



CITY OF ROLLINGWOOD UTILITY COMMISSION AGENDA

Tuesday, December 03, 2024

Notice is hereby given that the Utility Commission of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on December 03, 2024 at 5:30 PM. Members of the public and the Utility Commission may participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at mrodriguez@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the Utility Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Utility Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Utility Commission with regard to matters on the agenda will be received at the time the item is considered.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 2. Discussion and possible action on the minutes from the November 7, 2024 Utility Commission meeting

REGULAR AGENDA

- 3. Discussion regarding intent to continue serving on the Utility Commission
- 4. Report and discussion on a financial overview of the water and wastewater funds
- 5. Discussion and possible action on strategies to increase participation for the EyeOnWater Customer Portal
- 6. Update, discussion and possible action regarding a policy for grinder pump maintenance and replacement

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Wednesday, November 27, 2024 at 2:00 p.m.

Makayla Rodriguez

Makayla Rodriguez, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Board of Adjustment will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;
and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD UTILITY COMMISSION AGENDA

Thursday, November 07, 2024

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on November 7, 2024. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 5:30 p.m.

Present Members: Chair Jonathan Miller, Chris Kirksey, Christopher Meakin, Clark Wilson, and Elizabeth Bray (Virtually)

Also Present: City Administrator Ashley Wayman, Utility Billing Manager Veronica Hernandez, and Council Member Phil McDuffee

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the September 3, 2024 Utility Commission meeting

Christopher Meakin moved to approve the meeting minutes. Clark Wilson seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

2. Discussion and possible action regarding a policy for grinder pump maintenance and replacement

City Administrator Ashley Wayman stated that City Council requested the Utility Commission to review the current grinder pump process due to an increase in expenses.

She discussed the grinder pump maintenance, how other are addressing grinder pump expenses, and possible solutions.

The Utility Commission asked questions of City staff regarding grinder pumps and maintenance.

Council Member Phil McDuffee stated that City Council is looking for guidance on how to address grinder pumps.

The Utility Commission and City Administrator Ashley Wayman continued to discuss grinder pumps, the code related to grinder pumps, costs, and solutions. City Administrator Ashley Wayman stated that she will bring back more information for discussion at their next meeting.

3. Discussion and possible action regarding electronic meters and related policies

City Administrator Ashley Wayman stated that the electronic meters are significantly more expensive compared to mechanical meters and asked the Utility Commission if they were interested in updating the water meter upgrade policy. She discussed the current policy and process as well as charges associated with upgrading meters. Ms. Wayman suggested repealing the current water meter upgrade policy since it doesn't apply to the electronic meters.

The Utility Commission asked questions of City Administrator Ashley Wayman regarding the water meter upgrade policy and direction from City Council. Ms. Wayman mentioned that upgrading the policy would help capture accurate data and that the City would like to administer a rate study in the near future.

The Utility Commission expressed their opinions in regard to residents upgrading their water meter and agreed that the policy needs to be revised.

Clark Wilson moved to repeal the existing policy and request the information on the recommended upcharge for larger meters based on the City Administrator's analysis of the cost. Chris Kirksey seconded the motion. The motion carried with 5 in favor and 0 against.

The Utility Commission and City Administrator Ashley Wayman discussed the possibility of a rate study in the future.

ADJOURNMENT OF MEETING

The meeting was adjourned at 5:41 p.m.

Minutes adopted on the _____ day of _____, 2024.

Jonathan Miller, Chair

ATTEST:

Makayla Rodriguez, City Secretary

Utility Commission

<u>Member Name</u>	<u>Position-Office</u>	<u>First Appointed</u>	<u>Current Term Ends</u>
Clark Wilson	1 – Member	July 2010*	December 2025
Jonathan Miller	2 – Member/Chair	June 2017***	December 2025
Elizabeth Bray	3 – Member	December 2021	December 2025
Christopher Meakin	4 – Member	December 2015**	December 2025
Chris Kirksey	5 – Member	December 2021	December 2024
Walt Roloson	6 – Member	October 2022	December 2024
Sam Attal	7 – Member	October 2020	December 2024

Council Liaison(s): Phil McDuffee

7 Members appointed by City Council. Chair position, acknowledged in ordinance, but silent regarding method of selection. Commission meets on the 1st Tuesday of each month at 5:30 p.m.

*Terms of Service Limitation Extended by City Council on 2-18-2015, 1-17-2018, 12-18-2019, 12-15-2021 and 12-20-2023

** Terms of Service Limitation Extended by City Council on 12-15-2021 and 12-20-2023

*** Terms of Service Limitation Extended by City Council on 12-20-2023

CITY OF ROLLINGWOOD

Last updated:
12/2/2024

OCTOBER, 2024 NUMBERS:

WATER FUND;

\$	961,468	CASH
\$	67,084	TEXPOOL
\$	<u>1,028,552</u>	
\$	1,104,750	2024-2025 REVENUE BUDGET
\$	<u>(1,573,857)</u>	2024-2025 EXPENDITURE BUDGET
\$	559,445	ESTIMATED FUND BALANCE AT END OF 2024-2025

NOTE:

1. REVENUE WAS VERY CONSERVATIVELY BUDGETED
2. UTILITIES AND ADMINISTRATIVE FEES OF \$119,000 ONLY TRANSFERRED IF FUNDS AVAILABLE
3. SIX MONTHS RESERVE IS ESTIMATED TO BE \$888,248

WASTEWATER

\$	336,768	CASH
\$	336,293	TEXPOOL
\$	<u>673,061</u>	
\$	1,026,054	2024-2025 REVENUE BUDGET
\$	<u>(1,182,876)</u>	2024-2025 EXPENDITURE BUDGET
\$	516,239	ESTIMATED FUND BALANCE AT END OF 2024-2025

NOTE:

1. REVENUE WAS VERY CONSERVATIVELY BUDGETED
2. UTILITIES AND ADMINISTRATIVE FEES OF \$109,000 ONLY TRANSFERRED IF FUNDS AVAILABLE
3. SIX MONTHS RESERVE IS ESTIMATED TO BE \$355,287

Water Wastewater Funds

CITY OF ROLLINGWOOD

Last updated:
12/2/2024

SEPTEMBER 30, 2024 NUMBERS:

WATER FUND;

\$	744,254	CASH
\$	63,436	TEXPOOL
<u>\$</u>	<u>807,689</u>	TOTAL
\$	1,547,126	2023-2024 REVENUE
\$	(1,136,152)	2023-2024 EXPENDITURES
<u>\$</u>	<u>410,974</u>	

WASTEWATER

\$	360,577	CASH
\$	318,007	TEXPOOL
<u>\$</u>	<u>678,584</u>	
\$	1,035,158	2023-2024 REVENUE
\$	(959,568)	2023-2024 EXPENDITURES
<u>\$</u>	<u>75,591</u>	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2024

200-WATER FUND
 FINANCIAL SUMMARY

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,505,250.00</u>	<u>233,265.96</u>	<u>233,265.96</u>	<u>15.50</u>	<u>1,271,984.04</u>
TOTAL REVENUES	<u>1,505,250.00</u>	<u>233,265.96</u>	<u>233,265.96</u>	<u>15.50</u>	<u>1,271,984.04</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,569,344.00</u>	<u>25,326.29</u>	<u>25,326.29</u>	<u>1.61</u>	<u>1,544,017.71</u>
TOTAL EXPENDITURES	<u>1,569,344.00</u>	<u>25,326.29</u>	<u>25,326.29</u>	<u>1.61</u>	<u>1,544,017.71</u>
REVENUES OVER/(UNDER) EXPENDITURES	(64,094.00)	207,939.67	207,939.67		(272,033.67)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2024

200-WATER FUND

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>INVESTMENT INCOME</u>					
200-4-60-4400 INTEREST INCOME	1,000.00	279.16	279.16	27.92	720.84
200-4-60-4401 INTEREST INCOME-CHECKING	250.00	49.50	49.50	19.80	200.50
TOTAL INVESTMENT INCOME	1,250.00	328.66	328.66	26.29	921.34
<u>MISCELLANEOUS REVENUE</u>					
200-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4579 CAPITAL LEASEPROCEEDS - METERS	0.00	0.00	0.00	0.00	0.00
200-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
200-4-60-4582 TRANSFER FROM WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
200-4-60-4600 WATER SALES	1,500,000.00	232,336.19	232,336.19	15.49	1,267,663.81
200-4-60-4610 LATE CHARGES	3,000.00	589.11	589.11	19.64	2,410.89
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
200-4-60-4629 METER TESTING FEE	0.00	0.00	0.00	0.00	0.00
200-4-60-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
200-4-60-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	1,504,000.00	232,925.30	232,925.30	15.49	1,271,074.70
<u>OTHER REVENUE</u>					
200-4-60-4700 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,505,250.00	233,253.96	233,253.96	15.50	1,271,996.04
TOTAL REVENUES	1,505,250.00	233,253.96	233,253.96	15.50	1,271,996.04

200-WATER FUND
 NON-DEPARTMENTAL

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
200-5-60-5000 SALARY	212,456.00	16,445.24	16,445.24	7.74	196,010.76
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME/PLANNED OVERTIME	810.00	63.48	63.48	7.84	746.52
200-5-60-5007 STIPENDS/CERTIFICATIONS	15,521.00	0.00	0.00	0.00	15,521.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,500.00	0.00	0.00	0.00	3,500.00
200-5-60-5020 HEALTH INSURANCE	25,000.00	1,585.65	1,585.65	6.34	23,414.35
200-5-60-5030 WORKERS COMP INSURANCE	4,600.00	4,116.55	4,116.55	89.49	483.45
200-5-60-5035 SOCIAL SECURITY/MEDICARE	17,502.00	1,262.92	1,262.92	7.22	16,239.08
200-5-60-5040 UNEMPLOYMENT COMP INSUR	250.00	0.00	0.00	0.00	250.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,742.00	2,141.19	2,141.19	7.20	27,600.81
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	309,381.00	25,615.03	25,615.03	8.28	283,765.97

<u>SUPPLIES & OPERATION EXP</u>					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	(550.00)	(550.00)	220.00-	800.00
200-5-60-5105 TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
200-5-60-5110 POSTAGE	400.00	0.00	0.00	0.00	400.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	240.00	240.00	12.00	1,760.00
200-5-60-5140 TELEPHONE	500.00	23.60	23.60	4.72	476.40
200-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00
200-5-60-5165 Water Meter Test Fee	0.00	0.00	0.00	0.00	0.00
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	0.00	0.00	0.00	40,000.00
200-5-60-5167 ADMINISTRATIVE FEES	65,000.00	0.00	0.00	0.00	65,000.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	61,000.00	0.00	0.00	0.00	61,000.00
200-5-60-5171 EQUIPMENT	3,900.00	0.00	0.00	0.00	3,900.00
200-5-60-5175 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5192 Electronic Meter Project	0.00	0.00	0.00	0.00	0.00
200-5-60-5193 METER REPLACEMENT	50,000.00	1,757.82	1,757.82	3.52	48,242.18
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	12,000.00	0.00	0.00	0.00	12,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL SUPPLIES & OPERATION EXP	245,925.00	1,471.42	1,471.42	0.60	244,453.58

<u>CONTRACTUAL SERVICES</u>					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2024

200-WATER FUND
 NON-DEPARTMENTAL

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	0.00	0.00	0.00	81,000.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	80,000.00	0.00	0.00	0.00	80,000.00
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	1,047.32	1,047.32	95.21	52.68
200-5-60-5270 ENGINEERING SERVICES	25,000.00	0.00	0.00	0.00	25,000.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	800.00	0.00	0.00	0.00	800.00
200-5-60-5279 CAPITAL RECOVERY TAP FEES-WATE	0.00	0.00	0.00	0.00	0.00
200-5-60-5280 WATER PURCHASED	800,000.00 (3,050.46) (3,050.46)	0.38-	803,050.46
200-5-60-5296 TCEQ	3,000.00	0.00	0.00	0.00	3,000.00
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	995,900.00 (2,003.14) (2,003.14)	0.20-	997,903.14
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	242.98	242.98	32.40	507.02
200-5-60-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	0.00	0.00	0.00	10,000.00
200-5-60-5330 Water CIP Packages 1-4	0.00	0.00	0.00	0.00	0.00
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5350 TOOLS	3,750.00	0.00	0.00	0.00	3,750.00
TOTAL MISCELLANEOUS OTHER EXP	14,500.00	242.98	242.98	1.68	14,257.02
CAPITAL OUTLAY					
200-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
200-5-60-5496 Meters Fin Note Debt Svc	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,638.00	0.00	0.00	0.00	3,638.00
TOTAL NON-DEPARTMENTAL	1,569,344.00	25,326.29	25,326.29	1.61	1,544,017.71
TOTAL EXPENDITURES	1,569,344.00	25,326.29	25,326.29	1.61	1,544,017.71
REVENUES OVER/(UNDER) EXPENDITURES	(64,094.00)	207,927.67	207,927.67	(272,021.67)	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2024

