



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting
Tuesday, May 21, 2024

CALL TO ORDER

ROLL CALL

PRESENT

Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee William Babcock

APPROVAL OF THE MINUTES

Approval of the Minutes for the meeting of the Committee of the Whole from May 07, 2024.

Administrator Kurlinkus entertained motion;

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

OLD BUSINESS

None

NEW BUSINESS

1. **Approval** of the issuance of a Special Event Permit for the **Screw City Flex Series Disc Golf** event. The event will take place on **Sunday June 23, 2024** at Porter Park Disc Golf Course.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

2. **Discussion and Recommendation of Special Event Permit** for the **Rock Valley Radio Control Flying Club's Radio Control**, float flying of model planes. 2nd Event (Chicory Ridge Park **08/24/2024**)

Administrator Kurlinkus entertained motion;

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

3. Discussion of Illinois Secretary of State (DMV) facilities located at Roscoe Village Hall.

Administrator Kurlinkus, summarized the discussion of the Secretary of State's services at the Village Hall.

The Secretary of State's is requesting the DMV to install fiber optic equipment into Village Hall to serve their facility – which includes pushing a line under main street, into the parking lot, and installing conduit through the side of Village Hall.

Trustee Sima stated people are in favor of having the facility and he feels that the Board needs to give the constituents what they want. This brings citizens to the downtown area which is the goal for the continued growth and is in favor of the facility. Trustee Wright is in agreement and would like to see them to bring the Read ID to this facility. Trustee Mallicoat asked if the Village can benefit from the fiber optics that will be installed.

It was in agreement that all board members present were in favor and support of continuing the services of the DMV here at the Village.

4. Discussion of Residential Driveway Standards.

Brandon provided a summary overview:

Residential Driveway Design Standards are established within the Code to minimize the amount of excessive pavement in residential neighborhoods. The standards in place allow for a maximum driveway width that permits the easy maneuvering of two vehicles to and from up to a two-car garage, providing an ample 12 feet of access per car, which is the standard width of a highway traffic lane.

This width was chosen because it is a standard roadway width that provides more than ample room for the maneuvering of vehicles within a residential driveway. Allowing an exception from the established maximum residential driveway width creates a precedent that could have the negative effect of substantially increasing the amount of hardscape and paved surfaces allowed within the Village's residential neighborhoods.

Increasing driveway width maximums would allow any residential property to significantly expand the amount of hardscape allowed on their property, which would reduce pervious greenspace that would otherwise soak up rainwater, keeping it onsite and reducing polluted runoff flowing into streets and local waterways. Driveways capture rainwater runoff and sediment that gets carried into the stormwater infrastructure which can increase the likelihood of clogging and flooding.

Brandon stated he always agrees to meet with resident to show them what the 30-foot driveway will look like, the flare cannot happen until five feet into the property. He feels the taper could begin at the property line which would allow more room for maneuvering vehicles.

Trustee Sima stated that the board needs to work with the resident who came in several weeks back to accommodate when it makes sense. He would like the recommendation to be at the 24' and the tapering. Trustee Plock is in agreement and can see where parking is an issue when you have larger vehicles. Trustee Plock also suggested looking at resources for the culverts and the flooding.

President Gustafson asked what the board recommends, should the board allow a wider radius, adjusting the tapering of the drive? Trustees were in agreement sending to ZBA, then it will come back for approval.

PRESENTATIONS

None

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

Administrator Kurlinkus entertain motion to adjourn at 730pm.

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright