



## **CITY OF ROLLINGWOOD BUDGET WORKSHOP AND CITY COUNCIL MEETING AGENDA**

**Wednesday, July 20, 2022**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on July 20, 2022 at 6:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [awayman@rollingwoodtx.gov](mailto:awayman@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **BUDGET WORKSHOP**

2. Update and discussion on the FY 2022-2023 Budget

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

**PRESENTATIONS**

3. Presentation and discussion on the Quarterly Investment Report for the 3rd Quarter
4. Presentation and discussion on the Budget Review for the 3rd Quarter
5. Presentation from K. Friese + Associates regarding the Drainage Infrastructure Improvements Plan
6. Presentation from K. Friese, ATS in regard to Building Code Questions - Agenda Item 6 from June 15 Council meeting - Brown memo dated June 13, 2022, as follows:
  - A. 1. Setbacks as applied to upper levels and cantilevered properties-
    - a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?
    - b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?
    - c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.
  - A. 2. Residential height limitations -
    - a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?
    - b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?
    - c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.
7. Presentation from City staff regarding Building Permit Issues 1, 4-8 from Brown memo dated June 13, 2022.
 

Issue 1: Sixteen active builds and demolitions with no posted permit: 205 Ashworth, 2801 Hubbard, 304 Almarion, 303 Bettis, 302 Bettis, 601 Riley, 104 Riles, 102 Riley, 200 Vale, 301 Vale, 5015 Timberline, 4917 Timberline, 4815 Timberline, 1003 Ewing, 104 Laura Lane, 3018 Hatley

Issue 4: Five properties where construction and other materials have been left on street on a recurring basis and/or materials stacked in drip line of existing trees: 3200 Park Hills, 4701 Timberline, 3207 Park Hills, 2801 Hubbard, 301 Nixon, 301 Vale

Issue 5: One property where a construction fence has been erected at curb on corner lot, blocking views or traffic on intersecting street: 2500 Farley Trail

Issue 6: One property where salvage materials have been left within public view after lot was demolished.

Issue 7: One commercial property where construction debris has been dumped in the back of the property and has spilled over the silt fence and onto adjacent property: 2802 Bee Caves Road

Issue 8: One property on the edge of a drainage channel with no silt fence: 3225 Park Hills

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

8. Discussion and possible action on the minutes from the June 15, 2022 City Council Meeting
9. Discussion and possible action on an agreement with Travis County to conduct the City of Rollingwood's Elections
10. Discussion and possible action on an ordinance amending the Fiscal Year 2021-2022 budget to include interim development services

### **REGULAR AGENDA**

11. Discussion and possible action on a recommendation from the Park Commission to pursue possible installation of turf infield at Field 1 of the Athletic Field
12. Discussion and possible action regarding a draft ordinance calling a bond election for potable water infrastructure, drainage infrastructure and facilities
13. Discussion and possible action to create a Rollingwood City Council Message Board in compliance with Sec. 551.006 of the Texas Government Code regarding Open Meetings
14. Discussion and possible action on an amendment to the City's Code of Ordinances related to the expiration of building and tree permits
15. Discussion and possible action on an ordinance amending the process for assessing late fees and for termination of water and wastewater services
16. Discussion and possible action in regard to designation of a code compliance officer
17. Discussion and possible action in regard to residential zoning ordinances including but not limited to building height ordinances and minimum required depth and width of yards
18. Discussion and possible action to review applications and make appointments to the Board of Adjustment

19. Discussion and possible action regarding the process by which to select the Chief of Police
20. Discussion and possible action on an ordinance adopting a Burn Ban
21. Discussion and possible action to approve an employment agreement with City Administrator Ashley Wayman

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

22. City Administrator's Report
23. Chief of Police Report
24. Municipal Court Report
25. City Financials for June 2022 - Fiscal Year 2021-2022
26. RCDC Financials for June 2022 - Fiscal Year 2021-2022
27. City Stats for June 2022
28. Contract invoices through June 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
29. Crossroads Utility Services Report on Water and Wastewater for June 2022
30. City Engineer Report - K. Friese & Associates
31. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents
32. Texas Gas Service - Notices, Letters, and Documents

## **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) on Friday, July 15, 2022 at 5:00 p.m.



Desiree Adair, City Secretary

### **NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.



The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.  
Action, if any, will be taken in open session.



The full 2022-2023 Budget Binder can be viewed at the following link:

<https://www.rollingwoodtx.gov/administration/page/2022-2023-budget>

## Budget Structure Overview

Fund Name	Fund Number	Department Number	Department Name within Fund	Source of Fund Revenues	Limitations on Expenditures & Transfers
General Fund	100			<ul style="list-style-type: none"> <li>- Tax Proceeds</li> <li>- Charges for Services &amp; Leases</li> <li>- Licenses &amp; Permits</li> <li>- Interest Income</li> <li>- Fund Administration Charges</li> <li>- Reserve Transfers</li> <li>- RCDC Fund Transfers</li> <li>- Bond Fund Transfers</li> <li>- Fines/Forfeitures &amp; Penalties</li> <li>- Court Fees &amp; Revenues</li> <li>- Misc. &amp; Donations</li> </ul>	<ul style="list-style-type: none"> <li>- Unrestricted</li> <li>- Most revenues may be allocated to each department at the discretion of City Council.</li> </ul>
		10	Administration		
		15	Development Services		
		20	Sanitation		
		25	Utility Billing		
		30	Streets		
		40	Police		
		50	Court		
		55	Parks		
		65	Public Works		
Water Fund	200		Non-Departmental	<ul style="list-style-type: none"> <li>- Water Sales</li> <li>- Interest Income</li> <li>- Late Charges</li> <li>- Capital Recovery/Connections</li> </ul>	<ul style="list-style-type: none"> <li>- Enterprise Fund; proceeds must be spent within the fund (exception for Administration fee transfer to Fund 100)</li> </ul>
Street Maintenance Fund	301		Non-Departmental	<ul style="list-style-type: none"> <li>- Dedicated Street Sales Tax</li> </ul>	<ul style="list-style-type: none"> <li>- Revenue transfers out to Fund 100, Department 30</li> </ul>
Court Security Fund	310	50	Court	<ul style="list-style-type: none"> <li>- Court Security Fee</li> </ul>	<ul style="list-style-type: none"> <li>- Expenditures are statutorily restricted</li> </ul>
Court Technology Fund	320	50	Court	<ul style="list-style-type: none"> <li>- Court Technology Fee</li> </ul>	<ul style="list-style-type: none"> <li>- Expenditures are statutorily restricted</li> </ul>
Court Efficiency Fund	330	50	Court	<ul style="list-style-type: none"> <li>- Administrative Court Fee</li> </ul>	<ul style="list-style-type: none"> <li>- Expenditures are statutorily restricted</li> </ul>
Debt Service Fund Series 2014	430		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2014 debt service; no fund-to-fund transfers</li> </ul>
Debt Service Fund Series 2012	440		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2012 debt service; no fund-to-fund transfers</li> </ul>
Debt Service Fund Series 2019	450		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2019 debt service; no fund-to-fund transfers</li> </ul>
Debt Service Fund Series 2020	460		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2020 debt service; no fund-to-fund transfers</li> </ul>
Drainage Fund	702	35	Capital Improvements	<ul style="list-style-type: none"> <li>- Licenses &amp; Permits</li> <li>- Fund Transfers In</li> </ul>	<ul style="list-style-type: none"> <li>- RSDP revenues must be spent within the fund</li> </ul>
Wastewater Fund	800		Non-Departmental	<ul style="list-style-type: none"> <li>- Wastewater Service Charges</li> <li>- Interest Income</li> <li>- Capital Recovery/Connections</li> </ul>	<ul style="list-style-type: none"> <li>- Enterprise Fund; proceeds must be spent within the fund (exception for Administration fee transfer to Fund 100)</li> </ul>

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	20%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	38%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 2,300	0%	TBD
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 296,470</b>	<b>\$ 316,265</b>	<b>\$ 283,147</b>	<b>-10%</b>	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	150%	Inadequate tools
5110	Postage	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	100%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	40%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	0%	Additional PW employee
5158	Office Supplies	\$ 300	\$ 300	\$ 300	0%	
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	60%	Increase in materials/low inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales - TBD
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ 1,500	\$ 500	\$ 500	0%	TBD - Exceptional Item
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	200%	Backhoe/Tractor
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	0%	Low inventory/ fill, gravel
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	-39%	Approved for electronic meters
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	100%	Inflation
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 78,150</b>	<b>\$ 202,638</b>	<b>\$ 209,635</b>	<b>3%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	0%	\$6,750 per month
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	200%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,100	0%	TBD
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	-17%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	0%	Did not use in 2021-2022
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	0%	
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/licenses
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	-100%	M.E. Simpson & WSB
<b>Total Contractual Services</b>		<b>\$ 662,700</b>	<b>\$ 697,200</b>	<b>\$ 726,300</b>	<b>4%</b>	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>0%</b>	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 3,138</b>	<b>\$ 3,138</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,038,070</b>	<b>\$ 1,219,991</b>	<b>\$ 1,222,970</b>	<b>0%</b>	

2020-2021

2021-2022

2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator	\$ 7,200	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
Total Exceptional Items Requested:		\$ 37,200	

Total Budget Allocation Requested: \$ 1,222,970  
Total Exceptional Items Requested: \$ 37,200

**Grand Total Budget Request for Department: \$ 1,260,170**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 40,179  
Increase (Decrease) from Previous Budget Cycle (%) 3%

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

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200-WATER FUND

NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT	CURRENT	YEAR TO DATE	% OF	BUDGET
DEPARTMENTAL EXPENDITURES	BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE

PERSONNEL

200-5-60-5000 SALARY	241,666.00	11,226.61	94,364.15	39.05	147,301.85
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	0.00	728.75	29.15	1,771.25
200-5-60-5020 HEALTH INSURANCE	21,648.00	1,008.58	8,871.42	40.98	12,776.58
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	0.00	3,746.80	162.90 (	1,446.80)
200-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	858.84	7,363.31	39.83	11,124.69
200-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	6.80	499.08	75.16	164.92
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,263.22	10,568.05	36.44	18,431.95
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	316,266.00	14,364.05	126,141.56	39.88	190,124.44

SUPPLIES & OPERATION EXP

200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	137.76	55.10	112.24
200-5-60-5105 TOOLS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5140 TELEPHONE	500.00	58.57	512.88	102.58 (	12.88)
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	810.82	1,676.62	83.83	323.38
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	86.58	126.56	42.19	173.44
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00	3,237.73	16,374.63	65.50	8,625.37
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
200-5-60-5171 EQUIPMENT	500.00	0.00	0.00	0.00	500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	679.42	45.29	820.58
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00 (	1,564.50)	4.53-	36,064.50
200-5-60-5194 Fire Hydrant Maint and Replace	33,000.00	0.00	32,803.20	99.40	196.80
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	297.21	1,042.38	26.06	2,957.62
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00 (	117.16)	23.43-	617.16
TOTAL SUPPLIES & OPERATION EXP	202,638.00	4,490.91	51,671.79	25.50	150,966.21

CONTRACTUAL SERVICES

200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00 (	15,559.12)	0.00	15,559.12
200-5-60-5233 Crossroads Contract	81,000.00	6,774.90	49,535.54	61.15	31,464.46
200-5-60-5234 Crossroads Emerg/M&O Repairs	20,000.00	2,643.97	67,532.04	337.66 (	47,532.04)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

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200-WATER FUND

NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
200-5-60-5270 ENGINEERING SERVICES	30,000.00	6,663.75	22,898.00	76.33	7,102.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	24,883.00	0.00 (	24,883.00)
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	74,624.45	457,574.47	83.20	92,425.53
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	691,300.00	90,707.07	609,173.64	88.12	82,126.36
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	2.00	9.28	1.24	740.72
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	5,900.00	396.00	6,209.00	105.24 (	309.00)
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	6,650.00	398.00	6,218.28	93.51	431.72
CAPITAL OUTLAY					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL NON-DEPARTMENTAL	1,219,992.00	109,960.03	793,205.27	65.02	426,786.73
TOTAL EXPENDITURES	1,219,992.00	109,960.03	793,205.27	65.02	426,786.73
REVENUES OVER/(UNDER) EXPENDITURES	( 102,342.00)	90,112.49	120,863.39	(	223,205.39)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 140,744	47%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
	Total Capital Outlays	\$ 88,465	\$ 95,469	\$ 140,744	47%	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 88,465</b>	<b>\$ 95,469</b>	<b>\$ 140,744</b>	<b>47%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 140,744.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 140,744.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 45,275.00

Increase (Decrease) from Previous Budget Cycle (%) 47%



REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

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301-STREET MAINTENANCE

NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
<hr/>					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	95,469.00	0.00	95,466.00	100.00	3.00
TOTAL CAPITAL OUTLAY	95,469.00	0.00	95,466.00	100.00	3.00
<hr/>					
TOTAL NON-DEPARTMENTAL	95,469.00	0.00	95,466.00	100.00	3.00
<hr/>					
TOTAL EXPENDITURES	95,469.00	0.00	95,466.00	100.00	3.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,456.46	37,208.58		17,422.42

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

Fund Name and Number: 310 - Court Security

Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -				
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -				
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,000.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 1,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

310-COURT SECURITY FUND  
COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	244.88	1,471.83	(	1,121.83)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

Fund Name and Number: 320-Court Tech

Dept Name and Number: 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>0%</b>	
5414	Computers	\$ 1,500	\$ -	\$ -		New computer in FY 20-21
<b>Total Capital Outlays</b>		<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 2,500.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 2,500.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

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320-COURT TECHNOLOGY FUND

COURT

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
<hr/>					
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	<u>2,500.00</u>	<u>2.00</u>	<u>36.06</u>	<u>1.44</u>	<u>2,463.94</u>
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	2.00	36.06	1.44	2,463.94
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL COURT	2,500.00	2.00	36.06	1.44	2,463.94
<hr/>					
TOTAL EXPENDITURES	2,500.00	2.00	36.06	1.44	2,463.94
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	197.92	1,191.01	(	2,691.01)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** June 2022

**Fund Name and Number:** 330 - Court Eff.

**Dept Name and Number:** 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 100

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 100**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

330-COURT EFFICIENCY FUND  
COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** June 2022

**WORKING DRAFT**

**Fund Name and Number:** 430 - Debt Service 2014

**Dept Name and Number:** 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	8%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	-15%	
<b>Total Contractual Services</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 199,350.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 199,350.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (600.00)

Increase (Decrease) from Previous Budget Cycle (%) 0%



430-DEBT SERVICE FUND 2014  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
<hr/>					
CONTRACTUAL SERVICES					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	130,000.00	0.00	0.00	0.00	130,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	<u>69,550.00</u>	<u>0.00</u>	<u>34,775.00</u>	<u>50.00</u>	<u>34,775.00</u>
TOTAL CONTRACTUAL SERVICES	199,950.00	0.00	34,975.00	17.49	164,975.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
430-5-60-5461 TRANSFER TO WATER FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	199,950.00	0.00	34,975.00	17.49	164,975.00
<hr/>					
TOTAL EXPENDITURES	199,950.00	0.00	34,975.00	17.49	164,975.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	66.93	165,056.01	(	164,756.01)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** June 2022

**WORKING DRAFT**

**Fund Name and Number:** 440 - Debt Service 2012

**Dept Name and Number:** 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5242	Debt Service - 2012A Interest	\$ 22,520	\$ 15,735	\$ 8,235	-48%	
5343	Debt Service - 2012A Principal	\$ 295,000	\$ 300,000	\$ 305,000	2%	
<b>Total Contractual Services</b>		<b>\$ 317,920</b>	<b>\$ 316,135</b>	<b>\$ 313,635</b>	<b>1%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,920</b>	<b>\$ 316,135</b>	<b>\$ 313,635</b>	<b>-1%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 313,635.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 313,635.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (2,500.00)

Increase (Decrease) from Previous Budget Cycle (%) -1%

440-DEBT SERVICE FUND 2012  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>CONTRACTUAL SERVICES</u>					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	15,735.00	0.00	7,867.50	50.00	7,867.50
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	300,000.00	0.00	0.00	0.00	300,000.00
440-5-60-5276 PAYING AGENT FEES	<u>400.00</u>	<u>0.00</u>	<u>200.00</u>	<u>50.00</u>	<u>200.00</u>
TOTAL CONTRACTUAL SERVICES	316,135.00	0.00	8,067.50	2.55	308,067.50
 <u>MISCELLANEOUS OTHER EXP</u>					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
 <u>CAPITAL OUTLAY</u>					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	316,135.00	0.00	8,067.50	2.55	308,067.50
<hr/>					
TOTAL EXPENDITURES	316,135.00	0.00	8,067.50	2.55	308,067.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	129.91	308,422.17	(	307,422.17)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** June 2022

**Fund Name and Number:** 450 - Debt Service 2019

**Dept Name and Number:** 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	5%	
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	-1%	
<b>Total Contractual Services</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 410,650.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 410,650.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 600.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

450-DEBT SERVICE FUND 2019  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>CONTRACTUAL SERVICES</u>					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	110,000.00	0.00	0.00	0.00	110,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	299,650.00	0.00	149,825.00	50.00	149,825.00
450-5-60-5276 PAYING AGENT FEES	<u>400.00</u>	<u>0.00</u>	<u>200.00</u>	<u>50.00</u>	<u>200.00</u>
TOTAL CONTRACTUAL SERVICES	410,050.00	0.00	150,025.00	36.59	260,025.00
 <u>MISCELLANEOUS OTHER EXP</u>					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
 <u>CAPITAL OUTLAY</u>					
450-5-60-5462 TRANSFER OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	410,050.00	0.00	150,025.00	36.59	260,025.00
<hr/>					
TOTAL EXPENDITURES	410,050.00	0.00	150,025.00	36.59	260,025.00
	=====	=====	=====	=====	=====
 REVENUES OVER/(UNDER) EXPENDITURES					
	700.00	109.05	259,287.93	(	258,587.93)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

**WORKING DRAFT**

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	-15%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	2%	
<b>Total Contractual Services</b>		\$ 317,465	\$ 314,290	\$ 315,015	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,465</b>	<b>\$ 314,290</b>	<b>\$ 315,015</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 315,015.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 315,015.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 725.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

460-DEBT SERVICE FUND 2020  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>CONTRACTUAL SERVICES</u>					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	29,050.00	0.00	14,525.00	50.00	14,525.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	285,000.00	0.00	0.00	0.00	285,000.00
460-5-60-5276 PAYING AGENT FEES	<u>240.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>240.00</u>
TOTAL CONTRACTUAL SERVICES	314,290.00	0.00	14,525.00	4.62	299,765.00
<hr/>					
<u>MISCELLANEOUS OTHER EXP</u>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	314,290.00	0.00	14,525.00	4.62	299,765.00
<hr/>					
TOTAL EXPENDITURES	314,290.00	0.00	14,525.00	4.62	299,765.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	83.64	300,990.68	(	300,490.68)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

Fund Name and Number: 702 - Drainage

Dept Name and Number: 35 - Capital Imp.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	0%	
5321	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -		
5322	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -		
<b>Total Contractual Services</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>0%</b>	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	60%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ 85,000</b>	<b>\$ 5,000</b>	<b>\$ 8,000</b>	<b>-60%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 135,000</b>	<b>\$ 55,000</b>	<b>\$ 58,000</b>	<b>5%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	\$	-	
	\$	-	
	\$	-	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 58,000.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 58,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,000.00

Increase (Decrease) from Previous Budget Cycle (%) 5%



702-DRAINAGE FUND

CAPITAL IMPROVEMENTS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>CONTRACTUAL SERVICES</u>					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	95,597.70	0.00 (	95,597.70)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	637.50	2,933.26	0.00 (	2,933.26)
702-5-35-5270 ENGINEERING SERVICES	50,000.00	4,301.25	38,331.93	76.66	11,668.07
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	50,000.00	4,938.75	136,862.89	273.73 (	86,862.89)
<hr/>					
<u>CAPITAL OUTLAY</u>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	<u>5,000.00</u>	<u>180.00</u>	<u>6,323.75</u>	<u>126.48</u> (	<u>1,323.75)</u>
TOTAL CAPITAL OUTLAY	5,000.00	180.00	6,323.75	126.48 (	1,323.75)
<hr/>					
TOTAL CAPITAL IMPROVEMENTS	55,000.00	5,118.75	143,186.64	260.34 (	88,186.64)
<hr/>					
TOTAL EXPENDITURES	55,000.00	5,118.75	143,186.64	260.34 (	88,186.64)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	881.25 (	83,258.64)		58,258.64

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2022

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	Proposed 2022-2023 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	150%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	50%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 2,350	0%	TBD
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 295,020</b>	<b>\$ 313,149</b>	<b>\$ 282,697</b>	<b>-10%</b>	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	400%	
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	50%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	0%	
5166	Maintenance & Repairs	\$ 35,000	\$ 35,000	\$ 35,000	0%	
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	0%	TBD - 5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 100	0%	TBD - Exceptional Item for new Tractor/Backhoe
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	0%	Approved for electronic meters
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 69,600</b>	<b>\$ 189,088</b>	<b>\$ 192,485</b>	<b>2%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	0%	\$8,165 per month
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	-33%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 500	0%	TBD
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,100	0%	TBD
5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	-33%	K. Friesse - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ -	\$ -	\$ -		Will budget for in 23-24 (alternating with water)
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	0%	
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	0%	
<b>Total Contractual Services</b>		<b>\$ 274,600</b>	<b>\$ 466,080</b>	<b>\$ 436,080</b>	<b>-6%</b>	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000		
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	-100%	WSB- plan update
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 16,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -		\$ -		TBD - Exceptional Item for new Gator
5496	Lift Station Automation	\$ -	\$ 159,000		-100%	TBD
5497	Lift Station Emergency Power	\$ -	\$ 35,100		-100%	TBD
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 197,237</b>	<b>\$ 3,137</b>	<b>-98%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 655,220</b>	<b>\$ 1,166,554</b>	<b>\$ 915,399</b>	<b>-22%</b>	

2020-2021

2021-2022

2022-2023

## Request For New/ Modifications of Line Item Descriptions

New Line Item:

## Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000.00	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator Push Camera and	\$ 5,400.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
5166 Maintenance & Repairs	Sonde	\$ 12,000.00	100% Wastewater
Total Exceptional Items Requested:		\$ 47,400.00	

Total Budget Allocation Requested: \$ 915,398.50

Total Exceptional Items Requested: \$ 47,400.00

**Grand Total Budget Request for Department: \$ 962,798.50**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (203,755.61)

Increase (Decrease) from Previous Budget Cycle (%) -17%

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

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800-WASTE WATER FUND

NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>DEPARTMENTAL EXPENDITURES</b>					
<b>PERSONNEL</b>					
800-5-60-5000 SALARY	241,666.00	11,226.61	94,362.80	39.05	147,303.20
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	0.00	399.04	39.90	600.96
800-5-60-5020 HEALTH INSURANCE	19,983.00	1,008.58	8,871.42	44.39	11,111.58
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	0.00	3,828.27	162.91 (	1,478.27)
800-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	858.84	7,363.31	39.83	11,124.69
800-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	6.80	499.08	75.16	164.92
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,263.22	10,568.05	36.44	18,431.95
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	313,151.00	14,364.05	125,891.97	40.20	187,259.03
<b>SUPPLIES &amp; OPERATION EXP</b>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	211.08	814.58	81.46	185.42
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	2,867.44	21,493.65	85.97	3,506.35
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	2,567.02	17,060.69	48.74	17,939.31
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	1,260.50	3.65	33,239.50
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	297.20	1,331.93	66.60	668.07
TOTAL SUPPLIES & OPERATION EXP	189,088.00	5,942.74	41,961.35	22.19	147,126.65
<b>CONTRACTUAL SERVICES</b>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	31,093.41	95.67	1,406.59
800-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	8,189.90	59,440.56	60.67	38,539.44
800-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	399.30	18,763.67	31.27	41,236.33
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	0.00	7,232.82	1,446.56 (	6,732.82)
800-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
800-5-60-5270 ENGINEERING SERVICES	30,000.00	105.00	6,892.75	22.98	23,107.25
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	910.00	0.00 (	910.00)
800-5-60-5290 WASTEWATER FEES	230,000.00	19,235.76	133,820.15	58.18	96,179.85
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	8,181.18	68.18	3,818.82
TOTAL CONTRACTUAL SERVICES	466,080.00	29,098.70	267,139.95	57.32	198,940.05
<b>MISCELLANEOUS OTHER EXP</b>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	0.00	6.00 (	6.60)	0.00	6.60
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

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2.

800-WASTE WATER FUND

NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	6.00	( 6.60)	0.66-	1,006.60
CAPITAL OUTLAY					
800-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	159,000.00	109,208.70	273,089.19	171.75 (	114,089.19)
800-5-60-5497 LIFT STATION EMERGENCY POWER	35,100.00	0.00	35,096.43	99.99	3.57
TOTAL CAPITAL OUTLAY	197,238.00	109,208.70	308,185.62	156.25 (	110,947.62)
TOTAL NON-DEPARTMENTAL	1,166,557.00	158,620.19	743,172.29	63.71	423,384.71
TOTAL EXPENDITURES	1,166,557.00	158,620.19	743,172.29	63.71	423,384.71
REVENUES OVER/(UNDER) EXPENDITURES	( 283,447.00)	( 76,564.86)	( 71,067.31)	(	212,379.69)

**Exceptional Item Request Form - FY 2022-2023****Request # AF-1A****Date: 7/4/2022****Requestor:** Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

**Item Description:**

1% COLA

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

Fund 100 - \$13,096

Fund 200 - \$2,205

Fund 800 - \$2,205

**Number of Items or Units:** \_\_\_\_\_**Cost Per Item or Unit:** \_\_\_\_\_**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** \$ 17,506.00**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

**Exceptional Item Request Form - FY 2022-2023****Request # AF-1B****Date: 7/19/2022****Requestor:** Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

**Item Description:**

2% COLA

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

Fund 100 - \$26,194

Fund 200 - \$4,410

Fund 800 - \$4,410

**Number of Items or Units:** \_\_\_\_\_**Cost Per Item or Unit:** \_\_\_\_\_**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** \$ 35,014.00**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

**Exceptional Item Request Form - FY 2022-2023****Request # AF-1C****Date: 7/19/2022****Requestor:** Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

**Item Description:**

3% COLA

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

Fund 100 - \$39,289

Fund 200 - \$6,614

Fund 800 - \$6,614

**Number of Items or Units:** \_\_\_\_\_**Cost Per Item or Unit:** \_\_\_\_\_**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** \$ 52,518.00**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.



**Exceptional Item Request Form - FY 2022-2023****Request # AF-2****Date: 7/4/2022****Requestor:** Staff

Allocating Additional Funds To:	
Fund Name & No.	200-Water, 800-Wastewater, 100-General Fund
Department Name & No.	Non-Departmental, Streets, Parks
Line Item No. & Description or NEW Line Item Description	5495 - Vehicles

**Item Description:**

New Public Works Gator
40% Water - \$7,200
30% Wastewater - \$5,400
15% Streets - \$2,700
15% Parks - \$2,700

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

The current Gator Public Works has is inadequate and lacks the power to keep up with a daily work routine. The cost to repair and maintain this piece of equipment is unsustainable. This Gator was inherited from the police dept and has served its purpose. The city could put this Gator up for sale and retrieve some money to put towards the new Gator.

**Number of Items or Units:** \_\_\_\_\_**Cost Per Item or Unit:** \_\_\_\_\_**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** \$ 18,000**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

-- Standard Features --

GATOR

-- Custom Options --

**Kubota**

V Series

RTV-X1120DWL-HS

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

Model Kubota D1105  
3 Cyl. 68.5 cu in  
+24.8 Gross Eng HP  
60 Amp Alternator

**TRANSMISSION**

VHT-X  
Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 17 mph  
High 0 - 29 mph  
Reverse 0 - 17 mph  
Limited-slip Front Differential  
Rear differential lock

**HYDRAULICS**

Hydrostatic Power Steering  
with manual tilt-feature  
Hydraulic Cargo Dump  
Hydraulic Oil Cooler

**FLUID CAPACITY**

Fuel Tank 7.9 gal  
Cooling 6.4 qts  
Engine Oil 4.3 qts  
Transmission Oil 1.8 gal  
Brake Fluid 0.4 qts

**CARGO BOX**

Width 57.7in  
Length 40.5 in  
Depth 11.2 in  
Load Capacity 1102 lbs  
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

**KEY FEATURES**

Digital Multi-meter  
Speedometer  
Front Independent Adjustable  
Suspension  
Rear Independent Adjustable  
Suspension  
Brakes - Front/Rear Wet Disc  
Rear Brake Lights / Front  
Headlights  
2" Hitch Receiver, Front and Rear  
Deluxe 60/40 split bench seats  
with driver's side seat adjustment  
Underseat Storage Compartments  
Lockable Glove Box  
Deluxe Front Guard  
(radiator guard, bumper, and lens  
guard)

**SAFETY EQUIPMENT**

SAE J2194 & OSHA 1928 ROPS  
Dash-mounted Parking Brake  
Horn  
Spark Arrestor Muffler  
Retractable 3-point Seat Belts  
Half-doors  
Adjustable Headlights  
Rear Protection Screen

**DIMENSIONS**

Width 63.2 in  
Height 79.5 in  
Length 120.3 in  
Wheelbase 80.5 in  
Tow Capacity 1300 lbs  
Ground Clearance 10.4 in  
Suspension Travel 8 in  
Turning Radius 13.1 ft

**Factory Spray-on Bedliner**

"L" Models Only

**Bright Alloy Wheels (Silver-painted)**

Silver-painted with machined  
surface

**TIRES AND WHEELS**

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1120DWL-HS Base Price: \$18,199.00

Suggested List Price w/ Options: \$18,199.00

**Available Manufacturer Rebates:**

Cash Customer Instant Rebate Up To: (\$300.00)

\*Taxes, shipping &amp; handling, surcharges, assembly charges, destination, freight and/or delivery charges are not included.

This MSRP configuration program is for informational purposes only. Price on this sales quote is an estimate and is subject to being increased. Final pricing and applicable programs will be established at delivery. In all instances, the user of this program must consult with an authorized Kubota Dealer for complete purchase, warranty and safety information. Special pricing and promotions may be available on certain models. See your Kubota Dealer for details and individual Dealer product pricing. All prices are shown in U.S. Dollars. Quotes are for products sold in the United States only.



JOHN DEERE

Build Your Own

## Options for GATOR™ HPX815E (Model Year 2023)

Tellus Equipment Solutions  
Austin TX 78737  
Dealer Information

**\$16,588.00** Total Suggested List Price \*

## Options

DESTINATION

PACKAGES

WHEELS AND TIRES

SEAT

OCCUPANT PROTECTIVE STRUCTURE (OPS)

ROOF SELECTION

OPERATOR'S STATION

DELUXE CARGO BOX

CARGO BOX LIFT

FRONT PROTECTION PACKAGE

## Extended Warranty

Contact your dealer for details.

## Value Added Services

Contact your dealer for details.

## Options

## BASE MACHINE

☒ **GATOR™ HPX815E (Model Year 2023)** **\$15,229.00**

Base Machine Suggested List Price Does Not Include \$850 USD  
Destination Charge.  
F.O.B. Horicon, Wisconsin

## DESTINATION

☒ **US/Canada** **In Base Price**  
001A

## PACKAGES

☒ **Build To Order** **In Base Price**  
0505

## WHEELS AND TIRES

☒ **High-Performance All-Purpose (HPAP) Tires** **In Base Price**  
1011

☐ **High-Performance All-Terrain (HPAT) Tires** **No Added Cost**  
1012

☐ **Turf Tires - Yellow** **\$188.00**  
1013

## SEAT

☒ **Standard Bench Seat - Black** **In Base Price**  
2007

## OCCUPANT PROTECTIVE STRUCTURE (OPS)

☒ **OPS with Nets** **In Base Price**  
4000

☐ **Deluxe Cab Frame/Including Glass Windshield  
with Wiper, Electrical Kit, Rear Window and Nets** **\$1,763.00**  
4004

When ordering 4004 Option Code you must order 4049 Option Code.

## ROOF SELECTION

☒ **Black Poly Roof**  
4030

\$307.00

☐ **Less Black Poly Roof**  
4049

In Base Price

2.

---

## OPERATOR'S STATION

☐ **Park Position in Transmission**  
2350

In Base Price

☒ **Park Position in Transmission w/ Secondary Park Brake**  
2351

\$480.00

Not required. Optional equipment only. Only required if a customer requests a secondary hand actuated park brake in addition to the park in transmission. Sometimes required for certain government bids, or unique customer applications where required for compliance.

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## DELUXE CARGO BOX

☒ **Cargo Box with Paint and Rear Reflectors**  
3001

In Base Price

☐ **Cargo Box with Spray In Liner, Brake and Tail Lights**  
3003

\$546.00

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## CARGO BOX LIFT

☐ **Cargo Box Power Lift**  
3100

\$1,048.00

☒ **Cargo Box Manual Lift with Prop Rod**  
3120

In Base Price

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## FRONT PROTECTION PACKAGE

☒ **Front Brush Guard**  
4201

\$315.00

☐ **Less Front Brush Guard**  
4249

In Base Price

## Extended Warranty

Contact your dealer for details.

## Value Added Services

Contact your dealer for details.

\* Manufacturer's suggested list price shown. Retail prices may vary by dealer. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options noted with 'Net Item Charge' will have additional costs. Pricing and specifications subject to change without notice. Special program pricing may be available on certain models. Ask dealer for details. Prices shown are in U.S. dollars and valid only in the United States.

\*\* Accessories noted with 'Contact Dealer', 'In Catalog' or 'Net Item Charge' will have additional costs. Please see dealer for details.

**Exceptional Item Request Form - FY 2022-2023****Request # AF-3****Date: 7/11/2022****Requestor:** Staff

Allocating Additional Funds To:	
Fund Name & No.	200-Water, 800-Wastewater, 100-General Fund
Department Name & No.	Non-Departmental, Streets
Line Item No. & Description or NEW Line Item Description	5171 Equipment

**Item Description:**

New Backhoe/Tractor
40% Water - \$30,000
40% Wastewater - \$30,000
20% Streets - \$15,000

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

The current tractor Public Works has is inadequate; it will constantly blow fuses while in transit with a load. This poses a safety issue as it can stall going up or down a hill, causing it to roll forward or backwards and possibly cause an accident. The hydraulic system is in need of a major repair and the amount of money that will be needed to keep up with the maintenance of this machine would be better suited in investing in another tractor. Existing tractor can be sold and revenue can be used towards new machine. The new tractor will be of improved service and eliminate unneeded risk and safety issues.

**Number of Items or Units:** 1**Cost Per Item or Unit:** \$ 75,000.00**Additional Cost Per Item (Including ongoing maintenance):****Total Cost:**

\$ 75,000.00

**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

**Total Amount Saved:** \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

-- Standard Features --

-- Custom Options --

StdEquip-M62TLB\_C1



Loader / Landscaper Series M62TLB

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

Model # V2403-CR-TE4  
Tier IV Final Certified  
4 Cyl. 148.5 cu. in.  
Turbocharged  
63 Gross HP (SAE J1995)  
59.1 Net HP (SAE J1349)  
46.0 PTO HP  
@ 2700 Engine RPM  
Direct Injection  
Charging output 45 Amps  
12 V – 80 Amp Hour Battery  
Dual Element Air Cleaner

**HYDRAULICS**

Open Center - Gear Type  
Total Pump Capacity 30.9 gpm  
Includes Power Steering  
BH Boom Swing Pump 8.3 gpm  
Front / Rear Remotes 16.0 gpm  
Cat I & II 3-point Hitch (Optional)  
24" Behind 2976 lbs.  
@ Lift Points 3860 lbs.  
Position Control

**FRONT AXLE**

Bevel-Gear, 4 WD  
Hydrostatic Power Steering  
Cast Iron – Heavy Duty  
Tread spacing, Non-adjustable

**DRIVE TRAIN**

HST Plus  
3 Ranges  
Low-Medium-High  
Maximum Travel Speed 15.7 mph  
Rear Differential Lock  
Multiple Wet Disc Brakes  
4 Wheel Drive

**DIMENSIONS**

Transport Length 252.9"  
Width 75.0"  
Height to ROPS top 102.1"  
Wheelbase 80.7"  
Ground Clearance 13.8"

**POWER TAKE OFF**

Hydraulic Independent Rear PTO  
Running 540 rpm @ 2550 Eng. RPM  
SAE – 1-3/8, 6 splines

**SAFETY EQUIPMENT**

Four Post ROPS / FOPS  
Deluxe Seat w/retractable Seat Belt  
Safety Start Switches  
Electric Key Shut-Off  
Parking Brake  
SMV Sign

**SELECTED TIRES**

ALR6842 & ALR6843  
FRONT - 10-16.5 R4 Titan HD-2000  
REAR - 17.5L-24 R4 Titan Industrial Contractor TLB

**FLUID CAPACITY**

Fuel Tank 17.7 gals.  
Crankcase 9.9 qts.  
Eng. Coolant 8.7 qts.  
Transmission and 12.2 gal.  
Hydraulics  
Front Axle Case 13.2 qts.

**LIGHTING**

2 Halogen Headlight / Work Lights  
2 Halogen Rear Work Lights  
2 Tail Lights / Turn Signals

**INSTRUMENTS**

IntelliPanel™  
Lighted Communications Symbols  
Digital Display with Tachometer,  
Travel Speed, PTO Speed, Warnings,  
Maintenance Alerts, On-board  
Diagnostics

**REAR AXLE**

Heavy Duty Axle w/ Differential Lock  
Bull-gear final drives  
Multiple Wet Disc Brakes

**STANDARD EQUIPMENT**

Four 55 W Halogen Work Lights  
Electronic HST Transmission  
Backhoe Crawling Mode  
Full Flat Floor  
Cast Steel Brake Pedal  
Walk-through Step  
Seat with Arm Rests  
Seat Pivots In Place  
Backup Alarm & Horn  
3-point Linkage Storage  
Larger Canopy  
Slanted Hood & Loader Arms  
2 Lever Style Quick Coupler  
Hydraulic Self-Leveling Loader  
Braceless Loader Frame  
Protected Hydraulic Hoses & Pipes  
Bucket Level Indicator  
Boom Lock  
Arch Type Backhoe Boom  
Independent Boom Swing Pump  
Protected Hydraulic Hoses & Pipes  
Thumb Bracket  
Stabilizer Cylinder Cover  
Improved Inching Performance  
High Quality Hydraulic Cylinders  
Tie-down Rings for Transport

M62TLB Base Price: \$75,270.00

(1) 16" QUICK ATTACH TRENCHING BUCKET \$1,428.00  
K7873A-16" QUICK ATTACH TRENCHING BUCKET

(1) FRONT OR REAR WORK LIGHTS KIT \$182.00  
LB045-FRONT OR REAR WORK LIGHTS KIT

(1) FRONT LOADER inc.  
TL1800-FRONT LOADER

(1) BACKHOE W/O BUCKET inc.  
BT1400-BACKHOE W/O BUCKET

FACTORY ASSEMBLY \$530.00

Suggested List Price w/ Options: \$77,410.00

**Available Manufacturer Rebates:**

Cash Customer Instant Rebate Up To: (\$1,000.00)

**Exceptional Item Request Form - FY 2022-2023****Request # 100-10-1****Date: 7/4/2022****Requestor:** Council Member Phil McDuffee

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10 - Administration
Line Item No. & Description or NEW Line Item Description	New Line Item

**Item Description:**

Set aside for the City of Rollingwood for prevention and/or treatment of oak wilt within the city. This might include but is not limited to: oak wilt containment trenching, subsidizing preventative treatment of trees not infected but in danger of infection based on their proximity to active oak wilt, subsidizing treatment of infected trees, subsidy payment for removal and remediation of infected trees, subsidy payment for replacement trees.

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)****Number of Items or Units:** \_\_\_\_\_**Cost Per Item or Unit:** \_\_\_\_\_**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** \$ 30,000.00**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

**Exceptional Item Request Form - FY 2022-2023****Request # 100-10-2****Date:** 7/5/2022**Requestor:** Council Member Brown

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10- Administration
Line Item No. & Description or NEW Line Item Description	5200 - Code Review

**Item Description:**

Funds for planning fees to draft new commercial zoning ordinance implementing the recommendations of the Comprehensive Plan

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

Improve commercial zoning ordinance to protect adjacent properties and attract new commercial entities to the Rollingwood commercial corridor, and incentivize the use of green building standards and improved lighting function in the commercial corridor. Fees may be reimbursed to City in the event that the RCDC funds this as a Project.

**Number of Items or Units:** \_\_\_\_\_**Cost Per Item or Unit:** \_\_\_\_\_**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** TBD**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ \_\_\_\_\_ -

Please attach any quotes or backup to support this Exceptional Item Request.



**Exceptional Item Request Form - FY 2022-2023****Request # 100-10-3****Date: 7/4/2022****Requestor:** City Council

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10 - Administration
Line Item No. & Description or NEW Line Item Description	5204 - Legal Services MoPac

**Item Description:**

MoPac Legal Expenses

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

Assisting the city in assessing and commenting on the MoPac South Improvement Project.

Includes, but not limited to, assessing impacts to: property value/tax revenue,  
commercial corridor/sales tax revenue, air quality, traffic congestion.**Number of Items or Units:** 1**Cost Per Item or Unit:** \$ 40,000.00**Additional Cost Per Item (Including ongoing maintenance):****Total Cost:** \$ 40,000.00**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

**Total Amount Saved:** \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

**Exceptional Item Request Form - FY 2022-2023****Request # 100-15-1****Date:** 5/7/2022**Requestor:** Council Member Brook Brown

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	15-Development Services
Line Item No. & Description or NEW Line Item Description	5300 - Computer Software & Support

**Item Description:**

Assign unused existing computer or purchase new computer if no unassigned existing computer to be used by residents to review building permit applications.

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

This would allow a resident to review building permit files on a computer at city hall on a stand alone computer to be loaded with the permit files. Currently, this process requires a staff person to contribute their computer to review these files. A stand alone computer allowing for review would free up staff time and provide an easier and quicker process for residents to review building permit files.

**Number of Items or Units:** 1**Cost Per Item or Unit:** \$ 2,000.00**Additional Cost Per Item (Including ongoing maintenance):** \_\_\_\_\_**Total Cost:** \$ 2,000.00**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_  
 Offset Savings From Fund/Dept./Line Item No.: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

saved amount: \_\_\_\_\_

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

**Exceptional Item Request Form - FY 2022-2023****Request # 800-60-1****Date: 7/11/2022****Requestor:** Staff

Allocating Additional Funds To:	
Fund Name & No.	800-Wastewater
Department Name & No.	60 - Wastewater
Line Item No. & Description or NEW Line Item Description	5166 Maintance & Repairs

**Item Description:**

NEW PUSH CAMERA &amp; SONDE

Wastewater- 100% - \$12,000

**Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)**

Public Works currently does not have any type of video equipment to inspect pipes (sewer, storm drains, etc...). The camera creates HD video inspections with audio comments, text descriptions, footage, date, and timestamps. These features are essential when marking locates for new utility projects, inspection of sewer line laterals, issues with storm boxes, and drains. This piece of equipment should eliminate the need for having to hire a company to come in and inspect a small project which is not always feasible.

**Number of Items or Units:** 1**Cost Per Item or Unit:** \$ 12,000.00**Additional Cost Per Item (Including ongoing maintenance):****Total Cost:**

\$ 12,000.00

**When Balance Offset Is Needed**

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

Offset Savings From Fund/Dept./Line Item No.:

saved amount:

**Total Amount Saved:** \$ -

Please attach any quotes or backup to support this Exceptional Item Request.



**Patterson Equipment Company**

**Patterson Equipment Company**

P.O. Box 130367

The Woodlands, TX 77393

281.770.6714

jeff@pattersonequipment.net

www.pattersonequipment.net

**Estimate**

Quote Number 00000316

Created Date 7/14/2022

Expiration Date 9/30/2022

Bill To Name City of Rollingwood

Billing Address 403 Nixon Dr  
Rollingwood, Texas 78746  
United States

Ship To Name City of Rollingwood

Ship To 403 Nixon Dr.  
Rollingwood, Texas 78746  
United States

**Activity**

Product	Description	Quantity	Sales Price	Taxable	Tax Amount	Total
VC6-C200C-D46HDN	Vivax-Metrotech vCam 6D46-HD/SL*8" High Resolution HD Monitor*One Terabyte Internal Hardrive Memory*Full Function Splash Proof Keybo	1.00	\$9,815.00	<input type="checkbox"/>	\$0.00	\$9,815.00
V1.225.01.00001	vLoc3-Cam Vivax Metro-Tech Sonde Locator	1.00	\$1,942.00	<input type="checkbox"/>	\$0.00	\$1,942.00
Shipping & Handling		1.00	\$275.00	<input type="checkbox"/>	\$0.00	\$275.00

**Totals**

Total Price \$12,032.00

**Additional Comments**

Accepted By

Accepted Date



## **CITY OF ROLLINGWOOD**

**403 Nixon Drive  
Rollingwood, TX 78746  
(512) 327-1838 Fax (512) 327-1869**

July 14, 2022

City of Rollingwood Council Members

Re: Quarterly Investment Report

Council Members:

In accordance with the Public Investment Act, enclosed is the Quarterly Investment Report for the quarter ending June 30, 2022.

Sincerely yours,

A handwritten signature in cursive script that reads "Abel Campos".

Abel Campos, Finance Director

## Quarterly Investment Report 2021-2022

CITY OF ROLLINGWOOD  
 QUARTERLY INVESTMENT REPORT  
 2021-2022  
 FY 3rd QTR.

**POOLED INVESTMENTS:****TEXPOOL:**

	GENERAL FUND		WATER FUND		WASTEWATER FUND		TOTAL
<b>AVERAGE BALANCE</b>	32.440%		11.236%		56.325%		
<u>1ST QUARTER</u>							
OCTOBER, 2021	\$	173,910.45	\$	60,234.90	\$	301,960.26	\$ 536,105.62
NOVEMBER, 2021	\$	173,915.36	\$	60,236.60	\$	301,968.77	\$ 536,120.73
DECEMBER, 2021	\$	173,920.78	\$	60,238.48	\$	301,978.19	\$ 536,137.44
<u>2nd QUARTER</u>							
JANUARY, 2021	\$	173,926.33	\$	60,240.40	\$	301,987.83	\$ 536,154.56
FEBRUARY, 2022	\$	173,932.00	\$	60,242.36	\$	301,997.67	\$ 536,172.03
MARCH, 2022	\$	173,940.77	\$	60,245.40	\$	302,012.89	\$ 536,199.06
<u>3rd QUARTER</u>							
APRIL, 2022	\$	173,967.93	\$	60,255.97	\$	302,057.46	\$ 536,276.00
MAY, 2022	\$	174,011.50	\$	60,271.06	\$	302,133.10	\$ 536,410.30
JUNE, 2022	\$	174,105.35	\$	60,303.57	\$	302,296.05	\$ 536,699.60
<b>ENDING BALANCE</b>							
<u>1ST QUARTER</u>							
OCTOBER, 2021	\$	173,915.17	\$	60,236.54	\$	301,968.46	\$ 536,120.16
NOVEMBER, 2021	\$	173,920.60	\$	60,238.39	\$	301,977.76	\$ 536,136.88
DECEMBER, 2021	\$	173,926.15	\$	60,240.34	\$	301,987.52	\$ 536,154.00
<u>2nd QUARTER</u>							
JANUARY, 2022	\$	173,931.70	\$	60,242.26	\$	301,997.14	\$ 536,171.10
FEBRUARY, 2022	\$	173,940.13	\$	60,245.18	\$	302,011.79	\$ 536,197.10
MARCH, 2022	\$	173,962.82	\$	60,253.04	\$	302,051.19	\$ 536,267.06
<u>3rd QUARTER</u>							
APRIL, 2022	\$	174,008.53	\$	60,270.03	\$	302,127.95	\$ 536,401.15
MAY, 2022	\$	174,100.58	\$	60,301.91	\$	302,287.76	\$ 536,684.88
JUNE, 2022	\$	174,243.86	\$	60,351.54	\$	302,536.53	\$ 537,126.56
<b>INTEREST</b>							
<u>1ST QUARTER</u>							
OCTOBER, 2021	\$	5.23	\$	1.81	\$	9.07	\$ 16.11
NOVEMBER, 2021	\$	5.42	\$	1.88	\$	9.42	\$ 16.72
DECEMBER, 2021	\$	5.56	\$	1.92	\$	9.64	\$ 17.12
<u>2nd QUARTER</u>							
JANUARY, 2022	\$	5.53	\$	1.92	\$	9.63	\$ 17.09
FEBRUARY, 2022	\$	8.42	\$	2.92	\$	14.64	\$ 26.00
MARCH, 2022	\$	22.70	\$	7.86	\$	39.41	\$ 69.97
<u>3rd QUARTER</u>							
APRIL, 2022	\$	43.50	\$	15.07	\$	75.53	\$ 134.09
MAY, 2022	\$	92.04	\$	31.88	\$	159.81	\$ 283.73
JUNE, 2022	\$	143.28	\$	49.63	\$	248.78	\$ 441.68
<b>INTEREST RECEIVED:</b>							
1ST QUARTER	\$	36.66	\$	12.70	\$	63.68	\$ 49.95
2ND QUARTER	\$	278.82	\$	96.58	\$	484.12	\$ 113.06
3rd QUARTER	\$	278.82	\$	96.58	\$	484.12	\$ 859.50
YEAR-TO-DATE	\$	315.48	\$	109.28	\$	547.80	\$ 1,022.51

<u>WEIGHTED AVG MATURITY (WAM)</u>	TEXPOOL:	
	WAM (1)	WAL (2)
<u>1ST QUARTER</u>		
OCTOBER, 2021	40	101
NOVEMBER, 2021	44	104
DECEMBER, 2021	39	98
<u>2nd QUARTER</u>		
JANUARY, 2022	37	37
FEBRUARY, 2022	32	34
MARCH, 2022	30	29
<u>3rd QUARTER</u>		
APRIL, 2022	26	87
MAY, 2022	23	94
JUNE, 2022	25	91

**AVERAGE YIELD**

<u>1ST QUARTER</u>	
OCTOBER, 2021	0.0354%
NOVEMBER, 2021	0.0381%
DECEMBER, 2021	0.0400%
<u>2nd QUARTER</u>	
JANUARY, 2022	0.0376%
FEBRUARY, 2022	0.0632%
MARCH, 2022	0.1536%
<u>3rd QUARTER</u>	
APRIL, 2022	0.3042%
MAY, 2022	0.6280%
JUNE, 2022	1.0013%

**NET ASSET VALUE (NAV)**

<u>1ST QUARTER</u>	
OCTOBER, 2021	\$ 1.00
NOVEMBER, 2021	\$ 1.00
DECEMBER, 2021	\$ 1.00
<u>2nd QUARTER</u>	
JANUARY, 2022	\$ 1.00
FEBRUARY, 2022	\$ 1.00
MARCH, 2022	\$ 1.00
<u>3rd QUARTER</u>	
APRIL, 2022	\$ 1.00
MAY, 2022	\$ 1.00
JUNE, 2022	\$ 1.00

**NOTES:**

- (1) "WAM" IS THE MEAN AVERAGE OF THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAYED, (B) WOULD BE REPAYED UPON A DEMAND BY TEXPOOL, OR ARE SCHEDULED TO HAVE THEIR INTEREST RATE READJUSTED TO REFLECT CURRENT MARKET RATES. SECURITIES WITH ADJUSTABLE RATES PAYABLE UPON DEMAND ARE TREATED AS MATURING ON THE EARLIER OF THE TWO DATES SET FORTH IN (B) AND © IF THEIR SCHEDULED MATURITY IS MORE THAN 397 DAYS. THE MEAN IS WEIGHTED BASED ON THE PERCENTAGE OF THE AMORTIZED COST OF THE PORTFOLIO INVESTED IN EACH PERIOD.
- (2) "WAL" IS CALCULATED IN THE SAME MANNER AS THE DESCRIBED IN FOOTNOTE 1, BUT IS BASED SOLELY ON THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAYED OR (B) WOULD BE REPAYED UPON DEMAND BY TEXPOOL, WITHOUT REFERENCE TO WHEN INTEREST RATES OF SECURITIES WITHIN TEXPOOL ARE SCHEDULED TO BE READJUSTED.

2021-2022

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS**NOTE: YTD ACTUAL AS OF JUNE, 2022; 75% OF FISCAL YEAR****REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,366,074	\$ 1,351,960	99%	\$ 1,347,826		100%
TELECOM TAXES	\$ 20,000	\$ 16,918	85%	\$ 18,098		93%
4-B SALES TAX	\$ 150,000	\$ 132,599	88%	\$ 113,848		116%
CITY SALES TAX	\$ 550,000	\$ 530,395	96%	\$ 455,467		116%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 97,609	108%	\$ 63,265		154%
BUILDING PERMIT FEES	\$ 143,250	\$ 144,987	101%	\$ 118,630		122%
COURT FINES	\$ 32,750	\$ 31,360	96%	\$ 15,977		196%
WATER SALES	\$ 1,100,000	\$ 913,906	83%	\$ 890,704		103%
STREET SALES TAX	\$ 150,000	\$ 118,153	79%	\$ 113,848		104%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,850	\$ 199,118	100%	\$ 203,657		98%
PROPERTY TAX-DEBT SERVICE 2012	\$ 316,735	\$ 315,973	100%	\$ 328,938		96%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,650	\$ 408,702	100%	\$ 412,626		99%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,050	\$ 315,047	100%	\$ 319,004		99%
WASTEWATER REVENUES	\$ 579,500	\$ 588,750	102%	\$ 467,528		126%
PUD SURCHARGE	\$ 98,160	\$ 65,435	67%	\$ 73,616		89%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 2,992,294	\$ 2,541,288	85%	\$ 2,278,512		112%
EXPENDITURES	\$ 2,900,494	\$ 2,051,844	71%	\$ 1,764,810		116%
WATER FUND:						
REVENUE	\$ 1,117,650	\$ 914,088	82%	\$ 890,858		103%
EXPENDITURES	\$ 1,219,992	\$ 793,205	65%	\$ 802,701		99%
STREET MAINTENANCE FUND:						
REVENUE	\$ 150,100	\$ 132,675	88%	\$ 113,918		116%
EXPENDITURES	\$ 95,469	\$ 95,466	100%	\$ 88,465		108%
COURT SECURITY FUND:						
REVENUE	\$ 1,350	\$ 1,472	109%	\$ 756		195%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ 7,951		0%
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,000	\$ 1,227	123%	\$ 567		216%
EXPENDITURES	\$ 2,500	\$ 36	1%	\$ 1,168		3%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 200,031	100%	\$ 203,657		98%
EXPENDITURES	\$ 199,950	\$ 34,975	17%	\$ 37,475		93%
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 317,135	\$ 316,490	100%	\$ 328,938		96%
EXPENDITURES	\$ 316,135	\$ 8,068	3%	\$ 11,460		70%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 410,750	\$ 409,313	100%	\$ 412,626		99%
EXPENDITURES	\$ 410,050	\$ 150,025	37%	\$ 152,125		99%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 314,790	\$ 315,516	100%	\$ 319,004		99%
EXPENDITURES	\$ 314,290	\$ 14,525	5%	\$ 20,510		71%
DRAINAGE FUND:						
REVENUE	\$ 30,000	\$ 59,928	200%	\$ 27,775		216%
EXPENDITURES	\$ 55,000	\$ 143,187	260%	\$ 174,394		82%
WASTE WATER FUND:						
REVENUE	\$ 883,110	\$ 672,105	76%	\$ 549,680		122%
EXPENDITURES	\$ 1,166,557	\$ 743,172	64%	\$ 461,571		161%





# **CITY OF ROLLINGWOOD**

## Infrastructure Improvements Plan

**City Council | July 20, 2022**





BACKGROUND

1

PROJECTS

2

NEXT STEPS

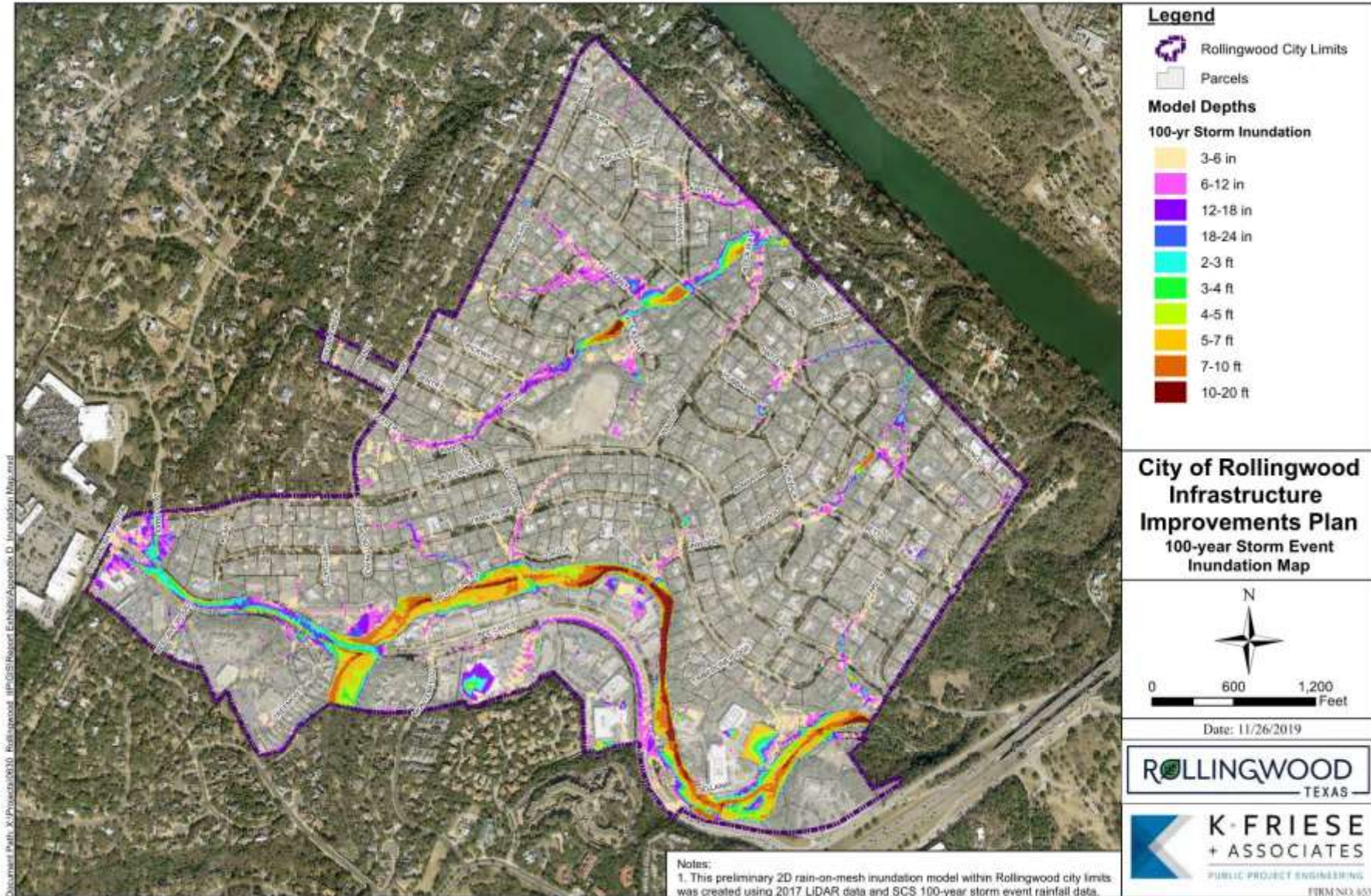
3

# CITY OF ROLLINGWOOD

## Infrastructure Improvements Plan

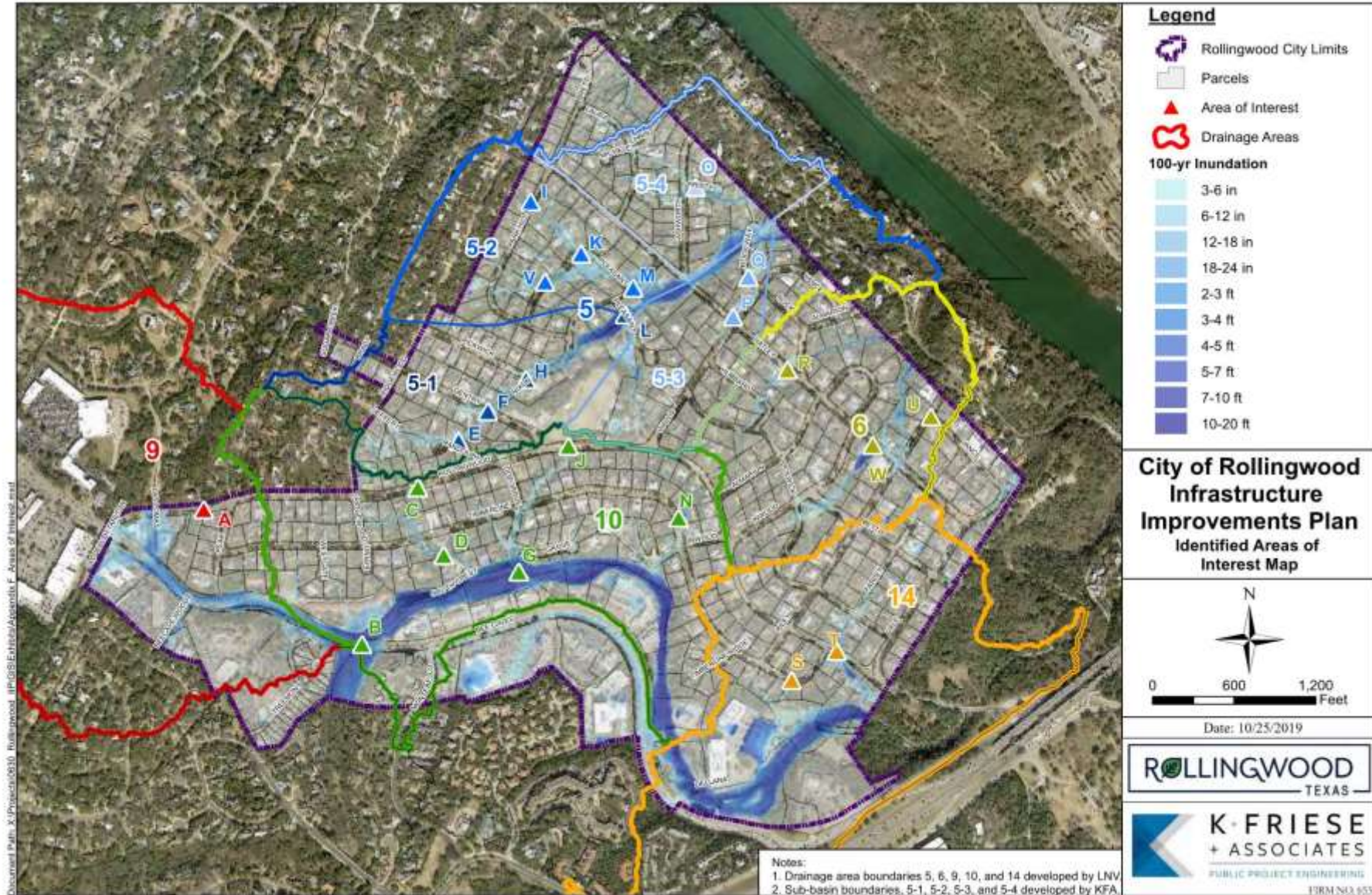








# Areas of Interest





**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** L  
**Project Name:** Pleasant Cove Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Roadway flooding. Existing 60" RCP cross culvert at Pleasant Cove.

**Proposed Improvements**

Install new roadside channel upstream, approximately 400 feet in length. The channel grading will be to an approximate channel of 20 feet wide, 2 feet deep with a 4 ft bottom width, and 4:1 side slopes. Approximately 1 driveway reconstruction with a crossing culvert of 24" RCP of an estimated 24 feet. Raise the roadway profile, an estimated 175 feet.

**CIP Ranking**

7 out of 23

**Project Costs**

Engineering & Survey:	\$ 67,000
Construction:	\$ 368,000
Other:	\$ 55,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 490,000</b>

Conceptual Cost Range: \$250k - \$500k  
 Estimated Construction Duration: 9 Months

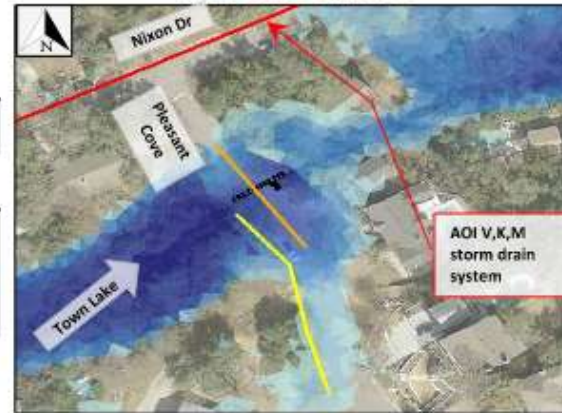
**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed culverts will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed road improvements in orange, channel improvements in yellow. Existing culverts in black. Existing 100-yr inundation shown.



Pleasant Cove culvert crossing, upstream. 09/11/2019

# Project Summary Sheet

# Project Ranking

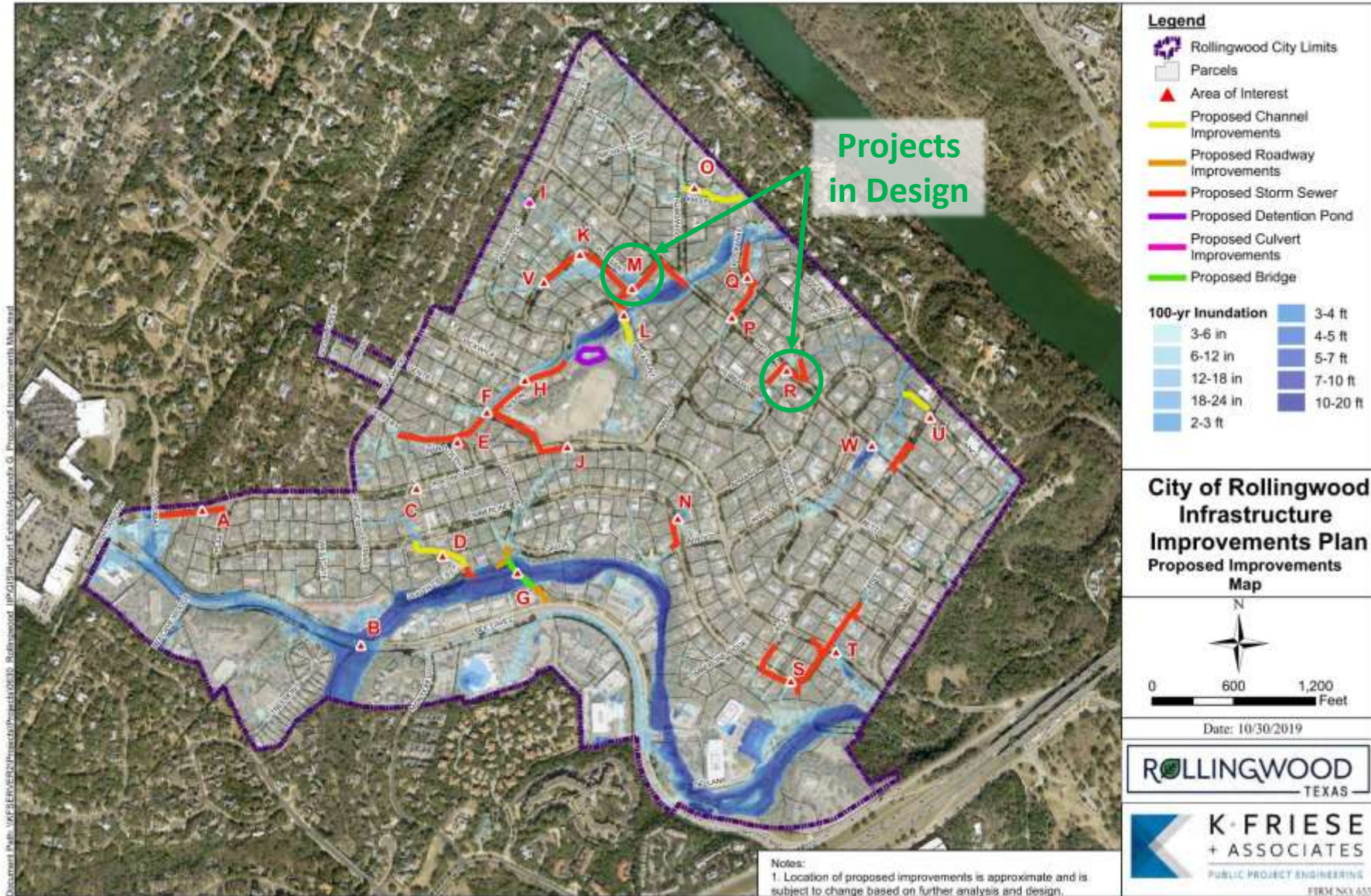
**Table 1: Project Ranking and Cost Summary**

Project ID	Project Name	Cost	Rank*
B	Bee Caves Road Drainage Improvements	UNK	1
G	Edgegrove Drainage Improvements	\$ 2,631,000	2
M	Nixon/Pleasant Roadway Drainage Improvements	\$ 5,283,000	3
K	Pleasant Drive Drainage Improvements	included in M	4
D	Timberline-South Crest Drainage Improvements	\$ 558,000	5
W	Hatley Drive Drainage Improvements	\$ 654,000	6
L	Pleasant Cove Drainage Improvements	\$ 490,000	7
H	City Hall Property Drainage Improvements	\$ 475,000	8
J	Underground Infiltration Basin Drainage Improvements	\$ 883,000	9
T	East Rollingwood Drive Drainage Improvements	\$ 2,122,000	10
N	Timberline Drive Drainage Improvements	\$ 380,000	11
Q	Rock Way Cove Drainage Improvements	\$ 816,000	12
S	East Timberline Drive Drainage Improvements	included in T	13
R	Hatley Drive Drainage Improvements	\$ 400,000	14
F	Nixon/Gentry Drainage Improvements	\$ 2,024,000	15
V	Pleasant Drive Drainage Improvements	included in M	16
O	Kristy Drive Drainage Improvements	\$ 217,000	17
E	Randolph Place Drainage Improvements	included in F	18
I	Park Hills Drainage Improvements	\$ 238,000	19
A	Rollingwood Drive West Drainage Improvements	\$ 589,000	20
P	Wallis and Hatley Drainage Improvements	included in Q	21
U	Riley Rd and Vance Ln Drainage Improvements	\$ 141,000	22
C	Rollingwood Drive South Drainage Improvements	UNK	23
SUM		\$ 17,901,000	

\* Rank is based on velocities and flooding depths at structures from the inundation model.



# Progress to Date



# Next Steps

City to Identify Projects

KFA to Review Project Readiness

Review Design Solution  
Concept

Project Assumptions

Project Costs





# **CITY OF ROLLINGWOOD**

## Infrastructure Improvements Plan

**City Council | July 20, 2022**



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** A  
**Project Name:** Rollingwood Drive West Drainage Improvements  
**Drainage Basin:** 9

**Problem Description**

Property flooding between Las Lomas Dr and S. Peak Rd on Rollingwood Dr.

**Proposed Improvements**

Install 24" RCP underground storm sewer system of approximately 500 feet in length with approximately 5 inlets, 5 driveway reconstructions, and curb construction along entire length. Connect to Eanes Creek tributary crossing at Las Lomas Drive.

**CIP Ranking**

20 out of 23

**Project Costs**

Engineering & Survey:	\$ 86,000
Construction:	\$ 472,000
Other:	\$ 31,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 589,000</b>

Conceptual Cost Range: \$500k - \$750k  
 Estimated Construction Duration: 6 Months

**Possible Impacts**

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream system will need to be surveyed and analyzed for potential impacts.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed culverts will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer in red. Existing culverts in black.  
 Existing 100-yr inundation shown.



Rollingwood Drive looking northwest.

Project ID A. 5.

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID B 5.

**Project ID:** B  
**Project Name:** Bee Caves Road Drainage Improvements  
**Drainage Basin:** 10

### Problem Description

Roadway flooding at Bee Caves Road. Existing 2-42" CMPs.

### Proposed Improvements

Further discussion is needed to determine the desired outcome of a project along Bee Caves Road. Potential project complications include but are not limited to: TxDOT coordination, raising the roadway profile, multiple sources of flooding (Eanes Creek and the Tributary that runs along Bee Caves), the length of flooding along Bee Caves and potential utility conflicts. Due to the number of unknowns, a cost estimate was not generated but it is expected to be within the tens of millions of dollars. The cost incurred by the City would be subject to negotiations with TxDOT and is unknown.

### CIP Ranking

1 out of 23

### Project Costs

Engineering & Survey:	\$	-
Construction:	\$	-
Other:	\$	-
ROW/Easements:		UNK
<b>Total:</b>		<b>UNK</b>
Conceptual Cost Range:		N/A
Estimated Construction Duration:		N/A

### Project Map & Photo



Bee Caves Road, existing culverts in black.  
Existing 100-yr inundation shown.



Bee Caves Road, downstream. 9/11/2019

### Possible Impacts

N/A

### Assumptions

N/A



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID C 5.

**Project ID:** C  
**Project Name:** Rollingwood Drive South Drainage Improvements  
**Drainage Basin:** 10

### Problem Description

Property flooding along Rollingwood Drive.

### Proposed Improvements

This AOI was studied using modeling and field observations, and existing infrastructure appears sufficient for this location. A CIP project is not recommended at this AOI at this time.

### CIP Ranking

23 out of 23

### Project Costs

Engineering & Survey:	\$	-
Construction:	\$	-
Other:	\$	-
ROW/Easements:		UNK
<b>Total:</b>		<b>UNK</b>

Conceptual Cost Range:	N/A
Estimated Construction Duration:	N/A

### Possible Impacts

N/A

### Assumptions

N/A

### Project Map & Photo



Rollingwood Drive.  
Existing 100-yr inundation shown.



Rollingwood Drive, looking east. 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** D  
**Project Name:** Timberline-South Crest Drainage Improvements  
**Drainage Basin:** 10

### Problem Description

Property flooding between Timberline Drive and South Crest Drive. Roadway flooding on Timberline Drive.

### Proposed Improvements

Regrade and improve the channel between 4907 and 4905 South Crest Drive to 4908 Timberline Drive, approximately 475 feet. At the end of the channel, build a drop inlet leading to approximately 140 feet of 48" underground storm sewer.

### CIP Ranking

5 out of 23

### Project Costs

Engineering & Survey:	\$ 80,000
Construction:	\$ 438,000
Other:	\$ 40,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 558,000</b>

Conceptual Cost Range: \$500k - \$750k  
 Estimated Construction Duration: 6 Months

### Possible Impacts

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- Cost included estimate completed by Peabody General Contractors and provided to KFA by the City for waterline improvements along South Crest Drive.
- It is assumed the proposed culverts will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Channel improvements in yellow, proposed storm sewer in red. Existing channel in black. Existing 100-yr inundation shown.



South Crest Drive during rain event, looking north. 06/06/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** E  
**Project Name:** Randolph Place Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Roadway flooding and property flooding along Randolph Place.

**Proposed Improvements**

Install approximately 272 feet of 24" RCP, 846 feet of 36" RCP, 125 feet of 5' x 3' RCB, and 626 feet of 6" x 3' RCB. Begin at Gentry Drive and discharge to channel near City Hall. It will include an estimated 20 curb inlets, 1 area inlet, and approximately 12 driveway reconstructions. This includes the improvements at AOI F. In accordance with downstream impacts the improvements along AOI M should be completed first.

**CIP Ranking**

18 out of 23

**Project Costs**

See Cost on AOI F

**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer in red.  
Existing 100-yr inundation shown.



3 Randolph Place looking west.

Project ID E 5.



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID F 5.

**Project ID:** F  
**Project Name:** Nixon/Gentry Drainage Improvements  
**Drainage Basin:** 5

### Problem Description

Roadway flooding and property flooding along Gentry Drive and Nixon Drive.

### Proposed Improvements

Install approximately 272 feet of 24" RCP, 846 feet of 36" RCP, 125 feet of 5' x 3' RCB, and 626 feet of 6' x 3' RCB. Begin at Gentry Drive and discharge to channel near City Hall. It will include an estimated 20 curb inlets, 1 area inlet, and approximately 12 driveway reconstructions. This includes the improvements at AOI E. To mitigate downstream impacts, the improvements along AOI M should be completed first.

### CIP Ranking

15 out of 23

### Project Costs\*\*

\*\*AOI E included

Engineering & Survey:	\$ 300,000
Construction:	\$ 1,648,000
Other:	\$ 76,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 2,024,000</b>

Conceptual Cost Range: > \$2M  
Estimated Construction Duration: 15 Months

### Possible Impacts

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red.  
Existing 100-yr inundation shown.



Nixon and Gentry intersection looking north, 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



Project ID 5.

**Project ID:** G  
**Project Name:** Edgegrove Drive Drainage Improvements  
**Drainage Basin:** 10

**Problem Description**

Roadway flooding at Edgegrove Drive. Existing 2 - 32" RCP and 1 - 24" RCP.

**Proposed Improvements**

Bridge crossing approximately 300 feet in length and an estimated 46 feet in width (2 lanes, 2 shoulders/bike lanes, and sidewalk). Improve and regrade the channel 50 feet downstream and upstream of the crossing. Raise and rebuild the road about 350 feet in total length. The roadway improvements are along Edgegrove Drive and South Crest Drive. It is recommended this AOI should be coordinated with the proposed retail study along Eanes Creek.

**CIP Ranking**

2 out of 23

**Project Costs**

Engineering & Survey:	\$ 394,000
Construction:	\$ 2,167,000
Other:	\$ 70,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 2,631,000</b>

Conceptual Cost Range: > \$2M  
Estimated Construction Duration: 12 Months

**Possible Impacts**

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. The bridge should be designed to ensure no upstream impacts. Further analysis to document impacts is necessary.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- Flooding on Edgegrove Dr is controlled by Eanes Creek.
- It is assumed the proposed bridge will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and detailed hydraulic will need additional consideration and analysis.

**Project Map & Photo**



Proposed bridge in pink. Road improvements in orange.  
Existing culvert in black. Existing 100-yr inundation shown.



Edgegrove Drive, looking northeast. 09/11/2019



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** H  
**Project Name:** City Hall Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Property flooding at City Hall and roadway flooding along Nixon Drive.

**Proposed Improvements**

Regrade Rollingwood City Hall property. Design and create a detention pond of approximately 0.20 acres at the existing community playground. This would include connecting to the improvements at AOI E and F. The detention pond may provide benefit for smaller storm events, however preliminary modeling shows that the area is too small to provide detention in the 100-year event. Further analysis is necessary to determine the potential benefits from a detention pond at this location.

**CIP Ranking**

8 out of 23

**Project Costs**

Engineering & Survey:	\$ 64,000
Construction:	\$ 350,000
Other:	\$ 61,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 475,000</b>

Conceptual Cost Range: \$250k - \$500k  
 Estimated Construction Duration: 12 Months

**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer (AOI F) and pond area in purple.  
 Existing 100-yr inundation shown.



Proposed area for detention. 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID | 5.

**Project ID:** K  
**Project Name:** Pleasant Drive Drainage Improvements  
**Drainage Basin:** 5

### Problem Description

Roadway and property flooding along Pleasant Drive.

### Proposed Improvements

Install approximately 248 feet of 36" RCP, 358 feet of 5' x 3' RCB, 303 feet of 6' x 3' RCB and 1382 feet of 8' x 4' RCB. Begin at Pleasant Drive and proposed detention pond (AOI H) and outfall at Town Lake tributary downstream of Hatley Drive. It will include an estimated 27 curb inlets, 1 area inlet, 675 feet of 12" tall curb, and approximately 16 driveway reconstructions. This includes the improvements at AOI V and AOI M.

### CIP Ranking

4 out of 23

### Project Costs

See Cost on AOI M

### Possible Impacts

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red. Proposed 12" curb in blue.  
Existing 100-yr inundation shown.



Pleasant Drive, looking northeast/upstream.06/06/2019



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** J  
**Project Name:** Underground Infiltration Basin Drainage Improvements  
**Drainage Basin:** 10

**Problem Description**

Rollingwood Drive ponding across from the underground infiltration basin pond. The existing inlet and pipe are clogged with debris, and sediment, creating maintenance and ponding challenges.

**Proposed Improvements**

Abandon the underground vault and tie the existing lateral pipe, assuming a 24" RCP, into the proposed drainage system on Gentry Drive. Approximately 675 feet of proposed 24" RCP will be needed for the connection, approximately 10 inlets, and an estimated 2 driveway reconstructions.

**CIP Ranking**

9 out of 23

**Project Costs**

Engineering & Survey:	\$ 127,000
Construction:	\$ 695,000
Other:	\$ 61,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 883,000</b>

Conceptual Cost Range: \$750k - \$1M  
 Estimated Construction Duration: 12 Months

**Possible Impacts**

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and pond area will need additional consideration.
- The recommendation to abandon the underground basin was generated in coordination with City staff & City engineer.

**Project Map & Photo**



Rollingwood Drive, proposed storm sewer in red.  
Existing 100-yr inundation shown.



Pond inlet during rain event. 06/06/2019

Project ID J 5.

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** K  
**Project Name:** Pleasant Drive Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Roadway and property flooding along Pleasant Drive.

**Proposed Improvements**

Install approximately 248 feet of 36" RCP, 358 feet of 5' x 3' RCB, 303 feet of 6' x 3' RCB and 1382 feet of 8' x 4' RCB. Begin at Pleasant Drive and proposed detention pond (AOI H) and outfall at Town Lake tributary downstream of Hatley Drive. It will include an estimated 27 curb inlets, 1 area inlet, 675 feet of 12" tall curb, and approximately 16 driveway reconstructions. This includes the improvements at AOI V and AOI M.

**CIP Ranking**

4 out of 23

**Project Costs**

See Cost on AOI M

**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer in red. Proposed 12" curb in blue.  
Existing 100-yr inundation shown.



Pleasant Drive, looking northeast/upstream.06/06/2019

Project ID K 5.



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID L 5.

**Project ID:** L  
**Project Name:** Pleasant Cove Drainage Improvements  
**Drainage Basin:** 5

### Problem Description

Roadway flooding. Existing 60" RCP cross culvert at Pleasant Cove.

### Proposed Improvements

Install new roadside channel upstream, approximately 400 feet in length. The channel grading will be to an approximate channel of 20 feet wide, 2 feet deep with a 4 ft bottom width, and 4:1 side slopes. Approximately 1 driveway reconstruction with a crossing culvert of 24" RCP of an estimated 24 feet. Raise the roadway profile, an estimated 175 feet.

### CIP Ranking

7 out of 23

### Project Costs

Engineering & Survey:	\$ 67,000
Construction:	\$ 368,000
Other:	\$ 55,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 490,000</b>

Conceptual Cost Range: \$250k - \$500k  
Estimated Construction Duration: 9 Months

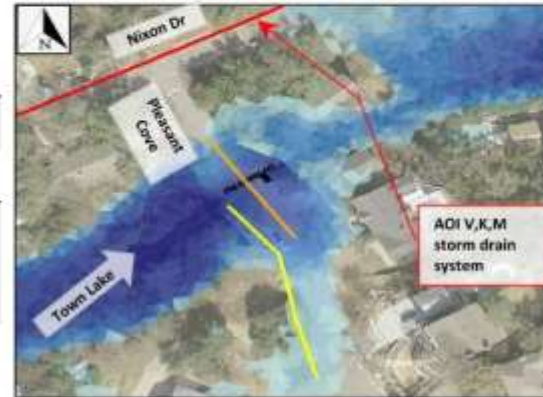
### Possible Impacts

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed culverts will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed road improvements in orange, channel improvements in yellow. Existing culverts in black. Existing 100-yr inundation shown.



Pleasant Cove culvert crossing, upstream. 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



Project ID N 5.

**Project ID:** M  
**Project Name:** Nixon/Pleasant Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Roadway flooding on Nixon Drive. Property flooding between Pleasant Drive and Hatley Drive.

**Proposed Improvements**

Install approximately 248 feet of 36" RCP, 358 feet of 5' x 3' RCB, 303 feet of 6' x 3' RCB and 1382 feet of 8' x 4' RCB. Begin at Pleasant Drive and proposed detention pond (AOI H) and outfall at Town Lake tributary downstream of Hatley Drive. It will include an estimated 27 curb inlets, 1 area inlet, 675 feet of 12" tall curb, and approximately 16 driveway reconstructions. This includes the improvements to AOI V and AOI K.

**CIP Ranking**

3 out of 23

**Project Costs\*\***

\*\*AOI V and AOI K included

Engineering & Survey:	\$ 804,000
Construction:	\$ 4,419,000
Other:	\$ 60,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 5,283,000</b>

Conceptual Cost Range: > \$2M  
Estimated Construction Duration: 12 Months

**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer in red. Proposed 12" curb in blue.  
Existing culvert in black. Existing 100-yr inundation shown.



Nixon Drive during rain event, looking west. 06/06/2019



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID N 5.

**Project ID:** N  
**Project Name:** Timberline Drive Drainage Improvements  
**Drainage Basin:** 10

### Problem Description

Roadway and property flooding along Timberline Drive and Inwood Drive.

### Proposed Improvements

Install approximately 250 feet of 36" RCP underground storm sewer. Begin at a drop inlet in the ravine on 4803 Timberline Drive property and connect to existing storm sewer network on Inwood Drive. It will include clearing and regrading the ravine for approximately 10 feet, addition of approximately 2 inlets, and approximately 3 driveway reconstructions. The existing network outfalls into Eanes Creek south of Inwood Drive.

### CIP Ranking

11 out of 23

### Project Costs

Engineering & Survey:	\$ 54,000
Construction:	\$ 295,000
Other:	\$ 31,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 380,000</b>

Conceptual Cost Range: \$250k - \$500k  
 Estimated Construction Duration: 6 Months

### Possible Impacts

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream system will need to be surveyed and analyzed for potential impacts.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red to existing inlets in black. Existing 100-yr inundation shown.



Ravine at 4803 Timberline Drive. 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID O 5.

**Project ID:** O  
**Project Name:** Kristy Drive Drainage Improvments  
**Drainage Basin:** 5

### Problem Description

Roadway and property flooding along Kristy Drive.

### Proposed Improvements

Approximately 475 feet of channel improvements along Kristy Drive.

### CIP Ranking

17 out of 23

### Project Costs

Engineering & Survey:	\$ 29,000
Construction:	\$ 157,000
Other:	\$ 31,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 217,000</b>

Conceptual Cost Range: \$200k - \$250k  
 Estimated Construction Duration: 6 Months

### Possible Impacts

It is possible that the velocities and peak flow in the Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream impacts to adjacent properties will need to be reviewed in addition to the tributary impacts. Channel grading will impact multiple roadside trees.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the channel will have sufficient capacity for the design storm event.

### Project Map & Photo



Channel improvements in yellow.  
 Existing 100-yr inundation shown.



Kristy Drive, looking northwest.



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** P  
**Project Name:** Wallis and Hatley Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Property flooding along Wallis Drive and roadway flooding at intersection of Wallis Drive and Hatley Drive.

**Proposed Improvements**

Install approximately 630 feet of 36" RCP underground storm sewer. Begin at the intersection of Hatley Drive and Wallis Drive and connect to the Town Lake tributary crossing on Rock Way Cove. It will include approximately 10 inlets and approximately 8 driveway reconstructions. This system includes the improvements at AOI Q.

**CIP Ranking**

21 out of 23

**Project Costs**

See Cost on AOI Q

**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream system will need to be surveyed and analyzed for potential impacts.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed culverts will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer in red, existing in black.  
Existing culverts in black. Existing 100-yr inundation shown.



200 Wallis Drive, during rain event. 06/06/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



**Project ID:** Q  
**Project Name:** Rock Way Cove Drainage Improvements  
**Drainage Basin:** 5

**Problem Description**

Property flooding along Rock Way Cove and roadway flooding at intersection of Rock Way Cove and Wallis Drive.

**Proposed Improvements**

Install approximately 630 feet of 36" RCP underground storm sewer. Begin at the intersection of Hatley Drive and Wallis Drive and connect to the Town Lake tributary crossing on Rock Way Cove. It will include approximately 10 inlets and approximately 2 driveway reconstructions. This system includes the improvements at AOI P.

**CIP Ranking**

12 out of 23

**Project Costs**

\*\*AOI P included

Engineering & Survey:	\$ 115,000
Construction:	\$ 631,000
Other:	\$ 70,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 816,000</b>

Conceptual Cost Range: \$750k - \$1M  
 Estimated Construction Duration: 12 Months

**Possible Impacts**

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream system will need to be surveyed and analyzed for potential impacts.

**Assumptions**

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed culverts will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

**Project Map & Photo**



Proposed storm sewer in red, existing in black.  
 Existing culverts in black. Existing 100-yr inundation shown.



Outfall at Town Lake tributary. 09/11/2019



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID R 5.

**Project ID:** R  
**Project Name:** Hatley Drive Drainage Improvements  
**Drainage Basin:** 6

### Problem Description

Roadway flooding at Hatley Drive and Almarion Way. Property flooding along Hubbard Circle and Hatley Drive.

### Proposed Improvements

Install underground storm sewer of approximately 415 feet of 36" RCP. Start at Hatley Drive property and outfall at the beginning of the Town Lake tributary channel on Almarion Way. It will include clearing and regrading downstream channel about 150 feet in length, 4 curb inlets, 1 area inlet, and 1 driveway reconstruction.

### CIP Ranking

14 out of 23

### Project Costs

Engineering & Survey:	\$ 57,000
Construction:	\$ 312,000
Other:	\$ 31,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 400,000</b>

Conceptual Cost Range: \$250k - \$500k  
Estimated Construction Duration: 6 Months

### Possible Impacts

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red.  
Existing 100-yr inundation shown.



Almarion Way, looking northwest. 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID S 5.

**Project ID:** S  
**Project Name:** East Timberline Drive Drainage Improvements  
**Drainage Basin:** 14

### Problem Description

Roadway flooding on Rollingwood Drive and Timberline Drive. Property flooding along Rollingwood Drive and Riley Drive.

### Proposed Improvements

Install approximately 700 feet of 36" RCP underground storm sewer, 520 feet of 5' x 3' RCB, and 350 feet of 7' x 4' RCB. Begin at Farley Trial and outfall at Eanes Creek tributary downstream of Timberline Drive. It will include an estimated 22 inlets and approximately 15 driveway reconstructions. This includes the improvements at AOI T.

### CIP Ranking

14 out of 23

### Project Costs

See Cost on AOI T

### Possible Impacts

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream channel will need to be surveyed and analyzed for potential impacts.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red.  
Existing 100-yr inundation shown.



Timberline Drive looking northeast. 09/11/2019



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID T 5.

**Project ID:** T  
**Project Name:** East Rollingwood Drive Drainage Improvements  
**Drainage Basin:** 14

### Problem Description

Roadway flooding on Rollingwood Drive and Pickwick Lane. Property flooding along Farley Trail and Rollingwood Drive.

### Proposed Improvements

Install approximately 700 feet of 36" RCP underground storm sewer, 520 feet of 5' x 3' RCB, and 350 feet of 7' x 4' RCB. Begin at Farley Trail and outfall at Eanes Creek tributary downstream of Timberline Drive. It will include an estimated 22 inlets and approximately 15 driveway reconstructions. This includes the improvements at AOI 5.

### CIP Ranking

14 out of 23

### Project Costs\*\*

\*\*AOI 5 included

Engineering & Survey:	\$ 313,000
Construction:	\$ 1,718,000
Other:	\$ 91,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 2,122,000</b>

Conceptual Cost Range: > \$2M  
 Estimated Construction Duration: 18 Months

### Possible Impacts

It is possible that the velocities and peak flow in Eanes Creek will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream system will need to be surveyed and analyzed for potential impacts.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red, existing in black.  
 Existing culverts in black. Existing 100-yr inundation shown.



Half buried culvert at Rollingwood Drive. 09/11/2019

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID U 5.

**Project ID:** U  
**Project Name:** Riley Rd and Vance Ln Drainage Improvements  
**Drainage Basin:** 6

### Problem Description

Property flooding at intersection of Riley Rd and Vance Ln.

### Proposed Improvements

An approximate 3 foot curb cut at intersection of Vance Ln and Riley Rd and approximately 230 feet of channel improvements.

### CIP Ranking

22

out of

23

### Project Costs

Engineering & Survey:	\$ 17,000
Construction:	\$ 94,000
Other:	\$ 30,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 141,000</b>

Conceptual Cost Range: \$100k - \$150k  
 Estimated Construction Duration: 4 Months

### Possible Impacts

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary. The downstream system will need to be surveyed and analyzed for potential impacts.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the channel will have sufficient capacity for the design storm event.

### Project Map & Photo



Channel improvements shown in yellow.  
 Existing 100-yr inundation shown.



Riley Road off of Vance Lane, looking north.



**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID V 5.

**Project ID:** V  
**Project Name:** Pleasant Drive Drainage Improvements  
**Drainage Basin:** 5

### Problem Description

Roadway flooding and property flooding on Pleasant Drive.

### Proposed Improvements

Install approximately 248 feet of 36" RCP, 358 feet of 5' x 3' RCB, 303 feet of 6' x 3' RCB and 1382 feet of 8' x 4' RCB. Begin at Pleasant Drive and proposed detention pond (AOI H) and outfall at Town Lake tributary downstream of Hatley Drive. It will include an estimated 27 curb inlets, 1 area inlet, 675 feet of 12" tall curb, and approximately 16 driveway reconstructions. This includes the improvements at AOI K and AOI M.

### CIP Ranking

16 out of 23

### Project Costs

See Cost on AOI M

### Possible Impacts

It is possible that the velocities and peak flow in Town Lake tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red. Proposed 12" curb in blue.  
Existing 100-yr inundation shown.



Pleasant Drive, looking northeast. 09/11/2019.

**CITY OF ROLLINGWOOD  
INFRASTRUCTURE IMPROVEMENTS PLAN  
COST SUMMARY**



# Project ID W5.

**Project ID:** W  
**Project Name:** Hatley Drive Drainage Improvements  
**Drainage Basin:** 6

### Problem Description

Roadway flooding across Hatley Drive and at intersection with Riley Road. Property flooding and along Hatley Dr.

### Proposed Improvements

Install approximately 390 feet of 36" RCP underground storm sewer. Begin at intersection of Hatley Drive and Riley Road and outfall at channel on Riley Road to Town Lake. It will include approximately 8 inlets, and approximately 2 driveway reconstructions. Keep existing 36" RCP crossing at Hatley Drive.

### CIP Ranking

6 out of 23

### Project Costs

Engineering & Survey:	\$ 90,000
Construction:	\$ 494,000
Other:	\$ 70,000
ROW/Easements:	UNK
<b>Total:</b>	<b>\$ 654,000</b>

Conceptual Cost Range: \$500k - \$750k  
Estimated Construction Duration: 12 Months

### Possible Impacts

It is possible that the velocities and peak flow in Town Lake Tributary will increase downstream of the project due to these improvements. Further analysis to document impacts is necessary.

### Assumptions

- It is assumed drainage easements and ROW can and will be obtained as necessary.
- It is assumed the proposed storm drain will have sufficient capacity for the design storm event.
- During detailed project design, the design storm and tailwater will need additional consideration.

### Project Map & Photo



Proposed storm sewer in red. Existing culvert in black.  
Existing 100-yr inundation shown.















Crossing of Town Lake tributary at Hatley Drive. 09/09/2019








# City of Rollingwood Travis County, Texas

## Infrastructure Improvements Plan and Capital Improvements Plan Projects

-  Rollingwood City Limits
-  Parcel Boundary
-  Proposed PRV Improvement
-  Proposed Culvert Improvement
-  Proposed Bridge
-  Proposed Detention Pond
-  Proposed Channel Improvement
-  Proposed Roadway Improvement
-  Proposed Storm Sewer
-  Proposed Waterline Improvement
-  Proposed Waterline Abandonment
-  Design in Progress

### Drainage Areas

-  Area 5 (Sub-Basins)
-  Area 6
-  Area 9
-  Area 10
-  Area 14

Data Sources: KFA (2019,  
2020, 2022), LNV (2019)  
Aerial Source: Stratmap (2021)



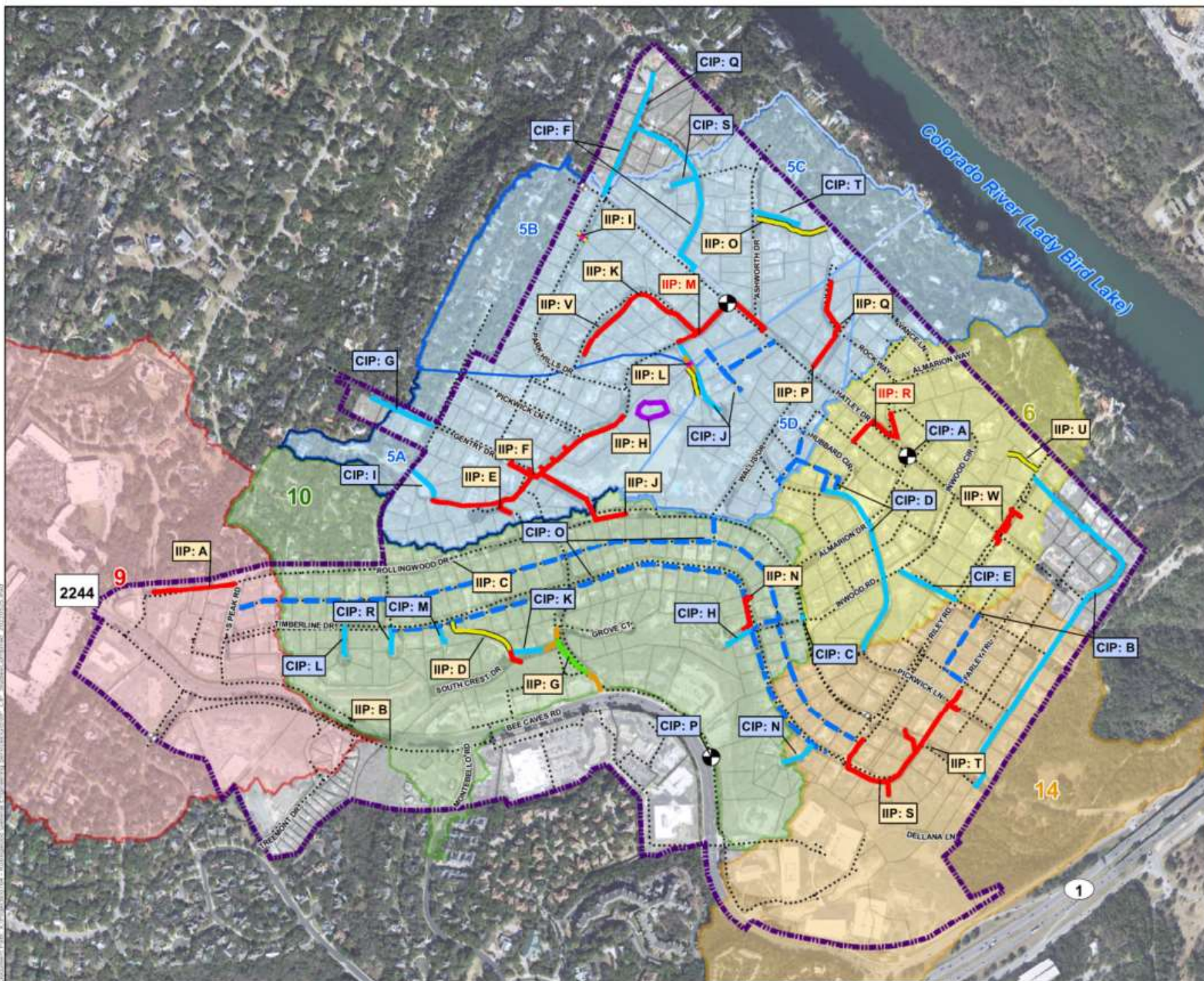
0 600 1,200  
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Date: 5/25/2022

**ROLLINGWOOD**  
TEXAS

**K·FRIESE**  
+ ASSOCIATES  
PUBLIC PROJECT ENGINEERING

FIRM NO. 6535





## AGENDA ITEM SUMMARY SHEET

### CITY OF ROLLINGWOOD, TEXAS

**MEETING DATE: July 20, 2022**

#### **Agenda Item \_\_: Presentations**

**1. Presentation from K. Friese, ATS in regard to Building Code Questions - Agenda Item 6 from June 15 Council meeting - Brown memo dated June 13, 2022, as follows:**

##### **A. 1. Setbacks as applied to upper levels and cantilevered properties-**

a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?

b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?

c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.

##### **A. 2. Residential height limitations -**

a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?

b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?

c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.

**2. Presentation from City staff regarding Building Permit Issues 1, 4-8 from Brown memo dated June 13, 2022.**

Issue 1: Sixteen active builds and demolitions with no posted permit: 205 Ashworth, 2801 Hubbard, 304 Almarion, 303 Bettis, 302 Bettis, 601 Riley, 104 Riles, 102 Riley, 200 Vale, 301 Vale, 5015 Timberline, 4917 Timberline, 4815 Timberline, 1003 Ewing, 104 Laura Lane, 3018 Hatley.

Issue 4: Five properties where construction and other materials have been left on street on a recurring basis and/or materials stacked in drip line of existing trees: 3200 Park Hills, 4701 Timberline, 3207 Park Hills, 2801 Hubbard, 301 Nixon, 301 Vale.

Issue 5: One property where a construction fence has been erected at curb on corner lot, blocking views or traffic on intersecting street: 2500 Farley Trail.

Issue 6: One property where salvage materials have been left within public view after lot was demolished.

Issue 7: One commercial property where construction debris has been dumped in the back of the property and has spilled over the silt fence and onto adjacent property: 2802 Bee Caves Road.

Issue 8: One property on the edge of a drainage channel with no silt fence: 3225 Park Hills.

## BUILDING CODE QUESTIONS:

Questions have arisen regarding the following building code requirements, where clarification of existing requirements would be helpful for an understanding of what is/is not permitted under the existing ordinances. Also, questions have arisen with respect to specific properties as to compliance with code requirements.

Response from K. Friese + Associates in **Blue**

### A. Code questions:

#### 1. Setbacks as applied to upper levels and cantilevered properties-

- a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?

**The City's Zoning Code defines the term "setback" as follows:**

**Setback means the minimum horizontal distance between a lot line and the closest wall or face of a building or foundation or projection thereof, excluding uncovered steps or unenclosed balconies or porches, or cantilevered roof cornices, eaves, or facias, located on the lot.**

**The City's reviewers interpret this to apply to roof features only. Not roof structures that are designed for habitation, such as balconies or rooftop terraces.**

- b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?

**Typically, ATS will conduct a "form-board" inspection prior to pouring of the foundation, to ensure the foundation will be poured in the proper location, observing the proper setbacks.**

**Subsequently, ATS will inspect the rest of the building envelope to ensure the structure was constructed according to plans.**

#### 2. Residential height limitations -

- a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?

**Correct, Ord 107-71 establishes a maximum permissible height of 35 feet for "any portion of a building or structure." It does not however provide a basis for**

establishing the elevation from which the 35 feet maximum will be based.

It is the definition of the term “Building Height” in the City’s code, which establishes the elevation from which the 35 feet limit is based.

This definition can be found Sec. 101-2 (Building Code) Sec. and 107-3 (Zoning Code). These definitions are identical in language.

The City’s reviewers do not interpret Sections 101-2 or 107-3 to conflict with Section 107-71.

Conversely, the City’s reviewers interpret sections 101-2 and 107-3 to supplement Section 107-71; as supported in the logic stated above.

- b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?

Ord. 101-2 definition of residential building height: *Building height, residential.* The vertical distance above a reference datum measured to the highest point of the building. The reference datum shall be selected by either of the following, whichever yields a greater height of the building:

1. The elevation of the highest adjoining original native ground surface within a five-foot horizontal distance of the exterior wall of the building when such original native ground surface is not more than ten feet above the lowest grade; or
2. An elevation of ten feet higher than the lowest grade when the original native ground surface described in subsection 1 of this definition is more than ten feet above lowest grade.

Ord. 107-71: Maximum permissible height.

No portion of any building or structure (except a chimney, attic vent, lightning rod, or any equipment required by the city building code) may exceed 35 feet in height. Except as may be required by applicable codes, no chimney, attic vent, lightning rod or required equipment may extend more than three feet above the highest point of the following: the coping of a flat roof, the deck line of a mansard roof, or the gable of a pitched or hipped roof.

As stated above, setbacks are verified in two ways: 1) at the time of plan review; and 2) immediately prior to the pour of the foundation. Setback compliance can be viewed as a “horizontal” compliance verification.

Conversely, height verification can be viewed as “vertical” verification. Similar to the setback verification, the City’s reviewers verify height compliance during the plan review process. The date is not verified at this time however. The City’s reviewers rely on the survey which is conducted and sealed by a licensed land surveyor and the engineered civil plan which must be prepared by a licensed

professional engineer.

Further, the City does not currently have a process for verifying building height at an interim point in the construction process or after construction; as it does with verifying setback compliance.

If desired, the City could implement an interim or post-construction height verification in the following ways:

1. Require a licensed surveyor to provide verification of the elevation of both the datum and the top of the form board at the time of the setback verification; and/or
- 2) require a licensed surveyor to provide verification of the plate height of each floor plate at the time framing inspections; and/or
- 3) require a licensed surveyor to provide verification of the highest point of the roof structure at the time of framing; and/or
- 3) require the builder or architecture to provide as-built elevations certified by a licensed surveyor and/or architect.

**AGENDA ITEM SUMMARY SHEET****CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: July 20, 2022****Agenda Item \_\_: Presentations**

**1. Presentation from K. Friese, ATS in regard to Building Code Questions - Agenda Item 6 from June 15 Council meeting - Brown memo dated June 13, 2022, as follows:**

**A. 1. Setbacks as applied to upper levels and cantilevered properties-**

a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?

b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?

c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.

**A. 2. Residential height limitations -**

a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?

b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?

c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.

**2. Presentation from City staff regarding Building Permit Issues 1, 4-8 from Brown memo dated June 13, 2022.**

Issue 1: Sixteen active builds and demolitions with no posted permit: 205 Ashworth, 2801 Hbbard, 304 Almarion, 303 Bettis, 302 Bettis, 601 Riley, 104 Riles, 102 Riley, 200 Vale, 301 Vale, 5015 Timberline, 4917 Timberline, 4815 Timberline, 1003 Ewing, 104 Laura Lane, 3018 Hatley.

Issue 4: Five properties where construction and other materials have been left on street on a recurring basis and/or materials stacked in drip line of existing trees: 3200 Park Hills, 4701 Timberline, 3207 Park Hills, 2801 Hubbard, 301 Nixon, 301 Vale.

Issue 5: One property where a construction fence has been erected at curb on corner lot, blocking views or traffic on intersecting street: 2500 Farley Trail.



Issue 6: One property where salvage materials have been left within public view after lot was demolished.

Issue 7: One commercial property where construction debris has been dumped in the back of the property and has spilled over the silt fence and onto adjacent property: 2802 Bee Caves Road.

Issue 8: One property on the edge of a drainage channel with no silt fence: 3225 Park Hills.



To: Mayor Massingill and the City Council

From: City Administrator Ashley Wayman

Date: July 20, 2022

Re: Building Code and Code Compliance Issues Discussed at the June 16, 2022 City Council Meeting

Below are the original concerns stated in the June 13, 2022 Memo drafted by Council Member Brown. Staff responses and additional information is included in **blue** and city engineer responses are included in **red**.

Building Permit Issues: (as of June 10)

1. Sixteen active builds and demolitions with no posted permit.
  - a. ~~305~~-205 Ashworth- no posted permit – **Permit has been posted.**
  - b. 2801 Hubbard - no permit posted– **Permit has been posted.**
  - c. 304 Almarion - no posted permit– **Permit has been posted.**
  - d. 303 Bettis- no posted permit (3 ad signs) – **Address not found.**
  - e. **303 Inwood – no posted permit – Permit has been posted.**
  - f. 302 Bettis- no posted permit but construction fence up – **Address not found.**
  - g. **302 Inwood – no posted permit – Permit has been posted.**
  - h. 2500 Bettis (**Now 400 Farley Trail**)- at corner with Farley- cleared- no posted permit – **Removed from list because building permit has not yet been issued.**
  - i. 104 Riley- cleared, but no posted permit – **Does not have an active permit.**
  - j. 102 Riley- no posted permit – **Permit has been posted.**
  - k. 200 Vale- no posted permit – **Permit has been posted.**
  - l. 301 Vale - no posted permit – **Does not have an active permit.**
  - m. **401 Vale – no posted permit – Permit has been posted.**
  - n. 5015 Timberline - no posted permit – **Permit has been posted.**
  - o. 4917 Timberline - no posted permit – **No permit has been issued. All work that is being done is internal and does not require permits.**
  - p. 4815 Timberline- permit posted but RW Building Services Official's signature is blacked out – **Corrected permit has been posted.**
  - q. 1003 Ewing Circle - no posted permit – **Permit has been posted.**
  - r. 104 Laura Lane - no posted permit – **Permit has been posted.**
  - s. 3018 Hatley - no posted permit – **Does not have an active permit.**
  - t. **3020 Hatley – no posted permit – Permit has been posted**

**Ordinance Requirement to post notice of demolition permit and construction permit - Sec.**

**101-253(c):** "At least 24 hours prior to commencement of any properly permitted demolition and new construction or [remodel that increases roof or footprint], the permit holder shall post a notice of permit, in a form prescribed by the city, in a location five feet behind the curb on the subject property. Such notice of permit shall remain in place until completion of the permitted

demolition or construction." In addition to this ordinance, the Rollingwood permit itself states in all caps at the bottom: "DISPLAY PERMIT ON SITE DURING CONSTRUCTION"

**Council Member Brown's Recommendation:** Send letter to each permit holder stating that posting must be made by x-date and that a citation or notice of violation may be issued if not posed after this date. Ask that City staff update the Council at the July council meeting as to compliance on this requirement.

2. **Staff Response: City Attorney Zech will be bringing back an ordinance to amend our code to be consistent with state law. Current 365-day permit expiration is not consistent with state law or enforceable.**
3. **Staff Response: City Attorney Zech will be bringing back an ordinance to amend our code to be consistent with state law. Current 365-day permit expiration is not consistent with state law or enforceable.**
4. Five properties where construction and other materials have been left on street on a recurring basis and/or material stacked in drip line of existing trees:
  - substantially complete but included as example of repeated violations:
    - 3200 Park Hills - landscaping/materials on street on several dates - **The reported violations regarding materials in the street were enforced at the time of the violation and there has been no record of additional reported incidents.**
    - 4701 Timberline - several piles of dirt, gravel, rock in street from Thursday, Apr. 28, May 2, and May 3. (Officer was there when I drove by on May 3), and building materials left within drip line of trees. **The reported violations regarding materials in the street were enforced at the time of the violation and there has been no record of additional reported incidents.**
  - in the middle of construction:
    - 3207 Park Hills - landscaping materials in street on several days (causing vehicles to move to opposite lane into head-on traffic on a blind hill)
    - 2801- Hubbard - dumpster partially in street on a continuous basis/ building lumber left in street from time to time for several days - see photo of status as of 6/8/2022
    - 301 Nixon - materials in tree drip line
    - 301 Vale - building materials within drip line of tree

**Ordinance requirement Sec. 101-253(a):** "All construction sites must be kept clean. Trash and debris associated with any construction may not be allowed to migrate to other lots, properties, or rights-of-way. Each construction site or lot must have a solid-sided trash container of sufficient size to contain the trash and debris generated on the site. The trash container must be located on the site, unless otherwise allowed in writing by the city. The trash in the container must be removed and properly disposed of without allowing the container to be overfilled. All trash or debris that drifts or spills onto the site, other lots, properties or rights-of-way must be picked up and securely placed in the trash container or otherwise properly disposed of on a daily basis."

**Sec. 101-253(b):** "All building materials, equipment and fill must be stored and accessed from staging areas that are clearly marked on the site plan. These areas shall be designated in places on the lot that are outside the canopy and drip zone of existing trees that are six inches in diameter and greater. If compliance with this requirement is not possible due to the location or size of trees on the property or the size or configuration of the property, the building official will designate the staging areas on the property."

**Council Member Brown's Recommendation:** Send a notice to all new building and remodeling permit holders that RW will begin enforcement of Section 101-253(a) and (b), and for existing permits, that all materials, equipment and fill must be stored on site and not in streets. Any exceptions must be approved in advance of placing materials in streets. For new permits, require compliance with requirement that the site plan "clearly mark" the staging areas for all materials, equipment and fill.

**Staff Response:** A notice to all active builders/contractors will be sent reminding of requirements under 101-253(a) and 101-253(b). Staff will investigate and work with properties noted to have ongoing violations to have necessary materials relocated and brought into compliance.

5. One property where a construction fence has been erected at curb on corner lot, blocking views or traffic on intersecting street:

- ~~2500~~ 400 Farley Trail - see photo – **Construction fence was obstructing view. Contractor has been notified and fence will be moved.**

**Ordinance Requirement - Section 107-32(d):** "On a corner lot, no structure, fence, retaining wall, or berm with a height greater than 36 inches above the top of the curb may be constructed, placed, planted, maintained or allowed to grow within 15 feet of the intersection of the right-of-way lines of the two streets bordering the lot."

**Council Member Brown's Recommendation:** Contact contractor to move construction fence back from the curb to allow sufficient visual clearance at the corner.

6. One property where salvage materials have been left within public view after lot was demolished -

- 3204 Gentry- see photo (status has existed for more than 5 months)

**Ordinance Requirement - Sec. 107-69(a) (1):** "(a) All uses not expressly permitted or authorized in the residential district by this article are prohibited. By way of example, but not in limitation, the following are prohibited: (1) Storage or accumulation within the public view of any salvage materials, discarded material, compost piles, lumber, waste products or scrap material, debris or junk."

**Council Member Brown's Recommendation:** Address this issue with the property owner.

**Staff Response:** The owner has been notified and is arranging for materials to be removed from the public view.

7. One commercial property where construction debris has been dumped in the back of the property and has spilled over the silt fence and onto adjacent property
  - 2802 Bee Caves Road - some improvement since initial complaint was filed but debris still remains over the silt fence.

**Ordinance Requirement: Sec. 101-253.** - Construction sites to be kept clean.

(a)All construction sites must be kept clean. Trash and debris associated with any construction may not be allowed to migrate to other lots, properties, or rights-of-way. Each construction site or lot must have a solid-sided trash container of sufficient size to contain the trash and debris generated on the site.

**Ordinance Requirement: Sec. 101-250.** - Storage of dirt, gravel and other pervious materials. The holder of a building permit, or the owner of a property for projects where permit is not required, shall enclose with a silt fence or securely cover with a water-resistant tarp or other material any dirt, fill, gravel or other pervious material stored on the site for a period in excess of eight hours. All landscaping by which soil disruption may, in the building official's discretion, result in unreasonable silt discharge off the subject property is required to be enclosed by silt fencing or similar protection for the project duration and until sod, turf, or other site stabilizing material has been installed.

**Council Member Brown's Recommendation:** Ask that City staff address this issue with the property owner with required date for compliance.

**Staff Response:** This situation was enforced on and improved. We believe that Austin Energy may have caused additional issues during tree removal. We will follow up with them again.

8. One property on the edge of a drainage channel with no silt fence:
  - 3225 Park Hills Drive

**Ordinance Requirement: Sec. 28-23(d):** "Erosion control measures (e.g., silt fence) and advance warning signs, markers, cones and barricades must be in place before work begins."

**Ordinance Requirement: Sec. 28-23 (g):** "Permittees are responsible for stormwater management erosion control that complies with city, state and federal guidelines. Requirements include, but are not limited to, silt fencing around any excavation that will be left overnight, silt fencing in erosion areas until reasonable vegetation is established, barricade fencing around open holes, and high erosion areas will require wire-backed silt fencing. Upon request, the permittee may be required to furnish documentation submitted or received from federal or state government regarding stormwater management."

**Ordinance Requirement: Sec. 101-250:** "The holder of a building permit, or the owner of a property for projects where permit is not required, shall enclose with a silt fence or securely cover with a water-resistant tarp or other material any dirt, fill, gravel or other pervious material

stored on the site for a period in excess of eight hours. All landscaping by which soil disruption may, in the building official's discretion, result in unreasonable silt discharge off the subject property is required to be enclosed by silt fencing or similar protection for the project duration and until sod, turf, or other site stabilizing material has been installed."

**Ordinance Requirement: 101-236(b):** "Sediment and soil erosion control plan. The sedimentation and soil erosion control plan shall include the following:

1. Provide a general/sequence of construction for the life of the project as well as a sequence of construction specifically related to the time between when soil erosion control measures are in place, the roof or slab are completed and the permanent stormwater controls are provided. The sequence must clearly identify the following:

- (i) Install all BMP controls such as silt fence, stabilized construction entrance, sediment ponds, and drainage channels prior to any other site disturbances.
- (ii) Sequencing for all construction activities that require soil erosion control such as site clearing, grubbing, topsoil stripping, stockpiling, soil stabilization, and vegetation."

**Council Member Brown's Recommendation:** Issue warning that compliance is required within 24-hours and that non-compliance will result in a citation and possible fine of up to \$\_\_\_ per day.

**City Engineer Response:** The erosion control measures should be maintained to prevent silt, sediment, etc. from leaving the site in compliance with code Sections including, but not limited to, Section 22-123 and Section 103-234. The approved erosion control plans show continual silt fence along the northern property line, where the picture submitted by the Council member was taken showing a gap in the silt fence. The City may take action on the violation per Section 22-131.

**Staff Response:** The contractor was contacted about the lack of erosion control measures on 07/19/2022. He was issued a warning and has brought the erosion control measures into compliance.







## **CITY OF ROLLINGWOOD BUDGET WORKSHOP & CITY COUNCIL MEETING MINUTES**

**Wednesday, June 15, 2022**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 15, 2022. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL BUDGET WORKSHOP & REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 6:02 p.m.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Alec Robinson, Council Member Phil McDuffee, and Council Member Roxanne McKee.

**Also Present:** Interim City Administrator Ashley Wayman, City Attorney Charles Zech, Police Chief Jason Brady, Finance Director Abel Campos, City Secretary Desiree Adair, and Assistant to the City Administrator Makayla Rodriguez.

**Present Virtually:** Public Works Superintendent Ismael Parra and Brandon Melland, with K. Frieze + Associates.

### **BUDGET WORKSHOP**

2. Update and discussion on the FY 2022-2023 Budget

Mayor Gavin Massingill provided the general overview of the budget structure including funds and associated departments. The funds included the General Fund, Water Fund, Street Maintenance Fund, Court Security Fund, Court Technology Fund, Court Efficiency Fund, Debt Service Funds, Drainage Fund, and Wastewater Fund. Mayor Gavin Massingill explained the source of fund revenues and limitations on expenditures and transfers.

The City Council and Finance Director Abel Campos discussed General Fund department budget action requests and expense reports by line item. Mayor Gavin Massingill and city staff answered questions posed by Council members.

### **PUBLIC COMMENTS**

The following individuals spoke during public comments:

- Shanthi Jayakumar, 3309 Park Hills Drive, thanked the City Council for their work and discussed Rollingwood's ranking regarding being the best place to live and that Rollingwood was just ranked the number one most expensive place to live. She discussed the new construction in the city, the grievances that have been generated, and that they needed to come together to protect the city.

*Mayor Gavin Massingill called up item number 8 at this time.*

### **PRESENTATIONS**

#### 3. Update on the implementation of My Permit Now

Mayor Gavin Massingill thanked staff for their hard work on the implementation of My Permit Now in three weeks, discussing the transition in the building and development department and the new automation software in the permitting department.

Interim City Administrator Ashley Wayman thanked City Secretary Desiree Adair and Assistant to the City Administrator Makayla Rodriguez for their hard work in the past weeks and discussed the process of implementing My Permit Now.

Desiree Adair discussed the workflows that were built into the My Permit Now system in order to automate permit intake and processing. She also stated that all new permits would be entered into the system beginning next week.

Mayor Gavin Massingill discussed that this has been on the horizon and in the budget for the city for a while but that he is proud that it is now implemented.

Council Member Alec Robinson asked how this system integrates with the review process by outside firms and City Secretary Desiree Adair discussed how these are shared with those parties in the system. She also discussed the various reviews that are conducted with this system.

Council Member Brook Brown asked what parts of the submittals are available to the public and discussed the need for a member of the public to access the system and get an update on what permits are being filed.

The City Council and staff discussed the process of making information public in the system.

Council Member Brook Brown stated that she would send some links of other cities with public facing sections so that the city could do something similar with their implementation.

The City Council and staff further discussed the public-facing information available with My Permit Now, and how it integrates with fees and the city's accounting software.

Council Member Alec Robinson stated that he would like to see a demo next month and Mayor Gavin Massingill discussed the process of fine tuning the permitting system to the city's code and specific needs.

Mayor Gavin Massingill and staff thanked the Council and the community for their patience during this transition.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

4. Discussion and possible action on the minutes from the May 18, 2022 City Council meeting

**Mayor Pro Tem Sara Hutson motioned to approve the Consent Agenda. Council Member Phil McDuffee seconded. The motion passed 5-0.**

*Mayor Gavin Massingill called up item 3 at this time.*

### **REGULAR AGENDA**

5. Discussion and possible action related to the building permit process

Mayor Gavin Massingill discussed that the city has brought on temporary outside help to address the backlog in the department and that he would be discussing this further as well as a funding request to continue this temporary help.

Council Member Alec Robinson discussed the workflow of the permitting process asking about how the fees would work, and if there is a need for hard copies of plans to be submitted as the ordinances state.

Mayor Gavin Massingill discussed that Desiree and the temporary staff has been keeping a list of best practices and updates that need to be made, similar to what Council Member Alec Robinson is discussing, and stated that there would be more follow up on that soon.

Council Member Alec Robinson asked how we know that the engineering firms we use are following our rules.

Mayor Gavin Massingill discussed that they are professionals that are trained on our code and discussed the checks and balances that are in place.

Brandon Melland with K. Friese + Associates spoke regarding the work that he does for the city and how they ensure that the city's rules are followed.

Interim City Administrator Ashley Wayman discussed the role of Mundo and Associates in performing interim development services for the city, as well as their qualifications.

Mayor Gavin Massingill discussed how Mundo and Associates, a highly specialized temp agency, came into the picture and the services they are performing for the city. He also asked the City Council for the authority to spend \$15,000 on Mundo and Associates until full transition.

**Mayor Pro Tem Sara Hutson motioned to approve authority of the Mayor to spend another \$15,000 to continue with the temporary services of Mundo and Associates until such time as we fully transition to My Permits Now and bring all work back in house. Council Member Roxanne McKee seconded the motion.**

Council Member Brook Brown asked whether there was a written contract with Mundo and Associates and asked that it be shared with the Council before voting on this motion.

Interim City Administrator Ashley Wayman stated that she would print the contract.

Council Member Brook Brown asked what Mundo and Associates is doing for 301 Pleasant and City Secretary Desiree Adair explained the process and how Mundo and Associates is assisting.

Mayor Gavin Massingill announced a 5-minute break to allow the City Council to review the contract.

The City Council and City Attorney Charles Zech discussed the agenda postings for this and following items.

Council Member Brook Brown discussed the need for more information regarding the building and development process including how existing permits are being handled.

The City Council discussed how to proceed with proper review of this contract.

Staff and the City Council further discussed the roles of staff, Mundo and Associates, and reviewers in this interim building and development process.

Shanthi Jayakumar spoke regarding the notification process and access to submitted documents. She also discussed drainage issues and asked the Council to address them.

Mayor Pro Tem Sara Hutson discussed that the Council and staff are trying to address these and other development services related issues they just need consensus and collaboration to make further progress.

Mayor Gavin Massingill further discussed the contract and the need for Council authorization to continue utilizing this interim firm. He also further discussed the roles of staff and outside firms, and that once the new process is in place staff attention can be turned to code compliance in a more effective way.

Council Member Brook Brown raised issues of code violations in the city and asked how these were to be handled during this time.

Mayor Gavin Massingill and Council Member Brook Brown discussed the current code enforcement process.

Council Member Brook Brown discussed whether responsible party forms were being required and how they were used in the code enforcement process.

The City Council asked Police Chief Jason Brady questions regarding code enforcement and he spoke regarding current code enforcement policies.

The City Council and Police Chief Jason Brady discussed regrouping and coming up with a revised, updated code enforcement process. Council Member Brook Brown asked that the Council be kept apprised of the discussions and decisions had regarding the code enforcement process.

The City Council and Police Chief Jason Brady further discussed the code enforcement process.

**The motion passed 3 – 2.**

***Council Member Brook Brown and Council Member Alec Robinson noted that the reason for their disapproval was lack of notice for a budget amendment.***

*Mayor Gavin Massingill called up item 7 at this time.*

6. Discussion and possible action in regard to inspection and enforcement of building permits and ordinance requirements and designation of code compliance officer

Council Member Brook Brown discussed enforcement of building permit ordinances. She discussed a memo that she prepared and requested that the City Council discuss each item she has identified.

Council Member Brook Brown discussed instances of cantilevered buildings, discussing setbacks as applied to upper levels and cantilevered properties, and buildings that may be taller than the height limit.

**Council Member Brook Brown moved that the Council direct K. Friese to answer the questions as stated in her June 13, 2022 memo under the title “Building Code Questions” with respect to the interpretation and application of the ordinance today- how it is interpreted today, how it is applied today, and to inspect the two properties, 3225 Park Hills and 601 Riley to determine whether those two properties are in fact within the terms of our ordinances and their building permit. Council Member Roxanne McKee seconded the motion.**

Council Member Alec Robinson asked for the objective of this discussing action steps based on what is found.

The City Council and City Attorney Charles Zech discussed setback lines and whether they extend up to a second floor, and that he would defer to a building official who typically interprets those codes.

Shanthi Jayakumar spoke regarding an image on the city website depicting side setbacks as well as setback requirements in the code.

**The motion passed 5-0.**

Council Member Brook Brown discussed page 1 of her memo discussing 16 properties without a posted permit.



**Council Member Brook Brown moved that the city send a letter to each permit holder stating that the posting needs to be made by a date certain and that a citation or notice of violation may be issued if not posted before this date and that staff update the Council at the July meeting as to compliance with this requirement.**

City Secretary Desiree Adair stated that some of the properties listed are not actually permitted yet they are just pending and would not have a permit to post.

**Council Member Brook Brown amended her motion to remove 2500 Bettis from the list and change 305 Ashworth to 205 Ashworth. Council Member Phil McDuffee seconded for discussion purposes.**

Council Member Phil McDuffee discussed that there may need to be further research into each of these properties.

**Council Member Phil McDuffee recommended an amendment to the motion to include “upon review by city staff to notify those that are out of compliance.” Council Member Brook Brown accepted the amendment.**

Mayor Pro Tem Sara Hutson discussed the bandwidth issue and that this list is now something that staff can begin addressing but that it may be a better use of staff time to have them review this memo, start addressing this, and bring back an update at the next Council Meeting.

Council Member Brook Brown stated that she would like Interim City Administrator Ashley Wayman to report back to the Council regarding properties on the list with expired building permits.

City Attorney Charles Zech discussed that the city’s 365-day limit on building permits is not consistent with state law and counseled that the City can’t enforce the expired building permits of less than 2 years. He discussed that he has had this discussion with staff and intends to bring back an ordinance amendment.

Council Member Brook Brown asked what regulations apply to permits and City Attorney Charles Zech stated that whatever laws or regulations were in place at time of the permit being issued are what apply.

**Council Member Brook Brown withdrew her motion based on advice of Counsel.**

**Council Member Brook Brown motioned for staff to review the memo, items 1 through 8, and report back at the July City Council Meeting. Mayor Pro Tem Sara Hutson seconded the motion.**

The City Council further discussed the concerns brought up in this memo.

City Attorney Charles Zech stated that he would like to bring back proposed regulations to align the city’s code with state law.

**The motion passed 5-0.**

Council Member Brook Brown stated that she intends to bring back the designation of a code compliance officer to the July meeting.

*Mayor Gavin Massingill called up item 9 at this time.*

7. Discussion and possible action on a recommendation from the Park Commission to pursue possible installation of turf infield at Field 1 of the Athletic Field

Melissa Morrow stated that this item should have come back to the Park Commission.

*Mayor Gavin Massingill called for a five-minute break.*

Mayor Gavin Massingill discussed the agenda posting for this item and that he and Park Commission Chair Chad Smith had discussed the process for this request.

Park Commission Chair Chad Smith, 2606 Rollingwood Drive, discussed that the Park Commission voted to pursue next steps on this item and that WHLL moved forward with bringing this request to the Council per the athletic fields lease. He discussed that WHLL would spend \$100,000 to install the artificial turf if approved. He stated that artificial turf is safer and easier to maintain.

Melissa Morrow stated that she is in support of the pursuing of next steps and exercising due diligence regarding the installation of turf. She discussed the process for public notice of this item, the benefits of artificial turf, and that she wants to make sure there are no unintended consequences of this action.

Mayor Gavin Massingill discussed the process for project approval or disapproval by the City Council.

Chad Smith discussed the upkeep that would be put into the field and that there is a 6-week time period to obtain turf and a small window before the fall season.

Melissa Morrow discussed that she would like to have a public hearing on this request at the next Park Commission meeting.

Mayor Pro Tem Sara Hutson discussed issues regarding irrigation and whether there are annual capital improvement requirements.

Chad Smith discussed the installation of the turf and how it would improve the fields.

Council Member Phil McDuffee discussed that there is no more annual capital improvement requirement now that there is a lease payment.

The City Council and Chad Smith discussed the lease, season timing, installation timeline, timeline of approval and citizen input, a scheduled visit to Joseph Field, dog usage, and beautification of the park.

**Council Member Alec Robinson moved to refer the question to the Park Commission for further analysis. Mayor Pro Tem Sara Hutson seconded the motion.**

The City Council discussed holding a public hearing at the Park Commission on this item, additional notification to the community, visiting Joseph Field, drainage, who would pay the cost of disposal at the end of the life, cost of disposal at product lifespan, annual maintenance costs

and equipment, water usage for temperature regulation, group usage, and warranty of the product.

Melissa Morrow asked if this project would require permitting by the City and Mayor Gavin Massingill and City Attorney Charles Zech discussed that if there were requirements per city code the city would have to comply.

**The motion passed 5-0.**

The City Council discussed holding a work session to visit Joseph Field, open to the public.

*Mayor Gavin Massingill called up item 6 at this time.*

8. Discussion and possible action regarding the annual Women's Club Fourth of July event and parade route

Macey Delcambre, 4809 Timberline Drive, asked for approval for the annual Women's Club July 4<sup>th</sup> event and parade route.

**Council Member Brook Brown motioned for approval of the event and parade route. Council Member Roxanne McKee seconded. The motion passed 5-0.**

*Mayor Gavin Massingill called up item 4 at this time.*

9. Discussion and possible action on an oak wilt action plan

Council Member Phil McDuffee spoke regarding his findings after a discussion with the Texas A&M Forest Service, suggesting that he would recommend sampling branches, doing oak wilt treatment and that homeowners also have the option to treat their trees.

Mayor Gavin Massingill suggested that the Council consider an amendment to the tree ordinance to not include oaks in the list of replacement trees if you have to remove a tree with oak wilt, or if the tree would be in a hot zone for oak wilt.

Mayor Gavin Massingill and Council Member Phil McDuffee agreed to meet to discuss recommendations and put some money in the budget for an exceptional item to further this discussion.

10. Discussion and possible action on an ordinance removing the fee schedule from the official printing of the City's Code of Ordinances and adopting a process for amending the fee schedule

City Attorney Charles Zech discussed the purpose of this ordinance to remove the fee schedule from the code of ordinances to remove the charges incurred with the codification of ordinances, explaining that the fee schedule will still be kept in the City Secretary's office, on the city website, and as otherwise directed in the Code.

Mayor Pro Tem Sara Hutson asked if certain fees were listed in the fee schedule or just in the ordinances and whether they needed to be removed.

Interim City Administrator Ashley Wayman stated that staff would review the code of ordinances for any fees that are not in the fee schedule and bring back an ordinance to get them in the fee schedule.

**Mayor Pro Tem Sara Hutson moved to approve the ordinance to remove the fee schedule from the city's Code of Ordinances. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.**

11. Discussion and possible action on an ordinance amending the City's Code of Ordinances relating to delinquent utility accounts

Council Member Gavin Massingill discussed that late fees have not been being charged due to COVID but that it is now time to return to normal operations in this area. He discussed the inconsistencies found in the code when preparing to return to charging late fees.

Interim City Administrator Ashley Wayman explained that water and wastewater late fees are currently handled inconsistently in the city's code and discussed the staff recommendation to make these consistent with each other and more concrete for staff when charging late fees. She stated that they would like to get Council feedback and then bring back an ordinance to the next meeting.

The City Council and City Attorney Charles Zech discussed the consistent assessment of these fees, the grace period before late fees are charged, the interest percentage charged, and restrictions on late fees charged.

Mayor Gavin Massingill stated that an ordinance would be brought back to the next meeting.

12. Discussion and possible action on selection of types of expenditures to be included in a November bond election

Mayor Gavin Massingill explained that he is requesting Council discuss items to be included in a potential November bond election. He explained that based on this discussion, Bond Counsel could prepare ballot language and an ordinance.

The City Council discussed the different possible ballot propositions, the cost to each homeowner, affordability of the items, compliance with the ordinance regarding the capital improvement plan, and the various plans that have been prepared, including the IIP, CIP and Spatial Needs Assessment.

The City Council discussed the spatial needs of City Hall and that there is an opportunity to create an update to the prepared plan reflecting the current needs. Mayor Gavin Massingill stated that staff would work on preparing this plan.

The City Council further discussed the water and drainage needs in the city and possible bond funding as well as how the impact to the tax payer could be prepared by the city's financial advisor once amounts have been determined.

Gavin Massingill stated that he would, with the help of Bond Counsel, bring back something on water, drainage and facilities to the next meeting.

13. Discussion and possible action on report from legal counsel regarding use of bond funds or city funds for water meter relocations

City Attorney Charles Zech stated that he concurred with the previous attorney's legal opinion but that he would prefer to give his opinion in executive session.

*Mayor Gavin Massingill stated that he would plan to call this item back up at the end of the agenda for an executive session.*

*Mayor Gavin Massingill called up item 14 at this time.*

*Mayor Gavin Massingill adjourned the meeting into closed session at 1:15 a.m. for consultation with legal counsel.*

*Mayor Gavin Massingill reconvened the meeting into open session at 1:33 a.m.*

Mayor Gavin Massingill stated that no action was taken during executive session.

14. Discussion and possible action on adoption of amendments to City Ordinance 32-38 regarding No Parking Zones

**Council Member Brook Brown moved to approve the ordinance as presented. Council Member Alec Robinson seconded the motion.**

Mayor Gavin Massingill discussed the changes that have been made to the code as well as what has been done to bring the existing no parking areas into compliance.

Council Member Roxanne McKee pointed out a numbering issue with on the draft ordinance and that the correction be included in the motion.

**Council Member Brook Brown amended her motion to include the correction of the numbering issue.**

The City Council discussed the part of the curb by the lower park that has been posted as a no parking zone but was not reflected in the ordinance.

**The motion passed 5-0.**

15. Discussion and possible action on adoption of recommendations from the Comprehensive Plan

Council Member Brook Brown discussed how they would proceed with adoption of recommendations in accordance with the Comprehensive Plan. She suggested that the City Attorney draft a redline to the current commercial zoning ordinances to implement the changes that are recommended in the Comprehensive Plan. She also asked the Council about the process for adoption of those changes.

Council Member Brook Brown also discussed the need to adopt a fiscal policy in accordance with the city's code of ordinances.

Mayor Gavin Massingill and the City Council discussed the fiscal policies that are in place and that he would look into previous action on this. Council Member Brook Brown stated that she would also work with Finance Director Abel Campos to understand what is currently in place.

Council Member Brook Brown asked whether the RCDC could fund the zoning code rewrite for the commercial corridor and City Attorney Charles Zech discussed that this would be eligible if the Board finds that it promotes new or expanded business development.

Mayor Gavin Massingill stated that both MoPac Legal and Commercial Zoning Legal would be added to the RCDC agenda for discussion of possible RCDC funding.

Council Member Brook Brown discussed that the third item for this agenda topic is to address residential considerations that did not get considered during the comprehensive planning process.

Mayor Pro Tem Sara Hutson stated that she would bring back a list of residential considerations to the July Council Meeting to be sent on to the Planning and Zoning Commission.

16. Discussion and possible action regarding adoption of a burn ban ordinance

Council Member Brook Brown discussed that at the presentation by Travis County ESD No. 9 at the last meeting, they recommended that the city adopt a burn ban ordinance. She discussed the ordinance that she has proposed.

**Council Member Brook Brown moved adoption of this language to be sent to general counsel to be drafted into an ordinance to be brought back for adoption. Mayor Pro Tem Sara Hutson seconded the motion.**

Mayor Pro Tem Sara Hutson discussed whether gas water heaters would be allowed under this code and City Attorney Charles Zech stated that he would review this.

Council Member Alec Robinson stated that this is a low risk item that the Council doesn't need to pursue and that the residents should be able to use outdoor fireplaces if they want to. He also discussed that the city shouldn't just automatically follow what Travis County does and that the city should make these decisions. He also discussed potential enforcement issues.

Council Member Brook Brown discussed the risks involved with outdoor welding under current drought conditions.

Council Member Alec Robinson further discussed his opposition to limiting certain activities under this ordinance.

**Council Member Brook Brown withdrew her motion and stated that she would review other ordinances to see what they do with respect to outdoor grilling.**

The City Council further discussed the proposed regulations in this ordinance and fire risk in the city.

Council Member Brook Brown stated that she would bring back an updated ordinance draft.

17. Discussion and possible action on the appointment of a City Administrator



**Mayor Pro Tem Sara Hutson moved appointment of Ashley Wayman as City Administrator. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.**

Mayor Gavin Massingill thanked the Council for this action.

18. Discussion and possible action to authorize the Mayor to negotiate an employment agreement with the City Administrator for a period beginning upon date of appointment to be presented to Council for final approval in July 2022

Mayor Gavin Massingill discussed that he would like to work off of a base contract, negotiate with Ashley Wayman, and bring back a contract for approval at the next meeting.

**Council Member Roxanne McKee moved to authorize the Mayor to negotiate an employment agreement with Ashley Wayman for the position of City Administrator to be brought back at the July Council meeting. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.**

*Mayor Gavin Massingill returned to item 13 at this time.*

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

19. City Administrator's Report
20. Chief of Police Report
21. Municipal Court Report
22. City Financials for May 2022 - Fiscal Year 2021-2022
23. RCDC Financials for May 2022 - Fiscal Year 2021-2022
24. City Stats for May 2022
25. Contract invoices through May 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
26. Crossroads Utility Services Report on Water and Wastewater for May 2022
27. City Engineer Report - K. Friese & Associates
28. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents
29. Texas Gas Service - Notices, Letters, and Documents

## **ADJOURNMENT OF MEETING**

**MGM adjourned the meeting at 1:33 a.m. on Thursday, June 16, 2022.**

**Minutes Adopted on the 20<sup>th</sup> day of July, 2022.**

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**Gavin Massingill, Mayor**

**ATTEST:**

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**Desiree Adair, City Secretary**

**ORDINANCE NO. 2022-07-20-10**

**AN ORDINANCE AMENDING ORDINANCE NO. 2021-09-15-05 AS PREVIOUSLY AMENDED, ADOPTING AND APPROVING AMENDMENTS TO THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND TERMINATING SEPTEMBER 30, 2022, PROVIDING FOR ADJUSTMENTS OF SPENDING AUTHORITY AMONG BUDGET LINE ITEMS, AND PROVIDING FOR IMMEDIATE EFFECTIVENESS**

**WHEREAS**, the City Council of the City of Rollingwood, Texas, deems it necessary to amend Ordinance No. 2021-09-15-05 as previously amended (the "**2021-2022 Budget**") to meet unexpected and/or unforeseen conditions that could not have been included in the budget through the use of reasonably diligent thought and attention;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS THAT:**

**Section 1.** The 2021-2022 Budget approved on September 15, 2021 and subsequently amended is hereby further amended to provide for the adjustment of spending authority in the line items set forth in Attachment A attached hereto and incorporated herein. Attachment A shall be appended to the 2021-2022 Budget for ease of reference. Except as specifically affected by the adjustments reflected in the attached Attachment A the 2021-22 Budget as amended shall remain in full force and effect.

**Section 2.** This Ordinance shall be effective immediately upon adoption.

PASSED AND APPROVED this 20th day of July, 2022.

---

Gavin Massingill, Mayor

ATTEST:

---

Desiree Adair, City Secretary

## ATTACHMENT A

Budget Amendments 2021-2022

CITY OF ROLLINGWOOD  
2021-2022

		CURRENT BUDGET	BUDGET AMENDMENTS	AMENDED BUDGET
<b>GENERAL FUND:</b>				
EXPENDITURE ACCOUNTS:				
100-5-15-5000	SALARIES	\$ 89,007	\$ (22,000)	\$ 67,007
100-5-15-5271	INTERIM DEVELOPMENT SERVICES	\$ -	\$ 22,000	\$ 22,000
	TOTAL	<u>\$89,007</u>	<u>\$0</u>	<u>\$89,007</u>
	NET DEPARTMENT BUDGET AMENDMENTS		<u>\$0</u>	
<b><u>GENERAL FUND - TOTALS</u></b>				
		CURRENT BUDGET	BUDGET AMENDMENTS	AMENDED BUDGET
	REVENUE ACCOUNTS	\$ 2,992,294	\$0	\$ 2,992,294
	EXPENDITURE ACCOUNTS	\$ 2,900,494	\$0	\$ 2,900,494
	NET REVENUE ABOVE (BELOW) EXPENDITURES	<u>\$ 91,800</u>	<u>\$ -</u>	<u>\$ 91,800</u>

# KMI Sports Construction

7070 Hwy 290 W

Dripping Springs, TX, 78620

512-962-3955

info@kmisportsconstruction.com

[www.KMIconnect.com](http://www.KMIconnect.com)

Instagram: @KMITurf - Facebook: @KMIsports



Date	5/12/2022
<b>Bill to Address:</b>	
Name	Chris Smith
Address	1200 W. Cesar Chavez St, Austin TX 78703
Email & Phone	512-922-5431 - chad.smith@streamrealty.com

<b>Quote# 2022-04051222</b>
<b>Remit to Address:</b>
7070 US HWY 290 W.
Dripping Springs, TX, 78620
info@kmisportsconstruction.com

**Payment Terms:** Deposit required to secure a spot on our schedule, remaining balance due at the time the job is completed

Item #	Materials	Quantity	UOM		
	<b>Hatley Infield Turf Project</b>				
1	KMI to excavate and remove all of the existing dirt and grass from the field, approx 10,849 sq ft	10849	Square Feet		
2	KMI to provide and install 2"x2" composite nailer boards around the perimeter of the infield, this nailer board is used to secure the turf down around the edges	400	Linear Feet		
3	KMI to provide and install a 4" perforated drainage system throughout the infield, the pipe will exist the field at the lowest point and daylight drain	750	Linear Feet		
4	KMI to provide and install 6mil Plastic Barrier on the sub-base	10849	Square Feet		
5	KMI to provide #57 & #67 clean aggregate for the drainage ditches and the field final grade rock	23	Tons		
6	KMI to install, level and compact the #57 & #67 aggregate into the drainage ditches and on the field	170	Tons		
7	KMI to provide and install SBR rubber and sand mixture as the infill	32547	Lbs		
8	KMI to provide and install Power House 40oz Green and Terra-Cotta Power House 2" pile height White inlaid foul lines and batters boxes	10849	Square Feet		
9	One set of base anchors and bases, one home plate, one pitching rubber	1	Each		
10	Build a permanent artificial turf mound. If you would like a portable mound, I can provide you with our recommendations on which mound to purchase	1	Each		
11	Cleanup the site of all debris and garbage	1	Each		
Warranty	KMI provides warranty that covers seams, base work, perimeter edging and nailer boards for 3 years. The turf is covered for 8 years for the date of the install.			<b>Sub Total</b>	<b>\$97,212.87</b>
Maintanace	Mainanance of Artificial turf is as simple as making sure there is enough infill in high traffic areas. Neglecting to maintain high traffic areas voids warranty of turf. Fill with sand when necessary.			<b>Deposit</b>	<b>\$48,606.44</b>
15 day expiration	This quote expires in 15 days. After which, we will need to reaccess costs, supplies, and material available.			<b>Due at Start of Construction</b>	<b>\$11,665.54</b>
Financing	<b>KMI now offers financing for all commerical projects, ask us today for more details</b>			<b>Due at Completion</b>	<b>\$36,940.89</b>
<b>Customer Signature: _____</b>				<b>Total Project Price</b>	<b>\$97,212.87</b>















**Ashley Wayman**

---

**From:** Brook Brown  
**Sent:** Saturday, July 16, 2022 10:51 AM  
**To:** Ashley Wayman; Desiree Adair  
**Cc:** Alec Robinson  
**Subject:** Fw: Questions regarding Sporturf for Parks Commission and City Council meeting  
**Attachments:** Infill-Care-Manual-book-2-op.pdf; Untitled attachment 00042.txt

Dear Ashley and Desiree,

Could you forward the email below to the members of the Parks Commission.

Also, please also post for the City Council agenda in connection with council agenda item 11.

Thank you so much,

Brook

---

**From:** Brook Brown <brook.brown03@gmail.com>  
**Sent:** Saturday, July 16, 2022 11:16 AM  
**To:** Brook Brown <bbrown@rollingwoodtx.gov>  
**Subject:** FW: Questions regarding Sporturf

Dear Parks Commission,

I had previously sent the questions and links in my email below to Melissa Morrow, for consideration in connection with the proposal to install Sporturf at the Park. She has let me know that she will not be able to raise these questions at the Monday meeting, as she will be out of town, as will I.

I would ask that these questions listed below be addressed by representatives of Sporturf (particularly the warranty questions) and Western Hills Little League (particularly the expectation as to who bears the associated costs or maintenance, removal and restoration of the fields at the end of the useful life of this product).

I am interested in 1) whether this product and the terms of the Sporturf warranty are compatible with the mixed-use nature of the Park, and 2) if this product is to be installed, that the City does not bear the cost of maintenance of equipment or labor to maintain this product, or any removal costs or costs of restoration of the field when this product wears out, and 3) whether the drains that are installed to drain this product cause any increased drainage issues - in either volume of water discharged or the chemical content of that discharge.

Thank you for your service to the City of Rollingwood and consideration of these concerns,

Brook Brown

1. See link to the Sporturf website describing the product they installed at Joseph Field. <https://sporturf.com/whll-joseph-field-install-with-kmi-sports/> The Joseph Field product is the Sporturf 50 oz "Fielder's choice". The proposed turf for RW is the "Powerhouse 40 oz." product. What's the difference and why not the same?

is the expected cost of daily, weekly, monthly and other periodic maintenance and who bears this cost, including any needed equipment? See the attached Infill Care Manual, and particularly page 1 regarding "Daily Usage", listing daily cleaning, and page 8, listing daily, weekly, monthly and other periodic cleaning, and recommended equipment such as the Bill Goat/BearCat lawn vac for vacuuming the turf.

3. Here is the link to the Sporturf warranty: <https://sporturf.com/wp-content/uploads/2014/05/8-Year-Manufacturers-Limited-Warranty-with-Signatures-Sporturf.pdf>.

Questions: Since the RW field is a multiuse field, and subject to non-baseball use and critters (armadillos, possums, deer, coyotes) and improper use will void the warranty, are there any restrictions on the kinds of activities that would otherwise will take place on this field that would void the warranty? For example, special cleats are required for the Sporturf - will other activities on this field be restricted because of these requirements? And, will critters damage the field?

4. What is the cost of removal and restoration of the field at the end of the useful life of the Sporturf? Who pays for the cost of removal of the turf and restoration of the field at the end of the useful life of the Sporturf product - WHLL or the City?

5. What area landfills (if any) accept this Sporturf product for disposal, and what is the cost of disposal? Who pays this cost - WHLL or the City?

6. What volume of drainage that can be expected from the drainage lines that will be installed for this product, and where will the drains discharge? Will the drainage go into the street on Nixon, and/or the drain way behind homes on Nixon Drive? What byproducts are contained in this drainage discharge? See attached report in link on #7. See also page 2-3 of the attached report regarding drainage from the upper

Park: [https://www.rollingwoodtx.gov/sites/default/files/fileattachments/park\\_commission/page/1881/drainage\\_at\\_rollingwood\\_park\\_final\\_with\\_exhibits.pdf](https://www.rollingwoodtx.gov/sites/default/files/fileattachments/park_commission/page/1881/drainage_at_rollingwood_park_final_with_exhibits.pdf)

7. See questions to ask turf installers from the organization "Safe Healthy Playing Fields.org" and what are Sporturf's answers to these questions?

<https://www.safehealthyplayingfields.org/questions-to-ask-installers>

8. See also the considerations raised in the attached Wirecutter article that weighs the pros and cons of artificial turf and recommends against it for economic and environmental reasons: <https://www.nytimes.com/wirecutter/reviews/best-artificial-grass/>



**SPORTURF™**

Taking Care of Your Artificial Turf

**INFILL**

If you have further questions, contact

Sporturf

200 Howell Dr

Dalton, GA 30721

Telephone: 800-798-1056

**[www.sporturf.com](http://www.sporturf.com)**



Please distribute this manual to those responsible for the day to day care of the turf field and see that they are thoroughly familiar with its contents. You should also review the warranty provided with the turf system for specific prohibitions and limitations contained therein.





# How to Care for Your Artificial Turf

# Introduction to Daily Use

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**THIS MANUAL OUTLINES SIMPLE DAY-TO-DAY CARE AND THOSE OCCASIONAL SPECIAL PROCEDURES NECESSARY FOR MINOR REPAIRS, SNOW REMOVAL AND UNUSUAL EVENTS OR USES. THE FOLLOWING ARE GENERAL KEYS TO PRESERVING YOUR TURF SYSTEM.**

## I. Daily Usage

1. Footwear should be restricted to ½" molded cleats
2. Stance areas for baseball/softball, Lacrosse and soccer goal mouths face abnormal wear patterns and must be monitored daily.(See section II)
3. Band Practices may cause abnormal wear and the field must be monitored for rubber loss in high traffic areas.
4. Pets or animals should not be allowed on artificial turf areas.
5. Non authorized vehicles should not be allowed on turf. Light machinery such as Gators, tractors and golf carts are permissible with turf tires only.
6. No food, chewing gum, sunflower seeds and/or tobacco products on playing surface.
7. Daily cleaning of surface should be hand-picked. Vacuums with dual motors and leaf blowers recommended.
8. Turf grooming and cleaning must be done by trained staff and authorized equipment
9. Steps must be taken to prevent dirt/debris from collecting onto surface from nearby trees and parking lot trash.

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- INTRODUCTION TO DAILY USE

## **I. CLEANING AND STAIN REMOVAL**

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- Stain Removal
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- Event Preparation

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- Seam Repair
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## **IV. CONCLUSION**

- Summary
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# I. CLEANING AND STAIN REMOVAL

## GENERAL

Rain is your best cleanser. Rainfall gently cleans the turf fibers of dust, pollen and airborne pollutants in way that is difficult to duplicate in any other fashion. In areas where rainfall is scarce- or during prolonged periods of drought- an occasional water flush is beneficial to soak and thus cleanse the turf system this procedure is recommended for all turf systems.

**HOWEVER, THE MOST OBVIOUS CLEANING NEEDED** is the removal of litter deposited by users and spectators at events held on the field. Good housekeeping practices will minimize these problems:

- Keep trash and litter containers on site make sure there are enough containers to eliminate overflow.
- Route field traffic in such a way as to minimize mud and dirt tracking on to the field.
- Set up drinks for athletes during practice breaks off the field itself, if possible.
- Enforce a smoke-free environment, if possible, and discourage the use of tobacco products such as chewing tobacco.

## LITTER REMOVAL

Paper, peanut shells, sunflower seeds, athletic tape, paper, etc., should and can be removed most easily with a lawn sweeper or a motorized vacuum sweeper immediately after any event.

When using these machines, several points should be observed so the machine does not damage the turf.

## BRUSH SETTING

The sweeper should have synthetic fiber bristles such as nylon or polypropylene. **The brush must contain no metal or wire!** (Metal bristles or fibers can create a safety hazard in addition to damaging the turf in use.)

Proper cleaning should go against the grain along the seams and try not to cross over of the seams.

Brushing and brush cleaning may require several trips over the field to finish the operation. Any sweeper that weighs more than 135 kg or 298 lbs. should have pneumatic tires with a maximum tire pressure of 35 pounds per square inch (psi) or 2.46 kilograms per square centimeter (kg/cm<sup>2</sup>). Do not park vehicles on the turf, especially in the heat of the day, or leave vehicles on wet turf for long periods of time.

### **VEHICLE EXHAUST!!**

Never leave a parked vehicle idling on the turf in order to prevent the possibility of burning or melting the turf due to exhaust or overheating. Make certain the hot engine exhaust is never discharged in the field when using any kind of vehicle.

### **OIL SPILLAGE**

Care should be taken to prevent lubricating oil, grease, transmission fluids, etc., from dripping or spilling on your turf surface during sweepings. Such spills can discolor the turf. Proper maintenance procedures should be observed in this regard. Battery acid and other fluids should not be allowed on the turf. **Never change or add fluids to maintenance equipment while on the turf surface.**

### **FREQUENCY**

The removal of loose rubbish and surface dust should be performed on an as need basis, generally about twice a month during heavy use periods.

## Stain Removal

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### **GENERAL**

Polyethylene pile fibers are among the most stain resistant fibers. Most “stains” on Sporturf™ fields are not true “stains” but rather residues of foreign matter that must be promptly and thoroughly removed.

Such “stains” on wet fields can be removed with water or soap and water. The first rule is promptness. It is much easier to clean up a fresh spill before it has time to dry and harden. Remove any solid or putty-like deposit promptly using a dull knife or spatula-like tool. Blot up excess liquids with a stack of towels, cloth or paper. Dry absorbent clay based materials; such as kitty litter absorbers can be very useful and should be stored on site. Such dry absorbers can be swept or vacuumed up.



**A. “Water Borne” Residues**

Most “stains” commonly associated with playing fields can be classified as “water borne” stains. These stains are best removed using a warm, mild solution of granular household detergent (nonabrasive).

**TYPICAL WATER BORNE “STAINS”**

Acid	Alcohol	Alkali
Ice Cream	Latex Paint	Milk
Urine	Water Colors	Fruit Juice

1. Brush the residue with a stiff fiber brush.
2. Scrub the area with soap and water.
3. Rinse the area thoroughly with clear water to remove all traces of soap.
4. Dry with absorbent towel, if necessary.

A three percent solution of ammonia in water may be used in lieu of household detergent for more stubborn residues or stains.

**B. Persistent or Oil Based Stains**

Follow directions below:

❖ **PROBLEM:** Crayon, furniture stain, lipstick, metal polish, cooking oil, rubber cleat marks, shoe polish, suntan oil, ballpoint ink

**PROCEDURE:** Sponge with perchloroethylene (dry cleaning solution). Blot with absorbent towels.

❖ **PROBLEM:** Oil paints

**PROCEDURE:** Blot immediately. Sponge with turpentine or paint remover (apply sparingly). Blot with detergent and water. Re-sponge with cold water. To remove detergent. Scrape excess. Sponge with perchloroethylene (dry cleaning solvent). Repeat steps as necessary.

❖ **PROBLEM:** Nail Polish

**PROCEDURE:** Sponge with acetone.

❖ **PROBLEM:** Paraffin Wax

**PROCEDURE:** Scrape excess. Sponge with perchloroethylene (dry cleaning solvent).

**PROBLEM:** Tar and Asphalt

**PROCEDURE:** Scrape excess. Sponge with perchlorethylene (dry cleaning solvent).

## Caution!!

Mineral spirits and other petroleum based solvents are highly flammable. Do not smoke or permit open flames near container or near solution when in use. Be sure the area is well ventilated.

### **C. Animal Waste**

Neutralize with mixture of white distilled vinegar in an equal amount of water. Flush thoroughly with water after application. An enzyme type of cleaner is also effective.

### **D. Chewing Gum**

Spray with Freon and scrape to remove residue (available in aerosol packs from carpet cleaning suppliers- or use dry ice).

### **E. Fungus, Mold Spots or Moss**

Use **Game Plan 4 Turf®** at a rate of **1 gallon** of concentrate per **11 gallons** of water to cover 12,000 sq/ft. and spray thoroughly. Do not use high pressure water spray with stream force in excess of 2500 PSI as this can severely damage the turf. **Game Plan 4 Turf®** is an EPA registered disinfectant. Mr. Clean and Vital Oxide perform as needed but have not been EPA approved.

## Protect Your Turf

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### 1. Spread the load!

Remember that chairs and high heel shoes create high psi levels on the turf and put the system at risk. The basic precaution is to keep long term static loads below 2.46kg/cm<sup>2</sup> (35 lbs/in<sup>2</sup>) by means of load spreaders. The best, most economical load spreader is outdoor plywood. Be sure to spread a polyethylene sheet under the plywood to protect the turf. Sheets of plywood are ideal and readily available. 19 mm thick plywood is recommended as long as the loads are not excessive (such as a concert stage or sound systems). If chairs are placed directly on the turf, inspect chair leg bottoms to be sure jagged or sharp ends cannot cut the turf. Metal chair legs should be protected with rubber tips. Wooden legs should be free of any projection sharp enough to cut the turf. Porta Four® by Sport Court® is an easy for use roll out product approved for Sporturf™.

## 2. Ban Open Flames!

No such acts should be allowed on the turf for obvious reasons.

## 3. Clean Up Immediately!

Animal waste should be removed and the area flushed thoroughly. The field should be inspected for damage so that small problems do not become major repair cases.

## 4. Ban Smoking!

Cigarettes cannot ignite the turf but they can damage the turf. If large crowds are expected, a cigarette ban should be enforced. However, in these cases, even if heavy loads will not be present on the turf, the turf should be covered.

## SNOW AND ICE REMOVAL

SNOW AND ICE ARE NOT HARMFUL TO ARTIFICIAL TURF and generally should be left to melt system without assistance. At times, however, it is necessary to remove snow or ice to make the field playable for a scheduled event. The working principle for removing snow is to do so as near to game time as possible. This reduces the likelihood of new snow buildup and will reduce the risk of ice from cold winds whipping across a damp, newly cleared surface. Because ice removal is more difficult, the **prevention** of ice buildup is important.

### *Sweepers*

- ✓ If the snow is dry and powdery, it can be swept from the field using a rotary brush. **Be careful that the machinery used is not set in such a way as to dig into the turf fabric.**

## EVENT PREPARATION

Controlled Products Turf fields are designed to be multi-purpose and as such host numerous non-athletic events such as graduation exercises, assemblies, convocations, shows, concerts, circuses, etc.

Generally, two areas of concern should be recognized:

1. These events can create loads on the turf that exceed the surface load limit set forth in the warranty and in the load limits outlines in this manual.
2. Large crowds and act on the turf generally fall outside the “designated uses” for the system and damage of the turf can occur unless it is fully protected.

## II. MAINTENANCE SCHEDULE

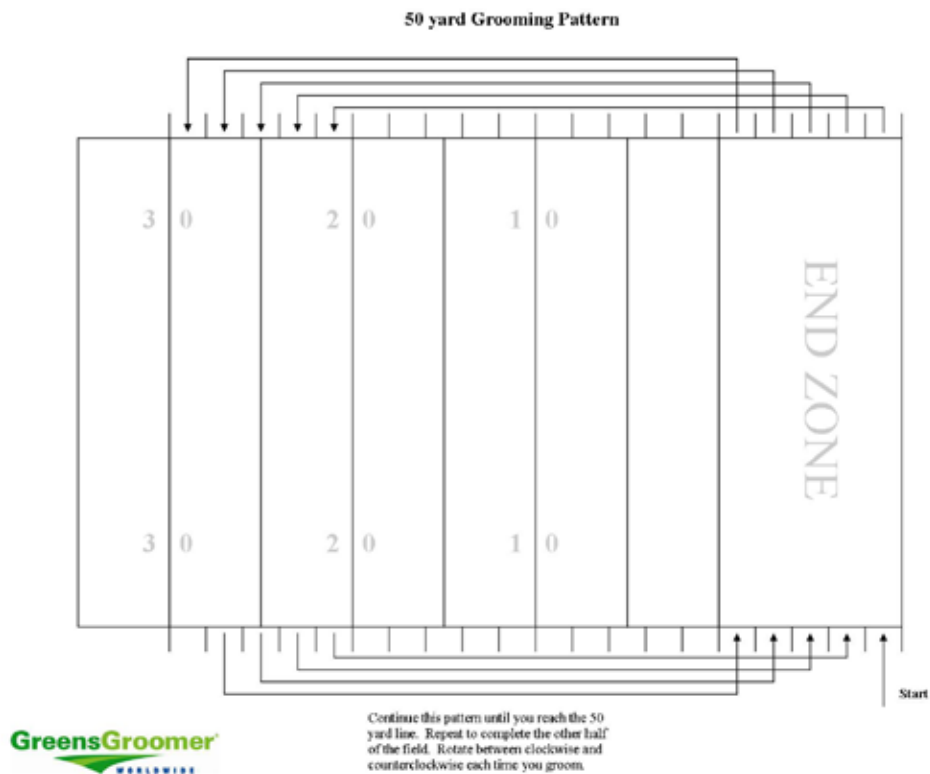
**Daily:** Check the field after each day's use for distribution and condition of the heavily played areas.

**Weekly:** Brush the surface of the field with a static (non-rotary) double brush including simultaneous vacuum devices to redistribute the infill, maintain vertical fibers, and a level playing "use" field.

**Monthly:** Check infill levels, seams, inlaid lines, etc., and report failures (if any) to the manufacturer. Also check for over compaction and de-compact as may be necessary. It is essential that the appropriate equipment is used in order to achieve the specified performance criteria.

**Periodically:** At least once a year a full grooming session should take place brushing (rotating unit), vacuuming, de-compacting, and grooming (static brush). Top dress with new infill may be required. Contact the manufacturer if any aspect of the maintenance process is causing a significant concern.

**NOTE:** These are minimum recommendations. Common sense and careful observation should prevail. If any serious doubt exists about the effectiveness of the maintenance regime or the condition of the field, contact with the manufacturer should be made.



## Optional Equipment

### VACUUMING AND BLOWER SWEEPING

A) Leaf Blower sweeping is an easy and quick way to blow all debris off the surface and into piles for easy hand picking. Commercial leaf blowers (pic below) are a great way to work debris to the side of the field.



B) Vacuuming helps keep the fibers to stand upright and maintains a fresh look by picking the debris off the field. Dual Motor vacuums or **Bill Goat/Bear Cat** type lawn vacs recommended.





A) Washing/Spraying the field with a cleaning agent comprised of **Game Plan 4 Turf®** helps keep the fibers clean and the field looking fresh. DO NOT WATER TURF 3 HOURS BEFORE OR AFTER SPRAYING!

### **WATERING/COOLING THE SURFACE**

Synthetic fibers are reflective in design to prolong exposure to sunlight. This design can cause heat patterns that can be overcome by watering the field. In many instances, coaches, players and trainers prefer to wet the turf down during use in order to lower the temperature/humidity index. This is a good idea and recommended because in periods of very hot weather. A wet field provides evaporation, which indeed lowers the temperature of the field rapidly.

The temperature of wet synthetic turf fields should match that of natural grass in the same area. Remember that evaporation can be very rapid (up to 1,200 gallons of water per hour on an average sized field) so with long uses of the turf, an additional sprinkling may become necessary. Try and distribute the water evenly over the field area to be used while avoiding sidelines etc.. **Never Use water from a polluted supply!**

**SAMPLE PROGRAMS:** Programs designed to saturate infill and keep heat levels down through the day.

(Note: Hot overcast days generally do not have as high of a heat buildup as a moderate clear sunny day.)

#### **SAMPLE: 2 a day practice schedule (9:00 am and 4:00 PM)**

8:00 Am: Water field for 10 minutes before practice

12:30 PM: Water field for 5 minutes

1:30 PM: Water field for 5 minutes

3:00 PM: Water field for 5 minutes

#### **SAMPLE: 3:30 practice, sunny high near 95**

10:00 Am: Water field for 15 minutes

12:30 PM: Water field for 10 minutes

2:45 PM: Water field for 10 minutes

# Maintenance Log

## MAINTENANCE LOG DESCRIPTION

### ❖ COLUMN 1 - DATE

Put the date in which the maintenance was performed.

### ❖ COLUMN 2 - WORK PERFORMED BY

Put the name of the person who performed the work on the field.

### ❖ COLUMN 3 - DESCRIPTION OF WORK PERFORMED

In this column a brief description of the work completed will be needed. Some example would be: grooming, sweeping, seam maintenance, etc. If it is maintenance on a seam, then put a brief description of the seam. Seam length, width, etc.

### ❖ COLUMN 4 - LOCATION OF MAINTENANCE PERFORMED

If the maintenance is grooming or sweeping, write whole field. If maintenance is maintenance on a seam, then write the location of the seam. Example: 30 yard line between the hash marks, down the third baseline thirty paces, etc.

DATE	WORK PERFORMED BY	DESCRIPTION OF WORK PERFORMED	LOCATION OF MAINTENANCE PERFORMED



### III. MINOR REPAIRS

Because most Sporturf™ Fields are used heavily in the fall and winter months, good maintenance practice is to thoroughly inspect the field in the spring and make repairs to the surface in the spring and early summer. If a service visit must be scheduled, we ask that such a request be made as soon as possible in the spring so that the visit may coincide with a scheduled service trip to other fields in your area or in conjunction with the installation of a new field in your area.

All seams should be inspected carefully for looseness. All panels of turf should be inspected for damage, rips, tears, burns, etc. Make a sketch of the pitch and note on the sketch each area that needs attention.

Whether performed by the installer or by the Owner, all repairs must be made in warm, dry weather. Gluing seams and sanding the turf should not take place if the field is wet or even damp.

#### **“MINOR” VS. “MAJOR” REPAIRS**

Experience has taught us that most field repairs are minor in nature. However, minor problems can become major problems quickly if not corrected. Small loose spots on glued seams extending a few inches to a foot or two are to be expected with these systems and are not unusual or cause for great concern. They can generally be repaired by the owner's maintenance staff. Cuts, rips and tears in the surface that do not exceed six inches or so in length do not generally require a special trip by our service staff and can also be repaired by the Owner without much effort. These problems should be regarded as minor unless allowed to grow.

#### **SEAM REPAIRS**

These instructions refer to loose seams, typically from a ½” to ¾” in length along the seam.

If the seam openings over ¾” is considered severe, the user should contact Sporturf® for prompt assistance.

repair minor seam openings or loose seam areas:

1. Vacuum the turf to be repaired.
2. Be sure fabrics to be glued are free from loose sand, dirt, old adhesive and other foreign matter, and are dry.
3. Clean the area to be repaired and wipe the opening with methyl-ethyl-key tone (MEK), toluene, or, if neither is available, with mineral spirits.
4. Position the fabric to check for satisfactory final placement.
5. Inject a small amount of adhesive (**PL Polyurethane caulk**) from the adhesive bottle on to the seaming tape. Avoid excessive adhesive to reduce the possibility of bleed through or bleed out. Spread the adhesive with a knife or spatula so that the entire fabric is coated lightly, but evenly.
6. Prop open the seam so that the adhesive is allowed to cure in the open air. (The adhesive is a brand of polyurethane adhesive and must be allowed to absorb moisture from the air to “kick” or activate.) Allot **at least 10 minutes of curing time before closing the turf and weighting it down**. This curing time recommendation is critical and is based on an ambient temperature of 75°F with 50% relative humidity. If the weather is colder or dryer, the open time should be extended until the adhesive spread on the fabric seems almost “dead” – i.e., only small strings (“angel hairs”) of adhesive stick to your finger or a piece of turf when pressed into the bed of adhesive and removed.
7. Press the fabric into the adhesive bed uniformly.
8. Weigh down the area and allow curing for at least 24 hours.

## Other Typical Repairs

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### CIGARETTE BURNS

A lit cigarette can damage any turf system. On rubber-infill pitches, the cigarette may scorch and blacken the turf. Use a metal brush (such as is used to remove paint) and brush the spot vigorously to separate the fibers. If brushing the turf does not remove the damage, take a razor knife and cut the fused area away.

If fabric seams or tears have gone beyond the scope outlined above, the installer should be contacted immediately for assistance, advice or to request a scheduled service visit. Any damage to the pad, de-lamination between the pad and turf, undue loss of sand, vandalized areas or dis-colorations should be reported to Sporturf™.

## CONCLUSION

With the many advances in turf design, installation techniques and materials fields are even less maintenance intensive than ever before. Compared to natural grass fields, **Sporturf™ fields should be considered virtually “maintenance free” but no surface should be thought of as care free.** However, your field will perform, look and feel better for a longer period of time if the maintenance procedures outlined in this manual are followed closely. The manual attempts to encounter and answer the most frequently asked questions regarding your field. However, there are always new uses, new problems and unanticipated twists or needs. Do not hesitate to call us!

### PROHIBITED ACTIVITIES

- ⊗ Storage or materials such as drums, lumber, equipment, etc...
- ⊗ Unnecessary vehicular traffic.
- ⊗ Golfing, shot putting, javelin or discus throwing, and the use of long spike track shoes associated with cinder tracks.
- ⊗ Open flames, fireworks, welding, etc...
- ⊗ Use of wire brushes in any form.
- ⊗ Heavy loads exceeding .21 kg/cm<sup>2</sup> (static) or 2.46 kg/cm<sup>2</sup> (dynamic).
- ⊗ Use of cleaning equipment, methods or materials not authorized.
- ⊗ High pressure water sprays exceeding 21 kg/cm<sup>2</sup>
- ⊗ Vehicles with non-pneumatic tires.



## Key Points to Remember

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- ❖ Keep the field clean. Sweep and hose the field as needed per this manual. Keep plenty of trash and litter containers on site for participants to use.
- ❖ Cross brush the turf surface often!
- ❖ Keep vehicular traffic off the field as much as possible.
- ❖ Post **NO SMOKING** signs around the turf.
- ❖ Don't abuse the turf by overloading it. Use plywood and fabrics to protect the turf especially if special events are scheduled on the field.
- ❖ Make minor repairs. Report major problems to Sporturf® right away.
- ❖ Follow exactly the recommendations and procedures incorporated in this manual.

### APPROVED PRODUCTS

#### *Adhesives/Paint:*

PL Polyurethane (outdoor use in red/yellow label only) (800) 999-8920

Mapai 2 Part Seam Repair Kit

Pioneer Titan Paint (800) 748-9649

#### *Cleaning Agents:*

Game Plan 4 Turf® by Pioneer (800)748-9649

Vital Oxide®

Mr. Clean with Fabreeze (Multi-Surface Concentrate)

#### *Maintenance Equipment:*

Laymor® Ride On Sweepers (800) 323-0135

Wiedenmann USA Super 120 M (pull-behind) (912) 790-3004

Bear Cat by Echo or Billy Goat Vacuums

Force Blower by Billy Goat or other walk behind commercial blowers

Greens Gnome or Turf Cat

Greensgroomer



**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE CALLING A BOND ELECTION TO BE HELD WITHIN  
THE CITY OF ROLLINGWOOD, TEXAS; MAKING PROVISIONS FOR  
THE CONDUCT AND THE GIVING OF NOTICE OF THE ELECTION;  
AND CONTAINING OTHER PROVISIONS RELATED THERETO**

STATE OF TEXAS                   §  
COUNTY OF TRAVIS           §  
CITY OF ROLLINGWOOD       §

WHEREAS, the City Council (the “City Council”) of the City of Rollingwood, Texas (the “City”) is authorized and has determined to call an election to submit propositions to voters in the City to determine whether the City Council shall be authorized to issue bonds of the City in the amounts and for the purposes hereinafter set forth; and

WHEREAS, the City will enter into one or more Election Agreements (collectively, the “Election Agreement”) with Travis County, Texas (the “County”), by and through the county election officer (the “Administrator”), and possibly other political subdivisions, in accordance with the laws of the State of Texas (the “State”) and applicable federal law; and

WHEREAS, the City Council finds and declares that the meeting at which this Ordinance is considered is open to the public, and that the public notice of the time, place and purpose of the meeting was given, as required by Chapter 551, Texas Government Code, as amended;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY  
OF ROLLINGWOOD, TEXAS:**

Section 1. Findings. The statements contained in the preamble of this Ordinance are true and correct and are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. Election Ordered; Date; Propositions. An election (the “Election”) shall be held for and within the City on Tuesday, November 8, 2022 (“Election Day”), in accordance with the Texas Election Code (the “Code”) and other applicable law. At the Election, the following propositions (the “Propositions”) shall be submitted to the qualified voters of the City in accordance with law:

**CITY OF ROLLINGWOOD, TEXAS - PROPOSITION A**

Shall the City Council of the City of Rollingwood, Texas (the “City”) be authorized to issue bonds, in one or more series, in a principal amount not to exceed \$5,300,000 maturing serially or otherwise over a period of years (not to exceed the lesser of 40 years or the maximum prescribed by law) and bearing interest at such rate or rates (fixed, floating, variable or otherwise), not to exceed the respective limits prescribed by law at the time of issuance, as shall be determined within the discretion of the City Council at the time of issuance, and to levy, impose and pledge a tax upon all taxable property in the City sufficient to pay the interest on

the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, to wit: constructing, acquiring, improving, renovating, expanding, developing and equipping waterworks system facilities and improvements, including [fire flow improvements and] acquiring lands and rights-of way for such purposes, and all matters incident or necessary thereto?

[Note 1: No sewer improvements appear to be contemplated in the CIP. Still, consider whether “waterworks system” should be revised to “waterworks and sewer system” to retain flexibility.]

[Note 2: Fire flow language was added due to the number of fire flow facilities, but including this language is at the City’s discretion.]

### **CITY OF ROLLINGWOOD, TEXAS - PROPOSITION B**

Shall the City Council of the City of Rollingwood, Texas (the “City”) be authorized to issue bonds, in one or more series, in a principal amount not to exceed \$8,950,500 maturing serially or otherwise over a period of years (not to exceed the lesser of 40 years or the maximum prescribed by law) and bearing interest at such rate or rates (fixed, floating, variable or otherwise), not to exceed the respective limits prescribed by law at the time of issuance, as shall be determined within the discretion of the City Council at the time of issuance, and to levy, impose and pledge a tax upon all taxable property in the City sufficient to pay the interest on the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, to wit: constructing, acquiring, improving, renovating, expanding, developing and equipping drainage improvements and facilities at various locations within the City, including acquiring lands and rights-of-way for such purposes, and all matters necessary or incident related thereto?

### **CITY OF ROLLINGWOOD, TEXAS - PROPOSITION C**

Shall the City Council of the City of Rollingwood, Texas (the “City”) be authorized to issue bonds, in one or more series, in a principal amount not to exceed \$2,500,000 maturing serially or otherwise over a period of years (not to exceed the lesser of 40 years or the maximum prescribed by law) and bearing interest at such rate or rates (fixed, floating, variable or otherwise), not to exceed the respective limits prescribed by law at the time of issuance, as shall be determined within the discretion of the City Council at the time of issuance, and to levy, impose and pledge a tax upon all taxable property in the City sufficient to pay the interest on the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, to wit: constructing, acquiring, improving, renovating, expanding, developing and equipping a [combined City Hall and Public Safety Building] and related infrastructure?

[Note: Absent Texas AG signoff to the contrary (which we believe is unlikely), we would need separate propositions for City Hall and the Public Safety Building if these facilities will not be combined.]

Section 3. Official Ballots. The official ballots for the Election shall be prepared in accordance with and conform to the requirements of the Code so as to permit the electors to vote “FOR” or “AGAINST” the aforesaid Propositions which shall be set forth on the ballots substantially in the following form:

**CITY OF ROLLINGWOOD, TEXAS - PROPOSITION A**

- [ ☐ ] FOR        )       The issuance of bonds in the amount of \$5,300,000 and the  
                           )       imposition of taxes sufficient to pay the principal of and  
                           )       interest on the bonds for waterworks system facilities and  
                           )       improvements, including [fire flow improvements and]  
                           )       acquiring lands and rights-of way for such purposes, and all  
 [ ☐ ] AGAINST )       matters incident or necessary thereto.

**CITY OF ROLLINGWOOD, TEXAS - PROPOSITION B**

- [ ☐ ] FOR        )       The issuance of bonds in the amount of \$8,950,500 and the  
                           )       imposition of taxes sufficient to pay the principal of and  
                           )       interest on the bonds for drainage improvements and  
 [ ☐ ] AGAINST )       facilities at various locations within the City, including  
                           )       acquiring lands and rights-of-way for such purposes, and all  
                           )       matters necessary or incident related thereto.

**CITY OF ROLLINGWOOD, TEXAS - PROPOSITION C**

- [ ☐ ] FOR        )       The issuance of bonds in the amount of \$2,500,000 and the  
                           )       imposition of taxes sufficient to pay the principal of and  
                           )       interest on the bonds a [combined City Hall and Public  
 [ ☐ ] AGAINST )       Safety Building] and related infrastructure.

Section 4. Persons Qualified to Vote. All resident, qualified electors of the City shall be eligible to vote at the Election.

Section 5. Election Precincts, Voting Locations and Voting Hours on Election Day. Except as otherwise provided herein, the boundaries and territories of the County election precincts that are wholly or partially within the territorial boundaries of the City are hereby designated as the voting precincts of the City for the Election and the precinct numbers for the City’s election precincts shall be the corresponding County precinct number of each precinct. The Election Day polling places shall be as shown in Exhibit A to this Ordinance. Exhibit A shall be modified to reflect any alterations or changes in or additions to polling places required to conform to the Code or the Election Agreement or as directed by the Administrator. On Election Day the polls shall be open from 7:00 a.m. to 7:00 p.m.

Section 6. Early Voting Locations, Dates and Times. Early voting by personal appearance for all election precincts shall be held at the locations, at the times and on the days set forth in Exhibit B, or at such other locations as hereafter may be designated by the Administrator. Exhibit B shall be modified to reflect any alterations or changes in or additions to early voting polling places or times for early voting required to conform to the Code or the Election Agreement or as directed by the Administrator.

The Administrator is hereby designated as the Early Voting Clerk. The Administrator's contact information/delivery addresses for applications for ballots to be voted by mail and other matters related to the Election is as follows:

Rebecca Guerrero  
 Official Mailing Address: Travis County Clerk  
 PO Box 149325  
 Austin, TX 78714-9325  
 Physical Address: Travis County Elections Division  
 5501 Airport Boulevard  
 Austin, TX 78751-1410  
 E-mail Address: [elections@traviscountytexas.gov](mailto:elections@traviscountytexas.gov) (general)  
[ebbm@traviscountytexas.gov](mailto:ebbm@traviscountytexas.gov) (ballots by mail)  
 Phone Number: (512) 854-4996  
 Fax Number: (512) 854-3969  
 Website Address: <https://countyclerk.traviscountytexas.gov/elections.html>

Section 7. Appointment of Election Officers. Prior to the Election Day, the election judges, alternate judges, clerks and other personnel necessary for conducting the Election will be appointed by the Administrator, and the election judges and alternate judges may be changed and the polling places may be combined for some precincts, pursuant to decisions of the Administrator. The Administrator shall also be responsible for establishing the central counting station for the ballots cast in such election and appointing the personnel necessary for such station. The City Council hereby authorizes each of the Mayor, City Administrator, Director of Finance, City Secretary and/or any of their designees (collectively, the "Authorized Representatives") to appoint any such other officials not designated herein or appointed by the Administrator as are necessary and appropriate to conduct the Election in accordance with the Code.

Section 8. Notice of Election. Notice of the Election shall be given in the manner required by the Code and other applicable law. The City's website may be accessed at the following address: <https://www.rollingwoodtx.gov/>. To the extent required by law, notice of the Election shall include such address.

Section 9. Bilingual Election Materials. All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in both English and Spanish and persons capable of acting as translators in both English and Spanish shall be made available to assist Spanish language speaking voters in understanding and participating in the election process.

Section 10. Conduct of Election. The Election shall be conducted by election officers, including the precinct judges and alternate judges or clerks appointed by the Administrator or the



Authorized Representatives, in accordance with the Election Agreements, the Code and the Constitution and laws of the State and the United States of America. The Authorized Representatives are authorized to enter into, execute and deliver one or more Election Agreements, in accordance with applicable provisions of the Code. The terms and provisions of each Election Agreement are hereby incorporated into this Ordinance. To the extent of any conflict between this Ordinance and an Election Agreement, the terms and provisions of the Election Agreement shall prevail, and the Authorized Representatives are authorized to make such corrections, changes, revisions and modifications to this Ordinance, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement, to comply with applicable State and federal law and to carry out the intent of the City Council, as evidenced by this Ordinance. The Administrator shall be responsible for establishing the central counting station for the ballots cast in the Election and appointing the personnel necessary for such station.

Section 11. Necessary Actions. The Mayor and City Council of the City, in consultation with the City's attorney and bond counsel are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code and the Federal Voting Rights Act in carrying out and conducting the Election, whether or not expressly authorized herein.

Section 12. Mandatory Disclosure of Information.

(a) Pursuant to Section 3.009, Texas Election Code: (i) the proposition language that will appear on the ballot is set forth in Section 3 of this Ordinance, (ii) the purposes for which the bonds are to be authorized are set forth in Section 2 of this Ordinance, (iii) the principal amount of bonds to be authorized is set forth in Section 2 of this Ordinance, (iv) if the issuance of bonds is authorized by voters, taxes sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds and the costs of any credit agreements may be imposed, as set forth in Section 2 of this Ordinance, (v) bonds authorized pursuant to this Ordinance may be issued to mature over a specified number of years not to exceed the lesser of 40 years or the maximum number of years authorized by law and bearing interest at the rate or rates (not to exceed 15%), as authorized by law and determined by the City Council, (vi) as of the date of the adoption of this Ordinance, the aggregate amount of outstanding principal of the City's debt obligations is \$[\_\_\_\_], and the aggregate amount of outstanding interest on the City's debt obligations is \$[\_\_\_\_] and (vii) the City's ad valorem debt service tax rate as of the date of adoption of this Ordinance is \$[\_\_\_\_] per \$100 of taxable property.

(b) Based upon market conditions as of the date of this Ordinance, the maximum interest rate for any series of the bonds is estimated to be [\_\_\_\_]%. Such estimated maximum interest rate is provided as a matter of information but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold. In addition, the estimate contained in this subsection (b) is (i) based on certain assumptions (including assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 3.009, Texas Election Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to give rise to a contract with voters or limit the

authority of the City Council to issue bonds in accordance with the Propositions submitted by this Ordinance.

Section 13. Severability. If for any reason any section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of the City Council that every section, paragraph, subdivision, clause, phrase, work, or provision hereof be given full force and effect for its purpose.

Section 14. Effective Date. Pursuant to the provisions of Section 1201.028, Texas Government Code, this Ordinance shall be effective immediately upon adoption.

*[Signature page follows.]*

DRAFT

PASSED AND APPROVED this \_\_\_\_\_, 2022.

\_\_\_\_\_  
Gavin Massingill, Mayor  
City of Rollingwood, Texas

ATTEST:

\_\_\_\_\_  
Desiree Adair, City Secretary  
City of Rollingwood, Texas

(SEAL)

DRAFT

**EXHIBIT A**

**ELECTION DAY POLLING LOCATIONS  
(Between the hours of 7:00 a.m. and 7:00 p.m.)**

*[To be inserted once provided by Travis County]*

DRAFT

**EXHIBIT B**

**EARLY VOTING POLLING LOCATIONS AND TIMES**

*[To be inserted once provided by Travis County]*

DRAFT

**EXHIBIT C****VOTER INFORMATION DOCUMENT****CITY OF ROLLINGWOOD, TEXAS - PROPOSITION A**

- [ ☐ ] FOR ) The issuance of bonds in the amount of \$5,300,000 and the  
 ) imposition of taxes sufficient to pay the principal of and  
 ) interest on the bonds for waterworks system facilities and  
 ) improvements, including [fire flow improvements and]  
 ) acquiring lands and rights-of way for such purposes, and all  
 [ ☐ ] AGAINST ) matters incident or necessary thereto.

1. Principal of the debt obligations to be authorized	\$[_____]
2. Estimated interest for the debt obligations to be authorized	\$[_____]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$[_____]
4. Principal of all outstanding debt obligations of the City*	\$[_____]
5. Estimated remaining interest on all outstanding debt obligations of the City*	\$[_____]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	\$[_____]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$[_____]
8. Other information that the City considers relevant or necessary to explain the foregoing information	<b>See major assumptions listed below.</b>

\* As of the date of adoption of the City's Bond Election Ordinance.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the City's debt obligations, including outstanding debt obligations and the proposed debt obligations: [\_\_\_\_].

(2) Assumed changes in estimated future appraised values within the City: [\_\_\_\_].

(3) Assumed interest rate on the debt obligations to be issued: [\_\_\_\_] %.

(4) Assumes that the City will not grant any optional homestead or other property tax exemptions.



(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will [not] be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Rollingwood, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). In addition to the Proposition, one or more other propositions will be submitted to voters pursuant to the Bond Election Ordinance (collectively, the Proposition and the other proposition(s) being referred to herein as the "Propositions"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Propositions, if all Propositions are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information documents prepared for each of the Propositions, is \$[\_\_\_\_\_].

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Propositions submitted by the City's Bond Election Ordinance.

**CITY OF ROLLINGWOOD, TEXAS - PROPOSITION B**

- [ ] FOR                    )       The issuance of bonds in the amount of \$8,950,500 and the  
                                   )       imposition of taxes sufficient to pay the principal of and  
                                   )       interest on the bonds for drainage improvements and  
 [ ] AGAINST        )       facilities at various locations within the City, including  
                                   )       acquiring lands and rights-of-way for such purposes, and all  
                                   )       matters necessary or incident related thereto.

1. Principal of the debt obligations to be authorized	\$[_____]
2. Estimated interest for the debt obligations to be authorized	\$[_____]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$[_____]
4. Principal of all outstanding debt obligations of the City*	\$[_____]
5. Estimated remaining interest on all outstanding debt obligations of the City*	\$[_____]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	\$[_____]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$[_____]
8. Other information that the City considers relevant or necessary to explain the foregoing information	<b>See major assumptions listed below.</b>

\* As of the date of adoption of the City's Bond Election Ordinance.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the City's debt obligations, including outstanding debt obligations and the proposed debt obligations: [\_\_\_\_].

(2) Assumed changes in estimated future appraised values within the City: [\_\_\_\_].

(3) Assumed interest rate on the debt obligations to be issued: [\_\_\_\_] %.

(4) Assumes that the City will not grant any optional homestead or other property tax exemptions.

(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will [not] be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Rollingwood, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). In addition to the Proposition, one or more other propositions will be submitted to voters pursuant to the Bond Election Ordinance (collectively, the Proposition and the other proposition(s) being referred to herein as the "Propositions"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Propositions, if all Propositions are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information documents prepared for each of the Propositions, is \$[\_\_\_\_\_].

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Propositions submitted by the City's Bond Election Ordinance.

**CITY OF ROLLINGWOOD, TEXAS - PROPOSITION C**

- [ ] FOR                    )       The issuance of bonds in the amount of \$2,500,000 and the  
                                   )       imposition of taxes sufficient to pay the principal of and  
                                   )       interest on the bonds for a [combined City Hall and Public  
 [ ] AGAINST        )       Safety Building] and related infrastructure.

1. Principal of the debt obligations to be authorized	\$_[_____]
2. Estimated interest for the debt obligations to be authorized	\$_[_____]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$_[_____]
4. Principal of all outstanding debt obligations of the City*	\$_[_____]
5. Estimated remaining interest on all outstanding debt obligations of the City*	\$_[_____]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	\$_[_____]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$_[_____]
8. Other information that the City considers relevant or necessary to explain the foregoing information	<b>See major assumptions listed below.</b>

\* As of the date of adoption of the City's Bond Election Ordinance.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the City's debt obligations, including outstanding debt obligations and the proposed debt obligations: [\_\_\_\_].

(2) Assumed changes in estimated future appraised values within the City: [\_\_\_\_].

(3) Assumed interest rate on the debt obligations to be issued: [\_\_\_\_] %.

(4) Assumes that the City will not grant any optional homestead or other property tax exemptions.

(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will [not] be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Rollingwood, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). In addition to the Proposition, one or more other propositions will be submitted to voters pursuant to the Bond Election Ordinance (collectively, the Proposition and the other proposition(s) being referred to herein as the "Propositions"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Propositions, if all Propositions are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information documents prepared for each of the Propositions, is \$[\_\_\_\_\_].

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Propositions submitted by the City's Bond Election Ordinance.

## Draft Space Accomodations for Combined Public Safety & City Hall Building

3500 SF Remodeling/ADA and Code Compliant @ \$300/SF	Additional 2500 SF @ \$600/SF	Total SF:	<b>6000</b>
\$ <b>1,050,000</b>	\$ <b>1,500,000</b>	Total Cost:	\$ <b>2,550,000</b>

Spatial Needs for Shared Public Safety/Administrative Building

### EMS & Fire

#### Apparatus Bay:

- One Bay to house an emergency response unit
- Door Opening of 12' wide, 12' Tall, 40' long
- Space in apparatus bay or bay closet to house firefighter bunker gear, wildland gear
- Space in bay to store miscellaneous equipment (dry absorbent, water, spare equipment)
- Tool Room for minor tools with A/C

#### Firefighter Quarters (24-hr Operation, up to 4 crew):

- One office or watch office with 2 work stations
- Day Room with Space for up to 4 FFs
- Kitchen
- Rest Quarters - 2 rooms with private linen storage
- Weight Room
- Locker Room/Shower Facilities
- Utility Room with Washer, Dryer, Decontamination Station and Sink
- Parking - Approximately 5 Spaces

### Police

#### Offices:

- Police Chief
- Assistant Police Chief
- Sergeant
- Corporals

#### Rooms:

- Interview Room
- Secure File Room
- Secure Server Room
- Secure Storage (Weapons, Radios & Equipment)
- Large Storage (need not be air conditioned) bikes, vehicle equipment, large items
- Secure Evidence Room with separate ventilation system and small processing area
- Locker/Changing Area

#### Work Stations:

- Administrative Assistant/Receptionist
- 2 Spaces for Patrol Officers and 2 Computers
- Detective
- Lobby Space for Citizens and Visitors

#### Parking:

- Approx. 10 Spaces



**Administration****Offices:**

Mayor  
City Administrator + Small Conference Table  
City Secretary  
Finance Director  
Development Services Manager  
Couny Clerk (Public Facing Window)

**Work Stations:**

Receptionist/Assistant to the City Administrator (Public Facing Window)  
Utility Billing Manager (Public Facing Window)

**Rooms:**

Staff Restrooms (2)  
Lobby Space for Citizens and Visitors

**Parking:**

Approx. 12 Spaces

**Public Works****Offices:**

Public Works Director  
Office with one work station and small meeting table

**Yard:**

Yard for material storage  
Shed

**Parking:**

Approx. 5 Spaces

**Shared Space in Public Safety/City Hall**

Large multipurpose conference/training/ briefing room  
Kitchen /break room with sufficient seating for numerous employees to eat lunch at once  
Rest Rooms (not shared with general public)  
Rest Rooms (Public)  
Shower Facilities

## City of Rollingwood, Texas

### Capital Improvement Plan - November 2022 Bond Election Estimated Payment Grid and Sensitivity Analysis



#### 2021 Tax Assumptions

Assessed Valuation	\$ 1,196,611,702
M&O Rate	\$ 0.1150
I&S Rate	0.1043
TOTAL	\$ 0.2193
Est. Tax Collection %	98%
Hypothetical Home Value	\$ 1,000,000

#### Assumed Interest Rates

	Current	Plus 25 bps	Plus 50 bps
20 Year	4.00%	4.25%	4.50%
30 Year	4.30%	4.55%	4.80%

Project	Term (Years)	Estimated Cost	Estimated Annual Payment at Interest Rates:			
			Current	Plus 25 bps		Plus 50 bps
Water Lines	30	\$ 5,300,000	\$317,761	\$327,292	\$336,952	
			\$ 0.0271	\$ 0.0279	\$ 0.0287	Estimated I&S Rate Increase
			\$ 270.97	\$ 279.10	\$ 287.34	Cost to Homeowner @ \$1MM
Project	Term (Years)	Estimated Cost	Estimated Annual Payment at Interest Rates:			
			Current	Plus 25 bps		Plus 50 bps
Drainage	30	\$ 8,950,000 (50% funded)	\$536,596	\$552,691	\$569,005	
			\$ 0.0458	\$ 0.0471	\$ 0.0485	Estimated I&S Rate Increase
			\$ 457.58	\$ 471.31	\$ 485.22	Cost to Homeowner @ \$1MM
Project	Term (Years)	Estimated Cost	Estimated Annual Payment at Interest Rates:			
			Current	Plus 25 bps		Plus 50 bps
Facilities	20	\$ 2,500,000	\$183,954	\$188,050	\$192,190	
			\$ 0.0157	\$ 0.0160	\$ 0.0164	Estimated I&S Rate Increase
			\$ 156.87	\$ 160.36	\$ 163.89	Cost to Homeowner @ \$1MM

\*Assumes S&P AA rated as of 7-18-22, figures subject to change. Tax rates estimated assuming collection rate of 98%. 2021 tax information MAC of Texas



U.S. Capital Advisors

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: July 20, 2022**

**Submitted By:**

Council Member Phil McDuffee

**Agenda Item:**

Discussion and possible action to create a Rollingwood City Council Message Board in compliance with Sec. 551.006 of the Texas Government Code regarding Open Meetings.

**Description:**

Governmental bodies in Texas are allowed to communicate among themselves and with select staff if the written electronic communications are fully accessible to the public. An online Message Board for use by the City Council and City Staff would:

- ⌘ Increase efficiency and coordination of City Council and City Staff while remaining strictly compliant within the Texas Ethics Open Meetings Act.
- ⌘ Increase the transparency of Rollingwood City Council proposals and communications.
- ⌘ Increase citizen engagement regarding issues before the City Council.

**Action Requested:**

Authorize City Staff to add an Online Message Board to the City Council section of the Rollingwood website and to consult with and/or hire outside consultants if necessary to complete this task.

**Fiscal Impacts:**

TBD

**Related Links and Documents:**

*Link to the City of Austin City Council web page where citizens may access the City Council Message Board under the Featured Resources section:*

<https://www.austintexas.gov/austin-city-council>

*Link to the City of Austin City Council Message Board:*

<https://austincouncilforum.org/>

*Applicable Texas Government Code:*

GOVERNMENT CODE  
TITLE 5. OPEN GOVERNMENT; ETHICS  
SUBTITLE A. OPEN GOVERNMENT  
CHAPTER 551. OPEN MEETINGS  
SUBCHAPTER A. GENERAL PROVISIONS

Sec. 551.006. WRITTEN ELECTRONIC COMMUNICATIONS ACCESSIBLE TO PUBLIC.

(a) A communication or exchange of information between members of a governmental body about public business or public policy over which the governmental body has supervision or control does not constitute a meeting or deliberation for purposes of this chapter if:

(1) the communication is in writing;

(2) the writing is posted to an online message board or similar Internet application that is viewable and searchable by the public; and

(3) the communication is displayed in real time and displayed on the online message board or similar Internet application for no less than 30 days after the communication is first posted.

(b) A governmental body may have no more than one online message board or similar Internet application to be used for the purposes described in Subsection (a). The online message board or similar Internet application must be owned or controlled by the governmental body, prominently displayed on the governmental body's primary Internet web page, and no more than one click away from the governmental body's primary Internet web page.

(c) The online message board or similar Internet application described in Subsection (a) may only be used by members of the governmental body or staff members of the governmental body who have received specific authorization from a member of the governmental body. In the event that a staff member posts a communication to the online message board or similar Internet application, the name and title of the staff member must be posted along with the communication.

(d) If a governmental body removes from the online message board or similar Internet application a communication that has been posted for at least 30 days, the governmental body shall maintain the posting for a period of six years. This communication is public information and must be disclosed in accordance with Chapter [552](#).

(e) The governmental body may not vote or take any action that is required to be taken at a meeting under this chapter of the governmental body by posting a communication to the online message board or similar Internet application. In no event shall a communication or posting to the online message board or similar Internet application be construed to be an action of the governmental body.

*Information from the Attorney General of Texas:*

As stated on Page 24 of the 2022 Open Meetings Handbook – Office of the Attorney General:

Section 551.006 authorizes members of a governmental body to communicate through an online message board or similar Internet application. 185 A governmental body utilizing an electronic message board may have only one such board and it can be used by only members of the governmental body and their authorized staff.186 The online message board must be prominently displayed on the governmental body's primary Internet web page and no more than one click away from that page.187 A governmental body that removes a communication from the online message board that has been posted for at least 30 days must maintain the posting for a period of six years, and the communication is public information under the Public Information Act.188 Most importantly, a governmental body may not vote or take any action by communication on an online message board.189

185 Id. § 551.006.

186 Id. § 551.006(b), (c) (providing that a posting by a staff member must include the staff member's name and title).

187 Id. § 551.006(b).

188 Id. § 551.006(d).

189 Id. § 551.006(e).

**ORDINANCE NO. 2022-07-20-14****AN ORDINANCE REPEALING AND AMENDING THE CITY'S CODE OF ORDINANCE RELATED TO PERMIT EXPIRATION AND RENEWALS; REPEALING PROVISION IN CONFLICT WITH THIS ORDINANCE; PROVING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

**WHEREAS**, the City Council of the City of Rollingwood ("City Council") previously established a Land Use Development Code; and

**WHEREAS**, the City Council finds and determines that Sections 101-98, 101-99, and 101-100 of the Land Use Development Code conflict with State law and the City's existing codes.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** Part II of the City's Code of Ordinances Chapter 101, Article III, Division 2, Sections 101-98, 101-99, and 101-100 are hereby repealed in their entirety and shall be stricken from the City of Rollingwood's Code of Ordinances.

**SECTION 3.** Amending Part II of the City's Code of Ordinances Chapter 107, Article II, Division 10, Section 107-374 as follows with strikethroughs being deletions and underlines being additions:

**Sec. 107-374. Application for protected tree removal and tree removal permits.**

(g) A permit for removal of a protected tree expires on the earlier of either one two years after its effective date, or upon removal of the protected tree except that if any building permit issued for the associated property expires or is revoked for any reason, the permit for removal of a tree shall ~~expire~~ be revoked as well. Subject to applicable expiration, a permit for removal of tree(s) is transferable to a subsequent owner of the affected property, provided that any obligation in the permit with respect to replacement trees is assumed by the transferee.



1 **SECTION 4.** All provisions of the ordinances of the City of Rollingwood in conflict with the  
2 provisions of this ordinance are hereby repealed to the extent of such conflict, and all other  
3 provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this  
4 ordinance shall remain in full force and effect.

5  
6 **SECTION 5.** Should any sentence, paragraph, clause, phrase or section of this ordinance be  
7 adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of  
8 this ordinance as a whole, or any part or provision thereof other than the part so decided to be  
9 invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a  
10 whole.

11  
12 **SECTION 6.** This ordinance shall take effect immediately from and after its passage and the  
13 publication of the caption as the law provides.

14  
15 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,  
16 on the \_\_\_\_ day of \_\_\_\_\_, 2022.

17  
18 APPROVED:

19  
20  
21 \_\_\_\_\_  
22 Gavin Massingill, Mayor

23  
24 ATTEST:

25  
26  
27 \_\_\_\_\_  
28 Desiree Adair, City Secretary

**ORDINANCE NO. 2022-07-20-XX**

**AN ORDINANCE REPEALING PART I OF THE CITY'S CODE OF ORDINANCES, CHAPTER 34, ARTICLE III, SECTION 34-72 NOTICE OF TERMINATION OF SERVICE, SECTION 34-73 APPEALS, AND SECTION 34-75 RESTORATION OF SERVICE AFTER DISCONNECTION, AND AMENDING PART I OF THE CITY'S CODE OF ORDINANCES, CHAPTER 22, ARTICLE II, SECTION 22-30 TERMINATION OF SERVICE FOR FAILURE TO PAY CHARGES; LIEN FOR UNPAID CHARGES, AND PART I OF THE CITY'S CODE OF ORDINANCES, CHAPTER 34, ARTICLE III, SECTION 34-69 DELINQUENT ACCOUNTS; LIEN FOR UNPAID CHARGES**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

**WHEREAS**, the City Council of the City of Rollingwood ("City Council") previously established a Code of Ordinances; and

**WHEREAS**, in order to more clearly set forth the process for termination of water and wastewater services, the City Council finds and determines that Sections 34-72, 34-73, and 34-75 should be repealed and Sections 34-69 and 22-30 shall be amended to align with State law and the City's existing codes.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** Part I of the City's Code of Ordinances Chapter 34, Article III, Sections 34-72, 34-73, and 34-75 are hereby repealed in their entirety and shall be stricken from the City of Rollingwood's Code of Ordinances.

**SECTION 3.** Part I of the City's Code of Ordinances Chapter 22, Article II, Section 22-30 and Chapter 34, Article III, Section 34-69 are hereby amended as provided in Exhibit A, with deletions from the code delineated as strikethroughs and additions as underlined, said Exhibit A to be fully incorporated herein as if fully laid out herein.

**SECTION 4.** All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

1  
2 **SECTION 5.** Should any sentence, paragraph, clause, phrase or section of this ordinance be  
3 adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of  
4 this ordinance as a whole, or any part or provision thereof other than the part so decided to be  
5 invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a  
6 whole.

7  
8 **SECTION 6.** This ordinance shall take effect immediately from and after its passage and the  
9 publication of the caption as the law provides.

10  
11 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,  
12 on the 20th day of July, 2022.

13  
14 APPROVED:

15  
16  
17  
18 \_\_\_\_\_  
19 Gavin Massingill, Mayor

20 ATTEST:

21  
22  
23 \_\_\_\_\_  
24 Desiree Adair, City Secretary

**EXHIBIT A****Sec. 22-30. – Payment; termination of service for failure to pay charges; lien for unpaid charges; appeals; restoration of Service.**

(a) Payment Due. All charges for water and wastewater services (“Utility Services”), including surcharges and billable repairs, shall be due and owing by the date issued on the statement. If, after 30 days from the date a charge for Utility Services ~~wastewater service~~ or connection fee is due and owing, the customer has not made full payment, all amounts due and owing and unpaid shall be increased by a penalty of ~~two~~ five percent (“delinquent charges”). All payments received shall be applied first to the most recent charges then due and owing. In addition, the customer's water service may be terminated as provided for herein in accordance with the procedures set out in chapter 34, article I.

(b) ~~If delinquent charges remain unpaid after substantial compliance with the procedures set out in chapter 34, article I, those delinquent charges shall constitute a lien against the real property served.~~ The city is authorized to perfect a utility lien upon property, other than a homestead protected by the state constitution, belonging to a customer whose account for wastewater service is more than 90 days past due delinquent. This is cumulative of any other remedies, methods of collection or security available to the city under state law or ordinance. This section does not affect any authority of the city to refuse service when delinquent charges exist. A lien shall:

(1) Be executed by the mayor and acknowledged by a notary public of the state;

(2) Be recorded in the real property records of the county where the property is located;  
and

(3) Contain a legal description of the property and the utility's account number for the delinquent charges. The lien may include penalties, interest and collection costs.

Should additional delinquent charges be incurred subsequent to the date of the original lien's execution, a correction lien may be executed and filed, fixing the additional delinquent charges. The correction lien, when filed of record, shall relate back to the date of recording of the original lien and shall become a part of the original lien.

The city attorney, at the request of the city council, may file suit to judicially foreclose the lien in a state court of competent jurisdiction. The city administrator is authorized to execute a release of the lien when all delinquent charges which existed have been fully paid. After execution, the city administrator shall deliver the release to the customer to be filed in the deed or lien records of the county in which the property is located.

(c) Notice of Termination of Service. A customer whose account is subject to termination for nonpayment of a delinquent account shall be given written notice not less than seven days prior to the date of the proposed termination. The notice shall:

- 1           (1) Be deemed given when sent by mail or hand delivered to the billing address of the  
2           customer and to the address of the property owner, if different from that of the  
3           customer.  
4
- 5           (2) When service is billed to a customer other than the occupant of the premises, the  
6           delinquency notice shall advise the occupants, in writing, that:  
7
- 8                 i. There is a past due balance for the premises;  
9
- 10                ii. If the customer has not paid the delinquent bill or taken an appeal in  
11                accordance with this article by the proposed termination date, service shall  
12                be terminated; and  
13
- 14                iii. The occupant may pay the customer's bill, if so desired.  
15
- 16           (3) State the reason for the proposed termination.  
17
- 18           (4) State in bold print the customer's right to a hearing before such termination occurs.  
19
- 20           (5) State that, if the customer desires a hearing, he must request a hearing by providing  
21           written notice of such request to the city secretary by U.S. First Class Mail or hand  
22           delivery to the city's administrative offices not later than seven days from the date  
23           of mailing or date of personal delivery of the notice of termination.  
24
- 25   (d) Appeals. Should additional delinquent charges be incurred subsequent to the date of the  
26   original lien's execution, a correction lien may be executed and filed, fixing the additional  
27   delinquent charges. The correction lien, when filed of record, shall relate back to the date  
28   of recording of the original lien and shall become a part of the original lien.  
29
- 30           (1) A customer who alleges that a charge for water service is incorrect may give notice of  
31           appeal of the charge to the city secretary or his designee by written notice mailed or  
32           hand delivered to the city's administrative offices to the attention of the city secretary.  
33           Only the following shall constitute bases of an appeal:  
34
- 35                i. An alleged error in the volume of water charged, whether because of a  
36                defective meter, a leak or malfunction in piping or equipment belonging to  
37                the city, or mistake in meter-reading;  
38
- 39                ii. An error in the applicable charge, whether the type of usage or size of tap;  
40                or  
41
- 42                iii. An error in any charge not based on volume of use, such as tap fee or capital  
43                recovery fee.  
44
- 45           Complaints about rates adopted by the city council and applied to the customer shall  
46           not constitute a proper basis for an appeal.

- 1  
2 (2) The city council or its designee (hereafter referred to as the "hearing officer") shall  
3 schedule a meeting where the appellant and all others with knowledge of relevant facts  
4 may present evidence relevant to the appeal. Notice of the date and time of the meeting  
5 shall be forwarded by U.S. First Class Mail to the appellant not less than seven days  
6 before the meeting. In the event that, after the start of such meeting, the meeting is  
7 continued to a later date, written notice of such subsequent meeting shall be forwarded  
8 to the appellant in like manner not less than three days prior to the subsequent meeting.  
9 The city council may refer the appeal to the city's utility commission to act as the  
10 hearing officer and may provide in such referral for the utility commission to determine  
11 relevant facts and recommend a decision to the city council or conduct the entire appeal  
12 and render a final decision.  
13  
14 (3) The following rules shall apply to such appeals:  
15  
16 i. A record shall be made indicating the reason for the appeal, the persons present  
17 during any meeting to consider the appeal, and the decision or recommendation,  
18 as applicable, of the hearing officer.  
19  
20 ii. The hearing officer shall determine what information is relevant to and may be  
21 considered in connection with the appeal and shall be the sole judge of the  
22 evidence and the credibility of the witnesses and the facts.  
23  
24 iii. When a recommendation for decision is provided by the utility commission, the  
25 city council shall consider the recommendation in an open meeting. The  
26 appellant may make a presentation, subject to any applicable time limits on  
27 public presentations, but no opportunity to present new information shall be  
28 provided and no rehearing of any matter presented to the utility commission  
29 shall be conducted.  
30  
31 iv. If the decision is adverse to the customer, the customer shall be advised as to  
32 what action must be taken to prevent termination of service.  
33  
34 v. If the decision is in favor of the customer, in whole or in part, the water utility  
35 shall be advised as to what corrective action should be taken. Wastewater  
36 charges may also be adjusted in the event of a determination that the customer  
37 has improperly been charged for water use during any applicable winter  
38 averaging months.  
39  
40 vi. The final decision maker shall provide for a period of time, not less than five  
41 business days following the date of decision, for the appellant to pay the amount  
42 determined to be past due. When a decision is rendered in a manner other than  
43 an announcement at a meeting at which the appellant is present, written notice  
44 of the decision shall be forwarded to the appellant by U.S. Certified Mail, return  
45 receipt requested, and by U.S. First Class Mail. When notice of a decision is  
46 required to be mailed to the appellant, the period of time by which a past due



amount found to be owing must be paid shall not begin to run until the date notice of the decision is forwarded as provided by this subsection.

(4) During the pendency of the appeal, the customer's water utility service shall be continued.

(e) Restoration of Service. ~~The city attorney, at the request of the city council, may file suit to judicially foreclose the lien in a state court of competent jurisdiction. The city administrator is authorized to execute a release of the lien when all delinquent charges which existed have been fully paid in compliance with section 34-74. After execution, the city administrator shall deliver the release to the customer to be filed in the deed or lien records of the county in which the property is located.~~

(1) Service disconnected for nonpayment will be restored after payment of the past due balance owed, plus the penalty, disconnection, and reinstatement charges.

(2) In the event water service was terminated prior to a valid hearing of an appeal, water service shall be restored upon payment of the reinstatement charge.

(3) If the outcome of an appeal is in favor of a water customer, the reinstatement charge shall be either refunded to the customer or credited to his bill.

#### Sec. 34-1. - Definitions.

(a) The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Billing cycle* means the interval of approximately 30 days between successive meter reading dates.

*Customer* means any person having city water utility service at any specified premises.

*Utility Services* means water and wastewater services.

~~*Presentment* means the mailing of notice of a charge, if such notice is mailed, or the personal delivery of such notice.~~

(b) Terms not defined herein shall be construed in accordance with customary usage.

#### Sec. 34-69. - ~~Delinquent accounts~~ Payment; termination of service; lien for unpaid charges; appeals; restoration of service.

~~(a) Any charge for water service which is not paid in full within 30 days of the date of presentment of the charge by the city to the user of the water service shall be considered delinquent.~~

- 1  
2 (b) ~~The date of presentment shall be the date of mailing notice of the charge, if such notice~~  
3 ~~is mailed to the user, or, if such notice is not mailed to the user, the date of presentment~~  
4 ~~shall be the date such notice is delivered to the user.~~  
5  
6 (c) ~~Any account which remains wholly or partially delinquent for a period of 30 days after~~  
7 ~~the date any part of the delinquent amount was first due and payable shall have added~~  
8 ~~to it a penalty of two percent of accrued and unpaid charges for water service. All~~  
9 ~~payments received shall be applied first to the most recent charges then due and owing.~~  
10  
11 (d) ~~If delinquent charges remain unpaid after substantial compliance with sections 34-~~  
12 ~~72 and 34-73, those delinquent charges shall constitute a lien against the real property~~  
13 ~~served. The city is authorized to perfect a utility lien upon property, other than a~~  
14 ~~homestead protected by the state constitution, belonging to a customer whose account~~  
15 ~~for water service is delinquent and which has not been reinstated in compliance~~  
16 ~~with section 34-75. This is cumulative of any other remedies, methods of collection or~~  
17 ~~security available to the city under state law or ordinance. This section does not affect~~  
18 ~~any authority of the city to refuse service when delinquent charges exist. A lien shall:~~  
19  
20 (1) ~~Be executed by the mayor and acknowledged by a notary public of the state;~~  
21  
22 (2) ~~Be recorded in the real property records of the county where the property is located;~~  
23 ~~and~~  
24  
25 (3) ~~Contain a legal description of the property and the utility's account number for the~~  
26 ~~delinquent charges. The lien may include penalties, interest and collection costs.~~  
27  
28 (e) ~~Should additional delinquent charges be incurred subsequent to the date of the original~~  
29 ~~lien's execution, a correction lien may be executed and filed, fixing the additional~~  
30 ~~delinquent charges. The correction lien, when filed of record, shall relate back to the~~  
31 ~~date of recording of the original lien and shall become a part of the original lien.~~  
32  
33 (f) ~~The city attorney, at the request of the city council, may file suit to judicially foreclose~~  
34 ~~the lien in a state court of competent jurisdiction. The city administrator is authorized~~  
35 ~~to execute a release of the lien when all delinquent charges which existed have been~~  
36 ~~fully paid in compliance with section 34-75. After execution, the city administrator~~  
37 ~~shall deliver the release to the customer to be filed in the deed or lien records of the~~  
38 ~~county in which the property is located.~~  
39  
40 (a) Payment Due. All charges for Utility Services, including surcharges and billable  
41 repairs, shall be due and owing by the date issued on the statement. If, after 30 days  
42 from the date a charge for Utility Services or connection fee is due and owing, the  
43 customer has not made full payment, all amounts due and owing and unpaid shall be  
44 increased by a penalty of five percent ("delinquent charges"). All payments received  
45 shall be applied first to the most recent charges then due and owing. In addition, the  
46 customer's water service may be terminated as provided for herein.

1  
2 (b) The city is authorized to perfect a utility lien upon property, other than a homestead  
3 protected by the state constitution, belonging to a customer whose account for  
4 wastewater service is more than 90 days past due. This is cumulative of any other  
5 remedies, methods of collection or security available to the city under state law or  
6 ordinance. This section does not affect any authority of the city to refuse service when  
7 delinquent charges exist. A lien shall:

8  
9 (1) Be executed by the mayor and acknowledged by a notary public of the state;

10  
11 (2) Be recorded in the real property records of the county where the property is located;  
12 and

13  
14 (3) Contain a legal description of the property and the utility's account number for the  
15 delinquent charges. The lien may include penalties, interest and collection costs.

16  
17 Should additional delinquent charges be incurred subsequent to the date of the original  
18 lien's execution, a correction lien may be executed and filed, fixing the additional  
19 delinquent charges. The correction lien, when filed of record, shall relate back to the  
20 date of recording of the original lien and shall become a part of the original lien.

21  
22 The city attorney, at the request of the city council, may file suit to judicially foreclose  
23 the lien in a state court of competent jurisdiction. The city administrator is authorized  
24 to execute a release of the lien when all delinquent charges which existed have been  
25 fully paid. After execution, the city administrator shall deliver the release to the  
26 customer to be filed in the deed or lien records of the county in which the property is  
27 located.

28  
29 (c) Notice of Termination of Service. A customer whose account is subject to termination  
30 for nonpayment of a delinquent account shall be given written notice not less than seven  
31 days prior to the date of the proposed termination. The notice shall:

32  
33 (1) Be deemed given when sent by mail or hand delivered to the billing address of  
34 the customer and to the address of the property owner, if different from that of  
35 the customer.

36  
37 (2) When service is billed to a customer other than the occupant of the premises,  
38 the delinquency notice shall advise the occupants, in writing, that:

39  
40 i. There is a past due balance for the premises;

41  
42 ii. If the customer has not paid the delinquent bill or taken an appeal in  
43 accordance with this article by the proposed termination date, service  
44 shall be terminated; and

45  
46 iii. The occupant may pay the customer's bill, if so desired.

(3) State the reason for the proposed termination.

(4) State in bold print the customer's right to a hearing before such termination occurs.

(5) State that, if the customer desires a hearing, he must request a hearing by providing written notice of such request to the city secretary by U.S. First Class Mail or hand delivery to the city's administrative offices not later than seven days from the date of mailing or date of personal delivery of the notice of termination.

(d) Appeals.

(1) A customer who alleges that a charge for water service is incorrect may give notice of appeal of the charge to the city secretary or his designee by written notice mailed or hand delivered to the city's administrative offices to the attention of the city secretary. Only the following shall constitute bases of an appeal:

i. An alleged error in the volume of water charged, whether because of a defective meter, a leak or malfunction in piping or equipment belonging to the city, or mistake in meter-reading;

ii. An error in the applicable charge, whether the type of usage or size of tap; or

iii. An error in any charge not based on volume of use, such as tap fee or capital recovery fee.

Complaints about rates adopted by the city council and applied to the customer shall not constitute a proper basis for an appeal.

(2) The city council or its designee (hereafter referred to as the "hearing officer") shall schedule a meeting where the appellant and all others with knowledge of relevant facts may present evidence relevant to the appeal. Notice of the date and time of the meeting shall be forwarded by U.S. First Class Mail to the appellant not less than seven days before the meeting. In the event that, after the start of such meeting, the meeting is continued to a later date, written notice of such subsequent meeting shall be forwarded to the appellant in like manner not less than three days prior to the subsequent meeting. The city council may refer the appeal to the city's utility commission to act as the hearing officer, and may provide in such referral for the utility commission to determine relevant facts and recommend a decision to the city council or conduct the entire appeal and render a final decision.

(3) The following rules shall apply to such appeals:

- i. A record shall be made indicating the reason for the appeal, the persons present during any meeting to consider the appeal, and the decision or recommendation, as applicable, of the hearing officer.
  - ii. The hearing officer shall determine what information is relevant to and may be considered in connection with the appeal and shall be the sole judge of the evidence and the credibility of the witnesses and the facts.
  - iii. When a recommendation for decision is provided by the utility commission, the city council shall consider the recommendation in an open meeting. The appellant may make a presentation, subject to any applicable time limits on public presentations, but no opportunity to present new information shall be provided and no rehearing of any matter presented to the utility commission shall be conducted.
  - iv. If the decision is adverse to the customer, the customer shall be advised as to what action must be taken to prevent termination of service.
  - v. If the decision is in favor of the customer, in whole or in part, the water utility shall be advised as to what corrective action should be taken. Wastewater charges may also be adjusted in the event of a determination that the customer has improperly been charged for water use during any applicable winter averaging months.
  - vi. The final decision maker shall provide for a period of time, not less than five business days following the date of decision, for the appellant to pay the amount determined to be past due. When a decision is rendered in a manner other than an announcement at a meeting at which the appellant is present, written notice of the decision shall be forwarded to the appellant by U.S. Certified Mail, return receipt requested, and by U.S. First Class Mail. When notice of a decision is required to be mailed to the appellant, the period of time by which a past due amount found to be owing must be paid shall not begin to run until the date notice of the decision is forwarded as provided by this subsection.
- (4) During the pendency of the appeal, the customer's water utility service shall be continued.
- (e) Restoration of Service.
- (1) Service disconnected for nonpayment will be restored after payment of the past due balance owed, plus the penalty, disconnection, and reinstatement charges.
  - (2) In the event water service was terminated prior to a valid hearing of an appeal, water service shall be restored upon payment of the reinstatement charge.

- 1
  - 2
  - 3
- (3) If the outcome of an appeal is in favor of a water customer, the reinstatement charge shall be either refunded to the customer or credited to his bill.

DRAFT



**AGENDA ITEM SUMMARY SHEET****CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: July 20, 2022****Submitted by: Brook Brown****Agenda Item \_\_:** Discussion and possible action in regard to designation of code compliance officer.**Need for action:** This item would permit Council discussion and possible action with regard to designation of one of Rollingwood's police officers as the code compliance officer.

The attached proposed resolution would direct the City Administrator in conjunction with the Police Chief to designate one of Rollingwood's current police officers as the code compliance officer, with the duty of enforcement of building permit requirements, zoning requirements, nuisance ordinances, and other public health and safety matters, as contained in our city ordinances.

The designation of such position would permit a more orderly and regular inspection of properties within the city with respect to these specific code requirements, allow such officer to develop expertise with respect to such requirements and expectations, and would permit such officer to build relationships within the community and with contractors performing work within the community, and thereby develop uniform and consistent expectations and enforcement of such city ordinances.

The principal duties if the officer would be as follows:

1. Patrol of active building sites bi-weekly to ensure compliance with those building permit and zoning requirements not inspected by ATS or K. Friese, more specifically: the requirements of Code Sections 101-245 through 101-254 (namely, permit posting, construction fencing, trash, proper placement of building materials on the site outside of tree drip lines and not in the street, location of job trailers, dumpsters and port-a-potties, hours of construction and demolition, routing of construction vehicles).
2. Patrol of the city as necessary with regard to enforcement of other city nuisance ordinances (such as barking dogs, over-grown lots, trash, noise).
3. Securing voluntary compliance with city ordinances and failing voluntary compliance or in the event of repeat offences, issuance of citation as needed to secure compliance.
4. Presentation of evidence and other administrative activities as needed to support the citation in municipal court.

The designated officer would need to be a licensed peace officer having authority to issue citation, handle the associated administrative duties in connection with citation and presentation of evidence in support of the citation in municipal court.

I am assuming that this job function would be less than 20 hours a week, with some occasional after-hours work in support of presentation of the citation in municipal court.

**Action requested:** Adoption of a resolution requiring the designation of a code compliance officer and specifying the duties of the position.

**Related documents:**

See attached resolution.

**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION DESIGNATING A CODE COMPLIANCE OFFICER AND SPECIFYING THE DUTIES OF THE POSITION**

WHEREAS, the City Council of the City of Rollingwood wishes to designate one of its licensed peace officers as the Code Compliance Officer, to assist the City in the enforcement of its ordinances regarding building permits, zoning code requirements, and related ordinances impacting the public, and

WHEREAS, the designation of such position would permit a more orderly and regular inspection of properties within the city with respect to these specific code requirements, allow such officer to develop expertise with respect to such requirements and expectations, and would permit such officer to build relationships within the community and with contractors performing work within the community, and thereby develop uniform and consistent expectations and enforcement of such city ordinances;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, THAT:**

**Section 1.** The City Administrator, in consultation with the Chief of Police, shall designate one of the licensed police officers employed by the City as the city's Code Compliance Officer, and shall advise the Council of the designation.

**Section 2.** Such officer shall have the following responsibilities:

a. Conduct a bi-weekly review of all active building sites and inspect such properties for violation of city code requirements, including those requirements found in Section 101-245 through 101-254 of the city Code of Ordinances;

b. Patrol the City to identify and evaluate problem areas and/or other nuisance ordinance violations, and determine proper method to resolve violations;

c. Seek voluntary compliance with all such requirements, and failing voluntary compliance, issue such citations as may be necessary in the event voluntary compliance is not secured or as necessary in the event of repeated violations, as permitted by ordinance;

d. Receive and respond to citizen complaints and reports from other agencies with regard to alleged violations of City zoning and related municipal codes and ordinances, interview complainants and witnesses; and conduct investigations; and issue notices of violation and/or citations, as may be appropriate or necessary;

e. Prepare evidence in support of citations or other legal actions, appear in court and provide testimony in court proceedings, as necessary; and

f. Maintain documentation and case files on all investigations, inspections, enforcement actions, and related activities including preparation of periodic reports and recommendations as needed or requested by the City Council.

**Section 3.** The designated officer shall be identified on the city website, with appropriate information so as to inform the public as to the duties of the officer, along with contact information, and related forms for reporting complaints and/or violations.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Rollingwood on this the \_\_ day of July 2022.

CITY OF ROLLINGWOOD

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Gavin Massingill, Mayor

ATTEST:

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Ashley Wayman, City Secretary



### Executive Memo

**To:** Police Department and Development Services Department  
**CC:** City Administrator Ashley Wayman, Administration Department  
**From:** Mayor Gavin Massingill  
**Date:** July 18, 2022  
**Subject:** Code Enforcement Procedures

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Dear Rollingwood Police Department and Development Services Department Staff,

The procedure going forward for all code enforcement related complaints, interactions and violations is as follows:

All code enforcement related complaints, interactions and violations are to be submitted through the city's Code Enforcement email address: [codeenforcement@rollingwoodtx.gov](mailto:codeenforcement@rollingwoodtx.gov). Please send an email to the address above including the related address, the incident/complaint, and all known parties.

Urgent or in-process code enforcement complaints should be directed to Development Services Manager Nikki Dykes during regular business hours, and to the police department non-emergency number after hours. Non-urgent code enforcement complaints should be directed to our online code compliance form found here: <https://www.rollingwoodtx.gov/planning-development/webform/code-complaint-form>

Please let all police department and administrative staff know about this procedure so that if they receive a code enforcement related call they are aware of the need to direct the call appropriately, or document the interaction.

If any non-Police Department staff member becomes aware of or suspects a code enforcement violation, please first contact Development Services or the On-Duty Officer.

I understand that this procedure has been in place for the last month, but I wanted to include Nikki Dykes, as code enforcement now lives with her department and the Police Department. Please direct any questions regarding this process to City Administrator Ashley Wayman.

Sincerely,

Mayor Gavin Massingill

**AGENDA ITEM SUMMARY SHEET****CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: July 20, 2022****Submitted by: Brook Brown**

**Agenda Item \_\_:** Discussion and possible action in regard to residential zoning ordinances including building height ordinances and minimum required depth and width of yards.

**Need for action:** This item would permit Council discussion and possible action with regard to interpretations of residential building requirements governing the height of residential buildings and the required depth and width of yards.

**Action requested:** Clarification of existing ordinances and adoption of possible clarifying amendments to existing ordinances.

**Related documents:**

City Ordinance - Section 101-2 defining "height of building" and "Building height, residential".  
[https://library.municode.com/tx/rollingwood/codes/code\\_of\\_ordinances?nodeId=PTIILADECO\\_CH101BUCO\\_ARTIINGE\\_S101-2ADCO](https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH101BUCO_ARTIINGE_S101-2ADCO)

City Ordinance - Section 107-3 defining "yard", "yard, front", "yard, rear", and "yard, side".  
[https://library.municode.com/tx/rollingwood/codes/code\\_of\\_ordinances?nodeId=PTIILADECO\\_CH107ZO\\_ARTIINGE\\_S107-3DE](https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIINGE_S107-3DE)

City Ordinance - Section 107-71 - Maximum permissible height.  
[https://library.municode.com/tx/rollingwood/codes/code\\_of\\_ordinances?nodeId=PTIILADECO\\_CH107ZO\\_ARTIIDIRE\\_DIV2REZODIR\\_S107-71MAPEHE](https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-71MAPEHE)

City Ordinance - Section 107-75 - Yards generally.  
[https://library.municode.com/tx/rollingwood/codes/code\\_of\\_ordinances?nodeId=PTIILADECO\\_CH107ZO\\_ARTIIDIRE\\_DIV2REZODIR\\_S107-75YAGE](https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-75YAGE)

City Ordinance - Section 107-76 - Minimum required depth and width of yards  
[https://library.municode.com/tx/rollingwood/codes/code\\_of\\_ordinances?nodeId=PTIILADECO\\_CH107ZO\\_ARTIIDIRE\\_DIV2REZODIR\\_S107-76MIREDEWIYA](https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_CH107ZO_ARTIIDIRE_DIV2REZODIR_S107-76MIREDEWIYA)

**Attached Memo:** Concerns with respect to projections into yards or setbacks 7-12-2022



## Concerns with respect to residential zoning code and required "yards"

### I. How the code defines "yard":

Rollingwood's zoning code for residential "setbacks" uses the term "yard" to define the required front, side and rear setbacks for residential lots rather than the term "setback".

"Yard" is defined in Section 107-3 as follows:

"Yard" means an unoccupied space on a lot which:

- (1 ) Is open and unobstructed from the ground upward to the sky *except for fencing, walls, or permitted projections, such as cornices, eaves, porches or landscaping*;
- (2) Extends between a main building and the lines of the lot upon which the main building is located; and
- (3) Has a depth between the front, side or rear lot lines and the main building as required for the district in which the lot is located".

### 2. Current issues:

The italicized exception in clause (1), "except for fencing, walls, or permitted projections, such as cornices, eaves, porches or landscaping", poses two issues:

1) The terms of the ordinance are subject to interpretation on the question whether any particular projecting structure is or is not a "fence", "wall", "cornice", "eave", "porch" or "landscaping", or "permitted projection" within the scope of the exception

(Note: Although an upper level roof that projects into the "yard" *does not* seem to fit within the permitted exceptions as the listed exceptions relate to outermost parts of a roof ("eave", "cornice"), and not the roof itself, as such exceptions would not be necessary if the "roof" itself were an exception.)

2) The ordinance language places no limit on how far an excepted structure can extend into the "yard". Ordinances of other Texas cities that permit a projection into a "yard" or setback contain absolute limits for how far a "projection" may extend into the "yard" or "setback". See examples below.

**Discussion Question:** These two issues raise the question whether the Rollingwood ordinances should be amended to clarify the "permitted projections" and to incorporate express limits on these exceptions.

## Example Ordinances from various other Texas Cities

### Richardson, Texas:

#### (e) Front setback.

(1) There shall be a front setback having a minimum depth of 30 feet. Unenclosed porches, fireplaces, and other architectural appendages may project into the required front setback for a distance not to exceed five feet.

#### (f) Side setback.

(1) There shall be a side setback on each side of the lot as provided in this section without projections or appendages except as allowed herein, except the side setback on a corner lot adjacent to a side street shall not be less than 20 feet. The minimum required side setback is:

a. Where lots are created or combined so that the resulting lot is less than 80 feet in width, the minimum side setback shall be seven feet.

b. Where lots are created or combined so that the resulting lot is 80 feet or more, but less than 120 feet in width, the minimum side setback shall be ten feet.

c. Where lots are created or combined so that the resulting lot is 120 feet or more in width, the minimum side setback shall be 15 feet.

d. The reconstruction of a single-family dwelling on an existing, platted lot of record may utilize the side setback established for the previous dwelling on that lot. However, in no instance shall the side setback be less than seven feet in width, nor less than the side setback of the previous dwelling.

(2) The ordinary projections of a roof eave or cornice may extend into the required side setback a maximum of two feet. A fireplace, windowsill, box or bay window, or other architectural features not more than ten feet in width may extend into the required side setback a maximum of two feet. ....

(g) Rear setback. There shall be a rear setback having a depth of not less than 25 feet, except:

(1) The ordinary projections of a roof eave or cornice may extend into the required rear setback a maximum of two feet. A fireplace, windowsill, box or bay window, and other architectural features not more than ten feet in width may extend into the required rear setback a maximum of two feet.

---

### Galveston Texas:

#### B. Permitted Projections into Required Front Yard.

1. Eaves and roof extensions: up to 4 feet;

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### Texas City, Texas:

#### 160.086 PROJECTIONS INTO REQUIRED YARDS.

Certain architectural features, fences, walls and hedges may project into, or be located in, required yards as follows:

(A) Cornices, eaves and sills not more than two feet into any required yard;

(B) Balconies, bay windows and chimneys not more than three feet into front yards, or two feet into side and rear yards;

(C) Patios and open decks may be located in side yards and rear yards; provided that, they are not closer than three feet to any adjacent property line. In the case of a corner lot, patios or decks shall be subject to the regular street side yard requirements of the district;

(D) Upon approval of the Building Official, open sided carports may be located in front yards (or, in the case of a corner lot, in the side yard); provided that, **not closer than five feet to any front property line** they are, and do not exceed the eave height of the existing dwelling; .....

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**Rockwall, Texas:**

SUBSECTION 01.07: PROJECTIONS INTO REQUIRED YARD OR COURT (A) Every part of a required yard within a building setback shall be unobstructed and open from its lowest point to the sky, except for the ordinary projections of sills, belt courses, cornices, chimneys, buttresses, ornamental features and eaves; **provided, however, that none of the above projections shall extend into a court more than six (6) inches nor into a required yard by more than 30-inches; and provided existing open porches extending into the required yard shall not be enclosed.**

## AGENDA ITEM SUMMARY SHEET

### City of Rollingwood

**Meeting Date: July 20, 2022**

**Submitted By:** Sara Hutson

**Agenda Item:** Residential Building Ordinances and Policies

**Action Requested:** Discussion and possible action to amend policies and/or ordinances, gather information, refer to P&Z for review.

**Fiscal Impacts:** Impacts to staff time and utilization

**Description:** Our residential zoning code (building ordinances) have not been comprehensively evaluated in over a decade. The high level of redevelopment in the city is bringing many issues to light that have not been addressed. We need to identify what the citizens want to maintain/allow in their community to ensure that current residents are not adversely impacted by redevelopment and Rollingwood continues to be a desirable place to live, raise a family, and invest in a home and a community. Examples of issues to address:

What is the allowable location on property for: construction fences, silt fences, construction material staging, port-a-potties, trash receptacles, ???

What usage is allowed of city streets for material deliveries and storage?

How do we address safety issues around construction vehicle parking: proper side of street, street and intersection visibility, pathway for resident and emergency vehicle traffic, ???

What work can be done outside of allowable construction hours (deliveries, landscaping, worker arrival/departure, etc)?

What can be built in the set backs/easements/ROW?

What point on the home is the set back distance measured to – foundation, roof, furthest extent of the structure, etc.?

What should the allowable building height be and how should it be measured?

Should we have a restriction on fence heights?

Do we want to allow accessory dwelling units?

Revisit the definition of “attached”?

Can topography be changed at the property line?

What changes to topography should be allowed interior to the property line?

## **Update - Membership of City of Rollingwood Boards and Commissions**

Attached for your information is the status of appointments and terms of office of the members of the City's five boards and commissions as of July 14, 2022.

Board of Adjustment  
 Planning and Zoning Commission  
 Park Commission  
 Utility Commission  
 Community Development Corporation

This data includes actions taken by the City Council at the most recent Council meeting, and any resignations received to date.

Ashley Wayman  
 Interim City Administrator

### **Board of Adjustment**

<b><u>Member Name</u></b>	<b><u>Position # - Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Robert Turner	1 – MEMBER	February 2020*	December 2023
Brad O'Donnell	3 – MEMBER/ Sec.	March 2016	December 2023
Gerald Speitel	5 – MEMBER	July 2018*	December 2023
Keith Martinson	9 – MEMBER	September 2017	December 2023
Kevin Schell	7 – MEMBER	January 2022	December 2023
Susan Hinton	2 – Alternate-1	January 2022	December 2022
Ellin Wilson	6 – Alternate-2	May 2018	December 2022
Kathryn Turpin	8 – Alternate-3	October 2018	December 2022
VACANT	4 – Alternate-4		December 2022

#### **Council Liaison:**

5 Members and 4 alternate members appointed by Mayor, subject to confirmation by City Council. Chair elected by majority of the Board. Board meets on an as needed basis.

\*Robert Turner and Gerald Speitel were appointed as alternate members in February 2020 and July 2018 respectively, and were appointed to regular member positions in January 2022.

### **Park Commission**

<b><u>Member Name</u></b>	<b><u>Position # - Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Niccole Maurici	1 – Member	July 2019	December 2023
Melissa Morrow	2 – Member	August 2021	December 2023
Don Hudson	3 – Member	June 2020	December 2023
Laurie Mills	4 – Member	July 2019	December 2023
Mary Elizabeth Cofer	5 – Member	September 2019	December 2022
Jennifer Meyer	6 – Member/Chair	December 2021	December 2022
Chad Smith	7 – Member	March 2021	December 2022

#### **Council Liaisons:**

7 Members appointed by City Council -1 Chair or 2 Co-Chairs as designated by majority vote of Commission. Commission meets on the 1st Monday of each month at 11:30 am.

## **Planning and Zoning Commission**

<b><u>Member Name</u></b>	<b><u>Position – Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Brian Nash	1 – Member	March 2018	December 2023
Amie Rodnick	2 – Member	March 2019	December 2023
Michael Hall	3 – Member	March 2021	December 2023
Tony Stein	4 – Member	June 2017	December 2023
Michael Rhodes	5 – Member	May 2020	December 2022
Jordan Scott	6 – Member/Chair	October 2017	December 2022
Dave Bench	7 – Member	October 2021	December 2022

### **Council Liaisons:**

7 Members appointed by City Council, Chair designated by majority vote of Commission yearly. Commission meets the 1<sup>st</sup> Wednesday of each month at 6:00 p.m.

## **Rollingwood Community Development Corporation**

<b><u>Member Name</u></b>	<b><u>Position # - Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Emily Doran	1- Director/ President	October 2020	December 2023
David Smith	2- Director	July 2019	December 2023
Patrick Sheehan	3- Director/Secretary	<b>July 2012*</b>	December 2023
Brian Rider	4- Director	December 2021	December 2023
Colin Harvey	5- Director/Vice Pres.	December 2021	December 2022
Bobby Hempfling	7- Director/Treasurer	October 2020	December 2022
Barry Delcambre	6- Director	November 2018	December 2022

### **Council Liaison:**

The President, Vice President, Secretary, and Treasurer are selected by members of the Corporation. Terms begin Jan. 1 and extend for two years or until a successor is appointed. RCDC meets on the 2nd Thursday of each month at 12:00 p.m. \*Terms of Service Limitation Extended by City Council 12-18-2019 and 12-15-2021

## **Utility Commission**

<b><u>Member Name</u></b>	<b><u>Position-Office</u></b>	<b><u>First Appointed</u></b>	<b><u>Current Term Ends</u></b>
Clark Wilson	1 – Member	<b>July 2010*</b>	December 2023
Jonathan Miller	2 – Member/Chair	June 2017	December 2023
Elizabeth Bray	3 – Member	December 2021	December 2023
Christopher Meakin	4 – Member	<b>December 2015**</b>	December 2023
Chris Kirksey	5 – Member	December 2021	December 2022
Ronald Hasso	6 – Member	April 2020	December 2022
Sam Attal	7 – Member	October 2020	December 2022

### **Council Liaison:**

7 Members appointed by City Council. Chair position, acknowledged in ordinance, but silent regarding method of selection. Commission meets on the 1<sup>st</sup> Tuesday of each month at 7:00 p.m. \*Terms of Service Limitation Extended by City Council on \*2-18-2015, 1-17-2018, 12-18-2019 and 12-15-2021 \*\* Terms of Service Limitation Extended by City Council on 12-15-2021

## Summary of Board and Commission Applications

Updated 7/16/2022

<b>Name</b>	<b>Boards/Commissions Applied For</b>	<b>Application Date</b>
Victoria Johnson	Park Commission	2/5/2022
Diana Marie Wallace	Park Commission	2/11/2022
Rebecca Tongsinoon	P&Z	5/19/2022
Wendi Hundley	P&Z, Utility Commission, BOA	7/10/2022

<b>Board/Commission Openings</b>	
PZ	None
BOA	1
UC	None
PC	None
RCDC	None



**Ashley Wayman**

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**From:** Rollingwood Texas <rollingwood-tx@municodeweb.com>  
**Sent:** Sunday, July 10, 2022 6:58 PM  
**To:** Ashley Wayman  
**Subject:** Form submission from: Application for Boards and Commissions

Submitted on Sunday, July 10, 2022 - 6:57pm

Submitted by anonymous user: 66.160.211.240

Submitted values are:

Name Wendi Hundley  
Street Address 401 Vale Street  
Home Phone Number 5127971152  
Cell Phone Number 5127971152  
E-mail whundley@me.com

## Employment

Employer Self employed  
Occupation Executive  
Business Address 401 Vale Street

## Residency

How long have you been a resident of Rollingwood? 13 years

## Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary. I have served two terms as a member of the Rollingwood City Council. When I served we worked to recodify our code of ordinances

Upload Resume (Optional)

Previous Service? Yes

If yes, which board or commission and how long? City Council; Park Commission

## Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?

