



Meeting Agenda

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, February 17, 2026
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **February 3, 2026.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

- 2. Introduction** of newly appointed **Village Trustee Molly Butz**
- 3. Lottery** for Selection of Ad-Hoc Recruitment Committee

TREASURER'S REPORT

- 4. Cash Report and Bills**
- 5. Approval of Bills**
- 6. Year to Date, Revenues and Expenditures**

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

- 7. Approval of Resolution 2026-R06**, accepting the public improvements within the **Hawks Pointe Plat 5** subdivision.

NEW BUSINESS (First reading or suspend rules)

Village Board of Trustees
Meeting Agenda - February 17, 2026

- 8.** Approval of a **Special Event Permit** for the **VFW Post 2955 Memorial Day Parade**. Event to be held: May 25, 2026 beginning at 10:00 am.
- 9.** Approval of **Resolution 2026-R08** approving and authorizing the execution of a Settlement Agreement and Release (Bridge Street Parking Lot)
- 10.** Approval of **Resolution 2025-09**, approving an invoice from Norwest Construction related to the **2024 Residential Streets Program** in the amount of **\$24,975.00**.

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, February 03, 2026
6:30 PM

CALL TO ORDER

President Gustafson called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **January 20, 2026.**

President Gustafson asked for a motion for the approval of the mins.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Broda, Sima, Mead, Babcock, Wright 5-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

TREASURER'S REPORT

2. Cash Report and Bills
3. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Motion was made by Trustee Babcock, second by Trustee Sima. Voting yes: Trustees Mead, Babcock, Wright, Broda, Sima 5-0-0.

4. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

5. Approval of Ordinance 2026-01, making appropriations for the fiscal year beginning **January 1, 2026 and ending December 31, 2026**.

Full Budget Documents are also available on the Village's Website at:

<https://village-roscoe-il-clearloc.cleargov.com/20527/789463/d>

President asked for a motion for Ordinance 2026-01.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes:

Trustees Broda, Mead, Sima, Wright, Babcock 5-0-0.

6. Approval of Resolution 2026-R04, extending the contractual tree maintenance and removal contract with **Tree Care Enterprises, Inc.**

President Gustafson asked for a motion for the approval of Resolution 2026-04.

Motion was made by Trustee Babcock, second by Trustee Broda. Voting yes: Trustees Wright, Babcock, Mead, Sima, Broda 5-0-0.

7. Approval of Resolution 2026-R05, relating to the expiration of the Village Administrator Employment Agreement.

President Gustafson asked for a motion for the approval of Resolution 2026-05.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustee Mead, Sima, Broda, Wright. Voting No: Trustee Babcock. 4-1-0.

NEW BUSINESS (First reading or suspend rules)

8. Approval of Resolution 2026-R06, accepting the public improvements within the **Hawks Pointe Plat 5** subdivision.

President Gustafson states that this is the first reading and will be on the agenda in two weeks and we she will ask one of our engineers to speak on it.

Brandon Boggs Village Engineer provides a detailed explanation, noting that the subdivision's improvements were built correctly and are ready for acceptance pending the final stormwater document. He emphasized that a 20% letter of credit remains in place as a two-year warranty to

cover any defects in materials or workmanship; if the developer fails to correct an issue, the Village can draw on the bond to make repairs Boggs also addressed the fact that the road is already open to traffic- something the Village typically discourages before formal acceptance- but explained that the developer likely removed barricades due to resident pressure. He confirmed that once the resolution is approved, the Village will officially take over maintenance duties, and the project will be fully integrated into the public system.

9. Approval of Resolution 2026-R07, approving agreement with Northern Contracting, Inc. for the quoted amount of \$3,091.92 for guardrail repairs on Willowbrook Rd.

President Gustafson asked for a motion to suspend the rules and make this a final vote.

Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Babcock, Wright, Mead, Broda, Sima 5-0-0.

President Gustafson asked for a motion for the approval of Resolution 2026-07.

Motion was made by Trustee Babcock, second by Trustee Broda. Voting yes: Trustees Sima, Broda, Wright, Babcock, Mead 5-0-0.

QUESTIONS AND REPORTS

President Gustafson asked the Village Engineer to give the board some information about what is going on with the Roscoe Road Bridge Timeline.

Brandon Boggs Village Engineer reports that Winnebago County is still in the design phase for the Roscoe Road Bride reconstruction. At the most recent R1 Technical Committee meeting, County Engineer Carlos Molina stated that the county's goal is to have the project ready to bid in April though the exact design is not finalized, the county does not yet have a firm construction schedule. Boggs added that the Village of Roscoe has a coordination meeting with the county later in the week where they expect to receive more concrete details about timing, staging, and potential impacts. He anticipates providing a more detailed update at the next board meeting.

Boggs also addressed concerns about how the Roscoe Road Bridge timeline interacts with other major county bridge projects. He explained that the county intends to avoid simultaneous closures of major routes-specifically noting the Prairie Hill Road Bridge and the IL-75 Bridge cannot be bid and started this year, the schedule may be pushed back up to two years to prevent multiple closures at once. Boggs emphasized that the county is moving "full speed ahead" on design to keep the April bid target realistic, but the final schedule will depend on the outcome of this week's coordination meeting.

President Gustafson briefly explained that the two-page handout she distributed was prepared by R1 and outlines a question that will appear on the March 17th primary ballot She emphasized that the document is meant purely as informational material for board members so they can answer constituent questions about what the measure is, how it originated, and why it is appearing now. She noted that many municipal representatives were initially unaware that this question would be on the ballot, which has created concern and confusion in several communities.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Rob Baxter asked if the county still have impact fees for any construction? are those utilized at all?

President Gustafson confirms that the county does have fees.

Mr. Baxter states that he is looking at the additional sale tax, and states that he is highly offended. He can't believe that we just continue to pound our residents with tax after tax.

President Gustafson states let me be clear, this did not originate with the county.

Mr. Baxter states it looks like the county is trying to double dip. He states they are getting a sales tax on top of the impact fees on top of property taxes, etc.

President Gustafson states that this is just to be towards schools.

Rob Chambers states that it is a shame that the county will not widen the bridge to put in a bike path.

President Gustafson stated the county doesn't have enough funding.

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

Presidents Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Sima, second by Trustee Babcock. Voting yes: Trustees Wright, Sima, Mead, Broda, Babcock 5-0-0.

Meeting Adjourned at 6:51 pm.

Village of Roscoe

Bills Submitted for Approval on February 17, 2026

Pooled Expenditures:

Checking account balance before expenditures		\$	131,296.67
Pooled Money Market			103,573.12
Illinois Funds Balance			8,037,141.11
Total pooled cash and equivalents			<u>8,272,010.90</u>

Expenditures per list		257,261.95
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Additional invoices

SHAWCRAFT SIGN CO	SUBDIVISION SIGNS	<u>2,925.00</u>
		260,186.95

Total expenditures	260,186.95
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Payroll expense:

Gross Wages	1/24/2026	103,068.76	
Payroll tax and IMRF	1/24/2026	8,938.53	112,007.29

Total General Fund Expenditures	372,194.24
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Pooled checking account balance after expenditures	<u>\$ 7,899,816.66</u>
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Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	\$	163,617.72
Motor Fuel Money Market		10,392.01
Illinois Funds Balance		2,243,021.83
Total Motor Fuel cash and equivalents		<u>2,417,031.56</u>

Expenditures:

Vendor	Date	Invoice	Description	Amount
MORTON SALT	1/29/2026		BULK SALT	21040.7
MORTON SALT	1/30/2026		BULK SALT	2,714.04
MORTON SALT	2/5/2026		BULK SALT	12,311.35
MORTON SALT	2/6/2026		BULK SALT	8,026.90
MORTON SALT	2/9/2026		BULK SALT	2,001.92

Total Motor Fuel Fund Expenditures	46,094.91
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Motor Fuel cash and equivalent balance after expenditures	<u>2,370,936.65</u>
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Total expenditures for all funds:	418,289.15
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Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {=} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	GL Per	Net Invoice Amount	Amount Paid	Date Paid	Voided
MORTON SALT, INC.										
4662	MORTON SALT, INC.	5404019498	183.89 TONS BULK SNOW SLICER	50-030-6040 Operating Su	01/29/2026	226	21,040.70	.00		
4662	MORTON SALT, INC.	5404023202	23.72 TONS BULK SNOW SLICER	50-030-6040 Operating Su	01/30/2026	226	2,714.04	.00		
4662	MORTON SALT, INC.	5404040751	140.83 TONS BULT SAFE-T-SALT	50-030-6040 Operating Su	02/05/2026	226	12,311.35	.00		
4662	MORTON SALT, INC.	5404045499	91.82 TONS BULK SAFE-T-SALT	50-030-6040 Operating Su	02/06/2026	226	8,026.90	.00		
4662	MORTON SALT, INC.	5404050154	22.90 TONS BULK SAFE-T-SALT	50-030-6040 Operating Su	02/09/2026	226	2,001.92	.00		
Total MORTON SALT, INC.:							46,094.91	.00		
Grand Totals:							46,094.91	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	GL Per	Net Invoice Amount	Amount Paid	Date Paid	Voided
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- Department Key
- 010 Administration
 - 012 Village Clerk
 - 015 Liability Insurance
 - 030 Public Works
 - 040 Police/Public Safety
 - 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {=} "50"

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Only unpaid invoices included.
 Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	17DC-LRGY-V	Brown - LS Shirts Return	01-040-4612 Uniforms	11/12/2025	32.99-	.00		
311	AMAZON CAPITAL SERVICES	19WN-YYPR-F	PPE - PW STOCK	01-030-4611 Personal Protective Equip	02/04/2026	74.73	.00		
311	AMAZON CAPITAL SERVICES	19WN-YYPR-F	PPE - PARKS STOCK	01-050-4611 Personal Protective Equip	02/04/2026	74.72	.00		
311	AMAZON CAPITAL SERVICES	1HWV-VKHY-P	LAMINATOR AND POUCHES	01-010-6020 Office Supplies	02/02/2026	169.86	.00		
311	AMAZON CAPITAL SERVICES	1JVN-L4YF-X3	Palzkill - Backpack	01-040-4612 Uniforms	02/06/2026	28.49	.00		
311	AMAZON CAPITAL SERVICES	1JVN-L4YF-X3	UV Flashlight	01-040-5990 Departmental Operating S	02/06/2026	32.29	.00		
311	AMAZON CAPITAL SERVICES	1JVN-L4YF-X3	End tab file pockets	01-040-6020 Office Supplies	02/06/2026	89.90	.00		
311	AMAZON CAPITAL SERVICES	1T36-FX39-HM	Altamirano - Socks	01-040-4612 Uniforms	01/29/2026	27.70	.00		
311	AMAZON CAPITAL SERVICES	1TF4-K6M4-6N	MISC OFFICE SUPPLIES	01-010-6020 Office Supplies	02/05/2026	34.23	.00		
311	AMAZON CAPITAL SERVICES	1TMR-DDNG-3	Return - File Pockets PD	01-040-6020 Office Supplies	01/29/2026	70.20-	.00		
311	AMAZON CAPITAL SERVICES	1VJR-1PNP-9P	WHITE MARKING FLAGS & FLAGGING	01-030-5990 Departmental Operating S	01/29/2026	51.25	.00		
311	AMAZON CAPITAL SERVICES	1WVR-GFLX-D	13 GAL TRASH BAGS	01-030-5121 Maintenance & Repairs - B	02/09/2026	52.99	.00		
311	AMAZON CAPITAL SERVICES	1WVR-GFLX-D	13 GAL TRASH BAGS & KLEENEX	01-030-6040 Operating Supplies	02/09/2026	122.98	.00		
311	AMAZON CAPITAL SERVICES	1YH6-HGV7-JF	File pockets / compressed air cleaner / c	01-040-6020 Office Supplies	01/29/2026	109.21	.00		
Total AMAZON CAPITAL SERVICES:						765.16	.00		
APG OF SOUTHERN WISCONSIN									
442	APG OF SOUTHERN WISCONSI	30990-0126-2	ZONING LEGAL NOTICES	01-010-5330 Printing & Publishing	01/31/2026	78.20	.00		
Total APG OF SOUTHERN WISCONSIN:						78.20	.00		
AXON ENTERPRISE, INC.									
602	AXON ENTERPRISE, INC.	INUS418929	Pro License Bundle / Taser Certification /	01-040-5960 AXON Agreements	02/01/2026	3,468.61	.00		
602	AXON ENTERPRISE, INC.	INUS419393	Axon Bundle Body Camera / Taser	01-040-5960 AXON Agreements	02/01/2026	30,742.00	.00		
602	AXON ENTERPRISE, INC.	INUS420053	True Up Axon Core + Plan	01-040-5960 AXON Agreements	02/01/2026	2,538.01	.00		
602	AXON ENTERPRISE, INC.	INUS4201990	Basic License Bundle	01-040-5960 AXON Agreements	02/01/2026	194.96	.00		
Total AXON ENTERPRISE, INC.:						36,943.58	.00		
BAKER TILLY US, LLP									
635	BAKER TILLY US, LLP	BT3479835	Progress Bill #3 Audit 2025	01-014-5210 Accounting/Auditing	01/30/2026	4,063.50	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BAKER TILLY US, LLP:						4,063.50	.00		
BALSLEY PRINTING									
638	BALSLEY PRINTING	160965	HOMETOWN HOLIDAY BROCHURES	01-010-6091 Special Events	01/21/2025	190.00	.00		
Total BALSLEY PRINTING:						190.00	.00		
BARRICK, SWITZER, LONG, BALSLEY & VAN EV									
661	BARRICK, SWITZER, LONG, BA	89100-000Z 21	TRAFFIC & MISDEMEANOR DUI PROS	01-040-5230 Legal Services - Village Pr	02/02/2026	3,500.00	.00		
661	BARRICK, SWITZER, LONG, BA	89106-001Z 4	ROSCOE PD GENERAL MATTERS	01-040-5231 Legal Services - Other	02/02/2026	1,530.00	.00		
661	BARRICK, SWITZER, LONG, BA	89109-000Z 19	ADMINISTRATIVE HEARINGS	01-013-5231 Legal Services - Village Pr	02/02/2026	750.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-000Z 17	GENERAL VILLAGE MATTERS	01-010-5231 Legal Services - General L	02/02/2026	7,110.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-001Z 15	SWANSON PARK USE AGREEMENT	01-010-5231 Legal Services - General L	02/02/2026	247.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-001Z 15	PERSONNEL MATTER	01-010-5231 Legal Services - General L	02/02/2026	112.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-018Z 7	ROSCOE ADVS HEIMER	01-010-5231 Legal Services - General L	02/02/2026	45.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-018Z 7	ROSCOE ADVS RATLIFF	01-040-5231 Legal Services - Other	02/02/2026	180.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-023Z 2	BIKE PATH PROPERTY	01-010-5231 Legal Services - General L	02/02/2026	270.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-024Z 2	GLENWOOD ESTATES DEVELOPMEN	01-010-5231 Legal Services - General L	02/02/2026	202.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-025Z 1	RPD LEGAL MATTERS	01-040-5231 Legal Services - Other	02/02/2026	1,417.50	.00		
661	BARRICK, SWITZER, LONG, BA	89110-026Z 1	NORTH PARK WATER LAND PURCHA	01-010-5231 Legal Services - General L	02/02/2026	1,980.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-027Z 1	BRIDGE ST PARKING LOT CANOPY C	01-010-5231 Legal Services - General L	02/02/2026	1,755.00	.00		
661	BARRICK, SWITZER, LONG, BA	89110-028Z 1	HAWKS POINTE DEVELOPMENT	01-010-5231 Legal Services - General L	02/02/2026	4,365.00	.00		
Total BARRICK, SWITZER, LONG, BALSLEY & VAN EV:						23,465.00	.00		
BOBCAT OF ROCKFORD									
901	BOBCAT OF ROCKFORD	01-302722	CREDIT MEMO - RETURN OF CARTRI	01-050-5120 Maintenance & Repairs - E	06/18/2025	64.94-	.00		
901	BOBCAT OF ROCKFORD	01-316603	KUBOTA REPAIR - PARKS	01-050-5120 Maintenance & Repairs - E	02/06/2026	135.34	.00		
Total BOBCAT OF ROCKFORD:						70.40	.00		
Cardmember Service									
1091	Cardmember Service	020226 PD	Cuffs/Cases/Flashlight/Autokey/Shoulder	01-040-4612 Uniforms	02/02/2026	1,191.87	.00		
1091	Cardmember Service	020226 PD	Drone Test / Hotel Stays PD	01-040-5530 Training & Seminars	02/02/2026	416.98	.00		
1091	Cardmember Service	020226 PD	MOCIC App Fee PD	01-040-5870 Memberships & Dues - Or	02/02/2026	50.00	.00		
1091	Cardmember Service	020226 PD	TLO / Bodno / Water PD	01-040-5990 Departmental Operating S	02/02/2026	516.45	.00		
1091	Cardmember Service	020226 PD	Business Cards PD	01-040-6020 Office Supplies	02/02/2026	29.35	.00		
1091	Cardmember Service	020226 VH	UPDATE BUILDING LIGHTS AT VH	01-010-5121 Maintenance & Repairs - B	02/02/2026	343.77	.00		
1091	Cardmember Service	020226 VH	AI VOICE FOR RINGCENTRAL	01-010-5951 Information Technology - H	02/02/2026	5.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1091	Cardmember Service	020226 VH	ZOOM CHARGES	01-010-5952 Information Technology - S	02/02/2026	40.00	.00		
1091	Cardmember Service	020226 VH	MICROSOFT CHARGES	01-010-5952 Information Technology - S	02/02/2026	32.33	.00		
1091	Cardmember Service	020226 VH	FUNERAL FLOWERS	01-010-6020 Office Supplies	02/02/2026	74.81	.00		
1091	Cardmember Service	020226 VH	SOUNDTRACK TO YOUR BRAND	01-010-6091 Special Events	02/02/2026	39.00	.00		
1091	Cardmember Service	020226 VH	FEES/INTEREST	01-014-6059 Bank Fees	02/02/2026	60.90	.00		
1091	Cardmember Service	020226 VH	ADJ FOR MISSED 2025 CHARGES	01-014-6059 Bank Fees	02/02/2026	196.75	.00		
Total Cardmember Service:						2,997.21	.00		
CDW GOVERNMENT, INC.									
1161	CDW GOVERNMENT, INC.	AH7PC8W	BROTHER PRINTER - ADMIN ASSISTA	01-010-5951 Information Technology - H	01/22/2026	112.52	.00		
Total CDW GOVERNMENT, INC.:						112.52	.00		
Charter Communications									
10065	Charter Communications	25-012828	Distinct Identifications - PD	01-040-5990 Departmental Operating S	12/29/2025	50.00	.00		
10065	Charter Communications	25-013891	Distinct Identifications - PD	01-040-5990 Departmental Operating S	02/04/2026	50.00	.00		
Total Charter Communications:						100.00	.00		
CLEAR GOV, INC.									
1352	CLEAR GOV, INC.	2026-09159	2026 CLEAR GOV - TRANSPARENCY	01-014-5952 Information Technology - S	02/01/2026	4,057.46	.00		
Total CLEAR GOV, INC.:						4,057.46	.00		
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	012126 3000	12/18/25-1/21/26 STREET LIGHT RT/23	01-030-5411 Electricity - Street Lights	01/21/2026	4,275.89	.00		
1411	COMMONWEALTH EDISON	020426 2222	1/7/26-2/4/26 BRIDGE LIGHTS RT/25	01-030-5411 Electricity - Street Lights	02/04/2026	157.32	.00		
Total COMMONWEALTH EDISON:						4,433.21	.00		
DR. STILLWATER COMPANY									
1951	DR. STILLWATER COMPANY	50641PU	WATER SVC - VH	01-010-6020 Office Supplies	01/28/2026	65.25	.00		
Total DR. STILLWATER COMPANY:						65.25	.00		
Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5547594	Monthly Vehicle Repairs - PD	01-040-5120 Maintenance & Repairs - V	02/04/2026	1,740.11	.00		
10016	Enterprise Fleet Management	FBN5547594	Monthly Lease Charges - PD	01-040-6070 Vehicle Leases (Fleet)	02/04/2026	10,348.43	.00		
10016	Enterprise Fleet Management	FBN5563852	RAV 4 #1 - FULL MONTH	01-010-6070 Vehicle Leases (Fleet)	02/05/2026	481.86	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10016	Enterprise Fleet Management	FBN5563957	MONTHLY LEASE CHARGES - TRUCK	01-030-6070 Vehicle Leases (Fleet)	02/04/2026	17,326.43	.00		
Total Enterprise Fleet Management:						29,896.83	.00		
FEHR-GRAHAM & ASSOCIATES									
2161	FEHR-GRAHAM & ASSOCIATES	137336	PROJ 405.0026231 2026 RES STREET	01-010-5220 Engineering - General (Vill	01/23/2026	12,535.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	137337	PROJ 25-793 2026-2030 CAP IMP PLA	01-019-5246 Engineering & Design Serv	01/23/2026	4,077.00	.00		
2161	FEHR-GRAHAM & ASSOCIATES	137338	PROJ 405.0026560 2026 ENGINEERIN	01-010-5220 Engineering - General (Vill	01/23/2026	10,139.42	.00		
2161	FEHR-GRAHAM & ASSOCIATES	137339	PROJ 405.0251749.000 PORTER PHAS	01-019-5246 Engineering & Design Serv	01/23/2026	26,962.25	.00		
Total FEHR-GRAHAM & ASSOCIATES:						53,713.67	.00		
GRAINGER									
2621	GRAINGER	9788222728	RING TERMINAL - SHOP SUPPLIES	01-030-6040 Operating Supplies	01/29/2026	10.99	.00		
2621	GRAINGER	9788222736	SOCKET - SHOP SUPPLIES	01-030-6040 Operating Supplies	01/29/2026	34.58	.00		
2621	GRAINGER	9788222751	ASPHALT RAKE - PW	01-030-6040 Operating Supplies	01/29/2026	188.52	.00		
2621	GRAINGER	9790076682	PUSH BROOM	01-030-6040 Operating Supplies	01/30/2026	200.24	.00		
Total GRAINGER:						434.33	.00		
GREG'S GARAGE INC.									
2661	GREG'S GARAGE INC.	30361	STATE INSPECTION 02/04/26 - TRUCK	01-030-5122 Maintenance & Repairs - V	02/03/2026	50.00	.00		
2661	GREG'S GARAGE INC.	30361	STATE INSPECTION 02/04/26 - TRUCK	01-030-5122 Maintenance & Repairs - V	02/03/2026	76.50	.00		
Total GREG'S GARAGE INC.:						126.50	.00		
HALL SIGNS, INC.									
2673	HALL SIGNS, INC.	159937	9" FLAT STREET NAME SIGNS - MAIN	01-030-6200 Street Sign Installation & R	01/26/2026	357.45	.00		
2673	HALL SIGNS, INC.	161086	4 STOP SIGNS & RIVETS	01-030-6200 Street Sign Installation & R	02/06/2026	401.49	.00		
Total HALL SIGNS, INC.:						758.94	.00		
I3 BROADBAND - ROCKFORD IL									
2000	I3 BROADBAND - ROCKFORD IL	5006890-1	FIBER INTERNET - 10631 MAIN ST	01-010-5320 Telephone & Data	02/07/2026	699.99	.00		
2000	I3 BROADBAND - ROCKFORD IL	5006890-1	IP ADDRESSES	01-010-5320 Telephone & Data	02/07/2026	39.99	.00		
2000	I3 BROADBAND - ROCKFORD IL	5006890-1	FIBER INTERNET - 5204 SWANSON R	01-030-5320 Telephone & Data	02/07/2026	149.99	.00		
Total I3 BROADBAND - ROCKFORD IL:						889.97	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV121753	COPIER-PW	01-030-5860 Equipment Rentals	02/02/2026	38.87	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV121839	COPIER USAGE - PD	01-040-6020 Office Supplies	02/03/2026	193.74	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV121883	COPIER - VH	01-010-5330 Printing & Publishing	02/03/2026	52.32	.00		
Total INTEGRA BUSINESS SYSTEMS:						284.93	.00		
INTERSTATE BATTERIES OF RKFD									
3201	INTERSTATE BATTERIES OF RK	7047892	QUICK CABLE & CONNECTORS - TRU	01-030-5122 Maintenance & Repairs - V	01/14/2026	11.44	.00		
Total INTERSTATE BATTERIES OF RKFD:						11.44	.00		
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	565315	OIL FILTER - TRUCK #306	01-030-5120 Maintenance & Repairs - E	01/30/2026	31.95	.00		
3401	JERRYS AUTO PARTS	565315	MANDREL SET - PW SHOP	01-030-6040 Operating Supplies	01/30/2026	12.00	.00		
Total JERRYS AUTO PARTS:						43.95	.00		
MENARD'S									
4411	MENARD'S	64580	TOILET TANK LEVER - PW MENS ROO	01-030-5121 Maintenance & Repairs - B	01/27/2026	16.99	.00		
4411	MENARD'S	64707	FOLDING LEG TABLE, POCKET HOLE	01-030-6040 Operating Supplies	01/29/2026	173.94	.00		
4411	MENARD'S	64707	EXTRA HEAVY BOLT & GATE HITCH -	01-050-5120 Maintenance & Repairs - E	01/29/2026	59.96	.00		
Total MENARD'S:						250.89	.00		
MILLER-BRADFORD & RISBERG, INC.									
4621	MILLER-BRADFORD & RISBER	P3519208	ROCKER SWITCH & TARIFF - LOADER	01-030-5120 Maintenance & Repairs - E	02/06/2026	164.45	.00		
Total MILLER-BRADFORD & RISBERG, INC.:						164.45	.00		
MOTOROLA SOLUTIONS, INC									
4675	MOTOROLA SOLUTIONS, INC	100416202601	Radio Subscription- PD	01-040-5990 Departmental Operating S	02/01/2026	1,135.00	.00		
Total MOTOROLA SOLUTIONS, INC:						1,135.00	.00		
MUNICIPAL CODE ENFORCEMENT, LLC									
4696	MUNICIPAL CODE ENFORCEME	1760	CODE ENFORCEMENT CONSULTING	01-013-5953 CODE ENFORCEMENT C	02/01/2026	3,943.97	.00		
Total MUNICIPAL CODE ENFORCEMENT, LLC:						3,943.97	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
NICOR GAS									
4931	NICOR GAS	012026 2000 9	12/17/25-1/16/25 5402 SWANSON	01-030-6010 Building Utilities (Gas & El	01/20/2026	1,262.79	.00		
4931	NICOR GAS	012326	VILLAGE HALL	01-010-6010 Building Utilities (Gas & El	01/23/2026	523.64	.00		
4931	NICOR GAS	012326	POLICE DEPARTMENT	01-040-6010 Building Utilities (Gas & El	01/23/2026	523.64	.00		
Total NICOR GAS:						2,310.07	.00		
NORTH PARK PUBLIC WATER DIST.									
4971	NORTH PARK PUBLIC WATER D	012826	VILLAGE HALL WATER SERVICE	01-010-6010 Building Utilities (Gas & El	01/28/2026	36.36	.00		
4971	NORTH PARK PUBLIC WATER D	012826	POLICE DEPT WATER SERVICE	01-040-6010 Building Utilities (Gas & El	01/28/2026	36.36	.00		
4971	NORTH PARK PUBLIC WATER D	012826 30000-	12/5/25-1/5/26 6545 WINDFLOWER LN	01-050-6010 Building Utilities (Gas & El	01/28/2026	22.99	.00		
4971	NORTH PARK PUBLIC WATER D	012826 90200-	12/5/25-1/5/26 5402 SWANSON	01-030-6010 Building Utilities (Gas & El	01/28/2026	50.75	.00		
Total NORTH PARK PUBLIC WATER DIST.:						146.46	.00		
PREMIER TECHNOLOGIES									
5502	PREMIER TECHNOLOGIES	09616	SLA - WORKSTATION MANAGEMENT -	01-010-5950 Information Technology - C	02/02/2026	1,027.00	.00		
5502	PREMIER TECHNOLOGIES	09616	SLA - WORKSTATION MANAGEMENT -	01-012-5950 Information Technology - C	02/02/2026	79.00	.00		
5502	PREMIER TECHNOLOGIES	09616	SLA - WORKSTATION MANAGEMENT -	01-014-5950 Information Technology - C	02/02/2026	242.00	.00		
5502	PREMIER TECHNOLOGIES	09616	SLA - WORKSTATION MANAGEMENT -	01-018-5950 Information Technology - C	02/02/2026	294.00	.00		
5502	PREMIER TECHNOLOGIES	09616	SLA - WORKSTATION MANAGEMENT -	01-030-5950 Information Technology - C	02/02/2026	316.00	.00		
5502	PREMIER TECHNOLOGIES	09616	SLA - WORKSTATION MANAGEMENT -	01-040-5950 Information Technology - C	02/02/2026	1,336.00	.00		
Total PREMIER TECHNOLOGIES:						3,294.00	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	020726 4000	1/1/26-2/1/26 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	02/07/2026	15.43	.00		
5851	ROCK ENERGY COOPERATIVE	020726 5000	1/1/26-2/1/26 MCCURRY & WILLOWBR	01-030-5411 Electricity - Street Lights	02/07/2026	24.43	.00		
5851	ROCK ENERGY COOPERATIVE	020726 8001	1/1/26-2/1/26 MCCURRY	01-030-5411 Electricity - Street Lights	02/07/2026	23.71	.00		
Total ROCK ENERGY COOPERATIVE:						63.57	.00		
ROCK ROAD COMPANIES									
5901	ROCK ROAD COMPANIES	021026	2025 RESIDENTIAL STREETS - FINAL	90-010-6203 Capital Improvements - Str	02/10/2026	55,489.53	.00		
5901	ROCK ROAD COMPANIES	328477	2.34 TONS COLD MIX	01-030-6060 Road Repair Bulk Material	01/29/2026	397.80	.00		
Total ROCK ROAD COMPANIES:						55,887.33	.00		
ROCK VALLEY INDUSTRIES, LLC									
5992	ROCK VALLEY INDUSTRIES, LL	28943	BATTERIES - VH	01-010-6021 Cleaning Services	02/01/2026	30.50	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5992	ROCK VALLEY INDUSTRIES, LL	28943	CLEANING - VH	01-010-6021 Cleaning Services	02/01/2026	1,197.00	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28943	CLEANING - PW	01-030-6021 Cleaning Services	02/01/2026	413.70	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28943	CLEANING - PD	01-040-6021 Cleaning Services	02/01/2026	1,354.50	.00		
5992	ROCK VALLEY INDUSTRIES, LL	28943	CLEANING - PORTER PARK	01-050-6021 Cleaning Services	02/01/2026	341.25	.00		
Total ROCK VALLEY INDUSTRIES, LLC:						3,336.95	.00		
SHARE CORP									
6401	SHARE CORP	329213	GUARDIAN - PW	01-030-6040 Operating Supplies	01/29/2026	380.87	.00		
6401	SHARE CORP	329213	CHERRY JELL SMELL - PARKS	01-050-5121 Maintenance & Repairs - B	01/29/2026	154.67	.00		
Total SHARE CORP:						535.54	.00		
SIGNS NOW									
6521	SIGNS NOW	I-96199	P-LED POWER SUPPLY LABOR (PART	01-040-5121 Maintenance & Repairs - B	01/29/2026	150.00	.00		
Total SIGNS NOW:						150.00	.00		
STRATUS NETWORKS									
6890	STRATUS NETWORKS	247076	MONTHLY FIBER CONNECTION - VH	01-010-5320 Telephone & Data	02/01/2026	571.53	.00		
6890	STRATUS NETWORKS	247076	MONTHLY FIBER CONNECTION - PD	01-040-5320 Telephone & Data	02/01/2026	571.53	.00		
Total STRATUS NETWORKS:						1,143.06	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390034352	UNIFORMS & MATS - PW	01-030-4610 Uniforms	02/02/2026	114.43	.00		
7460	UNIFIRST CORPORATION	3390034352	UNIFORMS - PARKS	01-050-4610 Uniforms	02/02/2026	10.51	.00		
7460	UNIFIRST CORPORATION	3390034707	UNIFORMS & MATS - PW	01-030-4610 Uniforms	02/09/2026	114.43	.00		
7460	UNIFIRST CORPORATION	3390034707	UNIFORMS - PARKS	01-050-4610 Uniforms	02/09/2026	10.51	.00		
Total UNIFIRST CORPORATION:						249.88	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	97680	Harris - Pants x2	01-040-4612 Uniforms	08/07/2025	195.90	.00		
7441	UNIFORM DEN EAST, INC	99639	Gonzalez - SS Shirts / LS Shirts	01-040-4612 Uniforms	01/26/2026	278.40	.00		
7441	UNIFORM DEN EAST, INC	99799	Lewis - Shirts, Sew on Rank	01-040-4612 Uniforms	01/29/2026	153.90	.00		
7441	UNIFORM DEN EAST, INC	99842	Brown - Gun Belt / Jacket	01-040-4612 Uniforms	01/22/2026	227.99	.00		
7441	UNIFORM DEN EAST, INC	99843	Brown - Sew on Rank	01-040-4612 Uniforms	01/22/2026	11.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total UNIFORM DEN EAST, INC:						867.19	.00		
VANDEWALLE & ASSOCIATES									
7483	VANDEWALLE & ASSOCIATES	202601038	Planning Services	01-016-5241 Planning Services - Zonin	01/20/2026	13,847.50	.00		
Total VANDEWALLE & ASSOCIATES:						13,847.50	.00		
WEX BANK									
7663	WEX BANK	110286997	FUEL-PD	01-040-6030 Gasoline & Oil	01/31/2026	2,656.20	.00		
7663	WEX BANK	110306656	FUEL-PW	01-030-6030 Gasoline & Oil	01/31/2026	3,221.38	.00		
7663	WEX BANK	110306656	FUEL - PARKS	01-050-6030 Gasoline & Oil	01/31/2026	111.37	.00		
Total WEX BANK:						5,988.95	.00		
WINNEBAGO COUNTY CLERK									
7771	WINNEBAGO COUNTY CLERK	020526	RECORDING FEES	01-010-5330 Printing & Publishing	02/05/2026	162.00	.00		
Total WINNEBAGO COUNTY CLERK:						162.00	.00		
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	13743	INTERNET SERVICE/PUBLIC IP ADDR	01-010-5320 Telephone & Data	01/31/2026	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		
WOW Full Service Carwash & Detail Center									
6161	WOW Full Service Carwash & Det	013126 PD	CAR WASHES - PD	01-040-5120 Maintenance & Repairs - V	01/31/2026	69.00	.00		
Total WOW Full Service Carwash & Detail Center:						69.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	7437-R	STELL ROD - BACK HOE	01-030-5120 Maintenance & Repairs - E	02/02/2026	12.99	.00		
102	ZIEGLER'S ACE HARDWARE	7444-R	SHOP SUPPLIES	01-030-6040 Operating Supplies	02/03/2026	95.85	.00		
102	ZIEGLER'S ACE HARDWARE	7446-R	FASTENERS - MOWING TRAILER - PA	01-050-5120 Maintenance & Repairs - E	02/04/2026	50.25	.00		
Total ZIEGLER'S ACE HARDWARE:						159.09	.00		
Grand Totals:						257,261.95	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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- Department Key
- 010 Administration
 - 012 Village Clerk
 - 015 Liability Insurance
 - 030 Public Works
 - 040 Police/Public Safety
 - 050 Parks and Recreation

