



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, April 15, 2025

6:30 PM

CALL TO ORDER

President Gustafson called meeting to order at 6:30pm

PLEDGE OF ALLEGIANCE**ROLL CALL**

President Gustafson requested roll call,

PRESENT

Trustee William Babcock

Trustee Stacy Mallicoat

Trustee Susan Petty

Trustee Justin Plock

Trustee Michael Sima

Trustee Michael Wright

Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **April 1, 2025**

President Gustafson entertained a motion,

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Mr. Lavern Ohlwine, addressed the board as to setting an area for a community garden. Mr. Ohlwine is interested in assisting. President Gustafson introduced him to the Roscoe Garden Club members.

PRESIDENT'S REPORT

2. Issuance of a **Proclamation recognizing April 15, 2025 as "Purple Up Day"**.
[requested by: American Legion, Walter Graham Post No. 332]

Village Board of Trustees
Meeting Minutes - April 15, 2025

President Gustafson declared April 15th, 2025, as "Purple Up Day."

President Gustafson declared April the Month of the Military Child, a time to honor children's strength, resilience, and contributions to military families. The American Legion and American Legion Auxiliary have labored unselfishly to achieve this goal through their untiring effort, dedicated leadership, and devotion to the overriding principles of these benevolent programs. President Gustafson declared April 15th, 2025, as "Purple Up Day" for the Village of Roscoe.

3. Employee Service **Recognition of Sgt. Christopher Wilder** for 20 yrs. of service.

The Village of Roscoe recognized Sgt. Christopher Wilder for his 20 years of service and dedication to the Village of Roscoe.

4. Introduction of the '**Roscoe Hometown Pride**' Program, a collaboration between the Roscoe Gardening Club and the Village of Roscoe.

President Gustafson introduced Lisa Brown and Sherry Henson, of the Roscoe Garden Club.

The Garden Club is introducing two projects: a Spring and Summer "Hometown Pride" Project and a Fall-Winter project called Doors of Distinction. The "Hometown Pride Program" is designed to motivate, acknowledge, and reward residents of the Village of Roscoe for creating and maintaining a beautiful home landscape. The competitive program will be open to the Village of Roscoe residents and will run annually from May 1st through July 31st. Contenders will be nominated by self-submission, community recommendation, and/or by the Roscoe Gardening Club.

Fall & Early Winter Project

The "Doors of Roscoe" is a competitive community program intended to encourage residential homeowner's and local businesses to create and maintain two themed front door entrances. The competitive program will be open to the Village of Roscoe residents and businesses and will run annually from September 1st through December 31st. Contenders will be nominated by self-submission, community recommendation and/or by Roscoe Gardening Club Committee election.

An online submission forms will be available through the Village of Roscoe website and Facebook page. In addition, Roscoe Gardening Club will include a link to the online submission form through social media posts and its website. Judgement criteria will be based upon the homeowner's or businesses creativity, originality and overall appeal.

The Garden Club will also have a community garden at the Roscoe Methodist Church.

President Gustafson stated the information will be on the Village website and Roscoe Zigler Ace Hardware is a sponsor of event.

5. **Roscoe Restaurant Week** - April 11 to April 19

Roscoe Restaurant Week is currently ongoing. This event started on April 11th and will continue through April 19, 2025. Participating restaurants have daily specials for the week's event, those are as follows:

Jessica's

Louies Tap House

Firehouse Pub

Mary's Market

Poison Ivy Pub

Sophia's

Whiskey Hotel BBQ

TREASURER'S REPORT

6. Cash Report and Bills

Total expenditures \$90,099.00

Payroll expense: \$112,642.12

Total General Fund Expenditures \$212,202.58

Cash on Hand General Fund \$ 7,883,633.16

Motor Fuel Tax Expenditures \$0

Cash on Hand Motor Fuel \$1,762,166.3

7. Approval of Bills

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

8. Year to Date, Revenues and Expenditures

No Report

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

9. **Approval of Resolution 2025-R13** declaring certain items of personal property surplus, and authorizing their sale and disposition. [Kubota ZD1211 72" Zero Turn Mower]

President Gustafson entertained a motion,

Motion made by Trustee Mallicoat, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Trustee Plock requested to vote for remaining consent agenda items as a whole.

10. **Approval of Resolution 2025-R14** for the purchase of Two Kubota ZD1611 72" zero turn mowers from **Bobcat of Rockford** for the quoted amount of **\$34,847.44**.

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

11. **Approval of Resolution 2025-R15 for Crimson Valley Landscaping** for the quoted amounts **\$23,808** for rebuilding the Village Hall retaining wall and restoration of the turf.

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

12. **Approval of Resolution 2025-R16, an Illinois Department of Transportation Resolution** for Improvement under the Illinois Highway Code in the Amount of **\$53,500.00**.

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

MOTIONS AND RESOLUTIONS (Final action)

NEW BUSINESS (First reading or suspend rules)

13. **Approval of a Special Event Permit for the NorthPointe Triathlon & Fit n Fun Fair.** The event will take place at 5605 Rockton Road and various roadways on June 14, 2025 from 7am-12pm.

President Gustafson entertained a motion to suspend rules;

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima

Voting Abstaining: Trustee Wright

- 14. Approval of a Special Event Permit for the Top Prospects Training & Charity Bowl.** The event will take place at Riverside Park on June 21, 2025 from 10am-3pm.

President Gustafson entertained a motion to suspend rules;

Motion made by Trustee Plock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima,

Trustee Wright

- 15. Approval of Ordinance 2025-07, approving a Replat of Lot A of Plat 3 of Clearwing Subdivision** the properties located at **10307 and 10375 Clearwing Lane** (PIN 08-05-104-016 & 08-06-231-002). [Applicant: Joshua Petry]

ZBA recommends approval voting 5-1-1 on March 12, 2025.

COTW voting 3-3-0 on April 1, 2025

President Gustafson entertained a motion to suspend rules;

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima,

Trustee Wright

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Discussion: Adjustments were updated to the design plan, the larger area of green space will now have a patio area, with benches and fire pit. This would be a community gathering space with more landscaping than prior design.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima,

Trustee Wright

- 16. Approval of a Planned Unit Development (PUD)** for the properties located at **10307 and 10375 Clearwing Lane** (PIN 08-05-104-016 & 08-06-231-002). [Applicant: Joshua Petry]

ZBA recommends approval voting 5-1-1 on March 12, 2025.

COTW voting 4-2-0 on April 1, 2025.

President Gustafson entertained a motion to suspend rules;

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

QUESTIONS AND REPORTS

Information provided at Committee of the Whole.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Mr. Rob Baxter of Roscoe, expressed his disappointment with the Village Board regarding the voting of the Replat of Clearwing.

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright