

## CITY OF ROLLINGWOOD UTILITY COMMISSION AGENDA

#### Tuesday, September 06, 2022

Notice is hereby given that the Utility Commission of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 06, 2022 at 5:30 PM. Members of the public and the Utility Commission may participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1IwUINjNmk5RnJreIRFUT09

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

#### Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at <a href="mailto:awayman@rollingwoodtx.gov">awayman@rollingwoodtx.gov</a>. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

## CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

## PUBLIC COMMENTS

Citizens wishing to address the Utility Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Utility Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Utility Commission with regard to matters on the agenda will be received at the time the item is considered.

## **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the July 12, 2022 Utility Commission meeting

#### **REGULAR AGENDA**

- 3. Discussion and possible action on a utility bill appeal for 4912 Rollingwood Drive
- 4. Discussion regarding cellular service and coverage in Rollingwood

#### ADJOURNMENT OF MEETING

#### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on **September 2, 2022 at 5:00 p.m.** 

Desíree Adaír

Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Utility Commission will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code; discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code; real estate acquisition pursuant to section 551.072 of the Texas Local Government Code; prospective gifts pursuant to section 551.073 of the Texas Local Government Code; security personnel and device pursuant to section 551.076 of the Texas Local Government Code; and/or economic development pursuant to section 551.087 of the Texas Local Government Code. Action, if any, will be taken in open session.



## CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES

Tuesday, July 12, 2022

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on July 12, 2022. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

#### CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 6:59 p.m.

Members Present: Chair Jonathan Miller, Elizabeth Bray, Sam Attal, and Chris Kirksey.

Also Present: Council Member Phil McDuffee, City Administrator Ashley Wayman, City Secretary Desiree Adair, and Assistant to the City Administrator Makayla Rodriguez

Members Present Virtually: Clark Wilson

#### PUBLIC COMMENTS

There were no public comments.

#### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2.

2. Discussion and possible action on the minutes from the Tuesday, June 7, 2022 Utility Commission Meeting

Elizabeth Bray moved to approve the consent agenda. Chris Kirksey seconded the motion. The motion carried with 5 in favor and 0 against.

#### **REGULAR AGENDA**

3. Presentation and discussion regarding the 2021 Consumer Confidence Report

City Administrator Ashley Wayman introduced Andrew Hunt of Crossroads Utility Services attending via Zoom. Andrew Hunt discussed the Rollingwood Water Quality Report. The report includes contaminants, byproducts, metals, and unregulated constituents.

Elizabeth Bray discussed concerns about the copper, lead, nitrates, and turbidity. She asked about sampling procedures.

The Utility Commission asked about the City sample's accuracy, sampling process, expanding the number of locations, and the cost of more sampling.

Andrew Hunt stated that Rollingwood could apply for the Superior Water System certification.

4. Update regarding the Water System Capital Improvements Plan approved in May 2022

City Administrator Ashley Wayman discussed the water system capital improvements plan including updated maps that show valves, lines, and whether they are commissioned or decommissioned. The City's website lists out the different water systems and how they are classified as either high or low priority along with their costs.

Council Member Phil McDuffee explained that the most likely possibility for funding for capital improvements will be through a bond election in November with an estimate of \$5.3 million. He recommended looking through the Comprehensive Plan for utility issues. The Utility Commission asked questions regarding the timeline that the bond would cover, the priority order of the projects, and how the members of the Utility Commission could help.

City Administrator Ashley Wayman stated that once there is a funding option identified, then the Utility Commission should join in on the community discussion to assist and identify the priorities.

Council Member Phil McDuffee discussed conservation, water restrictions, and educational opportunities.

Chair Jonathan Miller stated that he has been provided with maps and materials regarding cellular coverage to add to the agenda for next month.

#### **ADJOURNMENT OF MEETING**

The meeting was adjourned at 8:24 p.m.

Minutes Adopted on the \_\_\_\_ day of \_\_\_\_ 2022.

Jonathan Miller, Chair

ATTEST:

Desiree Adair, City Secretary



# WATER PAYMENT APPEAL FORM

Name on Account: Michelle Bjork (David)

Service Address: 4912 Rollingwood Dr.

