



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, April 15, 2026

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on April 15, 2026 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at citysecretary@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

- [2.](#) Presentation and discussion on the Quarterly Investment Report for the 2nd Quarter

- 3. Presentation and discussion on the Budget Review for the 2nd Quarter
- 4. Presentation and discussion regarding Finance Director Abel Campos and his more than 20 years of service to the City
- 5. Presentation and discussion regarding Police Chief Kristal Muñoz and her 20 years of service to the City

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 6. Discussion and possible action on the minutes from the March 25, 2026 Special City Council meeting
- 7. Discussion and possible action on suspending the May 9, 2026 effective date of the proposal by Texas Gas Service Company, a division of One Gas, Inc. to implement interim GRIP rate adjustments for gas utility investment in 2025

REGULAR AGENDA

- 8. Discussion and possible action on approving the resolution for the 50th anniversary of Hill Country Middle School
- 9. Discussion and possible action regarding the process for consideration of any future action for amendment of Chapter 107 related to Playhouses and Playscapes
- 10. Discussion and possible action regarding the MoPac South Expansion Project
- 11. Discussion and possible action to create a separate off leash dog area in Rollingwood Park
- 12. Discussion and possible action on awarding or rejecting bids received for the Request for Proposals issued for the 2026 Water Rate Study
- 13. Discussion and possible action on council recommendations related to the City Hall improvement project
- 14. Consideration and possible action to move the date of the May City Council regular meeting

EXECUTIVE SESSION

- 15. Executive Session pursuant to Texas Local Government Code section 551.071 Consultation with Attorney regarding regulation of access to Almarion Way
- 16. Executive Session pursuant to Texas Local Government Code section 551.071 Consultation with Attorney regarding Marcie v. City of Rollingwood

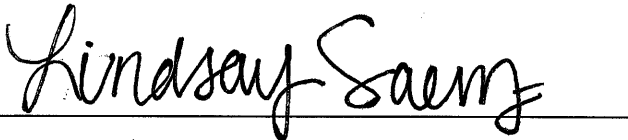
REPORTS

17. City Administrator's Report
18. Chief of Police Report
19. Municipal Court Report
20. City Financials for March 2026 - Fiscal Year 2025-2026
21. RCDC Financials for March 2026 - Fiscal Year 2025-2026
22. Contract Invoices - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates, City Engineer
23. Crossroads Utility Services Report on Water and Wastewater
24. City Engineer Report - K. Friese + Associates
25. Travis Central Appraisal District and Tax Assessor - Notices, Letters, Documents

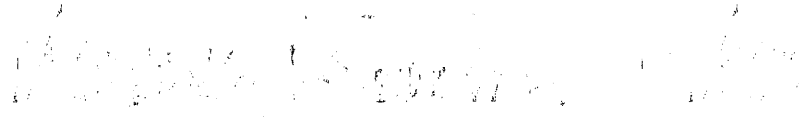
ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov prior to 5:00 p.m. on April 9, 2026.



Lindsay Saenz, Assistant to the City Administrator



NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;
and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES

Wednesday, March 25, 2026

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas, on March 25, 2026. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL SPECIAL CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:01 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Kevin Glasheen, Council Member Phil McDuffee, and Council Member Kevin Schell

Also Present: City Administrator Alun Thomas, Assistant to the City Administrator Lindsay Saenz, Police Chief Kristal Muñoz, Public Works Director Izzy Parra, and Development Services Manager Nikki Stautzenberger

PUBLIC COMMENTS

The following individuals spoke during public comments:

Shanthi Jayakamar, a resident at 3309 Park Hills Drive, wanted to thank Alun Thomas and his team for attending and helping with the spring cleanup, the event's efficiency, and the possibility of a fall cleanup that doesn't coincide with spring break.

Kirk Mitchell, a resident at 2802 Rock Way, discussed the use of two-stroke leaf blowers and similar equipment in the neighborhood and expressed concern about noise and high pollution levels. He suggested there be a presentation to ban the use of insensitive and polluting engine equipment.

PRESENTATIONS

2. Presentation and update on water pressure in the City of Rollingwood's water distribution system

A presentation on the water distribution in the City of Rollingwood was given by Public Works Director Izzy Parra, who discussed the water pressure and flow rates now that the Water CIP work is complete. Mayor Gavin Massingill mentioned that the results we wanted, to see significant improvements, are now visible, as the Water CIP work is finished. The city is also working with the Westlake Fire Department to conduct real-world scenarios to test the systems.

Thom Farrell, a resident at 3223 Park Hills Drive, asked whether our application to update the fire rating would be resubmitted, so residents can get a better rate and pay a lower premium for their fire insurance.

Fire Chief David Wilson of Travis County ESD 9 stated that the 'Insurance Service Office' issues the public protection class (PPC) rating, where a lower number is better, and Rollingwood has a PPC of two (2). The rating comprises 50% Fire Department, 10% Dispatch, some additional factors, and 40% water. With the water improvements, they can evaluate the gap between our PPC and an ISO one. Expect that, with the flow improvements, the water rating will increase slightly.

3. Presentation and discussion regarding the MoPac South Expansion Project

Mayor Gavin Massingill highlighted that CTRMA is currently in the comment period, which ends on May 3rd, 2026. A CTRMA Board meeting is scheduled at Bowie High School on April 29, 2026, at 9:00 a.m. Amy Poltillo proposed that a productive next step would be a work session with the City Council, the MoPac Task Group, the City of Westlake, and Mayor Vaughn to review and understand the new project plans. The maps presented previously were very useful.

Bill Bunch, executive director and attorney for Save Our Springs Alliance, spoke on this item and emphasized the importance of considering other critical issues with this project. These include direct threats to the natural areas around us, as well as often-overlooked problems during construction, such as air, noise, and water pollution, and delays for commuters. He invites the public to participate in a community fabric discussion on Earth Day, Wednesday, April 22, 2026, at Austin High School. The Save Our Springs Alliance is requesting an extension of the comment period, and Travis County is requesting a full environmental assessment.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

4. Discussion and possible action on the minutes from the February 18, 2026, City Council meeting
5. Discussion and possible action on amending the City of Rollingwood's Authorized Representatives for TexPool
6. Consideration and possible action on approval of a Water Conservation Plan and a Drought Contingency Plan

Council Member Brook Brown moved to approve items 5 and 6 on the Consent Agenda. Council Member Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

Council Member Brook Brown discussed edits to item 4 on the Consent Agenda, minutes from the February 18, 2026, City Council meeting. On page 2, item 3, the 2nd statement should read “principal and interest should be shown year by year instead of five years.” Page 3 item 11, the 3rd sentence should read “Council Member Brook Brown suggested the access being sought is a curb cut from the rear of the lot.” Page 4, the sentence beginning with Amaud Prodel, needs a verb. Item 13, the sentence beginning with Police chief, should read “for switching to Chevrolet Tahoes from the Ford Explorers.”

Council Member Brook Brown moved to approve the February 18, 2026, City Council meeting minutes as corrected. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

7. Discussion and possible action on the City Hall improvement project

Mayor Gavin Massingill provided an update on discussions with Emergency Services District (ESD) 9 regarding a potential joint-use facility with the proposed City Hall project. Fire Chief David Wilson highlighted materials included in the ESD packet, noting the district’s commitment to serving Rollingwood and its interest in a joint city hall, police, and fire facility, as reaffirmed at the March 24, 2026, ESD Board meeting. He also noted that adding an additional unit would improve response times across the service area.

Mayor Massingill confirmed with Fire Chief David Wilson that the proposed \$1.5 million contribution remains an appropriate match and inquired about long-term maintenance and operational commitments, as well as the timing of an interlocal agreement. Fire Chief David Wilson noted that agreements have been made both before and during construction in the past, and either approach would work.

Council Member Kevin Glasheen asked how shared ownership and other items would be structured, and Fire Chief David Wilson said that is something they will refer to legal to work on. Additionally, Council member Kevin Glasheen asked about the 900 square feet for an apparatus bay and what the term “stacked” means in reference to the apparatus bay, as well as what other things go into an apparatus bay. Fire Chief David Wilson explained that “stacked” generally means there is enough space for two units and allows for expansion, but they are looking for a 33-foot apparatus bay to house one unit.

Mayor Gavin Massingill asked Fire Chief David Wilson what the ESD needs for the next steps, and they will need a feasibility assessment to ensure it meets their needs. They are willing to work with the city on cost-sharing as they move forward with professionals' shared studies and are willing to work with the city during that.

Mayor Gavin Massingill asked the City Council for the authority to issue a Request for Qualifications (RFQ) for a Project Manager. It would be beneficial to engage a city representative early, prior to project planning, to assist with site planning, firm selection, and overall project coordination. An RFQ process would help identify qualified candidates. The role

is envisioned as an individual hired on a monthly retainer, rather than an architecture firm serving as an owner's representative. Once proposals are received, they can be presented to City Council for brief interviews.

Council member Kevin Glasheen noted that he has someone available who can review pricing at no cost. He also added that the owner rep or project manager is very helpful in hiring architects because you are unsure of what is fair and helpful and can help with costs.

Council Member Phil McDuffee moved to grant Mayor Gavin Massingill the authority to issue an RFQ for project manager/owner's representative services. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

8. Discussion and possible action on the Fiscal Year 2026 paving projects

City Administrator Alun Thomas provided a recap of recent paving street projects, noting that while a few change orders were issued, they allowed for additional improvements such as limited curb replacement, regrading, concrete paving, and enhanced striping at key locations. Construction began in December 2025 with milling and paving, and the project was completed in January 2026 with final striping marking the project's conclusion. Of the \$500,000 allocated by City Council, \$428,050.95 was spent, leaving \$71,949.05 remaining.

Mayor Gavin Massingill noted that WSB, which oversaw the original pavement study and bid package, should amend and update its report to reflect current conditions so the City can better prioritize and continue planned improvements.

Council Member Brook Brown inquired about approximately \$72,000 in project savings and whether those funds would remain dedicated to street projects. It was clarified that the funds consist of budgeted dollars and unexpended balances, and they will remain earmarked for street-related improvements.

Council Member Brook Brown moved to give Mayor Gavin Massingill authority to request that WSB update our project to show completion of the items that have been completed in Alun's report. Council Member Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

9. Discussion and possible action on installation of a valley gutter at the intersection of Vale Street and Bettis Boulevard and other water diversion structures

Mayor Gavin Massingill introduced the item, noting that it has come before the Council a number of times. It was recapped that Lochner (formerly known as K. Friese and Associates) previously provided the city with initial recommendations for addressing the intersection. Following their presentation to Council, a decision was made to pause the project and engage WSB to conduct an independent evaluation. Additionally, funds were expended, as approved by City Council, to shoot grades at the intersection's streets and curbs. Mayor Gavin Massingill reiterated that he had the survey go above and beyond in terms of the number of points they shot grades on. This information was then provided to WSB, which subsequently evaluated the project in its entirety and developed a proposed scope of work and engineering costs totaling \$45,000 for the City's consideration.

Selina Brandon, Senior Project Engineer with WSB, shared that the proposal they designed not only includes a drainage analysis to show exactly what the water is doing at that intersection currently, but also whatever solution that they design, which is currently discussed as a valley gutter and also a curb raise in front of the resident on the northeast corner of that intersection and to prevent some of the flooding at the front of their property. The analysis will show that any solution provided would not impact any other residents or be diverted to anyone else, which is what the analysis is for. The final task is to develop the design.

Council Member Glasheen expressed concern regarding the cost and scope of the WSB proposal, questioning whether a more limited approach, including the use of the existing Lochner design, could provide a reasonable solution. He further stated that while engineering outcomes cannot be guaranteed, a solution based on reasonable engineering judgment and standards would be sufficient, provided it does not adversely impact neighboring properties.

Council Member Brook Brown raised concerns regarding the lack of comparability between the Lochner and WSB proposals and the absence of data to evaluate drainage outcomes. She emphasized the need for clear design criteria or standards and reiterated that any solution should improve existing conditions without negatively affecting adjacent properties.

Mayor Massingill and staff stated that Lochner's prior work did not include the level of hydrology and modeling necessary to provide that level of certainty and that the WSB proposal is intended to supply the data needed to evaluate design outcomes. They further noted that both Lochner design options were previously considered reasonable, but without modeling, the outcomes could not be fully quantified.

City Administrator Alun Thomas also indicated that the WSB scope includes development of supporting analysis and documentation to better define expected drainage performance and minimize unintended impacts.

Council Members continued discussion regarding cost, level of analysis, and desired outcomes, reiterating the importance of balancing reasonable engineering solutions with sufficient data to avoid adverse impacts to neighboring properties.

Mayor Gavin Massingill proposed a modified approach for Council consideration, suggesting that if approximately \$19,000 of the WSB scope of work is allocated to development of the bid package, the Council could approve that portion of the scope at this time and evaluate the resulting information before determining whether to proceed with the remaining work.

Council Member Brook Brown moved to approve the proposal from WSB to do Task 1-4 of their proposal for \$26,000. Council Member Kevin Schell seconded the motion.

Mayor Pro Tem Sara Hutson asked whether we had that available in the budget. Mayor Gavin Massingill responded that we do have the funds from the \$70,000 previous agenda item (street paving savings), and that it falls under the streets line item.

The motion carried with 5 in favor and 0 against.

10. Discussion, update, and possible action on the east driveway entrance improvements and parking area improvements in Rollingwood Park

Melissa Morrow, resident of 2502 Timberline Drive and Park Commission Chair, introduced Curt Arnett and provided an update on ongoing park-related planning efforts. She stated that discussions with Robert Dial included cost estimating guidance and noted that updated landscape designs for the off-leash area had been completed. She further stated that, based on input received, there may be cost efficiencies in coordinating the parking lot and off-leash area projects, and that constructing the parking lot prior to finalizing the off-leash area could result in construction inefficiencies.

Curt Arnett presented preliminary cost information comparing Truegrid and asphalt options; however, Council noted that supporting materials were not available for review at the meeting. Ms. Morrow stated that updated Truegrid cost information had been received that day and differed from earlier estimates. She reiterated that the Park Commission has expressed support for the Truegrid option due to drainage and heat reduction considerations.

Council Members discussed the need for additional information to support decision-making. Council Member Kevin Glasheen requested that cost estimates and design options be brought forward for consideration at a future meeting. Mayor Pro Tem Sara Hutson requested the inclusion of lifecycle, maintenance, and lifespan information. Council Member Kevin Schell requested a more formalized presentation of plans and associated costs. Council Member Brook Brown requested additional cost estimates and inquired about the appropriate timing and scope for development of a request for proposals.

Alex Robinette, resident of 2500 Bettis Boulevard, expressed appreciation for Robert Dial's assistance and stated that prior discussions regarding the parking lot have focused on the north area and associated excavation. She stated her preference for separating the parking lot and off-leash area projects, noting that the parking lot could proceed while still preparing the north area, thereby avoiding commitment to the off-leash area at this time. She indicated that a phased approach may provide greater efficiency and potential cost savings.

Shanthi Jayakumar, resident of 3309 Park Hills Drive, expressed concern that completing only one portion of the project could create uncertainty regarding future development of the remaining area. She stated that delaying the full project may lead to community concern and suggested that the entire project be fully designed and approved prior to initiating construction of any individual component.

Additional discussion included project timing considerations related to Little League seasonal use. Ms. Morrow noted that the Park Commission had also been directed to consider a broader, long-term plan for the area.

No action was taken.

11. Discussion and possible action regarding an appointment to fill a vacant position on the Rollingwood Planning and Zoning Commission

Council Member Brook Brown moved to appoint Patricia Barnes to the vacancy in the Planning and Zoning Commission. Council Member Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

12. Discussion and possible action on the city’s waste disposal services, including the spring cleanup event, future cleanup scheduling issues, and missed pickup notifications to the city and to residents

Mayor Pro Tem Sara Hutson raised concerns about scheduling the spring cleanup during Spring Break, noting it limited participation. She suggested choosing a time when Little League is not using the parking area, since dumpsters take up significant space, and highlighted that the City’s contract allows for up to 12 dumpsters annually, creating an opportunity for an additional cleanup event.

She also noted that residents wanted to dispose of electronics that were not accepted and proposed exploring options such as using the City or Austin’s reuse and recycling center, or coordinating a single staff-led drop-off. Additionally, she suggested partnering with the Boy Scouts for volunteer support, including pickup and delivery services for residents unable to transport items, with the goal of making the program more convenient and accessible.

Council Member Kevin Schell noted that the City’s trash service also includes bulk item pickup, which Assistant to the City Administrator Lindsay Saenz confirmed. Mayor Gavin Massingill added that the City has a good contract agreement due to the low maintenance needs of the city.

Mayor Pro Tem Sara Hutson also noted a missed trash pickup and then additional delays due to a truck breakdown. Neither city staff nor residents were notified of the additional delays. She requested improved communication from Waste Connections regarding service delays so the City can keep residents informed.

13. Discussion regarding monthly reports from the City Administrator, as included in City Council meeting packets

Mayor Pro Tem Sara Hutson asked about adding back into the reports a “Top 10 Water User Report” that would not identify the user, but the volume may be helpful, so we know where the water is going.

EXECUTIVE SESSION

14. Executive session pursuant to section 551.074 of the Texas Government Code for discussion of personnel matters regarding applications received for the City Secretary position

City Council went into Executive Session at 9:40 p.m.

City Council reconvened the meeting from Executive Session at 9:52 p.m.

Mayor Gavin Massingill stated there was no action taken in executive session

ADJOURNMENT OF MEETING

The meeting was adjourned at 9:52 p.m.

Minutes adopted on the 15th day of April, 2026.

Gavin Massingill, Mayor

ATTEST:

Nikki Stautzenberger, Development Services Manager

AGENDA ITEM SUMMARY SHEET
City of Rollingwood
Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Presentation and discussion on the Quarterly Investment Report for the 2nd Quarter

Description:

For this recurring agenda item, Finance Director Abel Campos and City Administrator Alun Thomas have prepared an investment report for the City of Rollingwood for Council's review and comment.

Action Requested:

Staff asks that Council review and discuss the investment report, asking questions as necessary.

Fiscal Impacts:

This item will not have a fiscal impact on the City

Attachments:

- FY 2025-2026 Q2 Investment Report for the City of Rollingwood



CITY OF ROLLINGWOOD

403 Nixon Drive
Rollingwood, TX 78746
(512) 327-1838 Fax (512) 327-1869

April 7, 2026

City of Rollingwood Council Members

Re: Quarterly Investment Report

Council Members:

In accordance with the Public Investment Act, enclosed is the Quarterly Investment Report for the quarter ending March 31, 2026.

Sincerely yours,

A handwritten signature in blue ink that reads "Alun W. Thomas".

Alun Thomas, City Administrator

CITY OF ROLLINGWOOD
QUARTERLY INVESTMENT REPORT
2025-2026
FY 2ND QTR.

POOLED INVESTMENTS:

TEXPOOL:

	GENERAL FUND	WATER FUND	WASTEWATER FUND	TOTAL
AVERAGE BALANCE	46.948%	8.823%	44.229%	100.000%
1ST QUARTER				
OCTOBER, 2025	\$ 372,118.89	\$ 69,932.80	\$ 350,567.57	\$ 792,619.25
NOVEMBER, 2025	\$ 373,507.91	\$ 70,193.84	\$ 351,876.15	\$ 795,577.90
DECEMBER, 2025	\$ 374,648.83	\$ 70,408.25	\$ 352,950.99	\$ 798,008.08
2nd QUARTER				
JANUARY, 2025	\$ 375,903.57	\$ 70,644.06	\$ 354,133.06	\$ 800,680.69
FEBRUARY, 2025	\$ 377,087.35	\$ 70,866.53	\$ 355,248.28	\$ 803,202.16
MARCH, 2025	\$ 378,113.82	\$ 71,059.43	\$ 356,215.31	\$ 805,388.56
ENDING BALANCE				
1ST QUARTER				
OCTOBER, 2025	\$ 373,385.51	\$ 70,170.83	\$ 351,760.84	\$ 795,317.18
NOVEMBER, 2025	\$ 374,609.56	\$ 70,400.87	\$ 352,913.99	\$ 797,924.42
DECEMBER, 2025	\$ 375,827.17	\$ 70,629.70	\$ 354,061.09	\$ 800,517.96
2nd QUARTER				
JANUARY, 2025	\$ 377,011.32	\$ 70,852.24	\$ 355,176.65	\$ 803,040.21
FEBRUARY, 2025	\$ 378,075.78	\$ 71,052.28	\$ 356,179.47	\$ 805,307.54
MARCH, 2025	\$ 379,255.01	\$ 71,273.90	\$ 357,290.40	\$ 807,819.31
INTEREST				
1ST QUARTER				
OCTOBER, 2025	\$ 1,308.84	\$ 245.97	\$ 1,233.04	\$ 2,787.86
NOVEMBER, 2025	\$ 1,224.05	\$ 230.04	\$ 1,153.16	\$ 2,607.24
DECEMBER, 2025	\$ 1,217.62	\$ 228.83	\$ 1,147.10	\$ 2,593.54
2nd QUARTER				
JANUARY, 2025	\$ 1,184.15	\$ 222.54	\$ 1,115.57	\$ 2,522.25
FEBRUARY, 2025	\$ 1,064.47	\$ 200.05	\$ 1,002.82	\$ 2,267.33
MARCH, 2025	\$ 1,179.23	\$ 221.61	\$ 1,110.93	\$ 2,511.77
INTEREST RECEIVED:				
1ST QUARTER	\$ 3,427.84	\$ 644.20	\$ 3,229.31	\$ 7,988.64
2ND QUARTER	\$ 3,427.84	\$ 644.20	\$ 3,229.31	\$ 7,301.35
YEAR-TO-DATE	\$ 6,855.68	\$ 1,288.40	\$ 6,458.63	\$ 15,289.99

<u>WEIGHTED AVG MATURITY (WAM)</u>	TEXPOOL:	
	<u>WAM (1)</u>	<u>WAL (2)</u>
<u>1ST QUARTER</u>		
OCTOBER, 2025	39	101
NOVEMBER, 2025	38	95
DECEMBER, 2025	43	101

<u>2nd QUARTER</u>		
JANUARY, 2025	38	94
FEBRUARY, 2025	39	92
MARCH, 2025	45	95

AVERAGE YIELD

<u>1ST QUARTER</u>	
OCTOBER, 2025	3.8270%
NOVEMBER, 2025	3.9885%
DECEMBER, 2025	4.1418%

<u>2nd QUARTER</u>	
JANUARY, 2025	3.7098%
FEBRUARY, 2025	3.6806%
MARCH, 2025	3.6724%

NET ASSET VALUE (NAV)

<u>1ST QUARTER</u>	
OCTOBER, 2025	\$ 1.00
NOVEMBER, 2025	\$ 1.00
DECEMBER, 2025	\$ 1.00

<u>2nd QUARTER</u>	
JANUARY, 2025	\$ 1.00
FEBRUARY, 2025	\$ 1.00
MARCH, 2025	\$ 1.00

NOTES:

- (1) "WAM" IS THE MEAN AVERAGE OF THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAYED, (B) WOULD BE REPAYED UPON A DEMAND BY TEXPOOL, OR ARE SCHEDULED TO HAVE THEIR INTEREST RATE READJUSTED TO REFLECT CURRENT MARKET RATES. SECURITIES WITH ADJUSTABLE RATES PAYABLE UPON DEMAND ARE TREATED AS MATURING ON THE EARLIER OF THE TWO DATES SET FORTH IN (B) AND © IF THEIR SCHEDULED MATURITY IS MORE THAN 397 DAYS. THE MEAN IS WEIGHTED BASED ON THE PERCENTAGE OF THE AMORTIZED COST OF THE PORTFOLIO INVESTED IN EACH PERIOD.
- (2) "WAL" IS CALCULATED IN THE SAME MANNER AS THE DESCRIBED IN FOOTNOTE 1, BUT IS BASED SOLELY ON THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAYED OR (B) WOULD BE REPAYED UPON DEMAND BY TEXPOOL, WITHOUT REFERENCE TO WHEN INTEREST RATES OF SECURITIES WITHIN TEXPOOL ARE SCHEDULED TO BE READJUSTED.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Presentation and discussion on the Budget Review for the 2nd Quarter

Description:

For this recurring agenda item, Finance Director Abel Campos has prepared a financial analysis for the City of Rollingwood for Council's review and comment.

Action Requested:

Staff asks that Council review and discuss the financial analysis, asking questions as necessary.

Fiscal Impacts:

This item will not have a fiscal impact on the City

Attachments:

- FY 2025-2026 Q2 Financial Analysis for the City of Rollingwood

2025-2026

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 03/31/2026, 50% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,766,211	\$ 1,731,575	98%	\$ 1,633,969		106%
TELECOM TAXES	\$ 15,000	\$ 7,982	53%	\$ 7,659		104%
4-B SALES TAX	\$ 200,000	\$ 116,244	58%	\$ 116,311		100%
CITY SALES TAX	\$ 800,000	\$ 464,978	58%	\$ 465,242		100%
ELECTRIC UTILITY FRANCHISE FEE	\$ 100,000	\$ 59,166	59%	\$ 63,311		93%
BUILDING PERMIT FEES	\$ 63,250	\$ 62,341	99%	\$ 40,313		155%
COURT FINES	\$ 59,150	\$ 58,986	100%	\$ 38,857		152%
WATER SALES	\$ 1,253,500	\$ 722,478	58%	\$ 718,509		101%
STREET SALES TAX	\$ 200,000	\$ 116,245	58%	\$ 116,311		100%
PROPERTY TAX-DEBT SERVICE 2014	\$ 500,900	\$ 197,576	39%	\$ 197,760		100%
PROPERTY TAX-DEBT SERVICE 2019	\$ 712,050	\$ 697,341	98%	\$ 697,014		100%
PROPERTY TAX-DEBT SERVICE 2020	\$ 316,610	\$ 313,878	99%	\$ 309,385		101%
PROPERTY TAX-DEBT SERVICE 2023	\$ 230,675	\$ 231,484	100%	\$ 227,272		102%
PROPERTY TAX-DEBT SERVICE 2024	\$ 107,850	\$ 105,523	98%	\$ 105,481		100%
WASTEWATER REVENUES	\$ 903,500	\$ 491,197	54%	\$ 435,905		113%
PUD SURCHARGE	\$ 98,160	\$ 49,077	50%	\$ 49,077		100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,852,195	\$ 2,711,250	70%	\$ 2,516,162		108%
EXPENDITURES	\$ 4,302,318	\$ 2,085,787	48%	\$ 1,407,673		148%
WATER FUND:						
REVENUE	\$ 1,255,500	\$ 724,344	58%	\$ 720,479		101%
EXPENDITURES	\$ 1,713,000	\$ 651,038	38%	\$ 545,564		119%
STREET MAINTENANCE FUND:						
REVENUE	\$ 200,250	\$ 116,433	58%	\$ 116,526		100%
EXPENDITURES	\$ 451,828	\$ 111,010	25%	\$ 59,175		188%
COURT SECURITY FUND:						
REVENUE	\$ 2,600	\$ 2,541	98%	\$ 1,742		146%
EXPENDITURES	\$ 1,625	\$ 338	21%	\$ 130		260%
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 2,079	130%	\$ 1,425		146%
EXPENDITURES	\$ 5,000	\$ 300	6%	\$ 4,362		7%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 201,300	\$ 197,576	98%	\$ 197,760		100%
EXPENDITURES	\$ 200,800	\$ 25,400	13%	\$ 27,575		92%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 712,450	\$ 697,341	98%	\$ 697,014		100%
EXPENDITURES	\$ 711,450	\$ 128,225	18%	\$ 137,025		94%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 316,810	\$ 313,878	99%	\$ 309,385		101%
EXPENDITURES	\$ 315,810	\$ 5,305	2%	\$ 7,780		68%
DEBT SERVICE FUND - 2023:						
REVENUE	\$ 231,075	\$ 231,484	100%	\$ 227,272		102%
EXPENDITURES	\$ 233,575	\$ 86,788	37%	\$ 88,713		98%
DEBT SERVICE FUND - 2024:						
REVENUE	\$ 108,250	\$ 105,523	97%	\$ 105,481		100%
EXPENDITURES	\$ 108,050	\$ 34,025	31%	\$ 37,971		90%
CAPITAL PROJECTS FUND:						
REVENUE	\$ 1,000	\$ 888	89%	\$ 1,839		48%
EXPENDITURES	\$ 2,124,325	\$ 1,560,662	73%	\$ 722,164		216%
DRAINAGE FUND:						
REVENUE	\$ 40,900	\$ 14,301	35%	\$ 14,739		97%
EXPENDITURES	\$ 1,021,500	\$ 418,958	41%	\$ 702,037		60%
WASTE WATER FUND:						
REVENUE	\$ 1,026,054	\$ 553,336	54%	\$ 499,801		111%
EXPENDITURES	\$ 1,296,738	\$ 556,483	43%	\$ 438,981		127%

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Presentation and discussion regarding Abel Campos and his more than 20 years of service to the City

Description:

Finance Director Abel Campos has served the City of Rollingwood since 2005, demonstrating over 20 years of dedicated service and commitment.

Action Requested:

No formal action is necessary on this item

Fiscal Impacts:

The cost for Mr. Campos' plaque commemorating his tenure with the City is already in the City's FY 2025-2026 budget.

Attachments:

None

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Presentation and discussion regarding Chief Muñoz and her 20 years of service to the City

Description:

Chief of Police Kristal Muñoz will have served the City of Rollingwood for 20 years on April 26, 2026. Her dedication and leadership have played a vital role in maintaining the community's safety and trust throughout her tenure.

Action Requested:

No formal action on this item is necessary

Fiscal Impacts:

The cost of commemorating Chief Muñoz's tenure with the City is already included in the City's FY 2025-2026 budget.

Attachments:

None

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff.

Agenda Item:

Discussion and possible action on suspending the May 9, 2026 effective date of the proposal by Texas Gas Service Company, a division of One Gas, Inc. to implement interim GRIP rate adjustments for gas utility investment in 2025

Description:

On Tuesday, March 10, Texas Gas Service Company (Texas Gas or the Company) made an Interim Rate Adjustment or "GRIP" filing with the cities within its service area. The Company is seeking recovery of \$278,096,965 in invested capital. The current filing will increase rates to the average small residential customer by \$3.58 per month. This will increase the current small residential customer charge from \$19.50 to \$23.08 per month. Large residential customers will see their customer charge increase from \$35.00 to \$38.58 per month, and small commercial customers will see their customer charge increase from \$75.00 to \$88.70 per month.

The increase is currently scheduled to go into effect on May 9, 2026. Under the GRIP statute, cities may not challenge the Company's request. The resolution suspends that effective date of the Company's rate increase for 45 days to allow the City to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increase.

Action Requested:

To take action on the proposed Resolution 2026-04-15-07 suspending the effective date of the implementation of rate adjustments by Texas Gas Service Company.

Fiscal Impacts:

This is a recurring item. Approval and adoption of this resolution will not have a fiscal impact on the City.

Attachments:

- Proposed resolution

RESOLUTION NO. 2026-04-15-07

A RESOLUTION OF THE CITY OF ROLLINGWOOD, TEXAS SUSPENDING THE MAY 9, 2026 EFFECTIVE DATE OF THE PROPOSAL BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC. TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2025 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

WHEREAS, the City of Rollingwood, Texas (“City”) is a gas utility customer of Texas Gas Service Company, a Division of One Gas, Inc. (“TGS” or “Company”) and is a regulatory authority with an interest in the rates and charges of TGS; and

WHEREAS, TGS made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on March 10, 2026, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by TGS, effective May 9, 2026; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

Section 1. The May 9, 2026, effective date of the GRIP Rate Increases proposed by TGS is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

Section 2. A copy of this Resolution shall be sent to TGS representative Judy Hitchye, Texas Gas Service Company, Barton Skyway IV, 1301 S. Mopac, Suite 400, Austin, Texas 787476 (Judy.Hitchye@onegas.com), and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701 (tbrocato@lglawfirm.com).

PASSED AND APPROVED on this 15th day of April, 2026.

Gavin Massingill, Mayor

ATTEST:

Alun Thomas, City Administrator

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Discussion and possible action on celebrating the 50th anniversary of Hill Country Middle School

Description:

Hill Country Middle School (HCMS), part of Eanes ISD, was established in 1975 and has served the community for 50 years. The school is widely recognized for academic excellence, innovation, and student achievement. Over the decades, HCMS has contributed to the development of students who have gone on to make meaningful impacts in education, public service, science, the arts, and industry.

HCMS maintains a strong reputation as one of the top middle schools in Texas, supported by dedicated educators, engaged families, and an active alumni community.

This resolution formally acknowledges the school's legacy, contributions to the community, and continued success.

Action Requested:

To consider and possibly adopt the resolution

Fiscal Impacts:

No fiscal impact on the City.

Attachments:

- Proposed Resolution No. 2026-04-15-08

**CITY OF ROLLINGWOOD
RESOLUTION NO. 2026-04-15-08**

**A RESOLUTION OF THE CITY OF ROLLINGWOOD, TEXAS,
CELEBRATING THE 50TH ANNIVERSARY OF HILL COUNTRY
MIDDLE SCHOOL**

WHEREAS, Hill Country Middle School, established in 1975 in the Eanes Independent School District, has served the community for 50 years with a commitment to academic excellence, innovation and student growth; and

WHEREAS, generations of HCMS students have strengthened our state and nation through accomplishments in education, the arts, sciences, public service, and industry; and

WHEREAS, HCMS consistently ranks among the top middle schools in Texas, recognized for outstanding achievement in core academics, creativity and student leadership; and

WHEREAS, the school’s traditions and rich history reflect its pride, spirit and culture, having served generations of students, staff and families; and

WHEREAS, the success of HCMS is the result of dedicated educators, supportive families, engaged alumni and a community that values education.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

The Mayor and Council of the City of Rollingwood, Texas, in recognition of the 50th Anniversary of Hill Country Middle School, and the efforts of all its students, staff, alumni and community members through the years, celebrate this milestone and honor the legacy and future of HCMS.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Rollingwood Texas, to be affixed this resolution, on this the 15th day of April, 2026.

PASSED AND APPROVED by the City Council of the City of Rollingwood, Texas, on the 15th day of April, 2026

Gavin Massingill, Mayor

ATTEST:

Alun Thomas, City Administrator

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Councilmember Brown

Agenda Item:

Discussion and possible action regarding the process for consideration of any future action for amendment of Chapter 107 related to Playhouses and Playscapes.

Description:

At the December 17, 2025, City Council meeting, Council members discussed a proposed ordinance to amend Chapter 107 of the Rollingwood Code of Ordinances to allow exemption of defined Playhouses and Playscapes from permitting requirements applicable to accessory buildings. After discussion, the Council declined to take action on the proposed ordinance.

The attached draft proposes amendments to Section 103-7 of the Code to add a definition “playscape” and “exempt children’s playhouse”, and to amend the definition of “Accessory building or structure” to exclude any “playscape” or “exempt children’s playhouse” as so defined.

Action Requested:

This item is posted for discussion by the Council whether to proceed with further action to address playhouses and playscapes in the manner proposed by the attached amendment, and if so, to refer the proposed amendment to Planning and Zoning for its consideration.

Fiscal Impacts:

None at this time. In the event that Planning and Zoning recommends a proposed amendment to address playscapes and playhouses, such action would require a public hearing and public notice to be given in the manner required by law for zoning changes. Several other zoning amendments are under discussion and it is anticipated that several zoning amendments could be combined for purposes of public notice and public hearing.

Attachments:

See attached proposed amendment.

Amend Section 107-3, definition of “accessory building or structure” to read as follows:

Accessory building or structure means a building or structure which does not share a common roof or common wall, including, but not limited to, a toolhouse, home workshop, greenhouse, garage, carport, children's playhouse ([excluding an “exempt children’s playhouse” or “playscape” as defined herein](#)), or swimming pool house, which:

- (1) Is located on the same lot as a dwelling;
- (2) Is subordinate in area to the dwelling and is used for a purpose customarily incidental to the dwelling;
- (3) Is detached from the dwelling except that a connected foundation or walkway may exist with the dwelling;
- (4) Does not provide complete independent living facilities for one or more persons which include permanent provisions for living, sleeping, and sanitation facilities; and
- (5) Is not used for lease or rental, or for a commercial purpose other than a home occupation by a resident of the main dwelling.

Amend Section 107-3 to add a definition for “exempt children’s playhouse” and “playscape” as follows:

[“Exempt children’s playhouse’ means a temporary, freestanding structure not permanently affixed to the ground, with a roof supported by walls, designed for children’s activities, with no utility facilities, not exceeding 64 square feet in area or 8 feet in height, located in a side or rear yard no closer than 10 feet from the lot line and outside of any drainage easement, public utility easement or public right of way, and, on a corner lot where the lot’s rear yard abuts the neighboring property’s front yard, an exempt children’s playhouse must be located behind a fence, or, if there is no fence, no closer than 20 feet from the property line along the front yard of the abutting lot and no closer than 15 feet from the adjacent street.](#)

[“Playscape’ means a freestanding temporary structure, not permanently affixed to the ground, mostly unenclosed, having no solid floor at grade level or within 48 inches of grade, and designed for children’s activities. A playscape typically consists of a combination of swings, slides, climbing walls and/or ladders.”](#)



Outlook

Fw: 04/15 City Council Meeting - Agenda Item 9 - Public Comment

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 7:05 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

Lindsay,

Could you please add this to the packet? I'll have a few more too, which I'll forward right after this.

Thanks!

-Alun

From: Ronald Hasso <[REDACTED]>

Sent: Sunday, April 12, 2026 11:21 AM

To: Alun Thomas <athomas@rollingwoodtx.gov>

Cc: Alun Thomas <athomas@rollingwoodtx.gov>

Subject: 04/15 City Council Meeting - Agenda Item 9 - Public Comment

Please include the below letter regarding agenda item 9 in the packet for Wednesday's City Council Meeting.

Thank you!

Ronald Hasso

Sara Hutson and Brook Brown have continued their crusade against playhouses for over 18 months now, in spite of the lack of community support for such an ordinance. These two have been given many off-ramps from this nonsense, yet they carry on with this foolish endeavor.

This anti-family ordinance is both unnecessary and improper. It prioritizes the desire of these two council members, to police activities, in our own backyards, on private property, over the best interests of our community.

Our neighborhood does not have HOA. However, Council Members Brown and Hutson inappropriately use their council positions and city resources to treat our local government like their own personal HOA.

Several issues arise from the ordinance as written, but the height limit of 8 feet is particularly absurd. Most playhouses, whether built or bought, exceed 8 feet in height. As I have driven through our lovely

neighborhood, I've observed numerous charming playhouses, none of which are below 8 feet in height.

This anti-playhouse campaign is embarrassing and harms our city's reputation. Moreover, it undermines the credibility of the city council.

I once again ask the city council to drop this ridiculous and unwarranted ordinance.

Ronald Hasso



AGENDA ITEM SUMMARY SHEET
City of Rollingwood
Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Discussion and possible action regarding the MoPac South Expansion Project

Description:

During yesterday's special City Council meeting, a roundtable discussion was held regarding the MoPac South Expansion Project. This item affords Council the opportunity both to continue that discussion and to take any action that it deems appropriate

Action Requested:

No specific formal action is requested

Fiscal Impacts:

The fiscal impact of this item depends upon Council's action

Attachments:

None

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff, on behalf of Councilmember Kevin Glasheen

Agenda Item:

Discussion and possible action to create a separate off leash dog area in Rollingwood Park

Description:

On April 9, 2026, the Rollingwood Park Design Group held a meeting to discuss potential ideas for a dog off leash area in Rollingwood Park. The meeting included Councilmember Kevin Schell, Park Commission members Melissa Morrow, Sean Downing, and Victoria Johnson, and RCDC members Bobby Hempfling and Brian Rider.

At the March 24, 2026, Park Commission meeting, the Commission continued discussion on sizing the dog off-leash area. This items allows the Chair Melissa Morrow to give additional updates regarding the Commission's progress on the matter.

Action Requested:

Discuss the update from Chair Melissa Morrow regarding the dog off-leash area and provide direction as necessary.

Fiscal Impacts:

The fiscal impact from this item depends upon City Council's decision.

Attachments:

- Version A
- Version B
- Version C
- L0
- L1
- L2
- Alex Robinette email (redacted)
- Potential prices (added to packet on Monday, April 13, 2026)

Dog Park Version 'A'

.5 Acres

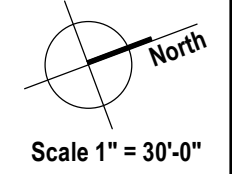
* Softball Field - shifted south 30', west 10'

* One field eliminated

1 acre = 43,560 sf
.5 acre = 21,780 sf
.55 acre = 23,958 sf
.6 acre = 26,136 sf

KEY

- Dog Park Area - 21,790 sf (.5 ac)
- Play Field Area - 33,186 sf (.76 ac)
- Proposed Planting Areas (Additional Butterfly Gardens)
- Proposed Dog Fencing
- Proposed Dog Park entrance
- Proposed Shade Tree
- Existing Ball Field Fencing
- Proposed Ball Field Fencing to accommodate proposed parking area
- Proposed Ball Field Fencing to accommodate proposed Dog Park
- Proposed Guardrail



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 April 7, 2026

Dog Park Version 'B'

.55 Acres

* Softball Field - shifted south 45', west 10'

* One field eliminated

1 acre = 43,560 sf
.5 acre = 21,780 sf
.55 acre = 23,958 sf
.6 acre = 26,136 sf

KEY

- Dog Park Area - 24,140 sf (.55 ac)
 - Play Field Area - 30,890 sf (.71 ac)
 - Proposed Planting Areas (Additional Butterfly Gardens)
 - Proposed Dog Fencing
 - Proposed Dog Park entrance
 - Proposed Shade Tree
 - Existing Ball Field Fencing
 - Proposed Ball Field Fencing to accommodate proposed parking area
 - Proposed Ball Field Fencing to accommodate proposed Dog Park
 - Proposed Guardrail
- North
Scale 1" = 30'-0"
Tree protection fencing




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 April 7, 2026

Dog Park Version 'C'

.6 Acres

* Softball Field - shifted south 45', west 10'

* One field eliminated

1 acre = 43,560 sf
 .5 acre = 21,780
 .55 acre = 23,958
 .6 acre = 26,136 sf

KEY

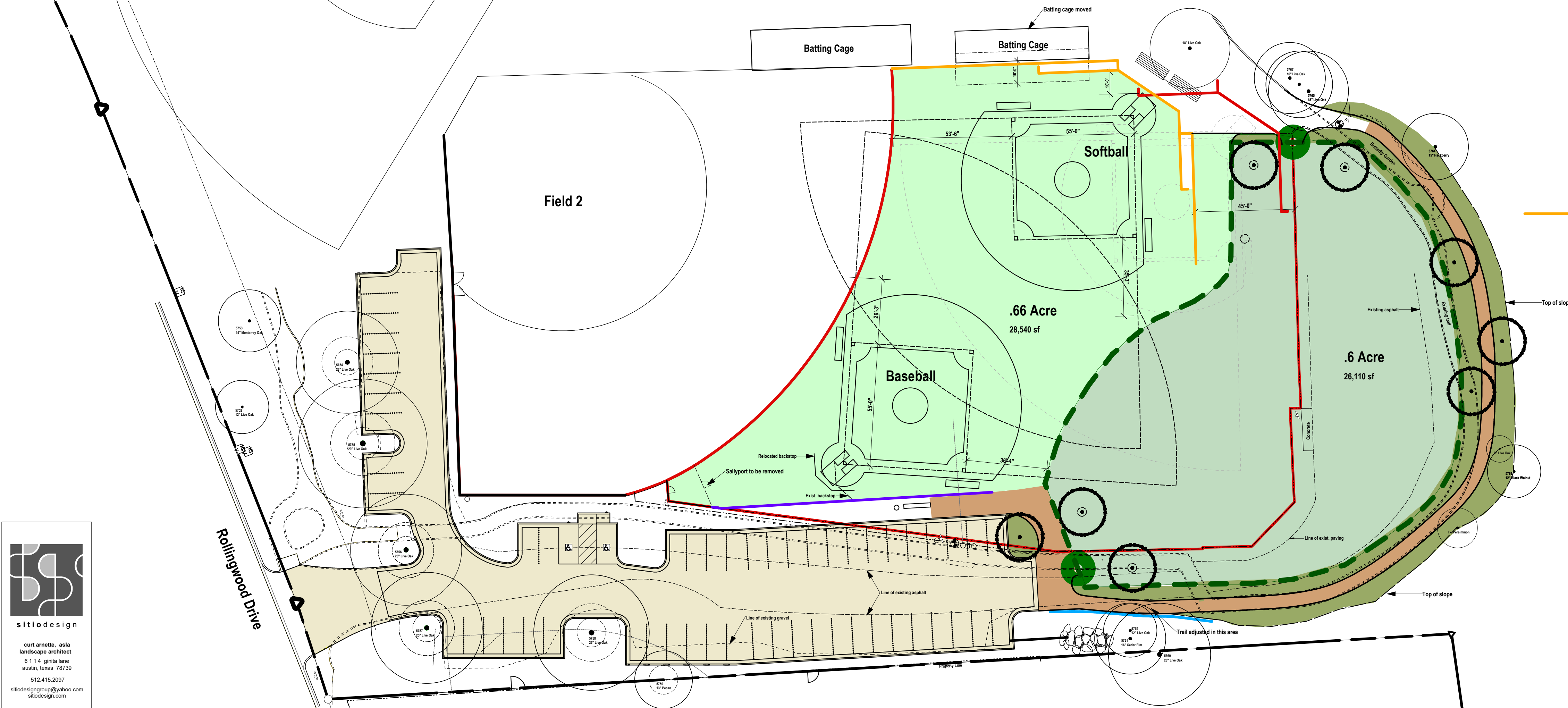
- Dog Park Area - 26,110 sf (.6 ac)
- Play Field Area - 28,540 sf (.66 ac)
- Proposed Planting Areas (Additional Butterfly Gardens)
- Proposed Dog Fencing
- Proposed Dog Park entrance
- Existing Ball Field Fencing
- Proposed Ball Field Fencing to accommodate proposed parking area
- Proposed Ball Field Fencing to accommodate proposed Dog Park
- Proposed Guardrail

Scale 1" = 30'-0"

North

Proposed Shade Tree

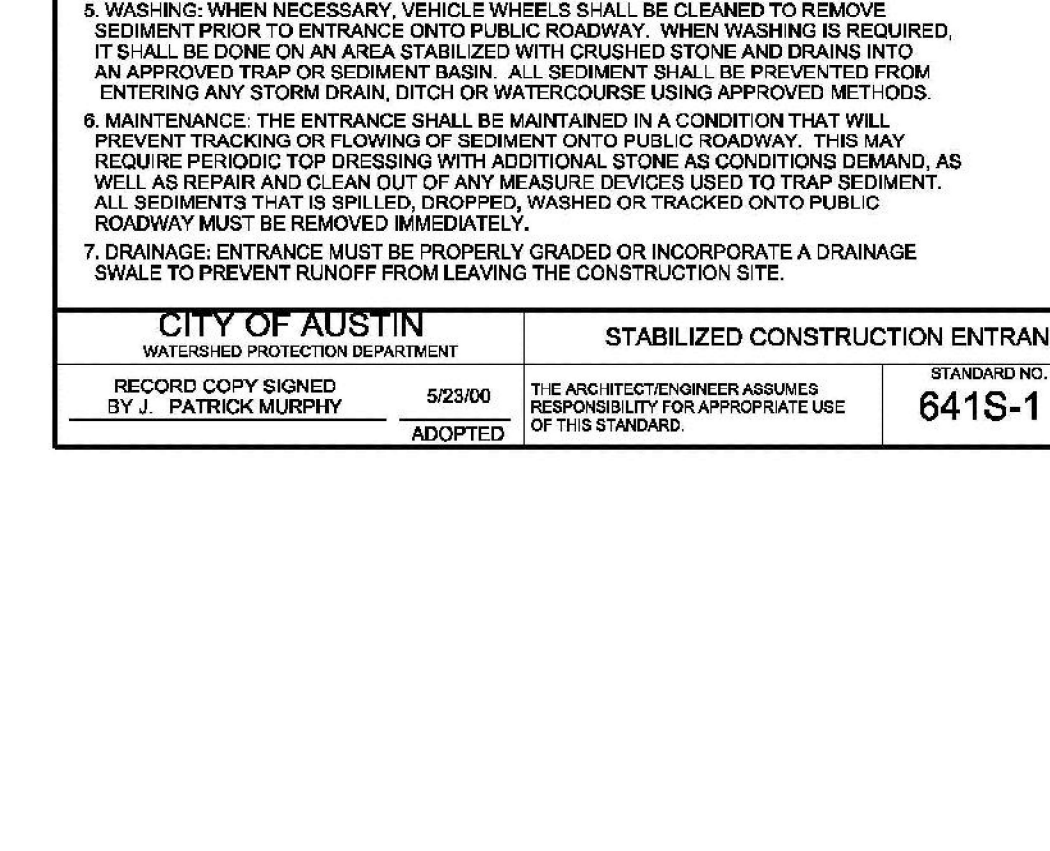
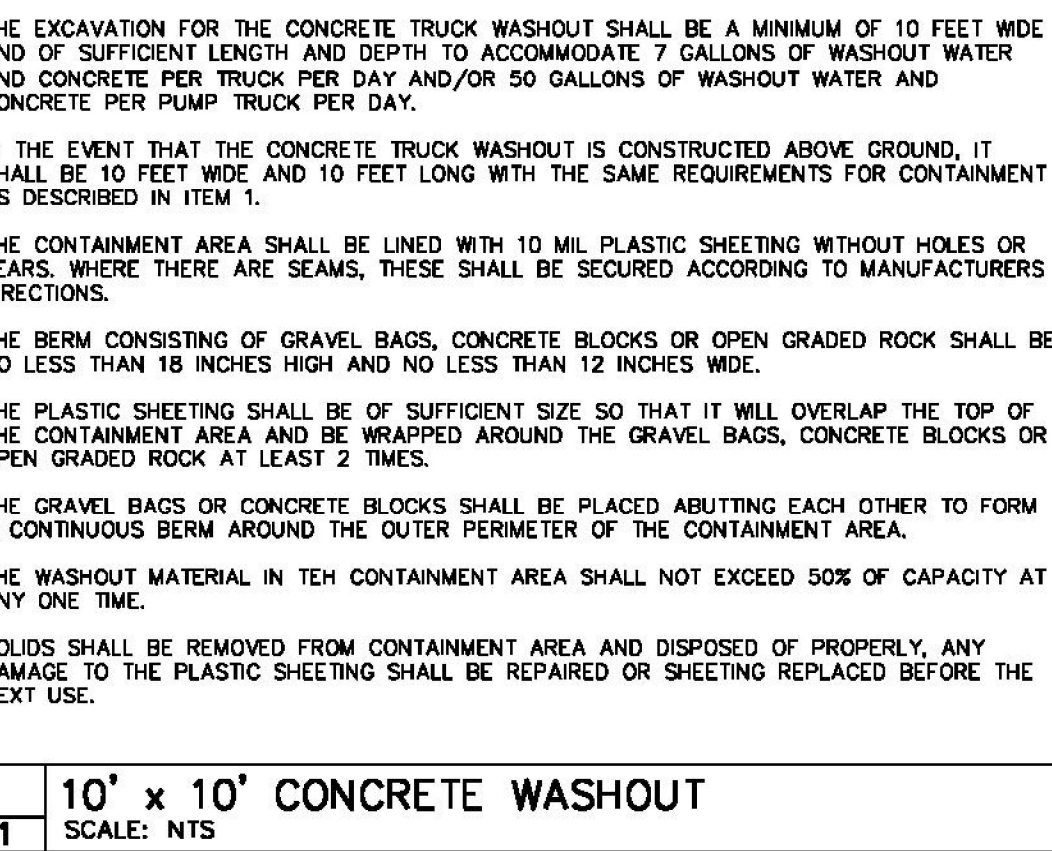
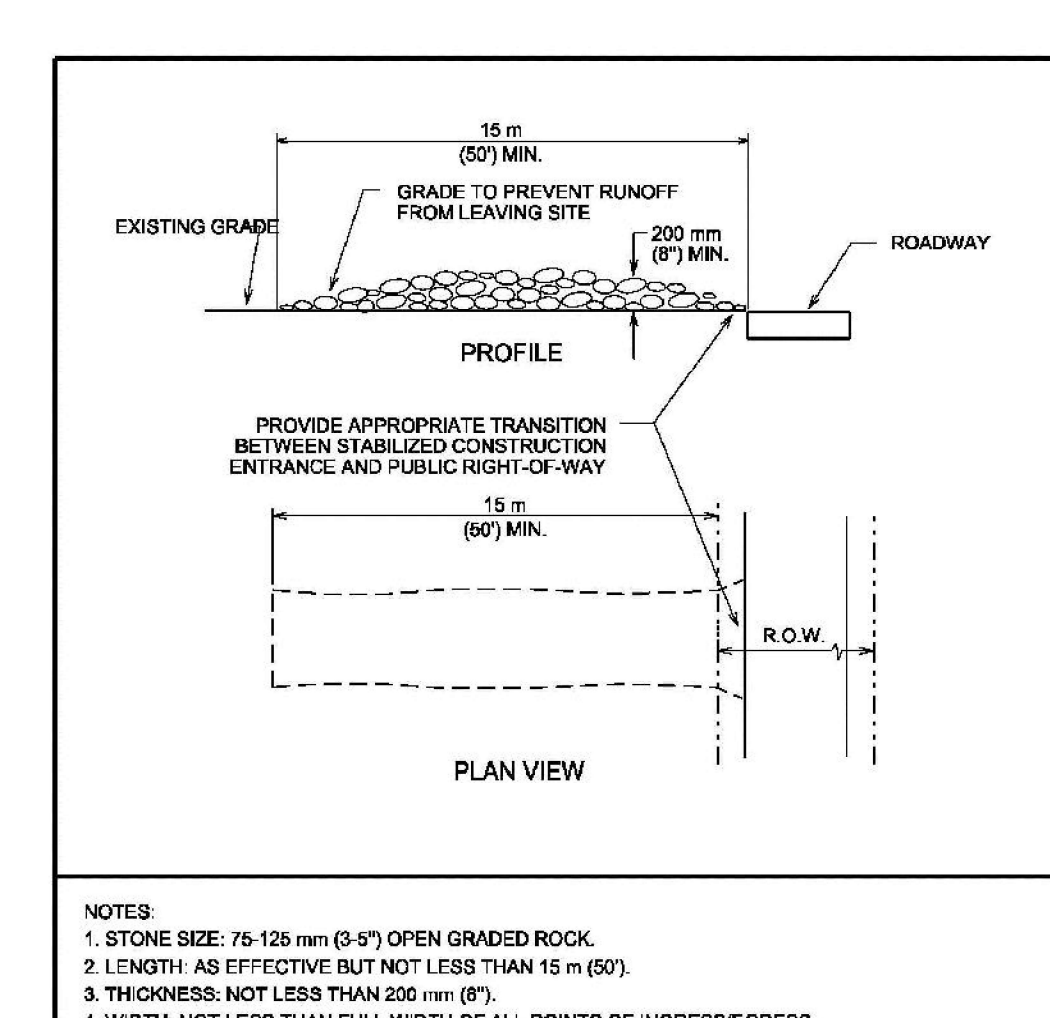
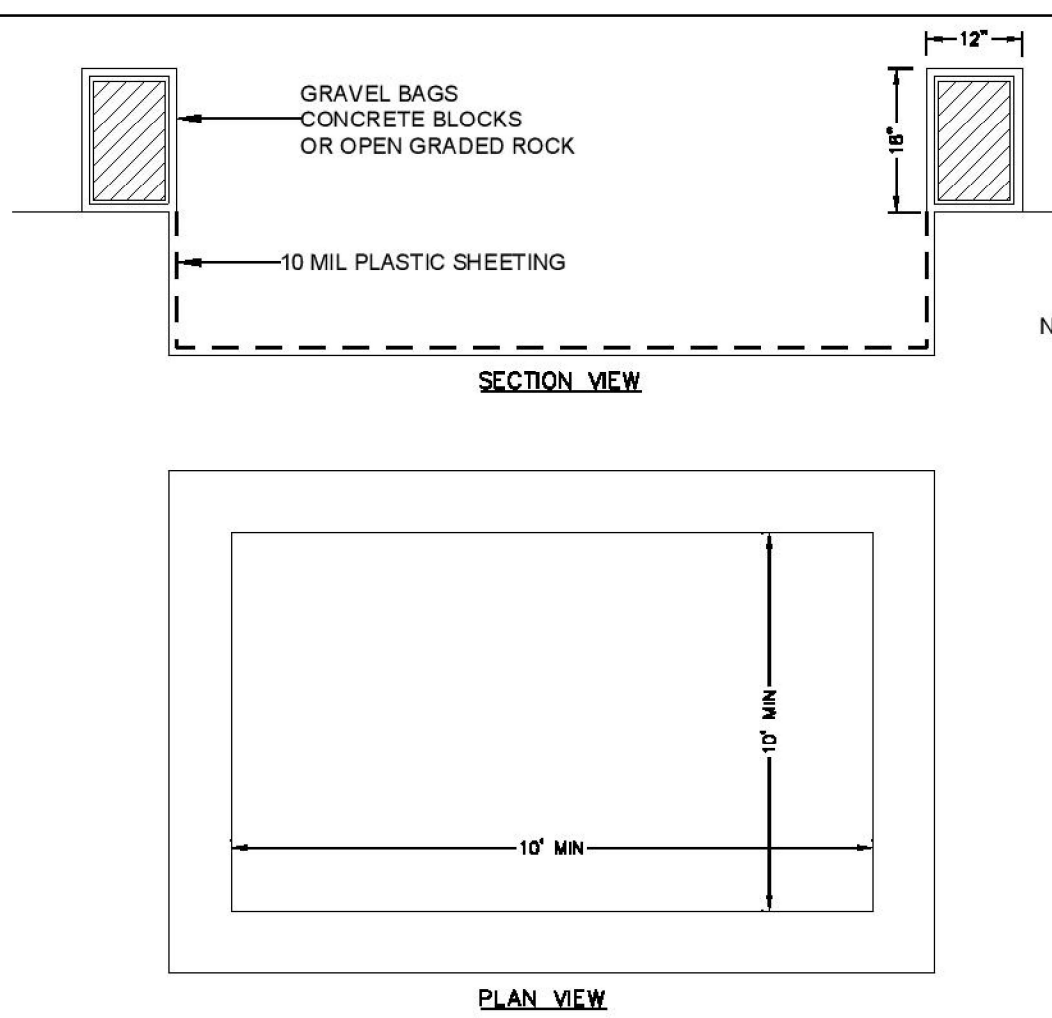
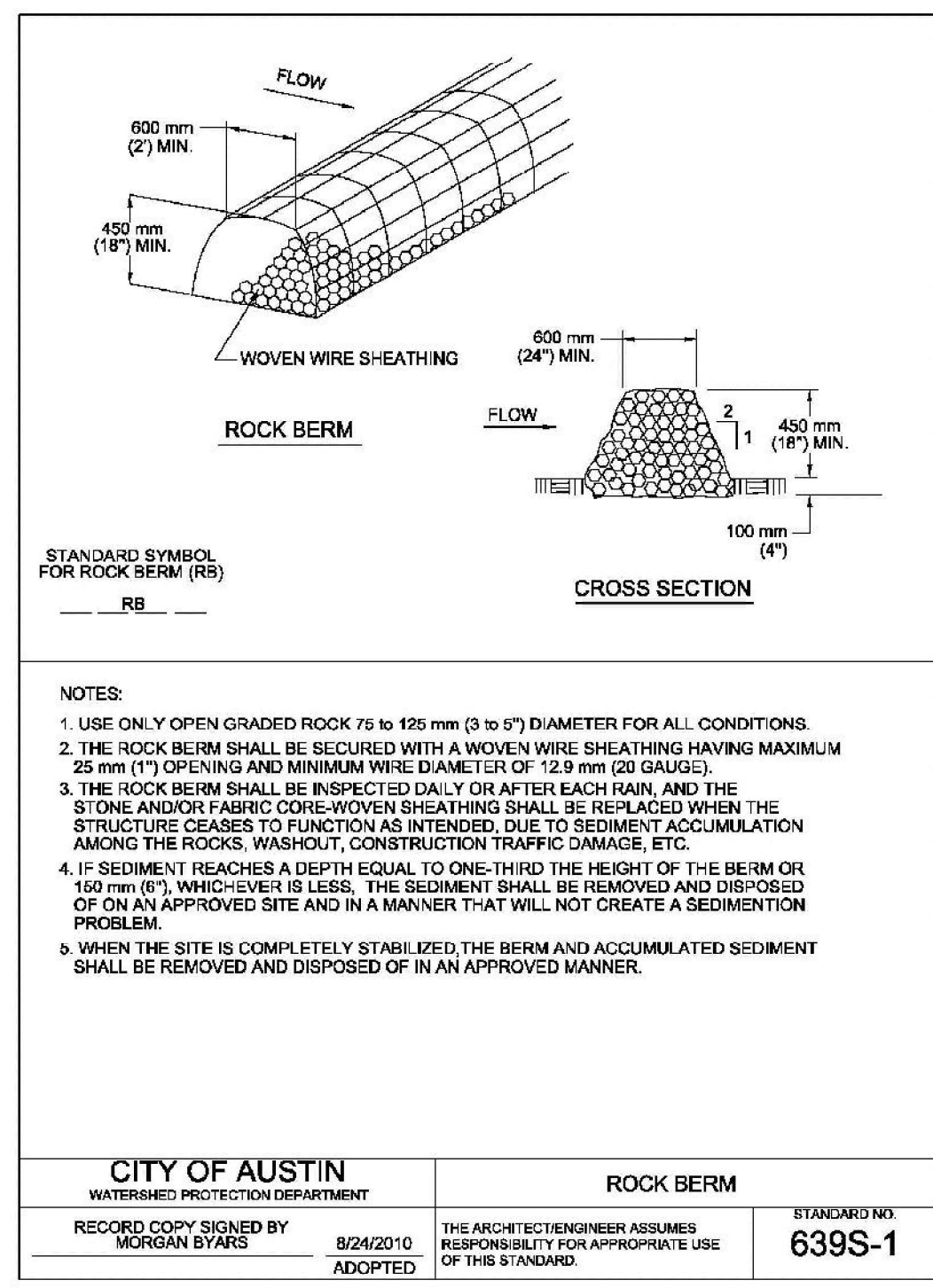
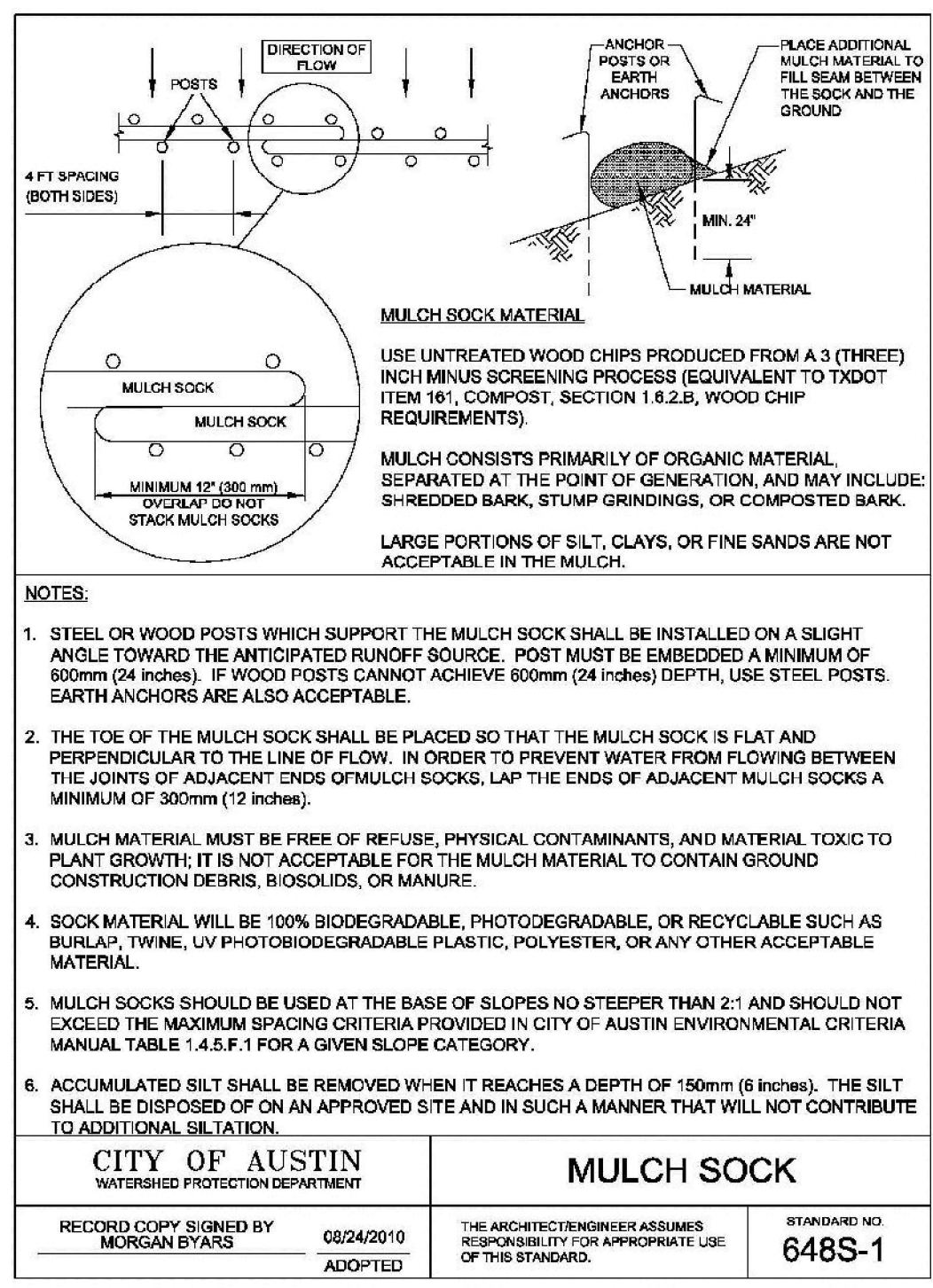
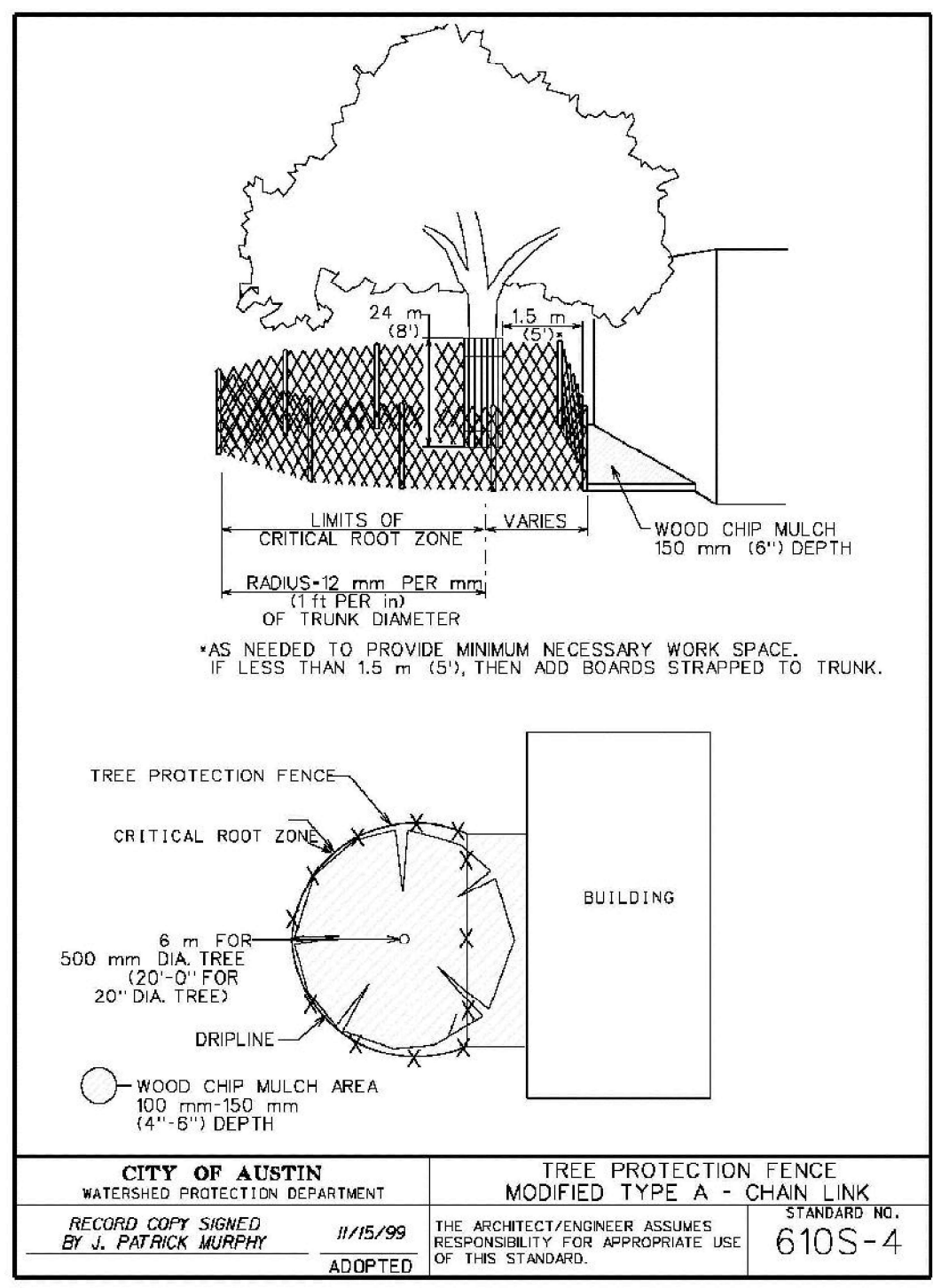
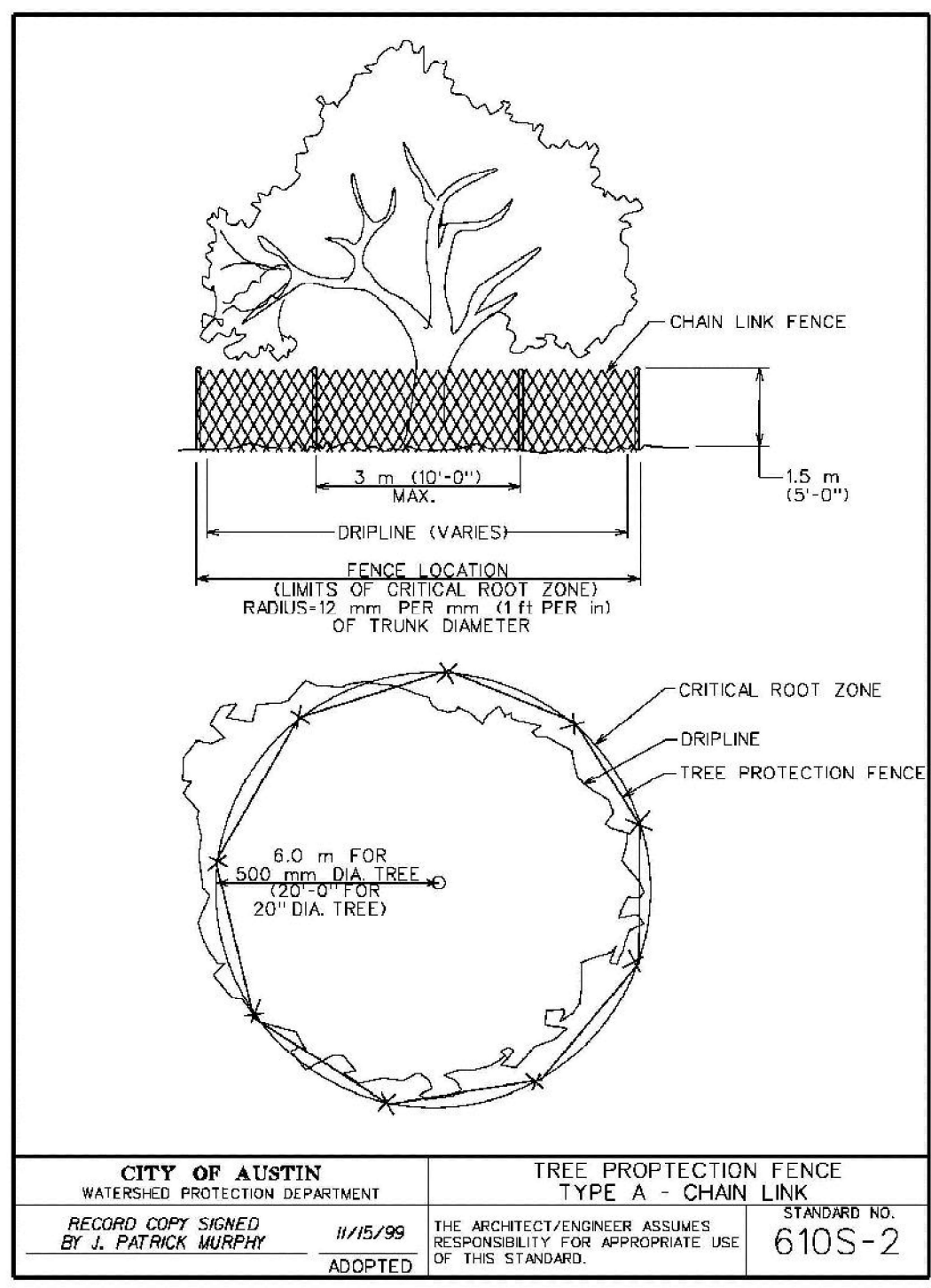
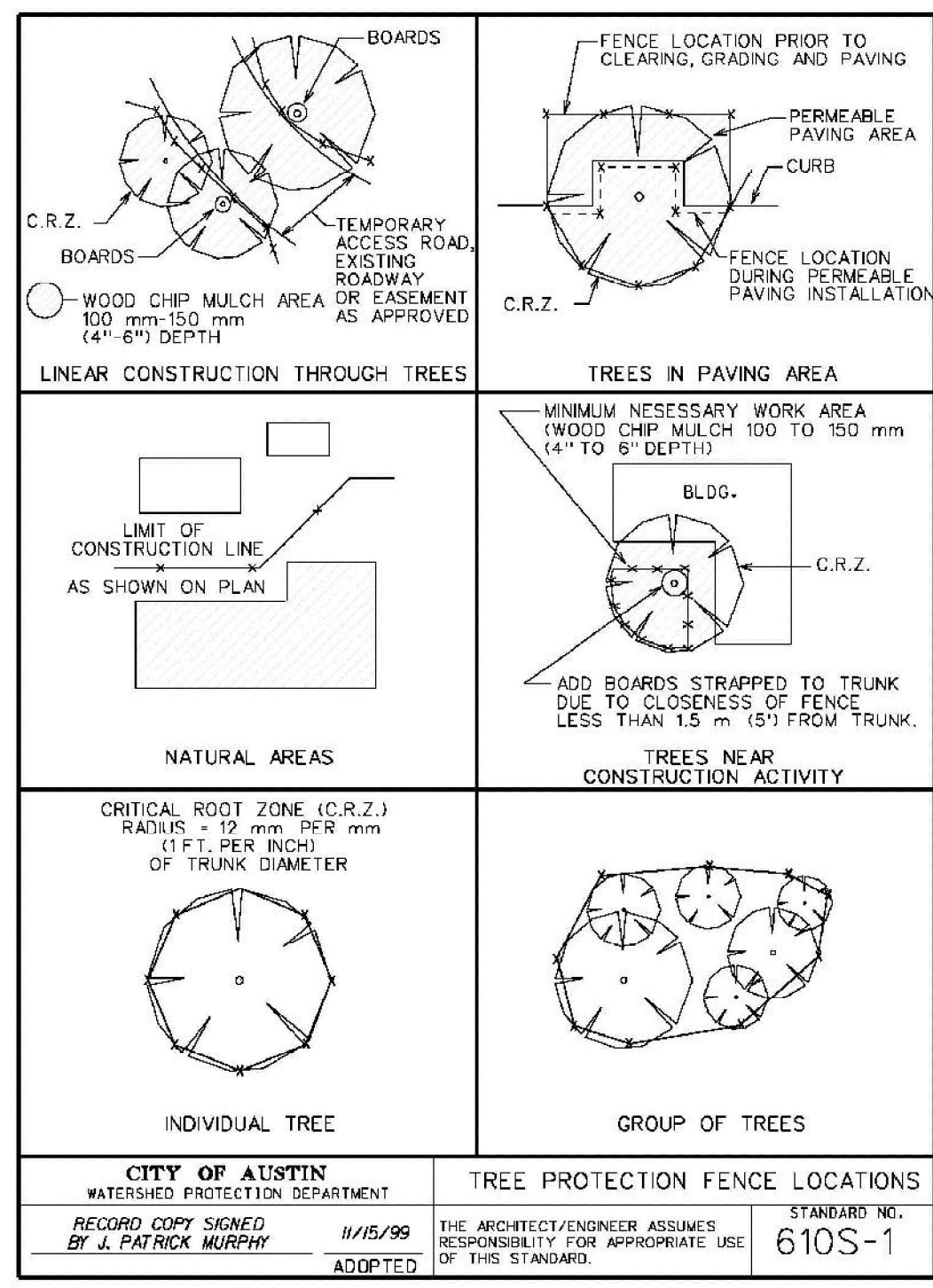
Tree protection fencing



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April 7, 2026



General Notes:

- The Contractor will notify the owner's representative forty-eight hours in advance of beginning any construction in the Right of Way or easements.
- Contractor shall provide a "One Call" Center confirmation number before beginning any excavation per "One Call" phone number: 811.
- The information shown on these drawings indicating type and location of surface, subsurface, and aerial utilities is not guaranteed to be exact or complete. The Contractor is responsible for determining the exact type and location of all utilities affected by the construction in order to avoid damaging those utilities.
- The Contractor shall coordinate with other contractors and utilities in the vicinity of this project. This includes, but is not limited to: gas, water, wastewater, electric, telephone, cable television, petroleum pipelines, fiber optic, street, drainage, and any other work occurring in or near the project site. Once the Contractor becomes aware of a possible conflict, it is the Contractor's responsibility to notify the owner's representative immediately, but no later than 24 hours after discovery.
- Should the Contractor damage a utility during the course of the work, the Contractor shall immediately arrange for repair and restoration of the damaged utility. The expense for these repairs will be the Contractor's sole expense.
- All existing structures, facilities, and utilities damaged by construction shall be removed and restored with materials equal to or better than the original and to conditions equal to or better than the original. Unless otherwise noted in the plans, this will not be measured and paid for directly, but shall be at the Contractor's sole expense.
- Slopes of roadway cuts and embankments damaged by any operation of the Contractor during the execution of this project shall be repaired and restored to the original pre-construction condition. Backfill and fill placed during retaining grading shall be compacted to at least 95% compaction and to the satisfaction of the Landscape Architect and governing authorities.
- The site is located in the Edwards Aquifer recharge zone.

- The Contractor shall notify all residents within the construction area 48 hours prior to beginning construction of the project via door flyers. The flyer is to consist of, but not limited to:
 - Construction start date and estimated completion date.
 - Description of construction.
 - Time frame the road will be without water if temporary shutdowns are required, provided 48 hours in advance of work.
 - Contractor's contact information.
 - City's contact information.
- The Contractor shall be responsible for acquiring any necessary off-site locations for storage of all equipment and materials required for the construction of the project.
- The Contractor shall be responsible for removal of all waste materials during construction and upon completion. This work will be done in a timely manner as approved by the Landscape Architect. Backfill and fill placed during retaining grading shall be compacted to at least 95% compaction and to the satisfaction of the Landscape Architect and governing authorities.
- Contractor is responsible for expenses due to negligence.
- Contractor shall obtain approval from the city to remove trees not identified for removal on the plans.
- No construction storage or staging shall occur within the FEMA floodplain.

- Blasting within the project area will not be allowed.
- The Contractor shall be prepared with rock excavation equipment capable of ripping through very hard limestone should it be encountered for the construction site.
- Contractor will minimize use of street parking by their employees and subcontractors in the vicinity of the construction area.
- All locations used for storing construction equipment, materials, and stockpiles of any type within the construction limits shall be approved in advance by the owner's representative. Use of the area within the construction limits for these purposes will be restricted to those locations where driver site distance to businesses and side street intersections is not obstructed and in other locations where an unlighted appearance as determined by the owner's representative will not occur.
- All site work must comply with environmental requirements including TECO, TPOES standards, Cleanwater Act, TPOES General Permit TXR50000 (MS4), and City of Rollingwood requirements.
- If cultural resources are encountered during construction (archaeological finds unearthed) Contractor shall stop work in that area and immediately contact the Texas Historical Commission at (512) 403-1100.
- The Contractor shall uncover and verify the depth and horizontal location of all existing water, wastewater, and gas mains altered or subject to damage or inconvenience by this project prior to beginning construction. No separate pay item.
- Fences, gates, ground surfaces, curbs, driveways, mailboxes, etc. shall be left in a condition equal to or better than found.
- The Contractor shall furnish, install, and maintain barricades, warning signs, flares and other devices of the type and size as indicated in the latest edition of the Texas Manual of Uniform Traffic Control Devices.
- Landscape areas shall be left undisturbed as much as possible during construction. All areas that have been disturbed during construction shall be reseeded, revegetated, and restored to original or better conditions. All new vegetation must be of the same species as original conditions.
- The contractor shall ensure that adequate safety precautions are maintained at all times when construction is not in progress. The trench covering shall be capable of supporting traffic loads.
- All trench safety construction operations shall be accomplished in accordance with OSHA specifications and State of Texas requirements.
- The contractor shall arrange the operation in such a manner as to avoid unnecessary inconvenience to the public in construction areas.
- Access to all side streets and driveways shall be maintained at all times at the sole expense of the contractor unless otherwise directed by the owner's representative.
- Contractor to notify the City of Rollingwood Police Department (512) 328-1900 and the Westlake Fire Department (512) 339-1400 of the construction schedule at least two weeks in advance of proposed construction operations. Contractor shall provide pertinent information about lane closures and detours and any other construction related activity which may interfere with normal services.
- Contractor shall maintain the jobsite in a safe, neat and workman-like manner at all times. Job site safety shall not be compromised. Any unattractive nuisance shall be removed or camouflaged by contractor when directed by the owner or engineer. Contractor shall remove or camouflage any child attractive nuisance.
- All construction equipment involved in roadway work shall be equipped with a permanently-mounted 360 degree revolving or strobe warning light amber lens in working order. This light shall have a minimum lens height 5' and a diameter of 5". This light shall have a mounting height of not less than 6 feet above roadway surface and shall be visible from all sides. This equipment shall also have attached at each side of the rear end of the vehicle an approved orange warning flat mounted not less than 6 feet above the roadway surface.
- All damage caused directly or indirectly to the street surface, sidewalk, driveway, curb and gutter, or subsurface of the pavement cut area shall be repaired as a part of the street cut repair. This includes any scrapes, gouges, cuts, cracking, depressions, and/or any other damage caused by the contractor during the execution of the work. These areas will be included in the total area of repair. The areas of repair near utility trenches shall be saw-cut in straight, neat lines parallel to the utility trench. All repairs shall be at the contractor's expense and shall meet all city testing requirements.
- Any excavation exceeding the standard planing detail shall have material onsite to backfill or contractor to provide structural engineered shoring plans to the City of Rollingwood Public Works Department for approval prior to starting work.
- For overnight protection of work zone in City of Rollingwood R.O.W. refer to City of Austin Standard Detail 804-S-4, 1 thru 4 of 9. If plating is needed, refer to Standard Detail 804-S, 7 of 9.
- Contractor shall perform work only during hours allowed per the current ordinances.

Street Construction Special Note:

All damage caused directly or indirectly to the street surface, sidewalk, driveway, curb and gutter, or subsurface of the pavement cut area shall be repaired as a part of the street cut repair. This includes any scrapes, gouges, cuts, cracking, depressions, and/or any other damage caused by the contractor during the execution of the work. These repair areas will be included in the total area of restoration. These areas shall be saw-cut in straight, neat lines parallel to the excavation or utility trench and to the next existing joint for sidewalks and curb and gutter. All such repairs shall be at the contractor's expense and shall meet all standards and specifications.

Plan Notes:

- The Contractor shall be responsible for maintaining and inspecting, on a regular basis, all erosion and sediment control best management practices, including silt fences, construction entrances, rock filter dams, etc., during construction/ demolition and including the removal and proper disposal of any accumulated silt and debris.
- The contractor shall not begin any work until protection and the erosion and sediment control best management practices such as silt fence, construction entrances, rock filter dams, etc. have been installed.
- The contractor shall be responsible for keeping the streets free mud, dirt, debris and material at all times and shall clean/restore the streets on a regular basis and at the direction of the city.
- Increased stormwater peak flows during construction must be mitigated with temporary best management practices to prevent harm to neighboring properties.

Construction Access and Sequencing Notes:

- Erosion and control measures must be in place prior to commencing construction activities.
- No more than 10 working days shall pass between completion of demolition and commencement of proposed construction activities.
- Care of water shall be provided at all times so as not to impede the flow of stormwater.
- Upon completion of work at staging areas shall be restored to the original lines, grades, cleared of all brush and debris, and revegetated per specification 609S unless otherwise specified in the plans.
- All trees, signs, walkways, utilities and other physical features (whether shown or not shown on the plans) shall be protected during construction unless otherwise directed by the city or in these plans.
- Contractor is responsible for protecting private property from damages. All private property damaged by construction activities is the responsibility of the contractor.
- Contractor is responsible for expenses due to negligence.
- Contractor shall obtain approval from the city to remove trees not identified for removal on the plans.
- No construction storage or staging shall occur within the FEMA floodplain.

Scheduling:

- Contractor to provide Landscape Architect with an updated schedule weekly. If no changes are made to the schedule from the last submit, the Contractor to notify the Landscape Architect of no changes.
- The Contractor shall submit a detailed schedule of construction which complies with the following sequence:
 - Set-up temporary erosion and sedimentation controls immediately prior to construction.
 - Set-up temporary traffic control areas.
 - Install utilities, structures, and perform grading as indicated on construction plans.
 - Repair curb and gutter, sidewalk, curb ramp and other features as noted.
 - Commence restoration and revegetation immediately upon completion of each phase of the project.

Utilities:

- At least 48 hours before beginning any construction in public R.O.W. or public easement, the contractor shall notify public utility agencies.
 - The contractor shall contact the Rollingwood area "One Call" system at 1-800-344-8377 for existing utility locations prior to any excavation in advance of construction. Use of the area within the construction limits for these purposes will be restricted to those locations where driver site distance to businesses and side street intersections is not obstructed and in other locations where an unlighted appearance as determined by the owner's representative will not occur.
 - All material used on this project must be listed on the City of Austin standard products listing.
 - The Contractor shall be responsible for all coordination between themselves and other contractors and utilities in the vicinity of this project. This includes, but is not limited to gas, water, wastewater, electrical, telephone, communications networks, cable television, petroleum pipelines, and street and possible conflict. It is the Contractor's responsibility to notify the construction inspector within 24 hours.
 - Contractor to acquire all required permits.

Construction Notes:

- Where removal of base and pavement is necessary for his project, all base and pavement shall be replaced in accordance with the construction documents, City of Austin, standard specifications and standard details for cut in public right-of-way. All government cuts shall be prior to placement of IMAC.
- It shall be the responsibility of the Contractor to remove, preserve, and reset street markers and traffic control signs that are within the construction limits, as necessary, to the line and height as described in the latest edition of the Texas Manual on Uniform Traffic Control Devices before and during all construction phases and upon the completion of construction. Signs shall not be laid on the ground. No payment will be made for this work, but it will be considered subsidiary to other bid items.
- The Contractor shall schedule his work to minimize exposure of subgrade to rain. If subgrade is exposed, contractor shall undertake extra measures to accelerate drying of the subgrade including pumping off excess water and reworking of the subgrade at his own expense to allow work to continue.
- All reconstruction preparation work and paving shall be completed in a manner so as to provide a smooth riding surface free of bumps, dips, and ripples and a smooth uniform appearance.
- Concrete shall be placed no later than 4 working days after excavation of the site.
- Expansion joints shall be provided at the 6-in of new curb and gutter to existing curb and gutter and at other locations as shown on the plans or instructed by the Landscape Architect.
- Contractor shall trim shrubs and trees to provide construction clearance. All pruning proposed to be approved in advance by City of Rollingwood.
- Sodding for erosion control shall be applied as specified by the Landscape Architect. Sodding shall be watered until a uniform 1/2" growth is established, at which time the payment will be made, subject to approval by the General Permit Program Office. Watering is included in payment for sodding.
- Contractor's equipment shall not be left running when left unattended or left in one location for more than 5 minutes while attended.

Construction Phasing Notes:

- Contractor shall provide 48 hours notice to the City prior to beginning construction.
- Install erosion control measures prior to beginning any construction activities.
- Maintain 3:1 max. side slopes at the end of each work day for pavement drop-offs greater than 4".
- Contract final 2" lift of the Type D Hot Mix Asphaltic Pavement surface layer using TxDOT Traffic Control Details for Surfacing Operations Standard (P-1) and TxDOT Top Mobile Operations Standard (P-1).
- Remove all temporary SWSP devices and tree protection, as directed.
- Perform final cleanup.

Pavement:

- Concrete pavement shall be furnished and installed in compliance with the construction documents standard specifications.
- The Contractor shall provide a 24 hour minimum notice to the Landscape Architect prior to all concrete pours to allow for visual observation of formwork and rebar placement.

Excavation and Backfill:

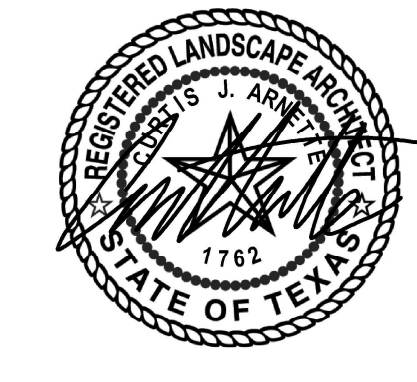
- All excavation for this project shall be unclassified.
- The Contractor must notify inspector at least 24 hours prior to beginning permanent backfill operations.
- The Contractor to obtain all necessary permits.



Landscape Development Plan for the
Rollingwood Park
 Rollingwood, TX 78746
 Rollingwood Drive

Date: 4/09/2026

Revised:

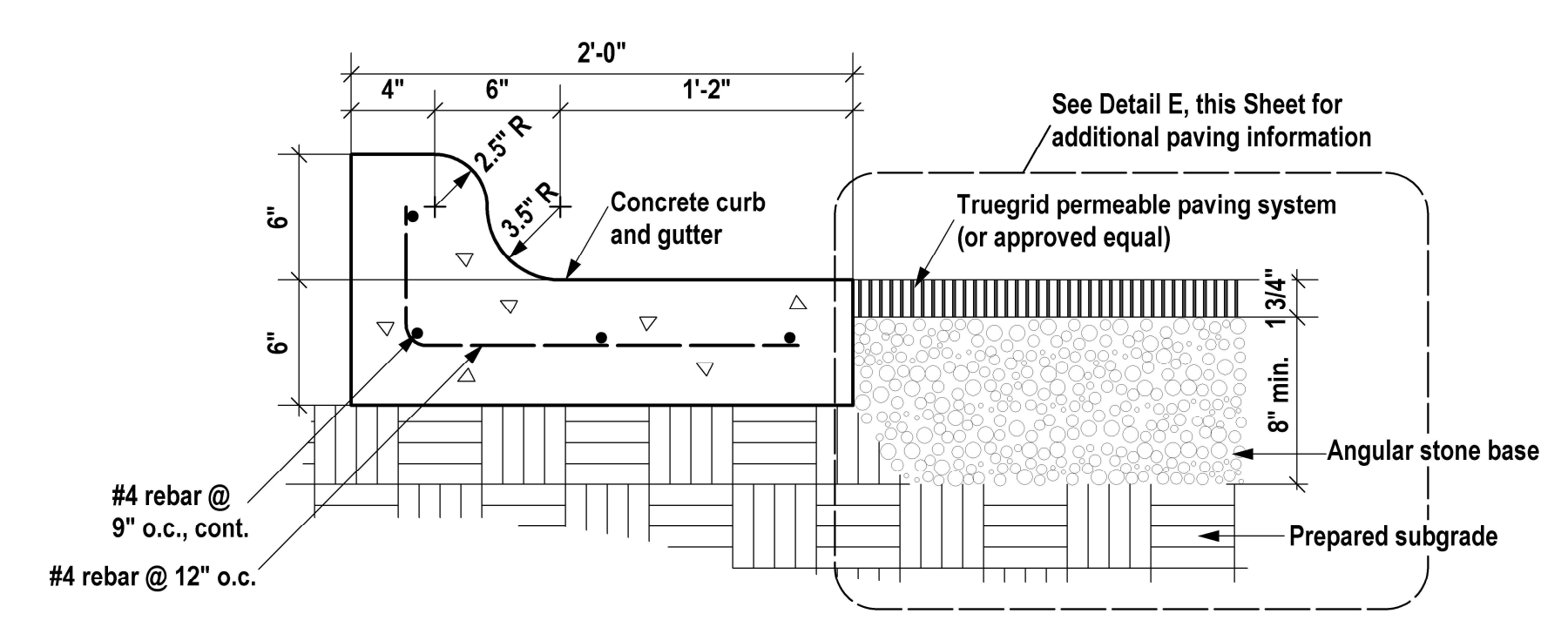


Landscape Development Plan for the
Rollingwood Park
 Rollingwood Drive, Rollingwood, TX 78748

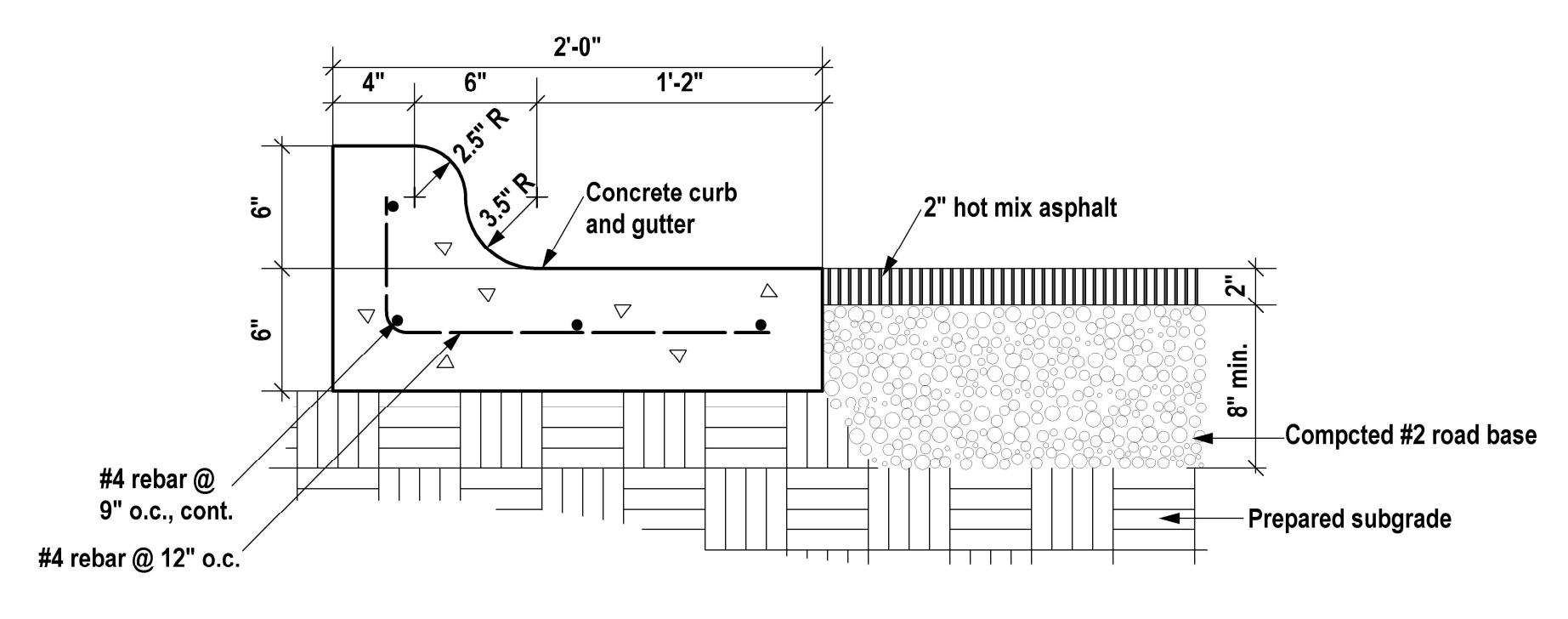
ProgressSet
 Not For Construction

Date: 4/09/2026

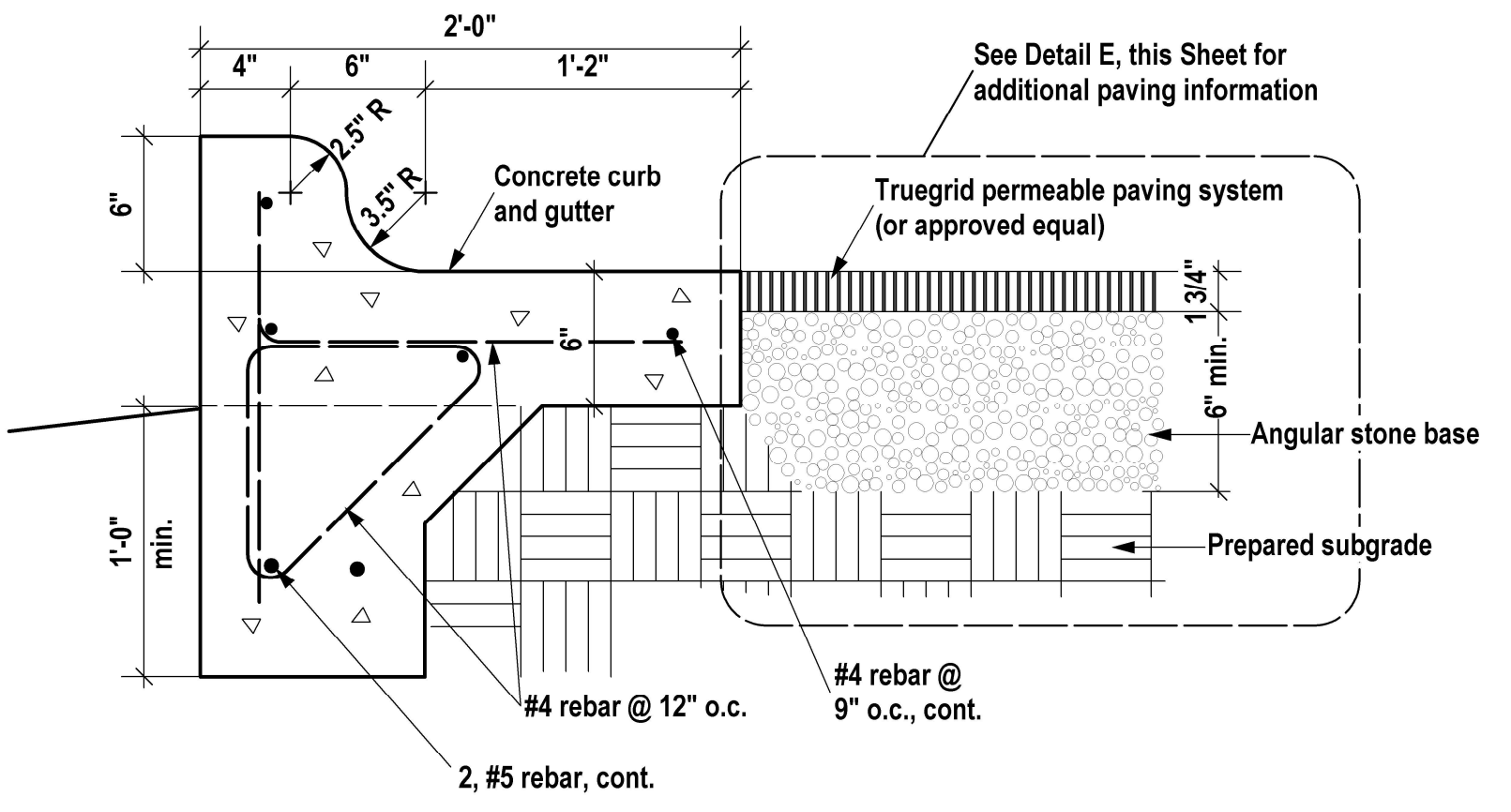
Revised:



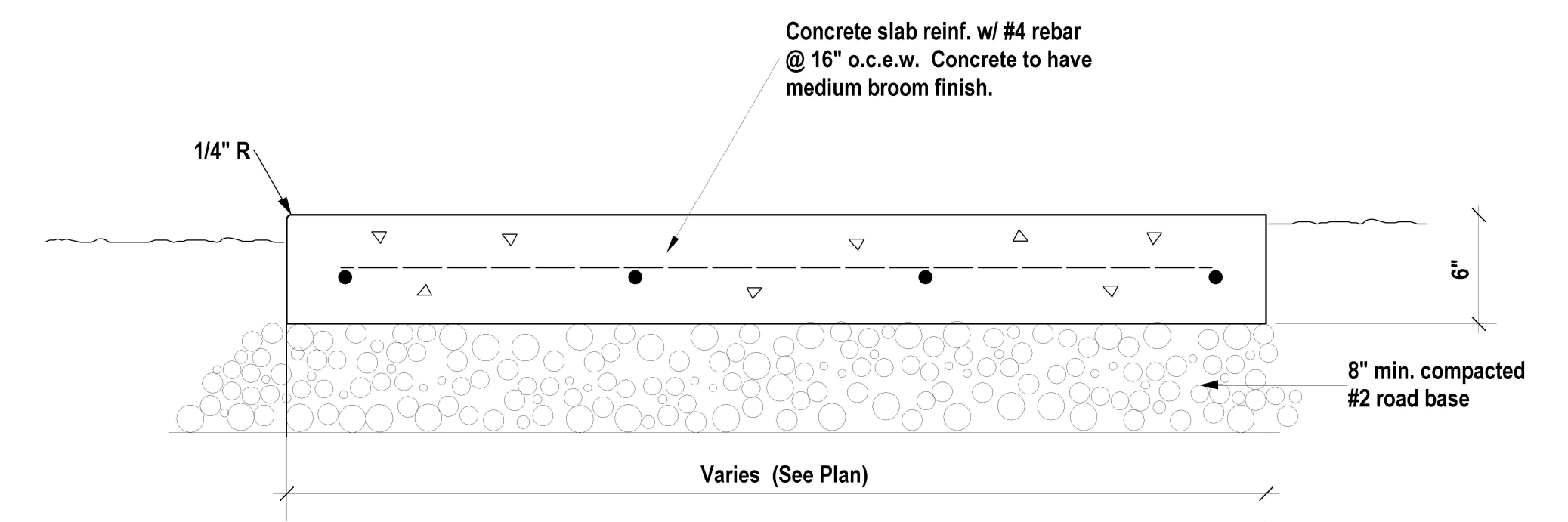
A Section - Concrete Curb and Gutter (with True Grid)
 Scale 1 1/2" = 1'-0"



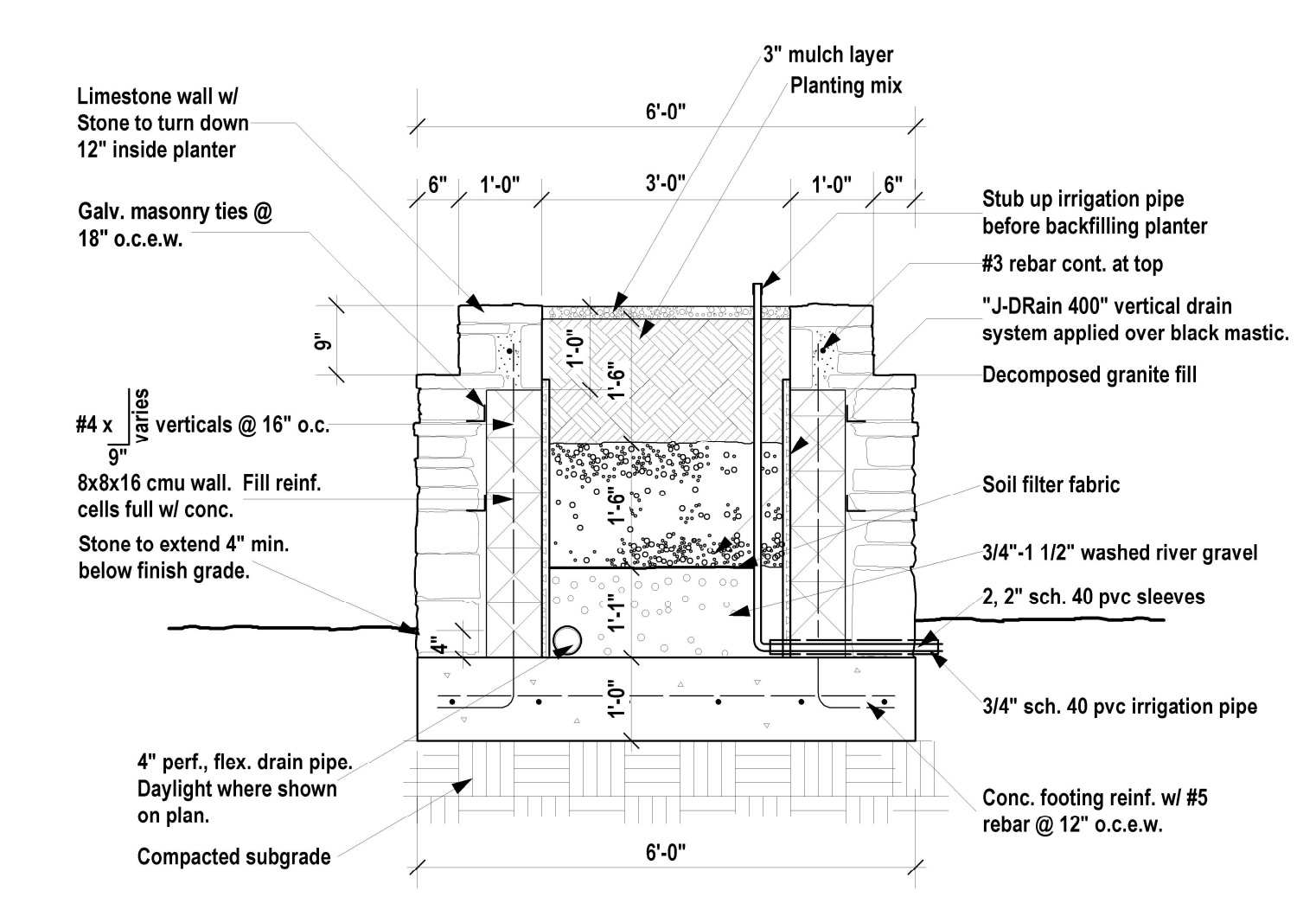
A1 Alternate Section - Concrete Curb and Gutter (with asphalt)
 Scale 1 1/2" = 1'-0"



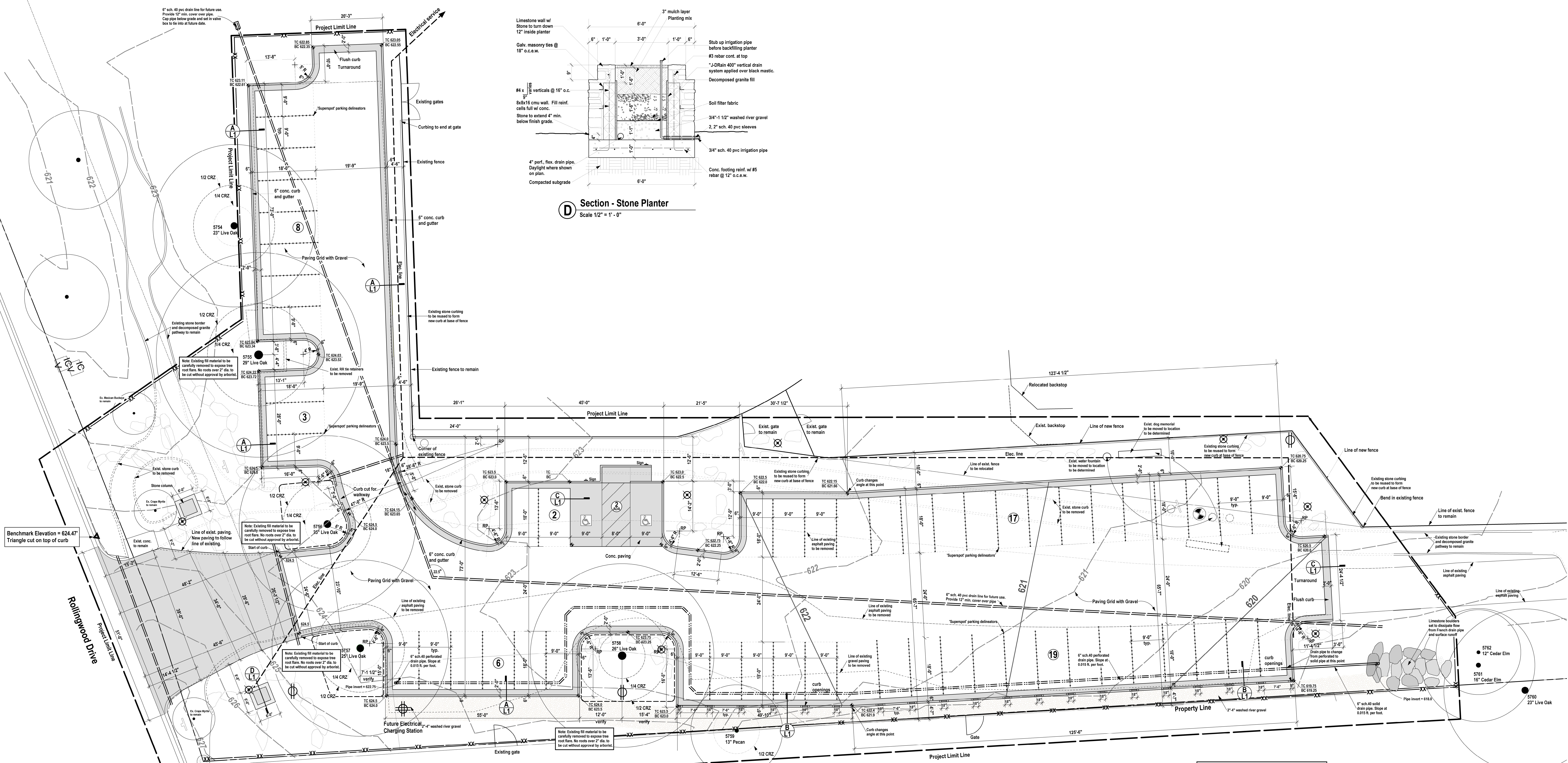
B Section - Concrete Curb and Gutter with Stem Wall
 Scale 1 1/2" = 1'-0"
 (with True Grid)



C Section - Concrete Paving
 Scale 1 1/2" = 1'-0"



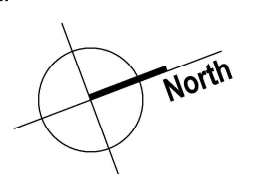
D Section - Stone Planter
 Scale 1/2" = 1'-0"

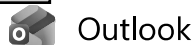


Legend

- 624.0' Proposed Finish Grade Elevation
- BC Bottom of Curb Elevation
- TC Top of Curb Elevation
- TW Top of Wall Elevation
- Detail Sheet No.
- 627- Existing Contour Elevation
- 622 Proposed Contour Elevation
- 2, 4" Sch. 40 PVC Sleeves
- XX Silt Fence Location
- Location of Tree Protection Fencing
- ⊗ Landscape lighting locations
- ⊕ Electrical outlet locations
- ⊕ Future Electrical Charging Station

Hardscape Plan
 Scale 1" = 10'-0"





Fwd: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

From Alexandra Robinette <[REDACTED]>

Date Mon 4/6/2026 11:23 AM

To Lindsay Saenz <lisaenz@rollingwoodtx.gov>

Cc Melissa Morrow <[REDACTED]>; Alun Thomas <athomas@rollingwoodtx.gov>

2 attachments (197 KB)

GP2Warranty24.pdf; GV2Warranty24.pdf;

Hi Lindsay,

Could you please distribute this information to Council and Parks Commission.

Thank you,
Alex

Begin forwarded message:

From: Cody Rollins <cody@mkmsales.com>

Subject: RE: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

Date: April 6, 2026 at 9:38:02 AM CDT

To: Alexandra Robinette <[REDACTED]>

Cc: Brook Brown <bbrown@rollingwoodtx.gov>, Melissa Morrow <[REDACTED]>, Curt Arnette <sitiodesigngroup@yahoo.com>, Shea Kent <shea@mkmsales.com>

Alex,

Grasspave2 / Gravelpave2 have a lifetime warranty and the material itself will long out last either concrete or asphalt as far as the product is concerned. We have some 40 year old installations that have the original grasspave2. Since the ring on grid structure itself will last a lifetime, you have to compare the entire system as a whole.

Asphalt requires resurfacing from time to time – maybe every 15 or 20 years (shorter or longer depending on varying factors)
Concrete will require touchups at some point – maybe every 25 years (shorter or longer depending on varying factors)

Grasspave2 / Gravelpave2 – the system is buried, so unless there is damage from misuse, or unless you have a base course failure (like potholes below the grasspave2/gravelpave2 system) you won't have to do anything to the Grasspave2/Gravelpave2 grid itself. If a pothole does occur, no special machin

(like with asphalt) is required. Simply repair the base course below and replace the grid and infill.

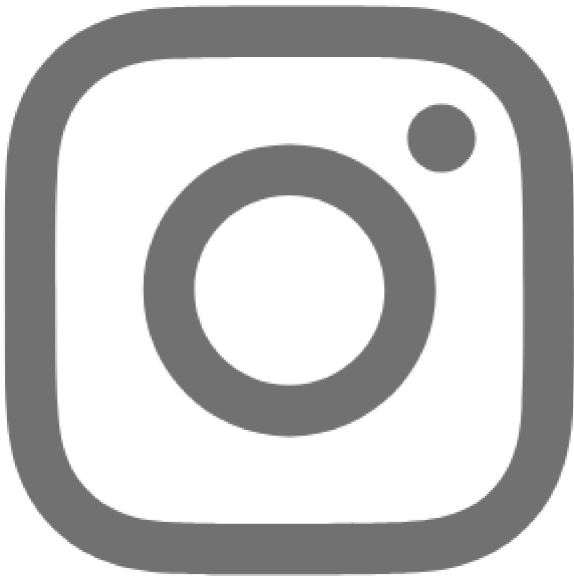
For Grasspave2: you will have lawn maintenance just like any lawn. Mow, irrigate, fertilize, weed treat – just like any other landscape area on the property. If there is a mowing crew already taking care of landscaping areas of the property – add this to the list.

For Gravelpave2: using the right sized gravel and not overfilling the rings, the gravel will stay locked in place very well. While not frequent, you may occasionally be required to broom some of the top layer of gravel back over the tops of the rings in some of the higher traffic areas (like the entrance from the road). This is not a task that requires skilled labor, simply brushing of some gravel. If the tops of the rings are exposed, the system is still functioning. It is not a cause for concern or anything as it can still be driven on and function as intended.

Let me know what other questions you have. I am happy to provide additional information on porosity, base course recommendations, installation history, or anything else.

Best regards,

MKM Sales, Inc.



From: Alexandra Robinette <[REDACTED]>
Sent: Sunday, April 5, 2026 2:39 PM
To: Cody Rollins <cody@mkmsales.com>
Cc: Brook Brown <bbrown@rollingwoodtx.gov>; Melissa Morrow
<[REDACTED]>; Curt Arnette <sitiodesigngroup@yahoo.com>
Subject: Re: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

Hi Cody,

The RW council is taking into considering various paving options, including the Grass/Gravelpave product. Would you be able to provide some additional details regarding the life expectancy of this product versus asphalt or concrete.

Thank you!
Alex

Rollingwood Park Parking Lot Initial Cost Estimate (4/14/2026)

Excavation and hauloff (14" avg. below existing grade) – 750 cy x \$35/cy = \$26,250

Concrete curb and gutter – 1,075 lf x 35/lf = \$37,625

Concrete flatwork (driveway approach and ADA parking area) - 2,160 sf (240 sy) x \$100 sy = \$24,000

6" sch.40 pvc drain pipe – 320 lf x \$40/lf = \$12,800

6" sch. 40 pvc drain pipe (to be tied into at a later date) – 435 lf x \$40/lf = \$17,400

Paving Alternate 'A' – True Grid Pro Plus – 8" layer angular stone base, 2" layer finish gravel - 17,400 sf x \$9.25/ sf = \$160,950

Paving Alternate 'B' – 8" compacted #2 road base, 2" layer hot mix asphalt - 17,400 sf x \$3.50/ sf = \$60,900.

Paving Alternate 'C' – 5" reinforced concrete slab, 2" sand bed - 17,400 sf (1,933 sy) x \$100/ sy = \$193,333.

Tree Care Pre- and Post-Construction and Tree Protection - \$19,470

Rollingwood Dog Area Initial Cost Estimate (based on .55 acre option)

Excavation and hauloff (8" avg. below existing grade) – 540 cy x \$35/cy = \$18,900

Cedar post and wire mesh fence – 700 lf x \$15/lf = \$10,500

Items not priced:

Silt fencing installation

Limestone boulders

Masonry columns

Decomposed granite trail

Soil installation

Plant installation

Irrigation

Low voltage lighting

FW: Grass/Gravel Pave Info via MKM Sales

From [REDACTED]
Date Mon 4/13/2026 3:56 PM
To Alun Thomas <athomas@rollingwoodtx.gov>; Lindsay Saenz <lsaenz@rollingwoodtx.gov>

 4 attachments (329 KB)

QUOTE - City of Rollingwood, TX Grasspave2 (GP67r).pdf; Untitled attachment 00074.htm; QUOTE - City of Rollingwood, TX Gravelpave2 (GV67r).pdf; Untitled attachment 00077.htm;

Dear Alun and Lindsay,

Is it possible to add this email and attachments to item 11 on the council agenda? I will also send you a second email with additional information on useful life for the GrassPav systems that I would like to add to this agenda item.

Thanks,
Brook

From: Alexandra Robinette <alexrobinette@mac.com>
Sent: Monday, April 13, 2026 3:47 PM
To: Brook Brown <[REDACTED]>
Subject: Grass/Gravel Pave Info via MKM Sales

Brook - quotes are attached

Alex,

Thanks for your patience while I was compiling some information. The following contains links to some local projects, local contractors that you can contact, and some other answers to hopefully help you out.

If you want to schedule a time to chat, Let me know! I have some availability as early as tomorrow morning if you want to schedule a call.

Local projects, just to name a few:

- We have several grasspave2 fire lanes around The Domain
- Austin Q2 stadium uses our Grasspave2 for parking
- Austin Community college Highland Mall campus has a big Grasspave2 fire lane with a meandering sidewalk that goes throughout the fire lane.
- TXDOT consolidation campus in Austin has our Gravelpave2
- One of our biggest gravelpave2 installations is happening now at the Tesla Gigafactory outside of Austin

Some local contractors:

- Cleanscapes
- Gulf Coast Pavers
- Red & White Greenery
- Choate USA

Comparing porous paving to traditional paving such as concrete/asphalt.

- Both systems require a base course, whether you are doing porous paving or traditional paving. This provides your load support. I'll use a fire lane as my reference point, as fire trucks weight 85,000+ pounds.
 - You would likely have to excavate the same amount of material to put down a base course for either system. So costs are about equal for the dirt work portion of the installation whether you are doing Grasspave/Gravelpave OR if you were doing asphalt/concrete.
 - The key difference is that for GP2/GV2, we want to see a porous base. Meaning something like a ¾" minus road base that is a sandy/gravel mix. Some contractors will throw down a crushed concrete road base to put under asphalt which will set up too hard and be impervious.
 - Depth of base recommendations are attached.
- Cost of material differences
 - Your costs of material differences are going to be asphalt vs cost of Gravelpave2 + aggregate fill (1" to fill the rings, 1/8" to cover), or the cost of Grasspave2 material + sand to fill rings and sod to cover.
- Ease of installation
 - GP2 and GV2 come in 430sf rolls. One roll can roll out like a big rug or carpet and be installed in mere minutes. The installation time is significantly faster than concrete or asphalt. Not to mention that no specialized equipment is required. I can install GP2 and GV2 by myself with just a hand tamper. A small crew with a vibrating compactor can install this in no time.
- Maintenance
 - GP2 maintenance is just like any lawn area. Recommended irrigation, fertilization and mowing.
 - GV2 maintenance is low, since the rings keep the gravel in place and prevent it from migrating.
 - There are times when maybe some of the top layer of gravel might shift and expose the tops of the rings. The system will still function as intended even if the rings are visible. Simply brush the gravel back in place in those areas where frequent turns are made, maybe once every few months.
- The benefits:
 - Environmental
 - Using GP2 or GV2 reduces runoff, and allows water to emulate the natural hydrologic cycle which recharges our groundwater system and prevents runoff from going to our city sewer drains. Porous paving acts almost as if nothing is built there at all!
 - Both options reduce heat build up (grass more than gravel). Gravel reflects/absorbs light and heat depending on the color choice. Both are proven to reduce the urban heat island effect.
 - Mixed use – allows for using one area for multiple purposes. Grasspave2 lot can double as a green space for playing, a parking surface, AND part of your stormwater management plan.
 - Porous paving can reduce and in some cases eliminate your need for an onsite detention/retention pond. And it can save on having to install and plan area drains / under drains for parking lots.
 - Aesthetic
 - Both products provide a natural look, whether it is grass or gravel.
 - They can be used to "disguise" parking areas or utility access areas.
 - Allows for more natural beauty next to buildings and other areas that often would require more unsightly, hot pavement.

I could go on – but I feel like this is enough to take in for now! I am happy to discuss in more detail and schedule a time to chat. Let me know what questions you have!

Best regards,

Cody Rollins

MKM Sales

409-656-1474 direct

409-866-6702 office

cody@mkmsales.com

Fw: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

From Brook Brown <bbrown@rollingwoodtx.gov>
Date Mon 4/13/2026 3:58 PM
To Alun Thomas <athomas@rollingwoodtx.gov>; Lindsay Saenz <lsaenz@rollingwoodtx.gov>

Dear Alun and Lindsay,
Could you also add this email to agenda item 11?
Thanks,
Brook

From: Alexandra Robinette <[REDACTED]>
Sent: Monday, April 6, 2026 11:17 AM
To: Cody Rollins <cody@mkmsales.com>
Cc: Brook Brown <bbrown@rollingwoodtx.gov>; Melissa Morrow <[REDACTED]>; Curt Arnette <sitiodesigngroup@yahoo.com>; Shea Kent <shea@mkmsales.com>
Subject: Re: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

Cody,

This is all great information, thank you so much.

-Alex

On Apr 6, 2026, at 9:38 AM, Cody Rollins <cody@mkmsales.com> wrote:

Alex,

Grasspave2 / Gravelpave2 have a lifetime warranty and the material itself will long out last either concrete or asphalt as far as the product is concerned. We have some 40 year old installations that have the original grasspave2. Since the ring on grid structure itself will last a lifetime, you have to compare the entire system as a whole.

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MKM Sales, Inc.

<image001.png> <image002.png> <image001.png> <image002.png>
7280 College St
Beaumont, TX 77707
Office: (409) 866-6702
Cell: (409) 656-1474
www.mkmsales.com

<image003.png> **Cody**
Rollins
Sales

<image004.png><image005.png><image006.png><image007.png><image008.png><image009.png>
<image010.png><image011.png>

From: Alexandra Robinette <alexrobinette@mac.com>
Sent: Sunday, April 5, 2026 2:39 PM
To: Cody Rollins <cody@mkmsales.com>
Cc: Brook Brown <bbrown@rollingwoodtx.gov>; Melissa Morrow <melissagreenwoodmorrow@gmail.com>; Curt Arnette <sitiodesigngroup@yahoo.com>
Subject: Re: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

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Thank you!
Alex

Begin forwarded message:

From: Cody Rollins <cody@mkmsales.com>
Subject: RE: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX
Date: October 28, 2025 at 1:28:13 PM CDT
To: Alexandra Robinette <[REDACTED]>
Cc: Shea Kent <shea@mkmsales.com>, Brinn Hemmenway <brinn@mkmsales.com>, Melissa Morrow <[REDACTED]>, Curt Arnette <sitiodesigngroup@yahoo.com>

Alex,

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 - Your costs of material differences are going to be asphalt vs cost of Gravelpave2 + aggregate fill (1" to fill the rings, 1/8" to cover), or the cost of Grasspave2 material + sand to fill rings and sod to cover.
- Ease of installation
 - GP2 and GV2 come in 430sf rolls. One roll can roll out like a big rug or carpet and be installed in mere minutes. The installation time is significantly faster than concrete or asphalt. Not to mention that no specialized equipment is required. I can install GP2 and GV2 by myself with just a hand tamper. A small crew with a vibrating compactor can install this in no time.
- Maintenance
 - GP2 maintenance is just like any lawn area. Recommended irrigation, fertilization and mowing.
 - GV2 maintenance is low, since the rings keep the gravel in place and prevent it from migrating.

- There are times when maybe some of the top layer of gravel might shift and expose the tops of the rings. The system will still function as intended even if the rings are visible. Simply brush the gravel back in place in those areas where frequent turns are made, maybe once every few months.
- The benefits:
 - Environmental
 - Using GP2 or GV2 reduces runoff, and allows water to emulate the natural hydrologic cycle which recharges our groundwater system and prevents runoff from going to our city sewer drains. Porous paving acts almost as if nothing is built there at all!
 - Both options reduce heat build up (grass more than gravel). Gravel reflects/absorbs light and heat depending on the color choice. Both are proven to reduce the urban heat island effect.
 - Mixed use – allows for using one area for multiple purposes. Grasspave2 lot can double as a green space for playing, a parking surface, AND part of your stormwater management plan.
 - Porous paving can reduce and in some cases eliminate your need for an onsite detention/retention pond. And it can save on having to install and plan area drains / under drains for parking lots.
 - Aesthetic
 - Both products provide a natural look, whether it is grass or gravel.
 - They can be used to “disguise” parking areas or utility access areas.
 - Allows for more natural beauty next to buildings and other areas that often would require more unsightly, hot pavement.

I could go on – but I feel like this is enough to take in for now! I am happy to discuss in more detail and schedule a time to chat. Let me know what questions you have!

Best regards,

Cody Rollins
MKM Sales
409-656-1474 direct
409-866-6702 office
cody@mkmsales.com

From: Alexandra Robinette <[REDACTED]>
Sent: Tuesday, October 28, 2025 9:15 AM
To: Cody Rollins <cody@mkmsales.com>
Cc: Justin@invisiblestructures.com; Shea Kent <shea@mkmsales.com>; Brinn Hemmenway <brinn@mkmsales.com>; Melissa Morrow <[REDACTED]>; Curt Arnette <sitiodesigngroup@yahoo.com>
Subject: Re: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

Hi Cody,

Thank you for the follow up. We'd love to know any locations of local installations we can go see.

We'd also love a chance to sit down with your team to walk through our plan and some of the options we are considering and what will work best for long term use and maintenance. Please let us know some days and times that could work.

Alex

On Oct 23, 2025, at 6:43 PM, Cody Rollins <cody@mkmsales.com> wrote:

Hi Alexandra,

I will be happy to help answer your questions. Justin is our factory representative in Colorado and I am the local Texas representative and happy to assist. We have LOTS of Grasspave2 and Gravelpave2 installations all in and around Austin that I can reference and use to guide your decision-making process. I want to answer your questions thoroughly, so I will work on addressing them and I'll be in touch soon. Please call my cell if you want to discuss anything in the meantime. 409-656-1474

Best regards,

Cody Rollins
MKM Sales
409-656-1474 direct
409-866-6702 office
cody@mkmsales.com

From: Alexandra Robinette <alexrobinette@mac.com>
Sent: Thursday, October 23, 2025 2:53 PM

To: Justin@invisiblestructures.com

Cc: Shea Kent <shea@mkmsales.com>; Cody Rollins <cody@mkmsales.com>; Brinn Hemmenway <brinn@mkmsales.com>; Melissa Morrow <[REDACTED]>; Curt Arnette <sitiodesigngroup@yahoo.com>

Subject: RFQ: Grasspave2 & Gravelpave2 - City of Rollingwood, TX

Hi Justin,

I'm following up on this quote you kindly helped provide back in April. The City of Rollingwood has since obtained a topographic survey and hired a landscape architect, Curt Arnette, to produce the attached preliminary plan. We are considering various options that will best meet our needs, budget and maintenance requirements, keeping in mind a small city staff where ongoing maintenance could be a concern, as well as lingering drought conditions. One option is to use pervious asphalt for all the grey areas on the plan.

We are hoping you can provided an updated bid that reflects our current plan and dimensions, including installation costs beyond just the material costs. If it would be helpful to walk the site, or discuss over the phone, I'm happy to make that happen.

We still like the idea of using Grasspave for the north lot since parking will be limited to game days only, functioning as play space at other times, and irrigation will be available. We want this area to look like a park, not a parking lot. We need to understand the economics of making the driveway Grasspave, Gravelpave, or asphalt.

We had also suggested the front lot could be colored Gravelpave in an attempt to minimize the appearance of a parking lot in our park by looking more natural, but don't want to make things too busy or complicated.

Similarly, the idea for the long central lot was Grasspave along the west side facing the ball fields, a central asphalt drive, and Gravelpave for the east parking spaces. This is starting to seem pretty complicated and maybe not the best choice. Please share any thoughts on what might work best for this area, including the permeable asphalt.

Also, given that many big trucks will be using this lot at busy times, what are the most effective and economical wheel stops/borders? We currently use railroad ties which are a more natural look and pretty economical, but not sure how they could work with these options.

Thank you,
Alex Robinette, AIA
[REDACTED]

Need more information about [Grasspave2](#)? The [Installation Instructions](#) might come in handy, and we're frequently asked for both our [Base Course](#) and [Depth Recommendations](#). The most important elements to porous paving are the [strength](#) and [permeability](#) of both the product and the base course.

Another exclusive benefit to Grasspave2 is our highly effective and often specified, [Hydrogrow](#). And if you're looking for [LEED](#), Invisible Structures has you covered.

Want more information about [Gravelpave2](#)? The [Gravelpave2 Tech Specs](#) might come in handy, and we're frequently asked for both our [Base Course](#) and [Depth Recommendations](#). The most important elements to porous paving are the [strength](#) and [permeability](#) of both the product and the base course.

Other exclusive benefits to Gravelpave2 are the fabric backing will never come off, and the anchors and washers are included with every order. Click here for [pinning instructions](#).

For more information on Grasspave2 and Gravelpave2 please see our [Grasspave2 & Gravelpave2 Technical Brochure](#). For information on all of our other products please see Invisible Structures [Suite of Products](#).

If you have any questions, please reply to this email, or give us a call.

Best regards,



Justin Staley
Continuing Education
Invisible Structures, Inc.
303-233-8383 ext. 110
www.invisiblestructures.com

<GP2Warranty24.pdf> <GV2Warranty24.pdf>

PRODUCT QUOTE

Job Name: **City of Rollingwood, TX**

Product: Grasspave2 Porous Paving System
By: Invisible Structures, Inc., Aurora, CO

We are pleased to quote the following:

Grasspave2 porous paving system and HydroGrow* polymer/fertilizer mix as manufactured by Invisible Structures, Inc.

This quote is for the Grasspave2 rolls and the appropriate quantity of HydroGrow* mix only and does not include labor and other material required to complete the installation as specified.

Qty (67) Grasspave2 2020 rolls covering 28,810 square feet (430 sq ft per roll)

Priced \$2.75/sq ft (delivered) or \$1,182.50 per roll

Product sold in complete rolls only.

LOT TOTAL \$79,227.50

Actual quantity is to be verified by contractor prior to order.

Prices quoted above are for freight allowed shipments.

Terms: Prepayment or Net 30 Days with approved credit and bonding information.

Prices displayed on quotes and invoices reflect payments by CHECK/CASH/ACH. On any CREDIT CARD payment, a 3.5% fee will be applied to the total.

Please contact Shea with MKM Sales, Inc. at 409-866-6702 with any questions.

**Quote Date 4/14/2025
Quote Valid Through 8/31/2025**

*HydroGrow is a proprietary product available only as part of the Grasspave2 system and is not for sale to be used with other paving products.

PRODUCT QUOTE

Job Name: **City of Rollingwood, TX**

Product: Gravelpave2 Porous Paving System
By: Invisible Structures, Inc., Aurora, CO

We are pleased to quote the following:

Gravelpave2 porous paving system with pins and washers as manufactured by Invisible Structures, Inc.

This quote is for the Gravelpave2 rolls with filter fabric backer and the appropriate quantity of pins and washers only. It does not include labor and other material required to complete the installation as specified.

Gravelpave2 Porous Paving System (**BLACK ONLY**)

Qty (67) Gravelpave2 2020 rolls covering 28,810 square feet (430 sq ft per roll)

Priced \$3.30/sq ft (delivered) or \$1,419.00 per roll

Product sold in complete rolls only.

LOT TOTAL \$95,073.00

Actual quantity is to be verified by contractor prior to order.

Prices quoted above are for freight allowed shipments, F.O.B. Shipping Point.

Terms: Prepayment or Net 30 days with approved credit and bonding information.

Prices displayed on quotes and invoices reflect payments by CHECK/CASH/ACH. On any CREDIT CARD payment, a 3.5% fee will be applied to the total.

Please contact Shea with MKM Sales, Inc. at 409-866-6702 with any questions.

**Quote Date 4/14/2025
Quote Valid Through 8/31/2025**

Fw: Dog Park

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 7:07 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

For the Council packet, dog park item. Please redact the sender's contact information.

Thanks!

-Alun

From: Jaime Silver <[REDACTED]>

Sent: Monday, April 13, 2026 1:59 PM

To: Alun Thomas <athomas@rollingwoodtx.gov>

Subject: Dog Park

Dear Council Members,

I wanted to share my thoughts on the proposed dog park location, as I'm unable to attend the meeting.

I fully support the idea of a dog park. That said, placing it directly next to children's baseball and softball fields does not seem appropriate. I have not seen this type of setup in other communities, and it feels like an unnecessary invitation for safety, sanitation, and potential liability concerns.

Children's sports fields are high energy environments, and even leashed dogs can be unpredictable in that setting. I would urge reconsideration of the location or, at a minimum, the addition of a substantial buffer between the two uses and/or limited dog park access during games and practices. I would also be interested to understand whether the town's insurance considerations are impacted by placing these activities in such close proximity.

Lastly, the park area is already quite active (in the best way) during game times, and with the upcoming tennis and pool improvements at the WHAC, it's fair to expect even more activity. Adding a dog park into the mix would mean three major uses converging in one area with limited parking and infrastructure, which could quickly become difficult to manage.

Thank you for your time and for all the work you're doing for our community.

Best,
Jaime Silver

Fw: Dog Park

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 7:09 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

For the Council packet, dog park item. Please redact the sender's contact information.

Thanks!

-Alun

From: Shameem Hinds <[REDACTED]>

Sent: Monday, April 13, 2026 3:18 PM

To: Alun Thomas <athomas@rollingwoodtx.gov>

Subject: Fwd: Dog Park

>

> Hi,

>

> I am Shameem Hinds at [REDACTED]

>

> I agree there should be an off leash dog park

>

> The dog park should be no more than .35 acres or smaller

>

> All 3 proposed plans are too big -

>

> Rollingwood Park land is precious and it was never ment to be an off leash for a few owners.

>

> This whole drive to make a larger dog park then most people want is being driven by a a couple of agenda based members. It is not what most people want. The dog owners who want to run their large dogs very far

> should go to Zilker. This is a small neighborhood park.

>

> Please propose a smaller option closer to .35 acres

>

>

> I reiterate, this is not fair. There needs to be an option for a smaller dog park (.35 acres or smaller) in the proposal.

>

> Thanks,

>

Fw: dog park proposal

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 7:07 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

For the Council packet, dog park item. Please redact the sender's contact information.

Thanks!

-Alun

From: Moise Levy <[REDACTED]>

Sent: Monday, April 13, 2026 2:03 PM

To: Alun Thomas <athomas@rollingwoodtx.gov>; Kevin Glasheen <[REDACTED]>

Subject: dog park proposal

we favor either the .55 or .6 acre (Version B/C); if the larger is feasible w/o compromising the baseball/softball fields, we would favor that... if not, then Version B (.55 acre).

Thanks

Moise and Joanie Levy
[REDACTED]

Fw: Dog park

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 7:09 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

For the Council packet, dog park item. Please redact the sender's contact information.

Thanks!

-Alun

From: Kevin Glasheen <[REDACTED]>

Sent: Monday, April 13, 2026 3:28 PM

To: john pearce <[REDACTED]>; Alun Thomas <athomas@rollingwoodtx.gov>

Subject: Re: Dog park

thanks

On Mon, Apr 13, 2026 at 3:14 PM john pearce <[REDACTED]> wrote:

Mr. Glasheen,

I am in favor of proposition A for the dog park.

John Pearce

[REDACTED]

Fw: Mopac South and Dog Area Reminder

From Alun Thomas <athomas@rollingwoodtx.gov>
Date Tue 4/14/2026 7:10 AM
To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

Last one, I think. For the Council packet, dog park item. Please redact the sender's contact information.

Thanks!
-Alun

From: Kevin Glasheen <[REDACTED]>
Sent: Tuesday, April 14, 2026 6:49 AM
To: Alun Thomas <athomas@rollingwoodtx.gov>
Subject: Fwd: Mopac South and Dog Area Reminder

Kevin Glasheen
[REDACTED]

Begin forwarded message:

From: saw <[REDACTED]>
Date: April 14, 2026 at 12:20:00 AM CDT
To: [REDACTED]
Subject: Re: Mopac South and Dog Area Reminder

kevin,

i cannot make the meeting on april 15 concerning the issue of the off leash dog area. from my understanding, in the past, rollingwood residents had use of all of the baseball fields at hatley park for an off leash dog area. a concession was made to western hills little league and the off leash dog area was reduced to only field three. now western hills little league is asking for a further reduction. hatley park is for the residents of rollingwood whose taxes are used to maintain the park. we should have priority over this space for our use, not for non-residents. i do not support ceding any more space to western hills little league. rollingwood residents should continue to have use of all of field three for an off leash dog area. why is this even a question when rollingwood already made concessions and the residents were given this space for an off leash dog area? the growth of western hills little league should not be a rollingwood

issue. if you support the reduction, i want to see the largest amount of acreage allowed for the off leash dog area. as you are my representative, i trust you will not agree to ceding any more property to western hills little league. keep the agreement as it was decided in the past. i have been a resident of rollingwood since may 1988. thank you.

sarah warner



On Apr 13, 2026, at 1:49 PM, Kevin Glasheen

<[redacted]> wrote:

[View this email in your browser](#)



Don't forget to comment on the proposed separate off leash dog area before our Wednesday council meeting.

I should have also mentioned the meeting Tuesday night about Mopac - if you are interested in the city's conversation about Mopac South and the city's response during the current public comment period, there is a workshop tomorrow at 5:00pm at Rollingwood City Hall. I think it is important for neighbors to engage in this discussion because this is likely the last public comment period before the project moves to approval by TxDot.

Thanks to Amy Pattillo for all her hard work on this project, and for the reminder.

Kevin Glasheen



Phil McDuffee

pmcduffee@rollingwoodtx.gov



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Dog Park comment - message to City

From Sivagami Natesan <[REDACTED]>

Date Tue 4/14/2026 7:54 AM

To Lindsay Saenz <lisaenz@rollingwoodtx.gov>; athomas@rollingwood.gov <athomas@rollingwood.gov>

Please can you forward this message to City Council members.
Thank you.

Dear Rollingwood City Council Members,
Since many residents have dogs and dog owners represent the largest group of users of our city's central community park I support maintaining the current status quo, which gives both baseball/softball players and dog owners the maximum amount of space. If the fields must be split, I would support allocating the largest space for an off-leash dog area. I would prefer at least an acre for the dog park because residents and dogs use it rain or shine all day, every day of the year. I appreciate your service to the community in exploring various options to navigate competing uses, including improving the front parking and incorporating the back parking area into the field area.

Thank you,
Sivagami Natesan
[REDACTED]

Get [Outlook for iOS](#)

(No subject)

From Natesan Home <[REDACTED]>
Date Tue 4/14/2026 7:47 AM
To Lindsay Saenz <lisaenz@rollingwoodtx.gov>
Cc Alun Thomas <athomas@rollingwoodtx.gov>

Hi Lindsay,

Please forward this message to the City Council Members and include it in the packet for the next city council meeting.

With much appreciation for your service to the City.

Thank you,

Chinna

Dear Rollingwood City Council Members,

The dog park sees the most use from city residents and has become a community meeting place for people of all ages. Since many residents have dogs, I support maintaining the current status quo giving both baseball/softball players and dog owners the maximum amount of space.

If the fields must be split, I would support allocating the largest space for an off leash dog area. While I would prefer at least an acre for the dog park I appreciate your service to the community in exploring various options to navigate competing uses, including improving the front parking and incorporating the back parking area into the field area. It is better to enlarge the pie as much as possible rather than fight over a shrinking one.

Thank you,

Chinna Natesan
[REDACTED]

Fw: Kevin Glasheen's Rollingwood City Council Update

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 9:25 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

Please include this too.

Thanks!

-Alun

From: Kevin Glasheen <glasheenkevin@gmail.com>

Sent: Tuesday, April 14, 2026 9:15 AM


To: Susan Ashworth <sanders.s@sbcglobal.net>

Cc: Alun Thomas <athomas@rollingwoodtx.gov>

Subject: Re: Kevin Glasheen's Rollingwood City Council Update

Thanks!

Kevin Glasheen


On Apr 14, 2026, at 9:13 AM, Susan Ashworth < > wrote:

Hi Kevin,

My thoughts on the dog / baseball park. I enjoy seeing the dogs and folks on the field. It brings a happy vibe to our community. As long as the owners are super conscientious about picking up the waste, I'm in favor of "letting it be."

Thank you,
Susan

Sent from my iPhone

On Apr 10, 2026, at 9:14 AM, Kevin Glasheen

< > wrote:

RW Park DOLA

From Alexandra Robinette <[REDACTED]>

Date Tue 4/14/2026 4:18 PM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

Cc Alun Thomas <athomas@rollingwoodtx.gov>; Melissa Morrow <[REDACTED]>

Hi Lindsay,

Please share with the mayor and council members.

Kindly, Alex

Dear Mayor and Council,

I am writing to share my views on a dedicated off-leash area, which I have distilled after looking at this carefully for more than a year, attending meetings, listening to neighbors, in consideration for the WHLL lease, and by analyzing the available parkland from having a background in just this type of work.

My opinion is that the only way to maintain all of the quality uses available in our park, and to have each use be functional, economical, beautiful, and built for longevity, is to create an off-leash area that is **less than 0.5 acres**. The 0.5 acre option is already impacting the minimum field size requirements, which also impedes other types of play that could occur in the off-season. The two options for 0.55 and 0.6 acre are even more impactful and should not be considered reasonable solutions.

The fourth option of refurbishing the north lot is at least consistent with the argument that I have been making with regards to building the parking lot and digging out the north lot at the same time to consolidate costs and to not impact the new parking lot. However, when you build the parking lot you will have to remove a long section of fencing that I had hoped would not need to be replaced. We currently have a lot of unsightly chainlink fencing that restricts free play and the appearance of an open, beautiful park. One of the advantages of the proposed plans was to allow for some areas to be unfenced and start to reclaim community green space for any number of uses, the most important of which in my mind is balance and beauty. I would be very disappointed if the fourth option led to long-term continued shared use of the off-leash area with WHLL and free play.

A lot of time, money and effort has been put into this process, and I've been concerned throughout that nothing will actually be done to solve this conflict. The warning that "anything less than 0.6 acres would not pass council" has been threatened for months. Now the momentum appears to be behind a plan to "do nothing", at least in the short term, but it has been suggested long-term by several on the Park Commission and council.

Thank you for taking the time to carefully consider all of the options, factors, and stakeholders that make our park special. I'm sure each of you will make the decision that you feel is in the best interest of our entire community.

Alex Robinette



Fw: Rollingwood Park

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 11:32 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

From: Cindy V <[REDACTED]>

Sent: Tuesday, April 14, 2026 11:18 AM

To: Alun Thomas <athomas@rollingwoodtx.gov>

Subject: Rollingwood Park

To the City Council,

I live at [REDACTED] I have been a resident for a little over three years. I find this very much a unique community with a lot of assets. One of them being the park. I am a dog owner. I visit the park almost every day. I abide by the rules with the little League referring to the "dog park". The dog park is very valuable to me. If it wasn't for the park I would have never met a lot of the neighbors of Rollingwood. I think it is probably the biggest community asset in this town. I have met wonderful neighbors and people outside of Rollingwood young and old. All of these people I find to be very respectful to the use of the park. If anyone is abusing the park the people who appreciate it are on it....

I feel the people of Rollingwood should have the biggest say on how the park should be used. The Little League people will move on in a few years but the residents that use this park will be here for years to come. We are permanent and they are temporary. As their kids move on through the little league the "dog park" issue will be forgotten by them.

If the Little League people were so concerned about the health of their kids, they could do more. I use to belong to a little league board in Calif. Each practice the coaches and the players would clean up their dugout and surrounding area out of respect for the next team. I don't see that here. Things are constantly left behind. Also they would pick up the bases and put them in the storage if they were the last practice.

There is no health risk to the kids as was previous stated at a previous Parks Comm. Meeting. If that was true then none of us with children would own a dog. A lot of these children are living with dogs in their homes.

As far as size- **BIGGER IS BETTER**. There are a fair amount of people that use this unique area. If you want to have one big area and you mix big dogs with little dogs, the area has to be a good size. Not only do you have the dogs but you have their owners in this space. Mr. Marx because he has purchased a smaller dog recently was now asking if we could have a separate area for them. Also in order to keeping the "dog park" nice it has to be big enough for it to be maintained. Nobody wants to be in dirt nor do I want my dog running around in dirt.

Also there are several elderly people from the community that use this park. They are no longer able to walk their dogs so they bring them to the park for exercise. They feel they are in a safe area and also their dog is safe. Plus it gets them out and involved.

We are lucky to have this asset to the park and the community. If you take it all away, you will never get it back. My understanding is where we are now was a compromise agreed by the little league and the city to have the space we have now. Ideally it should stay as is. Already the little league has added a diamond that isn't being used or in the lease. Plus the league is there for a small part of the year. In the summers hardly anyone is there except for the dogs and their owners. There is also a lower park and the upper play park that the league has access to for the siblings of the players. I have been to a couple of little league fields here in Austin and our park is great for the younger players. Be happy for what you have and just get along and share.

I appreciate your time and hope a solution for all can be accomplished soon. Thank you, Cynthia Venning

Fw: comments for the april 15th city council meeting RE off leash dog park

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 10:53 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

For the packet, please.
-Alun

From: Justin Nolan <[REDACTED]>

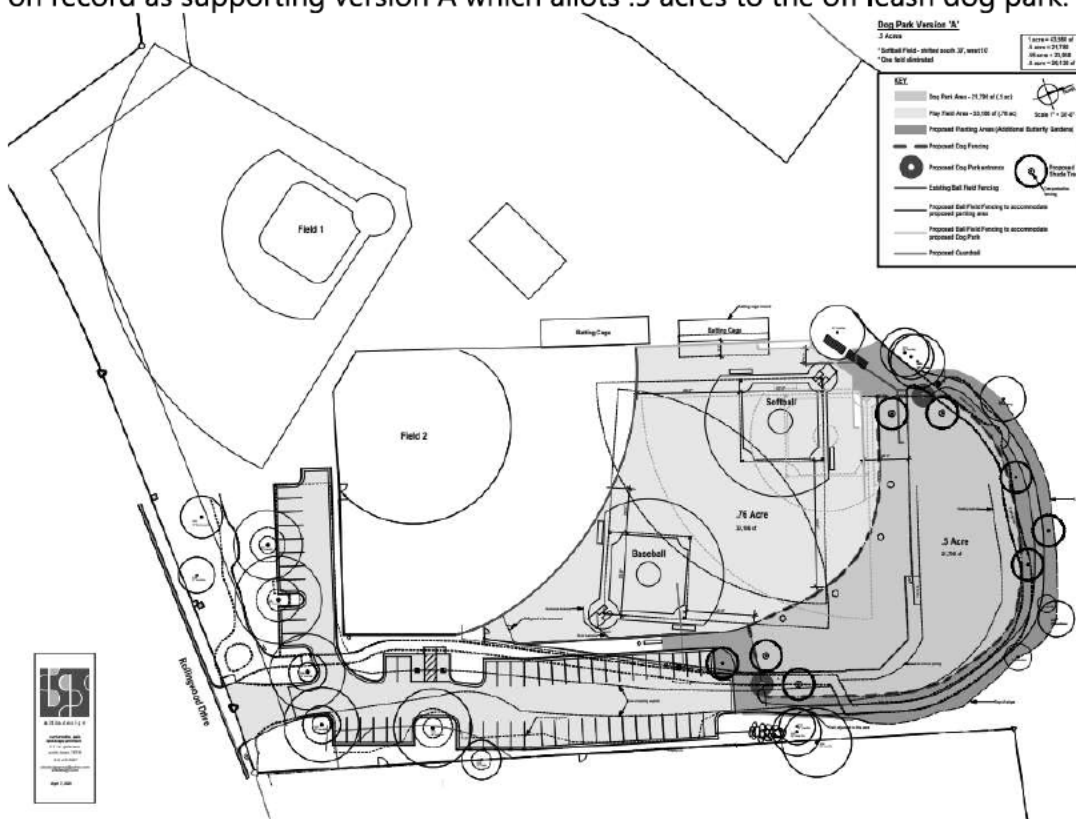
Sent: Tuesday, April 14, 2026 10:03 AM

To: Alun Thomas <athomas@rollingwoodtx.gov>

Cc: Emily Nolan <[REDACTED]>

Subject: comments for the april 15th city council meeting RE off leash dog park

Hello, Im unable to make this city council meeting because i'll be at a 8u baseball game. I'd like to go on record as supporting version A which allots .5 acres to the off leash dog park.



The other versions don't provide enough outfield for the 2 baseball fields for the fields to be used in games. Thanks

Fw: Support for separate dog park area

From Alun Thomas <athomas@rollingwoodtx.gov>

Date Tue 4/14/2026 9:32 AM

To Lindsay Saenz <lsaenz@rollingwoodtx.gov>

Another for the packet, please.

Thanks!

-Alun

Sent from a mobile device. Please forgive any typographical errors.

From: Jennifer Wooten <[REDACTED]>

Sent: Tuesday, April 14, 2026 9:30:54 AM

To: Alun Thomas <athomas@rollingwoodtx.gov>

Cc: Wooten, Robert <[REDACTED]>

Subject: Support for separate dog park area

Dear City Council Members,

I am pleased to hear that the use and condition of Hatley Fields 3, 4, and 5 / the dog park is being considered at the Council. As a dog owner, parent, and regular user of our special neighborhood parks, I am hopeful we can find a solution that better meets the needs of all community members. As it stands, the joint-use model is simply not accomplishing this.

I fully support having a dedicated space for neighborhood dogs (and their owners!) to play. However, I believe it needs to be exactly that - **a dedicated, separate space**. The current setup has left the fields extremely worn down and unsanitary. It is hard to imagine our children rolling around during little league practice on the same field that, just moments prior, functioned as an approved space for dogs to relieve themselves.

This large green space has so much potential to serve the entire community, but right now it can only operate as a dog park... or as a very unpleasant ballfield. I support a solution that designates a **smaller, defined portion of the field or parking lot as the dog park**, while restoring the remainder for youth sports and community events. This preserves a dog-friendly area while making the majority of the field cleaner, safer, and far more usable for everyone.

Thank you for considering this balanced approach.

Thank you again for your time and thoughtful consideration.

Sincerely,

Jennifer

Jennifer Wooten

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff

Agenda Item:

Discussion and possible action on awarding or rejecting bids received for the Request for Proposals issued for the 2026 Water Rate Study

Description:

As directed by Council, staff solicited bids from qualified individuals and companies for a water rate study. The RFP received three responses, from:

Endeavor Utility Solutions	\$24,890
Willdan Financial Services	\$35,610
LSPS Solutions, LLC.	\$68,360

The three companies' responses seem to adopt similar technical approaches, citing compliance with American Water Works Association's cost-of-service standards and best practices. No obvious deficiencies in responses were noted.

The cost proposals far exceed the City's budgeted expenditure limit of \$5,000, which seems to stem from a combination of full cost-of-service modeling, CIP integration, scenario analyses, and the labor costs to the companies related to preparing for and attending public meetings.

Action Requested:

Staff requests that Council review the three responses to the RFP, and through a motion, either award the bid to one of the companies or reject all bids. Should all bids be rejected, staff requests direction from Council on what the next steps, if any, should be for this matter.

Fiscal Impacts:

The impact to the City depends upon the action taken by Council. Currently, the City's FY 2026-2027 budget has \$5,000 allocated for a water rate study

Attachments:

- Newspaper Notice for the 2026 Water Rate Study RFP
- 2026 Water Rate Study RFP

- Bid Opening Sign-In Sheet
- Bid Tabulation Sheet
- RFP Response from Endeavor Utility Solutions
- RFP Response from Willdan Financial Services
- RFP Response from LSPS Solutions, LLC.

NOTICE TO BIDDERS

Sealed bids addressed to the Honorable Mayor and City Council will be received at the office of Makayla Rodriguez, City Secretary, City of Rollingwood, City Hall; 403 Nixon Drive, Rollingwood, Texas 78746, until 1:00 p.m. on February 23, 2026 for the conduction of the **2026 Water Rate Study** for the City of Rollingwood, Texas' water utility. The bids must be submitted in a sealed envelope, and the envelope shall be labeled:

2026 Water Rate Study RFP Rollingwood, Texas

The bids will be publicly opened and read aloud at the City of Rollingwood City Hall at 1:00 p.m. on February 23, 2026. The City Council will officially review the bids at a regularly scheduled meeting, expected to be March 18, 2026, and award the contract as soon thereafter as practical. The City of Rollingwood reserves the right to accept or reject any and all bids, as the best interest of the City may require, and to waive any informality in bids received. The City of Rollingwood also reserves the right to award the Contract as may be advantageous to the City. Questions regarding this RFP may be emailed to Makayla Rodriguez at mrodriguez@rollingwoodtx.gov. A non-mandatory pre-bid conference will be held in person at Rollingwood City Hall at 1:00 p.m., on February 16, 2026.

Publications:
January 30, 2026
February 6, 2026

CITY OF ROLLINGWOOD, TEXAS



Request for Proposals 2026 Water Rate Study

City of Rollingwood, Texas

City of Rollingwood
403 Nixon Drive
Rollingwood, TX 78746
Phone: 512-327-1838

RFP Release Date – January 30, 2026

Non-Mandatory Pre-Bid Conference – February 16,
2026

RFP Due Date – February 23, 2026 at 1:00 p.m.

Overview

The City of Rollingwood invites qualified professional firms to submit proposals to conduct a cost of service rate study for the City’s water utility and recommend changes to the rate structure and rate adjustments to fully cover all costs associated with providing water service, including costs required to operate the City’s distribution system, the contract cost with Austin Water, and the administrative costs incurred by the City in managing this utility.

Background

The City of Rollingwood is located directly adjacent to the city limits of Austin and West Lake Hills and is in close proximity to downtown Austin and the University of Texas. Incorporated in 1955, the City has the warmth and charm of a small town neighborhood. Large, sprawling lots with rolling topography and live oaks aplenty add to its attraction. Contributing to Rollingwood’s outstanding quality of life are the City’s low crime rate, superior school district, and desirable location.

The City of Rollingwood has a population of approximately 1,500 people. It is a Type A, General Law City with a Mayor-Council form of government. The City Council consists of the Mayor and five councilmembers elected at-large to staggered, two-year terms. Annually, the City Council selects one of its members to serve as Mayor Pro Tempore.

The City of Rollingwood purchases water from Austin Water for distribution within Rollingwood’s jurisdictional boundaries. The City has approximately 550 customers.

Scope of Work

In preparing a response to this Request for Proposals (RFP), the Consultant shall address the following specific components that should be included in the scope of work. The final scope of work will be coordinated with the City staff and the selected Consultant.

- 1. Services to be performed by the Consultant
 - a. Meet with the Utility Commission and City Council to go over expectations and get public input before development of the proposed rate structure.
 - b. Meet with City Staff members to collect and review available information and review the methodology to be used in the development of the recommended rate structures for water services.
 - c. Review historical account and operational cost information and calculate future costs for a five (5) year study period including consumption, capacity and operational forecasts.
 - d. Identify and prioritize Capital Improvement funding needs for a Five-Year CIP budget and facility improvement plans, and other supplemental improvements that the City may deem warranted.
 - e. Develop a forecast of annual revenue requirements.
 - f. Recommend a rate structure that will generate the level of revenue needed, with a distribution of those costs on an equitable basis by customer category. Provide "sample

bills" for all customer categories illustrating recommended rates, and compare those rates to existing rates.

- g. Work with staff to provide a timeline and sample letter in accordance with all state and federal laws providing for notice of water rate increase, if proposed and subsequently adopted.

2. Timeline Requirements

- a. The Consultant shall begin work by April 1, 2026 with a completion date of no later than June 1, 2026.

3. Reporting and Communication

- a. The Consultant shall meet periodically during the on-site field work process with the City Administrator, Finance Director, Utility Billing Manager, and Public Works Director to discuss issues, concerns, preliminary findings and recommendations.
- b. The consultant will provide regular updates to the City regarding process on the analyses and recommendations and request any additional information or direct need to complete the project on time and within budget.
- c. Prior to issuing their final report, the consultant will meet with the City Administrator, Finance Director, Utility Billing Manager, and Public Works Director to review the draft report and recommendations to be presented to the Utility Commission and City Council.

4. Other Considerations

- a. All working papers, reports, and records relating to the work performed under the Professional Services Agreement will be property of the City of Rollingwood and will be delivered upon completion.
- b. The consultant shall be required to attend up to two (2) Utility Commission meetings and one (1) City Council meeting to present the rate study and answer any questions either body may have regarding the study or recommendations.

Proposal Content

Proposal responses must adhere to the requirements outlined in this section. The original proposal and each subsequent copy must be submitted on paper, properly bound, and appropriately labeled in the following order:

- 1. Introduction: Provide a cover letter and introduction including the name and address of the organization with the name, address, telephone and fax numbers, and e-mail address of the contact person who will be authorized to make representations for the organization. An Executive Summary shall be provided with an overview of the proposal, its highlights, and the approach to successfully completing this project.
- 2. Scope of Work and Schedule: Discuss each task outlined in the "Scope of Work" section above with a cost estimate and cost proposal for the project including a breakdown of costs by each task requested in service to be performed. Include a scope of work and schedule of completion.
- 3. Qualifications: Describe the firm's resources, experience and capabilities as follows:
 - a. Provide an outline of the firm's background, qualifications, and ability to perform the scope of services required. Identify any sub-contractors proposed for the project.
 - b. Provide a list and/or organizational chart to identify the person(s) who will be primarily responsible for contact with the City.

- c. Identify all key project personnel, their relationship to the project, relevant qualifications and experience, and their level of effort toward completing all needed tasks. Include a description of specific projects similar to this request and the specific tasks performed by the project personnel.
- d. Provide a brief outline of the firm's current workload, staffing and ability to meet the schedule and deadlines described in this RFP.
- 4. References: Identify at least two (2) successfully completed projects of a similar nature, preferably with direct involvement of municipal governments in Texas. Each project listed shall include the name of the agency, project manager, phone number, and description of work performed. Consulting projects currently underway may also be submitted for consideration.
- 5. Additional Data: This section shall be limited to five (5) pages. Proposals may include any other information the Consultant deems essential to the evaluation of the qualifications and proposal statements.

Proposal Submittal

To be considered, please submit six (6) hard copies and one (1) electronic copy, on a USB drive, of your proposal to:

City of Rollingwood
Attn: City Secretary
403 Nixon Dr.
Rollingwood, TX 78746

The exterior of the envelope containing the proposal must prominently display the words “Water Rate Study RFP Response.”

Proposals received after the RFP due date will not be considered.

Questions regarding this proposal may be directed to Makayla Rodriguez, City Secretary, City of Rollingwood, 403 Nixon Drive, Rollingwood, TX 78746 or by email at: mrodriguez@rollingwoodtx.gov

Review and Selection Procedure

The Utility Commission will evaluate each proposal at a public meeting, and make a recommendation to the City Council, who will make the final selection during a public meeting, expected to occur on March 18, 2026. The following evaluation criteria shall be used in selecting a Consultant:

- 1. Experience with similar efforts (20%);
- 2. Commitment of Senior Staff to the Project (5%);
- 3. Relevant qualifications of key personnel (10%);
- 4. Familiarity with applicable State and Federal laws (10%);
- 5. Knowledge of local issues in the City of Rollingwood and the surrounding region (5%);
- 6. Proposed schedule and ability to meet applicable deadlines (10%);
- 7. Reputation and quality of services provided (10%);

- 8. Past relationship with the municipality (5%);
- 9. Price (15%); and
- 10. Overall responsiveness to this RFP (10%).

Please note that the ability of the Consultant to complete the overall project according to all the stated selection criteria will be considered. The lowest cost proposal will not necessarily be selected, as the City is evaluating for best value to the municipality for services requested.

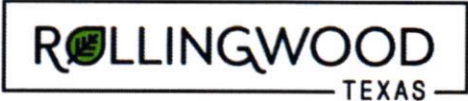
The City of Rollingwood reserves the right to reject any and all proposals and to waive any informality in proposals received.

Insurance Requirements

For the duration of the contract, the service provider must maintain Commercial General Liability insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, Professional Liability Insurance with limits of not less than \$1,000,000 per occurrence if available to a professional engaged in consultant’s regular course of business, Automobile Liability insurance with a minimum limit of \$1,000,000 per accident, and Workers Compensation Insurance as required by the State of Texas.

Service Provider shall maintain liability insurance in an amount of not less than \$1,000,000 per occurrence, naming the City as an additional insured, covering any such unauthorized disclosure of Protected Information caused by a defect or failure of the Software or any electronic communication system maintained or controlled by Service Provider.

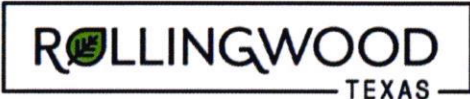
The City reserves the right to establish that these insurance requirements be met and complied with prior to any contractual agreement is entered into. The cost of such insurance is the service provider's responsibility. Failure to comply could result in non-award of the contract.



Bid Opening Sign-In Sheet
2026 Water Rate Study
Monday, February 23, 2026, at 1:00 p.m.

Full Name	Company
Alun Thomas	City of Rollingwood
Lindsay Saenz	City of Rollingwood





Bid Tabulation Sheet
2026 Water Rate Study
Monday, February 23, 2026, at 1:00 p.m.

Bidder Name	Bid Amount	Notes
Endeavor Utility Solutions	\$24,890	
Willdan Financial Services	\$35,610	
LSPS Solutions, LLC	\$68,360	

I hereby certify that the above 3 bid(s) represents every sealed bid that was received by the City of Rollingwood that met the bid deadline as specified in the Request for Proposals.

Alun Thomas
Name

Alun W. Thomas
Signature

2-23-2026
Date





City of Rollingwood, Texas
Water Rate Study RFP Response

February 11, 2026



235 N Burkhardt Rd. #1089
Evansville, Indiana 47715
(812) 419-3455
cmartinez@eutilitysolutions.com

February 11, 2026

City of Rollingwood
Attn: City Secretary
403 Nixon Drive
Rollingwood, TX 78746

RE: Water Rate Study RFP Response

Dear Mayor, Members of the City Council, and Members of the Utility Commission:

I am pleased to submit this proposal on behalf of Endeavor Utility Solutions LLC (Endeavor) in response to the City of Rollingwood's Request for Proposals for the 2026 Water Rate Study. I appreciate the opportunity to assist the City in evaluating its water utility revenue requirements and recommending a rate structure that fully recovers the cost of service while maintaining fairness, transparency, and long-term financial stability.

The City of Rollingwood's structure as a small residential community purchasing water from Austin Water requires careful integration of wholesale supply costs, distribution system needs, and administrative oversight into a defensible five-year financial plan. My approach will focus on revenue sufficiency, equitable cost distribution, and rate stability, while ensuring compliance with applicable state requirements and best practices in municipal utility ratemaking.

As the Owner and Principal of Endeavor, I bring over ten years of experience in utility regulation, financial forecasting, and rate case support, including service at a state public utility commission and recent completion of municipal water and wastewater rate studies. I am prepared to begin work by April 1, 2026 and complete the study by June 1, 2026, including attendance at required meetings and presentations.

Thank you for your consideration. I would welcome the opportunity to support the City of Rollingwood in maintaining a financially sound and sustainable water utility.

Respectfully submitted

Charles Martinez
Owner / Principal
Endeavor Utility Solutions LLC
(812) 419-3455
cmartinez@eutilitysolutions.com

Introduction & Executive Summary

Introduction

I am pleased to submit this proposal on behalf of Endeavor in response to the City of Rollingwood's Request for Proposals for the 2026 Water Rate Study. This proposal outlines my understanding of the City's water utility structure, the scope of services requested, and my approach to delivering a defensible, transparent, and financially sound rate study within the required April 1, 2026 to June 1, 2026 timeframe.

The City of Rollingwood is a unique and highly desirable residential community of approximately 1,500 residents, located adjacent to Austin and West Lake Hills. With approximately 550 water customers and a wholesale water purchase arrangement with Austin Water, Rollingwood operates a distribution-focused utility system that must carefully balance wholesale supply costs, system maintenance, administrative oversight, and capital improvement planning. The City's small size, engaged leadership, and Mayor-Council form of government require a rate structure that is not only financially sustainable, but also clearly explained and equitably designed.

My objective in this engagement will be to provide the City Council, Utility Commission, and staff with a clear five-year financial roadmap and rate structure recommendations that:

- Fully recover the cost of providing water service
- Support identified capital improvement priorities
- Maintain equitable cost distribution across customer categories
- Promote rate stability and transparency
- Align with applicable state and federal requirements

Executive Summary

The City of Rollingwood's water utility is characterized by three primary cost components:

- Wholesale water supply costs purchased from Austin Water
- Distribution system operation and maintenance costs
- Administrative and management costs associated with operating a municipal utility

Because wholesale supply costs are externally driven and may escalate over time, a forward-looking five-year financial forecast is essential. My approach will incorporate:

- Historical consumption trend analysis
- Capacity and operational forecasting
- Wholesale water cost projections
- Five-Year Capital Improvement Plan review and prioritization
- Reserve and cash flow adequacy evaluation
- Annual revenue requirement development

Once revenue sufficiency is established, I will apply industry-standard cost allocation and rate design methodologies consistent with guidance from the American Water Works

Association (AWWA), the National Regulatory Research Institute (NRRI), and other municipal utility best practices. This will include functional cost classification, equitable distribution of costs by customer category, and development of alternative rate structures where appropriate.

As required in the RFP, I will:

- Meet with the Utility Commission and City Council prior to development of proposed rate structures to gather expectations and public input
- Conduct detailed coordination with City staff during analysis
- Develop sample bills comparing current and recommended rates
- Provide draft report review with staff prior to finalization
- Attend up to two Utility Commission meetings and one City Council meeting to present findings and recommendations
- Assist staff with guidance regarding notice requirements and provide a sample rate adjustment notice letter

As Owner and Principal of Endeavor, I bring over ten years of experience in utility regulation, financial forecasting, rate case support, and regulatory economic analysis. My professional background includes service as a regulatory analyst for an electric utility, testimony preparation and financial review work at a state public utility commission, and economic consulting for institutional clients. I have recently completed comprehensive municipal water and wastewater rate studies for similarly sized communities, developing five-year revenue forecasts, revenue requirements, rate design alternatives, and affordability evaluations.

Although Endeavor is a newer firm, each engagement is principal-led and directly managed by me. The City of Rollingwood will receive senior-level attention, direct communication, and a focused commitment to delivering a high-quality, defensible rate study on time and within budget.

I look forward to the opportunity to assist the City in ensuring its water utility remains financially sustainable, equitable, and well-positioned to serve the Rollingwood community for years to come.

Scope of Work & Schedule

Project Understanding

The City of Rollingwood operates a municipal water utility serving approximately 550 customers within a residential community of approximately 1,500 residents. The City purchases treated water from Austin Water and distributes it within Rollingwood's jurisdictional boundaries.

This wholesale purchase structure places particular importance on:

- Careful monitoring and forecasting of wholesale water supply costs
- Alignment of consumption trends with purchased volumes

- Managing revenue volatility in a primarily residential customer base
- Maintaining adequate reserves and funding for distribution system improvements
- Transparent communication of rate adjustments to an engaged governing body and public

Because Rollingwood does not operate a treatment facility but instead functions as a distribution-focused utility, this study must ensure that wholesale supply costs, distribution system expenses, administrative costs, and capital improvement needs are integrated into a clear, defensible five-year financial framework.

My approach will apply industry-recognized methodologies consistent with:

- American Water Works Association (AWWA) M1 Manual on Water Rates, Fees, and Charges
- National Regulatory Research Institute (NRRI) guidance on revenue requirements and cost allocation
- Municipal best practices for small-system financial sustainability

The goal of this engagement is to provide Rollingwood with a financially sound, equitable, and publicly defensible rate structure supported by a transparent five-year financial forecast.

Detailed Scope of Services

Task 1 – Project Initiation & Stakeholder Engagement

Objective: Establish expectations, gather policy input, and confirm methodology prior to rate development.

- Conduct kickoff meeting with City Administrator, Finance Director, Utility Billing Manager, and Public Works Director
- Meet with the Utility Commission to review objectives and receive public input prior to rate structure development
- Meet with the City Council to confirm expectations and policy priorities
- Establish finalized data request list and project work plan

This early engagement ensures that policy objectives, rate stability goals, and affordability considerations are incorporated from the outset.

Task 2 – Data Collection & Review

Objective: Develop a reliable analytical foundation for forecasting and rate development.

- Review historical operating expenses and administrative costs
- Analyze wholesale water purchase costs and Austin Water contract terms
- Review historical consumption and billing data
- Evaluate customer classifications and billing determinants
- Review current rate structure and revenue performance
- Identify trends in water demand and potential revenue volatility

Particular attention will be given to evaluating the relationship between purchased water costs and billed consumption to ensure accurate cost recovery alignment.

Task 3 – Five-Year Financial Forecast (Study Period)

Objective: Develop a forward-looking financial model covering a five-year period.

- Consumption forecasting
- Capacity and operational projections
- Wholesale water cost projections
- O&M expense escalation modeling
- Capital Improvement Plan review and prioritization
- Reserve adequacy and cash flow analysis

This financial forecast will identify projected shortfalls or surpluses under current rates and establish the annual revenue requirements necessary for financial stability.

Task 4 – Revenue Requirement Development

Objective: Determine the annual revenue needed to fully fund operations, capital, and reserves.

- Develop annual revenue requirement calculations
- Evaluate capital funding strategy
- Assess rate stabilization considerations
- Confirm revenue sufficiency under multiple scenarios

Revenue requirements will be developed consistent with cost-of-service principles and municipal finance best practices.

Task 5 – Cost Allocation & Rate Design

Objective: Recommend an equitable and sustainable rate structure.

- Functional cost classification (supply, distribution, customer, administrative)
- Allocation of costs by customer category
- Evaluation of base charge and volumetric charge balance
- Development of alternative rate structures where appropriate
- Preparation of “sample bills” for each customer category
- Comparison of current versus recommended rates

Rate design alternatives will be evaluated for revenue stability, equity, and ease of implementation.

Task 6 – Implementation Planning & Notice Guidance

Objective: Support lawful and orderly rate implementation.

- Provide implementation timeline options
- Assist staff with understanding state notice requirements
- Provide a sample water rate increase notice letter
- Outline recommended phasing strategy if rate adjustments are adopted

Task 7 – Reporting & Meetings

Objective: Ensure transparency and governing body engagement.

- Provide regular updates to City staff throughout analysis
- Conduct draft report review meeting with staff prior to finalization
- Attend up to two Utility Commission meetings
- Attend one City Council meeting to present findings and recommendations
- Deliver final report and all working papers to the City

Project Schedule

The City requires work to begin by April 1, 2026 and conclude no later than June 1, 2026. I confirm my ability to meet this schedule.

March 2026

- Data request coordination
- Preliminary project planning

April 2026

- Kickoff meeting
- Utility Commission and City Council expectation meetings
- Data analysis and historical review
- Initial financial model development

Early May 2026

- Five-year financial forecast completion
- Revenue requirement development
- Rate structure alternatives development

Mid-May 2026

- Draft report delivered to staff
- Draft review meeting with City Administrator, Finance Director, Utility Billing Manager, and Public Works Director

Late May 2026

- Utility Commission presentation(s)

- Revisions as needed

By June 1, 2026

- Final report delivery
- City Council presentation

Cost Proposal

A detailed task-based cost estimate and total project fee are provided below. The proposed fee includes:

- All analysis and financial modeling
- Preparation of draft and final reports
- Attendance at required meetings
- Preparation of sample bills and implementation materials

The proposed cost reflects the direct principal involvement of the project and the commitment to meeting the City’s schedule and reporting requirements.

Total Project Cost Summary	
Category	Amount
Professional Services (206 hrs @ \$110/hr):	\$22,660
Travel Expenses (2 in-person trips):	\$2,230
Total Not To Exceed Price:	\$24,890

Cost Proposal Cont.

Comprehensive Water Rate Study Professional Services		
Project Phase/Task	Hrs	Cost
Phase 1: Project Initiation & Engagement		
Project planning, data request preparation	4	\$440
Kickoff meeting with staff	3	\$330
Utility Commission expectations meeting	4	\$440
City Council expectations meeting	4	\$440
Data organization and validation	6	\$660
Phase 2: Data Collection & Review		
Historical financial review (O&M, admin costs)	16	\$1,760
Wholesale water contract & cost analysis	8	\$880
Consumption & billing determinant analysis	12	\$1,320
Review of current rate structure performance	8	\$880
Phase 3: Financial Forecast (5-Year)		
Consumption forecasting model development	10	\$1,100
Wholesale cost escalation modeling	6	\$660
O&M expense forecasting	6	\$660
Capital Improvement Plan review & prioritization	8	\$880
Reserve & cash flow modeling	6	\$660
Phase 4: Revenue Requirement & Rate Design		
Annual revenue requirement development	12	\$1,320
Functional cost classification	12	\$1,320
Cost allocation by customer category	8	\$880
Development of alternative rate structures	16	\$1,760
Sample bill development & comparison analysis	8	\$880
Phase 5: Reporting & Implementation		
Draft report preparation	16	\$1,760
Draft review meeting with staff	3	\$330
Revisions to draft report	8	\$880
Utility Commission presentation (up to 2 meetings)	6	\$660
City Council presentation	4	\$440
Final report production & delivery	6	\$660
Sample notice letter & implementation guidance	6	\$660
Total:	206	\$22,660

Qualifications

Firm Overview

Endeavor is a consulting firm focused exclusively on utility regulation economics, financial forecasting, cost-of-service analysis, and municipal rate design. My practice is dedicated to serving municipalities and public-sector entities seeking defensible, transparent, and financially sustainable utility rate structures.

Although Endeavor is a newer firm, it is built upon more than ten years of direct experience in utility regulation, revenue analysis, rate case support, and financial modeling. Each engagement is principal-led and directly managed by me, ensuring senior-level attention, accountability, and responsiveness throughout the project.

Endeavor operates without subcontractors for this engagement. The City of Rollingwood will work directly with me as the Owner and Principal Consultant from project initiation through final presentation.

Principal Consultant – Charles Martinez

I hold a Master of Arts degree from New Mexico State University with a specialization in Public Utility Regulation and Policy Analysis. My professional background includes experience in utility regulation, cost allocation, financial forecasting, and rate design support across electric and municipal utility contexts.

Regulatory Analyst – Sharyland Utilities, L.P.

At Sharyland Utilities, I served in progressively responsible regulatory and analytical roles supporting rate cases and financial planning functions. My responsibilities included:

- Forecasting monthly transmission revenue (approximately 70% of total utility revenue)
- Conducting valuation studies for transmission and distribution asset allocation
- Assisting in the development and validation of studies for rate case purposes
- Supporting discretionary charge and unmetered lighting rate development
- Preparing documentation for regulatory filings
- Assisting with responses to intervener discovery requests
- Supporting two full rate cases
- Reviewing Public Utility Commission rulemakings
- Assisting with rate design analysis

This experience provided a strong foundation in cost-of-service principles, asset allocation methodologies, and regulatory compliance.

Utility Economist – New Mexico Public Regulation Commission (NMPRC)

As a Utility Economist for the NMPRC, I evaluated utility financial filings and prepared written testimony supporting Commission Staff positions. My work included:

- Review of utility finance applications and compliance filings
- Preparation and publication of testimony
- Review and approval of advice notices
- Analysis of revenue requirements and financing mechanisms

I submitted testimony in proceedings including:

- Authorization of senior unsecured notes issuances
- Renewable energy cost rider approvals

This experience strengthened my ability to evaluate revenue requirements from a regulatory perspective and to present complex financial analyses in a clear and defensible manner.

Economist – Public-Sector Consulting Firm

Following my time at the Commission, I worked as an Economist at a consulting firm serving institutional clients, including the U.S. Department of Defense and Department of Energy. My responsibilities included:

- Economic and regulatory analysis of utility services
- Review and evaluation of cost-of-service studies
- Analysis of rate structures and procurement strategies
- Development of written technical reports

This experience reinforced disciplined financial modeling and objective evaluation of utility rate structures.

Relevant Municipal Rate Study Experience

Although I have supported numerous cost-of-service analyses throughout my career, I have recently served as the lead consultant on comprehensive municipal water and wastewater rate studies for similarly sized communities.

Village of South Holland, Illinois

- Developed five-year financial forecast and revenue requirement analysis
- Evaluated operating expenses, capital needs, and debt obligations
- Analyzed test-year consumption and billing determinants
- Evaluated and modeled alternative rate structures
- Conducted affordability and benchmarking analysis
- Prepared draft and final reports and presented findings

City of New Plymouth, Idaho

- Conducted full water and wastewater rate study
- Applied AWWA meter-capacity allocation methodologies
- Evaluated tiered versus uniform rate structures

- Developed revenue sufficiency scenarios
- Prepared policy tradeoff analysis for elected officials

These engagements demonstrate my ability to deliver practical, defensible municipal rate studies tailored to smaller communities.

Familiarity with Applicable State and Federal Laws

While each state has its own statutory framework governing municipal utility rate adoption, my background in public utility regulation provides a strong foundation in:

- Revenue requirement development principles
- Cost-of-service allocation methodologies
- Regulatory transparency and documentation standards
- Public meeting and governing body presentation practices

For this engagement, I will work closely with City staff to ensure compliance with Texas notice requirements, open meeting procedures, and any applicable state and federal regulations governing municipal rate adjustments.

Knowledge of Local Issues and Wholesale Purchase Systems

The City of Rollingwood's wholesale water purchase from Austin Water presents unique considerations that differ from vertically integrated water systems. My experience analyzing pass-through cost structures and wholesale rate impacts positions me to carefully evaluate:

- Purchased water cost escalation
- Consumption variability and revenue stability
- Base charge and volumetric rate balance
- Reserve stabilization strategies

These considerations are critical for a distribution-only municipal system serving a primarily residential customer base.

Commitment of Senior Staff & Workload Capacity

This engagement will be performed directly by me as Owner and Principal Consultant. I will be responsible for:

- All financial modeling
- All cost allocation analysis
- Draft and final report preparation
- Meeting attendance and presentations

My current workload allows full availability to meet the City's required April 1 through June 1, 2026 project schedule. I confirm my ability to dedicate the necessary time and resources to complete this engagement within the required timeframe.

References

Although Endeavor is a newer firm, I have completed municipal water and wastewater rate studies of a similar nature and scope and have supported numerous utility regulatory proceedings throughout my career.

A separate Reference Sheet is attached to this proposal, identifying completed municipal rate studies and relevant professional experience, including contact information for project representatives where appropriate.

The attached reference sheet includes projects involving:

- Comprehensive five-year financial forecasting
- Revenue requirement development
- Cost allocation and rate structure evaluation
- Affordability and benchmarking analysis
- Presentation of findings to governing bodies

While my firm is newly established, my professional background includes over ten years of experience in utility regulation, cost-of-service evaluation, financial forecasting, and regulatory analysis. I have served in roles supporting full rate cases, preparing regulatory testimony, and evaluating revenue requirements from both the utility and regulatory perspectives.

My recent municipal rate studies for similarly sized communities demonstrate my ability to:

- Deliver defensible financial models
- Develop equitable rate structures
- Clearly communicate policy tradeoffs to elected officials
- Meet project schedules and reporting requirements

I understand that selecting a consultant is an investment in the financial stability and sustainability of the City's utility system. Although Endeavor does not have decades of firm history, the City of Rollingwood will receive direct principal-level engagement, focused attention, and a disciplined, industry-standard analytical approach.

I am confident that my experience, education, and commitment to quality make this engagement a cost-effective and worthwhile investment for the City.

Additional Data

Methodological Standards and Analytical Framework

The financial and rate analysis conducted for the City of Rollingwood will follow established municipal utility best practices and industry-recognized standards, including guidance from:

- The American Water Works Association (AWWA) M1 Manual on Water Rates, Fees, and Charges
- The National Regulatory Research Institute (NRRI) publications on cost allocation and revenue requirement development
- Municipal utility rate study best practices for small and mid-sized systems

The analytical framework for this engagement will include:

- Historical financial and consumption analysis
- Five-year forward-looking financial modeling
- Functional cost classification
- Equitable cost allocation by customer category
- Revenue sufficiency testing
- Rate structure evaluation and comparison
- Sample bill impact analysis

All assumptions, methodologies, and calculations will be clearly documented to ensure transparency and defensibility.

Financial Modeling and Deliverables

The City will receive:

- A structured five-year financial forecast model
- Clear identification of projected revenue gaps under current rates
- Alternative rate adjustment scenarios
- Customer bill impact comparisons
- Draft and final written reports
- Presentation materials for the Utility Commission and City Council
- A sample notice letter template consistent with applicable Texas requirements

All working papers, supporting documentation, and electronic models will be provided to the City upon completion in accordance with the RFP requirements

Approach to Small-System Rate Stability

For a community the size of Rollingwood, stability and predictability are particularly important. Wholesale water cost fluctuations, primarily residential consumption patterns, and capital improvement needs can create revenue volatility if not carefully managed.

My approach will carefully evaluate:

- The balance between fixed and volumetric charges
- Revenue stability considerations
- Reserve adequacy
- Phased implementation options if necessary
- Minimizing rate shock while ensuring financial sustainability

The objective is to provide the City Council and Utility Commission with clear policy options supported by quantitative analysis.

Quality Assurance and Responsiveness

This engagement will be principal-led from initiation through final presentation. Quality assurance will include:

- Internal verification of financial modeling inputs and outputs
- Cross-checking revenue requirements against projected cash flow
- Ensuring rate models reconcile with billing determinants
- Clear documentation of assumptions

The City will receive timely responses to questions and regular progress updates throughout the project.

Insurance and Compliance

Endeavor will maintain all required insurance coverage as specified in the RFP, including:

- Commercial General Liability Insurance
- Professional Liability Insurance
- Automobile Liability Insurance
- Workers Compensation Insurance (as applicable)

Proof of insurance will be provided prior to contract execution.

Closing Statement

The City of Rollingwood seeks a consultant who can deliver a transparent, defensible, and financially responsible water rate study within a defined timeframe.

Although Endeavor is a newer firm, I bring more than a decade of utility regulatory and financial experience directly relevant to this engagement. The City will receive direct principal-level attention, disciplined financial modeling, and a focused commitment to completing the project on time and within budget.

I appreciate the opportunity to submit this proposal and look forward to the possibility of assisting the City of Rollingwood in ensuring the long-term financial sustainability of its water utility system.

ATTACHMENTS

Endeavor Utility Solutions LLC

Client's Company Name:	Village of South Holland
Client Address:	155 West 162 nd Street, South Holland, IL 60473
Contact's Name:	Mike Cramer
Contact's Title:	Director of Public Works
Contact's Telephone & Fax:	708-339-2323 ext. 2001
Contact's Email:	mcramer@southholland.org
Scope of Services/Products Provided:	
<p>For the Village of South Holland, Endeavor developed a customized financial forecasting model and rate planning tool to support long-term utility planning and rate strategy for the Village's water and wastewater utility systems. The engagement included the following key services and deliverables:</p> <ul style="list-style-type: none"> • Data Review & Financial Assessment: Conducted a comprehensive review of the Village's recent financial records, including operating revenues and expenses, capital improvement plans, reserve targets, and debt service obligations. • Cost Projection Modeling: Created a five-year financial outlook model, incorporating expected changes in operating costs, inflation, capital expenditures, and revenue scenarios based on consumption trends. • Custom Rate Model Development: Designed an Excel-based rate model capable of adjusting key assumptions to analyze impacts on revenue sufficiency, affordability, and long-term financial stability. • Scenario Planning: Built in tools to test alternative rate scenarios, including fixed vs. variable rate adjustments, base charge restructuring, and consumption block pricing strategies. • Affordability & Ratepayer Impact Analysis: Included measures to evaluate the affordability of proposed rate structures, with emphasis on minimizing rate shocks and maintaining fairness across customer classes. • Comprehensive Report Preparation: Produced a comprehensive, Board-ready report that synthesized the financial analysis, rate modeling, scenario evaluation, and key findings into clear recommendations and implementation guidance for Village leadership. 	
Project Completion Date	March 13, 2025

Endeavor Utility Solutions LLC

Client's Company Name:	City of New Plymouth
Client Address:	301 North Plymouth Avenue, New Plymouth, ID 83655
Contact's Name:	Beau Ziemer
Contact's Title:	Public Works Superintendent
Contact's Telephone & Fax:	208-573-5277, 208-278-5338
Contact's Email:	beau@npidaho.com
Scope of Services/Products Provided:	
<p>For the City of New Plymouth, Endeavor Utility Solutions LLC conducted a comprehensive water and wastewater rate study to evaluate revenue sufficiency, affordability, and long-term financial sustainability for the City's utility systems. The engagement resulted in a complete, data-driven rate analysis and implementation-ready recommendations. Key services and deliverables included:</p> <ul style="list-style-type: none"> • Data Review & Financial Assessment: Reviewed proposed utility budgets, audited financial statements, existing debt service obligations, and capital-related expenditures to establish defensible water and wastewater revenue requirements. • Revenue Requirement & Financial Planning Analysis: Developed full revenue requirement calculations for both utilities, incorporating operating costs, capital-related expenses already included in City budgets, and existing debt service to identify structural revenue shortfalls. • Consumption & Usage Analysis: Analyzed test-year metered consumption data across all customer classes and meter sizes, including development of detailed usage distributions to support rate design and bill impact evaluation. • Cost Classification & Allocation: Applied industry-standard cost classification methodologies consistent with AWWA M1 principles to allocate fixed and variable costs, with targeted affordability adjustments to balance cost recovery and customer impacts. • Rate Design & Scenario Development: Developed multiple alternative water and wastewater rate structures, including uniform and tiered volumetric options, affordability-adjusted fixed/variable allocations, and meter-capacity-based base charges using AWWA capacity ratios. • Affordability & Customer Impact Analysis: Evaluated customer bill impacts across usage percentiles and meter sizes, including affordability analysis using EPA Residential Indicator benchmarks and UNC Environmental Finance Center ability-to-pay metrics. • Comprehensive Report Preparation: Produced a comprehensive, Board-ready report synthesizing financial analysis, consumption findings, rate modeling, affordability results, and clear policy-level recommendations, providing City leadership with a transparent and defensible foundation for rate adoption and implementation. 	
Project Completion Date	December 03, 2025

Charles Martinez

Owner & Principal Consultant
Endeavor Utility Solutions LLC
Evansville, Indiana
Email: cmartinez@eutilitysolutions.com | Phone: 812-419-3455

PROFESSIONAL SUMMARY

Utility regulation economist and financial analyst with more than ten years of experience supporting regulated utilities, public utility commissions, and public-sector clients. Specialized in utility financial analysis, revenue requirement evaluation, cost-of-service review, rate design support, and long-term financial planning for municipal water and wastewater utilities. Owner-led consultant delivering senior-level, Board-ready analyses that balance financial sustainability, affordability, and policy objectives.

EDUCATION

Master of Arts – Public Utility Regulation and Policy Analysis
New Mexico State University

Bachelor of Arts – Economics
New Mexico State University

PROFESSIONAL EXPERIENCE

Endeavor Utility Solutions LLC – Evansville, IN
Owner & Principal Consultant | 2024 – Present

- Completed comprehensive water and wastewater rate studies for municipalities including the Village of South Holland, IL and the City of New Plymouth, ID.
- Developed multi-year financial forecasting models, revenue requirement analyses, and Excel-based rate models.
- Evaluated existing rate structures and developed alternative rate scenarios to support revenue sufficiency, affordability, and rate stability.
- Prepared comprehensive, Board-ready reports documenting methodologies, findings, and implementation-ready recommendations.

Sharyland Utilities, L.P. Regulatory Analyst

- Supported utility rate case activities, financial forecasting, asset valuation, and rate design.
- Forecasted transmission revenues representing approximately 70% of total utility revenues.
- Performed valuation studies for transmission and distribution assets and supported two formal rate cases.
- Prepared regulatory filings, supporting studies, and responses to intervener data requests.

New Mexico Public Regulation Commission Utility Economist

- Reviewed utility finance applications, compliance filings, and advice notices.
- Prepared written testimony on behalf of Commission Staff in electric utility proceedings.

Public-Sector Consulting Firm Economist

- Performed economic and regulatory analysis for federal clients, including the Department of Defense and Department of Energy.
- Reviewed cost-of-service studies, evaluated rate structures, and advised on utility procurement strategies.

AREAS OF EXPERTISE

Utility Financial Analysis • Revenue Requirements • Cost-of-Service Review • Rate Design
Water & Wastewater Rate Studies • Affordability & Bill Impact Analysis
Regulatory Compliance • Board & Stakeholder Presentations

CITY OF ROLLINGWOOD TEXAS

► Cost of Service Rate Study



Introduction

February 23, 2026

Ms. Makayla Rodriguez
City Secretary
403 Nixon Drive
Rollingwood, TX 78746

Re: Proposal to Provide Cost of Service Rate Study

Dear Ms. Rodriguez;

Thank you for the opportunity to present this proposal for a Comprehensive Cost of Service Rate Study for the City of Rollingwood ("the City"). **Willdan Financial Services** ("Willdan") is one of the largest public sector financial consulting firms in the United States. Our company has helped over 800 public agencies successfully address a broad range of financial challenges, such as setting rates, financing the costs of growth, and generating revenues to fund desired services. Willdan has provided the requested services to municipal clients for over two decades; and is the only firm providing these types of consulting services that also has a long history of providing contract staff support to public agencies for the delivery of local government services.

Collaborative Approach and User-friendly Models and Reports — Willdan prides itself on working closely with staff to develop an approach that is targeted toward your specific objectives and accounts for your reality.

Effectively Communicate Study Results — Sound technical analysis is only one element of this process. It is equally important to communicate the results and implications of the proposed revenue requirement and rates effectively and transparently to City staff, Council members, key stakeholders, and, ultimately, those subject to the new rates. Our experienced consultants can communicate complicated technical analysis in a manner that is easy to follow and understand. Our objective is to provide useful, detailed information to the staff, so that you have the information necessary to make important decisions. Our experience ensures that we can meet this objective.

As required in the City’s RFP, by signing this transmittal letter, I affirm the following:

1. Our project team is available to begin work on this engagement immediately and commit to completing the engagement within the timelines and conditions shown herein.
2. We acknowledge the receipt of any addenda to this RFP.
3. Our Project Director Jason Gray is a Vice President with Willdan Financial Services and is authorized to obligate the organization contractually.
4. We have reviewed and are willing to sign the Service Agreement as written.

will serve as the primary contact person for this proposal. Provided in the table below is my contact information.

We are available to begin work on this engagement immediately and commit to completing the engagement within the timelines shown herein. We are excited to once again use our skills and expertise to assist the City of Rollingwood.

Sincerely,

WILLDAN FINANCIAL SERVICES



Jason Gray
Vice President / Managing Principal

Contact Information	
Project Manager	
Jason Gray, MPSA	
Vice President	
5500 Democracy Dr., Suite 130, Plano, TX 75024	
Tel#: (972) 378-6588 Fax# (888) 326-6864	
Email: JGray@Willdan.com	

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Scope of Work and Schedule

Description of Study Understanding

Willdan understands that the City of Rollingwood (“City”) seeks a comprehensive water rate study that will assist the City in modifying rates, if needed, to ensure financial sufficiency for its water operations, capital renewal and project funds. The overall objective is to establish user rates and charges that are sufficient to meet future system revenue requirements including capital improvement needs, debt service coverage, operating costs (including cost of treating water and wastewater) and non-operating costs, and minimum operating reserves (typically 60 - 90 days).

The project team will also work with the City to establish rates around a broader set of goals and objectives for this project. These goals and objectives may include elements like rate structure modification to better align the cost of service with the rates charged for those services, further delineation of customer classes, modeling the bill impacts of various CIP investment levels, or pinpointing the financial advantages and disadvantages of cash vs. debt funding and ultimately, will need to align with the City of Rollingwood’s stated guiding principles of:

- Customer Service
- Financial sufficiency to operate without subsidy, and
- Promotion of efficient use

This will also include enhancement of financial/rate stability, conservation, consumption characteristics of the utility’s customer classes, and minimizing customer impacts and maintaining competitive rates with neighboring communities.

To accomplish these overall goals and objectives for the rate study, our team’s approach will utilize the “generally accepted” cash basis rate setting methodology as delineated in AWWA’s Manual M1 for the water utility.

The rate study project team will collect from staff such standard inputs as account growth projections, historical and forecast adjusted water and consumption (billing units), outstanding debt service schedules, the current CIP, three (3) years of account/usage/revenue data from City’s billing system, and current budget information to develop the forecast of future costs. The information developed during this rate study will allow the City to choose alternative capital plans that will minimize the impact on all classes of ratepayers, while still allowing it to meet the increasing expense demands of operations and environmental standards and regulations.

Upon finalization of the inputs outlined above, the project team will prepare a comprehensive 10-year forecast Microsoft Excel based water rate model that will present alternative long-term water rate plans sufficient to fund operating expenditures, the forecast CIP and debt service.

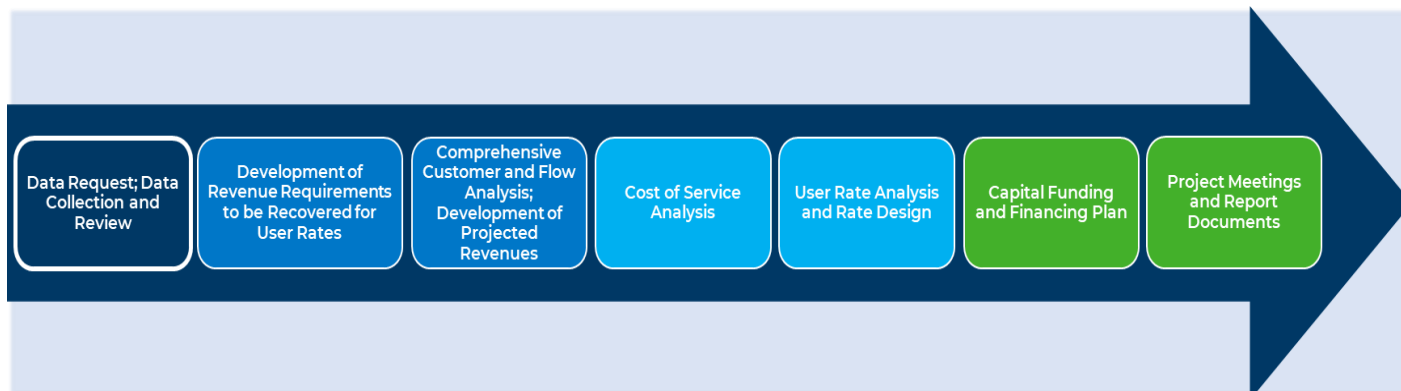
Our rate model will allow City to test a variety of “what-if” alternatives. This is especially useful in testing the affordability of the capital improvement program, allowing the user to turn new projects “on or off” in the model, determine funds needed to support the CIP, change the costing with updated information, delay their funding, or look at cash vs. debt vs. fee-funding alternatives and their impact on affordability.

The rate study draft and final report will have an executive summary that succinctly documents the rate study’s findings and recommendations. The final deliverable will include preparations and separate delivery of the rate study presentations to City Staff and City Council and work with City on the public involvement process, and we will work tirelessly with staff to ensure that our recommended alternatives are successfully implemented.

Our deliverables will include written reports that is understandable to those who are not ratemaking or financial professionals.

Work Plan

The chart below summarizes the standard approach commonly employed by Willdan to develop utility rates. Each subtask of the steps is typically performed in tandem.



Water Rate Study Scope of Work

The remainder of this section presents our approach to performing the major tasks required to successfully conduct a water rate study and long-term financial plan engagement, in accordance with City's RFP. Assuming timely responses to information/data requests by City, **we will complete the rate study work plan in 22 weeks.** The period required to accomplish each work plan task is listed in the task header. Many of these tasks will be performed in tandem so the sum of each task's level of effort will not necessarily match the 14-week completion commitment.

Task I: Project Kick-off, Data Acquisition and Assessment 4 Weeks

The project team will meet with City staff at the outset of this project. The purpose of this meeting will be to discuss study goals and objectives, review requirements for completing each task, establish responsibilities and lines of communication, and refine the work plan and schedule.

Prior to this meeting we will provide a preliminary data request list to initiate data collection and organization. The initial data that will be required by the project team will include, but not be limited to, the following: current fiscal year utility budget; most recent audited financial statements; water billing data/reports identified by customer class by month from the previous three to four years to present; the volumes of treated water produced and purchased and wastewater treated in the previous four years; debt schedules for all outstanding water/ww related debt; copy of the most recent Capital Improvement Plans (planned infrastructure improvements) approved by City; wholesale contracts; and historical and current rate schedules.

NOTE: Gathering this data and attending the kick-off meeting and work sessions with the project team represents the bulk of the time required by City staff.

Task II: Demographic Analysis 3 Weeks

The project team will prepare a comprehensive demographic analysis of ratepayers as a pretext to the development of the water rate plans. The project team will develop current data on: number of households; median household income; average water monthly bills, both in total and as a percentage of household income; and benchmark the City's current and proposed rates to monthly rates and fees charged by other utilities in neighboring and similar communities for a comparison survey. The results of the survey will include comments as to whether the developed rates will materially impact the City's ability to attract and retain retail and commercial businesses.

Task III: Determine Revenue Requirements 6 Weeks

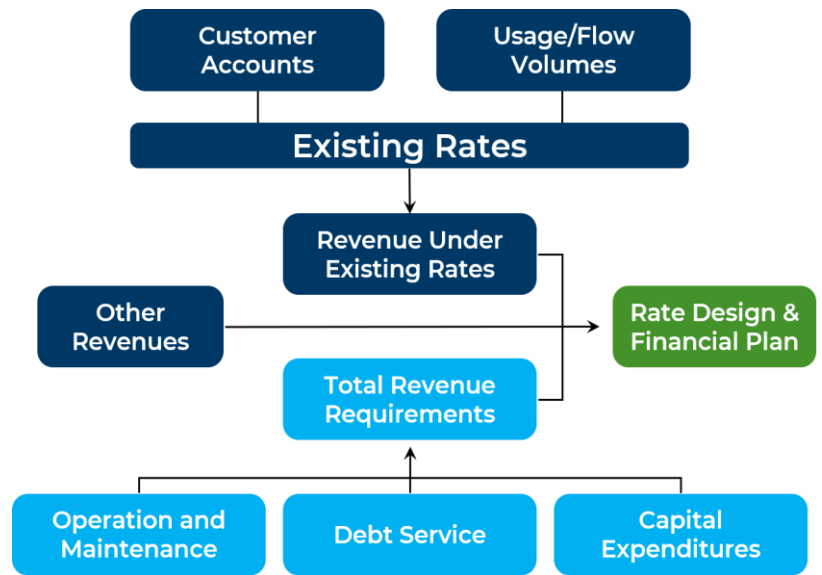
In this task, the project team will analyze the City's existing water fund financial condition and the planned infrastructure improvements. Based on this analysis the project team will determine overall revenue requirements for the current year and for a ten-year forecast period. The revenue requirements consist of the total cost to provide this service, including operation and maintenance (O&M) costs (including cost of water produced and purchased and wastewater treated), transfers to the General Fund, debt service payment and coverage requirements on existing and any proposed new debt, direct capital outlays financed by rates, and other financial needs.

