



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, March 22, 2023

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on March 22, 2023 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at dadair@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

- [2.](#) Presentation, discussion and possible action on the Fiscal Year 2021-2022 Audit by ABIP, PC

3. Presentation and update from Denton, Navarro, Rocha, Bernal & Zech, P.C. regarding a new certification opportunity related to Open Meetings training

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

4. Discussion and possible action on the minutes from the February 15, 2023 City Council meeting
5. Discussion and possible action on an ordinance amending Section 34-36 of the City's Code of Ordinances to bring it into compliance with the lead ban language for pipes and pipe fittings in Title 30, Texas Administrative Code Section 290.44(b)

REGULAR AGENDA

6. Discussion and possible action on a work authorization from K. Friese + Associates for design, bid and construction phase services for packages 1-4 of the Water CIP and to authorize the Mayor to execute a Professional Services Agreement
7. Discussion and possible action on a resolution amending the fee schedule to reflect proposed updates to building and development and related fees
8. Discussion and possible action regarding the addition of a building height survey requirement to the City's Code of Ordinances
9. Discussion and possible action on changing the parking restrictions along Rollingwood Drive between Wallis and Gentry
10. Discussion and possible action to authorize a project to rehabilitate the soil and grass on Fields 3, 4 and 5 with private contributions
11. Discussion on possible future projects for park improvements with funds from the RCDC including walking trail and parking lot improvements
12. Discussion and possible action on traffic code enforcement
13. Discussion on an ordinance ratifying certain setbacks which have been approved by the approval of plats
14. Discussion regarding public notice requirements for public hearings
15. Discussion and possible action on the Commercial Code Update Project Calendar
16. Discussion and possible action regarding the formation of a Comprehensive Residential Code Review Committee
17. Update on the Nixon/Pleasant drainage project

- [18.](#) Update regarding the City of Rollingwood's allocation from the Opioid Abatement Trust Fund
- [19.](#) Discussion and possible action to amend Rollingwood Ordinance Section 2-56 regarding application of Robert's Rules of Order in City Council meetings

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [20.](#) City Administrator's Report
- [21.](#) Chief of Police Report
- [22.](#) Municipal Court Report
- [23.](#) City Financials for February 2023 - Fiscal Year 2022-2023
- [24.](#) RCDC Financials for February 2023 - Fiscal Year 2022-2023
- [25.](#) City Stats for February 2023
- [26.](#) Contract Invoices through February 2023 - Crossroads Utility Services, Water and Wastewater Service, K. Fries + Associates - IIP & MS4, K. Friese + Associates, City Engineer
- [27.](#) Crossroads Utility Services Report on Water and Wastewater for February 2023
- [28.](#) City Engineer Report - K. Friese + Associates
- [29.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
- [30.](#) Texas Gas Services - Notices, Letters, Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov at **5:00 p.m. on March 17, 2023.**

Desiree Adair

Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.

March 22, 2023

To the Honorable Mayor and
Members of the City Council
City of Rollingwood, Texas

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Rollingwood, Texas for the year ended September 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our engagement letter dated September 30, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Rollingwood, Texas are described in note 1 to the financial statements. The City adopted Statement of Governmental Accounting Standards No. 87, *Leases*, in fiscal year 2022 related to lease accounting. This statement establishes new criteria for recognition of lease assets and liabilities that previously were classified as operating leases and recognized inflows and outflows of resources based on the payment provisions of the lease contract. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the statements of revenues, expenditures, and changes in fund balances and statement of activities for the year ended September 30, 2022. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements include the net pension and OPEB liabilities, deferred inflows and outflows related to the Texas Municipal Retirement System (TMRS), accumulated depreciation, depreciation expense and the related estimated useful lives of capital assets, and the allowances for doubtful accounts. We evaluated the key factors and assumptions used to develop these estimates in determining they are reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of our audit procedures corrected by management were material, either individually or in the aggregate, to each opinion unit’s financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 22, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the City’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Management’s Discussion and Analysis, budgetary comparison information, schedule of changes in net pension and OPEB liabilities and related ratios, and schedule of contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the other supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Other Comments

Compliance with Public Funds Investment Act

The Public Funds Investment Act (the Act) requires that we include, as part of our audit, procedures to determine if the City complied with the provisions of the Act. We found, as a result of our tests, that the City complied, in all material respects, with the provisions of the Act.

Restriction on Use

This information is intended solely for the use of the City Council and management of the City of Rollingwood, Texas and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,
ABIP, PC



San Antonio, Texas

CITY OF ROLLINGWOOD, TEXAS

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED SEPTEMBER 30, 2022



TABLE OF CONTENTS

September 30, 2022

	<u>PAGE</u>
FINANCIAL SECTION	
Independent Auditor's Report	1-3
Management's Discussion and Analysis	5-11
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position	15
Statement of Activities	16-17
Governmental Fund Financial Statements:	
Balance Sheet – Governmental Funds	18
Reconciliation of Balance Sheet - Governmental Funds to Statement of Net Position	19
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	20
Reconciliation of Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds to Change in Statement of Activities	21
Proprietary Funds:	
Statement of Net Position – Enterprise Funds	22
Statement of Revenues, Expenses, and Changes in Fund Net Position - Enterprise Funds	23
Statement of Cash Flows - Enterprise Funds	24-25
Notes to the Financial Statements	27-48
REQUIRED SUPPLEMENTARY INFORMATION	
Statement of Revenues, Expenditures, and Changes in Fund Balances Budget (GAAP Basis) and Actual - General Fund	51
Schedule of Changes in Net Pension Liability (Asset) and Related Ratios Texas Municipal Retirement System	52
Schedule of Contributions – Texas Municipal Retirement System - Pension	53

TABLE OF CONTENTS

September 30, 2022

PAGE

REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)

Schedule of Changes in Other Postemployment Benefits (OPEB) Liability and Related Ratios
Texas Municipal Retirement System 54

Schedule of Contributions – Texas Municipal Retirement System – Other Postemployment
Benefits (OPEB) 55

Notes to Required Supplementary Information 56

OTHER SUPPLEMENTARY INFORMATION

Nonmajor Governmental Funds:

Combining Balance Sheet 59

Combining Statement of Revenues and Expenditures 60

Component Unit:

Balance Sheet 61

Statement of Revenues, Expenditures, and Changes in Net Position 62

COMPLIANCE SECTION

Independent Auditor’s Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance with *Government Auditing Standards* 65-66

FINANCIAL SECTION



INDEPENDENT AUDITOR’S REPORT

To the Members of the City Council
City of Rollingwood, Texas
403 Nixon Drive
Rollingwood, Texas 78746

Opinion

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Rollingwood, Texas, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the City of Rollingwood, Texas’ basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Rollingwood, Texas, as of September 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Rollingwood, Texas’ ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Rollingwood, Texas' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Rollingwood, Texas' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 54 -56 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Rollingwood, Texas' basic financial statements. The accompanying combining and individual nonmajor are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2023, on our consideration of the City of Rollingwood, Texas’ internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Rollingwood, Texas’ internal control over financial reporting and compliance.

San Antonio, Texas
March 22, 2023



MANAGEMENT’S DISCUSSION AND ANALYSIS

September 30, 2022

As management of the City of Rollingwood, Texas (the City), we offer readers of the City’s financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2022.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at September 30, 2022 by \$6,307,684. Of this amount \$2,543,849 (unrestricted net position), may be used to meet the City’s ongoing obligations to citizens and creditors.
- The City’s total cost of all City activities was \$5,605,455 for the fiscal year. The net expense after charges for services and operating contributions was \$1,892,434.
- During the year, the City’s general fund revenues exceeded expenditures by \$451,706.
- At September 30, 2022 the City’s governmental funds reported combined ending fund balances of \$4,172,993, a net increase of \$499,147, after the restatement. This increase is due mainly to an increase of property and sales taxes.
- At September 30, 2022 the unassigned fund balance for the general fund was \$1,855,815 or 68% of total general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

The discussion and analysis serves as an introduction to the City’s basic financial statements. The City’s basic financial statements are comprised of four components: (1) government-wide financial statements, (2) fund financial statements, (3) component unit financial statements, and (4) notes to the financial statements and required supplementary information.

Government-wide financial statements – The government-wide financial statements are designed to provide readers with a broad overview of the City’s finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the City’s assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City’s net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through their user fees and charges (business-type activities). The governmental activities of the City include general government, public works, sanitation, public safety, court, parks and recreation, streets, and development services. The business-type activities of the City include water and wastewater.

The government-wide financial statements include not only the City itself (known as the primary government) but also the component unit of Rollingwood Community Development Corporation, Inc.

Fund financial statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental and proprietary, and utilize different accounting approaches.

Governmental funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources available for current spending, as well as on balances of resources available for spending at the end of the fiscal year. Such information may be useful in evaluating a government’s near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintained eight (8) individual governmental funds during the 2022 fiscal year. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures and changes in fund balances for the general fund, debt service fund, and drainage fund which are considered to be major funds. Data from the other five (5) governmental funds are combined into a single, aggregated presentation. Individual fund data for each of the nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual appropriated budget for its general fund. Schedules of revenues, expenditures and changes in fund balances – budget and actual (GAAP basis) have been provided for the general fund to demonstrate compliance with the appropriated budget.

The City maintains only one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses the enterprise fund to account for its water and wastewater utility services.

Proprietary funds provide the same type of information as the government-wide financial statements, only in a more detailed format. The City has two major proprietary funds. They are the water fund and the wastewater fund. Separate financial statements are presented for the major funds.

Notes to the financial statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information – The combining statements referred to earlier as the City’s nonmajor governmental funds are presented immediately following the required supplementary information.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$6,307,684 (net position). Of this amount, \$2,543,849 (unrestricted net position) may be used to meet the ongoing obligations to citizens and creditors.

The largest portion of the City’s net position (52%) reflects its net investment in capital assets (i.e., land, buildings, infrastructure, machinery and equipment); less any related debt used to acquire those assets that is still outstanding. Although the City’s investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of the City’s net position (7%) represents resources that are subject to external restrictions on how they may be used.

NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Assets:						
Current and other assets	\$ 4,867,258	\$ 4,134,838	\$ 1,490,052	\$ 1,554,343	\$ 6,357,310	\$ 5,689,181
Capital assets	<u>2,755,051</u>	<u>2,785,041</u>	<u>11,775,048</u>	<u>11,908,488</u>	<u>14,530,099</u>	<u>14,693,529</u>
Total assets	<u>7,622,309</u>	<u>6,919,879</u>	<u>13,265,100</u>	<u>13,462,831</u>	<u>20,887,409</u>	<u>20,382,710</u>
Deferred outflows of resources	<u>158,339</u>	<u>151,879</u>	<u>34,758</u>	<u>47,962</u>	<u>193,097</u>	<u>199,841</u>
Liabilities:						
Current liabilities	467,676	914,879	728,235	1,172,297	1,195,911	2,087,176
Long-term liabilities	<u>3,147,739</u>	<u>3,226,073</u>	<u>10,220,933</u>	<u>10,594,931</u>	<u>13,368,672</u>	<u>13,821,004</u>
Total liabilities	<u>3,615,415</u>	<u>4,140,952</u>	<u>10,949,168</u>	<u>11,767,228</u>	<u>14,564,583</u>	<u>15,908,180</u>
Deferred inflows of resources	<u>170,755</u>	<u>96,667</u>	<u>37,484</u>	<u>30,528</u>	<u>208,239</u>	<u>127,195</u>
Net position:						
Net investment in capital assets	1,752,344	1,113,859	1,580,096	1,668,370	3,332,440	2,782,229
Restricted	431,395	329,021	-	-	431,395	329,021
Unrestricted	<u>1,810,739</u>	<u>1,391,259</u>	<u>733,110</u>	<u>44,667</u>	<u>2,543,849</u>	<u>1,435,926</u>
Total net position	<u>\$ 3,994,478</u>	<u>\$ 2,834,139</u>	<u>\$ 2,313,206</u>	<u>\$ 1,713,037</u>	<u>\$ 6,307,684</u>	<u>\$ 4,547,176</u>

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position, for the primary government as a whole.

Governmental activities – Governmental activities increased the City’s net position by \$1,160,339, after the restatement.

A key element is as follows:

- An increase in charges for services revenue.

Business-type activities – Business-type activities increased the City’s net position by \$600,169 primarily due to the increase in charges for services.

The following table indicates changes in net position for the governmental and business-type activities for the City as of September 30, 2022.

CHANGE IN NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Revenues:						
Program revenues						
Charges for services	\$ 1,070,605	\$ 487,981	\$ 2,441,631	\$ 1,958,899	\$ 3,512,236	\$ 2,446,880
Operating contributions	725	19,936	-	-	725	19,936
General revenues						
Property taxes	2,637,495	2,628,347	-	-	2,637,495	2,628,347
Sales taxes	955,202	769,372	-	-	955,202	769,372
Franchise taxes	177,091	91,528	-	-	177,091	91,528
Unrestricted investment earnings	3,272	1,493	2,783	504	6,055	1,997
Other income	99,374	10,866	-	-	99,374	10,866
Total revenues	<u>4,943,764</u>	<u>4,009,523</u>	<u>2,444,414</u>	<u>1,959,403</u>	<u>7,388,178</u>	<u>5,968,926</u>
Expenses:						
General government	616,585	626,137	-	-	616,585	626,137
Public works	12,597	34,081	-	-	12,597	34,081
Sanitation	156,845	143,605	-	-	156,845	143,605
Public safety	1,389,340	1,155,381	-	-	1,389,340	1,155,381
Court	88,810	103,002	-	-	88,810	103,002
Parks and recreation	102,798	97,404	-	-	102,798	97,404
Streets	285,002	203,647	-	-	285,002	203,647
Development services	235,050	173,704	-	-	235,050	173,704
Interest	76,737	87,478	-	-	76,737	87,478
Water	-	-	1,416,577	1,582,194	1,416,577	1,582,194
Wastewater	-	-	1,225,114	1,433,610	1,225,114	1,433,610
Total expenses	<u>2,963,764</u>	<u>2,624,439</u>	<u>2,641,691</u>	<u>3,015,804</u>	<u>5,605,455</u>	<u>5,640,243</u>
Increase (decrease) in net position before transfers	<u>1,980,000</u>	<u>1,385,084</u>	<u>(197,277)</u>	<u>(1,056,401)</u>	<u>1,782,723</u>	<u>328,683</u>
Transfers	<u>(797,446)</u>	<u>(789,228)</u>	<u>797,446</u>	<u>789,228</u>	<u>-</u>	<u>-</u>
Change in net position	1,182,554	595,856	600,169	(267,173)	1,782,723	328,683
Net position - beginning	<u>2,834,139</u>	<u>2,238,283</u>	<u>1,713,037</u>	<u>1,980,210</u>	<u>4,547,176</u>	<u>4,218,493</u>
Restatement of net position	<u>(22,215)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(22,215)</u>	<u>-</u>
Net position - ending	<u>\$ 3,994,478</u>	<u>\$ 2,834,139</u>	<u>\$ 2,313,206</u>	<u>\$ 1,713,037</u>	<u>\$ 6,307,684</u>	<u>\$ 4,547,176</u>

FINANCIAL ANALYSIS OF THE CITY’S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds – The focus of the City’s governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City’s financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

As of the close of the current fiscal year, the City’s governmental funds reported combined ending fund balances of \$4,172,993, an increase of \$499,147 from the prior year, after the restatement. This increase is due primarily to revenues increased while overall expenditures decreased.

Approximately 68% of this total amount, \$1,736,834 constitutes fund balance which is available for spending at the government’s discretion. The remainder fund balance of \$2,436,159 or 42% is restricted as to use.

The City’s general fund is the chief operating fund of the City. At the end of the current fiscal year, the unassigned fund balance was \$1,855,815. The unassigned fund balance represents 68% of total general fund expenditures. The fund balance of the City’s general fund increased for the fiscal year by \$515,754, after the restatement.

Proprietary funds – The City’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the proprietary funds at the end of the current fiscal year amounted to \$733,110. The total increase for the proprietary funds was \$600,169.

GENERAL FUND BUDGETARY HIGHLIGHTS

General fund – Actual fiscal year expenditures in the general fund were \$237,403 less than the final budgeted amounts or appropriations. The fiscal year 2022 budget was amended from the original budget adopted by Council.

The major difference between the original and final budget was:

- \$95,300 – budget increase in general government services
- \$166,178 – budget increase in capital outlay
- 239,500– budget increase for revenues

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets – The City’s investment in capital assets for its governmental and business-type activities as of September 30, 2022 amounted to \$14,530,099 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, vehicles, machinery and equipment, infrastructure, and construction in progress. The net decrease in the City’s investment in capital assets for the current fiscal year was 1% due mainly to depreciation.

The following table shows capital asset activity for the 2022 fiscal year compared to 2021. If more detailed information is desired on the City’s capital asset activity, please refer to note 4 as presented in the notes to the financial statements.

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Capital assets-not depreciated						
Land	\$ 321,438	\$ 321,438	\$ -	\$ -	\$ 321,438	\$ 321,438
Construction in progress	308,752	308,752	331,426	-	640,178	308,752
Total capital assets - not depreciated	630,190	630,190	331,426	-	961,616	630,190
Capital assets-depreciated						
Buildings and improvements	721,038	721,038	37,840	39,560	758,878	760,598
Equipment	1,078,285	957,732	171,879	171,879	1,250,164	1,129,611
Infrastructure	2,215,866	2,215,866	16,794,455	16,794,455	19,010,321	19,010,321
Total capital assets - depreciated	4,015,189	3,894,636	17,004,174	17,005,894	21,019,363	20,900,530
Less: accumulated depreciation						
Buildings and improvements	(278,181)	(261,774)	-	-	(278,181)	(261,774)
Equipment	(790,740)	(742,971)	(136,785)	(117,423)	(927,525)	(860,394)
Infrastructure	(821,407)	(735,040)	(5,423,767)	(4,979,983)	(6,245,174)	(5,715,023)
Total accumulated depreciation	(1,890,328)	(1,739,785)	(5,560,552)	(5,097,406)	(7,450,880)	(6,837,191)
Total capital assets - net	\$ 2,755,051	\$ 2,785,041	\$ 11,775,048	\$ 11,908,488	\$ 14,530,099	\$ 14,693,529

Long-term liabilities – At the end of the current fiscal year, the City had total bonded debt outstanding of \$12,770,000. Additional information on liabilities may be found in note 9 of this report as presented in the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES

Rollingwood has historically maintained a solid economy and continues to exhibit strong fundamentals. The City, with an estimated population of 1,500 is a 0.8-square mile landlocked community in Travis County, directly adjacent to southwest Austin. It is in the Austin-Round Rock MSA, which boasts a broad and diverse economy. The Austin-Round Rock MSA is one of the fastest growing among the top 50 metropolitan areas in the nation. The City of Rollingwood benefits from continuing positive trends in real estate and overall growth in the Austin region. Additionally, major tech companies continue their drive for operational expansion and the Austin market has emerged as an attractive destination for the tech industry. City leadership is developing plans to maximize the potential of its existing commercial corridor.

Rollingwood’s tax base continues to grow year over year despite its landlocked nature. While growth within the City is limited, the increase in valuation can be in part attributed to renovation and redevelopment of existing lots resulting in higher home values. It is also attributed to supply and demand. Demand for housing in Rollingwood is high due to proximity to downtown Austin, the excellent school district, large sprawling lots, and the City’s low tax rate. Supply of available housing is low due to being a small, landlocked community, which drives value. The average home value significantly increased from the previous year.

The outbreak of the respiratory disease COVID-19 was characterized in early 2020 as a pandemic by the World Health Organization. The City of Rollingwood has overcome COVID-19 related obstacles and has now returned to normal operations. Despite the COVID-19 pandemic’s ongoing effects on the State and national economy, commercial development continues in the Austin-Round Rock MSA resulting in additional job growth and opportunity.

REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the City Administrator, 403 Nixon Drive, Rollingwood, Texas 78746.



BASIC FINANCIAL STATEMENTS

The basic financial statements include integrated sets of financial statements as required by the Government Accounting Standards Board (GASB). The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements
 - Governmental Funds
 - Proprietary Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.



STATEMENT OF NET POSITION

September 30, 2022

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	
Assets:				
Cash and cash equivalents	\$ 4,335,085	\$ 1,133,138	\$ 5,468,223	\$ 334,133
Accounts receivable-net of allowances for uncollectibles:				
Property taxes	44,961	-	44,961	-
Other	120,293	360,083	480,376	12,063
Due from component unit	141,210	-	141,210	-
Lease receivable	222,540	-	222,540	-
Internal balances	3,169	(3,169)	-	-
Capital assets:				
Land	321,438	-	321,438	-
Construction in progress	308,752	331,426	640,178	-
Buildings and improvements	442,857	-	442,857	-
Water distribution system	-	2,226,606	2,226,606	-
Wastewater system	-	9,060,236	9,060,236	-
Wastewater system-connections	-	83,846	83,846	-
Equipment	287,545	35,094	322,639	-
Infrastructure	1,394,459	-	1,394,459	-
Wastewater system-building improvements	-	37,840	37,840	-
Total assets	7,622,309	13,265,100	20,887,409	346,196
Deferred Outflows of Resources				
Deferred outflows of resources - pension	139,557	30,634	170,191	-
Deferred outflows of resources - OPEB	18,782	4,124	22,906	-
Total deferred outflows of resources	158,339	34,758	193,097	-
Liabilities:				
Accounts payable	181,260	144,007	325,267	24,542
Accrued interest payable	12,782	56,915	69,697	-
Accrued expenses	124,479	14,725	139,204	-
Unearned revenue	108,008	44,221	152,229	-
Noncurrent liabilities:				
Payable from restricted assets -				
Customer deposits	-	161,593	161,593	-
Net pension liability	45,271	9,938	55,209	-
OPEB liability	73,195	16,066	89,261	-
Due within one year	41,147	468,367	509,514	-
Due in more than one year	3,029,273	10,033,336	13,062,609	-
Total liabilities	3,615,415	10,949,168	14,564,583	24,542
Deferred Inflows of Resources				
Deferred inflows of resources - pension	169,875	37,292	207,167	-
Deferred inflows of resources - OPEB	880	192	1,072	-
Total deferred inflows of resources	170,755	37,484	208,239	-
Net position:				
Net investment in capital assets	1,752,344	1,580,096	3,332,440	-
Restricted for:				
Street maintenance	406,468	-	406,468	-
Municipal court	19,541	-	19,541	-
Debt service	4,471	-	4,471	-
Police department	915	-	915	-
Unrestricted net position	1,810,739	733,110	2,543,849	321,654
Total net position	\$ 3,994,478	\$ 2,313,206	\$ 6,307,684	\$ 321,654

The accompanying notes are an integral part of these financial statements.

STATEMENT OF ACTIVITIES

September 30, 2022

Functions and Programs	Expenses	Program Revenues	
		Charges for Services	Operating Contributions
Primary governmental activities:			
General government	\$ (616,585)	\$ 495,263	\$ 725
Public works	(12,597)	141,264	-
Sanitation	(156,845)	-	-
Public safety	(1,389,340)	-	-
Court	(88,810)	139,910	-
Parks and recreation	(102,798)	294,168	-
Streets	(285,002)	-	-
Development services	(235,050)	-	-
Interest and tax note issuance expense	(76,737)	-	-
Total primary governmental activities	<u>(2,963,764)</u>	<u>1,070,605</u>	<u>725</u>
Business-type activities:			
Water	(1,416,577)	1,514,783	-
Wastewater	<u>(1,225,114)</u>	<u>926,848</u>	<u>-</u>
Total business-type activities	<u>(2,641,691)</u>	<u>2,441,631</u>	<u>-</u>
Primary government	<u>\$ (5,605,455)</u>	<u>\$ 3,512,236</u>	<u>\$ 725</u>
Component unit:			
Component unit			
Rollingwood Community Development Corporation	<u>\$ (141,332)</u>	<u>\$ -</u>	<u>\$ -</u>

General revenues:

Taxes:

- Property taxes
- Sales taxes
- Franchise tax and telecommunication fees
- Interest
- Miscellaneous revenue

Transfers

Total general revenues

Change in net position

Net position at beginning of year

Restatement of net position

Net position at beginning of year

Net position at end of year

Net (Expense) Revenue and Changes in Net Position

Governmental Activities	Business-Type Activities	Government Total	Component Unit
\$ (120,597)	\$ -	\$ (120,597)	
128,667	-	128,667	
(156,845)	-	(156,845)	
(1,389,340)	-	(1,389,340)	
51,100	-	51,100	
191,370	-	191,370	
(285,002)	-	(285,002)	
(235,050)	-	(235,050)	
<u>(76,737)</u>	<u>-</u>	<u>(76,737)</u>	
<u>(1,892,434)</u>	<u>-</u>	<u>(1,892,434)</u>	
-	98,206	98,206	
<u>-</u>	<u>(298,266)</u>	<u>(298,266)</u>	
<u>-</u>	<u>(200,060)</u>	<u>(200,060)</u>	
<u>(1,892,434)</u>	<u>(200,060)</u>	<u>(2,092,494)</u>	
			\$ (141,332)
2,637,495	-	2,637,495	-
955,202	-	955,202	152,853
177,091	-	177,091	-
3,272	2,783	6,055	90
99,374	-	99,374	-
<u>(797,446)</u>	<u>797,446</u>	<u>-</u>	<u>-</u>
<u>3,074,988</u>	<u>800,229</u>	<u>3,875,217</u>	<u>152,943</u>
1,182,554	600,169	1,782,723	11,611
2,834,139	1,713,037	4,547,176	310,043
<u>(22,215)</u>	<u>-</u>	<u>(22,215)</u>	<u>-</u>
<u>2,811,924</u>	<u>1,713,037</u>	<u>4,524,961</u>	<u>310,043</u>
<u>\$ 3,994,478</u>	<u>\$ 2,313,206</u>	<u>\$ 6,307,684</u>	<u>\$ 321,654</u>

**BALANCE SHEET
GOVERNMENTAL FUNDS**

September 30, 2022

	General Fund	Debt Service Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Assets:				
Cash and cash equivalents	\$ 3,917,290	\$ 4,471	\$ 413,324	\$ 4,335,085
Taxes receivables, net	23,668	21,293	-	44,961
Sales tax receivable	56,519	-	13,623	70,142
Other receivables	50,151	-	-	50,151
Lease receivable	222,540	-	-	222,540
Due from component unit	141,210	-	-	141,210
Due from other funds	<u>57,300</u>	<u>-</u>	<u>-</u>	<u>57,300</u>
 Total assets	 <u>\$ 4,468,678</u>	 <u>\$ 25,764</u>	 <u>\$ 426,947</u>	 <u>\$ 4,921,389</u>
Liabilities:				
Accounts payable	\$ 157,271	\$ -	\$ 23,989	\$ 181,260
Accrued liabilities	83,595	-	40,884	124,479
Due to other funds	-	-	54,131	54,131
Unearned revenue	<u>108,008</u>	<u>-</u>	<u>-</u>	<u>108,008</u>
Total liabilities	<u>348,874</u>	<u>-</u>	<u>119,004</u>	<u>467,878</u>
Deferred inflows of resources:				
Unearned revenue - property taxes	23,668	21,293	-	44,961
Unearned revenue - leases	<u>235,557</u>	<u>-</u>	<u>-</u>	<u>235,557</u>
Total deferred inflows of resources	<u>259,225</u>	<u>21,293</u>	<u>-</u>	<u>280,518</u>
Fund balances:				
Restricted for construction	2,004,764	-	-	2,004,764
Restricted for street maintenance	-	-	406,468	406,468
Restricted for municipal court	-	-	19,541	19,541
Restricted for police department	-	-	915	915
Restricted for debt service	-	4,471	-	4,471
Unassigned	<u>1,855,815</u>	<u>-</u>	<u>(118,981)</u>	<u>1,736,834</u>
Total fund balances	<u>3,860,579</u>	<u>4,471</u>	<u>307,943</u>	<u>4,172,993</u>
 Total liabilities, deferred inflows of resources, and fund balances	 <u>\$ 4,468,678</u>	 <u>\$ 25,764</u>	 <u>\$ 426,947</u>	 <u>\$ 4,921,389</u>

The accompanying notes are an integral part of these financial statements.

RECONCILIATION OF BALANCE SHEET
GOVERNMENTAL FUNDS TO STATEMENT OF NET POSITION

September 30, 2022

Total fund balances - governmental funds \$ 4,172,993

Amounts reported in governmental funds and in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 2,755,051

Property taxes receivable unavailable to pay current expenses are deferred in the funds. 44,961

Long-term liabilities, including bonds payable, bond premiums, and compensated absences are not due and payable in the current period, and therefore, not reported in the funds. (3,070,420)

Lease receivable unavailable to pay current expenses are deferred in the funds. 235,557

Accrued interest payable on long-term bonds are not due and payable in the current period and, therefore, not reported in the funds. (12,782)

Recognition of the City's net pension and OPEB liability, the deferred outflows, and deferred inflows related to TMRS. (130,882)

Total net position of governmental activities \$ 3,994,478

The accompanying notes are an integral part of these financial statements.

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

Year ended September 30, 2022

	General Fund	Debt Service Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Revenues:				
Taxes:				
Property taxes	\$ 1,383,560	\$ 1,244,173	\$ -	\$ 2,627,733
Sales taxes	765,043	-	190,159	955,202
Franchise and telecommunications fees	177,091	-	-	177,091
Licenses and fees	254,614	-	71,658	326,272
Fines and forfeitures	59,785	-	-	59,785
Contributions	725	-	-	725
Intergovernmental	349,991	-	-	349,991
Other income	188,494	-	-	188,494
Interest Income	9,880	-	-	9,880
Investment Earnings	3,114	-	158	3,272
	<u>3,192,297</u>	<u>1,244,173</u>	<u>261,975</u>	<u>4,698,445</u>
Total revenues				
Expenditures:				
General government	592,857	-	-	592,857
Public works	14,168	-	-	14,168
Sanitation	148,772	-	-	148,772
Public safety	1,334,485	-	-	1,334,485
Court	86,604	-	75	86,679
Parks and recreation	98,541	-	-	98,541
Streets	83,424	-	186,909	270,333
Development	228,556	-	-	228,556
Capital outlay	120,553	-	-	120,553
Debt service:				
Principal	27,661	374,050	-	401,711
Interest and fees	4,970	76,692	-	81,662
Debt issuance costs	-	1,320	-	1,320
	<u>2,740,591</u>	<u>452,062</u>	<u>186,984</u>	<u>3,379,637</u>
Total expenditures				
Excess (deficiency) of revenues over (under) expenditures before other financing sources (uses)	451,706	792,111	74,991	1,318,808
Other financing sources (uses):				
Transfers in	86,263	-	-	86,263
Transfers out	-	(788,243)	(95,466)	(883,709)
	<u>86,263</u>	<u>(788,243)</u>	<u>(95,466)</u>	<u>(797,446)</u>
Total other financing sources (uses)				
Net change in fund balances	537,969	3,868	(20,475)	521,362
Fund balance - beginning of year	3,344,825	603	328,418	3,673,846
Restatement of beginning fund balance	(22,215)	-	-	(22,215)
Fund balance, as restated	<u>3,322,610</u>	<u>603</u>	<u>328,418</u>	<u>3,651,631</u>
Fund balance - end of year	<u>\$ 3,860,579</u>	<u>\$ 4,471</u>	<u>\$ 307,943</u>	<u>\$ 4,172,993</u>

The accompanying notes are an integral part of these financial statements.

RECONCILIATION OF STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS TO CHANGE IN STATEMENT OF ACTIVITIES

Year ended September 30, 2022

Net change in fund balances - governmental funds \$ 521,362

Amounts reported in governmental funds and in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However in the statement of activities the cost of those assets are capitalized. 120,553

Capital assets are not recorded in government funds and therefore are not depreciated. However, in the statement of activities these assets are depreciated over their estimated useful lives. This is the amount of 2021 depreciation. (150,543)

Revenues for property taxes and leases that are deferred in governmental funds because they do not provide current financial resources are not deferred in the statement of activities. This is the change in deferred from the prior year. 245,319

The repayment of long-term debt (i.e. bonds, premiums) provides current financial resources to governmental funds, while neither transaction has any effect on net position. 401,711

The change in net pension and OPEB liability and deferred outflows related to the City's TMRS pension asset. 26,263

Certain expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (compensated absences, accrued interest) 17,889

Change in net position of governmental activities \$ 1,182,554

The accompanying notes are an integral part of these financial statements.

**STATEMENT OF NET POSITION
ENTERPRISE FUNDS**

Year ended September 30, 2022

	Enterprise Fund		Total Enterprise Funds
	Water Fund	Wastewater Fund	
Current assets:			
Cash and cash equivalents	\$ 518,717	\$ 614,421	\$ 1,133,138
Accounts receivable, net	245,258	114,825	360,083
Total current assets	<u>763,975</u>	<u>729,246</u>	<u>1,493,221</u>
Noncurrent assets:			
Capital assets, net:			
Construction In Progress	-	331,426	331,426
Water distribution system	2,226,606	-	2,226,606
Wastewater system	-	9,060,236	9,060,236
Wastewater system-connections	-	83,846	83,846
Equipment	25,347	9,747	35,094
Wastewater system-building improvements	-	37,840	37,840
Total noncurrent assets	<u>2,251,953</u>	<u>9,523,095</u>	<u>11,775,048</u>
Total assets	<u>3,015,928</u>	<u>10,252,341</u>	<u>13,268,269</u>
Deferred outflows of resources - pension	15,317	15,317	30,634
Deferred outflows of resources - OPEB	2,062	2,062	4,124
Total outflows of resources	<u>17,379</u>	<u>17,379</u>	<u>34,758</u>
Current liabilities:			
Accounts payable	106,081	37,926	144,007
Accrued interest payable	3,651	53,264	56,915
Accrued liabilities	9,136	5,589	14,725
Due to other funds	3,169	-	3,169
Unearned revenue	44,221	-	44,221
Current portion of long-term liabilities:			
Compensated absences	1,394	1,394	2,788
Bond payable	42,525	415,000	457,525
Capital lease payable	8,054	-	8,054
Total current liabilities	<u>218,231</u>	<u>513,173</u>	<u>731,404</u>
Noncurrent liabilities:			
Compensated absences	5,575	5,575	11,150
Bonds payable	563,850	8,930,000	9,493,850
Capital lease payable	25,839	-	25,839
Bond premiums	31,589	470,908	502,497
Net pension liability	4,969	4,969	9,938
OPEB liability	8,033	8,033	16,066
Customer deposits	161,270	323	161,593
Total noncurrent liabilities	<u>801,125</u>	<u>9,419,808</u>	<u>10,220,933</u>
Total liabilities	<u>1,019,356</u>	<u>9,932,981</u>	<u>10,952,337</u>
Deferred inflow of resources:			
Deferred inflow - pension	18,646	18,646	37,292
Deferred inflow - OPEB	96	96	192
Total inflows of resources	<u>18,742</u>	<u>18,742</u>	<u>37,484</u>
Net position:			
Net investment in capital assets	1,580,096	-	1,580,096
Unrestricted net position	415,113	317,997	733,110
Total net position	<u>\$ 1,995,209</u>	<u>\$ 317,997</u>	<u>\$ 2,313,206</u>

The accompanying notes are an integral part of these financial statements.

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS**

Year ended September 30, 2022

	Enterprise Fund		Total Enterprise Funds
	Water Fund	Wastewater Fund	
Operating revenues:			
Charges for sales and services:			
Water sales	\$ 1,514,783	\$ -	\$ 1,514,783
Wastewater revenues	-	816,087	816,087
Wastewater surcharge	-	98,152	98,152
Industrial waste surcharges	-	12,609	12,609
Total operating revenues	1,514,783	926,848	2,441,631
Operating expenses:			
Water purchased	842,978	-	842,978
Wastewater fees	-	30,343	30,343
Personnel services	160,541	156,376	316,917
Repairs and maintenance	179,389	55,125	234,514
System operation	63,080	254,620	317,700
Contract services	10,255	117,729	127,984
Depreciation	139,896	324,968	464,864
Total operating expenses	1,396,139	939,161	2,335,300
Operating income (loss)	118,644	(12,313)	106,331
Nonoperating revenues (expenses):			
Interest expense	(20,438)	(285,953)	(306,391)
Investment earnings	537	2,246	2,783
Total nonoperating revenues (expenses)	(19,901)	(283,707)	(303,608)
Transfers:			
Transfers in	72,061	725,385	797,446
Change in net position	170,804	429,365	600,169
Net position at beginning of year	1,824,405	(111,368)	1,713,037
Net position at end of year	\$ 1,995,209	\$ 317,997	\$ 2,313,206

The accompanying notes are an integral part of these financial statements.

**STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS**

For the year ended September 30, 2022

	Enterprise Funds		
	Water	Wastewater	Total
Cash flows from operating activities:			
Cash received from customers	\$ 1,574,910	\$ 930,561	\$ 2,505,471
Cash paid to employees for services	(1,267,577)	(572,576)	(1,840,153)
Cash paid to suppliers for goods and services	(173,977)	(169,811)	(343,788)
Net cash provided by (used in) operating activities	<u>133,356</u>	<u>188,174</u>	<u>321,530</u>
Cash flows from capital and related financing activities:			
Acquisition and construction of capital assets	-	(331,426)	(331,426)
Principal paid on bonded debt	(40,950)	(410,000)	(450,950)
Principal paid on capital leases	(7,802)	-	(7,802)
Interest paid on capital leases and debt	(23,308)	(315,384)	(338,692)
Net cash provided by (used in) capital and related financing activities	<u>(72,060)</u>	<u>(1,056,810)</u>	<u>(1,128,870)</u>
Cash flows from noncapital financing activities:			
Transfers from other funds	<u>72,061</u>	<u>725,385</u>	<u>797,446</u>
Net cash provided by (used in) noncapital financing activities	<u>72,061</u>	<u>725,385</u>	<u>797,446</u>
Cash flows from investing activities:			
Interest received	<u>537</u>	<u>2,246</u>	<u>2,783</u>
Net increase (decrease) in cash and cash equivalents	133,894	(141,005)	(7,111)
Cash and cash equivalents - beginning	<u>384,823</u>	<u>755,426</u>	<u>1,140,249</u>
Cash and cash equivalents - ending	<u>\$ 518,717</u>	<u>\$ 614,421</u>	<u>\$ 1,133,138</u>

The accompanying notes are an integral part of these financial statements.

	Enterprise Funds		
	Water	Wastewater	Total
Reconciliation of operating income to net cash provided by (used in) operating activities:			
Operating income (loss)	\$ 118,644	\$ (12,313)	\$ 106,331
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	139,896	324,968	464,864
Changes in assets and liabilities			
Decrease (increase) in assets			
Accounts receivable	50,297	3,714	54,011
Increase (decrease) in liabilities			
Accounts payable	(182,800)	(118,968)	(301,768)
Accrued expenses	7,756	4,209	11,965
Due to other funds	3,169	-	3,169
Compensated absences	(2,987)	(2,987)	(5,974)
Unearned revenue	10,430	-	10,430
Net pension liability	(19,673)	(19,673)	(39,346)
OPEB liability	9,224	9,224	18,448
Customer deposits	(600)	-	(600)
	<u> </u>	<u> </u>	<u> </u>
Net cash provided by (used in) operating activities	<u>\$ 133,356</u>	<u>\$ 188,174</u>	<u>\$ 321,530</u>

	SCHEDULE OF NONCASH ACTIVITIES		
	Water	Wastewater	Total
Actuarially determined change in:			
Net pension liability	\$ 9,833	\$ 9,833	\$ 19,666
Other postemployment benefit liability	9,464	9,464	18,928
Premium on bonds	2,871	29,431	32,302



NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies

The financial statements of the City of Rollingwood, Texas (“the City”), are presented in accordance with generally accepted accounting principles (GAAP) applicable to state and local governmental units as set forth by the Government Accounting Standards Board (GASB). A summary of the City’s significant accounting policies applied in the preparation of the accompanying financial statements are as follows:

Reporting entity

The City, for financial purposes, includes all of the activities and funds relevant to the operations of the City of Rollingwood. The City evaluated whether any other entity should be included in these financial statements. The criteria for including organizations as component units within the City’s reporting entity, as set forth in GASB Statement No. 14, “The Financial Reporting Entity,” include whether:

- The organization is legally separate
- The City holds the corporate powers of the organization
- The City appoints a voting majority of the organization’s board
- The City is able to impose its will on the organization
- The organization has the potential to impose a financial benefit/burden on the City
- There is fiscal dependency by the organization on the City
- The exclusion of the organization would result in misleading or incomplete financial statements

The City also evaluated each legally separate, tax-exempt organization whose resources are used principally to provide support to the City to determine if its omission from the reporting entity would result in financial statements which are misleading or incomplete. GASB Statement No. 14 requires inclusion of such an organization as a component unit when:

- The economic resources received or held by the organization are entirely for the direct benefit of the City, its component units or its constituents; and
- The City or its component units is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the organization; and
- Such economic resources are significant to the City.

Based on these criteria, the City has one component unit as described below. Additionally, the City is not a component unit of any other reporting entity as defined by the GASB statement.

Rollingwood Community Development Corporation (“RCDC”) is a non-profit corporation organized under the laws of the State of Texas to provide economic development in and for the benefit of the City. The RCDC is presented discretely in the annual financial report as a governmental-type because the City appoints the board of directors and approves the annual budget.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Government-wide and fund financial statements

Government-wide financial statements: The statement of net position and the statement of activities include the financial activities of the overall government except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The City does not allocate indirect expenses in the statement of activities. Program revenues include (a) fees, fines and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund financial statements: The fund financial statements provide information about the City's funds, with separate statements presented for each fund category. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The City reports the following major governmental funds:

General fund: This is the City's primary operating fund. It accounts for all financial resources of the City except those required to be accounted for in another fund.

Debt service fund: This fund is used to account for ad valorem tax assessed for the purpose of servicing general obligation debt.

In addition, the City reports the following fund types:

Special revenue funds: These funds are used to separately account for funds related to grants and contracts.

The City reports the following major proprietary funds:

Water fund: This fund is used to account for the activities of the City's water operations.

Wastewater fund: This fund is used to account for the activities of the City's wastewater operations.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Measurement focus, basis of accounting and financial statement presentation

Government-wide, proprietary, and fiduciary fund financial statements: These financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within thirty days after year end. Revenues from local sources consist primarily of property and sales taxes. Property tax revenues and sales tax revenues are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term liabilities, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term liabilities and acquisitions under capital leases are reported as other financing sources.

When the City incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the City’s policy to use restricted resources first, then unrestricted resources.

Cash and cash equivalents

For purposes of the statement of cash flows, highly liquid investments are considered to be cash equivalents if they have a maturity of three months or less when purchased.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS’s fiduciary net position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Other postemployment benefits

The fiduciary net position of the Texas Municipal Retirement System (TMRS) Supplemental Death Plan (SDBF) has been determined using the flow of economic resources measurement focus and full accrual basis of accounting. This includes for purposes of measuring the net other postemployment benefit (OPEB) liability, deferred outflows of resources, and deferred inflows of resources related to the other postemployment benefits, OPEB expense, and information about additions to/deductions from the TMRS OPEB's fiduciary net position. Benefit payments are recognized when due and payable in accordance with the benefit terms. Contributions are utilized to fund active member deaths on a pay-as-you go basis; any excess contributions and investment income over payments then become net position available for benefits.

Receivables and payables

The City believes that sufficient detail of receivable and payable balances is provided in the financial statements to avoid the obscuring of significant components by aggregation. Therefore, no disclosure is provided which disaggregates those balances.

There are no significant receivables which are not scheduled for collection within one year of the year end.

Compensated absences

On termination, retirement, or death of certain employees, the City pays accrued vacation leave in a lump sum payment to such employee or his/her estate. Vacation accrues at various hours based on length of service.

Use of estimates

The preparation of financial statements in conformity with GAAP requires the use of management's estimates.

Fund balance

The City adopted GASB No. 54 Governmental Accounting Standards Board Statement Number 54 (GASB No. 54) *Fund Balance Reporting and Governmental Fund Type Definitions*. The statement provides guidance for fund balance categories and classifications and governmental fund type definitions. GASB No. 54 changed the way we look at fund balances, specifically reporting what fund balances, by major governmental fund type, are or are not available for public purposes. Five categories of fund balances were created and defined by GASB No. 54. These five categories are as follows:

Non-spendable - These funds are not available for expenditures based on legal or contractual requirements. An example might be inventories and prepaid expenditures.

Restricted - These funds are governed by externally enforceable restrictions.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Fund balance (continued)

Committed - Fund balances in this category are limited by the government’s highest level of decision making (in this case the City Council). Any changes of this designation must be done in the same manner that it was implemented. For example, if funds are committed by resolution, the commitment could only be released with another resolution.

Assigned - For funds to be assigned, there must be an intended use which can be established by the City Council or an official delegated by the council, such as a city administrator or finance director. For example, during the budget process, the council decided to use some existing fund balance to support activities in the upcoming year.

Unassigned - This classification is the default for all funds that do not fit into the other categories.

Restricted amounts are considered to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available. The City’s policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year.

Implementation of new accounting principle

The City adopted the provisions of GASB Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The Statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. A lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources.

Discretely presented component unit

The component unit column on the government-wide financial statements includes the financial data of the City’s component unit, Rollingwood Community Development Corporation (“RCDC”).

The component unit is presented in a separate column to emphasize that it is legally separate from the primary government. Financial statements are presented in the supplementary information section of the statements.

(2) Deposits and investments

The City’s funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City’s agent bank approved pledged securities in an amount sufficient to protect City funds on a day to day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank’s dollar amount of Federal Deposit Insurance Corporation (“FDIC”) insurance.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(2) Deposits and investments (continued)

Cash deposits

At September 30, 2022, the carrying amount of the City’s deposits (cash, certificates of deposit, and interest-bearing savings accounts included in temporary investments) was \$4,928,097 and the bank balance was \$4,936,781. The City also had \$250 cash on hand.

The City’s cash deposits at September 30, 2022, and during the year ended September 30, 2022, were entirely covered by FDIC insurance or by pledged collateral held by the City’s agent bank in the City’s name.

The component unit’s cash carrying balance was \$360,527 with a bank balance of \$345,645 which is entirely collateralized by the FDIC. The amount in TexPool was \$126,483 at September 30, 2022.

Investments

The City is required by Government Code Chapter 2256, the Public Funds Investment Act (the Act), to adopt, implement, and publicize an investment policy. That policy must be written; primarily emphasize safety of principal and liquidity; address investment diversification, yield, and maturity and the quality and capability of investment management; and include a list of the types of authorized investments in which the investing entity’s funds may be invested; and the maximum allowable stated maturity of any individual investment owned by the entity.

The Act determines the types of investments which are allowable for the City. These include, with certain restrictions:

- Obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas
- Certificates of deposit
- Certain municipal securities
- Money market savings accounts
- Repurchase agreements
- Bankers acceptances
- Mutual funds
- Investment pools
- Guaranteed investment contracts
- Common trust funds

The City’s cash and investments are shown below:

Investment Type	Reported at Fair Value	Weighted Average Maturity (Days)	Rating	
			Moody's	S&P
TexPool	\$ 539,877	23	AAA	AAAm
Cash on hand	250	n/a	n/a	n/a
Bank deposits	<u>4,928,096</u>	n/a	n/a	n/a
Total cash and cash equivalents	<u>\$ 5,468,223</u>			

CITY OF ROLLINGWOOD, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(2) Deposits and investments (continued)

Investments (continued)

Analysis of specific deposit and investment risks

GASB Statement No. 40 requires a determination as to whether the City was exposed to the following specific investment risks at year end, and if so, the reporting of certain related disclosures:

Credit risk - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. State law dictates that in order to maintain eligibility to receive funds and invest funds on behalf of the City, an investment pool must be continuously rated no lower than AAA or AAAM or at an equivalent rating by at least one nationally recognized statistical rating organization (NRSRO). State law authorizes investments in obligations guaranteed by the U.S. government and does not require that these investments be rated. The City's policy is to comply with state law. At year end, all of the City's investments meet the State's requirements.

TexPool is an investment pool in which the Texas Comptroller of Public Accounts is the sole officer, director, and shareholder of the Texas Treasury Safekeeping Trust Company (the Trust Company). The Trust Company is authorized to operate the pool. Federated Investors, Inc. manages the assets under an agreement with the Comptroller, acting on behalf of the Trust Company. TexPool is reported at amortized cost and it does not have any limitations or restrictions on participants' withdrawals.

At September 30, 2022 the City's investments are rated as to credit quality as shown in the preceding table.

Custodial credit risk - Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the City's name.

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State law requires settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis. The City's investment policy requires that securities be registered in the name of the City. All safekeeping receipts for investment instruments are held in accounts in the City's name, and all securities are registered in the name of the City.

The City was not exposed to custodial credit risk.

Concentration of credit risk - Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer.

State law and the City's policy place no limit on the amount the City may invest in any one issuer. The City was not exposed to concentration of credit risk.

CITY OF ROLLINGWOOD, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(2) Deposits and investments (continued)

Investments (continued)

Analysis of specific deposit and investment risks (continued)

Interest rate risk - This is the risk that changes in interest rates will adversely affect the fair value of an investment. The City manages its investment time horizons by averaging investment maturities and chooses to present its exposure to interest rate changes using the weighted average maturity method. In accordance with its investment policy and state law, the City manages its interest rate risk by limiting the weighted average maturity of any investment owned by the City to the maximum of two years. The investment strategy for operating funds requires a dollar weighted average maturity of 365 days or less. Debt service funds cannot be invested in securities that have a stated final maturity date that exceeds the debt service payment date. Investment of debt service reserve funds and special project funds require high quality securities with short-term maturities. Eligible investment pools must have a weighted average maturity of no greater than 90 days. The City's exposure to interest rate risk at September 30, 2022 is summarized in the preceding table as the weighted average days to maturity.

Foreign currency risk - This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the City was not exposed to foreign currency risk.

(3) Property taxes

Property taxes are levied by October 1 on the assessed value listed as of the prior January 1 for all real and business personal property in conformity with Subtitle E, Texas Property Tax Code. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1 of the year following the year in which imposed. On January 1 of each year, a tax lien attaches to the property to secure the payment of all taxes, penalties, and interest ultimately imposed. Property tax revenues are considered available when they become due or past due and receivable within the current period.

Allowances for uncollectible tax receivables within the general fund are based upon historical experience in collecting property taxes. Uncollectible personal property taxes are periodically reviewed and written off, but the City is prohibited from writing off real property taxes without specific statutory authority from the Texas Legislature.

(4) Capital assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated acquisition value at the date of the donation. The cost of the normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. A capitalization threshold of \$5,000 is used. Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

Asset	Years
Infrastructure	25
Buildings	40
Equipment	3-25
Sewer line connections	33

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(4) Capital assets (continued)

Capital asset activity for the year ended September 30, 2022 was as follows:

	Balance September 30, 2021	Additions	Disposals	Balance September 30, 2022
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 321,438	\$ -	\$ -	\$ 321,438
Construction in progress	<u>308,752</u>	<u>-</u>	<u>-</u>	<u>308,752</u>
Total capital assets not being depreciated	<u>630,190</u>	<u>-</u>	<u>-</u>	<u>630,190</u>
Capital assets being depreciated:				
Buildings and improvements	721,038	-	-	721,038
Equipment	957,732	120,553	-	1,078,285
Infrastructure	<u>2,215,866</u>	<u>-</u>	<u>-</u>	<u>2,215,866</u>
Total capital assets being depreciated	<u>3,894,636</u>	<u>120,553</u>	<u>-</u>	<u>4,015,189</u>
Less accumulated depreciation:				
Buildings and improvements	(261,774)	(16,407)	-	(278,181)
Equipment	(742,971)	(47,769)	-	(790,740)
Infrastructure	<u>(735,040)</u>	<u>(86,367)</u>	<u>-</u>	<u>(821,407)</u>
Total accumulated depreciation	<u>(1,739,785)</u>	<u>(150,543)</u>	<u>-</u>	<u>(1,890,328)</u>
Total capital assets being depreciated (net)	<u>2,154,851</u>	<u>(29,990)</u>	<u>-</u>	<u>2,124,861</u>
Governmental activities capital assets (net)	<u>\$ 2,785,041</u>	<u>\$ (29,990)</u>	<u>\$ -</u>	<u>\$ 2,755,051</u>

Depreciation was charged to functions as follows:

General government	\$ 32,169
Public works	769
Sanitation	8,073
Public safety	72,411
Court	4,703
Parks and recreation	5,347
Streets	14,669
Development	<u>12,402</u>
Total	<u>\$ 150,543</u>

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(4) Capital assets (continued)

	Balance September 30, 2021	Additions	Disposals	Balance September 30, 2022
Business-type activities:				
Capital assets not being depreciated:				
Construction in progress	\$ -	\$ 331,426	\$ -	\$ 331,426
Capital assets being depreciated:				
Water distribution system	4,337,746	-	-	4,337,746
Wastewater system	12,283,782	-	-	12,283,782
Wastewater system - connections	172,927	-	-	172,927
Equipment - water	71,923	-	-	71,923
Equipment - wastewater	99,956	-	-	99,956
Wastewater system - building improvements	43,000	-	-	43,000
Total capital assets being depreciated	17,009,334	-	-	17,009,334
Less accumulated depreciation:				
Water distribution system	(1,979,693)	(131,447)	-	(2,111,140)
Wastewater system	(2,916,449)	(307,097)	-	(3,223,546)
Wastewater system - connections	(83,841)	(5,240)	-	(89,081)
Equipment - water	(38,127)	(8,449)	-	(46,576)
Equipment - wastewater	(79,296)	(10,913)	-	(90,209)
Wastewater system - building improvements	(3,440)	(1,720)	-	(5,160)
Total accumulated depreciation	(5,100,846)	(464,866)	-	(5,565,712)
Total capital assets being depreciated (net)	11,908,488	(464,866)	-	11,443,622
Business-type activities capital assets (net)	<u>\$ 11,908,488</u>	<u>\$ (133,440)</u>	<u>\$ -</u>	<u>\$ 11,775,048</u>

(5) Interfund receivables, payables, and transfers

Interfund balances at September 30, 2022 consist of the following:

Receivable Fund	Payable Fund	Amount
General Fund	Water Fund	\$ 3,169
General fund	Drainage fund	54,131

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(5) Interfund receivables, payables, and transfers (continued)

Interfund transfers during the year ended September 30, 2022 were the result of normal transactions between the funds and consisted of the following:

	Transfers In	Transfers Out
General fund	\$ 86,263	\$ -
Debt service fund	-	788,243
Nonmajor governmental funds	-	95,466
Water fund	72,061	-
Wastewater fund	<u>725,385</u>	<u>-</u>
Totals	<u>\$ 883,709</u>	<u>\$ 883,709</u>

(6) Lease receivable

On September 1, 2020, the City entered into a ten-year lease agreement for the lease of land and facilities at the City’s municipal park. Based on this agreement, the annual lease payments were \$30,000 in the first year and increase 3% annually until the lease terminates on August 31, 2030. The interest rate on the lease is 4%. At September 30, 2022, the City reported lease receivable and deferred inflows of resources of \$222,540 and \$235,557, respectively. Future minimum lease payments to be received are as follows:

Fiscal Year	General Fund		
	Lease Receivable	Lease Revenue	Lease Interest
2023	\$ 26,118	\$ 33,651	\$ 8,902
2024	27,863	33,651	7,857
2025	29,693	33,651	6,742
2026	31,608	33,651	5,555
2027	33,617	33,651	4,290
2028-2030	<u>73,641</u>	<u>67,302</u>	<u>4,462</u>
Total	<u>\$ 222,540</u>	<u>\$ 235,557</u>	<u>\$ 37,808</u>

(7) Defined benefit pension plans

Texas Municipal Retirement System

Plan description

The City of Rollingwood participates as one of 901 plans in the defined benefit cash-balance pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is a statewide public retirement plan created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for employees of Texas participating cities. The TMRS Act places the general administration and management of the system with a six-member, Governor appointed Board of Trustees; however, TMRS is not fiscally dependent on the State of Texas. TMRS issues a publicly available comprehensive annual financial report (Annual Report) that can be obtained at www.tmr.com.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(7) Defined benefit pension plans (continued)

Texas Municipal Retirement System (continued)

All eligible employees of the City are required to participate in TMRS.

Benefits provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the State statutes governing TMRS.

At retirement, the member's benefit is calculated based on the sum of the member's contributions, with interest, and the City-financed monetary credits with interest. The retiring members may select one of seven monthly benefit payment options. Members may also choose to receive a portion of their benefit as a partial lump sum distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the total member's contribution and interest.

Texas Municipal Retirement System (continued)

Benefits provided (continued)

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Members are eligible to retire at age sixty (60) and above with five (5) or more years of service or with twenty (20) years of service regardless of age. A member is vested after five (5) years. The contribution rate for the employees is 7%, and the City matching percent is currently 2 to 1.

Employees covered by benefit terms

At the December 31, 2021 valuation and measurement dates, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries receiving benefits	14
Inactive employees entitled to but not yet receiving benefits	22
Active employees	<u>17</u>
Total	<u>53</u>

Contributions

The contribution rates in TMRS are either 5%, 6%, or 7% of the member's total compensation, and the City matching percentages are either 1:1, 1.5:1, or 2:1, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary using the entry age normal (EAN) actuarial cost method. The City's contribution rate is based on the liabilities created from the benefit plan options selected by the City and any changes in benefits or actual experience over time.

Employees for the City were required to contribute 7% of their annual compensation during the fiscal year. The contribution rates for the City were 11.71% and 11.30% in calendar years 2022 and 2021, respectively. The City's contributions to TMRS for the year ended September 30, 2022, were \$165,986, and were equal to the required contributions.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(7) Defined benefit pension plans (continued)

Texas Municipal Retirement System (continued)

Net pension liability

The City’s net pension liability (NPL) was measured as of December 31, 2021, and the total pension liability (TPL) used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Actuarial assumptions

The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50% per year
Overall payroll growth	2.75% per year, adjusted down for population declines, if any
Investment rate of return*	6.75%, net of pension plan investment expense, including inflation

* presented net of pension plan investment expense, including inflation

Actuarial assumptions (continued)

Salary increases are based on a service-related table. Mortality rates for active members are based on the PUB (10) mortality tables with the public safety table used for males and the general employee table used for females. Mortality rates for healthy retirees and beneficiaries are based on the gender-distinct 2019 Municipal Retirees of Texas mortality tables. The rates for actives, healthy retirees and beneficiaries are projected on a fully generational basis by scale UMP to account for future mortality improvements. For disabled annuitants, the same mortality tables for healthy retirees is used with a 4-year set-forward for males and a 3-year set-forward for females. In addition, a 3.5% and 3.0% minimum mortality rate is applied, for males and females respectively, to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale UMP to account for future mortality improvements subject to the floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 through December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. The post-retirement mortality assumption for annuity purchase rates (APRs) is based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(7) Defined benefit pension plans (continued)

Texas Municipal Retirement System (continued)

Actuarial assumptions (continued)

The target allocation and best estimate of real rates of return for each major asset class in fiscal year 2021 are summarized in the following tables:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Global Equity	35.0%	7.55%
Core Fixed Income	6.0%	2.00%
Non-Core Fixed Income	20.0%	5.68%
Other public and private markets	12.0%	7.22%
Real Estate	12.0%	6.85%
Hedge funds	5.0%	5.35%
Private Equity	10.0%	10.00%
Total	<u>100.0%</u>	

Discount rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that member and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(7) Defined benefit pension plans (continued)

Texas Municipal Retirement System (continued)

Changes in net pension liability

The schedule below presents the changes in the net pension liability (asset) as of December 31, 2020:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) - (b)
Balance at December 31, 2020	\$ 3,095,046	\$ 2,889,699	\$ 205,347
Changes for the year:			
Service cost	239,448	-	239,448
Interest	212,082	-	212,082
Change of benefit terms	-	-	-
Difference between expected and actual experience	35,371	-	35,371
Changes of assumptions	-	-	-
Contributions - employer	-	161,925	(161,925)
Contributions - employee	-	100,307	(100,307)
Net investment income	-	376,538	(376,538)
Benefit payments, including refunds of employee contributions	(145,623)	(145,623)	-
Administrative expense	-	(1,743)	1,743
Other changes	-	12	(12)
Net changes	<u>341,278</u>	<u>491,416</u>	<u>(150,138)</u>
Balance at December 31, 2021	<u>\$ 3,436,324</u>	<u>\$ 3,381,115</u>	<u>\$ 55,209</u>

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75% as well as what the City’s net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.75%) or 1-percentage point higher (7.75%) than the current rate:

	1% Decrease in Discount Rate (5.75%)	Discount Rate (6.75%)	1% Increase in Discount Rate (7.75%)
City's net pension liability	<u>\$ 557,091</u>	<u>\$ 55,209</u>	<u>\$ (351,373)</u>

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(7) Defined benefit pension plans (continued)

Texas Municipal Retirement System (continued)

Pension plan fiduciary net position

Detailed information about the pension plan’s fiduciary net position is available in the schedule of changes in fiduciary net position, by participant city. The report may be obtained at tmrs.com.

Pension expense and deferred outflows/inflows of resources related to pensions

For the year ended September 30, 2022, the City recognized pension expense of \$105,673.

At September 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual economic experience	\$ 43,676	\$ 15,650
Changes in actuarial assumptions	5	-
Difference between projected and actual investment earnings	-	191,517
Contributions subsequent to the measurement date	<u>126,510</u>	<u>-</u>
Total	<u>\$ 170,191</u>	<u>\$ 207,167</u>

The City reported \$126,510 as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the year ending September 30, 2023. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year September 30,</u>	<u>Amortization Expense</u>
2023	\$ (19,220)
2024	(67,268)
2025	(40,703)
2026	(36,295)
2027	-
Thereafter	<u>-</u>
Total	<u>\$ (163,486)</u>

CITY OF ROLLINGWOOD, TEXAS

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(8) Other postemployment benefits (OPEB) plan

Texas Municipal Retirement System

Plan description

The City participates in a single-employer defined benefit plan, which operates like a group-term life insurance plan, operated by TMRS known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired members. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

Benefits provided

The death benefit for active members provides a lump-sum payment approximately equal to the member’s annual salary (calculated based on the employee’s actual earnings, for the 12-month period preceding the month of death); retired members are insured for \$7,500; this coverage is an “other postemployment benefit” or OPEB. As the SDBF covers both active and retiree members, with no segregation of assets, the SDBF is considered to be an unfunded OPEB plan (i.e. no assets are accumulated).

Contributions

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is based on the mortality and service experience of all employees covered by the SDBF and the demographics specific to the workforce of the City. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year. As such, contributions fund the covered active member and retiree deaths on a pay-as-you-go basis.

The contribution rate for the City was 0.25% and 0.25% respectively for calendar years 2021 and 2022. The City’s contributions to TMRS for the SDBF program for the year ended September 30, 2022 were \$3,682, and were equal to the required contributions.

Employees covered by benefit terms

At the December 31, 2021 valuation and measurement dates, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries receiving benefits	9
Inactive employees entitled to but not yet receiving benefits	6
Active employees	<u>17</u>
Total	<u>32</u>

Other postemployment benefits (OPEB) liability

The City’s total OPEB liability of \$89,261 was measured as of December 31, 2021 and was determined by an actuarial valuation as of that date.

CITY OF ROLLINGWOOD, TEXAS

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(8) Other postemployment benefits (OPEB) plan (continued)

Texas Municipal Retirement System (continued)

Actuarial assumptions:

The total OPEB liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	3.50% to 11.5% including inflation
Discount rate *	1.84%
Retirees' share of benefit-related costs	\$0
Administrative expenses	All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68.
Mortality rates - service retirees	2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP.
Mortality rates - disabled retirees	2019 Municipal Retirees of Texas Mortality Tables with a 4 year set-forward for males and a 3 year set-forward for females. In addition, a 3.5% and 3% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by scale UMP to account for future mortality improvements subject to the floor.

* The discount rate was based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2020. The actuarial assumptions used in the December 31, 2020 valuation were based on the results of an actuarial experience study for the period December 31, 2014 to December 31, 2018.

Changes in the total OPEB liability:

Balance at December 31, 2020	\$ 74,071
Changes for the year:	
Service cost	5,445
Interest on the total OPEB liability	1,519
Changes of benefit terms	-
Difference between expected and actual experience	7,247
Change of assumptions	2,699
Benefit payments	<u>(1,720)</u>
Net changes	<u>15,190</u>
Balance at December 31, 2021	<u>\$ 89,261</u>

CITY OF ROLLINGWOOD, TEXAS

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(8) Other postemployment benefits (OPEB) plan (continued)

Texas Municipal Retirement System (continued)

Sensitivity of the total OPEB liability to changes in the discount rate:

The following presents the total OPEB liability of the City, calculated using the discount rate of 1.84%, as well as what the City’s total OPEB liabilities would be if it were calculated using a discount rate that is 1-percentage-point lower (0.84%) or 1-percentage-point higher (2.84%) than the current rate:

	<u>1% Decrease in Discount Rate (0.84%)</u>	<u>Current Discount Rate (1.84%)</u>	<u>1% Increase in Discount Rate (2.84%)</u>
City's OPEB liability	\$ 109,442	\$ 89,261	\$ 74,076

OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB:

For the year ended September 30, 2022, the City recognized OPEB expense of \$13,459.

At September 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual economic experience	\$ 8,412	\$ -
Changes in actuarial assumptions	13,198	1,072
Difference between projected and actual investment earnings	-	-
Contributions subsequent to the measurement date	<u>1,296</u>	<u>-</u>
Total	<u>\$ 22,906</u>	<u>\$ 1,072</u>

CITY OF ROLLINGWOOD, TEXAS

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(8) Other postemployment benefits (OPEB) plan (continued)

Texas Municipal Retirement System (continued)

OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB (continued)

The City reported \$1,296 as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability for the year ending September 30, 2022. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year</u> <u>September 30,</u>	<u>Amortization</u> <u>Expense</u>
2023	\$ 6,495
2024	6,136
2025	5,544
2026	2,363
2027	-
Thereafter	-
Total	<u>\$ 20,538</u>

(9) Health care coverage

During the year ended September 30, 2022, employees of the City were covered by a health insurance plan (the Plan). The City contributed \$753 per month per employee to the Plan. Employees, at their option, authorized payroll withholdings to pay contributions for dependents. The Plan was authorized by Article 3.51-2, Texas Insurance Code and was documented by contractual agreement.

The contract between the City and the third party administrator is renewable October 1, 2022, and terms of coverage and contribution costs are included in the contractual provisions.

(10) Long-term liabilities

The City had a wastewater and transportation agreement with the Lower Colorado River Authority (LCRA) to provide wastewater treatment and disposal services in the Rollingwood services area. In July 2012 the City issued General Obligation Bonds Taxable Series 2012A, and General Obligation Bonds Series 2012B. The proceeds from the bonds were used to purchase the wastewater system from LCRA. In addition, in 2014, the City issued \$2,835,000 General Obligations Bonds, Series 2014 for water and street improvements.

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(10) Long-term liabilities (continued)

The City's liabilities consist of the following:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
<u>Governmental activities:</u>					
Bonds and notes payable:					
General Obligation Bonds - Series 2014	\$ 1,407,675	\$ -	\$ (89,050)	\$ 1,318,625	\$ 92,475
Tax notes - Series 2020	1,785,000	-	(285,000)	1,500,000	290,000
Premium on bonds	74,924	-	(6,245)	68,679	-
Total bonds and notes payable	<u>3,267,599</u>	<u>-</u>	<u>(380,295)</u>	<u>2,887,304</u>	<u>382,475</u>
Other long-term liabilities:					
Compensated absences	74,593	14,919	(26,563)	62,949	12,590
Capital lease	147,828	-	(27,661)	120,167	28,557
Total governmental activities	<u>\$ 222,421</u>	<u>\$ 14,919</u>	<u>\$ (54,224)</u>	<u>\$ 183,116</u>	<u>\$ 41,147</u>
<u>Business-type activities:</u>					
Bonds and notes payable:					
General Obligation Bonds - Series 2012A	\$ 605,000	\$ -	\$ (300,000)	\$ 305,000	\$ 305,000
General Obligation Bonds - Series 2014	647,325	-	(40,950)	606,375	42,525
General Obligation Refunding Bonds - Series 2019	9,150,000	-	(110,000)	9,040,000	110,000
Premium on bonds	534,799	-	(32,302)	502,497	-
Total bonds and notes payable	<u>10,937,124</u>	<u>-</u>	<u>(483,252)</u>	<u>10,453,872</u>	<u>457,525</u>
Other long-term liabilities:					
Compensated absences	19,912	3,982	(9,956)	13,938	2,788
Capital lease	41,695	-	(7,802)	33,893	8,054
Total business-type activities	<u>\$ 61,607</u>	<u>\$ 3,982</u>	<u>\$ (17,758)</u>	<u>\$ 47,831</u>	<u>\$ 10,842</u>

Interest rates on bonds range from 2% to 4%.

Future maturities of the bonds are as follows:

Fiscal Year	Governmental Activities			Business-Type Activities		
	Principal	Interest	Total	Principal	Interest	Total
2023	\$ 382,475	\$ 68,855	\$ 451,330	\$ 462,525	\$ 323,755	\$ 786,280
2024	390,900	60,661	451,561	469,100	309,219	778,319
2025	399,325	53,064	452,389	485,675	290,896	776,571
2026	407,750	45,134	452,884	502,250	271,926	774,176
2027	412,750	34,154	446,904	522,250	252,309	774,559
2028-2032	568,550	105,559	674,109	2,911,450	969,092	3,880,542
2033-2037	256,875	13,546	270,421	3,213,125	498,379	3,711,504
2038-2039	-	-	-	1,385,000	62,700	1,447,700
Total	<u>\$ 2,818,625</u>	<u>\$ 380,972</u>	<u>\$ 3,199,597</u>	<u>\$ 9,951,375</u>	<u>\$ 2,978,276</u>	<u>\$ 12,929,651</u>

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2022

(11) Capital lease payable

The City’s leases equipment from outside vendors. The assets and related debt are recorded in the governmental activities and business-type activities. The amortization of the leased assets is included as a component of depreciation expense. As of September 30, 2021, the City had future minimum lease payments under capital leases as follows:

<u>Year Ending September 30,</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
2023	\$ 32,630	\$ 9,203	\$ 41,833
2024	32,630	9,203	41,833
2025	32,630	9,204	41,834
2026	<u>32,630</u>	<u>9,204</u>	<u>41,834</u>
Future minimum lease payments	130,520	36,814	167,334
Less: interest	<u>(10,353)</u>	<u>(2,921)</u>	<u>(13,274)</u>
Present value of future minimum lease payments	<u>\$ 120,167</u>	<u>\$ 33,893</u>	<u>\$ 154,060</u>

(12) Risk management

The City is exposed to various risks of loss related to torts, theft, damage or destruction of assets, errors and omissions, injuries to employees, and natural disasters. During fiscal year 2022, the City obtained general liability coverage at a cost that is considered to be economically justifiable by joining together with other governmental entities in the State as a member of the Texas Municipal League Intergovernmental Risk Pool (“TML”). TML is a self-funded pool operating as a common risk management and insurance program. The City pays an annual premium to TML for its above insurance coverage. The agreement for the formation of TML provides that TML will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of acceptable risk levels; however, each category of coverage has its own level of reinsurance. The City continues to carry commercial insurance for other risks of loss. There were no significant reductions in commercial insurance coverage in the past fiscal year and settled claims resulting from these risks have not exceeded coverage in any of the past three fiscal years.

(13) Restatement of Fund Balance/Net Position

As of September 30, 2021, the City implemented GASB Statement No. 87, *Leases*. The Statement requires recognition of certain lease assets and liabilities that previously were classified as operating leases and recognized inflows and outflows of resources based on the payment provisions of the lease contract. The beginning net position has been restated by \$22,215 to reflect this adoption.

REQUIRED SUPPLEMENTARY INFORMATION



**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
BUDGET (GAAP BASIS) AND ACTUAL – GENERAL FUND**

Year ended September 30, 2022

	Budget Amounts		2022	Variance with
	Original	Final	Actual	Final Budget
Revenues:				
Taxes:				
Property taxes	\$ 1,388,374	\$ 1,388,374	\$ 1,383,560	\$ (4,814)
Sales taxes	705,000	875,000	765,043	(109,957)
Franchise and telecommunications fees	115,000	145,000	177,091	32,091
Licenses and fees	249,550	249,550	254,614	5,064
Fines and forfeitures	36,550	36,550	59,785	23,235
Contributions	200	200	725	525
Intergovernmental	-	18,500	349,991	331,491
Other income	88,600	109,600	188,494	78,894
Interest income	-	-	9,880	9,880
Investment earnings	1,100	1,100	3,114	2,014
Total revenues	2,584,374	2,823,874	3,192,297	368,423
Expenditures:				
Current:				
General government	735,323	830,623	592,857	237,766
Public works	27,050	19,850	14,168	5,682
Sanitation	129,000	129,000	148,772	(19,772)
Public safety	1,257,007	1,256,807	1,334,485	(77,678)
Court	102,135	103,235	86,604	16,631
Parks and recreation	101,543	99,043	98,541	502
Streets	96,225	105,225	83,424	21,801
Development	219,161	221,461	228,556	(7,095)
Debt Service:				
Principal	-	-	27,661	(27,661)
Interest and fees	-	-	4,970	(4,970)
Capital outlay	46,572	212,750	120,553	92,197
Total expenditures	2,714,016	2,977,994	2,740,591	237,403
Excess (deficiency) of revenues over (under) expenditures	(129,642)	(154,120)	451,706	605,826
Other financing sources (uses):				
Transfers in	221,442	368,420	86,263	282,157
Total other financing sources (uses)	221,442	368,420	86,263	282,157
Net change in fund balances	91,800	214,300	537,969	323,669
Total fund balance-beginning of year	3,408,178	3,678,476	3,344,825	(333,651)
Restatement of beginning fund balance	-	-	(22,215)	(22,215)
Fund balance, as restated	3,408,178	3,678,476	3,322,610	(355,866)
Total fund balance-end of year	\$ 3,499,978	\$ 3,892,776	\$ 3,860,579	\$ (32,197)

**SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND RELATED RATIOS
TEXAS MUNICIPAL RETIREMENT SYSTEM**

***Last 10 fiscal years**

For the measurement year ended December 31,

	2021	2020	2019	2018	2017	2016	2015	2014
Total pension liability (asset)								
Service cost	\$ 239,448	\$ 203,655	\$ 173,630	\$ 159,062	\$ 135,517	\$ 135,678	\$ 118,259	\$ 96,840
Interest on the total pension liability (asset)	212,082	188,832	180,313	162,950	143,714	130,208	116,709	100,421
Changes of benefit terms	-	-	-	155,377	-	-	-	-
Difference between expected and actual experience	35,371	70,755	(115,538)	54,499	(55,034)	10,124	14,654	67,358
Change of assumptions	-	-	35	-	-	-	58,535	-
Benefit payments, including refunds of employee contributions	(145,623)	(127,749)	(126,750)	(126,393)	(86,326)	(65,367)	(44,882)	(40,399)
Net change in total pension liability (asset)	341,278	335,493	111,690	405,495	137,871	210,643	263,275	224,220
Total pension liability - beginning	3,095,046	2,759,553	2,647,863	2,242,368	2,104,497	1,893,854	1,630,579	1,406,359
Total pension liability - ending (a)	\$ 3,436,324	\$ 3,095,046	\$ 2,759,553	\$ 2,647,863	\$ 2,242,368	\$ 2,104,497	\$ 1,893,854	\$ 1,630,579
Plan fiduciary net position								
Contributions - employer	\$ 161,925	\$ 147,168	\$ 120,561	\$ 99,407	\$ 89,151	\$ 75,980	\$ 55,591	\$ 39,464
Contributions - employee	100,307	86,715	75,351	66,198	59,699	58,148	51,158	48,923
Net investment income	376,538	196,730	337,930	(66,312)	261,917	115,339	2,425	86,366
Benefit payments, including refunds of employee contributions	(145,623)	(127,749)	(126,750)	(126,393)	(86,326)	(65,367)	(44,882)	(40,399)
Administrative expense	(1,743)	(1,272)	(1,907)	(1,280)	(1,356)	(1,302)	(1,477)	(902)
Other	12	(50)	(56)	(67)	(69)	(70)	(73)	(75)
Net change in plan fiduciary net position	491,416	301,542	405,129	(28,447)	323,016	182,728	62,742	133,377
Plan fiduciary net position - beginning	2,889,699	2,588,157	2,183,028	2,211,475	1,888,459	1,705,731	1,642,989	1,509,612
Plan fiduciary net position - ending (b)	3,381,115	2,889,699	2,588,157	2,183,028	2,211,475	1,888,459	1,705,731	1,642,989
Net pension liability (asset) (a) - (b)	\$ 55,209	\$ 205,347	\$ 171,396	\$ 464,835	\$ 30,893	\$ 216,038	\$ 188,123	\$ (12,410)
Plan fiduciary net position as a percentage of total pension liability (asset)	93.37%	93.37%	93.79%	82.44%	98.62%	89.73%	90.07%	100.76%
Covered payroll	\$ 1,432,962	\$ 1,238,779	\$ 1,076,440	\$ 990,426	\$ 994,985	\$ 969,130	\$ 852,625	\$ 815,386
Net pension liability (asset) as a percentage of total covered payroll	3.85%	16.58%	15.92%	46.93%	3.10%	22.29%	22.06%	-1.52%

*GASB 68 requires 10 fiscal years of data to be provided in this schedule. This is the eighth year of implementation of GASB 68. The City will develop the schedule prospectively.

SCHEDULE OF CONTRIBUTIONS – TEXAS MUNICIPAL RETIREMENT SYSTEM - PENSION

*Last 10 fiscal years

For the fiscal year ended September 30,

Table with 9 columns (years 2022-2015) and 6 rows (Actuarially determined contributions, Contributions in relation to the actuarially determined contributions, Contribution deficiency (excess), Covered payroll, Contributions as a percentage of covered payroll).

*GASB 68 requires 10 fiscal years of data to be provided in this schedule. This is the eighth year of implementation of GASB 68. The City will develop the schedule prospectively.

SCHEDULE OF CHANGES IN OTHER POSTEMPLOYMENT BENEFITS LIABILITY (OPEB) AND RELATED RATIOS - TEXAS MUNICIPAL RETIREMENT SYSTEM

*Last 10 fiscal years

For the measurement year ended December 31,

Table with 6 columns: Description, 2021, 2020, 2019, 2018, 2017. Rows include Total OPEB liability, Service cost, Interest on the total OPEB liability, Changes of benefit terms, Difference between expected and actual experience, Change of assumptions, Benefit payments, Net change in total OPEB liability, Total OPEB liability - beginning, Total OPEB liability - ending, Covered payroll, and Total OPEB liability as a percentage of covered payroll.

*GASB 75 requires 10 fiscal years of data to be provide in this schedule. This is the fifth year of implementation of GASB 75. The City will develop the schedule prospectively.

SCHEDULE OF CONTRIBUTIONS – TEXAS MUNICIPAL RETIREMENT SYSTEM OTHER POSTEMPLOYMENT BENEFITS (OPEB)

*Last 10 fiscal years

For the fiscal year ended September 30,

Table with 5 columns (2022, 2021, 2020, 2019, 2018) and 4 rows (Actuarially determined contributions, Contributions in relation to the actuarially determined contributions, Contribution deficiency (excess), Covered payroll).

Contributions as a percentage of covered payroll 0.26% 0.26% 0.26% 0.20% 0.18%

*GASB 75 requires 10 fiscal years of data to be provide in this schedule. This is the fifth year of implementation of GASB 75. The City will develop the schedule prospectively.

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

September 30, 2022

(1) Budget information

The budget for the general fund is adopted on a basis consistent with generally accepted accounting principles. Annual appropriations lapse at fiscal year end.

The original budget for the general fund is adopted by the City Council by September 30. Budgetary preparation and control is exercised at the department level. Both the original and final budget is included.

(2) Schedule of contributions

Valuation date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, 13 months later.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level percentage of payroll, closed
Remaining amortization period	20 years
Asset valuation method	10 year smoothed market, 12% soft corridor
Inflation	2.50%
Salary increases	3.50% to 11.50% including inflation
Investment rate of return	6.75%
Retirement age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2010-2014.
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Table. The rates are projected on a fully geerational basis with scale UMP. Pre-retirement: PUB(10) mortality tables, with the public safety table used for males and the general employee table used for females. The rates are projected on a fully generational basis with scale UMP.

OTHER SUPPLEMENTARY INFORMATION



**COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS**

For the year ended September 30, 2022

	Special Revenue Funds						Special Revenue Funds Total
	Street Maintenance	Drainage	Court Security	Court Technology	Court Efficiency	Police Forfeiture	
Assets:							
Cash and cash equivalents	\$ 392,845	\$ -	\$ 9,878	\$ 9,572	\$ 114	\$ 915	\$ 413,324
Sales tax receivable	13,623	-	-	-	-	-	13,623
Other receivable	-	-	-	-	-	-	-
Total assets	\$ 406,468	\$ -	\$ 9,878	\$ 9,572	\$ 114	\$ 915	\$ 426,947
Liabilities:							
Accounts payable	\$ -	\$ 23,966	\$ -	\$ 23	\$ -	\$ -	\$ 23,989
Accrued Liabilities	-	40,884	-	-	-	-	40,884
Due to other funds	-	54,131	-	-	-	-	54,131
Total liabilities	-	118,981	-	23	-	-	119,004
Fund balances:							
Reserved for street maintenance	406,468	-	-	-	-	-	406,468
Reserved for municipal court	-	-	9,878	9,549	114	-	19,541
Reserved for police department	-	-	-	-	-	915	915
Unassigned	-	(118,981)	-	-	-	-	(118,981)
Total fund balances	406,468	(118,981)	9,878	9,549	114	915	307,943
Total liabilities and fund balances	\$ 406,468	\$ -	\$ 9,878	\$ 9,572	\$ 114	\$ 915	\$ 426,947

**COMBINING STATEMENT OF REVENUES AND EXPENDITURES
NONMAJOR GOVERNMENTAL FUNDS**

For the year ended September 30, 2022

	Special Revenue Funds						Special Revenue Funds Total
	Street Maintenance	Drainage	Court Security	Court Technology	Court Efficiency	Police Forfeiture	
Revenues:							
Sales tax	\$ 190,159	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,159
Fees	-	67,928	2,038	1,692	-	-	71,658
Interest income	158	-	-	-	-	-	158
Total revenues	<u>190,317</u>	<u>67,928</u>	<u>2,038</u>	<u>1,692</u>	<u>-</u>	<u>-</u>	<u>261,975</u>
Expenditures:							
Public safety	-	-	-	-	-	-	-
Court	-	-	9	66	-	-	75
Streets	-	186,909	-	-	-	-	186,909
Total expenditures	<u>-</u>	<u>186,909</u>	<u>9</u>	<u>66</u>	<u>-</u>	<u>-</u>	<u>186,984</u>
Excess (deficiency) of revenues over (under) expenditures	190,317	(118,981)	2,029	1,626	-	-	74,991
Transfers:							
Transfers out	(95,466)	-	-	-	-	-	(95,466)
Total transfers	<u>(95,466)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(95,466)</u>
Net change in fund balance	94,851	(118,981)	2,029	1,626	-	-	(20,475)
Total fund balance - beginning	<u>311,617</u>	<u>-</u>	<u>7,849</u>	<u>7,923</u>	<u>114</u>	<u>915</u>	<u>328,418</u>
Total fund balance - ending	<u>\$ 406,468</u>	<u>\$ (118,981)</u>	<u>\$ 9,878</u>	<u>\$ 9,549</u>	<u>\$ 114</u>	<u>\$ 915</u>	<u>\$ 307,943</u>

**BALANCE SHEET
COMPONENT UNIT**

September 30, 2022

	<u>Rollingwood Community Development Corporation</u>
Assets:	
Cash and cash equivalents	\$ 487,900
Due from the City	<u>42,679</u>
Total assets	<u>\$ 530,579</u>
Liabilities:	
Accounts payable to other governments	<u>\$ 141,210</u>
Total liabilities	<u>141,210</u>
Net position:	
Unrestricted net position	<u>389,369</u>
Total net position	<u>389,369</u>
 Total liabilities and net position	 <u>\$ 530,579</u>

COMPLIANCE SECTION



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Members of the City Council
City of Rollingwood, Texas
403 Nixon Drive
Rollingwood, Texas 78746

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Rollingwood, Texas, (the City) as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the City of Rollingwood, Texas’ basic financial statements, and have issued our report thereon dated March 22, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City’s financial statements will not be prevented, or detected and corrected on timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Antonio, Texas
March 22, 2023



CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, February 15, 2023

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on February 15, 2023. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:01 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Phil McDuffee, Council Member Kevin Glasheen, Council Member Alec Robinson, and Council Member Brook Brown.

Also Present: City Administrator Ashley Wayman, City Attorney Charles Zech, City Secretary Desiree Adair, Development Services Manager Nikki Stautzenberger, Sergeant Greg Duarte, and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

The following individuals spoke during public comments:

- Thom Farrell, 3223 Park Hills Drive, thanked the Council for their service and considering the citizen task force on the residential code.

PRESENTATIONS

2. Mayor's State of the City Address

Mayor Gavin Massingill stated that the City of Rollingwood is strong and stable. He is proud of the team that has been assembled and highlighted what staff has completed over the past year:

- City Administrator Ashley Wayman is doing a wonderful job with leadership and is a hard worker. She has worked on succession planning, cross training staff, and serves on roles with Texas Municipal League and other state-wide organizations. She has implemented

the Council message board, created a fully functional operations chart for all departments in the City, and has worked on a 5-year plan.

- Assistant to the City Administrator Makayla Rodriguez has great enthusiasm and willingness to learn. She served as Interim Utility Billing Manager, has cross trained departments, and takes on key projects that interface with the community. She handles all pavilion and park rentals.
- City Secretary Desiree Adair brings teamwork, leadership, and calm. She handles public information requests, serves as the elections administrator, and worked with City Administrator Ashley Wayman to take on the HR Coordinator role including onboarding and exit interviews.
- Finance Director Abel Campos offers stability and institutional knowledge. He oversees audits and financial training, is very accurate with budget projections, and is integral to the budget process.
- Municipal Court Clerk Kim Wood keeps the judicial system going in Rollingwood. She had 124% increase in citation workload this year and was a large part of the decline in special event parking citations.
- Interim Police Chief Kristal Muñoz has implemented the Code Compliance Officer position, utilized resources as prescribed by City Council, oversaw National Night Out, made sure officers are trained in carrying Narcan, and oversaw the department taking tactical medical training.
- Development Services Manager Nikki Stautzenberger brings knowledge, experience, and fresh eyes to the department. She helped implement My Permit Now, keeps track of the permits in that system, and resolved a large back log of permits.
- Public Works Superintendent Izzy Parra has built a great team in the Public Works department. He has brought in Carlos Bolaños who has knowledge in electrical and wastewater issues, and Johnny and Fidel are extremely hard workers. Izzy is proactive, provides emergency preparedness, and plans clean up in the City after storm events.
- Utility Billing Manager Veronica Hernandez has taken the Utility Billing Department to the next level, has collected on the delinquent accounts to clean up the entire system, and stays on top of the billing system.

Staffing was the number one issue last year, and the City has accomplished a great deal on that front. The second issue was systems review which was forced with the Utility Billing and Development Services departments. City Administrator Ashley Wayman’s operations chart reflects the continuation of the systems review. The third issue was bonds, and the bond election was successful. The Mayor stated that the year ahead should focus on:

- Diligence and staff focus on internal systems, fine tuning these systems towards excellence, and executing and committing systems into an archival, consistent format.
- The next phase of the bonds that were passed, including thoughtful planning, smart execution in resource allocation, and looking for efficiencies and crossover areas in how dollars are spent.
- Rising from disagreement to constructive common ground with discussion, dialogue, and understanding.

3. Presentation on purpose and requirements of the city's MS4 permit and how we are handling compliance with those requirements

Greg Blackburn, of K. Friese + Associates, provided a brief overview of Municipal Separate Storm Sewer Systems (MS4) and how it is tracked. The purpose is to prevent pollutants from entering MS4s. There are TCEQ required permits and reports based upon the EPA Clean Water Act and the Texas Water Code. These include a Storm Water Management Program and Minimum Control Measures (MCM). Development Services Manager Nikki Stautzenberger discussed her site visits, and how compliance is achieved. City Administrator Ashely Wayman mentioned that Ms. Stautzenberger and a few of the Public Works employees are now certified in inspecting silt fences. City Council asked questions about issues seen around the City, commercial inspections, citations, and education of contractors.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 4. Discussion and possible action to approve the dates for the Rollingwood Women's Club Easter Egg Hunt, on Saturday, April 8, 2023 and Fourth of July Parade on Tuesday, July 4, 2023
- 5. Discussion and possible action on an ordinance affirming the name of "Bee Cave Road" for the portion of TxDOT Highway RM 2244 located within the corporate limits of the City of Rollingwood
- 6. Discussion and possible action on timetable for the initial draft commercial zoning ordinance by Denton, Navarro, Rocha, Bernal and Zech, as recommended in the Comprehensive Plan, public workshops, and schedule for public hearings and meetings before the Planning and Zoning Commission and the City Council
- 7. Discussion and possible action on the minutes from the January 18, 2023 City Council meeting

Council Member Brook Brown pulled item 6 and 7 from the Consent Agenda.

Council Member Brook Brown moved to approve items 4 and 5 of the Consent Agenda. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

For item 6, Council Member Brook Brown handed out pages 44-46 of the Comprehensive Plan with 21 items for implementation for the commercial corridor. She stated the number of public hearings already held on these 21 policies. All policies are ready to be implemented except numbers 5, 8, 15, 16, and 20 which need more development. She shared a modified schedule for dates of joint workshops and public hearings, and postponed for further development the policies listed.

Council Member Brook Brown moved to adopt the Comprehensive Plan commercial corridor code update project with the timelines as shown on her handout. Mayor Pro Tem Sara Hutson seconded the motion.

Bryce Cox, of Denton, Navarro, Rocha, Bernal, and Zech (DNRBZ), commented on the process and timing of the workshops, the concepts, writing code, developing language, and building upon work that has already been done. He suggested meeting with smaller subcommittees to

accomplish the draft language. Mayor Gavin Massingill suggested a meeting between Council Member Brown and Mr. Cox to agree on a schedule.

Council Member Brook Brown withdrew her motion and would like to have a meeting with Mr. Cox, City Administrator Ashley Wayman, and Thom Farrell.

Council Member Brook Brown moved to adopt agenda item 7 as amended. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

- 8. Discussion and possible action regarding special parliamentary rules for Rollingwood City Council meetings

Mayor Gavin Massingill discussed his proposal of Special Parliamentary Rules and highlighted the regular order of business, time limits, and vote thresholds for extensions. Council Member Brook Brown discussed the current ordinances that describe the order of procedure and their conflicts with the proposed special parliamentary rules. Council Member Kevin Glasheen commented on having a set of rules in place and improving the length of time of the meeting.

Shanthi Jayakumar, 3309 Park Hills Drive, commented on Robert's Rules of Order and how they have worked for the City of Rollingwood in the past.

Mayor Gavin Massingill discussed bringing back a version of this item possibly for the next Council meeting.

- 9. Discussion and possible action on a work order for design of packages 1-4 of the Water CIP

Greg Blackburn, of K. Friese + Associates, discussed the proposed work authorization for the Water CIP Bond Program – design of packages 1 – 4.

Mayor Pro Tem Sara Hutson abstained from the discussion and potential vote on this item.

Council Member Kevin Glasheen asked questions about RFQs, the percentage of the project that the packages cover, the overall cost estimate, typical rates for fees, and survey costs. He requested a price check on bidding and inspection costs. Mr. Blackburn explained that the bid does not include subsurface utility engineering. Council Member Phil McDuffee asked for clarifications of cost and scope of work in the surveying section. Council Member Kevin Glasheen would like to negotiate this contract. City Attorney Charles Zech explained that Professional Services Agreements are utilized for these types of work authorizations.

- 10. Discussion and possible action to create a comprehensive residential code review committee and appoint committee members

Council Member Kevin Glasheen discussed gathering consensus, community input and use of the Council message board.

Council Member Kevin Glasheen moved to create a residential code review task force made up of Jeff Marx, Ryan Clinton, Thom Farrell (who has agreed to serve as Chairman),

Dave Bench, Alex Robinette, Duke Garwood, and a representative from Council, to gather community input and measure public support for any residential building code reform and recommend back to Council next steps, if any. Council Member Phil McDuffee seconded the motion.

Council Member Alec Robinson reminded Council that this was sent to Planning and Zoning Commission at the last meeting. Mayor Pro Tem Sara Hutson expressed concern about discussion not in a public arena.

Dave Bench, 1 Randolph Place, commented on a perceived need for urgency and an inability to move forward. He thinks this is more of a data gathering effort based on the input of people.

Council Member Brook Brown, Dave Bench, and Council Member Kevin Glasheen discussed how the task force will meet and work, their timeframe, reporting to Council, defined duties and goals, and issues already in front of the Planning and Zoning Commission.

The motion failed with 2 in favor (Glasheen, McDuffee) and 3 against (Robinson, Brown, Hutson).

- 11. Discussion and possible action on an ordinance allowing the City Council and Planning and Zoning Commission to hold joint public hearings

City Administrator Ashley Wayman introduced draft ordinance 2023-02-15-11 that could allow Council and Planning and Zoning to hold joint public hearings. Council asked questions regarding votes in joint hearings and meetings and scheduling public hearings.

Amy Pattillo, 3 Rock Way Cove, commented on zoning code stability and the time between meetings enabling the public to have two different opportunities to comment. She asked about zoning code being required to go through the Planning and Zoning commission. City Attorney Charles Zech explained that this is not a change to the process and does not need to go through Planning & Zoning.

Council discussed separation between meetings and the opportunity to have joint public hearings.

Council Member Brook Brown moved for approval of the ordinance as presented. Mayor Pro Tem Sara Hutson seconded the motion. The motion passed with 4 in favor and 1 against (Robinson).

Mayor Gavin Massingill pulled up item 15 at this time.

- 12. Discussion and possible action to change public notice requirements for public hearings

Council Member Kevin Glasheen discussed the current noticing requirements and the possibility of shortening the time period for public notice. City Attorney Charles Zech explained state law requirements.

Council Member Kevin Glasheen motioned to make all of our notice requirements conform to the minimums of state law and then have City policy developed by staff and recommended to us on what they might do to go above and beyond the state required minimums as a matter of policy but not a matter of ordinance.

Council Member Brook Brown would like to amend to exclude from the sweep of that motion the provisions applying to the Board of Adjustment. Mayor Pro Tem Sara Hutson seconded the motion.

Deets Justice, 310 Pleasant Drive, asked if this is an action item. He prefers the 30 days' notice because he believes doing things slowly produces a better result.

Tony Stein commented on the length of time it takes in City government to get things done. His general thought is that noticing shouldn't be shortened. He stated concerns with an ordinance stating one thing and a policy stating another.

City Attorney Charles Zech read from the Code of Ordinances Section 107-518 Hearing and Notice in front of your Planning and Zoning Commission, and stated the differences between state law and City code. These are also requirements for public hearings for City Council.

Amy Pattillo commented on the comprehensive planning process and the stability of the zoning code. Only once the residential comprehensive planning process is complete, she would be in favor of changing the code.

Council Member Kevin Glasheen amended his motion to reduce the notice requirement to 20 days, eliminate any mailing or public newspaper notices that are not required by state law. Council Member Phil McDuffee seconded the motion.

Council Member Brook Brown asked if this would apply to all notices for all hearings or just 107-518. City Attorney Charles Zech interjected that the agenda item is broad enough to encompass any public hearing and an ordinance could be brought back in a future meeting with direction.

Dana Hollingsworth, 303 Almarion Drive, is opposed to changing notice requirements and taking away mailing notices.

Tony Stein encouraged exploring the use of SWIFT for noticing for Planning and Zoning.

Council Member Phil McDuffee liked the suggestion for the applicant to provide a sign at the applicant's expense in front of the property address.

The motion failed with 1 in favor (Glasheen) and 4 against.

Council Member Brook Brown requested that we bring back a modest recommendation with respect to Section 107-518 regarding notices for public hearings for the Planning and Zoning Commission and City Council. Mayor Gavin Massingill stated that we will bring this item back with options for a number of days and including Section 107-399 Special Use Permits.

- 13. Discussion and possible action on scheduling of public hearings before the Planning and Zoning Commission and City Council in regard to proposed amendments to the City of Rollingwood Code of Ordinances regarding building projections into required yards and building height in the R – Residential zoning district

Council Member Brook Brown requested advice of counsel about the scope of notice, and she requested that the notice include the 4 sections of the Code that were originally requested by Council to go to Planning and Zoning. She asked if City Council can direct notice for a hearing

to be held before Planning and Zoning. City Attorney Charles Zech explained that City Council can request that Planning and Zoning address specific items.

Council Member Brook Brown moved to direct that a Public Hearing be held, and the notice for that Public Hearing to encompass all 4 sections of the Code as originally sent to Planning and Zoning for consideration. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

Council Member Brook Brown moved to schedule a Public Hearing for Planning and Zoning with that agenda item for the regular April meeting date, Wednesday, April 5, 2023. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

City Attorney Charles Zech advised on the topic of joint public hearings.

Council Member Brook Brown moved to request the Planning and Zoning Commission to advise whether they would consider that public hearing to include a public hearing with the City Council. Mayor Pro Tem Sara Hutson seconded the motion.

Amy Pattillo discussed Section 107-516 of the Code. She stated that August and September Council meeting motions didn't support a zoning change. She asked for clarification on the agenda items based on motions.

Council Member Brook Brown responded with sections of Code cited in the agenda item with an attached 3-page memo that addressed the issues with respect to required yards. There was a second memo that was sent to Planning and Zoning Commission with those sections attached and suggested language.

Ms. Pattillo requested that the motion be clear in terms of the zoning changes that are being considered including the sections of Code.

Council Member Brook Brown responded with the following sections of Code for Planning and Zoning to take up :

- 107-3 Defining required yards,
- 107-71 Defining maximum permissible height of a residential building,
- 107-75 Defining yards generally, and
- 107-76 Defining minimum required depth and width of yards.

The motion carried with 5 in favor and 0 against.

Dana Hollingsworth suggested that both the Code section and the subject be listed on the notice. She also commented on the citizen committee that she doesn't think that there should be a Council Member on the committee. She requested that half the members of the committee have flat lots and half have sloped lots, and that more women be members on the committee.

14. Update on the Nixon/Pleasant drainage project

City Administrator Ashley Wayman discussed the updated plans, the easements proposed, the need for citizen agreement, and then the distribution to those homeowners.

- 15. Discussion and possible action on a recommendation from the Park Commission regarding park rental rates

City Administrator Ashley Wayman explained that the Park Commission discussed the park rental rates in their last meeting and changes that they have proposed for these rates.

Nicole Mauricci, 4906 Timberline Drive, explained why changes to the park rental rates have been proposed. She discussed past and current vendors and their size and type of classes. She commented on rates based upon the size of the fields and presented the proposed new park rental rates of \$10 per hour for non-field activities.

Council Member Alec Robinson moved to approve the proposed rates and regulations as outlined in this agenda item. Mayor Pro Tem Sara Hutson seconded the motion.

Council Member Phil McDuffee commented on reaching out to Justin and having a discussion regarding people not being allowed on fields for a period of time when new sod has been placed.

Council discussed the rates and their application with Ms. Mauricci. Mayor Pro Tem Sara Hutson would like the proposed rates and regulations to state “Rental of Fields 1 or 2.” Council asked about written agreements and signed documentation for rented Park spaces.

Council Member Alec Robinson moved to amend his motion to adopt the proposed rates change to read “Fields 1 or 2” instead of “Fields 1 and 2”. Mayor Pro Tem Sara Hutson seconded the motion. The amended motion carried with 5 in favor and 0 against.

Council Member Alec Robinson moved to adopt resolution 2023-02-15-15 with the amended language from the previous motion which is changing the words “Fields 1 and 2” to read “Fields 1 or 2”. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill moved back to item 12 at this time.

- 16. Report on storm impacts to the city and clean up efforts, and discussion on steps needed to address issues identified including but not limited to poor city-wide cell phone service

Mayor Pro Tem Sara Hutson discussed her concern regarding when she had no power and no communication during the storm. She expressed that this is a public safety issue.

Mayor Gavin Massingill pulled up item 17 at this time.

Council Member Phil McDuffee discussed the different cellular providers, their coverage, Wi-Fi calling, and improvements in technology.

Council and City Administrator Ashley Wayman discussed options for sending out the survey and receiving the responses.

Council Member Phil McDuffee moved to approve the draft survey questionnaire and he will provide clarity to the Utility Commission on the variety of ways that may be collected. Mayor Pro Tem Sara Hutson seconded the motion.

Council Member Kevin Glasheen suggested adding a question about cellular service when power is out and there is no Wi-Fi available.

The motion carried with 5 in favor and 0 against.

17. Discussion and possible action on a recommendation from the Utility Commission regarding a cellular service and coverage survey

This item was covered in conjunction with item 16.

18. Discussion and possible action to schedule a public workshop or other process for further public input on eligibility for appointment to City Board and Commissions for non-US citizens

Council Member Brook Brown has received feedback from the community to consider providing an opportunity for non-US citizens to serve on boards and commissions. She would like to request, along with City Administrator Ashley Wayman, to hold an informal public meeting to discuss this issue, and then based on those discussions, bring back to Council an item on this topic for consideration.

Council discussed the requirements for being appointed to a board or commission.

Council Member Brook Brown moved to authorize herself to work with City Administrator Ashley Wayman to set up a time for an informal public discussion of this topic here at City Hall. Council Member Kevin Glasheen seconded the motion. The motion carried with 5 in favor and 0 against.

19. Discussion and possible action to reschedule the March City Council meeting

City Administrator Ashley Wayman explained that the regularly scheduled Council meeting on March 15 is in the middle of spring break for Eanes ISD.

Council Member Kevin Glasheen moved to move the March meeting to March 22. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

20. Discussion and possible action to schedule the Spring Clean-Up Event

City Administrator Ashley Wayman explained the traditional Spring Clean-Up Event and mentioned the dumpster limit with Waste Connections.

Council Member Brook Brown moved to authorize the City Administrator to schedule the Spring Clean-Up Event. Council Member Alec Robinson seconded the motion.

Council discussed mulching the winter storm debris and the cost of removal.

The motion carried with 5 in favor and 0 against.

21. Discussion and possible action on a resolution of the City of Rollingwood to join with the State of Texas and political subdivisions of the state as a party in the Texas Opioid Settlement Agreement secured by the Office of the Attorney General with opioid manufacturers Allergan, CVS, Walmart and Walgreens

Mayor Gavin Massingill explained that this is a second settlement with additional companies.

Council Member Brook Brown moved for approval of the resolution. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

- 22. Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time

Council Member Brook Brown stated that she would like to consider item 22 in Executive Session for legal advice.

The City Council discussed how to proceed with hearing from the resident that was present, and then proceeding into Executive Session.

Kendra Roloson, 304 Vale Street, asked that the Council consider the remaining items today to provide clarity for her family. She discussed her family’s perspective on what has transpired regarding the plat and building permit for 304 Vale Street.

Mayor Gavin Massingill asked for a vote regarding whether to go into executive session and the motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill convened into executive session at 12:32 a.m. on Thursday, February 16, to receive consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code.

Mayor Gavin Massingill reconvened into open session at 1:35 a.m. and stated that no action was taken in closed session.

Council Member Brook Brown moved that no action be taken on the building permit issued for 304 Vale. Mayor Pro Tem Sara Hutson seconded the motion.

The City Council discussed working towards a potential resolution of the issue for the homeowners.

Council Member Brook Brown withdrew her motion.

Council Member Kevin Glasheen move to ask the City Attorney to draft an ordinance that would provide that any setbacks shown on plats previously approved by Planning and Zoning be considered the legal setbacks for those properties. Council Member Alec Robinson seconded the motion.

The City Council discussed the implications of the proposed motion and additional options. They discussed the circumstances of the permit issued for 304 Vale Street.

Mayor Gavin Massingill called for a roll call vote.

Council Member Brook Brown No
Mayor Pro Tem Sara Hutson No
Council Member Kevin Glasheen Yes
Council Member Phil McDuffee Yes
Council Member Alec Robinson Yes

The motion passed with 3in favor and 2 against.

- 23. Discussion and possible action with regard to the issuance of building permits for the 304 Vale and 400 Farley properties and any other building permits issued by executive direction, if any

- 24. Discussion and possible action regarding the scope of the Mayor's authority to issue or direct the issuance of any building permit

Council Member Brook Brown withdrew items 24, 25, and 26.

- 25. Discussion and possible action regarding the authority of the Mayor to settle threatened litigation without prior council approval

- 26. Discussion and possible action regarding the role of Mayor and other members of the City Council in working with city staff

ADJOURNMENT OF MEETING

Mayor Gavin Massingill adjourned the meeting at 1:51 a.m. on Thursday, February 16, 2023.

Minutes Adopted on the _____ day of _____, 2023.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Discussion and possible action on an ordinance amending Section 34-36 of the City's Code of Ordinances in accordance with the lead ban language in 30 TAC 290.44(b)

Description:

This amendment is to bring our ordinance into compliance with State Law (Texas Administrative Code Rule §290.44 (b) pertaining to the use of lead in plumbing).

The City's customer service agreements already reflect this requirement, this just an administrative update to the ordinance.

Action Requested:

To approve an ordinance amending Section 34-36 of the City's Code of Ordinances in accordance with the lead ban language in 30 TAC 290.44(b)

Fiscal Impacts:

No significant fiscal impact expected at this time.

Attachments:

- Ordinance 2023-03-22-05 – Amending Plumbing Requirements - Lead Ban

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36

ORDINANCE NO. 2023-03-22-05

AN ORDINANCE OF THE CITY OF ROLLINGWOOD AMENDING PART 1, CHAPTER 34, ARTICLE II, SECTION 34-36 PLUMBING RESTRICTIONS OF THE CITY’S CODE OF ORDINANCES TO MEET REQUIREMENTS OF TEXAS ADMINISTRATIVE CODE RULE §290.44 (b) PERTAINING TO THE USE OF LEAD IN PLUMBING

WHEREAS, the City Council finds the City of Rollingwood (City) is a Texas General Law Municipality and the Texas Local Government Code authorizes the City of Rollingwood to exercise jurisdiction over City building as deemed appropriate by the City;

WHEREAS, the Texas Commission on Environmental Quality has adopted rules related to public drinking water and public water systems; and

WHEREAS, Texas Administrative Code Title 30, Section 290.44(b) provides specific requirements related to the use of lead in plumbing; and

WHEREAS, The City Council hereby finds and determines that is appropriate to adopt the state law provisions related to the use of lead in plumbing as part of its regulatory scheme.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Amendment to Municipal Code of Ordinances. The City of Rollingwood, Texas hereby amends its Code of Ordinances Section 34-36, Plumbing Restrictions as follows, with strikethroughs being deletions and underlines being additions:

Sec. 34-36. Plumbing restrictions.

The following undesirable plumbing practices are prohibited:

- (4) No pipe or pipe fitting that contains more than ~~eight~~ 0.25 percent lead may be used for the installation or repair of plumbing at any connection that provides water for human use.

Section 3. Severability. If any provision of this Ordinance is illegal, invalid, or unenforceable under present or future laws, the remainder of this Ordinance will not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to

1 the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable
2 will be added to this Ordinance.

3
4 **Section 4. Repealer.** This ordinance shall be cumulative of all other ordinances of the City
5 of Rollingwood, and this ordinance shall not operate to repeal or affect any other ordinances of the
6 City of Rollingwood except insofar as the provisions thereof might be inconsistent or in conflict
7 with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby
8 repealed.

9
10 **Section 5. Effective Date.** This Ordinance will take effect upon its adoption by the City
11 Council and publication as provided by law.

12
13 **PASSED AND APPROVED** this 22nd day of March, 2023.

14 CITY OF ROLLINGWOOD, TEXAS

15
16
17 By: _____
18 Gavin Massingill, Mayor

19 ATTEST:

20
21 _____
22 Desiree Adair, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Discussion and possible action on a work authorization from K. Friese + Associates for design, bid and construction phase services for packages 1-4 of the Water CIP and to authorize the Mayor to execute a Professional Services Agreement

Description:

The work authorization that came before City Council last month only included the design phase for packages 1-4 of the Water CIP and a total amount of \$448,475.05. The City Council asked K. Friese + Associates to come back with a proposal that reflected the design, bid and construction phases for these packages.

The work authorization presented at this meeting includes design, bid phase services for a lump sum totaling \$384,178.67, and a not to exceed amount of \$39,600 for construction phase services, for a grand total of \$423,778.67.

Action Requested:

To take action on a work authorization from K. Friese + Associates for design, bid and construction phase services for packages 1-4 of the Water CIP and to authorize the Mayor to execute a Professional Services Agreement

Fiscal Impacts:

Design, bid and construction phases for these packages are eligible for funding by the \$5.3MM bond approved in November 2023 for water system improvements.

Attachments:

- Work Authorization – Design, Bid and Construction Phase Services for packages 1-4 of the Water CIP

Work Authorization # 07
Water CIP Bond Program – Packages 1 - 4
KFA PROJECT # 0764
City of Rollingwood General Engineering Services

This work authorization is made pursuant to the terms and conditions of the original Professional Service Agreement dated **November 16, 2020**, by and between K Friese & Associates, Inc. and the City of Rollingwood

SERVICES PROVIDED BY K FRIESE & ASSOCIATES, INC.:

Refer to Attachment A for details.

DELIVERABLES: Refer to Attachment A for details.

DURATION:

This Agreement shall remain in effect until **November 30, 2024**, unless terminated as provided herein, or extended by mutual agreement in writing. This Agreement is subject in all respects to the Terms and Conditions attached hereto and incorporated herein by reference.

BUDGET: Lump Sum amount totaling **\$384,178.67**, and Not to Exceed amount totaling **\$39,600.00**.
Total budget = \$423,778.67: Refer to Attachment B for details.

CLIENT:

CITY OF ROLLINGWOOD

K FRIESE & ASSOCIATES, INC.

SIGNED: _____

SIGNED: _____

TYPED NAME: Ashley Wayman

TYPED NAME: Thomas M. Owens, P.E.

TITLE: City Administrator

TITLE: Executive Vice President

DATE: _____

DATE: _____

Attachments:

- Attachment A – Scope
- Attachment B – Fees
- Attachment C - Schedule

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN, BID, AND CONSTRUCTION PHASE SERVICES – PACKAGES 1-4

PROJECT DESCRIPTION

The City of Rollingwood (City) approved a Water Capital Improvements Plan (CIP) in 2022 that was prepared by K Friese + Associates (KFA). This CIP identified a total of 20 water system improvements projects needed to remedy system deficiencies. These 20 projects were the basis for a \$5.3 million bond program that was approved by voters in November 2022. KFA developed a total of five bond packages for these 20 projects, and these packages were approved by the City in January 2023. The City has requested a proposal from KFA for the design, bid, and construction phase services of Packages 1-4, and it is assumed that these four packages will be bid and constructed as a single construction package. These packages are described below:

- Package 1:
 - Approximately 1,350 LF of 8-inch PVC waterlines to increase fire flow availability within Jeffrey Cove, Southcrest Drive, Westgate Circle, Ewing Circle, and Michele Circle.
 - The survey and design of this package was previously completed in 2016. No additional survey is included in this scope; however, design effort is included for KFA to update the design and develop construction documents.
- Package 2:
 - Approximately 5,050 LF of 8-inch PVC waterlines to replace waterlines with repeated main break, increase low pressures, and increase fire flow availability. These waterlines are along Vale Street, Vance Lane, Bettis Boulevard, Pickwick Lane, and Inwood Road.
 - This package also includes the replacement of a pressure reducing valve (PRV) at the intersection of Hatley Drive and Almarion Drive
 - This package requires field survey and three geotechnical borings.
- Package 3:
 - Approximately 1,900 LF of 8-inch PVC waterlines to increase fire flow availability within Gentry Drive, Inwood Cove, Pleasant Cove, Timberline Ridge, and within an easement off of Timberline Drive.
 - This package also includes the installation of a new PRV along Bee Caves Road to serve the southeast portion of the City that is shown to have high pressures.
 - This package requires field survey.
- Package 4:
 - Approximately 2,550 LF of 8-inch PVC waterlines to increase fire flow availability within Park Hills Drive, Laura Lane, and Brett Cove.
 - This package requires field survey and one geotechnical boring.

This proposal also includes necessary environmental & cultural resources reviews covering all four (4) packages.

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN, BID, AND CONSTRUCTION PHASE SERVICES – PACKAGES 1-4

SCOPE OF SERVICES

KFA will provide engineering services in accordance with the terms and conditions of the Contract, including:

- Preliminary Engineering Services, including:
 - Field Surveying
 - Geotechnical Investigation
 - Environmental & Archaeological Investigation
- Design Phase Services
- Bid Phase Services
- Construction Phase Services

The scope of services to be provided is detailed in the following task descriptions. An additional contract will be required for the design, bid, and construction of Bond Package 5.

1. Preliminary Engineering Services (Lump Sum)

- 1.1. Project Management - This task includes routine communication with the City, preparation of monthly project status reports; managing subconsultants, manpower, budgets, and schedules; invoicing; implementing and monitoring QA/QC efforts; and other activities associated with managing the project. A Project Kickoff Meeting with key subconsultants is included to review the scope, schedule, and requirements of the project.
- 1.2. Data Collection and Field Visits - KFA will collect available data from various sources including: existing utilities, GIS data, and as-built drawings of roadway/utility improvements. KFA will also perform site visits to identify and locate utility surface features and other potential conflicts to aid in setting the final pipeline alignments.
- 1.3. Environmental and Cultural Resources – Blanton & Associates will provide environmental support for the project as described in their attached Scope of Services. These services include desktop reviews for federally listed species, wetlands and waters of the U.S., hazardous materials, and historical and cultural resources. Blanton will prepare a report detailing the findings of the desktop reviews and recommendations.
- 1.4. Design Survey- McGray & McGray will perform a design survey consisting of trees, surface features, property lines and 1-foot topographic lines. See attached Scope from McGray & McGray for additional information.
- 1.5. Geotechnical Investigation - Raba Kistner Consultants, Inc. will perform 4 geotechnical borings, each 15-feet deep, along the project route; conduct

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN, BID, AND CONSTRUCTION PHASE SERVICES – PACKAGES 1-4

appropriate laboratory testing; and summarize the field investigation results and bedding, earthwork, and pipe design recommendations in a Geotechnical Report.

2. Design Phase Services (Lump Sum)

- 2.1. Project Management - This task includes routine communication with the City, including attendance at four (4) Progress Meetings with City Staff, and preparation of monthly project status reports; managing manpower, budgets, and schedules; invoicing; implementing and monitoring QA/QC efforts; and other activities associated with managing the project.
- 2.2. QA/QC and Constructability Reviews - KFA will conduct both Project Design Team (PDT) and Independent Technical Review Team (ITRT) QA/QC reviews.
- 2.3. Plan Preparation - KFA will prepare construction plans (11"x17" sheets) suitable for public bidding to include cover, notes, quantities, project layout, plan sheets, traffic control plans, and details. Plan sheets for pipelines shall be at 1"=40' horizontal scale. For budgeting purposes, it is estimated that the plans will consist of 50 total sheets.
- 2.4. Contract Documents & Technical Specifications - KFA will develop a Project Manual consisting of Standard Construction Contract Bid Documents and Technical Specifications. Special Provisions to the Standard Technical Specifications and Special Specifications will be developed, if required for the project.
- 2.5. Engineer's Opinion of Probable Construction Cost - Cost estimates will be prepared/updated and will include a tabulated summary of quantities broken down by plan sheets.
- 2.6. Permitting – KFA will prepare the necessary documents for permitting the projects, including:
 - 2.6.1. TCEQ Chapter 290 – KFA will prepare and submit the projects for TCEQ Chapter 290 review. If TCEQ comments are received, KFA will address the comments for a resubmittal, as needed.
 - 2.6.2. TCEQ SWPPP – KFA will prepare a Stormwater Pollution Prevention Plan (SWPPP) for the projects, as the expected disturbance is expected to be greater than one acre.
 - 2.6.3. TxDOT – KFA will prepare information and exhibits/plans for obtaining a TxDOT permit for the installation of the pressure reducing valve along Bee Caves Road. If TxDOT comments are received, KFA will address the comments for a resubmittal, as needed.
- 2.7. Design Submittal – It is assumed that a single 100% submittal will be included for this project, and will consist of the following:

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN, BID, AND CONSTRUCTION PHASE SERVICES – PACKAGES 1-4

- One original set of plans
- One original Project Manual
- Electronic copy of plans and Project Manual
- Engineer's Opinion of Probable Construction Cost
- Updated project schedule
- Electronic files (AutoCAD) of the survey, basemap, and proposed pipeline alignments, including geotechnical bore hole locations.

3. Bid Phase Services (Lump Sum)

- 3.1. Project Management - This task includes routine communication with the City; managing manpower, budgets, and schedules; invoicing; and other activities associated with managing the project.
- 3.2. Pre-Bid Conference - KFA will assist the City in conducting one (1) pre-bid conference. KFA will attend the pre-bid and present the project and assist in answering questions.
- 3.3. Bidder Questions - KFA will assist the City in responding to technical questions received from bidders during the bid phase of the project.
- 3.4. Addenda - KFA will assist the City in preparing and issuing required Addenda to the bidders. Preparation and issuance of two (2) Addenda has been assumed for budgeting purposes.
- 3.5. Bid Opening and Award Recommendation - KFA will attend the bid opening, perform all bid tabulation, review bids, perform reference checks, and make an award recommendation to the City. This includes attendance at one (1) City Council meeting.

4. Construction Phase Services (Not to Exceed)

- 4.1. Construction Oversight – This task includes project management; routine communication with the City; creating conformed documents; holding a pre-construction meeting; attending a total of 12 construction meetings (to be scheduled as deemed necessary); reviewing material submittals; responding to contractor Requests for Information (2 assumed for budgeting); reviewing monthly pay applications (12 assumed for budgeting); reviewing and preparing Change Orders (1 assumed for budgeting); performing final walk-through and issuing Concurrence for Project Acceptance; and preparing record drawings. It is assumed that the construction phase will have a 52-week duration for budgeting purposes.
- 4.2. Construction Inspection – KFA will perform weekly construction inspection during construction to review progress and confirm conformance with the plans and specifications. For budgeting purposes, 9 months of inspection has been assumed.

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN, BID, AND CONSTRUCTION PHASE SERVICES – PACKAGES 1-4

GENERAL ASSUMPTIONS

1. It is assumed that Bond Packages 1-4 will be bid as a single construction package. If the packages are split up, a contract amendment will be required.
2. The construction phase scope of services has been developed using the assumptions provided. If additional effort is required outside of the assumed effort, additional services will be needed.
3. The repaving for the projects will be limited to the pipeline trench width.
4. The Environmental and Cultural Resources scope of work is limited to desktop reviews only, except for the project location along Bee Caves Road that requires a field Karst survey. If it is determined that additional field inspections, Geological Assessments, additional Karst surveys, or other efforts not included in Blanton's scope of work are required, additional services will be needed.
5. Traffic control will largely be limited to single lane closures and the use of City of Austin details. Traffic control plans will only be developed for road closures and detours, and construction within TxDOT right-of-way.
6. No proposed easements or work on private property outside of existing easements are expected for the project.
7. Utility relocations for water and wastewater utilities will be limited or not required. No relocations of dry utilities are included.
8. Subsurface utility engineering (SUE) is not included in this scope.
9. Impacts to regulated floodplains are not anticipated.
10. All review, inspection, and permit fees will be paid for directly by the Owner.
11. Owner will provide to KFA all data in Owner's possession relating to KFA's services on the Project. KFA will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by the Owner.
12. Owner will give prompt notice to KFA whenever Owner observes or becomes aware of any development that affects the scope or timing of KFA's services.
13. The Owner shall examine information submitted by KFA and render in writing or otherwise provide comments and decisions in a timely manner.
14. The Project will proceed in a continuous manner with no significant delays.

Attachment B - KFA MANPOWER/BUDGET ESTIMATE
 CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
 DESIGN, BID, AND CONSTRUCTION PHASE SERVICES – PACKAGES 1-4

3/13/2023

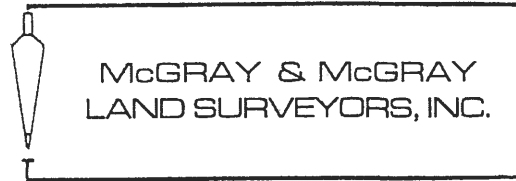
Hourly Bill Rate		\$ 275.00	\$ 185.00	\$ 180.00	\$ 110.00	\$ 120.00	\$ 90.00	Subconsultants					
Task	Quality Manager Hours	Project Manager Hours	Project Engineer Hours	EIT Hours	Senior CADD Operator Hours	Administration Hours	Total Labor Hours	Total Labor Cost	McGray & McGray Cost	Raba Kistner Cost	Blanton Cost	Total Cost	
A PRELIMINARY ENGINEERING SERVICES (LUMP SUM)													
1	Project Management		24	16	8		4	52	\$8,560.00			\$8,560.00	
2	Data Collection and Site Visits		8	16	16	8		48	\$7,080.00			\$7,080.00	
3	Environmental and Cultural Resources		2	2	2			6	\$950.00		\$18,695	\$19,645.00	
4	Design Survey		8	16	24	24		72	\$9,880.00	\$148,748.67		\$158,628.67	
5	Geotechnical Investigation		2	2	2	2		8	\$1,190.00		\$10,500	\$11,690.00	
	Task A Subtotal	0	44	52	52	34	4	186	\$27,660.00	\$148,748.67	\$10,500.00	\$18,695.00	\$205,603.67
B DESIGN PHASE SERVICES (LUMP SUM)													
1	Project Management		24	16	12		4	56	\$9,000.00			\$9,000.00	
2	QA/QC and Constructability Reviews	64						64	\$17,600.00			\$17,600.00	
3	Plan Preparation		96	172	260	260		788	\$108,520.00			\$108,520.00	
	Package 1		8	12	20	20		60	\$8,240.00			\$8,240.00	
	Package 2		40	80	120	120		360	\$49,400.00			\$49,400.00	
	Package 3		24	40	60	60		184	\$25,440.00			\$25,440.00	
	Package 4		24	40	60	60		184	\$25,440.00			\$25,440.00	
4	Contract Documents and Technical Specifications		24	32	40			96	\$14,600.00			\$14,600.00	
5	Engineer's Opinion of Probable Construction Cost		16	24	40			80	\$11,680.00			\$11,680.00	
6	Permitting		10	16	24			50	\$7,370.00			\$7,370.00	
	TCEQ Chapter 290		1	2	4			7	\$985.00			\$985.00	
	TCEQ SWPPP		1	2	4			7	\$985.00			\$985.00	
	TxDOT		8	12	16			36	\$5,400.00			\$5,400.00	
7	Design Submittals		2	4	8	4		18	\$2,450.00			\$2,450.00	
	Task B Subtotal	64	172	264	384	264	4	1152	\$171,220.00	\$0.00	\$0.00	\$0.00	\$171,220.00
C BID PHASE SERVICES (LUMP SUM)													
1	Project Management		4				4	8	\$1,100.00			\$1,100.00	
2	Pre-Bid Conference		2	2	4			8	\$1,170.00			\$1,170.00	
3	Bidder's Questions		2	4	8			14	\$1,970.00			\$1,970.00	
4	Addenda (2)		1	2	4	8		15	\$1,945.00			\$1,945.00	
5	Bid Opening and Award Recommendation		2	2	4			8	\$1,170.00			\$1,170.00	
	Task C Subtotal	0	11	10	20	8	4	53	\$7,355.00	\$0.00	\$0.00	\$0.00	\$7,355.00
D CONSTRUCTION PHASE SERVICES (NOT TO EXCEED)													
1	Construction Oversight		36	32	60	20	12	160	\$22,500.00			\$22,500.00	
2	Construction Inspection		36	36	36			108	\$17,100.00			\$17,100.00	
	Task D Subtotal	0	72	68	96	20	12	268	\$39,600.00	\$0.00	\$0.00	\$0.00	\$39,600.00
	Project Totals	64	299	394	552	326	24	1659	\$245,835.00	\$148,748.67	\$10,500.00	\$18,695.00	\$423,778.67

CITY OF ROLLINGWOOD
WATER CIP BOND PROGRAM SCHEDULE - PACKAGES 1-4

ID	Task Mode	Task Name	Duration	Start	Finish	2024																							
						Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
1		City of Rollingwood Water Bond Packages 1-4	455 days	Mon 3/27/23	Fri 12/20/24	[Summary Bar]																							
2		Design	130 days	Mon 3/27/23	Fri 9/22/23	[Design Summary Bar]																							
3		Contracting & NTP	4 wks	Mon 3/27/23	Fri 4/21/23	[Task Bar]																							
4		Package 1 - Cul De Sac Projects I, K, L, R, & S	25 days	Mon 4/24/23	Fri 5/26/23	[Package 1 Summary Bar]																							
5		100% Design	4 wks	Mon 4/24/23	Fri 5/19/23	[Task Bar]																							
6		QA/QC & Reproduction	1 wk	Mon 5/22/23	Fri 5/26/23	[Task Bar]																							
7		Packages 2-4: Design, Survey, Environmental, Geotech	110 days	Mon 4/24/23	Fri 9/22/23	[Packages 2-4 Summary Bar]																							
8		Design Survey	100 days	Mon 4/24/23	Fri 9/8/23	[Design Survey Summary Bar]																							
9		Draft Survey	12 wks	Mon 4/24/23	Fri 7/14/23	[Task Bar]																							
10		Survey QA/QC and Final Survey Deliverable	8 wks	Mon 7/17/23	Fri 9/8/23	[Task Bar]																							
11		Environmental & Cultural Resources Desktop Reviews	4 wks	Mon 4/24/23	Fri 5/19/23	[Task Bar]																							
12		Geotechnical Borings and Reporting	6 wks	Mon 4/24/23	Fri 6/2/23	[Task Bar]																							
13		Design	90 days	Mon 5/22/23	Fri 9/22/23	[Design Summary Bar]																							
14		Package 2 - Projects A - E	70 days	Mon 5/22/23	Fri 8/25/23	[Package 2 Summary Bar]																							
15		100% Design	12 wks	Mon 5/22/23	Fri 8/11/23	[Task Bar]																							
16		QA/QC & Reproduction	2 wks	Mon 8/14/23	Fri 8/25/23	[Task Bar]																							
17		Package 3 - Projects G, H, J, M, N, & P	50 days	Mon 6/19/23	Fri 8/25/23	[Package 3 Summary Bar]																							
18		100% Design	8 wks	Mon 6/19/23	Fri 8/11/23	[Task Bar]																							
19		QA/QC & Reproduction	2 wks	Mon 8/14/23	Fri 8/25/23	[Task Bar]																							
20		Package 4 - Projects F, Q, & T	50 days	Mon 7/17/23	Fri 9/22/23	[Package 4 Summary Bar]																							
21		100% Design	8 wks	Mon 7/17/23	Fri 9/8/23	[Task Bar]																							
22		QA/QC & Reproduction	2 wks	Mon 9/11/23	Fri 9/22/23	[Task Bar]																							
23		Bid/Construction	325 days	Mon 9/25/23	Fri 12/20/24	[Bid/Construction Summary Bar]																							
24		Bid	45 days	Mon 9/25/23	Fri 11/24/23	[Bid Summary Bar]																							
25		Advertise & bid	4 wks	Mon 9/25/23	Fri 10/20/23	[Task Bar]																							
26		Review Bids / Recommendation	1 wk	Mon 10/23/23	Fri 10/27/23	[Task Bar]																							
27		Contract Execution	4 wks	Mon 10/30/23	Fri 11/24/23	[Task Bar]																							
28		Construction	280 days	Fri 11/24/23	Fri 12/20/24	[Construction Summary Bar]																							
29		Notice to Proceed	0 wks	Fri 11/24/23	Fri 11/24/23	[Milestone]																							
30		Construction	52 wks	Mon 11/27/23	Fri 11/22/24	[Task Bar]																							
31		As-Builts	4 wks	Mon 11/25/24	Fri 12/20/24	[Task Bar]																							

Project: Project Schedules_Initial Date: Mon 3/13/23	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

February 28, 2023



Greg Blackburn, P.E.
K. Friese + Associates
1120 S. Capital of Texas Hwy.
CityView 2, Suite 100
Austin, TX 78746
(512) 338-1704

VIA EMAIL:
gblackburn@kfriese.com

RE: Revised Proposal for Topographic Surveying Services for the City of Rollingwood Water CIP Bond Program Project, Austin, Texas

Dear Mr. Blackburn:

We appreciate the opportunity to present you with this revised proposal for the above referenced project. The following represents our understanding of the area to survey and scope of services. Our fee proposal follows.

Areas to Survey:

Right-of-way areas, which include the streets, as highlighted in "YELLOW" on the following Exhibits:

- Exhibit "A" – Vance Ln./Vale St. (Approximately 3,200 L.F.)
- Exhibit "B" – Bettis Blvd/Pickwick Ln (Approximately 2,790 L.F.)
- Exhibit "C" – Park Hills Dr./Brett Cv. (Approximately 2,303 L.F.)
- Exhibit "D" – Gentry Dr. (Approximately 700 L.F.)
- Exhibit "E" – Pleasant Cv. (Approximately 781 L.F.)
- Exhibit "F" – Kristy Dr. (Approximately 426 L.F.)
- Exhibit "G" – Almarion Way/Hatley Dr. (Approximately 300 L.F.)
- Exhibit "H" – Inwood Rd./Rollingwood Rd. (Approximately 350 L.F.)
- Exhibit "I" – Inwood Cv. (Approximately 655 L.F.)
- Exhibit "J" – Timberline Dr. (Approximately 350 L.F.)
- Exhibit "K" – Chevron/Bee Caves Rd. (Approximately 175 L.F.)
- Exhibit "L" – Timberline Ridge (Approximately 500 L.F.)

Survey Control:

- All data will be provided using the Texas State Plane, Horizontal data being based on NAD83, and Vertical data based on NAVD88 coordinate system, South Central Zone, with all coordinates in Grid. A Grid to Surface Scale factor will be noted.

Scope of Services:

Design Survey:

- A. Elevations shall be obtained at of a maximum of 50-foot intervals, along with break lines as required, to provide a digital topographic design file at 1-foot contour intervals. The cross section will be between the apparent right-of-way lines.
- B. Locate and identify all above ground features within the survey limits including buildings, fences, mailboxes, sidewalks, driveways, guardrails, signs, telecom boxes, visible utilities, utility poles, manholes, water valves with top of nut elevations and water meters.
- C. Identify types of existing pavement surfaces for streets, sidewalks, driveways, existing traffic signals (including base), street signs and control boxes.
- D. Trees that are 8-inches, and larger, in diameter shall be measured, identified and tagged with a point number.

Deliverables:

- A. A MicroStation Version V8i (.dgn) drawing file
- B. The units of the drawing file shall be U.S. survey feet.

Fees:

Design Survey – Exhibit “A” (Non-taxable):

Two Person (2) Field Crew:	103 hrs @	\$173.25 /hr.=	\$	17,844.75
Surveyor Technician V:	10 hrs @	\$102.38 /hr.=	\$	1,023.80
Surveyor-In-Training IV:	50 hrs @	\$115.18 /hr.=	\$	5,759.00
Surveyor Associate VI:	103 hrs @	\$108.79 /hr.=	\$	11,205.37
Supervisory Land Surveyor IV:	8 hrs @	\$169.59 /hr.=	\$	1,356.72
Managing Land Surveyor VI:	2 hrs @	\$195.17 /hr.=	\$	390.34
		TOTAL =	\$	37,579.98

Design Survey – Exhibit “B” (Non-taxable):

Two Person (2) Field Crew:	90 hrs @	\$173.25 /hr.=	\$	15,592.50
Surveyor Technician V:	9 hrs @	\$102.38 /hr.=	\$	921.42
Surveyor-In-Training IV:	45 hrs @	\$115.18 /hr.=	\$	5,183.10
Surveyor Associate VI:	90 hrs @	\$108.79 /hr.=	\$	9,791.10
Supervisory Land Surveyor IV:	7 hrs @	\$169.59 /hr.=	\$	1,187.13
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
		TOTAL =	\$	32,870.42

Design Survey – Exhibit “C” (Non-taxable):

Two Person (2) Field Crew:	75 hrs @	\$173.25 /hr.=	\$	12,993.75
Surveyor Technician V:	7 hrs @	\$102.38 /hr.=	\$	716.66
Surveyor-In-Training IV:	37 hrs @	\$115.18 /hr.=	\$	4,261.66
Surveyor Associate VI:	75 hrs @	\$108.79 /hr.=	\$	8,159.25
Supervisory Land Surveyor IV:	6 hrs @	\$169.59 /hr.=	\$	1,017.54
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL =				\$ 27,344.03

Design Survey – Exhibit “D” (Non-taxable):

Two Person (2) Field Crew:	18 hrs @	\$173.25 /hr.=	\$	3,118.50
Surveyor Technician V:	2 hrs @	\$102.38 /hr.=	\$	204.76
Surveyor-In-Training IV:	10 hrs @	\$115.18 /hr.=	\$	1,151.80
Surveyor Associate VI:	20 hrs @	\$108.79 /hr.=	\$	2,175.80
Supervisory Land Surveyor IV:	2 hrs @	\$169.59 /hr.=	\$	339.18
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL =				\$ 7,185.21

Design Survey – Exhibit “E” (Non-taxable):

Two Person (2) Field Crew:	24 hrs @	\$173.25 /hr.=	\$	4,158.00
Surveyor Technician V:	3 hrs @	\$102.38 /hr.=	\$	307.14
Surveyor-In-Training IV:	12 hrs @	\$115.18 /hr.=	\$	1,382.16
Surveyor Associate VI:	24 hrs @	\$108.79 /hr.=	\$	2,610.96
Supervisory Land Surveyor IV:	2 hrs @	\$169.59 /hr.=	\$	339.18
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL =				\$ 8,992.61

Design Survey – Exhibit “F” (Non-taxable):

Two Person (2) Field Crew:	9 hrs @	\$173.25 /hr.=	\$	1,559.25
Surveyor Technician V:	1 hrs @	\$102.38 /hr.=	\$	102.38
Surveyor-In-Training IV:	5 hrs @	\$115.18 /hr.=	\$	575.90
Surveyor Associate VI:	12 hrs @	\$108.79 /hr.=	\$	1,305.48
Supervisory Land Surveyor IV:	1 hrs @	\$169.59 /hr.=	\$	169.59
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL =				\$ 3,907.77

Design Survey – Exhibit “G” (Non-taxable):

Two Person (2) Field Crew:	9 hrs @	\$173.25 /hr.=	\$	1,559.25
Surveyor Technician V:	2 hrs @	\$102.38 /hr.=	\$	204.76
Surveyor-In-Training IV:	4 hrs @	\$115.18 /hr.=	\$	460.72
Surveyor Associate VI:	9 hrs @	\$108.79 /hr.=	\$	979.11
Supervisory Land Surveyor IV:	1 hrs @	\$169.59 /hr.=	\$	169.59
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL = \$				3,568.60

Design Survey – Exhibit “H” (Non-taxable):

Two Person (2) Field Crew:	9 hrs @	\$173.25 /hr.=	\$	1,559.25
Surveyor Technician V:	2 hrs @	\$102.38 /hr.=	\$	204.76
Surveyor-In-Training IV:	5 hrs @	\$115.18 /hr.=	\$	575.90
Surveyor Associate VI:	9 hrs @	\$108.79 /hr.=	\$	979.11
Supervisory Land Surveyor IV:	1 hrs @	\$169.59 /hr.=	\$	169.59
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL = \$				3,683.78

Design Survey – Exhibit “I” (Non-taxable):

Two Person (2) Field Crew:	20 hrs @	\$173.25 /hr.=	\$	3,465.00
Surveyor Technician V:	2 hrs @	\$102.38 /hr.=	\$	204.76
Surveyor-In-Training IV:	11 hrs @	\$115.18 /hr.=	\$	1,266.98
Surveyor Associate VI:	23 hrs @	\$108.79 /hr.=	\$	2,502.17
Supervisory Land Surveyor IV:	2 hrs @	\$169.59 /hr.=	\$	339.18
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL = \$				7,973.26

Design Survey – Exhibit “J” (Non-taxable):

Two Person (2) Field Crew:	11 hrs @	\$173.25 /hr.=	\$	1,905.75
Surveyor Technician V:	2 hrs @	\$102.38 /hr.=	\$	204.76
Surveyor-In-Training IV:	4 hrs @	\$115.18 /hr.=	\$	460.72
Surveyor Associate VI:	11 hrs @	\$108.79 /hr.=	\$	1,196.69
Supervisory Land Surveyor IV:	1 hrs @	\$169.59 /hr.=	\$	169.59
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL = \$				4,132.68

Design Survey – Exhibit “K” (Non-taxable):

Two Person (2) Field Crew:	12 hrs @	\$173.25 /hr.=	\$	2,079.00
Surveyor Technician V:	1 hrs @	\$102.38 /hr.=	\$	102.38
Surveyor-In-Training IV:	6 hrs @	\$115.18 /hr.=	\$	691.08
Surveyor Associate VI:	12 hrs @	\$108.79 /hr.=	\$	1,305.48
Supervisory Land Surveyor IV:	1 hrs @	\$169.59 /hr.=	\$	169.59
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL =				\$ 4,542.70

Design Survey – Exhibit “L” (Non-taxable):

Two Person (2) Field Crew:	18 hrs @	\$173.25 /hr.=	\$	3,118.50
Surveyor Technician V:	2 hrs @	\$102.38 /hr.=	\$	204.76
Surveyor-In-Training IV:	10 hrs @	\$115.18 /hr.=	\$	1,151.80
Surveyor Associate VI:	18 hrs @	\$108.79 /hr.=	\$	1,958.22
Supervisory Land Surveyor IV:	2 hrs @	\$169.59 /hr.=	\$	339.18
Managing Land Surveyor VI:	1 hrs @	\$195.17 /hr.=	\$	195.17
TOTAL =				\$ 6,967.63

Summary:

Design Surveying - Exhibit "A" Total	\$	37,579.98
Design Surveying - Exhibit "B" Total	\$	32,870.42
Design Surveying - Exhibit "C" Total	\$	27,344.03
Design Surveying - Exhibit "D" Total	\$	7,185.21
Design Surveying - Exhibit "E" Total	\$	8,992.61
Design Surveying - Exhibit "F" Total	\$	3,907.77
Design Surveying - Exhibit "G" Total	\$	3,568.60
Design Surveying - Exhibit "H" Total	\$	3,683.78
Design Surveying - Exhibit "I" Total	\$	7,973.26
Design Surveying - Exhibit "J" Total	\$	4,132.68
Design Surveying - Exhibit "K" Total	\$	4,542.70
Design Surveying - Exhibit "L" Total	\$	6,967.63
TOTAL	\$	148,748.67

Once we receive notice to proceed, we will visit with you to establish a schedule for this project.

Mr. Blackburn
February 28, 2023
Page 6 of 6

Thank you for including us on this project. We look forward to the opportunity to work with you. If you think we have omitted any service you require or misinterpreted your request, please let me or Joe Webber know.

Sincerely,



Chris I. Conrad, RPLS
Vice President
TBPELS Survey Firm #10095500

Authorized to Proceed by:

Signature Date

Print Name Title

CIC:JDW:pft
Encl.



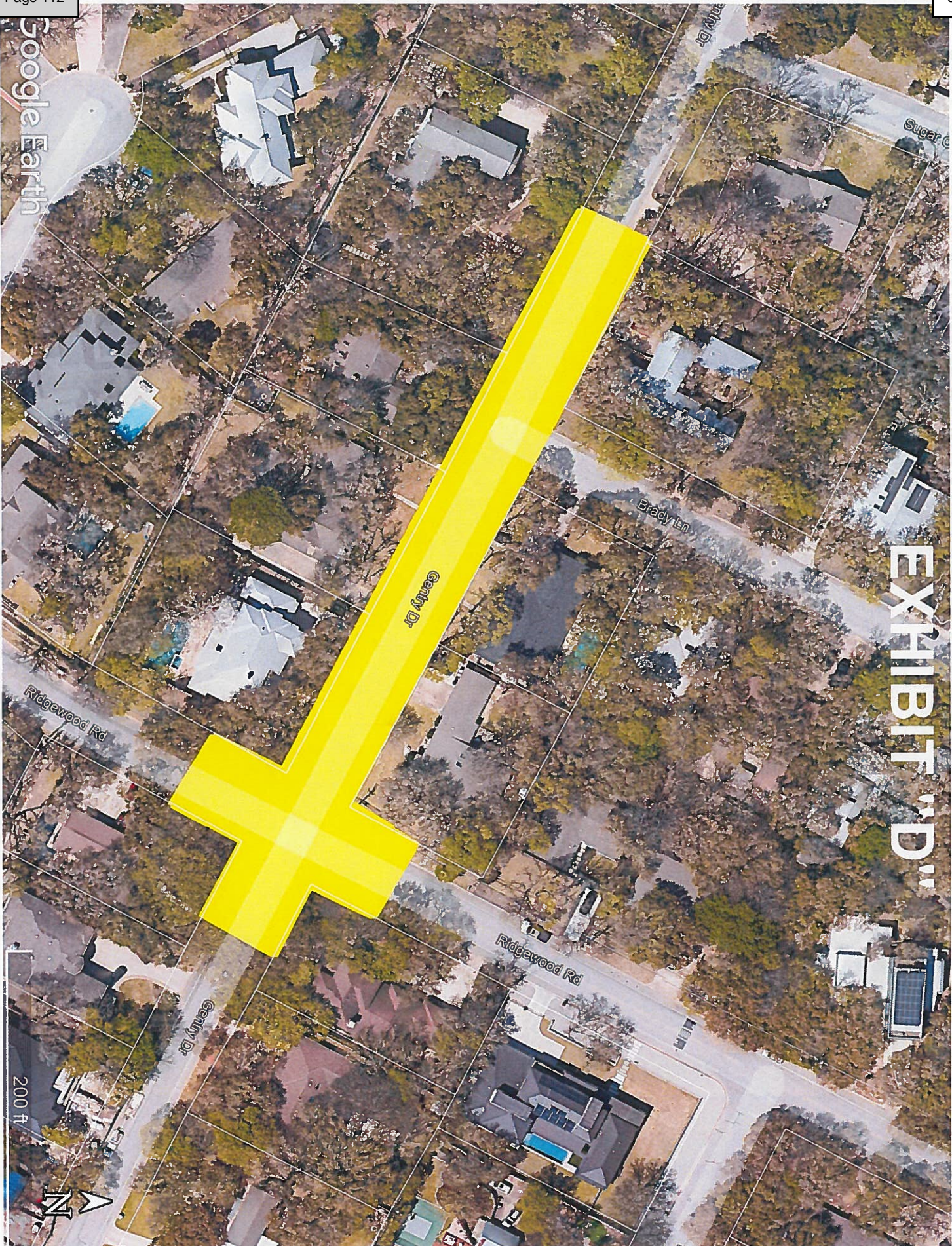


Google Earth

EXHIBIT "C"

600 ft





Google Earth

EXHIBIT "D"



200 ft



EXHIBIT 'E'

Google Earth

300 ft



EXHIBIT 'F'

Google Earth



Ashworth Dr

Ashworth Dr

Ashworth Dr

Kistly Dr

Kistly Dr

200 ft





EXHIBIT "H"

Google Earth



100 ft



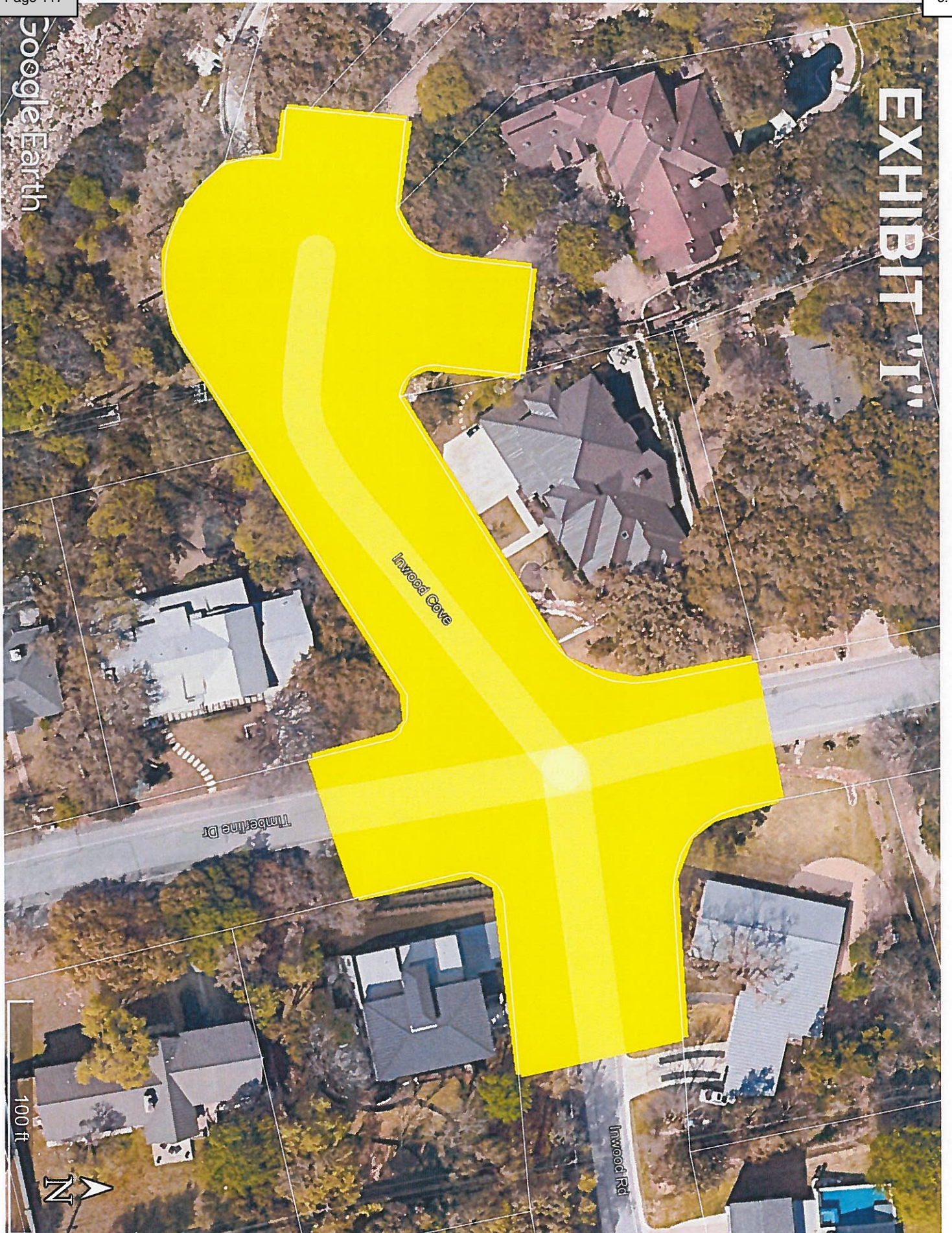




EXHIBIT "J"

Google Earth

Ewing Cir

Timberline Dr

Timberline Dr

Timberline Dr

Timberline Dr

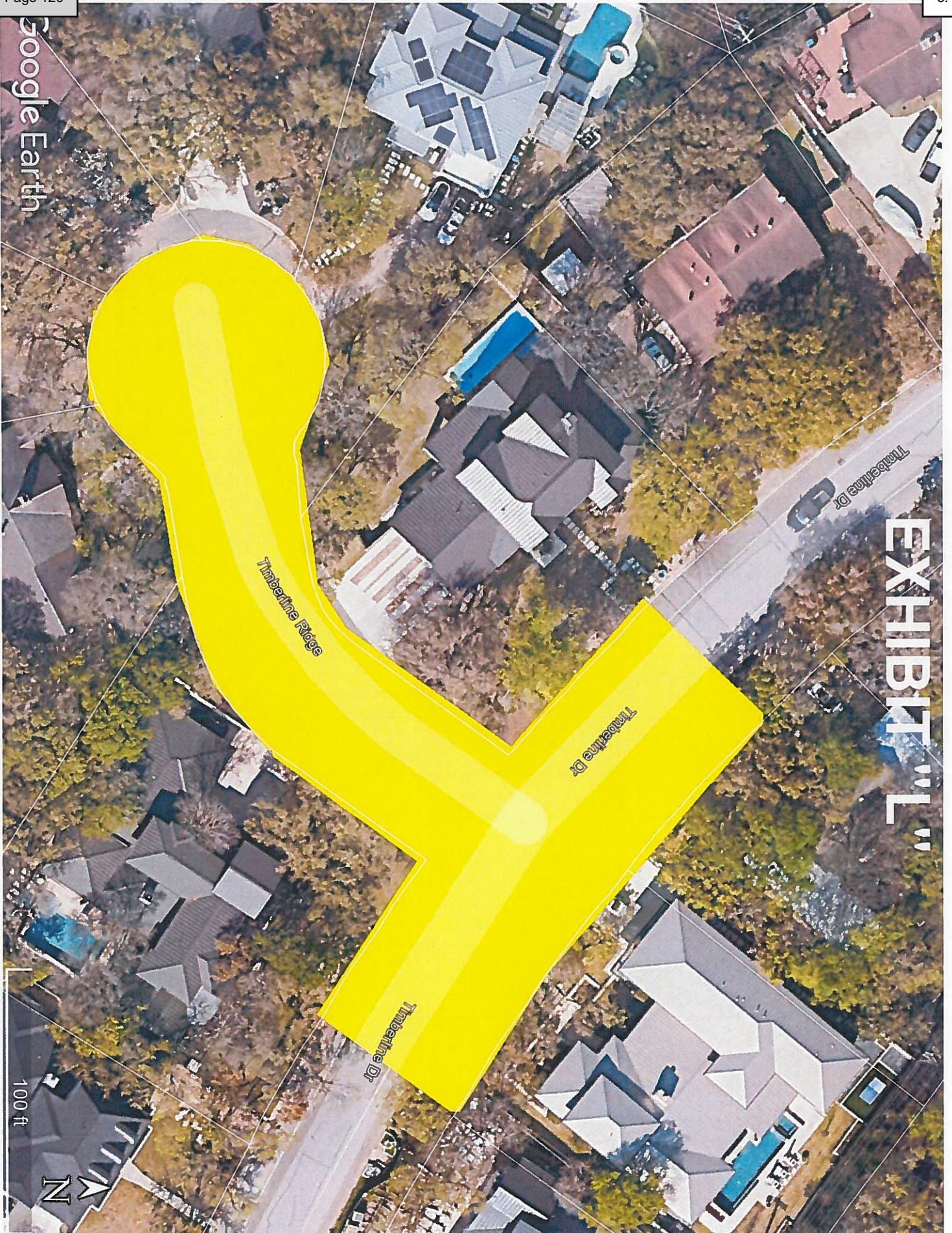
100 ft





Google Earth

EXHIBIT "L"



Timberline Ridge

Timberline Dr

Timberline Dr

Timberline Dr

100 ft



February 13, 2023

Greg Blackburn, PE
K. Friese + Associates, Inc.
1120 S. Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
Via email gblackburn@kfriese.com

Re: Environmental and Cultural Resources Scope of Work and Fee Estimate: City of Rollingwood Water Capital Improvement Plan Bond Program

Dear Mr. Blackburn,

Please accept this correspondence as Blanton & Associates, Inc.'s (B&A), a wholly owned subsidiary of ICF Jones & Stokes, Inc., proposal to conduct environmental and cultural resources desktop services related to the City of Rollingwood Water Capital Improvement Plan (CIP) Bond Program Project in Travis County, Texas. B&A's scope of work is based upon our understanding of the information identified below.

PROPOSED PROJECT DESCRIPTION

The City of Rollingwood has asked K. Friese + Associates, Inc. (K. Friese) to develop a proposal to design several packages from their Water CIP Bond Program. In total, the packages are approximately 10,500 linear feet (LF) of new eight-inch diameter waterlines within existing roadways. The project sites are dispersed through the city, as depicted in the keyhole markup layer (kml) provided to B&A by K. Friese via email transmittal on January 19, 2023. K. Friese has requested B&A to develop a proposal for desktop constraints review for environmental and cultural resources, as well as a field karst survey at one location.

B&A's proposed scope of work consists of the following tasks to provide the environmental and cultural services necessary for constraints analysis at this time.

ENVIRONMENTAL AND CULTURAL RESOURCES REVIEW

Federally Listed Species

B&A will conduct a desktop literature and database review to determine whether federally listed threatened, endangered, or other protected species are of potential occurrence in or adjacent to the project area and, if so, whether they could be affected by the proposed project. This analysis will include a review of current lists and records of threatened, endangered, and species of concern and designated critical habitat provided by the U.S. Fish and Wildlife Service (USFWS) and Texas Parks and Wildlife Department (TPWD). The Texas Natural Diversity Database will be reviewed to determine if threatened and endangered species and/or other sensitive natural resources have been documented in or near the project area. Examination of the mapped karst zones and karst invertebrate critical habitat will be included in the desktop review. Existing habitats within the project area will be remotely evaluated based on review of historical and contemporary aerial imagery and publicly available databases. Based on desktop review, B&A will provide recommendations for additional activities to address federally listed species, if needed.

5 Lakeway Centre Court, Suite 200, Austin, Texas 78734

Phone +1.512.264.1095 | Fax +1.512.264.1531

For project area locations entirely within paved roadways, it is assumed by B&A that USFWS would not require completion of a karst habitat assessment, but would elsewhere. One project area location provided by K. Friese—sited on the east side of Bee Caves Road north of Rollingwood Town Centre Road—will include the installation of a valve vault within an approximately 0.25-acre area that is unpaved. For this location, B&A will complete a karst survey in conformance with the “United States Fish and Wildlife Service, Section 10(a)(1)(A) Scientific Permit Requirements for Conducting Presence/Absence Surveys for Endangered Karst Invertebrates in Central Texas” (revised April 27, 2022). The assessment will be completed through Step 2, “Conduct an initial karst feature survey.” The karst survey will consist of desktop evaluations and walking 50-foot transects across the site. While B&A makes every effort to locate and identify karst features, at times site conditions prevent this due to seasonal vegetation, fill piles, etc. This does not include excavation beyond 10 minutes of hand excavation or biological surveys for endangered karst invertebrates (EKI).

Water Resources

B&A will review maps and aerial photography to identify potential wetlands and other waters of the U.S. within the project boundaries. Sources evaluated in the desktop review will include Federal Emergency Management Agency (FEMA) National Flood Insurance Program flood hazard digital data and maps, USFWS National Wetlands Inventory (NWI) digital data and maps, U.S. Geological Survey (USGS) topographic maps, USGS soil maps and Soil Survey Geographic Database (SSURGO) data, georeferenced natural color and color-infrared aerial imagery, and other pertinent data. Upon completion of the desktop review, B&A will recommend which of the locations require completion of an on-site delineation of waters of the U.S., including wetlands, in order to identify and map wetlands, streams, and other potential waters of the U.S.

Hazardous Materials

To identify potential hazardous materials in proximity to the project area, B&A will conduct a desktop review of publicly available databases and resources. B&A will review the history of the site, including examination of current and past aerial photographs, historical maps, and other readily available historical documents to identify potential hazardous materials in or adjacent to the project area.

Historical and Cultural Resources

Based on information available at this time, B&A assumes that the proposed project would be sponsored by a political subdivision of the state (City of Rollingwood) and will be constructed within state or city-controlled and/or state- or city-owned land; therefore, compliance with the Antiquities Code of Texas (9 TNRC §191) and associated state regulations (13 TAC§ 26) regarding cultural resources for the project would be required. The Antiquities Code of Texas requires any political subdivision of the State of Texas, defined as a “local governmental entity created and operating under the laws of this state, including a city, county, school district, or special district created under the Texas Constitution, Article III, §52(b)(1) or (2), or Article XVI, §59” in 13 TAC §26.5 of the code, to identify potential State Antiquities Landmarks (SALs) through survey of public lands prior to actions that could potentially damage those SALs. Public lands are further defined in 13 TAC §26.3 as lands owned or controlled by the State of Texas or any of its political

subdivisions. B&A assumes that the proposed project would not have a federal nexus and that compliance with Section 106 of the National Historic Preservation Act would not be required.

Upon notice to proceed, B&A would conduct a desktop review to determine if previously recorded cultural resources or surveys occur in the project area and vicinity and if a cultural resources survey is warranted. The review would include the project area and a 0.25-mile study area buffer around the proposed project area. A B&A archeologist will review the Texas Historical Commission's (THC's) online restricted-access *Archeological Sites Atlas*, and a B&A historian would review the THC's online *Historic Sites of Texas Atlas*. The reviews would include the following types of information from the two atlases: previously recorded archeological sites, National Register of Historic Places-listed properties and districts, National Historic Landmarks, SALs, Official Texas Historical Markers (OTHMs), Recorded Texas Historical Landmarks, Historic Texas Cemeteries, and cemeteries. B&A will submit the findings of the desktop review, together with recommendations about the need for additional work (or no further work) in a letter to the THC requesting comments and concurrence with B&A's recommendations. If the findings of the desktop review indicate that a cultural resources survey is warranted and the THC concurs with B&A's recommendations for further work, B&A will prepare a separate scope and fee for the recommended work.

REPORT

The product of this effort will be a report that describes the methods, results, and recommendations for desktop and limited field review involved with federally listed species, water resources, hazardous materials, and historical and archeological resources tasks. The report will include accompanying tables, attachments, maps and documentation on coordination with THC for cultural resources.

FEE

B&A's total fee to provide the scope of work detailed in this proposal for environmental and cultural desktop review is **\$18,695** on a time and materials basis in accordance with our standard rate schedule (**Attachment A**). A detailed estimate is provided in the attached excel table (**Attachment B**).

ASSUMPTIONS AND EXCLUSIONS

- Scope of work does not include on-site field inspection and verification of site conditions, except for karst feature survey at one 0.25-acre site, as described above. If desktop review finds that such activities are needed, a supplemental scope of work and fee estimate can be provided by B&A.
- B&A assumes that the proposed project is not categorized as a federal undertaking.
- This scope of work does not include permitting or agency coordination other than specified herein. Should such permitting or agency coordination be required, B&A would submit a separate scope and fee to K. Friese for consideration.
- The project is located within the Edwards Aquifer recharge zone, but includes regulated activities (i.e., the installation of water lines) exempt from the Edwards Aquifer protection plan application

requirements, per 30 TAC 213.5(h). Therefore, it is assumed that a Texas Commission of Environmental Quality (TCEQ) Geologic Assessment (TCEQ 0585) will not be required and is not included in this proposal. Should it be determined that a Geological Assessment is necessary, B&A can provide a separate scope and fee for these services.

- The project is located primarily in Karst Zone 1, areas known to contain federally endangered cave fauna. It is assumed that a USFWS Karst Survey will likely be required for project areas that include areas that are natural ground and currently unpaved. Based on correspondence with the K. Friese, services included in this proposal are limited to desktop review except for karst field survey at one location. Should desktop review find that a USFWS Karst Survey is required elsewhere in addition to as proposed herein, B&A will provide a separate scope and fee for these services.
- Presence/absence surveys or coordination with USFWS or TPWD for protected species is not included in this proposal. Should it be determined that such services are required, B&A will submit a separate scope and fee to your office for review.
- Texas Department of Transportation (TxDOT) environmental review is not included.
- Client understands that revisions to the project after providing notice to proceed requires additional time and materials and will be billed at an additional cost outside of this current scope of work.
- B&A assumes that one report and one cultural resources coordination letter will be composed in fulfillment of the proposed scope of work.
- This scope of work does not include preparation of a Waters of the U.S. Preliminary Jurisdictional Determination, Pre-Construction Notification (PCN), Section 404 Individual Permit application, mitigation plan, or coordination with the U.S. Army Corps of Engineers (USACE). In the unlikely event that any of these tasks are required, B&A would submit a separate scope and cost estimate to your office for review.
- Preparation of a Biological Assessment, Section 7 Consultation assistance, mussel surveys, and coordination with the USFWS or TPWD are not included. If needed, a supplemental cost would be required.
- A Phase I Environmental Site Assessment (ESA) is not included in this proposal. If desktop review indicates that such services are needed, a supplemental scope and fee would be required.
- Client understands that no warranties or guarantees are expressed or implied by B&A regarding the actions of any government agency, including local, state, or federal agencies, in connection with the project for which the services are performed.
- B&A assumes the proposed project would be sponsored by a political subdivision of the state (City of Rollingwood) and is subject to compliance with the Antiquities Code of Texas (9 TNRC §191) and associated state regulations (13 TAC§ 26) regarding cultural resources.

- The project is not anticipated to be classified as a federal undertaking in that it does not include any federal involvement (e.g., ownership permit, funding, or license), and this project will not require compliance with Section 106 of the National Historic Preservation Act.
- Archeological testing or mitigation of archeological sites is not included in this scope of work. If it is determined that archeological testing or mitigation is required, these activities would be conducted under a separate scope and fee.
- It is assumed that one Cultural Resources letter will suffice for submission to the THC and one round of comments will be completed with the THC.
- Human burial excavation/disinterment is not included in this scope of work. If it is determined that burial excavation is required, these activities would be conducted under a separate scope and fee.
- Additional documentation services requested as a result of a change in environmental regulations or documentation standards from those in practice and acceptable at the time of approval of this agreement are not included.
- This proposal has been prepared for the Client to whom it is addressed and shall not be conveyed to third parties without prior written authorization from B&A.
- This proposal and cost estimate are valid for 90 days.

Thank you for the opportunity to provide this proposal and please call me at 210-598-0165 (mobile), or email at velma.danielson@icf.com if you have any questions. If this proposal is acceptable, please forward an agreement or execute the attached Authorization to Proceed in **Attachment C** to initiate this work. We look forward to working with you all.

Sincerely,



Janis Childers
Program Operations
Blanton & Associates, Inc.



Velma. R. Danielson
Project Manager
Blanton & Associates, Inc.

- Attachment A B&A Standard Rate Schedule*
- Attachment B Detailed Fee Estimate Table*
- Attachment C Authorization to Proceed*

Attachment A

B&A Standard Rate Schedule

STANDARD RATE SCHEDULE
Effective January 1, 2023 through December 31, 2023

PERSONNEL

Blanton & Associates, Inc., provides services on an hourly professional fee basis according to the rates scheduled below:

Technical Director	\$255.00
Sr. Technical Analyst.....	\$240.00
Sr. Project Manager	\$225.00
Project Manager	\$190.00
Senior Environmental Professional.....	\$175.00
Environmental Professional	\$165.00
Staff Scientist II	\$150.00
Staff Scientist I.....	\$135.00
Environmental Technician II	\$120.00
Environmental Technician I.....	\$100.00
GIS Analyst/Cartography.....	\$120.00
GIS Technician	\$100.00
Technical Editor.....	\$100.00
Clerical/Administrative.....	\$ 75.00

TRAVEL, MEALS & INCIDENTAL EXPENSES

All travel expenses, including lodging, are invoiced at actual cost. Per diem for meals will be billed at a flat rate of \$59 per day. Cost of mileage for company-owned vehicles is computed at a rate of \$0.655 per mile. Rental automobiles and fuel costs for same will reflect actual costs to the firm. Company boats are billed at a rate of \$500.00 per day plus fuel. GPS units are billed at a rate of \$100.00 per day. Rented or leased equipment including drones and ATVs are invoiced at actual cost. Copies will be billed at the rate of \$.05 per page.

PURCHASED SERVICES

All purchased services are invoiced at actual cost. These include, but are not limited to, reproduction, technology, consultants, subcontract services, delivery, postage, and expendable supplies.

TERMS

Invoices are submitted monthly for all services rendered during the previous month and are payable "Net 30 days." Past Due invoices will be subject to a 1.5% fee per month not to exceed 18% per annum.

Attachment B

Detailed Fee Estimate Table

**Attachment B - Detailed Fee Estimate Table
City of Rollingwood Water CIP Bond Program**

Item No.	FEE ESTIMATE FOR CITY OF ROLLINGWOOD CIP BOND PROGRAM 1-31-2023	No. Sheets		Project Manager	Senior Env. Professional	Environmental Tech II	Environmental Tech I	GIS Analyst / Cartography	GIS Technician	Administrative Support Staff	Total Task Hours	Other Direct Costs	Cost
TASK		HOURS										TOTAL	TOTAL
Environmental and Cultural Review													
1	Project Management			8						2	10		\$1,540.00
2	Water Resources				4	8	16	2	8	2	40		\$4,140.00
3	Federally Listed T&E Species				5	16	20	2	10	2	55		\$5,805.00
4	Hazardous Materials				4	8	8	2	4	2	28		\$3,060.00
5	Historical and Archeological Resources				4	24	0	1	4	2	35		\$4,150.00
	Environmental and Cultural Desktop Review Hours Subtotal			8	17	56	44	7	26	10	168		
	Environmental and Cultural Desktop Review Cost Subtotal			\$1,400.00	\$2,805.00	\$6,720.00	\$3,960.00	\$770.00	\$2,340.00	\$700.00		\$0.00	\$18,695.00
TOTAL													
	Env & Cultural Hours Total			8	17	56	44	7	26	10	168		
	Env & Cultural Cost Total			\$1,400.00	\$2,805.00	\$6,720.00	\$3,960.00	\$770.00	\$2,340.00	\$700.00	\$0.00	\$0.00	\$18,695.00

Attachment C

Authorization to Proceed

Authorization to Proceed

This Authorization to Proceed (“ATP”), is to confirm K. Friese + Associates, Inc.’s (K. Friese’s) decision to proceed with the project as outlined in B&A’s proposal submitted on February 13, 2023. The ATP is an interim authorization provided to begin work. The formation of a final written contract is subject to successful contract negotiations and both parties agree to work together in good faith to conclude these negotiations in a timely manner.

K. Friese has requested B&A to begin to provide services related to the City of Rollingwood Water CIP Bond Program (“Services”) on or about **February 14, 2023**, and such Services authorized herein shall continue until **May 14, 2023** (ATP end date). B&A’s Services authorized by K. Friese shall not exceed a total fee of **\$18,695** under this ATP. B&A will notify K. Friese before the total cumulative fees reach the ATP limit. It is assumed that a final written contract will be fully executed and in place prior to the ATP end date.

In consideration of the Services provided, B&A is authorized to submit applicable invoices to K. Friese and K. Friese agrees to pay B&A on a time and materials basis. Invoices are payable within thirty days of receipt. Should B&A reach the total dollar ceiling amount of the Services before the ATP end date in the absence of a fully executed contract, Services will be on hold until K. Friese issues an amendment to this ATP. B&A may also pause Services for nonpayment. Neither party will be liable to the other for any form of indirect or consequential damages and each party’s liability to the other will not exceed the total fees and costs specified in this ATP.

In order for B&A to begin to provide the Services, please provide your approval of the ATP terms written above and provide K. Friese’s billing information. By providing this ATP, I represent that I have the authority to do so on behalf of K. Friese.

K. Friese + Associates, Inc.

Name: _____

Signature: _____

Date: _____

[Delivery by Email: gblackburn@kfriese.com]

Proposal No. PAA23-022-00
January 27, 2023

Mr. Greg Blackburn, P.E.
Associate
K Friese + Associates
1120 S. Capital of Texas Highway, City View 2, Suite 100
Austin, Texas 78746

8100 Cameron Road, Suite B-150
Austin, TX 78754

P 512.339.1745
F 512.339.6174
TBPE Firm F-3257

WWW.RKCI.COM

**RE: Proposal for Geotechnical Engineering Study
City of Rollingwood Water CIP Bond Program (Package 1-4)
Travis County, Texas**

Dear Mr. Blackburn:

RABA KISTNER Consultants, Inc. (RKCI) is pleased to submit this proposal for Geotechnical Engineering Services for the above referenced project. The broad objectives of our study will be to determine soil conditions at the site and to develop recommendations and construction guidelines for the installation of waterlines within the City of Rollingwood. Described in this proposal are:

- our understanding of pertinent project characteristics;
- our proposed scope for field and laboratory study;
- our proposed scope for engineering evaluation and reporting;
- our tentative project schedule; and
- our lump sum study cost.

Project Scope

Under consideration in this study is the installation of approximately 10,500 lineal feet of new 8-inch diameter waterlines within existing roadways within the City of Rollingwood. The streets being consider in this study include: Park Hills Drive, Brent Cove, Laura Lane, Kristy Drive, Ashworth Drive, Pleasant Cove, Pickwick Lane, Almarion Drive, Betts Boulevard, Riley Road and Inwood Cove.

Field Study

Per the request of the Client, RKCI will drill 4 soil borings within the existing roadway to approximate depths of 15 ft below the existing ground surface in order to assess subsurface conditions at the subject site.

The borings will be advanced to their targeted completion depths utilizing a truck mounted drilling rig. Samples will be taken using conventional Shelby-tube, split-spoon, and NX Rock core sampling techniques. Representative portions of the samples will be sealed, packaged and transported to our laboratory for subsequent testing and classification.

The borings will be backfilled utilizing auger cuttings and bentonite. The boreholes will then patched with a similar asphalt covering.

Samples collected will be retained in our laboratory for 30 days after submittal of the final geotechnical report.



Proposal No. PAA23-022-00
January 27, 2023

Laboratory Testing

Upon completion of the subsurface exploration, a testing program will be designed to define the strength and classification characteristics of the subgrade soils. The laboratory testing program is anticipated to include moisture content tests, Atterberg Limits (plasticity) tests, unconfined compression tests, and grain size analyses. However, the actual type and number of laboratory tests will be based on the subsurface conditions encountered in the borings. The laboratory testing will be performed in general accordance with applicable ASTM standards.

Engineering Report

The results of the field and laboratory phases of the study will be reviewed by our staff of engineers and geologists. The results of our review, together with the supporting field and laboratory data, will be presented in written, engineering report. The Geotechnical Engineering Report will include the following information and recommendations, if applicable:

- A boring location map and boring logs;
- A summary of the field and laboratory sampling and testing program,
- A summary of the laboratory test results;
- A review of general site conditions including descriptions of the site, the subsurface stratigraphy, groundwater conditions, and the presence and condition of fill materials, if encountered.
- Pipeline installation and construction considerations, including:
 - open cut trench excavation;
 - excavation support;
 - backfill material and compaction.
- Flexible component thickness to match existing pavement section.

The final reports will be produced in a digital PDF and delivered via email. All reports will be issued separately.

Tentative Project Schedule

Based on our present workload and weather permitting, we anticipate that we could begin the field exploration phase of this study within 5 to 7 working days of receiving your written authorization. The field exploration and laboratory testing phase of the study is expected to take approximately 8 to 10 working days to complete. Engineering reporting is expected to take an additional two weeks to complete.

Project Cost

The total lump sum cost for the study scope outlined herein is **\$10,500**.

Should unusual soil conditions be encountered in the field that indicates the desirability of significantly broadening the scope of the study, we will contact you to receive authorization before proceeding with any additional work. Additional services will be billed on a unit basis in accordance with our standard fees as indicated on the attached Schedule of Fees for Professional Services.

Proposal No. PAA23-022-00
January 27, 2023

It is our understanding that the Client will provide access to all boring locations for a conventional, truck-mounted drilling rig. RKCI will assist in locating underground utilities and will engage a private utility locator to clear the boring locations. RKCI will take all precautions to prevent damage to property.

It should be noted that our study scope and project cost does not include professional time and travel expenses for participation in design team meetings. Furthermore, our estimate does not include professional time for plan review to determine whether the drawings comply with the intent of the geotechnical recommendations.

Acceptance

We appreciate the opportunity of submitting this contract and look forward to working with you in the development of this project, which will be carried out in accordance with this letter and the following attachments:

<u>Attachment</u>	<u>Description</u>
I	Standard Terms and Conditions
II	Schedule of Fees

Please return one signed copy of this letter proposal to provide written authorization for our firm to complete work on the services outlined herein. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Texas 75397-1037.

RKCI considers the data and information contained in this proposal to be proprietary. This statement of qualifications and any information contained herein shall not be disclosed and shall not be duplicated or used in whole or in part of any purpose other than to evaluate this proposal.

Very truly yours,

RABA KISTNER CONSULTANTS, INC.

Accepted
By:


Yvonne Garcia Thomas, P.E.
Vice President

Signature

Typed or Printed Name

YGT: jm
Attachments I & II
Copies Submitted: Above (1)

Title

Date



STANDARD TERMS AND CONDITIONS

1. DEFINITIONS.

1.1 **RK.** Raba Kistner, Inc., and / or one of its subsidiaries (Project Control of Texas, Inc. or PC Sports, Inc.) that is being engaged to provide the services to CLIENT in connection with the delivery of the proposal to which these Standard Terms and Conditions relate.

1.2 **CLIENT.** Person, entity or organization for which RK is rendering services regarding the Project.

1.3 **PROJECT.** The activity, venture, plan, building, site or investigation for which CLIENT has engaged RK to provide professional services.

1.4 **CONTRACTOR.** Person, entity or organization providing construction services, including labor and material for the Project.

1.5 **SERVICES.** The professional services to be performed by RK as set forth in the proposal or Agreement to which the Standard Terms and Conditions are attached.

1.6 **AGREEMENT.** RK's proposal accepted by CLIENT and these Standard Terms and Conditions which are incorporated into and made a part of the Agreement.

2. **SERVICES.** RK is being engaged by the CLIENT to render professional services ("Services") involving only RK's advice, judgment and opinion. RK may subcontract all or a portion of the Services performed hereunder. RK shall apply professional judgment in determining the extent to which RK complies with any given standard identified in RK's instruments of professional services. CLIENT expressly acknowledges that RK makes no warranties or guarantees, expressed or implied, regarding the Services.

3. **INFORMATION PROVIDED BY CLIENT.** CLIENT may provide or direct RK to utilize or rely upon certain information ("CLIENT Information") in the performance of RK's services. RK shall be entitled to rely upon such CLIENT Information. RK will not conduct an independent evaluation of the accuracy or completeness of such CLIENT Information and shall not be responsible for any errors or omissions in such information. RK's report, as well as any recommendations, findings, and conclusions made by RK, are dependent on information received from CLIENT. Changes or modifications to the information provided by CLIENT can affect RK's evaluation, recommendations, findings and conclusions, and CLIENT agrees—as a material term of this Agreement—to notify RK immediately, in writing, if CLIENT becomes aware of any such changes or modifications, including changes to the size, scope, location, or other material characteristics of CLIENT's project. The CLIENT shall be responsible for providing

the location of all underground utilities and other structures in the vicinity of RK borings or excavations. RK will not accept responsibility and will not be liable for affecting or damaging any underground utility, underground storage tank, or other subsurface condition not previously identified and located, or improperly located, by the CLIENT, a utility, or a utility locating agency.

4. **SITE ACCESS AND SITE SAFETY.** CLIENT shall provide right-of-entry to the buildings and sites which are the subjects of RK's services. CLIENT represents that it possesses authority for such right-of-entry and that the building/site operator(s) possess the necessary permits and licenses for current activities at the site. RK shall be responsible for supervision and site safety measures of its own employees and subconsultants, but shall not be responsible for the supervision or health and safety precautions of any other parties, including CLIENT, CLIENT's contractors, subcontractors, or other parties present at the site.

5. **SUBSURFACE EXPLORATIONS.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. CLIENT understands RK's layout of boring and test locations is approximate and that RK may deviate a reasonable distance from those locations. RK will take reasonable precautions to reduce damage to the site when performing services; however, CLIENT accepts that invasive services such as drilling, or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the scope of services.

6. **CHANGED CONDITIONS.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to RK are uncovered or revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, RK may require renegotiation of appropriate portions of this Agreement. RK shall notify the CLIENT of the changed conditions necessitating renegotiation, and RK and the CLIENT shall promptly and in good faith attempt to renegotiate the terms of the agreement affected by the changed conditions. If changes cannot be agreed to with respect to the changed conditions, the parties shall utilize the Dispute Resolution/Litigation procedures in this Agreement.

7. **TESTING AND OBSERVATIONS.** CLIENT understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. RK will provide test results and opinions based on tests and field observations only for the work tested. CLIENT understands that testing and observation are not continuous or exhaustive and are conducted to reduce – not eliminate – project risk. CLIENT agrees to the level or amount of testing performed and the associated risk. CLIENT is responsible (even if CLIENT delegates such responsibility to Contractor) for notifying and scheduling RK to perform these services. RK shall not be responsible for the quality and completeness of contractor's work or Contractor's adherence to the project plans, specifications and other related documents. RK's performance of testing and observation services shall not relieve Contractor in any way from responsibility for defects discovered in Contractor's work or create a

warranty or guarantee on the part of RK. CLIENT acknowledges that RK will not supervise or direct the work performed by Contractor or its subcontractors and is not responsible for their means and methods.

8. **ESTIMATE OF FEES FOR SERVICES.** If included as part of RK's proposal, RK will, to the best of its ability, perform the scope of services within the proposed fee estimate provided by RK. RK's proposal fees are based upon an estimate of the services required to meet the specifications for the project and following generally accepted engineering practices. The CLIENT recognizes that unforeseen circumstances along with changes in scope and project/contractor's schedules can influence the successful completion of the scope of services within the estimated proposed fees. Because Contractor has sole control over the project and determines the means and methods used to build/construct the project, RK's service fees are estimates and not lump sum or guaranteed maximum fees. The CLIENT is fully responsible for payment for all services provided, including retests of areas or samples that failed to meet Project specifications. The Estimate of Fees is valid for a period of 60 days after RK's proposal is submitted to CLIENT. If RK's proposal is not accepted by CLIENT within 60 days after it is submitted to CLIENT, RK may modify the Estimate of Fees.
9. **REPORTS.** RK may provide CLIENT with written reports in connection with the Services performed. Such reports will present such findings and conclusions as RK may reasonably make with the information gathered while performing its services and provided by CLIENT. The reports may be copied for inclusion in other documents related to the project provided they are reproduced in their entirety. Reports and other instruments of service are prepared for, and made available for, the sole use of the CLIENT, and the contents thereof may not be used or relied upon by others without the express written authorization of RK. Any unauthorized use or distribution of RK's reports shall be at the CLIENT's sole risk and without liability to RK.
10. **TOXIC AND HAZARDOUS MATERIALS.** CLIENT shall provide RK with all information within CLIENT's possession or knowledge related to the potential or presence of toxic or hazardous materials or pollutants at the Project site. CLIENT agrees that RK neither created nor contributed to the creation or existence of any toxic or hazardous materials or pollutants. In no event shall RK be required to sign a hazardous waste manifest or take ownership of any toxic or hazardous materials or pollutants. If unanticipated toxic or hazardous materials or pollutants are encountered while RK is performing its services, RK reserves the right to stop field operations and notify CLIENT and CLIENT assumes responsibility to notify appropriate regulatory agencies. RK and CLIENT must mutually agree to remobilize.
11. **NO THIRD-PARTY BENEFICIARIES.** The services and any report(s) prepared under this Agreement are for the sole benefit and sole use of CLIENT and are not for the use of any other party or person. Only CLIENT may rely upon the services and any report or work product. Nothing in this Agreement, or any subsequent amendments or modifications, or in any report issued under this Agreement, shall create a contractual relationship with
- or a cause of action in the favor of any third party against either RK or CLIENT. If CLIENT provides a copy of any report prepared by RK to others, it shall advise the recipient that the information contained in the report is provided for information only and is not to be relied upon by third parties.
12. **LEED PROJECTS.** Unless specifically addressed elsewhere in this agreement, RK has no responsibility or liability, including duty to defend or duty to indemnify, any party (including but not limited to CLIENT, owner, owner's agents, architects, engineers, contractors, construction managers, subcontractors) for the LEED certification process including: developing, producing, or retaining any documentation relating to the calculation of LEED points; and attainment of LEED certification points or LEED ratings.
13. **STANDARD OF CARE.** RK shall perform its professional services in accordance with the standard of care and diligence normally practiced by professional firms in performing services of a similar nature, in the same locality, under similar circumstances. CLIENT expressly acknowledges that RK makes no other warranties or guarantees, expressed or implied, regarding its professional services or its work product.
14. **RISK ALLOCATION.** RK will be responsible only for its own work, and that of its sub-consultants, and not for defects in the work designed or built by others.
15. **LIMITATION OF LIABILITY.** CLIENT AND RK HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING RK'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF RK (AND ITS RELATED ENTITIES, EMPLOYEES, OWNERS, AGENTS, AND REPRESENTATIVES) TO CLIENT (AND THIRD PARTIES GRANTED RELIANCE ON RK'S WORK PRODUCT, OR OTHERWISE SEEKING RECOVERY UNDER THIS AGREEMENT) IS LIMITED TO THE GREATER OF \$100,000 OR THE FEE PAID RK UNDER THIS AGREEMENT, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF RK'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY.
16. **CONSEQUENTIAL DAMAGES.** Neither CLIENT nor RK will be liable to the other for any special, consequential, indirect, incidental or penal losses or damages of any kind, nor will CLIENT or RK be liable to the other for losses, damages, or claims, regardless of how defined, related to: lost profits; unavailability of property or facilities; shutdowns or service interruptions; loss of use, revenue, opportunity, or inventory; use charges, carrying costs, cost of substitute facilities, goods, or services; cost of capital, or claims of any other party and/or its customers.
17. **SUSPENSION OF SERVICES.** If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, RK may suspend performance of services upon seven (7) calendar days' notice to CLIENT. RK shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension. Upon payment in full by CLIENT, RK may resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for RK to resume performance. Payment of invoices shall not be subject to any discounts or set-offs by CLIENT unless agreed to in writing by RK. Payment to RK for services rendered and expenses incurred will be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. CLIENT shall not make any changes to RK's banking and deposit information or payment instructions unless CLIENT

communicates the requested changes to RK orally and in writing and obtains written confirmation from an RK officer that the requested changes are legitimate and authorized by RK. If CLIENT makes a payment to a third party instead of to RK based on an unauthorized request to CLIENT for a change to RK's banking and deposit information or payment instructions and without obtaining written confirmation of the change from RK, CLIENT will remain liable to RK for payment of the amount of the unauthorized payment.

18. **WAIVER OF SUBROGATION.** To the extent damages are covered by property insurance, or any other available insurance coverage, CLIENT and RK waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages. CLIENT agrees that CLIENT shall procure or cause to be procured builder's risk insurance or other property insurance for its project. RK and CLIENT waive all rights against each other and any of their consultants, contractors, subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, flood, or other causes of loss to the extent covered by CLIENT's or CLIENT's Contractor's builder's risk insurance, or other available insurance coverage. The policies shall provide waivers of subrogation by endorsement or otherwise. CLIENT shall require of its contractors, consultants, agents and employees similar waivers in favor of RK and its subconsultants. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.
19. **OWNERSHIP OF DOCUMENTS.** RK's reports, drawings, plans, specifications, and other documents and deliverables are instruments of professional service ("Instruments of Service") developed by RK in contemplation of a wide array of project-specific variables, including how the documents will be used and by whom. RK shall be the author, owner and custodian of the Instruments of Service, and shall retain all common law, statutory, and other reserved rights, including copyright. By execution of this Agreement, RK grants to CLIENT a limited, nonexclusive license to use the Instruments of Service for purposes of constructing, using, and maintaining the project for which the services are performed, provided CLIENT substantially performs its obligations, including prompt payment of all sums when due, under this agreement.

Upon completion of the services, and payment in full of all monies due RK, CLIENT may retain copies of all such documents. **THE INSTRUMENTS OF SERVICE ARE NOT INTENDED NOR REPRESENTED TO BE SUITABLE FOR REUSE ON EXTENSIONS, MODIFICATIONS, OR ADAPTATIONS OF THE PROJECT, OR ANY OTHER PROJECT. ANY REUSE OF SUCH DOCUMENTS, WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY RK FOR THE SPECIFIC PURPOSE INTENDED, WILL BE AT CLIENT'S SOLE RISK WITHOUT LIABILITY OR LEGAL EXPOSURE TO RK. CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY, DEFEND, AND HOLD HARMLESS RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, AND CONSULTANTS AGAINST ALL CLAIMS,**

DAMAGES, LOSSES, AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES, DEFENSE COSTS, AND COURT COSTS) ARISING FROM, OR ALLEGEDLY ARISING FROM, OR IN ANY WAY CONNECTED WITH, THE UNAUTHORIZED REUSE OR MODIFICATION OF THE DOCUMENTS BY CLIENT OR ANY PERSON OR ENTITY THAT ACQUIRES OR OBTAINS THE DOCUMENTS FROM OR THROUGH CLIENT WITHOUT THE WRITTEN AUTHORIZATION OF RK REGARDLESS OF WHETHER SUCH CLAIMS, DEMANDS, OR ACTIONS ARE FOUNDED IN WHOLE OR IN PART UPON ALLEGED NEGLIGENCE OF RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR CONSULTANTS.

- Parties other than CLIENT and RK may apply to use an instrument, using a form prepared by RK for that purpose. Others' use of an instrument shall be permitted only when CLIENT and RK both so agree; either shall have the right to forbid use by others. In addition, RK shall make its permission contingent upon the satisfaction of certain conditions when, in RK's professional judgment, such a contingency is necessary.
20. **DISPUTE RESOLUTION/LITIGATION.** All claims, disputes, and other controversies between RK and CLIENT arising out of, or in any way related to, the services provided by RK shall be submitted to mediation, before and as a condition precedent to, other remedies provided by law. Any litigation related to the Agreement or RK's performance of its professional services shall be commenced in a court in Bexar County, Texas. CLIENT consents to personal jurisdiction in the State of Texas and agrees that venue of any litigation shall be in Bexar County, the county where RK's principal place of business is located. CLIENT waives any objection to personal jurisdiction in Texas or to venue in Bexar County. The prevailing party in such litigation will be entitled to recover all court costs, attorneys' fees, and other legally recoverable claim-related expenses. As a condition precedent to mediation and / or litigation related to any claim arising out of the services provided under this Agreement, CLIENT shall obtain a written affidavit from a registered, independent, and reputable professional engineer describing any error, omission or other act by RK that allegedly failed to comply with the professional standard of care applicable to RK's performance of services and provide such affidavit to RK. The affidavit shall comply with the requirements of Texas Civil Practice & Remedies Code Chapter 150.
21. **TERMINATION OF CONTRACT.** CLIENT and RK may terminate RK's services at any time upon ten (10) calendar days' written notice. In the event of termination, CLIENT agrees to fully compensate RK for services performed including reimbursable expenses through the termination date, as well as reasonable demobilization expenses. RK will terminate its services without waiving any claims against or incurring any liability to CLIENT.
22. **STATUTE OF LIMITATIONS.** Any applicable statute of limitations will commence to run and any cause of action shall be deemed to have accrued not later than the earlier of the following: (1) the date of the report issued by RK giving rise to the cause of action; (2) the date on which RK issues its last report under this Agreement; or (3) if RK is retained to perform construction observation, the date of substantial completion of the project.
23. **FORCE MAJEURE.** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control ("Force Majeure") including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected. Force Majeure may not be claimed as a cause for delay in payment of money due and payable hereunder.

24. **NO ASSIGNMENT.** Neither RK nor CLIENT shall assign or transfer its interest in this Agreement without the express written consent of the other.
25. **SEVERABILITY.** Each provision of this Agreement is intended to be severable. If any terms or provisions of this agreement shall be held to be invalid, illegal, or unenforceable for any reason whatsoever, the validity, legality, and enforceability of the remaining provisions hereof shall remain in full force and effect and shall not in any way be affected or impaired thereby. Moreover, to the maximum extent allowed by law, the Parties hereto stipulate that any offending provisions will be modified or altered, as necessary, so as to give such provisions the maximum permissible effect and application intended.
26. **ENTIRE AGREEMENT.** This Agreement, and all of its attachments, constitutes the entire, integrated Agreement between the Parties to it, and this Agreement supersedes all other Agreements, oral or written between the Parties, concerning the subject set forth in this Agreement. This Agreement may not be amended except in writing, with that amendment being signed by both Parties.

Proposal No. PAA23-022-00
January 27, 2023

Attachment II



SCHEDULE OF FEES FOR PROFESSIONAL SERVICES

PERSONNEL:

Principal.....	\$135 to \$250/hour
Professional.....	\$70 to \$200/hour
Auto Cad Operator.....	\$65 to \$110/hour
Technical/Clerical/Administrative	\$40 to \$80/hour

The specific hourly rate within each classification listed above depends on the experience, special training, and qualifications of the personnel needed for the project. For projects requiring work at any hazardous waste site, there will be a \$10 per hour surcharge added to the normal billing rate for all personnel. Consultants to Raba Kistner (RK) will be charged according to their professional classification.

EXPENSES: Use of company automobiles will be charged at \$1.00 per mile. Automobiles and light trucks assigned to field sites will be charged at \$70.00 per day, plus \$1.00 per mile over 50 miles per day. Copies will be charged at \$0.25 per page.

Other project specific charges for use of RK equipment or for RK testing will be in accordance with established fee schedules. All other project specific, third-party costs will be charged at cost plus 15 percent.

Invoices will be submitted monthly for work in progress in our standard format. They are due and payable upon receipt and become past due 30 days after the billing date. Past due invoices may be subject to late charges at the rate of 1-1/2 percent per month (18 percent per annum). In the event that the State of Texas legislates a sales tax on Professional Services, the amount of the tax will be PAYMENT added to the appropriate service rate charged. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Texas 75397-1037.

Preparation of non-standard invoice will be charged on a time and materials basis in accordance with the rates in this fee schedule.

CONDITIONS: Services will be performed in accordance with our Standard Terms and Conditions.

The proposal to which this schedule is an attachment is valid for 90 days from the date of the proposal.

RESOLUTION NO. 2023-03-22-07

A RESOLUTION AMENDING THE FEE SCHEDULE OF THE CITY OF ROLLINGWOOD, TEXAS TO AMEND DEVELOPMENT SERVICES RELATED FEES INCLUDING PAYMENT OF CONSULTANT FEES, BUILDING FEES, AND DEVELOPMENT AND ZONING FEES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the City desires to amend the city’s fee schedule to revise Development Services related fees including payment of consultant fees, building fees, and development and zoning fees.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. The Fee Schedule of the City of Rollingwood, Texas is hereby amended as reflected in Appendix A with strikeouts being deletions and underlines being additions.

SECTION 2. This Resolution shall be effective immediately upon adoption.

SECTION 3. If any provision of this Resolution is found by a court of competent jurisdiction to be void or unenforceable, such void or unenforceable provision shall be severed as though it never formed a part of this Resolution, and all other provisions hereof shall remain in full force and effect.

PASSED AND ADOPTED BY THE CITY COUNCIL OF ROLLINGWOOD, TEXAS,
on the 15th day of February, 2023.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

Appendix A
Fee Schedule Excerpt for Amendment

DRAFT

ARTICLE A1.000. GENERAL PROVISIONS

Sec. A1.001. Scope.

The fees listed in the fee schedule shall be charged and collected by the city for the activities or uses indicated.

Sec. A1.002. Conflicting provisions.

This fee schedule, and in particular the fees set forth herein, controls over and supersedes any conflicting provisions in the city code.

Sec. A1.003. Payment of consultant fees.

- (a) Payment required.
All applicants shall pay all consultant fees incurred by the city that are associated with their applications referenced in the following articles (A2.000 and A3.000). No approvals will be issued in connection with their applications until all required fees have been paid to the city, regardless of the method used for collection of such fees.
- (b) Payment of deposit.
When consultant fees are anticipated to be substantial, the city secretary or building official upon receipt of an application, may establish a deposit amount that is equivalent to the projected consultant fees to be incurred in connection with the application. The applicant shall deposit this amount with the city prior to any review, or predevelopment conference/discussion/correspondence, inspection, processing or other work being initiated by the city. A revised deposit amount may be established at any time when consultant fees are substantially different than originally projected, and additional amounts payable or refundable will be due at the time of issuance to the applicant of notice of a revised deposit amount. When a deposit is established, the application will not be considered as filed or complete until the deposit is paid. When a deposit is paid, all consultant fees incurred by the city that are associated with the application will be charged against this deposit. Upon completion of the consultant activities, the applicant shall pay any fees incurred by the city in excess of the deposit. Any excess deposit remaining after the payment of all consultant fees will be returned to the applicant.
- (c) Alternate procedure for substantial consulting fees.
For large or complex development projects and other applications where an estimate of fees is determined to be impracticable, the city secretary, city engineer, public works director or building official will provide a list of the types of review, inspections, and determinations to be made by city consultants, together with hourly or customary fees charged by relevant consultants for the work. In the case of any ongoing inspection or review activities, such as utility construction review, a description of the anticipated incidence of such consultant work may be provided. In cases with protracted consultant activity, periodic invoices for costs incurred by the city may be issued to the applicant and shall be due and payable within 30 days of the issue date.

ARTICLE A2.000. BUILDING FEES

Sec. A2.001. General fees.

Fees include filing fees listed below, + \$0.25 per sq. ft. of project area, excluding areas defined only by linear feet. Plan reviews are included. Permit duration is 12 months with option for permit renewal requests.

(1) Application Filing Fee MyGovernmentOnline (MGO) / Technology /GIS Fee (per application): \$10.00

(2) Residential zoning district.

(A) Residential new construction: \$600.00.

(B) Residential reconstruction: \$600.00.

(C) Residential addition:

(i) Addition to residence with an increase in footprint or roof plan: \$600.00.

(ii) Addition to residence with no increase in footprint or roof plan: \$225.00.

(iii) Add swimming pool: \$600.00.

(iv) Add accessory building 200 sq. ft. to 500 sq. ft.: \$225.00.

(v) Fence greater than six ft. in height: \$225.00.

(D) Residential remodel: \$225.00.

(E) Extra plan review for revised or resubmitted residential plans:

(i) New, reconstruction or addition resubmittal: \$300.00.

(ii) Remodel resubmittal: \$175.00.

(F) Permit renewal request: \$125.00.

(3) Commercial (nonresidential) zoning districts:

(A) Commercial new construction of 10,000 sq. ft. or less: \$1,200.00.

(B) Commercial new over 10,000 sq. ft.: \$1,500.00.

(C) Commercial addition, remodel or finish out: \$600.00.

(D) Extra plan review for revised or resubmitted commercial plans:

(i) New commercial resubmittal: \$600.00.

(ii) Addition, remodel, finish out resubmittal: \$300.00.

(E) Permit renewal request: \$125.00.

(4) Fence permit six ft. or less in height: \$75.00.

(5) Simple Trade Permit (Residential and Commercial):

(A) Application Fee: \$75.00

(B) Inspection: \$75.00

(6) Site and/or Building Survey Fee (if required) – at actual cost of survey.

City Staff will notify the permit applicant if a site and/or building survey is required at time of permit issuance. To the extent possible, City Staff will provide the permit applicant with an estimate of the fee should a site and/or building survey be required.

(7) Temporary Certificate of Occupancy: \$300.00

- (A) Reinspection for Permanent Certificate of Occupancy- at actual cost of Professional Inspector
- (B) Copy of an occupancy certificate: \$1.00.

Sec. A2.002. Emergency and utilities construction permits and duration.

- (a) MEP install, alter repair or retire service within six months: \$75.00.
- (b) Street cut install, alter or retire gas service and repair street within six months: No fee per franchise utility provider agreement.
- (c) Install bedroom emergency egress windows in sleeping areas within three months: \$75.00.

Sec. A2.003. Inspections.

- (a) Applicable inspections. Inspections for the purpose of measuring compliance with provisions of chapter 3 building regulations and chapter 14 zoning are required and performed under the authority of the building official.
- (b) Payment of inspections required. Permittees prepay the required inspections at the time the permit is issued. At close out of the permit, permittees pay for all other inspections performed during the course of the permit, including on-site inspections, reinspections and other engineer reviews for compliance as required by the building official.
- (c) Inspection fee: \$75.00.

ARTICLE A3.000. DEVELOPMENT AND ZONING FEES

- (a) Annexation request: \$600.00.
- (b) Commercial site development permit: Collect actual consultant fees incurred per section A1.003(c).
- (c) Curb cut and repair permit: \$175.00.
- (d) Demolition:
 - (1) Demolish building: \$600.00.
 - (2) Demolish structure attached to building: \$225.00.
- (e) Excavation or land fill fee: \$175.00.
- (f) Final Drainage Criteria Manual (DCM)/ Site Drainage Inspection: \$150.00 per inspection
- (g) House moving: \$600.00.
- (h) Master plan or PUD: \$1,100.00 plus \$0.10/sq. ft.
- (i) Notification Fee: \$5.00 per notice mailed
- (j) Plat approval:
 - (1) Subdivision application: \$1,200.00.
 - (2) Per lot fee: \$300.00.
- (k) Plat variance, per lot: \$300.00.
- (l) Publication in Newspaper (Austin American Statesman)- at actual cost of newspaper publication

- (m) Residential irrigation permit fee: \$75.00.
- (n) Residential site development permit:
 - (1) New construction: \$2,000.00.
 - (2) Addition: \$1,200.00.
 - (3) Minor impervious cover addition: \$500.00.
 - (4) Residential Site Development Permit (RSDP): (Ordinance 2017-12-20)
 - (1) Initial Application Fee: \$3,500.00
 - (2) RSDP Fee: \$6.00 SF as reflected in the area multiplier project SF on Residential Building Permit Application
- (o) Special Exception: \$300.00 + Notification fees
- (p) Special use permit: \$700.00.
- (q) Tree Removal
 - (1) Permit Application Fee: \$100.00
 - (2) Protected Tree Removal Fee (for construction only) (per tree): \$35.00
- (r) Vacation fee: \$1,200.00.
- (s) Variance: \$300.00 + Notification Fees
- (t) Zoning change: \$600.00 + Notification Fees + Publication in Newspaper Fee

City of Rollingwood
FEE SCHEDULE

FEE SCHEDULE

ARTICLE A1.000. GENERAL PROVISIONS

Sec. A1.001. Scope.

The fees listed in the fee schedule shall be charged and collected by the city for the activities or uses indicated.

Sec. A1.002. Conflicting provisions.

This fee schedule, and in particular the fees set forth herein, controls over and supersedes any conflicting provisions in the city code.

Sec. A1.003. Payment of consultant fees.

(a) Payment required.

All applicants shall pay all consultant fees incurred by the city that are associated with their applications referenced in the following articles (A2.000 and A3.000). No approvals will be issued in connection with their applications until all required fees have been paid to the city, regardless of the method used for collection of such fees.

(b) Payment of deposit.

When consultant fees are anticipated to be substantial, the city secretary or building official upon receipt of an application, may establish a deposit amount that is equivalent to the projected consultant fees to be incurred in connection with the application. The applicant shall deposit this amount with the city prior to any review, or predevelopment conference/discussion/correspondence, inspection, processing or other work being initiated by the city. A revised deposit amount may be established at any time when consultant fees are substantially different than originally projected, and additional amounts payable or refundable will be due at the time of issuance to the applicant of notice of a revised deposit amount. When a deposit is established, the application will not be considered as filed or complete until the deposit is paid. When a deposit is paid, all consultant fees incurred by the city that are associated with the application will be charged against this deposit. Upon completion of the consultant activities, the applicant shall pay any fees incurred by the city in excess of the deposit. Any excess deposit remaining after the payment of all consultant fees will be returned to the applicant.

Commented [ND1]: Added for fee recovery between applicant and 3rd party meetings

(c) Alternate procedure for substantial consulting fees.

For large or complex development projects and other applications where an estimate of fees is determined to be impracticable, the city secretary, city engineer, public works director or building official will provide a list of the types of review, inspections, and determinations to be made by city consultants, together with hourly or customary fees charged by relevant consultants for the work. In the case of any ongoing inspection or review activities, such as utility construction review, a description of the anticipated incidence of such consultant work may be provided. In cases with protracted consultant activity, periodic invoices for costs incurred by the city may be issued to the applicant and shall be due and payable within 30 days of the issue date.

ARTICLE A2.000. BUILDING FEES

Sec. A2.001. General fees.

Fees include filing fees listed below, + \$0.25 per sq. ft. of project area, excluding areas defined only by linear feet. Plan reviews are included. Permit duration is 12 months with option for permit renewal requests.

- (1) Application Filing Fee MyGovernmentOnline (MGO) / Technology /GIS Fee (per application): \$10.00
- (2) Residential zoning district.
 - (A) Residential new construction: \$600.00.
 - (B) Residential reconstruction: \$600.00.
 - (C) Residential addition:
 - (i) Addition to residence with an increase in footprint or roof plan: \$600.00.
 - (ii) Addition to residence with no increase in footprint or roof plan: \$225.00.
 - (iii) Add swimming pool: \$600.00.
 - (iv) Add accessory building 200 sq. ft. to 500 sq. ft.: \$225.00.
 - (v) Fence greater than six ft. in height: \$225.00.
 - (D) Residential remodel: \$225.00.
 - (E) Extra plan review for revised or resubmitted residential plans:
 - (i) New, reconstruction or addition resubmittal: \$300.00.
 - (ii) Remodel resubmittal: \$175.00.
 - (F) Permit renewal request: \$125.00.
- (3) Commercial (nonresidential) zoning districts:
 - (A) Commercial new construction of 10,000 sq. ft. or less: \$1,200.00.
 - (B) Commercial new over 10,000 sq. ft.: \$1,500.00.
 - (C) Commercial addition, remodel or finish out: \$600.00.
 - (D) Extra plan review for revised or resubmitted commercial plans:
 - (i) New commercial resubmittal: \$600.00.
 - (ii) Addition, remodel, finish out resubmittal: \$300.00.
 - (E) Permit renewal request: \$125.00.
- (4) Fence permit six ft. or less in height: \$75.00.
- (5) Simple Trade Permit (Residential and Commercial):
 - (A) Application Fee: \$75.00
 - (B) Inspection: \$75.00
- (6) Site and/or Building Survey Fee (if required) – at actual cost of survey.
 City Staff will notify the permit applicant if a site and/or building survey is required at time of permit issuance. To the extent possible, City Staff will provide the permit applicant with an estimate of the fee should a site and/or building survey be required.
- (7) Temporary Certificate of Occupancy: \$300.00
 - (A) Reinspection for Permanent Certificate of Occupancy- at actual cost of Professional Inspector

Commented [ND2]: NEW- Added fee for recovery of MGO/ Technology/ GIS fees- Fee added to all applications

Commented [ND3]: Fees historically charged as per paper application, adding to fee schedule for ease of reference

Commented [NS4]: NEW- Added fee for any site and/or building surveys

Commented [ND5]: NEW Added for fee recovery of additional paperwork and additional coordination between a TCO and a Permanent CO. Project passes "life/health/safety" but has final project completion still pending

Commented [ND6]: NEW- Added for fee recovery of fees from Drainage Engineers additional site visits

(B) Copy of an occupancy certificate: \$1.00.

Sec. A2.002. Emergency and utilities construction permits and duration.

- (a) MEP install, alter repair or retire service within six months: \$75.00.
- (b) Street cut install, alter or retire gas service and repair street within six months: No fee per franchise utility provider agreement.
- (c) Install bedroom emergency egress windows in sleeping areas within three months: \$75.00.

Sec. A2.003. Inspections.

- (a) Applicable inspections. Inspections for the purpose of measuring compliance with provisions of chapter 3 building regulations and chapter 14 zoning are required and performed under the authority of the building official.
- (b) Payment of inspections required. Permittees prepay the required inspections at the time the permit is issued. At close out of the permit, permittees pay for all other inspections performed during the course of the permit, including on-site inspections, reinspections and other engineer reviews for compliance as required by the building official.
- (c) Inspection fee: \$75.00.

ARTICLE A3.000. DEVELOPMENT AND ZONING FEES

- (a) Annexation request: \$600.00.
- (b) Commercial site development permit: Collect actual consultant fees incurred per section A1.003(c).
- (c) Curb cut and repair permit: \$175.00.
- (d) Demolition:
 - (1) Demolish building: \$600.00.
 - (2) Demolish structure attached to building: \$225.00.
- (e) Excavation or land fill fee: \$175.00.
- (f) Final Drainage Criteria Manual (DCM)/ Site Drainage Inspection: \$150.00 per inspection
- (g) House moving: \$600.00.
- (h) Master plan or PUD: \$1,100.00 plus \$0.10/sq. ft.
- (i) Notification Fee: \$5.00 per notice mailed
- (j) Plat approval:
 - (1) Subdivision application: \$1,200.00.
 - (2) Per lot fee: \$300.00.
- (k) Plat variance, per lot: \$300.00.
- (l) Publication in Newspaper (Austin American Statesman)- at actual cost of newspaper publication
- (m) Residential irrigation permit fee: \$75.00.
- (n) Residential site development permit:

Commented [NS7]: NEW- Adding fee for recovery of costs when 3rd party is requested to inspect

Commented [ND8]: NEW- Added fee for recovery of notices mailed (Applicant pays for when requesting a hearing requiring mailed notices)

Commented [ND9]: NEW- Added fee for recovery of newspaper publishing of notice (Applicant pays for when requesting a hearing requiring published notice)

PART II - LAND DEVELOPMENT CODE
Appendix A - FEE SCHEDULE
ARTICLE A3.000. DEVELOPMENT AND ZONING FEES

- (1) New construction: \$2,000.00.
- (2) Addition: \$1,200.00.
- (3) Minor impervious cover addition: \$500.00.
- (4) Residential Site Development Permit (RSDP): (Ordinance 2017-12-20)
 - (1) Initial Application Fee: \$3,500.00
 - (2) RSDP Fee: \$6.00 SF as reflected in the area multiplier project SF on Residential Building Permit Application
- (o) Special Exception: \$300.00 + Notification fees
- (p) Special use permit: \$700.00.
- (q) Tree Removal
 - (1) Permit Application Fee: \$100.00
 - (2) Protected Tree Removal Fee (for construction only) (per tree): \$35.00
- (r) Vacation fee: \$1,200.00.
- (s) Variance: \$300.00 + Notification Fees
- (t) Zoning change: \$600.00 + Notification Fees + Publication in Newspaper Fee

Commented [ND10]: Fees added to fee schedule for ease of reference as they are within the ordinance but not included in this fee schedule

Commented [ND11]: NEW- Fee added for coordination of a Special Exception

Commented [ND12]: Fees historically charged as per paper application, adding to fee schedule

Commented [NS13]: Added to line item for the addition of notification fee as noted above

Commented [NS14]: Added to line item for the addition of notification fee and publication fee as noted above

ARTICLE A4.000. ON-SITE WASTEWATER FEES

- (a) Residential: \$440.00.
- (b) Commercial: \$550.00.
- (c) Tank replacement/subst. modification: \$220.00.
- (d) Plan review: \$82.50.
- (e) Inspection fee, separate:
 - (1) Residential: \$150.00.
 - (2) Commercial: \$200.00.
- (f) State fee: \$10.00.

ARTICLE A5.000. SIGN FEES

- (a) Commercial - permanent (complete construction within six months): \$125.00.
- (b) Commercial - temporary (display 30 days): \$75.00.
- (c) Multi-business/monument (complete construction within six months): \$150.00.
- (d) Sign variance: \$165.00.

ARTICLE A6.000. LICENSES AND PERMITS

- (a) Alcoholic beverage permit: one-half fee imposed by state.
- (b) Reserved.
- (c) Fire prevention inspection: \$27.50.
- (d) Massage establishment fee: \$110.00.
- (e) Massage operator fee: \$55.00.
- (f) Ham radio fee: \$165.00.
- (g) Reserved.
- (h) Commercial solid waste permit/year/company: \$110.00.
- (i) Solicitation/six months: \$100.00.
- (j) Food establishment permits and inspections:
 - (1) Food establishment permit (including food processing plant or warehouse):
 - (A) 1 to 9 employees: \$310.00.
 - (B) 10 to 25 employees: \$425.00.
 - (C) 26 to 50 employees: \$620.00.
 - (D) 51 to 100 employees: \$805.00.
 - (E) Over 100 employees: \$990.00.
 - (F) Expired permit late fee: \$100.00.
 - (2) Mobile food unit permit (fee per unit):
 - (A) Restricted operation: \$90.00.
 - (B) Unrestricted operation: \$210.00.
 - (3) Temporary food establishment permit:
 - (A) 2 calendar days or less: \$35.00/booth.
 - (B) 3-5 calendar days: \$70.00/booth.
 - (C) 6-14 calendar days: \$90.00/booth.
 - (D) Expired permit fee: \$100.00.
 - (4) Food establishment plan review:
 - (A) New construction or change of owner: \$250.00.
 - (B) Remodel of permitted facility:
 - (i) Greater than 10,000 sq. ft.: \$250.00.
 - (ii) 2,500-9,999 sq. ft.: \$165.00.
 - (iii) Less than 2,500 sq. ft.: \$60.00.
 - (5) Food service, retail food and food processing plant or warehouse annual permit fees:
 - (A) Low risk/small (1C): \$359.00.

- (B) Low risk/medium (1B): \$378.00.
 - (C) Low risk/large (1A): \$416.00.
 - (D) Medium risk/small (2C): \$532.00.
 - (E) Medium risk/medium (2B): \$608.00.
 - (F) Medium risk/large (2A): \$684.00.
 - (G) High risk/small (3C): \$601.00.
- (6) Certified farmers market, mobile vendor, temporary food establishment and vending machine annual permit fees:
- (A) Certified farmers market annual permits:
 - (ii) Class A: \$177.00.
 - (ii) Class B: \$333.00.
 - (iii) Class C: \$622.00.
 - (B) Mobile vendor annual permit fees:
 - (i) Application fee: \$105.00.
 - (ii) Unrestricted permit/unit: \$290.00.
 - (iii) Restricted permit/unit: \$212.00.
 - (iv) Re-inspection: \$13,000.00.
 - (v) AFD fire inspection: \$125.00.
 - (vi) AFD fire re-inspection: \$75.00.
 - (C) Temporary food establishments:
 - (i) 1 calendar day: \$35.00/booth.
 - (ii) 2—5 calendar days: \$102.00/booth.
 - (iii) 6—14 calendar days: \$155.00/booth.
 - (iv) Expedited permit: \$100.00 additional.
 - (D) Vending machines:
 - (i) Application fee: \$120.00.
 - (ii) Permit fee: \$25.00/machine.
- (7) Food enterprise inspection fees, variance request fees:
- (A) Certificate of occupancy: \$224.00.
 - (B) Change of ownership inspection: \$192.00.
 - (C) Variance request/HACCP review: \$290.00.
 - (D) Inspection outside normal hours: \$144.00.
 - (E) Re-inspection: \$130.00.
 - (F) Central preparation facility registration: \$150.00.
- (8) Food enterprise plan reviews:
- (A) New construction: \$298.00.

- (B) Remodel of permitted facility:
 - (i) More than 10,000 sq. ft.: \$298.00.
 - (ii) 2,500—10,000 sq. ft.: \$254.00.
 - (iii) Less than 2,500 sq. ft.: \$211.00.
- (k) Network nodes in public right-of-way:
 - (1) Up to five network nodes in the same application: \$500.00.
 - (2) Each additional network node: \$250.00.
 - (3) Each node support pole: \$1,000.00.
 - (4) Annual rate per node in the city public right-of-way: \$250.00.
 - (5) Rate to collocate a network node on a service pole on the public right-of-way, per pole, per year: \$20.00.
- (l) Residential stormwater discharge permit:
 - (1) Nonrefundable permit application fee: \$3,500.00.
 - (2) Permit fee: \$6.00 per square foot as reflected in the area multiplier project square footage on a residential building permit application.
- (m) Alcoholic beverage, fire prevention, amateur radio antenna, solid waste, solicitation permit fees:
 - (1) Alcoholic beverage permit: one-half the fee imposed by the state.
 - (2) Fire prevention inspection: \$27.50.
 - (3) Amateur radio antenna: \$165.00.
 - (4) Commercial solid waste permit/year/company: \$110.00.
 - (5) Solicitation/six months: \$100.00.

ARTICLE A7.000. MISCELLANEOUS FEES

- (a) Gasoline tank inspection: \$55.00.
- (b) Gasoline bulk storage: \$110.00.
- (c) Gasoline pumps: \$110.00.
- (d) Natural gas inspection: \$55.00.
- (e) Animal control fees:
 - (1) Impoundment fee: Established by the administrators of the city pound.
 - (2) Dangerous dog annual registration fee: \$50.00.
- (f) Property impoundment fee: \$27.50.
- (g) Advertisement, impoundment: \$55.00.
- (h) Sale, impoundment: \$55.00.
- (i) Posting, impoundment: \$55.00.
- (j) Copy charge/copy: \$0.10 per page.

- (k) Police accident report: \$5.00.
- (l) Zoning code, copy: \$35.00.
- (m) Returned check processing fee: \$30.00.
- (n) Tree maintenance business fee: \$25.00.
- (o) Court cost assessed for deposit to fund:
 - (1) For technology fund: \$4.00.
 - (2) For building security fund: \$3.00.

ARTICLE A8.000. PARK FEES

Sec. A8.001. Park pavilion fees.

- (a) Reservation fee:
 - (1) Resident of the city: \$100.00/event
 - (2) Non-resident: \$300.00/event
- (b) Deposit fee:
 - (1) Resident deposit fee: \$250.00/event which fee may be applied to pay the cost to repair any damage occurring during the period of use and/or to clean the area in the event of excessive litter or debris.
 - (2) Non-resident deposit fee: \$500.00/event which fee may be applied to pay the cost to repair any damage occurring during the period of use and/or to clean the area in the event of excessive litter or debris.

Sec. A8.002. Facility rental fees (excluding the pavilion).

- (a) Non-Field Activities: Up to 20 participants: \$10 per hour per, area
- (b) Rental of Fields 1 or 2: Up to 50 participants: \$25 per hour, per field
- (c) Rental of Fields 3, 4 & 5: Up to 50 participants: \$50 per hour (fields 3, 4 & 5 can only be rented as one space).

ARTICLE A9.000. WATER AND WASTEWATER FEES

Sec. A9.001. Water capital recovery fees.

- (a) Water fees. The city will collect, on behalf of Austin and pursuant to that certain "2000 Agreement for Wholesale Water Services Between the City of Austin and the City of Rollingwood" dated effective February 3, 2000, Austin's then-current water capital recovery fee from the city's customers for each service unit connected to the city's water system at the time the connection is made. The amount of the fees shall be calculated per service unit in accordance with the provisions of chapter 25-9 of the 1999 Austin City Code, as adopted by Austin. The number of service units for which the fee is charged shall be calculated per service unit in accordance with the provisions of chapter 25-9 of the 1999 Austin City Code, as adopted by Austin.

Sec. A9.002. Water and wastewater tap fees.

- (a) Water tap fee (per service unit): \$3,400.00.
- (b) Residential wastewater tap fee: \$3,500.00. In addition, the following shall be added to the wastewater tap fee:
 - (1) All capital recovery fees and other charges for new service units that are in excess of the total amount of \$1,400.00 charged by the City of Austin ("COA") pursuant to that Agreement for Wholesale Wastewater Service between COA and the City of Rollingwood dated January 27, 1999, as may be amended or extended from time to time; and
 - (2) An amount equal to 110 percent of the actual cost to the city to install a connection from the nearest available wastewater line to the boundary of the property (including the cost to restore affected street pavement and curbing).
- (c) Nonresidential wastewater tap fee (per service unit): \$8,500.00.
- (d) Service unit table:

<i>Water Meter Size</i>	<i>Type</i>	<i>Service Units</i>
5/8"	Positive displacement	1
3/4"	Positive displacement	1.5
1"	Positive displacement	2.5
1 1/2"	Positive displacement	5
1 1/2"	Turbine	8
2"	Positive displacement	8
2"	Turbine	10
3"	Compound	16
3"	Turbine	24
4"	Compound	25
4"	Turbine	42
6"	Compound	50
6"	Turbine	92
8"	Turbine	160
10"	Turbine	280

- (e) Expedited fee. Installation of taps and connections for water and wastewater service is scheduled in the order a request and payment of fees is provided to the city, and in the reasonably expeditious regular course such services are provided by the city. Installation shall be arranged on a priority expedited basis upon request and payment of an additional fee calculated as follows:

The applicable tap fee will be increased by the cost charged to the city by the city's designated third-party provider of service for the work of making the requested connection to the city's system. Such additional charge shall be the cost to the city of labor provided by the city's designated third-party provider; there shall be no additional charge for regular materials or fixtures included in the standard tap fee.

Sec. A9.003. Wastewater service rates.

- (a) Rates. The rates to be charged by the city for wastewater collection and treatment services to its customers will be:

- (1) Residential customers. \$13.07 base rate per month, plus \$7.81 per 1,000 gallons based upon the current winter average.
- (2) Commercial customers. \$91.07 per living unit equivalent, as that living unit equivalent is defined by policy of the city, assigned to the customer per month, plus \$7.81 per 1,000 gallons of water usage as measured monthly.

(b) Winter average calculation.

- (1) Each year, the city will determine each customer's winter water usage during the months of November, December, January, February, and March and calculate an average monthly water usage based on usage during such winter months. There will be a minimum average of at least 1,000 gallons. This average will be used to calculate the customer's volume wastewater charges until the next year, when the average will be recalculated. In addition, each year the city will determine an average during such winter months of monthly residential usage by all residential customers. Such average will be used to calculate volume charges for a customer who did not purchase water from the city for the entirety of the most recent winter average period, including those whose water supply is provided by one or more water wells.
- (2) For any residential connection that does not have adequate prior water use history from which to determine an accurate average, including those customers who do not purchase water from the city, the default average use shall be the average monthly usage of all residential water customers last determined pursuant to subsection (b)(1) of this section. Actual winter water usage for such a residential connection shall be utilized when/if the calculation is made the following year. Neither the city nor a customer shall be entitled to any adjustment for previous bills based on recalculation after employment of the default rate.
- (3) For residential customers with residential irrigation meters, water use of both household and irrigation meters shall be aggregated to determine the winter average water use.

Sec. A9.004. Water service rates, fees and deposit.

- (a) Water demand charge. The fees to be charged by the city for services provided to each customer during each monthly billing cycle are as follows:

<i>Meter Size</i>	<i>Monthly Fee</i>
5/8" or 3/4"	\$20.00
1"	\$30.00
1.5"	\$80.00
2"	\$128.00
3"	\$240.00
4"	\$400.00
6"	\$800.00
8"	\$1,280.00

- (b) Water use charge. The rates to be charged by the city for services provided to each customer during each monthly billing cycle are:

- (1) For residential customers:
 - (A) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 0 gallons and 2,000 gallons: \$2.00.
 - (B) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 2,001 gallons and 8,000 gallons: \$5.00.

- (C) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 8,001 gallons and 13,000 gallons: \$7.00.
 - (D) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 13,001 gallons and 25,000 gallons: \$10.00.
 - (E) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 25,001 gallons and 35,000 gallons: \$15.00.
 - (F) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 35,001 gallons and 50,000 gallons: \$21.00.
 - (G) Gallonage charge for each 1,000 gallons, or fraction thereof, over 50,000 gallons: \$28.00.
- (2) For commercial customers:
Charge for each 1,000 gallons, or fraction thereof: \$6.25.
- (3) Irrigation:
- (A) Gallonage charge for each 1,000 gallons, or fraction between 0 gallons and 35,000 gallons: \$7.25.
 - (B) Gallonage charge for each 1,000 gallons, or fraction between 35,000 gallons and 50,000 gallons: \$10.75.
 - (C) Gallonage charge for each 1,000 gallons, or fraction over 50,000 gallons: \$15.25.
- (4) Water use through residential irrigation meters shall be aggregated with household water use, and billed a combined total.
- (5) Rational surcharges for residential customers:
- (A) Allocation 0 gallons through 10,000 gallons per month:
 - (i) \$25.00 for the first 1,000 gallons over allocation.
 - (ii) \$50.00 for the second 1,000 gallons over allocation.
 - (iii) \$75.00 for the third 1,000 gallons over allocation.
 - (iv) \$100.00 for each additional 1,000 gallons over allocation.
 - (B) Allocation 10,001 gallons per month or more:
 - (i) \$50.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
 - (ii) \$100.00 per 1,000 gallons from five percent through ten percent above allocation.
 - (iii) \$150.00 per 1,000 gallons from ten percent through 15 percent above allocation.
 - (iv) \$200.00 per 1,000 gallons more than 15 percent above allocation.
- (6) Rational surcharges for industrial customers:
- (A) Allocation 0 gallons through 20,000 gallons per month:
 - (i) \$25.00 for the first 1,000 gallons over allocation.
 - (ii) \$50.00 for the second 1,000 gallons over allocation.
 - (iii) \$75.00 for the third 1,000 gallons over allocation.
 - (iv) \$100.00 for each additional 1,000 gallons over allocation.
 - (B) Allocation 20,001 gallons per month or more:

- (i) \$50.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
- (ii) \$100.00 per 1,000 gallons from five percent through ten percent above allocation.
- (iii) \$150.00 per 1,000 gallons from ten percent through 15 percent above allocation.
- (iv) \$200.00 per 1,000 gallons more than 15 percent above allocation.

(c) Connection fees.

(1) Charges for connecting water meters to the city water distribution system are as follows:

¾-inch meter	\$400.00
1-inch meter	\$550.00
1½-inch meter	\$790.00
2-inch meter	\$1,125.00
3-inch meter	\$2,100.00
4-inch meter	\$2,900.00
6-inch meter	\$5,500.00

(2) Connection fees include neither the expense of cutting and repairing the pavement, nor the expense related to the use of heavy equipment, such as backhoes, rocksaws, or jackhammers, which may be required in making such connection. These expenses will be determined by the city, and will be paid by the applicant for water services.

(d) Deposit.

- (1) A cash deposit shall be paid to the city by the applicant for water service. The deposit may be drawn upon by the city to reimburse itself for any amounts past due from the customer for water or wastewater service.
- (2) The required deposit shall be:
 - (A) Residential: \$500.00 regardless of the size of water meter.
 - (B) Commercial shall be as follows:

⅝- or ¾-inch meter	\$500.00
1-inch meter	\$575.00
2-inch meter	\$625.00
Larger than 2-inch meter	\$800.00

Sec. A9.005. Cross-connection inspection fees.

(a) Residential property. The city's cross-connection inspection fees for residential property are as follows:

- (1) Slab: \$25.00.
- (2) Wall: \$25.00.
- (3) Fixture: \$50.00.
- (4) Backflow: \$75.00 for each device.
- (5) Fees for reinspection are \$50.00 each, except for reinspection of backflow prevention devices, which will be \$75.00 per device. The city will charge a reinspection fee in addition to the original cross-

connection inspection fee if the applicant's plumber misses the appointment for a scheduled inspection.

- (b) Commercial development. The city's cross-connection inspection fee for commercial development will be determined by the city's representative based upon the size and scope of such project.

Sec. A9.006. Industrial waste permit and discharge fees.

The city's industrial waste permit and discharge fees are as follows:

- (1) Annual permit fee: \$400.00.
- (2) Transfer fee: \$50.00.
- (3) Site development fee for construction plan review and inspection: \$550.00.
- (4) Sampling and testing charges, including BOD, COD, TSS, oil and grease and pH analysis: Cost plus ten percent.
- (5) Surcharge. Any permit holder found to be discharging waste which exceeds the normal waste standards set forth in the regulations or to be discharging a substance prohibited under article 13.08 shall be assessed a pro rata portion of the surcharge assessed against Rollingwood by Austin: Determined annually, payable in monthly installments.
- (6) Violation and enforcement charges. Any permit holder found to be in violation of article 13.08 shall be assessed a charge which recovers all of the city's costs relating to such violation, including but not limited to all costs of cleanup, administrative and professional fees, and fines and/or penalties levied by other governmental entities with jurisdiction: Cost plus ten percent.

Sec. A9.007. Special charges.

- (a) A charge of \$20.00 shall be imposed for each service call made to discontinue or reinstate water service.
- (b) Checks returned by a bank for insufficient funds shall be charged \$12.00 and be redeposited.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Discussion and possible action regarding the addition of a building height survey requirement to the City's Code of Ordinances

Description:

A fee schedule amendment was brought forward in the previous agenda item. This amendment, if approved, now allows for building height surveys to be charged at cost (Fee Schedule A2.001 (6) Site and/or Building Survey Fee).

In order to require a building height survey, an amendment to the building code is needed. The purpose of this item is to get feedback so staff can bring back an ordinance next month adding that requirement to our code. Staff recommendation for this amendment would likely include triggering of a height survey if approved plans are within 5 feet of the maximum allowable height, and to give optionality for the survey to be conducted by a licensed surveyor or as scheduled by the city.

Action Requested:

Request staff develop an ordinance amendment to add clarity to the code related to when a height survey is required for a new construction project.

Fiscal Impacts:

No significant fiscal impacts at this time.

Attachments:

N/A

Item:

Discuss and possibly act on changing the parking restrictions along Rollingwood Drive between Wallis and Gentry.

Description:

Discuss the possibility of allowing parking adjacent to the park on the North side of Rollingwood Drive and prohibiting parking on the South side of Rollingwood Drive in front of the houses that face the park, and polling the residents who would be affected by the proposed change before making a final decision.

Submitted By:

Council Member Kevin Glasheen

Item:

Discussion and possible action to authorize a project to rehabilitate the soil and grass on Fields 3, 4 and 5 with private contributions.

Description:

The project would cost approximately \$50,000, and would involve adding about 100-200 cubic yards of top dress mix of 50% silica sand and 50% mulch, regrading the field and then applying hydro mulch Bermuda grass seed. The project would start at the end of baseball in June, and would require the fields to be closed until mid-September while the new grass is established. Kevin Glasheen and Phil McDuffee would manage the project. Donations would be accepted by the City or WHLL for the project.

Submitted By:

Council Member Kevin Glasheen











Item:

Discussion on possible future projects for park improvements with funds from the RCDC including walking trail and parking lot improvements.

Description:

The proposed projects include:

1. Rebuilding portions of the walking trail and installing a new composite surface.
2. Remove the parking lot North of Fields 3, 4 and 5 and incorporate that area into the fields 3, 4, and 5 as a multipurpose. This would involve removing the existing asphalt and drive, moving the fence for fields 3, 4 and 5 to the North, restoring the soil, sprinkler system and grass in the affected area. The design phase would consider options for possible reconfiguration of some of the ball fields in co-operation with Western Hills Little League. The design phase would also consider options for designating part of the area for multipurpose fields or a separate off leash dog area.
3. Rebuild the parking lots North of Field 2 East of Field Two with concrete and curb and gutter.
4. Steps to complete these proposals would be to:
 - a. Get a preliminary statement of interest from City Council, the Park Commission and the RCDC Board,
 - b. Proceed with planning and design options, and cost estimates,
 - c. Notify the community about the proposed project and solicit public input,
 - d. Explore other funding sources such as grants,
 - e. Get approval from Council and RCDC on the final design and estimated cost,
 - f. Obtain bids and award contracts for the construction of the improvements.

Submitted By:

Council Member Kevin Glasheen

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Discussion on an ordinance ratifying certain setbacks which have been approved by the approval of plats

Description:

At the February City Council meeting, the city council directed the City Attorney to draft an ordinance that would provide that any setbacks shown on plats previously approved by the Planning and Zoning Commission be considered the legal setbacks for those properties.

Before being acted on by the City Council, this ordinance would first need to go through the Public Hearing process before the Planning and Zoning Commission and City Council, therefore this item is posted only for discussion.

Action Requested:

To give staff further direction regarding the draft ordinance presented.

Fiscal Impacts:

No significant fiscal impact expected at this time.

Attachments:

- Draft Ordinance – Ratifying setbacks approved on plats

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

ORDINANCE NO. _____

AN ORDINANCE APPROVING CERTAIN SETBACKS APPROVED BY PLAT AND OTHER MATTERS IN CONNECTION THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Rollingwood (“City”) is a General Law Municipality operating under the laws of the State of Texas; and

WHEREAS, the City Council of the City of Rollingwood (“City Council”) previously established certain setbacks for residential lots; and

WHEREAS, the City Council may from time to time choose to amend, supplement, change or modify its zoning regulations including setback requirements; and

WHEREAS, the City Council hereby finds and determines that historically certain setbacks have been approved by approval of plats; and

WHEREAS, the City Council hereby finds and determines that is in the best interests of the City to ratify and approve setbacks which have been approved by approval of plats; and

WHEREAS, the City has duly held public hearings and given proper notice, as necessary, pertaining to the ratification and approval of said setbacks.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. All setbacks which currently exist on properly approved plats are hereby ratified, approved and determined to be appropriate for the lot on which they were approved.

SECTION 3. Should any sentence, paragraph, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

1
2 **SECTION 6.** This ordinance shall take effect immediately from and after its passage and the
3 publication of the caption as the law provides.

4
5 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,
6 on the ____ day of _____, 2023.

7
8 APPROVED:

9
10
11 _____
12 Gavin Massingill, Mayor

13
14 ATTEST:

15
16
17 _____
18 Desiree Adair, City Secretary
19
20

DRAFT

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Discussion and possible action regarding public notice requirements for public hearings

Description:

At the February City Council Meeting, the City Council discussed possible amendments to the public hearing noticing process and requested that staff come back with options for noticing. For reference:

Rollingwood Public Hearing Noticing Requirements:

- Published notice in Newspaper at least 16 days prior to the public hearing at both P&Z and City Council
- Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at both P&Z and City Council
- Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at both P&Z and City Council
- Rollingwood Code of Ordinances Sec.107-518(b) and Sec.107-520(a)

State Law Minimum Public Hearing Noticing Requirements

- Published in Newspaper before the 15th day before the Public Hearing at City Council
- Mailed notice to each property owner within 200 feet of the subject property before the 10th day before the public hearing at P&Z
- TX LGC Sec.211.006 and .007

A chart has been provided with some options for notice amendments as well as some other factors to consider.

Action Requested:

To discuss possible options and provide direction to staff for an ordinance to be brought back at the next City Council Meeting.

Fiscal Impacts:

Potential reduced cost of noticing depending on amendments made to the public hearing noticing process.

Attachments:

- Public Hearing Notice Options – Table and Descriptions

Public Hearing Noticing Options

Hearing Body	Type of Notice	State Law Requirement	Current Rollingwood Ordinance	Mailed before P&Z, Newspaper before City Council, Keeping same notice requirements	Mailed before P&Z, Newspaper before City Council, Reduce P&Z Mailed notice to 20 days	Leave all noticing requirements the same, but change to the business process	Other Considerations
				Recommended Option A	Recommended Option B	Recommended Option C	
Planning & Zoning Commission	Newspaper	None	Published notice in Newspaper at least 16 days prior to the public hearing at City Council	None	None	Published notice in Newspaper at least 16 days prior to the public hearing at City Council	Newspaper notice is costly and ads in the AAS are less likely to be seen by residents than previously. Staff Recommends following minimum state law requirements for newspaper noticing.
	Mailed Notice	Mailed notice to each property owner within 200 feet of the subject property before the 10th day before the public hearing at P&Z	Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at P&Z	Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at City Council	Mailed notice to each property owner within 250 feet of the subject property not less than 20 days prior to the public hearing at City Council	Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at P&Z	Currently all mailed notice requirements are to a greater area than the 200ft legal protest area. In the case of protests, staff must prepare two notice maps for each case, one compliant with the City's notice requirements and the second to compute legal protest. Standardizing this requirement would save staff time and reduce chance for error but would notice a smaller area of potentially affected properties.
			Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at P&Z	Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at both P&Z and City Council	Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 20 days prior to the public hearing at both P&Z and City Council	Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at P&Z	The code currently treats R-Residential and P-Park districts differently than the non-residential districts for mailed notice. Standardizing this requirement may reduce staff time spent and the chance for error.
	Website Notice	None	None	None	None	None	Though it is not currently a requirement of our code, increasing our web presence may be a good option to supplement our noticing process. Information about dates and times of hearings, or the content of the hearings, can be posted and we can direct the public there in communications.
City Council	Newspaper	Published in the Newspaper before the 15th day before the public hearing at City Council	Published notice in Newspaper at least 16 days prior to the public hearing at P&Z	Published notice in Newspaper at least 16 days prior to the public hearing at P&Z	Published notice in Newspaper at least 16 days prior to the public hearing at P&Z	Published notice in Newspaper at least 16 days prior to the public hearing at P&Z	The newspaper notice requirement for public hearings before the City Council must remain as is to stay in compliance with state law.
	Mailed Notice	None	Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at P&Z	None	None	Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at P&Z	
			Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at P&Z	None	None	Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at P&Z	
	Website Notice	None	None	None	None	None	

Recommended Option A

Benefits	This option will almost entirely eliminate the risk of re-noticing because each notice is tied to only one meeting and the City Council date not being set until after the P&Z makes a recommendation.
	Notice will be sent out at two separate times, once by mail at least 30 days before the P&Z public hearing and a second notice in the newspaper at least 16 days before the City Council public hearing.
	Provides more flexibility on meeting scheduling for both meetings since they are not noticed together.
Consequences	Currently from time of notice to possible action by City Council is approximately 45 days (30 day notice to P&Z & 14 days between P&Z and City Council). This option will add at least 4 weeks to the overall time frame increasing it from approximately 45 days to closer to 72-75 days.
	the City Council date can still be announced at the end of the P&Z agenda item as long as the Commission takes action and provides a recommendation.
Cost	In this option, only mailed notice would be provided before the P&Z public hearing and after a recommendation is provided, published notice before City Council. This might be marginally cheaper than current practices due to less information that needs to be published. The risk of re-noticing and associated costs is greatly reduced.

Recommended Option B

Description	All same Benefits, Consequences and Cost as Recommendation A, but this will allow P&Z to decide to hold a public hearing at a regular meeting and have the public hearing properly noticed by their next regular meeting date (a month apart.)
-------------	--

Recommended Option C

Description	This option proposes not changing the code requirements but instead shifting the city’s business process and meeting timing. The 30 day mailed notice and 16 day newspaper published notice will still be required for both P&Z and City Council, however instead of having both public hearings in the same month (P&Z on 1st Wednesday and City Council on 3rd Wednesday) we would bump the City Council hearing to the following month (approximately 6 weeks later).
Benefits	Allows for an additional regular P&Z meeting in between the scheduled hearings which could be used in the event the Commission did not make a recommendation at the meeting where the public hearing was held.
	No ordinance amendment is required.
Consequences	Currently from time of notice to possible action by City Council is approximately 45 days (30 day notice to P&Z & 14 days between P&Z and City Council). This option will add at least 4 weeks to the overall time frame increasing it from approximately 45 days to closer to 72-75 days.
	All public hearing notice will be issued more than 70 days prior to City Council’s public hearing and possible action date. This may cause people to forget about the public hearings due to receiving notice several months before City Council hearing.
	If there are additional delays in the P&Z Commission making recommendations, it is possible that full re-noticing (mailed and published) of the City Council public hearing would be needed. In addition to the extra financial cost, re-noticing will add at least 1 more month of time.
Cost	In this option, both public hearings can be noticed together with 1 mailer and 1 newspaper publication as is the current practice of the City. The risk of having to re-notice public hearings is reduced under this option due to the extra time between meetings.

City of Rollingwood - Commercial Corridor Code Update Project Project Calendar (updated 3/10/23)

Milestone	Description	Target Completion Date*
Background research	DNRBZ to analyze existing code with provided policy directives to establish strategies for code revision and ordinances	February 10
Staff meetings	Meetings with City Staff for background information	Feb. 10 – March 1
Meeting Preparation	DNRBZ to provide summary questions and discussion topics for Commercial Corridor Group Meetings	March 20
1 st Commercial Corridor Task Force Meeting	Meeting with Commercial Corridor Task Force for guided input on Commercial Corridor policies and objectives	March 24
2 nd Commercial Corridor Task Force Meeting	Meeting with Commercial Corridor Task Force for guided input on Commercial Corridor policies and objectives (if needed)	March 27
Joint Workshop	Joint workshop meeting with P&Z and City Council for guided input on Commercial Corridor policies and objectives (if needed)	TBD
Deliver 1 st Draft to City	Delivery of 1 st draft to the City	April 24
Commercial Corridor Task Force & City Staff Review Period	Commercial Corridor Task Force and City Staff to provide initial comments and revisions	May 8
Revised Draft Delivery	DNRBZ to provide revised draft to the City	May 15
Presentation of the Draft	DNRBZ and City Staff to present the draft at a joint meeting of P&Z and City Council and seek comments and feedback	June 7
Deliver Final Draft to City	DNRBZ to refine code into final draft to be ready for adoption	June 14
P&Z Meeting for Adoption	Public hearing, consideration and recommendation on proposed code amendments	TBD (July)
City Council Meeting for Adoption	Public hearing, consideration and action on proposed code amendments	TBD (July)

*dates are subject to change depending on public meeting scheduling.

AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: March 22, 2023**

Agenda Item __: Discussion and possible action regarding the formation of a Comprehensive Residential Code Review Committee.

Submitted by: Brook Brown

Background:

The formation of a Comprehensive Residential Code Review Committee was discussed at the February City Council meeting, with the Council asking P&Z to provide input on the formation, membership, and tasks to be undertaken by this Committee.

The Planning and Zoning Commission (P&Z) voted at its February 27 meeting to adopt the attached resolution recommending to the City Council the formation of a Comprehensive Residential Code Review Committee and appointment of members of the Committee. If approved, this Committee will review a number of issues in connection with residential development, assess public opinion as to those issues, and report its findings to the P&Z for potential recommendation to the City Council. Dave Bench, P&Z chair, brought to the P&Z a proposed resolution for consideration, and it received unanimous approval. The resolution is attached.

Action requested: Approval of the attached resolution forming the Comprehensive Residential Code Review Committee.

Comprehensive Residential Code Review Committee

City of Rollingwood, Texas

The Comprehensive Residential Code Review Committee (CRCRC) will be composed of these 6 members approved by the City Council and selected for their interest, expertise and willingness to serve:

Jeff Marx
Ryan Clinton
Thom Farrell, chair
Dave Bench
Alex Robinette
Duke Garwood

City council by majority approval may appoint additional members as required. Residents wishing to serve as a Task Force alternate may use the online application or contact a council member directly.

Consistent with Rollingwood's commitment to transparency:

All CRCRC members must be sworn in and take open meetings act training; All members must abide by the open meetings act; CRCRC meetings will be open to observers.

All CRCRC members must be Rollingwood residents.

Proposed Timeframe:

This CRCRC is a time specific group charged with providing community perspective and insights on the policies and priorities governing residential development. The CRCRC is anticipated to convene beginning April 1, 2023 through October 1, 2023. This timeframe will be subject to change by City Council.

Proposed Committee Meetings:

The committee will meet twice per month coinciding with and earlier in the day than the Planning and Zoning and City Council meetings. This meeting schedule is subject to change and additional meetings may be called by chair as necessary.

Authority:

The CRCRC's role is to provide a community-based forum to ensure that a range of perspectives reflecting Rollingwood Community values are factored into the City's long-term vision and implementation priorities governing residential zoning policies. The CRCRC will obtain endorsement from the Planning and Zoning Commission prior to submitting its recommendations to City Council for approval. The Planning and Zoning Commission remains the primary advisory group to City Council on matters involving zoning, comprehensive planning and other growth management initiatives related to the physical development of the City. The City Council maintains decision-making authority on the residential zoning policy.

Duties:

- Review and assess 2020/21 Comprehensive Planning Advisory Strike Force survey results for public opinion regarding residential zoning and development.
- Identify residential zoning and development public opinion gaps not addressed by the 2020/21 Planning Advisory Strike Force survey results; develop a plan for filling those gaps; execute the plan.
- Analyze public opinion results to identify issues and needs regarding zoning and development. Combine with issues identified by City Council members, Planning and Zoning and City Staff.
- Develop a set of options to address zoning and development issues and needs. Include pros, cons, pace and why it is an issue. Make recommendations.
- Provide recommendations with regard to priority setting.
- Provide Interim and Final zoning policy recommendations.

CRCRC Deliverables:

- Report recommendations including rationale of majority viewpoint, and any votes that happened.
- Include report of the minority viewpoint, if requested by members in the minority.

Issues Identified by City Council Members; P&Z; City Staff

Construction Site Management:

- Allowable locations of construction fences, staging, port-a-pots, dumpsters
- Allowable use of City streets
- Safety issues around construction parking
- Permitted activities outside of Allowable construction hours

Building Ordinances:

- Permissible building and planting in setbacks/easements and ROWs
- How to measure setback distances
- Driveways and egress
- Allowable building heights, roof pitch and measurement guidelines
- Allowable number of stories
- Allowable fence heights
- Resident's right to privacy
- Allowable changes to topography
- Impervious cover
- Zoning by topography
- Fire considerations with regard to Tree Ordinance
- Permitting process
- Public education of ordinances
- Impact / resolution of nonconformances created by code changes
- Ordinance enforcement

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Update regarding the City of Rollingwood's allocation from the Opioid Abatement Trust Fund

Description:

The City of Rollingwood has joined with the State of Texas and political subdivisions of the state as a party in the Texas Opioid Settlement Agreement secured by the Office of the Attorney General. The City Council has approved resolutions to join the Janssen, Endo, Teva, Allergan, CVS, Walgreens and Walmart settlements. This month, the city received an allocation of \$1,492.22 to address opioid related harms in our community. The Office of the Attorney General has published a list of uses for the opioid remediation funds on their website here:

<https://www.texasattorneygeneral.gov/globalopioidsettlement>

Action Requested:

No action requested at this time.

Fiscal Impacts:

General fund savings of \$1,492.22 on allowable expenditures.

Attachments:

N/A

AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: March 22, 2023**

Agenda Item __: Discussion and possible action to amend Rollingwood Ordinance Section 2-56 regarding application of Robert's Rules of Order in City Council meetings.

Submitted by: Brook Brown

Background: At the January and February City Council meetings, the Council has discussed application of Robert's Rules of Order in Council meetings and the order in which the business of the Council may be considered.

Rollingwood code sections 2-64 and 2-65 provide for the general order of the business for Council meetings, as follows:

"Sec. 2-64. - General order of business.

The general order of business at a city council meeting is as follows:

- (1) Call to order.
- (2) Announcements and proclamations.
- (3) Citizen communications on any item not on the agenda.
- (4) Council action on the consent agenda.
- (5) Consideration of any items pulled from the consent agenda.
- (6) Other specific agenda items.
- (7) Administrative matters, including reports by staff, commissions, councilmembers and the mayor.
- (8) Executive sessions.
- (9) Adjournment.

Sec. 2-65. - Effect of procedural rules.

"The procedural rules set forth in this article are directory only, and it is the intent of the city council that the violation of any such procedural rules shall not affect the validity or legality of any city council action otherwise properly taken."

Sections 2-64 and 2-65 of the Code outline the order of business in Council meetings as is current Council practice. Seemingly, Section 2-65 provides flexibility as to the rules of procedure in Council meetings, however, Section 2-56 (e) of the City Code of Ordinances states: "(e) All meetings of the city council *shall be* conducted in accordance with the provisions of the

latest edition of Robert's Rules of Order." As stated, this section of the Code may be argued to require strict application of Robert's Rules of Order, despite the language of Section 2-65 and even though strict application has not been the norm for City Council meetings.

Section 2-223 of the City Code of Ordinances, applicable to the City of Rollingwood Utility Commission meetings, permits but does not require strict application of Robert's Rules of Order. Section 2-223 of the City Code of Ordinances states:

"(e) Applicability of Robert's Rules of Order. Any question of order or procedure not covered by this section shall be decided according to the latest edition of Robert's Rules of Order, insofar as it may be applicable."

Proposed action: This agenda item proposes that the Council amend Section 2-56 of the Code to read as follows: "(e) Applicability of Robert's Rules of Order. Any question of order or procedure not covered by Article II, Division II of this Code regarding council meetings shall be decided according to the latest edition of Robert's Rules of Order, insofar as it may be applicable."

This amendment would conform Section 2-56(e) to current Council practice and allow application of Robert's rules of order when necessary.



Date: March 22, 2023
To: Mayor and Council Members of the City of Rollingwood
From: Ashley Wayman, City Administrator
Subject: City Administrator's Report

Financials – Highlights of the financials through the month of February 2023:

- As of February 28, 2023, 42% of the Fiscal Year has passed.
- Property taxes collected were down 11% from the same period in FY 21-22.
- Sales taxes collected were down 22% from the same period in FY 21-22.
- The Water Fund balance is currently at \$703,502. The General Fund balance is at \$2,958,233.

The Public Works team worked diligently the last two months to clean up the community after the Ice Storm that hit on January 31 caused widespread damage to vegetation throughout the city. As of Mid-March, every street in the city had been covered at least once, and some streets covered two or three times. Thank you, Izzy, Carlos, Johnny and Fidel, for your efforts these last few months, and to all the staff and community members that helped with storm related concerns!

The Spring Clean-Up this past weekend was a success! We are happy to provide this service to our residents and thank Public Works and Waste Connections for supporting this effort.

The Fiscal Year 2021-2022 Audit has been completed. ABIP, CPA will be presenting the results of the audit at this month's City Council Meeting.

At last month's City Council Meeting, the City Council voted to set a Joint Public Hearing with the Planning and Zoning Commission for building projections into required yards and building height in the Residential zoning district on Wednesday, April 5, 2023. The Planning and Zoning Commission agreed with this motion of the City Council. Links to the meeting information and supporting documents can be found on our website at the following link: <https://www.rollingwoodtx.gov/bc-pz/page/joint-public-hearing-pz-and-city-council-wednesday-april-5-2023>

The Rollingwood Women's Club will be holding their annual Easter Eggstravaganza in the Rollingwood Lower Park on Saturday, April 8 at 9:00 a.m. The Easter Egg Hunt starts at 9:00 a.m. sharp. We hope you will join the Women's Club for this fun-filled event!

City Hall will be closed on Friday, April 7 in observance of the Good Friday.

I am available by email at awayman@rollingwoodtx.gov and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,
Ashley Wayman
City Administrator



THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov

Rollingwood Spring Clean-Up 2023



Women's Club Easter Eggstravaganza

Rollingwood Women's Club Presents

Easter Egg- Stravaganza

**EASTER EGG HUNT
& PETTING ZOO**

**IN THE ROLLINGWOOD
LOWER PARK & PAVILION**

SATURDAY, APRIL 8TH

9AM SHARP!

Police Department Report - February 2023

Staffing	
Authorized Staff:	10
Current Staff:	8
Hours Worked For Comp:	94.1
Comp Hours Spent:	108
Vacation Hours Spent:	122
Sick Hours Spent:	136
Holiday Hours Worked:	149
Holiday Hours Not Worked :	147
Hours Worked For Overtime:	103
Regular Hours Worked:	927.5

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 12,620
Vacation Pool Liability (Dollars):	\$ 34,449
Total Sick Pool Liability (Dollars):	\$ 16,857
Total Possible Liabilities:	\$ 63,926

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	359.547
Total Miles Driven:	5347

Police Activity	
Calls for Service	
Calls Dispatched:	38
Self Assigned Calls:	5
Total Calls for Service:	43
Agency Assists:	38
Police Reports:	14
Theft/Burglary Reports:	2
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	0
Total Arrests:	1
Proactive Citizen Contacts:	5
Accidents	
Minor Accidents:	1
Major Accidents:	3
Total Vehicle Accidents:	4

Ordinance Violations	
Construction:	4
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	4

Traffic Initiatives	
Location 1: School Zone	
Citations/Warnings issued at this Location:	0
Location 2: Park Zone	
Time spent (hours):	
Citations/Warnings Issued at this Location:	13
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	75
Total time spent on traffic initiatives (hours):	0
Total Citations/Warnings issued during traffic initiatives:	88

Traffic Enforcement	
Total Citations issued:	48
Total Warnings issued:	47
Total Citations and Warnings:	95
Type of Violations:	
Parking Violations:	1
Moving Violations:	47
Non-Moving Violations:	23
Total Violations:	71
Location of Traffic Stops	
City Roadways:	32
Bee Caves Road:	62
Total Traffic Stops:	94

Chief's Blotter

Staffing: We are currently conducting a background investigation for an applicant. We plan to bring a new officer onboard soon. Officer Vincent Munoz has completed FTO training. He will be training future new hires.

Racial Profiling Report: As per Texas Criminal Code of Procedure Art. 2.132, the 2021 racial profiling report for the Rollingwood Police Department has been completed and submitted to the Texas Commission on Law Enforcement (TCOLE) and the Rollingwood City Council.

Fleet: All vehicle radars have been recertified and are properly calibrated.

Chief of Police Report - 2023

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	10	10										
Current Staff:	9	8										
Hours Worked For Comp:	79.6	94.1										
Comp Hours Spent:	98	108										
Vacation Hours Spent:	104	122										
Sick Hours Spent:	102	136										
Holiday Hours Worked:	133	149										
Holiday Hours Not Worked :	123	147										
Hours Worked For Overtime:	54	103										
Total Hours Worked:	845	927.5										

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 12,620	\$12,620										
Vacation Pool Liability (Dollars):	\$ 33,391	\$34,449										
Total Sick Pool Liability (Dollars):	\$ 15,267	\$16,857										
Total Possible Liabilities:	\$ 61,278	\$63,926										

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5	5										
Vehicles Operational:	5	5										
Gasoline Used (gal):	397	360										
Total Miles Driven:	3842	5,347										

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	42	38										
Self assigned calls:	35	5										
Total Calls for Service:	77	43										
Total Agency Assists:	59	38										
Criminal Offense Reports:	12	14										
Theft/Burglary Reports:	2	2										
Arrests												
Misdemeanor Arrests:	1	1										
Felony Arrests:												
Total Arrests:	1	1										
Proactive Citizen Contacts:	2	5										
Vehicle Accidents												
Minor Accidents:	2	1										
Major Accidents:	2	3										
Total Vehicle Accidents:	4	4										

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:	2	4										
Solicitation:												
Noise:												
Tree Related:												
Animal Related:												
All Others:												
Total Ordinance Violations:	2	4										

Traffic Initiatives:

Agency Name: ROLLINGWOOD POLICE DEPT.
Reporting Date: 02/28/2023
TCOLE Agency Number: 453204

Chief Administrator: KRISTAL D. MUNOZ

Agency Contact Information:
Phone: (512) 328-1900
Email: kmunoz@rollingwoodtx.gov

Mailing Address:
403 NIXON DRIVE
ROLLINGWOOD, TX 78746

This Agency filed a full report

ROLLINGWOOD POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the ROLLINGWOOD POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the ROLLINGWOOD POLICE DEPT. if the individual believes that a peace officer employed by the ROLLINGWOOD POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the ROLLINGWOOD POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the ROLLINGWOOD POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The ROLLINGWOOD POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article

2-122(a) Code of Criminal Procedure during the reporting period.

Page 190

21.

Executed by: GREGORY DUARTE
Sergeant

Date: 02/28/2023

Total stops: 697

Street address or approximate location of the stop

City street	186
US highway	0
County road	0
State highway	497
Private property or other	14

Was race or ethnicity known prior to stop?

Yes	0
No	697

Race / Ethnicity

Alaska Native / American Indian	5
Asian / Pacific Islander	57
Black	45
White	465
Hispanic / Latino	125

Gender

Female	302
Alaska Native / American Indian	1
Asian / Pacific Islander	25
Black	16
White	205
Hispanic / Latino	55
Male	395
Alaska Native / American Indian	4
Asian / Pacific Islander	32
Black	29
White	260
Hispanic / Latino	70

Reason for stop?

Violation of law	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	3

Hispanic / Latino	1
Existing knowledge	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Moving traffic violation	559
Alaska Native / American Indian	4
Asian / Pacific Islander	51
Black	40
White	363
Hispanic / Latino	101
Vehicle traffic violation	133
Alaska Native / American Indian	1
Asian / Pacific Islander	6
Black	5
White	98
Hispanic / Latino	23
Was a search conducted?	
Yes	13
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	2
Hispanic / Latino	10
No	684
Alaska Native / American Indian	5
Asian / Pacific Islander	57
Black	44
White	463
Hispanic / Latino	115
Reason for Search?	
Consent	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0
Contraband	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Probable	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	2
Inventory	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	7
Incident to arrest	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	1

Was Contraband discovered?

Yes	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	2
No	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	8

Did the finding result in arrest?

(total should equal previous column)

Yes	0	No	0
Yes	0	No	0
Yes	0	No	0
Yes	0	No	2
Yes	1	No	1

Disposition of contraband

Subs	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	2
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Result of the stop	
Verbal warning	0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Written warning	209
Alaska Native / American Indian	1
Asian / Pacific Islander	20
Black	14
White	146
Hispanic / Latino	28
Citation	485
Alaska Native / American Indian	4
Asian / Pacific Islander	37
Black	30
White	318
Hispanic / Latino	96
Written warning and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Citation and arrest	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Arrest	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	1
Arrest based on	
Violation of Penal Code	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0

	Black	0
	White	0
	Hispanic / Latino	1
Violation of Traffic Law		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
Violation of City Ordinance		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
Outstanding Warrant		2
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	1
	White	1
	Hispanic / Latino	0
Was physical force resulting in bodily injury used during stop?		
Yes		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
	Resulting in Bodily Injury To:	
	Suspect	0
	Officer	0
	Both	0
No		697
	Alaska Native / American Indian	5
	Asian / Pacific Islander	57
	Black	45
	White	465
	Hispanic / Latino	125

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

- Use TCOLE's auto generated analysis
- Use Department's submitted analysis

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

2022-2023

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF FEBRUARY 28, 2023; 42% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,391,320	\$ 1,184,135	85%	\$ 1,334,375		89%
TELECOM TAXES	\$ 20,000	\$ 5,764	29%	\$ 8,778		66%
4-B SALES TAX	\$ 200,000	\$ 59,305	30%	\$ 76,227		78%
CITY SALES TAX	\$ 625,000	\$ 237,220	38%	\$ 304,909		78%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 29,451	33%	\$ -	#DIV/0!	
BUILDING PERMIT FEES	\$ 150,000	\$ 56,391	38%	\$ 73,841		76%
COURT FINES	\$ 31,700	\$ 23,233	73%	\$ 14,326		162%
WATER SALES	\$ 1,354,000	\$ 434,343	32%	\$ 441,153		98%
STREET SALES TAX	\$ 200,000	\$ 59,305	30%	\$ 76,227		78%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,350	\$ 172,749	87%	\$ 195,838		88%
PROPERTY TAX-DEBT SERVICE 2012	\$ 313,235	\$ 271,338	87%	\$ 309,825		88%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,250	\$ 355,896	87%	\$ 400,740		89%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,775	\$ 272,794	87%	\$ 309,141		88%
WASTEWATER REVENUES	\$ 803,500	\$ 299,738	37%	\$ 304,212		99%
PUD SURCHARGE	\$ 98,160	\$ 32,718	33%	\$ 40,897		80%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,157,388	\$ 2,060,864	65%	\$ 1,934,657		167%
EXPENDITURES	\$ 3,148,417	\$ 1,076,145	34%	\$ 1,236,741		87%
WATER FUND:						
REVENUE	\$ 1,354,350	\$ 508,251	38%	\$ 441,214		131%
EXPENDITURES	\$ 1,271,047	\$ 375,611	30%	\$ 389,119		97%
STREET MAINTENANCE FUND:						
REVENUE	\$ 256,115	\$ 73,545	29%	\$ 76,263		110%
EXPENDITURES	\$ 256,115	\$ 73,015	29%	\$ 66,839		109%
COURT SECURITY FUND:						
REVENUE	\$ 1,600	\$ 1,279	80%	\$ 558	#DIV/0!	
EXPENDITURES	\$ 1,000	\$ -	0%	\$ -	#DIV/0!	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 1,052	66%	\$ 477		15030%
EXPENDITURES	\$ 2,500	\$ 23	1%	\$ 7		321%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 199,239	99%	\$ 195,838		570%
EXPENDITURES	\$ 199,350	\$ 32,375	16%	\$ 34,975		93%
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 314,635	\$ 313,056	99%	\$ 309,825		3880%
EXPENDITURES	\$ 313,635	\$ 4,318	1%	\$ 8,068		54%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 411,650	\$ 410,484	100%	\$ 400,740		274%
EXPENDITURES	\$ 410,650	\$ 147,825	36%	\$ 150,025		99%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 315,515	\$ 314,626	100%	\$ 309,141		2166%
EXPENDITURES	\$ 315,015	\$ 12,388	4%	\$ 14,525		85%
DRAINAGE FUND:						
REVENUE	\$ 30,900	\$ 12,000	39%	\$ 33,228		30%
EXPENDITURES	\$ 58,000	\$ 31,747	55%	\$ 40,336		79%
WASTE WATER FUND:						
REVENUE	\$ 974,576	\$ 425,640	44%	\$ 349,622		102%
EXPENDITURES	\$ 974,576	\$ 280,209	29%	\$ 418,213		67%

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
100-1000	CLAIM ON POOLED CASH	2,780,296.52	
100-1011	PETTY CASH - COURT	250.00	
100-1014	CASH - TAX NOTES	2,005,593.97	
100-1016	MERCHANT ACCT CASH	0.00	
100-1018	CASH - DEVELOPMENT SERVICES	(1,000.00)	
100-1030	TEX-POOL	177,935.54	
100-1131	NET PENSION ASSET	0.00	
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00	
100-1142	DEFERRED OUTFLOWS - OPEB	0.00	
100-1200	ACCOUNTS RECEIVABLE	112.95	
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00	
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(1,896.31)	
100-1217	CENCOR PUD RECEIVABLE	0.01	
100-1221	DUE FROM RCDC	41,259.89	
100-1222	DUE FROM WATER FUND	3,169.25	
100-1230	TAXES RECEIVABLE - GENERAL	20,905.97	
100-1250	Due From Vendors	0.00	
100-1350	SALES TAX RECEIVABLE	58,651.30	
			<u>5,085,279.09</u>
TOTAL ASSETS			<u>5,085,279.09</u>
LIABILITIES			
100-2000	ACCOUNTS PAYABLE POOLED	0.00	
100-2008	ACCOUNTS PAYABLE - OTHER	8,606.51	
100-2010	HEALTH INSURANCE PAYABLE	1,000.78	
100-2012	AFLAC INSURANCE PAYABLE	(28.98)	
100-2015	EDC SALES TAX PAYABLE	0.00	
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	7,717.11	
100-2020	FEDERAL WH PAYABLE	118.21	
100-2030	UNEMPLOYMENT TAX PAYABLE	(3,608.63)	
100-2035	SOCIAL SEC/MEDICARE PAYABLE	(2,913.69)	
100-2050	APPEARANCE BOND RESERVE	(1,591.64)	
100-2055	OMNIBASE PAYABLE	(110.69)	
100-2060	RETIREMENT PAYOUT RESERVE	7,977.07	
100-2070	DEFERRED REVENUE	4,281.02	
100-2075	CHILD SUPPORT GARNISHMENT	0.00	
100-2080	TMRS RETIREMENT WITHHELD	(7,403.79)	
100-2110	COMPENSATED ABSENCE PAY	163.00	
100-2115	WAGES PAYABLE	0.00	
100-2117	UNCLAIMED PROPERTY	153.97	
100-2122	ACCRUED INTEREST PAYABLE	0.00	
100-2132	MY PARK DAY	921.96	
100-2137	PARK PET PAVERS	2,025.57	
100-2138	TAX NOTES PAYABLE-SR 2020	0.00	
100-2139	DEFERRED REV-LEOSE FUNDS	0.00	
100-2140	VEHICLE FINANCING NOTES	0.00	
100-2141	ARPA Deferred Revenue	196,370.37	

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00	
100-2250	DEFERRED TAX REV=DELINQUENT TX	19,009.66	
100-2300	DUE TO DRAINAGE FUND	69,387.00	
100-2425	BLDG & MISC DEPOSITS	3,500.00	
100-2600	TRAFFIC FINE RESERVE	31,403.40	
	TOTAL LIABILITIES		<u>370,638.21</u>
EQUITY			
=====			
100-3000	FUND BALANCE-UNAPPROPRATED	5,019,397.32	
100-3030	AMOUNT TO BE PROVIDED FOR	(1,289,474.90)	
	TOTAL BEGINNING EQUITY		<u>3,729,922.42</u>
	TOTAL REVENUE	2,060,863.55	
	TOTAL EXPENSES	1,076,145.09	
	TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>984,718.46</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,714,640.88</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>5,085,279.09</u>

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
200-1000	CLAIM ON POOLED CASH	641,873.03
200-1016	MERCHANT ACCT CASH	250.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	61,628.84
200-1131	NET PENSION	(24,642.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
200-1200	ACCOUNTS RECEIVABLE	94,509.14
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(10,895.29)
200-1210	UNAPPLIED CREDITS	(40,374.26)
200-1220	REFUNDS PAYABLE	(2,366.68)
200-1250	ALLOWANCE FOR LOSSES	(4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	5,550.30
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	(1,972,010.34)
200-1620	EQUIPMENT	70,196.33
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	(45,810.43)
		<u>3,137,863.18</u>
TOTAL ASSETS		<u>3,137,863.18</u>

LIABILITIES		
=====		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	89,873.13
200-2010	HEALTH INSURANCE PAYABLE	789.28
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	19.24
200-2030	UNEMPLOYMENT TAX PAYABLE	(198.34)
200-2035	SOC SEC/MEDICARE PAYABLE	2,878.90
200-2060	Retirement Payout Reserve	0.00
200-2080	TMRS RETIREMENT PAYABLE	323.25
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
200-2115	WAGES PAYABLE	0.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	647,325.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	34,459.76
200-2122	ACCRUED INTEREST PAYABLE	3,651.19
200-2123	GOVERNMENT CAPITAL LEASE	41,695.07
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
200-2145	OPEB LIABILITY	8,889.00	
200-2310	DUE TO MERCHANT ACCOUNT	3,169.25	
200-2400	CUSTOMER DEPOSITS PAYABLE	169,195.00	
200-2425	BLDG & MISC DEPOSITS	1,750.00	
	TOTAL LIABILITIES		<u>1,029,039.99</u>
EQUITY			
=====			
200-3000	FUND BALANCE-UNAPPROPRATED	719,416.98	
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70	
	TOTAL BEGINNING EQUITY	1,976,182.68	
TOTAL REVENUE		508,251.02	
TOTAL EXPENSES		375,610.51	
TOTAL REVENUE OVER/(UNDER) EXPENSES		132,640.51	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>2,108,823.19</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>3,137,863.18</u>
			=====

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
301-1000	CLAIM ON POOLED CASH	392,948.74	
301-1350	SALES TAX RECEIVABLE	<u>14,049.62</u>	
			<u>406,998.36</u>
TOTAL ASSETS			<u>406,998.36</u>
=====			
LIABILITIES			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	Retirement Payout Reserve	0.00	
301-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
=====			
EQUITY			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>406,468.44</u>	
	TOTAL BEGINNING EQUITY	406,468.44	
TOTAL REVENUE		73,545.33	
TOTAL EXPENSES		<u>73,015.41</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		529.92	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>406,998.36</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>406,998.36</u>
=====			

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
310-1000	CLAIM ON POOLED CASH	11,157.76		
			11,157.76	
	TOTAL ASSETS			11,157.76
=====				
LIABILITIES				
=====				
310-2000	ACCOUNTS PAYABLE POOLED	0.00		
310-2050	APPEARANCE BOND RESERVE	(9.00)		
310-2060	Retirement Payout Reserve	0.00		
310-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		(9.00)	
EQUITY				
=====				
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92		
310-3450	RESERVE FOR COURT TECHNOLOGY	(9,119.30)		
310-3451	RESERVE FOR COURT SECURITY	15,320.85		
	TOTAL BEGINNING EQUITY	9,887.47		
	TOTAL REVENUE	1,279.29		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,279.29		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		11,166.76	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			11,157.76
=====				

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>10,601.17</u>	<u>10,601.17</u>
	TOTAL ASSETS		<u>10,601.17</u>
=====			
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	23.33	
320-2050	APPEARANCE BOND RESERVE	(16.00)	
320-2060	Retirement Payout Reserve	0.00	
320-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>7.33</u>
=====			
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>9,564.22</u>	
	TOTAL BEGINNING EQUITY	<u>9,564.22</u>	
	TOTAL REVENUE	1,052.12	
	TOTAL EXPENSES	<u>22.50</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>1,029.62</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>10,593.84</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>10,601.17</u>
=====			

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	
			<u>114.31</u>
	TOTAL ASSETS		<u>114.31</u>
=====			
LIABILITIES			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	Retirement Payout Reserve	0.00	
330-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
	TOTAL BEGINNING EQUITY	<u>114.31</u>	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	0.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>0.00</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>114.31</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>114.31</u>
=====			

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
430-1000	CLAIM ON POOLED CASH	167,622.39	
430-1007	CASH-DS SR2014 GO STREETS	(1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(813.24)	
430-1230	TAXES RECEIVABLE	<u>17,002.26</u>	
			<u>183,811.41</u>
TOTAL ASSETS			<u>183,811.41</u>
=====			
LIABILITIES			
=====			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>16,189.02</u>	
	TOTAL LIABILITIES		<u>16,189.02</u>
EQUITY			
=====			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>757.93</u>	
	TOTAL BEGINNING EQUITY	<u>757.93</u>	
TOTAL REVENUE		199,239.46	
TOTAL EXPENSES		<u>32,375.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>166,864.46</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>167,622.39</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>183,811.41</u>
=====			

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
440-1000	CLAIM ON POOLED CASH	<u>309,511.84</u>	<u>309,511.84</u>
TOTAL ASSETS			<u>309,511.84</u>
<u>LIABILITIES</u>			
440-2000	ACCOUNTS PAYABLE POOLED	0.00	
440-2060	Retirement Payout Reserve	0.00	
440-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
440-3000	FUND BALANCE-UNAPPROPRATED	<u>773.56</u>	
TOTAL BEGINNING EQUITY		<u>773.56</u>	
TOTAL REVENUE		313,055.78	
TOTAL EXPENSES		<u>4,317.50</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>308,738.28</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>309,511.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>309,511.84</u>

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
450-1000	CLAIM ON POOLED CASH	<u>261,395.59</u>	<u>261,395.59</u>
TOTAL ASSETS			<u>261,395.59</u>
=====			
LIABILITIES			
=====			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2060	Retirement Payout Reserve	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
=====			
EQUITY			
=====			
450-3000	FUND BALANCE-UNAPPROPRATED	(<u>1,263.25</u>)	
TOTAL BEGINNING EQUITY		(<u>1,263.25</u>)	
TOTAL REVENUE		410,483.84	
TOTAL EXPENSES		<u>147,825.00</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>262,658.84</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>261,395.59</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>261,395.59</u>
=====			

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
460-1000	CLAIM ON POOLED CASH	<u>306,441.32</u>	<u>306,441.32</u>
TOTAL ASSETS			<u>306,441.32</u>
=====			
LIABILITIES			
=====			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2060	Retirement Payout Reserve	0.00	
460-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>4,202.99</u>	
TOTAL BEGINNING EQUITY		4,202.99	
TOTAL REVENUE		314,625.83	
TOTAL EXPENSES		<u>12,387.50</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		302,238.33	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>306,441.32</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>306,441.32</u>
=====			

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
702-1000	CLAIM ON POOLED CASH	(167,230.60)
702-1016	MERCHANT ACCT CASH	6,275.00
702-1200	DUE FROM GENERAL FUND	69,387.00
		<u>91,568.60</u>
		(91,568.60)
	TOTAL ASSETS	(91,568.60)
=====		
LIABILITIES		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	37,384.00
	TOTAL LIABILITIES	<u>40,884.00</u>
EQUITY		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	(112,706.10)
	TOTAL BEGINNING EQUITY	(112,706.10)
	TOTAL REVENUE	12,000.00
	TOTAL EXPENSES	31,746.50
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(19,746.50)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(132,452.60)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	(91,568.60)
=====		

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
800-1000	CLAIM ON POOLED CASH	417,740.38
800-1030	TEX-POOL	308,948.38
800-1031	NET PENSION	(24,642.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
800-1200	ACCOUNTS RECEIVABLE	98,458.40
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(6,994.87)
800-1213	MIRA VISTA PUD LIVE OAK	805.97
800-1215	OTHER RECEIVABLES (WATER)	(161.25)
800-1216	MIRA VISTA PUD RECEIVABLE	2,087.90
800-1217	CENCOR PUD RECEIVABLE	6,880.59
800-1218	ENDEAVOR PUD RECEIVABLE	10,760.87
800-1219	RESTITUTION RECEIVABLE	921.33
800-1611	ACCUM DEPREC - BUILDING	(3,440.00)
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,262,665.58
800-1620	EQUIPMENT	99,957.22
800-1628	ACCUM DEPREC = MAINT & OFFICE	(1,927,247.09)
800-1630	ACCUM DEPREC - EQUIPMENT	(1,152,338.88)
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>10,355,423.35</u>
TOTAL ASSETS		<u>10,355,423.35</u>
LIABILITIES		
=====		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	21,717.33
800-2010	HEALTH INSURANCE PAYABLE	616.82
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	(545.09)
800-2030	UNEMPLOYMENT TAX PAYABLE	(533.69)
800-2035	SOC SEC/MEDICARE PAYABLE	620.50
800-2060	Retirement Payout Reserve	0.00
800-2080	TMRS RETIREMENT PAYABLE	(613.05)
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48
800-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
800-2115	WAGES PAYABLE	0.00
800-2122	ACCRUED INTEREST PAYABLE	53,264.00
800-2124	BONDS PAYABLE-SR2012A	605,000.00
800-2135	BONDS PAYABLE-2019 REFUNDING	9,150,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53
800-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00
800-2145	OPEB LIABILITY	8,889.00
TOTAL LIABILITIES		<u>10,364,299.09</u>

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>EQUITY</u>		
800-3000	FUND BALANCE-UNAPPROPRATED	(48,764.08)
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	(154,307.27)
	TOTAL REVENUE	425,640.40
	TOTAL EXPENSES	280,208.87
	TOTAL REVENUE OVER/(UNDER) EXPENSES	145,431.53
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(8,875.74)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,355,423.35

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

100-GENERAL FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,550,573.00	213,364.06	1,894,659.03	74.28	655,913.97
DEVELOPMENT SERVICES	150,000.00	2,790.00	59,180.50	39.45	90,819.50
UTILITY BILLING	126,000.00	0.00	0.00	0.00	126,000.00
STREETS	256,115.00	0.00	73,015.41	28.51	183,099.59
POLICE	2,250.00	370.00	1,210.00	53.78	1,040.00
COURT	33,250.00	5,207.62	28,440.61	85.54	4,809.39
PARK DEPARTMENT	39,200.00	628.00	4,358.00	11.12	34,842.00
TOTAL REVENUES	3,157,388.00	222,359.68	2,060,863.55	65.27	1,096,524.45
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	722,145.00	23,913.34	213,358.51	29.55	508,786.49
DEVELOPMENT SERVICES	223,989.00	15,735.63	106,667.25	47.62	117,321.75
SANITATION	148,000.00	11,974.20	36,362.96	24.57	111,637.04
UTILITY BILLING	131,207.00	7,013.14	32,143.63	24.50	99,063.37
STREETS	256,115.00	6,995.46	43,184.38	16.86	212,930.62
POLICE	1,430,756.47	95,130.17	561,182.77	39.22	869,573.70
COURT	96,715.00	6,806.59	36,440.72	37.68	60,274.28
PARK DEPARTMENT	112,440.00	2,923.09	40,227.86	35.78	72,212.14
PUBLIC WORKS	27,050.00	2,384.30	6,577.01	24.31	20,472.99
TOTAL EXPENDITURES	3,148,417.47	172,875.92	1,076,145.09	34.18	2,072,272.38
REVENUES OVER/(UNDER) EXPENDITURES	8,970.53	49,483.76	984,718.46		(975,747.93)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 219
 100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,391,320.00	55,595.92	1,368,287.65	98.34	23,032.35
100-4-10-4020 PENALTY & INTEREST ON TAXES	6,000.00	725.47	22,617.59	376.96 (16,617.59)
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	20,000.00	0.00	8,174.33	40.87	11,825.67
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	5,598.95	11,363.02	56.82	8,636.98
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	589.33	2,368.90	47.38	2,631.10
100-4-10-4037 4-B SALES TAX	200,000.00	14,136.84	73,441.82	36.72	126,558.18
100-4-10-4040 CITY SALES TAX	625,000.00	56,547.37	293,767.28	47.00	331,232.72
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	621.83	2,043.85	40.88	2,956.15
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	23,301.24	52,752.67	58.61	37,247.33
TOTAL TAXES	2,362,320.00	157,116.95	1,834,817.11	77.67	527,502.89
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	77,000.00	0.00	0.00	0.00	77,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	145,000.00	0.00	0.00	0.00	145,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	400.00	612.01	2,801.55	700.39 (2,401.55)
100-4-10-4401 INTEREST INCOME - CHECKING	750.00	226.25	775.83	103.44 (25.83)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	153.85	829.54	165.91 (329.54)
TOTAL INVESTMENT INCOME	1,650.00	992.11	4,406.92	267.09 (2,756.92)
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	255.00	435.00	870.00 (385.00)
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	50.00	255.00	435.00	870.00 (385.00)
OTHER REVENUE					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	41,453.00	0.00	0.00	0.00	41,453.00
100-4-10-4738 ACL Revenues	0.00	55,000.00	55,000.00	0.00 (55,000.00)
TOTAL OTHER REVENUE	41,453.00	55,000.00	55,000.00	132.68 (13,547.00)
TOTAL ADMINISTRATION	2,550,573.00	213,364.06	1,894,659.03	74.28	655,913.97
DEVELOPMENT SERVICES					

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
LICENSE & PERMITS					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	7,500.00	240.00	1,960.00	26.13	5,540.00
100-4-15-4302 INSPECTIONS	40,000.00	1,650.00	22,675.25	56.69	17,324.75
100-4-15-4303 BUILDING FEES	100,000.00	900.00	32,495.25	32.50	67,504.75
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	0.00	0.00	250.00	0.00	(250.00)
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	1,800.00	90.00	200.00
100-4-15-4311 VARIANCE FEES	500.00	0.00	0.00	0.00	500.00
TOTAL LICENSE & PERMITS	150,000.00	2,790.00	59,180.50	39.45	90,819.50
TOTAL DEVELOPMENT SERVICES	150,000.00	2,790.00	59,180.50	39.45	90,819.50
UTILITY BILLING					
MISCELLANEOUS REVENUE					
100-4-25-4579 WATER REVENUE-TRANSFER IN	63,000.00	0.00	0.00	0.00	63,000.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	63,000.00	0.00	0.00	0.00	63,000.00
TOTAL MISCELLANEOUS REVENUE	126,000.00	0.00	0.00	0.00	126,000.00
TOTAL UTILITY BILLING	126,000.00	0.00	0.00	0.00	126,000.00
STREETS					
OTHER REVENUE					
100-4-30-4721 TRANSFER FROM STREET MAINT	256,115.00	0.00	73,015.41	28.51	183,099.59
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	256,115.00	0.00	73,015.41	28.51	183,099.59
TOTAL STREETS	256,115.00	0.00	73,015.41	28.51	183,099.59
POLICE					
MISCELLANEOUS REVENUE					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	10.00	50.00	20.00	200.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	360.00	1,160.00	116.00	(160.00)
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	370.00	1,210.00	53.78	1,040.00
TOTAL POLICE	2,250.00	370.00	1,210.00	53.78	1,040.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
100-4-50-4100 COURT FINES	25,000.00	3,626.80	21,256.38	85.03	3,743.62
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	120.60	404.97	40.50	595.03
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	706.12	3,270.85	130.83 (770.85)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	1,000.00	288.92	1,297.99	129.80 (297.99)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	140.85	712.64	35.63	1,287.36
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	5.68	25.70	51.40	24.30
TOTAL COURT REVENUE	<u>31,700.00</u>	<u>4,888.97</u>	<u>26,968.53</u>	<u>85.07</u>	<u>4,731.47</u>
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	318.65	1,472.08	98.14	27.92
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	<u>1,550.00</u>	<u>318.65</u>	<u>1,472.08</u>	<u>94.97</u>	<u>77.92</u>
TOTAL COURT	33,250.00	5,207.62	28,440.61	85.54	4,809.39
PARK DEPARTMENT					
=====					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	628.00	4,108.00	82.16	892.00
100-4-55-4320 FIELD LEASE	34,000.00	0.00	0.00	0.00	34,000.00
TOTAL LICENSE & PERMITS	<u>39,000.00</u>	<u>628.00</u>	<u>4,108.00</u>	<u>10.53</u>	<u>34,892.00</u>
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	250.00	250.00 (150.00)
TOTAL MISCELLANEOUS REVENUE	<u>200.00</u>	<u>0.00</u>	<u>250.00</u>	<u>125.00 (</u>	<u>50.00)</u>
TOTAL PARK DEPARTMENT	39,200.00	628.00	4,358.00	11.12	34,842.00
TOTAL REVENUES	<u>3,157,388.00</u>	<u>222,359.68</u>	<u>2,060,863.55</u>	<u>65.27</u>	<u>1,096,524.45</u>

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
PERSONNEL					
100-5-10-5000 SALARY	107,936.00	6,443.50	32,152.65	29.79	75,783.35
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.04	100.00 (0.04)
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING	10,000.00	4.35	1,675.87	16.76	8,324.13
100-5-10-5020 HEALTH INSURANCE	11,900.00	503.44	2,506.21	21.06	9,393.79
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00 (1,350.00)	1,586.82	52.89	1,413.18
100-5-10-5035 SOCIAL SECURITY/MEDICARE	8,257.00	527.93	3,065.50	37.13	5,191.50
100-5-10-5040 UNEMPLOYMENT COMP INSUR	100.00	101.56	349.78	349.78 (249.78)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	12,952.00	795.02	4,492.09	34.68	8,459.91
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	174,145.00	7,025.80	50,828.96	29.19	123,316.04
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	148.50	924.24	36.97	1,575.76
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	0.00	187.56	6.25	2,812.44
100-5-10-5110 POSTAGE	2,000.00	0.00	1,030.12	51.51	969.88
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	536.99	2,311.39	46.23	2,688.61
100-5-10-5125 TRAVEL	3,000.00	0.00	62.89	2.10	2,937.11
100-5-10-5140 TELEPHONE	3,500.00	203.63	798.80	22.82	2,701.20
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	609.84	1,224.07	40.80	1,775.93
100-5-10-5158 OFFICE SUPPLIES	6,000.00	485.59	2,572.93	42.88	3,427.07
100-5-10-5198 Maint & Supplies - Janitorial	6,000.00	420.00	2,150.00	35.83	3,850.00
TOTAL SUPPLIES & OPERATION EXP	34,000.00	2,404.55	11,262.00	33.12	22,738.00
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	4,875.25	15,191.99	16.88	74,808.01
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	1,135.00	1,215.00	16.20	6,285.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	5,000.00	1,143.67	3,218.63	64.37	1,781.37
100-5-10-5226 DRUG TESTING	100.00	35.00	35.00	35.00	65.00
100-5-10-5230 AUDIT	20,000.00	0.00	4,810.00	24.05	15,190.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	15,000.00	0.00	7,649.55	51.00	7,350.45
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	10,650.00	0.00	10,489.70	98.49	160.30
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,000.00	0.00	3,772.02	94.30	227.98
100-5-10-5258 ACL Event	10,500.00	0.00	2,750.00	26.19	7,750.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	2,832.84	28.33	7,167.16
100-5-10-5270 ENGINEERING SERVICES	20,000.00	0.00	10,123.75	50.62	9,876.25
TOTAL CONTRACTUAL SERVICES	199,150.00	7,188.92	63,363.48	31.82	135,786.52

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	50,000.00	6,292.69	23,487.12	46.97	26,512.88
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	160.00	939.80	6.71	13,060.20
100-5-10-5302 WEBSITE SUPPORT	5,500.00	0.00	3,670.00	66.73	1,830.00
100-5-10-5303 Public Information Requests	0.00	600.00	600.00	0.00 (600.00)
100-5-10-5309 INCODE SOFTWARE	5,000.00	0.00	3,258.63	65.17	1,741.37
100-5-10-5311 IT SERVICES TPIA	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	548.88	27.44	1,451.12
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	20.55	2.06	979.45
100-5-10-5331 ADVERTISING	2,000.00	0.00	10,561.80	528.09 (8,561.80)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	0.00	265.81	0.00 (265.81)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL MISCELLANEOUS OTHER EXP	112,850.00	7,052.69	43,352.59	38.42	69,497.41
CAPITAL OUTLAY					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	241.38	505.46	50.55	494.54
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	241.38	505.46	25.27	1,494.54
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	0.00	44,046.02	22.02	155,953.98
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	0.00	44,046.02	22.02	155,953.98
TOTAL ADMINISTRATION	722,145.00	23,913.34	213,358.51	29.55	508,786.49
DEVELOPMENT SERVICES					
PERSONNEL					
100-5-15-5000 SALARY	91,915.00	5,488.08	27,401.57	29.81	64,513.43
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	695.00	1,070.00	53.50	930.00
100-5-15-5020 HEALTH INSURANCE	9,300.00	775.00	3,318.95	35.69	5,981.05
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-15-5035 SOCIAL SECURITY/MEDICARE	7,031.00	419.84	1,868.46	26.57	5,162.54
100-5-15-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,030.00	677.24	3,318.98	30.09	7,711.02
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	122,339.00	8,055.16	37,907.95	30.99	84,431.05
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	350.00	0.00	2,768.67	791.05 (2,418.67)
100-5-15-5110 POSTAGE	700.00	0.00	0.00	0.00	700.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	67.88	269.11	26.91	730.89
100-5-15-5153 Credit Card Services	0.00	0.00	11,220.04	0.00 (11,220.04)
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	13.25	27.77	13.89	172.23
100-5-15-5161 Tree Services	0.00	1,575.00	3,600.00	0.00 (3,600.00)
100-5-15-5180 Signs and Barricades	800.00	0.00	0.00	0.00	800.00
100-5-15-5198 Office Supplies	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	4,650.00	1,656.13	17,885.59	384.64 (13,235.59)
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	40,000.00	0.00	6,165.00	15.41	33,835.00
100-5-15-5210 LEGAL SERVICES	6,500.00	4,722.76	7,508.76	115.52 (1,008.76)
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	1,198.75	6,060.00	60.60	3,940.00
100-5-15-5252 ZONING REVIEWS	20,000.00	0.00	16,706.25	83.53	3,293.75
100-5-15-5253 ARBORIST REVIEWS	2,500.00	0.00	0.00	0.00	2,500.00
100-5-15-5257 MY PERMIT NOW	6,000.00	99.00	1,245.80	20.76	4,754.20
100-5-15-5270 ENGINEERING SERVICES	7,000.00	0.00	13,168.75	188.13 (6,168.75)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	92,000.00	6,020.51	50,854.56	55.28	41,145.44
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	4,000.00	3.83	19.15	0.48	3,980.85
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	3.83	19.15	0.38	4,980.85
TOTAL DEVELOPMENT SERVICES	223,989.00	15,735.63	106,667.25	47.62	117,321.75
SANITATION					
=====					
CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	144,000.00	11,974.20	36,362.96	25.25	107,637.04
TOTAL MISCELLANEOUS OTHER EXP	144,000.00	11,974.20	36,362.96	25.25	107,637.04
TOTAL SANITATION	148,000.00	11,974.20	36,362.96	24.57	111,637.04

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
UTILITY BILLING					
PERSONNEL					
100-5-25-5000 SALARY	79,040.00	4,615.38	20,769.21	26.28	58,270.79
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	815.78	3,263.12	34.63	6,158.88
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,047.00	353.08	1,588.85	26.28	4,458.15
100-5-25-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,485.00	569.54	2,519.08	26.56	6,965.92
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,057.00	6,353.78	29,070.25	27.41	76,986.75
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	0.00	1,017.17	25.43	2,982.83
100-5-25-5110 POSTAGE	2,500.00	540.00	1,290.00	51.60	1,210.00
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	50.91	224.15	29.89	525.85
100-5-25-5158 OFFICE SUPPLIES	600.00	39.76	39.76	6.63	560.24
TOTAL SUPPLIES & OPERATION EXP	8,950.00	630.67	2,571.08	28.73	6,378.92
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	28.69	502.30	3.35	14,497.70
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	28.69	502.30	3.24	14,997.70
TOTAL UTILITY BILLING	131,207.00	7,013.14	32,143.63	24.50	99,063.37
STREETS					
PERSONNEL					
100-5-30-5000 SALARY	56,819.00	3,491.74	15,447.40	27.19	41,371.60
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5020 HEALTH INSURANCE	7,765.00	302.84	1,181.80	15.22	6,583.20
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,370.52	97.89	29.48

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,347.00	267.12	1,221.06	28.09	3,125.94
100-5-30-5040 UNEMPLOYMENT COMP INSUR	81.00	0.00	0.00	0.00	81.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,818.00	500.18	2,198.00	32.24	4,620.00
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	78,230.00	4,561.88	21,418.78	27.38	56,811.22
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,200.00	238.10	862.14	39.19	1,337.86
100-5-30-5140 TELEPHONE	1,000.00	33.94	111.20	11.12	888.80
100-5-30-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	487.63	32.51	1,012.37
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	21,500.00	0.00	0.00	0.00	21,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5171 EQUIPMENT	15,000.00	0.00	13,114.74	87.43	1,885.26
100-5-30-5180 SIGNS & BARRICADES	2,500.00	548.99	1,918.61	76.74	581.39
100-5-30-5181 EQUIPMENT RENTAL	5,000.00	837.01	837.01	16.74	4,162.99
100-5-30-5190 MATERIALS	2,500.00	0.00	127.05	5.08	2,372.95
100-5-30-5195 VEHICLE OPERATIONS	4,000.00	213.21	1,013.39	25.33	2,986.61
100-5-30-5196 VEHICLE MAINT & REPAIRS	750.00	244.12	(4,053.85)	540.51-	4,803.85
TOTAL SUPPLIES & OPERATION EXP	55,950.00	2,115.37	14,417.92	25.77	41,532.08
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	250.52	100.21 (0.52)
100-5-30-5270 ENGINEERING	23,000.00	0.00	46.25	0.20	22,953.75
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	23,450.00	0.00	296.77	1.27	23,153.23
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	5,000.00	197.73	197.73	3.95	4,802.27
100-5-30-5355 STREET MAINT & REPAIRS	90,000.00	120.48	3,635.73	4.04	86,364.27
TOTAL MISCELLANEOUS OTHER EXP	95,000.00	318.21	3,833.46	4.04	91,166.54
CAPITAL OUTLAY					
100-5-30-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	2,700.00	0.00	3,217.45	119.16 (517.45)
TOTAL CAPITAL OUTLAY	3,485.00	0.00	3,217.45	92.32	267.55
TOTAL STREETS	256,115.00	6,995.46	43,184.38	16.86	212,930.62

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
POLICE					
=====					
PERSONNEL					
100-5-40-5000 SALARY	804,351.00	60,531.24	318,299.10	39.57	486,051.90
100-5-40-5002 HOLIDAY COMPENSATION	27,000.00	1,347.80	21,011.65	77.82	5,988.35
100-5-40-5006 OVERTIME	13,000.00	0.00	1,901.66	14.63	11,098.34
100-5-40-5007 STIPEND	15,000.00	550.00	2,562.50	17.08	12,437.50
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING	10,000.00	150.00	648.08	6.48	9,351.92
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	1,040.00	6.93	13,960.00
100-5-40-5012 LEOSE Training	897.00	0.00	0.00	0.00	897.00
100-5-40-5020 HEALTH INSURANCE	91,000.00	7,870.61	44,335.00	48.72	46,665.00
100-5-40-5030 WORKERS COMP INSURANCE	23,600.00	0.00	21,634.59	91.67	1,965.41
100-5-40-5035 SOCIAL SECURITY/MEDICARE	65,740.35	4,524.44	25,386.74	38.62	40,353.61
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,000.00	0.00	11.20	1.12	988.80
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	103,122.12	7,634.58	41,318.31	40.07	61,803.81
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,829.22	92.11	670.78
TOTAL PERSONNEL	1,193,210.47	82,608.67	485,978.05	40.73	707,232.42
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,600.00	0.00	0.00	0.00	1,600.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	76.83	7.68	923.17
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	543.03	3,864.97	42.94	5,135.03
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-40-5144 POLICE SUPPLIES	3,000.00	77.79	468.36	15.61	2,531.64
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	33.44	161.43	2.15	7,338.57
100-5-40-5157 RECORDS MANAGEMENT	5,800.00	0.00	0.00	0.00	5,800.00
100-5-40-5158 OFFICE SUPPLIES	1,000.00	57.18	399.32	39.93	600.68
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	0.00	187.97	7.52	2,312.03
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	0.00	0.00	250.00
100-5-40-5195 VEHICLE OPERATION	28,000.00	1,236.13	5,292.48	18.90	22,707.52
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	661.53	1,235.02	24.70	3,764.98
TOTAL SUPPLIES & OPERATION EXP	75,650.00	2,609.10	11,686.38	15.45	63,963.62

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	3,155.15	4,206.86	75.12	1,393.14
100-5-40-5216 DISPATCH SERVICES	29,979.00	0.00	0.00	0.00	29,979.00
100-5-40-5226 DRUG TESTING	200.00	0.00	40.00	20.00	160.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	(10.21)	1.02-	1,010.21
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,250.00	0.00	5,209.40	99.23	40.60
100-5-40-5258 ACL EVENT	34,000.00	0.00	39,328.24	115.67	(5,328.24)
TOTAL CONTRACTUAL SERVICES	77,029.00	3,155.15	48,774.29	63.32	28,254.71
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	46,865.00	6,757.25	14,744.05	31.46	32,120.95
TOTAL MISCELLANEOUS OTHER EXP	46,865.00	6,757.25	14,744.05	31.46	32,120.95
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5494 Vehicle Financing Note Debt Sv	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	38,002.00	0.00	0.00	0.00	38,002.00
TOTAL POLICE	1,430,756.47	95,130.17	561,182.77	39.22	869,573.70
COURT					
PERSONNEL					
100-5-50-5000 SALARY	45,228.00	2,839.19	14,024.36	31.01	31,203.64
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	250.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	900.00	81.58	342.45	38.05	557.55
100-5-50-5030 WORKERS COMP INSURANCE	500.00	0.00	1,957.88	391.58	(1,457.88)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,460.00	331.94	1,529.82	44.21	1,930.18
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	0.00	0.00	200.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,427.00	350.33	1,698.43	31.30	3,728.57
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	56,715.00	3,853.04	19,802.94	34.92	36,912.06
SUPPLIES & OPERATION EXP					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	0.00	0.00	1,100.00
100-5-50-5110 POSTAGE	250.00	0.00	34.76	13.90	215.24
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	507.00	507.00	507.00	(407.00)
100-5-50-5125 TRAVEL	100.00	0.00	0.00	0.00	100.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-50-5140 TELEPHONE	1,500.00	101.82	371.80	24.79	1,128.20
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	16.56	45.60	18.24	204.40
TOTAL SUPPLIES & OPERATION EXP	3,300.00	625.38	959.16	29.07	2,340.84
CONTRACTUAL SERVICES					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	137.70	13.77	862.30
100-5-50-5206 INCODE ONLINE PMT PROCESSING	5,000.00	412.64	2,413.11	48.26	2,586.89
100-5-50-5210 LEGAL SERVICES	10,000.00	214.00	1,908.50	19.09	8,091.50
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	7,500.00	41.67	10,500.00
100-5-50-5213 INTERPRETER FEES	1,100.00	200.00	200.00	18.18	900.00
TOTAL CONTRACTUAL SERVICES	35,100.00	2,326.64	12,159.31	34.64	22,940.69
MISCELLANEOUS OTHER EXP					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	1,600.00	1.53	3,519.31	219.96 (1,919.31)
TOTAL MISCELLANEOUS OTHER EXP	1,600.00	1.53	3,519.31	219.96 (1,919.31)
TOTAL COURT	96,715.00	6,806.59	36,440.72	37.68	60,274.28
PARK DEPARTMENT					
PERSONNEL					
100-5-55-5000 SALARY	36,930.00	1,716.01	8,553.80	23.16	28,376.20
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5020 HEALTH INSURANCE	4,853.00	127.02	631.41	13.01	4,221.59
100-5-55-5030 WORKERS COMP INSURANCE	1,020.00	0.00	978.94	95.97	41.06
100-5-55-5035 SOCIAL SECURITY/MEDICARE	2,825.00	131.27	654.00	23.15	2,171.00
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	0.00	0.00	45.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,432.00	211.76	1,036.16	23.38	3,395.84
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	53,105.00	2,186.06	11,854.31	22.32	41,250.69
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	2,500.00	94.90	331.17	13.25	2,168.83
100-5-55-5140 TELEPHONE	0.00	0.00	8.20	0.00 (8.20)
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	16.56	31.08	12.43	218.92
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	3,000.00	111.65	111.65	3.72	2,888.35
100-5-55-5171 EQUIPMENT	8,000.00	0.00	9,950.37	124.38 (1,950.37)

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5190 MATERIALS	6,500.00	0.00	380.82	5.86	6,119.18
100-5-55-5191 MAINTENANCE	8,000.00	0.00	3,441.50	43.02	4,558.50
100-5-55-5195 VEHICLE OPERATIONS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	2,060.00	22.89	6,940.00
TOTAL SUPPLIES & OPERATION EXP	40,750.00	643.11	16,314.79	40.04	24,435.21
<u>CONTRACTUAL SERVICES</u>					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	0.00	0.00	600.00
TOTAL CONTRACTUAL SERVICES	600.00	0.00	0.00	0.00	600.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	0.96	3.40	0.68	496.60
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	92.96	92.96	9.30	907.04
TOTAL MISCELLANEOUS OTHER EXP	1,500.00	93.92	96.36	6.42	1,403.64
<u>CAPITAL OUTLAY</u>					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	1,850.00	37.00	3,150.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	2,700.00	0.00	3,217.45	119.16	(517.45)
TOTAL CAPITAL OUTLAY	8,485.00	0.00	5,067.45	59.72	3,417.55
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	6,800.00	85.00	1,200.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	94.95	0.00	(94.95)
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	0.00	6,894.95	86.19	1,105.05
TOTAL PARK DEPARTMENT	112,440.00	2,923.09	40,227.86	35.78	72,212.14
<u>PUBLIC WORKS</u>					
<u>SUPPLIES & OPERATION EXP</u>					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	801.91	3,010.05	50.17	2,989.95
100-5-65-5140 TELEPHONE	300.00	20.36	77.50	25.83	222.50
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	66.26	402.18	40.22	597.82
100-5-65-5191 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	7,300.00	888.53	3,489.73	47.80	3,810.27

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 231
 100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	1,495.77	3,087.28	34.30	5,912.72
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	1,495.77	3,087.28	34.30	5,912.72
TOTAL PUBLIC WORKS	27,050.00	2,384.30	6,577.01	24.31	20,472.99
TOTAL EXPENDITURES	3,148,417.47	172,875.92	1,076,145.09	34.18	2,072,272.38
REVENUES OVER/(UNDER) EXPENDITURES	8,970.53	49,483.76	984,718.46		(975,747.93)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

200-WATER FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,354,350.00</u>	<u>73,580.92</u>	<u>508,251.02</u>	<u>37.53</u>	<u>846,098.98</u>
TOTAL REVENUES	<u>1,354,350.00</u>	<u>73,580.92</u>	<u>508,251.02</u>	<u>37.53</u>	<u>846,098.98</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,271,047.00</u>	<u>57,941.17</u>	<u>375,610.51</u>	<u>29.55</u>	<u>895,436.49</u>
TOTAL EXPENDITURES	<u>1,271,047.00</u>	<u>57,941.17</u>	<u>375,610.51</u>	<u>29.55</u>	<u>895,436.49</u>
REVENUES OVER/(UNDER) EXPENDITURES	83,303.00	15,639.75	132,640.51	(49,337.51)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 233
 200-WATER FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	150.00	211.97	970.32	646.88 (820.32)
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	54.38	224.61	112.31 (24.61)
TOTAL INVESTMENT INCOME	350.00	266.35	1,194.93	341.41 (844.93)
MISCELLANEOUS REVENUE					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,350,000.00	73,314.57	507,050.09	37.56	842,949.91
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	1,354,000.00	73,314.57	507,050.09	37.45	846,949.91
OTHER REVENUE					
200-4-60-4700 Fund Balance Transfer In	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,354,350.00	73,580.92	508,245.02	37.53	846,104.98
TOTAL REVENUES	1,354,350.00	73,580.92	508,245.02	37.53	846,104.98

Page 234
 200-WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
200-5-60-5000 SALARY	214,195.00	12,949.74	55,772.18	26.04	158,422.82
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,000.00	0.00	618.75	20.63	2,381.25
200-5-60-5020 HEALTH INSURANCE	29,900.00	1,139.12	4,205.02	14.06	25,694.98
200-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,503.13	97.05	136.87
200-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	990.66	4,265.85	26.03	12,120.15
200-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,597.99	6,755.30	26.28	18,947.70
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	294,124.00	16,677.51	76,120.23	25.88	218,003.77
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	0.00	1,141.00	45.64	1,359.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5140 TELEPHONE	700.00	33.96	112.33	16.05	587.67
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	193.07	1,201.95	60.10	798.05
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	19.88	48.91	16.30	251.09
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	40.70	3,666.53	9.17	36,333.47
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	63,785.00	0.00	0.00	0.00	63,785.00
200-5-60-5171 EQUIPMENT	30,500.00	0.00	26,229.49	86.00	4,270.51
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	409.63	27.31	1,090.37
200-5-60-5193 METER REPLACEMENT	34,500.00	(250.00) (2,275.00)	6.59-	36,775.00
200-5-60-5194 Fire Hydrant Maint and Replace	20,000.00	0.00	0.00	0.00	20,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	219.15	1,091.84	27.30	2,908.16
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,000.00	20.56	239.71	23.97	760.29
TOTAL SUPPLIES & OPERATION EXP	239,635.00	277.32	31,866.39	13.30	207,768.61
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 Crossroads Contract	81,000.00	0.00	13,500.00	16.67	67,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 235
 200-WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	0.00	18,614.38	31.02	41,385.62
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	963.47	96.35	36.53
200-5-60-5270 ENGINEERING SERVICES	25,000.00	0.00	3,635.00	14.54	21,365.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	40,984.91	216,285.13	39.32	333,714.87
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>726,200.00</u>	<u>40,984.91</u>	<u>254,502.28</u>	<u>35.05</u>	<u>471,697.72</u>
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.43	5.75	0.77	744.25
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	4,536.00	0.00	(4,536.00)
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>750.00</u>	<u>1.43</u>	<u>4,541.75</u>	<u>605.57</u>	<u>(3,791.75)</u>
CAPITAL OUTLAY					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	7,200.00	0.00	8,579.86	119.16	(1,379.86)
TOTAL CAPITAL OUTLAY	<u>10,338.00</u>	<u>0.00</u>	<u>8,579.86</u>	<u>82.99</u>	<u>1,758.14</u>
TOTAL NON-DEPARTMENTAL	1,271,047.00	57,941.17	375,610.51	29.55	895,436.49
TOTAL EXPENDITURES	<u>1,271,047.00</u>	<u>57,941.17</u>	<u>375,610.51</u>	<u>29.55</u>	<u>895,436.49</u>
REVENUES OVER/ (UNDER) EXPENDITURES	83,303.00	15,639.75	132,634.51		(49,331.51)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

301-STREET MAINTENANCE
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>256,115.00</u>	<u>14,169.81</u>	<u>73,545.33</u>	<u>28.72</u>	<u>182,569.67</u>
TOTAL REVENUES	<u>256,115.00</u>	<u>14,169.81</u>	<u>73,545.33</u>	<u>28.72</u>	<u>182,569.67</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>256,115.00</u>	<u>0.00</u>	<u>73,015.41</u>	<u>28.51</u>	<u>183,099.59</u>
TOTAL EXPENDITURES	<u>256,115.00</u>	<u>0.00</u>	<u>73,015.41</u>	<u>28.51</u>	<u>183,099.59</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	14,169.81	529.92	(529.92)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

301-STREET MAINTENANCE

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
301-4-60-4039 STREET SALES TAX	200,000.00	14,136.84	73,441.83	36.72	126,558.17
TOTAL TAXES	200,000.00	14,136.84	73,441.83	36.72	126,558.17
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	100.00	32.97	103.50	103.50 (3.50)
TOTAL INVESTMENT INCOME	100.00	32.97	103.50	103.50 (3.50)
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	56,015.00	0.00	0.00	0.00	56,015.00
TOTAL OTHER REVENUE	56,015.00	0.00	0.00	0.00	56,015.00
TOTAL NON-DEPARTMENTAL	256,115.00	14,169.81	73,545.33	28.72	182,569.67
TOTAL REVENUES	256,115.00	14,169.81	73,545.33	28.72	182,569.67

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

41.67% OF FISCAL YEAR

301-STREET MAINTENANCE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	256,115.00	0.00	73,015.41	28.51	183,099.59
TOTAL CAPITAL OUTLAY	256,115.00	0.00	73,015.41	28.51	183,099.59
TOTAL NON-DEPARTMENTAL	256,115.00	0.00	73,015.41	28.51	183,099.59
TOTAL EXPENDITURES	256,115.00	0.00	73,015.41	28.51	183,099.59
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	14,169.81	529.92	(529.92)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

310-COURT SECURITY FUND
FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>285.24</u>	<u>1,279.29</u>	<u>79.96</u>	<u>320.71</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>285.24</u>	<u>1,279.29</u>	<u>79.96</u>	<u>320.71</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	600.00	285.24	1,279.29	(679.29)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 240
 310-COURT SECURITY FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	1,500.00	279.24	1,264.29	84.29	235.71
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	6.00	15.00	15.00	85.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>285.24</u>	<u>1,279.29</u>	<u>79.96</u>	<u>320.71</u>
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL COURT	1,600.00	285.24	1,279.29	79.96	320.71
<hr/>					
TOTAL REVENUES	<u>1,600.00</u>	<u>285.24</u>	<u>1,279.29</u>	<u>79.96</u>	<u>320.71</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

310-COURT SECURITY FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
<hr/>					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	600.00	285.24	1,279.29	(679.29)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

320-COURT TECHNOLOGY FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>235.96</u>	<u>1,052.12</u>	<u>65.76</u>	<u>547.88</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>235.96</u>	<u>1,052.12</u>	<u>65.76</u>	<u>547.88</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>4.78</u>	<u>22.50</u>	<u>0.90</u>	<u>2,477.50</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>22.50</u>	<u>0.90</u>	<u>2,477.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(900.00)	231.18	1,029.62		(1,929.62)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

320-COURT TECHNOLOGY FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	235.96	1,052.12	70.14	447.88
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>235.96</u>	<u>1,052.12</u>	<u>65.76</u>	<u>547.88</u>
<hr/>					
TOTAL COURT	1,600.00	235.96	1,052.12	65.76	547.88
<hr/>					
TOTAL REVENUES	<u>1,600.00</u>	<u>235.96</u>	<u>1,052.12</u>	<u>65.76</u>	<u>547.88</u>

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

320-COURT TECHNOLOGY FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	4.78	22.50	0.90	2,477.50
TOTAL MISCELLANEOUS OTHER EXP	<u>2,500.00</u>	<u>4.78</u>	<u>22.50</u>	<u>0.90</u>	<u>2,477.50</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL COURT	2,500.00	4.78	22.50	0.90	2,477.50
<hr/>					
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>22.50</u>	<u>0.90</u>	<u>2,477.50</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	(900.00)	231.18	1,029.62	(1,929.62)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

330-COURT EFFICIENCY FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

330-COURT EFFICIENCY FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

330-COURT EFFICIENCY FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 248
 430-DEBT SERVICE FUND 2014
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	200,250.00	8,067.65	199,239.46	99.50	1,010.54
TOTAL REVENUES	200,250.00	8,067.65	199,239.46	99.50	1,010.54
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	199,350.00	0.00	32,375.00	16.24	166,975.00
TOTAL EXPENDITURES	199,350.00	0.00	32,375.00	16.24	166,975.00
REVENUES OVER/ (UNDER) EXPENDITURES	900.00	8,067.65	166,864.46		(165,964.46)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

430-DEBT SERVICE FUND 2014

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	103.99	173.33	34.67	326.67
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,350.00	7,963.66	199,066.13	99.86	283.87
TOTAL TAXES	199,850.00	8,067.65	199,239.46	99.69	610.54
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	200,250.00	8,067.65	199,239.46	99.50	1,010.54
TOTAL REVENUES	200,250.00	8,067.65	199,239.46	99.50	1,010.54

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 250

430-DEBT SERVICE FUND 2014

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	0.00	0.00	140,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	58,950.00	0.00	32,175.00	54.58	26,775.00
TOTAL CONTRACTUAL SERVICES	199,350.00	0.00	32,375.00	16.24	166,975.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	199,350.00	0.00	32,375.00	16.24	166,975.00
TOTAL EXPENDITURES	199,350.00	0.00	32,375.00	16.24	166,975.00
REVENUES OVER/ (UNDER) EXPENDITURES	900.00	8,067.65	166,864.46	(165,964.46)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

440-DEBT SERVICE FUND 2012
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>314,635.00</u>	<u>12,676.47</u>	<u>313,055.78</u>	<u>99.50</u>	<u>1,579.22</u>
TOTAL REVENUES	<u>314,635.00</u>	<u>12,676.47</u>	<u>313,055.78</u>	<u>99.50</u>	<u>1,579.22</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>313,635.00</u>	<u>0.00</u>	<u>4,317.50</u>	<u>1.38</u>	<u>309,317.50</u>
TOTAL EXPENDITURES	<u>313,635.00</u>	<u>0.00</u>	<u>4,317.50</u>	<u>1.38</u>	<u>309,317.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	12,676.47	308,738.28	(307,738.28)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

440-DEBT SERVICE FUND 2012

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	163.45	272.61	27.26	727.39
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	313,235.00	12,513.02	312,783.17	99.86	451.83
TOTAL TAXES	314,235.00	12,676.47	313,055.78	99.62	1,179.22
MISCELLANEOUS REVENUE					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	314,635.00	12,676.47	313,055.78	99.50	1,579.22
TOTAL REVENUES	314,635.00	12,676.47	313,055.78	99.50	1,579.22

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

440-DEBT SERVICE FUND 2012

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	8,235.00	0.00	4,117.50	50.00	4,117.50
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	305,000.00	0.00	0.00	0.00	305,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	313,635.00	0.00	4,317.50	1.38	309,317.50
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	313,635.00	0.00	4,317.50	1.38	309,317.50
TOTAL EXPENDITURES	313,635.00	0.00	4,317.50	1.38	309,317.50
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	12,676.47	308,738.28		(307,738.28)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

450-DEBT SERVICE FUND 2019
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>411,650.00</u>	<u>16,624.72</u>	<u>410,483.84</u>	<u>99.72</u>	<u>1,166.16</u>
TOTAL REVENUES	<u>411,650.00</u>	<u>16,624.72</u>	<u>410,483.84</u>	<u>99.72</u>	<u>1,166.16</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>410,650.00</u>	<u>0.00</u>	<u>147,825.00</u>	<u>36.00</u>	<u>262,825.00</u>
TOTAL EXPENDITURES	<u>410,650.00</u>	<u>0.00</u>	<u>147,825.00</u>	<u>36.00</u>	<u>262,825.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	16,624.72	262,658.84	(261,658.84)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

450-DEBT SERVICE FUND 2019

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	214.28	357.03	35.70	642.97
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	410,250.00	16,410.44	410,126.81	99.97	123.19
TOTAL TAXES	411,250.00	16,624.72	410,483.84	99.81	766.16
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	411,650.00	16,624.72	410,483.84	99.72	1,166.16
TOTAL REVENUES	411,650.00	16,624.72	410,483.84	99.72	1,166.16

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

450-DEBT SERVICE FUND 2019

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	115,000.00	0.00	0.00	0.00	115,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	295,250.00	0.00	147,625.00	50.00	147,625.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	410,650.00	0.00	147,825.00	36.00	262,825.00
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	410,650.00	0.00	147,825.00	36.00	262,825.00
TOTAL EXPENDITURES	410,650.00	0.00	147,825.00	36.00	262,825.00
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	16,624.72	262,658.84		(261,658.84)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

460-DEBT SERVICE FUND 2020
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>315,515.00</u>	<u>12,739.96</u>	<u>314,625.83</u>	<u>99.72</u>	<u>889.17</u>
TOTAL REVENUES	<u>315,515.00</u>	<u>12,739.96</u>	<u>314,625.83</u>	<u>99.72</u>	<u>889.17</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>315,015.00</u>	<u>0.00</u>	<u>12,387.50</u>	<u>3.93</u>	<u>302,627.50</u>
TOTAL EXPENDITURES	<u>315,015.00</u>	<u>0.00</u>	<u>12,387.50</u>	<u>3.93</u>	<u>302,627.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	12,739.96	302,238.33	(301,738.33)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

460-DEBT SERVICE FUND 2020

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	912.90	1,022.41	204.48 (522.41)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,775.00	11,827.06	313,603.42	99.63	1,171.58
TOTAL TAXES	315,275.00	12,739.96	314,625.83	99.79	649.17
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	240.00	0.00	0.00	0.00	240.00
TOTAL NON-DEPARTMENTAL	315,515.00	12,739.96	314,625.83	99.72	889.17
TOTAL REVENUES	315,515.00	12,739.96	314,625.83	99.72	889.17

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

460-DEBT SERVICE FUND 2020

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	24,775.00	0.00	12,387.50	50.00	12,387.50
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	290,000.00	0.00	0.00	0.00	290,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	315,015.00	0.00	12,387.50	3.93	302,627.50
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	315,015.00	0.00	12,387.50	3.93	302,627.50
TOTAL EXPENDITURES	315,015.00	0.00	12,387.50	3.93	302,627.50
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	12,739.96	302,238.33		(301,738.33)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

702-DRAINAGE FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	30,900.00	0.00	12,000.00	38.83	18,900.00
TOTAL REVENUES	30,900.00	0.00	12,000.00	38.83	18,900.00
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	58,000.00	0.00	31,746.50	54.74	26,253.50
TOTAL EXPENDITURES	58,000.00	0.00	31,746.50	54.74	26,253.50
REVENUES OVER/ (UNDER) EXPENDITURES	(27,100.00)	0.00	(19,746.50)		(7,353.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

702-DRAINAGE FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CHARGE FOR SERVICES					
702-4-35-4221 RSDP Zone 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP Zone 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP Zone 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RSDP Zone 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE 4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	900.00	0.00	0.00	0.00	900.00
LICENSE & PERMITS					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	0.00	12,000.00	40.00	18,000.00
TOTAL LICENSE & PERMITS	30,000.00	0.00	12,000.00	40.00	18,000.00
MISCELLANEOUS REVENUE					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	30,900.00	0.00	12,000.00	38.83	18,900.00
TOTAL REVENUES	30,900.00	0.00	12,000.00	38.83	18,900.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

702-DRAINAGE FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	7,112.50	0.00 (7,112.50)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	50,000.00	0.00	23,421.25	46.84	26,578.75
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00	0.00	30,533.75	61.07	19,466.25
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	0.00	1,212.75	15.16	6,787.25
TOTAL CAPITAL OUTLAY	8,000.00	0.00	1,212.75	15.16	6,787.25
TOTAL CAPITAL IMPROVEMENTS	58,000.00	0.00	31,746.50	54.74	26,253.50
TOTAL EXPENDITURES	58,000.00	0.00	31,746.50	54.74	26,253.50
REVENUES OVER/ (UNDER) EXPENDITURES	(27,100.00)	0.00 (19,746.50)	(7,353.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

800-WASTE WATER FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>85,582.70</u>	<u>425,640.40</u>	<u>43.67</u>	<u>548,935.60</u>
TOTAL REVENUES	<u>974,576.00</u>	<u>85,582.70</u>	<u>425,640.40</u>	<u>43.67</u>	<u>548,935.60</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>39,982.87</u>	<u>280,208.87</u>	<u>28.75</u>	<u>694,367.13</u>
TOTAL EXPENDITURES	<u>974,576.00</u>	<u>39,982.87</u>	<u>280,208.87</u>	<u>28.75</u>	<u>694,367.13</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	45,599.83	145,431.53	(145,431.53)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 264
 800-WASTE WATER FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	250.00	1,062.63	4,864.32	1,945.73 (4,614.32)
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	33.77	202.22	134.81 (52.22)
TOTAL INVESTMENT INCOME	400.00	1,096.40	5,066.54	1,266.64 (4,666.54)
MISCELLANEOUS REVENUE					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	800,000.00	75,138.04	373,832.56	46.73	426,167.44
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	803,500.00	75,138.04	373,832.56	46.53	429,667.44
OTHER REVENUE					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	61,516.00	0.00	0.00	0.00	61,516.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	5,843.70	53.12	5,156.30
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	40,897.60	41.66	57,262.40
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	170,676.00	9,348.26	46,741.30	27.39	123,934.70
TOTAL NON-DEPARTMENTAL	974,576.00	85,582.70	425,640.40	43.67	548,935.60
TOTAL REVENUES	974,576.00	85,582.70	425,640.40	43.67	548,935.60

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

800-WASTE WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
800-5-60-5000 SALARY	214,195.00	12,949.74	55,772.16	26.04	158,422.84
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	0.00	1,151.50	46.06	1,348.50
800-5-60-5020 HEALTH INSURANCE	29,900.00	1,139.12	4,205.02	14.06	25,694.98
800-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,601.02	99.16	38.98
800-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	990.66	4,265.85	26.03	12,120.15
800-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,597.99	6,755.30	26.28	18,947.70
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	293,624.00	16,677.51	76,750.85	26.14	216,873.15
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	144.99	164.99	11.00	1,335.01
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	0.00	4,920.65	19.68	20,079.35
800-5-60-5166 MAINTENANCE & REPAIRS	47,000.00	3,366.72	11,069.76	23.55	35,930.24
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	63,785.00	0.00	0.00	0.00	63,785.00
800-5-60-5171 EQUIPMENT	30,100.00	0.00	38,412.04	127.61 (8,312.04)
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	288.98	1,256.61	62.83	743.39
TOTAL SUPPLIES & OPERATION EXP	234,485.00	3,800.69	55,824.05	23.81	178,660.95
CONTRACTUAL SERVICES					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	0.00	16,330.00	16.67	81,650.00
800-5-60-5234 Crossroads Emerg/M&O Repairs	40,000.00	0.00	15,309.97	38.27	24,690.03
800-5-60-5240 INSURANCE - PROP & GEN LIAB	1,450.00	0.00	425.32	29.33	1,024.68
800-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	1,287.25	128.73 (287.25)
800-5-60-5270 ENGINEERING SERVICES	20,000.00	0.00	777.50	3.89	19,222.50
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	18,335.93	79,901.77	34.74	150,098.23
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	4,674.96	38.96	7,325.04
TOTAL CONTRACTUAL SERVICES	436,930.00	19,504.67	118,706.77	27.17	318,223.23

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

800-WASTE WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00	(4.20)	0.42-	1,004.20
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	(4.20)	0.42-	1,004.20
CAPITAL OUTLAY					
800-5-60-5494 Veh Fin Note - Debt Service	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	5,400.00	0.00	6,434.90	119.16 (1,034.90)
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.50	0.00 (0.50)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	22,496.00	0.00 (22,496.00)
TOTAL CAPITAL OUTLAY	8,537.00	0.00	28,931.40	338.89 (20,394.40)
TOTAL NON-DEPARTMENTAL	974,576.00	39,982.87	280,208.87	28.75	694,367.13
TOTAL EXPENDITURES	974,576.00	39,982.87	280,208.87	28.75	694,367.13
REVENUES OVER/(UNDER) EXPENDITURES	0.00	45,599.83	145,431.53	(145,431.53)

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF FEBRUARY 28, 2023; 42% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 150,000	\$ 75,547	50%	\$ 76,227		99%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 20,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 200,000	\$ 75,547	38%	\$ 76,259		99%
EXPENDITURES	\$ 77,000	\$ 1,718	2%	\$ -		#DIV/0!
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 125,000	\$ -	0%	\$ -		#DIV/0!
RECAP:						
REVENUE	\$ 200,000	\$ 75,547	38%	\$ 76,259		99%
EXPENDITURES	\$ 222,000	\$ 1,718	1%	\$ -		#DIV/0!