800-WASTE WATER FUND
 FINANCIAL SUMMARY

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,026,054.00</u>	<u>86,879.26</u>	<u>86,879.26</u>	<u>8.47</u>	<u>939,174.74</u>
TOTAL REVENUES	<u>1,026,054.00</u>	<u>86,879.26</u>	<u>86,879.26</u>	<u>8.47</u>	<u>939,174.74</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,111,873.00</u>	<u>29,862.80</u>	<u>29,862.80</u>	<u>2.69</u>	<u>1,082,010.20</u>
TOTAL EXPENDITURES	<u>1,111,873.00</u>	<u>29,862.80</u>	<u>29,862.80</u>	<u>2.69</u>	<u>1,082,010.20</u>
REVENUES OVER/(UNDER) EXPENDITURES	(85,819.00)	57,016.46	57,016.46	(142,835.46)	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2024

800-WASTE WATER FUND

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
<u>INVESTMENT INCOME</u>					
800-4-60-4400 INTEREST INCOME	10,000.00	1,399.47	1,399.47	13.99	8,600.53
800-4-60-4401 INTEREST INCOME-CHECKING	250.00	18.61	18.61	7.44	231.39
TOTAL INVESTMENT INCOME	10,250.00	1,418.08	1,418.08	13.83	8,831.92
<u>MISCELLANEOUS REVENUE</u>					
800-4-60-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
800-4-60-4579 Capital Lease Proceeds - Meter	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
800-4-60-4620 WASTEWATER	900,000.00	76,112.92	76,112.92	8.46	823,887.08
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
800-4-60-4629 GRINDER PUMP MAINT FEE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	903,500.00	76,112.92	76,112.92	8.42	827,387.08
<u>OTHER REVENUE</u>					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	14,144.00	1,168.74	1,168.74	8.26	12,975.26
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	8,179.52	8.33	89,980.48
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	112,304.00	9,348.26	9,348.26	8.32	102,955.74
TOTAL NON-DEPARTMENTAL	1,026,054.00	86,879.26	86,879.26	8.47	939,174.74
TOTAL REVENUES	1,026,054.00	86,879.26	86,879.26	8.47	939,174.74

800-WASTE WATER FUND
 NON-DEPARTMENTAL

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
800-5-60-5000 SALARY	212,456.00	16,445.24	16,445.24	7.74	196,010.76
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME/PLANNED OVERTIME	810.00	63.48	63.48	7.84	746.52
800-5-60-5007 STIPENDS/CERTIFICATIONS	15,521.00	0.00	0.00	0.00	15,521.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5020 HEALTH INSURANCE	25,000.00	1,585.65	1,585.65	6.34	23,414.35
800-5-60-5030 WORKERS COMP INSURANCE	4,600.00	4,116.57	4,116.57	89.49	483.43
800-5-60-5035 SOCIAL SECURITY/MEDICARE	17,502.00	1,262.92	1,262.92	7.22	16,239.08
800-5-60-5040 UNEMPLOYMENT COMP INSUR	250.00	0.00	0.00	0.00	250.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,742.00	2,141.19	2,141.19	7.20	27,600.81
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	308,381.00	25,615.05	25,615.05	8.31	282,765.95
<u>SUPPLIES & OPERATION EXP</u>					
800-5-60-5103 PRINTING & REPRODUCTION	200.00	0.00	0.00	0.00	200.00
800-5-60-5125 TRAVEL	2,500.00	240.00	240.00	9.60	2,260.00
800-5-60-5130 UTILITIES	42,500.00	1,558.58	1,558.58	3.67	40,941.42
800-5-60-5140 TELEPHONE	0.00	23.60	23.60	0.00	23.60
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	0.00	0.00	1,500.00
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	20,000.00	0.00	0.00	0.00	20,000.00
800-5-60-5166 MAINTENANCE & REPAIRS	30,000.00	0.00	0.00	0.00	30,000.00
800-5-60-5167 ADMINISTRATIVE FEES	40,000.00	0.00	0.00	0.00	40,000.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	61,000.00	0.00	0.00	0.00	61,000.00
800-5-60-5171 EQUIPMENT	3,900.00	0.00	0.00	0.00	3,900.00
800-5-60-5172 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
800-5-60-5192 Electronic Meter Project	0.00	0.00	0.00	0.00	0.00
800-5-60-5193 METER REPLACEMENT	50,000.00	0.00	0.00	0.00	50,000.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL SUPPLIES & OPERATION EXP	253,975.00	1,822.18	1,822.18	0.72	252,152.82
<u>CONTRACTUAL SERVICES</u>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	0.00	0.00	0.00	97,980.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	40,000.00	0.00	0.00	0.00	40,000.00
800-5-60-5240 INSURANCE - PROP & GEN LIAB	450.00	425.32	425.32	94.52	24.68
800-5-60-5255 VEHICLE INSURANCE	1,850.00	1,761.39	1,761.39	95.21	88.61
800-5-60-5270 ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	10,000.00
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5282 CAPITAL RECOVERY FEES-WASTEWAT	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	335,000.00	0.00	0.00	0.00	335,000.00
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	14,100.00	0.00	0.00	0.00	14,100.00
TOTAL CONTRACTUAL SERVICES	532,880.00	2,186.71	2,186.71	0.41	530,693.29

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2024

800-WASTE WATER FUND
 NON-DEPARTMENTAL

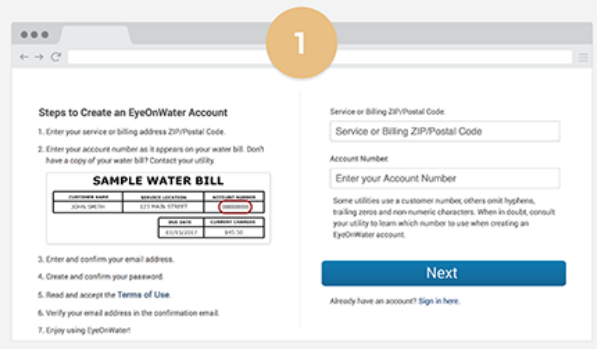
08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	238.86	238.86	23.89	761.14
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	0.00	0.00	0.00	10,000.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5347 DEBT SERVICE - INTEREST 2019 R	0.00	0.00	0.00	0.00	0.00
800-5-60-5350 TOOLS	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL MISCELLANEOUS OTHER EXP	13,000.00	238.86	238.86	1.84	12,761.14
<u>CAPITAL OUTLAY</u>					
800-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
800-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	0.00	0.00	0.00
800-5-60-5498 Meters Fin Note - Debt Svc	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,637.00	0.00	0.00	0.00	3,637.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,111,873.00	29,862.80	29,862.80	2.69	1,082,010.20
<hr/>					
TOTAL EXPENDITURES	1,111,873.00	29,862.80	29,862.80	2.69	1,082,010.20
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(85,819.00)	57,016.46	57,016.46	(142,835.46)	



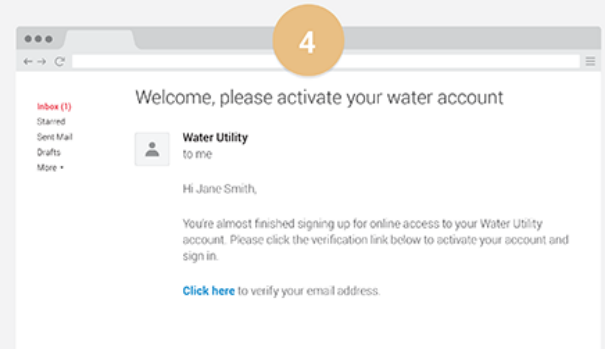
EyeOnWater

See Your Water Usage
Follow these simple instructions to view your water usage information online.

