



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, February 15, 2023

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on February 15, 2023 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at dadair@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

2. Mayor's State of the City Address

- 3. Presentation on purpose and requirements of the city's MS4 permit and how we are handling compliance with those requirements

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 4. Discussion and possible action to approve the dates for the Rollingwood Women's Club Easter Egg Hunt, on Saturday, April 8, 2023 and Fourth of July Parade on Tuesday, July 4, 2023
- 5. Discussion and possible action on an ordinance affirming the name of "Bee Cave Road" for the portion of TxDOT Highway RM 2244 located within the corporate limits of the City of Rollingwood
- 6. Discussion and possible action on timetable for the initial draft commercial zoning ordinance by Denton, Navarro, Rocha, Bernal and Zech, as recommended in the Comprehensive Plan, public workshops, and schedule for public hearings and meetings before the Planning and Zoning Commission and the City Council
- 7. Discussion and possible action on the minutes from the January 18, 2023 City Council meeting

REGULAR AGENDA

- 8. Discussion and possible action regarding special parliamentary rules for Rollingwood City Council meetings
- 9. Discussion and possible action on a work order for design of packages 1-4 of the Water CIP
- 10. Discussion and possible action to create a comprehensive residential code review committee and appoint committee members
- 11. Discussion and possible action on an ordinance allowing the City Council and Planning and Zoning Commission to hold joint public hearings
- 12. Discussion and possible action to change public notice requirements for public hearings
- 13. Discussion and possible action on scheduling of public hearings before the Planning and Zoning Commission and City Council in regard to proposed amendments to the City of Rollingwood Code of Ordinances regarding building projections into required yards and building height in the R – Residential zoning district
- 14. Update on the Nixon/Pleasant drainage project
- 15. Discussion and possible action on a recommendation from the Park Commission regarding park rental rates
- 16. Report on storm impacts to the city and clean up efforts, and discussion on steps needed to address issues identified including but not limited to poor city-wide cell phone service

- [17.](#) Discussion and possible action on a recommendation from the Utility Commission regarding a cellular service and coverage survey
18. Discussion and possible action to schedule a public workshop or other process for further public input on eligibility for appointment to City Board and Commissions for non-US citizens
19. Discussion and possible action to reschedule the March City Council meeting
20. Discussion and possible action to schedule the Spring Clean-Up Event
- [21.](#) Discussion and possible action on a resolution of the City of Rollingwood to join with the State of Texas and political subdivisions of the state as a party in the Texas Opioid Settlement Agreement secured by the Office of the Attorney General with opioid manufacturers Allergan, CVS, Walmart and Walgreens
- [22.](#) Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time
23. Discussion and possible action with regard to the issuance of building permits for the 304 Vale and 400 Farley properties and any other building permits issued by executive direction, if any
24. Discussion and possible action regarding the scope of the Mayor's authority to issue or direct the issuance of any building permit
25. Discussion and possible action regarding the authority of the Mayor to settle threatened litigation without prior council approval
26. Discussion and possible action regarding the role of Mayor and other members of the City Council in working with city staff

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [27.](#) City Administrator's Report
- [28.](#) Chief of Police Report
- [29.](#) Municipal Court Report
- [30.](#) City Financials for January 2023 - Fiscal Year 2022-2023
- [31.](#) RCDC Financials for January 2023 - Fiscal Year 2022-2023
- [32.](#) City Stats for January 2023

- [33.](#) Contract Invoices through January 2023 - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates - IIP & MS4, K. Friese + Associates, City Engineer
- [34.](#) Crossroads Utility Services Report on Water and Wastewater for January 2023
- [35.](#) City Engineer Report - K. Friese + Associates
- [36.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
- [37.](#) Texas Gas Services - Notices, Letters, Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov at **5:00 p.m.** on **February 10, 2023.**

Desiree Adair

Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

February 15, 2023

Municipal Separate Storm Sewer Systems (MS4)

- Prevent harmful pollutants from entering MS4s
- Permitting and reporting to TCEQ
 - EPA Clean Water Act
 - Texas Water Code



- Outlines measures for compliance with MS4 permit (TXR0400000)
- Manages the quality of the discharge from MS4
 - Minimum Control Measures (MCM)
 - Best Management Practice (BMPs)



Minimum Control Measures (MCM)

Annual Reporting

- Public Education, Outreach, & Involvement
- Illicit Discharge Detection & Elimination
- Construction Site Storm Water Runoff
- Post-Construction Storm Water Management
- Pollution Prevention & Good Housekeeping



Questions?

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: February 15, 2023

Submitted By:

Staff

Agenda Item:

Discussion and possible action on an ordinance affirming the name of "Bee Cave Road" for the portion of TxDOT Highway RM 2244 located within the corporate limits of the City of Rollingwood

Description:

This proposed ordinance is affirming the name of RM 2244 to Bee Cave Road. There has been confusion about whether the Road is Bee Caves or Bee Cave, and affirming the name as Bee Cave Road will provide direction to TXDOT consistent with resolutions adopted by the City of Bee Cave adopted in October 2020, and West Lake Hills in January 2023.

Action Requested:

To take action on an ordinance affirming the name of "Bee Cave Road" for the portion of TxDOT Highway RM 2244 located within the corporate limits of the City of Rollingwood

Fiscal Impacts:

No significant fiscal impact anticipated at this time

Attachments:

- Ordinance 2023-02-15-05 affirming the name of "Bee Cave Road" in Rollingwood Corporate Limits
- City of Bee Cave Ordinance (2020) affirming the name of "Bee Cave Road"
- City of West Lake Hills Ordinance (2023) affirming the name of "Bee Cave Road"

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ORDINANCE NO. 2023-02-15-05

AN ORDINANCE OF THE CITY OF ROLLINGWOOD, TEXAS, AFFIRMING THE NAME OF “BEE CAVE ROAD” FOR THAT PORTION OF THE TEXAS DEPARTMENT OF TRANSPORTATION HIGHWAY RM 2244 LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ROLLINGWOOD; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, RM 2244 is a Texas Department of Transportation maintained highway within the corporate limits of the City of Rollingwood; and

WHEREAS, pursuant to Texas Transportation Code Chapter 311, Section 311.011-033 municipalities are granted the ability to assign street names to highways within their jurisdiction; and

WHEREAS, RM 2244 has historically been called “Bee Cave Road” within the City’s corporate limits as is evidenced on many recorded subdivision plats for property adjacent to the roadway within the corporate limits of the City of Rollingwood; and

WHEREAS, any reference to RM 2244 within the City’s adopted Code of Ordinances not consistent with this naming shall be amended to reflect such correction; and

WHEREAS, the Austin 9-1-1 Addressing Department provides street name management services for Travis County including the City of Rollingwood; and

WHEREAS, the Austin 9-1-1 Addressing Department has requested the City of Rollingwood designate one locally approved name for the highway to aid that Department in its efforts to eliminate unnecessary confusion for first responders.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

Section 1. Findings of Fact. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. The name of that portion of RM 2244 within the corporate limits of the City of Rollingwood is affirmed to be “Bee Cave Road.” The name “Bee Cave Road” shall be reflected on any future applicable plat applications for all property adjacent to the street.

Section 3. That all references to RM 2244, FM 2244 or Bee Caves Road found within the City’s adopted Codes, Ordinances, Plans, and Plats are hereby declared to be considered reference to Bee Cave Road.

1 **Section 4.** Staff is directed to coordinate with the Texas Department of Transportation
2 to update street name signage as necessary.

3
4 **Section 5. Severability.** That should any sentence, paragraph, subdivision, clause, phrase
5 or section of this ordinance be adjusted or held to be unconstitutional, illegal or invalid, the same
6 shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than
7 the part so declared to be invalid, illegal or unconstitutional.

8
9 **Section 6. Repealer.** All ordinances or parts of ordinances in force regarding the naming
10 of this portion of RM 2244 when the provisions of this Ordinance become effective are hereby
11 repealed.

12
13 **Section 7. Effective Date.** This Ordinance shall be in force and effect from and after
14 its passage on the date shown below.

15
16 **Section 8. Open Meetings.** That it is hereby officially found and determined that the
17 meeting at which this ordinance is passed was open to the public as required and that public notice
18 of the time, place, and purpose of said meeting was given as required by the Open Meetings Act,
19 Chapt. 551, Loc. Gov't. Code.

20
21 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,
22 on the 15th day of February, 2023.

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24 APPROVED:

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27 _____
28 Gavin Massingill, Mayor

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30 ATTEST:

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33 _____
34 Desiree Adair, City Secretary
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ORDINANCE NO. 443

AN ORDINANCE AFFIRMING THE NAME OF "BEE CAVE ROAD" FOR THAT PORTION OF THE TEXAS DEPARTMENT OF TRANSPORTATION HIGHWAY FM 2244 LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF BEE CAVE; AND PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, FM 2244 is a Texas Department of Transportation maintained highway within the corporate limits of the City of Bee Cave; and

WHEREAS, pursuant to Texas Transportation Code Chapter 311, Section 311.011-033 municipalities are granted the ability to assign street names to highways within their jurisdiction, and

WHEREAS, FM 2244 has historically been called "Bee Cave Road" within the City's corporate limits as is evidenced on many recorded subdivision plats for property adjacent to the roadway within the corporate limits of the City of Bee Cave; and

WHEREAS, FM 2244 is referred to as "Bee Cave Road" within the City's adopted Code of Ordinances; and

WHEREAS, the FM 2244 currently has inconsistent street name signage within the City of Bee Cave; being signed as "Bee Caves Road" at its intersection with State Highway 71, "Bee Cave Road" at its intersections with Bee Cave Parkway, and "FM 2244" at the intersection with Resaca Blvd; and

WHEREAS, the Austin 911 Addressing Department provides street name management services for Travis County including the City of Bee Cave; and

WHEREAS, the Austin 911 Addressing Department has requested the City of Bee Cave designate one locally approved name for the highway to aid that Department in its efforts to eliminate unnecessary confusion for first responders.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEE CAVE, TEXAS, THAT:

SECTION 1. Findings of Fact. All of the above premises are hereby found to be true and correct legislative and factual findings of the City and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The name of that portion of FM 2244 within the corporate limits of the City

of Bee Cave is affirmed to be "Bee Cave Road." The name "Bee Cave Road" shall be reflected on any future applicable plat applications for all property adjacent to the street.

SECTION 3. That all references to FM 2244 or Bee Caves Road found within the City's adopted Codes, Ordinances, Plans, and Plats are hereby declared to be considered reference to Bee Cave Road.

SECTION 4. Staff is directed to coordinate with the Texas Department of Transportation to update street name signage as necessary.

SECTION 5. Severability. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjusted or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

SECTION 6. Repealer. All ordinances or parts of ordinances in force regarding the naming of this portion of FM 2244 when the provisions of this Ordinance become effective are hereby repealed.

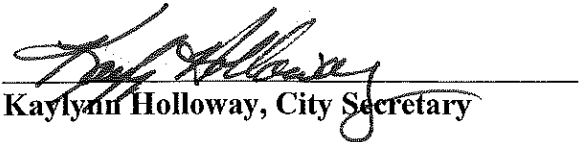
SECTION 7. Proper Meeting. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 8. Effective Date. That this Ordinance shall take effect immediately from and after its passage.

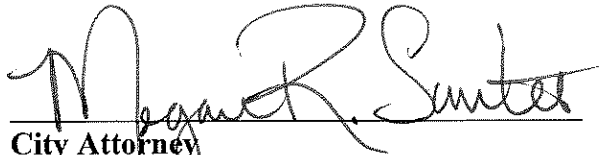
DULY PASSED AND APPROVED THIS 13th DAY of October 2020.


Kara King, Mayor

ATTEST:


Kaylann Holloway, City Secretary

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read "Miguel R. Sintes". The signature is written in a cursive style with a horizontal line underneath the name.

City Attorney
Denton, Navarro, Rocha, Bernal & Zech, P.C.

ORDINANCE NO. 2023-001

AN ORDINANCE OF THE CITY OF WEST LAKE HILLS, TEXAS, AFFIRMING THE NAME OF “BEE CAVE ROAD” FOR THAT PORTION OF THE TEXAS DEPARTMENT OF TRANSPORTATION HIGHWAY RM 2244 LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF WEST LAKE HILLS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, RM 2244 is a Texas Department of Transportation maintained highway within the corporate limits of the City of West Lake Hills; and

WHEREAS, pursuant to Texas Transportation Code Chapter 311, Section 311.011-033 municipalities are granted the ability to assign street names to highways within their jurisdiction; and

WHEREAS, RM 2244 has historically been called “Bee Cave Road” within the City’s corporate limits as is evidenced on many recorded subdivision plats for property adjacent to the roadway within the corporate limits of the City of West Lake Hills; and

WHEREAS, RM 2244 is referred to as “Bee Cave Road” within the City’s adopted Code of Ordinances; and

WHEREAS, the Austin 9-1-1 Addressing Department provides street name management services for Travis County including the City of West Lake Hills; and

WHEREAS, the Austin 9-1-1 Addressing Department has requested the City of West Lake Hills designate one locally approved name for the highway to aid that Department in its efforts to eliminate unnecessary confusion for first responders.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TEXAS, THAT:

Section 1. Findings of Fact. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. The name of that portion of RM 2244 within the corporate limits of the City of West Lake Hills is affirmed to be “Bee Cave Road.” The name “Bee Cave Road” shall be reflected on any future applicable plat applications for all property adjacent to the street.

Section 3. That all references to RM 2244, FM 2244 or Bee Caves Road found within the City’s adopted Codes, Ordinances, Plans, and Plats are hereby declared to be considered reference to Bee Cave Road.

Section 4. Staff is directed to coordinate with the Texas Department of Transportation to update street name signage as necessary.

Section 5. Severability. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjusted or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

Section 6. Repealer. All ordinances or parts of ordinances in force regarding the naming of this portion of RM 2244 when the provisions of this Ordinance become effective are hereby repealed.

Section 7. Effective Date. This Ordinance shall be in force and effect from and after its passage on the date shown below.

Section 8. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

PASSED AND APPROVED on the 11th day of January 2023.

CITY OF WEST LAKE HILLS

Linda Anthony, Mayor

ATTEST:

Terry Blanchard, TRMC
City Secretary

City of Rollingwood - Commercial Corridor Code Update Project Project Calendar (updated 2/9/23)

Milestone	Description	Target Completion Date*
Background research	DNRBZ to analyze existing code with provided policy directives to establish strategies for code revision and ordinances	February 10
Staff meetings	Meetings with City Staff for background information	Feb. 10 – March 1
1 st Joint Workshop	Joint workshop meeting with P&Z and City Council for guided input on the following elements: site design, buffering and screening	March 1
2 nd Joint Workshop	Joint workshop meeting with P&Z and City Council for guided input on the following elements: tree mitigation and trail incentives	March 29
3 rd Joint Workshop	Joint workshop meeting with P&Z and City Council for guided input on the following elements: signs and land use incentives	April 12
Deliver 1 st Draft to City	Delivery of 1 st draft to the City	May 1
City Staff Revision period	City Staff to provide initial comments and revisions	May 15
Revision period	DNRBZ to make revisions and resubmit draft to the City	May 22
Presentation of the Draft	DNRBZ and City Staff to present the draft at a joint meeting of P&Z and City Council and seek comments and feedback	June 14
Deliver Final Draft to City	DNRBZ to refine code into final draft to be ready for adoption	June 21
P&Z Meeting for Adoption	Public hearing, consideration and recommendation on proposed code amendments	TBD (July)
City Council Meeting for Adoption	Public hearing, consideration and action on proposed code amendments	TBD (July)

*all dates are subject to change based on meeting and workshop availability



CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, January 18, 2023

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on January 18, 2023. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:03 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Phil McDuffee, Council Member Kevin Glasheen, Council Member Alec Robinson, and Council Member Brook Brown.

Also Present: City Administrator Ashley Wayman, City Attorney Charles Zech, Finance Director Abel Campos, Interim Chief of Police Kristal Muñoz, City Secretary Desiree Adair, Development Services Manager Nikki Dykes, and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

The following individuals spoke during public comments:

- Shanthi Jayakumar, 3309 Park Hills Drive, thanked Team Rollingwood for their work, thoughtful planning, and for providing exceptional services.

PRESENTATIONS

2. Presentation and discussion on the Quarterly Investment Report for the 1st Quarter

Finance Director Abel Campos presented the Quarterly Investment Report for the 1st quarter of Fiscal Year 2022-2023.

3. Presentation and discussion on the Budget Review for the 1st Quarter

Finance Director Abel Campos presented the Financial Analysis for the 1st Quarter of Fiscal Year 2022-2023. He discussed revenue and expenditures compared to the prior year.

4. Status report on Rollingwood comments filed on behalf of the City in connection with Zilker Park Vision Plan

City Administrator Ashley Wayman discussed the City of Rollingwood comments that were submitted in regards to the Draft Zilker Park Vision Plan.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 5. Discussion and possible action on the minutes from the December 21, 2022 City Council meeting
- 6. Discussion and possible action on an update to the Interlocal Agreement between the City of Rollingwood and the City of Austin for addressing services
- 7. Discussion and possible action on contract with Denton, Navarro, Rocha, Bernal and Zech for legal and planning services for draft ordinance changes and processes for public input on the commercial zoning changes as recommended in the Comprehensive Plan, and timetable for project milestones
- 8. Discussion and possible action on a reimbursement resolution expressing intent to finance expenditures

Mayor Gavin Massingill discussed a constituent email that discussed the use of Robert’s Rules of Order in accordance with the Code of Ordinances. He explained that Council will work on utilizing Robert’s Rules of Order this evening, and proceeded to highlight time limits, extensions of time, and specific rules for speaking.

Council Member Kevin Glasheen, the Mayor, and City Attorney Charles Zech discussed points of order for conducting the meeting.

Council Member Brook Brown moved to pull items 7 and 8 from the Consent Agenda.

Council Member Brook Brown moved to approve items 5 and 6 on the Consent Agenda. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

Council Member Brook Brown moved to approve in item 7 the proposed contract for legal and planning services offered by Denton, Navarro, Rocha, Bernal, and Zech (DNRBZ), and move to direct staff and DNRBZ to present at the next Council meeting a project task list and project dates for this project, the project being the process for considering the commercial zoning changes as recommended by the Comprehensive Plan. Mayor Pro Tem Sara Hutson seconded the motion.

Council discussed the intention of this motion. Council Member Brook Brown would like to have an outline of project tasks and a general timeline.

The motion carried with 5 in favor and 0 against.

Council Member Brook Brown explained her question regarding the reimbursable expenses.

Council Member Brook Brown moved to approve reimbursement resolution 2023-01-18-08 as amended. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

Council Member Brook Brown moved to call up item 15 at this time. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill called up item 15 at this time.

- 9. Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time

Council Member Kevin Glasheen moved to suspend Robert’s Rules of Order for the remainder of the meeting and revert to our more informal format of discussion of items with the Mayor moderating the discussion as he has traditionally. He would like to suspend all the rules and conduct the meeting as we traditionally have informally with the Mayor exercising some degree of control over the discussion to maintain order.

Council Member Kevin Glasheen restated his motion to move to suspend Robert’s Rules of Order and allow the Mayor to conduct the rest of this meeting as he sees fit. Council Member Brook Brown seconded the motion.

Council Member Brook Brown	Aye
Council Member Alec Robinson	No
Council Member Phil McDuffee	Aye
Council Member Kevin Glasheen	Aye
Mayor Pro Tem Sara Hutson	No

The motion failed with 3 in favor and 2 against.

Council Member Phil McDuffee moved to suspend the time limits according to Robert’s Rules of Order specifically for the remainder of this meeting. Council Member Brook Brown seconded the motion.

Council Member Brook Brown	Aye
Council Member Alec Robinson	No
Council Member Phil McDuffee	Aye
Council Member Kevin Glasheen	Aye
Mayor Pro Tem Sara Hutson	No

The motion failed with 3 in favor and 2 against.

Council Member Alec Robinson stated his reasoning for the record that they will each have 10 minutes plus the extension.

Council Member Brook Brown stated for the record that she wished to be noticed of the use of Robert’s Rules of Order for all to come prepared.

Council Member Brook Brown introduced item 9 including 2 building permits that were directed to be issued by the Mayor. She stated the history of these 2 building permits and when Council had been advised regarding these matters. She posted this agenda item to ask the City Attorney to review these circumstances, determine whether the permits are lawful, provide options available to the applicants, and advise the Council on this matter. She discussed uniform setbacks on corner lots.

Council Member Brown distributed 4 motions contained in the memo submitted in the packet. She asked to take action on a policy level so that the decision to supersede the building official’s determination on these 2 lots does not become precedent for any future applicant, thus undermining our code setbacks, that we reaffirm the policy from the February 22nd Council meeting that the zoning code side setbacks on corner lots will govern building permit applications unless a variance from the BOA is granted, that we notice this policy to pending applicants and to the website page for residential building applications, that we find out if there are any other situations where permits have been approved where the building official has found the application non-compliant with the code, that we get the advice of our City Attorney on the legal issues associated with this matter, and that we do this in a timely manner by asking for the City Attorney’s written opinion by date certain and setting this matter for a special Council meeting to take it up as soon as reasonably possible.

Council Member Brook Brown moved that the City Council direct the building official to advise all pending building applicants having a corner lot seeking a reduction in the 30’ side setback, and not meeting the exception in Code Section 107-76 (c) (3), that such setback reduction requires the approval of the Board of Adjustment and cannot be accomplished based on purported prior precedent, by an address change, a new plat, replat, or amending plat, or other means. Mayor Pro Tem Sara Hutson seconded the motion.

Mayor Gavin Massingill yielded the gavel to Mayor Pro Tem Sara Hutson. Council Member Brook Brown yielded to Mayor Gavin Massingill.

Mayor Gavin Massingill asked Council Member Brook Brown if it is her assertion that she and the Mayor did not have a specific private telephone conversation about this specific matter at hand and that she has no recollection of agreeing to the exact approach outlined in the Mayor’s executive memos which included the subsequent Council action that he suggested and that was

approved by this Council to guard against this circumstance happening again in the future. Council Member Brook Brown stated that it is her position that they did not have that conversation.

Mayor Gavin Massingill rose to a question of personal privilege. He moved to be recognized to make comments regarding actions which have been circulated to disparage his character and humbly sought a second for this motion. Council Member Alec Robinson seconded the motion. The motion carried with 3 in favor, 2 in silent consent – Council Member Alec Robinson and Council Member Brook Brown, and 0 against.

Mayor Gavin Massingill stated that agenda item 9 was filed to disparage his integrity, to question his honesty, to cast doubt on his intentions as a mayor and public servant, and to damage his reputation as a truthful broker of compromise. He addressed comments to Council and addressed his constituents and neighbors to whom he serves as well as this community. He was amazed at Council Member Brook Brown’s denial of their conversation on this topic. He stated the historic facts of this issue including how it affected the previous building official, code that has not been updated since 1987, code that required plats to include setback lines, the possibility of adjusting building lines with administrative approval, and representations made to applicants by a previous building official. All of these reasons causing multiple litigation threats and the Mayor personally meeting with attorneys for at least one of the parties laying out their position. He discussed litigation strategy, optics, and consultation with legal counsel. The Mayor added conditions to his potential directive to issue the permits: (1) The applicants had to visit with immediate neighbors who are most affected and make sure they approve the proposed approach, and (2) The Mayor would visit with two Council Members who are active and engaged with these issues.

Mayor Gavin Massingill stated that this has been no fault of present staff, that the Code is poorly written and has not been well executed. He read the transcript from the meeting regarding the Code related to plats. He explained why he drafted the memorandum for transparency so that there would be a public record.

Mayor Gavin Massingill asked Council Member Brown to strictly adhere to the Code of Ordinances which require the City Administrator to act as liaison between Council and staff. All questions and requests for information must go to the City Administrator and all City staff and external vendors are directed to refer any interaction she may have with them to City Administrator Wayman per City Ordinance Section 2-26. The City Administrator is instructed to bring any requests by Council Member Brown which require expenditure of funds by this City with a third-party vendor to be placed on the Council agenda for action and subsequent budget amendment as needed by the full Council. This includes all requests for memos and meetings with third party contractors for which the City will be independently billed. It includes all personal requests for legal memos and opinions from outside counsel and all documentation requests of any extenuating nature which would require extraordinary staff time and resources.

It is not Mayor’s intention to continue with Council Member Brown on the bond advisory panel. Council has the option to ask Mayor to withdraw the invitation to Council Member Brown and he will proceed overseeing the work, or ask the Mayor to leave Council Member Brown on the advisory panel and the Council can do the work themselves, or Council could appoint a different Council Member to assist the Mayor on the oversight. He does not think Mayor or Council Members need to be on the panel but would be pleased to have assistance in oversight, helping the panel get lined out with deliverables which would be of most use to Council’s decision making, or he is happy to cheer on the Council from the sidelines.

Mayor Gavin Massingill relinquished the gavel to Mayor Pro Tem Sara Hutson.

Mayor Gavin Massingill left the meeting.

Council Member Brook Brown rose to the point of privilege. She believes a mistake has been made. She does not believe the correct course of action has been taken. She believes prior precedents had been set and her credibility has been challenged. She believes she has acted professionally. She thought the Mayor could have brought this to executive session in August and Council could've made a decision with legal advice.

Council Member Kevin Glasheen asked for a point of information and proceeded to ask Mayor Pro Tem Sara Hutson if she had conversations with the Mayor. She stated that what the Mayor said was true, and that steps were being taken so that this wouldn't happen again. Mayor Pro Tem Sara Hutson was clear that this would happen by executive memorandum. Council Member Kevin Glasheen asked City Attorney Charles Zech if he was aware of the executive memo way of handling this situation. City Attorney Charles Zech stated that he was, and that under state law, the Mayor is the executive officer of the City.

Mayor Pro Tem Sara Hutson asked if there was any public comment on the motion by Council Member Brook Brown.

Amy Pattillo, 3 Rock Way Cove, spoke regarding her shock regarding 2 specific properties called out in the agenda one sheet but were not listed in the agenda item. She asked if notice was given to the property owners involved and if they have been reached out to in order consider ways to resolve these issues.

Wendi Hundley, 401 Vale, stated that she was concerned after reading the one sheet that Council would talk about specific properties without noticing individual property owners. She discussed what she thought was the proper remedy for this situation. She urged Council not to attack individual persons and focus on the laws.

Council Member Brook Brown responded by explaining her motion with a clearly stated policy. She advised the City Administrator and the City Attorney to consider whether these matters could be properly handled in executive session. She had expected advisement.

Council Member Kevin Glasheen moved to table the pending motion. Council Member Alec Robinson seconded the motion.

Council Member Brook Brown will withdraw her motion A until we've considered her motion C and motion D to redirect these questions to the City Attorney for resolution.

Mayor Pro Tem Sara Hutson discussed motion A and suggested a vote on motion A.

Council Member Alec Robinson seconded the motion.

Council Member Kevin Glasheen amended his motion to postpone.

Thom Farrell, 3223 Park Hills Drive, spoke regarding the problematic aspect of the building official explaining the Code to permit applicants.

Council Member Kevin Glasheen moved to amend the motion to delete the words “to advise all pending applicants” and add “deny applications” so that it would read, “move that the City Council direct the building official to deny applications for permits where a person having a corner lot seeking a reduction in the 30-foot setback and not meeting the exception” and then delete the rest of the paragraph. This would make it clear that Council’s intention is to direct the building official to not grant a reduction in a corner lot seeking a 30-foot setback if it doesn’t meet the exception in Code 107-763.

Development Services Manager Nikki Dykes spoke regarding the 2 plats having setbacks on them. It was conflicting whether the zoning code or the plat superseded.

Discussion ensued regarding plats, zoning code, and approval of plats by the City.

Council Member Brook Brown moved to postpone consideration of the 4 motions she presented to the Council until a time certain at the direction of the City Administrator whether they be set for a special Council meeting on these matters only or to the next Council meeting. Council Member Kevin Glasheen moved to amend the motion to extend it to the next council meeting. Council Member Alec Robinson seconded the motion. The amended motion carried with 5 in favor and 0 against. The main motion as amended carried with 5 in favor and 0 against.

Mayor Pro Tem Sara Hutson called for a 5-minute break at 9:25 p.m.

Mayor Pro Tem Sara Hutson called the meeting back to order at 9:32 pm.

Mayor Pro Tem Sara Hutson called up item 11 at this time.

10. Discussion and possible action on execution of the bond advisory panel for Proposition B

Council Member Brook Brown moved that she be removed from the bond advisory panel for proposition B, and that another woman or man from the Council be appointed to fill that spot. Council Member Phil McDuffee seconded the motion.

Amy Pattillo commented that she was appointed by Travis County to their citizen bond advisory board including 15 citizen members.

Council discussed participation on this advisory panel.

Council Member Brook Brown discussed withdrawing her motion.

Council Member Kevin Glasheen amended Council Member Brook Brown’s motion that Phil McDuffee be placed on the committee. Council Member Alec Robinson seconded the motion. The amended motion carried with 5 in favor and 0 against.

The amended original motion carried with 5 in favor and 0 against.

11. Discussion and possible action including adoption of project milestones and processes for planning water system improvements

Greg Blackburn, P.E., of K. Friese + Associates, presented a slideshow regarding the water capital improvements plan (CIP). He discussed the Water CIP background, bond packages, steps

forward, public updates, and recommendations. He showed the high priority and low priority water CIP projects, proposed splitting them into 5 packages, and presented each package individually. Mr. Blackburn presented steps forward for both design and construction. He recommended designing packages 1 -4 at the same time for value and flexibility, and bidding packages 1 -4 together for best pricing and a faster schedule. Mr. Blackburn presented timelines for optimizing the schedule with both bidding combined packages and individual packages. He provided public update recommendations.

City Council asked questions of Mr. Blackburn regarding pricing and timing. Council Member Kevin Glasheen asked for a bid and a contract proposal for the next City Council meeting.

Thom Farrell, 3223 Park Hills Drive, recommended to not abandon lines, to consider closing Riley for the traffic creating dust, to coordinate with the City of Austin, and to plan paving in advance.

Council Member Brook Brown moved to have K. Friese + Associates prepare a proposal for design services and bring it to the next Council meeting according to the packages 1 through 4 in the presentation. Council Member Alec Robinson seconded the motion. The motion carried with 5 in favor and 0 against.

Mayor Pro Tem Sara Hutson returned to item 10 at this time.

- 12. Discussion and possible action to approve Western Hills Little League request for permission to make improvements to the dirt and sod at Hatley Field #1

Council Member Kevin Glasheen spoke regarding his discussions with Western Hills Little League (WHLL). WHLL would like to replace the dirt on Hatley Field #1. They will do the dirt work on the baselines and place sod.

Council Member Kevin Glasheen moved to approve the request of Western Hills Little League to make capital expenditures for \$14,000 worth of dirt work on Hatley Field 1, approve their request for \$8,000 to do a sod replacement in the summer on Hatley Field 1, and approve their ability to start doing that work immediately. Council Member Alec Robinson seconded the motion.

City Council discussed the amount of water to grow the new grass.

The motion carried with 5 in favor and 0 against.

- 13. Discussion and possible action on an ordinance authorizing City Council to have joint meetings with the Planning and Zoning Commission

City Attorney Charles Zech explained that joint meetings can be held, but there must be an ordinance to agree to have the public hearings together.

Thom Farrell, 3223 Park Hills, commented that he thought it would be a great idea for City Council to meet jointly with the Planning & Zoning Commission and then consider item 14 together.

Council Member Kevin Glasheen moved to ask legal counsel to draft an ordinance allowing us to have joint public hearings with P & Z in the future should we choose to do

so. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

- 14. Discussion and possible action on a residential zoning and building code review task force, including but not limited to the scope of issues to be considered by such a task force, the process for appointing members to such a task force, possible appointments to the task force, the schedule for such a task force

Council Member Kevin Glasheen discussed building height and the residential zoning code review. He proposed a committee of Duke Garwood, Ryan Clinton, Alex Robinette, John Hinton, Thom Farrell, Tony Stein, and Dave Bench with Council Members Brook Brown and Sara Hutson for this task force.

Council Member Brook Brown recommended asking the Planning and Zoning Commission to put it on their agenda and then bring back to Council.

Council Member Kevin Glasheen suggested that we create such a task force committee as proposed.

City Council discussed building issues, forming this committee, and moratoriums.

Dave Bench, 1 Randolph Place, commented how all the feedback received has been to go slow, the need for a task force, and moratorium complications.

City Attorney Charles Zech interjected that there are very specific findings that you have to find in order to place a moratorium on residential development underneath Chapter 212 of the Local Government Code and it essentially requires either a finding that you are about to run short on public facilities to serve the residential development that you have, or that you actually lack the public facilities to serve. Lots of public hearings are necessary and very specific findings are required with respect to that.

Tony Stein, 5012 Rollingwood Drive, commented that he thought this task force is a good idea.

Council Member Alec Robinson moved to refer this to Planning and Zoning for them to discuss and give us some feedback in their next meeting. Council Member Brook Brown seconded the motion. The motion carried with 5 in favor and 0 against.

Council Member Brook Brown asked City Attorney Charles Zech if she can forward emails to Planning & Zoning or other commissions. City Attorney Charles Zech explained that she cannot communicate with more than a quorum of commissions, and to remember that action taken in violation of the Open Meetings Act is voidable.

Shanthi Jayakumar extended her good will to all of Council and the Mayor and pointed out that all of them are elected. She urged them to exercise their right to service.

- 15. Report on meeting of the Planning and Zoning Commission and consideration of residential yard and height ordinances, notice requirements, and processes for obtaining public input

Dave Bench, 1 Randolph Place, presented a slide show on Residential Height Considerations. He discussed assumptions, residential height comparisons, current height measurement from Rollingwood and comparable cities, and pitched vs. flat roofs.

Council Member Brook Brown moved to extend Mr. Bench’s time. Council Member Phil McDuffee seconded the motion. Mr. Bench was granted 10 more minutes.

Mr. Bench continued with a 3:12 roof pitch example, and variable pitch-based height.

Council Member Brook Brown thanked Mr. Bench for his presentation.

Mayor Gavin Massingill returned to item 9 at this time.

- 16. Discussion and possible action including adoption of project milestones and processes for planning City Hall improvements

Council Member Brook Brown withdrew item 16 and item 17.

- 17. Status report and discussion and possible action in regard to the Pleasant/Nixon drainage project including setting of target project dates for completion of this project

ADJOURNMENT OF MEETING

Mayor Pro Tem Sara Hutson adjourned the meeting at 11:05 p.m.

Minutes Adopted on the _____ day of _____, 2023.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

City of Rollingwood
Special Parliamentary Rules
DRAFT PROPOSAL by Mayor Massingill

Regular Order of Business shall be:

1. **Call to Order**
2. **Roll Call**
3. **Public Comment:** For providing an opportunity to hear from members of the community on items not otherwise on the agenda for that meeting
4. **Special Orders:** For items of particular urgency or importance to the community as a whole which should be deliberated prior to other business before the Council
5. **Presentations, Reports, and Discussion Items Not for Action:** For items of interest being brought by City staff or Council members for update and discussion but not for action at that meeting
6. **Postponed Business:** For items which have been previously deliberated and postponed by the City Council
7. **Consent Items:** For items of routine business which present little to no need for additional deliberation or discussion prior to action
8. **New Business:** For new items which have been placed on the agenda by the Mayor or City Council for action
9. **Announcements:** To provide announcements of a general nature which may be of use or interest to members of the Council or to the community
10. **Adjournment**

Special Procedures; Recognitions; Time Limits; and Voting for:

Public Comment

- 3 minute time limit for remarks
 - one extension of time by motion/second and majority vote
 - second extension by motion/second and 4/5 vote (2/3 for Boards & Commissions)
 - additional extensions of time by motion/second and unanimous consent

Special Orders

- Immediate acceptance by the Chair of an opening motion; if no motions are made the chair shall ask if the will of the Council is to “postpone the business”; if no motion to “postpone the business” the Chair shall proceed with no action taken and the item will not automatically be placed on future Postponed Business
- 10 minutes allowed to the maker of the main motion to explain the merits of the motion; one extension by motion/second and 4/5 vote (2/3 for Boards & Commissions)
- Testimony on the pending motion will be allowed from the public; Public Comment time limits and extensions of time will be enforced in the same manner as the regular Public Comment period; no additional testimony on the pending motion will be allowed from someone who has already spoken once on the motion unless approved by 4/5 vote on a motion for additional time for the individual wishing to speak again (2/3 for Boards & Commissions).
- Q&A regarding the motion for a total of 10 min discussion between two members; all members may do one round of Q&A; unlimited extensions of Q&A by motion/second and 4/5 vote (2/3 for Boards & Commissions) in 10 minute increments
- All members may have additional 10 minutes to speak against or in favor of the main motion; one extension by motion/second and a 4/5 vote (2/3 for Boards & Commissions); each 10 minutes constitutes one speech and no member may speak more than twice for or against a motion
- Mover may close on the main motion for 3 minutes; unlimited extensions by unanimous consent
- Process repeats for all motions on the item

Presentations, Reports, and Discussion Items Not for Action

- No main motions may be accepted by the Chair
- Reports, presentations, and items for discussion are limited to 15 minutes
 - one extension of time by motion/second and 4/5 vote (2/3 for Boards & Commissions)
 - additional extensions of time by motion/second and unanimous consent

Postponed Business

- Immediate acceptance by the Chair of an opening motion; if no motions are made the chair shall ask if the will of the Council is to “postpone the business”; if no motion to “postpone the business” the Chair shall proceed with no action taken and the item will not automatically be placed on future Postponed Business
- 10 minutes allowed to the maker of the main motion to explain the merits of the motion; one extension by motion/second and 4/5 vote (2/3 for Boards & Commissions)
- Testimony on the pending motion will be allowed from the public; Public Comment time limits and extensions of time will be enforced in the same manner as the regular Public Comment period; no additional testimony on the pending motion will be allowed from someone who has already spoken once on the motion unless approved by 4/5 vote on a motion for additional time for the individual wishing to speak again (2/3 for Boards & Commissions).
- Q&A regarding the motion for a total of 10 min discussion between two members; all members may do one round of Q&A; unlimited extensions of Q&A by motion/second and 4/5 vote (2/3 for Boards & Commissions) in 10 minute increments
- All members may have additional 10 minutes to speak against or in favor of the main motion; one extension by motion/second and a 4/5 vote (2/3 for Boards & Commissions); each 10 minutes constitutes one speech and no member may speak more than twice for or against a motion
- Mover may close on the main motion for 3 minutes; unlimited extensions by unanimous consent
- Process repeats for all motions on the item

Consent Items

- Any item may be removed by a single member and shall take precedent over all other business after final approval of the remaining consent items
- The Chair shall recognize a main motion for approval of all consent items

New Business

- Immediate acceptance by the Chair of an opening motion; if no motions are made the chair shall ask if the will of the Council is to “postpone the business”; if no motion to “postpone the business” the Chair shall proceed with no action taken and the item will not automatically be placed on future Postponed Business
- 10 minutes allowed to the maker of the main motion to explain the merits of the motion; one extension by motion/second and 4/5 vote (2/3 for Boards & Commissions)
- Testimony on the pending motion will be allowed from the public; Public Comment time limits and extensions of time will be enforced in the same manner as the regular Public Comment period; no additional testimony on the pending motion will be allowed from someone who has already spoken once on the motion unless approved by 4/5 vote on a motion for additional time for the individual wishing to speak again (2/3 for Boards & Commissions).
- Q&A regarding the motion for a total of 10 min discussion between two members; all members may do one round of Q&A; unlimited extensions of Q&A by motion/second and 4/5 vote (2/3 for Boards & Commissions) in 10 minute increments
- All members may have additional 10 minutes to speak against or in favor of the main motion; one extension by motion/second and a 4/5 vote (2/3 for Boards & Commissions); each 10 minutes constitutes one speech and no member may speak more than twice for or against a motion
- Mover may close on the main motion for 3 minutes; unlimited extensions by unanimous consent
- Process repeats for all motions on the item

Suspension of Special Parliamentary Rules

A suspension of any part of these Special Rules which are not otherwise addressed shall require a 4/5 vote (2/3 for Boards & Commissions). Suspension of all Special Parliamentary Rules shall require a 4/5 vote (2/3 for Boards & Commissions).

Strict Enforcement

Proceedings of a meeting shall be at the discretion of the Chair, however, a motion for “Strict enforcement of Robert’s Rules of Order” shall always be in order and shall require a majority vote; a vote on this motion must occur immediately upon Seconding and is a non-debatable motion; only a motion to adjourn is in order prior to disposition of the motion.

PART I - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE II. - CITY COUNCIL
DIVISION 2. MEETINGS

DIVISION 2. MEETINGS

Sec. 2-56. Generally.

- (a) The city council shall hold at least one regular meeting each month and may hold as many special meetings as necessary to conduct city business. The regular meeting of the city council shall be held on the third Wednesday of each month in the city hall, unless changed by majority vote of the city council at a public meeting.
- (b) The mayor or any three councilmembers may call special meetings by notice to each member of the council, the city secretary and the city attorney, served personally or left at their usual place of abode.
- (c) While in an open meeting, an executive session which is properly posted on the agenda may be convened by the mayor or upon motion of any councilmembers.
- (d) Notice of all meetings shall be posted in accordance with the Texas Open Meetings Act, V.T.C.A., Government Code ch. 551.
- (e) All meetings of the city council shall be conducted in accordance with the provisions of the latest edition of Robert's Rules of Order.

(Code 1987, ch. 2, subch. A, § 4; Code 1995, § 1.04.041)

Sec. 2-57. Presiding officer; mayor pro tempore; council liaisons.

- (a) The mayor shall be the presiding officer of the city council and shall conduct all meetings of the city council to permit full and free discussion by the members of the council and the public in accordance with the rules established by this article.
- (b) At the first meeting following each regular city election, or as soon thereafter as practicable, the city council shall elect one councilmember to serve as mayor pro tempore for a term of one year and to perform the duties of the mayor in the event of the mayor's failure, inability or refusal to act. If the mayor and the mayor pro tempore are absent, any councilmember may be appointed to preside at a meeting.
- (c) The mayor shall not have the power to negate any action of the city council except as otherwise authorized by V.T.C.A., Local Government Code ch. 53. The mayor may not bind or obligate the city in any way without prior authorization from the city council. The mayor may not vote on any motion considered by the council, unless necessary to break a tie.
- (d) At the first meeting following each regular council election, or as soon thereafter as practicable, the city council shall elect at least one and no more than two councilmembers, which may be the mayor, to serve as council liaison for each of the following:
 - (1) Police and courts;
 - (2) Utility commission;
 - (3) Streets and roadways;
 - (4) Park commission;

- (5) Personnel;
- (6) Budget;
- (7) Planning and zoning commission;
- (8) Board of adjustment; and
- (9) Rollingwood Community Development Corporation.

Each council liaison shall serve, at the council's pleasure, as the council's representative for negotiations and formulation of council approved policies in connection with their assigned issue or subject. No council liaison may bind or obligate the city in any way, in reference to the assigned subject matter, without prior authorization from the city council.

(Code 1987, ch. 2, subch. A, § 5; Code 1995, § 1.04.042; Ord. No. 2019-12-18-30 , § 1, 12-18-2019; Ord. No. 2021-01-20-13 , § 2, 1-20-2021)

State law reference(s)—Mayor as presiding officer, V.T.C.A., Local Government Code § 22.037.

Sec. 2-58. Quorum.

Three councilmembers constitutes a quorum. However, at a called meeting or at a meeting to consider the imposition of taxes, four councilmembers constitutes a quorum.

(Code 1987, ch. 2, subch. A, § 6; Code 1995, § 1.04.043; Ord. No. 2019-09-18-31 , § 2, 9-18-2019)

State law reference(s)—Quorum requirements, V.T.C.A., Local Government Code § 22.039.

Sec. 2-59. Agenda.

- (a) The city administrator shall prepare and post the agenda for each city council meeting and must place an item on an agenda if:
 - (1) The item is requested by the mayor or a member of the city council;
 - (2) The item is requested by a city commission;
 - (3) The item is requested by a city department head or the city attorney; or
 - (4) The city administrator determines that the item is necessary in the general conduct of city business.
- (b) An item placed on the agenda at the request of the mayor or any member of the city council may not be removed from the agenda unless the removal is approved by the person requesting the agenda item.

(Code 1987, ch. 2, subch. A, § 8; Code 1995, § 1.04.044)

Sec. 2-60. Consent agenda.

The city council may adopt certain items by consent of the city council without taking a separate vote on each item. The items adopted by consent of the city council are the "consent agenda." The council may not adopt the following by consent:

- (1) An item subject to a public hearing;
- (2) An item posted on the agenda for consideration at a specific time;

- (3) An item for which the city administrator has received a written request that the item be removed from the consent agenda;
- (4) An item for which the city administrator has received, before the meeting is called to order, registration cards from one or more persons who intend to testify on the items; or
- (5) An item that any member of the city council requests be removed from the consent agenda.

(Code 1987, ch. 2, subch. A, § 9; Code 1995, § 1.04.045)

Sec. 2-61. Rules of order.

- (a) Decorum shall be observed by all members of the council and all persons attending a council meeting. No person or councilmember may use disparaging, threatening or abusive language during a council meeting.
- (b) The presiding officer shall maintain order at all council meetings. The presiding officer may shorten a person's speaking time, ban a person from speaking for the balance of a meeting, or cause a person to be removed from the council meeting for a violation of the rules of order set out in this article. A ban or removal applies only for the duration of the meeting at which it is imposed.
- (c) The presiding officer shall rule out of order any councilmember breaching decorum. A councilmember ruled out of order may call for a vote of the council to sustain or overrule the presiding officer.

(Code 1987, ch. 2, subch. A, § 10; Code 1995, § 1.04.046)

Sec. 2-62. Citizen communications.

- (a) The presiding officer will ensure that citizens of the city have a reasonable opportunity to address the council regarding matters under consideration at any meeting.
- (b) A person who intends to testify at a council meeting on an agenda item or at a public hearing shall deliver to the city administrator a registration card that includes the person's name, the date of the council meeting, and the agenda items upon which he wishes to speak.
- (c) The person may deliver the card to the city administrator at any time after the city administrator posts the agenda for the meeting and before the item is taken up.
- (d) The presiding officer shall grant a person at least three minutes to address the city council, unless the council rules otherwise or the presiding officer exercises authority under section 2-61 to reduce the speaker's time. More than three minutes of time may be granted at the discretion of the presiding officer.

(Code 1987, ch. 2, subch. A, § 11; Code 1995, § 1.04.047)

Sec. 2-63. Closed meetings.

If a closed meeting is permitted by state law, the city council may meet in a meeting that is closed to the public during any city council meeting. A closed meeting may be held at any time during any city council meeting but notice of the closed meeting must be given in accordance with the Texas Open Meetings Act, V.T.C.A., Government Code ch. 551.

(Code 1987, ch. 2, subch. A, § 12; Code 1995, § 1.04.048)

Sec. 2-64. General order of business.

The general order of business at a city council meeting is as follows:

- (1) Call to order.
- (2) Announcements and proclamations.
- (3) Citizen communications on any item not on the agenda.
- (4) Council action on the consent agenda.
- (5) Consideration of any items pulled from the consent agenda.
- (6) Other specific agenda items.
- (7) Administrative matters, including reports by staff, commissions, councilmembers and the mayor.
- (8) Executive sessions.
- (9) Adjournment.

(Code 1987, ch. 2, subch. A, § 13; Code 1995, § 1.04.049)

Sec. 2-65. Effect of procedural rules.

The procedural rules set forth in this article are directory only, and it is the intent of the city council that the violation of any such procedural rules shall not affect the validity or legality of any city council action otherwise properly taken.

(Code 1987, ch. 2, subch. A, § 15; Code 1995, § 1.04.050)

Secs. 2-66—2-88. Reserved.

Sec. 2-223. Rules of procedure; press releases.**(a) Adoption of rules; discussion of motions; authority of chairperson.**

- (1) The commission shall adopt, subject to the approval of the city council, such rules and regulations governing its proceedings as it may deem proper. Such rules and regulations shall not be inconsistent or in conflict with the ordinances, resolutions, and regulations of the city.
- (2) A motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion will ensue for a reasonable time. Discussion by members, or by opponents or proponents of a question before the commission, shall terminate whenever a member shall call for a vote upon the question, or whenever the chairperson shall so rule; provided that, with respect to public hearings required by statute or ordinance, full opportunity to be heard has been given to interested persons.
- (3) Whenever any question of procedure or qualification is raised at a commission meeting, the chairperson shall rule thereon. A member may move to overrule the chairperson's decision, which motion must be approved by a majority vote of the members present in order to carry.

- (b) *Voting.* Voting shall be by roll call vote. The chairperson shall be entitled to vote on any matter before the commission.
- (c) *Department reports.* The commission shall take no final action on any matter before it without first obtaining reports from the city departments concerned.
- (d) *Press releases.* Releases and statements to the public and press in the name of the commission shall be made only by the chairperson.
- (e) *Applicability of Robert's Rules of Order.* Any question of order or procedure not covered by this section shall be decided according to the latest edition of Robert's Rules of Order, insofar as it may be applicable.
- (f) *Minutes.* Minutes and records shall be kept of all proceedings by the secretary, who shall forward all records of meetings to the city secretary for distribution to the city council.

(Code 1987, ch. 2, subch. R, § 4; Code 1995, § 13.02.004)

Work Authorization # 07
Water CIP Bond Program – Packages 1 - 4
KFA PROJECT # 0764
City of Rollingwood General Engineering Services

This work authorization is made pursuant to the terms and conditions of the original Professional Service Agreement dated **November 16, 2020**, by and between K Friese & Associates, Inc. and the City of Rollingwood

SERVICES PROVIDED BY K FRIESE & ASSOCIATES, INC.:

Refer to Attachment A for details.

DELIVERABLES: Refer to Attachment A for details.

DURATION:

This Agreement shall remain in effect until **November 30, 2024**, unless terminated as provided herein, or extended by mutual agreement in writing. This Agreement is subject in all respects to the Terms and Conditions attached hereto and incorporated herein by reference.

BUDGET: Lump Sum not to exceed **\$448,475.05**: Refer to Attachment B for details.

CLIENT:

CITY OF ROLLINGWOOD

K FRIESE & ASSOCIATES, INC.

SIGNED: _____

SIGNED: _____

TYPED NAME: Ashley Wayman

TYPED NAME: Thomas M. Owens, P.E.

TITLE: City Administrator

TITLE: Executive Vice President

DATE: _____

DATE: _____

Attachments:

Attachment A – Scope

Attachment B – Fees

Attachment C - Schedule

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN SERVICES – PACKAGES 1-4

PROJECT DESCRIPTION

The City of Rollingwood (City) approved a Water Capital Improvements Plan (CIP) in 2022 that was prepared by K Friese + Associates (KFA). This CIP identified a total of 20 water system improvements projects needed to remedy system deficiencies. These 20 projects were the basis for a \$5.3 bond program that was approved by voters in November 2022. KFA developed a total of five bond packages for these 20 projects, and these packages were approved by the City in January 2023. The City has requested a proposal from KFA for the design services of Packages 1-4, and it is assumed that these four packages will be bid and constructed as a single construction package. These packages are described below:

- Package 1:
 - Approximately 1,350 LF of 8-inch PVC waterlines to increase fire flow availability within Jeffrey Cove, Southcrest Drive, Westgate Circle, Ewing Circle, and Michele Circle.
 - The survey and design of this package was previously completed in 2016. No additional survey is included in this scope; however, design effort is included for KFA to update the design and develop construction documents.
- Package 2:
 - Approximately 5,050 LF of 8-inch PVC waterlines to replace waterlines with repeated main break, increase low pressures, and increase fire flow availability. These waterlines are along Vale Street, Vance Lane, Bettis Boulevard, Pickwick Lane, and Inwood Road.
 - This package also includes the replacement of a pressure reducing valve (PRV) at the intersection of Hatley Drive and Almarion Drive
 - This package requires field survey and three geotechnical borings.
- Package 3:
 - Approximately 1,900 LF of 8-inch PVC waterlines to increase fire flow availability within Gentry Drive, Inwood Cove, Pleasant Cove, Timberline Ridge, and within an easement off of Timberline Drive.
 - This package also includes the installation of a new PRV along Bee Caves Road to serve the southeast portion of the City that is shown to have high pressures.
 - This package requires field survey.
- Package 4:
 - Approximately 2,550 LF of 8-inch PVC waterlines to increase fire flow availability within Park Hills Drive, Laura Lane, and Brett Cove.
 - This package requires field survey and one geotechnical boring.

This proposal also includes necessary environmental & cultural resources reviews covering all four (4) packages.

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN SERVICES – PACKAGES 1-4

SCOPE OF SERVICES

KFA will provide engineering services in accordance with the terms and conditions of the Contract, including:

- Preliminary Engineering Services, including:
 - Field Surveying
 - Geotechnical Investigation
 - Environmental & Archaeological Investigation
- Design Phase Services

The scope of services to be provided is detailed in the following task descriptions. An additional contract will be required for bid phase and construction phase services for Bond Packages 1-4, and also for the design, bid, and construction of Bond Package 5.

1. Preliminary Engineering Services

- 1.1. Project Management - This task includes routine communication with the City, preparation of monthly project status reports; managing subconsultants, manpower, budgets, and schedules; invoicing; implementing and monitoring QA/QC efforts; and other activities associated with managing the project. A Project Kickoff Meeting with key subconsultants is included to review the scope, schedule, and requirements of the project.
- 1.2. Data Collection and Field Visits - KFA will collect available data from various sources including: existing utilities, GIS data, and as-built drawings of roadway/utility improvements. KFA will also perform site visits to identify and locate utility surface features and other potential conflicts to aid in setting the final pipeline alignments.
- 1.3. Environmental and Cultural Resources – Blanton & Associates will provide environmental support for the project as described in their attached Scope of Services. These services include desktop reviews for federally listed species, wetlands and waters of the U.S., hazardous materials, and historical and cultural resources. Blanton will prepare a report detailing the findings of the desktop reviews and recommendations.
- 1.4. Design Survey- Landmark Surveying (Landmark) will perform a design survey consisting of trees, surface features, property lines and 1-foot topographic lines. See attached Scope from Landmark for additional information.
- 1.5. Geotechnical Investigation - Raba Kistner Consultants, Inc. will perform 4 geotechnical borings, each 15-feet deep, along the project route; conduct appropriate laboratory testing; and summarize the field investigation results and bedding, earthwork, and pipe design recommendations in a Geotechnical Report.

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN SERVICES – PACKAGES 1-4

2. Design Phase Services

- 2.1. Project Management - This task includes routine communication with the City, including attendance at four (4) Progress Meetings with City Staff, and preparation of monthly project status reports; managing manpower, budgets, and schedules; invoicing; implementing and monitoring QA/QC efforts; and other activities associated with managing the project.
- 2.2. QA/QC and Constructability Reviews - KFA will conduct both Project Design Team (PDT) and Independent Technical Review Team (ITRT) QA/QC reviews.
- 2.3. Plan Preparation - KFA will prepare construction plans (11"x17" sheets) suitable for public bidding to include cover, notes, quantities, project layout, plan sheets, traffic control plans, and details. Plan sheets for pipelines shall be at 1"=40' horizontal scale. For budgeting purposes, it is estimated that the plans will consist of 50 total sheets.
- 2.4. Contract Documents & Technical Specifications - KFA will develop a Project Manual consisting of Standard Construction Contract Bid Documents and Technical Specifications. Special Provisions to the Standard Technical Specifications and Special Specifications will be developed, if required for the project.
- 2.5. Engineer's Opinion of Probable Construction Cost - Cost estimates will be prepared/updated and will include a tabulated summary of quantities broken down by plan sheets.
- 2.6. Permitting – KFA will prepare the necessary documents for permitting the projects, including:
 - 2.6.1. TCEQ – KFA will prepare and submit the TCEQ Chapter 290 notification letter for the water projects. If TCEQ comments are received, KFA will address the comments for a resubmittal, as needed.
 - 2.6.2. TxDOT – KFA will prepare information and exhibits/plans for obtaining a TxDOT permit for the installation of the pressure reducing valve along Bee Caves Road. If TxDOT comments are received, KFA will address the comments for a resubmittal, as needed.
- 2.7. Design Submittal – It is assumed that a single 100% submittal will be included for this project, and will consist of the following:
 - One original set of plans
 - One original Project Manual
 - Electronic copy of plans and Project Manual
 - Engineer's Opinion of Probable Construction Cost
 - Updated project schedule

ATTACHMENT A – SCOPE OF SERVICES
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM
DESIGN SERVICES – PACKAGES 1-4

- Electronic files (AutoCAD) of the survey, basemap, and proposed pipeline alignments, including geotechnical bore hole locations.

GENERAL ASSUMPTIONS

1. No bid phase or construction phase services are included in this scope.
2. It is assumed that Bond Packages 1-4 will be bid as a single construction package.
3. The repaving for the projects will be limited to the pipeline trench width.
4. The Environmental and Cultural Resources scope of work is limited to desktop reviews only. If it is determined that field inspections, Geological Assessments, Karst surveys, or other efforts not included in Blanton's scope of work are required, additional services will be needed.
5. Traffic control will largely be limited to single lane closures and the use of City of Austin details. Traffic control plans will only be developed for road closures and detours, and construction within TxDOT right-of-way.
6. No proposed easements or work on private property outside of existing easements are expected for the project.
7. Utility relocations for water and wastewater utilities will be limited or not required. No relocations of dry utilities are included.
8. Subsurface utility engineering (SUE) is not included in this scope.
9. Impacts to regulated floodplains are not anticipated.
10. All review, inspection, and permit fees will be paid for directly by the Owner.
11. Owner will provide to KFA all data in Owner's possession relating to KFA's services on the Project. KFA will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by the Owner.
12. Owner will give prompt notice to KFA whenever Owner observes or becomes aware of any development that affects the scope or timing of KFA's services.
13. The Owner shall examine information submitted by KFA and render in writing or otherwise provide comments and decisions in a timely manner.
14. The Project will proceed in a continuous manner with no significant delays.

Attachment B - KFA MANPOWER/BUDGET ESTIMATE													
CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM													
DESIGN SERVICES – PACKAGES 1-4													
2/13/2023													
Hourly Bill Rate \$ 275.00 \$ 185.00 \$ 180.00 \$ 110.00 \$ 120.00 \$ 90.00													
Subconsultants													
Task	Quality Manager Hours	Project Manager Hours	Project Engineer Hours	EIT Hours	Senior CADD Operator Hours	Administration Hours	Total Labor Hours	Total Labor Cost	Landmark Cost	Raba Kistner Cost	Blanton Cost	Total Cost	
A PRELIMINARY ENGINEERING SERVICES													
1		24	16	8		4	52	\$8,560.00				\$8,560.00	
2		8	16	16	8		48	\$7,080.00				\$7,080.00	
3		2	2	2			6	\$950.00			\$18,695	\$19,645.00	
4		8	16	24	24		72	\$9,880.00	\$221,385.05			\$231,265.05	
5		2	2	2	2		8	\$1,190.00		\$10,500		\$11,690.00	
		0	44	52	34	4	186	\$27,660.00	\$221,385.05	\$10,500.00	\$18,695.00	\$278,240.05	
B DESIGN PHASE SERVICES													
1		24	16	12		4	56	\$9,000.00				\$9,000.00	
2	64						64	\$17,600.00				\$17,600.00	
3		96	172	260	260		788	\$108,520.00				\$108,520.00	
		8	12	20	20		60	\$8,240.00				\$8,240.00	
		40	80	120	120		360	\$49,400.00				\$49,400.00	
		24	40	60	60		184	\$25,440.00				\$25,440.00	
		24	40	60	60		184	\$25,440.00				\$25,440.00	
4		24	32	40			96	\$14,600.00				\$14,600.00	
5		16	24	40			80	\$11,680.00				\$11,680.00	
6		9	14	20			43	\$6,385.00				\$6,385.00	
		1	2	4			7	\$985.00				\$985.00	
		8	12	16			36	\$5,400.00				\$5,400.00	
7		2	4	8	4		18	\$2,450.00				\$2,450.00	
		64	276	448	660	4	1976	\$170,235.00	\$0.00	\$0.00	\$0.00	\$170,235.00	
		64	320	500	712	8	2162	\$197,895.00	\$221,385.05	\$10,500.00	\$18,695.00	\$448,475.05	

CITY OF ROLLINGWOOD
WATER CIP BOND PROGRAM SCHEDULE - PACKAGES 1-4

ID	Task Mode	Task Name	Duration	Start	Finish	2023												2024											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		
1	➔	City of Rollingwood Water Bond Packages 1-4	455 days	Mon 2/20/23	Fri 11/15/24	[Gantt bar spanning from Feb 2023 to Nov 2024]																							
2	➔	Design	130 days	Mon 2/20/23	Fri 8/18/23	[Gantt bar from Feb 2023 to Aug 2023]																							
3	➔	Contracting & NTP	4 wks	Mon 2/20/23	Fri 3/17/23	[Gantt bar from Feb 2023 to Mar 2023]																							
4	➔	Package 1 - Cul De Sac Projects I, K, L, R, & S	25 days	Mon 3/20/23	Fri 4/21/23	[Gantt bar from Mar 2023 to Apr 2023]																							
5	➔	100% Design	4 wks	Mon 3/20/23	Fri 4/14/23	[Gantt bar from Mar 2023 to Apr 2023]																							
6	➔	QA/QC & Reproduction	1 wk	Mon 4/17/23	Fri 4/21/23	[Gantt bar from Apr 2023 to Apr 2023]																							
7	➔	Packages 2-4: Design, Survey, Environmental, Geotech	110 days	Mon 3/20/23	Fri 8/18/23	[Gantt bar from Mar 2023 to Aug 2023]																							
8	➔	Design Survey	100 days	Mon 3/20/23	Fri 8/4/23	[Gantt bar from Mar 2023 to Aug 2023]																							
9	➔	Draft Survey	12 wks	Mon 3/20/23	Fri 6/9/23	[Gantt bar from Mar 2023 to Jun 2023]																							
10	➔	Survey QA/QC and Final Survey Deliverable	8 wks	Mon 6/12/23	Fri 8/4/23	[Gantt bar from Jun 2023 to Aug 2023]																							
11	➔	Environmental & Cultural Resources Desktop Reviews	4 wks	Mon 3/20/23	Fri 4/14/23	[Gantt bar from Mar 2023 to Apr 2023]																							
12	➔	Geotechnical Borings and Reporting	6 wks	Mon 3/20/23	Fri 4/28/23	[Gantt bar from Mar 2023 to Apr 2023]																							
13	➔	Design	90 days	Mon 4/17/23	Fri 8/18/23	[Gantt bar from Apr 2023 to Aug 2023]																							
14	➔	Package 2 - Projects A - E	70 days	Mon 4/17/23	Fri 7/21/23	[Gantt bar from Apr 2023 to Jul 2023]																							
15	➔	100% Design	12 wks	Mon 4/17/23	Fri 7/7/23	[Gantt bar from Apr 2023 to Jul 2023]																							
16	➔	QA/QC & Reproduction	2 wks	Mon 7/10/23	Fri 7/21/23	[Gantt bar from Jul 2023 to Jul 2023]																							
17	➔	Package 3 - Projects G, H, J, M, N, & P	50 days	Mon 5/15/23	Fri 7/21/23	[Gantt bar from May 2023 to Jul 2023]																							
18	➔	100% Design	8 wks	Mon 5/15/23	Fri 7/7/23	[Gantt bar from May 2023 to Jul 2023]																							
19	➔	QA/QC & Reproduction	2 wks	Mon 7/10/23	Fri 7/21/23	[Gantt bar from Jul 2023 to Jul 2023]																							
20	➔	Package 4 - Projects F, Q, & T	50 days	Mon 6/12/23	Fri 8/18/23	[Gantt bar from Jun 2023 to Aug 2023]																							
21	➔	100% Design	8 wks	Mon 6/12/23	Fri 8/4/23	[Gantt bar from Jun 2023 to Aug 2023]																							
22	➔	QA/QC & Reproduction	2 wks	Mon 8/7/23	Fri 8/18/23	[Gantt bar from Aug 2023 to Aug 2023]																							
23	➔	Bid/Construction	325 days	Mon 8/21/23	Fri 11/15/24	[Gantt bar from Aug 2023 to Nov 2024]																							
24	➔	Bid	45 days	Mon 8/21/23	Fri 10/20/23	[Gantt bar from Aug 2023 to Oct 2023]																							
25	➔	Advertise & bid	4 wks	Mon 8/21/23	Fri 9/15/23	[Gantt bar from Aug 2023 to Sep 2023]																							
26	➔	Review Bids / Recommendation	1 wk	Mon 9/18/23	Fri 9/22/23	[Gantt bar from Sep 2023 to Sep 2023]																							
27	➔	Contract Execution	4 wks	Mon 9/25/23	Fri 10/20/23	[Gantt bar from Sep 2023 to Oct 2023]																							
28	➔	Construction	280 days	Fri 10/20/23	Fri 11/15/24	[Gantt bar from Oct 2023 to Nov 2024]																							
29	➔	Notice to Proceed	0 wks	Fri 10/20/23	Fri 10/20/23	[Milestone diamond at Oct 2023]																							
30	➔	Construction	52 wks	Mon 10/23/23	Fri 10/18/24	[Gantt bar from Oct 2023 to Oct 2024]																							
31	➔	As-Builts	4 wks	Mon 10/21/24	Fri 11/15/24	[Gantt bar from Oct 2024 to Nov 2024]																							

Project: Project Schedules_Initial
Date: Tue 2/7/23

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			



January 27, 2023

Greg Blackburn, PE

Associate

K. Friese + Associates

1120 S. Capital of Texas Highway, CityView 2, Suite 100

Austin, Texas 78746

Phone: 512.338.1704, Fax: 512.338.1784

E-mail: gblackburn@kfriese.com

Re: **City of Rollingwood
Water CIP Bond Program
8" waterline replacements
Travis County, Texas**

Dear Mr. Blackburn:

Landmark Surveying, LP appreciates the opportunity to submit a cost proposal for professional land surveying services for the abovementioned project. The centerline survey limits for each site are described below and shown on the attached sketch labeled **Exhibit "A."** The design topographic survey will be within the City of Rollingwood right-of-way, except where noted, and the corridor widths will be right-of-way to right-of-way. There are fourteen (14) separate sites.

Project Locations/Project Descriptions:

1. **Park Hills/Brett Cove** – the centerline of Park Hills and Brett Cove, ending at Hatley Drive with three (3) additional segments, (see **Exhibit "A"**) for a total of 1,180 centerline linear feet for this project.
2. **Laura Lane/Michelle Circle/Chris Cove** – the centerline of Laura Lane, ending at Hatley Drive with four (4) additional segments, (see **Exhibit "A"**) for a total of 1,331 centerline linear feet for this project.
3. **Kristi Drive** - the centerline of Kristi Drive, ending at Ashworth Drive with two (2) additional segments, (see **Exhibit "A"**) for a total of 415 centerline linear feet for this project.
4. **Almarion Drive/Hatley Drive/Inwood Circle** - the centerline of Almarion Drive, with two (2) additional segments, (see **Exhibit "A"**) for a total of 357 centerline linear feet for this project.
5. **Vance Lane/Vale Street** – the centerline of Vance Lane and Vale Street, beginning at Riley Road/Paige Drive and ending at Rollingwood Drive with eight (8) additional segments, (see **Exhibit "A"**) for a total of 3,280 centerline linear feet for this project.
6. **Pleasant Cove** – the centerline of Pleasant Cove, ending at Hatley Drive with two (2) additional segments, (see **Exhibit "A"**) for a total of 738 centerline linear feet for this project.
7. **Pickwick Lane** – the centerline of Pickwick Lane, beginning 150 feet west of the intersection of Hubbard Circle and said Pickwick Lane, and ending at Riley Road with seven (7) additional segments, (see **Exhibit "A"**) for a total of 2,230 centerline linear feet for this project.

2205 East 5th Street
Austin, Texas 78702-4633
Phone: 512-328-7411, Fax: 512-328-7413
Texas Firm Registration No. 100727-00
WBE/HUB



8. **Bettis Boulevard** - the centerline of Bettis Boulevard, beginning at Inwood Road, and ending at Riley Road with five (5) additional segments, (see **Exhibit "A"**) for a total of 830 centerline linear feet for this project.
9. **Gentry Drive** - the centerline of Gentry Drive, beginning 138 feet east of the intersection of Sugar Creek Drive and said Gentry Drive, and ending at Ridgewood Road with four (4) additional segments, (see **Exhibit "A"**) for a total of 720 centerline linear feet for this project.
10. **Inwood Road/Rollingwood Road** - the centerline of Inwood Road, with four (4) additional segments, (see **Exhibit "A"**) for a total of 376 centerline linear feet for this project.
11. **Inwood Cove** - the centerline of Inwood Cove, ending at Timberline Drive with five (5) additional segments (see **Exhibit "A"**) for a total of 707 centerline linear feet for this project.
12. **4910/4914 Timberline Drive** –(see **Exhibit "A"**) for a total of 331 centerline linear feet for this project.
13. **Timberline Ridge** - the centerline of Timberline Ridge, ending at Timberline Drive with two (2) additional segments, (see **Exhibit "A"**) for a total of 424 centerline linear feet for this project.
14. **Chevron/Bee Cave Road** - 190 centerline linear feet, more or less, along Bee Cave Road on the east traffic lane (see **Exhibit "A"**) for this project.

Please note that the total centerline linear feet for all fourteen (14) project locations is estimated to be **13,109 feet** based on Google graphics with support of AutoCAD.

The following surveying tasks **ARE INCLUDED** for all **fourteen (14) locations**, as follows:

Task 1 Establish Horizontal and Vertical Control

In order to accomplish the tasks listed below, Landmark Surveying, LP will establish horizontal and vertical controls based on RTK GPS redundancy. The horizontal control network will be based on the Texas Coordinate System of 1983 having NAVD '88 elevations. Any additional control points established will be on the same horizontal and vertical datum. Differential leveling will be used to confirm or establish elevations. Temporary benchmarks will be set within the project limits for each site.

Task 2 Topographic Survey

Landmark Surveying, LP will provide a field survey and related office computations and CAD drafting for the project site as described in detail below:

Contours

Landmark Surveying, LP will provide a field survey and related office computations and CAD drafting for the areas listed above and described in detail below. Our field survey shall include a topographic and tree survey with sufficient ground shots to generate one-foot contours with additional cross-sections and spot elevations.

Tree Survey

Landmark Surveying, LP will identify, locate and tag trees 4-inch in diameter or wider within the street right-of-way, within the project limits. A tree list containing tag number, tree diameter and common name will be provided. The trees will be plotted according to City of Rollingwood Standards. In areas where the tree trunks are on private property, Landmark Surveying, LP will roughly outline the crown of trees that overhang the right-of-ways.



Utilities

Landmark Surveying, LP will provide the location and elevation of visible above-ground utilities within the survey limits such as, but not limited to, storm sewer inlets and outfalls, wastewater structures, utility manholes, water line vaults, culverts, pipe crossings, concrete pipe encasements, power poles, transformers, water valves, sprinkler control valves, water meters, telephone pedestals and cable TV pedestals.

Please note that the scope of this proposal **does not** include locating underground utility lines (Sub-surface Utility Engineering) or the horizontal and vertical data on existing or proposed bore holes. Lastly, Landmark Surveying, LP will notify and obtain tickets from “TEXAS 811” in order to locate visible painted marks of existing underground utilities, but **will not** plot record location of underground utilities from city utility maps. Existing landscaping and pavement markings shall be located. Landmark Surveying, LP will locate visible **water meters** that are within the limits of the project site only but **will not** locate wastewater cleanouts located on private property.

Manholes

Landmark Surveying, LP will open storm sewer and wastewater manholes that are visible and accessible at the time of our survey. Flow lines for said manholes and inlets, where visible and accessible, shall be obtained. Pipe size and material, based on crew observation, for storm sewer and wastewater systems within the survey limits will be provided. This task will be considered an additional service if manholes cannot be located visually at the time of the initial field survey because they are buried, paved over or beneath landscaping. If items are buried, paved over or beneath landscaping, than the surveyor may need the City of Rollingwood or other entities to provide special services to help uncover them. Associated costs are not included as a part of this proposal, and none are expected. Any time spent coordinating such efforts and time spent returning to the project site to locate such utilities will be considered an additional service. In addition, the surveyor **will not** be responsible for resurfacing, grading, or landscaping areas that have been disturbed.

Improvements

Landmark Surveying, LP will provide the location and elevations of visible surface improvements within the above-described survey limits such as, but not limited to, fences, concrete rip-rap, concrete slabs, areas of asphalt, traffic signs, retaining walls, driveways, signs, tree wells and curb and gutter.

Street and Right-of-Way Cross-Sections

Landmark Surveying, LP will obtain street cross-section elevations at 50 to 75-foot intervals including street centerline, edge of pavement, grade breaks and natural ground at the approximate right-of-ways, more or less.

Task 3 Approximate Property Lines and Right-of-Ways

Landmark Surveying, LP will locate sufficient monumentation to establish a graphic depiction of the approximate location of the record property lines and right-of-way lines within and abutting the project areas. However, please note that this is not a boundary survey. It is assumed for the purpose of this proposal that right-of-entry into private properties, if necessary, will be obtained by the City of Rollingwood. Ownership, based on tax records and recorded subdivision/deed information will be shown if available and known to the surveyor. Easements per record subdivision plats will be shown as they affect the right-of-way lines. Encumbrances, based on title commitments, affecting private unplatted property will not be provided and not part of this proposal.



Task 4 Correspondence, Traffic Control, Permitting, Clerical/Administrative and Quality Control Correspondence

Landmark Surveying, LP will maintain communications with the prime project manager and address any issues relating to safety, project schedule or other issues affecting the office and field support. Landmark may have several meetings and correspondence with the prime project engineer during the length of this project. Areas along Bee Caves Road or other areas may require traffic control by others at a cost of \$2,500.00 per day.

Traffic Control and Permitting

Traffic control, if required, will be billed as a separate item which runs about \$2,500.00 per day. This proposal is based on receiving traffic control permitting (ROWMAN), if required, prior to project start. Costs for this process beyond what is standard will be considered an additional service.

Quality Control Plan

Checks are in place at all levels, beginning with safety and field practice. Crew chiefs check in daily with project technicians, project managers and the project principal. Technicians work in liaison with the field crews and research staff so that questions which may arise are handled swiftly. The project manager oversees technical work daily and is subject to review and quality check by the drafting supervisor. A field check is made by the technician and or the Project Manager upon completion of the survey drawing. Upon final review and approval by the Project Manager (R.P.L.S.) and the Project Principal, the project drawings and other supporting data listed below (under "Deliverables") are submitted to the prime project engineer. Once this proposal is accepted, Landmark Surveying, LP can provide a Quality Control Plan (QCP), if requested.

Deliverables

Landmark Surveying, LP will provide an AutoCAD Civil 3D drawing and ASCII file of the surveyed points on grid format. Our CAD drawing will show existing improvements, approximate right of way lines, approximate record lot lines, visible utilities, 1-foot contours and spot elevations. In addition, Landmark Surveying, LP will provide information concerning our survey control, if requested. Upon request, copies of our field notes can be provided. A certified hard copy can be provided, if requested.

Projected Schedule and Fees

As of this date, Landmark Surveying, LP has estimated the **office work** to take twenty two (22) weeks and the **field work** to take eleven (11) weeks, more or less, upon receiving written or e-mail Notice to Proceed, weather permitting, excluding holidays. Landmark Surveying, LP estimates the not-to-exceed fee for all fourteen (14) site locations, including traffic control and permitting costs, if required, not to exceed **\$ 221,385.05**. Landmark requires a signed and executed subcontract agreement, between client and surveyor, and acceptable to the City of Rollingwood, prior to proceeding with the survey.

Additional Services, Budget, and Invoicing

Our work is performed on an hourly basis. You will be billed only for the hours worked. If we exceed the budget for the tasks herein described, you will not be billed for the amount over the not-to-exceed limit indicated above. However, a percentage will not be deducted from the final billing for unrequired work. Additional services beyond the scope of this estimate will be billed at our standard hourly rates and may



exceed the cost estimate provided. Changes to the existing project will constitute additional services and will be billed at our standard hourly rate. Billing will be according to City of Rollingwood requirements. Please find an itemized breakdown of the surveying tasks for this project site location on the following pages. Landmark Surveying, LP values your business and looks forward to working with you, K. Kriese and the City of Rollingwood on this and future projects.

Landmark Surveying, LP
Texas Firm Registration No. 100727-00
Respectfully,

Juan M. Canales, Jr.

Juan M. Canales, Jr., R.P.L.S.
Vice President of the General Partner
2205 East 5th Street
Austin, Texas 78702-4633
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Professional Land Surveying Services
 Fee Schedule
City of Rollingwood
Water CIP Bond Program
8” waterline replacements
Travis County, Texas

1. Park Hills/Brett Cove

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	1	\$115.24/hr.	\$ 115.24
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 3,128.66

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00
Surveyor Technician V	8	\$134.45/hr.	\$ 1,075.60
Surveyor Technician IV	36	\$122.93/hr.	\$ 4,425.48
		Subtotal	\$ 8,661.32

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	8	\$134.45/hr.	\$ 1,075.60
Surveyor Technician IV	4	\$122.93/hr.	\$ 491.72
		Subtotal	\$ 4,027.56



Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	1	\$115.24/hr.	\$ 115.24
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 2,466.24
Total (Tasks 1 through 4) for Park Hills/Brett Cove			\$ 18,283.78

2. Laura Lane/Michelle Circle/Chris Cove

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	1	\$115.24/hr.	\$ 115.24
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 3,128.66

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	4	\$203.60/hr.	\$ 814.40
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	16	\$175.00/hr.	\$ 2,800.00
Surveyor Technician V	10	\$134.45/hr.	\$ 1,344.50
Surveyor Technician IV	40	\$122.93/hr.	\$ 4,917.20
		Subtotal	\$ 10,529.14

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00



Surveyor Technician V	8	\$134.45/hr.	\$ 1,075.60
Surveyor Technician IV	4	\$122.93/hr.	\$ 491.72
		Subtotal	\$ 4,027.56

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	1	\$115.24/hr.	\$ 115.24
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 2,466.24

Total (Tasks 1 through 4) for **Laura Lane/Michelle Circle/Chris Cove** **\$ 20,151.60**

3. Kristy Drive

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 1,231.62

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 3,019.20



Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 1,231.62

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 881.62

Total (Tasks 1 through 4) for **Kristy Drive** \$ **6,364.06**

4. Almarion Drive/Hatley Drive/Inwood Circle

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 995.37

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	0.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	0.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	0.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00



Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 2,917.40

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 1,129.82

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 645.37

Total (Tasks 1 through 4) for **Almarion Way/Hatley Drive/Inwood Circle** \$ **5,687.96**

5. Vance Lane/Vale Street

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	8	\$115.24/hr.	\$ 921.92
2-Person Field Crew	16	\$175.00/hr.	\$ 2,800.00
Surveyor Technician V	10	\$134.45/hr.	\$ 1,344.50
Surveyor Technician IV	10	\$122.93/hr.	\$ 1,229.30
		Subtotal	\$ 7,125.48



Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	12	\$203.60/hr.	\$ 2,443.20
Administrative Specialist IV	8	\$115.24/hr.	\$ 921.92
2-Person Field Crew	50	\$175.00/hr.	\$ 8,750.00
Surveyor Technician V	12	\$134.45/hr.	\$ 1,613.40
Surveyor Technician IV	60	\$122.93/hr.	\$ 7,375.80
		Subtotal	\$ 21,526.88

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	8	\$203.60/hr.	\$ 1,628.80
Administrative Specialist IV	8	\$115.24/hr.	\$ 921.92
2-Person Field Crew	40	\$175.00/hr.	\$ 7,000.00
Surveyor Technician V	12	\$134.45/hr.	\$ 1,613.40
Surveyor Technician IV	40	\$122.93/hr.	\$ 4,917.20
		Subtotal	\$ 16,503.88

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	2	\$211.28/hr.	\$ 422.56
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
Surveyor Technician V	10	\$134.45/hr.	\$ 1,344.50
Surveyor Technician IV	16	\$122.93/hr.	\$ 1,966.88
		Subtotal	\$ 4,371.62

Total (Tasks 1 through 4) for **Vance Lane/Vale Street** \$ 49,527.86

6. Pleasant Cove

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	4	\$175.00/hr.	\$ 700.00



Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	1	\$122.93/hr.	\$ 122.93
		Subtotal	\$ 1,222.44

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	10	\$175.00/hr.	\$ 1,750.00
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	30	\$122.93/hr.	\$ 3,687.90
		Subtotal	\$ 6,240.76

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	10	\$122.93/hr.	\$ 1,229.93
		Subtotal	\$ 3,163.26

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	6	\$122.93/hr.	\$ 737.58
		Subtotal	\$ 1,137.09

Total (Tasks 1 through 4) for **Pleasant Cove** \$ 11,763.55



7. Pickwick Lane

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	16	\$175.00/hr.	\$ 2,800.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 4,163.72

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	40	\$175.00/hr.	\$ 7,000.00
Surveyor Technician V	8	\$134.45/hr.	\$ 1,075.60
Surveyor Technician IV	80	\$122.93/hr.	\$ 9,834.40
		Subtotal	\$ 18,758.96

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	2	\$203.60/hr.	\$ 407.20
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
2-Person Field Crew	20	\$175.00/hr.	\$ 3,500.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	40	\$122.93/hr.	\$ 4,917.20
		Subtotal	\$ 9,535.06

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	2	\$115.24/hr.	\$ 230.48
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90



Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 1,897.70
Total (Tasks 1 through 4) for Pickwick Lane			\$ 34,355.44

8. Bettis Boulevard

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	4	\$175.00/hr.	\$ 700.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	1	\$122.93/hr.	\$ 122.93
		Subtotal	\$ 1,222.44

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	30	\$122.93/hr.	\$ 3,687.90
		Subtotal	\$ 6,590.76

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	10	\$122.93/hr.	\$ 1,229.30
		Subtotal	\$ 3,863.26



Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	6	\$122.93/hr.	\$ 737.58
		Subtotal	\$ 1,137.09
Total (Tasks 1 through 4) for Bettis Boulevard			\$ 12,813.55

9. Gentry Drive

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	1	\$122.93/hr.	\$ 122.93
		Subtotal	\$ 872.44

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	2	\$115.24/hr.	\$ 57.62
2-Person Field Crew	10	\$175.00/hr.	\$ 1,750.00
Surveyor Technician V	4	\$134.45/hr.	\$ 537.80
Surveyor Technician IV	30	\$122.93/hr.	\$ 3,687.90
		Subtotal	\$ 6,240.76

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	6	\$175.00/hr.	\$ 1,050.00



Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	10	\$122.93/hr.	\$ 1,229.30
		Subtotal	\$ 2,678.81

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	6	\$122.93/hr.	\$ 737.58
		Subtotal	\$ 1,137.09

Total (Tasks 1 through 4) for **Gentry Drive** **\$ 10,929.10**

10. Inwood Cove/Rollingwood Road

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 995.37

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	10	\$122.93/hr.	\$ 1,229.30
		Subtotal	\$ 3,028.81



Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	4	\$175.00/hr.	\$ 700.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 2,082.95

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 645.37

Total (Tasks 1 through 4) for **Inwood Cove/Rollingwood Road** \$ **6,752.50**

11. Inwood Cove

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	4	\$175.00/hr.	\$ 700.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	1	\$122.93/hr.	\$ 122.93
		Subtotal	\$ 1,356.89

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00



Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	15	\$122.93/hr.	\$ 1,843.95
		Subtotal	\$ 4,477.91

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	15	\$122.93/hr.	\$ 1,843.95
		Subtotal	\$ 4,477.91

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 779.82

Total (Tasks 1 through 4) for **Inwood Cove** **\$ 11,092.53**

12. 4910/4914 Timberline Driven

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	1	\$175.00/hr.	\$ 175.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 820.37



Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	10	\$175.00/hr.	\$ 1,750.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	20	\$122.93/hr.	\$ 2,458.60
Subtotal			\$ 4,608.11

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	6	\$122.93/hr.	\$ 737.58
Subtotal			\$ 2,537.09

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
Subtotal			\$ 645.37

Total (Tasks 1 through 4) for **4910/4914 Timberline Drive** \$ **8,610.94**

13. Timberline Ridge

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	2	\$175.00/hr.	\$ 350.00



Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 995.37

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	10	\$175.00/hr.	\$ 1,750.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	20	\$122.93/hr.	\$ 2,458.60
		Subtotal	\$ 4,608.11

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	8	\$175.00/hr.	\$ 1,400.00
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	8	\$122.93/hr.	\$ 983.44
		Subtotal	\$ 2,782.95

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	.5	\$211.28/hr.	\$ 105.64
Supervisory Land Surveyor (PM) Juan Canales, Jr.	.5	\$203.60/hr.	\$ 101.80
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	1	\$134.45/hr.	\$ 134.45
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 645.37

Total (Tasks 1 through 4) for **Timberline Ridge** \$ 9,031.80



14. Chevron/Bee Caves Road

Task 1 Establish Horizontal and Vertical Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	4	\$175.00/hr.	\$ 700.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	2	\$122.93/hr.	\$ 245.86
		Subtotal	\$ 1,687.26

Task 2 Topographic Survey

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	30	\$122.93/hr.	\$ 3,687.90
		Subtotal	\$ 6,529.30

Task 3 Property Lines and Right-of-Ways

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
2-Person Field Crew	12	\$175.00/hr.	\$ 2,100.00
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90
Surveyor Technician IV	10	\$122.93/hr.	\$ 1,229.30
		Subtotal	\$ 4,070.70

Task 4 Correspondence, Traffic Control and Permitting, Clerical/Administrative and Quality Control

Staff	Max. Hrs.	Labor Rate	Total Cost
Supervisory Land Surveyor (PP) Dana Markus-Wolf	1	\$211.28/hr.	\$ 211.28
Supervisory Land Surveyor (PM) Juan Canales, Jr.	1	\$203.60/hr.	\$ 203.60
Administrative Specialist IV	.5	\$115.24/hr.	\$ 57.62
Surveyor Technician V	2	\$134.45/hr.	\$ 268.90



Surveyor Technician IV	4	\$122.93/hr.	\$ 491.72
		Subtotal	\$ 1,233.12
ROWMAN Permit/Traffic Control(Estimated Pass-Through Expense)			\$ 2,500.00
Total (Tasks 1 through 4) for Chevron/Bee Caves Road			\$ 16,020.38

Total Cost for project sites 1 through 14 = **\$221,385.05**

Note: Basis of Landmark Surveying, LP hourly rates

The above-mentioned rates are based on the City of Austin approved Category 1 loaded rate sheet in that certain letter dated March 14, 2022, from David Walch, Procurement Specialist IV, Capital Contracting Office. CCO approved Rate Period: 3/9/2022 – 3/7/2024.



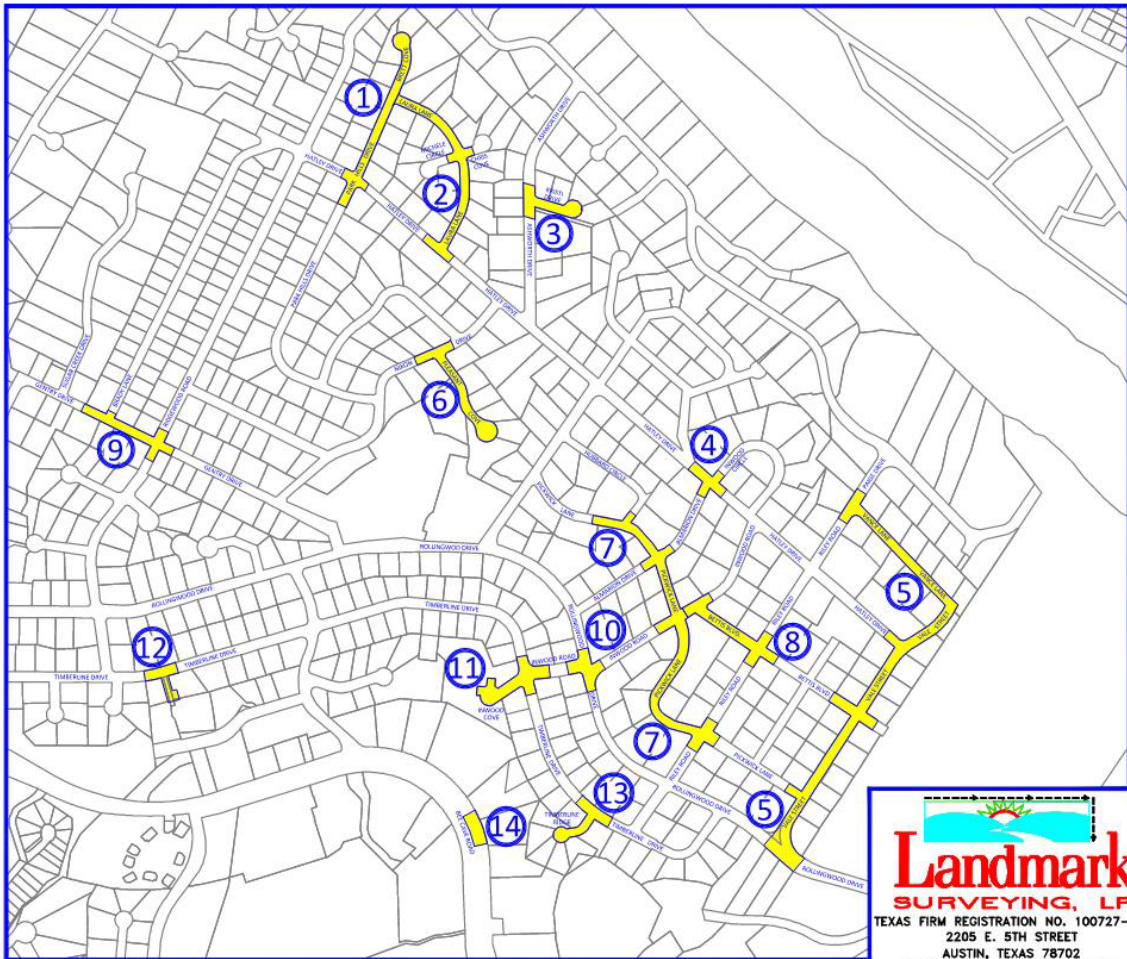
EXHIBIT "A"

CITY OF ROLLINGWOOD WATER CIP BOND PROGRAM SURVEY LIMITS LINEAR FOOTAGE

- ① PARK HILLS DRIVE & BRETT COVE - APPROX. 1,108 LINEAR FEET
- ② LAURA LANE & MICHELLE CIRCLE - APPROX. 1,331 LINEAR FEET
- ③ KRISTI DRIVE - APPROX. 415 LINEAR FEET
- ④ ALMARION DRIVE, HATLEY DRIVE & INWOOD CIRCLE - APPROX. 357 LINEAR FEET
- ⑤ VANCE LANE & VALE STREET - APPROX. 3,280 LINEAR FEET
- ⑥ PLEASANT COVE - APPROX. 738 LINEAR FEET
- ⑦ PICKWICK LANE - APPROX. 2,230 LINEAR FEET
- ⑧ BETTIS BOULEVARD - APPROX. 830 LINEAR FEET
- ⑨ GENTRY DRIVE - APPROX. 720 LINEAR FEET
- ⑩ INWOOD ROAD & ROLLINGWOOD DRIVE - APPROX. 376 LINEAR FEET
- ⑪ INWOOD COVE & TIMBERLINE DRIVE - APPROX. 707 LINEAR FEET
- ⑫ 4910 & 4914 TIMBERLINE DRIVE - APPROX. 331 LINEAR FEET
- ⑬ TIMBERLINE RIDGE - APPROX. 424 LINEAR FEET
- ⑭ CHEVRON/BEE CAVE ROAD - APPROX. 190 LINEAR FEET



NOT TO SCALE



2205 East 5th Street
Austin, Texas 78702-4633
Phone: 512-328-7411, Fax: 512-328-7413
Texas Firm Registration No. 100727-00
WBE/HUB

February 13, 2023

Greg Blackburn, PE
K. Friese + Associates, Inc.
1120 S. Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
Via email gblackburn@kfriese.com

Re: Environmental and Cultural Resources Scope of Work and Fee Estimate: City of Rollingwood Water Capital Improvement Plan Bond Program

Dear Mr. Blackburn,

Please accept this correspondence as Blanton & Associates, Inc.'s (B&A), a wholly owned subsidiary of ICF Jones & Stokes, Inc., proposal to conduct environmental and cultural resources desktop services related to the City of Rollingwood Water Capital Improvement Plan (CIP) Bond Program Project in Travis County, Texas. B&A's scope of work is based upon our understanding of the information identified below.

