



CITY OF ROLLINGWOOD UTILITY COMMISSION AGENDA

Tuesday, April 06, 2021

In accordance with an order of the Office of the Governor issued March 16, 2020, the Utility Commission of the City of Rollingwood will conduct a video conference and telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting will be held on Tuesday, April 6, 2021 at 5:00 p.m. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/81650820566?pwd=TXpBSzFEZzICQzZnYjNuVTVhclld3dz09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 816 5082 0566

Passcode: 2021

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the Utility Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Utility Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Utility Commission with regard to matters on the agenda will be received at the time the item is considered.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a

Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the March 3, 2021 Utility Commission Meeting.

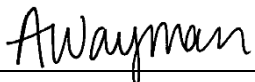
REGULAR AGENDA

3. Update and discussion on a report of the financial impact of the utility bill relief program due to the February 2021 winter weather event.
4. Discussion and possible action to evaluate and draft a policy that requires new residential water meters installed at the request of the property owner be digital meters paid for by the property owner.

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Thursday, April 1, 2021 at 4:00 p.m.



Ashley Wayman, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Utility Commission will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES

Wednesday, March 03, 2021

On Wednesday, March 3, 2021 at 5:00 p.m. the Utility Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, via video conference and telephone in accordance with an order of the Office of the Governor issued March 16, 2020. The public was able to watch this meeting live and had the opportunity to comment via audio devices with the following meeting login information:

Link: <https://us02web.zoom.us/j/88073053581?pwd=U1dVZXFMTi9PbUNNNG83Ly9MaW5iUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 880 7305 3581

Passcode: 2021

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request. The following items were discussed:

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 5:00 p.m.

Present Members: Chair Jonathan Miller, Clark Wilson, Christopher Meakin, and Ronald Hasso.

Also Present: City Administrator Amber Lewis, Council Member Amy Pattillo, and Assistant City Administrator Ashley Wayman.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a

Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 2. Discussion and possible action on the minutes from the February 2, 2021 Utility Commission meeting.

Chris Meakin motioned to approve the consent agenda. Clark Wilson seconded the motion.

- **Chair Jonathan Miller – Yes**
- **Clark Wilson – Yes**
- **Christopher Meakin –Yes**
- **Ronald Hasso – Yes**

The motion passed 4-0.

REGULAR AGENDA

- 3. Discussion and possible action on a utility bill relief program due to the February 2021 winter weather event and to make a recommendation to City Council.

The Commission, Council Member Amy Pattillo, and staff members discussed the potential options for the utility bill relief program.

Jonathan Miller discussed his recommendation to charge only tier one and tier two pricing for the month of February.

The Commission further discussed this program.

Jonathan Miller motioned to modify billing for the month of February to be tier one and tier two pricing only in reaction to the storm and to provide relief to residents. Ronald Hasso seconded the motion.

The Commission discussed ensuring that there is significant messaging about this program so that residents are aware of it as well as that this program provides for lower pricing than could be received through the regular appeal process.

- **Chair Jonathan Miller – Yes**
- **Clark Wilson – Yes**
- **Christopher Meakin –Yes**
- **Ronald Hasso – Yes**

The motion passed 4-0.

ADJOURNMENT OF MEETING

The meeting was adjourned at 5:38 p.m.

Minutes Adopted on the _____ day of _____, 2021.

Jonathan Miller, Chair

ATTEST:

Ashley Wayman, City Secretary