



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, November 17, 2021**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Wednesday, November 17, 2021 at 7:00 p.m. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **SWEARING-IN CEREMONY OF NEWLY ELECTED AND APPOINTED OFFICIALS**

2. Swearing-in of Municipal Court Judge Sarah Teten
3. Swearing-in ceremony of newly elected officials: Council Member Brook Brown, Council Member Phil McDuffee and Council Member Alec Robinson
4. Recess meeting for brief reception, congratulations, and for officials to take their positions on the dais
5. Call City Council meeting back to order

6. Nomination and election of the Mayor Pro Tempore for a term of one year and to perform the duties of the Mayor in the Mayor's absence
7. Appointment of Council Members, which may be the Mayor, to serve as council liaisons for Police and Courts, Utility Commission, Streets and Roadways, Park Commission, Personnel, Budget, Planning and Zoning Commission, Board of Adjustment, and the Rollingwood Community Development Corporation

### **PRESENTATIONS**

8. Recognition of Andrew Zucca for his Eagle Scout Project
9. Presentation, discussion and possible action regarding the Commercial LUE Assignment Study

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

10. Discussion and possible action on the minutes from the October 20, 2021 City Council meeting
11. Discussion and possible action on the minutes from the October 29, 2021 Special City Council meeting
12. Discussion and possible action on the minutes from the November 12, 2021 Special City Council Meeting for the purpose of canvassing the returns of the General and Special Elections
13. Discussion and possible action to accept William Teten's resignation from the Utility Commission
14. Discussion and possible action to accept Becky Kittleman's resignation from the Rollingwood Community Development Corporation
15. Discussion and possible action to accept Brook Brown's resignation from the Board of Adjustment
16. Discussion and possible action to accept Phil McDuffee's resignation from the Park Commission

### **REGULAR AGENDA**

17. Discussion and possible action to approve a resolution in honor of outgoing Council Members Amy Pattillo, Wendi Hundley, and Buck Shapiro

- [18.](#) Update, discussion and possible action regarding the Zilker Park Vision Planning process, to schedule a workshop in December to evaluate potential impacts to the City of Rollingwood, and to assign a City Council Member to act as the Council Liaison for this proposed project
- [19.](#) Discussion and action with respect to scheduling consideration of action with respect to the formation of a MoPac South Expansion Task Force, and selection and appointment of a MoPac South Expansion Task Force Chair and members
- [20.](#) Discussion and possible action regarding a Water Meter Upgrade Policy
- [21.](#) Discussion and possible action on a Campaign Finance Filings Policy
- [22.](#) Discussion and possible action on a Hybrid Meetings Policy
23. Discussion and possible action regarding the regular City Council meeting time
- [24.](#) Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission and the Board of Adjustment
- [25.](#) Discussion and possible action to accept Mayor Dyson's resignation and to propose a process to appoint a replacement

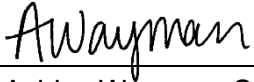
## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [26.](#) City Administrator's Report
- [27.](#) Chief of Police Report
- [28.](#) Municipal Court Report
- [29.](#) City Engineer Report - K. Friese & Associates
- [30.](#) Crossroads Utility Services Report on Water and Wastewater for October 2021
- [31.](#) City Stats for October 2021
32. Contract invoices through October 2021 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
- [33.](#) City Financials for October 2021 - Fiscal Year 2021-2022
- [34.](#) RCDC Financials for October 2021 - Fiscal Year 2021-2022
- [35.](#) Texas Gas Service - Notices, Letters and Documents
36. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

**ADJOURNMENT OF MEETING****CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) on Friday, November 12, 2021 at 5:00 p.m.



Ashley Wayman, City Secretary

**NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.  
Action, if any, will be taken in open session.



**Mayor's Council Liaisons****2021-2022**

1. Police and Courts – Alec Robinson, Phil McDuffee
2. Utility Commission – Alec Robinson
3. Streets and Roadways – Sara Hutson, Brook Brown
4. Park Commission – Phil McDuffee
5. Personnel – Brook Brown, Gavin Massingill
6. Budget – Gavin Massingill
7. Planning and Zoning Commission – Gavin Massingill, Sara Hutson
8. Board of Adjustment – **Vacant, Mayor**
9. Rollingwood Community Development Corporation – **Vacant, Mayor**



# THANK YOU

FROM THE CITY OF ROLLINGWOOD

The City of Rollingwood thanks

*Andrew Zucca*

For his dedication and service to the City of Rollingwood.  
Congratulations on being one step closer to achieving Scouting's Highest  
rank of Eagle Scout.

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*Michael Dyson*  
Mayor

















# City of Rollingwood, TX

## LUE Analysis Wastewater Utility

Nelisa Heddin Consulting, LLC  
(512) 589-1028  
[nheddin@nelisaheddinconsulting.com](mailto:nheddin@nelisaheddinconsulting.com)



# Goals of Analysis

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- Identify options for consideration to assess LUEs for the City's wastewater utility.
- Calculate LUE assignments for the City's existing commercial customers for each option.
- Evaluate and recommend option that would be fair and equitable to the City's commercial customers, while also taking into consideration the feasibility of implementation.



# Living Unit Equivalents

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- A Living Unit Equivalent (LUE) is defined as the typical flow that would be produced by a single family residence.
- There are many ways to determine an LUE, including:
  - Historical Flows
  - Meter Size
  - Facility Size
  - Facility Type



# Residential Use

	Total Residential Winter Use	Total Residential Bills	Total Residential Monthly Winter Average (1,000 Gallons)
2016	25386	2527	10.05
2017	21684	2218	9.78
2018	21021	2639	7.97
2019	19171	2477	7.74
2020	24508	2486	9.86
Assumed Residential Average Use			7.50

- For the purposes of this analysis, typical residential use has been defined as 7,500 gallons.



# Options Considered

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- Status Quo
- Actual Historical Use
- AWWA Meter Equivalency
- Historical Consumption Meter Equivalency
- Business Type
- Business Size (Square Footage)
- Business Type/Business Size Matrix



# Options Considered

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- Status Quo
  - Each individual customer has a specific LUE assignment.
  - Currently unknown how LUEs were determined. These have not been changed or updated during the tenure of existing staff.
  - Equitability to customers cannot be determined.
  - Doesn't allow for recognition of changes in use over time.
  - Can't be explained by City Council or Staff and therefore cannot be justified.
  - Cannot be applied to new customers.



# Options Considered

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- Actual Historical Use
  - Determined by taking average monthly use based on two years of consumption and dividing this amount by 7,500 gallons.
  - Equitable approach that considers individualized customer demands.
  - If recalculated annually, allows for changes in use over time.
  - Cannot be applied to new customers.



# Options Considered

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- AWWA Meter Equivalency
  - Based upon equivalency ratio table provided by the American Water Works Association.
  - Industry standard, although this reflects the potential flows of a meter, not the actual flows.
  - Could be consistently applied over time.
  - Could be applied to new customers.



# Options Considered

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- Historical Use Meter Equivalent
  - Based upon average use for historical period of time for City of Rollingwood customers for each meter size.
  - Reflects City of Rollingwood customer averages rather than industry numbers, however this won't reflect individual differences of customers.
  - Reflects current conditions, and thus needs to be updated over time.
  - Could be applied to new customers.



# Options Considered

- Business Type
  - Calculated based on the average historical use of business type categories (retail, office, etc.).
  - Provides recognition that different types of businesses will use services differently, however, it does not reflect the size of the business or the individual business itself. This methodology is difficult to apply in hybrid tenant situations where different types of businesses are on a single meter.
  - Reflects current conditions, and thus needs to be updated overtime. Also, staff must continually monitor the type of business in a specific building.
  - Could be applied to new customers.



# Options Considered

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- Business Size
  - Calculated based on average historical use of businesses based upon square footage of business.
  - Premised on the assumption that larger businesses use more water, which is not necessarily the case. Issue with implementation for buildings having more than one meter.
  - Reflects current conditions, and thus needs to be updated annually. Alleviates need to monitor type of business in tenant situations.
  - Could be applied to new customers.





# Options Considered

- Business Type/Size Matrix
  - Develops matrix of equivalency ratios based upon the size and type of the business. This approach is used by the City of Austin and the West Travis County PUA for estimating flows (but not for rate development).
  - Reflects that business type and size are both factors that influence consumption. However, it does not reflect individual business nuances. Issue with implementation for buildings with more than one meter.
  - Reflects current conditions, and thus needs to be updated annually. Requires city staff to monitor and update business type.
  - Could be applied to new customers.



# Findings

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- All methods that attempt to categorize customers (meter size, business type, or business size) will result in inequities among customers when compared to their relative demands.
- Historical use will always result in the most equitable assessment as it reflects the actual demands a customer is putting on the system.
- However, this approach is limited due to the inability to be applied to customers who do not have reliable historical usage data.



# Recommendations

- Adopt Historical Use Methodology
  - Historical use to be calculated using monthly average historical consumption, divided by 7,500.
  - Similar to residential winter averaging, calculation to be made annually.
  - Customers who do not have adequate historical use (including new customers, dead meters, etc.) would be assigned an LUE based upon the AWWA meter equivalency table until such time that they have historical use data.
  - As total LUEs for commercial customers do not change materially, and therefore revenues from base fees would not change materially, no change in volumetric rates would be recommended.



City of Rollingwood  
Wastewater Utility  
Wastewater LUE Analysis

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Summary of Options

Line	Business Type	Square Footage	MTR SIZE	Monthly Average Use	Status Quo		Option 1: Actual Historical Use	Option 1: Historical Use Rounded	Option 2: AWWA Meter Size	Option 3: Historical Use Meter Size	Option 4: Business Type	Option 5: Square Feet	Option 6: Square Feet and Type
1	Gym	1808	2	-	3.00		-	0.15	8.00	8.00	1.00	1.00	1.00
2	Medical	53134	4	28.75	7.00		3.83	3.80	25.00	-	7.50	29.25	54.64
3	Restaurant/Retail	52785	2	32.58	1.00		4.34	4.30	8.00	8.00	11.50	29.06	24.19
4	Restaurant/Retail	16462.5	3	26.67	2.00		3.56	3.60	16.00	15.00	11.50	9.06	7.54
5	Bank	5282	1	7.83	5.00		1.04	1.00	2.50	3.00	1.00	2.91	1.00
6	Church	19906.5	1	17.67	3.00		2.36	2.40	2.50	3.00	2.50	10.96	2.36
7	Bank	11900	1.5	11.75	1.00		1.57	1.60	5.00	6.00	1.00	6.55	1.83
8	Retail	2500	1	3.67	5.00		0.49	0.50	2.50	3.00	6.00	1.38	5.71
9	Retail	2352	1	4.50	1.00		0.60	0.60	2.50	3.00	6.00	1.29	5.37
10	Restaurant/Retail	4840	5/8	10.83	1.00		1.44	1.40	1.00	1.00	11.50	2.66	2.22
11	Office	Included above	5/8	4.42	1.00		0.59	0.60	1.00	1.00	4.00		
12	Retail	Included above	5/8	0.42	1.00		0.06	0.15	1.00	1.00	6.00		
13	Vacant	1232	5/8	-	1.00		-	0.15	1.00	1.00	-	1.00	-
14	Medical	57339	2	21.25	19.00		2.83	2.80	8.00	8.00	7.50	31.56	58.97
15	Office	40643.5	2	27.17	10.00		3.62	3.60	8.00	8.00	4.00	22.37	4.93
16	Medical	Included above	2	10.00	5.00		1.33	1.30	8.00	8.00	7.50		
17	Medical	21488	2	85.58	7.00		11.41	11.40	8.00	8.00	7.50	11.83	22.10
18	Medical	2552	5/8	-	1.00		-	0.15	1.00	1.00	7.50	1.40	2.62
19	Medical	68887	3	259.67	23.00		34.62	34.60	16.00	15.00	7.50	37.92	70.84
20	Restaurant/Retail	72691.5	2	126.58	33.00		16.88	16.90	8.00	8.00	11.50	40.01	33.31
21	Office	4308	5/8	0.33	1.00		0.04	0.15	1.00	1.00	4.00	2.37	1.00
22	Office	2729	5/8	2.17	1.00		0.29	0.30	1.00	1.00	4.00	1.50	1.00
23	Office	3072	5/8	2.33	1.00		0.31	0.30	1.00	1.00	4.00	1.69	1.00
24	Office	3759	5/8	4.25	1.00		0.57	0.60	1.00	1.00	4.00	2.07	1.00
25	Office	2195	5/8	0.50	1.00		0.07	0.15	1.00	1.00	4.00	1.21	1.00
26	Office	3329	5/8	0.42	1.00		0.06	0.15	1.00	1.00	4.00	1.83	1.00
27	Office	2565	5/8	5.92	1.00		0.79	0.80	1.00	1.00	4.00	1.41	1.00
28	Office	2877	5/8	1.92	1.00		0.26	0.30	1.00	1.00	4.00	1.58	1.00
29	Bank	4030	2	4.00	2.00		0.53	0.50	8.00	8.00	1.00	2.22	1.00
30	Medical	124291	2	120.25	20.00		16.03	16.00	8.00	8.00	7.50	68.42	127.82
31	Office	107500	2	121.00	2.00		16.13	16.10	8.00	8.00	4.00	59.18	13.04
32	Office	Included above	2	21.08	-		2.81	2.80	8.00	8.00	4.00		
33	Office	121115	2	211.83	-		28.24	28.20	8.00	8.00	4.00	66.67	14.69
34	Restaurant/Retail	21935	2	257.08	13.00		34.28	34.30	8.00	8.00	11.50	12.07	10.05
35	Medical	10336	5/8	4.75	3.00		0.63	0.60	1.00	1.00	7.50	5.69	10.63
					175.00		190.99	191.65	189.00	165.00	186.50	462.45	473.22

City of Rollingwood  
Wastewater Utility  
Wastewater LUE Analysis

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## Summary of Options

Base Charge per LUE									
\$	91.07	\$	91.07	\$	91.07	\$	91.07	\$	91.07
Volumetric Charge									
\$	7.81	\$	7.81	\$	7.81	\$	7.81	\$	7.81

Monthly Bill

Line	Business Type	Square Footage	MTR SIZE	Option 1: Acutal Historical Use	Status Quo	Option 2: AWWA Meter Size	Option 3: Historical Use Meter Size	Option 4: Business Type	Option 5: Square Feet	Option 6: Square Feet and Type
1	Gym	1808	2	\$ 13.66	\$ 273.21	\$ 728.56	\$ 728.56	\$ 91.07	\$ 91.07	\$ 91.07
2	Medical	53134	4	\$ 570.60	\$ 862.03	\$ 2,501.29	\$ 224.54	\$ 907.56	\$ 2,888.22	\$ 5,200.75
3	Restaurant/Retail	52785	2	\$ 646.08	\$ 345.55	\$ 983.04	\$ 983.04	\$ 1,301.78	\$ 2,900.66	\$ 2,457.40
4	Restaurant/Retail	16462.5	3	\$ 536.12	\$ 390.41	\$ 1,665.39	\$ 1,574.32	\$ 1,255.57	\$ 1,033.56	\$ 895.31
5	Bank	5282	1	\$ 152.25	\$ 516.53	\$ 288.85	\$ 334.39	\$ 152.25	\$ 325.97	\$ 152.25
6	Church	19906.5	1	\$ 356.54	\$ 411.19	\$ 365.65	\$ 411.19	\$ 365.65	\$ 1,135.92	\$ 352.50
7	Bank	11900	1.5	\$ 237.48	\$ 182.84	\$ 547.12	\$ 638.19	\$ 182.84	\$ 688.33	\$ 258.56
8	Retail	2500	1	\$ 74.17	\$ 483.99	\$ 256.31	\$ 301.85	\$ 575.06	\$ 153.97	\$ 548.33
9	Retail	2352	1	\$ 89.79	\$ 126.22	\$ 262.82	\$ 308.36	\$ 581.57	\$ 153.05	\$ 524.07
10	Restaurant/Retail	4840	5/8	\$ 212.11	\$ 175.68	\$ 175.68	\$ 175.68	\$ 1,131.91	\$ 327.24	\$ 286.60
11	Office	Included above	5/8	\$ 89.14	\$ 125.56	\$ 125.56	\$ 125.56	\$ 398.77	\$ 34.49	\$ 34.49
12	Retail	Included above	5/8	\$ 16.91	\$ 94.32	\$ 94.32	\$ 94.32	\$ 549.67	\$ 3.25	\$ 3.25
13	Vacant	1232	5/8	\$ 13.66	\$ 91.07	\$ 91.07	\$ 91.07	\$ -	\$ 91.07	\$ -
14	Medical	57339	2	\$ 420.96	\$ 1,896.29	\$ 894.52	\$ 894.52	\$ 848.99	\$ 3,040.45	\$ 5,535.99
15	Office	40643.5	2	\$ 540.02	\$ 1,122.87	\$ 940.73	\$ 940.73	\$ 576.45	\$ 2,249.69	\$ 661.08
16	Medical	Included above	2	\$ 196.49	\$ 533.45	\$ 806.66	\$ 806.66	\$ 761.13	\$ 78.10	\$ 78.10
17	Medical	21488	2	\$ 1,706.60	\$ 1,305.90	\$ 1,396.97	\$ 1,396.97	\$ 1,351.43	\$ 1,745.63	\$ 2,680.84
18	Medical	2552	5/8	\$ 13.66	\$ 91.07	\$ 91.07	\$ 91.07	\$ 683.03	\$ 127.94	\$ 239.01
19	Medical	68887	3	\$ 5,179.02	\$ 4,122.61	\$ 3,485.12	\$ 3,394.05	\$ 2,711.02	\$ 5,481.40	\$ 8,479.54
20	Restaurant/Retail	72691.5	2	\$ 2,527.70	\$ 3,993.93	\$ 1,717.18	\$ 1,717.18	\$ 2,035.92	\$ 4,632.75	\$ 4,022.31
21	Office	4308	5/8	\$ 16.26	\$ 93.67	\$ 93.67	\$ 93.67	\$ 366.88	\$ 218.57	\$ 93.67
22	Office	2729	5/8	\$ 44.24	\$ 107.99	\$ 107.99	\$ 107.99	\$ 381.20	\$ 153.73	\$ 107.99
23	Office	3072	5/8	\$ 45.54	\$ 109.29	\$ 109.29	\$ 109.29	\$ 382.50	\$ 172.23	\$ 109.29
24	Office	3759	5/8	\$ 87.83	\$ 124.26	\$ 124.26	\$ 124.26	\$ 397.47	\$ 221.64	\$ 124.26
25	Office	2195	5/8	\$ 17.57	\$ 94.98	\$ 94.98	\$ 94.98	\$ 368.19	\$ 113.94	\$ 94.98
26	Office	3329	5/8	\$ 16.91	\$ 94.32	\$ 94.32	\$ 94.32	\$ 367.53	\$ 170.14	\$ 94.32
27	Office	2565	5/8	\$ 119.07	\$ 137.28	\$ 137.28	\$ 137.28	\$ 410.49	\$ 174.80	\$ 137.28
28	Office	2877	5/8	\$ 42.29	\$ 106.04	\$ 106.04	\$ 106.04	\$ 379.25	\$ 159.20	\$ 106.04
29	Bank	4030	2	\$ 76.78	\$ 213.38	\$ 759.80	\$ 759.80	\$ 122.31	\$ 233.27	\$ 122.31
30	Medical	124291	2	\$ 2,396.27	\$ 2,760.55	\$ 1,667.71	\$ 1,667.71	\$ 1,622.18	\$ 7,170.04	\$ 12,579.51
31	Office	107500	2	\$ 2,411.24	\$ 1,127.15	\$ 1,673.57	\$ 1,673.57	\$ 1,309.29	\$ 6,334.14	\$ 2,132.36
32	Office	Included above	2	\$ 419.66	\$ 164.66	\$ 893.22	\$ 893.22	\$ 528.94	\$ 164.66	\$ 164.66
33	Office	121115	2	\$ 4,222.59	\$ 1,654.42	\$ 2,382.98	\$ 2,382.98	\$ 2,018.70	\$ 7,726.09	\$ 2,992.15
34	Restaurant/Retail	21935	2	\$ 5,131.52	\$ 3,191.73	\$ 2,736.38	\$ 2,736.38	\$ 3,055.13	\$ 3,107.45	\$ 2,923.25
35	Medical	10336	5/8	\$ 91.74	\$ 310.31	\$ 128.17	\$ 128.17	\$ 720.12	\$ 555.26	\$ 1,005.11
				\$ 28,640.74	\$ 27,124.42	\$ 28,399.40	\$ 26,213.72	\$ 28,171.73	\$ 53,302.68	\$ 54,283.56

## Percent Change

Option 1: Acutal Historical Use	Option 2: AWWA Meter Size	Option 3: Historical Use Meter Size	Option 4: Business Type	Option 5: Square Feet	Option 6: Square Feet and Type
-95%	167%	167%	-67%	-67%	-67%
-34%	190%	-74%	5%	235%	503%
87%	184%	184%	277%	739%	611%
37%	327%	303%	222%	165%	129%
-71%	-44%	-35%	-71%	-37%	-71%
-13%	-11%	0%	-11%	176%	-14%
30%	199%	249%	0%	276%	41%
-85%	-47%	-38%	19%	-68%	13%
-29%	108%	144%	361%	21%	315%
21%	0%	0%	544%	86%	63%
-29%	0%	0%	218%	-73%	-73%
-82%	0%	0%	483%	-97%	-97%
-85%	0%	0%	-100%	0%	-100%
-78%	-53%	-53%	-55%	60%	192%
-52%	-16%	-16%	-49%	100%	-41%
-63%	51%	51%	43%	-85%	-85%
31%	7%	7%	3%	34%	105%
-85%	0%	0%	650%	40%	162%
26%	-15%	-18%	-34%	33%	106%
-37%	-57%	-57%	-49%	16%	1%
-83%	0%	0%	292%	133%	0%
-59%	0%	0%	253%	42%	0%
-58%	0%	0%	250%	58%	0%
-29%	0%	0%	220%	78%	0%
-82%	0%	0%	288%	20%	0%
-82%	0%	0%	290%	80%	0%
-13%	0%	0%	199%	27%	0%
-60%	0%	0%	258%	50%	0%
-64%	256%	256%	-43%	9%	-43%
-13%	-40%	-40%	-41%	160%	356%
114%	48%	48%	16%	462%	89%
155%	442%	442%	221%	0%	0%
155%	44%	44%	22%	367%	81%
61%	-14%	-14%	-4%	-3%	-8%
-70%	-59%	-59%	132%	79%	224%
6%	5%	-3%	4%	97%	100%



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES**

**Wednesday, October 20, 2021**

Notice is hereby given that the City Council of the City of Rollingwood, Texas held a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on October 20, 2021 at 7:00 PM, where the following items were discussed:

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Pro Tem Gavin Massingill called the meeting to order at 7:00 p.m.**

**Present Members:** Mayor Pro Tem Gavin Massingill, and Councilmember Sara Hutson, and Councilmember Amy Pattillo. *Councilmember Buck Shapiro joined the meeting at 7:37 p.m.*

**Also Present:** City Administrator Amber Lewis, City Attorney Charles Zech, Finance Director Abel Campos, Police Chief Jason Brady, Development Services Director Carrie Caylor, and Assistant City Administrator Ashley Wayman.

### **PUBLIC COMMENTS**

There were no public comments.

### **PRESENTATIONS**

2. Presentation from Chief Wilson regarding the Travis County ESD No. 9 needs assessment and discussion regarding enhanced presence of EMS and fire services in Rollingwood

Travis County ESD No. 9 Chief David Wilson discussed the ESD No. 9 Fire Department and their strategic planning initiatives for the City of Rollingwood, explaining that one initiative they are looking to undertake is locating a unit in Rollingwood.

Chief Wilson and the City Council discussed the ESD's strategic planning initiatives, the logistics and requirements of the department presence in the City of Rollingwood, the time frame in which this would be implemented, what the next steps are for this dialogue, what the spatial needs are for the department, and how there could be a joint effort to also meet the city's spatial needs.

The City Council expressed interest in further discussions between the City Council and ESD No. 9, discussing that there are mutual needs between the city and the ESD.

3. Presentation and discussion on the Quarterly Investment Report for the 4th Quarter

Finance Director Abel Campos presented the Quarterly Investment Report for the 4th Quarter.

4. Presentation and discussion on the Budget Review for the 4th Quarter

Finance Director Abel Campos presented the Budget Review for the 4th Quarter. He answered questions from the City Council regarding Telecom Taxes and Electric Utility Franchise Fees.

### **PUBLIC HEARING**

5. Public hearing, discussion and possible action to approve an ordinance to require silt fencing for any residential landscaping work that could result in silt discharge, including but not limited to sod installation and turf installation

**Mayor Pro Tem Gavin Massingill opened the public hearing at 7:29 p.m.**

The following individuals spoke during the public hearing:

- Development Services Director Carrie Caylor discussed that the ordinances coming to the City Council today have gone through the Planning and Zoning Commission. She discussed this ordinance regarding the requirement of silt fencing for residential landscaping work that could result in silt discharge and discussed that currently there is no such requirement.

**Mayor Pro Tem Gavin Massingill closed the public hearing at 7:32 p.m.**

**Councilmember Amy Pattillo motioned to approve Ordinance 2021-10-20-05.  
Councilmember Sara Hutson seconded the motion.**

Councilmember Sara Hutson discussed revisions she would like made to the ordinance including removing the statement that the city receives water from the Edwards Aquifer in the fourth “WHEREAS,” clearing up a statement at the top of page two of the ordinance, and removing a reference to the City of Bee Cave in section 4.

Councilmember Amy Pattillo stated that she agrees with the changes regarding the Edwards Aquifer and the City of Bee Cave.

**Mayor Pro Tem Gavin Massingill amended the motion to strike “and receives water from the Edwards Aquifer” in the fourth WHEREAS and to substitute the word “Rollingwood” for the words “Bee Cave” in section 4. Councilmember Amy Pattillo seconded the amendment.**

**Mayor Pro Tem Gavin Massingill called for a vote on the amended motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Sara Hutson – Yes**

**The motion passed 3-0.**

6. Public hearing, discussion and possible action to approve an ordinance to add a definition for retaining walls to specify any fence or wall built or designed to retain or restrain lateral forces of soil or other materials, said materials being similar in height to the height of the wall

*Councilmember Buck Shapiro joined the meeting during this item.*

**Mayor Pro Tem Gavin Massingill opened the public hearing at 7:37 p.m.**

The following individuals spoke during the public hearing:

- Development Services Director Carrie Caylor discussed the reason for adding in the definition of a retaining wall in this ordinance. She also answered questions from the City Council regarding the ordinance and instances where it would apply.

**Mayor Pro Tem Gavin Massingill closed the public hearing at 7:39 p.m.**

**Councilmember Amy Pattillo motioned to approve Ordinance 2021-10-20-06.**

**Councilmember Sara Hutson seconded the motion.**

Councilmember Sara Hutson discussed that the definition of retaining wall is very non-specific and could be difficult to enforce.

Development Services Director Carrie Caylor stated that there is supposed to be flexibility built in to the definition and that this definition came from the Planner's Dictionary.

The City Council discussed the ordinance language and enforcement.

**Mayor Pro Tem Gavin Massingill called for a vote.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

7. Public hearing, discussion and possible action to approve an ordinance for driveways that limits residential lots to not more than 3 total curb cuts, and not more than 2 on a single street frontage, and limits the total combined width of aprons to not exceed a total of 45 feet

**Mayor Pro Tem Gavin Massingill opened the public hearing at 7:43 p.m.**

The following individuals spoke during the public hearing:

- Development Services Director Carrie Caylor discussed that this was directed to the Planning and Zoning Commission last spring, and that the code is very specific regarding circular driveways and other aspects, but not relating to the number of driveways that a single property can have. She also discussed what this ordinance would allow. She answered questions from the City Council regarding how our code defines an "apron."

**Mayor Pro Tem Gavin Massingill closed the public hearing at 7:49 p.m.**



**Councilmember Amy Pattillo motioned to approve Ordinance 2021-10-20-07.  
Councilmember Sara Hutson seconded the motion.**

Councilmember Sara Hutson discussed that there are curb cuts in the city that are not associated with a home or driveway and asked how or if this ordinance would apply if it limits the number of curb cuts.

Development Services Director Carrie Caylor discussed that this is in the driveway section of the code and that she believes that this would not apply to those curb cuts.

The City Council discussed adding “for driveways” to the language to make it clear where it applies.

**Councilmember Amy Pattillo amended her motion to add “for driveways” after the first phrase in section 5, so that it would read “each residential lot shall maintain not more than three (3) total curb cuts for driveways.”**

City Attorney Charles Zech discussed that based on the section of the code this language is in, it is very clear that this section deals with driveways and that it can’t hurt to add this language but that it is not necessary.

**Councilmember Sara Hutson seconded the amendment.**

**Mayor Pro Tem Gavin Massingill called for a vote on the amended motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

8. Discussion and possible action on the minutes from the August 25, 2021 City Council meeting
9. Discussion and possible action on the minutes from the September 15, 2021 City Council Meeting
10. Discussion and possible action to approve Jamil Alam's resignation from the Planning and Zoning Commission

**Councilmember Sara Hutson motioned to approve the consent agenda. Councilmember Buck Shapiro seconded the motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

## **REGULAR AGENDA**

11. Discussion and possible action on improvements to the water lines around and near Vale Street

Mayor Pro Tem Gavin Massingill stated that he requested this item be added to the agenda.

City Administrator Amber Lewis discussed the state of the water line in the Vale/Vance area, the frequency of boil water notices issued when the city's water lines, and this line in particular, requires repair. She also discussed the quality of the exiting line.

Dale Murphy and Greg Blackburn with K. Friese and Associates discussed the shallow depths and poor bedding of this water line and the need for repair of this line on Vale, and Bettis, extending down to Timberline. They answered questions from the City Council regarding why there have been so many more issues with this line recently, and what could be causing the breaks. They also discussed the pressure reducing valves currently in the system.

The City Council and engineers discussed the accuracy of the line maps.

**Mayor Pro Tem Gavin Massingill motioned to authorize the Mayor to work with Crossroads and instruct them to analyze, repair or replace any pressure reducing valves in or around the area of Vale Street to ensure proper functionality. Councilmember Sara Hutson seconded the motion.**

Councilmember Sara Hutson discussed that the pressure reducing valves are not in the Vale Street area.

**Mayor Pro Tem Gavin Massingill amended his motion to remove the location requirement for the pressure reducing valves.**

Councilmember Amy Pattillo discussed that the CIP results should be available soon and that she agreed that this is a good action to take as a solution to a problem.

The City Council and engineers further discussed line and valve issues in this area.

**Mayor Pro Tem Gavin Massingill called for a vote on the amended motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

City Administrator Amber Lewis asked the City Council to direct staff to bring back a work authorization and task order to work on design and construction documents for the construction of the Vance, Vale, continuing to Timberline, and then the Bettis line.

The engineers discussed that a rough estimate for the cost of this is around \$800,000 to \$1 million at this time.

City Administrator Amber Lewis discussed that it would be helpful to if the Council directed K. Friese and Associates to work with the City Administrator to identify different funding sources available.

The City Council and engineers further discussed and clarified the lines that are in need of repair.

**Councilmember Amy Pattillo motioned to authorize K. Friese and Associates to bring back a work order to design a replacement water line for Vale down Rollingwood to Timberline, Vance, and Bettis, and to work with the City Administrator on identifying the different funding sources available and providing a recommendation to the Council. Councilmember Buck Shapiro seconded the motion.**

The City Council and the engineers discussed what is being authorized now and what is already being worked on.

The City Council discussed whether the line on Vale was replaced with a new one in the street during the repaving project. The engineers discussed that they would investigate this before beginning the design.

**Councilmember Amy Pattillo amended her motion to authorize K. Friese to evaluate the location of the line placed on Vale in 2014 and, in view of the placement of that line, to bring a work order to either reconnect that line or to design a replacement line for Vale down Rollingwood to Timberline, Vance and Bettis and to work with the City Administrator on identifying the different funding sources available and providing a recommendation to Council. Councilmember Buck Shapiro seconded the motion.**

Councilmember Sara Hutson discussed that she isn't sure whether there was a project before 2014.

The City Council and the engineers discussed what would happen if a line was found previously installed there.

**Councilmember Amy Pattillo further amended her motion to authorize K. Friese to evaluate the location of any water lines placed under the street on Vale and connecting roads, bring a work order to design a decommissioned or replacement line for Vale, down Rollingwood to Timberline, Vance and Bettis, and work with the City Administrator on identifying the different funding sources available and providing a recommendation to Council. Councilmember Buck Shapiro seconded the motion. Mayor Pro Tem Gavin Massingill seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a vote on the motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**

- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

12. Discussion and possible action to request a recommendation from the Utility Commission regarding water system upgrades

Councilmember Amy Pattillo discussed that at the October Utility Commission meeting Chair Jonathan Miller asked how the Utility Commission could be participating in addressing the water system issues and she wanted to gauge the Council to see if there was a specific request for them to begin evaluating.

The City Council discussed whether waiting until the CIP was complete would be best to help them prioritize what needs to be evaluated.

Councilmember Amy Pattillo suggested that the City Council wait until next month to see if there is anything specific they want them to review after the CIP is ready.

**Councilmember Amy Pattillo motioned table this agenda item to the next regular City Council meeting. Councilmember Sara Hutson seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a vote on the motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

13. Discussion and possible action approve a quote from Austex Tree Services for tree trimming services in the City of Rollingwood and to direct staff to bring back a budget amendment for the service

City Administrator Amber Lewis discussed that the trees along city streets are in need of trimming and that it is in the best interest of the public health and to prevent the spread of Oak Wilt to trim the trees up to 16 feet above the roadway. She discussed the process of getting quotes and stated that staff is requesting that the city go with Austex.

Councilmember Sara Hutson asked why the city would trim to 16 feet as opposed to 14 feet like it is in the City of Austin. She also discussed that the first attempt should be to have property owners trim their own trees because it is their responsibility, not the city's.

City Administrator Amber Lewis discussed that though she agrees that this should be a property owner's responsibility, there is a public health and safety issue. She also discussed that the administrative burden to go through this process may be too much for the current staff and that she felt that might be a good way to reinvest the street sales tax money in the community.

The City Council and City Administrator Amber Lewis discussed the complaints that this would cause and whose legal responsibility it is to trim the trees over the street.

City Attorney Charles Zech discussed that the city has the right to prohibit encroachments in the city's right-of-ways, including tree limbs.

The City Council discussed identifying the hotspots, and giving the homeowners the opportunity to trim the trees and if they don't, the city could come in and take care of the issues.

City Administrator Amber Lewis stated that the city could issue letters citywide, evaluate for compliance, and bring it back if it is still necessary.

The City Council and City Administrator Amber Lewis discussed whether the whole city needed to be noticed or just the hot spots, and how the notice would be sent out.

David Bench, 1 Randolph Place, discussed that he has made every attempt to keep his tree on Rollingwood Drive trimmed up to 14 feet, and recommended that the city establish the height requirement before anything else is done.

Kevin Schell, 300 Pleasant Drive, discussed that he is an offender about this right now and that historically the city sent out letters and that he would be unhappy if the city trimmed his trees. He also stated that there was active Oak Wilt on a neighboring property and that a third party trimming all the trees may increase the risk of oak wilt spread.

City Administrator Amber Lewis stated that staff would send out a letter addressing tree trimming and come back at the next meeting with a report regarding action.

The City Council discussed the timeline for getting this done, as well as whether there needed to be a separate bid to get the city's trees done. City Administrator Amber Lewis stated that she would talk to public works about this.

14. Discussion and possible action on a resolution approving a budget for the Rollingwood Community Development Corporation, Rollingwood, Texas, for the fiscal year beginning October 1, 2021, and ending September 30, 2022

City Administrator Amber Lewis discussed the action that the RCDC took to pass a budget inconsistent with the Management Services Agreement with the city, and that at the last meeting City Council rejected the resolution and asked them to amend their budget consistent with the Administrative Services Agreement, and this is that amendment. She also discussed that they are interested in scheduling a joint meeting or workshop with the City Council to open up the Administrative Services Agreement as well as to see how RCDC can be helpful in the execution of the Comprehensive Plan as it relates to the Commercial Corridor.

**Mayor Pro Tem Gavin Massingill motioned to approve a resolution approving a budget for the Rollingwood Community Development Corporation, Rollingwood, Texas, for the fiscal year beginning October 1, 2021, and ending September 30, 2022. Councilmember Amy Pattillo seconded the motion.**

Mayor Pro Tem Gavin Massingill stated that this is reflective of the budget approved for the city and that he is good with moving forward with this and that he is open to a joint meeting to discuss the Administrative Services Agreement.

**Mayor Pro Tem Gavin Massingill called for a vote on the motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

15. Discussion and possible action on a resolution of the City of Rollingwood to join with the State of Texas and political subdivision of the state as a party in the Texas Opioid Settlement Agreement secured by the Office of the Attorney General

City Attorney Charles Zech discussed that the Attorney General negotiated an opioid settlement and they have allocated funds to cities based on the opioid problems in those communities. He stated that the city is guaranteed to receive a little over \$4,000 and that he recommends that the city approve this resolution and sign on to this settlement agreement now as opposed to later when there is a grant allocation process.

**Mayor Pro Tem Gavin Massingill called for a vote on the motion.**

**Council Member Amy Pattillo motioned to approve a resolution of the City of Rollingwood to join with the State of Texas and political subdivisions of the state as a party in the Texas Opioid Settlement Agreement secured by the Office of the Attorney General. Councilmember Sara Hutson seconded the motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

16. Discussion and possible action regarding a policy for guiding joint meetings of the City Council, City Boards and City Commissions

Councilmember Amy Pattillo discussed that this item was on the August agenda but was postponed, and explained that she has received questions recently about how the city's boards and commissions interact with each other and with the Council. She also discussed that she envisions the City attorney and staff to provide some guidance regarding a policy and discussed the questions she has that arose from recent situations.

City Attorney Charles Zech discussed state law regarding the city's boards and commissions and compliance with the Texas Open Meetings Act.

The City Council and City Attorney Charles Zech discussed holding an Open Meetings Act training for the City Council and the city's boards and commissions.

Councilmember Amy Pattillo discussed whether there was a need for a policy for how joint meetings are called. She also discussed that the City Council and boards and commissions would get much more out of a training by the City Attorney's office as opposed to just watching the required video.

Councilmember Amy Pattillo encouraged the next governing body to look at some of these questions and set some precedent for how boards and commissions should collaborate.

17. Discussion and possible action regarding the Riley/Paige/Stratford transportation infrastructure updates

City Administrator Amber Lewis explained the history of Council action regarding this intersection and gave an update regarding the intersection, explaining that the city worked with the City of Austin on a temporary design. She also explained that the City of Austin was already planning to make that intersection a three way stop and that it will now include a no left turn onto Paige. She also explained that this would be installed soon now that ACL is over.

The City Council discussed the design shown in the packet.

Councilmember Amy Pattillo thanked City Administrator Amber Lewis and Police Chief Jason Brady for their work on this project and for helping to come up with a solution that was mutually beneficial for both Rollingwood and Austin and that alleviated a stressful situation.

Kevin Schell asked if there was going to be a control in place to make sure this solution didn't just move the problem to Ashworth or Ridgewood.

City Administrator Amber Lewis stated that the city collected traffic count data before so this could be analyzed once the temporary design is complete.

The City Council discussed this concern and the potential for the re-routing of traffic, the speed of traffic coming through this area, and other solutions that the City of Austin is looking at to alleviate traffic issues in this area.

Councilmember Sara Hutson asked if they still intended to put the center stripe down Paige and City Administrator Amber Lewis stated that she would find out.

18. Discussion and possible action regarding the Zilker Park Vision Plan updates

Councilmember Amy Pattillo discussed the Zilker Vision Plan process and how it will potentially affect the City of Rollingwood. She suggested that the city spend some money to have the city engineers watch the part of the presentation regarding transportation and for Bickerstaff to review this and provide responses where needed. She also suggested having someone on the Park Commission following this because changes in Zilker Park may cause others to come to Rollingwood Park instead.

The City Council discussed how serious some of these discussions and plans are as well as that they are worth exploring due to the severe impact they could have on Rollingwood. They also discussed other options that the Zilker Vision Plan considers, including the closing of Barton

Springs, as well as how to get Rollingwood engaged in this process, and where to find the funds to pay for legal assistance and consultation regarding this issue.

**Councilmember Amy Pattillo motioned to request that the City Engineer and Bickerstaff review relevant portions of the Zilker Vision Community meeting number three related to transportation and other ideas that would potentially impact Rollingwood, in association with other transportation issues and the City of Rollingwood's positions regarding MoPac South, and would request that the Park Commission evaluate the ideas presented in the Zilker Vision Community meeting number three for impacts to the parks in the City of Rollingwood, would request that the RCDC evaluate the ideas presented in the Zilker Vision Community meeting number three for any impacts to the Commercial Corridor in the City of Rollingwood, and would request that the Mayor schedule a workshop type format meeting within the next month to review the ideas presented in Zilker Vision Community meeting number three and gather comments from residents to inform a position from the City of Rollingwood regarding the Zilker Vision Plan. Buck Shapiro seconded the motion.**

City Administrator Amber Lewis asked whether this workshop would run concurrently with the Park Commission, RCDC and Bickerstaff evaluating the plan.

