



CITY OF ROLLINGWOOD UTILITY COMMISSION AGENDA

Tuesday, September 06, 2022

Notice is hereby given that the Utility Commission of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 06, 2022 at 5:30 PM. Members of the public and the Utility Commission may participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at awayman@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the Utility Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Utility Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Utility Commission with regard to matters on the agenda will be received at the time the item is considered.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the July 12, 2022 Utility Commission meeting

REGULAR AGENDA

3. Discussion and possible action on a utility bill appeal for 4912 Rollingwood Drive
4. Discussion regarding cellular service and coverage in Rollingwood

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on **September 2, 2022 at 5:00 p.m.**

Desiree Adair

Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Utility Commission will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES

Tuesday, July 12, 2022

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on July 12, 2022. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 6:59 p.m.

Members Present: Chair Jonathan Miller, Elizabeth Bray, Sam Attal, and Chris Kirksey.

Also Present: Council Member Phil McDuffee, City Administrator Ashley Wayman, City Secretary Desiree Adair, and Assistant to the City Administrator Makayla Rodriguez

Members Present Virtually: Clark Wilson

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the Tuesday, June 7, 2022 Utility Commission Meeting

Elizabeth Bray moved to approve the consent agenda. Chris Kirksey seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

3. Presentation and discussion regarding the 2021 Consumer Confidence Report

City Administrator Ashley Wayman introduced Andrew Hunt of Crossroads Utility Services attending via Zoom. Andrew Hunt discussed the Rollingwood Water Quality Report. The report includes contaminants, byproducts, metals, and unregulated constituents.

Elizabeth Bray discussed concerns about the copper, lead, nitrates, and turbidity. She asked about sampling procedures.

The Utility Commission asked about the City sample's accuracy, sampling process, expanding the number of locations, and the cost of more sampling.

Andrew Hunt stated that Rollingwood could apply for the Superior Water System certification.

4. Update regarding the Water System Capital Improvements Plan approved in May 2022

City Administrator Ashley Wayman discussed the water system capital improvements plan including updated maps that show valves, lines, and whether they are commissioned or decommissioned. The City's website lists out the different water systems and how they are classified as either high or low priority along with their costs.

Council Member Phil McDuffee explained that the most likely possibility for funding for capital improvements will be through a bond election in November with an estimate of \$5.3 million. He recommended looking through the Comprehensive Plan for utility issues. The Utility Commission asked questions regarding the timeline that the bond would cover, the priority order of the projects, and how the members of the Utility Commission could help.

City Administrator Ashley Wayman stated that once there is a funding option identified, then the Utility Commission should join in on the community discussion to assist and identify the priorities.

Council Member Phil McDuffee discussed conservation, water restrictions, and educational opportunities.

Chair Jonathan Miller stated that he has been provided with maps and materials regarding cellular coverage to add to the agenda for next month.

ADJOURNMENT OF MEETING

The meeting was adjourned at 8:24 p.m.

Minutes Adopted on the ____ day of ____ 2022.

Jonathan Miller, Chair

ATTEST:

Desiree Adair, City Secretary

FMS (800) 944-4472
(512) 258-3594 Tel.
(512) 258-4386 Fax

Gary Faber - C.E.O.
512-426-4035 Mobile
Email fluidmeter1@aol.com

SALES • REPAIR • TESTING • CALIBRATION
METERS • CONTROL VALVES • BACKFLOW PREVENTERS

P.O. Box 340215
Austin, TX 78734-0215

7304 McNeil Dr., #604
Austin, TX 78729

TO: City of Rollingwood

DATE: 7-12-2022

SIZE: 5/8x3/4 MAKE: Badger TYPE: C-700

METER LOCATION

METER# 93923744
Read BEFORE: 2132840

P.O.# _____ W.O.# _____ FMS ORDER # _____

QUANTITY	DESCRIPTION	PRICE
1	AWWA Standard Shop test	
Note:	Meter meets AWWA Standards	yes <input checked="" type="checkbox"/> no <input type="checkbox"/>

CERTIFICATE OF CALIBRATION

This is to certify that the physical standards described below were on this day compared to the standards of the state of Texas which are directly traceable to standards of the National Bureau of Standards [NBS Test-No.'s 39569, 40093, 179355, 225713] A.W.W.A Test.

DETAILS OF TEST

LINE NO.	CUFT. GALS.	RATE OF FLOW G.P.M.	TOTAL CUFT. GALS.	% OF ACCURACY	CORRECTED % OF ACCURACY
1	10	1/4	9.4	94.0 %	
2	10	2	9.9	99.0 %	
3	100	15	98.5	98.5 %	

SIGNATURE: G. Faber

ROLLINGWOOD

TEXAS

City of Rollingwood Water Billing Adjustment

Date: 3/14/2022
 Customer: Michelle Bjork
 Address: 4912 Rollingwood Dr
 ACCT

Billing Period FEB

Total Gallons Billed 132.0

Prior Yr Gal for Billing Period 6.0

Previous yr usage

Gallons Used		Tiered Rate	
0	2,000	\$2.00	(2)
2,000	8,000	\$5.00	(6)
8,001	13,000	\$7.00	(5)
13,001	25,000	\$10.00	(12)
25,001	35,000	\$15.00	(10)
35,001	50,000	\$21.00	(15)
50,001	+	\$28.00	
Total:			

Gallons Billed	Amount Charged
2	\$4.00
6	\$30.00
5	\$35.00
12	\$120.00
10	\$150.00
15	\$315.00
82	\$2,296.00
Total:	<u>\$2,950.00</u>

Gallons Used		Tiered Rate	
0	2,000	\$2.00	(2)
2,000	8,000	\$5.00	(6)
8,001	13,000	\$7.00	(5)
13,001	25,000	\$10.00	(12)
25,001	35,000	\$15.00	(10)
35,001	50,000	\$21.00	(15)
50,001	+	\$28.00	
Total:			

Prior Yr Gallons	Amount Charged
2	\$4.00
4	\$20.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Total:	<u>\$24.00</u>

Gallons Used	WS Rate
0	\$5.67

Wholesale Gallons	Amount Charged
126.0	\$714.42

Billed Amount	\$2,950.00
- Prior Yr Usage	\$24.00
- Wholesale Amount	\$714.42
Adjustment Credit	\$2,211.58
- 10% Admin Fee	\$221.16
Posted to account	\$1,990.42

Authorized by: _____

4912 ROLLINGWOOD DRIVE

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CITY OF ROLLINGWOOD

403 NIXON DRIVE

ROLLINGWOOD TX 78746

04/01/21

04/30/21

05/03/21

READ DATE(W) 04/22/21
 METER NUM. 93923744
 PRES. READ 1920.0
 PREV. READ 1913.0
 TOTAL GALLONS 7.0

WATER
GALLONS

03/24/21 5.0
 02/25/21 6.0
 01/22/21 6.0
 12/22/20 6.0
 11/23/20 9.0
 10/25/20 11.0
 09/23/20 7.0
 08/24/20 16.0
 07/21/20 13.0
 06/24/20 6.0
 05/22/20 11.0
 04/21/20 7.0

BALANCE FORWARD 83.00
 PAYMENT 04/09 -44.00

WATER 29.00
 WTR DEMAND FEE 20.00

THIS MONTH 49.00

0.00 05/24/2021
 88.00

115

BJORK, MICHELLE

For water or wastewater emergencies or questions about your bill, call 512-327-1838.

The City of Rollingwood is making changes to our billing platform. Please be patient with us as we make the conversion. City Staff will contact all customers prior to the next billing period. Auto draft customers will need to submit a manual payment for this bill. Please mail or hand-deliver payments to Rollingwood City Hall located at 403 Nixon Drive, Rollingwood, TX 78746

FOR THE CITY OF ROLLINGWOOD,
 PLEASE CALL 512-327-1838.

YOU CAN VIEW YOUR BILL ONLINE
 AT www.rollingwoodtx.gov

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CITY OF ROLLINGWOOD
 403 NIXON DRIVE
 ROLLINGWOOD TX 78746-
 PHONE NO. (512) 327-1838

