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Asphalt Spreader; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving, Extracting, or Drilling - with a seat); Lowboys; Pumps, Over 3" (1 to 3 not to exceed total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Class 4. Elevator push button with automatic doors; Hoists, Inside; Oilers; Brick Forklift.

Class 5. Assistant Craft Foreman

Class 6. Mechanics; Welders.

Class 7. Gradall

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Silo Tender; Asphalt Spreader; Autograde; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Backhoe w/shear attachments; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower of all types; Creter Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Directional Boring Machine over 12"; Dredges; Formless Curb and Gutter Machine; Grader, Elevating;

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Hydro Vac, Self Propelled, Truck Mounted (excluding hose work and any sewer work); Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; GCI Crane; Hydraulic Telescoping Form (Tunnel); Tie Back Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader with attached pusher; Tractor with Boom; Tractaire with Attachments; Traffic Barrier Conveyor Machine; Raised or Blind Hole Drills; Trenching Machine (over 12"); Truck Mounted Concrete Pump with Boom; Truck Mounted Concrete Conveyor; Work Boat (no license required - 90 h.p. or above); Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw (large self-propelled - excluding walk-behinds and hand-held); Conveyor Muck Cars (Haglund or Similar Type); Drills, all; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro Blaster; All Locomotives, Dinky; Off-Road Hauling Units; Non-Self Loading Dump; Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form - Motor Driven.

Class 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Bobcat (Skid Steer) all; Brick Forklift; Combination - Small Equipment Operator; Directional Boring Machine up to 12"; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Trencher 12" and under; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Oilers and Directional Boring Machine Locator.

Class 6. Field Mechanics and Field Welders

Class 7. Gradall and machines of like nature.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and

Winnebago County Prevailing Wage Rates posted on 8/15/2025

Item # 9.

tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; TTeamsters Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

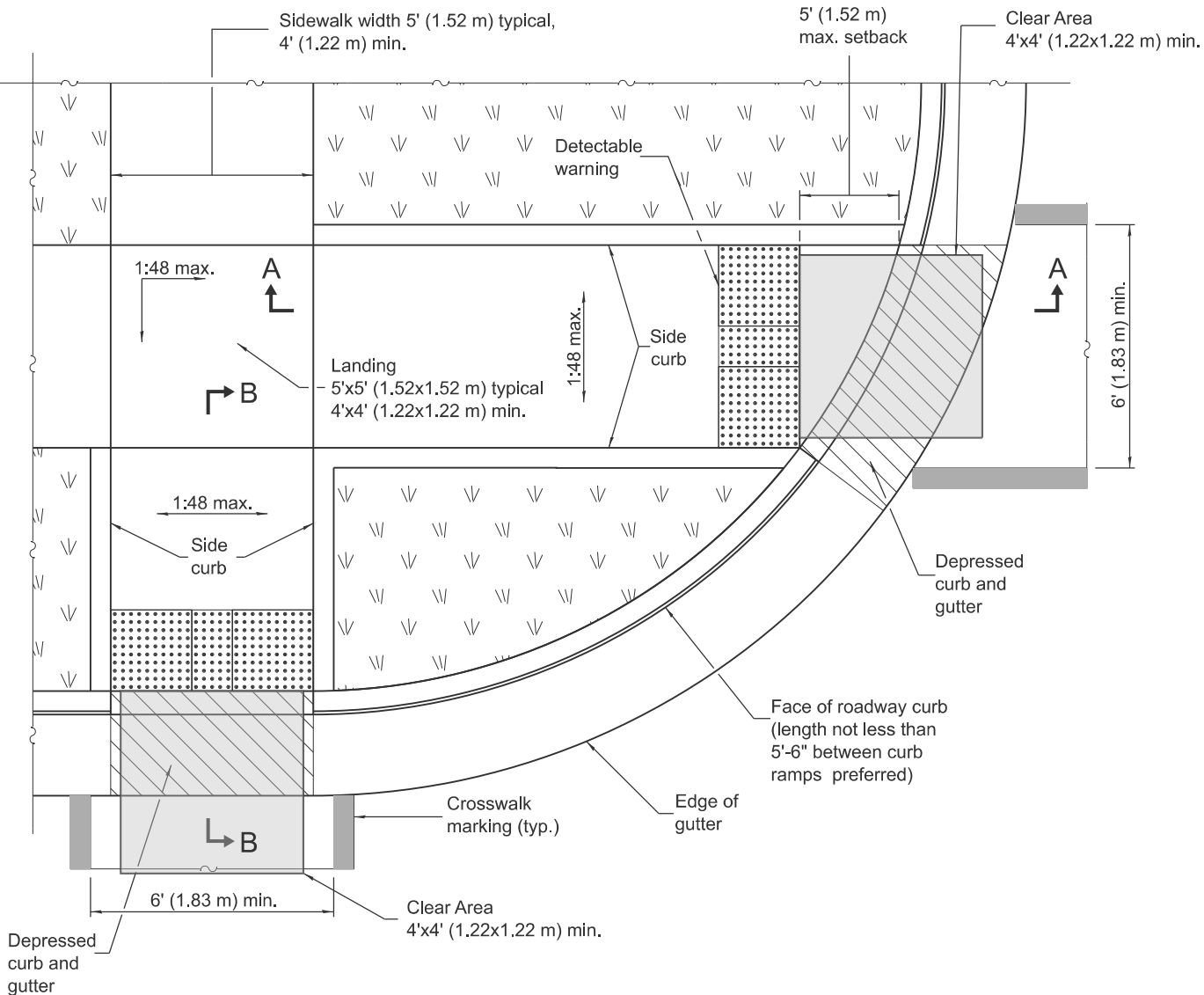
Highway Standards

The following IDOT Highway Standards apply to this project.

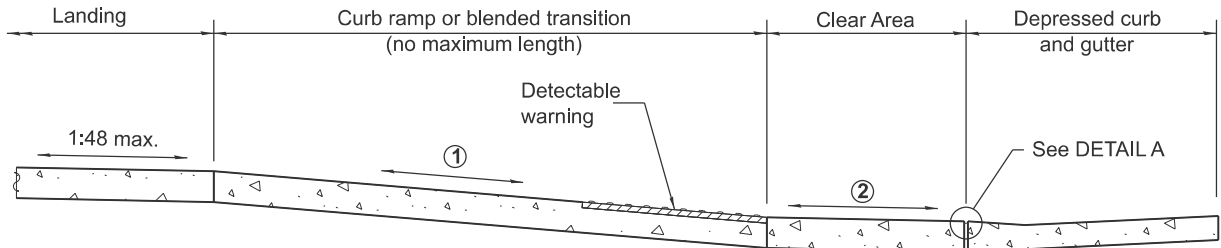
IDOT HIGHWAY STANDARDS

424001-12	PERPENDICULAR CURB RAMPS FOR SIDEWALKS
424006-06	DIAGONAL CURB RAMPS FOR SIDEWALKS
424011-05	CORNER PARALLEL CURB RAMPS FOR SIDEWALKS
424016-06	MID-BLOCK CURB RAMPS FOR SIDEWALKS
424021-07	DEPRESSED CORNER FOR SIDEWALKS
606001-08	CONCRETE CURB TYPE B AND COMBINATION CONCRETE CURB AND GUTTER
701301-04	LANE CLOSURE, 2L, 2W, SHORT TIME OPERATIONS
701501-06	URBAN LANE CLOSURE, 2L, 2W, UNDIVIDED
701801-06	SIDEWALK, CORNER OR CROSSWALK CLOSURE
701901-10	TRAFFIC CONTROL DEVICES
780001-05	TYPICAL PAVEMENT MARKINGS

O:\Roscoe, Village of\25-934 - Main Street Pedestrian Crossing\PA Final\PH01 Design Engineering\Bid Documents\25-934 - 14 Highway Standards List.docx

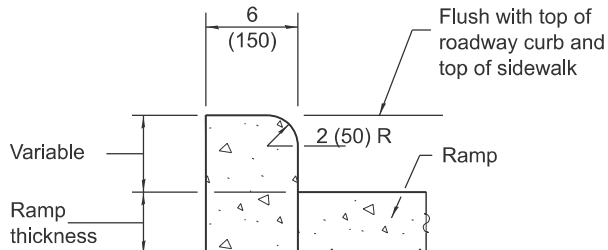


RAMPS IN LANDSCAPED AREA
SETBACK $\leq 5'$

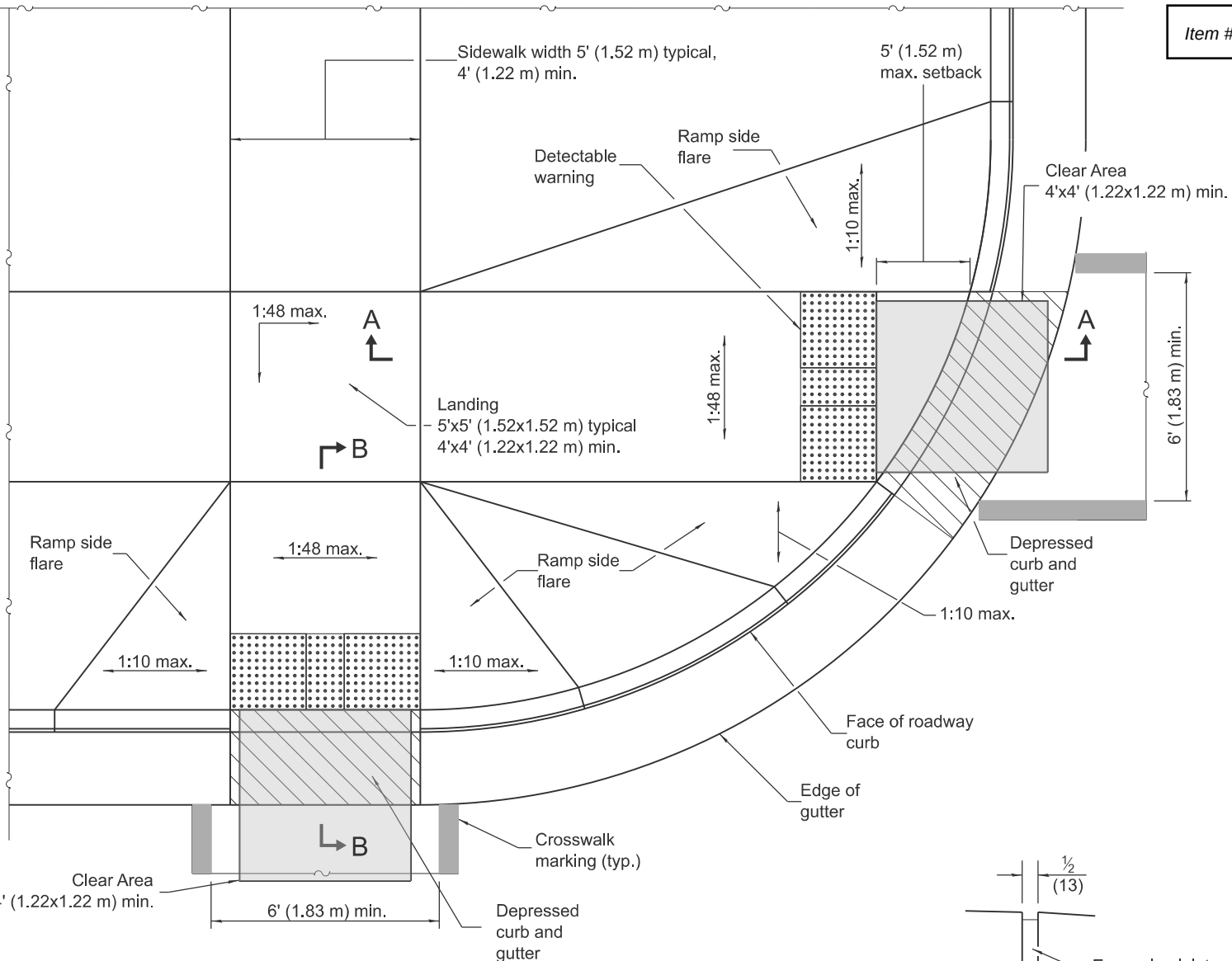


SECTION A-A

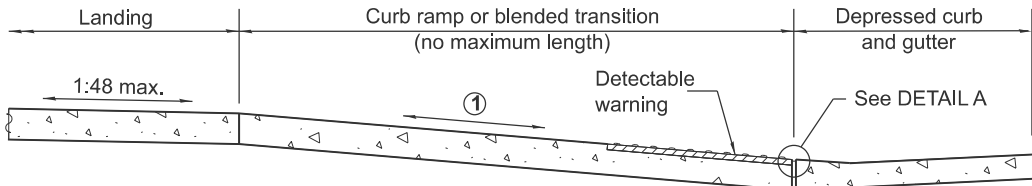
- ① The running slope of a curb ramp shall be 1:12 max.
The running slope of a blended transition shall be 1:20 max.
- ② Clear Area shall be located outside the travel lane inclusive of any bicycle lanes. The running slope shall be 1:20 max and the cross slope shall be:
 - Signalized/Uncontrolled Intersection - 1:20
 - Yield/Stop Controlled Intersection - 1:48
 - Midblock - grade of the road



SIDE CURB DETAIL



RAMPS IN PAVED AREA
SETBACK ≤ 5'



SECTION B-B

- ① The running slope of a curb ramp shall be 1:12 max. The running slope of a blended transition shall be 1:20 max.

See Sheet 2 for GENERAL NOTES.

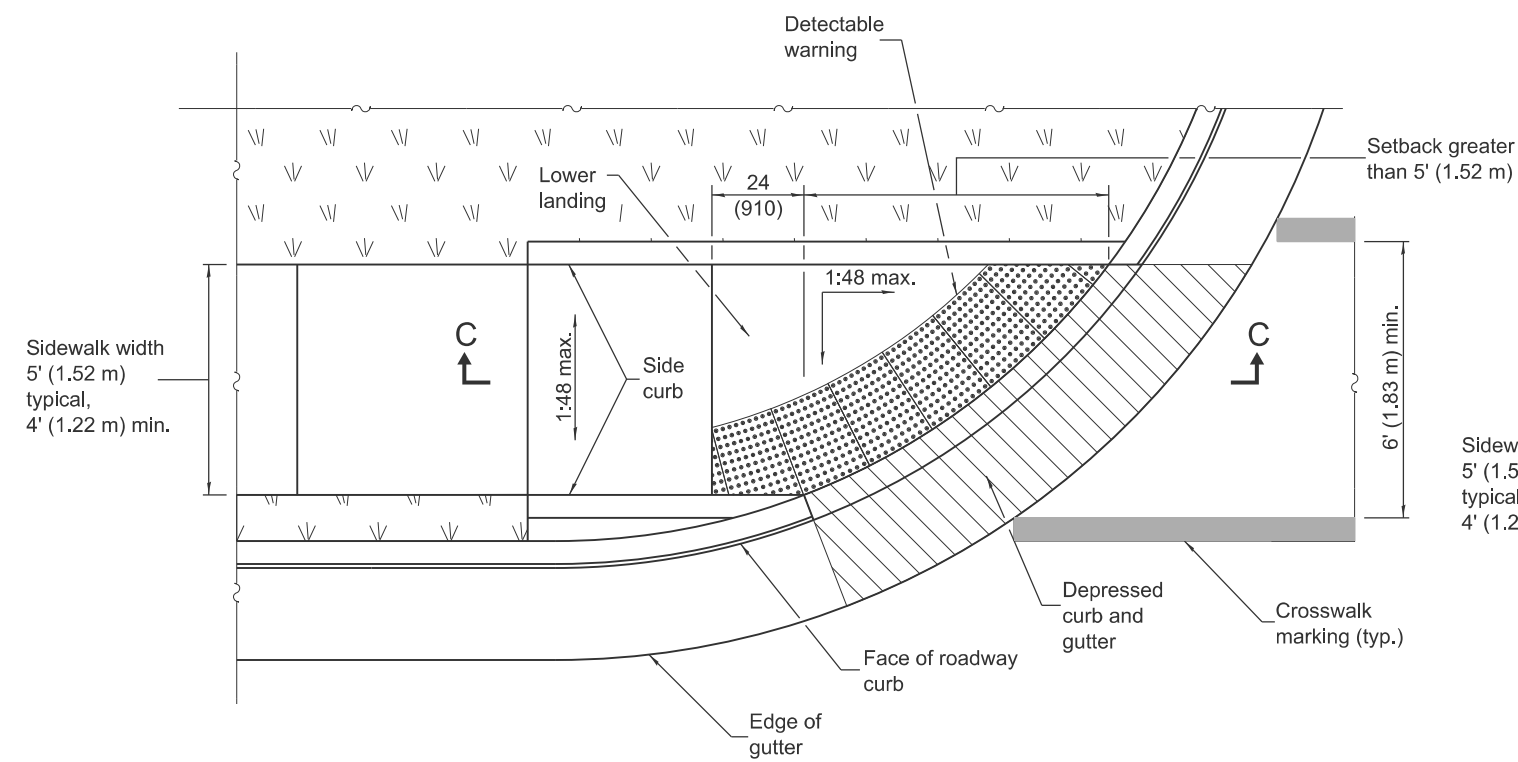
DATE	REVISIONS
1-1-25	Indicated "Clear Area" Location and updated cross-slopes.
1-1-19	Removed "15-foot rule", added
	"Blended transitions" and placement
	tolerances for detectable warnings.

PERPENDICULAR CURB RAMPS FOR SIDEWALKS

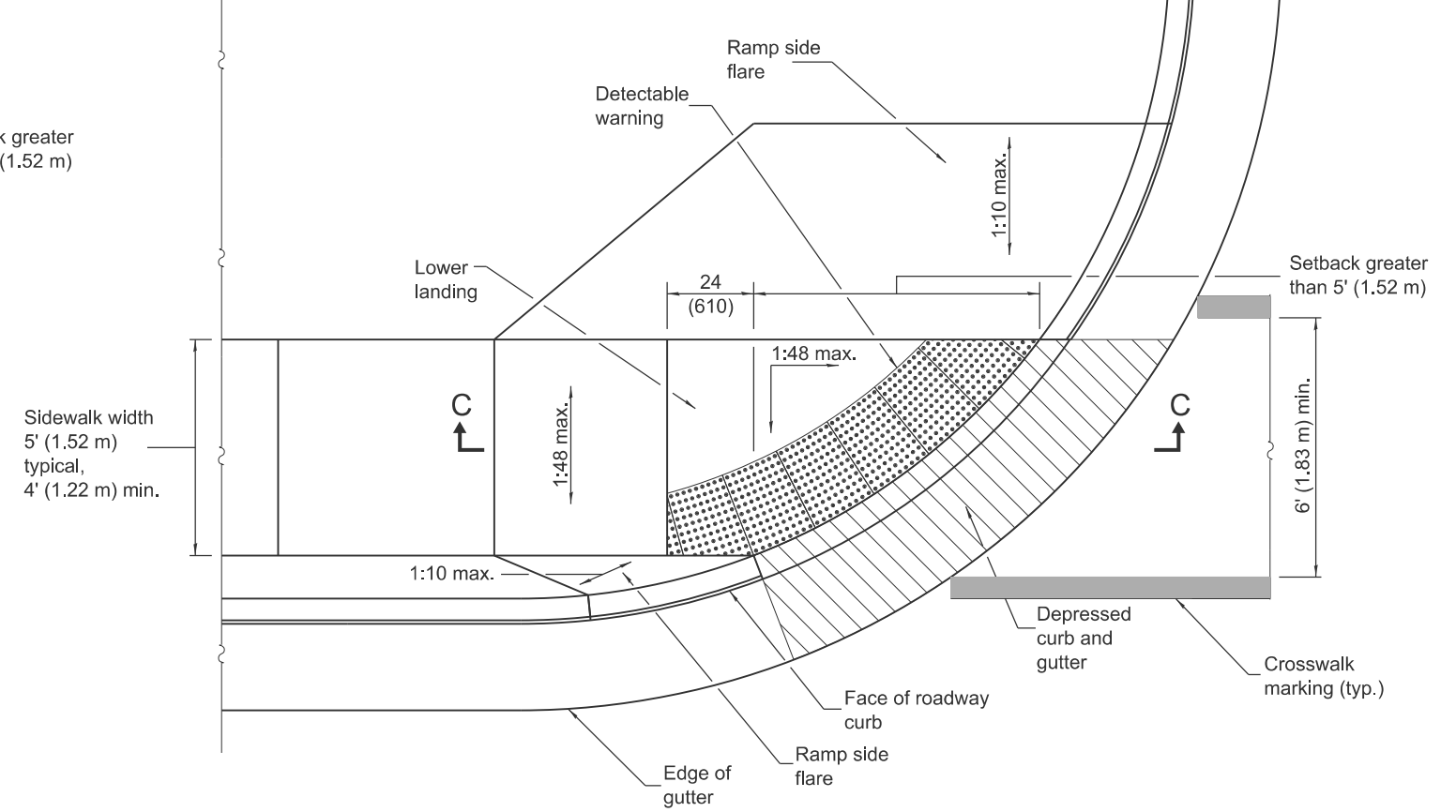
(Sheet 1 of 2)

STANDARD 424001-12

113



RAMP IN LANDSCAPED AREA
SETBACK > 5'



RAMP IN PAVED AREA
SETBACK > 5'

GENERAL NOTES

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

Where 1:48 maximum slope is shown, 1:64 is preferred.

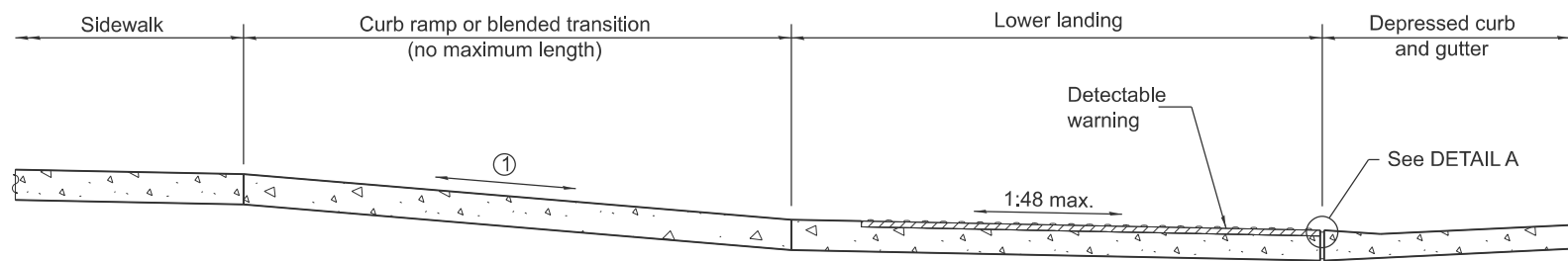
Detectable warnings are shown in their ideal locations but the following placement tolerances are allowed.

Side Border - Detectable warnings should extend the full width of the walking surface (excluding flared sides) but a border along each side up to 2 in. (50 mm) in width is allowed.

Curb Set-Back - Detectable warnings located at the back of curb should closely align with the curb but a gap up to 6 in. (150 mm) behind the curb is allowed.

See Standard 606001 for details of depressed curb adjacent to curb ramp.

All dimensions are in inches (millimeters) unless otherwise shown.



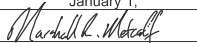
SECTION C-C

- ① The running slope of a curb ramp shall be 1:12 max. The running slope of a blended transition shall be 1:20 max.

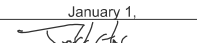


Illinois Department of Transportation

APPROVED January 1, 2025


ENGINEER OF POLICY AND PROCEDURES

APPROVED January 1, 2025


ENGINEER OF DESIGN AND ENVIRONMENT

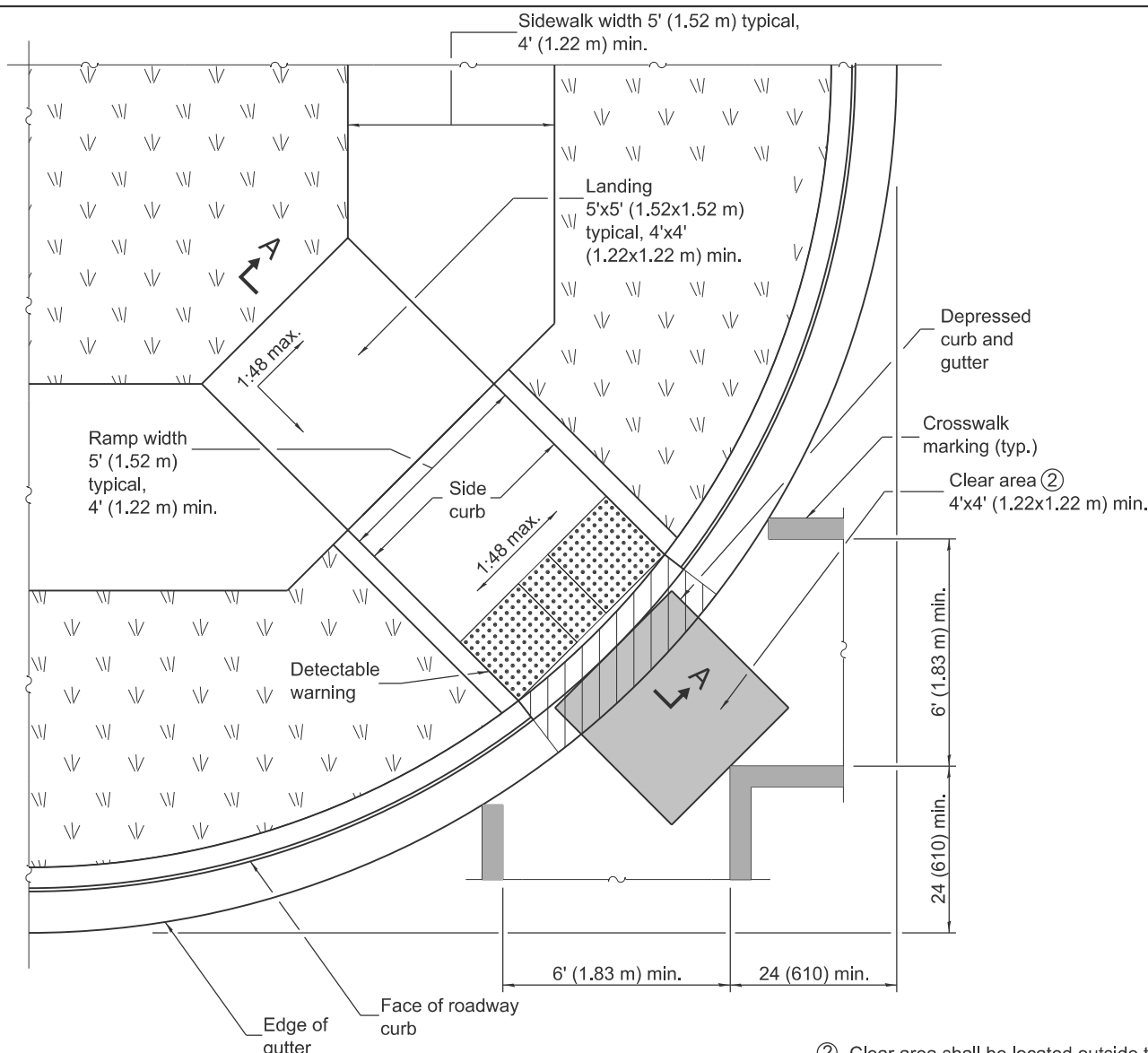
ISSUED 1-1-97

**PERPENDICULAR CURB
RAMPS FOR SIDEWALKS**

(Sheet 2 of 2)

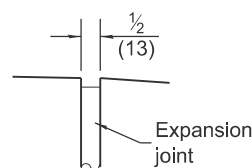
STANDARD 424001-12

114

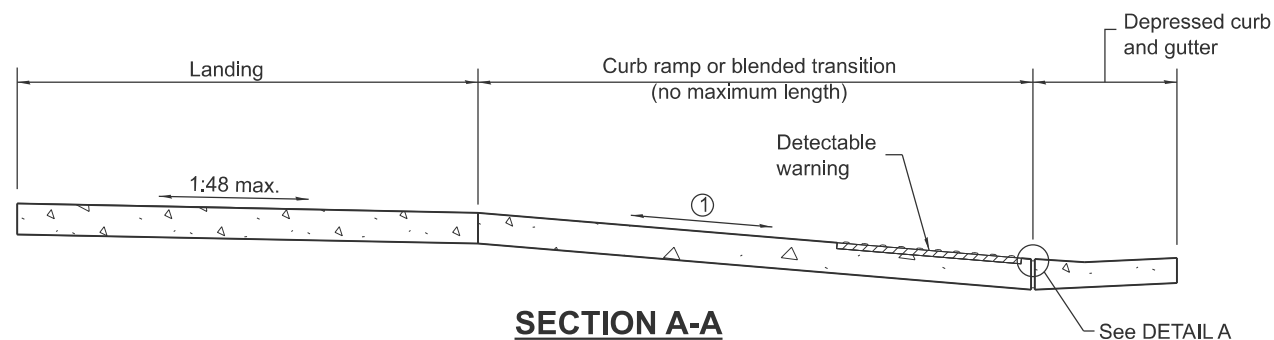


RAMP IN LANDSCAPED AREA

- ② Clear area shall be located outside the travel lane inclusive of any bicycle lanes. The running slope shall be 1:20 max and the cross slope shall be:
- Signalized/Uncontrolled Intersection - 1:20
 - Yield/Stop Controlled Intersection - 1:48
 - Midblock - grade of road

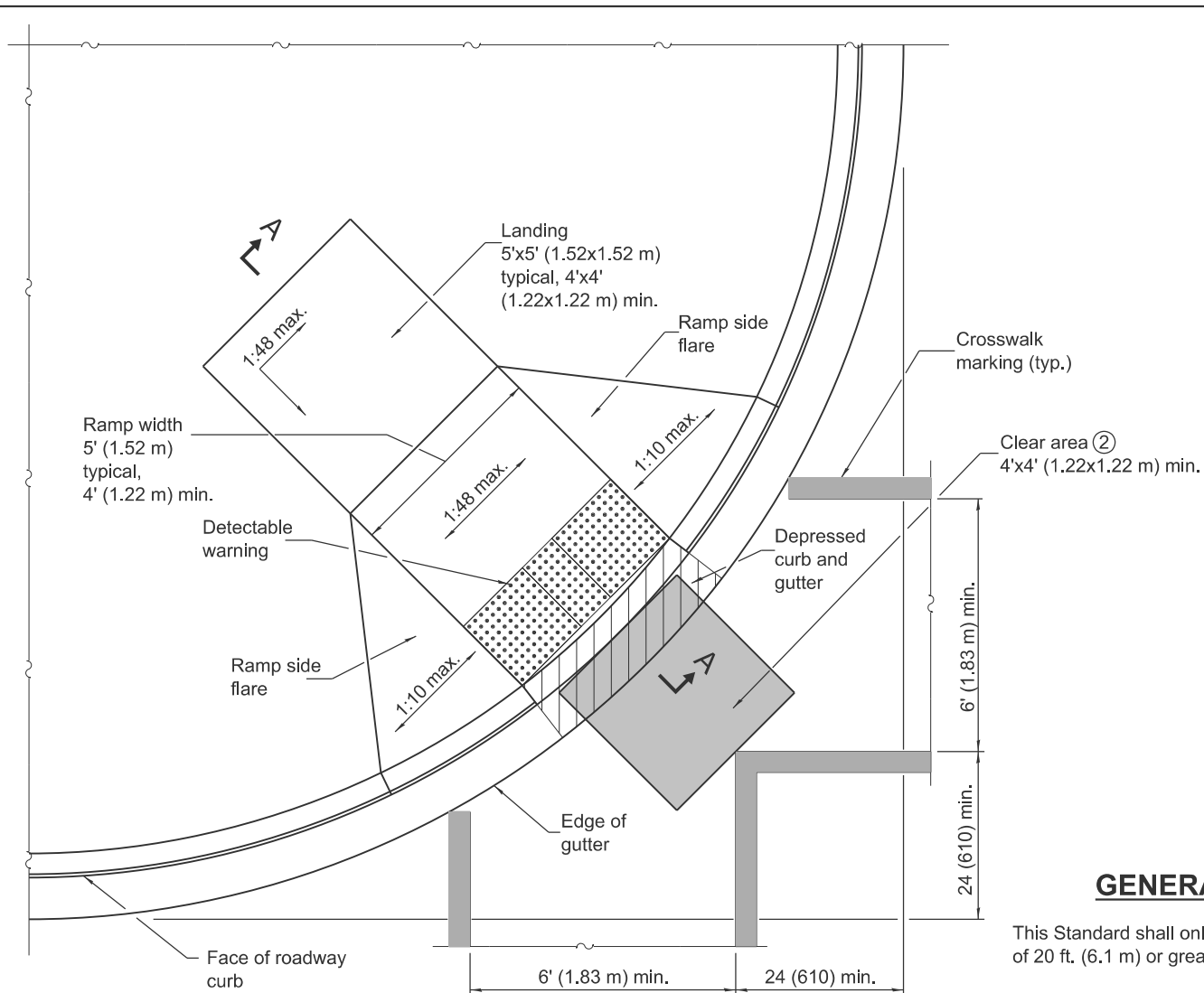


DETAIL A

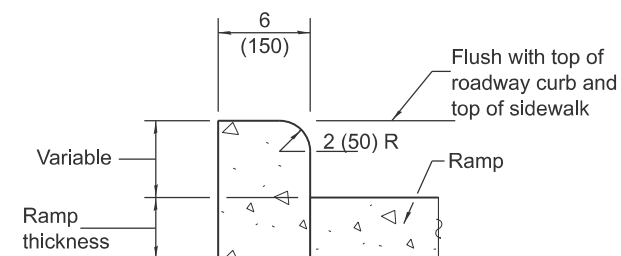


SECTION A-A

- ① The running slope of a curb ramp shall be 1:12 max. The running slope of a blended transition shall be 1:20 max.



RAMP IN PAVED AREA



SIDE CURB DETAIL

GENERAL NOTES

This Standard shall only be used for curb radii of 20 ft. (6.1 m) or greater.

Where 1:48 maximum slope is shown, 1:64 is preferred.

Detectable warnings are shown in their ideal locations but the following placement tolerances are allowed.

Side Border - Detectable warnings should extend the full width of the walking surface (excluding flared sides) but a border along each side up to 2 in. (50 mm) in width is allowed.

Curb Set-Back - Detectable warnings located at the back of curb should closely align with the curb but a gap up to 6 in. (150 mm) behind the curb is allowed.

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

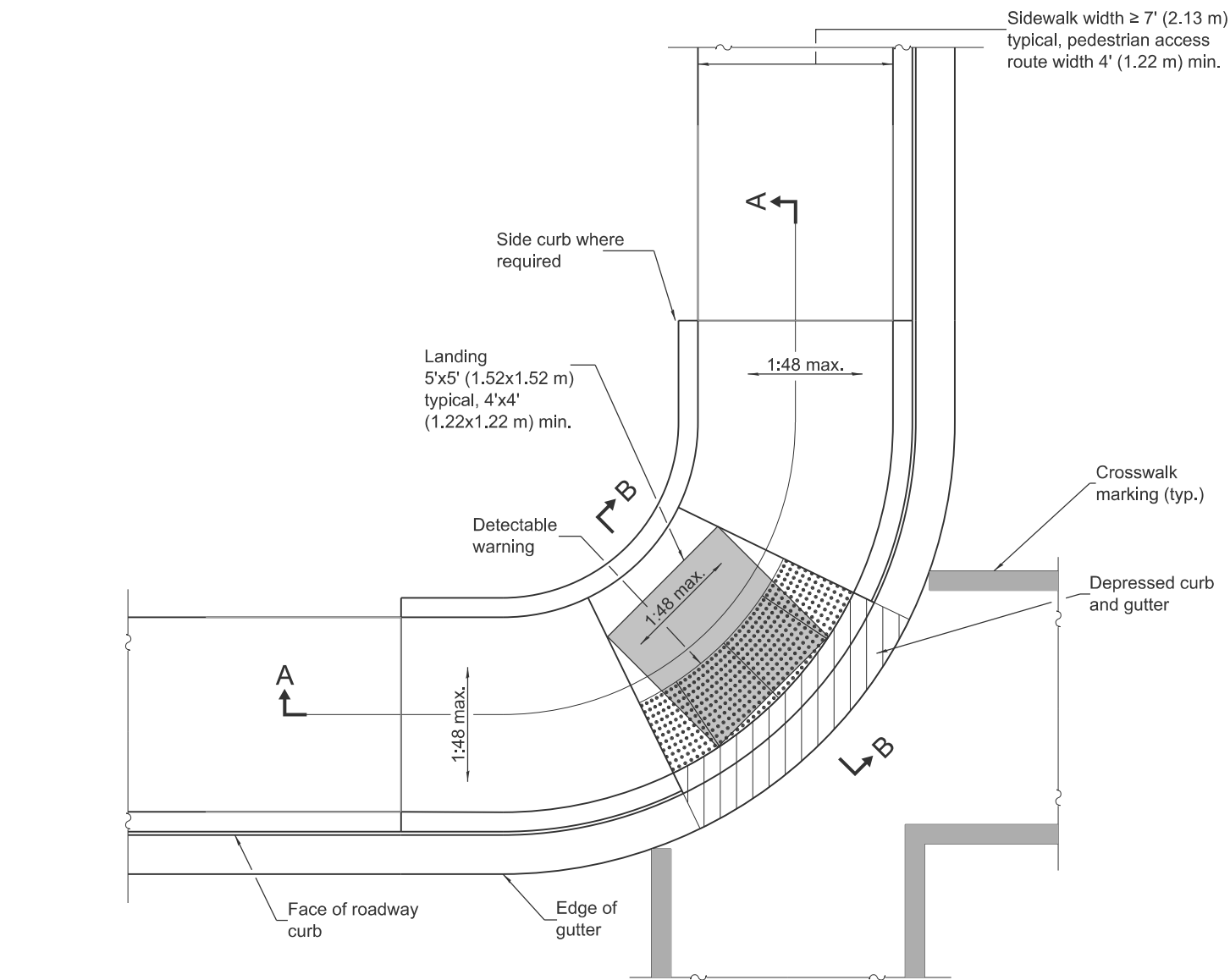
See Standard 606001 for details of depressed curb adjacent to curb ramp.

All dimensions are in inches (millimeters) unless otherwise shown.

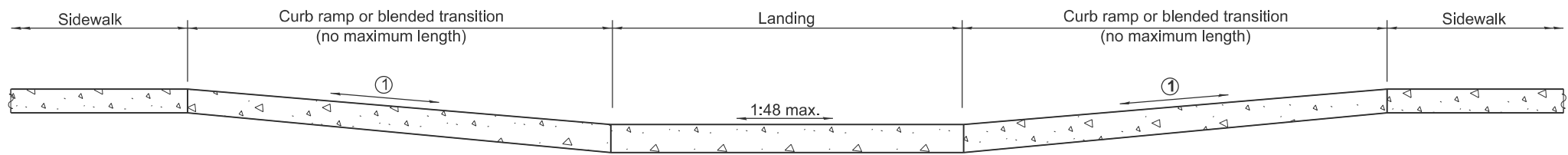
DATE	REVISIONS
1-1-25	Indicated "Clear Area" location and updated cross-slopes.
1-1-21	Clarified minimum crosswalk width and locations.

DIAGONAL CURB RAMPS FOR SIDEWALKS

STANDARD 424006-06

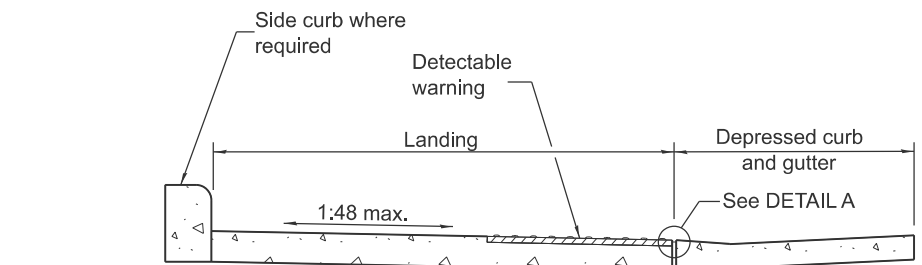


CORNER PARALLEL CURB RAMP

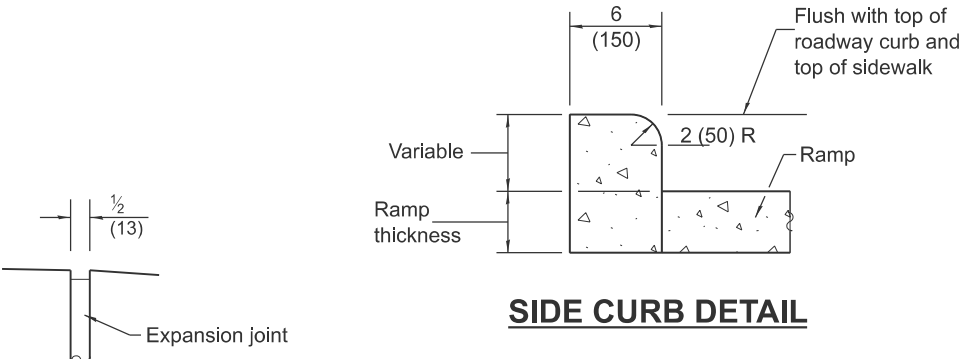


SECTION A-A

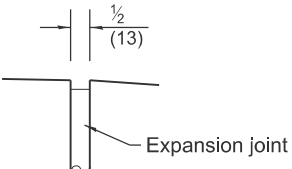
① The running slope of a curb ramp shall be 1:12 max. The running slope of a blended transition shall be 1:20 max.



SECTION B-B



SIDE CURB DETAIL



DETAIL A

GENERAL NOTES

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

Where 1:48 maximum slope is shown, 1:64 is preferred.

Detectable warnings are shown in their ideal locations but the following placement tolerances are allowed.

Side Border - Detectable warnings should extend the full width of the walking surface (excluding flared sides) but a border along each side up to 2 in. (50 mm) in width is allowed.

Curb Set-Back - Detectable warnings located at the back of curb should closely align with the curb but a gap up to 6 in. (150 mm) behind the curb is allowed.

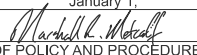
See Standard 606001 for details of depressed curb adjacent to curb ramp.

All dimensions are in inches (millimeters) unless otherwise shown.

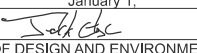


Illinois Department of Transportation

APPROVED January 1, 2025


ENGINEER OF POLICY AND PROCEDURES

APPROVED January 1, 2025

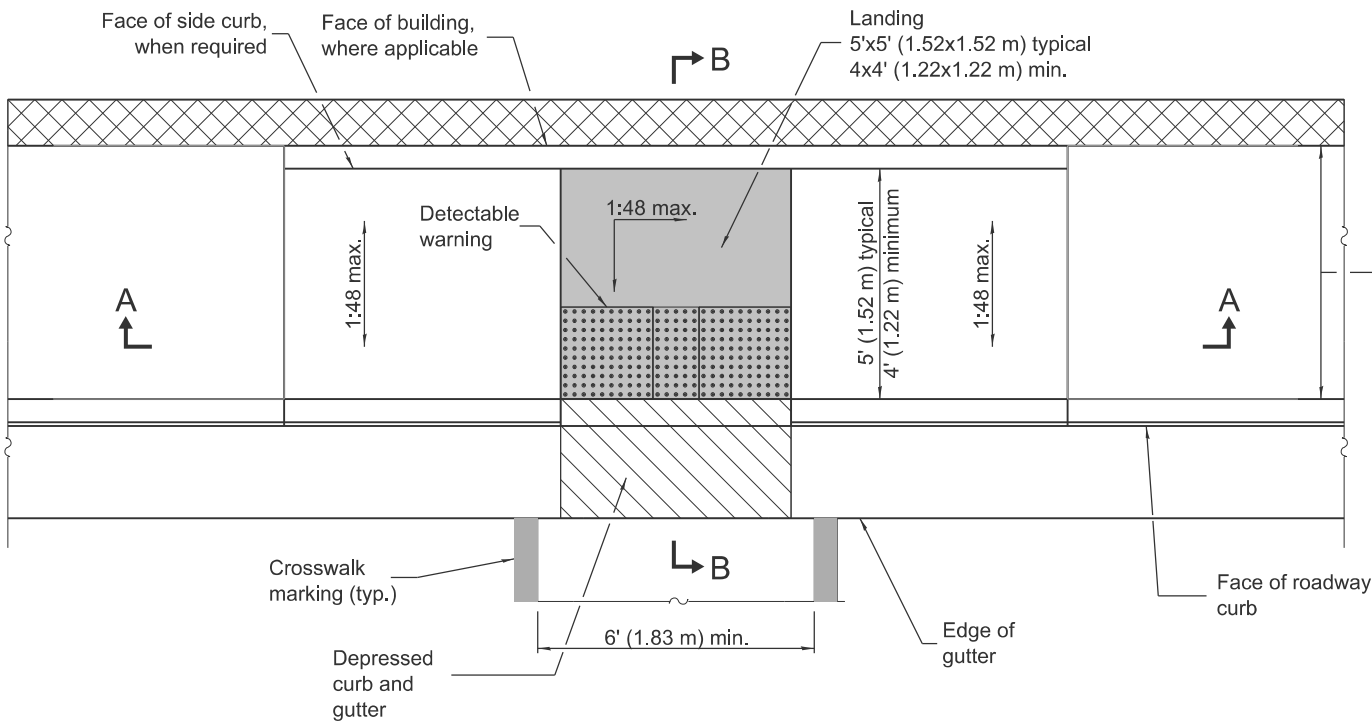

ENGINEER OF DESIGN AND ENVIRONMENT

ISSUED 1-1-12

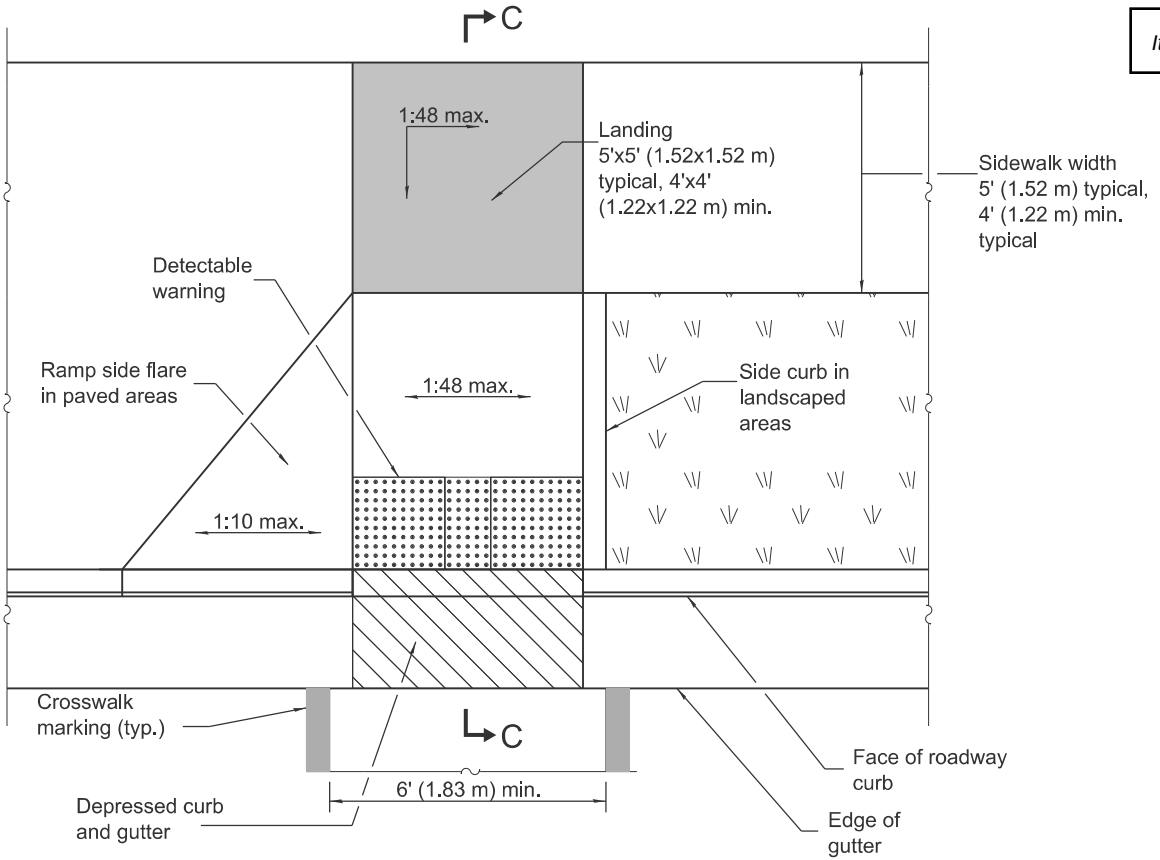
DATE	REVISIONS
1-1-25	Revised turning space with landing and updated cross-slope.
1-1-19	Removed upper landing, added blended transition and detectable warning tolerances.

CORNER PARALLEL CURB RAMPS FOR SIDEWALKS

STANDARD 424011-05



PARALLEL MID-BLOCK CURB RAMP



PERPENDICULAR MID-BLOCK CURB RAMP

GENERAL NOTES

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

Where 1:48 maximum slope is shown, 1:64 is preferred.

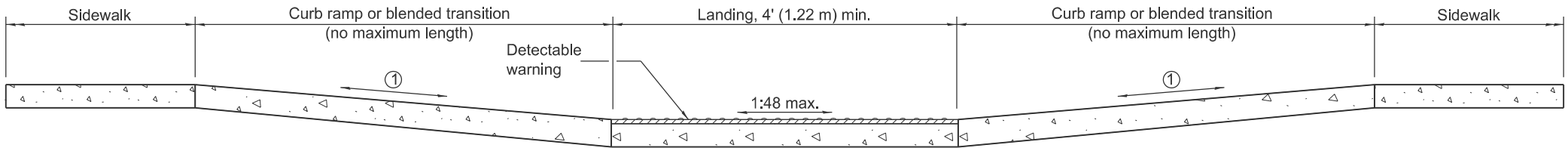
Detectable warnings are shown in their ideal locations but the following placement tolerances are allowed.

Side Border - Detectable warnings should extend the full width of the walking surface (excluding flared sides) but a border along each side up to 2 in. (50 mm) in. width is allowed.

Curb Set-Back - Detectable warnings located at the back of curb should closely align with the curb but a gap up to 6 in. (150 mm) behind the curb is allowed.

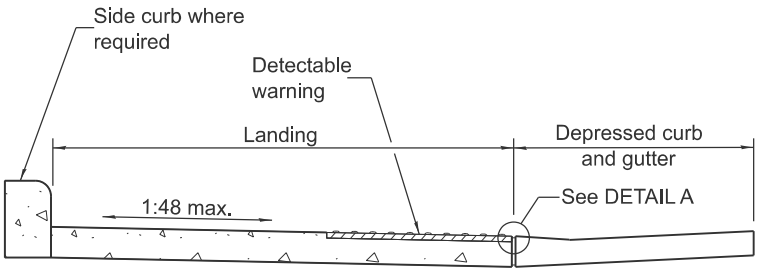
See Standard 606001 for details of depressed curb adjacent to curb ramp.

All dimensions are in inches (millimeters) unless otherwise shown.

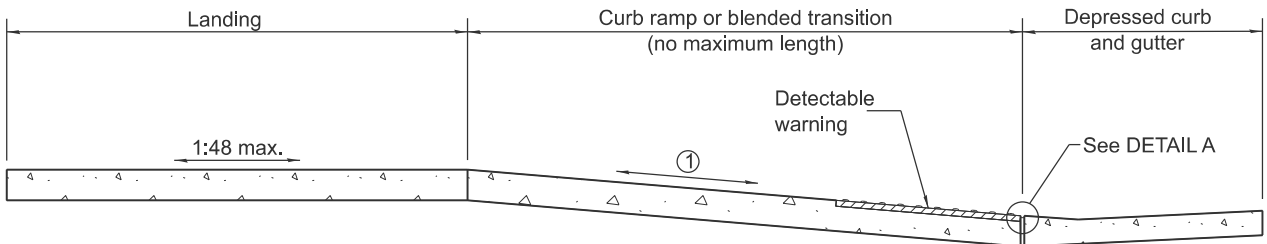


SECTION A-A

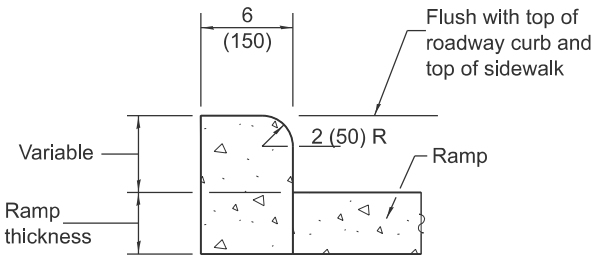
① The running slope of a curb ramp shall be 1:12 max. The running slope of a blended transition shall be 1:20 max.



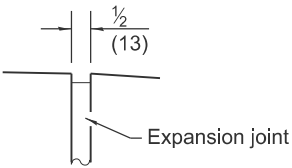
SECTION B-B



SECTION C-C



SIDE CURB DETAIL

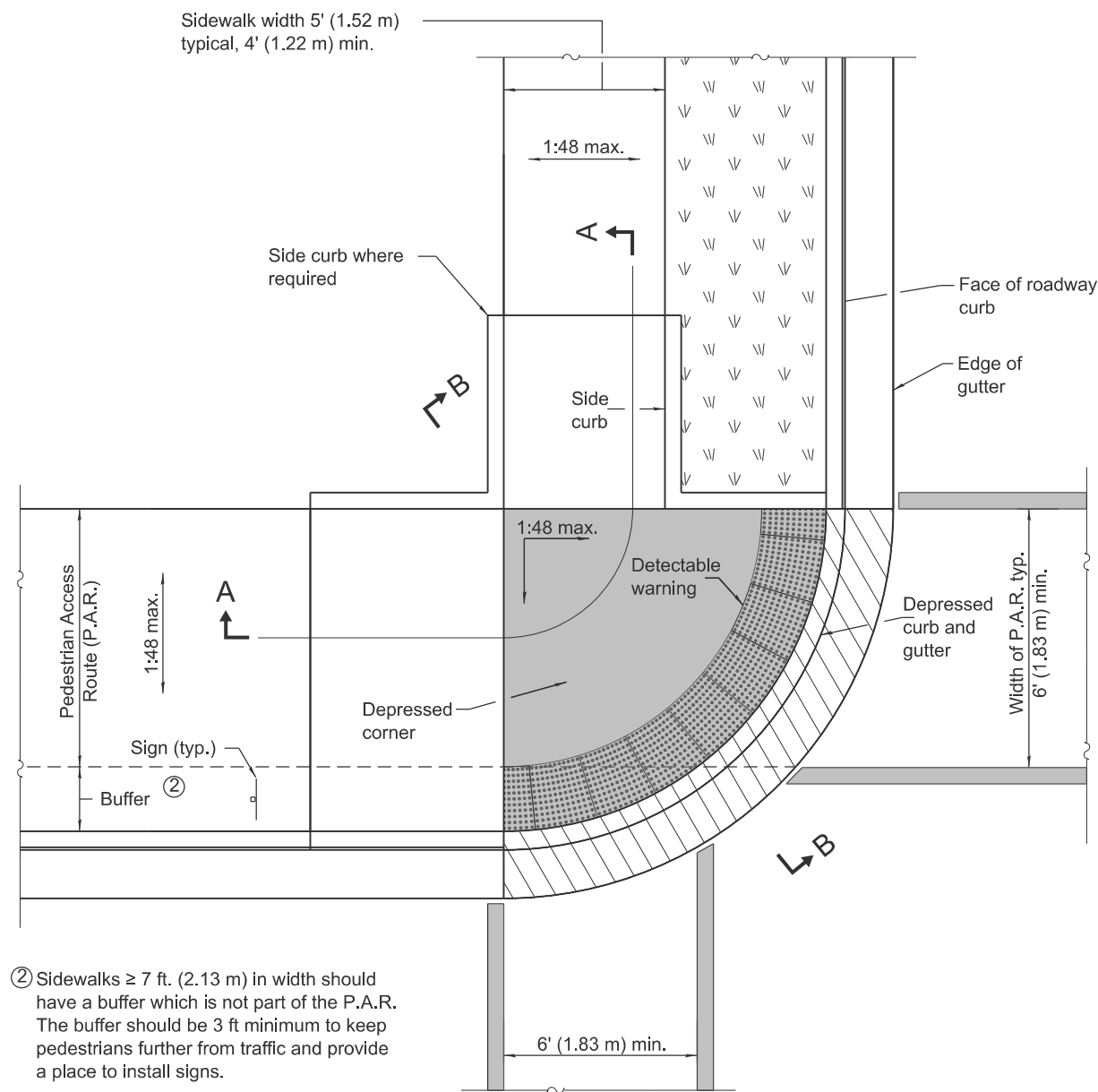


DETAIL A

DATE	REVISIONS
1-1-25	Revised turning space with landing and updated cross-slope.
1-1-19	Removed upper landing, added blended transitions and detectable warning tolerances.

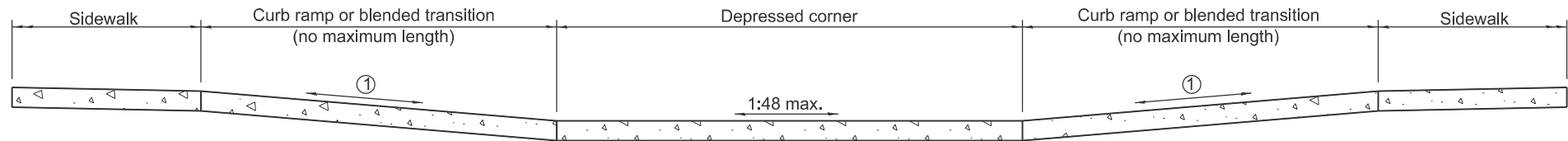
MID-BLOCK CURB RAMPS FOR SIDEWALKS

STANDARD 424016-06



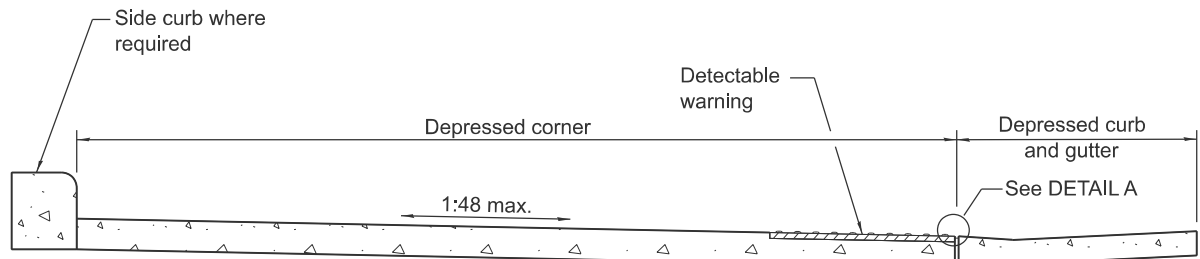
② Sidewalks ≥ 7 ft. (2.13 m) in width should have a buffer which is not part of the P.A.R. The buffer should be 3 ft minimum to keep pedestrians further from traffic and provide a place to install signs.

DEPRESSED CORNER

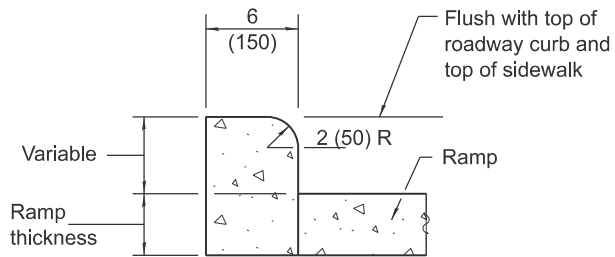


SECTION A-A

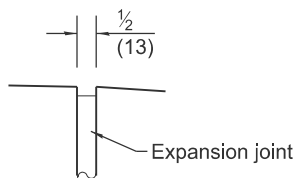
① The running slope of a curb ramp shall be 1:12 max. The running slope of a blended transition shall be 1:20 max.



SECTION B-B



SIDE CURB DETAIL



DETAIL A

GENERAL NOTES

This standard shall only be used for curb radii of 6 ft. (1.83 m) or greater.

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

Where 1:48 maximum slope is shown, 1:64 is preferred.

Detectable warnings are shown in their ideal tolerances but the following placement tolerances are allowed.

Side Border - Detectable warnings should extend the full width of the walking surface (excluding flared sides) but a border along each side up to 2 in. (50 mm) in. width is allowed.

Curb Set-Back - Detectable warnings located at the back of curb should closely align with the curb but a gap up to 6 in. (150 mm) behind the curb is allowed.

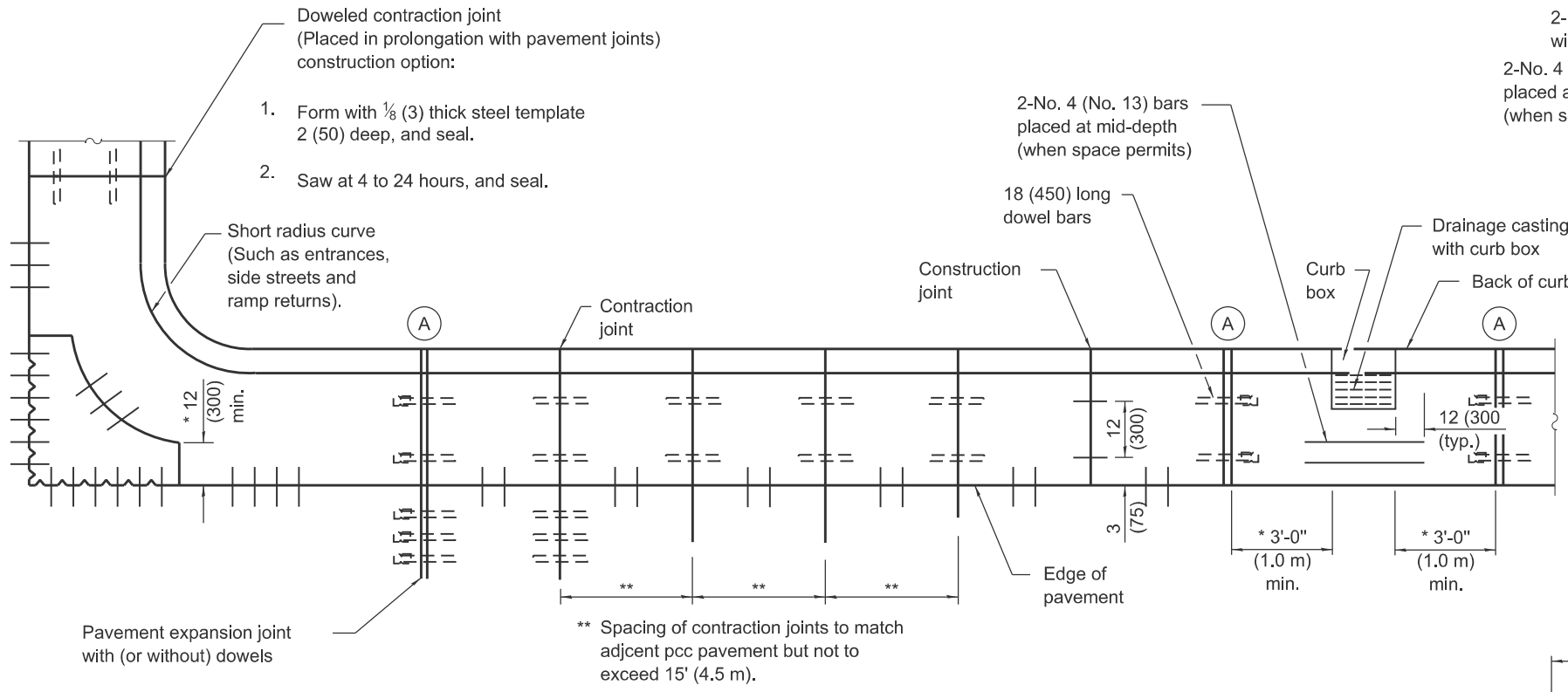
See Standard 606001 for details of depressed curb adjacent to curb ramp.

All dimensions are in inches (millimeters) unless otherwise shown.

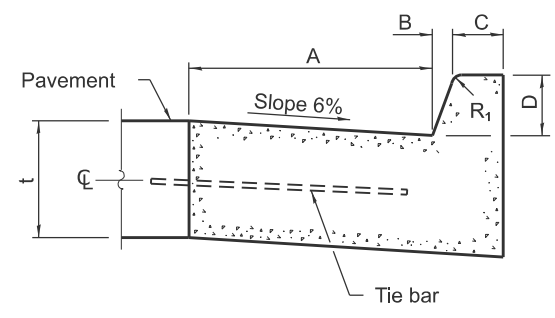
DATE	REVISIONS
1-1-25	Remove min running slope from note 1 and updated cross-slope.
1-1-21	Added crosswalk striping and a "buffer" for wide sidewalks.

DEPRESSED CORNER FOR SIDEWALKS

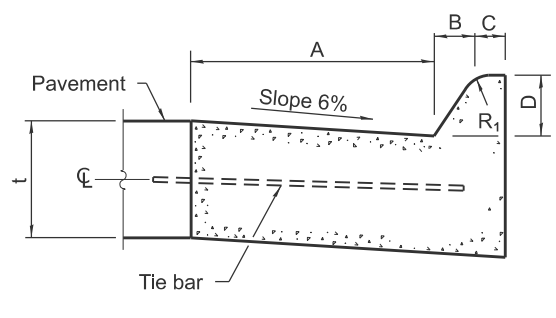
STANDARD 424021-07



PLAN
ADJACENT TO PCC PAVEMENT OR PCC BASE COURSE



BARRIER CURB

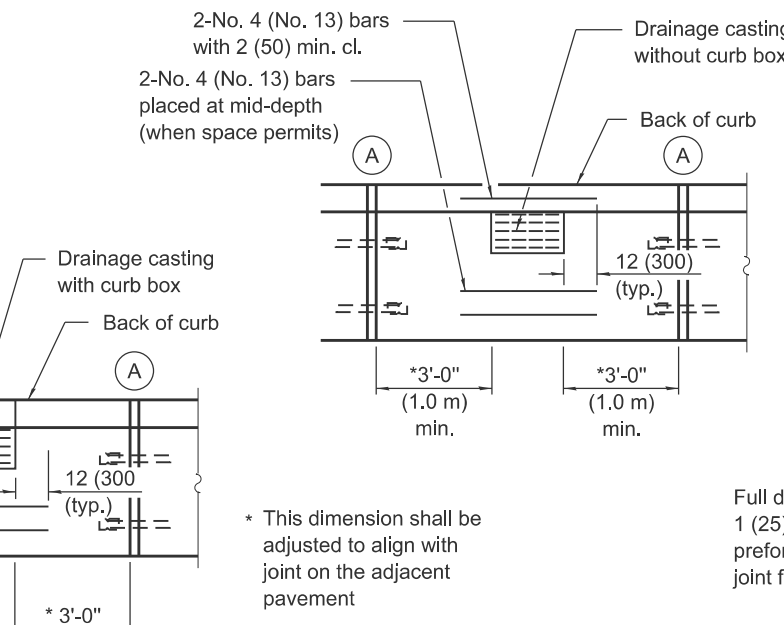


MOUNTABLE CURB

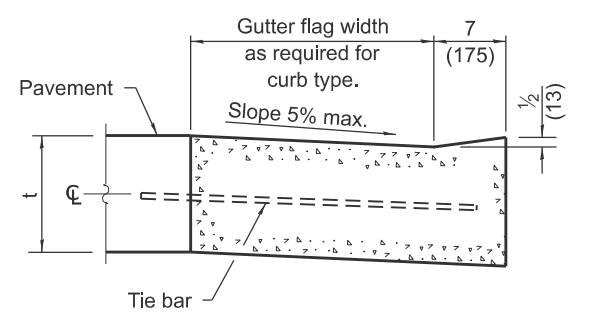
TABLE OF DIMENSIONS BARRIER CURB					
TYPE	A	B	C	D	R ₁
B-6.06 *	6	1	6	6	1
(B-15.15)	(150)	(25)	(150)	(150)	(25)
B-6.12	12	1	6	6	1
(B-15.3)	(300)	(25)	(150)	(150)	(25)
B-6.18	18	1	6	6	1
(B-15.45)	(450)	(25)	(150)	(150)	(25)
B-6.24	24	1	6	6	1
(B-15.60)	(600)	(25)	(150)	(150)	(25)
B-9.12	12	2	5	9	1
(B-22.30)	(300)	(50)	(125)	(225)	(25)
B-9.18	18	2	5	9	1
(B-22.45)	(450)	(50)	(125)	(225)	(25)
B-9.24	24	2	5	9	1
(B-22.60)	(600)	(50)	(125)	(225)	(25)

* For corner islands only.

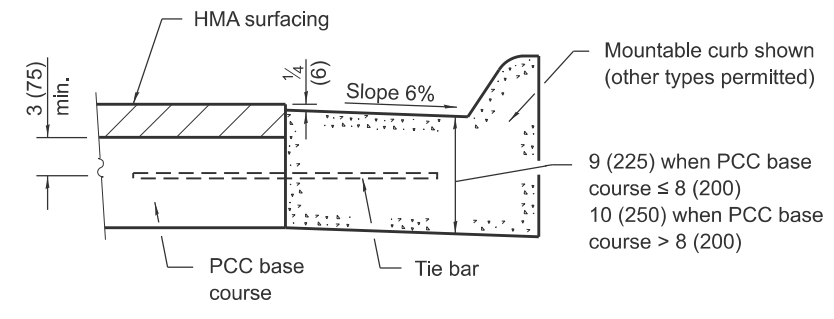
TABLE OF DIMENSIONS MOUNTABLE CURB						
TYPE	A	B	C	D	R ₁	R ₂
M-2.06	6	2	4	2	3	2
(M-5.15)	(150)	(50)	(100)	(50)	(75)	(50)
M-2.12	12	2	4	2	3	2
(M-5.30)	(300)	(50)	(100)	(50)	(75)	(50)
M-2.24	24	2	4	2	3	2
(M-5.60)	(600)	(50)	(100)	(50)	(75)	(50)
M-4.06	6	4	3	4	3	NA
(M-10.15)	(150)	(100)	(75)	(100)	(75)	NA
M-4.12	12	4	3	4	3	NA
(M-10.30)	(300)	(100)	(75)	(100)	(75)	NA
M-4.18	18	4	3	4	3	NA
(M-10.45)	(450)	(100)	(75)	(100)	(75)	NA
M-4.24	24	4	3	4	3	NA
(M-10.60)	(600)	(100)	(75)	(100)	(75)	NA
M-6.06	6	6	2	6	2	NA
(M-15.15)	(150)	(150)	(50)	(150)	(50)	NA
M-6.12	12	6	2	6	2	NA
(M-15.30)	(300)	(150)	(50)	(150)	(50)	NA
M-6.18	18	6	2	6	2	NA
(M-15.45)	(450)	(150)	(50)	(150)	(50)	NA
M-6.24	24	6	2	6	2	NA
(M-15.60)	(600)	(150)	(50)	(150)	(50)	NA



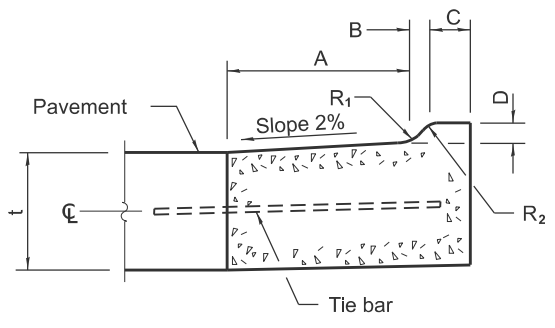
DEPRESSED CURB (TYPICAL)



DEPRESSED CURB ADJACENT
TO CURB RAMP ACCESSIBLE
TO THE DISABLED



ADJACENT TO PCC BASE COURSE
WITH HMA SURFACING



M-2.06 (M-5.15), M-2.12 (M-5.30),
and M-2.24 (M-5.60)

GENERAL NOTES

The bottom slope of combination curb and gutter constructed adjacent to pcc pavement shall be the same slope as the subbase or 6% when subbase is omitted.

t = Thickness of pavement.

Longitudinal joint tie bars shall be No. 6 (No. 19) at 36 (900) centers in accordance with details for longitudinal construction joint shown on Standard 420001.

A minimum clearance of 2 (50) between the end of the tie bar and the back of the curb shall be maintained.

The dowel bars shown in contraction joints will only be required for monolithic construction.

See Standard 606301 for details of corner islands.

All dimensions are in inches (millimeters) unless otherwise shown.

Illinois Department of Transportation

APPROVED January 1, 2026
Markell L. Mitchell
ENGINEER OF POLICY AND PROCEDURES

APPROVED January 1, 2026
Scott Clark
ENGINEER OF DESIGN AND ENVIRONMENT

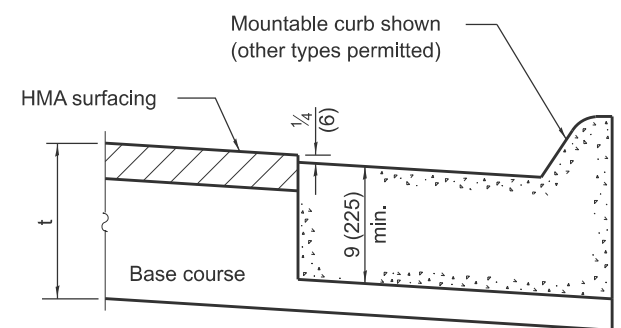
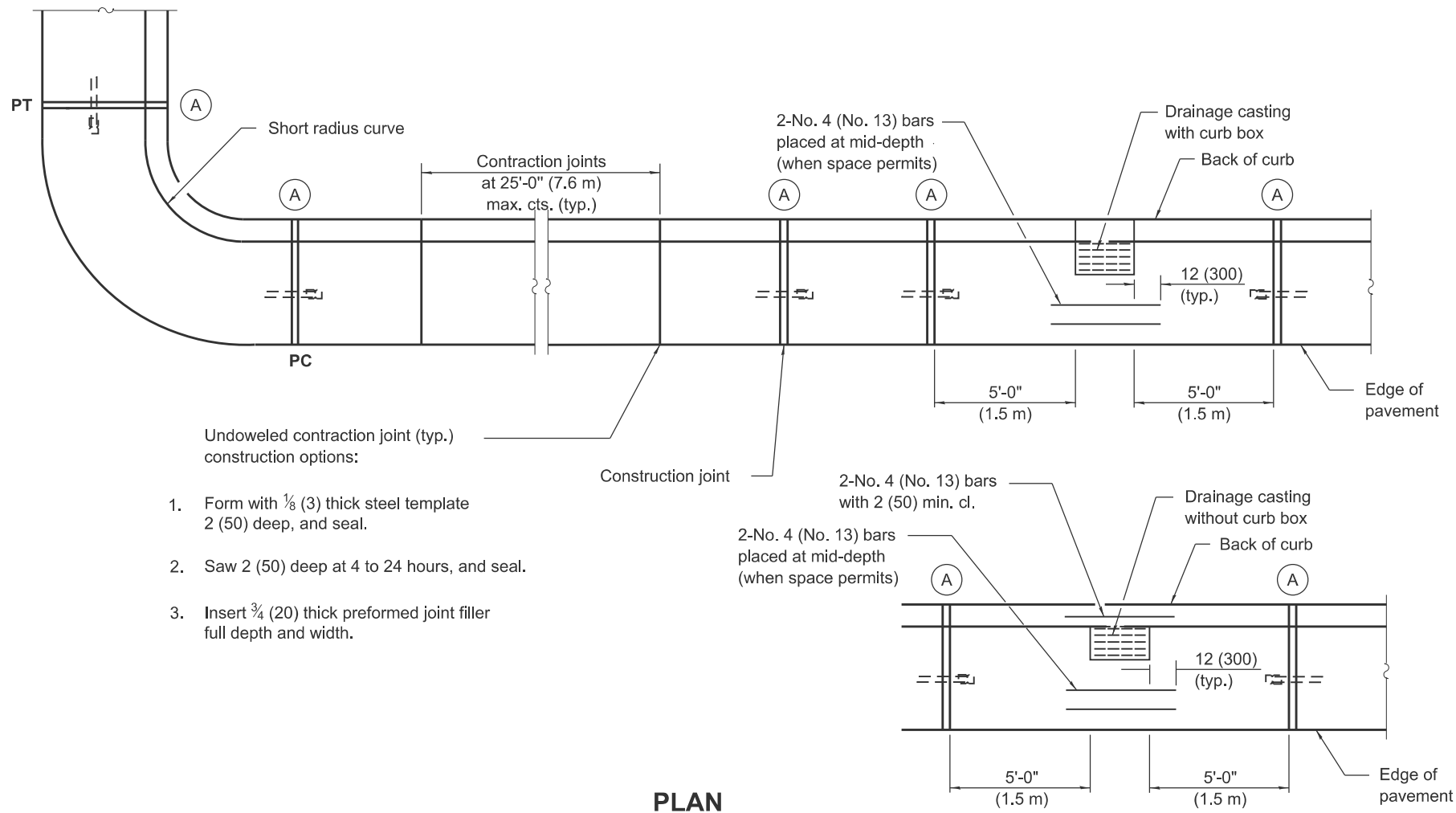
ISSUED 1-1-97

DATE	REVISIONS
1-1-26	Added M-2.24 (M-5.60) to Mountable Curb Table
1-1-22	Revised contract joint spacing adjacent to pcc pavement.