PROPOSED PROJECT DESCRIPTION

The City of Rollingwood has asked K. Friese + Associates, Inc. (K. Friese) to develop a proposal to design several packages from their Water CIP Bond Program. In total, the packages are approximately 10,500 linear feet (LF) of new eight-inch diameter waterlines within existing roadways. The project sites are dispersed through the city, as depicted in the keyhole markup layer (kml) provided to B&A by K. Friese via email transmittal on January 19, 2023. K. Friese has requested B&A to develop a proposal for desktop constraints review for environmental and cultural resources, as well as a field karst survey at one location.

B&A's proposed scope of work consists of the following tasks to provide the environmental and cultural services necessary for constraints analysis at this time.

ENVIRONMENTAL AND CULTURAL RESOURCES REVIEW

Federally Listed Species

B&A will conduct a desktop literature and database review to determine whether federally listed threatened, endangered, or other protected species are of potential occurrence in or adjacent to the project area and, if so, whether they could be affected by the proposed project. This analysis will include a review of current lists and records of threatened, endangered, and species of concern and designated critical habitat provided by the U.S. Fish and Wildlife Service (USFWS) and Texas Parks and Wildlife Department (TPWD). The Texas Natural Diversity Database will be reviewed to determine if threatened and endangered species and/or other sensitive natural resources have been documented in or near the project area. Examination of the mapped karst zones and karst invertebrate critical habitat will be included in the desktop review. Existing habitats within the project area will be remotely evaluated based on review of historical and contemporary aerial imagery and publicly available databases. Based on desktop review, B&A will provide recommendations for additional activities to address federally listed species, if needed.

5 Lakeway Centre Court, Suite 200, Austin, Texas 78734

Phone +1.512.264.1095 | Fax +1.512.264.1531

For project area locations entirely within paved roadways, it is assumed by B&A that USFWS would not require completion of a karst habitat assessment, but would elsewhere. One project area location provided by K. Friese—sited on the east side of Bee Caves Road north of Rollingwood Town Centre Road—will include the installation of a valve vault within an approximately 0.25-acre area that is unpaved. For this location, B&A will complete a karst survey in conformance with the “United States Fish and Wildlife Service, Section 10(a)(1)(A) Scientific Permit Requirements for Conducting Presence/Absence Surveys for Endangered Karst Invertebrates in Central Texas” (revised April 27, 2022). The assessment will be completed through Step 2, “Conduct an initial karst feature survey.” The karst survey will consist of desktop evaluations and walking 50-foot transects across the site. While B&A makes every effort to locate and identify karst features, at times site conditions prevent this due to seasonal vegetation, fill piles, etc. This does not include excavation beyond 10 minutes of hand excavation or biological surveys for endangered karst invertebrates (EKI).

Water Resources

B&A will review maps and aerial photography to identify potential wetlands and other waters of the U.S. within the project boundaries. Sources evaluated in the desktop review will include Federal Emergency Management Agency (FEMA) National Flood Insurance Program flood hazard digital data and maps, USFWS National Wetlands Inventory (NWI) digital data and maps, U.S. Geological Survey (USGS) topographic maps, USGS soil maps and Soil Survey Geographic Database (SSURGO) data, georeferenced natural color and color-infrared aerial imagery, and other pertinent data. Upon completion of the desktop review, B&A will recommend which of the locations require completion of an on-site delineation of waters of the U.S., including wetlands, in order to identify and map wetlands, streams, and other potential waters of the U.S.

Hazardous Materials

To identify potential hazardous materials in proximity to the project area, B&A will conduct a desktop review of publicly available databases and resources. B&A will review the history of the site, including examination of current and past aerial photographs, historical maps, and other readily available historical documents to identify potential hazardous materials in or adjacent to the project area.

Historical and Cultural Resources

Based on information available at this time, B&A assumes that the proposed project would be sponsored by a political subdivision of the state (City of Rollingwood) and will be constructed within state or city-controlled and/or state- or city-owned land; therefore, compliance with the Antiquities Code of Texas (9 TNRC §191) and associated state regulations (13 TAC§ 26) regarding cultural resources for the project would be required. The Antiquities Code of Texas requires any political subdivision of the State of Texas, defined as a “local governmental entity created and operating under the laws of this state, including a city, county, school district, or special district created under the Texas Constitution, Article III, §52(b)(1) or (2), or Article XVI, §59” in 13 TAC §26.5 of the code, to identify potential State Antiquities Landmarks (SALs) through survey of public lands prior to actions that could potentially damage those SALs. Public lands are further defined in 13 TAC §26.3 as lands owned or controlled by the State of Texas or any of its political

subdivisions. B&A assumes that the proposed project would not have a federal nexus and that compliance with Section 106 of the National Historic Preservation Act would not be required.

Upon notice to proceed, B&A would conduct a desktop review to determine if previously recorded cultural resources or surveys occur in the project area and vicinity and if a cultural resources survey is warranted. The review would include the project area and a 0.25-mile study area buffer around the proposed project area. A B&A archeologist will review the Texas Historical Commission's (THC's) online restricted-access *Archeological Sites Atlas*, and a B&A historian would review the THC's online *Historic Sites of Texas Atlas*. The reviews would include the following types of information from the two atlases: previously recorded archeological sites, National Register of Historic Places-listed properties and districts, National Historic Landmarks, SALs, Official Texas Historical Markers (OTHMs), Recorded Texas Historical Landmarks, Historic Texas Cemeteries, and cemeteries. B&A will submit the findings of the desktop review, together with recommendations about the need for additional work (or no further work) in a letter to the THC requesting comments and concurrence with B&A's recommendations. If the findings of the desktop review indicate that a cultural resources survey is warranted and the THC concurs with B&A's recommendations for further work, B&A will prepare a separate scope and fee for the recommended work.

REPORT

The product of this effort will be a report that describes the methods, results, and recommendations for desktop and limited field review involved with federally listed species, water resources, hazardous materials, and historical and archeological resources tasks. The report will include accompanying tables, attachments, maps and documentation on coordination with THC for cultural resources.

FEE

B&A's total fee to provide the scope of work detailed in this proposal for environmental and cultural desktop review is **\$18,695** on a time and materials basis in accordance with our standard rate schedule (**Attachment A**). A detailed estimate is provided in the attached excel table (**Attachment B**).

ASSUMPTIONS AND EXCLUSIONS

- Scope of work does not include on-site field inspection and verification of site conditions, except for karst feature survey at one 0.25-acre site, as described above. If desktop review finds that such activities are needed, a supplemental scope of work and fee estimate can be provided by B&A.
- B&A assumes that the proposed project is not categorized as a federal undertaking.
- This scope of work does not include permitting or agency coordination other than specified herein. Should such permitting or agency coordination be required, B&A would submit a separate scope and fee to K. Friese for consideration.
- The project is located within the Edwards Aquifer recharge zone, but includes regulated activities (i.e., the installation of water lines) exempt from the Edwards Aquifer protection plan application

requirements, per 30 TAC 213.5(h). Therefore, it is assumed that a Texas Commission of Environmental Quality (TCEQ) Geologic Assessment (TCEQ 0585) will not be required and is not included in this proposal. Should it be determined that a Geological Assessment is necessary, B&A can provide a separate scope and fee for these services.

- The project is located primarily in Karst Zone 1, areas known to contain federally endangered cave fauna. It is assumed that a USFWS Karst Survey will likely be required for project areas that include areas that are natural ground and currently unpaved. Based on correspondence with the K. Friese, services included in this proposal are limited to desktop review except for karst field survey at one location. Should desktop review find that a USFWS Karst Survey is required elsewhere in addition to as proposed herein, B&A will provide a separate scope and fee for these services.
- Presence/absence surveys or coordination with USFWS or TPWD for protected species is not included in this proposal. Should it be determined that such services are required, B&A will submit a separate scope and fee to your office for review.
- Texas Department of Transportation (TxDOT) environmental review is not included.
- Client understands that revisions to the project after providing notice to proceed requires additional time and materials and will be billed at an additional cost outside of this current scope of work.
- B&A assumes that one report and one cultural resources coordination letter will be composed in fulfillment of the proposed scope of work.
- This scope of work does not include preparation of a Waters of the U.S. Preliminary Jurisdictional Determination, Pre-Construction Notification (PCN), Section 404 Individual Permit application, mitigation plan, or coordination with the U.S. Army Corps of Engineers (USACE). In the unlikely event that any of these tasks are required, B&A would submit a separate scope and cost estimate to your office for review.
- Preparation of a Biological Assessment, Section 7 Consultation assistance, mussel surveys, and coordination with the USFWS or TPWD are not included. If needed, a supplemental cost would be required.
- A Phase I Environmental Site Assessment (ESA) is not included in this proposal. If desktop review indicates that such services are needed, a supplemental scope and fee would be required.
- Client understands that no warranties or guarantees are expressed or implied by B&A regarding the actions of any government agency, including local, state, or federal agencies, in connection with the project for which the services are performed.
- B&A assumes the proposed project would be sponsored by a political subdivision of the state (City of Rollingwood) and is subject to compliance with the Antiquities Code of Texas (9 TNRC §191) and associated state regulations (13 TAC§ 26) regarding cultural resources.

- The project is not anticipated to be classified as a federal undertaking in that it does not include any federal involvement (e.g., ownership permit, funding, or license), and this project will not require compliance with Section 106 of the National Historic Preservation Act.
- Archeological testing or mitigation of archeological sites is not included in this scope of work. If it is determined that archeological testing or mitigation is required, these activities would be conducted under a separate scope and fee.
- It is assumed that one Cultural Resources letter will suffice for submission to the THC and one round of comments will be completed with the THC.
- Human burial excavation/disinterment is not included in this scope of work. If it is determined that burial excavation is required, these activities would be conducted under a separate scope and fee.
- Additional documentation services requested as a result of a change in environmental regulations or documentation standards from those in practice and acceptable at the time of approval of this agreement are not included.
- This proposal has been prepared for the Client to whom it is addressed and shall not be conveyed to third parties without prior written authorization from B&A.
- This proposal and cost estimate are valid for 90 days.

Thank you for the opportunity to provide this proposal and please call me at 210-598-0165 (mobile), or email at velma.danielson@icf.com if you have any questions. If this proposal is acceptable, please forward an agreement or execute the attached Authorization to Proceed in **Attachment C** to initiate this work. We look forward to working with you all.

Sincerely,



Janis Childers
Program Operations
Blanton & Associates, Inc.



Velma. R. Danielson
Project Manager
Blanton & Associates, Inc.

Attachment A B&A Standard Rate Schedule
Attachment B Detailed Fee Estimate Table
Attachment C Authorization to Proceed

Attachment A

B&A Standard Rate Schedule

STANDARD RATE SCHEDULE
Effective January 1, 2023 through December 31, 2023

PERSONNEL

Blanton & Associates, Inc., provides services on an hourly professional fee basis according to the rates scheduled below:

Technical Director	\$255.00
Sr. Technical Analyst.....	\$240.00
Sr. Project Manager	\$225.00
Project Manager	\$190.00
Senior Environmental Professional.....	\$175.00
Environmental Professional	\$165.00
Staff Scientist II	\$150.00
Staff Scientist I.....	\$135.00
Environmental Technician II	\$120.00
Environmental Technician I.....	\$100.00
GIS Analyst/Cartography.....	\$120.00
GIS Technician	\$100.00
Technical Editor.....	\$100.00
Clerical/Administrative.....	\$ 75.00

TRAVEL, MEALS & INCIDENTAL EXPENSES

All travel expenses, including lodging, are invoiced at actual cost. Per diem for meals will be billed at a flat rate of \$59 per day. Cost of mileage for company-owned vehicles is computed at a rate of \$0.655 per mile. Rental automobiles and fuel costs for same will reflect actual costs to the firm. Company boats are billed at a rate of \$500.00 per day plus fuel. GPS units are billed at a rate of \$100.00 per day. Rented or leased equipment including drones and ATVs are invoiced at actual cost. Copies will be billed at the rate of \$.05 per page.

PURCHASED SERVICES

All purchased services are invoiced at actual cost. These include, but are not limited to, reproduction, technology, consultants, subcontract services, delivery, postage, and expendable supplies.

TERMS

Invoices are submitted monthly for all services rendered during the previous month and are payable "Net 30 days." Past Due invoices will be subject to a 1.5% fee per month not to exceed 18% per annum.

Attachment B

Detailed Fee Estimate Table

**Attachment B - Detailed Fee Estimate Table
City of Rollingwood Water CIP Bond Program**

Item No.	FEE ESTIMATE FOR CITY OF ROLLINGWOOD CIP BOND PROGRAM 1-31-2023	No. Sheets		Project Manager	Senior Env. Professional	Environmental Tech II	Environmental Tech I	GIS Analyst / Cartography	GIS Technician	Administrative Support Staff	Total Task Hours	Other Direct Costs	Cost
TASK		HOURS										TOTAL	TOTAL
Environmental and Cultural Review													
1	Project Management			8						2	10		\$1,540.00
2	Water Resources				4	8	16	2	8	2	40		\$4,140.00
3	Federally Listed T&E Species				5	16	20	2	10	2	55		\$5,805.00
4	Hazardous Materials				4	8	8	2	4	2	28		\$3,060.00
5	Historical and Archeological Resources				4	24	0	1	4	2	35		\$4,150.00
Environmental and Cultural Desktop Review Hours Subtotal				8	17	56	44	7	26	10	168		
Environmental and Cultural Desktop Review Cost Subtotal				\$1,400.00	\$2,805.00	\$6,720.00	\$3,960.00	\$770.00	\$2,340.00	\$700.00		\$0.00	\$18,695.00
TOTAL													
Env & Cultural Hours Total				8	17	56	44	7	26	10	168		
Env & Cultural Cost Total				\$1,400.00	\$2,805.00	\$6,720.00	\$3,960.00	\$770.00	\$2,340.00	\$700.00	\$0.00	\$0.00	\$18,695.00

Attachment C

Authorization to Proceed

Authorization to Proceed

This Authorization to Proceed (“ATP”), is to confirm K. Friese + Associates, Inc.’s (K. Friese’s) decision to proceed with the project as outlined in B&A’s proposal submitted on February 13, 2023. The ATP is an interim authorization provided to begin work. The formation of a final written contract is subject to successful contract negotiations and both parties agree to work together in good faith to conclude these negotiations in a timely manner.

K. Friese has requested B&A to begin to provide services related to the City of Rollingwood Water CIP Bond Program (“Services”) on or about **February 14, 2023**, and such Services authorized herein shall continue until **May 14, 2023** (ATP end date). B&A’s Services authorized by K. Friese shall not exceed a total fee of **\$18,695** under this ATP. B&A will notify K. Friese before the total cumulative fees reach the ATP limit. It is assumed that a final written contract will be fully executed and in place prior to the ATP end date.

In consideration of the Services provided, B&A is authorized to submit applicable invoices to K. Friese and K. Friese agrees to pay B&A on a time and materials basis. Invoices are payable within thirty days of receipt. Should B&A reach the total dollar ceiling amount of the Services before the ATP end date in the absence of a fully executed contract, Services will be on hold until K. Friese issues an amendment to this ATP. B&A may also pause Services for nonpayment. Neither party will be liable to the other for any form of indirect or consequential damages and each party’s liability to the other will not exceed the total fees and costs specified in this ATP.

In order for B&A to begin to provide the Services, please provide your approval of the ATP terms written above and provide K. Friese’s billing information. By providing this ATP, I represent that I have the authority to do so on behalf of K. Friese.

K. Friese + Associates, Inc.

Name: _____

Signature: _____

Date: _____

[Delivery by Email: gblackburn@kfriese.com]

Proposal No. PAA23-022-00
January 27, 2023

8100 Cameron Road, Suite B-150
Austin, TX 78754

P 512.339.1745
F 512.339.6174
TBPE Firm F-3257

WWW.RKCI.COM

Mr. Greg Blackburn, P.E.
Associate
K Friese + Associates
1120 S. Capital of Texas Highway, City View 2, Suite 100
Austin, Texas 78746

**RE: Proposal for Geotechnical Engineering Study
City of Rollingwood Water CIP Bond Program (Package 1-4)
Travis County, Texas**

Dear Mr. Blackburn:

RABA KISTNER Consultants, Inc. (RKCI) is pleased to submit this proposal for Geotechnical Engineering Services for the above referenced project. The broad objectives of our study will be to determine soil conditions at the site and to develop recommendations and construction guidelines for the installation of waterlines within the City of Rollingwood. Described in this proposal are:

- our understanding of pertinent project characteristics;
- our proposed scope for field and laboratory study;
- our proposed scope for engineering evaluation and reporting;
- our tentative project schedule; and
- our lump sum study cost.

Project Scope

Under consideration in this study is the installation of approximately 10,500 lineal feet of new 8-inch diameter waterlines within existing roadways within the City of Rollingwood. The streets being consider in this study include: Park Hills Drive, Brent Cove, Laura Lane, Kristy Drive, Ashworth Drive, Pleasant Cove, Pickwick Lane, Almarion Drive, Betts Boulevard, Riley Road and Inwood Cove.

Field Study

Per the request of the Client, RKCI will drill 4 soil borings within the existing roadway to approximate depths of 15 ft below the existing ground surface in order to assess subsurface conditions at the subject site.

The borings will be advanced to their targeted completion depths utilizing a truck mounted drilling rig. Samples will be taken using conventional Shelby-tube, split-spoon, and NX Rock core sampling techniques. Representative portions of the samples will be sealed, packaged and transported to our laboratory for subsequent testing and classification.

The borings will be backfilled utilizing auger cuttings and bentonite. The boreholes will then patched with a similar asphalt covering.

Samples collected will be retained in our laboratory for 30 days after submittal of the final geotechnical report.

Proposal No. PAA23-022-00
January 27, 2023

Laboratory Testing

Upon completion of the subsurface exploration, a testing program will be designed to define the strength and classification characteristics of the subgrade soils. The laboratory testing program is anticipated to include moisture content tests, Atterberg Limits (plasticity) tests, unconfined compression tests, and grain size analyses. However, the actual type and number of laboratory tests will be based on the subsurface conditions encountered in the borings. The laboratory testing will be performed in general accordance with applicable ASTM standards.

Engineering Report

The results of the field and laboratory phases of the study will be reviewed by our staff of engineers and geologists. The results of our review, together with the supporting field and laboratory data, will be presented in written, engineering report. The Geotechnical Engineering Report will include the following information and recommendations, if applicable:

- A boring location map and boring logs;
- A summary of the field and laboratory sampling and testing program,
- A summary of the laboratory test results;
- A review of general site conditions including descriptions of the site, the subsurface stratigraphy, groundwater conditions, and the presence and condition of fill materials, if encountered.
- Pipeline installation and construction considerations, including:
 - open cut trench excavation;
 - excavation support;
 - backfill material and compaction.
- Flexible component thickness to match existing pavement section.

The final reports will be produced in a digital PDF and delivered via email. All reports will be issued separately.

Tentative Project Schedule

Based on our present workload and weather permitting, we anticipate that we could begin the field exploration phase of this study within 5 to 7 working days of receiving your written authorization. The field exploration and laboratory testing phase of the study is expected to take approximately 8 to 10 working days to complete. Engineering reporting is expected to take an additional two weeks to complete.

Project Cost

The total lump sum cost for the study scope outlined herein is **\$10,500**.

Should unusual soil conditions be encountered in the field that indicates the desirability of significantly broadening the scope of the study, we will contact you to receive authorization before proceeding with any additional work. Additional services will be billed on a unit basis in accordance with our standard fees as indicated on the attached Schedule of Fees for Professional Services.

Proposal No. PAA23-022-00
January 27, 2023

It is our understanding that the Client will provide access to all boring locations for a conventional, truck-mounted drilling rig. RKCI will assist in locating underground utilities and will engage a private utility locator to clear the boring locations. RKCI will take all precautions to prevent damage to property.

It should be noted that our study scope and project cost does not include professional time and travel expenses for participation in design team meetings. Furthermore, our estimate does not include professional time for plan review to determine whether the drawings comply with the intent of the geotechnical recommendations.

Acceptance

We appreciate the opportunity of submitting this contract and look forward to working with you in the development of this project, which will be carried out in accordance with this letter and the following attachments:

<u>Attachment</u>	<u>Description</u>
I	Standard Terms and Conditions
II	Schedule of Fees

Please return one signed copy of this letter proposal to provide written authorization for our firm to complete work on the services outlined herein. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Texas 75397-1037.

RKCI considers the data and information contained in this proposal to be proprietary. This statement of qualifications and any information contained herein shall not be disclosed and shall not be duplicated or used in whole or in part of any purpose other than to evaluate this proposal.

Very truly yours,

RABA KISTNER CONSULTANTS, INC.

Accepted
By:


Yvonne Garcia Thomas, P.E.
Vice President

Signature

Typed or Printed Name

YGT: jm
Attachments I & II
Copies Submitted: Above (1)

Title

Date

Proposal No. PAA23-022-00
January 27, 2023

Attachment II



SCHEDULE OF FEES FOR PROFESSIONAL SERVICES

PERSONNEL:

Principal.....	\$135 to \$250/hour
Professional.....	\$70 to \$200/hour
Auto Cad Operator.....	\$65 to \$110/hour
Technical/Clerical/Administrative	\$40 to \$80/hour

The specific hourly rate within each classification listed above depends on the experience, special training, and qualifications of the personnel needed for the project. For projects requiring work at any hazardous waste site, there will be a \$10 per hour surcharge added to the normal billing rate for all personnel. Consultants to Raba Kistner (RK) will be charged according to their professional classification.

EXPENSES: Use of company automobiles will be charged at \$1.00 per mile. Automobiles and light trucks assigned to field sites will be charged at \$70.00 per day, plus \$1.00 per mile over 50 miles per day. Copies will be charged at \$0.25 per page.

Other project specific charges for use of RK equipment or for RK testing will be in accordance with established fee schedules. All other project specific, third-party costs will be charged at cost plus 15 percent.

Invoices will be submitted monthly for work in progress in our standard format. They are due and payable upon receipt and become past due 30 days after the billing date. Past due invoices may be subject to late charges at the rate of 1-1/2 percent per month (18 percent per annum). In the event that the State of Texas legislates a sales tax on Professional Services, the amount of the tax will be PAYMENT added to the appropriate service rate charged. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Texas 75397-1037.

Preparation of non-standard invoice will be charged on a time and materials basis in accordance with the rates in this fee schedule.

CONDITIONS: Services will be performed in accordance with our Standard Terms and Conditions.

The proposal to which this schedule is an attachment is valid for 90 days from the date of the proposal.

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ORDINANCE NO. 2023-02-15-11

AN ORDINANCE AMENDING THE CITY’S CODE OF ORDNANCES RELATED TO PUBLIC HEARINGS, JOINT PUBLIC HEARINGS AND OTHER MATTERS IN CONNECTION THEREWITH; REPEALING PROVISIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Rollingwood (“City”) is a General Law Municipality operating under the laws of the State of Texas; and

WHEREAS, the City Council of the City of Rollingwood (“City Council”) previously established a Land Use Development Code as codified in its Code of Ordinances; and

WHEREAS, the City Council may from time to time choose to amend, supplement, change or modify the Land Use Development Code; and

WHEREAS, the City has duly held public hearings and given proper notice, as necessary, pertaining to the amendment of the Code of Ordinances; and

WHEREAS, the City Council finds and determines that Section 107-518 *Hearing and Notice* the City’s Code of Ordinances should be amended to allow for public hearings of the planning and zoning commission and city council to be conducted jointly.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. Part II of the City’s Code of Ordinances Chapter 107, Article V, Division 4, Section 107-518, is hereby amended as set forth on **Exhibit A** attached hereto.

SECTION 3. All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 4. Should any sentence, paragraph, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

1
 2 **SECTION 5.** It is officially found, determined, and declared that the meeting at which this
 3 Ordinance is adopted was open to the public as required and that public notice of the time, place,
 4 and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551,
 5 Texas Government Code, as amended.

6
 7 **SECTION 6.** This ordinance shall take effect immediately from and after its passage and the
 8 publication of the caption as the law provides.

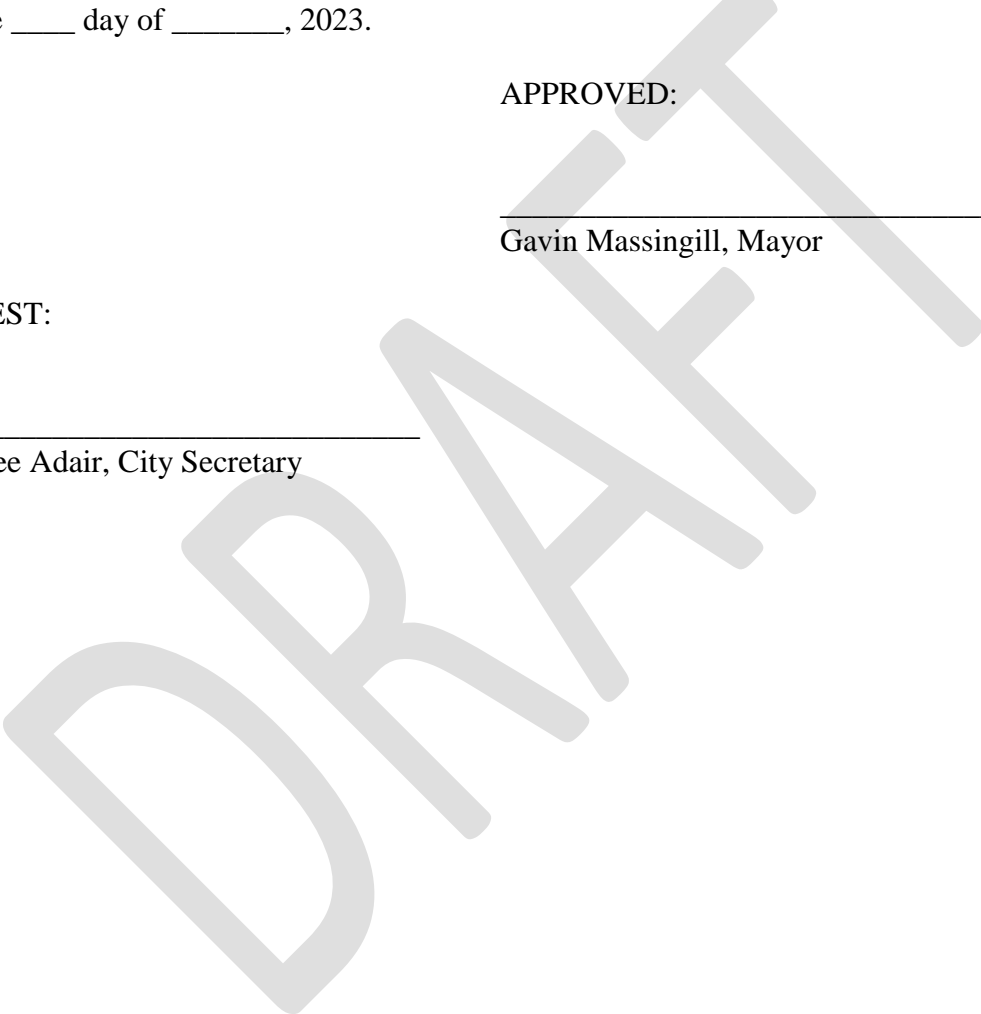
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 10 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,
 11 on the ____ day of _____, 2023.

12
 13 APPROVED:

14
 15
 16 _____
 17 Gavin Massingill, Mayor

18
 19 ATTEST:

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 21
 22 _____
 23 Desiree Adair, City Secretary



1 **Exhibit A**

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All text which is underlined denotes addition of new text.

Sec. 107-518 – Hearing and notice

- a) The commission will hold a public hearing on all proposed changes on zoning regulations or boundaries.
- b) Not less than 16 days prior to the hearing, notice of the date, time and location thereof will be published in the official newspaper of the city or in a newspaper of general circulation in the city. In addition, in the case of a proposed change in zoning classification, written notice of a public hearing will be mailed, not less than 30 days prior to the hearing, to all owners of property (as such ownership is shown on the current city tax roll) lying within 250 feet of the property that is the subject of the proposed zoning classification change. If the application for a change in zoning classification requests a change to a zoning district other than residential district or park district, the notice must be mailed, not less than 30 days prior to the hearing, to all owners of property (as such ownership is shown on the current city tax roll) within the city. The notice may be served by depositing it in the U.S. mail with the proper address and postage.
- c) Public hearing required. Whenever a public hearing is required, the city administrator or his/her designee shall establish the date, time and place of the public hearing and shall cause any notice required to be prepared and made accordingly.
- d) Joint public hearing. The city council may, at its discretion at a properly noticed public meeting, determine that a public hearing shall be held before both the planning and zoning commission and the city council. If such a determination is made, the planning and zoning commission and the city council may conduct a joint public hearing and take action on the application in the following manner:
 - 1) The city council on its own motion shall establish the date of the joint public hearing.
 - 2) The city council shall cause notice of the joint public hearing to be provided as required.
 - 3) The planning and zoning commission and the city council shall be convened for the hearing and for any action to be taken on the petition or application.
 - 4) The planning and zoning commission and the city council may take action on the application at the same meeting; however, the city council shall not take action until the report and recommendation of the planning and zoning commission has been received.

LOCAL GOVERNMENT CODE

TITLE 7. REGULATION OF LAND USE, STRUCTURES, BUSINESSES, AND
RELATED ACTIVITIES

SUBTITLE A. MUNICIPAL REGULATORY AUTHORITY

CHAPTER 211. MUNICIPAL ZONING AUTHORITY

SUBCHAPTER A. GENERAL ZONING REGULATIONS

Sec. 211.006. PROCEDURES GOVERNING ADOPTION OF ZONING REGULATIONS AND DISTRICT BOUNDARIES. (a) The governing body of a municipality wishing to exercise the authority relating to zoning regulations and zoning district boundaries shall establish procedures for adopting and enforcing the regulations and boundaries. A regulation or boundary is not effective until after a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard. Before the 15th day before the date of the hearing, notice of the time and place of the hearing must be published in an official newspaper or a newspaper of general circulation in the municipality.

(b) In addition to the notice required by Subsection (a), a general-law municipality that does not have a zoning commission shall give notice of a proposed change in a zoning classification to each property owner who would be entitled to notice under Section [211.007](#)(c) if the municipality had a zoning commission. That notice must be given in the same manner as required for notice to property owners under Section [211.007](#)(c). The governing body may not adopt the proposed change until after the 30th day after the date the notice required by this subsection is given.

(c) If the governing body of a home-rule municipality conducts a hearing under Subsection (a), the governing body may, by a two-thirds vote, prescribe the type of notice to be given

of the time and place of the public hearing. Notice requirements prescribed under this subsection are in addition to the publication of notice required by Subsection (a).

(d) If a proposed change to a regulation or boundary is protested in accordance with this subsection, the proposed change must receive, in order to take effect, the affirmative vote of at least three-fourths of all members of the governing body. The protest must be written and signed by the owners of at least 20 percent of either:

(1) the area of the lots or land covered by the proposed change; or

(2) the area of the lots or land immediately adjoining the area covered by the proposed change and extending 200 feet from that area.

(e) In computing the percentage of land area under Subsection (d), the area of streets and alleys shall be included.

(f) The governing body by ordinance may provide that the affirmative vote of at least three-fourths of all its members is required to overrule a recommendation of the municipality's zoning commission that a proposed change to a regulation or boundary be denied.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 211.007. ZONING COMMISSION. (a) To exercise the powers authorized by this subchapter, the governing body of a home-rule municipality shall, and the governing body of a general-law municipality may, appoint a zoning commission. The commission shall recommend boundaries for the original zoning districts and appropriate zoning regulations for each district. If the municipality has a municipal planning commission at the time of implementation of this subchapter, the governing body may appoint that commission to serve as the zoning commission.

(b) The zoning commission shall make a preliminary report and hold public hearings on that report before submitting a final report to the governing body. The governing body may not hold a public hearing until it receives the final report of the zoning commission unless the governing body by ordinance provides that a public hearing is to be held, after the notice required by Section [211.006](#)(a), jointly with a public hearing required to be held by the zoning commission. In either case, the governing body may not take action on the matter until it receives the final report of the zoning commission.

(c) Before the 10th day before the hearing date, written notice of each public hearing before the zoning commission on a proposed change in a zoning classification shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within 200 feet of the property on which the change in classification is proposed. The notice may be served by its deposit in the municipality, properly addressed with postage paid, in the United States mail. If the property within 200 feet of the property on which the change is proposed is located in territory annexed to the municipality and is not included on the most recently approved municipal tax roll, the notice shall be given in the manner provided by Section [211.006](#)(a).

(c-1) Before the 10th day before the hearing date, written notice of each public hearing before the zoning commission on a proposed change in a zoning classification affecting residential or multifamily zoning shall be sent to each school district in which the property for which the change in classification is proposed is located. The notice may be served by its deposit in the municipality, properly addressed with postage paid, in the United States mail.

(c-2) Subsection (c-1) does not apply to a municipality the majority of which is located in a county with a population of 100,000 or less, except that such a municipality must give notice under Subsection (c-1) to a school district that has territory in the municipality and requests the notice. For

purposes of this subsection, if a school district makes a request for notice under Subsection (c-1), the municipality must give notice of each public hearing held following the request unless the school district requests that no further notices under Subsection (c-1) be given to the school district.

(d) The governing body of a home-rule municipality may, by a two-thirds vote, prescribe the type of notice to be given of the time and place of a public hearing held jointly by the governing body and the zoning commission. If notice requirements are prescribed under this subsection, the notice requirements prescribed by Subsections (b) and (c) and by Section [211.006](#)(a) do not apply.

(e) If a general-law municipality exercises zoning authority without the appointment of a zoning commission, any reference in a law to a municipal zoning commission or planning commission means the governing body of the municipality.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 640 (H.B. [674](#)), Sec. 1, eff. September 1, 2013.

Sec. 211.0075. COMPLIANCE WITH OPEN MEETINGS LAW. A board or commission established by an ordinance or resolution adopted by the governing body of a municipality to assist the governing body in developing an initial comprehensive zoning plan or initial zoning regulations for the municipality, or a committee of the board or commission that includes one or more members of the board or commission, is subject to Chapter [551](#), Government Code, regardless of whether the board, commission, or committee has rulemaking or quasi-judicial powers or functions only in an advisory capacity.

Added by Acts 1993, 73rd Leg., ch. 381, Sec. 1, eff. Aug. 30, 1993. Amended by Acts 1995, 74th Leg., ch. 76, Sec. 5.95(82), eff. Sept. 1, 1995.

PART II - LAND DEVELOPMENT CODE
Chapter 107 - ZONING
ARTICLE V. - ADMINISTRATION AND ENFORCEMENT
DIVISION 4. CHANGES IN REGULATIONS OR ZONING DISTRICT BOUNDARIES

DIVISION 4. CHANGES IN REGULATIONS OR ZONING DISTRICT BOUNDARIES

Sec. 107-516. Changes initiated by city council or commission.

The city council or commission may, from time to time, on its own motion, initiate (without payment of application or petition fee) amendments, supplements, changes, or modifications to the city's zoning regulations, boundaries or classifications. Any such proposed change will be subject to the hearings and procedures prescribed by this division.

(Code 1987, ch. 11, subch. G, art. XVII, § 1; Code 1995, § 14.02.981)

Sec. 107-517. Applications and petitions.

- (a) Any property owner (or such property owner's authorized agent) applying to or petitioning the city for a change in zoning boundaries or classifications applicable to such applicant's property shall do so upon forms provided by the city. All petitions or applications for changes in zoning boundaries or classifications shall be filed with the city together with all applicable fees.
- (b) Each such petition or application shall:
 - (1) Contain the petitioner's/applicant's name, address and interest in the petition/application; and
 - (2) Include a survey prepared by a registered surveyor in the state and a properly recorded subdivision plat which accurately shows the location and boundaries of the property for which the change is requested, the current zoning classification of the property, and the names and addresses of all owners of property lying within 200 feet of the subject property (as reflected on the current city tax roll).
- (c) The commission may make nonmandatory requests for supplemental information from the applicant or petitioner with regard to a zoning change request including, but not limited to, a preliminary plat plan of the anticipated use and improvement of the property.
- (d) A zoning change application includes a properly recorded subdivision plat of the applicable property which is the subject of such application. In lieu thereof, a property owner may simultaneously process a subdivision application to properly subdivide the property provided that the zoning change will not be approved until a subdivision plat of the property has been approved. A city council or commission initiated change does not require that the property be subject to a properly recorded subdivision plat nor does it require a survey of such property.

(Code 1987, ch. 11, subch. G, art. XVII, § 2; Code 1995, § 14.02.982)

Sec. 107-518. Hearing and notice.

- (a) The commission will hold a public hearing on all proposed changes on zoning regulations or boundaries.
- (b) Not less than 16 days prior to the hearing, notice of the date, time and location thereof will be published in the official newspaper of the city or in a newspaper of general circulation in the city. In addition, in the case of a proposed change in zoning classification, written notice of a public hearing will be mailed, not less than 30 days prior to the hearing, to all owners of property (as such ownership is shown on the current city tax

roll) lying within 250 feet of the property that is the subject of the proposed zoning classification change. If the application for a change in zoning classification requests a change to a zoning district other than residential district or park district, the notice must be mailed, not less than 30 days prior to the hearing, to all owners of property (as such ownership is shown on the current city tax roll) within the city. The notice may be served by depositing it in the U.S. mail with the proper address and postage.

(Code 1987, ch. 11, subch. G, art. XVII, § 3; Code 1995, § 14.02.983; Ord. No. 2019-08-21(D) , § 1, 8-21-2019)

Sec. 107-519. Commission recommendation.

- (a) After the public hearing, the commission will make its recommendation regarding the change in zoning regulations or boundaries.
- (b) The recommendation made by the commission will be submitted to the city council, in writing, and the applicant/petitioner will be notified of the action of the commission.
- (c) The city will establish and maintain a separate file for each petition/application received, and will record the names and addresses of all persons to whom notices were mailed, including the date of mailing and the persons by whom notices were mailed. All records and files herein provided will be made part of the official files of the city.

(Code 1987, ch. 11, subch. G, art. XVII, § 4; Code 1995, § 14.02.984)

Sec. 107-520. Procedure before the city council.

- (a) After receiving the recommendation of the commission, the city council will, at the earliest practicable time, hold a public hearing on the application/petition, at which parties in interest and citizens will have an opportunity to be heard. Notice of the hearing will be given in the manner required under section 107-518(b).
- (b) If the commission recommends approval of the change in zoning regulations or boundaries requested in the application/petition, the city council may, by majority vote, either accept, reject or take other action on the application/petition.
- (c) If the commission recommends disapproval of the change in zoning regulations or boundaries requested in the application/petition, or if there is filed with the city a written protest against such change, signed by the owners of 20 percent or more, either of the area of the lots or land included in such proposed change, or of the lots or land immediately adjoining the same and extended 200 feet therefrom, such change will not be approved except by the favorable vote of at least four/fifths of the whole number of members of the city council.
- (d) The city council may approve, at such time as a zoning change requested by a property owner (or the property owner's authorized agent) is granted, a development agreement between the city and the applicant containing such assurances as the city council may determine are reasonably necessary regarding the development of the property, including, but not limited to, development of the property substantially in accordance with a preliminary plat plan, in form reasonably satisfactory to the city council (the "development agreement"). The city council may require that the development agreement be recorded in the real property records of the county and constitute covenants running with the land. Thereafter, any requested modifications, amendments or variances to the development agreement must be considered by and receive the prior approval of the city council. All representations, whether written or oral, made by an applicant or his agent in connection with a zoning change request at any of the public hearings held in connection therewith will be binding upon such applicant and the property which is subject to the zoning

classification change. It will be unlawful for the applicant to vary or breach any of such representations without first obtaining the prior written approval of the city council.

- (e) Any change in zoning regulations or boundaries must be enacted in the form of an ordinance amending this article.
- (f) If a zoning change application filed by or on behalf of a property owner with regard to such property is denied by the city council, then a zoning application for such property requesting a change to the same zoning classification previously requested may not be filed with the city for a period of six months from the date of the prior denial by city council.

(Code 1987, ch. 11, subch. G, art. XVII, § 5; Code 1995, § 14.02.985)

Sec. 107-521. Suspending issuance of permits and approval of site plans pending amendments.

No application for site plan approval will be accepted for filing nor processed, and no building, site clearance, or grading permit will be issued for any work, other than in connection with a single-family residential use, for a period of no more than 90 days on land which is being considered for a change in zoning classification or is subject to an amendment to the zoning ordinance being considered by the city council. Such 90-day period will begin on the date the proposed zoning classification change or proposed zoning ordinance amendment is published for public hearing by the commission. Properties with respect to which building permits or final site plans have been approved prior to such date are excepted from this restriction. The time period for such restriction will expire upon the earlier to occur of expiration of such 90-day period or final determination of such zoning change or amendment by the city council. The foregoing notwithstanding, a site plan may be approved by the city council (and a building permit may be issued) simultaneously with the approval of a zoning change classification or an amendment to the zoning ordinance by the city council.

(Code 1987, ch. 11, subch. G, art. XVII, § 6; Code 1995, § 14.02.986)

Secs. 107-522—107-530. Reserved.

Board of Adjustment – Notice for Variances

Sec. 107-494. Notice of hearing.

- (a) The board shall fix a date and time to conduct a hearing on each appeal, request for a variance, application for a special exception filed with it, or other action authorized under this chapter and shall mail notices of such hearing at least 30 days before the hearing.
- (b) The notice must be mailed to the following persons at the address shown on the current tax rolls of the city and deposit of the notices in the U.S. mail will be deemed compliance with this requirement:
 - (1) The petitioner;
 - (2) The owners of the property located within 250 feet of any point of the lot, or portion thereof, with respect to which the appeal, request for a variance or application for special exception is taken;
 - (3) If the appeal, request for a variance or application for a special exception relates to a lot that is not in a residential district, all owners of property located within the city shown on the current tax rolls of the city.

(c) In addition to the mailed notification, a variance or special exception sign shall be placed adjacent to each public street or right-of-way, abutting the subject property, or if the property does not front a public street or right-of-way, to the closest public street or right-of-way, located in the middle of the frontage, and within three feet of the curb or the pavement, or as prescribed by the city administrator at the time of application. One sign shall be required for the first 100 feet of frontage of the tract, and, thereafter, one additional sign for every 200 feet of frontage, or fraction thereof, except that no more than three signs shall be required on each roadway frontage. If the tract has less than 200 feet of frontage per roadway, then only one sign is required per road. All signs shall be clearly visible to the public from the adjacent public streets. The applicant shall post the sign(s) at least 15 days prior to the ZBA meeting and maintain said sign(s) in good condition and in place until final action. If the sign(s) is not posted 15 days prior to the ZBA meeting, the applicant's case shall be withdrawn and rescheduled. If a sign(s) is removed from the property or damaged, the applicant shall be responsible for purchasing a replacement sign(s) and installing it immediately. The sign(s) shall be furnished by the city and a fee shall be charged the applicant per the city fee schedule. The sign shall include the name of the applicant, the variance or special exception being requested, and the date, time, and location of the public hearing.

(Ord. No. 2022-01-19-03 , § 2(Exh. A), 1-19-2022)

Notice for Special Use Permits

Sec. 107-399. Special use permits.

- (a) *Permit required.* No special use shall be established, operated, or maintained except as authorized by a special use permit approved in accordance with the requirements of this article.
- (b) *Special use permit approved by city council.* A special use permit may be approved only for the special uses specified in this article, and only for the districts wherein such uses are authorized. A special use permit may be approved by the city council acting after a public hearing and after the council has received a recommendation from the commission relative to the proposed permit.
- (c) *Application.* An application for a special use permit shall be made in writing in a form prescribed by the city secretary, and shall be accompanied by such information as may be requested (including a site plan, if required) in order to provide for proper review of the proposed use. Such information may include, but is not limited to, site and building plans, drawings and elevations, traffic plans prepared by a licensed professional engineer with experience in traffic safety that includes an analysis of traffic to be generated by the proposed use and indicates the impact on existing traffic conditions within the city, including residential areas, and provides information on the potential congestion caused by ingress and egress, and operational data.
- (d) *Report by city secretary or city inspector.* The city secretary or city inspector shall visit the site of the proposed special use and the surrounding area, and thereafter submit his written findings to the commission and the city council.
- (e) **Notice—Public hearing by commission.**
 - (1) The commission shall hold a public hearing on each application for a special use permit.
 - (2) Written notice of such hearing shall be given to the owners of all real property located within 250 feet in all directions of the property that is the subject of the hearing. Notice shall be given not less than 30 days prior to the date of the hearing either by personal service or by mailing a copy of the notice to each owner at his address shown on the current city tax roll.
 - (3) Such notice shall state the purpose, date, time, and place of the hearing, together with a brief description of the proposed development, including its nature, scope, and location. The notice shall

also describe any variances the applicant has requested and state the location and times at which the special use permit application and supporting documents are available for public inspection. The time and place of the public hearing to be held before the city council shall also be included if known at the time the notice is given and, if it is not known at such time, a telephone number shall be provided where information on the hearing before the city council will be available at a later date.

(4) The applicant shall be responsible for drafting the notice and serving it after the notice has been approved by the city secretary as to form and content. An affidavit of proof of service shall be filed by the applicant with the city secretary prior to the hearing.

(f) *Review and recommendation of the commission.*

- (1) The commission shall review each application for a special use permit to determine whether the proposed special use complies with each of the general criteria in section 107-400, and with each of the specific criteria in section 107-401 applicable to the proposed use, and shall make a separate finding thereon for each criterion.
- (2) The commission shall not recommend approval of an application unless it finds that the proposed special use as presented or as modified by the commission complies with each applicable general and specific criterion. A recommendation of approval may be conditioned on the applicant's adoption of specified changes, additions, limitations, safeguards, or effective time periods designed to ensure compliance with the criteria.
- (3) The commission shall forward its findings and recommendations to the city council in writing.

(g) *Hearing before city council.* The city council shall review an application for a special use permit at a public hearing after receiving the findings and recommendations of the commission.

(h) *Review and action by city council.*

- (1) The city council shall determine whether the proposed special use complies with each of the general criteria in section 107-400 and with each of the special criteria in section 107-401 applicable to the proposed use, and shall make separate findings thereon or adopt the findings made by the commission.
- (2) The city council may condition its approval of an application on the applicant's adoption of specified changes, additions, limitations, safeguards, or effective time periods designed to ensure compliance with the criteria.
- (3) The city council shall not grant a special use permit unless it finds that the proposed special use, as presented or as modified by the council, complies with each applicable general and specific criterion; otherwise it shall deny the application.

(Code 1987, ch. 11, subch. G, art. XII, § 3; Code 1995, § 14.02.703; Ord. No. 2009-05-07B, §§ 4, 5, 5-7-2009)

AGENDA ITEM SUMMARY SHEET
City of Rollingwood
Meeting Date: February 15, 2023

Submitted By:

Park Commission

Agenda Item:

Discussion and possible action on a recommendation from the Park Commission regarding park rental rates

Description:

When the new park rental rates for adult fitness classes, as recommended by the Park Commission, were approved by City Council in October 2022, the rates were to be reviewed in January. The Park Commission did not meet in January, so the review was pushed to the February Park Commission meeting. The Park Commission met on February 6, 2023 and recommended a different rate structure for non-field activities and rental of Hatley Fields 1, 2 and 3,4 & 5.

Action Requested:

To consider a recommendation from the Park Commission regarding park rental rates for non-field activities and field rental.

Fiscal Impacts:

If the changes proposed by the Park Commission are adopted, the revenue the city receives for park rentals will change depending on where a group fell in the previous tier structure.

Attachments:

- Park Commission Proposed Changes from 02/06/2023 Park Commission Meeting
- Supporting documents from 02/06/2023 Park Commission meeting
- Resolution 2023-02-15-15 Amending the Fee Schedule with Proposed Rental Rates as recommended by the Park Commission
- Fee Schedule – Version updated with proposed amendments.

Park Commission Proposed Changes 2/6/2023

Current Rates and Regulations

Adult fitness activities Rate: Areas Excluding Hatley Fields 1, 2, 3, 4, and 5

One-time registration fee of \$100, plus:

- 1-7 attendees for 1-5 hours per week: \$1,000 annually
- 1-7 attendees for 6-10 hours per week: \$1,200 annually
- 8-20 attendees for 1-5 hours per week: \$1,320 annually
- 8-20 attendees for 6-10 hours per week: \$1,800 annually

All other activities Rate: Hatley Fields 1, 2, 3, 4, 5, and Field House

- \$25 per hour per location (limit of 25 participants)

Proposed Rates and Regulations

- Non-field activities: up to 20 participants: \$10 per hour
- Rental of Fields 1 & 2: up to 50 participants: \$25 per hour per field
- Rental of Fields 3, 4, & 5: up to 50 participants: \$50 per hour. Note that fields 3, 4 & 5 can only be rented as one space.

Note: none of the proposed rates depend on whether it is a youth or adult activity.

Desiree Adair

From: Ashley Wayman
Sent: Thursday, September 15, 2022 2:24 PM
To: Desiree Adair
Subject: FW: Please Add Some Info to Melissa Morrow's Agenda Item for Park Commission Meeting

From: Don Hudson <donmudson@gmail.com>
Sent: Thursday, September 15, 2022 11:01 AM
To: Ashley Wayman <awayman@rollingwoodtx.gov>; Melissa Morrow <melissagreenwoodmorrow@gmail.com>; Alec Robinson <arobinson@rollingwoodtx.gov>
Subject: Please Add Some Info to Melissa Morrow's Agenda Item for Park Commission Meeting

Hi Ashley,

Melissa has added an agenda item to Monday's meeting, and I would like to add some detail to her item that she, Alec and I worked up at a meeting this morning.

Pertaining to revising the fee structure for small scale adult exercise classes. Here is what we are proposing:

Below is a schedule that captures meetings per week and attendees per meeting.

1 - 7 attendees	1 - 5 hours per week	\$ 1000.00
1 - 7 attendees	6 - 10 hours per week	\$ 1200.00
8 - 20 attendees	1 - 5 hours per week	\$ 1320.00
8 - 20 attendees	6 - 10 hours per week	\$1800.00

Fees payable quarterly at end of quarter.

Registration fee \$ 100.00. Can be applied to usage fees if registrant signs up for use of the park.

Thanks much.

Don
512-945-0501

Tier fee structure was proposed for adult fitness classes that do not use field space.

Based on usage of previous or current commercial vendors, here is how each vendor would be affected by the tier fee schedule.

Adult Fitness Field Vendors

1.) Beat Fitness

They used a field for their adult fitness classes, \$25/hour for field rental

If Beat Fitness went to non-field rental, they would fall into the \$1,000 tier - 2 hours/week, 4-6 attendees 100 hours/annually (based on 50-weeks) or \$10/hour

2.) Kindred Heart Yoga

They used a field for their adult fitness classes, \$25/hour for field rental

If Kindred Heart Yoga went to non-field rental, they would fall into the \$1,000 tier – 2.5 hours/week, 32-weeks, 4-6 attendees or \$12.50/hour

Adult Fitness Non-Field Vendors

1.) Tai Chi

They use a non-field for their adult fitness classes, they would fall into the \$1,320 tier – 2 hours/week, 12-14 attendees, \$13.20/hour

2.) Ignite

They use a non-field for their adult fitness classes, they would fall into the \$1,800 tier – 8 hours/week, 12-14 attendees, \$4.50/hour

Youth Fitness Field Vendor

1.) I9 Sports

They use a field for their youth classes, charged \$25 or \$75/hour depending on which field

Youth Fitness Non-Field Vendor

1.) Life Ki Do

They are not an adult fitness class; they would be charged \$25/hour.

If Life Ki Do was to be considered for the tier structure, they would fall into the \$1,320 tier – 2.25 hours/week, 8-20 attendees, \$11.75/hour

Field Sizes

Field 1 acreage .76

Field 2 acreage .66

Fields 3, 4, 5 acreage .97

Based on \$25/hour per field, Fields 3, 4, 5 should be prorated proportionally + \$12.50 premium, to \$45/hour.

Jonathan Hewitt <jonathan@lifekido.com>

To: NICCOLE MAURICI

Wed, Nov 30 at 9:05 PM

Hi Niccole.

Thank you for reaching out.

I hope you and your family are doing well.

I think \$15/hour is a very fair price. We loved having classes at the park and would definitely rent the space again if there is another demand for outdoor training.

Thanks again.

Hope you have a happy and healthy holiday season.

Jonathan

Jonathan Hewitt

Founder

Life Ki-do Martial Arts, Parenting & Life Education

t: 512.215.0064

w: www.lifekido.com

Hide original message

On Wed, Nov 30, 2022 at 8:19 AM NICCOLE MAURICI <nmmaurici@yahoo.com> wrote:

Good Morning, Jonathan!

Hope you are well!

Wanted to reach out and pick your brain about an idea we are in conversation with at the Park Commission.

We are considering proposing a non-field rental rate for commercial vendors at \$15/hour. Since Life-ki-Do typically does not use the field for your classes, we wanted to reach out and see if hosting classes would be an option at this rental rate.

We do love to see children and adult groups using our park space!

Please let me know if you have any questions and appreciate your thoughts.

All the best,

Niccole Maurici

Cell: 214-868-0820

Sent from my iPhone

Follow us @strongestmom

Jennifer Wooten <jenrwooten@gmail.com>

To: n maurici

Thu, Dec 1 at 7:32 AM

\$30/class has been my typical indoor rental rate (including a short set-up and clean-up after my 1 hour class).

Jennifer

Hide original message

On Dec 1, 2022, at 5:59 AM, n maurici <nmmaurici@yahoo.com> wrote:

Good Morning, Jennifer!

Thank you so much for your thoughts and perspective. We really value your input and so happy you found the perfect place to continue offering your classes. Would you mind sharing with us the hourly rate you are paying at your indoor locations?

Wishing you the best this holiday season.

Warmly,
Niccole

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www.strongestmom.com

Making moms the strongest they can be!

On Wednesday, November 30, 2022 at 02:31:26 PM CST, Jennifer Wooten <jenrwooten@gmail.com> wrote:

Hi Niccole!

Thanks so much for reaching out. With the changes that occurred to the fee structure earlier in the year, I moved my classes indoors to several fitness/dance studios in the area. This is currently working well and I will likely continue this schedule for the foreseeable future. That being said, this new proposed fee arrangement is certainly something I would consider should the need arise in the future and would make the move back to the park much more attractive!

I appreciate the Park Commission's continued review of park use and how we can continue to make it most beneficial for our RW community. Such a special part of our neighborhood.

Jennifer

On Nov 30, 2022, at 8:21 AM, NICCOLE MAURICI <nmmaurici@yahoo.com> wrote:

Good Morning, Jennifer!

Hope you are well!

Wanted to reach out and pick your brain about an idea we are in conversation with at the Park Commission.

We are considering proposing a non-field rental rate for commercial vendors at \$15/hour. We realize that Beat Fitness typically used field 2 for your classes, but if you would consider a non-field space in our park, would this be an option for your classes at this rental rate?

We do love to see children and adult groups using our park space!

Please let me know if you have any questions and appreciate your thoughts.

All the best,
Niccole Maurici
Cell: 214-868-0820

Sent from my iPhone
Follow us @strongestmom

RESOLUTION NO. 2023-02-15-15

A RESOLUTION AMENDING THE FEE SCHEDULE OF THE CITY OF ROLLINGWOOD, TEXAS TO AMEND PARK FACILITY RENTAL RATES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the City desires to amend the city’s fee schedule to revise park facility rental rates for non-field activities and for the rental of Hatley Fields.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. The Fee Schedule of the City of Rollingwood, Texas is hereby amended as reflected in Appendix A with strikeouts being deletions and underlines being additions.

SECTION 2. This Resolution shall be effective immediately upon adoption.

SECTION 3. If any provision of this Resolution is found by a court of competent jurisdiction to be void or unenforceable, such void or unenforceable provision shall be severed as though it never formed a part of this Resolution, and all other provisions hereof shall remain in full force and effect.

PASSED AND ADOPTED BY THE CITY COUNCIL OF ROLLINGWOOD, TEXAS,
on the 15th day of February, 2023.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

Appendix A: Fee Schedule

FEE SCHEDULE

ARTICLE A1.000. GENERAL PROVISIONS

Sec. A1.001. Scope.

The fees listed in the fee schedule shall be charged and collected by the city for the activities or uses indicated.

Sec. A1.002. Conflicting provisions.

This fee schedule, and in particular the fees set forth herein, controls over and supersedes any conflicting provisions in the city code.

Sec. A1.003. Payment of consultant fees.

- (a) Payment required. All applicants shall pay all consultant fees incurred by the city that are associated with their applications referenced in the following articles (A2.000 and A3.000). No approvals will be issued in connection with their applications until all required fees have been paid to the city, regardless of the method used for collection of such fees.
- (b) Payment of deposit. When consultant fees are anticipated to be substantial, the city secretary or building official upon receipt of an application, may establish a deposit amount that is equivalent to the projected consultant fees to be incurred in connection with the application. The applicant shall deposit this amount with the city prior to any review, inspection, processing or other work being initiated by the city. A revised deposit amount may be established at any time when consultant fees are substantially different than originally projected, and additional amounts payable or refundable will be due at the time of issuance to the applicant of notice of a revised deposit amount. When a deposit is established, the application will not be considered as filed or complete until the deposit is paid. When a deposit is paid, all consultant fees incurred by the city that are associated with the application will be charged against this deposit. Upon completion of the consultant activities, the applicant shall pay any fees incurred by the city in excess of the deposit. Any excess deposit remaining after the payment of all consultant fees will be returned to the applicant.
- (c) Alternate procedure for substantial consulting fees. For large or complex development projects and other applications where an estimate of fees is determined to be impracticable, the city secretary, city engineer, public works director or building official will provide a list of the types of review, inspections, and determinations to be made by city consultants, together with hourly or customary fees charged by relevant consultants for the work. In the case of any ongoing inspection or review activities, such as utility construction review, a description of the anticipated incidence of such consultant work may be provided. In cases with protracted consultant activity, periodic invoices for costs incurred by the city may be issued to the applicant and shall be due and payable within 30 days of the issue date.

ARTICLE A2.000. BUILDING FEES

Sec. A2.001. General fees.

Fees include filing fees listed below, plus \$0.25 per sq. ft. of project area, excluding areas defined only by linear feet. Plan reviews are included. Permit duration is 12 months with option for permit renewal requests.

- (1) Residential zoning district.

- (A) Residential new construction: \$600.00.
- (B) Residential reconstruction: \$600.00.
- (C) Residential addition:
 - (i) Addition to residence with an increase in footprint or roof plan: \$600.00.
 - (ii) Addition to residence with no increase in footprint or roof plan: \$225.00.
 - (iii) Add swimming pool: \$600.00.
 - (iv) Add accessory building 200 sq. ft. to 500 sq. ft.: \$225.00.
 - (v) Fence greater than six ft. in height: \$225.00.
- (D) Residential remodel: \$225.00.
- (E) Extra plan review for revised or resubmitted residential plans:
 - (i) New, reconstruction or addition resubmittal: \$300.00.
 - (ii) Remodel resubmittal: \$175.00.
- (F) Permit renewal request: \$125.00.
- (2) Commercial (nonresidential) zoning districts:
 - (A) Commercial new construction of 10,000 sq. ft. or less: \$1,200.00.
 - (B) Commercial new over 10,000 sq. ft.: \$1,500.00.
 - (C) Commercial addition, remodel or finish out: \$600.00.
 - (D) Extra plan review for revised or resubmitted commercial plans:
 - (i) New commercial resubmittal: \$600.00.
 - (ii) Addition, remodel, finish out resubmittal: \$300.00.
 - (E) Permit renewal request: \$125.00.
- (3) Fence permit six ft. or less in height: \$75.00.
- (4) Copy of an occupancy certificate: \$1.00.

Sec. A2.002. Emergency and utilities construction permits and duration.

- (a) MEP install, alter repair or retire service within six months: \$75.00.
- (b) Street cut install, alter or retire gas service and repair street within six months: No fee per franchise utility provider agreement.
- (c) Install bedroom emergency egress windows in sleeping areas within three months: \$75.00.

Sec. A2.003. Inspections.

- (a) Applicable inspections. Inspections for the purpose of measuring compliance with provisions of chapter 3 building regulations and chapter 14 zoning are required and performed under the authority of the building official.
- (b) Payment of inspections required. Permittees prepay the required inspections at the time the permit is issued. At close out of the permit, permittees pay for all other inspections performed during the course of the permit, including on-site inspections, reinspections and other engineer reviews for compliance as required by the building official.

- (c) Inspection fee: \$75.00.

ARTICLE A3.000. DEVELOPMENT AND ZONING FEES

- (a) Annexation request: \$600.00.
- (b) Commercial site development permit: Collect actual consultant fees incurred per section A1.003(c).
- (c) Curb cut and repair permit: \$175.00.
- (d) Demolition:
- (1) Demolish building: \$600.00.
 - (2) Demolish structure attached to building: \$225.00.
- (e) Excavation or land fill fee: \$175.00.
- (f) House moving: \$600.00.
- (g) Master plan or PUD: \$1,100.00 plus \$0.10/sq. ft.
- (h) Plat approval:
- (1) Subdivision application: \$1,200.00.
 - (2) Per lot fee: \$300.00.
- (i) Plat variance, per lot: \$300.00.
- (j) Residential irrigation permit fee: \$75.00.
- (k) Residential site development permit:
- (1) New construction: \$2,000.00.
 - (2) Addition: \$1,200.00.
 - (3) Minor impervious cover addition: \$500.00.
- (l) Special use permit: \$700.00.
- (m) Vacation fee: \$1,200.00.
- (n) Variance: \$300.00.
- (o) Zoning change: \$600.00.

ARTICLE A4.000. ON-SITE WASTEWATER FEES

- (a) Residential: \$440.00.
- (b) Commercial: \$550.00.
- (c) Tank replacement/subst. modification: \$220.00.
- (d) Plan review: \$82.50.
- (e) Inspection fee, separate:
- (1) Residential: \$150.00.
 - (2) Commercial: \$200.00.
- (f) State fee: \$10.00.

PART II - LAND DEVELOPMENT CODE
Appendix A - FEE SCHEDULE
ARTICLE A5.000. SIGN FEES

ARTICLE A5.000. SIGN FEES

- (a) Commercial - permanent (complete construction within six months): \$125.00.
- (b) Commercial - temporary (display 30 days): \$75.00.
- (c) Multi-business/monument (complete construction within six months): \$150.00.
- (d) Sign variance: \$165.00.

ARTICLE A6.000. LICENSES AND PERMITS

- (a) Alcoholic beverage permit: one-half fee imposed by state.
- (b) Reserved.
- (c) Fire prevention inspection: \$27.50.
- (d) Massage establishment fee: \$110.00.
- (e) Massage operator fee: \$55.00.
- (f) Ham radio fee: \$165.00.
- (g) Reserved.
- (h) Commercial solid waste permit/year/company: \$110.00.
- (i) Solicitation/six months: \$100.00.
- (j) Food establishment permits and inspections:
 - (1) Food establishment permit (including food processing plant or warehouse):
 - (A) 1 to 9 employees: \$310.00.
 - (B) 10 to 25 employees: \$425.00.
 - (C) 26 to 50 employees: \$620.00.
 - (D) 51 to 100 employees: \$805.00.
 - (E) Over 100 employees: \$990.00.
 - (F) Expired permit late fee: \$100.00.
 - (2) Mobile food unit permit (fee per unit):
 - (A) Restricted operation: \$90.00.
 - (B) Unrestricted operation: \$210.00.
 - (3) Temporary food establishment permit:
 - (A) 2 calendar days or less: \$35.00/booth.
 - (B) 3-5 calendar days: \$70.00/booth.
 - (C) 6-14 calendar days: \$90.00/booth.

- (D) Expired permit fee: \$100.00.
- (4) Food establishment plan review:
 - (A) New construction or change of owner: \$250.00.
 - (B) Remodel of permitted facility:
 - (i) Greater than 10,000 sq. ft.: \$250.00.
 - (ii) 2,500-9,999 sq. ft.: \$165.00.
 - (iii) Less than 2,500 sq. ft.: \$60.00.
- (5) Food service, retail food and food processing plant or warehouse annual permit fees:
 - (A) Low risk/small (1C): \$359.00.
 - (B) Low risk/medium (1B): \$378.00.
 - (C) Low risk/large (1A): \$416.00.
 - (D) Medium risk/small (2C): \$532.00.
 - (E) Medium risk/medium (2B): \$608.00.
 - (F) Medium risk/large (2A): \$684.00.
 - (G) High risk/small (3C): \$601.00.
- (6) Certified farmers market, mobile vendor, temporary food establishment and vending machine annual permit fees:
 - (A) Certified farmers market annual permits:
 - (i) Class A: \$177.00.
 - (ii) Class B: \$333.00.
 - (iii) Class C: \$622.00.
 - (B) Mobile vendor annual permit fees:
 - (i) Application fee: \$105.00.
 - (ii) Unrestricted permit/unit: \$290.00.
 - (iii) Restricted permit/unit: \$212.00.
 - (iv) Re-inspection: \$13,000.00.
 - (v) AFD fire inspection: \$125.00.
 - (vi) AFD fire re-inspection: \$75.00.
 - (C) Temporary food establishments:
 - (i) 1 calendar day: \$35.00/booth.
 - (ii) 2—5 calendar days: \$102.00/booth.
 - (iii) 6—14 calendar days: \$155.00/booth.
 - (iv) Expedited permit: \$100.00 additional.
 - (D) Vending machines:
 - (i) Application fee: \$120.00.
 - (ii) Permit fee: \$25.00/machine.

- (7) Food enterprise inspection fees, variance request fees:
 - (A) Certificate of occupancy: \$224.00.
 - (B) Change of ownership inspection: \$192.00.
 - (C) Variance request/HACCP review: \$290.00.
 - (D) Inspection outside normal hours: \$144.00.
 - (E) Re-inspection: \$130.00.
 - (F) Central preparation facility registration: \$150.00.
- (8) Food enterprise plan reviews:
 - (A) New construction: \$298.00.
 - (B) Remodel of permitted facility:
 - (i) More than 10,000 sq. ft.: \$298.00.
 - (ii) 2,500—10,000 sq. ft.: \$254.00.
 - (iii) Less than 2,500 sq. ft.: \$211.00.
- (k) Network nodes in public right-of-way:
 - (1) Up to five network nodes in the same application: \$500.00.
 - (2) Each additional network node: \$250.00.
 - (3) Each node support pole: \$1,000.00.
 - (4) Annual rate per node in the city public right-of-way: \$250.00.
 - (5) Rate to collocate a network node on a service pole on the public right-of-way, per pole, per year: \$20.00.
- (l) Residential stormwater discharge permit:
 - (1) Nonrefundable permit application fee: \$3,500.00.
 - (2) Permit fee: \$6.00 per square foot as reflected in the area multiplier project square footage on a residential building permit application.
- (m) Alcoholic beverage, fire prevention, amateur radio antenna, solid waste, solicitation permit fees:
 - (1) Alcoholic beverage permit: one-half the fee imposed by the state.
 - (2) Fire prevention inspection: \$27.50.
 - (3) Amateur radio antenna: \$165.00.
 - (4) Commercial solid waste permit/year/company: \$110.00.
 - (5) Solicitation/six months: \$100.00.

ARTICLE A7.000. MISCELLANEOUS FEES

- (a) Gasoline tank inspection: \$55.00.
- (b) Gasoline bulk storage: \$110.00.
- (c) Gasoline pumps: \$110.00.
- (d) Natural gas inspection: \$55.00.

- (e) Animal control fees:
 - (1) Impoundment fee: Established by the administrators of the city pound.
 - (2) Dangerous dog annual registration fee: \$50.00.

- (f) Property impoundment fee: \$27.50.
- (g) Advertisement, impoundment: \$55.00.
- (h) Sale, impoundment: \$55.00.
- (i) Posting, impoundment: \$55.00.
- (j) Copy charge/copy: \$0.10 per page.
- (k) Police accident report: \$5.00.
- (l) Zoning code, copy: \$35.00.
- (m) Returned check processing fee: \$30.00.
- (n) Tree maintenance business fee: \$25.00.
- (o) Court cost assessed for deposit to fund:
 - (1) For technology fund: \$4.00.
 - (2) For building security fund: \$3.00.

ARTICLE A8.000. PARK FEES

Sec. A8.001. Park pavilion fees.

- (a) Reservation fee:
 - (1) Resident of the city: \$100.00/event
 - (2) Non-resident: \$300.00/event
- (b) Deposit fee:
 - (1) Resident deposit fee: \$250.00/event which fee may be applied to pay the cost to repair any damage occurring during the period of use and/or to clean the area in the event of excessive litter or debris.
 - (2) Non-resident deposit fee: \$500.00/event which fee may be applied to pay the cost to repair any damage occurring during the period of use and/or to clean the area in the event of excessive litter or debris.

Sec. A8.002. Facility rental fees (excluding the pavilion).

- (a) Non-Field Activities: Up to 20 participants: \$10 per hour, per area
- (b) Rental of Fields 1 & 2: Up to 50 participants: \$25 per hour, per field
- (c) Rental of Fields 3, 4 & 5: Up to 50 participants: \$50 per hour (fields 3, 4 & 5 can only be rented as one space).

- ~~(a) Adult fitness activities: Hatley Fields 1, 2, 3, 4 and 5 and the fieldhouse patio~~
 - ~~(1) 1-7 attendees for 1-5 Hours per week: \$1,000 annually~~

- ~~(2) 1-7 attendees for 6-10 hours per week: \$1,200 annually~~
- ~~(3) 8-20 attendees for 1-5 hours per week: \$1,320 annually~~
- ~~(4) 8-20 attendees for 6-10 hours per week: \$1,800 annually~~
- ~~(b) All other activities: Hatley Fields 1, 2, 3, 4 and 5 and the fieldhouse patio~~
 - ~~(1) \$25/hour per location.~~

ARTICLE A9.000. WATER AND WASTEWATER FEES

Sec. A9.001. Water capital recovery fees.

- (a) Water fees. The city will collect, on behalf of Austin and pursuant to that certain "2000 Agreement for Wholesale Water Services Between the City of Austin and the City of Rollingwood" dated effective February 3, 2000, Austin's then-current water capital recovery fee from the city's customers for each service unit connected to the city's water system at the time the connection is made. The amount of the fees shall be calculated per service unit in accordance with the provisions of chapter 25-9 of the 1999 Austin City Code, as adopted by Austin. The number of service units for which the fee is charged shall be calculated per service unit in accordance with the provisions of chapter 25-9 of the 1999 Austin City Code, as adopted by Austin.

Sec. A9.002. Water and wastewater tap fees.

- (a) Water tap fee (per service unit): \$3,400.00.
- (b) Residential wastewater tap fee: \$3,500.00. In addition, the following shall be added to the wastewater tap fee:
 - (1) All capital recovery fees and other charges for new service units that are in excess of the total amount of \$1,400.00 charged by the City of Austin ("COA") pursuant to that Agreement for Wholesale Wastewater Service between COA and the City of Rollingwood dated January 27, 1999, as may be amended or extended from time to time; and
 - (2) An amount equal to 110 percent of the actual cost to the city to install a connection from the nearest available wastewater line to the boundary of the property (including the cost to restore affected street pavement and curbing).
- (c) Nonresidential wastewater tap fee (per service unit): \$8,500.00.
- (d) Service unit table:

<i>Water Meter Size</i>	<i>Type</i>	<i>Service Units</i>
5/8"	Positive displacement	1
3/4"	Positive displacement	1.5
1"	Positive displacement	2.5
1 1/2"	Positive displacement	5
1 1/2"	Turbine	8
2"	Positive displacement	8
2"	Turbine	10
3"	Compound	16
3"	Turbine	24

4"	Compound	25
4"	Turbine	42
6"	Compound	50
6"	Turbine	92
8"	Turbine	160
10"	Turbine	280

- (e) Expedited fee. Installation of taps and connections for water and wastewater service is scheduled in the order a request and payment of fees is provided to the city, and in the reasonably expeditious regular course such services are provided by the city. Installation shall be arranged on a priority expedited basis upon request and payment of an additional fee calculated as follows:

The applicable tap fee will be increased by the cost charged to the city by the city's designated third-party provider of service for the work of making the requested connection to the city's system. Such additional charge shall be the cost to the city of labor provided by the city's designated third-party provider; there shall be no additional charge for regular materials or fixtures included in the standard tap fee.

Sec. A9.003. Wastewater service rates.

- (a) Rates. The rates to be charged by the city for wastewater collection and treatment services to its customers will be:

- (1) Residential customers. \$13.07 base rate per month, plus \$7.81 per 1,000 gallons based upon the current winter average.
- (2) Commercial customers. \$91.07 per living unit equivalent, as that living unit equivalent is defined by policy of the city, assigned to the customer per month, plus \$7.81 per 1,000 gallons of water usage as measured monthly.

- (b) Winter average calculation.

- (1) Each year, the city will determine each customer's winter water usage during the months of November, December, January, February, and March and calculate an average monthly water usage based on usage during such winter months. There will be a minimum average of at least 1,000 gallons. This average will be used to calculate the customer's volume wastewater charges until the next year, when the average will be recalculated. In addition, each year the city will determine an average during such winter months of monthly residential usage by all residential customers. Such average will be used to calculate volume charges for a customer who did not purchase water from the city for the entirety of the most recent winter average period, including those whose water supply is provided by one or more water wells.
- (2) For any residential connection that does not have adequate prior water use history from which to determine an accurate average, including those customers who do not purchase water from the city, the default average use shall be the average monthly usage of all residential water customers last determined pursuant to subsection (b)(1) of this section. Actual winter water usage for such a residential connection shall be utilized when/if the calculation is made the following year. Neither the city nor a customer shall be entitled to any adjustment for previous bills based on recalculation after employment of the default rate.
- (3) For residential customers with residential irrigation meters, water use of both household and irrigation meters shall be aggregated to determine the winter average water use.

Sec. A9.004. Water service rates, fees and deposit.

- (a) Water demand charge. The fees to be charged by the city for services provided to each customer during each monthly billing cycle are as follows:

<i>Meter Size</i>	<i>Monthly Fee</i>
5/8" or 3/4"	\$20.00
1"	\$30.00
1.5"	\$80.00
2"	\$128.00
3"	\$240.00
4"	\$400.00
6"	\$800.00
8"	\$1,280.00

- (b) Water use charge. The rates to be charged by the city for services provided to each customer during each monthly billing cycle are:
 - (1) For residential customers:
 - (A) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 0 gallons and 2,000 gallons: \$2.00.
 - (B) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 2,001 gallons and 8,000 gallons: \$5.00.
 - (C) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 8,001 gallons and 13,000 gallons: \$7.00.
 - (D) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 13,001 gallons and 25,000 gallons: \$10.00.
 - (E) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 25,001 gallons and 35,000 gallons: \$15.00.
 - (F) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 35,001 gallons and 50,000 gallons: \$21.00.
 - (G) Gallonage charge for each 1,000 gallons, or fraction thereof, over 50,000 gallons: \$28.00.
 - (2) For commercial customers:
Charge for each 1,000 gallons, or fraction thereof: \$6.25.
 - (3) Irrigation:
 - (A) Gallonage charge for each 1,000 gallons, or fraction between 0 gallons and 35,000 gallons: \$7.25.
 - (B) Gallonage charge for each 1,000 gallons, or fraction between 35,000 gallons and 50,000 gallons: \$10.75.
 - (C) Gallonage charge for each 1,000 gallons, or fraction over 50,000 gallons: \$15.25.
 - (4) Water use through residential irrigation meters shall be aggregated with household water use, and billed a combined total.
 - (5) Rational surcharges for residential customers:
 - (A) Allocation 0 gallons through 10,000 gallons per month:

- (i) \$25.00 for the first 1,000 gallons over allocation.
 - (ii) \$50.00 for the second 1,000 gallons over allocation.
 - (iii) \$75.00 for the third 1,000 gallons over allocation.
 - (iv) \$100.00 for each additional 1,000 gallons over allocation.
- (B) Allocation 10,001 gallons per month or more:
- (i) \$50.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
 - (ii) \$100.00 per 1,000 gallons from five percent through ten percent above allocation.
 - (iii) \$150.00 per 1,000 gallons from ten percent through 15 percent above allocation.
 - (iv) \$200.00 per 1,000 gallons more than 15 percent above allocation.
- (6) Rational surcharges for industrial customers:
- (A) Allocation 0 gallons through 20,000 gallons per month:
- (i) \$25.00 for the first 1,000 gallons over allocation.
 - (ii) \$50.00 for the second 1,000 gallons over allocation.
 - (iii) \$75.00 for the third 1,000 gallons over allocation.
 - (iv) \$100.00 for each additional 1,000 gallons over allocation.
- (B) Allocation 20,001 gallons per month or more:
- (i) \$50.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
 - (ii) \$100.00 per 1,000 gallons from five percent through ten percent above allocation.
 - (iii) \$150.00 per 1,000 gallons from ten percent through 15 percent above allocation.
 - (iv) \$200.00 per 1,000 gallons more than 15 percent above allocation.

(c) Connection fees.

(1) Charges for connecting water meters to the city water distribution system are as follows:

¾-inch meter	\$400.00
1-inch meter	\$550.00
1½-inch meter	\$790.00
2-inch meter	\$1,125.00
3-inch meter	\$2,100.00
4-inch meter	\$2,900.00
6-inch meter	\$5,500.00

(2) Connection fees include neither the expense of cutting and repairing the pavement, nor the expense related to the use of heavy equipment, such as backhoes, rocksaws, or jackhammers, which may be required in making such connection. These expenses will be determined by the city, and will be paid by the applicant for water services.

(d) Deposit.

- (1) A cash deposit shall be paid to the city by the applicant for water service. The deposit may be drawn upon by the city to reimburse itself for any amounts past due from the customer for water or wastewater service.
- (2) The required deposit shall be:
 - (A) Residential: \$500.00 regardless of the size of water meter.
 - (B) Commercial shall be as follows:

3/8- or 1/2-inch meter	\$500.00
1-inch meter	\$575.00
2-inch meter	\$625.00
Larger than 2-inch meter	\$800.00

Sec. A9.005. Cross-connection inspection fees.

- (a) Residential property. The city's cross-connection inspection fees for residential property are as follows:
 - (1) Slab: \$25.00.
 - (2) Wall: \$25.00.
 - (3) Fixture: \$50.00.
 - (4) Backflow: \$75.00 for each device.
 - (5) Fees for reinspection are \$50.00 each, except for reinspection of backflow prevention devices, which will be \$75.00 per device. The city will charge a reinspection fee in addition to the original cross-connection inspection fee if the applicant's plumber misses the appointment for a scheduled inspection.
- (b) Commercial development. The city's cross-connection inspection fee for commercial development will be determined by the city's representative based upon the size and scope of such project.

Sec. A9.006. Industrial waste permit and discharge fees.

The city's industrial waste permit and discharge fees are as follows:

- (1) Annual permit fee: \$400.00.
- (2) Transfer fee: \$50.00.
- (3) Site development fee for construction plan review and inspection: \$550.00.
- (4) Sampling and testing charges, including BOD, COD, TSS, oil and grease and pH analysis: Cost plus ten percent.
- (5) Surcharge. Any permit holder found to be discharging waste which exceeds the normal waste standards set forth in the regulations or to be discharging a substance prohibited under article 13.08 shall be assessed a pro rata portion of the surcharge assessed against Rollingwood by Austin: Determined annually, payable in monthly installments.
- (6) Violation and enforcement charges. Any permit holder found to be in violation of article 13.08 shall be assessed a charge which recovers all of the city's costs relating to such violation, including but not limited to all costs of cleanup, administrative and professional fees, and fines and/or penalties levied by other governmental entities with jurisdiction: Cost plus ten percent.

Sec. A9.007. Special charges.

- (a) A charge of \$20.00 shall be imposed for each service call made to discontinue or reinstate water service.
- (b) Checks returned by a bank for insufficient funds shall be charged \$12.00 and be redeposited.

FEE SCHEDULE

ARTICLE A1.000. GENERAL PROVISIONS

Sec. A1.001. Scope.

The fees listed in the fee schedule shall be charged and collected by the city for the activities or uses indicated.

Sec. A1.002. Conflicting provisions.

This fee schedule, and in particular the fees set forth herein, controls over and supersedes any conflicting provisions in the city code.

Sec. A1.003. Payment of consultant fees.

- (a) Payment required. All applicants shall pay all consultant fees incurred by the city that are associated with their applications referenced in the following articles (A2.000 and A3.000). No approvals will be issued in connection with their applications until all required fees have been paid to the city, regardless of the method used for collection of such fees.
- (b) Payment of deposit. When consultant fees are anticipated to be substantial, the city secretary or building official upon receipt of an application, may establish a deposit amount that is equivalent to the projected consultant fees to be incurred in connection with the application. The applicant shall deposit this amount with the city prior to any review, inspection, processing or other work being initiated by the city. A revised deposit amount may be established at any time when consultant fees are substantially different than originally projected, and additional amounts payable or refundable will be due at the time of issuance to the applicant of notice of a revised deposit amount. When a deposit is established, the application will not be considered as filed or complete until the deposit is paid. When a deposit is paid, all consultant fees incurred by the city that are associated with the application will be charged against this deposit. Upon completion of the consultant activities, the applicant shall pay any fees incurred by the city in excess of the deposit. Any excess deposit remaining after the payment of all consultant fees will be returned to the applicant.
- (c) Alternate procedure for substantial consulting fees. For large or complex development projects and other applications where an estimate of fees is determined to be impracticable, the city secretary, city engineer, public works director or building official will provide a list of the types of review, inspections, and determinations to be made by city consultants, together with hourly or customary fees charged by relevant consultants for the work. In the case of any ongoing inspection or review activities, such as utility construction review, a description of the anticipated incidence of such consultant work may be provided. In cases with protracted consultant activity, periodic invoices for costs incurred by the city may be issued to the applicant and shall be due and payable within 30 days of the issue date.

ARTICLE A2.000. BUILDING FEES

Sec. A2.001. General fees.

Fees include filing fees listed below, plus \$0.25 per sq. ft. of project area, excluding areas defined only by linear feet. Plan reviews are included. Permit duration is 12 months with option for permit renewal requests.

- (1) Residential zoning district.
 - (A) Residential new construction: \$600.00.
 - (B) Residential reconstruction: \$600.00.
 - (C) Residential addition:
 - (i) Addition to residence with an increase in footprint or roof plan: \$600.00.
 - (ii) Addition to residence with no increase in footprint or roof plan: \$225.00.
 - (iii) Add swimming pool: \$600.00.
 - (iv) Add accessory building 200 sq. ft. to 500 sq. ft.: \$225.00.
 - (v) Fence greater than six ft. in height: \$225.00.
 - (D) Residential remodel: \$225.00.
 - (E) Extra plan review for revised or resubmitted residential plans:
 - (i) New, reconstruction or addition resubmittal: \$300.00.
 - (ii) Remodel resubmittal: \$175.00.
 - (F) Permit renewal request: \$125.00.
- (2) Commercial (nonresidential) zoning districts:
 - (A) Commercial new construction of 10,000 sq. ft. or less: \$1,200.00.
 - (B) Commercial new over 10,000 sq. ft.: \$1,500.00.
 - (C) Commercial addition, remodel or finish out: \$600.00.
 - (D) Extra plan review for revised or resubmitted commercial plans:
 - (i) New commercial resubmittal: \$600.00.
 - (ii) Addition, remodel, finish out resubmittal: \$300.00.
 - (E) Permit renewal request: \$125.00.
- (3) Fence permit six ft. or less in height: \$75.00.
- (4) Copy of an occupancy certificate: \$1.00.

Sec. A2.002. Emergency and utilities construction permits and duration.

- (a) MEP install, alter repair or retire service within six months: \$75.00.
- (b) Street cut install, alter or retire gas service and repair street within six months: No fee per franchise utility provider agreement.
- (c) Install bedroom emergency egress windows in sleeping areas within three months: \$75.00.

Sec. A2.003. Inspections.

- (a) Applicable inspections. Inspections for the purpose of measuring compliance with provisions of chapter 3 building regulations and chapter 14 zoning are required and performed under the authority of the building official.
- (b) Payment of inspections required. Permittees prepay the required inspections at the time the permit is issued. At close out of the permit, permittees pay for all other inspections performed during the course of

the permit, including on-site inspections, re-inspections and other engineer reviews for compliance as required by the building official.

- (c) Inspection fee: \$75.00.

ARTICLE A3.000. DEVELOPMENT AND ZONING FEES

- (a) Annexation request: \$600.00.
- (b) Commercial site development permit: Collect actual consultant fees incurred per section A1.003(c).
- (c) Curb cut and repair permit: \$175.00.
- (d) Demolition:
- (1) Demolish building: \$600.00.
 - (2) Demolish structure attached to building: \$225.00.
- (e) Excavation or land fill fee: \$175.00.
- (f) House moving: \$600.00.
- (g) Master plan or PUD: \$1,100.00 plus \$0.10/sq. ft.
- (h) Plat approval:
- (1) Subdivision application: \$1,200.00.
 - (2) Per lot fee: \$300.00.
- (i) Plat variance, per lot: \$300.00.
- (j) Residential irrigation permit fee: \$75.00.
- (k) Residential site development permit:
- (1) New construction: \$2,000.00.
 - (2) Addition: \$1,200.00.
 - (3) Minor impervious cover addition: \$500.00.
- (l) Special use permit: \$700.00.
- (m) Vacation fee: \$1,200.00.
- (n) Variance: \$300.00.
- (o) Zoning change: \$600.00.

ARTICLE A4.000. ON-SITE WASTEWATER FEES

- (a) Residential: \$440.00.
- (b) Commercial: \$550.00.
- (c) Tank replacement/subst. modification: \$220.00.
- (d) Plan review: \$82.50.
- (e) Inspection fee, separate:
- (1) Residential: \$150.00.
 - (2) Commercial: \$200.00.

- (f) State fee: \$10.00.

ARTICLE A5.000. SIGN FEES

- (a) Commercial - permanent (complete construction within six months): \$125.00.
(b) Commercial - temporary (display 30 days): \$75.00.
(c) Multi-business/monument (complete construction within six months): \$150.00.
(d) Sign variance: \$165.00.

ARTICLE A6.000. LICENSES AND PERMITS

- (a) Alcoholic beverage permit: one-half fee imposed by state.
(b) Reserved.
(c) Fire prevention inspection: \$27.50.
(d) Massage establishment fee: \$110.00.
(e) Massage operator fee: \$55.00.
(f) Ham radio fee: \$165.00.
(g) Reserved.
(h) Commercial solid waste permit/year/company: \$110.00.
(i) Solicitation/six months: \$100.00.
(j) Food establishment permits and inspections:
(1) Food establishment permit (including food processing plant or warehouse):
(A) 1 to 9 employees: \$310.00.
(B) 10 to 25 employees: \$425.00.
(C) 26 to 50 employees: \$620.00.
(D) 51 to 100 employees: \$805.00.
(E) Over 100 employees: \$990.00.
(F) Expired permit late fee: \$100.00.
(2) Mobile food unit permit (fee per unit):
(A) Restricted operation: \$90.00.
(B) Unrestricted operation: \$210.00.
(3) Temporary food establishment permit:
(A) 2 calendar days or less: \$35.00/booth.
(B) 3-5 calendar days: \$70.00/booth.
(C) 6-14 calendar days: \$90.00/booth.
(D) Expired permit fee: \$100.00.
(4) Food establishment plan review:

- (A) New construction or change of owner: \$250.00.
- (B) Remodel of permitted facility:
 - (i) Greater than 10,000 sq. ft.: \$250.00.
 - (ii) 2,500-9,999 sq. ft.: \$165.00.
 - (iii) Less than 2,500 sq. ft.: \$60.00.
- (5) Food service, retail food and food processing plant or warehouse annual permit fees:
 - (A) Low risk/small (1C): \$359.00.
 - (B) Low risk/medium (1B): \$378.00.
 - (C) Low risk/large (1A): \$416.00.
 - (D) Medium risk/small (2C): \$532.00.
 - (E) Medium risk/medium (2B): \$608.00.
 - (F) Medium risk/large (2A): \$684.00.
 - (G) High risk/small (3C): \$601.00.
- (6) Certified farmers market, mobile vendor, temporary food establishment and vending machine annual permit fees:
 - (A) Certified farmers market annual permits:
 - (i) Class A: \$177.00.
 - (ii) Class B: \$333.00.
 - (iii) Class C: \$622.00.
 - (B) Mobile vendor annual permit fees:
 - (i) Application fee: \$105.00.
 - (ii) Unrestricted permit/unit: \$290.00.
 - (iii) Restricted permit/unit: \$212.00.
 - (iv) Re-inspection: \$13,000.00.
 - (v) AFD fire inspection: \$125.00.
 - (vi) AFD fire re-inspection: \$75.00.
 - (C) Temporary food establishments:
 - (i) 1 calendar day: \$35.00/booth.
 - (ii) 2—5 calendar days: \$102.00/booth.
 - (iii) 6—14 calendar days: \$155.00/booth.
 - (iv) Expedited permit: \$100.00 additional.
 - (D) Vending machines:
 - (i) Application fee: \$120.00.
 - (ii) Permit fee: \$25.00/machine.
- (7) Food enterprise inspection fees, variance request fees:
 - (A) Certificate of occupancy: \$224.00.

- (B) Change of ownership inspection: \$192.00.
- (C) Variance request/HACCP review: \$290.00.
- (D) Inspection outside normal hours: \$144.00.
- (E) Re-inspection: \$130.00.
- (F) Central preparation facility registration: \$150.00.
- (8) Food enterprise plan reviews:
 - (A) New construction: \$298.00.
 - (B) Remodel of permitted facility:
 - (i) More than 10,000 sq. ft.: \$298.00.
 - (ii) 2,500—10,000 sq. ft.: \$254.00.
 - (iii) Less than 2,500 sq. ft.: \$211.00.
- (k) Network nodes in public right-of-way:
 - (1) Up to five network nodes in the same application: \$500.00.
 - (2) Each additional network node: \$250.00.
 - (3) Each node support pole: \$1,000.00.
 - (4) Annual rate per node in the city public right-of-way: \$250.00.
 - (5) Rate to collocate a network node on a service pole on the public right-of-way, per pole, per year: \$20.00.
- (l) Residential stormwater discharge permit:
 - (1) Nonrefundable permit application fee: \$3,500.00.
 - (2) Permit fee: \$6.00 per square foot as reflected in the area multiplier project square footage on a residential building permit application.
- (m) Alcoholic beverage, fire prevention, amateur radio antenna, solid waste, solicitation permit fees:
 - (1) Alcoholic beverage permit: one-half the fee imposed by the state.
 - (2) Fire prevention inspection: \$27.50.
 - (3) Amateur radio antenna: \$165.00.
 - (4) Commercial solid waste permit/year/company: \$110.00.
 - (5) Solicitation/six months: \$100.00.

ARTICLE A7.000. MISCELLANEOUS FEES

- (a) Gasoline tank inspection: \$55.00.
- (b) Gasoline bulk storage: \$110.00.
- (c) Gasoline pumps: \$110.00.
- (d) Natural gas inspection: \$55.00.
- (e) Animal control fees:
 - (1) Impoundment fee: Established by the administrators of the city pound.

- (2) Dangerous dog annual registration fee: \$50.00.

- (f) Property impoundment fee: \$27.50.
- (g) Advertisement, impoundment: \$55.00.
- (h) Sale, impoundment: \$55.00.
- (i) Posting, impoundment: \$55.00.
- (j) Copy charge/copy: \$0.10 per page.
- (k) Police accident report: \$5.00.
- (l) Zoning code, copy: \$35.00.
- (m) Returned check processing fee: \$30.00.
- (n) Tree maintenance business fee: \$25.00.
- (o) Court cost assessed for deposit to fund:
 - (1) For technology fund: \$4.00.
 - (2) For building security fund: \$3.00.

ARTICLE A8.000. PARK FEES

Sec. A8.001. Park pavilion fees.

- (a) Reservation fee:
 - (1) Resident of the city: \$100.00/event
 - (2) Non-resident: \$300.00/event
- (b) Deposit fee:
 - (1) Resident deposit fee: \$250.00/event which fee may be applied to pay the cost to repair any damage occurring during the period of use and/or to clean the area in the event of excessive litter or debris.
 - (2) Non-resident deposit fee: \$500.00/event which fee may be applied to pay the cost to repair any damage occurring during the period of use and/or to clean the area in the event of excessive litter or debris.

Sec. A8.002. Facility rental fees (excluding the pavilion).

- (a) Non-Field Activities: Up to 20 participants: \$10 per hour per, area
- (b) Rental of Fields 1 & 2: Up to 50 participants: \$25 per hour, per field
- (c) Rental of Fields 3, 4 & 5: Up to 50 participants: \$50 per hour (fields 3, 4 & 5 can only be rented as one space).

ARTICLE A9.000. WATER AND WASTEWATER FEES

Sec. A9.001. Water capital recovery fees.

- (a) Water fees. The city will collect, on behalf of Austin and pursuant to that certain "2000 Agreement for Wholesale Water Services Between the City of Austin and the City of Rollingwood" dated effective February 3, 2000, Austin's then-current water capital recovery fee from the city's customers for each service unit connected to the city's water system at the time the connection is made. The amount of the fees shall be calculated per service unit in accordance with the provisions of chapter 25-9 of the 1999 Austin City Code, as adopted by Austin. The number of service units for which the fee is charged shall be calculated per service unit in accordance with the provisions of chapter 25-9 of the 1999 Austin City Code, as adopted by Austin.

Sec. A9.002. Water and wastewater tap fees.

- (a) Water tap fee (per service unit): \$3,400.00.
- (b) Residential wastewater tap fee: \$3,500.00. In addition, the following shall be added to the wastewater tap fee:
 - (1) All capital recovery fees and other charges for new service units that are in excess of the total amount of \$1,400.00 charged by the City of Austin ("COA") pursuant to that Agreement for Wholesale Wastewater Service between COA and the City of Rollingwood dated January 27, 1999, as may be amended or extended from time to time; and
 - (2) An amount equal to 110 percent of the actual cost to the city to install a connection from the nearest available wastewater line to the boundary of the property (including the cost to restore affected street pavement and curbing).
- (c) Nonresidential wastewater tap fee (per service unit): \$8,500.00.
- (d) Service unit table:

<i>Water Meter Size</i>	<i>Type</i>	<i>Service Units</i>
3/8"	Positive displacement	1
3/4"	Positive displacement	1.5
1"	Positive displacement	2.5
1 1/2"	Positive displacement	5
1 1/2"	Turbine	8
2"	Positive displacement	8
2"	Turbine	10
3"	Compound	16
3"	Turbine	24
4"	Compound	25
4"	Turbine	42
6"	Compound	50
6"	Turbine	92
8"	Turbine	160
10"	Turbine	280

- (e) Expedited fee. Installation of taps and connections for water and wastewater service is scheduled in the order a request and payment of fees is provided to the city, and in the reasonably expeditious regular course

such services are provided by the city. Installation shall be arranged on a priority expedited basis upon request and payment of an additional fee calculated as follows:

The applicable tap fee will be increased by the cost charged to the city by the city's designated third-party provider of service for the work of making the requested connection to the city's system. Such additional charge shall be the cost to the city of labor provided by the city's designated third-party provider; there shall be no additional charge for regular materials or fixtures included in the standard tap fee.

Sec. A9.003. Wastewater service rates.

(a) Rates. The rates to be charged by the city for wastewater collection and treatment services to its customers will be:

- (1) Residential customers. \$13.07 base rate per month, plus \$7.81 per 1,000 gallons based upon the current winter average.
- (2) Commercial customers. \$91.07 per living unit equivalent, as that living unit equivalent is defined by policy of the city, assigned to the customer per month, plus \$7.81 per 1,000 gallons of water usage as measured monthly.

(b) Winter average calculation.

- (1) Each year, the city will determine each customer's winter water usage during the months of November, December, January, February, and March and calculate an average monthly water usage based on usage during such winter months. There will be a minimum average of at least 1,000 gallons. This average will be used to calculate the customer's volume wastewater charges until the next year, when the average will be recalculated. In addition, each year the city will determine an average during such winter months of monthly residential usage by all residential customers. Such average will be used to calculate volume charges for a customer who did not purchase water from the city for the entirety of the most recent winter average period, including those whose water supply is provided by one or more water wells.
- (2) For any residential connection that does not have adequate prior water use history from which to determine an accurate average, including those customers who do not purchase water from the city, the default average use shall be the average monthly usage of all residential water customers last determined pursuant to subsection (b)(1) of this section. Actual winter water usage for such a residential connection shall be utilized when/if the calculation is made the following year. Neither the city nor a customer shall be entitled to any adjustment for previous bills based on recalculation after employment of the default rate.
- (3) For residential customers with residential irrigation meters, water use of both household and irrigation meters shall be aggregated to determine the winter average water use.

Sec. A9.004. Water service rates, fees and deposit.

(a) Water demand charge. The fees to be charged by the city for services provided to each customer during each monthly billing cycle are as follows:

<i>Meter Size</i>	<i>Monthly Fee</i>
5/8" or 3/4"	\$20.00
1"	\$30.00
1.5"	\$80.00
2"	\$128.00
3"	\$240.00
4"	\$400.00
6"	\$800.00

8"	\$1,280.00
----	------------

- (b) Water use charge. The rates to be charged by the city for services provided to each customer during each monthly billing cycle are:
- (1) For residential customers:
 - (A) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 0 gallons and 2,000 gallons: \$2.00.
 - (B) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 2,001 gallons and 8,000 gallons: \$5.00.
 - (C) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 8,001 gallons and 13,000 gallons: \$7.00.
 - (D) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 13,001 gallons and 25,000 gallons: \$10.00.
 - (E) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 25,001 gallons and 35,000 gallons: \$15.00.
 - (F) Gallonage charge for each 1,000 gallons, or fraction thereof, of usage between 35,001 gallons and 50,000 gallons: \$21.00.
 - (G) Gallonage charge for each 1,000 gallons, or fraction thereof, over 50,000 gallons: \$28.00.
 - (2) For commercial customers:
Charge for each 1,000 gallons, or fraction thereof: \$6.25.
 - (3) Irrigation:
 - (A) Gallonage charge for each 1,000 gallons, or fraction between 0 gallons and 35,000 gallons: \$7.25.
 - (B) Gallonage charge for each 1,000 gallons, or fraction between 35,000 gallons and 50,000 gallons: \$10.75.
 - (C) Gallonage charge for each 1,000 gallons, or fraction over 50,000 gallons: \$15.25.
 - (4) Water use through residential irrigation meters shall be aggregated with household water use, and billed a combined total.
 - (5) Rational surcharges for residential customers:
 - (A) Allocation 0 gallons through 10,000 gallons per month:
 - (i) \$25.00 for the first 1,000 gallons over allocation.
 - (ii) \$50.00 for the second 1,000 gallons over allocation.
 - (iii) \$75.00 for the third 1,000 gallons over allocation.
 - (iv) \$100.00 for each additional 1,000 gallons over allocation.
 - (B) Allocation 10,001 gallons per month or more:
 - (i) \$50.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
 - (ii) \$100.00 per 1,000 gallons from five percent through ten percent above allocation.
 - (iii) \$150.00 per 1,000 gallons from ten percent through 15 percent above allocation.
 - (iv) \$200.00 per 1,000 gallons more than 15 percent above allocation.

(6) Rational surcharges for industrial customers:

- (A) Allocation 0 gallons through 20,000 gallons per month:
 - (i) \$25.00 for the first 1,000 gallons over allocation.
 - (ii) \$50.00 for the second 1,000 gallons over allocation.
 - (iii) \$75.00 for the third 1,000 gallons over allocation.
 - (iv) \$100.00 for each additional 1,000 gallons over allocation.
- (B) Allocation 20,001 gallons per month or more:
 - (i) \$50.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
 - (ii) \$100.00 per 1,000 gallons from five percent through ten percent above allocation.
 - (iii) \$150.00 per 1,000 gallons from ten percent through 15 percent above allocation.
 - (iv) \$200.00 per 1,000 gallons more than 15 percent above allocation.

(c) Connection fees.

(1) Charges for connecting water meters to the city water distribution system are as follows:

¾-inch meter	\$400.00
1-inch meter	\$550.00
1½-inch meter	\$790.00
2-inch meter	\$1,125.00
3-inch meter	\$2,100.00
4-inch meter	\$2,900.00
6-inch meter	\$5,500.00

(2) Connection fees include neither the expense of cutting and repairing the pavement, nor the expense related to the use of heavy equipment, such as backhoes, rocksaws, or jackhammers, which may be required in making such connection. These expenses will be determined by the city, and will be paid by the applicant for water services.

(d) Deposit.

- (1) A cash deposit shall be paid to the city by the applicant for water service. The deposit may be drawn upon by the city to reimburse itself for any amounts past due from the customer for water or wastewater service.
- (2) The required deposit shall be:
 - (A) Residential: \$500.00 regardless of the size of water meter.
 - (B) Commercial shall be as follows:

⅝- or ¾-inch meter	\$500.00
1-inch meter	\$575.00
2-inch meter	\$625.00
Larger than 2-inch meter	\$800.00

Sec. A9.005. Cross-connection inspection fees.

- (a) Residential property. The city's cross-connection inspection fees for residential property are as follows:
- (1) Slab: \$25.00.
 - (2) Wall: \$25.00.
 - (3) Fixture: \$50.00.
 - (4) Backflow: \$75.00 for each device.
 - (5) Fees for reinspection are \$50.00 each, except for reinspection of backflow prevention devices, which will be \$75.00 per device. The city will charge a reinspection fee in addition to the original cross-connection inspection fee if the applicant's plumber misses the appointment for a scheduled inspection.
- (b) Commercial development. The city's cross-connection inspection fee for commercial development will be determined by the city's representative based upon the size and scope of such project.

Sec. A9.006. Industrial waste permit and discharge fees.

The city's industrial waste permit and discharge fees are as follows:

- (1) Annual permit fee: \$400.00.
- (2) Transfer fee: \$50.00.
- (3) Site development fee for construction plan review and inspection: \$550.00.
- (4) Sampling and testing charges, including BOD, COD, TSS, oil and grease and pH analysis: Cost plus ten percent.
- (5) Surcharge. Any permit holder found to be discharging waste which exceeds the normal waste standards set forth in the regulations or to be discharging a substance prohibited under article 13.08 shall be assessed a pro rata portion of the surcharge assessed against Rollingwood by Austin: Determined annually, payable in monthly installments.
- (6) Violation and enforcement charges. Any permit holder found to be in violation of article 13.08 shall be assessed a charge which recovers all of the city's costs relating to such violation, including but not limited to all costs of cleanup, administrative and professional fees, and fines and/or penalties levied by other governmental entities with jurisdiction: Cost plus ten percent.

Sec. A9.007. Special charges.

- (a) A charge of \$20.00 shall be imposed for each service call made to discontinue or reinstate water service.
- (b) Checks returned by a bank for insufficient funds shall be charged \$12.00 and be redeposited.

Draft Survey Questions – Cellular Service in Rollingwood

1. Name **(Text Box)**
2. Address **(Text Box)**
3. Cell phone carrier **(Text Box)**
4. Quality of service inside your house **(1-5, 5 being the best)**
5. Quality of service outside your house **(1-5, 5 being the best)**
6. Do you have any indoor solutions (cell service extenders, boosters, other equipment) currently?
(Yes/No)
7. If so, has it improved your cell service quality? **(Yes/No) (Only shown if answered “Yes” to question 6)**
8. Do you use Wi-Fi calling and has it worked when within range? **(Yes/No)**
9. Do you experience cell service interruptions in certain areas of the city? **(Yes/No)**
10. If so, please explain with detailed location information. **(Text Box) (Only shown if answered “Yes” to question 9)**
11. If it is possible to do so, would you like the city to pursue improved cellular service options?
(Yes/No)
12. If so, would you support the city investing in possible resources discovered? **(Yes/No) (Only shown if answered “Yes” to question 11)**
13. Please share any additional feedback or suggestions you have regarding cell service in Rollingwood. **(Text Box)**

Resolution No. 2023-02-15-21

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS (“CITY”) JOINING WITH THE STATE OF TEXAS AND POLITICAL SUBDIVISIONS OF THE STATE AS A PARTY IN THE TEXAS OPIOID SETTLEMENT AGREEMENTS SECURED BY THE OFFICE OF THE ATTORNEY GENERAL; AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT PARTICIPATION FORMS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Rollingwood, Texas is a General Law municipal corporation formed and organized pursuant to the constitution and laws of the State of Texas; and

WHEREAS, the people of the State of Texas and its communities, including the City of Rollingwood, have been harmed through the national and statewide epidemic caused by the sale, use and distribution of opioids within the State of Texas; and

WHEREAS, the City has been provided with information indicating that certain drug companies and their corporate affiliates, parents, subsidiaries, and such other defendants as may be added to the litigation (collectively, “Defendants”) have engaged in fraudulent and reckless marketing as well as fraudulent distribution of opioids that have resulted in addictions and overdoses; and

WHEREAS, these actions, conduct and misconduct have resulted in the death of many Texans and has resulted in the devastation of families and communities across the State; and

WHEREAS, local governments have been on the front lines of the opioid crisis, which has resulted in significant financial costs to them related to the expenditures and continuing costs for healthcare services, social services, law enforcement and the criminal justice systems; and

WHEREAS, the State of Texas, through the Office of the Attorney General, entered into an agreement with pharmaceutical manufacturer Allergan Finance, LLC (f/k/a Actavis, Inc., which, in turn, was f/k/a/ Watson Pharmaceuticals, Inc.) and Allergan Limited (f/k/a Allergan plc, which, in turn, was f/k/a Actavis plc), (“Allergan”); and

WHEREAS, in order to participate in the settlement with Allergan, the City must approve and execute the Texas Subdivision and Special District Settlement Participation Form, attached hereto as Exhibit “A”; and

WHEREAS, the State of Texas, through the Office of the Attorney General, entered into an agreement with pharmaceutical manufacturer CVS Health Corporation and CVS Pharmacy, Inc. (“CVS”); and

WHEREAS, in order to participate in the settlement with CVS, the City must approve

1 and execute the Texas Subdivision and Special District Settlement Participation Form,
2 attached hereto as Exhibit “B”;

3
4 **WHEREAS**, the State of Texas, through the Office of the Attorney General, entered
5 into an agreement with pharmaceutical manufacturer Walgreen Co. (“Walgreens”);
6 and

7
8 **WHEREAS**, in order to participate in the settlement with Walgreens, the City must
9 approve and execute the Texas Subdivision and Special District Settlement
10 Participation Form, attached hereto as Exhibit “C”;

11
12 **WHEREAS**, the State of Texas, through the Office of the Attorney General, entered
13 into an agreement with pharmaceutical manufacturer Walmart Inc (“Walmart”); and

14
15 **WHEREAS**, in order to participate in the settlement with Walmart, the City must
16 approve and execute the Texas Subdivision and Special District Settlement
17 Participation Form, attached hereto as Exhibit “D”;

18
19 **WHEREAS**, the City Council finds and determines that it is in the best interest of the
20 health, safety, and welfare of the City to authorize execution of the Texas Subdivision
21 and Special District Settlement Participation Forms.

22
23 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE**
24 **CITY OF ROLLINGWOOD, TEXAS, THAT:**

25
26 **Section 1.** The City Council hereby authorizes the Mayor to execute the Texas
27 Subdivision and Special District Settlement Participation Forms attached hereto as
28 Exhibit “A,” Exhibit “B,” Exhibit “C,” and Exhibit “D” and incorporated herein for all
29 purposes and further authorizes the Mayor to take any additional actions necessary to
30 implement the intent of this Resolution.

31
32 **Section 2.** The recitals contained in the preamble hereof are hereby found to be true,
33 and such recitals are hereby made a part of this Resolution for all purposes and are
34 adopted as part of the judgment and finding of the City Council.

35
36 **Section 3.** All resolutions, or parts thereof, which are in conflict or inconsistent with
37 any provision of this Resolution are hereby repealed to the extent of such conflict, and
38 the provisions of this Resolution shall be and remain controlling as to the matters
39 resolved herein.

40
41 **Section 4.** This Resolution shall be construed and enforced in accordance with the
42 laws of the State of Texas and the United States of America.

43
44 **Section 5.** If any provision of this Resolution or the application thereof to any person
45 or circumstance shall be held to be invalid, the remainder of this Resolution and the
46 application of such provision to other persons and circumstances shall nevertheless be

1 valid, and the City Council hereby declares that this Resolution would have been
2 enacted without such invalid provision.

3
4 **Section 6.** It is officially found, determined, and declared that the meeting at which
5 this Resolution is adopted was open to the public and public notice of the time, place,
6 and subject matter of the public business to be considered at such meeting, including
7 this Resolution, was given, all as required by Chapter 551, Texas Government Code,
8 as amended.

9
10 **Section 7.** This resolution shall be in force and effect from and after its final passage,
11 and it is so resolved.

12
13 **PASSED AND APPROVED** on this 15th day of February, 2023.

14
15
16
17
18 _____
Gavin Massingill, Mayor

19 **ATTEST:**
20
21 _____
22 Desiree Adair, City Secretary
23

EXHIBIT A

Texas Subdivision and Special District Settlement Participation Form - Allergan

EXHIBIT K
Subdivision and Special District Settlement Participation Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



- 7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
- 8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
- 9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
- 10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
- 11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Allergan Settlement.

- 12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT B

Texas Subdivision and Special District Settlement Participation Form – CVS

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT C

Texas Subdivision and Special District Settlement Participation Form – Walgreens

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT D

Texas Subdivision and Special District Settlement Participation Form - Walmart

EXHIBIT K

Subdivision Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: February 15, 2023**

Agenda Item __: Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time.

Note: This agenda item was posted for consideration at the January 18, 2023, City Council meeting, and postponed for consideration to the Council's February meeting.

Submitted by: Brook Brown

Proposed action: Seek advice of counsel, in executive session, and discussion and possible action in open session on the following issues:

Legal issues on which advice of counsel is sought:

[REDACTED PER ADVICE OF CITY ATTORNEY]

Discussion and possible action on the following items:

[REDACTED PER ADVICE OF CITY ATTORNEY]

BACKGROUND:

At the Feb. 2, 2022, Planning and Zoning Commission (P&Z) meeting, the owners of 304 Vale sought approval of a replat of their property. The replat showed a 20' side street setback lines that did not conform to the 30' setback required by the Rollingwood Zoning Code. Questions were raised at the P&Z meeting whether approval of the plat (which records "subdivision" requirements such as public utility easements and city rights of way) also included approval of the zoning code setback lines. That issue was not resolved at the P&Z meeting, but the P&Z Commission did approve the replat for "subdivision" requirements.

Council Member Hutson placed the unresolved issue on the agenda for consideration at the Feb. 16, 2022, City Council meeting. At the Feb. 16, 2022, City Council meeting, the City Attorney advised that a building permit applicant seeking to establish different setbacks than permitted under the Rollingwood Zoning Code cannot do so by plat approval from the P&Z Commission, but must seek a variance from the Board of Adjustment ("BOA"). The Minutes of this meeting state: "City Attorney Charles Zech discussed this matter and what happened in this instance, explaining that a zoning variance was necessary because the zoning setback was

more restrictive based on the way that houses were facing, and that the applicants will need to seek a zoning variance even though a subdivision variance was approved." Following the City Attorney's statement regarding this advice, the Mayor then stated "the next step is to send this to the BOA and notice appropriately."

At the time of the Feb. 16, 2022, City Council meeting, the owners of 304 Vale had a pending building under review by the city building official. The owner of 400 Farley had received City Council permission in 2021 to change the address of his property from 2514 Bettis to 400 Farley, but had yet to file a building permit application. The 400 Farley building permit application was filed with the City several months later, in May, 2022, and like the Vale application, sought to reduce the side street setback from the required 30' to 20'.

Despite the direction from the Feb. 16 City Council meeting that "the next step is to send this to the BOA", the applications were not sent to the Board of Adjustment for hearing, and neither applicant sought a variance from the Board of Adjustment. The building official denied their building permits because the 20' side street setbacks did not comply with the zoning code.

In August, 2022, the Mayor placed a memo in the building permit file directing that the permits be issued "despite the setbacks not complying with the zoning code" due to threat of litigation. (Memo, Gavin Massingill, dated August 28, 2022) This matter was brought to the attention of the City Council at its January 18, 2023, meeting, Agenda Item 9, and postponed for consideration until the February Council meeting.

RELATED MATERIALS:

Mayor's memos attached.

ROLLINGWOOD CITY ORDINANCES:

AUTHORITY OF THE MAYOR AND COUNCIL

Sec. 2-23. Status; members; compensation and expenses.

The city council shall be the governing body of the city. The city council shall consist of a mayor and five aldermen.

Sec. 2-26. - City administrator to act as liaison between council and city staff.

The city council shall work through the city administrator in dealing with the city officers and employees who are under the direction of the city. City staff shall respond to direction from the council as a whole, and not to direction from individual members of the city council.

Sec. 2-57. Presiding officer; mayor pro tempore; council liaisons.

(a) The mayor shall be the presiding officer of the city council and shall conduct all meetings of the city council to permit full and free discussion by the members of the council and the public in accordance with the rules established by this article. ...

(c) The mayor shall not have the power to negate any action of the city council except as otherwise authorized by V.T.C.A., Local Government Code ch. 53. The mayor may not bind or obligate the city in any way without prior authorization from the city council. The mayor may not vote on any motion considered by the council, unless necessary to break a tie.

Sec. 2-401. - Discretionary action by city agents.

(a) No document that purports to bind or obligate the city may be executed by the mayor, any other officer of the city, any agent of the city, or any city employee unless such execution has been duly authorized by the city council.

(b) When any city council action contemplates creation or amendment of a document that purports to bind or obligate the city, no document or amended document may be signed or become effective until the document has been presented to and duly approved by the city council, except as otherwise authorized in an action of the city council expressly providing for limited discretion to be conferred on the agent authorized to execute a document. ...

(e) City policy is established by action of the city council in this Code and other ordinances and resolutions adopted by the city council, subject to variances therefrom only on the terms and conditions provided by applicable law and by action of the authorized body (e.g., the board of adjustment may grant variances from zoning regulations). No agent of the city shall take, authorize, or approve any action in conflict with city policy as stated in this Code and other ordinances and resolutions adopted by the city council.

(f) If an application or other request for approval is controlled by this Code but presents an issue that is not clearly addressed in the applicable regulations, or if there are inconsistent applicable regulations, the matter shall be presented to the city council for interpretation of the applicable regulations. If timely action on the application or request for approval does not allow for the issue to be first presented to the city council, an agent authorized to act on the application or request for approval shall act in a manner that most closely follows the express provisions of the applicable regulations, and shall present the issue and the action taken to the city council at its next regularly scheduled meeting for which there is adequate time to post the matter in compliance with the Texas Open Meetings Act, V.T.C.A., Government Code ch. 551.

Sec. 101-30. - Third-party inspections.

If the city contracts with a person to perform the inspections required by the city building code, an inspection performed by such person shall be considered an inspection by the building official; provided, however, that building permits and certificates of occupancy shall be issued only by the city building official. If the city has not contracted with a licensed plumbing inspector to conduct inspections within the city, a nonresidential property owner must secure the services of a licensed plumbing inspector for the city and pay all costs incurred by the city for such inspection services.

Sec. 107-27. - Minimum regulations.

The regulations established by this article for each zoning district shall be minimum regulations and shall apply uniformly and particularly to each class or kind of land, building or structure, except as otherwise provided.

Sec. 107-483. - Creation.

(a)The city has created a board of adjustment consisting of five members who are residents of the city.

...

Sec. 107-490. - Powers of the board.

The board shall, pursuant to the provisions provided for herein, have the power to:

(1)Hear and decide an appeal where it is alleged that there is an error in any order, requirement, decision or determination made by the building official in the enforcement of this chapter; ...

(3)Authorize a variance to the regulations as provided for in this chapter; ...

AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: February 15, 2023**

Agenda Item __: Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time.

Note: This agenda item was posted for consideration at the January 18, 2023, City Council meeting, and postponed for consideration to the Council's February meeting.

Submitted by: Brook Brown

Proposed action: Seek advice of counsel, in executive session, and discussion and possible action in open session on the following issues:

Legal issues on which advice of counsel is sought:

[REDACTED PER ADVICE OF CITY ATTORNEY]

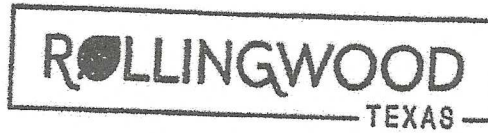
Discussion and possible action on the following items:

[REDACTED PER ADVICE OF CITY ATTORNEY]

BACKGROUND:

At the Feb. 2, 2022, Planning and Zoning Commission (P&Z) meeting, the owners of 304 Vale sought approval of a replat of their property. The replat showed a 20' side street setback lines that did not conform to the 30' setback required by the Rollingwood Zoning Code. Questions were raised at the P&Z meeting whether approval of the plat (which records "subdivision" requirements such as public utility easements and city rights of way) also included approval of the zoning code setback lines. That issue was not resolved at the P&Z meeting, but the P&Z Commission did approve the replat for "subdivision" requirements.

Council Member Hutson placed the unresolved issue on the agenda for consideration at the Feb. 16, 2022, City Council meeting. At the Feb. 16, 2022, City Council meeting, the City Attorney advised that a building permit applicant seeking to establish different setbacks than permitted under the Rollingwood Zoning Code cannot do so by plat approval from the P&Z Commission, but must seek a variance from the Board of Adjustment ("BOA"). The Minutes of this meeting state: "City Attorney Charles Zech discussed this matter and what happened in this instance, explaining that a zoning variance was necessary because the zoning setback was



Memorandum

From: Gavin Massingill, Mayor
Date: August 28, 2022
Subject: 400 Farley Trail Zoning Approval and Permit Issuance

The property owner of 400 Farley Trail, Buck Shapiro, originally applied for a replat of his property, originally addressed 2500 Bettis, in May 2021. This replat included the address change to 400 Farley Trail. In August 2021 the City Council approved the address change from 2500 Bettis to 400 Farley Trail. Mr. Shapiro worked with staff through multiple revisions and a resubmission of his replat, and in May of 2022 the replat was approved through the administrative approval process based on the precedent set by previous action by the Planning and Zoning Commission to approve the plat for 304 Vale Street. (See Executive Memorandum for 304 Vale Street dated August 28, 2022.)

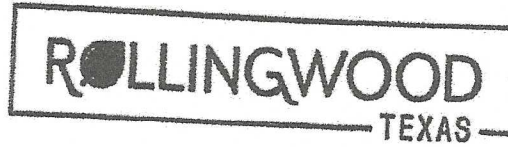
In May of 2022, Mr. Shapiro applied for a new residential permit with the office of development services. He had moved forward with the development and submittal of plans based on the setback lines that were shown on the property's approved plat. It was discovered that the plat that was filed with the city and approved for this property had building setbacks shown on it that did not conform to the city's zoning requirements with respect to required depths of yards.

A plat is a legal document governing the division of land described by its metes and bounds and how the land is represented. Zoning regulations should not be recorded on a plat; however, the city's subdivision ordinance, which governs what is to be shown on a plat, had a requirement that building lines be shown.

The city's zoning regulations would generally prevail in most situations, however, due to the threat of costly litigation based on the actions already taken, advice given by former staff, potential inconsistency of previous application, and a perceived conflict because of what was required on plats, I made the decision to order the permits issued despite the setbacks not complying with the zoning code to avoid a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the officially approved plat.

It should also be noted that there was support of all surrounding neighbors of this property to allow the building yard lines as proposed and shown on the approved plat.

I took the action to approve this permit issuance to avoid the legal entanglement that would have pursued, and then immediately put an item on the next City Council agenda for the Council to consider removing the requirement that building lines be required on plats so no future confusion would exist and so that the city would not be put in this situation again. The City Council did approve this code amendment at the August 17 City Council Meeting.



Memorandum

From: Gavin Massingill, Mayor
Date: August 28, 2022
Subject: 304 Vale St. Zoning Approval and Permit Issuance

The property owners of 304 Vale Street, Walt and Kendra Roloson, as well as their engineer and architect, had been working with City Staff since September 2021 on a new residence application. In November 2021, a replat application and associated documentation was filed for this address with the office of development services. In December, the replat review was completed and denied, with the explanation that the owners would need a variance to obtain the building setbacks that were shown on the plat. A variance was brought before the Planning and Zoning Commission in February 2022 and both the variance and the plat were approved, but it was determined shortly thereafter that the variance should have been heard by the Board of Adjustment, not the Planning and Zoning Commission.

The reason the owners were told they needed a variance was that the building setbacks that were shown on the plat did not conform to the city's zoning requirements with respect to required depths of yards. The building plans that were submitted and had gone through various iterations of review also did not conform with the yard requirements in the residential zoning code, however, the owners had an approved plat showing the building lines as they were requesting. Further, a plat is a legal document governing the division of land described by its metes and bounds and how the land is represented. Zoning regulations should not be recorded on a plat; however, the city's subdivision ordinance, which governs what is to be shown on a plat, had a requirement that building lines be shown.

The city's zoning regulations would generally prevail in most situations, however, due to the threat of costly litigation based on the actions already taken, advice given by former staff, potential inconsistency of previous application, and a perceived conflict because of what was required on plats, I made the decision to order the permits issued despite the setbacks not complying with the zoning code to avoid a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the officially approved plat.

It should also be noted that there was support of all surrounding neighbors of this property to allow the building yard lines as proposed and shown on the approved plat.

I took the action to approve this permit issuance to avoid the legal entanglement that would have pursued, and then immediately put an item on the next City Council agenda for the Council to consider removing the requirement that building lines be required on plats so no future confusion would exist and so that the city would not be put in this situation again. The City Council did approve this code amendment at the August 17 City Council Meeting.

Date: February 13, 2023
To: Mayor and Council Members of the City of Rollingwood
From: Ashley Wayman, City Administrator
Subject: City Administrator's Report

Financials – Highlights of the financials through the month of January 2023:

- As of January 31, 2023, 33% of the Fiscal Year has passed.
- Property taxes collected were about 94% of the amount collected in the same period in FY 21-22.
- Sales taxes collected were up 8% from the amount collected in the same period in FY 21-22.
- The Water Fund balance is currently at \$684,342. The General Fund balance is at \$2,769,180.

Our Public Works team, with periodic help from additional contractors, has been working diligently to remove tree limbs and debris throughout the city caused by the ice storm that hit on January 31. They will cover each street only once, clearing vegetative debris stacked at residential curbs and in rights-of-way. There are also dumpsters placed at the upper park for residential vegetative debris drop-off. We will continue to update the community regarding clean-up efforts.

At last month's City Council Meeting, the City Council approved a request from the Little League to perform dirt/grass improvements Hatley Field 1. They began that work toward the end of January but due to weather have delayed the remainder of the work until after the spring season.

The Barton Skyway Ramp Relief Project has begun. This project will add pavement for auxiliary and merge lanes on southbound MoPac at the Bee Cave Road and Barton Skyway entrance ramps. please visit the following link for additional information about this project and construction updates:
<https://www.mobilityauthority.com/projects/ongoing/bsrr>

We have a new employee that started near the end of January in the Public Works Department, Carlos Bolanos. Carlos serves as our Public Works Foreman and comes to us from the City of Cedar Park, where he worked for over 6 years and most recently held the position of Pump and Motor Technician 2. The Public Works foreman serves as the in-the-field supervisor of our Public Works Operators. Carlos has the licenses that allow him to work on our water and wastewater systems and has extensive electrical knowledge. If you see Carlos and the team around the city, be sure to welcome him!

City Hall will be closed on Monday, February 20 in observance of the Presidents Day Holiday.

I am available by email at awayman@rollingwoodtx.gov and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,
Ashley Wayman
City Administrator



THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov

Police Department Report - January 2023

Staffing	
Authorized Staff:	10
Current Staff:	9
Hours Worked For Comp:	79.6
Comp Hours Spent:	98
Vacation Hours Spent:	104
Sick Hours Spent:	102
Holiday Hours Worked:	133
Holiday Hours Not Worked :	123
Hours Worked For Overtime:	54
Regular Hours Worked:	845

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 12,620
Vacation Pool Liability (Dollars):	\$ 33,391
Total Sick Pool Liability (Dollars):	\$ 15,267
Total Possible Liabilities:	\$ 61,278

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	397
Total Miles Driven:	3842

Police Activity	
Calls for Service	
Calls Dispatched:	42
Self Assigned Calls:	35
Total Calls for Service:	77
Agency Assists:	59
Police Reports:	12
Theft/Burglary Reports:	2
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	0
Total Arrests:	1
Proactive Citizen Contacts:	2
Vehicle Accidents	
Minor Accidents:	2
Major Accidents:	2
Total Vehicle Accidents:	4

Ordinance Violations	
Construction:	2
Solicitation:	0
Noise:	0
Tree Related:	0
Animal Related:	0
All Others:	0
Total Ordinance Violations:	2

Traffic Initiatives	
Location 1: School Zone	
Citations/Warnings issued at this Location:	0
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	2
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	85
	0
Total Citations/Warnings issued during traffic initiatives:	87

Traffic Enforcement	
Total Citations issued:	31
Total Warnings issued:	37
Total Citations and Warnings:	68
Type of Violations:	
Parking Violations:	9
Moving Violations:	77
Non-Moving Violations:	30
Total Violations:	116
Location of Traffic Stops	
City Roadways:	17
Bee Caves Road:	70
Total Traffic Stops:	87

Chief's Blotter	
Staffing: We are currently conducting a background investigation for an applicant. Reserve Officer Blake Hallam has completed FTO training. Officer Antonio Aguilar's last day working was January 7, 2023.	
Weather: There were no disruptions to police operations and our all wheel drive vehicles performed well for the road conditions.	

Chief of Police Report - 2023

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	10											
Current Staff:	9											
Hours Worked For Comp:	79.6											
Comp Hours Spent:	98											
Vacation Hours Spent:	104											
Sick Hours Spent:	102											
Holiday Hours Worked:	133											
Holiday Hours Not Worked :	123											
Hours Worked For Overtime:	54											
Total Hours Worked:	845											

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 12,620											
Vacation Pool Liability (Dollars):	\$ 33,391											
Total Sick Pool Liability (Dollars):	\$ 15,267											
Total Possible Liabilities:	\$ 61,278											

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5											
Vehicles Operational:	5											
Gasoline Used (gal):	397											
Total Miles Driven:	3842											

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	42											
Self assigned calls:	35											
Total Calls for Service:	77											
Total Agency Assists:	59											
Criminal Offense Reports:	12											
Theft/Burglary Reports:	2											
Arrests												
Misdemeanor Arrests:	1											
Felony Arrests:												
Total Arrests:	1											
Proactive Citizen Contacts:	2											
Vehicle Accidents												
Minor Accidents:	2											
Major Accidents:	2											
Total Vehicle Accidents:	4											

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:	2											
Solicitation:												
Noise:												
Tree Related:												
Animal Related:												
All Others:												
Total Ordinance Violations:	2											

Traffic Initiatives:												
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NOTE: YTD ACTUAL AS OF JANUARY 31, 2023; 33% OF FISCAL YEAR**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,391,320	\$ 1,184,135	85%	\$ 1,261,625		94%
TELECOM TAXES	\$ 20,000	\$ 5,764	29%	\$ 5,440		106%
4-B SALES TAX	\$ 200,000	\$ 59,305	30%	\$ 54,776		108%
CITY SALES TAX	\$ 625,000	\$ 237,220	38%	\$ 219,103		108%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 29,451	33%	\$ -	#DIV/0!	
BUILDING PERMIT FEES	\$ 150,000	\$ 56,391	38%	\$ 73,716		76%
COURT FINES	\$ 31,700	\$ 23,233	73%	\$ 12,233		190%
WATER SALES	\$ 1,354,000	\$ 434,343	32%	\$ 380,626		114%
STREET SALES TAX	\$ 200,000	\$ 59,305	30%	\$ 54,776		108%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,350	\$ 172,749	87%	\$ 184,937		93%
PROPERTY TAX-DEBT SERVICE 2012	\$ 313,235	\$ 271,338	87%	\$ 292,576		93%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,250	\$ 355,896	87%	\$ 378,338		94%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,775	\$ 272,794	87%	\$ 292,012		93%
WASTEWATER REVENUES	\$ 803,500	\$ 299,738	37%	\$ 238,913		125%
PUD SURCHARGE	\$ 98,160	\$ 32,718	33%	\$ 32,718		100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,157,388	\$ 1,709,887	54%	\$ 1,704,808		100%
EXPENDITURES	\$ 3,148,417	\$ 903,269	29%	\$ 1,036,099		87%
WATER FUND:						
REVENUE	\$ 1,354,350	\$ 435,277	32%	\$ 380,682		114%
EXPENDITURES	\$ 1,271,047	\$ 317,669	25%	\$ 507,417		63%
STREET MAINTENANCE FUND:						
REVENUE	\$ 256,115	\$ 59,376	23%	\$ 54,804		108%
EXPENDITURES	\$ 256,115	\$ 73,015	29%	\$ 53,021		138%
COURT SECURITY FUND:						
REVENUE	\$ 1,600	\$ 994	62%	\$ 474		210%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ -	#DIV/0!	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 816	51%	\$ 401		204%
EXPENDITURES	\$ 2,500	\$ 18	1%	\$ 6		316%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 355,896	178%	\$ 184,937		192%
EXPENDITURES	\$ 199,350	\$ 147,825	74%	\$ 34,975		423%
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 314,635	\$ 271,433	86%	\$ 292,576		93%
EXPENDITURES	\$ 313,635	\$ 4,318	1%	\$ 8,068		54%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 411,650	\$ 355,896	86%	\$ 378,338		94%
EXPENDITURES	\$ 410,650	\$ 147,825	36%	\$ 150,025		99%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 315,515	\$ 272,794	86%	\$ 292,012		93%
EXPENDITURES	\$ 315,015	\$ 12,388	4%	\$ 14,525		85%
DRAINAGE FUND:						
REVENUE	\$ 30,900	\$ 12,000	39%	\$ 33,228		36%
EXPENDITURES	\$ 58,000	\$ 31,747	55%	\$ 39,208		81%
WASTE WATER FUND:						
REVENUE	\$ 974,576	\$ 341,102	35%	\$ 274,957		124%
EXPENDITURES	\$ 974,576	\$ 240,226	25%	\$ 538,289		45%

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
100-1000	CLAIM ON POOLED CASH	2,591,856.74
100-1011	PETTY CASH - COURT	250.00
100-1014	CASH - TAX NOTES	2,005,440.12
100-1016	MERCHANT ACCT CASH	0.00
100-1018	CASH - DEVELOPMENT SERVICES	(1,000.00)
100-1030	TEX-POOL	177,323.53
100-1131	NET PENSION ASSET	0.00
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00
100-1142	DEFERRED OUTFLOWS - OPEB	0.00
100-1200	ACCOUNTS RECEIVABLE	112.95
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(1,896.31)
100-1217	CENCOR PUD RECEIVABLE	0.01
100-1221	DUE FROM RCDC	41,259.89
100-1222	DUE FROM WATER FUND	3,169.25
100-1230	TAXES RECEIVABLE - GENERAL	20,905.97
100-1250	Due From Vendors	0.00
100-1350	SALES TAX RECEIVABLE	64,261.89
		<u>4,901,684.04</u>
TOTAL ASSETS		4,901,684.04

LIABILITIES		
100-2000	ACCOUNTS PAYABLE POOLED	0.00
100-2008	ACCOUNTS PAYABLE - OTHER	8,606.51
100-2010	HEALTH INSURANCE PAYABLE	847.73
100-2012	AFLAC INSURANCE PAYABLE	(18.04)
100-2015	EDC SALES TAX PAYABLE	0.00
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	7,717.11
100-2020	FEDERAL WH PAYABLE	118.21
100-2030	UNEMPLOYMENT TAX PAYABLE	(3,608.63)
100-2035	SOCIAL SEC/MEDICARE PAYABLE	(2,913.69)
100-2050	APPEARANCE BOND RESERVE	(1,591.64)
100-2055	OMNIBASE PAYABLE	(116.69)
100-2060	RETIREMENT PAYOUT RESERVE	7,977.07
100-2070	DEFERRED REVENUE	4,281.02
100-2075	CHILD SUPPORT GARNISHMENT	0.00
100-2080	TMRS RETIREMENT WITHHELD	(7,117.65)
100-2110	COMPENSATED ABSENCE PAY	163.00
100-2115	WAGES PAYABLE	0.00
100-2117	UNCLAIMED PROPERTY	153.97
100-2122	ACCRUED INTEREST PAYABLE	0.00
100-2132	MY PARK DAY	921.96
100-2137	PARK PET PAVERS	2,025.57
100-2138	TAX NOTES PAYABLE-SR 2020	0.00
100-2139	DEFERRED REV-LEOSE FUNDS	0.00
100-2140	VEHICLE FINANCING NOTES	0.00
100-2141	ARPA Deferred Revenue	196,370.37

CITY OF ROLLINGWOOD
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100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00
100-2250	DEFERRED TAX REV=DELINQUENT TX	19,009.66
100-2300	DUE TO DRAINAGE FUND	69,387.00
100-2425	BLDG & MISC DEPOSITS	3,500.00
100-2600	TRAFFIC FINE RESERVE	25,771.32
	TOTAL LIABILITIES	<u>365,144.16</u>
 EQUITY		
100-3000	FUND BALANCE-UNAPPROPRATED	5,019,397.32
100-3030	AMOUNT TO BE PROVIDED FOR	(1,289,474.90)
	TOTAL BEGINNING EQUITY	<u>3,729,922.42</u>
 TOTAL REVENUE		
		1,709,886.63
 TOTAL EXPENSES		
		903,269.17
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>806,617.46</u>
 TOTAL EQUITY & REV. OVER/(UNDER) EXP.		
		<u>4,536,539.88</u>
 TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		
		<u><u>4,901,684.04</u></u>

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
200-1000	CLAIM ON POOLED CASH	622,924.80
200-1016	MERCHANT ACCT CASH	250.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	61,416.87
200-1131	NET PENSION	(24,642.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
200-1200	ACCOUNTS RECEIVABLE	94,456.19
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(10,895.29)
200-1210	UNAPPLIED CREDITS	(36,269.57)
200-1220	REFUNDS PAYABLE	(1,798.17)
200-1250	ALLOWANCE FOR LOSSES	(4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	5,904.26
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	(1,972,010.34)
200-1620	EQUIPMENT	70,196.33
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	(45,810.43)
		<u>3,123,677.19</u>
TOTAL ASSETS		3,123,677.19

LIABILITIES		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	89,873.13
200-2010	HEALTH INSURANCE PAYABLE	422.18
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	19.24
200-2030	UNEMPLOYMENT TAX PAYABLE	(198.34)
200-2035	SOC SEC/MEDICARE PAYABLE	2,878.90
200-2060	Retirement Payout Reserve	0.00
200-2080	TMRS RETIREMENT PAYABLE	37.11
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
200-2115	WAGES PAYABLE	0.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	647,325.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	34,459.76
200-2122	ACCRUED INTEREST PAYABLE	3,651.19
200-2123	GOVERNMENT CAPITAL LEASE	41,695.07
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
200-2145	OPEB LIABILITY	8,889.00	
200-2310	DUE TO MERCHANT ACCOUNT	3,169.25	
200-2400	CUSTOMER DEPOSITS PAYABLE	170,695.00	
200-2425	BLDG & MISC DEPOSITS	1,750.00	
	TOTAL LIABILITIES		<u>1,029,886.75</u>
EQUITY			
200-3000	FUND BALANCE-UNAPPROPRATED	719,416.98	
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70	
	TOTAL BEGINNING EQUITY	1,976,182.68	
	TOTAL REVENUE	435,277.10	
	TOTAL EXPENSES	317,669.34	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	117,607.76	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,093,790.44</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>3,123,677.19</u>

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
301-1000	CLAIM ON POOLED CASH	377,656.81	
301-1350	SALES TAX RECEIVABLE	<u>15,171.74</u>	
			<u>392,828.55</u>
TOTAL ASSETS			<u>392,828.55</u>
LIABILITIES			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	Retirement Payout Reserve	0.00	
301-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>406,468.44</u>	
	TOTAL BEGINNING EQUITY	406,468.44	
TOTAL REVENUE		59,375.52	
TOTAL EXPENSES		<u>73,015.41</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(13,639.89)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>392,828.55</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>392,828.55</u>
			=====

CITY OF ROLLINGWOOD
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310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<u>ASSETS</u>				
=====				
310-1000	CLAIM ON POOLED CASH	<u>10,872.52</u>		
			<u>10,872.52</u>	
	TOTAL ASSETS			<u>10,872.52</u>
<u>LIABILITIES</u>				
=====				
310-2000	ACCOUNTS PAYABLE POOLED	0.00		
310-2050	APPEARANCE BOND RESERVE	(9.00)		
310-2060	Retirement Payout Reserve	0.00		
310-2140	Vehicle Financing Notes	<u>0.00</u>		
	TOTAL LIABILITIES		<u>(9.00)</u>	
<u>EQUITY</u>				
=====				
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92		
310-3450	RESERVE FOR COURT TECHNOLOGY	(9,119.30)		
310-3451	RESERVE FOR COURT SECURITY	<u>15,320.85</u>		
	TOTAL BEGINNING EQUITY	<u>9,887.47</u>		
	TOTAL REVENUE	994.05		
	TOTAL EXPENSES	<u>0.00</u>		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	994.05		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>10,881.52</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>10,872.52</u>
				=====

CITY OF ROLLINGWOOD
BALANCE SHEET
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320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>10,369.99</u>	<u>10,369.99</u>
TOTAL ASSETS			<u>10,369.99</u>
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	23.33	
320-2050	APPEARANCE BOND RESERVE	(16.00)	
320-2060	Retirement Payout Reserve	0.00	
320-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>7.33</u>
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>9,564.22</u>	
TOTAL BEGINNING EQUITY		<u>9,564.22</u>	
TOTAL REVENUE		816.16	
TOTAL EXPENSES		<u>17.72</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>798.44</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>10,362.66</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>10,369.99</u>
=====			

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	<u>114.31</u>
TOTAL ASSETS			<u>114.31</u>
=====			
LIABILITIES			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	Retirement Payout Reserve	0.00	
330-2140	Vehicle Financing Notes	0.00	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
TOTAL BEGINNING EQUITY		<u>114.31</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		0.00	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>0.00</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>114.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>114.31</u>
=====			

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
430-1000	CLAIM ON POOLED CASH	141,132.24	
430-1007	CASH-DS SR2014 GO STREETS	(1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(813.24)	
430-1230	TAXES RECEIVABLE	<u>17,002.26</u>	
			<u>157,321.26</u>
TOTAL ASSETS			<u><u>157,321.26</u></u>
LIABILITIES			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>16,189.02</u>	
	TOTAL LIABILITIES		<u>16,189.02</u>
EQUITY			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>757.93</u>	
	TOTAL BEGINNING EQUITY	<u>757.93</u>	
TOTAL REVENUE		172,749.31	
TOTAL EXPENSES		<u>32,375.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>140,374.31</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>141,132.24</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>157,321.26</u></u>

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
440-1000	CLAIM ON POOLED CASH	<u>267,889.18</u>	<u>267,889.18</u>
TOTAL ASSETS			<u>267,889.18</u>
=====			
LIABILITIES			
=====			
440-2000	ACCOUNTS PAYABLE POOLED	0.00	
440-2060	Retirement Payout Reserve	0.00	
440-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
=====			
EQUITY			
=====			
440-3000	FUND BALANCE-UNAPPROPRATED	<u>773.56</u>	
TOTAL BEGINNING EQUITY		<u>773.56</u>	
TOTAL REVENUE		271,433.12	
TOTAL EXPENSES		<u>4,317.50</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>267,115.62</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>267,889.18</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>267,889.18</u>
=====			

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
450-1000	CLAIM ON POOLED CASH	<u>194,471.41</u>	<u>194,471.41</u>
TOTAL ASSETS			<u>194,471.41</u>
=====			
LIABILITIES			
=====			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2060	Retirement Payout Reserve	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
=====			
EQUITY			
=====			
450-3000	FUND BALANCE-UNAPPROPRATED	(1,263.25)	
TOTAL BEGINNING EQUITY		(1,263.25)	
TOTAL REVENUE		343,559.66	
TOTAL EXPENSES		<u>147,825.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>195,734.66</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>194,471.41</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>194,471.41</u>
=====			

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
460-1000	CLAIM ON POOLED CASH	<u>276,945.80</u>	<u>276,945.80</u>
TOTAL ASSETS			<u>276,945.80</u>
=====			
LIABILITIES			
=====			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2060	Retirement Payout Reserve	0.00	
460-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
=====			
EQUITY			
=====			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>4,202.99</u>	
TOTAL BEGINNING EQUITY		<u>4,202.99</u>	
TOTAL REVENUE		285,130.31	
TOTAL EXPENSES		<u>12,387.50</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>272,742.81</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>276,945.80</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>276,945.80</u>
=====			

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
702-1000	CLAIM ON POOLED CASH	(167,230.60)
702-1016	MERCHANT ACCT CASH	6,275.00
702-1200	DUE FROM GENERAL FUND	<u>69,387.00</u>
		(91,568.60)
TOTAL ASSETS		<u>(91,568.60)</u>
LIABILITIES		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	<u>37,384.00</u>
	TOTAL LIABILITIES	<u>40,884.00</u>
EQUITY		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	(112,706.10)
	TOTAL BEGINNING EQUITY	(112,706.10)
TOTAL REVENUE		12,000.00
TOTAL EXPENSES		<u>31,746.50</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(19,746.50)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>(132,452.60)</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>(91,568.60)</u>

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
800-1000	CLAIM ON POOLED CASH	386,858.41	
800-1030	TEX-POOL	307,885.75	
800-1031	NET PENSION	(24,642.00)	
800-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32	
800-1142	DEFERRED OUTFLOWS-OPEB	2,392.00	
800-1200	ACCOUNTS RECEIVABLE	86,821.06	
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(6,994.87)	
800-1213	MIRA VISTA PUD LIVE OAK	1,611.94	
800-1215	OTHER RECEIVABLES (WATER)	(1,058.31)	
800-1216	MIRA VISTA PUD RECEIVABLE	3,131.85	
800-1217	CENCOR PUD RECEIVABLE	4,586.70	
800-1218	ENDEAVOR PUD RECEIVABLE	10,760.87	
800-1219	RESTITUTION RECEIVABLE	921.33	
800-1611	ACCUM DEPREC - BUILDING	(3,440.00)	
800-1615	LINE IMPROVEMENTS	194,039.50	
800-1616	WASTEWATER SYSTEM	12,262,665.58	
800-1620	EQUIPMENT	99,957.22	
800-1628	ACCUM DEPREC = MAINT & OFFICE	(1,927,247.09)	
800-1630	ACCUM DEPREC - EQUIPMENT	(1,152,338.88)	
800-1721	LAND IMPROVEMENTS	43,000.00	
			<u>10,310,500.38</u>
TOTAL ASSETS			<u>10,310,500.38</u>
LIABILITIES			
800-2000	ACCOUNTS PAYABLE POOLED	0.00	
800-2008	ACCOUNTS PAYABLE OTHER	21,717.33	
800-2010	HEALTH INSURANCE PAYABLE	249.72	
800-2012	AFLAC INSURANCE PAYABLE	0.00	
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00	
800-2020	FEDERAL WH PAYABLE	(545.09)	
800-2030	UNEMPLOYMENT TAX PAYABLE	(533.69)	
800-2035	SOC SEC/MEDICARE PAYABLE	620.50	
800-2060	Retirement Payout Reserve	0.00	
800-2080	TMRS RETIREMENT PAYABLE	(613.04)	
800-2090	DEPERRED REV- PAVING ASSESS	0.00	
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48	
800-2110	COMPENSATED ABSENCE PAYABLE	9,956.26	
800-2115	WAGES PAYABLE	0.00	
800-2122	ACCRUED INTEREST PAYABLE	53,264.00	
800-2124	BONDS PAYABLE-SR2012A	605,000.00	
800-2135	BONDS PAYABLE-2019 REFUNDING	9,150,000.00	
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53	
800-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00	
800-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00	
800-2145	OPEB LIABILITY	8,889.00	
TOTAL LIABILITIES			<u>10,363,932.00</u>

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: JANUARY 31ST, 2023

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>EQUITY</u>		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	(48,764.08)
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	(154,307.27)
	TOTAL REVENUE	341,101.65
	TOTAL EXPENSES	240,226.00
	TOTAL REVENUE OVER/(UNDER) EXPENSES	100,875.65
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(53,431.62)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,310,500.38
		=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

100-GENERAL FUND
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,550,573.00	703,391.97	1,552,677.73	60.88	997,895.27
DEVELOPMENT SERVICES	150,000.00	13,855.00	56,390.50	37.59	93,609.50
UTILITY BILLING	126,000.00	0.00	0.00	0.00	126,000.00
STREETS	256,115.00	73,015.41	73,015.41	28.51	183,099.59
POLICE	2,250.00	90.00	840.00	37.33	1,410.00
COURT	33,250.00	3,742.66	23,232.99	69.87	10,017.01
PARK DEPARTMENT	39,200.00	1,200.00	3,730.00	9.52	35,470.00
TOTAL REVENUES	3,157,388.00	795,295.04	1,709,886.63	54.16	1,447,501.37
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	722,145.00	51,518.62	189,445.17	26.23	532,699.83
DEVELOPMENT SERVICES	223,989.00	44,795.82	90,931.62	40.60	133,057.38
SANITATION	148,000.00	0.00	24,388.76	16.48	123,611.24
UTILITY BILLING	131,207.00	8,109.39	25,130.49	19.15	106,076.51
STREETS	256,115.00	4,994.76	36,188.92	14.13	219,926.08
POLICE	1,430,756.47	107,174.05	466,052.60	32.57	964,703.87
COURT	96,715.00	9,185.74	29,634.13	30.64	67,080.87
PARK DEPARTMENT	112,440.00	2,632.49	37,304.77	33.18	75,135.23
PUBLIC WORKS	27,050.00	562.73	4,192.71	15.50	22,857.29
TOTAL EXPENDITURES	3,148,417.47	228,973.60	903,269.17	28.69	2,245,148.30
REVENUES OVER/ (UNDER) EXPENDITURES	8,970.53	566,321.44	806,617.46		(797,646.93)

100-GENERAL FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,391,320.00	624,741.52	1,184,134.62	85.11	207,185.38
100-4-10-4020 PENALTY & INTEREST ON TAXES	6,000.00	354.40	21,831.99	363.87 (15,831.99)
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	20,000.00	0.00	8,174.33	40.87	11,825.67
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	0.00	5,764.07	28.82	14,235.93
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	437.59	1,779.57	35.59	3,220.43
100-4-10-4037 4-B SALES TAX	200,000.00	15,258.96	59,304.98	29.65	140,695.02
100-4-10-4040 CITY SALES TAX	625,000.00	61,035.84	237,219.91	37.96	387,780.09
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	395.11	1,422.02	28.44	3,577.98
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	29,451.43	32.72	60,548.57
TOTAL TAXES	2,362,320.00	702,223.42	1,549,082.92	65.57	813,237.08
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	77,000.00	0.00	0.00	0.00	77,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	145,000.00	0.00	0.00	0.00	145,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	400.00	636.89	2,189.54	547.39 (1,789.54)
100-4-10-4401 INTEREST INCOME - CHECKING	750.00	181.35	549.58	73.28	200.42
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	170.31	675.69	135.14 (175.69)
TOTAL INVESTMENT INCOME	1,650.00	988.55	3,414.81	206.96 (1,764.81)
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	180.00	180.00	360.00 (130.00)
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	50.00	180.00	180.00	360.00 (130.00)
OTHER REVENUE					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	41,453.00	0.00	0.00	0.00	41,453.00
100-4-10-4738 ACL Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	41,453.00	0.00	0.00	0.00	41,453.00
TOTAL ADMINISTRATION	2,550,573.00	703,391.97	1,552,677.73	60.88	997,895.27
DEVELOPMENT SERVICES					

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

33.33% OF FISCAL YEAR

100-GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
LICENSE & PERMITS					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	7,500.00	1,450.00	1,720.00	22.93	5,780.00
100-4-15-4302 INSPECTIONS	40,000.00	8,530.00	21,025.25	52.56	18,974.75
100-4-15-4303 BUILDING FEES	100,000.00	3,875.00	31,595.25	31.60	68,404.75
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	0.00	0.00	250.00	0.00	(250.00)
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	1,800.00	90.00	200.00
100-4-15-4311 VARIANCE FEES	500.00	0.00	0.00	0.00	500.00
TOTAL LICENSE & PERMITS	150,000.00	13,855.00	56,390.50	37.59	93,609.50
TOTAL DEVELOPMENT SERVICES	150,000.00	13,855.00	56,390.50	37.59	93,609.50
UTILITY BILLING					
MISCELLANEOUS REVENUE					
100-4-25-4579 WATER REVENUE-TRANSFER IN	63,000.00	0.00	0.00	0.00	63,000.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	63,000.00	0.00	0.00	0.00	63,000.00
TOTAL MISCELLANEOUS REVENUE	126,000.00	0.00	0.00	0.00	126,000.00
TOTAL UTILITY BILLING	126,000.00	0.00	0.00	0.00	126,000.00
STREETS					
OTHER REVENUE					
100-4-30-4721 TRANSFER FROM STREET MAINT	256,115.00	73,015.41	73,015.41	28.51	183,099.59
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	256,115.00	73,015.41	73,015.41	28.51	183,099.59
TOTAL STREETS	256,115.00	73,015.41	73,015.41	28.51	183,099.59
POLICE					
MISCELLANEOUS REVENUE					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	10.00	40.00	16.00	210.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	80.00	800.00	80.00	200.00
100-4-40-4567 LEASE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	90.00	840.00	37.33	1,410.00
TOTAL POLICE	2,250.00	90.00	840.00	37.33	1,410.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
COURT REVENUE					
100-4-50-4100 COURT FINES	25,000.00	2,572.80	17,629.58	70.52	7,370.42
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	151.50	284.37	28.44	715.63
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	471.53	2,564.73	102.59 (64.73)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	1,000.00	182.09	1,009.07	100.91 (9.07)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	156.11	571.79	28.59	1,428.21
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	3.63	20.02	40.04	29.98
TOTAL COURT REVENUE	31,700.00	3,537.66	22,079.56	69.65	9,620.44
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	205.00	1,153.43	76.90	346.57
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	1,550.00	205.00	1,153.43	74.41	396.57
TOTAL COURT	33,250.00	3,742.66	23,232.99	69.87	10,017.01
PARK DEPARTMENT					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	1,200.00	3,480.00	69.60	1,520.00
100-4-55-4320 FIELD LEASE	34,000.00	0.00	0.00	0.00	34,000.00
TOTAL LICENSE & PERMITS	39,000.00	1,200.00	3,480.00	8.92	35,520.00
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	250.00	250.00 (150.00)
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	250.00	125.00 (50.00)
TOTAL PARK DEPARTMENT	39,200.00	1,200.00	3,730.00	9.52	35,470.00
TOTAL REVENUES	3,157,388.00	795,295.04	1,709,886.63	54.16	1,447,501.37

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
PERSONNEL					
100-5-10-5000 SALARY	107,936.00	6,511.52	25,709.15	23.82	82,226.85
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.04	100.00 (0.04)
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING	10,000.00	0.00	1,671.52	16.72	8,328.48
100-5-10-5020 HEALTH INSURANCE	11,900.00	496.04	2,002.77	16.83	9,897.23
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00	0.00	2,936.82	97.89	63.18
100-5-10-5035 SOCIAL SECURITY/MEDICARE	8,257.00	498.13	2,537.57	30.73	5,719.43
100-5-10-5040 UNEMPLOYMENT COMP INSUR	100.00	239.44	248.22	248.22 (148.22)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	12,952.00	803.41	3,697.07	28.54	9,254.93
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	174,145.00	8,548.54	43,803.16	25.15	130,341.84
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	0.00	775.74	31.03	1,724.26
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	0.00	187.56	6.25	2,812.44
100-5-10-5110 POSTAGE	2,000.00	530.12	1,030.12	51.51	969.88
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	1,709.40	1,774.40	35.49	3,225.60
100-5-10-5125 TRAVEL	3,000.00	0.00	62.89	2.10	2,937.11
100-5-10-5140 TELEPHONE	3,500.00	203.60	595.17	17.00	2,904.83
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	133.49	614.23	20.47	2,385.77
100-5-10-5158 OFFICE SUPPLIES	6,000.00	151.64	2,087.34	34.79	3,912.66
100-5-10-5198 Maint & Supplies - Janitorial	6,000.00	420.00	1,730.00	28.83	4,270.00
TOTAL SUPPLIES & OPERATION EXP	34,000.00	3,148.25	8,857.45	26.05	25,142.55
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	90,000.00	0.00	0.00	0.00	90,000.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	0.00 (1,717.70)	10,316.74	0.00 (10,316.74)
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	0.00	80.00	1.07	7,420.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	5,000.00	813.43	2,074.96	41.50	2,925.04
100-5-10-5226 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
100-5-10-5230 AUDIT	20,000.00	4,810.00	4,810.00	24.05	15,190.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	15,000.00	105.75	7,649.55	51.00	7,350.45
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	10,650.00	0.00	10,489.70	98.49	160.30
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,000.00	0.00	3,772.02	94.30	227.98
100-5-10-5258 ACL Event	10,500.00	0.00	2,750.00	26.19	7,750.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	2,832.84	2,832.84	28.33	7,167.16
100-5-10-5270 ENGINEERING SERVICES	20,000.00	11,236.25	10,123.75	50.62	9,876.25
TOTAL CONTRACTUAL SERVICES	199,150.00	18,080.57	56,174.56	28.21	142,975.44

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	50,000.00	4,617.08	17,194.43	34.39	32,805.57
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	160.00	779.80	5.57	13,220.20
100-5-10-5302 WEBSITE SUPPORT	5,500.00	0.00	3,670.00	66.73	1,830.00
100-5-10-5309 INCODE SOFTWARE	5,000.00	0.00	3,258.63	65.17	1,741.37
100-5-10-5311 IT SERVICES TPIA	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	548.88	27.44	1,451.12
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	20.55	2.06	979.45
100-5-10-5331 ADVERTISING	2,000.00	404.25	10,561.80	528.09 (8,561.80)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	0.00	265.81	0.00 (265.81)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL MISCELLANEOUS OTHER EXP	112,850.00	5,181.33	36,299.90	32.17	76,550.10
CAPITAL OUTLAY					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	264.08	264.08	26.41	735.92
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	264.08	264.08	13.20	1,735.92
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	16,295.85	44,046.02	22.02	155,953.98
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	16,295.85	44,046.02	22.02	155,953.98
TOTAL ADMINISTRATION	722,145.00	51,518.62	189,445.17	26.23	532,699.83
DEVELOPMENT SERVICES					
PERSONNEL					
100-5-15-5000 SALARY	91,915.00	5,490.26	21,913.49	23.84	70,001.51
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	0.00	375.00	18.75	1,625.00
100-5-15-5020 HEALTH INSURANCE	9,300.00	641.84	2,543.95	27.35	6,756.05
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-15-5035 SOCIAL SECURITY/MEDICARE	7,031.00	420.01	1,448.62	20.60	5,582.38
100-5-15-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,030.00	677.51	2,641.74	23.95	8,388.26
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	122,339.00	7,229.62	29,852.79	24.40	92,486.21
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	350.00	315.20	2,768.67	791.05 (2,418.67)
100-5-15-5110 POSTAGE	700.00	0.00	0.00	0.00	700.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	67.87	201.23	20.12	798.77
100-5-15-5153 Credit Card Services	0.00	0.00	11,220.04	0.00 (11,220.04)
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	0.00	14.52	7.26	185.48
100-5-15-5161 Tree Services	0.00	1,725.00	2,025.00	0.00 (2,025.00)
100-5-15-5180 Signs and Barricades	800.00	0.00	0.00	0.00	800.00
100-5-15-5198 Office Supplies	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	4,650.00	2,108.07	16,229.46	349.02 (11,579.46)
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	40,000.00	2,070.00	6,165.00	15.41	33,835.00
100-5-15-5210 LEGAL SERVICES	6,500.00	0.00	2,786.00	42.86	3,714.00
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	2,362.50	4,861.25	48.61	5,138.75
100-5-15-5252 ZONING REVIEWS	20,000.00	16,706.25	16,706.25	83.53	3,293.75
100-5-15-5253 ARBORIST REVIEWS	2,500.00	0.00	0.00	0.00	2,500.00
100-5-15-5257 MY PERMIT NOW	6,000.00	1,146.80	1,146.80	19.11	4,853.20
100-5-15-5270 ENGINEERING SERVICES	7,000.00	13,168.75	13,168.75	188.13 (6,168.75)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	92,000.00	35,454.30	44,834.05	48.73	47,165.95
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	4,000.00	3.83	15.32	0.38	3,984.68
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	3.83	15.32	0.31	4,984.68
TOTAL DEVELOPMENT SERVICES	223,989.00	44,795.82	90,931.62	40.60	133,057.38
SANITATION					
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CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	144,000.00	0.00	24,388.76	16.94	119,611.24
TOTAL MISCELLANEOUS OTHER EXP	144,000.00	0.00	24,388.76	16.94	119,611.24
TOTAL SANITATION	148,000.00	0.00	24,388.76	16.48	123,611.24
UTILITY BILLING					
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CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-25-5000 SALARY	79,040.00	4,615.38	16,153.83	20.44	62,886.17
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	815.78	2,447.34	25.97	6,974.66
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,047.00	353.08	1,235.77	20.44	4,811.23
100-5-25-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,485.00	569.54	1,949.54	20.55	7,535.46
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,057.00	6,353.78	22,716.47	21.42	83,340.53
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	1,017.17	1,017.17	25.43	2,982.83
100-5-25-5110 POSTAGE	2,500.00	300.00	750.00	30.00	1,750.00
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	50.90	173.24	23.10	576.76
100-5-25-5158 OFFICE SUPPLIES	600.00	0.00	0.00	0.00	600.00
TOTAL SUPPLIES & OPERATION EXP	8,950.00	1,368.07	1,940.41	21.68	7,009.59
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	387.54	473.61	3.16	14,526.39
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	387.54	473.61	3.06	15,026.39
TOTAL UTILITY BILLING	131,207.00	8,109.39	25,130.49	19.15	106,076.51
STREETS					
PERSONNEL					
100-5-30-5000 SALARY	56,819.00	2,977.41	11,955.66	21.04	44,863.34
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5020 HEALTH INSURANCE	7,765.00	221.28	878.96	11.32	6,886.04
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,370.52	97.89	29.48
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,347.00	227.77	953.94	21.94	3,393.06
100-5-30-5040 UNEMPLOYMENT COMP INSUR	81.00	0.00	0.00	0.00	81.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,818.00	432.87	1,697.82	24.90	5,120.18

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	78,230.00	3,859.33	16,856.90	21.55	61,373.10
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,200.00	238.10	624.04	28.37	1,575.96
100-5-30-5140 TELEPHONE	1,000.00	33.94	77.26	7.73	922.74
100-5-30-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	487.63	32.51	1,012.37
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	21,500.00	0.00	0.00	0.00	21,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5171 EQUIPMENT	15,000.00	0.00	13,114.74	87.43	1,885.26
100-5-30-5180 SIGNS & BARRICADES	2,500.00	523.34	1,369.62	54.78	1,130.38
100-5-30-5181 EQUIPMENT RENTAL	5,000.00	0.00	0.00	0.00	5,000.00
100-5-30-5190 MATERIALS	2,500.00	86.16	127.05	5.08	2,372.95
100-5-30-5195 VEHICLE OPERATIONS	4,000.00	138.33	800.18	20.00	3,199.82
100-5-30-5196 VEHICLE MAINT & REPAIRS	750.00	69.31	4,297.97	573.06	5,047.97
TOTAL SUPPLIES & OPERATION EXP	55,950.00	1,089.18	12,302.55	21.99	43,647.45
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	250.52	100.21	(0.52)
100-5-30-5270 ENGINEERING	23,000.00	46.25	46.25	0.20	22,953.75
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	23,450.00	46.25	296.77	1.27	23,153.23
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	5,000.00	0.00	0.00	0.00	5,000.00
100-5-30-5355 STREET MAINT & REPAIRS	90,000.00	0.00	3,515.25	3.91	86,484.75
TOTAL MISCELLANEOUS OTHER EXP	95,000.00	0.00	3,515.25	3.70	91,484.75
CAPITAL OUTLAY					
100-5-30-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	2,700.00	0.00	3,217.45	119.16	(517.45)
TOTAL CAPITAL OUTLAY	3,485.00	0.00	3,217.45	92.32	267.55
TOTAL STREETS	256,115.00	4,994.76	36,188.92	14.13	219,926.08

POLICE
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CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-40-5000 SALARY	804,351.00	62,802.30	257,767.86	32.05	546,583.14
100-5-40-5002 HOLIDAY COMPENSATION	27,000.00	10,796.25	19,663.85	72.83	7,336.15
100-5-40-5006 OVERTIME	13,000.00	27.50	1,901.66	14.63	11,098.34
100-5-40-5007 STIPEND	15,000.00	587.50	2,012.50	13.42	12,987.50
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING	10,000.00	200.00	498.08	4.98	9,501.92
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	1,040.00	1,040.00	6.93	13,960.00
100-5-40-5012 LEOSE Training	897.00	0.00	0.00	0.00	897.00
100-5-40-5020 HEALTH INSURANCE	91,000.00	9,242.22	36,464.39	40.07	54,535.61
100-5-40-5030 WORKERS COMP INSURANCE	23,600.00	0.00	21,634.59	91.67	1,965.41
100-5-40-5035 SOCIAL SECURITY/MEDICARE	65,740.35	5,472.72	20,862.30	31.73	44,878.05
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,000.00	0.00	11.20	1.12	988.80
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	103,122.12	9,101.60	33,683.73	32.66	69,438.39
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,829.22	92.11	670.78
TOTAL PERSONNEL	1,193,210.47	99,270.09	403,369.38	33.81	789,841.09
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,600.00	0.00	0.00	0.00	1,600.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	76.83	76.83	7.68	923.17
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	1,349.93	3,321.94	36.91	5,678.06
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-40-5144 POLICE SUPPLIES	3,000.00	311.55	390.57	13.02	2,609.43
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	0.00	127.99	1.71	7,372.01
100-5-40-5157 RECORDS MANAGEMENT	5,800.00	0.00	0.00	0.00	5,800.00
100-5-40-5158 OFFICE SUPPLIES	1,000.00	48.11	342.14	34.21	657.86
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	0.00	187.97	7.52	2,312.03
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	0.00	0.00	250.00
100-5-40-5195 VEHICLE OPERATION	28,000.00	1,263.97	4,056.35	14.49	23,943.65
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	344.61	573.49	11.47	4,426.51
TOTAL SUPPLIES & OPERATION EXP	75,650.00	3,395.00	9,077.28	12.00	66,572.72
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	1,051.71	1,051.71	18.78	4,548.29
100-5-40-5216 DISPATCH SERVICES	29,979.00	0.00	0.00	0.00	29,979.00
100-5-40-5226 DRUG TESTING	200.00	0.00	40.00	20.00	160.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	(10.21)	1.02-	1,010.21
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,250.00	0.00	5,209.40	99.23	40.60
100-5-40-5258 ACL EVENT	34,000.00	0.00	39,328.24	115.67	(5,328.24)
TOTAL CONTRACTUAL SERVICES	77,029.00	1,051.71	45,619.14	59.22	31,409.86
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	46,865.00	3,457.25	7,986.80	17.04	38,878.20
TOTAL MISCELLANEOUS OTHER EXP	46,865.00	3,457.25	7,986.80	17.04	38,878.20
<u>CAPITAL OUTLAY</u>					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5494 Vehicle Financing Note Debt Sv	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	38,002.00	0.00	0.00	0.00	38,002.00
TOTAL POLICE	1,430,756.47	107,174.05	466,052.60	32.57	964,703.87
COURT =====					
<u>PERSONNEL</u>					
100-5-50-5000 SALARY	45,228.00	2,728.03	11,185.17	24.73	34,042.83
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5020 HEALTH INSURANCE	900.00	74.18	260.87	28.99	639.13
100-5-50-5030 WORKERS COMP INSURANCE	500.00	0.00	1,957.88	391.58	(1,457.88)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,460.00	323.44	1,197.88	34.62	2,262.12
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	0.00	0.00	200.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,427.00	336.63	1,348.10	24.84	4,078.90
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	56,715.00	3,462.28	15,949.90	28.12	40,765.10
<u>SUPPLIES & OPERATION EXP</u>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	0.00	0.00	1,100.00
100-5-50-5110 POSTAGE	250.00	0.00	34.76	13.90	215.24
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	100.00	0.00	0.00	0.00	100.00
100-5-50-5140 TELEPHONE	1,500.00	101.81	269.98	18.00	1,230.02
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	0.00	29.04	11.62	220.96
TOTAL SUPPLIES & OPERATION EXP	3,300.00	101.81	333.78	10.11	2,966.22

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES

CONTRACTUAL SERVICES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	59.10	137.70	13.77	862.30
100-5-50-5206 INCODE ONLINE PMT PROCESSING	5,000.00	653.36	2,000.47	40.01	2,999.53
100-5-50-5210 LEGAL SERVICES	10,000.00	0.00	1,694.50	16.95	8,305.50
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	6,000.00	33.33	12,000.00
100-5-50-5213 INTERPRETER FEES	1,100.00	0.00	0.00	0.00	1,100.00
TOTAL CONTRACTUAL SERVICES	35,100.00	2,212.46	9,832.67	28.01	25,267.33

MISCELLANEOUS OTHER EXP

100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	1,600.00	3,409.19	3,517.78	219.86 (1,917.78)
TOTAL MISCELLANEOUS OTHER EXP	1,600.00	3,409.19	3,517.78	219.86 (1,917.78)

TOTAL COURT	96,715.00	9,185.74	29,634.13	30.64	67,080.87
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PARK DEPARTMENT

PERSONNEL

100-5-55-5000 SALARY	36,930.00	1,737.23	6,837.79	18.52	30,092.21
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5020 HEALTH INSURANCE	4,853.00	127.02	504.39	10.39	4,348.61
100-5-55-5030 WORKERS COMP INSURANCE	1,020.00	0.00	978.94	95.97	41.06
100-5-55-5035 SOCIAL SECURITY/MEDICARE	2,825.00	132.90	522.73	18.50	2,302.27
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	0.00	0.00	45.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,432.00	214.38	824.40	18.60	3,607.60
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	53,105.00	2,211.53	9,668.25	18.21	43,436.75

SUPPLIES & OPERATION EXP

100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	2,500.00	0.00	236.27	9.45	2,263.73
100-5-55-5140 TELEPHONE	0.00	0.00	8.20	0.00 (8.20)
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	14.52	5.81	235.48
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5171 EQUIPMENT	8,000.00	0.00	9,950.37	124.38 (1,950.37)
100-5-55-5190 MATERIALS	6,500.00	0.00	380.82	5.86	6,119.18
100-5-55-5191 MAINTENANCE	8,000.00	0.00	3,441.50	43.02	4,558.50
100-5-55-5195 VEHICLE OPERATIONS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00

100-GENERAL FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	1,640.00	18.22	7,360.00
TOTAL SUPPLIES & OPERATION EXP	40,750.00	420.00	15,671.68	38.46	25,078.32
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	0.00	0.00	600.00
TOTAL CONTRACTUAL SERVICES	600.00	0.00	0.00	0.00	600.00
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	0.96	2.44	0.49	497.56
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,500.00	0.96	2.44	0.16	1,497.56
CAPITAL OUTLAY					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	1,850.00	37.00	3,150.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	2,700.00	0.00	3,217.45	119.16	(517.45)
TOTAL CAPITAL OUTLAY	8,485.00	0.00	5,067.45	59.72	3,417.55
OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	6,800.00	85.00	1,200.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	94.95	0.00	(94.95)
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	0.00	6,894.95	86.19	1,105.05
TOTAL PARK DEPARTMENT	112,440.00	2,632.49	37,304.77	33.18	75,135.23
PUBLIC WORKS					
SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	331.46	2,208.14	36.80	3,791.86
100-5-65-5140 TELEPHONE	300.00	20.36	57.14	19.05	242.86
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	30.91	335.92	33.59	664.08
100-5-65-5191 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	7,300.00	382.73	2,601.20	35.63	4,698.80
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

33.33% OF FISCAL YEAR

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
<hr/>					
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	180.00	1,591.51	17.68	7,408.49
TOTAL OTHER NON-DEPARTMENTAL	<u>9,000.00</u>	<u>180.00</u>	<u>1,591.51</u>	<u>17.68</u>	<u>7,408.49</u>
<hr/>					
TOTAL PUBLIC WORKS	27,050.00	562.73	4,192.71	15.50	22,857.29
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TOTAL EXPENDITURES	<u>3,148,417.47</u>	<u>228,973.60</u>	<u>903,269.17</u>	<u>28.69</u>	<u>2,245,148.30</u>
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REVENUES OVER/ (UNDER) EXPENDITURES	8,970.53	566,321.44	806,617.46	(797,646.93)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

200-WATER FUND
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,354,350.00</u>	<u>77,213.64</u>	<u>435,277.10</u>	<u>32.14</u>	<u>919,072.90</u>
TOTAL REVENUES	<u>1,354,350.00</u>	<u>77,213.64</u>	<u>435,277.10</u>	<u>32.14</u>	<u>919,072.90</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,271,047.00</u>	<u>82,039.35</u>	<u>317,669.34</u>	<u>24.99</u>	<u>953,377.66</u>
TOTAL EXPENDITURES	<u>1,271,047.00</u>	<u>82,039.35</u>	<u>317,669.34</u>	<u>24.99</u>	<u>953,377.66</u>
REVENUES OVER/ (UNDER) EXPENDITURES	83,303.00	(4,825.71)	117,607.76		(34,304.76)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

200-WATER FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	150.00	220.59	758.35	505.57 (608.35)
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	53.29	170.23	85.12	29.77
TOTAL INVESTMENT INCOME	<u>350.00</u>	<u>273.88</u>	<u>928.58</u>	<u>265.31 (</u>	<u>578.58)</u>
MISCELLANEOUS REVENUE					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,350,000.00	76,939.76	434,342.52	32.17	915,657.48
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	<u>1,354,000.00</u>	<u>76,939.76</u>	<u>434,342.52</u>	<u>32.08</u>	<u>919,657.48</u>
OTHER REVENUE					
200-4-60-4700 Fund Balance Transfer In	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	1,354,350.00	77,213.64	435,271.10	32.14	919,078.90
TOTAL REVENUES	<u>1,354,350.00</u>	<u>77,213.64</u>	<u>435,271.10</u>	<u>32.14</u>	<u>919,078.90</u>

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
200-5-60-5000 SALARY	214,195.00	10,588.69	42,822.44	19.99	171,372.56
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,000.00	50.00	618.75	20.63	2,381.25
200-5-60-5020 HEALTH INSURANCE	29,900.00	772.02	3,065.90	10.25	26,834.10
200-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,503.13	97.05	136.87
200-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	810.04	3,275.19	19.99	13,110.81
200-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,302.15	5,157.31	20.07	20,545.69
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	294,124.00	13,522.90	59,442.72	20.21	234,681.28
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	795.09	1,141.00	45.64	1,359.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5140 TELEPHONE	700.00	33.94	78.37	11.20	621.63
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	1,008.88	50.44	991.12
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	0.00	29.03	9.68	270.97
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	1,009.20	3,625.83	9.06	36,374.17
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	63,785.00	0.00	0.00	0.00	63,785.00
200-5-60-5171 EQUIPMENT	30,500.00	0.00	26,229.49	86.00	4,270.51
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	1,500.00	409.63	409.63	27.31	1,090.37
200-5-60-5193 METER REPLACEMENT	34,500.00	(250.00)	(2,025.00)	5.87-	36,525.00
200-5-60-5194 Fire Hydrant Maint and Replace	20,000.00	0.00	0.00	0.00	20,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	138.33	872.69	21.82	3,127.31
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,000.00	4.40	219.15	21.92	780.85
TOTAL SUPPLIES & OPERATION EXP	239,635.00	2,140.59	31,589.07	13.18	208,045.93
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 Crossroads Contract	81,000.00	6,750.00	13,500.00	16.67	67,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

200-WATER FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	9,395.71	18,614.38	31.02	41,385.62
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	963.47	96.35	36.53
200-5-60-5270 ENGINEERING SERVICES	25,000.00	3,635.00	3,635.00	14.54	21,365.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	46,593.72	175,300.22	31.87	374,699.78
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	726,200.00	66,374.43	213,517.37	29.40	512,682.63
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.43	4.32	0.58	745.68
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	4,536.00	0.00	(4,536.00)
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	750.00	1.43	4,540.32	605.38	(3,790.32)
CAPITAL OUTLAY					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	7,200.00	0.00	8,579.86	119.16	(1,379.86)
TOTAL CAPITAL OUTLAY	10,338.00	0.00	8,579.86	82.99	1,758.14
TOTAL NON-DEPARTMENTAL	1,271,047.00	82,039.35	317,669.34	24.99	953,377.66
TOTAL EXPENDITURES	1,271,047.00	82,039.35	317,669.34	24.99	953,377.66
REVENUES OVER/ (UNDER) EXPENDITURES	83,303.00	(4,825.71)	117,601.76		(34,298.76)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

301-STREET MAINTENANCE
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>256,115.00</u>	<u>15,297.72</u>	<u>59,375.52</u>	<u>23.18</u>	<u>196,739.48</u>
TOTAL REVENUES	<u>256,115.00</u>	<u>15,297.72</u>	<u>59,375.52</u>	<u>23.18</u>	<u>196,739.48</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>256,115.00</u>	<u>73,015.41</u>	<u>73,015.41</u>	<u>28.51</u>	<u>183,099.59</u>
TOTAL EXPENDITURES	<u>256,115.00</u>	<u>73,015.41</u>	<u>73,015.41</u>	<u>28.51</u>	<u>183,099.59</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(57,717.69)	(13,639.89)		13,639.89

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

301-STREET MAINTENANCE

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
301-4-60-4039 STREET SALES TAX	200,000.00	15,258.96	59,304.99	29.65	140,695.01
TOTAL TAXES	<u>200,000.00</u>	<u>15,258.96</u>	<u>59,304.99</u>	<u>29.65</u>	<u>140,695.01</u>
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	100.00	38.76	70.53	70.53	29.47
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>38.76</u>	<u>70.53</u>	<u>70.53</u>	<u>29.47</u>
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
OTHER REVENUE					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	56,015.00	0.00	0.00	0.00	56,015.00
TOTAL OTHER REVENUE	<u>56,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,015.00</u>
TOTAL NON-DEPARTMENTAL	256,115.00	15,297.72	59,375.52	23.18	196,739.48
TOTAL REVENUES	<u>256,115.00</u>	<u>15,297.72</u>	<u>59,375.52</u>	<u>23.18</u>	<u>196,739.48</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

301-STREET MAINTENANCE

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	256,115.00	73,015.41	73,015.41	28.51	183,099.59
TOTAL CAPITAL OUTLAY	256,115.00	73,015.41	73,015.41	28.51	183,099.59
TOTAL NON-DEPARTMENTAL	256,115.00	73,015.41	73,015.41	28.51	183,099.59
TOTAL EXPENDITURES	256,115.00	73,015.41	73,015.41	28.51	183,099.59
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(57,717.69)	(13,639.89)		13,639.89

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

310-COURT SECURITY FUND
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>181.46</u>	<u>994.05</u>	<u>62.13</u>	<u>605.95</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>181.46</u>	<u>994.05</u>	<u>62.13</u>	<u>605.95</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	600.00	181.46	994.05	(394.05)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

310-COURT SECURITY FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	1,500.00	178.46	985.05	65.67	514.95
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	3.00	9.00	9.00	91.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>181.46</u>	<u>994.05</u>	<u>62.13</u>	<u>605.95</u>
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT	1,600.00	181.46	994.05	62.13	605.95
TOTAL REVENUES	<u>1,600.00</u>	<u>181.46</u>	<u>994.05</u>	<u>62.13</u>	<u>605.95</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

310-COURT SECURITY FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
<hr/>					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	600.00	181.46	994.05	(394.05)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

320-COURT TECHNOLOGY FUND
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>149.69</u>	<u>816.16</u>	<u>51.01</u>	<u>783.84</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>149.69</u>	<u>816.16</u>	<u>51.01</u>	<u>783.84</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>4.78</u>	<u>17.72</u>	<u>0.71</u>	<u>2,482.28</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>17.72</u>	<u>0.71</u>	<u>2,482.28</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(900.00)	144.91	798.44		(1,698.44)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

320-COURT TECHNOLOGY FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
<u>COURT REVENUE</u>					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	149.69	816.16	54.41	683.84
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>149.69</u>	<u>816.16</u>	<u>51.01</u>	<u>783.84</u>
<hr/>					
TOTAL COURT	1,600.00	149.69	816.16	51.01	783.84
<hr/>					
TOTAL REVENUES	<u>1,600.00</u>	<u>149.69</u>	<u>816.16</u>	<u>51.01</u>	<u>783.84</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

320-COURT TECHNOLOGY FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	4.78	17.72	0.71	2,482.28
TOTAL MISCELLANEOUS OTHER EXP	<u>2,500.00</u>	<u>4.78</u>	<u>17.72</u>	<u>0.71</u>	<u>2,482.28</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL COURT	2,500.00	4.78	17.72	0.71	2,482.28
<hr/>					
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>17.72</u>	<u>0.71</u>	<u>2,482.28</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	(900.00)	144.91	798.44		(1,698.44)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

330-COURT EFFICIENCY FUND
FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

330-COURT EFFICIENCY FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
COURT REVENUE					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
<hr/>					

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

330-COURT EFFICIENCY FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

430-DEBT SERVICE FUND 2014
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	200,250.00	89,536.71	172,749.31	86.27	27,500.69
TOTAL REVENUES	200,250.00	89,536.71	172,749.31	86.27	27,500.69
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	199,350.00	32,375.00	32,375.00	16.24	166,975.00
TOTAL EXPENDITURES	199,350.00	32,375.00	32,375.00	16.24	166,975.00
REVENUES OVER/ (UNDER) EXPENDITURES	900.00	57,161.71	140,374.31		(139,474.31)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

430-DEBT SERVICE FUND 2014

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	51.01	60.73	12.15	439.27
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,350.00	89,485.70	172,688.58	86.63	26,661.42
TOTAL TAXES	199,850.00	89,536.71	172,749.31	86.44	27,100.69
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	200,250.00	89,536.71	172,749.31	86.27	27,500.69
TOTAL REVENUES	200,250.00	89,536.71	172,749.31	86.27	27,500.69

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

430-DEBT SERVICE FUND 2014

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	200.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	0.00	0.00	140,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	58,950.00	32,175.00	32,175.00	54.58	26,775.00
TOTAL CONTRACTUAL SERVICES	199,350.00	32,375.00	32,375.00	16.24	166,975.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	199,350.00	32,375.00	32,375.00	16.24	166,975.00
TOTAL EXPENDITURES	199,350.00	32,375.00	32,375.00	16.24	166,975.00
REVENUES OVER/(UNDER) EXPENDITURES	900.00	57,161.71	140,374.31	(139,474.31)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

440-DEBT SERVICE FUND 2012
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>314,635.00</u>	<u>140,684.18</u>	<u>271,433.12</u>	<u>86.27</u>	<u>43,201.88</u>
TOTAL REVENUES	<u>314,635.00</u>	<u>140,684.18</u>	<u>271,433.12</u>	<u>86.27</u>	<u>43,201.88</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>313,635.00</u>	<u>4,317.50</u>	<u>4,317.50</u>	<u>1.38</u>	<u>309,317.50</u>
TOTAL EXPENDITURES	<u>313,635.00</u>	<u>4,317.50</u>	<u>4,317.50</u>	<u>1.38</u>	<u>309,317.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	136,366.68	267,115.62	(266,115.62)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

440-DEBT SERVICE FUND 2012

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	80.24	95.62	9.56	904.38
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	313,235.00	140,603.94	271,337.50	86.62	41,897.50
TOTAL TAXES	314,235.00	140,684.18	271,433.12	86.38	42,801.88
MISCELLANEOUS REVENUE					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	314,635.00	140,684.18	271,433.12	86.27	43,201.88
TOTAL REVENUES	314,635.00	140,684.18	271,433.12	86.27	43,201.88

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

440-DEBT SERVICE FUND 2012

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	8,235.00	4,117.50	4,117.50	50.00	4,117.50
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	305,000.00	0.00	0.00	0.00	305,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	200.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	313,635.00	4,317.50	4,317.50	1.38	309,317.50
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	313,635.00	4,317.50	4,317.50	1.38	309,317.50
TOTAL EXPENDITURES	313,635.00	4,317.50	4,317.50	1.38	309,317.50
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	136,366.68	267,115.62	(266,115.62)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

450-DEBT SERVICE FUND 2019
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>411,650.00</u>	<u>228,741.62</u>	<u>355,896.12</u>	<u>86.46</u>	<u>55,753.88</u>
TOTAL REVENUES	<u>411,650.00</u>	<u>228,741.62</u>	<u>355,896.12</u>	<u>86.46</u>	<u>55,753.88</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>410,650.00</u>	<u>147,825.00</u>	<u>147,825.00</u>	<u>36.00</u>	<u>262,825.00</u>
TOTAL EXPENDITURES	<u>410,650.00</u>	<u>147,825.00</u>	<u>147,825.00</u>	<u>36.00</u>	<u>262,825.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	80,916.62	208,071.12	(207,071.12)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

450-DEBT SERVICE FUND 2019

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	105.05	125.00	12.50	875.00
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	410,250.00	228,636.57	355,771.12	86.72	54,478.88
TOTAL TAXES	411,250.00	228,741.62	355,896.12	86.54	55,353.88
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	411,650.00	228,741.62	355,896.12	86.46	55,753.88
TOTAL REVENUES	411,650.00	228,741.62	355,896.12	86.46	55,753.88

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

450-DEBT SERVICE FUND 2019

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	115,000.00	0.00	0.00	0.00	115,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	295,250.00	147,625.00	147,625.00	50.00	147,625.00
450-5-60-5276 PAYING AGENT FEES	400.00	200.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	410,650.00	147,825.00	147,825.00	36.00	262,825.00
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	410,650.00	147,825.00	147,825.00	36.00	262,825.00
TOTAL EXPENDITURES	410,650.00	147,825.00	147,825.00	36.00	262,825.00
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	80,916.62	208,071.12	(207,071.12)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

460-DEBT SERVICE FUND 2020
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	315,515.00	97,157.32	272,793.85	86.46	42,721.15
TOTAL REVENUES	<u>315,515.00</u>	<u>97,157.32</u>	<u>272,793.85</u>	<u>86.46</u>	<u>42,721.15</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	315,015.00	12,387.50	12,387.50	3.93	302,627.50
TOTAL EXPENDITURES	<u>315,015.00</u>	<u>12,387.50</u>	<u>12,387.50</u>	<u>3.93</u>	<u>302,627.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	84,769.82	260,406.35		(259,906.35)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