We will consider the levels of cash reserve funding required (typically 60 – 90 days) for the utility systems operation in our determination of the revenue requirements.

The development of a reasonable set of assumptions concerning future operating and non-operating costs and capital spending for repairs and replacements and system expansion is one of the most critical elements of the revenue requirement.

The project team will discuss and analyze all components of these categories with City staff, including: the expected amount of CIP, the impact of peak demands on the cost of providing service, inflation estimates, anticipated changes to operating costs, various funding alternatives, expected reserve requirements, and debt coverage requirements. The underlying assumptions used to project the water financials will be clearly stated in all rate study presentations and the rate study report.

Finally, the cost of service/revenue requirements that allocate costs to appropriate users will be calculated based on the Cash Basis for City’s retail customers, in accordance with industry standards outlined in AWWA M-1 publication. For Wholesale customers and retail customers outside city limits (if any exist), the project team may need to calculate revenue requirement based on the “Utility Basis” to provide City with a fair return on utility assets in accordance with AWWA M-1 guidelines. We will advise City on the most appropriate and defensible method to determine the revenue requirement for these customers.



Task IV: Determine User Characteristics and Customer Classes

6 Weeks

A fundamental principle of cost-of-service ratemaking for water utilities is for costs to be allocated to user groups based on the peak demands each group places on the system. In the case of water service, demands typically are measured in terms of base and peak demands that are critical to the sizing and operation of system facilities. These demands are collectively referred to as “user characteristics.”

Using information gathered from the City’s billing data, the City’s master planning consultant, or other internal sources, this task involves determining the appropriate groupings of customers so that customers with similar user characteristics populate the same customer class. For cost-allocation purposes, analysis of historic demand and consumption characteristics with the purpose of properly classifying and segregating the costs associated with the different functions and customers of the City’s utility system. Customers are then grouped into different classes based on differences in their user characteristics. The development of information for grouping customers and allocating costs to specific customer groups is an essential step in the ratemaking process, to ensure that costs will be recovered from these groups in direct proportion to their use of the system.

The determination of customer user characteristics as noted above will include a careful review of the City’s sales volume histories and forecasts. The volume data must be considered as a whole and separately for each defined customer class. Methodologies for projecting water revenues will be assessed to confirm appropriate accounting for expected growth, water losses, and other variables. The project team will analyze historical water sales data as reconciled against water supply/production records to identify any potential billing record issues.

The utility system accounts and respective usage will be forecast for a 10-year planning period. Such projections will be developed by considering historical growth trends, peak demands, climatological patterns, local economic conditions, the potential for adding/losing major utility customers, changes in customer class usage patterns over time, and experienced judgment.

The forecast usage projections will be based on the projected number of utility accounts and a usage per account analysis to differentiate the historical effects of account growth and increased (decreased) average usage by customer class. The project team will finalize 10-year projections of sales volumes that will then be used to calculate projected revenues under current rates for the 10-year rate forecast period.

Task V: Cost Functionalization, Classification and Allocation

3 Weeks

In this task the project team will calculate the cost of water transmission/distribution, water supply and treatment and wastewater collection and treatment based on the information gathered in previous tasks. As discussed in Task III, these costs include such categories as O&M (personnel, chemicals, contractual obligations, engineering, administrative, equipment maintenance, vehicles, customer service, materials, etc.), reserves, debt service, and capital outlays funded by rates (assuming that the Cash Basis is utilized). These costs will then be assigned to individual customer classes through a three-step apportionment process designed to prevent deviation from cost-of-service principles and enhance fairness and equity.

These steps are referred to as “functionalization,” “classification,” and “allocation.” **Functionalization** involves the categorization of utility costs according to the utility functions these costs are incurred to perform. Typical water utility functions include treatment, pumping, storage, distribution, and customer billing. **Classification** is the apportionment of functionalized utility costs according to the types (or classes) of demands served by the utility and is primarily applicable to the utility. For water utilities, AWWA M-1 ratemaking methodologies prescribe classification of costs according to base, maximum-day, maximum-hour, and customer demands.

Under typical circumstances, standard industry ratemaking principles and practices as outlined in AWWA ratemaking manuals and guidelines serve as the foundation for cost allocations to customer classes. These industry manuals and guidelines are not prescriptive and recognize the need to afford utility decision makers the flexibility to reflect local circumstances.

Task VI: Alternative Rate Designs for Current Year and Ten-year Forecast

5 Weeks

After allocating costs to customer classes, a plan will be developed for evaluating rate design options that will recover allocated costs, including O&M, debt service, and reserve requirements. Because several rate alternatives will be examined in this study, the project team proposes that for ease of evaluation the rate design process be segregated into a two-step process.

In this task, the current year and 10-year forecast rate design alternatives will be presented separately. This will enable City staff to evaluate both their immediate short-term needs and their longer-term needs under each alternative.

Importantly, we will ensure that any proposed rate design can be easily incorporated into City's billing system.

The rate model spreadsheet will be developed in a dynamic manner such that Willdan and City staff will be able to analyze various “What If” scenarios detailing the financial impacts under each scenario. The rate structure alternatives will be developed to recover the projected revenues needed to fund utility operations, recognizing equitable cost recovery by customer class, establishing reasonable recovery of costs from existing and new utility customers, and complying with applicable regulations and policies.

We intend to consult closely with City officials to develop a consensus on the most appropriate alternative rate designs for each of the alternatives. In this task we also intend to accomplish the following objectives:

- Determine whether any rate classes are subsidizing the others, and the degree to which any subsidy is equitable by identifying the relative costs of servicing different classes of customers.
- Provide analysis and recommendations for fixed vs. variable elements of the rate.
- Estimate the impact of the proposed rate structures regarding affordability (assisting low-income customers) and conservation efforts.
- Provide a detailed delineation of the advantages and disadvantages of each alternative including industry best practices for rate design, such as a more conservation oriented tiered pricing approach.
- Calculate the impact of any proposed “transition period” into the new rates.
- Compare the recommended rates to the City's historical rate structure.

The project team will prepare the cost of water utility service per household based on the new rate design (also known as a “bill impact analysis” which is commonly performed in our rate studies). If so desired we will moderate an internal review/discussion with management to align the cost of service and alternative rate structures with the City goals regarding such topics as operational objectives, long term objectives, rate impacts on users, alternative rate designs, rate elasticity and use of rate studies in implementing rate changes.

Specific attention will be given to the sensitivity of system revenues to possible changes in customer usage prompted by a more aggressive affordability and/or conservation rate structure. Rate designs will be subjected to revenue generation tests and reviewed for administrative efficiency and ease of explanation to the customers and other lay people.

In instances where cost-of-service-based changes in revenue responsibility will result in significant rate increases for any one customer class, the merits of implementing rate changes over a multi-year period will be discussed with City staff. If appropriate, multi-year-rate transition plans will be developed that meet, to the extent possible, expressed criteria for rate change acceptance. The project team will meet with City officials prior to unveiling any recommendations to City Council or the public to go over the initial alternatives and to make any revisions as deemed appropriate by City staff.

Task VII: Prepare & Present Draft & Final Reports, Conduct Training for City Staff 4 Weeks

The project team will prepare concise draft and final rate study reports/memoranda. The report will provide detailed information on the determination of revenue requirements, document allocations of revenue requirements to functional parameters and customer classes, and alternative rate recommendations for the water utilities. Information on the impact of recommended rate changes to customers' typical monthly bills will be provided. The steps in the rate calculations will be described clearly so that there is a full understanding of the technical steps and assumptions contained in the determination of the rates.

The draft and final reports will include an executive summary that succinctly documents the rate study's findings and recommendations. Bound copies the study and with final recommendations will be presented to City.

The final deliverable will include an electronic copy of both the water rate model in Microsoft Excel and training of City personnel to update the model. The model will be designed to integrate the revenue produced by rates with the water fund financial plan. This model will have specific input areas for City staff to update: consumption patterns and meter classifications, O&M, debt service and capital (CIP) costs and other financial data needed to develop an updated rate and financial plan forecast. Most importantly, City's water rate model will include an interactive executive dashboard. This will be a comprehensive financial tool to allow planning and evaluation of variable inputs and assumptions. This dashboard includes pre-defined graphical presentations of consumption, revenue and expense data as well as other vital financial indicators to determine the utility's ability to maintain financial integrity as input assumptions change.

The project team will facilitate a rate model workshop with City of Rollingwood staff and run scenarios for comparison and analysis of impacts to user classes.






Task VIII: City Council and Public Meetings 3 Weeks

With the approval of staff, we will be prepared to conduct the following formal meetings with City: an initial staff meeting to review project goals and data requirements (with additional meetings with staff as necessary during the analysis segment of this project), a formal meeting with senior management to present and review preliminary findings and recommendations and to make adjustments as necessary based on staff input, a workshop with City Council to present and review initial findings and recommendations, and a final meeting and public hearing with City Council to approve the chosen rate plan.

Task IX: Project Management and Quality Control 14 Weeks

At Willdan, we utilize a Project Management Process/Approach that ensures projects are completed on time, within budget and most importantly yield results that match our clients' expectations. We will document discussions leading to important policy decisions and/or the choice of critical assumptions used in constructing the analysis and model. Following key stakeholder discussions, we will schedule a call to summarize findings and direction with Utility staff, to make certain that we are in agreement with stated objectives, and that feedback is incorporated as appropriate.

Project Management Approach

Project Management				
				
Define the Project	Plan the Project	Manage the Project	Review the Project	Communicate the Project
<ul style="list-style-type: none"> Identify the project scope, set objectives, list potential constraints, document assumptions. Define a course of action and develop an effective communication plan. Provide a forum for applying the team's collective expertise to solving difficult analytical issues that arise in complex projects. 	<ul style="list-style-type: none"> Collaborate with the project team and client staff and agree upon timeline to meet the estimated project timeline. Assign workload functions to appropriately qualified staff to ensure milestones are met, on time. Pre-schedule quality control meetings with project team to maintain the progressive motion of the project. 	<ul style="list-style-type: none"> Manage the execution of the project. Direct existing and upcoming project tasks. Control and monitor work in progress. Provide feedback to client and project team. Identify and resolve deviances from project timeline. 	<ul style="list-style-type: none"> Review all work product and deliverables. Utilize structured quality assurance process involving up to three levels of review at the peer level, project manager level. Procure executive officer level review. 	<ul style="list-style-type: none"> Communicate with the client regarding work status and progress. Ensure client is in receipt of regular status updates. Schedule regular conference calls to touch base. Inform client of roadblocks, work outside of projected scope.

Quality Assurance / Quality Control Process

Our quality control program is incorporated as a required element of Willdan’s day-to-day activities. There are three levels of reviews incorporated for our deliverables:

- 1) Peer review
- 2) Project Manager review; and
- 3) Final quality assurance manager review.

Peer reviews involve one analyst reviewing the work of another, while project manager reviews are conducted prior to delivery to the quality assurance manager. The quality assurance manager then performs a final review. This ensures that our final product has been thoroughly evaluated for potential errors; thus, providing quality client deliverables, and high levels of integrity and outcomes.



The primary mission of our quality control plan is to provide staff with technical and managerial expertise to plan, organize, implement, and control overall quality effort, thereby ensuring the completion of a quality project within the time and budget established.

Quality Assurance Goals	
Goal	Task
Quality Assurance / Control Process	<ul style="list-style-type: none"> ▪ Establish a set of planned and systematic actions for maintaining a high level of quality in the professional services performed; Emphasize quality in every phase of work; ▪ Ensure efficient use of resources; ▪ Establish a consistent and uniform approach to the services performed; and ▪ Implement appropriate quality control measures for each work task of the project.
Quality Control Plan	<ul style="list-style-type: none"> ▪ Contract deliverables; ▪ Specific quality control procedures; ▪ Special quality control emphasis; ▪ Budget and manpower requirements; ▪ Overall project schedule and budget; and ▪ Project documentation requirements;

Project Disclaimer

Willdan is a registered municipal advisory firm with the U.S. Securities and Exchange Commission (“SEC”), as such the City of Rollingwood represents, acknowledges, and agrees that Willdan is not acting as a “municipal advisor” (as defined by the SEC), to the City, in any capacity as it relates to the project in this Comprehensive Water Rate Study proposal.

- (i) The City uses, or may use, the services of one or more municipal advisors registered with the SEC to advise it in connection with municipal financial products and the issuance of municipal securities;
- (ii) The City is not looking to Willdan to provide, and the City shall not otherwise request or require Willdan to provide any advice or recommendations with respect to municipal financial products or the issuance of municipal securities (including any advice or recommendations with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues);
- (iii) The provisions of this proposal and the services to be provided hereunder as outlined in the scope of services are not intended (and shall not be construed) to constitute or include any municipal advisory services within the meaning of Section 15B of the U.S. Securities Exchange Act of 1934, as amended (the “Exchange Act”), and the rules and regulations adopted thereunder;
- (iv) For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City, (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto; and
- (v) Notwithstanding all of the foregoing, the City recognizes that interpretive guidance regarding municipal advisory activities is currently quite limited and is likely to evolve and develop during the term of the potential engagement and, to that end, the City will work with Willdan throughout the term of the potential Agreement to ensure that the Agreement and the services to be provided by Willdan hereunder, is interpreted by the parties, and if necessary amended, in a manner intended to ensure that the City is not asking Willdan to provide, and Willdan is not in fact providing or required to provide, any municipal advisory services.

Price Proposal

Based on the work plan identified within the scope of services, we propose a fixed fee of thirty-five thousand, six hundred ten dollars (\$35,610.00) on behalf of the City. The table below provides a breakdown of the fee by task and project team member for the completion of the project.

ROLLINGWOOD TX WATER RATE STUDY											
PROJECT COST SUMMARY											
	Project Director		Project Manager		Senior Analyst		Project Analyst		Total Hours by Task	Total Cost by Task	% of Total
	JASON GRAY	%	DENNIS GORAL	%	ALEX HULEVICH	%	AKASH PATEL	%			
Hourly Billing Rates	\$ 300		\$ 210		\$ 135		\$ 110				
	Est. Effort		Est. Effort		Est. Effort		Est. Effort		Est. Effort		
Task 1: PROJECT KICKOFF/DATA ACQUISITION	0.8	20%	0.8	20%	0.8	20%	1.6	40%	4.0	692	3%
Task 2: DEMOGRAPHIC ANALYSIS	0.4	10%	0.0	0%	0.8	20%	2.8	70%	4.0	536	2%
Task 3: DETERMINE REVENUE REQUIREMENTS	4.8	20%	2.4	10%	4.8	20%	12.0	50%	24.0	3,912	14%
Task 4: USER CHARACTERISTICS & CUSTOMER CLASSES	1.6	20%	0.8	10%	2.4	30%	3.2	40%	8.0	1,324	5%
Task 5: COST FUNCTIONALIZATION, CLASSIFICATION, AND ALLOCATION	6.0	30%	2.0	10%	4.0	20%	8.0	40%	20.0	3,640	13%
Task 6: ALTERNATIVE RATE DESIGNS	10.0	50%	2.0	10%	2.0	10%	6.0	30%	20.0	4,350	16%
Task 7: PREPARE AND PRESENT DRAFT AND FINAL REPORTS AND RATE MODELS	14.4	60%	2.4	10%	2.4	10%	4.8	20%	24.0	5,676	21%
Task 8: GOVERNING BODY MEETINGS	7.2	60%	1.2	10%	1.2	10%	2.4	20%	12.0	2,838	10%
PM/QA PROJECT MANAGEMENT & QUALITY CONTROL	9.7	50%	1.9	10%	7.7	40%	0.0	0%	19.3	4,350	16%
Total Professional Services Hours	54.9		13.5		26.1		40.8		135.3	\$ 27,318	100%
Budget by Personnel	\$16,460		\$2,842		\$3,528		\$4,488				77%
Percent of Professional Fees	60%		10%		13%		16%				
Travel Expenses	\$ 3,401		\$ 1,848		\$ -		\$ 2,772			\$ 8,021	23%
Other Expenses										\$ 273	1%
Total Estimated Cost										\$35,612	
Fixed Price Proposal										\$35,610	

Notes

- The fee includes up to four (4) onsite meetings. All other meetings with staff are intended to be held virtually through Zoom/Teams/Webex. If at any time the City requests in writing that Willdan staff be present onsite at the City in connection with the Cost Allocation Plan in addition to the included onsite meetings, Willdan may invoice all travel and lodging expenses at actual cost.
- Our fee includes all direct expenses associated with the project.
- We will invoice the City monthly based on percentage of project completed.

Additional Services

In the event the City requests in writing additional tasks which fall outside of the scope of this study, the City shall reimburse Willdan for any reasonable out-of-pocket costs Willdan incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to City or relating to the project. Willdan employee time will be charged according to the following schedule: References

Willdan Financial Services Hourly Rate Schedule		
Position	Name	Rate
Vice President/Director	Chris Fisher	\$310.00
Vice President/Managing Principal	Jason Gray	\$300.00
Vice President	Dan Jackson	\$300.00
Principal Consultant	Tony Thrasher	\$270.00
Senior Project Manager	Dan Lanning	\$250.00
Senior Project Manager	Dennis Goral	\$250.00
Senior Project Analyst	Alex Hulevich	\$150.00
Analyst I	Akash Patel	\$110.00

Qualifications

Willdan Financial Services, based in Temecula, California is an operating division within Willdan Group Inc. (WGI), which was founded in 1964 as an engineering firm working with local governments. Today, WGI is a publicly traded company (WLDN). WGI, through its divisions, provides professional technical and consulting services that ensure the quality, value and security of our nation’s infrastructure, systems, facilities, and environment. The firm has pursued two primary service objectives since its inception—ensuring the success of its clients and enhancing its surrounding communities.

A financially stable company, Willdan has approximately 1,800 employees working in more than a dozen states across the U.S. Our employees include a number of nationally recognized Subject Matter Experts for all areas related to the broadest definition of connected communities, four of whom are committed to contribute their expertise throughout the duration of the City’s engagement.

Willdan has solved economic, engineering and energy challenges for local communities and delivered industry-leading solutions that have transformed government and commerce. Today, we are leading our clients into a future accelerated by change in resources, infrastructure, technology, regulations, and industry trends.

Willdan Financial Services

Established on June 24, 1988, Willdan Financial Services, is a national firm and is one of the largest public sector economic and financial analysis consulting firms in the United States. Since that time, we have helped over 800 public agencies successfully address a broad range of infrastructure challenges.

Our team, lead by Jason Gray, in Plano, TX is focused on actively supporting our clients by ensuring they stay informed about their engagements and the latest advancements in our areas of expertise. We believe that by sharing this knowledge, we can empower our clients to make informed decisions and achieve their objectives. Willdan assists local public agencies by providing the following services:

Willdan Financial Services	
Primary Services	
<ul style="list-style-type: none"> Utility rate and cost of service studies; User fee studies; Cost allocation studies; Real estate economic analysis; Tax increment finance district formation and amendment; Property tax audits; Housing development and implementation strategies; Municipal advisory services; 	<ul style="list-style-type: none"> Development impact fee establishment and analysis; Economic development strategic plans; District administration services; Feasibility studies; Arbitrage rebate and continuing disclosure services; Debt issuance support; and Long-term financial plans and cash flow modeling.

Utility Rate Experience

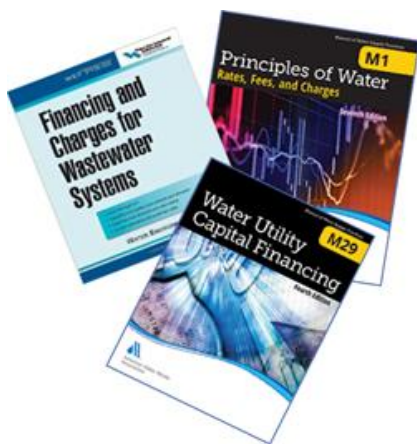
Willdan’s professional staff has provided professional consulting services, including financial planning; rate and cost-of-service studies; alternative and feasibility analyses; and operational and management studies for water, reclaimed water, wastewater, solid waste, and stormwater utility clients across the United States for three decades. Additionally, Willdan staff are involved with the development of the rate-setting methodologies set forth in the American Water Works Association (AWWA) M-1 manual “Principles of Water Rates, Fees and Charges,” the AWWA M-85 manual “Development Impact Fees”, and the AWWA M-29 manual “Water Utility Capital Financing.” Willdan is nationally recognized for its expertise with staff frequently being called upon to speak or instruct on utility financial matters, as subject matter experts, including the AWWA Utility Management conference.

Willdan staff are experienced in a broad range of utility planning services; and therefore, understand the importance of an approach that integrates elements of utility planning, engineering, and finance. Willdan Team members possess considerable experience in utility rate and cost-of-service studies and have performed these services for hundreds of utilities throughout the country. Our team includes staff with public sector experience spanning 30 years, and staff on the forefront of utility ratemaking and rate-modeling. In addition, team members have held positions as finance directors, city managers, and auditors, and therefore understand the financial, operational, and political realities faced by governmental staff and management; we craft solutions, which are sensitive to this. Our expertise spans across the following utility financial planning services:

Willdan Financial Services Experience and Expertise

- Retail and wholesale rate studies;
- Revenue sufficiency analyses;
- Utility management and policy assistance;
- Connection fee / impact fee studies;
- Miscellaneous fee and charge studies;
- Renewal and replacement sufficiency analyses;
- Comprehensive alternatives analyses;
- Capital project funding studies;
- Interactive rate model development with dashboards showing key performance indicators;
- CIP financial scenario planning;
- Rate ordinance drafting;
- Billing system validation/rate testing;
- Bond feasibility reports;
- Valuation/divestiture studies; and
- Life cycle costs analyses

Willdan will work with City to identify, and prioritize operational and fiscal objectives, and match these to specific rate attributes; and use this information throughout the engagement to develop a comprehensive financial plan and design utility rates that effectively meet these goals.



The culmination of our analyses will be rate policies that guide the rate setting process, and a financial management plan that develops projected system operating results for the utility for the forecasted period.

Willdan will employ its proven interactive approach, coupled with advanced financial modeling techniques to design rates and a financial plan that meets established goals and performance criteria. These modeling techniques serve as a powerful decision-making tool and provide City with genuine business solutions and recommendations as to the strategic direction of its utilities.

During rate and financial planning projects we employ tools and techniques which focus on consensus building among stakeholders to ensure the team understands the future financial implications of current management decisions. Our extensive project expertise is bolstered by our unique interactive financial planning process and model.

Team Qualifications

Our management and supervision of the project team is very simple: staff in every position with experienced, capable personnel in sufficient numbers to deliver a superior product to the client, on time and on budget. With that philosophy in mind, we have selected experienced professionals for this engagement. The chart below identifies each team member and their role specific to this project.

City Rollingwood, Texas Project Team	
Jason Gray Vice President & Managing Principal Project Director	
Areas of Expertise:	Rate and Cost-of-Service Studies; Impact/Capacity Fees; Expert Witness Testimony; Debt Issuance Support; Financial and Cash Flow Analyses; Bond Feasibility Reports; Revenue Sufficiency Studies
Office Location:	5500 Democracy Drive, Suite 130, Plano, Texas 75024
Telephone:	(972) 378-6588
Email:	jgray@willdan.com
Dennis Goral Project Manager Senior Financial Analyst	
Areas of Expertise:	Rate and Cost-of-Service Studies; Impact/Capacity Fees; Revenue Sufficiency Studies; Water, Wastewater, Stormwater, and Solid Waste Financial Planning; Financial and Cash Flow Analyses
Office Location:	5500 Democracy Drive, Suite 130, Plano, Texas 75024
Telephone:	(972) 378-6588
Email:	dgoral@willdan.com
Alex Hulevich Senior Project Analyst	
Areas of Expertise:	Cost-of-Service Studies; Rate Studies; Revenue Sufficiency Studies; Cost Allocation Studies; User Fee Studies
Office Location:	5500 Democracy Drive, Suite 130, Plano, Texas 75024
Telephone:	(972) 378-6588
Email:	ahulevich@willdan.com
Akash Patel Project Analyst	
Areas of Expertise:	Cost-of-Service Studies; Rate Studies; Revenue Sufficiency Studies; Cost Allocation Studies; User Fee Studies
Office Location:	5500 Democracy Drive, Suite 130, Plano, Texas 75024
Telephone:	(972) 378-6588
Email:	apatel@willdan.com

Project Team Stability

Mr. Gray has been assigned to serve as the Project Director for this engagement. He has been selected for this role due to his vast experience, which includes the role of a City Manager and Assistant City Manager for 15 years, the preparation and supervision of numerous utility rate studies, as well as his experience presenting to governing bodies, stakeholders, and industry groups. This Project Team has prosecuted dozens of similar rate studies together in Texas and across the country. The Willdan tenure of the Project Team is: Mr. Gray (2021), Mr. Goral (2016), Mr. Hulevich (2023). and Mr. Patel 2023.

Resumes

A resume for each team member is provided on the following pages.

Jason D. Gray, MPSA

Project Director

Education

Master of Public Service Administration, George Bush School of Government & Public Service at Texas A&M University
Bachelor of Arts in Political Science, Minnesota State University at Moorhead
Certification in Mediation & Dispute Resolution

Areas of Expertise

Executive-level reporting
Texas Special District Feasibility, Formation, and Administration
Data storytelling to enhance decision support
Strategic Planning
Financial Forecasting

Economic Impact Analysis

Economic Development Negotiations

Financial Impacts of Municipal Growth

Bond Rating Optimization

Expert Witness

Testimony

27 Years' Experience

With over 26 years of combined City staff and municipal consulting experience and an extensive knowledge base developed over his tenure in an array of communities, Jason Gray is well versed in the issues facing local governments. After his departure from direct public service as a member of City staff, Mr. Gray has continued to support cities, counties, and public agencies as Vice President with Willdan Financial Services and previously as President and CEO of the JDGray Group. Mr. Gray has led over 300 municipal projects in a wide variety of services. Some of his projects include financial and economic impact analyses of growth and development (including special districts), utility rate studies, long-term financial plans, governing body workshop facilitations, City-wide strategic plans, and designing and delivering servant-leadership development programs.

Select Related Experience

- **Coconino County, Arizona** | Cost Allocation Plan and Comprehensive User Fee Study | Project Director
- **City of Tucson, Arizona** | Limited User Fee Study | Project Director
- **City of Melissa, Texas** | Cost Allocation Plan & Comprehensive User Fee Study | Project Director
- **City of Amarillo Texas** | Cost Allocation Plan | Peer Reviewer
- **City of Mesquite, Texas** | Cost Allocation Plan | Project Director
- **City of Missouri City, Texas** | Cost Allocation Plan | Project Director
- **City of Celina, Texas** | HB3492 Compliant Fee Analysis | Project Director
- **City of Pilot Point, Texas** | HB3492 Compliant Fee Analysis | Project Director
- **Town of Marana, Arizona** | Water Development Impact Fees | Expert Witness
- **City of Prescott Valley, Arizona** | Utility Rate Study | Project Advisor | Revenue Optimization Study | Project Manager
- **City of Chino Valley, Arizona** | User Fee Study | Project Manager
- **City of Tucson, Arizona** | Utility Rate Comparative Analysis | Project Advisor
- **City of Florence, Arizona** | Community Facilities District Financial Analysis | Project Advisor
- **City of Bellaire, Texas** | Water, Wastewater, Solid Waste, and Drainage Cost of Service Analysis and Rate Study | Project Manager
- **Sherman, Texas** | Water & Wastewater Cost of Service Analysis and Rate Study | Project Advisor
- **Ft. Bend County Coalition** | Expert Witness | Supporting a coalition of cities and taxing entities regarding the long-term tax revenue impact of large-scale property devaluation due to natural disasters
- **City of Mesquite, Texas** | Utility System Acquisition Analysis | Project Manager
- **City of Heath, Texas** | Water & Wastewater Cost of Service and Rate Study | Project Manager
- **City of Hewitt, Texas** | Water & Wastewater Cost of Service Analysis and Rate Study | Project Manager
- **Denton County Transportation Authority** | Budget & Revenue Modeling | Project Manager
- **City of Harlingen, Texas** | Water & Wastewater Cost of Service Analysis and Rate Study | Project Advisor

Dennis Goral

Project Manager

Education

Double Bachelor of Science, Finance and Economics, University of Texas

Areas of Expertise

Rate Studies

Rate Design

Dynamic Computer Modeling

Dashboard Design

Cost of Service Studies

Alternatives Analysis

Advanced Excel

Cost Allocation Studies

User Fee Studies

Clubs & Organizations

GFOAT, Government Finance Officers Association of Texas

SEED, Student Entrepreneurs and Economic Development

SIFE, Student in Free Enterprise

Alpha Beta Gamma, Business Honors Society

Honors and Awards

Lowe's Community Improvement Grant for Collin Community College, 2011

Other Languages

Russian

10 Years' Experience

Mr. Goral is a project manager with 7 years of municipal utility analysis experience and 2 years in financial and economic analysis experience. His consulting experience includes a variety of projects associated with public water, wastewater, reclaimed water, sanitation, natural gas, and electric utility systems throughout the United States and Pacific Islands.

Mr. Goral has been involved with many different facets of project analysis for water and wastewater utility systems including data gathering, dashboard development, dynamic model development, sensitivity analysis, cost-benefit analysis, alternative analysis, demographic analysis, consumption analysis and rate design. Additionally, he has been involved in model development and analysis for cost allocation and user fee studies.

He has special expertise in dashboard development and dynamic model development. In addition, Mr. Goral has an extensive working knowledge of Microsoft Excel and the ability to perform detailed and complex analyses. He has experience in presenting complex information in a simple and easy to understand way.

Select Related Experience

City of DeSoto, TX – User Fee Study: Mr. Goral served as the senior financial analyst and assisted in the preparation of a user fee study for the City of DeSoto. Full cost calculations were developed for each fee analyzed in the study. The report included the methodology and suggested fees for those the City wished to analyze.

City of Missouri City, TX – Full Cost Allocation and User Fee Study: Mr. Goral assisted as the senior financial analyst in the preparation of a full cost allocation and model for the City of Missouri City, which would identify the allocable and non-allocable costs associated with the City's central service departments and functions, and to distribute those costs to the operating entities in a fair and equitable manner. Additionally, the indirect department overhead calculated in the CAP was used to calculate the fully burdened hourly rates for city positions to use in the user fee study. Mr. Goral prepared full cost calculations for each fee analyzed in the user fee study.

City of Mesquite, TX – Full Cost Allocation Study: The City of Mesquite was looking to update the cost allocation plan to reflect the current fiscal environment. As the senior financial analyst on the project, Mr. Goral worked on creating a new CAP and model for the City, that would identify the allocable and non-allocable costs associated with the City's central service departments and functions, and to distribute those costs to the operating entities in a fair and equitable manner.

Town of Sunnyvale, TX – User Fee Study: Mr. Goral served as the senior financial analyst for the Town of Sunnyvale User Fee Study engagement. Full cost calculations were developed for each fee analyzed in the user fee study. The report included the methodology and suggested fees for the fees the Town wished to analyze.

City of Coppell, TX – Full Cost Allocation Plan: Mr. Goral served as the financial analyst in the preparation of a full cost allocation and model for the City of Coppell.

City of San Luis, AZ – Full Cost Allocation Plan: Mr. Goral prepared for the City of San Luis, as the financial analyst, a full cost allocation and model.

Alexander Hulevich

Analytical Support

Education

*Bachelor of Science,
Business Administration,
University of Mountain
College*

Areas of Expertise

Rate Studies

Rate Design

*Dynamic Computer
Modeling*

Cost of Service Studies

Alternatives Analysis

Advanced Excel

Cost Allocation Studies

User Fee Studies

*Expertise in Banking
Rules and Regulations*

Other Languages

Spanish; Russian

10 Years' Experience

Mr. Hulevich is a Financial and Budget Analyst with 10 years of experience. His consulting experience includes a variety of projects associated with public water, wastewater, sanitation utility systems throughout the United States.

Mr. Hulevich has been involved with many different facets of project analysis including collecting, interpreting, and analyzing a variety of raw data received from clients (budgets, billing data, historical usage, current and future debt, CIP plans, etc.) for creation of water/wastewater rate models, user fees studies, and cost allocation plans. He has experience evaluating utility rates and charges, and forecasting future revenue requirements, cost of service, population growth, and consumption patterns in order to develop rate recommendations.

In addition, Mr. Hulevich has an impressive knowledge of preparing reports, presentations, and making recommendations for internal and external stakeholders, including utility management, elected officials, and the public.

Select Related Experience

Cost Allocation Plan Experience

- City of Missouri City, TX
- City of Temple, TX
- City of Mesquite, TX
- Town of Sunnyvale, TX
- Town of Chino Valley, AZ

Other Related Experience

City of Mesquite, TX –Water and Wastewater Rate Study and Cost Allocation Plan Analysis (Project Analyst, 2023): Mr. Hulevich prepared a water and wastewater rate analysis and report for the City of Mesquite in 2023. The report included recommended rates and a financial plan for the next 10 years. Also, Mr. Hulevich, assisted in preparing a cost allocation plan analysis for the City.

City of Temple, TX – User Fee Study (Project Analyst, 2023): Mr. Hulevich prepared a comprehensive user fee study in fiscal year 2023. The cost to provide individual services for each department was developed using fully burdened hourly rates. The study included calculations of services being provided and any additional services needed by the City. Also, Mr. Hulevich assisted in preparing a report of the findings.

Town of Chino Valley, AZ – User Fee Study (Project Analyst, 2023): Mr. Hulevich prepared a comprehensive user fee study in fiscal year 2023 for the Town of Chino Valley. The cost to provide individual services for each department was developed using fully burdened hourly rates. The study included calculations of services being provided and any additional services needed by the Town. In Addition, Mr. Hulevich, assisted in preparing a report of the findings.

Akash Patel

Financial Analyst

Education

*Bachelor of Business Administration, University of Oklahoma, Norman, OK
Minor-Aviation Management*

Mr. Patel works as an analyst at the Willdan office in Plano, Texas. In this role, he contributes to various tasks such as research, analysis, and implementation for city utility rate studies and strategic plans. His responsibilities include budget preparation, numerical data entry, database management, forecasting, and report preparation. Working closely with Senior Analyst Dennis Goral, Mr. Patel offers valuable analytical support, specializing in financial investigative analysis and evaluation.

He collaborates effectively with senior project team members, playing a crucial role in identifying relevant insights and trends. This collaboration inspires the compilation and optimization of analytical reports.

Areas of Expertise

*Rate Studies
Forecasting
Cost Saving
Advanced Excel*

With five years of experience in the financial field, Mr. Patel has worked in different backgrounds, including airports and hospitality.

Select Related Experience

City of Goodyear, AZ – Water and Wastewater Rate Study: Mr. Patel worked as a financial analyst, supporting senior project team members, in the water and wastewater rate analysis project for the City of Goodyear. The city is experiencing rapid growth and development. The project involved creating a 10-year financial plan for the water and wastewater utilities, weighing in increasing expenses. It also entailed developing two alternative 5-year water and wastewater rate plans, due to the high amount of Capital Improvement Plans, and conducting an impact analysis to assess how these options would affect both customers and the City.

Other Languages

Gujarati

5 Years' Experience

City of Winslow, AZ – Rate Update: Mr. Patel served as a financial analyst, aiding senior project team members in analyzing rate updates and preparing reports for the City of Winslow. Despite the city's slow growth, the analysis centered around a 10-year financial plan for the water and wastewater utilities, with a focus on expenses and capital projects. The project also included proposing a 5-year water and wastewater rate plan and conducting an impact analysis to evaluate its effects on both customers and the City.

City of Waller, TX – Water and Wastewater Rate Study: Mr. Patel served as a financial analyst, assisting senior project team members in the water and wastewater rate analysis project for the City of Waller. The project focused on developing a 5-year rate plan for water and wastewater utilities, considering expenses related to debt and capital projects, as well as forecasted account growth and usage. These factors were considered to create an accurate rate structure that would cover both current and future water and wastewater expenses. Additionally, an impact analysis was conducted to assess how the new rates would impact both ratepayers and the City.

City of Cleburne, TX – Water and Wastewater Rate Research: Mr. Patel conducted a study on water and wastewater rates in neighboring cities to assess how Cleburne, TX fares in comparison. This research aims to determine the affordability of water and wastewater services for residents when compared to nearby municipalities.

City of Balch Springs, TX – Water and Wastewater Rate Study: Mr. Patel served as a financial analyst, assisting senior project team members in the water and wastewater rate analysis project for the City of Balch Springs, a new client. The project focused on developing a 5-year rate plan for water and wastewater utilities, considering some expenses not under the control of the city such as inflation and capital improvement plans. These factors were considered to create an accurate rate structure that would cover both current and future water and wastewater expenses. Additionally, an impact analysis was conducted to assess how the new rates would impact both ratepayers and the City.

City of Russellville, AR – Water and Wastewater Rate Research: In his research, Mr. Patel analyzed the water and wastewater rates of nearby cities to assess Russellville, AR's standing in comparison. The primary objective of this study was to determine the affordability of water and wastewater services for Russellville residents when compared to neighboring municipalities.

References

Plano Projects

As a matter of policy and to protect our client’s data and confidentiality, we do not release full client lists with contact information. Willdan is a multi-million-dollar company with hundreds of clients, with many governmental and jurisdictional clients, and does not provide that information as part of its proposals. As an alternative, a representative listing of our utility rate study project experience from the last five years is shown below. These studies were prosecuted by Willdan’s proposed project team and include water, wastewater, gas, electric, sanitation and/or solid waste utility systems. If desired, Willdan can provide a listing of our national experience as well.

This list does not include the hundreds of additional clients served by other Willdan offices. We do not "pack" our proposals with representative engagements in which designated team members did not participate, as it is our belief that a company's general experience not shared by proposed team members is not useful to, nor relevant to, the City’s needs and requirements.

Willdan Financial Services							
Client List - Plano Office							
Texas			Arizona		United States		
1	Alamo Heights	55	Leander	1	Arizona Dept. of Environmental Quality	1	Bryant, AR
2	Allen	56	League City	2	Avondale	2	Conway, AR
3	Alvarado	57	Liberty Hill	3	Bisbee	3	Hot Springs, AR
4	Amarillo	58	Little Elm	4	Buckeye	4	Hot Springs Village, AR
5	Aqua Water Supply Corporation	59	Llano	5	Bullhead City	5	North Little Rock Wastewater Utility, AR
6	Aubrey	60	Los Fresnos	6	Camp Verde	6	Russellville, AR
7	Arlington	61	Marble Falls	7	Carefree	7	Benton Washington Regional PWA, AR
8	Balch Springs	62	McKinney	8	Casa Grande	8	Ada, OK
9	Bellmead	63	McLendon-Chisholm	9	Chino Valley	9	Chickasha, OK
10	Beeville	64	Mercedes	10	Clarkdale	10	Potawatomi Nation, OK
11	Brady	65	Mesquite	11	Clifton	11	Edmond, OK
12	Brazos River Authority	66	Midlothian	12	Cottonwood	12	Miami, OK
13	Brownsville Public Utility Board	67	New Braunfels	13	Chloride Domestic Water Imp. District	13	Pryor, OK
14	Castroville	68	New Summerfield	14	Douglas	14	North Chicago, IL
15	Cedar Hill	69	North Fort Bend Water Authority	15	Eagar	15	South Adams County, CO
16	Celina	70	Oak Point	16	Eloy	16	Sarpy County, NE
17	Cinco Southwest MUD 1, 2, 3	71	Parker	17	Flowing Wells Irrigation District		
18	Cibolo Creek Municipal Authority	72	Plano	18	Florence		
19	Cibolo Valley Local Govt Corp	73	Port Arthur	19	Gila Bend		
20	Combes	74	Primera	20	Globe		
21	Coppell	75	Princeton	21	Goodyear		
22	Crandall	76	Prosper	22	Holbrook		
23	Crystal Clear SUD	77	Raymondville	23	Jerome		
24	Del Rio	78	Richardson	24	Marana		
25	Denton	79	Robstown	25	Miami		
26	Denton County FWSD #1A	80	Rockwall	26	Nogales		
27	Denton County FWSD #8C	81	Rowlett	27	Oro Valley		
28	Denton County Transportation	82	Royse City	28	Patagonia		
29	DeSoto	83	San Benito	29	Payson		
30	Denison	84	San Juan	30	Picacho Peak		
31	Donna	85	San Marcos	31	Pine Strawberry Water Improvement District		
32	Duncanville	86	Schertz	32	Pomerene Domestic Water Improvement District		
33	Eagle Pass	87	Schertz Seguin LGC	33	Prescott		
34	East Medina County SUD	88	Seguin	34	Prescott Valley		
35	El Paso County WCID #4	89	Selma	35	Quartzsite		
36	Ferris	90	Sherman	36	Queen Creek		
37	Frisco	91	Sonora	37	Safford		
38	Grand Prairie	92	Southmost Regional Water Auth	38	Show Low		
39	Galveston	93	Taylor	39	San Luis		
40	Garland	94	Tomball	40	Somerton		
41	Groesbeck	95	Tornillo Water Improvement Dist	41	Springerville		
42	Hackberry	96	Troup	42	Tombstone		
43	Harker Heights	97	Van Alstyne	43	Water Infrastructure Finance Authority of Arizona		
44	Harlingen	98	Venus	44	Wellton		
45	Heath	99	Waco	45	Willcox		
46	Hempstead	100	Waller	46	Winslow		
47	Hewitt	101	Waxahachie	47	Yuma		
48	Hutchins	102	Webb County				
49	Jonah Water SUD	103	West Harris County RWA				
50	Kempner WSC	104	Whitehouse				
51	La Villa	105	Winona				
52	Laguna Madre Water District	106	Woodway				
53	Laredo	107	Yancey Water Supply Corporation				
54	Lavon						

National & International Presence

Willdan team members possess considerable experience in utility rate and cost-of-service studies and have performed these services for hundreds of utilities

- WFS Offices
- WFS Projects

DOMESTIC EXPERIENCE

INTERNATIONAL EXPERIENCE



throughout the country and seven sovereign nations and territories in the Pacific Region. The graphical representation below depicts Willdan's office locations and geographical client presence

Similar Projects

City of McKinney, TX

Water and Wastewater Cost of Service Rate | 2016, 2019, 2021, 2023, 2024

Willdan was engaged in 2016 and again in 2019, 2021, 2023 and 2024 to conduct a comprehensive review of the water and wastewater rates and complete a full cost of service rate study for the City of McKinney. The City has been experiencing significant growth in recent years, which has added to the challenge of maintaining a superior quality water system. Further, the City has had to absorb significant cost increases from its regional provider, North Texas Municipal Water District (NTMWD). The rapidity of growth and the frequency of NTMWD rate changes have necessitated frequent updates to the rate plans.

Each study has recommended a new rate plan for the current year that will enable the City to fund its capital improvements and rate increases from NTMWD. The City Council unanimously adopted the recommendations of each study.

Client Contact: Mark Holloway, Chief Financial Officer
221 N. Tennessee, McKinney, TX 75069
Tel #: (972) 547-7536 | Email: mholloway@mckinneytxas.org

City of Celina, TX

Water and Wastewater Cost of Service Study | 2018, 2021, 2023, 2024, 2025

Willdan was initially engaged in 2018 by the City of Celina to prepare a comprehensive water and wastewater rate study and long-term financial plan. The City is experiencing rapid growth, like so many other cities in the Denton-Collin County region of North Texas. As a result, the City has to fund millions of dollars of capital improvements to expand its system to service this growth. The project team extensively with City staff to develop a five-year rate plan that funded this new debt, met debt service and coverage requirements, and ensured that any rate adjustments were as minimal as possible. The City Council unanimously adopted the project team’s proposed rate plan. In 2021 Willdan was asked to update the rate study and propose a revised rate plan, which was also adopted by City Council. Another rate plan update was commissioned by the City and completed by our project team in 2022-2023.

Client Contact: Karla Stovall, Assistant City Manager
142 N. Ohio St. Celina TX 75009
Tel #: (972) 382-9943 | Email : kstovall@celina-tx.gov

City of Bellaire, TX

Water and Wastewater Rate Study | 2024

The City of Bellaire has engaged Willdan to complete a comprehensive Water and Wastewater Rate Study and a Long-Term Financial Plan. The City was interested in developing a comprehensive rate plan for FY2025 and beyond. Based on the conversations with city Staff, several important adjustments were included in the baseline costs to address the known budgetary issues and to account for future need.

Two distinctive rate designs were presented to the City to consider. Both alternatives provide a similar level of revenues and fund City’s all current and future operating expenses and scheduled capital obligations.

Client Contact: Todd Gross, Senior Purchasing/Contract Coordinator
7008 S. Rice Ave, Bellaire, TX 77401
Tel#: (713)662-8138 | Email: tgross@bellairetx.gov

City of Leander, TX

Water and Wastewater Cost of Service Rate Study | 2018; 2021

Willdan was originally engaged by the City of Leander in 2017 to manage and complete a comprehensive review of the water and wastewater rates and a full cost of service rate study. The City had been undergoing a significant amount of growth and expansion, and its capital investment needs were substantial. The City acquires its water from a combination of Lower Colorado River Authority (LCRA) and the Brushy Creek Regional Utility Authority. The City also depends on BCRUA for wastewater treatment. Like most agencies, these utilities were increasing their cost of service, and the City had to develop a means of passing through these increasing costs while minimizing the impact on its ratepayers.

The project team developed a comprehensive ten year forecast model that forecast both internal costs and BCRUA costs, as well as growth, usage and CIP estimates. Additionally, the project team developed a wholesale cost of service methodology to be used in conjunction with the City of Georgetown's wholesale water contract. Mr. Dan V. Jackson, Willdan Vice President, managed this project and directed all staff on behalf of Willdan. Mr. Jackson engineered the development of the model (which was based on a model Mr. Jackson designed for Willdan) and approved both the report and presentations. Due to extraordinary forecast growth, the project team recommended no initial rate adjustment in 2018, though the study showed that future adjustments would be necessary.

In 2021 the City engaged Willdan to prepare a new comprehensive rate study. The City had new water contracts with its neighboring city, had acquired the CCN of a local MUD, and was facing increased costs from the expansion of the Brushy Creek facility. The project team developed several alternative rate plans and presented them before the City Council. The Council adopted the project team's recommendations for a new multi-year rate plan. The City is currently discussing further engagements with Willdan, a sign of the successful relationship we have developed with the City.

Client Contact: Mr. Robert Powers, Finance Director
105 N. Brushy St., Leander, TX 78641
Tel # (512) 528-2734; Email: rpowers@leandertx.gov

Additional Data

Dashboard

Interactive, “What-If” Model Capability

Our Excel-based rate model has the elements necessary to conduct a full financial planning analysis and rate study. The comprehensive analysis model allows us to develop various scenarios regarding such things as:

- Capital financing alternatives;
- Debt service coverage tests; and
- Liquidity tests (cash reserves) and modeling of rate structure alternatives to test “what-if” scenarios, to address such questions that may arise during project team meetings with staff or elected officials. This process helps to gain consensus regarding the rate and financial plan which best addresses your needs.



Features of the analysis model include the ability to incorporate line-item data and assumptions that are then summarized in a graphic dashboard to show key financial indicators for the utility system. The sample dashboard, shown below, illustrates how we can summarize data, assumptions, and calculations into an easy-to-understand graphical interface that updates with each alternative scenario evaluated.

To summarize, rate model development is an integral part of the Willdan consulting process, and one in which staff and other stakeholders play a collaborative role.

At the completion of the analysis, the model will be customized to generate the financial metrics and targets desired by the City. Also, an Excel version of the model will be provided to the City for use by staff. The ultimate goal is to develop an effective, efficient, and interactive working relationship that will carry forward into future rate-setting processes.

Subsequent to careful development and validation of the baseline forecast, a series of alternative forecasts will be prepared illustrating various results in the following general categories:

- **What if things turn out differently?** These alternatives will demonstrate the sensitivity of the forecast to the significant assumptions used. This results in a sound understanding of areas where a conservative forecast approach is warranted;
 - **What happens when we try this?** This series of alternatives focuses on different financial management approaches. For example, the use of different financing techniques such as capitalized interest, interim short-term financing, and capital appreciation bonds may be explored;
 - **What can we do to make it better?** This approach to forecasting identifies the factors that may be causing significant rate increases in a given year and explores alternatives. For example, if a large capital project in a single year is the culprit, we would work with staff and consulting engineers to determine whether this project could be phased or delayed; and
 - **How will any adjustments affect our customers?** In examining rate structure alternatives, we will demonstrate and discuss how users in various categories or classifications will be impacted. Our team will use our rate design model to explore the impact of various rate structures on bills for each customer class over the relevant consumption range.
- Project Schedule

Willdan understands time is of the essence for the City of Rollingwood to begin this engagement. This schedule can only be met with the cooperation of City staff. Delays in responding to our requests for data and review will result in corresponding delays to the project schedule. If that is the case, we will notify the City immediately of the possible impact on the schedule. As noted in the Executive Summary of this Proposal, the requested project timeline as outlined within the RFP is possible but highly aggressive and will only be accomplished with the delivery of all required data from the City to Willdan within one week of execution of the contract and the highest degree of coordination of meetings and clarifications from staff as needed.

To accomplish this, we will request that the City name a single point of contact with appropriate authority to marshal the City's personnel and resources for the for the efficient prosecution of this project.

5500 Democracy Drive, Suite 130
Plano, TX 75024
Phone: 972.378.6588

www.willdan.com



Statement of Qualifications



Water Rate Study RFP Response



LSPS
SOLUTIONS



LSPS Solutions, LLC
203 Windwood Lane
Victoria, Texas 77904
361 / 212-8243
www.lspssolutions.com



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Statement of Qualifications



LSPS Solutions, LLC
203 Windwood Lane
Victoria, Texas 77904
361 / 212-8243

February 17, 2026

City of Rollingwood
403 Nixon Drive
Rollingwood, Texas 78746

RE: Response to RFP - Water Rate Study

To Whom it May Concern,

On behalf of LSPS Solutions, LLC, I am pleased to submit our Statement of Qualifications to provide Water Rate Study Consultant Services to the City of Rollingwood. We are excited about the opportunity to support your city in evaluating its current rate structure and developing data-driven, financially sustainable recommendations for the future.

LSPS Solutions is a Texas-based consulting firm with a proven track record of assisting municipalities with utility operations, infrastructure planning, and rate modeling. Our team includes seasoned professionals with deep experience in both the financial and operational sides of water and wastewater systems. One of the key staff assigned to this project is Donald Reese, former Assistant City Manager of Public Utilities for the City of Brenham and former Director of Public Works for the City of Victoria. Donald's decades of public service in utility billing, capital planning, and regulatory compliance make him uniquely equipped to lead this project with insight and precision.

Our approach is transparent, collaborative, and customized to each city's needs. We understand the challenges that mid-sized Texas communities like Rollingwood face when balancing infrastructure investment with affordability and equity. We are confident that our analysis and recommendations will support both short-term financial stability and long-term utility resilience.

Thank you for considering our submission. We look forward to the opportunity to partner with the City of Rollingwood on this important initiative. Our corporate office is located at 203 Windwood Lane in Victoria Texas. However, we also have satellite offices in Brenham, Dallas, McAllen, and Lake Jackson, Texas.

Sincerely,

Lynn Short
President and CEO

COMPANY PROFILE SUMMARY AND HISTORY

Company Name: LSPS Solutions, LLC
Address: 203 Windwood Lane, Victoria, Texas, 77904
Phone #: 361 / 212-8243
Legal Status: S Corporation

Representative: Lynn Short, President/CEO

Contact Person: Lynn Short, President/CEO
361 / 212-8243
lshort@lspssolutions.com

LSPS Solutions, LLC is a Public Works/Public Utilities consulting firm based in Victoria, Texas that specializes in the development of comprehensive asset management solutions for our clients. Our founder and President, Lynn Short, is a retired Public Works Director with over 40 years of experience in the water/wastewater industry. He spent the last 25 years of his public sector career working for the City of Victoria. We offer a very wide range of services to our public sector clients.

LSPS Solutions, LLC was founded in January 2017, when Lynn Short retired from his role as Public Works Director for the City of Victoria. LSPS Solutions, LLC currently has nine (9) full-time employees and eight (8) part-time employees working out of offices in Victoria, Dallas, McAllen, Lake Jackson, and Brenham.

LSPS Solutions, LLC is made up of municipal water and wastewater utility professionals that have many years of actual operations, maintenance, and management experience, and that experience allows us to bring a unique insight to utilities and public works projects.

LSPS Solutions, LLC has performed rate studies for the City of Caldwell, the City of Point Comfort, the City of Brazoria, South Central Calhoun County WCID #1, Markham M.U.D., and Matagorda County WCID #5.

LSPS Solutions, LLC performs the following types of projects for our public sector clients:

- Rate Studies
- Comprehensive Asset Management Solutions for Water and Wastewater Systems
- Development of Design Standards and Standard Details
- Development of Standard Operating Procedures
- GIS and Mapping Services
- Electronic O&M Manuals
- Regulatory Compliance
- Monitoring Plans and Capital Improvement Plans
- GPS and Data Collection

SCOPE OF WORK AND SCHEDULE

Our approach combines industry best practices with a methodology proven effective in our recent municipal work. We will work closely with City staff to evaluate the current rate structure, develop an updated cost-of-service analysis, and recommend adjustments that promote long-term utility sustainability while remaining equitable and easy to administer. The following summarizes the steps LSPS Solutions will use to deliver a defensible, data-driven rate study for the City of Rollingwood.

- **Project Kickoff and Public Engagement** - LSPS Solutions will meet with the City's Utility Commission and City Council to discuss project objectives, review expectations, and receive public input prior to the development of the proposed rate structure. This meeting will allow stakeholders to identify priorities, concerns, and guiding principles to be considered throughout the rate study process.
- **Data Collection and Methodology Review** - LSPS Solutions will meet with City staff to collect and review available financial, operational, and customer account data related to the City's water utility. During this phase, LSPS Solutions will also review and confirm the methodology to be used in developing the recommended rate structures, ensuring compliance with applicable state and federal requirements and industry best practices.
- **Financial and Operational Analysis** - LSPS Solutions will review historical account data and operational cost information and prepare a five-year financial forecast. This analysis will include projections for water consumption, system capacity, and operational costs over the study period.
- **Capital Improvement Planning** - LSPS Solutions will identify and prioritize capital improvement funding needs and develop a five-year Capital Improvement Program (CIP) budget. This task will also include evaluation of facility improvement plans and any additional supplemental improvements deemed warranted by the City.
- **Rate Structure Development and Evaluation** - LSPS Solutions will develop and recommend a water rate structure designed to generate the required revenue while equitably distributing costs among customer classes. The analysis will include preparation of sample bills for each customer category, illustrating the impacts of the recommended rates and comparing them to existing rates.



Statement of Qualifications

- Implementation Support and Public Notification** - LSPS Solutions will work with City staff to develop a proposed implementation timeline and prepare a sample customer notification letter, in accordance with all applicable state and federal laws, for any proposed and subsequently adopted water rate increases.

LSPS Solutions proposes to complete the City of Rollingwood Water Rate Study within eight (8) weeks following Notice to Proceed. This schedule reflects LSPS Solutions’ focused approach, use of proven methodologies, and ability to dedicate resources immediately upon authorization.

Project Schedule			
Week	Task	Description	Cost
Weeks 1-2	Project Initiation & Data Collection	Kickoff meeting with City staff; meeting with Utility Commission and City Council to review expectations and gather public input; collection and review of financial, operational, customer, and consumption data; confirmation of rate-setting methodology	\$8,000.00
Weeks 3-4	Financial & Operational Analysis	Review of historical costs, consumption trends, customer classifications, existing rates, and debt service; development of five-year operational and financial forecasts; identification of fixed and variable costs	\$12,210.00
Week 5	Capital Improvement & Revenue Analysis	Review and prioritization of five-year CIP needs; development of revenue requirements to support operations, debt service, reserves, and capital improvements	\$8,000.00
Weeks 6-7	Rate Structure Development	Development of recommended water rate structure; preparation of sample bills by customer class; comparison of existing and proposed rates; internal quality control review	\$26,950.00
Week 8	Reporting and Implementation Support	Preparation of draft Water Rate Study Report; meeting with City staff to review findings; incorporation of comments; development of implementation timeline and draft customer notification letter	\$13,200.00
Total Cost of Services			\$68,360.00

QUALIFICATIONS

Prior Project Experience

LSPS Solutions, LLC has been in continuous operation since January 2017. Since then, we have performed a wide variety of asset management type projects for our public sector clients. Some of the types of projects we have successfully completed are:

- Comprehensive Rate Studies
- Capital Improvement Plans
- GIS and Mapping
- Electronic O&M Manuals
- Design Standards and Standard Details
- Development of Standard Operating Procedures
- Regulatory Compliance
- Monitoring Plans
- Feasibility Studies
- Fire Hydrant Restoration
- Valve Exercising
- Smoke Testing
- Manhole Inspections
- GPS and Data Collection
- Aerial Imagery

These projects have strengthened our ability to support cities in developing sustainable, defensible, and data-driven utility budgets. Our staff possesses the skills and experience to perform this scope of work and we offer the following information to demonstrate that we have the abilities outlined in the RFP:

A. Extensive Knowledge of Water & Wastewater System Operations and Their Cost Drivers.

Our President/CEO has more than forty years of experience managing public water and wastewater utilities in Texas, including system operations, planning, funding, design, and construction. This operational background directly informs our financial work by providing a deep understanding of the cost drivers—labor, chemicals, energy, equipment life cycles, regulatory compliance requirements—that must be incorporated into a realistic utility budget and cost-of-service model.

Several of our key employees have also served in municipal utility leadership roles, and since joining LSPS Solutions, they have focused primarily on rate studies, financial planning, and asset-based budgeting for public water and wastewater systems. This combination of operational depth and financial expertise uniquely positions us to develop accurate, defensible financial models and rate recommendations.

B. Extensive Knowledge of Utility System Finances and Financial Management Required to Develop a System Budget.

Lynn Short and Donald Reese each served for many years as municipal department directors responsible for preparing, managing, and implementing annual budgets for water and wastewater utilities. Their experience includes:

- Developing and administering multi-million-dollar enterprise fund budgets
- Preparing multi-year financial plans tied to operational and capital needs
- Forecasting the impacts of regulatory changes, system expansions, and inflation
- Integrating long-term CIP funding requirements with rate structures
- Managing debt-funded projects and understanding their impacts on rate design

Donald Reese's accounting degree and public-sector accounting experience further strengthen our financial capabilities. His work directing utility billing operations and overseeing enterprise fund budgeting provides a practical understanding of how rates translate into revenue and how financial policies influence long-term sustainability.

C. Recent Experience in Rate Analysis and Support for Water and Wastewater Systems.

Within the past five years, LSPS Solutions has completed multiple projects directly tied to financial planning, revenue forecasting, and rate-setting for Texas water and wastewater utilities. These include:

- Comprehensive rate studies for the:
 - City of Point Comfort
 - South Central Calhoun County WCID #1

Each of these studies included a full cost-of-service analysis, multi-year revenue requirements modeling, development of equitable rate structures, and preparation of financial planning tools for future budgeting and policy decisions.

- Three Texas Water Development Board-funded AMPSS Asset Management Projects (Markham MUD, Matagorda County WCID #5, and City of Brazoria), each requiring development of a five-year financial plan, annual utility budgets, and rate recommendations based on system needs and projected capital improvement costs.
- A Ten-Year Capital Improvements Plan and long-range financial forecast for the Wadsworth Water Supply Corporation, including detailed cash-flow modeling, debt capacity evaluations, and rate increase scheduling to support the CIP.



Statement of Qualifications

- Ongoing work by Donald Reese as Assistant City Manager for the City of Brenham (until 2021), where he directly oversaw the financial management of the City's water and wastewater utilities, including enterprise fund budgeting, rate support, regulatory-driven cost forecasting, and capital planning.

D. Experience in reviewing and interpreting Federal regulations, Texas Government Code, and Texas Water Code

The employees at LSPS Solutions, LLC and our Founder, Lynn Short, have many years of experience reviewing and interpreting Federal regulations, Texas Government Code, and Texas Water Code. As previously mentioned, these employees managed the Utilities Departments for several municipalities in Texas for many years. Additionally, since opening LSPS Solutions, LLC, Short and his staff have:

1. Performed the America's Water Infrastructure Act (AWIA) of 2018 compliance for the Brazosport Water Authority, the City of Victoria, City of Bay City, City of Cuero, City of Port Arthur, City of Beeville, City of Gonzales, City of Edna, City of Aransas Pass, City of Harker Heights, Bell County WCID #1, the City of Lake Jackson, and the City of Rosenberg.
2. Prepared the Senate Bill 3 Emergency Preparedness Plan for the City of Beeville, the City of Lake Jackson, the Brazosport Water Authority, the Bell County WCID #1, the City of Seadrift, the Quail Creek MUD, the City of Cuero, the City of Gonzales, and the City of San Juan.
3. Completed, or is in the process of completing, the EPA's LCRR Lead Service Line Inventories for the City of Centerville, the City of Madisonville, the City of Lake Jackson, the City of Bay City, the City of Pflugerville, the City of Baytown, the City of Brazoria, Markham MUD, the City of Live Oak, the City of West Columbia, and the City of Harlingen.

Each of these projects required the review and interpretation of Federal and State statutes and regulations.

E. Trained financial staff with knowledge of GAAP and GAGAS

As previously mentioned, Donald Reese has an accounting degree from the University of Houston-Victoria and has experience auditing municipalities while employed in the private sector and also as an Assistant Director of Finance for the City of Victoria. He also managed the City of Victoria's Utility Billing Office and managed the budget development and implementation while employed as Assistant Director and later Director of Public Works for the City of Victoria and as Assistant City Manager for the City of Brenham.

Donald Reese has extensive experience with Government Accounting practices and all aspects of

public sector financial management.

F. Trained financial staff with the ability to understand and interpret comprehensive experience with annual financial reporting requirements and borrowing covenants

In his role as Director of Public Works, Lynn Short worked very closely with the City's Finance Director on many multi-million-dollar bond issuances that were used to finance capital improvement projects for the City. One of these projects was a \$36M Surface Water Supply Project that enabled the City to convert its primary water source from groundwater to surface water. Lynn also managed a \$30M, Texas Water Development Board funded, Sanitary Sewer Improvement Project for the City of Victoria that resulted from an EPA Administrative Order to eliminate sanitary sewer overflows that were occurring in the collection system following rainfall events.

Also, as previously mentioned, Donald Reese has an accounting degree from the University of Houston-Victoria and has experience auditing municipalities while employed in the private sector and also as an Assistant Director of Finance for the City of Victoria. He also managed the City of Victoria's Utility Billing Office and managed the budget development and implementation while employed as Assistant Director and later Director of Public Works for the City of Victoria and as Assistant City Manager for the City of Brenham.

Both of these employees have extensive experience with financial reporting and bond covenants.

G. Experience in TWDB financial assistance application processes

While employed with the City of Victoria, Lynn Short managed an Aquifer Storage and Recovery Demonstration Project that was funded through a TWDB grant. He also managed a \$30 million Sanitary Sewer Improvement Project to address an EPA Administrative Order. Mr. Short has many years of experience managing large capital improvement projects that were either funded by or regulated by the Texas Water Development Board, the Texas Commission on Environmental Quality, and/or the United States Environmental Protection Agency.

Mr. Short has also managed three TWDB funded AMPSS Projects and two TWDB funded WUTAP Projects.

Previous and Current Projects

Since starting LSPS Solutions, LLC in 2017, Short and his staff have successfully completed many projects for our public sector clients. The following is a list of some of the projects we have completed, or are currently working on:

1. Backflow Program Development and Custom Software Application for the City of Cuero.
2. Stormwater Management Plan Development for the City of Victoria.
3. Aquifer Storage and Recovery Project for the City of Victoria.
4. Mapping and Geo-Referencing Project for Brazosport Water Authority's Regional Pipelines.
5. Electronic O&M Manual Development Project for the City of Victoria's City of Victoria's SWTP, Water Pump Stations, Wells, Odem Street WWTP and lift stations.
6. Feasibility Study for Water and Wastewater System Expansion for LaSalle WCID #1A.
7. Corrosion Control Study for the City of Seadrift.
8. America's Water Infrastructure Act of 2018 compliance for the Brazosport Water Authority, the City of Victoria, City of Bay City, City of Cuero, City of Port Arthur, City of Beeville, City of Gonzales, City of Edna, City of Aransas Pass, City of Harker Heights, Bell County WCID #1, the City of Lake Jackson, and the City of Rosenberg.
9. Design Standards and Standard Details Development Project for the City of Bay City, the City of Brenham, and the City of Kilgore.
10. Utility Department Evaluation for the City of Pflugerville.
11. Water Storage Evaluation for the City of Brazoria.
12. Regulatory Compliance for Quail Creek MUD.
13. Wastewater Permit Renewal for Quail Creek MUD.
14. Monitoring Plan Update for the City of Cuero, the City of Gonzales, the City of Brenham, and the Quail Creek MUD.
15. Development of Standard Operating Procedures for the City of Bay City, the City of Pflugerville, and the City of Kilgore.
16. Electronic O&M Manual Development Project for the City of Victoria's Odem St. Wastewater Treatment Plant., Surface Water Plant, Wells and Pumping Stations, and Sanitary Sewer Lift Stations.
17. Senate Bill 3 Emergency Preparedness Plan for the City of Beeville, the City of Lake Jackson, the Brazosport Water Authority, the Bell County WCID #1, the City of Seadrift, the Quail Creek MUD, the City of Cuero, the City of Gonzales, and the City of San Juan.
18. Electronic O&M Manual Development and Development of a Digital Data Collection Interface System Project for the Brazosport Water Authority's SWTP, Austintown Pump Station, large diameter transmission mains, and all off-site locations.
19. Utility Rate Study for the City of Point Comfort and the South-Central Calhoun County WCID#1.
20. AMPSS Asset Management Project for the City of Brazoria, Markham MUD, Matagorda County WCID #5, City of Snook, City of Annona, and Austin County WSC 3.



Statement of Qualifications

21. WUTAP Project for the Matagorda County WCID #5 and the City of La Coste.
22. Lead Service Line Inventory for the City of Lake Jackson, Centerville, Hallettsville, Baytown, Giddings, Kemp, West Columbia, Sweeny, Harlingen, Cuero, Gonzales, Markham MUD, and Madisonville.
23. Comprehensive Compensation Study for Brazosport Water Authority.

RESUMES OF INDIVIDUALS

Lynn Short, President/CEO



Lynn Short is the President of LSPS Solutions, LLC, a consulting firm that provides planning, asset management, and operational consulting services to public sector entities. In 2017 he retired from a 25-year career with the City of Victoria where he served as Director of Public Works.

He has a Bachelor of Applied Arts and Sciences from the University of Houston-Victoria in Management and an Associates of Applied Sciences degree in Environmental Engineering Technology from the Texas State Technical Institute in Waco.

He holds both a Class “A” Water and a Class “A” Wastewater Operator’s License.

Throughout his career, Lynn has served in many different roles including:

- Electrician
- Operator
- Water Production Manager
- Assistant Director of Utilities
- Deputy Director of Utilities
- Director of Utilities
- Director of Streets and Utilities
- Director of Public Works

Lynn’s extensive experience throughout his forty-year water and wastewater career has made him uniquely qualified to serve our public sector clients.

Since starting his firm, (LSPS Solutions, LLC), in 2017, Lynn and his staff have successfully completed a wide variety of projects for their public sector clients. LSPS Solutions specializes in developing comprehensive asset management solutions for water/wastewater utilities.



Statement of Qualifications

Lynn Short

203 Windwood Lane • Victoria, TX 77904 • (361) 212-8243
lshort@lspssolutions.com

EDUCATION

UNIVERSITY OF HOUSTON - VICTORIA, VICTORIA, TEXAS

*B.A.A.S. Bachelor of Arts and Sciences - Management, 2000
Suma Cum Laude graduate – 3.86 GPA*

THE VICTORIA COLLEGE, VICTORIA, TEXAS

24 hours toward B.A.A.S., 1995-1997

TEXAS STATE TECHNICAL INSTITUTE - WACO, WACO, TEXAS

A.A.S. Degree, Environmental Engineering Technology, 1982

EXPERIENCE

LSPS Solutions, LLC

President – April 2017 - Present

City of Victoria, Victoria, Texas

*Director of Public Works – December 2007 - 2017
Director of Streets & Utilities – May 2006 – December 2007
Director of Utilities – November 2003 – May 2006
Deputy Director of Utilities - October 1998 – November 2003
Interim Director of Utilities - June 1998 - October 1998
Assistant Director of Utilities - January 1995 - June 1998
Water Production Manager - February 1993 - January 1995
Electrician, Water Department - June 1992 - February 1993*

TUCKER PUMP COMPANY, INC., KERRVILLE, TEXAS

Owner - Operator, May 1982 - May 1992

LICENSES AND CERTIFICATIONS

GRADE "A" WATER OPERATOR'S CERTIFICATION

Texas Commission on Environmental Quality

GRADE "A" WASTEWATER OPERATOR'S CERTIFICATION

Texas Commission on Environmental Quality

HONORS

OUTSTANDING PROFESSIONAL OF THE QUARTER - SPRING 1996

Texas Water Utilities Association - Golden Crescent District

EXEMPLARY SERVICE AWARD - ASSOCIATION LEADERSHIP - 1996

Texas Water Utilities Association- Statewide

"DOUBLE A CLUB" MEMBER - 1996- PRESENT



Statement of Qualifications

TEXAS WATER UTILITIES ASSOCIATION

Vice President – 2002

President - 2003

EXEMPLARY SERVICE AWARD - COMMUNITY SERVICE - 1997

Texas Water Utilities Association - Statewide

EXEMPLARY SERVICE AWARD - EDUCATION AND TRAINING - 1999

Texas Water Utilities Association - Statewide

DISTINGUISHED SERVICE AWARD – 2003

Texas Water Utilities Association – Statewide

SPECIAL RECOGNITION AWARD – 2006 - 2011

Texas Water Utilities Association – Statewide

MERITORIOUS SERVICE AWARD – 2012

Texas Water Utilities Association - Statewide

TEXAS WATER UTILITIES ASSOCIATION

Southwest Region Secretary – 2010 to Present

Management Committee Chair – 2009

President – 2008

President Elect – 2007

Vice President – 2006

Southwest Regional Chairman – 1999 & 2006

Nominations and Awards Committee – 2005 – Present

LIFETIME MEMBERSHIP AWARD – 2010

American Water Works Association

TEXAS SECTION AMERICAN WATER WORKS ASSOCIATION

Deputy Trustee – Gulf Coast Region - 2007

Trustee – Gulf Coast Region - 2008

TEXAS MUNICIPAL UTILITIES ASSOCIATION

Director – Region 7 – 2013 to 2017

PROFESSIONAL ORGANIZATIONS

Texas Water Utilities Association

American Water Works Association

Texas Municipal Utilities Association

REFERENCES

*Wayne Berger
City Manager
City of Cuero
212 E Main
Cuero, Texas 77954
361 / 275-8716*

*Charles Windwehen
Past City Manager (ret)
City of Victoria
3723 Windy Ridge Trail
Magnolia, Texas 77355
281 / 789-7391*

*Charmelle Garrett
Past City Manager (ret)
City of Victoria
1120 Deep Water Cove
Corsicana, Texas 75109
361 / 550-2647*



Thomas Short, Vice President

Thomas Short is the Vice President of LSPS Solutions, LLC, a consulting firm that provides planning, asset management, and operational consulting services to public sector entities.

He is a graduate of Texas A&M University where he obtained a Bachelor of Sciences degree in Agricultural Economics with the Finance and Real Estate option. Thomas Short left his previous role as a strategic pricing analyst with Academy Sports and Outdoors Ltd. and joined LSPS Solutions, LLC in 2018.

While he was working as a strategic pricing analyst for Academy Sports and Outdoors Ltd., Thomas Short performed duties relating to reporting and analytics, price optimization, and markdown strategy. He was pivotal in his role in leading the implementation of Revionics, a price optimization software, for soft-good departments. During this implementation, he would actively meet with Buyers of each of the soft-good departments and run different markdown scenarios with products based on historical sales data and market trends to effectively plan a markdown strategy. Performing these analyses would help the Buyer generate the most revenue while also allowing the products to be sold through before reaching its seasonal expiration.

Since joining LSPS Solutions in 2018, Thomas Short has performed a wide variety of tasks including field collection data, HTML and CSS coding for electronic O&M manuals and assisting in much of the asset management projects LSPS Solutions has completed for other municipalities and entities. He recently assisted in preparing the AMPSS Asset Management Plans for the Markham MUD and the Matagorda County WCID #5.

Thomas's previous experience with price optimization and strategy has provided an analytical approach to performing studies and assists in showing the effects of how different scenarios could potentially affect a utility.



Statement of Qualifications

Thomas A Short

1601 N Glass St • Victoria, TX 77901 • (361) 550-7471
tshort@lspssolutions.com

EDUCATION	Texas A&M University , College Station, Tx Bachelor of Science in Agriculture Economics	Graduated May 2013 GPR: 3.139
RELATED COURSEWORK	Linear Regression - Price Forecasting Financial Markets and Planning Agribusiness and Planning Land Economics / Rural Entrepreneurship	
ACADEMIC PROJECTS	Business Plan Project <ul style="list-style-type: none"> • Created an enterprise budget for wild game meat processing business • Structure and prepared financial statements for lending purposes • Researched and budgets various effective marketing strategies • Presented the final project to industrial professionals Loan Portfolio Project <ul style="list-style-type: none"> • Created credit weights and standards for a bank • Evaluated the borrowing team's expected financial performance • Performed stock analysis on the expected price, quantity, and sales growth of the borrowing team's company • Presented the final project to industry professionals 	
WORK EXPERIENCE	LSPS Solutions, LLC <i>Vice President</i> <ul style="list-style-type: none"> • Responsible for collection of field data or mapping • Responsible for the development of electronic O&M manuals 	Jul 2018 - Present
	Academy Sports and Outdoors , Katy, Texas <i>Pricing Analyst</i> <ul style="list-style-type: none"> • Executed all pricing activities for the entire Footwear Division using Retail Pricing Management • Led the data clean-up project for both the apparel and footwear divisions to ensure the integrity of all soft lines data being used for the Revionics markdowns optimization tool • Optimize clearance markdowns and developed strategies to effectively sell through inventory • Worked with proper channels to ensure pricing accuracy and Ad pricing alignment • Built various pricing reports depicting real time data for comparison and accuracy using Academy Business Intelligence • Worked with merchants and executives to execute pricing strategies based on competition and industry trends. • Assisted merchants in building sku data report for each of their categories • Provided various solutions to enhance processes for more efficient and accurate price execution 	Dec 2015 – Jul 2018



Statement of Qualifications

Thomas A Short

1601 N Glass St • Victoria, TX 77901 • (361) 550-7471
tshort@lspssolutions.com

Wells Fargo Bank N.A., Victoria, Texas
Licensed Banker

Jul 2014 – Dec 2015

- Provided customers products and services to meet their financial needs
- Directed and assisted customers with investment needs
- Obtained the Series 66 license to be qualified to give investment advice

AXA Advisors, Katy, Texas
Financial Consultant

- Provided individuals financial solutions to meet their retirement goals
- Actively managed investment portfolios within retirement accounts
- Performed market analyst

SKILLS

Proficient in Microsoft Word and Excel
Proficient in Adobe HTML Dreamweaver
Proficient in Oracle Retail Pricing Management software
Proficient in Oracle Merchandising System software
Proficient in Revionics Markdown Optimization software
Proficient in Oracle Clearance Optimization Engine software
Proficient in verbal and written communication

REFERENCES

Upon Request



Donald Reese – Regional Sales Manager

Donald is the newest member of the LSPS Solutions Management Team. Prior to joining LSPS Solutions, Donald was the Assistant City Manager over Public Services and Utilities for the City of Brenham. He joined the City in January of 2020.

While at Brenham, he personally conducted a cost-of-service study for the water, wastewater, gas and electric utilities and oversaw a rate study for the same utilities.

Prior to Brenham, Donald served the City of Victoria for 20 years where he started as a staff accountant and held several positions throughout his career, including Utility Billing Office Manager. His final position with Victoria was as the Director of Public Works. While at Victoria, Donald worked with City staff on several rate study projects, one of which was to fund an \$8.3 million Sensus AMI Implementation and Installation project which included the replacement of approximately 23,000 manual read meters. His final rate study reduced the number of variable rate tiers from 7 to 4 making the rates more equitable for all customers while maximizing revenue for the city.

Prior to the City of Victoria, Donald worked at a CPA firm in Victoria where his duties included performing audits of various City and County governments.

Donald graduated from the University of Houston - Victoria in August of 1997 with a Bachelor of Business Administration. He holds a Double "AA" Water / Wastewater License from the TCEQ, and he is an active member of several professional organizations including the Texas Water Utilities Association, Texas Municipal Utilities Association, American Water Works Association, and the American Public Works Association.

Donald's 22 years of experience in the municipal and utilities industries along with his financial and accounting background make him exceptionally qualified to perform a wide variety of services for our clients.

DONALD C. REESE

1506 Gun and Rod Road Brenham, Texas 77833 - Telephone: 361/ 550-1339 - e-mail: dreese@lspssolutions.com

EDUCATION

UNIVERSITY OF HOUSTON - VICTORIA, VICTORIA, TEXAS

B.A.A.S. Bachelor of Business Administration - 1997

EXPERIENCE

LSPS Solutions, LLC

Regional Sales Manager – November 2021 to Present

City of Brenham, Brenham, Texas

Assistant City Manager – Public Utilities & Public Services – January 2019 to October 2021

City of Victoria, Victoria, Texas

Director of Public Works – May 2017 to January 2019

Deputy Director of Public Works – March 2014 – May 2017

Assistant Director of Public Works – January 2010 – March 2014

Public Services Manager – December 2007 – January 2010

Utilities Office Manager – December 2003 – December 2007

Utility Billing Office Supervisor – July 2003 – December 2003

Accountant - June 1999 – July 2003

Past City of Victoria Leadership Committee Chair

Past member of the City of Victoria Emergency Operations Incident Command Staff

Past City of Victoria Representative on the South Texas Watermaster Advisory Committee

Past City of Victoria Representative on the Victoria County Groundwater Advisory Committee

Past Member of the City of Victoria Leadership and Executive Team

TCEQ – Past Water Utility Operator Licensing Advisory Committee Member

GOLDMAN HUNT & NOTZ CPAS, LLP., VICTORIA, TEXAS

Tax Accountant / Auditor – August 1997 - June 1999

LICENSES, CERTIFICATIONS AND SKILLS

CLASS "A" WATER OPERATOR'S LICENSE

Texas Commission on Environmental Quality

CLASS "A" WASTEWATER OPERATOR'S LICENSE

Texas Commission on Environmental Quality

INCIDENT COMMAND SYSTEM CERTIFICATION

Texas Department of Public Safety

HONORS

OUTSTANDING NEW PROFESSIONAL OF THE YEAR AWARD – 2008

Texas Water Utilities Association - Statewide

SERVICE AWARD – 2006 - 2008

Texas Water Utilities Association – Golden Crescent District

President – 2008

President Elect – 2007

Vice President – 2006

TEXAS WATER UTILITIES ASSOCIATION

Southwest Regional School Chairman – 2013 / 2014

Southwest Regional School Committee Member – 2010 - 2020

Safety Committee Member – 2010 - 2019

PROFESSIONAL ORGANIZATIONS

Texas Municipal League

Texas Municipal Utilities Association (Past Board Member)

Texas Water Utilities Association (Southwest Texas Regional School Board Member and Past Chair)

American Water Works Association

American Public Works Association

Water Environment Federation

Water Environment Association of Texas

REFERENCES

Charmelle Garrett – Former Victoria City Manager - Retired

1120 Deep Water Cove

Corsicana Tx 75109

(361) 550-2647

cgr4423@gmail.com

Allen Woelke, P.E. – Vice President

CDM Smith

12357 Riata Trace Pkwy, Ste 210

(512) 346-1100

woelkead@cdmsmith.com

Russell Hamilton, Executive Director

Texas Water Utilities Association

1106 Clayton Lane, Suite 112 West

Austin TX 78723

(888) 367-8982

r.hamilton@twua.org



Steve Baugus, Technician/Consultant

Steve Baugus is a Technician/Consultant for LSPS Solutions, LLC. After a 17-year career, with the McAllen Public Utility, Steve retired as the Transmission & Distribution Manager. When hired at McAllen Public Utility Steve worked as a water treatment operator where he obtained his Class “A” Water Operators License. During his time, he was promoted through the ranks to Mechanic, Treatment Plant Supervisor and Treatment Plant Manager.

As McAllen’s new North Water Treatment Plant came online, he was one of the first assigned to operate and evaluate the plant for issues relating to function, operability, design and TCEQ compliance.

After being promoted to Manager, he was tasked with making necessary changes including design, purchase and installation of plant backup generator, relocation of chlorine injection points, and updating and obtaining TCEQ approval for a new CT Study.

Taking on a new role in utilities, Steve assumed the position of Risk and Safety Coordinator. This position had the responsibility to oversee safety aspects of the Utility staff and their work environments. Responsibilities included RMP plans, ERP plans, training and staff development, worksite inspections, ergonomics, accident investigation and assisting with the city’s drug and alcohol program.

When the position of Transmission & Distribution Manager became available Steve was excited to step up and take on a different role within the utility. With a staff of 45 personnel and 800 miles of water mains he worked closely with the Water Laboratory to maintain the utility’s Superior rating. Starting with over 200 dead end mains he was able to reduce the number by 30% prior to his retirement in June 2021.

Steve is an active member and adjunct instructor for Texas Water Utilities Association where he enjoys teaching the various courses required to become a licensed operator.

Steven Baugus

TCEQ License Number **WO0023198, CI0011269, BP0019863**

2020 – Present LSPS Solutions, LLC McAllen, TX

AWIA Technician / Trainer

- Conducts Facilities Assessments
- Performs Risk/Resilience Assessments
- Prepares Technical Documents
- Prepares Standard Operating Procedures
- Performs Regulatory Compliance Work
- Provides Technical Training as Required

2004-2021 McAllen Public Utility McAllen, TX.

Transmission & Distribution Manager

- Oversee department responsible for maintaining 850 miles of water mains and services providing safe drinking water to citizens and visitors of the City of McAllen.
- Develop and manage \$4 million budget to include 47 personnel.
- Review construction plans for accuracy and provide input on suggested development of the water lines for future extensions.
- Administer Backflow and Cross Connection Control program as required by TCEQ.
- Provide administration with estimated costs of development and recommend pricing of services as required.
- Define areas where efficiencies can be improved and address concerns.
- Provide specifications for contracting services and supplies required by department and utility.
- Recommend areas of utility lines that are in need of replacement.

Risk and Safety Coordinator

- Manage Risk and Safety concerns for the McAllen Public Utility.
- Assist Risk Management Department with claims investigation regarding liability, subrogation, and workman's compensation.
- Provide field support for employees regarding safe working practices.
- Evaluate and report to management status of safety equipment and supplies as needed.
- Assist Risk Management with preparation of loss reports.
- Provide training regarding safe work practices for all utility staff.
- Assist departments with recommendations regarding purchases of equipment and tools.

Water Plant Manager / TCEQ Authorized Instructor

- Manage small sized water treatment plant with production capacity of 11 MGD.
- Evaluate recorded data for accuracy before reporting values to TCEQ.
- Complete City, State, and Federal records.
- Train new employees on processes and procedures required for testing and operating a water treatment facility.
- Write/update SOPs for new and existing processes and procedures.
- Prepare bid specifications and quotes for the repairs and purchase of new equipment.
- Updated facilities RMP with new labeling for easier response
- Provided design and specification assistance to equip facilities with backup power supplies and pumping capabilities.
- Completed revised CT Study for approval from TCEQ.
- Provide instructional courses that comply with TCEQ regulations for system personnel to acquire and maintain licensing.
- Prepare plant for emergencies.
- Assigned to Interim Water Plant Manager in 2011
- Promoted to Working Supervisor 2011
- Assigned to Interim Water Education and Conservation Specialist in 2010
- Promoted to Journeyman Mechanic in 2008
- Water Plant operator 2004-2008

1998-2004

City of Mission TX

Mission, TX.

Water Plant Operator Class "B" Surface (Safety Officer)

- Control small sized water treatment plant with production capacity of 12 MGD.
- Complete City, State, and Federal reports.
- Train new employees on processes and procedures required for testing and operating a water treatment facility.

Statement of Qualifications



Larry Nutt, Technician/Consultant

Larry Nutt is a Technician/Consultant for LSPS Solutions, LLC. After a 30-year career, with the Texas Department of Criminal Justice, Larry served as the Assistant General Manager for the Brazosport Water Authority (BWA) in Lake Jackson, Texas for nine years.

BWA is a political subdivision of the State of Texas that provides treated surface water to eight cities, three prison units and a Dow chemical plant. While employed at BWA, Larry oversaw all operations of the 17.7 MGD surface water treatment plant, as well as all maintenance and repairs.

Larry introduced and implemented an AMMS Maintenance Management System began generating work orders and capturing the cost of operating and maintaining the Authority's equipment. Larry wrote BWA's safety manual and implemented a new safety program for the Authority to promote a healthy and safe work environment for the employees.

With Larry's help, BWA extended their service area and constructed a pump station and a large diameter pipeline to serve treated surface water to the City of Rosenberg. He also oversaw the construction of a new 10-million-gallon pre-stressed concrete clear-well, a new high service pump station, a new transfer pump station, electrical upgrades and yard piping, and a new administration building at the Authority's SWTP. Prior to leaving the employ of BWA, Larry worked on developing a new brackish groundwater well and a new RO treatment plant.

In 2020, Larry left the employ of the Authority and began working with LSPS Solutions, LLC. In this role, Larry has performed the AWIA required Risk and Resilience Assessments for the water production and treatment systems for the cities of Victoria, Port Arthur, Harker Heights, Bay City, Cuero, Gonzales, Lake Jackson, Aransas Pass and Edna. Larry's extensive background in water facility operations and maintenance were paramount in the successful completion of these projects.

Larry Dale Nutt

51 Periwinkle Ct.
Lake Jackson, TX 77566

lnutt@lspssolutions.com

Cell: (281) 844-4337

Work Experience

Technician - LSPS Solutions, LLC – March 2020 to Present

- ❖ Responsible for preparing Risk and Resilience Assessments for public water systems, amending or creating Emergency Response Plans, and collecting data for asset management projects.

Chief Operating Officer (COO) - Brazosport Water Authority – September 2019 to March 2020

- ❖ Responsible for planning, directing, organizing, supervising and controlling plant operations, maintenance, and related water treatment plant functions; reviews technical specifications; prepares complex oral and written reports on plant operations, water quality, water usage forecasts, and other plant information.
- ❖ Review federal Environmental Protection Agency (EPA) and Texas Commission on
- ❖ Environmental Quality regulations to ensure compliance for the water treatment plant.
- ❖ Oversees the work of the facilities Plant Superintendent to ensure operations and maintenance projects are executed and documented in compliance with all policies, procedures, and all applicable codes, laws, rules, regulations, and ensures compliance with applicable safety rules, regulations, and standards.
- ❖ Directs, plans, and organizes the operations, maintenance, and quality control of the facility.
- ❖ Working and coordinating with consultants concerning all aspects of a water treatment facility.
- ❖ Confers with staff regarding operations and maintenance issues; providing training and assistance in resolving technical problems; and ensures compliance with the organizations policies, rules, regulations, standards, and procedures.
- ❖ Conducts research or analyzes data such as water quality data, chemical cost data, production data, chemical use data, etc., to determine equipment needs and process modifications to reduce costs.
- ❖ Review ongoing treatment plant construction plans and specifications; monitoring construction to ensure successful operation of the plant.

Statement of Qualifications

- ❖ Oversight of the 17.8 MGD surface water treatment plant management, production, and maintenance and oversight of the water pipeline distribution system.
- ❖ Supervised any disruptions in water quality and delivery due to emergencies such as natural disasters, accidents, or internal acts.
- ❖ Coordinator of the Risk and Resilience Program for the Authority.
- ❖ Oversight of all aspects of the safety program including writing the safety manual and policies for the Authority to ensure a safe and healthy work environment for all employees and visitors.

Chief Administrative Officer (CAO) - Brazosport Water Authority – July 2012 to September 2019

- ❖ Performs advanced administrative duties within the organization.
- ❖ Confers with staff regarding administrative issues; providing training and assistance in resolving technical problems; and ensures compliance with the organizations policies, rules, regulations, standards, and procedures.
- ❖ Maintained an efficient and effective Asset Management program to ensure the Authority would get the most value from each of its assets and have the financial resources to rehabilitate and/or replace when necessary.
- ❖ Served as the Emergency Management Coordinator for the Authority.
- ❖ Provide public relations (PR) within the organization between an individual or an organization and the public.
- ❖ Created complete safety manual for Brazosport Water Authority and all employees, contractors and visitors.
- ❖ Set up and supervised new maintenance management program utilizing the AMMS maintenance management system.

Education

- ❖ Marlin High School - Marlin, TX May 1977

Certifications:

- ❖ Class "C" Ground Water License
- ❖ Class "D" Wastewater License

PROPOSED TIMELINE AND AVAILABILITY

LSPS Solutions is prepared to begin work immediately upon receipt of notice to proceed and will complete the City of Rollingwood’s Water Rate Study within the City’s required two-month time frame. Our team has extensive experience performing water utility rate studies and financial analyses for Texas municipalities, and we maintain the staffing capacity and internal resources necessary to meet this accelerated schedule without compromising quality or accuracy.

The study will commence with a project kickoff meeting to confirm project objectives, establish communication protocols, and review data requirements. During the initial weeks, LSPS Solutions will work closely with City staff to collect, review, and validate all relevant billing, financial, operational, and capital planning data needed to support the financial modeling effort. Once this foundational information is confirmed, we will evaluate the City’s existing water rate structure, billing ordinances, and revenue performance to assess rate sufficiency and identify any issues impacting long-term financial sustainability.

Following this review, LSPS Solutions will develop a comprehensive cost-of-service analysis and a multi-year revenue requirements forecast for the City’s water utility. These analyses will account for projected operating costs, regulatory obligations, system growth, capital improvement needs, and inflationary impacts. Based on these results, we will develop and evaluate alternative water rate design scenarios and assess the effects of each option on the City’s customer classes. Throughout this phase, City staff will be engaged in reviewing preliminary findings and providing guidance as draft rate options are refined.

As the project progresses, LSPS Solutions will prepare clear and concise materials to support internal staff review, public communication, and presentation to City Council. The project will conclude with the delivery of a final written report and an editable financial model, along with a formal presentation of findings and recommendations. All work will be completed within the established two-month project timeline.

LSPS Solutions’ key personnel—including Lynn Short, Donald Reese, and supporting analytical staff—will be available throughout the duration of the project. Our team has reserved capacity for upcoming financial and rate-related work and is fully committed to providing focused, responsive support to the City of Rollingwood. As a Texas-based firm serving only public water clients, we are able to respond promptly to City needs, participate in meetings as required, and maintain clear and consistent communication from project kickoff through completion.

BUSINESS REFERENCES

As evidence of our ability to perform this work based on our past experience and performance, we offer the following references:

Business References

Don Doering
City Administrator
City of Point Comfort
P O Box 497, 102 Jones Street
Point Comfort, TX 77978
361 / 987-2661 ext. 4
ddoering@pointcomfort.org

Tamera Atkins
President
South Central Calhoun County WCID #1
1 Wedig St.
Magnolia Beach, TX 77979
361 / 552-0160
scccwcid1ta@yahoo.com

Jonathan Vavra
Director
Certified Utility Operators
P O Box 262
Markham, TX 77456
979 / 240-0292
jfvavra@hotmail.com

Dwight Vavra
Director
Certified Utility Operators
P O Box 413
Markham, TX 77456
979 / 241-8392
dgvavra@hotmail.com

Lesa May Hearon
Public Works Director
City of La Coste
P O Box 112
La Coste, TX 78039-0112
830 / 608-3805
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Camden White.
City Administrator
City of Caldwell
114 S. Echols St.
Caldwell, TX 77836
979 / 567-3271
cwhite@caldwelltx.gov

David Kocurek
City Manager
City of Brazoria
201 S. Main St.
Brazoria, TX 77422
979 / 798-2489
citymanager@cityofbrazoria.org

Ronnie Woodruff
General Manager
Brazosport Water Authority
1251 FM 2004
Lake Jackson, TX 77566
979 / 297-2715
rwoodruff@bwawater.org

CLOSING SUMMARY

We appreciate the City of Rollingwood's opportunity to submit on this water rate study. LSPS Solutions is uniquely positioned to deliver a thorough, practical, and cost-effective analysis:

- Our President/CEO brings over 40 years of experience managing Texas water utilities, including operations, planning, funding, and construction. This experience gives us a thorough understanding of cost drivers including labor, chemicals, energy, equipment life cycles, and regulatory compliance that inform realistic utility budgets and defensible rate recommendations. Several key staff have also led municipal utilities and now focus on rate studies, financial planning, and asset-based budgeting.
- Our team has extensive experience preparing and managing multi-million-dollar utility budgets, developing multi-year financial plans, integrating CIP funding into rate structures, and forecasting regulatory, operational, and inflation impacts. Donald Reese's accounting and public-sector background further strengthens our ability to translate rates into sustainable revenue and long-term financial stability.
- Over the past five years, LSPS Solutions has conducted multiple water and wastewater rate studies for Texas municipalities, including full cost-of-service analyses, multi-year revenue modeling, equitable rate structure development, and preparation of financial planning tools. Our experience includes work for the City of Point Comfort, South Central Calhoun County WCID #1, and several TWDB-funded asset management projects.

Upon your review of this project statement of qualifications, should you have questions or concerns regarding this matter, please contact Lynn Short at the information shown below. I look forward to working with you and your staff on this very important project.

Cell Phone: (361) 212-8243
Email: lshort@lspssolutions.com
Address: 203 Windwood Ln.
Victoria, TX 77904

Sincerely,



Lynn Short, President

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff, on behalf of Mayor Gavin Massingill

Agenda Item:

Discussion and possible action on council recommendations related to the City Hall improvement project

Description:

This agenda item allows City Council to discuss the potential improvement or reconstruction of City Hall. At its February 18, 2026 meeting, Council reviewed the preliminary needs assessment spreadsheet, which outlined space requirements, functional considerations, and identified deficiencies in the existing facility. That review provided a brief summary of the City's and Westlake Fire Department's needs for the facility.

During its March 25, 2026 meeting, Council authorized staff to issue a Request for Qualifications (RFQ) for owner's representative services for the City Hall improvements. A proposed draft of that RFQ is attached to this agenda item for Council's review and comment. Once Council has reviewed and approved the content of and requests made in the RFQ, staff will work with the City's legal counsel to approve the RFQ as to form. Please note that some dates are highlighted in yellow in the RFQ document – those dates are highlighted as they have yet to be finalized.

Also for this meeting, Council is invited to further discuss some basic questions regarding the City Hall project, such as:

- Should the project entail razing the entire facility and constructing a new one, building on to the existing facility, or some combination of the two?
- If the facility is to be razed, is the location for the new building going to change?
- Should the footprint of the building change?
- Should the facility have multiple stories?

Action Requested:

Two actions are requested:

1. To review and suggest improvements, if needed, to the Request for Qualifications (RFQ) for owner's representative services.
2. To discuss some basic questions regarding the project, such as those listed above.

Fiscal Impacts:

The fiscal impact on the City depends upon Council's direction but is expected to be covered by funds already budgeted for the project.

Attachments:

- Combined Space Needs – With ESD 9 Updates
- Combined Space Needs
- B&W Version of Combined Space Needs
- Draft of Proposed Request for Qualifications for Owner's Representative Services for the City Hall Improvements

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
Shared: All	Public	Entry/Lobby for visitors	160	1			Varies	Entry/Waiting area for visitors to City hall/Fire Department, water fountains	Receptionist/Utility Billing /Court/PD/FD Admin Assistant. Public Restrooms	Public Facing Windows for Admin/PD/FD
Shared: All	Public	Public Restrooms	112	2	8	7	1	Two private bathrooms	Lobby	Two Unisex
Shared: All	Semi Private	Council Chambers	961	1	31	31	11-15 Staff/ Council, 50 Public	Council Meetings, Board and Commission Meetings, Larger meeting space than conference room.	Conference Room for Executive Session	Should have barrier between Council Chambers and any offices to allow daytime meetings that don't interfere with work.
Shared: All	Semi Private	Kitchen/Break Room	160	1			8 people when tables in use.	Kitchen, add stove and a few tables/chairs.	Near enough to all departments	
Shared: All	Semi Private	IT Room	90	1	9	10	0	Large enough for PD/Admin IT Needs. Must lock.	Near necessary departments (Will need to consult with IT)	
Shared: All	Semi Private	Utility Room	100	1	10	10	0	May be in garage or city hall, hold cleaning supplies and paper towels, etc. Washer and Dryer for police and PW uniforms		
Shared: All	Private	Staff Restrooms	168	3	8	7	1	Three private bathrooms	Near enough to all departments or may need additional restrooms in separate location.	Three Unisex
Shared: All	Private	Large Multipurpose Conference/Training/Briefing Room	180	1	10	18	Up to 10	Staff meetings/ briefings, Executive Session	Council Chambers	Willing to Share with FD/PD, to hold approx. 10 people
Shared: All	Private	Staff Locker Room	200	1	10	20	3-4	Shared room of lockers adjacent to 2 separate locking showers. Lockers: 4 PW, 10 PD, 12 Fire Department	Closest to departments that would use it most (PW/FD/PD)	Note: Often FD lockers are included in FD sleeping quarters so may not need space here- if not, this room can be downsized
Shared: All	Private	Staff Shower Facilities	108	2	9	6	1	Two individual locking shower rooms with bench.	Staff locker room.	
Shared: All	Semi-Private	Electrical/Communications	96	0	8	12	0	Shared with entire building. House communications, ATS, MDP, and electrical equipment	Centrally located. Could be on 2nd floor mezzanine	Dedicated cooling, server, data, and phone panels on opposite walls with UPS in the middle
Shared: All	Apparatus	Fire Sprinkler Riser	25	0	5	5	0	Shared with entire building. Sprinkler riser.	Apparatus Bay	On exterior wall with door
Shared: All	Mechanical	Mechanical Platform	208	0	8	26	0	Shared with entire building. Space for indoor AHU's EWH's, other equipment.	Stairwell	
Shared: All	Private	Weight/Exercise Room	320	1	16	20	0	Workout room shared with all staff	Locker Rooms (if possible)	
Total Square Footage			2,888							

Admin	Semi Private	Court Clerk Office/Work Station	100		10	10	1 + 2 Visitors	Court Clerk Office, Storage and Ability to talk to the public.		Public Facing Window
Admin	Semi Private	Assistant to City Administrator/ Receptionist Work Station	80		10	8	1	Receive Lobby Visitors	City Administrator	Public Facing Window
Admin	Semi Private	Utility Billing Office/Work Station	100		10	10	1	Ability to talk to the public, semi private space for billing.	City Administrator/ Finance Director	Public Facing Window
Admin	Semi Private	Resident Computer/Work Station	56		8	7	1 when needed	Computer for residents to view plans.	Development Services Manager	Semi Public for Supervision

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)	Occupants	Function	Adjacency	Special Requirements/Notes	
Admin	Private	City Administrator Office	170	1	10	17	1 + 4 Visitors	Office + small conference table, Similar to current office setup.	City Secretary's Office/Finance Director	With Small Conference Table
Admin	Private	City Secretary Office	120	1	10	12	1 + 2 Visitors	Office, similar to current office setup.	City Administrator's Office/ Finance Director	Room for small filing cabinets
Admin	Private	Finance Director Office	120	1	10	12	1 + 2 Visitors	Office, private space for talking to employees about payroll or benefits.	City Administrator/City Secretary	Room for small filing cabinets - Current Office is 130 SF
Admin	Private	Development Services Manager Office	120	1	10	12	1 + 2 Visitors	Office, room for 1-2 members of public to discuss development plans.	Administrative Offices/Resident Computer	
Admin	Private	Elected Official Office	120	1	10	12	1 + 2 Visitors	For elected officials to have a private work/ meeting space.	City Administrator's Office	
Admin	Private	Extra Office	120	1	10	12	1 + 2 Visitors	Possible future expansion in development/engineering	Development Services office	
Admin	Private	Large Storage Room for Supplies/Files + Document Workroom	120	1	10	12	0	Office supply storage similar to current setup	Receptionist/ Administrative staff	May be combined with Historical Document Storage Room if enlarged. Store Copier, postage machine, etc.
Admin	Private	Historical Document Storage Room	100	1	10	10	0	Area for historical documents (Ordinances, minutes, misc. historical files)	City Secretary	May be combined with Supply/File Room if enlarged.
Total Square Footage			1,326							

PD	Semi-Private	PD Receptionist Work Station	64		8	8	1 + 2 Visitors	PD Admin Assistant work station	Chief, Senior Corporal and Other Offices	Public Facing Window
PD	Private	Staff Restrooms	112	2	8	7	2	Two private bathrooms	PD Area, FD sleeping Rooms.	Two Unisex; could share with FD. Could also possibly be removed if the staff locker/shower room has private restrooms.
PD	Private	Police Chief Office	195	1	15	13	1 + 4 Visitors	Chief's Office and small conference table, Similar to current office setup.	Patrol Work stations	With Small Conference Table
PD	Private	Command Office (Senior Corporal)	120	1	10	12	1	Office for Senior Corporal (second in command)	Patrol Work stations	Room for small filing cabinets
PD	Private	Coporals Office	170	1	10	17	2	Shared office for two corporals	Patrol Work stations	Room for small filing cabinets - Current Office is 130 SF
PD	Private	Patrol Work Station room	500	1	20	25	0	Shared work stations for officers, will hold up to 4 at a time	Chief, Senior Corporal and Other Offices	
PD	Private	Large Storage Room for Supplies/Files + Document Workroom	120	1	10	12	0	Office supply storage and workroom	PD Admin Assistant, PD Offices	May be combined with Shared use storage and workroom if located nearby
PD	Private	Records room	100	1	10	10	0	Area for record storage	Patrol Work Stations	
PD	Private	Interview Room	100	1	10	10	3	Interview room		Private entrance to this room (Not through public lobby)
PD	Private	Internal Storage	122	1	9	13.5	0	Uniforms, gun locker, equipment		
PD	Private	Evidence Processing Room	64	1	8	8	0	Processing evidence before storage		Can be entry to locking evidence storage room, has table for evidence processing.
PD	Private	Evidence Room	120	1	10	12	0	Locking evidence room		Must have separate ventilation system

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
PD	Private	Large unconditioned storage area	120	1	10	12	0	Locking cage for Bikes, other equipment, large items		Willing to share with PW
Total Square Footage			1,907							

PW	Private	Public Works Director Office	120	1	10	12	1 + 2 or 3 Visitors	Public Works Director Office with room for 2-3 operators or visitors to meet.	Close to Admin Staff if practical	
PW	Private	Public Works Department Office	120	1	10	12	3	Space for three operators to leave belongings, log in to computer to check emails, write reports.	Public Works Director Office	
PW	Private	Public Works Garage/Indoor storage for tools		1				Indoor storage for tools/ working on equipment/vehicles		
PW	Private (Outdoor)	Public Works Yard	700	1	70	100		Outdoor yard for storage of large equipment/ materials		
Total Square Footage			940							

FD	Semi-Private	Day Room/Kitchen/Dining/pantry	756	1	27	28	4	Kitchen, eating area, food storage, entertainment, gathering space	Main Corridor, patio	3 pantries, fridge, high-end residential range and hood with suppression, preparation space, seating for 4, built-in wall storage, cable outlet, ceiling fans
FD	Semi-Private	Utility Room	80	1	8	10	1	Personal and Bedding, Laundry and General Cleaning Storage	Main Corridor	Washer/dryer, mop sink, built in storage/counter, small handwash sink, ice machine, adjustable shelves.
FD	Semi-Private	Watch Office	100	1	10	10	2	Shared report writing office space	Apparatus Bay, Lobby	Wrap around desk, upper shelving, data, phone, computers, office chairs
FD	Private	Two-person sleeping room	286	2	11	13	2	Beds and lockers for 2 male or female firefighters - beds and lockers are per room - total 4 beds, 12 lockers - 2 beds and 6 lockers in each room	Bathrooms	2 beds, 6 lockers, data
FD	Apparatus	Apparatus Bays (stacked)	900	1	20	45	Varies	Storage for Apparatus (33' Engine)	Support Spaces	Access from air locks, exhaust fans, electric heat. 3' walking aisle on either side of 14' wide truck bay
FD	Apparatus	Decontamination shower room	81	1	9	9	1	Dedicated decontamination shower room	Apparatus Bay	
FD	Apparatus	EMS Storage	36	1	6	6	1	EMS Storage space	Apparatus Bay	Adjustable shelving, ice machine?
FD	Apparatus	Bunker Room (12 lockers + Extractor)	171	1	9	19	12	Gear storage for 3 shifts of 12 firefighters. Includes Extractor and Washer and dryer as well as shelves.	Stairwell	Dedicated cooling & Dehumidification, 24" x 24" gear lockers, gear shelving, LED lighting
Total Square Footage			2,410							

Shared All	2,888
Admin	1,326
Police Department	1,907
Public Works	940
Fire Department	2,410
Total Square Footage	9,471

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)	Occupants	Function	Adjacency	Special Requirements/Notes
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Fire Department Items Removed Per Chief Wilson

FD	Public	Treatment Alcove (Removed Per Chief Wilson)		0	5	6	1	May not be desired. Treatment/triage room for walk-in patients.	Lobby	Millwork
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Fire Department Items Moved to "Shared: All" Section

Shared: All	Public	Entry/Lobby		0	8	10	Varies	May not be necessary if shared with building lobby. Reception/Checkpoint for public.	Public Restroom	
Shared: All	Public	Public Restrooms		0	6	8	1	May not be necessary if shared with building lobby. Handicap accessible restrooms.	Lobby	ADA Compliant, Unisex
Shared: All	Semi-Private	Electrical/Communications	96	0	8	12	0	Shared with entire building. House communications, ATS, MDP, and electrical equipment	Centrally located. Could be on 2nd floor mezzanine	Dedicated cooling, server, data, and phone panels on opposite walls with UPS in the middle
Shared: All	Apparatus	Fire Sprinkler Riser	25	0	5	5	0	Shared with entire building. Sprinkler riser.	Apparatus Bay	On exterior wall with door
Shared: All	Mechanical	Mechanical Platform	208	0	8	26	0	Shared with entire building. Space for indoor AHU's EWH's, other equipment.	Stairwell	

Note: If the PD/Admin/FD facilities are not located in close proximity, some of these may need to come back into the equation (entry/lobby, restrooms, etc.)

Fire Department Requests Covered by other Items

FD	Private	Private Bathroom		0	7	11	1	Shared with PD Locker rooms. Shower Room for personnel.	Sleeping Rooms	Shower, vanity, toilet, ADA
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Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	Number of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
Shared: All	Public	Entry/Lobby for visitors	160	1			Varies	Entry/Waiting area for visitors to City hall/Fire Department, water fountains	Receptionist/Utility Billing /Court/PD/FD Admin Assistant. Public Restrooms	Public Facing Windows for Admin/PD/FD
Shared: All	Public	Public Restrooms	112	2	8	7	1	Two private bathrooms	Lobby	Two Unisex
Shared: All	Semi Private	Council Chambers	961	1	31	31	11-15 Staff/ Council, 50 Public	Council Meetings, Board and Commission Meetings, Larger meeting space than conference room.	Conference Room for Executive Session	Should have barrier between Council Chambers and any offices to allow daytime meetings that don't interfere with work.
Shared: All	Semi Private	Kitchen/Break Room	160	1			8 people when tables in use.	Kitchen, add stove and a few tables/chairs.	Near enough to all departments	
Shared: All	Semi Private	IT Room	90	1	9	10	0	Large enough for PD/Admin IT Needs. Must lock.	Near necessary departments (Will need to consult with IT)	
Shared: All	Semi Private	Utility Room	100	1	10	10	0	May be in garage or city hall, hold cleaning supplies and paper towels, etc. Washer and Dryer for police and PW uniforms		

Shared: All	Private	Staff Restrooms	168	3	8	7	1	Three private bathrooms	Near enough to all departments or may need additional restrooms in separate location.	Three Unisex
Shared: All	Private	Large Multipurpose Conference/ Training/ Briefing Room	180	1	10	18	Up to 10	Staff meetings/ briefings, Executive Session	Council Chambers	Willing to Share with FD/PPD, to hold approx. 10 people
Shared: All	Private	Staff Locker Room	200	1	10	20	3-4	Shared room of lockers adjacent to 2 separate locking showers. Lockers: 4 PW, 10 PD, 12 Fire Department	Closest to departments that would use it most (PW/FD/PPD)	Note: Often FD lockers are included in FD sleeping quarters so may not need space here- if not, this room can be downsized
Shared: All	Private	Staff Shower Facilities	108	2	9	6	1	Two individual locking shower rooms with bench.	Staff locker room.	
Shared: All	Semi-Private	Electrical/ Communications	96	0	8	12	0	Shared with entire building. House communications, ATS, MDP, and electrical equipment	Centrally located. Could be on 2nd floor mezzanine	Dedicated cooling, server, data, and phone panels on opposite walls with UPS in the middle
Shared: All	Apparatus	Fire Sprinkler Riser	25	0	5	5	0	Shared with entire building. Sprinkler riser.	Apparatus Bay	On exterior wall with door
Shared: All	Mechanical	Mechanical Platform	208	0	8	26	0	Shared with entire building. Space for indoor AHU's EWH's, other equipment.	Stairwell	

Shared: All	Private	Weight/Exercise Room	320	1	16	20	0	Workout room shared with all staff	Locker Rooms (if possible)	
		Total Square Footage	2,888							

Admin	Semi Private	Court Clerk Office/Work Station	100		10	10	1 + 2 Visitors	Court Clerk Office, Storage and Ability to talk to the public.		Public Facing Window
Admin	Semi Private	Assistant to City Administrator/ Receptionist Work Station	80		10	8	1	Receive Lobby Visitors	City Administrator	Public Facing Window
Admin	Semi Private	Utility Billing Office/Work Station	100		10	10	1	Ability to talk to the public, semi private space for billing.	City Administrator/ Finance Director	Public Facing Window
Admin	Semi Private	Resident Computer/Work Station	56		8	7	1 when needed	Computer for residents to view plans.	Development Services Manager	Semi Public for Supervision
Admin	Private	City Administrator Office	170	1	10	17	1 + 4 Visitors	Office + small conference table, Similar to current office setup.	City Secretary's Office/Finance Director	With Small Conference Table
Admin	Private	City Secretary Office	120	1	10	12	1 + 2 Visitors	Office, similar to current office setup.	City Administrator's Office/ Finance Director	Room for small filing cabinets
Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	Number of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
Admin	Private	Finance Director Office	120	1	10	12	1 + 2 Visitors	Office, private space for talking to employees about payroll or benefits.	City Administrator/ City Secretary	Room for small filing cabinets - Current Office is 130 SF

Admin	Private	Development Services Manager Office	120	1	10	12	1 + 2 Visitors	Office, room for 1-2 members of public to discuss development plans.	Administrative Offices/ Resident Computer	
Admin	Private	Elected Official Office	120	1	10	12	1 + 2 Visitors	For elected officials to have a private work/ meeting space.	City Administrator's Office	
Admin	Private	Extra Office	120	1	10	12	1 + 2 Visitors	Possible future expansion in development/engineering	Development Services office	
Admin	Private	Large Storage Room for Supplies/Files + Document Workroom	120	1	10	12	0	Office supply storage similar to current setup	Receptionist/ Administrative staff	May be combined with Historical Document Storage Room if enlarged. Store Copier, postage machine, etc.
Admin	Private	Historical Document Storage Room	100	1	10	10	0	Area for historical documents (Ordinances, minutes, misc. historical files)	City Secretary	May be combined with Supply/File Room if enlarged.
Total Square Footage			1,326							
PD	Semi-Private	PD Receptionist Work Station	64		8	8	1 + 2 Visitors	PD Admin Assistant work station	Chief, Senior Corporal and Other Offices	Public Facing Window
PD	Private	Staff Restrooms	112	2	8	7	2	Two private bathrooms	PD Area, FD sleeping Rooms.	Two Unisex; could share with FD. Could also possibly be removed if the staff locker/shower room has private restrooms.

PD	Private	Police Chief Office	195	1	15	13	1 + 4 Visitors	Chief's Office and small conference table, Similar to current office setup.	Patrol Work stations	With Small Conference Table
PD	Private	Command Office (Senior Corporal)	120	1	10	12	1	Office for Senior Corporal (second in command)	Patrol Work stations	Room for small filing cabinets
PD	Private	Coporals Office	170	1	10	17	2	Shared office for two corporals	Patrol Work stations	Room for small filing cabinets - Current Office is 130 SF
PD	Private	Patrol Work Station room	500	1	20	25	0	Shared work stations for officers, will hold up to 4 at a time	Chief, Senior Corporal and Other Offices	
PD	Private	Large Storage Room for Supplies/Files + Document Workroom	120	1	10	12	0	Office supply storage and workroom	PD Admin Assistant, PD Offices	May be combined with Shared use storage and workroom if located nearby
PD	Private	Records room	100	1	10	10	0	Area for record storage	Patrol Work Stations	
PD	Private	Interview Room	100	1	10	10	3	Interview room		Private entrance to this room (Not through public lobby)
PD	Private	Internal Storage	122	1	9	13.5	0	Uniforms, gun locker, equipment		

PD	Private	Evidence Processing Room	64	1	8	8	0	Processing evidence before storage	Can be entry to locking evidence storage room, has table for evidence processing.	
PD	Private	Evidence Room	120	1	10	12	0	Locking evidence room	Must have separate ventilation system	
PD	Private	Large unconditioned storage area	120	1	10	12	0	Locking cage for Bikes, other equipment, large items	Willing to share with PW	
Total Square Footage			1,907							

PW	Private	Public Works Director Office	120	1	10	12	1 + 2 or 3 Visitors	Public Works Director Office with room for 2-3 operators or visitors to meet	Close to Admin Staff if practical	
PW	Private	Public Works Department Office	120	1	10	12	3	Space for three operators to leave belongings, log in to computer to check emails, write reports.	Public Works Director Office	
PW	Private	Public Works Garage/Indoor storage for tools		1				Indoor storage for tools/ working on equipment/ vehicles		
PW	Private (Outdoor)	Public Works Yard	700	1	70	100		Outdoor yard for storage of large equipment/ materials		
Total Square Footage			940							

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	Number of Rooms	Approximate Dimensions (ft.)	Occupants	Function	Adjacency	Special Requirements/Notes
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FD	Semi-Private	Day Room/Kitchen/ Dining/pantry	756	1	27	28	4	Kitchen, eating area, food storage, entertainment, gathering space	Main Corridor, patio	3 pantries, fridge, high-end residential range and hood with suppression, preparation space, seating for 4, built-in wall storage, cable outlet, ceiling fans
FD	Semi-Private	Utility Room	80	1	8	10	1	Personal and Bedding, Laundry and General Cleaning Storage	Main Corridor	Washer/dryer, mop sink, built in storage/counter, small handwash sink, ice machine, adjustable shelves.
FD	Semi-Private	Watch Office	100	1	10	10	2	Shared report writing office space	Apparatus Bay, Lobby	Wrap around desk, upper shelving, data, phone, computers, office chairs
FD	Private	Two-person sleeping room	286	2	11	13	2	Beds and lockers for 2 male or female firefighters - beds and lockers are per room - total 4 beds, 12 lockers - 2 beds and 6 lockers in each room	Bathrooms	2 beds, 6 lockers, data

FD	Apparatus	Apparatus Bays (stacked)	900	1	20	45	Varies	Storage for Apparatus (33' Engine)	Support Spaces	Access from air locks, exhaust fans, electric heat. 3' walking aisle on either side of 14' wide truck bay	
FD	Apparatus	Decontamination shower room	81	1	9	9	1	Dedicated decontamination shower room	Apparatus Bay		
FD	Apparatus	EMS Storage	36	1	6	6	1	EMS Storage space	Apparatus Bay	Adjustable shelving, ice machine?	
FD	Apparatus	Bunker Room (12 lockers + Extractor)	171	1	9	19	12	Gear storage for 3 shifts of 12 firefighters. Includes Extractor and Washer and dryer as well as shelves.	Stairwell	Dedicated cooling & Dehumidification, 24" x 24" gear lockers, gear shelving, LED lighting	
Total Square Footage			2,410								

Shared All	2,888
Admin	1,326
Police Department	1,907
Public Works	940
Fire Department	2,410
Total Square Footage	9,471

Fire Department Items Removed Per Chief Wilson

FD	Public	Treatment Alcove (Removed Per Chief Wilson)		0	5	6	1	May not be desired. Treatment/triage room for walk-in patients.	Lobby	Millwork	
Fire Department Items Moved to "Shared: All" Section											
Shared: All	Public	Entry/Lobby		0	8	10	Varies	May not be necessary if shared with building lobby. Reception/Checkpo int for public.	Public Restroom		Note: If the PD/Admin/FD facilities are not located in close proximity, some of these may need to come back into the equation (entry/lobby, restrooms, etc.)
Shared: All	Public	Public Restrooms		0	6	8	1	May not be necessary if shared with building lobby. Handicap accessible restrooms.	Lobby	ADA Compliant, Unisex	
Shared: All	Semi-Private	Electrical/ Communications	96	0	8	12	0	Shared with entire building. House communications, ATS, MDP, and electrical equipment	Centrally located. Could be on 2nd floor mezzanine	Dedicated cooling, server, data, and phone panels on opposite walls with UPS in the middle	
Shared: All	Apparatus	Fire Sprinkler Riser	25	0	5	5	0	Shared with entire building. Sprinkler riser.	Apparatus Bay	On exterior wall with door	

Shared: All	Mechanical	Mechanical Platform	208	0	8	26	0	Shared with entire building. Space for indoor AHU's EWH's, other equipment.	Stairwell	
Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	Number of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
Fire Department Requests Covered by other Items										
FD	Private	Private Bathroom		0	7	11	1	Shared with PD Locker rooms. Shower Room for personnel.	Sleeping Rooms	Shower, vanity, toilet, ADA

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
Shared: All	Public	Entry/Lobby for visitors	160	1			Varies	Entry/Waiting area for visitors to City hall/Fire Department, water fountains	Receptionist/Utility Billing /Court/PD/FD Admin Assistant. Public Restrooms	Public Facing Windows for Admin/PD/FD
Shared: All	Public	Public Restrooms	112	2	8	7	1	Two private bathrooms	Lobby	Two Unisex
Shared: All	Semi Private	Council Chambers	961	1	31	31	11-15 Staff/ Council, 50 Public	Council Meetings, Board and Commission Meetings, Larger meeting space than conference room.	Conference Room for Executive Session	Should have barrier between Council Chambers and any offices to allow daytime meetings that don't interfere with work.
Shared: All	Semi Private	Kitchen/Break Room	160	1			8 people when tables in use.	Kitchen, add stove and a few tables/chairs.	Near enough to all departments	
Shared: All	Semi Private	IT Room	90	1	9	10	0	Large enough for PD/Admin IT Needs. Must lock.	Near necessary departments (Will need to consult with IT)	
Shared: All	Semi Private	Utility Room	100	1	10	10	0	May be in garage or city hall, hold cleaning supplies and paper towels, etc. Washer and Dryer for police and PW uniforms		
Shared: All	Private	Staff Restrooms	168	3	8	7	1	Three private bathrooms	Near enough to all departments or may need additional restrooms in separate location.	Three Unisex
Shared: All	Private	Large Multipurpose Conference/Training/Briefing Room	180	1	10	18	Up to 10	Staff meetings/ briefings, Executive Session	Council Chambers	Willing to Share with FD/PD, to hold approx. 10 people
Shared: All	Private	Staff Locker Room	200	1	10	20	3-4	Shared room of lockers adjacent to 2 separate locking showers. Lockers: 4 PW, 10 PD, 12 Fire Department	Closest to departments that would use it most (PW/FD/PD)	Note: Often FD lockers are included in FD sleeping quarters so may not need space here- if not, this room can be downsized
Shared: All	Private	Staff Shower Facilities	108	2	9	6	1	Two individual locking shower rooms with bench.	Staff locker room.	
Shared: All	Semi-Private	Electrical/Communications	96	0	8	12	0	Shared with entire building. House communications, ATS, MDP, and electrical equipment	Centrally located. Could be on 2nd floor mezzanine	Dedicated cooling, server, data, and phone panels on opposite walls with UPS in the middle
Shared: All	Apparatus	Fire Sprinkler Riser	25	0	5	5	0	Shared with entire building. Sprinkler riser.	Apparatus Bay	On exterior wall with door
Shared: All	Mechanical	Mechanical Platform	208	0	8	26	0	Shared with entire building. Space for indoor AHU's EWH's, other equipment.	Stairwell	
Shared: All	Private	Weight/Exercise Room	320	1	16	20	0	Workout room shared with all staff	Locker Rooms (if possible)	
Total Square Footage			2,888							

Admin	Semi Private	Court Clerk Office/Work Station	100		10	10	1 + 2 Visitors	Court Clerk Office, Storage and Ability to talk to the public.		Public Facing Window
Admin	Semi Private	Assistant to City Administrator/ Receptionist Work Station	80		10	8	1	Receive Lobby Visitors	City Administrator	Public Facing Window
Admin	Semi Private	Utility Billing Office/Work Station	100		10	10	1	Ability to talk to the public, semi private space for billing.	City Administrator/ Finance Director	Public Facing Window
Admin	Semi Private	Resident Computer/Work Station	56		8	7	1 when needed	Computer for residents to view plans.	Development Services Manager	Semi Public for Supervision
Admin	Private	City Administrator Office	170	1	10	17	1 + 4 Visitors	Office + small conference table, Similar to current office setup.	City Secretary's Office/Finance Director	With Small Conference Table
Admin	Private	City Secretary Office	120	1	10	12	1 + 2 Visitors	Office, similar to current office setup.	City Administrator's Office/ Finance Director	Room for small filing cabinets

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
Admin	Private	Finance Director Office	120	1	10	12	1 + 2 Visitors	Office, private space for talking to employees about payroll or benefits.	City Administrator/City Secretary	Room for small filing cabinets - Current Office is 130 SF
Admin	Private	Development Services Manager Office	120	1	10	12	1 + 2 Visitors	Office, room for 1-2 members of public to discuss development plans.	Administrative Offices/Resident Computer	
Admin	Private	Elected Official Office	120	1	10	12	1 + 2 Visitors	For elected officials to have a private work/ meeting space.	City Administrator's Office	
Admin	Private	Extra Office	120	1	10	12	1 + 2 Visitors	Possible future expansion in development/engineering	Development Services office	
Admin	Private	Large Storage Room for Supplies/Files + Document Workroom	120	1	10	12	0	Office supply storage similar to current setup	Receptionist/ Administrative staff	May be combined with Historical Document Storage Room if enlarged. Store Copier, postage machine, etc.
Admin	Private	Historical Document Storage Room	100	1	10	10	0	Area for historical documents (Ordinances, minutes, misc. historical files)	City Secretary	May be combined with Supply/File Room if enlarged.
Total Square Footage			1,326							

PD	Semi-Private	PD Receptionist Work Station	64		8	8	1 + 2 Visitors	PD Admin Assistant work station	Chief, Senior Corporal and Other Offices	Public Facing Window
PD	Private	Staff Restrooms	112	2	8	7	2	Two private bathrooms	PD Area, FD sleeping Rooms.	Two Unisex; could share with FD. Could also possibly be removed if the staff locker/shower room has private restrooms.
PD	Private	Police Chief Office	195	1	15	13	1 + 4 Visitors	Chief's Office and small conference table, Similar to current office setup.	Patrol Work stations	With Small Conference Table
PD	Private	Command Office (Senior Corporal)	120	1	10	12	1	Office for Senior Corporal (second in command)	Patrol Work stations	Room for small filing cabinets
PD	Private	Coporals Office	170	1	10	17	2	Shared office for two corporals	Patrol Work stations	Room for small filing cabinets - Current Office is 130 SF
PD	Private	Patrol Work Station room	500	1	20	25	0	Shared work stations for officers, will hold up to 4 at a time	Chief, Senior Corporal and Other Offices	
PD	Private	Large Storage Room for Supplies/Files + Document Workroom	120	1	10	12	0	Office supply storage and workroom	PD Admin Assistant, PD Offices	May be combined with Shared use storage and workroom if located nearby
PD	Private	Records room	100	1	10	10	0	Area for record storage	Patrol Work Stations	
PD	Private	Interview Room	100	1	10	10	3	Interview room		Private entrance to this room (Not through public lobby)
PD	Private	Internal Storage	122	1	9	13.5	0	Uniforms, gun locker, equipment		
PD	Private	Evidence Processing Room	64	1	8	8	0	Processing evidence before storage		Can be entry to locking evidence storage room, has table for evidence processing.
PD	Private	Evidence Room	120	1	10	12	0	Locking evidence room		Must have separate ventilation system
PD	Private	Large unconditioned storage area	120	1	10	12	0	Locking cage for Bikes, other equipment, large items		Willing to share with PW
Total Square Footage			1,907							

PW	Private	Public Works Director Office	120	1	10	12	1 + 2 or 3 Visitors	Public Works Director Office with room for 2-3 operators or visitors to meet.	Close to Admin Staff if practical	
PW	Private	Public Works Department Office	120	1	10	12	3	Space for three operators to leave belongings, log in to computer to check emails, write reports.	Public Works Director Office	
PW	Private	Public Works Garage/Indoor storage for tools		1				Indoor storage for tools/ working on equipment/vehicles		
PW	Private (Outdoor)	Public Works Yard	700	1	70	100		Outdoor yard for storage of large equipment/ materials		
Total Square Footage			940							

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)		Occupants	Function	Adjacency	Special Requirements/Notes
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FD	Semi-Private	Utility Room	80	1	8	10	1	Personal and Bedding, Laundry and General Cleaning Storage	Main Corridor	Washer/dryer, mop sink, built in storage/counter, small handwash sink, ice machine, adjustable shelves.
FD	Semi-Private	Watch Office	100	1	10	10	2	Shared report writing office space	Apparatus Bay, Lobby	Wrap around desk, upper shelving, data, phone, computers, office chairs
FD	Private	Two-person sleeping room	286	2	11	13	2	Beds and lockers for 2 male or female firefighters - beds and lockers are per room - total 4 beds, 12 lockers - 2 beds and 6 lockers in each room	Bathrooms	2 beds, 6 lockers, data
FD	Apparatus	Apparatus Bays (stacked)	900	1	20	45	Varies	Storage for Apparatus (33' Engine)	Support Spaces	Access from air locks, exhaust fans, electric heat. 3' walking aisle on either side of 14' wide truck bay
FD	Apparatus	Decontamination shower room	81	1	9	9	1	Dedicated decontamination shower room	Apparatus Bay	
FD	Apparatus	EMS Storage	36	1	6	6	1	EMS Storage space	Apparatus Bay	Adjustable shelving, ice machine?
FD	Apparatus	Bunker Room (12 lockers + Extractor)	171	1	9	19	12	Gear storage for 3 shifts of 12 firefighters. Includes Extractor and Washer and dryer as well as shelves.	Stairwell	Dedicated cooling & Dehumidification, 24" x 24" gear lockers, gear shelving, LED lighting
Total Square Footage			2,410							

Shared All	2,888
Admin	1,326
Police Department	1,907
Public Works	940
Fire Department	2,410
Total Square Footage	9,471

Fire Department Items Removed Per Chief Wilson

FD	Public	Treatment Alcove (Removed Per Chief Wilson)		0	5	6	1	May not be desired. Treatment/triage room for walk-in patients.	Lobby	Millwork
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Fire Department Items Moved to "Shared: All" Section

Shared: All	Public	Entry/Lobby		0	8	10	Varies	May not be necessary if shared with building lobby. Reception/Checkpoint for public.	Public Restroom	
Shared: All	Public	Public Restrooms		0	6	8	1	May not be necessary if shared with building lobby. Handicap accessible restrooms.	Lobby	ADA Compliant, Unisex
Shared: All	Semi-Private	Electrical/Communications	96	0	8	12	0	Shared with entire building. House communications, ATS, MDP, and electrical equipment	Centrally located. Could be on 2nd floor mezzanine	Dedicated cooling, server, data, and phone panels on opposite walls with UPS in the middle
Shared: All	Apparatus	Fire Sprinkler Riser	25	0	5	5	0	Shared with entire building. Sprinkler riser.	Apparatus Bay	On exterior wall with door
Shared: All	Mechanical	Mechanical Platform	208	0	8	26	0	Shared with entire building. Space for indoor AHU's EWH's, other equipment.	Stairwell	

Note: If the PD/Admin/FD facilities are not located in close proximity, some of these may need to come back into the equation (entry/lobby, restrooms, etc.)

Department	Public, Semi-Private, Private or Parking	Program Need	Floor Area (sq. ft.)	# of Rooms	Approximate Dimensions (ft.)	Occupants	Function	Adjacency	Special Requirements/Notes
Fire Department Requests Covered by other Items									
FD	Private	Private Bathroom		0	7 11	1	Shared with PD Locker rooms. Shower Room for personnel.	Sleeping Rooms	Shower, vanity, toilet, ADA



Request for Qualifications Owner's Representative Services for City Hall Improvements

City of Rollingwood, Texas

City of Rollingwood
403 Nixon Drive
Rollingwood, TX 78746

RFQ Release Date – Monday, April 13, 2026

In-Person Pre-Bid Conference Date – Friday, May 1, 2026 at 2:00 p.m.

RFQ Due Date – Friday, May 22, 2026 at 10:00 a.m.

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Overview

The City of Rollingwood (the “City” and the “Owner”) is soliciting responses from firms with professional qualifications and experience in providing owner’s representative services for the improvement or replacement of municipal buildings and facilities. Statements of qualifications will be accepted from individuals, firms, or groups of firms who can demonstrate they have the resources, experience, and qualifications to provide such owner’s representative services. It is the City’s intent to obtain owner’s representative services to act on behalf of the City of Rollingwood in all activities associated with the improvement, remodeling, or replacement of the City’s municipal building located at 403 Nixon Drive, Rollingwood, Texas (the “Project”).

The successful firm will provide a single person who will serve as the City’s principal point of contact. The span of services requested herein need not be provided solely through or by that individual but may be provided by any number of qualified individuals within the firm selected. Sub-contractors to the successful firm may provide services to the City only with approval of the City Council.

For the purpose of this Request for Qualifications (“RFQ”), the term “Owner's Representative” will be used hereafter to refer to the successful firm.

The purpose of the RFQ is to enter into a master services agreement for project management (“PM”) services with the most qualified respondent. Project management on the Project will be task order driven based upon the demands of the project.

Background

The City of Rollingwood is located directly adjacent to the city limits of Austin and West Lake Hills and is in close proximity to downtown Austin and the University of Texas. Incorporated in 1955, the City has the warmth and charm of a small town neighborhood. Large, sprawling lots with rolling topography and live oaks aplenty add to its attraction. Contributing to Rollingwood’s outstanding quality of life are the City’s low crime rate, superior school district, and desirable location.

The City of Rollingwood has a population of approximately 1,500 people. It is a Type A, General Law City with a Mayor-Council form of government. The City Council consists of the Mayor and five Councilmembers elected at-large to staggered, two-year terms. Annually, the City Council selects one of its members to serve as Mayor Pro Tempore.

In partnership with Travis County Emergency Services District No. 9 (the "ESD"), which operates the Westlake Fire Department, the City intends to improve its municipal building. The improvements will include facilities for use as a fire station by the Westlake Fire Department. Currently, the City has authorized \$2.5 million, and Travis County Emergency Services District No. 9 has authorized \$1.5 million, resulting in a total cost for the Project of no more than \$4 million.

Scope of Services

Through this RFQ, the City is requesting Respondents to provide qualifications for professional PM services for the planning, design, construction, and closeout of the Project. Firms with experience in PM services for public infrastructure and similar facilities are requested to respond to this RFQ. Respondents are required to submit their own specific project approach and tasks, which shall include, but will not be limited to, the following:

1. The Owner's Representative shall serve as an agent and representative of the City. The primary objective of this RFQ is to ensure that the completed Project shall meet the needs of the City and of the ESD and is accomplished on time and within budget. The successful Respondent will demonstrate a highly qualified ability to accomplish the objectives of this RFQ.
2. The successful Respondent will be highly skilled and experienced in managing projects similar to the Project listed. Services shall include all general leadership and management functions required of a project manager including but not limited to: recommendations for and development of the scope of work, preparing and managing Requests for Proposals (RFPs) in accordance with governmental purchasing requirements, recommendations for project delivery, procurement of necessary goods and services, tracking budgets, providing cash-flow projections to administration as required, preparing cost estimates, validating construction cost/cost of work, developing and monitoring schedules, overseeing quality of all aspects of the project, communication with the project team including making regular presentations to City Council, thorough documentation, and the ability to provide services, including, but not limited to:
 - a. Pre-Construction Phase
 - i. Establish and maintain communication protocol between the Owner's Representative and the City as Owner.
 - ii. Assist in defining the Project's needs and developing a needs assessment document.
 - iii. Assist in developing Request for Qualifications ("RFQ") documents for the procurement of the Architect for the Project.
 - iv. Assist in selection/evaluation of the Architect.
 - v. Assist in developing Request for Proposal ("RFP") documents for the procurement of the General Contractor/ CM At Risk for the Project.

