



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting

Tuesday, May 20, 2025

CALL TO ORDER

Administrator Joe Kurlinkus call the meeting to order @ 7:50

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Justin Plock

APPROVAL OF THE MINUTES

Approval of the Minutes for the meeting of the Committee of the Whole from **May 6, 2025**.

Motion to layover the minutes until next meeting.

Motion was made by Trustee Sima, seconded by Trustee Wright. Voting yes: Trustees Sima, Mead, Babcock, Wright, Broda 5-0-0.

PUBLIC COMMENT (limited to 3 minutes per speaker)

No public comments

OLD BUSINESS

No old Business at this time.

NEW BUSINESS

1. Biennial Nomination and **Selection of Chairperson** for the Committee of the Whole.

Every Two years someone from the Board of Trustees is selected to be the

Chairperson for the Committee of the Whole.

Trustee Mead asked what the position all entails. Joe Kurlinkus explained that the position chairs the Committee of the Whole.

Trustee Broda nominated Trustee Mike Wright; seconded by Trustee Mead. Voting yes: Trustees Sima, Babcock, Mead, Broda, Wright 5-0-0.

2. Approval of Bid Specifications and Bid Letting for Class "D" Patching Program (2025).

Approval of Bid Specifications for Class "D" Patching Program.

Brandon Boggs stated that the program is done every year. Last year's budget was \$75,000. This year's budget is \$100,000. Last year we were not successful in obtaining any bids. Brandon and Troy decided to change it up and list all the locations that need to be patched prior to the bidding. Once the bid specs go out, bidders will have 10 days to respond.

Bradon explained the difference between potholes and patching. Brandon also stated that they are looking into government funding to repair and improve our roads.

The motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Babcock, Sima, Broda, Wright, Mead 5-0-0.

3. Discussion and Recommendation of a Text Amendment revising the Village of Roscoe Zoning Ordinance Article XIII relating to Planned Unit Developments.

ZBA recommends approval voting 5-0-0 on May 14, 2025

Evan Hoyer Zoning consultant from Vanderwall Mr. Hoyer recommendations of a Text Amendment revising the Village of Roscoe Zoning Ordinance Article XIII relating to Planned Unit Developments.

The recommend change is to adapt a 2 stop process and a General Developemnt plan and a Precise Implementation Plan.

Trustee Sima stated that it would make it easier for the applicants. Trustee Broda agreed.

The Motion was made by Trustee Broda, seconded by Trustee Wright. Voting yes: Trustee Mead, Sima, Babcock, Wright, Broda 5-0-0.

4. Discussion of the current hours of operation for Village parks, as established in Section 5-1 of the Village Code of Ordinances.

Discussion was held on the current hours of operations for the Village parks.

Section 5-1 of the Village Code of Ordinances states. The park hours are from 6 am to 10:30 pm every day.

Modifying hours for Chicory Ridge Park was only discussed.

Trustee Wright stated he went out to Chicory Ridge he talked with residents about park lighting. Some responded that they would like the park to be closed earlier to curtail vandalism.

A motion for dawn to dusk hours for Chicory Ridge Park. Motion was made by Trustee Broda, seconded by Trustee Wright. Voting yes: Trustee Sima, Wright, Broda, Mead, Babcock 5-0-0.

5. **Discussion of Economic Development Consulting Services for the Village of Roscoe,** and the existing professional services agreement with Place Foundry, LLC to provide on-call economic development consulting services to the Village of Roscoe.

Discussion of Economic Development Consulting Services for the Village of Roscoe with Place Foundry, LLC.

Trustee Wright asked what are the 3 priorities for the village. Trustee Sima asked if we anticipating it shifting more towards I-90 & Rockton Road. Are there things on Main Street that could be finished up? What phase are we in on Main Street?

David Sidney from Place Foundry, LLC stated that getting the Business District Alliance off and running and that being successful with a group of solid core business leaders, community members leadership from the Village is the key. He believes that in the next 12 to 18 months growth and development will occur. As for Rockton Road and I-90 Corridor there needs to be more discussion with the property owners and recruiting for development. The third would be more village wide economic development.

PUBLIC COMMENT (limited to 3 minutes per speaker)

Carla Jorgenson stated that White Oaks LLC, is building seven buildings in Hawks Pointe subdivision. Three out of the seven buildings have permits and the others were not renewed. She is here to bring it to our attention.

Joe Kurlinkus stated that the village is aware of the situation and Janel is looking into it.

PRESENTATIONS

Presentation and Discussion of the **Village's Code Enforcement Process.**

Village's Code Enforcement Process

Joe Kurlinkus stated that we have a part-time code enforcement officer who acts on complaints. He will drive around and look for violations that come through the Village website or voicemails. Our current grass ordinance is 12 inches. Discussion followed to reduce to 8 inches.

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson motioned to adjourn the meeting.

Motion was made by Trustee Wright seconded by Trustee Broda voting all yes.

Meet adjourned at 8:53 pm.