



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, April 21, 2026
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Molly Butz
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

President Gustafson asked for a motion to have Trustee Sima join in remotely.

Motion was made by Trustee Broda, second by Trustee Butz. Voting yes: Trustees Butz, Broda, Mead, Babcock, Wright, Sima 6-0-0.

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **April 07, 2026.**

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Broda, Mead, Wright, Butz, Babcock, Sima 6-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comment.

PRESIDENT'S REPORT

2. Issuance of a **Proclamation recognizing May 2026 as "Motorcycle Awareness Month"**.
[presented to: ABATE of Illinois, Kurt Husen]

President Gustafson reported that the recent severe storm caused widespread damage across Roscoe but, importantly, resulted in no injuries. She thanks the residents who took warnings seriously and checked on neighbors and helped with the clean-up afterward. President Gustafson highlighted the coordinated response involving the Illinois Emergency Management Agency, county emergency staff, local police, public works, township highway departments, and Waste Management, which is providing dumpsters and debris-removal support. She noted that the Village prepared public information packets based on the many calls, emails and QR-code submissions received, and emphasized that recovery will be orderly and ongoing, with no residents overlooked. President Gustafson would like to thank Joe Kurlinkus, Anne Hanson for setting up a walk-in information center for anyone that comes into the Village for assistance and Janel Reidinger for all their help. She also announced a Multi-Agency Resource Center at Life Church on Friday from 2-7 pm, where agencies-including Illinois Department of Insurance- will assist residents with storm-related needs.

President Gustafson has George Gaulrapp from ComEd, George explained that the storm knocked out power to 42,000 customers across the region and brought down nine poles in Roscoe, with winds near 80 mph contributing to the damage. He said ComEd deployed 13 crews, brought in additional teams from other counties, and restored 99.9% of customers by Saturday night, praising Roscoe residents for their cooperation and willingness to help crews.

President Gustafson issued a proclamation declaring May 2026 as Motorcycle Awareness Month, emphasizing the need for all drivers to stay alert and share the road safety with motorcyclists. She highlighted Illinois' long standing commitment to motorcycle safety education and recognized ABATE's advocacy work. Beverly Husse accepted the proclamation and noted that one of the biggest risks riders face is simply not being seen by other drivers. She stated that she loves driving in the country on nice warm days.

3. Announcement of **Illinois Housing Blueprint Listening Sessions**
4. Appointment and Confirmation of **Brooke Schlichting** to fill a *vacant unexpired* term on the **Zoning Board of Appeals** for the Village of Roscoe, Illinois

(Unexpired Term: May 2024 - May 2029)

President Gustafson asked for a motion for the appointment of Brook Schlick to fill the remaining unexpired term on the Zoning Board of Appeals. She added a new member with deep local roots and business experience. President Gustafson highlighted that Schlick has lived in the Roscoe area since 2007, previously owned the local boutique K Page, and has additional professional background through her work with the Entra Group. She emphasized that Schlick brings both a resident's perspective and practical business insight, making her well-

suiting to evaluate zoning requests and understand how land-use decisions affect the community.

Motion was made by Trustee Broda, second by Trustee Butz. Voting yes: Trustees Butz, Broda, Mead, Babcock, Wright, Sima 6-0-0.

TREASURER'S REPORT

5. Cash Report and Bills
6. Approval of Bills

President Gustafson asked for a motion for the approval of the bills.

Motion was made by Trustee Broda, second by Trustee Butz. Voting yes: Trustees Mead, Wright, Sima, Butz, Broda, Babcock 6-0-0.

7. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

8. **Approval of a Special Event Permit for the Annual Chicory Ridge Garage Sale.** Event to be held on June 5th and 6th (Fri. & Sat.) from 8am-5pm.

President Gustafson asked for a motion for the approval of Special Event Permit for Chicory Ridge garage sale.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Butz, Broda, Babcock, Mead, Wright 6-0-0.

MOTIONS AND RESOLUTIONS (Final action)

9. **Approval of Resolution 2026-R22** authorizing execution of a service agreement with the **lowest responsible bidder** for the supply of electricity for **village owned street lights**.

President Gustafson asked for a motion for the approval of Resolution 2026-R22.

Motion was made by Trustee Broda, second by Trustee Butz. Voting yes: Trustees Wright, Broda, Sima, Babcock, Mead, Butz 6-0-0.

10. **Approval of Resolution 2026-R23**, authorizing an Agreement with Fehr-Graham & Associates, LLC for construction engineering and materials testing services for the **2026 Residential Streets Program** for the quoted amount of **\$54,800.00**.

President Gustafson asked for a motion for Resolution 2026-R23.

Motion was made by Trustee Wright, second by Trustee Mead. Voting yes: Trustees Butz, Mead, Babcock, Sima, Wright, Broda 6-0-0.

NEW BUSINESS (First reading or suspend rules)

- 11. Approval of a Special Event Permit for Babes on the Block, Mother's Day Edition.** Event to be held on Thursday May 7, 2026 from 4pm-7pm at 5466 Bridge Street.

President Gustafson asked for a motion to suspend the rules and make this a final vote.

Motion was made by Trustee Wright, second by Trustee Broda. Voting yes: Trustees Sima, Butz, Wright, Babcock, Broda, Mead 6-0-0.

President Gustafson asked for a motion to approve a special event permit for Babes on the Block Mother's Day Edition.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Mead, Wright, Broda, Butz, Sima, Babcock 6-0-0.

QUESTIONS AND REPORTS

President Gustafson began by noting that Winnebago County has started work on Old River Road turn-lane project, and that crews will be installing a culvert later in the week. She announced that Old River Road will be fully closed on Friday from 6:00 am to 5:00 pm., and the Village will send out additional information once the count finalizes its traffic-control plan.

Brandon Boggs Village Engineer provided an update on the 2026 residential streets program. He explained that bids have been awarded to Rock Road Companies, and the next steps include issuing contracts, securing bonding, and holding a pre-construction meeting. He noted the project had an aggressive completion deadline of July 3, but the work is straight forward resurfacing, so the schedule is achievable. Once the contractor submits its schedule, the village will share it with trustees and post it online for residents.

Boggs then transitioned into the Class D Patching Program, explaining that bid documents are currently being developed. Public Works is assessing roadway conditions to identify patch location, after which engineering will finalize quantities and cost estimates. He anticipates seeking board authorization to bid at the next meeting, with contracts likely ready near the end of June. This will give the contractor a working window from July through October. Boggs noted that this year's program will be smaller than previous years because the village has completed several robust patching cycles recently. He also explained that the village typically completes an initial round of patches early in the season and may add additional locations later if needed and within budget.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comment.

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson asked for a motion to adjourn the meeting.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Wright, Mead, Butz, Broda, Babcock, Sima 6-0-0.

Meeting was Adjourned at 6:57 pm.