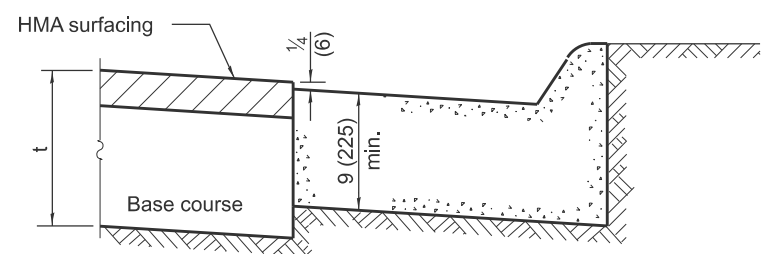
CONCRETE CURB TYPE B
AND COMBINATION
CONCRETE CURB AND GUTTER
(Sheet 1 of 2)

STANDARD 606001-09

119

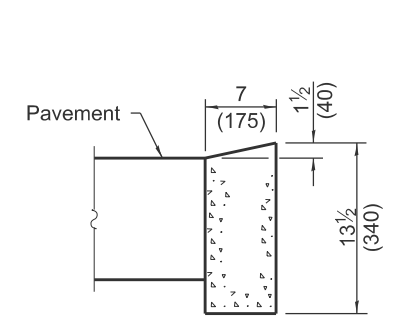


ON DISTURBED SUBGRADE

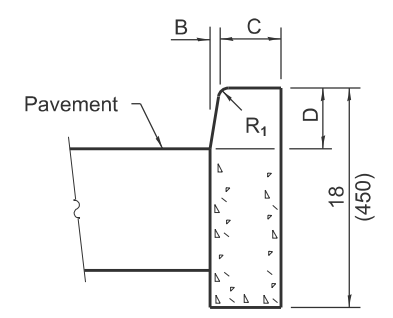


ON UNDISTURBED SUBGRADE

ADJACENT TO FLEXIBLE PAVEMENT

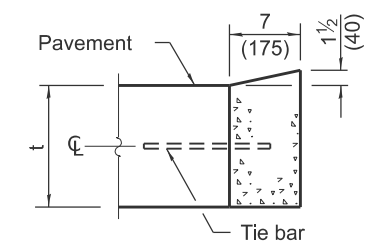


DEPRESSED CURB

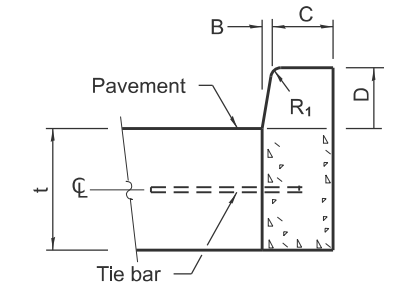


BARRIER CURB

ADJACENT TO FLEXIBLE PAVEMENT



DEPRESSED CURB

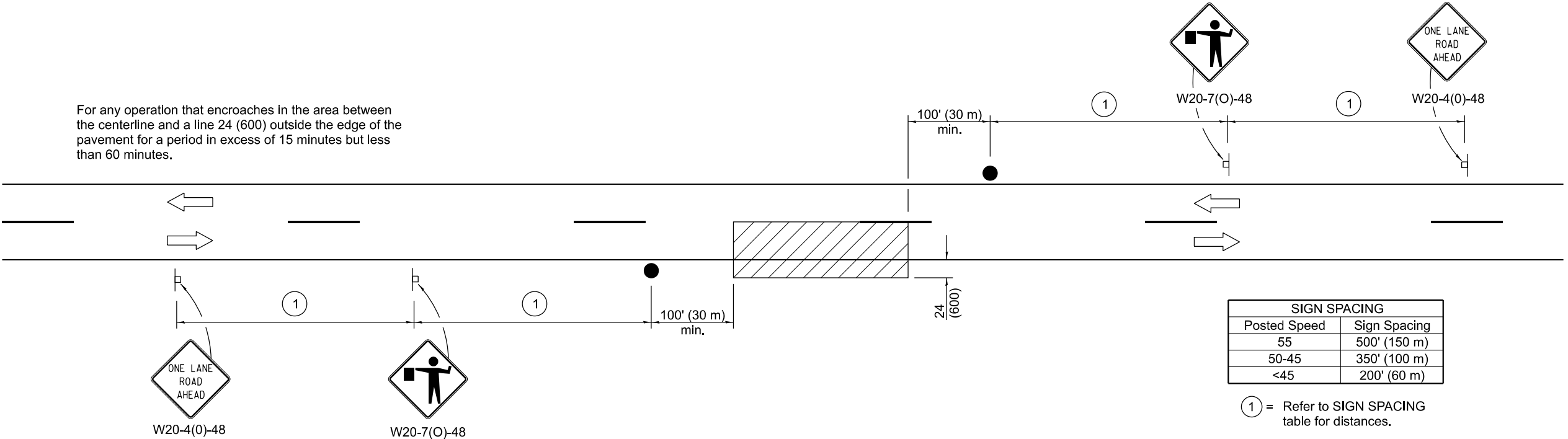
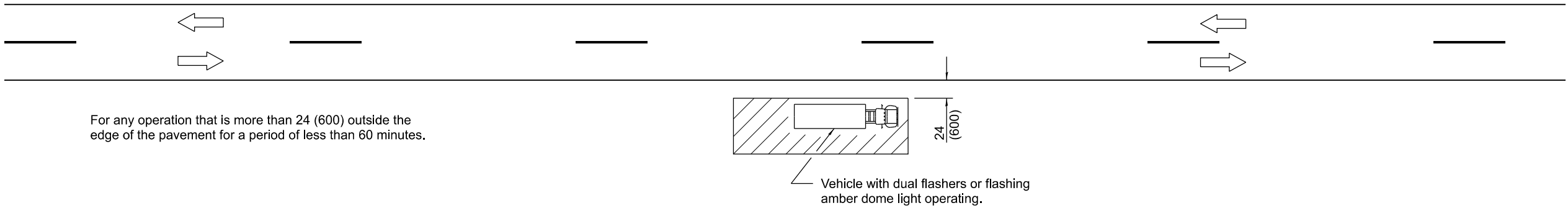
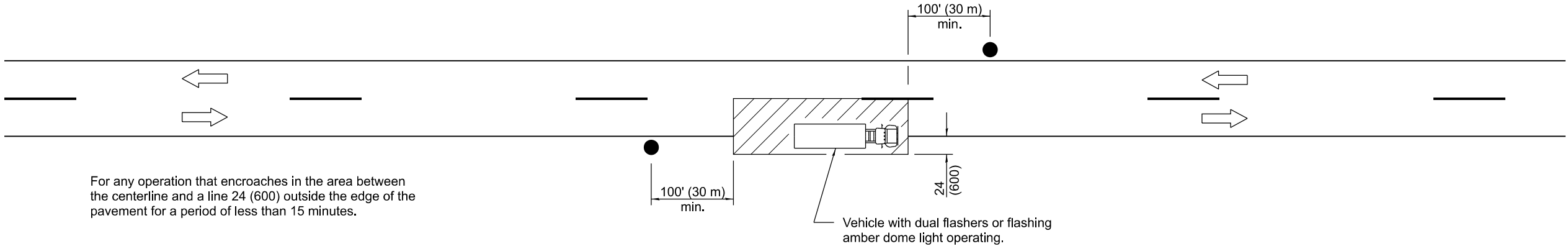


BARRIER CURB

ADJACENT TO PCC PAVEMENT OR PCC BASE COURSE

CONCRETE CURB TYPE B

CONCRETE CURB TYPE B AND COMBINATION CONCRETE CURB AND GUTTER (Sheet 2 of 2)	
STANDARD 606001-09	120



TYPICAL APPLICATIONS

- Marking patches
- Field survey
- String line
- Utility operations
- Cleaning up debris on pavement

SYMBOLS

- Work area
- Sign on portable or permanent support
- Flagger with traffic control sign

All dimensions are in inches (millimeters) unless otherwise shown.

DATE	REVISIONS
1-1-11	Revised flagger sign.
1-1-09	Switched units to English (metric).

LANE CLOSURE, 2L, 2W, SHORT TIME OPERATIONS

STANDARD 701301-04



Illinois Department of Transportation

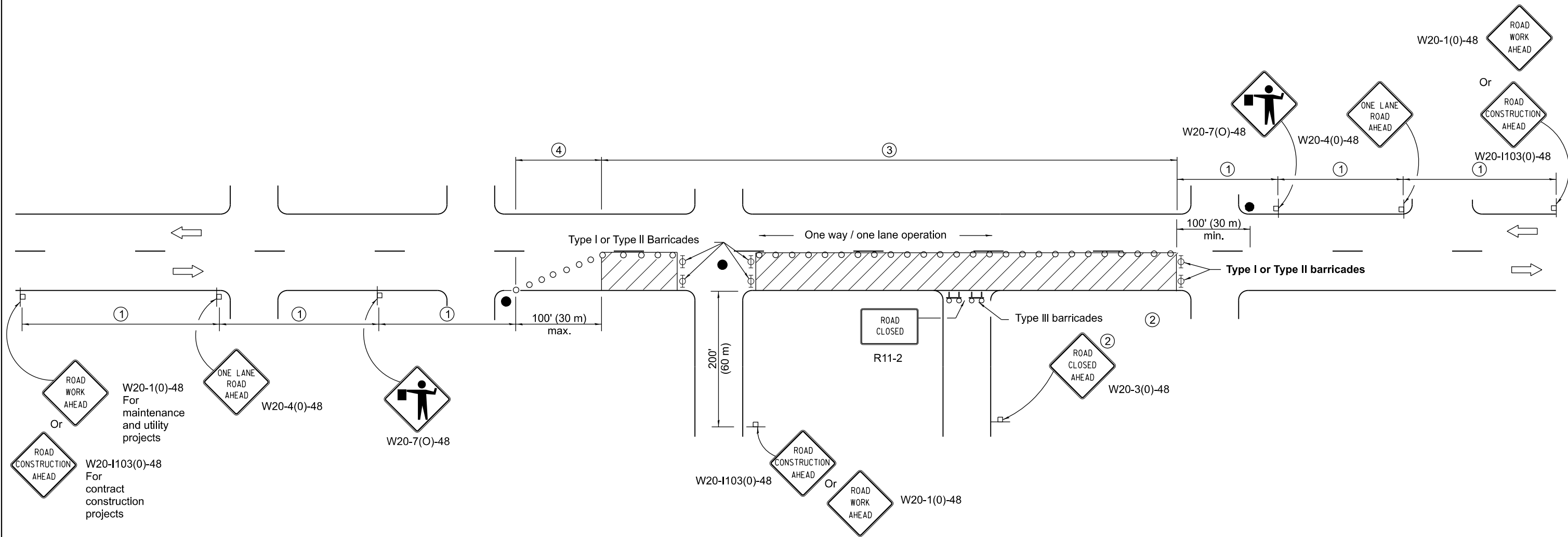
APPROVED January 1, 2011

ENGINEER OF SAFETY ENGINEERING

APPROVED January 1, 2011

ENGINEER OF DESIGN AND ENVIRONMENT

ISSUED 1-1-97



SIGN SPACING	
Posted Speed	Sign Spacing
55	500' (150 m)
50-45	350' (100 m)
<45	200' (60 m)

SYMBOLS

-  Work area
-  Cone, drum or barricade (not required for moving operations)
-  Sign on portable or permanent support
-  Flagger with traffic control sign
-  Barricade or drum with flashing light
-  Type III barricade with flashing lights

- ① Refer to SIGN SPACING TABLE for distances.
- ② For approved sideroad closures.
- ③ Cones at 25' (8 m) centers for 250' (75 m). Additional cones may be placed at 50' (15 m) centers. When drums or Type I or Type II barricades are used, the interval between devices may be doubled.
- ④ Cones, drums or barricades at 20' (6 m) centers.

GENERAL NOTES

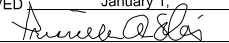
This Standard is used where at any time, day or night, any vehicle, equipment, workers or their activities encroach on the pavement requiring the closure of one traffic lane in an urban area.

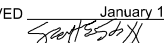
All dimensions are in inches (millimeters) unless otherwise shown.

DATE	REVISIONS
1-1-11	Revised flagger sign.
1-1-09	Switched units to English (metric).
	Corrected sign No.'s.

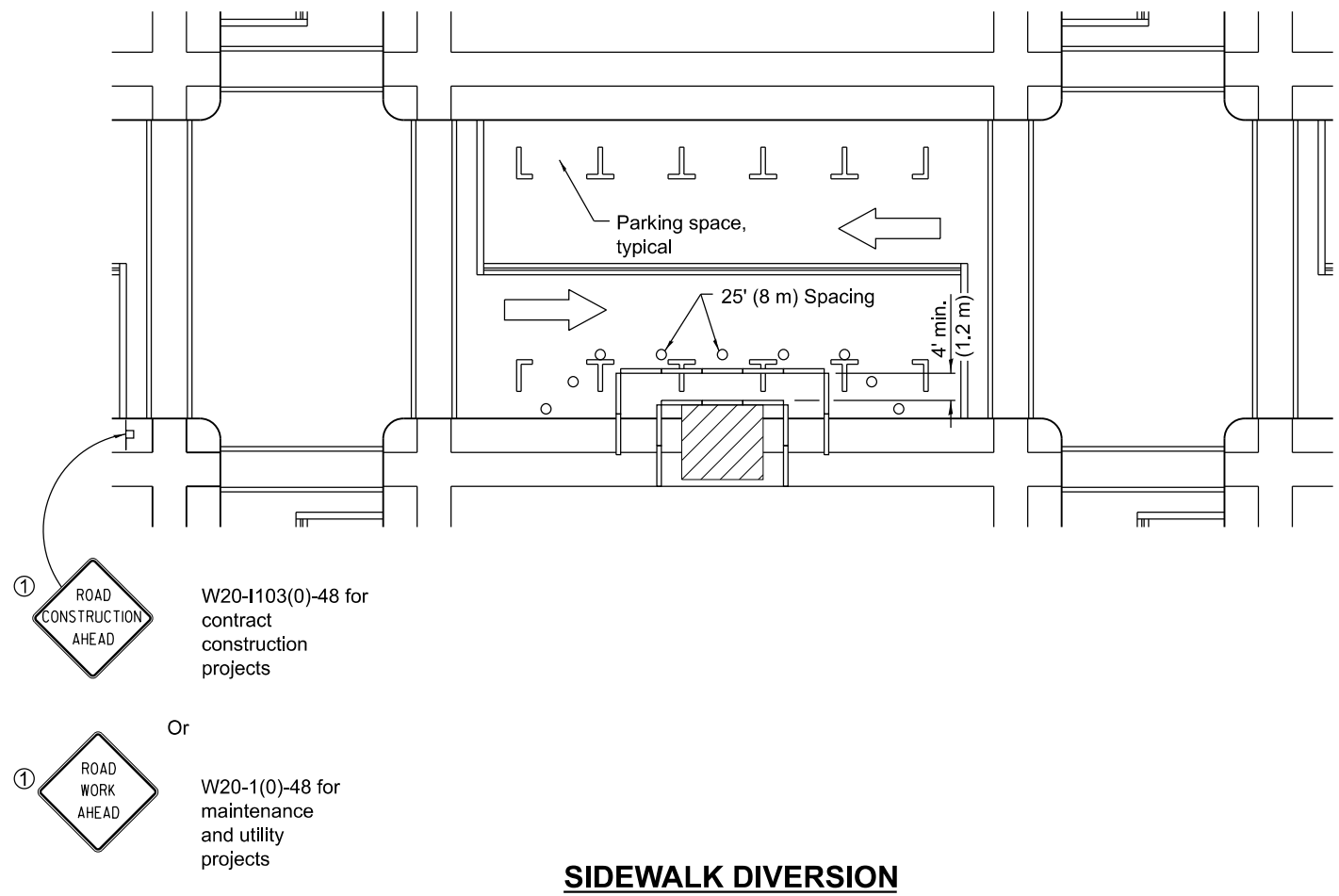
**URBAN LANE CLOSURE,
2L, 2W, UNDIVIDED**

 Illinois Department of Transportation

APPROVED January 1, 2011

ENGINEER OF SAFETY ENGINEERING

APPROVED January 1, 2011

ENGINEER OF DESIGN AND ENVIRONMENT

ISSUED 1-1-97



① Omit whenever duplicated by road work traffic control.

GENERAL NOTES

This Standard is used where, at any time, pedestrian traffic must be rerouted due to work being performed.

This Standard must be used in conjunction with other Traffic Control & Protection Standards when roadway traffic is affected.

Temporary facilities shall be detectable and accessible.

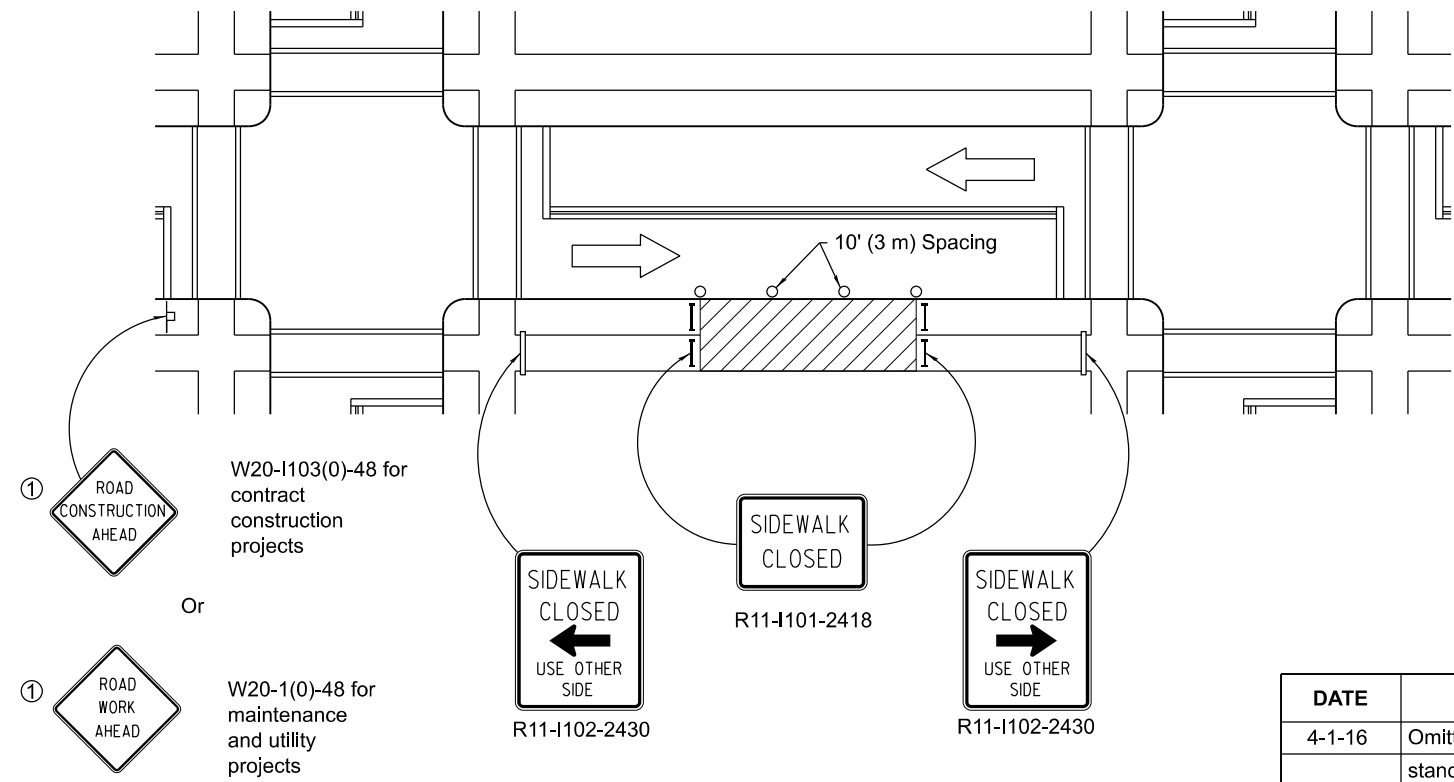
The temporary pedestrian facilities shall be provided on the same side of the closed facilities whenever possible.

The SIDEWALK CLOSED / USE OTHER SIDE sign shall be placed at the nearest crosswalk or intersection to each end of the closure. Where the closure occurs at a corner, the signs shall be erected on the corners across the street from the closure. The SIDEWALK CLOSED signs shall be used at the ends of the actual closures.

Type III barricades and R11-2-4830 signs shall be positioned as shown in "ROAD CLOSED TO ALL TRAFFIC" detail on Standard 701901.

All dimensions are in inches (millimeters) unless otherwise shown.

- SYMBOLS**
- Work area
 - Sign on portable or permanent support
 - Barricade or drum
 - Cone, drum or barricade
 - Type III barricade
 - Detectable pedestrian channelizing barricade



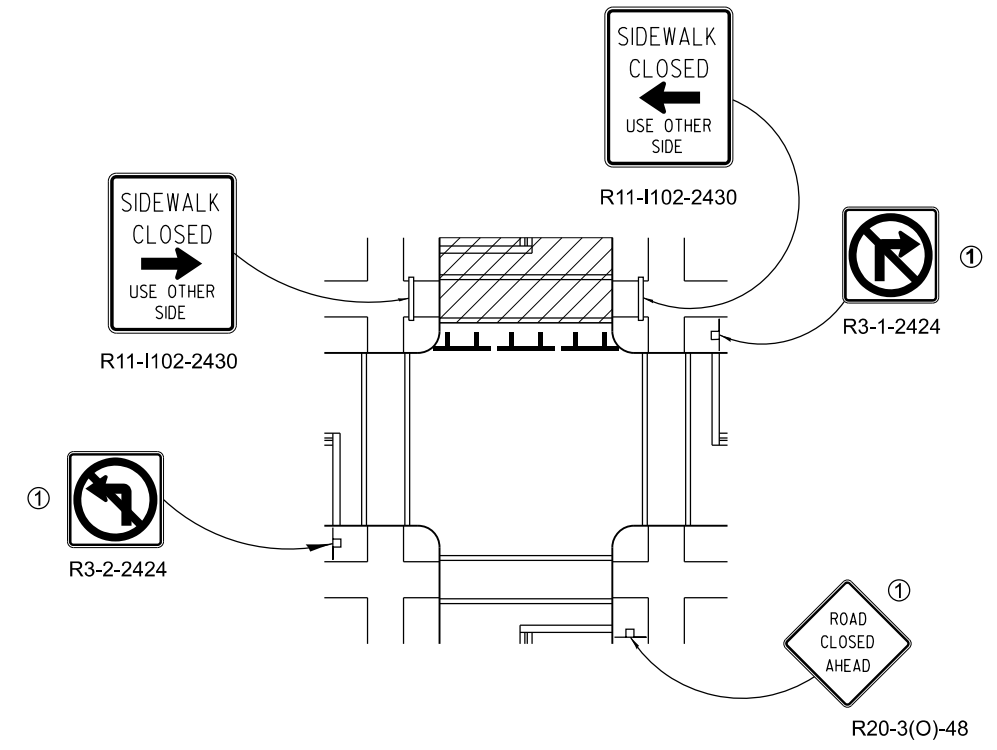
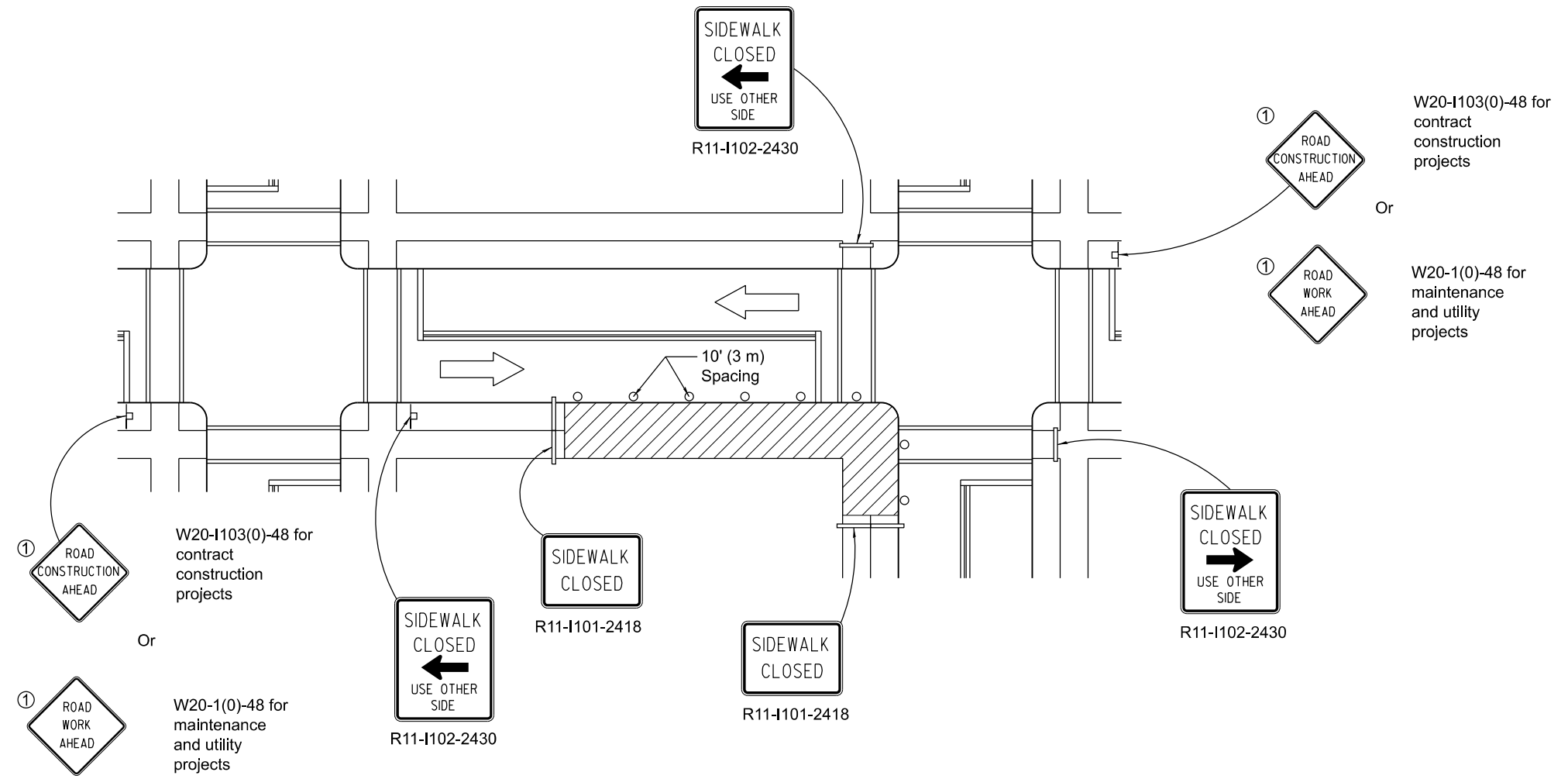
DATE	REVISIONS
4-1-16	Omitted orange safety fence from standard as this is covered in the standard spec.
1-1-12	Added SIDEWALK DIVERSION.
	Modified appearance of plan views.
	Renamed Standard.

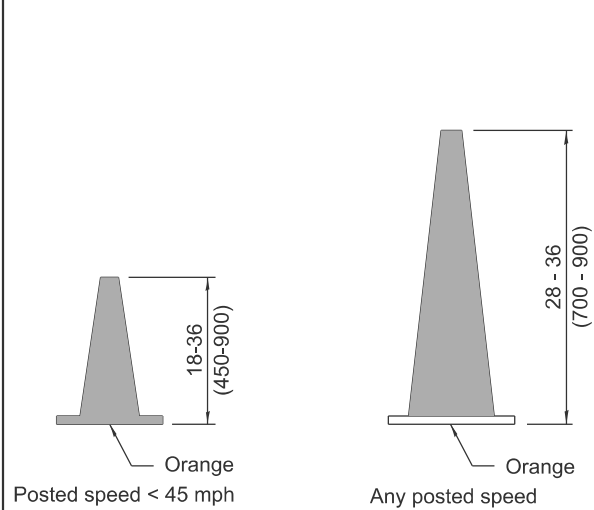
SIDEWALK, CORNER OR CROSSWALK CLOSURE

(Sheet 1 of 2)

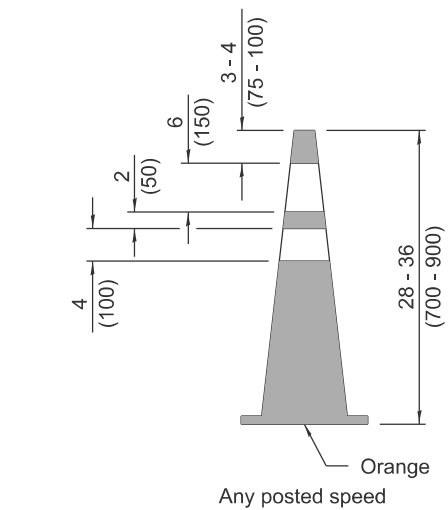
STANDARD 701801-06

123

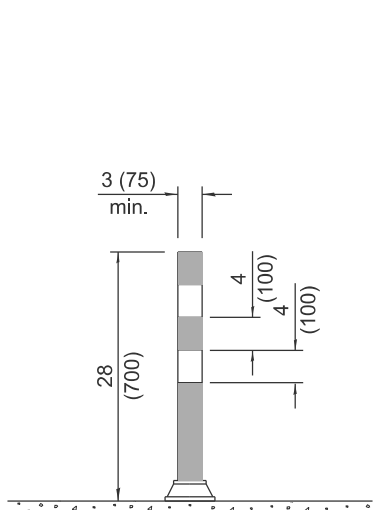
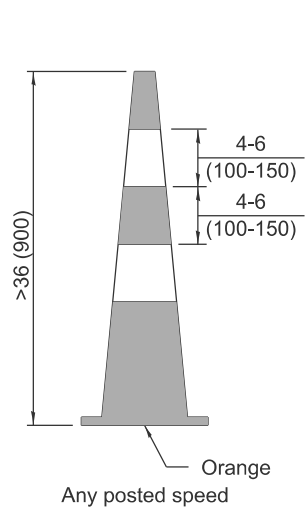




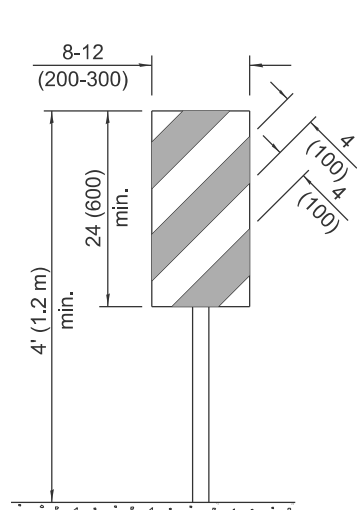
DAYTIME USE



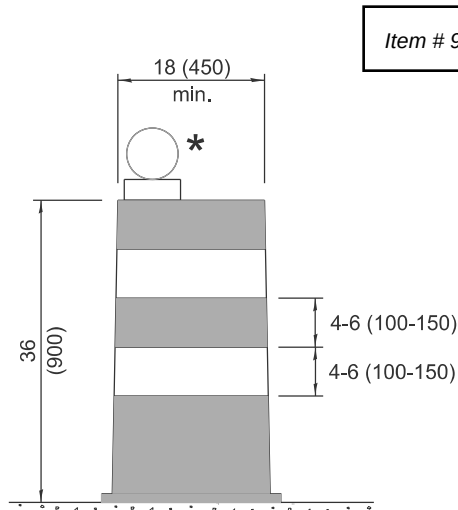
DAY OR NIGHTTIME USE



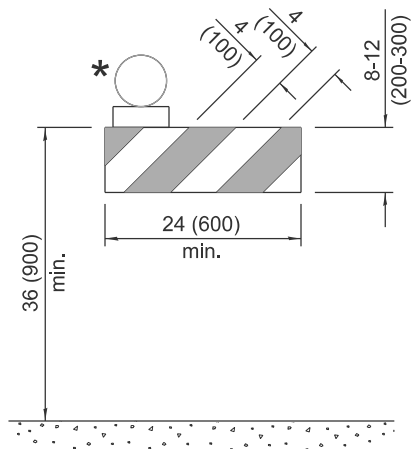
TUBULAR MARKER



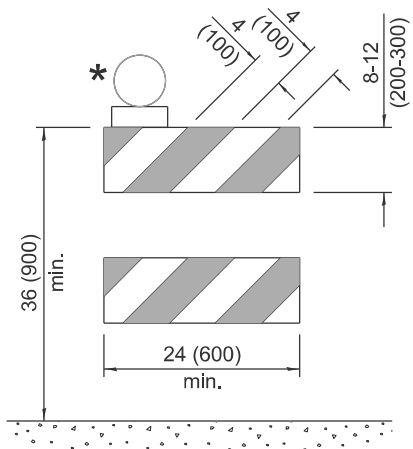
VERTICAL PANEL
POST MOUNTED



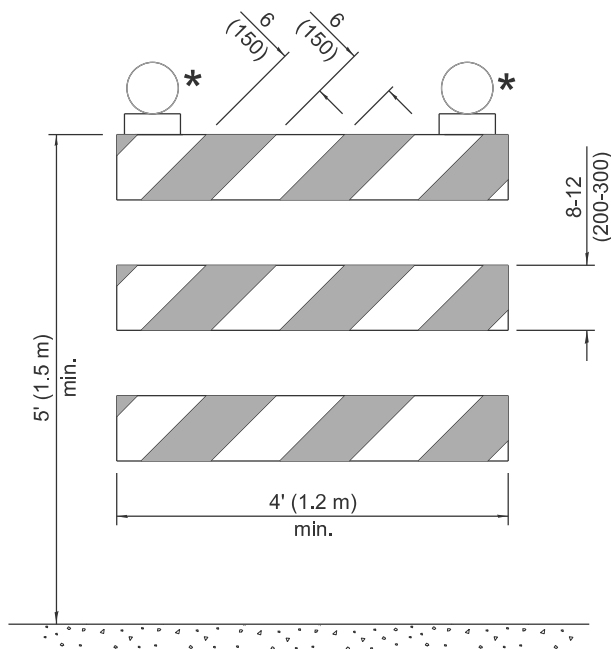
DRUM



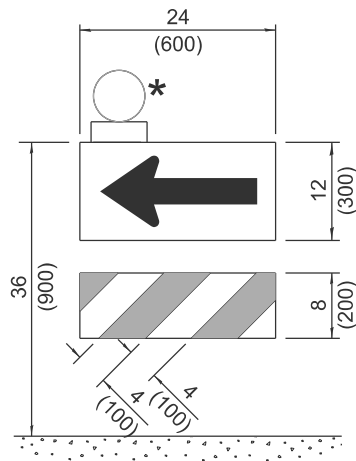
TYPE I BARRICADE



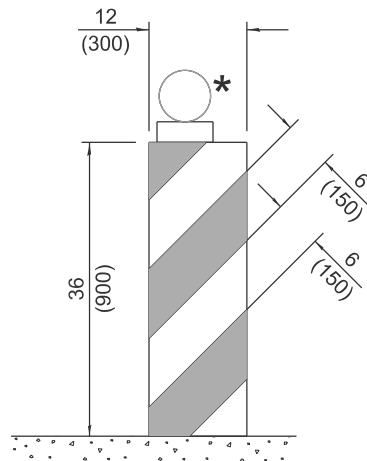
TYPE II BARRICADE



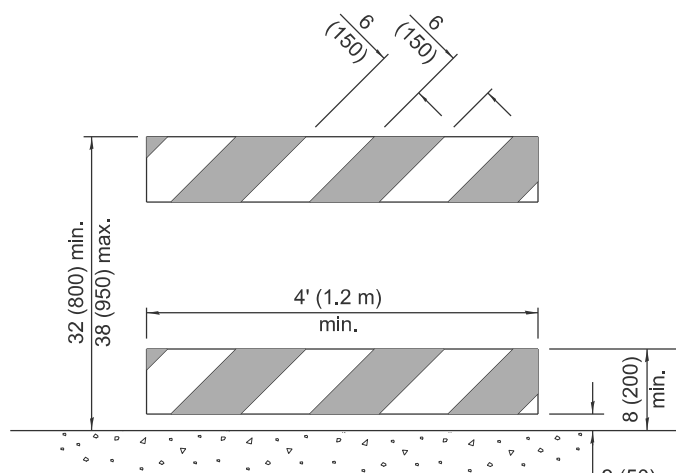
TYPE III BARRICADE



DIRECTION INDICATOR
BARRICADE



VERTICAL BARRICADE



DETECTABLE PEDESTRIAN
CHANNELIZING BARRICADE

* Warning lights (if required)

GENERAL NOTES

All heights shown shall be measured above the pavement surface.

All dimensions are in inches (millimeters) unless otherwise shown.

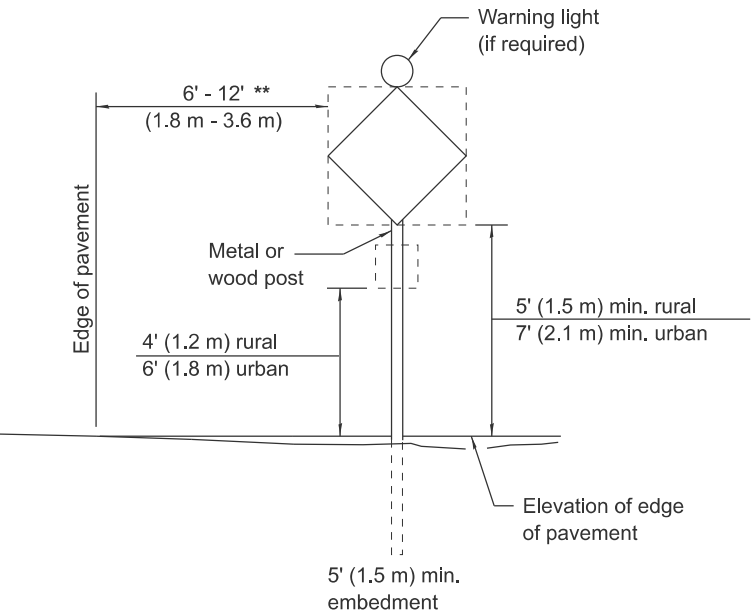
DATE	REVISIONS
1-1-26	Updated Detectable Pedestrian
	Channelizing Barricade (sht. 1) &
	Temporary Rumble Strips
	details (sht. 3)
1-1-25	Updated Temporary Rumble
	Strip Detail (sht. 3).

TRAFFIC CONTROL
DEVICES

(Sheet 1 of 3)

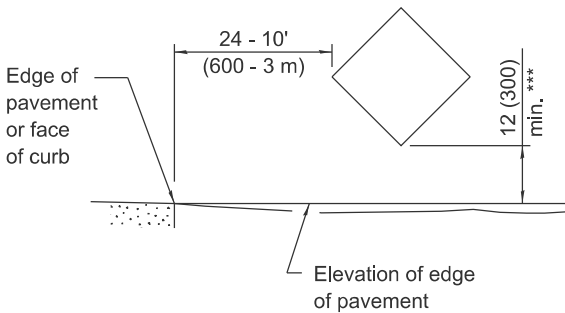
STANDARD 701901-11

125



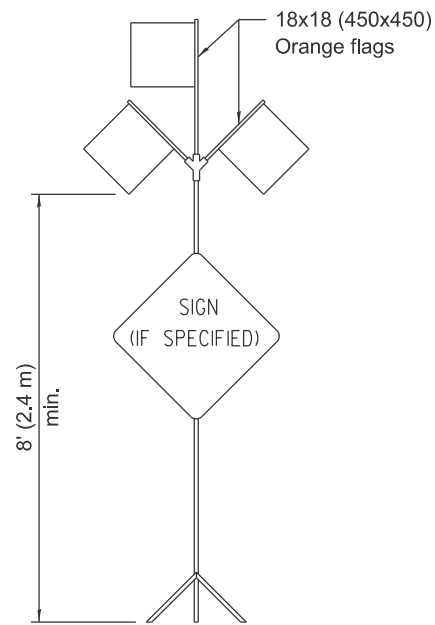
POST MOUNTED SIGNS

** When curb or paved shoulder are present this dimension shall be 24 (600) to the face of curb or 6' (1.8 m) to the outside edge of the paved shoulder.



SIGNS ON TEMPORARY SUPPORTS

*** When work operations exceed four days, this dimension shall be 5' (1.5 m) min. If located behind other devices, the height shall be sufficient to be seen completely above the devices.



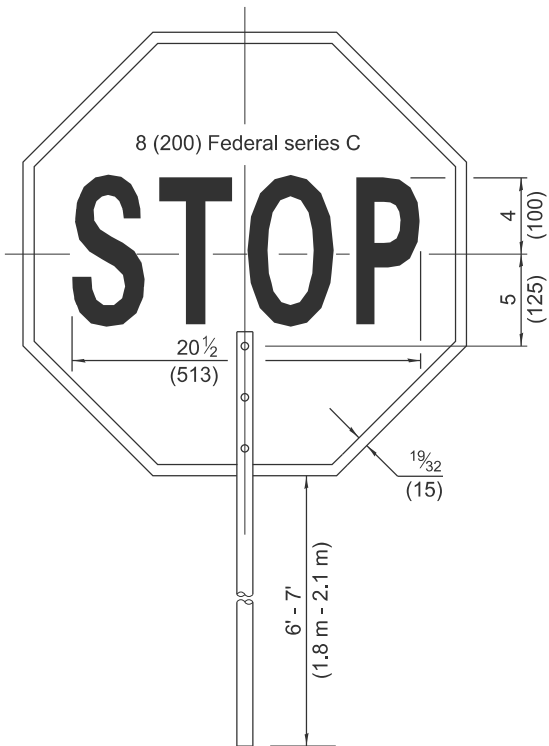
HIGH LEVEL WARNING DEVICE



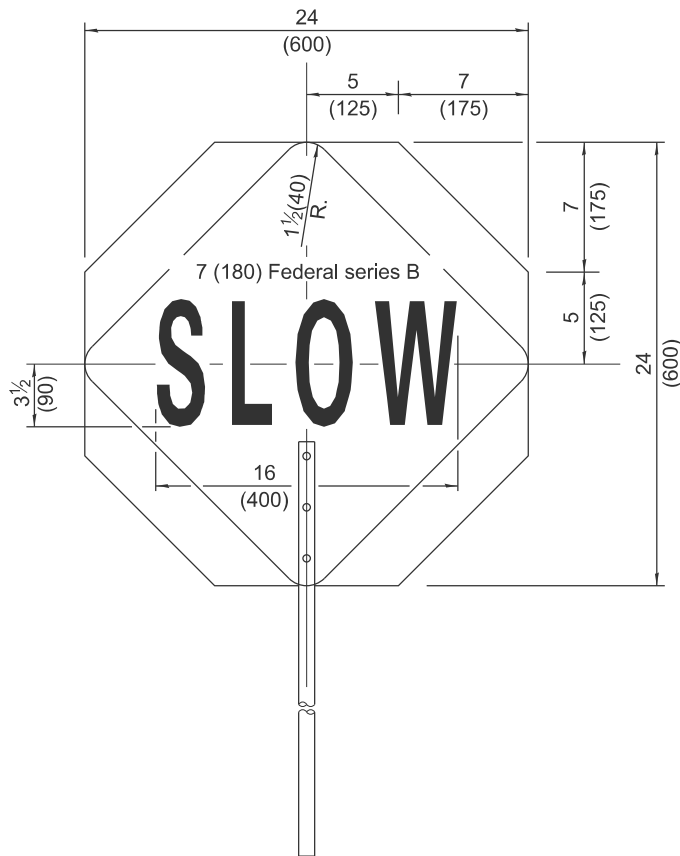
W12-I103-4848

WIDTH RESTRICTION SIGN

XX'-XX" width and X miles are variable.



