



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, December 17, 2024
6:30 PM

CALL TO ORDER

President Gustafson called meeting to order at 645pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

President Gustafson requested Roll Call:

PRESENT

Trustee William Babcock - virtual
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Stacy Mallicoat

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **December 3, 2024.**

President Gustafson entertained a motion,

Motion made by Trustee Petty to approve minutes, Seconded by Trustee Plock.
Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

President Gustafson acknowledges those who assisted with the Hometown Holiday Event. President Gustafson expressed her gratitude for the entire staff's effort in making the event successful. President Gustafson acknowledged Trustee Wright and Administrator Kurlinkus for their coordination with vendors and departments as well. Special thanks to Public Works for the lighting and Christine King at Public Works for their hard work.

2. Employee Service Recognition of:

Deputy Chief Tom Farone - 20 Years
Sergeant Caleb Brown - 10 Years
Public Works Superintendent Troy Taylor - 5 Years

President Gustafson and Chief Hawley presented Employee Service Recognition to Deputy Chief Tom Farone - 20 Years of service, Sergeant Caleb Brown - 10 Years of service.

President Gustafson acknowledged Public Works Superintendent Troy Taylor - 5 Years of service.

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson provided a summary of the expenditures:

Expenditures \$495,747.27

Cash on Hand -\$7,936,559.96

Motor Fuel: \$155.00

Cash on hand \$1,722,456.55

4. Approval of Bills

President Gustafson entertained a motion,

The motion was made by Trustee Petty and seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

5. Year to Date, Revenues and Expenditures

Treasurer Olson, provided the board of the Year End of Revenues and Expenditures through November 30, 2024. Mr. Olson stated the Village is at 92% of revenues received and spent.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

ACTION FROM THE LIQUOR COMMISSION

6. Approval of **One (1) Class "D" On Premise Only Beer & Wine** renewal application

TOMAR LLC dba 815 SLOTS

no action

MOTIONS AND RESOLUTIONS (Final action)

7. Approval of **Ordinance 2024-13**, establishing the 2024 Property Tax Levy
(*Tentative Levy Approved on 11/19/2024*)

President Gustafson entertained a motion,

The motion was made by Trustee Sima and seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

8. Approval of **Ordinance 2024-14**, approving the **Abatement** of the 2024 Property Tax Levy for
General Obligation Alternate Bond Series 2017

President Gustafson entertained a motion,

The motion was made by Trustee Plock and seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

9. Approval of **Ordinance 2024-15**, approving the **Abatement** of the 2024 Property Tax Levy for
General Obligation Alternate Bond Series 2018

President Gustafson entertained a motion,

The motion was made by Trustee Wright and seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

10. Approval of **Resolution 2024-R54**, approving an agreement with RingCentral for the Purchase of Phones, Phone Service, and Installation Services.

President Gustafson entertained a motion to suspend the rules

Motion made by Trustee Plock to suspend rules, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson provided a quick summary of the request, the current phone system is really old and with the implementation of this new system, the Village will save approximately \$800.00 per month in telephone service. The Village currently pays Frontier and Fusion approximately \$1,200 per month to provide incoming and outgoing lines for the PD, Public Works, and the Police Department. Our new monthly cost will be approximately \$450.00 per month for a 3-year contract term. This was also budgeted for 2024.

President Gustafson entertained a motion to approve,

The motion was made by Trustee Babcock and seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

QUESTIONS AND REPORTS

Attorney Green provided a summary of his meeting with the Village Administration including Trustee Wright about the operations and program. Attorney Green stated the consensus was that the program is a great benefit to Roscoe. After meeting with Dennis McKinney and Matt McKay, Attorney Green recommended making changes to the use agreement. Trustee Sima stated he would like to see transparency in the financials and believes the program is a great benefit to the community. Trustee Plock requested to not raise the fees (doubling) for this year to give the program a chance to look at the impact on the families. The next steps are to tweak the language and the agreement and submit over to President Gustafson for review.

Administrator Kurlinkus stated that Place Foundry is putting together a playbook for the project for Main Street, which will provide a checklist. For example, Zoning, and public hearings, there will be a list of the actions for the project. There are many elements that need to be in place and a sequence of steps, therefore they are creating the playbook for the board.

Discussion with board around the meetings in January, discussion of meeting the 14th along with 21st, however Trustee Sima will not be in town due to work. The board agreed to one meeting in January on the 21st starting at 6pm.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

President Gustafson entertained a motion to adjourn,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright