



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting
Tuesday, February 04, 2025

CALL TO ORDER

Administrator Kurlinkus called meeting to order at 659pm

ROLL CALL**PRESENT**

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

Approval of the Minutes for the meeting of the Committee of the Whole from **January 21, 2024.**

Administrator Kurlinkus entertained a motion,

Motion made by Trustee Babcock, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

OLD BUSINESS**1. Discussion of the FY2025 Budget & Appropriations**

Administrator Kurlinkus presented 2nd draft of the proposed FY2025 Budget.

The Board discussed the FY2025 budget highlighting priorities:

Two Zero Turn Mowers, Tables and Chairs at Porter Cabin, Public Works Training Lunchroom Update, Leland Park LED Baseball Field Lights, Swanson Park LED Baseball Field Lights, Traffic Logix Digital Speed Signs, Comprehensive Land Use Plan.

NEW BUSINESS

2. **Discussion and Recommendation** to extend the contractual tree maintenance and removal contract with **Tree Care Enterprises, Inc.**

Administrator Kurlinkus summarized the recommendation, stating

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

3. Discussion of entering into an **alternate supply agreement for the natural gas services** to Village-owned buildings and facilities.

Administrator Kurlinkus summarized the program; Current contract with Santana Energy will expire in March of 2025. This contract covers 3 accounts for the Village of Roscoe. Current rate is a fixed rate at .4465 per therm.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

4. Discussion and Recommendation of a potential of a new **Village sponsored summer special event.** [Trustee Wright]

Administrator Kurlinkus summarized the special event

5. Discussion of the **committee of the whole structure.** [Trustee Plock]

Trustee Plock brought this forward due to communication barriers between departments and the board.

Committee Chair for each group (department) included 3 members: 2 trustees and 1 department head. The positives were direct input from department heads, the negative was the number of

meetings weekly. An idea was to appoint one of the Trustees to chair the Committee of the Whole allowing Administrator Kurlinkus would have operational control with the Village President. The Committee of the Whole was created due to all those meetings. The Village Administrator was appointed to run the Committee of the Whole as a neutral chairman. President Gustafson is concerned where the communication problems exist as all staff is available. The role of the Trustees is not to manage the day-to-day affairs but to set policy. If there is a committee of 3 people, it creates a violation of the Open Meeting Act when two people are present. The Committee of the Whole allows everyone to voice their opinion, to place information on the agendas. Trustee Babcock believes Committee of Whole is working effectively in his opinion. Administrator Kurlinkus stated he would love more agenda items and encouraged the Trustees to add more content. Attorney Green mentioned that many of his municipalities that he represents has same structure Board and Committee. Trustees serve a legislator function, not an administrative function. Attorney Green recommended adding sections/topics for Public Works, Police, etc. Trustee Plock inquired about the three lights at Chicory Ridge, this has been brought to Committee for two years and there is still not answer from ComEd, about costs to add lights. Administrator Kurlinkus stated outline where the lights should be placed, and he would bring forth to ComEd.

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

PRESENTATIONS

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright