



CITY OF ROLLINGWOOD BUDGET WORKSHOP AND CITY COUNCIL MEETING AGENDA

Wednesday, August 17, 2022

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on August 17, 2022 at 6:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at awayman@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

BUDGET WORKSHOP

2. Update and discussion on the FY 2022-2023 Budget

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

- [3.](#) Demo of My Government Online Permitting Software
- [4.](#) Presentation, discussion and possible action on the City of Rollingwood's Annual MS4 report
- [5.](#) Presentation in regard to Building Code Questions as applied to properties at 601 Riley and 3225 Park Hills, as follows:

Address residential setbacks (see "yard" limits, as defined in Ord. 107-3, 1-7-75, and 107-76) and residential height limitations (Ordinance 107-2 and 107-71) as applied to properties at 601 Riley and 3225 Park Hills

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- [6.](#) Discussion and possible action on the minutes from the June 15, 2022 City Council Meeting
- [7.](#) Discussion and possible action on the minutes from the July 20, 2022 City Council meeting
- [8.](#) Discussion and possible action on the minutes from the August 10, 2022 Special City Council meeting
- [9.](#) Discussion and possible action on Ordinance No. 2022-08-17-09 calling the General Election to elect two (2) Council Members and the Mayor on the General Election Date of November 8, 2022
- [10.](#) Discussion and possible action on an agreement with Travis County to conduct the City of Rollingwood's Elections
- [11.](#) Discussion and possible action on a Joint Election Agreement with Travis County
- [12.](#) Discussion and possible action to accept Jennifer Meyer's resignation from the Park Commission

REGULAR AGENDA

- [13.](#) Discussion and possible action to accept Police Chief Jason Brady's Resignation effective August 13, 2022
- [14.](#) Discussion and possible action on the appointment of Interim Police Chief and consideration of a future permanent selection and appointment
- [15.](#) Discussion and possible action on an Ordinance calling a Bond Election to be held within the City of Rollingwood, Texas; making provisions for the conduct and the giving of notice of the election; and containing other provisions related thereto

- [16.](#) Discussion and possible action on a resolution approving a project of the Rollingwood Community Development Corporation for a Mobility, Connectivity and Safety Plan
- [17.](#) Discussion and possible action on a resolution approving a project of the Rollingwood Community Development Corporation for Rollingwood Park Amenities and Promotion
- [18.](#) Discussion and possible action on a first reading of a resolution approving a project of the Rollingwood Community Development Corporation for Commercial Zoning Code Updates as identified in the City's Comprehensive Plan
- [19.](#) Discussion and possible action on amending the City's Code of Ordinances regarding information to be included on plats
- [20.](#) Discussion and possible action in regard to designation of a code compliance officer
- [21.](#) Discussion and possible action to approve the City of Austin Health and Human Services Interlocal Agreement for public health services
- [22.](#) Discussion and possible action to review applications and make appointments to the Park Commission
- [23.](#) Discussion and possible action in regard to residential zoning ordinances including building height ordinances and minimum required depth and width of yards
- [24.](#) Discussion and possible action to approve a cost saving measure related to the early payout of accrued sick leave and comp time to qualified employees

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [25.](#) City Administrator's Report
- [26.](#) Chief of Police Report
- [27.](#) Municipal Court Report
- [28.](#) City Financials for July 2022 - Fiscal Year 2021-2022
- [29.](#) RCDC Financials for July 2022 - Fiscal Year 2021-2022
- [30.](#) City Stats for July 2022
- [31.](#) Contract invoices through July 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
- [32.](#) Crossroads Utility Services Report on Water and Wastewater for July 2022
- [33.](#) City Engineer Report - K. Friese & Associates

[34.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

[35.](#) Texas Gas Service - Notices, Letters, and Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Friday, August 12, 2022 at 5:00 p.m.

Desiree Adair
Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.



The full 2022-2023 Budget Binder can be viewed at the following link:

<https://www.rollingwoodtx.gov/administration/page/2022-2023-budget>



Budget and Tax Rate Calendar for Fiscal Year 2022-2023

Responsible Party	Date	Action
Regular Council Meeting	Wednesday, May 18	Vote to approve proposed budget and tax rate calendar
Finance	Thursday, May 19	Distribute budget worksheets to staff
Finance / Staff	Tuesday, May 24 to Friday, May 27	Week to meet with staff on their budgets
Regular Council Meeting	Wednesday, June 15	Budget Workshop – Present base budget of the General Fund to the City Council. Open period to receive General Fund exceptional items from the City Council.
Council Members	Tuesday, July 5	Exceptional items for General Fund are due from City Council.
Regular Council Meeting	Wednesday, July 20	Budget Workshop – Exceptional items from General Fund are presented and reviewed. Present base budgets for all other Funds. Open period to receive exceptional items for all other funds from the City Council. Vote to set date for Budget Public Hearing. Vote to set a date for a public hearing on the proposed tax rate.
Finance	Monday, July 25	Receive certified estimate from TCAD
Admin	Monday, July 25	Communicate to Travis County that we will be using the certified estimate
Finance / Admin	Friday, August 5	Website notice 50-212
Council Members	Monday, August 8	Exceptional items for all other funds are due from City Council.
Special Council Meeting	Wednesday, August 10	Submit no new revenue and voter approval tax rates to City Council Set Public Hearing on the Budget and Tax Rate for September 21, 2022 City Council Meeting. Set the Proposed Ad Valorem Tax Rate Postpone final vote on the Ad Valorem Tax Rate to September 21, 2022 City Council Meeting.
Regular Council Meeting	Wednesday, August 17	Budget Workshop – Present Non-General Fund Exceptional Items. Discuss impact of different tax rates and present the amount of money for exceptional items. Present Revenue Projections.
Finance / Admin	Friday, August 19	File the Propopsed budget with the City Secretary and post it to the website
Finance / Admin	Thursday, September 1	Send notice of public hearings to Picayune
Newspaper	Thursday, September 8	Notice of Budget Public Hearing runs in the Newspaper
Newspaper	Monday, September 12	Notice of Tax Rate Public Hearing runs in the Newspaper + Posted on Website
Regular Council Meeting	Wednesday, September 21	Budget Workshop – Present final decision document and vote on exceptional items. Vote to amend the 2020-2021 budget (if necessary). Hold Public Hearing on Proposed Budget Vote to adopt Proposed Budget Hold Public Hearing on the Tax Rate
Special Council Meeting	Tuesday, September 27	Vote to adopt the Tax Rate

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: Admin - 10

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 101,233	\$ 105,283	\$ 105,283	0%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	50%	Based on future retirement eligibility
5010	Training	\$ 8,000	\$ 8,000	\$ 10,000	25%	
5020	Health Insurance	\$ 8,193	\$ 5,829	\$ 11,900	104%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 1,500	\$ 3,000	100%	Actual
5035	Social Security/Medic. Tax	\$ 7,305	\$ 9,202	\$ 8,054	-12%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 132	\$ 294	\$ 100	-66%	Actual
5050	TMRS Exp.	\$ 11,628	\$ 14,434	\$ 12,634	-12%	12% of salary related line items
5116	Storm-Related Payroll	\$ -	\$ 10,000		-100%	
Total Personnel Expenses		\$ 152,991	\$ 169,542	\$ 170,971	1%	
5101	Fax Copier	\$ 3,500	\$ 2,500	\$ 2,500	0%	Historical Usage
5103	Printing and Reproduction	\$ 3,000	\$ 1,000	\$ 3,000	200%	Historical Usage
5110	Postage	\$ 1,200	\$ 1,200	\$ 2,000	67%	Historical Usage
5115	Storm-Related Expenditures	\$ -	\$ 5,000	\$ -	-100%	Previously itemized for tracking purposes
5120	Subscriptions and Membership	\$ 4,700	\$ 4,700	\$ 5,000	6%	
5125	Travel	\$ 2,000	\$ 2,000	\$ 3,000	50%	
5140	Telephone	\$ 5,000	\$ 3,000	\$ 3,500	17%	Based on Use
5157	Records Management	\$ 7,500	\$ 3,000	\$ 3,000	0%	Based on Use
5158	Office Supplies	\$ 8,000	\$ 8,000	\$ 6,000	-25%	
5198	Maintenance & Supplies - Janitorial	\$ -	\$ 4,560	\$ 6,000	32%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
Total Supplies & Operations Expenses		\$ 34,900	\$ 34,960	\$ 34,000	-3%	
5204	Legal Services - MoPac	\$ -	\$ -			RCDC May budget/ Council will also have possible exceptional item
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	0%	
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 2,400	0%	
5217	Payroll Services	\$ 4,500	\$ 4,500	\$ 5,000	11%	Actual - Abel
5226	Drug Testing	\$ 100	\$ 100	\$ 100	0%	
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	0%	Actual - Abel
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5236	Communication and Outreach	\$ 25,000	\$ 20,000	\$ 15,000	-25%	
5237	Tax Assessment/Collection	\$ 2,000	\$ 2,500	\$ 2,500	0%	Actual - Abel
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 8,500	\$ 10,650	25%	Actual - Abel
5250	Insurance - Official Liability	\$ 5,200	\$ 5,200	\$ 4,000	-23%	Actual - Abel
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin/ Split between Departments
5260	Appraisal District - Travis County	\$ 9,500	\$ 10,000	\$ 10,000	0%	Actual - Abel
5270	Engineering Services	\$ 30,000	\$ 2,000	\$ 20,000	900%	Based on Actual. Savings seen in water and wastewater engineering
Total Contractual Services		\$ 206,200	\$ 184,700	\$ 199,150	8%	
5300	Computer Software/Support	\$ 20,000	\$ 40,000	\$ 50,000	25%	Historical Usage + Incode ongoing costs
5301	Public Meeting Technology	\$ 10,000	\$ 14,000	\$ 14,000	0%	
5302	Website Support	\$ 5,000	\$ 5,500	\$ 5,500	0%	Historical Usage
5309	Incode Software	\$ 80,100	\$ 15,000	\$ 5,000	-67%	For additional licenses if needed
5311	IT Services - TPIA	\$ -	\$ 1,200	\$ 2,000	67%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5330	Election, Public Notices	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5331	Advertising	\$ 4,000	\$ 1,000	\$ 2,000	100%	Based on use
5340	Miscellaneous	\$ -	\$ -	\$ -		

5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	0%	
Total Miscellaneous/Other Expenses		\$ 123,450	\$ 81,050	\$ 82,850	2%	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Capital Outlays		\$ 2,000	\$ 2,000	\$ 2,000	0%	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 150,000	\$ 200,000	33%	
Total Non-Departmental Expenditures		\$ 150,000	\$ 150,000	\$ 200,000	33%	
TOTAL EXPENDITURES		\$ 669,541	\$ 622,252	\$ 688,971	11%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	MoPac Legal		MoPac Legal Expenses
		\$ -	Zoning Code Updates - Comp Plan
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 688,971.11
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 688,971.11

Increase (Decrease) from Previous Budget Cycle (\$) \$ 66,719.50
 Increase (Decrease) from Previous Budget Cycle (%) 11%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: 100-General Fund
 Dept Name and Number: 15 - Dev. Services

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 85,583	\$ 89,006	\$ 89,006	0%	
5010	Training	\$ 3,000	\$ 3,000	\$ 2,000	-33%	
5020	Health Insurance	\$ 9,422	\$ 9,575	\$ 9,300	-3%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax	\$ 6,547	\$ 6,809	\$ 6,809	0%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 339	\$ 113	-67%	Actual
5050	TMRS Exp.	\$ 10,015	\$ 10,681	\$ 10,681	0%	12% of salary related line items
Total Personnel Expenses		\$ 115,669	\$ 120,360	\$ 118,859	-1%	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 350	250%	
5110	Postage	\$ 500	\$ 500	\$ 700	40%	
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 100	\$ 100	\$ 200	100%	
5180	Signs and Barricades	\$ -	\$ 800	\$ 800	0%	
Total Supplies & Operations Expenses		\$ 3,300	\$ 3,300	\$ 3,850	17%	
5200	Building Inspection Services	\$ 50,000	\$ 50,000	\$ 40,000	-20%	ATS Actuals were lower
5210	Legal Services	\$ -	\$ 6,500	\$ 6,500	0%	
5251	Building Plan Review	\$ 15,000	\$ 15,000	\$ 10,000	-33%	ATS Actuals were lower
5252	Zoning Review	\$ 30,000	\$ 20,000	\$ 20,000	0%	
5253	Arborist Review	\$ 1,500	\$ 500	\$ 2,500	400%	Specialty reviews moving to KFA
5257	My Permit Now	\$ 2,000	\$ -	\$ 6,000		Monthly subscription and additional customization
5270	Engineering Services	\$ -	\$ 7,000	\$ 7,000	0%	KFA planning-staff support (non-review related)
Total Contractual Services		\$ 98,500	\$ 99,000	\$ 92,000	-7%	
5300	Computer Software/Support	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Miscellaneous/Other Expenses		\$ 3,000	\$ 3,000	\$ 3,000	0%	
TOTAL EXPENDITURES		\$ 220,469	\$ 225,660	\$ 217,709	-4%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 217,708.68
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 217,708.68

Increase (Decrease) from Previous Budget Cycle (\$) \$ (7,951.38)
 Increase (Decrease) from Previous Budget Cycle (%) -4%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

WORKING DRAFT

Date: August 2022
 Fund Name and Number: 100 - General Fund
 Dept Name and Number: 20 - Sanitation

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Waste & Disposal Service	\$ 125,000	\$ 125,000	\$ 144,000.00	15%	Preparing for inflationary adjustments per contract
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000.00	0%	
5287	Storm Debris and Clean Up	\$ -	\$ 3,000	\$ 3,000.00	0%	
TOTAL EXPENDITURES		\$ 126,000	\$ 129,000	\$ 148,000	15%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 148,000.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 148,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 19,000.00
 Increase (Decrease) from Previous Budget Cycle (%) 15%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: 100-General Fund
 Dept Name and Number: 25 - Utility Billing

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary		\$ 89,006	\$ 76,000	-15%	
5010	Training		\$ 1,000	\$ 1,000	0%	
5020	Health Insurance		\$ 9,422	\$ 9,422	0%	
5030	Workers Comp. Insurance		\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax		\$ 6,809	\$ 5,814	-15%	7.65% of salary related line items
5040	Unemployment Comp. Ins.		\$ 152	\$ 113	-26%	Actual
5050	TMRS Exp.		\$ 10,681	\$ 9,120	-15%	12% of salary related line items
Total Personnel Expenses		\$ -	\$ 118,020	\$ 102,419	-13%	
5101	Fax / Copier		\$ 100	\$ 100	0%	
5103	Printing & Reproduction		\$ 4,000	\$ 4,000	0%	
5110	Postage		\$ 2,500	\$ 2,500	0%	
5120	Subscriptions & Memberships		\$ 500	\$ 500	0%	
5125	Travel		\$ 500	\$ 500	0%	
5140	Telephone		\$ 750	\$ 750	0%	
5158	Office Supplies		\$ 300	\$ 600	100%	
Total Supplies & Operations Expenses		\$ -	\$ 8,650	\$ 8,950	3%	
5202	T Tech Fees		\$ 200	\$ 200	0%	
5210	Legal Services		\$ 500	\$ 500	0%	
Total Contractual Services		\$ -	\$ 700	\$ 700	0%	
5300	Computer Software/Support		\$ 15,000	\$ 15,000	0%	
5331	Advertising		\$ 500	\$ 500	0%	
Total Miscellaneous/Other Expenses		\$ -	\$ 15,500	\$ 15,500	0%	
TOTAL EXPENDITURES		\$ -	\$ 142,870	\$ 127,569	-11%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 127,569.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 127,569.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (15,301.06)
 Increase (Decrease) from Previous Budget Cycle (%) -11%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: 100 General Fund
 Dept Name and Number: 30 - Streets

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 49,381	\$ 53,528	\$ 54,879	3%	Salary, On-call pay, and cert pay
5010	Training	\$ -	\$ -	\$ 1,000		CSI Training for 1 operator
5020	Health Insurance	\$ 5,735	\$ 4,996	\$ 7,765	55%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 700	\$ 1,400	100%	Actual
5035	Social Security/Medicare Tax	\$ 3,778	\$ 4,095	\$ 4,198	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 92	\$ 181	\$ 81	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 5,779	\$ 6,423	\$ 6,585	3%	12% of salary related line items
Total Personnel Expenses		\$ 65,465	\$ 69,924	\$ 75,909	9%	
5130	Utilities - Street Lights	\$ 1,800	\$ 2,000	\$ 2,200	10%	Actual - Austin Energy
5140	Telephone	\$ 500	\$ 500	\$ 1,000	100%	Prorated between departments
5145	Uniforms & Accessories	\$ 400	\$ 1,000	\$ 1,500	50%	Additional PW employee(s)
5161	Tree Trimming Services	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5180	Signs & Barricades	\$ 2,000	\$ 2,500	\$ 2,500	0%	Additional barricades for increased events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 1,000	\$ 5,000	400%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 1,000	\$ 2,500	150%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 2,500	\$ 3,500	\$ 4,000	14%	Increased fuel costs
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 750	50%	increase in costs
Total Supplies & Operations Expenses		\$ 11,200	\$ 13,500	\$ 20,950	55%	
5255	Vehicle Insurance	\$ 600	\$ 600	\$ 250	-58%	Actual
5270	Engineering Services		\$ 3,000	\$ 23,000	667%	Additional \$20,000 for Pavement Condition Assessment
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
Total Contractual Services		\$ 800	\$ 3,800	\$ 23,450	517%	
5350	Tools/Equipment & Repairs	\$ 1,000	\$ 2,000	\$ 5,000	150%	Dept is in need of tools. Many of the tools we currently have are inadequate.
5355	Street Maintenance & Repairs	\$ 10,000	\$ 10,000	\$ 15,000	50%	Street Sweeping to be done in-house quarterly. Contractor's quality was not satisfactory.
Total Miscellaneous		\$ 11,000	\$ 12,000	\$ 20,000	67%	
5494	Veh Financing Note - Debt Serv.		\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
Total Capital Outlays		\$ -	\$ 785	\$ 785	0%	
TOTAL EXPENDITURES		\$ 88,465	\$ 100,009	\$ 141,094	41%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions
 New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5161 - Tree Trimming Services		\$ 20,000	Additional trimming in ROW
5355 - Street Maintenance & Repairs	Annual Repaving Project	\$ 75,000	Per pavement condition assessment out of the street maintenance sales tax
5171 - Equipment	New Tractor/Backhoe	\$ 15,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)

5495 - Vehicles	New Gator	\$	2,700	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
Total Exceptional Items Requested:		\$	112,700	

Total Budget Allocation Requested: \$ 141,094
Total Exceptional Items Requested: \$ 112,700

Grand Total Budget Request for Department: \$ 253,794

Increase (Decrease) from Previous Budget Cycle (\$) \$ 153,785
Increase (Decrease) from Previous Budget Cycle (%) 154%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 729,655	\$ 732,066	\$ 773,569	6%	Current Salary levels with steps to include Elaine in the police salary budget.
5002	Holiday Pay	\$ -	\$ 26,775	\$ 27,000	1%	Didn't separate holiday pay in 20-21
5006	Overtime	\$ 10,000	\$ 10,000	\$ 13,000	30%	OT slight increase to accommodate increased salaries over the years
5007	Stipends	\$ 13,560	\$ 19,000	\$ 15,000	-21%	On-Call, FTO Pay, Shift Differential, Cert Pay
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	50%	Increase
5010	Training	\$ 7,000	\$ 10,000	\$ 10,000	0%	cost of courses and per diem
5011	Reserve Officer Pay	\$ 31,200	\$ 15,000	\$ 15,000	0%	
5012	LEOSE	\$ -	\$ 1,025	\$ 897	-12%	LEOSE we were awarded less this year
5020	Health Insurance	\$ 76,602	\$ 77,016	\$ 91,000	18%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 10,800	\$ 23,600	119%	Actual
5035	Social Security/Medic. Tax	\$ 55,819	\$ 61,035	\$ 63,385.53	4%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 1,234	\$ 2,749	\$ 1,000	-64%	Actual
5050	TMRS Exp.	\$ 84,275	\$ 95,741	\$ 99,428.28	4%	12% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,500	0%	Actual
Total Personnel Expenditures		\$ 1,038,645	\$ 1,079,707	\$ 1,156,380	7%	
5103	Printing & Reproduction	\$ 500	\$ 1,000	\$ 1,600	60%	photo copier lease included
5106	Ticket Writer Fees	\$ 2,000	\$ 2,500	\$ 2,500	0%	Pay per officer and per ticket
5107	Police Qualification	\$ 1,500	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 1,000	0%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	0%	
5140	Telephone	\$ 7,300	\$ 8,000	\$ 9,000	13%	Adding additional lines
5143	Police Car & Accessories	\$ 5,000	\$ 5,000	\$ 4,000	-20%	New vehicles need fewer accessories
5144	Police Supplies	\$ 5,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 8,500	\$ 7,500	\$ 7,500	0%	
5157	Records Management	\$ 5,700	\$ 5,700	\$ 5,800	2%	Actual - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5159	National Night Out Supplies	\$ 2,500	\$ 2,500	\$ 2,500	0%	
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5186	Radar Certification	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 10,000	\$ 14,000	\$ 28,000	100%	Fuel has doubled since last year
5196	Vehicle Maintenance & Repairs	\$ 10,000	\$ 5,000	\$ 5,000	0%	Was reduced to \$5,000 last year b/c new vehicles approved
Total Supplies & Operations Expenses		\$ 61,750	\$ 60,950	\$ 75,650	24%	
5211	Radio Services	\$ 5,870	\$ 5,600	\$ 5,600	0%	County - Band width cost
5216	Dispatch Services	\$ 23,000	\$ 26,500	\$ 29,979	13%	Dispatch CTECC increase (County)

5226	Drug Testing	\$ 200	\$ 200	\$ 200	0%	
5238	Applicant Testing	\$ 300	\$ 1,000	\$ 1,000	0%	psychologicals
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,050	\$ 5,250	4%	Actual
5258	ACL Event	\$ -	\$ 34,000	\$ 34,000	0%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
Total Contractual Services		\$ 35,420	\$ 73,350	\$ 77,029	5%	
5300	Computer Software & Support	\$ 30,200	\$ 43,000	\$ 46,865	9%	Univista Contract - slight increase
Total Miscellaneous/Other Expenses		\$ 30,200	\$ 43,000	\$ 46,865	9%	
5404	Radios			\$ -		only when handheld are needed
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repairs
5414	Computers	\$ 13,000	\$ 3,000	\$ 3,000	0%	Replacement of 2 computers
5494	Veh. Financing Note - Debt Serv.		\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 12,000	\$ 147,278	\$ -	-100%	Was exceptional item last year
Total Capital Outlays		\$ 26,000	\$ 185,280	\$ 38,002	-79%	
TOTAL EXPENDITURES		\$ 1,192,015	\$ 1,442,287	\$ 1,393,926	-3%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,393,925.81
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,393,925.81

Increase (Decrease) from Previous Budget Cycle (\$) \$ (48,360.95)
 Increase (Decrease) from Previous Budget Cycle (%) -3%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: General Fund - 100
 Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 41,688	\$ 43,356	\$ 44,000	1%	
5010	Training	\$ 500	\$ 1,000	\$ 1,000	0%	
5020	Health Insurance	\$ 986	\$ 833	\$ 900	8%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 1,000	\$ 500	-50%	Actual
5035	Social Security/Medic. Tax	\$ 4,566	\$ 3,317	\$ 3,366	1%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 100	\$ 576	\$ 200	-65%	Actual
5050	TMRS Exp.	\$ 4,879	\$ 5,203	\$ 5,280	1%	12% of salary related line items
Total Personnel Expenses		\$ 53,719	\$ 55,284	\$ 55,246	0%	
5103	Printing & Reproduction	\$ 625	\$ 1,100	\$ 1,100	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	0%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 50	\$ 100	100%	
5140	Telephone	\$ 1,000	\$ 1,500	\$ 1,500	0%	
5158	Office Supplies	\$ 250	\$ 250	\$ 250	0%	
Total Supplies & Operations Expense		\$ 2,275	\$ 3,250	\$ 3,300	2%	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Incode Online Payment Process.	\$ 9,000	\$ 9,000	\$ 5,000	-44%	Court Credit Card Fees
5210	Legal Services	\$ 20,000	\$ 15,000	\$ 10,000	-33%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 600	\$ 900	\$ 1,100	22%	
Total Contractual Services		\$ 48,600	\$ 43,900	\$ 35,100	-20%	
5300	Computer Software & Support	\$ -	\$ 800	\$ 1,600	100%	
Total Miscellaneous/Other Expenses		\$ -	\$ 800	\$ 1,600	100%	
TOTAL EXPENDITURES		\$ 104,594	\$ 103,234	\$ 95,246	-8%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 95,246.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 95,246.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (7,987.88)
 Increase (Decrease) from Previous Budget Cycle (%) -8%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: General Fund - 100
Dept Name and Number: 55 - Parks

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 37,556	\$ 39,982	\$ 35,699	-11%	Salary, on call pay, and cert pay
5010	Training	\$ -	\$ -	\$ 3,000		Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 4,096	\$ 3,331	\$ 4,853	46%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 500	\$ 1,020	104%	Actual
5035	Social Security/Medicare Tax	\$ 2,873	\$ 3,059	\$ 2,731	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 57	\$ 122	\$ 45	-63%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,338	\$ 4,798	\$ 4,284	-11%	12% of salary related line items
Total Personnel Expenses		\$ 49,420	\$ 51,792	\$ 51,632	0%	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 500	0%	
5130	Utilities	\$ 500	\$ 10,000	\$ 2,500	-75%	First full year of assumption of park utilities
5158	Office Supplies	\$ 100	\$ 250	\$ 250	0%	
5164	Equipment Maint. & Repairs	\$ 1,000	\$ 2,000	\$ 3,000	50%	Increased fuel costs
5171	Equipment	\$ 3,500	\$ 2,500	\$ 8,000	220%	Replace zero turn lawn mower
5190	Materials - Mulch	\$ 3,000	\$ 4,000	\$ 6,500	63%	Trees and flower beds
5191	Maintenance	\$ 2,500	\$ 7,000	\$ 8,000	14%	Increased park use
5195	Vehicle Operations - Fuel	\$ 1,500	\$ 1,000	\$ 2,000	100%	Fuel costs have doubled in the last year
5196	Vehicle Maint. & Repair - Gator	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 8,500	\$ 13,000	\$ 9,000	-31%	Split Janitorial Contract with 100-10 Fieldhouse Maintenance/ Janitorial (\$6,000) + other fieldhouse maintenance
Total Supplies & Operations Expenses		\$ 22,100	\$ 41,250	\$ 40,750	-1%	
5255	Vehicle Insurance	\$ 1,500	\$ 1,500	\$ 600	-60%	Actual
Total Miscellaneous/Other Expenses		\$ 1,500	\$ 1,500	\$ 600	-60%	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	0%	
5350	Tools / Equipment & Repair	\$ -	\$ -	\$ 1,000		Hand tools needed for dept.
Total Miscellaneous/Other Expenses		\$ 500	\$ 500	\$ 1,500	200%	
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5456	Plants for Walking Trail	\$ 2,000	\$ -	\$ -		
5494	Veh. Financing Note - Debt Serv.	\$ -	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ -		TBD - Gator Exceptional Item
Total Capital Outlays		\$ 7,000	\$ 5,785	\$ 5,785	0%	
5512	Playground Mulching & Maintenance	\$ 5,000	\$ 6,500	\$ 8,000	23%	Additional park use/increase in materials
Other Non-Departmental		\$ 5,000	\$ 6,500	\$ 8,000	23%	
TOTAL EXPENDITURES		\$ 85,520	\$ 107,327	\$ 108,267	1%	

2020-2021 2021-2022 2022-2023

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5495 Vehicles	New Gator	\$ 2,700.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ 2,700.00	

Total Budget Allocation Requested: \$ 108,266.85
Total Exceptional Items Requested: \$ 2,700.00

Grand Total Budget Request for Department: \$ 110,966.85

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,640.10
Increase (Decrease) from Previous Budget Cycle (%) 3%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
Fund Name and Number: 100 General Fund
Dept Name and Number: 65 - Public Works

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 6,000	0%	
5140	Telephone	\$ 300	\$ 300	\$ 300	0%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Supplies & Operations Expenses		\$ 7,300	\$ 7,300	\$ 7,300	0%	
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
Total Miscellaneous/Other Expenses		\$ -	\$ 10,500	\$ 10,500	0%	
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	0%	
Total Miscellaneous/Other Expenses		\$ 250	\$ 250	\$ 250	0%	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 9,000	0%	
Total Non-Departmental Expenses		\$ 9,000	\$ 9,000	\$ 9,000	0%	
TOTAL EXPENDITURES		\$ 16,550	\$ 16,550	\$ 16,550	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 16,550.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 16,550.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
 Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	20%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	38%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	102%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
Total Personnel Expenses		\$ 296,470	\$ 316,265	\$ 285,487	-10%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	150%	Inadequate tools
5110	Postage	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	100%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	40%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	0%	Additional PW employee
5158	Office Supplies	\$ 300	\$ 300	\$ 300	0%	
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	60%	Increase in materials/low inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales - TBD
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ 1,500	\$ 500	\$ 500	0%	TBD - Exceptional Item
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	200%	Backhoe/Tractor
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	0%	Low inventory/ fill, gravel
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	-39%	Approved electronic meters
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	100%	Inflation
Total Supplies & Operations Expenses		\$ 78,150	\$ 202,638	\$ 209,635	3%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	0%	\$6,750 per month
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	200%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	-17%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	0%	Did not use in 2021-2022
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	0%	
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/licenses
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	-100%	M.E. Simpson & WSB
Total Contractual Services		\$ 662,700	\$ 697,200	\$ 726,200	4%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	0%	
Total Miscellaneous/Other Expenses		\$ 750	\$ 750	\$ 750	0%	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
Total Capital Outlays		\$ -	\$ 3,138	\$ 3,138	0%	
TOTAL EXPENDITURES		\$ 1,038,070	\$ 1,219,991	\$ 1,225,210	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator	\$ 7,200	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
Total Exceptional Items Requested:		\$ 37,200	

Total Budget Allocation Requested: \$ 1,225,210
Total Exceptional Items Requested: \$ 37,200

Grand Total Budget Request for Department: \$ 1,262,410

Increase (Decrease) from Previous Budget Cycle (\$) \$ 42,419
Increase (Decrease) from Previous Budget Cycle (%) 3%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
Fund Name and Number: 301 - Street Maintenance
Dept Name and Number: 60 - Non Dept.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 141,094	48%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
	Total Capital Outlays	\$ 88,465	\$ 95,469	\$ 141,094	48%	
	TOTAL EXPENDITURES	\$ 88,465	\$ 95,469	\$ 141,094	48%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 141,094.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 141,094.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 45,625.00
 Increase (Decrease) from Previous Budget Cycle (%) 48%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
Fund Name and Number: 310 - Court Security
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -				
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -				
Total Miscellaneous/Other Expenses		\$ 1,000	\$ 1,000	\$ 1,000	0%	
TOTAL EXPENDITURES		\$ 1,000	\$ 1,000	\$ 1,000	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,000.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
 Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 320-Court Tech
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	0%	
Total Miscellaneous/Other Expenses		\$ 2,500	\$ 2,500	\$ 2,500	0%	
5414	Computers	\$ 1,500	\$ -	\$ -		New computer in FY 20-21
Total Capital Outlays		\$ 1,500	\$ -	\$ -		
TOTAL EXPENDITURES		\$ 4,000	\$ 2,500	\$ 2,500	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 2,500.00
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 2,500.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 330 - Court Eff.
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	0%	
Total Supplies & Operations Expenses		\$ 100	\$ 100	\$ 100	0%	
TOTAL EXPENDITURES		\$ 100	\$ 100	\$ 100	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 100
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 100

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

WORKING DRAFT

Date: August 2022

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	8%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	-15%	
Total Contractual Services		\$ 199,950	\$ 199,950	\$ 199,350	0%	
TOTAL EXPENDITURES		\$ 199,950	\$ 199,950	\$ 199,350	0%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 199,350.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 199,350.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (600.00)

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 440 - Debt Service 2012

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5242	Debt Service - 2012A Interest	\$ 22,520	\$ 15,735	\$ 8,235	-48%	
5343	Debt Service - 2012A Principal	\$ 295,000	\$ 300,000	\$ 305,000	2%	
Total Contractual Services		\$ 317,920	\$ 316,135	\$ 313,635	1%	
TOTAL EXPENDITURES		\$ 317,920	\$ 316,135	\$ 313,635	-1%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 313,635.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 313,635.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (2,500.00)

Increase (Decrease) from Previous Budget Cycle (%) -1%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

WORKING DRAFT

Date: August 2022

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	5%	
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	-1%	
Total Contractual Services		\$ 409,250	\$ 410,050	\$ 410,650	0%	
TOTAL EXPENDITURES		\$ 409,250	\$ 410,050	\$ 410,650	0%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 410,650.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 410,650.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 600.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	-15%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	2%	
Total Contractual Services		\$ 317,465	\$ 314,290	\$ 315,015	0%	
TOTAL EXPENDITURES		\$ 317,465	\$ 314,290	\$ 315,015	0%	

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 315,015.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 315,015.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 725.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
Fund Name and Number: 702 - Drainage
Dept Name and Number: 35 - Capital Imp.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	0%	
5321	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -		
5322	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -		
Total Contractual Services		\$ 50,000	\$ 50,000	\$ 50,000	0%	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	60%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -		
Total Capital Outlays		\$ 85,000	\$ 5,000	\$ 8,000	-60%	
TOTAL EXPENDITURES		\$ 135,000	\$ 55,000	\$ 58,000	5%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 58,000.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 58,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,000.00
 Increase (Decrease) from Previous Budget Cycle (%) 5%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 800 Wastewater
Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	Proposed 2022-2023 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	150%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	50%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	97%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
Total Personnel Expenses		\$ 295,020	\$ 313,149	\$ 284,987	-9%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	400%	
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	50%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	0%	
5166	Maintenance & Repairs	\$ 35,000	\$ 35,000	\$ 35,000	0%	
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	0%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 100	0%	TBD - Exceptional Item for new Tractor/Backhoe
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	0%	Approved electronic meters
Total Supplies & Operations Expenses		\$ 69,600	\$ 189,088	\$ 192,485	2%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	0%	\$8,165 per month
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	-33%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	190%	Actual
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	-33%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ -	\$ -	\$ -		Will budget for in 23-24 (alternating with water)
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	0%	
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	0%	
Total Contractual Services		\$ 274,600	\$ 466,080	\$ 436,930	-6%	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000		
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	-100%	WSB- plan update
Total Miscellaneous/Other Expenses		\$ 16,000	\$ 1,000	\$ 1,000	0%	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -		\$ -		TBD - Exceptional Item for new Gator
5496	Lift Station Automation	\$ -	\$ 159,000		-100%	TBD
5497	Lift Station Emergency Power	\$ -	\$ 35,100		-100%	TBD
Total Capital Outlays		\$ -	\$ 197,237	\$ 3,137	-98%	
TOTAL EXPENDITURES		\$ 655,220	\$ 1,166,554	\$ 918,539	-21%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000.00	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator Push Camera and	\$ 5,400.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
5166 Maintenance & Repairs	Sonde	\$ 12,000.00	100% Wastewater
Total Exceptional Items Requested:		\$ 47,400.00	

Total Budget Allocation Requested: \$ 918,538.50

Total Exceptional Items Requested: \$ 47,400.00

Grand Total Budget Request for Department: \$ 965,938.50

Increase (Decrease) from Previous Budget Cycle (\$) \$ (200,615.61)

Increase (Decrease) from Previous Budget Cycle (%) -17%

Budget Draft 1 2022-2023

CITY OF ROLLINGWOOD
REVENUES AT NO NEW REVENUE AND VOTER APPROVAL TAX RATES

Last Updated:
8/15/2022

2022-2023 BUDGET

FUND	FUND NUMBER	CURRENT YEAR ACTUAL REVENUE PROJECTION	DRAFT-NNR REVENUE \$ 0.1796	DRAFT-VA REVENUE \$ 0.1818	DRAFT EXPENDITURES 2022-2023	EXPENDITURES UNDER (OVER) NNR REVENUE	EXPENDITURES UNDER (OVER) VA REVENUE
GENERAL:	100						
ADMINISTRATION	10	\$ 2,674,391	\$ 2,498,848	\$ 2,530,797	\$ 688,971	\$ 1,809,877	\$ 1,841,826
DEVELOPMENT SERVICES	15	\$ 178,687	\$ 150,000	\$ 150,000	\$ 217,709	\$ (67,709)	\$ (67,709)
SANITATION	20	\$ -	\$ -	\$ -	\$ 148,000	\$ (148,000)	\$ (148,000)
UTILITY BILLING*	25	<i>Fund 200/800</i>	<i>Fund 200/800</i>	<i>Fund 200/800</i>	<i>Fund 200/800</i>	\$ -	\$ -
STREETS**	30	<i>Fund 301</i>	<i>Fund 301</i>	<i>Fund 301</i>	<i>Fund 301</i>	\$ -	\$ -
POLICE	40	\$ 1,737	\$ 2,250	\$ 2,250	\$ 1,393,926	\$ (1,391,676)	\$ (1,391,676)
COURT	50	\$ 42,311	\$ 33,250	\$ 33,250	\$ 95,246	\$ (61,996)	\$ (61,996)
PARKS	55	\$ 40,900	\$ 39,200	\$ 39,200	\$ 108,267	\$ (69,067)	\$ (69,067)
PUBLIC WORKS	65	\$ -	\$ -	\$ -	\$ 16,550	\$ (16,550)	\$ (16,550)
GENERAL FUND TOTAL	100	\$ 2,938,026	\$ 2,723,548	\$ 2,755,497	\$ 2,668,669	\$ 54,879	\$ 86,828
WATER*	200	\$ 1,218,757	\$ 1,354,350	\$ 1,354,350	\$ 1,225,210	\$ 129,140	\$ 129,140
STREET MAINTENANCE**	301	\$ 176,899	\$ 200,100	\$ 200,100	\$ 141,094	\$ 59,006	\$ 59,006
COURT SECURITY	310	\$ 1,962	\$ 1,600	\$ 1,600	\$ 1,000	\$ 600	\$ 600
COURT TECHNOLOGY	320	\$ 1,636	\$ 1,600	\$ 1,600	\$ 2,500	\$ (900)	\$ (900)
COURT EFFICIENCY	330	\$ -	\$ 100	\$ 100	\$ 100	\$ -	\$ -
DEBT SERVICE FUND - 2014	430	\$ 200,338	\$ 199,850	\$ 199,850	\$ 199,350	\$ 500	\$ 500
DEBT SERVICE FUND - 2012	440	\$ 316,968	\$ 314,235	\$ 314,235	\$ 313,635	\$ 600	\$ 600
DEBT SERVICE FUND - 2019	450	\$ 409,452	\$ 411,250	\$ 411,250	\$ 410,650	\$ 600	\$ 600
DEBT SERVICE FUND - 2020	460	\$ 315,200	\$ 315,275	\$ 315,275	\$ 315,015	\$ 260	\$ 260
POLICE FORFITURE FUND	600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DRAINAGE FUND	702	\$ 61,728	\$ 30,900	\$ 30,900	\$ 58,000	\$ (27,100)	\$ (27,100)
WASTEWATER*	800	\$ 895,977	\$ 913,060	\$ 913,060	\$ 918,539	\$ (5,479)	\$ (5,479)
ALL FUNDS TOTAL		\$ 6,536,945	\$ 6,465,868	\$ 6,497,817	\$ 6,253,762	\$ 212,106	\$ 244,055

NOTES:

NNR = NO NEW REVENUE
VA = VOTER-APPROVAL (3.5%)
NO EXCEPTIONAL ITEMS INCLUDED

*UTILITY BILLING EXPENDITURES OUT OF WATER/WASTEWATER FUNDS

**STREETS EXPENDITURES OUT OF STREET MAINTENANCE FUND

GENERAL FUND BUDGET BALANCE	\$ 54,879	\$ 86,828
GENERAL FUND PROJECTED UNEXPENDED BALANCE	\$ 1,200,000	\$ 1,200,000
LESS: GENERAL FUND 5 MONTH RESERVE	\$ (1,111,945)	\$ (1,111,945)
DISCRETIONARY SPENDING FOR DECISION	\$ 142,934	\$ 174,883

Proposed Exceptional Items - FY 2022-2023

#	Description	Total Cost	General Fund	Water	Wastewater	Streets	Status	Total Approved (\$)	General Fund	Water	Wastewater	Streets
AF-1A	COLA 1%	\$ 17,506	\$ 13,096	\$ 2,205	\$ 2,205	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
AF-1B	COLA 2%	\$ 35,014	\$ 26,194	\$ 4,410	\$ 4,410	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
AF-1C	COLA 3%	\$ 52,517	\$ 39,289	\$ 6,614	\$ 6,614	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
AF-1D	COLA 4%	\$ 70,026	\$ 52,388	\$ 8,819	\$ 8,819	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
AF-1E	COLA 5%	\$ 87,533	\$ 65,483	\$ 11,025	\$ 11,025	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
AF-2	Public Works Gator	\$ 18,000	\$ 5,400	\$ 7,200	\$ 5,400	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
AF-3	Public Works Backhoe/Tractor	\$ 75,000	\$ 15,000	\$ 30,000	\$ 30,000	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
100-10-1	Oak Wilt Treatment/Prevention	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
100-10-2	Legal/Planning Fees for Commercial Zoning Updates	\$ -	\$ -	\$ -	\$ -	\$ -	RCDC Approved \$30K	\$ -	\$ -	\$ -	\$ -	\$ -
100-10-3	MoPac Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	RCDC Approved \$40K	\$ -	\$ -	\$ -	\$ -	\$ -
100-15-1	Computer for reviewing building permit applications	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
100-15-1	Computer for reviewing building permit applications	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
800-60-1	Push Camera and Sonde	\$ 12,000	\$ -	\$ -	\$ 12,000	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
100-30-1	Tree Trimming	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000		\$ -	\$ -	\$ -	\$ -	\$ -
100-30-2	Repairs per Paving Assessment	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000		\$ -	\$ -	\$ -	\$ -	\$ -
Sum of All Items (Not including COLA)		\$ 234,000	\$ 54,400	\$ 37,200	\$ 47,400	\$ 95,000		\$ -	\$ -	\$ -	\$ -	\$ -

		Amount Remaining After Approved Items
General Fund Amount Available at NNR Tax Rate	\$ 142,934	\$ 142,934
General Fund Amount Available at Voter Approval Rate	\$ 174,883	\$ 174,883
Water Fund Amount Available	\$ 129,140	\$ 129,140
Street Department Amount Available	\$ 59,006	\$ 59,006
Wastewater Fund Amount Available	\$ (5,479)	\$ (5,479)

Note:

- * Projected Unexpended Balance number for Water Fund 200: \$ 558,883
- * Projected Unexpended Balance number for Street Fund 301: \$ 469,449
- * Projected Unexpended Balance number for Wastewater Fund 800: \$ 196,947

Exceptional Item Request Form - FY 2022-2023

Request # AF-1A

Date: 7/4/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

1% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$13,096

Fund 200 - \$2,205

Fund 800 - \$2,205

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 17,506.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # AF-1B

Date: 7/19/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

2% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$26,194

Fund 200 - \$4,410

Fund 800 - \$4,410

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 35,014.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # AF-1C

Date: 7/19/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

3% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$39,289

Fund 200 - \$6,614

Fund 800 - \$6,614

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 52,518.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # AF-1D

Date: 8/5/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

4% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$52,388

Fund 200 - \$8,819

Fund 800 - \$8,819

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 70,026.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # AF-1E

Date: 8/5/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

5% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$65,483

Fund 200 - \$11,025

Fund 800 - \$11,025

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 87,532.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # AF-2

Date: 7/4/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	200-Water, 800-Wastewater, 100-General Fund
Department Name & No.	Non-Departmental, Streets, Parks
Line Item No. & Description or NEW Line Item Description	5495 - Vehicles

Item Description:

New Public Works Gator
40% Water - \$7,200
30% Wastewater - \$5,400
15% Streets - \$2,700
15% Parks - \$2,700

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

The current Gator Public Works has is inadequate and lacks the power to keep up with a daily work routine. The cost to repair and maintain this piece of equipment is unsustainable. This Gator was inherited from the police dept and has served its purpose. The city could put this Gator up for sale and retrieve some money to put towards the new Gator.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 18,000

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

-- Standard Features --

GATOR

-- Custom Options --



V Series

RTV-X1120DWL-HS

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D1105
3 Cyl. 68.5 cu in
+24.8 Gross Eng HP
60 Amp Alternator

TRANSMISSION

VHT-X
Variable Hydro Transmission
Forward Speeds:
Low 0 - 17 mph
High 0 - 29 mph
Reverse 0 - 17 mph
Limited-slip Front Differential
Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
with manual tilt-feature
Hydraulic Cargo Dump
Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
Cooling 6.4 qts
Engine Oil 4.3 qts
Transmission Oil 1.8 gal
Brake Fluid 0.4 qts

CARGO BOX

Width 57.7in
Length 40.5 in
Depth 11.2 in
Load Capacity 1102 lbs
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

KEY FEATURES

Digital Multi-meter
Speedometer
Front Independent Adjustable
Suspension
Rear Independent Adjustable
Suspension
Brakes - Front/Rear Wet Disc
Rear Brake Lights / Front
Headlights
2" Hitch Receiver, Front and Rear
Deluxe 60/40 split bench seats
with driver's side seat adjustment
Underseat Storage Compartments
Lockable Glove Box
Deluxe Front Guard
(radiator guard, bumper, and lens
guard)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
Dash-mounted Parking Brake
Horn
Spark Arrestor Muffler
Retractable 3-point Seat Belts
Half-doors
Adjustable Headlights
Rear Protection Screen

DIMENSIONS

Width 63.2 in
Height 79.5 in
Length 120.3 in
Wheelbase 80.5 in
Tow Capacity 1300 lbs
Ground Clearance 10.4 in
Suspension Travel 8 in
Turning Radius 13.1 ft

Factory Spray-on Bedliner

"L" Models Only

Bright Alloy Wheels (Silver-painted)

Silver-painted with machined
surface

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1120DWL-HS Base Price: \$18,199.00

Suggested List Price w/ Options: \$18,199.00

Available Manufacturer Rebates:

Cash Customer Instant Rebate Up To: (\$300.00)

*Taxes, shipping & handling, surcharges, assembly charges, destination, freight and/or delivery charges are not included.

This MSRP configuration program is for informational purposes only. Price on this sales quote is an estimate and is subject to being increased. Final pricing and applicable programs will be established at delivery. In all instances, the user of this program must consult with an authorized Kubota Dealer for complete purchase, warranty and safety information. Special pricing and promotions may be available on certain models. See your Kubota Dealer for details and individual Dealer product pricing. All prices are shown in U.S. Dollars. Quotes are for products sold in the United States only.



JOHN DEERE

Build Your Own

Options for GATOR™ HPX815E (Model Year 2023)

Tellus Equipment Solutions
Austin TX 78737
Dealer Information

\$16,588.00 Total Suggested List Price *

Options

DESTINATION

PACKAGES

WHEELS AND TIRES

SEAT

OCCUPANT PROTECTIVE STRUCTURE (OPS)

ROOF SELECTION

OPERATOR'S STATION

DELUXE CARGO BOX

CARGO BOX LIFT

FRONT PROTECTION PACKAGE

Extended Warranty

Contact your dealer for details.

Value Added Services

Contact your dealer for details.

Options

BASE MACHINE

GATOR™ HPX815E (Model Year 2023) **\$15,229.00**

Base Machine Suggested List Price Does Not Include \$850 USD
Destination Charge.
F.O.B. Horicon, Wisconsin

DESTINATION

US/Canada **In Base Price**
001A

PACKAGES

Build To Order **In Base Price**
0505

WHEELS AND TIRES

High-Performance All-Purpose (HPAP) Tires **In Base Price**
1011

High-Performance All-Terrain (HPAT) Tires **No Added Cost**
1012

Turf Tires - Yellow **\$188.00**
1013

SEAT

Standard Bench Seat - Black **In Base Price**
2007

OCCUPANT PROTECTIVE STRUCTURE (OPS)

OPS with Nets **In Base Price**
4000

**Deluxe Cab Frame/Including Glass Windshield
with Wiper, Electrical Kit, Rear Window and Nets** **\$1,763.00**
4004

When ordering 4004 Option Code you must order 4049 Option Code.

ROOF SELECTION

Black Poly Roof 4030 **\$307.00**

Less Black Poly Roof 4049 **In Base Price**

OPERATOR'S STATION

Park Position in Transmission 2350 **In Base Price**

Park Position in Transmission w/ Secondary Park Brake 2351 **\$480.00**

Not required. Optional equipment only. Only required if a customer requests a secondary hand actuated park brake in addition to the park in transmission. Sometimes required for certain government bids, or unique customer applications where required for compliance.

DELUXE CARGO BOX

Cargo Box with Paint and Rear Reflectors 3001 **In Base Price**

Cargo Box with Spray In Liner, Brake and Tail Lights 3003 **\$546.00**

CARGO BOX LIFT

Cargo Box Power Lift 3100 **\$1,048.00**

Cargo Box Manual Lift with Prop Rod 3120 **In Base Price**

FRONT PROTECTION PACKAGE

Front Brush Guard 4201 **\$315.00**

Less Front Brush Guard 4249 **In Base Price**

Extended Warranty

Contact your dealer for details.

Value Added Services

Contact your dealer for details.

* Manufacturer's suggested list price shown. Retail prices may vary by dealer. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options noted with 'Net Item Charge' will have additional costs. Pricing and specifications subject to change without notice. Special program pricing may be available on certain models. Ask dealer for details. Prices shown are in U.S. dollars and valid only in the United States.

** Accessories noted with 'Contact Dealer', 'In Catalog' or 'Net Item Charge' will have additional costs. Please see dealer for details.

-- Standard Features --

TRACTOR

-- Custom Options --

StdEquip-M62TLB_C1



Loader / Landscaper Series M62TLB

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403-CR-TE4
Tier IV Final Certified
4 Cyl. 148.5 cu. in.
Turbocharged
63 Gross HP (SAE J1995)
59.1 Net HP (SAE J1349)
46.0 PTO HP
@ 2700 Engine RPM
Direct Injection
Charging output 45 Amps
12 V – 80 Amp Hour Battery
Dual Element Air Cleaner

FLUID CAPACITY

Fuel Tank 17.7 gals.
Crankcase 9.9 qts.
Eng. Coolant 8.7 qts.
Transmission and 12.2 gal.
Hydraulics
Front Axle Case 13.2 qts.

LIGHTING

2 Halogen Headlight / Work Lights
2 Halogen Rear Work Lights
2 Tail Lights / Turn Signals

INSTRUMENTS

IntelliPanel™
Lighted Communications Symbols
Digital Display with Tachometer,
Travel Speed, PTO Speed, Warnings,
Maintenance Alerts, On-board
Diagnostics

REAR AXLE

Heavy Duty Axle w/ Differential Lock
Bull-gear final drives
Multiple Wet Disc Brakes

STANDARD EQUIPMENT

Four 55 W Halogen Work Lights
Electronic HST Transmission
Backhoe Crawling Mode
Full Flat Floor
Cast Steel Brake Pedal
Walk-through Step
Seat with Arm Rests
Seat Pivots In Place
Backup Alarm & Horn
3-point Linkage Storage
Larger Canopy
Slanted Hood & Loader Arms
2 Lever Style Quick Coupler
Hydraulic Self-Leveling Loader
Braceless Loader Frame
Protected Hydraulic Hoses & Pipes
Bucket Level Indicator
Boom Lock
Arch Type Backhoe Boom
Independent Boom Swing Pump
Protected Hydraulic Hoses & Pipes
Thumb Bracket
Stabilizer Cylinder Cover
Improved Inching Performance
High Quality Hydraulic Cylinders
Tie-down Rings for Transport

HYDRAULICS

Open Center - Gear Type
Total Pump Capacity 30.9 gpm
Includes Power Steering
BH Boom Swing Pump 8.3 gpm
Front / Rear Remotes 16.0 gpm
Cat I & II 3-point Hitch (Optional)
24" Behind 2976 lbs.
@ Lift Points 3860 lbs.
Position Control

FRONT AXLE

Bevel-Gear, 4 WD
Hydrostatic Power Steering
Cast Iron – Heavy Duty
Tread spacing, Non-adjustable

DRIVE TRAIN

HST Plus
3 Ranges
Low-Medium-High
Maximum Travel Speed 15.7 mph
Rear Differential Lock
Multiple Wet Disc Brakes
4 Wheel Drive

DIMENSIONS

Transport Length 252.9"
Width 75.0"
Height to ROPS top 102.1"
Wheelbase 80.7"
Ground Clearance 13.8"

POWER TAKE OFF

Hydraulic Independent Rear PTO
Running 540 rpm @ 2550 Eng. RPM
SAE – 1-3/8, 6 splines

SAFETY EQUIPMENT

Four Post ROPS / FOPS
Deluxe Seat w/retractable Seat Belt
Safety Start Switches
Electric Key Shut-Off
Parking Brake
SMV Sign

SELECTED TIRES

ALR6842 & ALR6843
FRONT - 10-16.5 R4 Titan HD-2000
REAR - 17.5L-24 R4 Titan Industrial Contractor TLB

M62TLB Base Price: \$75,270.00

(1) 16" QUICK ATTACH TRENCHING BUCKET \$1,428.00
K7873A-16" QUICK ATTACH TRENCHING BUCKET

(1) FRONT OR REAR WORK LIGHTS KIT \$182.00
L8045-FRONT OR REAR WORK LIGHTS KIT

(1) FRONT LOADER inc.
TL1800-FRONT LOADER

(1) BACKHOE W/O BUCKET inc.
BT1400-BACKHOE W/O BUCKET

FACTORY ASSEMBLY \$530.00

Suggested List Price w/ Options: \$77,410.00

Available Manufacturer Rebates:

Cash Customer Instant Rebate Up To: (\$1,000.00)

*Taxes, shipping & handling, surcharges, assembly charges, destination, freight and/or delivery charges are not included.

This MSRP configuration program is for informational purposes only. Price on this sales quote is an estimate and is subject to being increased. Final pricing and applicable programs will be

Exceptional Item Request Form - FY 2022-2023

Request # 100-10-1

Date: 7/4/2022

Requestor: Council Member Phil McDuffee

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10 - Administration
Line Item No. & Description or NEW Line Item Description	New Line Item

Item Description:

Set aside for the City of Rollingwood for prevention and/or treatment of oak wilt within the city. This might include but is not limited to: oak wilt containment trenching, subsidizing preventative treatment of trees not infected but in danger of infection based on their proximity to active oak wilt, subsidizing treatment of infected trees, subsidy payment for removal and remediation of infected trees, subsidy payment for replacement trees.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 30,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
		Total Amount Saved:	\$ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # 100-10-2

Date: 7/5/2022

Requestor: Council Member Brown

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10- Administration
Line Item No. & Description or NEW Line Item Description	5200 - Code Review

Item Description:

Funds for planning fees to draft new commercial zoning ordinance implementing the recommendations of the Comprehensive Plan

\$30,000 to be funded by RCDC

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Improve commercial zoning ordinance to protect adjacent properties and attract new commercial entities to the Rollingwood commercial corridor, and incentivize the use of green building standards and improved lighting function in the commercial corridor. Fees may be reimbursed to City in the event that the RCDC funds this as a Project.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: _____

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Total Amount Saved: \$ _____ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # 100-15-1

Date: 5/7/2022

Requestor: Council Member Brook Brown

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	15-Development Services
Line Item No. & Description or NEW Line Item Description	5300 - Computer Software & Support

Item Description:

Assign unused existing computer or purchase new computer if no unassigned existing computer to be used by residents to review building permit applications.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

This would allow a resident to review building permit files on a computer at city hall on a stand alone computer to be loaded with the permit files. Currently, this process requires a staff person to contribute their computer to review these files. A stand alone computer allowing for review would free up staff time and provide an easier and quicker process for residents to review building permit files.

Number of Items or Units: 1
Cost Per Item or Unit: \$ 2,000.00
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: \$ 2,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u> -</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # 800-60-1

Date: 7/11/2022

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	800-Wastewater
Department Name & No.	60 - Wastewater
Line Item No. & Description or NEW Line Item Description	5166 Maintance & Repairs

Item Description:

NEW PUSH CAMERA & SONDE

Wastewater- 100% - \$12,000

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Public Works currently does not have any type of video equipment to inspect pipes (sewer, storm drains, etc...). The camera creates HD video inspections with audio comments, text descriptions, footage, date, and timestamps. These features are essential when marking locates for new utility projects, inspection of sewer line laterals, issues with storm boxes, and drains. This piece of equipment should eliminate the need for having to hire a company to come in and inspect a small project which is not always feasible.

Number of Items or Units: 1
Cost Per Item or Unit: \$ 12,000.00
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: _____
 \$ 12,000.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.



Patterson Equipment Company

Estimate
 Quote Number 00000316
 Created Date 7/14/2022
 Expiration Date 9/30/2022

Bill To Name City of Rollingwood
 Billing Address 403 Nixon Dr
 Rollingwood, Texas 78746
 United States

Ship To Name City of Rollingwood
 Ship To 403 Nixon Dr.
 Rollingwood, Texas 78746
 United States

Activity

Product	Description	Quantity	Sales Price	Taxable	Tax Amount	Total
VC6-C200C-D46HDN	Vivax-Metrotech vCam 6D46-HD/SL*8" High Resolution HD Monitor*One Terabyte Internal Hardrive Memory*Full Function Splash Proof Keybo	1.00	\$9,815.00	<input type="checkbox"/>	\$0.00	\$9,815.00
V1.225.01.00001	vLoc3-Cam Vivax Metro-Tech Sonde Locator	1.00	\$1,942.00	<input type="checkbox"/>	\$0.00	\$1,942.00
Shipping & Handling		1.00	\$275.00	<input type="checkbox"/>	\$0.00	\$275.00

Totals

Total Price \$12,032.00

Additional Comments

Accepted By
 Accepted Date

Exceptional Item Request Form - FY 2022-2023

Request # 100-30-1

Date: 8/16/2022

Requestor: Public Works Staff and Mayor Gavin Massingill

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	30 - Streets
Line Item No. & Description or NEW Line Item Description	5161 - Tree Trimming Services

Item Description:

\$20,000 to fund additional tree trimming in street rights-of-way.
 The expenditures in the street department are funded by the Street Maintenance Sales Tax.
 These revenues are accounted for in Fund 301, the Street Maintenance Fund.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Tree trimming in street rights-of-way would provide for increased vision clearance on city streets and
 appropriate trimming prior to street sweeping and repaving.

Number of Items or Units: 1
Cost Per Item or Unit: \$ 20,000.00
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: \$ **20,000.00**

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2022-2023

Request # 100-30-2

Date: 8/16/2022

Requestor: Mayor Gavin Massingill

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	30 - Streets
Line Item No. & Description or NEW Line Item Description	5355 - Street Maintenance and Repairs

Item Description:

\$75,000 to fund street repairs in accordance with a Pavement Condition Assessment that is budgeted for in the FY 2022-2033 budget. The expenditures in the street department are funded by the Street Maintenance Sales Tax. These revenues are accounted for in Fund 301, the Street Maintenance Fund.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

A portion of the City's sales tax goes specifically to fund street maintenance. A Pavement Condition Assessment has been proposed in the FY 2022-2023 budget, which will provide the city with data about the conditions of our roads and when and what kind of maintenance is needed to keep them in good condition. If approved, this would become an annual expenditure to fund the projects that the assessment has identified as being the most critical in that year. This item will allow the city to get ahead of necessary road maintenance and provide stability in budgeting for future pavement repair needs.

Number of Items or Units: 1

Cost Per Item or Unit: \$ 75,000.00

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 75,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount:	_____
		Total Amount Saved:	\$ <u>-</u>

Please attach any quotes or backup to support this Exceptional Item Request.



How do I create an account with www.MyGovernmentOnline.org?

- Open your browser and type in www.mygovernmentonline.org
- Top Right Hand side of page select '**Create Account**'
You will create an account with your information that will identify you to your project or projects you may associate with.

IMPORTANT!

1. Before an account becomes **fully functional** it will **require phone verification**. You can still login without a verified account but **some features will be disabled**.
2. Upon clicking the "Create Account" button below, a **phone verification call will be made to the listed phone number within a few minutes**. Please answer the call and "press 1" to verify your account.
3. If you **miss the call** you can retry the call by logging in under your account and **pressing the "Retry Phone Verify" button**. If you have any trouble with this process please call MGO at 1-866-957-3764

- Open your browser and type in www.mygovernmentonline.org
- Select **'Customer Portal'**

FIRST TIME USERS:

- Top Right Hand side of page select **'Create Account'**
- You will create an account with your information that will identify you to your project or projects you may associate with.

