Meeting Agenda

Location:
Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, August 20, 2024
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **August 7, 2024.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

2. **Recognition of Sgt. Aaron Weber and Kelly Webe**r for the planning of National Night Out.

   [there will be a break with light refreshments prior to the start of the meeting of the Committee of the Whole]

TREASURER'S REPORT

3. Cash Report and Bills

4. Approval of Bills

5. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

6. Approval of **Resolution 2024-10,** amending **Article II, Sec. 3-21 of the Village of Roscoe Code of Ordinances,** as it relates to the authorized ranks of the Village of Roscoe Police Department [eliminating the rank of of Lieutenant].

NEW BUSINESS (First reading or suspend rules)

7. Approval of **Resolution 2024-R34**, Authorizing the purchase of whole building dehumidifiers from **Miller Engineering Company** for installation at Roscoe Village Hall, and the Roscoe Police Department not to exceed $23,460.00.

QUESTIONS AND REPORTS

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

VILLAGE of ROSCOE

Meeting Minutes

Location:
Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Wednesday, August 07, 2024
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **July 2, 2024.**

   President Gustafson entertained motion for approval of minutes,

   Motion made by Trustee Mallicoat, Seconded by Trustee Wright.
   Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

2. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **July 16, 2024.**

   President Gustafson entertained motion for approval of minutes,

Motion made by Trustee Babcock, Seconded by Trustee Mallicoat.
Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

President Gustafson introduced and welcomed Winnebago County Board Member John Guevara who was in attendance.

President Gustafson also thanked Trustee Sima for introducing the Roscoe Garden Club. The Roscoe Gardening Club is an educational organization which promotes the love of gardening. President Gustafson stated they were having conversations and "stealing" an idea from the City of Palentine IL. The City of Palentine recognizes residents who go out of their way to establish curb appeal and their gardens. There will be more discussions upcoming.

TREASURER'S REPORT

3. Cash Report and Bills

   The total bills to be submitted for approval are expenditures per list of $252,566.03

   Cash on hand after payment of the bills $8,073,621.39

   Motor Fuel expenditures: $0

   Cash on hand in the Motor Fuel fund is: $1,486,910.85

4. Approval of Bills

   President Gustafson entertained a motion,

   Motion made by Trustee Plock, Seconded by Trustee Mallicoat.
   Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

5. **Approval of the issuance** of a **Special Event Permit** for the **Roscoe Lions Club Fall Festival and Parade** to be held at **Leland Park** on **September 6th, 7th, & 8th.**

   President Gustafson entertained a motion,

   Motion made by Trustee Plock, Seconded by Trustee Wright.
   Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

6. **Approval of the issuance** of a **Special Event Permit** for the **Stateline Disc Golf Association (SDGA) Open Presented by Nick Sommer, Country Financial** to be held at **Porter Park** on **September 28, 2024.**

   Motion made by Trustee Plock, Seconded by Trustee Babcock.
   Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

ACTION FROM THE LIQUOR COMMISSION

7. **Approval of issuance of a Class "T" (Temporary)** liquor license to **Rybo Ventures Inc d/b/a Poison Ivy Pub** for three days in conjunction with the **Lions Club Fall Festival** at the **Village's Leland Park - September 6, 7, 8, 2024.**

   President Gustafson entertained a motion,

   Motion made by Trustee Sima, Seconded by Trustee Plock.
   Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

8. Approval of **Ordinance 2024-08**, amending §114 of the Village of Roscoe Code of Ordinances to **increase the number of authorized Class "F"** (Full Liquor - On Premises Consumption) liquor licenses,

   President Gustafson entertained a motion,

   Motion made by Trustee Plock, Seconded by Trustee Wright
   Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

9. Approval of **issuance of a Class "F" (Full Liquor, on premise only)** liquor license to **Whiskey Hotel Barbecue LLC d/b/a Whiskey Hotel Barbecue**
   [Licensed Premises: 5522 Elevator Road, Roscoe, IL, Roscoe, IL 61073]

   President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.
Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

10. Approval of **Ordinance 2024-09**, amending §114 of the Village of Roscoe Code of Ordinances to **increase the number of authorized Class "A"** (Full Liquor - On and Off Premises Consumption) liquor licenses.

    President Gustafson entertained a motion,

    Motion made by Trustee Plock, Seconded by Trustee Wright
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

11. **Approval of issuance of a Class "A" (Full Liquor, on and off premises)** liquor license to **Mary's Market Roscoe LLC**
    [Licensed Premises: 4866 Bluestem Road, Roscoe, IL, Roscoe, IL 61073]

    President Gustafson entertained a motion,

    Motion made by Trustee Plock, Seconded by Trustee Wright.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

MOTIONS AND RESOLUTIONS (Final action)

12. **Approval of Resolution 2024-R34,** authorizing the execution of a labor agreement with the Sergeants of the Village of Roscoe Police Department.

    President Gustafson entertained a motion;

    Motion made by Trustee Plock, Seconded by Trustee Mallicoat.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

13. **Approval of Resolution 2024-R35,** authorizing the purchase of materials for concrete work and railing installation at the RRL Jr. Indians Riverside Park concessions building for an amount not to exceed $15,000.00

    President Gustafson entertained a motion to suspend the rules,

    Motion made by Trustee Mallicoat, Seconded by Trustee Plock.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

    President Gustafson entertained a motion to approve,

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.
Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

14. Approval of **Resolution 2024-R36,** authorizing the purchase of materials to be used for the by the Hononegah High School construction trades class as part of the Village's small business incubators project.

    President Gustafson entertained a motion to suspend the rules,

    Motion made by Trustee Mallicoat, Seconded by Trustee Plock.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

    Discussion: The plan is to place 12x12 structures at Hodges Run. The Construction Trade Class at Hononegah High School will build these. An authorization is needed to purchase the materials, Trustee Wright has been successful with obtaining a donor, however if this falls through a backup plan needs to be in place. The trade class has dedicated their entire program this year for this project. The grant notification will come in around October 22, 2024. The concern at the moment is to get the materials to the school so they can start their class.

    President Gustafson entertained a motion to approve,

    Motion made by Trustee Plock, Seconded by Trustee Babcock.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

15. **Approval of Resolution 2024-R37,** approving a professional services agreement with Place Foundry, LLC for grant writing services related to the **Illinois DCEO "Rebuild Downtowns & Main Streets/RISE Grant"** related to the Village's Main Street Small Business Incubator Project.

    President Gustafson entertained a motion to suspend the rules,

    Motion made by Trustee Mallicoat, Seconded by Trustee Plock.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

    President Gustafson entertained a motion to approve,

    Motion made by Trustee Plock, Seconded by Trustee Babcock.
    Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

QUESTIONS AND REPORTS

Brandon Boggs – RSP update:

There are final punch list tasks that need to be completed for the Residential Streets Program.

· Hidden Creek subdivision, there are some areas of shoulder erosions. This is mostly in areas of undeveloped lots. Currently seeing a price for repair which should fall under the previously approved change order.

· Standing water issue in Promontory Ridge, Deer Crossing and Red Rose Trail. Currently working with contract to address the standing water issue.

· Ripples in the pavement around Big Stone Circle, which is one of the first roadways, right off the Rockton Road entrance. It is reported to have some ripples that you can feel with vehicle, but it isn't easily seen. Currently having Rock Road look into this to find root cause.

· Addressing the clogged drainage areas in Hidden Creek and Promontory Ridge. In Promontory Ridge there is concrete curb which has little outlets, mainly they lead into ditch areas and ultimately into drainage easements that go into private property. The Village and Public Works will clean out those areas as well as educate the residents around this issue. The responsibility of cleaning these out falls on the homeowners, they've been neglected for years. The HOA president of Promontory Ridge, Keith, wants to be there with some of the other representatives so that they can get educated on how to maintain these and then take that maintenance responsibility moving forward.

Brandon educated the board about the utility easements, water easements and rights-of-way. Expressing the issue behind approving permits for fence and shed in those water easements,

Chief Hawley – Speeding and Stop Signs

Chief Hawley provided the board with an overview of an incident Friday Evening August 2, where a young adult was injured on Deann Drive due to a speeding vehicle. Chief Hawley provided the board with numbers and statistics for Lismore and Deanne Drive giving data from information over the last four years from the Speed Boards placed within those streets. From July 3 thru July 8, 2024, over 1072 vehicles traveled and the average speed was 25 mph. Over the last four years, the average speed has been consistent and the numbers from the board maybe skewed. Chief stated data isn't always perfect and referred over to Brandon for information overview of the studies. Brandon stated that he receives many requests where resident would like stop sign. Brandon stated they use engineering studies and manuals to decide when stop signs are warranted. Those studies incorporate traffic data, traffic speed, amount of traffic and crash history. Rule of thumb is you want to stop the least amount of traffic as possible, adding stop signs creates more conflict points at an intersection. President Gustafson stated that Brandon agreed to put together a blog onto the website for question and answer around how to maintain safety in our neighborhoods and why stop signs aren't always the answer. President Gustafson stated we do what we can to make the streets and neighborhoods safe and address our residents' concerns. Trustee Sima agreed that communication is a great start and proposed talking to your neighbors as the majority of cars is from the neighborhood. Trustee Sima

believes that we need to create awareness of the issues. Trustee Wright inquired how many neighborhood streets have a mile long road with no stop sign? President Gustafson addressed the board stating the State standard is 30mph in residential areas, we have posted 25mph. Trustee Sima proposed a formal letter to be sent to those who contact the Village around the speeding, so they know we are addressing their concerns. Anne agreed and liked the idea stating we could still report to police department and then send out a tri-fold pamphlet that provides the data, and information why stop signs aren't always the answer. It was agreed that the blog was a good start as well as looking into the pamphlet idea.

Troy- Public Works, provided an update on the playground mulch that was installed and that it looks great. They have a new employee who started, Anthony Ford. He was previously with Rockford and Freeport Public Works. He is extremely knowledgeable in equipment, and has a Class A license.

Trustee Petty inquired about the shelter at Riverside Park, was this inspected by Seth (Fehr Grahm) President Gustafson stated it was too expensive, instead Marin Exteriors will be looking at the roof. Trustee Petty inquired if staff is wearing their masks while mowing, and Troy stated yes they are. The masks are worn due to dust, sediment on the grass, mold anything that is drawn up from the river is on the grass, so the masks are recommended to wear.

Trustee Mallicoat inquired about the parking lot on Bridge Street, when will this be completed, President Gustafson stated hopefully by October.

Trustee Babcock inquired about the railroad track crossing on Bridge Street near Sprague Road stating the condition of the crossing is awful. John Guevara stated This was brought to his attention months ago. Mr. Guevara sits on the Public Works Committee, so he reached out to the Winnebago County Engineer, Carlos Molina, who runs Public Works, to figure out what the timeline was. Currently looking at the study, which they believe is completed. Winnebago County funded the engineering for the whole project. Their plan is to work jointly with the rail line to improve crossing, they have put in a request for them to do maintenance on it as soon as possible.

Trustee Plock inquired about the lighting at Chicory Ridge Park, Administrator Kurlinkus asked where did they want to see the lighting? Trustee Plock stated this was brought up over a year ago, two lights one at the beginning and back of park. This was budgeted for, and has been pending for some time.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Michael McGinnis editor of Roscoe/Rockton News. Mr. McGinnis stated he would like to assist with providing more information to the community. Currently they have 40,000 each month reading Roscoe Rockton News, with over 80,000 views. Mr. McGinnis stated they are the first local news specific to Roscoe Rockton since 1865. Mr. McGinnis would like to work with the Village and continuing to support.

