



CITY OF ROLLINGWOOD PARK COMMISSION MEETING AGENDA

Monday, January 03, 2022

Notice is hereby given that the Park Commission of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, January 3, 2022 at 11:30 a.m. Members of the public and the Commission may participate in the meeting virtually, as long as a quorum of the Commission and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at awayman@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the Park Commission for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Park Commission is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Park Commission with regard to matters on the agenda will be received at the time the item is considered.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 2. Discussion and possible action on the minutes from the November 1, 2021 Park Commission Meeting
- 3. Discussion and possible action on the minutes form the December 6, 2021 Park Commission meeting

REGULAR AGENDA

- 4. Welcome new Park Commission Member: Jennifer Meyer
- 5. Discussion and possible action to elect a Chair of the Park Commission
- 6. Update from Western Hills Girls Softball and Western Hills Little League
- 7. Discussion and possible action to submit a letter to City Council from Park Commission regarding the interaction with i9 during their winter camp from December 20-22, 2021
- 8. Discussion and possible action to review the Monthly Park Walk Through process and schedule
- 9. Update, discussion and possible action regarding the rental and facility use process and notification of pavilion rentals
- 10. Update and discussion regarding the City’s Hybrid Meeting Policy

DEPARTMENT REPORTS

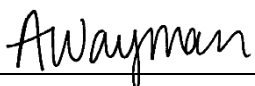
All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- 11. Park Financials through November 2021

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Thursday, December 30, 2021 at 5:00 p.m.



Ashley Wayman, City Secretary

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Park Commission will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Monday, November 01, 2021

The Park Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, November 1, 2021 at 11:30 a.m. Members of the public and the Commission were permitted to participate in the meeting virtually, as long as a quorum of the Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and was posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Chair Phil McDuffee called the meeting to order at 11:34 a.m.

Present Members: Chair Phil McDuffee, Mary Elizabeth Cofer, Chad Smith, Melissa Morrow, Don Hudson, Laurie Mills, and Niccole Maurici.

Also Present: Assistant City Administrator Ashley Wayman and Public Works Operator Vicky Ballard.

PUBLIC COMMENTS

There were no public comments.

Chair Phil McDuffee returned to public comments after the consent agenda.

The following individuals spoke during public comments:

- Mary Elizabeth Cofer discussed the Gaga Bill pit that was constructed by Andrew Zucca for his Eagle Scout Project.

Chair Phil McDuffee returned to public comments after the department reports.

- Steve Franke with WHGS gave an update on the season and the ballfield fencing.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the September 7, 2021 Park Commission minutes
3. Discussion and possible action on the minutes from the October 4, 2021 Park Commission minutes

Niccole Maurici motioned to approve the minutes from the September 7, 2021 Park Commission meeting. Laurie Mills seconded the motion. The motion passed 7-0.

The Commission discussed the process of approving minutes.

Chad Smith motioned to approve the consent agenda. Laurie Mills seconded the motion. The motion passed 7-0.

REGULAR AGENDA

4. Discussion and possible action on the evaluation of the ideas presented in the Zilker Park Vision Plan community meeting number three for any impacts to the parks in the City of Rollingwood

Mary Elizabeth Cofer discussed the Zilker Park Vision Planning Process and encouraged community members to express their opinions on this plan.

The Park Commission discussed the different ideas presented in the plan, the parking considerations that are in the plan. They also discussed that a subcommittee could be formed to work on this project.

Melissa Morrow discussed that the city could join a critical information stakeholder group on this project as well as hold a focus group on this topic.

Melissa Morrow, Laurie Mills and Phil McDuffee volunteered to serve on a subcommittee to evaluate the ideas presented in the Zilker Park Vision Plan.

5. Discussion and possible action to: 1.) Delete the Rollingwood Park Pavilion Reservation Form from the Rollingwood website and to incorporate its components into the Google form for

Facility Use and Application, and 2.) Modify the current Rollingwood Park Pavilion Reservation Requirements, then make a recommendation to City Council

Niccole Maurici discussed the history of this agenda item as well as the current process and rules for pavilion rental.

Don Hudson discussed the outline he created for this agenda item and the information that has been provided for an updated process.

Melissa Morrow asked if the Commission could review the rules of the pavilion and address the citizen comments brought up regarding past pavilion use.

Robert Patterson, 3205 Pickwick Lane, expressed frustration with the Commission and discussed the email he sent to the Commission regarding the lower park pavilion and explained who he is. He read his letter into the record. He also discussed past actions by park-goers including parking issues, bounce houses, congestion, etc. He also discussed the response he got from a Park Commission member.

Mary Elizabeth Cofer discussed a past park rental that she is aware of that included a train going around the upper and lower park.

Melissa Morrow discussed that there should be a time limit on speakers. She also discussed that she knows that Niccole Maurici did not mean to attack his character and that she is disappointed that staff was not able to let them know that this had all been brought up and tried in the city before. She apologized to both Robert Patterson and Niccole Maurici for how this played out.

The Park Commission discussed whether they could structure the fees in a way to relieve issues regarding pavilion rentals.

Niccole Maurici discussed that the subcommittee would get legal questions answered and bring back an updated recommendation to the Commission.

The Park Commission discussed additions that could be made to the rules to address some of the concerns brought up today including parking information.

Melissa Morrow asked the Commission to review the rules and send any comments or questions to Assistant City Administrator Ashley Wayman.

The Commission further discussed the updates to this process.

Laurie Mills further discussed Mr. Patterson’s concerns and that Niccole Maurici did not intend any disrespect.

- 6. Discussion and possible action to update the residential and commercial rental process and to make a recommendation to the City Council, including making suggestions and edits to the Facilities and Use Agreement

Chair Phil McDuffee tabled this item to the next meeting.

DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

7. Park Financials through September 2021

The Park Commission discussed a potential Women’s Club donation in the near future. Melissa Morrow discussed that the Women’s Club likes it when the Park Commission brings an idea to them for them to approve.

Public Works Operator Vicky Ballard discussed some ideas for projects in the park.

The Park Commission returned Public Comments at the conclusion of this item.

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:57 p.m.

Minutes Adopted on the _____ day of _____, 2022.

_____, Chair

ATTEST:

Ashley Wayman, City Secretary



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Monday, December 06, 2021

The Park Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, December 6, 2021 at 11:30 a.m. Members of the public and the Commission were permitted to participate in the meeting virtually, as long as a quorum of the Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

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Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

A video recording of the meeting was made and was posted to the City's website and is available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Acting Chair Chad Smith called the meeting to order at 11:40 a.m.

Present Members: Melissa Morrow, Mary Elizabeth Cofer, Don Hudson, Chad Smith, and Niccole Maurici.

Also Present: Assistant City Administrator Ashley Wayman and Public Works Operator Vicky Ballard.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a

Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 2. Discussion and possible action on the minutes from the November 1, 2021 Park Commission Meeting

Melissa Morrow motioned to approve the consent agenda. Niccole Maurici seconded the motion.

The motion passed 5-0.

It was later determined that the minutes were not included in the packet due to a technical error. These minutes will be brought back for approval at the next Park Commission meeting.

REGULAR AGENDA

- 3. Discussion and possible action to elect a Chair of the Park Commission

The Commission discussed the election of a Chair.

The Commission discussed item 10 in conjunction with this item.

Melissa Morrow, Niccole Maurici, Chad Smith, Mary Elizabeth Cofer, and Don Hudson expressed their intent to continue serving on the Park Commission.

Assistant City Administrator Ashley Wayman discussed that the Commission could wait until the Park Commission vacancy is filled before selecting a Chair.

The Commission decided to wait until the Park Commission vacancy is filled before selecting a Chair.

- 4. Discussion and possible action to adopt the Rental Fees and Payment Agreement and to make a recommendation to the City Council

Niccole Maurici discussed the work that the Commission has done on the commercial use and rental process up to this point. She discussed the proposal for pavilion rentals.

The Park Commission discussed the details and terms of the use of the pavilion rental process.

Mary Elizabeth Cofer motioned to approve the Rental Fees and Payment Agreement and to make a recommendation to the City Council. Chad Smith seconded the motion. The motion passed 5-0.

- 5. Discussion and possible action to update the Rollingwood Pavilion Reservation Requirements, Rules and Regulations and to make a recommendation to the City Council

Niccole Maurici discussed the proposed reservation requirements and rules and regulations document.

The Park Commission discussed the rules and regulations, including the pavilion capacity, playscape capacity, and the timeframe in which reservations can be made.

Chad Smith motioned that the amended rules and regulations be approved and a recommendation made to City Council. Melissa Morrow seconded the motion.

Mary Elizabeth Cofer discussed children playing unsupervised in the Park.

The Park Commission discussed this concern as well as messaging concerning the rules of the park.

The motion passed 5-0.

- 6. Discussion and possible action to create the Rollingwood Waiver and Release and to make a recommendation to the City Council

Niccole Maurici discussed the proposed waiver and how it relates to the rental process of any of the fields or pavilion.

Chad Smith motioned that the Commission submit the Rollingwood Waiver and Release to the City Council pending attorney approval. Don Hudson seconded the motion. The motion passed 5-0.

- 7. Discussion and possible action to create the Rollingwood COVID-19 Waiver and to make a recommendation to the City Council

Niccole Maurici discussed that similar rental facilities in the area are using a COVID-19 waiver and that they are proposing that these be used for park facility rentals.

The Park Commission further discussed the COVID-19 waiver.

Chad Smith motioned that the Commission submit the COVID-19 Waiver to the City Council, subject to attorney approval. Don Hudson seconded the motion. The motion passed 5-0.

- 8. Discussion and possible action to update the non-commercial and commercial rental process and to make a recommendation to the City Council

Niccole Maurici discussed the intent to have three links on the website under “Rollingwood Rentals,” one for commercial renters, one for non-commercial renters and one for pavilion renters.

Don Hudson discussed stated that he didn’t think that these documents were ready to go to City Council.

Niccole Maurici further discussed the information that would be collected for each of these types of rentals.

The Park Commission reviewed the three different applications proposed in the packet.

Chad Smith motioned to approve the pavilion, non-commercial and commercial rental applications and to make a recommendation to the City Council. Don Hudson seconded the motion.

The motion passed 5-0.

Don Hudson stated that he would like to print and review these documents and that the sub-committee should be able to make any necessary unsubstantial changes.

- 9. Discussion and possible action on the evaluation of the ideas presented in the Zilker Park Vision Plan community meeting number three for any impacts to Rollingwood Park

Melissa Morrow stated that the subcommittee did not have any updates at this time.

- 10. Discussion regarding intent to continue serving on the Park Commission

This item was covered under item 3.

- 11. Discussion and possible action regarding the selection of City Council board and commission liaisons

Assistant City Administrator Ashley Wayman discussed the process by which the Mayor and City Council designate board and commission liaisons.

DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- 12. Park Financials through October 2021

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:57 p.m.

Minutes Adopted on the _____ day of _____, 2022.

_____, **Chair**

ATTEST:

Ashley Wayman, Assistant City Administrator

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: January 3, 2022_____

Submitted By:

Niccole Maurici

Agenda Items:

Discussion and possible action to submit a letter to City Council from Park Commission regarding the interaction with i9 during their winter camp from December 20-22, 2021.

Description:

i9 had a signed agreement with the City of Rollingwood to use Hatley Fields 3, 4 and 5 for their winter camp from December 20-22, 2021. A representative of City Council moved the i9 group from Hatley Fields 3, 4 and 5 to fields 1 and 2. This resulted in i9 having to pay additional fees for the usage of the fields. A question occurs on what authority a single council member has with respect to alteration of an existing written agreement for use of park space or facilities.

After discussion about this incident, the Park Commission should consider submitting a written letter to City Council regarding this event.

Action Requested:

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

Fiscal Impacts:

Negative impact to the operating budget if our preferred vendors do not rent fields from us

Attachments:

1. i9 lease agreement:
<https://drive.google.com/file/d/1mOxlvUP3p6rqMOutLf4VZ4m8dfXfzBI/view?usp=sharing>



Hybrid Meetings Policy

Scope

To set a policy for when and how Hybrid Public Meetings are held in the City of Rollingwood.

Background

From March 2020 through August 2021, public meetings were held via Zoom to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. In September 2021, the Governor's orders waiving certain sections of the Open Meetings Act that allowed Zoom meetings during this time were lifted. At the August 9, 2021 Special City Council meeting, the City Council directed city staff to implement a hybrid meetings system to allow some flexibility for Councilmembers, Board and Commission Members and the public to participate in meetings virtually.

Definition

Hybrid Meeting – a public meeting in which a quorum of the governing body as well as the presiding officer is physically present at the meeting location and one or more members of the governing body are in attendance virtually via videoconference. The meeting must meet all the requirements of the Texas Open Meetings Act, specifically Sec. 551.127 regarding Videoconference Calls.

Policy

- A. As technology permits, all City Council, Board and Commission meetings that are open to the public will have a virtual participation option for the public. If a technical issue causes a meeting to be unable to be accessed by the public for virtual participation, the meeting does not need to be canceled. If a member of the public is having difficulties accessing the hybrid meeting, they can contact Assistant City Administrator Ashley Wayman at awayman@rollingwoodtx.gov.
- B. Requests for virtual participation in a meeting for Councilmembers or Board and Commission Members will be granted if one of the following situations applies:
 - a. (Preferred) The member has requested to participate virtually at least 96 hours (4 days) before the scheduled meeting and it has been confirmed that a quorum will be physically present without the requesting member physically present.
 - b. (Extenuating Circumstances) The member has requested to participate virtually up to 2 hours before the meeting, no other hybrid requests have been denied, and it has been confirmed that a quorum will be physically present without the requesting member physically present.
 - c. If the regular presiding officer of the governing body requests to participate virtually, and it has been confirmed that a quorum will be physically present without the requesting member physically present, another presiding officer

must be secured before the request is approved.

- C. The face of each participant in the videoconference call, while that participant is speaking, shall be clearly visible, and the voice audible, to each other participant and, during the open portion of the meeting, to the members of the public in attendance at the physical meeting location.
- D. The audio and video signals perceptible by members of the public at the location of the meeting must be of sufficient quality so that members of the public at each location can observe the demeanor and hear the voice of each participant in the open portion of the meeting
- E. If at least one Councilmember or Board and Commission member is participating in a meeting remotely, and both audio and video feed is lost so that the public can no longer hear or see the proceedings, the meeting must be recessed until the issue is resolved and, if it is not resolved within 6 hours, the meeting must be terminated.
- F. All additional requirements of the Texas Open Meetings Act must be adhered to in the implementation of the hybrid meeting.

Hybrid Meetings Policy Updates

City staff will review this document periodically to ensure that it contains up-to-date information. Any potential changes or updates that materially alter this document will be brought to City Council for approval.

100-GENERAL FUND

PARK DEPARTMENT

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-55-5000 SALARY	39,983.00	2,927.49	5,929.15	14.83	34,053.85
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	272.94	531.01	15.94	2,799.99
100-5-55-5030 WORKERS COMP INSURANCE	500.00	0.00	484.69	96.94	15.31
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	223.95	453.57	14.83	2,605.43
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	0.00	0.00	0.00	122.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	338.12	684.81	14.27	4,113.19
100-5-55-5060 STORM RELATED PAYROLL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	51,793.00	3,762.50	8,083.23	15.61	43,709.77
<u>SUPPLIES & OPERATION EXP</u>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	74.57	148.09	1.48	9,851.91
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5171 EQUIPMENT	2,500.00	387.83	387.83	15.51	2,112.17
100-5-55-5190 MATERIALS	4,000.00	892.55	1,321.06	33.03	2,678.94
100-5-55-5191 MAINTENANCE	7,000.00	3,936.74	3,975.74	56.80	3,024.26
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	<u>13,000.00</u>	<u>380.00</u>	<u>380.00</u>	<u>2.92</u>	<u>12,620.00</u>
TOTAL SUPPLIES & OPERATION EXP	41,250.00	5,671.69	6,212.72	15.06	35,037.28
<u>CONTRACTUAL SERVICES</u>					
100-5-55-5255 VEHICLE INSURANCE	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	<u>500.00</u>	<u>1.40</u>	<u>2.80</u>	<u>0.56</u>	<u>497.20</u>
TOTAL MISCELLANEOUS OTHER EXP	500.00	1.40	2.80	0.56	497.20
<u>CAPITAL OUTLAY</u>					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	0.00	0.00	5,000.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	<u>785.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>785.00</u>
TOTAL CAPITAL OUTLAY	5,785.00	0.00	0.00	0.00	5,785.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

100-GENERAL FUND

PARK DEPARTMENT

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	0.00	0.00	6,500.00
100-5-55-5515 MAINTENANCE BUILDING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	0.00	0.00	0.00	6,500.00
<hr/>					
TOTAL PARK DEPARTMENT	107,328.00	9,435.59	14,298.75	13.32	93,029.25