ALREADY HAVE A MyGovernmentOnline LOGIN?

- **Login** (Top right hand side of page)
- Left hand side of page, hover over the **'Permits and Licensing'** tab
- Select **'Apply Online'**
- Complete the fields in this order:
 State: **Texas** Jurisdiction: **Rollingwood** Project Type: **Development Services**
- Select **'Next'**
- Select **'Get Started on New Application'**
- From the **drop down**, select the application type for the permit you are applying for- **scroll down for more application options**
- If any **forms** are required, please **download** them as they are required for completeness review
- Select **'Next'**
- **Complete each section** by filling in the identifying information for your permit application and select **'Next'**
- **'Files Upload'** is second to last section to complete and is VERY IMPORTANT
 - These are your projects plans that Building/ Zoning / Engineering/ Fire will need to review your project for permitting as well as documents required for 'completeness review.'
- Select **'Next'**
- Select **'Submit'**
- Once submitted you will see a pop-up stating:

APPLICATION CREATED AND SUBMITTED CONFIRMATION

Your Application has been received by Rollingwood and has been assigned application number XXXXXXXX
 Your application can not be edited unless the jurisdiction returns it to you requesting changes. You can check the status and review your application by clicking the review application button below or by reviewing the "My Applications" section of your account dashboard. You will also receive an e-mail once the jurisdiction processes your application.

- Please allow at least 24 hours for your permit to be processed out of the application stage and sent for completeness review.

How do I respond to comments or upload revised drawings in www.MyGovernmentOnline.org?

- Open your browser and type in www.mygovernmentonline.org
- Select **'Customer Portal'**
- **Login** (Top right hand side of the page)
- Select **'My Account'** (Top right hand side of the page)
- Scroll down to **'My Permits'**
- Select **'View Permit'** to the left of your permit
- Scroll, about midway down, to **'Customer Documents'**
- To the Far right, select **'Submit'**
 - Here you will upload all of your corrected/revised documents and/or your responses to comments.

**** Please allow at least 24 hours for your uploads to be processed out of the portal and to the reviewers. ****

How do I add a project to my account in www.MyGovernmentOnline.org?

- Open your browser and type in www.mygovernmentonline.org
- Select **'Customer Portal'**

FIRST TIME USERS:

- Top Right Hand side of page select **'Create Account'**
- You will create an account with your information that will identify you to your project or projects you may associate with.

ALREADY HAVE A MyGovernmentOnline LOGIN?

- **Login** (Top right hand side of page)
- Left hand side of page, hover over the **'Permits and Licensing'** tab
- Select **'Search Permits'**
- Complete the fields in this order:

State: **Texas** Jurisdiction: **Rollingwood** Project Type: **Development Services**

- Select **'Next'**
- Enter in any of the following
 - **'Project Number'**
 - **'Street Number'**
 - **'Street Name'**
 - **'Parcel Number'**
- Select **'Search'**
- To the right of the correct permit, Select **'Add to My Account'**
- Select **'My Account'** at the top right-hand corner
- Scroll down to **'My Permits'**
- Select **'View Permit'** to the left of your permit
- Scroll, about midway down, to **'Plan Review Files'**
 - Here you will be able to see the stamped drawings.
 - Download, Print and please have a set of stamped plans onsite for inspections.



How do I request inspections for my permit with www.MyGovernmentOnline.org?

- Open your browser and type in www.mygovernmentonline.org
- Select 'Customer Portal'
- **Login** (Top right hand side of page)
- Select '**My Account**' at the top right-hand corner
- Scroll down to '**My Permits**'
- To the **RIGHT** of your preferred permit, select **REQUEST**
- In the drop down, **select the inspection** you want to request
- **Select the date** you'd like the inspection to take place
- Place any **notes** for the inspector in the "Notes" section—Gate Codes, Contact information
- Select '**Add**'
- Select '**Submit Requests to Jurisdiction**'

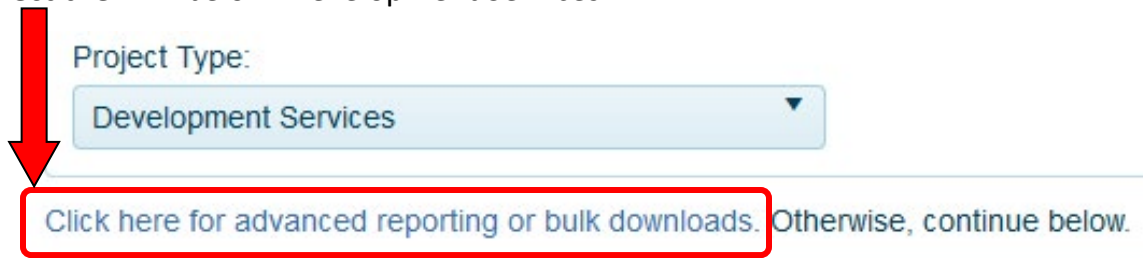
- Open your browser and type in www.mygovernmentonline.org

FIRST TIME USERS:

- At the top Right Hand side of page select **‘Create Account’** to create your unique account

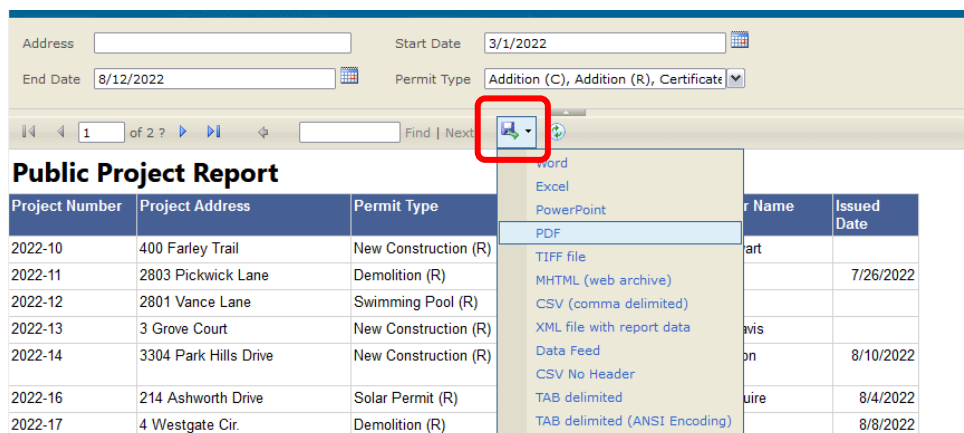
ALREADY HAVE A MyGovernmentOnline (MGO) LOGIN?

- **Login** (Located at the top right-hand side of page)
- Left hand side of page, hover over the **‘Permits and Licensing’** tab
- Select **‘Search Permits’**
- Complete the fields:
State: **Texas** Jurisdiction: **Rollingwood** Project Type: **Development Services**
- As soon as you select **“Development Services”** the below will pop up
- **Select the Link** below ‘Development Services’



- When the page loads, Select **‘View’** (far right-hand side of page)
- Enter the **start and end date** ranges you would like to search
- Select the **‘View Report’** button (right hand side of page)

- If you would like to print or save a copy of this report



Project Number	Project Address	Permit Type	Permit Name	Issued Date
2022-10	400 Farley Trail	New Construction (R)		
2022-11	2803 Pickwick Lane	Demolition (R)		7/26/2022
2022-12	2801 Vance Lane	Swimming Pool (R)		
2022-13	3 Grove Court	New Construction (R)		
2022-14	3304 Park Hills Drive	New Construction (R)		8/10/2022
2022-16	214 Ashworth Drive	Solar Permit (R)		8/4/2022
2022-17	4 Westgate Cir.	Demolition (R)		8/8/2022

- In the drop down select the format you would like the report in
- Follow the prompts for saving the report.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

August 17, 2022

Municipal Separate Storm Sewer Systems (MS4)

- Prevent harmful pollutants from entering MS4s
- Permitting and reporting to TCEQ
 - EPA Clean Water Act
 - Texas Water Code



- Outlines measures for compliance with MS4 permit (TXR0400000)
- Manages the quality of the discharge from MS4
 - Minimum Control Measures (MCM)
 - Best Management Practice (BMPs)



Minimum Control Measures (MCM)

Annual Reporting

- Public Education, Outreach, & Involvement
- Illicit Discharge Detection & Elimination
- Construction Site Storm Water Runoff
- Post-Construction Storm Water Management
- Pollution Prevention & Good Housekeeping



Questions?

CITY OF ROLLINGWOOD

STORM WATER MANAGEMENT PLAN

PREPARED FOR:

CITY OF ROLLINGWOOD
403 NIXON DRIVE
ROLLINGWOOD, TX 78746



PREPARED BY



**K·FRIESE
+ ASSOCIATES**

PUBLIC PROJECT ENGINEERING
FIRM No. 6535

APRIL 2022

CITY OF ROLLINGWOOD STORM WATER MANAGEMENT PLAN

Prepared For:

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Firm No: F-6535

Revised

April 2022

TABLE OF CONTENTS

- 1 INTRODUCTION 5
 - 1.1 BACKGROUND 5
 - 1.2 CITY OF ROLLINGWOOD INFORMATION..... 5
 - 1.3 DISCHARGES TO THE EDWARDS AQUIFER RECHARGE ZONE..... 5
 - 1.4 OTHER ENTITIES ASSISTING WITH SWMP PREPARATION 5
 - 1.5 SUMMARY OF THE STORM WATER MANAGEMENT PROGRAM..... 6
 - 1.5.1 Record Keeping and Reporting 6
- 2 MINIMUM CONTROL METHODS 6
 - 2.1 PUBLIC EDUCATION, OUTREACH, AND INVOLVEMENT 6
 - 2.1.1 Regulatory Requirements 6
 - 2.1.2 Selected BMPs for Public Education, Outreach, and Involvement 8
 - 2.2 ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) 8
 - 2.2.1 Regulatory Requirement..... 8
 - 2.2.2 Selected BMPs for Illicit Discharge Detection and Elimination (IDDE)..... 10
 - 2.3 CONSTRUCTION SITE STORM WATER RUNOFF CONTROL..... 11
 - 2.3.1 Regulatory Requirement..... 11
 - 2.3.2 Selected BMPs for Construction Site Storm Water Runoff Control..... 14
 - 2.4 POST CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT 14
 - 2.4.1 Regulatory Requirement..... 14
 - 2.4.2 Selected BMPs for Post Construction Storm Water Management in New Development and Redevelopment..... 16
 - 2.5 POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS..... 16
 - 2.5.1 Regulatory Requirement..... 16
 - 2.5.2 Selected BMPs for Pollution Prevention and Good Housekeeping for Municipal Operations
19
- 3 RECORD KEEPING AND REPORTING 19
 - 3.1 RECORD KEEPING 19
 - 3.2 REPORTING 19

TABLE OF FIGURES

Table 1 – Public Education, Outreach, and Involvement BMPs..... 8

Table 2 – Illicit Discharge Detection and Elimination BMPs 11

Table 3 – Construction Site Storm Water Runoff Control BMPs 14

Table 4 – Post Construction Storm Water Management in New Development and Redevelopment BMPs
..... 16

Table 5 – Pollution Prevention and Good Housekeeping for Municipal Operations BMPs..... 19

APPENDICES

Appendix A: Storm Water Management Plan Best Management Practices

1 INTRODUCTION

1.1 BACKGROUND

The Texas Commission on Environmental Quality (TCEQ) issued its General Permit to Discharge Under the Texas Pollutant Discharge Elimination System (TPDES General Permit No. TXR040000) on August 13, 2007. This permit is under the provisions of Section 402 of the Clean Water Act and Chapter 26 of the Texas Water Code. As the City of Rollingwood is a small municipal separate storm sewer system (MS4) operator located within an urbanized area, as determined by the U.S. Bureau of Census, it must obtain authorization for the discharge of storm water runoff and is eligible for coverage under TCEQ’s TPDES General Permit No. TXR040000. This initial Storm Water Management Program (SWMP) is to be submitted with a Notice of Intent (NOI) to TCEQ to acquire coverage under the general permit. Modifications to this SWMP are allowed, although the revisions shall be summarized in an annual report submitted to TCEQ.

1.2 CITY OF ROLLINGWOOD INFORMATION

The City of Rollingwood was founded in 1955 and incorporated in 1963. The city is located in Travis County on the west bank of Lady Bird Lake at Latitude 30° 16’ and Longitude 97° 47’. The average annual rainfall is 30.1 inches. Currently, the city covers 450 acres and has a population of 1,421 per the 2010 census. Waterways that flow through the jurisdictional area of the City of Rollingwood include seven different unnamed creeks and channels, which ultimately flow to Lady Bird Lake in the Colorado River. All stormwater runoff is routed through curbed and guttered streets to drainage swales and channels, and the city does not have a storm sewer system.

1.3 DISCHARGES TO THE EDWARDS AQUIFER RECHARGE ZONE

The City of Rollingwood is located within the boundaries of the Edwards Aquifer Recharge Zone, and therefore must meet the requirements of 30 TAC Chapter 213 (Edwards Aquifer Rule) in addition to the provisions and requirements of the TCEQ General Permit TXR040000. As the city lies within the recharge zone, Water Pollution Abatement Plans (WPAP) are required. A copy of all WPAPs prepared for the City of Rollingwood shall be attached or referenced in this Storm Water Management Program. The City must also submit a copy of the NOI to the TCEQ regional office at:

Texas Commission on Environmental Quality
Water Program Manager
Austin Regional Office
1921 Cedar Bend Drive, Suite 150
Austin, Texas 78758-5336
(512) 339-2929

City of Rollingwood Development Code as described in sections 103-209 and sections 103-23(2)(b) and (c) describes the requirements of WPAP and SWPAP as a condition for permit approval. These requirements are reviewed and approved by the City’s engineer and permit director prior to the issuance of all permits for which site development or disturbance is requested.

1.4 OTHER ENTITIES ASSISTING WITH SWMP PREPARATION

The City of Rollingwood and K Friese and Associates Inc. have prepared this Storm Water Management Program. Other consultants or public entities to be determined may assist with implementation of the SWMP as necessary. A list of the public and private entities assisting with this SWMP shall be submitted with the annual report.

1.5 SUMMARY OF THE STORM WATER MANAGEMENT PROGRAM

The overall SWMP has been created to meet the requirements of the TCEQ General Permit No. TXR040000. The SWMP is to contain the following five Minimum Control Measures (MCMs):

1. Public Education, Outreach, and Involvement
2. Illicit Discharge Detection and Elimination
3. Construction Site Storm Water Runoff Control
4. Post-Construction Storm Water Management in New Development and Redevelopment
5. Pollution Prevention and Good Housekeeping for Municipal Operations

Each of the MCMs has been evaluated, and a list of Best Management Practices (BMPs) has been developed to address them. The BMPs have been chosen based on the requirements of the General Permit, and several have been chosen from the Environmental Protection Agency’s list of recommendations for each of the MCMs. Each of the BMPs includes measurable goals and a schedule for implementation. The measurable goals and schedule have been developed to quantify and create a timetable for accomplishing each of the BMPs. The selected BMPs, their measurable goals and schedule can be found in Part 2, and a summary of the BMPs may be found in Appendix A.

1.5.1 Record Keeping and Reporting

Record keeping is a required element of the SWMP. The City of Rollingwood must retain all records, a copy of the General Permit, and records of all data used to complete the Notice of Intent for this permit for the term of the permit, currently five (5) years. A copy of this SWMP must be retained at a location accessible to TCEQ and the public.

The City of Rollingwood is required to submit an annual report to the Executive Director by March 31 (of the following year) for each year of the permit term. A copy of the annual report must be readily available for review by TCEQ. The annual report shall contain an assessment of the BMPs, report on progress of implementing the BMPs, proposed changes, and an evaluation of the success of the SWMP. The City of Rollingwood has selected the calendar year for annual reporting.

The SWMP and annual reports can be found on the City’s website:

<https://www.rollingwoodtx.gov/cityutilityservices/page/ms4-stormwater-management-plan> More detailed requirements for record keeping and reporting are found in Part 3 of this SWMP and in the General Permit.

2 MINIMUM CONTROL METHODS

In this section, the regulatory requirements are provided along with a list of the proposed BMPs for each MCM. All regulatory guidelines were obtained from the TPDES General Permit No. TX014000.

2.1 PUBLIC EDUCATION, OUTREACH, AND INVOLVEMENT

2.1.1 Regulatory Requirements

(a) Public Education and Outreach

- (1) All permittees shall develop, implement, and maintain a comprehensive stormwater education and outreach program to educate public employees, businesses, and the general public of hazards associated with the illegal discharges and improper disposal of waste and about the impact that stormwater discharges can have on local waterways, as well as the steps that the public can take to reduce pollutants in stormwater.

Existing permittees shall assess program elements that were described in the previous permit, modify as necessary, and develop and implement new elements, as necessary, to continue reducing the discharge of pollutants from the MS4 to the MEP. New elements must be fully implemented by the end of this permit term and newly regulated permittees shall have the program fully implemented by the end of this permit term. The program must, at a minimum:

- a. Define the goals and objectives of the program based on high priority community-wide issues (for example, reduction of nitrogen in discharges from the small MS4, promoting previous techniques used in the small MS4, or improving the quality of discharges to the Edwards Aquifer);
 - b. Identify the target audience(s);
 - c. Develop or utilize appropriate educational materials, such as printed materials, billboard and mass transit advertisements, signage at select locations, radio advertisements, television advertisements, and websites;
 - d. Determine cost effective and practical methods and procedures for distribution of materials.
- (2) Throughout the permit term, all permittees shall make the educational materials available to convey the program’s message to the target audience(s) at least annually.
- (3) If the permittee has a public website, the permittee shall post its SWMP and the annual reports required under Part IV.B.2. or a summary of the annual report on the permittee’s website. The SWMP must be posted no later than 30 days after the approval date, and the annual report no later than 30 days after the due date.
- (4) All permittees shall annually review and update the SWMP and MCM implementation procedures required by Part III.A.2., as necessary. Any changes must be reflected in the annual report. Such written procedures must be maintained, either on site or in the SWMP and made available for inspection by the TCEQ.
- (5) MS4 operators may partner with other MS4 operators to maximize the program and cost effectiveness of the required outreach
- (b) Public Involvement

All permittees shall involve the public, and, at minimum, comply with any state and local public notice requirements in the planning and implementation activities related to developing and implementing the SWMP, except that correctional facilities are not required to implement this portion of the MCM.

Existing permittees shall assess program elements that were described in the previous permit, modify as necessary, and develop and implement new elements, as necessary, to continue reducing the discharge of pollutants from the MS4 to the MEP. New elements must be fully implemented by the end of this permit term and newly regulated permittees shall have the program fully implemented by the end of this permit term. At a minimum, all permittees shall:

- (1) Consider using public input (for example, the opportunity for public comment, or public meetings) in the implementation of the program;
- (2) Create opportunities for citizens to participate in the implementation of control measures, such as stream clean-ups, storm drain stenciling, volunteer monitoring, volunteer “Adopt-A-Highway” programs, and educational activities;
- (3) Ensure the public can easily find information about the SWMP.

2.1.2 Selected BMPs for Public Education, Outreach, and Involvement

The BMPs described in Table 1 will be employed by the City of Rollingwood to meet the requirements associated with this MCM. A summary of the BMPs and associated measurable goals, responsible parties, and schedules is included in Appendix A.

Table 1 – Public Education, Outreach, and Involvement BMPs

	BMP ID	BMP	New or Existing
Public Education , Outreach, and Involvement	1-1	Educational Flyers	Existing
	1-2	Bill Inserts	Existing
	1-3	Storm Water Quality Website	Existing
	1-4	General Education of City Employees	Existing
	1-5	Education of Elected Officials and the Public	Existing
	1-6	Business, Commercial, and Industrial Education	Existing
	1-7	Developer/Builder/Engineer Education and Training	Existing
	1-8	City Inspector Training	Existing
	1-9	Community Hotlines	Existing
	1-10	NextDoor Postings	New
	1-11	Edwards Aquifer Recharge Zone Information Website Postings	New

2.2 ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

2.2.1 Regulatory Requirement

(a) Program Development

- (1) All permittees shall develop, implement, and enforce a program to detect, investigate, and eliminate illicit discharges into the small MS4. The program must include a plan to detect and address non-stormwater discharges, including illegal dumping to the MS4 system.

Existing permittees must assess program elements that were described in the previous permit, modify as necessary, and develop and implement new elements, as necessary, to continue reducing the discharge of pollutants from the MS4 to

the MEP. New elements must be fully implemented by the end of this permit term and newly regulated permittees shall have the program fully implemented by the end of this permit term. (See also Part III.A.1(c).

The Illicit Discharge Detection and Elimination (IDDE) program must include the following:

- a. An up-to-date MS4 map (see Part III.B.2.(c)(1));
 - b. Methods for informing and training MS4 field staff (see Part III.B.2.(c)(2));
 - c. Procedures for tracing the source of an illicit discharge (see Part III. B.2.(c)(5));
 - d. Procedures for removing the source of the illicit discharge (see Part III.B.2.(c)(5));
- (2) If another MS4 operator notifies the permittee of an illegal connection or illicit discharge to the small MS4, then the permittee shall follow the requirements specified in Part III.B.2.(c)(3).
- (3) All permittees shall annually review and update as necessary, the SWMP and MCM implementation procedures required by Part III.A.2. Any changes must be reflected in the annual report. Such written procedures must be maintained, either on site or in the SWMP and made available for inspection by the TCEQ.
- (b) Allowable Non-Stormwater Discharges

Non-stormwater flows listed in Part II.C do not need to be considered by the permittee as an illicit discharge requiring elimination unless the permittee or the TCEQ identifies the flow as a significant source of pollutants to the small MS4.

(c) Requirements for all Permittees

All permittees shall include the requirements described below in Parts III.B.2(c)(1)-(6)

(1) MS4 mapping

All permittees shall maintain an up-to-date MS4 map, which must be located on site and available for review by the TCEQ. The MS4 map must show at a minimum the following information:

- a. The location of all small MS4 outfalls that are operated by the permittee and that discharge into waters of the U.S;
- b. The location and name of all surface waters receiving discharges from the small MS4 outfalls; and
- c. Priority areas identified under Part III.B.2.(e)(1), if applicable.

(2) Education and Training

All permittees shall implement a method for informing or training all the permittee’s field staff that may come into contact with or otherwise observe an illicit discharge or illicit connection to the small MS4 as part of their normal job responsibilities. Training program materials and attendance lists must be maintained on site and made available for review by the TCEQ.

(3) Public Reporting of Illicit Discharges and Spills

All permittees shall publicize and facilitate public reporting of illicit discharges or water quality impacts associated with discharges into or from the small MS4. The permittee shall provide a central contact point to receive reports; for example by including a phone number for complaints and spill reporting.

- (4) All permittees shall develop and maintain on-site procedures for responding to illicit discharges and spills.
- (5) Source Investigation and Elimination
 - a. Minimum Investigation Requirements – Upon becoming aware of an illicit discharge, all permittees shall conduct an investigation to identify and locate the source of such illicit discharge as soon as practicable.
 - (i) All permittees shall prioritize the investigation of discharges based on their relative risk of pollution. For example, sanitary sewage may be considered a high priority discharge.
 - (ii) All permittees shall report to the TCEQ immediately upon becoming aware of the occurrence of any illicit flows believed to be an immediate threat to human health or the environment.
 - (iii) All permittees shall track all investigations and document, at a minimum, the date(s) the illicit discharge was observed; the results of the investigation; any follow-up of the investigation; and the date the investigation was closed.
 - b. Identification and Investigation of the Source of the Illicit Discharge –All permittees shall investigate and document the source of illicit discharges where the permittees have jurisdiction to complete such an investigation. If the source of illicit discharge extends outside the permittee’s boundary, all permittees shall notify the adjacent permitted MS4 operator or the appropriate TCEQ Regional Office according to Part III.A.3.b.
 - c. Corrective Action to Eliminate Illicit Discharge

If and when the source of the illicit discharge has been determined, all permittees shall immediately notify the responsible party of the problem, and shall require the responsible party to perform all necessary corrective actions to eliminate the illicit discharge.
- (6) Inspections –The permittee shall conduct inspections, in response to complaints, and shall conduct follow-up inspections to ensure that corrective measures have been implemented by the responsible party.

The permittee shall develop written procedures describing the basis for conducting inspections in response to complaints and conducting follow-up inspections.

2.2.2 Selected BMPs for Illicit Discharge Detection and Elimination (IDDE)

The BMPs described in Table 2 will be employed by the City of Rollingwood to meet the requirements associated with this MCM. A summary of the BMPs and associated measurable goals, responsible parties, and schedules is included in Appendix A.

Table 2 – Illicit Discharge Detection and Elimination BMPs

Illicit Discharge Detection and Elimination (IDDE)	BMP ID	BMP	New or Existing
	2-1	Illicit Discharge Prohibition/Elimination Ordinance	Existing
	2-2	Storm Sewer Map	Existing
	2-3	Illicit Discharge Inspections	Existing
	2-4	Illicit Discharge Employee Training	Existing
	2-5	City Inspector Trainings	New

2.3 CONSTRUCTION SITE STORM WATER RUNOFF CONTROL

2.3.1 Regulatory Requirement

(a) Requirements and Control Measures

All permittees shall develop, implement, and enforce a program requiring operators of small and large construction activities, as defined in Part I of this general permit, to select, install, implement, and maintain stormwater control measures that prevent illicit discharges to the MEP. The program must include the development and implementation of an ordinance or other regulatory mechanism, as well as sanctions to ensure compliance to the extent allowable under state, federal, and local law, to require erosion and sediment control.

Existing permittees shall assess program elements that were described in the previous permit, modify as necessary, and develop and implement new elements, as necessary, to continue reducing the discharge of pollutants from the MS4 to the MEP. New elements must be fully implemented by the end of this permit term and newly regulated permittees shall have the program fully implemented by the end of this permit term.

If TCEQ waives requirements for stormwater discharges associated with small construction from a specific site(s), the permittee is not required to enforce the program to reduce pollutant discharges from such site(s).

(b) Requirements for all Permittees

All permittees shall include the requirements described below in Parts III.B.3(b)(1)-(7)

- (1) All permittees shall annually review and update as necessary, the SWMP and MCM implementation procedures required by Part III.A.2. Any changes must be included in the annual report. Such written procedures must be maintained on site or in the SWMP and made available for inspection by the TCEQ.
- (2) All permittees shall require that construction site operators implement appropriate erosion and sediment control BMPs. The permittee’s construction program must ensure the following minimum requirements are effectively implemented for all small and large construction activities discharging to its small MS4.

- a. Erosion and Sediment Controls - Design, install and maintain effective erosion controls and sediment controls to minimize the discharge of pollutants.
- b. Soil Stabilization - Stabilization of disturbed areas must, at a minimum, be initiated immediately whenever any clearing, grading, excavating or other earth disturbing activities have permanently ceased on any portion of the site, or temporarily ceased on any portion of the site and will not resume for a period exceeding 14 calendar days. Stabilization must be completed as soon as practicable, but no more than 14 calendar days after the initiation of soil stabilization measures. In arid, semiarid, and drought-stricken areas, where initiating vegetative stabilization measures immediately is infeasible, alternative stabilization measures must be employed.

The permittee shall develop written procedures that describes initiating and completing stabilization measures for construction sites.

- c. BMPs – Design, install, implement, and maintain effective BMPs to minimize the discharge of pollutants to the small MS4. At a minimum, such BMPs must be designed, installed, implemented and maintained to:
 - (i) Minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water, and other wash waters;
 - (ii) Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste and other materials present on the site to precipitation and to stormwater; and
 - (iii) Minimize the discharge of pollutants from spills and leaks.
 - d. As an alternative to (a) through (c) above, all permittees shall ensure that all small and large construction activities discharging to the small MS4 have developed and implemented a stormwater pollution prevention plan (SWP3) in accordance with the TPDES CGP TXR150000. In arid, semiarid, and drought-stricken areas where initiating vegetative stabilization measures immediately is infeasible, alternative stabilization measures must be employed and described in the written procedure required in item (2)b. above. As an alternative, vegetative stabilization measures may be implemented as soon as practicable.
- (3) Prohibited Discharges - The following discharges are prohibited:
- a. Wastewater from washout of concrete and wastewater from water well drilling operations, unless managed by an appropriate control;
 - b. Wastewater from washout and cleanout of stucco, paint, from release oils, and other construction materials;
 - c. Fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance;
 - d. Soaps or solvents used in vehicle and equipment washing; and
 - e. Discharges from dewatering activities, including discharges from dewatering of trenches and excavations, unless managed by appropriate BMPs.

(4) Construction Plan Review Procedures

To the extent allowable by state, federal, and local law, all permittees shall maintain and implement site plan review procedures that describe which plans will be reviewed as well as when an operator may begin construction. For those permittees without legal authority to enforce site plan reviews, this requirement is limited to those sites operated by the permittee and its contractors and located within the permittee's regulated area. The site plan procedures must meet the following minimum requirements:

- a. The site plan review procedures must incorporate consideration of potential water quality impacts.
- b. The permittee may not approve any plans unless the plans contain appropriate site specific construction site control measures that, at a minimum, meet the requirements described in Part III.B.3.(a) or in the TPDES CGP, TXR150000.

The permittee may require and accept a plan, such as a SWP3, that has been developed pursuant to the TPDES CGP, TXR150000.

(5) Construction Site Inspections and Enforcement

To the extent allowable by state, federal, and local law, all permittees shall implement procedures for inspecting large and small construction projects. Permittees without legal authority to inspect construction sites shall at a minimum conduct inspection of sites operated by the permittee or its contractors and that are located in the permittee's regulated area.

- a. The permittee shall conduct inspections based on the evaluation of factors that are a threat to water quality, such as: soil erosion potential; site slope; project size and type; sensitivity of receiving waterbodies; proximity to receiving waterbodies; non-stormwater discharges; and past record of non-compliance by the operators of the construction site.
- b. Inspections must occur during the active construction phase.
 - (i) All permittees shall develop and implement updated written procedures outlining the inspection and enforcement requirements. These procedures must be maintained on-site or in the SWMP and be made available to TCEQ.
 - (ii) Inspections of construction sites must, at a minimum:
 - (a) Determine whether the site has appropriate coverage under the TPDES CGP, TXR150000. If no coverage exists, notify the permittee of the need for permit coverage;
 - (b) Conduct a site inspection to determine if control measures have been selected, installed, implemented, and maintained according to the small MS4's requirements;
 - (c) Assess compliance with the permittee's ordinances and other regulations; and
 - (d) Provide a written or electronic inspection report.

- c. Based on site inspection findings, all permittees shall take all necessary followup actions (for example, follow-up-inspections or enforcement) to ensure compliance with permit requirements and the SWMP. These follow-up and enforcement actions must be tracked and maintained for review by the TCEQ.

For non-traditional small MS4s with no enforcement powers, the permittee shall notify the adjacent MS4 operator with enforcement authority or the appropriate TCEQ Regional Office according to Part III.A.3(b).

(6) Information submitted by the Public

All permittees shall develop, implement, and maintain procedures for receipt and consideration of information submitted by the public.

(7) MS4 Staff Training

All permittees shall ensure that all staff whose primary job duties are related to implementing the construction stormwater program (including permitting, plan review, construction site inspections, and enforcement) are informed or trained to conduct these activities. The training may be conducted by the permittee or by outside trainers.

2.3.2 Selected BMPs for Construction Site Storm Water Runoff Control

The BMPs described in Table 3 will be employed by the City of Rollingwood to meet the requirements associated with this MCM. A summary of the BMPs and associated measurable goals, responsible parties, and schedules is included in Appendix A.

Table 3 – Construction Site Storm Water Runoff Control BMPs

Construction Site Storm Water Runoff Control	BMP ID	BMP	New or Existing
	3-1	Erosion Control Ordinance and Requirements for Construction Site Contractors	Existing
	3-2	Site Plan Review	Existing
	3-3	Construction Site Inspection and Enforcement	Existing
	3-4	Review Drainage Criteria Manual for Any Required Updates	New

2.4 POST CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

2.4.1 Regulatory Requirement

(a) Post-Construction Stormwater Management Program

- (1) All permittees shall develop, implement, and enforce a program, to the extent allowable under state, federal, and local law, to control stormwater discharges from new development and redeveloped sites that discharge into the small MS4 that disturb one acre or more, including projects that disturb less than one acre

that are part of a larger common plan of development or sale. The program must be established for private and public development sites. The program may utilize an offsite mitigation and payment in lieu of components to address this requirement.

Existing permittees shall assess program elements that were described in the previous permit and modify as necessary to continue reducing the discharge of pollutants from the MS4 to the MEP. New elements must be fully implemented by the end of this permit term and newly regulated permittees shall have the program fully implemented by the end of the permit term.

- (2) All permittees shall use, to the extent allowable under state, federal, and local law and local development standards, an ordinance or other regulatory mechanism to address post-construction runoff from new development and redevelopment projects. The permittees shall establish, implement, and enforce a requirement that owners or operators of new development and redeveloped sites design, install, implement, and maintain a combination of structural and non-structural BMPs appropriate for the community and that protects water quality. If the construction of permanent structures is not feasible due to space limitations, health and safety concerns, cost effectiveness, or highway construction codes, the permittee may propose an alternative approach to TCEQ. Newly regulated permittees shall have the program element fully implemented by the end of the permit term.

(b) Requirements for all Permittees

All permittees shall include the requirements described below in Parts III.B.4.(b)(1)-(3)

- (1) All permittees shall annually review and update as necessary, the SWMP and MCM implementation procedures required by Part III.A.2. Any changes must be included in the annual report. Such written procedures must be maintained either on site or in the SWMP and made available for inspection by TCEQ.
- (2) All permittees shall document and maintain records of enforcement actions and make them available for review by the TCEQ.

(3) Long-Term Maintenance of Post-Construction Stormwater Control Measures

All permittees shall, to the extent allowable under state, federal, and local law, ensure the long-term operation and maintenance of structural stormwater control measures installed through one or both of the following approaches:

- a. Maintenance performed by the permittee. (See Part III.B.5)
- b. Maintenance performed by the owner or operator of a new development or redeveloped site under a maintenance plan. The maintenance plan must be filed in the real property records of the county in which the property is located. The permittee shall require the owner or operator of any new development or redeveloped site to develop and implement a maintenance plan addressing maintenance requirements for any structural control measures installed on site. The permittee shall require operation and maintenance performed is documented and retained on site, such as at the

offices of the owner or operator, and made available for review by the small MS4.

2.4.2 Selected BMPs for Post Construction Storm Water Management in New Development and Redevelopment

The BMPs described in Table 4 will be employed by the City of Rollingwood to meet the requirements associated with this MCM. A summary of the BMPs and associated measurable goals, responsible parties, and schedules is included in Appendix A.

Table 4 – Post Construction Storm Water Management in New Development and Redevelopment BMPs

	BMP ID	BMP	New or Existing
Post Construction Storm Water Management in New Development and Redevelopment	4-1	Post-Construction Storm Sewer Ordinance	Existing
	4-2	Engineering Design Review	Existing
	4-3	Land Use Plan	Existing

2.5 POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

2.5.1 Regulatory Requirement

(a) Program development

All permittees shall develop and implement an operation and maintenance program, including an employee training component that has the ultimate goal of preventing or reducing pollutant runoff from municipal activities and municipally owned areas including but not limited to park and open space maintenance; street, road, or highway maintenance; fleet and building maintenance; stormwater system maintenance; new construction and land disturbances; municipal parking lots; vehicle and equipment maintenance and storage yards; waste transfer stations; and salt/sand storage locations.

Existing permittees shall assess program elements that were described in the previous permit, modify as necessary, and develop and implement new elements, as necessary, to continue reducing the discharges of pollutants from the MS4 to the MEP. New elements must be fully implemented by the end of this permit term and newly regulated permittees shall have the program fully implemented by the end of this permit term. (See also Part III.A.1.(c))

(b) Requirements for all Permittees

All permittees shall include the requirements described below in Parts III.B.5.(1)-(6) in the program:

(1) Permittee-owned Facilities and Control Inventory

All permittees shall develop and maintain an inventory of facilities and stormwater controls that it owns and operates within the regulated area of the

small MS4. The inventory must include all applicable permit numbers, registration numbers, and authorizations for each facility or controls. The inventory must be available for review by TCEQ and must include, but is not limited, to the following, as applicable:

- a. Composting facilities;
- b. Equipment storage and maintenance facilities;
- c. Fuel storage facilities;
- d. Hazardous waste disposal facilities;
- e. Hazardous waste handling and transfer facilities;
- f. Incinerators;
- g. Landfills;
- h. Materials storage yards;
- i. Pesticide storage facilities;
- j. Buildings, including schools, libraries, police stations, fire stations, and office buildings;
- k. Parking lots;
- l. Golf courses;
- m. Swimming pools;
- n. Public works yards;
- o. Recycling facilities;
- p. Salt storage facilities;
- q. Solid waste handling and transfer facilities;
- r. Street repair and maintenance sites;
- s. Vehicle storage and maintenance yards; and
- t. Structural stormwater controls.

(2) Training and Education

All permittees shall inform or train appropriate employees involved in implementing pollution prevention and good housekeeping practices. All permittees shall maintain a training attendance list for inspection by TCEQ when requested.

(3) Disposal of Waste Material - Waste materials removed from the small MS4 must be disposed of in accordance with 30 TAC Chapters 330 or 335, as applicable.

(4) Contractor Requirements and Oversight

- a. Any contractors hired by the permittee to perform maintenance activities on permittee-owned facilities must be contractually required to comply with all of the stormwater control measures, good housekeeping practices, and

facility specific stormwater management operating procedures described in Parts III B.5.(b)(2)-(6).

- b. All permittees shall provide oversight of contractor activities to ensure that contractors are using appropriate control measures and SOPs. Oversight procedures must be maintained on-site and made available for inspection by TCEQ.

(5) Municipal Operation and Maintenance Activities

a. Assessment of permittee-owned operations

All permittees shall evaluate operation and maintenance (O&M) activities for their potential to discharge pollutants in stormwater, including but not limited to:

- (i) Road and parking lot maintenance, including such areas as pothole repair, pavement marking, sealing, and re-paving;
 - (ii) Bridge maintenance, including such areas as re-chipping, grinding, and saw cutting;
 - (iii) Cold weather operations, including plowing, sanding, and application of deicing and anti-icing compounds and maintenance of snow disposal areas; and
 - (iv) Right-of-way maintenance, including mowing, herbicide and pesticide application, and planting vegetation.
- b. All permittees shall identify pollutants of concern that could be discharged from the above O&M activities (for example, metals; chlorides; hydrocarbons such as benzene, toluene, ethyl benzene, and xylenes; sediment; and trash).
 - c. All permittees shall develop and implement a set of pollution prevention measures that will reduce the discharge of pollutants in stormwater from the above activities. These pollution prevention measures may include the following examples:
 - (i) Replacing materials and chemicals with more environmentally benign materials or methods;
 - (ii) Changing operations to minimize the exposure or mobilization of pollutants to prevent them from entering surface waters; and
 - (iii) Placing barriers around or conducting runoff away from deicing chemical storage areas to prevent discharge into surface waters.
 - d. Inspection of pollution prevention measures - All pollution prevention measures implemented at permittee-owned facilities must be visually inspected to ensure they are working properly. The permittee shall develop written procedures that describes frequency of inspections and how they will be conducted. A log of inspections must be maintained and made available for review by the TCEQ upon request.

(6) Structural Control Maintenance

If BMPs include structural controls, maintenance of the controls must be performed by the permittee and consistent with maintaining the effectiveness of the BMP. The permittee shall develop written procedures that define the frequency of inspections and how they will be conducted.

2.5.2 Selected BMPs for Pollution Prevention and Good Housekeeping for Municipal Operations

The BMPs described in Table 5 will be employed by the City of Rollingwood to meet the requirements associated with this MCM. A summary of the BMPs and associated measurable goals, responsible parties, and schedules is included in Appendix A.

Table 5 – Pollution Prevention and Good Housekeeping for Municipal Operations BMPs

	BMP ID	BMP	New or Existing
Pollution Prevention and Good Housekeeping for Municipal Operations	5-1	City Vehicle Maintenance	Existing
	5-2	Spill Prevention Plans	Existing
	5-3	Disposal of Collected Storm Sewer System Waste	Existing
	5-4	Post Local Recycling Center Information to City Website	New

3 RECORD KEEPING AND REPORTING

3.1 RECORD KEEPING

Several documents are required to be kept per the TCEQ General Permit. The City of Rollingwood shall retain the following documents for the permit period (5-years) to comply with the General Permit:

1. Copy of the TCEQ General Permit TXR040000
2. Records of all data used to complete the NOI
3. Copy of all WPAP or CZ permit applications and NOIs prepared on behalf of the City

This SWMP shall be retained at a location accessible by TCEQ. Additionally, the City of Rollingwood shall make the records, NOI and SWMP available to the public if requested to do so in writing. The SWMP must be made available within 10 working days and other records shall be provided per the Texas Public Information Act. See the General Permit for additional information regarding record keeping requirements.

3.2 REPORTING

The City of Rollingwood is required to report to TCEQ at various times. A summary of the reporting requirements is below:

1. Noncompliance Notification – According to 30 TAC Chapter 305.125(9) any noncompliance which may endanger human health or safety, or the environment, must be reported by the permittee to TCEQ within 24-hours of becoming aware of the noncompliance. A written report must be provided to the TCEQ regional office and the TCEQ Enforcement Division within 5 working days of becoming aware of the noncompliance.

2. Other Information – If the City of Rollingwood becomes aware that any incorrect information has been submitted in an NOI, NOT, NOC or any other report it shall submit the facts to the Executive Director of TCEQ.
3. Annual Report – The City of Rollingwood shall submit an annual report to TCEQ within 90 days of the end of each permit year that addresses the previous permit year. The annual report shall contain the following:
 - a) The status of the compliance with permit conditions, an assessment of the appropriateness of the identified BMPs, progress towards achieving the statutory goal of reducing the discharge of pollutants, the measurable goals for each of the minimum control measures, and an evaluation of the success of the implementation of the measurable goals.
 - b) Status of any additional control measures implemented by the City (if applicable).
 - c) Any minimum control measure activities initiated prior to permit issuance (up to 3 years) as part of the first year’s annual report.
 - d) A summary of the results of information (including monitoring data) collected and analyzed, if any, during the reporting period used to assess the success of the program at reducing the discharge of pollutants.
 - e) A summary of the storm water activities the City plans to undertake during the next reporting cycle.
 - f) Proposed changes to the SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements.
 - g) The number of municipal construction activities authorized under the General Permit and the total number of acres disturbed.
 - h) The number of non-municipal construction activities that occurred within the jurisdiction of the permittee (as noticed to the permittee by the construction operator).
 - i) Notice that the City is relying on another government entity to satisfy some of your General Permit Obligations (not currently applicable).

The City must sign and verify the annual report in accordance with Part VII.E.1.(a) of the General Permit. The annual report shall be submitted to:

Texas Commission on Environmental Quality
Storm Water & General Permits Team; MC-148
P.O. Box 13087
Austin, Texas 78711-3087

A copy of the annual report must also be submitted to the TCEQ Regional Office that serves Leander.

TCEQ - Region 11
2800 S IH 35, Suite 100
Austin, TX 78704-5712

Or electronically, instructions to be available at www.tceq.state.tx.us.

Appendices

Appendix A: Storm Water Management Plan Best Management Practices

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-1	Educational Flyer	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Update existing flyer content to include information to be communicated over the next 5-year period and post at City Hall.</p> <p>Provide links to informational brochures on the City website.</p> <p>Measurable Goal</p> <p>Update and post two flyers: one for residents and one for businesses.</p> <p>Documented Activities</p> <p>Document the outline and budget requirements.</p> <p>Document location of distributed material.</p> <p>Document audience intended to be reached with estimate of % reached.</p>	<p>Action</p> <p>Make informational brochures available to the public at City facilities.</p> <p>Provide links to informational brochures on the City website.</p> <p>Measurable Goal</p> <p>Update and post two flyers: one for residents and one for businesses.</p> <p>Documented Activities</p> <p>Document the outline and budget requirements.</p> <p>Document location of distributed material.</p> <p>Document audience intended to be reached with estimate of % reached.</p>	<p>Action</p> <p>Make informational brochures available to the public at City facilities.</p> <p>Provide links to informational brochures on the City website.</p> <p>Measurable Goal</p> <p>Update and post two flyers: one for residents and one for businesses.</p> <p>Documented Activities</p> <p>Document the outline and budget requirements.</p> <p>Document location of distributed material.</p> <p>Document audience intended to be reached with estimate of % reached.</p>	<p>Action</p> <p>Make informational brochures available to the public at City facilities.</p> <p>Provide links to informational brochures on the City website.</p> <p>Measurable Goal</p> <p>Update and post two flyers: one for residents and one for businesses.</p> <p>Documented Activities</p> <p>Document the outline and budget requirements.</p> <p>Document location of distributed material.</p> <p>Document audience intended to be reached with estimate of % reached.</p>	<p>Action</p> <p>Make informational brochures available to the public at City facilities.</p> <p>Provide links to informational brochures on the City website.</p> <p>Measurable Goal</p> <p>Update and post two flyers: one for residents and one for businesses.</p> <p>Documented Activities</p> <p>Document the outline and budget requirements.</p> <p>Document location of distributed material.</p> <p>Document audience intended to be reached with estimate of % reached.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-2	Bill Inserts	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Update existing insert content to include information to be communicated over the next 5-year period.</p> <p>Provide an insert for insertion into the water utility bills sent to Rollingwood citizens on an annual basis.</p> <p>Measurable Goal</p> <p>Distribute bill inserts to 100% of Rollingwood residents.</p> <p>Documented Activities</p> <p>Document the message transmitted, date that message was sent, content of the message, and percent reached.</p>	<p>Action</p> <p>Provide an insert for insertion into the water utility bills sent to Rollingwood citizens on an annual basis.</p> <p>Measurable Goal</p> <p>Distribute bill inserts to 100% of Rollingwood residents.</p> <p>Documented Activities</p> <p>Document the message transmitted, date that message was sent, content of the message, and percent reached.</p>	<p>Action</p> <p>Provide an insert for insertion into the water utility bills sent to Rollingwood citizens on an annual basis.</p> <p>Measurable Goal</p> <p>Distribute bill inserts to 100% of Rollingwood residents.</p> <p>Documented Activities</p> <p>Document the message transmitted, date that message was sent, content of the message, and percent reached.</p>	<p>Action</p> <p>Provide an insert for insertion into the water utility bills sent to Rollingwood citizens on an annual basis.</p> <p>Measurable Goal</p> <p>Distribute bill inserts to 100% of Rollingwood residents.</p> <p>Documented Activities</p> <p>Document the message transmitted, date that message was sent, content of the message, and percent reached.</p>	<p>Action</p> <p>Provide an insert for insertion into the water utility bills sent to Rollingwood citizens on an annual basis.</p> <p>Measurable Goal</p> <p>Distribute bill inserts to 100% of Rollingwood residents.</p> <p>Documented Activities</p> <p>Document the message transmitted, date that message was sent, content of the message, and percent reached.</p>
1-3	Storm Water Quality Website	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Review content, maintain website, and post updates to the MS4 link on the City website.</p> <p>Measurable Goal</p> <p>Update and/or review the City's MS4 webpage a minimum of once per year.</p> <p>Documented Activities</p> <p>Document any new information posted and the targeted audience.</p>	<p>Action</p> <p>Review content, maintain website, and post updates to the MS4 link on the City website.</p> <p>Measurable Goal</p> <p>Update and/or review the City's MS4 webpage a minimum of once per year.</p> <p>Documented Activities</p> <p>Document any new information posted and the targeted audience.</p>	<p>Action</p> <p>Review content, maintain website, and post updates to the MS4 link on the City website.</p> <p>Measurable Goal</p> <p>Update and/or review the City's MS4 webpage a minimum of once per year.</p> <p>Documented Activities</p> <p>Document any new information posted and the targeted audience.</p>	<p>Action</p> <p>Review content, maintain website, and post updates to the MS4 link on the City website.</p> <p>Measurable Goal</p> <p>Update and/or review the City's MS4 webpage a minimum of once per year.</p> <p>Documented Activities</p> <p>Document any new information posted and the targeted audience.</p>	<p>Action</p> <p>Review content, maintain website, and post updates to the MS4 link on the City website.</p> <p>Measurable Goal</p> <p>Update and/or review the City's MS4 webpage a minimum of once per year.</p> <p>Documented Activities</p> <p>Document any new information posted and the targeted audience.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-4	General Education of City Employees	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Provide educational information to public employees.</p> <p>Measurable Goal</p> <p>Distribute educational materials to 100% of City employees.</p> <p>Documented Activities</p> <p>Document the number of materials provided.</p> <p>Document the percent of service employees that education materials were distributed to.</p>	<p>Action</p> <p>Provide educational information to public employees.</p> <p>Measurable Goal</p> <p>Distribute educational materials to 100% of City employees.</p> <p>Documented Activities</p> <p>Document the number of materials provided.</p> <p>Document the percent of service employees that education materials were distributed to.</p>	<p>Action</p> <p>Provide educational information to public employees.</p> <p>Measurable Goal</p> <p>Distribute educational materials to 100% of City employees.</p> <p>Documented Activities</p> <p>Document the number of materials provided.</p> <p>Document the percent of service employees that education materials were distributed to.</p>	<p>Action</p> <p>Provide educational information to public employees.</p> <p>Measurable Goal</p> <p>Distribute educational materials to 100% of City employees.</p> <p>Documented Activities</p> <p>Document the number of materials provided.</p> <p>Document the percent of service employees that education materials were distributed to.</p>	<p>Action</p> <p>Provide educational information to public employees.</p> <p>Measurable Goal</p> <p>Distribute educational materials to 100% of City employees.</p> <p>Documented Activities</p> <p>Document the number of materials provided.</p> <p>Document the percent of service employees that education materials were distributed to.</p>
1-5	Education of Elected Officials and the Public	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Present MS4 updates to City Council annually as annual report is completed.</p> <p>Provide MS4 documentation to City Council in Council meeting packets when updates are made.</p> <p>Measurable Goal</p> <p>Update City Council on MS4 a minimum of once per year.</p> <p>Documented Activities</p> <p>Document the number of MS4 Council updates per year.</p>	<p>Action</p> <p>Present MS4 updates to City Council annually as annual report is completed.</p> <p>Provide MS4 documentation to City Council in Council meeting packets when updates are made.</p> <p>Measurable Goal</p> <p>Update City Council on MS4 a minimum of once per year.</p> <p>Documented Activities</p> <p>Document the number of MS4 Council updates per year.</p>	<p>Action</p> <p>Present MS4 updates to City Council annually as annual report is completed.</p> <p>Provide MS4 documentation to City Council in Council meeting packets when updates are made.</p> <p>Measurable Goal</p> <p>Update City Council on MS4 a minimum of once per year.</p> <p>Documented Activities</p> <p>Document the number of MS4 Council updates per year.</p>	<p>Action</p> <p>Present MS4 updates to City Council annually as annual report is completed.</p> <p>Provide MS4 documentation to City Council in Council meeting packets when updates are made.</p> <p>Measurable Goal</p> <p>Update City Council on MS4 a minimum of once per year.</p> <p>Documented Activities</p> <p>Document the number of MS4 Council updates per year.</p>	<p>Action</p> <p>Present MS4 updates to City Council annually as annual report is completed.</p> <p>Provide MS4 documentation to City Council in Council meeting packets when updates are made.</p> <p>Measurable Goal</p> <p>Update City Council on MS4 a minimum of once per year.</p> <p>Documented Activities</p> <p>Document the number of MS4 Council updates per year.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-6	Business, Commercial, and Industrial Education	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Update insert content and continue to distribute annually to businesses.</p> <p>Distribute educational information to local businesses a minimum of one time by the methods determined in Year 1. Solicit feedback once per year and revise program if appropriate.</p> <p>Measurable Goal</p> <p>Distribute educational MS4 flyer to 100% of businesses.</p> <p>Documented Activities</p> <p>Document the number of businesses receiving educational information.</p> <p>Document any feedback received.</p>	<p>Action</p> <p>Distribute educational information to local businesses a minimum of one time by the methods determined in Year 1. Solicit feedback once per year and revise program if appropriate.</p> <p>Measurable Goal</p> <p>Distribute educational MS4 flyer to 100% of businesses.</p> <p>Documented Activities</p> <p>Document the number of businesses receiving educational information.</p> <p>Document any feedback received.</p>	<p>Action</p> <p>Distribute educational information to local businesses a minimum of one time by the methods determined in Year 1. Solicit feedback once per year and revise program if appropriate.</p> <p>Measurable Goal</p> <p>Distribute educational MS4 flyer to 100% of businesses.</p> <p>Documented Activities</p> <p>Document the number of businesses receiving educational information.</p> <p>Document any feedback received.</p>	<p>Action</p> <p>Distribute educational information to local businesses a minimum of one time by the methods determined in Year 1. Solicit feedback once per year and revise program if appropriate.</p> <p>Measurable Goal</p> <p>Distribute educational MS4 flyer to 100% of businesses.</p> <p>Documented Activities</p> <p>Document the number of businesses receiving educational information.</p> <p>Document any feedback received.</p>	<p>Action</p> <p>Distribute educational information to local businesses a minimum of one time by the methods determined in Year 1. Solicit feedback once per year and revise program if appropriate.</p> <p>Measurable Goal</p> <p>Distribute educational MS4 flyer to 100% of businesses.</p> <p>Documented Activities</p> <p>Document the number of businesses receiving educational information.</p> <p>Document any feedback received.</p>

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BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-7	Developer/ Builder/ Engineer Education and Training	Public Works City Administrator	Public Education, Outreach, and Involvement Construction Site Storm Water Runoff Control	<p>Action</p> <p>Provide construction site erosion control educational material for builders, developers, and engineers.</p> <p>Require contractors to sign a form acknowledging receipt of MS4 information.</p> <p>Measurable Goal</p> <p>Provide educational material at 100% of pre-construction meetings.</p> <p>Documented Activities</p> <p>Document the type, amount, and methods of educational material distributed to the development community.</p>	<p>Action</p> <p>Provide construction site erosion control educational material for builders, developers, and engineers.</p> <p>Require contractors to sign a form acknowledging receipt of MS4 information.</p> <p>Measurable Goal</p> <p>Provide educational material at 100% of pre-construction meetings.</p> <p>Documented Activities</p> <p>Document the type, amount, and methods of educational material distributed to the development community.</p>	<p>Action</p> <p>Provide construction site erosion control educational material for builders, developers, and engineers.</p> <p>Require contractors to sign a form acknowledging receipt of MS4 information.</p> <p>Measurable Goal</p> <p>Provide educational material at 100% of pre-construction meetings.</p> <p>Documented Activities</p> <p>Document the type, amount, and methods of educational material distributed to the development community.</p>	<p>Action</p> <p>Provide construction site erosion control educational material for builders, developers, and engineers.</p> <p>Require contractors to sign a form acknowledging receipt of MS4 information.</p> <p>Measurable Goal</p> <p>Provide educational material at 100% of pre-construction meetings.</p> <p>Documented Activities</p> <p>Document the type, amount, and methods of educational material distributed to the development community.</p>	<p>Action</p> <p>Provide construction site erosion control educational material for builders, developers, and engineers.</p> <p>Require contractors to sign a form acknowledging receipt of MS4 information.</p> <p>Measurable Goal</p> <p>Provide educational material at 100% of pre-construction meetings.</p> <p>Documented Activities</p> <p>Document the type, amount, and methods of educational material distributed to the development community.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-8	City Inspector Training	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Provide appropriate construction site erosion control training to inspection personnel at least once every five years.</p> <p>Provide appropriate training for new City inspectors prior to them conducting unassisted construction site erosion control inspections</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on construction site erosion control at all times.</p> <p>Documented Activities</p> <p>Document the dates that specific inspection personnel receive construction site erosion control training.</p>	<p>Action</p> <p>Provide appropriate construction site erosion control training to inspection personnel at least once every five years.</p> <p>Provide appropriate training for new City inspectors prior to them conducting unassisted construction site erosion control inspections</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on construction site erosion control at all times.</p> <p>Documented Activities</p> <p>Document the dates that specific inspection personnel receive construction site erosion control training.</p>	<p>Action</p> <p>Provide appropriate construction site erosion control training to inspection personnel at least once every five years.</p> <p>Provide appropriate training for new City inspectors prior to them conducting unassisted construction site erosion control inspections</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on construction site erosion control at all times.</p> <p>Documented Activities</p> <p>Document the dates that specific inspection personnel receive construction site erosion control training.</p>	<p>Action</p> <p>Provide appropriate construction site erosion control training to inspection personnel at least once every five years.</p> <p>Provide appropriate training for new City inspectors prior to them conducting unassisted construction site erosion control inspections</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on construction site erosion control at all times.</p> <p>Documented Activities</p> <p>Document the dates that specific inspection personnel receive construction site erosion control training.</p>	<p>Action</p> <p>Provide appropriate construction site erosion control training to inspection personnel at least once every five years.</p> <p>Provide appropriate training for new City inspectors prior to them conducting unassisted construction site erosion control inspections</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on construction site erosion control at all times.</p> <p>Documented Activities</p> <p>Document the dates that specific inspection personnel receive construction site erosion control training.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
1-9	Community Hotlines	Public Works City Administrator	Public Education, Outreach, and Involvement Illicit Discharge Detection and Elimination	<p>Action</p> <p>Review script for existing city phone operators in response to illicit discharge reports from citizens, and update if needed.</p> <p>Review protocol for notification to appropriate city personnel, and update if needed.</p> <p>Measurable Goal</p> <p>Review script and protocol for community illicit discharge hotlines at a minimum of once per year</p> <p>Documented Activities</p> <p>Document 100% of calls and actions taken. Track number of calls.</p>	<p>Action</p> <p>Review script for existing city phone operators in response to illicit discharge reports from citizens, and update if needed.</p> <p>Review protocol for notification to appropriate city personnel, and update if needed.</p> <p>Measurable Goal</p> <p>Review script and protocol for community illicit discharge hotlines at a minimum of once per year</p> <p>Documented Activities</p> <p>Document 100% of calls and actions taken. Track number of calls.</p>	<p>Action</p> <p>Review script for existing city phone operators in response to illicit discharge reports from citizens, and update if needed.</p> <p>Review protocol for notification to appropriate city personnel, and update if needed.</p> <p>Measurable Goal</p> <p>Review script and protocol for community illicit discharge hotlines at a minimum of once per year</p> <p>Documented Activities</p> <p>Document 100% of calls and actions taken. Track number of calls.</p>	<p>Action</p> <p>Review script for existing city phone operators in response to illicit discharge reports from citizens, and update if needed.</p> <p>Review protocol for notification to appropriate city personnel, and update if needed.</p> <p>Measurable Goal</p> <p>Review script and protocol for community illicit discharge hotlines at a minimum of once per year</p> <p>Documented Activities</p> <p>Document 100% of calls and actions taken. Track number of calls.</p>	<p>Action</p> <p>Review script for existing city phone operators in response to illicit discharge reports from citizens, and update if needed.</p> <p>Review protocol for notification to appropriate city personnel, and update if needed.</p> <p>Measurable Goal</p> <p>Review script and protocol for community illicit discharge hotlines at a minimum of once per year</p> <p>Documented Activities</p> <p>Document 100% of calls and actions taken. Track number of calls.</p>
1-10	NextDoor Postings	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Post twice a year to NextDoor to increase public awareness of MS4 responsibilities to provide links to City MS4 flyers and educational materials.</p> <p>Measurable Goal</p> <p>Make two (2) NextDoor posts per year.</p> <p>Documented Activities</p> <p>Produce two postings per year and track dates.</p>	<p>Action</p> <p>Post twice a year to NextDoor to increase public awareness of MS4 responsibilities to provide links to City MS4 flyers and educational materials.</p> <p>Measurable Goal</p> <p>Make two (2) NextDoor posts per year.</p> <p>Documented Activities</p> <p>Produce two postings per year and track dates.</p>	<p>Action</p> <p>Post twice a year to NextDoor to increase public awareness of MS4 responsibilities to provide links to City MS4 flyers and educational materials.</p> <p>Measurable Goal</p> <p>Make two (2) NextDoor posts per year.</p> <p>Documented Activities</p> <p>Produce two postings per year and track dates.</p>	<p>Action</p> <p>Post twice a year to NextDoor to increase public awareness of MS4 responsibilities to provide links to City MS4 flyers and educational materials.</p> <p>Measurable Goal</p> <p>Make two (2) NextDoor posts per year.</p> <p>Documented Activities</p> <p>Produce two postings per year and track dates.</p>	<p>Action</p> <p>Post twice a year to NextDoor to increase public awareness of MS4 responsibilities to provide links to City MS4 flyers and educational materials.</p> <p>Measurable Goal</p> <p>Make two (2) NextDoor posts per year.</p> <p>Documented Activities</p> <p>Produce two postings per year and track dates.</p>

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1-11	Edwards Aquifer Recharge Zone Information Website Postings	Public Works City Administrator	Public Education, Outreach, and Involvement	<p>Action</p> <p>Post Edwards Aquifer Recharge Zone information to website (permit requirements, etc.)</p> <p>Measurable Goal</p> <p>Review Edwards Aquifer information posted to website at least once per year and update as needed.</p> <p>Documented Activities</p> <p>Provide one link to or educational flyer to Edwards Aquifer information. Document the date the Edwards Aquifer information was reviewed.</p>	<p>Action</p> <p>Post Edwards Aquifer Recharge Zone information to website (permit requirements, etc.)</p> <p>Measurable Goal</p> <p>Review Edwards Aquifer information posted to website at least once per year and update as needed.</p> <p>Documented Activities</p> <p>Provide one link to or educational flyer to Edwards Aquifer information. Document the date the Edwards Aquifer information was reviewed.</p>	<p>Action</p> <p>Post Edwards Aquifer Recharge Zone information to website (permit requirements, etc.)</p> <p>Measurable Goal</p> <p>Review Edwards Aquifer information posted to website at least once per year and update as needed.</p> <p>Documented Activities</p> <p>Provide one link to or educational flyer to Edwards Aquifer information. Document the date the Edwards Aquifer information was reviewed.</p>	<p>Action</p> <p>Post Edwards Aquifer Recharge Zone information to website (permit requirements, etc.)</p> <p>Measurable Goal</p> <p>Review Edwards Aquifer information posted to website at least once per year and update as needed.</p> <p>Documented Activities</p> <p>Provide one link to or educational flyer to Edwards Aquifer information. Document the date the Edwards Aquifer information was reviewed.</p>	<p>Action</p> <p>Post Edwards Aquifer Recharge Zone information to website (permit requirements, etc.)</p> <p>Measurable Goal</p> <p>Review Edwards Aquifer information posted to website at least once per year and update as needed.</p> <p>Documented Activities</p> <p>Provide one link to or educational flyer to Edwards Aquifer information. Document the date the Edwards Aquifer information was reviewed.</p>

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2-1	Illicit Discharge Prohibition/ Elimination Ordinance	City Administrator	Illicit Discharge Detection and Elimination	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform 2 inspections of each construction site per year, at a minimum, to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document 100% of instances and actions taken to eliminate discharge.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform 2 inspections of each construction site per year, at a minimum, to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document 100% of instances and actions taken to eliminate discharge.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform 2 inspections of each construction site per year, at a minimum, to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document 100% of instances and actions taken to eliminate discharge.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform 2 inspections of each construction site per year, at a minimum, to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document 100% of instances and actions taken to eliminate discharge.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform 2 inspections of each construction site per year, at a minimum, to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document 100% of instances and actions taken to eliminate discharge.</p>
2-2	Storm Sewer System Map	Public Works	Illicit Discharge Detection and Elimination	<p>Action</p> <p>Maintain drainage maps from Infrastructure Improvements Plan showing watersheds, culverts, and Edwards Aquifer Recharge Zone.</p> <p>Continue developing a map of storm water outfall drainage areas or system features of the city.</p> <p>Measurable Goal</p> <p>Update drainage feature map at least once per year or as applicable.</p> <p>Documented Activities</p> <p>Document date of updates.</p>	<p>Action</p> <p>Continue developing a map of storm water outfall drainage areas or system features of the city.</p> <p>Measurable Goal</p> <p>Update drainage feature map at least once per year or as applicable.</p> <p>Documented Activities</p> <p>Document date of updates.</p>	<p>Action</p> <p>Continue developing a map of storm water outfall drainage areas or system features of the city.</p> <p>Measurable Goal</p> <p>Update drainage feature map at least once per year or as applicable.</p> <p>Documented Activities</p> <p>Document date of updates.</p>	<p>Action</p> <p>Continue developing a map of storm water outfall drainage areas or system features of the city.</p> <p>Measurable Goal</p> <p>Update drainage feature map at least once per year or as applicable.</p> <p>Documented Activities</p> <p>Document date of updates.</p>	<p>Action</p> <p>Continue developing a map of storm water outfall drainage areas or system features of the city.</p> <p>Measurable Goal</p> <p>Update drainage feature map at least once per year or as applicable.</p> <p>Documented Activities</p> <p>Document date of updates.</p>

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2-3	Illicit Discharge Inspections	Public Works	Illicit Discharge Detection and Elimination	<p>Action</p> <p>Train personnel in illicit discharge detection procedures.</p> <p>Conduct scheduled illicit discharge inspections at regulated outfalls.</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on illicit discharge inspections at all times.</p> <p>Documented Activities</p> <p>Document number or employees trained, number of outfalls screened, any observations made, and corrective actions taken, if any.</p>	<p>Action</p> <p>Train personnel in illicit discharge detection procedures.</p> <p>Conduct scheduled illicit discharge inspections at regulated outfalls.</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on illicit discharge inspections at all times.</p> <p>Documented Activities</p> <p>Document number or employees trained, number of outfalls screened, any observations made, and corrective actions taken, if any.</p>	<p>Action</p> <p>Train personnel in illicit discharge detection procedures.</p> <p>Conduct scheduled illicit discharge inspections at regulated outfalls.</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on illicit discharge inspections at all times.</p> <p>Documented Activities</p> <p>Document number or employees trained, number of outfalls screened, any observations made, and corrective actions taken, if any.</p>	<p>Action</p> <p>Train personnel in illicit discharge detection procedures.</p> <p>Conduct scheduled illicit discharge inspections at regulated outfalls.</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on illicit discharge inspections at all times.</p> <p>Documented Activities</p> <p>Document number or employees trained, number of outfalls screened, any observations made, and corrective actions taken, if any.</p>	<p>Action</p> <p>Train personnel in illicit discharge detection procedures.</p> <p>Conduct scheduled illicit discharge inspections at regulated outfalls.</p> <p>Measurable Goal</p> <p>A minimum of one Public Works Employee shall be trained on illicit discharge inspections at all times.</p> <p>Documented Activities</p> <p>Document number or employees trained, number of outfalls screened, any observations made, and corrective actions taken, if any.</p>
2-4	Illicit Discharge Employee Training	Public Works	Illicit Discharge Detection and Elimination	<p>Action</p> <p>Conduct training for any new personnel that may be involved with the detection, identification, and reporting of illicit discharges.</p> <p>Measurable Goal</p> <p>Train 100% of new personnel involved with illicit discharge detection, identification, and reporting.</p> <p>Documented Activities</p> <p>Document training dates, content, and attendees.</p>	<p>Action</p> <p>Conduct training for any new personnel that may be involved with the detection, identification, and reporting of illicit discharges.</p> <p>Measurable Goal</p> <p>Train 100% of new personnel involved with illicit discharge detection, identification, and reporting.</p> <p>Documented Activities</p> <p>Document audience.</p>	<p>Action</p> <p>Conduct training for any new personnel that may be involved with the detection, identification, and reporting of illicit discharges.</p> <p>Measurable Goal</p> <p>Train 100% of new personnel involved with illicit discharge detection, identification, and reporting.</p> <p>Documented Activities</p> <p>Document audience.</p>	<p>Action</p> <p>Conduct training for any new personnel that may be involved with the detection, identification, and reporting of illicit discharges.</p> <p>Measurable Goal</p> <p>Train 100% of new personnel involved with illicit discharge detection, identification, and reporting.</p> <p>Documented Activities</p> <p>Document audience.</p>	<p>Action</p> <p>Conduct training for any new personnel that may be involved with the detection, identification, and reporting of illicit discharges.</p> <p>Measurable Goal</p> <p>Train 100% of new personnel involved with illicit discharge detection, identification, and reporting.</p> <p>Documented Activities</p> <p>Document audience.</p>

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2-5	City Inspector Trainings	Public Works	Illicit Discharge Detection and Elimination	<p>Action</p> <p>Send City inspectors to Texas Illegal Dumping Resource Center trainings, view online classes, or provide educational materials.</p> <p>Measurable Goal</p> <p>Have a minimum of 1 public works employee trained in Texas Illegal Dumping Resource Center policies at all times.</p> <p>Documented Activities</p> <p>Document training attendance.</p>	<p>Action</p> <p>Send City inspectors to Texas Illegal Dumping Resource Center trainings, view online classes, or provide educational materials.</p> <p>Measurable Goal</p> <p>Have a minimum of 1 public works employee trained in Texas Illegal Dumping Resource Center policies at all times.</p> <p>Documented Activities</p> <p>Document training attendance.</p>	<p>Action</p> <p>Send City inspectors to Texas Illegal Dumping Resource Center trainings, view online classes, or provide educational materials.</p> <p>Measurable Goal</p> <p>Have a minimum of 1 public works employee trained in Texas Illegal Dumping Resource Center policies at all times.</p> <p>Documented Activities</p> <p>Document training attendance.</p>	<p>Action</p> <p>Send City inspectors to Texas Illegal Dumping Resource Center trainings, view online classes, or provide educational materials.</p> <p>Measurable Goal</p> <p>Have a minimum of 1 public works employee trained in Texas Illegal Dumping Resource Center policies at all times.</p> <p>Documented Activities</p> <p>Document training attendance.</p>	<p>Action</p> <p>Send City inspectors to Texas Illegal Dumping Resource Center trainings, view online classes, or provide educational materials.</p> <p>Measurable Goal</p> <p>Have a minimum of 1 public works employee trained in Texas Illegal Dumping Resource Center policies at all times.</p> <p>Documented Activities</p> <p>Document training attendance.</p>
3-1	Erosion Control Ordinance and Requirements for Construction Site Contractors	City Administrator	Construction Site Storm Water Runoff Control	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform a minimum of 2 inspections of each construction sites per year to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document the instances of such enforcement and action taken to eliminate unauthorized discharges.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform a minimum of 2 inspections of each construction sites per year to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document the instances of such enforcement and action taken to eliminate unauthorized discharges.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform a minimum of 2 inspections of each construction sites per year to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document the instances of such enforcement and action taken to eliminate unauthorized discharges.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform a minimum of 2 inspections of each construction sites per year to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document the instances of such enforcement and action taken to eliminate unauthorized discharges.</p>	<p>Action</p> <p>Continue penalty-based enforcement of illicit discharge ordinance.</p> <p>Measurable Goal</p> <p>Perform a minimum of 2 inspections of each construction sites per year to detect and eliminate illicit discharges, in addition to responding to 100% of tips from the community hotline.</p> <p>Documented Activities</p> <p>Document the instances of such enforcement and action taken to eliminate unauthorized discharges.</p>

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3-2	Site Plan Review	City Building Official City Engineering Firm City Administrator	Construction Site Storm Water Runoff Control	<p>Action</p> <p>Continue to conduct plan reviews.</p> <p>Measurable Goals</p> <p>Review 100% of plans submitted to the City.</p> <p>Documented Activities</p> <p>Document the number of site plans reviewed.</p>	<p>Action</p> <p>Continue to conduct plan reviews.</p> <p>Measurable Goals</p> <p>Review 100% of plans submitted to the City.</p> <p>Documented Activities</p> <p>Document the number of site plans reviewed.</p>	<p>Action</p> <p>Continue to conduct plan reviews.</p> <p>Measurable Goals</p> <p>Review 100% of plans submitted to the City.</p> <p>Documented Activities</p> <p>Document the number of site plans reviewed.</p>	<p>Action</p> <p>Continue to conduct plan reviews.</p> <p>Measurable Goals</p> <p>Review 100% of plans submitted to the City.</p> <p>Documented Activities</p> <p>Document the number of site plans reviewed.</p>	<p>Action</p> <p>Continue to conduct plan reviews.</p> <p>Measurable Goals</p> <p>Review 100% of plans submitted to the City.</p> <p>Documented Activities</p> <p>Document the number of site plans reviewed.</p>
3-3	Construction Site Inspection and Enforcement	City Building Official City Engineering Firm City Administrator	Construction Site Storm Water Runoff Control	<p>Action</p> <p>Continue to conduct erosion control site inspections.</p> <p>Measurable Goal</p> <p>Inspect 100% of construction sites.</p> <p>Documented Activities</p> <p>Document inspections, instances of enforcement activity, and reason(s) for non-compliance.</p> <p>Document the corrective action taken to protect storm water quality.</p>	<p>Action</p> <p>Continue to conduct erosion control site inspections.</p> <p>Measurable Goal</p> <p>Inspect 100% of construction sites.</p> <p>Documented Activities</p> <p>Document inspections, instances of enforcement activity, and reason(s) for non-compliance.</p> <p>Document the corrective action taken to protect storm water quality.</p>	<p>Action</p> <p>Continue to conduct erosion control site inspections.</p> <p>Measurable Goal</p> <p>Inspect 100% of construction sites.</p> <p>Documented Activities</p> <p>Document inspections, instances of enforcement activity, and reason(s) for non-compliance.</p> <p>Document the corrective action taken to protect storm water quality.</p>	<p>Action</p> <p>Continue to conduct erosion control site inspections.</p> <p>Measurable Goal</p> <p>Inspect 100% of construction sites.</p> <p>Documented Activities</p> <p>Document inspections, instances of enforcement activity, and reason(s) for non-compliance.</p> <p>Document the corrective action taken to protect storm water quality.</p>	<p>Action</p> <p>Continue to conduct erosion control site inspections.</p> <p>Measurable Goal</p> <p>Inspect 100% of construction sites.</p> <p>Documented Activities</p> <p>Document inspections, instances of enforcement activity, and reason(s) for non-compliance.</p> <p>Document the corrective action taken to protect storm water quality.</p>

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3-4	Review Drainage Criteria Manual for Any Required Updates	City Administrator Public Works	Construction Site Storm Water Runoff Control	<p>Action</p> <p>Review Drainage Criteria Manual (DCM) to determine if updates are necessary. If the DCM is updated, consider codifying the required use of City of Austin standard erosion control details</p> <p>Measurable Goal</p> <p>Review DCM once annually and update as needed.</p> <p>Documented Activities</p> <p>Document the date of annual DCM review and description of any updates, performed.</p>	<p>Action</p> <p>Review Drainage Criteria Manual (DCM) to determine if updates are necessary. If the DCM is updated, consider codifying the required use of City of Austin standard erosion control details</p> <p>Measurable Goal</p> <p>Review DCM once annually and update as needed.</p> <p>Documented Activities</p> <p>Document the date of annual DCM review and description of any updates, performed.</p>	<p>Action</p> <p>Review Drainage Criteria Manual (DCM) to determine if updates are necessary. If the DCM is updated, consider codifying the required use of City of Austin standard erosion control details</p> <p>Measurable Goal</p> <p>Review DCM once annually and update as needed.</p> <p>Documented Activities</p> <p>Document the date of annual DCM review and description of any updates, performed.</p>	<p>Action</p> <p>Review Drainage Criteria Manual (DCM) to determine if updates are necessary. If the DCM is updated, consider codifying the required use of City of Austin standard erosion control details</p> <p>Measurable Goal</p> <p>Review DCM once annually and update as needed.</p> <p>Documented Activities</p> <p>Document the date of annual DCM review and description of any updates, performed.</p>	<p>Action</p> <p>Review Drainage Criteria Manual (DCM) to determine if updates are necessary. If the DCM is updated, consider codifying the required use of City of Austin standard erosion control details</p> <p>Measurable Goal</p> <p>Review DCM once annually and update as needed.</p> <p>Documented Activities</p> <p>Document the date of annual DCM review and description of any updates, performed.</p>
4-1	Post-Construction Storm Water Ordinance	City Building Official City Engineering Firm City Administrator	Post Construction Storm Water Management	<p>Action</p> <p>Continue penalty-based enforcement of new ordinance requirements.</p> <p>Measurable Goal</p> <p>Conduct post-construction erosion control inspections for 100% of construction sites for establishment of permanent vegetation.</p> <p>Documented Activities</p> <p>Document dates and findings of post-construction inspections.</p>	<p>Action</p> <p>Continue penalty-based enforcement of new ordinance requirements.</p> <p>Measurable Goal</p> <p>Conduct post-construction erosion control inspections for 100% of construction sites for establishment of permanent vegetation.</p> <p>Documented Activities</p> <p>Document dates and findings of post-construction inspections.</p>	<p>Action</p> <p>Continue penalty-based enforcement of new ordinance requirements.</p> <p>Measurable Goal</p> <p>Conduct post-construction erosion control inspections for 100% of construction sites for establishment of permanent vegetation.</p> <p>Documented Activities</p> <p>Document dates and findings of post-construction inspections.</p>	<p>Action</p> <p>Continue penalty-based enforcement of new ordinance requirements.</p> <p>Measurable Goal</p> <p>Conduct post-construction erosion control inspections for 100% of construction sites for establishment of permanent vegetation.</p> <p>Documented Activities</p> <p>Document dates and findings of post-construction inspections.</p>	<p>Action</p> <p>Continue penalty-based enforcement of new ordinance requirements.</p> <p>Measurable Goal</p> <p>Conduct post-construction erosion control inspections for 100% of construction sites for establishment of permanent vegetation.</p> <p>Documented Activities</p> <p>Document dates and findings of post-construction inspections.</p>

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BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
4-2	Engineering Design Review	City Building Official City Engineering Firm City Administrator	Post Construction Storm Water Management	<p>Action</p> <p>Continue existing design review process of all planned construction projects at least one acre in size to verify compliance with the long-term protective maintenance requirements for new and redeveloped areas to protect storm water quality.</p> <p>Measurable Goal</p> <p>Review 100% of development plans.</p> <p>Documented Activities</p> <p>Document the number of plans reviewed, and sites inspected.</p>	<p>Action</p> <p>Continue existing design review process of all planned construction projects at least one acre in size to verify compliance with the long-term protective maintenance requirements for new and redeveloped areas to protect storm water quality.</p> <p>Measurable Goal</p> <p>Review 100% of development plans.</p> <p>Documented Activities</p> <p>Document the number of plans reviewed, and sites inspected.</p>	<p>Action</p> <p>Continue existing design review process of all planned construction projects at least one acre in size to verify compliance with the long-term protective maintenance requirements for new and redeveloped areas to protect storm water quality.</p> <p>Measurable Goal</p> <p>Review 100% of development plans.</p> <p>Documented Activities</p> <p>Document the number of plans reviewed, and sites inspected.</p>	<p>Action</p> <p>Continue existing design review process of all planned construction projects at least one acre in size to verify compliance with the long-term protective maintenance requirements for new and redeveloped areas to protect storm water quality.</p> <p>Measurable Goal</p> <p>Review 100% of development plans.</p> <p>Documented Activities</p> <p>Document the number of plans reviewed, and sites inspected.</p>	<p>Action</p> <p>Continue existing design review process of all planned construction projects at least one acre in size to verify compliance with the long-term protective maintenance requirements for new and redeveloped areas to protect storm water quality.</p> <p>Measurable Goal</p> <p>Review 100% of development plans.</p> <p>Documented Activities</p> <p>Document the number of plans reviewed, and sites inspected.</p>
4-3	Land Use Plan	City Building Official City Engineering Firm City Administrator	Post Construction Storm Water Management	<p>Action</p> <p>Continue the existing process of assessing proposed zoning changes in relation to the City's existing land use plan.</p> <p>Measurable Goal</p> <p>Review 100% of assessed zoning change proposals for compliance with land use plan.</p> <p>Documented Activities</p> <p>Maintain a log of zoning change proposals, reviews, and document zoning change approvals.</p>	<p>Action</p> <p>Continue the existing process of assessing proposed zoning changes in relation to the City's existing land use plan.</p> <p>Measurable Goal</p> <p>Review 100% of assessed zoning change proposals for compliance with land use plan.</p> <p>Documented Activities</p> <p>Maintain a log of zoning change proposals, reviews, and document zoning change approvals.</p>	<p>Action</p> <p>Continue the existing process of assessing proposed zoning changes in relation to the City's existing land use plan.</p> <p>Measurable Goal</p> <p>Review 100% of assessed zoning change proposals for compliance with land use plan.</p> <p>Documented Activities</p> <p>Maintain a log of zoning change proposals, reviews, and document zoning change approvals.</p>	<p>Action</p> <p>Continue the existing process of assessing proposed zoning changes in relation to the City's existing land use plan.</p> <p>Measurable Goal</p> <p>Review 100% of assessed zoning change proposals for compliance with land use plan.</p> <p>Documented Activities</p> <p>Maintain a log of zoning change proposals, reviews, and document zoning change approvals.</p>	<p>Action</p> <p>Continue the existing process of assessing proposed zoning changes in relation to the City's existing land use plan.</p> <p>Measurable Goal</p> <p>Review 100% of assessed zoning change proposals for compliance with land use plan.</p> <p>Documented Activities</p> <p>Maintain a log of zoning change proposals, reviews, and document zoning change approvals.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
5-1	City Vehicle Maintenance	Public Works	Pollution Prevention/ Good Housekeeping	<p>Action</p> <p>Require city vehicle operators to conduct routine inspections of vehicles to check for fluid leaks.</p> <p>Require supervisor to conduct random spot checks.</p> <p>Measurable Goal</p> <p>Inspect 100% of city vehicles at least once per quarter. Perform at least 4 random spot checks per year.</p> <p>Documented Activities</p> <p>Document 100% of vehicle inspections and spot checks and action taken, if any.</p>	<p>Action</p> <p>Require city vehicle operators to conduct routine inspections of vehicles to check for fluid leaks.</p> <p>Require supervisor to conduct random spot checks.</p> <p>Measurable Goal</p> <p>Inspect 100% of city vehicles at least once per quarter. Perform at least 4 random spot checks per year.</p> <p>Documented Activities</p> <p>Document 100% of vehicle inspections and spot checks and action taken, if any.</p>	<p>Action</p> <p>Require city vehicle operators to conduct routine inspections of vehicles to check for fluid leaks.</p> <p>Require supervisor to conduct random spot checks.</p> <p>Measurable Goal</p> <p>Inspect 100% of city vehicles at least once per quarter. Perform at least 4 random spot checks per year.</p> <p>Documented Activities</p> <p>Document 100% of vehicle inspections and spot checks and action taken, if any.</p>	<p>Action</p> <p>Require city vehicle operators to conduct routine inspections of vehicles to check for fluid leaks.</p> <p>Require supervisor to conduct random spot checks.</p> <p>Measurable Goal</p> <p>Inspect 100% of city vehicles at least once per quarter. Perform at least 4 random spot checks per year.</p> <p>Documented Activities</p> <p>Document 100% of vehicle inspections and spot checks and action taken, if any.</p>	<p>Action</p> <p>Require city vehicle operators to conduct routine inspections of vehicles to check for fluid leaks.</p> <p>Require supervisor to conduct random spot checks.</p> <p>Measurable Goal</p> <p>Inspect 100% of city vehicles at least once per quarter. Perform at least 4 random spot checks per year.</p> <p>Documented Activities</p> <p>Document 100% of vehicle inspections and spot checks and action taken, if any.</p>
5-2	Spill Prevention Plans	City Administrator	Pollution Prevention/ Good Housekeeping	<p>Action</p> <p>No action required, as no City facilities qualify for SPCC plan requirements.</p> <p>Measurable Goal</p> <p>None</p> <p>Documented Activities</p> <p>None</p>	<p>Action</p> <p>No action required, as no City facilities qualify for SPCC plan requirements.</p> <p>Measurable Goal</p> <p>None</p> <p>Documented Activities</p> <p>None</p>	<p>Action</p> <p>No action required, as no City facilities qualify for SPCC plan requirements.</p> <p>Measurable Goal</p> <p>None</p> <p>Documented Activities</p> <p>None</p>	<p>Action</p> <p>No action required, as no City facilities qualify for SPCC plan requirements.</p> <p>Measurable Goal</p> <p>None</p> <p>Documented Activities</p> <p>None</p>	<p>Action</p> <p>No action required, as no City facilities qualify for SPCC plan requirements.</p> <p>Measurable Goal</p> <p>None</p> <p>Documented Activities</p> <p>None</p>

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BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
5-3	Disposal of Collected Storm Sewer System Waste	All	Pollution Prevention/ Good Housekeeping	<p>Action</p> <p>Perform proper disposal of waste materials.</p> <p>Perform annual citywide street sweeping.</p> <p>Measurable Goal</p> <p>Conduct a minimum of 2 city-wide street sweeping annually and remove excessive buildup from a minimum of 20% of drainage facilities annually.</p> <p>Documented Activities</p> <p>Document budget requirements and the proper disposal of waste materials from street sweeping and drainage facility cleaning.</p>	<p>Action</p> <p>Perform proper disposal of waste materials.</p> <p>Perform annual citywide street sweeping.</p> <p>Measurable Goal</p> <p>Conduct a minimum of 2 city-wide street sweeping annually and remove excessive buildup from a minimum of 20% of drainage facilities annually.</p> <p>Documented Activities</p> <p>Document budget requirements and the proper disposal of waste materials from street sweeping and drainage facility cleaning.</p>	<p>Action</p> <p>Perform proper disposal of waste materials.</p> <p>Perform annual citywide street sweeping.</p> <p>Measurable Goal</p> <p>Conduct a minimum of 2 city-wide street sweeping annually and remove excessive buildup from a minimum of 20% of drainage facilities annually.</p> <p>Documented Activities</p> <p>Document budget requirements and the proper disposal of waste materials from street sweeping and drainage facility cleaning.</p>	<p>Action</p> <p>Perform proper disposal of waste materials.</p> <p>Perform annual citywide street sweeping.</p> <p>Measurable Goal</p> <p>Conduct a minimum of 2 city-wide street sweeping annually and remove excessive buildup from a minimum of 20% of drainage facilities annually.</p> <p>Documented Activities</p> <p>Document budget requirements and the proper disposal of waste materials from street sweeping and drainage facility cleaning.</p>	<p>Action</p> <p>Perform proper disposal of waste materials.</p> <p>Perform annual citywide street sweeping.</p> <p>Measurable Goal</p> <p>Conduct a minimum of 2 city-wide street sweeping annually and remove excessive buildup from a minimum of 20% of drainage facilities annually.</p> <p>Documented Activities</p> <p>Document budget requirements and the proper disposal of waste materials from street sweeping and drainage facility cleaning.</p>
5-4	Post Local Recycling Center Information to City Website	Public Works/ City Administrator	Pollution Prevention/ Good Housekeeping	<p>Action</p> <p>Post information about local recycling centers for hazardous waste and vehicle oils to City website.</p> <p>Measurable Goal</p> <p>Review local recycling information posted to City’s website at least once per year and update if necessary.</p> <p>Documented Activities</p> <p>Document date of review and any new information posted.</p>	<p>Action</p> <p>Post information about local recycling centers for hazardous waste and vehicle oils to City website.</p> <p>Measurable Goal</p> <p>Review local recycling information posted to City’s website at least once per year and update if necessary.</p> <p>Documented Activities</p> <p>Document date of review and any new information posted.</p>	<p>Action</p> <p>Post information about local recycling centers for hazardous waste and vehicle oils to City website.</p> <p>Measurable Goal</p> <p>Review local recycling information posted to City’s website at least once per year and update if necessary.</p> <p>Documented Activities</p> <p>Document date of review and any new information posted.</p>	<p>Action</p> <p>Post information about local recycling centers for hazardous waste and vehicle oils to City website.</p> <p>Measurable Goal</p> <p>Review local recycling information posted to City’s website at least once per year and update if necessary.</p> <p>Documented Activities</p> <p>Document date of review and any new information posted.</p>	<p>Action</p> <p>Post information about local recycling centers for hazardous waste and vehicle oils to City website.</p> <p>Measurable Goal</p> <p>Review local recycling information posted to City’s website at least once per year and update if necessary.</p> <p>Documented Activities</p> <p>Document date of review and any new information posted.</p>

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BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
5-5	MS4 Inventory	All	Operation and Maintenance				<p>Action</p> <p>Review the storm sewer map developed as BMP 2-2, and add any other known city facilities or stormwater controls.</p> <p>Measurable Goal</p> <p>Review map once per year with relevant City staff and update information related to stormwater facilities.</p> <p>Document Activities</p> <p>Map 100% of City’s known facilities and any updates to the system.</p>	<p>Action</p> <p>Review the storm sewer map developed as BMP 2-2, and add any other known city facilities or stormwater controls.</p> <p>Measurable Goal</p> <p>Review map once per year with relevant City staff and update information related to stormwater facilities.</p> <p>Document Activities</p> <p>Map 100% of City’s known facilities and any updates to the system.</p>
5-6	Evaluate O&M	All	Operation and Maintenance				<p>Action</p> <p>Evaluate O&M for potential discharge pollutants.</p> <p>Measurable Goal</p> <p>Meet at least once per year with pertinent city staff members to evaluate current O&M practices for potential discharge pollutants.</p> <p>Document Activity</p> <p>Document material covered and date of meeting.</p>	<p>Action</p> <p>Evaluate O&M for potential discharge pollutants.</p> <p>Measurable Goal</p> <p>Meet at least once per year with pertinent city staff members to evaluate current O&M practices for potential discharge pollutants.</p> <p>Document Activity</p> <p>Document material covered and date of meeting.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

BMP ID	Best Management Practices	Responsible Department	Minimum Control Measure	FY 2019 – 2020 Measurable Goals*	FY 2020 – 2021 Measurable Goals*	FY 2021 – 2022 Measurable Goals*	FY 2022 – 2023 Measurable Goals*	FY 2023 – 2024 Measurable Goals*
5-7	Identify Pollutants of Concern	Public Works	Operation and Maintenance				<p>Action</p> <p>Identify Pollutants of concern that could be discharged from O&M activities</p> <p>Measurable Goal</p> <p>Meet at least once per year with pertinent city staff members to identify pollutants of concern based on latest TCEQ guidance.</p> <p>Document Activity</p> <p>Identify and create a list of O&M activities and potential pollutants of concern. Document date of meeting.</p>	<p>Action</p> <p>Identify Pollutants of concern that could be discharged from O&M activities</p> <p>Measurable Goal</p> <p>Meet at least once per year with pertinent city staff members to identify pollutants of concern based on latest TCEQ guidance.</p> <p>Document Activity</p> <p>Review and update the list of O&M activities and potential pollutants of concern once per year.</p>
5-8	Develop, Implement, and Inspect Measures for Pollution Prevention	All	Operation and Maintenance				<p>Action</p> <p>Develop, implement, and inspect measures for pollution prevention to reduce discharge of pollutants from O&M activities</p> <p>Measurable Goal</p> <p>Review pollution prevention procedures document annually for any updates.</p> <p>Document Activity</p> <p>Develop a document with procedures for eliminating discharge pollutants due to O&M activities.</p>	<p>Action</p> <p>Develop, implement, and inspect measures for pollution prevention to reduce discharge of pollutants from O&M activities</p> <p>Measurable Goal</p> <p>Review pollution prevention procedures document annually for any updates.</p> <p>Document Activity</p> <p>Review procedures for eliminating discharge annual and update as needed.</p>

*Note: BMPs completed on an annual basis must be completed by December 31st of each year.

AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: August 17, 2022**

Agenda Item __: Presentation in regard to Building Code Questions as applied to properties at 601 Riley and 3225 Park Hills, as follows:

Address residential setbacks (see "yard" limits, as defined in Ord. 107-3, 1-7-75, and 107-76) and residential height limitations (Ordinance 107-2 and 107-71) as applied to properties at 601 Riley and 3225 Park Hills.

Related documents:

7-20-2022 KFA memo - Building Code Questions-Brandon Melland - attached pdf

City Ordinance - Section 101-2 defining "height of building" and "Building height, residential".

https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH101BUCO_ARTIINGE_S101-2ADCO

City Ordinance - Section 107-3 defining "yard", "yard, front", "yard, rear", and "yard, side".

https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIINGE_S107-3DE

City Ordinance - Section 107-71 - Maximum permissible height.

https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-71MAPEHE

City Ordinance - Section 107-75 - Yards generally.

https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-75YAGE

City Ordinance - Section 107-76 - Minimum required depth and width of yards

https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-76MIREDEWIYA

BUILDING CODE QUESTIONS:

Questions have arisen regarding the following building code requirements, where clarification of existing requirements would be helpful for an understanding of what is/is not permitted under the existing ordinances. Also, questions have arisen with respect to specific properties as to compliance with code requirements.

Response from K. Friese + Associates in **Blue**

A. Code questions:

1. Setbacks as applied to upper levels and cantilevered properties-

- a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?

The City's Zoning Code defines the term "setback" as follows:

Setback means the minimum horizontal distance between a lot line and the closest wall or face of a building or foundation or projection thereof, excluding uncovered steps or unenclosed balconies or porches, or cantilevered roof cornices, eaves, or facias, located on the lot.

The City's reviewers interpret this to apply to roof features only. Not roof structures that are designed for habitation, such as balconies or rooftop terraces.

- b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?

Typically, ATS will conduct a "form-board" inspection prior to pouring of the foundation, to ensure the foundation will be poured in the proper location, observing the proper setbacks.

Subsequently, ATS will inspect the rest of the building envelope to ensure the structure was constructed according to plans.

2. Residential height limitations -

- a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?

Correct, Ord 107-71 establishes a maximum permissible height of 35 feet for "any portion of a building or structure." It does not however provide a basis for

establishing the elevation from which the 35 feet maximum will be based.

It is the definition of the term “Building Height” in the City’s code, which establishes the elevation from which the 35 feet limit is based.

This definition can be found Sec. 101-2 (Building Code) Sec. and 107-3 (Zoning Code). These definitions are identical in language.

The City’s reviewers do not interpret Sections 101-2 or 107-3 to conflict with Section 107-71.

Conversely, the City’s reviewers interpret sections 101-2 and 107-3 to supplement Section 107-71; as supported in the logic stated above.

- b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?

Ord. 101-2 definition of residential building height: *Building height, residential.* The vertical distance above a reference datum measured to the highest point of the building. The reference datum shall be selected by either of the following, whichever yields a greater height of the building:

- 1. The elevation of the highest adjoining original native ground surface within a five-foot horizontal distance of the exterior wall of the building when such original native ground surface is not more than ten feet above the lowest grade; or
- 2. An elevation of ten feet higher than the lowest grade when the original native ground surface described in subsection 1 of this definition is more than ten feet above lowest grade.

Ord. 107-71: Maximum permissible height.

No portion of any building or structure (except a chimney, attic vent, lightning rod, or any equipment required by the city building code) may exceed 35 feet in height. Except as may be required by applicable codes, no chimney, attic vent, lightning rod or required equipment may extend more than three feet above the highest point of the following: the coping of a flat roof, the deck line of a mansard roof, or the gable of a pitched or hipped roof.

As stated above, setbacks are verified in two ways: 1) at the time of plan review; and 2) immediately prior to the pour of the foundation. Setback compliance can be viewed as a “horizontal” compliance verification.

Conversely, height verification can be viewed as “vertical” verification. Similar to the setback verification, the City’s reviewers verify height compliance during the plan review process. The date is not verified at this time however. The City’s reviewers rely on the survey which is conducted and sealed by a licensed land surveyor and the engineered civil plan which must be prepared by a licensed

professional engineer.

Further, the City does not currently have a process for verifying building height at an interim point in the construction process or after construction; as it does with verifying setback compliance.

If desired, the City could implement an interim or post-construction height verification in the following ways:

1. Require a licensed surveyor to provide verification of the elevation of both the datum and the top of the form board at the time of the setback verification; and/or
- 2) require a licensed surveyor to provide verification of the plate height of each floor plate at the time framing inspections; and/or
- 3) require a licensed surveyor to provide verification of the highest point of the roof structure at the time of framing; and/or
- 3) require the builder or architecture to provide as-built elevations certified by a licensed surveyor and/or architect.

Ashley Wayman

From: Lauren Winek-Morin <lwinek-morin@kfriese.com>
Sent: Monday, August 8, 2022 3:31 PM
To: Ashley Wayman
Cc: Nikki Dykes; Brandon Melland
Subject: RE: Building Height Inspections - City of Rollingwood -ZWA Proposal-REVISED

Ashley,

This may be more information than you need, but I included the approved plan elevations and reference datums compared to the survey points for each property in the tables below. At the time of the survey 601 Riley is in compliance and 3225 Park Hills is NOT in compliance with the building height code. This is assuming at the time of the survey the grades on site are the final grades for establishing the reference datums for measuring the building height.

At the time of the survey 601 Riley is in compliance with the building height of no more than 35-feet from the reference Datum.

601 Riley	Approved Plan	Survey
Low Point	570.33	570.385
High Point	579.77	580.664
Roof Elevation	614.77	614.354
Reference Datum	579.77	580.385 (Lowest + 10-feet)
Building Height	35.0	33.969

At the time of the survey 3225 Park Hills is NOT in compliance with the building height of no more than 35-feet from the reference Datum.

3225 Park Hills	Approved Plan	Survey
Low Point	621.2	621.791
High Point	631.0	630.171
Roof Elevation	666.0	666.24
Reference Datum	631.0	630.171
Building Height	35.0	36.069

Let me know if you need anything else.

Thanks,
[Lauren Winek, P.E.](#)
Project Engineer

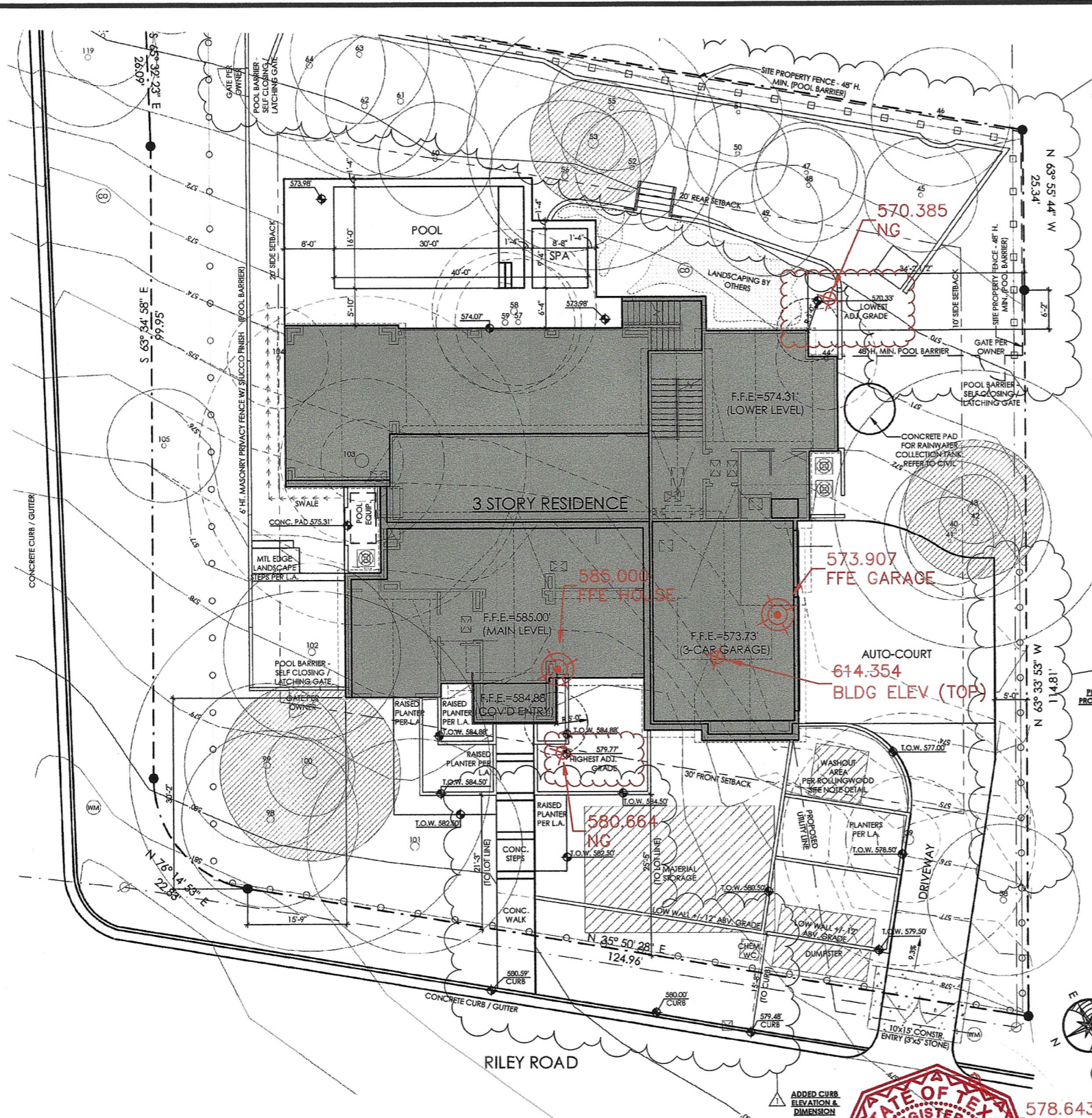
P 512.338.1704 C 512.558.1772 F 512.338.1784
1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

AUSTIN | HOUSTON | ROUND ROCK | SAN ANTONIO



EXPERTS DRIVEN TO DO MORE FOR TEXAS





UPDATED POOL BARRIER

CIVIL UPDATES:
REFER TO CIVIL DRAWINGS FOR DETAILS REGARDING:
-GRADING
-DEFENTION POND
-SPILLWAY

CONTAINERS, AND MATERIALS SHOWN HEREON TO BE KEPT ON SITE AND SUBMITTED AT OR BEFORE THE PRE-CONSTRUCTION MEETING.

- A SET OF STAMPED, OR OTHERWISE APPROVED PLANS BY THE OFFICE OF DEVELOPMENT SERVICES MUST BE KEPT ON SITE AT ALL TIMES. NO CHANGES TO THE PLANS SHALL BE MADE WITHOUT APPROVAL FROM THE OFFICE OF DEVELOPMENT SERVICES.
- A COPY OF THE BUILDING PERMIT ISSUED BY THE OFFICE OF DEVELOPMENT SERVICES SHALL BE KEPT ON SITE AT ALL TIMES, AND SHALL LIST ALL REQUIRED INSPECTIONS AS DETAILED IN THE PLAN REVIEW.

TO READ THE ENTIRE CODE AS IT RELATES TO THE MANNER OF CONDUCTING CONSTRUCTION, SEE SECTIONS 101-245 TO 101-254, OR VISIT:
[HTTPS://LIBRARY.MUNICODE.COM/TX/ROLLINGWOOD/CODES/CODE_OF_ORDINANCES?NODEID=PTIMLADECO_CH101BUCC_ARTVIMACOCORE](https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeid=PTIMLADECO_CH101BUCC_ARTVIMACOCORE)

BUILDING HEIGHT:
REFERENCE DATUM SELECTED: 579.77

TREE LEGEND

- CRITICAL ROOT ZONE (NO CUT/RLL)
- CRITICAL ROOT ZONE (NO CUT/RLL > 4')
- DRIP ZONE

TREE LIST

DEMOS	TAG NO.	SIZE	SPECIES
REMOVE	38	12"	ELM
REMOVE	39	20"	ELM
REMOVE	40	11"	LIVE OAK
REMOVE	41	7"	HACKBERRY
REMOVE	42	12"	ELM
REMOVE	43	22"	JUNIPER
REMOVE	44	8"	PARASOL
REMOVE	45	9"	ELM
REMOVE	46	11"	HACKBERRY
REMOVE	47	8"	JUNIPER
REMOVE	48	9"	ELM
REMOVE	49	9"	ELM
REMOVE	50	8"	JUNIPER
REMOVE	51	7"	ELM
REMOVE	52	9"	ELM
REMOVE	53		
REMOVE	54		
REMOVE	55		
REMOVE	56		
REMOVE	57		
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REMOVE	119		

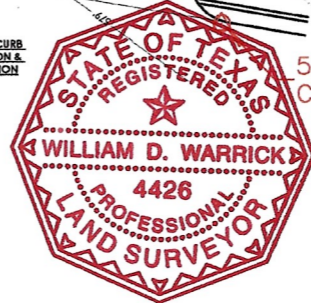
SITE LEGEND

- CONSTRUCTION FENCE
- SILT FENCE
- BENCHMARK
- ELECTRIC TRANSFORMER
- ELECTRIC BOX
- ELECTRIC METER
- DROP INLET
- SEWER
- CLEANOUT
- GAS METER
- GAS MARKER
- WATER METER
- TELEPHONE PEDESTAL
- C.A.T.V. PEDESTAL
- FIBER OPTICS
- TELECOMMUNICATIONS
- MANHOLE - WATER
- MANHOLE - TELEPHONE
- MANHOLE - ELECTRIC
- MANHOLE - SEWER
- UTILITY POLE
- FIRE HYDRANT

This survey substantially complies with the current Texas Society of Professional Surveyors Manual Practice for a Category 8, Condition 1, Vertical Control Survey. Elevations shown hereon were established using the published elevation shown on Cornerstone Architects PORTNER SPEC sheet A2. Finished Floor Elevation (MAIN LEVEL) of 585.00 was held as vertical datum control.

The USGS NAVD '88 vertical datum varied by 3.91 feet difference, with the Finished Floor Elevations using USGS Datum of 581.09.

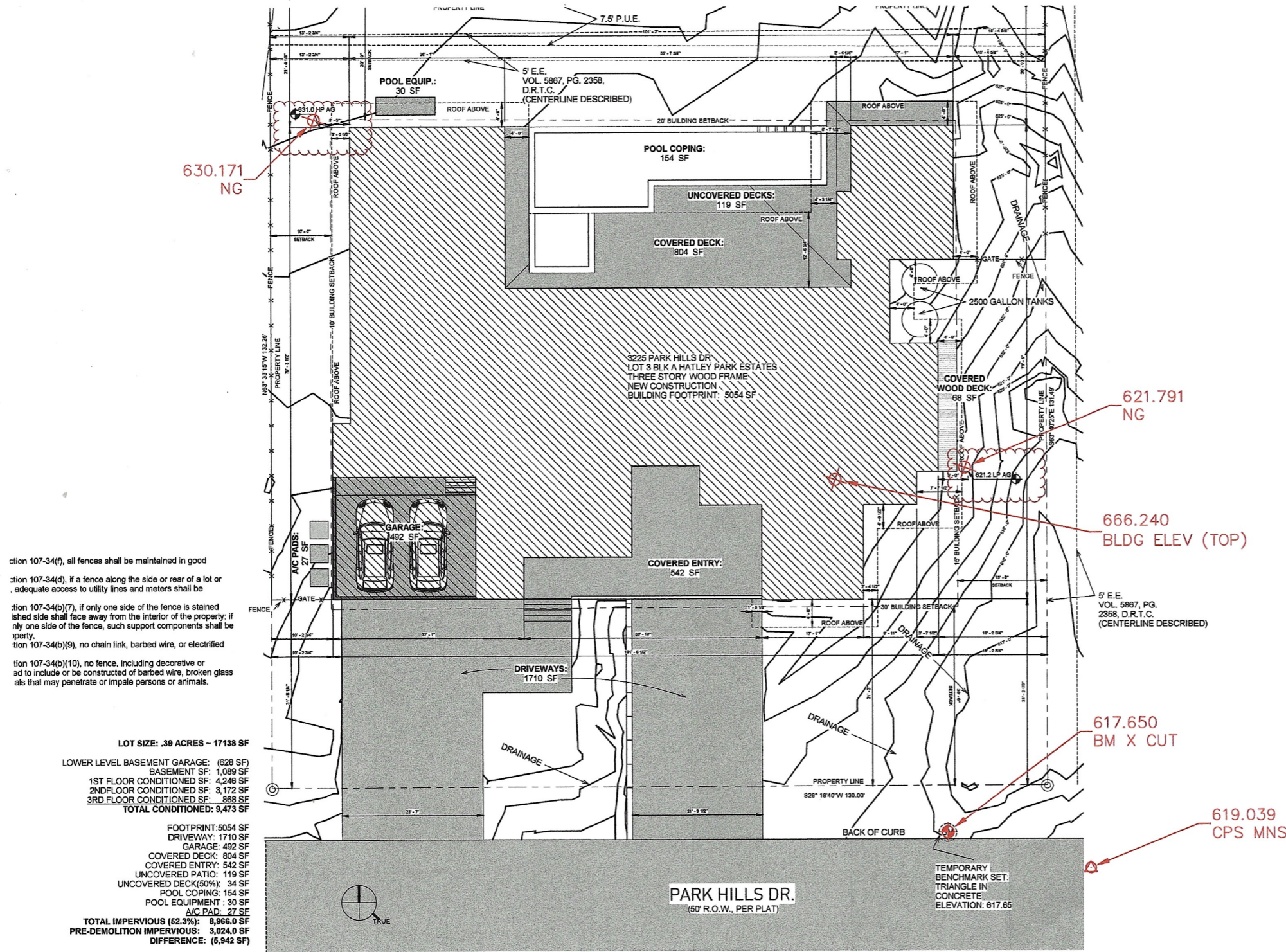
William D. Warrick Aug. 08, 2022
William D. Warrick, RPLS No. 4426
State of Texas.



LOCATIONS

ZWA
Zamora, L.L.C.
Professional Land Surveyors
Texas FPM No. 10082700
1435 South Loop 4 • Buda, Texas 78610
Tel (512) 295-6201 • Fax (512) 295-6091

PROJECT: ROLLINGWOOD
601 RILEY RD.
JOB NUMBER: 1027-36
DATE: AUGUST 2022
SCALE: 1" = 20'
SURVEYOR: WARRICK
TECHNICIAN: ALM
DRAWING: 1027-36 ROLLINGWOOD.dwg
FIELDNOTES:
PARTYCHIEF:
FIELDBOOKS:



Section 107-34(f), all fences shall be maintained in good condition.

Section 107-34(d), if a fence along the side or rear of a lot or adequate access to utility lines and meters shall be maintained.

Section 107-34(b)(7), if only one side of the fence is stained or discolored, the stained side shall face away from the interior of the property; if only one side of the fence, such support components shall be maintained.

Section 107-34(b)(9), no chain link, barbed wire, or electrified fence.

Section 107-34(b)(10), no fence, including decorative or ornamental, shall be constructed of barbed wire, broken glass or other materials that may penetrate or impale persons or animals.

LOT SIZE: .39 ACRES - 17138 SF

LOWER LEVEL BASEMENT GARAGE: (628 SF)
BASEMENT SF: 1,089 SF
1ST FLOOR CONDITIONED SF: 4,246 SF
2ND FLOOR CONDITIONED SF: 3,172 SF
3RD FLOOR CONDITIONED SF: 898 SF
TOTAL CONDITIONED: 9,473 SF

FOOTPRINT: 5054 SF
DRIVEWAY: 1710 SF
GARAGE: 492 SF
COVERED DECK: 804 SF
COVERED ENTRY: 542 SF
UNCOVERED PATIO: 119 SF
UNCOVERED DECK(50%): 34 SF
POOL COPING: 154 SF
POOL EQUIPMENT: 30 SF
A/C PAD: 27 SF

TOTAL IMPERVIOUS (52.3%): 8,966.0 SF
PRE-DEMOLITION IMPERVIOUS: 3,024.0 SF
DIFFERENCE: (6,942 SF)

1 A- SITE PLAN
1/8" = 1'-0"

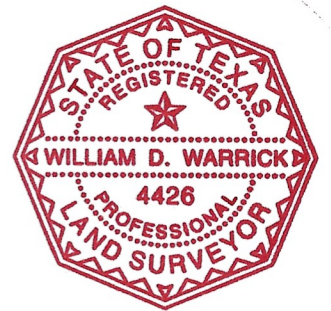
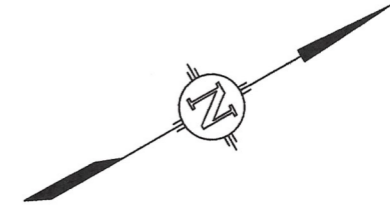
624.313
NF AMERISURVEY

1/16" = 1'-0" ON 11"x17" PAPER

II. PROVIDE A FULL FIRE SPRINKLER SYSTEM DESIGNED PER NFPA 13D OR IRC SEC. P2904.

3225 PARK HILLS DR.
ROLLINGWOOD, TX

OWNER
DANNY WATERS
DANNY WATERS



This survey substantially complies with the current Texas Society of Professional Surveyors Manual Practice for a Category 8, Condition 1, Vertical Control Survey. Elevations shown here on were derived from USGS NAVD '88 vertical datum and substantially matched the Temporary Bench Mark shown on Plan Set A 1.0 3225 PARK HILLS DR. Rollingwood, Tx. TBM 617.65.

William D. Warrick AUG. 08, 2022
William D. Warrick, RPLS No. 4426
State of Texas.

LOCATIONS

ZWA
Zamora, L.L.C.
Professional Land Surveyors
Texas FPM No. 10062700
1435 South Loop 4 • Buena, Texas 78610
Tel: (512) 295-6201 • Fax: (512) 295-6091

PROJECT:	ROLLINGWOOD
JOB NUMBER:	3225 PARK HILL DR.
DATE:	1027-36
SCALE:	AUGUST 2022
SURVEYOR:	1" = 20'
TECHNICIAN:	WARRICK
DRAWING:	ALM
FIELDNOTES:	1027-36 ROLLINGWOOD.dwg
PARTYCHIEF:	
FIELDBOOKS:	

MEMORANDUM

CITY: City of Rollingwood

SUBJECT: 3225 Park Hills Drive and 601 Riley Road
Setbacks

DATE: August 17, 2022

Background

Form surveys for 3225 Park Hills Drive and 601 Riley Road were conducted and sealed by licensed surveyors and submitted to the City for review. K Friese + Associates (KFA) has reviewed the surveys and found the properties are in conformance with the City of Rollingwood Code of Ordinances. This memo includes the code sections related to the yard setbacks as well as the specific code sections each property complies with.

Rollingwood Codes

Sec. 107-75. - Yards generally.

- (a) Each lot shall have a front yard, two side yards and a rear yard.
- (b) On each lot, the rear yard shall be to the rear of the front yard.
- (c) The building official shall determine the street address, and thus the front yard, of each corner lot.

Sec. 107-76. - Minimum required depth and width of yards.

- (a) In order to determine compliance with the minimum yard depth and width requirements of this section, measurements shall be made from the closest point on the foundation line of a "qualified building," as the term is defined in this section, to either the lot line or street right-of-way line, whichever results in the shortest distance.
- (b) The front yard of each lot shall have a minimum depth of 30 feet. For purposes of this subsection, "qualified building" means either a main building, a garage, or a covered front porch or covered front terrace.

(c) The side yard of each lot shall have a minimum width of:

- (1) Ten feet, when the lot abuts another lot, except that the sum total of the two side yards of any lot shall not be less than 25 feet;
- (2) Thirty feet, when the lot borders a street other than described in subsection (c)(3) of this section;
- (3) Twenty feet, when two lots extend the length of one block and have abutting rear lot lines.

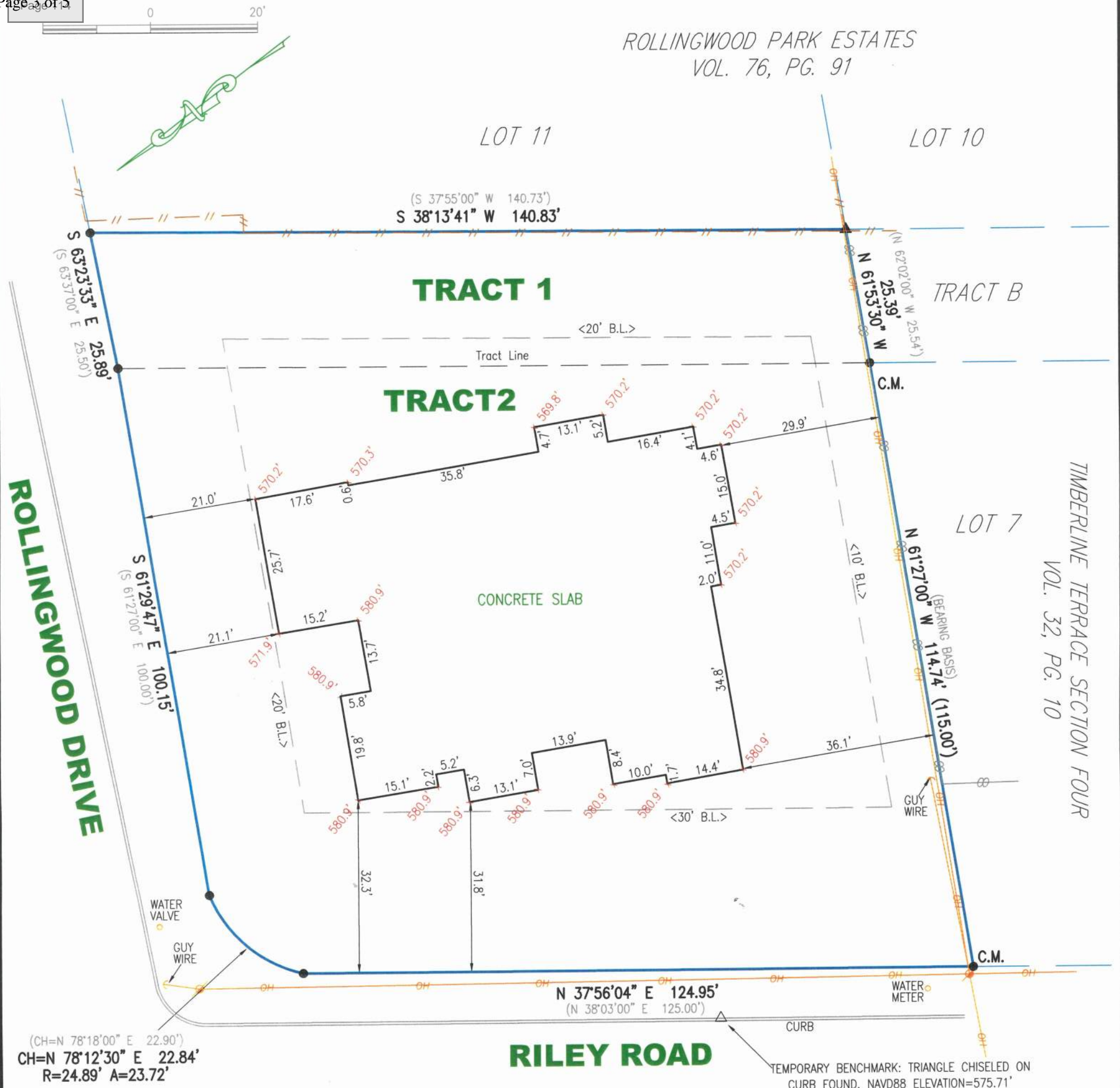
For purposes of this section, the term "qualified building" means a main building or accessory building.

(d) The rear yard of each lot shall have a minimum depth of 20 feet. For purposes of this subsection, "qualified building" means an accessory building, or a main building or any projection thereof other than a projection of uncovered steps, unenclosed balconies, or unenclosed porches.

601 Riley Road

Based on the Survey below for 601 Riley the site is in compliance with Rollingwood Code Section 107-76, with a front yard setback of 30-feet per Section 107-76 (b), backyard setback of 20-feet per Sections 107-76 (d) and a minimum of 10-feet of side yard per Section 107-76 (c)(1) and 20-feet per Section 107-76(c)(3).

ROLLINGWOOD PARK ESTATES
 VOL. 76, PG. 91

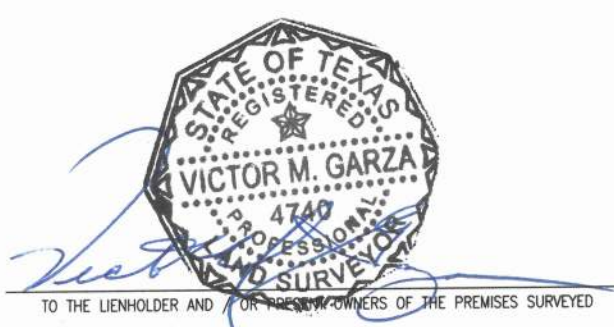


ROLLINGWOOD DRIVE

TIMBERLINE TERRACE SECTION FOUR
 VOL. 32, PG. 10

LEGEND

- 1/2" REBAR FOUND
- 1/2" CAPPED REBAR SET
- 1/2" IRON PIPE FOUND
- ▲ CONCRETE NAIL FOUND
- △ 60D NAIL SET AT PROPOSED HOUSE CORNER
- CAPPED REBAR FOUND
- ⊗ "X" SET IN CONCRETE
- ⊗ "X" FOUND IN CONCRETE
- COTTON SPINDLE FOUND
- PUNCH HOLE FOUND
- BREAK IN SCALE
- CHAIN LINK FENCE
- WOOD FENCE
- METAL FENCE
- () PER DOC. NO. 2020167797
- < > BASED ON SITE PLAN
- BUILDING LINE
- P.U.E. PUBLIC UTILITY EASEMENT
- C.M. CONTROL MONUMENT
- R.O.W. RIGHT OF WAY
- OH OVERHEAD UTILITY LINE
- POWER POLE
- AC AIR CONDITIONER
- x570.20' TOP OF SLAB ELEVATION



IMPORTANT NOTICE
 This Survey was prepared without the benefit of a title commitment. There may be additional setback lines, easements and interests which are relevant to this property and unknown to B & G SURVEYING, LLC.

STREET ADDRESS: 601 RILEY ROAD CITY: ROLLINGWOOD COUNTY: TRAVIS STATE OF TEXAS

TRACT 1: BEING A TRACT OUT OF THE HENRY P. HILL SURVEY CONVEYED IN DOC. NO. 2020167797, T.C.O.P.R.

TRACT 2: PARCEL "A" SUBDIVISION: ROLLINGWOOD PARK ESTATES VOL/CAB 76 PG/SLD 91 PLAT RECORDS

REFERENCE NAME: ARTERBERRY COOKE ARCHITECTURE

MAYA SLAB SURVEY: 04/20/22
 AW3ADDED BENCHMARK: 12/09/21



B & G SURVEYING, LLC
 FIRM REGISTRATION NO. 100363-00
 WWW.BANDGSURVEY.COM
 1404 West North Loop Blvd.
 Austin, Texas 78756 - Office 512*458-6969

JOB #: B0407422_TA
 ORIGINAL SURVEY DATE: 11/23/21
 SCALE: 1" = 20'

FIELD WORK BY	WILLIAM	11/22/21
CALC'D BY	CAP	11/23/21
DRAFTED BY	CAP	11/23/21
CHECKED BY	VG/ML	11/23/21

3225 Park Hills Drive

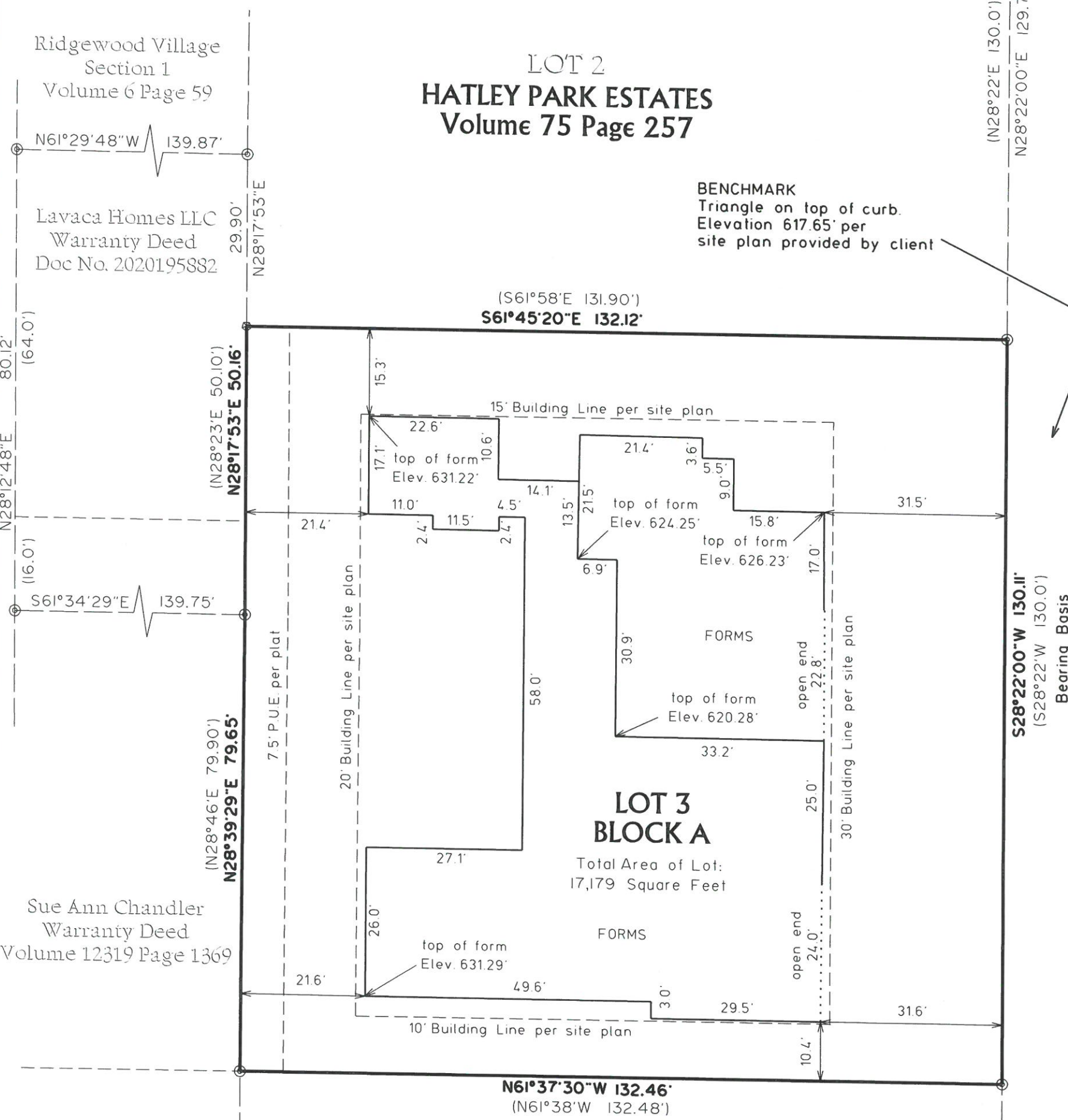
Based on the Survey below for 3225 Park Hills the site is in compliance with Rollingwood Code Section 107-76, with a front yard setback of 30-feet per Section 107-76 (b), backyard setback of 20-feet per Section 107-76 (d), and a minimum of 10-feet of side yard on each side with the total side yard depths equal to 25-feet per Section 107-76 (c)(1).

Legend

- ⊙ 1/2" Iron Rod Found
- ⊕ Calculated Point (Record Bearing and Distance)

LOT 2
HATLEY PARK ESTATES
Volume 75 Page 257

BENCHMARK
Triangle on top of curb.
Elevation 617.65' per
site plan provided by client



**LOT 3
BLOCK A**
Total Area of Lot:
17,179 Square Feet

SURVEY MAP OF LOCATION OF FORMS SITUATED ON:
**LOT 3, BLOCK A, HATLEY PARK ESTATES, A SUBDIVISION
IN TRAVIS COUNTY, TEXAS, ACCORDING TO THE MAP OR
PLAT THEREOF RECORDED IN VOLUME 75, PAGE 257 OF
THE PLAT RECORDS OF TRAVIS COUNTY, TEXAS.
LOCATED AT 3225 PARK HILLS DRIVE.**

PREPARED: December 8th, 2021
BY: *Holt Carson*
Holt Carson
Registered Professional Land Surveyor No. 5166
HOLT CARSON, INC.
1904 Fortview Road Austin, Texas 78704
(512)-442-0990
Firm Registration Number 10050700





CITY OF ROLLINGWOOD BUDGET WORKSHOP & CITY COUNCIL MEETING MINUTES

Wednesday, June 15, 2022

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 15, 2022. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL BUDGET WORKSHOP & REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 6:02 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Alec Robinson, Council Member Phil McDuffee, and Council Member Roxanne McKee.

Also Present: Interim City Administrator Ashley Wayman, City Attorney Charles Zech, Police Chief Jason Brady, Finance Director Abel Campos, City Secretary Desiree Adair, and Assistant to the City Administrator Makayla Rodriguez.

Present Virtually: Public Works Superintendent Ismael Parra and Brandon Melland, with K. Friese + Associates.

BUDGET WORKSHOP

2. Update and discussion on the FY 2022-2023 Budget

Mayor Gavin Massingill provided the general overview of the budget structure including funds and associated departments. The funds included the General Fund, Water Fund, Street Maintenance Fund, Court Security Fund, Court Technology Fund, Court Efficiency Fund, Debt Service Funds, Drainage Fund, and Wastewater Fund. Mayor Gavin Massingill explained the source of fund revenues and limitations on expenditures and transfers.

The City Council and Finance Director Abel Campos discussed General Fund department budget action requests and expense reports by line item. Mayor Gavin Massingill and city staff answered questions posed by Council members.

PUBLIC COMMENTS

The following individuals spoke during public comments:

- Shanthi Jayakumar, 3309 Park Hills Drive, thanked the City Council for their work and discussed Rollingwood’s ranking regarding being the best place to live and that Rollingwood was just ranked the number one most expensive place to live. She discussed the new construction in the city, the grievances that have been generated, and that they needed to come together to protect the city.

Mayor Gavin Massingill called up item number 8 at this time.

PRESENTATIONS

3. Update on the implementation of My Permit Now

Mayor Gavin Massingill thanked staff for their hard work on the implementation of My Permit Now in three weeks, discussing the transition in the building and development department and the new automation software in the permitting department.

Interim City Administrator Ashley Wayman thanked City Secretary Desiree Adair and Assistant to the City Administrator Makayla Rodriguez for their hard work in the past weeks and discussed the process of implementing My Permit Now.

Desiree Adair discussed the workflows that were built into the My Permit Now system in order to automate permit intake and processing. She also stated that all new permits would be entered into the system beginning next week.

Mayor Gavin Massingill discussed that this has been on the horizon and in the budget for the city for a while but that he is proud that it is now implemented.

Council Member Alec Robinson asked how this system integrates with the review process by outside firms and City Secretary Desiree Adair discussed how these are shared with those parties in the system. She also discussed the various reviews that are conducted with this system.

Council Member Brook Brown asked what parts of the submittals are available to the public and discussed the need for a member of the public to access the system and get an update on what permits are being filed.

The City Council and staff discussed the process of making information public in the system.

Council Member Brook Brown stated that she would send some links of other cities with public facing sections so that the city could do something similar with their implementation.

The City Council and staff further discussed the public-facing information available with My Permit Now, and how it integrates with fees and the city’s accounting software.

Council Member Alec Robinson stated that he would like to see a demo next month and Mayor Gavin Massingill discussed the process of fine tuning the permitting system to the city’s code and specific needs.

Mayor Gavin Massingill and staff thanked the Council and the community for their patience during this transition.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 4. Discussion and possible action on the minutes from the May 18, 2022 City Council meeting

Mayor Pro Tem Sara Hutson moved to approve the Consent Agenda. Council Member Phil McDuffee seconded. The motion passed 5-0.

Mayor Gavin Massingill called up item 3 at this time.

REGULAR AGENDA

- 5. Discussion and possible action related to the building permit process

Mayor Gavin Massingill discussed that the city has brought on temporary outside help to address the backlog in the department and that he would be discussing this further as well as a funding request to continue this temporary help.

Council Member Alec Robinson discussed the workflow of the permitting process asking about how the fees would work, and if there is a need for hard copies of plans to be submitted as the ordinances state.

Mayor Gavin Massingill discussed that Desiree and the temporary staff has been keeping a list of best practices and updates that need to be made, similar to what Council Member Alec Robinson is discussing, and stated that there would be more follow up on that soon.

Council Member Alec Robinson asked how we know that the engineering firms we use are following our rules.

Mayor Gavin Massingill discussed that they are professionals that are trained on our code and discussed the checks and balances that are in place.

Brandon Melland with K. Friese + Associates spoke regarding the work that he does for the city and how they ensure that the city’s rules are followed.

Interim City Administrator Ashley Wayman discussed the role of Mundo and Associates in performing interim development services for the city, as well as their qualifications.

Mayor Gavin Massingill discussed how Mundo and Associates, a highly specialized temp agency, came into the picture and the services they are performing for the city. He also asked the City Council for the authority to spend \$15,000 on Mundo and Associates until full transition.

Mayor Pro Tem Sara Hutson moved to approve authority of the Mayor to spend another \$15,000 to continue with the temporary services of Mundo and Associates until such time as we fully transition to My Permits Now and bring all work back in house. Council Member Roxanne McKee seconded the motion.

Council Member Brook Brown asked whether there was a written contract with Mundo and Associates and asked that it be shared with the Council before voting on this motion.

Interim City Administrator Ashley Wayman stated that she would print the contract.

Council Member Brook Brown asked what Mundo and Associates is doing for 301 Pleasant and City Secretary Desiree Adair explained the process and how Mundo and Associates is assisting.

Mayor Gavin Massingill announced a 5-minute break to allow the City Council to review the contract.

The City Council and City Attorney Charles Zech discussed the agenda postings for this and following items.

Council Member Brook Brown discussed the need for more information regarding the building and development process including how existing permits are being handled.

The City Council discussed how to proceed with proper review of this contract.

Staff and the City Council further discussed the roles of staff, Mundo and Associates, and reviewers in this interim building and development process.

Shanthi Jayakumar spoke regarding the notification process and access to submitted documents. She also discussed drainage issues and asked the Council to address them.

Mayor Pro Tem Sara Hutson discussed that the Council and staff are trying to address these and other development services related issues they just need consensus and collaboration to make further progress.

Mayor Gavin Massingill further discussed the contract and the need for Council authorization to continue utilizing this interim firm. He also further discussed the roles of staff and outside firms, and that once the new process is in place staff attention can be turned to code compliance in a more effective way.

Council Member Brook Brown raised issues of code violations in the city and asked how these were to be handled during this time.

Mayor Gavin Massingill and Council Member Brook Brown discussed the current code enforcement process.

Council Member Brook Brown discussed whether responsible party forms were being required and how they were used in the code enforcement process.

The City Council asked Police Chief Jason Brady questions regarding code enforcement and he spoke regarding current code enforcement policies.

The City Council and Police Chief Jason Brady discussed regrouping and coming up with a revised, updated code enforcement process. Council Member Brook Brown asked that the Council be kept apprised of the discussions and decisions had regarding the code enforcement process.

The City Council and Police Chief Jason Brady further discussed the code enforcement process.

The motion passed 3 – 2.

Council Member Brook Brown and Council Member Alec Robinson noted that the reason for their disapproval was lack of notice for a budget amendment.

Mayor Gavin Massingill called up item 7 at this time.

- 6. Discussion and possible action in regard to inspection and enforcement of building permits and ordinance requirements and designation of code compliance officer

Council Member Brook Brown discussed enforcement of building permit ordinances. She discussed a memo that she prepared and requested that the City Council discuss each item she has identified.

Council Member Brook Brown discussed instances of cantilevered buildings, discussing setbacks as applied to upper levels and cantilevered properties, and buildings that may be taller than the height limit.

Council Member Brook Brown moved that the Council direct K. Friese to answer the questions as stated in her June 13, 2022 memo under the title “Building Code Questions” with respect to the interpretation and application of the ordinance today- how it is interpreted today, how it is applied today, and to inspect the two properties, 3225 Park Hills and 601 Riley to determine whether those two properties are in fact within the terms of our ordinances and their building permit. Council Member Roxanne McKee seconded the motion.

Council Member Alec Robinson asked for the objective of this discussing action steps based on what is found.

The City Council and City Attorney Charles Zech discussed setback lines and whether they extend up to a second floor, and that he would defer to a building official who typically interprets those codes.

Shanthi Jayakumar spoke regarding an image on the city website depicting side setbacks as well as setback requirements in the code.

The motion passed 5-0.

Council Member Brook Brown discussed page 1 of her memo discussing 16 properties without a posted permit.

Council Member Brook Brown moved that the city send a letter to each permit holder stating that the posting needs to be made by a date certain and that a citation or notice of violation may be issued if not posted before this date and that staff update the Council at the July meeting as to compliance with this requirement.

City Secretary Desiree Adair stated that some of the properties listed are not actually permitted yet they are just pending and would not have a permit to post.

Council Member Brook Brown amended her motion to remove 2500 Bettis from the list and change 305 Ashworth to 205 Ashworth. Council Member Phil McDuffee seconded for discussion purposes.

Council Member Phil McDuffee discussed that there may need to be further research into each of these properties.

Council Member Phil McDuffee recommended an amendment to the motion to include “upon review by city staff to notify those that are out of compliance.” Council Member Brook Brown accepted the amendment.

Mayor Pro Tem Sara Hutson discussed the bandwidth issue and that this list is now something that staff can begin addressing but that it may be a better use of staff time to have them review this memo, start addressing this, and bring back an update at the next Council Meeting.

Council Member Brook Brown stated that she would like Interim City Administrator Ashley Wayman to report back to the Council regarding properties on the list with expired building permits.

City Attorney Charles Zech discussed that the city’s 365-day limit on building permits is not consistent with state law and counseled that the City can’t enforce the expired building permits of less than 2 years. He discussed that he has had this discussion with staff and intends to bring back an ordinance amendment.

Council Member Brook Brown asked what regulations apply to permits and City Attorney Charles Zech stated that whatever laws or regulations were in place at time of the permit being issued are what apply.

Council Member Brook Brown withdrew her motion based on advice of Counsel.

Council Member Brook Brown moved for staff to review the memo, items 1 through 8, and report back at the July City Council Meeting. Mayor Pro Tem Sara Hutson seconded the motion.

The City Council further discussed the concerns brought up in this memo.

City Attorney Charles Zech stated that he would like to bring back proposed regulations to align the city’s code with state law.

The motion passed 5-0.

Council Member Brook Brown stated that she intends to bring back the designation of a code compliance officer to the July meeting.

Mayor Gavin Massingill called up item 9 at this time.

7. Discussion and possible action on a recommendation from the Park Commission to pursue possible installation of turf infield at Field 1 of the Athletic Field

Melissa Morrow stated that this item should have come back to the Park Commission.

Mayor Gavin Massingill called for a five-minute break.

Mayor Gavin Massingill discussed the agenda posting for this item and that he and Park Commission Chair Chad Smith had discussed the process for this request.

Park Commission Chair Chad Smith, 2606 Rollingwood Drive, discussed that the Park Commission voted to pursue next steps on this item and that WHLL moved forward with bringing this request to the Council per the athletic fields lease. He discussed that WHLL would spend \$100,000 to install the artificial turf if approved. He stated that artificial turf is safer and easier to maintain.

Melissa Morrow stated that she is in support of the pursuing of next steps and exercising due diligence regarding the installation of turf. She discussed the process for public notice of this item, the benefits of artificial turf, and that she wants to make sure there are no unintended consequences of this action.

Mayor Gavin Massingill discussed the process for project approval or disapproval by the City Council.

Chad Smith discussed the upkeep that would be put into the field and that there is a 6-week time period to obtain turf and a small window before the fall season.

Melissa Morrow discussed that she would like to have a public hearing on this request at the next Park Commission meeting.

Mayor Pro Tem Sara Hutson discussed issues regarding irrigation and whether there are annual capital improvement requirements.

Chad Smith discussed the installation of the turf and how it would improve the fields.

Council Member Phil McDuffee discussed that there is no more annual capital improvement requirement now that there is a lease payment.

The City Council and Chad Smith discussed the lease, season timing, installation timeline, timeline of approval and citizen input, a scheduled visit to Joseph Field, dog usage, and beautification of the park.

Council Member Alec Robinson moved to refer the question to the Park Commission for further analysis. Mayor Pro Tem Sara Hutson seconded the motion.

The City Council discussed holding a public hearing at the Park Commission on this item, additional notification to the community, visiting Joseph Field, drainage, who would pay the cost of disposal at the end of the life, cost of disposal at product lifespan, annual maintenance costs

and equipment, water usage for temperature regulation, group usage, and warranty of the product.

Melissa Morrow asked if this project would require permitting by the City and Mayor Gavin Massingill and City Attorney Charles Zech discussed that if there were requirements per city code the city would have to comply.

The motion passed 5-0.

The City Council discussed holding a work session to visit Joseph Field, open to the public.

Mayor Gavin Massingill called up item 6 at this time.

- 8. Discussion and possible action regarding the annual Women's Club Fourth of July event and parade route

Macey Delcambre, 4809 Timberline Drive, asked for approval for the annual Women's Club July 4th event and parade route.

Council Member Brook Brown moved for approval of the event and parade route. Council Member Roxanne McKee seconded. The motion passed 5-0.

Mayor Gavin Massingill called up item 4 at this time.

- 9. Discussion and possible action on an oak wilt action plan

Council Member Phil McDuffee spoke regarding his findings after a discussion with the Texas A&M Forest Service, suggesting that he would recommend sampling branches, doing oak wilt treatment and that homeowners also have the option to treat their trees.

Mayor Gavin Massingill suggested that the Council consider an amendment to the tree ordinance to not include oaks in the list of replacement trees if you have to remove a tree with oak wilt, or if the tree would be in a hot zone for oak wilt.

Mayor Gavin Massingill and Council Member Phil McDuffee agreed to meet to discuss recommendations and put some money in the budget for an exceptional item to further this discussion.

- 10. Discussion and possible action on an ordinance removing the fee schedule from the official printing of the City's Code of Ordinances and adopting a process for amending the fee schedule

City Attorney Charles Zech discussed the purpose of this ordinance to remove the fee schedule from the code of ordinances to remove the charges incurred with the codification of ordinances, explaining that the fee schedule will still be kept in the City Secretary's office, on the city website, and as otherwise directed in the Code.

Mayor Pro Tem Sara Hutson asked if certain fees were listed in the fee schedule or just in the ordinances and whether they needed to be removed.

Interim City Administrator Ashley Wayman stated that staff would review the code of ordinances for any fees that are not in the fee schedule and bring back an ordinance to get them in the fee schedule.

Mayor Pro Tem Sara Hutson moved to approve the ordinance to remove the fee schedule from the city’s Code of Ordinances. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.

- 11. Discussion and possible action on an ordinance amending the City's Code of Ordinances relating to delinquent utility accounts

Council Member Gavin Massingill discussed that late fees have not been being charged due to COVID but that it is now time to return to normal operations in this area. He discussed the inconsistencies found in the code when preparing to return to charging late fees.

Interim City Administrator Ashley Wayman explained that water and wastewater late fees are currently handled inconsistently in the city’s code and discussed the staff recommendation to make these consistent with each other and more concrete for staff when charging late fees. She stated that they would like to get Council feedback and then bring back an ordinance to the next meeting.

The City Council and City Attorney Charles Zech discussed the consistent assessment of these fees, the grace period before late fees are charged, the interest percentage charged, and restrictions on late fees charged.

Mayor Gavin Massingill stated that an ordinance would be brought back to the next meeting.

- 12. Discussion and possible action on selection of types of expenditures to be included in a November bond election

Mayor Gavin Massingill explained that he is requesting Council discuss items to be included in a potential November bond election. He explained that based on this discussion, Bond Counsel could prepare ballot language and an ordinance.

The City Council discussed the different possible ballot propositions, the cost to each homeowner, affordability of the items, compliance with the ordinance regarding the capital improvement plan, and the various plans that have been prepared, including the IIP, CIP and Spatial Needs Assessment.

The City Council discussed the spatial needs of City Hall and that there is an opportunity to create an update to the prepared plan reflecting the current needs. Mayor Gavin Massingill stated that staff would work on preparing this plan.

The City Council further discussed the water and drainage needs in the city and possible bond funding as well as how the impact to the tax payer could be prepared by the city’s financial advisor once amounts have been determined.

Gavin Massingill stated that he would, with the help of Bond Counsel, bring back something on water, drainage and facilities to the next meeting.

- 13. Discussion and possible action on report from legal counsel regarding use of bond funds or city funds for water meter relocations

City Attorney Charles Zech stated that he concurred with the previous attorney’s legal opinion but that he would prefer to give his opinion in executive session.

Mayor Gavin Massingill stated that he would plan to call this item back up at the end of the agenda for an executive session.

Mayor Gavin Massingill called up item 14 at this time.

Mayor Gavin Massingill adjourned the meeting into closed session at 1:15 a.m. for consultation with legal counsel.

Mayor Gavin Massingill reconvened the meeting into open session at 1:33 a.m.

Mayor Gavin Massingill stated that no action was taken during executive session.

- 14. Discussion and possible action on adoption of amendments to City Ordinance 32-38 regarding No Parking Zones

Council Member Brook Brown moved to approve the ordinance as presented. Council Member Alec Robinson seconded the motion.

Mayor Gavin Massingill discussed the changes that have been made to the code as well as what has been done to bring the existing no parking areas into compliance.

Council Member Roxanne McKee pointed out a numbering issue with on the draft ordinance and that the correction be included in the motion.

Council Member Brook Brown amended her motion to include the correction of the numbering issue.

The City Council discussed the part of the curb by the lower park that has been posted as a no parking zone but was not reflected in the ordinance.

The motion passed 5-0.

- 15. Discussion and possible action on adoption of recommendations from the Comprehensive Plan

Council Member Brook Brown discussed how they would proceed with adoption of recommendations in accordance with the Comprehensive Plan. She suggested that the City Attorney draft a redline to the current commercial zoning ordinances to implement the changes that are recommended in the Comprehensive Plan. She also asked the Council about the process for adoption of those changes.

Council Member Brook Brown also discussed the need to adopt a fiscal policy in accordance with the city’s code of ordinances.

Mayor Gavin Massingill and the City Council discussed the fiscal policies that are in place and that he would look into previous action on this. Council Member Brook Brown stated that she would also work with Finance Director Abel Campos to understand what is currently in place.

Council Member Brook Brown asked whether the RCDC could fund the zoning code rewrite for the commercial corridor and City Attorney Charles Zech discussed that this would be eligible if the Board finds that it promotes new or expanded business development.

Mayor Gavin Massingill stated that both MoPac Legal and Commercial Zoning Legal would be added to the RCDC agenda for discussion of possible RCDC funding.

Council Member Brook Brown discussed that the third item for this agenda topic is to address residential considerations that did not get considered during the comprehensive planning process.

Mayor Pro Tem Sara Hutson stated that she would bring back a list of residential considerations to the July Council Meeting to be sent on to the Planning and Zoning Commission.

16. Discussion and possible action regarding adoption of a burn ban ordinance

Council Member Brook Brown discussed that at the presentation by Travis County ESD No. 9 at the last meeting, they recommended that the city adopt a burn ban ordinance. She discussed the ordinance that she has proposed.

Council Member Brook Brown moved adoption of this language to be sent to general counsel to be drafted into an ordinance to be brought back for adoption. Mayor Pro Tem Sara Hutson seconded the motion.

Mayor Pro Tem Sara Hutson discussed whether gas water heaters would be allowed under this code and City Attorney Charles Zech stated that he would review this.

Council Member Alec Robinson stated that this is a low risk item that the Council doesn't need to pursue and that the residents should be able to use outdoor fireplaces if they want to. He also discussed that the city shouldn't just automatically follow what Travis County does and that the city should make these decisions. He also discussed potential enforcement issues.

Council Member Brook Brown discussed the risks involved with outdoor welding under current drought conditions.

Council Member Alec Robinson further discussed his opposition to limiting certain activities under this ordinance.

Council Member Brook Brown withdrew her motion and stated that she would review other ordinances to see what they do with respect to outdoor grilling.

The City Council further discussed the proposed regulations in this ordinance and fire risk in the city.

Council Member Brook Brown stated that she would bring back an updated ordinance draft.

17. Discussion and possible action on the appointment of a City Administrator

Mayor Pro Tem Sara Hutson moved appointment of Ashley Wayman as City Administrator. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.

Mayor Gavin Massingill thanked the Council for this action.

18. Discussion and possible action to authorize the Mayor to negotiate an employment agreement with the City Administrator for a period beginning upon date of appointment to be presented to Council for final approval in July 2022

Mayor Gavin Massingill discussed that he would like to work off of a base contract, negotiate with Ashley Wayman, and bring back a contract for approval at the next meeting.

Council Member Roxanne McKee moved to authorize the Mayor to negotiate an employment agreement with Ashley Wayman for the position of City Administrator to be brought back at the July Council meeting. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.

Mayor Gavin Massingill returned to item 13 at this time.

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

19. City Administrator's Report
20. Chief of Police Report
21. Municipal Court Report
22. City Financials for May 2022 - Fiscal Year 2021-2022
23. RCDC Financials for May 2022 - Fiscal Year 2021-2022
24. City Stats for May 2022
25. Contract invoices through May 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
26. Crossroads Utility Services Report on Water and Wastewater for May 2022
27. City Engineer Report - K. Friese & Associates
28. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents
29. Texas Gas Service - Notices, Letters, and Documents

ADJOURNMENT OF MEETING

Mayor Gavin Massingill adjourned the meeting at 1:33 a.m. on Thursday, June 16, 2022.

Minutes Adopted on the _____ day of _____, 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary



CITY OF ROLLINGWOOD BUDGET WORKSHOP AND CITY COUNCIL MEETING MINUTES

Wednesday, July 20, 2022

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on July 20, 2022. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 6:02 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Alec Robinson, Council Member Phil McDuffee, and Council Member Roxanne McKee.

Also Present: City Administrator Ashley Wayman, City Attorney Charles Zech, Finance Director Abel Campos, City Secretary Desiree Adair, Police Sergeant Greg Duarte, and Assistant to the City Administrator Makayla Rodriguez.

Present Virtually: Public Works Superintendent Ismael Parra, Brandon Melland with K. Friese + Associates, and Dondi Atwell with ATS.

BUDGET WORKSHOP

2. Update and discussion on the FY 2022-2023 Budget

Mayor Gavin Massingill explained the base budget from last meeting and opened the discussion for exceptional items. The Mayor brought up the following exceptional item requests from Mayor and staff:

- Cost of Living Adjustment options of 1%, 2%, and 3% for City staff salaries,
- New Gator for Water, Wastewater, Streets and Parks departments,
- Backhoe for Public Works Department,

Council Member exceptional item requests:

- Council Member Phil McDuffee \$30,000 for Oak Wilt mitigation.

- Council Member Brook Brown requested funds for commercial zoning changes in the Comprehensive Plan. City Administrator Ashley Wayman, City Attorney Charles Zech, and Brandon Melland estimated \$30,000 for code updates by a planner and potential legal fees. The Rollingwood Community Development Corporation (RCDC) may be able to consider this request as a project and contribute funds if meets the legal standard. City Administrator Ashley Wayman explained revenues, expenditures, and exceptional items funding.
- City Administrator Ashley Wayman discussed \$40,000 from RCDC for Council’s discretion on legal fees on the MoPac project.
- Council Member Brook Brown requested funds for a computer for residents to view building permit files and plans.

Mayor Gavin Massingill, City Administrator Ashley Wayman, and Finance Director Abel Campos discussed department budget action requests and debt service.

Exceptional item request for a new push camera and sonde for wastewater. Public Works Superintendent Ismael Parra discussed the purpose of the Sonde camera for proactive, preventive care, and blockages.

Mayor Gavin Massingill and City Administrator Ashley Wayman discussed the scheduling of a special council meeting regarding tax and budget.

PUBLIC COMMENTS

The following individuals spoke during public comments:

- Shanthi Jayakumar, 3309 Park Hills Drive, recognized the work of staff and council, congratulated City Administrator Ashley Wayman on her appointment by Council, and thanked Gavin Massingill for hosting the July 4th barbecue and continuation of traditions.

PRESENTATIONS

3. Presentation and discussion on the Quarterly Investment Report for the 3rd Quarter

Finance Director Abel Campos discussed the City investments required to be presented to Council by the Public Funds Investment Act.

4. Presentation and discussion on the Budget Review for the 3rd Quarter

Finance Director Abel Campos presented and discussed with Mayor and Council the status of taxes collected, sales, revenues, and expenditures.

5. Presentation from K. Friese + Associates regarding the Drainage Infrastructure Improvements Plan

Abe Salinas, of K. Friese + Associates, presented and discussed the Infrastructure Improvements Plan (IIP) including areas of interest, and mitigating problems with effective solutions to reduce risk. Twenty-three projects including cost estimates were identified, summarized, and prioritized. Mr. Salinas presented Pleasant/Nixon and Hubbard/Hatley project updates, next steps including funding, and answered questions from Council Members.

6. Presentation from K. Friese, ATS in regard to Building Code Questions - Agenda Item 6 from June 15 Council meeting - Brown memo dated June 13, 2022, as follows:

A. 1. Setbacks as applied to upper levels and cantilevered properties-

a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?

b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?

c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.

A. 2. Residential height limitations -

a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?

b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?

c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.

Council Member Brook Brown introduced the topic and City Administrator Ashley Wayman introduced Brandon Melland, of K.Friese + Associates, and Dondi Atwell, of ATS. Mr. Melland answered the questions with his interpretations of the Code. He explained that the zoning administrator interprets the spirit and the intent of the Code. Mr. Melland and Mr. Atwell discussed the relevant types of inspections, surveys, and plans and answered the questions presented.

Shanthi Jayakumar asked if the Code still requires that a building not be more than three stories high. She explained that building height is a serious concern of citizens.

Council Member Brook Brown asked what controls the height of the foundation. Mr. Atwell explained Code and allowances. Mayor thanked Mr. Melland and Mr. Atwell for their time and expertise.

7. Presentation from City staff regarding Building Permit Issues 1, 4-8 from Brown memo dated June 13, 2022.

Issue 1: Sixteen active builds and demolitions with no posted permit: 205 Ashworth, 2801 Hubbard, 304 Almarion, 303 Bettis, 302 Bettis, 601 Riley, 104 Riles, 102 Riley, 200 Vale, 301 Vale, 5015 Timberline, 4917 Timberline, 4815 Timberline, 1003 Ewing, 104 Laura Lane, 3018 Hatley

Issue 4: Five properties where construction and other materials have been left on street on a recurring basis and/or materials stacked in drip line of existing trees: 3200 Park Hills, 4701 Timberline, 3207 Park Hills, 2801 Hubbard, 301 Nixon, 301 Vale

Issue 5: One property where a construction fence has been erected at curb on corner lot, blocking views or traffic on intersecting street: 2500 Farley Trail

Issue 6: One property where salvage materials have been left within public view after lot was demolished.

Issue 7: One commercial property where construction debris has been dumped in the back of the property and has spilled over the silt fence and onto adjacent property: 2802 Bee Caves Road

Issue 8: One property on the edge of a drainage channel with no silt fence: 3225 Park Hills

City Administrator Ashley Wayman discussed the answers to the questions in the provided memo and described the action that has been taken.

Council Member Brook Brown discussed enforcement and citation procedures. City Attorney Charles Zech offered to work with City Staff and Police for enforcement procedures.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

Council Member Roxanne McKee moved to pull item 9. Mayor Pro Tem Sara Hutson seconded the motion. The motion passed 5-0.

Council Member Brook Brown moved to pull item 8. Council Member Alec Robinson seconded the motion. The motion passed 5-0.

- 8. Discussion and possible action on the minutes from the June 15, 2022 City Council Meeting
- 9. Discussion and possible action on an agreement with Travis County to conduct the City of Rollingwood's Elections
- 10. Discussion and possible action on an ordinance amending the Fiscal Year 2021-2022 budget to include interim development services

Mayor Pro Tem Sara Hutson moved to approve the Consent Agenda. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.

Council Member Brook Brown moved to postpone discussion and action on the minutes and bring back Item 8 for next meeting. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.

Mayor ProTem Sara Hutson moved to bring back Item 9 for the next City Council meeting. Council Member Roxanne McKee seconded the motion. The motion passed 5-0.

REGULAR AGENDA

- 11. Discussion and possible action on a recommendation from the Park Commission to pursue possible installation of turf infield at Field 1 of the Athletic Field

No recommendation was made from the Park Commission. No action was taken.

- 12. Discussion and possible action regarding a draft ordinance calling a bond election for potable water infrastructure, drainage infrastructure and facilities

Mayor and City Council discussed questions they have for bond advisors, prioritization of projects, facilities, and next steps. Additional discussion is determined to be needed with US Capital Advisors.

No action was taken at this time.

- 13. Discussion and possible action to create a Rollingwood City Council Message Board in compliance with Sec. 551.006 of the Texas Government Code regarding Open Meetings

Council Member Phil McDuffee introduced and described the item involving a City Council Message Board. Mayor Gavin Massingill discussed previous Council action regarding approval and funds.

Council Member Phil McDuffee moved to authorize City Staff to add the Online Message Board to the City website. Mayor Pro Tem Sara Hutson seconded the motion. Council Member Phil McDuffee amended his motion to put a \$3000 cap on the financing. Mayor Pro Tem Sara Hutson seconded the motion. The motion passed 5-0.

- 14. Discussion and possible action on an amendment to the City's Code of Ordinances related to the expiration of building and tree permits

City Administrator Ashley Wayman discussed repealing the parts of the ordinance that involve building permit expirations and tree permit expirations. City Attorney Charles Zech described the details of the amendments to the ordinance.

Mayor Pro Tem Sara Hutson moved to approve the amendment. Council Member Phil McDuffee seconded the motion. Discussion ensued. The motion passed 5-0.

- 15. Discussion and possible action on an ordinance amending the process for assessing late fees and for termination of water and wastewater services

City Administrator Ashley Wayman increase late fees from 2 to 5 percent. City Attorney Charles Zech explained the presentation of water and wastewater in the Code.

Mayor Pro Tem Sara Hutson moved to approve the ordinance as presented. Council Member Phil McDuffee seconded.

Shanthi Jayakumar discussed the Code and asked that the citizens be informed with a letter sent with the utility bill. Mayor Gavin Massingill agreed.

The motion passed 5-0.

- 16. Discussion and possible action in regard to designation of a code compliance officer

Council Member Brook Brown discussed designating a member of the police department as a code compliance officer.

Council Member Brook Brown moved to approved the designation of a code compliance officer. Council Member Phil McDuffee seconded.

Discussion ensued regarding tabling the item for the next meeting in terms of a new Police Chief being appointed.

Sergeant Greg Duarte presented issues with peace officers being code enforcement officers. City Attorney Charles Zech discussed the difference between code enforcement violations and police citations.

Shanthi Jayakumar spoke regarding a past code enforcement officer.

Council Member Brook Brown withdrew the motion.

- 17. Discussion and possible action in regard to residential zoning ordinances including but not limited to building height ordinances and minimum required depth and width of yards

Council Member Brook Brown discussed setbacks in commercial zoning, and yards in residential zoning. Mayor Pro Tem Sara Hutson discussed items that need to be reviewed and addended in terms of the residential zoning ordinances. City Attorney Charles Zech described the process involved with going to the Planning and Zoning Commission. An official of the City would appeal the zoning administrator’s decision to the zoning Board of Adjustment. City Council would give the City Administrator authority to tell the Planning and Zoning Commission to change the Code.

Council Member Brook Brown moved to direct the City Administrator to request that the Planning and Zoning Commission take up two provisions of the residential zoning code (1) the definition of yard in 107-3 and (2) the definition of building height and the height ordinance in the residential portion of the code and the regulation of those provisions. Mayor Pro Tem Sara Hutson seconded. The motion passed 5-0.

Mayor Gavin Massingill stated that there could be a joint meeting between Planning and Zoning and City Council.

Mayor Pro Tem Sara Hutson moved to request that Planning and Zoning begin an assessment of our residential zoning ordinances for recommended adjustments to add an addendum to our Comprehensive Plan. Council Member Brook Brown seconded. The motion passed 5-0.

- 18. Discussion and possible action to review applications and make appointments to the Board of Adjustment

Mayor Gavin Massingill appoints Wendi Hundley to the vacant position on the Board of Adjustment (BOA). Discussion ensued regarding residency and was clarified by City Attorney Charles Zech.

Shanthy Jayakumar spoke regarding residency requirements for BOA members, City Council, and elections.

No action was taken.

Mayor Gavin Massingill brought up item 20 at this time.

Mayor Gavin Massingill called up items 19 and 21 together and convened into Executive session pursuant to section 551.074 of the Texas Local Government Code for personnel matters at 11:42 p.m.

Mayor Gavin Massingill brought the meeting back into order at 12:26 a.m. No action was taken in Executive Session regarding items number 19 and 21.

- 19. Discussion and possible action regarding the process by which to select the Chief of Police

Mayor Gavin Massingill recommended that in next month’s meeting we be prepared to accept the resignation of Chief Brady and have another discussion about moving forward.

- 20. Discussion and possible action on an ordinance adopting a Burn Ban

Council Member Brook Brown addressed concerns and amended the previous ordinance brought from last meeting.

Council Member Brook Brown moved to approve the ordinance adopting a Burn Ban. Council Member Alec Robinson seconded the motion.

If passed, the ordinance would require public posting due to penalties involved.

The motion passed 5-0.

- 21. Discussion and possible action to approve an employment agreement with City Administrator Ashley Wayman

No action was taken in Executive Session. Mayor Pro Tem Sara Hutson moved for approval of the employment agreement with City Administrator Ashley Wayman. Council Member Roxanne McKee seconded the motion. The motion passed 5-0.

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- 22. City Administrator's Report
- 23. Chief of Police Report
- 24. Municipal Court Report

- 25. City Financials for June 2022 - Fiscal Year 2021-2022
- 26. RCDC Financials for June 2022 - Fiscal Year 2021-2022
- 27. City Stats for June 2022
- 28. Contract invoices through June 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
- 29. Crossroads Utility Services Report on Water and Wastewater for June 2022
- 30. City Engineer Report - K. Friese & Associates
- 31. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents
- 32. Texas Gas Service - Notices, Letters, and Documents

ADJOURNMENT OF MEETING

Mayor Gavin Massingill adjourned the meeting at 12:29 a.m. on Thursday, July 21, 2022.

Minutes Adopted on the _____ day of _____, 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary



CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES

Wednesday, August 10, 2022

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on August 10, 2022. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:00 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Alec Robinson, Council Member Phil McDuffee, and Council Member Roxanne McKee.

Also Present: City Administrator Ashley Wayman, City Attorney Charles Zech, Finance Director Abel Campos, City Secretary Desiree Adair, and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

There were no public comments.

BUDGET & TAX RATE

2. Discussion and possible action to set a public hearing on the FY 2022-2023 Budget for September 21, 2022

City Administrator Ashley Wayman explained that this item is to set the public hearing for the FY 2022-2023 budget.

Council Member Roxanne McKee moved to set a public hearing on the FY 2022-2023 Budget for 6:00 p.m. on September 21, 2022. Council Member Brook Brown seconded the motion. The motion carried with 5 in favor and 0 against.

3. Discussion and possible action to set a public hearing on the proposed Ad Valorem Tax Rate for September 21, 2022

City Administrator Ashley Wayman explained that this item is to set the public hearing for the tax rate.

Council Member Roxanne McKee moved to set a public hearing on the proposed Ad Valorem Tax Rate at 6:00 p.m. on September 21, 2022. Council Member Alec Robinson seconded the motion. The motion carried with 5 in favor and 0 against.

4. Discussion and possible action to set a proposed Ad Valorem Tax Rate

City Administrator Ashley Wayman discussed the notice of the no new revenue tax rate and voter approval tax rate. The purpose of this item is to set a proposed tax rate.

Mayor Gavin Massingill discussed the different options for setting the tax rate as well as recommendations from Mayor and staff.

Council Member Roxanne McKee moved to set the proposed Ad Valorem tax rate at the voter approval rate. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

BOND ELECTION PRESENTATION AND WORKSHOP

Mayor Gavin Massingill called up both items 5 and 6 simultaneously at this time.

5. Presentation from the City's Financial Advisor, U.S. Capital Advisors, regarding a possible November Bond Election for (1) potable water infrastructure, (2) drainage infrastructure and/or (3) emergency services and municipal building facilities.

James Gilley, of U.S. Capital Advisors, provided a presentation regarding a potential bond election with financial information including terms, interest rates, tax rates, debt service, and cost to homeowners.

Jerry Kyle, of Orrick, Herrington & Sutcliffe LLP, discussed issuance of bonds, installment timelines, voter authorization, council approval of bonds, refunding of bonds, and general legal information.

City Council asked questions of both presenters.

Mayor Gavin Massingill discussed language for the bond election ordinance and funding options from other agencies.

- 6. Discussion with the City's Bond Counsel, Orrick, Herrington & Sutcliffe LLP, regarding a possible November 2022 Bond Election for (1) potable water infrastructure, (2) drainage infrastructure and/or (3) emergency services and municipal building facilities.

This item was called up simultaneously with item 5.

ADJOURNMENT OF MEETING

Mayor Gavin Massingill adjourned the meeting at 8:19 p.m.

Minutes Adopted on the _____ day of _____, 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

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CITY OF ROLLINGWOOD, TEXAS

ORDINANCE NO. 2022-08-17-09

ORDER CALLING FOR A GENERAL ELECTION OF CITY OFFICERS TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, IN THE CITY OF ROLLINGWOOD, TEXAS, TO ELECT TWO (2) COUNCIL MEMBERS TO THE CITY COUNCIL AND A MAYOR TO SERVE TWO YEAR TERMS; PROVIDING FOR EARLY VOTING LOCATIONS; AND REQUIRING COMPLIANCE WITH APPLICABLE STATE LAW

WHEREAS, Texas Election Code Ann., Section 3.004 (a) directs that the governing body of the City of Rollingwood shall order the general election for City Officers; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

SECTION 1: That there shall be an election held in the City of Rollingwood on Tuesday, November 8, 2022, for the purpose of electing two (2) council members to the City Council and a mayor of the City of Rollingwood, Texas to serve two-year terms.

SECTION 2: That both early voting and Election Day voting by personal appearance will be conducted as designated by the Travis County Elections Division and approved by the Travis County Commissioners Court.

SECTION 3: That early voting by personal appearance will be conducted at Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr., Austin, Texas 78752, between the hours of 7:00 a.m. and 7:00 p.m. beginning Monday, October 24, 2022, and ending on Friday, November 4, 2022. Sunday, October 29, 2022 voting hours between 12:00 p.m. and 6:00 p.m.

SECTION 4: That Notice of the elections ordered herein, be given in the manner prescribed by Texas Election Code Ann., Title 1, Chapter 4, Sections 4.003, 4.004, 4.007 and 4.008, and a record of notice of the election be retained as provided in Texas Election Code Section 4.005.

SECTION 5: That said elections shall be held in accordance with the Election Code of this state and only resident qualified voters of said City shall be eligible to vote at said election.

PASSED AND APPROVED this 17th day of August, 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

ELECTION AGREEMENT BETWEEN TRAVIS COUNTY AND THE CITY OF ROLLINGWOOD

Pursuant to Chapter 31, Subchapter D, Chapter 123, and Chapter 271 of the Texas Election Code and Chapter 791 of the Texas Government Code, Travis County (the “County”) and [the City of Rollingwood](#) (“Participating Entity”) enter into this agreement (this “Agreement”) for the Travis County Clerk, as the County’s election officer (the “Election Officer”), to conduct the Participating Entity’s elections, including runoffs, and for the Participating Entity’s use of the County’s current or future-acquired election equipment for any voting system that the County adopts, as authorized under Title 8 of the Texas Election Code, for all Participating Entity elections. The purpose of this Agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the Participating Entity.

Section 1. GENERAL PROVISIONS

- (A) Except as otherwise provided in this Agreement, the term “election” refers to any Participating Entity election, occurring on any uniform election date prescribed by the Texas Election Code or a primary election date, along with any resulting runoff, if necessary, within all Participating Entity’s territory located in Travis County. If a runoff is necessary, the Participating Entity shall work with the Election Officer to determine a mutually acceptable run-off date. In the event that the Participating Entity and the Election Officer do not agree on a run-off date, the Participating Entity agrees to the run-off date selected by the Election Officer.
- (B) If the Participating Entity determines it is necessary to conduct an election during a time other than that specified in Section 1(A), the Election Officer and a representative designated by the Participating Entity will meet as soon as possible thereafter to determine the feasibility of the Election Officer conducting such an election. If both parties agree that the Election Officer will administer the election, the new election will be based on all other applicable provisions of this Agreement except provisions that are inconsistent and cannot be feasibly applied.
- (C) Except as otherwise provided in this Agreement:
 - (1) The term “Election Officer” refers to the Travis County Clerk;
 - (2) The term “precinct” means all precincts in the territory of the Participating Entity located within Travis County.
 - (3) The term “election services” refers to services used to perform or supervise any or all of the duties and functions that the Election Officer determines necessary for the conduct of an election.
 - (4) The term “cost for election services” includes the costs for personnel, supplies, materials, or services needed for providing these services as

permitted by the Texas Election Code but does not refer to costs relating to the use of the voting equipment.

- (D) Except as otherwise provided in this Agreement, the cost for “use of voting equipment” for a particular election is the amount the County will charge the Participating Entity for use of the County’s voting equipment in use at the time of that election.
- (E) The Participating Entity agrees to commit the funds necessary to pay for all election-related expenses for Participating Entity elections in accordance with this Agreement.
- (F) The Election Officer has the right to enter into agreements with other entities at any time, including during the dates listed in Section 1(A).
- (G) As a condition for providing election services and equipment usage, the Election Officer may require authorities of political subdivisions holding elections on the same day in all or part of the same territory to enter into a joint election agreement as authorized in Chapter 271 of the Texas Election Code, and the Participating Entity agrees to enter into any joint election agreement required by the County.

SECTION 2. PARTICIPATING ENTITY’S USE OF VOTING EQUIPMENT; DUTIES OF THE ELECTION OFFICER AND OF THE PARTICIPATING ENTITY

The County shall make available to the Participating Entity the County’s current voting system and any future-acquired voting system as authorized under Title 8 of the Texas Election Code, subject to restrictions and conditions imposed by the Election Officer to ensure availability of the equipment for County-ordered elections, primary elections, special elections, and subsequent runoff elections, if applicable. The Election Officer may also impose restrictions and conditions to protect the equipment from misuse or damage.

SECTION 3. APPOINTMENT OF ELECTION OFFICER

- (A) The Travis County Election Officer (“Election Officer”), upon approval of this Agreement by the Participating Entity’s governing body, is appointed to serve as the Participating Entity’s Election Officer and Early Voting Clerk to conduct the Participating Entity’s elections described in Section 1.
- (B) As the Participating Entity’s Election Officer and Early Voting Clerk, the Election Officer shall coordinate, supervise, and conduct all aspects of administering voting in Participating Entity elections in compliance with all applicable laws, subject to Section 3(C) below.
- (C) The Participating Entity shall continue to perform those election duties listed in (1) through (7) below and any other election duties, such as receipt of candidate applications, that are not allowed to be delegated to another governmental entity:

- (1) Preparing, adopting, and publishing all required election orders, resolutions, notices, and other documents, including bilingual materials, evidencing action by the governing authority of the Participating Entity necessary to the conduct of an election, except that:
 - a. The Election Officer does not provide newspaper notices on behalf of the Participating Entity with respect to a specific election.
 - b. With respect to each debt obligation election the Election Officer conducts for the Participating Entity pursuant to this Agreement:
 - i. The Election Officer, after receiving from the Participating Entity a copy of the debt obligation election order, shall post the notice required by and in accordance with Texas Election Code Section 4.003(f)(1) on election day and during early voting by personal appearance, in a prominent location at each polling place;
 - ii. The Election Officer shall provide written confirmation to the Participating Entity that the debt obligation election order was posted in accordance with Texas Election Code Section 4.003(f)(1); and
 - iii. The Participating Entity shall pay any applicable expenses incurred by the Election Officer that directly relates to the posting required by Texas Election Code Section 4.003(f)(1).
 - (2) Preparing the text for the Participating Entity's official ballot in English and Spanish and any other languages as required by law;
 - (3) Providing the Election Officer with a list of candidates or propositions showing the order and the exact manner in which the candidates' names and the propositions are to appear on the official ballot;
 - (4) Conducting the official canvass of a Participating Entity election;
 - (5) Administering the Participating Entity's duties under state and local campaign finance laws;
 - (6) Filing the Participating Entity's annual voting system report to the Secretary of State as required under Texas Election Code Chapter 123.
- (D) The Participating Entity shall also be responsible for proofing and attesting to the accuracy of all ballot language, including any required language translations, and format information programmed by the County. This includes any information programmed for use with the audio or tactile button features of the equipment. The Participating Entity may also monitor and review all logic and accuracy testing and mandatory tabulations. The Participating Entity will complete its duties within timeframes as prescribed by the County. If the Participating Entity finds any discrepancies or concerns, it will immediately report them to the Election Officer

and work with her to resolve any issues so that final approval can be reached. The Participating Entity shall be responsible for any and all actual costs associated with correcting the ballot and ballot programming if the error is discovered after the Participating Entity has signed off on its final proof containing the error.

- (E) **The City Secretary** will assist the County whenever possible when the conduct of the election requires assistance from Participating Entity departments and staff. **The City Secretary** will serve as the Regular Early Voting Clerk for the Participating Entity to receive requests for applications for early voting ballots and forward these applications to the Joint Early Voting Clerk. **The City Secretary** will serve as the Custodian of Records for the Participating Entity to complete those tasks in the Texas Election Code that the Election Officer will not perform.

SECTION 4. ELECTION WORKERS AND POLLING PLACES

- (A) For presentation to the governing body of the Participating Entity, the County shall provide a list containing the locations, times, and dates of early voting polling places suitable for consideration and adoption by the governing body in accordance with Texas Election Code Chapter 85. The Election Officer will designate and confirm all Election Day polling place locations.
- (B) The Election Officer will assume the responsibility for recruiting election personnel; however, if by the 5th day before the Election, the Election Officer reports vacancies in positions for election judges, alternate judges, election day clerks, early voting ballot board, receiving substation clerks, or any other key election personnel, the Participating Entity shall provide emergency personnel in these positions.
- (C) The Election Officer shall notify each of the election judges and alternates of their appointment and the eligibility requirements that pertain to them and to the selection of Election Day clerks. Included in this notification will be the number of clerks that each precinct should have in addition to the election judge and alternate judge. The election judges and/or the alternates are responsible for recruiting and supervising their clerks.
- (D) All election workers must agree to attend training sessions as determined by the Election Officer. Costs for these training sessions and compensation for attendees will be included as part of the election services costs.
- (E) During any election and any subsequent runoff election that involve entities in addition to the Participating Entity, the Election Officer will work with all parties to find a plan that can be agreed upon regarding the designation of polling places. If agreement cannot be reached, the Election Officer will resolve the differences. **In all cases, the Election Officer has sole discretion to determine whether polling place changes are necessary.**

SECTION 5. PAYMENTS FOR ELECTION SERVICES

- (A) Costs and payments for the use of voting equipment are addressed separately in Section 6 of this Agreement.
- (B) Requests for Election Services. For each election the Participating Entity desires the Election Officer to conduct, the Participating Entity must submit a written request to the Election Officer that describes the general nature of the election and specifies the date of the election.
- (C) Cancellations. On or before 11:59 p.m. on the 68th day before an election for which the Participating Entity has requested election services, the Participating Entity shall notify the Election Officer as to whether the Participating Entity anticipates the cancellation of its election, and on or before 11:59 p.m. on the 60th day before the election the Participating Entity shall notify the Election Officer as to whether the Participating Entity will cancel that election. If the Election Officer receives written notice from the Participating Entity on or before 11:59 p.m. of the 60th day before an election that the Participating Entity's election will be cancelled, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75 in accordance with Sections 2.051 - 2.053 of the Texas Election Code.
- (D) Notice, Cost Estimate, Initial Invoicing, and Initial Payment.
- (1) Notwithstanding the provisions in Section 9(B), the County and the Participating Entity agree that notice under Section 5 can be provided via e-mail. The following e-mail address will be used for e-mail communications to or from the County pursuant to Section 5: elections@traviscountytexas.gov, with a copy to ElectionEntities@traviscountytexas.gov. The Participating Entity has designated the City Secretary as the Participating Entity's representative for sending and receiving e-mail communications under Section 5, and the Participating Entity designates the following e-mail address as the Participating Entity's email address for sending and receiving e-mail communications pursuant to Section 5: dadair@rollingwoodtexas.gov.
- (2) Initial Cost Estimate. On or before the 60th day before an election for which the Participating Entity has requested election services, the Election Officer will mail and/or email to the Participating Entity a cost estimate for conducting the election. The cost estimate will include an administrative fee that is equal to 10% of the total estimated cost of conducting the Participating Entity's election, excluding the costs of voting equipment. In the event of a joint election, the cost estimate will reflect that election costs will be divided on a pro rata basis among all entities involved in the election in the manner set

forth in this Section 5. The proportional cost for the Election Officer to conduct each participating entity’s election will be calculated by dividing the number of registered voters in the territorial jurisdiction of each participating entity by the total number of registered voters for all of the participating entities involved in the joint election and multiplying that quotient by the total cost of the election. The product of these numbers is the pro rata cost share for each participating entity. The Participating Entity acknowledges and understands that if any other participating entity listed in the cost estimate cancels its election, each remaining participating entity’s pro rata cost (including the Participating Entity’s pro rata cost share) will result in a proportionate cost increase.

- (3) Initial Invoice and Initial Payment. Along with the initial cost estimate, the Election Officer will also include an initial invoice for the Participating Entity to pay 75% of the initial cost estimate. The Participating Entity must pay the County the amount specified in each invoice no later than 30 days after the Participating Entity’s receipt of the invoice.
- (4) Runoff Elections. For each runoff election the Participating Entity has requested that the Election Officer conduct, the Participating Entity must make a payment equal to 75% of the projected costs for the runoff election no later than three business days after receiving that cost estimate from the Election Officer. The projected share of election costs will include an administrative fee that is equal to 10% of the total estimated cost of conducting the Participating Entity’s runoff election, excluding the costs of voting equipment.
- (5) Each party may change its respective email addresses for e-mail communications under this Section 5, without the need to amend this Agreement, by sending notice to the other party in accordance with Section 9(B).
- (F) Final Accounting and Final Invoice. The County will send the Participating Entity a final invoice of election expenses not later than 90 days after an election unless the Election Officer notifies the Participating Entity during that 90-day period following the election that the Election Officer requires additional time to send a final invoice to the Participating Entity. The final invoice will include a listing of additional costs incurred at the Participating Entity’s behalf and specify the total payment due from the Participating Entity for any unpaid portion of the Participating Entity’s costs.
 - (1) Within 30 days after receipt of an election cost invoice setting forth the Election Officer’s actual contract expenses and charges incurred in the conduct of the election, the Participating Entity shall pay the Election Officer the balance due on each final invoice no later than 30 days after the Participating Entity’s receipt of that invoice.

(2) A refund may be due from the County to the Participating Entity if the final costs are lower than the amount already paid by the Participating Entity or if, at the end of the calendar year, the County Auditor’s Office makes adjustments to the election workers’ payroll and the amount already paid by the Participating Entity for election worker payroll costs exceeds the payroll amounts calculated by the County Auditor’s Office.

(G) The Participating Entity shall promptly review an election invoice and any supporting documentation when received from the County. The Participating Entity may audit, during the County’s normal business hours, relevant County election or accounting records upon reasonable notice to the County. The Participating Entity shall pay the entire final invoice or the undisputed portion of the final invoice not later than the 30th day after receiving the invoice. Failure by the Participating Entity to timely pay an invoice in full may impact the Election Officer’s participation in future elections with the Participating Entity.

SECTION 6. PAYMENTS FOR USE OF VOTING EQUIPMENT

(A) The Election Officer shall conduct elections using a voting system certified by the Secretary of State in accordance with the Texas Election Code and that has been approved for use by the Travis County Commissioners Court unless otherwise agreed upon by the Participating Entity, the Travis County Clerk, and the Travis County Commissioners Court.

(B) The Participating Entity shall make payments to Travis County as consideration for the use of the County’s voting equipment.

(1) For each election the Election Officer conducts for the Participating Entity after January 1, 2022, through January 1, 2023, the Participating Entity shall pay two percent of the cost of the electronic voting system equipment installed at a polling place and two percent for each unit of other electronic equipment used by the Travis County Clerk’s Office to conduct the election or provide election services.

(2) In this Agreement “other electronic equipment” includes ballot marking devices, ballot scanners, ballot printers, ballot tabulators, electronic pollbooks, and ballot programming software.

(C) Payment by the Participating Entity to the County for voting equipment is due no later than 30 days after the Participating Entity’s receipt of an invoice from the County.

(D) If the County acquires additional equipment, different voting equipment, or upgrades to existing equipment during the term of this Agreement, the charge for the use of the equipment may be renegotiated.

SECTION 7. ADDITIONAL EARLY VOTING LOCATIONS

- (A) All of the Participating Entity's voters within Travis County will have access to all of the Travis County Early Voting sites in each election at no additional cost.
- (B) If the Participating Entity desires to have one or more early voting sites that are in addition to those sites the Election Officer has already selected for a specific election, the Participating Entity must submit the request to the Election Officer no later than 60 days before the election, and the Election Officer will thereafter provide a written estimate to the Participating Entity that sets forth the estimated cost for providing the additional early voting location(s) and the deadline by which the cost estimate must be paid. If, after receiving the cost estimate, the Participating Entity desires to move forward with having the additional early voting location(s), the Participating Entity will notify the Election Officer and include payment of the cost estimate with the Participating Entity's notice to the Election Officer no later than the deadline specified in the Election Officer's cost estimate. *Pursuant to Texas Election Code Section 85.064(b) and notwithstanding any provision to the contrary, the Election Officer has sole discretion to determine whether to provide any additional early voting sites requested by the Participating Entity.*

SECTION 8. COMMUNICATIONS

- (A) The Participating Entity and the Election Officer shall each designate a member of their staff to serve as the primary contact for the respective offices under this Agreement and provide the name and contact information for that individual to the other party. Each party may change their designated staff members by sending notice to the other party without the further need to amend this Agreement.
- (B) Throughout the term of this Agreement, the Participating Entity and the County will engage in ongoing communications on issues related to Participating Entity elections, the use of County's voting equipment, and the delivery of services under this Agreement and, when necessary, the County Clerk, Elections Division staff members, and other election workers shall meet with the Participating Entity to discuss and resolve any problems which might arise under this Agreement.
- (C) The Election Officer shall be the main point of media contact for election information related to election administration. The Participating Entity shall designate a contact to be the main point of contact for matters related to the content of the Participating Entity's ballot or candidates.

