



## **CITY OF ROLLINGWOOD PARK COMMISSION MEETING AGENDA**

**Tuesday, June 01, 2021**

In accordance with an order of the Office of the Governor issued March 16, 2020, the Park Commission of the City of Rollingwood will conduct a video conference and telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting will be held on Tuesday, June 1, 2021 at 9:30 a.m. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/84089122516?pwd=NXBdTWRHaHhHZ0JWbmNZSm41SExLdz09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 840 8912 2516

**Passcode:** 2021

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL PARK COMMISSION MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the Park Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Park Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Park Commission with regard to matters on the agenda will be received at the time the item is considered.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a

Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- [2.](#) Discussion and possible action on the minutes from the May 4, 2021 Park Commission meeting.

### **REGULAR AGENDA**

3. Update from Western Hills Girls Softball and Western Hills Little League
- [4.](#) Discussion and possible action addressing neighborhood concerns and feedback of the proposal from Tiny Boxwoods Austin, LLC for the purposes of operating a Milk and Cookies walk-up food service in Rollingwood Park
5. Discussion and possible action to make a recommendation to City Council regarding the parking along the east side of the ball fields and the relocation of boulders to allow for additional parking
- [6.](#) Discussion and possible action to review private and commercial rate structures and rental fees for Rollingwood Park facilities and Hatley Fields and to make a recommendation to the City Council
7. Discussion and possible action regarding reduction or removal of ligustrum tree invasive species in Rollingwood Park
- [8.](#) Discussion and possible action on a paint palette recommendation for repairs made to paintable areas throughout the park
9. Discussion and possible action regarding ways to structure Park Commission meetings so that they move through all items more efficiently and to set a 90 minute meeting time limit for Park Commission meetings
10. Discussion and possible action to move the regular Park Commission meetings to later in the week and later in the day to accommodate work schedules
11. Discussion and possible action to discuss drainage in the upper park near the playscape
12. Discussion on the Park Budget for FY 2021-2022

### **DEPARTMENT REPORTS**

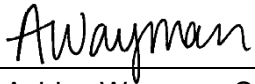
All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [13.](#) Park Financials through April 2021

### **ADJOURNMENT OF MEETING**

#### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) on Friday, May 28, 2021 at 5:00 p.m.



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Ashley Wayman, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Park Commission will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.  
Action, if any, will be taken in open session.



## CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Tuesday, May 04, 2021

On Tuesday, May 4, 2021 at 9:30 a.m., the Park Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, via video conference and telephone in accordance with an order of the Office of the Governor issued March 16, 2020. The public was able to watch this meeting live and had the opportunity to comment via audio devices with the following meeting login information:

**Link:** <https://us02web.zoom.us/j/85305275812?pwd=M1ZOWnczWldUaEhCZ1VjcUVoM25XQT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 853 0527 5812

**Passcode:** 2021

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request. The following items were discussed:

### **CALL PARK COMMISSION MEETING TO ORDER**

#### 1. Roll Call

**Chair Phil McDuffee called the meeting to order at 9:30 a.m.**

**Present Members:** Chair Phil McDuffee, Mary Elizabeth Cofer, Niccole Maurici, Chad Smith, David Raymond, Don Hudson, and Laurie Mills.

**Also Present:** City Administrator Amber Lewis, Councilmember Wendi Hundley, Assistant City Administrator Ashley Wayman and Development Services Director Carrie Caylor.

### **PUBLIC COMMENTS**

#### 2. Public Comments

The following individuals spoke during public comment:

- Chair Phil McDuffee stated that there is a donor willing to buy and deliver weed and feed for fields 3, 4 and 5.
- Niccole Maurici stated that this could be brought to the next agenda.

- Mary Elizabeth Cofer discussed whether this product is environmentally friendly or whether it was what had been used on the field in the past.
- Barry Delcambre, President of the RCDC, addressed the Park Commission regarding discussions with Lance Thompson of Milk and Cookies about a project that would potentially be located in or near the park. He discussed a draft term sheet and the intent of this project.
- The Commission and Barry Delcambre discussed the proposed project.
- Brian Rider, past Park Commission Chair discussed this proposed project.
- Mayor Michael Dyson discussed this proposed project.
- Chair Phil McDuffee questioned the way the funds would be used.
- David Raymond discussed whether the existing field house had been considered for use.
- Diana Wallace had technical difficulties and was unable to speak during public comments.

*Chair Phil McDuffee called up item 7 at this time.*

**CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

3. Discussion and possible action on the minutes from the April 6, 2021 Park Commission meeting

**Niccole Maurici motioned to approve the consent agenda. Laurie Mills seconded the motion.**

- **Chair Phil McDuffee – Yes**
- **Niccole Maurici – Yes**
- **Mary Elizabeth Cofer – Yes**
- **Don Hudson – Yes**
- **Chad Smith – Yes**
- **Laurie Mills – Yes**
- **David Raymond – Yes**

**The motion passed 7-0.**

**REGULAR AGENDA**

4. Update from Western Hills Girls Softball and Western Hills Little League

Steve Franke with Western Hills Girls Softball gave an update on the softball and baseball schedules. He also discussed the status of the fencing repairs.

5. Discussion and possible action on a presentation from Nudge Consulting to answer questions from the Park Commission and community regarding the Park Master Plan

Niccole Maurici discussed this item and asked the Commission whether they would like to see a presentation from Nudge Consulting in the future.

The Commission discussed a future presentation, the items in the master plan that they are currently looking at, and how to go about coming up with a list of questions regarding the park master plan to submit to Nudge. They discussed beginning to formulate questions but wait until the staff hears back from Nudge regarding how to proceed further.

6. Discussion and possible action on a license agreement with i9 Sports for use of the athletic fields

Justin Cannon, with i9 Sports, discussed that in the past they were an approved vendor to use the athletic fields under Girls Softball and that they were coming to seek approval to use the fields for camps again this year.

The Commission discussed which fields would be used and those that sign up for the camps.

**Niccole Maurici motioned to allow the usage of all fields during the hours proposed. Laurie Mills seconded the motion.**

- Chair Phil McDuffee – No
- Niccole Maurici – Yes
- Mary Elizabeth Cofer – No
- Don Hudson – No
- Chad Smith – Yes
- Laurie Mills – Yes

**The motion failed 3-3.**

City Administrator Amber Lewis stated that she is confirming with the City Attorney on what do if there is a tie.

*The Commission moved on to item 8 at this time with intent to return to this item when the City Attorney advises on what to do in the event of a tie.*

*The Commission returned to this item at the conclusion of item 8.*

City Administrator Amber Lewis stated that the City Attorney confirmed that the motion fails for lack of being affirmatively approved. She discussed the Commission’s options for this recommendation.

**Chair Phil McDuffee motioned to approve i9 for use of fields 1 and 2 for now only during the times that they are requesting. Mary Elizabeth Cofer seconded the motion.**

- Chair Phil McDuffee – Yes
- Niccole Maurici – No
- Mary Elizabeth Cofer – Yes
- Don Hudson – Yes
- Chad Smith – Yes

**The motion passed 4-1.**

Councilmember Wendi Hundley clarified that this will now go to the City Council for their approval and that there would be another opportunity for public input.

*The Commission moved to item 9 at this time.*

- 7. Discussion and possible action on a request from Life Ki-do to update their schedule for commercial use of the park.

Jonathan Hewitt with Life Ki-Do discussed the proposed changes to his schedule.

Assistant City Administrator Ashley Wayman discussed the current schedule of commercial users of the park and explained why this was brought before the Commission.

The Commission discussed Life Ki-Do classes.

**Mary Elizabeth Cofer motioned to approve the request from Life Ki-do to update their schedule for commercial use of the park. David Raymond seconded the motion.**

- Chair Phil McDuffee – Yes
- Niccole Maurici – Yes
- Mary Elizabeth Cofer – Yes
- Don Hudson – Yes
- Chad Smith – Yes
- Laurie Mills – Yes
- David Raymond – Yes

**The motion passed 7-0.**

*The Commission returned to the consent agenda at this time.*

- 8. Discussion and possible action on a general park maintenance schedule, recommendation regarding maintenance of Water Wise garden and landscaping throughout the park.

Chair Phil McDuffee discussed that he is interested in tracking when we are watering, when it rains, when we are mowing, weeding, and pruning, and how we can best start rejuvenating the parkland.

Niccole Maurici discussed what they have worked on based on the park walk-through schedule.

The Commission discussed how to create a schedule that would be manageable for staff.

**Niccole Maurici motioned that the Public Works Department has the authorization to remove anything that is dead from the landscaped garden areas and is approved to replace it with the same kind of plant that was there previously at the time of removal. Mary Elizabeth Cofer seconded the motion.**

- Chair Phil McDuffee – Yes
- Niccole Maurici – Yes

- **Mary Elizabeth Cofer – Yes**
- **Don Hudson – Yes**
- **Chad Smith – Yes**

**The motion passed 5-0.**

The Commission further discussed the maintenance schedule and tracking of items.

Development Services Director Carrie Caylor discussed that we already have a maintenance schedule and explained that tracking these items would not be practical. She asked that the Commission give them a couple months to implement the action that has just been taken and work the current schedule.

*The Commission returned to item 6 at this time.*

9. Discussion and possible action to address erosion and maintenance issues on existing crushed granite trail in the park, to investigate possible stabilizing surfaces or materials, and to address a connection trail from the upper to the lower park

Don Hudson discussed the connection trail and conversations that have been had with Ric Thompson.

Mary Elizabeth Cofer stated that Tim Eischen would be available to come talk to the Commission about the trail.

The Commission discussed how to proceed with the connection trail discussion.

Niccole Maurici recommended that the connection trail be tabled until there are plans with city hall and separately address the stabilization of the current trail until more information is brought back to the Commission.

The Commission discussed inviting Tim Eischen to a park walkthrough to discuss the trail and Niccole Maurici was charged with setting up the walkthrough.

**Niccole Maurici motioned to table the connectivity trail from the upper to the lower park as laid out in the master plan until we understand further what is happening with the city hall remodel or rebuild because of the drainage issues associated with the connectivity trail in that location. Don Hudson seconded the motion.**

- **Chair Phil McDuffee – Yes**
- **Niccole Maurici – Yes**
- **Mary Elizabeth Cofer – Yes**
- **Don Hudson – Yes**
- **Chad Smith – Yes**

**The motion passed 5-0.**

Niccole Maurici stated that the next step is to further investigate the materials that could help stabilize the current existing upper and lower trail and that this would be a recurring item.

- 10. Discussion and possible action to make a recommendation to City Council regarding the parking along the east side of the ball fields and the relocation of boulders to allow for additional parking

Niccole Maurici discussed the current parking situation at the upper park and that the City Council would have to approve anything regarding parking in the park.

The Commission discussed parking safety concerns, ensuring EMS and Fire accessibility and ways to mark the parking spaces and provide more parking there.

Councilmember Wendi Hundley discussed parking options that have been discussed in the past and during the park master planning process.

The Commission further discussed elements of the park master plan and parking options.

**Niccole Maurici motioned to table this item to the June Park Commission meeting. Don Hudson seconded the motion.**

- **Chair Phil McDuffee – Yes**
- **Niccole Maurici – Yes**
- **Mary Elizabeth Cofer – Yes**
- **Don Hudson – Yes**
- **Chad Smith – Yes**

**The motion passed 5-0.**

- 11. Discussion and possible action to review private and commercial rate structures and rental fees for Rollingwood Park facilities and Hatley Fields and to make a recommendation to the City Council

Mary Elizabeth Cofer asked that this item be tabled to the next meeting.

The Commission discussed tabling the rest of the agenda items.

*This item was tabled to the June meeting.*

*Chair Phil McDuffee asked that there still be discussion on the watering of the Butterfly Garden and called up item 13 at this time.*

- 12. Discussion and possible action regarding reduction or removal of ligustrum tree invasive species in Rollingwood Park

*This item was tabled to the June meeting.*

- 13. Discussion regarding water accessibility for the butterfly garden.

Phil McDuffee discussed that the Public Works department has an idea to get water to the butterfly garden.

**Mary Elizabeth Cofer motioned to send a request to City Council to investigate running a line from the fields to the butterfly garden for irrigation purposes. Niccole Maurici seconded the motion.**

- **Chair Phil McDuffee – Yes**
- **Niccole Maurici – Yes**
- **Mary Elizabeth Cofer – Yes**
- **Don Hudson – Yes**
- **Chad Smith – Yes**

**The motion passed 5-0.**

Chair Phil McDuffee stated that the rest of the items, items 11, 12 and 14 be tabled until next meeting and that they would be covered at the top of the next agenda.

Don Hudson asked that the Commission review the spreadsheet included in the item regarding the fee schedule ahead of the next meeting.

14. Discussion and possible action on a paint palette recommendation for repairs made to paintable areas throughout the park

*This item was tabled to the June meeting.*

**DEPARTMENT REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

15. Park Financials through March 2021

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:23 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

\_\_\_\_\_  
**Phil McDuffee, Chair**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Secretary**



## Memorandum

To: Phill McDuffee, Chair Rollingwood Park Commission  
From: Diane and Jesse Butler  
4822 Rollingwood Drive  
Re: Request for an agenda item to be posted on the Rollingwood Park  
Commission at the June 1, 2021 Agenda

Proposed Agenda Topic: **Discussion of the proposal from Tiny Boxwoods Austin, LLC for the purposes of operating a Milk and Cookies walk-up food service in Rollingwood Park.**  
Date: **May 23, 2021**

We are requesting an item be posted on the Rollingwood Park Commission June 1 agenda regarding a proposal for Milk and Cookies, a commercial walk-up food service, to be located in Rollingwood Park.

On May 4, 2021 the Rollingwood Park Commission received a report during public comments from Barry Lecambre, president of the Rollingwood Community Development Corporation, regarding a proposal to place a commercial building in Rollingwood Park for the purpose of having a commercial walk-up food service. This 35-minute discussion, with input from other individuals, came during the public comment section of the Park Commission Agenda. At the end of the public comments section at the May 4 meeting, the Rollingwood City Manager, Amber Lewis, suggested the next step was for this topic to come back to the Park Commission for discussion. It was also recommended that the revised proposal would come back to the Park Commission after the RCDC discussed and revised the Term Sheet. It was recommended that the RCDC engage in a discussion with the Park Commission before the RCDC took action to move this proposal forward to the Rollingwood City Council.

On May 13<sup>th</sup>, the RCDC made a decision to table the motion to take this proposal to the City Council pending edits to the proposed Term Sheet (Letter of Intent for Commercial Lease of Park Land).

We are requesting that all members of the Park Commission have the opportunity to discuss this proposal and provide input to the RCDC and the Rollingwood City Council. If this agenda item is posted for discussion, we are requesting that the minutes of the June 1 Park meeting reflect the specific pro's and con's that are discussed so they can be shared with both the RCDC and the City Council. The City Council needs to know both benefits and the specific concerns of a food walk-up service in Rollingwood Park.

We understand that ultimately a decision on this proposal may go to the City Council. We believe that the Park Commission understands the needs of the Rollingwood Park. We believe it is essential that this proposal be posted as an agenda item so members of the Rollingwood Park Commission are able to have discussion and receive input from members of the community on the proposal for a food walk-up service.

Thank you for posting this important agenda item on the June 1, Rollingwood Park Commission agenda.

**Memorandum****To: Rollingwood Park Commission****From: Diane and Jesse Butler****Re: Discussion topics regarding the proposal for Milk and Cookies****Date: May 23, 2021**

The Rollingwood Community Development Corporation has received a proposal from a commercial business, Milk and Cookies, to place a walk-up food service in Rollingwood Park.

The concerns listed below are not about Milk and Cookies as a business. We would like to see it as a commercial business in an area that is strictly zoned as commercial.

Our greatest concern is for the safety of the children and youth who play in the park and citizens who use the park.

**We would like to hear discussion by the Rollingwood Park Commission on the following questions and concerns:**

1. There is a need for a traffic study and bike/pedestrian safety study both in the park and on Rollingwood Drive to determine the impact of a commercial food service business on the neighborhood and the park.
2. Rollingwood Park is located on Rollingwood Drive, a busy street in a residential neighborhood. A commercial business will dramatically increase both traffic and off- street parking on Rollingwood Drive. The Milk and Cookies food service located in Austin often has a steady stream of customers with cars driving in to the food service parking lot and then backing up in an area where walk-up customers are arriving to get in line for food. We have not seen a study on the number of cars that drive up to the Milk and Cookies each day at the 35<sup>th</sup> street location. Before Rollingwood signs a contract with a commercial business we should have a projection of the number of cars we might expect in and around Rollingwood Park. We are requesting a study be conducted on the number of cars each day at the 35<sup>th</sup> street location.
3. The Letter of Intent from Milk and Cookies has requested designated parking for employees and customers. There is already limited parking for those who use the park each day. How many parking spaces will be taken away from people who use the park for employees and customers?
4. Placement of the commercial building East of the only driveway into Rollingwood Park will require customers to cross a busy driveway when purchasing food and then cross the same drive as they exit the food service.
5. The traffic and headlights from cars exiting the park will be a major disruption to the homes directly across the street from the Park. Headlights from cars leaving the park late at night, every night of the week are a major disruption.

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**Discussion on questions and concerns:**

6. The proposed hours of operation are not within the current dawn to dusk hours of operation that are well established for our neighborhood park and playground. The proposed fourteen hours a day of operation, seven days a week, will be a disruptive nuisance not just to the residential neighborhood around the park but the entire city of Rollingwood. It will have a negative impact on the quality of life for all residents.

7. At the February 13, 2020 meeting of the Rollingwood Community Development Corporation, a representative from Milk and Cookies gave a report on the number of sales for the year and the revenue of the Milk and Cookie business in Houston. It is important to know the number of individual sales on average each day for the Milk and Cookies business on the 35<sup>th</sup> street location in Austin. How many individual transactions each day could we expect to have in Rollingwood Park? This information has not yet been reported at Rollingwood meetings. How many walk-ups are projected for Rollingwood Park?

8. Why is the proposal for a food walk-up to be located in a residential park instead of the other commercial properties on Bee Caves Road?

9. What will be the impact of commercial lighting in a residential neighborhood?

10. What does the recent Rollingwood Community Survey indicate regarding placement of a commercial business in a residential neighborhood park?

12. What is an appropriate size of the proposed building? The original verbal report was 600 sq. feet. The Terms of Agreement proposal indicate 1,100 sq. feet. Is this the premises or square footage of the building?

13. Will there be food delivery offered for the neighborhood that will entail delivery service? Cookies and Milk offer a full menu of coffee, sandwiches and pastries.

14. Will there be a car drive through "pick up service" like the one in the alley at the 35<sup>th</sup> street location?

15. Will the proposed food service walk-up permit any kind of seating and tables?

16. How many designated parking spaces for employees and for customers are required?

17. The construction of a commercial food service building will have a negative impact on the value of homes that are across the street from the food service building. What is the projected impact to home values?

18. Any increase in traffic in the park will be an added danger for the citizens who currently enjoy the park. It is especially dangerous for bikers who often ride against traffic on the North side of Rollingwood Drive because the bike lane on the South side is used for parking.

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**Discussion on questions and concerns:**

20. There will be early morning delivery trucks and trash trucks will need to pick up the daily trash from the dumpsters. The noise and lights from the trucks and delivery vans each day will be disruptive to the immediate homes in the neighborhood.

21. We understand that the City of Rollingwood accepts fees from youth sports groups and exercise fitness groups. Their use only leaves a temporary footprint and they are not a concern. Their services are different from building a commercial building that must be maintained and will be open fourteen hours a day selling a full menu that includes coffee, sandwiches and bakery items and generates noise and trash.

22. No homeowners in Rollingwood should ever have to deal with a permanent food service commercial business that is located directly across the street in front of their home. No residents should have to live across the street from a seven days a week, fourteen hours a day, walk up food service that has a high turnover of cars and walk-up customers with over flow parking in the street in front of their home

We want to be absolutely clear. We are not opposed to Milk and Cookies as a commercial enterprise. We hope this business will choose to locate within the City of Rollingwood in any area zoned for commercial use.







## NOTES, FROM MEETING, WITH INPUT FROM PHIL, NICCOLE, DON

TYPE OF PARK USER	TYPE OF ORGANIZATION	NUMBER OF ATTENDEES	LENGTH OF SESSION	SESSIONS PER WEEK	FROM MEETING NOTES, 15 APRIL 2021	PER PHIL, LEASE AMT PER YEAR	PER NICCOLE, LEASE AMT PER YEAR	PER DON, LEASE AMT PER YEAR
ROLLINGWOOD RESIDENT	NON PROFIT	1 - 10	1 HOUR	2	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
ROLLINGWOOD RESIDENT	NON PROFIT	11 - 25	1 HOUR	2	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
ROLLINGWOOD RESIDENT	FOR PROFIT	1 - 10	1 HOUR	2	\$ 350.00	\$ 350.00	\$ 400.00	\$ 350.00
ROLLINGWOOD RESIDENT	FOR PROFIT	11 - 25	1 HOUR	2	\$ 450.00	\$ 450.00	\$ 700.00	\$ 450.00
NON-RESIDENT	NON PROFIT	1 - 10	1 HOUR	2	\$ 250.00	\$ 250.00	\$ 400.00	\$ 400.00
NON-RESIDENT	NON PROFIT	11 - 25	1 HOUR	2	\$ 350.00	\$ 350.00	\$ 700.00	\$ 600.00
NON-RESIDENT	FOR PROFIT	1 - 10	1 HOUR	2	\$ 600.00	\$ 600.00	\$ 650.00	\$ 700.00
NON-RESIDENT	FOR PROFIT	11 - 25	1 HOUR	2	\$ 700.00	\$ 700.00	\$ 950.00	\$ 1,000.00

## NOTES

WE MIGHT ALSO CONSIDER SOME FLEXIBILITY IN SESSIONS PER WEEK AND LENGTH OF SESSION.  
LEASES RUN FROM DATE OF INITIATION TO END OF YEAR. NO PRO RATING.

## ITEMS NEEDING DISCUSSION

1. LIMITING USAGE AT CERTAIN TIMES PER DAY
2. ADDING FLEXIBILITY TO SESSIONS PER WEEK AND LENGTH OF SESSION
3. MAXIMUM NUMBER OF PARK USERS AND PARK PROGRAMS
4. DO WE NEED FLEXIBILITY ON FEE SCHEDULE FOR VERY LATE PROGRAM START DATE?

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: May 4, 2021

**Submitted By:**

Niccole Maurici

**Agenda Item:**

Discussion and possible action on a paint palette recommendation for repairs made to paintable areas throughout the park.

**Description:**

During a recent walk through, wood rot was found on the field house. The repair will require painting. The City previously asked the Park Commission to choose a color paint palette for Public Works to use when repairing or replacing paintable items in the park.

**Action Requested:**

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

**Fiscal Impacts:**

Improvement to the operating budget

**Attachments:**



Friends of the Park - Donations  
(My Park Day)

CITY OF ROLLINGWOOD  
RECAP

Last updated:  
5/13/2021

<u>ACCOUNT</u>		<u>100/2132</u>
DONATIONS:	\$	2,725.00
	\$	<u>500.00</u>
	\$	3,225.00

LESS EXPENDITURES:

			<u>DATE</u>
\$	628.40	SECOND NATURE LANDSCAPES	10/24/2016
\$	311.00	JOANNE PARKER REIMBURSEMENT: IT'S MY PARK DAY	9/28/2016
\$	222.00	JOANNE PARKER REIMBURSEMENT: IT'S MY PARK DAY	10/17/2016
\$	96.00	JOANNE PARKER REIMBURSEMENT: IT'S MY PARK DAY	10/24/2016
\$	7.36	QUIK PRINT	10/31/2016
\$	46.25	JOANNE PARKER REIMBURSEMENT: IT'S MY PARK DAY	11/7/2016
\$	18.93	QUIK PRINT	11/15/2016
\$	120.00	STOKES SIGN CO	3/9/2017
\$	63.26	JOANNE PARKER REIMBURSEMENT: IT'S MY PARK DAY	12/18/2017
\$	75.00	SECOND NATURE LANDSCAPE	1/2/2018
\$	325.95	JOANNE PARKER REIMBURSEMENT	3/26/2018
\$	101.55	ANNETTE HUDSON REIMBURSEMENT: MORNING IN THE PARK	5/7/2018

	\$	<u>2,015.70</u>
BALANCE	\$	1,209.30