460-DEBT SERVICE FUND 2020

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	(4,762.74)	95.89	19.18	404.11
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,775.00	101,920.06	272,697.96	86.63	42,077.04
TOTAL TAXES	315,275.00	97,157.32	272,793.85	86.53	42,481.15
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	240.00	0.00	0.00	0.00	240.00
TOTAL NON-DEPARTMENTAL	315,515.00	97,157.32	272,793.85	86.46	42,721.15
TOTAL REVENUES	315,515.00	97,157.32	272,793.85	86.46	42,721.15

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

460-DEBT SERVICE FUND 2020

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	24,775.00	12,387.50	12,387.50	50.00	12,387.50
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	290,000.00	0.00	0.00	0.00	290,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	315,015.00	12,387.50	12,387.50	3.93	302,627.50
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	315,015.00	12,387.50	12,387.50	3.93	302,627.50
TOTAL EXPENDITURES	315,015.00	12,387.50	12,387.50	3.93	302,627.50
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	84,769.82	260,406.35		(259,906.35)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

702-DRAINAGE FUND
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	30,900.00	2,000.00	12,000.00	38.83	18,900.00
TOTAL REVENUES	30,900.00	2,000.00	12,000.00	38.83	18,900.00
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	58,000.00	31,538.00	31,746.50	54.74	26,253.50
TOTAL EXPENDITURES	58,000.00	31,538.00	31,746.50	54.74	26,253.50
REVENUES OVER/ (UNDER) EXPENDITURES	(27,100.00)	(29,538.00)	(19,746.50)		(7,353.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

33.33% OF FISCAL YEAR

702-DRAINAGE FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CHARGE FOR SERVICES					
702-4-35-4221 RSDP Zone 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP Zone 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP Zone 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RCDP Zone 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	900.00	0.00	0.00	0.00	900.00
LICENSE & PERMITS					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	2,000.00	12,000.00	40.00	18,000.00
TOTAL LICENSE & PERMITS	30,000.00	2,000.00	12,000.00	40.00	18,000.00
MISCELLANEOUS REVENUE					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	30,900.00	2,000.00	12,000.00	38.83	18,900.00
TOTAL REVENUES	30,900.00	2,000.00	12,000.00	38.83	18,900.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

702-DRAINAGE FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	7,112.50	7,112.50	0.00 (7,112.50)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	50,000.00	23,421.25	23,421.25	46.84	26,578.75
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>50,000.00</u>	<u>30,533.75</u>	<u>30,533.75</u>	<u>61.07</u>	<u>19,466.25</u>
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	1,004.25	1,212.75	15.16	6,787.25
TOTAL CAPITAL OUTLAY	<u>8,000.00</u>	<u>1,004.25</u>	<u>1,212.75</u>	<u>15.16</u>	<u>6,787.25</u>
TOTAL CAPITAL IMPROVEMENTS	58,000.00	31,538.00	31,746.50	54.74	26,253.50
TOTAL EXPENDITURES	<u>58,000.00</u>	<u>31,538.00</u>	<u>31,746.50</u>	<u>54.74</u>	<u>26,253.50</u>
REVENUES OVER/(UNDER) EXPENDITURES	(27,100.00)	(29,538.00)	(19,746.50)		(7,353.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

800-WASTE WATER FUND
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>81,261.59</u>	<u>341,101.65</u>	<u>35.00</u>	<u>633,474.35</u>
TOTAL REVENUES	<u>974,576.00</u>	<u>81,261.59</u>	<u>341,101.65</u>	<u>35.00</u>	<u>633,474.35</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>61,679.80</u>	<u>240,226.00</u>	<u>24.65</u>	<u>734,350.00</u>
TOTAL EXPENDITURES	<u>974,576.00</u>	<u>61,679.80</u>	<u>240,226.00</u>	<u>24.65</u>	<u>734,350.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	19,581.79	100,875.65	(100,875.65)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

800-WASTE WATER FUND

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	250.00	1,105.84	3,801.69	1,520.68 (3,551.69)
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	32.21	168.45	112.30 (18.45)
TOTAL INVESTMENT INCOME	400.00	1,138.05	3,970.14	992.54 (3,570.14)
MISCELLANEOUS REVENUE					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	800,000.00	70,775.28	299,738.47	37.47	500,261.53
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	803,500.00	70,775.28	299,738.47	37.30	503,761.53
OTHER REVENUE					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	61,516.00	0.00	0.00	0.00	61,516.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	4,674.96	42.50	6,325.04
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	32,718.08	33.33	65,441.92
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	170,676.00	9,348.26	37,393.04	21.91	133,282.96
TOTAL NON-DEPARTMENTAL	974,576.00	81,261.59	341,101.65	35.00	633,474.35
TOTAL REVENUES	974,576.00	81,261.59	341,101.65	35.00	633,474.35

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
800-5-60-5000 SALARY	214,195.00	10,588.69	42,822.42	19.99	171,372.58
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	213.75	1,151.50	46.06	1,348.50
800-5-60-5020 HEALTH INSURANCE	29,900.00	772.02	3,065.90	10.25	26,834.10
800-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,601.02	99.16	38.98
800-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	810.04	3,275.19	19.99	13,110.81
800-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,302.15	5,157.31	20.07	20,545.69
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	293,624.00	13,686.65	60,073.34	20.46	233,550.66
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	20.00	20.00	1.33	1,480.00
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	4,324.24	4,920.65	19.68	20,079.35
800-5-60-5166 MAINTENANCE & REPAIRS	47,000.00	3,237.07	7,703.04	16.39	39,296.96
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	63,785.00	0.00	0.00	0.00	63,785.00
800-5-60-5171 EQUIPMENT	30,100.00	0.00	38,412.04	127.61	(8,312.04)
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	283.77	967.63	48.38	1,032.37
TOTAL SUPPLIES & OPERATION EXP	234,485.00	7,865.08	52,023.36	22.19	182,461.64
CONTRACTUAL SERVICES					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	8,165.00	16,330.00	16.67	81,650.00
800-5-60-5234 Crossroads Emerg/M&O Repairs	40,000.00	9,863.73	15,309.97	38.27	24,690.03
800-5-60-5240 INSURANCE - PROP & GEN LIAB	1,450.00	0.00	425.32	29.33	1,024.68
800-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	1,287.25	128.73	(287.25)
800-5-60-5270 ENGINEERING SERVICES	20,000.00	777.50	777.50	3.89	19,222.50
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	20,152.60	61,565.84	26.77	168,434.16
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	3,506.22	29.22	8,493.78
TOTAL CONTRACTUAL SERVICES	436,930.00	40,127.57	99,202.10	22.70	337,727.90

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

800-WASTE WATER FUND

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00 (4.20)	0.42-	1,004.20
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>0.00 (</u>	<u>4.20)</u>	<u>0.42-</u>	<u>1,004.20</u>
CAPITAL OUTLAY					
800-5-60-5494 Veh Fin Note - Debt Service	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	5,400.00	0.00	6,434.90	119.16 (1,034.90)
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.50	0.50	0.00 (0.50)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	22,496.00	0.00 (22,496.00)
TOTAL CAPITAL OUTLAY	<u>8,537.00</u>	<u>0.50</u>	<u>28,931.40</u>	<u>338.89 (</u>	<u>20,394.40)</u>
TOTAL NON-DEPARTMENTAL	974,576.00	61,679.80	240,226.00	24.65	734,350.00
TOTAL EXPENDITURES	<u>974,576.00</u>	<u>61,679.80</u>	<u>240,226.00</u>	<u>24.65</u>	<u>734,350.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	19,581.79	100,875.65	(100,875.65)

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 1/31/2023; 33% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 150,000	\$ 59,305	40%	\$ 54,799		108%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 15,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 150,000	\$ 60,952	41%	\$ 54,799		111%
EXPENDITURES	\$ 44,000	\$ 1,718	4%	\$ -		#DIV/0!
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 40,000	\$ -	0%	\$ -		#DIV/0!
RECAP:						
REVENUE	\$ 150,000	\$ 60,952	41%	\$ 54,799		111%
EXPENDITURES	\$ 99,000	\$ 1,718	2%	\$ -		#DIV/0!

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

500-RCDC
 FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

NON-PROJECT RELATED	200,000.00	15,736.49	60,951.69	30.48	139,048.31
TOTAL REVENUES	200,000.00	15,736.49	60,951.69	30.48	139,048.31

EXPENDITURE SUMMARY

ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED	77,000.00	1,717.70	1,717.70	2.23	75,282.30
ADDITIONAL NEW PROJECTS	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL EXPENDITURES	222,000.00	1,717.70	1,717.70	0.77	220,282.30

REVENUES OVER/ (UNDER) EXPENDITURES (22,000.00) 14,018.79 59,233.99 (81,233.99)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

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500-RCDC

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
TAXES					
500-4-90-4000 SALES TAX REVENUE	200,000.00	15,258.96	59,304.98	29.65	140,695.02
TOTAL TAXES	<u>200,000.00</u>	<u>15,258.96</u>	<u>59,304.98</u>	<u>29.65</u>	<u>140,695.02</u>
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	463.21	1,592.41	0.00 (1,592.41)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	14.32	54.30	0.00 (54.30)
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>477.53</u>	<u>1,646.71</u>	<u>0.00 (</u>	<u>1,646.71)</u>
TOTAL NON-PROJECT RELATED	200,000.00	15,736.49	60,951.69	30.48	139,048.31
TOTAL REVENUES	<u>200,000.00</u>	<u>15,736.49</u>	<u>60,951.69</u>	<u>30.48</u>	<u>139,048.31</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2023

500-RCDC

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	20,000.00	0.00	0.00	0.00	20,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	0.00	0.00	72,000.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	0.00	0.00	72,000.00
MISCELLANEOUS OTHER EXP					
500-5-90-5380 LEGAL EXPENSES	5,000.00	1,717.70	1,717.70	34.35	3,282.30
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	1,717.70	1,717.70	34.35	3,282.30
TOTAL NON-PROJECT RELATED	77,000.00	1,717.70	1,717.70	2.23	75,282.30
ADDITIONAL NEW PROJECTS					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	0.00	0.00	40,000.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	30,000.00	0.00	0.00	0.00	30,000.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL ADDITIONAL NEW PROJECTS	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL EXPENDITURES	222,000.00	1,717.70	1,717.70	0.77	220,282.30
REVENUES OVER/ (UNDER) EXPENDITURES	(22,000.00)	14,018.79	59,233.99		(81,233.99)

CITY OF ROLLINGWOOD
 BALANCE SHEET
 AS OF: JANUARY 31ST, 2023

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	335,754.77	
500-1005	TEXPOOL	128,965.72	
500-1100	DUE FROM CITY	15,258.96	
500-1350	SALES TAX RECEIVABLE	0.00	
		<u>479,979.45</u>	479,979.45
TOTAL ASSETS			<u>479,979.45</u>
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	24,542.19	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES	<u>24,542.19</u>	
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	396,203.27	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
	TOTAL BEGINNING EQUITY	<u>396,203.27</u>	
TOTAL REVENUE		60,951.69	
TOTAL EXPENSES		<u>1,717.70</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		59,233.99	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>455,437.26</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>479,979.45</u>

Sales Tax Revenue

FY 2022-2023	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total	Current Average
		82,262.51	93,797.25	97,775.09										273,835

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	12 Month Average
		72,380.73	79,529.64	84,255.00	81,958.78	82,911.62	128,709.17	65,708.05	76,333.56	76,333.56	86,675.43	89,293.24	173,811.51	1,097,900

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	9,882	14,268	13,520	-81,959	-82,912	-128,709	-65,708	-76,334	-76,334	-86,675	-89,293	-173,812	-\$824,065
Total % Increase or Decrease	13.65%	17.94%	16.05%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-194.65%	-205.48%

Sales Tax Revenues FY 2020-2021 Total: \$908,657 12 Mo. Avg. \$75,721.44

Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29

Sales Tax Revenues FY 2019-2020 Total: \$953,312 12 Mo. Avg. \$79,442.63

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	77,169.25

Sales Tax Revenues FY 2018-2019 Total: \$869,629 12 Mo. Avg. \$72,469

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	70,733

Sales Tax Revenues FY 2017-2018 Total: \$846,033 12 Mo. Avg. \$70,503

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	56,898

Sales Tax Revenues FY 2016-2017 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	58,131

Sales Tax Revenues FY 2015-2016 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	43,645

Sales Tax Revenues FY 2014-2015 Total: \$661,044 12 Mo. Avg. \$55,087

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	52,271

Sales Tax Revenues FY 2013-2014 Total: \$637,361 12 Mo. Avg. \$53,113

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	49,150



CITY OF ROLLINGWOOD
PAYMENT AUTHORIZATION

Date: 1/4/2023 Budget Code: See below
 Vendor: ATS Engineers/Inspectors/Surveyors Invoice #: See below
4910 West Hwy 290 Invoice Date: See below
Austin, TX 78735 Account No. Rollingwood
 Vendor ID: ATS

Nature of expense/expenditure: _____
 Justification of expense/expenditure: _____

Description	INCODE	Quantity	Extended Cost
Inv #411345 Building Plan Reviews	12/8/2022 100-5-15-5251	1	\$2,362.50
Inv #I-1154044 Inspections	12/31/2022 100-5-15-5200	1	\$2,070.00
		1	\$0.00
		1	\$0.00
		1	\$0.00
		1	\$0.00
		1	\$0.00
		0	
TOTAL COST			\$4,432.50

Approved by: _____

Department Supervisor: _____ Date: _____
 Finance Dept: _____ Date: 01/04/23
 City Secretary: _____ Date: _____
 City Administrator: AW Date: 1/9/23



DATE	INVOICE
12/8/2022	411345

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	1/31/2023

DESCRIPTION	AMOUNT
Residential Plan Review - 2022-146 Pool 304 Vale Street 12/8/22	100.00
Commercial Plan Review Wellsky Finish-Out - Building B Suites 200 & 300 2500 Bee Cave Road 3hrs @ \$95/hr 12/9/22	285.00
Residential Plan Review - 2022-147 Addition 4906 Rollingwood 12/12/22	100.00
Residential Plan Review - 2022-150 New Residence 302 Inwood Road 12/13/22	100.00
Residential Plan Review - 2022-133 New Residence 6 Timberline Drive 12/13/22	100.00
Residential Plan Review - 2022-157 Pool 3210 Pickwick Lane 12/19/22	100.00
	Payments/Credits

Balance Due



ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
12/8/2022	411345

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	1/31/2023

DESCRIPTION	AMOUNT
Residential Plan Review - 2022-125 Pool 403 Wallis Drive 12/20/22	100.00
Commercial Plan Review - 2022-149 Centre One - Remodel 3103 Bee Caves Suite 202 2hrs @ \$95/hr 12/20/22	190.00
Commercial Plan Review - 2022-162 Centre One - Remodel 3103 Bee Caves Suite 203 4hrs @ \$95/hr 12/23/22	380.00
Commercial Plan Review - 2022-163 Centre One - Remodel 3103 Bee Caves Suite 204 4hrs @ \$95/hr 12/23/22	380.00
Residential Plan Review - 2022-167 Pool 603 Riley Road 12/23/22	100.00
	Payments/Credits

Balance Due



ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
12/8/2022	411345

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	1/31/2023

DESCRIPTION	AMOUNT
Commercial Plan Review - 2022-111 Centre II Remodel 3101 Bee Caves Road Suite #200 1.5hrs @ \$95/hr 12/28/22	142.50
Commercial Plan Review - 2022-162 Centre One Remodel 3103 Bee Caves Road Suite 203 1.5hrs @ \$95/hr 12/28/22	142.50
Commercial Plan Review - 2022-163 Centre One Remodel 3103 Bee Caves Road Suite 204 1.5hrs @ \$95/hr 12/28/22	142.50
Sales Tax	0.00
	Payments/Credits \$0.00
We accept cash, checks, Visa, Master Card, American Express, and Discover. You may call 512.328.6995 to charge by phone. A late fee will be added to the invoice total for \$15.00 or 10% of the invoice balance, whichever the greater, if payment is not received immediately.	
Balance Due	\$2,362.50

4910 West Hwy 290, Austin Texas 78735

512-328-6995

Abel Campos

From: Development Services
Sent: Tuesday, January 3, 2023 10:33 AM
To: Abel Campos
Subject: FW: ATS Plan Review Monthly Invoice December 2022
Attachments: Rollingwood_411345.pdf

Abel,
Please find the invoice for ATS PLAN REVIEWS for December 2022 attached.

Thank you! Sincerely,

Nikki Dykes
Development Services Manager
City of Rollingwood
512.327.1838
www.rollingwoodtx.gov



From: Kathryn Cano <kathryn_cano@ats-engineers.com>
Sent: Tuesday, January 3, 2023 8:00 AM
To: Development Services <developmentservices@rollingwoodtx.gov>; Nikki Dykes <ndykes@rollingwoodtx.gov>
Cc: Jaime Lanka <Jaime_Lanka@ats-engineers.com>
Subject: ATS Plan Review Monthly Invoice December 2022

Nikki,

Hello! Please find the attached monthly invoice for the month of December. Please let me know if you have any questions.

Thank you and Happy New Year!

Kathryn Cano
Building Plan Review Department Coordinator
ATS Engineers, Inspectors & Surveyors
4910 West Hwy. 290
Austin, TX 78735
512.636.4670 work cell
512.328.6995 ext. 160
512.328.6996 fax
TBPE Firm Reg. #2487 TBPLS Firm Reg. #10126000
www.ats-engineers.com



ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
12/31/2022	I-1154044

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	1/30/2023

DESCRIPTION	AMOUNT
Final Gas Inspection (Passed - 12/21/2022) at 2500 Pickwick Lane, Rollingwood	65.00
Final Inspection (Passed - 12/9/2022) at 2704 Pool Rollingwood Dr., Rollingwood	65.00
Final Mechanical-Electrical-Plumbing Inspection (Passed - 12/6/2022) at 2712 #112 Bee Caves Rd, Austin (Commercial)	75.00
Layout Inspection (Passed - 12/2/2022) at 2801 Pool Vance, Rollingwood	65.00
Final Inspection (Passed - 12/8/2022) at 2802 Vance, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 12/9/2022) at 2803 Pickwick Lane, Rollingwood	65.00
Electrical Rough Inspection (Passed - 12/19/2022) at 2804 Rock Way, Rollingwood	65.00
Final Electrical Inspection (Reinspect required - 12/19/2022) at 2804 Rock Way, Rollingwood	65.00
Final Gas Inspection (Passed - 12/6/2022) at 301 Nixon, Rollingwood	65.00
Pool Steel Bonding Inspection (Passed - 12/8/2022) at 301 Pool Pleasant Drive, Rollingwood	65.00
Pre-Demo Inspection (Trip Charge - 12/19/2022) at 302 Vale St, Rollingwood	45.00
Gas Inspection (Passed - 12/20/2022) at 304 Almarion Drive, Rollingwood	65.00
Electrical Rough Inspection (Passed - 12/28/2022) at 3101 Bee Caves Rd, Rollingwood	65.00
Sheathing Inspection (Passed - 12/1/2022) at 3210 Pickwick Lane, Rollingwood	65.00
Final Mechanical-Electrical-Plumbing Inspection (Failed - 12/15/2022) at 3210 Gentry, Rollingwood	65.00
	Payments/Credits

Balance Due



DATE	INVOICE
12/31/2022	I-1154044

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	1/30/2023

DESCRIPTION	AMOUNT
Mechanical Inspection (Passed - 12/29/2022) at 3211 Pickwick Lane, Rollingwood	65.00
Stucco and Lath Inspection (Passed - 12/29/2022) at 3220 Park Hills Drive, Rollingwood	65.00
Wallboard Inspection (Reinspect required - 12/21/2022) at 3320 Park Hills Drive, Rollingwood	65.00
Final Inspection (Completed - 12/2/2022) at 4 Peak Rd S, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 12/7/2022) at 4 Michelle Circle, Rollingwood	65.00
Final Plumbing Inspection (Failed - 12/20/2022) at 401 Vale St, Rollingwood	65.00
Gas Inspection (Passed - 12/13/2022) at 401 Pool Vale St, Rollingwood	65.00
Final Inspection (Passed - 12/5/2022) at 405 Vale St, Rollingwood	65.00
Frame Inspection (Failed - 12/13/2022) at 412 Ridgewood Road, Rollingwood	65.00
Frame-Mechanical-Electrical-Plumbing Reinspection (Failed - 12/7/2022) at 4815 Timberline Drive, Rollingwood	65.00
Mechanical, Electrical and/or Plumbing Inspection (Passed - 12/9/2022) at 4815 Timberline Drive, Rollingwood	65.00
Insulation Inspection (Passed - 12/16/2022) at 5014 Timberline, Rollingwood	65.00
Insulation Inspection (Passed - 12/15/2022) at 5015 Pool Timberline, Rollingwood	65.00
Pool Bonding Inspection (Passed - 12/15/2022) at 5015 pool Timberline, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 12/15/2022) at 5015 pool Timberline, Rollingwood	65.00
Pool Bonding Inspection (Failed - 12/1/2022) at 601 Pool Riley Road, Rollingwood	65.00
	Payments/Credits

Balance Due

Abel Campos

From: Lupita Garcia <Lupita_Garcia@ats-engineers.com>
Sent: Thursday, January 5, 2023 1:29 PM
To: Development Services
Cc: Desiree Adair; Abel Campos
Subject: Invoice I-1154044 from ATS Engineers, Inspectors, & Surveyors
Attachments: Inv_I1154044_from_ATS_Engineers_Inspectors__Surveyors_5688.pdf

ATS Engineers, Inspectors, & Surveyors

Invoice *Due 01/30/2023*
I-1154044 Amount Due: **\$2,070.00**

Dear Customer:

Your invoice-I-1154044 for 2,070.00 is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,
ATS Engineers, Inspectors, & Surveyors

512-328-6995
ATS-Engineers.com

[View & Pay Invoice](#)

CITY OF ROLLINGWOOD, TEXAS

PAYMENT AUTHORIZATION

Date: 1/27/2023

Budget Code: See Below

Vendor: K Friese & Associates, Inc.
1120 South Capital of Texas Hwy
City View 2, Suite 100
Austin, TX 78746

Invoice No. See Below
Invoice Date See Below
Acct No. City of Rollingwood

Vendor Code: K Friese

Nature of Expense/Expenditure: Engineering Services

Justification of Expense/Expenditure:

Table with 5 columns: INCODE, Description, Quantity, Unit Cost, Extended Cost. Rows include items like General Engineering, RLWD Infrastructure Improve. Plan, Rollingwood MS4, Zoning Reviews, Drainage, etc.

Received By: [Signature] Date:
City Secretary: [Signature] Date:
Finance Dept: [Signature] Date: 1/27/2023
City Administrator: [Signature] Date: 1/27/23

Rollingwood General Engineering Services Monthly Progress Report

K Friese & Associates, Inc.

1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

Client: City of Rollingwood

Invoice No.: 2211100

Project Description: General Engineering Services

Project Reporting Period: November 1, 2022 – November 30, 2022

Project Manager: Tyson Hasz, PE

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project. KFA on hold pending easement coordination, design, coordination by City staff.	Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved. Easement/homeowner coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project. KFA on hold pending easement coordination, design, coordination by City staff. Marking easement and improvement location in the field Addressing property owner concerns.	Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved. Easement/homeowner coordination.
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities

Project	Project Summary	Status	Next steps
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager. Entering permits into MPN.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions. City/KFA coordination with City of Austin on design solution.	COA wants to remove left turn restrictions. Currently have removable delineators, pavement markings and no left turn signs to discourage left turns from Stratford Dr.	None.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance.	Continue compliance coordination for 2022. KFA & City to meet end of Nov./ beginning of Dec. to discuss each party's role.
Water Infrastructure Bond	Determine how to package the water projects associated with the water infrastructure bond.	KFA working to determine the best way to package water projects for the bond.	Continue working to package water projects.



K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

December 16, 2022
 Project No: 0764
 Invoice No: 2211100

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project 0764 Rollingwood General Engineering Services

Professional Services from November 1, 2022 to November 30, 2022

Task 100 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Aguilar, Javier	.50	90.00	45.00	
Blackburn, Gregory	.50	180.00	90.00	
Hasz, Tyson	16.25	185.00	3,006.25	
Melland, Brandon	.25	170.00	42.50	
Salinas, III, Abelardo	12.00	220.00	2,640.00	
Totals	29.50		5,823.75	
Total Labor				5,823.75
				Total this Task
				\$5,823.75

Task 101 Development Services

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	8.50	100.00	850.00	
Hasz, Tyson	8.75	185.00	1,618.75	
Melland, Brandon	.50	170.00	85.00	
Totals	17.75		2,553.75	
Total Labor				2,553.75
				Total this Task
				\$2,553.75

Task 102 Water

Professional Personnel

	Hours	Rate	Amount	
Blackburn, Gregory	3.00	180.00	540.00	
Murphy, Dale	1.50	210.00	315.00	
Totals	4.50		855.00	
Total Labor				855.00
				Total this Task
				\$855.00

Task 300 Drainage Reviews General

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

	Hours	Rate	Amount	
Hasz, Tyson	7.25	185.00	1,341.25	
Totals	7.25		1,341.25	
Total Labor				1,341.25
			Total this Task	\$1,341.25

Task 321 DR-104 Riley Road

Professional Personnel

	Hours	Rate	Amount	
Hasz, Tyson	8.25	185.00	1,526.25	
Totals	8.25		1,526.25	
Total Labor				1,526.25
			Total this Task	\$1,526.25

Task 332 DR-104 Riley Rd

Professional Personnel

	Hours	Rate	Amount	
Salinas, III, Abelardo	1.00	220.00	220.00	
Totals	1.00		220.00	
Total Labor				220.00
			Total this Task	\$220.00

Task 337 DR-08 South Peak

Professional Personnel

	Hours	Rate	Amount	
Hasz, Tyson	2.00	185.00	370.00	
Totals	2.00		370.00	
Total Labor				370.00
			Total this Task	\$370.00

Task 382 DR-301 Pleasant Drive

Professional Personnel

	Hours	Rate	Amount	
Hasz, Tyson	1.00	185.00	185.00	
Totals	1.00		185.00	
Total Labor				185.00
			Total this Task	\$185.00

Task 388 DR - 208 Ashworth

Professional Personnel

	Hours	Rate	Amount	
Hasz, Tyson	6.75	185.00	1,248.75	
Melland, Brandon	6.00	170.00	1,020.00	
Salinas, III, Abelardo	1.00	220.00	220.00	
Totals	13.75		2,488.75	
Total Labor				2,488.75
			Total this Task	\$2,488.75

Task 390 DR - 2803 Pickwick

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

	Hours	Rate	Amount
Melland, Brandon	.25	170.00	42.50
Totals	.25		42.50
Total Labor			42.50
Total this Task			\$42.50

Task 397 DR -302 Vale

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.25	185.00	46.25
Totals	.25		46.25
Total Labor			46.25
Total this Task			\$46.25

Task 398 DR - 4808 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.75	185.00	508.75
Hernandez, Aldo	3.00	110.00	330.00
Williams, Philip	1.50	110.00	165.00
Totals	7.25		1,003.75
Total Labor			1,003.75
Total this Task			\$1,003.75

Task 400 DR - 2801 Vance

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.00	185.00	370.00
Totals	2.00		370.00
Total Labor			370.00
Total this Task			\$370.00

Task 401 DR-4707 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	2.25	185.00	416.25
Hernandez, Aldo	2.75	110.00	302.50
Totals	5.00		718.75
Total Labor			718.75
Total this Task			\$718.75

Task 402 DR - 4900 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	1.25	185.00	231.25
Totals	1.25		231.25
Total Labor			231.25
Total this Task			\$231.25

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Task 403 DR - 2906 Hatley

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	1.75	185.00	323.75
Hernandez, Aldo	3.25	110.00	357.50
Totals	5.00		681.25
Total Labor			681.25

Total this Task \$681.25

Task 404 DR - 6 Timberline Ridge

Professional Personnel

	Hours	Rate	Amount
Ballard, Anna	3.00	110.00	330.00
Hasz, Tyson	.75	185.00	138.75
Williams, Philip	.50	110.00	55.00
Totals	4.25		523.75
Total Labor			523.75

Total this Task \$523.75

Task 624 ZR-104 Riley Road

Professional Personnel

	Hours	Rate	Amount
Angel, Selina	1.75	100.00	175.00
Melland, Brandon	.25	170.00	42.50
Totals	2.00		217.50
Total Labor			217.50

Total this Task \$217.50

Task 660 ZR-5015 Timberline

Professional Personnel

	Hours	Rate	Amount
Angel, Selina	1.25	100.00	125.00
Totals	1.25		125.00
Total Labor			125.00

Total this Task \$125.00

Task 664 ZR-301 Pleasant Drive

Professional Personnel

	Hours	Rate	Amount
Melland, Brandon	.50	170.00	85.00
Totals	.50		85.00
Total Labor			85.00

Total this Task \$85.00

Task 666 ZR- 3 Grove Ct

Professional Personnel

	Hours	Rate	Amount
Angel, Selina	1.00	100.00	100.00
Totals	1.00		100.00
Total Labor			100.00

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Total this Task \$100.00

Task 667 ZR - 208 Ashworth

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	1.00	100.00	100.00	
Melland, Brandon	7.50	170.00	1,275.00	
Totals	8.50		1,375.00	
Total Labor				1,375.00

Total this Task \$1,375.00

Task 670 ZR - 2803 Pickwick

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	4.00	100.00	400.00	
Melland, Brandon	.25	170.00	42.50	
Totals	4.25		442.50	
Total Labor				442.50

Total this Task \$442.50

Task 673 ZR-301 Pleasant

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	2.50	100.00	250.00	
Melland, Brandon	.50	170.00	85.00	
Totals	3.00		335.00	
Total Labor				335.00

Total this Task \$335.00

Task 675 ZR - 5004 Timberline Dr

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	2.50	100.00	250.00	
Melland, Brandon	.25	170.00	42.50	
Totals	2.75		292.50	
Total Labor				292.50

Total this Task \$292.50

Task 678 ZR - 302 Vale

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	3.75	100.00	375.00	
Melland, Brandon	.50	170.00	85.00	
Totals	4.25		460.00	
Total Labor				460.00

Total this Task \$460.00

Task 680 ZR - 2906 Hatley

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	2.75	100.00	275.00	
Melland, Brandon	.25	170.00	42.50	
Totals	3.00		317.50	
Total Labor				317.50
				Total this Task \$317.50

Task 681 ZR - 4808 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	4.25	100.00	425.00	
Totals	4.25		425.00	
Total Labor				425.00
				Total this Task \$425.00

Task 682 ZR - 5 Timberline Ridge

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	.25	100.00	25.00	
Hasz, Tyson	.50	185.00	92.50	
Totals	.75		117.50	
Total Labor				117.50
				Total this Task \$117.50

Task 684 ZR - 2801 Vance

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	2.50	100.00	250.00	
Totals	2.50		250.00	
Total Labor				250.00
				Total this Task \$250.00

Task 685 ZR - 4707 Timberline

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	3.50	100.00	350.00	
Hasz, Tyson	.25	185.00	46.25	
Melland, Brandon	.25	170.00	42.50	
Totals	4.00		438.75	
Total Labor				438.75
				Total this Task \$438.75

Task 687 ZR - 4900 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount	
Angel, Selina	1.25	100.00	125.00	
Totals	1.25		125.00	
Total Labor				125.00

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Total this Task \$125.00

Task 904 ROW - 1003 Ewing Cir

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.25	185.00	46.25
Totals	.25		46.25
Total Labor			46.25

Total this Task \$46.25

Task 905 ROW - 601 Riley Rd

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.25	185.00	46.25
Totals	.25		46.25
Total Labor			46.25

Total this Task \$46.25

Task 906 ROW - 202 Ashworth Dr

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.25	185.00	46.25
Totals	.25		46.25
Total Labor			46.25

Total this Task \$46.25

Task 907 ROW - 3020 Hatley Dr

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.25	185.00	46.25
Totals	.25		46.25
Total Labor			46.25

Total this Task \$46.25

Task 908 ROW - 108 Kristi

Professional Personnel

	Hours	Rate	Amount
Hasz, Tyson	.50	185.00	92.50
Totals	.50		92.50
Total Labor			92.50

Total this Task \$92.50

Total this Invoice \$24,365.00

Outstanding Invoices

Number	Date	Balance
2210057	11/9/2022	25,157.50
Total		25,157.50

Total Now Due \$49,522.50

Project 0764 Rollingwood General Engineering Services Invoice 2211100

	Current	Prior	Total
Billings to Date	24,365.00	571,853.20	596,218.20

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Billing Backup

K Friese & Associates, Inc. Invoice 2211100

Project 0764 Rollingwood General Engineering Services

Task 100 General Engineering

Professional Personnel

		Hours	Rate	Amount	
Aguilar, Javier	11/9/2022	.50	90.00	45.00	
Blackburn, Gregory	11/9/2022	.50	180.00	90.00	
Hasz, Tyson	11/2/2022	.50	185.00	92.50	
Hasz, Tyson	11/8/2022	2.50	185.00	462.50	
Hasz, Tyson	11/9/2022	3.00	185.00	555.00	
Hasz, Tyson	11/10/2022	.50	185.00	92.50	
Hasz, Tyson	11/14/2022	.50	185.00	92.50	
Hasz, Tyson	11/16/2022	4.75	185.00	878.75	
Hasz, Tyson	11/17/2022	2.00	185.00	370.00	
Hasz, Tyson	11/18/2022	1.50	185.00	277.50	
Hasz, Tyson	11/22/2022	.25	185.00	46.25	
Hasz, Tyson	11/23/2022	.75	185.00	138.75	
Melland, Brandon	11/9/2022	.25	170.00	42.50	
Salinas, III, Abelardo	11/9/2022	1.00	220.00	220.00	
Salinas, III, Abelardo	11/16/2022	2.00	220.00	440.00	
Salinas, III, Abelardo	11/22/2022	2.00	220.00	440.00	
Salinas, III, Abelardo	11/28/2022	2.00	220.00	440.00	
Salinas, III, Abelardo	11/29/2022	2.00	220.00	440.00	
Salinas, III, Abelardo	11/30/2022	3.00	220.00	660.00	
Totals		29.50		5,823.75	
Total Labor					5,823.75
			Total this Task		\$5,823.75

Task 101 Development Services

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/1/2022	.50	100.00	50.00
Angel, Selina	11/2/2022	1.00	100.00	100.00
Angel, Selina	11/8/2022	.75	100.00	75.00
Angel, Selina	11/9/2022	.75	100.00	75.00
Angel, Selina	11/10/2022	2.00	100.00	200.00
Angel, Selina	11/15/2022	1.00	100.00	100.00
Angel, Selina	11/16/2022	1.00	100.00	100.00
Angel, Selina	11/16/2022	.25	100.00	25.00
Angel, Selina	11/28/2022	.75	100.00	75.00
Angel, Selina	11/30/2022	.50	100.00	50.00
Hasz, Tyson	11/1/2022	3.25	185.00	601.25
Hasz, Tyson	11/3/2022	.25	185.00	46.25
Hasz, Tyson	11/4/2022	.75	185.00	138.75
Hasz, Tyson	11/8/2022	1.00	185.00	185.00
Hasz, Tyson	11/10/2022	.25	185.00	46.25
Hasz, Tyson	11/16/2022	.50	185.00	92.50
Hasz, Tyson	11/22/2022	1.00	185.00	185.00
Hasz, Tyson	11/29/2022	.75	185.00	138.75

Project	0764	Rollingwood General Engineering Services			Invoice	2211100
Hasz, Tyson		11/30/2022	1.00	185.00	185.00	
Melland, Brandon		11/1/2022	.25	170.00	42.50	
Melland, Brandon		11/2/2022	.25	170.00	42.50	
	Totals		17.75		2,553.75	
	Total Labor					2,553.75
				Total this Task		\$2,553.75

 Task 102 Water

Professional Personnel

			Hours	Rate	Amount	
Blackburn, Gregory		11/21/2022	1.00	180.00	180.00	
Blackburn, Gregory		11/22/2022	2.00	180.00	360.00	
Murphy, Dale		11/21/2022	1.50	210.00	315.00	
	Totals		4.50		855.00	
	Total Labor					855.00
				Total this Task		\$855.00

 Task 300 Drainage Reviews General

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/2/2022	.25	185.00	46.25	
Hasz, Tyson		11/7/2022	1.75	185.00	323.75	
Hasz, Tyson		11/15/2022	.50	185.00	92.50	
Hasz, Tyson		11/21/2022	1.25	185.00	231.25	
Hasz, Tyson		11/22/2022	3.00	185.00	555.00	
Hasz, Tyson		11/28/2022	.50	185.00	92.50	
	Totals		7.25		1,341.25	
	Total Labor					1,341.25
				Total this Task		\$1,341.25

 Task 321 DR-104 Riley Road

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/2/2022	1.25	185.00	231.25	
Hasz, Tyson		11/3/2022	1.50	185.00	277.50	
Hasz, Tyson		11/4/2022	5.00	185.00	925.00	
Hasz, Tyson		11/18/2022	.50	185.00	92.50	
	Totals		8.25		1,526.25	
	Total Labor					1,526.25
				Total this Task		\$1,526.25

 Task 332 DR-104 Riley Rd

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

		Hours	Rate	Amount
Salinas, III, Abelardo	11/18/2022	1.00	220.00	220.00
Totals		1.00		220.00
Total Labor				220.00
Total this Task				\$220.00

Task 337 DR-08 South Peak

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/15/2022	1.50	185.00	277.50
Hasz, Tyson	11/28/2022	.50	185.00	92.50
Totals		2.00		370.00
Total Labor				370.00
Total this Task				\$370.00

Task 382 DR-301 Pleasant Drive

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/7/2022	.25	185.00	46.25
Hasz, Tyson	11/10/2022	.75	185.00	138.75
Totals		1.00		185.00
Total Labor				185.00
Total this Task				\$185.00

Task 388 DR - 208 Ashworth

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/7/2022	.50	185.00	92.50
Hasz, Tyson	11/16/2022	4.25	185.00	786.25
Hasz, Tyson	11/21/2022	2.00	185.00	370.00
Melland, Brandon	11/14/2022	.50	170.00	85.00
Melland, Brandon	11/16/2022	5.50	170.00	935.00
Salinas, III, Abelardo	11/16/2022	1.00	220.00	220.00
Totals		13.75		2,488.75
Total Labor				2,488.75
Total this Task				\$2,488.75

Task 390 DR - 2803 Pickwick

Professional Personnel

		Hours	Rate	Amount
Melland, Brandon	11/2/2022	.25	170.00	42.50
Totals		.25		42.50
Total Labor				42.50

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Total this Task \$42.50

Task 397 DR -302 Vale

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/2/2022	.25	185.00	46.25
Totals		.25		46.25
Total Labor				46.25

Total this Task \$46.25

Task 398 DR - 4808 Timberline Drive

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/8/2022	2.50	185.00	462.50
Hasz, Tyson	11/21/2022	.25	185.00	46.25
Hernandez, Aldo	11/18/2022	3.00	110.00	330.00
Williams, Philip	11/7/2022	1.50	110.00	165.00
Totals		7.25		1,003.75
Total Labor				1,003.75

Total this Task \$1,003.75

Task 400 DR - 2801 Vance

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/9/2022	2.00	185.00	370.00
Totals		2.00		370.00
Total Labor				370.00

Total this Task \$370.00

Task 401 DR-4707 Timberline Drive

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/8/2022	.50	185.00	92.50
Hasz, Tyson	11/10/2022	1.50	185.00	277.50
Hasz, Tyson	11/28/2022	.25	185.00	46.25
Hernandez, Aldo	11/8/2022	2.75	110.00	302.50
Totals		5.00		718.75
Total Labor				718.75

Total this Task \$718.75

Task 402 DR - 4900 Rollingwood Drive

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/15/2022	.50	185.00	92.50
Hasz, Tyson	11/22/2022	.25	185.00	46.25
Hasz, Tyson	11/28/2022	.50	185.00	92.50
Totals		1.25		231.25
Total Labor				231.25

Total this Task \$231.25

Task 403 DR - 2906 Hatley

Professional Personnel

		Hours	Rate	Amount
Hasz, Tyson	11/14/2022	.25	185.00	46.25
Hasz, Tyson	11/18/2022	.50	185.00	92.50
Hasz, Tyson	11/21/2022	1.00	185.00	185.00
Hernandez, Aldo	11/11/2022	3.00	110.00	330.00
Hernandez, Aldo	11/21/2022	.25	110.00	27.50
Totals		5.00		681.25
Total Labor				681.25

Total this Task \$681.25

Task 404 DR - 6 Timberline Ridge

Professional Personnel

		Hours	Rate	Amount
Ballard, Anna	11/21/2022	3.00	110.00	330.00
Hasz, Tyson	11/30/2022	.75	185.00	138.75
Williams, Philip	11/21/2022	.50	110.00	55.00
Totals		4.25		523.75
Total Labor				523.75

Total this Task \$523.75

Task 624 ZR-104 Riley Road

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/1/2022	.75	100.00	75.00
Angel, Selina	11/2/2022	1.00	100.00	100.00
Melland, Brandon	11/2/2022	.25	170.00	42.50
Totals		2.00		217.50
Total Labor				217.50

Total this Task \$217.50

Task 660 ZR-5015 Timberline

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/16/2022	.75	100.00	75.00
Angel, Selina	11/21/2022	.50	100.00	50.00
Totals		1.25		125.00
Total Labor				125.00
				Total this Task \$125.00

Task 664 ZR-301 Pleasant Drive

Professional Personnel

		Hours	Rate	Amount
Melland, Brandon	11/8/2022	.25	170.00	42.50
Melland, Brandon	11/9/2022	.25	170.00	42.50
Totals		.50		85.00
Total Labor				85.00
				Total this Task \$85.00

Task 666 ZR- 3 Grove Ct

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/28/2022	1.00	100.00	100.00
Totals		1.00		100.00
Total Labor				100.00
				Total this Task \$100.00

Task 667 ZR - 208 Ashworth

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/14/2022	1.00	100.00	100.00
Melland, Brandon	11/1/2022	.75	170.00	127.50
Melland, Brandon	11/2/2022	1.50	170.00	255.00
Melland, Brandon	11/3/2022	.50	170.00	85.00
Melland, Brandon	11/4/2022	.25	170.00	42.50
Melland, Brandon	11/7/2022	.25	170.00	42.50
Melland, Brandon	11/8/2022	.25	170.00	42.50
Melland, Brandon	11/9/2022	.25	170.00	42.50
Melland, Brandon	11/10/2022	.25	170.00	42.50
Melland, Brandon	11/11/2022	3.50	170.00	595.00
Totals		8.50		1,375.00
Total Labor				1,375.00
				Total this Task \$1,375.00

Task 670 ZR - 2803 Pickwick

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/1/2022	1.00	100.00	100.00
Angel, Selina	11/2/2022	.25	100.00	25.00
Angel, Selina	11/3/2022	.50	100.00	50.00
Angel, Selina	11/14/2022	1.25	100.00	125.00
Angel, Selina	11/15/2022	.25	100.00	25.00
Angel, Selina	11/16/2022	.75	100.00	75.00
Melland, Brandon	11/16/2022	.25	170.00	42.50
Totals		4.25		442.50
Total Labor				442.50
Total this Task				\$442.50

Task 673 ZR-301 Pleasant

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/1/2022	.50	100.00	50.00
Angel, Selina	11/3/2022	.25	100.00	25.00
Angel, Selina	11/7/2022	1.00	100.00	100.00
Angel, Selina	11/8/2022	.50	100.00	50.00
Angel, Selina	11/9/2022	.25	100.00	25.00
Melland, Brandon	11/1/2022	.25	170.00	42.50
Melland, Brandon	11/4/2022	.25	170.00	42.50
Totals		3.00		335.00
Total Labor				335.00
Total this Task				\$335.00

Task 675 ZR - 5004 Timberline Dr

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/3/2022	1.00	100.00	100.00
Angel, Selina	11/7/2022	.75	100.00	75.00
Angel, Selina	11/8/2022	.25	100.00	25.00
Angel, Selina	11/9/2022	.50	100.00	50.00
Melland, Brandon	11/8/2022	.25	170.00	42.50
Totals		2.75		292.50
Total Labor				292.50
Total this Task				\$292.50

Task 678 ZR - 302 Vale

Professional Personnel

		Hours	Rate	Amount
Angel, Selina	11/1/2022	.50	100.00	50.00
Angel, Selina	11/1/2022	.25	100.00	25.00
Angel, Selina	11/8/2022	.25	100.00	25.00
Angel, Selina	11/14/2022	.50	100.00	50.00

Project	0764	Rollingwood General Engineering Services			Invoice	2211100
Angel, Selina		11/15/2022	.25	100.00	25.00	
Angel, Selina		11/16/2022	.50	100.00	50.00	
Angel, Selina		11/28/2022	.50	100.00	50.00	
Angel, Selina		11/29/2022	.25	100.00	25.00	
Angel, Selina		11/30/2022	.75	100.00	75.00	
Melland, Brandon		11/16/2022	.25	170.00	42.50	
Melland, Brandon		11/30/2022	.25	170.00	42.50	
Totals			4.25		460.00	
Total Labor						460.00
					Total this Task	\$460.00

Task	680	ZR - 2906 Hatley				
Professional Personnel						
			Hours	Rate	Amount	
Angel, Selina		11/7/2022	1.25	100.00	125.00	
Angel, Selina		11/14/2022	1.00	100.00	100.00	
Angel, Selina		11/29/2022	.50	100.00	50.00	
Melland, Brandon		11/29/2022	.25	170.00	42.50	
Totals			3.00		317.50	
Total Labor					317.50	
					Total this Task	\$317.50

Task	681	ZR - 4808 Timberline Drive				
Professional Personnel						
			Hours	Rate	Amount	
Angel, Selina		11/2/2022	.25	100.00	25.00	
Angel, Selina		11/9/2022	2.00	100.00	200.00	
Angel, Selina		11/17/2022	.25	100.00	25.00	
Angel, Selina		11/28/2022	.25	100.00	25.00	
Angel, Selina		11/29/2022	1.50	100.00	150.00	
Totals			4.25		425.00	
Total Labor					425.00	
					Total this Task	\$425.00

Task	682	ZR - 5 Timberline Ridge				
Professional Personnel						
			Hours	Rate	Amount	
Angel, Selina		11/1/2022	.25	100.00	25.00	
Hasz, Tyson		11/1/2022	.50	185.00	92.50	
Totals			.75		117.50	
Total Labor					117.50	
					Total this Task	\$117.50

Task	684	ZR - 2801 Vance		
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Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

		Hours	Rate	Amount	
Angel, Selina	11/8/2022	.25	100.00	25.00	
Angel, Selina	11/9/2022	.25	100.00	25.00	
Angel, Selina	11/10/2022	.25	100.00	25.00	
Angel, Selina	11/15/2022	.75	100.00	75.00	
Angel, Selina	11/16/2022	1.00	100.00	100.00	
Totals		2.50		250.00	
Total Labor					250.00
					Total this Task \$250.00

Task 685 ZR - 4707 Timberline

Professional Personnel

		Hours	Rate	Amount	
Angel, Selina	11/7/2022	.50	100.00	50.00	
Angel, Selina	11/14/2022	1.25	100.00	125.00	
Angel, Selina	11/28/2022	.25	100.00	25.00	
Angel, Selina	11/29/2022	1.50	100.00	150.00	
Hasz, Tyson	11/22/2022	.25	185.00	46.25	
Melland, Brandon	11/29/2022	.25	170.00	42.50	
Totals		4.00		438.75	
Total Labor					438.75
					Total this Task \$438.75

Task 687 ZR - 4900 Rollingwood Drive

Professional Personnel

		Hours	Rate	Amount	
Angel, Selina	11/7/2022	1.25	100.00	125.00	
Totals		1.25		125.00	
Total Labor					125.00
					Total this Task \$125.00

Task 904 ROW - 1003 Ewing Cir

Professional Personnel

		Hours	Rate	Amount	
Hasz, Tyson	11/21/2022	.25	185.00	46.25	
Totals		.25		46.25	
Total Labor					46.25
					Total this Task \$46.25

Task 905 ROW - 601 Riley Rd

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/21/2022	.25	185.00	46.25	
	Totals		.25		46.25	
	Total Labor					46.25
				Total this Task		\$46.25

Task 906 ROW – 202 Ashworth Dr

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/21/2022	.25	185.00	46.25	
	Totals		.25		46.25	
	Total Labor					46.25
				Total this Task		\$46.25

Task 907 ROW – 3020 Hatley Dr

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/21/2022	.25	185.00	46.25	
	Totals		.25		46.25	
	Total Labor					46.25
				Total this Task		\$46.25

Task 908 ROW - 108 Kristi

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/30/2022	.50	185.00	92.50	
	Totals		.50		92.50	
	Total Labor					92.50
				Total this Task		\$92.50

Total this Project \$24,365.00

Total this Report \$24,365.00

Project 0764 Rollingwood General Engineering Services Invoice 2211100

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/21/2022	.25	185.00	46.25	
	Totals		.25		46.25	
	Total Labor					46.25
						Total this Task \$46.25

Task 906 ROW – 202 Ashworth Dr

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/21/2022	.25	185.00	46.25	
	Totals		.25		46.25	
	Total Labor					46.25
						Total this Task \$46.25

Task 907 ROW – 3020 Hatley Dr

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/21/2022	.25	185.00	46.25	
	Totals		.25		46.25	
	Total Labor					46.25
						Total this Task \$46.25

Task 908 ROW - 108 Kristi

Professional Personnel

			Hours	Rate	Amount	
Hasz, Tyson		11/30/2022	.50	185.00	92.50	
	Totals		.50		92.50	
	Total Labor					92.50

Total this Task \$92.50

Total this Project \$24,365.00

Total this Report \$24,365.00

Invoice 2211100

Labor Detail

K Friese & Associates, Inc.

