



# Meeting Minutes

**Location:**

Village Hall -  
10631 Main Street  
Roscoe, IL 61073

---

**Village Board of Trustees**

Tuesday, May 07, 2024

6:30 PM

---

**CALL TO ORDER**

President Gustafson called meeting to order at 6:30pm Tuesday May 7, 2024.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Gustafson requested Roll Call:

**PRESENT**

Trustee William Babcock - Appeared Remotely via Zoom

Trustee Stacy Mallicoat

Trustee Susan Petty

Trustee Justin Plock

Trustee Michael Sima

Trustee Michael Wright

Village President Carol Gustafson

Pursuant to Section 2.01 of the Illinois Open Meetings Act, and the rules of procedure relating to remoted attendance which were previously adopted by the Village Board of Trustees, Trustee Babcock was permitted to participate remotely in the meeting based on the following stated purpose: He was out of state for Employment purposes.

**APPROVAL OF THE MINUTES**

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **April 16, 2024.**

**President Gustafson entertained a motion to approve.**

Motion by Trustee Sima, Seconded by Trustee Petty.  
Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright,  
Village President Gustafson

## **PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None.

## **PRESIDENT'S REPORT**

2. Discussion of the proposed **elimination of the 1% grocery sales tax** by the State of Illinois.

President Gustafson provided a summary of the proposed elimination of the grocery sales tax. President Gustafson stated that the state will no longer back pay the municipalities for the grocery sales tax, eliminating it which will cost the Village of Roscoe about \$100,000. The Village has signed on to request reconsideration along with other municipalities across the state.

## **TREASURER'S REPORT**

3. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of \$92,639.81

Payroll expenses and IMRF: \$130,127.91

Total Expenditures: \$222,767.72

Cash on hand after payment of the bills \$8,131,033.39

Motor Fuel expenditures: \$0

Cash on hand in the Motor Fuel fund is: \$1,441,74.09

4. Approval of Bills

**President Gustafson entertained a motion approve bills.**

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

## **CONSENT AGENDA**

*All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.*

Motion to Approve the Consent Agend.

5. **Approval of Resolution 2024-R24**, of approving a three-year extension to the Park Usage Agreement with **Stateline Baseball, Inc** for the continued use of Leland Park & Porter Park through **December 31, 2027**.

**Motion** to approve Mallicoat and Plock.

Discussion: Trustee Sima inquired if this is a current contract, when does it expire. Administrator Kurlinkas stated this contract would begin 3 years from now. Trustee Wright requested financials from both groups, he would prefer to see this lay over until they provide 2023 audit.

**Motion** to Lay over by Mike Wright, Second by Petty.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

6. **Approval of Resolution 2024-R25**, of approving a three-year extension to the Park Usage Agreement with **Stateline Fastpitch Softball, Inc** for the continued use of **Swanson Park** through **December 31, 2027**.

**Motion** to Lay over by Mike Wright, until we receive an audit. Second by Petty.

Discussion: Trustee Sima inquired if this is a current contract, when does it expire. Administrator Kurlinkas stated this contract would begin 3 years from now. Trustee Wright requested financials from both groups, he would prefer to see this lay over until they provide 2023 audit

Motion made by Trustee Wright, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

7. Approval of **Special Event Permit** for the **Chicory Ridge Annual Garage Sale**. (Chicory Ridge Subdivision May 17, 18, and 19th, 2024.)

President Gustafson entertained a motion:

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Discussion: President Gustafson provided an overview of the rules, no food trucks or portalets. Trustee Sima stated for next year they would like to make sure there are reflection of the fees for next year for reimbursements of resources.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

8. Approval of **Special Event Permit w/ Fireworks** for the Summer Party - All World Machinery Supply Inc. (6164 All World Way on June 22, 2024.)

President Gustafson entertained a motion:

Motion made by Trustee Petty, Seconded by Trustee Mallicoat.

Discussion: Trustee Plock inquired about the fireworks, and Administrator Kurlinkas stated the Fire Department has approved and signed off by Fire Chief.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

## **MOTIONS AND RESOLUTIONS (Final action)**

### **NEW BUSINESS (First reading or suspend rules)**

9. **Approval of Resolution 2024-R26**, authorizing entering into an agreement with **Lewis Brisbois Bisgaard & Smith LLP** to serve as special counsel for the Village of Roscoe in relation to the Village's involvement in Payton v. A.O. Smith corporation et al.

Motion made by Trustee Mallicoat to suspend rules, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Motion made by Trustee Mallicoat, Seconded by Trustee Plock

President Gustafson provided a quick overview, and referred to document in packet.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

10. **Approval of Resolution 2024-R26**, approving of the purchase of network security appliances from CDW-G for the quoted amount of **\$8,380.92**.

Motion made by Trustee Wright to suspend rules, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Motion made by Trustee Plock, Seconded by Trustee Wright,

Discussion: Administrator Kurlinkas provided an overview of the purchase and services.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

## QUESTIONS AND REPORTS

**11. Staff Report:** Police Department Updates & Recognitions [Presented by Sam Hawley, Chief of Police]

Chief Hawley provided an update on the new police officers. Chief also stated they received an \$18,000 grant for body cameras. Chief Hawley stated that he also applied for squad car camera grant, and pretty confident that will come through as well. Officer Gomez has graduated from academy. There are two new officers, that started the academy recently. Chief stated that the police department will be conducting an ILEAS audit and certification. The department will be participating for police memorial week. Lastly, Village of Roscoe is the 19th safest community in Illinois.

**12. Staff Report:** Review of Sprague Road conditions and maintenance recommendations. [Presented by: Brandon Boggs, Village Engineer - Fehr Graham]

Brandon gave the update on this.

brandon did 2 estimates. wth 4 foot on each side, and double chip seal. asphalt overly not required.

175000 for widen and double chip seal.

sprague road from roscoe road to water tower is the Village's.

## PUBLIC COMMENT (Limited to 3 minutes per speaker)

**Andrew Applegren.** wants to know the general information about the driveway widening and changing ordinance. Mr. Appelgren also stated that railway crossing on Roscoe Road needs to repaired. President Gustafson stated the general topic will be discussed in two weeks.

## EXECUTIVE SESSION (IF NECESSARY)

President Gustafson entertained a motion to go into closed session for litigation and personnel issues.

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

7:14 PM

7:37 PM

NO ACTION TAKEN

## **ADJOURNMENT**

Motion made by Trustee Petty, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Ended 737PM