



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, June 02, 2026

6:30 PM

CALL TO ORDER

President Gustafson called the meeting to order at 6:36 pm.

PLEDGE OF ALLEGIANCE**ROLL CALL****PRESENT**

Trustee William Babcock
Trustee Molly Butz
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee John Broda

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **May 19, 2026**.

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Butz, second by Trustee Mead. Voting yes: Trustees Babcock, Wright, Mead, Sima, Butz, 5-0-0.

2. **Approval of the Minutes** for the meeting of the Selection Committee for Village Administrator Recruitment Services from **May 19, 2026**.

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Mead, Wright, Sima, Butz, Gustafson. Voting no: Trustee Babcock 5-1-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

PRESIDENT'S REPORT

3. Overview of the SBA Disaster Loan Program

Presented by: Jim Accurso

Public Affairs Specialist - SBA Office of Disaster Recovery and Resilience

President Gustafson introduces Jim Accurso

Jim Accurso from SBA Disaster Loan Program outlined a federal disaster relief program available to residents and businesses affected by the April 17 storm, offering long-term, low interest loans funded directly by the U.S. Treasury. These loans come with no payments and no interest for the first year, and applicants may take up to 21 days to decide whether to accept once approved, with no obligation if they decline. The program covers storm-related repairs, replacement of damaged property, and allows borrowers to request additional funds later if more damage is discovered. Up to 20% extra can be borrowed for mitigation improvements such as tree removal, storm-proofing, or waterproofing, and the SBA can also assist with temporary relocation costs. Eligibility is limited to properties in the declared disaster counties, including Winnebago, and applications can be submitted online, by phone, or with assistance from SBA staff stationed in Lena. The deadline has been extended. More information can be found on our website. RoscoeIL.gov

TREASURER'S REPORT

4. Cash Report and Bills

Expenditures are \$133,590.11 Payroll is \$108,789.74 Totaling \$242,379.85 no motor fuel at this time.

5. Approval of Bills

President Gustafson asked for a motion to approve the bills.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Wright, Butz, Babcock, Mead, Sima 5-0-0.

6. Year to Date, Revenues and Expenditures

Trustee Mead raised a question about the unusually high percentage shown under "Miscellaneous Income," which appears to be over 3,000% of the budgeted amount. President Gustafson explained that this spike was caused by a one-time insurance reimbursement related to the Bridge Street settlement, which had been received earlier than expected. Because the Village could not predict when the insurance company would issue payment, the revenue was not budgeted in advance. She clarified that the reimbursement is temporary recorded as revenue and will later be offset when the Bridge Street repair expenses are paid out.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

7. **Approval of Resolution 2026-R25**, approving Bid Specifications and Bid Letting for **Class "D" Patching Program** (2026).

President Gustafson asked for a motion for approval of Resolution 2026-R25.

Motion was made by Trustee Wright, second by Trustee Butz. Voting yes: Trustees Sima, Wright, Butz, Mead, Babcock 5-0-0.

MOTIONS AND RESOLUTIONS (Final action)

8. Discussion and Approval of a Special Event Permit for the Village of Roscoe's America 250 Event

President Gustafson asked for a motion for the approval of a Special Event Permit.

Motion was made by Trustee Wright, second by Trustee Butz. Voting yes: Trustees Sima, Wright, Butz, Mead, Babcock 5-0-0.

9. A Resolution Authorizing the Engagement of MGT IMPACT SOLUTIONS, LLC for an Employee Leasing Agreement and for a Master Services Agreement Providing for an Interim Village Administrator and ultimately for a full time Village Administrator

President Gustafson asked for a motion for the approval of Resolution 2026-R26.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Wright, Sima, Mead, Butz, Babcock 5-0-0.

10. **Approval of Resolution 2026-R27**, approving an additional services proposal from Fehr Graham Engineering in the amount of \$21,700.00 for **Porter Park Phase II OSLAD Project** (2026).

President Gustafson asked for a motion for the approval of Resolution 2026-R27.

Motion was made by Trustee Mead, second by Trustee Wright. Voting yes: Trustees Mead, Butz, Babcock, Sima, Wright 5-0-0.

11. **Approval of Resolution 2026-R28**, accepting the public improvements within **Sheringham Drive**.

President Gustafson asked for a motion for the approval of Resolution 2026-R28.

Motion was made by Trustee Butz, second by Trustee Wright. Voting yes: Trustees Babcock, Wright, Butz, Sima, Mead 5-0-0.

NEW BUSINESS (First reading or suspend rules)

No New Business.

QUESTIONS AND REPORTS

No Questions and Reports.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

EXECUTIVE SESSION (IF NECESSARY)

No Executive Session.

ADJOURNMENT

President Gustafson asked for a motion to adjourn the meeting.

Motion was made by Trustee Butz, second by Trustee Wright. Voting yes: Trustees Sima, Butz, Mead, Babcock, Wright 5-0-0.