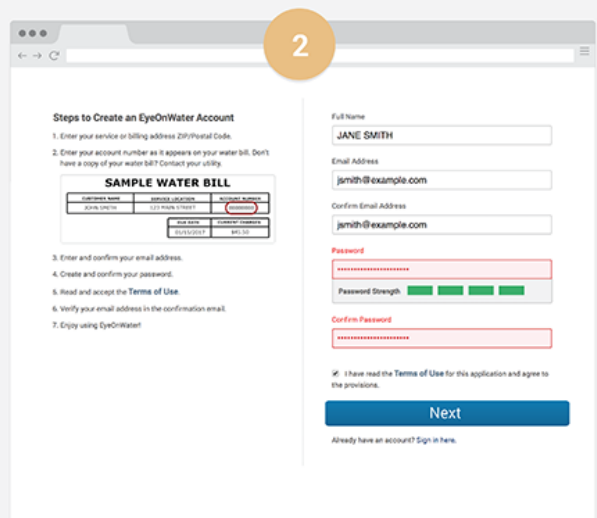


Visit <https://eyeonwater.com/signup> to create your online account. Enter your service or billing ZIP/postal code and your account number.

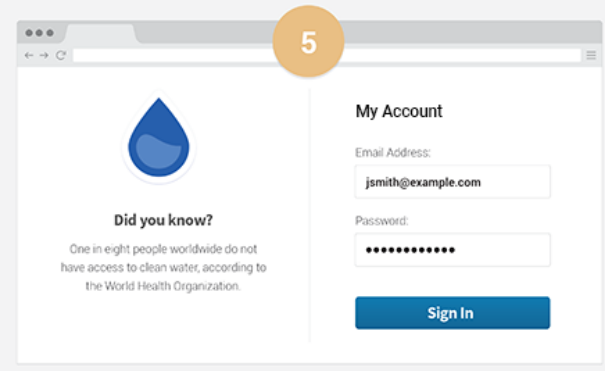
*Account number must include dashes (ex: 01-12345-01)



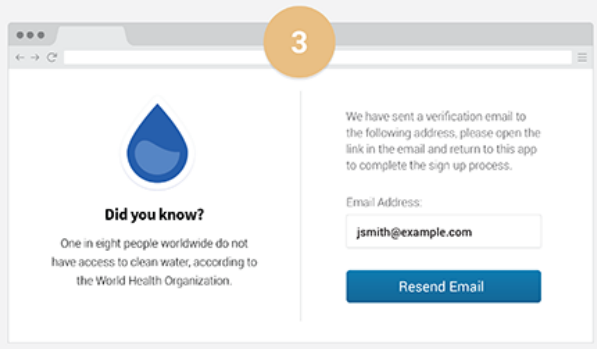
Click on the link in the email to verify your email address.



Enter your name and email address. Confirm the address, and then create and confirm a password. Passwords must be 8 to 16 characters long.



After clicking the link in your email, enter your email address and password to sign in.



Check your email for the verification message that has just been sent.



Once you're logged in, you'll be able to view your water consumption and even set a leak alert.

For more information, please visit the City website at the following link: <https://bit.ly/CORW-EyeOnWater>



Creating an EyeOnWater Account

Rollingwood water utility customers now have an electronic water meters installed and have the ability to monitor their home or business water usage online. To start monitoring your usage, you will need to visit <https://eyeonwater.com/signup> on your computer using a web browser or download the EyeOnWater App from the App Store (Available for iPhone or Android) by searching “EyeOnWater.”

Instructions for Web Version

The screenshot shows a web browser window with a large orange circle containing the number "1" overlaid on the top center. The page content includes:

Steps to Create an EyeOnWater Account

1. Enter your service or billing address ZIP/Postal Code.
2. Enter your account number as it appears on your water bill. Don't have a copy of your water bill? Contact your utility.
3. Enter and confirm your email address.
4. Create and confirm your password.
5. Read and accept the **Terms of Use**.
6. Verify your email address in the confirmation email.
7. Enjoy using EyeOnWater!

SAMPLE WATER BILL

CUSTOMER NAME	SERVICE LOCATION	ACCOUNT NUMBER
JOHN SMITH	123 MAIN STREET	88888888

DUE DATE	CURRENT CHARGES
01/15/2017	\$45.50

Service or Billing ZIP/Postal Code:

Account Number:

Some utilities use a customer number, others omit hyphens, trailing zeros and non-numeric characters. When in doubt, consult your utility to learn which number to use when creating an EyeOnWater account.

Next

Already have an account? [Sign in here.](#)

Visit <https://eyeonwater.com/signup> to create your online account. Enter your service or billing ZIP/postal code and your account number.

Enter your service address **zip code** and your **account number** (found on your utility bill) with all dashes included (Ex: 01-12345-01).

Click “**Next.**”

2

Steps to Create an EyeOnWater Account

1. Enter your service or billing address ZIP/Postal Code.
2. Enter your account number as it appears on your water bill. Don't have a copy of your water bill? Contact your utility.

SAMPLE WATER BILL		
CUSTOMER NAME	SERVICE LOCATION	ACCOUNT NUMBER
JOHN SMITH	123 MAIN STREET	88888888
DUE DATE		CURRENT CHARGES
01/15/2017		\$45.50

3. Enter and confirm your email address.
4. Create and confirm your password.
5. Read and accept the **Terms of Use**.
6. Verify your email address in the confirmation email.
7. Enjoy using EyeOnWater!

Full Name

JANE SMITH

Email Address

jsmith@example.com

Confirm Email Address

jsmith@example.com

Password

.....

Password Strength



Confirm Password

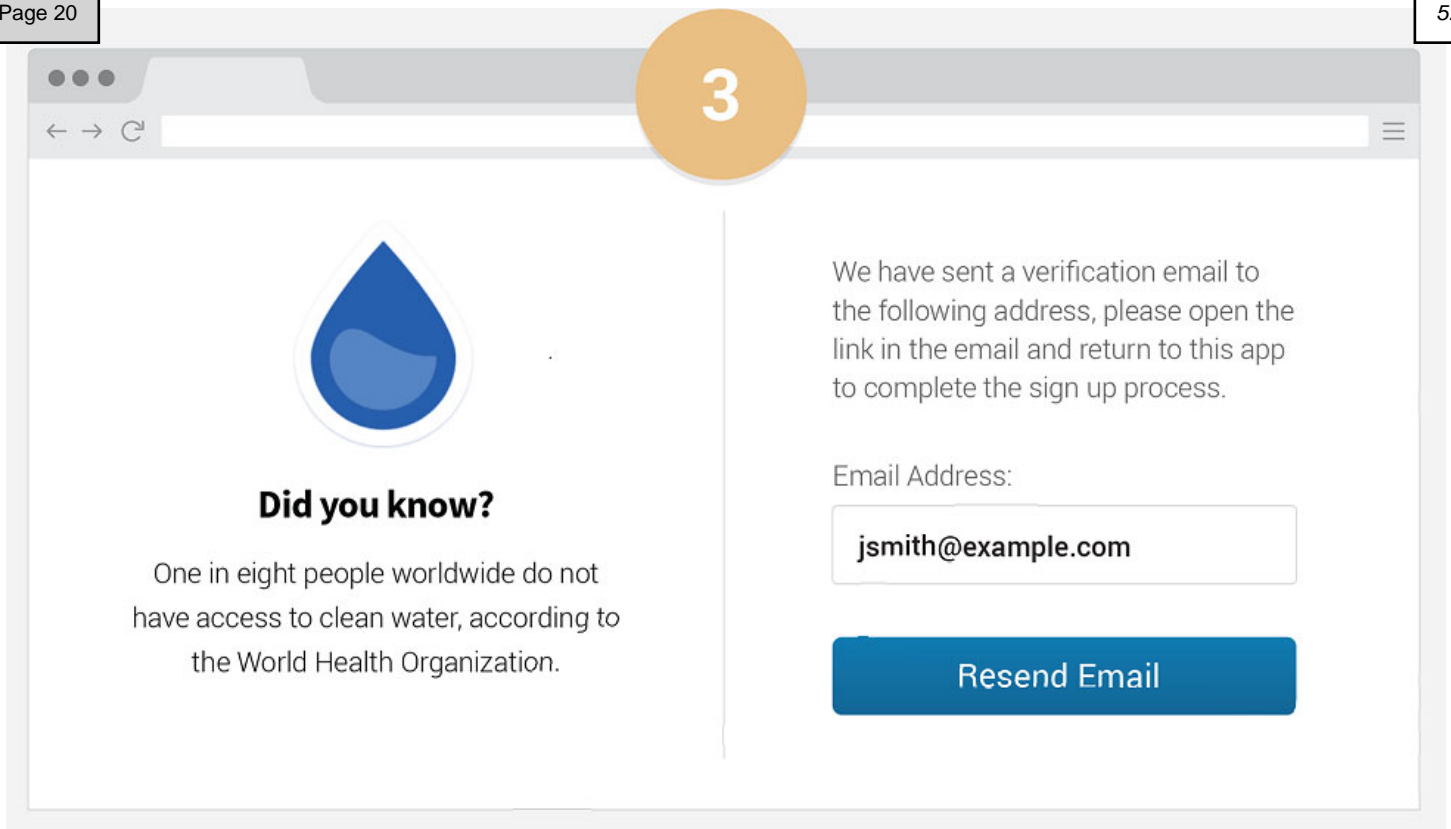
.....

I have read the **Terms of Use** for this application and agree to the provisions.

Next

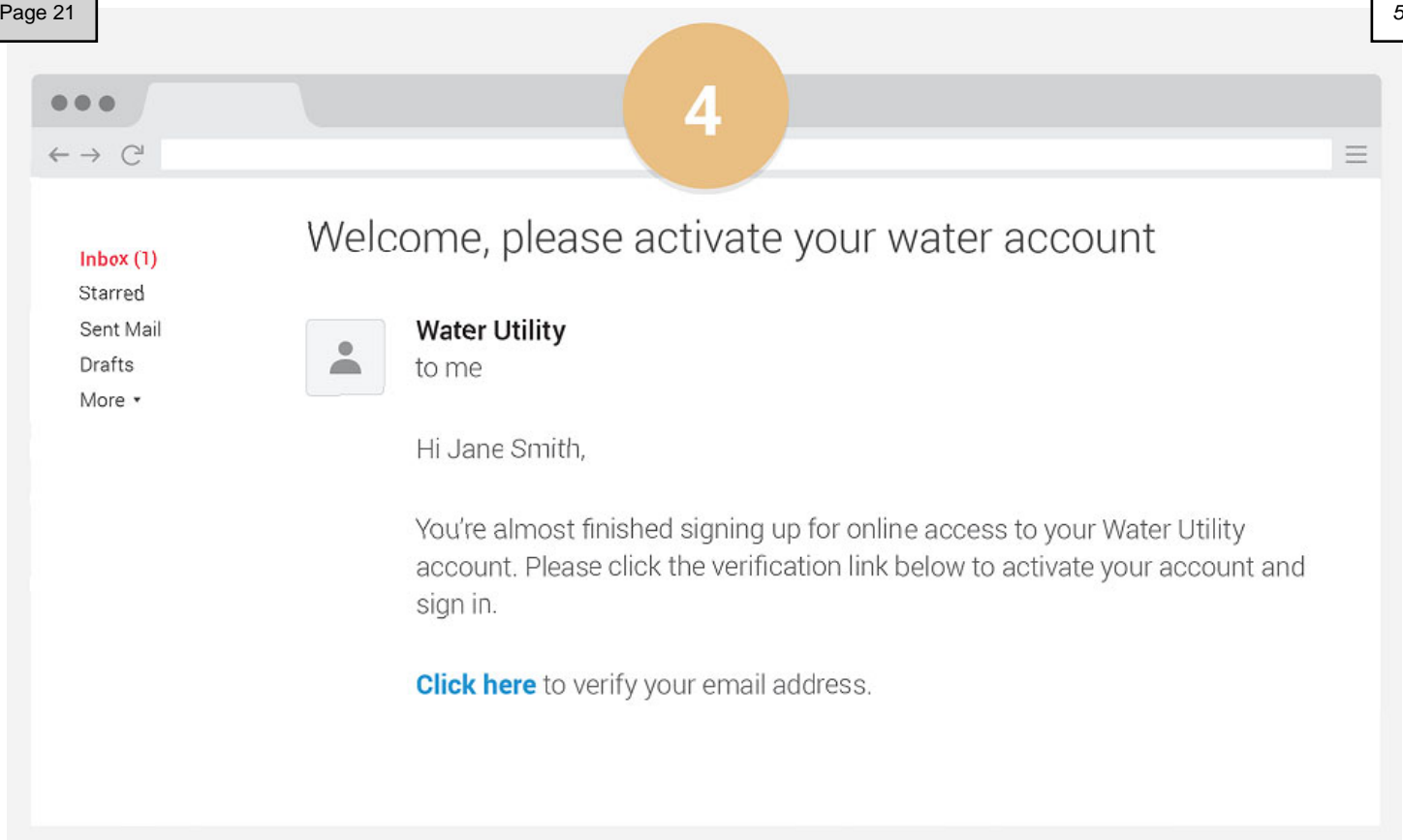
Already have an account? Sign in here.

Enter your **full name**, **email address** and create a **password**. Click “Next.”

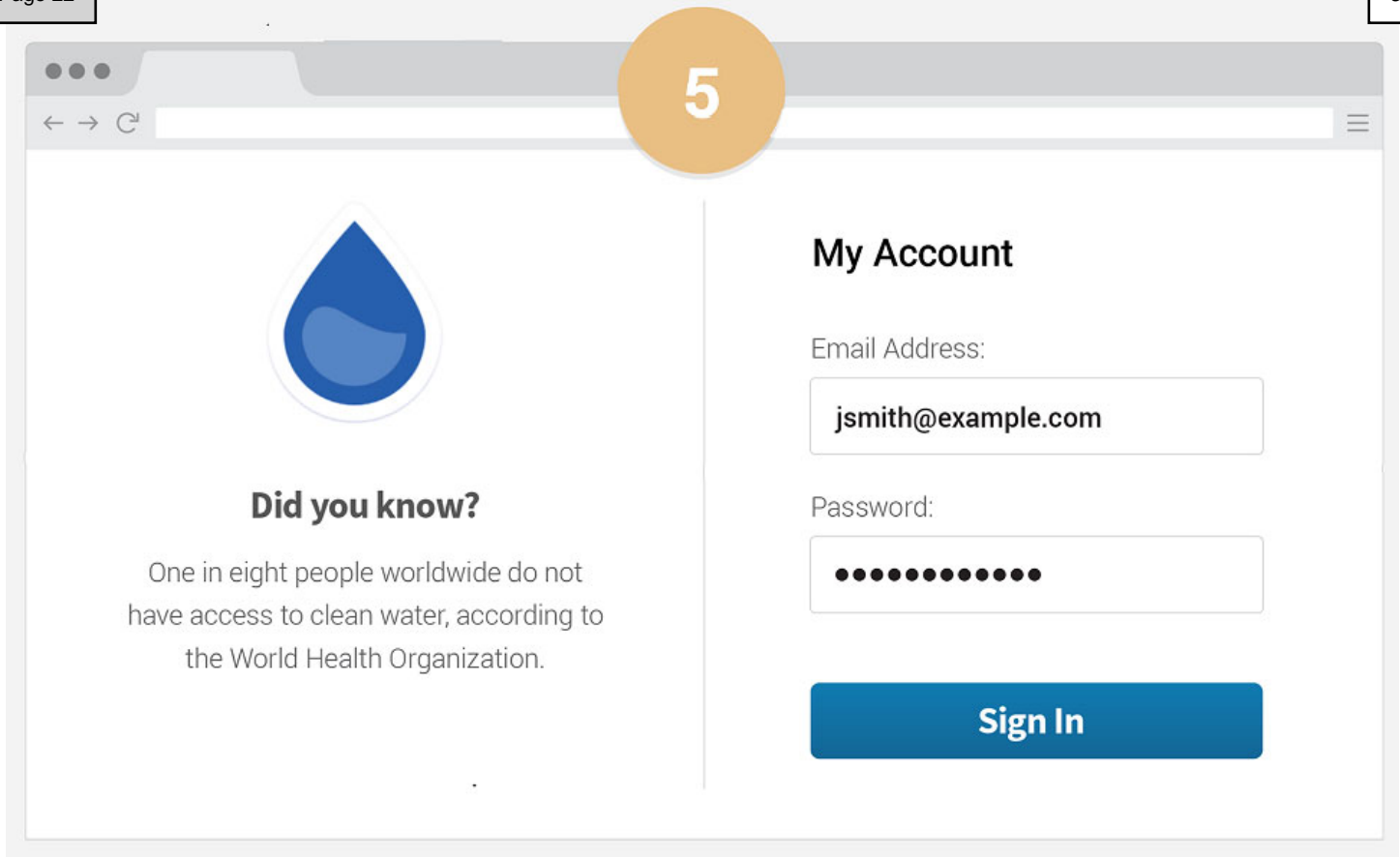


Check your email for a **verification** message.


4



Click the **link** in the email to **verify** your email address.



5



Did you know?

One in eight people worldwide do not have access to clean water, according to the World Health Organization.

My Account

Email Address:

Password:

Sign In

After clicking the link in your email, enter your email and password to **sign in**.



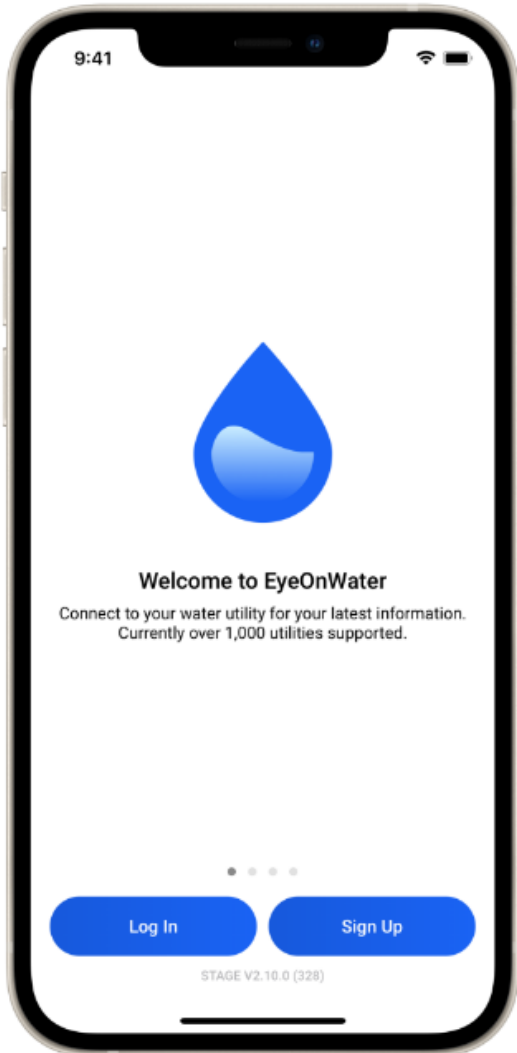
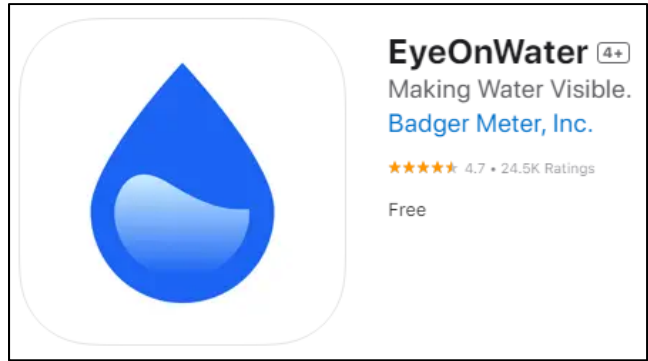
Once you are logged in, you'll be able to view your water consumption and set leak alerts. Please note that consumption data from before the electronic meter was installed (June or July) will not be available for viewing in EyeOnWater.

For more information about customizing your EyeOnWater Experience, please watch the following video: <https://www.youtube.com/watch?v=RSW5FcB1nM0>

If you have any questions about your EyeOnWater account, please contact Rollingwood City Hall at (512) 327-1838.

Instructions for the Mobile App

Download the EyeOnWater app from the App store. The app will look like this:



The Welcome screen greets you the first time you open the app. From this screen you can:

- Log In to an existing account
- Sign Up for a new account

Tap **Sign Up** to begin creating a new EyeOnWater account.

Enter your **water account number**.

Enter the **ZIP or Postal Code** of the location where your utility delivers water.

Your account will populate. If the information is correct, click **“Yes, that’s me”**

Enter your **full name, email address** and create a **password**.

Agree to the **Terms of Use**.

Select **“Submit”**

Follow the on-screen instructions to send a **verification email**.

After opening the verify link in the email, return to the EyeOnWater app and, if prompted, tap **I’ve Verified My Email**, or login from the **Welcome** screen.

City of Rollingwood

Stage 2 Water Restrictions

Page 25



The City of Rollingwood has been in Stage 2 Water Restrictions since August 15, 2023. Please use water responsibly and conserve outside the watering schedule. To view a full list of the City's water restrictions, please visit the City website at the following QR code.



Residential Watering Schedule

- **Automatic Irrigation:** Limited one day per week (midnight to 5 a.m. and/or 7 p.m. to midnight)
- **Even Addresses:** On Thursday
- **Odd Addresses:** On Wednesday

Commercial Watering Schedule

- **Automatic Irrigation:** Limited to one day per week (midnight to 5 a.m. and/or 7 p.m. to midnight)
- **Even Addresses:** On Tuesday
- **Odd Addresses:** On Friday

EyeOnWater Customer Portal

Did you know you can monitor your water usage through our new customer portal? Say hello to EyeOnWater!

EyeOnWater is the customer portal associated with the new electronic meters that allows users to view their water usage in real time. By creating an account, users can track when and how long water is consumed, and set up alerts to receive notifications about leaks and high usage.



Register for an EyeOnWater account at www.eyeonwater.com to take control of your water usage today! Instructions for creating an account can be accessed at the QR code.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 3, 2024

Utility Commission

Submitted By:

Staff

Agenda Item:

Discussion and possible action regarding a policy for grinder pump maintenance and replacement

Description:

During the October City Council Meeting, the City Council discussed the cost of maintaining the approximately 120 grinder pumps within the city. This policy discussion was sent to the Utility Commission for consideration.

Grinder pumps are located on private property and historically the city has paid for their maintenance and replacement. Attached is a breakdown of the city’s costs related to grinder pumps between the months of August 2021 and October 2024. These costs only include what was paid to Crossroads, the City’s Water and Wastewater Operator, and do not include any staff time spent responding to grinder pump-related calls. Below is a table that summarizes this data:

<u>Dates</u>	<u># of Months</u>	<u>Cost</u>
August to December 2021	5 Months	\$15,368
January to December 2022	12 Months	\$29,463
January to December 2023	12 Months	\$17,277
January to October 2024	11 Months	\$32,696

Questions about Grinder Pumps:

1. What is the average price of a grinder pump and much does it cost to replace one (labor, etc.)?

\$2,500 before tax. Time and labor always vary but you can predict \$405-\$1,000 if you're using Hydro Source.

2. What is the average lifespan of a grinder pump?

We are working on getting an answer to this.

3. Does a grinder pump service only one home per pump or do they service multiple homes?

Generally, only one home, but we are working on getting a more detailed answer to this.

4. How many calls for grinder pump maintenance were there in the last year?

Crossroads shows 24 calls in the past year. Sometimes Public Works Staff is able to resolve a grinder pump call without having to call in Crossroads, so there were likely more than 24 total calls in the past year.

5. What is the average price for a service call?

Crossroads can cost anywhere from \$150-500 depending on the nature of the call with time and labor. It always varies depending on the circumstance. Hydrosorce charges \$405 minimum per call. If they have to replace the grinder pump the cost is \$2,700 at a minimum.

6. Does Crossroads/City Staff have any information on the types of maintenance being performed on the grinder pumps or the cause of the calls for maintenance?

Response from Crossroads: The most common calls are for failed pumps. The second most common calls are for electrical failure.

7. How many of the calls for grinder pump maintenance result from the pump being worn out versus improper items being flushed?

Response from Crossroads: All the calls were for worn out pump or electrical issues. (this obviously could have been caused by improper items being flushed) but all of our descriptions or details on the calls are for pumps not working correctly, or pump failed.

8. Do we have repeat offenders for maintenance calls?

There are some grinder pumps that have required maintenance more than once.

9. When were the grinder pumps purchased?

Unsure but investigating. The purchase dates will vary pump to pump.

10. If we were to switch to a monthly charge for having a grinder pump, what services would the monthly charge cover? How many trips or calls would this include?

That is something we could determine as part of our policy. It could include a certain number of calls per month per pump or could cover certain types of maintenance. It could also exclude any issues with the pumps that are determined to have been caused by misuse.

11. What is the average number of service calls on grinder pumps per month for rate making purposes?

It varies from 1-5 and the average number of calls per month is 1.7.

12. Will we have to replace any grinder pumps soon?

Not that Crossroads is aware of.

13. Have we already had to purchase grinder pumps to replace old ones?

Response from Hydrosourc: We have one brand new grinder pump that we use as a "loaner pump." We show 10 pumps that have been sold to Rollingwood in the last 4 years, including the loaner pump.

14. How did the city get ownership of the grinder pumps at homes?

We are looking into this question.

15. Do we have easements on the grinder pump stations on every lot?

No.

16. Does our code require for the city to install the grinder pump?

Section 22-4 of the City's Code of Ordinances states: If a grinder pump is necessary, as determined by the director of public works or other designated agent of the city, the property owner shall install a grinder pump approved by the director of public works or other designated agent of the city. Thereafter, the city may repair and replace subsequent grinder pumps to serve the property in accordance with policies and budgets adopted from time to time by the city council, provided that the property owner or other person with appropriate authority grants to the city's agents permission to enter the property for such purpose.

17. Are the grinder pump impellers made of rubber?

We are working on getting an answer to this.

The goal of this item/discussion is to come away with some policy direction or ideas that staff can use in the formation of a draft policy regarding grinder pump maintenance and replacement.

Action Requested:

To discuss and consider possible policy options regarding responsibility for grinder pump maintenance and replacement.

Fiscal Impacts:

The fiscal impact will be determined based on the policy that is ultimately adopted regarding grinder pump maintenance and replacement.

Attachments:

- Grinder Pump Expenses since August 2021
- October 2024 Grinder Pump Bill

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: OCTOBER 2024
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
BASIC SERVICE									
442904A	10/30/24	10/30/24	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
BASIC SERVICE SUBTOTAL									14,915.00
GRINDER PUMP ISSUES									
434871A	08/23/24	10/23/24	4801 ROLLINGWOOD DRIVE	GRINDER PUMP PROBLEM. THE PANEL WAS RESPONSIVE FOR ONE OF THE PUMPS (PUMP #2) BUT PUMP ONE WAS UNRESPONSIVE SENT TO HYDRO SOURCE AFTER PUMPING DOWN. 9/24/2024 PUMP REPLACEMENT - 2 TECHS, WEEKEND CALLOUT.	88.59	76.34	8.63	4,194.84	4,368.40
438179A	09/19/24	10/25/24	405 VALE ST	GRINDER PUMP PROBLEM- MAINT NEEDED TO PUMP DOWN TANK. HYDRO SOURCE NEEDED FOR GRINDER ISSUE-PUMP IS NOT STARTING. REQUESTED PO AND SUBMITTED TICKET. SPOKE WITH CUSTOMER. HYDRO SOURCE SCHEDULED FOR TOMORROW: UPDATED CUSTOMER.	124.04	66.15	0.00	1,121.03	1,311.22
438309A	09/19/24	10/30/24	405 VALE ST	GRINDER PUMP PROBLEM. ARRIVED TO FIND THE ELECTRIC PANEL WAS NOT RECEIVING POWER. PUMP WAS NOT WORKING, NOTIFIED BUILDER AND DISCUSSED PROBLEM. PUMPED OUT GRINDER INTO BARRELS. INVESTIGATED POSSIBLE LEAK BUT IT WAS A GASKET ISSUE ON GRINDER TANK ITSELF.	246.75	152.68	8.63	0.00	408.06
438461A	09/20/24	10/30/24	405 VALE ST	GRINDER PUMP PROBLEM. ARRIVED TO PROVIDED ADDRESS, OBSERVED DISCHARGE FACE USING GASKET FITTING INSTEAD OF TYPICAL FEMALE	157.84	152.68	21.59	0.00	332.11

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: OCTOBER 2024
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
GRINDER PUMP ISSUES									
				THREADED FACE. INSTRUCTED TO FIX TEMPORARILY. USED JB WELD AND ADHESIVE TO GIVE GASKET TO FACE AND SEALED AROUND PIPE.					
440799A	10/10/24	10/15/24	14 TREEMONT DR	HYDROSOURCE NEEDED TO CORRECT PROBLEM - HIGH LEVEL ALARM ACTIVE, CONTACTED MAINT TO PUMP DOWN GRINDER TANK. SUBMITTED TICKET TO HYDRO SOURCE WITH A DESCRIPTION OF THE ISSUE AND DETAILS REGARDING WHERE TO ACCESS THE GRINDER SYSTEM UNDERNEATH THE HOUSE.	41.35	22.05	0.00	1,871.63	1,935.03
								GRINDER PUMP ISSUES SUBTOTAL	8,354.82
LIFT STATION									
434832A	08/22/24	10/21/24	2600 DELLANA LN	NEED TECHNICIAN - RESPONDED TO CALL AND EMAIL FROM CUSTOMER SERVICE - VG EXIT GENERATOR RUNNING IN ALARM CLOSED - CHECKED POWER AT FACILITY AND VERIFIED EMERGENCY GENERATOR IN AUTO/STANDBY	27.57	14.70	0.00	0.00	42.27
435063A	08/26/24	10/08/24	CORW - LS7 - NIXON DRIVE	SUBCONTRACT WORK COMPLETED AT FACILITY. SUBCONTRACT WORK SERVICED	9.51	0.00	2,231.00	1,183.35	3,423.86
437655A	09/13/24	10/28/24	CORW - LS2 - HATLEY DR	CHECKED PUMP. RESPONDED TO ISSUE WITH PUMP 1. FOUND A LOOSE WIRE AND A BAD CAPACITOR. FIXED WIRE AND REPLACED CAPACITOR. TESTED PUMP AND AMP DRAW. WILL ORDER SPARE CAPACITORS TO KEEP IN PANEL.	418.11	263.88	0.00	0.00	681.99

Grinder Pump Expenses

2021	August	\$ 10,324.20	2021	Number of Calls
	September	\$ -		
	October	\$ -		
	November	\$ -		
	December	\$ 5,043.33		
		\$ 15,367.53	5 Month Total	
2022	January	\$ 11,958.93	2022	Number of Calls
	February	\$ 1,623.95		
	March	\$ -		
	April	\$ 2,867.44		
	May	\$ -		
	June	\$ -		
	July	\$ 4,032.15		
	August	\$ -		
	September	\$ 4,655.96		
	October			
	November	\$ 4,324.24		
	December	\$ -		
2023	January	\$ 2,133.58	2023	1
	February	\$ 3,105.65		2
	March	\$ -		0
	April	\$ 2,577.82		1
	May	\$ -		0
	June	\$ 914.87		3
	July	\$ 36.89		1
	August	\$ -		0
	September	\$ -		0
	October	\$ 2,666.77		5
	November	\$ -		0
	December	\$ 5,840.98		5
		\$ 17,276.56	Annual Total	
2024	January	\$ 11,617.06	2024	5
	February	\$ 6,142.18		4
	March	\$ 3,440.58		2
	April	\$ 961.24		1
	May	\$ 1,701.74		1
	June	\$ -		0
	July	\$ -		0
	August	\$ -		0
	September	\$ 478.14		1
	October	\$ 8,354.82		5
		\$ 32,695.76	11 Month Total	

Total Spent (August 2021-
 September 2024): \$ 94,802.52
 # of Months 38
 \$ per Month \$ 2,494.80
 Approx. # of Grinder Pumps 120
 \$ per Month per Grinder Pump \$ 20.79

Average # of Calls
 1.7 Per Month