4912 ROLLINGWOOD DRIVE

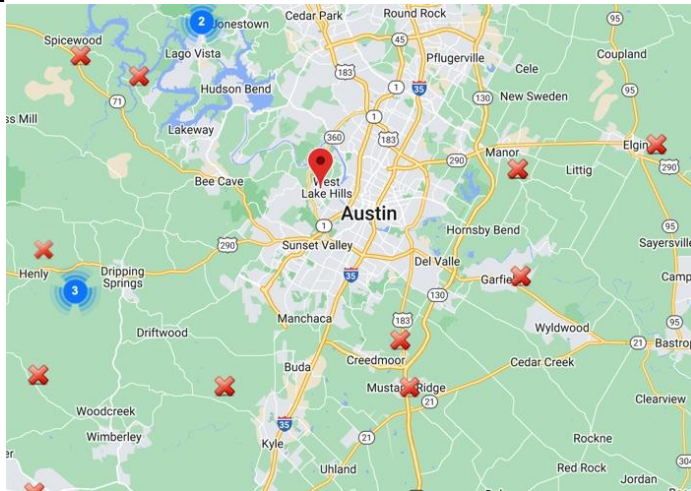
88.00 05/24/2021

88.00

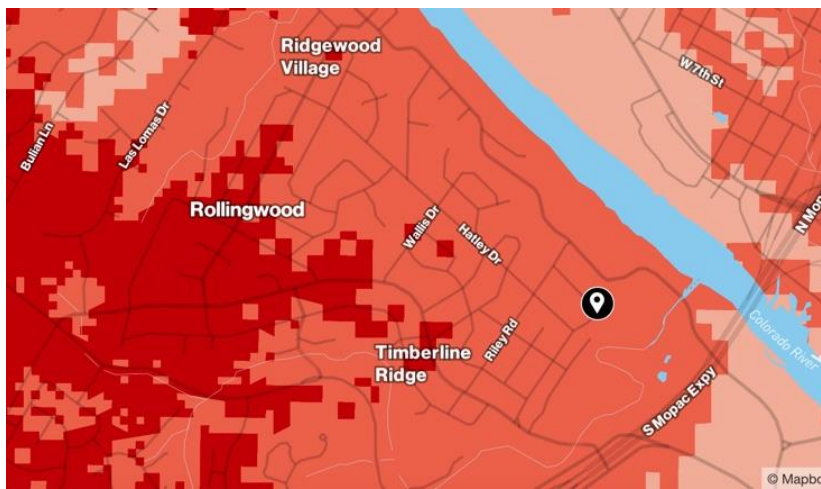
BJORK, MICHELLE
 4912 ROLLINGWOOD DRIVE
 ROLLINGWOOD TX 78746



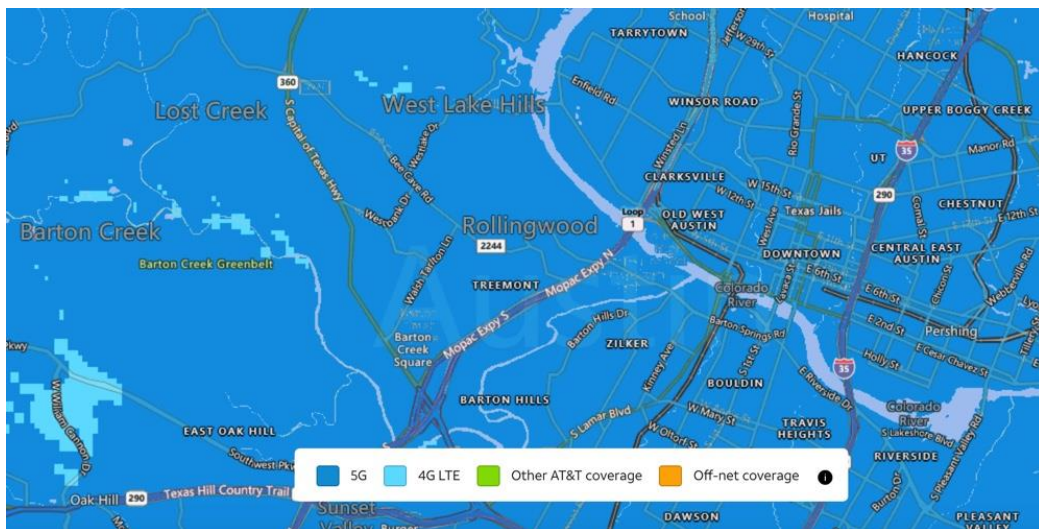
CITY OF ROLLINGWOOD
 403 NIXON DRIVE
 ROLLINGWOOD TX 78746-



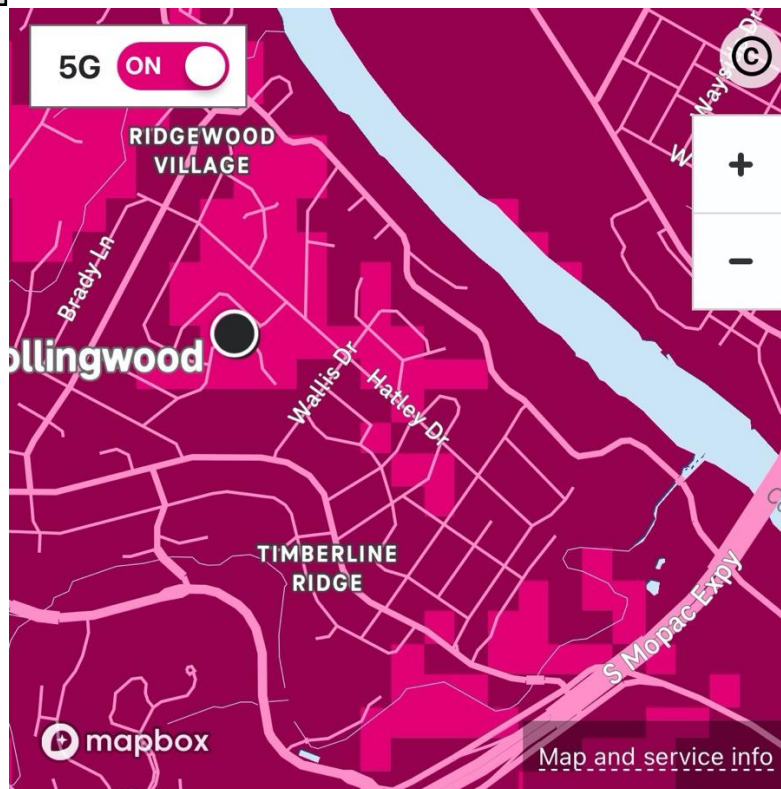
Cell Tower Locations



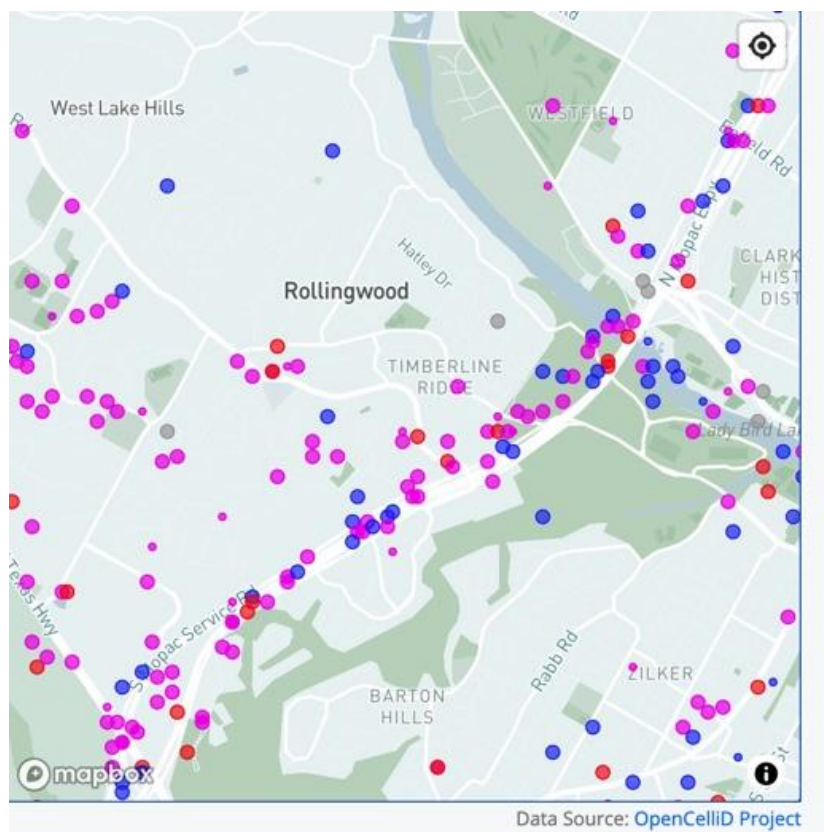
Verizon Coverage – 5G in Red, 4LTE in Pink.



At&T Coverage



T Mobile, magenta color 5G, lighter pink 4LTE



Individual boosters registered in people's homes or at business locations to boost cell service due to poor connectivity from the towers.