Account Number:

Amount Due: 3,069.00

Telephone Number: 512 \_771 \_9991

Email Address: \_davidmbjork@gmai.com

Reason for Appeal to the Rollingwood Utility Commission: 1) Please identify the months that you are contesting. 2) Please provide the reason for dispute. 3) Please provide 12 months of history. 4) Provide any other information to support appeal.

In the month of January 2022 we were charged for using 132,000 gallons of water.

Our normal usage is between 5,000 to 10,000 per month.

A small leak was found, but the amount of water don't match a flow rate that would exceed 132,000 gallons.

Previously, in the month of December we recorded 0 gallons used, and we were home with 4 people in the house. Our meter may be defective.

Signature: David M. Bjork

Date: 3/24/22



By signing this form, you are promising to appear before the next Utility Commission meeting.

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# City of Rollingwood Water Billing Adjustment

Address: 4912 Rollingwood Dr   ACCT FEB   Total Gallons Billed 132.0   Prior Yr Gal for Billing Period 6.0 $Q_{recv10} V_5^{c} yr v 50.9 c$ 6.0   Gallons Used Tiered Rate Gallons Billed Amount Charged   0 2,000 \$2.00 (2) 2 \$4.0   2,000 8,000 \$5.00 (6) 6 \$30.0   8,001 13,000 \$7.00 (5) 5 \$35.00   13,001 25,000 \$11.00 (12) 12 \$120.00   25,001 35,000 \$21.00 (15) 15 \$315.00   50,001 + \$28.00 82 \$2,295.00   Callons Used Tiered Rate Prior Yr Gallons Amount Charged   0 2,000 \$2.00 (2) 2 \$4.00   2,000 8,000 \$5.00 (6) 4 \$20.00   2,000 8,000 \$5.00 (5) \$0.00 \$0.00   13,000 25,000 \$15.00 (10) \$0.00 \$0.00 </th <th>Date:</th> <th>All and the second statements of the second st</th> <th>/14/2022</th> <th></th> <th></th> <th></th>	Date:	All and the second statements of the second st	/14/2022			
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0   2,000   \$2.00   (2)   2   \$4.0     2,000   8,000   \$5.00   (6)   4   \$20.0     8,001   13,000   \$7.00   (5)   \$0.0   \$0.0     13,001   25,000   \$10.00   (12)   \$0.0   \$0.0     25,001   35,000   \$15.00   (10)   \$0.0   \$0.0     35,001   50,000   \$21.00   (15)   \$0.0   \$0.0     50,001   +   \$28.00   \$0.0   \$0.0   \$0.0     Gallons Used   WS Rate   Wholesale Gallons   Amount Charged     0   +   \$5.67   126.0   \$714.4     Billed Amount   \$2,950.00   \$714.42   \$24.00   \$714.42     Adjustment Credit   \$2,211.58   \$221.16   \$221.16   \$221.16				Total:	132	\$2,950.00
0   2,000   \$2.00   (2)   2   \$4.0     2,000   8,000   \$5.00   (6)   4   \$20.0     8,001   13,000   \$7.00   (5)   \$0.0   \$0.0     13,001   25,000   \$10.00   (12)   \$0.0   \$0.0     25,001   35,000   \$15.00   (10)   \$0.0   \$0.0     35,001   50,000   \$21.00   (15)   \$0.0   \$0.0     50,001   +   \$28.00   \$0.0   \$0.0   \$0.0     Gallons Used   WS Rate   Wholesale Gallons   Amount Charged     0   +   \$5.67   126.0   \$714.4     Billed Amount   \$2,950.00   \$714.42   \$24.00   \$714.42     Adjustment Credit   \$2,211.58   \$221.16   \$221.16   \$221.16						
2,000 8,000 \$5.00 (6) 4 \$20.0   8,001 13,000 \$7.00 (5) \$0.0   13,001 25,000 \$10.00 (12) \$0.0   25,001 35,000 \$15.00 (10) \$0.0   35,001 50,000 \$21.00 (15) \$0.0   50,001 + \$28.00 \$0.0 \$0.0   Total: 6 \$24.0   6 \$2,950.00 \$714.4 \$714.42   Billed Amount \$2,950.00 \$714.42   Adjustment Credit \$2,211.58 \$221.16						-
8,001 13,000 \$7.00 (5) \$0.0   13,001 25,000 \$10.00 (12) \$0.0   25,001 35,000 \$15.00 (10) \$0.0   35,001 50,000 \$21.00 (15) \$0.0   50,001 + \$28.00 \$0.0 \$0.0   Gallons Used WS Rate Wholesale Gallons Amount Charged   0 + \$5.67 \$26.00 \$714.4   Billed Amount \$2,950.00 \$714.42 \$714.42   Adjustment Credit \$2,211.58 \$221.16 \$221.16	Automatical constraints where the second second					\$4.00
13,001 25,000 \$10.00 (12) \$0.0   25,001 35,000 \$15.00 (10) \$0.0   35,001 50,000 \$21.00 (15) \$0.0   50,001 + \$28.00 \$0.0 \$24.00   Total: 6 \$24.0   Gallons Used WS Rate Wholesale Gallons Amount Charged   0 + \$5.67 \$26.0 \$714.4   Billed Amount \$2,950.00 \$714.42 \$714.42   Adjustment Credit \$2,211.58 \$221.16 \$221.16	tern alle blev i gjennike og vendelser samere på av s				4	\$20.00
25,001 35,000 \$15.00 (10) \$0.0   35,001 50,000 \$21.00 (15) \$0.0   50,001 + \$28.00 Total: 6 \$24.00   Gallons Used WS Rate Wholesale Gallons Amount Charged   0 + \$5.67 126.0 \$714.4   Billed Amount \$2,950.00 \$714.42 \$714.42   Adjustment Credit \$2,211.58 \$221.16 \$221.16			A set an an an and a set of the set			\$0.00
35,001 50,000 \$21.00 (15) \$0.0   50,001 + \$28.00 \$0.0 \$0.0   Total: 6 \$24.00 \$24.00   Gallons Used WS Rate Wholesale Gallons Amount Charged   0 + \$5.67 126.0 \$714.4   Billed Amount \$2,950.00 \$714.42 \$714.42   Adjustment Credit \$2,211.58 \$221.16 \$221.16	Rano - Contractor and English the Parchase of a rest					\$0.00
50,001+\$28.00\$0.0Total:6\$24.0Gallons UsedWS RateWholesale GallonsAmount Charged0+\$5.67126.0\$714.4Billed Amount\$2,950.00\$714.42\$714.42Billed Amount\$714.42\$2,211.58\$221.16						\$0.00
Total:6\$24.0Gallons UsedWS RateWholesale GallonsAmount Charged0+\$5.67126.0\$714.4Billed Amount\$2,950.00\$24.00\$714.42- Prior Yr Usage\$24.00\$714.42Adjustment Credit\$2,211.58- 10% Admin Fee\$221.16	Share a strategy water a second strategy and	All and the second second second second		(15)		
Gallons UsedWS RateWholesale GallonsAmount Charged0+\$5.67126.0\$714.4Billed Amount\$2,950.00- Prior Yr Usage\$24.00- Wholesale Amount\$714.42Adjustment Credit\$2,211.58- 10% Admin Fee\$221.16	50,001	+	\$28.00	Tatal	-	\$0.00
0   +   \$5.67   126.0   \$714.4     Billed Amount   \$2,950.00   -   -   Prior Yr Usage   \$24.00   -   -   Wholesale Amount   \$714.42   Adjustment Credit   \$2,211.58   -   10% Admin Fee   \$221.16   -				lotal:	D	\$24.00
0   +   \$5.67   126.0   \$714.4     Billed Amount   \$2,950.00   -   -   Prior Yr Usage   \$24.00   -   -   Wholesale Amount   \$714.42   Adjustment Credit   \$2,211.58   -   10% Admin Fee   \$221.16   -	Gallon	s Used	WS Rate		Wholesale Gallons	Amount Charged
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- Prior Yr Usage\$24.00- Wholesale Amount\$714.42Adjustment Credit\$2,211.58- 10% Admin Fee\$221.16	Billed Amou	Int	\$2 950 00			
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Adjustment Credit\$2,211.58- 10% Admin Fee\$221.16						
- 10% Admin Fee \$221.16	And a second					
Autionzed by	No. of Concession, Name		\$1,990.42		Authorized by:	

3.