- vi. Assist in selection/evaluation of the General Contractor/CM At Risk.
- vii. With input from the City, create the milestone schedule for overall Project design and construction.
- viii. Manage coordination and correspondence between City as Owner, Architect, and General Contractor/CM At Risk.
- ix. Review design documents, drawings and specifications for constructability, cost-effectiveness, scheduling, consistency, and coordination.
- x. Monitor and maintain all parties' efforts for conformance to schedule and budget.
- xi. Notify Owner of design and budget concerns throughout design process.
- xii. Develop detailed cost estimates at various phases of design, as necessary.
- xiii. Assist in the development of value engineering options as required.
- xiv. Assist in the development of contract negotiation process and aid in review, approval or disapproval of General Contractor numbers, or CM At Risk's guaranteed maximum price.
- xv. Prepare Contract Documents for all contractors, to be reviewed and approved by the City's legal counsel.
- xvi. Facilitate preconstruction conference(s), preparing and maintaining minutes from such conference(s).
- xvii. Coordinate with local utilities, cities, entities, etc. on Owner's behalf.

b. Construction Phase

- i. Establish and maintain communication protocol between the City as Owner, Architect, and General Contractor/CM At Risk.
- ii. Monitor the overall budget and schedule and advise the Owner of any trends that affect the timely procedures and cost-effective completion of the Project.
- iii. Maintain thorough knowledge of the plans and specifications.
- iv. Personally observe major assemblies placed in the construction for general compliance with the contract documents, supplemental instructions from the Architect, and support the quality assurance efforts of the Inspector(s).
- v. Coordinate construction logistics between the Architect, General Contractor/CM At Risk and the Owner.
- vi. Review General Contractor/CM At Risk's schedule of values/cost breakdown and construction schedule and recommend approval/changes and disapproval.
- vii. Attend, arrange and conduct a variety of meetings, as requested by the Owner.
- viii. Perform quality surveys, review and verify the contractor's monthly application for progress payments.
- ix. Review and analyze proposed change orders and make recommendations to Owner.
- x. Assess and evaluate pricing on all change order requests, taking the lead in negotiating fair and equitable resolutions and managing schedule impacts.
- xi. Review requests for information ("RFI") and Architect's supplemental instructions ("ASI"). Track submittals as required through completion of the process.

- xii. Generate weekly site visit reports describing general events, noting problems and unusual events.
 - xiii. Take appropriate photographs that document construction progress and conformity with Contract Documents.
 - xiv. Review and verify General Contractor/CM At Risk's Project record drawings and schedule are updated to reflect all changes and work completed before each monthly progress payment.
 - xv. Provide and monitor inspections of the construction as follows:
 - 1. Frequently inspect the work for progress, quality, and conformance with the Contract Documents.
 - 2. Coordinate, track, and document all Owner testing.
 - 3. Review special inspection and material testing reports to verify conformance with the Contract Documents.
 - 4. When work is found to be non-conforming, document the deficiencies and promptly provide written notification of the deficiencies to the Architect, Owner, and General Contractor/CM At Risk.
 - 5. Verify that deficiencies have been corrected and/or approved by the applicable party.
 - 6. Issue inspection deficiency list to the Architect, Owner, and General Contractor/CM At Risk. Conduct inspections and track deficiencies through correction.
 - 7. Coordinate preparation of the punch-list and monitor corrective work to successful completion.
 - 8. Coordinate Owner Activities (Occupancy, fixture and equipment procurement, Technology, etc.).
- c. Closeout Phase
- i. Verify all Project Record Documents are provided to the Owner and complete.
 - ii. Verify all O&M Manuals are complete and provided to Owner.
 - iii. Verify all Warranties are submitted and in accordance with Contract Documents.
 - iv. Ensure City staff have received all necessary training for the operation of the new building and systems.
 - v. Maintain a presence and provide support, follow up and track completion on warranty requests.

Insurance Requirements

For the duration of the contract, the service provider must maintain Commercial General Liability insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, Professional Liability Insurance with limits of not less than \$1,000,000 per occurrence if available to a professional engaged in consultant’s regular course of business, Automobile Liability insurance with a minimum limit of \$1,000,000 per accident, and Workers Compensation Insurance as required by the State of Texas.

Service Provider shall maintain liability insurance in an amount of not less than \$1,000,000 per occurrence, naming the City as an additional insured, covering any such unauthorized disclosure of Protected Information caused by a defect or failure of the Software or any electronic communication system maintained or controlled by Service Provider.

The City reserves the right to establish that these insurance requirements be met and complied with prior to any contractual agreement being entered into. The cost of such insurance is the service provider's responsibility. Failure to comply could result in non-award of the contract.

Response Content

Responses must adhere to the requirements outlined in this section; the following items are required in each response. Instructions regarding scope and contents are given in this section. These instructions are designed to ensure the submission of information essential to the understanding and comprehensive evaluation of each response. Facsimile responses will not be accepted. Responses must contain a concise presentation of sufficient length to be complete. The original statement of qualifications and each subsequent copy must be submitted on paper, properly bound, and appropriately labeled in the following order:

1. Introduction/Cover Letter: Provide a cover letter introducing the firm and providing any other pertinent information, including the firm’s approach to providing owner’s representative services.
2. Firm Description: Provide the name and address of the firm with the name, address, telephone and fax numbers, and e-mail address of the contact person who will be authorized to make representations for the organization. List number of years providing owner’s representative services, specifically for local government entities. All submitting firms must identify the location of any parent office(s), and the location of the office that will be principally responsible for the project. For the office responsible, please provide an Organizational Chart depicting:
 - a. Key staff proposed for the City’s Project.
 - b. All staff members who will be involved in supporting the firm’s efforts.
3. Project Team and Qualifications: Provide:
 - a. Identify all key personnel, their relationship to the project, relevant qualifications and experience, degrees held, registrations, memberships, years with the firm, and their level of effort toward completing all needed tasks. Include a description of specific projects similar to this request and the specific tasks performed by the project personnel.
 - i. Identify all staff members who hold a Certified Construction Manager (CCM) in project leadership capacity. (Must be employees of the prime firm at the time of submission.)
 - ii. List of personnel experience specifically in the municipal facilities market.
 - iii. Identify the person who will be primarily responsible for contact with the City.
 - iv. For team members in a project support role, provide a half page résumé with the following information:
 1. Overview of roles and responsibilities on the project, as well as degrees held, registrations, memberships, and years with the firm.

2. List of personnel experience, specifically in the municipal facilities market.
 - b. Provide a brief outline of the firm's current workload, staffing and ability to meet the schedule and deadlines described in this RFQ.
 - c. Identify any sub-contractors proposed for the project and list the proposed Project roles and responsibilities for each sub-contractor.
4. Scope of Services: Discuss each task outlined in the “Scope of Services” section above.
5. References: Identify at least three (3), but preferably five (5), similar clients that the firm currently provides service to, preferably municipal governments in Texas. Each project listed shall include the name of the agency, project manager, phone number, and description of work performed.
6. Quality Control: Describe how the successful respondent will manage quality control/quality assurance to monitor and resolve issues and check cross-reference documents, consultant and contractor's work, invoicing, quantities, bids, design reviews, change orders and so forth. Specific examples shall be included in the proposal, as applicable.
7. Joint Responses: Responses must be submitted individually. Joint responses will not be considered.
8. Additional Data: This section will be limited to five (5) pages. Responses may include any other information the City Engineer deems essential to the evaluation of the statement of qualifications.
9. Insurance: Submit a copy of your firm’s Professional Liability/E&O, Auto, CGL and Workers’ Compensation insurance coverage certificate(s).
10. Completed Conflict of Interest Questionnaire
11. Completed Form 1295

Requests for Clarification and Addenda

All questions or requests for clarification regarding this Request for Qualifications (“RFQ”) must be submitted in writing via email to the City Administrator no later than 5:00 p.m. on **Friday, May 1, 2026**. Questions shall be directed to:

Alun Thomas, City Administrator
City of Rollingwood
Email: athomas@rollingwoodtx.gov

Questions received after the stated deadline may not be considered.

Responses to questions, as well as any revisions, clarifications, or addenda to this RFQ, will be issued by the City in the form of written addenda. Addenda will be distributed to all known recipients of the RFQ and may also be posted on the City’s website, if applicable.

It is the responsibility of each Respondent to ensure that they have received all addenda issued by the City prior to submitting a response. Failure to acknowledge receipt of all addenda may result in the rejection of the response.

Each Respondent shall acknowledge receipt of all addenda in their submitted Statement of Qualifications.

No oral statements, interpretations, or clarifications by City staff or representatives shall be considered binding. Only written addenda issued by the City shall be considered official.

Response Submittal

To be considered, please submit 7 (seven) hard copies and 1 (one) electronic copy, on a USB drive, of your statement of qualifications, addressed and delivered to:

City of Rollingwood
Attn: City Secretary
403 Nixon Drive
Rollingwood, TX 78746

The envelope or container must be sealed, and must clearly state: RFQ RESPONSE: Owner's Representative Services for City Hall Improvements.

Responses received after the due date of **Friday, May 22, 2026 at 10:00 a.m.** will not be considered.

Questions regarding this request for qualifications may be directed to City Administrator Alun Thomas, City of Rollingwood, 403 Nixon Drive, Rollingwood, TX 78746 or by email at: athomas@rollingwoodtx.gov

Review and Selection Procedure

The City Council will evaluate each statement of qualifications and select an Owner's Representative for the Project at a meeting that will be open to the public in compliance with the Texas Open Meetings Act. The City may use a two-step process for the final selection of a qualified consultant:

Step 1: Consists of a Qualifications package submitted by firms interested in being considered. The City may select short-listed firms based on an evaluation of the written materials submitted. Short-listed firms may be asked to submit additional information. The City reserves the right to make a firm selection based on the Qualifications package alone, without interviews.

Step 2: If the City proceeds with interviews, a selection will be made of one finalist following interviews with the short-listed firms. The City may initiate negotiations with the selected consultant to develop a scope of work. If negotiations are unsuccessful, the City may enter into the process with the next highest ranked short-listed firm.

The following evaluation criteria and their respective weights will be used in selecting an Owner's Representative:

Evaluation Criteria	Points
Firm’s experience in the delivery of successful Owner's Representative services to meet the defined scope of work	20

Qualifications of the Project Team	20
Service approach, methodology and response content that addresses the requirements listed in the RFQ	30
Knowledge of local issues in the City of Rollingwood and the surrounding region	10
References: Three (3) required	10
Knowledge of applicable local, state and federal regulations including but not limited to those regarding construction, development, building codes, environmental quality, and drainage.	10

The City of Rollingwood reserves the right to reject any and all responses and to waive any informality in responses received.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 15, 2026

Submitted By:

Staff, on behalf of Councilmember Glasheen

Agenda Item:

Consideration and possible action to move the date of the May City Council regular meeting

Description:

In order to change the date of a regular meeting of the City Council, Council must vote to approve the change during an open meeting. This item allows Council the opportunity to reschedule its regular May 2026 meeting should it so choose.

Action Requested:

To consider and possibly take action to move the date of the regular City Council meeting for May

Fiscal Impacts:

No fiscal impact is expected from this item

Attachments:

None



Date: April 9, 2026
To: Mayor and Councilmembers of the City of Rollingwood
From: Alun Thomas, City Administrator
Subject: City Administrator’s Report

City Financials

Highlights of the financials through the month of March 2026:

- As of March 31, 2026, 49% of Fiscal Year 2025-2026 has passed.
- Property taxes collected were up 6% from the amount collected in March 2025.
- Sales taxes collected were not significantly different than the amount collected in March 2025.
- The Water Fund balance is currently at \$1,116,369.00. The General Fund balance is \$4,522,308.61.

Utilities

Total system water usage for March was 11,227,724 gallons versus 9,225,380 gallons in March 2025. This month’s usage continues to be below annual averages due to the decreased need for irrigation at this time of the year. The top ten water consumers in March 2026 used:

Consumption Rank	Commercial	Residential
1	320,776	125,782
2	214,945	108,300
3	141,380	100,299
4	115,219	87,535
5	110,571	85,918
6	102,323	85,912
7	101,409	72,499
8	95,462	66,197
9	94,852	64,495
10	85,411	64,113

Usage in Gallons

As can be seen on the next page, water usage continues to be very unevenly distributed, with the average (mean) usage value being misleading due to the large skewness of the data caused by a few extremely high users in each customer category. The typical (median) user uses substantially less than the average (mean) user. Indeed, the highest 10 commercial users, representing 14.49% of all commercial connections, accounted for 54.52% of total commercial water usage in March, 2026. The highest 10 residential users,

representing 1.84% of all residential connections, accounted for 9.91% of total residential water usage that same month.

	Commercial Accounts	Residential Accounts
Number of Accounts	69	543
Total Usage	2,535,693	8,692,044
Lowest Usage	0	0
Highest Usage	320,776	125,782
Mean Usage	36,749	16,007
Median Usage	14,186	11,892
Standard Deviation	55,573	15,944

Usage and Standard Deviation in Gallons

As of April 8, 2026, the EyeOnWater customer portal has a total of **258** accounts (an increase of 1 since my last report) that are registered within the system, representing 44% of the system’s connections. Of those accounts, **205** (up 2 from my last report) have signed up for leak alerts, and the rest have not.

Consistent manual monitoring of leaks by the Utility Billing department, coupled with automated leak alerts from EyeOnWater, have, in recent months, helped to significantly reduce the number of identified leaks across the system. However, 79 of the City’s 610 water meters (12.95%) show some degree of continuous usage, with 11 (down from 16 last month) of those meters having a continuous flow of at least 10 gallons per hour. Staff continues to work with customers on correcting those issues through frequent and proactive communication.

Statewide Drill of Local Public Warning Systems

On April 2, 2026, the City participated in the Texas Division of Emergency Management’s statewide test of local public warning systems. Since the City announced that test, and in the days since it, 27 additional people have enrolled in the City’s RAVE alerts. As requested by TDEM, staff has forwarded a brief summary of the City of Rollingwood’s test, to be included in the statewide exercise’s data.

Rollingwood 5K and Kids Fun Run

The Rollingwood 5K and Kids Fun Run was held on Sunday, March 29, 2026, and it was a great success. A special thank you goes to the Rollingwood Women’s Club for its leadership and organization in making this wonderful event possible. I also extend my gratitude to the Rollingwood Police Department, other members of City staff, and the many dedicated volunteers of all ages whose hard work ensured that everything ran smoothly.

This year’s course featured clearer and more consistent markings that helped participants navigate with ease. Additionally, the increased traffic control efforts by the City of Rollingwood made a significant difference in enhancing safety on the course. I look forward to next year’s event!

Off-Leash Area at the Park

The Park Commission and its design subcommittee continue to make good progress on narrowing down a recommended design for a possible dedicated off-leash area at the park.

CIP Drainage Projects

At the time of writing this report, construction of the outfall on Almarion Way has been completed, with the area seeded with grass seed. Once the contractor has addressed punch-list items for the Hubbard-Hatley project, City staff will work to further restore vegetation to the Almarion Way outfall through the planting of trees and shrubs.

Food Trucks

During November's regular Council meeting, Council directed me to examine the issue of rules for food trucks, catering vehicles, and coffee trucks operating within the city limits. Our legal team continues to work on the issue to ensure compliance with state law and still expects the final draft of these revisions to be ready this month.

Tidying-Up of Chapter 107 of the Code of Ordinances

The Planning and Zoning Commission is currently working through the process of improving the readability and flow of Chapter 107 (Zoning) of the City's Code of Ordinances. The Commission's goal is to make non-substantive changes to the chapter through reorganization and clarification. Once its work is complete, the Commission will forward its recommendations to Council for possible adoption.

Storytime and Touch-a-Truck at the Park

The Westbank Public Library is continuing its "Storytime at the Park" programming this month, with the event beginning on Friday April 24 at 10:30 a.m., and expected to last about an hour. To be held at the lower park near City Hall, this month a Rollingwood Police Department patrol vehicle and a Westlake Fire Department fire engine will be in the parking area for the children to look at, sit in, and explore. Special thanks to the library staff, WFD, and RPD for making this fun and free event possible.

City Holidays

City Hall will be closed on Monday, May 25, 2026, in observance of Memorial Day.

Contact Me if Needed

I can be reached by email at athomas@rollingwoodtx.gov and by cell phone at (737) 218-8326. Please let me know if you have any questions or concerns.

Sincerely,

Alun Thomas

City Administrator

Police Department Report-March 2026

Staffing	
Authorized Staff:	10
Current Staff:	8
Hours Worked For Comp:	0
Comp Hours Spent:	0
Vacation Hours Spent:	39.5
Sick Hours Spent:	0
Holiday Hours Worked:	24
Holiday Hours Not Worked :	32
Hours Worked For Overtime:	119
Total Hours Worked:	1064.5

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 15,998
Vacation Pool Liability (Dollars):	\$ 55,751
Total Sick Pool Liability (Dollars):	\$ 54,647
Total Possible Liabilities:	\$ 128,086

Fleet	
Vehicles Authorized:	3
Vehicles Operational:	3
Gasoline Used (gal):	327
Total Miles Driven:	3,006

Police Activity	
Calls for Service	
Calls Dispatched:	74
Self Assigned Calls:	44
Total Calls for Service:	118
Agency Assists:	31
Police Reports:	10
Theft/Burglary Reports:	0
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	1
Total Arrests:	2
Proactive Citizen Contacts:	13
Vehicle Accidents	
Minor Accidents:	7
Major Accidents:	1
Total Vehicle Accidents:	8

Ordinance Violations	
Construction:	1
Solicitation:	1
Noise:	1
Tree Related:	0
Animal Related:	0
Total Citations Issued	2
Total Warnings Issued	1
All Others:	0
Total Ordinance Violations:	3

Traffic Initiatives	
Location 1: Rollingwood Drive & Vale	
Citations/Warnings issued at this Location:	0
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	23
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	51
Total Citations/Warnings issued during traffic initiatives:	74

Traffic Enforcement	
Total Citations issued:	116
Total Warnings issued:	80
Total Citations and Warnings:	196

Location of Traffic Stops	
City Roadways:	129
Bee Caves Road:	51
Total Traffic Stops:	180

Type of Violations	
Moving Violations:	123
Non-Moving Violations:	70
Total Violations:	193

Parking Violations	
Total Citations issued:	23
Total Warnings issued:	3
Total Citations and Warnings:	26

Chief's Blotter	
<p>*March 20, 2026 Police Cadet Joshua Mosely graduated the CAPCOG Police Academy. Chief Munoz, Lieutenant Cantu and Mackenzie attended the graduation. Officer Mosely started his Field Training Program Monday March 23, 2026.</p>	
<p>*March 24, 2026 Corporal Arispe and Corporal Bruns attended the Axon Train the Trainer Training for Taser 10.</p>	
<p>*March 29, 2026 The Rollingwood Womens Club had their annual 5K Race which was a huge success.</p>	
<p>*March 30, 2026 thru April 2, 2026 Chief Munoz and Lieutenant Cantu attended the annual Texas Police Chiefs Association Chiefs Conference in Corpus Christi.</p>	

FOR PD USE ONLY (Not to be placed in the City Council Packet):

CITY OF ROLLINGWOOD MONTHLY STATS
Municipal Court

City of Rollingwood Monthly Stats - Fiscal Year 2025-2026

Municipal Court

Violations Filed by Date													
	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Traffic	73	62	137	63	122	136							593
State Law	35	1	1	1	0	0							38
City Ordinance	56	2	46	0	5	2							111
Parking	11	5	6	3	7	14							46
Total Violations	175	70	190	67	134	152	0	0	0	0	0	0	788

Completed Cases													
	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Paid Fine	18	19	22	39	17	50							165
Traffic	18	19	22	39	17	50							165
State Law	0	1	0	1	0	0							2
City Ordinance	7	7	7	18	2	2							43
Parking	5	3	4	1	5	3							21
Total Paid Fines	30	30	33	59	24	55	0	0	0	0	0	0	231
Before Judge	6	8	13	16	12	15							70
Traffic	6	8	13	16	12	15							70
State Law	0	0	0	0	0	0							0
City Ordinance	1	2	6	4	3	1							17
Parking	1	0	2	2	1	0							6
Total Before Judge	8	10	21	22	16	16	0	0	0	0	0	0	93
By Jury	0	0	0	0	0	0							0
Traffic	0	0	0	0	0	0							0
Total	0	0	0	0	0	0							0
	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Total Completed	38	40	54	81	40	71	0	0	0	0	0	0	324

Other Completed													
	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Dismissed DSC. Sec. 2	15	0	26	11	22	26							100
Traffic	15	0	26	11	22	26							100
State Law	0	0	0	0	0	0							0
City Ordinance	0	0	0	0	0	0							0
Parking	0	0	0	0	0	0							0
Total	15	0	26	11	22	26	0	0	0	0	0	0	100
Dismissed After Deferred Disp.	3	2	8	3	0	29							45
Traffic	3	2	8	3	0	29							45
State Law	0	0	3	0	0	2							5
City Ordinance	0	0	0	0	0	4							4
Parking	0	0	0	0	0	0							0
Total	3	2	11	3	0	35	0	0	0	0	0	0	54
Dismissed By Presenting Insurance	0	1	0	0	1	2							0
Traffic	0	1	0	0	1	2							0
Total	0	1	0	0	1	2	0	0	0	0	0	0	0
Voided Docket	0	15	1	1	0	1							18
Traffic	0	15	1	1	0	1							18
State Law	0	0	0	0	0	0							0
Parking	0	0	0	0	0	0							0
City Ordinance	0	0	0	0	0	0							0
Total	0	15	1	1	0	1	0	0	0	0	0	0	18
Dismissed by Judge	0	0	0	0	0	0							0
Traffic	0	0	0	0	0	0							0
State Law	0	0	0	0	0	0							0
City Ordinance	0	0	0	0	0	0							0
Parking	0	0	0	0	0	0							0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Dismissed/ Compliance	8	0	7	1	7	17							40
Traffic	8	0	7	1	7	17							40
State Law	0	0	0	0	0	0							0
City Ordinance	1	0	0	0	0	0							1
Parking	0	0	0	0	0	0							0
Total	9	0	7	1	7	17	0	0	0	0	0	0	41
Dismissed by Prosecutor	2	1	1	0	3	3							10
Traffic	2	1	1	0	3	3							10
State Law	2	0	1	0	0	0							3
City Ordinance	7	8	2	0	3	1							21
Parking	1	0	0	0	0	1							2
Total	12	9	4	0	6	5	0	0	0	0	0	0	36
	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Total other Completed	39	27	49	16	36	86	0	0	0	0	0	0	249
Grand Total Completed	77	67	103	97	76	157	0	0	0	0	0	0	573

Warrants													
	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Issued	41	0	21	0	1	0							63
Traffic	41	0	21	0	1	0							63
State Law	45	0	1	0	0	0							46

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ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
100-1000	CLAIM ON POOLED CASH	4,142,467.71
100-1011	PETTY CASH - COURT	250.00
100-1014	CASH - TAX NOTES	65,767.58
100-1016	MERCHANT ACCT CASH	0.00
100-1018	CASH - DEVELOPMENT SERVICES	(1,000.00)
100-1030	TEX-POOL	379,840.90
100-1050	NEW CASH	0.00
100-1131	NET PENSION ASSET	0.00
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00
100-1142	DEFERRED OUTFLOWS - OPEB	0.00
100-1200	ACCOUNTS RECEIVABLE	32,210.42
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(7,502.27)
100-1217	CENCOR PUD RECEIVABLE	0.00
100-1221	DUE FROM RCDC	0.00
100-1222	DUE FROM WATER FUND	137.57
100-1230	TAXES RECEIVABLE - GENERAL	38,727.58
100-1240	RECEIVABLE - FRIENDS OF THE PA	60.00
100-1250	DUE FROM VENDORS	409.80
100-1350	SALES TAX RECEIVABLE	57,936.82
100-1399	LEASE RECEIVABLE	138,865.99
		<u>4,848,172.10</u>
TOTAL ASSETS		<u>4,848,172.10</u>
LIABILITIES		
100-2000	ACCOUNTS PAYABLE POOLED	0.00
100-2008	ACCOUNTS PAYABLE - OTHER	(34,182.73)
100-2010	HEALTH INSURANCE PAYABLE	2,404.16
100-2012	AFLAC INSURANCE PAYABLE	(389.74)
100-2015	EDC SALES TAX PAYABLE	0.00
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	4,045.76
100-2020	FEDERAL WH PAYABLE	(2.03)
100-2030	UNEMPLOYMENT TAX PAYABLE	78.14
100-2035	SOCIAL SEC/MEDICARE PAYABLE	(266.20)
100-2050	APPEARANCE BOND RESERVE	0.00
100-2055	OMNIBASE PAYABLE	(20.57)
100-2060	RETIREMENT PAYOUT RESERVE	0.00
100-2070	DEFERRED REVENUE	15,907.80
100-2075	CHILD SUPPORT GARNISHMENT	0.70
100-2080	TMRS RETIREMENT WITHHELD	14,419.08
100-2110	COMPENSATED ABSENCE PAY	0.00
100-2115	WAGES PAYABLE	31,449.00
100-2117	UNCLAIMED PROPERTY	0.00
100-2122	ACCRUED INTEREST PAYABLE	0.00
100-2132	MY PARK DAY	0.00
100-2137	PARK PET PAVERS	0.00
100-2138	TAX NOTES PAYABLE-SR 2020	0.00

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ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-2139	DEFERRED REV-LEOSE FUNDS	6,397.28
100-2140	VEHICLE FINANCING NOTES	(800.00)
100-2141	ARPA DEFERRED REVENUE	0.00
100-2249	DEFERRED REV-FIELD RENTAL	0.00
100-2250	DEFERRED TAX REV=DELINQUENT TX	31,225.31
100-2253	DUE TO BOND ISSUE	0.00
100-2299	DEFERRED INFLOW - LEASE	134,603.85
100-2300	DUE TO DRAINAGE FUND	(1,875,074.31)
100-2301	DUE TO RCDC	17,421.13
100-2425	BLDG & MISC DEPOSITS	0.00
100-2600	TRAFFIC FINE RESERVE	46,451.32
	TOTAL LIABILITIES	(1,606,332.05)
EQUITY		
100-3000	FUND BALANCE-UNAPPROPRATED	7,149,892.64
100-3030	AMOUNT TO BE PROVIDED FOR	(1,320,851.07)
	TOTAL BEGINNING EQUITY	5,829,041.57
	TOTAL REVENUE	2,711,249.88
	TOTAL EXPENSES	2,085,787.30
	TOTAL REVENUE OVER/(UNDER) EXPENSES	625,462.58
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	6,454,504.15
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	4,848,172.10

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ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
200-1000	CLAIM ON POOLED CASH	1,045,194.14
200-1016	MERCHANT ACCT CASH	0.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	71,174.86
200-1131	NET PENSION	(44,290.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	31,418.32
200-1142	DEFERRED OUTFLOWS-OPEB	1,522.00
200-1200	ACCOUNTS RECEIVABLE	100,148.38
200-1201	ADDITIONAL RECYCLING RECEIVABL	57.64
200-1202	MISC AR -	3,251.00
200-1203	PREPAID EXPENSE	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(23,980.90)
200-1210	UNAPPLIED CREDITS	(15,157.79)
200-1220	REFUNDS PAYABLE	(955.00)
200-1240	UNAPPLIED CREDITS-AUDIT ALTERN	8,470.00
200-1250	ALLOWANCE FOR LOSSES	0.02
200-1251	DUE FROM VENDORS	0.00
200-1288	UNAPPLIED CREDITS - AUDIT ALT	0.00
200-1290	ACCT REC - PARK	(120.00)
200-1299	ACCOUNTS REC - AUDIT ALTERNATE	0.00
200-1300	RETURNED CHECKS RECEIVABLE	0.00
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	(2,577,555.34)
200-1620	EQUIPMENT	449,518.93
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	(116,319.43)
		<u>3,272,850.05</u>
TOTAL ASSETS		<u>3,272,850.05</u>
LIABILITIES		
=====		
200-2000	ACCOUNTS PAYABLE POOLED	438.16
200-2008	ACCOUNTS PAYABLE OTHER	(82,692.87)
200-2010	HEALTH INSURANCE PAYABLE	7,428.70
200-2012	AFLAC INSURANCE PAYABLE	5.47
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	(0.96)
200-2030	UNEMPLOYMENT TAX PAYABLE	(212.48)
200-2035	SOC SEC/MEDICARE PAYABLE	3,502.98
200-2060	RETIREMENT PAYOUT RESERVE	0.00
200-2080	TMRS RETIREMENT PAYABLE	(6,680.81)
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	20,448.20
200-2115	WAGES PAYABLE	6,581.00

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ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
200-2120	BONDS PAYABLE-SR2014 WTR IMP	474,075.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	22,975.76
200-2122	ACCRUED INTEREST PAYABLE	1,322.99
200-2123	GOVERNMENT CAPITAL LEASE	8,901.38
200-2124	METERS LOAN PAYABLE	275,723.09
200-2125	2025 LOAN PAYABLE	16,309.00
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	16,445.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	3,186.00
200-2145	OPEB LIABILITY	11,634.00
200-2310	DUE TO MERCHANT ACCOUNT	137.57
200-2400	CUSTOMER DEPOSITS PAYABLE	187,620.00
200-2401	CUST DEPOSITS -AUDIT ALTERNATE	(8,800.00)
200-2425	BLDG & MISC DEPOSITS	1,750.00
	TOTAL LIABILITIES	<u>960,097.18</u>
EQUITY		
200-3000	FUND BALANCE-UNAPPROPRATED	982,681.02
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70
	TOTAL BEGINNING EQUITY	<u>2,239,446.72</u>
	TOTAL REVENUE	724,343.65
	TOTAL EXPENSES	<u>651,037.50</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	73,306.15
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,312,752.87</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>3,272,850.05</u>

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301 MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
301-1000	CLAIM ON POOLED CASH	564,707.02	
301-1350	SALES TAX RECEIVABLE	<u>20,118.79</u>	
			<u>584,825.81</u>
TOTAL ASSETS			<u>584,825.81</u>
<u>LIABILITIES</u>			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	RETIREMENT PAYOUT RESERVE	0.00	
301-2140	VEHICLE FINANCING NOTES	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<u>EQUITY</u>			
301-3000	FUND BALANCE-UNAPPROPRATED	579,402.34	
	TOTAL BEGINNING EQUITY	<u>579,402.34</u>	
	TOTAL REVENUE	116,432.99	
	TOTAL EXPENSES	<u>111,009.52</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,423.47	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>584,825.81</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>584,825.81</u>

31. SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
310-1000	CLAIM ON POOLED CASH	20,114.52
		<u>20,114.52</u>
TOTAL ASSETS		<u>20,114.52</u>
LIABILITIES		
=====		
310-2000	ACCOUNTS PAYABLE POOLED	0.00
310-2008	ACCOUNTS PAYABLE - OTHER	0.00
310-2050	APPEARANCE BOND RESERVE	0.00
310-2060	RETIREMENT PAYOUT RESERVE	0.00
310-2140	VECHICLE FINANCING NOTES	0.00
	TOTAL LIABILITIES	<u>0.00</u>
EQUITY		
=====		
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92
310-3450	RESERVE FOR COURT TECHNOLOGY	8,033.47
310-3451	RESERVE FOR COURT SECURITY	6,192.55
	TOTAL BEGINNING EQUITY	<u>17,911.94</u>
TOTAL REVENUE		2,540.58
TOTAL EXPENSES		<u>338.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,202.58
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>20,114.52</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>20,114.52</u>

320 TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
320-1000	CLAIM ON POOLED CASH	<u>7,714.73</u>	<u>7,714.73</u>
TOTAL ASSETS			<u>7,714.73</u>
LIABILITIES			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	0.00	
320-2050	APPEARANCE BOND RESERVE	0.00	
320-2060	RETIREMENT PAYOUT RESERVE	0.00	
320-2140	VEHICLE FINANCING NOTES	0.00	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
320-3450	FUND BALNCE - COURT TECH	<u>5,935.24</u>	
TOTAL BEGINNING EQUITY		<u>5,935.24</u>	
TOTAL REVENUE		2,079.46	
TOTAL EXPENSES		<u>299.97</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>1,779.49</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>7,714.73</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>7,714.73</u>

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ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
330-1000	CLAIM ON POOLED CASH	8.33
		<u>8.33</u>
	TOTAL ASSETS	<u><u>8.33</u></u>
LIABILITIES		
330-2000	ACCOUNTS PAYABLE POOLED	0.00
330-2060	RETIREMENT PAYOUT RESERVE	0.00
330-2140	VEHICLE FINANCING NOTES	0.00
	TOTAL LIABILITIES	<u>0.00</u>
EQUITY		
330-3000	FUND BALANCE-UNAPPROPRATED	8.33
	TOTAL BEGINNING EQUITY	<u>8.33</u>
	TOTAL REVENUE	0.00
	TOTAL EXPENSES	<u>0.00</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>8.33</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>8.33</u></u>

430 ICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
430-1000	CLAIM ON POOLED CASH	174,366.81	
430-1007	CASH-DS SR2014 GO STREETS	(1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(3,930.22)	
430-1230	TAXES RECEIVABLE	<u>34,963.09</u>	
			<u>205,399.68</u>
TOTAL ASSETS			<u>205,399.68</u>
<u>LIABILITIES</u>			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>31,032.87</u>	
TOTAL LIABILITIES			<u>31,032.87</u>
<u>EQUITY</u>			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>2,190.52</u>	
TOTAL BEGINNING EQUITY			2,190.52
TOTAL REVENUE		197,576.29	
TOTAL EXPENSES		<u>25,400.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		172,176.29	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>174,366.81</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>205,399.68</u>

450 POLICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
450-1000	CLAIM ON POOLED CASH	<u>568,742.82</u>	<u>568,742.82</u>
TOTAL ASSETS			<u><u>568,742.82</u></u>
<u>LIABILITIES</u>			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2060	Retirement Payout Reserve	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
450-3000	FUND BALANCE-UNAPPROPRATED	(373.25)	
TOTAL BEGINNING EQUITY		(373.25)	
TOTAL REVENUE		697,341.07	
TOTAL EXPENSES		<u>128,225.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>569,116.07</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>568,742.82</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>568,742.82</u></u>

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>ASSETS</u>		
460-1000	CLAIM ON POOLED CASH	310,009.89
		<u>310,009.89</u>
TOTAL ASSETS		<u>310,009.89</u>
<u>LIABILITIES</u>		
460-2000	ACCOUNTS PAYABLE POOLED	0.00
460-2060	Retirement Payout Reserve	0.00
460-2140	Vehicle Financing Notes	0.00
	TOTAL LIABILITIES	<u>0.00</u>
<u>EQUITY</u>		
460-3000	FUND BALANCE-UNAPPROPRATED	1,436.41
	TOTAL BEGINNING EQUITY	<u>1,436.41</u>
TOTAL REVENUE		313,878.48
TOTAL EXPENSES		<u>5,305.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		308,573.48
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>310,009.89</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>310,009.89</u>

470 CE FUND 2023

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
470-1000	CLAIM ON POOLED CASH	<u>144,642.19</u>	<u>144,642.19</u>
TOTAL ASSETS			<u><u>144,642.19</u></u>
LIABILITIES			
470-2000	ACCOUNTS PAYABLE POOLED	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
470-3000	FUND BALANCE - UNAPPROPRIATED	(54.15)	
TOTAL BEGINNING EQUITY		(54.15)	
TOTAL REVENUE		231,483.86	
TOTAL EXPENSES		<u>86,787.52</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>144,696.34</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>144,642.19</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u><u>144,642.19</u></u>

480 General Fund 2024

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
<hr/>		
480-1000	CLAIM ON POOLED CASH	<u>69,532.72</u>
		<u>69,532.72</u>
	TOTAL ASSETS	<u><u>69,532.72</u></u>
LIABILITIES		
<hr/>		
480-2000	ACCOUNTS PAYABLE POOLED	<u>0.00</u>
	TOTAL LIABILITIES	<u>0.00</u>
EQUITY		
<hr/>		
480-3000	FUND BALANCE - UNAPPROPRIATED	(1,965.17)
	TOTAL BEGINNING EQUITY	(1,965.17)
	TOTAL REVENUE	105,522.89
	TOTAL EXPENSES	<u>34,025.00</u>
	TOTAL REVENUE OVER/ (UNDER) EXPENSES	71,497.89
	TOTAL EQUITY & REV. OVER/ (UNDER) EXP.	<u>69,532.72</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.	<u><u>69,532.72</u></u>

70 PROJECTS FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>ASSETS</u>		
701-1000	CLAIM ON POOLED CASH	94,533.00
701-1019	CASH - 2023-2024 BOND ISSUE	457,938.69
701-1200	DUE FROM GENERAL FUND	0.00
701-1601	WATER LINE IMPROVEMENTS	2,597,514.39
701-1614	CONSTRUCTION IN PROGRESS	<u>642,858.26</u>
		<u>3,792,844.34</u>
TOTAL ASSETS		<u>3,792,844.34</u>
<u>LIABILITIES</u>		
701-2000	ACCOUNTS PAYABLE POOLED	0.00
701-2008	YEAR-END ACCOUNTS PAYABLE	183,552.74
701-2009	RETAINAGE PAYABLE	155,398.43
701-2060	Retirement Payout Reserve	0.00
701-2120	BONDS PAYABLE-SR2023 WTR IMPR	3,765,000.00
701-2121	BOND PREMIUM-SR2023 WTR IMPR	189,127.95
701-2122	BOND INT PAYBLE-SR2023 WTR IMP	20,068.83
701-2140	Vehicle Financing Notes	0.00
701-2223	BOND PREMIUM-SR2024 WTR IMPRV	96,638.65
701-2224	BOND PAYABLE-SR2024 WTR IMPRV	<u>1,360,000.00</u>
	TOTAL LIABILITIES	<u>5,769,786.60</u>
<u>EQUITY</u>		
701-3000	FUND BALANCE-UNAPPROPRATED	(<u>417,168.22</u>)
	TOTAL BEGINNING EQUITY	(<u>417,168.22</u>)
TOTAL REVENUE		888.43
TOTAL EXPENSES		<u>1,560,662.47</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(<u>1,559,774.04</u>)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>1,976,942.26</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>3,792,844.34</u>

702 FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>ASSETS</u>		
702-1000	CLAIM ON POOLED CASH	(238,982.96)
702-1016	MERCHANT ACCT CASH	0.00
702-1200	DUE FROM GENERAL FUND	(1,875,074.31)
		(2,114,057.27)
TOTAL ASSETS		(2,114,057.27)
<u>LIABILITIES</u>		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	142,045.63
702-2009	RETAINAGE PAYABLE	85,647.45
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	37,384.00
	TOTAL LIABILITIES	268,577.08
<u>EQUITY</u>		
702-3000	FUND BALANCE-UNAPPROPRATED	(1,977,976.92)
	TOTAL BEGINNING EQUITY	(1,977,976.92)
TOTAL REVENUE		14,301.00
TOTAL EXPENSES		418,958.43
TOTAL REVENUE OVER/(UNDER) EXPENSES		(404,657.43)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(2,382,634.35)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(2,114,057.27)

80 ER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
800-1000	CLAIM ON POOLED CASH	(89,734.95)
800-1030	TEX-POOL	356,803.55
800-1031	NET PENSION	(47,059.00)
800-1130	PREPAID EXPENSE	109,701.60
800-1141	DEFERRED OUTFLOW OF RESOURCES	33,382.32
800-1142	DEFERRED OUTFLOWS-OPEB	1,617.00
800-1200	ACCOUNTS RECEIVABLE	84,191.58
800-1203	PREPAID EXPENSE	1.00
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(7,572.92)
800-1213	MIRA VISTA PUD LIVE OAK	1,611.94
800-1215	OTHER RECEIVABLES (WATER)	496.60
800-1216	MIRA VISTA PUD RECEIVABLE	2,212.69
800-1217	CENCOR PUD RECEIVABLE	2,292.67
800-1218	ENDEAVOR PUD RECEIVABLE	9,414.64
800-1219	RESTITUTION RECEIVABLE	921.33
800-1290	ACCT REC - PARK	40.00
800-1299	ACCOUNTS REC - AUDIT ALTERNATE	0.00
800-1611	ACCUM DEPREC - BUILDING	(10,320.00)
800-1612	ACCUMULATED DEPRECIATION	(16,726.96)
800-1614	CONSTRUCTION IN PROGRESS	0.00
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,530,561.83
800-1620	EQUIPMENT	587,827.95
800-1628	ACCUM DEPREC = MAINT & OFFICE	(4,269,717.97)
800-1630	ACCUM DEPREC - EQUIPMENT	(146,652.00)
800-1710	SBITA ASSET	120,434.13
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>9,490,766.53</u>
TOTAL ASSETS		<u>9,490,766.53</u>
LIABILITIES		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	1,022.90
800-2010	HEALTH INSURANCE PAYABLE	11,588.85
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	(563.40)
800-2030	UNEMPLOYMENT TAX PAYABLE	(536.58)
800-2035	SOC SEC/MEDICARE PAYABLE	1,125.52
800-2060	RETIREMENT PAYOUT RESERVE	0.00
800-2070	Televising / Smoke Testing Res	0.00
800-2080	TMRS RETIREMENT PAYABLE	(6,680.81)
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	0.00
800-2110	COMPENSATED ABSENCE PAYABLE	20,448.20
800-2115	WAGES PAYABLE	6,581.00
800-2120	SBITA LIABILITY	104,492.50

800 ER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
800-2122	ACCRUED INTEREST PAYABLE	21,337.17
800-2124	BONDS PAYABLE-SR2012A	0.00
800-2125	METERS LOAN PAYABLE	275,723.09
800-2126	2025 LOAN PAYABLE	16,309.00
800-2135	BONDS PAYABLE-2019 REFUNDING	8,060,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	382,611.53
800-2140	DEFERRED INFLOWS OF RESOURCES	17,475.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	3,385.00
800-2145	OPEB LIABILITY	12,361.00
	TOTAL LIABILITIES	<u>8,926,679.97</u>
EQUITY		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	672,776.05
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	<u>567,232.86</u>
	TOTAL REVENUE	553,336.22
	TOTAL EXPENSES	556,482.52
	TOTAL REVENUE OVER/ (UNDER) EXPENSES	(3,146.30)
	TOTAL EQUITY & REV. OVER/ (UNDER) EXP.	<u>564,086.56</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.	<u><u>9,490,766.53</u></u>

2025-2026

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 03/31/2026, 50% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,766,211	\$ 1,731,575	98%	\$ 1,633,969		106%
TELECOM TAXES	\$ 15,000	\$ 7,982	53%	\$ 7,659		104%
4-B SALES TAX	\$ 200,000	\$ 116,244	58%	\$ 116,311		100%
CITY SALES TAX	\$ 800,000	\$ 464,978	58%	\$ 465,242		100%
ELECTRIC UTILITY FRANCHISE FEE	\$ 100,000	\$ 59,166	59%	\$ 63,311		93%
BUILDING PERMIT FEES	\$ 63,250	\$ 62,341	99%	\$ 40,313		155%
COURT FINES	\$ 59,150	\$ 58,986	100%	\$ 38,857		152%
WATER SALES	\$ 1,253,500	\$ 722,478	58%	\$ 718,509		101%
STREET SALES TAX	\$ 200,000	\$ 116,245	58%	\$ 116,311		100%
PROPERTY TAX-DEBT SERVICE 2014	\$ 500,900	\$ 197,576	39%	\$ 197,760		100%
PROPERTY TAX-DEBT SERVICE 2019	\$ 712,050	\$ 697,341	98%	\$ 697,014		100%
PROPERTY TAX-DEBT SERVICE 2020	\$ 316,610	\$ 313,878	99%	\$ 309,385		101%
PROPERTY TAX-DEBT SERVICE 2023	\$ 230,675	\$ 231,484	100%	\$ 227,272		102%
PROPERTY TAX-DEBT SERVICE 2024	\$ 107,850	\$ 105,523	98%	\$ 105,481		100%
WASTEWATER REVENUES	\$ 903,500	\$ 491,197	54%	\$ 435,905		113%
PUD SURCHARGE	\$ 98,160	\$ 49,077	50%	\$ 49,077		100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,852,195	\$ 2,711,250	70%	\$ 2,516,162		108%
EXPENDITURES	\$ 4,302,318	\$ 2,085,787	48%	\$ 1,407,673		148%
WATER FUND:						
REVENUE	\$ 1,255,500	\$ 724,344	58%	\$ 720,479		101%
EXPENDITURES	\$ 1,713,000	\$ 651,038	38%	\$ 545,564		119%
STREET MAINTENANCE FUND:						
REVENUE	\$ 200,250	\$ 116,433	58%	\$ 116,526		100%
EXPENDITURES	\$ 451,828	\$ 111,010	25%	\$ 59,175		188%
COURT SECURITY FUND:						
REVENUE	\$ 2,600	\$ 2,541	98%	\$ 1,742		146%
EXPENDITURES	\$ 1,625	\$ 338	21%	\$ 130		260%
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 2,079	130%	\$ 1,425		146%
EXPENDITURES	\$ 5,000	\$ 300	6%	\$ 4,362		7%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 201,300	\$ 197,576	98%	\$ 197,760		100%
EXPENDITURES	\$ 200,800	\$ 25,400	13%	\$ 27,575		92%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 712,450	\$ 697,341	98%	\$ 697,014		100%
EXPENDITURES	\$ 711,450	\$ 128,225	18%	\$ 137,025		94%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 316,810	\$ 313,878	99%	\$ 309,385		101%
EXPENDITURES	\$ 315,810	\$ 5,305	2%	\$ 7,780		68%
DEBT SERVICE FUND - 2023:						
REVENUE	\$ 231,075	\$ 231,484	100%	\$ 227,272		102%
EXPENDITURES	\$ 233,575	\$ 86,788	37%	\$ 88,713		98%
DEBT SERVICE FUND - 2024:						
REVENUE	\$ 108,250	\$ 105,523	97%	\$ 105,481		100%
EXPENDITURES	\$ 108,050	\$ 34,025	31%	\$ 37,971		90%
CAPITAL PROJECTS FUND:						
REVENUE	\$ 1,000	\$ 888	89%	\$ 1,839		48%
EXPENDITURES	\$ 2,124,325	\$ 1,560,662	73%	\$ 722,164		216%
DRAINAGE FUND:						
REVENUE	\$ 40,900	\$ 14,301	35%	\$ 14,739		97%
EXPENDITURES	\$ 1,021,500	\$ 418,958	41%	\$ 702,037		60%
WASTE WATER FUND:						
REVENUE	\$ 1,026,054	\$ 553,336	54%	\$ 499,801		111%
EXPENDITURES	\$ 1,296,738	\$ 556,483	43%	\$ 438,981		127%

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100 - GENERAL FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	3,167,136.00	109,494.35	2,472,822.32	78.08	694,313.68
DEVELOPMENT SERVICES	63,250.00	9,371.51	62,340.84	98.56	909.16
SANITATION	250.00	57.64	345.84	138.34 (95.84)
UTILITY BILLING	134,500.00	0.00	0.00	0.00	134,500.00
STREETS	382,959.00	18,895.44	111,009.52	28.99	271,949.48
POLICE	2,250.00	35.00	165.00	7.33	2,085.00
COURT	61,650.00	10,909.98	58,986.36	95.68	2,663.64
PARK DEPARTMENT	40,200.00	1,465.00	5,580.00	13.88	34,620.00
PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,852,195.00	150,228.92	2,711,249.88	70.38	1,140,945.12
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	678,353.71	60,925.48	372,237.12	54.87	306,116.59
DEVELOPMENT SERVICES	266,728.00	20,573.95	94,461.58	35.41	172,266.42
SANITATION	181,750.00	13,764.93	88,863.01	48.89	92,886.99
UTILITY BILLING	139,212.00	16,301.53	68,052.43	48.88	71,159.57
STREETS	656,731.00	9,932.04	447,682.41	68.17	209,048.59
POLICE	2,087,143.00	164,536.34	839,841.91	40.24	1,247,301.09
COURT	108,393.00	20,767.97	72,210.07	66.62	36,182.93
PARK DEPARTMENT	141,257.00	5,003.85	82,408.03	58.34	58,848.97
PUBLIC WORKS	42,750.00	2,045.91	20,030.74	46.86	22,719.26
TOTAL EXPENDITURES	4,302,317.71	313,852.00	2,085,787.30	48.48	2,216,530.41
REVENUES OVER/ (UNDER) EXPENDITURES	(450,122.71)	(163,623.08)	625,462.58		(1,075,585.29)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,766,211.00	23,913.56	1,731,574.95	98.04	34,636.05
100-4-10-4020 PENALTY & INTEREST ON TAXES	5,000.00	3,495.63	7,377.13	147.54 (2,377.13)
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	25,000.00	0.00	9,157.80	36.63	15,842.20
100-4-10-4035 TELECOMMUNICATIONS TAX	15,000.00	0.00	7,981.87	53.21	7,018.13
100-4-10-4036 MIXED BEVERAGE TAX	6,000.00	513.08	3,297.06	54.95	2,702.94
100-4-10-4037 4-B SALES TAX	200,000.00	15,912.79	116,244.48	58.12	83,755.52
100-4-10-4040 CITY SALES TAX	800,000.00	63,651.17	464,978.02	58.12	335,021.98
100-4-10-4050 FRANCHISE TAX (CABLE TV)	2,500.00	0.00	1,157.56	46.30	1,342.44
100-4-10-4051 ELECT UTIL FRANCHISE FEE	100,000.00	0.00	59,165.79	59.17	40,834.21
TOTAL TAXES	2,919,711.00	107,486.23	2,400,934.66	82.23	518,776.34
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	72,000.00	0.00	0.00	0.00	72,000.00
100-4-10-4236 WATER FUND ADMIN FEE	62,775.00	0.00	0.00	0.00	62,775.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL CHARGE FOR SERVICES	179,775.00	0.00	0.00	0.00	179,775.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	10,000.00	1,179.22	7,178.30	71.78	2,821.70
100-4-10-4401 INTEREST INCOME - CHECKING	1,500.00	443.01	2,028.25	135.22 (528.25)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	4.83	76.70	15.34	423.30
TOTAL INVESTMENT INCOME	12,000.00	1,627.06	9,283.25	77.36	2,716.75
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	381.06	7,604.41	5,208.82 (7,554.41)
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
100-4-10-4566 OPIOD SETTLEMENT DISTRIBUTION	500.00	0.00	0.00	0.00	500.00
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	550.00	381.06	7,604.41	1,382.62 (7,054.41)
OTHER REVENUE					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
100-4-10-4710 OTHER FINANCING SOURCE-VEH LOA	0.00	0.00	0.00	0.00	0.00
100-4-10-4738 ACL REVENUES	55,000.00	0.00	55,000.00	100.00	0.00
TOTAL OTHER REVENUE	55,000.00	0.00	55,000.00	100.00	0.00
TOTAL ADMINISTRATION	3,167,136.00	109,494.35	2,472,822.32	78.08	694,313.68

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2026

100-GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>DEVELOPMENT SERVICES</u>					
<u>CHARGE FOR SERVICES</u>					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
<u>LICENSE & PERMITS</u>					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	2,500.00	0.00	3,425.00	137.00 (925.00)
100-4-15-4302 INSPECTIONS	30,000.00	4,650.00	14,925.00	49.75	15,075.00
100-4-15-4303 BUILDING FEES	25,000.00	3,910.75	35,237.37	140.95 (10,237.37)
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	250.00	50.00	225.00	90.00	25.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4307 APPLICATION FILING FEE	500.00	60.00	610.00	122.00 (110.00)
100-4-15-4308 PUBLISH / NOTICE FEE	1,000.00	0.00	0.00	0.00	1,000.00
100-4-15-4309 CONSTRUCTION ROW PERMIT	0.00	0.00	0.00	0.00	0.00
100-4-15-4310 PLAT FEES	0.00	0.00	0.00	0.00	0.00
100-4-15-4311 VARIANCE FEES	0.00	0.00	0.00	0.00	0.00
100-4-15-4312 CERTIFICATE OF OCCUPANCY	1,500.00	450.00	3,000.00	200.00 (1,500.00)
100-4-15-4313 ELEVATION AND HEIGHT ELEVATION	2,500.00	0.00	3,500.00	140.00 (1,000.00)
TOTAL LICENSE & PERMITS	63,250.00	9,120.75	60,922.37	96.32	2,327.63
<u>MISCELLANEOUS REVENUE</u>					
100-4-15-4526 CREDIT-DEBIT CARD FEES	0.00	250.76	1,418.47	0.00 (1,418.47)
TOTAL MISCELLANEOUS REVENUE	0.00	250.76	1,418.47	0.00 (1,418.47)
TOTAL DEVELOPMENT SERVICES	63,250.00	9,371.51	62,340.84	98.56	909.16
<u>SANITATION</u>					
<u>UTILITY REVENUE</u>					
100-4-20-4620 ADDITIONAL RECYCLING CHARGE	250.00	57.64	345.84	138.34 (95.84)
TOTAL UTILITY REVENUE	250.00	57.64	345.84	138.34 (95.84)
TOTAL SANITATION	250.00	57.64	345.84	138.34 (95.84)
<u>UTILITY BILLING</u>					
<u>MISCELLANEOUS REVENUE</u>					
100-4-25-4579 WATER REVENUE-TRANSFER IN	67,250.00	0.00	0.00	0.00	67,250.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	67,250.00	0.00	0.00	0.00	67,250.00
TOTAL MISCELLANEOUS REVENUE	134,500.00	0.00	0.00	0.00	134,500.00
TOTAL UTILITY BILLING	134,500.00	0.00	0.00	0.00	134,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>STREETS</u>					
<u>OTHER REVENUE</u>					
100-4-30-4721 TRANSFER FROM STREET MAINT	382,959.00	18,895.44	111,009.52	28.99	271,949.48
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	382,959.00	18,895.44	111,009.52	28.99	271,949.48
TOTAL STREETS	382,959.00	18,895.44	111,009.52	28.99	271,949.48
<u>POLICE</u>					
<u>MISCELLANEOUS REVENUE</u>					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	35.00	165.00	66.00	85.00
100-4-40-4558 VEHICLE OPERATIONS	500.00	0.00	0.00	0.00	500.00
100-4-40-4567 LEOSE FUNDS	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	35.00	165.00	7.33	2,085.00
TOTAL POLICE	2,250.00	35.00	165.00	7.33	2,085.00
<u>COURT</u>					
<u>COURT REVENUE</u>					
100-4-50-4100 COURT FINES	50,000.00	7,825.50	45,700.85	91.40	4,299.15
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	210.44	960.00	96.00	40.00
100-4-50-4105 MUNI COURT BLDG SECURITY	0.00	0.00	0.00	0.00	0.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	4,000.00	1,371.76	5,647.06	141.18 (1,647.06)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	2,500.00	600.43	2,588.55	103.54 (88.55)
100-4-50-4155 CHILD SAFETY REVENUE	1,500.00	189.43	968.10	64.54	531.90
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	11.85	51.44	102.88 (1.44)
TOTAL COURT REVENUE	59,150.00	10,209.41	55,916.00	94.53	3,234.00
<u>MISCELLANEOUS REVENUE</u>					
100-4-50-4526 CREDIT-DEBIT CARD FEES	2,500.00	700.57	3,070.36	122.81 (570.36)
100-4-50-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	2,500.00	700.57	3,070.36	122.81 (570.36)
TOTAL COURT	61,650.00	10,909.98	58,986.36	95.68	2,663.64

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PARK DEPARTMENT</u>					
<u>LICENSE & PERMITS</u>					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	1,135.00	3,865.00	77.30	1,135.00
100-4-55-4320 FIELD LEASE	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL LICENSE & PERMITS	40,000.00	1,135.00	3,865.00	9.66	36,135.00
<u>INVESTMENT INCOME</u>					
100-4-55-4400 INTEREST INCOME - LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS REVENUE</u>					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	0.00	0.00	100.00
100-4-55-4556 DONATIONS-FRIENDS OF THE PARK	0.00	330.00	1,715.00	0.00	1,715.00
TOTAL MISCELLANEOUS REVENUE	200.00	330.00	1,715.00	857.50	1,515.00
TOTAL PARK DEPARTMENT	40,200.00	1,465.00	5,580.00	13.88	34,620.00
<u>PUBLIC WORKS</u>					
<u>MISCELLANEOUS REVENUE</u>					
100-4-65-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>OTHER REVENUE</u>					
100-4-65-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,852,195.00	150,228.92	2,711,249.88	70.38	1,140,945.12

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2026

100-GENERAL FUND
ADMINISTRATION

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-10-5000 SALARY	109,293.00	7,247.90	57,659.42	52.76	51,633.58
100-5-10-5002 HOLIDAY COMPENSATION	7,500.00	0.00	7,500.06	100.00 (0.06)
100-5-10-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-10-5007 STIPENDS/CERTIFICATIONS	4,500.00	386.58	2,060.72	45.79	2,439.28
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING / TEAM BUILDING	10,000.00	1,544.00	5,518.72	55.19	4,481.28
100-5-10-5020 HEALTH INSURANCE	11,520.16	1,130.23	11,312.43	98.20	207.73
100-5-10-5030 WORKERS COMP INSURANCE	2,215.55	0.00	2,214.55	99.95	1.00
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,279.00	584.03	5,142.20	55.42	4,136.80
100-5-10-5040 UNEMPLOYMENT COMP INSUR	141.00	3.41	72.32	51.29	68.68
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	17,224.00	1,051.90	9,325.02	54.14	7,898.98
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	186,672.71	11,948.05	100,805.44	54.00	85,867.27
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	3,000.00	148.50	1,609.76	53.66	1,390.24
100-5-10-5103 PRINTING & REPRODUCTION	1,750.00	330.59	586.05	33.49	1,163.95
100-5-10-5110 POSTAGE	1,500.00	0.00	397.15	26.48	1,102.85
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	1,076.27	0.00 (1,076.27)
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	4,000.00	157.50	767.50	19.19	3,232.50
100-5-10-5125 TRAVEL	4,000.00	0.00	2,045.88	51.15	1,954.12
100-5-10-5140 TELEPHONE	6,500.00	276.89	2,171.83	33.41	4,328.17
100-5-10-5157 RECORDS MANAGEMENT	10,000.00	487.32	6,238.17	62.38	3,761.83
100-5-10-5158 OFFICE SUPPLIES	5,000.00	380.07	4,337.48	86.75	662.52
100-5-10-5198 MAINT & SUPPLIES - JANITORIAL	6,000.00	420.00	2,520.00	42.00	3,480.00
TOTAL SUPPLIES & OPERATION EXP	41,750.00	2,200.87	21,750.09	52.10	19,999.91
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	70,000.00	7,450.76	25,860.39	36.94	44,139.61
100-5-10-5211 LEGAL SERVICES - TPIA	3,500.00	492.67	3,548.64	101.39 (48.64)
100-5-10-5214 EMERGENCY NOTIFICATION SYS	1,600.00	0.00	1,561.93	97.62	38.07
100-5-10-5217 PAYROLL SERVICES	9,000.00	0.00	5,048.15	56.09	3,951.85
100-5-10-5226 DRUG TESTING	500.00	0.00	0.00	0.00	500.00
100-5-10-5227 BILINGUAL ASSESSMENT	200.00	0.00	0.00	0.00	200.00
100-5-10-5230 AUDIT	23,000.00	1,320.00	24,421.79	106.18 (1,421.79)
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	16,647.00	0.00	17,044.37	102.39 (397.37)
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,284.00	0.00	4,284.00	100.00	0.00
100-5-10-5258 ACL EVENT	0.00	0.00	0.00	0.00	0.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	17,200.00	4,469.24	8,896.04	51.72	8,303.96
100-5-10-5270 ENGINEERING SERVICES	20,000.00	2,522.25	26,462.00	132.31 (6,462.00)
TOTAL CONTRACTUAL SERVICES	172,431.00	16,254.92	117,127.31	67.93	55,303.69

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 ADMINISTRATION

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	9,969.85	20,756.47	51.89	19,243.53
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	11,000.00	160.00	1,747.80	15.89	9,252.20
100-5-10-5302 WEBSITE AND DIGITAL CODIFICATI	12,000.00	0.00	4,846.06	40.38	7,153.94
100-5-10-5303 PUBLIC INFORMATION REQUESTS	0.00	0.00	0.00	0.00	0.00
100-5-10-5309 INCODE SOFTWARE	0.00	0.00	0.00	0.00	0.00
100-5-10-5311 IT SERVICES TPIA	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5325 ELECTION SERVICES	2,000.00	816.68	1,631.03	81.55	368.97
100-5-10-5330 ELECTION PUBLIC NOTICES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-10-5331 ADVERTISING	3,500.00	0.00	1,690.00	48.29	1,810.00
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	679.68	1,551.22	0.00	(1,551.22)
100-5-10-5341 ZILKER CLUBHOUSE	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	75,500.00	11,626.21	32,222.58	42.68	43,277.42
<u>CAPITAL OUTLAY</u>					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5401 TRANSFER TO RCDC	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5462 TRANSFER TO STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-5-10-5463 TRANSFER TO WASTEWATER	0.00	0.00	0.00	0.00	0.00
100-5-10-5464 TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-5-10-5465 TRANSFER TO 2023 BOND FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	18,895.43	100,331.70	50.17	99,668.30
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	18,895.43	100,331.70	50.17	99,668.30
TOTAL ADMINISTRATION	678,353.71	60,925.48	372,237.12	54.87	306,116.59

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2026

100-GENERAL FUND
DEVELOPMENT SERVICES

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-15-5000 SALARY	89,310.00	6,243.20	40,948.81	45.85	48,361.19
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5007 STIPENDS/CERTIFICATIONS	1,000.00	160.82	880.09	88.01	119.91
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	1,000.00	414.05	953.47	95.35	46.53
100-5-15-5020 HEALTH INSURANCE	13,200.00	480.15	6,364.77	48.22	6,835.23
100-5-15-5030 WORKERS COMP INSURANCE	712.00	0.00	711.82	99.97	0.18
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,909.00	489.90	3,165.17	45.81	3,743.83
100-5-15-5040 UNEMPLOYMENT COMP INSUR	123.00	2.71	56.99	46.33	66.01
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	12,824.00	5,909.58	10,291.91	80.26	2,532.09
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	125,078.00	13,700.41	63,373.03	50.67	61,704.97
<u>SUPPLIES & OPERATION EXP</u>					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	2,400.00	75.17	75.17	3.13	2,324.83
100-5-15-5110 POSTAGE	500.00	0.00	150.69	30.14	349.31
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	293.80	293.80	29.38	706.20
100-5-15-5140 TELEPHONE	1,100.00	46.16	388.21	35.29	711.79
100-5-15-5153 CREDIT CARD SERVICES	5,500.00	624.39	2,871.02	52.20	2,628.98
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	28.94	79.89	39.95	120.11
100-5-15-5161 TREE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 SIGNS AND BARRICADES	200.00	0.00	0.00	0.00	200.00
100-5-15-5198 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	11,500.00	1,068.46	3,858.78	33.55	7,641.22
<u>CONTRACTUAL SERVICES</u>					
100-5-15-5200 BUILDING INSPECTION SERVICE	35,000.00	2,055.00	12,805.00	36.59	22,195.00
100-5-15-5201 TECH AND GIS SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5202 PUBLISH / NOTICE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5210 LEGAL SERVICES	8,000.00	80.20	891.89	11.15	7,108.11
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	490.00	1,660.00	16.60	8,340.00
100-5-15-5252 ZONING REVIEWS	10,000.00	1,428.00	3,461.50	34.62	6,538.50
100-5-15-5253 ARBORIST CONSULTATION	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5254 ROW PERMIT REVIEW	5,000.00	0.00	0.00	0.00	5,000.00
100-5-15-5257 MY PERMIT NOW	1,500.00	99.00	1,160.00	77.33	340.00
100-5-15-5270 ENGINEERING SERVICES	20,000.00	378.00	3,088.00	15.44	16,912.00
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5272 PROFESSIONAL CONSULTATION	20,000.00	0.00	319.50	1.60	19,680.50
100-5-15-5273 ELEVATION AND HEIGHT VERIFICAT	10,000.00	1,000.00	2,000.00	20.00	8,000.00
100-5-15-5274 SURVEY BENCHMARK NETWORK M&O	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CONTRACTUAL SERVICES	125,500.00	5,530.20	25,385.89	20.23	100,114.11

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 DEVELOPMENT SERVICES

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	3,650.00	274.88	1,843.88	50.52	1,806.12
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	4,650.00	274.88	1,843.88	39.65	2,806.12
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TOTAL DEVELOPMENT SERVICES	266,728.00	20,573.95	94,461.58	35.41	172,266.42

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 SANITATION

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	7,500.00	0.00	0.00	0.00	7,500.00
100-5-20-5288 LANDSCAPE REMEDIATION	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL CONTRACTUAL SERVICES	18,500.00	0.00	0.00	0.00	18,500.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	163,250.00	13,764.93	88,863.01	54.43	74,386.99
TOTAL MISCELLANEOUS OTHER EXP	163,250.00	13,764.93	88,863.01	54.43	74,386.99
TOTAL SANITATION	181,750.00	13,764.93	88,863.01	48.89	92,886.99

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 UTILITY BILLING

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-25-5000 SALARY	80,228.00	6,051.70	39,740.16	49.53	40,487.84
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5007 STIPENDS/CERTIFICATIONS	800.00	70.14	380.66	47.58	419.34
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,500.00	0.00	0.00	0.00	1,500.00
100-5-25-5020 HEALTH INSURANCE	12,600.00	1,010.84	6,065.04	48.14	6,534.96
100-5-25-5030 WORKERS COMP INSURANCE	712.00	0.00	711.82	99.97	0.18
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,199.00	468.32	3,036.06	48.98	3,162.94
100-5-25-5040 UNEMPLOYMENT COMP INSUR	117.00	2.85	60.03	51.31	56.97
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	11,506.00	859.30	4,970.91	43.20	6,535.09
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	113,662.00	8,463.15	54,964.68	48.36	58,697.32
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	2,500.00	474.34	1,470.74	58.83	1,029.26
100-5-25-5110 POSTAGE	5,000.00	0.00	1,225.94	24.52	3,774.06
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	250.00	0.00	0.00	0.00	250.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	1,200.00	46.16	388.21	32.35	811.79
100-5-25-5158 OFFICE SUPPLIES	1,750.00	0.00	33.39	1.91	1,716.61
TOTAL SUPPLIES & OPERATION EXP	11,300.00	520.50	3,118.28	27.60	8,181.72
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	0.00	0.00	0.00	0.00	0.00
100-5-25-5210 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	14,250.00	7,317.88	9,969.47	69.96	4,280.53
100-5-25-5331 ADVERTISING	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	14,250.00	7,317.88	9,969.47	69.96	4,280.53
TOTAL UTILITY BILLING	139,212.00	16,301.53	68,052.43	48.88	71,159.57

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 STREETS

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-30-5000 SALARY	65,966.00	5,340.37	34,430.61	52.19	31,535.39
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5006 OVERTIME/PLANNED OVERTIME	1,000.00	96.19	591.88	59.19	408.12
100-5-30-5007 STIPENDS/CERTIFICATIONS	3,800.00	131.10	756.74	19.91	3,043.26
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,900.00	0.00	0.00	0.00	1,900.00
100-5-30-5020 HEALTH INSURANCE	6,360.00	425.38	3,877.57	60.97	2,482.43
100-5-30-5030 WORKERS COMP INSURANCE	1,028.00	0.00	1,028.18	100.02 (0.18)
100-5-30-5035 SOCIAL SECURITY/MEDICARE	5,414.00	425.93	2,737.12	50.56	2,676.88
100-5-30-5040 UNEMPLOYMENT COMP INSUR	82.00	1.99	41.95	51.16	40.05
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	10,049.00	635.85	4,734.43	47.11	5,314.57
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	95,599.00	7,056.81	48,198.48	50.42	47,400.52
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5130 UTILITIES	2,400.00	257.38	1,177.24	49.05	1,222.76
100-5-30-5140 TELEPHONE	400.00	18.47	150.02	37.51	249.98
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	415.29	41.53	584.71
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	83.30	0.00 (83.30)
100-5-30-5161 TREE TRIMMING SERVICE	25,000.00	0.00	11,550.00	46.20	13,450.00
100-5-30-5162 STREET SWEEPING	7,000.00	0.00	0.00	0.00	7,000.00
100-5-30-5164 EQUIPMENT MAINTENANCE & REPAIR	3,000.00	0.00	465.45	15.52	2,534.55
100-5-30-5171 EQUIPMENT PURCHASE	0.00	0.00	292.90	0.00 (292.90)
100-5-30-5172 SAFETY EQUIPMENT	400.00	740.93	376.29	94.07	23.71
100-5-30-5180 SIGNS & BARRICADES	2,000.00	180.00	1,329.01	66.45	670.99
100-5-30-5181 EQUIPMENT RENTAL	4,000.00	0.00	0.00	0.00	4,000.00
100-5-30-5190 MATERIALS	2,500.00	207.77	304.84	12.19	2,195.16
100-5-30-5195 VEHICLE OPERATIONS	2,000.00	82.17	787.59	39.38	1,212.41
100-5-30-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	878.47	87.85	121.53
TOTAL SUPPLIES & OPERATION EXP	51,700.00	1,486.72	17,810.40	34.45	33,889.60
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	287.00	0.00	326.52	113.77 (39.52)
100-5-30-5270 ENGINEERING	3,000.00	0.00	284.00	9.47	2,716.00
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	3,487.00	0.00	610.52	17.51	2,876.48

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 STREETS

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-30-5350 TOOLS	3,000.00	146.01	1,714.11	57.14	1,285.89
100-5-30-5355 STREET MAINT & REPAIRS	500,000.00	1,242.50	379,348.90	75.87	120,651.10
TOTAL MISCELLANEOUS OTHER EXP	503,000.00	1,388.51	381,063.01	75.76	121,936.99
<u>CAPITAL OUTLAY</u>					
100-5-30-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
100-5-30-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-30-5490 PUBLIC WORKS LOAN PAYABLE	0.00	0.00	0.00	0.00	0.00
100-5-30-5493 LOAN INTEREST	0.00	0.00	0.00	0.00	0.00
100-5-30-5494 VEH FIN NOTE - DEBT SERVICE	2,445.00	0.00	0.00	0.00	2,445.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	2,945.00	0.00	0.00	0.00	2,945.00
TOTAL STREETS	656,731.00	9,932.04	447,682.41	68.17	209,048.59

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 POLICE

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-40-5000 SALARY	909,912.00	55,784.74	365,761.32	40.20	544,150.68
100-5-40-5002 HOLIDAY COMPENSATION	36,750.00	1,538.80	22,961.40	62.48	13,788.60
100-5-40-5006 OVERTIME	20,000.00	6,633.58	24,847.64	124.24 (4,847.64)
100-5-40-5007 STIPEND	22,000.00	1,772.46	9,385.89	42.66	12,614.11
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING/ ACADEMY SPONSORSHIPS	25,000.00	591.78	5,231.94	20.93	19,768.06
100-5-40-5011 RESERVE OFFICER PAY	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5012 LEOSE TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5020 HEALTH INSURANCE	126,602.00	8,252.86	51,610.30	40.77	74,991.70
100-5-40-5030 WORKERS COMP INSURANCE	17,005.00	0.00	17,004.55	100.00	0.45
100-5-40-5035 SOCIAL SECURITY/MEDICARE	75,633.00	5,153.56	33,040.00	43.68	42,593.00
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,205.00	29.45	620.51	51.49	584.49
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	140,390.00	9,591.33	58,460.42	41.64	81,929.58
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,443.00	0.00	8,443.00	100.00	0.00
TOTAL PERSONNEL	1,401,440.00	89,348.56	597,366.97	42.63	804,073.03
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	750.00	48.11	481.87	64.25	268.13
100-5-40-5103 PRINTING & REPRODUCTION	2,500.00	75.17	75.17	3.01	2,424.83
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 CITATION MATERIAL	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	82.95	2.77	2,917.05
100-5-40-5108 PROPERTY & EVIDENCE	500.00	0.00	0.00	0.00	500.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	1,000.00	0.00	321.68	32.17	678.32
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	0.00	370.00	37.00	630.00
100-5-40-5125 TRAVEL	0.00	0.00	261.43	0.00 (261.43)
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	10,500.00	440.73	3,778.95	35.99	6,721.05
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-40-5144 POLICE SUPPLIES	6,000.00	0.00	39.99	0.67	5,960.01
100-5-40-5145 UNIFORMS & ACCESSORIES	10,000.00	1,091.82	3,479.81	34.80	6,520.19
100-5-40-5157 RECORDS MANAGEMENT	7,500.00	0.00	0.00	0.00	7,500.00
100-5-40-5158 OFFICE SUPPLIES	1,500.00	0.00	274.27	18.28	1,225.73
100-5-40-5159 CITY EVENT SUPPLIES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	726.80	726.80	72.68	273.20
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	165.00	66.00	85.00
100-5-40-5195 VEHICLE OPERATION	15,000.00	1,186.08	4,165.40	27.77	10,834.60
100-5-40-5196 VEHICLE MAINT & REPAIRS	7,000.00	0.00	12,894.22	184.20 (5,894.22)
TOTAL SUPPLIES & OPERATION EXP	78,250.00	3,568.71	27,117.54	34.66	51,132.46
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	6,500.00	0.00	5,849.76	90.00	650.24
100-5-40-5216 DISPATCH SERVICES	45,595.00	45,595.00	45,595.00	100.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 POLICE

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5226 DRUG TESTING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5238 APPLICANT TESTING	1,250.00	0.00	0.00	0.00	1,250.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	6,065.00	0.00	6,913.00	113.98 (848.00)
100-5-40-5258 ACL EVENT	55,000.00	0.00	40,104.35	72.92	14,895.65
TOTAL CONTRACTUAL SERVICES	116,410.00	45,595.00	98,462.11	84.58	17,947.89
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	80,500.00	2,748.78	29,316.72	36.42	51,183.28
100-5-40-5340 MISCELLANEOUS	0.00	0.00	496.76	0.00 (496.76)
TOTAL MISCELLANEOUS OTHER EXP	80,500.00	2,748.78	29,813.48	37.04	50,686.52
<u>CAPITAL OUTLAY</u>					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERAS & MICROPHONES	69,000.00	0.00	43,452.76	62.98	25,547.24
100-5-40-5414 COMPUTERS	6,000.00	0.00	20,353.76	339.23 (14,353.76)
100-5-40-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-40-5494 VEHICLE FINANCING NOTE DEBT SV	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	301,541.00	23,275.29	23,275.29	7.72	278,265.71
TOTAL CAPITAL OUTLAY	410,543.00	23,275.29	87,081.81	21.21	323,461.19
TOTAL POLICE	2,087,143.00	164,536.34	839,841.91	40.24	1,247,301.09

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 COURT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-50-5000 SALARY	45,850.00	3,716.27	22,357.58	48.76	23,492.42
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-50-5007 STIPENDS/CERTIFICATIONS	600.00	67.06	318.55	53.09	281.45
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	500.00	0.00	275.00	55.00	225.00
100-5-50-5020 HEALTH INSURANCE	840.00	130.30	1,864.92	222.01 (1,024.92)
100-5-50-5030 WORKERS COMP INSURANCE	514.00	0.00	514.09	100.02 (0.09)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,553.00	289.42	1,734.72	48.82	1,818.28
100-5-50-5040 UNEMPLOYMENT COMP INSUR	240.00	5.98	78.17	32.57	161.83
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	6,596.00	537.25	3,263.26	49.47	3,332.74
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	58,693.00	4,746.28	30,406.29	51.81	28,286.71
SUPPLIES & OPERATION EXP					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	750.00	772.75	847.92	113.06 (97.92)
100-5-50-5110 POSTAGE	750.00	0.00	397.15	52.95	352.85
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,250.00	46.16	361.98	28.96	888.02
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	500.00	93.60	178.27	35.65	321.73
TOTAL SUPPLIES & OPERATION EXP	3,400.00	912.51	1,785.32	52.51	1,614.68
CONTRACTUAL SERVICES					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	164.19	660.85	66.09	339.15
100-5-50-5206 COURT CREDIT CARD FEES	10,000.00	1,754.23	11,953.20	119.53 (1,953.20)
100-5-50-5210 LEGAL SERVICES	10,000.00	3,640.88	7,545.38	75.45	2,454.62
100-5-50-5212 PRESIDING JUDGE EXPENSE	21,000.00	2,250.00	10,500.00	50.00	10,500.00
100-5-50-5213 INTERPRETER FEES	500.00	0.00	240.00	48.00	260.00
TOTAL CONTRACTUAL SERVICES	42,500.00	7,809.30	30,899.43	72.70	11,600.57
MISCELLANEOUS OTHER EXP					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	3,800.00	7,299.88	9,119.03	239.97 (5,319.03)
TOTAL MISCELLANEOUS OTHER EXP	3,800.00	7,299.88	9,119.03	239.97 (5,319.03)
TOTAL COURT	108,393.00	20,767.97	72,210.07	66.62	36,182.93

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 PARK DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-55-5000 SALARY	42,891.00	2,354.51	18,843.58	43.93	24,047.42
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-55-5007 STIPENDS/CERTIFICATIONS	1,300.00	89.20	505.08	38.85	794.92
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	1,800.00	0.00	0.00	0.00	1,800.00
100-5-55-5020 HEALTH INSURANCE	3,840.00	216.70	4,328.72	112.73 (488.72)
100-5-55-5030 WORKERS COMP INSURANCE	751.00	0.00	751.36	100.05 (0.36)
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,381.00	186.95	1,480.19	43.78	1,900.81
100-5-55-5040 UNEMPLOYMENT COMP INSUR	47.00	1.14	24.02	51.11	22.98
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	6,275.00	347.01	2,740.38	43.67	3,534.62
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	60,285.00	3,195.51	28,673.33	47.56	31,611.67
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	14,000.00	226.18	7,604.95	54.32	6,395.05
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	200.00	0.00	14.46	7.23	185.54
100-5-55-5159 CITY EVENT SUPPLIES	500.00	0.00	0.00	0.00	500.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	1,500.00	0.00	0.00	0.00	1,500.00
100-5-55-5171 EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5172 SAFETY EQUIPMENT	300.00	102.75	102.75	34.25	197.25
100-5-55-5190 MATERIALS	20,500.00	603.55	936.15	4.57	19,563.85
100-5-55-5191 MAINTENANCE	6,000.00	198.74	2,498.00	41.63	3,502.00
100-5-55-5195 VEHICLE OPERATIONS	3,000.00	82.17	757.60	25.25	2,242.40
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,250.00	0.00	388.95	31.12	861.05
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	2,520.00	28.00	6,480.00
TOTAL SUPPLIES & OPERATION EXP	60,500.00	1,633.39	14,822.86	24.50	45,677.14
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	527.00	0.00	584.94	110.99 (57.94)
100-5-55-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	527.00	0.00	584.94	110.99 (57.94)
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	54.97	374.97	37.50	625.03
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	15.98	1,001.21	100.12 (1.21)
TOTAL MISCELLANEOUS OTHER EXP	2,000.00	70.95	1,376.18	68.81	623.82

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 PARK DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
100-5-55-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	34,238.25	684.77 (29,238.25)
100-5-55-5456 PLANTS FOR PARK AND ENTRANCES	2,000.00	104.00	2,712.47	135.62 (712.47)
100-5-55-5490 PUBLIC WORKS LOAN PAYABLE	0.00	0.00	0.00	0.00	0.00
100-5-55-5493 LOAN INTEREST	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 VEH FIN NOTE - DEBT SERVICE	2,445.00	0.00	0.00	0.00	2,445.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	9,945.00	104.00	36,950.72	371.55 (27,005.72)
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	0.00	0.00	8,000.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	0.00	0.00	0.00	8,000.00
TOTAL PARK DEPARTMENT	141,257.00	5,003.85	82,408.03	58.34	58,848.97

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

100-GENERAL FUND
 PUBLIC WORKS

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	8,000.00	1,123.89	3,066.90	38.34	4,933.10
100-5-65-5140 TELEPHONE	1,000.00	83.10	415.50	41.55	584.50
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	113.36	222.02	22.20	777.98
100-5-65-5161 TREE TRIMMING SERVICES	25,000.00	0.00	13,950.00	55.80	11,050.00
100-5-65-5171 Equipment Purchase	0.00	0.00	0.00	0.00	0.00
100-5-65-5180 SIGNS AND BARRICADES	0.00	0.00	0.00	0.00	0.00
100-5-65-5191 MAINTENANCE	0.00	0.00	60.70	0.00	(60.70)
TOTAL SUPPLIES & OPERATION EXP	35,000.00	1,320.35	17,715.12	50.61	17,284.88
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
100-5-65-5355 STREET MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	7,500.00	725.56	2,315.62	30.87	5,184.38
TOTAL OTHER NON-DEPARTMENTAL	7,500.00	725.56	2,315.62	30.87	5,184.38
TOTAL PUBLIC WORKS	42,750.00	2,045.91	20,030.74	46.86	22,719.26
TOTAL EXPENDITURES	4,302,317.71	313,852.00	2,085,787.30	48.48	2,216,530.41
REVENUES OVER/ (UNDER) EXPENDITURES	(450,122.71)	(163,623.08)	625,462.58		(1,075,585.29)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

200-WATER FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	1,255,500.00	91,276.31	724,343.65	57.69	531,156.35
TOTAL REVENUES	1,255,500.00	91,276.31	724,343.65	57.69	531,156.35
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,713,000.00	98,374.02	651,037.50	38.01	1,061,962.50
TOTAL EXPENDITURES	1,713,000.00	98,374.02	651,037.50	38.01	1,061,962.50
REVENUES OVER/ (UNDER) EXPENDITURES	(457,500.00)	(7,097.71)	73,306.15		(530,806.15)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

200-WATER FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	1,500.00	221.61	1,349.00	89.93	151.00
200-4-60-4401 INTEREST INCOME-CHECKING	500.00	80.91	385.03	77.01	114.97
TOTAL INVESTMENT INCOME	2,000.00	302.52	1,734.03	86.70	265.97
MISCELLANEOUS REVENUE					
200-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4579 CAPITAL LEASEPROCEEDS - METERS	0.00	0.00	0.00	0.00	0.00
200-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
200-4-60-4582 TRANSFER FROM WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
200-4-60-4583 TRANSFER FROM DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,250,000.00	90,713.66	719,904.48	57.59	530,095.52
200-4-60-4610 LATE CHARGES	3,000.00	224.13	2,573.14	85.77	426.86
200-4-60-4628 CONNECT FEE	500.00	0.00	0.00	0.00	500.00
200-4-60-4629 METER TESTING FEE	0.00	0.00	0.00	0.00	0.00
200-4-60-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
200-4-60-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	1,253,500.00	90,937.79	722,477.62	57.64	531,022.38
OTHER REVENUE					
200-4-60-4700 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,255,500.00	91,240.31	724,211.65	57.68	531,288.35
TOTAL REVENUES	1,255,500.00	91,240.31	724,211.65	57.68	531,288.35

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

200-WATER FUND
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
200-5-60-5000 SALARY	242,361.00	18,180.87	129,202.68	53.31	113,158.32
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME/PLANNED OVERTIME	5,000.00	432.87	2,938.87	58.78	2,061.13
200-5-60-5007 STIPENDS/CERTIFICATIONS	17,000.00	588.58	3,215.88	18.92	13,784.12
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,500.00	0.00	276.00	7.89	3,224.00
200-5-60-5020 HEALTH INSURANCE	25,200.00	1,877.92	17,693.92	70.21	7,506.08
200-5-60-5030 WORKERS COMP INSURANCE	3,322.00	0.00	3,321.82	99.99	0.18
200-5-60-5035 SOCIAL SECURITY/MEDICARE	20,224.00	1,468.98	10,354.86	51.20	9,869.14
200-5-60-5040 UNEMPLOYMENT COMP INSUR	310.00	7.55	158.96	51.28	151.04
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	37,539.00	2,726.74	18,431.59	49.10	19,107.41
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	354,456.00	25,283.51	185,594.58	52.36	168,861.42
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	131.36	52.54	118.64
200-5-60-5105 TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
200-5-60-5110 POSTAGE	200.00	0.00	0.00	0.00	200.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,900.00	0.00	923.64	48.61	976.36
200-5-60-5140 TELEPHONE	1,700.00	83.10	557.19	32.78	1,142.81
200-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	255.28	25.53	744.72
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	250.00	0.00	34.90	13.96	215.10
200-5-60-5165 Water Meter Test Fee	0.00	0.00	0.00	0.00	0.00
200-5-60-5166 MAINTENANCE & REPAIRS	30,000.00	2,459.85	11,702.56	39.01	18,297.44
200-5-60-5167 ADMINISTRATIVE FEES - 5%	62,775.00	0.00	0.00	0.00	62,775.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	69,606.00	0.00	0.00	0.00	69,606.00
200-5-60-5171 EQUIPMENT	3,800.00	0.00	0.00	0.00	3,800.00
200-5-60-5175 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5192 Electronic Meters	0.00	0.00	0.00	0.00	0.00
200-5-60-5193 METER REPLACEMENT	5,000.00	550.00	8,232.82	164.66	3,232.82
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	11,400.00	0.00	0.00	0.00	11,400.00
200-5-60-5195 VEHICLE OPERATIONS	3,800.00	82.17	757.60	19.94	3,042.40
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,750.00	9.99	180.43	10.31	1,569.57
TOTAL SUPPLIES & OPERATION EXP	197,306.00	2,085.11	22,775.78	11.54	174,530.22
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

200-WATER FUND
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	6,750.00	33,750.00	41.67	47,250.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	80,000.00	4,208.61	26,132.16	32.67	53,867.84
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,170.00	0.00	1,330.28	113.70 (160.28)
200-5-60-5270 ENGINEERING SERVICES	10,000.00	585.00	2,135.75	21.36	7,864.25
200-5-60-5271 RATE CONSULTING SERVICES	5,000.00	0.00	0.00	0.00	5,000.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	800.00	0.00	0.00	0.00	800.00
200-5-60-5277 LCRA WATER RIGHTS	0.00	0.00	1,000.00	0.00 (1,000.00)
200-5-60-5279 CAPITAL RECOVERY TAP FEES-WATE	0.00	0.00	0.00	0.00	0.00
200-5-60-5280 WATER PURCHASED	800,000.00	45,913.03	267,373.31	33.42	532,626.69
200-5-60-5296 TCEQ	3,000.00	0.00	1,604.30	53.48	1,395.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	980,970.00	57,456.64	333,325.80	33.98	647,644.20
<u>MISCELLANEOUS OTHER EXP</u>					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	3,300.00	252.53	1,616.85	49.00	1,683.15
200-5-60-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	436.80	2,049.91	20.50	7,950.09
200-5-60-5330 Water CIP Packages 1-4	0.00	0.00	7,801.50	0.00 (7,801.50)
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5350 TOOLS	2,500.00	0.00	281.95	11.28	2,218.05
200-5-60-5380 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	15,800.00	689.33	11,750.21	74.37	4,049.79
<u>CAPITAL OUTLAY</u>					
200-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
200-5-60-5460 UNEXPENDED BAL TRNSF-CAP PROJ	0.00	0.00	0.00	0.00	0.00
200-5-60-5490 PUBLIC WORKS LOAN PAYABLE	0.00	0.00	0.00	0.00	0.00
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	9,778.00	0.00	0.00	0.00	9,778.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	102,750.00	0.00	59,012.84	57.43	43,737.16
200-5-60-5496 Meters Fin Note Debt Svc	51,440.00	12,859.43	38,578.29	75.00	12,861.71
TOTAL CAPITAL OUTLAY	164,468.00	12,859.43	97,591.13	59.34	66,876.87
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TOTAL NON-DEPARTMENTAL	1,713,000.00	98,374.02	651,037.50	38.01	1,061,962.50
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TOTAL EXPENDITURES	1,713,000.00	98,374.02	651,037.50	38.01	1,061,962.50
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REVENUES OVER/(UNDER) EXPENDITURES	(457,500.00) (7,133.71)	73,174.15	(530,674.15)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

301-STREET MAINTENANCE
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>200,250.00</u>	<u>15,955.54</u>	<u>116,432.99</u>	<u>58.14</u>	<u>83,817.01</u>
TOTAL REVENUES	<u>200,250.00</u>	<u>15,955.54</u>	<u>116,432.99</u>	<u>58.14</u>	<u>83,817.01</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>451,828.00</u>	<u>18,895.44</u>	<u>111,009.52</u>	<u>24.57</u>	<u>340,818.48</u>
TOTAL EXPENDITURES	<u>451,828.00</u>	<u>18,895.44</u>	<u>111,009.52</u>	<u>24.57</u>	<u>340,818.48</u>
REVENUES OVER/(UNDER) EXPENDITURES	(251,578.00)	(2,939.90)	5,423.47		(257,001.47)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

301-STREET MAINTENANCE

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
301-4-60-4039 STREET SALES TAX	200,000.00	15,912.79	116,244.51	58.12	83,755.49
TOTAL TAXES	200,000.00	15,912.79	116,244.51	58.12	83,755.49
<u>INVESTMENT INCOME</u>					
301-4-60-4400 INTEREST INCOME	250.00	42.75	188.48	75.39	61.52
TOTAL INVESTMENT INCOME	250.00	42.75	188.48	75.39	61.52
<u>MISCELLANEOUS REVENUE</u>					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
301-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>OTHER REVENUE</u>					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	200,250.00	15,955.54	116,432.99	58.14	83,817.01
TOTAL REVENUES	200,250.00	15,955.54	116,432.99	58.14	83,817.01

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

301-STREET MAINTENANCE
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
301-5-60-5462 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	451,828.00	18,895.44	111,009.52	24.57	340,818.48
TOTAL CAPITAL OUTLAY	451,828.00	18,895.44	111,009.52	24.57	340,818.48
TOTAL NON-DEPARTMENTAL	451,828.00	18,895.44	111,009.52	24.57	340,818.48
TOTAL EXPENDITURES	451,828.00	18,895.44	111,009.52	24.57	340,818.48
REVENUES OVER/(UNDER) EXPENDITURES	(251,578.00)	(2,939.90)	5,423.47		(257,001.47)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

310-COURT SECURITY FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>2,600.00</u>	<u>591.08</u>	<u>2,540.58</u>	<u>97.71</u>	<u>59.42</u>
TOTAL REVENUES	<u>2,600.00</u>	<u>591.08</u>	<u>2,540.58</u>	<u>97.71</u>	<u>59.42</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,625.00</u>	<u>0.00</u>	<u>338.00</u>	<u>20.80</u>	<u>1,287.00</u>
TOTAL EXPENDITURES	<u>1,625.00</u>	<u>0.00</u>	<u>338.00</u>	<u>20.80</u>	<u>1,287.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	975.00	591.08	2,202.58	(1,227.58)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

310-COURT SECURITY FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>COURT REVENUE</u>					
310-4-50-4104 COURT SECURITY FEE	2,500.00	583.62	2,530.02	101.20 (30.02)
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	7.46	10.56	10.56	89.44
TOTAL COURT REVENUE	2,600.00	591.08	2,540.58	97.71	59.42
<u>INVESTMENT INCOME</u>					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	2,600.00	591.08	2,540.58	97.71	59.42
TOTAL REVENUES	2,600.00	591.08	2,540.58	97.71	59.42

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

310-COURT SECURITY FUND
 COURT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,625.00	0.00	338.00	20.80	1,287.00
TOTAL MISCELLANEOUS OTHER EXP	1,625.00	0.00	338.00	20.80	1,287.00
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TOTAL COURT	1,625.00	0.00	338.00	20.80	1,287.00
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TOTAL EXPENDITURES	1,625.00	0.00	338.00	20.80	1,287.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	975.00	591.08	2,202.58	(1,227.58)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

320-COURT TECHNOLOGY FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	1,600.00	486.40	2,079.46	129.97 (479.46)
TOTAL REVENUES	1,600.00	486.40	2,079.46	129.97 (479.46)
<u>EXPENDITURE SUMMARY</u>					
COURT	5,000.00	0.00	299.97	6.00	4,700.03
TOTAL EXPENDITURES	5,000.00	0.00	299.97	6.00	4,700.03
REVENUES OVER/ (UNDER) EXPENDITURES	(3,400.00)	486.40	1,779.49	(5,179.49)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

320-COURT TECHNOLOGY FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	486.40	2,079.46	138.63 (579.46)
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>486.40</u>	<u>2,079.46</u>	129.97 (<u>479.46)</u>
<hr/>					
TOTAL COURT	1,600.00	486.40	2,079.46	129.97 (479.46)
<hr/>					
TOTAL REVENUES	<u>1,600.00</u>	<u>486.40</u>	<u>2,079.46</u>	129.97 (<u>479.46)</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

320-COURT TECHNOLOGY FUND
 COURT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	5,000.00	0.00	299.97	6.00	4,700.03
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	299.97	6.00	4,700.03
<hr/>					
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL COURT	5,000.00	0.00	299.97	6.00	4,700.03
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	299.97	6.00	4,700.03
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(3,400.00)	486.40	1,779.49	(5,179.49)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

330-COURT EFFICIENCY FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

330-COURT EFFICIENCY FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>COURT REVENUE</u>					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

330-COURT EFFICIENCY FUND
 COURT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>SUPPLIES & OPERATION EXP</u>					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

430-DEBT SERVICE FUND 2014
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	201,300.00	3,110.03	197,576.29	98.15	3,723.71
TOTAL REVENUES	201,300.00	3,110.03	197,576.29	98.15	3,723.71
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	200,800.00	0.00	25,400.00	12.65	175,400.00
TOTAL EXPENDITURES	200,800.00	0.00	25,400.00	12.65	175,400.00
REVENUES OVER/(UNDER) EXPENDITURES	500.00	3,110.03	172,176.29	(171,676.29)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

430-DEBT SERVICE FUND 2014

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	232.13	524.15	104.83 (24.15)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	200,400.00	2,877.90	197,052.14	98.33	3,347.86
TOTAL TAXES	200,900.00	3,110.03	197,576.29	98.35	3,323.71
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
430-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	201,300.00	3,110.03	197,576.29	98.15	3,723.71
TOTAL REVENUES	201,300.00	3,110.03	197,576.29	98.15	3,723.71

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

430-DEBT SERVICE FUND 2014
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	150,000.00	0.00	0.00	0.00	150,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	50,400.00	0.00	25,200.00	50.00	25,200.00
TOTAL CONTRACTUAL SERVICES	<u>200,800.00</u>	<u>0.00</u>	<u>25,400.00</u>	<u>12.65</u>	<u>175,400.00</u>
<u>MISCELLANEOUS OTHER EXP</u>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>CAPITAL OUTLAY</u>					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	200,800.00	0.00	25,400.00	12.65	175,400.00
TOTAL EXPENDITURES	<u>200,800.00</u>	<u>0.00</u>	<u>25,400.00</u>	<u>12.65</u>	<u>175,400.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	500.00	3,110.03	172,176.29	(171,676.29)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

450-DEBT SERVICE FUND 2019
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>712,450.00</u>	<u>11,034.55</u>	<u>697,341.07</u>	<u>97.88</u>	<u>15,108.93</u>
TOTAL REVENUES	<u>712,450.00</u>	<u>11,034.55</u>	<u>697,341.07</u>	<u>97.88</u>	<u>15,108.93</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>711,450.00</u>	<u>0.00</u>	<u>128,225.00</u>	<u>18.02</u>	<u>583,225.00</u>
TOTAL EXPENDITURES	<u>711,450.00</u>	<u>0.00</u>	<u>128,225.00</u>	<u>18.02</u>	<u>583,225.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	11,034.55	569,116.07	(568,116.07)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

450-DEBT SERVICE FUND 2019

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	823.61	1,856.77	185.68 (856.77)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	711,050.00	10,210.94	695,484.30	97.81	15,565.70
TOTAL TAXES	712,050.00	11,034.55	697,341.07	97.93	14,708.93
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
450-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	712,450.00	11,034.55	697,341.07	97.88	15,108.93
TOTAL REVENUES	712,450.00	11,034.55	697,341.07	97.88	15,108.93

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

450-DEBT SERVICE FUND 2019
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	455,000.00	0.00	0.00	0.00	455,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	256,050.00	0.00	128,025.00	50.00	128,025.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	711,450.00	0.00	128,225.00	18.02	583,225.00
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	711,450.00	0.00	128,225.00	18.02	583,225.00
TOTAL EXPENDITURES	711,450.00	0.00	128,225.00	18.02	583,225.00
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	11,034.55	569,116.07	(568,116.07)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

460-DEBT SERVICE FUND 2020
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>316,810.00</u>	<u>4,897.82</u>	<u>313,878.48</u>	<u>99.07</u>	<u>2,931.52</u>
TOTAL REVENUES	<u>316,810.00</u>	<u>4,897.82</u>	<u>313,878.48</u>	<u>99.07</u>	<u>2,931.52</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>315,810.00</u>	<u>0.00</u>	<u>5,305.00</u>	<u>1.68</u>	<u>310,505.00</u>
TOTAL EXPENDITURES	<u>315,810.00</u>	<u>0.00</u>	<u>5,305.00</u>	<u>1.68</u>	<u>310,505.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	4,897.82	308,573.48	(307,573.48)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

460-DEBT SERVICE FUND 2020

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	365.56	825.56	82.56	174.44
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,610.00	4,532.26	313,052.92	99.19	2,557.08
TOTAL TAXES	316,610.00	4,897.82	313,878.48	99.14	2,731.52
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	200.00	0.00	0.00	0.00	200.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
460-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	0.00	0.00	200.00
TOTAL NON-DEPARTMENTAL	316,810.00	4,897.82	313,878.48	99.07	2,931.52
TOTAL REVENUES	316,810.00	4,897.82	313,878.48	99.07	2,931.52

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

460-DEBT SERVICE FUND 2020
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	10,610.00	0.00	5,305.00	50.00	5,305.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	305,000.00	0.00	0.00	0.00	305,000.00
460-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	315,810.00	0.00	5,305.00	1.68	310,505.00
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	315,810.00	0.00	5,305.00	1.68	310,505.00
TOTAL EXPENDITURES	315,810.00	0.00	5,305.00	1.68	310,505.00
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	4,897.82	308,573.48	(307,573.48)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

470-DEBT SERVICE FUND 2023
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	231,075.00	3,618.49	231,483.86	100.18	(408.86)
TOTAL REVENUES	231,075.00	3,618.49	231,483.86	100.18	(408.86)
<u>EXPENDITURE SUMMARY</u>					
NON DEPARTMENTAL	233,575.00	0.00	86,787.52	37.16	146,787.48
TOTAL EXPENDITURES	233,575.00	0.00	86,787.52	37.16	146,787.48
REVENUES OVER/(UNDER) EXPENDITURES	(2,500.00)	3,618.49	144,696.34		(147,196.34)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

470-DEBT SERVICE FUND 2023

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON DEPARTMENTAL</u>					
<u>TAXES</u>					
470-4-60-4020 PENALTY AND INTEREST ON TAXES	500.00	270.03	1,223.69	244.74 (723.69)
470-4-60-4031 PROPERTY TAX - DEBT SERVICE FD	230,175.00	3,348.46	230,260.17	100.04 (85.17)
TOTAL TAXES	230,675.00	3,618.49	231,483.86	100.35 (808.86)
<u>MISCELLANEOUS REVENUE</u>					
470-4-60-4572 TRSF FROM WATER - PAY AGENT	400.00	0.00	0.00	0.00	400.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON DEPARTMENTAL	231,075.00	3,618.49	231,483.86	100.18 (408.86)
TOTAL REVENUES	231,075.00	3,618.49	231,483.86	100.18 (408.86)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2026

470-DEBT SERVICE FUND 2023
NON DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
470-5-60-5209 BOND PRINCIPAL - SERIES 2023	60,000.00	0.00	0.00	0.00	60,000.00
470-5-60-5210 BOND INTEREST - SERIES 2023	173,175.00	0.00	86,587.52	50.00	86,587.48
470-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	233,575.00	0.00	86,787.52	37.16	146,787.48
<u>CAPITAL OUTLAY</u>					
470-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON DEPARTMENTAL	233,575.00	0.00	86,787.52	37.16	146,787.48
TOTAL EXPENDITURES	233,575.00	0.00	86,787.52	37.16	146,787.48
REVENUES OVER/(UNDER) EXPENDITURES	(2,500.00)	3,618.49	144,696.34		(147,196.34)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

480-Debt Service Fund 2024
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	108,250.00	1,670.67	105,522.89	97.48	2,727.11
TOTAL REVENUES	108,250.00	1,670.67	105,522.89	97.48	2,727.11
<u>EXPENDITURE SUMMARY</u>					
NON DEPARTMENTAL	108,050.00	0.00	34,025.00	31.49	74,025.00
TOTAL EXPENDITURES	108,050.00	0.00	34,025.00	31.49	74,025.00
REVENUES OVER/(UNDER) EXPENDITURES	200.00	1,670.67	71,497.89	(71,297.89)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

480-Debt Service Fund 2024

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON DEPARTMENTAL</u>					
<u>TAXES</u>					
480-4-60-4020 PENALTY AND INTEREST ON TAXES	200.00	124.76	282.06	141.03 (82.06)
480-4-60-4031 PROPERTY TAX - DEBT SERVICE FD	107,650.00	1,545.91	105,240.83	97.76	2,409.17
TOTAL TAXES	107,850.00	1,670.67	105,522.89	97.84	2,327.11
<u>MISCELLANEOUS REVENUE</u>					
480-4-60-4572 TRSF FROM WATER - PAY AGENT	400.00	0.00	0.00	0.00	400.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON DEPARTMENTAL	108,250.00	1,670.67	105,522.89	97.48	2,727.11
TOTAL REVENUES	108,250.00	1,670.67	105,522.89	97.48	2,727.11

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

480-Debt Service Fund 2024
 NON DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
480-5-60-5209 BOND PRINCIPAL - SERIES 2024	40,000.00	0.00	200.00	0.50	39,800.00
480-5-60-5210 BOND INTEREST - SERIES 2024	67,650.00	0.00	33,825.00	50.00	33,825.00
480-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	108,050.00	0.00	34,025.00	31.49	74,025.00
<u>CAPITAL OUTLAY</u>					
480-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON DEPARTMENTAL	108,050.00	0.00	34,025.00	31.49	74,025.00
TOTAL EXPENDITURES	108,050.00	0.00	34,025.00	31.49	74,025.00
REVENUES OVER/(UNDER) EXPENDITURES	200.00	1,670.67	71,497.89	(71,297.89)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

701-CAPITAL PROJECTS FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
NON-DEPARTMENTAL	1,000.00	39.43	888.43	88.84	111.57
TOTAL REVENUES	1,000.00	39.43	888.43	88.84	111.57
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	2,124,325.00	195.00	1,560,662.47	73.47	563,662.53
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,124,325.00	195.00	1,560,662.47	73.47	563,662.53
REVENUES OVER/(UNDER) EXPENDITURES	(2,123,325.00)	(155.57)	(1,559,774.04)		(563,550.96)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

701-CAPITAL PROJECTS FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
<u>UTILITY REVENUE</u>					
701-4-35-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
701-4-35-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	0.00	0.00	0.00	0.00	0.00
<u>OTHER REVENUE</u>					
701-4-35-4700 UNEXPENDED BAL TRNSF-WATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<u>NON-DEPARTMENTAL</u>					
<u>INVESTMENT INCOME</u>					
701-4-60-4401 INTEREST INCOME - GO BONDS	1,000.00	39.43	888.43	88.84	111.57
TOTAL INVESTMENT INCOME	1,000.00	39.43	888.43	88.84	111.57
<u>MISCELLANEOUS REVENUE</u>					
701-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
701-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
701-4-60-4579 TRANSFER IN FROM 2023 BOND	0.00	0.00	0.00	0.00	0.00
701-4-60-4581 TRANSF-IN FROM 2023 BOND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
701-4-60-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
701-4-60-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,000.00	39.43	888.43	88.84	111.57
TOTAL REVENUES	1,000.00	39.43	888.43	88.84	111.57

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

701-CAPITAL PROJECTS FUND
 CAPITAL IMPROVEMENTS

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
701-5-35-5221 NIXON/PLEASANT DRAINAGE PROJEC	0.00	0.00	0.00	0.00	0.00
701-5-35-5222 HUBBARD/HATLEY DRAINAGE PROJEC	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
701-5-35-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
701-5-35-5330 WATER CIP PACKAGES 1-4	2,124,325.00	195.00	1,560,662.47	73.47	563,662.53
TOTAL MISCELLANEOUS OTHER EXP	2,124,325.00	195.00	1,560,662.47	73.47	563,662.53
TOTAL CAPITAL IMPROVEMENTS	2,124,325.00	195.00	1,560,662.47	73.47	563,662.53

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

701-CAPITAL PROJECTS FUND
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
701-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
701-5-60-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
701-5-60-5304 BOND INTEREST	0.00	0.00	0.00	0.00	0.00
701-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
701-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
701-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
701-5-60-5460 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
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TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	2,124,325.00	195.00	1,560,662.47	73.47	563,662.53
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REVENUES OVER/(UNDER) EXPENDITURES	(2,123,325.00)	(155.57)	(1,559,774.04)		(563,550.96)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

702-DRAINAGE FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	40,900.00	500.00	14,301.00	34.97	26,599.00
TOTAL REVENUES	40,900.00	500.00	14,301.00	34.97	26,599.00
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	1,021,500.00	3,848.92	418,958.43	41.01	602,541.57
TOTAL EXPENDITURES	1,021,500.00	3,848.92	418,958.43	41.01	602,541.57
REVENUES OVER/(UNDER) EXPENDITURES	(980,600.00)	(3,348.92)	(404,657.43)		(575,942.57)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

702-DRAINAGE FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CHARGE FOR SERVICES					
702-4-35-4221 RSDP ZONE 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP ZONE 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP ZONE 2	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RSDP ZONE 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	900.00	0.00	0.00	0.00	900.00
LICENSE & PERMITS					
702-4-35-4309 Site Drainage Inspect Fee	0.00	0.00	0.00	0.00	0.00
702-4-35-4360 DRAINAGE REVIEW REVENUE	40,000.00	500.00	14,301.00	35.75	25,699.00
TOTAL LICENSE & PERMITS	40,000.00	500.00	14,301.00	35.75	25,699.00
MISCELLANEOUS REVENUE					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE					
702-4-35-4701 UNEXPENDED BAL TRNSF-WASTEWATE	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	40,900.00	500.00	14,301.00	34.97	26,599.00
TOTAL REVENUES	40,900.00	500.00	14,301.00	34.97	26,599.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

702-DRAINAGE FUND
 CAPITAL IMPROVEMENTS

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
702-5-35-5203 Final Site Drainage Inspection	0.00	0.00	0.00	0.00	0.00
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	412,996.00	325.00	36,684.94	8.88	376,311.06
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	560,504.00	455.00	353,149.82	63.01	207,354.18
702-5-35-5259 PROJECT MANAGEMENT	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	40,000.00	3,009.00	29,063.75	72.66	10,936.25
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	1,013,500.00	3,789.00	418,898.51	41.33	594,601.49
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	59.92	59.92	0.75	7,940.08
TOTAL CAPITAL OUTLAY	8,000.00	59.92	59.92	0.75	7,940.08
TOTAL CAPITAL IMPROVEMENTS	1,021,500.00	3,848.92	418,958.43	41.01	602,541.57
TOTAL EXPENDITURES	1,021,500.00	3,848.92	418,958.43	41.01	602,541.57
REVENUES OVER/(UNDER) EXPENDITURES	(980,600.00)	(3,348.92)	(404,657.43)		(575,942.57)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

800-WASTE WATER FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,026,054.00</u>	<u>91,925.88</u>	<u>553,336.22</u>	<u>53.93</u>	<u>472,717.78</u>
TOTAL REVENUES	<u>1,026,054.00</u>	<u>91,925.88</u>	<u>553,336.22</u>	<u>53.93</u>	<u>472,717.78</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,296,738.00</u>	<u>93,820.90</u>	<u>556,482.52</u>	<u>42.91</u>	<u>740,255.48</u>
TOTAL EXPENDITURES	<u>1,296,738.00</u>	<u>93,820.90</u>	<u>556,482.52</u>	<u>42.91</u>	<u>740,255.48</u>
REVENUES OVER/(UNDER) EXPENDITURES	(270,684.00)	(1,895.02)	(3,146.30)		(267,537.70)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

800-WASTE WATER FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>INVESTMENT INCOME</u>					
800-4-60-4400 INTEREST INCOME	10,000.00	1,110.94	6,762.69	67.63	3,237.31
800-4-60-4401 INTEREST INCOME-CHECKING	250.00	0.00	38.38	15.35	211.62
TOTAL INVESTMENT INCOME	10,250.00	1,110.94	6,801.07	66.35	3,448.93
<u>MISCELLANEOUS REVENUE</u>					
800-4-60-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
800-4-60-4579 Capital Lease Proceeds - Meter	0.00	0.00	0.00	0.00	0.00
800-4-60-4581 SALE OF VEHICLES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
800-4-60-4620 WASTEWATER	900,000.00	81,070.12	491,196.83	54.58	408,803.17
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
800-4-60-4629 GRINDER PUMP MAINT FEE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	903,500.00	81,070.12	491,196.83	54.37	412,303.17
<u>OTHER REVENUE</u>					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	14,144.00	1,565.30	6,261.20	44.27	7,882.80
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	49,077.12	50.00	49,082.88
800-4-60-4731 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	112,304.00	9,744.82	55,338.32	49.28	56,965.68
TOTAL NON-DEPARTMENTAL	1,026,054.00	91,925.88	553,336.22	53.93	472,717.78
TOTAL REVENUES	1,026,054.00	91,925.88	553,336.22	53.93	472,717.78

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

800-WASTE WATER FUND
 NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
800-5-60-5000 SALARY	242,361.00	18,180.87	129,202.68	53.31	113,158.32
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME/PLANNED OVERTIME	5,000.00	432.87	2,938.87	58.78	2,061.13
800-5-60-5007 STIPENDS/CERTIFICATIONS	17,000.00	588.58	3,215.88	18.92	13,784.12
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,250.00	0.00	1,255.20	55.79	994.80
800-5-60-5020 HEALTH INSURANCE	25,200.00	1,877.92	17,693.92	70.21	7,506.08
800-5-60-5030 WORKERS COMP INSURANCE	3,325.00	0.00	3,321.82	99.90	3.18
800-5-60-5035 SOCIAL SECURITY/MEDICARE	20,224.00	1,468.98	10,354.86	51.20	9,869.14
800-5-60-5040 UNEMPLOYMENT COMP INSUR	310.00	7.55	158.96	51.28	151.04
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	37,539.00	2,726.74	18,431.59	49.10	19,107.41
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	353,209.00	25,283.51	186,573.78	52.82	166,635.22
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	150.00	0.00	0.00	0.00	150.00
800-5-60-5125 TRAVEL	2,250.00	0.00	0.00	0.00	2,250.00
800-5-60-5130 UTILITIES	32,000.00	1,890.15	10,631.16	33.22	21,368.84
800-5-60-5140 TELEPHONE	1,700.00	0.00	141.69	8.33	1,558.31
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	255.28	25.53	744.72
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	35,000.00	428.18	16,785.09	47.96	18,214.91
800-5-60-5166 MAINTENANCE & REPAIRS	24,000.00	0.00	2,937.93	12.24	21,062.07
800-5-60-5167 ADMINISTRATIVE FEES	45,000.00	0.00	0.00	0.00	45,000.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	69,606.00	0.00	0.00	0.00	69,606.00
800-5-60-5171 EQUIPMENT	3,800.00	0.00	3,217.90	84.68	582.10
800-5-60-5172 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
800-5-60-5192 Electronic Meter Project	0.00	0.00	0.00	0.00	0.00
800-5-60-5193 METER REPLACEMENT	5,000.00	0.00	3,497.82	69.96	1,502.18
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	82.15	757.53	37.88	1,242.47
TOTAL SUPPLIES & OPERATION EXP	221,881.00	2,400.48	38,224.40	17.23	183,656.60
CONTRACTUAL SERVICES					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	20,000.00	0.00	0.00	0.00	20,000.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	8,165.00	40,825.00	41.67	57,155.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	45,000.00	15,559.39	34,177.75	75.95	10,822.25
800-5-60-5240 INSURANCE - PROP & GEN LIAB	434.00	0.00	434.00	100.00	0.00
800-5-60-5255 VEHICLE INSURANCE	1,967.00	0.00	2,237.28	113.74 (270.28)
800-5-60-5270 ENGINEERING SERVICES	2,000.00	0.00	1,575.00	78.75	425.00
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5277 LCRA WATER RIGHTS	0.00	0.00	1,000.00	0.00 (1,000.00)
800-5-60-5282 CAPITAL RECOVERY FEES-WASTEWAT	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	360,000.00	27,303.60	142,947.86	39.71	217,052.14

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2026

800-WASTE WATER FUND
NON-DEPARTMENTAL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	14,000.00	1,565.31	7,826.55	55.90	6,173.45
TOTAL CONTRACTUAL SERVICES	542,381.00	52,593.30	231,023.44	42.59	311,357.56
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	3,300.00	247.39	1,702.93	51.60	1,597.07
800-5-60-5305 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	436.79	1,262.04	12.62	8,737.96
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5347 DEBT SERVICE - INTEREST 2019 R	0.00	0.00	0.00	0.00	0.00
800-5-60-5350 TOOLS	1,500.00	0.00	104.80	6.99	1,395.20
800-5-60-5380 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	14,800.00	684.18	3,069.77	20.74	11,730.23
CAPITAL OUTLAY					
800-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
800-5-60-5461 TRANSFER TO WATER FUND	9,777.00	0.00	0.00	0.00	9,777.00
800-5-60-5462 UNEXPENDED BAL TRNSF-DRAINAGE	0.00	0.00	0.00	0.00	0.00
800-5-60-5490 PUBLIC WORKS LOAN PAYABLE	0.00	0.00	0.00	0.00	0.00
800-5-60-5492 AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5493 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	102,750.00	0.00	59,012.84	57.43	43,737.16
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	0.00	0.00	0.00
800-5-60-5498 Meters Fin Note - Debt Svc	51,440.00	12,859.43	38,578.29	75.00	12,861.71
TOTAL CAPITAL OUTLAY	164,467.00	12,859.43	97,591.13	59.34	66,875.87
TOTAL NON-DEPARTMENTAL	1,296,738.00	93,820.90	556,482.52	42.91	740,255.48
TOTAL EXPENDITURES	1,296,738.00	93,820.90	556,482.52	42.91	740,255.48
REVENUES OVER/ (UNDER) EXPENDITURES	(270,684.00)	(1,895.02)	(3,146.30)		(267,537.70)

Friends of the Park

CITY OF ROLLINGWOOD
FY 2025-2026

DONATIONS RECEIVED: ACCOUNT NO. 100-4-55-4556

<u>MONTH</u>	<u>YTD TOTAL</u>
OCT - MARCH	\$ 1,715.00

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: MARCH 31ST, 2026

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
500-1000	RCDC OPERATING CASH	352,832.44	
500-1005	TEXPOOL	530,977.33	
500-1100	DUE FROM CITY	15,912.86	
500-1350	SALES TAX RECEIVABLE	0.00	
500-1612	ACCUMULATED DEPRECIATION	(654.00)	
500-1750	PARK IMPROVEMENT PROJECT	<u>21,570.00</u>	
			<u>920,638.63</u>
TOTAL ASSETS			<u>920,638.63</u>
<u>LIABILITIES</u>			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	0.00	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<u>EQUITY</u>			
500-3000	FUND BALANCE-UNAPPROPRATED	794,272.51	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
500-3030	AMOUNTS TO BE PROVIDED FOR	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	<u>794,272.51</u>	
TOTAL REVENUE		126,366.12	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>126,366.12</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>920,638.63</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>920,638.63</u>

2025-2026

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 03/31/2026, 50% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 200,000	\$ 116,244	58%	\$ 100,520		116%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 20,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 210,000	\$ 126,366	60%	\$ 107,338		118%
EXPENDITURES	\$ 77,000	\$ -	0%	\$ -		#DIV/0!
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 108,000	\$ -	0%	\$ -		#DIV/0!

RECAP:	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
REVENUE	\$ 210,000	\$ 126,366	60%	\$ 107,338		118%
EXPENDITURES	\$ 205,000	\$ -	0%	\$ -		#DIV/0!

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

500-RCDC
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	210,000.00	17,577.98	126,366.12	60.17	83,633.88
TOTAL REVENUES	210,000.00	17,577.98	126,366.12	60.17	83,633.88
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED	77,000.00	0.00	0.00	0.00	77,000.00
ADDITIONAL NEW PROJECTS	108,000.00	0.00	0.00	0.00	108,000.00
TOTAL EXPENDITURES	205,000.00	0.00	0.00	0.00	205,000.00
REVENUES OVER/(UNDER) EXPENDITURES	5,000.00	17,577.98	126,366.12	(121,366.12)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

500-RCDC

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
<u>TAXES</u>					
500-4-90-4000 SALES TAX REVENUE	200,000.00	15,912.79	116,244.49	58.12	83,755.51
TOTAL TAXES	200,000.00	15,912.79	116,244.49	58.12	83,755.51
<u>INVESTMENT INCOME</u>					
500-4-90-4400 INTEREST INCOME	10,000.00	1,650.96	10,050.12	100.50 (50.12)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	14.23	71.51	0.00 (71.51)
TOTAL INVESTMENT INCOME	10,000.00	1,665.19	10,121.63	101.22 (121.63)
<u>MISCELLANEOUS REVENUE</u>					
500-4-90-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-PROJECT RELATED	210,000.00	17,577.98	126,366.12	60.17	83,633.88
TOTAL REVENUES	210,000.00	17,577.98	126,366.12	60.17	83,633.88

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2026

500-RCDC
ECONOMIC DEVELOPMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER NON-DEPARTMENTAL</u>					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	20,000.00	0.00	0.00	0.00	20,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	20,000.00	0.00	0.00	0.00	20,000.00
<hr/>					
TOTAL ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

500-RCDC
 NON-PROJECT RELATED

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	0.00	0.00	72,000.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	0.00	0.00	72,000.00
<u>MISCELLANEOUS OTHER EXP</u>					
500-5-90-5340 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL NON-PROJECT RELATED	77,000.00	0.00	0.00	0.00	77,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2026

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
50.00% OF FISCAL YEAR					
<u>MISCELLANEOUS OTHER EXP</u>					
500-5-95-5387 MOPAC LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	50,000.00	0.00	0.00	0.00	50,000.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	0.00	0.00	0.00	0.00	0.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL MISCELLANEOUS OTHER EXP	108,000.00	0.00	0.00	0.00	108,000.00
<u>CAPITAL OUTLAY</u>					
500-5-95-5490 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADDITIONAL NEW PROJECTS	108,000.00	0.00	0.00	0.00	108,000.00
TOTAL EXPENDITURES	205,000.00	0.00	0.00	0.00	205,000.00
REVENUES OVER/ (UNDER) EXPENDITURES	5,000.00	17,577.98	126,366.12	(121,366.12)



Invoice 11998

Date: April 9, 2026

2601 Forest Creek Dr.
 Round Rock, TX 78665
 512-246-1400
 www.crossroadsus.com

Bill To:
 City of Rollingwood
 403 Nixon Avenue
 Rollingwood, TX 78746

DESCRIPTION	Mar-26	
	Operations & Maintenance	
DESCRIPTION	AMOUNT	
Basic Service	\$	14,915.00
Lift Station	\$	5,879.19
Water Distribution	\$	11,348.24
Wastewater Collection	\$	-
Grinder Pump Issues	\$	5,391.75
Total	\$	37,534.18

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: MARCH 2026
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
BASIC SERVICE									
500152A	03/27/26	03/27/26	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
BASIC SERVICE SUBTOTAL									14,915.00
GRINDER PUMP ISSUES									
492086A	01/19/26	03/27/26	5100 ROLLINGWOOD DRIVE	GRINDER PUMP PROBLEM. ARRIVED AT HOME AND SPOKE WITH CUSTOMER TO LOCATE PANEL AND GRINDER. NOTICED OVERFLOW. EMAILED CUSTOMER SERVICE AND MAINTENANCE TO COME PUMP DOWN. SPOKE WITH CUSTOMER TO LIMIT USAGE UNTIL IT COULD BE PUMPED DOWN BY HYDRO SOURCE.	61.00	47.20	0.00	1,601.80	1,710.00
492417A	01/19/26	03/03/26	5100 ROLLINGWOOD DRIVE	GRINDER PUMP PROBLEM. GRINDER TANK FULL. RETRIEVED BARRELS FROM ROCKY RIVER LIFT STATION, PUMPED OUT TANK, AND ADVISED HOMEOWNER TO CONSERVE WATER.	495.70	230.80	28.75	0.00	755.25
493658A	02/02/26	03/06/26	115 LAURA LN	GRINDER PUMP PROBLEM. ARRIVED TO FIND STATION FULL. RETRIEVED BARRELS, PUMPED INTO ONE, NOTIFIED HOMEOWNER, AND SENT ISSUE TO HYDRO SOURCE.	208.00	230.80	28.75	0.00	467.55
493660A	02/02/26	03/06/26	4828 ROLLINGWOOD DRIVE	GRINDER PUMP PROBLEM. STATION WAS FULL ON ARRIVAL. PUMPED IT DOWN AFTER RETRIEVING TWO BARRELS FROM ROCKY RIVER LIFT STATION. REPAIRED BROKEN DISCHARGE BY REMOVING OLD THREADED CONNECTION, CUTTING REMAINING METAL, HEATING AND RETHREADING A NEW 1 1/4" MALE	444.50	384.00	41.37	0.00	869.87

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: MARCH 2026
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
GRINDER PUMP ISSUES									
				ADAPTER, AND REINSTALLING WITH PLUMBER'S PUTTY. RECONNECTED OUTSIDE DISCHARGE WITH PVC, RETURNED BARRELS, PUMPED STATION, AND CLEANED UP.					
493863A	02/02/26	03/17/26	115 LAURA LN	GRINDER PUMP PROBLEM. EMPTIED BARRELS, ALLOWED TANK TO DRAIN, THEN SECURED LID AND REPLACED MISSING MUSHROOM CAP.	155.50	115.40	105.23	0.00	376.13
494186A	02/04/26	03/17/26	115 LAURA LN	GRINDER PUMP PROBLEM. TRENCHED AND BURIED CABLE IN 1" PVC UNDER ANGLE IRON, CONNECTED TO PANEL, SECURED PANEL TO FENCE, AND BACKFILLED.	838.00	346.20	28.75	0.00	1,212.95
GRINDER PUMP ISSUES SUBTOTAL									5,391.75
LIFT STATION									
488847A	12/06/25	03/03/26	CORW - LS5 - VALE DR	HIGH LEVEL IN WET WELL - MANNUALLY PUMPED DOWN LEVEL.	1,536.60	613.60	0.00	0.00	2,150.20
490270A	12/31/25	03/15/26	CORW - LS2 - HATLEY DR	RMS REPORTED PROBLEM - THE DAILY WAS STUCK - THE DIALER AND FAC IS NOW NORMAL	236.40	94.40	0.00	0.00	330.80
490497A	12/30/25	03/16/26	CORW - LS2 - HATLEY DR	RMS REPORTED PROBLEM - GEN RUNNING MONITORED UNTIL NORMAL	66.50	0.00	0.00	0.00	66.50
490498A	12/31/25	03/16/26	CORW - LS2 - HATLEY DR	RMS REPORTED PROBLEM - POWER FAIL - MONITORED UNTIL NORMAL	66.50	0.00	0.00	0.00	66.50
497104A	02/27/26	03/03/26	CORW - LS3 - ALMARION WAY	FACILITY WORK COMPLETED. PUMP 2 WAS BLOWING BY. PULLED PUMP 2 AND	523.20	377.20	0.00	0.00	900.40

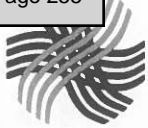
BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: MARCH 2026
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
LIFT STATION									
				RE SEATED IT ON TO ROLLING. TESTED PUMP AND NO LONGER BLOWING BY.					
497449A	03/03/26	03/04/26	CORW - LS1 - DELLANA LN	CHECKED CONTROL PANEL. RESPONDED TO LEVEL INDICATOR GIVING STRANGE READINGS. TESTED TRANSDUCER AND FOUND IT GOOD. CHECKED ALL CONNECTIONS AND FOUND SOME POOR CONNECTIONS. FIXED CONNECTIONS AND LEVEL INDICATOR STARTED GIVING CORRECT READINGS. TESTED PUMP FUNCTION. TESTED DC POWER. ALL IS WORKING PROPERLY.	355.00	234.60	28.75	0.00	618.35
498687A	03/13/26	03/23/26	CORW - LS1 - DELLANA LN	FACILITY WORK COMPLETED. RESPONDED TO HOUR METER NOT COUNTING. FOUND POWER GOING TO HOUR METER AND HOUR METER IS SPINNING, HOWEVER SOMETHING INTERNAL IS BROKEN. METER NOT COUNTING. PULLED INFO OFF METER TO ORDER NEW.	348.80	211.60	0.00	0.00	560.40
499383A	03/19/26	03/24/26	CORW - LS7 - NIXON DRIVE	FACILITY WORK COMPLETED. PULLED P1 DUE TO IT HAVING BAD LIFTING BELL. UNBOLTED OLD ONE AND REPLACED WITH NEW LIFTING BELL. RESET INTO WELL AND VERIFIED NO FLOW BY.	348.80	188.60	28.75	0.00	566.15
499385A	03/19/26	03/23/26	CORW - LS1 - DELLANA LN	FACILITY WORK COMPLETED. REPLACED OLD HOUR METER THAT WASN'T6 COUNTING WITH NEW HOUR METER. VERIFIED METER IS COUNTING.	348.80	188.60	82.49	0.00	619.89
LIFT STATION SUBTOTAL									5,879.19

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: MARCH 2026
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
WATER DISTRIBUTION									
490408A	12/26/25	03/16/26	2800 HATLEY DR	MET WITH CUSTOMER - IRRIGATION LEAK ON CITY - NOTIFIED STAFF	66.50	0.00	0.00	0.00	66.50
494188A	02/04/26	03/19/26	500 VALE ST	WATER SYSTEM WORK COMPLETE: EXPOSED AND VERIFIED TAP LINE: 1" POLY TO A 3/4" METER FEEDING A 1.5" SERVICE LINE. CUSTOMER REQUESTS UPGRADE TO 1.5" POLY.	260.50	115.40	0.00	0.00	375.90
497127A	01/24/26	03/03/26	IN DISTRICT ROLLINGWOOD	TOOK SPECIAL SAMPLE IN DISTRICT, DROPPED AT ONCOR.	183.00	94.40	0.00	0.00	277.40
498298A	03/10/26	03/13/26	IN DISTRICT ROLLINGWOOD	WATER SYSTEM WORK COMPLETE. CHECKED ALL PRVS IN DISTRICT PER MANAGERS REQUEST. RECORDED PRESSURE, TOOK PICTURES, AND SENT ALL INFORMATION TO MANAGERS. REPLACED 2X BROKEN GAUGES. CHECKED ALL PRVS WITH GUIDANCE AND DIRECTION FROM ROLLINGWOOD ENGINEER MR. BLACKBURN.	1,323.50	801.80	137.14	0.00	2,262.44
499405A	03/23/26	04/02/26	3013 HATLEY DR	NIXON/ HATLEY REPAIR FROM 3/20/26.	0.00	0.00	0.00	8,366.00	8,366.00
					WATER DISTRIBUTION SUBTOTAL				11,348.24
LABOR/EQUIPMENT/MATERIAL/SUBCON TOTALS					7,866.80	4,274.60	15,424.98	9,967.80	

GRAND TOTAL	37,534.18
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Crossroads

utility services

2601 Forest Creek Dr
Round Rock, TX 78665-1232

Statement #: 11998

Page 1

Statement

Month: MARCH 2026
Client: CITY OF ROLLINGWOOD
Statement Date: 04/09/26

<u>Work Category</u>	<u>Amount</u>
BASIC SERVICE	\$14,915.00
GRINDER PUMP ISSUES	\$5,391.75
LIFT STATION	\$5,879.19
WATER DISTRIBUTION	\$11,348.24
<hr/> <hr/>	
Total This Statement:	\$37,534.18
<hr/> <hr/>	

Invoice for Basic Service

Crossroads Utility Services

2601 Forest Creek Dr.
Round Rock, TX 78665
Phone: 281-620-3986
Fax:

Client:
CITY OF ROLLINGWOOD

Billing Cycle:
MARCH 2026

Operations Fee - Wastewater System \$8,165.00

Operations Fee - Water System \$6,750.00

Total BASIC SERVICE

 \$14,915.00

Crossroads Utility Services

Inv # 11998-2
BCycle MARCH 2026
SvrOrd# 492086
Page # 1

Invoice Date: 04/09/26 Department: SANITARY
District: CITY OF ROLLINGWOOD
Location: 5100 ROLLINGWOOD DRIVE
Reported By: FEIT GENE
Date Completed: 03/27/26

Telephone Number:
GRINDER PUMP ISSUES

Description of Work Performed:

GRINDER PUMP PROBLEM. ARRIVED AT HOME AND SPOKE WITH CUSTOMER TO LOCATE PANEL AND GRINDER. NOTICED OVERFLOW. EMAILED CUSTOMER SERVICE AND MAINTENANCE TO COME PUMP DOWN. SPOKE WITH CUSTOMER TO LIMIT USAGE UNTIL IT COULD BE PUMPED DOWN BY HYDRO SOURCE.

Description	Qty	Price	Amount
Subcontract			
HYDRO 16274	1.00	1,601.8005	1,601.80
Subcontract			1,601.80
Service Order Total:			1,601.80



INVOICE	#16274
SERVICE DATE	Mar 11, 2026
PAYMENT TERMS	Net 60
DUE DATE	May 18, 2026
AMOUNT DUE	\$1,392.87

CROSSROADS UTILITY SERVICES, LLC
 2601 FOREST CREEK DRIVE
 Round Rock, TX 78665

☎ (512) 246-1400
 ✉ invoicing@crossroadsus.com

SERVICE ADDRESS

5100 Rollingwood Dr OUT:GH588402 IN:GH751966
 West Lake Hills, TX 78746

CONTACT US

14 Applegate Cir
 Round Rock, TX 78665

☎ (512) 572-6188
 ✉ SERVICE@hydrosourcetx.com

INVOICE

PO#47094
 01/20/26 BB

On arrival breakers were on and station was at on level, pump was not running. I checked voltage and found that L2 was only getting 32 volts. I found that the main braker was flipped, each leg is run off a 20 amp braker. I flipped it back on and found no issue with voltage. The station was missing the mushroom cap, and was also next to a hill letting dirt and debris enter station. The equalizer is in factory position, EQD was dry and supply cable tested good. Continuity showed dead short from ground to everything. I pulled pump for repair and dropped in a RW spare and retested with voltage 247 and amps 6.0. I cleaned site and notified customer.

Services	qty	unit price	amount
SERVICE CALL	1.0	\$435.00	\$435.00
SERVICES - SHOP LABOR	2.5	\$145.00	\$362.50
Materials	qty	unit price	amount
SD-CTV2 - MUSHROOM VENT WITH ACTIVATED CARBON	1.0	\$50.00	\$50.00
SERVICE INVENTORY - SD-2083 - HOSE CLAMP, 7/16 INCH NYLON 2083 - HOSE CLAMP, 7/16 INCH NYLON	1.0	\$2.11	\$2.11
SERVICE INVENTORY - SD-3212 - CORD GRIP, 1/2 INCH NPT W/ O-RING	1.0	\$16.76	\$16.76
SERVICE INVENTORY - SD-7290 - PRESSURE SWITCH, ON/OFF W/ O-RINGS	1.0	\$73.12	\$73.12
SERVICE INVENTORY - SD-7291 - PRESSURE SWITCH, ALARM W/ O-RINGS	1.0	\$73.12	\$73.12

INVENTORY - SD-7115 - FLG TERMINAL, 18 GA	7.0	\$0.79	\$5.5
SERVICE INVENTORY - SD-6203 - SEAL, LEVEL SENSING HOUSING, EXTREME	1.0	\$4.16	\$4.16
SERVICE INVENTORY - SD-6202-2 - O-RING, CASTING 4.975 X 5.525, QTY-2	1.0	\$6.90	\$6.90
SERVICE INVENTORY - SD-3125 - LOCKNUT, 5/16, SS, QTY-3	1.0	\$3.95	\$3.95
SERVICE INVENTORY - SD-1260 - CORE CABLE ASSEMBLY, 7', HARDWIRED	1.0	\$260.67	\$260.67
SERVICE INVENTORY - SD-8203 - STATOR/LINER ASSY, EXTREME	1.0	\$99.05	\$99.05

Subtotal \$1,392.87

Job Total \$1,392.87

Amount Due \$1,392.87

Thank you for your business. Please contact us with any questions or concerns.

See our Terms & Conditions

Crossroads Utility Services

Inv # 11998-3
BCycle MARCH 2026
SvrOrd# 492417
Page # 1

Invoice Date: 04/09/26 Department: SANITARY
District: CITY OF ROLLINGWOOD
Location: 5100 ROLLINGWOOD DRIVE
Reported By: FEIT GENE
Date Completed: 03/03/26

Telephone Number:
GRINDER PUMP ISSUES

Description of Work Performed:

GRINDER PUMP PROBLEM. GRINDER TANK FULL. RETRIEVED BARRELS FROM ROCKY RIVER LIFT STATION, PUMPED OUT TANK, AND ADVISED HOMEOWNER TO CONSERVE WATER.

Description	Qty	Price	Amount
Material			
TIER 1 MATERIALS	1.00	28.7500	28.75
			28.75
		Service Order Total:	28.75

Crossroads Utility Services

Inv # 11998-4
BCycle MARCH 2026
SvrOrd# 493658
Page # 1

Invoice Date: 04/09/26 Department: SANITARY
District: CITY OF ROLLINGWOOD
Location: 115 LAURA LN
Reported By: VARNER RODNEY
Date Completed: 03/06/26

Telephone Number:
GRINDER PUMP ISSUES

Description of Work Performed:

GRINDER PUMP PROBLEM. ARRIVED TO FIND STATION FULL. RETRIEVED BARRELS, PUMPED INTO ONE, NOTIFIED HOMEOWNER, AND SENT ISSUE TO HYDRO SOURCE.

Description	Qty	Price	Amount
Material			
TIER 1 MATERIALS	1.00	28.7500	28.75
			28.75
		Service Order Total:	28.75

Crossroads Utility Services

Inv # 11998-5
BCycle MARCH 2026
SvrOrd# 493660
Page # 1

Invoice Date: 04/09/26 Department: SANITARY
District: CITY OF ROLLINGWOOD
Location: 4828 ROLLINGWOOD DRIVE
Reported By: OPIELA PAMELA
Date Completed: 03/06/26

Telephone Number:
GRINDER PUMP ISSUES

Description of Work Performed:

GRINDER PUMP PROBLEM. STATION WAS FULL ON ARRIVAL. PUMPED IT DOWN AFTER RETRIEVING TWO BARRELS FROM ROCKY RIVER LIFT STATION. REPAIRED BROKEN DISCHARGE BY REMOVING OLD THREADED CONNECTION, CUTTING REMAINING METAL, HEATING AND RETHREADING A NEW 1 1/4" MALE ADAPTER, AND REINSTALLING WITH PLUMBER'S PUTTY. RECONNECTED OUTSIDE DISCHARGE WITH PVC, RETURNED BARRELS, PUMPED STATION, AND CLEANED UP.

Description	Qty	Price	Amount
Material			
1-1/4" SCH40 PVC MIP ADAPTER	2.00	0.4945	0.99
1-1/4" SCH40 PVC 90	2.00	1.4835	2.97
1-1/4" SCH40 PVC 45 ELL	1.00	2.2310	2.23
1 1/4" SCH 80 UNION 897-375-012	1.00	20.7000	20.70
1 1/4" PVC PIPE SCH40 991760	1.00	1.2420	1.24
PIPE THREAD SEALANT 96RSQTT	1.00	2.8750	2.88
PRIMER & GLUE 452387	1.00	2.8750	2.88
GLOVEWORKS HD XL GLOVES	6.00	0.5750	3.45
RAGS 509267	1.00	4.0250	4.03
Material			41.37
Service Order Total:			41.37

Crossroads Utility Services

Inv # 11998-6
BCycle MARCH 2026
SvrOrd# 493863
Page # 1

Invoice Date: 04/09/26 **Department:** SANITARY
District: CITY OF ROLLINGWOOD
Location: 115 LAURA LN
Reported By: VARNER RODNEY

Telephone Number:
 GRINDER PUMP ISSUES

Date Completed: 03/17/26

Description of Work Performed:

GRINDER PUMP PROBLEM. EMPTIED BARRELS, ALLOWED TANK TO DRAIN, THEN SECURED LID AND REPLACED MISSING MUSHROOM CAP.

Description	Qty	Price	Amount
Material			
GLOVEWORKS HD XL GLOVES	4.00	0.5750	2.30
RAGS 509267	1.00	4.0250	4.03
GRINDER CAP (MUSHROOM CAP) PB0739G01-1	1.00	98.9000	98.90
Material			105.23
Service Order Total:			105.23

Crossroads Utility Services

Inv # 11998-7
BCycle MARCH 2026
SvrOrd# 494186
Page # 1

Invoice Date: 04/09/26 **Department:** SANITARY
District: CITY OF ROLLINGWOOD
Location: 115 LAURA LN
Reported By: VARNER RODNEY
Date Completed: 03/17/26

Telephone Number:
GRINDER PUMP ISSUES

Description of Work Performed:

GRINDER PUMP PROBLEM. TRENCHED AND BURIED CABLE IN 1" PVC UNDER ANGLE IRON, CONNECTED TO PANEL, SECURED PANEL TO FENCE, AND BACKFILLED.

Description	Qty	Price	Amount
Material			
TIER 1 MATERIALS	1.00	28.7500	28.75
Material			28.75
		Service Order Total:	28.75

Crossroads Utility Services

Inv # 11998-8
BCycle MARCH 2026
SvrOrd# 497449
Page # 1

Invoice Date: 04/09/26 Department: ELECTRICAL TECH

District: CITY OF ROLLINGWOOD

Location: CORW - LS1 - DELLANA LN

Reported By:

Telephone Number:

LIFT STATION

Date Completed: 03/04/26

Description of Work Performed:

CHECKED CONTROL PANEL. RESPONDED TO LEVEL INDICATOR GIVING STRANGE READINGS. TESTED TRANSDUCER AND FOUND IT GOOD. CHECKED ALL CONNECTIONS AND FOUND SOME POOR CONNECTIONS. FIXED CONNECTIONS AND LEVEL INDICATOR STARTED GIVING CORRECT READINGS. TESTED PUMP FUNCTION. TESTED DC POWER. ALL IS WORKING PROPERLY.

Description	Qty	Price	Amount
Material			
TIER 1 MATERIALS	1.00	28.7500	28.75
			Material
			28.75
		Service Order Total:	28.75

Crossroads Utility Services

Inv # 11998-9
BCycle MARCH 2026
SvrOrd# 499383
Page # 1

Invoice Date: 04/09/26 Department: FACILITIES

District: CITY OF ROLLINGWOOD

Location: CORW - LS7 - NIXON DRIVE

Reported By:

Telephone Number:

LIFT STATION

Date Completed: 03/24/26

Description of Work Performed:

FACILITY WORK COMPLETED. PULLED P1 DUE TO IT HAVING BAD LIFTING BELL. UNBOLTED OLD ONE AND REPLACED WITH NEW LIFTING BELL. RESET INTO WELL AND VERIFIED NO FLOW BY.

Description	Qty	Price	Amount
Material			
TIER 1 MATERIALS	1.00	28.7500	28.75
Material			28.75
Service Order Total:			28.75

Crossroads Utility Services

Inv # 11998-10
BCycle MARCH 2026
SvrOrd# 499385
Page # 1

Invoice Date: 04/09/26 Department: FACILITIES

District: CITY OF ROLLINGWOOD

Location: CORW - LS1 - DELLANA LN

Reported By:

Telephone Number:

LIFT STATION

Date Completed: 03/23/26

Description of Work Performed:

FACILITY WORK COMPLETED. REPLACED OLD HOUR METER THAT WASN'T6 COUNTING WITH NEW HOUR METER. VERIFIED METER IS COUNTING.

Description	Qty	Price	Amount
Material			
HOUR METER	1.00	53.7395	53.74
TIER 1 MATERIALS	1.00	28.7500	28.75
Material			82.49
Service Order Total:			82.49

Crossroads Utility Services

Inv # 11998-11
BCycle MARCH 2026
SvrOrd# 498298
Page # 1

Invoice Date: 04/09/26 Department: OTHER

District: CITY OF ROLLINGWOOD

Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:

WATER DISTRIBUTION

Date Completed: 03/13/26

Description of Work Performed:

WATER SYSTEM WORK COMPLETE. CHECKED ALL PRVS IN DISTRICT PER MANAGERS REQUEST. RECORDED PRESSURE, TOOK PICTURES, AND SENT ALL INFORMATION TO MANAGERS. REPLACED 2X BROKEN GAUGES. CHECKED ALL PRVS WITH GUIDANCE AND DIRECTION FROM ROLLINGWOOD ENGINEER MR. BLACKBURN.

Description	Qty	Price	Amount
Material			
TIER 1 MATERIALS	1.00	28.7500	28.75
0-200 PSI OIL FILLED GAUGES	1.00	108.3875	108.39
Material			137.14
Service Order Total:			137.14

Crossroads Utility Services

Inv # 11998-12
BCycle MARCH 2026
SvrOrd# 499405
Page # 1

Invoice Date: 04/09/26 Department: EXCAVATIONS
District: CITY OF ROLLINGWOOD
Location: 3013 HATLEY DR
Reported By: LANGFORD RODNEY
Date Completed: 04/02/26

Telephone Number:
WATER DISTRIBUTION

Description of Work Performed:
NIXON/ HATLEY REPAIR FROM 3/20/26.

Description	Qty	Price	Amount
Subcontract			
LOZADA 2297	1.00	8,366.0000	8,366.00
Subcontract			8,366.00
Service Order Total:			8,366.00

INVOICE

Lozada Services LLC
112 Oak Grove Cir
Dale, TX 78616

gina@lozadaservicesllc.com
+1 (512) 736-9548



Lozada Services LLC

Bill to

Crossroads Utility Services, LLC
2601 Forest creek Dr
Round Rock, TX 78665 US

Ship to

Crossroads Utility Services, LLC
2601 Forest creek Dr
Round Rock, TX 78665 US

Invoice details

PO#: 48406

Invoice no.: 2297
Terms: Due on receipt
Invoice date: 03/24/2026
Due date: 03/24/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	03/20/2026	Services	3011 Hatley Dr. - Emergency water stoppage, no pressure in the line. Following 1 1/2" service, blue poly. Dug 5 feet deep x 9 feet long x 3 feet wide. Found the main, cut 1 1/2" poly in front of the corporation, still no water. Decision was made to dig in the main across the street. Dug 4 feet deep x 6 feet wide x 7 feet long. Replaced the service with new poly, installed 10 feet of 1 1/2" poly, two (2) 1 1/2" 90's, one (!) 1 1/2" x 3/4" U Branch, two (2) 3/4" angle stops, five (5) 1 1/2" inserts, bury with 1 yard of pea gravel, pushed dirt in the hole. Across the street, used 2 yards of pea gravel, 1 yard of road base. Loaded up extra dirt and asphalt in Crossroads dump truck.	1	\$8,366.00	\$8,366.00

Ways to pay



Total **\$8,366.00**

Overdue 03/24/2026

Note to customer

Crossroads provided all fittings, gravel and road base.

[View and pay](#)



City of Rollingwood
 ATTN: Alun Thomas
 403 Nixon
 Rollingwood, Texas 78746

Invoice Date 04/09/26
 Invoice No. 2603020

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 33,847.75	March 2026
0924	Rollingwood Water CIP Pkg 1-4	\$ 2,831.50	March 2026
1047	Rollingwood LCRA Water Rights Application	\$ 3,885.50	March 2026
Total this Invoice		\$ 40,564.75	



Client: City of Rollingwood
Invoice No.: 2603020
Project Description: General Engineering Services
Project Reporting Period: February 28, 2026, to March 27, 2026
Project Manager: Maritza A. Almada, PE

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

Lochner Task No.	Project Address	Status	Date Returned
464	4905 South Crest	Drainage Review 1 - Returned	02/22/26
465	203 Wallis	Drainage Review 1 - Returned	03/03/26
421	303 Pleasant	Drainage Review - Accepted	03/06/26
466	2409 Vance	New Residential & New Pool Review 1 -	03/10/26
421	303 Pleasant	Drainage Revision 1 Review 1 - Accepted	03/06/26
461	3217 Pickwick	New Addition Review 1 - Returned	03/24/26
321	104 Riley	Pre-Development Coordination	n/a
426	3019 Hatley	Drainage Revision 2 Review 1 -	03/24/26
467	4901 Timberline	In Review	-
468	2403 Bettis	In Review	-
466	2409 Vance	Drainage Review 2 - In Review	-

b. Residential Stormwater Discharge Permit (RSDP)

Lochner Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

Lochner Task No.	Project Address	Status	Date Returned
441	3205 Pickwick	Drainage Observation -	
	5 Timberline Dr	Drainage Observation -	

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project in construction. Work in progress includes construction of storm drain on Almarion Way and Hubbard. Hubbard-Hutley final drainage modifications in progress.	Anticipated completion in February 2026.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Work in progress includes mill and overlay of pavement. Installed safety grate at storm drain headwall Project completion anticipated by Dec. 2025.	Anticipated completion in February 2026.
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3M bond to fund improvements to the city's water system as identified in the City's Water Capital Improvements Plan (CIP).	Project is in construction and nearing completion.	Construction is completed, awaiting final drainage modifications to the Hubbard-Hatley project.

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	General coordination with City staff regarding engineering services, monthly report preparation and attendance of meeting, as requested.	On-Going. Bi-weekly meetings	Ongoing Coordination.
Development Services	Coordination with City staff regarding on-going development services.	On-going for developments.	
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2025 calendar year.	2024 Stormwater Management Program was Approved by TCEQ on 09/05/2025.	Present to City Council next year. Continue tracking Storm Water Management Plan.
Water Rights Application (LCRA)	City is applying to secure their own water rights with LCRA, as they currently have a wholesale agreement through the City of Austin.	Presented at City Council on 08/20/2025 and resubmitted to LCRA.	The City has the updated application and will mail to LCRA.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	Inactive.	
Drainage Issue at Vale and Bettis	<p>City requests to review the drainage issue at Vale and Bettis and provide recommendations for next steps.</p> <p>Drainage issue: Roadway defects along Vale create a low point in the roadway resulting in ponding and overtopping onto private property. Objective is to identify measures to eliminate unintended ponding and reestablish the roadway's hydraulic function.</p>	Lochner evaluated 2 potential solutions including limited reconstruction and a more extensive full intersection reconstruction. Ongoing coordination.	

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	<p>The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.</p> <p>Lochner attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	<p>Inactive.</p> <p>Continue to monitor progress. Have not received any recent updates.</p>	



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

April 6, 2026
 Project No: KFA000764
 Invoice No: 2603020

Alun Thomas
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project KFA000764 Rollingwood General Engineering Services

Professional Services from February 28, 2026 to March 27, 2026

Task	00100	General Engineering	Hours	Rate	Amount
Professional Personnel					
Acosta, Shelby			1.00	138.00	138.00
Almada, Maritza			25.00	179.00	4,475.00
Brandon, Bernard			9.00	275.00	2,475.00
Martinez, Christy			.50	105.00	52.50
Martinez, Marlo			.25	105.00	26.25
Oneal, Michael			4.00	210.00	840.00
Salinas, Abe			.50	360.00	180.00
	Totals		40.25		8,186.75
	Total Labor				8,186.75
				Total this Task	\$8,186.75

Task	00101	Development Services	Hours	Rate	Amount
Professional Personnel					
Rodriguez, Zane			12.75	168.00	2,142.00
	Totals		12.75		2,142.00
	Total Labor				2,142.00
				Total this Task	\$2,142.00

Task	00102	Water	Hours	Rate	Amount
Professional Personnel					
Ballard, Victoria			21.00	142.00	2,982.00
Blackburn, Gregory			17.00	275.00	4,675.00
Williams, Philip			5.50	179.00	984.50
	Totals		43.50		8,641.50
	Total Labor				8,641.50
				Total this Task	\$8,641.50

Task	00106	Drainage	Hours	Rate	Amount
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Professional Personnel

	Hours	Rate	Amount	
Salinas, Abe	8.50	360.00	3,060.00	
Totals	8.50		3,060.00	
Total Labor				3,060.00
				Total this Task
				\$3,060.00

Task 00300 Drainage Reviews General

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	275.00	275.00	
Totals	1.00		275.00	
Total Labor				275.00
				Total this Task
				\$275.00

Task 00321 DR-104 Riley Road

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	5.00	179.00	895.00	
Brandon, Bernard	1.50	275.00	412.50	
Totals	6.50		1,307.50	
Total Labor				1,307.50
				Total this Task
				\$1,307.50

Task 00329 DR-304 Vale

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	2.00	179.00	358.00	
Totals	2.00		358.00	
Total Labor				358.00
				Total this Task
				\$358.00

Task 00332 DR-104 Riley Rd

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.50	275.00	412.50	
Salinas, Abe	.50	360.00	180.00	
Totals	2.00		592.50	
Total Labor				592.50
				Total this Task
				\$592.50

Task 00399 DR - 5 Timberline Ridge

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.50	179.00	268.50	
Brandon, Bernard	1.00	275.00	275.00	
Totals	2.50		543.50	
Total Labor				543.50
				Total this Task
				\$543.50

Task 00421 DR - 302 Inwood [New Pool]

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.50	179.00	268.50	
Totals	1.50		268.50	
Total Labor				268.50
				Total this Task \$268.50

Task 00422 DR - 303 Pleasant

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	2.00	179.00	358.00	
Rodriguez, Zane	.75	168.00	126.00	
Totals	2.75		484.00	
Total Labor				484.00
				Total this Task \$484.00

Task 00426 DR - 3019 Hatley

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	3.00	179.00	537.00	
Brandon, Bernard	1.00	275.00	275.00	
Totals	4.00		812.00	
Total Labor				812.00
				Total this Task \$812.00

Task 00441 3205 Pickwick (Drainage)

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	3.50	179.00	626.50	
Totals	3.50		626.50	
Total Labor				626.50
				Total this Task \$626.50

Task 00461 3217 Pickwick Lane (Drainage)

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.00	179.00	179.00	
Brandon, Bernard	.50	275.00	137.50	
Totals	1.50		316.50	
Total Labor				316.50
				Total this Task \$316.50

Task 00464 4905 South Crest (Drainage)

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	3.50	179.00	626.50	
Brandon, Bernard	1.00	275.00	275.00	
Totals	4.50		901.50	
Total Labor				901.50

Total this Task \$901.50

Task 00465 203 Wallis (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	4.75	179.00	850.25	
Brandon, Bernard	1.00	275.00	275.00	
Totals	5.75		1,125.25	
Total Labor				1,125.25
				Total this Task \$1,125.25

Task 00466 2409 Vance (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	8.75	179.00	1,566.25	
Brandon, Bernard	1.50	275.00	412.50	
Totals	10.25		1,978.75	
Total Labor				1,978.75
				Total this Task \$1,978.75

Task 00467 4901 Timberline (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.00	179.00	179.00	
Totals	1.00		179.00	
Total Labor				179.00
				Total this Task \$179.00

Task 00468 2403 Bettis (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	3.00	179.00	537.00	
Totals	3.00		537.00	
Total Labor				537.00
				Total this Task \$537.00

Task 00624 ZR-104 Riley Road
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	3.75	168.00	630.00	
Totals	3.75		630.00	
Total Labor				630.00
				Total this Task \$630.00

Task 00743 4905 South Crest (Zoning)
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	2.50	168.00	420.00	
Totals	2.50		420.00	
Total Labor				420.00

Total this Task \$420.00

Task 00745 2409 Vance (Zoning)
Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	2.75	168.00	462.00
Totals	2.75		462.00
Total Labor			462.00

Total this Task \$462.00

Total this Phase \$33,847.75

Total this Invoice \$33,847.75

Outstanding Invoices

Number	Date	Balance
2602033	3/9/2026	7,922.25
Total		7,922.25

Total Now Due \$41,770.00

	Current	Prior	Total
Billings to Date	33,847.75	1,137,868.51	1,171,716.26

Billing Backup

Monday, April 6, 2026

K Friese & Associates, LLC

Invoice 2603020 Dated 4/6/2026

12:38:33 PM

Project KFA000764 Rollingwood General Engineering Services

Task 00100 General Engineering

Professional Personnel

			Hours	Rate	Amount
Acosta, Shelby	3/27/2026	Vale & bettis exhibit edits	1.00	138.00	138.00
Almada, Maritza	2/27/2026	Project Planning	1.00	179.00	179.00
Almada, Maritza	3/2/2026	Vale/Bettis Study with Latest Survey	4.50	179.00	805.50
Almada, Maritza	3/4/2026	Progress Reports + Coordination w/Accounting Vale/Bettis Study with Latest Survey	5.00	179.00	895.00
Almada, Maritza	3/9/2026	Invoices + Coordination setting up documents for QC	2.00	179.00	358.00
Almada, Maritza	3/11/2026	Bettis & Vale QC meeting w/Mike	2.00	179.00	358.00
Almada, Maritza	3/17/2026	Updating Progress Report Project Review w/Vicki check-in w/QC	2.50	179.00	447.50
Almada, Maritza	3/18/2026	coordination	1.00	179.00	179.00
Almada, Maritza	3/19/2026	Project Review w/Abe misc coordination	2.00	179.00	358.00
Almada, Maritza	3/20/2026	Vale & Bettis Updates per QC comments	2.00	179.00	358.00
Almada, Maritza	3/23/2026	team coordination + PM deltek updates	.50	179.00	89.50
Almada, Maritza	3/26/2026	Plan Updates Vale&Bettis QC comments + Exhibit	2.50	179.00	447.50
Brandon, Bernard	2/27/2026	Email correspondence and internal coordination Task 466 2409 Vance Drainage Review 1 (1-hr)	2.00	275.00	550.00
Brandon, Bernard	3/6/2026	Email correspondenc and internal coordination	1.00	275.00	275.00
Brandon, Bernard	3/12/2026	Email correspondence and internal coordination	1.00	275.00	275.00
Brandon, Bernard	3/20/2026	Email correspondence and internal coordination	2.00	275.00	550.00
Brandon, Bernard	3/23/2026	Bradley Office Village Comment meeting	.50	275.00	137.50
Brandon, Bernard	3/24/2026	Task 468 2403 Bettis New Addition Review 1 QC (0.5-hr)	.50	275.00	137.50
Brandon, Bernard	3/27/2026	Email correspondence and internal coordination	2.00	275.00	550.00
Martinez, Christy	3/10/2026	Monthly invoicing	.50	105.00	52.50
Martinez, Marlo	3/17/2026	project audit	.25	105.00	26.25

KFA000764

Rollingwood General Engineering Services

Invoice

2603020

Oneal, Michael	3/11/2026	.50	210.00	105.00	
Vale/Bettis Review Intro					
Oneal, Michael	3/16/2026	2.50	210.00	525.00	
Review & Comment on approach and calcs					
Oneal, Michael	3/17/2026	1.00	210.00	210.00	
Review & Comment on approach and calcs					
Salinas, Abe	3/19/2026	.50	360.00	180.00	
Project administration					
Totals		40.25		8,186.75	
Total Labor					8,186.75
				Total this Task	\$8,186.75

Task 00101 Development Services

Professional Personnel

		Hours	Rate	Amount	
Rodriquez, Zane	2/23/2026	.75	168.00	126.00	
intake and organization of files for zoning and drainage review					
Rodriquez, Zane	3/9/2026	.75	168.00	126.00	
intake and organization of files for zoning and drainage review					
Rodriquez, Zane	3/9/2026	1.00	168.00	168.00	
Review of plans					
Rodriquez, Zane	3/11/2026	1.00	168.00	168.00	
updates to template letter for equipment code revisions and other changes					
Rodriquez, Zane	3/13/2026	.50	168.00	84.00	
additional file intake and coordination					
Rodriquez, Zane	3/16/2026	.75	168.00	126.00	
intake and organization of files for drainage and zoning review					
Rodriquez, Zane	3/18/2026	.50	168.00	84.00	
file download coordination for missing files					
Rodriquez, Zane	3/19/2026	.75	168.00	126.00	
zoning consulting email					
Rodriquez, Zane	3/23/2026	1.00	168.00	168.00	
intake and organization for drainage and zoning review					
Rodriquez, Zane	3/23/2026	2.50	168.00	420.00	
Review of plans (4901 Timberline)					
Rodriquez, Zane	3/24/2026	.75	168.00	126.00	
zoning consultant email					
Rodriquez, Zane	3/25/2026	.50	168.00	84.00	
intake and organization for drainage and zoning review					
Rodriquez, Zane	3/25/2026	2.00	168.00	336.00	
Review of plans (2403 Bettis)					
Totals		12.75		2,142.00	
Total Labor					2,142.00
				Total this Task	\$2,142.00

Task 00102 Water

Professional Personnel

		Hours	Rate	Amount	
Ballard, Victoria	2/23/2026	.50	142.00	71.00	
Data collection for Crossroads					
Ballard, Victoria	2/25/2026	1.00	142.00	142.00	

	Timberline water pressure modeling; prv settings				
Ballard, Victoria	3/5/2026	2.00	142.00	284.00	
	4807 Timberline pressure issues research, model updates, coordination				
Ballard, Victoria	3/16/2026	3.00	142.00	426.00	
	modeling water system; asbuilts research, prep meeting for upcoming site visit				
Ballard, Victoria	3/18/2026	4.50	142.00	639.00	
	Site visit with PW and Crossroads regarding 4807 Timberline PPressure issues; as built comparisons to field verified open/ shut valves				
Ballard, Victoria	3/19/2026	4.00	142.00	568.00	
	RECORD DRAWINGS CORRECTIONS; GIS PACKAGE PREP FOR CITY				
Ballard, Victoria	3/24/2026	2.00	142.00	284.00	
	GIS CAD changes and submittal				
Ballard, Victoria	3/25/2026	4.00	142.00	568.00	
	Pressure issues exhibit including valves to be investigated/ opened/ closed; 2012-2013 8" waterline installation - Timberline review				
Blackburn, Gregory	2/24/2026	1.00	275.00	275.00	
	Information for Crossroads				
Blackburn, Gregory	2/25/2026	.50	275.00	137.50	
	Water system pressure issues, coordination				
Blackburn, Gregory	2/26/2026	1.00	275.00	275.00	
	Water system pressure issues, coordination				
Blackburn, Gregory	3/4/2026	1.00	275.00	275.00	
	Low pressure issues, coordination, TCEQ NOV				
Blackburn, Gregory	3/6/2026	2.00	275.00	550.00	
	Timerbline pressure issues, coordination				
Blackburn, Gregory	3/9/2026	1.00	275.00	275.00	
	Low pressure issues, city coordination				
Blackburn, Gregory	3/10/2026	1.00	275.00	275.00	
	Low pressure issues, city coordination				
Blackburn, Gregory	3/11/2026	1.50	275.00	412.50	
	Low pressure issues, city coordination, PRV settings and coordination				
Blackburn, Gregory	3/16/2026	1.00	275.00	275.00	
	Low pressure issues, field visit prep, data review				
Blackburn, Gregory	3/18/2026	2.00	275.00	550.00	
	Low pressure issues, site visit, pressure testing, coordination				
Blackburn, Gregory	3/19/2026	.50	275.00	137.50	
	Low pressure with city				
Blackburn, Gregory	3/23/2026	1.00	275.00	275.00	
	Low pressures issues, coordination				
Blackburn, Gregory	3/25/2026	3.50	275.00	962.50	
	Low pressures issues, Crossroads information/coordination, city council meeting/prep				
Williams, Philip	3/20/2026	2.00	179.00	358.00	
	TWDB water loss audit coordination				
Williams, Philip	3/23/2026	.50	179.00	89.50	
	revised Exhibit G and coordination				
Williams, Philip	3/25/2026	2.50	179.00	447.50	
	Rollingwood City Council meeting, prep, discussion, and coordination for WCP and DCP approval				
Williams, Philip	3/27/2026	.50	179.00	89.50	
	WCP and DCP filing with TWDB and TCEQ coordination				
	Totals	43.50		8,641.50	
	Total Labor				8,641.50
				Total this Task	\$8,641.50

Task 00106 Drainage

Professional Personnel

		Hours	Rate	Amount
Salinas, Abe	3/4/2026	.50	360.00	180.00
	Discuss/respond to Hubbard Hatley questions related to outfall configuration			
Salinas, Abe	3/9/2026	3.00	360.00	1,080.00
	Hubbard Hatley - Almarion Way address property owner drainage concerns			
Salinas, Abe	3/19/2026	.50	360.00	180.00
	Almarion Way outfall memo			
Salinas, Abe	3/24/2026	4.50	360.00	1,620.00
	Almarion Way - observe installation and concrete pour			
	Totals	8.50		3,060.00
	Total Labor			3,060.00

Total this Task \$3,060.00

Task 00300 Drainage Reviews General

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	3/5/2026	1.00	275.00	275.00
	303 Pleasant Revision 1 QC and Acceptance Letter (1.0-hr)			
	Totals	1.00		275.00
	Total Labor			275.00

Total this Task \$275.00

Task 00321 DR-104 Riley Road

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/24/2026	1.50	179.00	268.50
	Preparing for 104 Riley Pre-Development Meeting			
Almada, Maritza	2/25/2026	1.50	179.00	268.50
	104 Riley Pre-Development Meeting + Internal discussion			
Almada, Maritza	3/6/2026	2.00	179.00	358.00
	104 Riley Post Meeting Questions + Internal Coordination			
Brandon, Bernard	3/4/2026	.50	275.00	137.50
	New Construction Permits for 104 Riley Rd			
Brandon, Bernard	3/6/2026	1.00	275.00	275.00
	New Construction Permits for 104 Riley Rd			
	Totals	6.50		1,307.50
	Total Labor			1,307.50

Total this Task \$1,307.50

Task 00329 DR-304 Vale

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	3/6/2026	2.00	179.00	358.00

304 Vale Questions + Coordination

Totals

2.00

358.00

Total Labor

358.00

Total this Task

\$358.00

Task 00332 DR-104 Riley Rd

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	2/25/2026	1.50	275.00	412.50
104 Riley Road Pre-Development Meeting and Follow-up				
Salinas, Abe	2/25/2026	.50	360.00	180.00
Pre-Development meeting				
Totals		2.00		592.50
Total Labor				592.50

Total this Task

\$592.50

Task 00399 DR - 5 Timberline Ridge

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	3/3/2026	1.50	179.00	268.50
Updating Drainage Observation Report				
Brandon, Bernard	2/23/2026	.50	275.00	137.50
Task 399 5 Timberline Drive Drainage Observation QC (0.5-hr)				
Brandon, Bernard	3/4/2026	.50	275.00	137.50
Task 399 5 Timberline Drive Drainage Observation QC (0.5-hr)				
Totals		2.50		543.50
Total Labor				543.50

Total this Task

\$543.50

Task 00421 DR - 302 Inwood [New Pool]

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/24/2026	1.50	179.00	268.50
302 Inwood Revisions 1 Review				
Totals		1.50		268.50
Total Labor				268.50

Total this Task

\$268.50

Task 00422 DR - 303 Pleasant

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	3/3/2026	2.00	179.00	358.00
Drainage Revision 1 Review 1				
Rodriguez, Zane	3/3/2026	.25	168.00	42.00

intake and coordination on new comment letter					
Rodriquez, Zane	3/4/2026	.50	168.00	84.00	
acceptance letter creation					
Totals		2.75		484.00	
Total Labor					484.00

Total this Task \$484.00

Task 00426 DR - 3019 Hatley

Professional Personnel

		Hours	Rate	Amount	
Almada, Maritza	3/17/2026	1.00	179.00	179.00	
3019 Hatley Drainage Revisions 2 Review 1					
Almada, Maritza	3/24/2026	2.00	179.00	358.00	
3019 Hatley Revision 2 Review 1 Accepted					
Brandon, Bernard	3/23/2026	1.00	275.00	275.00	
Task 426 3019 Hatley Drainage Revision 2 and Acceptance Letter (1.0-hr)					
Totals		4.00		812.00	
Total Labor					812.00

Total this Task \$812.00

Task 00441 3205 Pickwick (Drainage)

Professional Personnel

		Hours	Rate	Amount	
Almada, Maritza	3/19/2026	2.00	179.00	358.00	
Reviewing documents and coordination					
Almada, Maritza	3/20/2026	1.50	179.00	268.50	
First Drainage Observation + Travel					
Totals		3.50		626.50	
Total Labor					626.50

Total this Task \$626.50

Task 00461 3217 Pickwick Lane (Drainage)

Professional Personnel

		Hours	Rate	Amount	
Almada, Maritza	3/9/2026	1.00	179.00	179.00	
3217 Pickwick New Addition Drainage Review 1					
Brandon, Bernard	3/16/2026	.50	275.00	137.50	
Task 461 3217 Pickwick Lane Internal memo QC and Acceptance Letter (0.5-hr)					
Totals		1.50		316.50	
Total Labor					316.50

Total this Task \$316.50

Task 00464 4905 South Crest (Drainage)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	3/17/2026	2.00	179.00	358.00
4905 South Crest Drainage Review 2				
Almada, Maritza	3/25/2026	1.50	179.00	268.50
4905 South Crest Drainage Review 2.1 - Accepted				
Brandon, Bernard	3/20/2026	.50	275.00	137.50
Task 464 4905 South Crest Drainage Review 2 QC (0.5-hr)				
Brandon, Bernard	3/24/2026	.50	275.00	137.50
Task 464 4905 South Crest Drainage Review 2.1 and Acceptance Letter (0.5-hr)				
Totals		4.50		901.50
Total Labor				901.50
				Total this Task \$901.50

Task 00465 203 Wallis (Drainage)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/23/2026	4.00	179.00	716.00
465 - 203 Wallis Drive New Residential Review 1				
Almada, Maritza	3/18/2026	.75	179.00	134.25
2 POA Discussion Internal & External				
Brandon, Bernard	2/23/2026	1.00	275.00	275.00
Task 465 203 Wallis Drive Drainage Review 1				
Totals		5.75		1,125.25
Total Labor				1,125.25
				Total this Task \$1,125.25

Task 00466 2409 Vance (Drainage)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/23/2026	4.00	179.00	716.00
2409 Vance - Drive New Residential Review 1 - 466				
Almada, Maritza	3/4/2026	1.00	179.00	179.00
2409 Vance Review w/QC comments				
Almada, Maritza	3/18/2026	.75	179.00	134.25
2 POA Discussion Internal & External				
Almada, Maritza	3/23/2026	1.00	179.00	179.00
Coordination w/Engineer + preparing documents				
Almada, Maritza	3/24/2026	2.00	179.00	358.00
2409 Vance_Drainage Review 2				
Brandon, Bernard	3/4/2026	.50	275.00	137.50
Task 466 2409 Vance Drainage Review 1 QC (0.5-hr)				
Brandon, Bernard	3/23/2026	1.00	275.00	275.00
Task 466 2409 Vance Drainage Review 2 QC and Acceptance Letter (1.0-hr)				
Totals		10.25		1,978.75
Total Labor				1,978.75
				Total this Task \$1,978.75

Task 00467 4901 Timberline (Drainage)

Professional Personnel

			Hours	Rate	Amount
Almada, Maritza	3/24/2026		1.00	179.00	179.00
467 - 4901 Timberline Review 1					
Totals			1.00		179.00
Total Labor					179.00
Total this Task					\$179.00

Task 00468 2403 Bettis (Drainage)

Professional Personnel

			Hours	Rate	Amount
Almada, Maritza	3/25/2026		3.00	179.00	537.00
468 - 2403 Bettis Drainage Review 1					
Totals			3.00		537.00
Total Labor					537.00
Total this Task					\$537.00

Task 00624 ZR-104 Riley Road

Professional Personnel

			Hours	Rate	Amount
Rodriquez, Zane	2/25/2026		1.50	168.00	252.00
development meeting and comment response					
Rodriquez, Zane	3/4/2026		.75	168.00	126.00
platting or vacating email					
Rodriquez, Zane	3/5/2026		.75	168.00	126.00
finalized comments					
Rodriquez, Zane	3/6/2026		.75	168.00	126.00
team check in meeting and comment sheet corrections					
Totals			3.75		630.00
Total Labor					630.00
Total this Task					\$630.00

Task 00743 4905 South Crest (Zoning)

Professional Personnel

			Hours	Rate	Amount
Rodriquez, Zane	2/25/2026		.75	168.00	126.00
comment response					
Rodriquez, Zane	3/5/2026		.50	168.00	84.00
finalized comment responses email					
Rodriquez, Zane	3/12/2026		1.25	168.00	210.00
review of plans					
Totals			2.50		420.00
Total Labor					420.00
Total this Task					\$420.00

Task 00745 2409 Vance (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriquez, Zane	2/23/2026	2.00	168.00	336.00	
	Review of plans for 2409 Vance				
Rodriquez, Zane	2/24/2026	.75	168.00	126.00	
	Review of plans for 2409 Vance				
	Totals	2.75		462.00	
	Total Labor				462.00

Total this Task \$462.00

Total this Phase \$33,847.75

Total this Project \$33,847.75

Total this Report \$33,847.75



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

April 9, 2026
 Project No: KFA000924
 Invoice No: 2603021

Alun Thomas
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project KFA000924 Rollingwood_Water CIP Pkg 1-4

Professional Services from November 22, 2025 to March 27, 2026

Task	00401	Construction Inspection	
Professional Personnel			
		Hours	Rate
			Amount
Ballard, Victoria		13.50	142.00
Blackburn, Gregory		3.00	275.00
Williams, Philip		.50	179.00
	Totals	17.00	2,831.50
	Total Labor		2,831.50
Fee			
Total Fee	17,100.00		
Percent Complete	30.7602	Total Earned	5,260.00
		Previous Fee Billing	5,260.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	\$2,831.50
		Total this Phase	\$2,831.50
		Total this Invoice	\$2,831.50
Billings to Date	Current	Prior	Total
	2,831.50	420,503.92	423,335.42



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

April 3, 2026
 Project No: KFA001047
 Invoice No: 2603022

City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project KFA001047 Rollingwood LCRA Water Rights Application

Professional Services from July 26, 2025 to March 27, 2026

Task	00100	LCRA Water Rights Application		
Professional Personnel				
		Hours	Rate	Amount
Ballard, Victoria		2.50	142.00	355.00
Blackburn, Gregory		3.50	268.00	938.00
Martinez, Christy		.50	105.00	52.50
Williams, Philip		5.00	150.00	750.00
Williams, Philip		10.00	179.00	1,790.00
	Totals	21.50		3,885.50
	Total Labor			3,885.50
			Total this Task	\$3,885.50
			Total this Phase	\$3,885.50
			Total this Invoice	\$3,885.50
Billings to Date	Current	Prior	Total	
	3,885.50	20,302.50	24,188.00	

Billing Backup

Friday, April 3, 2026

K Friese & Associates, LLC

Invoice 2603022 Dated 4/3/2026

12:32:40 PM

Project KFA001047 Rollingwood LCRA Water Rights Application

Task 00100 LCRA Water Rights Application

Professional Personnel

			Hours	Rate	Amount	
50209	Ballard, Victoria	11/5/2025	.50	142.00	71.00	
50209	Ballard, Victoria	11/10/2025	2.00	142.00	284.00	
50047	Blackburn, Gregory	11/3/2025	.50	268.00	134.00	
50047	Blackburn, Gregory	11/5/2025	.50	268.00	134.00	
50047	Blackburn, Gregory	11/7/2025	.50	268.00	134.00	
50047	Blackburn, Gregory	11/13/2025	.50	268.00	134.00	
50047	Blackburn, Gregory	11/14/2025	.50	268.00	134.00	
50047	Blackburn, Gregory	12/3/2025	.50	268.00	134.00	
50047	Blackburn, Gregory	3/25/2026	.50	268.00	134.00	
50186	Martinez, Christy	8/13/2025	.50	105.00	52.50	
50179	Williams, Philip	8/13/2025	.50	150.00	75.00	
50179	Williams, Philip	8/15/2025	.50	150.00	75.00	
50179	Williams, Philip	8/19/2025	3.00	150.00	450.00	
50179	Williams, Philip	8/21/2025	.50	150.00	75.00	
50179	Williams, Philip	8/25/2025	.50	150.00	75.00	
50179	Williams, Philip	10/2/2025	.50	179.00	89.50	
50179	Williams, Philip	10/8/2025	.50	179.00	89.50	
50179	Williams, Philip	11/5/2025	.50	179.00	89.50	
50179	Williams, Philip	11/7/2025	.50	179.00	89.50	
50179	Williams, Philip	11/12/2025	1.00	179.00	179.00	
50179	Williams, Philip	12/1/2025	.50	179.00	89.50	
50179	Williams, Philip	12/2/2025	.50	179.00	89.50	
50179	Williams, Philip	12/19/2025	1.00	179.00	179.00	
50179	Williams, Philip	1/21/2026	1.00	179.00	179.00	
50179	Williams, Philip	3/6/2026	2.00	179.00	358.00	
50179	Williams, Philip	3/19/2026	2.00	179.00	358.00	
	Totals		21.50		3,885.50	
	Total Labor					3,885.50
				Total this Task		\$3,885.50
				Total this Phase		\$3,885.50
				Total this Project		\$3,885.50
				Total this Report		\$3,885.50



OPERATOR'S REPORT

City of Rollingwood



April 16, 2026

**MEMORANDUM**

To: City Administrator, City of Rollingwood
From: Ben Ingallina, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 04/08/2026

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
 - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
 - B. **Water System Operations and Maintenance** –
 - a. No items to report
 - C. **Wastewater Collection System Operations and Maintenance** – No items to report
 - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items
- IV. **Drought Contingency Plan / Watering Restrictions**
 - a. Lake Travis Level –663.74 Current Storage 821,521, acre-feet (73.3% full) -2.9% down from last month.
 - b. The City of Austin returned to Conservation Stage Drought Water Use Restrictions (Stage1) watering restrictions – (Started September 2nd 2025) [Find Your Watering Day | AustinTexas.gov](#)

Current Water Restrictions

Austin residents can protect their lakes, the environment, and their future water supply by watering only one day a week. Join your neighbors in helping your community and wallet by adhering to the mandatory watering days and times.

By watering only one day a week with a typical automatic irrigation system rather than two to three times a week, a household could save 7,000 to 14,000 gallons a month. That could be a savings of up to \$150 a month, depending on how much additional water is used by a household.

As of September 2, 2025, the City of Austin returned to Conservation Stage Drought Water Use Restrictions.

- **Residential**
 - Hose-end Sprinklers & Drip Irrigation - two days per week - midnight to 10 a.m. or 7 p.m. to midnight.
 - Even addresses – Thursday and Sunday
 - Odd addresses – Wednesday and Saturday
 - Automatic & Manual Irrigation Systems - one day per week - midnight to 10 a.m. or 7 p.m. to midnight.
 - Even addresses - Thursday
 - Odd addresses - Wednesday
- **Commercial / Multi-family**
 - Drip Irrigation - two days per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - All Addresses- Tuesday and Friday
 - Automatic & Manual Irrigation Systems - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - Even addresses - Tuesday
 - Odd addresses - Friday
- **Public Schools / HOAs / Golf Course Fairways**
 - Hose-end Sprinklers & Drip Irrigation - two days per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - All addresses – Monday and Thursday
 - Automatic & Manual Irrigation Systems - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - All addresses – Monday
- [Wasting water](#) is prohibited.
- Home car washing must be done with positive shutoff valve.
- Charity car washes can be held at commercial car washes.
- Fountains must recirculate water.
- Restaurants may not serve water unless requested by a customer.
- Patio misters at commercial properties (including restaurants and bars) may only operate between 4 p.m. and midnight.

- [Commercial power/pressure washing equipment](#) must meet efficiency requirements.
- Golf courses using potable water can only irrigate fairways on their watering day; tees and greens can be watered every other day if Austin Water is notified.
- Irrigation of golf course fairways allowed between midnight and 5:00 a.m. or between 7:00 p.m. and midnight on designated outdoor water-use days only
- Irrigation of golf course greens or tees allowed every other day with notice to and approval by Austin Water only

**MEMORANDUM**

To: City of Rollingwood
From: Ben Ingallina, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 04/08/2026

Lift Station 1 – Dellana Ln.

- No issues. Could use a WWTS clean

Lift Station 2 – Hatley Dr.

- No issues.

Lift Station 3 – Almarion Way

- No issues. Build up on top of wet well- will need cleaning in future.

Lift Station 4- Rockway Cv.

- No issues.

Lift Station 5 – Vale Dr.

- No issues.

Lift Station 6 – Pleasant Cv.

- No issues. Build up on top of wet well- will need cleaning in future.

Lift Station 7 – Nixon Dr.

- No issues.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **March 2026**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.331	16	0.306	Total
2	0.338	17	0.392	Monthly
3	0.415	18	0.558	Purchase: 11.792
4	0.334	19	0.443	
5	0.455	20	0.371	Average
6	0.143	21	0.370	Daily: 0.380
7	0.299	22	0.371	
8	0.299	23	0.443	Maximum
9	0.275	24	0.523	Daily: 0.558
10	0.318	25	0.519	
11	0.352	26	0.465	Minimum
12	0.489	27	0.418	Daily: 0.143
13	0.229	28	0.418	
14	0.229	29	0.417	
15	0.229	30	0.490	
		31	0.553	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)		
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:
Total no. of measurements this month:	<u>31</u>	<input type="text" value="0%"/> (1A)
No. of measurements below the limit:	<u>0</u>	
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/> (1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **March 2026**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Sun	1	264681	257.0	62268	74.0	331.0	0.331	2.2
Mon	2	264938	263.0	62342	75.0	338.0	0.338	2.2
Tue	3	265201	341.0	62417	74.0	415.0	0.415	2.2
Wed	4	265542	259.0	62491	75.0	334.0	0.334	2.2
Thu	5	265801	391.0	62566	64.0	455.0	0.455	2.1
Fri	6	266192	68.0	62630	75.0	143.0	0.143	2.4
Sat	7	266260	229.0	62705	70.0	299.0	0.299	2.1
Sun	8	266489	229.0	62775	70.0	299.0	0.299	2.1
Mon	9	266718	202.0	62845	73.0	275.0	0.275	2.5
Tue	10	266920	244.0	62918	74.0	318.0	0.318	2.4
Wed	11	267164	271.0	62992	81.0	352.0	0.352	2.1
Thu	12	267435	427.0	63073	62.0	489.0	0.489	2.6
Fri	13	267862	158.0	63135	71.0	229.0	0.229	2.3
Sat	14	268020	158.0	63206	71.0	229.0	0.229	2.7
Sun	15	268178	158.0	63277	71.0	229.0	0.229	3.1
Mon	16	268336	228.0	63348	78.0	306.0	0.306	2.4
Tue	17	268564	325.0	63426	67.0	392.0	0.392	2.3
Wed	18	268889	460.0	63493	98.0	558.0	0.558	2.3
Thu	19	269349	371.0	63591	74.0	445.0	0.443	2.3
Fri	20	269720	297.0	63665	74.0	371.0	0.371	2.1
Sat	21	270017	297.0	63739	73.0	370.0	0.370	2.5
Sun	22	270314	297.0	63812	74.0	371.0	0.371	2.4
Mon	23	270611	365.0	63886	78.0	443.0	0.443	2.1
Tue	24	270976	447.0	63964	76.0	523.0	0.523	2.4
Wed	25	271423	439.0	64040	80.0	519.0	0.519	2.4
Thu	26	271862	397.0	64120	68.0	465.0	0.465	2.5
Fri	27	272259	337.0	64188	81.0	418.0	0.418	2.4
Sat	28	272596	336.0	64269	82.0	418.0	0.418	2.5
Sun	29	272932	336.0	64351	81.0	417.0	0.417	2.5
Mon	30	273268	410.0	64432	80.0	490.0	0.490	2.1
Tue	31	273678	471.0	64512	82.0	553.0	0.553	2.2
Wed	1	274149		64594				
Total			9468.0		2326.0	11794.0	11.8	
Avg.			305.4		75.0	380.5	0.380	2.3
Max.			471.0		98.0	558.0	0.558	3.1
Min.			68.0		62.0	143.0	0.143	2.1

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **March 2026**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sun	1	101	0.0	7569	0.0	0.0
Mon	2	101	0.0	7569	0.0	0.0
Tue	3	101	0.0	7569	0.0	0.0
Wed	4	101	0.0	7569	0.0	0.0
Thu	5	101	0.0	7569	0.0	0.0
Fri	6	101	0.0	7569	0.0	0.0
Sat	7	101	0.0	7569	0.0	0.0
Sun	8	101	0.0	7569	0.0	0.0
Mon	9	101	0.0	7569	0.0	0.0
Tue	10	101	0.0	7569	0.0	0.0
Wed	11	101	0.0	7569	0.0	0.0
Thu	12	101	0.0	7569	0.0	0.0
Fri	13	101	0.0	7569	0.0	0.0
Sat	14	101	0.0	7569	0.0	0.0
Sun	15	101	0.0	7569	0.0	0.0
Mon	16	101	0.0	7569	0.0	0.0
Tue	17	101	0.0	7569	0.0	0.0
Wed	18	101	0.0	7569	0.0	0.0
Thu	19	101	1.0	7569	1.0	2.0
Fri	20	102	0.0	7570	0.0	0.0
Sat	21	102	0.0	7570	0.0	0.0
Sun	22	102	0.0	7570	0.0	0.0
Mon	23	102	0.0	7570	0.0	0.0
Tue	24	102	0.0	7570	0.0	0.0
Wed	25	102	0.0	7570	0.0	0.0
Thu	26	102	0.0	7570	0.0	0.0
Fri	27	102	0.0	7570	0.0	0.0
Sat	28	102	0.0	7570	0.0	0.0
Sun	29	102	0.0	7570	0.0	0.0
Mon	30	102	0.0	7570	0.0	0.0
Tue	31	102	0.0	7570	0.0	0.0
Wed	1	102		7570		
Total			1.0		1.0	2.0
Avg.			0.0		0.0	0.1
Max.			1.0		1.0	2.0
Min.			0.0		0.0	0.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **March 2026**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/N	6"	No S/N	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sun	1	3632	0.0	21544	0.0	0.0
Mon	2	3632	0.0	21544	0.0	0.0
Tue	3	3632	0.0	21544	0.0	0.0
Wed	4	3632	0.0	21544	0.0	0.0
Thu	5	3632	0.0	21544	0.0	0.0
Fri	6	3632	0.0	21544	0.0	0.0
Sat	7	3632	0.0	21544	0.0	0.0
Sun	8	3632	0.0	21544	0.0	0.0
Mon	9	3632	0.0	21544	0.0	0.0
Tue	10	3632	0.0	21544	0.0	0.0
Wed	11	3632	0.0	21544	0.0	0.0
Thu	12	3632	0.0	21544	0.0	0.0
Fri	13	3632	0.0	21544	0.0	0.0
Sat	14	3632	0.0	21544	0.0	0.0
Sun	15	3632	0.0	21544	0.0	0.0
Mon	16	3632	0.0	21544	0.0	0.0
Tue	17	3632	0.0	21544	0.0	0.0
Wed	18	3632	0.0	21544	0.0	0.0
Thu	19	3632	0.0	21544	0.0	0.0
Fri	20	3632	0.0	21544	0.0	0.0
Sat	21	3632	0.0	21544	0.0	0.0
Sun	22	3632	0.0	21544	0.0	0.0
Mon	23	3632	0.0	21544	0.0	0.0
Tue	24	3632	0.0	21544	0.0	0.0
Wed	25	3632	0.0	21544	0.0	0.0
Thu	26	3632	0.0	21544	0.0	0.0
Fri	27	3632	0.0	21544	0.0	0.0
Sat	28	3632	0.0	21544	0.0	0.0
Sun	29	3632	0.0	21544	0.0	0.0
Mon	30	3632	0.0	21544	0.0	0.0
Tue	31	3632	0.0	21544	0.0	0.0
Wed	1	3632		21544		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: _____



Client: City of Rollingwood
Invoice No.: 2603020
Project Description: General Engineering Services
Project Reporting Period: February 28, 2026, to March 27, 2026
Project Manager: Maritza A. Almada, PE

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

Lochner Task No.	Project Address	Status	Date Returned
464	4905 South Crest	Drainage Review 1 - Returned	02/22/26
465	203 Wallis	Drainage Review 1 - Returned	03/03/26
421	303 Pleasant	Drainage Review - Accepted	03/06/26
466	2409 Vance	New Residential & New Pool Review 1 -	03/10/26
421	303 Pleasant	Drainage Revision 1 Review 1 - Accepted	03/06/26
461	3217 Pickwick	New Addition Review 1 - Returned	03/24/26
321	104 Riley	Pre-Development Coordination	n/a
426	3019 Hatley	Drainage Revision 2 Review 1 -	03/24/26
467	4901 Timberline	In Review	-
468	2403 Bettis	In Review	-
466	2409 Vance	Drainage Review 2 - In Review	-

b. Residential Stormwater Discharge Permit (RSDP)

Lochner Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

Lochner Task No.	Project Address	Status	Date Returned
441	3205 Pickwick	Drainage Observation -	
	5 Timberline Dr	Drainage Observation -	

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project in construction. Work in progress includes construction of storm drain on Almarion Way and Hubbard. Hubbard-Hutley final drainage modifications in progress.	Anticipated completion in February 2026.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Work in progress includes mill and overlay of pavement. Installed safety grate at storm drain headwall Project completion anticipated by Dec. 2025.	Anticipated completion in February 2026.
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3M bond to fund improvements to the city's water system as identified in the City's Water Capital Improvements Plan (CIP).	Project is in construction and nearing completion.	Construction is completed, awaiting final drainage modifications to the Hubbard-Hatley project.

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	General coordination with City staff regarding engineering services, monthly report preparation and attendance of meeting, as requested.	On-Going. Bi-weekly meetings	Ongoing Coordination.
Development Services	Coordination with City staff regarding on-going development services.	On-going for developments.	
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2025 calendar year.	2024 Stormwater Management Program was Approved by TCEQ on 09/05/2025.	Present to City Council next year. Continue tracking Storm Water Management Plan.
Water Rights Application (LCRA)	City is applying to secure their own water rights with LCRA, as they currently have a wholesale agreement through the City of Austin.	Presented at City Council on 08/20/2025 and resubmitted to LCRA.	The City has the updated application and will mail to LCRA.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	Inactive.	
Drainage Issue at Vale and Bettis	<p>City requests to review the drainage issue at Vale and Bettis and provide recommendations for next steps.</p> <p>Drainage issue: Roadway defects along Vale create a low point in the roadway resulting in ponding and overtopping onto private property. Objective is to identify measures to eliminate unintended ponding and reestablish the roadway's hydraulic function.</p>	Lochner evaluated 2 potential solutions including limited reconstruction and a more extensive full intersection reconstruction. Ongoing coordination.	

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	<p>The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.</p> <p>Lochner attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	<p>Inactive.</p> <p>Continue to monitor progress. Have not received any recent updates.</p>	



2026 Estimate of Taxable Value

From Leana Mann <LMann@tcadcentral.org>

Date Thu 3/26/2026 12:41 PM

To Abel Campos <acampos@rollingwoodtx.gov>; Alun Thomas <athomas@rollingwoodtx.gov>; Makayla Rodriguez <mrodriguez@rollingwoodtx.gov>

📎 5 attachments (674 KB)

Outlook-pyzekip1; Outlook-54ankke1; Outlook-50sxuxhe; Outlook-21iyknjj; 11_CITY OF ROLLINGWOOD_2026PrelimEstimate_20260325.pdf;

Enclosed please find the 2026 preliminary estimate of taxable value, provided in compliance with Texas Property Tax Code §26.01(e). Please do not hesitate to reach out if you have questions or need additional information.



**Leana Mann, RPA, CCA,
CGFO
Chief Appraiser**
512-834-9317 Ext 405
lmann@tcadcentral.org |
www.traviscad.org
Travis Central Appraisal District
850 E. Anderson Lane, Austin, TX
78752



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TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
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 CHAIRPERSON
 DEBORAH CARTWRIGHT
 VICE CHAIRPERSON
 ELIZABETH MONTOYA
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LEANA MANN
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BOARD MEMBERS
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 JETT HANNA
 CELIA ISRAEL
 DICK LAVINE
 AARON MORENO
 SHENGHAO "DANIEL" WANG

CITY OF ROLLINGWOOD
 ATTN: ALUN THOMAS
 403 NIXON DRIVE
 ROLLINGWOOD, TX 78746

March 25, 2026

The appraisal district has substantially completed the 2026 valuation of properties in your jurisdiction. We have not yet received or processed any protests. Per Section 26.01(e) of the Texas Property Tax Code, I am supplying you with the estimate of your jurisdiction's taxable value. This estimate is based on the January 1st assessment date and historic protest trends.

2025 Certified Net Taxable	\$1,650,784,320
2026 Preliminary Net Taxable	\$1,826,052,080
Estimate of value loss due to protests	\$(182,605,208)
2026 Estimate of Net Taxable	\$1,643,446,872

Estimate of the taxable value of new value \$58,836,321

Sincerely,

Leana Mann, RPA, CCA, CGFO
 Chief Appraiser
 Lmann@tcadcentral.org
 (512) 834-9317 Ext. 415

Tax Rate Worksheet Information

No-New-Revenue Tax Rate Worksheet	Amount/Rate
Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).	\$1,650,784,320
Prior year tax ceilings. Counties, cities, and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.	\$-
Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$1,650,784,320
Prior year total adopted tax rate.	0.20204
Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
A. Original prior year ARB values: \$101,718,784	
B. Prior year values resulting from final court decisions: \$97,280,000	
C. Prior year value loss. Subtract B from A	\$4,438,784
Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
A. Prior year ARB certified value: \$92,095,783	
B. Prior year disputed value: \$9,209,578	
C. Prior year undisputed value. Subtract B from A.	\$82,886,205
Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$87,324,989
Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$1,738,109,309
Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, of the prior year. Enter the prior year value of property in deannexed territory.	\$-
Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.	
A. Absolute exemptions. Use prior year market value: \$1,354,852	
B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: \$101,597	
C. Value loss. Add A and B	\$1,456,449
Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.	
A. Prior year market value: \$-	
B. Current year productivity or special appraised value: \$-	
C. Value loss. Subtract B from A.	\$-
Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$1,456,449
Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. 8 If the taxing unit has no captured appraised value in line 18D, enter 0.	\$-
Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$1,736,652,860
Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$3,508,716.07

Tax Rate Worksheet Information (Continued)

No-New-Revenue Tax Rate Worksheet	Amount/Rate
<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.</p> <p>A. Current Year Taxable Value Estimate \$1,643,446,872</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: \$-</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: \$-</p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below: \$-</p> <p>E. Total current year value. Add A and B, then subtract C and D. \$1,643,446,872</p>	
<p>Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. \$-</p>	
<p>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. \$-</p>	
<p>Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. \$58,836,321</p>	

Notice of Public Hearing – Budget/Tax Rate Information

2025 Average appraised value of properties with a homestead exemption	\$2,872,712
2025 Total appraised value of all property	\$1,850,686,251
2025 Total appraised value of all new property	\$30,267,585
2025 Average taxable value of properties with a homestead exemption	\$2,495,574
2025 Total taxable value of all property	\$1,650,784,320
2025 Total taxable value of all new property	\$30,256,287
2026 Average appraised value of properties with a homestead exemption	\$3,122,955
2026 Total appraised value of all property	\$2,033,110,091
2026 Total appraised value of all new property	\$65,376,832
2026 Average taxable value of properties with a homestead exemption	\$2,758,169
2026 Total taxable value of all property (Estimate)	\$1,643,446,872
2026 Total taxable value of all new property (Estimate)	\$58,836,321

APPRAISAL TOTALS

3-23-2026

Run ID: 6417

Type: Nightly Totals

Year: 2026

As of Roll Correction: 0

Property Type List: All

Taxing Unit List: All

Taxing Unit Selection Type: All

Mineral Company:

Tag List:

Property List:

Custom Query:

	NOT UNDER REVIEW	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (609)	(Count) (0)	(Count) (609)
Land HS Value	655,990,786	0	655,990,786
Land NHS Value	118,595,820	0	118,595,820
Land Ag Market Value	0	0	0
Land Timber Market Value	0	0	0
Total Land Value	774,586,606	0	774,586,606
Improvement HS Value	979,594,924	0	979,594,924
Improvement NHS Value	250,084,054	0	250,084,054
Total Improvement	1,229,678,978	0	1,229,678,978
Market Value	2,004,265,584	0	2,004,265,584
BUSINESS PERSONAL PROPERTY	(297)	(0)	(297)
Market Value	28,844,507	0	28,844,507
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (906)	(Total Count) (0)	(Total Count) (906)
TOTAL MARKET	2,033,110,091	0	2,033,110,091
Ag Productivity	0	0	0
Ag Loss (-)	0	0	0
Timber Productivity	0	0	0
Timber Loss (-)	0	0	0
APPRAISED VALUE	2,033,110,091	0	2,033,110,091
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	140,878,167	0	140,878,167
CB CAP Limitation Value (-)	12,630,891	0	12,630,891
NET APPRAISED VALUE	1,879,601,033	0	1,879,601,033
Total Exemption Amount	53,505,011	0	53,505,011
NET TAXABLE	1,826,096,022	0	1,826,096,022
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,826,096,022	0	1,826,096,022
CHAPTER 312 ADJUSTMENT	0	0	0
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,826,096,022	0	1,826,096,022

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$3,689,426.14 = 1,826,096,022 * (0.202039 / 100)

Exemptions

EXEMPTIONS Exemption	NOT UNDER REVIEW		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Homestead Exemptions						
OV65-Local	421,500	144	0	0	421,500	144
OV65-State	0	0	0	0	0	0
OV65-Prorated	0	0	0	0	0	0
OV65S-Local	18,000	7	0	0	18,000	7
OV65S-State	0	0	0	0	0	0
OV65S-Prorated	0	0	0	0	0	0
DVHS	10,255,277	2	0	0	10,255,277	2
DVHS-Prorated	0	0	0	0	0	0
DVHSS	3,690,301	2	0	0	3,690,301	2
DVHSS-Prorated	0	0	0	0	0	0
Subtotal for Homestead Exemptions	14,385,078	155	0	0	14,385,078	155
Disabled Veterans Exemptions						
DV1	10,000	2	0	0	10,000	2
DV2	7,500	1	0	0	7,500	1
DV2S	7,500	1	0	0	7,500	1
DV3	10,000	1	0	0	10,000	1
DV4	0	2	0	0	0	2
Subtotal for Disabled Veterans Exemptions	35,000	7	0	0	35,000	7
Special Exemptions						
SO	815,911	33	0	0	815,911	33
Subtotal for Special Exemptions	815,911	33	0	0	815,911	33
Absolute Exemptions						
EX-XV	27,723,992	8	0	0	27,723,992	8
EX-XV-PRORATED	818,722	1	0	0	818,722	1
EX366	0	0	0	0	0	0
Subtotal for Absolute Exemptions	28,542,714	9	0	0	28,542,714	9
Other Exemptions						
BPPEX	8,565,350	234	0	0	8,565,350	234
BPPEX-TU	1,160,958	63	0	0	1,160,958	63
Subtotal for Other Exemptions	9,726,308	297	0	0	9,726,308	297
Total:	53,505,011	501	0	0	53,505,011	501

New Value

Total New Market Value: \$65,376,832
Total New Taxable Value: \$65,373,690

JETI		Chapter 313		TIF/TIRZ
New Market Value: \$0		New Market Value: \$0		New Market Value: \$0
New Taxable Value: \$0		New Taxable Value: \$0		New Taxable Value: \$0

Exemption Loss

New Absolute Exemptions

Exemption	Description	Count	Last Year Market Value
EX-XV	Other Exemptions (including public property, reli...	1	1,394,525
Absolute Exemption Value Loss:		1	1,394,525

New Partial Exemptions

Exemption	Description	Count	Partial Exemption Amt
OV65	Over 65	2	6,000
SO	Solar (Special Exemption)	2	85,176
Partial Exemption Value Loss:		4	91,176
Total NEW Exemption Value			1,485,701

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amt
Increased Exemption Value Loss:		0	0
Total Exemption Value Loss:			1,485,701

New Special Use (Ag/Timber)

Count	2025 Market Value	2026 Special Use	Loss
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New Annexations/Deannexations

Count	Market Value	Taxable Value
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Average Homestead Value

Categor	Count of HS Res	Avg Market	Avg Exempt	Med Market	Med Exempt	Avg Taxable	Med Taxable
A Only	412	3,122,955	24,891	2,586,132	0	2,758,169	2,302,140
A & E	412	3,122,955	24,891	2,586,132	0	2,758,169	2,302,140

Property Under Review - Lower Value Used

Count	Market Value	Lower Market Value	Estimated Lower Taxable Value
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State Category Breakdown

Not Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	576		65,376,832	1,659,274,812	1,500,134,517
C1	Vacant Lots and Tracts	30		0	21,517,902	20,514,180
F1	Commercial Real Property	32		0	253,321,146	250,895,833
F2	Industrial Real Property	16		0	42,478,688	35,484,249
J2	Gas Distribution Systems	1		0	553,200	428,200
J4	Telephone Companies (including Co-ops)	3		0	85,820	0
J7	Cable Companies	2		0	923,512	786,527
L1	Commercial Personal Property	286		0	27,145,697	17,852,516
L2	Industrial and Manufacturing Personal Property	3		0	85,033	0
XB	Income Producing Tangible Personal	1		0	289	0
XV	Other Totally Exempt Properties (including	8		0	27,723,992	0
Totals:			0	65,376,832	2,033,110,091	1,826,096,022

State Category Breakdown

Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
Totals:						

State Category Breakdown

Grand Totals

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	576		65,376,832	1,659,274,812	1,500,134,517
C1	Vacant Lots and Tracts	30		0	21,517,902	20,514,180
F1	Commercial Real Property	32		0	253,321,146	250,895,833
F2	Industrial Real Property	16		0	42,478,688	35,484,249
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L2	Industrial and Manufacturing Personal Property	3		0	85,033	0
XB	Income Producing Tangible Personal	1		0	289	0
XV	Other Totally Exempt Properties (including	8		0	27,723,992	0
Totals:			0	65,376,832	2,033,110,091	1,826,096,022

Top Taxpayers

Rank	Owner ID	Taxpayer Name	Market Value	Taxable Value
1	1750306	ATX ROLLINGWOOD LLC	\$65,031,888	\$65,031,888
2	1766549	ATX ROLLINGWOOD III GP LLC	\$36,745,045	\$36,745,045
3	1611392	CLPF-MIRA VISTA LLC	\$34,722,277	\$34,722,277
4	1624091	3003 BEE CAVE PARTNERSHIP LP	\$28,307,641	\$28,259,047
5	1598081	SHOPS AT MIRA VISTA REGENCY LLC	\$23,275,251	\$23,275,251
6	2028575	302 INWOOD ROAD REALTY TRUST	\$13,715,220	\$13,715,220
7	1753595	HASSO RONALD D TRUST	\$12,525,772	\$12,234,900
8	1712299	PADAUK LLC SERIES 2	\$10,790,558	\$10,790,558
9	1717871	RJS & KGS ICE MANAGEMENT TRUST	\$10,410,011	\$10,410,011
10	1961331	VERRET MILTON	\$10,004,370	\$10,004,370
11	1976737	SRC CENTRE II OWNER LP	\$9,635,579	\$9,635,579
12	2035490	COBB CURTISS L III	\$9,147,139	\$9,147,139
13	1984626	NAMAHOTATE ESTATE TRUST	\$10,025,710	\$8,682,930
14	1698344	LAMY-COUNTRY VILLAGE LTD &	\$8,175,628	\$8,175,628
15	1889739	4813 TIMBERLINE DRIVE LLC	\$7,883,797	\$7,883,797
16	2035989	BAGAN MEREDITH H	\$7,300,672	\$7,300,672
17	1943535	GENERATIONAL CENTRE ONE LLC	\$7,171,193	\$7,171,193
18	1761261	RRS ICE MANAGEMENT TRUST	\$7,597,293	\$7,167,958
19	1957154	SILVER JAIME & ETHAN SILVER	\$9,279,578	\$7,138,397
20	1664231	TIGER BY THE TAIL TRUST THE	\$7,243,332	\$7,127,819
Total			\$328,987,954	\$324,619,679