Friday, January 13, 2023
2:53:09 PM

Transactions for 11/1/2022 through 11/30/2022

		Date	Total Hours	Billing Rate	Total Billing
Project Number: 0764 Rollingwood General Engineering Services					
Task Number: 100 General Engineering					
047	Blackburn, Gregory	11/9/2022	.50	180.00	90.00
163	Salinas, III, Abelardo	11/9/2022	1.00	220.00	220.00
163	Salinas, III, Abelardo	11/16/2022	2.00	220.00	440.00
163	Attend Council meeting - presentation items variance request and nixon/pleasant update	11/22/2022	2.00	220.00	440.00
163	Design revisions for Nixon/Pleasant post 100% to respond to property owner requests	11/28/2022	2.00	220.00	440.00 N/P
163	Nixon/Pleasant design revisions post 100%	11/29/2022	2.00	220.00	440.00 N/P
163	Nixon/Pleasant design revisions post 100%	11/30/2022	3.00	220.00	660.00 N/P
183	Nixon/Pleasant design revisions post 100% Aguilar, Javier	11/9/2022	.50	90.00	45.00 N/P
187	Monthly Invoicing Melland, Brandon	11/9/2022	.25	170.00	42.50
214	Bi-weekly meeting with Staff Hasz, Tyson	11/2/2022	.50	185.00	92.50
214	Email correspondence Hasz, Tyson	11/8/2022	2.50	185.00	462.50
214	Update progress report and council report, review invoice Hasz, Tyson	11/9/2022	3.00	185.00	555.00
214	Bi-weekly meeting agenda, bi-weekly meeting, prepare council report. Hasz, Tyson	11/10/2022	.50	185.00	92.50
214	Transpo PM meeting, review invoice Hasz, Tyson	11/14/2022	.50	185.00	92.50
214	Monthly staff meeting, file organization Hasz, Tyson	11/16/2022	4.75	185.00	878.75

Group check-in, 4.25 to travel to and from council meeting and council meeting not discussing 208 Ashworth									
214	Hasz, Tyson	11/17/2022	2.00	185.00					370.00
Council meeting follow up, group meeting, transpo PM meeting									
214	Hasz, Tyson	11/18/2022	1.50	185.00					277.50
Project organization, drainage PM meeting									
214	Hasz, Tyson	11/22/2022	.25	185.00					46.25
Update bi-weekly meeting agenda									
214	Hasz, Tyson	11/23/2022	.75	185.00					138.75
Prepare for bi-weekly meeting, bi-weekly meeting									
Total for 100			29.50						5,823.75
Task Number: 101 Development Services									
* 187	Melland, Brandon	11/1/2022	.25	170.00					42.50
301 Vale Review Coordination									
187	Melland, Brandon	11/2/2022	.25	170.00					42.50
Invoice Payment Coordination with Tyson for 3225 Park Hill and 601 Riley Surveying by McGrey and McGrey									
195	Angel, Selina	11/1/2022	.50	100.00					50.00
Sent answers back to Nikki's question on Rain water harvesting tank									
195	Angel, Selina	11/2/2022	1.00	100.00					100.00
Updated Rowlingwood weekly list, Checked in with Tyson to make sure drainage was up to date, Sent list out to city, Answered Nikki's additional question on rain water harvesting system (above and below ground)									
195	Angel, Selina	11/8/2022	.75	100.00					75.00
Began and completed October monthly zoning list per Tyson's request, Sent to Tyson									
195	Angel, Selina	11/9/2022	.75	100.00					75.00
Coordinated with Tyson about Weekly Rollingwood project list, Created draft weekly project list for Rollingwood, Attended Weekly meeting with Rollingwood, Sent Nikki weekly project list									
195	Angel, Selina	11/10/2022	2.00	100.00					200.00
Redesigned internal and external weekly project list per Abe, Coordinated with Tyson on updates									
195	Angel, Selina	11/15/2022	1.00	100.00					100.00
THIS IS FOR 6 TIMBERLINE RIDGE REVIEW									
195	Angel, Selina	11/16/2022	1.00	100.00					100.00
THIS IS FOR 6 TIMBERLINE RIDGE REVIEW									
195	Angel, Selina	11/16/2022	.25	100.00					25.00
Updated Weekly Rollingwood Development Review list, Sent out to Nikki									
195	Angel, Selina	11/28/2022	.75	100.00					75.00
Coordinated with Tyson about Rollingwood Project update list, Completed list, Sent to Nikki									
195	Angel, Selina	11/30/2022	.50	100.00					50.00
Coordinated with Tyson about Rollingwood Project update list, Completed list, Sent to Nikki									
* 214	Hasz, Tyson	11/1/2022	3.25	185.00					601.25

Look into question about allowable gravel area, talk to Brandon & Ashley about variance memo									
* 214	Hasz, Tyson	11/3/2022	.25	185.00				46.25	
Transpo PM meeting									
* 214	Hasz, Tyson	11/4/2022	.75	185.00				138.75	
PM meeting									
214	Hasz, Tyson	11/8/2022	1.00	185.00				185.00	
Maintain reviews spreadsheet, coordinate reviews									
214	Hasz, Tyson	11/10/2022	.25	185.00				46.25	
Organize review spreadsheet									
214	Hasz, Tyson	11/16/2022	.50	185.00				92.50	
Organize and download ROW reviews									
214	Hasz, Tyson	11/22/2022	1.00	185.00				185.00	
Review coordination									
214	Hasz, Tyson	11/29/2022	.75	185.00				138.75	
Answer Nikki's questions, organize review spreadsheet.									
214	Hasz, Tyson	11/30/2022	1.00	185.00				185.00	
Group check-in, invoicing, answer Nikki's questions regarding reviews.									
Total for 101			17.75					2,553.75	
Task Number: 102 Water									
* 009	Murphy, Dale	11/21/2022	1.50	210.00				315.00	
Water CIP Bond Mtg									
047	Blackburn, Gregory	11/21/2022	1.00	180.00				180.00	
Water CIP bond meeting									
047	Blackburn, Gregory	11/22/2022	2.00	180.00				360.00	
Water CIP packages									
Total for 102			4.50					855.00	
Task Number: 300 Drainage Reviews General									
214	Hasz, Tyson	11/2/2022	.25	185.00				46.25	
Organize reviews, update reviews spreadsheet									
214	Hasz, Tyson	11/7/2022	1.75	185.00				323.75	
Organize reviews spreadsheet, delegate reviews									
214	Hasz, Tyson	11/15/2022	.50	185.00				92.50	
Organize review spreadsheet, assign reviews									
214	Hasz, Tyson	11/21/2022	1.25	185.00				231.25	
Organize reviews									
214	Hasz, Tyson	11/22/2022	3.00	185.00				555.00	
Dev review PM meeting, Research max cut & fill requirements, max cut & fill requirement meeting with Ashley and Charlie									
214	Hasz, Tyson	11/28/2022	.50	185.00				92.50	

Organize review spreadsheet									
Total for 300								7.25	1,341.25
Task Number: 321 DR-104 Riley Road									
214	Hasz, Tyson							1.25	231.25
Drainage review				11/2/2022					
214	Hasz, Tyson							1.50	277.50
Drainage review				11/3/2022					
214	Hasz, Tyson							5.00	925.00
Drainage review				11/4/2022					
214	Hasz, Tyson							.50	92.50
Discuss review comments with Abe				11/18/2022					
Total for 321								8.25	1,526.25
Task Number: 332 DR-104 Riley Rd									
163	Salinas, III, Abelardo							1.00	220.00
Review comments				11/18/2022					
Total for 332								1.00	220.00
Task Number: 337 DR-08 South Peak									
214	Hasz, Tyson							1.50	277.50
Travel to and from Rollingwood, final inspection				11/15/2022					
214	Hasz, Tyson							.50	92.50
Prepare and send site observation report to City				11/28/2022					
Total for 337								2.00	370.00
Task Number: 382 DR-301 Pleasant Drive									
214	Hasz, Tyson							.25	46.25
QC				11/7/2022					
214	Hasz, Tyson							.75	138.75
Review revised plans				11/10/2022					
Total for 382								1.00	185.00
Task Number: 388 DR – 208 Ashworth									
163	Salinas, III, Abelardo							1.00	220.00
Appeal letter				11/16/2022					
187	Melland, Brandon							.50	85.00
Memo Drafting for Request				11/14/2022					
187	Melland, Brandon							5.50	935.00
Memo Drafting for Request				11/16/2022					

Coordination and Meeting preparation with Abe and Tyson and Meeting Attendance									
214	Hasz, Tyson	11/7/2022	.50	185.00				92.50	
Meet with Jim to discuss next steps on alternative methods									
214	Hasz, Tyson	11/16/2022	4.25	185.00				786.25	
Prepare for council meeting, travel to and from Rollingwood, attend council meeting to answer any questions on 208 Ashworth.									
214	Hasz, Tyson	11/21/2022	2.00	185.00				370.00	
Review applicant's submittal, compose letter to applicant requesting additional information in light of concerns brought up in Nov. 16 council meeting.									
Total for 388			13.75					2,488.75	
Task Number: 390 DR - 2803 Pickwick									
187	Melland, Brandon	11/2/2022	.25	170.00				42.50	
Review coordination with Selina									
Total for 390			.25					42.50	
Task Number: 397 DR -302 Vale									
214	Hasz, Tyson	11/2/2022	.25	185.00				46.25	
QC									
Total for 397			.25					46.25	
Task Number: 398 DR - 4808 Timberline Drive									
174	Hernandez, Aldo	11/18/2022	3.00	110.00				330.00	
reviewing, coordination									
179	Williams, Philip	11/7/2022	1.50	110.00				165.00	
pool review 2									
214	Hasz, Tyson	11/8/2022	2.50	185.00				462.50	
QC									
214	Hasz, Tyson	11/21/2022	.25	185.00				46.25	
QC									
Total for 398			7.25					1,003.75	
Task Number: 400 DR - 2801 Vance									
214	Hasz, Tyson	11/9/2022	2.00	185.00				370.00	
QC									
Total for 400			2.00					370.00	
Task Number: 401 DR-4707 Timberline Drive									
174	Hernandez, Aldo	11/8/2022	2.75	110.00				302.50	

working on review 2								
214	Hasz, Tyson	11/18/2022	.50	185.00			92.50	
QC								
214	Hasz, Tyson	11/10/2022	1.50	185.00			277.50	
QC								
214	Hasz, Tyson	11/28/2022	.25	185.00			46.25	
Answer City's question regarding what contractor needs to do to stabilize site in the interim until the plans are approved.								
Total for 401			5.00				718.75	
Task Number: 402 DR - 4900 Rollingwood Drive								
214	Hasz, Tyson	11/15/2022	.50	185.00			92.50	
Review submitted plans for completeness, notify Nikki that plans are too incomplete for a drainage review								
214	Hasz, Tyson	11/22/2022	.25	185.00			46.25	
Review latest submittal for completeness								
214	Hasz, Tyson	11/28/2022	.50	185.00			92.50	
Review previous submittal, notify Nikki that what was submitted was insufficient for a drainage review								
Total for 402			1.25				231.25	
Task Number: 403 DR - 2906 Hatley								
174	Hernandez, Aldo	11/11/2022	3.00	110.00			330.00	
review 1								
174	Hernandez, Aldo	11/21/2022	.25	110.00			27.50	
review wrap up comments, coordination								
214	Hasz, Tyson	11/14/2022	.25	185.00			46.25	
QC								
214	Hasz, Tyson	11/18/2022	.50	185.00			92.50	
QC								
214	Hasz, Tyson	11/21/2022	1.00	185.00			185.00	
QC								
Total for 403			5.00				681.25	
Task Number: 404 DR - 6 Timberline Ridge								
179	Williams, Philip	11/21/2022	.50	110.00			55.00	
drainage review 1								
209	Ballard, Anna	11/21/2022	3.00	110.00			330.00	
Drainage plan review								
214	Hasz, Tyson	11/30/2022	.75	185.00			138.75	
QC								
Total for 404			4.25				523.75	
Task Number: 624 ZR-104 Riley Road								

187	Melland, Brandon	11/2/2022	.25	170.00	42.50
Review Coordination					
195	Angel, Selina	11/1/2022	.75	100.00	75.00
Began and completed zoning review, Sent to Brandon for QC (approval letter)					
195	Angel, Selina	11/2/2022	1.00	100.00	100.00
Followed up with Brandon on status, Sent out review to city, Created a approval letter, Sent out approval letter for zoning to Nikki					
Total for 624			2.00		217.50
Task Number: 660 ZR-5015 Timberline					
195	Angel, Selina	11/16/2022	.75	100.00	75.00
Answered Nikki's questions about fence and pool compliance					
195	Angel, Selina	11/21/2022	.50	100.00	50.00
Followed up with Branon on status, Sent out answers to Nikki					
Total for 660			1.25		125.00
Task Number: 664 ZR-301 Pleasant Drive					
187	Melland, Brandon	11/8/2022	.25	170.00	42.50
Review Coordination with Selina A.					
187	Melland, Brandon	11/9/2022	.25	170.00	42.50
Review Coordination with Selina A.					
Total for 664			.50		85.00
Task Number: 666 ZR- 3 Grove Ct					
195	Angel, Selina	11/28/2022	1.00	100.00	100.00
Answered Nikki's question about project					
Total for 666			1.00		100.00
Task Number: 667 ZR – 208 Ashworth					
187	Melland, Brandon	11/1/2022	.75	170.00	127.50
Coordination with Ashley W. and Tyson H.					
187	Melland, Brandon	11/2/2022	1.50	170.00	255.00
Memo revisions and coordination with Ashley W.					
187	Melland, Brandon	11/3/2022	.50	170.00	85.00
Coordination with Ashley W. and memo revisions.					
187	Melland, Brandon	11/4/2022	.25	170.00	42.50
Follow-up email coordination with Ashley Wayman					
187	Melland, Brandon	11/7/2022	.25	170.00	42.50

Call with Ashley W. 187	Melland, Brandon	11/8/2022	.25	170.00	42.50
Coordination with Ashley W. 187	Melland, Brandon	11/9/2022	.25	170.00	42.50
Coordination with Abe S. 187	Melland, Brandon	11/10/2022	.25	170.00	42.50
Email Coordination with Applicant - Finn Nordford 187	Melland, Brandon	11/11/2022	3.50	170.00	595.00
Call with Finn N. and Ashley W, Staff Memo review and comments, and revised engineering memo. 195	Angel, Selina	11/14/2022	1.00	100.00	100.00
Answered zoning questions, Sent to Nikki Total for 667			8.50		1,375.00
Task Number: 670 ZR – 2803 Pickwick					
187	Melland, Brandon	11/16/2022	.25	170.00	42.50
Permit Review Coordination 195	Angel, Selina	11/11/2022	1.00	100.00	100.00
Answered Nikki's additional questions about fence and other general questions, Phone call with Tyson to go over questions Nikki sent					
195	Angel, Selina	11/2/2022	.25	100.00	25.00
Updated RW spreadsheet about status of zoning per Brandon's email 195	Angel, Selina	11/3/2022	.50	100.00	50.00
Began and completed review, Sent back to Nikki 195	Angel, Selina	11/14/2022	1.25	100.00	125.00
Investigated status per Nikki's email, Began and completed review, Sent out to Brandon for QC approval, Sent status update to Nikki 195	Angel, Selina	11/15/2022	.25	100.00	25.00
Followed up with Brandon on status 195	Angel, Selina	11/16/2022	.75	100.00	75.00
Followed up with Brandon on status, Created approval letter, Sent zoning approval to Nikki Total for 670			4.25		442.50
Task Number: 673 ZR-301 Pleasant					
187	Melland, Brandon	11/11/2022	.25	170.00	42.50
Review Coordination 187	Melland, Brandon	11/4/2022	.25	170.00	42.50
Call with Danny Waters 195	Angel, Selina	11/11/2022	.50	100.00	50.00
Followed up with Brandon on status					

195	Angel, Selina	11/3/2022	.25	100.00	25.00
Followed up with Brandon on status					
195	Angel, Selina	11/7/2022	1.00	100.00	100.00
Followed up with Brandon on status, Sent plans to Tyson for quick review, Sent comments to applicant about uploading updated plans into MPN for a official letter response from KFA					
195	Angel, Selina	11/8/2022	.50	100.00	50.00
Began and completed review of plans, Sent to Brandon for approval letter QC					
195	Angel, Selina	11/9/2022	.25	100.00	25.00
Sent city approval letter					
Total for 673					
Task Number: 675 ZR - 5004 Timberline Dr					
* 187	Melland, Brandon	11/8/2022	.25	170.00	42.50
504 Timberline - Review Coordination with Selina					
195	Angel, Selina	11/3/2022	1.00	100.00	100.00
Began and completed review, Sent back to Nikki					
195	Angel, Selina	11/7/2022	.75	100.00	75.00
Follow up question sent to Nikki, Began review, Completed review, Sent to Brandon for approval QC					
195	Angel, Selina	11/8/2022	.25	100.00	25.00
Followed up with Brandon on status					
195	Angel, Selina	11/9/2022	.50	100.00	50.00
Sent city approval letter, Answered Nikki's additional questions about approval					
Total for 675					
Task Number: 678 ZR - 302 Vale					
187	Melland, Brandon	11/16/2022	.25	170.00	42.50
Permit Review Coordination					
187	Melland, Brandon	11/30/2022	.25	170.00	42.50
Review Coordination with Selina A.					
195	Angel, Selina	11/1/2022	.50	100.00	50.00
Began and completed review, Sent back to city					
195	Angel, Selina	11/1/2022	.25	100.00	25.00
Followed up with Brandon on status					
195	Angel, Selina	11/8/2022	.25	100.00	25.00
Answered Nikki's additional questions on zoning					
195	Angel, Selina	11/14/2022	.50	100.00	50.00
Answered zoning questions and sent to Nikki, Pending Brandon's final response					
195	Angel, Selina	11/15/2022	.25	100.00	25.00
Followed up with Brandon on status					

195	Angel, Selina	11/16/2022	.50	100.00	50.00
Followed up with Brandon on status, updated Rollingwood list per Brandon's answer					
195	Angel, Selina	11/28/2022	.50	100.00	50.00
Began and completed review, Sent to Brandon for approval QC					
195	Angel, Selina	11/29/2022	.25	100.00	25.00
Followed up with Brandon on status					
195	Angel, Selina	11/30/2022	.75	100.00	75.00
Followed up with Brandon on status, Began and completed approval letter, Sent approval out to City					
Total for 678			4.25		460.00
Task Number: 680 ZR - 2906 Hatley					
187	Melland, Brandon	11/29/2022	.25	170.00	42.50
Coordination with Selina A.					
195	Angel, Selina	11/17/2022	1.25	100.00	125.00
Began and completed review, Sent comments to city					
195	Angel, Selina	11/14/2022	1.00	100.00	100.00
Sent out zoning answers to Nikki's questions					
195	Angel, Selina	11/29/2022	.50	100.00	50.00
Meeting coordination with Nikki and Brandon					
Total for 680			3.00		317.50
Task Number: 681 ZR - 4808 Timberline Drive					
195	Angel, Selina	11/2/2022	.25	100.00	25.00
Uploaded all documents into KFA drive, Sent Nikki a reminder that the resubmission was only drainage, zoning still pending resubmission					
195	Angel, Selina	11/9/2022	2.00	100.00	200.00
Sent voicemail of applicant to Nikki, Reviewed resubmission, Sent out to city					
195	Angel, Selina	11/17/2022	.25	100.00	25.00
Set up folder in drive, Updated Rollingwood Task List					
195	Angel, Selina	11/28/2022	.25	100.00	25.00
Began review					
195	Angel, Selina	11/29/2022	1.50	100.00	150.00
Began and completed review, Sent to Nikki					
Total for 681			4.25		425.00
Task Number: 682 ZR - 5 Timberline Ridge					
195	Angel, Selina	11/1/2022	.25	100.00	25.00
Phone call with Tyson discussing zoning comment on grade					
214	Hasz, Tyson	11/1/2022	.50	185.00	92.50

Look into architect's question, discuss question with architect									
Total for 682								.75	117.50
Task Number: 684 ZR - 2801 Vance									
195 Angel, Selina			11/8/2022					.25	25.00
Set up project in system, Notified Nikki about missing zoning information with resubmission									
195 Angel, Selina			11/9/2022					.25	25.00
Responded to Nikki's question about zoning approval (not yet issued)									
195 Angel, Selina			11/10/2022					.25	25.00
Coordinated with Abe on zoning status									
195 Angel, Selina			11/15/2022					.75	75.00
Sent Nikki a timeline of pool permit, Sent Nikki answers to questions									
195 Angel, Selina			11/16/2022					1.00	100.00
Began and completed review, Sent approval to Nikki									
Total for 684								2.50	250.00
Task Number: 685 ZR - 4707 Timberline									
187 Melland, Brandon			11/29/2022					.25	42.50
Review Coordination with Selina A.									
195 Angel, Selina			11/7/2022					.50	50.00
Began review, Completed review, Sent back to city									
195 Angel, Selina			11/14/2022					1.25	125.00
Began and completed zoning review, Sent out to Nikki									
195 Angel, Selina			11/28/2022					.25	25.00
Began review									
195 Angel, Selina			11/29/2022					1.50	150.00
Began and completed review, Sent to Nikki									
214 Hasz, Tyson			11/22/2022					.25	46.25
Call applicant to answer question									
Total for 685								4.00	438.75
Task Number: 687 ZR - 4900 Rollingwood Drive									
195 Angel, Selina			11/7/2022					1.25	125.00
Began and completed review, Sent comments back to city									
Total for 687								1.25	125.00
Task Number: 904 ROW - 1003 Ewing Cir									
214 Hasz, Tyson			11/21/2022					.25	46.25
ROW review									

Total for 904				.25		46.25
Task Number: 905 ROW – 601 Riley Rd						
214	Hasz, Tyson		11/21/2022	.25	185.00	46.25
ROW review						
Total for 905				.25		46.25
Task Number: 906 ROW – 202 Ashworth Dr						
214	Hasz, Tyson		11/21/2022	.25	185.00	46.25
ROW review						
Total for 906				.25		46.25
Task Number: 907 ROW – 3020 Hatley Dr						
214	Hasz, Tyson		11/21/2022	.25	185.00	46.25
ROW review						
Total for 907				.25		46.25
Task Number: 908 ROW - 108 Kristi						
214	Hasz, Tyson		11/30/2022	.50	185.00	92.50
Prepare and send comment letter to the City						
Total for 908				.50		92.50
Total for 0764				155.00		24,365.00



OPERATOR'S REPORT

City of Rollingwood



February 15, 2023



MEMORANDUM

To: Ms. Ashley Wayman, City Administrator, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 2/8/23

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
 - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
 - a. Bac-t samples have been pulled for January 2022 – all clean samples
 - B. **Water System Operations and Maintenance** – no major issues
 - a. 405 Farley – Excavated and repaired water leak and added a new valve
 - b. 304 Almarion – Responded to contractor hitting a water line and repaired line
 - C. **Wastewater Collection System Operations and Maintenance** – no major issues
 - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations.
- IV. **Drought Contingency Plan / Watering Restrictions**
 - a. Lake Travis Level – 639.59 – Current Storage 516,056 acre-feet (46% full)
 - b. The City of Austin is currently in Stage 1 watering restrictions – (twice per week watering)

City of Austin Stage 1 Restrictions – effective June 6, 2022

As a result of the combined storage in Lake Travis and Lake Buchanan falling below 1.4 million acre-feet, the City of Austin has implemented Drought Stage One Regulations of its Drought Contingency Plan effective June 6, 2022.

The City of Austin is currently in **Stage 1 Drought Water Use Restrictions**.

- Residential
 - **Hose-end Sprinklers** - two days per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Thursday, Sunday
 - **Odd address** - Wednesday, Saturday
 - **Automatic Irrigation** -one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight (*Residential customers may also water a second day with a hose-end sprinkler*)
 - **Even address** - Thursday
 - **Odd address** - Wednesday
- **Commercial / Multi-family / Public Schools**
 - **Hose-end Sprinklers or Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Tuesday
 - **Odd address** - Friday
- **Wasting water** is prohibited
- Washing vehicles at home is permitted with an auto shut-off hose or bucket
- Charity car washes may only be held at a commercial car wash
- Fountains must recirculate water
- Restaurants may not serve water unless requested by a customer
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight
- **Commercial power/pressure washing equipment** must meet efficiency requirements

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 2/8/23

1. Lift Station 1 – Dellana Ln.
 - Troubleshoot an alarm calls on 12/19 and 12/20
 - Reset pumps

1. Lift Station 2 – Hatley Dr.
 - No issues to report

1. Lift Station 3 – Almarion Way
 - Cleaned wet well
 - Cleaned pump #2 – Will need to replace pump #2 (proposal sent to public works)

1. Lift Station 4- Rockway Cv.
 - No issues to report

2. Lift Station 5 – Vale Dr.
 - No issues to report

3. Lift Station 6 – Pleasant Cv.
 - No issues to report

4. Lift Station 7 – Nixon Dr.
 - No issues to report

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **January 2023**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.204	16	0.279	Total
2	0.204	17	0.276	Monthly
3	0.259	18	0.300	Purchase: 7.703
4	0.312	19	0.313	
5	0.227	20	0.265	Average
6	0.229	21	0.267	Daily: 0.248
7	0.229	22	0.267	
8	0.231	23	0.284	Maximum
9	0.285	24	0.247	Daily: 0.324
10	0.281	25	0.237	
11	0.316	26	0.253	Minimum
12	0.324	27	0.191	Daily: 0.160
13	0.238	28	0.193	
14	0.238	29	0.194	
15	0.241	30	0.159	
		31	0.160	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:	
Total no. of measurements this month:	<u>34</u>	<input type="text" value="0%"/>	(1A)
No. of measurements below the limit:	<u>0</u>		
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/>	(1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **January 2023**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Sun	1	909549	36.0	105681	136.0	172.0	0.204	2.4
Mon	2	909585	36.0	105817	136.0	172.0	0.204	2.1
Tue	3	909621	70.0	105953	145.0	215.0	0.259	2.4
Wed	4	909691	98.0	106098	185.0	283.0	0.312	2.3
Thu	5	909789	61.0	106283	123.0	184.0	0.227	2.6
Fri	6	909850	52.0	106406	143.0	195.0	0.229	2.5
Sat	7	909902	52.0	106549	143.0	195.0	0.229	2.5
Sun	8	909954	52.0	106692	143.0	195.0	0.231	2.3
Mon	9	910006	93.0	106835	159.0	252.0	0.285	2.8
Tue	10	910099	94.0	106994	150.0	244.0	0.281	1.9
Wed	11	910193	108.0	107144	159.0	267.0	0.316	2.8
Thu	12	910301	118.0	107303	164.0	282.0	0.324	2.8
Fri	13	910419	63.0	107467	140.0	203.0	0.238	2.6
Sat	14	910482	63.0	107607	140.0	203.0	0.238	2.1
Sun	15	910545	64.0	107747	141.0	205.0	0.241	2.2
Mon	16	910609	88.0	107888	154.0	242.0	0.279	2.5
Tue	17	910697	90.0	108042	147.0	237.0	0.276	2.8
Wed	18	910787	107.0	108189	153.0	260.0	0.300	2.7
Thu	19	910894	113.0	108342	165.0	278.0	0.313	2.5
Fri	20	911007	77.0	108507	151.0	228.0	0.265	2.6
Sat	21	911084	78.0	108658	152.0	230.0	0.267	2.6
Sun	22	911162	78.0	108810	152.0	230.0	0.267	2.4
Mon	23	911240	77.0	108962	173.0	250.0	0.284	2.8
Tue	24	911317	56.0	109135	154.0	210.0	0.247	2.6
Wed	25	911373	61.0	109289	142.0	203.0	0.237	3.1
Thu	26	911434	67.0	109431	150.0	217.0	0.253	2.6
Fri	27	911501	31.0	109581	132.0	163.0	0.191	2.4
Sat	28	911532	32.0	109713	133.0	165.0	0.193	2.3
Sun	29	911564	32.0	109846	133.0	165.0	0.193	2.7
Mon	30	911596	10.0	109979	122.0	132.0	0.160	2.7
Tue	31	911606	10.0	110101	122.0	132.0	0.160	2.2
Wed	1	911616		110223				
Total			2067.0		4542.0	6609.0	7.7	
Avg.			66.7		146.5	213.2	0.248	2.5
Max.			118.0		185.0	283.0	0.324	3.1
Min.			10.0		122.0	132.0	0.160	1.9

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **January 2023**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/N	6"	No S/N	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sun	1	477	0.0	5431	32.0	32.0
Mon	2	477	0.0	5463	32.0	32.0
Tue	3	477	0.0	5495	44.0	44.0
Wed	4	477	0.0	5539	29.0	29.0
Thu	5	477	0.0	5568	43.0	43.0
Fri	6	477	0.0	5611	34.0	34.0
Sat	7	477	0.0	5645	34.0	34.0
Sun	8	477	1.0	5679	35.0	36.0
Mon	9	478	0.0	5714	33.0	33.0
Tue	10	478	0.0	5747	37.0	37.0
Wed	11	478	0.0	5784	49.0	49.0
Thu	12	478	0.0	5833	42.0	42.0
Fri	13	478	0.0	5875	35.0	35.0
Sat	14	478	0.0	5910	35.0	35.0
Sun	15	478	0.0	5945	36.0	36.0
Mon	16	478	0.0	5981	37.0	37.0
Tue	17	478	0.0	6018	39.0	39.0
Wed	18	478	0.0	6057	40.0	40.0
Thu	19	478	0.0	6097	35.0	35.0
Fri	20	478	0.0	6132	37.0	37.0
Sat	21	478	0.0	6169	37.0	37.0
Sun	22	478	0.0	6206	37.0	37.0
Mon	23	478	0.0	6243	34.0	34.0
Tue	24	478	0.0	6277	37.0	37.0
Wed	25	478	0.0	6314	34.0	34.0
Thu	26	478	0.0	6348	36.0	36.0
Fri	27	478	0.0	6384	28.0	28.0
Sat	28	478	0.0	6412	28.0	28.0
Sun	29	478	0.0	6440	29.0	29.0
Mon	30	478	0.0	6469	27.0	27.0
Tue	31	478	0.0	6496	28.0	28.0
Wed	1	478		6524		
Total			1.0		1093.0	1094.0
Avg.			0.0		35.3	35.3
Max.			1.0		49.0	49.0
Min.			0.0		27.0	27.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **January 2023**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sun	1	80	0.0	6846	0.0	0.0
Mon	2	80	0.0	6846	0.0	0.0
Tue	3	80	0.0	6846	0.0	0.0
Wed	4	80	0.0	6846	0.0	0.0
Thu	5	80	0.0	6846	0.0	0.0
Fri	6	80	0.0	6846	0.0	0.0
Sat	7	80	0.0	6846	0.0	0.0
Sun	8	80	0.0	6846	0.0	0.0
Mon	9	80	0.0	6846	0.0	0.0
Tue	10	80	0.0	6846	0.0	0.0
Wed	11	80	0.0	6846	0.0	0.0
Thu	12	80	0.0	6846	0.0	0.0
Fri	13	80	0.0	6846	0.0	0.0
Sat	14	80	0.0	6846	0.0	0.0
Sun	15	80	0.0	6846	0.0	0.0
Mon	16	80	0.0	6846	0.0	0.0
Tue	17	80	0.0	6846	0.0	0.0
Wed	18	80	0.0	6846	0.0	0.0
Thu	19	80	0.0	6846	0.0	0.0
Fri	20	80	0.0	6846	0.0	0.0
Sat	21	80	0.0	6846	0.0	0.0
Sun	22	80	0.0	6846	0.0	0.0
Mon	23	80	0.0	6846	0.0	0.0
Tue	24	80	0.0	6846	0.0	0.0
Wed	25	80	0.0	6846	0.0	0.0
Thu	26	80	0.0	6846	0.0	0.0
Fri	27	80	0.0	6846	0.0	0.0
Sat	28	80	0.0	6846	0.0	0.0
Sun	29	80	0.0	6846	0.0	0.0
Mon	30	80	0.0	6846	0.0	0.0
Tue	31	80	0.0	6846	0.0	0.0
Wed	1	80		6846		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: _____



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT February 8, 2023

Includes Activities and Services from January 1, 2023 to January 31, 2023

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
329	304 Vale	Approved	1/13/2023
350	603 Riley	Approved	1/19/2023
386	3 Grove Ct	Returned with comments	12/29/2022
388	208 Ashworth	Awaiting additional info	1/18/2023
401	4707 Timberline Dr	Approved	1/18/2023
402	4900 Rollingwood Dr	Returned with comments	1/23/2023
403	2906 Hatley	Approved	1/9/2023
405	302 Inwood	Returned with comments	1/27/2023
406	403 Wallis	In review	N/A
407	4905 Timberline Dr	Returned with comments	1/11/2023
408	200 Vale Street	Returned with comments	1/11/2023
409	408 Willis	Returned with comments	1/24/2023

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
302	401 Vale Street	Permanent stabilization and minor detention pond correction needed prior to issuance of CO	1/18/2023
310	4701 Timberline Drive	Approved	1/18/2023
379	5012 Timberline	Additional info needed	1/18/2023

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2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
676	408 Wallis	Returned Comments	1/24/2023
680	2906 Hatley	Returned Comments & Completed	1/9/2023
681	4808 Timberline	Returned Comments & Completed	1/23/2023
685	4707 Timberline	Returned Comments Returned Comments Meeting Discussion w/City Returned Comments Returned Comments Returned Comments Completed	1/4/2023 1/9/2023 1/11/2023 1/11/2023 1/16/2023 1/18/2023 1/19/2023
686	303 Inwood	Returned Comments	1/23/2023
687	4900 Rollingwood Drive	Returned Comments	1/24/2023
688	6 Timberline Ridge	Returned Comments Returned Comments Returned Comments & Completed	1/6/2023 1/10/2023 1/12/2023
689	403 Wallis	Pending review to submit comments	1/26/2023
691	603 Riley	Returned Comments Returned Comments	1/19/2023 1/31/2023
692	4905 Timberline Dr	Returned Comments	1/11/2023
693	200 Vale St	Returned Comments	1/11/2023

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
908	108 Kristi	Approved	12/8/2022
909	3210 Gentry	Approved	12/20/2022
910	301 Nixon	Approved	12/20/2022

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5. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	<p>Intention will be to bid this package together with the Nixon/Pleasant project.</p> <p>KFA on hold pending easement coordination, design, coordination by City staff.</p> <p>Exhibits were sent to two residents for review.</p>	<p>Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved.</p> <p>Easement/homeowner coordination.</p>
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	<p>Intention will be to bid this package together with the Hubbard/Hatley project.</p> <p>Received field survey data Monday, 1/9.</p> <p>KFA coordinating with City on property owner requests.</p>	<p>Revising plans per property owner requests.</p> <p>Expect to submit revised plans week of January 30.</p> <p>Finalize agreements on proposed easements.</p>

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	<p>On-Going.</p> <p>Bi-weekly meetings.</p> <p>City timeline of recurring activities.</p>	Regular recurring activities
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	<p>Building and development services and coordination with staff.</p> <p>MyPermitNow (MPN) support and coordination with Development Services Manager.</p>	Continued coordination and support.

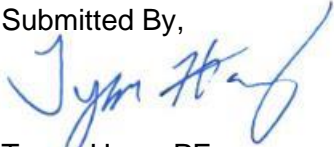
City of Rollingwood
 Engineer's Monthly Report
 January 11, 2023
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Task	Assignment Summary	Status	Next steps
		Entering permits into MPN.	
Water/Wastewater System Modeling & Mapping Updates	<p>Data gathering and review of water/wastewater system infrastructure mapping.</p> <p>Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.</p> <p>Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.</p>	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	<p>On-going</p> <p>GIS exhibits and mapping updates as requested.</p> <p>CIP & IIP GIS files ready to be sent to City of Rollingwood. Will send with next GIS update.</p>	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	<p>On-going</p> <p>Continue coordination and compliance efforts for permit compliance.</p> <p>Beginning to update 2022 annual report.</p>	<p>Continue compliance coordination for 2022.</p> <p>Continue updating 2022 annual report.</p> <p>Begin compliance coordination for 2023.</p>

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Task	Assignment Summary	Status	Next steps
Water Infrastructure Bond	Determine how to package the water projects associated with the water infrastructure bond.	KFA working on a proposal to design 19 of the identified projects.	Submit proposal to City. Proposal goes to City Council 2/15. Develop bond website.
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	COA has announced informational virtual public meeting over Zoom. Eanes Creek to be restudied. Likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress.

Submitted By,



Tyson Hasz, PE
Project Engineer

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

CITY OF ROLLINGWOOD
THE HONORABLE MICHAEL R. DYSON, MAYOR
403 NIXON DRIVE
ROLLINGWOOD, TX 78746

Jurisdiction: CITY OF ROLLINGWOOD - 11

Re: Certification of 2022 and 2021 Appraisal Roll

I, Marya Crigler, Chief Appraiser of the Travis Central Appraisal District hereby certify your 2022 and 2021 Appraisal Rolls subject to appeals pending before the Appraisal Review Board. (See attachment)

Sincerely,
Marya Crigler
Chief Appraiser

Enclosure

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (612)	(Count) (0)	(Count) (612)
Land HS Value	826,893,835	0	826,893,835
Land NHS Value	129,054,498	0	129,054,498
Ag Land Market Value	0	0	0
Total Land Value	955,948,333	0	955,948,333
Improvement HS Value	720,867,101	0	720,867,101
Improvement NHS Value	310,566,402	0	310,566,402
Total Improvement	1,031,433,503	0	1,031,433,503
Market Value	1,987,381,836	0	1,987,381,836
BUSINESS PERSONAL PROPERTY	(337)	(0)	(337)
Market Value	40,475,566	0	40,475,566
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (949)	(Total Count) (0)	(Total Count) (949)
TOTAL MARKET	2,027,857,402	0	2,027,857,402
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
APPRAISED VALUE	2,027,857,402	0	2,027,857,402
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	529,832,300	0	529,832,300
NET APPRAISED VALUE	1,498,025,102	0	1,498,025,102
Total Exemption Amount	28,214,005	0	28,214,005
NET TAXABLE	1,469,811,097	0	1,469,811,097
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,469,811,097	0	1,469,811,097
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,469,811,097	0	1,469,811,097

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
\$2,639,780.73 = 1,469,811,097 * 0.179600 / 100)

EXEMPTIONS		CERTIFIED		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV2	DV2	7,500	1	0	0	7,500	1
DV2S	DV2S	7,500	1	0	0	7,500	1
DV3	DV3	10,000	1	0	0	10,000	1
DV4	DV4	24,000	2	0	0	24,000	2
DVHSS	DVHSS	1,399,405	2	0	0	1,399,405	2
DVHSS	DVHSS-Prorated	0	0	0	0	0	0
EX-XV	EX-XV	25,898,261	10	0	0	25,898,261	10
EX-XV	EX-XV-PRORATED	0	0	0	0	0	0
EX366	EX366	79,719	83	0	0	79,719	83
OV65	OV65-Local	425,333	142	0	0	425,333	142
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S-Local	24,000	9	0	0	24,000	9
OV65S	OV65S-Prorated	0	0	0	0	0	0
OV65S	OV65S-State	0	0	0	0	0	0
SO	SO	338,287	17	0	0	338,287	17
Total:		28,214,005	268	0	0	28,214,005	268

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (616)	(Count) (0)	(Count) (616)
Land HS Value	415,171,688	0	415,171,688
Land NHS Value	111,418,758	0	111,418,758
Ag Land Market Value	0	0	0
Total Land Value	526,590,446	0	526,590,446
Improvement HS Value	439,847,918	0	439,847,918
Improvement NHS Value	269,793,587	0	269,793,587
Total Improvement	709,641,505	0	709,641,505
Market Value	1,236,231,951	0	1,236,231,951
BUSINESS PERSONAL PROPERTY	(359)	(0)	(359)
Market Value	40,138,423	0	40,138,423
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (975)	(Total Count) (0)	(Total Count) (975)
TOTAL MARKET	1,276,370,374	0	1,276,370,374
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
APPRAISED VALUE	1,276,370,374	0	1,276,370,374
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	60,650,044	0	60,650,044
NET APPRAISED VALUE	1,215,720,330	0	1,215,720,330
Total Exemption Amount	27,009,601	0	27,009,601
NET TAXABLE	1,188,710,729	0	1,188,710,729
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,188,710,729	0	1,188,710,729
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,188,710,729	0	1,188,710,729

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$2,606,842.63 = 1,188,710,729 * 0.219300 / 100)

EXEMPTIONS		CERTIFIED		UNDER REVIEW		TOTAL	
Code	Method	Total	Count	Total	Count	Total	Count
DV2	DV2 - Conversion	7,500	1	0	0	7,500	1
DV2S	DV2S - Conversion	7,500	1	0	0	7,500	1
DV3	DV3	10,000	1	0	0	10,000	1
DV4	DV4 - Conversion	24,000	2	0	0	24,000	2
DVHSS	DVHSS -	1,272,186	1	0	0	1,272,186	1
EX-XV	EX-XV - Conversion	24,889,501	10	0	0	24,889,501	10
EX366	EX366 - Conversion	10,440	30	0	0	10,440	30
OV65	OV65 - Conversion	419,333	140	0	0	419,333	140
OV65	OV65-Local	18,000	6	0	0	18,000	6
OV65	OV65-Prorated	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0
OV65S	OV65S - Conversion	33,000	12	0	0	33,000	12
SO	SO	27,643	2	0	0	27,643	2
SO	SO - Conversion	290,498	14	0	0	290,498	14
Total:		27,009,601	220	0	0	27,009,601	220



February 1, 2023

City of Rollingwood
403 Nixon Drive
Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for the Central-Gulf service area, the following is the determination of the cost of gas to be used for billings in February 2023:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$7.9852
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$7.9419
3.	Purchase/Sales Ratio.....	1.0008
4.	Commodity Cost (Line 2 x Line 3).....	\$7.9482
5.	Reconciliation Factor.....	\$0.4805
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$8.4287
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$8.4287 / Mcf</u>
		<u>\$0.8429 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after January 27, 2023 and end with meters read on and after February 27, 2023.

Sincerely,

Lisa Wattinger

Lisa Wattinger, Manager
Gas Supply