- Board of Adjustment
- Planning and Zoning
- Utility Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions. I love Rollingwood and wish to be of service to my community.

ts of this submission may be viewed at:

<https://www.rollingwoodtx.gov/node/3451/submission/2408>

**AGENDA ITEM SUMMARY SHEET****City of Rollingwood****Meeting Date: July 20, 2022****Submitted By:** Council member Brook Brown**Agenda Item:** Discussion and possible action on an ordinance adopting a Burn Ban**Background:** At the May City Council meeting, the Council received a report from the City's Emergency Services District including a recommendation that the City adopt an ordinance permitting the City Council to adopt a Burn Ban ordinance.**Recommendation:** The attached language revises the draft ordinance based on the discussion at the June Council meeting and is presented for consideration of an appropriate Burn Ban ordinance, based upon similar ordinances in the Travis County area.**Action Requested:** Approval of the ordinance with the language as attached.**Proposed Burn Ban ordinance: See attached.**

**ORDINANCE NO. 2022-07-20-XX****AN ORDINANCE BANNING OUTDOOR BURNING  
WITHIN THE CORPORATE LIMITS OF THE CITY OF  
ROLLINGWOOD IN CERTAIN CIRCUMSTANCES;  
PROVIDING A PENALTY FOR VIOLATIONS; PROVIDING  
FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR  
AN EFFECTIVE DATE**

**WHEREAS** the City Council of the City of Rollingwood ("City Council") seeks to promote the health, safety and general welfare of the community by preventing wildfires within the City limits, and thereby limiting potential injury to persons or property; and

**WHEREAS** the City Council finds that the recent weather conditions have created a substantial risk of fire; and

**WHEREAS** the City Council finds that the outdoor burning during a time of extremely dry conditions as currently occurring constitutes a public nuisance; and

**WHEREAS** pursuant to Texas Local Government Code section 51 the City Council has the express authority to adopt and publish an ordinance or police regulation that is for the good government, peace or order of the municipality and is necessary or proper for the carrying out a power granted by law to the municipality; and

**WHEREAS** pursuant to Texas Local Government Code section 217 the City Council has the express authority to prevent and abate any nuisance within the limits of the municipality; and

**WHEREAS** pursuant to Texas Local Government Code section 217 the City Council has the express authority to have any nuisance removed at the expense of the owner of the nuisance or the person who owns the property on which the nuisance exists; and

**WHEREAS** pursuant to Texas Local Government Code section 342.003 the City Council has the express authority to adopt rules and for the prevention of fires and the governing body considers necessary; and

**WHEREAS** pursuant to Texas Local Government Code section 54 the City Council has the express authority to enforce local ordinances and to prescribe penalties for the violation of those ordinances in accordance with the guidelines of that section.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

1  
2 **SECTION 2.** Part I of the City's Code of Ordinances is hereby amended by adding the following  
3 to Part I, Chapter 10:

4  
5 **ARTICLE IV. – BURN BAN**  
6

7 **Sec. 10-89. - Purpose; scope**  
8

9 (a) Purpose. This article provides restrictions during specific drought-related conditions on  
10 the lawful burning outdoors to protect public health, safety and welfare; to preserve  
11 public and private property; and maintain trees and wildlife.  
12

13 (b) Scope. This article applies to all property within the city limits.  
14

15 **Sec. 10-90. - Definitions**  
16

17 City burn ban. A prohibition on outdoor burning and/or fireworks effectuated by the city council,  
18 by and through this article.  
19

20 Combustible material. Any substance that is capable of catching fire.  
21

22 County burn ban. A prohibition on outdoor burning and/or fireworks effectuated by Travis County.  
23

24 Fire marshal. The person designated or appointed by the city council to serve in the capacity of  
25 fire marshal for the city. For purposes of this article, the fire marshal may be employed or otherwise  
26 engaged by the designated emergency services district providing fire protection to the city.  
27

28 **Sec. 10-91. - Issuance**  
29

30 (a) A city burn ban shall be in effect within the city limits immediately upon the  
31 declaration of a county burn ban. Except as provided in (3) of this Section, the city  
32 burn ban is to run concurrently with the county burn ban.  
33

(b) The city council may declare a city burn ban for a specified period when:

(1) The city has not had any appreciable rainfall for 90 days; or

(2) The Texas Forest Service determines that drought conditions exist;

(c) The city burn ban expires upon the earlier of either, expiration of the county burn ban, or upon action by the City council terminating the burn ban. If the City has enacted a burn ban under subsection (b) above, the ban terminates upon action by the City council terminating the burn ban.

#### **Sec. 10-91. - Prohibited actions**

During a city burn ban, it is unlawful for any person to:

(a) Burn any combustible material outdoors outside of an enclosure which serves to contain all flames and/or sparks, or order such burning by others.

(b) Engage in any activity outdoors which could allow flames or sparks that could result in a fire, or order such activities by others.

(c) Engage in outdoor welding, including welding of landscape materials, unless before beginning any welding, the person performing the welding has notified Emergency Services District No. 9 of the location and work to be performed, the welding is performed by a welder certified by the American Welding Society, the work area has been cleared of all debris or accumulated fuels, and a second individual with fire extinguishing materials is present at all times at the site of the welding; provided however, no welding may be performed on any day designated by Travis County as a "red flag" day.

#### **Sec. 10-92. - Exceptions**

The prohibitions established by this section shall not apply to:

(a) Licensed peace officers, as that term is defined by Texas Code of Criminal Procedure, article 2.12(3), provided that such outdoor fires are made in the course and scope of the peace officers' official duties.

(b) Activities specifically permitted or expressly authorized by the Texas Commission on Environmental Quality (TCEQ).

(c) Firefighting training activities properly supervised by a firefighting authority, department or political subdivision.

(d) Prescribed burns properly conducted and supervised by a prescribed burn manager certified under Texas Natural Resources Code section 153.048, and that meet the standards established in Texas Natural Resources Code, section 153.047.

(e) Other exceptions as may be made by the fire marshal in writing on a case-by-case basis.

### **Sec. 10-93. - Enforcement**

Each violation of this ordinance shall be punished by a penalty of a fine of not more than \$2000.00 for each offense.

**SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 4.** Should any sentence, paragraph, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.



1 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and the  
2 publication of the caption as the law provides.

3  
4 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,  
5 on the 20th day of July, 2022.

6  
7  
8 APPROVED:

9  
10  
11 \_\_\_\_\_  
12 Gavin Massingill, Mayor

13  
14 ATTEST:

15  
16 \_\_\_\_\_  
17 Desiree Adair, City Secretary

## Chief of Police Report - 2022

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	9	9	9	9	9	9						
Current Staff:	8	8	8	9	9	8						
Hours Worked For Comp:	34.6	14.5	53.5	25.5	63	18						
Comp Hours Spent:		10	29.7	15	12	24						
Vacation Hours Spent:		18	105	2	12	3						
Sick Hours Spent:	44	34	162	12	12	134						
Holiday Hours Worked:	69	16	56	24		16						
Holiday Hours Not Worked :	43	24	32	16		40						
Hours Worked For Overtime:		49	6	4	0.5	33						
Total Hours Worked:	711	829	1145	916		1041						

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 15,616	\$15,777	\$16,355	\$ 16,887	\$ 19,129	\$ 18,750						
Vacation Pool Liability (Dollars):	\$ 33,745	\$35,625	\$35,655	\$ 36,935	\$ 40,896	\$ 43,610						
Total Sick Pool Liability (Dollars):	\$ 58,108	\$60,401	\$59,024	\$ 60,130	\$ 61,990	\$ 59,123						
Total Possible Liabilities:	\$ 107,469	\$111,803	\$111,034	\$ 113,952	\$ 122,015	\$ 121,483						

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5	5	5	5	5	5						
Vehicles Operational:	5	5	5	5	5	5						
Gasoline Used (gal):	304	311	382.3	448.7	449.5	421						
Total Miles Driven:	3739	3,358	2990	5216	5216	4603						

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	32	44	28	45	65	40						
Self assigned calls:	23	37	26	43	71	58						
Total Calls for Service:	55	81	54	88	136	98						
Total Agency Assists:	42	38	32	52	57	67						
Criminal Offense Reports:	8	11	9	16	13	15						
Theft/Burglary Reports:	2	4	2	4	1	6						
Arrests												
Misdemeanor Arrests:			3	2	2							
Felony Arrests:				1								
Total Arrests:			3	3	2							
Proactive Citizen Contacts:	12											
Vehicle Accidents												
Minor Accidents:		5	1	4	1	3						
Major Accidents:					3							
Total Vehicle Accidents:		5	1	4	4	3						

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:		1		1								
Solicitation:												
Noise:												
Tree Related:			2									
Animal Related:												
All Others:												
Total Ordinance Violations:		1	2	1								

## Traffic Initiatives:

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total time spent on traffic initiatives (hours):												
Total Citations/Warnings issued during traffic initiatives:	5	32	49	72	74	85						

Traffic Enforcement:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations issued:	5	30	43	59	70	61						
Total Warnings issued:		9	11	23	18	20						
Total Citations and Warnings:	5	39	54	82	88	81						
Type of Violations												
Total Parking Violations:		6	5	17	6	1						
Moving Violations:	2	33	40	58	46	65						
Equipment Violations:	3	6	9	7	36	8						
Total Violations:	5	45	54	82	88	74						
Location of Traffic Stops												
City Roadways:	1	14	12	24	27	20						
Bee Caves Road:	4	25	42	38	45	54						
Total Traffic Stops:	5	39	54	62	72	74						

## Police Department Report - June 2022

Staffing	
Authorized Staff:	9
Current Staff:	8
Hours Worked For Comp:	18
Comp Hours Spent:	24
Vacation Hours Spent:	3
Sick Hours Spent:	134
Holiday Hours Worked:	16
Holiday Hours Not Worked :	40
Hours Worked For Overtime:	33
Total Hours Worked:	1041

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$18,750
Vacation Pool Liability (Dollars):	\$43,610
Total Sick Pool Liability (Dollars):	\$59,123
Total Possible Liabilities:	\$ 121,483

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	421
Total Miles Driven:	4603

Police Activity	
Calls for Service	
Calls Dispatched:	40
Self Assigned Calls:	58
Total Calls for Service:	98
Agency Assists:	67
Police Reports:	15
Theft/Burglary Reports:	6
Arrests	
Misdemeanor Arrests:	
Felony Arrests:	
Total Arrests:	0
Proactive Citizen Contacts:	
Vehicle Accidents	
Minor Accidents:	3
Major Accidents:	0
Total Vehicle Accidents:	3

Ordinance Violations	
Construction:	
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	0

Traffic Initiatives	
Location 1: Riley traffic from Zilker Park	
Citations/Warnings issued at this Location:	2
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	14
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	69
Total time spent on traffic initiatives (hours):	0
Total Citations/Warnings issued during traffic initiatives:	85

Traffic Enforcement	
Total Citations issued:	61
Total Warnings issued:	20
Total Citations and Warnings:	81
Type of Violations:	
Parking Violations:	1
Moving Violations:	65
Other Violations:	8
Total Violations:	74
Location of Traffic Stops	
City Roadways:	20
Bee Caves Road:	54
Total Traffic Stops:	74

### Chief's Blotter

**Staffing:** Corporal Mersing resigned effective July 2nd. Chief Brady's last working day was July 13th and Corporal Arispe is in the hiring process with Travis County Precinct 2 Constables. We have posted for our vacancies on the appropriate job sites and boards.

**Criminal Activity:** There were four burglaries from vehicles in Rollingwood. In all but one instance, the vehicles were left unlocked with valuables inside.

**Training:** Officers Wenzel and Gonzalez attended an active shooter course instructed by the Travis County Sheriff's Academy.

**Municipal Court**

City of Rollingwood Monthly Stats - Fiscal Year 2021-2022

**Municipal Court****Violations Filed by Date**

	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	28	27	25	8	27	33	44	81	63				336
State Law	0	4	0	0	6	2	0	2	0				14
City Ordinance	42	0	0	0	0	2	1	0	1				46
Parking	1	1	0	0	0	7	15	12	1				37
<b>Total Violations</b>	<b>71</b>	<b>32</b>	<b>25</b>	<b>8</b>	<b>33</b>	<b>44</b>	<b>60</b>	<b>95</b>	<b>65</b>				<b>433</b>

**Completed Cases**

<b>Paid Fine</b>	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7	6	4	5	6	12	18	15				76
State Law	0	0	0	0	0	2	0	0	0				2
City Ordinance	11	7	1	0	0	0	3	0	0				22
Parking	1	0	0	0	0	5	8	13	0				27
<b>Total Paid Fines</b>	<b>15</b>	<b>14</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>13</b>	<b>23</b>	<b>31</b>	<b>15</b>				<b>127</b>
<b>Before Judge</b>	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7	2	6	5	5	5	6	6				45
State Law	0	0	0	0	0	0	0	0	0				0
City Ordinance	0	0	3	1	0	3	0	0	1				8
Parking	0	0	1	0	1	0	0	1	4				7
<b>Total Before Judge</b>	<b>3</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>5</b>	<b>7</b>	<b>11</b>				<b>60</b>
<b>By Jury</b>	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
<b>Total Completed</b>	<b>18</b>	<b>21</b>	<b>13</b>	<b>11</b>	<b>11</b>	<b>21</b>	<b>28</b>	<b>38</b>	<b>26</b>				<b>187</b>

**Other Completed**

<b>Dismissed DSC. Sec. 2</b>	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	0	4	4	3	5	3	4	10				34
State Law	0	0	0	0	0	0	0	0	0				0
City Ordinance	0	0	0	0	0	0	0	0	0				0
Parking	0	0	0	0	0	0	0	0	0				0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>4</b>	<b>10</b>				<b>34</b>
<b>Dismissed After Deferred Disp.</b>	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	1	2	0	1	0	6	0	3				14
State Law	0	0	0	0	2	0	0	0	4				6
City Ordinance	0	0	0	0	0	1	0	5	1				7
Parking	0	0	0	0	0	0	0	0	0				0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>6</b>	<b>5</b>	<b>8</b>				<b>27</b>
<b>Dismissed By Presenting Insurance</b>	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0	1	0	0	1	0	0	0				2

## Municipal Court

<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>2</b>
<b>Voided Docket</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	0	0	0	0	0	0	0	0				0
State Law	0	0	0	0	0	0	0	0	0				0
Parking	0	0	0	0	0	0	0	0	0				0
City Ordinance	0	0	0	0	0	0	0	0	0				0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
<b>Dismissed by Judge</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>		<b>Apr-22</b>	<b>Jan-00</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	0	0	0	0	0	0	0	0				0
State Law	0	0	0	0	0	0	0	0	0				0
City Ordinance	0	0	0	0	0	0	0	0	0				0
Parking	0	0	0	0	0	0	0	0	0				0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
<b>Dismissed/ Compliance</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	2	0	3	1	1	4	1	2	4				18
State Law	0	0	0	0	0	0	0	0	0				0
City Ordinance	0	0	0	0	0	0	0	0	0				0
Parking	0	0	0	0	0	0	0	0	0				0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>0</b>				<b>18</b>
<b>Dismissed by Prosecutor</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jan-00</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	0	1	0	0	2	0	0	0				3
State Law	0	0	0	0	0	0	0	0	1				1
City Ordinance	0	0	0	0	2	1	0	2	0				5
Parking	0	0	0	0	0	0	0	1	0				1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>1</b>				<b>10</b>
	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
<b>Total other Completed</b>	<b>4</b>	<b>1</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>14</b>	<b>10</b>	<b>14</b>	<b>19</b>				<b>87</b>
<b>Grand Total Completed</b>	<b>22</b>	<b>22</b>	<b>24</b>	<b>16</b>	<b>20</b>	<b>35</b>	<b>38</b>	<b>52</b>	<b>45</b>				<b>274</b>

<b>Warrants</b>													
<b>Issued</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	1	2	0	7	7	4	0	18				39
State Law	0	0	0	0	0	0	0	0	0				0
City Ordinance	0	1	0	0	0	0	0	0	0				1
Parking	0	0	0	0	0	0	0	0	1				1
<b>Total Warrants Issued</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>0</b>	<b>19</b>				<b>41</b>
<b>Cleared</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	5	0	0	4	5	3	0	3				20
State Law	0	0	1	0	0	0	0	0	0				1
City Ordinance	0	0	0	0	0	0	0	0	0				0
Parking	0	0	0	0	0	0	0	0	0				0
<b>Total Warrants Cleared</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>3</b>				<b>21</b>

## Municipal Court

Change in Total Warrants	0	3-	1	0	3	2	1	0	16				23
--------------------------	---	----	---	---	---	---	---	---	----	--	--	--	----

Other Paid Cases													
Paid Fines	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Total Other Paid Fines	8	5	1	11	6	9	22	14	17				93

Payment Process Methods													
Paid Fines	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Municipal Court Clerk	17	16	12	12	11	16	16	17	29				146
Online	12	8	9	8	8	19	17	43	27				151
Total	29	24	21	20	19	35	33	60	56				297

Fees and Fines Paid FY 2021-2022													
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Administrative Fee		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Administrative \$20.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Arrest Fee	\$ 156.23	\$ 115.99	\$ 106.86	\$ 116.69	\$ 95.00	\$ 155.83	\$ 221.52	\$ 305.72	\$ 249.84				\$ 1,523.68
Bond Forfeiture		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
CCC04-Consolidated Court Cost	\$ 80.00	\$ 158.39	\$ -	\$ 13.48	\$ 160.00	\$ 54.71	\$ 48.73	\$ -	\$ -				\$ 515.31
CS2 Child Safety Fee	\$25.00	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -				\$ 50.00
Civil Justice Fee Court	\$ 0.01	\$ 0.01	\$ -	\$ -	\$ 0.02	\$ 0.01	\$ 0.01	\$ -	\$ -				\$ 0.06
Civil Justice Fee State	\$ 0.09	\$ 0.09	\$ -	\$ 0.03	\$ 0.18	\$ 0.12	\$ 0.11	\$ -	\$ -				\$ 0.62
Court Tech Fund	\$ 8.00	\$ 15.84	\$ -	\$ 1.35	\$ 20.00	\$ 5.47	\$ 4.87	\$ -	\$ -				\$ 55.53
DSC Admin Fee	\$ 60.00	\$ 10.00	\$ 77.57	\$ 40.00	\$ 30.00	\$ 70.00	\$ 100.00	\$ 170.00	\$ 160.00				\$ 717.57
Fine	\$ 3,326.00	\$ 1,973.10	\$ 1,619.10	\$ 2,251.53	\$ 1,259.30	\$ 3,332.00	\$ 3,632.70	\$ 3,443.90	\$ 2,909.40				\$ 23,747.03
Indigent Defense Fee	\$ 4.00	\$ 7.92	\$ -	\$ 0.67	\$ 8.00	\$ 2.74	\$ 2.44	\$ -	\$ -				\$ 25.77
JFCI- Judicial Fee - City	\$ 1.20	\$ 2.38	\$ -	\$ 0.20	\$ 2.40	\$ 0.82	\$ 0.73	\$ -	\$ -				\$ 7.73
JFCT2-Judicial Fee- State	\$ 10.80	\$ 21.38	\$ -	\$ 1.82	\$ 21.60	\$ 7.39	\$ 6.58	\$ -	\$ -				\$ 69.57
Muni. Court Bldg. Sec.	\$ 6.00	\$ 11.88	\$ -	\$ 1.01	\$ 15.00	\$ 4.10	\$ 3.66	\$ -	\$ -				\$ 41.65
State Jury Fee	\$ 8.00	\$ 15.84	\$ -	\$ 1.35	\$ 16.00	\$ 5.47	\$ 4.87	\$ -	\$ -				\$ 51.53
State Traffic Fee			\$ -	\$ 10.11	\$ 60.00	\$ 39.83	\$ 36.55	\$ -	\$ -				\$ 146.49
TFC	\$ 45.00	\$ 26.24	\$ 47.27	\$ 43.01	\$ 36.00	\$ 69.42	\$ 97.70	\$ 166.96	\$ 105.00				\$ 636.60
Truancy Prevention	\$ 4.00	\$ 7.92	\$ -	\$ 0.67	\$ 8.00	\$ 2.74	\$ 2.44	\$ -	\$ -				\$ 25.77
Omni Fees State		\$ 39.19	\$ -	\$ -	\$ 40.00	\$ 27.36	\$ 24.37	\$ -	\$ -				\$ 130.92
Omni Base Vendor		\$ 11.76	\$ -	\$ -	\$ 12.00	\$ 8.21	\$ 7.31	\$ -	\$ -				\$ 39.28
Local Municipal Jury Fund (LMJF)	\$ 3.02	\$ 1.91	\$ 2.13	\$ 2.30	\$ 1.40	\$ 3.06	\$ 4.29	\$ 6.11	\$ 4.96				\$ 29.18
CCC 2020 (CCC20)	\$ 883.32	\$ 882.91	\$ 1,139.23	\$ 1,178.00	\$ 806.00	\$ 1,351.71	\$ 2,153.96	\$ 2,820.64	\$ 2,788.56				\$ 14,004.33
Local Court Technology Fund	\$ 120.99	\$ 76.97	\$ 85.50	\$ 92.00	\$ 56.00	\$ 123.21	\$ 172.36	\$ 244.59	\$ 199.92				\$ 1,171.54



**Municipal Court**

Local Truancy Prevention Fund	\$ 151.23	\$ 96.19	\$ 106.86	\$ 115.00	\$ 70.00	\$ 153.99	\$ 215.43	\$ 305.72	\$ 249.84				\$ 1,464.26
State Traffic Fee (STF19)	\$ 750.00	\$ 437.31	\$ 787.85	\$ 700.00	\$ 500.00	\$ 1,090.67	\$ 1,567.36	\$ 2,782.64	\$ 1,750.00				\$ 10,365.83
Local Building Security Fund (LMCBSF)	\$ 143.31	\$ 94.28	\$ 104.73	\$ 112.70	\$ 68.60	\$ 150.93	\$ 211.13	\$ 299.62	\$ 244.88				\$ 1,430.18
Local Omni Base Fee		\$ 7.83	\$ -	\$ -	\$ 8.00	\$ 5.48	\$ 4.87	\$ -	\$ -				\$ 26.18
Time Pmt. Plan - Local		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Time Pmt. Plan - Efficiency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Time Pmt. Plan - State		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Warrant Fee	\$ 50.00	\$ 150.00	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 150.00	\$ -	\$ 100.00				\$ 650.00
Collection Agency Fee	\$ 67.50	\$ 297.90	\$ -	\$ 16.38	\$ 230.40	\$ 202.80	\$ 151.41	\$ 80.70	\$ 129.60				\$ 1,176.69
<b>Total Fees/Fines Paid</b>	<b>\$ 5,903.70</b>	<b>\$ 4,463.23</b>	<b>\$ 4,077.10</b>	<b>\$ 4,698.30</b>	<b>\$ 3,623.90</b>	<b>\$ 6,993.07</b>	<b>\$ 8,825.40</b>	<b>\$ 10,626.60</b>	<b>\$ 8,892.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,103.30</b>
									\$ -				

2021-2022

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS**NOTE: YTD ACTUAL AS OF JUNE, 2022; 75% OF FISCAL YEAR****REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,366,074	\$ 1,351,960	99%	\$ 1,347,826		100%
TELECOM TAXES	\$ 20,000	\$ 16,918	85%	\$ 18,098		93%
4-B SALES TAX	\$ 150,000	\$ 132,599	88%	\$ 113,848		116%
CITY SALES TAX	\$ 550,000	\$ 530,395	96%	\$ 455,467		116%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 97,609	108%	\$ 63,265		154%
BUILDING PERMIT FEES	\$ 143,250	\$ 144,987	101%	\$ 118,630		122%
COURT FINES	\$ 32,750	\$ 31,360	96%	\$ 15,977		196%
WATER SALES	\$ 1,100,000	\$ 913,906	83%	\$ 890,704		103%
STREET SALES TAX	\$ 150,000	\$ 118,153	79%	\$ 113,848		104%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,850	\$ 199,118	100%	\$ 203,657		98%
PROPERTY TAX-DEBT SERVICE 2012	\$ 316,735	\$ 315,973	100%	\$ 328,938		96%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,650	\$ 408,702	100%	\$ 412,626		99%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,050	\$ 315,047	100%	\$ 319,004		99%
WASTEWATER REVENUES	\$ 579,500	\$ 588,750	102%	\$ 467,528		126%
PUD SURCHARGE	\$ 98,160	\$ 65,435	67%	\$ 73,616		89%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 2,992,294	\$ 2,541,288	85%	\$ 2,278,512		112%
EXPENDITURES	\$ 2,900,494	\$ 2,051,844	71%	\$ 1,764,810		116%
WATER FUND:						
REVENUE	\$ 1,117,650	\$ 914,088	82%	\$ 890,858		103%
EXPENDITURES	\$ 1,219,992	\$ 793,205	65%	\$ 802,701		99%
STREET MAINTENANCE FUND:						
REVENUE	\$ 150,100	\$ 132,675	88%	\$ 113,918		116%
EXPENDITURES	\$ 95,469	\$ 95,466	100%	\$ 88,465		108%
COURT SECURITY FUND:						
REVENUE	\$ 1,350	\$ 1,472	109%	\$ 756		195%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ 7,951		0%
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,000	\$ 1,227	123%	\$ 567		216%
EXPENDITURES	\$ 2,500	\$ 36	1%	\$ 1,168		3%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 200,031	100%	\$ 203,657		98%
EXPENDITURES	\$ 199,950	\$ 34,975	17%	\$ 37,475		93%
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 317,135	\$ 316,490	100%	\$ 328,938		96%
EXPENDITURES	\$ 316,135	\$ 8,068	3%	\$ 11,460		70%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 410,750	\$ 409,313	100%	\$ 412,626		99%
EXPENDITURES	\$ 410,050	\$ 150,025	37%	\$ 152,125		99%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 314,790	\$ 315,516	100%	\$ 319,004		99%
EXPENDITURES	\$ 314,290	\$ 14,525	5%	\$ 20,510		71%
DRAINAGE FUND:						
REVENUE	\$ 30,000	\$ 59,928	200%	\$ 27,775		216%
EXPENDITURES	\$ 55,000	\$ 143,187	260%	\$ 174,394		82%
WASTE WATER FUND:						
REVENUE	\$ 883,110	\$ 672,105	76%	\$ 549,680		122%
EXPENDITURES	\$ 1,166,557	\$ 743,172	64%	\$ 461,571		161%

## 100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
100-1000	CLAIM ON POOLED CASH	1,913,220.04	
100-1011	PETTY CASH - COURT	250.00	
100-1014	CASH - TAX NOTES	2,004,208.12	
100-1016	MERCHANT ACCT CASH	0.00	
100-1018	CASH - DEVELOPMENT SERVICES	( 1,000.00)	
100-1030	TEX-POOL	174,241.90	
100-1131	NET PENSION ASSET	0.00	
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00	
100-1142	DEFERRED OUTFLOWS - OPEB	0.00	
100-1200	ACCOUNTS RECEIVABLE	112.95	
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00	
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	( 1,896.31)	
100-1217	CENCOR PUD RECEIVABLE	0.01	
100-1221	DUE FROM RCDC	32,042.19	
100-1230	TAXES RECEIVABLE - GENERAL	20,905.97	
100-1350	SALES TAX RECEIVABLE	60,196.61	
		<u>4,202,281.48</u>	
			<u>4,202,281.48</u>
TOTAL ASSETS			
=====			
<b>LIABILITIES</b>			
=====			
100-2000	ACCOUNTS PAYABLE POOLED	0.00	
100-2008	ACCOUNTS PAYABLE - OTHER	6,718.18	
100-2010	HEALTH INSURANCE PAYABLE	1,423.63	
100-2012	AFLAC INSURANCE PAYABLE	( 1.63)	
100-2015	EDC SALES TAX PAYABLE	0.00	
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	7,567.11	
100-2020	FEDERAL WH PAYABLE	118.12	
100-2030	UNEMPLOYMENT TAX PAYABLE	( 3,600.79)	
100-2035	SOCIAL SEC/MEDICARE PAYABLE	( 2,573.32)	
100-2050	APPEARANCE BOND RESERVE	( 1,591.64)	
100-2055	OMNIBASE PAYABLE	( 106.00)	
100-2060	RETIREMENT PAYOUT RESERVE	16,369.78	
100-2070	DEFERRED REVENUE	4,281.02	
100-2075	CHILD SUPPORT GARNISHMENT	0.00	
100-2080	TMRS RETIREMENT WITHHELD	( 7,377.51)	
100-2110	COMPENSATED ABSENCE PAY	163.00	
100-2115	WAGES PAYABLE	0.00	
100-2117	UNCLAIMED PROPERTY	153.97	
100-2122	ACCRUED INTEREST PAYABLE	0.00	
100-2132	MY PARK DAY	921.96	
100-2137	PARK PET PAVERS	2,025.57	
100-2138	TAX NOTES PAYABLE-SR 2020	0.00	
100-2139	DEFERRED REV-LEOSE FUNDS	0.00	
100-2140	VEHICLE FINANCING NOTES	196,370.37	
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00	
100-2250	DEFERRED TAX REV-DELINQUENT TX	19,009.66	
100-2300	DUE TO DRAINAGE FUND	69,387.00	

CITY OF ROLLINGWOOD  
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## 100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-2425	BLDG & MISC DEPOSITS	3,500.00
100-2600	TRAFFIC FINE RESERVE	21,593.37
	TOTAL LIABILITIES	<u>368,011.85</u>
EQUITY		
=====		
100-3000	FUND BALANCE-UNAPPROPRATED	4,634,300.63
100-3030	AMOUNT TO BE PROVIDED FOR	( 1,289,474.90)
	TOTAL BEGINNING EQUITY	<u>3,344,825.73</u>
	TOTAL REVENUE	2,541,288.22
	TOTAL EXPENSES	<u>2,051,844.32</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	489,443.90
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,834,269.63</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>4,202,281.48</u>
=====		

## 200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
200-1000	CLAIM ON POOLED CASH	203,019.37	
200-1016	MERCHANT ACCT CASH	250.00	
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00	
200-1030	TEX-POOL	60,349.54	
200-1131	NET PENSION	( 24,642.00)	
200-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32	
200-1142	DEFERRED OUTFLOWS-OPEB	2,392.00	
200-1200	ACCOUNTS RECEIVABLE	85,942.07	
200-1202	MISC AR -	200,672.89	
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 26,191.41)	
200-1210	UNAPPLIED CREDITS	( 37,814.78)	
200-1220	REFUNDS PAYABLE	( 1,128.69)	
200-1250	ALLOWANCE FOR LOSSES	( 4,500.00)	
200-1300	RETURNED CHECKS RECEIVABLE	6,113.23	
200-1600	WATER SYSTEM	1,885,140.74	
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92	
200-1605	W/WW IMP BCR	561,036.56	
200-1606	CAP IMP BACKFLOW	92,420.00	
200-1610	ACCUMULATED DEPRECIATION	( 1,972,010.34)	
200-1620	EQUIPMENT	70,196.33	
200-1621	COMPUTER	1,726.00	
200-1628	ACCUM DEPREC MAINT & OFFICE	( 45,810.43)	
		<u>2,878,900.32</u>	
			2,878,900.32
=====			
<b>LIABILITIES</b>			
=====			
200-2000	ACCOUNTS PAYABLE POOLED	0.00	
200-2008	ACCOUNTS PAYABLE OTHER	37.00	
200-2010	HEALTH INSURANCE PAYABLE	1,112.12	
200-2012	AFLAC INSURANCE PAYABLE	0.00	
200-2015	ECONOMIC DEV SALES TAX	0.00	
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00	
200-2020	FEDERAL WH PAYABLE	19.24	
200-2030	UNEMPLOYMENT TAX PAYABLE	( 203.98)	
200-2035	SOC SEC/MEDICARE PAYABLE	2,828.46	
200-2060	Retirement Payout Reserve	0.00	
200-2080	TMRS RETIREMENT PAYABLE	( 186.27)	
200-2100	METER SERVICE DEPOSITS	0.00	
200-2110	COMPENSATED ABSENCE PAYABLE	9,956.26	
200-2115	WAGES PAYABLE	0.00	
200-2120	BONDS PAYABLE-SR2014 WTR IMP	647,325.00	
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	34,459.76	
200-2122	ACCRUED INTEREST PAYABLE	3,651.19	
200-2123	GOVERNMENT CAPITAL LEASE	41,695.07	
200-2128	DUE TO VENDORS	0.00	
200-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00	
200-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00	

## 200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
200-2145	OPEB LIABILITY	8,889.00	
200-2400	CUSTOMER DEPOSITS PAYABLE	166,870.00	
200-2425	BLDG & MISC DEPOSITS	1,750.00	
	TOTAL LIABILITIES		933,466.85
EQUITY			
=====			
200-3000	FUND BALANCE-UNAPPROPRATED	567,785.38	
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70	
	TOTAL BEGINNING EQUITY	1,824,551.08	
	TOTAL REVENUE	914,087.66	
	TOTAL EXPENSES	793,205.27	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	120,882.39	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	1,945,433.47	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,878,900.32
=====			

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
=====				
301-1000	CLAIM ON POOLED CASH	334,466.73		
301-1350	SALES TAX RECEIVABLE	<u>14,358.69</u>		
			<u>348,825.42</u>	
	TOTAL ASSETS			<u>348,825.42</u>
=====				
<b>LIABILITIES</b>				
=====				
301-2000	ACCOUNTS PAYABLE POOLED	0.00		
301-2060	Retirement Payout Reserve	0.00		
301-2140	Vehicle Financing Notes	<u>0.00</u>		
	TOTAL LIABILITIES		<u>0.00</u>	
<b>EQUITY</b>				
=====				
301-3000	FUND BALANCE-UNAPPROPRATED	<u>311,616.84</u>		
	TOTAL BEGINNING EQUITY	<u>311,616.84</u>		
	TOTAL REVENUE	132,674.58		
	TOTAL EXPENSES	<u>95,466.00</u>		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>37,208.58</u>		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>348,825.42</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>348,825.42</u>
=====				



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## 310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
=====				
310-1000	CLAIM ON POOLED CASH	<u>9,312.08</u>	<u>9,312.08</u>	
				<u>9,312.08</u>
	<b>TOTAL ASSETS</b>			<b>9,312.08</b>
				=====
<b>LIABILITIES</b>				
=====				
310-2000	ACCOUNTS PAYABLE POOLED	0.00		
310-2050	APPEARANCE BOND RESERVE	( 9.00)		
310-2060	Retirement Payout Reserve	0.00		
310-2140	Vehicle Financing Notes	<u>0.00</u>		
	<b>TOTAL LIABILITIES</b>		<u>( 9.00)</u>	
<b>EQUITY</b>				
=====				
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92		
310-3450	RESERVE FOR COURT TECHNOLOGY	( 11,157.52)		
310-3451	RESERVE FOR COURT SECURITY	<u>15,320.85</u>		
	<b>TOTAL BEGINNING EQUITY</b>	<u>7,849.25</u>		
	<b>TOTAL REVENUE</b>	<b>1,471.83</b>		
	<b>TOTAL EXPENSES</b>	<u>0.00</u>		
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<u>1,471.83</u>		
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>9,321.08</u>	
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<b>9,312.08</b>
				=====

CITY OF ROLLINGWOOD  
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## 320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
=====				
320-1000	CLAIM ON POOLED CASH	<u>9,121.24</u>	<u>9,121.24</u>	
TOTAL ASSETS				<u>9,121.24</u>
				=====
<b>LIABILITIES</b>				
=====				
320-2000	ACCOUNTS PAYABLE POOLED	0.00		
320-2008	ACCOUNTS PAYABLE OTHER	23.33		
320-2050	APPEARANCE BOND RESERVE	( 16.00)		
320-2060	Retirement Payout Reserve	0.00		
320-2140	Vehicle Financing Notes	<u>0.00</u>		
TOTAL LIABILITIES			<u>7.33</u>	
<b>EQUITY</b>				
=====				
320-3450	FUND BALNCE - COURT TECH	<u>7,922.90</u>		
TOTAL BEGINNING EQUITY		<u>7,922.90</u>		
TOTAL REVENUE		1,227.07		
TOTAL EXPENSES		<u>36.06</u>		
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>1,191.01</u>		
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>9,113.91</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.				<u>9,121.24</u>
				=====

## 330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	<u>114.31</u>
	TOTAL ASSETS		<u>114.31</u>
			=====
<b>LIABILITIES</b>			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	Retirement Payout Reserve	0.00	
330-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
	TOTAL BEGINNING EQUITY	<u>114.31</u>	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>0.00</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>114.31</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>114.31</u>
			=====

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
430-1000	CLAIM ON POOLED CASH	165,212.32	
430-1007	CASH-DS SR2014 GO STREETS	( 1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	( 813.24)	
430-1230	TAXES RECEIVABLE	17,002.26	
		<u>181,401.34</u>	
TOTAL ASSETS			181,401.34
			=====
<b>LIABILITIES</b>			
=====			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	16,189.02	
	TOTAL LIABILITIES	<u>16,189.02</u>	
<b>EQUITY</b>			
=====			
430-3000	FUND BALANCE-UNAPPROPRATED	156.31	
	TOTAL BEGINNING EQUITY	<u>156.31</u>	
TOTAL REVENUE		200,031.01	
TOTAL EXPENSES		34,975.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>165,056.01</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>165,212.32</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			181,401.34
			=====

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
440-1000	CLAIM ON POOLED CASH	308,013.21
		<u>308,013.21</u>
TOTAL ASSETS		308,013.21
		=====
<b>LIABILITIES</b>		
=====		
440-2000	ACCOUNTS PAYABLE POOLED	0.00
440-2060	Retirement Payout Reserve	0.00
440-2140	Vehicle Financing Notes	0.00
	TOTAL LIABILITIES	<u>0.00</u>
<b>EQUITY</b>		
=====		
440-3000	FUND BALANCE-UNAPPROPRATED	( 408.96)
	TOTAL BEGINNING EQUITY	( 408.96)
TOTAL REVENUE		316,489.67
TOTAL EXPENSES		8,067.50
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>308,422.17</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>308,013.21</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		308,013.21
		=====

CITY OF ROLLINGWOOD  
BALANCE SHEET  
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450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
450-1000	CLAIM ON POOLED CASH	<u>257,695.69</u>	<u>257,695.69</u>
	TOTAL ASSETS		<u>257,695.69</u>
			=====
<b>LIABILITIES</b>			
=====			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2060	Retirement Payout Reserve	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
450-3000	FUND BALANCE-UNAPPROPRATED	( <u>1,592.24</u> )	
	TOTAL BEGINNING EQUITY	( <u>1,592.24</u> )	
	TOTAL REVENUE	409,312.93	
	TOTAL EXPENSES	<u>150,025.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>259,287.93</u>	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>257,695.69</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>257,695.69</u>
			=====

CITY OF ROLLINGWOOD  
BALANCE SHEET  
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460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
460-1000	CLAIM ON POOLED CASH	303,438.63
		<u>303,438.63</u>
TOTAL ASSETS		303,438.63
		=====
<b>LIABILITIES</b>		
=====		
460-2000	ACCOUNTS PAYABLE POOLED	0.00
460-2060	Retirement Payout Reserve	0.00
460-2140	Vehicle Financing Notes	0.00
	TOTAL LIABILITIES	<u>0.00</u>
<b>EQUITY</b>		
=====		
460-3000	FUND BALANCE-UNAPPROPRATED	2,447.95
	TOTAL BEGINNING EQUITY	<u>2,447.95</u>
TOTAL REVENUE		315,515.68
TOTAL EXPENSES		14,525.00
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>300,990.68</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>303,438.63</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		303,438.63
		=====



## 702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
702-1000	CLAIM ON POOLED CASH	( 118,036.52)
702-1016	MERCHANT ACCT CASH	6,275.00
702-1200	DUE FROM GENERAL FUND	69,387.00
		<u>42,374.52</u>
TOTAL ASSETS		( 42,374.52)
		=====
LIABILITIES		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	37,384.00
	TOTAL LIABILITIES	<u>40,884.00</u>
EQUITY		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	0.12
	TOTAL BEGINNING EQUITY	<u>0.12</u>
TOTAL REVENUE		59,928.00
TOTAL EXPENSES		143,186.64
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 83,258.64)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		( 83,258.52)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 42,374.52)
		=====

## 800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
800-1000	CLAIM ON POOLED CASH	221,479.25	
800-1030	TEX-POOL	302,535.12	
800-1031	NET PENSION	( 24,642.00)	
800-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32	
800-1142	DEFERRED OUTFLOWS-OPEB	2,392.00	
800-1200	ACCOUNTS RECEIVABLE	37,044.37	
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 9,000.00)	
800-1213	MIRA VISTA PUD LIVE OAK	805.97	
800-1215	OTHER RECEIVABLES (WATER)	76,420.21	
800-1216	MIRA VISTA PUD RECEIVABLE	2,087.90	
800-1217	CENCOR PUD RECEIVABLE	4,586.74	
800-1218	ENDEAVOR PUD RECEIVABLE	8,071.40	
800-1219	RESTITUTION RECEIVABLE	921.33	
800-1611	ACCUM DEPREC - BUILDING	( 3,440.00)	
800-1615	LINE IMPROVEMENTS	194,039.50	
800-1616	WASTEWATER SYSTEM	12,262,665.58	
800-1620	EQUIPMENT	99,957.22	
800-1628	ACCUM DEPREC = MAINT & OFFICE	( 1,927,247.09)	
800-1630	ACCUM DEPREC - EQUIPMENT	( 1,152,338.88)	
800-1721	LAND IMPROVEMENTS	43,000.00	
		<u>10,160,927.94</u>	
	<b>TOTAL ASSETS</b>		<b>10,160,927.94</b>
			=====
<b>LIABILITIES</b>			
=====			
800-2000	ACCOUNTS PAYABLE POOLED	0.00	
800-2008	ACCOUNTS PAYABLE OTHER	257.07	
800-2010	HEALTH INSURANCE PAYABLE	939.66	
800-2012	AFLAC INSURANCE PAYABLE	0.00	
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00	
800-2020	FEDERAL WH PAYABLE	17.15	
800-2030	UNEMPLOYMENT TAX PAYABLE	( 539.33)	
800-2035	SOC SEC/MEDICARE PAYABLE	7.82	
800-2060	Retirement Payout Reserve	0.00	
800-2080	TMRS RETIREMENT PAYABLE	( 353.93)	
800-2090	DEFERRED REV- PAVING ASSES	0.00	
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48	
800-2110	COMPENSATED ABSENCE PAYABLE	9,956.26	
800-2115	WAGES PAYABLE	0.00	
800-2122	ACCRUED INTEREST PAYABLE	53,264.00	
800-2124	BONDS PAYABLE-SR2012A	605,000.00	
800-2135	BONDS PAYABLE-2019 REFUNDING	9,150,000.00	
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53	
800-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00	
800-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00	
800-2145	OPEB LIABILITY	8,889.00	
	<b>TOTAL LIABILITIES</b>	<u>10,343,364.71</u>	

CITY OF ROLLINGWOOD  
BALANCE SHEET  
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800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>EQUITY</u>		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	( 5,825.93)
800-3030	AMOUNT TO BE PROVIDED FOR	( 105,000.00)
800-3451	RESERVE FOR COURT SECURITY	( 137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	( 111,369.12)
	TOTAL REVENUE	672,104.98
	TOTAL EXPENSES	743,172.29
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 71,067.31)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	( 182,436.43)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,160,928.28
=====		
	*** AMOUNT OUT OF BALANCE ***	0.34-

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

100-GENERAL FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,552,552.00	128,210.85	2,260,482.74	88.56	292,069.26
DEVELOPMENT SERVICES	143,550.00	11,597.50	144,987.14	101.00 (	1,437.14)
UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS	95,466.00	0.00	95,466.00	100.00	0.00
POLICE	2,250.00	10.00	1,402.05	62.31	847.95
COURT	34,300.00	4,308.88	32,844.04	95.76	1,455.96
PARK DEPARTMENT	38,200.00	1,075.00	6,106.25	15.98	32,093.75
TOTAL REVENUES	2,992,294.00	145,202.23	2,541,288.22	84.93	451,005.78
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	622,252.00	41,188.15	481,899.37	77.44	140,352.63
DEVELOPMENT SERVICES	226,461.00	23,446.73	131,308.65	57.98	95,152.35
SANITATION	129,000.00	12,391.36	99,145.10	76.86	29,854.90
UTILITY BILLING	142,871.00	803.50	70,324.86	49.22	72,546.14
STREETS	100,010.00	7,224.79	55,493.82	55.49	44,516.18
POLICE	1,442,287.00	146,540.84	1,083,884.22	75.15	358,402.78
COURT	103,235.00	6,066.48	60,371.80	58.48	42,863.20
PARK DEPARTMENT	107,328.00	8,101.30	60,081.84	55.98	47,246.16
PUBLIC WORKS	27,050.00	( 737.35)	9,334.66	34.51	17,715.34
TOTAL EXPENDITURES	2,900,494.00	245,025.80	2,051,844.32	70.74	848,649.68
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	91,800.00	( 99,823.57)	489,443.90	(	397,643.90)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

100-GENERAL FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION =====					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,366,074.00	396.21	1,351,960.02	98.97	14,113.98
100-4-10-4020 PENALTY & INTEREST ON TAXES	7,300.00	40.89	5,737.74	78.60	1,562.26
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	15,000.00	0.00	22,469.77	149.80 (	7,469.77)
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	0.00	16,917.59	84.59	3,082.41
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	281.21	3,164.66	63.29	1,835.34
100-4-10-4037 4-B SALES TAX	150,000.00	14,445.90	132,598.72	88.40	17,401.28
100-4-10-4040 CITY SALES TAX	550,000.00	57,783.62	530,394.88	96.44	19,605.12
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	0.00	3,258.34	65.17	1,741.66
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	97,608.70	108.45 (	7,608.70)
TOTAL TAXES	2,208,374.00	72,947.83	2,164,110.42	98.00	44,263.58
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	88,000.00	0.00	0.00	0.00	88,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	156,000.00	0.00	0.00	0.00	156,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	100.00	143.28	331.70	331.70 (	231.70)
100-4-10-4401 INTEREST INCOME - CHECKING	500.00	66.48	508.54	101.71 (	8.54)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	53.26	402.44	80.49	97.56
TOTAL INVESTMENT INCOME	1,100.00	263.02	1,242.68	112.97 (	142.68)
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	21,500.00	55,000.00	76,565.26	356.12 (	55,065.26)
100-4-10-4565 GRANT REVENUES	18,500.00	0.00	18,564.38	100.35 (	64.38)
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	40,000.00	55,000.00	95,129.64	237.82 (	55,129.64)
OTHER REVENUE					
100-4-10-4700 FUND BALANCE TRANSFER-IN	146,978.00	0.00	0.00	0.00	146,978.00
TOTAL OTHER REVENUE	146,978.00	0.00	0.00	0.00	146,978.00
TOTAL ADMINISTRATION	2,552,552.00	128,210.85	2,260,482.74	88.56	292,069.26
DEVELOPMENT SERVICES =====					

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

100-GENERAL FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CHARGE FOR SERVICES</b>					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	300.00	0.00	0.00	0.00	300.00
TOTAL CHARGE FOR SERVICES	300.00	0.00	0.00	0.00	300.00
<b>LICENSE &amp; PERMITS</b>					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	500.00	135.00	7,500.00	1,500.00 (	7,000.00)
100-4-15-4302 INSPECTIONS	50,000.00	900.00	29,325.00	58.65	20,675.00
100-4-15-4303 BUILDING FEES	90,000.00	10,562.50	101,855.54	113.17 (	11,855.54)
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	100.00	0.00	0.00	0.00	100.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	150.00	0.00	0.00	0.00	150.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	2,400.00	120.00 (	400.00)
100-4-15-4311 VARIANCE FEES	500.00	0.00	3,906.60	781.32 (	3,406.60)
TOTAL LICENSE & PERMITS	143,250.00	11,597.50	144,987.14	101.21 (	1,737.14)
TOTAL DEVELOPMENT SERVICES	143,550.00	11,597.50	144,987.14	101.00 (	1,437.14)
<b>UTILITY BILLING</b>					
=====					
<b>MISCELLANEOUS REVENUE</b>					
100-4-25-4579 WATER REVENUE-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
TOTAL MISCELLANEOUS REVENUE	125,976.00	0.00	0.00	0.00	125,976.00
TOTAL UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
<b>STREETS</b>					
=====					
<b>OTHER REVENUE</b>					
100-4-30-4721 TRANSFER FROM STREET MAINT	95,466.00	0.00	95,466.00	100.00	0.00
TOTAL OTHER REVENUE	95,466.00	0.00	95,466.00	100.00	0.00
TOTAL STREETS	95,466.00	0.00	95,466.00	100.00	0.00
<b>POLICE</b>					
=====					
<b>MISCELLANEOUS REVENUE</b>					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	10.00	65.00	26.00	185.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	0.00	440.00	44.00	560.00
100-4-40-4567 LEASE FUNDS	1,000.00	0.00	897.05	89.71	102.95
TOTAL MISCELLANEOUS REVENUE	2,250.00	10.00	1,402.05	62.31	847.95
TOTAL POLICE	2,250.00	10.00	1,402.05	62.31	847.95

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
=====					
<b>COURT REVENUE</b>					
100-4-50-4100 COURT FINES	25,000.00	2,909.40	23,692.68	94.77	1,307.32
100-4-50-4101 COLLECTION AGENCY FEES	2,000.00	129.60	1,176.69	58.83	823.31
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	614.84	3,561.76	142.47 (	1,061.76)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	250.00	249.84	1,490.03	596.01 (	1,240.03)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	157.66	1,409.90	70.50	590.10
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	750.00	0.00	0.00	0.00	750.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	50.00	0.00	0.00	0.00	50.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	4.96	29.18	58.36	20.82
TOTAL COURT REVENUE	32,750.00	4,066.30	31,360.24	95.76	1,389.76
<b>MISCELLANEOUS REVENUE</b>					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	242.58	1,587.01	105.80 (	87.01)
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	( 103.21)	206.42-	153.21
TOTAL MISCELLANEOUS REVENUE	1,550.00	242.58	1,483.80	95.73	66.20
<b>TOTAL COURT</b>	<b>34,300.00</b>	<b>4,308.88</b>	<b>32,844.04</b>	<b>95.76</b>	<b>1,455.96</b>
<b>PARK DEPARTMENT</b>					
=====					
<b>LICENSE &amp; PERMITS</b>					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	1,075.00	5,381.25	107.63 (	381.25)
100-4-55-4320 FIELD LEASE	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL LICENSE & PERMITS	38,000.00	1,075.00	5,381.25	14.16	32,618.75
<b>MISCELLANEOUS REVENUE</b>					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	725.00	725.00 (	625.00)
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	725.00	362.50 (	525.00)
<b>TOTAL PARK DEPARTMENT</b>	<b>38,200.00</b>	<b>1,075.00</b>	<b>6,106.25</b>	<b>15.98</b>	<b>32,093.75</b>
<b>TOTAL REVENUES</b>	<b>2,992,294.00</b>	<b>145,202.23</b>	<b>2,541,288.22</b>	<b>84.93</b>	<b>451,005.78</b>
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CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
=====					
<b>PERSONNEL</b>					
100-5-10-5000 SALARY	105,283.00	5,297.18	74,396.97	70.66	30,886.03
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.00	100.00	0.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5010 TRAINING	8,000.00	700.00	6,175.15	77.19	1,824.85
100-5-10-5020 HEALTH INSURANCE	5,829.00	456.73	4,294.06	73.67	1,534.94
100-5-10-5030 WORKERS COMP INSURANCE	1,500.00	0.00	2,443.56	162.90 (	943.56)
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,202.00	405.23	5,078.07	55.18	4,123.93
100-5-10-5040 UNEMPLOYMENT COMP INSUR	294.00	4.50 (	3,351.64)	1,140.01-	3,645.64
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	14,434.00	665.88	8,559.37	59.30	5,874.63
100-5-10-5060 STORM RELATED PAYROLL	10,000.00	0.00	218.30	2.18	9,781.70
TOTAL PERSONNEL	169,542.00	7,529.52	102,813.84	60.64	66,728.16
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-10-5101 FAX / COPIER	2,500.00	211.43	2,379.44	95.18	120.56
100-5-10-5103 PRINTING & REPRODUCTION	1,000.00	174.92	1,641.96	164.20 (	641.96)
100-5-10-5110 POSTAGE	1,200.00	0.00	1,243.05	103.59 (	43.05)
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	4,700.00	0.00	3,144.96	66.91	1,555.04
100-5-10-5125 TRAVEL	2,000.00	0.00	2,335.37	116.77 (	335.37)
100-5-10-5140 TELEPHONE	3,000.00	231.76	2,444.20	81.47	555.80
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	0.00	2,296.24	76.54	703.76
100-5-10-5158 OFFICE SUPPLIES	8,000.00	181.90	4,356.65	54.46	3,643.35
100-5-10-5198 Maint & Supplies - Janitorial	4,560.00	380.00	3,546.72	77.78	1,013.28
TOTAL SUPPLIES & OPERATION EXP	34,960.00	1,180.01	23,388.59	66.90	11,571.41
<b>CONTRACTUAL SERVICES</b>					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	8,771.54	0.00 (	8,771.54)
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	4,931.74	39,605.91	44.01	50,394.09
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	90.00	5,655.36	75.40	1,844.64
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	4,500.00	599.43	4,488.96	99.75	11.04
100-5-10-5226 DRUG TESTING	100.00	70.00	265.00	265.00 (	165.00)
100-5-10-5230 AUDIT	20,000.00	0.00	19,335.00	96.68	665.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	1,500.00	100.00	0.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	20,000.00	0.00	4,022.32	20.11	15,977.68
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	1,778.36	71.13	721.64
100-5-10-5240 INSURANCE - PROP & GEN LIAB	8,500.00	0.00	9,512.60	111.91 (	1,012.60)
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,200.00	0.00	3,966.06	76.27	1,233.94
100-5-10-5258 ACL Event	10,500.00	0.00	6,639.75	63.24	3,860.25
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	2,224.44	10,537.32	105.37 (	537.32)
100-5-10-5270 ENGINEERING SERVICES	2,000.00	2,026.24	25,050.90	1,252.55 (	23,050.90)
TOTAL CONTRACTUAL SERVICES	184,700.00	9,941.85	142,404.08	77.10	42,295.92



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	6,728.31	43,527.51	108.82 (	3,527.51)
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	160.00	16,705.20	119.32 (	2,705.20)
100-5-10-5302 WEBSITE SUPPORT	5,500.00	1,050.00	3,950.00	71.82	1,550.00
100-5-10-5309 INCODE SOFTWARE	15,000.00	2,715.32	18,145.18	120.97 (	3,145.18)
100-5-10-5311 IT SERVICES TPIA	1,200.00	0.00	0.00	0.00	1,200.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	632.72	31.64	1,367.28
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5331 ADVERTISING	1,000.00	0.00	1,294.20	129.42 (	294.20)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	2,500.00	0.00 (	2,500.00)
100-5-10-5340 MISCELLANEOUS	0.00	( 839.12) (	3,678.22)	0.00	3,678.22
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
TOTAL MISCELLANEOUS OTHER EXP	81,050.00	9,814.51	83,076.59	102.50 (	2,026.59)
CAPITAL OUTLAY					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	150,000.00	12,722.26	130,216.27	86.81	19,783.73
TOTAL OTHER NON-DEPARTMENTAL	150,000.00	12,722.26	130,216.27	86.81	19,783.73
TOTAL ADMINISTRATION	622,252.00	41,188.15	481,899.37	77.44	140,352.63
DEVELOPMENT SERVICES					
PERSONNEL					
100-5-15-5000 SALARY	89,007.00	354.46	47,610.51	53.49	41,396.49
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	3,000.00	3,000.00	3,000.00	100.00	0.00
100-5-15-5020 HEALTH INSURANCE	9,575.00	38.32	5,382.68	56.22	4,192.32
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	1,547.59	162.90 (	597.59)
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,809.00	27.12	4,029.84	59.18	2,779.16
100-5-15-5040 UNEMPLOYMENT COMP INSUR	339.00	0.75	66.58	19.64	272.42
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	42.40	5,283.50	49.47	5,397.50
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	120,361.00	3,463.05	66,920.70	55.60	53,440.30
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	100.00	0.00	350.00	350.00 (	250.00)
100-5-15-5110 POSTAGE	500.00	0.00	314.98	63.00	185.02
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	74.42	569.75	56.98	430.25
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	106.09	0.00 (	106.09)
100-5-15-5158 OFFICE SUPPLIES	100.00	2.71	96.08	96.08	3.92
100-5-15-5180 Signs and Barricades	800.00	0.00	508.50	63.56	291.50
100-5-15-5198 Office Supplies	0.00	0.00	9.45	0.00 (	9.45)
TOTAL SUPPLIES & OPERATION EXP	4,100.00	77.13	1,954.85	47.68	2,145.15
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	50,000.00	1,665.00	17,905.00	35.81	32,095.00
100-5-15-5210 LEGAL SERVICES	6,500.00	0.00	4,701.20	72.33	1,798.80
100-5-15-5251 BUILDING PLAN REVIEWS	15,000.00	5,103.06	10,311.05	68.74	4,688.95
100-5-15-5252 ZONING REVIEWS	20,000.00	3,640.00	18,886.00	94.43	1,114.00
100-5-15-5253 ARBORIST REVIEWS	500.00	0.00	70.00	14.00	430.00
100-5-15-5257 MY PERMIT NOW	0.00	0.00	0.00	0.00	0.00
100-5-15-5270 Engineering Services	7,000.00	9,498.49	10,641.24	152.02 (	3,641.24)
100-5-15-5271 Interim Development Services	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	99,000.00	19,906.55	62,514.49	63.15	36,485.51
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	2,000.00	0.00 (	81.39)	4.07-	2,081.39
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	3,000.00	0.00 (	81.39)	2.71-	3,081.39
TOTAL DEVELOPMENT SERVICES	226,461.00	23,446.73	131,308.65	57.98	95,152.35
SANITATION					
CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	185.05	18.51	814.95
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	185.05	4.63	3,814.95
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	125,000.00	12,391.36	98,960.05	79.17	26,039.95
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	12,391.36	98,960.05	79.17	26,039.95
TOTAL SANITATION	129,000.00	12,391.36	99,145.10	76.86	29,854.90
UTILITY BILLING					
PERSONNEL					
100-5-25-5000 SALARY	89,007.00	0.00	34,307.00	38.54	54,700.00
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

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100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	665.00	66.50	335.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	0.00	4,939.78	52.43	4,482.22
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	1,547.59	162.90 (	597.59)
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,809.00	0.00	2,701.96	39.68	4,107.04
100-5-25-5040 UNEMPLOYMENT COMP INSUR	152.00	0.00	0.00	0.00	152.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	0.00	3,928.87	36.78	6,752.13
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	118,021.00	0.00	48,090.20	40.75	69,930.80
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	0.00	2,491.36	62.28	1,508.64
100-5-25-5110 POSTAGE	2,500.00	770.00	2,364.69	94.59	135.31
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	33.50	202.31	26.97	547.69
100-5-25-5158 OFFICE SUPPLIES	300.00	0.00	476.56	158.85 (	176.56)
TOTAL SUPPLIES & OPERATION EXP	8,650.00	803.50	5,534.92	63.99	3,115.08
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	0.00	16,699.74	111.33 (	1,699.74)
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	0.00	16,699.74	107.74 (	1,199.74)
TOTAL UTILITY BILLING	142,871.00	803.50	70,324.86	49.22	72,546.14
STREETS =====					
PERSONNEL					
100-5-30-5000 SALARY	53,529.00	3,166.51	28,170.90	52.63	25,358.10
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-30-5020 HEALTH INSURANCE	4,996.00	273.55	2,549.77	51.04	2,446.23
100-5-30-5030 WORKERS COMP INSURANCE	700.00	0.00	1,140.32	162.90 (	440.32)
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,095.00	242.24	3,960.15	96.71	134.85
100-5-30-5040 UNEMPLOYMENT COMP INSUR	181.00	1.92	159.00	87.85	22.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,424.00	383.29	3,123.08	48.62	3,300.92
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	69,925.00	4,067.51	39,103.22	55.92	30,821.78

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,000.00	161.54	1,561.59	78.08	438.41
100-5-30-5140 TELEPHONE	500.00	60.59	577.45	115.49 (	77.45)
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	56.50	798.59	79.86	201.41
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	1,500.00	0.00	0.00	0.00	1,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	365.50	365.50	14.62	2,134.50
100-5-30-5181 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5190 MATERIALS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5195 VEHICLE OPERATIONS	3,500.00	297.21	1,016.93	29.06	2,483.07
100-5-30-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	13,500.00	941.34	4,320.06	32.00	9,179.94
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	600.00	0.00	439.31	73.22	160.69
100-5-30-5270 ENGINEERING	3,000.00	0.00	2,145.25	71.51	854.75
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	3,800.00	0.00	2,584.56	68.01	1,215.44
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	2,000.00	2,165.30	2,165.30	108.27 (	165.30)
100-5-30-5355 STREET MAINT & REPAIRS	10,000.00	50.64	7,320.68	73.21	2,679.32
TOTAL MISCELLANEOUS OTHER EXP	12,000.00	2,215.94	9,485.98	79.05	2,514.02
CAPITAL OUTLAY					
100-5-30-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	785.00	0.00	0.00	0.00	785.00
TOTAL STREETS	100,010.00	7,224.79	55,493.82	55.49	44,516.18
POLICE					
=====					
PERSONNEL					
100-5-40-5000 SALARY	732,066.00	70,998.04	540,584.43	73.84	191,481.57
100-5-40-5002 HOLIDAY COMPENSATION	26,775.00	0.00	23,178.28	86.57	3,596.72
100-5-40-5006 OVERTIME	10,000.00	1,912.25	10,335.02	103.35 (	335.02)
100-5-40-5007 STIPEND	19,000.00	675.00	5,202.50	27.38	13,797.50

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-40-5010 TRAINING	10,000.00	2,059.76	5,231.06	52.31	4,768.94
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	286.00	2,535.00	16.90	12,465.00
100-5-40-5012 LEOSE Training	1,025.00	0.00	0.00	0.00	1,025.00
100-5-40-5020 HEALTH INSURANCE	77,016.00	8,478.45	61,397.75	79.72	15,618.25
100-5-40-5030 WORKERS COMP INSURANCE	10,800.00	0.00	19,096.52	176.82 (	8,296.52)
100-5-40-5035 SOCIAL SECURITY/MEDICARE	61,035.00	5,473.62	41,940.96	68.72	19,094.04
100-5-40-5040 UNEMPLOYMENT COMP INSUR	2,749.00	8.63	669.67	24.36	2,079.33
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	95,741.00	9,292.76	64,573.72	67.45	31,167.28
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,110.88	83.66	1,389.12
TOTAL PERSONNEL	1,079,707.00	99,184.51	781,855.79	72.41	297,851.21
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	0.00	544.12	54.41	455.88
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	1,284.30	42.81	1,715.70
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	49.29	19.72	200.71
100-5-40-5110 POSTAGE	250.00	0.00	45.35	18.14	204.65
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	8,000.00	497.62	6,608.19	82.60	1,391.81
100-5-40-5143 POLICE CAR & ACCESSORIES	5,000.00	45.79	1,979.03	39.58	3,020.97
100-5-40-5144 POLICE SUPPLIES	3,000.00	907.53	1,377.58	45.92	1,622.42
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	196.81	5,413.53	72.18	2,086.47
100-5-40-5157 RECORDS MANAGEMENT	5,700.00	0.00	5,775.00	101.32 (	75.00)
100-5-40-5158 OFFICE SUPPLIES	1,000.00	153.42	1,060.33	106.03 (	60.33)
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	0.00	454.45	18.18	2,045.55
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	200.00	80.00	50.00
100-5-40-5195 VEHICLE OPERATION	14,000.00	2,032.72	11,033.68	78.81	2,966.32
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	90.76	2,745.51	54.91	2,254.49
TOTAL SUPPLIES & OPERATION EXP	60,950.00	3,924.65	38,570.36	63.28	22,379.64
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	1,017.72	18.17	4,582.28
100-5-40-5216 DISPATCH SERVICES	26,500.00	0.00	26,069.00	98.37	431.00
100-5-40-5226 DRUG TESTING	200.00	0.00	571.40	285.70 (	371.40)
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	270.42	27.04	729.58
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,050.00	0.00	3,697.56	73.22	1,352.44
100-5-40-5258 ACL EVENT	34,000.00	1,406.97	33,815.97	99.46	184.03
TOTAL CONTRACTUAL SERVICES	73,350.00	1,406.97	65,442.07	89.22	7,907.93

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	43,000.00	191.00	33,262.07	77.35	9,737.93
TOTAL MISCELLANEOUS OTHER EXP	43,000.00	191.00	33,262.07	77.35	9,737.93
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	1,971.35	65.71	1,028.65
100-5-40-5494 Vehicle Financing Note Debt Sv	34,002.00	41,833.71	41,833.71	123.03 (	7,831.71)
100-5-40-5495 NEW VEHICLE & OUTFITTING	147,278.00	0.00	120,948.87	82.12	26,329.13
TOTAL CAPITAL OUTLAY	185,280.00	41,833.71	164,753.93	88.92	20,526.07
TOTAL POLICE	1,442,287.00	146,540.84	1,083,884.22	75.15	358,402.78
COURT					
=====					
PERSONNEL					
100-5-50-5000 SALARY	43,356.00	2,200.54	23,937.83	55.21	19,418.17
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	833.00	38.32	532.33	63.91	300.67
100-5-50-5030 WORKERS COMP INSURANCE	1,000.00	0.00	1,629.05	162.91 (	629.05)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,317.00	283.10	2,805.87	84.59	511.13
100-5-50-5040 UNEMPLOYMENT COMP INSUR	576.00	3.00	293.63	50.98	282.37
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,203.00	268.56	2,735.92	52.58	2,467.08
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	55,285.00	2,793.52	32,184.63	58.22	23,100.37
SUPPLIES & OPERATION EXP					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	372.35	1,378.47	125.32 (	278.47)
100-5-50-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	55.00	55.00	45.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,500.00	143.51	1,286.57	85.77	213.43
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	5.43	45.42	18.17	204.58
TOTAL SUPPLIES & OPERATION EXP	3,250.00	521.29	2,765.46	85.09	484.54
CONTRACTUAL SERVICES					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	595.80	59.58	404.20
100-5-50-5206 INCODE ONLINE PMT PROCESSING	9,000.00	299.57	1,912.18	21.25	7,087.82
100-5-50-5210 LEGAL SERVICES	15,000.00	672.10	7,503.58	50.02	7,496.42
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	14,240.90	79.12	3,759.10

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-50-5213 INTERPRETER FEES	900.00	0.00	190.00	21.11	710.00
TOTAL CONTRACTUAL SERVICES	43,900.00	2,471.67	24,442.46	55.68	19,457.54
MISCELLANEOUS OTHER EXP					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	800.00	280.00	979.25	122.41 (	179.25)
TOTAL MISCELLANEOUS OTHER EXP	800.00	280.00	979.25	122.41 (	179.25)
TOTAL COURT	103,235.00	6,066.48	60,371.80	58.48	42,863.20
PARK DEPARTMENT =====					
PERSONNEL					
100-5-55-5000 SALARY	39,983.00	2,049.80	21,740.20	54.37	18,242.80
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	190.57	1,736.59	52.13	1,594.41
100-5-55-5030 WORKERS COMP INSURANCE	500.00	0.00	814.51	162.90 (	314.51)
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	156.81	1,703.14	55.68	1,355.86
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	1.92	159.00	130.33 (	37.00)
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	244.01	2,456.72	51.20	2,341.28
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	51,793.00	2,643.11	28,610.16	55.24	23,182.84
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	149.47	29.89	350.53
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	72.14	654.00	6.54	9,346.00
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	2.71 (	714.31)	285.72-	964.31
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	1,203.20	2,195.67	109.78 (	195.67)
100-5-55-5171 EQUIPMENT	2,500.00	0.00	1,424.53	56.98	1,075.47
100-5-55-5190 MATERIALS	4,000.00	2,144.08	3,998.78	99.97	1.22
100-5-55-5191 MAINTENANCE	7,000.00	1,654.06	11,754.98	167.93 (	4,754.98)
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	0.00	10.00	1.00	990.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	800.00	80.00	200.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	13,000.00	380.00	3,800.00	29.23	9,200.00
TOTAL SUPPLIES & OPERATION EXP	41,250.00	5,456.19	24,073.12	58.36	17,176.88
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	2.00	5.45	1.09	494.55
TOTAL MISCELLANEOUS OTHER EXP	500.00	2.00	5.45	1.09	494.55
CAPITAL OUTLAY					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	1,300.00	26.00	3,700.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	5,785.00	0.00	1,300.00	22.47	4,485.00
OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	6,093.11	93.74	406.89
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	0.00	6,093.11	93.74	406.89
TOTAL PARK DEPARTMENT	107,328.00	8,101.30	60,081.84	55.98	47,246.16
PUBLIC WORKS					
=====					
SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	508.10	4,268.26	71.14	1,731.74
100-5-65-5140 TELEPHONE	300.00	17.65	128.52	42.84	171.48
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	27.14	204.08	20.41	795.92
100-5-65-5191 MAINTENANCE	0.00	( 1,290.24)	3,288.37	0.00	( 3,288.37)
TOTAL SUPPLIES & OPERATION EXP	7,300.00	( 737.35)	7,889.23	108.07	( 589.23)
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

100-GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	0.00	1,445.43	16.06	7,554.57
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	0.00	1,445.43	16.06	7,554.57
 TOTAL PUBLIC WORKS	 27,050.00 (	 737.35)	 9,334.66	 34.51	 17,715.34
 TOTAL EXPENDITURES	 2,900,494.00 =====	 245,025.80 =====	 2,051,844.32 =====	 70.74 =====	 848,649.68 =====
 REVENUES OVER/(UNDER) EXPENDITURES	 91,800.00 (	 99,823.57)	 489,443.90	 (	 397,643.90)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

200-WATER FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,117,650.00</u>	<u>200,066.52</u>	<u>914,087.66</u>	<u>81.79</u>	<u>203,562.34</u>
TOTAL REVENUES	<u>1,117,650.00</u>	<u>200,066.52</u>	<u>914,087.66</u>	<u>81.79</u>	<u>203,562.34</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,219,992.00</u>	<u>109,960.03</u>	<u>793,205.27</u>	<u>65.02</u>	<u>426,786.73</u>
TOTAL EXPENDITURES	<u>1,219,992.00</u>	<u>109,960.03</u>	<u>793,205.27</u>	<u>65.02</u>	<u>426,786.73</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	( 102,342.00)	90,106.49	120,882.39		( 223,224.39)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

200-WATER FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>INVESTMENT INCOME</b>					
200-4-60-4400 INTEREST INCOME	50.00	49.62	114.88	229.76 (	64.88)
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	5.49	47.82	23.91	152.18
TOTAL INVESTMENT INCOME	250.00	55.11	162.70	65.08	87.30
<b>MISCELLANEOUS REVENUE</b>					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>UTILITY REVENUE</b>					
200-4-60-4600 WATER SALES	1,100,000.00	200,017.41	913,905.96	83.08	186,094.04
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	1,104,000.00	200,017.41	913,905.96	82.78	190,094.04
<b>OTHER REVENUE</b>					
200-4-60-4700 Fund Balance Transfer In	13,400.00	0.00	0.00	0.00	13,400.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	13,400.00	0.00	0.00	0.00	13,400.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,117,650.00</b>	<b>200,072.52</b>	<b>914,068.66</b>	<b>81.78</b>	<b>203,581.34</b>
<b>TOTAL REVENUES</b>	<b>1,117,650.00</b>	<b>200,072.52</b>	<b>914,068.66</b>	<b>81.78</b>	<b>203,581.34</b>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 200-WATER FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5234 Crossroads Emerg/M&O Repairs	20,000.00	2,643.97	67,532.04	337.66 (	47,532.04)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
200-5-60-5270 ENGINEERING SERVICES	30,000.00	6,663.75	22,898.00	76.33	7,102.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	24,883.00	0.00 (	24,883.00)
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	74,624.45	457,574.47	83.20	92,425.53
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	691,300.00	90,707.07	609,173.64	88.12	82,126.36
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	2.00	9.28	1.24	740.72
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	5,900.00	396.00	6,209.00	105.24 (	309.00)
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	6,650.00	398.00	6,218.28	93.51	431.72
CAPITAL OUTLAY					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
 TOTAL NON-DEPARTMENTAL	 1,219,992.00	 109,960.03	 793,205.27	 65.02	 426,786.73
 TOTAL EXPENDITURES	 1,219,992.00	 109,960.03	 793,205.27	 65.02	 426,786.73
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 102,342.00)	90,112.49	120,863.39	(	223,205.39)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

## 200-WATER FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
PERSONNEL					
200-5-60-5000 SALARY	241,666.00	11,226.61	94,364.15	39.05	147,301.85
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	0.00	728.75	29.15	1,771.25
200-5-60-5020 HEALTH INSURANCE	21,648.00	1,008.58	8,871.42	40.98	12,776.58
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	0.00	3,746.80	162.90 (	1,446.80)
200-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	858.84	7,363.31	39.83	11,124.69
200-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	6.80	499.08	75.16	164.92
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,263.22	10,568.05	36.44	18,431.95
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	316,266.00	14,364.05	126,141.56	39.88	190,124.44
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	137.76	55.10	112.24
200-5-60-5105 TOOLS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5140 TELEPHONE	500.00	58.57	512.88	102.58 (	12.88)
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	810.82	1,676.62	83.83	323.38
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	86.58	126.56	42.19	173.44
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00	3,237.73	16,374.63	65.50	8,625.37
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
200-5-60-5171 EQUIPMENT	500.00	0.00	0.00	0.00	500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	679.42	45.29	820.58
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00 (	1,564.50)	4.53-	36,064.50
200-5-60-5194 Fire Hydrant Maint and Replace	33,000.00	0.00	32,803.20	99.40	196.80
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	297.21	1,042.38	26.06	2,957.62
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00 (	117.16)	23.43-	617.16
TOTAL SUPPLIES & OPERATION EXP	202,638.00	4,490.91	51,671.79	25.50	150,966.21
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00 (	15,559.12)	0.00	15,559.12
200-5-60-5233 Crossroads Contract	81,000.00	6,774.90	49,535.54	61.15	31,464.46

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

301-STREET MAINTENANCE  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	150,100.00	14,456.46	132,674.58	88.39	17,425.42
TOTAL REVENUES	150,100.00	14,456.46	132,674.58	88.39	17,425.42
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	95,469.00	0.00	95,466.00	100.00	3.00
TOTAL EXPENDITURES	95,469.00	0.00	95,466.00	100.00	3.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,456.46	37,208.58		17,422.42

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

301-STREET MAINTENANCE

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL =====					
TAXES					
301-4-60-4039 STREET SALES TAX	150,000.00	14,445.91	132,598.73	88.40	17,401.27
TOTAL TAXES	<u>150,000.00</u>	<u>14,445.91</u>	<u>132,598.73</u>	<u>88.40</u>	<u>17,401.27</u>
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	100.00	10.55	75.85	75.85	24.15
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>10.55</u>	<u>75.85</u>	<u>75.85</u>	<u>24.15</u>
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	150,100.00	14,456.46	132,674.58	88.39	17,425.42
<hr/>					
TOTAL REVENUES	150,100.00	14,456.46	132,674.58	88.39	17,425.42
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

301-STREET MAINTENANCE

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL =====					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	95,469.00	0.00	95,466.00	100.00	3.00
TOTAL CAPITAL OUTLAY	95,469.00	0.00	95,466.00	100.00	3.00
<hr/>					
TOTAL NON-DEPARTMENTAL	95,469.00	0.00	95,466.00	100.00	3.00
<hr/>					
TOTAL EXPENDITURES	95,469.00	0.00	95,466.00	100.00	3.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,456.46	37,208.58		17,422.42



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

310-COURT SECURITY FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,350.00</u>	<u>244.88</u>	<u>1,471.83</u>	<u>109.02</u>	( <u>121.83</u> )
TOTAL REVENUES	<u>1,350.00</u>	<u>244.88</u>	<u>1,471.83</u>	<u>109.02</u>	( <u>121.83</u> )
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	244.88	1,471.83		( 1,121.83)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

310-COURT SECURITY FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	250.00	244.88	1,430.18	572.07 (	1,180.18)
310-4-50-4105 MUNI COURT BLDG SECURITY	1,000.00	0.00	41.65	4.17	958.35
TOTAL COURT REVENUE	<u>1,250.00</u>	<u>244.88</u>	<u>1,471.83</u>	<u>117.75 (</u>	<u>221.83)</u>
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	1,350.00	244.88	1,471.83	109.02 (	121.83)
<hr/>					
TOTAL REVENUES	<u>1,350.00</u>	<u>244.88</u>	<u>1,471.83</u>	<u>109.02 (</u>	<u>121.83)</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

310-COURT SECURITY FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	244.88	1,471.83	(	1,121.83)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

320-COURT TECHNOLOGY FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>199.92</u>	<u>1,227.07</u>	<u>122.71</u>	( <u>227.07</u> )
TOTAL REVENUES	<u>1,000.00</u>	<u>199.92</u>	<u>1,227.07</u>	<u>122.71</u>	( <u>227.07</u> )
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>2.00</u>	<u>36.06</u>	<u>1.44</u>	<u>2,463.94</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>2.00</u>	<u>36.06</u>	<u>1.44</u>	<u>2,463.94</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	197.92	1,191.01		( 2,691.01)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

320-COURT TECHNOLOGY FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT =====					
COURT REVENUE					
320-4-50-4102 COURT TECHNOLOGY FEE	250.00	199.92	1,227.07	490.83 (	977.07)
320-4-50-4191 MUNI COURT TECHNOLOGY	750.00	0.00	0.00	0.00	750.00
TOTAL COURT REVENUE	<u>1,000.00</u>	<u>199.92</u>	<u>1,227.07</u>	<u>122.71 (</u>	<u>227.07)</u>
TOTAL COURT	1,000.00	199.92	1,227.07	122.71 (	227.07)
TOTAL REVENUES	<u>1,000.00</u>	<u>199.92</u>	<u>1,227.07</u>	<u>122.71 (</u>	<u>227.07)</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

320-COURT TECHNOLOGY FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	2.00	36.06	1.44	2,463.94
TOTAL MISCELLANEOUS OTHER EXP	<u>2,500.00</u>	<u>2.00</u>	<u>36.06</u>	<u>1.44</u>	<u>2,463.94</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL COURT	2,500.00	2.00	36.06	1.44	2,463.94
<hr/>					
TOTAL EXPENDITURES	2,500.00	2.00	36.06	1.44	2,463.94
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	197.92	1,191.01		( 2,691.01)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022330-COURT EFFICIENCY FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

330-COURT EFFICIENCY FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

330-COURT EFFICIENCY FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

430-DEBT SERVICE FUND 2014  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>200,250.00</u>	<u>66.93</u>	<u>200,031.01</u>	<u>99.89</u>	<u>218.99</u>
TOTAL REVENUES	<u>200,250.00</u>	<u>66.93</u>	<u>200,031.01</u>	<u>99.89</u>	<u>218.99</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>199,950.00</u>	<u>0.00</u>	<u>34,975.00</u>	<u>17.49</u>	<u>164,975.00</u>
TOTAL EXPENDITURES	<u>199,950.00</u>	<u>0.00</u>	<u>34,975.00</u>	<u>17.49</u>	<u>164,975.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	66.93	165,056.01	(	164,756.01)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

430-DEBT SERVICE FUND 2014

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	300.00	7.28	853.65	284.55 (	553.65)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,550.00	59.65	199,177.36	99.81	372.64
TOTAL TAXES	<u>199,850.00</u>	<u>66.93</u>	<u>200,031.01</u>	<u>100.09 (</u>	<u>181.01)</u>
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	200,250.00	66.93	200,031.01	99.89	218.99
<hr/>					
TOTAL REVENUES	<u>200,250.00</u>	<u>66.93</u>	<u>200,031.01</u>	<u>99.89</u>	<u>218.99</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

430-DEBT SERVICE FUND 2014

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	130,000.00	0.00	0.00	0.00	130,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	69,550.00	0.00	34,775.00	50.00	34,775.00
TOTAL CONTRACTUAL SERVICES	199,950.00	0.00	34,975.00	17.49	164,975.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	199,950.00	0.00	34,975.00	17.49	164,975.00
TOTAL EXPENDITURES	199,950.00	0.00	34,975.00	17.49	164,975.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	66.93	165,056.01	(	164,756.01)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

440-DEBT SERVICE FUND 2012  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>317,135.00</u>	<u>129.91</u>	<u>316,489.67</u>	<u>99.80</u>	<u>645.33</u>
TOTAL REVENUES	<u>317,135.00</u>	<u>129.91</u>	<u>316,489.67</u>	<u>99.80</u>	<u>645.33</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>316,135.00</u>	<u>0.00</u>	<u>8,067.50</u>	<u>2.55</u>	<u>308,067.50</u>
TOTAL EXPENDITURES	<u>316,135.00</u>	<u>0.00</u>	<u>8,067.50</u>	<u>2.55</u>	<u>308,067.50</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	129.91	308,422.17	(	307,422.17)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

440-DEBT SERVICE FUND 2012

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
TAXES					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	21.71	1,363.66	136.37 (	363.66)
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,735.00	108.20	315,126.01	99.81	608.99
TOTAL TAXES	<u>316,735.00</u>	<u>129.91</u>	<u>316,489.67</u>	<u>99.92</u>	<u>245.33</u>
MISCELLANEOUS REVENUE					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	317,135.00	129.91	316,489.67	99.80	645.33
<hr/>					
TOTAL REVENUES	317,135.00	129.91	316,489.67	99.80	645.33
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

440-DEBT SERVICE FUND 2012

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL =====					
CONTRACTUAL SERVICES					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	15,735.00	0.00	7,867.50	50.00	7,867.50
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	300,000.00	0.00	0.00	0.00	300,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	<u>316,135.00</u>	<u>0.00</u>	<u>8,067.50</u>	<u>2.55</u>	<u>308,067.50</u>
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	316,135.00	0.00	8,067.50	2.55	308,067.50
<hr/>					
TOTAL EXPENDITURES	<u>316,135.00</u>	<u>0.00</u>	<u>8,067.50</u>	<u>2.55</u>	<u>308,067.50</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	129.91	308,422.17	(	307,422.17)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

450-DEBT SERVICE FUND 2019  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	410,750.00	109.05	409,312.93	99.65	1,437.07
TOTAL REVENUES	410,750.00	109.05	409,312.93	99.65	1,437.07
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	410,050.00	0.00	150,025.00	36.59	260,025.00
TOTAL EXPENDITURES	410,050.00	0.00	150,025.00	36.59	260,025.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	700.00	109.05	259,287.93	(	258,587.93)



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

450-DEBT SERVICE FUND 2019

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	2.93	1,761.10	176.11 (	761.10)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	409,650.00	106.12	407,551.83	99.49	2,098.17
TOTAL TAXES	<u>410,650.00</u>	<u>109.05</u>	<u>409,312.93</u>	<u>99.67</u>	<u>1,337.07</u>
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	100.00	0.00	0.00	0.00	100.00
450-4-60-4578 FUND BALANCE TRANSFER IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	410,750.00	109.05	409,312.93	99.65	1,437.07
<hr/>					
TOTAL REVENUES	410,750.00	109.05	409,312.93	99.65	1,437.07
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

450-DEBT SERVICE FUND 2019

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	110,000.00	0.00	0.00	0.00	110,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	299,650.00	0.00	149,825.00	50.00	149,825.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	<u>410,050.00</u>	<u>0.00</u>	<u>150,025.00</u>	<u>36.59</u>	<u>260,025.00</u>
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	410,050.00	0.00	150,025.00	36.59	260,025.00
<hr/>					
TOTAL EXPENDITURES	410,050.00	0.00	150,025.00	36.59	260,025.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	700.00	109.05	259,287.93	(	258,587.93)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

460-DEBT SERVICE FUND 2020  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	314,790.00	83.64	315,515.68	100.23 (	725.68)
TOTAL REVENUES	314,790.00	83.64	315,515.68	100.23 (	725.68)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	314,290.00	0.00	14,525.00	4.62	299,765.00
TOTAL EXPENDITURES	314,290.00	0.00	14,525.00	4.62	299,765.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	83.64	300,990.68	(	300,490.68)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

460-DEBT SERVICE FUND 2020

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	2.27	1,114.63	222.93 (	614.63)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,050.00	81.37	314,401.05	100.11 (	351.05)
TOTAL TAXES	<u>314,550.00</u>	<u>83.64</u>	<u>315,515.68</u>	<u>100.31 (</u>	<u>965.68)</u>
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>240.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>240.00</u>
<hr/>					
TOTAL NON-DEPARTMENTAL	314,790.00	83.64	315,515.68	100.23 (	725.68)
<hr/>					
TOTAL REVENUES	314,790.00	83.64	315,515.68	100.23 (	725.68)
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

460-DEBT SERVICE FUND 2020

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	29,050.00	0.00	14,525.00	50.00	14,525.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	285,000.00	0.00	0.00	0.00	285,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	314,290.00	0.00	14,525.00	4.62	299,765.00
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL					
	314,290.00	0.00	14,525.00	4.62	299,765.00
TOTAL EXPENDITURES					
	314,290.00	0.00	14,525.00	4.62	299,765.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	83.64	300,990.68	(	300,490.68)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

702-DRAINAGE FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	<u>30,000.00</u>	<u>6,000.00</u>	<u>59,928.00</u>	<u>199.76</u>	( <u>29,928.00</u> )
TOTAL REVENUES	<u>30,000.00</u>	<u>6,000.00</u>	<u>59,928.00</u>	<u>199.76</u>	( <u>29,928.00</u> )
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	<u>55,000.00</u>	<u>5,118.75</u>	<u>143,186.64</u>	<u>260.34</u>	( <u>88,186.64</u> )
TOTAL EXPENDITURES	<u>55,000.00</u>	<u>5,118.75</u>	<u>143,186.64</u>	<u>260.34</u>	( <u>88,186.64</u> )
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	881.25	( 83,258.64)		58,258.64

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

702-DRAINAGE FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
=====					
<b>CONTRACTUAL SERVICES</b>					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	95,597.70	0.00 (	95,597.70)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	637.50	2,933.26	0.00 (	2,933.26)
702-5-35-5270 ENGINEERING SERVICES	50,000.00	4,301.25	38,331.93	76.66	11,668.07
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00	4,938.75	136,862.89	273.73 (	86,862.89)
<b>CAPITAL OUTLAY</b>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	5,000.00	180.00	6,323.75	126.48 (	1,323.75)
TOTAL CAPITAL OUTLAY	5,000.00	180.00	6,323.75	126.48 (	1,323.75)
<b>TOTAL CAPITAL IMPROVEMENTS</b>					
	55,000.00	5,118.75	143,186.64	260.34 (	88,186.64)
<b>TOTAL EXPENDITURES</b>					
	55,000.00	5,118.75	143,186.64	260.34 (	88,186.64)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	881.25 (	83,258.64)		58,258.64

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

702-DRAINAGE FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b> =====					
<b>CHARGE FOR SERVICES</b>					
702-4-35-4221 RSDP Zone 7	0.00	0.00	0.00	0.00	0.00
702-4-35-4222 RSDP Zone 1	0.00	0.00	0.00	0.00	0.00
702-4-35-4223 RSDP Zone 5	0.00	0.00	0.00	0.00	0.00
702-4-35-4224 RSDP Zone 8	0.00	0.00	16,728.00	0.00	( 16,728.00)
TOTAL CHARGE FOR SERVICES	0.00	0.00	16,728.00	0.00	( 16,728.00)
<b>LICENSE &amp; PERMITS</b>					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	6,000.00	43,200.00	144.00	( 13,200.00)
TOTAL LICENSE & PERMITS	30,000.00	6,000.00	43,200.00	144.00	( 13,200.00)
<b>MISCELLANEOUS REVENUE</b>					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL IMPROVEMENTS</b>	30,000.00	6,000.00	59,928.00	199.76	( 29,928.00)
<b>TOTAL REVENUES</b>	30,000.00	6,000.00	59,928.00	199.76	( 29,928.00)
	=====	=====	=====	=====	=====



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

702-DRAINAGE FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
CAPITAL IMPROVEMENTS					
=====					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	95,597.70	0.00 (	95,597.70)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	637.50	2,933.26	0.00 (	2,933.26)
702-5-35-5270 ENGINEERING SERVICES	50,000.00	4,301.25	38,331.93	76.66	11,668.07
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>50,000.00</u>	<u>4,938.75</u>	<u>136,862.89</u>	<u>273.73 (</u>	<u>86,862.89)</u>
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	<u>5,000.00</u>	<u>180.00</u>	<u>6,323.75</u>	<u>126.48 (</u>	<u>1,323.75)</u>
TOTAL CAPITAL OUTLAY	<u>5,000.00</u>	<u>180.00</u>	<u>6,323.75</u>	<u>126.48 (</u>	<u>1,323.75)</u>
<hr/>					
TOTAL CAPITAL IMPROVEMENTS	55,000.00	5,118.75	143,186.64	260.34 (	88,186.64)
<hr/>					
TOTAL EXPENDITURES	<u>55,000.00</u>	<u>5,118.75</u>	<u>143,186.64</u>	<u>260.34 (</u>	<u>88,186.64)</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	881.25 (	83,258.64)		58,258.64

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

800-WASTE WATER FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>883,110.00</u>	<u>82,055.33</u>	<u>672,104.98</u>	<u>76.11</u>	<u>211,005.02</u>
TOTAL REVENUES	<u>883,110.00</u>	<u>82,055.33</u>	<u>672,104.98</u>	<u>76.11</u>	<u>211,005.02</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,166,557.00</u>	<u>158,620.19</u>	<u>743,172.29</u>	<u>63.71</u>	<u>423,384.71</u>
TOTAL EXPENDITURES	<u>1,166,557.00</u>	<u>158,620.19</u>	<u>743,172.29</u>	<u>63.71</u>	<u>423,384.71</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 283,447.00)	( 76,564.86)	( 71,067.31)		( 212,379.69)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

800-WASTE WATER FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL =====					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	200.00	248.78	575.92	287.96 (	375.92)
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	8.69	61.64	41.09	88.36
TOTAL INVESTMENT INCOME	<u>350.00</u>	<u>257.47</u>	<u>637.56</u>	<u>182.16 (</u>	<u>287.56)</u>
MISCELLANEOUS REVENUE					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	576,000.00	72,449.60	588,750.12	102.21 (	12,750.12)
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	<u>579,500.00</u>	<u>72,449.60</u>	<u>588,750.12</u>	<u>101.60 (</u>	<u>9,250.12)</u>
OTHER REVENUE					
800-4-60-4700 Fund Balance Transfer In	194,100.00	0.00	0.00	0.00	194,100.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	9,102.51	82.75	1,897.49
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	73,614.79	74.99	24,545.21
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>303,260.00</u>	<u>9,348.26</u>	<u>82,717.30</u>	<u>27.28</u>	<u>220,542.70</u>
TOTAL NON-DEPARTMENTAL	883,110.00	82,055.33	672,104.98	76.11	211,005.02
<hr/>					
TOTAL REVENUES	883,110.00	82,055.33	672,104.98	76.11	211,005.02
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

800-WASTE WATER FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>PERSONNEL</b>					
800-5-60-5000 SALARY	241,666.00	11,226.61	94,362.80	39.05	147,303.20
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	0.00	399.04	39.90	600.96
800-5-60-5020 HEALTH INSURANCE	19,983.00	1,008.58	8,871.42	44.39	11,111.58
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	0.00	3,828.27	162.91 (	1,478.27)
800-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	858.84	7,363.31	39.83	11,124.69
800-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	6.80	499.08	75.16	164.92
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,263.22	10,568.05	36.44	18,431.95
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	313,151.00	14,364.05	125,891.97	40.20	187,259.03
<b>SUPPLIES &amp; OPERATION EXP</b>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	211.08	814.58	81.46	185.42
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	2,867.44	21,493.65	85.97	3,506.35
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	2,567.02	17,060.69	48.74	17,939.31
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	1,260.50	3.65	33,239.50
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	297.20	1,331.93	66.60	668.07
TOTAL SUPPLIES & OPERATION EXP	189,088.00	5,942.74	41,961.35	22.19	147,126.65
<b>CONTRACTUAL SERVICES</b>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	31,093.41	95.67	1,406.59
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	8,189.90	59,440.56	60.67	38,539.44
800-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	399.30	18,763.67	31.27	41,236.33
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	0.00	7,232.82	1,446.56 (	6,732.82)
800-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
800-5-60-5270 ENGINEERING SERVICES	30,000.00	105.00	6,892.75	22.98	23,107.25
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	910.00	0.00 (	910.00)
800-5-60-5290 WASTEWATER FEES	230,000.00	19,235.76	133,820.15	58.18	96,179.85
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	8,181.18	68.18	3,818.82
TOTAL CONTRACTUAL SERVICES	466,080.00	29,098.70	267,139.95	57.32	198,940.05
<b>MISCELLANEOUS OTHER EXP</b>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	0.00	6.00 (	6.60)	0.00	6.60
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	1,000.00	0.00	0.00	0.00	1,000.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

800-WASTE WATER FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>6.00</u>	<u>( 6.60)</u>	<u>0.66</u>	<u>1,006.60</u>
CAPITAL OUTLAY					
800-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	159,000.00	109,208.70	273,089.19	171.75	( 114,089.19)
800-5-60-5497 LIFT STATION EMERGENCY POWER	35,100.00	0.00	35,096.43	99.99	3.57
TOTAL CAPITAL OUTLAY	<u>197,238.00</u>	<u>109,208.70</u>	<u>308,185.62</u>	<u>156.25</u>	<u>( 110,947.62)</u>
 TOTAL NON-DEPARTMENTAL	 1,166,557.00	 158,620.19	 743,172.29	 63.71	 423,384.71
 TOTAL EXPENDITURES	 <u>1,166,557.00</u>	 <u>158,620.19</u>	 <u>743,172.29</u>	 <u>63.71</u>	 <u>423,384.71</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 283,447.00)	( 76,564.86)	( 71,067.31)		( 212,379.69)

RCDC  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF JUNE 30, 2022; 75% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 150,000	\$ 118,220	79%	\$ 113,848		104%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 15,000	\$ -	0%	\$ 1,500		0%
NON-PROJECTED RELATED:						
REVENUE	\$ 150,000	\$ 118,307	79%	\$ 113,923		104%
EXPENDITURES	\$ 88,000	\$ -	0%	\$ 17,267		0%
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 40,000	\$ 6,731	17%	\$ 24,882		27%
RECAP:						
REVENUE	\$ 150,000	\$ 118,307	79%	\$ 113,923		104%
EXPENDITURES	\$ 143,000	\$ 6,731	5%	\$ 43,649		0.154196889

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
=====				
500-1000	RCDC OPERATING CASH	331,155.42		
500-1005	TEXPOOL	126,724.52		
500-1100	DUE FROM CITY	14,445.90		
500-1350	SALES TAX RECEIVABLE	0.00		
			<u>472,325.84</u>	
TOTAL ASSETS				472,325.84
				=====
<b>LIABILITIES</b>				
=====				
500-2000	ACCOUNTS PAYABLE	0.00		
500-2020	ACCOUNTS PAYABLE RCDC	0.00		
500-2030	PAYABLE TO CITY	24,542.19		
500-2060	Retirement Payout Reserve	0.00		
500-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		<u>24,542.19</u>	
<b>EQUITY</b>				
=====				
500-3000	FUND BALANCE-UNAPPROPRATED	321,654.27		
500-3001	KXFUND BALANCE	0.00		
500-3010	OTHER FUND BALANCE	0.00		
	TOTAL BEGINNING EQUITY		<u>321,654.27</u>	
TOTAL REVENUE		132,859.92		
TOTAL EXPENSES		6,730.54		
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>126,129.38</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>447,783.65</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.				472,325.84
				=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

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500-RCDC  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	150,000.00	14,553.12	132,859.92	88.57	17,140.08
TOTAL REVENUES	150,000.00	14,553.12	132,859.92	88.57	17,140.08
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED	88,000.00	0.00	0.00	0.00	88,000.00
ADDITIONAL NEW PROJECTS	40,000.00	0.00	6,730.54	16.83	33,269.46
TOTAL EXPENDITURES	143,000.00	0.00	6,730.54	4.71	136,269.46
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	7,000.00	14,553.12	126,129.38	(	119,129.38)



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

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75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-PROJECT RELATED =====					
TAXES					
500-4-90-4000 SALES TAX REVENUE	150,000.00	14,445.90	132,665.68	88.44	17,334.32
TOTAL TAXES	<u>150,000.00</u>	<u>14,445.90</u>	<u>132,665.68</u>	<u>88.44</u>	<u>17,334.32</u>
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	104.19	174.23	0.00 (	174.23)
500-4-90-4401 INTEREST INCOME - CHECKING	<u>0.00</u>	<u>3.03</u>	<u>20.01</u>	<u>0.00 (</u>	<u>20.01)</u>
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>107.22</u>	<u>194.24</u>	<u>0.00 (</u>	<u>194.24)</u>
<hr/>					
TOTAL NON-PROJECT RELATED	150,000.00	14,553.12	132,859.92	88.57	17,140.08
<hr/>					
TOTAL REVENUES	<u>150,000.00</u> =====	<u>14,553.12</u> =====	<u>132,859.92</u> =====	<u>88.57</u> =====	<u>17,140.08</u> =====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2022

500-RCDC

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ECONOMIC DEVELOPMENT</b> =====					
<b>OTHER NON-DEPARTMENTAL</b>					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	15,000.00	0.00	0.00	0.00	15,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	15,000.00	0.00	0.00	0.00	15,000.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	15,000.00	0.00	0.00	0.00	15,000.00
<b>NON-PROJECT RELATED</b> =====					
<b>CONTRACTUAL SERVICES</b>					
500-5-90-5275 ADMIN SERVICES AGREEMENT	88,000.00	0.00	0.00	0.00	88,000.00
TOTAL CONTRACTUAL SERVICES	88,000.00	0.00	0.00	0.00	88,000.00
<b>TOTAL NON-PROJECT RELATED</b>	88,000.00	0.00	0.00	0.00	88,000.00
<b>ADDITIONAL NEW PROJECTS</b> =====					
<b>MISCELLANEOUS OTHER EXP</b>					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	6,730.54	16.83	33,269.46
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	40,000.00	0.00	6,730.54	16.83	33,269.46
<b>TOTAL ADDITIONAL NEW PROJECTS</b>	40,000.00	0.00	6,730.54	16.83	33,269.46
<b>TOTAL EXPENDITURES</b>	143,000.00	0.00	6,730.54	4.71	136,269.46
=====					
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	7,000.00	14,553.12	126,129.38	(	119,129.38)

## Sales Tax Revenue

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	Current Average
	72,380.73	79,529.64	84,255.00	81,958.78	82,911.62	128,709.17	65,708.05	76,333.56					671,787	83,973

FY 2020-2021	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Total	12 Month Average
	70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29	908,657	75,721

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	1,604	4,609	4,968	4,522	17,698	59,389	3,919	-21,038	-80,220	-70,605	-78,434	-83,284	-\$236,871
Total % Increase or Decrease	2.27%	6.15%	6.27%	5.84%	27.14%	85.67%	6.34%	-21.61%	-100.00%	-100.00%	-100.00%	-106.18%	-64.43%

Sales Tax Revenues FY 2019-2020

Total: \$963,106

12 Mo. Avg. \$80,258.81

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077.01	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	86,963

Sales Tax Revenues FY 2018-2019

Total: \$946,727

12 Mo. Avg. \$78,893.94

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	77,169.25

Sales Tax Revenues FY 2017-2018

Total: \$789,206

12 Mo. Avg. \$65,767

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	70,733

Sales Tax Revenues FY 2016-2017

Total: \$660,679

12 Mo. Avg. \$55,057

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	56,898

Sales Tax Revenues FY 2015-2016

Total: \$652,419

12 Mo. Avg. \$54,368

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131

Sales Tax Revenues FY 2014-2015

Total: \$652,419

12 Mo. Avg. \$54,368

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	43,645

Sales Tax Revenues FY 2013-2014

Total: \$640,482

12 Mo. Avg. \$53,373

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	52,271

Sales Tax Revenues FY 2012-2013

Total: \$582,213

12 Mo. Avg. \$48,518

Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	April-13	May-13	June-13	July-13	Aug-13	Sept-13
43,066	36,155	45,606	36,037	60,951	46,029	50,569	52,451	62,850	47,677	51,672	49,150



# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
5/4/2022	398157

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	6/30/2022

DESCRIPTION	AMOUNT
Commercial Plan Review Centre II Remodel - Light Box 3101 Bee Cave Road 2hrs @ \$95/hr 5/4/22	190.00
Residential Plan Review Hot Tub / Deck 4904 Rollingwood Drive 5/5/22	100.00
Residential Plan Review New Residence 3 Grove Court 5/5/22	100.00
Residential Plan Review Pool 1003 Ewing Circle 5/5/22	100.00
Residential Plan Review Pool 3020 Hatley Drive 5/5/22	100.00
Residential Plan Review Remodel/Addition - Plan Change 104 Laura Lane 5/11/22	100.00
	Payments/Credits

Balance Due

4910 West Hwy 290, Austin Texas 78735  
512-328-6995



# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
5/4/2022	398157

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	6/30/2022

DESCRIPTION	AMOUNT
Residential Plan Review New Residence 208 Ashworth Drive 5/11/22	100.00
Residential Plan Review Pool 2604 Rollingwood Drive 5/16/22	100.00
Residential Plan Review Pool 601 Riley Road 5/17/22	100.00
Residential Plan Review New Residence 2803 Pickwick Lane 5/18/22	100.00
Residential Plan Review New Residence 3210 Pickwick Lane 5/18/22	100.00
Residential Plan Review New Residence - Plan Change 304 Vale Street 5/18/22	100.00
	Payments/Credits

Balance Due

4910 West Hwy 290, Austin Texas 78735  
512-328-6995





# ATS

DATE	INVOICE
5/4/2022	398157

<b>P.O. #:</b>	<b>DUE DATE</b>
	6/30/2022

[illegible]

**4910 West Hwy 290, Austin Texas 78735**  
**512-328-6995**



# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
5/31/2022	I-1077591

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	6/30/2022

DESCRIPTION	AMOUNT
Sheathing Inspection (Passed - 5/18/2022) at 1003 Ewing Cir, Rollingwood	65.00
Final Electrical Inspection (Failed - 5/2/2022) at 103 Vale, Rollingwood	65.00
Final Gas Inspection (Failed - 5/2/2022) at 103 Vale, Rollingwood	65.00
Mechanical, Electrical and/or Plumbing Reinspection (Passed - 5/6/2022) at 103 Vale, Rollingwood	65.00
Final Inspection (Passed - 5/20/2022) at 103 Vale, Rollingwood	65.00
Foundation Pre-pour Inspection - AD (Failed - 5/4/2022) at 104 Laura Lane, Rollingwood	65.00
Foundation Pre-pour Reinspection - AD (Failed - 5/16/2022) at 104 Laura Lane, Rollingwood	65.00
Foundation Pre-pour Inspection - AD (Passed - 5/18/2022) at 104 Laura Lane, Rollingwood	65.00
Foundation Pre-pour Reinspection - NAD (Passed - 5/26/2022) at 104 Laura Lane, Rollingwood	65.00
Pool Steel Bonding Inspection (Passed - 5/13/2022) at 19 Treemont Drive, Rollingwood	65.00
Frame Reinspection (Passed - 5/2/2022) at 205 Ashworth, Rollingwood	65.00
Mechanical, Electrical and/or Plumbing Inspection (Passed - 5/11/2022) at 205 Ashworth, Rollingwood	65.00
Mechanical, Electrical and/or Plumbing Inspection (Partial Passed - 5/5/2022) at 2785 #351 Bee Caves Rd, Rollingwood	75.00
Ceiling Cover up Inspection (Passed - 5/16/2022) at 2785 #351 Bee Cave Rd, Rollingwood	75.00
Final Inspection (Partial Passed - 5/27/2022) at 2785 #351 Bee Caves Rd, Rollingwood	75.00
Sheathing Inspection (Passed - 5/6/2022) at 301 Nixon, Rollingwood	65.00
Payments/Credits	

**Balance Due**

4910 West Hwy 290, Austin Texas 78735  
512-328-6995



# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
5/31/2022	I-1077591

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	6/30/2022

DESCRIPTION	AMOUNT
Sheathing Inspection (Passed - 5/11/2022) at 301 Nixon, Rollingwood	65.00
Yardline Inspection (Passed - 5/9/2022) at 303 Inwood, Rollingwood	65.00
Insulation Inspection (Passed - 5/20/2022) at 303 Inwood, Rollingwood	65.00
Driveway Inspection (Passed - 5/3/2022) at 3200 Park Hills, Rollingwood	65.00
Final Inspection (Passed - 5/20/2022) at 3200 Park Hills, Rollingwood	65.00
Final Inspection (Passed - 5/24/2022) at 3200 Park Hills, Rollingwood	65.00
Customer Service Inspection (Passed - 5/26/2022) at 3200 Park Hills, Rollingwood	65.00
Final Gas Inspection (Passed - 5/27/2022) at 3200 Park Hills, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 5/18/2022) at 3202 Pickwick Lane, Rollingwood	65.00
Foundation Pre-pour Inspection - AD (Passed - 5/26/2022) at 3202 Pickwick Lane, Rollingwood	65.00
Gas Inspection (Failed - 5/26/2022) at 3218 Park Hills, Rollingwood	65.00
Layout Inspection (Passed - 5/26/2022) at 3220 Park Hill Drive, Rollingwood	65.00
Electrical Meter Inspection (Passed - 5/12/2022) at 400 Inwood, Rollingwood	65.00
Final Gas Inspection (Passed - 5/12/2022) at 400 Inwood, Rollingwood	65.00
Wallboard Inspection (Completed - 5/16/2022) at 401 Vale St, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 5/13/2022) at 402 Inwood, Rollingwood	65.00
Final Inspection (Failed - 5/11/2022) at 4701 Timberline Drive, Rollingwood	65.00
Final Inspection (Failed - 5/11/2022) at 4701 Timberline Drive, Rollingwood	65.00
Final Reinspection (Passed - 5/13/2022) at 4701 Timberline Drive, Rollingwood	65.00
Final Reinspection (Passed - 5/16/2022) at 4701 Timberline Drive, Rollingwood	65.00
	Payments/Credits

**Balance Due**

4910 West Hwy 290, Austin Texas 78735  
512-328-6995





# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
5/31/2022	I-1077591

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	6/30/2022

DESCRIPTION	AMOUNT
Customer Service Inspection (Passed - 5/20/2022) at 4701 Timberline Drive, Rollingwood	65.00
Plumbing Rough Inspection (Failed - 5/25/2022) at 4814 Rollingwood Dr., Rollingwood	65.00
Layout Inspection (Failed - 5/25/2022) at 4814 Rollingwood Dr., Rollingwood	65.00
Plumbing Rough Reinspection (Passed - 5/27/2022) at 4814 Rollingwood Dr., Rollingwood	65.00
Sewer Inspection (Passed - 5/11/2022) at 4815 Timberline Drive, Rollingwood	65.00
Copper Inspection (Passed - 5/16/2022) at 4815 Timberline Drive, Rollingwood	65.00
Slab Ground UFER Inspection (Passed - 5/16/2022) at 4815 Timberline Drive, Rollingwood	65.00
Foundation Pre-pour Inspection - AD (Passed - 5/18/2022) at 4815 Timberline Drive, Rollingwood	65.00
Gas Inspection (Failed - 5/25/2022) at 4911 Timberline Drive, Rollingwood	65.00
Plumbing Rough Inspection (Failed - 5/19/2022) at 5014 Timberline Drive, Rollingwood	65.00
Plumbing Rough Reinspection (Passed - 5/20/2022) at 5014 Timberline Drive, Rollingwood	65.00
Consultation Inspection-Pool Barrier (Completed - 5/4/2022) at 7 Rock Way Cv, Rollingwood	95.00
Final Inspection (Failed - 5/6/2022) at 8 Peak Rd S, Rollingwood	65.00
Customer Service Inspection (Failed - 5/6/2022) at 8 Peak Rd S, Rollingwood	65.00
Customer Service Reinspection (Failed - 5/12/2022) at 8 Peak Rd S, Rollingwood	65.00
Final Reinspection (Passed - 5/12/2022) at 8 Peak Rd S, Rollingwood	65.00
	Payments/Credits

**Balance Due**

4910 West Hwy 290, Austin Texas 78735  
512-328-6995



# ATS

**Engineers | Inspectors | Surveyors**

DATE	INVOICE
5/31/2022	I-1077591

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

<b>P.O. #:</b>	<b>DUE DATE</b>
	6/30/2022

[illegible]

**4910 West Hwy 290, Austin Texas 78735**  
**512-328-6995**



## OPERATOR'S REPORT

### City of Rollingwood



July 20, 2022

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Monthly Report  
Date: 7/11/22

Previous Directives

- *No directives*

Current Operations Report**I. Utility Operations Report****A. Billing Report/ Water Accountability** – Please see enclosed water operations report

- a. Bac-t samples have been pulled for June 2022 – all clean samples

**B. Water System Operations and Maintenance** –

- a. No major issues

**C. Wastewater Collection System Operations and Maintenance** -

- a. No major issues

**D. Lift Station Maintenance** – *See enclosed report***II. Customer Service Issues** – No reported issues**III. Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations.**IV. Drought Contingency Plan / Watering Restrictions**

- a. Lake Travis Level – 649.12 – Current Storage 641,499 acre-feet (55% full)
- b. The City of Austin is currently in Stage 1 watering restrictions – (twice per week watering)

### City of Austin Stage 1 Restrictions – effective June 6, 2022

As a result of the combined storage in Lake Travis and Lake Buchanan falling below 1.4 million acre-feet, the City of Austin has implemented Drought Stage One Regulations of its Drought Contingency Plan effective June 6, 2022.

The City of Austin is currently in **Stage 1 Drought Water Use Restrictions**.

- Residential
  - **Hose-end Sprinklers** - two days per week - midnight to 8 a.m. and/or 7 p.m. to midnight
    - **Even address** - Thursday, Sunday
    - **Odd address** - Wednesday, Saturday
  - **Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight (*Residential customers may also water a second day with a hose-end sprinkler*)
    - **Even address** - Thursday
    - **Odd address** - Wednesday
  - **Commercial / Multi-family / Public Schools**
    - **Hose-end Sprinklers or Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight
      - **Even address** - Tuesday
      - **Odd address** - Friday
- **Wasting water** is prohibited
- Washing vehicles at home is permitted with an auto shut-off hose or bucket
- Charity car washes may only be held at a commercial car wash
- Fountains must recirculate water
- Restaurants may not serve water unless requested by a customer
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight
- **Commercial power/pressure washing equipment** must meet efficiency requirements

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Lift Station Report Detail  
Date: 7/11/22

1. Lift Station 1 – Dellana Ln.
  - No issues to report
2. Lift Station 2 – Hatley Dr.
  - No issues to report
3. Lift Station 3 – Almarion Way
  - No issues to report
4. Lift Station 4- Rockway Cv.
  - No issues to report
5. Lift Station 5 – Vale Dr.
  - No issues to report
6. Lift Station 6 – Pleasant Cv.
  - No issues to report
7. Lift Station 7 – Nixon Dr.
  - No issues to report

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System  
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **June 2022**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.607	16	0.645	Total
2	0.685	17	0.678	Monthly
3	0.495	18	0.679	Purchase: 18.949
4	0.496	19	0.679	
5	0.497	20	0.680	Average
6	0.589	21	0.739	Daily: 0.632
7	0.501	22	0.780	
8	0.780	23	0.745	Maximum
9	0.734	24	0.608	Daily: 0.780
10	0.578	25	0.610	
11	0.578	26	0.610	Minimum
12	0.579	27	0.426	Daily: 0.426
13	0.676	28	0.589	
14	0.694	29	0.623	
15	0.701	30	0.678	

DISTRIBUTION SYSTEM			
(DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	0.5	mg/L	Percentage of the measurements below the limit this month:
Total no. of measurements this month:			0% (1A)
No. of measurements below the limit:	0		
Percentage of the measurements below the limit last month:			0% (1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

\* A sample copy of the Notice to the customers must accompany this report.

## MASTER METER REPORT

DISTRICT: **City of Rollingwood**MONTH: **June 2022**LOCATION: **Bee Cave Woods**I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Wed	1	835375	466.0	73598	141.0	607.0	0.607	
Thu	2	835841	486.0	73739	173.0	659.0	0.685	
Fri	3	836327	318.0	73912	171.0	489.0	0.495	
Sat	4	836645	319.0	74083	171.0	490.0	0.496	
Sun	5	836964	319.0	74254	171.0	490.0	0.497	
Mon	6	837283	415.0	74425	174.0	589.0	0.589	
Tue	7	837698	500.0	74599	0.0	500.0	0.501	
Wed	8	838198	523.0	74599	256.0	779.0	0.780	
Thu	9	838721	501.0	74855	188.0	689.0	0.734	
Fri	10	839222	397.0	75043	155.0	552.0	0.578	
Sat	11	839619	397.0	75198	155.0	552.0	0.578	
Sun	12	840016	398.0	75353	155.0	553.0	0.579	
Mon	13	840414	487.0	75508	172.0	659.0	0.676	
Tue	14	840901	526.0	75680	151.0	677.0	0.694	
Wed	15	841427	533.0	75831	152.0	685.0	0.701	
Thu	16	841960	463.0	75983	162.0	625.0	0.645	
Fri	17	842423	499.0	76145	159.0	658.0	0.678	
Sat	18	842922	500.0	76304	159.0	659.0	0.679	
Sun	19	843422	500.0	76463	159.0	659.0	0.679	
Mon	20	843922	500.0	76622	160.0	660.0	0.680	
Tue	21	844422	552.0	76782	162.0	714.0	0.739	
Wed	22	844974	605.0	76944	161.0	766.0	0.780	
Thu	23	845579	575.0	77105	149.0	724.0	0.745	
Fri	24	846154	435.0	77254	157.0	592.0	0.608	
Sat	25	846589	436.0	77411	157.0	593.0	0.610	
Sun	26	847025	436.0	77568	157.0	593.0	0.610	
Mon	27	847461	260.0	77725	155.0	415.0	0.426	
Tue	28	847721	423.0	77880	154.0	577.0	0.588	
Wed	29	848144	466.0	78034	154.0	620.0	0.631	
Thu	30	848610	492.0	78188	158.0	650.0	0.661	
Fri	1	849102		78346				
Total			13727.0		4748.0	18475.0	18.9	
Avg.			457.6		158.3	615.8	0.632	#DIV/0!
Max.			605.0		256.0	779.0	0.780	0.0
Min.			260.0		0.0	415.0	0.426	0.0

Operator: \_\_\_\_\_



# MASTER METER REPORT

Page 287

29.

DISTRICT: **City of Rollingwood**

MONTH: **June 2022**

LOCATION: **Riley MM**

I.D. #: **2270016**

		METER No S/N	SIZE 6"	METER No S/N	SIZE 3"	TOTAL FLOW
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL
Wed	1	444	0.0	1782	0.0	0.0
Thu	2	444	0.0	1782	26.0	26.0
Fri	3	444	0.0	1808	6.0	6.0
Sat	4	444	0.0	1814	6.0	6.0
Sun	5	444	0.0	1820	7.0	7.0
Mon	6	444	0.0	1827	0.0	0.0
Tue	7	444	0.0	1827	1.0	1.0
Wed	8	444	0.0	1828	1.0	1.0
Thu	9	444	0.0	1829	45.0	45.0
Fri	10	444	0.0	1874	26.0	26.0
Sat	11	444	0.0	1900	26.0	26.0
Sun	12	444	0.0	1926	26.0	26.0
Mon	13	444	0.0	1952	17.0	17.0
Tue	14	444	0.0	1969	17.0	17.0
Wed	15	444	0.0	1986	16.0	16.0
Thu	16	444	0.0	2002	20.0	20.0
Fri	17	444	0.0	2022	20.0	20.0
Sat	18	444	0.0	2042	20.0	20.0
Sun	19	444	0.0	2062	20.0	20.0
Mon	20	444	0.0	2082	20.0	20.0
Tue	21	444	0.0	2102	25.0	25.0
Wed	22	444	0.0	2127	14.0	14.0
Thu	23	444	0.0	2141	21.0	21.0
Fri	24	444	0.0	2162	16.0	16.0
Sat	25	444	0.0	2178	17.0	17.0
Sun	26	444	0.0	2195	17.0	17.0
Mon	27	444	0.0	2212	11.0	11.0
Tue	28	444	0.0	2223	12.0	12.0
Wed	29	444	0.0	2235	3.0	3.0
Thu	30	444	0.0	2238	28.0	28.0
Fri	1	444		2266		
Total			0.0		484.0	484.0
Avg.			0.0		16.1	16.1
Max.			0.0		45.0	45.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_

## MASTER METER REPORT

DISTRICT: **City of Rollingwood**MONTH: **June 2022**LOCATION: **Hatley MM**I.D. #: **2270016**

		METER No S/n	SIZE 6"	METER #151074A	SIZE 3"	TOTAL FLOW
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL
Wed	1	78	0.0	6824	0.0	0.0
Thu	2	78	0.0	6824	0.0	0.0
Fri	3	78	0.0	6824	0.0	0.0
Sat	4	78	0.0	6824	0.0	0.0
Sun	5	78	0.0	6824	0.0	0.0
Mon	6	78	0.0	6824	0.0	0.0
Tue	7	78	0.0	6824	0.0	0.0
Wed	8	78	0.0	6824	0.0	0.0
Thu	9	78	0.0	6824	0.0	0.0
Fri	10	78	0.0	6824	0.0	0.0
Sat	11	78	0.0	6824	0.0	0.0
Sun	12	78	0.0	6824	0.0	0.0
Mon	13	78	0.0	6824	0.0	0.0
Tue	14	78	0.0	6824	0.0	0.0
Wed	15	78	0.0	6824	0.0	0.0
Thu	16	78	0.0	6824	0.0	0.0
Fri	17	78	0.0	6824	0.0	0.0
Sat	18	78	0.0	6824	0.0	0.0
Sun	19	78	0.0	6824	0.0	0.0
Mon	20	78	0.0	6824	0.0	0.0
Tue	21	78	0.0	6824	0.0	0.0
Wed	22	78	0.0	6824	0.0	0.0
Thu	23	78	0.0	6824	0.0	0.0
Fri	24	78	0.0	6824	0.0	0.0
Sat	25	78	0.0	6824	0.0	0.0
Sun	26	78	0.0	6824	0.0	0.0
Mon	27	78	0.0	6824	0.0	0.0
Tue	28	78	0.0	6824	0.0	0.0
Wed	29	78	0.0	6824	0.0	0.0
Thu	30	78	0.0	6824	0.0	0.0
Fri	1	78		6824		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_



1120 S. Capital of TX Hwy, CityView 2, Suite 100  
 Austin, Texas 78746  
 P: 512.338.1704  
 TBPE Firm No. 6535

## CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT July 20, 2022

**Includes Activities and Services from June 1, 2022 to July 12, 2022**

### 1. Site Development Plans (Drainage) and RSDP Review

#### a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
302	401 Vale	Returned Comments	6/3/2022
329	304 Vale	Returned Comments	6/3/2022
355	3220 Park Hills	<i>In Review</i>	-
374	4 Michele	<i>In Review</i>	-
377	5015 Timberline	Returned Comments Complete	6/21/2022 7/7/2022
378	108 Kristi	Development Coordination	-
379	5012 Timberline	Complete	6/4/2022
382	301 Pleasant	<i>In Review</i>	-
385	4904 Rollingwood Drive	Returned Comments	6/23/2022
388	208 Ashworth	Review Meeting	6/7/2022
389	2604 Rollingwood	Review Meeting	6/29/2022
390	2803 Pickwick	Development Coordination <i>In Review</i>	6/3/2022 -
391	3210 Pickwick	Returned Comments <i>In Review</i>	6/14/2022 -
394	400 Farley	<i>In Review</i>	-

#### b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	200 Vale	Returned Comments	6/3/2022

#### c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
337	8 South Peak	Returned Comments	6/6/2022
351	3200 Park Hills	Complete	6/30/2022

City of Rollingwood  
 Engineer's Monthly Report  
 July 20, 2022  
 Page 2 of 4

## 2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
641	3220 Park Hills	<i>In Review</i>	-
645	304 Vale	Returned Comments City Coordination	6/16/2022 6/30/2022
657	4 Michele	<i>In Review</i>	-
660	5015 Timberline	Returned Comments Complete	6/15/2022 6/23/2022
661	108 Kristi	Correspondence	-
664	301 Pleasant	<i>In Review</i>	-
665	4904 Rollingwood	<i>In Review</i>	-
667	208 Ashworth	Returned Meeting	6/7/222
668	2604 Rollingwood	Returned Meeting	6/29/2022
669	2785 Bee Cave	Complete	6/16/2022
670	2803 Pickwick	<i>In Review</i>	-
671	3210 Pickwick	<i>In Review</i>	-
674	400 Farley	<i>In Review</i>	-

## 3. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project.  Easement coordination, design, coordination with City staff.	Final design in Progress.  Easement/homeowner coordination.

City of Rollingwood  
 Engineer's Monthly Report  
 July 20, 2022  
 Page 3 of 4

Project	Project Summary	Status	Next steps
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project.  Easement coordination with City staff and property owners.  Addressing property owner concerns.	Easement coordination.

#### 4. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, and attendance of meetings at City's request.	On-Going.  Bi-weekly meetings  Pavement Assessment draft scoping and fees.	Regular recurring activities
Development Services	Coordination with City staff regarding on-going development services and meeting with staff and applicants as requested.	Building and development services.  MyPermitNow support.	Continued coordination and support.  Assist with transition to new Development Services Manager.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping.  Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.  Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	Ongoing  Water Model sent to City.  GIS quarterly update.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	On-going data collection.  Field meeting with Public Works.  Water emergency preparedness plan	Continue coordination to support mapping and KFA modeling efforts.

City of Rollingwood  
 Engineer's Monthly Report  
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Task	Assignment Summary	Status	Next steps
		(EPP) preparation and submittal.	Raw water contract discussion with LCRA.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions.  City/KFA is coordinating with City of Austin to determine interim design and implementation solution.	Approval and Implementation by City of Austin.	None.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going  Continue coordination and compliance efforts for permit compliance.	Continue compliance coordination for 2022.

Submitted By,



Lauren Winek, PE  
 Project Manager

**TRAVIS CENTRAL APPRAISAL DISTRICT****BOARD OFFICERS**

JAMES VALADEZ  
CHAIRPERSON  
THERESA BASTIAN  
VICE CHAIRPERSON  
NICOLE CONLEY  
SECRETARY/TREASURER



MARYA CRIGLER  
CHIEF APPRAISER

**BOARD MEMBERS**

TOM BUCKLE  
DEBORAH CARTWRIGHT  
BRUCE ELFANT  
VIVEK KULKARNI  
ELIZABETH MONTOYA  
FELIPE ULLOA  
BLANCA ZAMORA-GARCIA

CITY OF ROLLINGWOOD  
THE HONORABLE MICHAEL R. DYSON, MAYOR  
403 NIXON DRIVE  
ROLLINGWOOD, TX 78746

06/28/2022

Jurisdiction: CITY OF ROLLINGWOOD - 11

Re: Certification of 2021 and 2020 Appraisal Roll

I, Marya Crigler, Chief Appraiser of the Travis Central Appraisal District hereby certify your 2021 and 2020 Appraisal Rolls subject to appeals pending before the Appraisal Review Board. (See attachment)

Sincerely,  
Marya Crigler  
Chief Appraiser

A handwritten signature in black ink, appearing to read "Marya Crigler", is written over a circular embossed or stamped area.

Enclosure

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (616)	(Count) (0)	(Count) (616)
Land HS Value	414,074,250	0	414,074,250
Land NHS Value	112,628,006	0	112,628,006
Ag Land Market Value	0	0	0
Total Land Value	<b>526,702,256</b>	<b>0</b>	<b>526,702,256</b>
Improvement HS Value	300,822,820	0	300,822,820
Improvement NHS Value	263,226,997	0	263,226,997
Total Improvement	<b>564,049,817</b>	<b>0</b>	<b>564,049,817</b>
Market Value	<b>1,090,752,073</b>	<b>0</b>	<b>1,090,752,073</b>
BUSINESS PERSONAL PROPERTY	(372)	(1)	(373)
Market Value	<b>34,389,825</b>	<b>41,872</b>	<b>34,431,697</b>
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	<b>0</b>	<b>0</b>	<b>0</b>
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	<b>0</b>	<b>0</b>	<b>0</b>
	(Total Count) (988)	(Total Count) (1)	(Total Count) (989)
<b>TOTAL MARKET</b>	<b>1,125,141,898</b>	<b>41,872</b>	<b>1,125,183,770</b>
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
<b>APPRAISED VALUE</b>	<b>1,125,141,898</b>	<b>41,872</b>	<b>1,125,183,770</b>
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	2,716,567	0	2,716,567
<b>NET APPRAISED VALUE</b>	<b>1,122,425,331</b>	<b>41,872</b>	<b>1,122,467,203</b>
Total Exemption Amount	26,768,949	0	26,768,949
<b>NET TAXABLE</b>	<b>1,095,656,382</b>	<b>41,872</b>	<b>1,095,698,254</b>
<b>TAX LIMIT/FREEZE ADJUSTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TAX LIMIT ADJ TAXABLE</b>	<b>1,095,656,382</b>	<b>41,872</b>	<b>1,095,698,254</b>
(Freeze Adj Taxable)			

APPROX TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)

\$2,595,709.16 = 1,095,698,254 \* 0.236900 / 100)



11 Totals

## Exemptions

As of Roll # 22

EXEMPTIONS		CERTIFIED		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV2	DV2 - Conversion	7,500	1	0	0	7,500	1
DV2S	DV2S - Conversion	7,500	1	0	0	7,500	1
DV3	DV3 - Conversion	10,000	1	0	0	10,000	1
DV4	DV4 - Conversion	24,000	2	0	0	24,000	2
DVHSS	DVHSS -	1,248,157	1	0	0	1,248,157	1
EX-XV	EX-XV - Conversion	24,812,247	10	0	0	24,812,247	10
EX366	EX366 - Conversion	11,324	32	0	0	11,324	32
OV65	OV65 - Conversion	428,333	145	0	0	428,333	145
OV65	OV65-Local	3,000	1	0	0	3,000	1
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S - Conversion	39,000	14	0	0	39,000	14
SO	SO - Conversion	177,888	13	0	0	177,888	13
<b>Total:</b>		<b>26,768,949</b>	<b>221</b>	<b>0</b>	<b>0</b>	<b>26,768,949</b>	<b>221</b>

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (616)	(Count) (0)	(Count) (616)
Land HS Value	415,171,688	0	415,171,688
Land NHS Value	111,418,758	0	111,418,758
Ag Land Market Value	0	0	0
Total Land Value	526,590,446	0	526,590,446
Improvement HS Value	439,849,118	0	439,849,118
Improvement NHS Value	269,941,087	0	269,941,087
Total Improvement	709,790,205	0	709,790,205
Market Value	1,236,380,651	0	1,236,380,651
BUSINESS PERSONAL PROPERTY	(358)	(2)	(360)
Market Value	39,886,016	294,279	40,180,295
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (974)	(Total Count) (2)	(Total Count) (976)
TOTAL MARKET	1,276,266,667	294,279	1,276,560,946
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
APPRAISED VALUE	1,276,266,667	294,279	1,276,560,946
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	60,650,044	0	60,650,044
NET APPRAISED VALUE	1,215,616,623	294,279	1,215,910,902
Total Exemption Amount	27,000,601	0	27,000,601
NET TAXABLE	1,188,616,022	294,279	1,188,910,301
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
TAX LIMIT ADJ TAXABLE	1,188,616,022	294,279	1,188,910,301
(Freeze Adj Taxable)			

APPROX TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 \$2,607,280.29 = 1,188,910,301 \* 0.219300 / 100)

EXEMPTIONS		CERTIFIED		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV2	DV2 - Conversion	7,500	1	0	0	7,500	1
DV2S	DV2S - Conversion	7,500	1	0	0	7,500	1
DV3	DV3	10,000	1	0	0	10,000	1
DV4	DV4 - Conversion	24,000	2	0	0	24,000	2
DVHSS	DVHSS -	1,272,186	1	0	0	1,272,186	1
EX-XV	EX-XV - Conversion	24,889,501	10	0	0	24,889,501	10
EX366	EX366 - Conversion	10,440	30	0	0	10,440	30
OV65	OV65 - Conversion	419,333	140	0	0	419,333	140
OV65	OV65-Local	9,000	3	0	0	9,000	3
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S - Conversion	33,000	12	0	0	33,000	12
SO	SO	23,343	1	0	0	23,343	1
SO	SO - Conversion	294,798	15	0	0	294,798	15
<b>Total:</b>		<b>27,000,601</b>	<b>217</b>	<b>0</b>	<b>0</b>	<b>27,000,601</b>	<b>217</b>



1301 South Mopac; Suite 400  
Austin, TX 78746-6918  
800-700-2443 • texasgasservice.com

June 16, 2022

The City Secretaries/Clerks of the following Texas cities:

Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas

Dear City Secretary/Clerk:

Enclosed you will find a **copy of Texas Gas Service Company's Rate Schedules 10, 20, 30, 40, 48, C-1, CNG-1, and T-1** on file with the Railroad Commission of Texas. Pursuant to the Gas Reliability Infrastructure Program Interim Rate Adjustment filed February 10, 2022, the new schedules were **effective for meters read on and after May 26, 2022.**

No action is required on your part; however, this tariff is being provided to your city to comply with Section 102.151 of the Texas Utilities Code **that requires the filing of all rate schedules with the regulatory authority.**

If you have any questions concerning this filing, please contact me at via email at [christy.bell@onegas.com](mailto:christy.bell@onegas.com).

Sincerely,

Christy Bell  
Rates Analyst  
Rates and Regulatory Affairs

## **RESIDENTIAL SERVICE RATE**

### **APPLICABILITY**

Applicable to a residential customer or builder in a single dwelling, or in a dwelling unit of a multiple dwelling or residential apartment, for domestic purposes. A residential consumer includes an individually-metered residential unit or dwelling that is operated by a public housing agency acting as an administrator of public housing programs under the direction of the U.S. Department of Housing and Urban Development and builders prior to sale or re-sale of a property for domestic purposes. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

### **TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

### **COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$16.00 plus
Interim Rate Adjustments (IRA)	\$ 4.36 per month (Footnote 1)
Total Customer Charge	\$20.36 per month

All Ccf per monthly billing period @	\$0.32626 per Ccf
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### **OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Conservation Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Conservation Adjustment Clause, Rate Schedule CAC and Rate Schedule 1C, if applicable.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Supersedes Rate Schedule Dated  
 May 27, 2021

Meters Read On and After  
 May 26, 2022

**RESIDENTIAL SERVICE RATE**  
**(Continued)**

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

**CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$2.37 (Gas Utilities Case No. 00005813); 2021 IRA - \$1.99 (Gas Utilities Case No. 00008748)

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

## **COMMERCIAL SERVICE RATE**

### **APPLICABILITY**

Applicable to all commercial customers and to customers not otherwise specifically provided for under any other rate schedule. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

### **TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

### **COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$53.33 plus
Interim Rate Adjustments (IRA)	<u>\$19.11 per month (Footnote 1)</u>
Total Customer Charge	\$72.44 per month

All Ccf per monthly billing period @	\$0.12679 per Ccf
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### **OTHER ADJUSTMENTS**

**Cost of Gas Component:** The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

**Conservation Adjustment:** The billing shall reflect adjustments in accordance with the provisions of the Conservation Adjustment Clause, Rate Schedule CAC and Rate Schedule 1C, if applicable.

**Excess Deferred Income Taxes Rider:** The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

**Hurricane Harvey Surcharge Rider:** The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

**Pipeline Integrity Testing Rider:** The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

**Rate Case Expense Rider:** The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

**Taxes:** Plus applicable taxes and fees (including franchise fees) related to above.

Supersedes Rate Schedule Dated  
 May 27, 2021

Meters Read On and After  
 May 26, 2022

**COMMERCIAL SERVICE RATE**  
**(Continued)**

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

**CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$10.04 (Gas Utilities Case No. 00005813); 2021 IRA - \$9.07 (Gas Utilities Case No. 00008748)

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022



## INDUSTRIAL SERVICE RATE

### APPLICABILITY

Applicable to any qualifying industrial customer whose primary business activity at the location served is included in one of the following classifications of the Standard Industrial Classification Manual of the U.S. Government.

Division B - Mining - all Major Groups  
Division D - Manufacturing - all Major Groups  
Divisions E and J - Utility and Government - facilities generating power for resale only

### TERRITORY

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

### COST OF SERVICE RATE

During each monthly billing period:

A customer charge per meter per month of	\$320.96 plus
Interim Rate Adjustments (IRA)	<u>\$302.41 per month (Footnote 1)</u>
Total Customer Charge	\$623.37 per month
 All Ccf per monthly billing period @	 \$0.12707 per Ccf

### OTHER ADJUSTMENTS

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

**INDUSTRIAL SERVICE RATE**  
**(Continued)****CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$164.48 (Gas Utilities Case No. 00005813); 2021 IRA - \$137.93 (Gas Utilities Case No. 00008748)

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

## **PUBLIC AUTHORITY SERVICE RATE**

### **APPLICABILITY**

Applicable to any qualifying public authority, public and parochial schools and colleges, and to all facilities operated by Governmental agencies not specifically provided for in other rate schedules or special contracts. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

### **TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

### **COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$ 81.70 plus
Interim Rate Adjustments (IRA)	\$ 36.05 per month (Footnote 1)
Total Customer Charge	\$117.75 per month

All Ccf per monthly billing period @	\$0.12549 per Ccf
--------------------------------------	-------------------

### **OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

Supersedes Rate Schedule Dated  
 May 27, 2021

Meters Read On and After  
 May 26, 2022

**PUBLIC AUTHORITY SERVICE RATE**  
**(Continued)****CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748)

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

## **PUBLIC SCHOOLS SPACE HEATING SERVICE RATE**

### **APPLICABILITY**

Applicable to public schools for space heating purposes. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

### **TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes, Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

### **COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$134.70 plus
Interim Rate Adjustments (IRA)	<u>\$ 36.05 per month (Footnote 1)</u>
Total Customer Charge	\$170.75 per month

All Ccf per monthly billing period @	\$0.10012 per Ccf
--------------------------------------	-------------------

### **OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to the above.

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

Supersedes Rate Schedule Dated  
 May 27, 2021

Meters Read On and After  
 May 26, 2022

**PUBLIC SCHOOLS SPACE HEATING SERVICE RATE**  
**(Continued)****CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748)

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

**ELECTRICAL COGENERATION RATE****APPLICABILITY**

Service under this rate schedule is available to any customers of Texas Gas Service Company, a Division of ONE Gas, Inc., (the "Company") who use natural gas for the purpose of cogeneration or the use of fuel cell technology. Cogeneration is defined as the use of thermal energy to produce electricity with recapture of by-product heat in the form of steam, exhaust heat, etc. for industrial process use, space heating, food processing or other purposes.

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area, which includes, Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of		\$104.70 plus
Interim Rate Adjustments (IRA)		<u>\$ 36.05 per month (Footnote 1)</u>
Total Customer Charge		\$140.75 per month
For the First	5,000 Ccf/Month	\$0.07720 per Ccf
For the Next	35,000 Ccf/Month	\$0.06850 per Ccf
For the Next	60,000 Ccf/Month	\$0.05524 per Ccf
All Over	100,000 Ccf/Month	\$0.04016 per Ccf

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

**ELECTRICAL COGENERATION RATE  
(Continued)****CONDITIONS**

Gas taken under this rate shall be used exclusively for the purpose of cogeneration and fuel cell technology as defined in the Applicability section of this rate schedule and not for other purposes. The gas taken under this rate will be separately metered.

This rate will not be available for standby use.

The curtailment priority of any customer served under this rate schedule shall be the same as the curtailment priority which would pertain if gas were used directly to provide energy for uses as defined and listed in the Company's curtailment plan.

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748)



**COMPRESSED NATURAL GAS SERVICE RATE****APPLICABILITY**

Applicable to any non-residential customer of Texas Gas Service Company, a Division of ONE Gas, Inc., (the "Company") for usage where customer purchases natural gas which will be compressed and used as a motor fuel. Service will be separately metered. This rate does not include compression by the Company beyond normal meter sales pressure.

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$192.63 plus
Interim Rate Adjustments (IRA)	<u>\$247.34 per month (Footnote 1)</u>
Total Customer Charge	\$439.97 per month

All Ccf per monthly billing period @	\$0.06684 per Ccf
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**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

**COMPRESSED NATURAL GAS SERVICE RATE**  
**(Continued)****CONDITIONS**

Subject to all applicable laws and orders and the Company's rules and regulations on file with the regulatory authority.

The Company's Average Payment Plan, also known as the Average Bill Calculation Plan (ABC/APP Plan), is not available to customers served on this rate schedule.

This rate does not include any road use fees, permits, or taxes etc. It provides for the delivery of uncompressed natural gas only.

Customer must provide affidavit to the Company certifying that the gas delivered will be compressed for use as motor fuel.

Compressor station subject to inspection by Company engineers.

Footnote 1: 2020 IRA - \$133.74 (Gas Utilities Case No. 00005813); 2021 IRA - \$113.60 (Gas Utilities Case No. 00008748)

## **TRANSPORTATION SERVICE RATE**

### **APPLICABILITY**

Applicable to customers who have elected Transportation Service not otherwise specifically provided for under any other rate schedule.

Service under this rate schedule is available for the transportation of customer-owned natural gas through Texas Gas Service Company, a Division of ONE Gas, Inc.'s (the "Company") distribution system. The customer must arrange with its gas supplier to have the customer's gas delivered to one of the Company's existing delivery receipt points for transportation by the Company to the customer's facilities at the customer's delivery point. The receipt points shall be specified by the Company at its reasonable discretion, taking into consideration available capacity, operational constraints, and integrity of the distribution system.

### **AVAILABILITY**

Natural gas service under this rate schedule is available to any individually metered, non-residential customer for the transportation of customer owned natural gas through the Company's Central-Gulf Service Area distribution system which includes the incorporated areas of Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas. Such service shall be provided at any point on the Company's System where adequate capacity and gas supply exists, or where such capacity and gas supply can be provided in accordance with the applicable rules and regulations and at a reasonable cost as determined by the Company in its sole opinion.

### **COST OF SERVICE RATE**

During each monthly billing period, a customer charge per meter per month listed by customer class as follows:

Commercial	\$265.33 per month		
plus Interim Rate Adjustments	\$19.11 (Footnote 1)	Total Rate	\$284.44
Industrial	\$520.96 per month		
plus Interim Rate Adjustments	\$302.41 (Footnote 2)	Total Rate	\$823.37
Public Authority	\$104.70 per month		
plus Interim Rate Adjustments	\$36.05 (Footnote 3)	Total Rate	\$140.75
Public Schools Space Heat	\$234.70 per month		
plus Interim Rate Adjustments	\$36.05 (Footnote 4)	Total Rate	\$270.75
Compressed Natural Gas	\$217.63 per month		
plus Interim Rate Adjustments	\$247.34 (Footnote 5)	Total Rate	\$464.97
Electrical Cogeneration	\$104.70 per month		
plus Interim Rate Adjustments	\$36.05 (Footnote 6)	Total Rate	\$140.75

Supersedes Rate Schedule Dated  
May 27, 2021

Meters Read On and After  
May 26, 2022

**TRANSPORTATION SERVICE RATE**  
**(Continued)**

Plus – All Ccf per monthly billing period listed by customer class as follows:

Commercial	\$0.12679 per Ccf
Industrial	\$0.12707 per Ccf
Public Authority	\$0.12549 per Ccf
Public Schools Space Heat	\$0.10012 per Ccf
Compressed Natural Gas	\$0.06684 per Ccf
Electrical Cogeneration	
For the First 5,000Ccf/month	\$0.07720 per Ccf
For the Next 35,000 Ccf/month	\$0.06850 per Ccf
For the Next 60,000 Ccf/month	\$0.05524 per Ccf
All Over 100,000 Ccf/month	\$0.04016 per Ccf

**ADDITIONAL CHARGES**

- 1) A charge will be made each month to recover the cost of taxes paid to the State of Texas pursuant to Texas Utilities Code, Chapter 122 as such may be amended from time to time which are attributable to the transportation service performed hereunder.
- 2) A charge will be made each month to recover the cost of any applicable franchise fees paid to the cities.
- 3) In the event the Company incurs a demand or reservation charge from its gas supplier(s) or transportation providers in the incorporated areas of the Central-Gulf Service Area, the customer may be charged its proportionate share of the demand or reservation charge based on benefit received by the customer.
- 4) The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.
- 5) The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.
- 6) The billing of commercial transportation shall reflect adjustments in accordance with the provisions of the Conservation Adjustment Clause, Rate Schedule CAC and Rate Schedule 1C, if applicable.
- 7) The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.
- 8) The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

**TRANSPORTATION SERVICE RATE  
(Continued)****SUBJECT TO**

- 1) Tariff T-TERMS, General Terms and Conditions for Transportation.
- 2) Transportation of natural gas hereunder may be interrupted or curtailed at the discretion of the Company in case of shortage or threatened shortage of gas supply from any cause whatsoever, to conserve gas for residential and other higher priority customers served. The curtailment priority of any customer served under this schedule shall be the same as the curtailment priority established for other customers served pursuant to the Company's rate schedule which would otherwise be available to such customer.
- 3) Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$10.04 (Gas Utilities Case No. 00005813); 2021 IRA - \$9.07 (Gas Utilities Case No. 00008748)

Footnote 2: 2020 IRA - \$164.48 (Gas Utilities Case No. 00005813); 2021 IRA - \$137.93 (Gas Utilities Case No. 00008748)

Footnote 3: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748)

Footnote 4: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748)

Footnote 5: 2020 IRA - \$133.74 (Gas Utilities Case No. 00005813); 2021 IRA - \$113.60 (Gas Utilities Case No. 00008748)

Footnote 6: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748)



June 30, 2022

City of Rollingwood  
403 Nixon Drive  
Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for Central Texas service area, the following is the determination of the cost of gas to be used for billings in July 2022:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$8.6659
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$8.6188
3.	Purchase/Sales Ratio.....	1.0246
4.	Commodity Cost (Line 2 x Line 3).....	\$8.8309
5.	Reconciliation Factor.....	\$0.0000
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$8.8309
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$8.8309 / Mcf</u> <u>\$0.8831 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after June 27, 2022 and end with meters read on and after July 27, 2022.

Sincerely,

*Lisa Wattinger*

Lisa Wattinger, Manager  
Gas Supply



1301 South Mopac; Suite 400  
Austin, TX 78746-6918  
800-700-2443 • texasgasservice.com

June 15, 2022

The City Secretaries and/or City Managers of the following Texas cities:  
Austin, Bee Cave, Cedar Park, Cuero, Dripping Springs, Gonzales, Kyle, Lakeway, Lockhart,  
Luling, Nixon, Rollingwood, Shiner, Sunset Valley, West Lake Hills, Yoakum, Galveston, Bayou  
Vista, Jamaica Beach, Groves, Nederland, Port Neches, Port Arthur, and Beaumont, Texas

Dear City Secretary and/or City Manager:

In accordance with Texas Gas Service Company's Weather Normalization Clause (WNA) tariff, this report is being provided for the month of May 2022.

The Central Gulf Service Area experienced warmer than normal weather during May that resulted in the following WNA activity:

<b>Customer Class</b>	<b>Amount Collected or Refunded</b>	<b>Average Weather Rate</b>	<b>Average Bill Impact</b>	<b>% Bill Impact</b>
Residential	\$133,577	\$0.0383	\$0.56	1.6%
Commercial	\$5,048	\$0.0021	\$0.68	0.2%
Public Authority	\$1,041	\$0.0091	\$3.15	0.7%

Detailed data supporting this summary information is available upon request. If you have any questions, please do not hesitate to contact me at (512) 370-8267.

Sincerely,

Zach Burnham  
Rates Analyst  
Rates and Regulatory Affairs



1301 South Mopac; Suite 400  
Austin, TX 78746-6918  
800-700-2443 • texasgasservice.com

July 8, 2022

The City Secretaries/Clerks of the following Texas cities:

Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas

Dear City Secretary/Clerk:

Enclosed you will find a **copy of Texas Gas Service Company's withdrawn Rate Case Expense Surcharge (Rate Schedule RCE)**. Effective for meters read on and after September 29, 2020, the **volumetric rate of \$0.00437 per Ccf** in the Central-Gulf Service Area for gas sales and standard transportation customers **was removed effective June 23, 2022** as a result of the Company fully collecting the authorized amount of its 2019 rate case expenses.

No action is required on your part; however, this tariff is being provided to your city to comply with Section 102.151 of the Texas Utilities Code **that requires the filing of all rate schedules with the regulatory authority**.

If you have any questions concerning this filing, please contact me at via email at [erlinda.alvarado@onegas.com](mailto:erlinda.alvarado@onegas.com).

Sincerely,

Erlinda Alvarado  
Rates Coordinator  
Rates and Regulatory Affairs



**Gas Service Company, a Division of ONE Gas, Inc.**  
**Central-Gulf Service Area**

**RATE SCHEDULE RCE**

**RATE CASE EXPENSE SURCHARGE**

**A. APPLICABILITY**

The Rate Case Expense Surcharge (RCE) rate as set forth in Section (B) below is implemented pursuant to City Ordinances, other regulatory approval or by operation of law. This rate shall apply to the following rate schedules of Texas Gas Service Company, a Division of ONE Gas, Inc. ("Company") in the incorporated areas served in the Central-Gulf Service Area including Austin, Bayou Vista, Beaumont, Bee Cave, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Nederland, Nixon, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas: 10, 20, 30, 40, 48, C-1, CNG-1, and T-1.

**B. RCE RATE**

All Ccf during each billing period: \$0.00437 per Ccf

This rate will be in effect until all approved and expended rate case expenses are recovered under the applicable rate schedules. The Company will recover \$1,388,135.45 in actual expense and up to \$324,000 in estimated expense, not to exceed actual expense. The Rate Case Expense Surcharge will be a separate line item on the bill.

**C. OTHER ADJUSTMENTS**

Taxes: Plus applicable taxes and fees (including franchises fees) related to above.

**D. CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.