SECTION 9. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Participating Entity agrees that any recount shall take place at the offices of the

Elections Officer, and that the Elections Officer shall serve as Recount Supervisor and Participating Entity’s official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

SECTION 10. MISCELLANEOUS PROVISIONS

(A) Amendment/Modification

Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing and duly executed by the parties hereto. No official, representative, agent, or employee of the County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Travis County, Texas. No official, representative, agent, or employee of the Participating Entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the Participating Entity. Rebecca Guerrero, Travis County Clerk (or her successor), may propose necessary amendments or modifications to this Agreement in writing in order to conduct a joint election smoothly and efficiently, except that any such proposals must be approved by the Commissioners Court of the County and the governing body of the Participating Entity.

(B) Notice

Unless otherwise provided herein, any notice to be given hereunder by any party to the other shall be in writing and may be affected by personal delivery, by certified mail, or by common carrier. Notice to a party shall be addressed as follows:

City of Rollingwood
City Secretary
403 Nixon Drive
Rollingwood, TX 78746

TRAVIS COUNTY
Honorable Rebecca Guerrero, Travis County Clerk (or her successor)
1000 Guadalupe Street, Room 222
Austin, Texas 78701

Cc: Honorable Delia Garza, Travis County Attorney (or her successor)
314 West 11th Street, 5th Floor
Austin, Texas 78701

Notice by hand-delivery is deemed effective immediately, notice by certified mail is deemed effective three days after deposit with a U.S. Postal Office or in a U.S. Mail Box, and notice by a common carrier, is deemed effective upon receipt. Each

party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section. When notices by e-mail are permitted by this Agreement, (1) the notice is deemed effective upon the day it is sent if the e-mail is received before 5:00 p.m. on a business day; (2) the notice is deemed effective on the first business day after the e-mail was received if the email was received after 5:00 p.m. on a business day or anytime on a Saturday or Sunday. In this Agreement, "business day" means any weekday that is not a holiday designated by the Travis County Commissioners Court.

(C) Force Majeure

In the event that the performance by the County of any of its obligations or undertakings hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party hereto or in privity thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(D) Venue and Choice of Law

The Participating Entity agrees that venue for any dispute arising under this Agreement will lie in the appropriate courts of Austin, Travis County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.

(E) Entire Agreement

This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and also supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force or effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

(F) Severability

If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement. Parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

(G) Breach

In the event that Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law.

(H) Payments from Current Revenues

Payments made by the Participating Entity in meeting its obligations under this Agreement shall be made from current revenue funds available to the governing body of the Participating Entity. Payments made by the County in meeting its obligations under this Agreement shall be made from current budget or revenue available to the County.

(I) Other Instruments

The County and the Participating Entity agree that they will execute other and further instruments, or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.

(J) Third Party Beneficiaries

Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.

(K) Joint Election Agreements

The County and the Participating Entity expressly understand and acknowledge that each may enter into other joint election agreements with other jurisdictions, to be held on Election Day and at common polling places covered by this Agreement.

When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.053 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

(L) Addresses for Payments

Payments made to the County or the Participating Entity under this Agreement shall be addressed to following respective addresses:

Travis County Clerk – Elections Division
P.O. Box 149325
Austin, Texas 78714

City of Rollingwood
City Secretary
403 Nixon Drive
Rollingwood, TX 78746

(M) This Agreement is effective upon execution by both parties and remains in effect until either party terminates this agreement for any reason upon providing 60 days written notice to the other party.

(N) All times referenced in this Agreement are to Central Time, and in all instances, the time-stamp clock used by the Travis County Clerk’s Office at 5501 Airport Boulevard in Austin, Texas is the official clock for determining the correct time.

(O) The individuals below have been authorized to sign this Agreement.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement in multiple copies, each of equal dignity, and this Agreement takes effect on the date it is fully executed by the Participation Entity, the Travis County Judge (on behalf of the Travis County Commissioners Court), and the Travis County Clerk.

[Signatures on following page]

CITY OF ROLLINGWOOD

BY: _____
Gavin Massingill
Mayor

DATE: _____

TRAVIS COUNTY

BY: _____
Andy Brown (or his successor)
County Judge

DATE: _____

BY: _____
Rebecca Guerrero (or her successor)
County Clerk

DATE: _____

JOINT ELECTION AGREEMENT FOR November 8, 2022 ELECTIONS

Recitals

1. Travis County (the “County”) will be conducting general and special elections for the participating entities (each, a “Participating Entity,” and together, the “Participating Entities”) listed in Exhibit A, which is attached to and incorporated into this agreement, on November 8, 2022. The Participating Entities require elections to be held on November 8, 2022, in those portions of Travis County as shown on the maps and metes and bounds descriptions in Exhibit B, also attached to and incorporated into this agreement.
2. Under Texas Election Code Section 271.002, political subdivisions of the State of Texas are authorized to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory
3. Texas Government Code Chapter 791 authorizes local governments to contract with one another and with state agencies for various governmental functions, including those in which the contracting parties are mutually interested.
4. It would benefit the County, the Participating Entities, and their respective citizens and voters to hold the elections jointly in the election precincts that common polling places can serve.

Pursuant to Texas Election Code Sections 271.002 and 271.003 and Texas Government Code Chapter 791, this Joint Election Agreement is entered into by and between Travis County, a political subdivision of the State of Texas acting by and through the Travis County Commissioners Court, and the Participating Entities, each acting by and through their respective governing bodies.

I. Scope of Joint Election Agreement

This agreement covers the November 8, 2022 Joint General and Special Elections for the parties to this agreement to be held on November 8, 2022. The County and the Participating Entities will hold these elections on November 8, 2022 (“Election Day”) jointly for the voters in those portions of Travis County identified on the maps and descriptions in Exhibit B.

II. Election Officer

The Participating Entities hereby appoint the Travis County Clerk, the election officer for Travis County, as the election officer to perform or supervise the County’s duties and responsibilities involved in conducting the joint election covered by this agreement.

III. Early Voting

Each of the Participating Entities agrees to conduct its early voting jointly. Each of the Participating Entities appoints the Travis County Clerk, the early voting clerk for Travis County,

as the early voting clerk for the joint election. Early voting for the Participating Entities will be conducted at the dates, times, and locations to be mutually agreed upon by the election officer and authorized and ordered by the governing body of each Participating Entity.

A. County Responsibilities [continue]

1. The County will provide to the governing body of each Participating Entity a list of places, times, and dates of early voting suitable for consideration and adoption by the governing body, under Texas Election Code chapter 85.

2. The Travis County Clerk, as the early voting clerk, will be responsible for conducting early voting by mail and by personal appearance for all Travis County voters voting in the joint election. The Travis County Clerk will receive from each Participating Entity’s regular early voting clerk applications for early voting ballots to be voted by mail, under Texas Election Code Title 7. The Travis County Clerk will send early voting ballots by mail and receive early voting ballots for early voting by mail. And the Travis County Clerk may appoint such deputy early voting clerks as necessary to assist the Travis County Clerk with voting to take place at the early voting locations.

3. The County will determine the number of election workers to hire to conduct early voting in the joint election. The Travis County Clerk will arrange or contract for training for all election workers and will assign all election workers employed for early voting in the joint election. The training of these election workers is mandatory; these individuals will be compensated for their time in training. The County will provide a training facility for election schools to train election workers employed in conducting early voting, including early voting by personal appearance at main and temporary branch early voting polling places, early voting by mail, and other aspects of the early voting program for the joint election. The County will name early voting deputies and clerks employed to conduct early voting.

4. The County will provide and deliver all supplies and equipment necessary to conduct early voting for the joint election, including ballots, election forms, any necessary ramps, utility hook-ups, signs, registration lists and ballot boxes, to early voting polling places. The County will designate and confirm all early voting polling place locations.

5. The County will be responsible for preparing and transporting the electronic voting equipment necessary to conduct early voting. The County will perform all tests of voting equipment as required, including posting notice of equipment testing.

6. Under Election Code sections 66.058 and 271.010, the Participating Entities appoint the Travis County Clerk as the joint custodian of records for the sole purpose of preserving all voted ballots securely in a locked room in the locked ballot boxes for the preservation period that the Election Code requires.

7. The County will receive ballot language in both English and Spanish from each Participating Entity and format the ballots as needed to include these languages. The County will provide each Participating Entity with a final proof of ballot language for approval before printing the ballots. Upon final proof approval, ballots will be printed in an expedited timeframe so as to

allow ballot allocations for the Early Voting by Personal Appearance Program, and the ballot mail outs for the Early Voting by Mail Program.

8. A single joint voter sign-in process consisting of a common list of registered voters, and common signature rosters will be used for early voting. A single, combined ballot and single ballot box will be used. The County will use an electronic voting system, as defined and described in Texas Election Code Title 8, and agrees to use ballots that are compatible with such equipment.

9. The County will be responsible for conducting the Early Voting Ballot Board. The County will designate a person to serve as the presiding judge for the Early Voting Ballot Board and will provide that information to the governing body of each Participating Entity for entry of an order by that authority appointing this official. The presiding judge for the Early Voting Ballot Board is eligible to serve in this capacity. The presiding judge for the Early Voting Ballot Board will appoint two or more election clerks, and the judge and clerks will compose the Early Voting Ballot Board and will count and return early voting ballots, and perform other duties the Election Code requires of it.

B. Participating Entities’ Responsibilities

1. Each Participating Entity will appoint a qualified person to serve as the regular early voting clerk for the Participating Entity. The regular early voting clerk for each respective Participating Entity will receive requests for applications for early voting ballots to be voted by mail and will forward in a timely manner, as prescribed by law, any and all applications for early voting ballots to be voted by mail, received in the Entity’s office, to the Travis County Clerk.

2. Each Participating Entity will appoint a qualified person to act as custodian of records for the Participating Entity to perform the duties imposed by the Election Code on the custodian of records for its respective entity.

3. Each Participating Entity will provide ballot language for the respective portion of the official ballot to the County in both English and Spanish. The Participating Entity must make any additions, modifications, deletions, or other changes to such ballot contents or language before the Participating Entity’s final proof approval. The County will provide the Participating Entity with a final proof of ballot language, as it is to appear on the ballot, for final proof approval. Upon final proof approval, the ballot will be programmed for the voting equipment in an expedited timeframe so as to allow ballot allocations for the Early Voting by Personal Appearance Program, and the printed ballot mail outs for the Early Voting by Mail Program.

IV. Election Day

A. County Responsibilities

1. The County will designate and confirm all Election Day polling place locations for the joint election and will forward such information to the Participating Entities in a timely fashion to allow the governing body of the respective Participating Entities to enter orders designating such polling places.

2. The County will designate the presiding election judge and the alternate presiding election judge to administer the election in the precinct in which a common polling place is to be used and will forward such information to the Participating Entities to allow the governing bodies of the respective Participating Entities to enter appropriate orders designating such officials before the election. The presiding election judge and alternate presiding election judge must be qualified voters of the Travis County. The presiding election judge for the location in which a common polling place is used may appoint election clerks as necessary to assist the judge in conducting the election at the precinct polling place. The alternate presiding election judge may be appointed as a clerk. The alternate presiding election judge may serve as the presiding election judge for the precinct in the presiding election judge's absence. Election judges and clerks will be compensated at the rate established by the County. The Texas Election Code and other applicable laws will determine compensable hours.
3. One set of election officials will preside over the election in the precinct using a common polling place. There will be a single joint voter sign-in process consisting of a common list of registered voters and common signature rosters in the precinct using a common polling place. A single, combined ballot and single ballot box will be used. The officer designated by law to be the custodian of the voted ballots for the County will be custodian of all materials used in common in the precinct using a common polling place. The County will use an electronic voting system, as defined and described by Texas Election Code Title 8, and agrees to use ballots that are compatible with such equipment.
4. The County will arrange for training and will provide the instructors, manuals and other training materials deemed necessary for training all judges and clerks. Training for election judges and alternate judges is mandatory, and these individuals will be compensated for their time in training.
5. The County will arrange for election-day voter registration precinct lists for the joint election. The County will determine the amount of election supplies needed for Election Day voting.
6. The County, by and through the County Clerk's Elections Division, and Administrative Operations, will be responsible for preparing and transporting voting equipment and election-day supplies for use on Election Day.
7. The County, by and through the County Voter Registrar, will provide the list of registered voters as needed in the overlapping jurisdictions identified in the attached exhibits, with designation of registered voters in each Participating Entity, for use at the joint election day polling place on Election Day.
8. The common polling place is designated as the polling place that the County uses. At the common polling place, a single ballot box will be used for depositing all ballots cast in the joint election. At this polling place, one voter registration list and one combination poll list and signature roster form will be kept for the joint election. The final returns for each Participating Entity and the County will be canvassed separately by each respective Participating Entity. The Travis County Clerk will maintain a return center on Election Day for the purpose of receiving

returns from the County. The Travis County Clerk will provide unofficial election results to the qualified individual appointed by each Participating Entity.

9. On Election Day, the Travis County Clerk or the clerk’s Elections Division will field all questions from election judges.

10. The County will make available translators capable of speaking English and Spanish to assist Spanish-speaking voters in understanding and participating in the election process in the territory covered by this agreement.

B. Participating Entities’ Responsibilities

1. Before Election Day, each Participating Entity will answer questions from the public with respect to the Participating Entity’s election during regular office hours of 8:00 a.m. – 5:00 p.m.

2. The custodian of records for each Participating Entity will receive returns from the Travis County Clerk on Election Day.

V. Election Night

A. County Responsibilities

1. The County will be responsible for all activities on election night, including setting up a central counting station, coordinating and supervising the results tabulation, coordinating and supervising the physical layout of the support stations that are the joint election’s receiving substations, and coordinating and managing election media coverage.

2. The County is responsible for transporting voted ballot boxes to the central counting station.

3. The County will appoint the presiding judge and alternate presiding judge of the central counting station to maintain order at the central counting station, to administer oaths as necessary, to receive sealed ballot boxes, and to perform such other duties that the Texas Election Code requires, and will forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials before the election. The presiding judge of the central counting station may appoint clerks to serve at the central counting station. In addition, the County will appoint a tabulation supervisor to be in charge of operating the automatic tabulating equipment at the central counting station; an individual to serve as central counting station manager; and an assistant counting station manager to be in charge of administering the central counting station and generally supervising the personnel working at the central counting station. The County will forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials before the election.

4. The County will provide the Participating Entities with reasonable space in a public area adjacent to the central counting station at which each Participating Entity may have representatives or other interested persons present during the counting process.

B. Participating Entities’ Responsibilities

1. Other than receiving returns from the Travis County Clerk, the Participating Entities have no role or responsibility on the night of the election.

VI. County Resources

A. The County will provide the Elections Division permanent staff and offices to administer the joint election, under the Travis County Clerk’s direction.

B. For early voting, the County will provide a locked and secure area in which voted ballot boxes will be stored until the Early Voting Ballot Board convenes. The County, by and through Administrative Operations, will be responsible for transporting the ballot boxes to the central counting station for the Early Voting Ballot Board.

C. The County will be responsible for providing and maintaining voting equipment and testing any voting equipment as required by the Texas Election Code.

D. The County will process the payroll for all temporary staff hired to conduct the joint election. The payroll processing includes statutory reporting and providing W-2 forms where applicable.

E. The County will conduct early voting as indicated in this agreement.

VII. Joint Election Costs; Payment

A. Concurrently with its submittal of an executed copy of this agreement, each Participating Entity must also submit payment via check or ACH, in the amount equal to the deposit identified for that Participating Entity in the Cost Estimate attached as Exhibit C, which is also incorporated into this agreement. **The County is under no obligation to conduct a Participating Entity’s elections until the County receives that Participating Entity’s payment of Cost Estimate.** All checks must be made payable to Travis County. This deposit represents approximately 75% of the costs of the Participating Entity’s share of the estimated election costs. The County will submit an invoice to each Participating Entity for the balance of the Participating Entity’s actual joint election expenses upon the election’s completion. Joint-election expenses include expenses for facilities, personnel, supplies, and training that the County actually incurs for establishing and operating all early voting and election-day activities at the polling place in the joint election territory as well as activities related to tabulating votes, all as reflected on the Cost Estimate. Each Participating Entity will pay the total amount of its invoice within thirty (30) days of receiving it.

B. In the event of a recount, the expense of the recount will be borne by the Participating Entity involved in the recount on a pro-rata basis.

C. In the event a Participating Entity cancels its respective election because of unopposed candidates under Texas Election Code Title 1, the Participating Entity will be responsible for its

respective share of election expenses incurred through the date that the election is canceled as allocated to the cancelling entity based on the formula in the Cost Estimate, adjusted for the actual expenses incurred by the County through the date of the cancellation. When the Participating Entity cancels its election, the County will recalculate the allocation percentages among the remaining Participating Entities according to the formula used in the Cost Estimate.

D. In the event there are any expenses associated with processing a ballot arising from a write-in candidate, the Participating Entity that received the declaration will bear the expenses.

E. A Participating Entity that establishes an early voting polling place, other than one that was mutually agreed upon by all Participating Entities, will bear the expense of doing so. The Cost Estimate for each individual Participating Entity will include additional polling locations for each Participating Entity, as set forth in Exhibit C.

VIII. General Provisions

A. Legal Notices

Each of the Participating Entities will be individually responsible for preparing the election orders, resolutions, notices, and other pertinent documents for adoption or execution by its own respective governing board and for all related expenses. The Travis County Clerk will provide each Participating Entity information on changes affecting the Participating Entity’s election, such as polling place changes and changes in voting equipment, when such changes are confirmed, verified, or otherwise become known to the clerk’s office. Each of the Participating Entities will be individually responsible for posting or publishing election notices and for all related expenses. Each of the Participating Entities further will be individually responsible for election expenses incurred in relation to any polling place that is not a common polling place as designated in this agreement.

B. Communication

Throughout this agreement’s term, the Travis County Clerk or the clerk’s employee will meet as necessary with the designated representative of each Participating Entity to discuss and resolve any problems that might arise regarding the joint election.

C. Custodian

The Travis County Clerk will serve as the custodian of the keys to the ballot boxes for voted ballots in the joint election.

D. Effective Date

This agreement takes effect upon its complete execution by all Participating Entities and the County. The obligation of each Participating Entity to the County under this agreement will not end until that Participating Entity pays the County its share of the joint election costs.

IX. Miscellaneous Provisions

A. Amendment/Modification of Exhibits A, B, and C

1. The Participating Entities acknowledge and agree that Exhibits A, B, and C may be amended to add or remove entities wishing to participate or cease participating in the agreement. The Participating Entities agree to future amendments of Exhibits A, B, and C and authorize the County to enter into such amendments without the Participating Entities’ having to sign the future amendments. The County agrees to notify all Participating Entities of any amendments to Exhibits A, B, and C.

2. Except as otherwise provided, this Agreement may not be amended in any respect whatsoever except by a further agreement in writing, duly executed by the parties to this agreement. No official, representative, agent, or employee of the County has any authority to modify this Agreement except by express authorization from the Travis County Commissioners Court. No official, representative, agent, or employee of any Participating Entity has any authority to modify this agreement except by express authorization from the governing body of the respective Participating Entity. The Travis County Clerk may propose necessary amendments to this agreement in writing in order to conduct the joint election smoothly and efficiently, except that any such proposed amendment must be approved by the Travis County Commissioners Court and the governing body of each respective Participating Entity before the amendment will be effective.

B. Notice

Any notice to be given in this agreement, by any party to the other, must be in writing and delivered personally or by certified mail, return receipt requested, to the proper party at the addresses listed in Exhibit A.

Each party may change the address for notice to it by giving notice of the change under this section’s terms.

C. Force Majeure

In the event that the County cannot perform any of its obligations in this agreement or is interrupted or delayed by any occurrence not occasioned by its own conduct, whether it be an act of God, the result of war, riot, civil commotion, sovereign conduct, or like reason, then the County will be excused from performing for such period of time as is reasonably necessary after such occurrence to remedy its effects.

D. Venue and Choice of Law

The Participating Entities agree that venue for any dispute arising under this agreement will lie in the appropriate courts of Austin, Travis County, Texas. This agreement is governed by and is to be construed under the laws of Texas and the United States of America.

E. Entire Agreement

This agreement contains the parties’ entire agreement relating to the rights granted and the obligations assumed in it, and it supersedes all prior agreements, including prior election services contracts relating to each Participating Entity’s November 8, 2022 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this agreement are of no force or effect. Any oral representations or modifications concerning this agreement have no force or effect, except a subsequent amendment in writing as this agreement provides.

F. Severability

If any provision of this agreement is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability will not affect the agreement’s remaining provisions; and its parties will perform their obligations under the agreement’s surviving terms and provisions.

G. Breach

In the event that any Participating Entity or the County breaches any of its obligations under this agreement, the non-breaching party will be entitled to pursue any and all rights and remedies allowed by law.

H. Payments from Current Revenues

Payments made by the Participating Entities in meeting their obligations under this agreement will be made from current revenue funds available to the governing body of the respective Participating Entity. Payments made by the County in meeting its obligations under this agreement will be made from current revenue funds available to the County.

I. Other Instruments

The Participating Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out this agreement’s purposes.

J. Third-Party Beneficiaries

Except as otherwise provided in this agreement, nothing in this agreement, expressed or implied, is intended to confer upon any person, other than the parties to it, any of its benefits, rights or remedies.

K. Other Joint Election Agreements

The County and the Participating Entities expressly understand and acknowledge that each may enter into other joint election agreements with other political subdivisions, to be held on Election Day and at common polling places covered by this agreement, and that the addition of other political subdivisions as parties to this agreement will require amending Exhibits A, B, and C.

L. Mediation

When mediation is acceptable to both parties in resolving a dispute arising under this agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Texas Civil Practice and Remedies Code section 154.023. Unless both parties are satisfied with the mediation’s result, the mediation will not constitute a final and binding resolution to the dispute. All communications within the scope of the mediation will remain confidential as described in section 154.073, unless both parties agree, in writing, to waive the confidentiality. Despite this, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act. Notwithstanding any provision to the contrary, nothing in this Agreement requires the County or a Participating Entity to waive any applicable exceptions to disclosure under the Texas Public Information Act.


M. Counterparts

This Agreement may be executed in multiple counterparts, all of which will be deemed originals and with the same effect as if all parties to it had signed the same document. Signatures transmitted electronically by e-mail in a “PDF” format or by DocuSign or similar e-signature service shall have the same force and effect as original signatures All of such counterparts will be construed together and will constitute one and the same agreement.

TRAVIS COUNTY

BY: _____
 Andy Brown
 County Judge

Date: _____

BY: 
 Rebecca Guerrero
 County Clerk

SIGNATURE PAGE

Name of Participating Entity	City of Rollingwood
Address	403 Nixon Drive
	Rollingwood, TX 78746
Name of Authorized Signatory	Mayor Gavin Massingill
Signature	_____
Date signed	08-17-2022
E-mail address	gmassingill@rollingwoodtx.gov

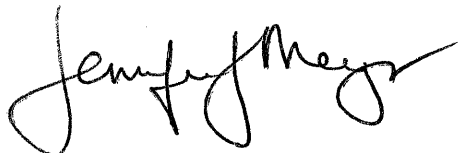
4831 Rollingwood Dr.
Rollingwood, TX 78746
(512) 626-7212
collies@meyerzone.net

July 18, 2022

Dear Rollingwood Park Commission members,

I regret to inform you that I must resign from my position as Park Commissioner effective August 15, 2022 due to an upcoming move out of state. I have enjoyed serving the Rollingwood community and hope that you will be able to replace me without much difficulty. Please continue to care for our lovely park, which is a jewel in our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Meyer". The signature is written in a cursive, flowing style.

Jennifer Meyer



June 21, 2022

Honorable Mayor Gavin Massingill, Distinguished Members of the Rollingwood City Council and City Administrator Ashley Wayman,

I have been selected to serve as the next Chief of Police for the city of Seguin Texas. I am respectfully requesting your acceptance of my resignation from employment with Rollingwood effective August 13th 2022. I have nothing but the fondest regards for this community and my fellow city employees. My team and I have worked diligently to modernize the department, extend coverage and provide the highest level of public safety to Rollingwood residents, businesses and visitors alike. The support that we received from the citizenry has been exceptional and refreshing in these times of challenges for law enforcement nationwide. This is a unique and special community, and it has been my great honor to serve these past years in the capacity of your Chief of Police and Emergency Manager. I appreciate the opportunity and remain a friend to Rollingwood always.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Jason Brady", with a long, sweeping flourish extending to the right.

Jason Brady



THE CITY OF ROLLINGWOOD POLICE DEPARTMENT

Phone (512) 328-1900
403 Nixon Drive, Rollingwood, TX 78746-5512
www.rollingwoodtx.gov

ORDINANCE NO. 2022-08-17-15

AN ORDINANCE CALLING A BOND ELECTION TO BE HELD WITHIN THE CITY OF ROLLINGWOOD, TEXAS; MAKING PROVISIONS FOR THE CONDUCT AND THE GIVING OF NOTICE OF THE ELECTION; AND CONTAINING OTHER PROVISIONS RELATED THERETO

STATE OF TEXAS §
COUNTY OF TRAVIS §
CITY OF ROLLINGWOOD §

WHEREAS, the City Council (the “City Council”) of the City of Rollingwood, Texas (the “City”) is authorized and has determined to call an election to submit propositions to voters in the City to determine whether the City Council shall be authorized to issue bonds of the City in the amounts and for the purposes hereinafter set forth; and

WHEREAS, the City will enter into one or more Election Agreements (collectively, the “Election Agreement”) with Travis County, Texas (the “County”), by and through the county election officer (the “Administrator”), and possibly other political subdivisions, in accordance with the laws of the State of Texas (the “State”) and applicable federal law; and

WHEREAS, the City Council finds and declares that the meeting at which this Ordinance is considered is open to the public, and that the public notice of the time, place and purpose of the meeting was given, as required by Chapter 551, Texas Government Code, as amended;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

Section 1. Findings. The statements contained in the preamble of this Ordinance are true and correct and are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. Election Ordered; Date; Propositions. An election (the “Election”) shall be held for and within the City on Tuesday, November 8, 2022 (“Election Day”), in accordance with the Texas Election Code (the “Code”) and other applicable law. At the Election, the following propositions (the “Propositions”) shall be submitted to the qualified voters of the City in accordance with law:

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION A

Shall the City Council of the City of Rollingwood, Texas (the “City”) be authorized to issue bonds, in one or more series, in a principal amount not to exceed \$5,300,000 maturing serially or otherwise over a period of years (not to exceed the lesser of 40 years or the maximum prescribed by law) and bearing interest at such rate or rates (fixed, floating, variable or otherwise), not to exceed the respective limits prescribed by law at the time of issuance, as shall be determined within the discretion of the City Council at the time of issuance, and to levy, impose and pledge a tax upon all taxable property in the City sufficient to pay the interest on

the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, to wit: constructing, acquiring, improving, renovating, expanding, developing and equipping waterworks system facilities and improvements, including fire flow improvements and acquiring lands and rights-of way for such purposes, and all matters incident or necessary thereto?

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION B

Shall the City Council of the City of Rollingwood, Texas (the “City”) be authorized to issue bonds, in one or more series, in a principal amount not to exceed \$8,950,500 maturing serially or otherwise over a period of years (not to exceed the lesser of 40 years or the maximum prescribed by law) and bearing interest at such rate or rates (fixed, floating, variable or otherwise), not to exceed the respective limits prescribed by law at the time of issuance, as shall be determined within the discretion of the City Council at the time of issuance, and to levy, impose and pledge a tax upon all taxable property in the City sufficient to pay the interest on the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, to wit: constructing, acquiring, improving, renovating, expanding, developing and equipping drainage improvements and facilities at various locations within the City, including acquiring lands and rights-of-way for such purposes, and all matters necessary or incident related thereto?

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION C

Shall the City Council of the City of Rollingwood, Texas (the “City”) be authorized to issue bonds, in one or more series, in a principal amount not to exceed \$2,500,000 maturing serially or otherwise over a period of years (not to exceed the lesser of 40 years or the maximum prescribed by law) and bearing interest at such rate or rates (fixed, floating, variable or otherwise), not to exceed the respective limits prescribed by law at the time of issuance, as shall be determined within the discretion of the City Council at the time of issuance, and to levy, impose and pledge a tax upon all taxable property in the City sufficient to pay the interest on the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, to wit: constructing, acquiring, improving, renovating, expanding, developing and equipping a combined City Hall and Public Safety Building and related infrastructure?

Section 3. Official Ballots. The official ballots for the Election shall be prepared in accordance with and conform to the requirements of the Code so as to permit the electors to vote “FOR” or “AGAINST” the aforesaid Propositions which shall be set forth on the ballots substantially in the following forms:

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION A

- FOR) The issuance of bonds in the amount of \$5,300,000 and the
-) imposition of taxes sufficient to pay the principal of and
-) interest on the bonds for waterworks system facilities and
-) improvements, including fire flow improvements and
-) acquiring lands and rights-of way for such purposes, and all
- AGAINST) matters incident or necessary thereto.

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION B

- FOR) The issuance of bonds in the amount of \$8,950,500 and the
-) imposition of taxes sufficient to pay the principal of and
-) interest on the bonds for drainage improvements and
- AGAINST) facilities at various locations within the City, including
-) acquiring lands and rights-of-way for such purposes, and all
-) matters necessary or incident related thereto.

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION C

- FOR) The issuance of bonds in the amount of \$2,500,000 and the
-) imposition of taxes sufficient to pay the principal of and
-) interest on the bonds a combined City Hall and Public Safety
- AGAINST) Building and related infrastructure.

Section 4. Persons Qualified to Vote. All resident, qualified electors of the City shall be eligible to vote at the Election.

Section 5. Election Precincts, Voting Locations and Voting Hours on Election Day. Except as otherwise provided herein, the boundaries and territories of the County election precincts that are wholly or partially within the territorial boundaries of the City are hereby designated as the voting precincts of the City for the Election and the precinct numbers for the City’s election precincts shall be the corresponding County precinct number of each precinct. The Election Day polling places shall be as shown in Exhibit A to this Ordinance. Exhibit A shall be modified to reflect any alterations or changes in or additions to polling places required to conform to the Code or the Election Agreement or as directed by the Administrator. On Election Day the polls shall be open from 7:00 a.m. to 7:00 p.m.

Section 6. Early Voting Locations, Dates and Times. Early voting by personal appearance for all election precincts shall be held at the locations, at the times and on the days set forth in Exhibit B, or at such other locations as hereafter may be designated by the Administrator. Exhibit B shall be modified to reflect any alterations or changes in or additions to early voting polling places or times for early voting required to conform to the Code or the Election Agreement or as directed by the Administrator.

The Administrator is hereby designated as the Early Voting Clerk. The Administrator’s contact information/delivery addresses for applications for ballots to be voted by mail and other matters related to the Election is as follows:

Rebecca Guerrero
Official Mailing Address: Travis County Clerk
PO Box 149325
Austin, TX 78714-9325
Physical Address: Travis County Elections Division
5501 Airport Boulevard
Austin, TX 78751-1410
E-mail Address: elections@traviscountytx.gov (general)
ebbm@traviscountytx.gov (ballots by mail)
Phone Number: (512) 854-4996
Fax Number: (512) 854-3969
Website Address: <https://countyclerk.traviscountytx.gov/elections.html>

Section 7. Appointment of Election Officers. Prior to the Election Day, the election judges, alternate judges, clerks and other personnel necessary for conducting the Election will be appointed by the Administrator, and the election judges and alternate judges may be changed and the polling places may be combined for some precincts, pursuant to decisions of the Administrator. The Administrator shall also be responsible for establishing the central counting station for the ballots cast in such election and appointing the personnel necessary for such station. The City Council hereby authorizes each of the Mayor, City Administrator, Director of Finance, City Secretary and/or any of their designees (collectively, the “Authorized Representatives”) to appoint any such other officials not designated herein or appointed by the Administrator as are necessary and appropriate to conduct the Election in accordance with the Code.

Section 8. Notice of Election. Notice of the Election shall be given in the manner required by the Code and other applicable law. The City’s website may be accessed at the following address: <https://www.rollingwoodtx.gov/>. To the extent required by law, notice of the Election shall include such address.

Section 9. Bilingual Election Materials. All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in both English and Spanish and persons capable of acting as translators in both English and Spanish shall be made available to assist Spanish language speaking voters in understanding and participating in the election process.

Section 10. Conduct of Election. The Election shall be conducted by election officers, including the precinct judges and alternate judges or clerks appointed by the Administrator or the Authorized Representatives, in accordance with the Election Agreements, the Code and the Constitution and laws of the State and the United States of America. The Authorized Representatives are authorized to enter into, execute and deliver one or more Election Agreements, in accordance with applicable provisions of the Code. The terms and provisions of each Election Agreement are hereby incorporated into this Ordinance. To the extent of any conflict between this Ordinance and an Election Agreement, the terms and provisions of the Election Agreement shall prevail, and the Authorized Representatives are authorized to make such corrections, changes,

revisions and modifications to this Ordinance, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement, to comply with applicable State and federal law and to carry out the intent of the City Council, as evidenced by this Ordinance. The Administrator shall be responsible for establishing the central counting station for the ballots cast in the Election and appointing the personnel necessary for such station.

Section 11. Necessary Actions. The Mayor and City Council of the City, in consultation with the City’s attorney and bond counsel are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code and the Federal Voting Rights Act in carrying out and conducting the Election, whether or not expressly authorized herein.

Section 12. Mandatory Disclosure of Information.

(a) Pursuant to Section 3.009, Texas Election Code: (i) the proposition language that will appear on the ballot is set forth in Section 3 of this Ordinance, (ii) the purposes for which the bonds are to be authorized are set forth in Section 2 of this Ordinance, (iii) the principal amount of bonds to be authorized is set forth in Section 2 of this Ordinance, (iv) if the issuance of bonds is authorized by voters, taxes sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds and the costs of any credit agreements may be imposed, as set forth in Section 2 of this Ordinance, (v) bonds authorized pursuant to this Ordinance may be issued to mature over a specified number of years not to exceed the lesser of 40 years or the maximum number of years authorized by law and bearing interest at the rate or rates (not to exceed 15%), as authorized by law and determined by the City Council, (vi) as of the date of the adoption of this Ordinance, the aggregate amount of outstanding principal of the City’s debt obligations is \$[13,595,000.00], and the aggregate amount of outstanding interest on the City’s debt obligations is \$[3,773,232.50] and (vii) the City’s ad valorem debt service tax rate as of the date of adoption of this Ordinance is \$[0.1043] per \$100 of taxable property.

(b) Based upon market conditions as of the date of this Ordinance, the maximum interest rate for any series of the bonds is estimated to be [___]%. Such estimated maximum interest rate is provided as a matter of information but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold. In addition, the estimate contained in this subsection (b) is (i) based on certain assumptions (including assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City’s financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 3.009, Texas Election Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to give rise to a contract with voters or limit the authority of the City Council to issue bonds in accordance with the Propositions submitted by this Ordinance.

Section 13. Severability. If for any reason any section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of the

City Council that every section, paragraph, subdivision, clause, phrase, work, or provision hereof be given full force and effect for its purpose.

Section 14. Effective Date. Pursuant to the provisions of Section 1201.028, Texas Government Code, this Ordinance shall be effective immediately upon adoption.

[Signature page follows.]

PASSED AND APPROVED this _____, 2022.

Gavin Massingill, Mayor
City of Rollingwood, Texas

ATTEST:

Desiree Adair, City Secretary
City of Rollingwood, Texas

(SEAL)

EXHIBIT A

**ELECTION DAY POLLING LOCATIONS
(Between the hours of 7:00 a.m. and 7:00 p.m.)**

[Polling place information is authorized to be inserted by an Authorized Representative once provided by Travis County]

EXHIBIT B

EARLY VOTING POLLING LOCATIONS AND TIMES

[Polling place information is authorized to be inserted by an Authorized Representative once provided by Travis County]

EXHIBIT C

VOTER INFORMATION DOCUMENT

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION A

FOR) The issuance of bonds in the amount of \$5,300,000 and the
) imposition of taxes sufficient to pay the principal of and
) interest on the bonds for waterworks system facilities and
) improvements, including fire flow improvements and
) acquiring lands and rights-of way for such purposes, and all
 AGAINST) matters incident or necessary thereto.

1. Principal of the debt obligations to be authorized	\$5,300,000.00
2. Estimated interest for the debt obligations to be authorized	\$_[_____]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$_[_____]
4. Principal of all outstanding debt obligations of the City*	\$[13,595,000.00]
5. Estimated remaining interest on all outstanding debt obligations of the City*	\$[3,773,232.50]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	\$[17,368,232.50]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$_[_____]
8. Other information that the City considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

* As of the date of adoption of the City’s Bond Election Ordinance.

Major assumptions for statements above, including statement 7:

(1) Assumed amortization of the City’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

Term	Principal	Interest	Total Proposed Debt Service	Total Debt Service + Existing Debt
[_] Years	\$_[_____]	\$_[_____]	\$_[_____]	\$_[_____]

(2) Assumed changes in estimated future appraised values within the City: [_].

(3) Assumed interest rate on the debt obligations to be issued: [_]%.

(4) Assumes that the City will [not] grant any optional homestead or other property tax exemptions.

(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will [not] be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Rollingwood, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). In addition to the Proposition, one or more other propositions will be submitted to voters pursuant to the Bond Election Ordinance (collectively, the Proposition and the other proposition(s) being referred to herein as the "Propositions"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Propositions, if all Propositions are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information documents prepared for each of the Propositions, is \$[_____].

(9) Numbers in (1) above only include the Proposition described above and existing debt. Please see the Voter Information Documents for the other Propositions for their respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Propositions submitted by the City's Bond Election Ordinance.

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION B

- [] FOR) The issuance of bonds in the amount of \$8,950,500 and the
-) imposition of taxes sufficient to pay the principal of and
-) interest on the bonds for drainage improvements and
- [] AGAINST) facilities at various locations within the City, including
-) acquiring lands and rights-of-way for such purposes, and all
-) matters necessary or incident related thereto.

1. Principal of the debt obligations to be authorized	\$8,950,500.00
2. Estimated interest for the debt obligations to be authorized	\$_[_____]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$_[_____]
4. Principal of all outstanding debt obligations of the City*	\$[13,595,000.00]
5. Estimated remaining interest on all outstanding debt obligations of the City*	\$[3,773,232.50]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	\$[17,368,232.50]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$_[_____]
8. Other information that the City considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

* As of the date of adoption of the City’s Bond Election Ordinance.

Major assumptions for statements above, including statement 7:

(1) Assumed amortization of the City’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

Term	Principal	Interest	Total Proposed Debt Service	Total Debt Service + Existing Debt
[_] Years	\$_[_____]	\$_[_____]	\$_[_____]	\$_[_____]

(2) Assumed changes in estimated future appraised values within the City: [____].

(3) Assumed interest rate on the debt obligations to be issued: [____] %.

(4) Assumes that the City will [not] grant any optional homestead or other property tax exemptions.

(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will [not] be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Rollingwood, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). In addition to the Proposition, one or more other propositions will be submitted to voters pursuant to the Bond Election Ordinance (collectively, the Proposition and the other proposition(s) being referred to herein as the "Propositions"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Propositions, if all Propositions are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information documents prepared for each of the Propositions, is \$[_____].

(9) Numbers in (1) above only include the Proposition described above and existing debt. Please see the Voter Information Documents for the other Propositions for their respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Propositions submitted by the City's Bond Election Ordinance.

CITY OF ROLLINGWOOD, TEXAS - PROPOSITION C

- FOR) The issuance of bonds in the amount of \$2,500,000 and the
-) imposition of taxes sufficient to pay the principal of and
-) interest on the bonds a combined City Hall and Public Safety
- AGAINST) Building and related infrastructure.

1. Principal of the debt obligations to be authorized	\$2,500,000.00
2. Estimated interest for the debt obligations to be authorized	\$[_____]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$[_____]
4. Principal of all outstanding debt obligations of the City*	[\$13,595,000.00]
5. Estimated remaining interest on all outstanding debt obligations of the City*	[\$3,773,232.50]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	[\$17,368,232.50]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$[_____]
8. Other information that the City considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

* As of the date of adoption of the City’s Bond Election Ordinance.

Major assumptions for statements above, including statement 7:

(1) Assumed amortization of the City’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

Term	Principal	Interest	Total Proposed Debt Service	Total Debt Service + Existing Debt
[_] Years	\$[_]	\$[_]	\$[_]	\$[_]

(2) Assumed changes in estimated future appraised values within the City: [____].

(3) Assumed interest rate on the debt obligations to be issued: [____] %.

(4) Assumes that the City will [not] grant any optional homestead or other property tax exemptions

(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families,

surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will [not] be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Rollingwood, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). In addition to the Proposition, one or more other propositions will be submitted to voters pursuant to the Bond Election Ordinance (collectively, the Proposition and the other proposition(s) being referred to herein as the "Propositions"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Propositions, if all Propositions are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information documents prepared for each of the Propositions, is \$[_____].

(9) Numbers in (1) above only include the Proposition described above and existing debt. Please see the Voter Information Documents for the other Propositions for their respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Propositions submitted by the City's Bond Election Ordinance.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: August 17, 2022

Submitted By:

Staff – RCDC

Agenda Item:

Discussion and possible action on a resolution approving a project of the Rollingwood Community Development Corporation for a Mobility, Connectivity and Safety Plan

Description:

At the August 11 Rollingwood Community Development Corporation meeting, the board passed a resolution approving a project of the RCDC for a Mobility, Connectivity and Safety Plan. The attached project sheet details the project. This project has come to the City Council for approval and, if approved, will be included in the Fiscal Year 2022-2023 Budget which will come to the City Council for approval in September.

Action Requested:

To act on the proposed resolution approving a project of the Rollingwood Community Development Corporation for a Mobility, Connectivity and Safety Plan

Fiscal Impacts:

See attached project sheet for RCDC Budget Impacts

Attachments:

- Resolution 2022-08-17-16 Approving RCDC Project for a Mobility, Connectivity and Safety Plan
- Project Sheet - Mobility, Connectivity and Safety Plan

RCDC Request Form - FY 2022-2023

Request #

3

Date: 7/5/2022

Requestor: RCDC

Allocating Additional Funds To:	
Fund Name & No.	500 - RCDC
Department Name & No.	95 - Additional New Projects
Line Item No. & Description or NEW Line Item Description	5391 - Mobility, Safety and Connectivity Plan

Item Description:

This project would seek to improve mobility between the residential areas of Rollingwood and the commercial areas – chiefly those along Bee Cave Road – while preserving pedestrian and golf cart safety.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

This project would mutually benefit the residents of the City and enhance the sales of our commercial businesses (along with enhancing the sales tax collections from our commercial businesses). Services include mobility planning professional services, sidewalk engineering and design along Edgemoor and potential design and engineering services for a pedestrian bridge across Bee Caves from Edgemoor both of which depend on the overall recommendations of the mobility study.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 55,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

RESOLUTION NO. 2022-08-17-16

A RESOLUTION OF THE CITY COUNCIL OF ROLLINGWOOD, TEXAS AUTHORIZING ELIGIBLE EXPENDITURES OF THE ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION AS A PROJECT PROMOTING OR EXPANDING NEW BUSINESS DEVELOPMENT BY EXHANCING RECREATIONAL AND COMMUNITY FACILITIES UNDER SECTION 505.152 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS REGARDING ELIGIBLE EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Rollingwood Community Development Corporation (RCDC) is a Type B Texas Economic Development Corporation operating under the Chapters 501, 502 and 505 of the Texas Local Government Code and Chapter 22 of the Texas Business Organizations Code; and

WHEREAS, the RCDC, after holding a public hearing, considered and approved the expenditure of funds for certain projects for improvements that will enhance recreational and community facilities, including Mobility, Connectivity and Safety transportation plans and associated improvements, within the City of Rollingwood that will enhance the quality of life in the City at their meeting on August 11, 2022; and

WHEREAS, the RCDC has determined that the expenditure of those funds are for an eligible project consistent with the definition of “project” as that terms is defined in Chapter 501 and 505 of the Texas Local Government Code, and in particular Section 505.152 of the Texas Local Government Code; and the definition of “cost” as that term is defined by Section 501.152 of the Texas Local Government Code; and

WHEREAS, the RCDC requests that the City Council pass a Resolution authorizing the proposed expenditures as required by Tex. Loc. Gov’t Code section 501.073.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the City Council of Rollingwood and are fully incorporated into the body of this Resolution.

Section 2. That the City Council of the City of Rollingwood finds and determines that the expenditures of funds for improvements that will enhance recreational and community facilities in an amount not to exceed **FIFTY-FIVE THOUSAND DOLLARS and No/100 Dollars (\$55,000.00)**, for those certain improvements, including Mobility, Connectivity and Safety transportation plans and associated improvements, within the City of Rollingwood, Texas that will enhance the quality of life in the City, is an authorized project and is consistent with Section 505.152 of the Act.

Section 3. That the City Council hereby affirms the RCDC action taken, after holding a public hearing, authorizing the projects and expenditures and authorizes the Mayor to execute

this Resolution.

Section 4. The City Council affirms, pursuant to Local Government Code Section 505.160, that the voters of the City of Rollingwood have previously approved the undertaking of this general type of project at an election ordered for that purpose.

Section 5. The City Council affirms that the project should not be undertaken until and upon the adoption of this resolution pursuant to Local Government Code Section 501.073.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its passage and it is so resolved.

PASSED, APPROVED AND DULY RESOLVED by the City Council of Rollingwood on this the 17th day of August 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: August 17, 2022

Submitted By:

Staff – RCDC

Agenda Item:

Discussion and possible action on a resolution approving a project of the Rollingwood Community Development Corporation for Rollingwood Park Amenities and Promotion

Description:

At the August 11 Rollingwood Community Development Corporation meeting, the board passed a resolution approving a project of the RCDC for Rollingwood Park Amenities and Promotion. The attached project sheet details the project. This project has come to the City Council for approval and, if approved, will be included in the Fiscal Year 2022-2023 Budget which will come to the City Council for approval in September.

Action Requested:

To act on the proposed resolution approving a project of the Rollingwood Community Development Corporation for Rollingwood Park Amenities and Promotion

Fiscal Impacts:

See attached project sheet for RCDC Budget Impacts

Attachments:

- Resolution 2022-08-17-17 Approving RCDC Project for Rollingwood Park Amenities and Promotion
- Project Sheet - Rollingwood Park Amenities and Promotion

RCDC Request Form - FY 2022-2023

Request #

4

Date: 7/5/2022

Requestor: RCDC

Allocating Additional Funds To:	
Fund Name & No.	500 - RCDC
Department Name & No.	95 - Additional New Projects
Line Item No. & Description or NEW Line Item Description	5392 - Park Event Amenities & Promotion

Item Description:

During the Master Planning effort, citizens have suggested and the RCDC supports efforts to bring services to sports events and additional events in the nature of farmers' markets or artists' markets to the Park on occasion. Such events could be a coffee tent or truck (not a trailer) at sports games on Saturday mornings, or could be events like a small farmers' market

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

The RCDC suggests that its project would allow expenditure of funds up to \$5,000.00 for the rental of tents or other kinds of event specific equipment for such events as well as up to \$5,000.00 to subsidize events which might require that for the exhibitors or food and drink vendors to try out the concept to determine if such events could become self-supporting. The RCDC requests authority also to expend up to \$1,000.00 for advertising and promotion of these kinds of events in the Park. The project would authorize the RCDC, with consent of the Mayor, to sign one-day or weekend contracts for the events.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 11,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

RESOLUTION NO. 2022-08-17-17

A RESOLUTION OF THE CITY COUNCIL OF ROLLINGWOOD, TEXAS AUTHORIZING ELIGIBLE EXPENDITURES OF THE ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION AS A PROJECT PROMOTING OR EXPANDING NEW BUSINESS DEVELOPMENT BY EXHANCING RECREATIONAL AND COMMUNITY FACILITIES UNDER SECTION 505.152 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS REGARDING ELIGIBLE EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Rollingwood Community Development Corporation (RCDC) is a Type B Texas Economic Development Corporation operating under the Chapters 501, 502 and 505 of the Texas Local Government Code and Chapter 22 of the Texas Business Organizations Code; and

WHEREAS, the RCDC, after holding a public hearing, considered and approved the expenditure of funds for the Rollingwood Park Amenities and Promotion Project for improvements that will enhance recreational and community facilities, including athletic facilities, in various locations within Rollingwood Park that will enhance the quality of life in the City at their meeting on August 11, 2022; and

WHEREAS, the RCDC has determined that the expenditure of those funds are for an eligible project consistent with the definition of “project” as that terms is defined in Chapter 501 and 505 of the Texas Local Government Code, and in particular Section 505.152 of the Texas Local Government Code; and the definition of “cost” as that term is defined by Section 501.152 of the Texas Local Government Code; and

WHEREAS, the RCDC requests that the City Council pass a Resolution authorizing the proposed expenditures as required by Tex. Loc. Gov’t Code section 501.073.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the City Council of Rollingwood and are fully incorporated into the body of this Resolution.

Section 2. That the City Council of the City of Rollingwood finds and determines that the expenditures of funds for the Rollingwood Park Amenities and Promotion Project will enhance recreational and community facilities in an amount not to exceed **ELEVEN THOUSAND DOLLARS and No/100 Dollars (\$11,000.00)**, for those certain improvements, including athletic facilities, within various locations of Rollingwood Park, which will enhance the quality of life in the City, is an authorized project and is consistent with Section 505.152 of the Act.

Section 3. That the City Council hereby affirms the RCDC action taken, after holding a public hearing, authorizing the projects and expenditures and authorizes the Mayor to execute this Resolution.

Section 4. The City Council affirms, pursuant to Local Government Code Section 505.160, that the voters of the City of Rollingwood have previously approved the undertaking of this general type of project at an election ordered for that purpose.

Section 5. The City Council affirms that the project should not be undertaken until and upon the adoption of this resolution pursuant to Local Government Code Section 501.073.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its passage and it is so resolved.

PASSED, APPROVED AND DULY RESOLVED by the City Council of Rollingwood on this the 17th day of August 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: August 17, 2022

Submitted By:

Staff – RCDC

Agenda Item:

Discussion and possible action on a first reading of a resolution approving a project of the Rollingwood Community Development Corporation for commercial zoning code updates as identified in the city's Comprehensive Plan

Description:

At the August 11 Rollingwood Community Development Corporation meeting, the board passed a resolution approving a project of the RCDC for commercial zoning code updates as identified in the city's Comprehensive Plan. The attached project sheet details the project. This project has come to the City Council and requires two readings in order to be approved. If approved by two readings of the City Council, this project will be included in the Fiscal Year 2022-2023 Budget which will come to the City Council for approval in September.

Action Requested:

To act on the proposed resolution approving a project of the Rollingwood Community Development Corporation for commercial zoning code updates as identified in the city's Comprehensive Plan

Fiscal Impacts:

See attached project sheet for RCDC Budget Impacts

Attachments:

- Resolution 2022-08-17-18 Approving RCDC Project for Commercial Zoning Code Updates as Identified in the City's Comprehensive Plan
- Project Sheet - Commercial Zoning Code Updates as Identified in the City's Comprehensive Plan

RCDC Request Form - FY 2022-2023

Request #

2

Date: 7/5/2022

Requestor: Council Member Brown

Allocating Additional Funds To:	
Fund Name & No.	500 - RCDC
Department Name & No.	95 - Additional New Projects
Line Item No. & Description or NEW Line Item Description	5390 - Commercial Code Updates Comp Plan

Item Description:

Funds for planning fees to draft new commercial zoning ordinance implementing the recommendations of the Comprehensive Plan

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Improve commercial zoning ordinance to protect adjacent properties and attract new commercial entities to the Rollingwood commercial corridor, and incentivize the use of green building standards and improved lighting function in the commercial corridor. Fees may be reimbursed to City in the event that the RCDC funds this as a Project.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 30,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

RESOLUTION NO. 2022-08-17-18

A RESOLUTION OF THE CITY COUNCIL OF ROLLINGWOOD, TEXAS AUTHORIZING ELIGIBLE EXPENDITURES OF THE ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION AS A PROJECT PROMOTING OR EXPANDING NEW BUSINESS DEVELOPMENT UNDER SECTION 505.158 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS REGARDING ELIGIBLE EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Rollingwood Community Development Corporation (RCDC) is a Type B Texas Economic Development Corporation operating under the Chapters 501, 502 and 505 of the Texas Local Government Code and Chapter 22 of the Texas Business Organizations Code; and

WHEREAS, the Community Development Corporation (RCDC), after holding a public hearing, considered and approved the expenditure of funds for the commercial zoning code updates as identified in the city’s Comprehensive Plan for components that will assist in promoting new and expanded business development in the city at their meeting on August 11, 2022; and

WHEREAS, the RCDC has determined that the expenditure of those funds are for an eligible project consistent with the definition of “project” as that terms is defined in Chapter 501 and 505 of the Texas Local Government Code, and in particular Section 505.158 of the Texas Local Government Code; and

WHEREAS, the RCDC requests that the City Council pass a Resolution authorizing the proposed expenditure as required by Tex. Loc. Gov’t Code section 505.158 and give the resolution at least two separate readings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the City Council of Rollingwood and are fully incorporated into the body of this Resolution.

Section 2. That the City Council of the City of Rollingwood finds and determines that the expenditure of funds for the commercial zoning code updates as identified in the city’s Comprehensive Plan in an amount not to exceed **THIRTY THOUSAND DOLLARS and No/100 Dollars (\$30,000.00)** for components that will assist in promoting new and expanded business development within the City of Rollingwood, Texas, is an authorized project and is consistent with Section 505.158 of the Act.

Section 3. That the City Council hereby affirms the RCDC action taken, after holding a public hearing, authorizing the project and expenditure and authorizes the Mayor to execute this Resolution.

Section 4. The City Council affirms, pursuant to Local Government Code Section 505.160, that the voters of the City of Rollingwood have previously approved the undertaking of this general type of project at an election ordered for that purpose.

Section 5. The City Council affirms that the project should not be undertaken until and upon the second reading and adoption of this resolution pursuant to Local Government Code Section 505.158.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final reading, and it is so resolved.

PASSED, APPROVED AND DULY RESOLVED by the City Council of Rollingwood on first reading this the 17th day of August, 2022.

PASSED AND APPROVED on second reading this the _____ day of September, 2022.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: August 17, 2022

Submitted By:

Mayor Pro Tem Sara Hutson

Agenda Item:

Discussion and possible action on amending the City's Code of Ordinances regarding information to be included on plats

Description:

A *Plat* is a legalized map or chart governing the division of land described by its metes and bounds and how the land is represented.

Zoning defines what you are allowed to build and where. It includes where 'uses' can locate and the regulations for lot sizes, building height, placement, and other development standards.

For development, a plat must be established and legally recorded so that zoning can overlay on a legal lot. Items established by zoning regulations should not be recorded on a plat.

In recent cases of plat submittal in the city, it has been noted that setback lines, which are established by the city's zoning code, were being placed on plats in error. This has caused confusion, particularly if there was an error in the setbacks recorded on the plat. In cases where this happens, the zoning requirements would still prevail, creating a difference between what is recorded on a plat and the regulations that the development of the lot would need to adhere to.

A best practice would be to not include setback or building lines on a plat to eliminate confusion and allow for the information on plats to stay current even if a zoning regulation is changed.

Action Requested:

To approve the proposed ordinance amending the City's Code of Ordinances regarding information to be included on plats

Fiscal Impacts:

No fiscal impacts at this time.

Attachments:

- Ordinance 2022-08-17-19

ORDINANCE NO. 2022-08-17-19

AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES RELATED TO THE REQUIREMENT THAT SETBACK LINES BE PLACED ON PLATS; REPEALING PROVISIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

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WHEREAS, the City Council of the City of Rollingwood (“City Council”) previously established a Land Use Development Code as codified in its code of ordinances; and

WHEREAS, the City Council finds and determines that the requirement to place setback lines on plats, as required under the Land Use Development Code, has created confusion and is not best practice; and

WHEREAS, the City Council finds and determines that the City’s code of ordinances should amended to eliminate the requirement to placing setback lines on plats.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. Part II of the City’s Code of Ordinances Chapter 105, Article II, be amended as follows with strikethroughs being deletions and underlines being additions:

Sec. 105-26. Form and content of preliminary plat for multi-lot subdivisions.

(a) A preliminary plat shall be prepared by a registered professional engineer, a licensed land surveyor, or a registered public surveyor who is registered, licensed and authorized to practice such profession in the state, and shall consist of the original, drawn on a reproducible medium, and eight blue or black line copies, drawn on sheets 18 inches in vertical dimension and 24 inches in horizontal dimension, with margins of not less than one-half inch on all sides of the sheet. Plats encompassing an area larger than an acre shall be drawn to a scale of 100 feet to one inch or larger. Plats encompassing an area of an acre or less shall be drawn to a scale of 50 feet to one inch or larger. When more than one sheet is required to accommodate the entire subdivision area, an index sheet showing the entire area of the subdivision at an appropriate scale shall be attached to the plat. The plat shall show the following:

(13) A number or letter to identify each lot or site and each block; and

1 ~~(14) Front building setback lines on all lots and sites, side yard building setback~~
2 ~~lines at street intersections; and~~

3 **Sec. 105-27. Form and content of preliminary plat for purpose of obtaining a**
4 **building permit for a single-family residential lot.**

5 (a) A preliminary plat under this section shall be prepared by a registered
6 professional engineer, a licensed land surveyor, or a registered public surveyor who
7 is registered, licensed and authorized to practice such profession in the state, and
8 shall consist of the original, drawn reproducible media, and eight blue or black line
9 copies, drawn on sheets 18 inches in vertical dimension and 24 inches in horizontal
10 dimension, with margins of not less than one-half inch on all sides of the sheet.
11 Plats encompassing an area larger than an acre shall be drawn to a scale of 100 feet
12 to one inch or larger. Plats encompassing an area of an acre or less shall be drawn
13 to a scale of 50 feet to one inch or larger. When more than one sheet is required to
14 accommodate the entire subdivision area, an index sheet showing the entire area of
15 the subdivision at an appropriate scale shall be attached to the plat. The plat shall
16 show the following:

17 (13) A number or letter to identify each lot or site and each block; and

18 ~~(14) Front building setback lines on all lots and sites, side yard building setback~~
19 ~~lines at street intersections; and~~

20 **Sec. 105-29. Final plat.**

21 (a) After approval of a preliminary plat by the city council, a final plat shall be
22 filed in the office of the city secretary. Such plat shall have all changes and
23 alterations made on it that were shown on the previously submitted preliminary
24 plat. No final plat will be considered unless a preliminary plat has been first
25 submitted. All final plats encompassing an area larger than an acre shall be drawn
26 to a scale of 100 feet to an inch or larger. All final plats encompassing an area of
27 an acre or less shall be drawn to a scale of 50 feet to one inch or larger. The final
28 plat shall show the following information:

29 (5) Where lots are set aside or planned for business use, adequate off-street
30 parking must be provided ~~and an additional setback building line may be required;~~

31 ~~(6) The location of building lines on both front and side streets must be shown;~~

32
33 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with the
34 provisions of this ordinance are hereby repealed to the extent of such conflict, and all other
35 provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this
36 ordinance shall remain in full force and effect.

37
38 **SECTION 4.** Should any sentence, paragraph, clause, phrase or section of this ordinance be
39 adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of

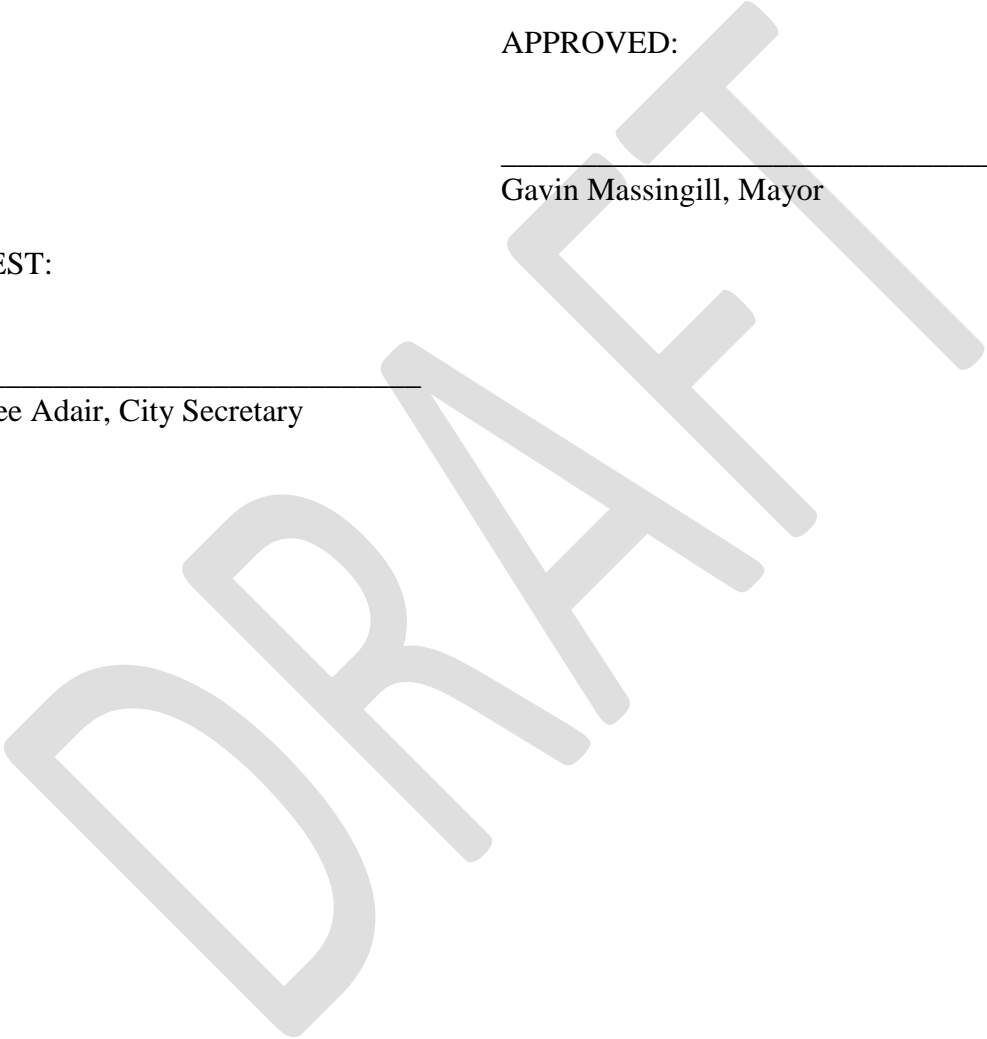
1 this ordinance as a whole, or any part or provision thereof other than the part so decided to be
2 invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a
3 whole.

4
5 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and the
6 publication of the caption as the law provides.

7
8 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,
9 on the ____ day of _____, 2022.

10
11 APPROVED:
12
13
14 _____
15 Gavin Massingill, Mayor

16
17 ATTEST:
18
19
20 _____
21 Desiree Adair, City Secretary



AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: August 17, 2022****Submitted by: Brook Brown****Agenda Item __:** Discussion and possible action in regard to designation of code compliance officer.**Need for action:** This item would permit Council discussion and possible action with regard to designation of one of Rollingwood's police officers as the code compliance officer.

The attached proposed resolution would direct the City Administrator in conjunction with the Police Chief to designate one of Rollingwood's current police officers as the code compliance officer, with the duty of enforcement of building permit requirements, zoning requirements, nuisance ordinances, and other public health and safety matters, as contained in our city ordinances.

The designation of such position would permit a more orderly and regular inspection of properties within the city with respect to these specific code requirements, allow such officer to develop expertise with respect to such requirements and expectations, and would permit such officer to build relationships within the community and with contractors performing work within the community, and thereby develop uniform and consistent expectations and enforcement of such city ordinances.

The principal duties if the officer would be as follows:

1. Patrol of active building sites bi-weekly to ensure compliance with those building permit and zoning requirements not inspected by ATS or K. Friese, more specifically: the requirements of Code Sections 101-245 through 101-254 (namely, permit posting, construction fencing, trash, proper placement of building materials on the site outside of tree drip lines and not in the street, location of job trailers, dumpsters and port-a-potties, hours of construction and demolition, routing of construction vehicles).
2. Patrol of the city as necessary with regard to enforcement of other city nuisance ordinances (such as barking dogs, over-grown lots, trash, noise).
3. Securing voluntary compliance with city ordinances and failing voluntary compliance or in the event of repeat offences, issuance of citation as needed to secure compliance.
4. Presentation of evidence and other administrative activities as needed to support the citation in municipal court.

The designated officer would need to be a licensed peace officer having authority to issue citation, handle the associated administrative duties in connection with citation and presentation of evidence in support of the citation in municipal court.

I am assuming that this job function would be less than 20 hours a week, with some occasional after-hours work in support of presentation of the citation in municipal court.

Action requested: Adoption of a resolution requiring the designation of a code compliance officer and specifying the duties of the position.

Related documents:

See attached resolution.

RESOLUTION NO. _____

A RESOLUTION DESIGNATING A CODE COMPLIANCE OFFICER AND SPECIFYING THE DUTIES OF THE POSITION

WHEREAS, the City Council of the City of Rollingwood wishes to designate one of its licensed peace officers as the Code Compliance Officer, to assist the City in the enforcement of its ordinances regarding building permits, zoning code requirements, and related ordinances impacting the public, and

WHEREAS, the designation of such position would permit a more orderly and regular inspection of properties within the city with respect to these specific code requirements, allow such officer to develop expertise with respect to such requirements and expectations, and would permit such officer to build relationships within the community and with contractors performing work within the community, and thereby develop uniform and consistent expectations and enforcement of such city ordinances;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, THAT:

Section 1. The City Administrator, in consultation with the Chief of Police, shall designate one of the licensed police officers employed by the City as the city's Code Compliance Officer, and shall advise the Council of the designation.

Section 2. Such officer shall have the following responsibilities:

a. Conduct a bi-weekly review of all active building sites and inspect such properties for violation of city code requirements, including those requirements found in Section 101-245 through 101-254 of the city Code of Ordinances;

b. Patrol the City to identify and evaluate problem areas and/or other nuisance ordinance violations, and determine proper method to resolve violations;

c. Seek voluntary compliance with all such requirements, and failing voluntary compliance, issue such citations as may be necessary in the event voluntary compliance is not secured or as necessary in the event of repeated violations, as permitted by ordinance;

d. Receive and respond to citizen complaints and reports from other agencies with regard to alleged violations of City zoning and related municipal codes and ordinances, interview complainants and witnesses; and conduct investigations; and issue notices of violation and/or citations, as may be appropriate or necessary;

e. Prepare evidence in support of citations or other legal actions, appear in court and provide testimony in court proceedings, as necessary; and

f. Maintain documentation and case files on all investigations, inspections, enforcement actions, and related activities including preparation of periodic reports and recommendations as needed or requested by the City Council.

Section 3. The designated officer shall be identified on the city website, with appropriate information so as to inform the public as to the duties of the officer, along with contact information, and related forms for reporting complaints and/or violations.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Rollingwood on this the __ day of August 2022.

CITY OF ROLLINGWOOD

Gavin Massingill, Mayor

ATTEST:

Ashley Wayman, City Secretary



August 3, 2022

Ashley Wayman, City Administrator
City of Rollingwood
403 Nixon Drive
Rollingwood, TX 78746

Dear Ms. Wayman,

Under the terms of the Interlocal Agreement between the City of Rollingwood and the City of Austin, for public health services, is set to expire on September 30, 2022. Per Section 2.0, this agreement may be renewed for one (1) additional one-year term upon written approval of the parties.

Please find enclosed two original agreement renewal documents signed by Austin Public Health Director Adrienne Sturup. To finalize the renewal of the agreement, please have the City Manager/Administrator/Secretary as appropriate sign these two documents and return one original copy to the Environmental Health Services Division using the enclosed stamped, self-addressed envelope.

We appreciate the opportunity to work with your city to provide these public health services. Should you have any questions, please do not hesitate to contact Environmental Health Supervisor, Matthew Reid at (512) 978-0336 or by e-mail at Matthew.Reid@austintexas.gov

Respectfully,

A handwritten signature in blue ink that reads 'Marcel Elizondo'.

Marcel Elizondo, Interim Assistant Director
Environmental Health Services Division
Austin Public Health

Enclosures

Attachment A
Renewal of Interlocal Agreement Forms
Notice of Compliance Schedule

cc: Adrienne Sturup, Director APH
Todd Mers, Interim Program Manager II, APH/EHSD
Nga Dao, Administrative Manager, APH/EHSD
Matthew Reid, Environmental Health Supervisor, APH/EHSD
Denise Estrada, Customer Solutions Coordinator



**FOURTH RENEWAL OF INTERLOCAL AGREEMENT
FOR PUBLIC HEALTH SERVICES
BETWEEN THE CITY OF AUSTIN AND THE CITY OF ROLLINGWOOD**

This Fourth Renewal of the Interlocal Agreement for Public Health Services is entered into by and between the City of Austin, a Texas home-rule municipality located in Travis, Hays and Williamson counties (Austin), and City of Rollingwood, a Texas municipal corporation located in Travis County (Rollingwood).

Austin and Rollingwood entered into an interlocal agreement under which Austin provides certain public health services to Rollingwood in exchange for compensation in the form of inspection, permit and other fees.


The initial term of the Agreement became effective on October 1, 2018 and the first renewal of the Agreement became effective on October 1, 2019.

The terms of the initial Agreement permit the parties to renew the Agreement for up to four successive one-year terms. Austin and Rollingwood wish to renew the Agreement for a one-year term effective October 1, 2022 and terminating on September 30, 2023.

NOW, THEREFORE, for good and valuable consideration, the amount and sufficiency of which are acknowledged, Austin and Rollingwood agree to amend the Agreement as follows:

- 1) The Agreement is renewed for an additional one-year term from October 1, 2022, through September 30, 2023 (2023 Term).
- 2) All other terms and conditions of the Agreement shall remain in full force and effect for the 2023 Term.

CITY OF AUSTIN
A Texas Home Rule Municipality

By: 
Title: Director

CITY OF ROLLINGWOOD

By: _____
Title: _____

Update - Membership of City of Rollingwood Boards and Commissions

Attached for your information is the status of appointments and terms of office of the members of the City's five boards and commissions as of August 12, 2022.

Board of Adjustment
 Planning and Zoning Commission
 Park Commission
 Utility Commission
 Community Development Corporation

This data includes actions taken by the City Council at the most recent Council meeting, and any resignations received to date.

Ashley Wayman
 Interim City Administrator

Board of Adjustment

<u>Member Name</u>	<u>Position # - Office</u>	<u>First Appointed</u>	<u>Current Term Ends</u>
Robert Turner	1 – MEMBER	February 2020*	December 2023
Brad O'Donnell	3 – MEMBER/ Sec.	March 2016	December 2023
Gerald Speitel	5 – MEMBER	July 2018*	December 2023
Keith Martinson	9 – MEMBER	September 2017	December 2023
Kevin Schell	7 – MEMBER	January 2022	December 2023
Susan Hinton	2 – Alternate-1	January 2022	December 2022
Ellin Wilson	6 – Alternate-2	May 2018	December 2022
Kathryn Turpin	8 – Alternate-3	October 2018	December 2022
VACANT	4 – Alternate-4		December 2022

Council Liaison:

5 Members and 4 alternate members appointed by Mayor, subject to confirmation by City Council. Chair elected by majority of the Board. Board meets on an as needed basis.

*Robert Turner and Gerald Speitel were appointed as alternate members in February 2020 and July 2018 respectively, and were appointed to regular member positions in January 2022.

Park Commission

<u>Member Name</u>	<u>Position # - Office</u>	<u>First Appointed</u>	<u>Current Term Ends</u>
Nicole Maurici	1 – Member	July 2019	December 2023
Melissa Morrow	2 – Member	August 2021	December 2023
Don Hudson	3 – Member	June 2020	December 2023
Laurie Mills	4 – Member	July 2019	December 2023
Mary Elizabeth Cofer	5 – Member	September 2019	December 2022
VACANT	6 – Member/Chair		December 2022
Chad Smith	7 – Member	March 2021	December 2022

Council Liaisons:

7 Members appointed by City Council -1 Chair or 2 Co-Chairs as designated by majority vote of Commission. Commission meets on the 1st Monday of each month at 11:30 am.

Planning and Zoning Commission

<u>Member Name</u>	<u>Position – Office</u>	<u>First Appointed</u>	<u>Current Term Ends</u>
Brian Nash	1 – Member	March 2018	December 2023
Amie Rodnick	2 – Member/Chair	March 2019	December 2023
Michael Hall	3 – Member	March 2021	December 2023
Tony Stein	4 – Member	June 2017	December 2023
Michael Rhodes	5 – Member	May 2020	December 2022
Greg Demas	6 – Member	February 2022	December 2022
Dave Bench	7 – Member	October 2021	December 2022

Council Liaisons:

7 Members appointed by City Council, Chair designated by majority vote of Commission yearly. Commission meets the 1st Wednesday of each month at 6:00 p.m.

Rollingwood Community Development Corporation

<u>Member Name</u>	<u>Position # - Office</u>	<u>First Appointed</u>	<u>Current Term Ends</u>
Emily Doran	1- Director/ President	October 2020	December 2023
David Smith	2- Director	July 2019	December 2023
Patrick Sheehan	3- Director/Secretary	July 2012*	December 2023
Brian Rider	4- Director	December 2021	December 2023
Colin Harvey	5- Director/Vice Pres.	December 2021	December 2022
Bobby Hempfling	7- Director/Treasurer	October 2020	December 2022
Barry Delcambre	6- Director	November 2018	December 2022

Council Liaison:

The President, Vice President, Secretary, and Treasurer are selected by members of the Corporation. Terms begin Jan. 1 and extend for two years or until a successor is appointed. RCDC meets on the 2nd Thursday of each month at 12:00 p.m. *Terms of Service Limitation Extended by City Council 12-18-2019 and 12-15-2021

Utility Commission

<u>Member Name</u>	<u>Position-Office</u>	<u>First Appointed</u>	<u>Current Term Ends</u>
Clark Wilson	1 – Member	July 2010*	December 2023
Jonathan Miller	2 – Member/Chair	June 2017	December 2023
Elizabeth Bray	3 – Member	December 2021	December 2023
Christopher Meakin	4 – Member	December 2015**	December 2023
Chris Kirksey	5 – Member	December 2021	December 2022
Ronald Hasso	6 – Member	April 2020	December 2022
Sam Attal	7 – Member	October 2020	December 2022

Council Liaison:

7 Members appointed by City Council. Chair position, acknowledged in ordinance, but silent regarding method of selection. Commission meets on the 1st Tuesday of each month at 7:00 p.m. *Terms of Service Limitation Extended by City Council on *2-18-2015, 1-17-2018, 12-18-2019 and 12-15-2021 ** Terms of Service Limitation Extended by City Council on 12-15-2021

Summary of Board and Commission Applications

Updated 8/12/2022

Name	Boards/Commissions Applied For	Application Date	Board/Commission Openings	
Victoria Johnson	Park Commission	2/5/2022	PZ	None
Diana Marie Wallace	Park Commission	2/11/2022	BOA	1
Rebecca Tongsinoon	P&Z	5/19/2022	UC	None
Wendi Hundley	P&Z, Utility Commission, BOA	7/10/2022	PC	1
			RCDC	None

Ashley Wayman

From: Rollingwood Texas <rollingwood-tx@municodeweb.com>
Sent: Saturday, February 5, 2022 1:58 PM
To: Ashley Wayman
Subject: Form submission from: Application for Boards and Commissions

Submitted on Saturday, February 5, 2022 - 1:57pm

Submitted by anonymous user: 24.55.55.109

Submitted values are:

Name Victoria Johnson
Street Address 2802 Vance Lane
Home Phone Number 512-971-3126
Cell Phone Number 512-971-3126
E-mail LVPJ@aol.com

Employment

Employer Self
Occupation Agriculture
Business Address 36 W. Beauregard, Ste. 301, San Angelo, TX 78903

Residency

How long have you been a resident of Rollingwood? 14.5 years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary. Please see brief attachment of education & work history

Upload Resume (Optional) [v. johnson education work history .docx](#)

Previous Service? Yes

If yes, which board or commission and how long? Planning & Zoning, July 2012-November 2015

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve? Park Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions. It's time to give back.

The results of this submission may be viewed at:

Education

Bachelor of Arts UT Austin 1988

MSW Degree UT Austin 1995

Manager Texas French Bread Bakery – Retail 1989-1992

Employment

UT School of Social Work Research 1993-1995

Austin Regional Clinic Mental Health 1995-1998

Business Owner/Partner – JLP Family Ltd Partnership 1983-Present

Ashley Wayman

From: Rollingwood Texas <rollingwood-tx@municodeweb.com>
Sent: Friday, February 11, 2022 4:44 PM
To: Ashley Wayman
Subject: Form submission from: Application for Boards and Commissions

Submitted on Friday, February 11, 2022 - 4:43pm

Submitted by anonymous user: 107.77.217.156

Submitted values are:

Name Diana Marie Wallace
 Street Address 2603 Rollingwood Drive
 Home Phone Number 512 327 0703
 Cell Phone Number 512 289 4977
 E-mail Artemis@email.com

Employment

Employer Retired
 Occupation Retired
 Business Address Same

Residency

How long have you been a resident of Rollingwood? Intermittent since 1950. Continuous since 1990.

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary. Postgraduate education. Regular attendee of various commission & city council meetings.

Upload Resume (Optional)

Previous Service? No

If yes, which board or commission and how long?

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve? Park Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions. To maintain a diverse & inclusive community & preserve the quality of life for all Rollingwood residents.

The results of this submission may be viewed at:

AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: August 17, 2022****Submitted by: Brook Brown**

Agenda Item __: Discussion and possible action in regard to residential zoning ordinances including building height ordinances and minimum required depth and width of yards.

Need for action: This item would permit Council discussion and possible action with regard to interpretations of residential building requirements governing the height of residential buildings and the required depth and width of yards.

Action requested: Clarification of existing ordinances and adoption of possible clarifying amendments to existing ordinances.

Related documents:

City Ordinance - Section 101-2 defining "height of building" and "Building height, residential".
https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH101BUCO_ARTIINGE_S101-2ADCO

City Ordinance - Section 107-3 defining "yard", "yard, front", "yard, rear", and "yard, side".
https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIINGE_S107-3DE

City Ordinance - Section 107-71 - Maximum permissible height.
https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-71MAPEHE

City Ordinance - Section 107-75 - Yards generally.
https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-75YAGE

City Ordinance - Section 107-76 - Minimum required depth and width of yards
https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-76MIREDEWIYA

Attached Memo: Concerns with respect to projections into yards or setbacks 7-12-2022

Concerns with respect to residential zoning code and required "yards"

I. How the code defines "yard":

Rollingwood's zoning code for residential "setbacks" uses the term "yard" to define the required front, side and rear setbacks for residential lots rather than the term "setback".

"Yard" is defined in Section 107-3 as follows:

"Yard" means an unoccupied space on a lot which:

(1) Is open and unobstructed from the ground upward to the sky *except for fencing, walls, or permitted projections, such as cornices, eaves, porches or landscaping*;

(2) Extends between a main building and the lines of the lot upon which the main building is located; and

(3) Has a depth between the front, side or rear lot lines and the main building as required for the district in which the lot is located".

2. Current issues:

The italicized exception in clause (1), "except for fencing, walls, or permitted projections, such as cornices, eaves, porches or landscaping", poses two issues:

1) The terms of the ordinance are subject to interpretation on the question whether any particular projecting structure is or is not a "fence", "wall", "cornice", "eave", "porch" or "landscaping", or "permitted projection" within the scope of the exception

(Note: Although an upper level roof that projects into the "yard" *does not* seem to fit within the permitted exceptions as the listed exceptions relate to outermost parts of a roof ("eave", "cornice"), and not the roof itself, as such exceptions would not be necessary if the "roof" itself were an exception.)

2) The ordinance language places no limit on how far an excepted structure can extend into the "yard". Ordinances of other Texas cities that permit a projection into a "yard" or setback contain absolute limits for how far a "projection" may extend into the "yard" or "setback". See examples below.

Discussion Question: These two issues raise the question whether the Rollingwood ordinances should be amended to clarify the "permitted projections" and to incorporate express limits on these exceptions.

Example Ordinances from various other Texas Cities

Richardson, Texas:

(e) Front setback.

(1) There shall be a front setback having a minimum depth of 30 feet. Unenclosed porches, fireplaces, and other architectural appendages may project into the required front setback for a distance not to exceed five feet.

(f) Side setback.

(1) There shall be a side setback on each side of the lot as provided in this section without projections or appendages except as allowed herein, except the side setback on a corner lot adjacent to a side street shall not be less than 20 feet. The minimum required side setback is:

a. Where lots are created or combined so that the resulting lot is less than 80 feet in width, the minimum side setback shall be seven feet.

b. Where lots are created or combined so that the resulting lot is 80 feet or more, but less than 120 feet in width, the minimum side setback shall be ten feet.

c. Where lots are created or combined so that the resulting lot is 120 feet or more in width, the minimum side setback shall be 15 feet.

d. The reconstruction of a single-family dwelling on an existing, platted lot of record may utilize the side setback established for the previous dwelling on that lot. However, in no instance shall the side setback be less than seven feet in width, nor less than the side setback of the previous dwelling.

(2) The ordinary projections of a roof eave or cornice may extend into the required side setback a maximum of two feet. A fireplace, windowsill, box or bay window, or other architectural features not more than ten feet in width may extend into the required side setback a maximum of two feet.

(g) Rear setback. There shall be a rear setback having a depth of not less than 25 feet, except:

(1) The ordinary projections of a roof eave or cornice may extend into the required rear setback a maximum of two feet. A fireplace, windowsill, box or bay window, and other architectural features not more than ten feet in width may extend into the required rear setback a maximum of two feet.

Galveston Texas:

B. Permitted Projections into Required Front Yard.

1. Eaves and roof extensions: up to 4 feet;

Texas City, Texas:

160.086 PROJECTIONS INTO REQUIRED YARDS.

Certain architectural features, fences, walls and hedges may project into, or be located in, required yards as follows:

- (A) Cornices, eaves and sills not more than two feet into any required yard;
- (B) Balconies, bay windows and chimneys not more than three feet into front yards, or two feet into side and rear yards;
- (C) Patios and open decks may be located in side yards and rear yards; provided that, they are not closer than three feet to any adjacent property line. In the case of a corner lot, patios or decks shall be subject to the regular street side yard requirements of the district;

(D) Upon approval of the Building Official, open sided carports may be located in front yards (or, in the case of a corner lot, in the side yard); provided that, **not closer than five feet to any front property line** they are, and do not exceed the eave height of the existing dwelling;

Rockwall, Texas:

SUBSECTION 01.07: PROJECTIONS INTO REQUIRED YARD OR COURT (A) Every part of a required yard within a building setback shall be unobstructed and open from its lowest point to the sky, except for the ordinary projections of sills, belt courses, cornices, chimneys, buttresses, ornamental features and eaves; **provided, however, that none of the above projections shall extend into a court more than six (6) inches nor into a required yard by more than 30-inches; and provided existing open porches extending into the required yard shall not be enclosed.**

period, equivalent to 95.94 hours per year. Part-time regular employees who are regularly scheduled to work at least 20 hours per week accrue sick leave based upon the number of hours they work.

Sick leave will accrue from date of hire. Employees may take available sick leave after the commencement of employment. Employees who use more than 24 continuous hours of sick leave must provide proof of illness upon or prior to returning to work. The Department Head may also require such proof of illness in other circumstances, at the Department Head's discretion. In cases of extended illness/injury [i.e., more than three (3) work days or shifts] employees must call in and advise their departments of their condition and progress a minimum of every three (3) work days or shifts and furnish the department with a doctor's report each time they visit the doctor. Employees shall be required to provide a doctor's release prior to returning to work after having been absent for three (3) consecutive days.

13.7.1 VACANT

13.7.2 Eligibility requirements for the City to buy back the entire balance of sick leave hours are as follows:

a.) ***Retirement:***

An employee must have ten (10) years of continuous service, and be eligible to retire with TMRS.

13.7.3 Nothing in this section shall constitute an employee contract or alter the at-will employee relationship.

13.8 **Retirement**

The City of Rollingwood is a member of the Texas Municipal Retirement System (TMRS) and contributes a percentage toward eligible employees' retirement funds. Employees should be provided a booklet supplied by TMRS detailing all options and benefits available under this system. The finance department will keep employees informed of changes in the rate, matching funds and benefits as they occur.

14.0 INSURANCE

The City of Rollingwood may provide employees with the following types of insurance in accordance with the terms of the applicable policies:

- a) Accidental Death and Dismemberment
- b) Worker's Compensation (for work-related illness and injury)
- c) Group Health and Major Medical with Dental (for illness/injury away from



Date: August 11, 2022
To: Mayor and Council Members of the City of Rollingwood
From: Ashley Wayman, City Administrator
Subject: City Administrator's Report

Financials – Highlights of the financials through the month of July 2022:

- As of July 31, 2022, 83% of the Fiscal Year has passed.
- Property taxes collected were about the same as the amount collected in the same period in FY 20-21.
- Sales taxes collected were up 16% from the amount collected in the same period in FY 20-21.
- The Water Fund balance is currently at \$326,357. The General Fund balance is at \$1,927,902.

The budget process for Fiscal Year 2022-2023 is well underway, as we are zeroing in on finalizing our departmental base budgets, revenue projections, and the slate of exceptional item requests for the year. We will be bringing an updated budget Calendar to the City Council this month reflecting a budget timeline that meets statutory requirements, and includes an additional City Council Meeting on Tuesday, September 27, 2022 at 6:00 p.m. as the final budget related meeting where we will adopt the tax rate.

We currently have three positions open in the city; Utility Billing Manager, Public Works Operator and Police Officer. Those job ads are all posted and we are accepting applications.

The Public Works team, Superintendent Izzy Parra and Operators Johnny Coronado and Fidel Ruiz have been working on street improvements in the past weeks. You may find them out in the community renewing the curb painting and signage for the city's no parking zones or cleaning and replacing street signs. We are grateful for all they are doing to beautify our city! If you see them out please be sure to thank our team members!

Police Chief Jason Brady's official last day with the City is August 13. Chief Brady was an exceptional leader of our Police Department and community. We are appreciative of the positive impact he made on Rollingwood and we wish him the best as he pursues this next endeavor.

Since Nikki Dykes joined team Rollingwood as our new Development Services Manager in July, she has really hit the ground running. She has been hard at work processing permit applications through My Government Online (the public side of the software) and My Permit Now (the internal side of the software). She is making strides in the customization of the software to meet Rollingwood's code and processes and will be providing a demo of My Government Online at this month's meeting. We will also be unveiling the public facing report for citizens to review the progress of various projects that are in process in the city.

This year's National Night Out (NNO) event has been scheduled for Tuesday, September 13, 2022 from 6:00 to 8:00 p.m. Join the City of Rollingwood Police Department at the upper Park for first responder displays, local vendors, complimentary food and drinks, our wonderful administrative staff and police officers, and more. Rollingwood's National Night Out is a free event to the public, and we encourage residents and staff to bring family and friends. We hope to see you there!

I am available by email and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,
Ashley Wayman
City Administrator



THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov

Police Department Report - July 2022

Staffing	
Authorized Staff:	10
Current Staff:	9
Hours Worked For Comp:	16
Comp Hours Spent:	82.1
Vacation Hours Spent:	137.85
Sick Hours Spent:	20
Holiday Hours Worked:	56
Holiday Hours Not Worked :	44
Hours Worked For Overtime:	10
Total Hours Worked:	841

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$17,077
Vacation Pool Liability (Dollars):	\$41,538
Total Sick Pool Liability (Dollars):	\$58,983
Total Possible Liabilities:	\$ 117,598

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	362
Total Miles Driven:	3831

Police Activity	
Calls for Service	
Calls Dispatched:	47
Self Assigned Calls:	10
Total Calls for Service:	57
Agency Assists:	59
Criminal Offense Reports:	17
Theft/Burglary Reports:	4
Arrests	
Misdemeanor Arrests:	0
Felony Arrests:	2
Total Arrests:	2
Proactive Citizen Contacts:	
Vehicle Accidents	
Minor Accidents:	2
Major Accidents:	0
Total Vehicle Accidents:	2

Ordinance Violations	
Construction:	1
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	1

Traffic Initiatives	
Location 1: School Zone	
Time spent (hours):	
Citations/Warnings issued at this Location:	4
Location 2: Park Zone	
Time spent (hours):	
Citations/Warnings Issued at this Location:	4
Location 3: Bee Caves	
Time spent (hours):	
Citations/Warnings Issued at this Location:	
Total time spent on traffic initiatives (hours):	0
Total Citations/Warnings issued during traffic initiatives:	8

Traffic Enforcement	
Total Citations issued:	36
Total Warnings issued:	9
Total Citations and Warnings:	44
Type of Violations:	
Parking Violations:	0
Moving Violations:	25
Equipment Violations:	20
Total Violations:	45
Location of Traffic Stops	
City Roadways:	9
Bee Caves Road:	36
Total Traffic Stops:	45

Chief's Blotter

Staffing: Chief Brady's last day is August 13, 2022.

New Hire: Leonardo Cantu is in the new hire process and has a conditional offer extended. Mr. Cantu is coming from Mustang Ridge Police Department.

Rollingwood Night Out, is on par and coming together very nicely.

Chief of Police Report - 2022

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	9	9	9	9	9	9	10					
Current Staff:	8	8	8	9	9	8	9					
Hours Worked For Comp:	34.6	14.5	53.5	25.5	63	18	16					
Comp Hours Spent:		10	29.7	15	12	24	82.1					
Vacation Hours Spent:		18	105	2	12	3	137.85					
Sick Hours Spent:	44	34	162	12	12	134	20					
Holiday Hours Worked:	69	16	56	24		16	56					
Holiday Hours Not Worked :	43	24	32	16		40	44					
Hours Worked For Overtime:		49	6	4	0.5	33	10					
Total Hours Worked:	711	829	1145	916		1041	841					

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 15,616	\$15,777	\$16,355	\$ 16,887	\$ 19,129	\$ 18,750	\$ 17,077					
Vacation Pool Liability (Dollars):	\$ 33,745	\$35,625	\$35,655	\$ 36,935	\$ 40,896	\$ 43,610	\$ 41,538					
Total Sick Pool Liability (Dollars):	\$ 58,108	\$60,401	\$59,024	\$ 60,130	\$ 61,990	\$ 59,123	\$ 58,983					
Total Possible Liabilities:	\$ 107,469	\$111,803	\$111,034	\$ 113,952	\$ 122,015	\$ 121,483	\$ 117,598					

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5	5	5	5	5	5	5					
Vehicles Operational:	5	5	5	5	5	5	5					
Gasoline Used (gal):	304	311	382.3	448.7	449.5	421	362					
Total Miles Driven:	3739	3,358	2990	5216	5216	4603	3831					

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	32	44	28	45	65	40	47					
Self assigned calls:	23	37	26	43	71	58	10					
Total Calls for Service:	55	81	54	88	136	98	57					
Total Agency Assists:	42	38	32	52	57	67	59					
Criminal Offense Reports:	8	11	9	16	13	15	17					
Theft/Burglary Reports:	2	4	2	4	1	6	4					
Arrests												
Misdemeanor Arrests:			3	2	2							
Felony Arrests:				1		2	2					
Total Arrests:			3	3	2	2	2					
Proactive Citizen Contacts:	12											
Vehicle Accidents												
Minor Accidents:		5	1	4	1	3	2					
Major Accidents:					3							
Total Vehicle Accidents:		5	1	4	4	3	2					

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:		1		1		1	1					
Solicitation:												
Noise:												
Tree Related:			2									
Animal Related:												
All Others:												
Total Ordinance Violations:		1	2	1		1	1					

Traffic Initiatives:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total time spent on traffic initiatives (hours):												
Total Citations/Warnings issued during traffic initiatives:	5	32	49	72	74	44	8					

Traffic Enforcement:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations issued:	5	30	43	59	70	61	36					
Total Warnings issued:		9	11	23	18	20	9					
Total Citations and Warnings:	5	39	54	82	88	81	44					
Type of Violations												
Total Parking Violations:		6	5	17	6	1						
Moving Violations:	2	33	40	58	46	65	25					
Equipment Violations:	3	6	9	7	36	8	20					
Total Violations:	5	45	54	82	88	74	45					
Location of Traffic Stops												
City Roadways:	1	14	12	24	27	20	9					
Bee Caves Road:	4	25	42	38	45	54	36					
Total Traffic Stops:	5	39	54	62	72	74	45					

Municipal Court

City of Rollingwood Monthly Stats - Fiscal Year 2021-2022

Municipal Court

Violations Filed by Date													
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	28	27	25	8	27	33	44	81	63	31			367
State Law	0	4	0	0	6	2	0	2	0	1			15
City Ordinance	42	0	0	0	0	2	1	0	1	1			47
Parking	1	1	0	0	0	7	15	12	1	0			37
Total Violations	71	32	25	8	33	44	60	95	65	33			466

Completed Cases													
Paid Fine	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7	6	4	5	6	12	18	15	6			82
State Law	0	0	0	0	0	2	0	0	0	0			2
City Ordinance	11	7	1	0	0	0	3	0	0	1			23
Parking	1	0	0	0	0	5	8	13	0	1			28
Total Paid Fines	15	14	7	4	5	13	23	31	15	8			135
Before Judge	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7	2	6	5	5	5	6	6	13			58
State Law	0	0	0	0	0	0	0	0	0	0			0
City Ordinance	0	0	3	1	0	3	0	0	1	0			8
Parking	0	0	1	0	1	0	0	1	4	0			7
Total Before Judge	3	7	6	7	6	8	5	7	11	13			73
By Jury	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Total Completed	18	21	13	11	11	21	28	38	26	21			208

Other Completed													
Dismissed DSC, Sec. 2	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	0	4	4	3	5	3	4	10	12			46
State Law	0	0	0	0	0	0	0	0	0	0			0
City Ordinance	0	0	0	0	0	0	0	0	0	0			0
Parking	0	0	0	0	0	0	0	0	0	0			0
Total	1	0	4	4	3	5	3	4	10	12			46
Dismissed After Deferred Disp.	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	1	2	0	1	0	6	0	3	2			16
State Law	0	0	0	0	2	0	0	0	4	0			6
City Ordinance	0	0	0	0	0	1	0	5	1	0			7
Parking	0	0	0	0	0	0	0	0	0	0			0
Total	1	1	2	0	3	1	6	5	8	2			29
Dismissed By Presenting Insurance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0	1	0	0	1	0	0	0	0			2

Municipal Court

Total	0	0	1	0	0	1	0	0	0	0			2
Voided Docket	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0	0	0	0	0	0	0	0	0			0
State Law	0	0	0	0	0	0	0	0	0	0			0
Parking	0	0	0	0	0	0	0	0	0	0			0
City Ordinance	0	0	0	0	0	0	0	0	0	0			0
Total	0	0	0	0	0	0	0	0	0	0			0
Dismissed by Judge	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22		Apr-22	Jan-00	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0	0	0	0	0	0	0	0	0			0
State Law	0	0	0	0	0	0	0	0	0	0			0
City Ordinance	0	0	0	0	0	0	0	0	0	0			0
Parking	0	0	0	0	0	0	0	0	0	0			0
Total	0	0	0	0	0	0	0	0	0	0			0
Dismissed/ Compliance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	2	0	3	1	1	4	1	2	4	6			24
State Law	0	0	0	0	0	0	0	0	0	0			0
City Ordinance	0	0	0	0	0	0	0	0	0	0			0
Parking	0	0	0	0	0	0	0	0	0	0			0
Total	2	0	3	1	1	4	1	2	0	6			24
Dismissed by Prosecutor	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jan-00	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0	1	0	0	2	0	0	0	1			4
State Law	0	0	0	0	0	0	0	0	1	0			1
City Ordinance	0	0	0	0	2	1	0	2	0	0			5
Parking	0	0	0	0	0	0	0	1	0	0			1
Total	0	0	1	0	2	3	0	3	1	1			11
Total other Completed	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
	4	1	11	5	9	14	10	14	19	21			108
Grand Total Completed	22	22	24	16	20	35	38	52	45	42			316

Warrants													
Issued	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	1	2	0	7	7	4	0	18	16			55
State Law	0	0	0	0	0	0	0	0	0	1			1
City Ordinance	0	1	0	0	0	0	0	0	0	0			1
Parking	0	0	0	0	0	0	0	0	1	1			2
Total Warrants Issued	0	2	2	0	7	7	4	0	19	18			59
Cleared	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	5	0	0	4	5	3	0	3	3			23
State Law	0	0	1	0	0	0	0	0	0	0			1
City Ordinance	0	0	0	0	0	0	0	0	0	0			0
Parking	0	0	0	0	0	0	0	0	0	1			1
Total Warrants Cleared	0	5	1	0	4	5	3	0	3	4			25

Municipal Court

Change in Total Warrants	0	3-	1	0	3	2	1	0	16	14			37
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Other Paid Cases													
Paid Fines	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Total Other Paid Fines	8	5	1	11	6	9	22	14	17	15			108

Payment Process Methods													
Paid Fines	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Municipal Court Clerk	17	16	12	12	11	16	16	17	29	22			168
Online	12	8	9	8	8	19	17	43	27	18			169
Total	29	24	21	20	19	35	33	60	56	40			337

Fees and Fines Paid FY 2021-2022													
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Administrative Fee		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Administrative \$20.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Arrest Fee	\$ 156.23	\$ 115.99	\$ 106.86	\$ 116.69	\$ 95.00	\$ 155.83	\$ 221.52	\$ 305.72	\$ 249.84	\$ 200.93			\$ 1,724.61
Bond Forfeiture		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
CCC04-Consolidated Court Cost	\$ 80.00	\$ 158.39	\$ -	\$ 13.48	\$ 160.00	\$ 54.71	\$ 48.73	\$ -	\$ -	\$ 17.97			\$ 533.28
CS2 Child Safety Fee	\$25.00	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -			\$ 50.00
Civil Justice Fee Court	\$ 0.01	\$ 0.01	\$ -	\$ -	\$ 0.02	\$ 0.01	\$ 0.01	\$ -	\$ -	\$ -			\$ 0.06
Civil Justice Fee State	\$ 0.09	\$ 0.09	\$ -	\$ 0.03	\$ 0.18	\$ 0.12	\$ 0.11	\$ -	\$ -	\$ 0.04			\$ 0.66
Court Tech Fund	\$ 8.00	\$ 15.84	\$ -	\$ 1.35	\$ 20.00	\$ 5.47	\$ 4.87	\$ -	\$ -	\$ 1.80			\$ 57.33
DSC Admin Fee	\$ 60.00	\$ 10.00	\$ 77.57	\$ 40.00	\$ 30.00	\$ 70.00	\$ 100.00	\$ 170.00	\$ 160.00	\$ 90.00			\$ 807.57
Fine	\$ 3,326.00	\$ 1,973.10	\$ 1,619.10	\$ 2,251.53	\$ 1,259.30	\$ 3,332.00	\$ 3,632.70	\$ 3,443.90	\$ 2,909.40	\$ 3,174.80			\$ 26,921.83
Indigent Defense Fee	\$ 4.00	\$ 7.92	\$ -	\$ 0.67	\$ 8.00	\$ 2.74	\$ 2.44	\$ -	\$ -	\$ 0.89			\$ 26.66
JFCI- Judicial Fee - City	\$ 1.20	\$ 2.38	\$ -	\$ 0.20	\$ 2.40	\$ 0.82	\$ 0.73	\$ -	\$ -	\$ 0.27			\$ 8.00
JFCT2-Judicial Fee-State	\$ 10.80	\$ 21.38	\$ -	\$ 1.82	\$ 21.60	\$ 7.39	\$ 6.58	\$ -	\$ -	\$ 2.43			\$ 72.00
Muni. Court Bldg. Sec.	\$ 6.00	\$ 11.88	\$ -	\$ 1.01	\$ 15.00	\$ 4.10	\$ 3.66	\$ -	\$ -	\$ 1.34			\$ 42.99
State Jury Fee	\$ 8.00	\$ 15.84	\$ -	\$ 1.35	\$ 16.00	\$ 5.47	\$ 4.87	\$ -	\$ -	\$ 1.80			\$ 53.33
State Traffic Fee			\$ -	\$ 10.11	\$ 60.00	\$ 39.83	\$ 36.55	\$ -	\$ -	\$ 13.47			\$ 159.96
TFC	\$ 45.00	\$ 26.24	\$ 47.27	\$ 43.01	\$ 36.00	\$ 69.42	\$ 97.70	\$ 166.96	\$ 105.00	\$ 91.34			\$ 727.94
Truancy Prevention	\$ 4.00	\$ 7.92	\$ -	\$ 0.67	\$ 8.00	\$ 2.74	\$ 2.44	\$ -	\$ -	\$ 0.89			\$ 26.66
Omni Fees State		\$ 39.19	\$ -	\$ -	\$ 40.00	\$ 27.36	\$ 24.37	\$ -	\$ -	\$ 4.37			\$ 135.29
Omni Base Vendor		\$ 11.76	\$ -	\$ -	\$ 12.00	\$ 8.21	\$ 7.31	\$ -	\$ -	\$ 1.31			\$ 40.59
Local Municipal Jury Fund (LMJF)	\$ 3.02	\$ 1.91	\$ 2.13	\$ 2.30	\$ 1.40	\$ 3.06	\$ 4.29	\$ 6.11	\$ 4.96	\$ 3.96			\$ 33.14
CCC 2020 (CCC20)	\$ 883.32	\$ 882.91	\$ 1,139.23	\$ 1,178.00	\$ 806.00	\$ 1,351.71	\$ 2,153.96	\$ 2,820.64	\$ 2,788.56	\$ 2,401.96			\$ 16,406.29
Local Court Technology Fund	\$ 120.99	\$ 76.97	\$ 85.50	\$ 92.00	\$ 56.00	\$ 123.21	\$ 172.36	\$ 244.59	\$ 199.92	\$ 158.97			\$ 1,330.51

Municipal Court

Local Truancy Prevention Fund	\$ 151.23	\$ 96.19	\$ 106.86	\$ 115.00	\$ 70.00	\$ 153.99	\$ 215.43	\$ 305.72	\$ 249.84	\$ 198.69			\$ 1,662.95
State Traffic Fee (STF19)	\$ 750.00	\$ 437.31	\$ 787.85	\$ 700.00	\$ 500.00	\$ 1,090.67	\$ 1,567.36	\$ 2,782.64	\$ 1,750.00	\$ 1,500.00			\$ 11,865.83
Local Building Security Fund (LMCBSF)	\$ 143.31	\$ 94.28	\$ 104.73	\$ 112.70	\$ 68.60	\$ 150.93	\$ 211.13	\$ 299.62	\$ 244.88	\$ 194.73			\$ 1,624.91
Local Omni Base Fee		\$ 7.83	\$ -	\$ -	\$ 8.00	\$ 5.48	\$ 4.87	\$ -	\$ -	\$ 0.88			\$ 27.06
Time Pmt. Plan - Local		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Time Pmt. Plan - Efficiency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Time Pmt. Plan - State		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Warrant Fee	\$ 50.00	\$ 150.00	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 150.00	\$ -	\$ 100.00	\$ 100.00			\$ 750.00
Collection Agency Fee	\$ 67.50	\$ 297.90	\$ -	\$ 16.38	\$ 230.40	\$ 202.80	\$ 151.41	\$ 80.70	\$ 129.60	\$ 104.56			\$ 1,281.25
Total Fees/Fines Paid	\$ 5,903.70	\$ 4,463.23	\$ 4,077.10	\$ 4,698.30	\$ 3,623.90	\$ 6,993.07	\$ 8,825.40	\$ 10,626.60	\$ 8,892.00	\$ 8,267.40	\$ -	\$ -	\$ 66,370.70

2021-2022

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF JULY, 2022; 83% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PERCENT	PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD			YTD		
CURRENT PROPERTY TAXES	\$ 1,366,074	\$ 1,354,519	99%	\$ 1,349,870	100%		
TELECOM TAXES	\$ 20,000	\$ 16,985	85%	\$ 18,115	94%		
4-B SALES TAX	\$ 150,000	\$ 147,481	98%	\$ 126,920	116%		
CITY SALES TAX	\$ 550,000	\$ 589,924	107%	\$ 507,756	116%		
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 97,609	108%	\$ 63,265	154%		
BUILDING PERMIT FEES	\$ 143,250	\$ 148,147	103%	\$ 132,771	112%		
COURT FINES	\$ 32,750	\$ 37,225	114%	\$ 17,441	213%		
WATER SALES	\$ 1,100,000	\$ 1,153,844	105%	\$ 1,015,831	114%		
STREET SALES TAX	\$ 150,000	\$ 147,481	98%	\$ 126,920	116%		
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,850	\$ 200,413	100%	\$ 204,021	98%		
PROPERTY TAX-DEBT SERVICE 2012	\$ 316,735	\$ 317,098	100%	\$ 329,518	96%		
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,650	\$ 410,095	100%	\$ 413,372	99%		
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,050	\$ 315,709	101%	\$ 319,583	99%		
WASTEWATER REVENUES	\$ 579,500	\$ 665,156	115%	\$ 514,259	129%		
PUD SURCHARGE	\$ 98,160	\$ 81,794	83%	\$ 81,795	100%		

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PERCENT	YTD	CURRENT YR COMPARED TO PY YR
	BUDGET	YTD				
GENERAL FUND:						
REVENUE	\$ 2,992,294	\$ 2,628,125	88%	\$ 2,363,331	111%	
EXPENDITURES	\$ 2,900,494	\$ 2,315,222	80%	\$ 1,942,431	119%	
WATER FUND:						
REVENUE	\$ 1,117,650	\$ 1,154,122	103%	\$ 1,015,994	114%	
EXPENDITURES	\$ 1,219,992	\$ 908,065	74%	\$ 889,474	102%	
STREET MAINTENANCE FUND:						
REVENUE	\$ 150,100	\$ 147,587	98%	\$ 126,999	116%	
EXPENDITURES	\$ 95,469	\$ 95,466	100%	\$ 88,465	108%	
COURT SECURITY FUND:						
REVENUE	\$ 1,350	\$ 1,668	124%	\$ 818	204%	
EXPENDITURES	\$ 1,000	\$ -	0%	\$ 7,951	0%	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,000	\$ 1,388	139%	\$ 619	224%	
EXPENDITURES	\$ 2,500	\$ 41	2%	\$ 1,170	3%	
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 200,413	100%	\$ 204,021	98%	
EXPENDITURES	\$ 199,950	\$ 199,950	100%	\$ 199,950	100%	
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 317,135	\$ 317,098	100%	\$ 329,518	96%	
EXPENDITURES	\$ 316,135	\$ 316,135	100%	\$ 317,920	99%	
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 410,750	\$ 410,095	100%	\$ 413,372	99%	
EXPENDITURES	\$ 410,050	\$ 410,050	100%	\$ 409,250	100%	
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 314,790	\$ 315,709	100%	\$ 319,583	99%	
EXPENDITURES	\$ 314,290	\$ 314,170	100%	\$ 317,185	99%	
DRAINAGE FUND:						
REVENUE	\$ 30,000	\$ 59,928	200%	\$ 31,775	189%	
EXPENDITURES	\$ 55,000	\$ 149,872	272%	\$ 174,394	86%	
WASTE WATER FUND:						
REVENUE	\$ 883,110	\$ 758,270	86%	\$ 605,531	125%	
EXPENDITURES	\$ 1,166,557	\$ 784,015	67%	\$ 502,219	156%	

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
100-1000	CLAIM ON POOLED CASH	1,753,434.64
100-1011	PETTY CASH - COURT	250.00
100-1014	CASH - TAX NOTES	2,004,378.35
100-1016	MERCHANT ACCT CASH	0.00
100-1018	CASH - DEVELOPMENT SERVICES	(1,000.00)
100-1030	TEX-POOL	174,466.92
100-1131	NET PENSION ASSET	0.00
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00
100-1142	DEFERRED OUTFLOWS - OPEB	0.00
100-1200	ACCOUNTS RECEIVABLE	112.95
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(1,896.31)
100-1217	CENCOR PUD RECEIVABLE	0.01
100-1221	DUE FROM RCDC	32,042.19
100-1230	TAXES RECEIVABLE - GENERAL	20,905.97
100-1350	SALES TAX RECEIVABLE	62,378.12
		<u>4,045,072.84</u>
TOTAL ASSETS		4,045,072.84
		=====
LIABILITIES		
=====		
100-2000	ACCOUNTS PAYABLE POOLED	0.00
100-2008	ACCOUNTS PAYABLE - OTHER	6,718.18
100-2010	HEALTH INSURANCE PAYABLE	(1,329.84)
100-2012	AFLAC INSURANCE PAYABLE	(1.63)
100-2015	EDC SALES TAX PAYABLE	0.00
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	7,567.11
100-2020	FEDERAL WH PAYABLE	118.12
100-2030	UNEMPLOYMENT TAX PAYABLE	(3,603.05)
100-2035	SOCIAL SEC/MEDICARE PAYABLE	(2,573.33)
100-2050	APPEARANCE BOND RESERVE	(1,591.64)
100-2055	OMNIBASE PAYABLE	(116.69)
100-2060	RETIREMENT PAYOUT RESERVE	16,369.78
100-2070	DEFERRED REVENUE	4,281.02
100-2075	CHILD SUPPORT GARNISHMENT	0.00
100-2080	TMRs RETIREMENT WITHHELD	12,114.79
100-2110	COMPENSATED ABSENCE PAY	163.00
100-2115	WAGES PAYABLE	0.00
100-2117	UNCLAIMED PROPERTY	153.97
100-2122	ACCRUED INTEREST PAYABLE	0.00
100-2132	MY PARK DAY	921.96
100-2137	PARK PET PAVERS	2,025.57
100-2138	TAX NOTES PAYABLE-SR 2020	0.00
100-2139	DEFERRED REV-LEOSE FUNDS	0.00
100-2140	VEHICLE FINANCING NOTES	196,370.37
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00
100-2250	DEFERRED TAX REV=DELINQUENT TX	19,009.66
100-2300	DUE TO DRAINAGE FUND	69,387.00

10 FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
100-2425	BLDG & MISC DEPOSITS	3,500.00	
100-2600	TRAFFIC FINE RESERVE	24,199.84	
	TOTAL LIABILITIES		<u>387,344.19</u>
EQUITY			
=====			
100-3000	FUND BALANCE-UNAPPROPRATED	4,634,300.63	
100-3030	AMOUNT TO BE PROVIDED FOR	(1,289,474.90)	
	TOTAL BEGINNING EQUITY	<u>3,344,825.73</u>	
	TOTAL REVENUE	2,628,125.04	
	TOTAL EXPENSES	<u>2,315,222.12</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	312,902.92	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,657,728.65</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>4,045,072.84</u> =====

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
200-1000	CLAIM ON POOLED CASH	265,929.15
200-1016	MERCHANT ACCT CASH	250.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	60,427.48
200-1131	NET PENSION	(24,642.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
200-1200	ACCOUNTS RECEIVABLE	346,258.53
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(26,191.41)
200-1210	UNAPPLIED CREDITS	(35,222.51)
200-1220	REFUNDS PAYABLE	(623.97)
200-1250	ALLOWANCE FOR LOSSES	(4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	6,113.23
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	(1,972,010.34)
200-1620	EQUIPMENT	70,196.33
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	(45,810.43)
		<u>3,004,628.60</u>
TOTAL ASSETS		3,004,628.60
		=====

LIABILITIES		
=====		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	37.00
200-2010	HEALTH INSURANCE PAYABLE	948.27
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	19.24
200-2030	UNEMPLOYMENT TAX PAYABLE	(202.82)
200-2035	SOC SEC/MEDICARE PAYABLE	2,828.46
200-2060	Retirement Payout Reserve	0.00
200-2080	TMRs RETIREMENT PAYABLE	1,965.99
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
200-2115	WAGES PAYABLE	0.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	647,325.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	34,459.76
200-2122	ACCRUED INTEREST PAYABLE	3,651.19
200-2123	GOVERNMENT CAPITAL LEASE	41,695.07
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00

2000 FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
200-2145	OPEB LIABILITY	8,889.00	
200-2400	CUSTOMER DEPOSITS PAYABLE	165,420.00	
200-2425	BLDG & MISC DEPOSITS	1,750.00	
	TOTAL LIABILITIES		<u>934,006.42</u>
EQUITY			
=====			
200-3000	FUND BALANCE-UNAPPROPRATED	567,798.85	
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70	
	TOTAL BEGINNING EQUITY	<u>1,824,564.55</u>	
	TOTAL REVENUE	1,154,122.17	
	TOTAL EXPENSES	908,064.54	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>246,057.63</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,070,622.18</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>3,004,628.60</u> =====

301 MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
301-1000	CLAIM ON POOLED CASH	348,943.18		
301-1350	SALES TAX RECEIVABLE	14,794.99		
			<u>363,738.17</u>	
TOTAL ASSETS				363,738.17
=====				
LIABILITIES				
=====				
301-2000	ACCOUNTS PAYABLE POOLED	0.00		
301-2060	Retirement Payout Reserve	0.00		
301-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		<u>0.00</u>	
EQUITY				
=====				
301-3000	FUND BALANCE-UNAPPROPRATED	311,616.84		
	TOTAL BEGINNING EQUITY	<u>311,616.84</u>		
TOTAL REVENUE		147,587.33		
TOTAL EXPENSES		95,466.00		
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>52,121.33</u>		
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>363,738.17</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.				363,738.17
=====				

31 SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
310-1000	CLAIM ON POOLED CASH	<u>9,508.15</u>		<u>9,508.15</u>
	TOTAL ASSETS			9,508.15
				=====
LIABILITIES				
=====				
310-2000	ACCOUNTS PAYABLE POOLED	0.00		
310-2050	APPEARANCE BOND RESERVE	(9.00)		
310-2060	Retirement Payout Reserve	0.00		
310-2140	Vehicle Financing Notes	<u>0.00</u>		
	TOTAL LIABILITIES		<u>(9.00)</u>	
EQUITY				
=====				
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92		
310-3450	RESERVE FOR COURT TECHNOLOGY	(11,157.52)		
310-3451	RESERVE FOR COURT SECURITY	<u>15,320.85</u>		
	TOTAL BEGINNING EQUITY		<u>7,849.25</u>	
	TOTAL REVENUE	1,667.90		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>1,667.90</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>9,517.15</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			9,508.15
				=====

320 TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>9,277.23</u>	<u>9,277.23</u>
TOTAL ASSETS			9,277.23 =====
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	23.33	
320-2050	APPEARANCE BOND RESERVE	(16.00)	
320-2060	Retirement Payout Reserve	0.00	
320-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>7.33</u>
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>7,922.90</u>	
TOTAL BEGINNING EQUITY			<u>7,922.90</u>
TOTAL REVENUE		1,387.84	
TOTAL EXPENSES		40.84	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>1,347.00</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>9,269.90</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			9,277.23 =====

33 EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	<u>114.31</u>
TOTAL ASSETS			<u>114.31</u>
			=====
LIABILITIES			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	Retirement Payout Reserve	0.00	
330-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
TOTAL BEGINNING EQUITY		<u>114.31</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>0.00</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>114.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>114.31</u>
			=====

410 SERVICE FUND 2012A

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
410-1000	CLAIM ON POOLED CASH	0.00	
			0.00
TOTAL ASSETS			0.00
			=====
LIABILITIES			
=====			
410-2000	ACCOUNTS PAYABLE POOLED	0.00	
410-2060	Retirement Payout Reserve	0.00	
410-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
410-3000	FUND BALANCE-UNAPPROPRATED	0.00	
	TOTAL BEGINNING EQUITY	0.00	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		0.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			0.00
			=====
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			0.00
			=====

420 SERVICE FUND 2012B

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
420-1000	CLAIM ON POOLED CASH	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS			<u>0.00</u>
			=====
LIABILITIES			
=====			
420-2000	ACCOUNTS PAYABLE POOLED	0.00	
420-2060	Retirement Payout Reserve	0.00	
420-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
420-3000	FUND BALANCE-UNAPPROPRATED	0.00	
TOTAL BEGINNING EQUITY		<u>0.00</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>0.00</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>0.00</u>
			=====

430 SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
430-1000	CLAIM ON POOLED CASH	619.29		
430-1007	CASH-DS SR2014 GO STREETS	(1.34)		
430-1009	CASH-DS SR2014 WATER IMPROV	1.34		
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(813.24)		
430-1230	TAXES RECEIVABLE	<u>17,002.26</u>		
			<u>16,808.31</u>	
TOTAL ASSETS				<u>16,808.31</u>
=====				
LIABILITIES				
=====				
430-2000	ACCOUNTS PAYABLE POOLED	0.00		
430-2060	Retirement Payout Reserve	0.00		
430-2140	Vehicle Financing Notes	0.00		
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>16,189.02</u>		
	TOTAL LIABILITIES		<u>16,189.02</u>	
EQUITY				
=====				
430-3000	FUND BALANCE-UNAPPROPRATED	<u>156.31</u>		
	TOTAL BEGINNING EQUITY	156.31		
TOTAL REVENUE		200,412.98		
TOTAL EXPENSES		<u>199,950.00</u>		
TOTAL REVENUE OVER/(UNDER) EXPENSES		462.98		
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>619.29</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.				<u>16,808.31</u>
=====				

440 SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
=====			
440-1000	CLAIM ON POOLED CASH	<u>553.83</u>	553.83
TOTAL ASSETS			<u>553.83</u>
=====			
<u>LIABILITIES</u>			
=====			
440-2000	ACCOUNTS PAYABLE POOLED	0.00	
440-2060	Retirement Payout Reserve	0.00	
440-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
=====			
440-3000	FUND BALANCE-UNAPPROPRATED	(408.96)	
TOTAL BEGINNING EQUITY		(408.96)	
TOTAL REVENUE		317,097.79	
TOTAL EXPENSES		<u>316,135.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		962.79	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>553.83</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>553.83</u>
=====			

Page 241

28.

