



CITY OF ROLLINGWOOD PARK COMMISSION MEETING AGENDA

Monday, February 07, 2022

Notice is hereby given that the Park Commission of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, February 7, 2022 at 7:00 p.m. Members of the public and the Commission may participate in the meeting virtually, as long as a quorum of the Commission and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at awayman@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the Park Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Park Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Park Commission with regard to matters on the agenda will be received at the time the item is considered.

2. Public Comments

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- [3.](#) Discussion and possible action on the minutes from the January 3, 2022 Park Commission Meeting

REGULAR AGENDA

4. Discussion and possible action to elect a Chair of the Park Commission
- [5.](#) Discussion concerning the park deed regarding youth sports
6. Discussion and possible action concerning the development of guidelines for staff on the ideal number of days, and hours of scheduled activities in the park
7. Discussion and possible action on guidelines for staff on field rentals, including which fields to rent first to maximize use for a variety of park users, and providing guidance on priorities and setting minimum and maximum number of participants per area
- [8.](#) Discussion and possible action item to recommend a Rollingwood Park Comment/Concern/Complaint google form, which will be identified and accessed by QR code, to be posted throughout Rollingwood Park, locations and number of signs will be determined by the Park Commission, with the recommendation to have the QR code posted on the Rollingwood website, WHLL website and distributed electronically to WHLL and WHGS database
9. Discussion and possible action regarding expanding the existing butterfly garden on the west side of the Rollingwood park
- [10.](#) Discussion and possible action to install a motion sensor light(s) on the east side of the Field House
- [11.](#) Discussion and possible action to install outdoor security cameras throughout Hatley Fields, Pavilion, upper and lower playscapes
- [12.](#) Discussion and possible action to recommend a Rollingwood Park QR code to access park reservations and park space availability, to be posted throughout Rollingwood Park, locations can include but are not limited to Hatley Fields 1/2/3/4/5, as well as the pavilion, the number of signs to be determined by the Park Commission

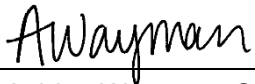
DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [13.](#) Park Financials through December 2021

ADJOURNMENT OF MEETING**CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Friday, February 4, 2022 at 11:30 a.m.



Ashley Wayman, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Park Commission will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Monday, January 03, 2022

The Park Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, January 3, 2022 at 11:30 a.m. Members of the public and the Commission were permitted to participate in the meeting virtually, as long as a quorum of the Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmk5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

A video recording of the meeting was made and was posted to the City's website and is available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Acting Chair Chad Smith called the meeting to order at 11:33 a.m.

Present Members: Chad Smith, Niccole Maurici, Jennifer Meyer, Don Hudson, Laurie Mills and Melissa Morrow.

Also Present: Interim City Administrator Ashley Wayman and Public Works Operator Vicky Ballard.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a

Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the November 1, 2021 Park Commission Meeting
3. Discussion and possible action on the minutes from the December 6, 2021 Park Commission meeting

Chad Smith motioned to approve the consent agenda. Laurie Mills seconded the motion. The motion passed 5-0.

REGULAR AGENDA

4. Welcome new Park Commission Member: Jennifer Meyer

Acting Chair Chad Smith welcomed the new Park Commission Member, Jennifer Meyer.

5. Discussion and possible action to elect a Chair of the Park Commission

The Commission discussed waiting until a full Commission was present to elect a chair.

6. Update from Western Hills Girls Softball and Western Hills Little League

Chad Smith discussed that registration for Baseball is now open.

Melissa Morrow joined the meeting during this item.

The Commission discussed that the timing of the fence repairs was unfortunate and overlapped with the kids being out of school but that they would try to coordinate this better in the future.

Niccole Maurici discussed having a place where comments, concerns or complaints about the park might be filed so that they could be followed up with.

The Commission and Interim City Administrator Ashley Wayman discussed the options for notification when things like this happen.

7. Discussion and possible action to submit a letter to City Council from Park Commission regarding the interaction with i9 during their winter camp from December 20-22, 2021

Niccole Maurici discussed that she submitted this agenda item because this interaction was brought to her attention.

Justin Cannon with i9 discussed the most recent rental of fields 3, 4 and 5 and his interaction with Councilmember McDuffee regarding the use of the fields. He asked that the Commission let him know what the process is.

The Commission and Justin Cannon discussed the circumstances of the use, and that fields 3, 4 and 5 were rented.

Jennifer Meyer discussed that the City should be notified with signs when the fields are in use.

The Commission discussed the use of signs and having a calendar of field use.

Melissa Morrow discussed how use of the fields could be prioritized and how staff would determine when the fields could be used.

The Commission discussed the balance of use between commercial and field rentals and residential use.

Don Hudson discussed that he would like to see fields 3, 4 and 5 preserved for residents and that they should be judicious in renting out those fields. He also discussed the vendor being responsible for bringing a sign to notify of their use.

The Commission thanked Justin Cannon for his camps and Niccole Maurici apologized on behalf of the Park Commission for him not being able to act as his contract stated.

Melissa Morrow motioned to refund Justin Cannon with i9 for the use of a second field.

Don Hudson stated that i9 was also there setting up on the fields earlier than had been paid for.

Chad Smith seconded the motion.

Laurie Mills discussed that the intention of the refund is because he was moved off of the field that he rented.

Melissa Morrow further discussed the interaction from that day, the circumstances of the rental and how to incorporate the residents and dog owners and commercial users on the fields.

The motion passed 5-1.

Laurie Mills discussed that this seems like a good time to discuss having a separate section strictly for off-leash dog use.

Niccole Maurici discussed that a representative of City Council negated an executed agreement and discussed whether they had the authority to do that.

The Commission discussed this use, the city's off-leash area, that i9 was promised 3, 4 and 5, and the appropriate way to approach this issue.

Melissa Morrow discussed that the Mayor should be the one to talk to Council Members about directing staff and vendors.

Niccole Maurici motioned to submit a letter to Mayor Massingill based on the incidents of what happened in June 2020 as well as December 20, reiterating the conversation with Mr. Cannon, and he will submit something in writing as well, and bring it to the Mayor's attention that this is happening from one individual in our community and lay out the facts for Mayor Massingill to then address in whatever way he deems appropriate.

The Commission further disused this situation.

The motion failed for lack of a second.

Melissa Morrow discussed that she would like an item on the agenda for next month to discuss how to decide what fields are used and prioritized.

The Commission further discussed this situation.

Niccole Maurici motioned to write an informal letter to Mayor Massingill outlining the details of the event that happened on December 20, 2021 between i9 Sports and City Council Member Phil McDuffee as well as the previous situation in June of 2020 that happened with i9 Sports and off-leash dog users to bring to the attention of Mayor Massingill and address policy, procedure and ordinances with City Council Members. Laurie Mills seconded the motion.

The Park Commission further discussed the intent of the letter and how it should be framed.

The motion failed 3-3.

Melissa Morrow stated that it was appropriate to write a letter individually and that she would support a recommendation to City Council about what the process is and how it should be done if someone wants to change it.

8. Discussion and possible action to review the Monthly Park Walk Through process and schedule

Interim City Administrator Ashley Wayman discussed the monthly park walk through process.

Chad Smith motioned that after each walk-through one of the commission members that went on the walk-through would send an email to Interim City Administrator Ashley Wayman with up to three priority items to address. Laurie Mills seconded the motion.

The Commission discussed having a map/form for the monthly walk throughs.

The motion passed 6-0.

9. Update, discussion and possible action regarding the rental and facility use process and notification of pavilion rentals

Interim City Administrator Ashley Wayman discussed that all the items regarding park rentals were approved by the City Council last month and they wanted to make sure there would be proper notice given to residents for when the pavilion was booked. She stated that this could be discussed next month when they discuss notifications for all facility rentals.

The Commission discussed notifying renters by posting to the bulletin board at the lower park.

10. Update and discussion regarding the City's Hybrid Meeting Policy

Interim City Administrator Ashley Wayman discussed the Hybrid Meetings Policy and asked the Commission to review it and let her know if they had any questions.

DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

11. Park Financials through November 2021

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:58 p.m.

Minutes Adopted on the 7th day of February, 2022.

Chad Smith, Acting Chair

ATTEST:

Ashley Wayman, Interim City Administrator

PARK DEED

JOC. NO.
33058032

FILM CODE
00004973065

WARRANTY DEED

THE STATE OF TEXAS
COUNTY OF TRAVIS.

§
§
§

KNOW ALL MEN BY THESE PRESENTS: That The Optimist Club of Western Hills, Austin, Texas a/k/a Optimist Club of Western Hills, Inc., a Texas corporation ("Grantor"), for a good and valuable consideration in hand paid by the City of Rollingwood, Texas, a municipal corporation situated in Travis County, Texas ("Grantee"), the receipt and sufficiency of which are hereby acknowledged, has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL AND CONVEY unto Grantee the following described real property in Travis County, Texas, together with all improvements thereon, to wit:

8.934 acres of land, locally known as Hatley Park, as more fully described on Exhibit "A", attached hereto and incorporated herein by reference ("Property").

TO HAVE AND TO HOLD the Property, together with all and singular the rights and appurtenances thereto in any way belonging, unto Grantee and Grantee's successors and assigns, forever; and Grantor does hereby bind Grantor and Grantor's successors and assigns to WARRANT AND FOREVER DEFEND all and singular the Property unto Grantee, and Grantee's successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof; except, however, that this conveyance is made subject to the perpetual roadway easement reserved by deed recorded in Volume 2986, Page 1078, Deed Records of Travis County, Texas, to the extent that the same remains in existence and is applicable to the Property.

This conveyance is additionally made subject to the following restrictive covenants which shall run with the land comprising the Property and which shall be binding upon Grantee, and all future owners of all or any portion of the Property and all persons claiming under them:

1. It is the intention of Grantor and Grantee to provide for preservation of existing athletic fields located on the Property. Accordingly, the use and development of the Property shall be restricted to park and recreational purposes consistent with the use of a portion of the Property for four baseball/softball fields which may be converted to a football/soccer field, which athletic fields may be combination or multi-use fields and which may be improved, reconstructed, relocated or reconfigured as determined by Grantee in its sole discretion. The use of the fields for baseball, football, soccer and girls softball by Westbank areas associations which are primarily for youth within the Eanes Independent School District shall be given priority. The foregoing restrictions shall not be deemed or construed to limit the park and recreational purposes to which the balance of the Property which is not being utilized for athletic fields may be used, it being specifically understood that the remainder of the Property may be used for other park and recreational purposes which are determined by Grantee, in its sole discretion. Further, it is understood and agreed that organizations or associations which utilize the athletic fields may be required by Grantee, as a condition of such use, to participate in the maintenance or upkeep of the fields, as determined by Grantee.

2. No portion of that .9 acre tract out of the Property described on Exhibit "B", attached hereto and incorporated herein by reference, shall be used by Grantee for any on-site wastewater system, and such .9 acre tract may be utilized for purposes of effecting the compliance by the two lots to be subdivided by Grantor out of the 1.1 acre tract being retained by Grantee located on Pleasant Cove Drive with Texas Water Commission Rule 31 TAC

285.18(g)(2), which requires that a total area of one (1) acre per lot be provided if an on-site wastewater system is to be used for a residence on each of those lots; however, no portion of the on-site wastewater system for such lots may actually be located on the .9 acre tract without the prior written consent of Grantee, which may be withheld or denied at Grantee's sole discretion. In the event 31 TAC 285.18(g)(2) is hereafter amended or terminated, or alternative wastewater disposal systems become available, which cause such one-acre minimum requirement to be no longer applicable, then this restriction shall terminate and be of no further effect. This restriction shall not be deemed or construed to limit Grantee's ability to develop the surface of the .9 acre tract for park and recreational purposes.

3. In the event any of the foregoing covenants, conditions or restrictions is held invalid or unenforceable by a court of competent jurisdiction, it shall not affect the validity and enforceability of the other covenants, conditions, or restrictions. If one of the foregoing is subject to more than one interpretation, the interpretation which more clearly reflects the intent of the parties shall be enforced.

Grantee's address: 403 Nixon
Austin, Texas 78746

Executed this the 28th day of MAY, 1993.

THE OPTIMIST CLUB OF WESTERN
HILLS, AUSTIN, TEXAS A/K/A
OPTIMIST CLUB OF WESTERN HILLS,
INC.

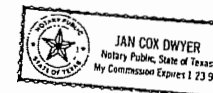
By: Doyle H. Moore
Printed Name: Doyle H. Moore
Title: President

ATTEST:

Printed Name: Jan Cox Dwyer
Title: DIRECTOR

THE STATE OF TEXAS §
COUNTY OF TRAVIS §

This instrument was acknowledged before me on the 28th day of MAY, 1993, by DOYLE H. MOORE, PRESIDENT of The Optimist Club of Western Hills, Austin, Texas a/k/a Optimist Club of Western Hills, Inc., a Texas corporation, on behalf of said corporation.



Notary Public, State of Texas

Printed Name of Notary

My commission expires:

4887-1/589/1541/052793

2

11946 1335

figure 24 | Rollingwood Park warranty deed

EXHIBIT A

FIELD NOTES
FOR

8.934 ACRE TRACT

ALL OF THAT CERTAIN TRACT OR PARCEL OF LAND OUT OF THE HENRY P. HILL LEAGUE IN THE CITY OF ROLLINGWOOD, TRAVIS COUNTY, TEXAS, BEING A PORTION OF THAT CERTAIN TRACT OF LAND CONVEYED TO HAROLD SCHERZ, TRUSTEE, BY DEED RECORDED IN VOLUME 6041, PAGE 461 OF THE DEED OF TRUST RECORDS OF TRAVIS COUNTY, TEXAS, AND BEING A PORTION OF THAT CERTAIN 1.01 ACRE TRACT OF LAND AS CONVEYED TO OPTIMIST CLUB OF WESTERN HILLS, INC. BY DEED RECORDED IN VOLUME 3647, PAGE 1079 OF THE DEED RECORDS OF TRAVIS COUNTY, TEXAS, BEING A PORTION OF LOT 1, WESTERN HILLS ATHLETIC CLUB ADDITION, A SUBDIVISION IN THE CITY OF ROLLINGWOOD, TRAVIS COUNTY, TEXAS, AS RECORDED IN PLAT BOOK 79, PAGES 355 AND 356 OF THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS, THE HEREIN DESCRIBED TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a concrete monument set at the Southeast corner of the said Scherz Tract, being at the Southwest corner of the said Lot 1, Western Hills Athletic Club Addition, being in the North r.o.w. line of Rollingwood Drive, for the Southeast corner and PLACE OF BEGINNING hereof;

THENCE along the South line of the said Scherz Tract, being the North r.o.w. line of Rollingwood Drive, for the following courses:

N 86° 17' W for a distance of 45.57 feet to a 1/2 inch iron pin set

N 89° 53' W for a distance of 239.18 feet to a 1/2 inch iron pin set at a point of curve

Along a curve to the left whose radius is 797.78 feet whose arc is 161.07 feet and whose chord bears S 84° 20' W for a distance of 160.80 feet to a 1/2 inch iron pin set at the intersection of the North r.o.w. line of Rollingwood Drive and the North r.o.w. line of Gentry Drive for the Southwest corner hereof;

THENCE along the Southwest line of the said Scherz Tract, being the North r.o.w. line of Gentry Drive, for the following courses:

N 14° 53' W for a distance of 125.16 feet to a 1/2 inch iron pin set at a point of curve

Along a curve to the right whose radius is 398.55 feet whose arc is 100.34 feet and whose chord bears N 69° 01' W for a distance of 100.08 feet to a 1/2 inch iron pin found

N 61° 19' 05" W for a distance of 202.57 feet to a concrete monument set at a point of curve, being at the intersection of the North r.o.w. line of Gentry Drive and the East r.o.w. line of Nixon Drive;

FIELD NOTES
FOR

8.934 ACRE TRACT - Page Two

THENCE along the Northwest line of the said Scherz Tract, being the East r.o.w. line of Nixon Drive, for the following courses:

Along a curve to the right whose radius is 15.00 feet whose arc is 29.32 feet and whose chord bears N 05° 11' 30" W for a distance of 24.87 feet to a 1/2 inch iron pin found

N 50° 46' 25" E for a distance of 130.75 feet to a 1/2 inch iron pin set at the most Westerly corner of Lot A, Community Plaza, a subdivision in the City of Rollingwood, Travis County, Texas, as recorded in Plat Book 68, Page 17 of the Plat Records of Travis County, Texas, for a Westerly corner hereof;

THENCE along the Southwest line of the said Lot A, Community Plaza, S 62° 33' 15" E for a distance of 142.44 feet to a 60-d nail found at the most Southerly corner of the said Lot A;

THENCE along the Southeast line of the said Lot A, Community Plaza, for the following courses:

N 52° 49' 05" E for a distance of 113.52 feet to a 1/2 inch iron pin found

N 48° 47' 30" E for a distance of 96.41 feet to a 1/2 inch iron pin set

N 60° 47' 30" E for a distance of 130.99 feet to a 1/2 inch iron pin set at the most Easterly corner of the said Lot A;

THENCE along the Northeast line of the said Lot A, Community Plaza, N 31° 41' 30" W for a distance of 85.09 feet to a 1/2 inch iron pin found at the most Northerly corner of the said Lot A, being in the East r.o.w. line of Nixon Drive;

THENCE along the East r.o.w. line of Nixon Drive, along a curve to the left whose radius is 261.39 feet whose arc is 15.86 feet and whose chord bears N 56° 05' 19" E for a distance of 15.85 feet to a 1/2 inch iron pin set at the most Southerly corner of Lot 6, Block D, Hatley Park Estates, a subdivision in the City of Rollingwood, Travis County, Texas, as recorded in Plat Book 75, Page 257 of the Plat Records of Travis County, Texas;

THENCE along the Southeast line of Block D of the said Hatley Park Estates, for the following courses:

Along a curve to the left whose radius is 261.39 feet whose arc is 102.88 feet and whose chord bears N 43° 04' 30" E for a distance of 102.22 feet to a 1/2 inch iron pin set

N 31° 51' E for a distance of 27.57 feet to a 1/2 inch iron pin found at a point of curve

Along a curve to the right whose radius is 198.83 feet whose arc is 116.37 feet and whose chord bears N 48° 37' 15" E for a distance of 114.72 feet to a 1/2 inch iron pin found

11946 1987

11946 1986

PARK DEED

FIELD NOTES
FOR

8.934 ACRE TRACT - Page Three

N 65° 26' 30" E for a distance of 86.83 feet to a 1/2 inch iron pin found at a point of curve

Along a curve to the left whose radius is 741.52 feet whose arc is 240.62 feet and whose chord bears N 56° 01' 30" E for a distance of 239.57 feet to a 1/2 inch iron pin set

N 46° 46' 15" E for a distance of 5.25 feet to a 1/2 inch iron pin found at the most Easterly corner of Lot 4, Block D of the said Hatley Park Estates, being in the West r.o.w. line of Pleasant Cove, being at the Northwest corner of that certain 0.140 acre tract of land as described in Volume 7558, Page 115 of the Deed Records of Travis County, Texas, for the most Northerly corner hereof;

THENCE along the West r.o.w. line of Pleasant Cove, S 34° 16' 45" E for a distance of 24.19 feet to a concrete monument set;

THENCE along a Northeast line of the herein described tract, for the following courses:

S 44° 37' 30" W for a distance of 224.17 feet to a 1/2 inch iron pin found

S 16° 30' E for a distance of 130.04 feet to a 1/2 inch iron pin found

S 87° 05' 37" E for a distance of 27.88 feet to a 1/2 inch iron pin found

S 74° 51' 27" E for a distance of 61.67 feet to a 1/2 inch iron pin found

S 62° 25' 47" E for a distance of 123.21 feet to a 1/2 inch iron pin found in the West line of Lot 5A, Resubdivision of Lots 5 & 6, Clark Subdivision, a subdivision recorded in Plat Book 83, Page 143C of the Plat Records of Travis County, Texas;

THENCE along the West line of the said Lot 5A for the following course:

Along a curve to the right whose radius is 315.81 feet whose arc is 73.63 feet and whose chord bears S 03° 15' 05" W for a distance of 73.46 feet to a 1/2 inch iron pin found at a Northeast corner of the said Lot 1, Western Hills Athletic Club Addition;

THENCE along the North line of the said Lot 1, N 76° 18' 45" W for a distance of 103.04 feet to a 1/2 inch iron pin found at the Northwest corner of the said Lot 1;

FIELD NOTES
FOR

8.934 ACRE TRACT - Page Four

THENCE along an East line of the herein described tract, S 18° 30' W for a distance of 506.55 feet to the PLACE OF BEGINNING and containing 8.934 acres of land, more or less.

I hereby certify that this metes and bounds description is based upon the Land Title Survey and Plat made by Roy D. Smith, Registered Professional Surveyor No. 4094 on May 12, 1993.

AS SURVEYED BY:
ROY D. SMITH SURVEYORS, P.C.

Roy D. Smith
ROY D. SMITH
REGISTERED PROFESSIONAL SURVEYOR NO. 4094
May 12, 1993

Job No. 12-67



EXHIBIT B

FIELD NOTES
FOR

0.90 ACRE RESTRICTED ZONE

ALL OF THAT CERTAIN TRACT OR PARCEL OF LAND OUT OF THE HENRY P. HILL LEAGUE IN THE CITY OF ROLLINGWOOD, TRAVIS COUNTY, TEXAS, BEING A PORTION OF THAT CERTAIN TRACT OF LAND CONVEYED TO HAROLD SCHERZ, TRUSTEE, BY DEED RECORDED IN VOLUME 6041, PAGE 461 OF THE DEED OF TRUST RECORDS OF TRAVIS COUNTY, TEXAS, THE HEREIN DESCRIBED TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2 inch iron pin found in the West r.o.w. line of Pleasant Cove, being at the most Easterly corner of Lot 4, Block D, Hatley Park Estates, a subdivision recorded in Plat Book 75, Page 257 of the Plat Records of Travis County, Texas, for the most Northerly corner hereof;

THENCE along the West r.o.w. line of Pleasant Cove, S 34° 16' 45" E for a distance of 24.19 feet to a concrete monument set for an Easterly corner hereof;

THENCE along the Easterly line of the herein described tract, S 44° 37' 30" W for a distance of 224.17 feet to a 1/2 inch iron pin found and S 16° 30' E for a distance of 130.04 feet to a 1/2 inch iron pin found for the Southeast corner hereof;

THENCE along the South line of the herein described tract, for the following courses:

N 87° 05' 37" W for a distance of 57.00 feet to an angle point

S 67° 55' 53" W for a distance of 69.59 feet to an angle point

N 58° 59' 37" W for a distance of 155.93 feet to a 1/2 inch iron pin found in the Southeast line of Block D of the said Hatley Park Estates, for the Southwest corner hereof;

THENCE along the Southeast line of the said Block D for the following courses:

FIELD NOTES
FOR

0.90 ACRE TRACT - Page Two

Along a curve to the right whose radius is 198.83 feet, whose arc is 116.37 feet and whose chord bears N 48° 37' 15" E for a distance of 114.72 feet to a 1/2 inch iron pin found

N 65° 26' 30" E for a distance of 86.83 feet to a 1/2 inch iron pin found at a point of curve

Along a curve to the left whose radius is 741.52 feet, whose arc is 240.62 feet and whose chord bears N 56° 01' 30" E for a distance of 239.57 feet to a 1/2 inch iron pin found

N 46° 46' 15" E for a distance of 5.25 feet to the PLACE OF BEGINNING and containing 0.90 acre of land, more or less.

I hereby certify that this metes and bounds description is based upon the Land Title Survey and Plat made by Roy D. Smith, Registered Professional Surveyor No. 4094 on May 12, 1993.

AS SURVEYED BY:
ROY D. SMITH SURVEYORS, P.C.

Roy D. Smith
ROY D. SMITH
REGISTERED PROFESSIONAL SURVEYOR NO. 4094
May 12, 1993



Job No. 12-67

FILED
93 MAY 28 PM 4:46
TRAVIS COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF TRAVIS
I hereby certify that this instrument was FILED on
the date and at the time signed herein by me, and
was duly RECORDED in the Public and Page of the
public RECORDS of Travis County, Texas, on

MAY 28 1993



By: *John D. Dwyer*
John D. Dwyer
301 Commerce Suite 450
Austin Texas 78701
(512) 412-986

REPT -
TRAVIS COUNTY

11946 1991

Agenda Item:

Discussion and possible action item to recommend a Rollingwood Park Comment/Concern/Complaint google form, which will be identified and accessed by QR code, to be posted throughout Rollingwood Park, locations and number of signs will be determined by the Park Commission, with the recommendation to have the QR code posted on the Rollingwood website, WHLL website and distributed electronically to WHLL and WHGS database.

Description:

The Rollingwood Park Comment/Concern/Complaint form will serve as a central reporting system for park users to report any comments, concerns, or complaints they encounter while using the park. The form is a collaboration between WHLL, WHGS, Vicky Ballard from Public Works, and Park Commission Member Chad Smith. This form will help streamline the reporting process for when situations arise at Rollingwood Park. Currently, the reporting process is fragmented and without consistent record keeping. The form will collect responses in one centralized location, which will be received and addressed by Vicky Ballard from Public Works and WHGC representative, Chad Smith.

Action Requested:

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

Fiscal Impacts:

The cost to print the signs will result in an increase expense in the operating budget.

Attachments:

<https://forms.gle/YcmnDLEXF9kp48SS7>

AGENDA ITEM SUMMARY SHEET**City of Rollingwood****Meeting Date: _____ February 7, 2022 _____****Submitted By:**

Niccole Maurici

Agenda Items:

Discussion and possible action to install a motion sensor light(s) on the east side of the Field House.

Description:

The batting cage and walking trail to the east of the Field House has poor visibility in the evening. Installing a motion sensor light would improve visibility and create a safer environment for park users.

Action Requested:

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

Fiscal Impacts:

Increase expense in the operating budget

Attachments:

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: February 7, 2022

Submitted By:

Niccole Maurici

Agenda Items:

Discussion and possible action to install outdoor security cameras throughout Hatley Fields, Pavilion, upper and lower playscapes.

Description:

Safety is a priority and by installing an outdoor security camera, the city will have the ability to review if/when vandalism occurs (like the batting cage nets in the summer of 2020), as well as be able to address any concerns or complaints that take place on the fields.

Additionally, City Council has scheduled three Town Halls regarding [Rollingwood's Comprehensive Plan](#), and Workshop 3 will be sometime in March. Workshop 3 will be discussing Parks and Recreation (p. 29-30). By installing outdoor security cameras over park areas, the city will be able to have better insight on the amount/frequency/types of users and the times users visit the parks.

This information will help future decisions with regard to the current park and its usage.

Action Requested:

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

Fiscal Impacts:

Increase expense in the operating budget, potentially partner with WHLL to share expense.

Attachments:

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: February 7, 2022

Submitted By:

Niccole Maurici

Agenda Items:

Discussion and possible action to recommend a Rollingwood Park QR code to access park reservations and park space availability, to be posted throughout Rollingwood Park, locations can include but are not limited to Hatley Fields 1/2/3/4/5, as well as the pavilion, the number of signs to be determined by the Park Commission.

Description:

Recently, the Park Commission made a recommendation to City Council to implement a new reservation and rental process and it was approved. Creating a QR code and linking it to the Rollingwood website will help renters/vendors submit their application as well as help communicate this process to our park users. In addition, a Google Calendar has been created and maintained by Vicky Ballard of Public Works to help park users know of upcoming reservations for the pavilion and field usage. By creating a QR code that links to park availability, park users will be more aware of when reservations have been made.

Action Requested:

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

Fiscal Impacts:

Increase expense in the operating budget to create the QR code signs.

Attachments:

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2021

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13.

100-GENERAL FUND

PARK DEPARTMENT

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>PERSONNEL</u>					
100-5-55-5000 SALARY	39,983.00	3,235.69	9,164.84	22.92	30,818.16
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	177.12	708.13	21.26	2,622.87
100-5-55-5030 WORKERS COMP INSURANCE	500.00	0.00	484.69	96.94	15.31
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	247.53	701.10	22.92	2,357.90
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	0.00	0.00	0.00	122.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	373.93	1,058.74	22.07	3,739.26
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	51,793.00	4,034.27	12,117.50	23.40	39,675.50
 <u>SUPPLIES & OPERATION EXP</u>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	147.66	295.75	2.96	9,704.25
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	409.61	409.61	163.84	(159.61)
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5171 EQUIPMENT	2,500.00	98.62	486.45	19.46	2,013.55
100-5-55-5190 MATERIALS	4,000.00	0.00	1,321.06	33.03	2,678.94
100-5-55-5191 MAINTENANCE	7,000.00	0.00	3,975.74	56.80	3,024.26
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	13,000.00	0.00	380.00	2.92	12,620.00
TOTAL SUPPLIES & OPERATION EXP	41,250.00	655.89	6,868.61	16.65	34,381.39
 <u>CONTRACTUAL SERVICES</u>					
100-5-55-5255 VEHICLE INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00
 <u>MISCELLANEOUS OTHER EXP</u>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	1.40	4.20	0.84	495.80
TOTAL MISCELLANEOUS OTHER EXP	500.00	1.40	4.20	0.84	495.80
 <u>CAPITAL OUTLAY</u>					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	0.00	0.00	5,000.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 Veh Fin Note - Debt Service	0.00	0.00	0.00	0.00	0.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	785.00	0.00	0.00	0.00	785.00
TOTAL CAPITAL OUTLAY	5,785.00	0.00	0.00	0.00	5,785.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2021

Page 18

13.

100-GENERAL FUND

PARK DEPARTMENT

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	0.00	0.00	6,500.00
100-5-55-5515 MAINTENANCE BUILDING	<u>0.00</u>	<u>75.95</u>	<u>75.95</u>	<u>0.00</u> (<u>75.95)</u>
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	75.95	75.95	1.17	6,424.05
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TOTAL PARK DEPARTMENT	107,328.00	4,767.51	19,066.26	17.76	88,261.74