Dated: _____

Administrator: _____

Trustees: _____

These signatures approve all invoices in this report. Any invoices not approved are circled in Red.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<-> "50"

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 7.

Agenda Item:	Hawks Pointe Plat 5 – Public Improvements Acceptance Request		
Date:	02/03/2026	Meeting:	Village Board of Trustees
Prepared by:	Garrett Flores/Brandon Boggs	Department:	Public Works/Engineering

Overview/Background Information

Hawks Pointe Plat 5 is a residential subdivision development approved by the Village Board in April 2023. This subdivision involved various public improvements to eventually be accepted as public, including primarily sanitary sewer, water main, roadways, storm sewer, and sidewalks. Village staff has verified through inspection that all required public improvements have been substantially completed and meet applicable Village standards.

The Village of Roscoe, if approved, will be accepting full maintenance responsibility of the roadways, sidewalks, and storm sewer infrastructure. The developer has submitted an irrevocable letter of credit in the amount of \$208,514.88, which is used to guarantee any repairs necessitated by defects in material or workmanship in the improvements for a period of two years beginning on the date of the acceptance of the improvements by the village.

Key Issues

The Village will assume full maintenance responsibility for the public improvements listed above from the date of acceptance. The developer is still required to repair any defects to the infrastructure for a period of two years following the date of acceptance.

Fiscal Note/Budget Impact

N/A

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends Board approval of the acceptance of public improvements pertaining to the Hawks Pointe Plat 5 subdivision.

Attachments

- Resolution
- Final Subdivision Plat and Site Plan Overview
- Developer Acceptance Request Letter
- Village of Roscoe Conditional Acceptance Letter
- Irrevocable Letter of Credit

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2026-R06**

**A RESOLUTION ACCEPTING THE PUBLIC IMPROVEMENTS IN HAWKS POINTE
PLAT 5 SUBDIVISION.**

WHEREAS, White Oak Trust, (the “Developer”) has submitted and developed certain plats which have been approved by the Village Board of Trustees, for property located within Hawks Pointe Plat 5 subdivision, in Roscoe, Illinois; and

WHEREAS, the Developer has requested that the Village accept the Roads and Drainage of said subdivision plat pursuant to Village Ordinance and Statute; and

WHEREAS, Fehr-Graham & Associates, serving as Village Engineer, has recommended acceptance of these public improvements; and

WHEREAS, the Village finds that the roads and drainage, and public improvements of Hawks Pointe Plat 5 meet the Village’s criteria for acceptance; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that:

- 1) That the Village hereby accepts those municipal public improvements constructed as part of the Hawks Pointe Plat 5 Subdivision, in accordance with the approved plans and specifications, and as shown upon the final approved plats, into the Village of Roscoe, Illinois.

2026-06				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED FEBRUARY 03, 2026

ATTEST:

Village President

Village Clerk

OWNER
White Oak Trust
1020 Benbrook Drive
Loves Park, IL 61111

PLAT NO. 5 OF HAWKS POINTE SUBDIVISION

PART OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 45 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN AND PART OF OUTLOT AS DESIGNATED UPON PLAT NO. 4 OF HAWKS POINTE SUBDIVISION

ARC DESIGN RESOURCES INC.

5291 ZENITH PARKWAY
LOVES PARK, IL 61111
VOICE: (815) 484-4300
FAX: (815) 484-4303
www.arcdesign.com
Design Firm License No. 184-001334

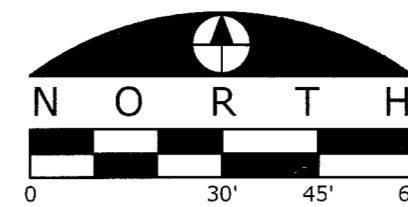
AREA TABULATION

LOT 172-178	189,476 S.F.	4,350 AC.
PUBLIC R.O.W. DEDICATION	46,594 S.F.	1,069 AC.
TOTAL	236,070 S.F.	5,419 AC.

LEGEND

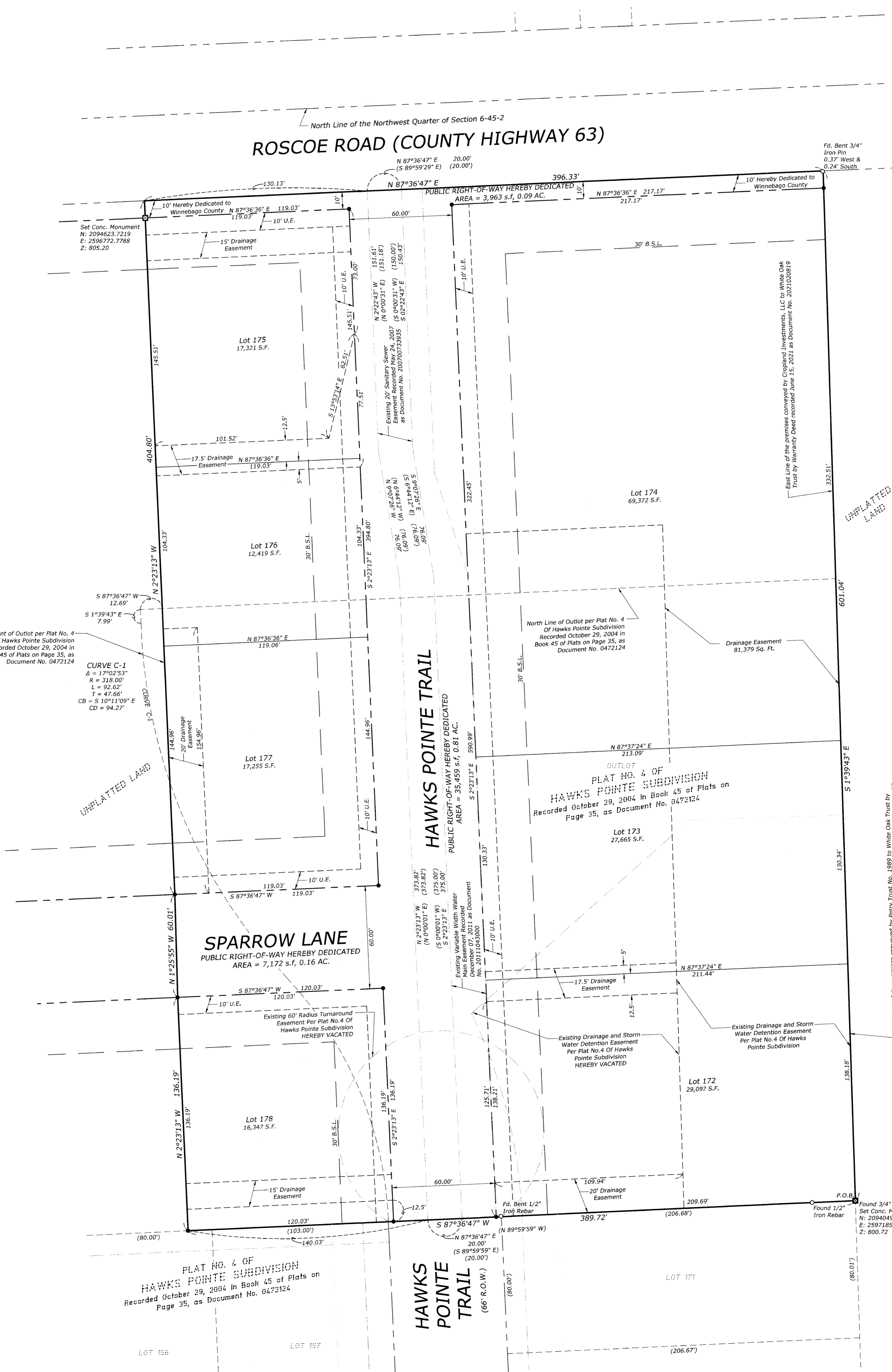
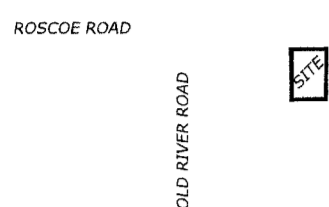
- SET MONUMENT 3/4" REBAR, 2 FT. LENGTH 1.5 LBS PER FT.
- SET CONCRETE MONUMENT
- FOUND MONUMENT, SEE MAP FOR MATERIAL
- R RADIUS
- CD CHORD DISTANCE
- CB CHORD BEARING
- L ARC LENGTH
- T TANGENT LENGTH
- △ CENTRAL ANGLE
- N 45°52'36" E MEASURED BEARING
- 586.78' MEASURED DISTANCE
- (N 45°52'36" E) RECORD BEARING
- (586.78') RECORD DISTANCE

- SECTION LINE
- BUILDING SETBACK LINE
- CENTER LINE
- EASEMENT LINE
- RIGHT-OF-WAY LINE
- EXTERIOR BOUNDARY LINE
- INTERIOR LOT LINE
- LOT NUMBER
- S.F. SQUARE FEET
- S.U.E. STORM WATER UTILITY EASEMENT
- U.E. UTILITY EASEMENT
- TEMPORARY 60' RADIUS TURNAROUND EASEMENT TO BE VACATED
- EASEMENT PORTION TO BE VACATED
- EASEMENT PORTION TO REMAIN



Impact Fees for Schools Required: A cash contribution in lieu of dedication of school sites shall be required prior to the issuance of any zoning permits for any individual lots within Plat No. 5 of Hawks Pointe Subdivision. Such contributions shall be received by the Village and held in trust by the appropriate school district and shall be used for the acquisition of land for school sites to serve the immediate or future needs of children from that subdivision or development or for the improvement to any existing school site that already serves those needs, and for the construction of school buildings or additions thereto in accordance with 65 ILCS 5/11-12-5 and Village Ordinance No. 2003-8, which is hereby adopted by reference. If any portion of a cash contribution in lieu of dedication of school sites is not expended for the purposes set forth herein within ten years from the date of receipt, it shall be refunded by the entity holding the contribution to the record owner of the subdivided land at the time of the refund. If there is more than one record owner of the subdivided land or of the land that comprises the planned development, as applicable, the record owners shall share in the refund pro-rata based on the cash contributions originally paid by each property.

VICINITY MAP (Not to Scale)



ARC DESIGN
RESOURCES INC.

5291 ZENITH PARKWAY
LOVES PARK, IL 61111
VOICE: (815) 484-4300
FAX: (815) 484-4303

www.arcdesign.com
Design Firm License No. 184-001334

OWNER
White Oak Trust
1020 Benbrook Drive
Loves Park, IL 61111

PLAT NO. 5 OF HAWKS POINTE SUBDIVISION

PART OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 45 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN AND PART OF OUTLOT AS DESIGNATED UPON PLAT NO. 4 OF HAWKS POINTE SUBDIVISION

CERTIFICATION BY SURVEYOR
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

I hereby certify that, at the request of the owners, I have surveyed and subdivided according to the Plat No. 5 of Hawks Pointe Subdivision; A parcel of land being part of the Northwest Quarter of Section 6, Township 45 North, Range 2 East of the Third Principal Meridian and part of Outlot as designated upon Plat No. 4 of Hawks Pointe Subdivision, being a subdivision of part of Northwest Quarter of Section 6, Township 45 North, Range 2 East of the Third Principal Meridian, the plat of which subdivision was recorded October 29, 2004 in Book 45 of Plats on Page 35 as Document No. 0472124 in the Recorder's Office of Winnebago County, Illinois, described as follows:

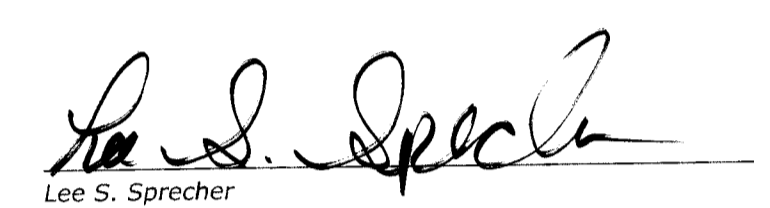
Beginning at the Southeast corner of said Outlot; thence South 87 degrees 36 minutes 47 seconds West along the South line and the Westerly prolongation of the South line of said Outlot, a distance of 389.72 feet; thence North 2 degrees 23 minutes 13 seconds West, a distance of 136.19 feet; thence North 1 degree 25 minutes 55 seconds West, a distance of 60.01 feet; thence North 2 degrees 23 minutes 13 seconds West, a distance of 404.80 feet to the South line of a public road designated Roscoe Road (County Highway 63); thence North 87 degrees 36 minutes 47 seconds East along the South line of said Roscoe Road (County Highway 63), a distance of 396.33 feet to the Northeast corner of Tract 1 of the premises conveyed by Cropland Investments, LLC to White Oak Trust by Warranty Deed recorded June 15, 2021 as Document No. 2021020819 in said Recorder's Office; thence South 1 degree 39 minutes 43 seconds East along the East line of said premises and the East line of said Outlot, a distance of 601.04 feet to the Point of Beginning, containing 5.419 acres, more or less, all being situated in the County of Winnebago and the State of Illinois.

Dimensions are given in feet and decimals of a foot. Iron pins 3/4 -inch in diameter and 4 feet long have been found or set at all points marked on the plat with a solid dot, and iron pins 5/8-inch in diameter and 3 feet long have been found or set at all other lot corners.

I hereby certify that no part of the property covered by this plat is situated within a special flood hazard area as identified by the Federal Emergency Management Agency for Winnebago County, Map Number 17201C0141E, Dated February 17, 2016.

I further certify that this plat is situated within the corporate limits of a city which has a city plan and is exercising the special powers authorized by Division 12 of Article 11 of the Illinois Municipal Code, as now or hereafter amended.

Given under my hand and seal this 14th day of DECEMBER, 2022.


Lee S. Sprecher
Illinois Professional Land Surveyor No. 3436
Arc Design Resources, Inc.
5291 Zenith Parkway
Loves Park, IL 61111
(815) 484-4300
My current license expires: 11/30/2024



CERTIFICATION OF DEDICATION BY OWNER(S) OF LAND
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

As owner, I hereby certify that I have caused the land described in the foregoing affidavit of the surveyor, to be surveyed, divided and mapped as presented on this plat. All streets, alleys, walkways, parks, playgrounds and school sites shown on this plat are hereby dedicated to the public purposes, and all easements shown are subject to the easement provisions in Ch. 154 of the Village Code of Ordinances.

In compliance with Public Act 90-286 this is to further certify that the lands embraced within the annexed Plat are located in the following school districts:

- Rockton School District No. 140
- Hononegah High School District No. 207

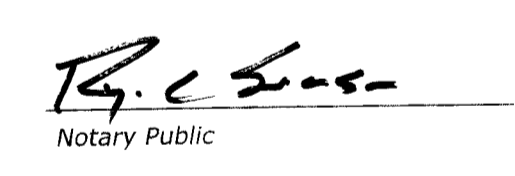
White Oak Trust
1020 Benbrook Drive
Loves Park, IL 61111

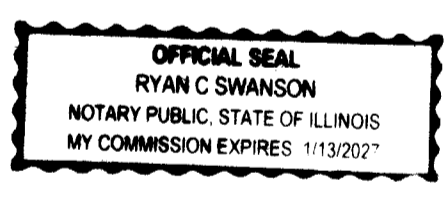
By:  Joshua Petry owner
Signature Printed Name Title

CERTIFICATION BY NOTARY PUBLIC
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

I, Ryan Swanson, a Notary Public, in and for said County and State aforesaid, DO HEREBY CERTIFY THAT Joshua Petry, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such trustee of said trust, they signed the foregoing document pursuant to authority given by the trustees of said trust, as their free and voluntary act, and as the free and voluntary act of said trust, for the purposes therein set forth.

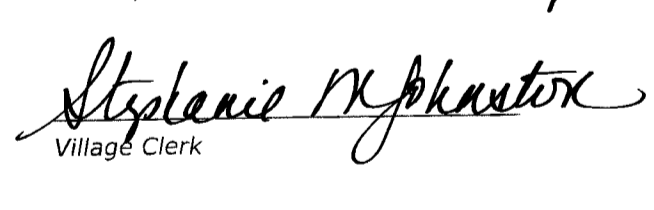
Subscribed and Sworn before me this 23rd day of April, 2023.


Notary Public



CERTIFICATION BY VILLAGE CLERK
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

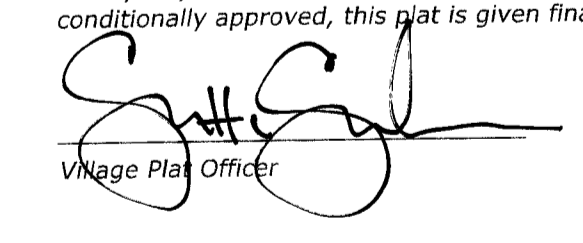
This is to certify that the Village Board of the Village of Roscoe did, at its meeting on the 6th day of DECEMBER, 2022, approve the Plat and authorize it to be recorded. In witness whereof, I, Stephanie M. Johnston, Village Clerk of the Village of Roscoe, hereunto set my hand and affixed the seal of the Village of Roscoe, this 19th day of April, 2023.


Village Clerk



CERTIFICATION BY VILLAGE PLAT OFFICER
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

Having reviewed the recommendations of the Planning Division, Department of Community Development and the conditions placed on this Final Plat by City Council, and finding substantial conformity with all pertinent laws, rules and regulations and the tentative plat of this subdivision as conditionally approved, this plat is given final approval this 6th day of DECEMBER, 2022.


Village Plat Officer

CERTIFICATION BY VILLAGE BOARD
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.


This is to certify that the Village of Roscoe has reviewed the attached Plat No. 5 of Hawks Pointe Subdivision. In witness whereof, I have hereto set my hand this 19th day of April, 2023.


Village Board President

SURFACE WATER DRAINAGE CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

The undersigned hereby certify, to the best of our knowledge and belief, the drainage of surface waters will not be changed by the construction of such subdivision or any part thereof, or, that such surface water drainage will not be changed without adequate provision being made for the collection and diversion of such surface waters in public areas or drains which the subdivider has a right to use, and that such surface waters will not be deposited on the property of adjoining land owners in such concentrations as may cause damage to the adjoining property because of the construction of the subdivision.

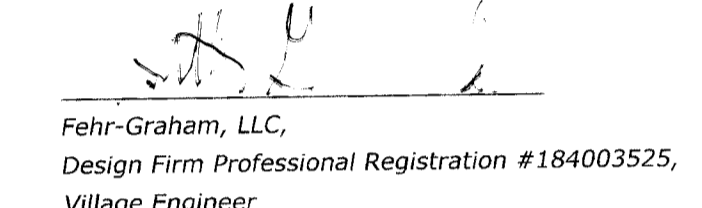
Dated this 23rd day of April, 2023.


Jeffrey S. Linkenhead, Professional Engineer
Illinois License No. 062-048405
Expires 11/30/2023

CERTIFICATION BY VILLAGE ENGINEER
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

All required improvements including streets, sidewalks, sanitary sewers, storm sewers, water mains and drainage structures have been built, as required, or have been provided for by bond contract or irrevocable letter of credit to my approval.

Approved this 28th day of JUNE, 2023.


Fehr-Graham, LLC,
Design Firm Professional Registration #184003525,
Village Engineer

CERTIFICATION BY WINGIS
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

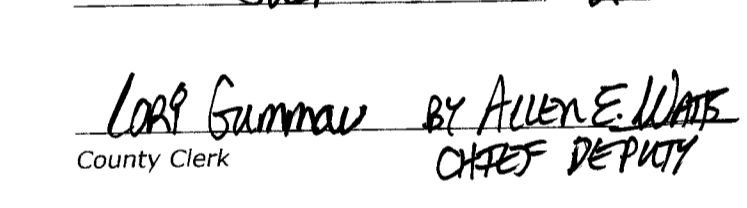
I hereby certify that the ties to the Winnebago County Geodetic Control Network for the property contained within this plat have been reviewed and are approved. The geodetic Control Network Tie Form has been submitted and it is approved.

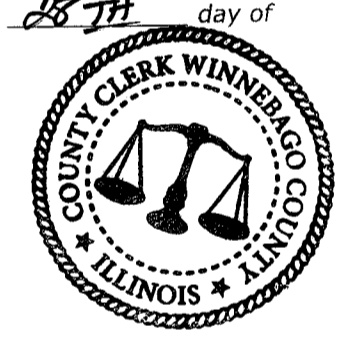
Dated this 25th day of April, A.D. 2023.


Carol Springer
Wingis Authorized Agent

CERTIFICATION BY COUNTY CLERK
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

I, Lori Gummow, County Clerk of Winnebago County in the State of Illinois, do hereby certify that I find no delinquent general taxes, unpaid current general taxes, delinquent special assessments or unpaid current special assessments against the lands embraced within the plat of No. 5 Hawks Pointe Subdivision. In witness thereof, I have hereunto set my hand and seal of the County of Winnebago this 28th day of JULY, 2023.

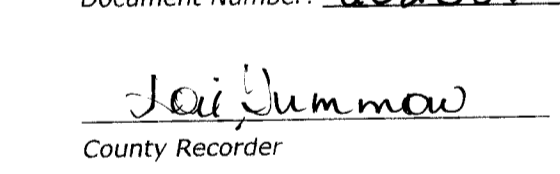

Lori Gummow by Allen E. White
County Clerk CHIEF DEPUTY



CERTIFICATION OF RECORDING OFFICIAL
STATE OF ILLINOIS)
COUNTY OF WINNEBAGO) S.S.

Filed for record this 31 day of July, 2023, at 9:00 o'clock A. M., recorded in Book 50 of Plats, page 14 and examined.

Document Number: 2023017052


County Recorder

EASEMENT PROVISION

An easement is hereby reserved for and granted governmental bodies and other public utilities and their respective successors and assigns within the area as shown by dotted lines on the plat and marked "Easement," to install, lay, construct, renew, operate and maintain storm and sanitary sewers, pipes, conduits, cables, poles and wires, overhead and underground, with all necessary braces, guys, anchors and other equipment for the purpose of serving the subdivision and other property with telephone, electric and other utility service; also is hereby granted the right to use the streets for that purpose, the right to overhang lots with aerial service wires to serve adjacent lots, the right to enter upon the lots at all times to install, lay, construct, renew, operate and maintain within the easement area the storm and sanitary sewers, pipes, conduits, cables, poles and wires, overhead and underground, with all necessary braces, guys, anchors and other equipment and finally the right is hereby granted to cut down and remove or trim and keep trimmed any trees, shrubs or saplings that interfere or threaten to interfere with any of the public utility equipment installed on the easement, but same may be used for gardens, shrubs, landscaping and other purposes that do not then or later interfere with the aforesaid uses or the rights therein granted.

If the grade of the subdivision property must be so altered, or if the storm and sanitary sewer facilities required that the underground utility be moved or otherwise altered, the owners, their respective successors and assigns shall reimburse the utility company for the necessary expense involved.