FRONT SIDE



REVERSE SIDE

FLAGGER TRAFFIC CONTROL SIGN

ROAD
CONSTRUCTION
NEXT X MILES

G20-I104(0)-6036

END
CONSTRUCTION

G20-I105(0)-6024

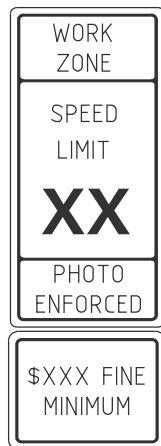
This signing is required for all projects 2 miles (3200 m) or more in length.

ROAD CONSTRUCTION NEXT X MILES sign shall be placed 500' (150 m) in advance of project limits.

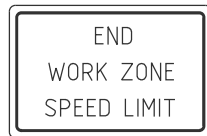
END CONSTRUCTION sign shall be erected at the end of the job unless another job is within 2 miles (3200 m).

Dual sign displays shall be utilized on multi-lane highways.

WORK LIMIT SIGNING



Sign assembly as shown on Standards or as allowed by District Operations.



G20-I103-6036

This sign shall be used when the above sign assembly is used.

HIGHWAY CONSTRUCTION SPEED ZONE SIGNS

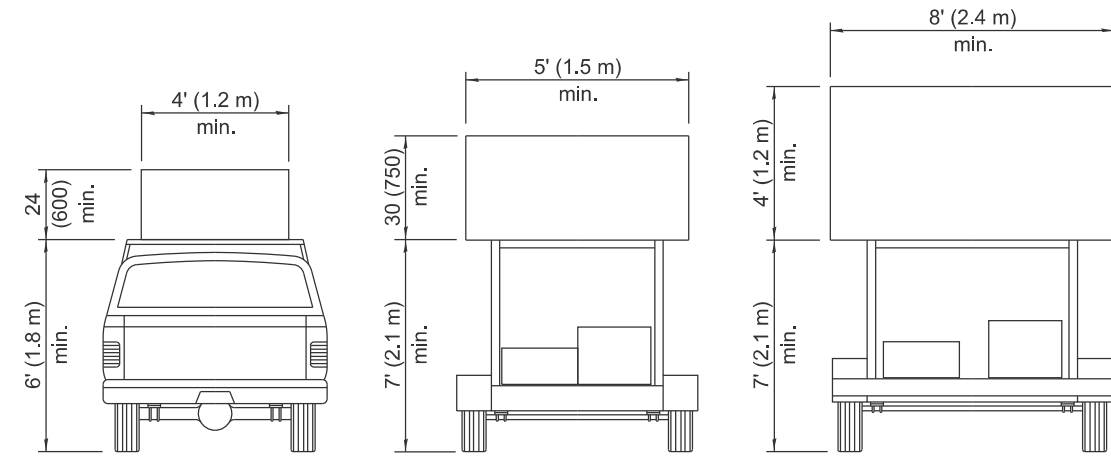
**** R10-I108p shall only be used along roadways under the jurisdiction of the State.

TRAFFIC CONTROL DEVICES

(Sheet 2 of 3)

STANDARD 701901-11

126

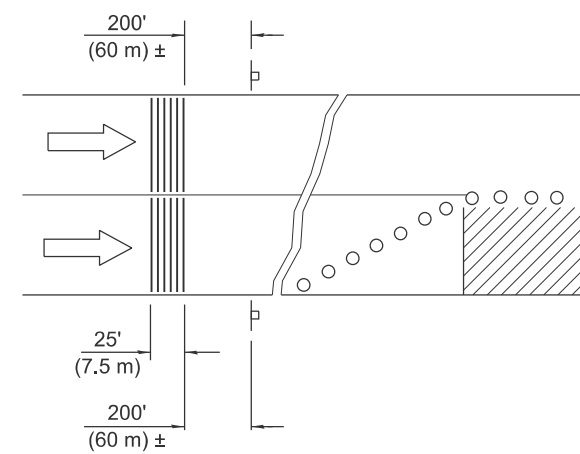


**TYPE A
ROOF
MOUNTED**

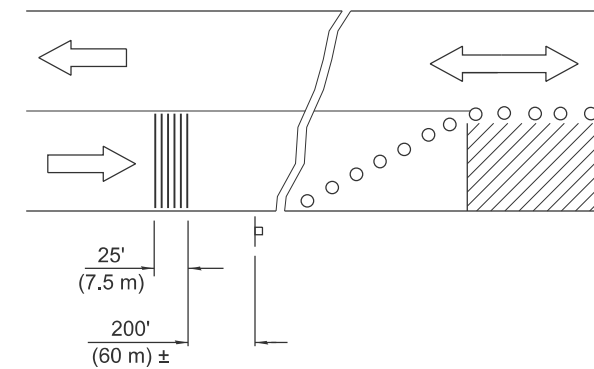
**TYPE B
ROOF OR TRAILER
MOUNTED**

**TYPE C
TRAILER
MOUNTED**

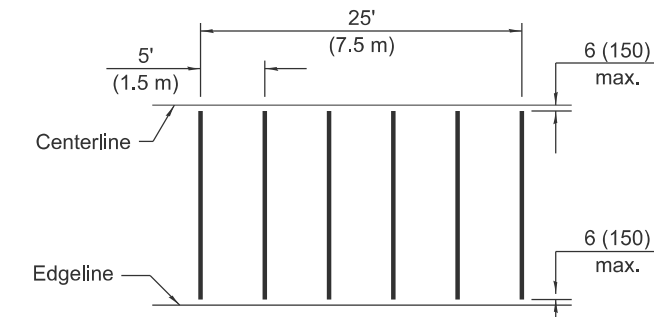
ARROW BOARDS



MULTI-LANE HIGHWAYS

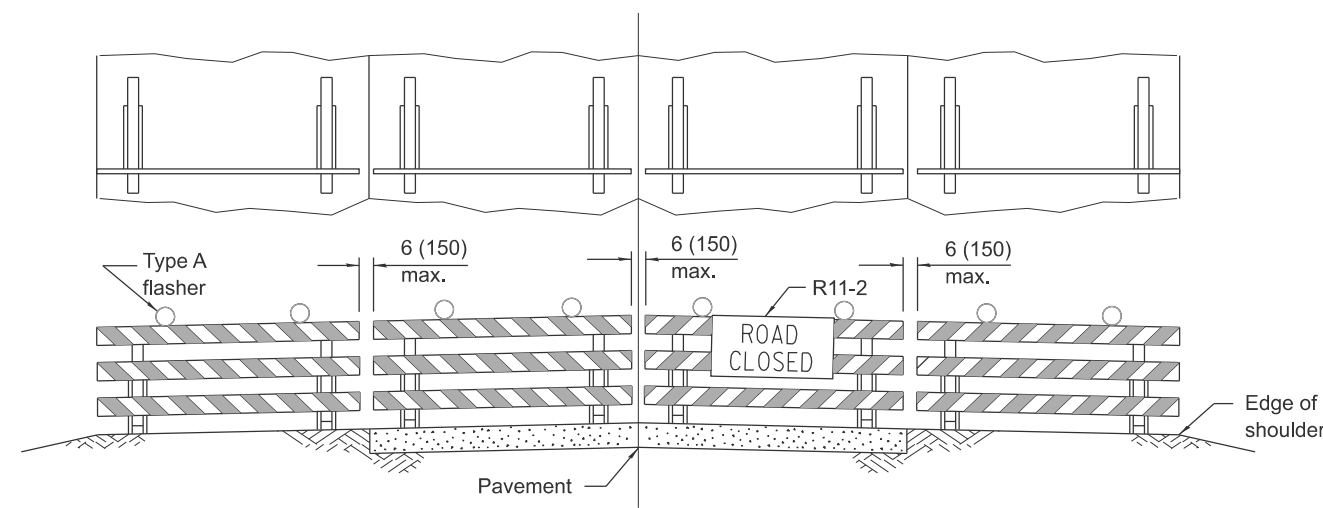


TWO-LANE HIGHWAYS

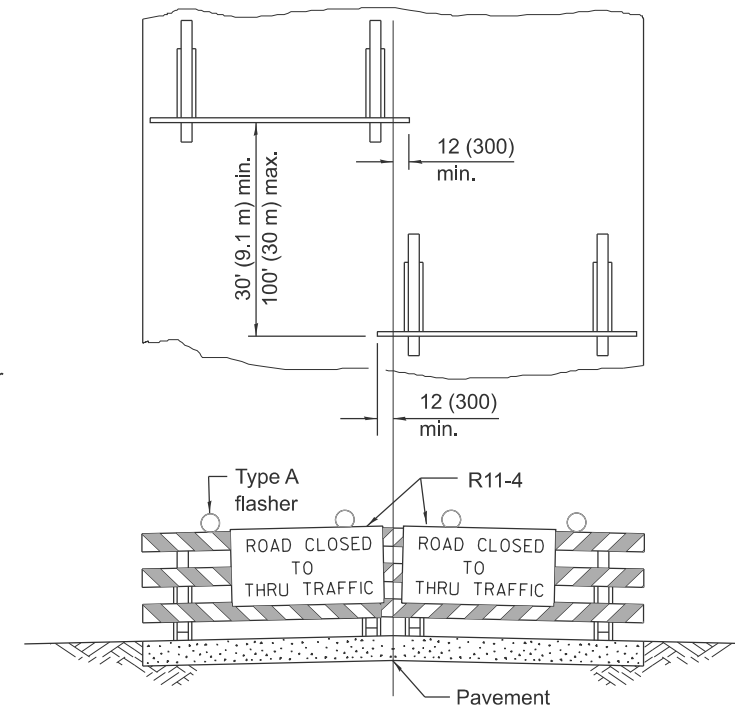


TYPICAL INSTALLATION

TEMPORARY RUMBLE STRIPS



ROAD CLOSED TO ALL TRAFFIC
Reflectorized striping may be omitted on the back side of the barricades.



ROAD CLOSED TO THRU TRAFFIC
Reflectorized striping shall appear on both sides of the barricades.

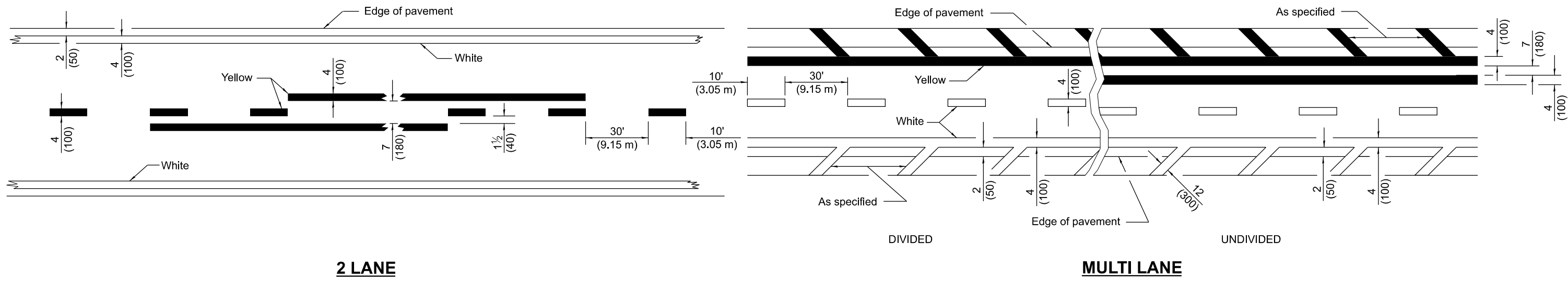
**TYPICAL APPLICATIONS OF
TYPE III BARRICADES CLOSING A ROAD**

If a Type III barricade with an attached sign panel which meets NCHRP 350 or MASH is not available, the sign may be mounted on an NCHRP 350 or MASH temporary sign support directly in front of the barricade.

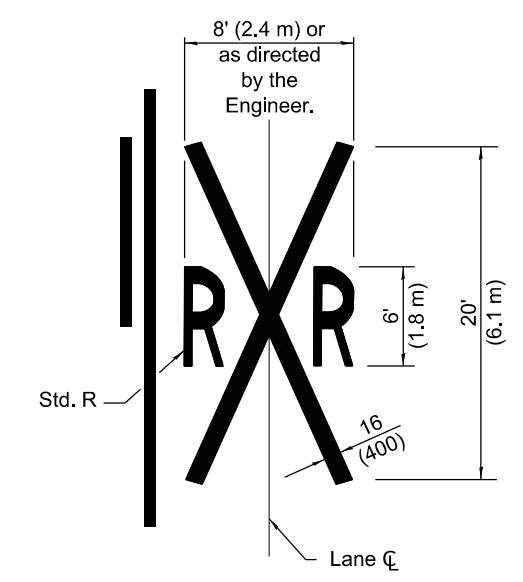
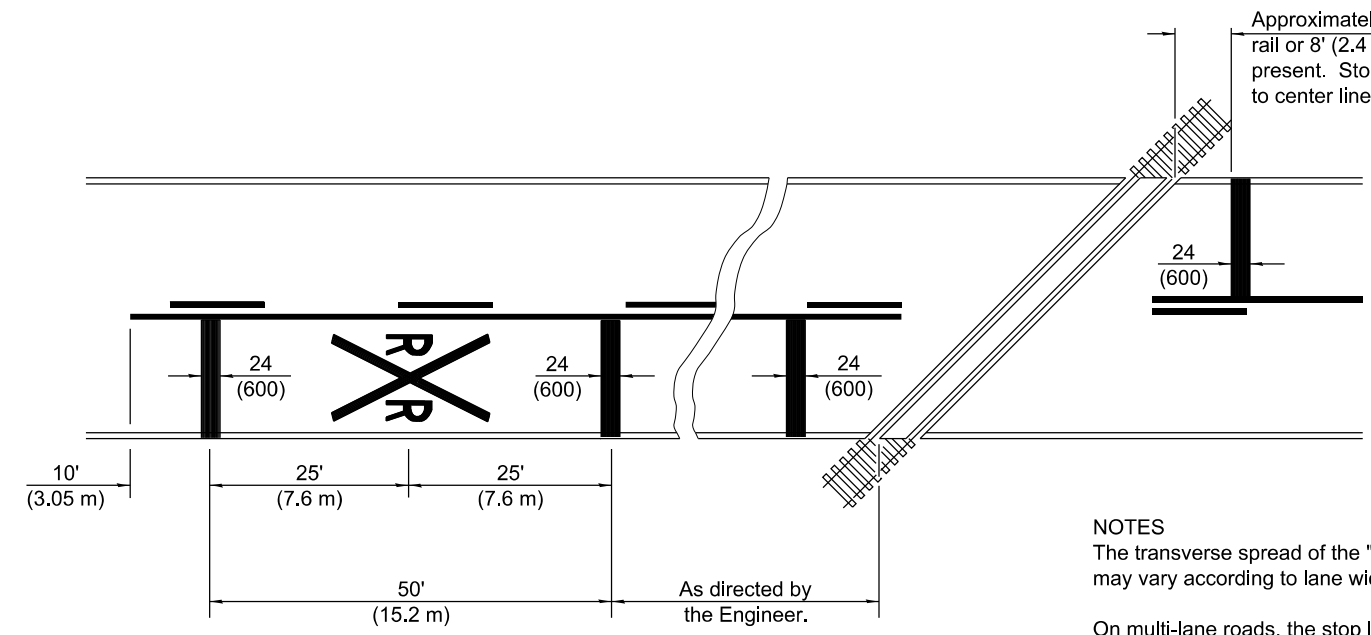
**TRAFFIC CONTROL
DEVICES**

(Sheet 3 of 3)

STANDARD 701901-11



LANE AND EDGE LINES



NOTES

The transverse spread of the "X" may vary according to lane width.

On multi-lane roads, the stop lines shall extend across all approach lanes and separate RXR symbols shall be placed adjacent to each other in each lane.

When the pavement marking symbol is used, a portion of the symbol should be located directly adjacent to the Advance Warning Sign (W10-1) as placed by Table 2C-4, Condition B of the MUTCD.

All dimensions are in inches (millimeters) unless otherwise shown.

PAVEMENT MARKINGS AT RAILROAD-HIGHWAY GRADE CROSSING

DATE	REVISIONS
1-1-15	Added symbols. Revised bike symbol.
	Revised note for stop line at
	RR crossing.
1-1-14	Added bike symbol. Renamed 'LANE
	DROP ARROW' detail to 'LANE-
	REDUCTION ARROW'.

TYPICAL PAVEMENT MARKINGS

(Sheet 1 of 3)

STANDARD 780001-05

128

Illinois Department of Transportation

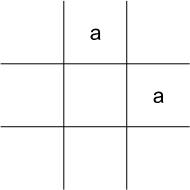
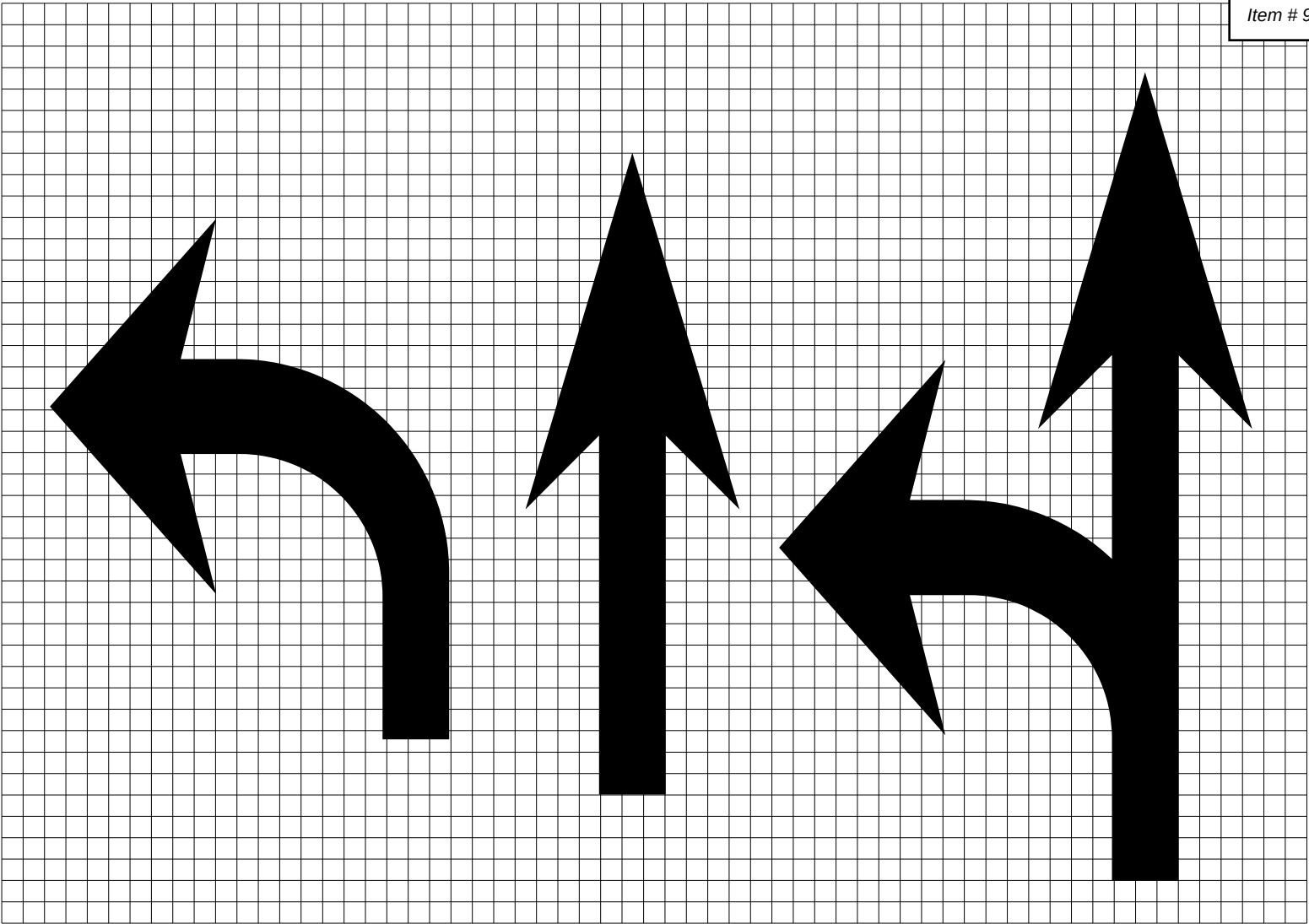
APPROVED January 1, 2015

ENGINEER OF OPERATIONS

APPROVED January 1, 2015

ENGINEER OF DESIGN AND ENVIRONMENT

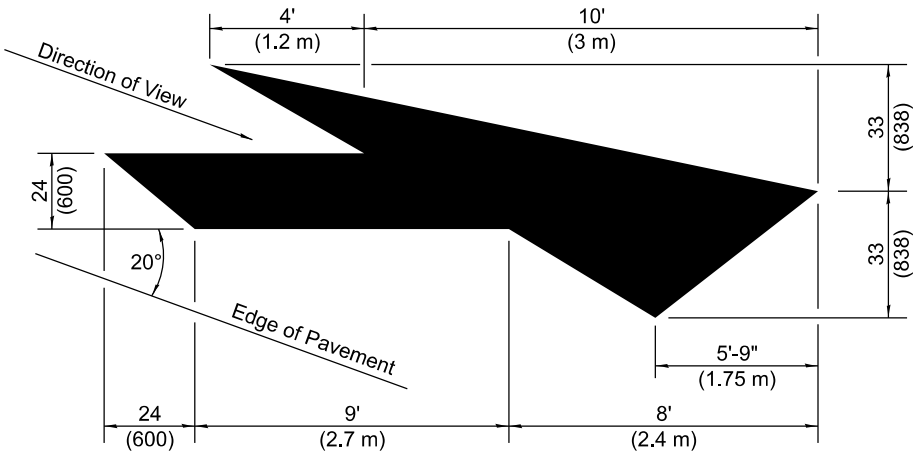
ISSUED 1-1-97



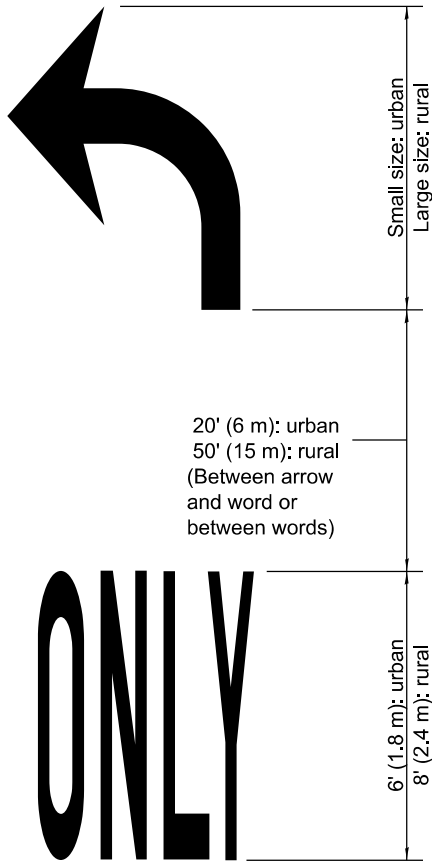
Legend Height	Arrow Size	a
6' (1.8 m)	Small	2.9 (74)
8' (2.4 m)	Large	3.8 (96)

The space between adjacent letters or numerals should be approximately 3 (75) for 6' (1.8 m) legend and 4 (100) for 8' (2.4 m) legend.

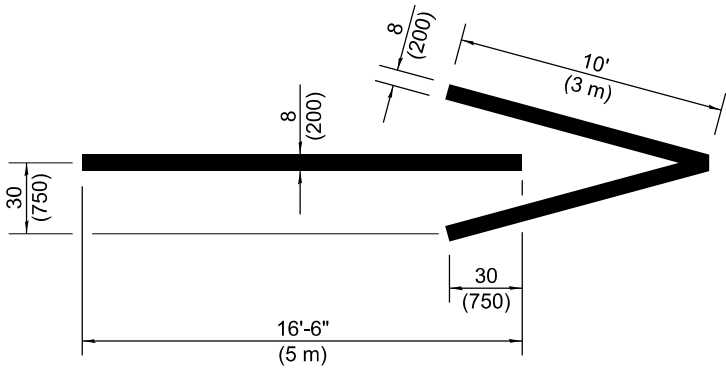
LETTER AND ARROW GRID SCALE



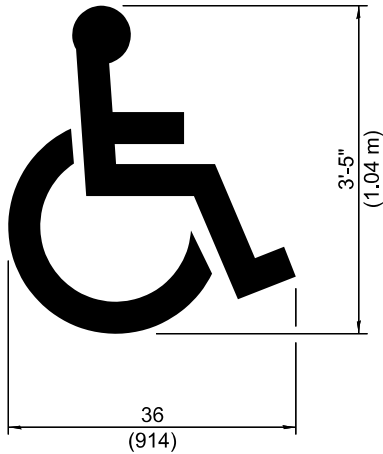
LANE-REDUCTION ARROW
Right lane-reduction arrow shown.
Use mirror image for left lane.



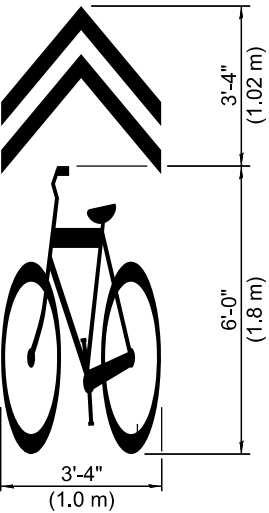
WORD AND ARROW LAYOUT



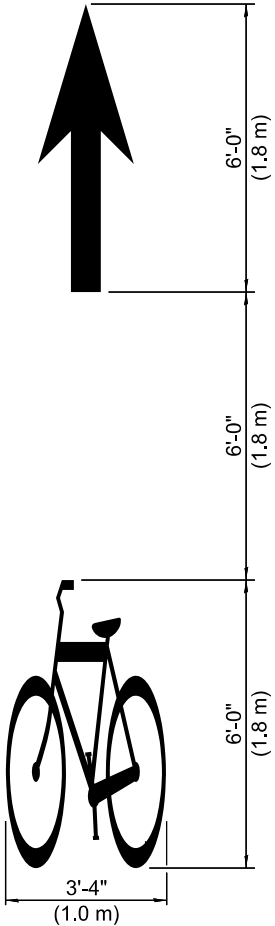
WRONG WAY ARROW



**INTERNATIONAL
SYMBOL OF
ACCESSIBILITY**



**SHARED LANE
SYMBOL**



BIKE SYMBOL
(Arrow is optional.)

**TYPICAL PAVEMENT
MARKINGS**

(Sheet 3 of 3)

STANDARD 780001-05

MAIN STREET PEDESTRIAN CROSSING

FOR

VILLAGE OF ROSCOE ROSCOE, ILLINOIS

PROPOSED PEDESTRIAN CROSSING
BRIDGE STREET AND MAIN STREET
WINNEBAGO COUNTY

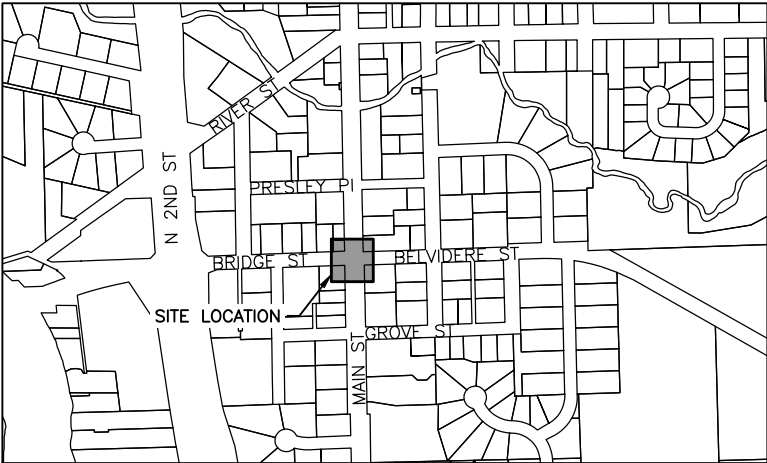
SEPTEMBER 2025



INDEX OF SHEETS	
Sheet Number	Sheet Title
1	TITLE
2	GENERAL NOTES
3	LEGEND
4	SUMMARY OF QUANTITIES
5	BRIDGE STREET AND MAIN STREET REMOVAL PLAN
6	BRIDGE STREET AND MAIN STREET SITE PLAN
7	ADA 1 BRIDGE STREET AND MAIN STREET
8	DETAILS 1
9	DETAILS 2
10	DETAILS 3
11	DETAILS 4
12	DETAILS 5
13	DETAILS 6

UTILITIES	
UTILITY TYPE	COMMON NAME
WATER	NORTH PARK PUBLIC WATER
SEWER	FOUR RIVERS SANITATION AUTHORITY
ELECTRIC	COMMONWEALTH EDISON
TELEPHONE	CHARTER COMMUNICATIONS
GAS	NICOR
CABLE	CHARTER COMMUNICATIONS

(CONTRACTOR TO BE RESPONSIBLE FOR COORDINATING ANY ADJUSTMENTS TO BE MADE.)



LOCATION MAP

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS

IOWA

WISCONSIN

ILLINOIS PROFESSIONAL DESIGN FIRM NUMBER: 184003525



9/8/2025
SIGNATURE DATE

FOR BID



ORIGINAL SET FOR PROJECT: 25-934		DATE CREATED: 9/8/2025
REVISIONS		
REV. NO.	DESCRIPTION	DATE

GENERAL NOTES

1. THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE MUNICIPAL CODE, CITY OF VILLAGE OF ROSCOE, ILLINOIS, CURRENT EDITION, THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION", CURRENT EDITION, "SUPPLEMENTAL SPECIFICATIONS AND RECURRING SPECIAL PROVISIONS," CURRENT EDITION, SPECIAL PROVISIONS AND THE "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS", CURRENT EDITION. SIGN CONSTRUCTION AND PAVEMENT MARKINGS SHALL CONFORM TO THE REQUIREMENTS OF THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", CURRENT EDITION.
2. IN THESE CONTRACT DOCUMENTS MENTION IS MADE OF THE "ENGINEER", WHICH SHALL MEAN FEHR GRAHAM OR THEIR DULY AUTHORIZED AGENT. IN THESE CONTRACT DOCUMENTS MENTION IS MADE OF THE "OWNER", WHICH SHALL MEAN VILLAGE OF ROSCOE, OR THEIR DULY AWARDED AGENT.
3. AS PART OF THE BIDDING PROCEDURE, THE CONTRACTOR SHALL VERIFY THAT THE QUANTITIES FOR PAY ITEMS, AS PRESENTED IN THESE PLAN DOCUMENTS, ARE SUBSTANTIALLY CORRECT. IF DISCREPANCIES ARE DETECTED, THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF THE DISCREPANCY PRIOR TO THE BID DATE.
4. QUANTITIES SHOWN ARE ESTIMATES FOR INFORMATION ONLY. PAYMENT WILL BE BASED ON ACTUAL QUANTITIES MEASURED IN THE FIELD OR ON PAYMENT LIMIT DETAILS.
5. THE CONTRACTOR SHALL BE PAID FOR MATERIALS AND EQUIPMENT SUCCESSFULLY INSTALLED IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AS MEASURED OR VERIFIED IN PLACE BY THE ENGINEER OR HIS AGENT.
6. IN CASE OF CONFLICT BETWEEN THE ABOVE MENTIONED SPECIFICATIONS, THE ENGINEER SHALL DETERMINE WHICH OF THE SPECIFICATIONS SHALL GOVERN. THE ENGINEER'S DECISION SHALL BE FINAL AND NO ADDITIONAL COMPENSATION SHALL BE AWARDED UNLESS APPROVED BY THE ENGINEER.
7. THE PROPOSED IMPROVEMENTS MUST BE CONSTRUCTED IN ACCORDANCE WITH THE ENGINEERING PLANS AS APPROVED BY THE OWNER. IMPROVEMENT REPRESENTATIONS AS SHOWN ON THESE PLANS, ARE AS ACCURATE AS POSSIBLE FROM THE INFORMATION AVAILABLE. HOWEVER SOME FIELD REVISIONS MAY BE REQUIRED TO ACCOMMODATE UNFORESEEN CIRCUMSTANCES. THE ENGINEER SHALL BE ADVISED OF ANY NECESSARY REVISIONS WITH SUFFICIENT LEAD TIME ALLOWED TO PROPERLY CONSIDER AND ACT UPON SAID REQUESTS. PROPER CONSTRUCTION TECHNIQUES MUST BE FOLLOWED IN CONSTRUCTING THOSE IMPROVEMENTS AS DETAILED IN THIS ENGINEERING PLAN.
8. THE ENGINEER SHALL HAVE THE AUTHORITY TO INSPECT, APPROVE OR REJECT THE WORKMANSHIP AND/OR MATERIALS WHICH GO TO MAKE UP IMPROVEMENTS AS DETAILED IN THESE PLANS AND SPECIFICATIONS.
9. GENERAL SAFETY PROVISION: TO PROVIDE DRIVERS WITH SAFE TRAVEL CONDITIONS DURING THE CONSTRUCTION PROJECT, AND TO PROVIDE SAFE WORKING CONDITIONS FOR ALL EMPLOYEES, THE RULES, REGULATIONS, AND CONDITIONS STATED BELOW WILL PREVAIL FOR THE DURATION OF THIS CONTRACT. ANY EMPLOYEE OF THE CONTRACTOR OR HIS SUBCONTRACTORS WHO REFUSES TO COMPLY WITH THESE GENERAL SAFETY PROVISIONS SHALL BE REMOVED FROM THE JOB SITE IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS. THE CONTRACTOR AND ANY SUBCONTRACTORS RETAINED BY HIM SHALL COMPLY WITH THE STATE AND FEDERAL REQUIREMENTS OF THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (OSHA), JULY 1, 1987 AS IT RELATES TO CONTRACTOR'S OPERATIONS.
10. THE CONTRACTOR SHALL COMPLY WITH ALL STATE REGULATIONS REGARDING AIR, WATER, AND NOISE POLLUTION. THE CONTRACTOR WILL NOT BE ALLOWED TO BUILD FIRES ON THE SITE.
11. THE SCALE SHOWN ON THE DRAWINGS APPLIES ONLY TO THE FULL SIZE PLANS NOT THE REDUCED SIZE PLANS.
12. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN DRAINAGE FLOWS AT ALL TIMES DURING THE PERFORMANCE OF THE WORK. METHODS USED BY THE CONTRACTOR SHALL BE SUBJECT TO THE APPROVAL OF THE ENGINEER. COST OF MAINTAINING DRAINAGE FLOWS SHALL BE INCIDENTAL TO THE CONTRACT.
13. WHERE SECTION OR SUBSECTION MONUMENTS ARE ENCOUNTERED, THE ENGINEER SHALL BE NOTIFIED BEFORE SUCH MONUMENTS ARE REMOVED OR DISTURBED. THE CONTRACTOR SHALL PROTECT AND CAREFULLY PRESERVE ALL PROPERTY MARKERS, MONUMENTS AND RIGHT-OF-WAY PINS UNTIL THE OWNER, AND AUTHORIZED SURVEYOR, OR AGENT HAS WITNESSED OR OTHERWISE REFERENCED THEIR LOCATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HAVING AN AUTHORIZED SURVEYOR RE-ESTABLISH ANY SECTION OR SUBSECTION MONUMENTS DESTROYED BY HIS OPERATIONS. REPLACEMENT OF MONUMENTS WILL BE DETERMINED BY THE ENGINEER.
14. THE CONTRACTOR SHALL REMOVE, STORE, AND RELOCATE TO THE SATISFACTION OF THE ENGINEER ALL EXISTING SIGNAGE IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS, AND CONSIDER THIS AS INCIDENTAL TO THE CONTRACT.
15. OUTSIDE THE EXISTING RIGHT-OF-WAY, THE CONTRACTOR SHALL USE CARE IN GRADING OR EXCAVATION NEAR ANY AND ALL EXISTING SIGNS OUTSIDE THE RIGHT-OF-WAY. ANY SIGNS REMOVED FOR CONSTRUCTION PURPOSES SHALL BE CAREFULLY REMOVED AND RE-ERECTED BY THE CONTRACTOR AT A LOCATION NEAREST TO THE ORIGINAL LOCATION, OR AT A LOCATION DETERMINED BY THE ENGINEER IN THE FIELD. REMOVAL AND RE-ERECTED SIGNS AND ANY DAMAGE DONE TO EXISTING SIGNS BY THE CONTRACTOR'S OPERATIONS SHALL BE REPAIRED OR REPLACED AT NO ADDITIONAL EXPENSE TO THE OWNER.
16. ALL ITEMS SHALL INCLUDE ALL THE NECESSARY MATERIALS AND LABOR TO COMPLETE THE ITEM IN PLACE. MATERIALS AND LABOR NOT SPECIFICALLY IDENTIFIED SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.
17. AT THE END OF EACH DAY, THE CONTRACTOR SHALL SECURE THE CONSTRUCTION WORK ZONE FROM POTENTIAL INTRUDERS.
18. THE CONTRACTOR SHALL FIELD VERIFY THE ELEVATIONS OF THE BENCHMARKS PRIOR TO COMMENCING WORK. THE CONTRACTOR SHALL ALSO FIELD VERIFY LOCATION, ELEVATION AND SIZE OF EXISTING UTILITIES, AND VERIFY PAVEMENT ELEVATIONS WHERE MATCHING INTO EXISTING WORK. THE CONTRACTOR SHALL FIELD VERIFY HORIZONTAL CONTROL BY REFERENCING SHOWN COORDINATES TO KNOWN PROPERTY LINES. NOTIFY ENGINEER OF DISCREPANCIES IN EITHER VERTICAL OR HORIZONTAL CONTROL PRIOR TO PROCEEDING WITH WORK.
19. THE CONTRACTOR SHALL CONTACT THE ENGINEER OF ANY ERRORS OR DISCREPANCIES WHICH MAY BE SUSPECTED IN LINES AND GRADES, AND SHALL NOT PROCEED WITH THE WORK UNTIL ALL LINES AND GRADES WHICH ARE BELIEVED TO BE IN ERROR HAVE BEEN VERIFIED OR CORRECTED BY THE ENGINEER OR HIS REPRESENTATIVE.
20. THE ENGINEER AND OWNER ARE NOT RESPONSIBLE FOR THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCE OR PROCEDURES, TIME OF PERFORMANCE, PROGRAMS OR ANY SAFETY PRECAUTIONS USED BY THE CONTRACTOR. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR EXECUTION OF THEIR WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND SPECIFICATIONS.
21. ALL ITEMS TO BE REMOVED AND NOT DEFINED AS A PAY ITEM SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.
22. ALL EXCESS EARTH EXCAVATION, EXCESS MATERIALS, OR OTHER REMOVED ITEMS SHALL BE HAULED OFF-SITE AT THE CONTRACTOR'S EXPENSE, UNLESS OTHERWISE APPROVED BY THE OWNER.
23. THE CONTRACTOR SHALL REMOVE AND DISPOSE OF ALL OBSTRUCTIONS, TREES, DEBRIS AND BRUSH AS DESIGNATED BY THE OWNER AND AS INDICATED ON THE PLANS. THIS WORK SHALL BE IN ACCORDANCE WITH SECTION 201 OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION IN ILLINOIS", CURRENT EDITION. ALL MATERIALS SHALL BE DISPOSED OF AT THE CONTRACTOR'S EXPENSE. DURING CONSTRUCTION, CARE SHALL BE TAKEN TO MINIMIZE DAMAGE TO THE EXISTING TREES AND LANDSCAPING. ONLY THOSE ITEMS DESIGNATED BY THE OWNER SHALL BE REMOVED.
24. ALL ROADWAY REMOVAL ITEMS SHALL CONFORM TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION IN ILLINOIS", CURRENT EDITION. ALL JOINTS BETWEEN THE PORTION REMOVED AND THAT LEFT IN PLACE SHALL BE SAWED TO SUCH A DEPTH THAT A CLEAN, NEAT EDGE WILL RESULT WITH NO SPALLING TO THE REMAINING PORTION. THE COST OF SAWING SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT. ADDITIONAL SAWING OR RE-SAWING MAY BE REQUIRED AS DIRECTED BY THE ENGINEER WITH NO ADDITIONAL COMPENSATION BEING ALLOWED. THE COST OF SAWCUTTING THE EXISTING PAVEMENT SHALL NOT BE PAID FOR SEPARATELY, BUT SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.

GENERAL NOTES CONTINUED

25. WHEN ARTIFICIAL LIGHTING IS UTILIZED DURING NIGHT OPERATIONS, THE CONTRACTOR SHALL EXERCISE UTMOST PRECAUTIONS IN PREVENTING ADVERSE VISIBILITY TO THE MOTORING PUBLIC, AS WELL AS ADJOINING RESIDENTIAL AREAS.
26. THE CONTRACTOR IS REQUIRED TO STAY WITHIN THE NOTED PROPERTY BOUNDARIES RIGHT-OF-WAY AND EASEMENTS AS SHOWN IN THE PLANS. ANY ADDITIONAL EASEMENTS SHALL BE SECURED BY THE CONTRACTOR AT NO EXTRA COST.
27. ANY AREAS DAMAGED OR DISTURBED DURING THE PROJECT AS A DIRECT OR INDIRECT RESULT OF CONTRACTOR OPERATIONS, SHALL BE RESTORED TO A CONDITION EQUAL TO OR BETTER THAN THE ORIGINAL CONDITION. THE COST OF SAID RESTORATION OR REPAIR SHALL BE BORNE TOTALLY BY THE CONTRACTOR, WITH NO EXTRA COMPENSATION BEING AWARDED UNDER THIS CONTRACT. THE RESPONSIBILITY FOR THE REPAIR OR REPLACEMENT OF ANY UTILITY, STRUCTURE, LANDSCAPING, ETC., DAMAGED OR DESTROYED BY THE CONTRACTOR DURING MOBILIZATION OR CONSTRUCTION SHALL BE BORNE SOLELY BY THE CONTRACTOR, WITH NO EXPENSE BEING CHARGED TO THE ENGINEER OR OWNER. PRIOR TO ACCEPTANCE OF THIS REPAIR OR REPLACEMENT, THE CONTRACTOR SHALL PRESENT THE OWNER WITH A "SIGNOFF LETTER", SIGNED BY A RESPONSIBLE OFFICIAL OF THE OWNER OF THE DAMAGED UTILITY STATING THAT THE REPAIR OR REPLACEMENT IS ACCEPTABLE.
- CONSTRUCTION STAKING
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR STAKING THE PROPOSED IMPROVEMENTS.
- EROSION CONTROL NOTES
1. UNLESS OTHERWISE SPECIFIED, ALL EROSION AND SEDIMENT CONTROL MEASURES AND THEIR MAINTENANCE, CLEARING AND REMOVAL SHALL BE CONSIDERED INCIDENTAL TO CONSTRUCTION.
2. THIS WORK SHALL CONFORM TO THE APPLICABLE STANDARDS FROM THE ILLINOIS URBAN MANUAL, THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATION, CURRENT EDITION, THE PROJECT SPECIFICATIONS, AND THE APPROPRIATE DETAILS.
3. THE CONTRACTOR SHALL IMPLEMENT THE EROSION AND SEDIMENT CONTROL MEASURES AS INDICATED ON THESE EROSION CONTROL PLANS.
4. THE CONTROLS SHALL BE INSTALLED AS DETAILED AND WHERE INDICATED ON THE EROSION CONTROL PLAN SHEETS AND AS DIRECTED BY THE INSPECTOR.
5. SITE ACTIVITIES SHOULD ENSURE THAT EXISTING VEGETATION IS PRESERVED WHERE PRACTICABLE.
6. DISTURBED PORTIONS OF THE SITE SHALL BE STABILIZED (TEMPORARILY OR PERMANENTLY SEEDED, MULCHED, SODDED OR PAVED) AS SOON AS PRACTICABLE, BUT IN NO CASE MORE THAN 7 CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE HAS TEMPORARILY OR PERMANENTLY CEASED.
7. UNTIL SUCH TIME AS THE PROJECT SITE REACHES FINAL STABILIZATION THE CONTRACTOR SHALL BE RESPONSIBLE TO ADJUST, REPAIR, OR REPLACE, ALL VEGETATION, EROSION CONTROLS, SEDIMENT CONTROLS, AND ANY OTHER PROTECTIVE MEASURES AS REQUIRED IN ORDER TO MAINTAIN THEIR INTENDED FUNCTION IN A GOOD AND EFFECTIVE OPERATING CONDITION.
8. EXCEPT FOR FLOWS FROM FIRE FIGHTING ACTIVITIES, SOURCES OF NON-STORM WATER EXPECTED DURING THE CONSTRUCTION PROCESS THAT MAY BE COMBINED WITH STORM WATER DISCHARGES ARE:

A. FIRE HYDRANT FLUSHING
B. WATERS USED TO WASH VEHICLES (DETERGENTS ARE NOT TO BE USED)
C. WATERS USED TO CONTROL DUST
D. POTABLE WATER FROM WATER MAIN FLUSHING
E. LANDSCAPE IRRIGATION DRAINAGE
F. UNCONTAMINATED GROUND WATER FROM DEWATERING EXCAVATED TRENCHES
G. PAVEMENT WASH WATERS WHERE SPILLS OR LEAKS OF TOXIC OR HAZARDOUS MATERIALS HAVE NOT OCCURRED (UNLESS ALL SPILLED MATERIAL HAS BEEN REMOVED) ALSO, DETERGENTS ARE NOT TO BE USED
H. UNCONTAMINATED AIR CONDITIONING CONDENSATE
I. THE ABOVE NON-STORM DISCHARGES SHALL BE DIRECTED AWAY FROM UNPROTECTED, BARE, OR OTHERWISE UNSTABILIZED SOIL. THE CONTRACTOR SHALL FURTHER IMPLEMENT APPROPRIATE POLLUTION PREVENTION MEASURES TO ENSURE THAT ANY OF THE ABOVE DISCHARGES DO NOT CAUSE EROSION OR DEGRADE THE QUALITY OF RUNOFF FROM THE CONSTRUCTION SITE.
9. THE OWNER SHALL HAVE AUTHORIZATION TO DETERMINE THE ADEQUACY OF THE CONTRACTOR'S EROSION CONTROL EFFORTS. THE OWNER SHALL HAVE FULL AUTHORITY OVER THE GENERAL CONTRACTOR AND ANY SUBCONTRACTOR TO CAUSE POLLUTANT CONTROL MEASURES TO BE REPAIRED, MODIFIED, MAINTAINED, SUPPLEMENTED, OR WHATEVER ELSE IS NECESSARY IN ORDER TO ACHIEVE EFFECTIVE POLLUTANT CONTROL OR TO SUSPEND OR LIMIT THE CONTRACTORS OPERATIONS PENDING ADEQUATE PERFORMANCE.
10. PERIMETER EROSION BARRIER TO BE CONSTRUCTED OF SILT FENCE UNLESS NOTED OTHERWISE.
11. INLET PROTECTION SHALL BE A DANDY BAG, DANDY SACK, ROCSOC, OR APPROVED EQUAL.
12. EROSION CONTROL BLANKET SHALL BE OF NORTH AMERICAN GREEN DS75 OR APPROVED EQUAL.
13. A TEMPORARY CONCRETE WASHOUT FACILITY SHALL BE CONSTRUCTED AT A LOCATION APPROVED BY THE ENGINEER. WASHOUT FACILITY SHALL BE UTILIZED FOR ALL APPLICABLE OPERATIONS.
14. STABILIZED CONSTRUCTION ENTRANCES SHALL BE INSTALLED, TO THE DIMENSIONS AS SHOWN, AT APPROVED LOCATIONS FOR THIS PROJECT. ALL CONSTRUCTION TRAFFIC MUST UTILIZE THE STABILIZED CONSTRUCTION ENTRANCES WHEN EXITING THE SITE. ALL COST FOR EROSION CONTROL AND RESTORATION WORK ASSOCIATED WITH THE APPROVED STABILIZED CONSTRUCTION ENTRANCES SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.
15. TEMPORARY EROSION CONTROL MEASURES INCLUDE TEMPORARY DITCH CHECKS, PERIMETER EROSION BARRIER, INLET AND PIPE PROTECTION, TEMPORARY SEEDING, AND ANY OTHER TEMPORARY EROSION CONTROL MEASURE NEEDED TO LIMIT THE AMOUNT OF SOIL EROSION AND SEDIMENTATION DURING CONSTRUCTION.
16. AT THE COMPLETION OF THE PROJECT, ALL TEMPORARY EROSION CONTROL ITEMS SHALL BE REMOVED FROM THE SITE, AND BECOME THE PROPERTY OF THE CONTRACTOR. CONTRACTOR MUST STABILIZE ANY AREA DISTURBED BY THE REMOVAL OF EROSION CONTROL ITEMS.
17. CONTRACTOR SHALL CLEAN ANY DEBRIS TRACKED OFFSITE DAILY.

SEEDING OF DISTURBED AREAS

1. THE FINAL TOP 6" INCHES OF SOIL IN ANY DISTURBANCE AREA MUST BE A COHESIVE SOIL CAPABLE OF SUPPORTING VEGETATION.
2. FERTILIZER HAVING AN ANALYSIS OF 10-10-10 SHALL BE APPLIED AT A RATE OF 90 LBS/ACRE TO ALL DISTURBED AREAS AND INCORPORATED INTO THE SEEDBED PRIOR TO SOWING THE SEED.
3. THE CONTRACTOR SHALL SEED AND STABILIZE ALL DISTURBED AREAS ADJACENT TO IMPROVEMENTS WITH SEEDING, IDOT CLASS 1A AND NAG DS75 EROSION CONTROL BLANKET OR APPROVED EQUAL IN ACCORDANCE WITH IDOT STANDARD SPECIFICATION OR AS APPROVED BY THE ENGINEER.

SEEDING OF DISTURBED AREAS CONTINUED

1. GUARANTEE: ALL SEEDED AREAS SHALL BE MAINTAINED AND MOWED FOR AT LEAST 30 DAYS AFTER GERM. SCATTERED BARE SPOTS NO LARGER THAN TWO SQUARE FOOT WILL BE ALLOWED UP TO A MAXIMUM OF 5% OF ANY SEEDED AREA INCLUDING 30-DAY MAINTENANCE, MOWING AND WATERING AS NECESSARY.
2. THIS WORK SHALL CONFORM TO THE APPLICABLE STANDARDS FROM THE ILLINOIS URBAN MANUAL, THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATION SECTIONS, CURRENT EDITION, THE PROJECT SPECIFICATIONS, AND THE APPROPRIATE DETAILS.
3. RESTORATION – THE CONTRACTOR SHALL RESTORE ALL AREAS DISTURBED DURING CONSTRUCTION OF THE IMPROVEMENTS AND RELATED APPURTENANCES OR AS PART OF ANY OF THEIR ACTIVITIES TO A CONDITION EQUAL TO OR BETTER THAN THE ORIGINAL CONDITION.
- UTILITIES
1. UTILITIES SHOWN ON THE PLANS ARE FOR ILLUSTRATIVE PURPOSES ONLY AND NO GUARANTEE OF THEIR ACCURACY IS MADE OR INFERRED. THE LOCATION OF EXISTING UTILITIES AS SHOWN ON THE DRAWINGS REPRESENT DATA RECEIVED FROM VARIOUS SOURCES. IT IS NOT GUARANTEED TO BE CORRECT OR ALL-INCLUSIVE. THE CONTRACTOR SHALL CONDUCT HIS OWN INVESTIGATION INTO THE LOCATION, SIZE, DEPTH AND NATURE OF ANY AND ALL EXISTING UTILITIES THAT MAY INTERFERE WITH THE WORK UNDER THIS CONTRACT. ANY EXISTING UTILITIES THAT ARE TO REMAIN IN SERVICE SHALL BE FULLY PROTECTED BY THE CONTRACTOR AND ANY DAMAGE CAUSED BY THE CONSTRUCTION OPERATIONS SHALL BE IMMEDIATELY REPAIRED OR REPLACED TO THE SATISFACTION OF THE ENGINEER OR THE OWNER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ANY AND ALL UTILITY COMPANIES REGARDING ADJUSTMENTS NECESSARY. THIS WORK SHALL BE AT THE CONTRACTOR'S EXPENSE AND CONSIDERED INCIDENTAL TO THE PROJECT COST. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UNDERGROUND, OVERHEAD, OR SURFACE UTILITIES EVEN THOUGH THEY MAY NOT BE SHOWN ON THE PLANS. ANY UTILITY THAT IS DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED TO THE SATISFACTION OF THE ENGINEER OR THE OWNER OR REPLACED. THIS WORK SHALL BE AT THE CONTRACTOR'S EXPENSE.
2. THE CONTRACTOR MUST VERIFY AND LOCATE ALL EXISTING UTILITIES ON OR ADJACENT TO THE SITE. PRIOR TO BEGINNING CONSTRUCTION ACTIVITIES, CONTACT J.U.L.I.E. AT 1-800-892-0123 (OR 811) FOR EXACT FIELD LOCATION OF UTILITIES. DAMAGE, AND THE COST THEREOF, TO ANY AND ALL UTILITIES SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR. ANY AND ALL EXISTING UTILITIES SHOWN HEREON ARE APPROXIMATE. THE ENGINEER AND SURVEYOR ASSUMES NO RESPONSIBILITY FOR THE LOCATION OF THE EXISTING UTILITIES SHOWN HEREON.
3. IF THERE ARE ANY UTILITIES WHICH ARE NOT MEMBERS OF THE J.U.L.I.E. SYSTEM, THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR DETERMINING THIS AND REQUESTING SAID UTILITIES TO FIELD VERIFY AND MARK PERTINENT UTILITY LOCATIONS.
4. THE UTILITY LOCATIONS, DEPTHS, ETC. SHOWN ON THESE PLANS ARE APPROXIMATE ONLY, AND SHALL BE VERIFIED BY THE CONTRACTOR WITH ALL AFFECTED UTILITY COMPANIES PRIOR TO INITIATING CONSTRUCTION OPERATIONS; THE ENGINEER AND OWNER ASSUME NO RESPONSIBILITY FOR THE ADEQUACY, SUFFICIENCY OR EXACTNESS OF THESE UTILITY REPRESENTATIONS.
5. THE CONTRACTOR SHALL CONTACT THE NECESSARY UTILITY COMPANIES FOR ANY UTILITY RELOCATIONS. THE CONTRACTOR SHALL PAY FOR ALL COSTS ASSOCIATED WITH RELOCATION OF UTILITIES ON OR ADJACENT TO THE SUBJECT PROPERTY OR WITHIN THE ROAD RIGHT-OF-WAY.
6. TRENCH BACKFILL SHALL BE USED IN LOCATIONS WHERE THERE IS AN EXISTING OR PROPOSED PERMANENT SURFACE.
7. ABANDONED UNDERGROUND UTILITIES THAT CONFLICT WITH CONSTRUCTION OR HAVE THE POTENTIAL FOR CREATING FUTURE PROBLEMS SHALL BE DISPOSED OF OUTSIDE THE LIMITS OF THE PROJECT AT AN APPROVED LOCATION OBTAINED BY THE CONTRACTOR, ACCORDING TO THE "STANDARD SPECIFICATIONS FOR WATER & SEWER CONSTRUCTION IN ILLINOIS", CURRENT EDITION, AND AS DIRECTED BY THE ENGINEER. THIS WORK WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE CONSIDERED INCIDENTAL TO EARTH EXCAVATION AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.
8. ANY AND ALL FIELD TILES AND OR STORM SEWERS DAMAGED OR ENCOUNTERED DURING THE CONSTRUCTION ACTIVITIES SHALL BE REPAIRED, REPLACED AND/OR CONNECTED IMMEDIATELY BY THE CONTRACTOR. COST FOR SAID REPAIRS, REPLACEMENT, AND/OR CONNECTION SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

TRAFFIC CONTROL

1. THE CONTRACTOR SHALL PROVIDE, INSTALL AND MAINTAIN ALL TRAFFIC CONTROL ITEMS NECESSARY FOR THE CONSTRUCTION OF ITEMS WITH IN THE ROAD RIGHT-OF-WAY. ALL WORK PERFORMED SHALL HAVE TRAFFIC CONTROL IN ACCORDANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" AND OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION IN ILLINOIS", CURRENT EDITION.
2. ALL TRAFFIC CONTROL DEVICES USED FOR THE MAINTENANCE OF TRAFFIC SHALL BE REFLECTORIZED PRIOR TO INSTALLATION AND CLEANED AS NECESSARY THROUGHOUT THE DURATION OF THE CONTRACT. ALL SIGNS SHALL BE FURNISHED, INSTALLED AND MAINTAINED BY THE CONTRACTOR. PAYMENT SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.
3. TRAFFIC CONDITIONS, ACCIDENTS, AND OTHER UNFORESEEN CONDITIONS MAY REQUIRE THE ENGINEER TO MODIFY THE LOCATION OF THE TRAFFIC CONTROL DEVICES. THE CONTRACTOR SHALL MAKE THE NECESSARY ADJUSTMENTS AS DIRECTED BY THE ENGINEER WITHOUT DELAY. THE CONTRACTOR SHALL RESPOND WITHIN 30 MINUTES FROM THE TIME OF NOTIFICATION BY THE ENGINEER TO ANY REQUEST MADE BY THE ENGINEER FOR CORRECTION, IMPROVEMENT OR MODIFICATION OF THE MAINTENANCE OF TRAFFIC CONTROL DEVICES. DURING CONSTRUCTION OPERATIONS, THE CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO PROTECT ADJACENT TRAFFIC LANES OPEN TO TRAFFIC FROM DEBRIS BEING BLOWN OR OTHERWISE REMOVED FROM THE CONSTRUCTION AREAS. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR KEEPING DEBRIS OFF THE ADJACENT TRAVELED LANE SURFACE. COST INCIDENTAL TO THE PROJECT.
4. THE CONTRACTOR SHALL SUBMIT MAINTENANCE OF TRAFFIC AND STAGING OF CONSTRUCTION PLANS FOR APPROVAL BY THE ENGINEER PRIOR TO COMMENCING WORK.
5. THE CONTRACTOR SHALL PERFORM THE WORK UNDER STAGE CONSTRUCTION IN THE EVENT THAT THE CONTRACTOR WILL NEED TO CLOSE PUBLIC ROADS, CONTRACTOR SHALL SUBMIT PROPOSED DETOUR ROUTE AND ASSOCIATED SIGNAGE TO THE ENGINEER PRIOR TO COMMENCING WORK.
6. TRAFFIC CONTROL DEVICES, STREET NAME SIGNS, AND PAVEMENT MARKINGS SHALL BE INSTALLED IN ACCORDANCE WITH VILLAGE OF ROSCOE ORDINANCES AND THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES". LOCATIONS OF SIGNS AND MARKINGS SHALL BE SPECIFIED BY THE PLANS, AND/OR AS DIRECTED BY THE ENGINEER.
7. PROVIDE TO THE ENGINEER AND THE OWNER THE NAME AND PHONE NUMBER OF INDIVIDUALS RESPONSIBLE FOR MAINTAINING TRAFFIC CONTROL MEASURES DURING CONSTRUCTION. THIS INDIVIDUAL SHALL BE AVAILABLE TO CORRECT TRAFFIC CONTROL PROBLEMS 24 HOURS PER DAY.
8. THE CONTRACTOR SHALL NOTIFY THE POST OFFICE, POLICE DEPARTMENT, FIRE DEPARTMENT, 911 DISPATCH CENTER, ILLINOIS DEPARTMENT OF TRANSPORTATION, STATE POLICE, APPROPRIATE SCHOOL DISTRICT AND THE LOCAL AGENCY A MINIMUM OF 5 DAYS PRIOR TO CLOSING ANY PORTION OF THE STREET OR ALLEY.

Item # 9.



ENGINEERING & ENVIRONMENTAL

ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, IL 61073

PROJECT AND LOCATION:
MAIN STREET PEDESTRIAN CROSSING
ROSCOE, ILLINOIS

DRAWN BY: JH
APPROVED BY: TN
DATE: 9/8/2025
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
GENERAL NOTES

SET TYPE: FOR BID

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JOB NUMBER:
25-934

SHEET
132

ABBREVIATIONS

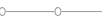
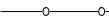
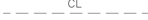
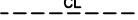
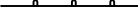
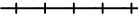
	ANGLE
ABC	AGGREGATE BASE COURSE
AC	ACRE(S)
ACI	AMERICAN CONCRETE INSTITUTE
AGR	AGGREGATE
AISC	AMERICAN INSTITUTE OF STEEL CONSTRUCTION
ALT	ALTERNATE
ARCH	ARCHITECT
ASPH	ASPHALT
ASTM	AMERICAN SOCIETY OF TESTING AND MATERIALS
B	BALL VALVE
BFP	BACKFLOW PREVENTER
BIT	BITUMINOUS
BLDG	BUILDING
BLK	BLOCKING
BM	BENCHMARK
BOT	BOTTOM
BSMT	BASEMENT
BV	BUTTERFLY VALVE
B-B	BACK-TO-BACK OF CURB DIMENSION
CL or C	CENTERLINE
C TO C	CURB TO CENTER
C & G	CURB AND GUTTER
CF	CUBIC FEET
CHD	CHORD LENGTH
CI	CAST IRON PIPE
CHK	CHECK VALVE
CLR	CLEAR
CMP	CORRUGATED METAL PIPE
CMU	CONCRETE MASONRY UNIT
CTY	COUNTY
CONC	CONCRETE
CONT	CONTINUOUS
C-B	CENTERLINE TO BACK OF CURB DIMENSION
COORD	COORDINATE
CU	CURBER PIPING
CTRS	CENTERS
CY	CUBIC YARDS
CS	CORPORATION STOP
D	DEGREE OF CURVE
DEP	DEPRESSED
DET	DETAIL
DIAG	DIAGONAL
DIM	DIMENSION
DI	DUCTILE IRON PIPE
DN	DOWN
DNSTR	DOWNSTREAM
DP	DRAINAGE PIPE/STORM PIPE
DWG	DRAWING
E	EAST
EJ	EXPANSION JOINT
EL, ELEV	ELEVATION
EP	EDGE OF PAVEMENT
EQUIP	EQUIPMENT
EQUIV	EQUIVALENT
EW	EACH WAY
EXP	EXPANSION
EX	EXISTING
EXIST	EXISTING
E	EXTERNAL DISTANCE
FD	FLOOR DRAIN
FDN	FOUNDATION
FE	FIELD ENTRANCE
FF	FINISH FLOOR
FIL	FILLET
FIN	FINISH
FL	FLOW LINE
FLR	FLOOR
FM	FORCE MAIN
FND	FOUND
FRMG	FRAMING
FTG	FOOTING
F-F	FACE TO FACE
GA	GAUGE
GI	GALVANIZED IRON PIPE
GRD	GRADE
GRS	GRATING SUPPORT
GRT	GROUT
GV	GAS VALVE
GYP	GYP-SUM
HSE	HOUSE
HC	HORIZONTAL CURVE
HMA	HOT MIX ASPHALT
HNGR	HANGER
HORIZ	HORIZONTAL
H.P.	HIGH POINT
HW	HOT WATER
HWH	HOT WATER HEATER
Δ =	CENTRAL ANGLE
I	MOMENT OF INERTIA
ID	INSIDE DIAMETER
INT	INTERIOR
INV	INVERT ELEVATION; BASED ON BENCH MARK DATUM
IP	IRON PIPE
JST	JOIST
L	LENGTH OF CURVE
LAT	LATERAL
LAV	LAVATORY
LF	LINEAL FEET
L.P.	LOW POINT
LT	LEFT OF SURVEY BASE LINE
MAX	MAXIMUM
ME	MATCH EXISTING
MH	MANHOLE
MIN	MINIMUM
MJ	MECHANICAL JOINT
MTL	METAL
N	NORTH
No. OR #	NUMBER
NOM	NOMINAL
NTS	NOT TO SCALE
OC	ON CENTER
OD	OUTSIDE DIAMETER
OO	OUTSIDE TO OUTSIDE
OPNG	OPENING
OPPOS	OPPOSITE
PC	POINT OF CURVATURE
PCC	PORTLAND CEMENT CONCRETE
PCF	POUNDS PER CUBIC FOOT
PDP	PERFORATED DRAIN PIPE

PE	POLYETHYLENE PIPE
PI	POINT OF INTERSECTION
PL	PLATE
PLG	PLUG VALVE
PLP	POLYPROPYLENE PIPE
PLYWD	PLYWOOD
PM	PRINCIPAL MERIDIAN
PR	PRESSURE REGULATORS
PRC	POINT OF REVERSE CURVATURE
PRESS	PRESSURE
PR, PROP	PROPOSED
PRV	PRESSURE REDUCING VALVE
PSF	POUNDS PER SQUARE FOOT
PSI	POUNDS PER SQUARE INCH
PSL	PIPE SLEEVE
PT	POINT OF TANGENCY
PLG	PLUG VALVE
PVC	POLYVINYL CHLORIDE (PLASTIC) PIPE
R	RADIUS
RDCR	REDUCER
RCCP	REINFORCED CONCRETE CYLINDER PIPE
RCP	REINFORCED CONCRETE PIPE
RD	ROOF DRAIN
REINF	REINFORCING
REQD	REQUIRED
ROW	RIGHT OF WAY
RFTR	RAFTER
RND	ROUND
RR	RAILROAD
RRSP	RAILROAD SPIKE
RT	RIGHT
R&R	REMOVE AND REPLACE
S	SOUTH
SB	STREAM BED
SCHED	SCHEDULE
SEC	SECTION
SF	SQUARE FEET
SHR	SHOWER
SHT	SHEET
SHTG	SHEATHING
SP	SANITARY PIPE
SPA	SPACING OR SPACES
SPEC	SPECIFICATION
SQ	SQUARE
SS	SANITARY SERVICE
STA	STATION
STD	STANDARD
STL	STEEL
STRUCT	STRUCTURAL
SW	SIDEWALK
SY	SQUARE YARDS
SYM	SYMMETRICAL
TAN	TANGENT LENGTH
TBC	TOP BACK OF CURB
TBM	TEMPORARY BENCH MARK; BASED ON BENCHMARK DATUM
TD	TILE DRAIN
THK	THICK
TR	TREAD
TY	TYPE
TYP	TYPICAL
U.O.N.	UNLESS OTHERWISE NOTED
UP	UTILITY POLE
UPSTR	UPSTREAM
UR	URINAL
USGS	US GEOLOGICAL SURVEY
VC	VERTICAL CURVE
VCP	VITRIFIED CLAY PIPE
VERT	VERTICAL
VOL	VOLUME
VPC	VERTICAL POINT OF CURVATURE
VPI	VERTICAL POINT OF INTERSECTION
VPRC	VERTICAL POINT OF REVERSE CURVATURE
VPT	VERTICAL POINT OF TANGENCY
W	WEST
WC	WATER CLOSET
WF	WIDE FLANGE
WM	WATER MAIN
WMQ	WATER MAIN QUALITY
WV	WATER VALVE
WGT	WEIGHT
WP	WEATHER PROOF
WS	WATER SERVICE
WWF	WELDED WIRE FABRIC
W/	WITH
W/O	WITHOUT
XP	EXPLOSION PROOF

HATCH PATTERNS

	EARTH - FILL		BRICK
	EARTH - UNDISTURBED		STEEL
	ROCK (GEOLOGICAL)		INSULATION (LOOSE/ BATT)
	STONE OR RIP RAP		INSULATION (RIGID)
	GRAVEL		WOOD (ROUGH)
	CONCRETE		WOOD (BLOCKING)
	CONCRETE BLOCK		WOOD (FINISH)
	CMU		DETECTABLE WARNING
	ASPHALT PAVEMENT		

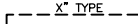
SYMBOLS

EXISTING	CIVIL	PROPOSED
EXISTING R.O.W.	RIGHT-OF-WAY LINE	PROPOSED R.O.W.
	PROPERTY LINE	
	CENTERLINE	
	SETBACK LINE	
	EASEMENT LINE	
	SECTION LINE	
	SECTION CORNER	
	COORDINATE POINT ON GRID SYSTEM	
 N 1000.00 E 1000.00	FOUND OR SET PROPERTY PIN	 SET
	RIGHT-OF-WAY MARKER	
 600	BENCHMARK	 600
	CONTOUR LINE	
	FENCE LINE	
	SILT FENCE LINE	
	CURB AND GUTTER	
	TIP OUT CURB AND GUTTER	
	SAWCUT, LIMITS OF PAVEMENT REMOVAL & REPLACEMENT	
 X"	DECIDUOUS TREE W/ SIZE	 X"
 X"	CONIFEROUS TREE W/ SIZE	 X"
 X"	TREE STUMP	
	HEDGEROW	
	BUSH OR SHRUB	
	TREE LINE	
	CONSTRUCTION LIMIT LINE	
	SIGN (MULTIPLE POST, SINGLE POST, STREET SIGN)	
	SIGN (PYLON)	
	GUARD RAIL	
	RAILROAD TRACKS	
	BUILDING	
	MAILBOX	
	FLAGPOLE	
	BOLLARD	
	AIR CONDITIONER	

<u>EXISTING</u>	<u>MISC</u>	<u>PROPOSED</u>
 S.B. #XX	SOIL BORING LOCATION AND NUMBER	 S.B. #
 MW #XX	MONITORING WELL	 MW #X
	REVISION NUMBER	
	OUTLINE OF DETAILED AREA	 :: :: :: ::
	SECTION NUMBER _____	
	SHEET WHERE SHOWN _____	

EXISTING	<u>SANITARY SEWER</u>	PROPOSED
—— SAN > ——	SANITARY SEWER	—— SAN > ——
—— SSV > —— SSV > ——	SANITARY SEWER SERVICE	—— SSV > —— SSV > ——
—— < FM ——	SANITARY SEWER FORCE MAIN	—— < FM ——
○	SANITARY CLEANOUT	CO ●
⊙	SANITARY MANHOLE	●
	WYE FITTING	⌋⌋

EXISTING	WATER	PROPOSED
WSV	WATER SERVICE	WSV
W	WATER PIPE	W
	FIRE HYDRANT	
	YARD HYDRANT	
	WATER VALVE WITH BOX	
	CURB STOP W/CURB BOX	
	REDUCER	
	WATER VALVE VAULT	
	11.25' BEND	
	22.50' BEND	
	45° BEND	
	90° BEND	
	TEE	
	CAP	
	WATER METER	
	SPRINKLER HEAD	
	TRACER WIRE BOX	

EXISTING	STORM SEWER	PROPOSED
	STORM SEWER	
	DRAIN TILE	
	DITCH LINE (PAVED)	
	DITCH LINE (UNPAVED)	
	STORM MANHOLE	
	CATCH BASIN	
	STORM SEWER INLET	
	STORM SEWER INLET - BEHIND CURB	
	DOWNSPOUT	
	CULVERT AND SIZE	
	RCCP OR RCP EQRS (RCAP) END SECTION	
	METAL OR HDPE END SECTION	
	FLOW DIRECTION	

EXISTING	<u>EROSION CONTROL</u>	PROPOSED
	EROSION CONTROL BLANKET	
	TEMPORARY AND PERMANENT SEEDING AREA	
	UNDISTURBED AREA	
	STABILIZED CONSTRUCTION ENTRANCE	
	SILT FENCE	
	INLET PROTECTION	
	TEMPORARY SEDIMENT TRAP	
	CULVERT INLET PROTECTION	
	ROCK OUTLET PROTECTION	
	ROCK CHECK DAM – COURSE AGGREGATE	
	ROCK CHECK DAM – RIP RAP	
	DITCH CHECK	

EXISTING	UTILITY
FIBER OPTIC LINE	
UNDERGROUND TV CABLE	
CABLE TV RISER PEDESTAL	
OVERHEAD UTILITY	
UNDERGROUND ELECTRIC	
ELECTRIC RISER PEDESTAL	
ELECTRIC MANHOLE	
UNDERGROUND TELEPHONE	
TELEPHONE RISER PEDESTAL	
TELEPHONE MANHOLE	
UTILITY POLE	
UTILITY POLE W/ METER	
UTILITY POLE W/ TRANSFORMER	
UTILITY POLE W/ LIGHT	
UTILITY POLE WITH GUY WIRE AND ANCHOR	
LIGHT (MAST MOUNTED)	
LIGHT POLE (SINGLE FIXTURE)	
YARD LIGHT	
GAS MAIN	
GAS METER	
GAS VALVE	
GAS STRUCTURE	
TRANSFORMER	
GENERATOR	

EXISTING	TRAFFIC RELATED	PROPOSED
	CONTROLLER	
	MAST ARM ASSEMBLY AND POLE	
	SIGNAL HEAD AND POST	
	SIGNAL HEAD	
	PEDESTRIAN HEAD	
	PEDESTRIAN PUSH-BUTTON	
	HAND HOLE	
	DOUBLE HAND HOLE	
	HAND HOLE OR JUNCTION BOX	
	HEAVY-DUTY HAND HOLE	
	EXISTING CONDUIT (LENGTH AND SIZE) PROP GALVANIZED STEEL OR PVC CONDUIT UPPER NUMERAL INDICATES LENGTH "T" INDICATES CONDUIT IN TRENCH "P" INDICATED CONDUIT PUSHED LOWER NUMERAL INDICATES SIZE AND TYPE	
	LUMINAIRE	
	ARROW - THROUGH, TURN LEFT	
	ARROW - THROUGH	
	ARROW - TURN LEFT	
	ARROW - TURN RIGHT	
	ONE DIRECTION TURN ONLY	
	HANDICAPPED PARKING STALL	
	TRAFFIC DETECTOR LOOP	
	TRAFFIC CONTROL BOX	

Item # 9.



ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, IL 61073

PROJECT AND LOCATION:
MAIN STREET PEDESTRIAN CROSSING
ROSCOE, ILLINOIS

DRAWN BY: JH
APPROVED BY: TN
DATE: 9/8/2025
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
LEGEND

SET TYPE: FOR BID

JOB NUMBER:
25-934

SH 133

SUMMARY OF QUANTITIES

No.	Description	Quantity	Unit
1	HMA PAVEMENT REMOVAL	25.0	SY
2	COMBINATION CURB AND GUTTER REMOVAL	40.0	LF
3	SIDEWALK REMOVAL	655.0	SF
4	P.C.C. SIDEWALK, 4"	705.0	SF
5	COMBINATION CONCRETE CURB AND GUTTER, TYPE M6.24	40.0	LF
6	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	125.0	LF
7	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	110.0	LF
8	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	120.0	LF
9	THERMOPLASTIC PAVEMENT MARKING - LINE 24" -	30.0	LF
10	METHYL METHACRYLATE (MMA) PAVEMENT MARKING - LINE 4"	45.0	LF
11	METHYL METHACRYLATE (MMA) PAVEMENT MARKING - LINE 24"	25.0	LF
12	DETECTABLE WARNINGS	30.0	SF
13	EROSION AND SEDIMENT CONTROL	1.0	LS
14	RESTORATION	1.0	LS
15	CONCRETE WASHOUT BASIN	1.0	LS
16	TRAFFIC CONTROL & PROTECTION	1.0	LS
17	STOP SIGN RELOCATE	1.0	EA
18	CONSTRUCTION LAYOUT	1.0	LS



ENGINEERING & ENVIRONMENTAL

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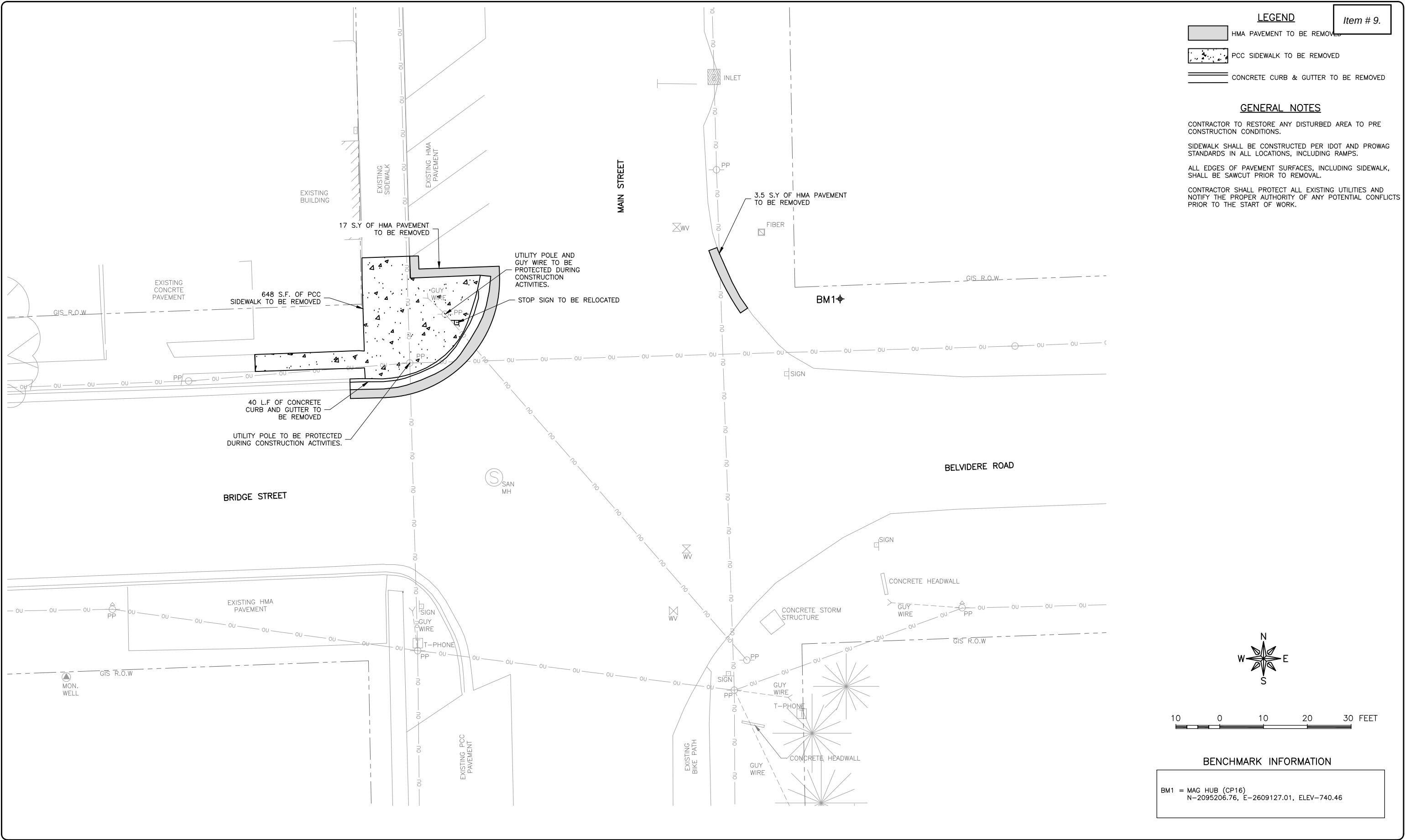
DRAWING:
SUMMARY OF QUANTITIES

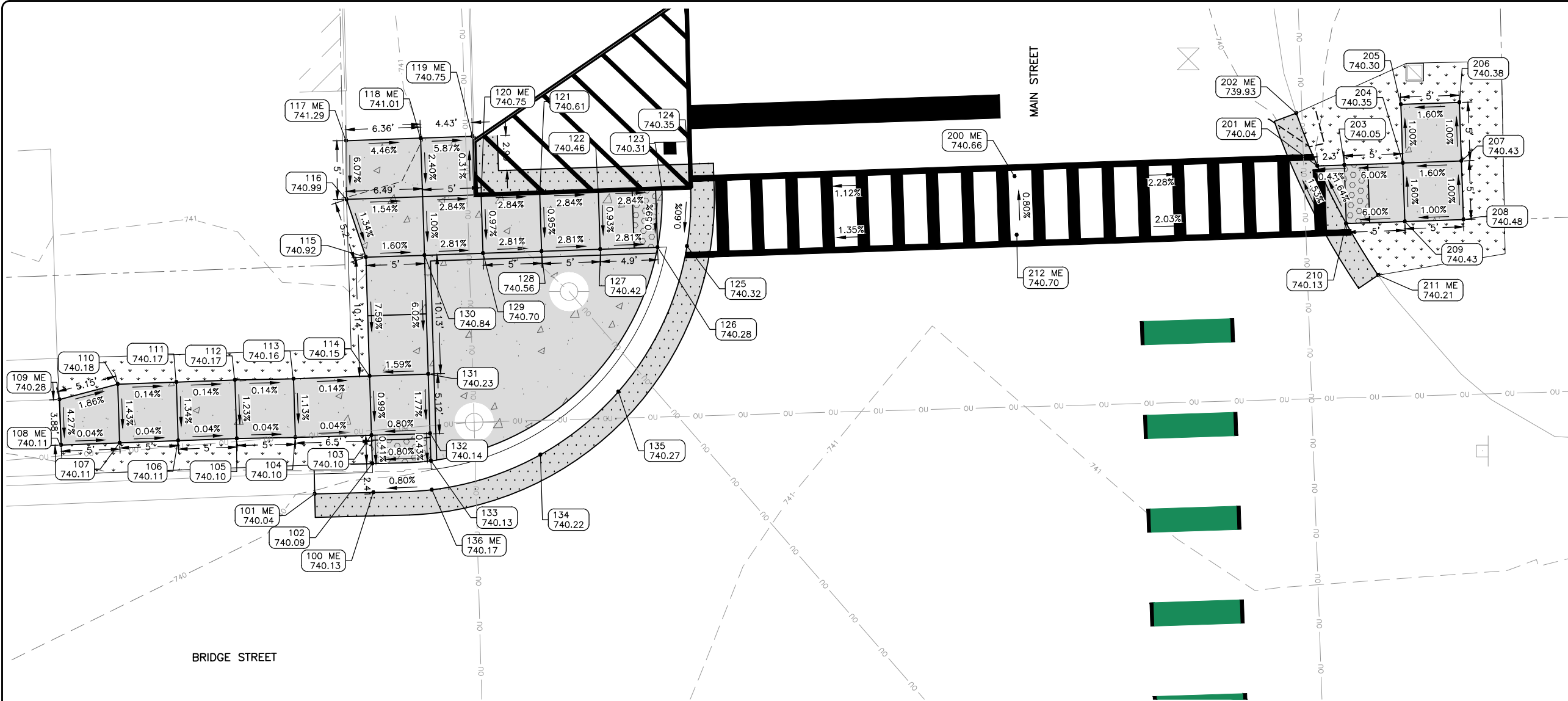
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JOB NUMBER:
25-934

Sheet
134





GENERAL NOTES

Item # 9.