45 SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
450-1000	CLAIM ON POOLED CASH	(1,547.71)
		(1,547.71)
	TOTAL ASSETS	(1,547.71)
		=====
LIABILITIES		
=====		
450-2000	ACCOUNTS PAYABLE POOLED	0.00
450-2060	Retirement Payout Reserve	0.00
450-2140	Vehicle Financing Notes	0.00
	TOTAL LIABILITIES	0.00
EQUITY		
=====		
450-3000	FUND BALANCE-UNAPPROPRATED	(1,592.24)
	TOTAL BEGINNING EQUITY	(1,592.24)
	TOTAL REVENUE	410,094.53
	TOTAL EXPENSES	410,050.00
	TOTAL REVENUE OVER/(UNDER) EXPENSES	44.53
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(1,547.71)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	(1,547.71)
		=====

460 SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
460-1000	CLAIM ON POOLED CASH	<u>3,986.61</u>		
			<u>3,986.61</u>	
	TOTAL ASSETS			<u>3,986.61</u>
=====				
LIABILITIES				
=====				
460-2000	ACCOUNTS PAYABLE POOLED	0.00		
460-2060	Retirement Payout Reserve	0.00		
460-2140	Vehicle Financing Notes	<u>0.00</u>		
	TOTAL LIABILITIES		<u>0.00</u>	
EQUITY				
=====				
460-3000	FUND BALANCE-UNAPPROPRATED	2,447.95		
	TOTAL BEGINNING EQUITY	<u>2,447.95</u>		
	TOTAL REVENUE	315,708.66		
	TOTAL EXPENSES	314,170.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>1,538.66</u>		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,986.61</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>3,986.61</u>
=====				

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: JULY 31ST, 2022

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
702-1000	CLAIM ON POOLED CASH	(124,722.56)
702-1016	MERCHANT ACCT CASH	6,275.00
702-1200	DUE FROM GENERAL FUND	<u>69,387.00</u>
		(<u>49,060.56</u>)
TOTAL ASSETS		(<u>49,060.56</u>)
		=====
LIABILITIES		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	<u>37,384.00</u>
	TOTAL LIABILITIES	<u>40,884.00</u>
EQUITY		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	<u>0.12</u>
	TOTAL BEGINNING EQUITY	0.12
TOTAL REVENUE		59,928.00
TOTAL EXPENSES		<u>149,872.68</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(<u>89,944.68</u>)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>89,944.56</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(<u>49,060.56</u>)
		=====

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: JULY 31ST, 2022

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
800-1000	CLAIM ON POOLED CASH	255,555.58
800-1030	TEX-POOL	302,925.83
800-1031	NET PENSION	(24,642.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
800-1200	ACCOUNTS RECEIVABLE	121,126.41
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(9,000.00)
800-1213	MIRA VISTA PUD LIVE OAK	1,611.94
800-1215	OTHER RECEIVABLES (WATER)	1,591.74
800-1216	MIRA VISTA PUD RECEIVABLE	3,131.85
800-1217	CENCOR PUD RECEIVABLE	2,292.83
800-1218	ENDEAVOR PUD RECEIVABLE	12,107.11
800-1219	RESTITUTION RECEIVABLE	921.33
800-1611	ACCUM DEPREC - BUILDING	(3,440.00)
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,262,665.58
800-1620	EQUIPMENT	99,957.22
800-1628	ACCUM DEPREC = MAINT & OFFICE	(1,927,247.09)
800-1630	ACCUM DEPREC - EQUIPMENT	(1,152,338.88)
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>10,208,240.27</u>
	TOTAL ASSETS	<u>10,208,240.27</u>
		=====

LIABILITIES		
=====		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	257.07
800-2010	HEALTH INSURANCE PAYABLE	775.81
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	17.15
800-2030	UNEMPLOYMENT TAX PAYABLE	(538.17)
800-2035	SOC SEC/MEDICARE PAYABLE	7.82
800-2060	Retirement Payout Reserve	0.00
800-2080	TMRS RETIREMENT PAYABLE	1,798.33
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48
800-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
800-2115	WAGES PAYABLE	0.00
800-2122	ACCRUED INTEREST PAYABLE	53,264.00
800-2124	BONDS PAYABLE-SR2012A	605,000.00
800-2135	BONDS PAYABLE-2019 REFUNDING	9,150,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53
800-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00
800-2145	OPEB LIABILITY	8,889.00
	TOTAL LIABILITIES	<u>10,345,354.28</u>

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>EQUITY</u>		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	(5,825.93)
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	(111,369.12)
	TOTAL REVENUE	758,270.25
	TOTAL EXPENSES	784,014.80
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(25,744.55)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(137,113.67)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,208,240.61
		=====
	*** AMOUNT OUT OF BALANCE ***	0.34-

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,552,552.00	78,365.18	2,338,847.92	91.63	213,704.08
DEVELOPMENT SERVICES	143,550.00	3,160.27	148,147.41	103.20 (4,597.41)
UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS	95,466.00	0.00	95,466.00	100.00	0.00
POLICE	2,250.00	205.00	1,607.05	71.42	642.95
COURT	34,300.00	4,381.37	37,225.41	108.53 (2,925.41)
PARK DEPARTMENT	38,200.00	725.00	6,831.25	17.88	31,368.75
TOTAL REVENUES	2,992,294.00	86,836.82	2,628,125.04	87.83	364,168.96
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	622,252.00	43,275.74	525,175.11	84.40	97,076.89
DEVELOPMENT SERVICES	226,461.00	32,753.49	164,062.14	72.45	62,398.86
SANITATION	129,000.00	12,391.36	111,536.46	86.46	17,463.54
UTILITY BILLING	142,871.00	24,004.33	94,329.19	66.02	48,541.81
STREETS	100,010.00	10,302.72	65,796.54	65.79	34,213.46
POLICE	1,442,287.00	123,407.50	1,207,291.72	83.71	234,995.28
COURT	103,235.00	7,048.80	67,420.60	65.31	35,814.40
PARK DEPARTMENT	107,328.00	9,071.64	69,153.48	64.43	38,174.52
PUBLIC WORKS	27,050.00	1,122.22	10,456.88	38.66	16,593.12
TOTAL EXPENDITURES	2,900,494.00	263,377.80	2,315,222.12	79.82	585,271.88
REVENUES OVER/(UNDER) EXPENDITURES	91,800.00 (176,540.98)	312,902.92	(221,102.92)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
=====					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,366,074.00	2,258.73	1,354,218.75	99.13	11,855.25
100-4-10-4020 PENALTY & INTEREST ON TAXES	7,300.00	194.09	5,931.83	81.26	1,368.17
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	15,000.00	0.00	22,469.77	149.80	(7,469.77)
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	67.20	16,984.79	84.92	3,015.21
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	470.75	3,635.41	72.71	1,364.59
100-4-10-4037 4-B SALES TAX	150,000.00	14,882.21	147,480.93	98.32	2,519.07
100-4-10-4040 CITY SALES TAX	550,000.00	59,528.82	589,923.70	107.26	(39,923.70)
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	393.44	3,651.78	73.04	1,348.22
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	97,608.70	108.45	(7,608.70)
TOTAL TAXES	<u>2,208,374.00</u>	<u>77,795.24</u>	<u>2,241,905.66</u>	<u>101.52</u>	<u>(33,531.66)</u>
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	88,000.00	0.00	0.00	0.00	88,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	<u>156,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>156,000.00</u>
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	100.00	225.02	556.72	556.72	(456.72)
100-4-10-4401 INTEREST INCOME - CHECKING	500.00	174.69	683.23	136.65	(183.23)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	170.23	572.67	114.53	(72.67)
TOTAL INVESTMENT INCOME	<u>1,100.00</u>	<u>569.94</u>	<u>1,812.62</u>	<u>164.78</u>	<u>(712.62)</u>
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	21,500.00	0.00	76,565.26	356.12	(55,065.26)
100-4-10-4565 GRANT REVENUES	18,500.00	0.00	18,564.38	100.35	(64.38)
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>40,000.00</u>	<u>0.00</u>	<u>95,129.64</u>	<u>237.82</u>	<u>(55,129.64)</u>
OTHER REVENUE					
100-4-10-4700 FUND BALANCE TRANSFER-IN	146,978.00	0.00	0.00	0.00	146,978.00
TOTAL OTHER REVENUE	<u>146,978.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>146,978.00</u>
TOTAL ADMINISTRATION	2,552,552.00	78,365.18	2,338,847.92	91.63	213,704.08
DEVELOPMENT SERVICES					
=====					

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	300.00	0.00	0.00	0.00	300.00
TOTAL CHARGE FOR SERVICES	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
LICENSE & PERMITS					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	500.00	135.00	7,635.00	1,527.00 (7,135.00)
100-4-15-4302 INSPECTIONS	50,000.00	1,275.52	30,600.52	61.20	19,399.48
100-4-15-4303 BUILDING FEES	90,000.00	1,749.75	103,605.29	115.12 (13,605.29)
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	100.00	0.00	0.00	0.00	100.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	150.00	0.00	0.00	0.00	150.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	2,400.00	120.00 (400.00)
100-4-15-4311 VARIANCE FEES	500.00	0.00	3,906.60	781.32 (3,406.60)
TOTAL LICENSE & PERMITS	<u>143,250.00</u>	<u>3,160.27</u>	<u>148,147.41</u>	<u>103.42 (</u>	<u>4,897.41)</u>
TOTAL DEVELOPMENT SERVICES	143,550.00	3,160.27	148,147.41	103.20 (4,597.41)
UTILITY BILLING =====					
MISCELLANEOUS REVENUE					
100-4-25-4579 WATER REVENUE-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
TOTAL MISCELLANEOUS REVENUE	<u>125,976.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125,976.00</u>
TOTAL UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS =====					
OTHER REVENUE					
100-4-30-4721 TRANSFER FROM STREET MAINT	95,466.00	0.00	95,466.00	100.00	0.00
TOTAL OTHER REVENUE	<u>95,466.00</u>	<u>0.00</u>	<u>95,466.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL STREETS	95,466.00	0.00	95,466.00	100.00	0.00
POLICE =====					
MISCELLANEOUS REVENUE					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	5.00	70.00	28.00	180.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	200.00	640.00	64.00	360.00
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	897.05	89.71	102.95
TOTAL MISCELLANEOUS REVENUE	<u>2,250.00</u>	<u>205.00</u>	<u>1,607.05</u>	<u>71.42</u>	<u>642.95</u>
TOTAL POLICE	2,250.00	205.00	1,607.05	71.42	642.95

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
100-4-50-4100 COURT FINES	25,000.00	3,174.80	26,867.48	107.47 (1,867.48)
100-4-50-4101 COLLECTION AGENCY FEES	2,000.00	104.56	1,281.25	64.06	718.75
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	483.42	4,045.18	161.81 (1,545.18)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	250.00	199.58	1,689.61	675.84 (1,439.61)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	177.05	1,586.95	79.35	413.05
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	750.00	0.00	0.00	0.00	750.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	50.00	0.00	0.00	0.00	50.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	3.96	33.14	66.28	16.86
TOTAL COURT REVENUE	32,750.00	4,143.37	35,503.61	108.41 (2,753.61)
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	238.00	1,825.01	121.67 (325.01)
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	(103.21)	206.42-	153.21
TOTAL MISCELLANEOUS REVENUE	1,550.00	238.00	1,721.80	111.08 (171.80)
TOTAL COURT	34,300.00	4,381.37	37,225.41	108.53 (2,925.41)
PARK DEPARTMENT					
=====					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	725.00	6,106.25	122.13 (1,106.25)
100-4-55-4320 FIELD LEASE	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL LICENSE & PERMITS	38,000.00	725.00	6,106.25	16.07	31,893.75
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	725.00	725.00 (625.00)
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	725.00	362.50 (525.00)
TOTAL PARK DEPARTMENT	38,200.00	725.00	6,831.25	17.88	31,368.75
TOTAL REVENUES	2,992,294.00	86,836.82	2,628,125.04	87.83	364,168.96
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
=====					
PERSONNEL					
100-5-10-5000 SALARY	105,283.00	529.64	74,926.61	71.17	30,356.39
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.00	100.00	0.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5010 TRAINING	8,000.00	469.72	6,644.87	83.06	1,355.13
100-5-10-5020 HEALTH INSURANCE	5,829.00	473.88	4,767.94	81.80	1,061.06
100-5-10-5030 WORKERS COMP INSURANCE	1,500.00	0.00	2,443.56	162.90 (943.56)
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,202.00	40.53	5,118.60	55.62	4,083.40
100-5-10-5040 UNEMPLOYMENT COMP INSUR	294.00	3.20 (3,348.44)	1,138.93-	3,642.44
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	14,434.00	105.66	8,665.03	60.03	5,768.97
100-5-10-5060 STORM RELATED PAYROLL	10,000.00	0.00	218.30	2.18	9,781.70
TOTAL PERSONNEL	169,542.00	1,622.63	104,436.47	61.60	65,105.53
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	172.84	2,552.28	102.09 (52.28)
100-5-10-5103 PRINTING & REPRODUCTION	1,000.00	26.83	1,668.79	166.88 (668.79)
100-5-10-5110 POSTAGE	1,200.00	0.00	1,243.05	103.59 (43.05)
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	4,700.00	0.00	3,144.96	66.91	1,555.04
100-5-10-5125 TRAVEL	2,000.00	0.00	2,335.37	116.77 (335.37)
100-5-10-5140 TELEPHONE	3,000.00	244.18	2,688.38	89.61	311.62
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	309.17	2,605.41	86.85	394.59
100-5-10-5158 OFFICE SUPPLIES	8,000.00	181.76	4,538.41	56.73	3,461.59
100-5-10-5198 Maint & Supplies - Janitorial	4,560.00	380.00	3,926.72	86.11	633.28
TOTAL SUPPLIES & OPERATION EXP	34,960.00	1,314.78	24,703.37	70.66	10,256.63
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	8,771.54	0.00 (8,771.54)
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	4,367.66	43,973.57	48.86	46,026.43
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	1,880.00	7,535.36	100.47 (35.36)
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	4,500.00	483.40	4,972.36	110.50 (472.36)
100-5-10-5226 DRUG TESTING	100.00	0.00	265.00	265.00 (165.00)
100-5-10-5230 AUDIT	20,000.00	0.00	19,335.00	96.68	665.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	1,500.00	100.00	0.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	20,000.00	0.00	4,022.32	20.11	15,977.68
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	1,778.36	71.13	721.64
100-5-10-5240 INSURANCE - PROP & GEN LIAB	8,500.00	0.00	9,512.60	111.91 (1,012.60)
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,200.00	0.00	3,966.06	76.27	1,233.94
100-5-10-5258 ACL Event	10,500.00	84.80	6,724.55	64.04	3,775.45
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	10,537.32	105.37 (537.32)
100-5-10-5270 ENGINEERING SERVICES	2,000.00	2,822.50	27,873.40	1,393.67 (25,873.40)
TOTAL CONTRACTUAL SERVICES	184,700.00	9,638.36	152,042.44	82.32	32,657.56

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	4,423.93	47,951.44	119.88 (7,951.44)
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	6,360.00	23,065.20	164.75 (9,065.20)
100-5-10-5302 WEBSITE SUPPORT	5,500.00	4,500.00	8,450.00	153.64 (2,950.00)
100-5-10-5309 INCODE SOFTWARE	15,000.00	0.00	18,145.18	120.97 (3,145.18)
100-5-10-5311 IT SERVICES TPIA	1,200.00	795.00	795.00	66.25	405.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	632.72	31.64	1,367.28
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5331 ADVERTISING	1,000.00	49.14	1,343.34	134.33 (343.34)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	2,500.00	0.00 (2,500.00)
100-5-10-5340 MISCELLANEOUS	0.00	126.00	(3,552.22)	0.00	3,552.22
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
TOTAL MISCELLANEOUS OTHER EXP	81,050.00	16,254.07	99,330.66	122.55 (18,280.66)
CAPITAL OUTLAY					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	150,000.00	14,445.90	144,662.17	96.44	5,337.83
TOTAL OTHER NON-DEPARTMENTAL	150,000.00	14,445.90	144,662.17	96.44	5,337.83
TOTAL ADMINISTRATION	622,252.00	43,275.74	525,175.11	84.40	97,076.89
DEVELOPMENT SERVICES					
=====					
PERSONNEL					
100-5-15-5000 SALARY	67,007.00	580.90	48,191.41	71.92	18,815.59
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	3,000.00	0.00	3,000.00	100.00	0.00
100-5-15-5020 HEALTH INSURANCE	9,575.00	38.32	5,421.00	56.62	4,154.00
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	1,547.59	162.90 (597.59)
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,809.00	44.44	4,074.28	59.84	2,734.72
100-5-15-5040 UNEMPLOYMENT COMP INSUR	339.00	0.25	66.83	19.71	272.17
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	96.56	5,380.06	50.37	5,300.94
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	98,361.00	760.47	67,681.17	68.81	30,679.83
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	100.00	0.00	350.00	350.00 (250.00)
100-5-15-5110 POSTAGE	500.00	0.00	314.98	63.00	185.02
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	27.33	597.08	59.71	402.92
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	106.09	0.00	(106.09)
100-5-15-5158 OFFICE SUPPLIES	100.00	1.50	97.58	97.58	2.42
100-5-15-5161 Tree Services	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 Signs and Barricades	800.00	0.00	508.50	63.56	291.50
100-5-15-5198 Office Supplies	0.00	0.00	9.45	0.00	(9.45)
TOTAL SUPPLIES & OPERATION EXP	4,100.00	28.83	1,983.68	48.38	2,116.32
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	50,000.00	300.00	18,205.00	36.41	31,795.00
100-5-15-5210 LEGAL SERVICES	6,500.00	1,106.00	5,807.20	89.34	692.80
100-5-15-5251 BUILDING PLAN REVIEWS	15,000.00	1,395.00	11,706.05	78.04	3,293.95
100-5-15-5252 ZONING REVIEWS	20,000.00	3,285.00	22,171.00	110.86	(2,171.00)
100-5-15-5253 ARBORIST REVIEWS	500.00	0.00	70.00	14.00	430.00
100-5-15-5257 MY PERMIT NOW	0.00	0.00	0.00	0.00	0.00
100-5-15-5270 ENGINEERING SERVICES	7,000.00	8,474.36	19,115.60	273.08	(12,115.60)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	22,000.00	17,400.00	17,400.00	79.09	4,600.00
TOTAL CONTRACTUAL SERVICES	121,000.00	31,960.36	94,474.85	78.08	26,525.15
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	2,000.00	3.83	(77.56)	3.88-	2,077.56
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	3,000.00	3.83	(77.56)	2.59-	3,077.56
TOTAL DEVELOPMENT SERVICES	226,461.00	32,753.49	164,062.14	72.45	62,398.86
SANITATION					
=====					
CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	185.05	18.51	814.95
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	185.05	4.63	3,814.95
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	125,000.00	12,391.36	111,351.41	89.08	13,648.59
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	12,391.36	111,351.41	89.08	13,648.59
TOTAL SANITATION	129,000.00	12,391.36	111,536.46	86.46	17,463.54
UTILITY BILLING					
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CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-25-5000 SALARY	89,007.00	19,407.70	53,714.70	60.35	35,292.30
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	665.00	66.50	335.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	0.00	4,939.78	52.43	4,482.22
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	1,547.59	162.90 (597.59)
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,809.00	1,484.69	4,186.65	61.49	2,622.35
100-5-25-5040 UNEMPLOYMENT COMP INSUR	152.00	0.00	0.00	0.00	152.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	2,321.16	6,250.03	58.52	4,430.97
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	118,021.00	23,213.55	71,303.75	60.42	46,717.25
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	711.18	3,202.54	80.06	797.46
100-5-25-5110 POSTAGE	2,500.00	0.00	2,364.69	94.59	135.31
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	50.91	253.22	33.76	496.78
100-5-25-5158 OFFICE SUPPLIES	300.00	0.00	476.56	158.85 (176.56)
TOTAL SUPPLIES & OPERATION EXP	8,650.00	762.09	6,297.01	72.80	2,352.99
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	28.69	16,728.43	111.52 (1,728.43)
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	28.69	16,728.43	107.93 (1,228.43)
TOTAL UTILITY BILLING	142,871.00	24,004.33	94,329.19	66.02	48,541.81
STREETS					
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PERSONNEL					
100-5-30-5000 SALARY	53,529.00	1,226.62	29,397.52	54.92	24,131.48
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-30-5020 HEALTH INSURANCE	4,996.00	272.94	2,822.71	56.50	2,173.29
100-5-30-5030 WORKERS COMP INSURANCE	700.00	0.00	1,140.32	162.90 (440.32)
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,095.00	93.84	4,053.99	99.00	41.01
100-5-30-5040 UNEMPLOYMENT COMP INSUR	181.00	1.26	160.26	88.54	20.74
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,424.00	146.63	3,269.71	50.90	3,154.29

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	69,925.00	1,741.29	40,844.51	58.41	29,080.49
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,000.00	129.17	1,690.76	84.54	309.24
100-5-30-5140 TELEPHONE	500.00	33.94	611.39	122.28 (111.39)
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	798.59	79.86	201.41
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	1,500.00	0.00	0.00	0.00	1,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	3,333.50	3,699.00	147.96 (1,199.00)
100-5-30-5181 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5190 MATERIALS	1,000.00	357.71	357.71	35.77	642.29
100-5-30-5195 VEHICLE OPERATIONS	3,500.00	340.30	1,357.23	38.78	2,142.77
100-5-30-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	13,500.00	4,194.62	8,514.68	63.07	4,985.32
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	600.00	0.00	439.31	73.22	160.69
100-5-30-5270 ENGINEERING	3,000.00	900.00	3,045.25	101.51 (45.25)
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	3,800.00	900.00	3,484.56	91.70	315.44
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	2,000.00	3,154.40	5,319.70	265.99 (3,319.70)
100-5-30-5355 STREET MAINT & REPAIRS	10,000.00	312.41	7,633.09	76.33	2,366.91
TOTAL MISCELLANEOUS OTHER EXP	12,000.00	3,466.81	12,952.79	107.94 (952.79)
CAPITAL OUTLAY					
100-5-30-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	785.00	0.00	0.00	0.00	785.00
TOTAL STREETS	100,010.00	10,302.72	65,796.54	65.79	34,213.46
POLICE					
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PERSONNEL					
100-5-40-5000 SALARY	732,066.00	84,859.07	625,443.50	85.44	106,622.50
100-5-40-5002 HOLIDAY COMPENSATION	26,775.00	0.00	23,178.28	86.57	3,596.72

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5006 OVERTIME	10,000.00	581.82	10,916.84	109.17 (916.84)
100-5-40-5007 STIPEND	19,000.00	500.00	5,702.50	30.01	13,297.50
100-5-40-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-40-5010 TRAINING	10,000.00 (359.00)	4,872.06	48.72	5,127.94
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	1,131.00	3,666.00	24.44	11,334.00
100-5-40-5012 LEOSE Training	1,025.00	0.00	0.00	0.00	1,025.00
100-5-40-5020 HEALTH INSURANCE	77,016.00	8,461.84	69,859.59	90.71	7,156.41
100-5-40-5030 WORKERS COMP INSURANCE	10,800.00	0.00	19,096.52	176.82 (8,296.52)
100-5-40-5035 SOCIAL SECURITY/MEDICARE	61,035.00	6,479.50	48,420.46	79.33	12,614.54
100-5-40-5040 UNEMPLOYMENT COMP INSUR	2,749.00	0.82	670.49	24.39	2,078.51
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	95,741.00	10,239.60	74,813.32	78.14	20,927.68
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,110.88	83.66	1,389.12
TOTAL PERSONNEL	1,079,707.00	111,894.65	893,750.44	82.78	185,956.56
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	0.00	544.12	54.41	455.88
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	1,284.30	42.81	1,715.70
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	49.29	19.72	200.71
100-5-40-5110 POSTAGE	250.00	0.00	45.35	18.14	204.65
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	8,000.00	943.39	7,551.58	94.39	448.42
100-5-40-5143 POLICE CAR & ACCESSORIES	5,000.00	0.00	1,979.03	39.58	3,020.97
100-5-40-5144 POLICE SUPPLIES	3,000.00	74.25	1,451.83	48.39	1,548.17
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	1,941.41	7,354.94	98.07	145.06
100-5-40-5157 RECORDS MANAGEMENT	5,700.00	0.00	5,775.00	101.32 (75.00)
100-5-40-5158 OFFICE SUPPLIES	1,000.00	63.11	1,123.44	112.34 (123.44)
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	362.53	816.98	32.68	1,683.02
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	200.00	80.00	50.00
100-5-40-5195 VEHICLE OPERATION	14,000.00	40.00	11,073.68	79.10	2,926.32
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	1,930.91	4,676.42	93.53	323.58
TOTAL SUPPLIES & OPERATION EXP	60,950.00	5,355.60	43,925.96	72.07	17,024.04
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	1,017.72	18.17	4,582.28
100-5-40-5216 DISPATCH SERVICES	26,500.00	0.00	26,069.00	98.37	431.00
100-5-40-5226 DRUG TESTING	200.00	0.00	571.40	285.70 (371.40)
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	270.42	27.04	729.58
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,050.00	0.00	3,697.56	73.22	1,352.44
100-5-40-5258 ACL EVENT	34,000.00	0.00	33,815.97	99.46	184.03
TOTAL CONTRACTUAL SERVICES	73,350.00	0.00	65,442.07	89.22	7,907.93

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	43,000.00	6,157.25	39,419.32	91.67	3,580.68
TOTAL MISCELLANEOUS OTHER EXP	43,000.00	6,157.25	39,419.32	91.67	3,580.68
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	1,971.35	65.71	1,028.65
100-5-40-5494 Vehicle Financing Note Debt Sv	34,002.00	0.00	41,833.71	123.03 (7,831.71)
100-5-40-5495 NEW VEHICLE & OUTFITTING	147,278.00	0.00	120,948.87	82.12	26,329.13
TOTAL CAPITAL OUTLAY	185,280.00	0.00	164,753.93	88.92	20,526.07
TOTAL POLICE	1,442,287.00	123,407.50	1,207,291.72	83.71	234,995.28
COURT					
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PERSONNEL					
100-5-50-5000 SALARY	43,356.00	2,433.39	26,371.22	60.82	16,984.78
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	833.00	38.32	570.65	68.51	262.35
100-5-50-5030 WORKERS COMP INSURANCE	1,000.00	0.00	1,629.05	162.91 (629.05)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,317.00	300.91	3,106.78	93.66	210.22
100-5-50-5040 UNEMPLOYMENT COMP INSUR	576.00	0.00	293.63	50.98	282.37
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,203.00	291.04	3,026.96	58.18	2,176.04
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	55,285.00	3,063.66	35,248.29	63.76	20,036.71
SUPPLIES & OPERATION EXP					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	1,378.47	125.32 (278.47)
100-5-50-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	55.00	55.00	45.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,500.00	101.82	1,388.39	92.56	111.61
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	3.00	48.42	19.37	201.58
TOTAL SUPPLIES & OPERATION EXP	3,250.00	104.82	2,870.28	88.32	379.72
CONTRACTUAL SERVICES					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	434.91	1,030.71	103.07 (30.71)
100-5-50-5206 INCODE ONLINE PMT PROCESSING	9,000.00	316.58	2,228.76	24.76	6,771.24
100-5-50-5210 LEGAL SERVICES	15,000.00	1,285.74	8,789.32	58.60	6,210.68
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	15,740.90	87.45	2,259.10

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-50-5213 INTERPRETER FEES	900.00	0.00	190.00	21.11	710.00
TOTAL CONTRACTUAL SERVICES	43,900.00	3,537.23	27,979.69	63.74	15,920.31
MISCELLANEOUS OTHER EXP					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	800.00	343.09	1,322.34	165.29 (522.34)
TOTAL MISCELLANEOUS OTHER EXP	800.00	343.09	1,322.34	165.29 (522.34)
TOTAL COURT	103,235.00	7,048.80	67,420.60	65.31	35,814.40
PARK DEPARTMENT =====					
PERSONNEL					
100-5-55-5000 SALARY	39,983.00	422.64	22,162.84	55.43	17,820.16
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	196.28	1,932.87	58.03	1,398.13
100-5-55-5030 WORKERS COMP INSURANCE	500.00	0.00	814.51	162.90 (314.51)
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	32.32	1,735.46	56.73	1,323.54
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	1.21	160.21	131.32 (38.21)
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	25.55	2,482.27	51.74	2,315.73
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	51,793.00	678.00	29,288.16	56.55	22,504.84
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	149.47	29.89	350.53
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	50.00	50.00	0.00 (50.00)
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	74.90	728.90	7.29	9,271.10
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	1.50 (712.81)	285.12-	962.81
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	183.83	2,379.50	118.98 (379.50)
100-5-55-5171 EQUIPMENT	2,500.00	0.00	1,424.53	56.98	1,075.47
100-5-55-5190 MATERIALS	4,000.00	765.99	4,764.77	119.12 (764.77)
100-5-55-5191 MAINTENANCE	7,000.00	1,201.71	12,956.69	185.10 (5,956.69)
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	10.00	20.00	2.00	980.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	800.00	80.00	200.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	13,000.00	380.00	4,180.00	32.15	8,820.00
TOTAL SUPPLIES & OPERATION EXP	41,250.00	2,667.93	26,741.05	64.83	14,508.95
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	0.96	6.41	1.28	493.59
TOTAL MISCELLANEOUS OTHER EXP	500.00	0.96	6.41	1.28	493.59
CAPITAL OUTLAY					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	5,400.00	6,700.00	134.00 (1,700.00)
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	324.75	324.75	0.00 (324.75)
100-5-55-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	5,785.00	5,724.75	7,024.75	121.43 (1,239.75)
OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	6,093.11	93.74	406.89
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	0.00	6,093.11	93.74	406.89
TOTAL PARK DEPARTMENT	107,328.00	9,071.64	69,153.48	64.43	38,174.52
PUBLIC WORKS					
=====					
SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	819.91	5,088.17	84.80	911.83
100-5-65-5140 TELEPHONE	300.00	20.36	148.88	49.63	151.12
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	15.00	219.08	21.91	780.92
100-5-65-5191 MAINTENANCE	0.00	0.00	3,288.37	0.00 (3,288.37)
TOTAL SUPPLIES & OPERATION EXP	7,300.00	855.27	8,744.50	119.79 (1,444.50)
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

100-GENERAL FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	266.95	1,712.38	19.03	7,287.62
TOTAL OTHER NON-DEPARTMENTAL	<u>9,000.00</u>	<u>266.95</u>	<u>1,712.38</u>	<u>19.03</u>	<u>7,287.62</u>
TOTAL PUBLIC WORKS	27,050.00	1,122.22	10,456.88	38.66	16,593.12
TOTAL EXPENDITURES	<u>2,900,494.00</u>	<u>263,377.80</u>	<u>2,315,222.12</u>	<u>79.82</u>	<u>585,271.88</u>
REVENUES OVER/(UNDER) EXPENDITURES	91,800.00	(176,540.98)	312,902.92		(221,102.92)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

200-WATER FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,117,650.00</u>	<u>240,034.51</u>	<u>1,154,122.17</u>	<u>103.26</u>	<u>(36,472.17)</u>
TOTAL REVENUES	<u>1,117,650.00</u>	<u>240,034.51</u>	<u>1,154,122.17</u>	<u>103.26</u>	<u>(36,472.17)</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,219,992.00</u>	<u>114,859.27</u>	<u>908,064.54</u>	<u>74.43</u>	<u>311,927.46</u>
TOTAL EXPENDITURES	<u>1,219,992.00</u>	<u>114,859.27</u>	<u>908,064.54</u>	<u>74.43</u>	<u>311,927.46</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(102,342.00)	125,175.24	246,057.63		(348,399.63)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

200-WATER FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	50.00	77.94	192.82	385.64 (142.82)
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	18.54	66.36	33.18	133.64
TOTAL INVESTMENT INCOME	<u>250.00</u>	<u>96.48</u>	<u>259.18</u>	<u>103.67 (</u>	<u>9.18)</u>
MISCELLANEOUS REVENUE					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,100,000.00	239,938.03	1,153,843.99	104.89 (53,843.99)
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	<u>1,104,000.00</u>	<u>239,938.03</u>	<u>1,153,843.99</u>	<u>104.51 (</u>	<u>49,843.99)</u>
OTHER REVENUE					
200-4-60-4700 Fund Balance Transfer In	13,400.00	0.00	0.00	0.00	13,400.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>13,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,400.00</u>
TOTAL NON-DEPARTMENTAL	1,117,650.00	240,034.51	1,154,103.17	103.26 (36,453.17)
TOTAL REVENUES	1,117,650.00	240,034.51	1,154,103.17	103.26 (36,453.17)
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

200-WATER FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
PERSONNEL					
200-5-60-5000 SALARY	241,666.00	7,470.35	101,834.50	42.14	139,831.50
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	0.00	728.75	29.15	1,771.25
200-5-60-5020 HEALTH INSURANCE	21,648.00	1,005.76	9,877.18	45.63	11,770.82
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	0.00	3,746.80	162.90 (1,446.80)
200-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	571.47	7,934.78	42.92	10,553.22
200-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	3.39	502.47	75.67	161.53
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	893.42	11,461.47	39.52	17,538.53
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	316,266.00	9,944.39	136,085.95	43.03	180,180.05
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	137.76	55.10	112.24
200-5-60-5105 TOOLS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5140 TELEPHONE	500.00	33.94	546.82	109.36 (46.82)
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	1,676.62	83.83	323.38
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	3.01	129.57	43.19	170.43
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00	1,101.65	17,476.28	69.91	7,523.72
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
200-5-60-5171 EQUIPMENT	500.00	0.00	0.00	0.00	500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	679.42	45.29	820.58
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00 (1,564.50)	4.53-	36,064.50
200-5-60-5194 Fire Hydrant Maint and Replace	33,000.00	0.00	32,803.20	99.40	196.80
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	340.30	1,382.68	34.57	2,617.32
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00 (117.16)	23.43-	617.16
TOTAL SUPPLIES & OPERATION EXP	202,638.00	1,478.90	53,150.69	26.23	149,487.31
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00 (15,559.12)	0.00	15,559.12
200-5-60-5233 Crossroads Contract	81,000.00	6,780.79	56,316.33	69.53	24,683.67

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

200-WATER FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5234 Crossroads Emerg/M&O Repairs	20,000.00	196.99	67,729.03	338.65 (47,729.03)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
200-5-60-5270 ENGINEERING SERVICES	30,000.00	1,788.75	24,686.75	82.29	5,313.25
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	24,883.00	0.00 (24,883.00)
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	94,668.02	552,242.49	100.41 (2,242.49)
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	691,300.00	103,434.55	712,608.19	103.08 (21,308.19)
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.43	10.71	1.43	739.29
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	5,900.00	0.00	6,209.00	105.24 (309.00)
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	6,650.00	1.43	6,219.71	93.53	430.29
CAPITAL OUTLAY					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL NON-DEPARTMENTAL	1,219,992.00	114,859.27	908,064.54	74.43	311,927.46
TOTAL EXPENDITURES	1,219,992.00	114,859.27	908,064.54	74.43	311,927.46
REVENUES OVER/(UNDER) EXPENDITURES	(102,342.00)	125,175.24	246,038.63		(348,380.63)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

301-STREET MAINTENANCE
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	150,100.00	14,912.75	147,587.33	98.33	2,512.67
TOTAL REVENUES	150,100.00	14,912.75	147,587.33	98.33	2,512.67
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	95,469.00	0.00	95,466.00	100.00	3.00
TOTAL EXPENDITURES	95,469.00	0.00	95,466.00	100.00	3.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,912.75	52,121.33		2,509.67

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

301-STREET MAINTENANCE

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL =====					
TAXES					
301-4-60-4039 STREET SALES TAX	150,000.00	14,882.21	147,480.94	98.32	2,519.06
TOTAL TAXES	<u>150,000.00</u>	<u>14,882.21</u>	<u>147,480.94</u>	<u>98.32</u>	<u>2,519.06</u>
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	100.00	30.54	106.39	106.39	(6.39)
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>30.54</u>	<u>106.39</u>	<u>106.39</u>	<u>(6.39)</u>
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	150,100.00	14,912.75	147,587.33	98.33	2,512.67
<hr/>					
TOTAL REVENUES	<u>150,100.00</u>	<u>14,912.75</u>	<u>147,587.33</u>	<u>98.33</u>	<u>2,512.67</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

301-STREET MAINTENANCE

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	95,469.00	0.00	95,466.00	100.00	3.00
TOTAL CAPITAL OUTLAY	<u>95,469.00</u>	<u>0.00</u>	<u>95,466.00</u>	<u>100.00</u>	<u>3.00</u>
TOTAL NON-DEPARTMENTAL	95,469.00	0.00	95,466.00	100.00	3.00
<hr/>					
TOTAL EXPENDITURES	95,469.00	0.00	95,466.00	100.00	3.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,912.75	52,121.33		2,509.67

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

310-COURT SECURITY FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,350.00</u>	<u>196.07</u>	<u>1,667.90</u>	<u>123.55</u>	(<u>317.90</u>)
TOTAL REVENUES	<u>1,350.00</u>	<u>196.07</u>	<u>1,667.90</u>	<u>123.55</u>	(<u>317.90</u>)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	196.07	1,667.90		(1,317.90)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

310-COURT SECURITY FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	250.00	194.73	1,624.91	649.96 (1,374.91)
310-4-50-4105 MUNI COURT BLDG SECURITY	1,000.00	1.34	42.99	4.30	957.01
TOTAL COURT REVENUE	<u>1,250.00</u>	<u>196.07</u>	<u>1,667.90</u>	<u>133.43 (</u>	<u>417.90)</u>
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL COURT	1,350.00	196.07	1,667.90	123.55 (317.90)
<hr/>					
TOTAL REVENUES	<u>1,350.00</u>	<u>196.07</u>	<u>1,667.90</u>	<u>123.55 (</u>	<u>317.90)</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

310-COURT SECURITY FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT =====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	350.00	196.07	1,667.90	(1,317.90)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

320-COURT TECHNOLOGY FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>160.77</u>	<u>1,387.84</u>	<u>138.78</u>	<u>(387.84)</u>
TOTAL REVENUES	<u>1,000.00</u>	<u>160.77</u>	<u>1,387.84</u>	<u>138.78</u>	<u>(387.84)</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>4.78</u>	<u>40.84</u>	<u>1.63</u>	<u>2,459.16</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>40.84</u>	<u>1.63</u>	<u>2,459.16</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(1,500.00)	155.99	1,347.00		(2,847.00)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

320-COURT TECHNOLOGY FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT =====					
COURT REVENUE					
320-4-50-4102 COURT TECHNOLOGY FEE	250.00	160.77	1,387.84	555.14 (1,137.84)
320-4-50-4191 MUNI COURT TECHNOLOGY	750.00	0.00	0.00	0.00	750.00
TOTAL COURT REVENUE	<u>1,000.00</u>	<u>160.77</u>	<u>1,387.84</u>	<u>138.78 (</u>	<u>387.84)</u>
TOTAL COURT	1,000.00	160.77	1,387.84	138.78 (387.84)
TOTAL REVENUES	<u>1,000.00</u>	<u>160.77</u>	<u>1,387.84</u>	<u>138.78 (</u>	<u>387.84)</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

320-COURT TECHNOLOGY FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	4.78	40.84	1.63	2,459.16
TOTAL MISCELLANEOUS OTHER EXP	<u>2,500.00</u>	<u>4.78</u>	<u>40.84</u>	<u>1.63</u>	<u>2,459.16</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL COURT	2,500.00	4.78	40.84	1.63	2,459.16
<hr/>					
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>40.84</u>	<u>1.63</u>	<u>2,459.16</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(1,500.00)	155.99	1,347.00		(2,847.00)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

330-COURT EFFICIENCY FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

330-COURT EFFICIENCY FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

330-COURT EFFICIENCY FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

430-DEBT SERVICE FUND 2014
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	200,250.00	381.97	200,412.98	100.08	(162.98)
TOTAL REVENUES	200,250.00	381.97	200,412.98	100.08	(162.98)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	199,950.00	164,975.00	199,950.00	100.00	0.00
TOTAL EXPENDITURES	199,950.00	164,975.00	199,950.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	300.00	(164,593.03)	462.98		(162.98)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

430-DEBT SERVICE FUND 2014

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	300.00	30.99	884.64	294.88 (584.64)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,550.00	350.98	199,528.34	99.99	21.66
TOTAL TAXES	<u>199,850.00</u>	<u>381.97</u>	<u>200,412.98</u>	100.28 (<u>562.98)</u>
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
TOTAL NON-DEPARTMENTAL	200,250.00	381.97	200,412.98	100.08 (162.98)
TOTAL REVENUES	<u>200,250.00</u>	<u>381.97</u>	<u>200,412.98</u>	<u>100.08 (</u>	<u>162.98)</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

430-DEBT SERVICE FUND 2014

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	200.00	400.00	100.00	0.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	130,000.00	130,000.00	130,000.00	100.00	0.00
430-5-60-5299 BOND INTEREST - SERIES 2014	69,550.00	34,775.00	69,550.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>199,950.00</u>	<u>164,975.00</u>	<u>199,950.00</u>	<u>100.00</u>	<u>0.00</u>
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	199,950.00	164,975.00	199,950.00	100.00	0.00
TOTAL EXPENDITURES	199,950.00	164,975.00	199,950.00	100.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	300.00	(164,593.03)	462.98	(162.98)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

440-DEBT SERVICE FUND 2012
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	317,135.00	608.12	317,097.79	99.99	37.21
TOTAL REVENUES	317,135.00	608.12	317,097.79	99.99	37.21
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	316,135.00	308,067.50	316,135.00	100.00	0.00
TOTAL EXPENDITURES	316,135.00	308,067.50	316,135.00	100.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	(307,459.38)	962.79		37.21

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

440-DEBT SERVICE FUND 2012

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	49.43	1,413.09	141.31 (413.09)
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,735.00	558.69	315,684.70	99.98	50.30
TOTAL TAXES	<u>316,735.00</u>	<u>608.12</u>	<u>317,097.79</u>	100.11 (<u>362.79)</u>
MISCELLANEOUS REVENUE					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
TOTAL NON-DEPARTMENTAL	317,135.00	608.12	317,097.79	99.99	37.21
TOTAL REVENUES	<u>317,135.00</u>	<u>608.12</u>	<u>317,097.79</u>	<u>99.99</u>	<u>37.21</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

440-DEBT SERVICE FUND 2012

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	15,735.00	7,867.50	15,735.00	100.00	0.00
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	300,000.00	300,000.00	300,000.00	100.00	0.00
440-5-60-5276 PAYING AGENT FEES	400.00	200.00	400.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>316,135.00</u>	<u>308,067.50</u>	<u>316,135.00</u>	<u>100.00</u>	<u>0.00</u>
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	316,135.00	308,067.50	316,135.00	100.00	0.00
TOTAL EXPENDITURES	316,135.00	308,067.50	316,135.00	100.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	(307,459.38)	962.79		37.21

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

450-DEBT SERVICE FUND 2019
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	410,750.00	781.60	410,094.53	99.84	655.47
TOTAL REVENUES	410,750.00	781.60	410,094.53	99.84	655.47
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	410,050.00	260,025.00	410,050.00	100.00	0.00
TOTAL EXPENDITURES	410,050.00	260,025.00	410,050.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	700.00	(259,243.40)	44.53		655.47

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

450 Page 283 SERVICE FUND 2019

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	63.31	1,824.41	182.44 (824.41)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	409,650.00	718.29	408,270.12	99.66	1,379.88
TOTAL TAXES	<u>410,650.00</u>	<u>781.60</u>	<u>410,094.53</u>	<u>99.86</u>	<u>555.47</u>
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	100.00	0.00	0.00	0.00	100.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL NON-DEPARTMENTAL	410,750.00	781.60	410,094.53	99.84	655.47
TOTAL REVENUES	410,750.00	781.60	410,094.53	99.84	655.47
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

450-DEBT SERVICE FUND 2019

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	110,000.00	110,200.00	110,200.00	100.18 (200.00)
450-5-60-5208 BOND INTEREST - SERIES 2019	299,650.00	149,825.00	299,650.00	100.00	0.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	<u>410,050.00</u>	<u>260,025.00</u>	<u>410,050.00</u>	<u>100.00</u>	<u>0.00</u>
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	410,050.00	260,025.00	410,050.00	100.00	0.00
TOTAL EXPENDITURES	410,050.00	260,025.00	410,050.00	100.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	700.00 (259,243.40)	44.53		655.47

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

460-DEBT SERVICE FUND 2020
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	314,790.00	192.98	315,708.66	100.29 (918.66)
TOTAL REVENUES	314,790.00	192.98	315,708.66	100.29 (918.66)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	314,290.00	299,645.00	314,170.00	99.96	120.00
TOTAL EXPENDITURES	314,290.00	299,645.00	314,170.00	99.96	120.00
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	(299,452.02)	1,538.66	(1,038.66)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

460-DEBT SERVICE FUND 2020

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	3.41	1,118.04	223.61 (618.04)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,050.00	189.57	314,590.62	100.17 (540.62)
TOTAL TAXES	<u>314,550.00</u>	<u>192.98</u>	<u>315,708.66</u>	100.37 (<u>1,158.66)</u>
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>240.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>240.00</u>
TOTAL NON-DEPARTMENTAL	314,790.00	192.98	315,708.66	100.29 (918.66)
TOTAL REVENUES	314,790.00	192.98	315,708.66	100.29 (918.66)
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

460-DEBT SERVICE FUND 2020

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	29,050.00	14,525.00	29,050.00	100.00	0.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	285,000.00	285,000.00	285,000.00	100.00	0.00
460-5-60-5276 PAYING AGENT FEES	240.00	120.00	120.00	50.00	120.00
TOTAL CONTRACTUAL SERVICES	<u>314,290.00</u>	<u>299,645.00</u>	<u>314,170.00</u>	<u>99.96</u>	<u>120.00</u>
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	314,290.00	299,645.00	314,170.00	99.96	120.00
TOTAL EXPENDITURES	<u>314,290.00</u>	<u>299,645.00</u>	<u>314,170.00</u>	<u>99.96</u>	<u>120.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	500.00	(299,452.02)	1,538.66		(1,038.66)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

702-DRAINAGE FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	30,000.00	0.00	59,928.00	199.76	(29,928.00)
TOTAL REVENUES	30,000.00	0.00	59,928.00	199.76	(29,928.00)
=====					
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	55,000.00	6,686.04	149,872.68	272.50	(94,872.68)
TOTAL EXPENDITURES	55,000.00	6,686.04	149,872.68	272.50	(94,872.68)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(25,000.00)	(6,686.04)	(89,944.68)		64,944.68

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

702-DRAINAGE FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
=====					
CHARGE FOR SERVICES					
702-4-35-4221 RSDP Zone 7	0.00	0.00	0.00	0.00	0.00
702-4-35-4222 RSDP Zone 1	0.00	0.00	0.00	0.00	0.00
702-4-35-4223 RSDP Zone 5	0.00	0.00	0.00	0.00	0.00
702-4-35-4224 RSDP Zone 8	0.00	0.00	16,728.00	0.00	(16,728.00)
TOTAL CHARGE FOR SERVICES	0.00	0.00	16,728.00	0.00	(16,728.00)
LICENSE & PERMITS					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	0.00	43,200.00	144.00	(13,200.00)
TOTAL LICENSE & PERMITS	30,000.00	0.00	43,200.00	144.00	(13,200.00)
MISCELLANEOUS REVENUE					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	30,000.00	0.00	59,928.00	199.76	(29,928.00)
TOTAL REVENUES	30,000.00	0.00	59,928.00	199.76	(29,928.00)
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

702-DRAINAGE FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
=====					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	55.00	95,652.70	0.00 (95,652.70)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	1,640.00	4,573.26	0.00 (4,573.26)
702-5-35-5270 ENGINEERING SERVICES	50,000.00	4,351.21	42,683.14	85.37	7,316.86
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>50,000.00</u>	<u>6,046.21</u>	<u>142,909.10</u>	<u>285.82</u> (<u>92,909.10)</u>
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	5,000.00	639.83	6,963.58	139.27 (1,963.58)
TOTAL CAPITAL OUTLAY	<u>5,000.00</u>	<u>639.83</u>	<u>6,963.58</u>	<u>139.27</u> (<u>1,963.58)</u>
TOTAL CAPITAL IMPROVEMENTS	55,000.00	6,686.04	149,872.68	272.50 (94,872.68)
TOTAL EXPENDITURES	55,000.00	6,686.04	149,872.68	272.50 (94,872.68)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(25,000.00)	(6,686.04)	(89,944.68)		64,944.68

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

800-WASTE WATER FUND
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	883,110.00	86,165.27	758,270.25	85.86	124,839.75
TOTAL REVENUES	883,110.00	86,165.27	758,270.25	85.86	124,839.75
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,166,557.00	40,842.51	784,014.80	67.21	382,542.20
TOTAL EXPENDITURES	1,166,557.00	40,842.51	784,014.80	67.21	382,542.20
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(283,447.00)	45,322.76	(25,744.55)		(257,702.45)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

800-WASTE WATER FUND

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	200.00	390.71	966.63	483.32 (766.63)
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	20.22	81.86	54.57	68.14
TOTAL INVESTMENT INCOME	<u>350.00</u>	<u>410.93</u>	<u>1,048.49</u>	<u>299.57 (</u>	<u>698.49)</u>
MISCELLANEOUS REVENUE					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	576,000.00	76,406.08	665,156.20	115.48 (89,156.20)
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	<u>579,500.00</u>	<u>76,406.08</u>	<u>665,156.20</u>	<u>114.78 (</u>	<u>85,656.20)</u>
OTHER REVENUE					
800-4-60-4700 Fund Balance Transfer In	194,100.00	0.00	0.00	0.00	194,100.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	10,271.25	93.38	728.75
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	81,794.31	83.33	16,365.69
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>303,260.00</u>	<u>9,348.26</u>	<u>92,065.56</u>	<u>30.36</u>	<u>211,194.44</u>
TOTAL NON-DEPARTMENTAL	883,110.00	86,165.27	758,270.25	85.86	124,839.75
TOTAL REVENUES	883,110.00	86,165.27	758,270.25	85.86	124,839.75
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

800-WASTE WATER FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
PERSONNEL					
800-5-60-5000 SALARY	241,666.00	7,470.35	101,833.15	42.14	139,832.85
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	0.00	399.04	39.90	600.96
800-5-60-5020 HEALTH INSURANCE	19,983.00	1,005.76	9,877.18	49.43	10,105.82
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	0.00	3,828.27	162.91 (1,478.27)
800-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	571.47	7,934.78	42.92	10,553.22
800-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	3.39	502.47	75.67	161.53
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	893.42	11,461.47	39.52	17,538.53
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	313,151.00	9,944.39	135,836.36	43.38	177,314.64
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	814.58	81.46	185.42
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	0.00	21,493.65	85.97	3,506.35
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	1,714.21	18,774.90	53.64	16,225.10
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	1,260.50	3.65	33,239.50
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	340.31	1,672.24	83.61	327.76
TOTAL SUPPLIES & OPERATION EXP	189,088.00	2,054.52	44,015.87	23.28	145,072.13
CONTRACTUAL SERVICES					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	31,093.41	95.67	1,406.59
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	8,195.79	67,636.35	69.03	30,343.65
800-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	492.33	19,256.00	32.09	40,744.00
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	0.00	7,232.82	1,446.56 (6,732.82)
800-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
800-5-60-5270 ENGINEERING SERVICES	30,000.00	438.75	7,331.50	24.44	22,668.50
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	910.00	0.00 (910.00)
800-5-60-5290 WASTEWATER FEES	230,000.00	18,547.99	152,368.14	66.25	77,631.86
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	9,349.92	77.92	2,650.08
TOTAL CONTRACTUAL SERVICES	466,080.00	28,843.60	295,983.55	63.50	170,096.45
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	0.00	0.00 (6.60)	0.00	6.60
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	1,000.00	0.00	0.00	0.00	1,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

800-WASTE WATER FUND

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	(6.60)	0.66-	1,006.60
CAPITAL OUTLAY					
800-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	159,000.00	0.00	273,089.19	171.75 (114,089.19)
800-5-60-5497 LIFT STATION EMERGENCY POWER	35,100.00	0.00	35,096.43	99.99	3.57
TOTAL CAPITAL OUTLAY	197,238.00	0.00	308,185.62	156.25 (110,947.62)
TOTAL NON-DEPARTMENTAL	1,166,557.00	40,842.51	784,014.80	67.21	382,542.20
TOTAL EXPENDITURES	1,166,557.00	40,842.51	784,014.80	67.21	382,542.20
REVENUES OVER/(UNDER) EXPENDITURES	(283,447.00)	45,322.76	(25,744.55)		(257,702.45)

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF JULY, 2022; 83% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 150,000	\$ 147,548	98%	\$ 118,220		125%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 15,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 150,000	\$ 147,920	99%	\$ 118,307		125%
EXPENDITURES	\$ 88,000	\$ -	0%	\$ -		#DIV/0!
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 40,000	\$ 6,731	17%	\$ 6,731		100%
RECAP:						
REVENUE	\$ 150,000	\$ 147,920	99%	\$ 118,307		125%
EXPENDITURES	\$ 143,000	\$ 6,731	5%	\$ 6,731		0.999931659

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

500-RCDC
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	150,000.00	15,060.18	147,920.10	98.61	2,079.90
TOTAL REVENUES	150,000.00	15,060.18	147,920.10	98.61	2,079.90
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED	88,000.00	0.00	0.00	0.00	88,000.00
ADDITIONAL NEW PROJECTS	40,000.00	0.00	6,730.54	16.83	33,269.46
TOTAL EXPENDITURES	143,000.00	0.00	6,730.54	4.71	136,269.46
REVENUES OVER/(UNDER) EXPENDITURES	7,000.00	15,060.18	141,189.56		(134,189.56)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

50

83.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
=====					
TAXES					
500-4-90-4000 SALES TAX REVENUE	150,000.00	14,882.21	147,547.89	98.37	2,452.11
TOTAL TAXES	<u>150,000.00</u>	<u>14,882.21</u>	<u>147,547.89</u>	<u>98.37</u>	<u>2,452.11</u>
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	163.68	337.91	0.00 (337.91)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	14.29	34.30	0.00 (34.30)
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>177.97</u>	<u>372.21</u>	<u>0.00 (</u>	<u>372.21)</u>
TOTAL NON-PROJECT RELATED	150,000.00	15,060.18	147,920.10	98.61	2,079.90
TOTAL REVENUES	<u>150,000.00</u>	<u>15,060.18</u>	<u>147,920.10</u>	<u>98.61</u>	<u>2,079.90</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2022

83.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT =====					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	15,000.00	0.00	0.00	0.00	15,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>
TOTAL ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED =====					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	88,000.00	0.00	0.00	0.00	88,000.00
TOTAL CONTRACTUAL SERVICES	<u>88,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>88,000.00</u>
TOTAL NON-PROJECT RELATED	88,000.00	0.00	0.00	0.00	88,000.00
ADDITIONAL NEW PROJECTS =====					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	6,730.54	16.83	33,269.46
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>40,000.00</u>	<u>0.00</u>	<u>6,730.54</u>	<u>16.83</u>	<u>33,269.46</u>
TOTAL ADDITIONAL NEW PROJECTS	40,000.00	0.00	6,730.54	16.83	33,269.46
TOTAL EXPENDITURES	<u>143,000.00</u>	<u>0.00</u>	<u>6,730.54</u>	<u>4.71</u>	<u>136,269.46</u>
REVENUES OVER/(UNDER) EXPENDITURES	7,000.00	15,060.18	141,189.56	(134,189.56)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	345,615.61	
500-1005	TEXPOOL	126,888.20	
500-1100	DUE FROM CITY	14,882.21	
500-1350	SALES TAX RECEIVABLE	0.00	
		<u>487,386.02</u>	
	TOTAL ASSETS		487,386.02
=====			
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	24,542.19	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES	<u>24,542.19</u>	
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	321,654.27	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
	TOTAL BEGINNING EQUITY	<u>321,654.27</u>	
	TOTAL REVENUE	147,920.10	
	TOTAL EXPENSES	6,730.54	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>141,189.56</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>462,843.83</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		487,386.02
=====			

Sales Tax Revenue

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	Current Average
	72,380.73	79,529.64	84,255.00	81,958.78	82,911.62	128,709.17	65,708.05	76,333.56	76,333.56	86,675.43			834,796	83,480

FY 2020-2021	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Total	12 Month Average
	70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29	908,657	75,721

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	1,604	4,609	4,968	4,522	17,698	59,389	3,919	-21,038	-3,886	16,071	-78,434	-83,284	-\$73,862
Total % Increase or Decrease	2.27%	6.15%	6.27%	5.84%	27.14%	85.67%	6.34%	-21.61%	-4.84%	22.76%	-100.00%	-106.18%	-20.09%

Sales Tax Revenues FY 2019-2020 Total: **\$963,106** 12 Mo. Avg. **\$80,258.81**

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077.01	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	86,963

Sales Tax Revenues FY 2018-2019 Total: **\$946,727** 12 Mo. Avg. **\$78,893.94**

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	77,169.25

Sales Tax Revenues FY 2017-2018 Total: **\$789,206** 12 Mo. Avg. **\$65,767**

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	70,733

Sales Tax Revenues FY 2016-2017 Total: **\$660,679** 12 Mo. Avg. **\$55,057**

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	56,898

Sales Tax Revenues FY 2015-2016 Total: **\$652,419** 12 Mo. Avg. **\$54,368**

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131

Sales Tax Revenues FY 2014-2015 Total: **\$652,419** 12 Mo. Avg. **\$54,368**

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	43,645

Sales Tax Revenues FY 2013-2014 Total: **\$640,482** 12 Mo. Avg. **\$53,373**

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	52,271

Sales Tax Revenues FY 2012-2013 Total: **\$582,213** 12 Mo. Avg. **\$48,518**

Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	April-13	May-13	June-13	July-13	Aug-13	Sept-13
43,066	36,155	45,606	36,037	60,951	46,029	50,569	52,451	62,850	47,677	51,672	49,150



ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
2/1/2022	392065

PAST DUE

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	3/31/2022

DESCRIPTION	AMOUNT
Commercial Plan Review Maple Jones Expansion & Remodel 3101 Bee Cave Suite #260 2hrs @ \$95/hr 2/1/22	190.00
Commercial Plan Review Centre II Lobby & Corridor Remodel 3101 Bee Cave 2hrs @ \$95/hr 2/1/22	190.00
Residential Plan Review New Residence 4815 Rollingwood Drive 2/2/22	100.00
Residential Plan Review Pool 2704 Rollingwood Drive 2/2/22	100.00
Residential Plan Review Solar Panels 400 Vale Street 2/7/22	100.00
Residential Plan Review New Residence 4 Michele Circle 2/9/22	100.00

Balance Due



ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
2/1/2022	392065

PAST DUE

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	3/31/2022

DESCRIPTION	AMOUNT
Commercial Plan Review Remodel - Phyllis Browning Inc 2785 Bee Caves Road #351 3hrs @ \$95/hr 2/14/22	285.00
Residential Plan Review Pool 3207 Park Hills Drive 2/17/22	100.00
Residential Plan Review New Residence 5015 Timberline Drive 2/17/22	100.00
Residential Plan Review New Residence 4814 Rollingwood Drive 2/23/22	100.00
Residential Plan Review New Residence 108 Kristi Drive 2/28/22	100.00
Residential Plan Review Remodel - Master Bath 2793 Hatley Drive 2/28/22	100.00
	Payments/Credits

Balance Due



K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

July 13, 2022
Project No: 0764
Invoice No: 2206074

Ashley Wayman
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project 0764 Rollingwood General Engineering Services
Professional Services from June 1, 2022 to June 30, 2022

Task 100 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Aguilar, Javier	.75	90.00	67.50	
Angel, Selina	.75	100.00	75.00	
Blackburn, Gregory	5.00	180.00	900.00	
Cryan, Daniel	3.25	180.00	585.00	
Densler, Allison	.50	145.00	72.50	
Melland, Brandon	7.00	170.00	1,190.00	
Murphy, Dale	1.00	210.00	210.00	
Salinas, III, Abelardo	2.00	220.00	440.00	
Stotts, Matthew	7.00	125.00	875.00	
Winek, Lauren	21.00	180.00	3,780.00	
Totals	48.25		8,195.00	
Total Labor				8,195.00
		Total this Task		\$8,195.00

Task 101 Development Services

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.50	100.00	50.00	
Chilarescu, Cristian	2.00	110.00	220.00	
Melland, Brandon	28.75	170.00	4,887.50	
Winek, Lauren	16.75	180.00	3,015.00	
Totals	48.00		8,172.50	
Total Labor				8,172.50

Reimbursable Expenses

Mileage			301.86	
Total Reimbursables			301.86	301.86
		Total this Task		\$8,474.36

Task 300 Drainage Reviews General

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	2.00	180.00	360.00	
Totals	2.00		360.00	
Total Labor				360.00

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Total this Task \$360.00

Task 302 DR-401 Vale St

Professional Personnel

	Hours	Rate	Amount
Hernandez, Aldo 6/3/2022	.50	110.00	55.00
Winek, Lauren 6/1/2022	.25	180.00	45.00
Winek, Lauren 6/3/2022	.50	180.00	90.00
Totals	1.25		190.00

Total Labor 190.00

Total this Task \$190.00

Task 329 DR-304 Vale

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.75	180.00	135.00
Totals	.75		135.00

Total Labor 135.00

Total this Task \$135.00

Task 337 DR-08 South Peak

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	3.75	180.00	675.00
Totals	3.75		675.00

Total Labor 675.00

Reimbursable Expenses

Mileage			4.56
Total Reimbursables			4.56

Total this Task \$679.56

Task 350 DR-603 Riley

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.50	180.00	90.00
Totals	.50		90.00

Total Labor 90.00

Total this Task \$90.00

Task 351 DR-3200 Park Hills Drive

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	2.50	180.00	450.00
Totals	2.50		450.00

Total Labor 450.00

Reimbursable Expenses

Mileage			3.74
Total Reimbursables			3.74

Total this Task \$453.74

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Task 377 DR-5015 Timberline

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	1.50	180.00	270.00
Totals	1.50		270.00
Total Labor			270.00
Total this Task			\$270.00

Task 378 DR-108 Kristi Drive

Professional Personnel

	Hours	Rate	Amount
Hernandez, Aldo	.25	110.00	27.50
Winek, Lauren	.50	180.00	90.00
Totals	.75		117.50
Total Labor			117.50
Total this Task			\$117.50

Task 379 DR-5012 Timberline

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.50	180.00	90.00
Totals	.50		90.00
Total Labor			90.00
Total this Task			\$90.00

Task 382 DR-301 Pleasant Drive

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.50	180.00	90.00
Totals	.50		90.00
Total Labor			90.00
Total this Task			\$90.00

Task 385 DR-4904 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount
Hernandez, Aldo	2.00	110.00	220.00
Winek, Lauren	.50	180.00	90.00
Totals	2.50		310.00
Total Labor			310.00
Total this Task			\$310.00

Task 388 DR - 208 Ashworth

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.75	180.00	135.00
Totals	.75		135.00
Total Labor			135.00
Total this Task			\$135.00

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Task 389 DR - 2604 Rollingwood

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	1.00	180.00	180.00
Totals	1.00		180.00
Total Labor			180.00
Total this Task			\$180.00

Task 390 DR - 2803 Pickwick

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.25	180.00	45.00
Totals	.25		45.00
Total Labor			45.00
Total this Task			\$45.00

Task 391 DR - 3210 Pickwick

Professional Personnel

	Hours	Rate	Amount
Williams, Philip	3.00	110.00	330.00
Winek, Lauren	.75	180.00	135.00
Totals	3.75		465.00
Total Labor			465.00
Total this Task			\$465.00

Task 392 DR - 200 Vale

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	1.00	180.00	180.00
Totals	1.00		180.00
Total Labor			180.00

Reimbursable Expenses

Mileage			10.41
Total Reimbursables			10.41
Total this Task			\$190.41

Task 600 Zoning Review General

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	2.25	180.00	405.00
Totals	2.25		405.00
Total Labor			405.00
Total this Task			\$405.00

Task 640 ZR-601 Riley Rd

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.75	100.00	75.00	
Totals	.75		75.00	
Total Labor				75.00
Total this Task				\$75.00

Task 645 ZR-304 Vale

Professional Personnel

	Hours	Rate	Amount	
Melland, Brandon	2.00	170.00	340.00	
Winek, Lauren	3.00	180.00	540.00	
Totals	5.00		880.00	
Total Labor				880.00
Total this Task				\$880.00

Task 660 ZR-5015 Timberline

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	2.00	180.00	360.00	
Totals	2.00		360.00	
Total Labor				360.00
Total this Task				\$360.00

Task 661 ZR-108 Kristi Drive

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.25	100.00	25.00	
Melland, Brandon	1.25	170.00	212.50	
Winek, Lauren	.25	180.00	45.00	
Totals	1.75		282.50	
Total Labor				282.50
Total this Task				\$282.50

Task 664 ZR-301 Pleasant Drive

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	.50	180.00	90.00	
Totals	.50		90.00	
Total Labor				90.00
Total this Task				\$90.00

Task 666 ZR- 3 Grove Ct

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	.25	180.00	45.00	
Totals	.25		45.00	
Total Labor				45.00
Total this Task				\$45.00

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Task 667 ZR - 208 Ashworth

Professional Personnel

	Hours	Rate	Amount
Melland, Brandon	.25	170.00	42.50
Winek, Lauren	.50	180.00	90.00
Totals	.75		132.50
Total Labor			132.50
Total this Task			\$132.50

Task 668 ZR - 2604 Rollingwood

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	.50	180.00	90.00
Totals	.50		90.00
Total Labor			90.00
Total this Task			\$90.00

Task 669 ZR - 2785 Bee Caves

Professional Personnel

	Hours	Rate	Amount
Melland, Brandon	.50	170.00	85.00
Winek, Lauren	.75	180.00	135.00
Totals	1.25		220.00
Total Labor			220.00
Total this Task			\$220.00

Task 670 ZR - 2803 Pickwick

Professional Personnel

	Hours	Rate	Amount
Angel, Selina	1.75	100.00	175.00
Melland, Brandon	.75	170.00	127.50
Winek, Lauren	1.00	180.00	180.00
Totals	3.50		482.50
Total Labor			482.50
Total this Task			\$482.50

Task 671 ZR - 3210 Pickwick

Professional Personnel

	Hours	Rate	Amount
Winek, Lauren	1.00	180.00	180.00
Totals	1.00		180.00
Total Labor			180.00
Total this Task			\$180.00

Task 852 PR - 8 South Peak Rd

Professional Personnel

	Hours	Rate	Amount
Melland, Brandon	.25	170.00	42.50
Totals	.25		42.50
Total Labor			42.50

Project	0764	Rollingwood General Engineering Services	Invoice	2206074
			Total this Task	\$42.50
			Total this Invoice	\$23,755.57

	Current	Prior	Total
Billings to Date	23,755.57	461,091.86	484,847.43

Billing Backup

K Friese & Associates, Inc.

Invoice 2206074

Project 0764 Rollingwood General Engineering Services

Task 100 General Engineering

Professional Personnel

			Hours	Rate	Amount	
183	Aguilar, Javier	6/9/2022	.75	90.00	67.50	GE
	Monthly Invoicing					
195	Angel, Selina	6/2/2022	.75	100.00	75.00	Hub/Hat
	Assisted Brandon with the drainage sketch in photoshop					
047	Blackburn, Gregory	6/5/2022	1.50	180.00	270.00	Hub/Hat
	Emergency Preparedness Plan (EPP)					
047	Blackburn, Gregory	6/6/2022	.50	180.00	90.00	W
	Emergency Preparedness Plan (EPP)					
047	Blackburn, Gregory	6/15/2022	.50	180.00	90.00	W
	City coordination					
047	Blackburn, Gregory	6/23/2022	2.00	180.00	360.00	GE
	Site visits with Public Works					
047	Blackburn, Gregory	6/28/2022	.50	180.00	90.00	W/WW
	GIS updates and coordination					
046	Cryan, Daniel	6/9/2022	1.50	180.00	270.00	STREETS
	Rollingwood pavement assessment - scope draft					
046	Cryan, Daniel	6/10/2022	1.00	180.00	180.00	STREETS
	Pavement Assessment - Scope & Fee coordination with Geotech, draft scope & fee					
046	Cryan, Daniel	6/13/2022	.75	180.00	135.00	STREETS
	Rollingwood Pavement Assessment discussion with ARA/RKCI/City					
081	Densler, Allison	6/8/2022	.50	145.00	72.50	W
	water model cleanup					
187	Melland, Brandon	6/2/2022	1.00	170.00	170.00	Hub/Hat
	Hubbard/Hatley Design Rendering per Mayor's request - Meeting and correspondence with Geoff and Lauren					
187	Melland, Brandon	6/2/2022	5.00	170.00	850.00	Hub/Hat
	Hubbard/Hatley Design Rendering per Mayor's request					
187	Melland, Brandon	6/21/2022	.50	170.00	85.00	GE
	PM Meeting with Lauren					
187	Melland, Brandon	6/22/2022	.50	170.00	85.00	GE
	Bi-Weekly Meeting with Staff					
009	Murphy, Dale	6/6/2022	1.00	210.00	210.00	W
	Water EPP					
163	Salinas, III, Abelardo	6/2/2022	1.00	220.00	220.00	Hub/Hat
	Settlement Agreement review meeting with City Attorney regarding 2807 Pickwick and 2800 Hubbard.					
163	Salinas, III, Abelardo	6/15/2022	.50	220.00	110.00	GE
	Meeting with City coordination					
163	Salinas, III, Abelardo	6/21/2022	.50	220.00	110.00	N/P / Hub/Hat
	Easement acquisition discussion for Nixon/Pleasant and Hubbard Hatley					
184	Stotts, Matthew	6/9/2022	2.00	125.00	250.00	GIS
	GIS: street updates & length table					
184	Stotts, Matthew	6/27/2022	2.00	125.00	250.00	GIS
	GIS: data for WSB					
184	Stotts, Matthew	6/28/2022	3.00	125.00	375.00	GIS
	GIS: data for WSB					

Project	0764	Rollingwood General Engineering Services			Invoice	2206074
141	Winek, Lauren	6/2/2022	2.25	180.00	405.00	W/GE
	Exhibits and meeting with the City and Attorney, project coordination, EPP					
141	Winek, Lauren	6/6/2022	.75	180.00	135.00	GE
	invoicing					
141	Winek, Lauren	6/7/2022	1.25	180.00	225.00	GE
	responding to homeowner comments on fence location at 303 nixon, meeting agenda					
141	Winek, Lauren	6/8/2022	5.25	180.00	945.00	GE
	bi-weekly meeting, meeting minutes, agenda, council report, invoicing, progress report, utility field meeting coordination, MS4 tracking update and correspondence					
141	Winek, Lauren	6/9/2022	1.00	180.00	180.00	STUT
	Pavement assessment scoping					
141	Winek, Lauren	6/13/2022	.75	180.00	135.00	STUT
	pavement assessment meeting, council meeting checkin					
141	Winek, Lauren	6/15/2022	.50	180.00	90.00	W/GE
	Drainage project discussion and next steps					
141	Winek, Lauren	6/16/2022	.75	180.00	135.00	W
	Project coordination, water model finalized and sent to city,					
141	Winek, Lauren	6/17/2022	.50	180.00	90.00	GE
	Coordination with City for easements, raw water, wastewater mapping					
141	Winek, Lauren	6/20/2022	1.25	180.00	225.00	W/WW (GIS)
	GIS quarterly updates, 3rd party infrastructure GIS layer, meeting coordination, project management					
141	Winek, Lauren	6/22/2022	4.25	180.00	765.00	GE/ W/WW
	bi-weekly meeting, creating list of items to add to City workflow timeline, discussion with PW department on w/ww/drainage field meeting					
141	Winek, Lauren	6/23/2022	.25	180.00	45.00	GE
	project coordination					
141	Winek, Lauren	6/28/2022	2.25	180.00	405.00	W/WW
	City timeline, quarterly GIS update, 3rd party GIS layer, CIP/IIP exhibit					
	Totals		48.25		8,195.00	
	Total Labor					8,195.00
					Total this Task	\$8,195.00

 Task 101 Development Services

Professional Personnel

			Hours	Rate	Amount
195	Angel, Selina	6/6/2022	.50	100.00	50.00
	Meeting with Lauren about checklists				
101	Chilarescu, Cristian	6/15/2022	1.00	110.00	110.00
	Permit review				
101	Chilarescu, Cristian	6/16/2022	1.00	110.00	110.00
	Permit review				
187	Melland, Brandon	6/7/2022	.75	170.00	127.50
	Coordination Meeting with Lauren W.				
187	Melland, Brandon	6/9/2022	.50	170.00	85.00
	Code Analysis regarding dark skies				
187	Melland, Brandon	6/10/2022	4.25	170.00	722.50
	MPN Seditup Assistance and travel to and from				
187	Melland, Brandon	6/13/2022	.25	170.00	42.50
	Call with Staff.				
187	Melland, Brandon	6/13/2022	.50	170.00	85.00
	Invoicing.				
187	Melland, Brandon	6/14/2022	.75	170.00	127.50
	Call with Staff.				

Project	0764	Rollingwood General Engineering Services			Invoice	2206074
187	Melland, Brandon	6/15/2022	2.00	170.00	340.00	
	City Council Meeting Via Zoom.					
187	Melland, Brandon	6/16/2022	.25	170.00	42.50	
	Call with Staff.					
187	Melland, Brandon	6/16/2022	.25	170.00	42.50	
	Research regarding Insurance/bonding for ROW permits.					
187	Melland, Brandon	6/21/2022	.25	170.00	42.50	
	2 Chris Cove Coordination with Lauren					
187	Melland, Brandon	6/22/2022	.25	170.00	42.50	
	Call with Staff					
187	Melland, Brandon	6/23/2022	1.50	170.00	255.00	
	Call with Staff and MPN					
187	Melland, Brandon	6/23/2022	.25	170.00	42.50	
	Call with Staff					
187	Melland, Brandon	6/24/2022	1.00	170.00	170.00	
	Call with Staff and MPN					
187	Melland, Brandon	6/27/2022	6.00	170.00	1,020.00	
	Rollingwood Permit Entry and Travel Time					
187	Melland, Brandon	6/28/2022	7.00	170.00	1,190.00	
	Rollingwood Permit Entry and Travel Time					
187	Melland, Brandon	6/29/2022	1.25	170.00	212.50	
	Coordination with Staff and Permit Entry					
187	Melland, Brandon	6/30/2022	1.75	170.00	297.50	
	Permit Entry and MPN Setup Conference Call					
141	Winek, Lauren	6/1/2022	.50	180.00	90.00	
	development questions and inspection coordination					
141	Winek, Lauren	6/3/2022	.25	180.00	45.00	
	review status update email					
141	Winek, Lauren	6/7/2022	.50	180.00	90.00	
	MPN document and correspondance for potential variance request for permit					
141	Winek, Lauren	6/8/2022	.50	180.00	90.00	
	Code clarification email correspondance for applicants					
141	Winek, Lauren	6/8/2022	.50	180.00	90.00	
	3210 Gentry Concern					
141	Winek, Lauren	6/9/2022	.50	180.00	90.00	
	responding to emails					
141	Winek, Lauren	6/13/2022	1.25	180.00	225.00	
	Development services, code discussion with City planner					
141	Winek, Lauren	6/14/2022	.75	180.00	135.00	
	ROW permit review and email correspondance					
141	Winek, Lauren	6/16/2022	2.25	180.00	405.00	
	ROW permit, permit correspondance and coordination with City and internally, updating review templates					
141	Winek, Lauren	6/20/2022	1.25	180.00	225.00	
	Development review questions/coordination					
141	Winek, Lauren	6/21/2022	1.50	180.00	270.00	
	5012 Timberline status question, Texas gas permitting correspondance, coordination, permit review status update					
141	Winek, Lauren	6/22/2022	.50	180.00	90.00	
	development services questions,					
141	Winek, Lauren	6/23/2022	.75	180.00	135.00	
	Pool barrier questions, permitting questions and correspondance					
141	Winek, Lauren	6/27/2022	1.25	180.00	225.00	
	email correspondance					
141	Winek, Lauren	6/28/2022	1.00	180.00	180.00	
	development questions/correspondance					

Project	0764	Rollingwood General Engineering Services	Invoice	2206074
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141	Winek, Lauren	6/29/2022	.75	180.00	135.00	
	coordination with the City, MPN login/notification trouble shooting					
141	Winek, Lauren	6/30/2022	1.00	180.00	180.00	
	MPN					
141	Winek, Lauren	6/30/2022	1.75	180.00	315.00	
	coordination with city and building code question responses					
	Totals		48.00		8,172.50	
	Total Labor					8,172.50

Reimbursable Expenses

Mileage

EX	0003986	6/10/2022	Melland, Brandon / Travel to and from Meeting		100.62	
EX	0003986	6/10/2022	Melland, Brandon / Travel to and from Meeting		100.62	
EX	0003986	6/10/2022	Melland, Brandon / Travel to and from Meeting		100.62	
	Total Reimbursables				301.86	301.86

Total this Task \$8,474.36

Task	300	Drainage Reviews General
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Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/1/2022	.25	180.00	45.00	
	project coordination					
141	Winek, Lauren	6/15/2022	.25	180.00	45.00	
	downloading new reviews, project management					
141	Winek, Lauren	6/20/2022	.25	180.00	45.00	
	pre submittal drianage meeting coordination 401 inwood					
141	Winek, Lauren	6/21/2022	.25	180.00	45.00	
	project coordination					
141	Winek, Lauren	6/22/2022	.75	180.00	135.00	
	401 inwood pre submittal drianage meeting					
141	Winek, Lauren	6/28/2022	.25	180.00	45.00	
	downloading resubmittals and review coordination					
	Totals		2.00		360.00	
	Total Labor					360.00

Total this Task \$360.00

Task	302	DR-401 Vale St
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Professional Personnel

			Hours	Rate	Amount	
174	Hernandez, Aldo	6/3/2022	.50	110.00	55.00	
	review changes to plans, coordination with lauren					
141	Winek, Lauren	6/1/2022	.25	180.00	45.00	
	email correspondance, downloading new submittal					
141	Winek, Lauren	6/3/2022	.50	180.00	90.00	
	QC revision and issuing approval letter					
	Totals		1.25		190.00	
	Total Labor					190.00

Total this Task \$190.00

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Task 329 DR-304 Vale

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/13/2022	.50	180.00	90.00
	QC review				
141	Winek, Lauren	6/16/2022	.25	180.00	45.00
	issuing commetn letter and city correspondance				
	Totals		.75		135.00
	Total Labor				135.00

Total this Task \$135.00

Task 337 DR-08 South Peak

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/3/2022	.25	180.00	45.00
	inspection coordiantion				
141	Winek, Lauren	6/6/2022	1.50	180.00	270.00
	site visit and correspondance				
141	Winek, Lauren	6/16/2022	.50	180.00	90.00
	email correspondance				
141	Winek, Lauren	6/22/2022	.50	180.00	90.00
	Call with developer to discuss drainage plans				
141	Winek, Lauren	6/30/2022	1.00	180.00	180.00
	site visit and observation letter				
	Totals		3.75		675.00
	Total Labor				675.00

Reimbursable Expenses

Mileage					
EX 0003975	6/6/2022	Winek, Lauren / Austin office to 8 S Peak			3.04
EX 0003975	6/30/2022	Winek, Lauren / 8 S Peak drainge inspection			1.52
	Total Reimbursables				4.56

Total this Task \$679.56

Task 350 DR-603 Riley

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/1/2022	.50	180.00	90.00
	drainage inspection				
	Totals		.50		90.00
	Total Labor				90.00

Total this Task \$90.00

Task 351 DR-3200 Park Hills Drive

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/28/2022	.50	180.00	90.00
	coordinating review and reviewing plans				
141	Winek, Lauren	6/29/2022	1.75	180.00	315.00
	site visit, coordination with the city and inspection report				
141	Winek, Lauren	6/30/2022	.25	180.00	45.00
	city correspondance				
	Totals		2.50		450.00
	Total Labor				450.00

Reimbursable Expenses

Mileage					
EX 0003975	6/29/2022	Winek, Lauren / Round trip KFA office to 3200 park hills			3.74
	Total Reimbursables				3.74
				Total this Task	\$453.74

Task 377 DR-5015 Timberline

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/15/2022	1.25	180.00	225.00
	QC and issuing response letters				
141	Winek, Lauren	6/21/2022	.25	180.00	45.00
	correspondance				
	Totals		1.50		270.00
	Total Labor				270.00
				Total this Task	\$270.00

Task 378 DR-108 Kristi Drive

Professional Personnel

			Hours	Rate	Amount
174	Hernandez, Aldo	6/1/2022	.25	110.00	27.50
	verifying post development flows do not exceed pre development flows in hms				
141	Winek, Lauren	6/13/2022	.50	180.00	90.00
	call with developer, correspondance with engineer				
	Totals		.75		117.50
	Total Labor				117.50
				Total this Task	\$117.50

Task 379 DR-5012 Timberline

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/4/2022	.50	180.00	90.00
	revision review and issuing approval letter				
	Totals		.50		90.00
	Total Labor				90.00

Project 0764 Rollingwood General Engineering Services Invoice 2206074

Total this Task \$90.00

Task 382 DR-301 Pleasant Drive

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/15/2022	.50	180.00	90.00
	301 Pleasant meeting with the city and plan review				
	Totals		.50		90.00
	Total Labor				90.00

Total this Task \$90.00

Task 385 DR-4904 Rollingwood Drive

Professional Personnel

			Hours	Rate	Amount
174	Hernandez, Aldo	6/17/2022	2.00	110.00	220.00
	review 2				
141	Winek, Lauren	6/23/2022	.50	180.00	90.00
	qc review and issuing letter				
	Totals		2.50		310.00
	Total Labor				310.00

Total this Task \$310.00

Task 388 DR - 208 Ashworth

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/6/2022	.25	180.00	45.00
	Review comment questions from developer				
141	Winek, Lauren	6/7/2022	.50	180.00	90.00
	review meeting				
	Totals		.75		135.00
	Total Labor				135.00

Total this Task \$135.00

Task 389 DR - 2604 Rollingwood

Professional Personnel

			Hours	Rate	Amount
141	Winek, Lauren	6/6/2022	.25	180.00	45.00
	Review comment questions from developer				
141	Winek, Lauren	6/22/2022	.25	180.00	45.00
	call with developer to discuss outstanding comments				
141	Winek, Lauren	6/29/2022	.50	180.00	90.00
	call with applicant and correspondance				
	Totals		1.00		180.00
	Total Labor				180.00

Total this Task \$180.00

Task 390 DR – 2803 Pickwick

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/3/2022	.25	180.00	45.00	
	correspondance					
	Totals		.25		45.00	
	Total Labor					45.00

Total this Task \$45.00

Task 391 DR – 3210 Pickwick

Professional Personnel

			Hours	Rate	Amount	
179	Williams, Philip	6/7/2022	3.00	110.00	330.00	
	drainage review 1					
141	Winek, Lauren	6/14/2022	.75	180.00	135.00	
	qc and issuing response letter					
	Totals		3.75		465.00	
	Total Labor					465.00

Total this Task \$465.00

Task 392 DR – 200 Vale

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/3/2022	1.00	180.00	180.00	
	Site visit for RSDP possibility					
	Totals		1.00		180.00	
	Total Labor					180.00

Reimbursable Expenses

Mileage						
EX	0003975	6/3/2022	Winek, Lauren / Home to 200 Vale		10.41	
			Total Reimbursables		10.41	10.41

Total this Task \$190.41

Task 600 Zoning Review General

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/1/2022	.25	180.00	45.00	
	project coordination					
141	Winek, Lauren	6/3/2022	.25	180.00	45.00	
	revising zoning checklist					
141	Winek, Lauren	6/6/2022	.50	180.00	90.00	
	review checklist improvements and team feedback					

Project	0764	Rollingwood General Engineering Services			Invoice	2206074
141	Winek, Lauren	6/15/2022	.75	180.00	135.00	
	Revising sign checklist, downloading new reviews, project management					
141	Winek, Lauren	6/21/2022	.25	180.00	45.00	
	project coordination					
141	Winek, Lauren	6/28/2022	.25	180.00	45.00	
	downloading resubmittals and review coordination					
	Totals		2.25		405.00	
	Total Labor					405.00
				Total this Task		\$405.00

 Task 640 ZR-601 Riley Rd

Professional Personnel

			Hours	Rate	Amount	
195	Angel, Selina	6/23/2022	.75	100.00	75.00	
	Researching background information on project					
	Totals		.75		75.00	
	Total Labor					75.00
				Total this Task		\$75.00

 Task 645 ZR-304 Vale

Professional Personnel

			Hours	Rate	Amount	
187	Melland, Brandon	6/21/2022	.25	170.00	42.50	
	Meeting with Lauren					
187	Melland, Brandon	6/29/2022	.75	170.00	127.50	
	Permit Coordination and Call with Architect					
187	Melland, Brandon	6/30/2022	1.00	170.00	170.00	
	Meeting with Staff and City Attorney					
141	Winek, Lauren	6/13/2022	.50	180.00	90.00	
	qc review					
141	Winek, Lauren	6/16/2022	.75	180.00	135.00	
	issuing commetrn letter and city correspondance					
141	Winek, Lauren	6/27/2022	.25	180.00	45.00	
	meeting coordination with applicant					
141	Winek, Lauren	6/29/2022	1.00	180.00	180.00	
	Meeting with engineers and architects					
141	Winek, Lauren	6/30/2022	.50	180.00	90.00	
	meeting with the City Attorney					
	Totals		5.00		880.00	
	Total Labor					880.00
				Total this Task		\$880.00

 Task 660 ZR-5015 Timberline

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/15/2022	1.25	180.00	225.00	
	QC and issuing response letters					
141	Winek, Lauren	6/21/2022	.50	180.00	90.00	

Project	0764	Rollingwood General Engineering Services	Invoice	2206074
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141	review	6/23/2022	.25	180.00	45.00	
	Winek, Lauren pool barrier modification question and correspondance					
	Totals		2.00		360.00	
	Total Labor					360.00
				Total this Task		\$360.00

Task	661	ZR-108 Kristi Drive
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Professional Personnel

			Hours	Rate	Amount	
195	Angel, Selina	6/16/2022	.25	100.00	25.00	
	Reviewed email per Brandon					
187	Melland, Brandon	6/15/2022	.50	170.00	85.00	
	Emails to and from Robert Thompson and Staff.					
187	Melland, Brandon	6/21/2022	.25	170.00	42.50	
	Emails with Robert Thompson					
187	Melland, Brandon	6/27/2022	.50	170.00	85.00	
	Coordination and Email Regarding Robert Thompson Question					
141	Winek, Lauren	6/8/2022	.25	180.00	45.00	
	call with architect to go over remining comments					
	Totals		1.75		282.50	
	Total Labor					282.50
				Total this Task		\$282.50

Task	664	ZR-301 Pleasant Drive
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Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/15/2022	.50	180.00	90.00	
	301 Pleasant meeting with the city and plan review					
	Totals		.50		90.00	
	Total Labor					90.00
				Total this Task		\$90.00

Task	666	ZR- 3 Grove Ct
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Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/27/2022	.25	180.00	45.00	
	correspondance with applicant					
	Totals		.25		45.00	
	Total Labor					45.00
				Total this Task		\$45.00

Task	667	ZR - 208 Ashworth
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Project 0764 Rollingwood General Engineering Services Invoice 2206074

Professional Personnel

			Hours	Rate	Amount	
187	Melland, Brandon	6/7/2022	.25	170.00	42.50	
	Review Coordination					
141	Winek, Lauren	6/7/2022	.50	180.00	90.00	
	review meeting					
	Totals		.75		132.50	
	Total Labor					132.50
				Total this Task		\$132.50

Task 668 ZR - 2604 Rollingwood

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/29/2022	.50	180.00	90.00	
	call with applicant					
	Totals		.50		90.00	
	Total Labor					90.00
				Total this Task		\$90.00

Task 669 ZR - 2785 Bee Caves

Professional Personnel

			Hours	Rate	Amount	
187	Melland, Brandon	6/16/2022	.50	170.00	85.00	
	Sign Permit Review.					
141	Winek, Lauren	6/15/2022	.75	180.00	135.00	
	sign review					
	Totals		1.25		220.00	
	Total Labor					220.00
				Total this Task		\$220.00

Task 670 ZR - 2803 Pickwick

Professional Personnel

			Hours	Rate	Amount	
195	Angel, Selina	6/30/2022	1.75	100.00	175.00	
	Began and completed comment review, Sent to Lauren and Brandon to send out					
187	Melland, Brandon	6/16/2022	.25	170.00	42.50	
	Permit review.					
187	Melland, Brandon	6/29/2022	.25	170.00	42.50	
	Coordination with Desiree					
187	Melland, Brandon	6/30/2022	.25	170.00	42.50	
	Coordination with Desiree					
141	Winek, Lauren	6/3/2022	.75	180.00	135.00	
	QC review					
141	Winek, Lauren	6/30/2022	.25	180.00	45.00	
	zoning review questions/coordination					
	Totals		3.50		482.50	
	Total Labor					482.50

Project	0764	Rollingwood General Engineering Services	Invoice	2206074
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Total this Task	\$482.50
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Task	671	ZR – 3210 Pickwick		
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Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	6/14/2022	1.00	180.00	180.00	
	zonign qc and issuing comment letter					
	Totals		1.00		180.00	
	Total Labor					180.00

Total this Task	\$180.00
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Task	852	PR – 8 South Peak Rd		
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Professional Personnel

			Hours	Rate	Amount	
187	Melland, Brandon	6/21/2022	.25	170.00	42.50	
	Meeting with Lauren					
	Totals		.25		42.50	
	Total Labor					42.50

Total this Task	\$42.50
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Total this Project	\$23,755.57
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Total this Report	\$23,755.57
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City of Rollingwood
 ATTN: Ashley Wayman
 403 Nixon
 Rollingwood, Texas 78746

Invoice Date July 13, 2022
 Invoice No. 2206074

Project Name:	KFA Project No.	Current Invoice Amount	Period Covered
Rollingwood General Engineering Services	0764	\$ 23,755.57	June 2022
Total this Invoice		\$ 23,755.57	

Rollingwood General Engineering Services Monthly Progress Report

K Friese & Associates, Inc.

1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

Client: City of Rollingwood

Invoice No.: 2206074

Project Description: General Engineering Services

Project Reporting Period: June 1, 2022 – June 30, 2022

Project Manager: Lauren Winek, PE

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project. Easement coordination, design, coordination with City staff.	Final design in Progress. Easement/homeowner coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project. Easement coordination with City staff and property owners. Addressing property owner concerns.	Easement coordination.
General	Coordination with City staff regarding on-going development review services, engineering services, and attendance of meetings at City's request.	On-Going. Bi-weekly meetings Pavement Assessment draft scoping and fees.	Regular recurring activities

Project	Project Summary	Status	Next steps
Development Services	Coordination with City staff regarding on-going development services and meeting with staff and applicants as requested.	Building and development services. MyPermitNow support.	Continued coordination and support. Assist with transition to new Development Services Manager.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	Ongoing Water Model sent to City. GIS quarterly update.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	On-going data collection. Field meeting with Public Works. Water emergency preparedness plan (EPP) preparation and submittal.	Continue coordination to support mapping and KFA modeling efforts. Raw water contract discussion with LCRA.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions. City/KFA is coordinating with City of Austin to determine interim design and implementation solution.	Approval and Implementation by City of Austin.	None.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance.	Continue compliance coordination for 2022.



Invoice 8574

Date: July 11, 2022

2601 Forest Creek Dr.
 Round Rock, TX 78665
 512-246-1400
 www.crossroadsus.com

Bill To:
 City of Rollingwood
 403 Nixon Avenue
 Rollingwood, TX 78746

	Jun-22
	Operations & Maintenance
DESCRIPTION	AMOUNT
Basic Service	\$ 14,915.00
Administrative	\$ -
Lift Station	\$ 492.33
Water Distribution	\$ 196.99
Wastewater Collection	\$ -
Fuel Surcharge	\$ 61.58
Total	\$ 15,665.90

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: JUNE 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
BASIC SERVICE									
351082A	06/28/22	06/28/22	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
					BASIC SERVICE SUBTOTAL				
									14,915.00
LIFT STATION									
346582A	05/18/22	06/16/22	CORW - LS1 - DELLANA LN	FACILITY WORK COMPLETED -- GENERATOR FAILURE TO START SENT OVER TO FLEET MAINT	11.09	7.35	0.00	437.00	455.44
348016A	05/30/22	06/11/22	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM -- CALLED BY DISPATCH TO CHECK LS - DUE TO DIALER NOT ANSWERING - DIALER WAS FINE BUT SIGNAL STAYED BUSY - CALLED JOSH TO PUT IN A TICKET WITH ATT FOR TUESDAY - LS WAS FINE	22.19	14.70	0.00	0.00	36.89
					LIFT STATION SUBTOTAL				
									492.33
WATER DISTRIBUTION									
344348A	04/26/22	06/09/22	IN DISTRICT ROLLINGWOOD	PULLED QUARTERLY SAMPLES WITH ANTEA	66.56	44.10	0.00	0.00	110.66
346533A	05/16/22	06/04/22	103 VALE ST	MET WITH CUSTOMER -- SENT MICHAEL S - NO WATER DUE TO LEAK AT METER BOX	11.09	7.35	0.00	0.00	18.44
347768A	05/28/22	06/02/22	2800 HUBBARD CIR	MET WITH CUSTOMER TO DISCUSS WATER PROBLEM. LEAK AT RESIDENT, SENT TO LUIS. THEY CONTACTED MAINTENANCE FOR THE DISTRICT.	11.09	7.35	0.00	0.00	18.44
348509A	06/02/22	06/11/22	3206 PARK HILLS DRIVE	MET WITH CUSTOMER -- CUSTOMER HAS WATER LEAK IN BACKYARD - WALKED CUSTOMER THROUGH TURNING OFF	49.45	0.00	0.00	0.00	49.45

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: JUNE 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
-------	----------	------	---------	-------	-------	-------	-------	--------	-------

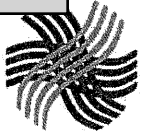
WATER DISTRIBUTION

THEIR WATER - MULTIPLE CALLS W
CUSTOMER AND TEXTS INFORMED
CUSTOMER TO CONTACT PLUMBER

WATER DISTRIBUTION SUBTOTAL 196.99

LABOR/EQUIPMENT/MATERIAL/SUBCON TOTALS 171.47 80.85 14,915.00 437.00

GRAND TOTAL 15,604.32



Crossroads

utility services

2601 Forest Creek Dr
Round Rock, TX 78665-1232

Statement #: 8574

Page 1

Statement

Month: JUNE 2022
Client: CITY OF ROLLINGWOOD
Statement Date: 07/11/22

<u>Work Category</u>	<u>Amount</u>
BASIC SERVICE	\$14,915.00
LIFT STATION	\$492.33
WATER DISTRIBUTION	\$196.99
<hr/> <hr/>	
Total This Statement:	\$15,604.32
<hr/> <hr/>	

Invoice for Basic Service

Crossroads Utility Services

2601 Forest Creek Dr.
Round Rock, TX 78665
Phone: 281-620-3986
Fax:

Client:
CITY OF ROLLINGWOOD

Billing Cycle:
JUNE 2022

Operations Fee - Wastewater System	\$8,165.00
Operations Fee - Water System	\$6,750.00
Total BASIC SERVICE	<hr/> \$14,915.00

Crossroads Utility Services

Inv # 8574-2
BCycle JUNE 2022
SvrOrd# 346582
Page # 1

Invoice Date: 07/11/22 Department: FACILITIES
District: CITY OF ROLLINGWOOD
Location: CORW - LS1 - DELLANA LN

Reported By: Telephone Number:
Date Completed: 06/16/22 LIFT STATION

Description of Work Performed:
FACILITY WORK COMPLETED -- GENERATOR FAILURE TO START SENT OVER TO FLEET MAINT

Description	Qty	Price	Amount
Subcontract			
FLEET MAINTANANCE --118611	1.00	437.0000	437.00
Subcontract			437.00
Service Order Total:			437.00



FLEET MAINTENANCE OF TEXAS

Fleet Maintenance of Texas
1806 Hydro Dr. ++ Austin, TX 78728
REMIT TO: PO BOX 82045 (78708-2045)
512.836.8000 ++ 800.365.0373
www.fmtaustin.com

CUSTOMER COPY

Invoice #118611

CROSSROADS (ROLLINGWOOD)
2601 FOREST CREEK DR
ROUND ROCK TX 78665

Day Phone 512-246-1400

Fax Number 512-246-1900

-fold here -

Vehicle 0 OLYMPIAN GENERATOR D90P1
VIN : OLY00000ANPS00270
Fleet # : ROLLWD LS1
Created : 5/18/2022 1:56:50 PM
Complete : 5/20/2022 4:44:44 PM
Invoiced : 5/20/2022 4:50:15 PM
Contact DANIEL 512-820-8459
Srv Writer 604

Fleet Driver : ROLLINGWOOD LS1

Odometer In : 0

Odometer Out : 477

Customer PO : 23811

Labor/Notes

Code/Tech*	Description	Price
234*	FAILED TO START	\$380.00
EFRON 512-820-0113 / DANIEL 512 820-8459 2604 DELLANA LN / CITY OF ROLLING WOOD TX		

THE TECH DROVE TO THE GENERATOR LOCATION AND INSPECTED THE GENERATOR FOR FAILED TO START. THE TECH CHECKED THE UNIT OVER AND CHECKED ALL FLUIDS ALL OK. THE TECH STARTED THE GENERATOR AND THE UNIT CAME UP TO SPEED. THE TECH STARTED AND STOPPED THE UNIT 5 TIMES WITH OUT FAIL. THE TECH CALLED THE SITE TECH AND TALKED IT OVER WITH HIM IF THE ISSUE RETURNS THEN THE TECH WILL HAVE TO CONTINUE THE DIAGNOSTICS AT THAT TIME THE TECH RETURNED TO THE FMT SHOP

234*	THANK YOU	\$0.00
------	-----------	--------

Labor	\$380.00
Parts	\$0.00
Sublet/Misc	\$0.00
Supply Fee	\$0.00
Charges	\$0.00
Sales Tax	Tax @ \$380.00 * 7.2500% = \$27.55
Total Due	\$407.55

Tech	Certification #
234	



OPERATOR'S REPORT

City of Rollingwood



August 17, 2022



MEMORANDUM

To: Ms. Ashley Wayman, City Administrator, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 8/8/22

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
 - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
 - a. Bac-t samples have been pulled for June 2022 – all clean samples
 - B. **Water System Operations and Maintenance** –
 - a. We completed a water line repair at 302 Riley & 2800 Hubbard
 - C. **Wastewater Collection System Operations and Maintenance** -
 - a. We completed lift station wet well cleaning
 - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations.
- IV. **Drought Contingency Plan / Watering Restrictions**
 - a. Lake Travis Level – 645.73 – Current Storage 583,927 acre-feet (57% full)
 - b. The City of Austin is currently in Stage 1 watering restrictions – (twice per week watering)

City of Austin Stage 1 Restrictions – effective June 6, 2022

As a result of the combined storage in Lake Travis and Lake Buchanan falling below 1.4 million acre-feet, the City of Austin has implemented Drought Stage One Regulations of its Drought Contingency Plan effective June 6, 2022.

The City of Austin is currently in **Stage 1 Drought Water Use Restrictions**.

- Residential
 - **Hose-end Sprinklers** - two days per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Thursday, Sunday
 - **Odd address** - Wednesday, Saturday
 - **Automatic Irrigation** -one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight (*Residential customers may also water a second day with a hose-end sprinkler*)
 - **Even address** - Thursday
 - **Odd address** - Wednesday
- **Commercial / Multi-family / Public Schools**
 - **Hose-end Sprinklers or Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Tuesday
 - **Odd address** - Friday
- **Wasting water** is prohibited
- Washing vehicles at home is permitted with an auto shut-off hose or bucket
- Charity car washes may only be held at a commercial car wash
- Fountains must recirculate water
- Restaurants may not serve water unless requested by a customer
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight
- **Commercial power/pressure washing equipment** must meet efficiency requirements

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 8/8/22

1. Lift Station 1 – Dellana Ln.
 - Troubleshoot issues with Pump #2
 - Cleaned lift station
2. Lift Station 2 – Hatley Dr.
 - Cleaned lift station
3. Lift Station 3 – Almarion Way
 - Troubleshoot issues with Pump #2
 - Cleaned lift station
1. Lift Station 4- Rockway Cv.
 - Cleaned lift station
 - Ran lift station manually with generator after power outages (6/27/22)
2. Lift Station 5 – Vale Dr.
 - Cleaned lift station
3. Lift Station 6 – Pleasant Cv.
 - No issues to report
4. Lift Station 7 – Nixon Dr.
 - Troubleshoot issues with the transducer
 - Cleaned lift station

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **July 2022**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.597	16	0.581	Total
2	0.597	17	0.582	Monthly
3	0.597	18	0.658	Purchase: 21.194
4	0.599	19	0.770	
5	0.792	20	0.814	Average
6	0.790	21	0.749	Daily: 0.684
7	0.693	22	0.630	
8	0.670	23	0.632	Maximum
9	0.671	24	0.634	Daily: 0.885
10	0.672	25	0.663	
11	0.633	26	0.770	Minimum
12	0.667	27	0.811	Daily: 0.581
13	0.885	28	0.753	
14	0.643	29	0.689	
15	0.581	30	0.691	
		31	0.692	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:	
Total no. of measurements this month:	<u> </u>	<input type="text" value="0%"/>	(1A)
No. of measurements below the limit:	<u>0</u>		
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/>	(1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More that 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **July 2022**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Fri	1	849102	431.0	78346	155.0	586.0	0.597	2.2
Sat	2	849533	431.0	78501	155.0	586.0	0.597	2.4
Sun	3	849964	431.0	78656	155.0	586.0	0.597	2.3
Mon	4	850395	431.0	78811	156.0	587.0	0.599	2.3
Tue	5	850826	628.0	78967	150.0	778.0	0.792	2.1
Wed	6	851454	611.0	79117	164.0	775.0	0.790	2.4
Thu	7	852065	556.0	79281	133.0	689.0	0.693	2.0
Fri	8	852621	498.0	79414	160.0	658.0	0.670	2.2
Sat	9	853119	498.0	79574	160.0	658.0	0.671	2.0
Sun	10	853617	499.0	79734	160.0	659.0	0.672	2.2
Mon	11	854116	460.0	79894	153.0	613.0	0.633	2.5
Tue	12	854576	532.0	80047	114.0	646.0	0.667	2.2
Wed	13	855108	669.0	80161	185.0	854.0	0.885	2.3
Thu	14	855777	442.0	80346	170.0	612.0	0.643	2.2
Fri	15	856219	426.0	80516	147.0	573.0	0.581	1.9
Sat	16	856645	426.0	80663	147.0	573.0	0.581	2.3
Sun	17	857071	426.0	80810	148.0	574.0	0.582	2.4
Mon	18	857497	492.0	80958	150.0	642.0	0.658	2.0
Tue	19	857989	586.0	81108	160.0	746.0	0.770	2.2
Wed	20	858575	636.0	81268	154.0	790.0	0.814	2.1
Thu	21	859211	571.0	81422	154.0	725.0	0.749	2.0
Fri	22	859782	471.0	81576	148.0	619.0	0.630	2.1
Sat	23	860253	471.0	81724	148.0	619.0	0.632	2.8
Sun	24	860724	472.0	81872	149.0	621.0	0.634	2.6
Mon	25	861196	491.0	82021	148.0	639.0	0.663	2.1
Tue	26	861687	605.0	82169	152.0	757.0	0.770	2.2
Wed	27	862292	662.0	82321	147.0	809.0	0.811	2.2
Thu	28	862954	613.0	82468	138.0	751.0	0.753	1.8
Fri	29	863567	523.0	82606	158.0	681.0	0.683	2.3
Sat	30	864090	524.0	82764	159.0	683.0	0.685	2.0
Sun	31	864614	524.0	82923	159.0	683.0	0.692	2.3
Mon	1	865138		83082				
Total			16036.0		4736.0	20772.0	21.2	
Avg.			517.3		152.8	670.1	0.684	2.2
Max.			669.0		185.0	854.0	0.885	2.8
Min.			426.0		114.0	573.0	0.581	1.8

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **July 2022**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER SIZE		METER SIZE		TOTAL FLOW
		No S/N	6"	No S/N	3"	
		A	TH GAL	B	TH GAL	TH GAL
Fri	1	444	0.0	2266	11.0	11.0
Sat	2	444	0.0	2277	11.0	11.0
Sun	3	444	0.0	2288	11.0	11.0
Mon	4	444	0.0	2299	12.0	12.0
Tue	5	444	0.0	2311	14.0	14.0
Wed	6	444	0.0	2325	15.0	15.0
Thu	7	444	0.0	2340	4.0	4.0
Fri	8	444	0.0	2344	12.0	12.0
Sat	9	444	0.0	2356	13.0	13.0
Sun	10	444	0.0	2369	13.0	13.0
Mon	11	444	0.0	2382	20.0	20.0
Tue	12	444	0.0	2402	21.0	21.0
Wed	13	444	0.0	2423	31.0	31.0
Thu	14	444	0.0	2454	31.0	31.0
Fri	15	444	0.0	2485	8.0	8.0
Sat	16	444	0.0	2493	8.0	8.0
Sun	17	444	0.0	2501	8.0	8.0
Mon	18	444	0.0	2509	16.0	16.0
Tue	19	444	0.0	2525	24.0	24.0
Wed	20	444	0.0	2549	24.0	24.0
Thu	21	444	0.0	2573	24.0	24.0
Fri	22	444	0.0	2597	11.0	11.0
Sat	23	444	1.0	2608	12.0	13.0
Sun	24	445	1.0	2620	12.0	13.0
Mon	25	446	0.0	2632	24.0	24.0
Tue	26	446	0.0	2656	13.0	13.0
Wed	27	446	0.0	2669	2.0	2.0
Thu	28	446	0.0	2671	2.0	2.0
Fri	29	446	0.0	2673	8.0	8.0
Sat	30	446	0.0	2681	8.0	8.0
Sun	31	446	0.0	2689	9.0	9.0
Mon	1	446		2698		
Total			2.0		432.0	434.0
Avg.			0.1		13.9	14.0
Max.			1.0		31.0	31.0
Min.			0.0		2.0	2.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **July 2022**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Fri	1	78	0.0	6824	0.0	0.0
Sat	2	78	0.0	6824	0.0	0.0
Sun	3	78	0.0	6824	0.0	0.0
Mon	4	78	0.0	6824	0.0	0.0
Tue	5	78	0.0	6824	0.0	0.0
Wed	6	78	0.0	6824	0.0	0.0
Thu	7	78	0.0	6824	0.0	0.0
Fri	8	78	0.0	6824	0.0	0.0
Sat	9	78	0.0	6824	0.0	0.0
Sun	10	78	0.0	6824	0.0	0.0
Mon	11	78	0.0	6824	0.0	0.0
Tue	12	78	0.0	6824	0.0	0.0
Wed	13	78	0.0	6824	0.0	0.0
Thu	14	78	0.0	6824	0.0	0.0
Fri	15	78	0.0	6824	0.0	0.0
Sat	16	78	0.0	6824	0.0	0.0
Sun	17	78	0.0	6824	0.0	0.0
Mon	18	78	0.0	6824	0.0	0.0
Tue	19	78	0.0	6824	0.0	0.0
Wed	20	78	0.0	6824	0.0	0.0
Thu	21	78	0.0	6824	0.0	0.0
Fri	22	78	0.0	6824	0.0	0.0
Sat	23	78	0.0	6824	0.0	0.0
Sun	24	78	0.0	6824	0.0	0.0
Mon	25	78	0.0	6824	0.0	0.0
Tue	26	78	0.0	6824	0.0	0.0
Wed	27	78	0.0	6824	0.0	0.0
Thu	28	78	0.0	6824	0.0	0.0
Fri	29	78	0.0	6824	0.0	0.0
Sat	30	78	0.0	6824	0.0	0.0
Sun	31	78	0.0	6824	0.0	0.0
Mon	1	78		6824		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: _____



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT August 17, 2022

Includes Activities and Services from July 1, 2022 to August 9, 2022

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
352	601 Riley	Complete	7/20/2022
355	3220 Park Hills	Complete	7/20/2022
360	3202 Pickwick Lane	Complete	7/28/2022
374	4 Michele Circle	Complete	7/14/2022
377	5015 Timberline	Complete	7/7/2022
378	108 Kristi	Returned Comments	8/4/2022
382	301 Pleasant	Returned Comments Comment Review Meeting	7/18/2022 7/27/2022
385	4904 Rollingwood Dr	Complete	7/14/2022
389	2604 Rollingwood	Complete	8/9/2022
390	2803 Pickwick	Complete	7/7/2022
391	3210 Pickwick	Complete	7/14/2022
394	400 Farley	Returned Comments <i>In Review</i>	7/20/2022 -
XXX	5004 Timberline	<i>In Review</i>	-

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

City of Rollingwood
Engineer's Monthly Report
August 17, 2022
Page 2 of 4

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
625	Western Hills Athletic Club	Coordination Meetings	7/13/2022 7/14/2022
640	601 Riley	Complete	7/20/2022
641	3220 Park Hills	Complete	7/20/2022
644	3202 Pickwick Lane	Returned Comments Returned Comments	8/1/2022 8/9/2022
657	4 Michele	Returned Comments Complete	7/14/2022 8/8/2022
661	108 Kristi	Returned Comments	7/28/2022
664	301 Pleasant	Returned Comments Returned Comments	7/19/2022 8/8/2022
665	4904 Rollingwood	Complete	7/14/2022
670	2803 Pickwick	Complete	7/19/2022
671	3210 Pickwick	Returned Comments	7/14/2022
674	400 Farley	Returned Comments Returned Comments	7/20/2022 8/8/2022
XXX	5004 Timberline	<i>In Review</i>	-

City of Rollingwood
 Engineer's Monthly Report
 August 17, 2022
 Page 3 of 4

3. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project. Easement coordination, design, coordination with City staff.	Final design in Progress. Easement/homeowner coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project. Easement coordination with City staff and property owners. Marking easement and improvement location in the field Addressing property owner concerns.	Easement coordination.

4. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of occurring activities.	Regular recurring activities
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager. Entering permits into MPN.	Continued coordination and support.

City of Rollingwood
 Engineer's Monthly Report
 August 17, 2022
 Page 4 of 4

Task	Assignment Summary	Status	Next steps
Water/Wastewater System Modeling & Mapping Updates	<p>Data gathering and review of water/wastewater system infrastructure mapping.</p> <p>Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.</p> <p>Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.</p>	<p>Ongoing</p> <p>GIS quarterly update.</p> <p>Reviewing water model and low-pressure concerns.</p>	<p>Updating models as needed.</p>
Water/Wastewater System	<p>Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.</p>	<p>On-going data collection.</p> <p>Water emergency preparedness plan (EPP) preparation and submittal.</p> <p>Raw water contract discussion with LCRA.</p>	<p>Continue coordination to support mapping and KFA modeling efforts.</p>
Stratford Drive / Riley Road Traffic Reconfiguration	<p>Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions.</p> <p>City/KFA is coordinating with City of Austin to determine interim design and implementation solution.</p>	<p>Approval and Implementation by City of Austin.</p>	<p>None.</p>
GIS	<p>KFA to send quarterly updates for the City GIS layers.</p>	<p>On-going</p> <p>Third party infrastructure layer.</p>	<p>GIS exhibits and mapping updates as needed.</p> <p>Quarterly Update September 2022.</p>
MS4 Compliance	<p>Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.</p>	<p>On-going</p> <p>Continue coordination and compliance efforts for permit compliance.</p> <p>Council presentation.</p>	<p>Continue compliance coordination for 2022.</p>

Submitted By,



Lauren Winek, PE
 Project Manager

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
 CHAIRPERSON
THERESA BASTIAN
 VICE CHAIRPERSON
NICOLE CONLEY
 SECRETARY/TREASURER



MARYA CRIGLER
 CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

July 22, 2022

THE HONORABLE MICHAEL R. DYSON, MAYOR
 CITY OF ROLLINGWOOD
 403 NIXON DRIVE
 ROLLINGWOOD, TX 78746

In accordance with Tax Code Section 26.01(a) enclosed is the **2022 Certified Value** for your taxing unit. The Certified Value shall be used to calculate the no-new-revenue tax rate and the voter-approval tax rate, per Tax Code Section 26.04(c). The value remaining under protest is reported, pursuant to Tax Code Section 26.01(c), as the owner's opinion of value or the preceding year's value, whichever is lower. Accordingly, it is a conservative estimate.

The information page included with your Certified Value is based on the last available worksheet (Tax Year 2022) and has information to assist you in completing the Truth in Taxation calculations and postings. The calculated tax rates and hearing date information should be posted to the taxing unit portal maintained by the appraisal district, as established in Tax Code Section 26.17(e). For taxing units required to comply with Tax Code Section 26.04(e), the 26.17(e) postings should be completed by August 7, 2022. Please feel free to contact me if you have any questions or need additional information.

Approved Freeze Adjusted Taxable	\$1,427,428,400
Certification Percentage	97%
Section 26.01(c) Value Under Protest	\$35,578,459
Freeze Adjusted Taxable Value (M&O)	\$1,463,006,859
Freeze Adjusted Taxable Value (I&S)	\$1,463,006,859

Sincerely,

Marya Crigler
 Chief Appraiser
 mcrigler@tcadcentral.org
 (512) 834-9317 ext 337

Tax Rate Worksheet Information (numbering based on form 50-856)

11

1	2021 total taxable value	\$1,133,446,223
2	2021 tax ceiling	\$ 0
4	2021 total adopted tax rate	0.2193
5	2021 taxable value lost because of court appeals of ARB decisions reduced 2021 ARB values	
5A	Original 2021 ARB Value	\$97,751,144
5B	2021 values resulting from final court decisions	\$93,825,000
6	2021 taxable value subject to an appeal under Chapter 42, as of July 25	
6A	2021 ARB certified value	\$55,422,206
6B	2021 disputed value	\$5,542,221
9	2021 taxable value of property in territory the taxing unit deannexed after Jan 1, 2021	
10	2021 taxable value lost because a property first qualified for exemption in 2022	
10A	Absolute exemptions	\$ 0
10B	Partial exemptions and amount exempt due to an increased exemption	\$ 0
11	2021 taxable value lost because a property first qualified for agricultural appraisal in 2022	
11A	2021 market value	\$ 0
11B	2022 productivity value	\$ 0
13	2021 captured value of property in a TIF/TIRZ	
18	Total 2022 taxable value on the certified appraisal roll today	
18A	Certified taxable	\$1,427,428,400
18B	Rolling Stock	
18C	Pollution control and energy storage systems exemptions	
18D	2022 captured value of property in a TIF/TIRZ	
19	Total value of properties under protest or not on certified roll	
19A	2022 taxable value of properties under protest	\$35,578,459
19B	2022 value of properties not under protest or included in certified appraisal	
20	2022 tax ceiling	\$ 0
22	Total 2022 taxable value of properties in territory annexed after Jan 1, 2021	\$ 0
23	Total 2022 taxable value of new improvements and new personal property located in new improvements	\$10,800,322

Notice of Public Hearing – Budget/Tax Rate Information

11

2021 Average appraised value of properties with a homestead exemption	\$1,643,381
2021 Total appraised value of all property	\$1,276,519,074
2021 Total appraised value of all new property	\$35,720,988
2021 Average taxable value of properties with a homestead exemption	\$1,504,716
2021 Total taxable value of all property	\$1,188,868,429
2021 Total taxable value of all new property	\$35,720,864
2022 Average appraised value of properties with a homestead exemption	\$2,989,074
2022 Total appraised value of all property	\$2,040,389,410
2022 Total appraised value of all new property	\$10,801,689
2022 Average taxable value of properties with a homestead exemption	\$1,754,095
2022 Total taxable value of all property	\$1,463,006,859
2022 Total taxable of all new property	\$10,800,322

	NOT UNDER REVIEW	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (587)	(Count) (25)	(Count) (612)
Land HS Value	803,309,729	24,563,250	827,872,979
Land NHS Value	121,723,755	7,649,197	129,372,952
Ag Land Market Value	0	0	0
Total Land Value	925,033,484	32,212,447	957,245,931
Improvement HS Value	707,049,074	23,972,180	731,021,254
Improvement NHS Value	301,578,653	9,293,147	310,871,800
Total Improvement	1,008,627,727	33,265,327	1,041,893,054
Market Value	1,933,661,211	65,477,774	1,999,138,985
BUSINESS PERSONAL PROPERTY	(315)	(28)	(343)
Market Value	36,146,795	5,103,630	41,250,425
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (902)	(Total Count) (53)	(Total Count) (955)
TOTAL MARKET	1,969,808,006	70,581,404	2,040,389,410
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
APPRAISED VALUE	1,969,808,006	70,581,404	2,040,389,410
	96.5%	3.5%	100.0%
HS CAP Limitation Value (-)	514,191,406	15,614,267	529,805,673
NET APPRAISED VALUE	1,455,616,600	54,967,137	1,510,583,737
Total Exemption Amount	28,188,200	19,000	28,207,200
NET TAXABLE	1,427,428,400	54,948,137	1,482,376,537
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,427,428,400	54,948,137	1,482,376,537
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,427,428,400	54,948,137	1,482,376,537

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$0 = 1,482,376,537 * 0.000000 / 100)

EXEMPTIONS		NOT UNDER REVIEW		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV3	DV3	0	0	10,000	1	10,000	1
DV2	DV2	7,500	1	0	0	7,500	1
DV2S	DV2S	7,500	1	0	0	7,500	1
DV4	DV4	24,000	2	0	0	24,000	2
DVHSS	DVHSS	1,399,405	2	0	0	1,399,405	2
DVHSS	DVHSS-Prorated	0	0	0	0	0	0
EX-XV	EX-XV	25,898,261	10	0	0	25,898,261	10
EX-XV	EX-XV-PRORATED	0	0	0	0	0	0
EX366	EX366	79,719	83	0	0	79,719	83
OV65	OV65-Local	404,333	135	9,000	3	413,333	138
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S-Local	24,000	9	0	0	24,000	9
OV65S	OV65S-Prorated	0	0	0	0	0	0
OV65S	OV65S-State	0	0	0	0	0	0
SO	SO	343,482	17	0	0	343,482	17
Total:		28,188,200	260	19,000	4	28,207,200	264

No-New-Revenue Tax Rate Assumption

New Value

Total New Market Value:	\$10,801,689
Total New Taxable Value:	\$10,800,322

Exemption Loss

New Absolute Exemptions

Exemption Description	Count	Last Year Market Value
Absolute Exemption Value Loss:	0	0

New Partial Exemptions

Exemption Description	Count	Partial Exemption Amt
Partial Exemption Value Loss:	0	0
Total NEW Exemption Value		0

Increased Exemptions

Exemption Description	Count	Increased Exemption Amt
Increased Exemption Value Loss:	0	0
Total Exemption Value Loss:		0

Average Homestead Value

Category	Count of HS	Average Market	Average Exemption	Average Taxable
A Only	429	2,989,074	0	1,754,095
A & E	429	2,989,074	0	1,754,095

Property Under Review - Lower Value Used

Count	Market Value	Lower Market Value	Estimated Lower Taxable Value
53	70,581,404	43,457,973	35,578,459

State Category Breakdown

As of Roll # 0

11

Not Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	538		10,801,689	1,527,949,641	1,011,548,015
C1	Vacant Lots and Tracts	19		0	15,180,824	15,180,824
F1	Commercial Real Property	28		0	336,898,320	336,898,320
F2	Industrial Real Property	15		0	27,738,241	27,738,241
J2	Gas Distribution Systems	1		0	338,200	338,200
J4	Telephone Companies (including Co-ops)	2		0	115,020	115,020
J7	Cable Companies	2		0	840,430	840,430
L1	Commercial Personal Property	307		0	34,836,758	34,757,039
L2	Industrial and Manufacturing Personal Property	1		0	12,311	12,311
XV	Other Totally Exempt Properties (including	10		0	25,898,261	0
Totals:			0	10,801,689	1,969,808,006	1,427,428,400

State Category Breakdown

As of Roll # 0

11

Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	14		0	46,175,930	30,542,663
C1	Vacant Lots and Tracts	7		0	4,978,712	4,978,712
F1	Commercial Real Property	4		0	14,323,132	14,323,132
J4	Telephone Companies (including Co-ops)	1		0	23,802	23,802
L1	Commercial Personal Property	25		0	4,938,892	4,938,892
L2	Industrial and Manufacturing Personal Property	2		0	140,936	140,936
Totals:			0	0	70,581,404	54,948,137

State Category Breakdown

As of Roll # 0

11

Grand Totals

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	552		10,801,689	1,574,125,571	1,042,090,678
C1	Vacant Lots and Tracts	26		0	20,159,536	20,159,536
F1	Commercial Real Property	32		0	351,221,452	351,221,452
F2	Industrial Real Property	15		0	27,738,241	27,738,241
J2	Gas Distribution Systems	1		0	338,200	338,200
J4	Telephone Companies (including Co-ops)	3		0	138,822	138,822
J7	Cable Companies	2		0	840,430	840,430
L1	Commercial Personal Property	332		0	39,775,650	39,695,931
L2	Industrial and Manufacturing Personal Property	3		0	153,247	153,247
XV	Other Totally Exempt Properties (including	10		0	25,898,261	0
Totals:			0	10,801,689	2,040,389,410	1,482,376,537

TOP TAXPAYER REPORT

For Entity: CITY OF ROLLINGWOOD

Taxing Unit Code: 11

Year: 2022

Taxing Unit Number: 227-103-03

Rank	Owner ID	Taxpayer Name	Market Value	Taxable Value
1	1750306	LORE ATX ROLLINGWOOD LLC	\$108,201,144	\$108,201,144
2	1766549	LORE ATX ROLLINGWOOD III LP	\$61,137,036	\$61,137,036
3	1611392	CLPF-MIRA VISTA LLC	\$56,051,570	\$56,051,570
4	1598081	SHOPS AT MIRA VISTA REGENCY LLC	\$23,401,000	\$23,401,000
5	1624091	3003 BEE CAVE PARTNERSHIP LP	\$20,553,467	\$20,553,467
6	104971	RANCHO PARTNERS AUSTI LP	\$14,710,272	\$14,710,272
7	1712299	PADAUK LLC SERIES 2	\$12,149,780	\$12,149,780
8	1943535	GENERATIONAL CENTRE ONE LLC	\$10,673,232	\$10,673,232
9	1717871	RJS & KGS ICE MANAGEMENT TRUST	\$10,199,309	\$10,199,309
10	1944957	BOATWRIGHT YVETTE FRANCINE	\$9,079,778	\$9,079,778
11	1698344	LAMY-COUNTRY VILLAGE LTD &	\$7,012,000	\$7,012,000
12	1914860	DOROHEDORO LLC	\$6,879,899	\$6,879,899
13	1661627	GRANER WALLACE H	\$6,788,650	\$6,788,650
14	1761261	RRS ICE MANAGEMENT TRUST	\$6,763,541	\$6,763,541
15	1889739	4813 TIMBERLINE DRIVE LLC	\$6,559,710	\$6,559,710
16	1495323	MIRA VISTA 2011 LTD	\$6,481,000	\$6,481,000
17	1482073	DEBLA RILEY LLC	\$6,310,110	\$6,310,110
18	1942173	BALLARD JASON DOUGLAS & JENNIFER	\$5,936,941	\$5,936,941
19	1799679	ATX VISION LLC	\$5,737,168	\$5,737,168
20	1492560	4DSP LLC	\$5,638,585	\$5,638,585



August 1, 2022

City of Rollingwood
 403 Nixon Drive
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for Central Texas service area, the following is the determination of the cost of gas to be used for billings in August 2022:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$9.9413
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$9.8873
3.	Purchase/Sales Ratio.....	1.0246
4.	Commodity Cost (Line 2 x Line 3).....	\$10.1306
5.	Reconciliation Factor.....	\$0.0000
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$10.1306
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$10.1306 / Mcf</u>
		<u>\$1.0131 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after July 27, 2022 and end with meters read on and after August 26, 2022.

Sincerely,

Lisa Wattinger

Lisa Wattinger, Manager
 Gas Supply