ARC DESIGN
RESOURCES INC.

5281 ZENITH PARKWAY
LOVES PARK, IL 61111
VOICE: (815) 484-4300
FAX: (815) 484-4303

www.arcdesign.com
Illinois Design Firm License No. 184-001334

PROJECT NAME
OWNER'S NAME

**HAWKS POINTE
PLAT 5**

HAWKS POINTE TRAIL
ROSCOE, IL 61073
WINNEBAGO COUNTY

WHITE OAK TRUST
1020 BENBROOK DRIVE
LOVES PARK, IL 61111

CONSULTANTS

ISSUED FOR

NO.	DESCRIPTION	DATE
1.	AGENCY REVIEW	08-03-2022
2.	AGENCY APPROVAL	08-29-2022
3.	AGENCY APPROVAL	10-06-2022
4.	AGENCY APPROVAL	11-16-2022
5.	---	---
6.	---	---
7.	---	---
8.	---	---
9.	---	---
10.	---	---
11.	---	---
12.	---	---

SHEET TITLE

**SITE OVERVIEW
PLAN**

DRAWN

CHECKED

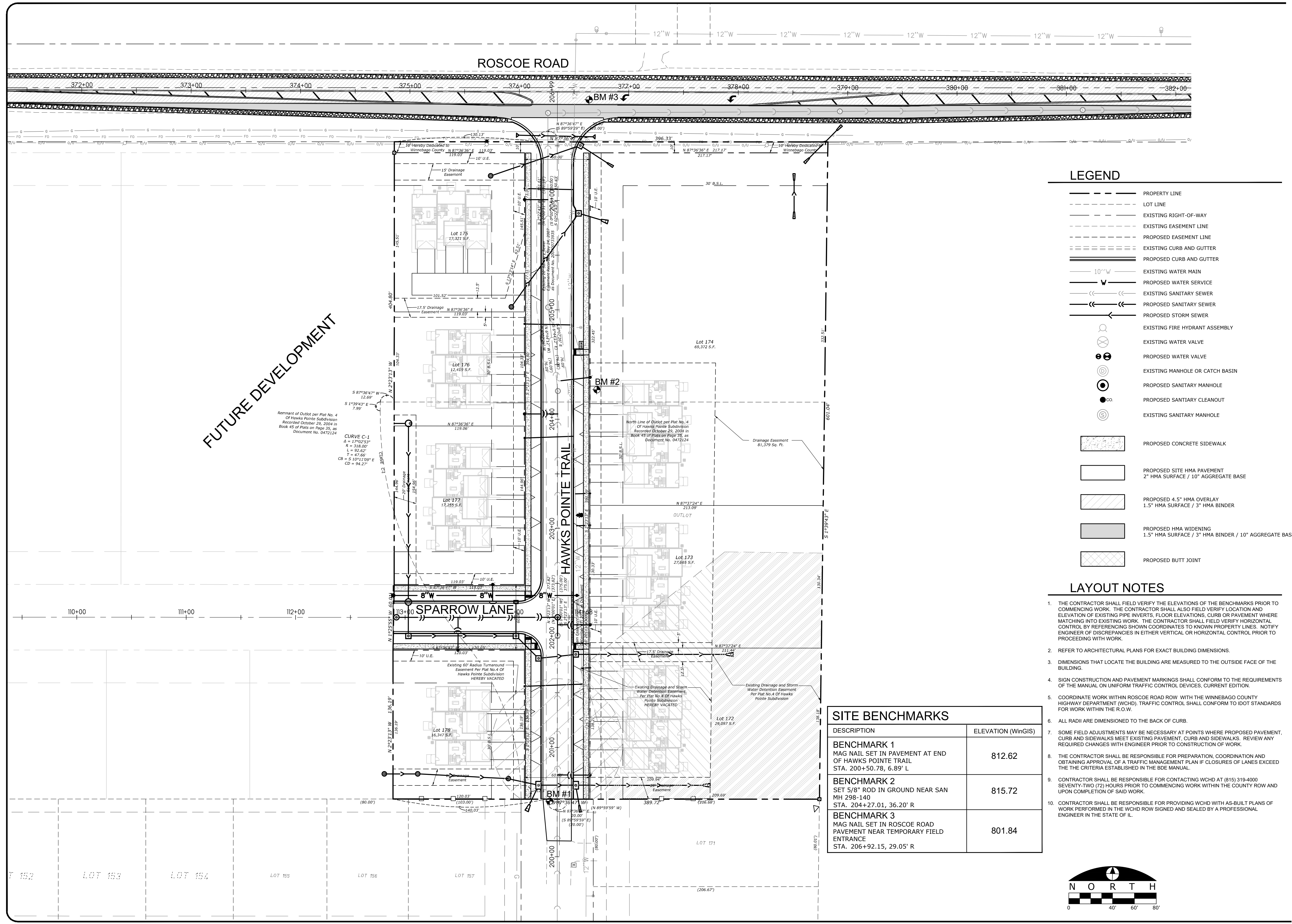
PM

MJH
JSL
JSL

PROJECT NUMBER
SHEET NUMBER

22012

C06



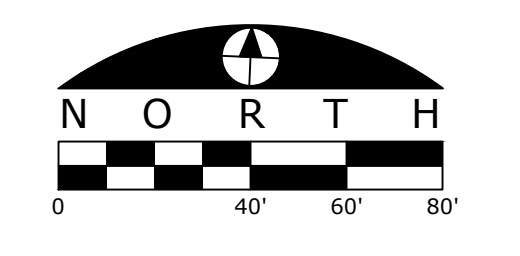
LEGEND

- PROPERTY LINE
- LOT LINE
- EXISTING RIGHT-OF-WAY
- EXISTING EASEMENT LINE
- PROPOSED EASEMENT LINE
- EXISTING CURB AND GUTTER
- PROPOSED CURB AND GUTTER
- EXISTING WATER MAIN
- PROPOSED WATER SERVICE
- EXISTING SANITARY SEWER
- PROPOSED SANITARY SEWER
- PROPOSED STORM SEWER
- EXISTING FIRE HYDRANT ASSEMBLY
- EXISTING WATER VALVE
- PROPOSED WATER VALVE
- EXISTING MANHOLE OR CATCH BASIN
- PROPOSED SANITARY MANHOLE
- PROPOSED SANITARY CLEANOUT
- EXISTING SANITARY MANHOLE
- PROPOSED CONCRETE SIDEWALK
- PROPOSED SITE HMA PAVEMENT
2" HMA SURFACE / 10" AGGREGATE BASE
- PROPOSED 4.5" HMA OVERLAY
1.5" HMA SURFACE / 3" HMA BINDER
- PROPOSED HMA WIDENING
1.5" HMA SURFACE / 3" HMA BINDER / 10" AGGREGATE BASE
- PROPOSED BUTT JOINT

- LAYOUT NOTES**
- THE CONTRACTOR SHALL FIELD VERIFY THE ELEVATIONS OF THE BENCHMARKS PRIOR TO COMMENCING WORK. THE CONTRACTOR SHALL ALSO FIELD VERIFY LOCATION AND ELEVATION OF EXISTING PIPE INVERTS, FLOOR ELEVATIONS, CURB OR PAVEMENT WHERE MATCHING INTO EXISTING WORK. THE CONTRACTOR SHALL FIELD VERIFY HORIZONTAL CONTROL BY REFERENCING SHOWN COORDINATES TO KNOWN PROPERTY LINES. NOTIFY ENGINEER OF DISCREPANCIES IN EITHER VERTICAL OR HORIZONTAL CONTROL PRIOR TO PROCEEDING WITH WORK.
 - REFER TO ARCHITECTURAL PLANS FOR EXACT BUILDING DIMENSIONS.
 - DIMENSIONS THAT LOCATE THE BUILDING ARE MEASURED TO THE OUTSIDE FACE OF THE BUILDING.
 - SIGN CONSTRUCTION AND PAVEMENT MARKINGS SHALL CONFORM TO THE REQUIREMENTS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, CURRENT EDITION.
 - COORDINATE WORK WITHIN ROSCOE ROAD ROW WITH THE WINNEBAGO COUNTY HIGHWAY DEPARTMENT (WCHD). TRAFFIC CONTROL SHALL CONFORM TO IDOT STANDARDS FOR WORK WITHIN THE R.O.W.
 - ALL RADII ARE DIMENSIONED TO THE BACK OF CURB.
 - SOME FIELD ADJUSTMENTS MAY BE NECESSARY AT POINTS WHERE PROPOSED PAVEMENT, CURB AND SIDEWALKS MEET EXISTING PAVEMENT, CURB AND SIDEWALKS. REVIEW ANY REQUIRED CHANGES WITH ENGINEER PRIOR TO CONSTRUCTION OF WORK.
 - THE CONTRACTOR SHALL BE RESPONSIBLE FOR PREPARATION, COORDINATION AND OBTAINING APPROVAL OF A TRAFFIC MANAGEMENT PLAN IF CLOSURES OF LANES EXCEED THE CRITERIA ESTABLISHED IN THE BDE MANUAL.
 - CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING WCHD AT (815) 319-4000 SEVENTY-TWO (72) HOURS PRIOR TO COMMENCING WORK WITHIN THE COUNTY ROW AND UPON COMPLETION OF SAID WORK.
 - CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING WCHD WITH AS-BUILT PLANS OF WORK PERFORMED IN THE WCHD ROW SIGNED AND SEALED BY A PROFESSIONAL ENGINEER IN THE STATE OF IL.

SITE BENCHMARKS

DESCRIPTION	ELEVATION (WinGIS)
BENCHMARK 1 MAG NAIL SET IN PAVEMENT AT END OF HAWKS POINTE TRAIL STA. 200+50.78, 6.89' L	812.62
BENCHMARK 2 SET 5/8" ROD IN GROUND NEAR SAN MH 298-140 STA. 204+27.01, 36.20' R	815.72
BENCHMARK 3 MAG NAIL SET IN ROSCOE ROAD PAVEMENT NEAR TEMPORARY FIELD ENTRANCE STA. 206+92.15, 29.05' R	801.84



January 22, 2026

Mr. Josef Kurlinkus
Administrator
Village of Roscoe
10631 Main Street
Roscoe, IL 61073

**Re: Hawks Pointe Plat No. 5
Acceptance**

Dear Mr. Kurlinkus,

Pursuant to discussions between Village Attorney Tom Green, and our client's attorney Tom Lester, I am writing to you regarding formal acceptance of Hawks Pointe 5 public infrastructure. Please initiate a formal acceptance procedure based on the status of completed work. We were provided a list of missing paperwork items from our attorney. Please note the following:

- Acceptance letter from Four Rivers Sanitation Authority attached.
- Acceptance letter from North Park Public Water District attached.
- Acknowledgement from Winnebago County Highway Department that they will supply same acceptance letter.
- The Notice of Termination will not occur because Hawks Pointe 5 and 6 were submitted as one NPDES permit. You are aware that plat 5 has been fully restored with sod and landscaping.
- Copies of HMA testing are attached. Concrete testing was not done by the contractor and unfortunately is not available. The project has been substantially complete for over two winters with no defective concrete issues.
- A warranty letter of credit is on order. This is based on a cost estimate supplied to the Village engineer in July 2025. We only have verbal approval of said estimate, but nothing formal.
- The street signs have been ordered through the Village's sign vendor and can be installed in the spring. This work can be easily covered in the 20% letter of credit you require.
- All physical repairs were completed in the fall of 2025 and the as-built storm information was supplied to your engineer in late 2025.

Based on the status of completed work and paperwork, we respectfully request that the Village continue plowing operations for your new residents. We note that the Village started plowing earlier this season but has since stopped. Our client has removed the barricades between plats 4 and 5 to facilitate plowing and in anticipation of acceptance. Missing information will be forwarded to you as soon as it is received. Please contact me with any questions.