CONTRACTOR TO RESTORE ANY DISTURBED AREA TO PRE CONSTRUCTION CONDITIONS

SIDEWALK SHALL BE CONSTRUCTED PER IDOT AND PROWAG STANDARDS IN ALL LOCATIONS, INCLUDING RAMPS.

ALL EDGES OF PAVEMENT SURFACES, INCLUDING SIDEWALK, AND CURB AND GUTTER SHALL BE SAWCUT PRIOR TO REMOVAL.

ALL CURB AND GUTTER TO BE TYPE M6.24 UNLESS NOTED OTHERWISE (SEE DETAIL)

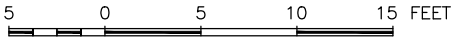
POSITIVE DRAINAGE SHALL BE MAINTAINED THROUGHOUT THE DURATION OF THE PROJECT.

ALL CURB & GUTTER TO HAVE 3' TRANSITION FROM DEPRESSED CURB TO STANDARD CURB IN DIRECTIONS OF VEHICULAR TRAVEL.

ADA POINT TABLE			
POINT	STATION	OFFSET	ELEV
100 ME	100+96.96	-21.53	740.13
101 ME	100+91.97	-21.59	740.04
102	100+96.98	-23.99	740.09
103	100+97.00	-26.41	740.10
104	100+90.50	-26.47	740.10
105	100+85.50	-26.56	740.10
106	100+80.50	-26.57	740.11
107	100+75.50	-26.56	740.11
108 ME	100+70.50	-26.57	740.11
109 ME	100+70.51	-30.46	740.28
110	100+75.53	-31.58	740.18
111	100+80.53	-31.57	740.17
112	100+85.53	-31.56	740.17
113	100+90.53	-31.47	740.16
114	100+97.03	-31.47	740.15
115	100+97.09	-41.61	740.92
116	100+95.63	-46.59	740.99
117 ME	100+95.78	-51.60	741.29
118 ME	101+02.14	-51.58	741.01

ADA POINT TABLE			
POINT	STATION	OFFSET	ELEV
119 ME	101+06.56	-51.56	740.75
120 ME	101+07.12	-46.56	740.75
121	101+12.12	-46.54	740.61
122	101+17.12	-46.53	740.46
123	101+22.55	-46.51	740.31
124	101+25.01	-46.50	740.35
125	101+24.50	-41.50	740.32
126	101+21.99	-41.51	740.28
127	101+17.09	-41.53	740.42
128	101+12.09	-41.54	740.56
129	101+07.09	-41.56	740.70
130	101+02.09	-41.58	740.84
131	101+02.03	-31.45	740.23
132	101+01.99	-26.37	740.14
133	101+01.98	-24.04	740.13
134	101+11.33	-24.20	740.22
135	101+18.18	-29.33	740.27
136 ME	101+01.97	-21.57	740.17

ADA POINT TABLE			
POINT	STATION	OFFSET	ELEV
200 ME	101+52.66	-46.41	740.66
201 ME	101+78.51	-46.32	740.04
202 ME	101+76.88	-50.89	739.93
203	101+80.81	-46.32	740.05
204	101+85.81	-46.30	740.35
205	101+85.82	-51.30	740.30
206	101+90.82	-51.28	740.38
207	101+90.81	-46.28	740.43
208	101+90.79	-41.28	740.48
209	101+85.79	-41.30	740.43
210	101+80.77	-41.32	740.13
211 ME	101+83.34	-36.82	740.21
212 ME	101+52.65	-41.41	740.70



BENCHMARK INFORMATION

BM1 = MAG HUB (CP16)
N-2095206.76, E-2609127.01, ELEV-740.46

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL

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PROJECT AND LOCATION:

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ROSCOE, ILLINOIS

DRAWN BY: JH
APPROVED BY: TN
DATE: 9/8/2025
SCALE: AS NOTED

REVISIONS

REV. NO.	DESCRIPTION	DATE

DRAWING:

ADA 1 BRIDGE STREET AND MAIN STREET

SET TYPE:

FOR BID

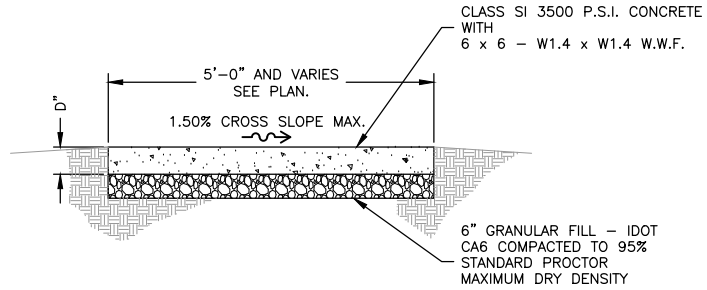
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JOB NUMBER:

25-934

Sheet

137



NOTE: WALK CONSTRUCTED OF CLASS SI 3500 PSI CONCRETE WITH 5 TO 8% AIR ENTRAINMENT, 3/4" MAX. AGGREGATE SIZE TO A MINIMUM THICKNESS OF 4". WALK TO BE FINISHED WITH A FLOAT, STEEL TROWEL AND BARN BROOM FINISH WITH TOOLED JOINTS AND EDGES AND CURING COMPOUND. FORMED JOINTS TO BE FINISHED WITH 1/4" RADIUS.

INSTALL 1/2" WIDE EXPANSION JOINTS WITH BITUMINOUS JOINT FILLER AT 30'-0" O.C. (EXTEND FULL DEPTH OF WALK).

SCORE TOOLED JOINTS, 1/2 D DEEP, AT 5'-0" O.C. UNLESS OTHERWISE NOTED. SEE SIDEWALK JOINT DETAILS.

INSTALL 1/2" WIDE BITUMINOUS ISOLATION JOINT WHERE SIDEWALK ABUTS A CURB, CONCRETE DRIVEWAY, STRUCTURE OR AT AN ADJACENT CURB JOINT (EXTEND FULL DEPTH OF WALK).

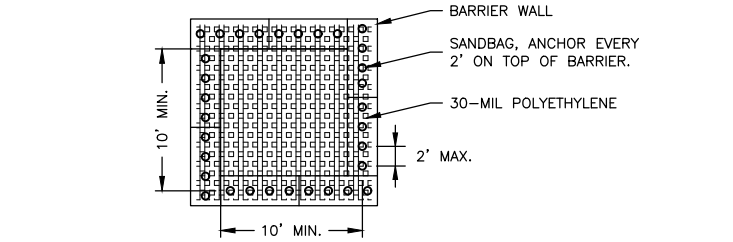
DEPTH D = 4" MIN. EXCEPT AT CURB RAMPS WHERE D = 6" MIN. OR AT DRIVEWAYS WHERE D = 6" MIN.

SIDEWALK RAMPS AT DRIVES TO BE CONSTRUCTED ACCORDING TO IDOT STANDARD No. 424001.

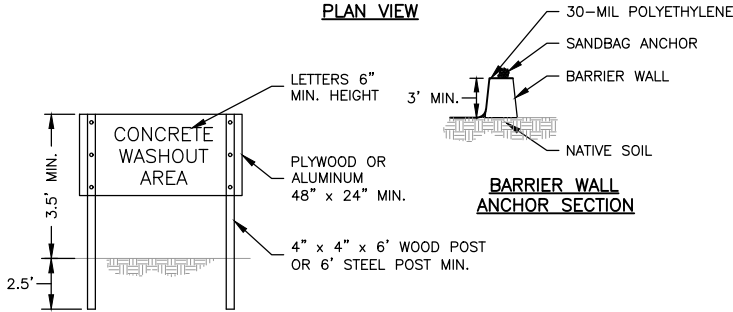
AGGREGATE BASE COURSE SHALL BE CONSIDERED INCIDENTAL TO THE SIDEWALK PAY ITEM.

EXCAVATION FOR NEW SIDEWALK SHALL BE CONSIDERED INCIDENTAL TO THE SIDEWALK PAY ITEM.

SIDEWALK CROSS SECTION DETAIL
N.T.S.



PLAN VIEW

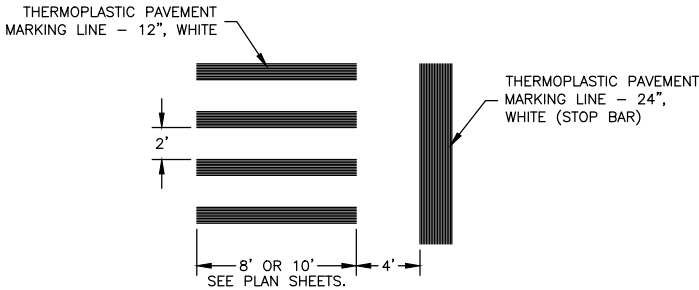


SIGN DETAIL

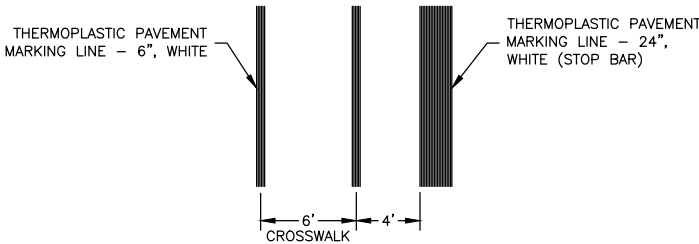
BARRIER WALL
ANCHOR SECTION

NOTE: MAINTAINING TEMPORARY CONCRETE WASHOUT FACILITIES SHALL INCLUDE REMOVING AND DISPOSING OF HARDENED CONCRETE AND/OR SLURRY AND RETURNING THE FACILITIES TO A FUNCTIONAL CONDITION. FACILITY SHALL BE CLEANED OR RECONSTRUCTED IN A NEW AREA ONCE WASHOUT BECOMES TWO-THIRDS FULL.

CONCRETE WASHOUT PIT DETAIL
N.T.S.

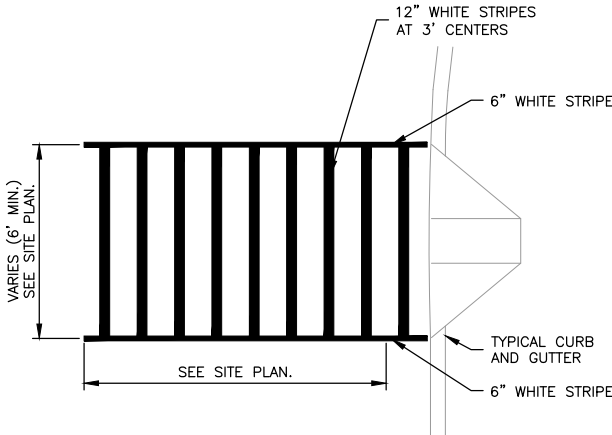


BIKE/PEDESTRIAN PATH CROSSING DETAIL



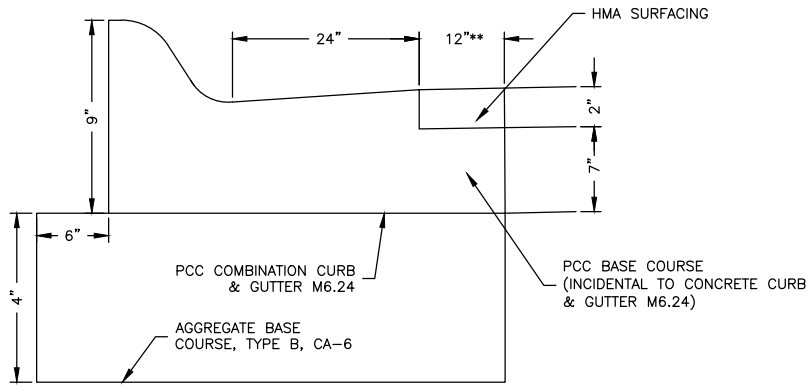
PEDESTRIAN CROSSWALK DETAIL

CROSSWALK PAVEMENT MARKING DETAIL
N.T.S.



NOTE: MARKINGS FOR STREET SHALL BE ACCORDING TO LOCAL CODE REQUIREMENTS AND AS OUTLINED IN SECTION 3B OF THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS".

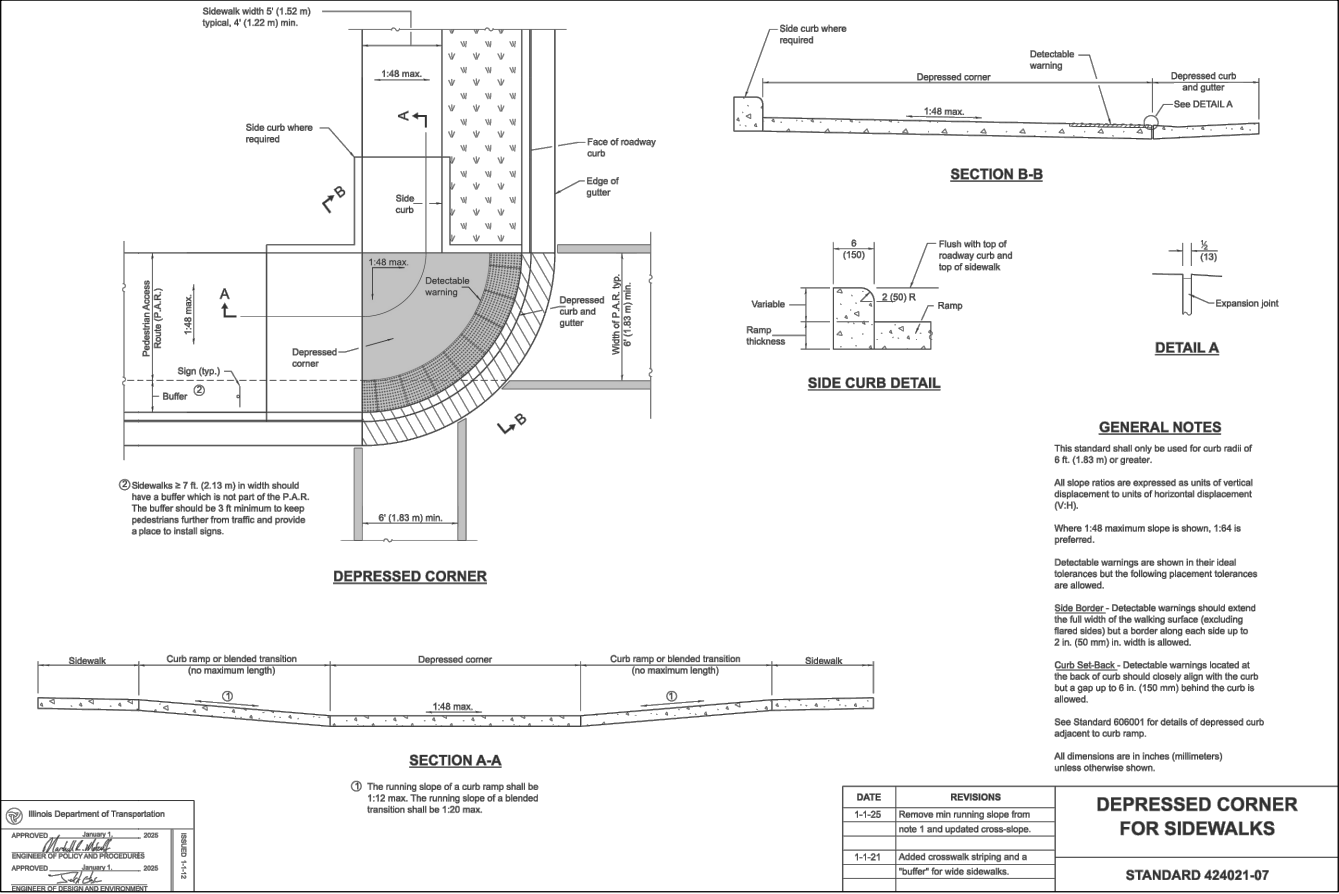
PEDESTRIAN CROSSWALK DETAIL
N.T.S.



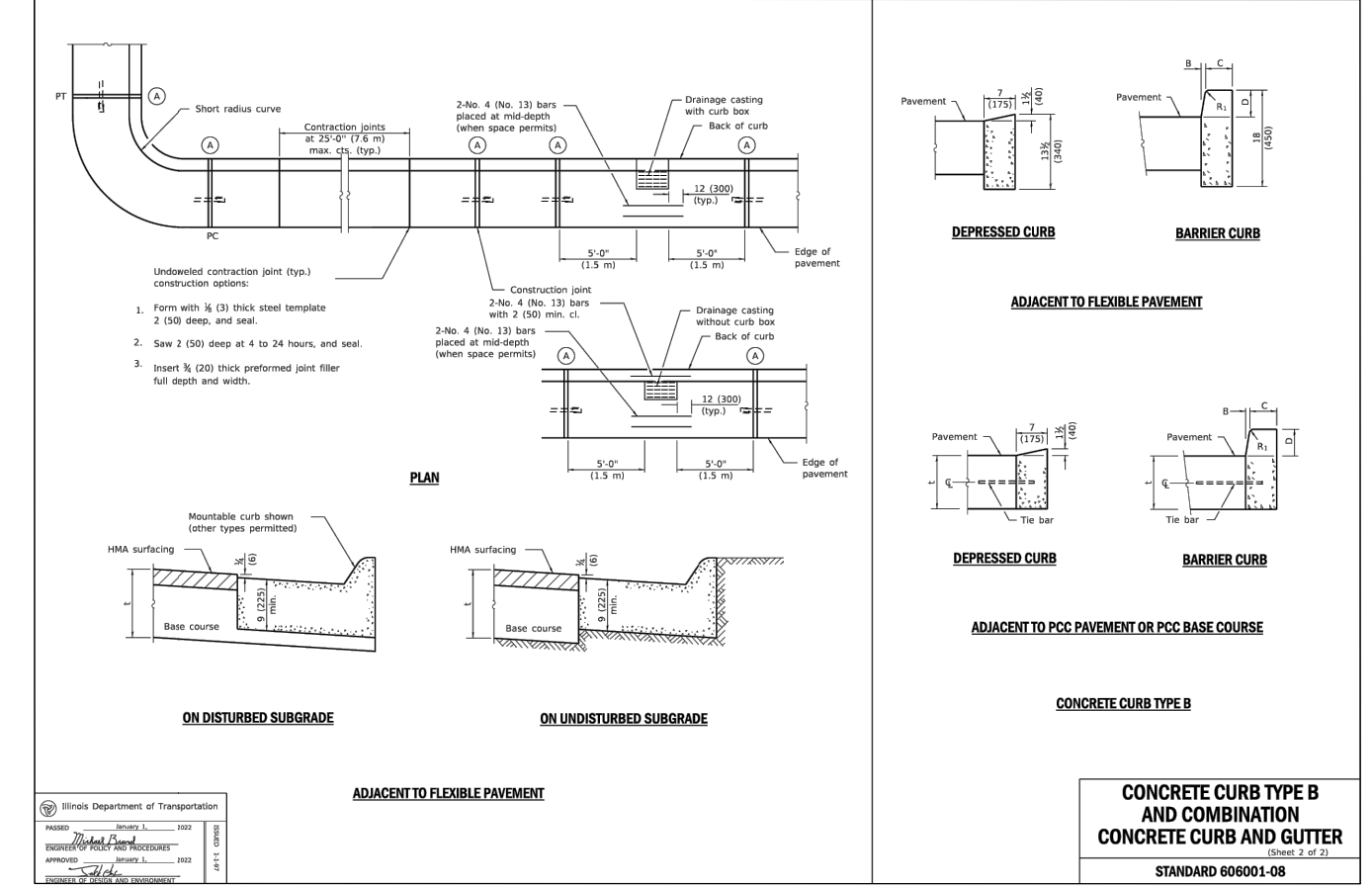
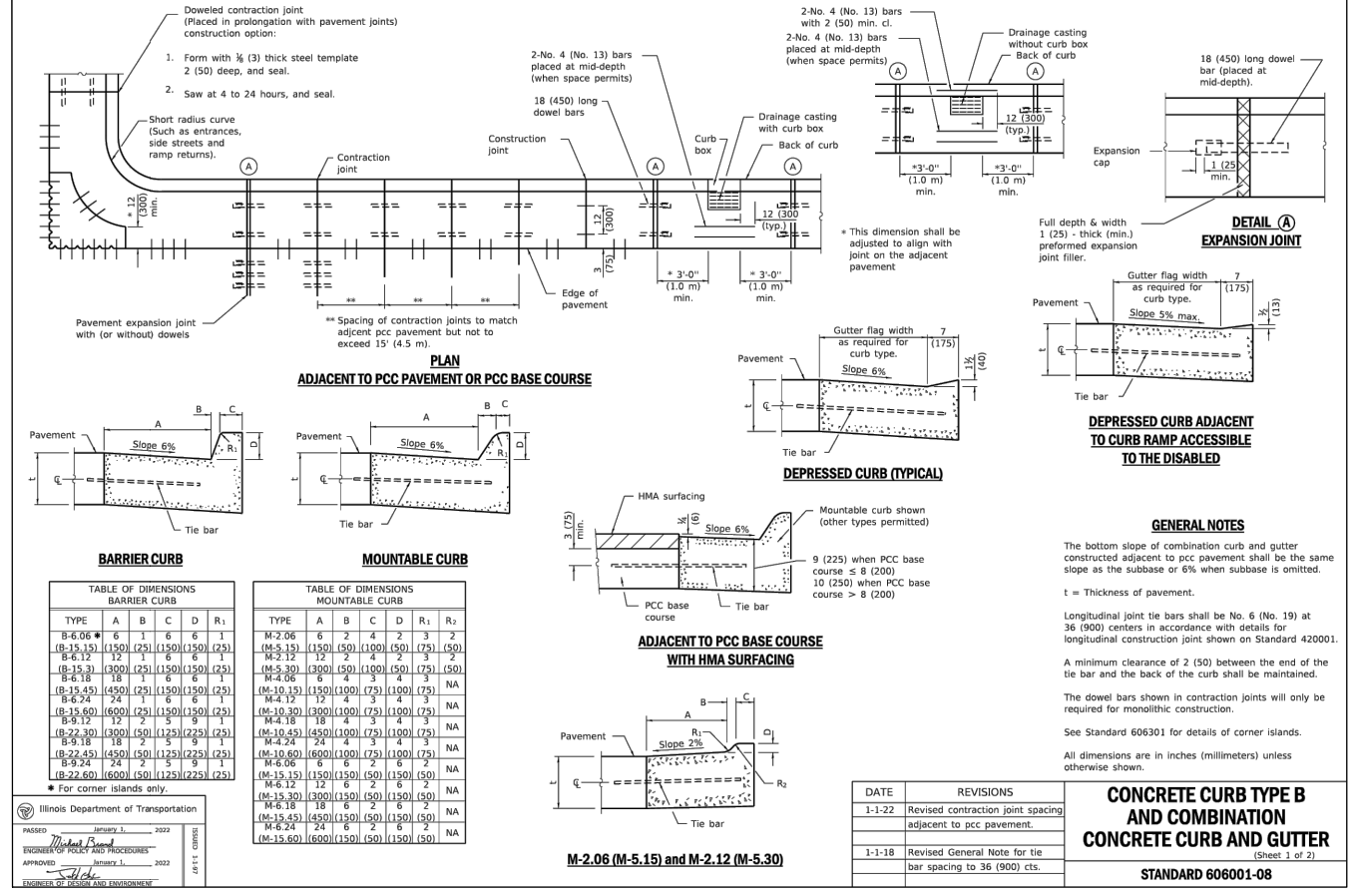
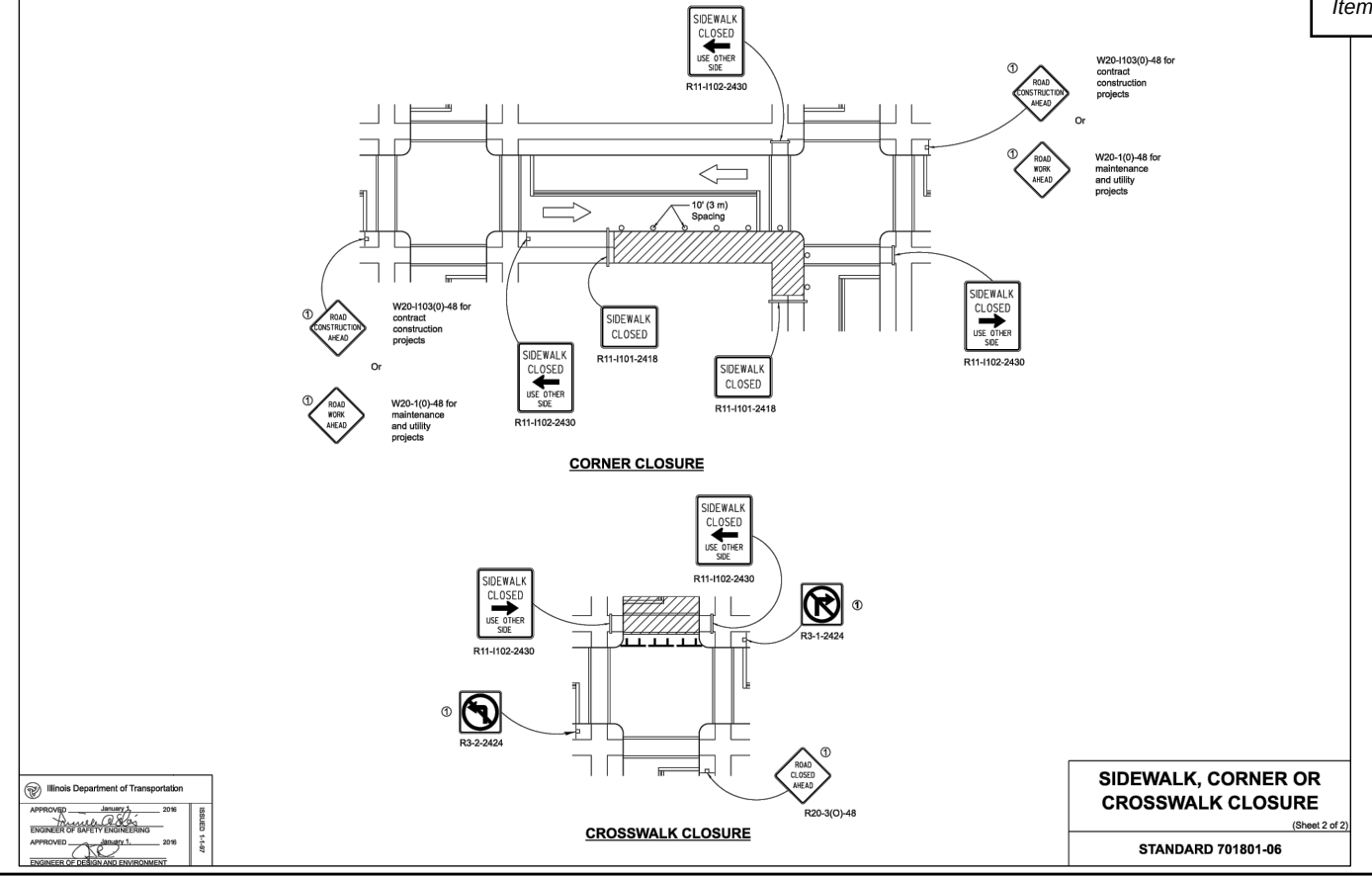
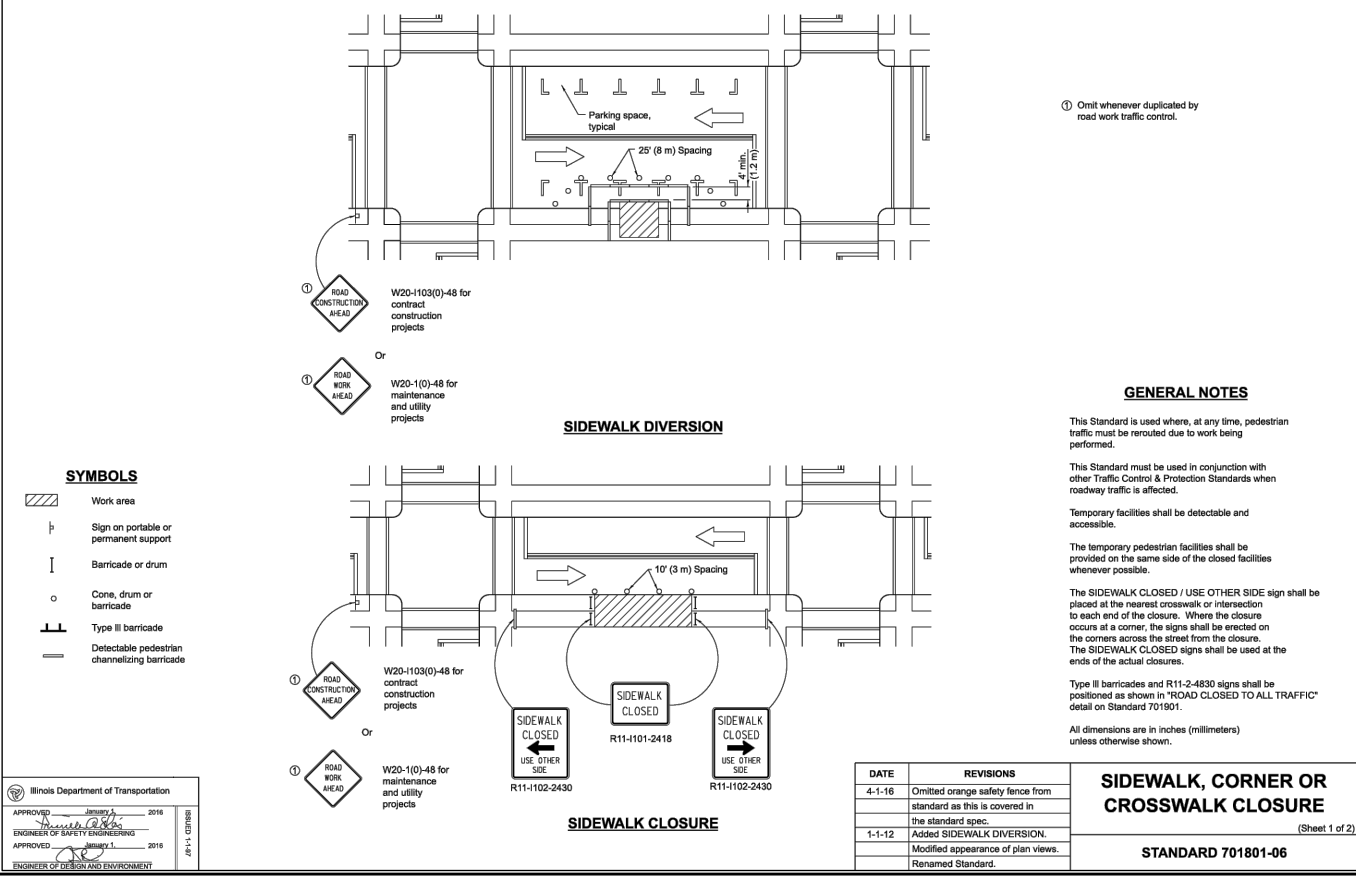
NOTE:
* 9" IS THE MINIMUM REQUIRED WHEN PCC BASE COURSE IN PLACE PER STD. 606001

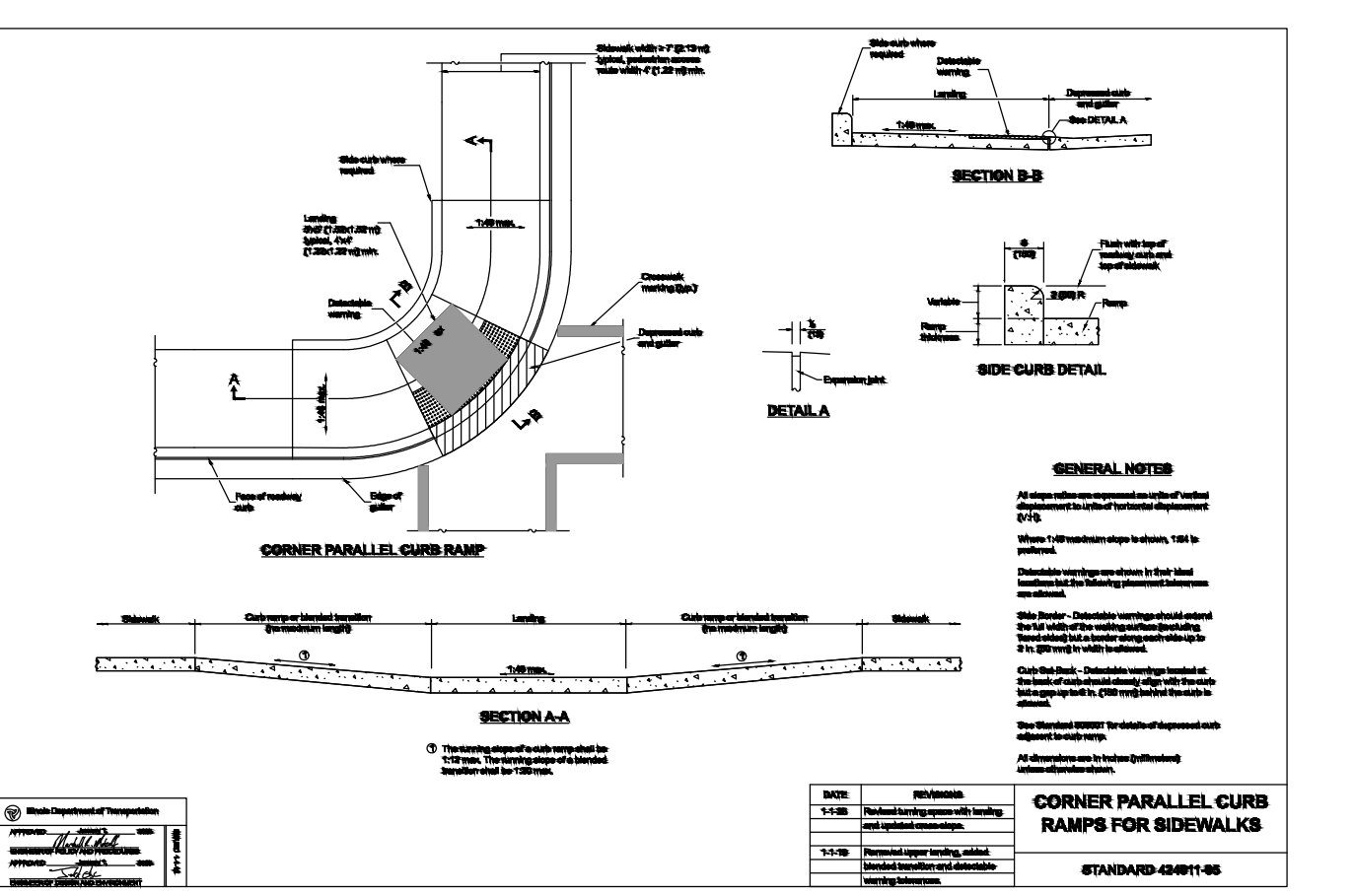
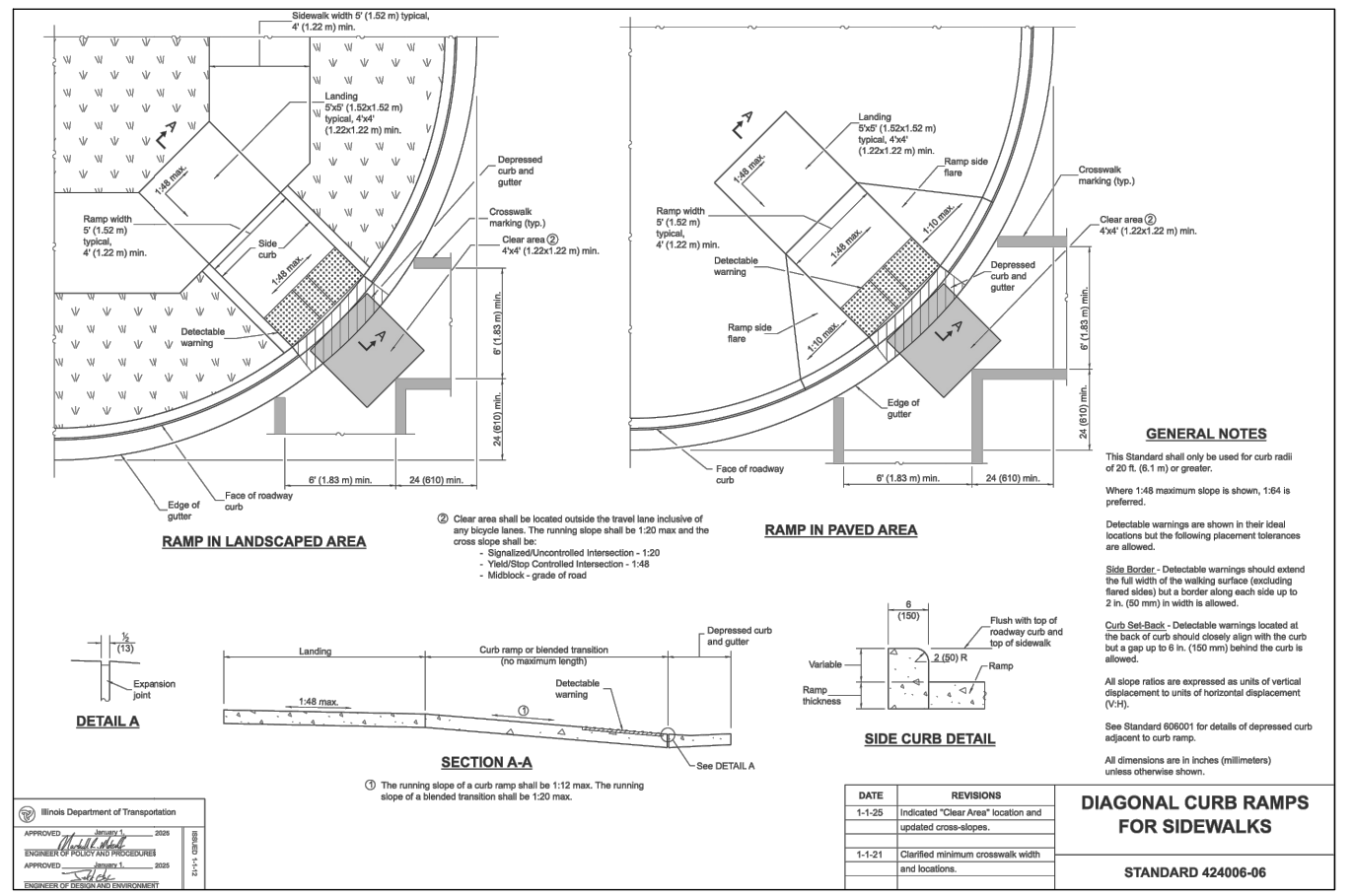
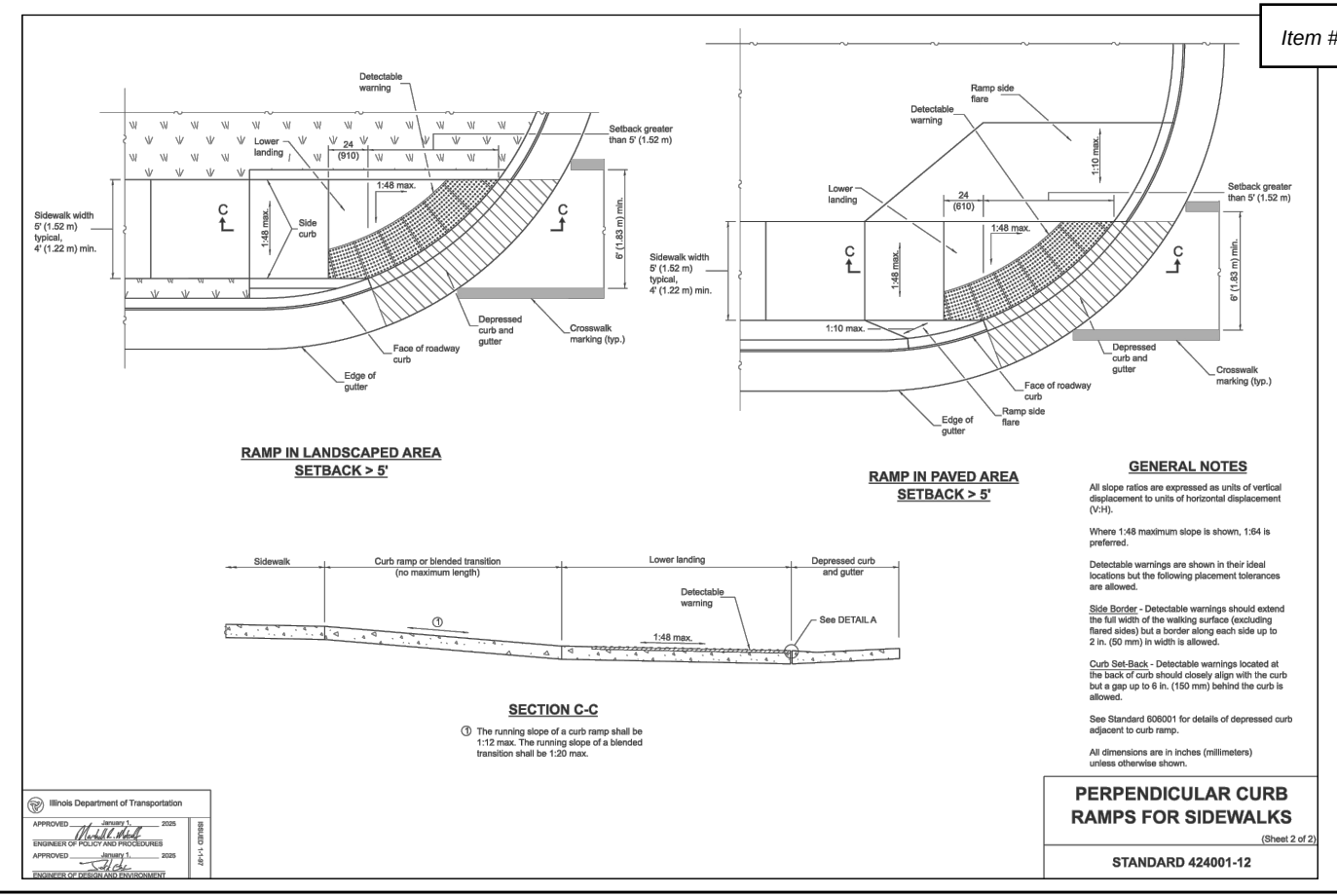
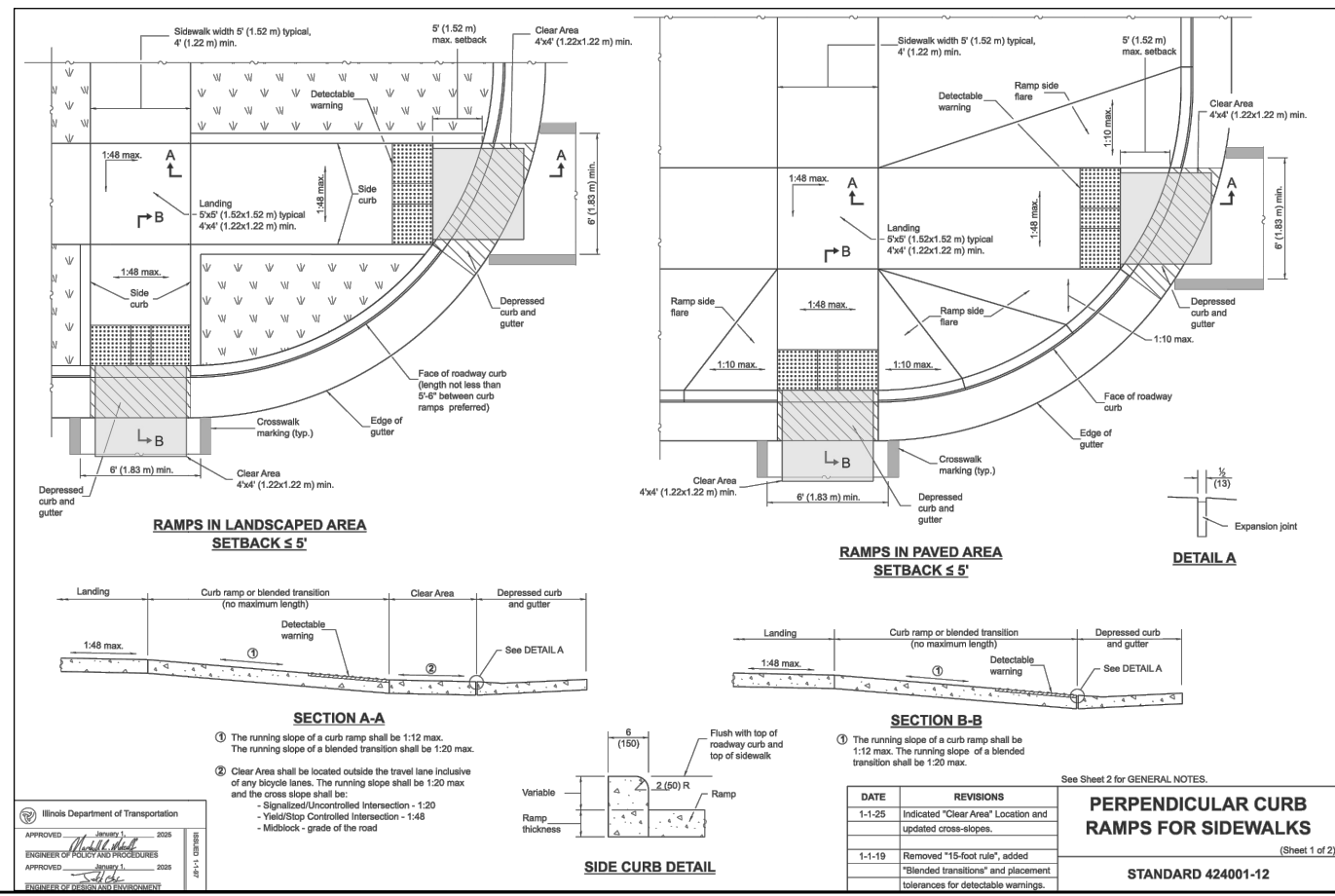
** 12" MINIMUM, MAY VARY PER PLANS.
TIE BARS TO BE INSTALLED PER IDOT STD. 606001

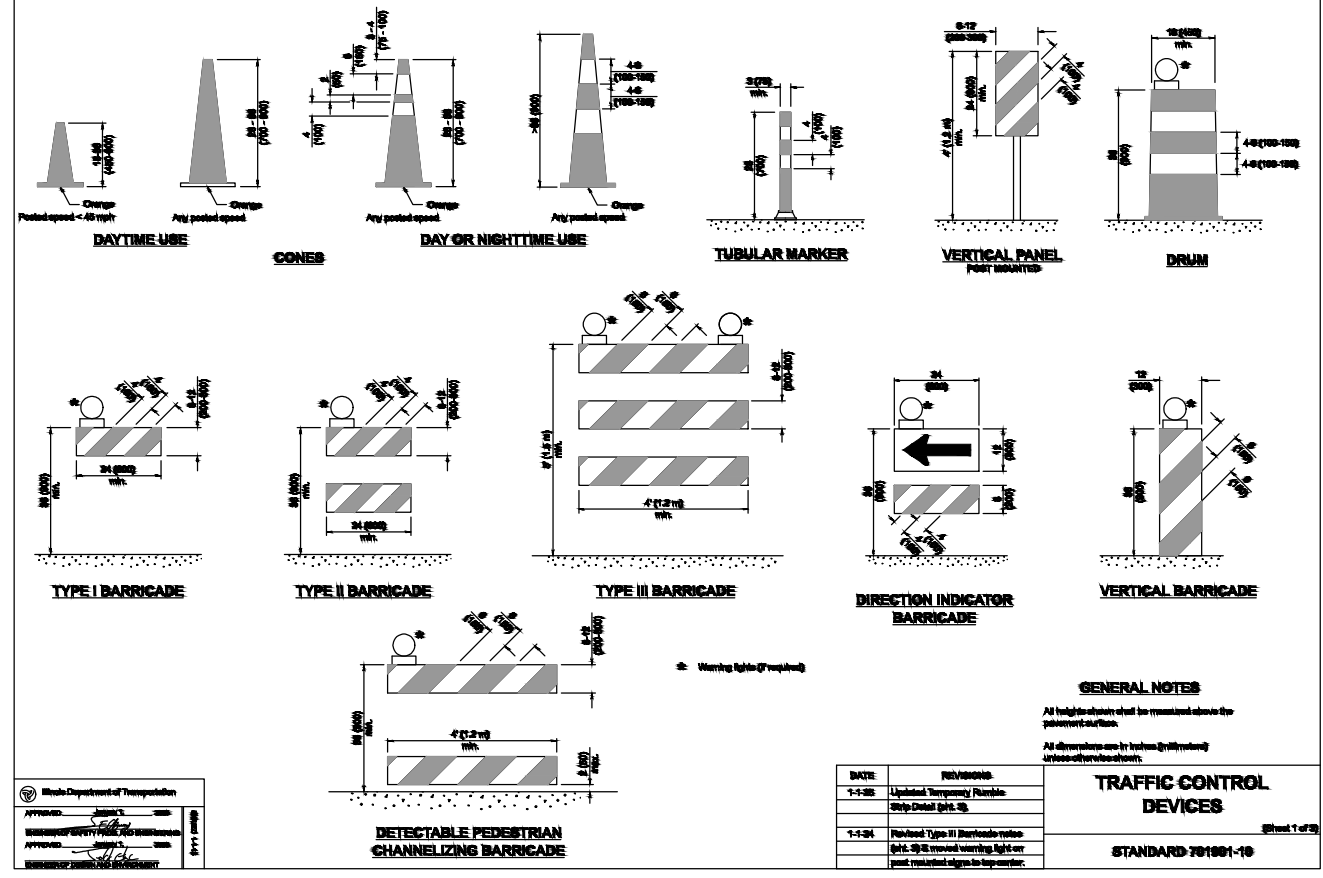
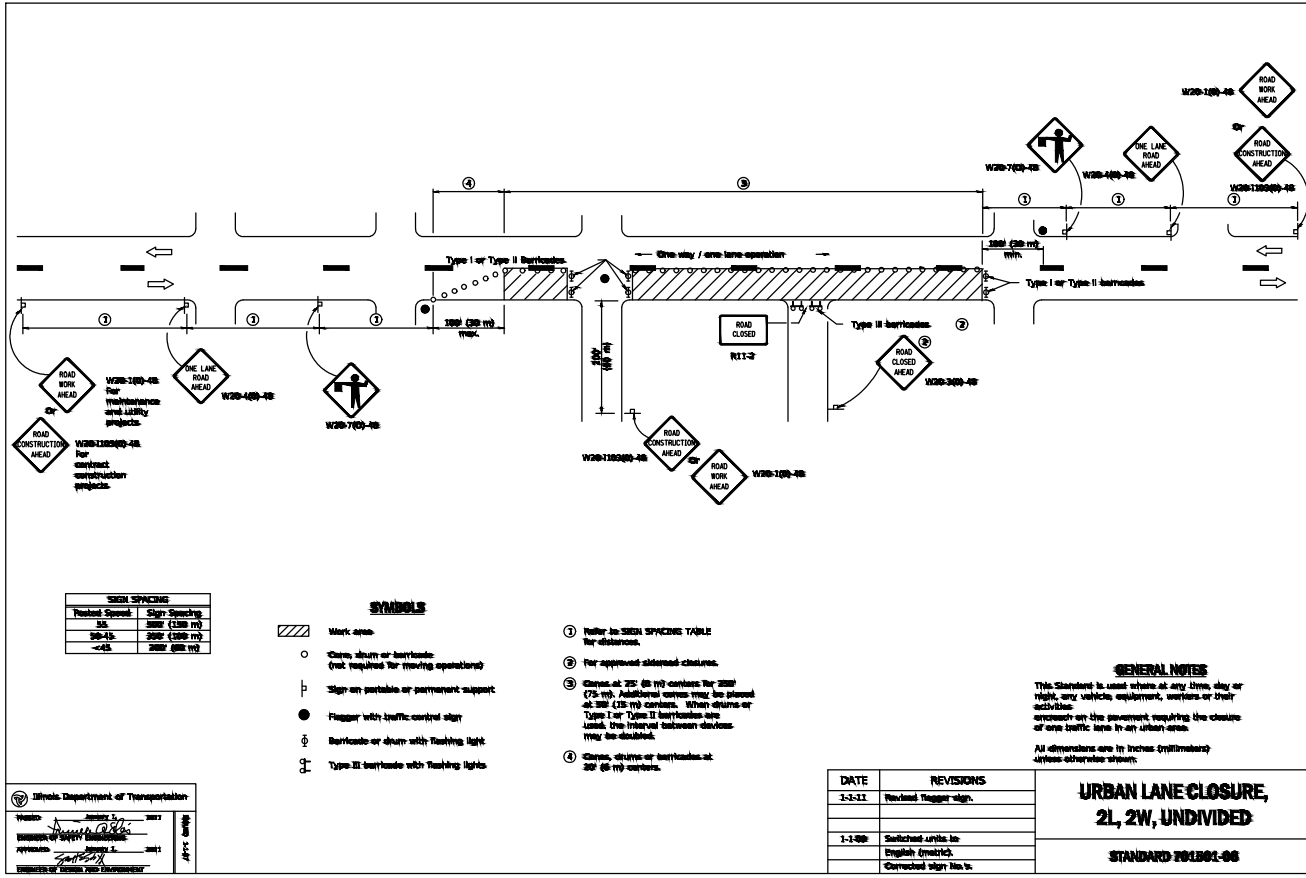
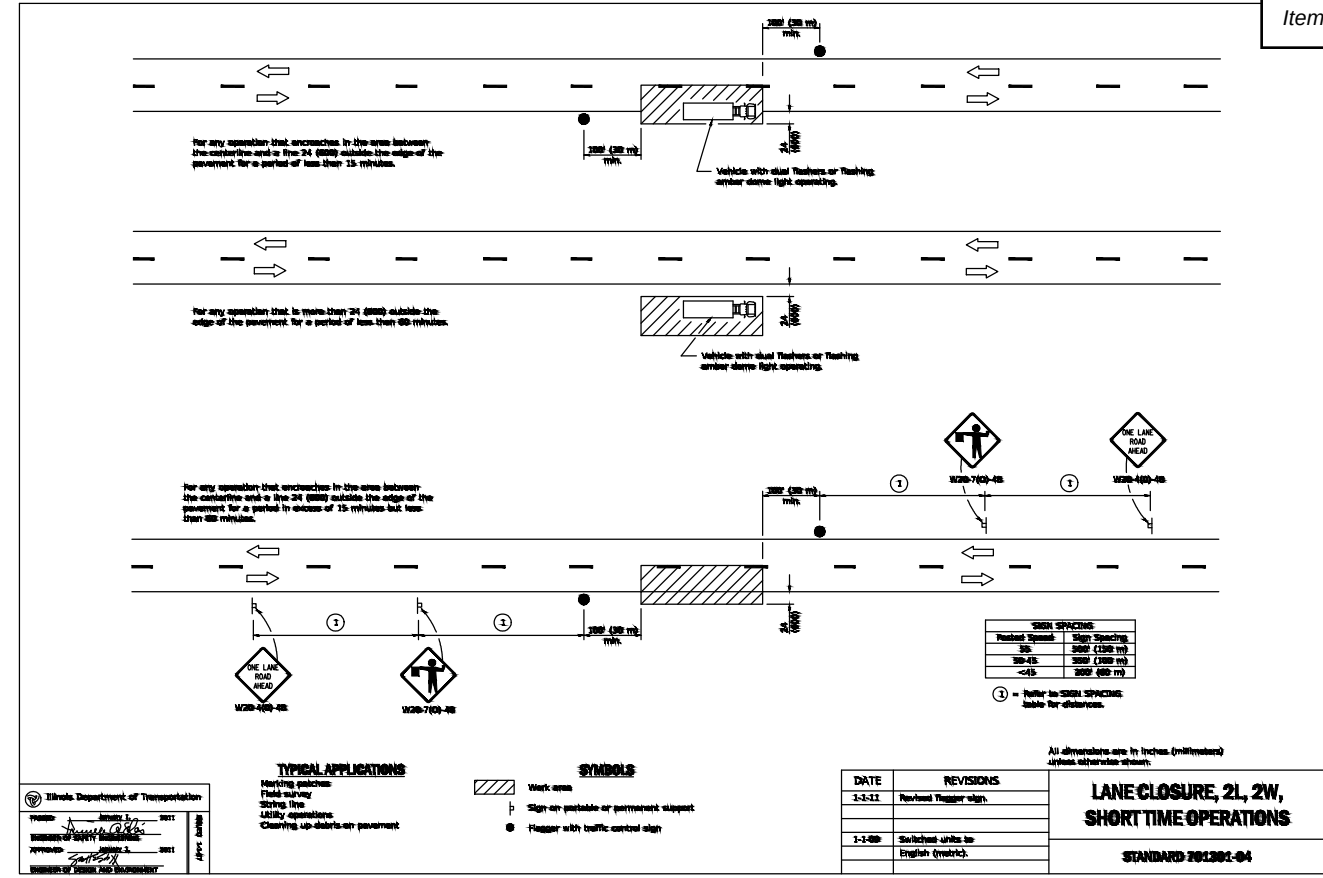
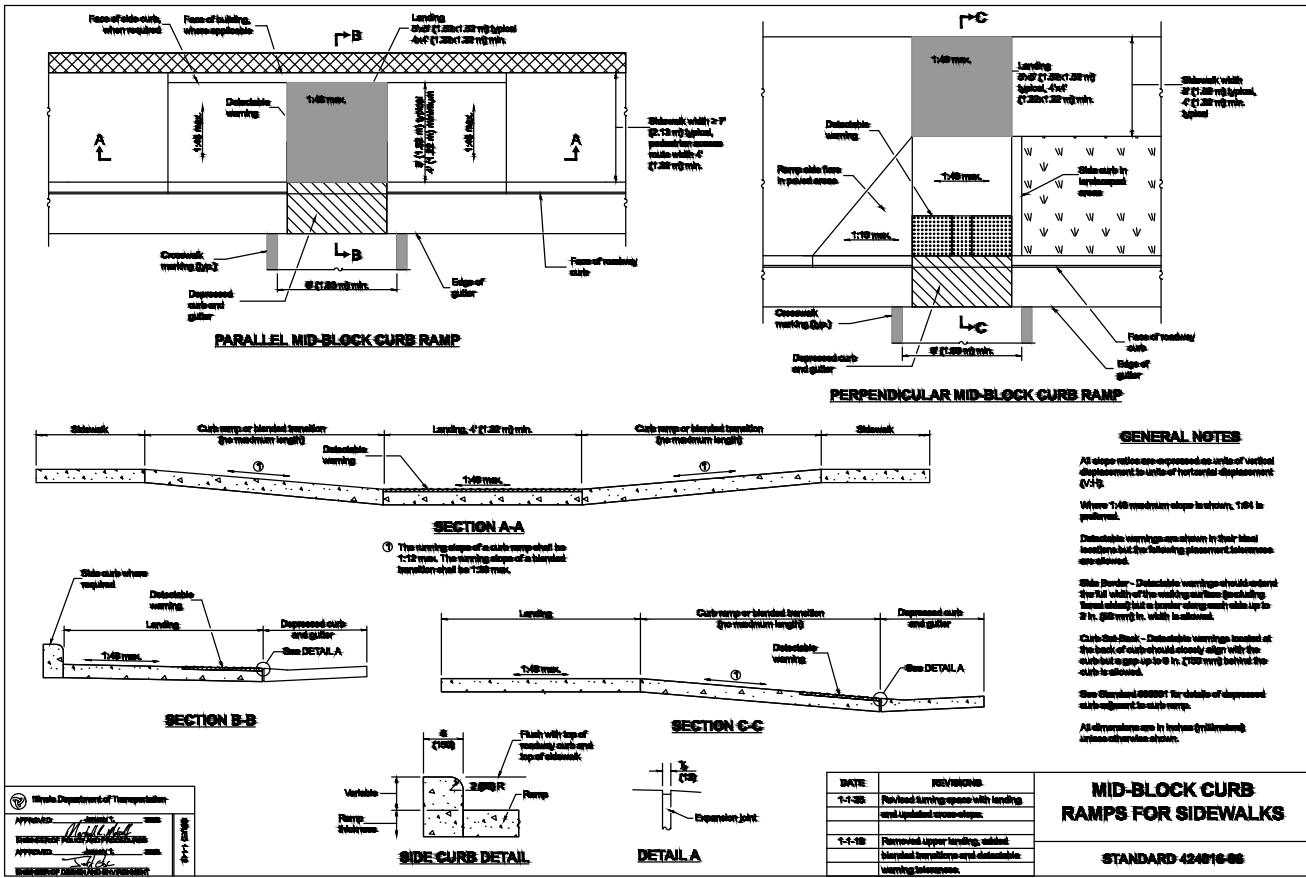
PCC COMBINATION
CURB & GUTTER DETAIL TYPE M6.24 (HMA PAVEMENT)
N.T.S.



REVISIONS		
REV. NO.	DESCRIPTION	DATE







POST MOUNTED SIGNS

When a post-mounted sign is used, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

SIGNS ON TEMPORARY SUPPORTS

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

HIGH LEVEL WARNING DEVICE

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

WIDTH RESTRICTION SIGN

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

STOP SIGN

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

SLOW SIGN

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

FLAGGER TRAFFIC CONTROL SIGN

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

ROAD CONSTRUCTION NEXT X MILES

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

END CONSTRUCTION

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

WORK LIMIT SIGN

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

HIGHWAY CONSTRUCTION SPEED ZONE SIGN

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TRAFFIC CONTROL DEVICES

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPE A ROOF MOUNTED

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPE B ROOF OR TRAILER MOUNTED

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPE C TRAILER MOUNTED

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPICAL INSTALLATION

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TEMPORARY RUMBLE STRIPS

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPICAL APPLICATIONS OF TYPE II BARRICADES CLOSING A ROAD

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TRAFFIC CONTROL DEVICES

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

LANE AND EDGE LINES

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

PAVEMENT MARKINGS AT RAILROAD-HIGHWAY GRADE CROSSING

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPICAL PAVEMENT MARKINGS

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

LETTER AND ARROW GRID SCALE

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

TYPICAL PAVEMENT MARKINGS

When work is being done on a temporary support, the sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post. The sign should be placed so that the bottom of the sign is at least 24 in (610 mm) above the top of the post.

LANE REDUCTION ARROW
Right lane-reduction arrow shown.
Use mirror image for left turn.

WORD AND ARROW LAYOUT

WRONG WAY ARROW

INTERNATIONAL SYMBOL OF ACCESSIBILITY

SHARED LANE SYMBOL

BIKE SYMBOL
(Arrow is optional.)

TYPICAL PAVEMENT MARKINGS
(Sheet 2 of 3)
STANDARD 700001-05

Project: 25-934

Project: 25-934

Project: 25-934

Project: 25-934

Drawn by: JH

Checked by: TN

Reviewed by: JH

Reviewed by: JH

Scale: 1/8" = 1'-0"

Scale: 1/8" = 1'-0"

Scale: 1/8" = 1'-0"

Scale: 1/8" = 1'-0"

REVISIONS		
REV. NO.	DESCRIPTION	DATE

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL

Engineer's Opinion of Probable Cost

Main Street Pedestrian Crossing Roscoe, Illinois

Project No. 25-934

No.	Description	Quantity	Unit	Unit Price	Total Price
1	HMA PAVEMENT REMOVAL	25.0	SY	\$ 20.00	\$ 500.00
2	COMBINATION CURB AND GUTTER REMOVAL	40.0	LF	\$ 15.00	\$ 600.00
3	SIDEWALK REMOVAL	655.0	SF	\$ 10.00	\$ 6,550.00
4	P.C.C. SIDEWALK, 4"	705.0	SF	\$ 30.00	\$ 21,150.00
5	COMBINATION CONCRETE CURB AND GUTTER, TYPE M6.24	40.0	LF	\$ 50.00	\$ 2,000.00
6	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	125.0	LF	\$ 2.00	\$ 250.00
7	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	110.0	LF	\$ 3.00	\$ 330.00
8	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	120.0	LF	\$ 6.00	\$ 720.00
9	THERMOPLASTIC PAVEMENT MARKING - LINE 24" -	30.0	LF	\$ 20.00	\$ 600.00
10	METHYL METHACRYLATE (MMA) PAVEMENT MARKING - LINE 4"	45.0	LF	\$ 20.00	\$ 900.00
11	METHYL METHACRYLATE (MMA) PAVEMENT MARKING - LINE 24"	25.0	LF	\$ 40.00	\$ 1,000.00
12	DETECTABLE WARNINGS	30.0	SF	\$ 50.00	\$ 1,500.00
13	EROSION AND SEDIMENT CONTROL	1.0	LS	\$ 1,000.00	\$ 1,000.00
14	RESTORATION	1.0	LS	\$ 1,500.00	\$ 1,500.00
15	CONCRETE WASHOUT BASIN	1.0	LS	\$ 500.00	\$ 500.00
16	TRAFFIC CONTROL & PROTECTION	1.0	LS	\$ 2,500.00	\$ 2,500.00
17	STOP SIGN RELOCATE	1.0	EA	\$ 1,000.00	\$ 1,000.00
18	CONSTRUCTION LAYOUT	1.0	LS	\$ 2,500.00	\$ 2,500.00
TOTAL					\$ 45,100.00
Construction Contingency (10%)					\$ 4,510.00
ESTIMATED PROJECT TOTAL					\$ 49,610.00

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 10.

Agenda Item: Norwest Construction Metal Culvert Replacement Quote

Date: 09/17/2025

Meeting: Village Board of Trustees

Prepared by: Brandon Boggs

Department: Public Works/Engineering

Overview/Background Information

There are currently 3 locations within the Village where the metal culverts beneath the roadway are failing and are due for replacement. Staff requested a quote to complete this work from Norwest Construction, the same contractor who was awarded and has almost completed the 2025 Class D Patching Project, since they are currently contracted to complete the roadway patch following the culvert replacements. Below is a list of locations requiring improvements:

Woodchuck Trail, Silver Hawk Court, and Kelmor & 3rd Street Intersection

Key Issues

While traditionally the Public Works Department has completed these road culvert replacement projects in-house, utilizing a contractor already contracted through the Village would assist in completing the projects in a timely manner. This would also prevent the Village from utilizing two different contractors for different scopes of work in the same locations.

Although the quoted amounts exceed the Village's threshold to let the project for formal bid, because this is an urgent (non-emergency) repair, and because Norwest Construction is already contracted to complete road improvements in these locations, we request that the Village waive its bidding requirement for this project, and approve Norwest Construction for the quoted amount of \$28,490.00.

Action Required/Recommendation

Staff recommends entering into an agreement with Norwest Construction, for the quoted amount of **\$28,490.00.**

Attachments

Resolution 2025-R46

Norwest Construction Quote

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R44**

**APPROVAL OF BID SPECIFICATIONS AND BID LETTING FOR MAIN STREET
PEDESTRIAN CROSSING PROJECT**

WHEREAS, the Village of Roscoe wishes to protect the health, welfare and safety of its residents by providing well-maintained roads; and

WHEREAS, in order to obtain the best prices for road repair, the Village wishes to approve, and let for bid, specifications for the completion of roadway improvements known as the **Main Street Pedestrian Crossing Project**; and

WHEREAS, the Village President and Board of Trustees find that it is in the best interest of the Village to approve the bid specifications for the described roadway improvement work, and to authorize the Village Engineer to open such bids; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that:

Section 1. The Village President and Board of Trustees of the Village of Roscoe hereby approve the following specifications for the **Main Street Pedestrian Crossing Project**, which are attached hereto as Exhibit “A” and incorporated herein by reference.

[See Attached Exhibit “A”]

Section 2. That the Village Engineer is hereby authorized to provide for the letting, receipt and opening of such bids, and is authorized to open such bids on behalf of the Village of Roscoe.

2025-R44				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK



BID PROPOSAL ROSCOE CULVERT PIPE REPLACEMENT

ADDRESS: 82 PRAIRIE HILL ROAD
South Beloit, IL 61080

Phone: 815-965-7283

E-Mail: jschriner@norwestconstructioninc.com

DATE: 8/28/2025

QUOTE TO: Village of Roscoe

PHONE:

FAX:

E-MAIL:

E-Mail: -

E-Mail: -

PROPOSAL #: 25-248-2

PROJECT NAME: Roscoe Culvert Pipe Replacement

OWNER:

ADDRESS: 10033 Woodchuck Trl

DATE ON PLANS: N/A

PLAN REVISIONS: N/A

ADDENDA: NONE

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Remove and Replace 2 Culvert Pipe				
	10033 Woodchuck Trail				
	1 Band included				
					\$ 9,470.00
JOB TOTAL:					\$ 9,470.00

JOB SPECIFIC NOTES:

- * **All Culvert Pipe Materials Provided by the Village.**
- * All work to be completed weather permitting.
- * Prices subject to change due to cost increases in fuel and asphalt mix products.
- * Owner will pay Norwest construction 50% down payment to be placed on construction schedule.
- * Residential permit cost: \$50.00 plus cost of permit (permit cost are determined by governing Municipality).

GENERAL NOTES:

- * ALL QUANTITIES VERIFIED BY BOTH PARTIES UPON COMPLETION OF WORK DAILY
- * ADDITIONAL WORK TO SUB GRADE IF FOUND UNSUITABLE OR SATURATED, WILL BE PRICED AT \$2.50 PER SQ. FT. (PER 8" UNDE
- * MOBILIZATIONS ARE AS NOTED ON THIS PROPOSAL **(1 FOR ASPHALT PLACEMENT & 1 FOR PREPWORK)**
- * MOBILIZATIONS IF NOT NOTED ARE TO BE PAID FOR SEPARATELY **(MILLING \$2500.00, CONCRETE \$500.00, HMA 1500.00)**
- * PERMITS BY OTHERS
- * NO Q/C IN THIS PROPOSAL UNLESS NOTED IN THIS PROPOSAL.
- * ALL FINAL SUB-GRADE TO BE +/- .01 PER FT IF NORWEST CONSTRUCTION IS TO PROVIDE FINAL GRADE
- * IF FINAL PREP. IS BY OTHERS PLEASE PROVIDE GRADE @ +/- .005 PER FT
- * NORWEST IS NOT PROVIDING CONSTRUCTION LAYOUT UNLESS NOTED IN THIS PROPOSAL.
- * NORWEST CONSTRUCTION IS NOT PROVIDING LANDSCAPE RESTORATION UNLESS NOTED IN THIS PROPOSAL.
- * NORWEST CONSTRUCTION IS NOT PROVIDING DEMOLITION, REMOVAL OR BACKFILL UNLESS NOTED IN THIS PROPOSAL.
- * THERE IS NO STONE SUB-BASE PROVIDED IN THIS PROPOSAL UNLESS NOTED **(IF NEEDED PRICE OF \$25.00 PER TON WILL BE BILLED)** WITH QUANTITIES AGREED TO BY BOTH PARTIES UPON COMPLETION OR WILL BE INVOICED AS INSTALLED BASED ON STONE DELIVERED AND INSTALLED ON PROJECT.
- * ADDITIONAL WORK TO SUB GRADE, IF FOUND UNSUITABLE OR SATURATED, WILL BE PRICED AT \$27.00 PER SQUARE YARD, ADDITIONAL COST TO BASE PRICE. **NORWEST CONSTRUCTION RESERVES THE RIGHT TO DETERMINE IF SUB GRADE IS SUITABLE AND STABLE FOR HARD SURFACE PAVEMENT.**
- * BONDING IS NOT INCLUDED IN THIS PROPOSAL **(1% ADD TO CONTRACT IF REQUIRED)**
- * TRAFFIC CONTROL AND OR FLAGGING IS BY OTHERS UNLESS OTHERWISE NOTED IN THIS PROPOSAL.

- * THIS PROPOSAL IS A UNIT PRICE BASED PROPOSAL AND FINAL IN PLACE QUANTITIES WILL BE PAID TO NORWEST CONSTRUCTION AS SUCH UNLESS NOTED.
- * NORWEST CONSTRUCTION INC. IS AT NO TIME RESPONSIBLE FOR ANY UTILITY RELOCATION FOR THE ABOVE MENTIONED PROJECT UNLESS NOTED IN THIS PROPOSAL.
- * CHANGES TO SCOPE, CONSTRUCTION PROGRESS, CONSTRUCTION SCHEDULE ARE TO BE CONSIDERED CHANGE ORDERS AND TO BE ADDRESSED WITH A CHANGE ORDER AGREED TO BY BOTH PARTIES.
- * THIS PROPOSAL CAN BE WITHDRAWN BY NORWEST CONSTRUCTION WITH IN 30 DAYS IF NOT ACCEPTED.
- * THE UNIT PRICES NOTED ABOVE ARE SUBJECT TO CHANGE AFTER 60 DAYS IF NOT ACCEPTED
- * ALL COMPENSATION DUE IN FULL UPON COMPLETION OF WORK.
- * NO CONTRACT IS BINDING ON NORWEST CONSTRUCTION INC. WITHOUT SIGNED APPROVAL BY AN EXECUTIVE OFFICER OF NORWEST CONSTRUCTION INC.
- * 2% MONTHLY SERVICE CHARGE CAN BE ACCESSED ON ALL CONTRACT BALANCES OVER 30 DAYS.
- * ANY AND ALL LEGAL FEES INCURRED BY NORWEST CONSTRUCTION INC. IN THE COLLECTION OF MONIES DUE TO NORWEST CONSTRUCTION INC. WILL BE PAID BUY CONTRACT HOLDER.

NORWEST CONSTRUCTION INC.
 AUTHORIZED NORWEST AGENT
 Jerimy Schrinier Senior Estimator
 CELL: 815.821.4435
 OFFICE: 815.965.7283

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. Norwest Construction, Inc. is authorized by Owner/Contractor to complete work as specified. Payment will be made to Norwest Construction by Owner/Contractor as outlined above. If separate bids or alternate bids are indicated, acknowledge acceptance by initialing those you hereby accept.

OWNER/CONTRACTOR: _____
DATE OF ACCEPTANCE: _____
AUTHORIZED SIGNATURE: _____



BID PROPOSAL ROSCOE CULVERT PIPE REPLACEMENT

ADDRESS: 82 PRAIRIE HILL ROAD
South Beloit, IL 61080

Phone: 815-965-7283

E-Mail: jschriner@norwestconstructioninc.com

DATE: 8/28/2025

QUOTE TO: Village of Roscoe

PHONE:

FAX:

E-MAIL:

E-Mail: -

E-Mail: -

PROPOSAL #: 25-248-1

PROJECT NAME: Roscoe Culvert Pipe Replacement

OWNER:

ADDRESS: 6123 Silver Hawk Ct

DATE ON PLANS: N/A

PLAN REVISIONS: N/A

ADDENDA: NONE

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Remove and Replace Culvert Pipe				
	6123 Silver Hawk				
					\$ 9,550.00
JOB TOTAL:					\$ 9,550.00

JOB SPECIFIC NOTES:

- * **All Culvert Pipe Materials Provided by the Village.**
- * All work to be completed weather permitting.
- * Prices subject to change due to cost increases in fuel and asphalt mix products.
- * Owner will pay Norwest construction 50% down payment to be placed on construction schedule.
- * Residential permit cost: \$50.00 plus cost of permit (permit cost are determined by governing Municipality).

GENERAL NOTES:

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- * ADDITIONAL WORK TO SUB GRADE IF FOUND UNSUITABLE OR SATURATED, WILL BE PRICED AT \$2.50 PER SQ. FT. (PER 8" UNDE
- * MOBILIZATIONS ARE AS NOTED ON THIS PROPOSAL **(1 FOR ASPHALT PLACEMENT & 1 FOR PREPWORK)**
- * MOBILIZATIONS IF NOT NOTED ARE TO BE PAID FOR SEPARATELY **(MILLING \$2500.00, CONCRETE \$500.00, HMA 1500.00)**
- * PERMITS BY OTHERS
- * NO Q/C IN THIS PROPOSAL UNLESS NOTED IN THIS PROPOSAL.
- * ALL FINAL SUB-GRADE TO BE +/- .01 PER FT IF NORWEST CONSTRUCTION IS TO PROVIDE FINAL GRADE
- * IF FINAL PREP. IS BY OTHERS PLEASE PROVIDE GRADE @ +/- .005 PER FT
- * NORWEST IS NOT PROVIDING CONSTRUCTION LAYOUT UNLESS NOTED IN THIS PROPOSAL.
- * NORWEST CONSTRUCTION IS NOT PROVIDING LANDSCAPE RESTORATION UNLESS NOTED IN THIS PROPOSAL.
- * NORWEST CONSTRUCTION IS NOT PROVIDING DEMOLITION, REMOVAL OR BACKFILL UNLESS NOTED IN THIS PROPOSAL.
- * THERE IS NO STONE SUB-BASE PROVIDED IN THIS PROPOSAL UNLESS NOTED **(IF NEEDED PRICE OF \$25.00 PER TON WILL BE BILLED)** WITH QUANTITIES AGREED TO BY BOTH PARTIES UPON COMPLETION OR WILL BE INVOICED AS INSTALLED BASED ON STONE DELIVERED AND INSTALLED ON PROJECT.
- * ADDITIONAL WORK TO SUB GRADE, IF FOUND UNSUITABLE OR SATURATED, WILL BE PRICED AT \$27.00 PER SQUARE YARD, ADDITIONAL COST TO BASE PRICE. **NORWEST CONSTRUCTION RESERVES THE RIGHT TO DETERMINE IF SUB GRADE IS SUITABLE AND STABLE FOR HARD SURFACE PAVEMENT.**
- * BONDING IS NOT INCLUDED IN THIS PROPOSAL **(1% ADD TO CONTRACT IF REQUIRED)**
- * TRAFFIC CONTROL AND OR FLAGGING IS BY OTHERS UNLESS OTHERWISE NOTED IN THIS PROPOSAL.

- * THIS PROPOSAL IS A UNIT PRICE BASED PROPOSAL AND FINAL IN PLACE QUANTITIES WILL BE PAID TO NORWEST CONSTRUCTION AS SUCH UNLESS NOTED.
- * NORWEST CONSTRUCTION INC. IS AT NO TIME RESPONSIBLE FOR ANY UTILITY RELOCATION FOR THE ABOVE MENTIONED PROJECT UNLESS NOTED IN THIS PROPOSAL.
- * CHANGES TO SCOPE, CONSTRUCTION PROGRESS, CONSTRUCTION SCHEDULE ARE TO BE CONSIDERED CHANGE ORDERS AND TO BE ADDRESSED WITH A CHANGE ORDER AGREED TO BY BOTH PARTIES.
- * THIS PROPOSAL CAN BE WITHDRAWN BY NORWEST CONSTRUCTION WITH IN 30 DAYS IF NOT ACCEPTED.
- * THE UNIT PRICES NOTED ABOVE ARE SUBJECT TO CHANGE AFTER 60 DAYS IF NOT ACCEPTED
- * ALL COMPENSATION DUE IN FULL UPON COMPLETION OF WORK.
- * NO CONTRACT IS BINDING ON NORWEST CONSTRUCTION INC. WITHOUT SIGNED APPROVAL BY AN EXECUTIVE OFFICER OF NORWEST CONSTRUCTION INC.
- * 2% MONTHLY SERVICE CHARGE CAN BE ACCESSED ON ALL CONTRACT BALANCES OVER 30 DAYS.
- * ANY AND ALL LEGAL FEES INCURRED BY NORWEST CONSTRUCTION INC. IN THE COLLECTION OF MONIES DUE TO NORWEST CONSTRUCTION INC. WILL BE PAID BUY CONTRACT HOLDER.

NORWEST CONSTRUCTION INC.
 AUTHORIZED NORWEST AGENT
 Jerimy Schriener Senior Estimator
 CELL: 815.821.4435
 OFFICE: 815.965.7283

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. Norwest Construction, Inc. is authorized by Owner/Contractor to complete work as specified. Payment will be made to Norwest Construction by Owner/Contractor as outlined above. If separate bids or alternate bids are indicated, acknowledge acceptance by initialing those you hereby accept.

OWNER/CONTRACTOR: _____
DATE OF ACCEPTANCE: _____
AUTHORIZED SIGNATURE: _____



BID PROPOSAL ROSCOE CULVERT PIPE REPLACEMENT

ADDRESS: 82 PRAIRIE HILL ROAD
South Beloit, IL 61080

Phone: 815-965-7283

E-Mail: jschriner@norwestconstructioninc.com

DATE: 8/28/2025

QUOTE TO: Village of Roscoe

PHONE:

FAX:

E-MAIL:

E-Mail: -

E-Mail: -

PROPOSAL #: 25-248-2

PROJECT NAME: Roscoe Culvert Pipe Replacement

OWNER:

ADDRESS: Kelmor

DATE ON PLANS: N/A

PLAN REVISIONS: N/A

ADDENDA: NONE

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Remove and Replace Culvert Pipe				
	Kelmor and 3rd				
					\$ 9,470.00
JOB TOTAL:					\$ 9,470.00

JOB SPECIFIC NOTES:

- * **All Culvert Pipe Materials Provided by the Village.**
- * All work to be completed weather permitting.
- * Prices subject to change due to cost increases in fuel and asphalt mix products.
- * Owner will pay Norwest construction 50% down payment to be placed on construction schedule.
- * Residential permit cost: \$50.00 plus cost of permit (permit cost are determined by governing Municipality).

GENERAL NOTES:

- * ALL QUANTITIES VERIFIED BY BOTH PARTIES UPON COMPLETION OF WORK DAILY
- * ADDITIONAL WORK TO SUB GRADE IF FOUND UNSUITABLE OR SATURATED, WILL BE PRICED AT \$2.50 PER SQ. FT. (PER 8" UNDE
- * MOBILIZATIONS ARE AS NOTED ON THIS PROPOSAL **(1 FOR ASPHALT PLACEMENT & 1 FOR PREPWORK)**
- * MOBILIZATIONS IF NOT NOTED ARE TO BE PAID FOR SEPARATELY **(MILLING \$2500.00, CONCRETE \$500.00, HMA 1500.00)**
- * PERMITS BY OTHERS
- * NO Q/C IN THIS PROPOSAL UNLESS NOTED IN THIS PROPOSAL.
- * ALL FINAL SUB-GRADE TO BE +/- .01 PER FT IF NORWEST CONSTRUCTION IS TO PROVIDE FINAL GRADE
- * IF FINAL PREP. IS BY OTHERS PLEASE PROVIDE GRADE @ +/- .005 PER FT
- * NORWEST IS NOT PROVIDING CONSTRUCTION LAYOUT UNLESS NOTED IN THIS PROPOSAL.
- * NORWEST CONSTRUCTION IS NOT PROVIDING LANDSCAPE RESTORATION UNLESS NOTED IN THIS PROPOSAL.
- * NORWEST CONSTRUCTION IS NOT PROVIDING DEMOLITION, REMOVAL OR BACKFILL UNLESS NOTED IN THIS PROPOSAL.
- * THERE IS NO STONE SUB-BASE PROVIDED IN THIS PROPOSAL UNLESS NOTED **(IF NEEDED PRICE OF \$25.00 PER TON WILL BE BILLED)** WITH QUANTITIES AGREED TO BY BOTH PARTIES UPON COMPLETION OR WILL BE INVOICED AS INSTALLED BASED ON STONE DELIVERED AND INSTALLED ON PROJECT.
- * ADDITIONAL WORK TO SUB GRADE, IF FOUND UNSUITABLE OR SATURATED, WILL BE PRICED AT \$27.00 PER SQUARE YARD, ADDITIONAL COST TO BASE PRICE. **NORWEST CONSTRUCTION RESERVES THE RIGHT TO DETERMINE IF SUB GRADE IS SUITABLE AND STABLE FOR HARD SURFACE PAVEMENT.**
- * BONDING IS NOT INCLUDED IN THIS PROPOSAL **(1% ADD TO CONTRACT IF REQUIRED)**
- * TRAFFIC CONTROL AND OR FLAGGING IS BY OTHERS UNLESS OTHERWISE NOTED IN THIS PROPOSAL.

- * THIS PROPOSAL IS A UNIT PRICE BASED PROPOSAL AND FINAL IN PLACE QUANTITIES WILL BE PAID TO NORWEST CONSTRUCTION AS SUCH UNLESS NOTED.
- * NORWEST CONSTRUCTION INC. IS AT NO TIME RESPONSIBLE FOR ANY UTILITY RELOCATION FOR THE ABOVE MENTIONED PROJECT UNLESS NOTED IN THIS PROPOSAL.
- * CHANGES TO SCOPE, CONSTRUCTION PROGRESS, CONSTRUCTION SCHEDULE ARE TO BE CONSIDERED CHANGE ORDERS AND TO BE ADDRESSED WITH A CHANGE ORDER AGREED TO BY BOTH PARTIES.
- * THIS PROPOSAL CAN BE WITHDRAWN BY NORWEST CONSTRUCTION WITH IN 30 DAYS IF NOT ACCEPTED.
- * THE UNIT PRICES NOTED ABOVE ARE SUBJECT TO CHANGE AFTER 60 DAYS IF NOT ACCEPTED
- * ALL COMPENSATION DUE IN FULL UPON COMPLETION OF WORK.
- * NO CONTRACT IS BINDING ON NORWEST CONSTRUCTION INC. WITHOUT SIGNED APPROVAL BY AN EXECUTIVE OFFICER OF NORWEST CONSTRUCTION INC.
- * 2% MONTHLY SERVICE CHARGE CAN BE ACCESSED ON ALL CONTRACT BALANCES OVER 30 DAYS.
- * ANY AND ALL LEGAL FEES INCURRED BY NORWEST CONSTRUCTION INC. IN THE COLLECTION OF MONIES DUE TO NORWEST CONSTRUCTION INC. WILL BE PAID BUY CONTRACT HOLDER.

NORWEST CONSTRUCTION INC.
 AUTHORIZED NORWEST AGENT
 Jerimy Schriener Senior Estimator
 CELL: 815.821.4435
 OFFICE: 815.965.7283

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. Norwest Construction, Inc. is authorized by Owner/Contractor to complete work as specified. Payment will be made to Norwest Construction by Owner/Contractor as outlined above. If separate bids or alternate bids are indicated, acknowledge acceptance by initialing those you hereby accept.

OWNER/CONTRACTOR: _____
DATE OF ACCEPTANCE: _____
AUTHORIZED SIGNATURE: _____

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 11.

Agenda Item: RESOLUTION ESTABLISHING THE NUMBER OF FULL-TIME EMPLOYEES AND THEIR TIERS FOR THE VILLAGE OF ROSCOE PUBLIC WORKS DEPARTMENT

Date: 9/16/2025

Meeting: Village Board

Prepared by: Anne Hanson

Department: Public Works

Overview/Background Information

In 2023, the Village Board approved a three-tiered classification schedule for Public Works employees. The tier system was designed to align employee compensation with skill level, responsibilities, and organizational needs, while providing a structured framework for future workforce planning.

The Public Works Department currently employs seven (7) full-time staff members (this excludes Troy and Christine). Using the Board-approved classification schedule, tiers are determined based on employees' current hourly rates. Under this structure:

- One (1) employee falls within Tier 3.
- Six (5) employees fall within Tier 2.
- One (1) employee falls within Tier 1.

Establishing authorized staffing levels and tiers for Public Works follows the same approach the Village uses with the Police Department, where the Board sets the number of officers, sergeants, and other positions. This ensures consistency across departments in how staffing levels are formally authorized and managed.

Action Required/Recommendation

Staff recommends formal authorization of seven (7) full-time positions within the Public Works Department, with employee placement in tiers as outlined above. This action will ensure consistency with the Board's previously adopted classification schedule and provide clarity for operational planning and budget administration.

Attachments

Resolution 2023-R57

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R47**

**RESOLUTION ESTABLISHING THE NUMBER OF FULL-TIME EMPLOYEES AND THEIR
TIERS FOR THE VILLAGE OF ROSCOE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Village Board of Trustees is charged with the responsibility of establishing staffing levels necessary to meet operational needs, maintain public safety, and ensure the efficient delivery of municipal services; and

WHEREAS, the Public Works Department of the Village of Roscoe is responsible for the maintenance and improvement of Village streets, rights-of-way, certain infrastructure, parks, public buildings, and related assets; and

WHEREAS, it is in the best interests of the Village to establish and formally define the number of authorized full-time positions in the Public Works Department to support operational planning, budget management, and organizational structure; and

WHEREAS, this practice is consistent with the method used by the Village to establish the number of sworn officers in the Police Department; and

WHEREAS, the Village of Roscoe Public Works Department currently has 9 full time staff members, including the Public Works Supervisor and the Public Works Administrative Assistant; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that it is reaffirmed that the number of authorized positions in Public Works is as follows:

Job Classification	Authorized Positions
Maintenance Worker - Tier 1	One (1)
Maintenance Worker - Tier 2	Five (5)
Maintenance Worker - Tier 2	One (1)
Administrative Assistant – PW	One (1)
Public Works Superintendent	One (1)

NOW THEREFORE BE IT FURTHER RESOLVED that any change to the number of authorized full-time employees shall require action by the Village Board through amendment of this resolution or passage of a subsequent resolution.

[SIGNATURE PAGE TO FOLLOW]

2025-R47				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

**VILLAGE OF ROSCOE
RESOLUTION NO. 2023-R57**

A RESOLUTION OF THE VILLAGE OF ROSCOE ADOPTING REVISED JOB DESCRIPTIONS, CLASSIFICATION SCHEDULES, AND UPDATED WAGE SCALES FOR FULL-TIME EMPLOYEES OF THE VILLAGE OF ROSCOE PUBLIC WORKS DEPARTMENT

WHEREAS, there is a need to maintain accurate job descriptions for the employees of the Village as part of the Village's personnel policies and handbook; and

WHEREAS, currently, all full-time Employees of the Village's Public Works Department (excluding the Public Works Superintendent), are grouped into six job classifications and pay scales; and

WHEREAS, the current system of classification both restricts employees' opportunities to move upward within the department, and limits the Village's ability to fairly compensate and incentivize employees seeking to grow professionally in their positions as they acquire additional skills and responsibilities; and

WHEREAS, the President and Board of Trustees of the Village of Roscoe believe it to be in the best interest of the residents and citizens of the Village of Roscoe to adjust and simplify compensation scale for full-time employees Village of Roscoe Public Works Department;

WHEREAS, the President and Board of Trustees of the Village of Roscoe wish to amend sections of the Village's personnel handbook pertaining to the job descriptions and duties of the full-time employees of the public works department, to modify the current tiered employee classifications and related pay scales, and simplify the classifications to provide for more flexibility in the assignment of job descriptions while still recognizing the need to acknowledge and provide equitable compensation for progressively increasing skills, responsibilities, and supervisory duties; and

NOW THEREFORE, be it resolved by the President and Board of Trustees of the Village of Roscoe, Illinois, as follows:

SECTION 1: That the Village Employee Handbook is hereby amended to adopt the section entitled "**Public Works Department – Job Classifications (Full-Time)**", which shall be substantially similar in substance to those attached hereto as **Exhibit "A"**.

SECTION 2: That such handbook section shall become effective upon the passage of this resolution, and its inclusion into the Village's handbook.

Exhibit “A”
(Resolution 2023-R57)

Public Works Department – Job Classifications (Full-Time)

Full Time Classifications

PW 1:

0-3 years' experience

High school diploma or equivalent

Valid Illinois commercial driver's license (CDL) class B with air brake endorsement

Basic knowledge of building trades

Basic maintenance (mowing, trimming, mechanical)

Basic snow removal

\$20.00 - \$25.00

PW 2:

Everything with PW 1 plus:

4-8 years' experience or superintendent's recommendation

Advanced knowledge of building trades

Advanced knowledge of vehicles (gas and diesel), equipment (mowers, loaders, backhoes, skid steers, chainsaws, etc.)

Operate efficiently all Village owned equipment

Perform road repairs on asphalt or concrete

Ability to train new hires

Able to lead a crew of 1 to 2 public works personal

\$25.01 - \$30.00

PW 3:

Everything with PW 1 & 2 plus:

Over 8 years' experience or superintendent's recommendation

Skilled in welding

Skilled in electrical systems

Ability to lead a crew of 3 or more employees

Ability to be on call supervisor in absence of superintendent

Ability to attend board meetings if necessary

Ability to lead a snow emergency (from call outs to assigning plow routes) in absence of superintendent

Ability to distribute work orders

Ability to meet with Village residents and problem solve

Ability to prepare time sheets for a pay period

\$30.01 and up

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



V I L L A G E O.
ROSCOE

Item # 12.

Agenda Item: Approval of Ordinance 2025-18: An Ordinance Amending Section §2-359 of the Village Code of Ordinances Concerning the Procedures for Purchases Not Exceeding \$5,000.00

Date: August 28, 2025

Meeting: VB – 9/2/2025

Prepared by: Josef Kurlinkus

Department: Administration

Overview/Background Information

At the request of the Village Board of Trustees, the Village Administrator was directed to prepare an amendment to the Village Code that reduces the purchasing authority previously granted to the Village President and the Village Administrator under §2-359 of the Village Code. While no specific rationale was provided by the Board in support of the requested revision—nor were any examples cited in which the changes set forth in this ordinance would have resulted in a different financial or procedural outcome—the attached ordinance reflects the proposed language for formal consideration.

Under the current Village Code, both the Village President and the Village Administrator are authorized to approve expenditures up to \$5,000 per invoice or project without requiring prior Village Board approval, provided the expenditure has been previously appropriated and budgeted. Ordinance 2025-18 proposes reducing this authorization threshold from \$5,000 to \$2,500.

This amendment does **not** modify the Village's underlying financial policies or standard procedures regarding invoice processing, claims review, or budget compliance. Importantly, it also does **not** alter the requirement that all expenditures—regardless of amount or purchasing authority—remain subject to final review and approval by the Village Board of Trustees as part of the regular warrant approval process.

Fiscal Note/Budget Impact

No direct fiscal impact, but may result in an increased number of purchases requiring prior approval and placement on the Board's warrant list.

Prior Legislative Actions

Modifies changes made in 2017-22.

Attachments

Ordinance 2025-18 (Redlined text attached as Exhibit A)

**VILLAGE OF ROSCOE, ILLINOIS
ORDINANCE NO. 2025-18**

**AN ORDINANCE AMENDING PORTIONS OF SEC. 2-359 OF THE VILLAGE
CODE OF ORDINANCES MODIFYING THE PROCEDURES FOR THE
APPROVAL OF EXPENDITURES**

WHEREAS, the Village of Roscoe desires to amend Section §2-359 of the Village of Roscoe Code of Ordinances concerning the procedures for purchases not exceeding \$5,000.00; and

WHEREAS, the Village of Roscoe is authorized and empowered by statute to adopt and enforce the provisions of this ordinance; and

WHEREAS, the President and Board of Trustees of the Village find that it is in the best interests of the residents of the Village to modify the methods and procedures by which the Village makes purchases not exceeding \$5,000.00.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, ILLINOIS, AS FOLLOWS:

Section 1. That **Section §2-359(A) & §2-359(B)** of the Village of Roscoe Code of Ordinances, concerning the authorization of expenditures made by the Village of Roscoe Elected Officials and Supervisory Employees Ordinance is hereby amended to reflect as follows (additions shown as **underlined and bolded** and deletions as ~~strikethroughs~~):

“ § 35.31 PURCHASES NOT EXCEEDING \$5,000.

- (A) The Village President shall have the authority to authorize the expenditure of up to, but not exceeding, ~~\$5,000-~~ **\$2,500.00** per invoice or project without pre-approval by the Village Board, provided that said expenditure has been previously appropriated and budgeted.
- (B) The Village Administrator shall have the authority to authorize the expenditure of up to, but not exceeding, ~~\$5,000-~~ **\$2,500.00** per invoice or project without pre-approval by the Village Board, provided that said expenditure has been previously appropriated and budgeted.

Section 2: Any portion of any other ordinance in conflict with this ordinance is hereby expressly repealed to the extent of the conflict.

Section 3: All other portions of the Code of Ordinances shall remain in full force and effect.

Section 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

2025-18

1st Read:**PASSED BY ROLL CALL VOTE ON:**

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 2, 2025:**ATTEST:**_____
VILLAGE PRESIDENT_____
VILLAGE CLERK

**VILLAGE OF ROSCOE, ILLINOIS
ORDINANCE NO. 2017-22**

AN ORDINANCE AMENDING PORTIONS OF SECTION §35.30 & 35.31 OF THE VILLAGE CODE OF ORDINANCES MODIFYING THE PROCEDURES FOR THE APPROVAL OF EXPENDITURES

WHEREAS, the Village of Roscoe desires to amend Section §35.31 of the Village of Roscoe Code of Ordinances concerning the procedures for purchases under \$2,000; and

WHEREAS, the Village of Roscoe is authorized and empowered by statute to adopt and enforce the provisions of this ordinance; and

WHEREAS, the President and Board of Trustees of the Village find that it is in the best interests of the residents of the Village to modify the methods and procedures by which the Village makes purchases under \$2,000.00.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, ILLINOIS, AS FOLLOWS:

Section 1. That **Section §35.30** of the Village of Roscoe Code of Ordinance is hereby amended to reflect as follows:

a) **Section §35.30, now entitled: “§35.30 - Contracts Exceeding \$2,000”, shall henceforth be entitled: “§35.30 - Contracts Exceeding \$5,000”.**

b) **Section §35.30(A), paragraph 1, is hereby amended to read as follows:**

“(A) All contracts, of whatever character, pertaining to public improvement, or to the maintenance of the public property of the Village, and which involve an outlay of funds between \$5,000 and \$20,000, shall be entered into in the following manner:”

c) **Section §35.30(B), paragraph 1, is hereby amended to read in its entirety, as follows:**

“(B) Any work or other public improvement which is not to be paid for in whole or in part by special assessment or special taxation, when the expense thereof will exceed \$20,000, shall be constructed as follows:”

d) **Section §35.30(D), is hereby amended to read in its entirety, as follows:**

“Any contract entered into under any part of this section § 35.30, or as elsewhere provided by law, may additionally be entered into in the following

manner, if authorized by a vote of 2/3 of all Trustees then holding office: the Superintendent of Public Works, or other proper officers to be designated by ordinance, shall superintend and cause to be carried out the construction of the work or other public improvement and shall employ exclusively for the performance of all manual labor thereon, laborers and artisans whom the Village shall pay by the day or hour, but all material of the value of \$20,000 and upward used in the construction of the work or other public improvement, shall be purchased by contract let to the lowest responsible bidder in the manner to be prescribed by ordinance.

Section 2. That **Section §35.31** of the Village of Roscoe Code of Ordinances, concerning the authorization of expenditures made by the Village of Roscoe Elected Officials and Supervisory Employees is hereby amended, to read in its entirety, as follows:

“ § 35.31 PURCHASES NOT EXCEEDING \$5,000.

- (A) The Village President shall have the authority to authorize the expenditure of up to, but not exceeding, \$5,000 per invoice or project without pre-approval by the Village Board, provided that said expenditure has been previously appropriated and budgeted.
- (B) The Village Administrator shall have the authority to authorize the expenditure of up to, but not exceeding, \$5,000 per invoice or project without pre-approval by the Village Board, provided that said expenditure has been previously appropriated and budgeted.
- (C) The Chief of Police and the Public Works Supervisor, shall have the authority to authorize the expenditure of up to, but not exceeding \$2,500 per invoice or project without pre-approval by the Village Board, provided that said expenditure has been previously appropriated and budgeted.
- (D) In the case of an emergency, authorization of expenditures over the amounts listed above may be made with the joint approval of the Village President and 1 Trustee, or 3 Trustees if the Village President is unavailable.”

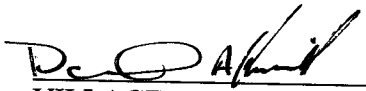
Section 2: Any portion of any other ordinance in conflict with this ordinance is hereby expressly repealed to the extent of the conflict.

Section 3: All other portions of the Code of Ordinances shall remain in full force and effect.

Section 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

2017-22				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee Robert Baxter	✓			
Trustee Carol Gustafson ①	✓			
Trustee Stacy Mallicoat	✓			
Trustee Lindsey Swanson	✓			
Trustee Susan Petty	✓			
Trustee Mark Szula ②	✓			
President David A. Krienke				

APPROVED OCTOBER 03, 2017:


VILLAGE PRESIDENT

ATTEST:


VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 13.

Agenda Item: ROW Usage Agreement with Comcast IL/IN/OH, LLC

Date: 09-02-2025

Meeting: Committee of the Whole

Prepared by: Brandon Boggs

Department: Public Works/Engineering

Overview/Background Information

Comcast of Illinois/Indiana/Ohio, LLC has submitted a Right-of-Way Usage Permit Agreement to the Village. This agreement would allow Comcast to construct, operate, and maintain its network facilities within the Village's public rights-of-way. The agreement establishes the conditions under which Comcast may install and maintain infrastructure, subject to Village ordinances and permitting requirements. It should be noted that at this time, Comcast is planning for building infrastructure in primarily commercial areas, and does not have any current plans to expand their residential fiber service within the Village limits.

Key Issues

Comcast is authorized to utilize the public right-of-way for network infrastructure, but is not permitted to provide cable television services under this agreement.

Construction must comply with Village ordinances, with individual permits still required for projects.

Comcast must participate in utility relocation efforts and is entitled to reimbursement on the same basis as other utilities.

Comcast must maintain insurance and indemnify the Village against claims related to its facilities.

The Village retains its police powers, rights to public improvements, and enforcement of ordinances.

Fiscal Note/Budget Impact

N/A

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of the Right-of-Way Usage Permit Agreement with Comcast of Illinois/Indiana/Ohio, LLC.

Attachments

Draft ROW Usage Agreement

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R48**

**RESOLUTION BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE
APPROVING A RIGHT-OF-WAY (ROW) USAGE AGREEMENT WITH
COMCAST OF ILLINOIS/INDIANA/OHIO, LLC.**

WHEREAS, Comcast of Illinois/Indiana/Ohio, LLC (“Comcast”), wishes to expand its fiber internet service area into the Village of Roscoe; and

WHEREAS, the Village of Roscoe finds that it is in the best interest of its residents to encourage competition between fiber data service providers, and to provide for the regulation and orderly development of infrastructure within its rights-of-way; and

WHEREAS, Comcast has requested an agreement with the Village of Roscoe related to the maintenance and expansion of cable and telecommunications service and infrastructure in the Roscoe Village limits; and

WHEREAS, this agreement is not intended to supersede any ordinance of the Village of Roscoe, including the Village’s construction in rights-of-way ordinance, as it currently exists or as it may be amended from time-to-time; and

WHEREAS, the President and Board of Trustees of the Village of Roscoe believe it to be in the best interest of the Village and its residents to enter into such an agreement to encourage competition within the Village of Roscoe; and

WHEREAS, the Village is authorized to enter into such an agreement with Comcast; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that by the adoption of this resolution, the Village President is authorized to sign a right-of-way use agreement with Comcast of Illinois/Indiana/Ohio, LLC, such agreement which shall substantially reflect the findings set forth in this resolution and the proposed agreement set forth as Exhibit “A”.

[SIGNATURE PAGE TO FOLLOW]

2025-R48				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

EXHIBIT “A”
[Resolution 2025-R48]

RIGHT-OF-WAY USE AGREEMENT

**RIGHT-OF-WAY USAGE PERMIT
BY AND BETWEEN
THE VILLAGE OF ROSCOE, ILLINOIS
AND
COMCAST OF ILLINOIS/INDIANA/OHIO, LLC**

THIS RIGHT-OF-WAY USAGE PERMIT ORDINANCE (hereinafter, the "Permit") is made between the Village of Roscoe, Illinois (hereinafter, the "Village"), an Illinois municipal corporation and Comcast of Illinois/Indiana/Ohio, LLC (hereinafter, "Comcast"), this _____ day of _____, 2025 (the "Effective Date").

Article I – Authorization Hereby Granted

a. **Permit Granted.** Pursuant to Title 5, Chapter 52, entitled “Construction in the Rights-of-Way” of the Code of Ordinances, Village of Roscoe, Illinois, as currently in effect and as may be subsequently amended. The Village hereby authorizes and permits Comcast to construct and operate its network system in the Public Ways within the corporate limits of the Village, and for that purpose to erect, install, construct, repair, replace, reconstruct, maintain, or retain in any Public Way such poles, wires, cables, conductors, ducts, conduits, vaults, manholes, pedestals, amplifiers, appliances, attachments, and other related property or equipment as may be necessary or appurtenant to the network system, and to provide such services over the network system as may be lawfully allowed; provided, however, such service shall not include Cable Television Service as defined in 47 U.S.C., Section 521, *et seq.*

b. **Rights-of Way Defined.** As used in this Permit, “Public Way(s)” or “Rights-of-Way(s)” shall mean, pursuant and in addition to the Village’s Right of Way Ordinance (Title 5, Chapter 52 of the Code of Ordinances, Village of Roscoe, Illinois), the surface of, and the space above and below, any street, alley, other land or waterway, dedicated or commonly used for pedestrian or vehicular traffic or other similar purposes, including, but not limited to, public utility easements and other easements dedicated for compatible uses, now or hereafter held by the Village in the Franchise Area, to the extent that the Village has the right and authority to authorize, regulate, or permit the location of facilities other than those of the Village. Public Way shall not include any real or personal Village property that is not specifically described in this definition and shall not include Village buildings, fixtures, and other structures and improvements, regardless of whether they are situated in the Public Way.

c. **Police Powers.** Nothing in this Franchise Agreement shall be construed as an abrogation by the Village of any of its police powers to adopt and enforce generally applicable ordinances deemed necessary for the health, safety, and welfare of the public, and Comcast shall comply with all generally applicable laws and ordinances enacted by the Village pursuant to such police power.

d. Reservation of Authority. Nothing in this Franchise Agreement shall (A) abrogate the right of the Village to perform any public works or public improvements of any description, (B) be construed as a waiver of any codes or ordinances of general applicability promulgated by the Village, or (C) be construed as a waiver or release of the rights of the Village in and to the Public Ways.

e. Vehicle Safety and Parking. Provided that appropriate vehicle safety markings have been deployed, Comcast's vehicles shall be exempt from parking restrictions of the Village while used in the course of installation, repair and maintenance work on the network system.

Article II – Construction and Maintenance of the Network System

a. Compliance with Ordinance. Except as may be otherwise provided in this Permit, Comcast shall comply with all generally applicable provisions of Title 5, Chapter 52, entitled "Construction in the Rights-of-Way" of the Code of Ordinances, Village of Roscoe, Illinois, as may be amended from time to time. Notwithstanding Article I.a., above, Comcast shall remain obligated to obtain individual permits for the construction of its network system as required by Section 5-171 of the Code of Ordinances, Village of Roscoe, Illinois.

b. Aerial and Underground Construction. At the time of network system construction, if all of the transmission and distribution facilities of all of the respective public or municipal utilities in any area of the Franchise Area are underground, Comcast shall place its network systems' transmission and distribution facilities underground, provided that such underground locations are actually capable of accommodating Comcast's cables and other equipment without technical degradation of the network system's signal quality. In any location within the Village where the transmission or distribution facilities of the respective public or municipal utilities are both aerial and underground, Comcast shall have the discretion to construct, operate, and maintain all of its transmission and distribution facilities or any part thereof, aurally or underground. Nothing in this Section shall be construed to require Comcast to construct, operate, or maintain underground and ground-mounted appurtenances such as customer taps, line extenders, system passive devices, amplifiers, power supplies, pedestals, or other related equipment.

c. Relocation, Undergrounding and Beautification Projects. In the event the Village requires all users of the Public Way who operate facilities to relocate such facilities, Comcast shall participate in the planning for relocation of its facilities, if any, contemporaneously with such users. Comcast shall be reimbursed its relocation costs from public or private funds allocated for the project to the same extent as such funds are made available to other users of the Public Way, if any, provided that any utility's exercise of authority granted under its tariff to charge consumers for the said utility's cost of the project that are not reimbursed by the Village shall not be considered to be public or private funds. Comcast shall not be required to relocate its facilities unless it has been afforded at least ninety (90) days' notice of the necessity to relocate its facilities. Upon adequate notice Comcast shall provide a written estimate of the cost associated with the work necessary to

relocate its facilities. In instances where a third party is seeking the relocation of Comcast's facilities or where Comcast is entitled to reimbursement pursuant to this Section, Comcast shall not be required to perform the relocation work until it has received payment for the relocation work.

Article III – Insurance and Indemnification

a. **Insurance.** Within thirty (30) days following the Effective Date of this Permit, and at all times thereafter until such time as Comcast's network system no longer occupies the Public Ways in the Village, Comcast shall at provide the Village certificate(s) of insurance, and at its own cost and expense, maintain such insurance as required in accordance with Title 5, Chapter 52, entitled "Construction in the Rights-of-Way" of the Code of Ordinances, Village of Roscoe, Illinois, as may be amended from time to time.

b. **Indemnification.** Comcast shall indemnify, defend and hold harmless the Village, its officers, employees, and agents (the "Indemnitees") from and against any injuries, claims, demands, judgments, damages, losses and expenses, including reasonable attorney's fees and costs of suit or defense (the "Indemnification Events"), arising in the course of the Comcast constructing and operating its network system within the Village. Comcast's obligation with respect to the Indemnitees shall apply to Indemnification Events which may occur as a result of the authorization granted by this Permit, provided that the claim or action is initiated within the applicable statute of limitations. The Village shall give Comcast timely written notice of its obligation to indemnify and defend the Village after the Village's receipt of a claim or action pursuant to this Section. For purposes of this Section, the word "timely" shall mean within a time period that does not cause prejudice to the respective positions of Comcast and/or the Village. If the Village elects in its own discretion to employ additional counsel, the costs for such additional counsel for the Village shall be the responsibility of the Village.

b.1. Comcast shall not indemnify the Village for any liabilities, damages, costs or expense resulting from any conduct for which the Village, its officers, employees and agents may be liable under the laws of the State of Illinois.

b.2. Nothing herein shall be construed to limit Comcast's duty to indemnify the Village by reference to the limits of insurance coverage described in this Permit.

Article IV – Miscellaneous Provisions

a. **Notice.** Any notification that requires a response or action from a party to this franchise within a specific time-frame, or that would trigger a timeline that would affect one or both parties' rights under this franchise, shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service and addressed as follows:

To the Village:

Village of Roscoe
10631 Main Street
Roscoe, Illinois 61072
ATTN: Village Clerk

To Comcast:

Comcast
1475 East Woodfield Road, Suite 450
Schaumburg, Illinois 60173
ATTN: Government Affairs Director

Recognizing the widespread usage and acceptance of electronic forms of communication, emails and faxes will be acceptable as formal notification related to the conduct of general business amongst the parties to this contract, including but not limited to programming and price adjustment communications. Such communication should be addressed and directed to the person of record as specified above. Either party may change its address and addressee for notice by notice to the other party under this Section.

b. Entire Agreement. This Permit embodies the entire understanding and agreement of the Village and the Comcast with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and communications, whether written or oral. All Village Ordinances or parts of Ordinances that are in conflict with or otherwise impose obligations different from the provisions of this Permit are superseded by this Permit Ordinance.

c. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Permit is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect. If any material provision of this Permit is made or found to be unenforceable by such a binding and final decision, either party may notify the other in writing that the Permit has been materially altered by the change and of the election to begin negotiations to amend the Permit in a manner consistent with said proceeding or enactment; provided, however, that any such negotiated modification shall be competitively neutral, and the parties shall be given sufficient time to implement any changes necessitated by the agreed-upon modification.

d. Governing Law. This Permit shall be deemed to be executed in the State of Illinois, and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Illinois and/or Federal law, as applicable.

e. Venue. Except as to any matter within the jurisdiction of the federal courts or a federal regulatory agency, all judicial actions relating to any interpretation, enforcement, dispute resolution or any other aspect of this Agreement shall be brought in the Circuit Court of the State of Illinois, Winnebago, Illinois. Any matter brought pursuant to the jurisdiction of the federal court shall be brought in the United States District Court of the Northern District of Illinois.

f. No Third-Party Beneficiaries. Nothing in this Permit is intended to confer third-party beneficiary status on any person, individual, corporation or member of the public to enforce the terms of this Permit.

g. No Waiver of Rights. Nothing in this Permit shall be construed as a waiver of any rights, substantive or procedural, the Village or Comcast may have under Federal or state law unless such waiver is expressly stated herein.

h. Validity of Permit. The parties acknowledge and agree in good faith on the validity of the provisions, terms and conditions of this Permit, in their entirety, and that the Parties have the power and authority to enter into the provisions, terms, and conditions of this Permit.

IN WITNESS WHEREOF, this Permit has been executed by the duly authorized representatives of the parties as set forth below, as of the date set forth below:

For the Village of Roscoe, Illinois:

For Comcast of
Illinois/Indiana/Ohio, LLC:

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 14.

Agenda Item: Authorization of entering into an agreement with i3 for fiber services for the Village of Roscoe

Date: 9/16/2025

Meeting: Village Board

Prepared by: Anne Hanson

Department: Village Hall

Overview/Background Information

In 2013, the Village of Roscoe entered into a five-year agreement with iFiber for broadband services at a cost of \$600 per month. The contract began on January 1, 2014, and was renewed by the Village Board in 2019 at a new rate of \$700 per month.

In June 2024, iFiber was acquired by Stratus Networks. As a result of this acquisition, the Village's monthly service cost increased by \$400, bringing the total to \$1,101 per month.

Since that time, additional providers have begun installing fiber lines throughout the Village. The Village has received quotes from i3 and MetroNet, with i3 offering the lowest rate at \$699.99 per month. In addition to cost savings, staff anticipates that i3 will provide more reliable service. The contract is for a period of 37-months.

To establish service with i3, fiber must be extended to Village Hall. Since existing lines are located across Main Street, this will require boring beneath the roadway. Permitting will be necessary for this work, but staff is prepared to expedite the process in coordination with the Village Engineer.

The Village will be ending its current contract with Stratus Network when the connection to i3 has been established and fully tested.

Action Required/Recommendation

Approval is requested to expedite the process.

Attachments

i3 Contract

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R49**

**AUTHORIZING ENTERING INTO AN AGREEMENT WITH I3 BROADBAND FOR
FIBER SERVICES FOR THE VILLAGE OF ROSCOE**

WHEREAS, the Village has received notice that the i3 Broadband network has become available for connection; and

WHEREAS, the Village of Roscoe has determined that an upgrade to the current fiber service is necessary to support operational efficiency, reliability, and future technology needs; and

WHEREAS, the Village has evaluated available service providers and determined that i3 Broadband offers the most cost-effective and technically appropriate solution to meet the Village's broadband internet requirements;

WHEREAS, the Village wishes to enter into an agreement with i3 Broadband which will allow the Village to connect into the fiber data system,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that by the adoption of this resolution, the Village President is authorized to sign a 37 month data services agreement with the i3 Broadband at a cost to the Village not to exceed the amount of \$700.00 per month, and that such agreement shall substantially reflect the proposed agreement attached hereto as Exhibit "A".

2025-R49				
1 st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

EXHIBIT “A”
[Resolution 2025-R49]

Proposal



Sales Person: Roger Bedwell
Sales Person Phone: 636-866-0708
Sales Person E-mail: roger.bedwell@i3broadband.com
Sales Person Fax: 309-689-1897

Item # 14.

Service Order Form

Company Information

Company Name: Village of Roscoe
Account Address: 10631 Main
Roscoe, IL, 61073
State Registration / Business Type: IL Municipality
White Pages Name / Category: Village of Roscoe
Village
Term Length (months): 36
Quote date: 13 June 2025
Service start or commencement date begins at billing start date
Quote expiration: 30 days

Contact Information

Type	Name	Phone(s)	Email Address	Contact for:
Primary	Joe Kurlinkus	Work Phone: 8156232829	josef@villageofroscoe.com	Email Bills Support Ticket Emails Billing Ticket Emails

Location	Quantity	Service	Each	Per Month	One-Time Charge
Fiber Internet					
10631 Main	1	8000Mbps / 8000Mbps	New	\$699.99	\$699.99
			TOTAL	\$699.99	\$0.00
Static IP Addresses					
10631 Main	1	/29 - 8 addresses (5 usable)	New	\$24.99	\$24.99
			TOTAL	\$24.99	\$0.00
Monthly Billing					
** E-Mail Bill			\$0.00	\$0.00	\$0.00
Paper Billing			\$5.00	-	-
			TOTAL	\$0.00	\$0.00
Payment Type					
** ACH from Checking or Savings account			\$0.00	\$0.00	-
Credit Card (Charge is per transaction)			\$2.50	-	-
No Autopay			\$5.00	-	-
			TOTAL	\$0.00	\$0.00
Installation					
10631 Main	1	Installation		\$99.95	\$99.95
			TOTAL	\$0.00	\$99.95
Promotions					
One Time		Customized Promotion - Commercial		-\$99.95	-\$99.95
			TOTAL	\$0.00	-\$99.95
Notes					
Regular Monthly Total (Untaxed)					\$724.98
One Time Charges (Untaxed)					\$0.00
First Month's Total (Untaxed)					\$724.98

Routing Information				
800 Number Routing				
Quantity of Porting Numbers				
Quantity of New Numbers				
Hunt Group	Number Port	Line Type	Plan Type	Notes
-				

Item # 14.

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



VILLAGE OF
ROSCOE

Item # 15.

Agenda Item: Approval of Travel Expenses for Clerk Training

Date: October 6, 2005- October 9, 2025

Meeting: Village Board

Prepared by: Kimberly Garza

Department: Village Clerk

Overview/Back ground Information

This agenda item is before you to obtain approval of the elected clerk to attend training. Approval by roll call vote is needed by the Board for all travel. Here is an excerpt from the travel policy.

Approval of Travel for Appointed & Elected Officials

- All travel for Appointed or Elected Officials shall be approved by an affirmative roll call vote of the Village Board prior to the beginning of travel. Approval for travel shall identify the specific conferences or events being authorized, the elected or appointed officials attending, and an estimated itemized cost per official attending. This approval may take place as part of the annual budgeting process, or on a case by case basis, provided there has been an adequate prior appropriation of funds.
- Reimbursement of expenses for approved travel, meals & incidentals incurred by any Appointed or Elected Official must be approved by roll call vote at an open meeting of Board of Trustees of the Village.

Prepayment of conference or event registration and lodging expenses may be advanced to an Appointed or Elected Officials upon approval by roll call vote at an open meeting of the Village prior to payment.

Reimbursement rates and maximums expenses for travel expenses shall be based on the Travel Reimbursement Schedule maintained by U.S. General Services Administration (GSA) Services, as they may be amended from time to time. Actual expenses will be approved for lodging and /or meals provided at a prearranged place such as a hotel where a meeting, conference or training session is held.

Key Issues

Fiscal Note/Budget Impact

Prior Legislative Actions

None

Action Required/Recommendation

Recommending approval tonight since the conference is in October.

Item # 15.

Attachments

Spreadsheet, conference info and GSA reimbursement details.

2025 Clerks MCI Institute and Academy
October 6, 2025 - October 10, 2025

Proposed Travel Expenses:

Conference Registration	\$700.00
Hotel - Double Tree	\$650.00
Mileage 148 mi @ .70	\$103.60
Mileage 148 mi @ .70	\$103.60
Per Diem	
Day 1	\$51.00
Day 2	\$51.00
Day 3	\$51.00
Day 4	\$51.00
Day 5	\$51.00
Friday breakfast and lunch included	
Total	\$1,812.20

MUNICIPAL CLERKS OF ILLINOIS INSTITUTE & MASTER ACADEMY

PROPEL CAREER GROWTH



ILLINOIS INSTITUTE & MASTER ACADEMY

October 6-10, 2025
DoubleTree by Hilton Hotel,
Bloomington, IL

Our Municipal Clerks of Illinois Institute and Master Academy is an internationally recognized in-person program, consisting of three years of in-depth training, delivering foundational learning and valuable certification that propels career growth.

REGISTER