



## **CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION AGENDA**

**Monday, May 19, 2025**

Notice is hereby given that the Community Development Corporation of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on May 19, 2025 at 5:30 PM. Members of the public and the Community Development Corporation may participate in the meeting virtually, as long as a quorum of the Community Development Corporation and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [mrodriguez@rollingwoodtx.gov](mailto:mrodriguez@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the RCDC for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, RCDC is restricted from discussing or taking action on items not listed on the agenda.

### **CONSENT AGENDA**

2. Discussion and possible action on the minutes from the April 21, 2025 RCDC meeting

### **REGULAR AGENDA**

3. Discussion, update, and possible action on the RCDC Commercial Concepts working group
4. Discussion and update on initiatives and projects identified for RCDC funding during the March 10, 2025 meeting that are eligible projects pursuant to Chapters 501 and 505 of the Texas Local Government Code
5. Discussion and possible action to fund conceptual drawings for capital improvements of the park and other highly visible public entry spaces to the city

### **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) prior to May 16, 2025, at 5:00 p.m.

*Makayla Rodriguez*

---

Makayla Rodriguez, City Secretary

#### NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Community Development Corporation will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Government Code.  
Action, if any, will be taken in open session.



## **CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING MINUTES**

**Monday, April 21, 2025**

The RCDC of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on April 21, 2025. Members of the public and the RCDC were able to participate in the meeting virtually, as long as a quorum of the RCDC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER**

#### **1. Roll Call**

**President Colin Harvey called the meeting to order at 5:32 p.m.**

**Present Members:** President Colin Harvey, Vice President Emily Doran, Bobby Hempfling, Brian Rider, and Pat Sheehan

**Also Present:** City Administrator Alun Thomas, City Secretary Makayla Rodriguez, City Attorney Natalie Thamm, and Council Member Phil McDuffee

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

#### **2. Discussion and possible action on the minutes from the March 10, 2025 RCDC meeting**

**Brian Rider moved to approve the meeting minutes. Emily Doran seconded the motion. The motion carried with 5 in favor and 0 against.**

#### **3. Discussion and possible action on a resolution amending RCDC's Authorized Representatives for Texpool to include the City of Rollingwood's Finance Director**

**Bobby Hempfling moved to approve the resolution. Brian Rider seconded the motion. The motion carried with 5 in favor and 0 against.**

### **REGULAR AGENDA**

#### **4. Discussion, update, and possible action on the RCDC Commercial Concepts working group**

President Colin Harvey stated that Commercial Concepts working group members have been finalized and that they plan to discuss possible improvements to the Rollingwood Plaza.

5. Discussion and possible action on an alternative plan to the currently proposed retaining wall on the east side of the park near the field house

*Barry Delcambre joined the meeting at 5:36 p.m.*

Melissa Morrow, 2502 Timberline Drive and Chair of the Park Commission, gave an overview of the retaining wall as well as explained the alternative proposal to the retaining wall created by resident Alex Robinette. She continued to discuss next steps for the alternative plan to the retaining wall.

6. Discussion and possible action on a proposed beautification project at the corner of Rollingwood Drive and Wallis Drive

Alex Robinette, resident at 2500 Hatley Drive, discussed the Rollingwood Women's Club proposed beautification project to enhance the corner of Rollingwood Drive and Wallis Drive. She discussed feedback received from the Western Hills Athletic Club, allocation of funds, and design details.

The RCDC discussed shared their feedback regarding beautification project as well as discussed possible contribution from Western Hills Athletic Club and coordination with other projects.

7. Discussion and update on initiatives and projects identified for RCDC funding during the March 10, 2025 meeting that are eligible projects pursuant to Chapters 501 and 505 of the Texas Local Government Code

Alex Robinette discussed possible concepts to modify the fieldhouse to increase community usability. The RCDC discussed the lease with Western Hills Little League, concession stand use, and the current usability of the fieldhouse.

Melissa Morrow discussed proposed concepts created by Alex Robinette to improve the parking lot as well as shared an update on the tree planting project at the upper park.

President Colin Harvey revisited a list of possible RCDC projects suggested by members of the community. He discussed improving the ball fields and sprinkler system, license plate readers, improving security at the Zilker preserve, and improving the greenspace buffer between Bee Cave Road and Southcrest Drive. Members of the RCDC and Council Member Phil McDuffee discussed next steps and agreed to bring back more information at the next meeting.

8. RCDC Financials through February 2025

*This item was not discussed.*

## **ADJOURNMENT OF MEETING**

**The meeting was adjourned at 6:32 p.m.**

Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

**Colin Harvey, President**

**ATTEST:**

---

**Pat Sheehan, RCDC Secretary**

**Discussion and possible action on initiatives and projects for RCDC funding that are eligible projects pursuant to Chapters 501 and 505 of the Texas Local Government Code**

1. Develop options to improve the back ballfields including enabling multi-sport usage, improving the parking lot and developing a dedicated off-leash dog area. Requested action to take this idea to the Parks board for potential action and project definition with funding support from RCDC.
2. Develop a conceptual design for Rollingwood Plaza and surrounding area incorporating considerations from the Comprehensive Plan and code updates along with potential adjustment requirements to be evolved by a representative group of the RCDC, Council and citizens and potential developers. Requested action for the group to approve developing a project and estimating the costs associated with the conceptual design for approval by RCDC and to send to Council for approval.
3. License Plate Security Cameras
4. Identify options for a Rollingwood and Austin partnership to improve the security of the Zilker Preserve. Potential extension of the Rollingwood camera project.
5. Develop a plan for potential uses and design improvements to the concession stand building.
6. Create a project to develop a plan to improve the greenspace buffer between residential and commercial spaces.