



# Meeting Minutes

**Location:**

Village Hall -  
10631 Main Street  
Roscoe, IL 61073

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**Village Board of Trustees**  
Tuesday, February 17, 2026  
6:30 PM

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## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

### **PRESENT**

Trustee William Babcock  
Trustee Dayne Mead  
Trustee Michael Sima  
Trustee Michael Wright  
Village President Carol Gustafson

New Board of Trustee Member Molly Butz

### **ABSENT**

Trustee John Broda

## **APPROVAL OF THE MINUTES**

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **February 3, 2026.**

President Gustafson asked for a motion for the approval of the Minutes.

Motion was made by Trustee Sima, second by Trustee Babcock. Voting yes: Trustees Babcock, Sima, Wright, Mead. Butz Sustained 4-0-1.

## **PUBLIC COMMENT (Limited to 3 minutes per speaker)**

## **PRESIDENT'S REPORT**

- 2. Introduction** of newly appointed **Village Trustee Molly Butz**
- 3. Lottery** for Selection of Ad-Hoc Recruitment Committee

President Gustafson explains the Ad-Hoc Recruitment Committee is a temporary, two-member trustee committee created to help guide the Village's recruitment process for an upcoming

position (Village Administrator position). According to the ordinance, committee members are selected by lottery from among all trustees. The clerk places each trustee's name into a bowl and draws names until two trustees who are willing to serve accept the role. A third name is drawn as an alternative if needed.

Trustee Sima made a motion to move this to the next Committee of the Whole meeting when all the board members are present, second by Trustee Wright. Voting yes: Trustees Mead, Sima, Wright. Voting No: Trustee Babcock, Butz 3-2-0.

## **TREASURER'S REPORT**

4. Cash Report and Bills

5. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Motion was made by Trustee Sima, second by Trustee Mead. Voting yes: Trustees Wright, Butz, Sima, Mead, Babcock 5-0-0.

6. Year to Date, Revenues and Expenditures

## **CONSENT AGENDA**

*All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.*

## **MOTIONS AND RESOLUTIONS (Final action)**

7. **Approval of Resolution 2026-R06**, accepting the public improvements within the **Hawks Pointe Plat 5** subdivision.

Brandon Bogg Village Engineer explains that the subdivision's public improvements are not yet ready for acceptance because one final requirement is still missing: the developer has not signed and returned the Stormwater Maintenance Agreement. This agreement covers long-term maintenance responsibilities for the detention ponds and private drainage easements within the subdivision. Bogg notes the developer intended to submit the signed agreement before the meeting but did not. Without this document, the Village cannot formally accept the roads or other improvements. Until acceptance occurs, the developer remains responsible for maintaining the roads and drainage features. He states that staff recommends laying the item over for two weeks to allow time for the developer to finalize the agreement.

President Gustafson asked for a motion to layover to the next Village Board Meeting.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Sima, Mead, Babcock, Butz, Wright 5-0-0.

## **NEW BUSINESS (First reading or suspend rules)**

8. Approval of a **Special Event Permit** for the **VFW Post 2955 Memorial Day Parade**. Event to be held: May 25, 2026 beginning at 10:00 am.

President Gustafson asked a motion to suspend the rules and make this a final vote.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustees Butz, Mead, Babcock, Wright, Sima 5-0-0.

President Gustafson asked for a motion for the approval of a special event permit for the VFW Post 2955 Memorial Day Parade.

Motion was made by Trustee Wright, second by Trustee Babcock. Voting yes: Trustees Babcock, Wright, Butz, Mead, Sima 5-0-0.

9. Approval of **Resolution 2026-R08** approving and authorizing the execution of a Settlement Agreement and Release (Bridge Street Parking Lot)

President Gustafson asked for an approval of R2026-R08.

Trustee Sima would like this to go back to the Committee of the Whole to discuss the redesign of the parking lot. second by Trustee Wright. Voting yes: Trustees Wright, Mead, Butz, Sima, Babcock 5-0-0.

10. Approval of **Resolution 2026-09**, approving an invoice from Norwest Construction related to the **2024 Residential Streets Program** in the amount of **\$24,975.00**.

President Gustafson asked for a motion to approve R2026-09.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Sima, Butz, Mead, Babcock, Wright 5-0-0.

## **QUESTIONS AND REPORTS**

President Gustafson gave us an update regarding Stateline Fast Pitch. The board had previously requested additional financial information from the program that Denny McKinnie represents. She states that Village Attorney Green received a response indicating Financial Statements will be available by March 15, 2026. Stateline Fast Pitch is requesting permission to pay the 7,500 rental fee in installments, similar to last year.

Gustafson noted that last year's installment plan was intended to be a one-time exception, and the organization has already been invoiced for the full amount this year. She stated that the board will need to decide how to handle the installment request at the next Committee of the Whole meeting.

Trustee Wright asked whether the Village could review 2025 financials in the meantime, Joe Kurlinkus clarified that the organization intends to provide the required financials as part of the agreement.

## **PUBLIC COMMENT (Limited to 3 minutes per speaker)**

## **EXECUTIVE SESSION (IF NECESSARY)**

## **ADJOURNMENT**

President Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Babcock, second by Trustee Sima. Voting yes: Trustees Butz, Mead, Sima, Babcock, Wright 5-0-0.