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2023

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	335,768.29	
500-1005	TEXPOOL	129,410.82	
500-1100	DUE FROM CITY	29,395.80	
500-1350	SALES TAX RECEIVABLE	0.00	
			<u>494,574.91</u>
TOTAL ASSETS			<u>494,574.91</u>
=====			
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	24,542.19	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		<u>24,542.19</u>
=====			
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	396,203.27	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
	TOTAL BEGINNING EQUITY		<u>396,203.27</u>
TOTAL REVENUE		75,547.15	
TOTAL EXPENSES		1,717.70	
TOTAL REVENUE OVER/ (UNDER) EXPENSES			<u>73,829.45</u>
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>470,032.72</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>494,574.91</u>
=====			

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

Page 270

500-RCDC

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
=====					
TAXES					
500-4-90-4000 SALES TAX REVENUE	200,000.00	14,136.84	73,441.82	36.72	126,558.18
TOTAL TAXES	<u>200,000.00</u>	<u>14,136.84</u>	<u>73,441.82</u>	<u>36.72</u>	<u>126,558.18</u>
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	445.10	2,037.51	0.00 (2,037.51)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	13.52	67.82	0.00 (67.82)
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>458.62</u>	<u>2,105.33</u>	<u>0.00 (</u>	<u>2,105.33)</u>
TOTAL NON-PROJECT RELATED	200,000.00	14,595.46	75,547.15	37.77	124,452.85
TOTAL REVENUES	<u><u>200,000.00</u></u>	<u><u>14,595.46</u></u>	<u><u>75,547.15</u></u>	<u><u>37.77</u></u>	<u><u>124,452.85</u></u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

500-RCDC

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	20,000.00	0.00	0.00	0.00	20,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	0.00	0.00	72,000.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	0.00	0.00	72,000.00
MISCELLANEOUS OTHER EXP					
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	1,717.70	34.35	3,282.30
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	1,717.70	34.35	3,282.30
TOTAL NON-PROJECT RELATED	77,000.00	0.00	1,717.70	2.23	75,282.30
ADDITIONAL NEW PROJECTS					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	0.00	0.00	40,000.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	30,000.00	0.00	0.00	0.00	30,000.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL ADDITIONAL NEW PROJECTS	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL EXPENDITURES	222,000.00	0.00	1,717.70	0.77	220,282.30
REVENUES OVER/ (UNDER) EXPENDITURES	(22,000.00)	14,595.46	73,829.45		(95,829.45)

Sales Tax Revenue

FY 2022-2023	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total	Current Average
	82,262.51	93,797.25	97,775.09	91,553.76	84,821.05								450,210	90,042

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	12 Month Average
	72,380.73	79,529.64	84,255.00	81,958.78	82,911.62	128,709.17	65,708.05	76,333.56	76,333.56	86,675.43	89,293.24	173,811.51	1,097,900	91,492

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	9,882	14,268	13,520	9,595	1,909	-128,709	-65,708	-76,334	-76,334	-86,675	-89,293	-173,812	-\$647,691
Total % Increase or Decrease	13.65%	17.94%	16.05%	11.71%	2.30%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-194.65%	-161.50%

Sales Tax Revenues FY 2020-2021 Total: \$908,657 12 Mo. Avg. \$75,721.44

Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29

Sales Tax Revenues FY 2019-2020 Total: \$953,312 12 Mo. Avg. \$79,442.63

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	77,169.25

Sales Tax Revenues FY 2018-2019 Total: \$869,629 12 Mo. Avg. \$72,469

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	70,733

Sales Tax Revenues FY 2017-2018 Total: \$846,033 12 Mo. Avg. \$70,503

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	56,898

Sales Tax Revenues FY 2016-2017 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	58,131

Sales Tax Revenues FY 2015-2016 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	43,645

Sales Tax Revenues FY 2014-2015 Total: \$661,044 12 Mo. Avg. \$55,087

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	52,271

Sales Tax Revenues FY 2013-2014 Total: \$637,361 12 Mo. Avg. \$53,113

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	49,150



Invoice 9028

Date: February 10, 2023

2601 Forest Creek Dr.
 Round Rock, TX 78665
 512-246-1400
 www.crossroadsus.com

Bill To:
 City of Rollingwood
 403 Nixon Avenue
 Rollingwood, TX 78746

DESCRIPTION	Jan-23
	Operations & Maintenance
DESCRIPTION	AMOUNT
Basic Service	\$ 14,915.00
Administrative	\$ -
Lift Station	\$ 4,650.89
Water Distribution	\$ 38,161.56
Wastewater Collection	\$ 13.78
Grinder Pump Issues	\$ 2,133.58
Total	\$ 59,874.81

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: JANUARY 2023
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
BASIC SERVICE									
372759A	01/27/23	01/27/23	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
								BASIC SERVICE SUBTOTAL	14,915.00
GRINDER PUMP ISSUES									
369667A	12/27/22	01/25/23	3222 PARK HILLS DRIVE	GRINDER PUMP PROBLEM. PUMP WAS NOT WORKING. PUMPED THE TANK DOWN INTO BARRELS AND NOTIFIED HYDRO SOURCE. HYDRO SOURCE: HIGH LEVEL PUMP NOT RUNNING, ONLY IN-HAND. FOUND THE BOARD HAD A SHORT BETWEEN GROUND AND ALARM. REPLACED BOARD, PULLED PUMP FOR REPAIR AND DROPPED SPARE.	350.12	0.00	7.32	1,776.14	2,133.58
								GRINDER PUMP ISSUES SUBTOTAL	2,133.58
LIFT STATION									
369289A	12/19/22	01/09/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
369411A	12/20/22	01/09/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
369474A	12/22/22	01/03/23	CORW - LS3 - ALMARION WAY	FACILITY WORK COMPLETED - WWTS OUT TO CLEAN LIFT STATION	13.78	7.35	0.00	1,370.80	1,391.93
370848A	01/12/22	01/25/23	CORW - LS3 - ALMARION WAY	CHECKED PUMP. PULLED PUMP 2 FOR DEBRIS, PUMP WAS CLEAR BUT WAS TURNING SLOW. REINSTALLED PUMP AND PUMPED WET WELL DOWN IN AUTO. RETURNED TO GET PUMP 1 INFORMATION AND CHECK HIGH LEVEL ALARM AND FLOAT OPERATION. 1/12 PULLED PUMP 1 DUE TO PUMPING ISSUES. DID NOT FIND CLOG, PUT	1,482.51	1,055.52	34.46	0.00	2,572.49

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: JANUARY 2023
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
LIFT STATION									
370864A	01/06/23	01/12/23	CORW - LS3 - ALMARION WAY	STATION IN SECONDARY RUNNING PUMP 2 AS LEAD AND 1" LAG WITH ALTERNATOR COIL BYPASSED. HIGH LEVEL IN WET WELL. ARRIVED ON SITE AND LEVEL WAS AT 9'. TURNED PUMPS ON IN HAND AND PUMP DOWN TO NORMAL VERY SLOWLY. MAINTENANCE COME AND CHECKED/PULLED PUMPS AND WAS CLEAR OF RAGS.	247.13	183.75	0.00	0.00	430.88
370948A	01/07/23	01/12/23	CORW - LS3 - ALMARION WAY	RMS REPORTED PROBLEMS. TECH RESET ALARM.	9.51	0.00	0.00	0.00	9.51
370949A	01/09/23	01/12/23	CORW - LS3 - ALMARION WAY	RMS REPORTED PROBLEM. TECH ADVISED ALARM WAS RESET.	0.00	0.00	0.00	0.00	0.00
371126A	01/05/23	01/19/23	CORW - LS3 - ALMARION WAY	RMS REPORT PROBLEM - I SENT JONATHON OUT THERE ON A HIGH-LEVEL ALARM. UPON HIS ARRIVAL I WALKED HIM THROUGH CHECKING THE SYSTEM AND TRIED TO RESET A PUMP. MAINTENANCE WAS CALLED, GLEN AND JONATHON PULLED THE PUMP.	49.45	14.70	0.00	0.00	64.15
371127A	01/06/23	01/19/23	CORW - LS3 - ALMARION WAY	HIGH LEVEL ALARM. WORKED WITH ONSITE OPERATOR OVER PHONE TO RESOLVE ISSUE.	74.18	22.05	0.00	0.00	96.23
371194A	01/09/23	01/12/23	CORW - LS3 - ALMARION WAY	RMS REPORTED PROBLEM. ALARM WAS RESET.	9.51	0.00	0.00	0.00	9.51
371195A	01/09/23	01/12/23	CORW - LS3 - ALMARION WAY	RMS REPORTED PROBLEM. TECH ADVISED ALARM WAS RESET.	9.51	0.00	0.00	0.00	9.51
372392A	01/24/23	01/25/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM LEVEL NOW NORMAL. SENT TO ANGEL SINCE I NEVER	16.48	7.35	0.00	0.00	23.83

BILLED - SERVICE ORDER SUMMARY
 BILLING CYCLE: JANUARY 2023
 CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
LIFT STATION									
372394A	01/24/23	01/25/23	CORW - LS3 - ALMARION WAY	GOT A HIGH OR LOW LEVEL ALARM. RMS REPORTED GENERATOR NOW NORMAL SENT TO ANGEL DUE TO NOT GETTING ON ALARM ABOUT IT RUNNING TO START WITH.	16.48	7.35	0.00	0.00	23.83
									LIFT STATION SUBTOTAL
									4,650.89
WATER DISTRIBUTION									
337136A	02/05/22	01/06/23	3102 GENTRY AVE	MET WITH CUSTOMER - WATER IN METER BOX, RAIN RUN OFF FROM ICE MELTING, NO LEAKS FOUND	49.93	22.05	0.00	0.00	71.98
366871A	11/26/22	01/27/23	405 FARLEY TRAIL	HOUSELINE LEAK. INSTALLED A SQUARE NUT VALVE TO THE 2" LINE, REPAIRED 2" LINE.	3,954.99	3,000.00	715.33	0.00	7,670.32
367358A	11/30/22	01/17/23	2401 PICKWICK LN	LANDSCAPED AFTER WATER MAIN REPAIR - BACKFILLED WITH GRAVEL AND TOP SOIL AND CLEAN SITE	167.67	0.00	70.38	0.00	238.05
367359A	11/30/22	01/27/23	405 FARLEY TRAIL	LANDSCAPED AFTER WATER MAIN REPAIR. BACKFILLED AND REMOVED RETAINING WALL TO BACKFILL AND THEN REINSTALLED THE WALL. USED CONCRETE BAGS FOR WALL ALONG WITH MORTAR.	207.21	125.00	110.91	0.00	443.12
367385A	12/01/22	01/27/23	205 ALMARION WAY	EXCAVATED & REPAIRED WATER MAIN. TRIED TO ISOLATE MAIN ON ALMARION WAY. EXPOSED LINE AROUND THE LEAKING AREA. 30FT AWAY EXPOSED A 4FT SECTION OF THE MAIN FOR MICKIES TO INSTALL A INST. VALVE. WE FENCED OFF THE HOLE AND PUT ROAD PLATE	7,218.73	6,108.02	10,929.99	0.00	24,256.74

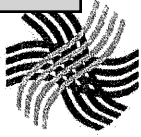
BILLED - SERVICE ORDER SUMMARY
 BILLING CYCLE: JANUARY 2023
 CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
WATER DISTRIBUTION									
367637A	12/05/22	01/27/23	304 ALMARION DR	OVER THE AREA. 12/5 CLEANED AREA, PUT NEW MATERIAL AND ROAD BASE IN HOLE.	2,067.91	2,007.36	1,039.72	0.00	5,114.99
				HOUSELINE LEAK.CONTRACTORS WERE USING SAW AND TORE OPEN A 6" MAIN LINE. TURNED OFF VALVES TO ISOLATE AND EXPOSED LINE. 10FT OF PIPE WAS DAMAGED, REPLACED PIPE AND CLEANED SITE. 12/05 BACKFILLED WITH GRAVEL AND LOAM.					
367675A	12/02/22	01/17/23	301 ALMARION DR	WATER SYSTEM WORK COMPLETE - CHECKED OUT LOW PRESSURE AT THIS ADDRESS AND NEIGHBORS. IT WAS BECAUSE OF A LEAK AT MAIN LINE AND HYDRANT OPEN DRAINING	207.21	0.00	0.00	0.00	207.21
369921A	12/23/22	01/10/23	2516 TIMBERLINE DRIVE	MET WITH CUSTOMER TO DISCUSS WATER PROBLEM. SPOKE WITH CUSTOMER AND THEY HAD FROZEN PIPES.	13.78	7.35	0.00	0.00	21.13
369948A	12/23/22	01/09/23	2600 ROLLINGWOOD DRIVE	MET WITH CUSTOMER. DISCUSS WATER PROBLEM WALKED CARLOS THROUGH ON HOW TO TURN THEIR WATER OFF.	13.78	7.35	0.00	0.00	21.13
369980A	12/23/22	01/09/23	4713 TIMBERLINE DRIVE	MET WITH CUSTOMER TO DISCUSS WATER PROBLEM. NEIGHBOR WAS ABLE TO HELP SHUT WATER OFF.	13.78	7.35	0.00	0.00	21.13
370350A	01/03/23	01/03/23	IN DISTRICT ROLLINGWOOD	SUB-CONTRACT WORK COMPLETED - WATER QUALITY ANALYSIS	9.51	0.00	0.00	86.25	95.76
								WATER DISTRIBUTION SUBTOTAL	38,161.56

WASTEWATER COLLECTION

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: JANUARY 2023
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL	
WASTEWATER COLLECTION										
370042A	12/24/22	01/19/23	307 INWOOD RD	MET WITH CUSTOMER TO DISCUSS SEWER ISSUE.	13.78	0.00	0.00	0.00	13.78	
					WASTEWATER COLLECTION SUBTOTAL					13.78
					LABOR/EQUIPMENT/MATERIAL/SUBCON TOTALS					16,235.96 12,582.55 27,823.11 3,233.19
					GRAND TOTAL					59,874.81



Crossroads

utility services

2601 Forest Creek Dr
Round Rock, TX 78665-1232

Statement #: 9028

Page 1

Statement

Month: JANUARY 2023
Client: CITY OF ROLLINGWOOD
Statement Date: 02/10/23

<u>Work Category</u>	<u>Amount</u>
BASIC SERVICE	\$14,915.00
GRINDER PUMP ISSUES	\$2,133.58
LIFT STATION	\$4,650.89
WATER DISTRIBUTION	\$38,161.56
WASTEWATER COLLECTION	\$13.78
<hr/> <hr/>	
Total This Statement:	\$59,874.81
<hr/> <hr/>	

Invoice for Basic Service

Crossroads Utility Services

2601 Forest Creek Dr.
Round Rock, TX 78665
Phone: 281-620-3986
Fax:

Client:
CITY OF ROLLINGWOOD

Billing Cycle:
JANUARY

Operations Fee - Wastewater System	\$8,165.00
Operations Fee - Water System	\$6,750.00
Total BASIC SERVICE	<hr/> \$14,915.00

Crossroads Utility Services

Inv # 9028-2
BCycle JANUARY 2023
SvrOrd# 369667
Page # 1

Invoice Date: 02/10/23 Department: SANITARY
District: CITY OF ROLLINGWOOD
Location: 3222 PARK HILLS DRIVE
Reported By: PETERS DR ED

Telephone Number:
GRINDER PUMP ISSUES

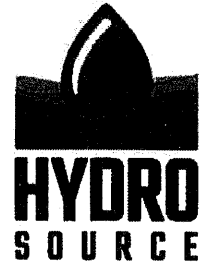
Date Completed: 01/25/23

Description of Work Performed:

GRINDER PUMP PROBLEM. PUMP WAS NOT WORKING, PUMPED THE TANK DOWN INTO BARRELS AND NOTIFIED HYDRO SOURCE. HYDRO SOURCE: HIGH LEVEL PUMP NOT RUNNING, ONLY IN-HAND.FOUND THE BOARD HAD A SHORT BETWEEN GROUND AND ALARM. REPLACED BOARD, PULLED PUMP FOR REPAIR AND DROPPED SPARE.

Description	Qty	Price	Amount
Material			
RAGS 509267	1.00	3.5880	3.59
GLOVES 425006	1.00	3.7260	3.73
Material			7.32
Subcontract			
HYDRO SOURCE 6375	1.00	1,776.1405	1,776.14
Subcontract			1,776.14
Service Order Total:			1,783.46

Hydro Source Services, Inc.
 14 Applegate Cir
 Round Rock, TX 78665 US
 +1 5129144298
 accounting@hydrosourcetxt.com



INVOICE

BILL TO
 CROSSROADS UTILITY
 SERVICES, LLC
 2601 FOREST CREEK DRIVE
 ROUND ROCK, TX 78665
 USA

SHIP TO
 ROLLINGWOOD
 2601 FOREST CREEK
 DRIVE
 ROUND ROCK, TX 78665
 USA

INVOICE # 6375
DATE 01/02/2023

TERMS Net 30

PO
 27171

ITEM	DESCRIPTION	QTY	EACH	EXTENDED
CALLOUT	3222 Park Hills Dr, Austin, TX 78746 PO#27171 OUT: GH751966 IN: WH687274 HOLIDAY CALLOUT 12/26/2022, 1:46 PM Station was in high level on arrival, pump not running nor would run in hand , cable megged good continuity checks were good, found the board had a short between ground and alarm return , replaced board and it fixed that reading , pulled pump for repair and dropped in a Spare L9 pump tested station 245v 6.3 amps will return to drop rolling wood spare in station , crossroads an come get their barrels	1	800.00	800.00T
SHOP SERVICE	SHOP SERVICE	1.50	135.00	202.50T
PARTS	REPLACEMENT PARTS 2259 - EQD SOCKET HOUSING, SUPPLY CABLE SIDE 1 unit \$58.94 3212 - CORD GRIP, 1/2 INCH NPT W/ O-RING 1 unit \$15.96 6203 - SEAL, LEVEL SENSING HOUSING, EXTREME 1 unit \$3.96 7094 - EQD INSERT, FEMALE (SIX PIN) 1 unit \$26.95 7115 - FLG TERMINAL, 18 GA 4 units \$1.24 8203 - STATOR/LINER ASSY, EXTREME 1 unit \$94.33 CTV2 - MUSHROOM VENT WITH ACTIVATED CARBON 1 unit \$86.00	1	541.97	541.97T

ITEM	DESCRIPTION	QTY	EACH	EXTENDED
	9512 - SIMPLEX ALARM REPLACEMENT BOARD, MOD 250 1 unit \$250.87 Parts Cost \$541.97			

Thank you for your business. Please contact us with any questions or concerns.

SUBTOTAL	1,544.47
TAX	0.00
TOTAL	1,544.47
BALANCE DUE	\$1,544.47

Crossroads Utility Services

Inv # 9028-3
BCycle JANUARY 2023
SvrOrd# 369474
Page # 1

Invoice Date: 02/10/23 Department: FACILITIES
District: CITY OF ROLLINGWOOD
Location: CORW - LS3 - ALMARION WAY

Reported By: Telephone Number:
Date Completed: 01/03/23 LIFT STATION

Description of Work Performed:
FACILITY WORK COMPLETED - WWTS OUT TO CLEAN LIFT STATION

Description	Qty	Price	Amount
Subcontract			
WWTS 11121183	1.00	1,370.8000	1,370.80
Subcontract			1,370.80
Service Order Total:			1,370.80



Invoice

11121183

12/22/2022

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 3
205 Almarion Way
Austin TX 78746
United States

Terms	Due Date	PO #	Sales Rep
Net 60	3/4/2023	27153	House

Service Date	Manifest	Quantity	Item	Rate	Amount
12/22/2022			Cleaning lift station to the floor to remove solids, rags, grease, grit and debris.		
12/22/2022		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
12/22/2022	RM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
12/22/2022	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
12/22/2022			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
12/22/2022		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2135	\$125.00	\$218.75
12/22/2022	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
12/22/2022	1238381 LA ✓	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$19.44

Pay your bill online at:

www.wastewaterarts.com

Customer ID: 128279

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

Invoice Total	\$1,192.00
Invoice Balance	\$1,192.00

Thank you for doing business with us!
We know the world is full of choices.
Thanks for choosing us!

Crossroads Utility Services

Inv # 9028-5
BCycle JANUARY 2023
SvrOrd# 366871
Page # 1

Invoice Date: 02/10/23 Department: LEAKS
District: CITY OF ROLLINGWOOD
Location: 405 FARLEY TRAIL
Reported By: RUNG AMY & PETER

Telephone Number:
WATER DISTRIBUTION

Date Completed: 01/27/23

Description of Work Performed:

HOUSELINE LEAK.INSTALLED A SQUARE NUT VALVE TO THE 2" LINE, REPAIRED 2" LINE.

Description	Qty	Price	Amount
Material			
2" TOP BOLT COUPLINGS 72226023807000	1.00	185.2305	185.23
2" X 4" BRASS NIPPLE 3020N040I	1.00	61.3180	61.32
2" SQUARE NUT VALVE 5102250355	1.00	456.6765	456.68
2" SCH40 PIPE 07200	1.00	12.0980	12.10
Material			715.33
		Service Order Total:	715.33

Crossroads Utility Services

Inv # 9028-6
BCycle JANUARY 2023
SvrOrd# 367358
Page # 1

Invoice Date: 02/10/23 Department: LANDSCAPING
District: CITY OF ROLLINGWOOD
Location: 2401 PICKWICK LN
Reported By: GARWOOD DUKE
Date Completed: 01/17/23

Telephone Number:
WATER DISTRIBUTION

Description of Work Performed:

LANDSCAPED AFTER WATER MAIN REPAIR - BACKFILLED WITH GRAVEL AND TOP SOIL AND CLEAN SITE

Description	Qty	Price	Amount
Material			
3 BAGS GRAVEL 211540	1.00	70.3800	70.38
Material			70.38
		Service Order Total:	70.38

Crossroads Utility Services

Inv # 9028-7
BCycle JANUARY 2023
SvrOrd# 367359
Page # 1

Invoice Date: 02/10/23 Department: LANDSCAPING
District: CITY OF ROLLINGWOOD
Location: 405 FARLEY TRAIL
Reported By: RUNG AMY & PETER
Date Completed: 01/27/23

Telephone Number:
WATER DISTRIBUTION

Description of Work Performed:

LANDSCAPED AFTER WATER MAIN REPAIR. BACKFILLED AND REMOVED RETAINING WALL TO BACKFILL AND THEN REINSTALLED THE WALL. USED CONCRETE BAGS FOR WALL ALONG WITH MORTAR.

Description	Qty	Price	Amount
Material			
LOWE'S 25963	1.00	73.2435	73.24
BAGS OF GRAVEL GPOSRC	1.00	37.6740	37.67
			110.91
		Service Order Total:	110.91

369389



LOWE'S HOME CENTERS, LLC
120 SUNDANCE PARKWAY
ROUND ROCK, TX 78681 (512) 600-0011

SALES: S0778HHH 3965569 TRANS: 85824315 11-30-22

10499	16.9-FL OZ 24-CT	44.40
	DISCOUNT EACH	-0.24
10	0	4.44
	C-H MORTAR MIX	13.30
6.98	DISCOUNT EACH	-0.33
2	0	6.65
844946	AQUAFINA 16.9-FL OZ 24-CT	5.99
6.28	DISCOUNT EACH	-0.29

SUBTOTAL:	63.69
TAX:	0.00
INVOICE TOTAL:	63.69
LAR:	63.69

TOTAL DISCOUNT: 3.35
 LAR: XXXXXXXXXXXX6889 AMOUNT: 63.69 AUTHCD: 001086
 KEYED REFID: 597373 11/30/22 10:06:06

LAR PO: 26803
 ACCOUNT NAME: CROSSROADS UTILITY SERVICES
 AUTH USER: LEBEOUF TYLER

ACCOUNT WILL BE BILLED UPON MERCHANDISE TRANSACTION
 DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS
 FROM TRANSACTION DATE FOR SCS OR DIRECT DELIVERY
 MERCHANDISE.

Crossroads Utility Services

Inv # 9028-8
BCycle JANUARY 2023
SvrOrd# 367385
Page # 1

Invoice Date: 02/10/23 Department: EXCAVATIONS
District: CITY OF ROLLINGWOOD
Location: 205 ALMARION WAY
Reported By: STALESKI, JOHN

Telephone Number:
WATER DISTRIBUTION

Date Completed: 01/27/23

Description of Work Performed:

EXCAVATED & REPAIRED WATER MAIN. TRIED TO ISOLATE MAIN ON ALMARION WAY. EXPOSED LINE AROUND THE LEAKING AREA. 30FT AWAY EXPOSED A 4FT SECTION OF THE MAIN FOR MICKIES TO INSTALL A INST. VALVE. WE FENCED OFF THE HOLE AND PUT ROAD PLATE OVER THE AREA. 12/5 CLEANED AREA, PUT NEW MATERIAL AND ROAD BASE IN HOLE.

Description	Qty	Price	Amount
Material			
UNITED RENTALS 213642876	1.00	230.1150	230.12
MICKEY 126149	1.00	9,717.5000	9,717.50
WHITT 95605/1 492316/3	1.00	345.8740	345.87
2" GATE VALVE 510210RS08N	1.00	279.0820	279.08
BEDROCK 72799	1.00	357.4200	357.42
Material			10,929.99
Service Order Total:			10,929.99

United Rentals
TRENCH SAFETY
 BRANCH C35
 13119 DESSAU RD
 AUSTIN TX 78754-2039
 512-479-5058



**RENTAL RETURN
 INVOICE**

213642876-001

Job Site | ALMARION
 205 ALMARION WAY
 AUSTIN TX 78746-4601
Office: 512-246-1400 **Cell:** 512-760-2084

Customer # : 1072998
Invoice Date : 12/05/22
Rental Out : 12/01/22 05:00 PM
Rental In : 12/05/22 03:20 PM
UR Job Loc : 205 ALMARION WAY, AU
UR Job # : 152
Customer Job ID:
P.O. # : 26828
Ordered By : LUIS
Reserved By : KEATON HICKMAN
Salesperson : HOUSE ACCOUNT

CROSSROADS UTILITY SERVICES
 2601 FOREST CREEK DR
 ROUND ROCK TX 78665-1232

Invoice Amount: \$214.61

Terms: Due Upon Receipt
 Payment options: Contact our credit office 212-333-6800
REMIT TO: UNITED RENTALS (NORTH AMERICA),INC.
 PO BOX 840514
 DALLAS TX 75284-0514

RENTAL ITEMS:

Qty	Equipment	Description	Minimum	Day	Week	4 Week	Amount	
1	944/9942	ROAD PLATE 8' X 10'		83.00	174.00	419.00	174.00	
							Rental Subtotal:	174.00
							Agreement Subtotal:	174.00
							Rental Protection:	26.10
							Tax:	14.51
							Total:	214.61

COMMENTS/NOTES:

CONTACT: LUIS
 CELL#: 512-760-2084

ARE YOU OR YOUR EMPLOYEES IN NEED OF OPERATOR CERTIFICATION TRAINING?
 CONTACT UNITED ACADEMY TODAY
 844-222-2345 OR WWW.UNITEDRENTALS.COM/TRAINING

Effective January 1, 2021 and where permitted by law, United Rentals may impose a surcharge of 1.8% for credit card payments on charge accounts. This surcharge is not greater than our merchant discount rate for credit card transactions and is subject to sales tax in some jurisdictions.

NOTICE: This invoice is subject to the terms and conditions of the Rental and Service Agreement, which are available at <https://www.unitedrentals.com/legal/rental-service-terms-US> and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.

367389



Invoice

DATE	INVOICE #
12/16/2022	126149

BILL TO
Crossroads Utility 2601 Forest Creek Drive Round Rock, TX 78665

REMIT TO:
Mickie Service Company, Inc.
PO Box 55544
Houston, TX 77255
713-682-7454

P.O. NO.	JOB ADDRESS	Key Map	Terms	ORDERED BY
150187-0001	2135 Amazon Way	10113	Net 30	Jorge
MSC CREW	Sales Rep			
W.C. Miller	John			
DESCRIPTION	QTY	RATE	AMOUNT	
6" 6.63-16 SS Insta-Valve Installation	1	7,700.00	7,700.00	
Mobilization	1	750.00	750.00	
6" 6.63 -12 SS Insta-Valve non-AIS Compliant	1	0.00	0.00	T
6" OL Bullet - Standard	1	0.00	0.00	T
Sales Tax		8.25%	0.00	
Total			\$8,450.00	
Payments/Cred.			\$0.00	
Balance Due			\$8,450.00	

Phone #
7136827454

Fax #
888-832-8818



Whittlesey Landscape Supplies and Recycling, Inc
NORTH YARD SALES
P.O. BOX 1119
ROUND ROCK, TX 78680
PHONE: (512) 989-7625

SOLD TO: CROSSROADS UTILITY SERVICES
2601 FOREST CREEK DR
ROUND ROCK TX 78665
512-658-3632

CUST NO: 6280
TERMS: NET 30 DAYS

DATE: 12/1/22
CLERK: IS
SALESPERSON: IS IARUBY SAMANIGO
TAX: 001 NORTH YARD SALES
TIME: 4:55
TERMINAL: 543

REFERENCE:
JOB NO: 000

SHIP TO:

DUE DATE: 12/31/22

INVOICE: 95605 /1

LINE	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/ PER	EXTENSION	
1	5	YD	211534	CRUSHED LIMESTONE 1.5" #063	5		39.825 /YD	199.13	CN

TAXABLE 0.00
NON-TAXABLE 199.13
SUBTOTAL 199.13

** AMOUNT CHARGED TO STORE ACCOUNT ** 199.13

TAX AMOUNT 0.00

TOTAL 199.13

9^bAA6280000A956051310010

Received By

Buyer shall indemnify and hold harmless Whittlesey Landscape Supplies and Recycling, Inc. from and against any and all loss, damage, cost, time, earnings, or expense for or consequent on injury to or death of persons whomsoever, or loss or destruction of or damage to the property whatsoever, resulting from, growing out of or incident to the performance of selling, grading, stacking, dumping, loading, unloading or transporting materials on buyer's property or seller's premises by Whittlesey Landscape Supply & Recycling, Inc. hereunder, if any, regardless of whether such injury, death, loss, time, earnings, damage or destruction is cause or contributed to by the negligence of Whittlesey Landscape Supplies & Recycling, Inc., its servants, agents or employees, or otherwise.
Buyer of their undersigned agent acknowledged by their signature that they have read the foregoing and have agreed to its terms.



Whittlesey Landscape Supplies and Recycling, Inc
SOUTH YARD SALES
P.O. BOX 1119
ROUND ROCK, TX 78680
PHONE: (512) 385-0732

SOLD TO: CROSSROADS UTILITY SERVICES
2601 FOREST CREEK DR
ROUND ROCK TX 78665
512-658-3632

CUST NO: 6280
TERMS: NET 30 DAYS

DATE: 12/2/22 TIME: 2:28
CLERK: AV TERMINAL: 611
SALESPERSON: AV ANDREA VAZQUEZ
TAX: 003 SOUTH YARD SALES

REFERENCE:
JOB NO: 000

SHIP TO:

DUE DATE: 1/1/23

INVOICE: 492316/3

LINE	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/ PER	EXTENSION	CN
1	3	YD	211550	ROADBASE	3		33.876 /YD	101.63	CN

TAXABLE 0.00
NON-TAXABLE 101.63
SUBTOTAL 101.63

** AMOUNT CHARGED TO STORE ACCOUNT ** 101.63

TAX AMOUNT 0.00

TOTAL 101.63

11^bAA6280000492316133001D

X 

Received By

Buyer shall indemnify and hold harmless Whittlesey Landscape Supplies and Recycling, Inc. from and against any and all loss, damage, cost, time, earnings, or expense for or consequent on injury to or death of persons whomsoever, or loss or destruction of or damage to the property whosoever, resulting from, growing out of or occurring in or incident to the performance of selling, grading, stacking, dumping, loading, unloading or transporting materials on buyer's property or seller's premises by Whittlesey Landscape Supply & Recycling, Inc. hereunder, if any, regardless of whether such injury, death, loss, time, earnings, damage or destruction is caused or contributed to by the negligence of Whittlesey Landscape Supplies & Recycling, Inc., its servants, agents or employees, or otherwise.

Buyer of their undersigned agent acknowledged by their signature that they have read the foregoing and have agreed to its terms.

SO #367385A

12/2/2022 3:58 PM
ROCK I 3

Sales Receipt #72799



STONE & DESIGN

Rock III
13652 Hwy 71 West
Austin, TX 78738
www.bedrockstoneanddesign.com
512-263-2288

Bill To: CROSSROAD UTILITY SERVICE
CROSSROAD UTILITY SERVICE

Customer PO# 239 AL MARION WAY
Cashier ROCK3

Item #	Qty	Price	Ext Price
364	2	\$60.00	\$120.00
ROAD BASE STANDARD			
SOILS & SANDS			
1694	120	\$0.09	\$10.80
Fuel Surcharge			
36E	3	\$60.00	\$180.00
SANDY LOAM			
SOILS & SANDS			

	Subtotal:	\$310.80
Sales Tx	8.25 % Tax	+ \$10.79
RECEIPT TOTAL:		\$321.59

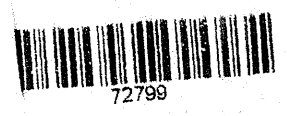
Credit Card \$321.59
Visa

Credit card XXXX-XXXX-XXXX-2985 Auth.
1600293916.1934775436

Signature

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher)

All sales are final. No returns or exchanges
Natural stone is a product of nature and will
always vary in
texture and physical properties.



Crossroads Utility Services

Inv # 9028-9
BCycle JANUARY 2023
SvrOrd# 367637
Page # 1

Invoice Date: 02/10/23 Department: LEAKS

District: CITY OF ROLLINGWOOD

Location: 304 ALMARION DR

Reported By:

Telephone Number:

WATER DISTRIBUTION

Date Completed: 01/27/23

Description of Work Performed:

HOUSELINE LEAK.CONTRACTORS WERE USING SAW AND TORE OPEN A 6" MAIN LINE. TURNED OFF VALVES TO ISOLATE AND EXPOSED LINE. 10FT OF PIPE WAS DAMAGED, REPLACED PIPE AND CLEANED SITE. 12/05 BACKFILLED WITH GRAVEL AND LOAM.

Description	Qty	Price	Amount
Material			
WHITT 95679	1.00	116.3800	116.38
6" C900 PIPE 020614B	1.00	329.2450	329.25
6" REPAIR HYMAX 7442106560760030	1.00	594.0900	594.09
Material			1,039.72
		Service Order Total:	1,039.72

NORTH YARD SALES
P.O. BOX 1119
ROUND ROCK, TX 78680
PHONE: (512) 989-7625

CROSSROADS UTILITY SERVICES
2601 FOREST CREEK DR
ROUND ROCK TX 78665
(512) 658-3632

CUST # 6280
TERMS: NET 30 DAYS
P.O. # 26848
REF. # PO # 26848
DUE DATE: 1/ 4/23

INV # 095679/1
DATE : 12/05/22
CLERK: IG
TERM # 629

TIME :11:09

* INVOICE *

1	YD 211540	WASHED PEA GRAVEL	61.20 /YD	61.20CN
2	YD 291635	SCREENED CHOCOLATE LOAM	20.00 /YD	40.00CN

** AMOUNT CHARGED TO ACCOUNT **	101.20 TAXABLE	0.00
	NON-TAXABLE	101.20
	SUB-TOTAL	101.20
	TAX AMOUNT	0.00
	TOTAL INVOICE	101.20

Crossroads Utility Services

Inv # 9028-10
BCycle JANUARY 2023
SvrOrd# 370350
Page # 1

Invoice Date: 02/10/23 Department: SUB-OPER

District: CITY OF ROLLINGWOOD

Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:

Date Completed: 01/03/23

WATER DISTRIBUTION

Description of Work Performed:

SUB-CONTRACT WORK COMPLETED - WATER QUALITY ANALYSIS

Description	Qty	Price	Amount
Subcontract			
AQUATECH 61942	1.00	86.2500	86.25
Subcontract			86.25
Service Order Total:			86.25



635 Phil Gramm Blvd., Bryan TX 77807
 P: (979)778-3707, F: (979)778-3193
 email: accounting@aqua-techlabs.com

Invoice

Invoice Number: 61942
 Invoice Date: 12/29/2022

Bill To:	Comments:
Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	November 2022 Analysis Rollingwood

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	21299	NET 30 Days	1/28/2023	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
3	A Total Coliform DW	Total Coliform SM 9223 [NEL]	25.00	75.00

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)
 Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid
 NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)
 DWP-Accredited through the TCEQ DW Commercial Lab Approval Program
 ANR-Accreditation Not Required

Total Invoice Amount	\$75.00
Payments/Credits Applied	\$0.00
TOTAL	\$75.00

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

*Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aqua-techlabs.com and we will make the change for you.
 Thank you for your business!*

CITY OF ROLLINGWOOD, TEXAS

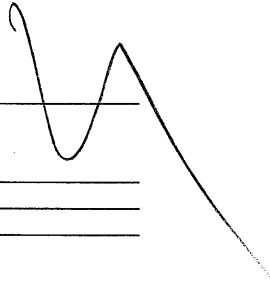
PAYMENT AUTHORIZATION

Date: 2/21/2023

Budget Code: See Below

Vendor: K Friese & Associates, Inc.
1120 South Capital of Texas Hwy
City View 2, Suite 100
Austin, TX 78746

Invoice No. See Below
Invoice Date See Below
Acct No. City of Rollingwood



Vendor Code: K Friese

Nature of Expense/Expenditure: Engineering Services

Justification of Expense/Expenditure: _____

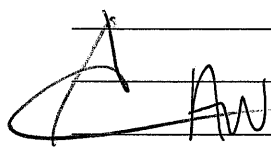
	INCODE	Description	Quantity	Unit Cost	Extended Cost
Inv #2301065	100-5-10-5270	General Engineering	1	\$ 3,528.75	\$ 3,528.75
(02/8/2023)	100-5-10-5332	RLWD Infrastructure Improve. Plan	1	\$ -	\$ -
	702-5-35-5485	Rollingwood MS4	1	\$ 1,212.50	\$ 1,212.50
	100-5-15-5252	Zoning Reviews	1	\$ 8,472.50	\$ 8,472.50
	702-5-35-5270	Drainage	1	\$ 9,213.75	\$ 9,213.75
	702-5-35-5221	Nixon-Pleasant Drainage Improv	1	\$ 1,320.00	\$ 1,320.00
	702-5-35-5222	Hubbard-Hatley-Pickwick Drainage Improv	1	\$ -	\$ -
	702-5-35-5270	StormwaterGIS	1	\$ -	\$ -
	200-5-60-5270	General Engineering	1	\$ 7,696.25	\$ 7,696.25
	800-5-60-5270	General Engineering	1	\$ 1,075.00	\$ 1,075.00
	100-5-15-5270	General Engineering	1	\$ 6,912.50	\$ 6,912.50
	100-5-30-5270	General Engineering	1	\$ 92.50	\$ 92.50
	100-5-15-5010	Training	1	\$ -	\$ -
			1	\$ -	\$ -
Inv #2301117	702-5-35-5221	Nixon-Pleasant Drainage Improv	1	\$ 20,717.48	\$ 20,717.48
(02/14/2023)			1	\$ -	\$ -
			1	\$ -	\$ -
Inv #2301111	702-5-35-5222	Hubbard-Hatley-Pickwick Drainage Improv	1	\$ 15,859.83	\$ 15,859.83
(02/14/2023)			1	\$ -	\$ -
			1	\$ -	\$ -
			1	\$ -	\$ -
			1	\$ -	\$ -
				Total	\$ 76,101.06



Received By: _____ Date: _____

City Secretary: _____ Date: _____

Finance Dept: _____ Date: 2/21/2023

City Administrator:  Date: 2/28/23

Rollingwood General Engineering Services Monthly Progress Report

K Friese & Associates, Inc.

1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

Client: City of Rollingwood

Invoice No.: 2301065

Project Description: General Engineering Services

Project Reporting Period: January 1, 2023 – January 31, 2023

Project Manager: Tyson Hasz, PE

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project. KFA on hold pending easement coordination, design, coordination by City staff. Exhibits were sent to two residents for review.	Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved. Easement/homeowner coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project. Received field survey data Monday, 1/9. KFA coordinating with City on property owner requests.	Revising plans per property owner requests. Expect to submit revised plans week of January 30. Finalize agreements on proposed easements.
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities

Project	Project Summary	Status	Next steps
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager. Entering permits into MPN.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested. CIP & IIP GIS files ready to be sent to City of Rollingwood. Will send with next GIS update.	GIS exhibits and mapping updates as needed. Complete quarterly update.

Project	Project Summary	Status	Next steps
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	<p>On-going</p> <p>Continue coordination and compliance efforts for permit compliance.</p> <p>Beginning to update 2022 annual report.</p>	<p>Continue compliance coordination for 2022.</p> <p>Continue updating 2022 annual report.</p> <p>Begin compliance coordination for 2023.</p>
Water Infrastructure Bond	Determine how to package the water projects associated with the water infrastructure bond.	KFA working on a proposal to design 19 of the identified projects.	<p>Submit proposal to City.</p> <p>Proposal goes to City Council 2/15.</p> <p>Develop bond website.</p>
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	<p>KFA attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek to be restudied. Likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	Continue to monitor progress.



K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

February 8, 2023
Project No: 0764
Invoice No: 2301065

Ashley Wayman
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project 0764 Rollingwood General Engineering Services

Professional Services from January 1, 2023 to January 31, 2023

Task 100 General Engineering

Professional Personnel

	Hours	Rate	Amount		
Aguilar, Javier	1.00	90.00	90.00		
Gaston, Theresa	.50	170.00	85.00		
Hasz, Tyson	11.75	185.00	2,173.75	GE	
Melland, Brandon	1.50	170.00	255.00		
Totals	14.75		2,603.75		
Total Labor					2,603.75
					Total this Task \$2,603.75

Task 101 Development Services

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	11.25	100.00	1,125.00	DS
Gaston, Theresa	5.25	170.00	892.50	
Hasz, Tyson	26.00	185.00	4,810.00	
Melland, Brandon	.50	170.00	85.00	
Totals	43.00		6,912.50	
Total Labor				6,912.50
				Total this Task \$6,912.50

Task 102 Water

Professional Personnel

	Hours	Rate	Amount	
Blackburn, Gregory	28.50	180.00	5,130.00	W
Burks, Katie	14.00	90.00	1,260.00	
Hasz, Tyson	1.25	185.00	231.25	
Totals	43.75		6,621.25	
Total Labor				6,621.25
				Total this Task \$6,621.25

Task 104 Streets

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.50	185.00	92.50
Totals	.50		92.50
Total Labor			92.50
Total this Task			\$92.50

Structs

Task 105 MS4

Professional Personnel

	Hours	Rate	Amount
Ballard, Anna	8.50	110.00	935.00
Hasz, Tyson	1.50	185.00	277.50
Totals	10.00		1,212.50
Total Labor			1,212.50
Total this Task			\$1,212.50

MS4

Task 106 Drainage

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	5.00	185.00	925.00
Salinas, III, Abelardo	6.00	220.00	1,320.00
Totals	11.00		2,245.00
Total Labor			2,245.00
Total this Task			\$2,245.00

625-GE
1320-Nixon
Pleasant

Task 107 GIS

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.50	185.00	462.50
Stotts, Matthew	13.50	125.00	1,687.50
Totals	16.00		2,150.00
Total Labor			2,150.00
Total this Task			\$2,150.00

W/WW

Task 300 Drainage Reviews General

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.50	185.00	92.50
Totals	.50		92.50
Total Labor			92.50
Total this Task			\$92.50

DR
↓

Task 302 DR-401 Vale St

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.50	185.00	462.50
Totals	2.50		462.50
Total Labor			462.50
Total this Task			\$462.50

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Task 310 DR-4701 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.00	185.00	370.00
Totals	2.00		370.00
Total Labor			370.00
Total this Task			\$370.00

DR
↓

Task 329 DR-304 Vale

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.75	185.00	138.75
Williams, Philip	1.00	110.00	110.00
Totals	1.75		248.75
Total Labor			248.75
Total this Task			\$248.75

Task 350 DR-603 Riley

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	1.00	185.00	185.00
Totals	1.00		185.00
Total Labor			185.00
Total this Task			\$185.00

Task 379 DR-5012 Timberline

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	4.75	185.00	878.75
Totals	4.75		878.75
Total Labor			878.75
Total this Task			\$878.75

Task 382 DR-301 Pleasant Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.50	185.00	92.50
Totals	.50		92.50
Total Labor			92.50
Total this Task			\$92.50

Task 386 DR- 3 Grove Ct

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.75	185.00	138.75
Totals	.75		138.75
Total Labor			138.75
Total this Task			\$138.75

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Task 388 DR - 208 Ashworth

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	7.00	185.00	1,295.00
Salinas, III, Abelardo	2.00	220.00	440.00
Totals	9.00		1,735.00
Total Labor			1,735.00
Total this Task			\$1,735.00

DR
↓

Task 401 DR-4707 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	3.25	185.00	601.25
Hernandez, Aldo	1.00	110.00	110.00
Totals	4.25		711.25
Total Labor			711.25
Total this Task			\$711.25

Task 402 DR - 4900 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.75	185.00	138.75
Hernandez, Aldo	2.25	110.00	247.50
Totals	3.00		386.25
Total Labor			386.25
Total this Task			\$386.25

Task 403 DR - 2906 Hatley

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.75	185.00	138.75
Totals	.75		138.75
Total Labor			138.75
Total this Task			\$138.75

Task 405 DR - 302 Inwood

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	3.75	185.00	693.75
Hernandez, Aldo	3.50	110.00	385.00
Melland, Brandon	1.00	170.00	170.00
Totals	8.25		1,248.75
Total Labor			1,248.75
Total this Task			\$1,248.75

Task 406 DR - 403 Wallis

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Professional Personnel

	Hours	Rate	Amount
Williams, Philip	.50	110.00	55.00
Totals	.50		55.00
Total Labor			55.00
Total this Task			\$55.00

DR
↓

Task 407 DR - 4905 Timberline Dr

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	3.75	185.00	693.75
Williams, Philip	2.50	110.00	275.00
Totals	6.25		968.75
Total Labor			968.75
Total this Task			\$968.75

Task 408 DR - 200 Vale St

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.00	185.00	370.00
Williams, Philip	1.00	110.00	110.00
Totals	3.00		480.00
Total Labor			480.00
Total this Task			\$480.00

Task 409 DR - 408 Willis

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.25	185.00	416.25
Hernandez, Aldo	5.50	110.00	605.00
Totals	7.75		1,021.25
Total Labor			1,021.25
Total this Task			\$1,021.25

↑
DR

Task 645 ZR-304 Vale

Professional Personnel

	Hours	Rate	Amount
Angel, Selina	.25	100.00	25.00
Totals	.25		25.00
Total Labor			25.00
Total this Task			\$25.00

ZR
↓

Task 666 ZR- 3 Grove Ct

Professional Personnel

	Hours	Rate	Amount
Angel, Selina	.25	100.00	25.00
Totals	.25		25.00
Total Labor			25.00
Total this Task			\$25.00

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Task 675 ZR - 5004 Timberline Dr

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.25	100.00	25.00	
Totals	.25		25.00	
Total Labor				25.00
				Total this Task \$25.00

ZR
↓

Task 676 ZR - 408 Wallis

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	3.00	100.00	300.00	
Totals	3.00		300.00	
Total Labor				300.00
				Total this Task \$300.00

Task 680 ZR - 2906 Hatley

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.75	100.00	75.00	
Totals	.75		75.00	
Total Labor				75.00
				Total this Task \$75.00

Task 681 ZR - 4808 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.75	100.00	75.00	
Totals	.75		75.00	
Total Labor				75.00
				Total this Task \$75.00

Task 682 ZR - 5 Timberline Ridge

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.25	100.00	25.00	
Totals	.25		25.00	
Total Labor				25.00
				Total this Task \$25.00

Task 685 ZR - 4707 Timberline

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	5.50	100.00	550.00	
Melland, Brandon	2.25	170.00	382.50	
Totals	7.75		932.50	
Total Labor				932.50
				Total this Task \$932.50

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Task 686 ZR - 302 Inwood

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	2.75	100.00	275.00	ZR ↓
Gaston, Theresa	7.25	170.00	1,232.50	
Totals	10.00		1,507.50	
Total Labor			1,507.50	
			Total this Task	\$1,507.50

Task 687 ZR - 4900 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	5.75	100.00	575.00	
Gaston, Theresa	12.00	170.00	2,040.00	
Melland, Brandon	.75	170.00	127.50	
Totals	18.50		2,742.50	
Total Labor			2,742.50	
			Total this Task	\$2,742.50

Task 688 ZR - 6 Timberline Ridge

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	3.25	100.00	325.00	
Melland, Brandon	.75	170.00	127.50	
Totals	4.00		452.50	
Total Labor			452.50	
			Total this Task	\$452.50

Task 689 ZR - 403 Wallis

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.25	100.00	25.00	
Gaston, Theresa	2.00	170.00	340.00	
Totals	2.25		365.00	
Total Labor			365.00	
			Total this Task	\$365.00

Task 690 ZR - 4906 Rollingwood Dr

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.25	100.00	25.00	
Totals	.25		25.00	
Total Labor			25.00	
			Total this Task	\$25.00

Task 691 ZR - 603 Riley

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	5.00	100.00	500.00	ZR ↓
Gaston, Theresa	6.00	170.00	1,020.00	
Hasz, Tyson	.50	185.00	92.50	
Melland, Brandon	.25	170.00	42.50	
Totals	11.75		1,655.00	
Total Labor			1,655.00	
		Total this Task	\$1,655.00	

Task 692 ZR - 4905 Timberline Dr

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	1.25	100.00	125.00	
Melland, Brandon	.25	170.00	42.50	
Totals	1.50		167.50	
Total Labor			167.50	
		Total this Task	\$167.50	

Task 693 ZR - 693 - 200 Vale St

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.75	100.00	75.00	
Totals	.75		75.00	
Total Labor			75.00	
		Total this Task	\$75.00	

Total this Invoice \$39,523.75

	Current	Prior	Total
Billings to Date	39,523.75	623,655.70	663,179.45

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Billing Backup

K Friese & Associates, Inc. Invoice 2301065

Project 0764 Rollingwood General Engineering Services
Task 100 General Engineering

Professional Personnel

		Hours	Rate	Amount
Aguilar, Javier	1/11/2023	1.00	90.00	90.00
Invoicing				
Gaston, Theresa	1/25/2023	.50	170.00	85.00
Bi-weekly MTG w/Tyson, Ashley, Nikki & Selina				
Hasz, Tyson	1/3/2023	.25	185.00	46.25
Meeting coordination				
Hasz, Tyson	1/5/2023	.50	185.00	92.50
Look into and answer Hubbard/Hatley and Nixon/Pleasant budget question				
Hasz, Tyson	1/10/2023	.50	185.00	92.50
Review invoice				
Hasz, Tyson	1/11/2023	4.50	185.00	832.50
Prepare progress report, council agenda report, review invoice, bi-weekly meeting				
Hasz, Tyson	1/12/2023	.75	185.00	138.75
Discuss additional invoice backup with Javier				
Hasz, Tyson	1/13/2023	.25	185.00	46.25
Coordinate with Javier on additional invoicing backup				
Hasz, Tyson	1/16/2023	1.25	185.00	231.25
Review past billing backup				
Hasz, Tyson	1/17/2023	2.00	185.00	370.00
Review additional billing backup				
Hasz, Tyson	1/18/2023	.25	185.00	46.25
Sent friendly reminder to Ashley about outstanding November invoice				
Hasz, Tyson	1/25/2023	1.50	185.00	277.50
Update bi-weekly agenda, bi-weekly meeting				
Melland, Brandon	1/11/2023	.50	170.00	85.00
Bi-Weekly Meeting w/ Staff				
Melland, Brandon	1/11/2023	.75	170.00	127.50
General question from Nikki D RE: Temporary CO's and emails and research RE: Tree Survey's				
Melland, Brandon	1/18/2023	.25	170.00	42.50
Transition Planning with Selina				
Totals		14.75		2,603.75
Total Labor				2,603.75
Total this Task				\$2,603.75

Task 101 Development Services

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	1/3/2023	.75	100.00	75.00
Continued and resolved calendar invite with IT				
Angel, Selina	1/4/2023	.50	100.00	50.00
Began and completed RW Development update list, Sent out to city				
Angel, Selina	1/10/2023	.50	100.00	50.00
Began and completed December RW zoning list per Tyson, Sent to Tyson				

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
Angel, Selina	1/11/2023	1.50 100.00	150.00	Attended RW Bi weekly meeting, Coordinated with Tyson about file coordination on combined comments
Angel, Selina	1/12/2023	.25 100.00	25.00	Phone call with Nikki about TOC and general tree permit questions
Angel, Selina	1/16/2023	1.00 100.00	100.00	Phone call with Terri about transitioning work to her, Set up a calendar invite with Terri, Informed the city of Rollingwood, Prepped agenda for Terri's meeting
Angel, Selina	1/17/2023	3.00 100.00	300.00	Set up Terri on all RW platforms (Teams, MPN, Bi-weekly meetings), Training session with Terri via Teams, Sent Terri cheat sheet
Angel, Selina	1/18/2023	1.00 100.00	100.00	Prepped information for Terri, Trained/Walked Terri through how to send out a weekly rollingwood development review list, Sent out Weekly list to all parties
Angel, Selina	1/23/2023	.75 100.00	75.00	Answered Nikki's question about setbacks/building footprint location, Sent Nikki's follow up question to Brandon for final response
Angel, Selina	1/24/2023	.25 100.00	25.00	Sent Nikki a status update on setback question
Angel, Selina	1/25/2023	1.75 100.00	175.00	Attended bi-weekly meeting with City, Terri training, Sent out weekly RW list with Terri
Gaston, Theresa	1/17/2023	2.25 170.00	382.50	Set up on MPN for file access for download. TM w/Salina RE onboarding for City of Rollingwood TX - Intake & Zoning: Discussed the following: Zoning Reviews File location Process Review Comment Sheet Rollingwood Spreadsheet Weekly Update List Monthly Progress Report
Gaston, Theresa	1/18/2023	1.00 170.00	170.00	15-mins prep prior to mtg - emailed checklist for reviews moving forward F/Up with Selina RE Rollingwood TX Began & completed Weekly Development Review List & sent to City
Gaston, Theresa	1/19/2023	.50 170.00	85.00	Intake from Nikki w/Rollingwood: 302 Inwood
Gaston, Theresa	1/25/2023	1.00 170.00	170.00	0.5 hrs: Weekly Development Review List 0.5 hrs: AM TM & PM TM both w/Salina [15 mins each]
Gaston, Theresa	1/31/2023	.50 170.00	85.00	Review updates w/Tyson
Hasz, Tyson	1/3/2023	1.75 185.00	323.75	Organize reviews
Hasz, Tyson	1/4/2023	1.25 185.00	231.25	Organize reviews
Hasz, Tyson	1/5/2023	1.00 185.00	185.00	Organize reviews
Hasz, Tyson	1/6/2023	.50 185.00	92.50	Review email sent from Ashley, review plans and previous set of comments referenced in email from Ashley, formulate a response.
Hasz, Tyson	1/9/2023	3.75 185.00	693.75	Organize reviews, help Nikki formulate answer to Kevin Schell's demo question, answer Ashley's question regarding TCEQ guidance
Hasz, Tyson	1/10/2023	.75 185.00	138.75	

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
		Organize reviews		
Hasz, Tyson		1/11/2023	1.00	185.00
		Organize reviews		
Hasz, Tyson		1/12/2023	2.25	185.00
		Organize reviews, coordination		
Hasz, Tyson		1/13/2023	2.00	185.00
		Organize reviews, coordination		
Hasz, Tyson		1/16/2023	.75	185.00
		Organize reviews		
Hasz, Tyson		1/17/2023	.75	185.00
		PM meeting, organize reviews		
Hasz, Tyson		1/18/2023	2.25	185.00
		Organize reviews, discuss tree removal question, discuss 301 Pleasant issue		
Hasz, Tyson		1/19/2023	1.00	185.00
		PM meeting, coordinate reviews		
Hasz, Tyson		1/23/2023	.50	185.00
		Review emails, checked review spreadsheet, review past invoices to determine what had been invoice for 4707 Timberline review		
Hasz, Tyson		1/24/2023	.50	185.00
		Discuss combined zoning and drainage comment letters		
Hasz, Tyson		1/25/2023	1.75	185.00
		Look into neighbor concerns for 4707 Timberline, discuss with Nikki		
Hasz, Tyson		1/26/2023	.75	185.00
		Discuss 4707 Timberline w/ Nikki, look into some items		
Hasz, Tyson		1/26/2023	.25	185.00
		Review staffing		
Hasz, Tyson		1/27/2023	1.25	185.00
		Coordinate reviews with Terri, review spreadsheet organization		
Hasz, Tyson		1/30/2023	1.00	185.00
		Organize review spreadsheet, check status of reviews		
Hasz, Tyson		1/31/2023	1.00	185.00
		Organize reviews, Dev review PM meeting		
Melland, Brandon		1/26/2023	.25	170.00
		4905 Rollingwood - Review Coordination		
Melland, Brandon		1/31/2023	.25	170.00
		General Coordination with Terri		
		Totals	43.00	6,912.50
		Total Labor		6,912.50
			Total this Task	\$6,912.50

Professional Personnel

Task	102	Water	Hours	Rate	Amount
Blackburn, Gregory		1/3/2023	.50	180.00	90.00
		Water bond internal meeting			
Blackburn, Gregory		1/4/2023	2.00	180.00	360.00
		Water Bond prep			
Blackburn, Gregory		1/5/2023	1.50	180.00	270.00
		Water Bond prep			
Blackburn, Gregory		1/6/2023	2.00	180.00	360.00
		Water Bond prep			
Blackburn, Gregory		1/9/2023	1.00	180.00	180.00
		Water bond prep, meeting with Bond Counsel			

Project	0764	Rollingwood General Engineering Services	Invoice	2301065	
Blackburn, Gregory		1/10/2023	3.00	180.00	540.00
	Water bond prep				
Blackburn, Gregory		1/11/2023	1.50	180.00	270.00
	Water bond prep				
Blackburn, Gregory		1/12/2023	2.50	180.00	450.00
	Water bond prep				
Blackburn, Gregory		1/15/2023	2.00	180.00	360.00
	Water bond council presentation prep				
Blackburn, Gregory		1/16/2023	5.00	180.00	900.00
	Water bond presentation, LNV CAD files				
Blackburn, Gregory		1/17/2023	3.00	180.00	540.00
	Water bond presentation, LNV CAD files, meeting w/ Ashley				
Blackburn, Gregory		1/18/2023	4.50	180.00	810.00
	City council meeting and prep				
Burks, Katie		1/16/2023	8.00	90.00	720.00
	City council presentation support/meetings				
Burks, Katie		1/17/2023	4.00	90.00	360.00
	City council presentation support/meetings				
Burks, Katie		1/18/2023	2.00	90.00	180.00
	City council presentation support/meetings				
Hasz, Tyson		1/4/2023	1.25	185.00	231.25
	Prepare for water bond coordination meeting, water bond coordination meeting				
	Totals		43.75		6,621.25
	Total Labor				6,621.25
				Total this Task	\$6,621.25

Task	104	Streets	Hours	Rate	Amount
Professional Personnel					
Hasz, Tyson		1/4/2023	.50	185.00	92.50
	Look into street information KFA has to send to pavement condition consultant, coordinate with Matt to package available street information				
	Totals		.50		92.50
	Total Labor				92.50
				Total this Task	\$92.50

Task	105	MS4	Hours	Rate	Amount
Professional Personnel					
Ballard, Anna		1/11/2023	.50	110.00	55.00
	MS4				
Ballard, Anna		1/18/2023	1.00	110.00	110.00
	MS4 Meeting with Tyson				
Ballard, Anna		1/19/2023	2.00	110.00	220.00
	MS4 application				
Ballard, Anna		1/23/2023	2.50	110.00	275.00
	MS4 Report updates				
Ballard, Anna		1/27/2023	1.50	110.00	165.00
	MS4 Report updates				
Ballard, Anna		1/29/2023	1.00	110.00	110.00
	MS4 report updates				

Project	0764	Rollingwood General Engineering Services			Invoice	2301065
Hasz, Tyson		1/18/2023	1.00	185.00	185.00	
		Prepare for MS4 gameplan meeting, MS4 gameplan meeting with Vicky B				
Hasz, Tyson		1/26/2023	.50	185.00	92.50	
		Prepare and share 2023 MS4 tracking spreadsheet				
		Totals	10.00		1,212.50	
		Total Labor				1,212.50
				Total this Task		\$1,212.50

 Task 106 Drainage

Professional Personnel

			Hours	Rate	Amount		
Hasz, Tyson		1/5/2023	2.00	185.00	370.00	GE	
		Review Kristal's request to assist on hazard mitigation spreadsheet, assist on hazard mitigation spreadsheet					
Hasz, Tyson		1/20/2023	1.00	185.00	185.00	GE	
		Attend COA virtual floodplain information meeting					
Hasz, Tyson		1/25/2023	1.75	185.00	323.75	GE	
		Atlas 14 informational meeting summary to Ashley					
Hasz, Tyson		1/26/2023	.25	185.00	46.25	GE	
		Review latest submittal, assign to Phil					
Salinas, III, Abelardo		1/11/2023	1.00	220.00	220.00	} Nixon/ Pleasant	
		Nixon/Pleasant - review field survey, design modifications					
Salinas, III, Abelardo		1/20/2023	1.00	220.00	220.00		
		Nixon/Pleasant discussion with City on remaining comments; addressing comments					
Salinas, III, Abelardo		1/23/2023	1.00	220.00	220.00		
		Nixon/Pleasant property owner letter comment responses, plan revisions, markups					
Salinas, III, Abelardo		1/26/2023	1.00	220.00	220.00		
		Nixon/Pleasant property owner letter comment responses, plan revisions, markups					
Salinas, III, Abelardo		1/30/2023	1.00	220.00	220.00		
		Nixon/Pleasant plan revisions, coordination with City					
Salinas, III, Abelardo		1/31/2023	1.00	220.00	220.00		
		Nixon/Pleasant plan revisions, coordination with City					
		Totals	11.00		2,245.00		
		Total Labor				2,245.00	
				Total this Task		\$2,245.00	

 Task 107 GIS

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		1/5/2023	.25	185.00	46.25	
		Schedule quarterly GIS meeting				
Hasz, Tyson		1/9/2023	.75	185.00	138.75	
		Look into Ashley's request for help finding more info on a property, coordinate efforts with Matt				
Hasz, Tyson		1/10/2023	1.00	185.00	185.00	
		Prep for quarterly update meeting, quarterly update meeting				
Hasz, Tyson		1/24/2023	.50	185.00	92.50	
		Review Matt's GPS recommendation to City of Rollingwood				
Stotts, Matthew		1/5/2023	1.50	125.00	187.50	
		GIS: roadway clip for pavement assessment				
Stotts, Matthew		1/9/2023	1.50	125.00	187.50	
		GIS: access easement adjacent to 4910 Timberline Dr				

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Total this Task \$370.00

Task 329 DR-304 Vale

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/13/2023	.75	185.00	138.75
QC, send off to City				
Williams, Philip	1/10/2023	1.00	110.00	110.00
pool review 3				
Totals		1.75		248.75
Total Labor				248.75

Total this Task \$248.75

Task 350 DR-603 Riley

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/19/2023	1.00	185.00	185.00
QC				
Totals		1.00		185.00
Total Labor				185.00

Total this Task \$185.00

Task 379 DR-5012 Timberline

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/16/2023	1.75	185.00	323.75
Prep for site inspection, perform site inspection				
Hasz, Tyson	1/17/2023	2.25	185.00	416.25
Prepare site inspection report				
Hasz, Tyson	1/18/2023	.25	185.00	46.25
QC				
Hasz, Tyson	1/20/2023	.50	185.00	92.50
Discuss inspection items with contractor				
Totals		4.75		878.75
Total Labor				878.75

Total this Task \$878.75

Task 382 DR-301 Pleasant Drive

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/16/2023	.50	185.00	92.50
Prep for site inspection, perform site inspection				
Totals		.50		92.50
Total Labor				92.50

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Total this Task \$92.50

Task 386 DR- 3 Grove Ct

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/11/2023	.75	185.00	138.75
	Discuss review comments with design engineer			
	Totals	.75		138.75
	Total Labor			138.75

Total this Task \$138.75

Task 388 DR – 208 Ashworth

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/5/2023	1.25	185.00	231.25
	Review additional questions submittal			
Hasz, Tyson	1/11/2023	1.75	185.00	323.75
	Review response letter from design engineer			
Hasz, Tyson	1/12/2023	1.25	185.00	231.25
	Additional question review, discuss design engineer's responses to the question with Abe.			
Hasz, Tyson	1/13/2023	.50	185.00	92.50
	Coordination with Abe, coordination with the homeowner			
Hasz, Tyson	1/18/2023	1.50	185.00	277.50
	Prep for meeting with applicant, meeting with applicant and engineer			
Hasz, Tyson	1/24/2023	.25	185.00	46.25
	Call Ashley to discuss conditional acceptance			
Hasz, Tyson	1/26/2023	.50	185.00	92.50
	Provide detailed list of items needed from engineer			
Salinas, III, Abelardo	1/12/2023	1.00	220.00	220.00
	Drainage review comment responses			
Salinas, III, Abelardo	1/18/2023	1.00	220.00	220.00
	Review meeting with applicant			
	Totals	9.00		1,735.00
	Total Labor			1,735.00

Total this Task \$1,735.00

Task 401 DR-4707 Timberline Drive

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/3/2023	2.25	185.00	416.25
	Drainage review			
Hasz, Tyson	1/18/2023	1.00	185.00	185.00
	QC			
Hernandez, Aldo	1/13/2023	1.00	110.00	110.00
	coordination with tyson, final review			
	Totals	4.25		711.25
	Total Labor			711.25

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
---------	------	--	---------	---------

Total this Task	\$711.25
------------------------	-----------------

Task	402	DR - 4900 Rollingwood Drive		
------	-----	-----------------------------	--	--

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/23/2023	.75	185.00	138.75
QC				
Hernandez, Aldo	1/18/2023	2.00	110.00	220.00
reviewing, coordination				
Hernandez, Aldo	1/23/2023	.25	110.00	27.50
review backcheck w tyson				
Totals		3.00		386.25
Total Labor				386.25

Total this Task	\$386.25
------------------------	-----------------

Task	403	DR - 2906 Hatley		
------	-----	------------------	--	--

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/9/2023	.75	185.00	138.75
Final review, approval				
Totals		.75		138.75
Total Labor				138.75

Total this Task	\$138.75
------------------------	-----------------

Task	405	DR - 302 Inwood		
------	-----	-----------------	--	--

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/18/2023	.50	185.00	92.50
QC				
Hasz, Tyson	1/25/2023	2.75	185.00	508.75
QC				
Hasz, Tyson	1/26/2023	.50	185.00	92.50
QC				
Hernandez, Aldo	1/20/2023	3.25	110.00	357.50
review 2 - from beginning				
Hernandez, Aldo	1/26/2023	.25	110.00	27.50
backcheck, coordination with Tyson				
Melland, Brandon	1/20/2023	.25	170.00	42.50
Emails with Staff				
Melland, Brandon	1/26/2023	.50	170.00	85.00
Review Coordination				
Melland, Brandon	1/30/2023	.25	170.00	42.50
Permit Review Coordination				
Totals		8.25		1,248.75
Total Labor				1,248.75

Total this Task	\$1,248.75
------------------------	-------------------

Task	406	DR - 403 Wallis		
------	-----	-----------------	--	--

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Professional Personnel

		Hours	Rate	Amount
Williams, Philip	1/31/2023	.50	110.00	55.00
pool review 2				
Totals		.50		55.00
Total Labor				55.00

Total this Task \$55.00

Task 407 DR - 4905 Timberline Dr

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/9/2023	1.25	185.00	231.25
QC				
Hasz, Tyson	1/10/2023	2.50	185.00	462.50
QC				
Williams, Philip	1/3/2023	2.50	110.00	275.00
drainage review 1				
Totals		6.25		968.75
Total Labor				968.75

Total this Task \$968.75

Task 408 DR - 200 Vale St

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/10/2023	1.75	185.00	323.75
QC				
Hasz, Tyson	1/11/2023	.25	185.00	46.25
Prepare for comment submittal				
Williams, Philip	1/3/2023	1.00	110.00	110.00
drainage review 1				
Totals		3.00		480.00
Total Labor				480.00

Total this Task \$480.00

Task 409 DR - 408 Willis

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	1/16/2023	.25	185.00	46.25
Prepare revised submittal, assign				
Hasz, Tyson	1/19/2023	.75	185.00	138.75
QC				
Hasz, Tyson	1/23/2023	1.25	185.00	231.25
QC				
Hernandez, Aldo	1/10/2023	1.25	110.00	137.50
review 1				
Hernandez, Aldo	1/12/2023	2.00	110.00	220.00
review 1 finish				

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
Hernandez, Aldo		1/18/2023	2.00	110.00
	review and coordination			220.00
Hernandez, Aldo		1/23/2023	.25	110.00
	review backcheck w tyson			27.50
	Totals		7.75	1,021.25
	Total Labor			1,021.25
			Total this Task	\$1,021.25

Task 645 ZR-304 Vale

Professional Personnel

			Hours	Rate	Amount
Angel, Selina		1/10/2023	.25	100.00	25.00
	Updated status in RW list				
	Totals		.25		25.00
	Total Labor				25.00
				Total this Task	\$25.00

Task 666 ZR- 3 Grove Ct

Professional Personnel

			Hours	Rate	Amount
Angel, Selina		1/10/2023	.25	100.00	25.00
	Updated status in RW list				
	Totals		.25		25.00
	Total Labor				25.00
				Total this Task	\$25.00

Task 675 ZR - 5004 Timberline Dr

Professional Personnel

			Hours	Rate	Amount
Angel, Selina		1/16/2023	.25	100.00	25.00
	RW list update status				
	Totals		.25		25.00
	Total Labor				25.00
				Total this Task	\$25.00

Task 676 ZR - 408 Wallis

Professional Personnel

			Hours	Rate	Amount
Angel, Selina		1/10/2023	1.00	100.00	100.00
	Began and completed review, Pending drainage comments				
Angel, Selina		1/16/2023	.50	100.00	50.00
	Began and completed review, Pending drainage				
Angel, Selina		1/20/2023	.25	100.00	25.00
	Sent zoning comments over to Tyson to send out to city				

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
Angel, Selina	1/23/2023	.50 100.00	50.00	
Followed up with Drainage review status, Followed up with Terri				
Angel, Selina	1/24/2023	.75 100.00	75.00	
Coordination with Tyson about combined comment letter, Prepared combined comment letter, Sent drainage and zoning review out to City				
Totals		3.00	300.00	
Total Labor				300.00
			Total this Task	\$300.00

 Task 680 ZR - 2906 Hatley

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	1/5/2023	.50	100.00	50.00
Began and completed review, Pending drainage review				
Angel, Selina	1/9/2023	.25	100.00	25.00
Coordination with Tyson on comment letter, Sent approval and all docs to Tyson to send out to City				
Totals		.75		75.00
Total Labor				75.00
			Total this Task	\$75.00

 Task 681 ZR - 4808 Timberline Drive

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	1/3/2023	.50	100.00	50.00
Phone call with applicant about status and tips on next submittal				
Angel, Selina	1/23/2023	.25	100.00	25.00
Sent out approval to Nikki per her request				
Totals		.75		75.00
Total Labor				75.00
			Total this Task	\$75.00

 Task 682 ZR - 5 Timberline Ridge

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	1/3/2023	.25	100.00	25.00
Updated RW development review list with status				
Totals		.25		25.00
Total Labor				25.00
			Total this Task	\$25.00

 Task 685 ZR - 4707 Timberline

Project 0764 Rollingwood General Engineering Services Invoice 2301065

Professional Personnel

Table with columns: Name, Date, Hours, Rate, Amount. Includes entries for Angel, Selina and Melland, Brandon with detailed descriptions of tasks and a 'Total Labor' row.

Task 686 ZR - 302 Inwood

Professional Personnel

Table with columns: Name, Date, Hours, Rate, Amount. Includes entries for Angel, Selina and Gaston, Theresa with descriptions of tasks.

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
Gaston, Theresa	1/20/2023	1.00	170.00	170.00
F/Up from Nikki's email				
Gaston, Theresa	1/23/2023	2.25	170.00	382.50
302 Inwood - res/pool zoning review [2nd submittal]				
Gaston, Theresa	1/25/2023	.75	170.00	127.50
QC w/Brandon				
Update comment review letter				
Gaston, Theresa	1/27/2023	.75	170.00	127.50
Correspondence w/Tyson, Selina & city items				
Totals		10.00		1,507.50
Total Labor				1,507.50
Total this Task				\$1,507.50

Task 687 ZR - 4900 Rollingwood Drive

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	1/17/2023	.75	100.00	75.00
Began review, Sent Nikki notification that zoning is still pending applicant responses				
Angel, Selina	1/18/2023	1.00	100.00	100.00
Trained Terri how to set up a job, intake, start a zoning review, Assigned Terri zoning review				
Angel, Selina	1/20/2023	.25	100.00	25.00
Checked on the status of review from Terri				
Angel, Selina	1/24/2023	3.75	100.00	375.00
Began QC on Terri's review, Meeting with Terri about comment list, Completed review and sent out to city				
Gaston, Theresa	1/18/2023	1.75	170.00	297.50
45-mins: Begin 4900 Rollingwood Reivew 2 w/Selina 1 hr: Continue Review 2 on my own				
Gaston, Theresa	1/20/2023	2.75	170.00	467.50
Complete 4900 Rollingwood Reivew 2				
Gaston, Theresa	1/23/2023	3.25	170.00	552.50
4900 Rollingwood - zoning review				
Gaston, Theresa	1/24/2023	3.75	170.00	637.50
4900 Rollingwood - zoning review				
Gaston, Theresa	1/31/2023	.50	170.00	85.00
Intake Review #3; briefly look over submittal				
Melland, Brandon	1/26/2023	.25	170.00	42.50
Review Coordination				
Melland, Brandon	1/30/2023	.25	170.00	42.50
Review Coordination with Terri G				
Melland, Brandon	1/31/2023	.25	170.00	42.50
Resumbittal coordination with Terri G				
Totals		18.50		2,742.50
Total Labor				2,742.50
Total this Task				\$2,742.50

Task 688 ZR - 6 Timberline Ridge

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	1/6/2023	.75	100.00	75.00

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
		Began and completed review, Sent to City		
Angel, Selina		1/9/2023	.25 100.00	25.00
		RW Status update on list		
Angel, Selina		1/10/2023	.75 100.00	75.00
		Began and completed review, Answered Nikki's additional comments		
Angel, Selina		1/11/2023	.75 100.00	75.00
		Began and completed review, Sent question about mailbox to Nikki		
Angel, Selina		1/12/2023	.75 100.00	75.00
		Continued and completed review, Sent to Brandon for QC approval, Sent approval to Nikki		
Melland, Brandon		1/10/2023	.25 170.00	42.50
		Review Coordination with Selina		
Melland, Brandon		1/11/2023	.25 170.00	42.50
		Review Coordination with Selina		
Melland, Brandon		1/12/2023	.25 170.00	42.50
		Review QC		
		Totals	4.00	452.50
		Total Labor		452.50
			Total this Task	\$452.50

Task	689	ZR - 403 Wallis	Hours	Rate	Amount
Professional Personnel					
Angel, Selina		1/26/2023	.25	100.00	25.00
		Assigned zoning review to Terri			
Gaston, Theresa		1/31/2023	2.00	170.00	340.00
		Zoning Review - #2[review 1st for background]			
		Totals	2.25		365.00
		Total Labor			365.00
			Total this Task		\$365.00

Task	690	ZR - 4906 Rollingwood Dr	Hours	Rate	Amount
Professional Personnel					
Angel, Selina		1/19/2023	.25	100.00	25.00
		Answered Nikki's question about trees on site plan			
		Totals	.25		25.00
		Total Labor			25.00
			Total this Task		\$25.00

Task	691	ZR - 603 Riley	Hours	Rate	Amount
Professional Personnel					
Angel, Selina		1/3/2023	1.00	100.00	100.00
		Began zoning review, Completed zoning review, Sent approval letter to City			
Angel, Selina		1/4/2023	.75	100.00	75.00

Project	0764	Rollingwood General Engineering Services		Invoice	2301065
		Began and completed review, Coordinated with drainage, Waiting on drainage to send out review			
Angel, Selina	1/5/2023	.75	100.00	75.00	
		Began review, Sent Nikki questions about previously approved building plans and if past pool plans are null and void			
Angel, Selina	1/9/2023	.25	100.00	25.00	
		Followed up with Nikki about previous question that I asked			
Angel, Selina	1/19/2023	.75	100.00	75.00	
		Coordination with Tyson on zoning letter, Sent letter to Tyson to send out to city, Updated RW list			
Angel, Selina	1/23/2023	.50	100.00	50.00	
		Assigned task to Terri, Answered Terri's questions about review			
Angel, Selina	1/26/2023	1.00	100.00	100.00	
		Followed up with Terri about status, Phone call with Terri to answer questions, QC'd Terri's review, Approved Terri's comment letter, Notified Tyson zoning was ready to send out to city			
Gaston, Theresa	1/25/2023	1.50	170.00	255.00	
		Zoning review			
Gaston, Theresa	1/26/2023	2.75	170.00	467.50	
		Zoning review			
Gaston, Theresa	1/30/2023	.50	170.00	85.00	
		Review Selina's comments; F/up w/Tyson			
Gaston, Theresa	1/31/2023	1.25	170.00	212.50	
		Completed review, sent for QC w/Brandon [Ok'd], & sent to city.			
Hasz, Tyson	1/31/2023	.50	185.00	92.50	
		Discuss outstanding review items.			
Melland, Brandon	1/31/2023	.25	170.00	42.50	
		Review Coordination with Terri O			
	Totals	11.75		1,655.00	
	Total Labor				1,655.00
				Total this Task	\$1,655.00

Task	692	ZR - 4905 Timberline Dr			
Professional Personnel					
		Hours	Rate	Amount	
Angel, Selina	1/3/2023	.75	100.00	75.00	
		Followed up on status with Brandon, Updated status in RW development review list			
Angel, Selina	1/11/2023	.50	100.00	50.00	
		Followed up on status of drainage, Combined drainage and zoning comments per Nikki's request, Sent out to city			
Melland, Brandon	1/4/2023	.25	170.00	42.50	
		Permit Review			
	Totals	1.50		167.50	
	Total Labor			167.50	
				Total this Task	\$167.50

Task	693	ZR - 693 - 200 Vale St		
Professional Personnel				
		Hours	Rate	Amount
Angel, Selina	1/3/2023	.25	100.00	25.00

Project	0764	Rollingwood General Engineering Services	Invoice	2301065
	Followed up on status with drainage			
Angel, Selina	1/11/2023	.50 100.00	50.00	
	Followed up on status of drainage, Combined drainage and zoning comments per Nikki's request, Sent out to city			
	Totals	.75	75.00	
	Total Labor			75.00
		Total this Task		\$75.00
		Total this Project		\$39,523.75
		Total this Report		\$39,523.75



Hubbard/Hatley/Pickwick

K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

\$15,859.83

702-5-35-5222

February 14, 2023
Project No: 0803
Invoice No: 2301111

Ashley Wayman
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project 0803 Hubbard, Hatley, & Pickwick Drainage Improvements

Professional Services from January 1, 2023 to January 31, 2023

Task	200	Project Management and Coordination (LS)		
Fee				
Total Fee		10,620.00		
Percent Complete	95.00		Total Earned	10,089.00
			Previous Fee Billing	10,089.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	201	Design Phase (LS)		
Fee				
Total Fee		64,869.90		
Percent Complete	95.00		Total Earned	61,626.41
			Previous Fee Billing	61,626.41
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	202	Project Management - WL Abandonment		
Fee				
Total Fee		810.00		
Percent Complete	95.00		Total Earned	769.50
			Previous Fee Billing	769.50
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	203	Design Phase - WL Abandonment		
Fee				
Total Fee		5,956.00		
Percent Complete	95.00		Total Earned	5,658.20
			Previous Fee Billing	5,658.20
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Project	0803	CoR - Hubbard, Hatley, Pickwick Drainage	Invoice	2301111
---------	------	--	---------	---------

Task	220	Civil Corp, LLC – Right-of-Way Surveying (LS) (Sc)		
Fee				
Total Fee	16,694.56			
Percent Complete	95.00	Total Earned	15,859.83	
		Previous Fee Billing	0.00	
		Current Fee Billing	15,859.83	
		Total Fee		15,859.83
		Total this Task		\$15,859.83

Task	230	Spitzer & Associates - Land Acquisition (LS) (Sc)		
Fee				
Total Fee	49,500.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Task	300	Bid Phase (LS)		
Fee				
Total Fee	10,028.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Task	400	Construction Phase (LS)		
Fee				
Total Fee	20,592.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00
		Total this Invoice		\$15,859.83

	Current	Prior	Total
Billings to Date	15,859.83	78,143.11	94,002.94



Please Remit to:

4611 E. Airline Road
Suite 300
Victoria, TX 77904

K. Friese & Associates, Inc.
1120 S. Capital of Texas Highway
Cityview 2
Suite 100
Austin, Texas 78746
Abe Salinas

Invoice number 161784
Date 12/07/2022

Project **21-041-01 HUBBARD CIRCLE, HATLEY
DR, AND PICKWICK LANE
ROLLINGWOOD SAT SVY**

		Amount	
01 CONTROL, TOPO, ROW			
	Total Fee	22,890.13	
	Percent Complete	100.00	
	Prior Billed Amount	22,890.13	
	Total Billed	22,890.13	
	Remaining	0.00	
	Remaining Percent	0.00	
			Current Billing 0.00
02 PROPERTY DESCRIPTIONS			
	Total Fee	16,694.56	
	Percent Complete	95.00	
	Prior Billed Amount	0.00	
	Total Billed	15,859.83	
	Remaining	834.73	
	Remaining Percent	5.00	
			Current Billing 15,859.83
			Total 15,859.83
			Invoice total 15,859.83

Approved By:

Brandon M. Absher
Survey Manager

Rollingwood General Engineering Services Monthly Progress Report

K Friese & Associates, Inc.

1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

Client: City of Rollingwood

Invoice No.: 2301111

Project Description: General Engineering Services

Project Reporting Period: January 1, 2023 – January 31, 2023

Project Manager: Geoff Elfers, PE

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	<p>Intention will be to bid this package together with the Nixon/Pleasant project.</p> <p>KFA on hold pending easement coordination, design, coordination by City staff.</p> <p>Exhibits were sent to two residents for review.</p> <p>Civil Corps completed metes and bounds descriptions of anticipated easements required.</p>	<p>Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved.</p> <p>Easement/homeowner coordination.</p>



Nixon / Pleasant Drain.

\$20,717.48

702-5-35-5221

K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

February 14, 2023
Project No: 0807
Invoice No: 2301117

Ashley Wayman
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project 0807 Rollingwood Nixon-Pleasant Drainage Impr

Professional Services from January 1, 2023 to January 31, 2023

Task	200	Project Management & Coordination (LS)			
Fee					
Total Fee		7,556.00			
Percent Complete		95.00	Total Earned	7,178.20	
			Previous Fee Billing	7,178.20	
			Current Fee Billing	0.00	
			Total Fee		0.00
				Total this Task	0.00

Task	201	Design Phase (LS)			
Fee					
Total Fee		75,310.00			
Percent Complete		100.00	Total Earned	75,310.00	
			Previous Fee Billing	75,310.00	
			Current Fee Billing	0.00	
			Total Fee		0.00
				Total this Task	0.00

Task	300	Bid Phase (LS)			
Fee					
Total Fee		2,938.00			
Percent Complete		0.00	Total Earned	0.00	
			Previous Fee Billing	0.00	
			Current Fee Billing	0.00	
			Total Fee		0.00
				Total this Task	0.00

Task	320	Civil Corp, LLC ROW (LS) (Sc)			
Fee					
Total Fee		13,912.10			
Percent Complete		100.00	Total Earned	13,912.10	
			Previous Fee Billing	0.00	
			Current Fee Billing	13,912.10	
			Total Fee		13,912.10

Project	0807	Rollingwood Nixon-Pleasant Drainage Impr	Invoice	2301117
---------	------	--	---------	---------

Total this Task	\$13,912.10
------------------------	--------------------

Task	321	Raba Kistner - Geotech (LS) (Sc)
------	-----	----------------------------------

Fee

Total Fee	11,100.00		
Percent Complete	100.00	Total Earned	11,100.00
		Previous Fee Billing	11,100.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task	322	Terra Design Group - Landscape (LS) (Sc)
------	-----	--

Fee

Total Fee	51,965.00		
Percent Complete	89.999	Total Earned	46,768.00
		Previous Fee Billing	46,768.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task	323	Spitzer & Assoc - Land Acquisition (T&M) (Sc)
------	-----	---

Fee

Total Fee	26,994.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		Total Fee	0.00

Reimbursable Expenses

Misc Reimbursable Expense			
		1,500.00	
Total Reimbursables		1,500.00	1,500.00
		Total this Task	\$1,500.00

Task	324	Civilcorp-Field Staking (SC)
------	-----	------------------------------

Consultants

CivilCorp, LLC			
		5,305.38	
Total Consultants		5,305.38	5,305.38
		Total this Task	\$5,305.38

Task	400	Construction Phase (LS)
------	-----	-------------------------

Fee

Total Fee	6,886.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Project	0807	Rollingwood Nixon-Pleasant Drainage Impr	Invoice	2301117
---------	------	--	---------	---------

Total this Invoice **\$20,717.48**

	Current	Prior	Total
Billings to Date	20,717.48	136,590.70	157,308.18



4611 E. Airline Road
Suite 300
Victoria, TX 77904

K. Friese & Associates, Inc.
1120 S. Capital of Texas Highway
Cityview 2
Suite 100
Austin, Texas 78746
Lauren Winek-Morin

Invoice number 161664
Date 10/27/2022

Project **20-291-01 Pleasant Drive Rollingwood
SAT SVY**

		Amount	
01 Control and Topo Survey			
	Prior Billed Amount	23,094.50	
	Total Fee Billed	23,094.50	
			Current Billing 0.00
02 Drainage Ditch Topo			
	Prior Billed Amount	23,767.09	
	Total Fee Billed	23,767.09	
			Current Billing 0.00
03 Proposed ROW Documents			
	Prior Billed Amount	9,363.90	
	Total Fee Billed	9,363.90	
			Current Billing 0.00
04 Proposed Stake Easement			
	Prior Billed Amount	0.00	
	Total Fee Billed	5,305.38	
			Current Billing 5,305.38
			Total <u>5,305.38</u>
			<u>Invoice total 5,305.38</u>

Approved by:

Brandon M. Absher
Survey Manager

Rollingwood General Engineering Services Monthly Progress Report

K Friese & Associates, Inc.

1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

Client: City of Rollingwood

Invoice No.: 2301117

Project Description: Rollingwood Nixon/Pleasant Drainage Improvements

Project Reporting Period: January 1, 2023 – January 31, 2023

Project Manager: Abe Salinas, PE/Tyson Hasz, PE

Project	Project Summary	Status	Next steps
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project. Received field survey data Monday, 1/9. KFA coordinating with City on property owner requests.	Revising plans per property owner requests. Expect to submit revised plans week of January 30. Finalize agreements on proposed easements.



CITY OF ROLLINGWOOD
PAYMENT AUTHORIZATION

[Handwritten signature]

Date: 2/8/2023 Budget Code: See below

Vendor: ATS Engineers/Inspectors/Surveyors Invoice #: See below

4910 West Hwy 290 Invoice Date: See below

Austin, TX 78735 Account No. Rollingwood

Vendor ID: ATS

Nature of expense/expenditure: _____

Justification of expense/expenditure: _____

Description	INCODE	Quantity	Extended Cost
Inv #412663 Building Plan Reviews	1/4/2023 100-5-15-5251	1	\$1,198.75 \$1,198.75
Inv #1-1154044 Inspections	12/31/2022 100-5-15-5200	1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
			0
TOTAL COST			\$1,198.75

Approved by: _____

Department Supervisor: _____ Date: _____

Finance Dept: _____ Date: 02/08/23

City Secretary: _____ Date: _____

City Administrator: *[Signature]* Date: 2/10/23



DATE	INVOICE
1/4/2023	412663

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	2/28/2023

DESCRIPTION	AMOUNT
Residential Plan Review - 2022-149 Centre One - Remodel 3103 Bee Caves Suite 202 1.25hrs @ \$95/hr 1/4/23	118.75
Residential Plan Review - 2022-152 New Residence 4905 Timberline Drive 1/4/23	100.00
Residential Plan Review - 2022-153 New Residence 200 Vale Street 1/4/23	100.00
Residential Plan Review - 2022-168 Re-Roof 214 Ashworth Drive 1/9/23	100.00
Residential Plan Review - 2022-145 Remodel 5014 Rollingwood Drive 1/16/23	100.00
Residential Plan Review - 2022-121 Retaining Wall 4900 Rollingwood Drive 1/17/23	100.00
	Payments/Credits

Balance Due

Abel Campos

From: Nikki Dykes
Sent: Monday, February 6, 2023 11:21 AM
To: Abel Campos
Subject: FW: ATS Plan Review Monthly Invoice January 2023
Attachments: Rollingwood_412663.pdf

Abel,
 Please find the ATS review invoice for January 2023 attached.

Thank you! Sincerely,

Nikki Stautzenberger
Development Services Manager
Qualified Construction Stormwater Inspector #6628
 City of Rollingwood
 512.327.1838
www.rollingwoodtx.gov



From: Kathryn Cano <kathryn_cano@ats-engineers.com>
Sent: Monday, February 6, 2023 11:16 AM
To: Nikki Dykes <ndykes@rollingwoodtx.gov>; Development Services <developmentservices@rollingwoodtx.gov>
Subject: ATS Plan Review Monthly Invoice January 2023

Nikki,
 Hello! Please find the attached monthly invoice for January. Please let me know if you have any questions.

Thank you!

Kathryn Cano
Building Plan Review Department Coordinator
ATS Engineers, Inspectors & Surveyors
 4910 West Hwy. 290
 Austin, TX 78735
512.636.4670 work cell
 512.328.6995 ext. 160
 512.328.6996 fax
 TBPE Firm Reg. #2487 TBPLS Firm Reg. #10126000
www.ats-engineers.com



OPERATOR'S REPORT

City of Rollingwood



March 15, 2023



MEMORANDUM

To: Ms. Ashley Wayman, City Administrator, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 3/6/23

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
 - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
 - a. Bac-t samples have been pulled for February 2022 – all clean samples
 - B. **Water System Operations and Maintenance** – no major issues
 - a. 213 Ashworth – Repaired broken service line
 - b. 5005 Timberline – Repaired broken service line
 - C. **Wastewater Collection System Operations and Maintenance** – We assisted with 2 grinder pump alarm calls at the city staffs request (307 Inwood and 405 Vale)
 - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations.
- IV. **Drought Contingency Plan / Watering Restrictions**
 - a. Lake Travis Level – 639.59 – Current Storage 516,056 acre-feet (45% full)
 - b. The City of Austin is currently in Stage 1 watering restrictions – (twice per week watering)

City of Austin Stage 1 Restrictions – effective June 6, 2022

As a result of the combined storage in Lake Travis and Lake Buchanan falling below 1.4 million acre-feet, the City of Austin has implemented Drought Stage One Regulations of its Drought Contingency Plan effective June 6, 2022.

The City of Austin is currently in **Stage 1 Drought Water Use Restrictions**.

- Residential
 - **Hose-end Sprinklers** - two days per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Thursday, Sunday
 - **Odd address** - Wednesday, Saturday
 - **Automatic Irrigation** -one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight (*Residential customers may also water a second day with a hose-end sprinkler*)
 - **Even address** - Thursday
 - **Odd address** - Wednesday
- **Commercial / Multi-family / Public Schools**
 - **Hose-end Sprinklers or Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Tuesday
 - **Odd address** - Friday
- **Wasting water** is prohibited
- Washing vehicles at home is permitted with an auto shut-off hose or bucket
- Charity car washes may only be held at a commercial car wash
- Fountains must recirculate water
- Restaurants may not serve water unless requested by a customer
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight
- **Commercial power/pressure washing equipment** must meet efficiency requirements

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 3/6/23

1. Lift Station 1 – Dellana Ln.
 - Added new anchor bolts to guide rails
 - Troubleshoot resetting pumps (1/26) and (1/30)
 - Cleaned lift station

1. Lift Station 2 – Hatley Dr.
 - No issues to report

1. Lift Station 3 – Almarion Way
 - Cleaned wet well
 - Cleaned pump #2 – Will need to replace pump #2 (proposal sent to public works)

1. Lift Station 4- Rockway Cv.
 - Secured SS wire hanger

2. Lift Station 5 – Vale Dr.
 - No issues to report

3. Lift Station 6 – Pleasant Cv.
 - No issues to report
 - Changed out auto dialer batteries

4. Lift Station 7 – Nixon Dr.
 - Changed out auto dialer batteries

F
Sent:
To:
Subject:

----- Forwarded message -----

From: **Texas Commission on Environmental Quality** <tceq@service.govdelivery.com>
Date: Fri, Jan 20, 2023 at 3:11 PM
Subject: The Advocate: Lead Service Line Inventory Under Lead and Copper Rule Revisions (LCRR)
To:

You are subscribed to [The Advocate](#). This electronic newsletter is distributed by the Texas Commission on Environmental Quality to provide updates on rules that impact small businesses and local governments.



Lead Service Line Inventory Under Lead and Copper Rule Revisions (LCRR)

Community and Nontransient noncommunity water systems affected by the LCRR must conduct a Lead Service Line Inventory of their distribution system.

The **Lead Service Line Inventory** is an inventory of every service line in your distribution system, including both the utility owned and customer owned service lines. Each must be categorized as either lead, non-lead, galvanized requiring replacement, or lead status unknown. The required systems must comply by **October 16, 2024**.

To develop your inventory, review historical records to determine service line construction materials. An easy way to do this is to compare the construction date for structures within your distribution system to the Texas state lead ban, which occurred on July 1, 1988. If construction occurred *after* July 1, 1988, you may designate these service lines as non-lead.

Historical records to review include:

- Construction and plumbing codes or ordinances.
- County Clerk's office or County Appraisal District (CAD) records to obtain construction dates of structures.
- Water system distribution maps, engineering drawings, or capital improvement plans.
- Water system standard operating procedures.
- Historical records on each service connection and meter installation, such as maintenance records or work orders.
- Inspections and records of distribution system.
 - Customer Service Inspection records
 - Customer Service Agreements

After a thorough records review, you may need to interview senior personnel or retirees or conduct physical surveys and investigations to confirm service line construction material. Note that investigations are not required by the LCRR but may be necessary if documentation of construction material cannot be located. You can also use these investigations to confirm the accuracy of historical records.

We encourage you to start collecting this data **now** because it will be a time-intensive project for your water system. Funding may be available in the future on a first come, first serve basis. If you need assistance starting your inventory, please contact the TCEQ [Financial, Managerial, and Technical Assistance Program](#).

For more information, see the resources below:

- [TCEQ Service Line Inventory Form for Public Water Systems](#)
- [TCEQ Revised Lead and Copper Rule webpage](#)
- [EPA Revised Lead and Copper Rule webpage](#)
- [Next Steps for the Lead and Copper Rule](#)
- [Reference Guide for Public Water Systems](#)
- [Federal Register](#)

If you have questions, please email LCRR@tceq.texas.gov or call 512-239-4691.

For future LCRR updates, webinars, guidance documents, and notices please [sign up](#) for GovDelivery notifications.

Previous Articles Posted in The Advocate...

Lead and Copper Rule Revisions (LCRR)

December 2022- The U.S. Environmental Protection Agency (EPA) finalized the LCRR on December 16, 2021.

EPA's Technical Assistance Webinar Series: Providing Process Control Technical Assistance to Small Mechanical Wastewater Treatment Plants

December 2022 - The Environmental Protection Agency (EPA) conducted a series of webinars on technical assistance for small wastewater treatment plant (WWTP) operators in October 2022. Recordings of each session are now available.

EPA's Free Technical Assistance Webinar: Collection and Lift Station Maintenance

November 2022 - EPA is conducting a free webinar for owners and operators of publicly owned treatment works on Nov. 17 from noon to 1:30 p.m. CST.

Connect with Us!



Texas Commission on Environmental Quality

[Change Your Subscriptions](#) | [Contact Us](#) | [Visit tceq.texas.gov](http://tceq.texas.gov)



Problems with the email service? Visit the [Subscriber Help Center](#). Did someone forward this email to you? [Subscribe now](#) -- it's free! How are we doing? Take our [customer satisfaction survey](#).



Visit TakeCareofTexas.org
A program of the TCEQ

This email was sent to using GovDelivery Communications Cloud on behalf of: Texas Commission on Environmental Quality · [12100 Park 35 Circle](#) · [Austin TX 78753](#) · 512-239-1000



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **February 2023**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.162	16	0.128	Total
2	0.156	17	0.246	Monthly
3	0.209	18	0.248	Purchase: 6.886
4	0.210	19	0.248	
5	0.211	20	0.284	Average
6	0.231	21	0.337	Daily: 0.246
7	0.155	22	0.333	
8	0.239	23	0.274	Maximum
9	0.283	24	0.297	Daily: 0.407
10	0.233	25	0.298	
11	0.233	26	0.299	Minimum
12	0.235	27	0.241	Daily: 0.128
13	0.191	28	0.407	
14	0.284			
15	0.214			

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:	
Total no. of measurements this month:	<u> </u>	<input type="text" value="0%"/>	(1A)
No. of measurements below the limit:	<u>0</u>		
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/>	(1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More that 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **February 2023**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Wed	1	911616	11.0	110223	123.0	134.0	0.162	2.9
Thu	2	911627	12.0	110346	119.0	131.0	0.156	3.1
Fri	3	911639	39.0	110465	141.0	180.0	0.209	2.6
Sat	4	911678	39.0	110606	141.0	180.0	0.210	2.8
Sun	5	911717	39.0	110747	142.0	181.0	0.211	2.4
Mon	6	911756	45.0	110889	156.0	201.0	0.231	2.6
Tue	7	911801	20.0	111045	105.0	125.0	0.155	2.7
Wed	8	911821	52.0	111150	158.0	210.0	0.239	2.6
Thu	9	911873	83.0	111308	170.0	253.0	0.283	2.6
Fri	10	911956	56.0	111478	147.0	203.0	0.233	2.9
Sat	11	912012	56.0	111625	147.0	203.0	0.233	2.4
Sun	12	912068	57.0	111772	148.0	205.0	0.235	2.4
Mon	13	912125	38.0	111920	128.0	166.0	0.191	2.9
Tue	14	912163	72.0	112048	171.0	243.0	0.284	2.3
Wed	15	912235	48.0	112219	130.0	178.0	0.214	2.5
Thu	16	912283	47.0	112349	60.0	107.0	0.128	2.4
Fri	17	912330	50.0	112409	166.0	216.0	0.246	2.6
Sat	18	912380	50.0	112575	167.0	217.0	0.248	2.6
Sun	19	912430	50.0	112742	167.0	217.0	0.248	2.8
Mon	20	912480	88.0	112909	163.0	251.0	0.284	2.9
Tue	21	912568	163.0	113072	146.0	309.0	0.337	2.9
Wed	22	912731	115.0	113218	174.0	289.0	0.333	2.2
Thu	23	912846	110.0	113392	129.0	239.0	0.274	3.1
Fri	24	912956	98.0	113521	165.0	263.0	0.297	2.4
Sat	25	913054	98.0	113686	166.0	264.0	0.298	2.7
Sun	26	913152	98.0	113852	166.0	264.0	0.299	2.4
Mon	27	913250	83.0	114018	120.0	203.0	0.241	2.7
Tue	28	913333	160.0	114138	198.0	358.0	0.407	2.9
Wed	1	913493		114336				
Total			1877.0		4113.0	5990.0	6.9	
Avg.			67.0		146.9	213.9	0.246	2.7
Max.			163.0		198.0	358.0	0.407	3.1
Min.			11.0		60.0	107.0	0.128	2.2

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **February 2023**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER SIZE		METER SIZE		TOTAL FLOW
		No S/N	6"	No S/N	3"	
		A	TH GAL	B	TH GAL	TH GAL
Wed	1	478	0.0	6524	28.0	28.0
Thu	2	478	0.0	6552	25.0	25.0
Fri	3	478	0.0	6577	29.0	29.0
Sat	4	478	0.0	6606	30.0	30.0
Sun	5	478	0.0	6636	30.0	30.0
Mon	6	478	0.0	6666	30.0	30.0
Tue	7	478	0.0	6696	30.0	30.0
Wed	8	478	0.0	6726	29.0	29.0
Thu	9	478	0.0	6755	30.0	30.0
Fri	10	478	0.0	6785	30.0	30.0
Sat	11	478	0.0	6815	30.0	30.0
Sun	12	478	0.0	6845	30.0	30.0
Mon	13	478	0.0	6875	25.0	25.0
Tue	14	478	0.0	6900	41.0	41.0
Wed	15	478	0.0	6941	36.0	36.0
Thu	16	478	0.0	6977	21.0	21.0
Fri	17	478	0.0	6998	30.0	30.0
Sat	18	478	0.0	7028	31.0	31.0
Sun	19	478	0.0	7059	31.0	31.0
Mon	20	478	0.0	7090	33.0	33.0
Tue	21	478	0.0	7123	35.0	35.0
Wed	22	478	0.0	7158	44.0	44.0
Thu	23	478	0.0	7202	35.0	35.0
Fri	24	478	0.0	7237	34.0	34.0
Sat	25	478	0.0	7271	34.0	34.0
Sun	26	478	0.0	7305	35.0	35.0
Mon	27	478	0.0	7340	38.0	38.0
Tue	28	478	3.0	7378	46.0	49.0
Wed	1	481		7424		
Total			3.0		900.0	903.0
Avg.			0.1		32.1	32.3
Max.			3.0		46.0	49.0
Min.			0.0		21.0	21.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **February 2023**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Wed	1	80	0.0	6846	0.0	0.0
Thu	2	80	0.0	6846	0.0	0.0
Fri	3	80	0.0	6846	0.0	0.0
Sat	4	80	0.0	6846	0.0	0.0
Sun	5	80	0.0	6846	0.0	0.0
Mon	6	80	0.0	6846	0.0	0.0
Tue	7	80	0.0	6846	0.0	0.0
Wed	8	80	0.0	6846	0.0	0.0
Thu	9	80	0.0	6846	0.0	0.0
Fri	10	80	0.0	6846	0.0	0.0
Sat	11	80	0.0	6846	0.0	0.0
Sun	12	80	0.0	6846	0.0	0.0
Mon	13	80	0.0	6846	0.0	0.0
Tue	14	80	0.0	6846	0.0	0.0
Wed	15	80	0.0	6846	0.0	0.0
Thu	16	80	0.0	6846	0.0	0.0
Fri	17	80	0.0	6846	0.0	0.0
Sat	18	80	0.0	6846	0.0	0.0
Sun	19	80	0.0	6846	0.0	0.0
Mon	20	80	0.0	6846	0.0	0.0
Tue	21	80	1.0	6846	6.0	7.0
Wed	22	81	0.0	6852	0.0	0.0
Thu	23	81	0.0	6852	0.0	0.0
Fri	24	81	0.0	6852	0.0	0.0
Sat	25	81	0.0	6852	0.0	0.0
Sun	26	81	0.0	6852	0.0	0.0
Mon	27	81	0.0	6852	0.0	0.0
Tue	28	81	0.0	6852	0.0	0.0
Wed	1	81		6852		
Total			1.0		6.0	7.0
Avg.			0.0		0.2	0.3
Max.			1.0		6.0	7.0
Min.			0.0		0.0	0.0

Operator: _____



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

**CITY OF ROLLINGWOOD
 MONTHLY ENGINEERING REPORT
 February 8, 2023**

Includes Activities and Services from February 1, 2023 to February 28, 2023

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
386	3 Grove Ct	Returned Comments	2/21/2023
388	208 Ashworth	Returned Comments	2/13/2023
		Returned Comments	2/22/2023
		Returned Comments	2/28/2023
398	4808 Timberline Dr	Returned Comments	2/14/2023
		Drainage Approved	2/20/2023
401	4707 Timberline Dr	Approved Revisions	2/7/2023
402	4900 Rollingwood Dr	Drainage Approved	2/7/2023
406	403 Wallis	Returned Comments	2/2/2023
		Returned Comments	2/15/2023
409	408 Willis	Drainage Approved	2/20/2023

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
302	401 Vale Street	Approved	2/28/2023
349	19 Treemont	Permanent stabilization needed	2/28/2023
379	5012 Timberline	Permanent stabilization needed	2/15/2023

City of Rollingwood
Engineer's Monthly Report
January 11, 2023
Page 2 of 6

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
676	408 Wallis	Returned Comments	2/7/2023
686	302 Inwood	Returned Comments & Completed	2/13/2023
687	4900 Rollingwood Drive	Returned Comments	2/7/2023
689	403 Wallis	Returned Comments & Completed	2/15/2023

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
911	3225 Park Hills Dr	Approved	2/15/2023
912	203 1/2 Vale St	Returned Comments	2/28/2023
913	2501 1/2 Hatley Dr	Returned Comments	2/28/2023

City of Rollingwood
 Engineer's Monthly Report
 January 11, 2023
 Page 3 of 6

5. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	<p>Intention will be to bid this package together with the Nixon/Pleasant project.</p> <p>KFA on hold pending easement coordination, design, coordination by City staff.</p> <p>Exhibits were sent to two residents for review.</p> <p>Received exhibit from one resident's engineer.</p>	<p>Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved.</p> <p>Easement/homeowner coordination.</p>
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	<p>Intention will be to bid this package together with the Hubbard/Hatley project.</p> <p>KFA coordinating with City on property owner requests.</p> <p>Progress set sent to City 2/10.</p>	<p>Revising plans per property owner requests.</p> <p>Expect to submit revised plans week of January 30.</p> <p>Finalize agreements on proposed easements.</p>

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	<p>On-Going.</p> <p>Bi-weekly meetings.</p> <p>City timeline of recurring activities.</p>	Regular recurring activities
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	<p>Building and development services and coordination with staff.</p> <p>MyPermitNow (MPN) support and coordination with Development Services Manager.</p>	Continued coordination and support.

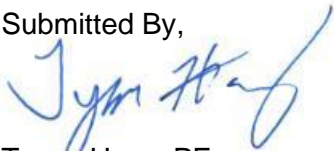
City of Rollingwood
 Engineer's Monthly Report
 January 11, 2023
 Page 4 of 6

Task	Assignment Summary	Status	Next steps
		Entering permits into MPN.	
Water/Wastewater System Modeling & Mapping Updates	<p>Data gathering and review of water/wastewater system infrastructure mapping.</p> <p>Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.</p> <p>Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.</p>	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	<p>On-going</p> <p>GIS exhibits and mapping updates as requested.</p> <p>CIP & IIP GIS files sent 2/8.</p> <p>Quarterly GIS updates sent 2/8.</p>	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	<p>On-going</p> <p>Continue coordination and compliance efforts for permit compliance.</p> <p>Updating 2022 annual report.</p> <p>KFA presented MS4 informational to City Council 2/15.</p>	<p>Continue compliance coordination for 2022.</p> <p>Continue updating 2022 annual report.</p> <p>Begin compliance coordination for 2023.</p>

City of Rollingwood
Engineer's Monthly Report
January 11, 2023
Page 5 of 6

Task	Assignment Summary	Status	Next steps
Water Infrastructure Bond	Determine how to package the water projects associated with the water infrastructure bond.	KFA presented proposal to City Council 2/15. KFA revising proposal to include bidding phase and construction phase services.	Revise proposal per City request. Review revised proposal with City prior to presenting to City Council. Develop bond website.
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	COA has announced informational virtual public meeting over Zoom. Eanes Creek to be restudied. Likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress.

Submitted By,



Tyson Hasz, PE
Project Engineer

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

CITY OF ROLLINGWOOD
THE HONORABLE MICHAEL R. DYSON, MAYOR
403 NIXON DRIVE
ROLLINGWOOD, TX 78746

Jurisdiction: CITY OF ROLLINGWOOD - 11

Re: Certification of 2022 and 2021 Appraisal Roll

I, Marya Crigler, Chief Appraiser of the Travis Central Appraisal District hereby certify your 2022 and 2021 Appraisal Rolls subject to appeals pending before the Appraisal Review Board. (See attachment)

Sincerely,
Marya Crigler
Chief Appraiser

A handwritten signature in black ink, appearing to read "Marya Crigler", is written over a circular embossed area.

Enclosure

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (612)	(Count) (0)	(Count) (612)
Land HS Value	826,893,835	0	826,893,835
Land NHS Value	129,054,498	0	129,054,498
Ag Land Market Value	0	0	0
Total Land Value	955,948,333	0	955,948,333
Improvement HS Value	720,539,163	0	720,539,163
Improvement NHS Value	306,499,258	0	306,499,258
Total Improvement	1,027,038,421	0	1,027,038,421
Market Value	1,982,986,754	0	1,982,986,754
BUSINESS PERSONAL PROPERTY	(337)	(0)	(337)
Market Value	40,475,566	0	40,475,566
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (949)	(Total Count) (0)	(Total Count) (949)
TOTAL MARKET	2,023,462,320	0	2,023,462,320
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
APPRAISED VALUE	2,023,462,320	0	2,023,462,320
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	528,910,639	0	528,910,639
NET APPRAISED VALUE	1,494,551,681	0	1,494,551,681
Total Exemption Amount	28,214,005	0	28,214,005
NET TAXABLE	1,466,337,676	0	1,466,337,676
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,466,337,676	0	1,466,337,676
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,466,337,676	0	1,466,337,676

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$2,633,542.47 = 1,466,337,676 * 0.179600 / 100)

CITY OF ROLLINGWOOD

Exemptions

EXEMPTIONS		CERTIFIED		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV2	DV2	7,500	1	0	0	7,500	1
DV2S	DV2S	7,500	1	0	0	7,500	1
DV3	DV3	10,000	1	0	0	10,000	1
DV4	DV4	24,000	2	0	0	24,000	2
DVHSS	DVHSS	1,399,405	2	0	0	1,399,405	2
DVHSS	DVHSS-Prorated	0	0	0	0	0	0
EX-XV	EX-XV	25,898,261	10	0	0	25,898,261	10
EX-XV	EX-XV-PRORATED	0	0	0	0	0	0
EX366	EX366	79,719	83	0	0	79,719	83
OV65	OV65-Local	425,333	142	0	0	425,333	142
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S-Local	24,000	9	0	0	24,000	9
OV65S	OV65S-Prorated	0	0	0	0	0	0
OV65S	OV65S-State	0	0	0	0	0	0
SO	SO	338,287	17	0	0	338,287	17
Total:		28,214,005	268	0	0	28,214,005	268

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (616)	(Count) (0)	(Count) (616)
Land HS Value	415,171,688	0	415,171,688
Land NHS Value	111,418,758	0	111,418,758
Ag Land Market Value	0	0	0
Total Land Value	526,590,446	0	526,590,446
Improvement HS Value	439,847,918	0	439,847,918
Improvement NHS Value	269,793,587	0	269,793,587
Total Improvement	709,641,505	0	709,641,505
Market Value	1,236,231,951	0	1,236,231,951
BUSINESS PERSONAL PROPERTY	(359)	(0)	(359)
Market Value	40,138,423	0	40,138,423
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (975)	(Total Count) (0)	(Total Count) (975)
TOTAL MARKET	1,276,370,374	0	1,276,370,374
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
APPRAISED VALUE	1,276,370,374	0	1,276,370,374
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	60,638,899	0	60,638,899
NET APPRAISED VALUE	1,215,731,475	0	1,215,731,475
Total Exemption Amount	27,006,601	0	27,006,601
NET TAXABLE	1,188,724,874	0	1,188,724,874
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,188,724,874	0	1,188,724,874
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,188,724,874	0	1,188,724,874

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$2,606,873.65 = 1,188,724,874 * 0.219300 / 100)

CITY OF ROLLINGWOOD Exemptions

EXEMPTIONS		CERTIFIED		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV2	DV2 - Conversion	7,500	1	0	0	7,500	1
DV2S	DV2S - Conversion	7,500	1	0	0	7,500	1
DV3	DV3	10,000	1	0	0	10,000	1
DV4	DV4 - Conversion	24,000	2	0	0	24,000	2
DVHSS	DVHSS -	1,272,186	1	0	0	1,272,186	1
EX-XV	EX-XV - Conversion	24,889,501	10	0	0	24,889,501	10
EX366	EX366 - Conversion	10,440	30	0	0	10,440	30
OV65	OV65 - Conversion	416,333	139	0	0	416,333	139
OV65	OV65-Local	18,000	6	0	0	18,000	6
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S - Conversion	33,000	12	0	0	33,000	12
SO	SO	27,643	2	0	0	27,643	2
SO	SO - Conversion	290,498	14	0	0	290,498	14
Total:		27,006,601	219	0	0	27,006,601	219



March 2, 2023

City of Rollingwood
 403 Nixon Drive
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for the Central-Gulf service area, the following is the determination of the cost of gas to be used for billings in March 2023:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$6.4775
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$6.4424
3.	Purchase/Sales Ratio.....	1.0008
4.	Commodity Cost (Line 2 x Line 3).....	\$6.4475
5.	Reconciliation Factor.....	\$0.4805
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$6.9280
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$6.9280 / Mcf</u>
		<u>\$0.6928 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after February 27, 2023 and end with meters read on and after March 28, 2023.

Sincerely,

Lisa Wattinger

Lisa Wattinger, Manager
 Gas Supply



1301 South Mopac; Suite 400
 Austin, TX 78746-6918
 800-700-2443 • texasgasservice.com

March 15, 2023

The City Secretaries and/or City Managers of the following Texas cities:
 Austin, Bee Cave, Cedar Park, Pflugerville, Cuero, Dripping Springs, Gonzales, Kyle, Lakeway,
 Lockhart, Luling, Nixon, Rollingwood, Shiner, Sunset Valley, West Lake Hills, Yoakum,
 Galveston, Bayou Vista, Jamaica Beach, Groves, Nederland, Port Neches, Port Arthur, and
 Beaumont, Texas

Dear City Secretary and/or City Manager:

In accordance with Texas Gas Service Company’s Weather Normalization Clause (WNA) tariff, this report is being provided for the month of February 2023.

The Central Gulf Service Area experienced colder than normal weather during February that resulted in the following WNA activity:

Customer Class	Amount Collected or Refunded	Average Weather Rate	Average Bill Impact	% Bill Impact
Residential	(\$43,049)	(\$0.0022)	(\$0.14)	(0.2%)
Commercial	\$9,942	\$0.0020	\$0.81	0.2%
Public Authority	\$5,693	\$0.0097	\$7.36	0.9%

Detailed data supporting this summary information is available upon request. If you have any questions, please do not hesitate to contact me at (512) 370-8253.

Sincerely,

Zane Drummond
 Rates Analyst
 Rates and Regulatory Affairs