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.
Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee

Wright

Village of Roscoe

Bills Submitted for Approval on August 20, 2024

Pooled Expenditures:

Checking account balance before expenditures			$ 112,223.20
Pooled Money Market			37,648.81
Illinois Funds Balance			8,647,772.17
Total pooled cash and equivalents			8,797,644.18
Expenditures per list		$ 146,605	
Additional invoices			
		146,604.66	
	Total expenditures		146,604.66
Payroll expense:			
Gross Wages	8/10/2024	97,305.70	
Payroll tax and IMRF	8/10/2024	7,929.64	105,235.34
Total General Fund Expenditures			***251,840.00***
Pooled checking account balance after expenditures			$ 8,545,804.18

Motor Fuel Tax Expenditures

Motor Fuel account balance before expenditures	$ 3,619.09
Motor Fuel Money Market	10,392.01
Illinois Funds Balance	1,483,181.86
Total Motor Fuel cash and equivalents	1,497,192.96

Expenditures:

Vendor	Date	Invoice	Description	Amount

Total Motor Fuel Fund Expenditures	-
Motor Fuel cash and equivalent balance after expenditures	1,497,192.96
Total expenditures for all funds:	***251,840.00***

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A-FIRE EXTINGUISHER									
181	A-FIRE EXTINGUISHER	93504	NEW FIRE EXTINGUISHERS & CERTIF	01-010-5121 Maint&Repairs - Bldg & Gr	07/31/2024	390.00	.00		
181	A-FIRE EXTINGUISHER	93504	NEW FIRE EXTINGUISHERS & CERTIF	01-030-5121 Maint&Repairs - Bldg & Gr	07/31/2024	680.00	.00		
181	A-FIRE EXTINGUISHER	93504	NEW FIRE EXTINGUISHERS & CERTIF	01-040-5121 Maint&Repairs - Bldg & Gr	07/31/2024	880.00	.00		
181	A-FIRE EXTINGUISHER	93504	NEW FIRE EXTINGUISHERS & CERTIF	01-050-5121 Maint&Repairs - Bldg & Gr	07/31/2024	900.00	.00		
	Total A-FIRE EXTINGUISHER:					2,850.00	.00		
AGHL LAW									
2472	AGHL LAW	31745	ADMINISTRATIVE HEARINGS	01-013-5231 Legal - Retainer	08/06/2024	500.00	.00		
	Total AGHL LAW:					500.00	.00		
AIRGAS USA, LLC									
201	AIRGAS USA, LLC	5509547603	CYLINDER RENTAL - PW	01-030-5860 Rentals/Leases	07/31/2024	59.96	.00		
	Total AIRGAS USA, LLC:					59.96	.00		
AMAZON CAPITAL SERVICES									
311	AMAZON CAPITAL SERVICES	11WK-VPXY-M	SAFETY GEAR - BEANIE, SHIRT, JACK	01-050-4611 Personal Protective Equip	08/04/2024	217.13	.00		
311	AMAZON CAPITAL SERVICES	16WV-R3CL-7	Training Books PD	01-040-5890 Police commission Expens	07/30/2024	401.31	.00		
311	AMAZON CAPITAL SERVICES	1C74-CNQ1-11	STRIPE TEMPORARY INVERTED MAR	01-030-6040 Operating Supplies	08/12/2024	133.35	.00		
311	AMAZON CAPITAL SERVICES	1DPV-FKNY-C	DOG WASTE STATION SIGN & BASKE	01-050-6200 Signs	08/02/2024	199.99	.00		
311	AMAZON CAPITAL SERVICES	1HDQ-VL7J-9C	Flashlight Battery - Wilder	01-040-4612 Uniforms - Full time	08/02/2024	19.04	.00		
311	AMAZON CAPITAL SERVICES	1J9N-XYYY-D	TONER	01-010-6020 Office Supplies	08/09/2024	90.89	.00		
311	AMAZON CAPITAL SERVICES	1KCR-FTGT-X	Printer Paper PD	01-040-6020 Office Supplies	08/05/2024	56.85	.00		
311	AMAZON CAPITAL SERVICES	1KJ1-M6J6-1L	NNO Supplies PD	01-010-6090 Special Events	07/31/2024	88.17	.00		
311	AMAZON CAPITAL SERVICES	1N3T-H7PM-L	TIME CLOCK PRINTER INK & OFFICE	01-030-6020 Office Supplies	08/04/2024	71.56	.00		
311	AMAZON CAPITAL SERVICES	1V3L-LLC7-114	Training Books PD	01-040-5890 Police commission Expens	08/13/2024	1,003.00	.00		
	Total AMAZON CAPITAL SERVICES:					2,281.29	.00		
ANCEL GLINK, P.C.									
402	ANCEL GLINK, P.C.	105640	LEGAL FEES RE WHITE OAK HOME B	01-010-9000 Contingency	08/12/2024	780.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total ANCEL GLINK, P.C.:					780.00	.00		
BONNELL INDUSTRIES INC									
905	BONNELL INDUSTRIES INC	0216777-IN	BED PIN - TRUCK #311	01-030-6050 Repair Parts (In House)	08/08/2024	54.55	.00		
905	BONNELL INDUSTRIES INC	0216777-IN	SPINNER MOTOR - TRUCK #308	01-030-6050 Repair Parts (In House)	08/08/2024	457.79	.00		
	Total BONNELL INDUSTRIES INC:					512.34	.00		
BURRIS EQUIPMENT CO									
1061	BURRIS EQUIPMENT CO	PS3017671-2	MOTOR & FREIGHT - JACOBSEN	01-050-6050 REPAIR PARTS	08/08/2024	1,644.07	.00		
	Total BURRIS EQUIPMENT CO:					1,644.07	.00		
Cardmember Service									
1091	Cardmember Service	080124 PD	park License - Trailer Registration PD	01-040-5990 Other Miscellaneous Expe	08/01/2024	203.00	.00		
1091	Cardmember Service	080124 VH	MICROSOFT CHARGES	01-010-5950 IT - Contractual	08/01/2024	35.33	.00		
1091	Cardmember Service	080124 VH	CHECKR - BACKGROUND CHECKS	01-010-5990 Other Miscellaneous Expe	08/01/2024	179.98	.00		
1091	Cardmember Service	080124 VH	EMBROIDERY - CE	01-010-5990 Other Miscellaneous Expe	08/01/2024	39.75	.00		
1091	Cardmember Service	080124 VH	DESK CHAIR - VILLAGE ADMIN ASST.	01-010-6050 OFFICE FURNISHINGS	08/01/2024	139.99	.00		
	Total Cardmember Service:					598.05	.00		
CDW GOVERNMENT, INC.									
1161	CDW GOVERNMENT, INC.	SL79545	(3) ACROBAT PRO FOR TEAMS	01-010-5952 IT - Software	07/23/2024	795.33	.00		
1161	CDW GOVERNMENT, INC.	SP92865	MONITORS (2)	01-010-5951 IT - Hardware	07/31/2024	649.36	.00		
	Total CDW GOVERNMENT, INC.:					1,444.69	.00		
CHARLES P KOSTANTACOS									
1211	CHARLES P KOSTANTACOS	080624	APR 2024 - LEGAL - F&P COMMISSION	01-040-5890 Police commission Expens	08/06/2024	300.00	.00		
	Total CHARLES P KOSTANTACOS:					300.00	.00		
CIVICPLUS LLC									
1343	CIVICPLUS LLC	308452	ULTIMATE WEB OPEN SUBSCRIPTION	01-010-5952 IT - Software	08/15/2024	4,885.65	.00		
	Total CIVICPLUS LLC:					4,885.65	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMONWEALTH EDISON									
1411	COMMONWEALTH EDISON	080224 190106	7/3/24-8/2/24 LITE RT/25 BRIDGE LIGH	01-030-5411 Street Lights	08/02/2024	130.80	.00		
1411	COMMONWEALTH EDISON	080724 619634	7/8/24-8/6/24 6545 WINDFLOWER LN	01-050-5410 Utilities	08/07/2024	137.16	.00		
1411	COMMONWEALTH EDISON	080824 068776	7/10/24-8/8/24 BIKE PATH LIGHTS	01-050-5410 Utilities	08/08/2024	53.20	.00		
1411	COMMONWEALTH EDISON	080824 717067	7/10/24-8/8/24 RIVER ST LITE R25	01-030-5411 Street Lights	08/08/2024	34.65	.00		
	Total COMMONWEALTH EDISON:					355.81	.00		
CRIMSON VALLEY LANDSCAPING									
1502	CRIMSON VALLEY LANDSCAPI	2024-2125	INSTALL PLANTS AT POTER CABIN	01-050-5121 Maint&Repairs - Bldg & Gr	08/05/2024	6,466.00	.00		
1502	CRIMSON VALLEY LANDSCAPI	2024-2126	INSTALL PLANTS IN MEDIAN AT VH	01-010-5121 Maint&Repairs - Bldg & Gr	08/02/2024	1,126.00	.00		
	Total CRIMSON VALLEY LANDSCAPING:					7,592.00	.00		
DR. STILLWATER COMPANY									
1951	DR. STILLWATER COMPANY	37583PU	1 5 GALLON WATER JUG TICKET#097	01-030-5990 Other Miscellaneous Expe	07/29/2024	6.25	.00		
1951	DR. STILLWATER COMPANY	37585PU	WATER SVC - VH	01-010-5410 Utilities	07/29/2024	50.00	.00		
	Total DR. STILLWATER COMPANY:					56.25	.00		
Enterprise Fleet Management									
10016	Enterprise Fleet Management	FBN5105432	MONTHLY LEASE CHARGES - TRUCK	01-030-7411 Equipment Purch Bldgs&G	08/03/2024	15,906.04	.00		
10016	Enterprise Fleet Management	FBN5106025	Monthly Lease Charges / Repairs - PD	01-040-6070 Enterprise Leases	08/03/2024	21,601.87	.00		
10016	Enterprise Fleet Management	FBN5112203	NISSAN LEASE	01-013-6070 Enterprise Leases	08/03/2024	567.98	.00		
	Total Enterprise Fleet Management:					38,075.89	.00		
FIRST SUPPLY LLC-ROCKFORD									
2231	FIRST SUPPLY LLC-ROCKFORD	1426449-00	VAC BREAKER REPAIR KIT & DIAPHR	01-040-5121 Maint&Repairs - Bldg & Gr	07/29/2024	23.32	.00		
2231	FIRST SUPPLY LLC-ROCKFORD	14275013-00	FLUSH VALVE - PD	01-040-5121 Maint&Repairs - Bldg & Gr	07/26/2024	23.32	.00		
	Total FIRST SUPPLY LLC-ROCKFORD:					46.64	.00		
FOSTER & FOSTER, INC.									
2331	FOSTER & FOSTER, INC.	31667	PREP OF GASB 67/68 DISCLOSURE 1	01-010-5210 Accounting/Auditing	06/06/2024	2,985.00	.00		
	Total FOSTER & FOSTER, INC.:					2,985.00	.00		
FRONTIER									
2411	FRONTIER	072524	7/25-08/24/24 PHONE SVC - VH	01-010-5320 Telephone	08/21/2004	479.27	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2411	FRONTIER	080124 PD	PHONE PD	01-040-5320 Telephone	08/01/2024	427.98	.00		
	Total FRONTIER:					907.25	.00		
Fusion Cloud Services, LLC									
4851	Fusion Cloud Services, LLC	1029240500	TELEPHONE SERVICE-VH	01-010-5320 Telephone	07/31/2024	139.30	.00		
4851	Fusion Cloud Services, LLC	1029240500	TELEPHONE SERVICE-PW	01-030-5320 Telephone	07/31/2024	139.30	.00		
4851	Fusion Cloud Services, LLC	1029240500	TELEPHONE SERVICE-PD	01-040-5320 Telephone	07/31/2024	139.29	.00		
	Total Fusion Cloud Services, LLC:					417.89	.00		
GALLS, LLC									
2471	GALLS, LLC	028495839	Evidence Bags PD	01-040-7410 Equipment	07/15/2024	59.87	.00		
2471	GALLS, LLC	028495871	Sarver - Chain Identifier	01-040-4612 Uniforms - Full time	07/15/2024	136.88	.00		
	Total GALLS, LLC:					196.75	.00		
GRAINGER									
2621	GRAINGER	9195378584	RETAINING RING FOR BORES - BATWI	01-050-6050 REPAIR PARTS	07/26/2024	13.36	.00		
	Total GRAINGER:					13.36	.00		
HOMER INDUSTRIES									
2862	HOMER INDUSTRIES	S216012	699 YARDS AND INSTALLATION NATU	01-050-7410 Equipment	08/01/2024	33,202.50	.00		
	Total HOMER INDUSTRIES:					33,202.50	.00		
ILL LAW ENFORCEMENT ALARM SYSTEM									
2951	ILL LAW ENFORCEMENT ALAR	DUES13077	annual membership dues pd	01-040-5953 PD Subscriptions	07/01/2024	120.00	.00		
	Total ILL LAW ENFORCEMENT ALARM SYSTEM:					120.00	.00		
INTEGRA BUSINESS SYSTEMS									
3171	INTEGRA BUSINESS SYSTEMS	INV114330	COPIER USAGE - PD	01-040-6020 Office Supplies	08/02/2024	123.54	.00		
3171	INTEGRA BUSINESS SYSTEMS	INV114371	COPIER - VH	01-010-6020 Office Supplies	08/02/2024	33.66	.00		
	Total INTEGRA BUSINESS SYSTEMS:					157.20	.00		
INTERSTATE BATTERIES OF RKFD									
3201	INTERSTATE BATTERIES OF RK	300403311	BATTERY FOR KUBOTA TRACTOR	01-030-6050 Repair Parts (In House)	08/09/2024	139.95	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3201	INTERSTATE BATTERIES OF RK	300403311	BATTERY FOR TRUCK #202	01-030-6050 Repair Parts (In House)	08/09/2024	305.90	.00		
3201	INTERSTATE BATTERIES OF RK	300403311	CORE CHARGE	01-030-6050 Repair Parts (In House)	08/09/2024	25.00	.00		
	Total INTERSTATE BATTERIES OF RKFD:					470.85	.00		
JERRYS AUTO PARTS									
3401	JERRYS AUTO PARTS	544682	BRAKE CLEANER	01-030-6040 Operating Supplies	08/08/2024	47.40	.00		
3401	JERRYS AUTO PARTS	544682	OIL & FILTER - TRUCK #204	01-030-6050 Repair Parts (In House)	08/08/2024	29.50	.00		
	Total JERRYS AUTO PARTS:					76.90	.00		
KOBYCO DOOR & WINDOW									
3692	KOBYCO DOOR & WINDOW	2403-67	FINAL PAYMENT - INSTALLATION OF T	01-050-7130 BUILDING IMPROVEMEN	06/26/2024	6,473.00	.00		
	Total KOBYCO DOOR & WINDOW:					6,473.00	.00		
LEWIS BRISOIS BISGARRD & SMITH									
3920	LEWIS BRISOIS BISGARRD & S	4121845	PAYTON VS VOR - ASBESTOS CLAIM	01-010-5231 Legal - Retainer	07/26/2024	224.50	.00		
	Total LEWIS BRISOIS BISGARRD & SMITH:					224.50	.00		
LOWE'S									
4091	LOWE'S	080224 6339	PAINT - VH	01-010-5121 Maint&Repairs - Bldg & Gr	08/02/2024	36.06	.00		
4091	LOWE'S	080224 6339	FIBERGLASS LON - PW	01-030-6050 Repair Parts (In House)	08/02/2024	43.66	.00		
4091	LOWE'S	080224 6339	KEYS & SPRAY TANK - PARKS	01-050-5121 Maint&Repairs - Bldg & Gr	08/02/2024	19.91	.00		
	Total LOWE'S:					99.63	.00		
MENARD'S									
4411	MENARD'S	30747	WEED & GRASS CONC 2.5G - ROW/P	01-030-6060 Repair Materials - Roads	07/23/2024	199.98	.00		
4411	MENARD'S	30747	WEED & GRASS CONC 2.5G - PARKS	01-050-5121 Maint&Repairs - Bldg & Gr	07/23/2024	199.99	.00		
4411	MENARD'S	30822	HEAVY DUTY SHELVES -TROY'S OFFI	01-030-5121 Maint&Repairs - Bldg & Gr	07/24/2024	78.58	.00		
4411	MENARD'S	30822	PAINT PANS	01-030-6040 Operating Supplies	07/24/2024	3.48	.00		
4411	MENARD'S	30822	CEDAR & WOOD PROTECTOR - PARK	01-050-6050 REPAIR PARTS	07/24/2024	87.45	.00		
4411	MENARD'S	31114	CEDAR & MISC FASTENERS - PORTE	01-050-5121 Maint&Repairs - Bldg & Gr	07/29/2024	350.49	.00		
4411	MENARD'S	31114	WEED & GRASS CONC 2.5G - PARKS	01-050-5121 Maint&Repairs - Bldg & Gr	07/29/2024	159.99	.00		
4411	MENARD'S	31191	CLEAR WOOD PROTECTOR - STOCK	01-030-6050 Repair Parts (In House)	07/30/2024	84.00	.00		
4411	MENARD'S	31196	MASONTY CEMENT, 5 GAL BAG STRAI	01-030-6060 Repair Materials - Roads	07/30/2024	148.69	.00		
4411	MENARD'S	31313	BRASS PADLOCK - LELAND PARK	01-050-5121 Maint&Repairs - Bldg & Gr	08/01/2024	14.99	.00		
4411	MENARD'S	31382	CLEAR WOOD PROTECTOR, CLEANE	01-050-5121 Maint&Repairs - Bldg & Gr	08/02/2024	91.96	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4411	MENARD'S	31549	6' STUDDED T-POSTS	01-030-6051 EQUIPMENT NON-CAPIT	08/05/2024	489.00	.00		
	Total MENARD'S:					1,908.60	.00		
MINDY JOY NUTTER YOUNG									
4595	MINDY JOY NUTTER YOUNG	08062024	HEAD SHOTS	01-010-3990 Miscellaneous	08/06/2024	330.00	.00		
	Total MINDY JOY NUTTER YOUNG:					330.00	.00		
MOTOROLA SOLUTIONS, INC									
4675	MOTOROLA SOLUTIONS, INC	858412024070	Radio Subscription- PD	01-040-5953 PD Subscriptions	08/01/2024	1,056.00	.00		
	Total MOTOROLA SOLUTIONS, INC:					1,056.00	.00		
NICOR GAS									
4931	NICOR GAS	080724 2000 9	7/5/24-8/6/24 6545 WINDFLOWER LN	01-050-5410 Utilities	08/07/2024	44.13	.00		
	Total NICOR GAS:					44.13	.00		
NORTH PARK PUBLIC WATER DIST.									
4971	NORTH PARK PUBLIC WATER D	073024 0200-0	6/3/24-7/2/24 5402 SWANSON	01-030-5410 Utilities	07/30/2024	40.50	.00		
	Total NORTH PARK PUBLIC WATER DIST.:					40.50	.00		
NORTHERN ILLINOIS SERVICE									
5031	NORTHERN ILLINOIS SERVICE	66155	36.6 TONS ROADSTONE - STREETS	01-030-6060 Repair Materials - Roads	08/01/2024	298.29	.00		
	Total NORTHERN ILLINOIS SERVICE:					298.29	.00		
Paper Recovery Service Corporation									
10043	Paper Recovery Service Corporati	97017	Document Shredding VH	01-010-6020 Office Supplies	08/12/2024	205.00	.00		
	Total Paper Recovery Service Corporation:					205.00	.00		
PHYSICIANS IMMEDIATE CARE, LTD									
5411	PHYSICIANS IMMEDIATE CARE,	4404166	DRUG SCREEN - TIM NOLAN	01-030-4370 Other Medical/ Drug Testin	08/05/2024	75.00	.00		
5411	PHYSICIANS IMMEDIATE CARE,	4404166	PRE EMP EXAM & DRUG TESTING - A	01-030-4370 Other Medical/ Drug Testin	08/05/2024	170.00	.00		
5411	PHYSICIANS IMMEDIATE CARE,	4409940	DRUG SCREEN - TOM MEYER	01-030-4370 Other Medical/ Drug Testin	08/05/2024	75.00	.00		
5411	PHYSICIANS IMMEDIATE CARE,	4409940	DRUG SCREEN - DYLAN ROSS	01-030-4370 Other Medical/ Drug Testin	08/05/2024	75.00	.00		
5411	PHYSICIANS IMMEDIATE CARE,	4409940	DRUG SCREEN & BREATH TEST - KA	01-030-4370 Other Medical/ Drug Testin	08/05/2024	130.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PHYSICIANS IMMEDIATE CARE, LTD:						525.00	.00		
PLACE FOUNDRY LLC									
5430	PLACE FOUNDRY LLC	0198.06	2024-0198 DOWNTOWN ROSCOE PLA	01-010-5240 Consulting - Main Street	08/05/2024	6,500.00	.00		
5430	PLACE FOUNDRY LLC	0209.03	2024-0209 ROSCOE ECON DEV	01-010-5240 Consulting - Main Street	08/05/2024	5,900.00	.00		
5430	PLACE FOUNDRY LLC	023.01	DCEO GRANT WRITING	01-010-5240 Consulting - Main Street	07/24/2024	7,000.00	.00		
Total PLACE FOUNDRY LLC:						19,400.00	.00		
RAY O'HERRON CO., INC.									
5641	RAY O'HERRON CO., INC.	2358964	5.56mm Ammo PD	01-040-6051 EQUIP NON CAPITAL	08/09/2024	796.00	.00		
Total RAY O'HERRON CO., INC.:						796.00	.00		
ROCK ENERGY COOPERATIVE									
5851	ROCK ENERGY COOPERATIVE	080724 4000	7/1/24-8/1/24 MCCURRY & WILLOWBR	01-030-5410 Utilities	08/07/2024	15.53	.00		
5851	ROCK ENERGY COOPERATIVE	080724 5000	7/1/24-8/1/24 MCCURRY & WILLOWBR	01-030-5410 Utilities	08/07/2024	24.53	.00		
5851	ROCK ENERGY COOPERATIVE	080724 8001	7/1/24-8/1/24 MCCURRY RD	01-030-5410 Utilities	08/07/2024	22.69	.00		
Total ROCK ENERGY COOPERATIVE:						62.75	.00		
ROYAL Carwash & Detail Center									
6161	ROYAL Carwash & Detail Center	080124 PD	CAR WASHES - PD	01-040-6051 EQUIP NON CAPITAL	08/01/2024	30.15	.00		
Total ROYAL Carwash & Detail Center:						30.15	.00		
SHERWIN INDUSTRIES, INC.									
6461	SHERWIN INDUSTRIES, INC.	SS103514	1 WEEK RENTAL OF CRACK SEALER	01-030-5860 Rentals/Leases	07/29/2024	4,000.00	.00		
Total SHERWIN INDUSTRIES, INC.:						4,000.00	.00		
STANARD & ASSOCIATES, INC									
6665	STANARD & ASSOCIATES, INC	SA000058706	POLICE OFFICER APPLICATION MANA	01-040-5890 Police commission Expens	07/31/2024	1,800.00	.00		
Total STANARD & ASSOCIATES, INC:						1,800.00	.00		
STRATUS NETWORKS									
6890	STRATUS NETWORKS	211609	MONTHLY FIBER CONNECTION FEES	01-010-5950 IT - Contractual	08/01/2024	2,167.05	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total STRATUS NETWORKS:						2,167.05	.00		
TransUnion Risk & Alt Data Sol									
7291	TransUnion Risk & Alt Data Sol	170625-20240	TLOxp CHARGES	01-040-5953 PD Subscriptions	08/01/2024	75.00	.00		
Total TransUnion Risk & Alt Data Sol:						75.00	.00		
ULINE									
7431	ULINE	181182702	15 - 4X100 HD SAFETY FENCE - ORAN	01-030-6051 EQUIPMENT NON-CAPIT	07/30/2024	783.90	.00		
Total ULINE:						783.90	.00		
UNIFIRST CORPORATION									
7460	UNIFIRST CORPORATION	3390005290	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	07/29/2024	25.54	.00		
7460	UNIFIRST CORPORATION	3390005641	UNIFORMS & MATS - PW	01-030-4610 Uniforms	08/05/2024	125.68	.00		
7460	UNIFIRST CORPORATION	3390005641	UNIFORMS - PARKS	01-050-4610 Uniforms	08/05/2024	10.01	.00		
7460	UNIFIRST CORPORATION	3390005643	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	08/05/2024	25.54	.00		
7460	UNIFIRST CORPORATION	3390006063	UNIFORMS & MATS - PW	01-030-4610 Uniforms	08/12/2024	123.81	.00		
7460	UNIFIRST CORPORATION	3390006063	UNIFORMS - PARKS	01-050-4610 Uniforms	08/12/2024	10.01	.00		
7460	UNIFIRST CORPORATION	3390006065	MAT SERVICE - VH	01-010-5121 Maint&Repairs - Bldg & Gr	08/12/2024	27.87	.00		
7460	UNIFIRST CORPORATION	COA1556853	CREDIT ON ACCOUNT	01-010-5121 Maint&Repairs - Bldg & Gr	07/24/2024	34.04-	.00		
Total UNIFIRST CORPORATION:						314.42	.00		
UNIFORM DEN EAST, INC									
7441	UNIFORM DEN EAST, INC	92933	Podgorny - Flashlight , Belt	01-040-4612 Uniforms - Full time	07/29/2024	179.45	.00		
Total UNIFORM DEN EAST, INC:						179.45	.00		
WEX BANK									
7663	WEX BANK	98871057	FUEL-PD	01-040-6030 Gas & Oil	07/31/2024	4,645.72	.00		
Total WEX BANK:						4,645.72	.00		
WINNEBAGO COUNTY FINANCE OFFICE									
7775	WINNEBAGO COUNTY FINANC	13367	INTERNET SERVICE/PUBLIC IP ADDR	01-010-9000 Contingency	07/31/2024	55.00	.00		
Total WINNEBAGO COUNTY FINANCE OFFICE:						55.00	.00		

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WRAP GUYZ									
10025	WRAP GUYZ	2022-739	Squad 6 - Passanger Replacement	01-040-6051 EQUIP NON CAPITAL	08/07/2024	400.00	.00		
	Total WRAP GUYZ:					400.00	.00		
ZIEGLER'S ACE HARDWARE									
102	ZIEGLER'S ACE HARDWARE	5251-R	WHITE MARKING PAINT - ROW	01-030-6060 Repair Materials - Roads	08/01/2024	19.98	.00		
102	ZIEGLER'S ACE HARDWARE	5262-R	PADLOCK FOR TP HOLDERS - LELAN	01-050-5121 Maint&Repairs - Bldg & Gr	08/05/2024	25.99	.00		
102	ZIEGLER'S ACE HARDWARE	5263-R	ROLLER COVER & DISPOSABLE PAIN	01-030-6040 Operating Supplies	08/05/2024	32.72	.00		
102	ZIEGLER'S ACE HARDWARE	5277-R	LELAND KEYS	01-050-5121 Maint&Repairs - Bldg & Gr	08/07/2024	11.97	.00		
102	ZIEGLER'S ACE HARDWARE	5284-R	REFLECTIVE PAINT - RIVERSIDE PAR	01-050-5121 Maint&Repairs - Bldg & Gr	08/07/2024	49.99	.00		
102	ZIEGLER'S ACE HARDWARE	5298-R	SHARKBITE ELBOW & CLEAN BRUSH	01-050-5121 Maint&Repairs - Bldg & Gr	08/12/2024	19.58	.00		
	Total ZIEGLER'S ACE HARDWARE:					160.23	.00		
	Grand Totals:					146,604.66	.00		

Item # 4.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided

Department Key

010 Administration
012 Village Clerk
015 Liability Insurance
030 Public Works
040 Police/Public Safety
050 Parks and Recreation

Dated: ____

Administrator: ____

Trustees: ____

____

____

____

____

____

These signatures approve all inovices in this report. Any invoices not approved are circled in Red.

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = {<>} "50"

Village of Roscoe
2024 Budget vs Actual
Seven Months Ended July 31, 2024

Percent of year completed *58%*

Account Number	Title	2024 Appropriation	Through July 30,	Over/Under	Percentage Used
General Fund - Revenue					
01-010-3110	Property Taxes	654,632	376,059	(278,573)	57%
01-010-3113	Video Game Revenue	515,000	309,956	205,044	60%
01-010-3114	Cannabis Use Tax	18,000	11,482	6,518	64%
01-010-3210	Retailer's Occupation Tax	2,055,000	1,214,506	840,494	59%
01-010-3211	Local Use Tax	467,000	249,935	217,065	54%
01-010-3220	State Income Tax	1,845,000	1,221,892	623,108	66%
01-010-3230	Corporate Replacement Tax	230,000	146,809	83,191	64%
01-010-3250	Donations	35,000	-	35,000	0%
01-010-3310	Liquor Licenses	141,200	-	141,200	0%
01-010-3311	Employee Registration Liquor	7,000	488	6,512	7%
01-010-3320	Other Licenses	-	2,300	(2,300)	0%
01-010-3350	Permits and Fees	20,000	5,794	14,206	29%
01-010-3351	Zoning Permits	7,500	5,800	1,700	77%
01-010-3353	Vending/Amusement License	4,100	325	3,775	8%
01-010-3354	Oversize/Overweight Permit	5,000	1,130	3,870	23%
01-010-3355	Plat	-	500	(500)	0%
01-010-3357	Design Review Fees	1,000	1,250	(250)	125%
01-010-3358	Sign Permits	500	175	325	35%
01-010-3359	Inspection fees	-	951	(951)	0%
01-010-3360	Variance	-	200	(200)	0%
01-010-3430	Cable Franchise Fees	45,000	24,807	20,193	55%
01-010-3440	Gas Franchise Fees-Rock Energy	95,000	63,997	31,003	67%
01-010-3441	Gas Franchise Fees-Nicor	30,000	-	30,000	0%
01-013-3450	Notice of Violations	1,500	2,055	(555)	137%
01-010-3710	Interest Income	200,000	255,750	(55,750)	128%
01-010-3880	Credit Card Convience Fees	1,000	437	563	44%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-010-3890	Sale of Equipment (Vehicle)	28,000	-	28,000	0%
01-010-3890	Miscellaneous Income	17,000	3,972	13,028	23%
01-010-3891	Denali Plat One Impr Fund	15,000	10,500	4,500	70%
01-010-3892	Glenwood Estates Recapture	43,190	4,319	38,871	10%
		6,481,622	3,915,389	2,009,088	60%

FICA Department - Revenue

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-011-3110	Property Taxes	10,000	5,954	4,046	60%
		10,000	5,954	4,046	1

Liability Insurance - Revenue

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-015-3110	Property Taxes	80,000	46,185	33,815	58%

Public Works Department - Revenue

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-030-3570	Shared Sidewalk Reimbursement	2,500	-	2,500	0%
01-030-3890	Miscellaneous Income	2,500	6,951	(4,451)	278%
01-030-3980	Sale of Equipment	12,500	-	12,500	0%
		17,500	6,951	10,549	40%

Public Safety - Revenue

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-040-3111	Property Tax - Police Pension	466,580	248,992	217,588	53%
01-040-3112	Property Tax - Police Protect	467,417	248,679	218,738	53%
01-040-3250	Grants	20,000	-	20,000	0%
01-040-3410	Traffic Fines	80,000	21,070	58,930	26%
01-040-3411	DUI Fines	5,000	2,673	2,327	53%
01-040-3412	Drug Fines	100	275	(175)	275%
01-040-3413	Parking Citation	2,000	-	2,000	0%
01-040-3414	Police Agency Vehicle Fund	410	-	410	0%
01-040-3450	Notice of Violation Fines	5,000	600	4,400	12%
01-040-3550	Administrative Tow Fees	40,000	16,000	24,000	40%
01-040-3890	Miscellaneous Income	10,000	8,771	1,229	88%
		1,096,507	547,060	549,447	50%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Parks Department - Revenue					
01-050-3810	Rent	30,000	6,925	23,075	23%
01-050-3811	Baseball Agreement	1,500	1,500	-	100%
01-050-3811	Softball Agreement	3,500		3,500	0%
01-050-3811	Stateline Softball Donation	6,000		6,000	0%
01-050-3890	Miscellaneous Income	-	59	(59)	#DIV/0!
		41,000	8,484	32,516	21%
Village Hall - Expenditures					
Salaries and Benefits					
01-010-4100	Salaried Personnel	135,000	84,939	50,061	63%
01-010-4110	Wages - Full time	47,000	29,237	17,763	62%
01-010-4130	Overtime	-	196	(196)	0%
01-010-4210	Part Time Wages	20,000	-	20,000	0%
01-010-4310	Health Insurance	24,930	4,303	20,627	17%
01-010-4320	Life Insurance	200	45	155	23%
01-010-4330	Disablity Insurance	1200	631.00	569	53%
01-010-4340	Unemployment expense	3,000	-	3,000	0%
01-010-4510	Employer FICA	13,766	10,190	3,576	74%
01-010-4540	IMRF	2,015	1,875	140	93%
Supplies and Purchased Services/Contractual					
01-010-5121	Maint&Repairs	50,000	22,514	27,486	45%
01-010-5210	Accounting/Auditing	24,000	11,903	12,097	50%
01-010-5220	Engineering	84,735	54,989	29,746	65%
01-010-5231	Legal - Retainer	50,000	1,586	48,414	3%
01-010-5232	Legal - Contractual	70,000	-	70,000	0%
01-010-5240	Consulting - Main Street	75,500	45,011	30,489	60%
01-010-5240	Consulting (Capital Improvement Plan)	35,000	-	35,000	0%
01-010-5260	SMTD	25,000	25,000	-	100%
01-010-5320	Telephone	10,000	4,848	5,152	48%
01-010-5330	Printing & Publishing	2,500	262	2,238	10%
01-010-5510	Membership/Dues	5,000	1,069	3,931	21%
01-010-5530	Training	5,000		5,000	0%
01-010-5842	Sales Tax Rebate/FRGWC-Speedway	60,000	11,030	48,970	18%
01-010-5860	Rentals/Leases	-		-	0%
01-010-5881	WINGIS	-	1,901	(1,901)	0%
01-010-5901	Liquor commission expense	-	320	(320)	0%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-010-5950	Information Technology-Contractual	35,000	48,475	(13,475)	139%
01-010-5951	Information Technology-Hardware	10,000	10,026	(26)	100%
01-010-5952	Information Technology-Software	18,000	26,634	(8,634)	148%
01-010-5990	Miscellaneous Expenses	5,000	34,650	(29,650)	693%
01-010-6010	Utilities	5,000	3,783	1,217	76%
01-010-6020	Office Supplies	10,000	5,715	4,285	57%
01-010-6052	Office Furnishings	8,000	6,621	1,379	83%
01-010-6059	Bank Fees	1,000	1,189	(189)	119%
01-010-6070	Enterprise Lease	-	4,295	(4,295)	#DIV/0!
01-010-6090	Banners & Displays	2,500	2,125	375	85%
01-010-6091	Special Events	30,000	143	29,857	0%
01-010-9000	Contingency	63,680	19,641	44,039	31%
Capital Outlays					
01-010-7110	Land Purchase	150,000	106,876	43,124	71%
01-010-7111	Land Improvement - Village Hall	25,000	-	25,000	0%
01-010-7112	Land Improvement - Economic Development	50,000	20,144	29,856	40%
01-010-7115	Land Improvement	35,000	-	35,000	0%
01-010-7410	Equipment - New Copier	5,500	-	5,500	0%
01-010-7410	Equipment - ADA Door Opener Village Hall	25,000	-	25,000	0%
01-010-7410	Equipment - Phone System	12,000	-	12,000	0%
Transfers				-	0%
01-010-9990	Interfund Transfers - Debt Service	272,100	158,725	113,375	58%
01-010-9991	Interfund Transfers- Capital	1,294,663	755,220	539,443	58%
		2,801,289	1,516,111	1,285,178	54%

Village Clerk Department - Expenditures

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Salaries and Benefits					
01-012-4114	Salary	18,000	12,654	5,346	70%
01-012-4210	Wages - part Time	-	-	-	0%
01-012-4510	Employer FICA	1,377	980	397	71%
Supplies and Purchased Services/Contractual					
01-012-5510	Dues	200	-	200	0%
01-012-5530	Training	2,500	-	2,500	0%
01-012-5550	Codification	2,000	1,195	805	60%
01-012-5950	Information Technology		-	-	0%
01-012-6020	Office Supplies	250	-	250	0%
		24,327	14,829	9,498	61%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Code Enforcement Department - Expenditures					
Salaries and Benefits					
01-013-4214	Wages	73,000	34,527	38,473	47%
01-013-4310	Health insurance	16,389	6,565	9,824	40%
01-013-4510	Life/AD/D	500	162	338	32%
01-013-4510	Employer FICA	5,407	2,287	3,120	42%
01-013-4541	Retirement plan IMRF	815	535	280	66%
01-013-6020	Office Supplies	1,500	335	1,165	22%
01-013-7410	Equipment - Vehicle	6,636	-	6,636	0%
Supplies and Purchased Services/Contractual					
01-013-5231	Legal - Retainer	5,500	2,000	3,500	36%
01-013-5232	Admінitrative Hearing Officer	6,000	-	6,000	0%
01-013-5989	Grass mowing code enforcement	1,500	-	1,500	0%
01-013-6070	Enterprise leases	-	3,976	(3,976)	0%
		117,247	50,387	66,860	43%
Treasurer - Expenditures					
Supplies and Purchased Services/Contractual					
01-014-5233	Treasurer Services	63,000	36,750	26,250	58%
01-014-5233	Treasurer Services - pension	6,300	3,675	2,625	58%
		69,300	40,425	28,875	58%
Liability Insurance - Expenditures					
01-015-5810	Liability Insurance	222,603	39,996	182,607	18%
Planning Department - Expenditures					
Supplies and Purchased Services/Contractual					
01-016-5241	Consulting - Zoning Administration	70,000	16,321	53,679	23%
01-016-5241	Consulting - Economic Development	70,000	-	70,000	0%
01-016-5881	R1 Regional Planning (Wingis)	4,500	4,753	(253)	106%
01-016-5882	Northern Illinois Council of Govmt	2,500	5,000	(2,500)	200%
01-016-4223	ZBA Expense	3,000	786	2,214	26%
01-016-5900	Zoning Commit Expenses		1,140	(1,140)	0%
		150,000	28,000	122,000	19%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Human Resource Department - Expenditures					
Salaries and Benefits					
01-017-4110	Wages - Full time	76,176	46,213	29,963	61%
01-017-4130	Wages-Overtime		-	-	0%
01-017-4310	Health Insurance	15,274	11,791	3,483	77%
01-017-4320	Life Insurance	67	25	43	37%
01-017-4330	Disablity Insurance	500	295	205	59%
01-017-4510	Employer FICA	5,415	3,415	2,000	63%
01-017-4540	IMRF	750	797	(47)	106%
Supplies and Purchased Services/Contractual					
01-017-5510	Dues/ Memberships	200	264	(64)	132%
01-017-5530	Training	2,500		2,500	0%
		100,882	62,800	38,083	62%
Village Board - Expenditures					
Salaries and Benefits					
01-018-4212	Salaries - Trustees	24,000	12,000	12,000	50%
01-018-4213	Salaries - President	38,000	21,923	16,077	58%
01-018-4234	Liquor Commission Expense	2,000		2,000	0%
01-018-4510	Employer FICA	4,000	2,791	1,209	70%
Supplies and Purchased Services/Contractual				-	
01-018-5870	Municipal Officials Expense	5,000	229	4,771	5%
		73,000	36,943	36,057	51%
Public Works Department - Expenditures					
Salaries and Benefits					
01-030-4100	Salaried Personnel	77,396	43,596	33,800	56%
01-030-4110	Wages - Full time	320,667	186,092	134,575	58%
01-030-4130	Overtime	14,000	5,473	8,527	39%
01-030-4210	Wages - part Time	-	9,147	(9,147)	0%
01-030-4216	Wages - Part time snow plow	35,000	6,533	28,467	19%
01-030-4310	Health Insurance	78,282	44,271	34,011	57%
01-030-4320	Life Insurance	500	163	337	33%
01-030-4330	Disablity Insurance	2,500	1,460	1,040	58%
01-030-4510	Employer FICA	27,030	19,189	7,841	71%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-030-4540	IMRF	4,610	4,004	606	87%
01-030-4370	Other Medical/ Drug Testing	2,000	388	1,612	19%
01-030-4610	Uniforms	8,500	3,343	5,157	39%
01-030-4611	Personal Protective Equipment	3,500	51	3,449	1%
Supplies and Purchased Services/Contractual					
01-030-5120	Maint/Repairs - Equip (Vendor)	21,700	4,934	16,766	23%
01-030-5121	Maint/Repairs - Bldg & Grounds	22,000	5,059	16,941	23%
01-030-5122	Equipment - Repairs		12	(12)	0%
01-030-5140	Maint & Repairs - Hwy & Street	70,000	15	69,985	0%
01-030-5150	50-50 Sidewalk Repairs	2,500		2,500	0%
01-030-5160	Tree Maintenance/Removal	40,000	12,690	27,310	32%
01-030-5165	Mosquito Control	24,675	23,736	939	96%
01-030-5320	Telephone	7,200	2,332	4,868	32%
01-030-5410	Utilities	10,000	5,510	4,490	55%
01-030-5411	Street Lights	63,000	22,793	40,207	36%
01-030-5530	Training	5,000	155	4,845	3%
01-030-5860	Rentals/Leases	14,400	479	13,921	3%
01-030-5950	Information Technology-Contractual	700	-	700	0%
01-030-5951	Information Technology-hardware	5,000	5,440	(440)	109%
01-030-5990	Miscellaneous Expense	4,400	1,101	3,299	25%
01-030-6020	Office Supplies	3,200	344	2,856	11%
01-030-6030	Gas & Oil	36,225	13,383	22,842	37%
01-030-6040	Operating Supplies	13,300	3,702	9,598	28%
01-030-6050	Repair Parts (In-House)	10,000	5,400	4,600	54%
01-030-6060	Repair Materials - Roads (IH)	35,000	4,959	30,041	14%
01-030-6200	Street Signs	12,000	735	11,265	6%
01-030-6200	Subdivision Signs	30,000	-	30,000	0%
01-030-6210	Land Impr - non capital	25,000	-	25,000	0%
01-030-6070	Lease Payments Enterprise	276,454	92,100	184,354	33%
01-030-6051	Equipment - non capital	8,850		8,850	0%
Capital Outlays					
01-030-7110	Land Improvements	24,000		24,000	0%
01-030-7130	Building Improvements	200,000	6,263	193,737	3%
01-030-7410	Equipment	20,000		20,000	0%
01-030-7411	Equipment - Trucks	-	26,662	(26,662)	0%
		1,558,589	561,514	997,075	36%

Garbage Collection - Expenditures

Transfers

01-035-9990	Transfer to capital project	490,000	285,834	204,166	58%
		490,000	285,834	204,166	58%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Parks Department - Expenditures					
Salaries and Benefits					
01-050-4110	Wages - Full time	101,930	30,660	71,270	30%
01-050-4130	Overtime	4,500	5,775	(1,275)	128%
01-050-4210	Wages - part Time	35,000	9,272	25,728	26%
01-050-4310	Health Insurance	32,778	14,022	18,756	43%
01-050-4320	Life Insurance	70	25	45	36%
01-050-4330	Disablity Insurance	500	528	(28)	106%
01-050-4370	Drug screening	400	-	400	0%
01-050-4510	Employer FICA	7,374	3,497	3,877	47%
01-050-4540	IMRF	1,211	794	417	66%
01-050-4610	Uniforms	1,500	260	1,240	17%
01-050-4611	Personal Protective Equipment	650	-	650	0%
Supplies and Purchased Services/Contractual					
01-050-5120	Maint/Repairs - Equip (Vendor)	7,500	668	6,832	9%
01-050-5121	Maint/Repairs - Bldg/Grounds	43,000	6,471	36,529	15%
01-050-5140	Maint/Repairs - Parks (Vendor)	5,000	-	5,000	0%
01-050-5160	Tree Maintenance/Removal	20,000	-	20,000	0%
01-050-5410	Utilities	7,550	2,310	5,240	31%
01-050-5530	Training	1,000	25	975	3%
01-050-5860	Rentals/Leases	7,500	1,800	5,700	24%
01-050-5990	Other Miscellaneous Expense	2,000	-	2,000	0%
01-050-6030	Gas & Oil	8,000	2,832	5,168	35%
01-050-6050	Repairs/Parts (In-House)	6,000	3,366	2,634	56%
01-050-6051	Equipment (Non Capital)	1,500	-	1,500	0%
01-050-6200	Signs	2,500	68	2,432	3%
Capital Outlays					
01-050-7110	Baseball Diamond Restoration (3 total)	15,000	-	15,000	0%
01-050-7110	Lighting at Chicory Park	30,000	-	30,000	0%
01-050-7110	Lighting at Porter Park	30,000	-	30,000	0%
01-050-7110	Porter Park New Parking Lot	22,000	-	22,000	0%
01-050-7110	OSLAD Grant 50% Match	600,000	-	600,000	0%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-050-7130	Building Improvements	80,000	39,244	40,756	49%
01-050-7410	Equipment	60,000	2,207	57,793	4%
		1,134,463	123,824	1,010,639	11%

Public - Safety Expenditures

Salaries and Benefits

01-040-4111	Salaries - Police Chief	123,396	71,981	51,415	58%
01-040-4112	Salaries - Patrolman	939,687	416,138	523,549	44%
01-040-4113	Salaries - Police Admin Asst	45,247	26,251	18,996	58%
01-040-4114	Salary - Non-Union Suprvsrs	497,962	319,045	178,917	64%
01-040-4115	Salary - Deputy Chief	110,590	-	110,590	0%
01-040-4130	Overtime	150,000	70,209	79,791	47%
01-040-4130	Overtime (Special Events)	20,000	-	20,000	0%
01-040-4210	Wages - Part Time	13,000	7,637	5,363	59%
01-040-4310	Health Insurance	375,178	189,761	185,417	51%
01-040-4320	Life Insurance	1,000	420	580	42%
01-040-4330	Disablity Insurance	10,000	5,544	4,456	55%
01-040-4510	Employer FICA	140,885	69,658	71,227	49%
01-040-4540	IMRF	-	570	(570)	0%
01-040-4530	Police Pension Expense	463,429	34,563	428,866	7%
01-040-4612	Uniforms - Full time	16,800	12,769	4,031	76%
01-040-4613	Uniforms - New Hires	12,500	-	12,500	0%
01-040-4614	Uniforms - Part Time	300	233	67	78%
01-040-4620	Bullet-Proof Vests	8,000	-	8,000	0%

Supplies and Purchased Services/Contractual

01-040-5121	Maint&Repairs - Bldg & Grounds	40,000	8,688	31,312	22%
01-040-5122	Equip - Repairs (Non-Vehicle)	20,000	2,210	17,790	11%
01-040-5123	Range Cleaning	2,200	1,850	350	84%
01-040-5124	Radar Calibration	500	-	500	0%
01-040-5230	Legal	30,000	12,700	17,300	42%
01-040-5320	Telephone/Mobile Hotspots	12,000	7,421	4,579	62%
01-040-5530	Training	67,500	19,407	48,093	29%
01-040-5890	Police commission Expense	25,000	9,849	15,151	39%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
01-040-5910	Animal Control	22,500	-	22,500	0%
01-040-5950	Information Technology-Contractual	40,000	6,245	33,755	16%
01-040-5951	Information Technology-sup/hardware	25,000	4,360	20,640	17%
01-040-5952	Information Technology-software	12,000	2,217	9,783	18%
01-040-5953	PD Subscriptions	47,000	4,999	42,001	11%
01-040-5990	Other Miscellaneous Expenses	25,000	13,046	11,954	52%
01-040-5993	Tobacco sting expense	1,300	-	1,300	0%
01-040-5994	Chem/Tox testing AFTL	1,000	90	910	9%
01-040-6010	Utilities	5,000	-	5,000	0%
01-040-6020	Office Supplies	20,000	3,511	16,489	18%
01-040-6030	Gas & Oil	43,642	23,187	20,455	53%
01-040-6051	Misc Equipment - non capital	10,000	4,797	5,203	48%
01-040-6051	Vehicle Maintenance Tires	3,000	-	3,000	0%
01-040-6051	Vehicle Collison Repairs	10,000	-	10,000	0%
01-040-6070	Lease Payments - Enterprise	148,472	55,036	93,436	37%
01-040-9000	RMC/CAD Subsription/Maintenance	7,500	-	7,500	0%
01-040-9000	911/PSAP Contribution	53,000	10,778	42,222	20%
Capital Outlays					
01-040-7410	Equipment - Axon Bundle	41,533	-	41,533	0%
01-040-7410	Equipment - Axon Drone	3,898	-	3,898	0%
01-040-7410	Equipment - Axon Fleet Cameras	16,718	-	16,718	0%
01-040-7410	Equipment - Radios	255,000	254,435	565	100%
		3,916,737	1,669,605	2,247,132	43%

Total				
General Fund Revenue	***7,726,629***	***4,530,023***	***2,639,461***	59%
General Fund Expenditures	***10,658,437***	***4,430,267***	***6,228,170***	42%
Revenue over (under) expenditures	***(2,931,808)***	***99,756***	***(3,588,709)***	***0***

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Street and Bridge Fund					
Revenue					
20-020-3110	Property Taxes	-	17,651	(17,651)	#DIV/0!
			17,651	(17,651)	#DIV/0!
Expenditures					
20-020-7110	Land Improvements			-	#DIV/0!
Revenue over (under) expenditures					
Motor Fuel Fund					
Revenue					
50-030-3240	Motor Fuel Tax Allocations	482,200	280,279	201,921	58%
50-030-3710	Interest	35,000	38,936	(3,936)	111%
50-030-3900	Transfer from GF				
		517,200	319,215	197,985	62%
Expenditures					
50-030-6040	Operating Supplies	204,462	69,768	134,694	34%
50-030-5220	Engineering	-	123,927	(123,927)	0%
50-030-6040	Main Street (McDonald to Bridge)	-	-	-	0%
		204,462	193,695	10,767	95%
Revenue over (under) expenditures		312,738	125,520	187,218	40%

Number	Title	Appropriation	Through July 30,	Over/Under	Percentage Used
Debt Service Fund					
Revenue					
80-010-3420	Excise Tax (Telecommunication)	111,000	66,700	44,300	60%
80-010-3900	Transfer from GF	272,100	158,725	113,375	58%
		383,100	225,425	157,675	59%
Expenditures					
80-010-8010	Principal - 2017GOBA PD Construction	125,000	-	125,000	0%
80-010-8010	Principal - 2018GOBA Refunding	220,000	-	220,000	0%
80-010-8020	Interest - 2017GOBA PD Construction	13,000	-	13,000	0%
80-010-8020	Interest - 2018GOBA Refunding	25,000	-	25,000	0%
80-010-8030	Fiscal Charges	100	-	100	0%
		383,100	-	383,100	0%
Revenue over (under) expenditures		-	225,425	(225,425)	#DIV/0!
Capital Project Fund					
Revenue					
90-010-3900	Transfer of garbage revenue	490,000	285,831	204,169	58%
90-010-3900	Transfer from GF	1,294,663	755,223	539,440	58%
		1,784,663	1,041,054	743,609	58%
Expenditures					
90-010-5220	Engineering	40,000	32,353	7,647	81%
90-010-5220	Engineering	45,200		45,200	0%
90-010-7150	Road Infrastructure Projects - RSP	688,463	487,837	200,626	71%
90-010-7150	(addtl road infrastrcuture)	461,000		461,000	0%
90-010-7150	Class D Patching	50,000		50,000	0%
90-010-7150	Main Street ~~Parking Lot~~ Public Space	450,000		450,000	0%
90-010-7150	McDonald Road Bike Path - Design	50,000		50,000	0%
		1,784,663	520,190	1,264,473	29%
Revenue over (under) expenditures					
		-	520,864	(520,864)	#DIV/0!

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT

VILLAGE of ROSCOE

Agenda Item:	Removal of Lieutenant Position from the Roscoe Police Department Roster		
Date:	**08-20-24**	**Meeting:**	**Board**
Prepared by:	Chief Samuel Hawley	**Department:**	Police Dept.

Overview/Background Information

The Lieutenant Position has remained unfilled for numerous years since the creation of the Deputy Chief position. Chairwoman Leann Jones (Police & Fire Commission) has requested and I agree to the removal of the position of Lieutenant from the Roscoe Police Department Roster. P&F is required by law to test for the position of Lieutenant every three years to keep an eligibility list which cost P&F Commission time and money for testing with the knowledge that the position will not be filled. If at such time the position is needed again, it can be brought before the Village Board to reinstate the position at which time P&F can test for promotion. Currently there is no one that holds the rank of Lieutenant.

Key Issues

-Save the Village money for testing and for P&F cost of meetings.

-Testing takes place every three years with knowledge it will not be filled.

Fiscal Note/Budget Impact

No cost to remove position

Prior Legislative Actions

COTW approved on 08/07/24

Action Required/Recommendation

Discussion and Recommendation to eliminate the position of Lieutenant from the roster of authorized ranks in Village of Roscoe Police Department.

Attachments

VILLAGE OF ROSCOE
ORDINANCE NO. 2024-10

AN ORDINANCE AMENDING ARTICLE II, SEC. 3-21 OF THE VILLAGE OF ROSCOE CODE OF ORDINANCES, AS IT RELATES TO THE AUTHORIZED RANKS OF THE VILLAGE OF ROSCOE POLICE DEPARTMENT [ELIMINATING THE RANK OF LIEUTENANT]

WHEREAS, Article II, Sec. 3-21 of the Village of Roscoe's Code of Ordinances authorizes the creation of a Police Department within the Village of Roscoe, and establishes its composition; and

WHEREAS, the currently authorized ranks of the Village Police Department are Chief, Deputy Chief, Lieutenant, Sergeant, and Patrol Officer; and

WHEREAS, it is the request of the Village of Roscoe Board of Fire and Police Commissioners, and the recommendation of the Village's Chief of Police, that the rank of Lieutenant be eliminated from the list of authorized ranks in the Village of Roscoe; and

WHEREAS, the President and Board of Trustees of the Village of Roscoe find that it is in the best interest of the Village and its residents to eliminate the rank of Lieutenant from the Department; and

WHEREAS, the Village of Roscoe is authorized and empowered by statute to amend and enforce the provisions of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1. The foregoing recitals are incorporated herein as findings of the Village of Roscoe Board of Trustees.

SECTION 2. That Article II, Sec. 3-2 "Established; composition" of the Village of Roscoe Code of Ordinances is hereby amended as follows (additions shown as **underlined and bolded** and ~~deletions as strikethroughs~~):

"Sec. 3-21. Established; composition.

A. The village has established a police department of the village consisting of a police chief and any additional officers and patrol officers as may from time to time be appointed or employed by the police chief with the approval of the board of trustees.

B. **The Village of Roscoe Police Department shall consist of the following ranks: Chief of Police (1), Deputy Police Chief (1), Sergeants, Patrol Officers.**

C. **Job descriptions for these positions shall be established by the Chief of Police and may be revised from time to time as necessary. The Chief of Police shall file with the board of fire and police commission a current copy of the job description for each of the positions.**

D. **The authorized number of sergeants and patrol officer positions shall be determined from time to time by the Village Board.**

SECTION 3. To the extent this Ordinance contradicts any previous orders, resolutions, ordinances or parts of orders, resolutions and ordinances of the Village, this Ordinance shall control and all other orders, resolutions, ordinances or parts of orders, resolutions, and ordinances in conflict herewith are hereby repealed insofar as such conflicts exist.

SECTION 4. All other orders, resolutions ordinances or parts of orders, resolutions, and ordinances of the Village of Roscoe, Illinois not in conflict with this Ordinance shall remain in full force and effect.

SECTION 5. This Ordinance shall be in full force and effect upon, passage, approval and publication in pamphlet form as provided by law.

[SIGNATURE PAGE TO FOLOW]

2024-10				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED AUGUST 20, 2024:

ATTEST:

____
VILLAGE PRESIDENT

____
VILLAGE CLERK

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT

Agenda Item:	Village Hall and Police Department Building Dehumidifiers		
Date:	**08/20/2024**	**Meeting:**	**Village Board of Trustees**
Prepared by:	Troy Taylor	**Department:**	Public Works

Overview/Background Information

The Village Hall has been experiencing major humid conditions this summer. There has been a lot of rain and hot humid days that have overcome the HVAC's normal ability to dehumidify. This has led to discomfort of the employees and even damaged some of the electronic equipment. Staff has bought smaller floor dehumidifiers but they are overcome by the amount of humidity inside the building.

Staff has received two quotes for installation of four (4) whole building dehumidifiers. One quote is from Miller Engineering Company for $23,460.00 and a second quote from Total Plumbing and Heating for $24,400.00. Two (2) will be placed in the Village Hall and two (2) in the Police Department. These AprilAire E130 dehumidifiers are installed in the ceilings and have pumps that pump the water to drains in the buildings.

Key Issues

- Equipment damage from humidity
- Need to stop high humidity before there is a mold situation
- Staff discomfort
- These whole building dehumidifiers are heavy duty and can take a lot of humidity out of the building

Fiscal Note/Budget Impact

These dehumidifiers are not budgeted for the 2024 year, but there is money in the budget to get these installed.

Prior Legislative Actions

First (1st) hearing

Action Required/Recommendation

Due to the urgency of this situation, staff would like to recommend to suspend the rules for 1st reading at the Committee of the Whole and recommend Miller Engineering Company to install the four (4) whole building dehumidifiers not to exceed the quoted price of $23,460.00.

Attachments

- Miller Engineering Company quote
- Total Plumbing and Heating quote
- AprilAire Humidifier brochure

VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2024-R34

A RESOLUTION AUTHORIZING AN AGREEMENT WITH MILLER ENGINEERING COMPANY FOR THE PURCHASE AND INSTALLATION OF DEHUMIDIFIER EQUIPMENT FOR VILLAGE HALL AND THE ROSCOE POLICE DEPARTMENT FACILITY FOR THE QUOTED AMOUNT OF $23,460.00

WHEREAS, the Village of Roscoe wishes to protect the health, welfare and safety of its residents by providing for safe and properly maintained Village owned buildings and structures; and

WHEREAS, the President and Board of Trustees of the Village of Roscoe have determined that Roscoe Village Hall and the Roscoe Police Department are in need of an upgraded HVAC dehumidification system, so as to provide for a safe and comfortable environment for the Village's employees working in these locations, as well as for the protection of the Village's property and equipment located within;

WHEREAS, the Village wishes to purchase said HVAC systems and to provide for the proper installation of such equipment in a professional and safe manner; and

WHEREAS, the Village of Roscoe has complied with all state and local purchasing procedures in its solicitation of the quotes for equipment and installation; and

WHEREAS, the President and Board of Trustees of the Village of Roscoe find that it is in the best interest of the Village and its residents to purchase such required equipment and services as set forth herein, from **Miller Engineering Company**; and

WHEREAS, the Village of Roscoe is authorized and empowered by statute to adopt and enforce the provisions of this resolution.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Roscoe, that:

Section 1. The Village President is authorized to sign an agreement with **Miller Engineering Company** for the purchase of a four building-wide dehumidifiers, and their related accessories and equipment, which are further specified in the **Miller Engineering Company Proposal**, attached hereto as Exhibit "A", and incorporated herein by reference, for installation at the Village of Roscoe Village Hall and Police Department Facilities.

Section 2. That the Village Treasurer is hereby authorized and instructed to expend funds and to issue payment in an amount not to **exceed $23,460.00**, under the terms and amounts as set forth in Exhibit "A".

2024-R34				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED AUGUST 20, 2024:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

Exhibit "A"
(Resolution 2024-R34)

<u>Scope of Services</u>

Miller Engineering Company

1616 S. Main St.
Rockford, Illinois 61102
phone: (815) 963-4878 fax: (815) 963-0823

Village of Roscoe
10631 Main Street
Roscoe, IL. 61073

August 5, 2024

Proposal

Scope of Work:

Furnish and install a four Aprilaire E130 dehumidifiers. The following quote includes mounting of units, installing insulated duct, register and grilles, electrical connections, condensate pumps, condensate piping, all materials, labor, permit, and taxes.

Complete: $ 23,460.00

Net 30 Days

Proposed by:

Accepted by:____________________________

Chris Hecox
checox@mecogroup.com
815-378-1594

Above price will remain in effect for 30 days

Total Plumbing & Heating LTD

754 Southrock Drive – Rockford, IL 61102 ~ (815) 877-1743

Proposal

Title	Total Proposal #	Date
Dehumidifier	240806-01	August 6, 2024 Quote Valid for 21 Days

Reference/Project

Dehumidification for Roscoe Village Hall & Police Department

To:	Roscoe Village Hall	**Owner:**	Roscoe Village Hall
Address:	10631 Main St.	**Address:**	
City/State/Zip:	Roscoe, IL 61073	**City/State/Zip:**	

Contact	Phone	Fax	Email
Mr. Darren Starnes	815-494-6350		Darrenstarnes.1@gmail.com

Proposal is based bid documents as stated below

Drawings:		**Specifications:**	
Architect:		**Engineer:**	
Dated:		**Addendum:**	

Scope: This proposal and the contract that results from mutual acceptance hereof include each of the terms and conditions at the end of this proposal and on any documents, drawings, and specifications attached hereto.

Base Bid:

- Furnish and install a centralized dehumidification unit below the joists and above the ceiling. Size, quantity, and location of units to be determined by Roscoe Village Hall.
  - AprilAire E100 – 100 pints per day based on 4000 – 5500 sq. ft. of space (Dependent on tightness of building structure)
  - AprilAire E130 – 130 pints per day based on 5200 – 7200 sq. ft. of space (Dependent on tightness of building structure)
- Furnish and install 5' of intake ductwork and 5' of exhaust ductwork back into the space.
- Furnish and install (1) intake grille and (1) exhaust grille in the drop ceiling.
- Furnish and install (1) condensate pump with vinyl drain tubing to the closest drain.
- Furnish and install (1) unit controller on the wall directly below the dehumidifier that it serves.
- Start up and check operation.

Exclusions:

- Taxes or permit fees, power wiring or outlets, design or engineering fees, overtime or premium time.

Disclaimer: Total Plumbing & Heating is a company that specializes in HVAC installations but is not an engineering/design firm. Installation and use of equipment that is outlined in this proposal is a suggestion to solve a humidity problem and should be viewed as such.

AprilAire E100:	**$5,500.00 Per Unit**	**Terms:**		Net 30 Days
AprilAire E130:	**$6,100.00 Per Unit**	**STD**		
Tax:	Not Included	**ALT**		

This Proposal is not an offer to furnish equipment or services but when signed by the purchaser below, it becomes the purchaser's offer to buy the equipment and services described herein at the prices and on the terms and conditions indicated in this proposal, which can be accepted following a credit approval only by a written notice of acceptance signed by an officer of seller.

Sincerely Yours, *Heath E. Meyers*, **Project Estimator**

Acceptance and Authorization: The above prices, specifications and all terms and conditions are satisfactory and are hereby accepted. We offer to buy and authorize you to do the work as specified. Payment will be made as outlined.

By: ______________________ Title: _____________ Date: _______ PO #: _________

Sellers Acceptance: This proposal may be withdrawn by us if not accepted in 30 Days.

The undersigned hereby accepts your offer based on this proposal

By: ______________________ Title: _____________ Date: _______

General Conditions

The following conditions shall be considered a part of this contract.
1. Seller guarantees the equipment and workmanship of the apparatus furnished under this contract, and will replace or repair any defects, not due to ordinary wear and tear, or to improper use or maintenance, which may develop within one year from the date of completion. Seller further agrees to replace any refrigerant lost during that period, caused by defects in the installation, and not due to improper use or maintenance.
2. Seller's liability resulting from the design, manufacture, and erection of equipment, whether on warranties or otherwise, shall be limited to the cost of correcting defects in the installation, as further provided herein, in no event shall the seller be liable for consequential damages.
3. On delivery of the equipment by seller, or any part thereof, to the premises of the buyer, buyer shall assume risk of loss or damage to such equipment and shall cause same to be insured in all respects against loss or damage in an amount to protect the interest of the seller. Cost of insurance is to be paid by the buyer.
4. Unless otherwise agreed work shall be performed during regular working hours. If overtime is mutually agreed upon and preformed, the additional price, at the seller's usual rates, shall be added to the contract.
5. Buyer shall provide the seller's workman a safe place in which to work, and the seller shall have the right to discontinue work when, in the sellers opinion, this clause is being violated. Seller shall not be liable for any delay, loss, or damage caused by such delay
6. Buyer shall be responsible for structural ability of the premises to contain the equipment in the manner and location specified in the contract or shown on drawings, and the seller shall not be liable for any failure or damage resulting from such failure of premises due to such structural deficiency
7. In the event that material incorporated in this contract is for delivery and installation, and buyer is unable to receive same, Seller shall have the right to bill buyer for the amount of the material in accordance with the terms of the contract and also to provide suitable storage and insurance at the buyer's expense.
8. Seller shall not be held responsible or liable for any loss, damage detention, or delay caused by accidents, strikes, lockouts, or by any other cause which is unavoidable or beyond the seller's control.
9. Title to the equipment remains in the seller until payment of the entire purchase price and all sums due the seller under this contract are fully made. All equipment, whether affixed to the reality or not, shall remain personal property and be deemed serviceable without injury to the free hold. Buyer shall do whatever may be required to maintain the seller's title.
In the event of default of payment or any installment or failure to perform any terms or conditions of their contract, or in the event that a proceeding bankruptcy or insolvency be instituted by or against the buyer, or if equipment is misused, illegally used, or imperiled, then at seller's option the entire unpaid balance shall become immediately due and payable without notice or demand and in such case seller may enter the premises and retake, remove, and hold or resell the equipment or any part thereof at either private or public sale. If the unpaid balance plus interest is not satisfied by the proceeds of such sale after deducting the expense of retaking, repairs necessary to place the equipment in sellable condition, storage, taxes, liens, attorney's fees and other expenses in connection therewith, buyer shall pay any deficiency as liquidated damages for breach of this contract. Seller shall retain all lien rights upon premises on which the installation is made, to the extent of the unpaid balance, until final payment is made.
10. Should the seller be delay by reason of any default on the part of the buyer of the terms and conditions of this contract, the entire contract price, less payment theretofore made, shall become due, and shall bear interest at the full legal rate from the date of billing.
11. Any price or prices herein set forth shall be increased in an amount or amounts equal to the tax or taxes which may be assessed on the equipment supplied hereunder, or which may be due or become due by the seller, or which the seller may be required to pay with respect to this contract as a result of any excise, sales, use, occupation, or similar tax not in effect but hereafter imposed or made effective by the United states Government or any State or local government.
12. Upon completion of the installation, seller shall fully instruct buyer in the regard to operation and maintenance. If for a period of eight months immediately after the equipment supplied hereunder is installed, Buyer fails to notify seller in writing of any claim that the said equipment as supplied does not fulfill the terms and conditions of this contract, specifying in what particulars it fails, this shall be an acknowledgement by the buyer that said equipment as supplied does fulfill said terms and conditions, and shall constitute a complete acceptance of the installation.
If buyer claims that the plant does not fulfill the terms and conditions of the contract he shall notify seller in writing the this effect, specifying in what particular it fails. A responsible length of time shall them be allowed to remedy any defects or deficiencies that may exist, or to demonstrate to buyer the capacity of the plant to fulfill the terms and conditions. If the plant then fails to fulfill the terms and conditions of the contract, seller may then remove the equipment upon refunding all moneys paid therefore, and thereafter no liability shall exist whatsoever in favor of either party as against the other and this contract shall thereupon be terminated.
13. Buyer shall keep the equipment free of taxes and encumbrances, shall not remove said equipment from the premises without written permission of seller , and shall not transfer an interest in said equipment or in this contract without written consent of seller until all payment s due hereunder have been made.
14. Buyer shall not assign this contract or any rights there under without the seller's written consent.
15. Contractor's scope of work shall not included the identification, detection, abatement, encapsulation, or removal of asbestos, or product or materials containing asbestos or similar hazardous substances.
In the event that contractor encounters any such products or materials in the course of performing its work, contractor shall have the right to discontinue its work and remove its employee's from the project until such products or materials and any hazards connected there within are abated, encapsulated or removed, or it is determined that no hazard exist (as the case may require), and the contractor shall receive an extension of time to complete its work hereunder and compensation for delays encountered as a result of such situation and correction of same.
16. This proposal, when signed and accepted by the buyer, and approved by an authorized representative of Total Plumbing & Heating, shall constitute exclusively the contract between the parties, and all prior representations or agreements, whether written or verbal, not incorporated herein, are superseded.
17. This contract is not valid unless approved by a duly authorized representative of Total Plumbing & Heating.

AprilAire PARTNERS

Humidity Solutions

Whole-Home Dehumidifiers

Healthy Humidity in every home.

AprilAire

We are professional-grade Healthy Air solutions. AprilAire is on a mission to enhance people's health by improving the air in their homes. Healthy Air is essential to living a healthy lifestyle and improving our overall well-being. We are inspired by the needs of consumers and the expertise of professional contractors to create, design, and build innovative solutions.

AprilAire is Healthy Air.

5 YEAR WARRANTY

Designed & Assembled in the USA
utilizing U.S. and Global Components

ENERGY STAR Most Efficient 2024 www.energystar.gov

*Models E080, E100, and E130

Help Your Customers Fight the Conditions That Create Humidity

According to the American Home Comfort Study, humidity control is "one of the most desired consumer needs." The first step to controlling it is knowing what conditions create it. Then, your customers will know how a dedicated, high-efficiency dehumidifier can help.

Air Conditioner/Heat Pump–Latent Load Issues

Energy-efficient, tight home construction often has low infiltration rates. This reduces sensible demand and air conditioning run time, which results in less latent humidity removal when it's needed most.

If the HVAC equipment includes an oversized air conditioner/heat pump, it will cycle quickly. These quick cycles do not allow enough time to remove the latent load.

Homeowners often overcool their homes to try to remove humidity, which makes them too chilly even in the summer. This often happens when an air conditioning call is made to address a raised temperature. But continuous cooling doesn't control humidity – it only creates more cooling calls and increased costs to run them.

Multi-Unit Residences

Condos and townhouses have many residences with limited external facing walls. Since they are interior units, they are surrounded by conditioned space, so their individual systems have reduced run times. When run times are reduced it's often not enough to remove the home's daily moisture gain.

Multi-unit or single-family homes with primarily part-time residences run air conditioners less often to save energy. This allows moisture to build in the space and creates property damage.

Attic

Sealing attics or other drafty areas can save money but tightening the home like that can also lead to a buildup of damaging, unhealthy levels of humidity. A high-capacity dehumidifier in a sealed attic can reduce indoor RH and provide consumers with improved energy savings without damaging the home or sacrificing health and comfort.

Southern–Shoulder Season

In the south there are many months when the outside temperature is below 76°F, and the RH is above 60%. In these conditions, which can exist over 70% of the time between October and April in some places, the air conditioner run time is not adequate to remove excess humidity.

There are many part-time, seasonal residents in the south who are not at home in the hot, humid summer months. When they're not home, air conditioners run less often so humidity continues to build.