**4912 ROLLINGWOOD DRIVE** 

CITY OF ROLLINGWOOD 403 NIXON DRIVE ROLLINGWOOD TX 78746		04/01/21	04/30/21	05/03/21	
READ DATE(W) METER NUM. PRES. READ PREV. READ TOTAL GALLONS	04/22/21 93923744 1920.0 1913.0 7.0		WATER GALLONS	BALANCE FORWARD PAYMENT 04/09	83.00 -44.00
TOTAL GALLONS	7.0	03/24/21	5.0	WATER	29.00
		02/25/21	6.0	WTR DEMAND FEE	20.00
		01/22/21	6.0		
		12/22/20	6.0	THIS MONTH	49.00
		11/23/20	9.0		
		10/25/20	11.0		
		09/23/20	7.0		
		08/24/20	16.0		
		07/21/20	13.0		
		06/24/20	6.0		
		05/22/20	11.0		88.00
		04/21/20	7.0		
					05/24/2021
				0.00	88.00
					00.00

#### 115

#### BJORK, MICHELLE

For water or wastewater emergencies or questions about your bill, call 512-327-1838.

The City of Rollingwood is making changes to our billing platform. Please be patient with us as we make the conversion. City Staff will contact all customers prior to the next billing period. Auto draft customers will need to submit a manual payment for this bill. Please mail or hand-deliver payments to Rollingwood City Hall located at 403 Nixon Drive, Rollingwood, TX 78746

YOU CAN VIEW YOUR BILL ONLINE AT www.rollingwoodtx.gov

FOR THE CITY OF ROLLINGWOOD,

PLEASE CALL 512-327-1838.

CITY OF ROLLINGWOOD 403 NIXON DRIVE ROLLINGWOOD TX 78746-PHONE NO. (512) 327-1838

4912 ROLLINGWOOD DRIVE

88.00

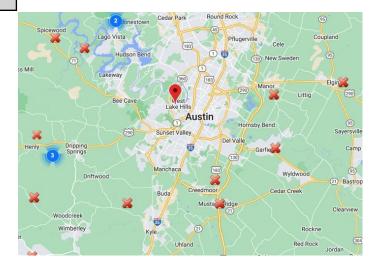
05/24/2021

88.00

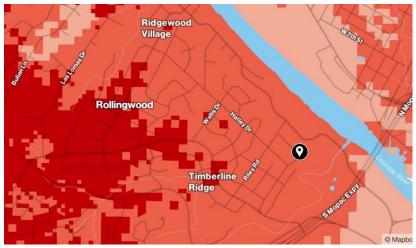
BJORK, MICHELLE 4912 ROLLINGWOOD DRIVE ROLLINGWOOD TX 78746



CITY OF ROLLINGWOOD 403 NIXON DRIVE ROLLINGWOOD TX 787462



#### **Cell Tower Locations**



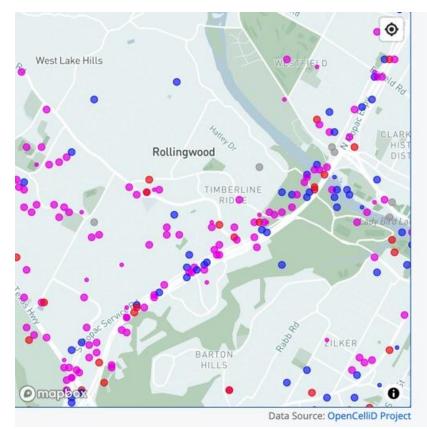
Verizon Coverage – 5G in Red, 4LTE in Pink.



At&T Coverage



T Mobile, magenta color 5G, lighter pink 4LTE



Individual boosters registered in people's homes or at business locations to boost cell service due to poor connectivity from the towers.

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