



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting

Tuesday, May 06, 2025

CALL TO ORDER

Village Administrator, Joe Kurlinkus called meeting to order at 7:35

ROLL CALL

Mr. Kurlinkus requested the roll call.

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Dayne Mead
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

No minutes to be approved yet new board.

PUBLIC COMMENT (limited to 3 minutes per speaker)

No public comments.

NEW BUSINESS

1. **Discussion and Recommendation** of approving **Northern Illinois Service Company** for the quoted amount of **\$8,850.00** for the demolition of the Riverside Park Pavilion.

Troy Taylor Public Works Director stated that the pavilion at Riverside Park is an eye sore. It needs to be torn down and all debris removed requested 4 proposals and 2 came in. The lowest Bid was Northern Illinois Service Company at \$ 8,850.

Joe Kurlinkus recommend a motion for an approval. The motion was made by Trustee Wright, seconded by Trustee Sima. Voting yes: Trustees Broda, Mead, Sima, Wright, Babcock, Plock 6-0-0.

2. Discussion and Recommendation of engaging Fehr Graham & Associates, LLC for **design engineering services** for a **pedestrian crosswalk at the intersection of Main Street & Bridge Street**.

Brandon Boggs, Village Engineer stated the proposal is for the design and engineering of the two ADA ramps that must be on each side of the intersection crosswalk on Bridge Street and Main Street. This is required by the ADA Board and the State of Illinois.

The intersection is under the Winnebago County Highway Department's jurisdiction. The county is asking for a design for the crosswalk before it can be approved for a permit.

Mr. Boggs stated that he has reached out to Fehr Graham & Associates to solicit a design engineering proposal along with bidding services. A cost estimated will be prepared. The project will come back to the board for an approval.

Trustee Sima asked about the completion date if approved. Tyler Nelson from Fehr Graham anticipates a design within a month in a half. After design is done, the project should take about a month to complete.

Trustee Plock wanted to know what the cost would be. The cost for the design is \$9,900 and bidding services is \$2,300. Totaling \$12,200.

Joe Kurlinkus asked the committee for a recommendation for approval. A motion was made by Trustee Wright, seconded by Trustee Sima. Voting yes: Trustees Babcock, Mead, Plock, Wright, Sima, Broda 6-0-0.

3. Discussion of **Willowbrook & Rockton Road** Intersection Improvement Project.

The Developers (First Midwest Group) is looking to develop and build on the property west of Loves Truck Stop.

The Village of Roscoe has IDOT approved designs for the intersection including the designated right of way. First Midwest Group asked that the Village 'give up' the right of way requirement so that they (First Midwest Group) can max out the size of their parcel for a Starbucks and

some other yet to be determined tenant. Committee discussion concluded that: the right of way is needed for future development; the design of the intersection has been IDOT approved; and to eliminate the right of way would jeopardize any other development at that intersection.

Midwest's request was denied.

Joe Kurlinkus has asked the board to motion to maintain the right of way as designed. The motion was made by Trustee Plock, seconded by Trustee Wright. Voting yes: Trustees Sima, Mead, Broda, Babcock, Plock, Wright 6-0-0.

4. **Discussion and Recommendation of** declaring certain items of personal property surplus, and authorizing their sale and disposition. [F550 Crew Cab Dump Truck, F550 Dump Truck, Peterbilt Dump Truck, Case Loader, JGL bucket lift, and Dayna Weld trailer]

Discussion and Recommendation of selling personal property and authorizing the sale and disposition.

F 550 Crew Cab Dump Truck, F 550 Dump Truck, Peterbilt Dump Truck, Case Loader, JGL bucket lift, and Dayna Weld Trailer.

Trustee Babcock asked Troy Taylor if all of the items have been replaced, Troy said yes.

Troy stated that the dump trucks will go to the Enterprise auction Site. The truck value is about \$50,000.

Joe Kurlinkus asked for a motion to declare the items surplus. Motion was made by Trustee Sima, seconded by Wright. Voting yes: Trustees Babcock, Broda, Sima, Mead, Plock, Wright 6-0-0.

PUBLIC COMMENT (limited to 3 minutes per speaker)

No public comments

PRESENTATIONS

Staff Introductions and Departmental Overviews

Bradon Boggs reported that Phase 2 environment study will take 35 days. The report should be done by the end of June.

Bridge Street is going well. Concrete will be next week. Paving will be the following week. They are on schedule and is expected to be done on time.

Trustee Wright stated that the VFW has informed us that they have 23 participates to join in the parade this year.

Trustee Plock stated that a resident has reached out to him about the Hawks Point Trail for a stop sign. Brandon has advised that the Village should take ownership by the end of the summer. Improvements done first. Trustee Wright asked about Sparrow Road to put a Yield sign. Bradon will be going out into the field to see if Yield and Stop signs are warranted.

Zoning board will be meeting this week. There will be some zoning changes that need to be addressed.

Hononegah High School can no longer participate in the construction of the incubator and structures. The construction class was eliminated due to low enrollment.

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

Motion was made to Adjourn the meeting Motion was made by Trustee Babcock, seconded by Trustee Plock. All in favor Yes.

Meeting was Adjourned @ 8:22.