**Councilmember Amy Pattillo amended her motion to state “within the next two months schedule a workshop.”**

**Mayor Pro Tem Gavin Massingill called for a vote on the amended motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**

**The motion passed 4-0.**

Mayor Pro Tem Gavin Massingill requested a somewhat recurring agenda item on this topic.

19. Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission and the Board of Adjustment

Assistant City Administrator Ashley Wayman stated that there is one opening on the Planning and Zoning Commission at this time and that there are four outstanding applications.

**Councilmember Sara Hutson motioned to appoint David Bench to the Rollingwood Planning & Zoning Commission. Mayor Pro Tem Gavin Massingill seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a vote on the motion.**

- **Mayor Pro Tem Gavin Massingill – Yes**
- **Councilmember Sara Hutson – Yes**
- **Councilmember Amy Pattillo – Yes**
- **Councilmember Buck Shapiro – Yes**



**The motion passed 4-0.**

20. Standing agenda item ----- update, discussion and possible action to pass a resolution, request a meeting with, to provide information or a statement of position of the City to, and/or to request information or analyses from relevant state and local officials in connection with the proposed South Mopac expansion

Councilmember Amy Pattillo stated that there is nothing to report at this time, but that it would be helpful to have a dedicated page on the city website for the letters and information regarding this item.

**REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- 21. City Administrator's Report
- 22. Chief of Police Report
- 23. Municipal Court Report
- 24. City Engineer Report - K. Friese & Associates
- 25. Crossroads Utility Services Report on Water and Wastewater for September 2021
- 26. City Stats for September 2021
- 27. Contract invoices through September 2021 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
- 28. City Financials for September 2021 - Fiscal Year 2020-2021
- 29. RCDC Financials for August 2021 - Fiscal Year 2020-2021
- 30. Texas Gas Service - Notices, Letters and Documents
- 31. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 9:46 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

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**Michael R. Dyson, Mayor**

**ATTEST:**

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**Ashley Wayman, City Secretary**

## **CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES**

**Friday, October 29, 2021**

Notice is hereby given that the City Council of the City of Rollingwood, Texas held a special meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on October 29, 2021 at 1:00 PM, where the following items were discussed:

### **CALL SPECIAL CITY COUNCIL MEETING TO ORDER**

#### **1. Roll Call**

**Mayor Michael Dyson called the meeting to order at 1:00 p.m.**

**Present Members:** Mayor Michael Dyson, Mayor Pro Tem Gavin Massingill, Councilmember Amy Pattillo, Councilmember Sara Hutson, and Councilmember Buck Shapiro. Councilmember Wendi Hundley was present virtually.

**Also Present:** City Administrator Amber Lewis, City Attorney Megan Santee, and Assistant City Administrator Ashley Wayman.

### **PUBLIC COMMENTS**

There were no public comments.

### **REGULAR AGENDA**

#### **2. Discussion and possible action to appoint a Municipal Judge**

Mayor Michael Dyson and City Administrator Amber Lewis discussed the interview process for Municipal Judge.

Councilmember Sara Hutson discussed that there was no information distributed to the City Council ahead of the meeting and that this made it difficult to prepare for the meeting.

Mayor Michael Dyson stated that, going forward, he would make sure that information was distributed earlier

Councilmember Buck Shapiro discussed that she could have brought this to staff's attention that morning as opposed to at the meeting.

City Administrator Amber Lewis discussed why she and the Mayor have recommended Sarah Teten to serve as judge.

Councilmember Amy Pattillo discussed that the court is often the first and maybe only interaction people have with the city and that the Judge would be the face of that interaction.

**Councilmember Buck Shapiro motioned to appoint Sarah Teten as Municipal Judge. Councilmember Amy Pattillo seconded the motion. The motion passed 5-0.**

Mayor Michael Dyson thanked Sarah Teten and the City Council for being here today.

**EXECUTIVE SESSION**

3. Discussion of personnel matters as they relate to the appointment of a Municipal Judge pursuant to section 551.074 of the Texas Local Government Code

*The City Council did not adjourn into Executive Session.*

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 1:10 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

\_\_\_\_\_  
**Michael R. Dyson, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Secretary**

**CITY OF ROLLINGWOOD  
SPECIAL CITY COUNCIL MEETING FOR CANVASSING RETURNS OF  
GENERAL AND SPECIAL ELECTION  
MINUTES**

**Friday, November 12, 2021**

The City Council of the City of Rollingwood, Texas held a special meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Friday, November 12, 2021 at 1:30 p.m. Members of the public and the City Council were permitted to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and was posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

**CALL SPECIAL CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Michael Dyson called the meeting to order at 1:33 p.m.**

**Present Members:** Mayor Michael Dyson, Mayor Pro Tem Gavin Massingill, and Councilmember Sara Hutson.

**Also Present:** Assistant City Administrator Ashley Wayman and City Attorney Megan Santee.

**PUBLIC COMMENTS**

There were no public comments.

**REGULAR AGENDA**

2. Discussion and possible action on a Resolution canvassing the returns and declaring the results of the General Election held November 2, 2021 for the purpose of electing three Council Members to the City Council of the City of Rollingwood, Texas

**Councilmember Sara Hutson motioned to adopt a Resolution canvassing the returns and declaring the results of the General Election held November 2, 2021 for the purpose of electing three Council Members to the City Council of the City of Rollingwood, Texas. Mayor Pro Tem Gavin Massingill seconded the motion.**

Councilmember Sara Hutson discussed two corrections to be made to the wording in the second “whereas.”

The City Council discussed corrections to be made to the resolution and Assistant City Administrator Ashley Wayman stated that the corrections would be made as discussed.

**Councilmember Sara Hutson amended her motion to adopt the resolution with the changes discussed. Mayor Pro Tem Gavin Massingill seconded the motion.**

**The amended motion passed 2-0.**

3. Discussion and possible action on a Resolution canvassing the returns and declaring the results of the Special Election held November 2, 2021 for the purpose of reauthorizing the adoption of a local sales and use tax at the rate of one-fourth of one percent to provide for maintenance and repair of municipal streets

Mayor Michael Dyson discussed the same date change to be made to the second “whereas” and Assistant City Administrator Ashley Wayman stated that the correction would be made as discussed.

**Councilmember Sara Hutson motioned to approve a Resolution canvassing the returns and declaring the results of the Special Election held November 2, 2021 for the purpose of reauthorizing the adoption of a local sales and use tax at the rate of one-fourth of one percent to provide for maintenance and repair of municipal streets with the correction of the date in the second “whereas.” Mayor Pro Tem Gavin Massingill seconded the motion.**

**The motion passed 2-0.**

### **ADJOURNMENT OF MEETING**

The meeting was adjourned at 1:38 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

\_\_\_\_\_  
**Michael R. Dyson, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Secretary**

**Ashley Wayman**

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**From:** Amber Lewis  
**Sent:** Thursday, October 28, 2021 10:50 AM  
**To:** 'William T. Teten'  
**Cc:** Ashley Wayman  
**Subject:** RE: Utility Commission

Thank you for your service, William! Rollingwood is better for your contribution on the UC. Come back on when you get settled into your new home!

Many thanks,

Amber



**Amber A. Lewis**  
City Administrator  
City of Rollingwood  
Office: 512-327-1838  
Cell: 512-647-0637  
[www.rollingwoodtx.gov](http://www.rollingwoodtx.gov)

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**From:** William T. Teten <[REDACTED]>  
**Sent:** Wednesday, October 27, 2021 5:58 PM  
**To:** Amber Lewis <alewis@rollingwoodtx.gov>  
**Subject:** Utility Commission

Amber,

Considering my move out of Rollingwood for this interim period (and my inability to attend over the past few months), it would probably be best for me to resign from the utility commission. It has been an honor to serve on it the past 6 years and look forward to assisting the city in any way I can now and in the future. Thank you for all you do for the city! You are the best! Please give me a call with any question or if you want to discuss.

Thanks!

**William T. Teten**  
Partner  
DuBOIS BRYANT & CAMPBELL  
303 Colorado, Suite 2300  
Austin, TX 78701  
O:(512) 457-8000  
D:(512) 685-3438  
F:(512) 457-8008



**Ashley Wayman**

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**From:** Becky Rayne [REDACTED] >  
**Sent:** Monday, November 1, 2021 8:11 AM  
**To:** Ashley Wayman; Amber Lewis  
**Cc:** Michael Dyson; Gavin Massingill; Sara Hutson; Amy Pattillo; Buck Shapiro  
**Subject:** Leaving Rollingwood

Good Morning, It is with heavy heart that I resign from RCDC. I am moving to Wimberley as of November 5th. I have loved living here for 26 years.

I will be taking a part of Rollingwood in my heart. I raised my son here and have so many wonderful memories. I do believe this is best place to live in Texas.

I wish you all the very best and I am only 45 minutes away so you will be seeing me around from time to time.

Sincerely,

Becky Kittleman



**Ashley Wayman**

---

**From:** Phil McDuffee  
**Sent:** Saturday, November 13, 2021 7:51 PM  
**To:** Amber Lewis; Ashley Wayman  
**Subject:** Park Commission Resignation

Dear Amber and Ashley,

Please forward the following to the City Council and the members of the Park Commission:

Since I have been elected to the City Council, I must submit my resignation from my appointment as chair of the Rollingwood Park Commission. It has been an honor to serve as both commission member and then chair. I treasure the friendships that were forged during our work together and appreciate the dedication that this volunteer commission gives to protect and maintain our treasured park. I look forward to seeing what the commission will recommend in the years to come.

Sincerely,  
Phil McDuffee

**Agenda Item & Caption:** Approval of a Resolution in honor of outgoing council members

**Action Requested:** Approval Overview and Background:

This agenda item provides for the adoption of a formal resolution in honor of the service on the city council of Council members Amy Pattillo, Wendi Hundley, and Buck Shapiro.

**Supporting Documents:**

- Resolution

## RESOLUTION NO: 2021-11-17-17

**A RESOLUTION HONORING OUTGOING CITY COUNCIL MEMBERS AMY PATTILLO, WENDI HUNDLEY AND BUCK SHAPIRO**

**WHEREAS**, we are here today to express our appreciation to Council members Amy Pattillo, Wendi Hundley, and Buck Shapiro, and honor them for their service to the residents of the City of Rollingwood, Texas, as members of the City Council of the City; and

**WHEREAS**, Amy Pattillo, Wendi Hundley and Buck Shapiro have served the community with dignity, honor, and respect; and

**WHEREAS**, on behalf of the entire City Council, we want to express our sincere appreciation to Amy Pattillo, Wendi Hundley, and Buck Shapiro, for their dedication and commitment to public service.

**NOW, THEREFORE**, we, being the Mayor and Council of the City of Rollingwood, Texas, in recognition of the outstanding contributions of Amy Pattillo, Wendi Hundley and Buck Shapiro, do gladly thank them for their dedicated service to our community and wish them the very best in their future endeavors.

**IN WITNESS WHEREOF**, I have hereunto set my hand and have caused the Seal of the City of Rollingwood Texas, to be affixed this resolution, on this the 17th day of November, 2021.

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Michael R. Dyson, Mayor

ATTEST:

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Ashley Wayman, City Secretary

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: November 17, 2021**

**Submitted By:**

Staff

**Agenda Item:**

Update, discussion and possible action regarding the Zilker Park Vision Planning process, to schedule a workshop in December to evaluate potential impacts to the City of Rollingwood, and to assign a City Council Member to act as the Council Liaison for this proposed project

**Description:**

Since February 2021, the City of Austin has been underway with the Zilker Park Vision Plan and has been holding public meetings, that Staff and Council Members have been involved in. Those meetings included Austin Neighborhood Association Meetings and open to the public meetings. During the meetings, we have expressed concern with cut-through traffic on Riley and Rollingwood and the volume of traffic. We have continued to advocate for Rollingwood's own meeting, being that we are a municipality and not a neighborhood in Austin. Councilmember Pattillo and Amber met with representatives from PARD and the design group during which they presented several different solutions. There remain many outstanding questions about the solutions, but we all agreed to continue to work together to arrive at mutually beneficial solutions with the idea that Rollingwood's budget is very small and impact to the neighborhood should be minimal.

At the October City Council Meeting, the City Council directed the RCDC and the Park Commission to evaluate the ideas presented in the Zilker Park Vision Plan community meeting number three for any impacts to the Commercial Corridor and Rollingwood Park, respectively. The RCDC cancelled their November meeting, but the links to the meeting video and presentation were sent out for review ahead of the next meeting. The Park Commission will meet on Monday, December 6, where a sub-committee will report back on the ideas presented and their impact on the City of Rollingwood.

Bickerstaff, Heath, Delgado and Associates and WSB Engineering are in the process of reviewing the proposal for transportation related impacts on the City of Rollingwood.

**Action Requested:**

To schedule a workshop in December to evaluate potential impacts to the City of Rollingwood, and to assign a City Council Member to act as the Council Liaison for this proposed project

**Fiscal Impacts:**

TBD

**Attachments:**

N/A

## **DISCUSSION DRAFT Rollingwood MoPac South Expansion Task Force**

### **1. Create a MoPAC South Expansion Task Force, consisting of \_\_ a Chair and \_\_ members, appointed by the Council and comprised of residents of Rollingwood, charged with the following tasks:**

a. Represent the City of Rollingwood in meetings of the CAMPO Transportation Policy Board and CTRMA regarding the proposed South MoPac expansion;

b. Advise in writing the Chair, Members and Executive Director of the CAMPO Transportation Policy Board and CTRMA that the City of Rollingwood has formed this official taskforce in order to represent the City of Rollingwood in connection with and provide input regarding the Mo-Pac South expansion project;

c. Develop a statement of position of the City with regard to the proposed MoPac South expansion;

d. Request information or analyses from relevant state and local officials in connection with the proposed MoPac South expansion;

e. Work with state and local officials to implement appropriate policy and transportation planning for the benefit of Rollingwood residents and businesses in connection with the proposed MoPac South expansion.

**2. Appointment of Task Force Chair and members: Post notice on the City website and other appropriate media of the creation of the Task Force, and seek applications through the board and Commission application process for the position of Chair, and for members of the Task Force; setting a date for the filing of such applications; and setting a date for Council to discuss, consider and take any necessary action with respect to the creation of, Chair, and membership on such a Task Force.**

**3. Council Liaison: appoint a council liaison to work with and provide assistance to the Task Force and to the Chair.**

**4. City staff support: Request the recommendation of the City administrator as to appropriate staff support for the Task Force.**

### **5. Qualification and appointment of additional members of the Task Force:**

The positions on the Task Force are open to any Rollingwood resident and any Rollingwood commercial property owner who expresses interest in serving as a member. Any candidate should use the City Council online application process. See related agenda item for setting of dates for creation of such a Task Force, and, if approved, the filing of applications and Council appointment.

### **6. Proposed Timeframe for the work of the Task Force:**

This Task Force is a time-specific, project-specific group charged developing an initial position statement and comments for the November 22 CAMPO open house, comment period, and subsequent meetings in connection with the MoPac South extension project. The Task Force is to convene beginning as soon as appointments are made and to continue its work through the end of the CAMPO project.

**7. Authority and Duties:**

Subject to the oversight of the City Council, with periodic reporting to the Council as may be requested from time to time:

- The Chair shall be the designated contact for consultation with Rollingwood legal counsel, CAMPO, CTRMA, and other state and local officials, on behalf of Rollingwood, with regard to the MoPac South expansion project, pursuant to any specific direction of the City Council, and pursuant to consultation with the other members of the Task Force;
- Schedule and conduct a community Town Hall to advise residents and business owners of the impact of the MoPac South expansion project and engage the community and business owners in the project.
- On behalf of the City of Rollingwood, engage with the Westlake Chamber of Commerce, the City of Westlake and other neighboring communities in development of a strategic position supportive of the West Bank community in connection with the Mopac South expansion project.
- Report to and provide recommendations to the City Council on public engagement in the Mopac South expansion process;
- Read, review and provide recommendations to the Council with respect to strategic direction in connection with the MoPac South expansion; and
- Assist with priority setting with respect to tasks in connection with the Mopac South expansion project.

**Task Force Deliverables:**

- Chair to report as needed or requested with the City Council with regard to policy and development of positions with regard to the proposed expansion plan

**Discussion and action with respect to scheduling consideration of action with respect to the formation of a MoPac South Expansion Task Force, selection and appointment of a MoPac South Expansion Task Force Chair and members, including the following:**

**a. set a date for Council to discuss, consider and take any necessary action with respect to the creation of such a Task Force; and**

**b. subject to approval of the creation of the Task Force by the Council on the date set under item (a), set the following dates:**

**1) a date to post notice on the City website and other appropriate media of the creation of the Task Force, and seeking applications through the board and Commission application process for the position of Chair, and for members of the Task Force;**

**2) a date for the filing of applications for Chair and membership of the Task Force; and**

**3) a date for Council to consider and take any necessary action with respect to the selection of a Chair and membership on such a Task Force.**



## AGENDA ITEM SUMMARY SHEET

### City of Rollingwood

**Meeting Date: November 17, 2021**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action regarding a Water Meter Upgrade Policy

**Description:**

The City Council has requested that the Utility Commission discuss and create a policy for upgrading water meters in the city of Rollingwood to electronic water meters.

In conjunction with the budget approval this year, the City Council elected to use the remainder of the American Rescue Plan Act funds after completing the lift station automation and generation project, on electronic water meters. This is estimated to be \$40,000. The City Council also allocated an additional \$69,000 for digital meters, covering the first of three year's payments of \$108,000.

Attached is a draft policy for meter upgrades that has been developed with recommendations from the Utility Commission and Utility Commission Liaison Amy Pattillo.

Policy questions that were considered:

- How will meters be paid for by residents (payment plans, over a certain amount of time on their bills, etc.)
- Will the policy consider the additional cost of moving meters that are in the backyard to the front yard?
- Other policy considerations?

At the November 15, 2021 Utility Commission meeting, the Commission voted to endorse the water meter upgrade policy as presented.

**Action Requested:**

To take action on the draft Water Meter Upgrade Policy

**Fiscal Impacts:**

Stated Above

**Attachments:**

## 1. Water Meter Upgrade Policy



## **City of Rollingwood, Texas Water Meter Upgrade Policy**

### **Purpose**

The City Council has prioritized updates to the City's water infrastructure and technology enhancements that will benefit the residents of Rollingwood. The City aims to install electronic water meters for all residential and commercial properties as soon as possible. As residential and commercial properties are being redeveloped, more and more property owners are requesting to upgrade their water meters. This Water Meter Upgrade Policy is designed guide the city's switch to and implementation of electronic water meter technology.

### **Background**

The City of Rollingwood has approximately 600 residential and commercial water meters currently. These water meters are old, mechanical, and over 80% of them have over 1,000,000 gallons that have run through them, often rendering them inaccurate to the favor of the customer. The meters must be read manually, requiring two to three Public Works employees to devote 2-3 days per month reading and recording meter readings.

After a six-month pilot program, the City of Rollingwood has initiated a project to begin replacing these old meters with Advanced Metering Infrastructure (AMI) technologies, or smart water meters. Replacing more, and eventually all, of the meters in the city with smart water meters will enable the city to automate water meter reading, detect water leaks, transmit water consumption data in real-time, and streamline customer billing. Electronic metering provides information such as gallons per minute of water flow, reverse-flow indication, and other operating data not available from mechanical meters.

Water consumption data, paired with a secure network, provide residential and commercial customers an online portal with a simple dashboard view to help keep them informed on their daily water usage. Among other benefits of smart water meters to customers, perhaps the greatest is that smart meters would allow them to detect even minor leaks before receiving a large bill at the end of a billing cycle. Additionally, smart water meters help customers conserve water effectively throughout droughts, inclement weather, and generally give them more control over their utility usage.

## Policy

The Water Meter Upgrade Policy is as follows:

- A. Overall Goal: To have all meters in the city replaced with electronic water meters so that the manual process of reading water meters monthly can be eliminated.
- B. Prioritization of Electronic Meter Installation: Properties will be considered for installation of electronic meters in the following order:
  1. New development
  2. Replacement of broken meters
  3. As soon as possible installing street-by-street
- C. Purchase of Electronic Meters by the City: The City will look into bulk pricing and financing options to secure electronic water meters to replace each meter in the city.
- D. Responsibility to Cover Cost of Electronic Meters:
  - ***New construction*** – The cost of the electronic water meter is to be borne by the builder with the cost of the meter to include the cost of the meter plus a 10% administrative and installation fee.
  - ***Replacement of broken meters*** - The cost of the electronic water meter is to be borne by the city up to a 5/8" meter, with the cost differential of any larger meter to be borne by the customer, with the cost of the meter to include cost of the meter plus a 10% administrative and installation fee.
  - ***As soon as possible, street-by-street*** - The cost of the electronic water meter is to be borne by the city up to a 5/8" meter, with the cost differential of any larger meter to be borne by the customer, with the cost of the meter to include cost of the meter plus a 10% administrative and installation fee.

## Water Meter Upgrade Policy Updates

City staff will review this document periodically to ensure that it contains up-to-date information. Any potential changes or updates that materially alter this document will be brought to City Council for approval.

## AGENDA ITEM SUMMARY SHEET

### City of Rollingwood

**Meeting Date: November 17, 2021**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a Campaign Finance Filings Policy

**Description:**

This policy discusses the process of filing campaign finance reports with the city and the role of the Texas Ethics Commission and the City Secretary in the handling such filings.

**Action Requested:**

To take action on the proposed Campaign Finance Filings Policy

**Fiscal Impacts:**

N/A

**Attachments:**

1. Draft Campaign Finance Filings Policy



### Campaign Finance Filings Policy

**SCOPE:** All campaign finance filings shall be governed by this policy pursuant to Texas Election Code, Title 15.

#### **ROLE OF THE TEXAS ETHICS COMMISSION:**

- A. All candidates, officeholders, or political committees shall use all forms as prescribed by the Texas Ethics Commission.
- B. Title 15 prescribes the filing deadlines for candidates, officeholders, and treasurers of political committees.
- C. Any individual may file a sworn complaint with the Texas Ethics Commission alleging a violation of certain laws, regarding submission of campaign finance filings.

#### **ROLE OF CITY SECRETARY**

- A. The City Secretary is the campaign finance filing authority for the City of Rollingwood.
- B. The City Secretary shall make all forms as required by Title 15 available to filers.
- C. Forms promulgated by the Texas Ethics Commission to be filed with the City Secretary include:
  - 1. CTA Appointment Of A Campaign Treasurer By A Candidate
  - 2. ACTA Amendment: Appointment Of A Campaign Treasurer By A Candidate
  - 3. C/OH Candidate/Officeholder Campaign Finance Report
  - 4. C/OH-FR C/OH Report: Designation Of Final Report
  - 5. C/OH-UC Candidate/Officeholder Report Of Unexpended Contributions
  - 6. STA Appointment Of A Campaign Treasurer By A Specific-Purpose Committee
  - 7. ASTA Amendment: Appointment Of A Campaign Treasurer By A Specific-Purpose Committee
  - 8. SPAC Specific-Purpose Committee Campaign Finance Report
  - 9. PAC-DR Political Committee Affidavit of Dissolution
  - 10. CFCP Code Of Fair Campaign Practices
  - 11. Any additional filings as may be required by federal, state, or local law.
- D. The City Secretary shall accept and acknowledge receipt of all documents that candidates, officeholders, and political committees file under Title 15.
- E. The City Secretary shall not advise filers regarding completeness of forms and is not responsible for ensuring that candidates, officeholders, or political committees file or complete the required documents.
- F. The City Secretary does not have the authority to penalize a filer for failure to submit a required filing, submission of an incomplete or inaccurate filing, or failure to meet a filing deadline.
- G. When available, the City Secretary or their designee shall notarize forms in accordance with Texas law.

## PROCESS

For submissions by filers, the following administrative process shall apply:

- A. Forms may be submitted to the City Secretary in paper format or electronic format (such as PDF, JPEG, TIFF) by:
  - 1. By first class United States Mail or common or contract carrier; or
  - 2. By personal delivery; or
  - 3. Facsimile machine; or
  - 4. Electronic mail; or
  - 5. Or any other method of transmission.
- B. Forms transmitted electronically must be complete and contain a notarized signature block prior to submission. Notary services cannot be provided by the City Secretary if a submission is received electronically.
- C. Reports shall conform to the same format and paper size as the forms promulgated by the Texas Ethics Commission per Title 15.
- D. Reports shall be deemed filed upon receipt by the City Secretary.
- E. The deadlines prescribed by Title 15 remain applicable.

## PUBLIC INFORMATION

Forms filed under Title 15 are public records and must be made available for public inspection during regular business hours.

## AGENDA ITEM SUMMARY SHEET

### City of Rollingwood

**Meeting Date: November 17, 2021**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a Hybrid Meetings Policy

**Description:**

This policy will dictate when and how hybrid public meetings are held in the City of Rollingwood to inform members of the City Council, Boards and Commissions and the public.

**Action Requested:**

To take action on the proposed Hybrid Meetings Policy

**Fiscal Impacts:**

N/A

**Attachments:**

1. Draft Hybrid Meetings Policy



Draft Hybrid Meetings Policy – November 2021



## Hybrid Meetings Policy

### Scope

To set a policy for when and how Hybrid Public Meetings are held in the City of Rollingwood.

### Background

From March 2020 through August 2021, public meetings were held via Zoom to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. In September 2021, the Governor's orders waiving certain sections of the Open Meetings Act that allowed Zoom meetings during this time were lifted. At the August 9, 2021 Special City Council meeting, the City Council directed city staff to implement a hybrid meetings system to allow some flexibility for Councilmembers, Board and Commission Members and the public to participate in meetings virtually.

### Definition

*Hybrid Meeting* – a public meeting in which a quorum of the governing body as well as the presiding officer is physically present at the meeting location and one or more members of the governing body are in attendance virtually via videoconference. The meeting must meet all the requirements of the Texas Open Meetings Act, specifically Sec. 551.127 regarding Videoconference Calls.

### Policy

- A. As technology permits, all City Council, Board and Commission meetings that are open to the public will have a virtual participation option for the public. If a technical issue causes a meeting to be unable to be accessed by the public for virtual participation, the meeting does not need to be canceled.
- B. Requests for virtual participation in a meeting for Councilmembers or Board and Commission Members will be granted if one of the following situations applies:
  - a. (Preferred) The member has requested to participate virtually at least 96 hours (4 days) before the scheduled meeting and it has been confirmed that a quorum will be physically present without the requesting member physically present.
  - b. (Extenuating Circumstances) The member has requested to participate virtually up to 2 hours before the meeting, no other hybrid requests have been denied, and it has been confirmed that a quorum will be physically present without the requesting member physically present.
  - c. If the regular presiding officer of the governing body requests to participate virtually, and it has been confirmed that a quorum will be physically present without the requesting member physically present, another presiding officer must be secured before the request is approved.
- C. The face of each participant in the videoconference call, while that participant is

**Commented [AW1]:** Question for CEZ - If the agenda specifies a zoom link and password for the public to participate and there is a technical issue, can the meeting go on or would it need to be canceled?

**Commented [CZ2R1]:** There is no guidance on this, but I would argue that it does not have to be cancelled.

Draft Hybrid Meetings Policy – November 2021

speaking, shall be clearly visible, and the voice audible, to each other participant and, during the open portion of the meeting, to the members of the public in attendance at the physical meeting location.

- D. The audio and video signals perceptible by members of the public at the location of the meeting must be of sufficient quality so that members of the public at each location can observe the demeanor and hear the voice of each participant in the open portion of the meeting
- E. All additional requirements of the Texas Open Meetings Act must be adhered to in the implementation of the hybrid meeting.

**Hybrid Meetings Policy Updates**

City staff will review this document periodically to ensure that it contains up-to-date information. Any potential changes or updates that materially alter this document will be brought to City Council for approval.

## Summary of Board and Commission Applications

Updated 11/12/2021

<b>Name</b>	<b>Boards/Commissions Applied For</b>	<b>Application Date</b>	<b>Board/Commission Openings</b>	
Robert Turner	BOA*	2/6/2020		
Colin Harvey	P&Z, PC, RCDC	9/30/2020	P&Z	None
M. Chris Kirksey	UC	11/10/2020	BOA	1
Greg Demas	P&Z	2/10/2021	UC	1
Elizabeth Bray	UC	7/3/2021	PC	1
Jennifer Meyer	PC	8/3/2021	RCDC	1
Susan Hinton	BOA	8/23/2021		
Kevin Schell	BOA, P&Z, RCDC, UC	9/17/2021		
Brian Rider	RCDC	10/11/2021		

\*Robert Turner is currently an alternate member and would like to be considered for a regular member position on the Board of Adjustment.

## **Update - Membership of City of Rollingwood Boards and Commissions**

Attached for your information is the status of appointments and terms of office of the members of the City's five boards and commissions as of November 12, 2021.

Board of Adjustment  
 Planning and Zoning Commission  
 Park Commission  
 Utility Commission  
 Community Development Corporation

This data includes actions taken by the City Council at the most recent Council meeting, and any resignations received to date.

Ashley Wayman  
 Assistant City Administrator

### **Board of Adjustment**

<b><u>Member Name</u></b>	<b><u>Position # - Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
<b>VACANT</b>	<b>1 – MEMBER</b>		<b>December 2021</b>
Brad O'Donnell	3 – MEMBER/ Sec.	March 2016	December 2021
Chris Braden	5 – MEMBER/ Chair	May 2014	December 2021
Keith Martinson	9 – MEMBER	September 2017	December 2021
Jim Beneke	7 – MEMBER	March 2007*	December 2022
Robert Turner	2 – Alternate-1	February 2020	December 2022
Ellin Wilson	6 – Alternate-2	May 2018	December 2022
Kathryn Turpin	8 – Alternate-3	October 2018	December 2022
Gerald Speitel	4 – Alternate-4	July 2018	December 2022

#### **Council Liaison: Mayor Michael Dyson**

5 Members and 4 alternate members appointed by Mayor, subject to confirmation by City Council. Chair elected by majority of the Board. Board meets on the 2<sup>nd</sup> Tuesday of each month on an as needed basis.

**\*Terms of Service Limitation Extended-City Council 2-18-2015, 11-18-2020**

### **Park Commission**

<b><u>Member Name</u></b>	<b><u>Position # - Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Niccole Maurici	1 – Member	July 2019	December 2021
Melissa Morrow	2 – Member	August 2021	December 2021
Don Hudson	3 – Member	June 2020	December 2021
Laurie Mills	4 – Member	July 2019	December 2021
Mary Elizabeth Cofer	5 – Member	September 2019	December 2022
<b>VACANT</b>	<b>6 – Member/Chair</b>		<b>December 2022</b>
Chad Smith	7 – Member	March 2021	December 2022

#### **Council Liaisons: Council Member Wendi Hundley and Council Member Buck Shapiro**

7 Members appointed by City Council -1 Chair or 2 Co-Chairs as designated by majority vote of Commission. Commission meets on the 2nd Tuesday of each month.

## **Planning and Zoning Commission**

<b><u>Member Name</u></b>	<b><u>Position – Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Brian Nash	1 – Member	March 2018	December 2021
Amie Rodnick	2 – Member	March 2019	December 2021
Michael Hall	3 – Member	March 2021	December 2021
Tony Stein	4 – Member	June 2017	December 2021
Michael Rhodes	5 – Member	May 2020	December 2022
Jordan Scott	6 – Member/Chair	October 2017	December 2022
Dave Bench	7 – Member	October 2021	December 2022

### **Council Liaisons: Mayor Pro Tem Gavin Massingill, Council Member Sara Hutson**

7 Members appointed by City Council, Chair designated by majority vote of Commission yearly. Commission meets the 1<sup>st</sup> Wednesday of each month.

## **Rollingwood Community Development Corporation**

<b><u>Member Name</u></b>	<b><u>Position # - Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Emily Doran	1- Director/ Vice Pres.	October 2020	December 2021
David Smith	2- Director	July 2019	December 2021
Patrick Sheehan	3- Director	July 2012*	December 2021
Rebecca Tongsinoon	4- Director	February 2020	December 2021
<b>Vacant</b>	<b>5- Director/Secretary</b>		<b>December 2022</b>
Bobby Hempfling	7- Director/Treasurer	October 2020	December 2022
Barry Delcambre	6- Director/President	November 2018	December 2022

### **Council Liaison: Mayor Michael Dyson**

The President, Vice President, Secretary, and Treasurer are selected by members of the Corporation. Terms begin Jan. 1 and extend for two years or until a successor is appointed. RCDC meets on the 2nd Thursday of each month. \*Terms of Service Limitation Extended by City Council 12-18-2019

## **Utility Commission**

<b><u>Member Name</u></b>	<b><u>Position-Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Clark Wilson	1 – Member	<b>July 2010***</b>	December 2021
Jonathan Miller	2 – Member/Chair	June 2017	December 2021
Phillip Dixon	3 – Member	April 2020	December 2021
Christopher Meakin	4 – Member	December 2015	December 2021
<b>VACANT</b>	<b>5 – Member</b>		<b>December 2022</b>
Ronald Hasso	6 – Member	April 2020	December 2022
Sam Attal	7 – Member	October 2020	December 2022

### **Council Liaison: Council Member Amy Pattillo**

7 Members appointed by City Council. Chair position, acknowledged in ordinance, but silent regarding method of selection. Commission meets on the 1<sup>st</sup> Tuesday of each month. \*Terms of Service Limitation Extended by City Council on \*\*\*2-18-15, 1-17-18, and 12-18-19



November 9, 2021

The Honorable City Council of Rollingwood  
403 Nixon Ave  
Rollingwood, Texas 78746

Dear Friends, Neighbors and Colleagues,

After much careful thought and self-reflection, I have decided to step down as the mayor of the City of Rollingwood. It is not a decision I make lightly because I love this community. There has been no greater honor for me personally than to have served our community the last six years as council member and mayor. I am grateful for the friendships I have made during my time in this role and the progress our city has made over the years, and I am humbled by the commitment to service that I have witnessed from so many.

Recent changes in my professional life, however, are demanding more and more of my time, and I believe that compromises my ability to serve the city at the level it deserves. I am incredibly proud of our community's accomplishments and know we have such a bright future – together, we have accomplished so much. It is the responsible decision to make, allowing for a new mayor to guide us through the next chapter. I want to thank our community, the incredibly talented City staff and everyone else that has put Rollingwood on such an exciting path forward. I will forever cherish this experience. Thank you for your trust in me.

At this time, I request the City Council accept my resignation to be effective November 30, 2021.

Respectfully,

A handwritten signature in black ink, appearing to read "Michael R. Dyson", with a long horizontal flourish extending to the right.

Michael R. Dyson  
Mayor  
City of Rollingwood, Texas



**Date:** November 13, 2021

**To:** Mayor and Council Members of the City of Rollingwood

**From:** Amber Lewis, City Administrator

**Subject:** City Administrator's Report

Financials – Highlights of the financials through the month of October 2021:

- As of October 31, 2021, 8% of the Fiscal Year has passed.
- Property taxes collected were up from the amount collected in the same period in FY 20-21.
- Sales taxes collected were up 6% from what was collected in the same period in FY 20-21.
- The Water Fund balance is currently at \$389,466. The General Fund balance is at \$1,904,171.

There is an agenda item to accept the Mayor's resignation and to propose a process for appointment of his replacement. There are many options before the Council. This will be an opportunity to understand the resignation process and the options available to you all under the law.

KFA is continuing work on the Water Capital Improvements Plan (CIP). They expect to present the results at the December Council meeting. Currently, the GIS mapping is in progress. They are also working on coordination with Public Works and Crossroads to understand actual field conditions. We hope to finally have an accurate water system map by the end of the calendar year.

KFA is preparing Vale Street Water Line Improvements Scope per Council request at the 10/20/2021 Council Meeting. We are expecting to present to the Council at the December meeting.

Ace Pipe finished the TCEQ required cleaning, videoing, and inspecting of the city's wastewater lines. KFA is now working on analyzing the information and compiling a report to submit to TCEQ.

Work for the Paige/Riley Stratford Intersection has been scheduled for the next Thursday, 11/18/2021 pending no weather or unforeseen delays. Work will be performed by the City of Austin. Public Works has moved counters to Ashworth to analyze impacts of improvements.

Design is in progress for the Nixon Pleasant Drainage Improvements. We are expecting 90% design completion submittal at the end of November. 100% Plans are expected to be submitted in January 2022 to accommodate additional public meetings with homeowners.

Hubbard Hatley Pickwick is also under design. There was a meeting in the field on 11/12/2021 to discuss drainage solutions at 2806 Hatley and to discuss the opportunity to address some of the water line issues there.

We have been approached with complaints about drainage at 305 Vale. Twice now their home has nearly been flooded from the water line breaks, but there is also drainage and pooling issues in front of their home. They requested that we raise the curb at their house so we asked KFA to look at it. We also asked KFA to look into the potential to include a drainage solution at the intersection near 305 Vale with the waterline replacement project. The solutions include either an inlet or street regrading. Initial estimates for the solutions respectively are between \$300,000-\$400,000 and \$500,000 to \$600,000. We plan to have this discussion with you all at the December meeting when we discuss the Vale water line replacement project.

At their last meeting, RCDC expressed an interest in having a joint meeting with the City Council. Items that might be on the agenda would include a review of the Management Services Agreement and how they can support and help the City Council in the execution of the Comprehensive Plan, specifically as the Plan relates to the commercial corridor. We will be working on scheduling this meeting soon.

We had our kick-off meeting with SitePro to begin the lift station automation and emergency power projects. They will be on-site on the week of Thanksgiving to begin the work.

There are several sets of minutes for your approval. You are legally allowed to vote on minutes of meetings where you were not present and it would be recommended that you do, otherwise we risk not getting them approved. The videos of the meetings are up on the website and each item is time stamped for easy reference if you would feel more comfortable reviewing the meetings before voting on the minutes.

Congratulations to the new Council Members and to Judge Teten. We look forward to working with you all! As always, I am available by email and cell phone, 512-647-0637. Please let me know if you have any questions or concerns.



**THE CITY OF ROLLINGWOOD**

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

[www.rollingwoodtx.gov](http://www.rollingwoodtx.gov)



## Police Department Report - October 2021

Staffing	
Authorized Staff:	9
Current Staff:	8
Hours Worked For Comp:	10.5
Comp Hours Spent:	0
Vacation Hours Spent:	14.5
Sick Hours Spent:	56
Holiday Hours Worked:	104
Holiday Hours Not Worked :	16
Hours Worked For Overtime:	10
Total Hours Worked:	879.5

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 16,655
Vacation Pool Liability (Dollars):	\$ 34,354
Total Sick Pool Liability (Dollars):	\$ 58,653
Total Possible Liabilities:	\$ 109,662

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	2
Gasoline Used (gal):	544
Total Miles Driven:	2477

Police Activity	
Calls for Service	
Calls Dispatched:	42
Self Assigned Calls:	57
Total Calls for Service:	99
Agency Assists:	36
Criminal Offense Reports:	13
Theft/Burglary Reports:	3
Arrests	
Misdemeanor Arrests:	2
Felony Arrests:	
Total Arrests:	2
Proactive Citizen Contacts:	
Vehicle Accidents	
Minor Accidents:	2
Major Accidents:	
Total Vehicle Accidents:	2

Ordinance Violations	
Construction:	
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	0

Traffic Initiatives	
Location 1: School Zone	
Time spent (hours):	
Citations/Warnings issued at this Location:	44
Location 2: Park Zone	
Time spent (hours):	
Citations/Warnings Issued at this Location:	6
Location 3: Bee Caves	
Time spent (hours):	
Citations/Warnings Issued at this Location:	12
Total time spent on traffic initiatives (hours):	0
Total Citations/Warnings issued during traffic initiatives:	62

Traffic Enforcement	
Total Citations issued:	65
Total Warnings issued:	1
Total Citations and Warnings:	66
Type of Violations:	
Parking Violations:	44
Moving Violations:	14
Equipment Violations:	8
Total Violations:	66
Location of Traffic Stops	
City Roadways:	6
Bee Caves Road:	12
Total Traffic Stops:	18

Chief's Blotter	
<p><b>Staffing:</b> We are continuing background investigation on two applicants. Officer Gonzalez should complete field training before the new year and will be able to cover a shift at that point.</p> <p><b>Fleet:</b> Unit #1 is at the Ford dealer to diagnose a mysterious electrical issue. We anticipate one of our new units to be outfitted and delivered this month.</p> <p><b>Flooding:</b> Bee Caves Road and Edgemoor had to be closed on 10-1 and 10-9 due to water over the roadway.</p> <p><b>Special Events:</b> ACL planning was successful and there were no major issues and no arrests either week-end. Public Works staff were a tremendous asset and really helped out with set up and take down. 44 parking citations were issued. RPD hosted it's second Trunk-or-Treat Halloween community event. This year Westlake Fire the West Lake Hills PD and Rollingwood city Administration and Public works all joined in the fun.</p> <p><b>Criminal Activity:</b> Two of our local jewelry stores had their electrical services tampered with as if in preparation for a burglary.</p>	

## Chief of Police Report - 2021

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	9	9	9	9	9	9	9	9	9	9		
Current Staff:	9	9	8	8	8	7	8	8	8	8		
Hours Worked For Comp:	16.5	12		22.5	24	34.84	14.25	32.25	72	10.5		
Comp Hours Spent:	2	8			4	3			5.5			
Vacation Hours Spent:	50		38	133.75		120	10		54	14.5		
Sick Hours Spent:		34	10	47	32	5	12	20	55.5	56		
Holiday Hours Worked:	80	24	56	24		8	41		8	104		
Holiday Hours Not Worked :	64	48	48	24		32	8		32	16		
Hours Worked For Overtime:	5.5		144.25	6	13	13	4	15	27	10		
Total Hours Worked:	856	1039	1246	1246.25	774.5	864	834	916	1245	879.5		

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 8,211	\$8,268	\$8,268	\$ 8,994	\$ 9,911	\$ 11,168	\$ 12,035	\$ 13,300	\$ 15,319	\$ 16,655		
Vacation Pool Liability (Dollars):	\$ 33,990	\$35,303	\$36,419	\$ 32,382	\$ 33,534	\$ 31,084	\$ 32,194	\$ 30,585	\$ 31,871	\$ 34,354		
Total Sick Pool Liability (Dollars):	\$ 53,755	\$54,394	\$56,485	\$ 51,722	\$ 53,151	\$ 55,052	\$ 55,621	\$ 56,948	\$ 56,875	\$ 58,653		
Total Possible Liabilities:	\$ 95,956	\$97,965	\$101,172	\$ 93,098	\$ 96,596	\$ 97,303	\$ 99,850	\$ 100,833	\$ 104,065	\$ 109,662		

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	4	4	4	4	4	4	4	4	4	5		
Vehicles Operational:	4	4	4	4	3	3	3	3	3	2		
Gasoline Used (gal):	375.3	209	328.12	379.23	363.64	378.16	292	387.18	401	544		
Total Miles Driven:	3668	2,228	3808	3416	3086	2830	1933	2299	2289	2477		

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	76	61	60	39	54	50	39	62	46	42		
Self assigned calls:	42	33	36	34	14	22	11	9	36	57		
Total Calls for Service:	118	94	96	73	68	72	50	71	82	99		
Total Agency Assists:	25	23	75	53	51	35	52	51	43	36		
Criminal Offense Reports:	6	7	16	10	13	9	8	14	13	13		
Theft/Burglary Reports:	3	1	3	4	1	2	2	4	3	3		
Arrests												
Misdemeanor Arrests:			2	2	3		1		2	2		
Felony Arrests:	1		1					2	1			
Total Arrests:	1		3	2	3		1	2	3	2		
Proactive Citizen Contacts:	12	10		12				5	6			
Vehicle Accidents												
Minor Accidents:	3	2	3	1	3	2	1	1	2	2		
Major Accidents:				1								
Total Vehicle Accidents:	3	2	3	2	3	2	1	1	2	2		

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:	4	2										
Solicitation:			1									
Noise:		2										
Tree Related:												
Animal Related:		1										
All Others:		2										
Total Ordinance Violations:	4	7	1									

## Traffic Initiatives:

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total time spent on traffic initiatives (hours):	10	11	11	14.75	20.5	8	2	7				
Total Citations/Warnings issued during traffic initiatives:	22	32	94	34	30	18	2	9	40	62		

Traffic Enforcement:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations issued:	10	11	20	9	14	15	1	9	36	65		
Total Warnings issued:	26	33	81	36	25	4	3	4	5	1		
Total Citations and Warnings:	36	44	101	45	39	19	4	13	41	66		
Type of Violations												
Total Parking Violations:	3	2	4				4	2		44		
Moving Violations:	33	40	94	34	31	5	2	6	31	14		
Equipment Violations:	2	1	7	11	1	14		7	10	8		
Total Violations:	38	43	105	45	32	19	6	15	41	66		
Location of Traffic Stops												
City Roadways:	23	20		14	20	4	6	7	30	6		
Bee Caves Road:	15	25		31	17	13		6	11	12		
Total Traffic Stops:	38	45		45	37	17	6	13	41	18		

## City of Rollingwood Monthly Stats - Fiscal Year 2021-2022

## Municipal Court

### Violations Filed by Date

[illegible]

### Completed Cases

[illegible]

## Other Completed

[illegible]

[illegible]

## Warrants

[illegible]

[illegible]

### Other Paid Cases

[illegible]

## Payment Process Methods

[illegible]**Fees and Fines Paid FY 2021-2022**[illegible]

[illegible]



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San Antonio, Texas 78216  
P 210.491.2391 | kfriese.com  
TBPE Firm No. 6535

## CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT November 17, 2021

**Includes Activities and Services from October 1, 2021 to November 10, 2021**

### 1. Site Development Plans (Drainage) and RSDP Review

#### a. Drainage Plan Reviews

Task No.	Project Address	Status	Date Returned
329	304 Vale	<i>In Review</i>	-
342	4901 South Crest	Approved	10/6/2021
350	603 Riley	Approved	10/21/2021
352	601 Riley	Returned Comments Approved	10/18/2021 11/4/2021
355	3220 Park Hills Drive	Approved	10/15/2021
358	104 Laura Lane	Approved	10/15/2021
362	4826 Rollingwood	Returned Comments In Review	10/29/2021 -
363	2407 Vance	Returned Comments	10/29/2021
XXX	3304 Park Hill	<i>In Review</i>	-
XXX	3020 Hatley	<i>In Review</i>	-
360	3202 Pickwick	Returned Comments	10/28/2021

#### b. Residential Stormwater Discharge Permit (RSDP)

Task No.	Project Address	Status	Date Returned
301	301 Inwood	Denied	-

#### c. Drainage Plan Inspections

Task No.	Project Address	Status	Date Returned
364	205 Almarion	Returned Comments	11/1/2021
365	5002 Rollingwood	Returned Comments	10/29/2021



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## 2. Zoning Reviews for Site Development Plans

Task No.	Project Address	Status	Date Returned
640	601 Riley	Returned Comments Approved	10/18/2021 11/4/2021
639	603 Riley	Approved	11/7/2021
641	3220 Park Hills Drive	Approved	10/15/21
642	104 Laura Lane	Approved	10/15/21
644	3202 Pickwick	Returned Comments	10/19/2021
646	4826 Rollingwood	Returned Comments In Review	10/29/2021 -
647	2407 Vance	Returned Comments	10/29/2021
XXX	3304 Park Hill	<i>In Review</i>	-
XXX	3020 Hatley	<i>In Review</i>	-
645	304 Vale	<i>In Review</i>	10/20/2021

## 3. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA01 Nixon/Pleasant Drainage Improvements Study	<p>Project identified in IIP. Preliminary Engineering Report to evaluate potential solutions to mitigate street and property flooding. Provide conceptual-level improvements, quantifying of easements, costs.</p> <p>Additional tasks have been authorized to prepare landscape design renderings, detailed topographic and boundary surveying to further develop the vision and to quantify potential easement needs.</p>	<p>PER Report is complete.</p> <p>Landscape Concepts complete.</p> <p>Continuing to refine design and drainage easement needs.</p>	Proceeding with final design. See WA04.
WA02 Hubbard, Hatley, Pickwick Drainage Improvements Study	<p>Project identified in IIP. Preliminary Engineering Report to evaluate potential solutions to mitigate street and property flooding. Provide conceptual-level improvements, quantifying of easements, costs.</p>	PER finalized.	Proceeding with final design. See WA03.

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Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Proposal submitted for consideration at June 16 council meeting to begin detailed design and construction documents.  Intention will be to bid this package together with the Nixon/Pleasant project.	Design in Progress.  Easement coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Proposal submitted for Council consideration and approval for July 20 meeting.  Intention will be to bid this package together with the Hubbard/Hatley project.	Design in Progress.  Easement coordination.
WA05 Water CIP	Preparation of a 10-year Capital Improvements Program (CIP). The CIP program will include addressing ongoing maintenance issues and look at the 10-year anticipated growth	Proposal approved at the August 25 council meeting.  Coordination with City staff.	Coordination with City Staff. Mapping water system. Identify CIP projects and ranking.

#### 4. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, and attendance of meetings at City's request.	On-Going	Regular recurring activities  Vale, Vance, Bettis Water Line Improvements Scoping.

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Task	Assignment Summary	Status	Next steps
Water/Wastewater System Modeling & Mapping Updates	<p>Data gathering and review of water/wastewater system infrastructure mapping.</p> <p>Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.</p> <p>Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.</p>	<p>Preparing wastewater model.</p> <p>Update GIS information in preparation of updating water/wastewater utility maps.</p> <p>Capacity modeling</p>	<p>Finalizing modeling and water system mapping.</p> <p>Create Utility Maps for the City.</p>
Water/Wastewater System Data Collection	Coordination/support with ME Simpson regarding infrastructure such as valves, pressure planes.	On-going	Continue coordination to support mapping and KFA modeling efforts.
Stratford Drive / Riley Road Traffic Reconfiguration	<p>Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions.</p> <p>City/KFA is coordinating with City of Austin to determine interim design and implementation solution.</p>	Final Traffic Control Plan submitted to City of Austin. This interim solution is intended to prevent left turns onto Riley from Stratford. This is an interim solution to determine best path forward prior to implementing any permanent traffic control measures.	<p>Approval and Implementation by City of Austin.</p> <p>ADT counts in improved condition.</p> <p>Collecting traffic counts at Ashworth in existing and improved condition.</p>
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2021 calendar year.	On-going	Continue coordination and compliance efforts for permit compliance.

Submitted By,



Lauren Winek, PE,  
 Project Manager



## OPERATOR'S REPORT

### City of Rollingwood



November 17, 2021



## MEMORANDUM

To: Ms. Amber Lewis, City Administrator, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Monthly Report  
Date: 11/12/21

### Previous Directives

### Current Operations Report

- I. **Utility Operations Report**
  - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
    - a. Bac-t samples have been pulled for October 2021 – all clean samples
  - B. **Water System Operations and Maintenance** –
    - a. No major issues within the water distribution system
    - b. We are assisting City staff with locating and updating the valve maps based on information provided from the ME Simpson survey
  - C. **Wastewater Collection System Operations and Maintenance** -
    - a. No major items to report
  - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues**– No reported issues
- III. **Emergency Response Items** –We are awaiting further development of the SitePro improvements
- IV. **Drought Contingency Plan / Watering Restrictions**
  - a. Lake Travis Level - 663.11 – Current Storage 811,872 acre-feet (73% full)
  - b. The City of Austin is currently in Conservation Stage watering restrictions – (twice per week watering)
- V. **COVID-19** –Crossroads is currently in “Normal” operations phase with all of its operational resources reporting (Phase 1 out of 4).

**MEMORANDUM**

To: Ms. Amber Lewis, City Administrator, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Lift Station Report Detail  
Date: 11/12/21

1. Lift Station 1 – Dellana Ln.
  - No reported alarms
2. Lift Station 2 – Hatley Dr.
  - No reported alarms
3. Lift Station 3 – Almarion Way
  - No reported alarms
4. Lift Station 4- Rockway Cv.
  - No reported alarms
5. Lift Station 5 – Vale Dr.
  - No reported alarms
6. Lift Station 6 – Pleasant Cv.
  - No reported alarms
7. Lift Station 7 – Nixon Dr.
  - No reported alarms

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System  
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **October 2021**

Submitted by:

Date:

No. of Connections: **?**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.420	16	0.354	Total
2	0.420	17	0.355	Monthly
3	0.421	18	0.449	Purchase: 13.049
4	0.421	19	0.450	
5	0.401	20	0.459	Average
6	0.576	21	0.447	Daily: 0.421
7	0.578	22	0.426	
8	0.468	23	0.426	Maximum
9	0.468	24	0.427	Daily: 0.578
10	0.470	25	0.453	
11	0.401	26	0.420	Minimum
12	0.403	27	0.420	Daily: 0.353
13	0.353	28	0.364	
14	0.353	29	0.364	
15	0.353	30	0.364	
		31	0.365	

DISTRIBUTION SYSTEM			
(DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	0.5	mg/L	Percentage of the measurements below the limit this month:
Total no. of measurements this month:			0% (1A)
No. of measurements below the limit:	0		
Percentage of the measurements below the limit last month:			0% (1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO	TCEQ	Customers*

\* A sample copy of the Notice to the customers must accompany this report.

## MASTER METER REPORT

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30.

DISTRICT: **City of Rollingwood**MONTH: **October 2021**LOCATION: **Bee Cave Woods**I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Fri	1	793392	246.0	34691	174.0	420.0	0.420	2.6
Sat	2	793638	246.0	34865	174.0	420.0	0.420	2.7
Sun	3	793884	247.0	35039	174.0	421.0	0.421	2.6
Mon	4	794131	247.0	35213	174.0	421.0	0.421	2.6
Tue	5	794378	344.0	35387	57.0	401.0	0.401	2.7
Wed	6	794722	393.0	35444	154.0	547.0	0.576	2.5
Thu	7	795115	394.0	35598	154.0	548.0	0.578	2.5
Fri	8	795509	305.0	35752	163.0	468.0	0.468	2.5
Sat	9	795814	305.0	35915	163.0	468.0	0.468	2.3
Sun	10	796119	306.0	36078	164.0	470.0	0.470	2.4
Mon	11	796425	240.0	36242	161.0	401.0	0.401	1.4
Tue	12	796665	241.0	36403	162.0	403.0	0.403	2.5
Wed	13	796906	199.0	36565	153.0	352.0	0.353	2.3
Thu	14	797105	199.0	36718	153.0	352.0	0.353	2.4
Fri	15	797304	199.0	36871	153.0	352.0	0.353	2.5
Sat	16	797503	200.0	37024	153.0	353.0	0.354	2.2
Sun	17	797703	200.0	37177	153.0	353.0	0.355	1.9
Mon	18	797903	273.0	37330	176.0	449.0	0.449	2.3
Tue	19	798176	299.0	37506	151.0	450.0	0.450	2.3
Wed	20	798475	304.0	37657	155.0	459.0	0.459	2.5
Thu	21	798779	303.0	37812	144.0	447.0	0.447	2.5
Fri	22	799082	265.0	37956	161.0	426.0	0.426	2.1
Sat	23	799347	265.0	38117	161.0	426.0	0.426	2.4
Sun	24	799612	265.0	38278	162.0	427.0	0.427	1.5
Mon	25	799877	290.0	38440	163.0	453.0	0.453	2.9
Tue	26	800167	246.0	38603	174.0	420.0	0.420	2.3
Wed	27	800413	246.0	38777	174.0	420.0	0.420	2.3
Thu	28	800659	203.0	38951	161.0	364.0	0.364	2.0
Fri	29	800862	203.0	39112	161.0	364.0	0.364	2.4
Sat	30	801065	203.0	39273	161.0	364.0	0.364	2.7
Sun	31	801268	203.0	39434	162.0	365.0	0.365	2.8
Mon	1	801471		39596				2.4
Total			8079.0		4905.0	12984.0	13.0	
Avg.			260.6		158.2	418.8	0.421	2.4
Max.			394.0		176.0	548.0	0.578	2.9
Min.			199.0		57.0	352.0	0.353	1.4

Operator: \_\_\_\_\_



# MASTER METER REPORT

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DISTRICT: **City of Rollingwood**

MONTH: **October 2021**

LOCATION: **Riley MM**

I.D. #: **2270016**

		METER No S/N	SIZE 6"	METER No S/N	SIZE 3"	TOTAL FLOW
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL
Fri	1	368	0.0	133	0.0	0.0
Sat	2	368	0.0	133	0.0	0.0
Sun	3	368	0.0	133	0.0	0.0
Mon	4	368	0.0	133	0.0	0.0
Tue	5	368	0.0	133	0.0	0.0
Wed	6	368	31.0	133	1.0	32.0
Thu	7	399	32.0	134	2.0	34.0
Fri	8	431	0.0	136	0.0	0.0
Sat	9	431	0.0	136	0.0	0.0
Sun	10	431	0.0	136	0.0	0.0
Mon	11	431	0.0	136	0.0	0.0
Tue	12	431	0.0	136	0.0	0.0
Wed	13	431	1.0	136	0.0	1.0
Thu	14	432	1.0	136	0.0	1.0
Fri	15	433	1.0	136	0.0	1.0
Sat	16	434	1.0	136	0.0	1.0
Sun	17	435	2.0	136	1.0	3.0
Mon	18	437	0.0	137	0.0	0.0
Tue	19	437	0.0	137	0.0	0.0
Wed	20	437	0.0	137	0.0	0.0
Thu	21	437	0.0	137	0.0	0.0
Fri	22	437	0.0	137	0.0	0.0
Sat	23	437	0.0	137	0.0	0.0
Sun	24	437	0.0	137	0.0	0.0
Mon	25	437	0.0	137	0.0	0.0
Tue	26	437	0.0	137	0.0	0.0
Wed	27	437	0.0	137	0.0	0.0
Thu	28	437	0.0	137	0.0	0.0
Fri	29	437	0.0	137	0.0	0.0
Sat	30	437	0.0	137	0.0	0.0
Sun	31	437	0.0	137	0.0	0.0
Mon	1	437		137		
Total			69.0		4.0	73.0
Avg.			2.2		0.1	2.4
Max.			32.0		2.0	34.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_

## MASTER METER REPORT

DISTRICT: **City of Rollingwood**MONTH: **October 2021**LOCATION: **Hatley MM**I.D. #: **2270016**

		METER No S/n	SIZE 6"	METER #151074A	SIZE 3"	TOTAL FLOW
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL
Fri	1	76	0.0	6786	0.0	0.0
Sat	2	76	0.0	6786	0.0	0.0
Sun	3	76	0.0	6786	0.0	0.0
Mon	4	76	0.0	6786	0.0	0.0
Tue	5	76	0.0	6786	0.0	0.0
Wed	6	76	0.0	6786	3.0	3.0
Thu	7	76	0.0	6789	4.0	4.0
Fri	8	76	0.0	6793	0.0	0.0
Sat	9	76	0.0	6793	0.0	0.0
Sun	10	76	0.0	6793	0.0	0.0
Mon	11	76	0.0	6793	0.0	0.0
Tue	12	76	0.0	6793	0.0	0.0
Wed	13	76	0.0	6793	0.0	0.0
Thu	14	76	0.0	6793	0.0	0.0
Fri	15	76	0.0	6793	0.0	0.0
Sat	16	76	0.0	6793	0.0	0.0
Sun	17	76	0.0	6793	1.0	1.0
Mon	18	76	0.0	6794	0.0	0.0
Tue	19	76	0.0	6794	0.0	0.0
Wed	20	76	0.0	6794	0.0	0.0
Thu	21	76	0.0	6794	0.0	0.0
Fri	22	76	0.0	6794	0.0	0.0
Sat	23	76	0.0	6794	0.0	0.0
Sun	24	76	0.0	6794	0.0	0.0
Mon	25	76	0.0	6794	0.0	0.0
Tue	26	76	0.0	6794	0.0	0.0
Wed	27	76	0.0	6794	0.0	0.0
Thu	28	76	0.0	6794	0.0	0.0
Fri	29	76	0.0	6794	0.0	0.0
Sat	30	76	0.0	6794	0.0	0.0
Sun	31	76	0.0	6794	0.0	0.0
Mon	1	76		6794		
Total			0.0		8.0	8.0
Avg.			0.0		0.3	0.3
Max.			0.0		4.0	4.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_

## Sales Tax Revenue

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	Current Average
	72,380.73												72,381	72,381

FY 2020-2021	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Total	12 Month Average
	70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29	908,657	75,721

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	1,604	-74,920	-79,287	-77,437	-65,214	-69,320	-61,789	-97,372	-80,220	-70,605	-78,434	-83,284	-\$836,277
Total % Increase or Decrease	2.27%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-106.18%	-227.48%

Sales Tax Revenues FY 2019-2020

Total:

\$963,106

12 Mo. Avg.

\$80,258.81

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077.01	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	86,963

Sales Tax Revenues FY 2018-2019

Total:

\$946,727

12 Mo. Avg.

\$78,893.94

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	77,169.25

Sales Tax Revenues FY 2017-2018

Total:

\$789,206

12 Mo. Avg.

\$65,767

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	70,733

Sales Tax Revenues FY 2016-2017

Total:

\$660,679

12 Mo. Avg.

\$55,057

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	56,898

Sales Tax Revenues FY 2015-2016

Total:

\$652,419

12 Mo. Avg.

\$54,368

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sep-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131

Sales Tax Revenues FY 2014-2015

Total:

\$652,419

12 Mo. Avg.

\$54,368

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sep-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	43,645

Sales Tax Revenues FY 2013-2014

Total:

\$640,482

12 Mo. Avg.

\$53,373

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sep-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	52,271

Sales Tax Revenues FY 2012-2013

Total:

\$582,213

12 Mo. Avg.

\$48,518

Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	April-13	May-13	June-13	July-13	Aug-13	Sep-13
43,066	36,155	45,606	36,037	60,951	46,029	50,569	52,451	62,850	47,677	51,672	49,150

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100-UND  
FINANCIAL SUMMARY

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,366,074.00	79,716.21	79,716.21	3.37	2,286,357.79
DEVELOPMENT SERVICES	143,550.00	18,457.50	18,457.50	12.86	125,092.50
UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS	95,466.00	0.00	0.00	0.00	95,466.00
POLICE	2,250.00	85.00	85.00	3.78	2,165.00
COURT	34,300.00	4,214.43	4,214.43	12.29	30,085.57
PARK DEPARTMENT	38,200.00	100.00	100.00	0.26	38,100.00
TOTAL REVENUES	2,805,816.00	102,573.14	102,573.14	3.66	2,703,242.86
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	607,252.00	32,023.88	32,023.88	5.27	575,228.12
DEVELOPMENT SERVICES	219,161.00	8,906.67	8,906.67	4.06	210,254.33
SANITATION	129,000.00	0.00	0.00	0.00	129,000.00
UTILITY BILLING	130,071.00	7,700.33	7,700.33	5.92	122,370.67
STREETS	97,010.00	5,933.00	5,933.00	6.12	91,077.00
POLICE	1,295,009.00	125,347.37	125,347.37	9.68	1,169,661.63
COURT	102,135.00	6,060.02	6,060.02	5.93	96,074.98
PARK DEPARTMENT	107,328.00	4,863.16	4,863.16	4.53	102,464.84
PUBLIC WORKS	27,050.00	4.25	4.25	0.02	27,045.75
TOTAL EXPENDITURES	2,714,016.00	190,838.68	190,838.68	7.03	2,523,177.32
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	91,800.00 (	88,265.54) (	88,265.54)		180,065.54

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
=====					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,366,074.00	12,349.86	12,349.86	0.90	1,353,724.14
100-4-10-4020 PENALTY & INTEREST ON TAXES	7,300.00	69.01	69.01	0.95	7,230.99
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	15,000.00	0.00	0.00	0.00	15,000.00
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	5.60	5.60	0.03	19,994.40
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	399.26	399.26	7.99	4,600.74
100-4-10-4037 4-B SALES TAX	150,000.00	13,254.94	13,254.94	8.84	136,745.06
100-4-10-4040 CITY SALES TAX	550,000.00	53,019.76	53,019.76	9.64	496,980.24
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	430.64	430.64	8.61	4,569.36
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL TAXES	2,208,374.00	79,529.07	79,529.07	3.60	2,128,844.93
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	88,000.00	0.00	0.00	0.00	88,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	156,000.00	0.00	0.00	0.00	156,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	100.00	5.23	5.23	5.23	94.77
100-4-10-4401 INTEREST INCOME - CHECKING	500.00	37.91	37.91	7.58	462.09
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	0.00	0.00	0.00	500.00
TOTAL INVESTMENT INCOME	1,100.00	43.14	43.14	3.92	1,056.86
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	500.00	144.00	144.00	28.80	356.00
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	500.00	144.00	144.00	28.80	356.00
TOTAL ADMINISTRATION					
	2,366,074.00	79,716.21	79,716.21	3.37	2,286,357.79
DEVELOPMENT SERVICES					
=====					
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	300.00	0.00	0.00	0.00	300.00
TOTAL CHARGE FOR SERVICES	300.00	0.00	0.00	0.00	300.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>LICENSE &amp; PERMITS</u>					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	500.00	1,655.00	1,655.00	331.00 (	1,155.00)
100-4-15-4302 INSPECTIONS	50,000.00	4,650.00	4,650.00	9.30	45,350.00
100-4-15-4303 BUILDING FEES	90,000.00	9,152.50	9,152.50	10.17	80,847.50
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	100.00	0.00	0.00	0.00	100.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	150.00	0.00	0.00	0.00	150.00
100-4-15-4310 PLAT FEES	2,000.00	2,400.00	2,400.00	120.00 (	400.00)
100-4-15-4311 VARIANCE FEES	500.00	600.00	600.00	120.00 (	100.00)
TOTAL LICENSE & PERMITS	143,250.00	18,457.50	18,457.50	12.88	124,792.50
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TOTAL DEVELOPMENT SERVICES	143,550.00	18,457.50	18,457.50	12.86	125,092.50
<u>UTILITY BILLING</u> =====					
<u>MISCELLANEOUS REVENUE</u>					
100-4-25-4579 WATER REVENUE-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
TOTAL MISCELLANEOUS REVENUE	125,976.00	0.00	0.00	0.00	125,976.00
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TOTAL UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
<u>STREETS</u> =====					
<u>OTHER REVENUE</u>					
100-4-30-4721 TRANSFER FROM STREET MAINT	95,466.00	0.00	0.00	0.00	95,466.00
TOTAL OTHER REVENUE	95,466.00	0.00	0.00	0.00	95,466.00
<hr/>					
TOTAL STREETS	95,466.00	0.00	0.00	0.00	95,466.00
<u>POLICE</u> =====					
<u>MISCELLANEOUS REVENUE</u>					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	5.00	5.00	2.00	245.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	80.00	80.00	8.00	920.00
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	85.00	85.00	3.78	2,165.00
<hr/>					
TOTAL POLICE	2,250.00	85.00	85.00	3.78	2,165.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100 GENERAL FUND

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT =====					
COURT REVENUE					
100-4-50-4100 COURT FINES	25,000.00	3,326.00	3,326.00	13.30	21,674.00
100-4-50-4101 COLLECTION AGENCY FEES	2,000.00	67.50	67.50	3.38	1,932.50
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	312.43	312.43	12.50	2,187.57
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	250.00	155.23	155.23	62.09	94.77
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	188.92	188.92	9.45	1,811.08
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	750.00	0.00	0.00	0.00	750.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	50.00	0.00	0.00	0.00	50.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	3.02	3.02	6.04	46.98
TOTAL COURT REVENUE	32,750.00	4,053.10	4,053.10	12.38	28,696.90
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	161.33	161.33	10.76	1,338.67
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	1,550.00	161.33	161.33	10.41	1,388.67
TOTAL COURT	34,300.00	4,214.43	4,214.43	12.29	30,085.57
PARK DEPARTMENT =====					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	100.00	100.00	2.00	4,900.00
100-4-55-4320 FIELD LEASE	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL LICENSE & PERMITS	38,000.00	100.00	100.00	0.26	37,900.00
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	0.00	0.00	100.00
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	0.00	0.00	200.00
TOTAL PARK DEPARTMENT	38,200.00	100.00	100.00	0.26	38,100.00
TOTAL REVENUES	2,805,816.00	102,573.14	102,573.14	3.66	2,703,242.86
=====	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100 GENERAL FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
=====					
PERSONNEL					
100-5-10-5000 SALARY	105,283.00	7,545.02	7,545.02	7.17	97,737.98
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5010 TRAINING	8,000.00	0.00	0.00	0.00	8,000.00
100-5-10-5020 HEALTH INSURANCE	5,829.00	701.80	701.80	12.04	5,127.20
100-5-10-5030 WORKERS COMP INSURANCE	1,500.00	1,454.08	1,454.08	96.94	45.92
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,202.00	577.19	577.19	6.27	8,624.81
100-5-10-5040 UNEMPLOYMENT COMP INSUR	294.00	0.00	0.00	0.00	294.00
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	14,434.00	1,015.98	1,015.98	7.04	13,418.02
100-5-10-5060 STORM RELATED PAYROLL	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL PERSONNEL	169,542.00	11,294.07	11,294.07	6.66	158,247.93
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5103 PRINTING & REPRODUCTION	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5110 POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	4,700.00	0.00	0.00	0.00	4,700.00
100-5-10-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5140 TELEPHONE	3,000.00	97.75	97.75	3.26	2,902.25
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	0.00	0.00	0.00	3,000.00
100-5-10-5158 OFFICE SUPPLIES	8,000.00	346.65	346.65	4.33	7,653.35
100-5-10-5198 Maint & Supplies - Janitorial	4,560.00	0.00	0.00	0.00	4,560.00
TOTAL SUPPLIES & OPERATION EXP	34,960.00	444.40	444.40	1.27	34,515.60
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	0.00	0.00	0.00	90,000.00
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	0.00	0.00	0.00	7,500.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	0.00	0.00	2,400.00
100-5-10-5217 PAYROLL SERVICES	4,500.00	0.00	0.00	0.00	4,500.00
100-5-10-5226 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
100-5-10-5230 AUDIT	20,000.00	0.00	0.00	0.00	20,000.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	20,000.00	0.00	0.00	0.00	20,000.00
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	8,500.00	7,813.54	7,813.54	91.92	686.46
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,200.00	3,857.28	3,857.28	74.18	1,342.72
100-5-10-5258 ACL Event	10,500.00	0.00	0.00	0.00	10,500.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5270 ENGINEERING SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL CONTRACTUAL SERVICES	184,700.00	11,670.82	11,670.82	6.32	173,029.18



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100UND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	4,195.84	4,195.84	10.49	35,804.16
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	4,418.75	4,418.75	31.56	9,581.25
100-5-10-5302 WEBSITE SUPPORT	5,500.00	0.00	0.00	0.00	5,500.00
100-5-10-5309 INCODE SOFTWARE	0.00	0.00	0.00	0.00	0.00
100-5-10-5311 IT SERVICES TPIA	1,200.00	0.00	0.00	0.00	1,200.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
TOTAL MISCELLANEOUS OTHER EXP	66,050.00	8,614.59	8,614.59	13.04	57,435.41
<u>CAPITAL OUTLAY</u>					
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-10-5525 4B SALES TAX ALLOCATION	150,000.00	0.00	0.00	0.00	150,000.00
TOTAL OTHER NON-DEPARTMENTAL	150,000.00	0.00	0.00	0.00	150,000.00
<u>TOTAL ADMINISTRATION</u>					
	607,252.00	32,023.88	32,023.88	5.27	575,228.12
<u>DEVELOPMENT SERVICES</u>					
=====					
<u>PERSONNEL</u>					
100-5-15-5000 SALARY	89,007.00	6,097.45	6,097.45	6.85	82,909.55
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-15-5020 HEALTH INSURANCE	9,575.00	687.83	687.83	7.18	8,887.17
100-5-15-5030 WORKERS COMP INSURANCE	950.00	920.92	920.92	96.94	29.08
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,809.00	466.46	466.46	6.85	6,342.54
100-5-15-5040 UNEMPLOYMENT COMP INSUR	339.00	0.00	0.00	0.00	339.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	704.26	704.26	6.59	9,976.74
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	120,361.00	8,876.92	8,876.92	7.38	111,484.08
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
100-5-15-5110 POSTAGE	500.00	0.00	0.00	0.00	500.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100UND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	29.75	29.75	2.98	970.25
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	3,300.00	29.75	29.75	0.90	3,270.25
<u>CONTRACTUAL SERVICES</u>					
100-5-15-5200 BUILDING INSPECTION SERVICE	50,000.00	0.00	0.00	0.00	50,000.00
100-5-15-5210 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5251 BUILDING PLAN REVIEWS	15,000.00	0.00	0.00	0.00	15,000.00
100-5-15-5252 ZONING REVIEWS	20,000.00	0.00	0.00	0.00	20,000.00
100-5-15-5253 ARBORIST REVIEWS	500.00	0.00	0.00	0.00	500.00
100-5-15-5257 MY PERMIT NOW	0.00	0.00	0.00	0.00	0.00
100-5-15-5270 Engineering Services	7,000.00	0.00	0.00	0.00	7,000.00
TOTAL CONTRACTUAL SERVICES	92,500.00	0.00	0.00	0.00	92,500.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	2,000.00	0.00	0.00	0.00	2,000.00
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL DEVELOPMENT SERVICES	219,161.00	8,906.67	8,906.67	4.06	210,254.33
<u>SANITATION</u>					
=====					
<u>CONTRACTUAL SERVICES</u>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL SANITATION	129,000.00	0.00	0.00	0.00	129,000.00
<u>UTILITY BILLING</u>					
=====					
<u>PERSONNEL</u>					
100-5-25-5000 SALARY	89,007.00	5,080.00	5,080.00	5.71	83,927.00
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	724.03	724.03	7.68	8,697.97
100-5-25-5030 WORKERS COMP INSURANCE	950.00	920.92	920.92	96.94	29.08

100UND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,809.00	388.63	388.63	5.71	6,420.37
100-5-25-5040 UNEMPLOYMENT COMP INSUR	152.00	0.00	0.00	0.00	152.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	586.75	586.75	5.49	10,094.25
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	118,021.00	7,700.33	7,700.33	6.52	110,320.67
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	1,200.00	0.00	0.00	0.00	1,200.00
100-5-25-5110 POSTAGE	2,500.00	0.00	0.00	0.00	2,500.00
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	0.00	0.00	0.00	750.00
100-5-25-5158 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
TOTAL SUPPLIES & OPERATION EXP	5,850.00	0.00	0.00	0.00	5,850.00
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	5,000.00	0.00	0.00	0.00	5,000.00
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	5,500.00	0.00	0.00	0.00	5,500.00
TOTAL UTILITY BILLING	130,071.00	7,700.33	7,700.33	5.92	122,370.67
STREETS					
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PERSONNEL					
100-5-30-5000 SALARY	53,529.00	3,679.02	3,679.02	6.87	49,849.98
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-30-5020 HEALTH INSURANCE	4,996.00	330.47	330.47	6.61	4,665.53
100-5-30-5030 WORKERS COMP INSURANCE	700.00	678.57	678.57	96.94	21.43
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,095.00	281.44	281.44	6.87	3,813.56
100-5-30-5040 UNEMPLOYMENT COMP INSUR	181.00	0.00	0.00	0.00	181.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,424.00	424.86	424.86	6.61	5,999.14
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	69,925.00	5,394.36	5,394.36	7.71	64,530.64
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100-GENERAL FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,000.00	0.00	0.00	0.00	2,000.00
100-5-30-5140 TELEPHONE	500.00	38.25	38.25	7.65	461.75
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	1,500.00	0.00	0.00	0.00	1,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-30-5181 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5190 MATERIALS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5195 VEHICLE OPERATIONS	3,500.00	61.08	61.08	1.75	3,438.92
100-5-30-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	13,500.00	99.33	99.33	0.74	13,400.67
<u>CONTRACTUAL SERVICES</u>					
100-5-30-5255 VEHICLE INSURANCE	600.00	439.31	439.31	73.22	160.69
100-5-30-5270 ENGINEERING	0.00	0.00	0.00	0.00	0.00
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	800.00	439.31	439.31	54.91	360.69
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	2,000.00	0.00	0.00	0.00	2,000.00
100-5-30-5355 STREET MAINT & REPAIRS	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL MISCELLANEOUS OTHER EXP	12,000.00	0.00	0.00	0.00	12,000.00
<u>CAPITAL OUTLAY</u>					
100-5-30-5495 NEW VEHICLE & OUTFITTING	785.00	0.00	0.00	0.00	785.00
TOTAL CAPITAL OUTLAY	785.00	0.00	0.00	0.00	785.00
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TOTAL STREETS	97,010.00	5,933.00	5,933.00	6.12	91,077.00
 POLICE =====					
<u>PERSONNEL</u>					
100-5-40-5000 SALARY	732,066.00	54,553.99	54,553.99	7.45	677,512.01
100-5-40-5002 HOLIDAY COMPENSATION	26,775.00	0.00	0.00	0.00	26,775.00
100-5-40-5006 OVERTIME	10,000.00	815.96	815.96	8.16	9,184.04
100-5-40-5007 STIPEND	19,000.00	450.00	450.00	2.37	18,550.00
100-5-40-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-40-5010 TRAINING	10,000.00	0.00	0.00	0.00	10,000.00
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5012 LEOSE Training	1,025.00	0.00	0.00	0.00	1,025.00
100-5-40-5020 HEALTH INSURANCE	77,016.00	5,927.01	5,927.01	7.70	71,088.99
100-5-40-5030 WORKERS COMP INSURANCE	10,800.00	10,469.35	10,469.35	96.94	330.65
100-5-40-5035 SOCIAL SECURITY/MEDICARE	61,035.00	4,185.84	4,185.84	6.86	56,849.16

CITY OF ROLLINGWOOD  
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100-GENERAL FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5040 UNEMPLOYMENT COMP INSUR	2,749.00	0.00	0.00	0.00	2,749.00
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	95,741.00	6,302.72	6,302.72	6.58	89,438.28
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	6,529.74	6,529.74	76.82	1,970.26
TOTAL PERSONNEL	1,079,707.00	89,234.61	89,234.61	8.26	990,472.39
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	8,000.00	140.25	140.25	1.75	7,859.75
100-5-40-5143 POLICE CAR & ACCESSORIES	5,000.00	0.00	0.00	0.00	5,000.00
100-5-40-5144 POLICE SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	0.00	0.00	0.00	7,500.00
100-5-40-5157 RECORDS MANAGEMENT	5,700.00	0.00	0.00	0.00	5,700.00
100-5-40-5158 OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	0.00	0.00	250.00
100-5-40-5195 VEHICLE OPERATION	14,000.00	0.00	0.00	0.00	14,000.00
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL SUPPLIES & OPERATION EXP	60,950.00	140.25	140.25	0.23	60,809.75
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	0.00	0.00	5,600.00
100-5-40-5216 DISPATCH SERVICES	26,500.00	0.00	0.00	0.00	26,500.00
100-5-40-5226 DRUG TESTING	200.00	0.00	0.00	0.00	200.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,050.00	3,697.56	3,697.56	73.22	1,352.44
100-5-40-5258 ACL EVENT	34,000.00	31,989.00	31,989.00	94.09	2,011.00
TOTAL CONTRACTUAL SERVICES	73,350.00	35,686.56	35,686.56	48.65	37,663.44
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	43,000.00	285.95	285.95	0.67	42,714.05
TOTAL MISCELLANEOUS OTHER EXP	43,000.00	285.95	285.95	0.67	42,714.05
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

08.33% OF FISCAL YEAR					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5495 NEW VEHICLE & OUTFITTING	34,002.00	0.00	0.00	0.00	34,002.00
TOTAL CAPITAL OUTLAY	38,002.00	0.00	0.00	0.00	38,002.00
TOTAL POLICE	1,295,009.00	125,347.37	125,347.37	9.68	1,169,661.63
COURT					
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<u>PERSONNEL</u>					
100-5-50-5000 SALARY	43,356.00	2,676.05	2,676.05	6.17	40,679.95
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5020 HEALTH INSURANCE	833.00	72.41	72.41	8.69	760.59
100-5-50-5030 WORKERS COMP INSURANCE	1,000.00	969.39	969.39	96.94	30.61
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,317.00	319.47	319.47	9.63	2,997.53
100-5-50-5040 UNEMPLOYMENT COMP INSUR	576.00	0.00	0.00	0.00	576.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,203.00	309.09	309.09	5.94	4,893.91
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	55,285.00	4,346.41	4,346.41	7.86	50,938.59
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-50-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,500.00	76.50	76.50	5.10	1,423.50
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
TOTAL SUPPLIES & OPERATION EXP	2,650.00	76.50	76.50	2.89	2,573.50
<u>CONTRACTUAL SERVICES</u>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5206 INCODE ONLINE PMT PROCESSING	9,000.00	116.11	116.11	1.29	8,883.89
100-5-50-5210 LEGAL SERVICES	15,000.00	0.00	0.00	0.00	15,000.00
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	1,500.00	8.33	16,500.00
100-5-50-5213 INTERPRETER FEES	900.00	0.00	0.00	0.00	900.00
TOTAL CONTRACTUAL SERVICES	43,900.00	1,616.11	1,616.11	3.68	42,283.89
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	300.00	21.00	21.00	7.00	279.00
TOTAL MISCELLANEOUS OTHER EXP	300.00	21.00	21.00	7.00	279.00
TOTAL COURT	102,135.00	6,060.02	6,060.02	5.93	96,074.98

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08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PARK DEPARTMENT					
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PERSONNEL					
100-5-55-5000 SALARY	39,983.00	3,001.66	3,001.66	7.51	36,981.34
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	258.07	258.07	7.75	3,072.93
100-5-55-5030 WORKERS COMP INSURANCE	500.00	484.69	484.69	96.94	15.31
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	229.62	229.62	7.51	2,829.38
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	0.00	0.00	0.00	122.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	346.69	346.69	7.23	4,451.31
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	51,793.00	4,320.73	4,320.73	8.34	47,472.27
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	73.52	73.52	0.74	9,926.48
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5171 EQUIPMENT	2,500.00	0.00	0.00	0.00	2,500.00
100-5-55-5190 MATERIALS	4,000.00	428.51	428.51	10.71	3,571.49
100-5-55-5191 MAINTENANCE	7,000.00	39.00	39.00	0.56	6,961.00
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	13,000.00	0.00	0.00	0.00	13,000.00
TOTAL SUPPLIES & OPERATION EXP	41,250.00	541.03	541.03	1.31	40,708.97
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	1.40	1.40	0.28	498.60
TOTAL MISCELLANEOUS OTHER EXP	500.00	1.40	1.40	0.28	498.60
CAPITAL OUTLAY					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	0.00	0.00	5,000.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	785.00	0.00	0.00	0.00	785.00
TOTAL CAPITAL OUTLAY	5,785.00	0.00	0.00	0.00	5,785.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

100-GENERAL FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	0.00	0.00	6,500.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	0.00	0.00	0.00	6,500.00
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TOTAL PARK DEPARTMENT	107,328.00	4,863.16	4,863.16	4.53	102,464.84
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PUBLIC WORKS					
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SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	0.00	0.00	0.00	6,000.00
100-5-65-5140 TELEPHONE	300.00	4.25	4.25	1.42	295.75
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-65-5191 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	7,300.00	4.25	4.25	0.06	7,295.75
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CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
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MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
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CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
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OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	0.00	0.00	0.00	9,000.00
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	0.00	0.00	0.00	9,000.00
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TOTAL PUBLIC WORKS	27,050.00	4.25	4.25	0.02	27,045.75
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TOTAL EXPENDITURES	2,714,016.00	190,838.68	190,838.68	7.03	2,523,177.32
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REVENUES OVER/(UNDER) EXPENDITURES	91,800.00 (	88,265.54) (	88,265.54)		180,065.54



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,104,250.00</u>	<u>135,100.58</u>	<u>135,100.58</u>	<u>12.23</u>	<u>969,149.42</u>
TOTAL REVENUES	<u>1,104,250.00</u>	<u>135,100.58</u>	<u>135,100.58</u>	<u>12.23</u>	<u>969,149.42</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,189,092.00</u>	<u>10,304.50</u>	<u>10,304.50</u>	<u>0.87</u>	<u>1,178,787.50</u>
TOTAL EXPENDITURES	<u>1,189,092.00</u>	<u>10,304.50</u>	<u>10,304.50</u>	<u>0.87</u>	<u>1,178,787.50</u>
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REVENUES OVER/ (UNDER) EXPENDITURES	( 84,842.00)	124,796.08	124,796.08	(	209,638.08)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

200-WATER FUND

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
<u>INVESTMENT INCOME</u>					
200-4-60-4400 INTEREST INCOME	50.00	1.81	1.81	3.62	48.19
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	5.85	5.85	2.93	194.15
TOTAL INVESTMENT INCOME	250.00	7.66	7.66	3.06	242.34
<u>MISCELLANEOUS REVENUE</u>					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
200-4-60-4600 WATER SALES	1,100,000.00	135,092.92	135,092.92	12.28	964,907.08
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	1,104,000.00	135,092.92	135,092.92	12.24	968,907.08
TOTAL NON-DEPARTMENTAL	1,104,250.00	135,100.58	135,100.58	12.23	969,149.42
TOTAL REVENUES	1,104,250.00	135,100.58	135,100.58	12.23	969,149.42
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200-WATER FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
PERSONNEL					
200-5-60-5000 SALARY	241,666.00	12,042.27	12,042.27	4.98	229,623.73
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
200-5-60-5020 HEALTH INSURANCE	21,648.00	1,095.36	1,095.36	5.06	20,552.64
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	2,229.59	2,229.59	96.94	70.41
200-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	921.23	921.23	4.98	17,566.77
200-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	0.00	0.00	0.00	664.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,390.88	1,390.88	4.80	27,609.12
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	316,266.00	17,679.33	17,679.33	5.59	298,586.67
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5140 TELEPHONE	500.00	36.84	36.84	7.37	463.16
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00	0.00	0.00	0.00	25,000.00
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
200-5-60-5171 EQUIPMENT	500.00	0.00	0.00	0.00	500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5193 METER REPLACEMENT	34,500.00 (	500.00) (	500.00)	1.45-	35,000.00
200-5-60-5194 Fire Hydrant Maint and Replace	8,000.00	0.00	0.00	0.00	8,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	61.08	61.08	1.53	3,938.92
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	177,638.00 (	402.08) (	402.08)	0.23-	178,040.08
CONTRACTUAL SERVICES					
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00 (	7,779.56) (	7,779.56)	0.00	7,779.56
200-5-60-5233 Crossroads Contract	81,000.00	0.00	0.00	0.00	81,000.00
200-5-60-5234 Crossroads Emerg/M&O Repairs	20,000.00	0.00	0.00	0.00	20,000.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	805.41	805.41	73.22	294.59
200-5-60-5270 ENGINEERING SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	0.00	0.00	0.00	550,000.00
200-5-60-5296 TCEQ	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	691,300.00	( 6,974.15)	( 6,974.15)	1.01-	698,274.15
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.40	1.40	0.19	748.60
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	750.00	1.40	1.40	0.19	748.60
CAPITAL OUTLAY					
200-5-60-5495 NEW VEHICLE & OUTFITTING	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL NON-DEPARTMENTAL	1,189,092.00	10,304.50	10,304.50	0.87	1,178,787.50
TOTAL EXPENDITURES	1,189,092.00	10,304.50	10,304.50	0.87	1,178,787.50
REVENUES OVER/(UNDER) EXPENDITURES	( 84,842.00)	124,796.08	124,796.08	( 209,638.08)	

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>150,100.00</u>	<u>13,260.99</u>	<u>13,260.99</u>	<u>8.83</u>	<u>136,839.01</u>
TOTAL REVENUES	<u>150,100.00</u>	<u>13,260.99</u>	<u>13,260.99</u>	<u>8.83</u>	<u>136,839.01</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>95,469.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>95,469.00</u>
TOTAL EXPENDITURES	<u>95,469.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>95,469.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	13,260.99	13,260.99		41,370.01

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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301-4-60-4039 MAINTENANCE

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>TAXES</u>					
301-4-60-4039 STREET SALES TAX	150,000.00	13,254.94	13,254.94	8.84	136,745.06
TOTAL TAXES	150,000.00	13,254.94	13,254.94	8.84	136,745.06
<u>INVESTMENT INCOME</u>					
301-4-60-4400 INTEREST INCOME	100.00	6.05	6.05	6.05	93.95
TOTAL INVESTMENT INCOME	100.00	6.05	6.05	6.05	93.95
<u>MISCELLANEOUS REVENUE</u>					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>TOTAL NON-DEPARTMENTAL</u>					
	150,100.00	13,260.99	13,260.99	8.83	136,839.01
<u>TOTAL REVENUES</u>					
	150,100.00	13,260.99	13,260.99	8.83	136,839.01
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

301 MAINTENANCE

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<hr/>					
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	95,469.00	0.00	0.00	0.00	95,469.00
TOTAL CAPITAL OUTLAY	95,469.00	0.00	0.00	0.00	95,469.00
<hr/>					
TOTAL NON-DEPARTMENTAL	95,469.00	0.00	0.00	0.00	95,469.00
<hr/>					
TOTAL EXPENDITURES	95,469.00	0.00	0.00	0.00	95,469.00
=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	13,260.99	13,260.99		41,370.01

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

310 SECURITY FUND  
FINANCIAL SUMMARY

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,350.00</u>	<u>149.31</u>	<u>149.31</u>	<u>11.06</u>	<u>1,200.69</u>
TOTAL REVENUES	<u>1,350.00</u>	<u>149.31</u>	<u>149.31</u>	<u>11.06</u>	<u>1,200.69</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	149.31	149.31		200.69



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

310 Page 109 RITY FUND

08.33% OF FISCAL YEAR					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
<hr/>					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	250.00	143.31	143.31	57.32	106.69
310-4-50-4105 MUNI COURT BLDG SECURITY	1,000.00	6.00	6.00	0.60	994.00
TOTAL COURT REVENUE	<u>1,250.00</u>	<u>149.31</u>	<u>149.31</u>	<u>11.94</u>	<u>1,100.69</u>
<hr/>					
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	1,350.00	149.31	149.31	11.06	1,200.69
<hr/>					
TOTAL REVENUES	1,350.00	149.31	149.31	11.06	1,200.69
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

310-COURT SECURITY FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	149.31	149.31		200.69

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

320-COURT TECHNOLOGY FUND  
FINANCIAL SUMMARY

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>128.99</u>	<u>128.99</u>	<u>12.90</u>	<u>871.01</u>
TOTAL REVENUES	<u>1,000.00</u>	<u>128.99</u>	<u>128.99</u>	<u>12.90</u>	<u>871.01</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>1.40</u>	<u>1.40</u>	<u>0.06</u>	<u>2,498.60</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>1.40</u>	<u>1.40</u>	<u>0.06</u>	<u>2,498.60</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	127.59	127.59	(	1,627.59)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

320-COURT TECHNOLOGY FUND

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
320-4-50-4102 COURT TECHNOLOGY FEE	250.00	128.99	128.99	51.60	121.01
320-4-50-4191 MUNI COURT TECHNOLOGY	750.00	0.00	0.00	0.00	750.00
TOTAL COURT REVENUE	1,000.00	128.99	128.99	12.90	871.01
TOTAL COURT	1,000.00	128.99	128.99	12.90	871.01
TOTAL REVENUES	1,000.00	128.99	128.99	12.90	871.01
=====	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

320-COURT TECHNOLOGY FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	1.40	1.40	0.06	2,498.60
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	1.40	1.40	0.06	2,498.60
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	2,500.00	1.40	1.40	0.06	2,498.60
TOTAL EXPENDITURES	2,500.00	1.40	1.40	0.06	2,498.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	127.59	127.59	( 1,627.59)	

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

330-COURT EFFICIENCY FUND  
FINANCIAL SUMMARY

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

330-COURT EFFICIENCY FUND

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

330-COURT EFFICIENCY FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT =====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>200,250.00</u>	<u>1,815.51</u>	<u>1,815.51</u>	<u>0.91</u>	<u>198,434.49</u>
TOTAL REVENUES	<u>200,250.00</u>	<u>1,815.51</u>	<u>1,815.51</u>	<u>0.91</u>	<u>198,434.49</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>199,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,950.00</u>
TOTAL EXPENDITURES	<u>199,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,950.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	300.00	1,815.51	1,815.51	(	1,515.51)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

430-DEBT SERVICE FUND 2014

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	300.00	10.43	10.43	3.48	289.57
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,550.00	1,805.08	1,805.08	0.90	197,744.92
TOTAL TAXES	199,850.00	1,815.51	1,815.51	0.91	198,034.49
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL					
	200,250.00	1,815.51	1,815.51	0.91	198,434.49
TOTAL REVENUES					
	200,250.00	1,815.51	1,815.51	0.91	198,434.49
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

430-DEBT SERVICE FUND 2014

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	130,000.00	0.00	0.00	0.00	130,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	69,550.00	0.00	0.00	0.00	69,550.00
TOTAL CONTRACTUAL SERVICES	199,950.00	0.00	0.00	0.00	199,950.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL					
	199,950.00	0.00	0.00	0.00	199,950.00
TOTAL EXPENDITURES					
	199,950.00	0.00	0.00	0.00	199,950.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	1,815.51	1,815.51	(	1,515.51)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>317,135.00</u>	<u>2,872.94</u>	<u>2,872.94</u>	<u>0.91</u>	<u>314,262.06</u>
TOTAL REVENUES	<u>317,135.00</u>	<u>2,872.94</u>	<u>2,872.94</u>	<u>0.91</u>	<u>314,262.06</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>316,135.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>316,135.00</u>
TOTAL EXPENDITURES	<u>316,135.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>316,135.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	2,872.94	2,872.94	(	1,872.94)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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440-DEBT SERVICE FUND 2012

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>TAXES</u>					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	16.59	16.59	1.66	983.41
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,735.00	2,856.35	2,856.35	0.90	312,878.65
TOTAL TAXES	316,735.00	2,872.94	2,872.94	0.91	313,862.06
<u>MISCELLANEOUS REVENUE</u>					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
<u>TOTAL NON-DEPARTMENTAL</u>					
	317,135.00	2,872.94	2,872.94	0.91	314,262.06
<u>TOTAL REVENUES</u>					
	317,135.00	2,872.94	2,872.94	0.91	314,262.06
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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440-DEBT SERVICE FUND 2012

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
440-5-60-5242 DEBT SERVICE-2012A INTEREST	15,735.00	0.00	0.00	0.00	15,735.00
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	300,000.00	0.00	0.00	0.00	300,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	316,135.00	0.00	0.00	0.00	316,135.00
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL					
	316,135.00	0.00	0.00	0.00	316,135.00
TOTAL EXPENDITURES					
	316,135.00	0.00	0.00	0.00	316,135.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	2,872.94	2,872.94	(	1,872.94)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>410,750.00</u>	<u>3,726.86</u>	<u>3,726.86</u>	<u>0.91</u>	<u>407,023.14</u>
TOTAL REVENUES	<u>410,750.00</u>	<u>3,726.86</u>	<u>3,726.86</u>	<u>0.91</u>	<u>407,023.14</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>410,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>410,050.00</u>
TOTAL EXPENDITURES	<u>410,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>410,050.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	700.00	3,726.86	3,726.86	(	3,026.86)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

450-DEBT SERVICE FUND 2019

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	21.37	21.37	2.14	978.63
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	409,650.00	3,705.49	3,705.49	0.90	405,944.51
TOTAL TAXES	410,650.00	3,726.86	3,726.86	0.91	406,923.14
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	100.00	0.00	0.00	0.00	100.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	100.00	0.00	0.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	410,750.00	3,726.86	3,726.86	0.91	407,023.14
TOTAL REVENUES	410,750.00	3,726.86	3,726.86	0.91	407,023.14
	=====	=====	=====	=====	=====



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

450 CE FUND 2019

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	110,000.00	0.00	0.00	0.00	110,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	299,650.00	0.00	0.00	0.00	299,650.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	<u>410,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>410,050.00</u>
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	410,050.00	0.00	0.00	0.00	410,050.00
<hr/>					
TOTAL EXPENDITURES	410,050.00	0.00	0.00	0.00	410,050.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	700.00	3,726.86	3,726.86	(	3,026.86)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>314,790.00</u>	<u>2,857.84</u>	<u>2,857.84</u>	<u>0.91</u>	<u>311,932.16</u>
TOTAL REVENUES	<u>314,790.00</u>	<u>2,857.84</u>	<u>2,857.84</u>	<u>0.91</u>	<u>311,932.16</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>314,290.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>314,290.00</u>
TOTAL EXPENDITURES	<u>314,290.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>314,290.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	2,857.84	2,857.84	(	2,357.84)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

460-DEBT SERVICE FUND 2020

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	16.54	16.54	3.31	483.46
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,050.00	2,841.30	2,841.30	0.90	311,208.70
TOTAL TAXES	314,550.00	2,857.84	2,857.84	0.91	311,692.16
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	240.00	0.00	0.00	0.00	240.00
TOTAL NON-DEPARTMENTAL					
	314,790.00	2,857.84	2,857.84	0.91	311,932.16
TOTAL REVENUES					
	314,790.00	2,857.84	2,857.84	0.91	311,932.16
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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460-DEBT SERVICE FUND 2020

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>CONTRACTUAL SERVICES</u>					
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	29,050.00	0.00	0.00	0.00	29,050.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	285,000.00	0.00	0.00	0.00	285,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	314,290.00	0.00	0.00	0.00	314,290.00
<u>MISCELLANEOUS OTHER EXP</u>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>TOTAL NON-DEPARTMENTAL</u>					
	314,290.00	0.00	0.00	0.00	314,290.00
<u>TOTAL EXPENDITURES</u>					
	314,290.00	0.00	0.00	0.00	314,290.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	500.00	2,857.84	2,857.84	(	2,357.84)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	<u>30,000.00</u>	<u>20,728.00</u>	<u>20,728.00</u>	<u>69.09</u>	<u>9,272.00</u>
TOTAL REVENUES	<u>30,000.00</u>	<u>20,728.00</u>	<u>20,728.00</u>	<u>69.09</u>	<u>9,272.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	<u>55,000.00</u>	( <u>24,616.07</u> )	( <u>24,616.07</u> )	<u>44.76-</u>	<u>79,616.07</u>
TOTAL EXPENDITURES	<u>55,000.00</u>	( <u>24,616.07</u> )	( <u>24,616.07</u> )	<u>44.76-</u>	<u>79,616.07</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	( 25,000.00 )	45,344.07	45,344.07	( 70,344.07 )	

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
=====					
<u>CHARGE FOR SERVICES</u>					
702-4-35-4221 RSDP Zone 7	0.00	0.00	0.00	0.00	0.00
702-4-35-4222 RSDP Zone 1	0.00	0.00	0.00	0.00	0.00
702-4-35-4223 RSDP Zone 5	0.00	0.00	0.00	0.00	0.00
702-4-35-4224 RCDP Zone 8	0.00	16,728.00	16,728.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	16,728.00	16,728.00	0.00	( 16,728.00)
				0.00	( 16,728.00)
<u>LICENSE &amp; PERMITS</u>					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	4,000.00	4,000.00	13.33	26,000.00
TOTAL LICENSE & PERMITS	30,000.00	4,000.00	4,000.00	13.33	26,000.00
<u>MISCELLANEOUS REVENUE</u>					
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	30,000.00	20,728.00	20,728.00	69.09	9,272.00
TOTAL REVENUES	30,000.00	20,728.00	20,728.00	69.09	9,272.00
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
CAPITAL IMPROVEMENTS					
=====					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00 (	24,616.07) (	24,616.07)	0.00	24,616.07
702-5-35-5270 ENGINEERING SERVICES	50,000.00	0.00	0.00	0.00	50,000.00
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00 (	24,616.07) (	24,616.07)	49.23-	74,616.07
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL CAPITAL IMPROVEMENTS	55,000.00 (	24,616.07) (	24,616.07)	44.76-	79,616.07
<hr/>					
TOTAL EXPENDITURES	55,000.00 (	24,616.07) (	24,616.07)	44.76-	79,616.07
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	45,344.07	45,344.07	(	70,344.07)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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08.33% OF FISCAL YEAR

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

NON-DEPARTMENTAL	689,010.00	68,701.09	68,701.09	9.97	620,308.91
TOTAL REVENUES	689,010.00	68,701.09	68,701.09	9.97	620,308.91
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

NON-DEPARTMENTAL	950,457.00	20,038.40	20,038.40	2.11	930,418.60
TOTAL EXPENDITURES	950,457.00	20,038.40	20,038.40	2.11	930,418.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 261,447.00)	48,662.69	48,662.69	(	310,109.69)



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>INVESTMENT INCOME</u>					
800-4-60-4400 INTEREST INCOME	200.00	9.07	9.07	4.54	190.93
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	9.14	9.14	6.09	140.86
TOTAL INVESTMENT INCOME	350.00	18.21	18.21	5.20	331.79
<u>MISCELLANEOUS REVENUE</u>					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
800-4-60-4620 WASTEWATER	576,000.00	59,582.03	59,582.03	10.34	516,417.97
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	579,500.00	59,582.03	59,582.03	10.28	519,917.97
<u>OTHER REVENUE</u>					
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	921.33	921.33	8.38	10,078.67
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	8,179.52	8.33	89,980.48
TOTAL OTHER REVENUE	109,160.00	9,100.85	9,100.85	8.34	100,059.15
<u>TOTAL NON-DEPARTMENTAL</u>					
	689,010.00	68,701.09	68,701.09	9.97	620,308.91
<u>TOTAL REVENUES</u>					
	689,010.00	68,701.09	68,701.09	9.97	620,308.91
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

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800-5-60-5000 ER FUND

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>PERSONNEL</u>					
800-5-60-5000 SALARY	241,666.00	12,042.27	12,042.27	4.98	229,623.73
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	58.00	58.00	5.80	942.00
800-5-60-5020 HEALTH INSURANCE	19,983.00	1,095.36	1,095.36	5.48	18,887.64
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	2,278.06	2,278.06	96.94	71.94
800-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	921.23	921.23	4.98	17,566.77
800-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	0.00	0.00	0.00	664.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,390.88	1,390.88	4.80	27,609.12
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	313,151.00	17,785.80	17,785.80	5.68	295,365.20
<u>SUPPLIES &amp; OPERATION EXP</u>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	3,000.00	0.00	0.00	0.00	3,000.00
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	956.60	956.60	2.73	34,043.40
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	61.07	61.07	3.05	1,938.93
TOTAL SUPPLIES & OPERATION EXP	167,088.00	1,017.67	1,017.67	0.61	166,070.33
<u>CONTRACTUAL SERVICES</u>					
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	0.00	0.00	0.00	97,980.00
800-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	0.00	0.00	0.00	60,000.00
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	425.32	425.32	85.06	74.68
800-5-60-5255 VEHICLE INSURANCE	1,100.00	805.41	805.41	73.22	294.59
800-5-60-5270 ENGINEERING SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	0.00	0.00	0.00	230,000.00
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	0.00	0.00	0.00	12,000.00
TOTAL CONTRACTUAL SERVICES	466,080.00	1,230.73	1,230.73	0.26	464,849.27
<u>MISCELLANEOUS OTHER EXP</u>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	0.00	4.20	4.20	0.00 (	4.20)
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	4.20	4.20	0.42	995.80
<u>CAPITAL OUTLAY</u>					
800-5-60-5495 NEW VEHICLE & OUTFITTING	3,138.00	0.00	0.00	0.00	3,138.00
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
 TOTAL NON-DEPARTMENTAL	 950,457.00	 20,038.40	 20,038.40	 2.11	 930,418.60
 TOTAL EXPENDITURES	 950,457.00	 20,038.40	 20,038.40	 2.11	 930,418.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 261,447.00)	48,662.69	48,662.69	(	310,109.69)

2021-2022

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 10/31/2021; 8.33% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,366,074	\$ 12,360	1%	\$ 1,225		1009%
TELECOM TAXES	\$ 20,000	\$ 6	0%	\$ 17		34%
4-B SALES TAX	\$ 150,000	\$ 13,255	9%	\$ 12,474		106%
CITY SALES TAX	\$ 550,000	\$ 53,020	10%	\$ 49,972		106%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 431	0%	\$ -	#DIV/0!	
BUILDING PERMIT FEES	\$ 143,250	\$ 18,458	13%	\$ 8,170		226%
COURT FINES	\$ 32,750	\$ 4,053	12%	\$ 740		548%
WATER SALES	\$ 1,100,000	\$ 135,093	12%	\$ 127,758		106%
STREET SALES TAX	\$ 150,000	\$ 13,261	9%	\$ 12,474		106%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,850	\$ 1,816	1%	\$ 196		924%
PROPERTY TAX-DEBT SERVICE 2012	\$ 316,735	\$ 2,873	1%	\$ 324		886%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,650	\$ 3,727	1%	\$ 392		950%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,050	\$ 2,858	1%	\$ -	#DIV/0!	
WASTEWATER REVENUES	\$ 579,500	\$ 59,582	10%	\$ 46,673		128%
PUD SURCHARGE	\$ 98,160	\$ 8,180	8%	\$ 8,180		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 2,805,816	\$ 102,573	4%	\$ 86,663		118%
EXPENDITURES	\$ 2,714,016	\$ 190,839	7%	\$ 171,449		111%
WATER FUND:						
REVENUE	\$ 1,104,250	\$ 135,101	12%	\$ 127,775		106%
EXPENDITURES	\$ 1,189,092	\$ 10,305	1%	\$ 21,479		48%
STREET MAINTENANCE FUND:						
REVENUE	\$ 150,100	\$ 13,261	9%	\$ 12,480		106%
EXPENDITURES	\$ 95,469	\$ -	0%	\$ 11,784		0%
COURT SECURITY FUND:						
REVENUE	\$ 1,350	\$ 149	11%	\$ 63		236%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ -	#DIV/0!	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,000	\$ 129	13%	\$ 52		249%
EXPENDITURES	\$ 2,500	\$ 1	0%	\$ 35		4%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 1,816	1%	\$ 233		778%
EXPENDITURES	\$ 199,950	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 317,135	\$ 2,873	1%	\$ 388		741%
EXPENDITURES	\$ 316,135	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 410,750	\$ 3,727	1%	\$ 463		806%
EXPENDITURES	\$ 410,050	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 314,790	\$ 2,858	1%	\$ -	#DIV/0!	
EXPENDITURES	\$ 314,290	\$ -	0%	\$ -	#DIV/0!	
DRAINAGE FUND:						
REVENUE	\$ 30,000	\$ 20,728	69%	\$ -	#DIV/0!	
EXPENDITURES	\$ 55,000	\$ (24,616)	-45%	\$ -	#DIV/0!	
WASTE WATER FUND:						
REVENUE	\$ 649,010	\$ 68,701	11%	\$ 55,818		123%
EXPENDITURES	\$ 950,457	\$ 20,038	2%	\$ 23,587		85%

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CITY OF ROLLINGWOOD  
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## 100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
100-1000	CLAIM ON POOLED CASH	1,730,256.26
100-1011	PETTY CASH - COURT	250.00
100-1014	CASH - TAX NOTES	2,003,756.27
100-1016	MERCHANT ACCT CASH	0.00
100-1018	CASH - DEVELOPMENT SERVICES	( 1,000.00)
100-1030	TEX-POOL	173,915.43
100-1131	NET PENSION ASSET	0.00
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00
100-1142	DEFERRED OUTFLOWS - OPEB	0.00
100-1200	ACCOUNTS RECEIVABLE	112.95
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	( 9,321.64)
100-1217	CENCOR PUD RECEIVABLE	0.01
100-1221	DUE FROM RCDC	24,542.19
100-1230	TAXES RECEIVABLE - GENERAL	36,824.38
100-1350	SALES TAX RECEIVABLE	114,559.06
		<u>4,073,894.91</u>
TOTAL ASSETS		4,073,894.91
=====		
<b>LIABILITIES</b>		
=====		
100-2000	ACCOUNTS PAYABLE POOLED	0.00
100-2008	ACCOUNTS PAYABLE - OTHER	19,741.39
100-2010	HEALTH INSURANCE PAYABLE	( 21,555.03)
100-2012	AFLAC INSURANCE PAYABLE	( 1.63)
100-2015	EDC SALES TAX PAYABLE	0.00
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	9,197.31
100-2020	FEDERAL WH PAYABLE	213.74
100-2030	UNEMPLOYMENT TAX PAYABLE	( 3,599.19)
100-2035	SOCIAL SEC/MEDICARE PAYABLE	679.50
100-2050	APPEARANCE BOND RESERVE	( 1,591.64)
100-2055	OMNIBASE PAYABLE	( 85.28)
100-2070	DEFERRED REVENUE	12,646.02
100-2080	TMRS RETIREMENT WITHHELD	14,666.78
100-2110	COMPENSATED ABSENCE PAY	163.00
100-2115	WAGES PAYABLE	0.00
100-2117	UNCLAIMED PROPERTY	153.97
100-2122	ACCRUED INTEREST PAYABLE	0.00
100-2132	MY PARK DAY	921.96
100-2137	PARK PET PAVERS	2,025.57
100-2138	TAX NOTES PAYABLE-SR 2020	2,065,000.00
100-2139	DEFERRED REV-LEOSE FUNDS	0.00
100-2140	VEHICLE FINANCING NOTES	189,523.04
100-2249	DEFERRED REV-FIELD RENTAL	33,000.00
100-2250	DEFERRED TAX REV-DELINQUENT TX	27,502.74
100-2425	BLDG & MISC DEPOSITS	3,500.00
100-2600	TRAFFIC FINE RESERVE	8,656.16
		<u>2,360,758.41</u>
TOTAL LIABILITIES		

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CITY OF ROLLINGWOOD  
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## 100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
EQUITY		
=====		
100-3000	FUND BALANCE-UNAPPROPRATED	2,624,612.55
100-3030	AMOUNT TO BE PROVIDED FOR	( 1,289,474.90)
	TOTAL BEGINNING EQUITY	<u>1,335,137.65</u>
	TOTAL REVENUE	102,573.14
	TOTAL EXPENSES	<u>190,838.68</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 88,265.54)
	(WILL CLOSE TO FUND BAL.)	466,264.39
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,713,136.50</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	4,073,894.91
		=====

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200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
200-1000	CLAIM ON POOLED CASH	329,229.74
200-1016	MERCHANT ACCT CASH	250.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	60,236.47
200-1131	NET PENSION	( 20,567.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	15,404.32
200-1142	DEFERRED OUTFLOWS-OPEB	1,570.00
200-1200	ACCOUNTS RECEIVABLE	370,057.05
200-1202	MISC AR -	129,459.91
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 7,300.00)
200-1210	UNAPPLIED CREDITS	( 32,606.17)
200-1220	REFUNDS PAYABLE	( 7,795.78)
200-1250	ALLOWANCE FOR LOSSES	( 4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	( 8,687.53)
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	( 1,840,563.46)
200-1620	EQUIPMENT	27,951.36
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	( 37,361.43)
		<u>3,315,250.70</u>
TOTAL ASSETS		3,315,250.70
=====		
LIABILITIES		
=====		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	37.00
200-2010	HEALTH INSURANCE PAYABLE	( 4,361.60)
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	19.24
200-2030	UNEMPLOYMENT TAX PAYABLE	( 203.09)
200-2035	SOC SEC/MEDICARE PAYABLE	( 329.42)
200-2080	TMRS RETIREMENT PAYABLE	( 474.90)
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,097.98
200-2115	WAGES PAYABLE	0.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	( 187,605.00)
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	911,635.76
200-2122	ACCRUED INTEREST PAYABLE	3,914.19
200-2128	DUE TO VENDORS	68,900.00
200-2140	DEFERRED INFLOWS OF RESOURCES	21,119.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	242.00
200-2145	OPEB LIABILITY	7,040.00
200-2400	CUSTOMER DEPOSITS PAYABLE	159,020.00

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200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
200-2425	BLDG & MISC DEPOSITS	1,750.00	
	TOTAL LIABILITIES		989,801.16
EQUITY			
=====			
200-3000	FUND BALANCE-UNAPPROPRATED	873,191.56	
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70	
	TOTAL BEGINNING EQUITY	2,129,957.26	
	TOTAL REVENUE	135,100.58	
	TOTAL EXPENSES	10,304.50	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	124,796.08	
	(WILL CLOSE TO FUND BAL.)	70,696.20	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	2,325,449.54	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		3,315,250.70
=====			



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301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
301-1000	CLAIM ON POOLED CASH	299,646.65	
301-1350	SALES TAX RECEIVABLE	<u>25,231.18</u>	
			<u>324,877.83</u>
TOTAL ASSETS			324,877.83
			=====
LIABILITIES			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>247,118.03</u>	
	TOTAL BEGINNING EQUITY	247,118.03	
TOTAL REVENUE		13,260.99	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		13,260.99	
(WILL CLOSE TO FUND BAL.)		64,498.81	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>324,877.83</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			324,877.83
			=====

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
310-1000	CLAIM ON POOLED CASH	<u>7,989.56</u>	<u>7,989.56</u>
TOTAL ASSETS			<u>7,989.56</u>
			=====
LIABILITIES			
=====			
310-2000	ACCOUNTS PAYABLE POOLED	0.00	
310-2050	APPEARANCE BOND RESERVE	( 9.00)	
310-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES		( <u>9.00</u> )	
EQUITY			
=====			
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92	
310-3450	RESERVE FOR COURT TECHNOLOGY	( 4,143.00)	
310-3451	RESERVE FOR COURT SECURITY	<u>15,320.85</u>	
TOTAL BEGINNING EQUITY		<u>14,863.77</u>	
TOTAL REVENUE		149.31	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		149.31	
(WILL CLOSE TO FUND BAL.)		( 7,014.52)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>7,998.56</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>7,989.56</u>
			=====

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320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>8,057.82</u>	
			<u>8,057.82</u>
TOTAL ASSETS			<u>8,057.82</u>
			=====
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	23.33	
320-2050	APPEARANCE BOND RESERVE	( 16.00)	
320-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>7.33</u>
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>8,376.15</u>	
	TOTAL BEGINNING EQUITY	<u>8,376.15</u>	
TOTAL REVENUE		128.99	
TOTAL EXPENSES		<u>1.40</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		127.59	
(WILL CLOSE TO FUND BAL.)		( 453.25)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>8,050.49</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>8,057.82</u>
			=====

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	
			<u>114.31</u>
TOTAL ASSETS			114.31
			=====
LIABILITIES			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
	TOTAL BEGINNING EQUITY	114.31	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>114.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			114.31
			=====

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
430-1000	CLAIM ON POOLED CASH	1,971.82	
430-1007	CASH-DS SR2014 GO STREETS	( 1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	( 1,782.07)	
430-1230	TAXES RECEIVABLE	<u>22,961.63</u>	
			<u>23,151.38</u>
TOTAL ASSETS			23,151.38
=====			
LIABILITIES			
=====			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>21,179.56</u>	
	TOTAL LIABILITIES		<u>21,179.56</u>
EQUITY			
=====			
430-3000	FUND BALANCE-UNAPPROPRATED	( 4,024.32)	
	TOTAL BEGINNING EQUITY	( 4,024.32)	
TOTAL REVENUE		1,815.51	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,815.51	
(WILL CLOSE TO FUND BAL.)		<u>4,180.63</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>1,971.82</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			23,151.38
=====			

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440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
440-1000	CLAIM ON POOLED CASH	<u>2,463.98</u>	<u>2,463.98</u>
	TOTAL ASSETS		<u>2,463.98</u>
			=====
LIABILITIES			
=====			
440-2000	ACCOUNTS PAYABLE POOLED	0.00	
440-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
440-3000	FUND BALANCE-UNAPPROPRATED	( <u>12,212.74</u> )	
	TOTAL BEGINNING EQUITY	( <u>12,212.74</u> )	
	TOTAL REVENUE	2,872.94	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,872.94	
	(WILL CLOSE TO FUND BAL.)	11,803.78	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,463.98</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>2,463.98</u>
			=====

450-DEPT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
450-1000	CLAIM ON POOLED CASH	<u>2,134.62</u>	<u>2,134.62</u>
	TOTAL ASSETS		2,134.62
=====			
<b>LIABILITIES</b>			
=====			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
450-3000	FUND BALANCE-UNAPPROPRATED	( <u>5,900.44</u> )	
	TOTAL BEGINNING EQUITY	( <u>5,900.44</u> )	
	TOTAL REVENUE	3,726.86	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,726.86	
	(WILL CLOSE TO FUND BAL.)	4,308.20	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,134.62</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,134.62
=====			

CITY OF ROLLINGWOOD  
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460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
460-1000	CLAIM ON POOLED CASH	5,305.79	
			5,305.79
TOTAL ASSETS			5,305.79
			=====
LIABILITIES			
=====			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
460-3000	FUND BALANCE-UNAPPROPRATED	0.00	
	TOTAL BEGINNING EQUITY	0.00	
TOTAL REVENUE		2,857.84	
TOTAL EXPENSES		0.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,857.84	
(WILL CLOSE TO FUND BAL.)		2,447.95	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			5,305.79
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,305.79
			=====



702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
702-1000	CLAIM ON POOLED CASH	( 294,600.12)
702-1016	MERCHANT ACCT CASH	<u>6,275.00</u>
		( 288,325.12)
TOTAL ASSETS		( 288,325.12)
		=====
<b>LIABILITIES</b>		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	77,268.07
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	<u>37,384.00</u>
TOTAL LIABILITIES		<u>118,152.07</u>
<b>EQUITY</b>		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	( 141,834.79)
TOTAL BEGINNING EQUITY		( 141,834.79)
TOTAL REVENUE		20,728.00
TOTAL EXPENSES		( 24,616.07)
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>45,344.07</u>
(WILL CLOSE TO FUND BAL.)		( 309,986.47)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		( 406,477.19)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 288,325.12)
		=====

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
800-1000	CLAIM ON POOLED CASH	473,228.94
800-1030	TEX-POOL	301,968.27
800-1031	NET PENSION	( 20,567.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	15,404.32
800-1142	DEFERRED OUTFLOWS-OPEB	1,570.00
800-1200	ACCOUNTS RECEIVABLE	139,574.98
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 9,000.00)
800-1213	MIRA VISTA PUD LIVE OAK	2,417.91
800-1215	OTHER RECEIVABLES (WATER)	2,883.76
800-1216	MIRA VISTA PUD RECEIVABLE	2,087.90
800-1217	CENCOR PUD RECEIVABLE	2,293.80
800-1218	ENDEAVOR PUD RECEIVABLE	8,071.40
800-1219	RESTITUTION RECEIVABLE	921.33
800-1611	ACCUM DEPREC - BUILDING	( 1,720.00)
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,262,665.58
800-1620	EQUIPMENT	99,957.22
800-1628	ACCUM DEPREC = MAINT & OFFICE	( 1,614,912.36)
800-1630	ACCUM DEPREC - EQUIPMENT	( 1,139,719.58)
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>10,764,165.97</u>
TOTAL ASSETS		10,764,165.97
=====		
LIABILITIES		
=====		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	257.07
800-2010	HEALTH INSURANCE PAYABLE	( 4,440.19)
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	17.15
800-2030	UNEMPLOYMENT TAX PAYABLE	( 538.44)
800-2035	SOC SEC/MEDICARE PAYABLE	8.20
800-2080	TMRS RETIREMENT PAYABLE	( 22.71)
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2110	COMPENSATED ABSENCE PAYABLE	9,097.98
800-2115	WAGES PAYABLE	0.00
800-2122	ACCRUED INTEREST PAYABLE	61,620.00
800-2124	BONDS PAYABLE-SR2012A	900,000.00
800-2135	BONDS PAYABLE-2019 REFUNDING	9,255,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	529,771.53
800-2140	DEFERRED INFLOWS OF RESOURCES	21,119.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	242.00
800-2145	OPEB LIABILITY	7,040.00
		<u>10,779,171.59</u>
TOTAL LIABILITIES		

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
EQUITY		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	( 44,435.22)
800-3030	AMOUNT TO BE PROVIDED FOR	( 105,000.00)
800-3451	RESERVE FOR COURT SECURITY	( 137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	( 149,978.41)
	TOTAL REVENUE	68,701.09
	TOTAL EXPENSES	20,038.40
	TOTAL REVENUE OVER/(UNDER) EXPENSES	48,662.69
	(WILL CLOSE TO FUND BAL.)	85,986.62
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	( 15,329.10)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,763,842.49
=====		
	*** AMOUNT OUT OF BALANCE ***	323.48

500-RCDC  
FINANCIAL SUMMARY

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

	08.33% OF FISCAL YEAR				
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	150,000.00	13,260.51	13,260.51	8.84	136,739.49
TOTAL REVENUES	150,000.00	13,260.51	13,260.51	8.84	136,739.49
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED	44,000.00	0.00	0.00	0.00	44,000.00
ADDITIONAL NEW PROJECTS	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL EXPENDITURES	99,000.00	0.00	0.00	0.00	99,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	51,000.00	13,260.51	13,260.51		37,739.49

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

500-RCDC

08.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
=====					
TAXES					
500-4-90-4000 SALES TAX REVENUE	150,000.00	13,254.94	13,254.94	8.84	136,745.06
TOTAL TAXES	150,000.00	13,254.94	13,254.94	8.84	136,745.06
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	3.81	3.81	0.00 (	3.81)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	1.76	1.76	0.00 (	1.76)
TOTAL INVESTMENT INCOME	0.00	5.57	5.57	0.00 (	5.57)
TOTAL NON-PROJECT RELATED	150,000.00	13,260.51	13,260.51	8.84	136,739.49
TOTAL REVENUES	150,000.00	13,260.51	13,260.51	8.84	136,739.49
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

500-RCDC

08.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT					
=====					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	15,000.00	0.00	0.00	0.00	15,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL ECONOMIC DEVELOPMENT					
	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED					
=====					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	44,000.00	0.00	0.00	0.00	44,000.00
TOTAL CONTRACTUAL SERVICES	44,000.00	0.00	0.00	0.00	44,000.00
TOTAL NON-PROJECT RELATED					
	44,000.00	0.00	0.00	0.00	44,000.00
ADDITIONAL NEW PROJECTS					
=====					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	0.00	0.00	40,000.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL ADDITIONAL NEW PROJECTS					
	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL EXPENDITURES					
	99,000.00	0.00	0.00	0.00	99,000.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	51,000.00	13,260.51	13,260.51		37,739.49

2021-2022

RDCD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 10/31/2021; 8.33% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 100,000	\$ 12,474	12%	\$ 12,474		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 10,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 150,000	\$ 13,261	9%	\$ 12,492		106%
EXPENDITURES	\$ 88,000	\$ -	0%	\$ -		#DIV/0!
RECAP:						
REVENUE	\$ 150,000	\$ 13,261	9%	\$ 12,492		106%
EXPENDITURES	\$ 98,000	\$ -	0%	\$ -		#DIV/0!

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: OCTOBER 31ST, 2021

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	201,720.99	
500-1005	TEXPOOL	126,487.14	
500-1100	DUE FROM CITY	31,260.64	
500-1350	SALES TAX RECEIVABLE	<u>0.00</u>	
			<u>359,468.77</u>
TOTAL ASSETS			359,468.77
			=====
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	16,113.19	
500-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>16,113.19</u>
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	310,042.56	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	<u>0.00</u>	
	TOTAL BEGINNING EQUITY		<u>310,042.56</u>
TOTAL REVENUE		13,260.51	
TOTAL EXPENSES		<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES		13,260.51
	(WILL CLOSE TO FUND BAL.)		20,052.51
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>343,355.58</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			359,468.77
			=====





November 1, 2021

City of Rollingwood  
403 Nixon Drive  
Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for Central Texas service area, the following is the determination of the cost of gas to be used for billings in November 2021:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$6.5812
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$6.5455
3.	Purchase/Sales Ratio.....	1.0246
4.	Commodity Cost (Line 2 x Line 3).....	\$6.7065
5.	Reconciliation Factor.....	\$0.1145
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$6.8210
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$6.8210 / Mcf</u> <u>\$0.6821 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after October 27, 2021 and end with meters read on and after November 29, 2021.

Sincerely,

*Lisa Wattinger*

Lisa Wattinger, Manager  
Gas Supply