Sincerely,



Jeffrey S. Linkenheld, P.E.
Partner, Project Manager

Enc: as noted
(C): Josh Petry, Tom Green, Tom Lester

January 23, 2026

Mr. Joshua Petry
White Oak Trust
1021 Benbrook Drive
Loves Park, IL 61111

Mr. Jeff Linkenheld, PE
Partner, Project Manager
Arc Design Resources, Inc.
5291 Zenith Pkwy
Loves Park, IL 61115

**Re: Hawks Pointe Plat 5
Public Improvements Conditional Acceptance Letter**

Dear Mr. Petry and Mr. Linkenheld,

On behalf of the Village of Roscoe, Fehr Graham has reviewed the provided acceptance request letter and documentation regarding public improvements for the above-referenced project for compliance with the Village of Roscoe code of ordinances. The letter was prepared by Arc Design Resources, Inc., and received January 22, 2026. The review of this submittal has generated the following comments:

No Further Action Required:

- Four Rivers Sanitation Authority infrastructure acceptance letter has been received. No further action is required.
- North Park Public Water District infrastructure acceptance letter has been received. No further action is required.
- Winnebago County Highway Department infrastructure acceptance letter has been received. No further action is required.
- HMA testing reports have been received and results show compliance with IDOT materials testing requirements. No further action is required.
- PCC testing reports have not been received. The developer shall be responsible for any future repairs necessary during the two-year warranty period. No further action is required at this time.
- The Village has received the warranty letter of credit. No further action is required.
- Stormwater as-built survey records have been received. No further action is required.

Further Action Required:

- Ensure the Notice of Termination (NOT) for the ILR10 permit is submitted upon full restoration of and compliance with all conditions of the permit for Hawks Pointe Plat 6. The Village shall be notified prior to the NOT being submitted so that a final inspection can be

January 23, 2026
Mr. Joshua Petry and Mr. Jeff Linkenheld, PE
Hawks Pointe Plat 5 Public Improvements Conditional Acceptance Letter
Page 2

completed. However, the permittee is ultimately responsible for verifying that all permit requirements have been met.

- Street sign installation shall be completed on or before May 1, 2026.
- Prior to Village Board acceptance at the February 3rd Village Board meeting, submit an executed maintenance agreement between the developer and the Village of Roscoe for the stormwater detention basin pursuant to Section 15-49 of the Village Code of Ordinances.

In our professional opinion, Fehr Graham considers that the public improvements for the Hawks Pointe Subdivision Plat 5 have been substantially completed and shall be accepted with the condition that the remaining items under "Further Action Required" are completed by the developer within the timeframe stipulated. The Village will initiate the formal acceptance of these public improvements with the conditions noted at the next regularly scheduled Board meeting.

If you have any questions or concerns, please feel free to contact me at your earliest convenience at vorengineer@villageofroscoe.com.

Respectfully Submitted,



Brandon Boggs
Village Engineer (Fehr Graham)

CC: Josef Kurlinkus, Village Administrator
Troy Taylor, Public Works Director

"O:\Roscoe, Village of\26-560 - 2026 Engineering Outsourcing Services\Submittal\PH01 Outsourcing Services\Hawks Pointe Plat 5\26-560 Hawks Pointe Plat 5 Public Improvements Conditional Acceptance Letter 2026-01-23.docx"

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 8.

Agenda Item: Approval of a Special Event Permit for the VFW Post 2955 Memorial Day Parade. Event to be held: May 25, 2026.

Date: 2/6/2026

Meeting: Village Board 2/17/2026

Prepared by: Janel Reidinger

Department:

Overview/Background Information

The VFW Post 2955 2026 Memorial Day Parade is scheduled for **Monday, May 25**, with a start time of **10:00 a.m.** The annual parade honors Memorial Day and includes a formal ceremony recognizing Roscoe's fallen heroes.

Parade Route and Ceremony Details

- The parade will begin at Village Hall on Main Street.
- It will travel north on Main Street to Harrison Street.
- The route will then turn east on Harrison Street and continue into the cemetery.
- A Memorial Ceremony will be held at the cemetery following the parade.
- Parade participants who do not plan to attend the ceremony may continue east on Harrison Street to 6th Street and disperse at Broad Street.

Parade Line-Up

Parade participants will line up on Presley Place, including the following segments:

- Between Main Street and Pearl Street
- Between Main Street and Franklin Street

Road Closures (Road Closures will begin at 9:00 am)

The following road closures will be in effect during the parade:

- Main Street: Bridge Street to Harrison Street
- Harrison Street: Main Street to 6th Street

All roads will reopen following the conclusion of the parade.

Key Issues

The Police Department will coordinate with the VFW and Public Works to ensure proper traffic control and public safety during the event. A final participant list will need to be submitted to the Roscoe Police Department by April 30th so they can finalize the EAP.

Fiscal Note/Budget Impact

The village's expenses include staff time for setup, traffic management, public safety, and coordination efforts.

Prior Legislative Actions

The annual VFW Memorial Day Parade has been approved for several years.

Action Required/Recommendation

Item # 8.

Approval of the Special Event Permit for the VFW Post 2955 2026 Memorial Day Parade.

Attachments

VFW Memorial Day Parade Application

Special Event
Application Form

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

Assembly Block Party Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

MEMORIAL DAY PARADE / VFW POST 2955

Nature of Event:

PARADE

Location of Event: ROSCOE MAIN STREET Projected Attendance: 250

Address of Organizer: 11385 2ND ST. Phone Number: 815 623 7663

Event Date(s): MAY 25, 2026 (MONDAY)

Event Hours: 9:00 am/pm until 12:01 am/pm

Setup/Assembly Date: MAY 25, 2026 Start Time: 9:00 AM am/pm

Dismantle Date: MAY 25, 2026 am/pm Completion Time: NOON am/pm

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

COORDINATE LINE UP OF PARTICIPANTS
PARADE STARTS AT 10AM and ends at cemetery

- | | | |
|---|---|--|
| Will this event require use of fireworks? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Will this event require street closures | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will alcohol be served? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Will signage be posted? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will food be served? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-2829 * Fax: (815) 623-1360 * Email: permits@villageofroscoe.com

Special Event
Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: GENE MUND Phone Number: 779-970-0262

Email: MUNDUSMC@GMAIL.COM

Additional Comments:

Applicant Signature:

Gene Mund

Date:

1/15/26

Return completed application to: Roscoe Village Hall
10631 Main Street
Roscoe, Illinois 61073
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: 1-26-2024

Village Administrator: _____ Date: _____
Signature

Village Board (if necessary): _____ Date: _____
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block Party

Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD

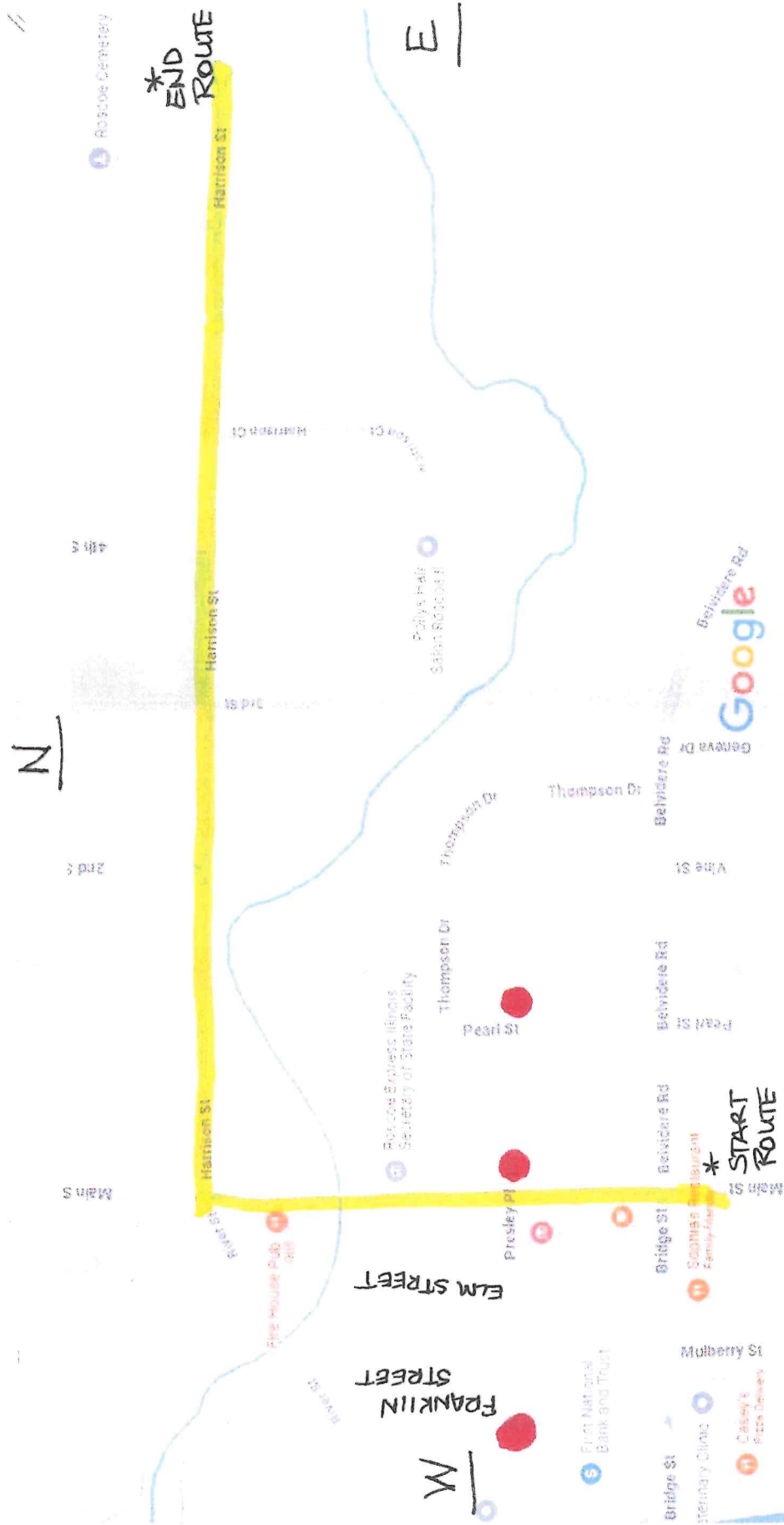
Special Event
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:

Please see attached map

VFW MEMORIAL PARADE ROUTE MAP - MONDAY, MAY 26, 2025



= PARADE ROUTE

= BARACADES: FRANKLIN ST / PRESLEY ST
PRESLEY ST / PEARL ST

Special Event
Hold Harmless Agreement

I, GENE MUND indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as VFW POST 2955 PARADE

to be held MAIN ST. ROSCOE, IL.

Signed this 15th day of JANUARY, 2026

Gene Mund
Name

3830 JOAN DR. ROSCOE, IL. 61073
Address

Gene Mund
Signature

Witness

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: Review and recommendation of approval of a Settlement Agreement and Release			
Date:	February 12, 2026	Meeting:	Village Board DATE: 2/17/2026
Prepared by:	Attorney Tom Green	Department:	Legal

Overview/Background Information

The Village, on June 27, 2024, contracted for the design and construction of a parking lot and outdoor community space at 5466 Bridge Street. The parking lot includes shade trellis/canopies for parking as part of the project. In May of 2025, a structural failure of the shade trellis/canopy occurred. The attached partial Settlement Agreement will release funds for reconstruction and completion of the project.

Key Issues

The Settlement Agreement expressly excludes from the release claims any additional cost to remove and replace the concrete foundations (and any and all site restoration costs associated therewith), should a GPRS scan determine that the rebar within has been damaged beyond utility, and/or if the structural steel testing of the bolt anchors and welds fail (“Reserved Claims”).