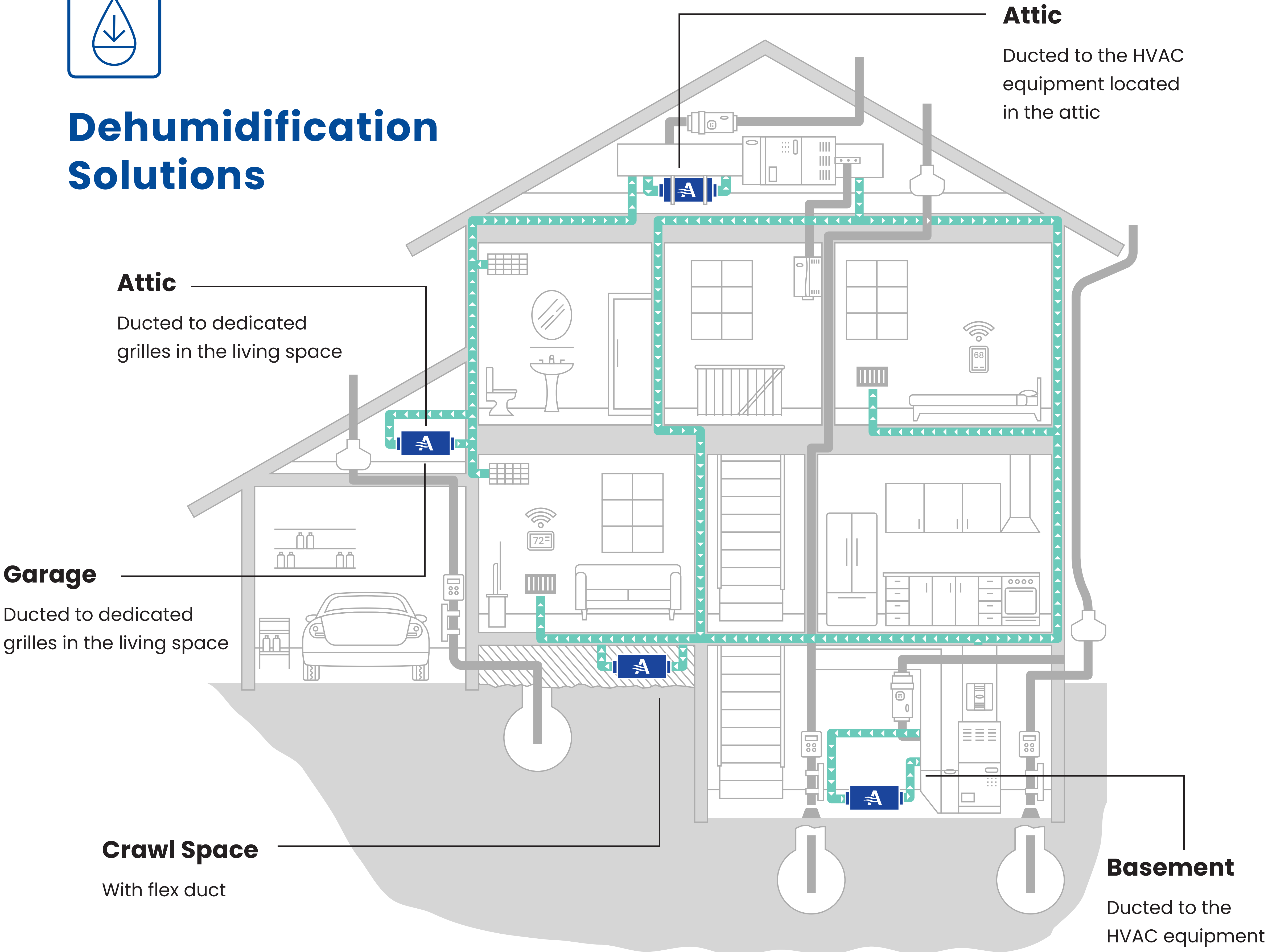
Northern–Basements

In the spring and summer, the temperature of the ground is around 54°F and full of moisture. This makes it impossible for basements to avoid high humidity. This is why most basements have a portable dehumidifier. These units often have a hard time keeping up with the constant infiltration of dampness, cycling on and off over 300 times per day. Their capacity is lowered right along with their life expectancy.

Crawl Spaces

Wood floor joists are typically the coldest surface in a crawl space. It's because the interior of the home is air conditioned and the cold air temperature transfers into the structure. That means the dew point must be controlled, otherwise water will form on the surface of the floor joists, and over time will cause the wood to decay and lose strength. Sealing the crawl space and managing the dew point is the only way to protect these homes from this potentially disastrous issue.

Dehumidification Solutions



So Many Applications. So Easy to Install.

Every home should have healthy air. That's why we designed our dehumidifiers for all kinds of applications and made installing them as easy as possible. Our full line offers several sizes and capacities with models that provide adjustable top or side discharge, top or side control, and several external control options.

We've Never Met a Home We Couldn't Help.

Whether you're in the steamy south, chilly north, or damp northwest, an AprilAire Dehumidifier can help improve your customers' air. They can be installed wherever they will most effectively solve their home's moisture and high humidity problems.

- **Attics**
- **Basements**
- **Closets**
- **Crawl Spaces**
- **Garages**

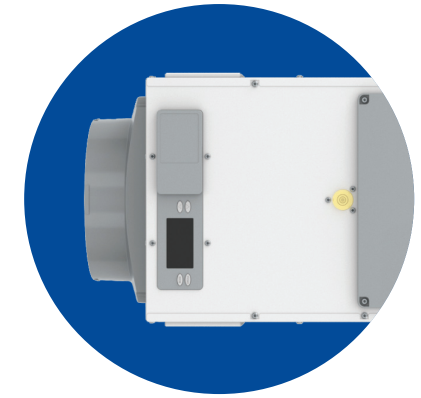
Better air made through better efficiencies.

Energy Efficient
Removes moisture with less energy

Expanded Capacity
More pints per day

Ease of Install
Supports all critical applications

Digital Control
- Intuitive consumer RH% set point
- Top and side mounting options
- Interactive display walks you through set up options, eliminating dip switches
- Ventilation control options including ASHRAE 62.2
- Primary/secondary zoned dehumidification options
- Setting to either activate or deactivate the unit while the air conditioner is running
- Troubleshooting assistance with easy to identify diagnostic codes on the display and on back of the control cover
- Flexible control options in living space

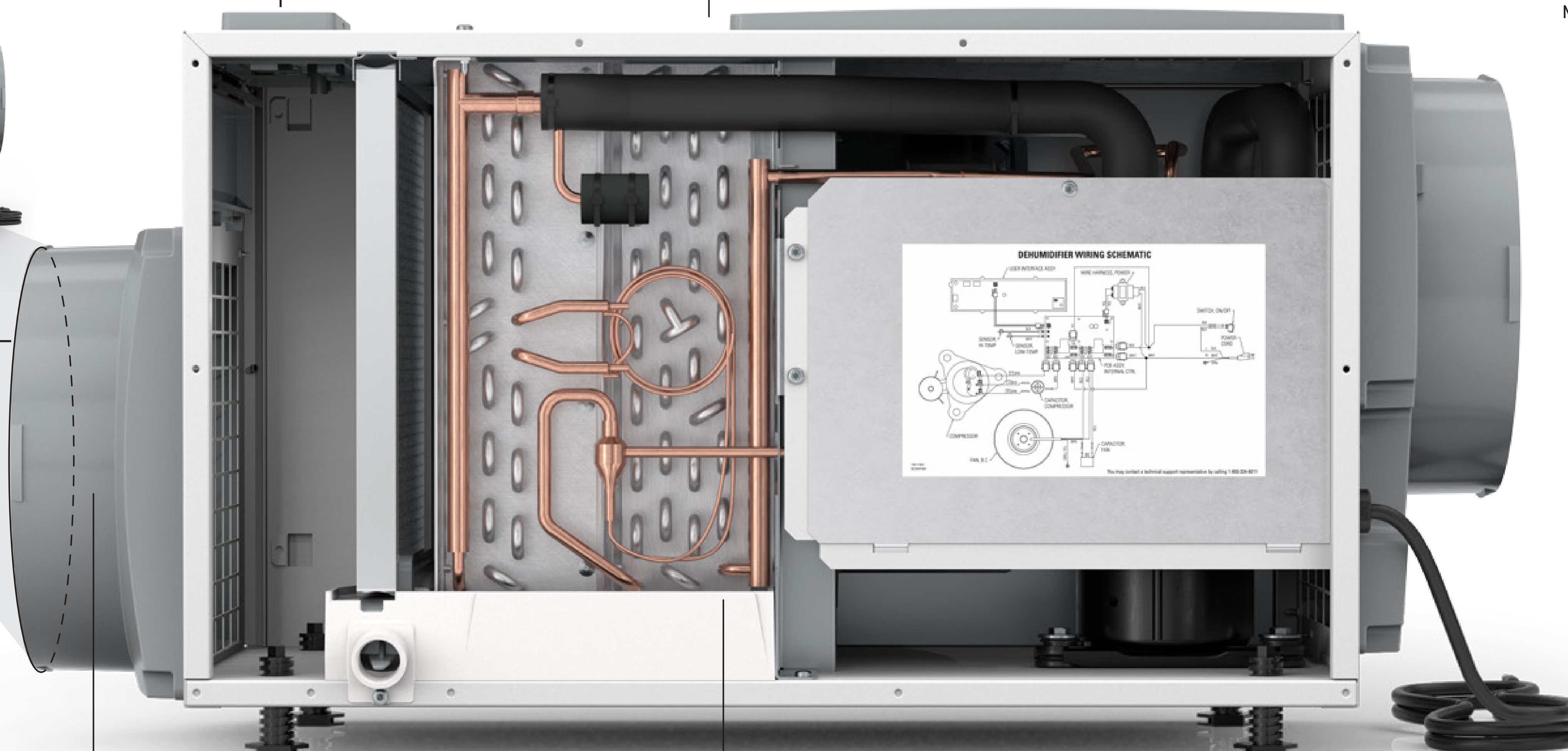


Accurate Installation
Bubble level on top of unit for accurate installation

World-Class Quality
- **Aluminum coils** Protect against corrosion, extending the life of the refrigeration system
- **Manufacturing process** End of line testing with helium leak detection
- **Refrigeration design** Optimized for manufacturing, withstands severe shipping
- **Warranty** 5-year warranty and industry leading claim processing
- **Energy Efficient** Models E080, E100, and E130 are recognized as ENERGY STAR® Most Efficient 2024.

ENERGY STAR Most Efficient 2024 www.energystar.gov

*Models E080, E100, and E130



14" W x 15" H x 26" L

Model E100 Shown

Duct Collar
10" in diameter with retention tabs

Fresh Air
- Ability to pull fresh air into the home (per ASHRAE 62.2)
- Dehumidifies ventilated air

Water Removal Per Day
Industry leading capacities (70-130 pint per day options)

Small Cabinet, Larger Capacity
The Models E080 and E100 have expanded capacities with a reduced cabinet size that fits into crawl spaces, scuttle openings and HVAC closets

Power Options
Plug the unit directly into an outlet or hardwired options available

Whisper Quiet
Air flow managed to minimize noise while maximizing efficiency

Simple Draining
Patented backflow insert forces water out of the drain, removing the need for a P-trap

Corrosion Defense
Aluminum coils for complete corrosion defense

Adjustable Feet
Robust plastic feet are easy to adjust by hand, no tools necessary

Item # 7.

Desig Assembled in the USA

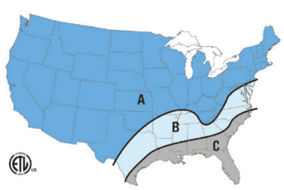
utilizing U.S. and Global Components

5 YEAR WARRANTY

APRILAIRE DEHUMIDIFIERS	MODEL NO.	UNIT SIZE[2] WIDTH X HEIGHT X DEPTH	CAPACITY PPD = PINTS PER DAY	UNIT WEIGHT LBS.
 C ETL US Intertek	E070	12½" x 12½" x 25"	70 ppd	56
 C ETL US Intertek	E080 E080H[1]	14" x 15" x 26"	80 ppd Most Efficient 2024 ENERGY STAR www.energystar.gov	63
 C ETL US Intertek	E100 E100H[1] E100C[2]	14" x 15" x 26"	100 ppd Most Efficient 2024 ENERGY STAR www.energystar.gov	64
 C SA US	E130 E130H[1] E130C[2]	19½" x 18¾" x 30"	130 ppd Most Efficient 2024 ENERGY STAR www.energystar.gov	98

[1]E080H, E100H, and E130H are hardwired units [2]E100C and E130C are on casters

DEHUMIDIFIER SIZING GUIDELINES



The recommended home floor area (ft^2) that each listed dehumidifier can dehumidify is to be used as sizing guidelines only. The actual home size is dependent on the exact location of the home, the actual total ventilation rate, occupant living habits, moisture removal characteristics of the air conditioning system and the environmental conditions at which the occupants experience comfort. Values are for the most humid locations within each region.

Provide on-demand sizing recommendations using the Dehumidifier Selection Assistant at AprilAirepartners.com/dsa

	MODEL E070		MODEL E080		MODEL E100		MODEL E130	
	Loose	Tight	Loose	Tight	Loose	Tight	Loose	Tight
Region A	2600 Ft^2	3500 Ft^2	3200 Ft^2	4400 Ft^2	4000 Ft^2	5500 Ft^2	5200 Ft^2	7200 Ft^2
Region B	2200 Ft^2	3100 Ft^2	2600 Ft^2	3900 Ft^2	3200 Ft^2	5000 Ft^2	3900 Ft^2	6500 Ft^2
Region C	1300 Ft^2	1900 Ft^2	1600 Ft^2	2300 Ft^2	2000 Ft^2	3000 Ft^2	2300 Ft^2	3600 Ft^2

Optional Accessories

Model 5822 Hanging Kit
- Weight: 3 lbs.
- Supports up to 200 lbs.

Model 4856 Condensate Pump
- 22 ft. lift
- Low profile
- 120 V

Model 5958 Condensate Pump Bracket
- Intuitive rail system
- No additional screws
- Threaded drain elbow

Model 5546 Living Space Duct Kit

Model 5879 Dehumidifier Riser Kit

MERV 11 Available Filters
- 5946 (Model E070)
- 5947 (Models E080, E100)
- 70000010 (Model E130)

Model 76 Dehumidifier Control
- On/Off buttons
- Wall-mounted living space control
- As an "External Control" it displays RH and controls to an RH value for basements
- As a "Remote Control" it displays RH and controls to dew point for crawl spaces