Fiscal Note/Budget Impact

None

Prior Legislative Actions

A proposal for services to construct the project was accepted by the Village Board on June 27, 2024.

Action Required/Recommendation

Resolution 2026-R7, authorizing the execution of the Settlement Agreement and Release is presented and recommended for approval.

Attachments

Resolution 2026-R7
Settlement Agreement and Release

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2026-R08**

**A RESOLUTION OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY,
ILLINOIS, APPROVING AND AUTHORIZING THE EXECUTION OF A
SETTLEMENT AGREEMENT AND RELEASE**

WHEREAS, by Proposal for Services accepted by the Village of Roscoe (“Village”) on June 27, 2024, Place Foundry Design, PLLC (“PFD”) agreed to provide design and engineer services for the construction of a parking lot and outdoor community space located at 5466 Bridge Street, Roscoe, IL (the “Project”).

WHEREAS, on May 26, 2025, a structural failure of the shade trellis being erected at the Project occurred.

WHEREAS, the Village has alleged that the structural failure of the shade trellis was a result of design deficiencies in the plans prepared by PFD.

WHEREAS, the Village of Roscoe, Illinois (“Village”), desires to enter into a Settlement Agreement and Release with Place Foundry Design, PLLC to provide for settlement and resolution of the current claim against PFD; and

WHEREAS, the Village President and Board of Trustees find that it is in the best interests of the Village and its residents to execute this Settlement Agreement and Release between the Village and PFD;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals are incorporated herein as findings of the Board of Trustees of the Village of Roscoe.

SECTION TWO: The Village President is authorized to execute the Settlement Agreement and Release attached hereto, with Place Foundry Design, PLLC, or an Agreement in substantially similar form.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

2026-R7				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
Trustee Molly Butz				
President Carol A. Gustafson				

APPROVED _____ **2026**

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (“Release”) is made as of the ____ day of _____, 2026 by and between Village of Roscoe, Illinois (the “Village”) and Place Foundry Design, PLLC (“PFD”). The Village and PFD are hereafter referred to collectively as the “Parties” and may be individually referenced as a “Party.”

Recitals

- A. **WHEREAS**, by Proposal for Services accepted by the Village on June 27, 2024, PFD agreed to provide design and engineer services for the construction of a parking lot and outdoor community space located at 5466 Bridge Street, Roscoe, IL (the “Project”).
- B. **WHEREAS**, on May 26, 2025, a structural failure of the shade trellis being erected at the Project occurred.
- C. **WHEREAS**, by correspondence to PFD dated July 31, 2025, the Village alleges that the structural failure of the shade trellis was result of design deficiencies in the plans prepared by PFD. The Village demands that PFD take corrective action to allow for the completion of the Project (the “Claims”).
- D. **WHEREAS**, Stenstrom Excavation & Blacktop has prepared an estimate dated August 1, 2025, for the costs of the response following the May 26, 2025 collapse, as well as materials and further work required pursuant to the updated structural details for the shade trellis revised July 10, 2025 (the “Remediation Work”). Also included in the Remediation Work is Virgilio & Associates, Ltd.’s invoice no 178, the August 20, 2025 proposal from Geocon Professional Services, and the RP Rents, LLC invoice dated 6/27/2025.
- E. **WHEREAS**, without making any admissions of liability or wrongdoing whatsoever, the Village and PFD each wish to resolve the Claims by settlement.

Terms and Conditions

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties, intended to be legally bound, agree as follows:

- 1. **Consideration.** PFD agrees to pay or cause to be paid to the Village one hundred forty-five thousand, eight hundred ninety-nine dollars and 55/100 (\$145,899.55). A check or electronic payment shall be made payable to the Village of Roscoe, Illinois within thirty (30) days of the Effective Date. Payment is contingent upon receipt of a properly completed W-9 by the Village and verified payment instructions.

2. **Effective Date.** The latest date on which this Release is executed by any of the Parties shall be the Effective Date of the Agreement.
3. **Release and Waiver.** In exchange for the consideration described herein, each of the Parties and each of their owners, subsidiaries, partners, employees, representatives, insurers, heirs, assigns, executors, administrators, and any other agents forever release, acquit and discharge the other Parties and their owners, subsidiaries, affiliated corporations and entities, trustees, shareholders, officers, directors, predecessors, successors, partners, employees, representatives, insurers, heirs, assigns, executors, administrators, and any other agents from any and all rights, claims, demands, actions, causes of action, liabilities, damages, compensation, fees, costs, or other claims whatsoever, past and future, in law or in equity, fixed or contingent, known or unknown, suspected or unsuspected, which they may have or claim to have, at any time heretofore has had, or may claim to have in the future, arising out of or related to the Claims as more fully described in the Recitals set forth above (the “Released Claims”). Expressly excluded from the Released Claims are additional costs to remove and replace the concrete foundations (and any and all site restoration costs associated therewith), should a GPRS scan determine that the rebar within has been damaged beyond utility and/or if the structural steel testing of the bolt anchors and welds fail (“Reserved Claims”).
4. **Reserved Claims.** Nothing in this Release should be construed as admission or denial of the need for additional costs described in the Reserved Claims.
5. **Confidentiality.** To the fullest extent permitted by law, and except as expressly provided for herein, the terms of this Release, but not the fact of the settlement, are and shall be held strictly confidential and shall not be disclosed to any party not a signatory hereof, except such terms may be disclosed (1) to attorneys, insurers, tax advisers, and financial advisers of the Parties, or any governmental agency, (2) if ordered by a Court of competent jurisdiction, or (3) as otherwise required by law.
6. **Construction of the Agreement.** This Release shall be construed as though mutually drafted and not against any Party because that party drafted the Release.
7. **Representations and Warranties.** The Parties declare that they have read this Release and understand and know the contents thereof, and each person executing this Release represents and warrants that he or she is empowered to do so and hereby binds the respective Party. Each of the Parties further represents and warrants (1) that no other person or entity has, or has had, any interest in the claims, demands, obligations, or causes of action which are the subject matter hereof, and (2) that it has not sold, assigned, transferred,

conveyed, or otherwise disposed of any such claims, demands, obligations, or causes of action.

- 8. **Binding Agreement.** It is agreed that this Release shall be binding upon and inure to the benefit of the heirs, executors, trustees, shareholders, administrators, representatives, successors, insurers, reinsurers, assigns, agents, employees, contractors, governing bodies, and members of the respective Parties.
- 9. **Entire Agreement.** This Release constitutes the entire agreement between the Parties here to with respect to the resolution of the Released Claims.
- 10. **Governing Law.** This Agreement is intended to be construed pursuant to the laws of the State of Illinois.
- 11. **Multiple Counterparts.** This Release may be executed in counterparts, each of which shall be deemed an original, and all counterparts so executed when taken together shall constitute one agreement, notwithstanding that the Parties may not be signatories to the same counterpart. This Release and its counterparts may be delivered by email, and such copies shall be binding and deemed original for purposes of implementation and enforcement.
- 12. **Severability.** If any of the provisions, terms or clauses of this Release are declared illegal, unenforceable, or ineffective in a legal forum, those provisions, terms, and clauses shall be deemed severable, such that all other provisions, terms and clauses of the Agreement shall remain valid and binding upon all parties.

IN WITNESS WHEREOF, the undersigned, having read the foregoing, fully understanding it and agreeing to the terms, have execute the Release on the dates indicated below

VILLAGE OF ROSCOE, ILLINOIS.

PLACE FOUNDRY DESIGN, PLLC.

Print Name: _____

Title: _____

Date: _____

Print Name: _____

Title: _____

Date: _____

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Item # 10.

Agenda Item:	2024 Residential Streets Program – Missing Norwest Invoice		
Date:	02-17-2026	Meeting:	Village Board of Trustees
Prepared by:	Brandon Boggs	Department:	Public Works/Engineering

Overview/Background Information

The Village contracted Norwest Construction to complete road repairs at the intersection of Deer Crossing & Red Rose Trail as part of the 2024 Residential Streets Program. Following the completion of pavement removal prior to paving, various locations of curb and gutter exhibited significant deterioration warranting replacement. The Village then requested change order pricing from the general contractor (Rock Road) to complete this work. The pricing received was higher than what would traditionally be expected for this scope of work, so the Village then requested pricing from Norwest Construction to compare against Rock Road in hopes to receive more favorable pricing.

Following the evaluation of pricing between Norwest and Rock Road, the Village selected Norwest to complete the anticipated repairs. Norwest completed the requested scope of work in 2024 and staff has verified that all work was completed to the satisfaction of the Village.

The invoice was mistakenly submitted to and paid by the City of South Beloit in late 2024 as a batch of invoices for miscellaneous work completed for the city, resulting in Norwest returning payment to South Beloit. Norwest contacted Fehr Graham (Brandon) requesting that the Village pays the missing invoice for the work completed as part of the 2024 Residential Road Program project.

Key Issues

The 2024 Residential Streets Project was effectively closed out with the Village remitting final payment to the general contractor, Rock Road Companies Inc. Payment of this invoice will require the use of general funds and/or contingency funds from the Village’s budget.

Fiscal Note/Budget Impact

\$24,975.00

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of the invoice.

Attachments

Norwest Invoice



Norwest Construction, Inc.

965-PAVE

82 Prairie Hill Rd.
South Beloit, IL. 61080

Invoice

Item # 10.

Date	Invoice #
12/18/2025	12331

Bill To

Village of Roscoe
10631 Main St.
P.O. Box 283
Roscoe, IL. 61073

P.O. No.	Terms	Rep	Vendor Number	Project			
	Due on receipt			Deer Crossing Repairs			
Description				Rate	Quantity	Unit Measure	Amount
HMA Surface Removal 1.5" to 4" AS NEEDED to match new Curb and Overlay				12,900.00	1	LS	12,900.00
Remove and Replace M6-18 Barrier Concrete Curb & Gutter - 170 FT				9,900.00	1	LS	9,900.00
M4-18 Mountable Concrete Curb and Gutter				87.50	10	LF	875.00
Additional HMA Surface Mix				100.00	13	Tons	1,300.00

Total	\$24,975.00
Payments/Credits	\$0.00
Balance Due	\$24,975.00

**VILLAGE OF ROSCOE
RESOLUTION NO. 2026-R09**

A RESOLUTION APPROVING PAYMENT OF AN INVOICE FROM NORWEST CONSTRUCTION, INC. RELATED TO THE 2024 RESIDENTIAL STREETS PROGRAM

WHEREAS, the Village of Roscoe (“Village”) undertook improvements as part of its 2024 Residential Streets Program; and

WHEREAS, certain curb repair and pavement patch work was required in connection with that program within the Hidden Creek subdivision; and

WHEREAS, Norwest Construction, Inc. performed said work for the Village and submitted an invoice dated December 18, 2025, in the amount of Twenty-Four Thousand Nine Hundred Seventy-Five Dollars and 00/100 (\$24,975.00); and

WHEREAS, said work was necessary for the completion of the 2024 Residential Streets Program and was performed in a satisfactory manner; and

WHEREAS, due to administrative circumstances, payment of the invoice was delayed and remained unresolved until recently brought to the Village’s attention; and

WHEREAS, the Village Board of Trustees finds that approval of payment of said invoice is in the best interest of the Village and consistent with the purposes of the 2024 Residential Streets Program;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, ILLINOIS, AS FOLLOWS:

SECTION 1: The invoice from Norwest Construction, Inc., dated December 18, 2025, in the amount of \$24,975.00, related to work performed under the 2024 Residential Streets Program, is hereby approved.

SECTION 2: The Village Treasurer is authorized and directed to issue payment to Norwest Construction, Inc. in the amount of \$24,975.00 from the appropriate Village fund.

[SIGNATURE PAGE ATTACHED]

2026-R09

1st Read:

PASSED BY ROLL CALL VOTE ON:

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Molly Butz				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED FEBRUARY 17, 2026:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK