



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, June 21, 2023**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 21, 2023 at 5:30 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [dadair@rollingwoodtx.gov](mailto:dadair@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **BUDGET WORKSHOP**

2. Update and discussion on the FY 2023-2024 Budget

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

**PRESENTATIONS**

- [3.](#) Discussion on a report from the Police Department regarding speed limit enforcement and allocation of time between traffic enforcement and other departmental tasks
- [4.](#) Report on fields 3, 4 and 5 rehabilitation project

**CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- [5.](#) Discussion and possible action on the minutes from the May 17, 2023 City Council meeting
- [6.](#) Discussion and possible action on the minutes from the June 9, 2023 Special City Council Meeting
- [7.](#) Discussion and possible action on a resolution to join the Purchasing Cooperative of America

**REGULAR AGENDA**

- [8.](#) Update from K. Friese + Associates on the status of the Water System Upgrades as approved at the November 2022 bond election
- [9.](#) Discussion and possible action on a recommendation regarding the amount of the 2023 GO Bond Issuance for Water System Improvements
- [10.](#) Discussion and possible action on a recommendation from ATS regarding establishing a survey benchmark network for the City of Rollingwood
- [11.](#) Public hearing, discussion and possible action regarding the addition of requirements to the City's Code of Ordinances related to building height verifications
12. Discussion and possible action on a request from the CRCRC regarding the scope of the Committee, timeline, additional information to be added into the survey, and information distribution to the CRCRC, City Council and Planning and Zoning Commission
- [13.](#) Discussion and possible action on a recommendation to alter citywide speed limits
14. Discussion and possible action on code enforcement activities, including current enforcement policy and procedures for violations and repeat violators
15. Discussion and possible action regarding ethical obligations, policies, and ordinances for board and commission members and Rollingwood elected officials
16. Discussion and possible action to revise the city application for boards, commissions, special work groups, council members and mayor to include all property interests within Rollingwood and all affiliations with companies, groups, and associations that could present a conflict of interest

- [17.](#) Update and discussion on park lessee compliance with capital improvements as required by the lease agreement
- [18.](#) Discussion and possible action to install an additional gate on fields 3, 4 and 5
19. Discussion and possible action to suspend leasing and use of fields 3, 4 and 5 for a limited period to allow for sod restoration
20. Discussion and possible action on getting proposals from a landscape architect for parking lot, trail and / or drainage improvements at the park
21. Discussion regarding RCDC funds for possible improvements to Hatley Park and the sidewalk along Edgegrove Drive
- [22.](#) Discussion and possible action on Board of Adjustment hearing procedures including the requirement for presenters/speakers to be sworn in and equitable presentation opportunities for all parties
- [23.](#) Discussion and possible action to provide feedback on the proposed changes to Barton Springs Road from Stratford Drive to South Lamar Boulevard

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [24.](#) City Administrator's Report
- [25.](#) Chief of Police Report
- [26.](#) Municipal Court Report
- [27.](#) City Financials for May, 2023 - Fiscal Year 2022-2023
- [28.](#) RCDC Financials for May 2023 - Fiscal Year 2022-2023
- [29.](#) City Stats for May 2023
- [30.](#) Contract Invoices through May 2023 - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates - IIP & MS4, K. Friese + Associates, City Engineer
- [31.](#) Crossroads Utility Services Report on Water and Wastewater for May 2023
- [32.](#) City Engineer Report - K. Friese + Associates
- [33.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
- [34.](#) Texas Gas Services - Notices, Letters, Documents

## **ADJOURNMENT OF MEETING**

**CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) at **5:00 p.m.** on **June 16, 2023**.

*Desiree Adair*

Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Government Code.  
Action, if any, will be taken in open session.

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: June 21, 2023

**Submitted By:**

Staff

**Agenda Item:**

Budget Workshop

**June 21, 2023 Budget Workshop**

At this Budget Workshop, the City Council will be covering:

- The Updated Budget Calendar
- The Budget Structure Overview
- Base Budget Worksheets for All Funds

The virtual budget “binder” will be updated throughout the budget process and can be found on our city website here: <https://www.rollingwoodtx.gov/administration/page/2023-2024-budget>

**Attachments:**

- Budget Calendar (Updated June 2023)
- Budget Structure Overview
- Base budget worksheets and accompanying budget reports for all funds/departments

**July 19, 2023 Budget Workshop**

At next month’s workshop we will be covering:

- Exceptional Items for all funds
- Initial Revenue Estimates



**Budget and Tax Rate Calendar for Fiscal Year 2023-2024**

<b>Responsible Party</b>	<b>Date</b>	<b>Action</b>
Admin	Wednesday, May 10	Distribute budget worksheets and 6 Month Expense Report to staff
<b>Regular Council Meeting</b>	<b>Wednesday, May 17</b>	Vote to approve proposed budget and tax rate calendar
Finance / Staff	Monday, May 22 to Friday, May 26	Week to meet with staff on their budgets
<b>Regular Council Meeting</b>	<b>Wednesday, June 21</b>	Budget Workshop – Present base budget of all funds to the City Council. Open period to receive all fund exceptional items from the City Council.
<b>Council Members</b>	<b>Monday, July 3</b>	<b>Exceptional items for all funds are due from City Council.</b>
<b>Regular Council Meeting</b>	<b>Wednesday, July 19</b>	Budget Workshop – Exceptional items from all funds are presented and reviewed. Present Initial Revenue Estimates. Vote to set date for Budget Public Hearing (May postpone to August). Vote to set a date for a public hearing on the proposed tax rate (May postpone to August).
Finance	Tuesday, July 25	Receive certified estimate from TCAD
Finance / Admin	Friday, August 4	Website notice 50-212
<b>Special Council Meeting</b>	<b>TBD (August 7-9)</b>	Submit no new revenue and voter approval tax rates to City Council Set Public Hearing on the Budget and Tax Rate for September 20, 2023 City Council Meeting. Set the Proposed Ad Valorem Tax Rate Postpone final vote on the Ad Valorem Tax Rate to September 20, 2023 City Council Meeting.
<b>Regular Council Meeting</b>	<b>August 16</b>	Discuss impact of different tax rates and present the amount of money for exceptional items. Present Final Revenue Projections and estimated beginning balance.
Finance / Admin	Friday, August 18	File the Propopsed budget with the City Secretary and post it to the website
Finance / Admin	Thursday, August 31	Send notice of public hearings to Austin American Statesman
Newspaper	Thursday, September 7	Notice of Budget Public Hearing runs in the Newspaper
Newspaper	Wednesday, September 13	Notice of Tax Rate Public Hearing runs in the Newspaper + Posted on Website
<b>Regular Council Meeting</b>	<b>Wednesday, September 20</b>	Budget Workshop – Present final decision document and vote on exceptional items. Vote to amend the 2022-2023 budget (if necessary). Hold Public Hearing on Proposed Budget Vote to adopt Proposed Budget Hold Public Hearing on the Tax Rate
<b>Special Council Meeting</b>	<b>TBD (September 28-29)</b>	Vote to adopt the Tax Rate

Fund Name	Fund Number	Department Number	Department Name within Fund	Source of Fund Revenues	Limitations on Expenditures & Transfers
General Fund	100			<ul style="list-style-type: none"> <li>- Tax Proceeds</li> <li>- Charges for Services &amp; Leases</li> <li>- Licenses &amp; Permits</li> <li>- Interest Income</li> <li>- Fund Administration Charges</li> <li>- Reserve Transfers</li> <li>- RCDC Fund Transfers</li> <li>- Bond Fund Transfers</li> <li>- Fines/Forfeitures &amp; Penalties</li> <li>- Court Fees &amp; Revenues</li> <li>- Misc. &amp; Donations</li> </ul>	<ul style="list-style-type: none"> <li>- Unrestricted</li> <li>- Most revenues may be allocated to each department at the discretion of City Council.</li> </ul>
		10	Administration		
		15	Development Services		
		20	Sanitation		
		25	Utility Billing		
		30	Streets		
		40	Police		
		50	Court		
		55	Parks		
		65	Public Works		
Water Fund	200		Non-Departmental	<ul style="list-style-type: none"> <li>- Water Sales</li> <li>- Interest Income</li> <li>- Late Charges</li> <li>- Capital Recovery/Connections</li> </ul>	<ul style="list-style-type: none"> <li>- Enterprise Fund; proceeds must be spent within the fund (exception for Administration fee transfer to Fund 100)</li> </ul>
Street Maintenance Fund	301		Non-Departmental	<ul style="list-style-type: none"> <li>- Dedicated Street Sales Tax</li> </ul>	<ul style="list-style-type: none"> <li>- Revenue transfers out to Fund 100, Department 30</li> </ul>
Court Security Fund	310	50	Court	<ul style="list-style-type: none"> <li>- Court Security Fee</li> </ul>	<ul style="list-style-type: none"> <li>- Expenditures are statutorily restricted</li> </ul>
Court Technology Fund	320	50	Court	<ul style="list-style-type: none"> <li>- Court Technology Fee</li> </ul>	<ul style="list-style-type: none"> <li>- Expenditures are statutorily restricted</li> </ul>
Court Efficiency Fund	330	50	Court	<ul style="list-style-type: none"> <li>- Administrative Court Fee</li> </ul>	<ul style="list-style-type: none"> <li>- Expenditures are statutorily restricted</li> </ul>
Debt Service Fund Series 2014	430		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2014 debt service; no fund-to-fund transfers</li> </ul>
Debt Service Fund Series 2019	450		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2019 debt service; no fund-to-fund transfers</li> </ul>
Debt Service Fund Series 2020	460		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2020 debt service; no fund-to-fund transfers</li> </ul>
Debt Service Fund Series 2023	470		Non-Departmental	<ul style="list-style-type: none"> <li>- Property Tax Debt Proceeds</li> <li>- Penalty &amp; Interest on Taxes</li> </ul>	<ul style="list-style-type: none"> <li>- All revenues must be spent on 2023 debt service; no fund-to-fund transfers</li> </ul>
Drainage Fund	702	35	Capital Improvements	<ul style="list-style-type: none"> <li>- Licenses &amp; Permits</li> <li>- Fund Transfers In</li> </ul>	<ul style="list-style-type: none"> <li>- RSDP revenues must be spent within the fund</li> </ul>
Wastewater Fund	800		Non-Departmental	<ul style="list-style-type: none"> <li>- Wastewater Service Charges</li> <li>- Interest Income</li> <li>- Capital Recovery/Connections</li> </ul>	<ul style="list-style-type: none"> <li>- Enterprise Fund; proceeds must be spent within the fund (exception for Administration fee transfer to Fund 100)</li> </ul>

\*Note: Final Payment on Debt Service Fund Series 2012 (Fund 440) made in Fiscal Year 2022-2023

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: General Fund - 100  
Dept Name and Number: Admin - 10

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 101,233	\$ 105,283	\$ 107,936	\$ 108,000	0%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	40%	
5006	Overtime/Planned Overtime				\$ -		New Line Item this Year. Breaking out Salaries; Currently no hourly employees so no overtime.
5007	Stipends/Certifications				\$ 4,270		New line item this year. Breaking out salaries.
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	0%	Based on future retirement eligibility
5010	Training	\$ 8,000	\$ 8,000	\$ 10,000	\$ 10,000	0%	
5020	Health Insurance	\$ 8,193	\$ 5,829	\$ 11,900	\$ 11,000	-8%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 1,500	\$ 3,000	\$ 3,000	0%	Actual
5035	Social Security/Medic. Tax	\$ 7,305	\$ 9,202	\$ 8,257	\$ 9,124	11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 132	\$ 294	\$ 100	\$ 110	10%	Actual
5050	TMRS Exp.	\$ 11,628	\$ 14,434	\$ 12,952	\$ 15,505	20%	13% of salary related line items
5116	Storm-Related Payroll	\$ -	\$ 10,000	\$ -	\$ -		
<b>Total Personnel Expenses</b>		<b>\$ 152,991</b>	<b>\$ 169,542</b>	<b>\$ 174,145</b>	<b>\$ 183,009</b>	<b>5%</b>	
5101	Fax Copier	\$ 3,500	\$ 2,500	\$ 2,500	\$ 2,500	0%	Based on Use
5103	Printing and Reproduction	\$ 3,000	\$ 1,000	\$ 3,000	\$ 3,000	0%	Based on Use
5110	Postage	\$ 1,200	\$ 1,200	\$ 2,000	\$ 2,000	0%	Lease = \$500/quarter, Admin paying 25% plus ~\$50/month postage
5115	Storm-Related Expenditures	\$ -	\$ 5,000	\$ -	\$ -		Previously itemized for tracking purposes
5120	Subscriptions and Membership	\$ 4,700	\$ 4,700	\$ 5,000	\$ 5,000	0%	Based on Use
5125	Travel	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	0%	
5140	Telephone	\$ 5,000	\$ 3,000	\$ 3,500	\$ 2,500	-29%	Based on Use
5157	Records Management	\$ 7,500	\$ 3,000	\$ 3,000	\$ 4,000	33%	Based on Use
5158	Office Supplies	\$ 8,000	\$ 8,000	\$ 6,000	\$ 7,000	17%	Based on Use
5198	Maintenance & Supplies - Janitorial	\$ -	\$ 4,560	\$ 6,000	\$ 6,000	0%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 34,900</b>	<b>\$ 34,960</b>	<b>\$ 34,000</b>	<b>\$ 35,000</b>	<b>3%</b>	
5204	Legal Services - MoPac	\$ -	\$ -	\$ -	\$ -		Previous Exceptional Item for potential carryover (RCDC funded FY 23)
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	0%	For processing Public Information Requests
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 2,400	\$ 1,500	-38%	
5217	Payroll Services	\$ 4,500	\$ 4,500	\$ 5,000	\$ 6,000	20%	Actual
5226	Drug Testing	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5227	Bilingual Assessments	\$ -	\$ -	\$ -	\$ 200		New Line Item - Per Certification/Bi-Lingual Pay Policy approved by Council
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0%	Actual
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	Actual
5236	Communication and Outreach	\$ 25,000	\$ 20,000	\$ 15,000	\$ 5,000	-67%	Last Year - Bond Election
5237	Tax Assessment/Collection	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,000	-20%	Actual
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 8,500	\$ 10,650	\$ 10,650	0%	Actual - TBD
5250	Insurance - Official Liability	\$ 5,200	\$ 5,200	\$ 4,000	\$ 4,000	0%	Actual - TBD
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin/ Split between Departments
5260	Appraisal District - Travis County	\$ 9,500	\$ 10,000	\$ 10,000	\$ 6,000	-40%	Actual - Abel
5270	Engineering Services	\$ 30,000	\$ 2,000	\$ 20,000	\$ 25,000	25%	Based on Use
<b>Total Contractual Services</b>		<b>\$ 206,200</b>	<b>\$ 184,700</b>	<b>\$ 199,150</b>	<b>\$ 189,950</b>	<b>-5%</b>	
5300	Computer Software/Support	\$ 20,000	\$ 40,000	\$ 50,000	\$ 50,000	0%	Historical Usage + Incode ongoing costs (\$3,000) (Removed some website support costs and put those to 5302)



5301	Public Meeting Technology	\$ 10,000	\$ 14,000	\$ 14,000	\$ 14,000	0%	Civic Plus (\$6,200 annual meetings subscription and video timestamping ) + Zoom ( Annual \$300 + \$160/mo) + Swaggit Streaming \$2400/yr) = \$10,820 (Plus any repairs to streaming/Microphones)
5302	Website and Digital Codification	\$ 5,000	\$ 5,500	\$ 5,500	\$ 14,000	155%	Codification (\$1000 per year + \$20 per page (total ~\$6000 Per Year) + Website Cost of ~\$5,000) <b>Budgeting additional in codification costs for codification of commercial code recommendations. (~\$3,000)</b>
5309	Incode Software	\$ 80,100	\$ 15,000	\$ 5,000	\$ 5,000	0%	
5311	IT Services - TPIA	\$ -	\$ 1,200	\$ 2,000	\$ 2,000	0%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5330	Election Public Notices	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	100%	Prices increasing with AAS, Last year bond election notice ~\$12,000
5331	Advertising	\$ 4,000	\$ 1,000	\$ 2,000	\$ 2,000	0%	Based on use
5340	Miscellaneous	\$ -	\$ -	\$ -	\$ -		
5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	0%	
5342	Oak Wilt Treatment & Prevention	\$ -	\$ -	\$ 30,000	\$ -	-100%	Previous Exceptional Item for potential carryover
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 123,450</b>	<b>\$ 81,050</b>	<b>\$ 112,850</b>	<b>\$ 92,350</b>	<b>-18%</b>	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	100%	
<b>Total Capital Outlays</b>		<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 3,000</b>	<b>50%</b>	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 150,000	\$ 200,000	\$ 150,000	-25%	Based on Actual
<b>Total Non-Departmental Expenditures</b>		<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>-25%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 669,541</b>	<b>\$ 622,252</b>	<b>\$ 722,145</b>	<b>\$ 653,309</b>	<b>-10%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 653,309.26  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 653,309.26**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (68,836.17)  
 Increase (Decrease) from Previous Budget Cycle (%) -10%

100-GENERAL FUND  
 ADMINISTRATION

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-10-5000 SALARY	107,936.00	3,274.00	54,728.51	50.70	53,207.49
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.04	100.00 (	0.04)
100-5-10-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-10-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING	10,000.00	0.00	2,365.35	23.65	7,634.65
100-5-10-5020 HEALTH INSURANCE	11,900.00	374.09	2,201.25	18.50	9,698.75
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00	0.00	1,586.82	52.89	1,413.18
100-5-10-5035 SOCIAL SECURITY/MEDICARE	8,257.00	250.46	5,061.83	61.30	3,195.17
100-5-10-5040 UNEMPLOYMENT COMP INSUR	100.00	4.50	403.78	403.78 (	303.78)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	12,952.00	403.96	9,211.31	71.12	3,740.69
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>174,145.00</b>	<b>4,307.01</b>	<b>80,558.89</b>	<b>46.26</b>	<b>93,586.11</b>
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-10-5101 FAX / COPIER	2,500.00	148.50	2,012.30	80.49	487.70
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	0.00	1,893.37	63.11	1,106.63
100-5-10-5110 POSTAGE	2,000.00	0.00	549.07	27.45	1,450.93
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	0.00	4,892.39	97.85	107.61
100-5-10-5125 TRAVEL	3,000.00	0.00	462.26	15.41	2,537.74
100-5-10-5140 TELEPHONE	3,500.00	81.99	1,518.07	43.37	1,981.93
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	391.43	3,731.33	124.38 (	731.33)
100-5-10-5158 OFFICE SUPPLIES	6,000.00	164.97	5,728.54	95.48	271.46
100-5-10-5198 MAINT & SUPPLIES - JANITORIAL	6,000.00	420.00	4,057.27	67.62	1,942.73
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>34,000.00</b>	<b>1,206.89</b>	<b>24,844.60</b>	<b>73.07</b>	<b>9,155.40</b>
<u>CONTRACTUAL SERVICES</u>					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	20,398.27	73,877.58	82.09	16,122.42
100-5-10-5211 LEGAL SERVICES - TPIA	7,500.00	1,260.00	6,358.00	84.77	1,142.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	5,000.00	535.30	5,401.03	108.02 (	401.03)
100-5-10-5226 DRUG TESTING	100.00	0.00	100.00	100.00	0.00
100-5-10-5227 BILINGUAL ASSESSMENT	0.00	55.00	165.00	0.00 (	165.00)
100-5-10-5230 AUDIT	20,000.00	5,856.00	21,090.00	105.45 (	1,090.00)
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	1,500.00	1,500.00	100.00	0.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	15,000.00	0.00	8,317.22	55.45	6,682.78
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	1,976.00	79.04	524.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	10,650.00	0.00	10,489.70	98.49	160.30
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,000.00	0.00	3,772.02	94.30	227.98
100-5-10-5258 ACL EVENT	10,500.00	0.00	2,750.00	26.19	7,750.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	5,665.68	56.66	4,334.32
100-5-10-5270 ENGINEERING SERVICES	20,000.00	3,680.00	22,511.25	112.56 (	2,511.25)
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>199,150.00</b>	<b>33,284.57</b>	<b>165,248.48</b>	<b>82.98</b>	<b>33,901.52</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

ADMINISTRATION

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	50,000.00	10,411.57	52,279.27	104.56 (	2,279.27)
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	0.00	10,019.80	71.57	3,980.20
100-5-10-5302 WEBSITE AND DIGITAL CODIFICATI	5,500.00	0.00	8,320.00	151.27 (	2,820.00)
100-5-10-5303 PUBLIC INFORMATION REQUESTS	0.00	0.00	0.00	0.00	0.00
100-5-10-5309 INCODE SOFTWARE	5,000.00	0.00	3,258.63	65.17	1,741.37
100-5-10-5311 IT SERVICES TPIA	2,000.00	0.00	600.00	30.00	1,400.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	880.87	44.04	1,119.13
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	10,178.10	1,017.81 (	9,178.10)
100-5-10-5331 ADVERTISING	2,000.00	0.00	1,577.58	78.88	422.42
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	0.00 (	7,802.84)	0.00	7,802.84
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL MISCELLANEOUS OTHER EXP	112,850.00	10,411.57	79,311.41	70.28	33,538.59
<u>CAPITAL OUTLAY</u>					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	505.46	50.55	494.54
100-5-10-5414 COMPUTERS	1,000.00	756.07	756.07	75.61	243.93
TOTAL CAPITAL OUTLAY	2,000.00	756.07	1,261.53	63.08	738.47
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	14,186.44	115,488.77	57.74	84,511.23
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	14,186.44	115,488.77	57.74	84,511.23
TOTAL ADMINISTRATION	722,145.00	64,152.55	466,713.68	64.63	255,431.32

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: 100-General Fund  
Dept Name and Number: 15 - Dev. Services

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 85,583	\$ 89,006	\$ 91,915	\$ 80,000	-13%	
5006	Overtime/Planned Overtime						New Line Item: Breaking out Salaries
5007	Stipends/Certifications				\$ 1,647		New line item this year. Breaking out salaries.
5010	Training	\$ 3,000	\$ 3,000	\$ 2,000	\$ 2,000	0%	
5020	Health Insurance	\$ 9,422	\$ 9,575	\$ 9,300	\$ 11,000	18%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax	\$ 6,547	\$ 6,809	\$ 7,031	\$ 6,246	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 339	\$ 113	\$ 90	-20%	Actual
5050	TMRS Exp.	\$ 10,015	\$ 10,681	\$ 11,030	\$ 10,614	-4%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 115,669</b>	<b>\$ 120,360</b>	<b>\$ 122,339</b>	<b>\$ 112,547</b>	<b>-8%</b>	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 350	\$ 2,400	586%	Moving advertisements for zoning public hearings to Development Services
5110	Postage	\$ 500	\$ 500	\$ 700	\$ 2,100	200%	Increased postage to cover hearing notice
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 100	\$ 100	\$ 200	\$ 200	0%	
5180	Signs and Barricades	\$ -	\$ 800	\$ 800	\$ 600	-25%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 3,300</b>	<b>\$ 4,100</b>	<b>\$ 4,650</b>	<b>\$ 7,900</b>	<b>70%</b>	
5200	Building Inspection Services	\$ 50,000	\$ 50,000	\$ 40,000	\$ 35,000	-13%	
5210	Legal Services	\$ -	\$ 6,500	\$ 6,500	\$ 8,000	23%	And Planning Services (Bryce DNRBZ)
5251	Building Plan Review	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000	0%	ATS
5252	Zoning Review	\$ 30,000	\$ 20,000	\$ 20,000	\$ 50,000	150%	KFA Zoning Reviews
5253	Arborist Review	\$ 1,500	\$ 500	\$ 2,500	\$ 1,500	-40%	Can be reduced with bringing reviews directly in house and use line item for Questions/ Consults with Certified Arborist
5257	My Permit Now	\$ 2,000	\$ -	\$ 6,000	\$ 3,600	-40%	Monthly subscription Reduced for actual costs
5270	Engineering Services	\$ -	\$ 7,000	\$ 7,000	\$ 15,000	114%	KFA Development related coordination
5272	Professional Consultation	\$ -	\$ -	\$ -	\$ 35,000		New line item this year. KFA staff code support/ meetings
5273	Elevation and Height Verification	\$ -	\$ -	\$ -	\$ 20,000		New line item this year. City facilitated elevation verifications pending quote/approval. (Est: 10 new builds, 2 Surveys Per, ~1,000 Each)
<b>Total Contractual Services</b>		<b>\$ 98,500</b>	<b>\$ 99,000</b>	<b>\$ 92,000</b>	<b>\$ 178,100</b>	<b>94%</b>	
5300	Computer Software/Support	\$ 2,000	\$ 2,000	\$ 4,000	\$ 2,000	-50%	Last year - Exceptional Item for Resident Computer (Life 5 years)
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Statesman notices
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>	<b>\$ 3,000</b>	<b>-40%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 220,469</b>	<b>\$ 226,460</b>	<b>\$ 223,989</b>	<b>\$ 301,547</b>	<b>35%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Survey Benchmark Network M&O	\$	25,000.00	
Total Exceptional Items Requested:		\$ 25,000.00	
Total Budget Allocation Requested:		\$ 301,547.11	
Total Exceptional Items Requested:		\$ 25,000.00	

**Grand Total Budget Request for Department: \$ 326,547.11**  
Increase (Decrease) from Previous Budget Cycle (\$) \$ 102,557.81  
Increase (Decrease) from Previous Budget Cycle (%) 46%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND  
 DEVELOPMENT SERVICES

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-15-5000 SALARY	91,915.00	2,744.04	49,353.89	53.70	42,561.11
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	0.00	1,070.00	53.50	930.00
100-5-15-5020 HEALTH INSURANCE	9,300.00	387.50	4,892.36	52.61	4,407.64
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-15-5035 SOCIAL SECURITY/MEDICARE	7,031.00	209.92	3,547.82	50.46	3,483.18
100-5-15-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,030.00	338.62	6,027.94	54.65	5,002.06
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	122,339.00	3,680.08	65,822.00	53.80	56,517.00
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	350.00	0.00	2,862.45	817.84 (	2,512.45)
100-5-15-5110 POSTAGE	700.00	0.00	0.00	0.00	700.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	27.33	508.91	50.89	491.09
100-5-15-5153 CREDIT CARD SERVICES	0.00	0.00 (	6,676.46)	0.00	6,676.46
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	0.00	145.33	72.67	54.67
100-5-15-5161 TREE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 SIGNS AND BARRICADES	800.00	0.00	0.00	0.00	800.00
100-5-15-5198 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	4,650.00	27.33 (	3,159.77)	67.95-	7,809.77
<u>CONTRACTUAL SERVICES</u>					
100-5-15-5200 BUILDING INSPECTION SERVICE	40,000.00	0.00	11,905.00	29.76	28,095.00
100-5-15-5201 TECH AND GIS SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5202 PUBLISH / NOTICE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5210 LEGAL SERVICES	6,500.00	0.00	7,508.76	115.52 (	1,008.76)
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	400.00	6,821.25	68.21	3,178.75
100-5-15-5252 ZONING REVIEWS	20,000.00	2,167.50	32,063.75	160.32 (	12,063.75)
100-5-15-5253 ARBORIST REVIEWS	2,500.00	0.00	4,350.00	174.00 (	1,850.00)
100-5-15-5257 MY PERMIT NOW	6,000.00	99.00	1,641.80	27.36	4,358.20
100-5-15-5270 ENGINEERING SERVICES	7,000.00	4,818.75	25,507.05	364.39 (	18,507.05)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5272 Professional Consultation	0.00	1,268.75	11,756.70	0.00 (	11,756.70)
100-5-15-5273 ELEVATION AND HEIGHT VERIFICAT	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	92,000.00	8,754.00	101,554.31	110.39 (	9,554.31)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND  
 DEVELOPMENT SERVICES

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	4,000.00	11.00	2,039.17	50.98	1,960.83
100-5-15-5331 ADVERTISING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	11.00	2,039.17	40.78	2,960.83
<hr/>					
TOTAL DEVELOPMENT SERVICES	223,989.00	12,472.41	166,255.71	74.22	57,733.29

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 100 - General Fund  
 Dept Name and Number: 20 - Sanitation

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5287	Storm Debris and Clean Up	\$ -	\$ 3,000	\$ 15,000	\$ 7,500	-50%	22-23 Budget Amendment for Winter Storm Mara
5288	Landscape Remediation	\$ -	\$ -	\$ 10,000	\$ 5,000	-50%	22-23 Budget Amendment to add this line item, clean up from Winter Storm Mara, added \$5,000 for ongoing landscape remediation
<b>Total Contractual Services</b>		<b>\$ 1,000</b>	<b>\$ 4,000</b>	<b>\$ 26,000</b>	<b>\$ 13,500</b>	<b>-48%</b>	
5270	Waste & Disposal Service	\$ 125,000	\$ 125,000	\$ 144,000	\$ 144,000	0%	
<b>Total Miscellaneous Expenditures</b>		<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 144,000</b>	<b>\$ 144,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 126,000</b>	<b>\$ 129,000</b>	<b>\$ 170,000</b>	<b>\$ 157,500</b>	<b>-7%</b>	

2020-2021      2021-2022      2022-2023      2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 157,500.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 157,500.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (12,500.00)  
 Increase (Decrease) from Previous Budget Cycle (%) -7%



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

SANITATION

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	15,000.00	0.00	12,150.00	81.00	2,850.00
100-5-20-5288 LANDSCAPE REMEDIATION	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL CONTRACTUAL SERVICES	26,000.00	0.00	12,150.00	46.73	13,850.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	<u>144,000.00</u>	<u>12,190.48</u>	<u>98,705.14</u>	<u>68.55</u>	<u>45,294.86</u>
TOTAL MISCELLANEOUS OTHER EXP	144,000.00	12,190.48	98,705.14	68.55	45,294.86
TOTAL SANITATION	170,000.00	12,190.48	110,855.14	65.21	59,144.86

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: 100-General Fund  
Dept Name and Number: 25 - Utility Billing

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023 2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary		\$ 89,006	\$ 79,040	\$ 70,000	-11%	
5006	Overtime/Planned Overtime						New line item this year. Breaking out salaries.
5007	Stipends/Certifications				\$ 600		New line item this year. Breaking out salaries.
5010	Training		\$ 1,000	\$ 1,000	\$ 1,500	50%	
5020	Health Insurance		\$ 9,422	\$ 9,422	\$ 11,000	17%	Actual
5030	Workers Comp. Insurance		\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax		\$ 6,809	\$ 6,047	\$ 5,401	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.		\$ 152	\$ 113	\$ 90	-20%	Actual
5050	TMRS Exp.		\$ 10,681	\$ 9,485	\$ 9,178	-3%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ -</b>	<b>\$ 118,020</b>	<b>\$ 106,056</b>	<b>\$ 98,719</b>	<b>-7%</b>	
5101	Fax / Copier		\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction		\$ 4,000	\$ 4,000	\$ 3,500	-13%	\$1,600 Envelopes, \$1,340 Bill Shells
5110	Postage		\$ 2,500	\$ 2,500	\$ 5,500	120%	\$4,200 Postage, \$1,282 Lease
5120	Subscriptions & Memberships		\$ 500	\$ 500	\$ 250	-50%	
5125	Travel		\$ 500	\$ 500	\$ 500	0%	
5140	Telephone		\$ 750	\$ 750	\$ 500	-33%	Based on Actual
5158	Office Supplies		\$ 300	\$ 600	\$ 400	-33%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ -</b>	<b>\$ 8,650</b>	<b>\$ 8,950</b>	<b>\$ 10,750</b>	<b>20%</b>	
5202	T Tech Fees		\$ 200	\$ 200	\$ -	-100%	Not Using
5210	Legal Services		\$ 500	\$ 500	\$ -	-100%	Not Using
<b>Total Contractual Services</b>		<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>-100%</b>	
5300	Computer Software/Support		\$ 15,000	\$ 15,000	\$ 12,000	-20%	Incode Actual + Diggio
5331	Advertising		\$ 500	\$ 500	\$ 250	-50%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>	<b>\$ 12,250</b>	<b>-21%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 142,870</b>	<b>\$ 131,206</b>	<b>\$ 121,719</b>	<b>-7%</b>	

2020-2021      2021-2022      2022-2023      2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 121,718.90  
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 121,718.90

Increase (Decrease) from Previous Budget Cycle (\$) \$ (9,487.46)  
Increase (Decrease) from Previous Budget Cycle (%) -7%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

UTILITY BILLING

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-25-5000 SALARY	79,040.00	2,330.76	39,645.99	50.16	39,394.01
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	725.00	72.50	275.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	407.89	5,710.46	60.61	3,711.54
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,047.00	178.30	3,032.92	50.16	3,014.08
100-5-25-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,485.00	287.62	4,766.30	50.25	4,718.70
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,057.00	3,204.57	54,810.66	51.68	51,246.34
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	0.00	1,337.57	33.44	2,662.43
100-5-25-5110 POSTAGE	2,500.00	0.00	3,082.29	123.29	(582.29)
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	20.50	404.02	53.87	345.98
100-5-25-5158 OFFICE SUPPLIES	600.00	0.00	146.46	24.41	453.54
TOTAL SUPPLIES & OPERATION EXP	8,950.00	20.50	4,970.34	55.53	3,979.66
<u>CONTRACTUAL SERVICES</u>					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	82.50	5,139.53	34.26	9,860.47
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	82.50	5,139.53	33.16	10,360.47
TOTAL UTILITY BILLING	131,207.00	3,307.57	64,920.53	49.48	66,286.47

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: 100 General Fund  
Dept Name and Number: 30 - Streets

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 49,381	\$ 53,528	\$ 56,819	\$ 57,000	0%	Salary, On-call pay, and cert pay
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 180		New Line Item this year, breaking out salaries. Planned overtime is estimated for city events (July 4, ACL, Spring Clean Up, NNO, Halloween). Any above is emergency OT.
5007	Stipends/Certifications	\$ -	\$ -	\$ -	\$ 3,487		New Line Item this year, breaking out salaries
5010	Training	\$ -	\$ -	\$ 1,000	\$ 2,000	100%	CSI Training for 2 operators
5020	Health Insurance	\$ 5,735	\$ 4,996	\$ 7,765	\$ 7,000	-10%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 700	\$ 1,400	\$ 1,400	0%	Actual
5035	Social Security/Medicare Tax	\$ 3,778	\$ 4,095	\$ 4,347	\$ 4,641	7%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 92	\$ 181	\$ 81	\$ 70	-14%	Actual
5050	TX Mun. Retire. System Exp.	\$ 5,779	\$ 6,423	\$ 6,818	\$ 7,887	16%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 65,465</b>	<b>\$ 69,924</b>	<b>\$ 78,230</b>	<b>\$ 83,665</b>	<b>7%</b>	
5125	Travel				\$ 1,500		New Line Item Request in 23-24
5130	Utilities	\$ 1,800	\$ 2,000	\$ 2,200	\$ 2,400	9%	Actual - Austin Energy Street Lights
5140	Telephone	\$ 500	\$ 500	\$ 1,000	\$ 300	-70%	Prorated between departments
5145	Uniforms & Accessories	\$ 400	\$ 1,000	\$ 1,500	\$ 1,000	-33%	
5161	Tree Trimming Services	\$ 1,500	\$ 1,500	\$ 21,500	\$ 25,000	16%	Increased Tree Trimming for ROWs
5162	Street Sweeping	\$ -	\$ -	\$ -	\$ 10,000		Used to be included in Street Maintenance and Repairs - Now doing more sweeping in house
5164	Equipment Maintenance & Repairs				\$ 2,500		New Line item - used to be included in 5350, more equipment to maintain
5171	Equipment Purchase	\$ -	\$ -	\$ 15,000	\$ 4,000	-73%	GPS Receiver (Split between streets, water, wastewater)
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5180	Signs & Barricades	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Additional barricades for increased events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 1,000	\$ 5,000	\$ 4,000	-20%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 2,500	\$ 3,500	\$ 4,000	\$ 2,000	-50%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 750	\$ 1,000	33%	increase in costs
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 11,200</b>	<b>\$ 13,500</b>	<b>\$ 55,950</b>	<b>\$ 59,075</b>	<b>6%</b>	
5255	Vehicle Insurance	\$ 600	\$ 600	\$ 250	\$ 250	0%	Actual - TBD
5270	Engineering Services		\$ 3,000	\$ 23,000	\$ 3,000	-87%	Additional \$20,000 for Pavement Condition Assessment (2022-2023)
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 200	0%	
<b>Total Contractual Services</b>		<b>\$ 800</b>	<b>\$ 3,800</b>	<b>\$ 23,450</b>	<b>\$ 3,450</b>	<b>-85%</b>	
5350	Tools	\$ 1,000	\$ 2,000	\$ 5,000	\$ 4,000	-20%	Dept is in need of tools. Many of the tools we currently have are inadequate. Tool box for trucks
5355	Street Maintenance & Repairs	\$ 10,000	\$ 10,000	\$ 90,000	\$ -	-100%	\$ _____ for repaving or conditioning per Pavement Condition Assessment. May include estimates from KFA for paving in conjunction with the Water System Improvements. See additional notes on exceptional item below.
<b>Total Miscellaneous</b>		<b>\$ 11,000</b>	<b>\$ 12,000</b>	<b>\$ 95,000</b>	<b>\$ 4,000</b>	<b>-96%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh Financing Note - Debt Serv.		\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ 2,700		-100%	
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 785</b>	<b>\$ 3,485</b>	<b>\$ 1,285</b>	<b>-63%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 88,465</b>	<b>\$ 100,009</b>	<b>\$ 256,115</b>	<b>\$ 151,475</b>	<b>-41%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Item</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5355 - Street Maintenance & Repairs		\$ 200,000	Street paving associated with the Water System Improvement Projects in lieu of bond funds. Exceptional item ranging from 75,000 to 300,000 from Street Unexpended Balance. This item funded last year at \$75,000.
5171 - Equipment Purchase	Chipper	\$ 35,000	Split between Streets, Parks
Total Exceptional Items Requested:		\$ 235,000	

Total Budget Allocation Requested: \$ 151,475  
Total Exceptional Items Requested: \$ 235,000  
**Grand Total Budget Request for Department: \$ 386,475**  
Increase (Decrease) from Previous Budget Cycle (\$) \$ 130,360  
Increase (Decrease) from Previous Budget Cycle (%) 51%

100-GENERAL FUND

STREETS 75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-30-5000 SALARY	56,819.00	1,599.37	29,389.00	51.72	27,430.00
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-30-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5020 HEALTH INSURANCE	7,765.00	131.03	1,688.60	21.75	6,076.40
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,370.52	97.89	29.48
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,347.00	122.35	2,287.59	52.62	2,059.41
100-5-30-5040 UNEMPLOYMENT COMP INSUR	81.00	0.00	0.00	0.00	81.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,818.00	229.52	4,669.39	68.49	2,148.61
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>78,230.00</b>	<b>2,082.27</b>	<b>39,405.10</b>	<b>50.37</b>	<b>38,824.90</b>
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,200.00	0.00	1,622.19	73.74	577.81
100-5-30-5140 TELEPHONE	1,000.00	13.67	231.13	23.11	768.87
100-5-30-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	487.63	32.51	1,012.37
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	21,500.00	0.00	18,400.00	85.58	3,100.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	2,219.13	0.00	( 2,219.13)
100-5-30-5164 EQUIPMENT MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00
100-5-30-5171 EQUIPMENT PURCHASE	15,000.00	0.00	13,114.74	87.43	1,885.26
100-5-30-5172 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	0.00	1,395.27	55.81	1,104.73
100-5-30-5181 EQUIPMENT RENTAL	5,000.00	0.00	837.01	16.74	4,162.99
100-5-30-5190 MATERIALS	2,500.00	0.00	654.99	26.20	1,845.01
100-5-30-5195 VEHICLE OPERATIONS	4,000.00	91.56	1,547.96	38.70	2,452.04
100-5-30-5196 VEHICLE MAINT & REPAIRS	750.00	0.00	( 465.70)	62.09-	1,215.70
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>55,950.00</b>	<b>105.23</b>	<b>40,044.35</b>	<b>71.57</b>	<b>15,905.65</b>
<u>CONTRACTUAL SERVICES</u>					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	250.52	100.21	( 0.52)
100-5-30-5270 ENGINEERING	23,000.00	0.00	138.75	0.60	22,861.25
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>23,450.00</b>	<b>0.00</b>	<b>389.27</b>	<b>1.66</b>	<b>23,060.73</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

STREETS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-30-5350 TOOLS	5,000.00	0.00	491.04	9.82	4,508.96
100-5-30-5355 STREET MAINT & REPAIRS	<u>90,000.00</u>	<u>0.00</u>	<u>3,981.86</u>	<u>4.42</u>	<u>86,018.14</u>
TOTAL MISCELLANEOUS OTHER EXP	95,000.00	0.00	4,472.90	4.71	90,527.10
<u>CAPITAL OUTLAY</u>					
100-5-30-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
100-5-30-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	<u>2,700.00</u>	<u>3,353.32</u>	<u>3,347.19</u>	<u>123.97</u>	<u>(647.19)</u>
TOTAL CAPITAL OUTLAY	3,485.00	3,353.32	3,347.19	96.05	137.81
TOTAL STREETS	256,115.00	5,540.82	87,658.81	34.23	168,456.19

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023

WORKING DRAFT

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 729,655	\$ 732,066	\$ 804,351	\$ 837,542	4%	Current Salary levels with steps + Elaine
5002	Holiday Compensation	\$ -	\$ 26,775	\$ 27,000	\$ 33,000	22%	
5006	Overtime/Planned Overtime	\$ 10,000	\$ 10,000	\$ 13,000	\$ 10,000	-23%	OT slight decrease to match proper staffing levels.
5007	Stipends/Certifications	\$ 13,560	\$ 19,000	\$ 15,000	\$ 20,000	33%	On-Call, FTO Pay, Shift Differential, Cert Pay; slight reclassification out of 5000
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	0%	
5010	Training	\$ 7,000	\$ 10,000	\$ 10,000	\$ 10,000	0%	cost of courses and per diem
5011	Reserve Officer Pay	\$ 31,200	\$ 15,000	\$ 15,000	\$ 10,000	-33%	
5012	LEOSE	\$ -	\$ 1,025	\$ 897	\$ 1,000	11%	LEOSE Funding reimbursed from the state
5020	Health Insurance	\$ 76,602	\$ 77,016	\$ 91,000	\$ 113,000	24%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 10,800	\$ 23,600	\$ 23,500	0%	Actual
5035	Social Security/Medic. Tax	\$ 55,819	\$ 61,035	\$ 65,740.35	\$ 68,891	5%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 1,234	\$ 2,749	\$ 1,000	\$ 950	-5%	Actual
5050	TMRS Exp.	\$ 84,275	\$ 95,741	\$ 103,122	\$ 117,070	14%	13% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	0%	Actual - TBD
<b>Total Personnel Expenditures</b>		<b>\$ 1,038,645</b>	<b>\$ 1,079,707</b>	<b>\$ 1,193,210</b>	<b>\$ 1,268,454</b>	<b>6%</b>	
5101	Fax/Copier	\$ -	\$ -	\$ -	\$ 600		photo copier lease ~\$600/year (reclassified from 5103)
5103	Printing & Reproduction	\$ 500	\$ 1,000	\$ 1,600	\$ 1,000	-38%	Brochures, informational material
5106	Citation Material	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Production of paper tickets, Pending \$25K exceptional item decision
5107	Police Qualification	\$ 1,500	\$ 3,000	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	-50%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 500	100%	
5120	Subscriptions and Memberships				\$ 1,000		
5140	Telephone	\$ 7,300	\$ 8,000	\$ 9,000	\$ 9,000	0%	
5143	Police Car & Accessories	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000	0%	
5144	Police Supplies	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 8,500	\$ 7,500	\$ 7,500	\$ 6,500	-13%	
5157	Records Management	\$ 5,700	\$ 5,700	\$ 5,800	\$ 6,000	3%	TBD - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	50%	Inflation of item cost
5159	City Event Supplies	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,500	40%	Includes other city events (4th of July & Trunk or Treat)
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Maintenance on existing radios
5186	Radar Certification	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 10,000	\$ 14,000	\$ 28,000	\$ 20,000	-29%	Lower due to projected use
5196	Vehicle Maintenance & Repairs	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	0%	Was reduced to \$5,000 b/c new vehicles approved
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 61,750</b>	<b>\$ 60,950</b>	<b>\$ 75,650</b>	<b>\$ 69,100</b>	<b>-9%</b>	
5211	Radio Services	\$ 5,870	\$ 5,600	\$ 5,600	\$ 5,500	-2%	County - Band width cost. Based on actual.
5216	Dispatch Services	\$ 23,000	\$ 26,500	\$ 29,979	\$ 34,476	15%	Dispatch CTECC increase (County). Based on actual.
5226	Drug Testing	\$ 200	\$ 200	\$ 200	\$ 200	0%	
5238	Applicant Testing	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000	0%	psychologicals and fingerprints
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,050	\$ 5,250	\$ 5,250	0%	Actual - TBD
5258	ACL Event	\$ -	\$ 34,000	\$ 34,000	\$ 40,000	18%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
<b>Total Contractual Services</b>		<b>\$ 35,420</b>	<b>\$ 73,350</b>	<b>\$ 77,029</b>	<b>\$ 87,426</b>	<b>13%</b>	
5300	Computer Software & Support	\$ 30,200	\$ 43,000	\$ 46,865	\$ 50,000	7%	Pending additional \$2,300 exceptional item decision
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 30,200</b>	<b>\$ 43,000</b>	<b>\$ 46,865</b>	<b>\$ 50,000</b>	<b>7%</b>	



5404	Radios			\$ -	\$ -		Pending \$37K exceptional item decision
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repairs; Additional \$15K pending exceptional item decision
5414	Computers	\$ 13,000	\$ 3,000	\$ 3,000	\$ 5,000	67%	Replacement of 2 computers
5494	Veh. Financing Note - Debt Serv.		\$ 34,002	\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 12,000	\$ 147,278	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ 26,000</b>	<b>\$ 185,280</b>	<b>\$ 38,002</b>	<b>\$ 40,002</b>	<b>5%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,192,015</b>	<b>\$ 1,442,287</b>	<b>\$ 1,430,756</b>	<b>\$ 1,514,982</b>	<b>6%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Description	Requested Amount	Comments
5404: Radios	New Handhelds	\$ 37,000	Radios are at end of life and require encryption capability.
5411: Video Cameras & Microphones	New body cameras	\$ 15,000	Cameras are old and do not support charge
5300: Computer Software and Support	Speed trailer software	\$ 2,300	Retrofit of speed trailer to cloud based system allowing for better reporting (May Cost More)
5106: Citation Material	Brazos ticket writers	\$ 25,000	Transitioning from paper citations to electronic citations. Brazos interfaces with our RMS system and Court. (Checking on Payment Plan)
Total Exceptional Items Requested:		\$ 79,300	

Total Budget Allocation Requested: \$ 1,514,982  
 Total Exceptional Items Requested: \$ 79,300

**Grand Total Budget Request for Department: \$ 1,594,282**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 79,300  
 Increase (Decrease) from Previous Budget Cycle (%) 6%

100-GENERAL FUND

POLICE

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-40-5000 SALARY	804,351.00	31,399.58	546,895.27	67.99	257,455.73
100-5-40-5002 HOLIDAY COMPENSATION	27,000.00	0.00	28,440.85	105.34 (	1,440.85)
100-5-40-5006 OVERTIME	13,000.00	0.00	6,716.32	51.66	6,283.68
100-5-40-5007 STIPEND	15,000.00	0.00	10,666.24	71.11	4,333.76
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING	10,000.00	0.00	2,958.20	29.58	7,041.80
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	2,665.00	17.77	12,335.00
100-5-40-5012 LEOSE TRAINING	897.00	0.00	0.00	0.00	897.00
100-5-40-5020 HEALTH INSURANCE	91,000.00	4,016.87	60,288.72	66.25	30,711.28
100-5-40-5030 WORKERS COMP INSURANCE	23,600.00	0.00	21,634.59	91.67	1,965.41
100-5-40-5035 SOCIAL SECURITY/MEDICARE	65,740.35	2,221.87	43,329.93	65.91	22,410.42
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,000.00	0.00	11.20	1.12	988.80
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	103,122.12	3,842.60	68,275.45	66.21	34,846.67
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,829.22	92.11	670.78
TOTAL PERSONNEL	1,193,210.47	41,480.92	799,710.99	67.02	393,499.48
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,600.00	0.00	0.00	0.00	1,600.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 CITATION MATERIAL	2,500.00	0.00	945.26	37.81	1,554.74
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	76.83	7.68	923.17
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	158.21	63.28	91.79
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	218.65	7,396.97	82.19	1,603.03
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	1,668.87	41.72	2,331.13
100-5-40-5144 POLICE SUPPLIES	3,000.00	0.00	782.84	26.09	2,217.16
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	588.58	2,360.74	31.48	5,139.26
100-5-40-5157 RECORDS MANAGEMENT	5,800.00	0.00	6,121.50	105.54 (	321.50)
100-5-40-5158 OFFICE SUPPLIES	1,000.00	35.15	747.12	74.71	252.88
100-5-40-5159 CITY EVENT SUPPLIES	2,500.00	0.00	315.64	12.63	2,184.36
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	160.00	64.00	90.00
100-5-40-5195 VEHICLE OPERATION	28,000.00	775.45	8,907.04	31.81	19,092.96
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	425.14	2,277.78	45.56	2,722.22
TOTAL SUPPLIES & OPERATION EXP	75,650.00	2,042.97	31,918.80	42.19	43,731.20
<u>CONTRACTUAL SERVICES</u>					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	4,206.86	75.12	1,393.14
100-5-40-5216 DISPATCH SERVICES	29,979.00	0.00	29,979.00	100.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

POLICE

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5226 DRUG TESTING	200.00	40.00	120.00	60.00	80.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	325.00	32.50	675.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,250.00	0.00	5,209.40	99.23	40.60
100-5-40-5258 ACL EVENT	<u>34,000.00</u>	<u>0.00</u>	<u>42,036.47</u>	<u>123.64</u>	<u>( 8,036.47)</u>
TOTAL CONTRACTUAL SERVICES	77,029.00	40.00	81,876.73	106.29	( 4,847.73)
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	<u>46,865.00</u>	<u>3,536.49</u>	<u>32,844.34</u>	<u>70.08</u>	<u>14,020.66</u>
TOTAL MISCELLANEOUS OTHER EXP	46,865.00	3,536.49	32,844.34	70.08	14,020.66
<u>CAPITAL OUTLAY</u>					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERAS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-40-5494 VEHICLE FINANCING NOTE DEBT SV	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	38,002.00	0.00	0.00	0.00	38,002.00
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TOTAL POLICE	1,430,756.47	47,100.38	946,350.86	66.14	484,405.61

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date:

Fund Name and Number: General Fund - 100

Dept Name and Number: 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 41,688	\$ 43,356	\$ 45,228	\$ 40,000	-12%	
5006	Overtime/Planned Overtime				\$ -		New line item this year. Breaking out salaries.
5007	Stipends/Certifications				\$ 627		New line item this year. Breaking out salaries.
5010	Training	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5020	Health Insurance	\$ 986	\$ 833	\$ 900	\$ 1,100	22%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 1,000	\$ 500	\$ 700	40%	Actual
5035	Social Security/Medic. Tax	\$ 4,566	\$ 3,317	\$ 3,460	\$ 3,108	-10%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 100	\$ 576	\$ 200	\$ 200	0%	Actual
5050	TMRS Exp.	\$ 4,879	\$ 5,203	\$ 5,427	\$ 5,282	-3%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 53,719</b>	<b>\$ 55,284</b>	<b>\$ 56,715</b>	<b>\$ 52,016</b>	<b>-8%</b>	
5103	Printing & Reproduction	\$ 625	\$ 1,100	\$ 1,100	\$ 1,000	-9%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 50	\$ 100	\$ 50	-50%	
5140	Telephone	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5158	Office Supplies	\$ 250	\$ 250	\$ 250	\$ 750	200%	
<b>Total Supplies &amp; Operations Expense</b>		<b>\$ 2,275</b>	<b>\$ 3,250</b>	<b>\$ 3,300</b>	<b>\$ 3,650</b>	<b>11%</b>	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Court Credit Card Fees	\$ 9,000	\$ 9,000	\$ 5,000	\$ 5,000	0%	
5210	Legal Services	\$ 20,000	\$ 15,000	\$ 10,000	\$ 10,000	0%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 600	\$ 900	\$ 1,100	\$ 900	-18%	
<b>Total Contractual Services</b>		<b>\$ 48,600</b>	<b>\$ 43,900</b>	<b>\$ 35,100</b>	<b>\$ 34,900</b>	<b>-1%</b>	
5300	Computer Software & Support	\$ -	\$ 800	\$ 1,600	\$ -	-100%	Budgeted in Court Technology this year
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 1,600</b>	<b>\$ -</b>	<b>-100%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 104,594</b>	<b>\$ 103,234</b>	<b>\$ 96,715</b>	<b>\$ 90,566</b>	<b>-6%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 90,566.48  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 90,566.48**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (6,148.83)  
Increase (Decrease) from Previous Budget Cycle (%) -6%

100-GENERAL FUND

COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-50-5000 SALARY	45,228.00	1,366.26	25,261.00	55.85	19,967.00
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-50-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	900.00	40.79	508.07	56.45	391.93
100-5-50-5030 WORKERS COMP INSURANCE	500.00	0.00	1,957.88	391.58 (	1,457.88)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,460.00	161.89	2,791.03	80.67	668.97
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	0.00	0.00	200.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,427.00	168.59	3,125.82	57.60	2,301.18
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	56,715.00	1,737.53	33,893.80	59.76	22,821.20
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	49.29	4.48	1,050.71
100-5-50-5110 POSTAGE	250.00	0.00	306.49	122.60 (	56.49)
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	507.00	507.00 (	407.00)
100-5-50-5125 TRAVEL	100.00	0.00	0.00	0.00	100.00
100-5-50-5140 TELEPHONE	1,500.00	41.00	731.54	48.77	768.46
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	0.00	522.25	208.90 (	272.25)
TOTAL SUPPLIES & OPERATION EXP	3,300.00	41.00	2,116.57	64.14	1,183.43
<u>CONTRACTUAL SERVICES</u>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	99.30	1,062.74	106.27 (	62.74)
100-5-50-5206 COURT CREDIT CARD FEES	5,000.00	0.00	3,929.03	78.58	1,070.97
100-5-50-5210 LEGAL SERVICES	10,000.00	280.00	4,746.51	47.47	5,253.49
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	750.00	12,750.00	70.83	5,250.00
100-5-50-5213 INTERPRETER FEES	1,100.00	0.00	200.00	18.18	900.00
TOTAL CONTRACTUAL SERVICES	35,100.00	1,129.30	22,688.28	64.64	12,411.72
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	1,600.00	129.40	4,462.23	278.89 (	2,862.23)
TOTAL MISCELLANEOUS OTHER EXP	1,600.00	129.40	4,462.23	278.89 (	2,862.23)
TOTAL COURT	96,715.00	3,037.23	63,160.88	65.31	33,554.12

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date:

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: 55 - Parks

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 37,556	\$ 39,982	\$ 36,930	\$ 36,930	0%	Salary, on call pay, and cert pay
5006	Overtime/Planned Overtime				\$ -		New line item this year. Breaking out salaries.
5007	Stipends	\$ -	\$ -	\$ -	\$ 1,180		New line item this year. Breaking out salaries.
5010	Training	\$ -	\$ -	\$ 3,000	\$ 3,000	0%	Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 4,096	\$ 3,331	\$ 4,853	\$ 3,500	-28%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 500	\$ 1,020	\$ 1,000	-2%	Actual
5035	Social Security/Medicare Tax	\$ 2,873	\$ 3,059	\$ 2,825	\$ 2,915	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 57	\$ 122	\$ 45	\$ 45	0%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,338	\$ 4,798	\$ 4,432	\$ 4,954	12%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 49,420</b>	<b>\$ 51,792</b>	<b>\$ 53,105</b>	<b>\$ 53,525</b>	<b>1%</b>	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 500	\$ 250	-50%	
5130	Utilities	\$ 500	\$ 10,000	\$ 2,500	\$ 12,000	380%	Water to be included upcoming year
5145	Uniforms & Accessories				\$ 1,000		New line item request
5158	Office Supplies	\$ 100	\$ 250	\$ 250	\$ 250	0%	
5159	City Event Supplies				\$ 500		New Line Item Request: 4th of July, National Night Out & Halloween
5164	Equipment Maint. & Repairs	\$ 1,000	\$ 2,000	\$ 3,000	\$ 1,500	-50%	Cost of parts going up
5171	Equipment	\$ 3,500	\$ 2,500	\$ 8,000	\$ 3,500	-56%	
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5190	Materials	\$ 3,000	\$ 4,000	\$ 6,500	\$ 10,500	62%	Trees and flower beds, bed mulch, irrigation, fertilizer, Ant & Weed control, crushed granite (Reclassified \$4,000 from Improvements to existing park assets.)
5191	Maintenance	\$ 2,500	\$ 7,000	\$ 8,000	\$ 6,000	-25%	
5195	Vehicle Operations - Fuel	\$ 1,500	\$ 1,000	\$ 2,000	\$ 3,000	50%	Proration of fuel to be charged to parks.
5196	Vehicle Maint. & Repair	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repair of gator - Cost of parts going up
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 8,500	\$ 13,000	\$ 9,000	\$ 9,000	0%	Split Fieldhouse/City Hall Janitorial Contract with 100-10 (\$6,000) + remaining balance for other fieldhouse maintenance
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 22,100</b>	<b>\$ 41,250</b>	<b>\$ 40,750</b>	<b>\$ 48,875</b>	<b>20%</b>	
5255	Vehicle Insurance	\$ 1,500	\$ 1,500	\$ 600	\$ 600	0%	Actual - TBD
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>0%</b>	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5350	Tools	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	Hand tools needed for dept.
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>0%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,000	-80%	Partial reclass to Materials. This item also used for expenditure items from RCDC as needed.
5456	Plants for Park and Entrances	\$ 2,000	\$ -	\$ -	\$ 2,000		
5494	Veh. Financing Note - Debt Serv.		\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ 2,700		-100%	
<b>Total Capital Outlays</b>		<b>\$ 7,000</b>	<b>\$ 5,785</b>	<b>\$ 8,485</b>	<b>\$ 3,785</b>	<b>-55%</b>	
5512	Playground Mulching & Maintenance	\$ 5,000	\$ 6,500	\$ 8,000	\$ 8,500	6%	Additional park use/Increase in materials
<b>Other Non-Departmental</b>		<b>\$ 5,000</b>	<b>\$ 6,500</b>	<b>\$ 8,000</b>	<b>\$ 8,500</b>	<b>6%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 85,520</b>	<b>\$ 107,327</b>	<b>\$ 112,440</b>	<b>\$ 116,785</b>	<b>4%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 - Equipment Purchase	Chipper	\$ 35,000	Split between Streets, Parks
Total Exceptional Items Requested:		\$ 35,000	

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Total Budget Allocation Requested:	\$ 116,785
Total Exceptional Items Requested:	\$ 35,000
<b>Grand Total Budget Request for Department:</b>	<b>\$ 151,785</b>
Increase (Decrease) from Previous Budget Cycle (\$)	\$ 39,345
Increase (Decrease) from Previous Budget Cycle (%)	35%

100-GENERAL FUND

PARK DEPARTMENT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-55-5000 SALARY	36,930.00	1,051.62	16,229.93	43.95	20,700.07
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-55-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	642.54	2,042.54	68.08	957.46
100-5-55-5020 HEALTH INSURANCE	4,853.00	83.91	1,034.25	21.31	3,818.75
100-5-55-5030 WORKERS COMP INSURANCE	1,020.00	0.00	978.94	95.97	41.06
100-5-55-5035 SOCIAL SECURITY/MEDICARE	2,825.00	80.45	1,241.23	43.94	1,583.77
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	0.00	0.00	45.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,432.00	129.77	2,483.45	56.03	1,948.55
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>53,105.00</b>	<b>1,988.29</b>	<b>24,010.34</b>	<b>45.21</b>	<b>29,094.66</b>
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	2,500.00	0.00	734.77	29.39	1,765.23
100-5-55-5140 TELEPHONE	0.00	0.00	8.20	0.00	8.20
100-5-55-5145 UNIFORMS & ACCESSORIES	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	75.52	30.21	174.48
100-5-55-5159 CITY EVENT SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	3,000.00	290.37	1,170.26	39.01	1,829.74
100-5-55-5171 EQUIPMENT	8,000.00	0.00	9,950.37	124.38	1,950.37
100-5-55-5172 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5190 MATERIALS	6,500.00	160.42	2,488.45	38.28	4,011.55
100-5-55-5191 MAINTENANCE	8,000.00	249.13	4,562.01	57.03	3,437.99
100-5-55-5195 VEHICLE OPERATIONS	2,000.00	81.56	1,488.17	74.41	511.83
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	113.09	11.31	886.91
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	3,740.00	41.56	5,260.00
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>40,750.00</b>	<b>1,201.48</b>	<b>24,330.84</b>	<b>59.71</b>	<b>16,419.16</b>
<u>CONTRACTUAL SERVICES</u>					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	0.00	0.00	600.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	2.75	12.61	2.52	487.39
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	0.00	538.81	53.88	461.19
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>1,500.00</b>	<b>2.75</b>	<b>551.42</b>	<b>36.76</b>	<b>948.58</b>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

PARK DEPARTMENT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
100-5-55-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	154.04	2,004.04	40.08	2,995.96
100-5-55-5456 PLANTS FOR PARK AND ENTRANCES	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	<u>2,700.00</u>	<u>0.00</u>	<u>3,217.45</u>	<u>119.16</u>	<u>(517.45)</u>
TOTAL CAPITAL OUTLAY	8,485.00	154.04	5,221.49	61.54	3,263.51
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	7,441.26	93.02	558.74
100-5-55-5515 MAINTENANCE BUILDING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	0.00	7,441.26	93.02	558.74
TOTAL PARK DEPARTMENT	112,440.00	3,346.56	61,555.35	54.75	50,884.65

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date:  
 Fund Name and Number: 100 General Fund  
 Dept Name and Number: 65 - Public Works

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 6,000	\$ 7,000	17%	Utilities Tracking High
5140	Telephone	\$ 300	\$ 300	\$ 300	\$ 300	0%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
	<b>Total Supplies &amp; Operations Expenses</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 8,300</b>	<b>14%</b>	
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ -</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>0%</b>	
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	\$ 250	0%	
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>0%</b>	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,500	-17%	Air Filters, Pest Control, HVAC Maintenance
	<b>Total Non-Departmental Expenses</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 7,500</b>	<b>-17%</b>	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 16,550</b>	<b>\$ 27,050</b>	<b>\$ 27,050</b>	<b>\$ 26,550</b>	<b>-2%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 26,550.00  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department: \$ 26,550.00**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ (500.00)  
 Increase (Decrease) from Previous Budget Cycle (%) -2%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100--GENERAL FUND

PUBLIC WORKS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	0.00	5,306.50	88.44	693.50
100-5-65-5140 TELEPHONE	300.00	8.20	149.44	49.81	150.56
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	0.00	579.96	58.00	420.04
100-5-65-5191 MAINTENANCE	0.00	22.48	22.48	0.00	( 22.48)
TOTAL SUPPLIES & OPERATION EXP	7,300.00	30.68	6,058.38	82.99	1,241.62
<u>CONTRACTUAL SERVICES</u>					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
<u>CAPITAL OUTLAY</u>					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	0.00	3,710.37	41.23	5,289.63
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	0.00	3,710.37	41.23	5,289.63
<hr/>					
TOTAL PUBLIC WORKS	27,050.00	30.68	9,768.75	36.11	17,281.25
<hr/>					
TOTAL EXPENDITURES	3,170,417.47	151,178.68	1,977,239.71	62.37	1,193,177.76
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	8,970.53	( 58,270.90)	748,527.79		( 739,557.26)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022  
Fund Name and Number: 200 - Water  
Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends				\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,500	17%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	\$ 27,000	-10%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	\$ 4,600	-1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
	<b>Total Personnel Expenses</b>	<b>\$ 296,470</b>	<b>\$ 316,265</b>	<b>\$ 294,124</b>	<b>\$ 302,386</b>	<b>3%</b>	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	\$ -	-100%	Moved to 5350 Tools to be consistent with other departments
5110	Postage	\$ 100	\$ 100	\$ 100	\$ 400	300%	Additional postage for Waterline CIP awareness.
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	0%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	\$ 500	-29%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5158	Office Supplies	\$ 300	\$ 300	\$ 300	\$ 500	67%	Increase in supplies
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	\$ 40,000	0%	Year end replenishment of materials and supplies to be kept in inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales Revenues
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment Purchase	\$ 1,500	\$ 500	\$ 30,500	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	\$ 1,500	0%	
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	33%	Low inventory/ fill, gravel Increase in materials
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	\$ 12,000	-40%	Replace approximately 2 hydrants per year in conjunction with hydrant testing
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	\$ 1,500	50%	Inflation
	<b>Total Supplies &amp; Operations Expenses</b>	<b>\$ 78,150</b>	<b>\$ 202,638</b>	<b>\$ 239,635</b>	<b>\$ 215,925</b>	<b>-10%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	\$ 81,000	0%	Contract
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	\$ 80,000	33%	Increase cost of materials
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,000	0%	Actual - TBD
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	\$ 25,000	0%	
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 400	100%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	\$ 800,000	45%	Based on Audited Actuals. Increase is offset by audited actual revenue of approx. \$1.5M.
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/permits
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	\$ -		
5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
	<b>Total Contractual Services</b>	<b>\$ 662,700</b>	<b>\$ 697,200</b>	<b>\$ 726,200</b>	<b>\$ 999,400</b>	<b>38%</b>	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	\$ 750	0%	
5350	Tools				\$ 3,750		New Line Item Request, Tools and Tool Box
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 4,500</b>	<b>500%</b>	

5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ 7,200		-100%	
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 3,138</b>	<b>\$ 10,338</b>	<b>\$ 3,638</b>	<b>-65%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,038,070</b>	<b>\$ 1,219,991</b>	<b>\$ 1,271,047</b>	<b>\$ 1,525,849</b>	<b>20%</b>	Re: percentage increase see note on 5280 - Water Purchased
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates	\$	6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
Total Exceptional Items Requested:		\$	6,000

Total Budget Allocation Requested:	\$	1,525,849
Total Exceptional Items Requested:	\$	6,000
<b>Grand Total Budget Request for Department:</b>	<b>\$</b>	<b>1,531,849</b>
Increase (Decrease) from Previous Budget Cycle (\$)	\$	260,802
Increase (Decrease) from Previous Budget Cycle (%)		21%

200-WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
200-5-60-5000 SALARY	214,195.00	6,565.00	110,360.52	51.52	103,834.48
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
200-5-60-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,000.00	0.00	1,883.75	62.79	1,116.25
200-5-60-5020 HEALTH INSURANCE	29,900.00	569.56	7,662.08	25.63	22,237.92
200-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,503.13	97.05	136.87
200-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	502.22	8,441.84	51.52	7,944.16
200-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	810.12	14,478.49	56.33	11,224.51
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>294,124.00</b>	<b>8,446.90</b>	<b>147,329.81</b>	<b>50.09</b>	<b>146,794.19</b>
<u>SUPPLIES &amp; OPERATION EXP</u>					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	298.48	1,650.50	66.02	849.50
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5140 TELEPHONE	700.00	13.66	232.24	33.18	467.76
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	1,227.85	61.39	772.15
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	0.00	102.25	34.08	197.75
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	148.76	7,066.22	17.67	32,933.78
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	35,000.00	100.00	0.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	63,785.00	0.00	63,000.00	98.77	785.00
200-5-60-5171 EQUIPMENT	30,500.00	0.00	26,668.45	87.44	3,831.55
200-5-60-5175 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	1,030.49	68.70	469.51
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00	4,365.00	12.65	38,865.00
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	20,000.00	0.00	0.00	0.00	20,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	81.56	1,746.12	43.65	2,253.88
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,000.00	25.42	541.21	54.12	458.79
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>239,635.00</b>	<b>567.88</b>	<b>133,900.33</b>	<b>55.88</b>	<b>105,734.67</b>
<u>CONTRACTUAL SERVICES</u>					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00

200-WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	6,750.00	40,500.00	50.00	40,500.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	60,000.00	3,112.03	65,933.59	109.89 (	5,933.59)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	963.47	96.35	36.53
200-5-60-5270 ENGINEERING SERVICES	25,000.00	0.00	11,986.25	47.95	13,013.75
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	35,799.81	372,252.88	67.68	177,747.12
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	726,200.00	45,661.84	493,140.49	67.91	233,059.51
<u>MISCELLANEOUS OTHER EXP</u>					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	4.12	19.54	2.61	730.46
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	0.00	0.00	3,062.62	0.00 (	3,062.62)
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5350 TOOLS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	750.00	4.12	3,082.16	410.95 (	2,332.16)
<u>CAPITAL OUTLAY</u>					
200-5-60-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	7,200.00	0.00	8,579.86	119.16 (	1,379.86)
TOTAL CAPITAL OUTLAY	10,338.00	0.00	8,579.86	82.99	1,758.14
<hr/>					
TOTAL NON-DEPARTMENTAL	1,271,047.00	54,680.74	786,032.65	61.84	485,014.35
<hr/>					
TOTAL EXPENDITURES	1,271,047.00	54,680.74	786,032.65	61.84	485,014.35
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	83,303.00 (	54,950.74)	19,243.34		64,059.66

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date:  
 Fund Name and Number: 301 - Street Maintenance  
 Dept Name and Number: 60 - Non Dept.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 256,115	\$ 151,475	-41%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
Total Capital Outlays		\$ 88,465	\$ 95,469	\$ 256,115	\$ 151,475	-41%	
TOTAL EXPENDITURES		\$ 88,465	\$ 95,469	\$ 256,115	\$ 151,475	-41%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 151,475  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department: \$ 151,475**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ (104,640)  
 Increase (Decrease) from Previous Budget Cycle (%) -41%



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

301-STREET MAINTENANCE  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	256,115.00	0.00	115,012.76	44.91	141,102.24
TOTAL CAPITAL OUTLAY	256,115.00	0.00	115,012.76	44.91	141,102.24
TOTAL NON-DEPARTMENTAL	256,115.00	0.00	115,012.76	44.91	141,102.24
TOTAL EXPENDITURES	256,115.00	0.00	115,012.76	44.91	141,102.24
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	690.58	(	690.58)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 310 - Court Security  
 Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -					
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -					
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 1,000.00  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department: \$ 1,000.00**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

310-COURT SECURITY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	600.00	138.81	2,117.53	(	1,517.53)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 320-Court Tech  
 Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000	100%	
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 5,000</b>	<b>100%</b>	
5414	Computers	\$ 1,500	\$ -	\$ -	\$ 1,500		New Printer and Computer
	<b>Total Capital Outlays</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>		
	<b>TOTAL EXPENDITURES</b>	<b>\$ 4,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 6,500</b>	<b>160%</b>	<b>Paid for from restricted fund revenues, not Fund 100.</b>
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 6,500.00  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department: \$ 6,500.00**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ 4,000.00  
 Increase (Decrease) from Previous Budget Cycle (%) 160%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

320-COURT TECHNOLOGY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	<u>2,500.00</u>	<u>13.75</u>	<u>68.53</u>	<u>2.74</u>	<u>2,431.47</u>
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	13.75	68.53	2.74	2,431.47
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	<u>0.00</u>	<u>0.00</u>	<u>499.00</u>	<u>0.00</u>	<u>( 499.00)</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	499.00	0.00	( 499.00)
TOTAL COURT	2,500.00	13.75	567.53	22.70	1,932.47
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>13.75</u>	<u>567.53</u>	<u>22.70</u>	<u>1,932.47</u>
REVENUES OVER/ (UNDER) EXPENDITURES	( 900.00)	100.40	1,179.05	( 2,079.05)	

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 330 - Court Eff.  
 Dept Name and Number: 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	\$ 100	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested:	\$	100
Total Exceptional Items Requested:	\$	-
<b>Grand Total Budget Request for Department:</b>	<b>\$</b>	<b>100</b>
Increase (Decrease) from Previous Budget Cycle (\$)	\$	-
Increase (Decrease) from Previous Budget Cycle (%)		0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

330-COURT EFFICIENCY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>SUPPLIES &amp; OPERATION EXP</u>					
330-5-50-5158 OFFICE SUPPLIES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 430 - Debt Service 2014  
 Dept Name and Number: 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	\$ 140,000	0%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	\$ 58,950	0%	
<b>Total Contractual Services</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>\$ 199,350</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>\$ 199,350</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 199,350.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 199,350.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) 0%



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

430-DEBT SERVICE FUND 2014  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	0.00	0.00	140,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	58,950.00	0.00	32,175.00	54.58	26,775.00
TOTAL CONTRACTUAL SERVICES	199,350.00	0.00	32,375.00	16.24	166,975.00
<u>MISCELLANEOUS OTHER EXP</u>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	199,350.00	0.00	32,375.00	16.24	166,975.00
<hr/>					
TOTAL EXPENDITURES	199,350.00	0.00	32,375.00	16.24	166,975.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	900.00	0.00	171,306.25	(	170,406.25)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

**WORKING DRAFT**

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	\$ 425,000	270%	Portion of former Fund 440 - Debt Service 2012 (Series B) was refinanced into Fund 450 - Debt Service 2019
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	\$ 290,650	-2%	
<b>Total Contractual Services</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>\$ 716,050</b>	<b>74%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>\$ 716,050</b>	<b>74%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 716,050.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 716,050.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 305,400.00

Increase (Decrease) from Previous Budget Cycle (%) 74%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

450-DEBT SERVICE FUND 2019  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	115,000.00	0.00	0.00	0.00	115,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	295,250.00	0.00	147,625.00	50.00	147,625.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	410,650.00	0.00	147,825.00	36.00	262,825.00
<u>MISCELLANEOUS OTHER EXP</u>					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
450-5-60-5462 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	410,650.00	0.00	147,825.00	36.00	262,825.00
<hr/>					
TOTAL EXPENDITURES	410,650.00	0.00	147,825.00	36.00	262,825.00
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	0.00	271,810.65	(	270,810.65)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	\$ 20,280	-18%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	\$ 295,000	2%	
<b>Total Contractual Services</b>		<b>\$ 317,465</b>	<b>\$ 314,290</b>	<b>\$ 315,015</b>	<b>\$ 315,520</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,465</b>	<b>\$ 314,290</b>	<b>\$ 315,015</b>	<b>\$ 315,520</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 315,520.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 315,520.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 505.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

460-DEBT SERVICE FUND 2020  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	24,775.00	0.00	12,387.50	50.00	12,387.50
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	290,000.00	0.00	0.00	0.00	290,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	315,015.00	0.00	12,387.50	3.93	302,627.50
<u>MISCELLANEOUS OTHER EXP</u>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	315,015.00	0.00	12,387.50	3.93	302,627.50
TOTAL EXPENDITURES	315,015.00	0.00	12,387.50	3.93	302,627.50
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	0.00	309,253.29	(	308,753.29)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 470 - Debt Service 2023  
 Dept Name and Number: 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees						
5248	Debt Service - Interest Tax Notes						
5249	Debt Service - Principal Tax Notes						
<b>Total Contractual Services</b>		\$ -	\$ -	\$ -	\$ -		
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ -	\$ -		
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ -  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department:** \$ -  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) #DIV/0!

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date:  
 Fund Name and Number: 702 - Drainage  
 Dept Name and Number: 35 - Capital Imp.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5221	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -	\$ -		
5222	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -	\$ -		
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 60,000	20%	Updated fee schedule to properly reflect budgetary needs. Pass through revenue reflected in Drainage Fund 702 - Revenues.
<b>Total Contractual Services</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 60,000</b>	<b>20%</b>	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	\$ 8,000	0%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -			
<b>Total Capital Outlays</b>		<b>\$ 85,000</b>	<b>\$ 5,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 135,000</b>	<b>\$ 55,000</b>	<b>\$ 58,000</b>	<b>\$ 68,000</b>	<b>17%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 68,000.00  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department: \$ 68,000.00**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ 10,000.00  
 Increase (Decrease) from Previous Budget Cycle (%) 17%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

702-DRAINAGE FUND  
 CAPITAL IMPROVEMENTS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
702-5-35-5203 Final Site Drainage Inspection	0.00	0.00	0.00	0.00	0.00
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	39,972.48	0.00 (	39,972.48)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	0.00	15,859.83	0.00 (	15,859.83)
702-5-35-5259 PROJECT MANAGEMENT	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	50,000.00	6,197.39	50,179.89	100.36 (	179.89)
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00	6,197.39	106,012.20	212.02 (	56,012.20)
<u>CAPITAL OUTLAY</u>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	766.25	7,604.19	95.05	395.81
TOTAL CAPITAL OUTLAY	8,000.00	766.25	7,604.19	95.05	395.81
TOTAL CAPITAL IMPROVEMENTS	58,000.00	6,963.64	113,616.39	195.89 (	55,616.39)
TOTAL EXPENDITURES	58,000.00	6,963.64	113,616.39	195.89 (	55,616.39)
REVENUES OVER/(UNDER) EXPENDITURES	( 27,100.00) (	6,963.64) (	93,916.39)		66,816.39



Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date:

WORKING DRAFT

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends		\$ -	\$ -	\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	\$ 27,000	-10%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	\$ 4,700	1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 295,020</b>	<b>\$ 313,149</b>	<b>\$ 293,624</b>	<b>\$ 301,486</b>	<b>3%</b>	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	\$ 200	100%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	\$ 2,500	0%	
5130	Utilities				\$ 42,500		New Line Item this year: Was coming out of Maintenance & Repairs (5166) - AT&T Lines for lift stations (~\$29,500 per year) + Texas Gas Service for Lift Stations (~\$13,000 per year)
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	0%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	\$ 20,000	-20%	
5166	Maintenance & Repairs	\$ 42,000	\$ 35,000	\$ 47,000	\$ 30,000	-36%	Maintenance of Lift Stations - Need cleaning more than they have been (\$12,000) + \$3,000 for parts to repair and inventory city clean outs + \$15,000 for Generator Maintenance
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	0%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 30,100	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	Fuel
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 76,600</b>	<b>\$ 189,088</b>	<b>\$ 234,485</b>	<b>\$ 241,975</b>	<b>3%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	\$ 97,980	0%	Based on Actual
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	\$ 40,000	0%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	\$ 1,450	0%	TBD
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,000	0%	TBD

5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	\$ 10,000	-50%	
5271	Rate Consulting Services	\$ -	\$ -	\$ -	\$ -		Budgeting for Water in FY 23-24
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	\$ 270,000	17%	Approx. \$22,500/month (Depends on rainfall) - Trending up this year. Pass through cost.
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	\$ 14,100	18%	City of Austin Fixed Charge. Pass through cost.
<b>Total Contractual Services</b>		<b>\$ 274,600</b>	<b>\$ 466,080</b>	<b>\$ 436,930</b>	<b>\$ 468,030</b>	<b>7%</b>	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	0%	
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	\$ -		
5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
5350	Tools	\$ -	\$ -	\$ -	\$ 2,000		New Line Item Request
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 16,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 7,000</b>	<b>600%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -	\$ -	\$ 5,400	\$ -	-100%	
5496	Lift Station Automation	\$ -	\$ 159,000	\$ -	\$ -		
5497	Lift Station Emergency Power	\$ -	\$ 35,100	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 197,237</b>	<b>\$ 8,537</b>	<b>\$ 3,637</b>	<b>-57%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 662,220</b>	<b>\$ 1,166,554</b>	<b>\$ 974,576</b>	<b>\$ 1,022,128</b>	<b>5%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates	\$	6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
<b>Total Exceptional Items Requested:</b>		<b>\$ 6,000</b>	

Total Budget Allocation Requested: \$ 1,022,128  
 Total Exceptional Items Requested: \$ 6,000  
**Grand Total Budget Request for Department: \$ 1,028,128**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ 53,552  
 Increase (Decrease) from Previous Budget Cycle (%) 5%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

800-WASTE WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
800-5-60-5000 SALARY	214,195.00	6,565.00	110,360.50	51.52	103,834.50
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
800-5-60-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	0.00	1,461.50	58.46	1,038.50
800-5-60-5020 HEALTH INSURANCE	29,900.00	569.56	7,662.08	25.63	22,237.92
800-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,601.02	99.16	38.98
800-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	502.22	8,441.84	51.52	7,944.16
800-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	810.12	14,478.49	56.33	11,224.51
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	293,624.00	8,446.90	147,005.43	50.07	146,618.57
<u>SUPPLIES &amp; OPERATION EXP</u>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	426.71	28.45	1,073.29
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	2,577.82	12,737.70	50.95	12,262.30
800-5-60-5166 MAINTENANCE & REPAIRS	47,000.00	848.50	22,552.49	47.98	24,447.51
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	28,000.00	100.00	0.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	63,785.00	0.00	63,000.00	98.77	785.00
800-5-60-5171 EQUIPMENT	30,100.00	0.00	38,412.04	127.61	( 8,312.04)
800-5-60-5172 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	81.55	1,734.70	86.74	265.30
TOTAL SUPPLIES & OPERATION EXP	234,485.00	3,507.87	166,863.64	71.16	67,621.36
<u>CONTRACTUAL SERVICES</u>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	8,165.00	48,990.00	50.00	48,990.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	40,000.00	4,174.29	37,154.15	92.89	2,845.85
800-5-60-5240 INSURANCE - PROP & GEN LIAB	1,450.00	0.00	425.32	29.33	1,024.68
800-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	1,287.25	128.73	( 287.25)
800-5-60-5270 ENGINEERING SERVICES	20,000.00	0.00	2,507.50	12.54	17,492.50
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	25,895.18	193,535.39	84.15	36,464.61
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	9,349.92	77.92	2,650.08
TOTAL CONTRACTUAL SERVICES	436,930.00	39,403.21	293,249.53	67.12	143,680.47

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

800-WASTE WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00 (	4.20)	0.42-	1,004.20
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	0.00	0.00	3,062.63	0.00 (	3,062.63)
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5350 TOOLS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	3,058.43	305.84 (	2,058.43)
<u>CAPITAL OUTLAY</u>					
800-5-60-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	5,400.00	0.00	6,434.90	119.16 (	1,034.90)
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.50	0.00 (	0.50)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	40,638.00	0.00 (	40,638.00)
TOTAL CAPITAL OUTLAY	8,537.00	0.00	47,073.40	551.40 (	38,536.40)
TOTAL NON-DEPARTMENTAL	974,576.00	51,357.98	657,250.43	67.44	317,325.57
TOTAL EXPENDITURES	974,576.00	51,357.98	657,250.43	67.44	317,325.57
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	51,357.98)	30,962.26	(	30,962.26)



Start: 2023-05-15  
End: 2023-05-21  
Times: 0:00-23:59

Speed Range: 1 to 150

## Overall Summary

Total Days of Data: 8  
Speed Limit: 25  
Average Speed: 17.85  
50th Percentile Speed: 17.85  
85th Percentile Speed: 24.43  
Pace Speed Range: 13-23

Minimum Speed: 5  
Maximum Speed: 47  
Display Mode: Unknown  
Average Volume per Day: 763.6  
Total Volume: 6109



Start: 2023-05-29  
End: 2023-06-04  
Times: 0:00-23:59

## Overall Summary

Total Days of Data: 8  
Speed Limit: 25  
Average Speed: 17.54  
50th Percentile Speed: 17.49  
85th Percentile Speed: 24.89  
Pace Speed Range: 13-23

## Speed Summary

### Hatley Dr, WB

Speed Range: 1 to 150

Minimum Speed: 5  
Maximum Speed: 48  
Display Mode: Unknown  
Average Volume per Day: 523.9  
Total Volume: 4191



Start: 2023-05-22  
End: 2023-05-28  
Times: 0:00-23:59

## Overall Summary

Total Days of Data: 8  
Speed Limit: 25  
Average Speed: 16.64  
50th Percentile Speed: 16.61  
85th Percentile Speed: 23.22  
Pace Speed Range: 12-22

Minimum Speed: 5  
Maximum Speed: 91  
Display Mode: Unknown  
Average Volume per Day: 308.0  
Total Volume: 2464

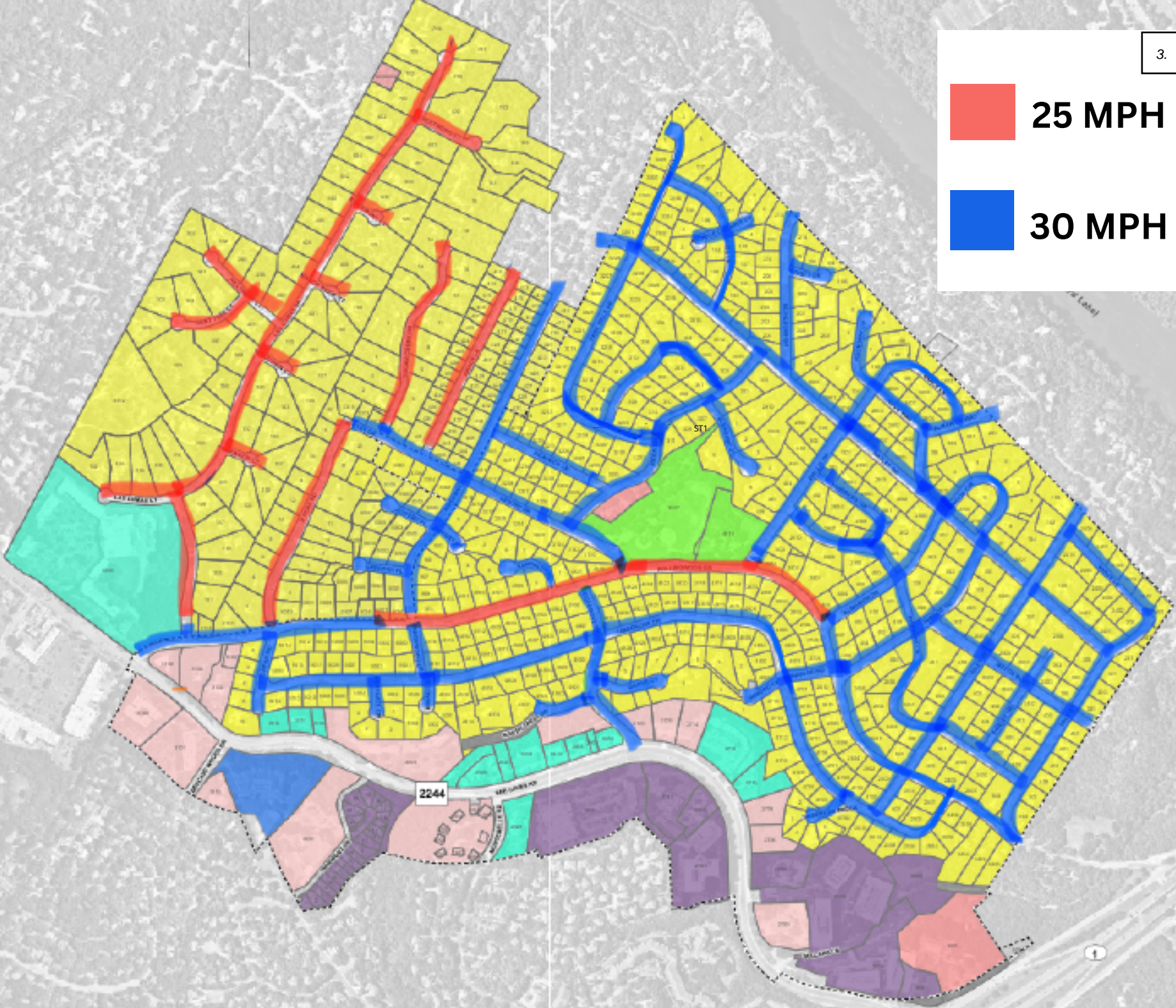
# Speed Summary

Timberline Dr, WB

Speed Range: 1 to 150

 25 MPH

 30 MPH





Rollingwood Fields Rehabilitation Project

**Donations**

We have \$12,500 in pledges from citizens other than Glasheen.  
 We received \$5,000 from anonymous.  
 Jim Rauh has pledged \$5,000 and is out of the country but mailing a check.  
 Andy has pledged \$2,500 and will drop off a check.  
 Kevin Glasheen will donate the balance, estimated at \$8,000.

**Budget**

Whittlesey Landscapes (Now SiteOne by John Deere) for material		
20 yards Sandy Loam to help regrade fields 3, 4 and 5	\$574.00	
15 pallets of Bermuda Grass Sod	\$4,000	
2 cubic yards decomposed granite	\$258.93	
100 yards of organic top dressing for ¼" over all the fields	\$4,100.00	
Total Whittlesey		\$8,932.93

SOB Construction Landscape		
Temporarily remove 60' of fence & posts as needed at fields 3,4 and 5	\$1200	
Regrade fields 3, 4 and 5	\$4,500	
Install sod on fields 3, 4 and 5	\$2,400	
Total SOB Construction		\$8,100

Top Gunn rental – top dresser for one week (operated by RW maintenance)	\$600	
Viking Fence reinstall the fence	\$2,800	

**TOTAL PROJECT Budgeted COST** **\$20,432.93**

Actual Expenses

6/6	Site One 8 pallets sod	\$2,431.08	
6/20	Site One 6 pallets of sod	\$1823.31	
6/12	Whittlesey 100 yards organic fairway mix	\$5,064.24	
	44 yards sandy loam	\$1,187.52	
6/13	Top Gunn Rentals	\$277.02	
	Top Gunn Rentals	\$712.14	
6/13	Home Depot Temporary Fencing and Irrigation	\$657.72	
6/13	Lowe's " " "	\$125.33	
6/17	Lowe's " " "	\$247.91	
TOTAL paid by Glasheen credit card		\$12,526.27	
6/15	SOB Construction	\$8100.00	
Total Project Actual Cost			<b>\$20,626.27</b>

**Whittlesey Landscape Supplies and Recycling, In**  
**SOUTH YARD SALES**  
**P.O. BOX 1119**  
**ROUND ROCK, TX 78680**  
**PHONE: (512) 385-0732**

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
534157			ORDR # 153814	C.O.D	JC	6/12/23	1:07

**Sold To:**  
 City of Rollingwood  
 403 Nixon Dr  
 Rollingwood TX 78746

**Ship To:**  
 KEVIN 806.789.0734  
 4800 ROLLINGWOOD DRIVE  
 AUSTIN TX 78746

DUE DATE: C.O.D  
 DEL. DATE: 6/12/23 TERM#602  
 SLSPR: BA BRYAN ALEXANDER  
 TAX : 003 SOUTH YARD SALES

DOC# B53920/3  
 \*\*\*\*\*  
 \*COD INVOICE\*  
 \*\*\*\*\*

(512) 327-1838

ORDR 153814

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	22		YD	291635	SCREENED CHOCOLATE LOAM	22	14.50 /YD	319.00 N
2	1		EA	249011	DELIVERY END-DUMP ZONE	1	255.00 /EA	255.00
PLEASE CALL ON WAY								

REPRINT

593.76 \*\* PRIOR DEPOSIT \*\*  
 (Abel Campos )

TAXABLE 255.00  
 NON-TAXABLE 319.00  
 SUBTOTAL 574.00

TAX AMOUNT 19.76  
 TOTAL AMOUNT 593.76

**X** \_\_\_\_\_  
 Received By

**Whittlesey Landscape Supplies and Recycling, In**  
**SOUTH YARD SALES**  
**P.O. BOX 1119**  
**ROUND ROCK, TX 78680**  
**PHONE: (512) 385-0732**

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
534157			ORDR # 150433	C.O.D	JC	6/12/23	8:06

**Sold To:**  
 City of Rollingwood  
 403 Nixon Dr  
 Rollingwood TX 78746

**Ship To:**  
 KEVIN 806.789.0734  
 4800 ROLLINGWOOD DRIVE  
 AUSTIN TX 78746

DUE DATE: C.O.D  
 DEL. DATE: 6/12/23 TERM#602  
 SLSPR: BA BRYAN ALEXANDER  
 TAX : 003 SOUTH YARD SALES

DOC# B53566/3  
 \*\*\*\*\*  
 \*COD INVOICE\*  
 \*\*\*\*\*

(512) 327-1838

ORDR 150433

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	25	50	EA	291671	FAIRWAY MIX	25	39.00 /EA	975.00
2	1	2	EA	249011	DELIVERY END-DUMP ZONE	1	200.00 /EA	200.00
					PLEASE CALL ON WAY			

REPRINT

1,266.06 \*\* PRIOR DEPOSIT \*\*  
 (Abel Campos )

TAXABLE 1175.00  
 NON-TAXABLE 0.00  
 SUBTOTAL 1175.00

TAX AMOUNT 91.06  
 TOTAL AMOUNT 1266.06

**X** \_\_\_\_\_  
 Received By

**Whittlesey Landscape Supplies and Recycling, In**  
**SOUTH YARD SALES**  
**P.O. BOX 1119**  
**ROUND ROCK, TX 78680**  
**PHONE: (512) 385-0732**

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
534157			ORDR # 150433	C.O.D	JC	6/12/23	8:06

**Sold To:**  
 City of Rollingwood  
 403 Nixon Dr  
 Rollingwood TX 78746

**Ship To:**  
 KEVIN 806.789.0734  
 4800 ROLLINGWOOD DRIVE  
 AUSTIN TX 78746

DUE DATE: C.O.D  
 DEL. DATE: 6/12/23 TERM#602  
 SLSPR: BA BRYAN ALEXANDER  
 TAX : 003 SOUTH YARD SALES

DOC# B53564/3  
 \*\*\*\*\*  
 \*COD INVOICE\*  
 \*\*\*\*\*

(512) 327-1838

ORDR 150433

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	25	50	EA	291671	FAIRWAY MIX 25.00 Backordered	25	39.00 /EA	975.00
2	1	2	EA	249011	DELIVERY END-DUMP ZONE 1.00 Backordered  PLEASE CALL ON WAY	1	200.00 /EA	200.00

REPRINT

1,266.06 \*\* PRIOR DEPOSIT \*\*  
 (Abel Campos )

TAXABLE 1175.00  
 NON-TAXABLE 0.00  
 SUBTOTAL 1175.00

TAX AMOUNT 91.06  
 TOTAL AMOUNT 1266.06

**X** \_\_\_\_\_  
 Received By

**Whittlesey Landscape Supplies and Recycling, In**  
**SOUTH YARD SALES**  
**P.O. BOX 1119**  
**ROUND ROCK, TX 78680**  
**PHONE: (512) 385-0732**

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
534157			ORDR # 150433	C.O.D	JC	6/12/23	8:05

**Sold To:**  
 City of Rollingwood  
 403 Nixon Dr  
 Rollingwood TX 78746

**Ship To:**  
 KEVIN 806.789.0734  
 4800 ROLLINGWOOD DRIVE  
 AUSTIN TX 78746

DUE DATE: C.O.D  
 DEL. DATE: 6/12/23 TERM#602  
 SLSPR: BA BRYAN ALEXANDER  
 TAX : 003 SOUTH YARD SALES

DOC# B53563/3  
 \*\*\*\*\*  
 \*COD INVOICE\*  
 \*\*\*\*\*

(512) 327-1838

ORDR 150433

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	25	75	EA	291671	FAIRWAY MIX 50.00 Backordered	25	39.00 /EA	975.00
2	1	3	EA	249011	DELIVERY END-DUMP ZONE 2.00 Backordered  PLEASE CALL ON WAY	1	200.00 /EA	200.00

REPRINT

1,266.06 \*\* PRIOR DEPOSIT \*\*  
 (Abel Campos )

TAXABLE 1175.00  
 NON-TAXABLE 0.00  
 SUBTOTAL 1175.00

TAX AMOUNT 91.06  
 TOTAL AMOUNT 1266.06

**X** \_\_\_\_\_  
 Received By

**Whittlesey Landscape Supplies and Recycling, In**  
**SOUTH YARD SALES**  
**P.O. BOX 1119**  
**ROUND ROCK, TX 78680**  
**PHONE: (512) 385-0732**

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
534157			ORDR # 150433	C.O.D	JC	6/12/23	8:05

**Sold To:**  
 City of Rollingwood  
 403 Nixon Dr  
 Rollingwood TX 78746

**Ship To:**  
 KEVIN 806.789.0734  
 4800 ROLLINGWOOD DRIVE  
 AUSTIN TX 78746

DUE DATE: C.O.D  
 DEL. DATE: 6/12/23 TERM#602  
 SLSPR: BA BRYAN ALEXANDER  
 TAX : 003 SOUTH YARD SALES

DOC# B53562/3  
 \*\*\*\*\*  
 \*COD INVOICE\*  
 \*\*\*\*\*

(512) 327-1838

ORDR 150433

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1	25	100	EA	291671	FAIRWAY MIX 75.00 Backordered	25	39.00 /EA	975.00
2	1	4	EA	249011	DELIVERY END-DUMP ZONE 3.00 Backordered  PLEASE CALL ON WAY	1	200.00 /EA	200.00

REPRINT

1,266.06 \*\* PRIOR DEPOSIT \*\*  
 (Abel Campos )

TAXABLE 1175.00  
 NON-TAXABLE 0.00  
 SUBTOTAL 1175.00

TAX AMOUNT 91.06  
 TOTAL AMOUNT 1266.06

**X** \_\_\_\_\_  
 Received By

**Whittlesey Landscape Supplies and Recycling, In**  
**SOUTH YARD SALES**  
**P.O. BOX 1119**  
**ROUND ROCK, TX 78680**  
**PHONE: (512) 385-0732**

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
534157			ORDR # 150433	C.O.D	JC	6/12/23	8:04

**Sold To:**  
 City of Rollingwood  
 403 Nixon Dr  
 Rollingwood TX 78746

(512) 327-1838

**Ship To:**  
 KEVIN 806.789.0734  
 4800 ROLLINGWOOD DRIVE  
 AUSTIN TX 78746

DUE DATE: C.O.D  
 DEL. DATE: 6/12/23 TERM#602  
 SLSPR: BA BRYAN ALEXANDER  
 TAX : 003 SOUTH YARD SALES

DOC# B53561/3  
 \*\*\*\*\*  
 \*COD INVOICE\*  
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ORDR 150433

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1		100	EA	291671	FAIRWAY MIX 100.00 Backordered		39.00 /EA	
2		4	EA	249011	DELIVERY END-DUMP ZONE 4.00 Backordered		200.00 /EA	
3	22		YD	291635	SCREENED CHOCOLATE LOAM	22	14.50 /YD	319.00 N
4	1		EA	249011	DELIVERY END-DUMP ZONE	1	255.00 /EA	255.00
5					PLEASE LOAD SCREEN LOAM WAKA			
6								
7					***THIS PICK SHEET IS FOR THE			
8					LOAM ONLY***			
9								
10					^^			
					PLEASE CALL ON WAY			

REPRINT

593.76 \*\* PRIOR DEPOSIT \*\*  
 (Abel Campos )

TAXABLE 255.00  
 NON-TAXABLE 319.00  
 SUBTOTAL 574.00  
  
 TAX AMOUNT 19.76  
 TOTAL AMOUNT 593.76

X \_\_\_\_\_  
 Received By



**SOB Construction, LLC**  
 3220 Reservation Road  
 Harper, Texas 78631  
 Tel: (830) 459.5903  
 sobconstructionllc@gmail.com

NAME <i>City of Rollingwood</i>							
ADDRESS							
PHONE						DATE <i>6-15-2023</i>	
SOLD BY	CASH	CHECK	CHARGE	C.O.D.	ON ACCT.	PAID OUT	LAYAWAY
QUANTITY	DESCRIPTION				PRICE	AMOUNT	
	<i>Regrade &amp; Establish Drainage on Field @ Park</i>					<i>\$ 4500<sup>00</sup></i>	
	<i>Install 3600 sq. ft sod</i>					<i>\$ 2400<sup>00</sup></i>	
	<i>Remove &amp; Reinstall App. 80' Chain Link Fence</i>					<i>\$ 1200<sup>00</sup></i>	
Received by:					TAX		
					TOTAL	<i>\$ 8100<sup>00</sup></i>	

**No. 1367**

**Thank You**

All claims and returned goods must be accompanied by this bill





## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES**

**Wednesday, May 17, 2023**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on May 17, 2023. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 7:03 p.m.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Phil McDuffee, Council Member Kevin Glasheen, Council Member Alec Robinson, and Council Member Brook Brown.

**Also Present:** City Administrator Ashley Wayman, City Attorney Charles Zech, Finance Director Abel Campos, City Secretary Desiree Adair, Development Services Manager Nikki Stautzenberger, Interim Police Chief Kristal Muñoz, and Assistant to the City Administrator Makayla Rodriguez.

### **PUBLIC COMMENTS**

The following individuals spoke during public comments:

- Shanthi Jayakumar, 3309 Park Hills Drive, spoke regarding the history of the building of Rollingwood City Hall, the building fund, the painting in City Hall, the fire station, and the City's nomination for a building award. She is excited for a new City Hall and would like to involve all of the citizens.

### **PRESENTATIONS**

2. Presentation and discussion regarding a potential bond issuance timeline for General Obligation Bonds Series 2023

Mayor Gavin Massingill announced that the City of Rollingwood's bond rating has been upgraded to AA+.

James Gilley, of U.S. Capital Advisors, explained how Standard and Poor’s (S & P) maintains and updates bond ratings. The City was upgraded from an AA to an AA+ rating due to several factors including a strong economy, conservative budgeting practices, cash reserves, and general fund balance.

Mr. Gilley proceeded to discuss the tentative timetable of events for a sale of general obligation bonds in July. Council discussed and asked questions regarding the amount of the bonds, rates, laddering, opportunities for funding, initial projects, call features, and cash flow.

City Council discussed timing of issuance, bond costs, and rating fees with Mr. Gilley. Council also discussed timing of the water improvements and of the bond issuance for a new City Hall.

Mr. Gilley discussed the timeline of bond sales with respect to the setting of the tax rate. He provided a recommendation of issuing the bonds as close to when the project would start and the tax cycle.

**PUBLIC HEARING**

- 3. Public hearing, discussion and possible action regarding the addition of a building height survey requirement to the City's Code of Ordinances

City Administrator Ashley Wayman discussed working with ATS, legal, and planning on local amendments to the building code and recommending the time at which inspections should occur.

Council Member Brook Brown discussed her edits to the building survey requirements and proposed adding a second height survey upon application for a Certificate of Occupancy.

Council Member Kevin Glasheen asked for a definition of “original native ground surface”. Council Member Brook Brown read the definition of original native ground surface from the zoning code.

Development Services Manager Nikki Stautzenberger explained the survey requirements for permits and the determination of the highest adjacent grade which is tied to the foundation. Council discussed demolition permits and the requirement of a five-foot topographical line survey prior to demolition.

**Mayor Gavin Massingill opened the public hearing at 7:44 p.m.**

There were no public comments during the public hearing.

**Mayor Gavin Massingill closed the public hearing at 7:44 p.m.**

Mayor Gavin Massingill explained the difference between Draft 1 and Draft 2 in the agenda packet. Council discussed the different ways to determine elevation, the timing in the building process of the height surveys, and survey monuments.

Mayor Gavin Massingill discussed requiring the use of the City Engineers for the original survey as well as the height measurement at the time of the framing inspection for consistency. Council discussed ATS verification of the original survey. Council Member Kevin Glasheen discussed publishing the requirements for the original survey that city designated engineers could approve as part of the building permit application. Council Member Brook Brown would like on site property verification of the original survey.

Development Services Manager Nikki Stautzenberger responded to questions from Council regarding original surveys and benchmarks. Council discussed the history of issues with reference datum and height.

**Council Member Brook Brown moved to ask staff to bring back to our agenda next month a new section 110.3.8.1 to the International Building Code and a new section R 109.1.5.2 to the International Residential Code that would require that there be a height survey for structures within five feet of the maximum height allowed by the zoning district regulations, to be performed by the City of Rollingwood or its representative at the following points in the construction process: (a) at the time of demolition, (b) prior to passing the framing inspection, and (c) upon application for an occupancy permit, and that we request ATS to address the (c) provision and give us their recommendation as to when is an appropriate time to verify the as-built if needed in addition to the at-framing survey. Mayor Pro Tem Sara Hutson seconded the motion.**

The City Council discussed the format of the draft to be brought back. Mayor Gavin Massingill stated that staff would bring back an ordinance with everything in it so that Council can make decisions on what to include.

Council Member Kevin Glasheen suggested amending the language from two height surveys to two height measurements and staff agreed to discuss this language with ATS and bring back the appropriate options.

Mayor Pro Tem Sara Hutson stated that it would be best to have universally available monuments with established datum, and Mayor Gavin Massingill stated that we would invite ATS to the meeting next month to discuss this process.

**The motion carried with 5 in favor and 0 against.**

**Council Member Brook Brown moved to ask ATS to bring forward a recommendation as to establishing monuments for Council’s consideration at next Council Meeting. Council Member Alec Robinson seconded the motion. The motion carried with 5 in favor and 0 against.**

**CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 4. Discussion and possible action on the minutes from the April 19, 2023 City Council meeting

**Council Member Brook Brown moved to approve the Consent Agenda. Council Member Phil McDuffee seconded the motion. The motion carried with 4 in favor and 0 against, 1 abstention (Hutson).**

**REGULAR AGENDA**

- 5. Discussion and possible action regarding the Right of Way License Agreement between the City of Rollingwood and Google Fiber Texas LLC

Council Member Phil McDuffee discussed the possible execution of the Right of Way License Agreement with Google Fiber that has been negotiated between the City of Rollingwood and Google Fiber, and he is excited by the prospect of Google Fiber providing great internet service.

Council Member Kevin Glasheen reported extensive citizen support of Google Fiber.

**Council Member Phil McDuffee moved to approve the nonexclusive public Right of Way agreement between Google Fiber Texas LLC and the City of Rollingwood as currently drafted. Council Member Kevin Glasheen seconded the motion.**

Council Member Alec Robinson inquired about gross revenues in the public Right of Way.

Sasha Petrovic, of Google Fiber, answered that assets in the Right of Way are not part of the 1% fee calculation.

Mayor Pro Tem Sara Hutson inquired about the trench installation providing any advantage for Oak Wilt trenching, the depth of the trenching, stub outs, and opportunity to have access for all residents. Council Member Alec Robinson asked if properties being developed would have the opportunity to have the box moved.

Council Member Brook Brown voiced concerns of coordination with the water project and a possible increase in the cost of the water line project for the City of Rollingwood. Mr. Petrovic said he has already provided plans of the water project to the engineers and they are working together to work around each other. She also asked about properties without Right of Way for the front of the property. Mr. Petrovic answered that the first default is Right of Way, then Public Utility Easement, then a drop between multiple properties. City Attorney Charles Zech mentioned that the agreement requires Google Fiber to move their lines if the City of Rollingwood is laying water lines for government purposes.

**The motion carried with 5 in favor and 0 against.**

- 6. Discussion and possible action regarding a recommendation on residential speed limits and explanation of radar reports

Interim Police Chief Kristal Muñoz discussed the focus of speeding areas on Rollingwood Drive, Timberline Drive, Riley Road, and Hatley Drive. They also focus on the Park Zone and Riley Road to Stratford Drive. She would like to see data to support these areas so she has requested an estimate from K. Fries + Associates for a traffic engineering study.

Council Member Kevin Glasheen reviewed the data and has noticed that flashing lights and speed limit signs are not slowing people down. Chief Muñoz reported that 85% have an average speed of 29 miles per hour which is 4 miles per hour over the speed limit. A speeding issue is considered to be 10 miles per hour over the speed limit with officer discretion. She is looking for a clear view of the speed data by compiling data from all over the City. Council Member Kevin Glasheen asked if the City could be more aggressive in enforcing traffic laws. He suggested that being hard on

speeders is a potential good reputation for Rollingwood. Interim Police Chief Kristal Muñoz explained that the goal is compliance with the speed limit and laws.

City Attorney Charles Zech explained that if you have a one-way road that is used for two-way traffic you can reduce the speed limit down to 10 miles per hour without a traffic study; otherwise, you can take it down to 25 miles per hour without a traffic study. There would need to be a finding that the prima facia is unreasonably dangerous.

Interim Police Chief Kristal Muñoz proposed moving the data collector weekly and providing the speed data next month. Interim Police Chief Kristal Muñoz supports the recommendation to make the speed limit 25 miles per hour throughout Rollingwood for areas currently with limits above 25 miles per hour. Mayor Gavin Massingill stated that staff will to bring back a map with listed speed limits.

Shanthi Jayakumar, 3309 Park Hills Drive, would like to be in sync with nearby municipalities especially on shared roads.

- 7. Discussion and possible action regarding an amendment to the Code of Ordinances Section 107-3 Definitions, related to the definition of Building Height, Residential in the R- Residential zoning district

Council Member Brook Brown discussed this item as a high priority and explained portions of the definition including slope and building height. The recommendation would be that the change of slope be measured at the perimeter of the building. The second change would be that the original native ground surface be the existing grade on the lot prior to development. The purpose of this is to tie up loose ends pending more work of the CRCRC. There are 3 options: adopt amendment as proposed, adopt amendments to give effect only to the survey requirement, or allow this issue to be decided by the CRCRC. Council Member Brook Brown recommends adopting the proposal as proposed or go forward with the survey requirement and adopt this definition.

**Council Member Brook Brown moved for adoption of ordinance 2023-05-17-07 as proposed. Mayor Pro Tem Sara Hutson seconded the motion.**

Mayor Gavin Massingill explained that this proposal was sent to Planning & Zoning and it was not recommended to Council. This motion overrides the recommendation from Planning & Zoning so it requires a 4/5 vote.

City Council discussed sending this proposal to the CRCRC, clarifying the survey requirement, whether this is a reasonable first step, and how this will still be open for review.

**The motion carried with 5 in favor and 0 against.**

- 8. Discussion and possible action on an ordinance amending the City's Code of Ordinances Section 101-2 Adoption of codes, amending the building code local amendments related to wood shingles and the definition of building height

City Administrator Ashley Wayman explained this ordinance and the prohibition of wood shingles which is no longer allowed by state law.

**Council Member Brook Brown moved for adoption of ordinance 2023-05-17-08. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

- 9. Update and discussion on the timing and work on the rehabilitation of Fields 3, 4, and 5

Council Member Kevin Glasheen updated the Council on the contractor proposals that should be delivered before the next meeting. He discussed dirt work, remediation, sod, and composted mulch. The resources needed include a required spreader for the composted mulch and the timeframe will be the of last week of June or anytime in July. Mr. Glasheen stated that working with Public Works Director Izzy Parra has been great.

- 10. Update and discussion regarding RCDC interest for capital expenditures on park improvements

Council Member Kevin Glasheen discussed ideas with the RCDC such as the proposed parking lot, drainage improvements to the park, a sidewalk along Edgegrove Drive, and economic development to encourage restaurants. RCDC requested a specific project or proposal.

Council Member Kevin Glasheen would like to bring back this item for action next month to discuss hiring an engineering firm to suggest ideas for capital improvements to the park. Mayor Gavin Massingill would like to have a tour.

- 11. Discussion and possible action on an ordinance amending the City's Code of Ordinances related to public hearing notice for zoning regulatory and classification changes

City Administrator Ashley Wayman discussed the intent of this ordinance, which is to lower the mailed notice requirement from 30 days to 20 days and to remove the newspaper notice for the Planning and Zoning Commission public hearings, but keep it for City Council public hearings, which is consistent with state law. This ordinance also brings special use permits into the same noticing requirements as zoning changes.

Council Member Brook Brown made two suggestions :

- 1) She would like to include the content from page 4, lines 123 to 131 to the new notice provision for special use permits – unstrike and move to line 192 on page 6.
- 2) Page 7 Line 204 - strike “or park district”. Notice must go to everyone in the City.

City Attorney Charles Zech explained his reasons for striking some of the language. The City is responsible for drafting the notices. Council Member Brook Brown would like this to apply for any zoning boundary classification.

**Council Member Brook Brown moved for adoption of Ordinance 2023-05-17-11 as proposed with two amendments: to unstrike the language appearing on page 4, lines 123 to 131, and to move that language to paragraph (b), notice requirements, that begins on page 6 on line 192, and to leave it to legal counsel to draft appropriately as a subsection to paragraph (b), and to strike the words “or park district” on page 7 line 204. Mayor Pro Tem Sara Hutson seconded the motion.**

Mayor Pro Tem Sara Hutson stated that she likes the change regarding the Park district because for a variance in the park district we require notice to all residents, so this is consistent.

Mayor Gavin Massingill asked if this ordinance needed to come back to Council with the proposed changes and Council Member Brook Brown stated that this did not need to come back.

**The motion carried with 5 in favor and 0 against.**

12. Discussion and possible action to approve the Fiscal Year 2023 - 2024 Budget Calendar

Mayor Gavin Massingill provided an overview of the budget and tax rate calendar. City Administrator Ashley Wayman explained the alignment of dates; however, dates could change dependent on the tax rate that is chosen.

**Mayor Pro Tem Sara Hutson moved for adoption of proposed budget and tax rate calendar for Fiscal Year 2023 – 2024. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

13. Discussion and possible action on a resolution amending the Fee Schedule regarding general building fees including plan reviews

City Administrator Ashley Wayman discussed pass through fees for reviews requested to be brought back at the last meeting. She explained the ability already exists to collect payment for consultant fees and the proposal to explain what is included in the general fees in Section A2.001. City Administrator Ashley Wayman requested a future building fee study in their entirety including additions and other building fees. Development Services Manager Nikki Stautzenberger explained item (r) as a vacation of a plat fee.

**Council Member Brook Brown moved for adoption of resolution 2023-05-17-13 as proposed. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.**

**Mayor Gavin Massingill recessed the meeting at 9:56 p.m.**

**Mayor Gavin Massingill brought the meeting back in to regular session at 10:00 p.m.**

14. Discussion and possible action on a release and settlement agreement for the property located at 400 Farley Trail

David Smith, of David P. Smith LLC and representing Shapiro Homes LLC on this issue, explained an issue with an addition to the packet today. Council Member Brook Brown identified the document as her own. Mr. Smith described what he believes to be six factual errors with this document including incorrect statements of fact and conclusions of law. He explained the reasons for settlement for both his client and the City. His client has an approved plat and building permit.

Council Member Brook Brown responded to these issues with a picture of a for sale advertisement, the minutes from City meetings, and her review of the building file. She believes Mr. Shapiro needs to apply for a variance.

Council Member Kevin Glasheen pointed out that he thinks Council Member Brown did great research but doesn't feel that the City did everything right. He thinks that City Council should support the Mayor's actions in approving this building permit. He doesn't think that the City should revoke the permit.

**Council Member Kevin Glasheen moved to authorize the City to enter into the settlement agreement as drafted as we did with the Roloson property. The motion failed for lack of a second.**

Council Member Brook Brown and Council Member Kevin Glasheen discussed matters of the law regarding this permit. Council Member Phil McDuffee discussed the Planning and Zoning Commission meeting regarding the Roloson property and how this is a different situation.

**Council Member Kevin Glasheen restated his motion. Council Member Alec Robinson seconded the motion. Mayor Gavin Massingill called for a roll call vote.**

- **Council Member Brook Brown - No**
- **Council Member Alec Robinson - Yes**
- **Council Member Kevin Glasheen - Yes**
- **Council Member Phil McDuffee - Yes**
- **Mayor Pro Tem Sara Hutson - No**

The motion carried with 3 in favor and 2 against.

**ADJOURNMENT OF MEETING**

**Mayor Gavin Massingill adjourned the meeting at 10:41p.m.**

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Desiree Adair, City Secretary**





## CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Friday, June 09, 2023

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 9, 2023. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 8:03 a.m.**

**Present Members:** Mayor Gavin Massingill, Council Phil McDuffee, Council Member Kevin Glasheen, Council Member Alec Robinson, and Council Member Brook Brown

**Also Present:** Development Services Manager Nikki Stautzenberger, Public Works Director Izzy Parra, Public Works Foreman Carlos Bolanos, and Assistant to the City Administrator Makayla Rodriguez

### **PUBLIC COMMENTS**

No public comments were made.

### **REGULAR AGENDA**

2. Discussion and possible action to authorize work and approve the expenditure of donated funds or city funds for rehabilitation and improvements to Hatley fields 3, 4 and 5 including soil, sod and related costs

Council Member Kevin Glasheen discussed the plan to restore Hatley fields 3, 4, and 5. He assured that the improvements will be at no cost to the city and that there was a great donation and fundraising effort. He thanked Public Works Director Izzy Parra and the Public Works Department for their help with the project.

City Council discussed donations received from residents. Western Hills Little League and Western Hills Girls' Softball donated \$2,000. Council Member Kevin Glasheen explained that the he is willing to donate the remainder of funds needed once the total expenditure is calculated.

Council Member Brook Brown asked what the timeline is for the project and if the city is giving notice. Council Member Kevin Glasheen stated that the work will begin Monday morning and the fence will be taken down that same day and will be put back up a couple of days later. He predicts that a section of fields 3, 4, and 5 will be worked on for two months but residents and may have access by the end of next week. Council Member Phil McDuffee mentioned that he has communicated with residents who frequently go to the park for months and that they are well aware of the project.

Public Works Director Izzy Parra explained they plan to run the irrigation system on the fields in the morning and afternoon for at least 14 days so the new sod can settle into the ground.

Don Hudson, 4902 Rollingwood Drive, asked if City Council plans on putting sod on the entirety of fields 3, 4, and 5.

Council Member Kevin Glasheen stated that they will only put sod on a portion of fields 3, 4, and 5.

Council member Brook Brown thanked Council Member Glasheen and Council Member McDuffee for organizing the project.

Council Member Kevin Glasheen discussed that the focus of the project is restoration.

**Council Member Kevin Glasheen moved to approve the proposal as listed in the agenda and in the attachment and to give the mayor authority to execute contracts and make payments consistent with the proposal. Council Member Phil McDuffee seconded the motion. The motion carried with 4 in favor and 0 against.**

**ADJOURNMENT OF MEETING**

**Mayor Gavin Massingill adjourned the meeting at 8:23 am**

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Desiree Adair, City Secretary**

## AGENDA ITEM SUMMARY SHEET

### City of Rollingwood

Meeting Date: June 21, 2023

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a resolution joining the Purchasing Cooperative of America

**Description:**

The Purchasing Cooperative of America is a national purchasing cooperative that serves public sector agencies. Joining this cooperative would have many benefits for the City of Rollingwood, including cost savings, enhanced buying power, streamlined procurement process, transparency and compliance with procurement statutes.

**Action Requested:**

To consider Resolution 2023-06-21-07 joining the Purchasing Cooperative of America

**Fiscal Impacts:**

Membership in PCA is free, and the city anticipates future cost savings.

**Attachments:**

- Resolution 2023-06-21-07 – Joining PCA
- Draft Interlocal with PCA

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**Resolution No. 2023-06-21-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS (“CITY”) JOINING THE PURCHASING COOPERATIVE OF AMERICA (PCA).**

**WHEREAS**, the City of Rollingwood, Texas, pursuant to the authority granted by TEX. GOV’T Code 791.001, et seq, desires to participate in the Purchasing Cooperative of America (PCA); and

**WHEREAS**, the City finds that participating in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**Section 1.** The City Council requests a stated need for participation in Purchasing Cooperative of America (PCA) whereby Mayor Gavin Massingill is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of the City of Rollingwood.

**Section 2.** It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

**Section 3.** This resolution shall be in force and effect from and after its final passage, and it isso resolved.

**PASSED AND APPROVED** on this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Gavin Massingill, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Desiree Adair, City Secretary



## INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING SERVICES

This Interlocal Agreement for Cooperative Purchasing Services (“Agreement”) is entered into by  
and between The City of Rollingwood, 403 Nixon Drive, Rollingwood, TX 78746  
COMPLETE LEGAL NAME (DO NOT ABBREVIATE) & MAILING ADDRESS

(“PCA Member”, “Party”), a governmental entity, and Purchasing Cooperative of America (“PCA”, “Party”) on behalf of PCA Awarding Agencies to participate in all Purchasing Cooperative of America (“PCA”) cooperative purchasing programs administered by PCA and its affiliates and subsidiaries and for the purpose of participating in the cooperative purchasing services of PCA. Collectively, PCA and PCA Member and will be known as the “Parties”.

### RECITALS

#### **Purpose**

The purpose of this Agreement is to support public entities by facilitating their purchasing operations through cooperative contracting and to promote real savings for PCA Members with discounts resulting from the competitive bid process.

*Texas Government Code, Chapter 791, Interlocal Cooperation Act, and Texas Local Gov’t. Code, Chapter 271, Subchapter F. Cooperative Purchasing Program* allows for governmental entities to contract for cooperative purchasing services that each Party to the contract is authorized to perform individually.

Eligible public entities may use all PCA contracts awarded to a Vendor. Each jurisdiction is subject to its own and members’ requirements. The use of a PCA contract by a PCA Member, along with their signed purchase order or other extension of the contract, constitutes acceptance of the contract and completes the interlocal agreement (if required by the entity(ies) between the Awarding Agency and PCA Member.

#### **Membership Eligibility**

Public entities in all 50 states, the U.S. Territories, Canada and Mexico, including local, state and federal governmental agencies, Indian tribal governments; educational institutions including K-12 public, private and charter schools, state and private colleges and universities; and non-taxed non-profit religious and charitable organizations are eligible to participate in the PCA purchasing cooperative. There is no fee to the PCA Member to join or use PCA contracts.

#### **Role of the PCA Awarding Agency**

1. Acts as Party to the Agreement.
2. Awards PCA contracts that have been competitively bid.
3. Provides service and support to PCA, PCA members and vendors, as necessary.

#### **Role of the PCA Member**

1. Registers on the PCA website, [www.pcamerica.org](http://www.pcamerica.org), or any successor website.
2. Executes a copy of this Agreement by providing an authorized signature in the appropriate space below and submitting the form to [Members@pcamerica.org](mailto:Members@pcamerica.org).

3. Designates a contact person and updates the contact information as necessary.
4. Works with PCA awarded contractors according to the PCA contract.
5. Issues supplemental contracts, purchase orders, or other applicable authorizations for purchases directly to the awarded contractor; and includes “Purchasing Cooperative of America” or “PCA” and the “Contract Number”.
6. Makes payments to vendors in a timely manner and in accordance with the state laws and local procedures applicable to the PCA Member for all goods and services received.
7. Notifies PCA at the address or email shown below of any substantial problems in quality of goods or performance of services with an awarded contractor under a PCA contract.

### **Role of the Purchasing Cooperative (PCA)**

1. Acts as a group purchasing organization that governmental entities join as members.
2. Performs the administration and management duties and responsibilities for which PCA will receive fees from PCA vendors using PCA contracts.
3. Performs all of the required steps of the competitive solicitation process in compliance with all applicable state statutes and regulations related to competitive procurement and contracting in the State of Texas.
4. Provides members access to cooperative contracts, due diligence documentation and PCA vendor contact information.
5. Provides support and service to PCA Members and vendors.
6. Performs such other related services and duties as are customarily performed by a entity in a similar position.

### **General Provisions**

1. Effective Date. This Agreement is effective upon signature and shall be automatically renewed annually unless either Party gives sixty (60) days prior written notice of non-renewal.
2. No Minimum Purchase Requirement. This Agreement does not obligate the PCA Member to purchase a minimum amount of goods and/or services under any PCA contract.
3. Federal Requirements. The parties agree to comply fully with all applicable federal statutes, rules and regulations in connection with the cooperative contracts contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
4. State Joint Powers Statutes. It is the sole responsibility of each PCA Member to follow their state procurement statutes as it pertains to cooperative purchasing, or joint power agreements, with in-state or out-of-state public agencies.
5. Governing Law-Texas. Any issue concerning PCA contracts in which a PCA Awarding Agency is involved shall be governed by the law of the State of Texas, excluding the conflicts of law provisions.
6. Venue-In Texas. Exclusive Venue for any litigation whatsoever involving PCA is the state district court of Harris County, Texas.
7. Governing Law-Outside Texas. PCA member’s use of PCA contracts shall be governed by the laws of the State of Texas, excluding the conflicts of law provisions.
8. Venue-Outside Texas. Exclusive Venue for litigation arising between PCA Member and PCA awarded contractor from use of PCA contracts is Travis County.  
(court jurisdiction)

- 9. Invalid Provision. If any term(s) or provisions of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
- 10. Immunity. Neither Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees and agents as a result of this Agreement being executed or the performance of the functions and obligations describe herein.
- 11. Final Agreement. This Agreement incorporates all agreements, covenants and understandings between the Parties concerning subject matter in the Agreement. No prior agreement of understanding, verbal or otherwise, by the Parties or their agents, shall be valid or enforceable unless embodied in this Agreement.
- 12. “As is” Contracts. PCA makes PCA contracts available to the PCA Member “as is” and is under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the contract for the benefit of the PCA Member.
- 13. Termination. This Agreement may be terminated with or without cause by either party upon (60) days prior written notice.
- 14. Notice. All forms of written notice, under this Agreement, shall be made by first class mail, postage prepaid and delivered to the other Party of this Agreement.
- 15. Records Requests. PCA Member agrees to cooperate in compliance with any reasonable request for information and/or records made by PCA. Breach of this provision may be grounds for termination after ten (10) days written notice to the PCA Member.
- 16. Submission. Send the signed Agreement via email to [Members@pcamerica.org](mailto:Members@pcamerica.org). An email copy of an executed signature shall have the same force and effect as an original signature page.
- 17. Term. This Agreement is effective the date of the final signature and shall continue indefinitely, subject to the Termination clause.

**Authorization**

By execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized to enter into and perform the terms of this Agreement.

City of Rollingwood  
PCA Member Organization Name

Purchasing Cooperative of America  
PCA Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
PCA Authorized Signature

Gavin Massingill  
Printed Name

\_\_\_\_\_  
Printed Name

Title Mayor

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Designated Contact Ashley Wayman

Phone \_\_\_\_\_

Title City Administrator

Email \_\_\_\_\_

Phone (512) 327-1838

Main PCA Email pcamerica@pcamerica.org

Email awayman@rollingwoodtx.gov



K·FRIESE  
+ ASSOCIATES  
PUBLIC PROJECT ENGINEERING

# Water Systems Improvements Update

Greg Blackburn, PE | City Council Meeting 06.21.2023





# Agenda

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WATER CIP RECAP

SCHEDULE

COST ESTIMATES

COMMUNITY OUTREACH

QUESTIONS



Our team has created a Bond Program management approach that maximizes **opportunities for savings** and **upholds schedule targets.**

# Water Capital Improvements Plan Recap

- 2022 Water CIP includes 20 water system improvement projects
- Five (5) proposed packages approved by Council (February)
- Council approved contract to design Packages 1-4 (March)
- Package 5 (abandonment) on hold

## Schedule – Packages 1-4

- Survey and geotechnical field work – Completed
- Survey office work due – 06/30
- Design to be completed – 09/08
- Project bid – September 2023
- Construction begins – November 2023

# Preliminary Cost Estimates

BOND PACKAGE	CIP PROJECTS	TOTAL LENGTH	PLANNING LEVEL COST ESTIMATE
1	I, K, L, R, S	1,350	\$450,000
2	A-E	5,050	\$1,750,000
3	G, H, J, M, N, P	1,900	\$500,000
4	F, Q, T	2,550	\$950,000
<b>TOTAL</b>			<b>\$3,650,000</b>

## NOTES:

- Detailed cost estimates to be developed once design is completed
- Estimate assumes repaving limited to trench only
- Approved design contract = \$423,778.67

## Cost Estimates – Bid Options

- Projects can be bid with alternative for paving width
  - Trench repair, one lane, or full street width
- City can review bids and select best value

# Community Outreach

- Project landing page active on City website
- Pre-construction notifications
- Door hangers for specific streets



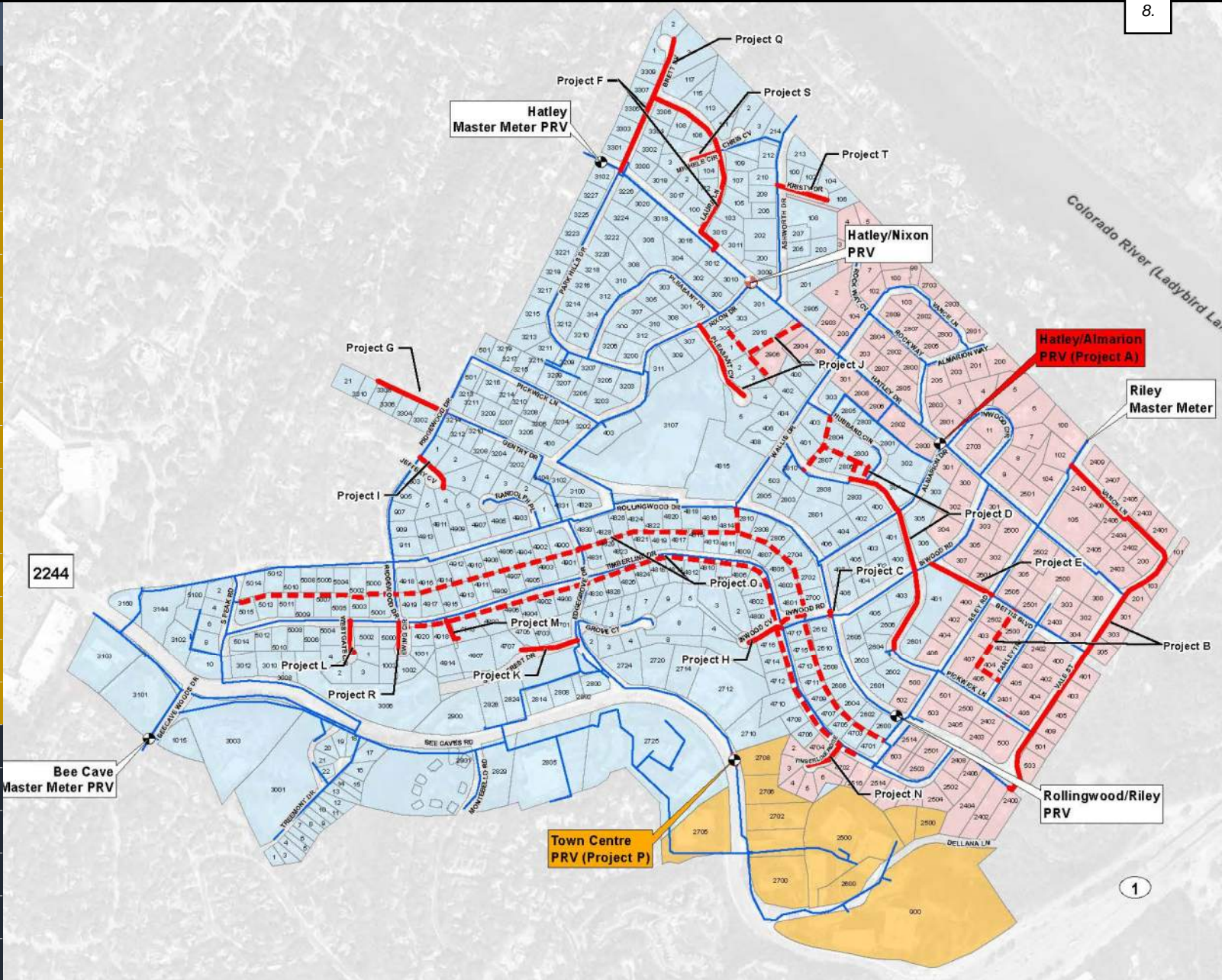
# Questions?

Water CIP Bond Program Update



# WATER CIP PROJECTS

ID	Proposed Projects	Priority
A	Hatley/Almarion PRV Replacement	High
B	Vance & Vale St Water Improvements	High
C	Inwood Rd Interconnect	High
D	Pickwick Dr Fire Flow Improvements	High
E	Bettis Blvd Fire Improvements	High
F	Park Hills Dr/Laura Ln Fire Improvements	High
G	Gentry Dr Fire Improvements	High
H	Inwood Cove Fire Improvements	High
I	Jeffrey Cove Fire Improvements	High
J	Pleasant Cove Fire Improvements	High
K	S. Crest Dr Fire Improvements	High
L	Westgate Circle Fire Improvements	High
M	Ewing Easement Main Fire Improvements	High
N	Timberline Ridge Fire Improvements	High
O	Abandonment Projects	Low
P	Town Centre PRV	Low
Q	Brett Cove Fire Improvements	Low
R	Ewing Circle Fire Improvements	Low
S	Michele Circle Fire Improvements	Low
T	Kristy Dr Fire Improvements	Low

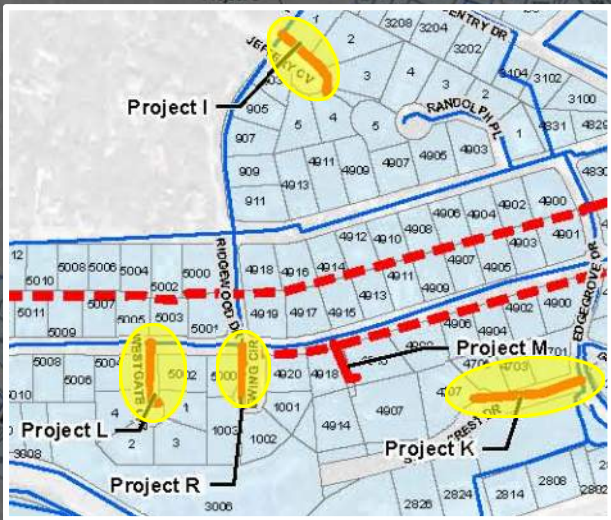




# Proposed Bond Packages

# 1

## PACKAGE 1: Project I | Project K | Project L | Project R | Project S



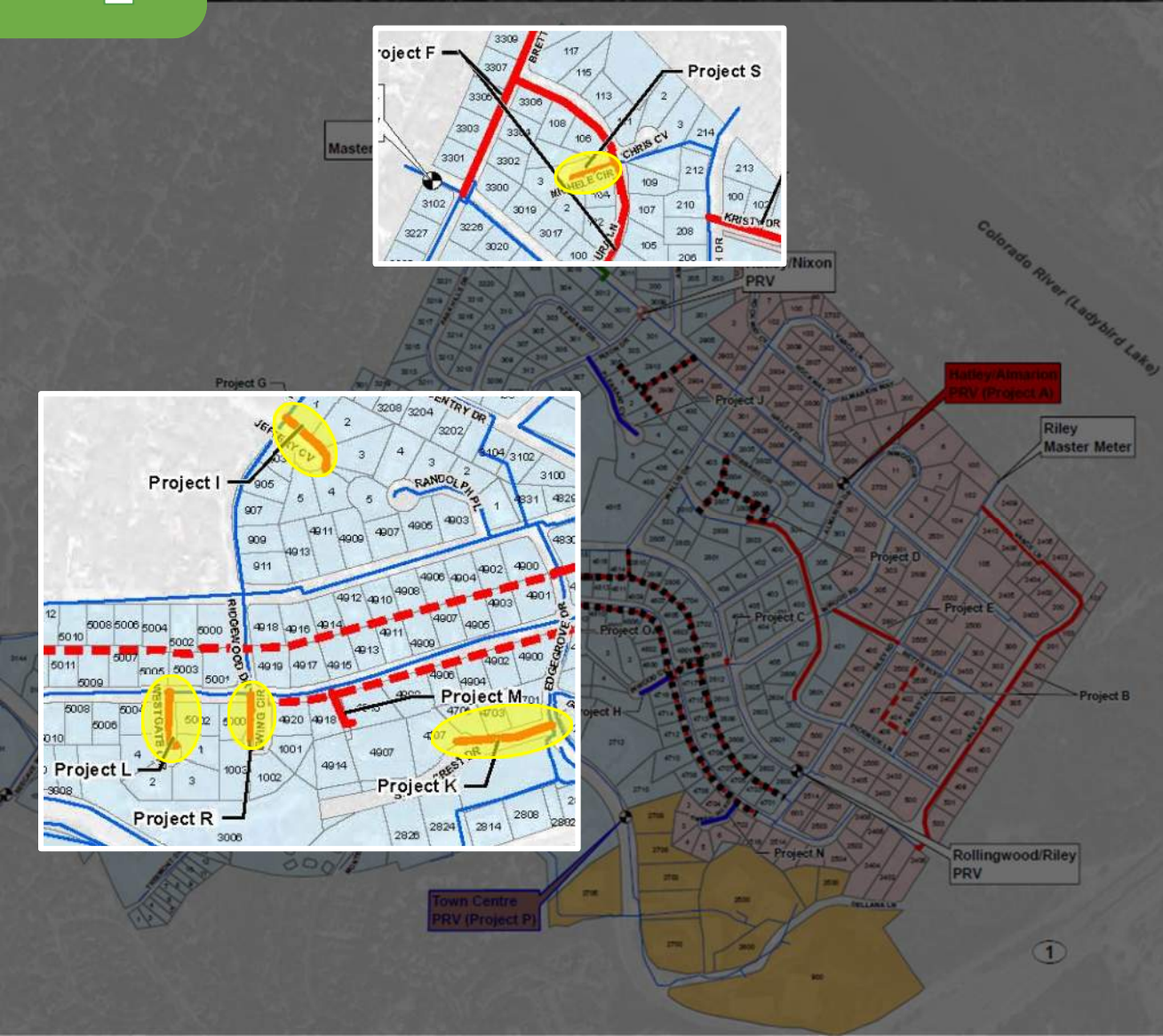
### Package 1 includes:

- 3 high-priority and 2 low-priority projects
- Fire flow improvements

**SCOPE:** 1,350 LF of 8-inch diameter water mains

**Est. construction cost: \$450,000**

- ▶ Design completed in 2016
- ▶ Minimal effort required to finalize plans



# Proposed Bond Packages

## PACKAGE 2: Project A | Project B | Project C | Project D | Project E



### Package 2 includes:

5 high-priority projects

- Increase system pressures
- Fire flow improvements

**SCOPE:** 5,550 LF of 8-inch diameter water mains

- Repair or replacement Hatley/Almarion PRV

**Est. construction cost: \$1,750,000**

- ▶ **Replace water mains with repeated breaks**
- ▶ **Generally located in northeast area of city**

# Proposed Bond Packages

## PACKAGE 3: Project G | Project H | Project J | Project M | Project N | Project P

### Package 3 includes:

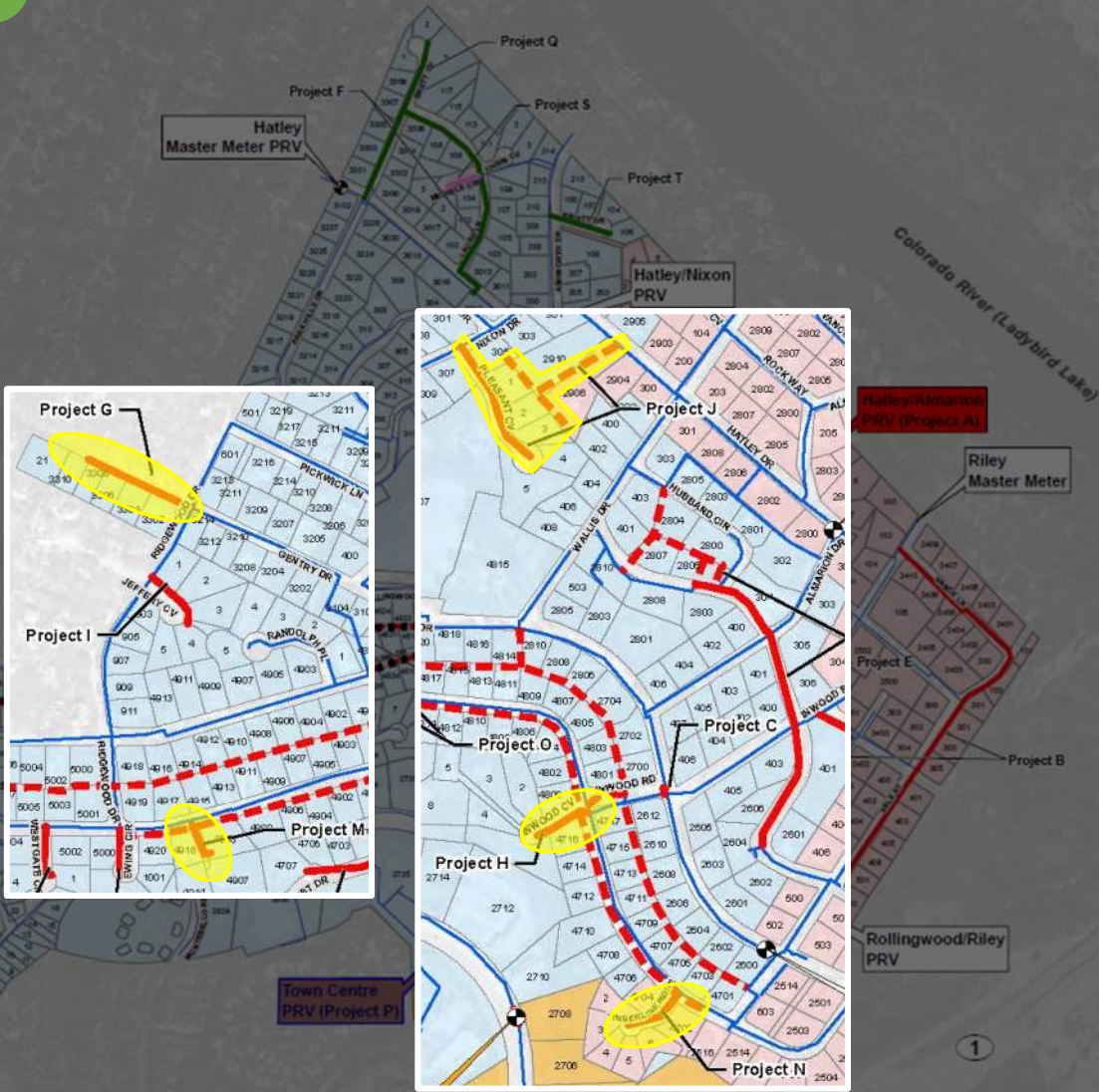
- 5 high-priority and 1 low-priority projects
- Fire flow improvements
- Reduce high pressures

### SCOPE: 1,900 LF of 8-inch diameter water mains

- One new PRV to serve Town Centre

**Est. construction cost: \$500,000**

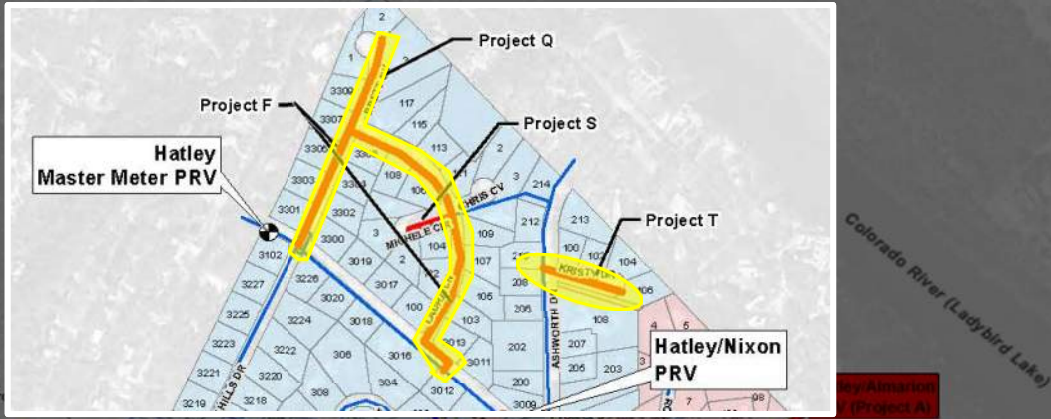
- ▶ Not geographically grouped
- ▶ Grouped for cost efficiency



# Proposed Bond Packages

# 4

## PACKAGE 4: Project F | Project Q | Project T



### Package 4 includes:

- 1 high-priority and 2 low-priority projects
- Fire flow improvements

**SCOPE:** 2,550 LF of 8-inch diameter water mains

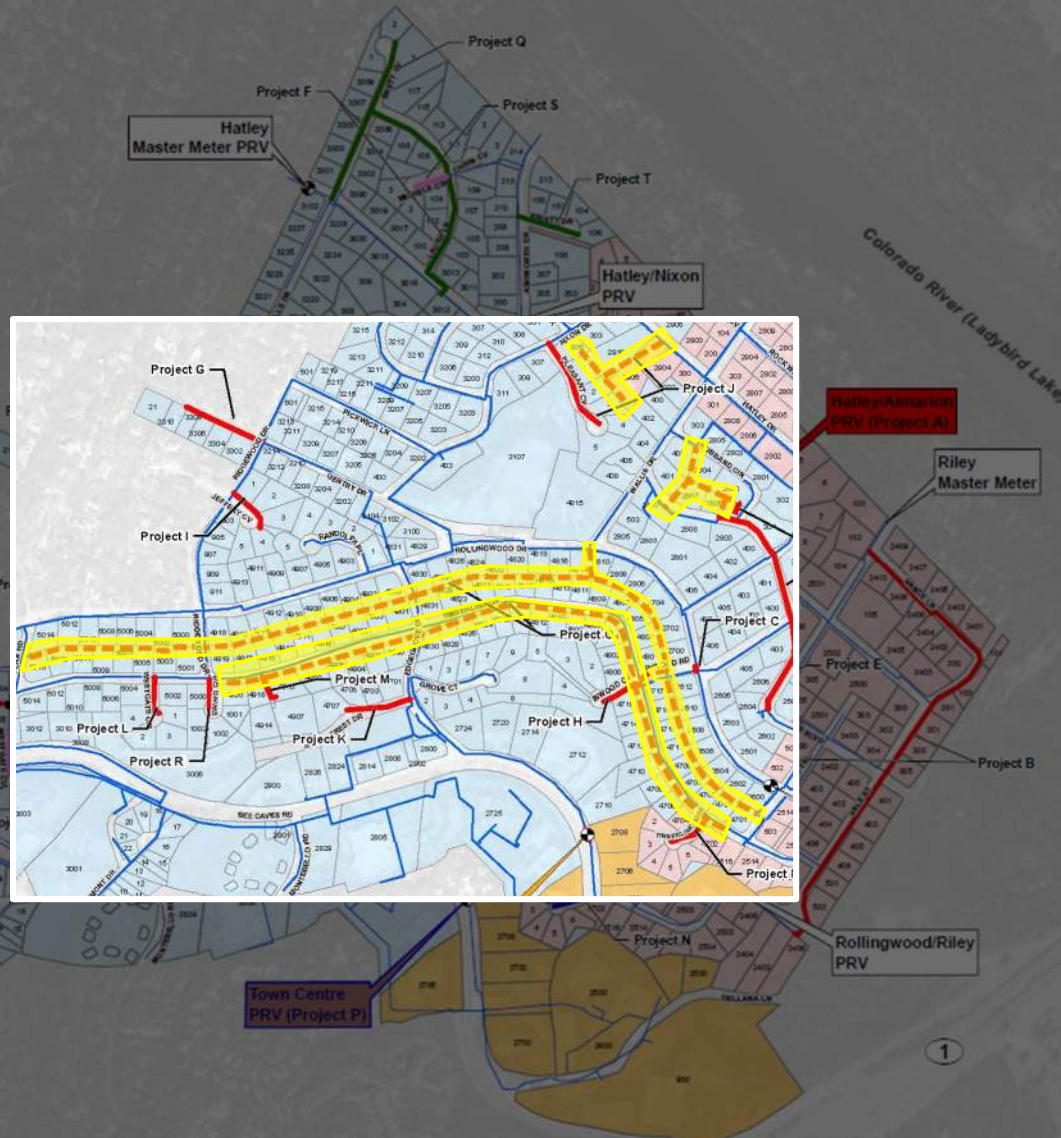
**Est. construction cost: \$950,000**

- ▶ Located in northwest corner of city
- ▶ Grouped geographically



# Proposed Bond Packages

## PACKAGE 5: Project O



### Package 5 includes:

#### 1 low-priority project

- Backyard waterline abandonment
- Private service relocations

#### SCOPE: 12,850 LF of backyard waterline abandonment

- 48 private service relocations

**Est. construction cost: \$800,000**

- ▶ Includes abandonment from Projects D & J
- ▶ Requires extensive property owner coordination
- ▶ Longer design and construction schedule

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: June 21, 2023

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a recommendation regarding the amount of the 2023 GO Bond Issuance for Water System Improvements

**Description:**

At the May 17, 2023 City Council meeting, the City Council discussed the amount of debt that will need to be issued this summer to make sure that we have enough money to get the water system improvements started but that we won't be paying interest on more money than we need right now. After extensive conversations with the City Engineer, Staff's recommendation is to issue \$3,900,000 to begin the Water System Improvements.

The engineers have projected the total cost of the design of packages 1-4 to be about \$4,080,000. Issuing \$3,900,000 right now would constitute half of the total amount of both Propositions A and B combined, and would allow us to wrap up the final amount of water bond issuance at the same time that we ultimately issue bonds for the City Hall project. Issuing \$3,900,000 right now will also give us the flexibility to speed up the Water Improvements construction timeline, which is currently estimated to be November 2023 to December 2024, in the event that a contractor who bids on the project has the availability and resources to get the projects done faster.

Once the projects have been awarded/bid out later this year, we will have a better idea of construction costs so we can see how those measure up to what we have estimated.

**Action Requested:**

To take action on a recommendation regarding the amount of the 2023 GO Bond Issuance for Water System Improvements.

Suggested Motion: Move to approve the recommendation as presented and instruct Bond Counsel and Financial Advisor to proceed with issuance of \$3.9M General Obligation Bonds for the design and construction of water system improvements.

**Fiscal Impacts:**

Fiscal impacts to be recognized in the interest and sinking rate as reflected in the 2023-2024 budget packet to be presented at the August City Council Meeting.

**Attachments:**

- Draft tax rate analysis for \$3.9 million bond issuance







City of Rollingwood, Texas
General Obligation Bonds, Series 2023A (Wtr)
Structured Debt Service - 30 Years

2022 Tax Assumptions (a)
2022 Assessed Valuation \$ 1,481,130,237
2021 Assessed Valuation \$ 1,196,611,702
Assumed Growth Rate (5 years) 3%
Collection Rate 98.0%
2022 Tax Rate
M&O \$ 0.0951
I&S 0.0845
Total \$ 0.1796

Issuance Assumptions: (b)
Competitive Sale Date 07/19/23
Dated Date 8/1/2023
Closing Date 8/22/2023
First Interest Payment 2/1/2024
First Principal Payment 8/1/2024
Designation Bank Qualified
Interest Rate (c) 4.50%
Par Amount \$ 3,900,000

Table with columns: FYE 9/30, Tax Year, Assessed Valuation (a), Assumed Growth Rate, Outstanding Debt Service, General Obligation Bonds, Series 2023A (Wtr) [Principal, Rate (b), Interest (c), Total], GRAND TOTAL DEBT SERVICE, Calculated Tax Rate (d) [Existing, Proposed, Total], Assumed M&O, Total, % Increase/Decrease Over 2022 Total.

(a) Source: Travis County Appraisal District. Assumes 3% annual growth in assessed valuation for 5 years.
(b) Preliminary and subject to change.
(c) Interest shown for planning purposes only. Assumes S&P 'AA' rated bank qualified. 4.50% estimated for 30 year term.
(d) Tax rate calculated on taxable assessed valuation assuming 98% collection rate. Assumes M&O rate held constant from 2022

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: June 21, 2023

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a recommendation from ATS regarding establishing a survey benchmark network for the City of Rollingwood

**Description:**

At the May 17, 2023 City Council Meeting, the following motion was made:

**Council Member Brook Brown moved to ask ATS to bring forward a recommendation as to establishing monuments for Council's consideration at next Council Meeting. Council Member Alec Robinson seconded the motion. The motion carried with 5 in favor and 0 against.**

Representatives from ATS will be in attendance to discuss a recommendation regarding establishing monuments for the city of Rollingwood.

**Action Requested:**

Take action on a recommendation from ATS regarding establishing a survey benchmark network for the City of Rollingwood

**Fiscal Impacts:**

- See attached proposal

**Attachments:**

- Proposal from ATS for establishment of a survey benchmark network



City of Rollingwood, TX  
 Project Name: City of Rollingwood  
 Control Network Surveys

Arch Technical Services, LLC.  
 Date: June 12, 2023  
 Proposal Reference No.: P22-0300

## 1. PROJECT IMPLEMENTATION AND TIMELINE

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### Understanding of Scope of Work

Arch Technical Services, LLC, dba, ATS Engineers, Inspectors & Surveyors (ATS) is pleased to provide professional surveying services as requested by the City of Rollingwood. As ATS understands, the City of Rollingwood is looking to implement a survey control network that would create consistent repeatable horizontal and vertical data for the overall purpose of ensuring that all structures are built to the rules set forth by the City of Rollingwood and able to be used by all companies that perform construction services within the City of Rollingwood.

### ATS Project Approach

ATS' Project Approach in response to the City of Rollingwood's Scope of Work begins with establishing a unified, repeatable horizontal and vertical control network for all related services to work with for measurable repeatability and accuracy. ATS will adhere to, meet, or exceed the standards set out in the Texas Society of Professional Surveyors Manual of Practice, Effective December 31, 2021.

### Control Network Survey

The control network survey will commence after the City of Rollingwood provides ATS with a formal notice to proceed. ATS will coordinate with the City of Rollingwood's assigned staff about the proposed location of all new horizontal/vertical benchmarks to be established. To establish these benchmarks, ATS will supply, operate, and maintain survey-grade (sub-centimeter) GPS equipment and differential digital leveling methods.

ATS recommends utilizing the existing manholes found at street intersections or straight lines not to exceed a distance of five hundred feet. ATS estimates that forty-five existing manholes meet this criterion. ATS will set a punch mark in the middle of an existing manhole covers to identify where the survey observations were originally performed for repeatability.

Control survey data will be collected via Trimble GNSS Model 10, 12 & 12i GPS receivers via Static Survey methods. Elevation data will be determined by running differential digital level loops utilizing our Trimble DiNi digital levels.

The horizontal and vertical control survey shall be prepared following the Texas Society of Professional Surveyors Manual of Practice, Effective December 31, 2021, and shall meet or exceed the standards for Category 7 – Horizontal Control Survey, Category 8 – Vertical Control Survey, and Category 11 – Three-Dimensional Control Survey, Condition 1 depending on the project specifics.

### Control Network Mapping and Publishing

ATS will coordinate with the City of Rollingwood to develop a map and make it publicly available. ATS assumes we will have access to existing GIS data held within the City of Rollingwood's GIS department.

## Project Staffing/Scheduling

ATS anticipates that ten working days will be required to perform the field survey for a horizontal and vertical network with five additional days in the office to process all data. ATS will coordinate with the City of Rollingwood to develop a map that can be made publicly available. ATS assumes we will have access to existing GIS data held within the City of Rollingwood's GIS department.

## Safety

ATS' comprehensive safety management system (SMS) plan is tailored specifically for surveyors and the typical issues they encounter daily. Our surveyors will conduct tailgate safety meetings each morning before work commences to address any specific issues or concerns for the day. A record of the meeting will be maintained in the project files. The field crews will also comply with all the City of Rollingwood's safety requirements. ATS prides itself on its safety performance.

## Hardware and Software

Surveying & Scanning Field Equipment

Trimble Total Stations (Convention, Reflectorless & Robotic Capabilities)

Trimble GPS (Static, GNSS, RTK, and VRS capabilities)

Trimble SX10 & 12 Hybrid Robotic Total Station/Scanner

Trimble X & TX Series Scanners

TSC 5 & TSC 7 Data Collectors w/ Trimble access

Trimble Dini Electronic Levels

Software

AutoCAD w/ Civil 3D Trimble

Business Center (TBS) Carlson

Survey w/ AutoCAD Map

## Estimated Cost

ATS estimates a total value of \$25,000.00 for the field and office work required to produce a survey control network to be used by all required parties and to be published by the City of Rollingwood to serve as public information.

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# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: June 21, 2023**

**Submitted By:**

Staff

**Agenda Item:**

Public hearing, discussion and possible action regarding the addition of requirements to the City's Code of Ordinances related to building height verifications

**Description:**

At the May 17, 2023 City Council Meeting the following motion was made:

**Council Member Brook Brown moved to ask staff to bring back to our agenda next month a new section 110.3.8.1 to the International Building Code and a new section R 109.1.5.2 to the International Residential Code that would require that there be a height survey for structures within five feet of the maximum height allowed by the zoning district regulations, to be performed by the City of Rollingwood or its representative at the following points in the construction process: (a) at the time of demolition, (b) prior to passing the framing inspection, and (c) upon application for an occupancy permit, and that we request ATS to address the (c) provision and give us their recommendation as to when is an appropriate time to verify the as-built if needed in addition to the at-framing survey. Mayor Pro Tem Sara Hutson seconded the motion.**

**The motion carried with 5 in favor and 0 against.**

The requested draft ordinance attached here would require elevation verification when a structure is proposed to be within 5 feet of the maximum height at the following points:

- (1) prior to demolition;
- (2) prior to passing the framing inspection; and
- (3) upon application for an occupancy permit.

However, after extensive discussions with ATS, staff is recommending a different approach. The ordinance as drafted would only place elevation verification requirements on a structure that was proposed to be within five feet of the maximum height. This requirement would not extend to any other project that would include demolition and disturbance of the original native ground surface. Staff requests an additional 30 days to prepare a new two-part ordinance that would (1) require a verification of the original native ground surface prior to demolition of a structure, and (2) for any structure that is proposed to be within 5 feet of the maximum height, require building height verification prior to passing the framing inspection and upon application for an occupancy permit.

Additionally, upon establishment of a benchmark network as described in agenda item 10, the quality of future surveys and verifications submitted to and produced by the city will be improved.

**Action Requested:**

Staff requests that the City Council not take action on the draft ordinance presented in this meeting packet and instead ask staff to return at the next regular city council meeting with a draft ordinance as described above.

**Fiscal Impacts:**

No fiscal impacts at this time.

**Attachments:**

- Draft Ordinance 2023-06-21-11

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**CITY OF ROLLINGWOOD, TEXAS**  
**ORDINANCE NO. 2023-06-21-11**

**AN ORDINANCE OF THE CITY OF ROLLINGWOOD, TEXAS, AMENDING THE CITY’S CODE OF ORDINANCES SECTIONS 101-2 ADOPTION OF CODES, ADDING LOCAL AMENDMENTS TO THE INTERNATIONAL BUILDING CODE AND INTERNATIONAL RESIDENTIAL CODE FOR BUILDING HEIGHT VERIFICATION; PROVIDING A SAVINGS CLAUSE, REPEALING CONFLICTING LAWS AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, the City of Rollingwood (“City”) is a General Law Type A City under the statutes of the State of Texas; and

**WHEREAS**, the Texas Local Government Code empowers cities to enact building codes and regulations and provide for their administration, enforcement, and amendment; and

**WHEREAS**, the City Council desires to protect the safety and welfare of the citizens of the City through regulation of construction activities in the City; and

**WHEREAS**, the City has adopted previous versions of the ICC International codes; and

**WHEREAS**, the City’s building and construction codes are intended to be updated periodically and City Staff has undertaken a review of the existing codes and amendments and recommends adoption of the amendments provided herein; and

**WHEREAS**, the City Council held a public hearing on May 17, 2023 and after consideration has determined that it is in the best interest of the residents of the City to amend the local amendments to the International Codes, as set forth herein, to regulate construction activities in the City; and

**WHEREAS**, the City has complied with all conditions precedent necessary to take this action, has properly noticed and conducted all public hearings and public meetings pursuant to the Texas Local Government Code and Texas Government Code, as applicable.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.



38           **SECTION 2.** The City’s Code of Ordinances Chapter 101, Section 101-2 Adoption of  
39 codes shall be amended to read as follows, with underlines being additions and strikethroughs  
40 being deletions:

41  
42           Sec.101-2 – Adoption of codes.

43 (a) The codes adopted in this section, together with the remaining provisions of this  
44 chapter and the fire code and regulations of chapter 10, shall constitute the city  
45 construction regulations. The city construction regulations will apply to all  
46 construction within the city, except as otherwise specifically provided in this  
47 Code.

48 (b) The city adopts the following codes as though fully set forth in this chapter,  
49 copies of which are on file in the office of the city secretary:

50           (1) International Administrative Code, 2006 Edition, published by the  
51 International Code Council.

52           (2) International Building Code, 2015 Edition, published by the International  
53 Code Council, subject to the amendments set forth in subsection (d) of this  
54 section.

55           (3) International Residential Code, 2015 Edition, published by the International  
56 Code Council, with amendments and section AG105 of appendix G.

57           (4) International Energy Conservation Code, 2015 Edition, published by the  
58 International Code Council.

59           (5) International Mechanical Code, 2015 Edition, published by the  
60 International Code Council.

61           (6) International Plumbing Code, 2015 Edition, published by the International  
62 Code Council.

63           (7) National Electrical Code, 2014 Edition, published by the National Fire  
64 Protection Association, subject to the amendments set forth in subsection  
65 (d) of this section.

66           (8) Uniform Code for the Abatement of Dangerous Buildings, 2015 Edition,  
67 published by the International Conference of Building Officials.

68 (c) The International Building Code adopted herein is amended as follows:

69           (1) By adding a new section, Section 110.3.8.1, which follows immediately  
70 after section 110.3.8, to read as follows:

71 Section 110.3.8.1 Building height verification. Any residential structure that is proposed to  
72 have a height within 5 feet of the maximum height allowed in the respective zoning district  
73 must have height and elevation verifications performed by the City of Rollingwood or its  
74 representative at the following points of the construction process:

75           (a) prior to demolition

76           (b) prior to passing the framing inspection, showing the original native ground  
77 surface and proposed building height, and

78 (c) upon application for an occupancy permit, showing the original native ground surface  
79 and the height of the finished structure measured from the original native ground  
80 surface.  
81

82 (d) The International Residential Code adopted herein is amended as follows:

83 (1) By adding a new section, Section R109.1.5.2, which follows immediately after section  
84 R109-1.5.1, to read as follows:

85  
86 Section R109.1.5.2 Building height verification. Any residential structure that is proposed to  
87 have a height within 5 feet of the maximum height allowed in the respective zoning district  
88 must have height and elevation verifications performed by the City of Rollingwood or its  
89 representative at the following points of the construction process:

- 90 (a) prior to demolition
- 91 (b) prior to passing the framing inspection, showing the original native ground
- 92 surface and proposed building height, and
- 93 (c) upon application for an occupancy permit, showing the original native ground surface
- 94 and the height of the finished structure measured from the original native ground
- 95 surface.

96  
97 ~~(e)~~(e) The National Electrical Code adopted in this section is amended by adding  
98 a new section 308, which follows immediately after section 307, to read as  
99 follows:

100 Section 308. Notwithstanding any other provision of this code, the use of  
101 aluminum wiring as a conductor of electricity in branch circuit wiring, or in  
102 service conductors smaller than six, is hereby prohibited.

103  
104 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with  
105 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other  
106 provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this  
107 ordinance shall remain in full force and effect.

108  
109 **SECTION 4.** Should any sentence, paragraph, subdivision, clause, phrase or section of  
110 this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not  
111 affect the validity of this ordinance as a whole, or any part or provision thereof other than the part  
112 so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of  
113 Ordinances as a whole.

114  
115 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and  
116 the publication of the caption, as the law and charter in such cases provide.

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121 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,  
122 on the \_\_\_\_ day of \_\_\_\_\_, 2023.

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APPROVED:

\_\_\_\_\_  
Gavin Massingill, Mayor

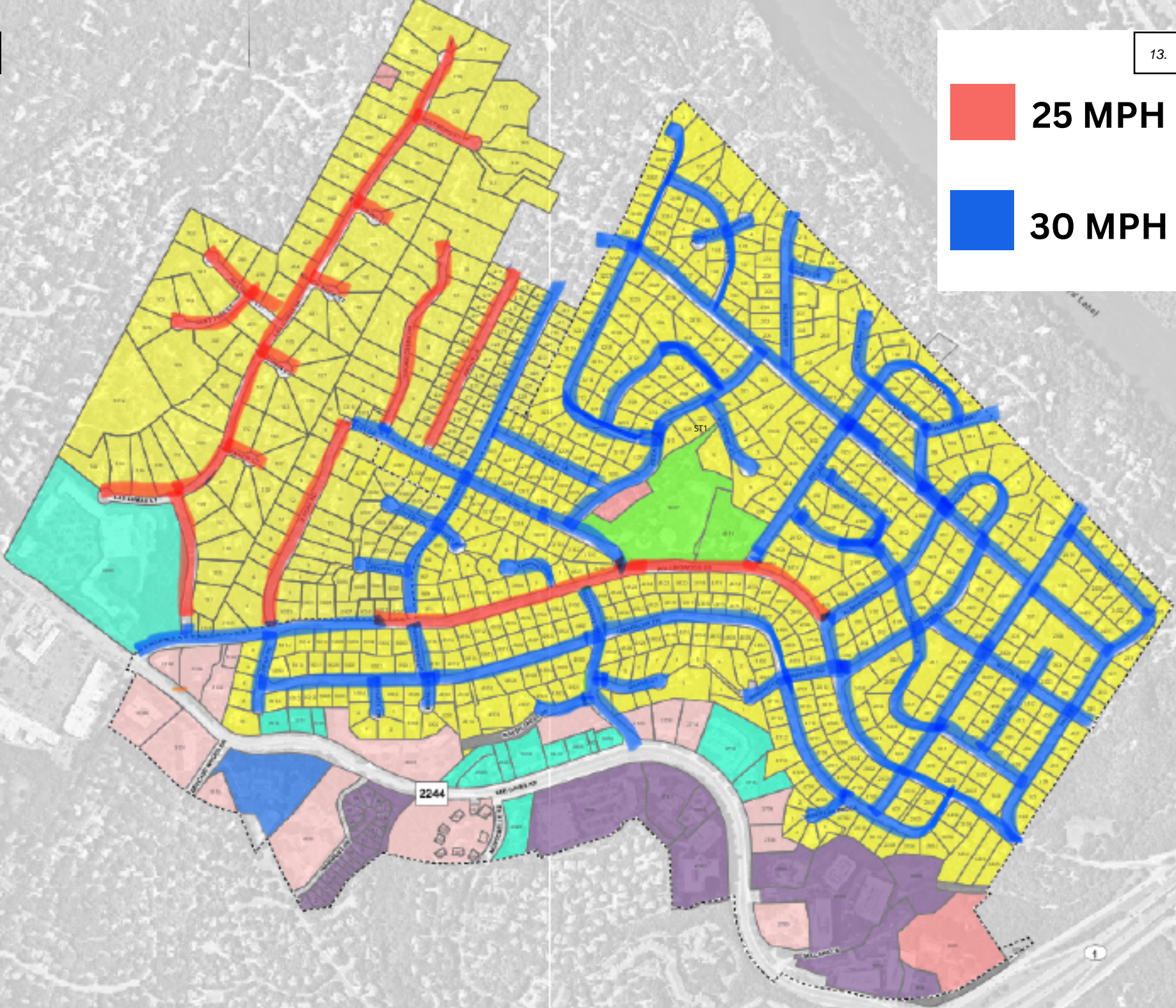
ATTEST:

\_\_\_\_\_  
Desiree Adair, City Secretary

DRAFT

 25 MPH

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## MEMO

June 4<sup>th</sup>, 2023

Re: Request leases expenditures receipts from WHLL and WHGS

The City of Rollingwood entered into a lease with Western Hills Little League (WHLL) and Western Hills Girl's Softball Program and Little League Corporation and Softball Corporation, collectively referred to as "youth sports lessees".

That lease attached as Exhibit "A" is dated 9/1/20 provides among other things that:

- 3.1 The lease term is 10 years, plus renewal as set forth below;
- 3.2 The lease can renewed by lease for another 5 years, for a total of 15 years;
- 4.1 The lessee shall follow all rules, regulations and ordinances that the City may impose;
- 5.2 Fee is \$33,000.00, first payment is due at signing and then annually, increasing 2% per year;
- 8.1 Lessee shall expend \$30,000.00 to maintain/improve the current structures on the leased premises within 12 months of the effective date of the agreement, and shall submit detailed plans and get written pre-approval from council for any expenditure exceeding \$1,000;
- 9.1 The lessee shall, at their sole cost and expense, keep and maintain the dirt, fencing, bleaches, backstop, batting cages and bases.
- 13.1 The City may send notice of non-compliance and the lessee shall have 30 days to cure before any termination.

Attached as Exhibit "D" is the WHLL and WHGS Capital Improvement Plan dated 9-30-21 , which proposes a plan to spend \$32,761.09.

On October 6, 2020 the Park Commission voted to recommend the WLLL-WHGS capital improvement plan, the minutes are attached as Exhibit "B".

On October 21, 2020 City Council approved that capital improvement plan as item 22 on its agenda, according to the minutes attached as Exhibit "C".

There has not been any further accounting from WHLL or WHGS for the proposed expenditures. No invoices, receipts or cancelled checks have been submitted to the City.

Phil McDuffee and I, Kevin Glasheen as liaisons to the Park Commission, and working with the City Administrator, have asked for WHLL and receipts – as set forth in the attached emails beginning March 18<sup>th</sup>, 2022, attached as Exhibit "E". We were repeatedly reassured that we would be furnished receipts, and they have not been produced.

ROLLINGWOOD MUNICIPAL PARK ATHLETIC FIELDS OPERATION,  
MAINTENANCE AND GROUND LEASE AGREEMENT

THIS OPERATION, MAINTENANCE AND GROUND LEASE AGREEMENT ("Agreement"), effective 9/1/20 (the "Effective Date") is made and entered into by and between THE CITY OF ROLLINGWOOD, TEXAS, a general law city located in Travis County, Texas (the "City"), WESTERN HILLS LITTLE LEAGUE, INC. (the "Little League Corporation") and the WESTERN HILLS GIRLS SOFTBALL PROGRAM, INC. (the "Softball Corporation")(Little League Corporation and Softball Corporation collectively referred to as ("Lessees")).

ARTICLE 1  
RECITALS

1.1 The City is the owner of an 8.934 acre municipal park, locally known as "Hatley Park" (the "Park"), which is located within the incorporated city limits of the City, and which is available for the recreational benefit and use of residents and property owners in the City and the general public. There are, at the present time, athletic fields located within the boundaries of the Park (the "Athletic Fields").

1.2 The Little League Corporation and the Softball Corporation operate respective youth sports league which benefit the citizens of Rollingwood.

1.3 The City and Lessees desire to enter an agreement pursuant to which the Lessees may utilize the Athletic Fields during specified periods of time and shall maintain certain portions of the Athletic fields.

ARTICLE 2  
DEMISE OF LEASE PREMISES

The City, for and in consideration of the covenants and obligations described in this Agreement which are to be kept, performed and observed by the Lessees, does hereby lease and demise to the Lessees, and the Lessees do hereby rent and accept from the City, the Athletic Fields, as more particularly described on Exhibit "A", attached hereto and incorporated herein by reference, together with all improvements now located or hereafter constructed on the Athletic Fields (collectively, the "**Leased Premises**") for the time period and uses as provided for in Section 4.1 of this Agreement.

ARTICLE 3  
TERM

3.1 Primary Term. This Agreement shall be for a period of ten (10) years (the

"A"

“Primary Term”), commencing on the Effective Date and ending 8/31, 2030; subject to earlier termination upon the conditions set forth in this Agreement.

3.2 Renewal Option. Lessees shall have the option to renew this Agreement (“Renewal Option”) for an additional five (5) year term (“Renewal Term”). Lessees shall provide written notice to City of its intention to exercise the Renewal Option at least 120 days prior the termination of the Primary Term.

#### ARTICLE 4 USE OF PREMISES

4.1 Permitted Uses. The Lessees shall have the first right of use of the Leased Premises for organized youth athletics and activities to support youth athletics for the dates and times provided for in the attached Exhibit B. The Lessees shall comply with all rules and regulations imposed by any governmental entity related to their use of the Athletic Fields, including any rules, regulations or ordinances established from time to time by the City. The City is authorized to use or otherwise allow the use of the Leased Premises at any time not identified in the Exhibit B.

4.2 Waste, Nuisance or Illegal Uses. The Lessees shall not use, or permit the use, of the Leased Premises in any manner inconsistent with this Agreement, which results in waste of the Leased Premises, or which constitutes a nuisance, or any unlawful use or purpose.

#### ARTICLE 5 CONSIDERATION; OBLIGATIONS OF LESSEES

5.1 Joint and Several Liability. Lessees shall be jointly and severally liable to the City for all consideration and obligations of Lessees under this Agreement.

5.2 Consideration. As consideration for the right of use the Leased Premises Lessees shall make those improvements as provided for in Section 8.1 of this agreement and pay to the City the amount of thirty-three thousand dollars and zero cents (\$33,000.00) annually as a non-refundable fee. Said fee to be paid upon the Effective Date of this Agreement and annually upon the anniversary date of the Effective Date. The annual consideration shall increase by two percent (2%) each year the Agreement is in effect.

5.3 Parking. The Lessees shall have first right of use of the parking abutting the leased premises during games or practices during the times set forth on Exhibit B subject to a set aside of five (5) parking spaces for City use, the location of said spaces to be at the sole discretion of the City.

5.4 Insurance. Little League Corporation and Softball Corporation, individually, shall acquire the minimum insurance coverages as mandated by the City of Rollingwood, which shall include: (1) general liability insurance with limits of coverage of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, to include coverage for sexual abuse with the same minimum limits of coverage; (2) sports excess accident insurance with a limit of coverage of not less than \$100,000 per incident; (3) directors' and officers' insurance coverage with a limit of not less than \$1,000,000 per occurrence; and (4) crime coverage with a limit of not less than \$35,000 per occurrence. These coverages will cover the Leased Premises and use thereof, and the City shall be included as an additional insured in each such policy of insurance.

5.5 Litter Control. Lessees shall be responsible for removal of trash daily from dugouts, in and around concession stands, playing fields the facilities/buildings, parking areas, and common areas for trash, debris, and litter associated with their use. The City may require reimbursement for costs associated with Lessees failure to comply with this Section.

5.6 Lessee shall perform background checks for all prospective coaches and others to be authorized by Lessee to supervise any youth activities conducted by Lessee on the Leased Premises. The attached Exhibit C provides for the minimum investigations to be undertaken by Lessee in performing such background checks.

## ARTICLE 6 TAXES

It is acknowledged that, at the time this Agreement is executed, it is contemplated that the Leased Premises, as municipal property, shall be exempt from all real property taxes and assessments. The parties agree to cooperate as necessary to maintain the tax-exempt status of the Leased Premises. However, in the event that, as a result of the Lessees' use of the Leased Premises, the Leased Premises become subject to any real property taxes and assessments, the Lessees covenants and agrees to pay all such taxes and assessments to the appropriate assessing authority as and when due. If the Lessees fails to pay any taxes and assessments as required, the Lessees shall be in material default under this Agreement. The Lessees shall pay all taxes and assessments which may be imposed on any personal property of the Lessees which may be located on the Leased Premises.

## ARTICLE 7 UTILITIES

The City shall pay all utility charges for water, electricity and other utility services for the Leased Premises.

## ARTICLE 8



## ATHLETIC FIELD IMPROVEMENTS

### 8.1 Athletic Field Improvements.

a. Lessees agrees to expend a minimum of thirty thousand dollars (\$30,000.00) to maintain and/or improve the current structures on the Leased Premises within twelve (12) months of the effective date of this Agreement. A schedule of the improvements, their costs and a timeline for their completion shall be provided to the City within 30 days of the Effective Date of this Agreement. Major changes or modifications which Lessees desire to make to the Leased Premises must be approved, in advance, by the City Council of the City and must comply with the City of Rollingwood Code of Ordinances. For purposes of this subsection, the term "major" shall refer to any and all additions to, or repair or replacement of, any existing structure and/or landscaping or other such modifications which (i) require a building permit, or (ii) exceed a total project cost or value of \$1,000.00. The Lessees shall submit plans to the City detailing the proposed changes, shall provide a statement of the purpose for any such changes or modifications and obtain the written approval of the City Council prior to making such changes and/or modifications, which approval shall not be unreasonably withheld, conditioned or delayed.

b. All minor changes and/or modifications which the Lessees desire to make to the Leased Premises must be approved in advance by the City Administrator, such approval not to be unreasonably withheld. For purposes of this subsection, the term "minor" shall refer to any and all additions to, or repair or replacement of, any existing structure and/or landscaping or other such modifications which (i) do not require a building permit or (ii) do not exceed a total project cost or value of \$1,000.00. It shall not be necessary for the Lessees to submit detailed plans regarding such changes unless such plans are requested in writing by the City Administrator.

c. The Lessees shall obtain all required written approvals prior to initiating any changes and/or modifications.

8.2 City's Ownership of Improvements. It is expressly understood and agreed that all improvements, now on or hereafter placed by the Lessees on the Leased Premises and any and all fixtures of whatsoever nature at any time constructed, placed or maintained on any part of the Leased Premises by the Lessees shall become the property of the City and shall remain upon the Leased Premises at the termination of this Agreement.

## ARTICLE 9 REPAIRS, RESTORATION AND MAINTENANCE

### 9.1 Lessees' Duty to Maintain and to Repair

a. The Lessees accept the Leased Premises "as is". The Lessees shall, at their

sole cost and expense, keep and maintain the dirt, fencing, bleachers, backstops, batting cages and bases. At the termination of this Agreement, the Lessees shall deliver the Leased Premises, together with any improvements, to the City in a clean and sanitary condition, and in a good state of repair. It is acknowledged and agreed that all improvements to the Leased Premises undertaken by or on behalf of the Lessees are for the benefit of the Lessees and the Lessees does not act as agent of the City in connection with such work. Any claim of lien may attach only to the interest of the Lessees in the Leased Premises and not to the free title of the City.

b. All major repairs which the Lessees to the structure of the Leased Premises must be approved in writing, in advance, by the City Council of the City. For purposes of this subsection, the term "major" shall refer to all repairs which exceed a total project cost or value of one thousand dollars and zero cents (\$1,000.00). The Lessees shall submit plans detailing the proposed repairs to the City prior to making such repairs.

c. All minor repairs which the Lessees make to the Leased Premises must be approved in writing, in advance, by the City Administrator. For purposes of this subsection, the term "minor" shall refer to all repairs which do not exceed a total project cost or value of one thousand dollars and zero cents (\$1,000.00). It shall not be necessary to submit detailed plans regarding such repairs unless such plans are requested by the City Administrator.

d. Lessees shall coordinate all repairs with the City Administrator.

## 9.2 City's Duty to Maintain and to Repair

a. The City shall be responsible for the mowing, irrigation, maintenance and repairs to the field house.

9.3 City's Option to Repair. If the Lessees do not make any repairs required hereunder, or necessary to comply with any laws, ordinances, rules or regulations of any public authority or of the Board of Fire Underwriters or of any similar body, or that the City may deem necessary to prevent waste or deterioration of the Leased Premises, or necessary to make the Leased Premise safe or secure, the City may deliver written notice to the Lessees setting forth the repairs which the City requires. If the Lessees does not make such repairs within ten (10) days of the delivery of such notice, unless the time for effecting such repairs is extended in writing by the City Administrator, the City or its representatives may go upon the Leased Premises and make any necessary repairs to the Leased Premises and perform and work therein which may be necessary. Further, the City or its representatives shall have the right to go on the Leased Premises and effect any repair which may be necessary in the event of an emergency or to correct a dangerous condition existing on the Leased Premises without notice to the Lessees. If the City makes repairs under this paragraph, the Lessees shall reimburse the City for the cost of making such repairs upon demand. Nothing herein contained shall imply any

duty on the part of the City to do any work which, under any provision of this Agreement, the Lessees may be required to do and shall not constitute a waiver of the Lessees' default in failing to do such work. No exercise by the City of any rights reserved in this paragraph shall entitle the Lessees to any damage for any injury or inconvenience occasioned as a result of such work.

### 9.3 Mechanic's Liens

a. The Lessees shall not permit any mechanics' liens or other liens to be filed against the Leased Premises nor against the Lessees' leasehold interest in the land or any improvements on the Leased Premises by reason of any work, labor, services, or materials supplied or claimed to have been supplied to the Lessees or to anyone holding the Leased Premises or any part thereof through or under the Lessees.

b. If any such mechanics' liens or materialmen's liens are recorded against the Leased Premises or any improvements thereon, the Lessees shall cause the same to be removed or, in the alternative, if the Lessees in good faith desires to contest the lien in question, the Lessees may do so, but in such case the Lessees shall be required to post adequate security acceptable to the City and shall indemnify and save the City harmless from all liability for damages occasioned by such lien and shall, in the event of a judgment of foreclosure on said mechanics lien, cause the same to be discharged and removed prior to the execution of such judgment.

## ARTICLE 10 CONDEMNATION

If the Leased Premises or any part thereof shall be taken for public or quasi-public purposes by condemnation as a result of any such action or proceeding in eminent domain, or shall be transferred in lieu of condemnation to any authority entitled to exercise the power of eminent domain, this Agreement shall immediately terminate and any award or consideration for such transfer shall be and remain the sole property of the City.

## ARTICLE 11 CASUALTY DESTRUCTION/INDEMNIFICATION

11.1 Destruction. If the Leased Premises are damaged by fire or other insured casualty loss which is not caused by the negligence, misuse or fault of the Lessees or the Lessees' agents, guests or invitees, the Lessees shall give immediate notice to the City and the City shall cause the damage to be repaired with reasonable promptness; however, the time period for repair shall not begin until insurance proceeds are received by the City. If the casualty loss renders the Leased Premises totally unusable by the Lessees, will require the expenditure of funds of the City other than insurance proceeds, or will require greater than (2)

two months to repair, either the City or the Lessees may terminate this Agreement by giving written notice to the other party at any time prior to completion of repairs, or the parties may elect to continue this Agreement in effect.

**11.2 INDEMNIFICATION OF THE CITY. THE CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM ANY USE OF THE LEASED PREMISES, OR ANY PART THEREOF, OR CAUSED BY ANY DEFECT IN ANY BUILDING, STRUCTURE OR OTHER IMPROVEMENT THEREON, OR IN ANY EQUIPMENT OR OTHER FACILITY THEREIN, OR CAUSED BY OR ARISING FROM ANY ACT OR OMISSION OF THE LESSEES, OR ANY OF ITS AGENTS, EMPLOYEES, VOLUNTEERS, LICENSEES, OR INVITEES, OR BY OR FROM ANY ACCIDENT ON THE LAND OR ANY FIRE OR OTHER CASUALTY THEREON, OR OCCASIONED BY THE FAILURE OF THE LESSEES TO MAINTAIN THE PREMISES IN SAFE CONDITION, OR ARISING FROM ANY OTHER CAUSE WHATSOEVER; AND THE LESSEES HEREBY WAIVES ON ITS BEHALF ALL CLAIMS AND DEMANDS AGAINST THE CITY FOR ANY SUCH LOSS, DAMAGES OR INJURY OF THE LESSEES AND HEREBY AGREES TO INDEMNIFY AND HOLD THE CITY ENTIRELY FREE AND HARMLESS FROM ALL LIABILITY FOR ANY SUCH LOSS, DAMAGE OR INJURY OF OTHER PERSONS AND FROM ALL COSTS AND EXPENSES ARISING THEREFROM.**

ARTICLE 12  
ASSIGNMENT AND SUBLEASE

12.1 Assignment. The Lessees may not assign this Agreement or enter into a sublease of this Agreement for non-softball or baseball related activities without the prior, written approval of the City Administrator, which may be withheld. The Lessees may assign this Agreement or enter into a sublease of this Agreement for softball or baseball related activities with the prior, written approval of the City Administrator, which approval may not be unreasonably withheld. Any transfer, assignment or sale of this Agreement by the Lessees without the City's prior, written consent shall be void and of no force or effect.

ARTICLE 13  
DEFAULT AND REMEDIES

13.1 Termination on Default.

a. If either party alleges that the other party has failed to abide by the terms of this Lease Agreement, the City or Lessees shall notify the other party in writing which outlines the

specific complaints. The party shall have thirty (30) days to correct the complaints. If the complaints continue, the City staff will present a recommendation to City Council to terminate this Lease Agreement. City Council shall have the authority to make the final decision on termination.

If the City exercises its remedy to terminate this Agreement, the City may then or at any time thereafter re-enter the Leased Premises and take complete and peaceful possession of the Leased Premises with or without process of law, and may remove all persons therefrom and, in such event, the Lessees covenants to peaceably and quietly yield and surrender the Leased Premises to the City. In the event of such a termination, neither party shall be under any further obligation to the other, except that the Lessees shall remain liable for the breach of any term, covenant or condition of this Agreement occurring prior to the date of termination.

b. Each and all of the remedies given to the City in this Agreement or by law are cumulative, and the exercise of one right or remedy by the City shall not impair the City's right to exercise any other right or remedy, and the Lessees hereby waives all claims or demands for damages that may be caused by the City in re-entering and taking possession of the Leased Premises as provided in this Agreement, and all claims or demands for damages that may result from the destruction of or injury to said Leased Premises and all claims or demands for damages or loss of property belonging to the Lessees, or to any other person, firm or Lessees in or upon the Leased Premises at the time of such re-entry.

#### ARTICLE 14

##### GENERAL PROTECTIVE PROVISIONS

14.1 Right of Entry and Inspection. The Lessees shall permit the City or City's agents, representatives or employees to enter on the Leased Premises for the purpose of inspection or of maintaining, repairing, improving or altering the Leased Premises.

14.2 No Partnership. The relationship between the City and the Lessees always shall remain solely that of landlord and tenant and shall not be deemed a partnership or joint venture.

14.3 No Waiver. No waiver by the City of any default or breach of any covenant, condition or stipulation contained in this Agreement shall be treated as a waiver of any subsequent default or breach of the same or any other covenant, condition or stipulation hereof.

14.4 Bankruptcy. Notwithstanding any provision herein to the contrary, if this Agreement is assigned to any person or entity pursuant to the provision of the Bankruptcy Code, 11 U.S.C. 101, et. seq. (the "Bankruptcy Code"), (a) any and all monies or other consideration payable or otherwise to be delivered in connection with such assignment shall be paid or delivered to the City, shall be and remain the exclusive property of the City and shall not constitute property of the Lessees or of the estate of the Lessees within the meaning of the

Bankruptcy Code; and (b) such person or entity shall be deemed without further act or deed to have assumed all of the obligations arising under this Agreement on and after the date of such assignment.

14.5 Use Clause. The Lessees agrees not to use the Leased Premises or any building situated upon the Leased Premises, or any part thereof, for any use or purpose in violation of any valid and applicable law, regulation or ordinance of the United States, the State of Texas, the County of Travis, the City or any other lawful authority having jurisdiction over the Leased Premises.

14.1 Joint and Several Liability. All parties signing this Lease as a Lessee shall be jointly and severally liable for all obligations of Lessees.

ARTICLE 15  
MISCELLANEOUS

15.1 Parties Bound. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement.

15.2 Notices. All notices, demands or requests from one party to another party may be personally delivered or sent by certified mail, postage prepaid, to the addresses stated in this section and shall be deemed to have been given at the time of personal delivery or three (3) days after mailing.

To the City: City of Rollingwood 403 Nixon Drive  
Austin, Texas 78746 Attn: Mayor

With copy to: Charles E. Zech  
2500 W. William Cannon, Unit 609  
Austin, Texas 78748

To the Little League Corporation: Western Hills Little League, Inc.  
PO Box 163132  
Austin, Texas 78716

With copy to: Chad Smith  
515 Congress, Suite 2100  
Austin, Texas 78701

To the Softball Corporation: Western Hills Girls Softball Program, Inc.  
5410 Bee Caves Road

West Lake Hills, Texas, 78746  
Attention: Steve Franke

Either party shall have the right to change its address(es) for notice under this Agreement by delivery of written notice in accordance with Section 15.2

15.3 Texas Law to Apply. This Agreement shall be constructed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Travis County, Texas.

15.4 Legal Construction. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

15.5 Prior Agreements Superseded. This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

15.6 Amendment. No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

15.7 Rights and Remedies Cumulative. The rights and remedies provided by this Agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive its right to use any or all other remedies. Said rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

15.8 Attorney's Fees. If the City or the Lessees breach any of the terms of this Agreement whereby one party employs attorneys to protect or enforce its rights hereunder and prevails, then the prevailing party shall be reimbursed by the other party for all reasonable attorney's fees incurred in the process.

15.9 Time of Essence. Time is of the essence in the performing of all obligations under this lease.

15.10 Headings. The headings in each of the paragraphs of this Agreement are for convenience only and are not to be construed as part of the sections of this Agreement for any reason whatsoever.

15.11 Severability. Invalidation of any or more of the covenants, restrictions, conditions or provisions contained in this Agreement, or any part hereof, shall in no matter affect any of the other covenants, restrictions, conditions or provisions hereof, which shall remain in

full force and effect.

15.12 Restrictive Covenants Controlling. Nothing contained in this Agreement shall be deemed or construed to modify, revise, amend or in any way alter the restrictive covenants contained in that one certain Warranty Deed, dated May 28, 1993, from The Optimist Club of Western Hills, Austin, Texas a/k/a Optimist Club of Western Hill, Inc., a Texas Lessees, Grantor, to the City of Rollingwood, Texas, a municipal Lessees situated in Travis County, Texas, Grantee, recorded in Volume 11946, Page 1984, Real Property Records of Travis County, Texas, as the same may hereafter be amended from time to time. In the event of any conflict between the provisions of this Agreement and the terms of such restrictive covenants, the provisions of the restrictive covenants shall control and the conflicting provision of this Agreement shall be deemed invalid and shall be severed from this Agreement in accordance with Section 15.11 hereof.

[SIGNATURE PAGE FOLLOWS]



EXECUTED, on this the 18 day of August, 2020.

City:

Lessee: **Western Hills Little League, Inc.:**

By: Michael R. Dyson  
Michael R. Dyson (Aug 18, 2020 14:49 PDT)

By: 

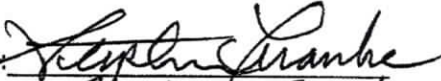
Name: Michael R. Dyson

Name: Chad Smith

Title: Mayor

Title: Board Member

Lessee: **Western Hills Girls Softball Program, Inc.:**

By: 

Name: Stephen Franke

Title: Board President

Exhibit A



Exhibit B

Dates and Times of Permitted Use by Lessee (Main Seasons):

From February 1 - June 30 and August 1 - November 30

Monday-Friday 4:00 p.m. to 9:00 p.m.

Saturday 7:00 a.m. to 7:00 p.m.

Sunday 8:00 a.m. to 7:00 p.m.

Dates and Times of Permitted Use by Lessee (For All Star Seasons/As needed):

From July 1-July 31

Monday-Friday 4:00 p.m. to 9:00 p.m.

Saturday 9:00 a.m. to 7:00 p.m.

Sunday 4:00 p.m. to 9:00 p.m.

Dates and Times outside of those listed are subject to approval by the City Administrator on a case by case basis.

## Exhibit C

## Background Check Policy

1. As a condition of service to the league, all coaches, Board of Directors members and any other persons, who provide regular service to the league and/or have repetitive access to, or contact with players or teams, must complete an annual background check.
2. A nationwide check that includes applicable sex offender registry and criminal data is required.
3. Any conviction, guilty plea, no contest plea, or admission of a crime against, or involving a minor may not work, or volunteer, in the Western Hills Little League (WHLL) or Western Hills Girls Softball (WHGS) Programs in any capacity.
4. This list of offenses is not intended to be all-inclusive and in no way sets limits on the offenses that are deemed grounds for disqualifying an individual from affiliation with the WHLL or WHGS Programs. Decisions on all other crimes or offenses not otherwise described above will be made at the sole discretion of the Background Screening Committee.



## CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Tuesday, October 06, 2020

On October 6, 2020 at 9:30 a.m., the Park Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, via video conference and telephone in accordance with an order of the Office of the Governor issued March 16, 2020. The public was able to watch this meeting live and had the opportunity to comment via audio devices at the following link:

<https://meetings.ipvideotalk.com/124334816>

The public was also able to participate in this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(888) 330-2489 and entering the Meeting ID: 124334816

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request. The following items were discussed:

### CALL PARK COMMISSION MEETING TO ORDER

#### 1. Roll Call

**Chair Phil McDuffee called the meeting to order at 9:30 a.m.**

**Present Members:** Chair Phil McDuffee, Colleen Preheim, Niccole Maurici, David Raymond, Laurie Mills, Mary Elizabeth Cofer and Don Hudson.

**Also Present:** City Administrator Amber Lewis, Assistant City Administrator Ashley Wayman, Public Works Director David Brasich and Public Works Operator Vicky Ballard.

### PUBLIC COMMENTS

There were no public comments.

### CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

" B "

- 2. Discussion and possible action on the minutes from the September 1, 2020 Park Commission meeting.

Phil McDuffee discussed changes to be made to the minutes.

Assistant City Administrator Ashley Wayman stated that she would make the changes and bring the minutes back at the next meeting. She also stated that if anyone sees an error in the minutes ahead of the meeting that she would be happy to make corrections before the time of the meeting so that correct minutes could be approved.

**REGULAR AGENDA**

- 3. Discussion and possible action on a Commercial Use Permit Application by Life-Kido Martial Arts

Jonathan Hewitt with Life Ki-Do Martial Arts discussed his business and why he has applied for a commercial use permit.

The commission discussed the request.

**Mary Elizabeth Cofer motioned to approve the Commercial Use Permit Application by Life-Kido Martial Arts. David Raymond seconded the motion.**

**The motion passed 7-0.**

- 4. Update on the Lease Agreement with WHLL and WHGS.

Steve Franke, with Western Hills Little League, gave an update regarding the season, schedule, and COVID-19 precautions being taken.

- 5. Discussion and possible action to make a recommendation to the City Council regarding the WHLL-WHGS Capital Improvement Contribution Plan for 2020-2021.

Steve Franke discussed the Capital Improvement Contribution Plan for 2020-2021.

Chair Phil McDuffee called up item 13 and the commission returned to this item at the end of item 13.

**Laurie Mills motioned to recommend approval of the WHLL-WHGS Capital Improvement Contribution Plan for 2020-2021. Mary Elizabeth Cofer seconded the motion.**

**The motion passed 7-0.**

- 6. Discussion on a presentation by Lee Deviney regarding the Eagle Scout Project Process.

Chair Phil McDuffee stated that Lee Deviney could not be here today to present but Bruno Zucca is here to discuss this item.

Bruno Zucca gave an overview of the Eagle Scout project process.

approval of (an)

7. Discussion and possible action on an Eagle Scout/volunteer project approval process.

Niccole Maurici discussed this proposed approval process for volunteer projects, including for Eagle Scout projects, and the attached document.

The commission discussed the process, including creating and revising the pre-approved project list, as well as selecting liaisons to be the voice of the Park Commission communicating with potential volunteers.

Colleen discussed adding a regular revision of the pre-approved project list to the Park Commission agenda.

City Administrator Amber Lewis discussed the process to get this document to the City Council for their approval.

Don Hudson volunteered to be a liaison between Eagle Scouts/Individual volunteers and the city.

**Niccole Maurici motioned to approve the project process and submit it to the City Council for their approval. David Raymond seconded the motion. The motion passed 7-0.**

Laurie Mills left the meeting at the conclusion of this item.

8. Discussion and possible action regarding It's My Park Day.

Niccole Maurici and the commission discussed It's My Park Day and the list of potential plant requests.

City Administrator Amber Lewis explained that the Park Improvement Project was submitted by the Park Commission as an exceptional item to the City Council and that the RCDC has preliminarily approved funding the project.

The commission discussed the Park Improvement Project.

9. Discussion and possible action on the park walk-through recap and posting information to the website.

Niccole Maurici discussed this item and how to make the city, residents, and commission aware of items discovered at the park walk-through.

City Administrator Amber Lewis discussed the request from the public works department to have the walk-through on a quarterly basis as well as the work order process.

Niccole Maurici and Colleen Preheim volunteered to work with the city to come up with a process to track park work-orders.

10. Discussion and possible action to add the monthly park walk-through schedule with the scheduled participants to the Rollingwood Park Commission webpage.

Chair Phil McDuffee discussed this item and that the walk-through would still be monthly but that issues would be reported to the city monthly.

**Colleen Preheim motioned to add the monthly park walk-through schedule with the scheduled participants to the Rollingwood Park Commission webpage. Mary Elizabeth Cofer seconded the motion. The motion passed 6-0.**

11. Discussion and possible action to establish an approved list of grass, plants, flowers and materials for the park, fields and water wise garden.

Phil McDuffee stated that this item had been covered under previous items.

12. Discussion regarding erosion in the upper park and potential solutions.

Mary Elizabeth Cofer discussed this item and the need for replacement of the railroad ties in the upper park to stop erosion.

The commission discussed this item and whether it could be an Eagle Scout project or a request for funding from the RCDC.

13. Discussion and possible action on a recommendation to the City Council regarding the use of funds raised by the Pet Paver Program to donate to WHLL/WHGS to repair/replace gates on the baseball fields.

Chair Phil McDuffee discussed how this item came about and the purpose of donating the funds.

**Niccole Maurici motioned to make a recommendation to the City Council regarding the use of funds raised by the Pet Paver Program to donate to WHLL/WHGS to repair/replace gates on the baseball fields. Colleen Preheim seconded the motion.**

**The motion passed 7-0.**

The commission returned to item 5 at the conclusion of this item.

14. Update on the status of the Park Improvement Project.

City Administrator Amber Lewis stated that this item had been covered during previous items.

15. Update regarding Commercial Use Permit issued for Pure Barre Austin.

Assistant City Administrator Ashley Wayman updated the commission on the use of the park in October by Pure Barre Austin.

## **DEPARTMENT REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.



16. Park Financials through August 31, 2020.

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 11:50 a.m.

**Minutes Adopted on the 3<sup>rd</sup> day of November, 2020.**

*Phil McDuffee*  
Phil McDuffee (Nov 16, 2020 09:34 CST)

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**Phil McDuffee, Chair**

**ATTEST:**

*Awayman*

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**Ashley Wayman, City Secretary**



## CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, October 21, 2020

On Wednesday, October 21, 2020 at 6:00 p.m., the City Council of the City of Rollingwood, Texas held a regular meeting, open to the public, via video conference and telephone in accordance with an order of the Office of the Governor issued March 16, 2020. The public was able to watch this meeting live and had the opportunity to comment via audio devices at the following link:  
<https://meetings.ipvideotalk.com/164119652>

The public was also able to participate in this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(888) 330-2489 and entering the Meeting ID: 164119652

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request. The following items were discussed:

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

#### 1. Roll Call

**Mayor Michael Dyson called the meeting to order at 6:04 p.m.**

**Present Members:** Mayor Michael Dyson, Mayor Pro Tem Gavin Massingill, Council Member Sara Hutson, Council Member Amy Pattillo, and Council Member Buck Shapiro.

**Also Present:** City Administrator Amber Lewis, City Attorney Charles Zech, Assistant City Administrator Ashley Wayman, Finance Director Abel Campos and Development Director Carrie Caylor.

### **PUBLIC COMMENTS**

There were no public comments.

### **PRESENTATIONS**

#### 2. Presentations of proposals for engineering services from K. Friese and Associates, LNV, and WSB.

" C "

Joe Cantalupo, Lauren Winek-Morin, and Vicki Ortega with K. Friese and Associates presented their proposal for Engineering Services.

Marcus Naiser and Jay Campbell with LNV Engineering presented their proposal for Engineering Services.

Jay Kennedy and Marc Drouin with WSB Engineering presented their proposal for Engineering Services.

3. Discussion on the Budget Review for the 4th Quarter

Finance Director Abel Campos presented the budget review for the 4<sup>th</sup> quarter.

4. Discussion on the Quarterly Investment Report for the 4th Quarter.

Finance Director Abel Campos presented the quarterly investment report for the 4<sup>th</sup> quarter.

## **PUBLIC HEARING**

5. Public hearing, discussion and possible action on amendments to Subdivision 2. Residential Tree Canopy Management of the City's Code of Ordinances.

**Mayor Michael Dyson opened the public hearing at 7:07 p.m.**

The following individuals spoke during the public hearing:

- Council Member Sara Hutson asked how residents were noticed that the Council was considering changes to the Tree Canopy Ordinance.
- City Administrator Amber Lewis discussed noticing per the city's code.

**Mayor Michael Dyson closed the public hearing at 7:09 p.m.**

Council Member Amy Pattillo discussed the attachments for this item in the packet and the history of discussions regarding the Residential Tree Canopy Management Ordinance.

**Amy Pattillo motioned to postpone action on the amendments to Subdivision 2. Residential Tree Canopy Management of the City's Code of Ordinances. Sara Hutson seconded the motion.**

The City Council discussed the recommendations made by the Planning and Zoning Commission.

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0**

**CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

6. Discussion and possible action on the minutes from the September 16, 2020 Budget Workshop and City Council meeting.
7. Discussion and possible action on the minutes from the October 2, 2020 Special City Council meeting.
8. Discussion and possible action to accept the resignation of Grace Casstevens from the Board of Adjustment.
9. Discussion and possible action to accept Michael Dyson's resignation from the Rollingwood Community Development Corporation.

**Gavin Massingill motioned to approve the consent agenda. Sara Hutson seconded the motion.**

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

**REGULAR AGENDA**

10. Discussion and possible action on a variance request from Section 101-247 (b) Prohibited Days and Hours/Signage, of the city's Code of Ordinances for 2700 Bee Caves Road.

City Administrator Amber Lewis discussed this variance request.

Jason Teague, representing Austin Eye, discussed why they requested this variance.

The City Council discussed this request and noise concerns.

**Gavin Massingill motioned to approve the variance request from Section 101-247 (b) Prohibited Days and Hours/Signage, of the city's Code of Ordinances for 2700 Bee Caves Road to allow inside construction activities between the hours of 7:00 a.m. and 12:00 a.m., 7 days a week. Amy Pattillo seconded the motion.**

The Council further discussed that these activities must be quiet and not disturb the surrounding areas.

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

11. Discussion and possible action on a proposed project for the Tax Note Series 2020 and triggering a public engagement process for a Preliminary Engineering Report for drainage improvements at Nixon and Pleasant Drives which is, a) estimated to cost \$70,000, b) estimated to take 90 days, c) analyze public safety issues posed by flooding, and d) identify easement need.

Gavin Massingill discussed this item and the discussions and actions that have been taken to investigate this potential drainage improvement project. He also discussed the process to get a project on the list of potential projects.

**Gavin Massingill motioned to approve a proposed project for Tax Note Series 2020, to set the public hearing for the November City Council meeting and to authorize the council liaison and the city administrator to work on a task order for the proposed project. Sara Hutson seconded the motion.**

Council Member Amy Pattillo clarified that the process states that this step will add the project to a proposed project list.

**Gavin Massingill amended his motion to reflect that this item project would be included on the project consideration list. Sara Hutson seconded the amendment.**

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

12. Review, discussion and possible action on the impact of wastewater rate changes on citizens.

Sara Hutson asked call up items 13 and 14 to be discussed in conjunction with this item.

**Sara Hutson motioned to postpone all decisions on items 12, 13 and 14 until further review of the commercial LUE analysis and assignment is completed because that information is factored into the rate assessment. Gavin Massingill seconded the motion.**

Sara Hutson discussed the spreadsheet she put together regarding the impacts of the wastewater rate study.

The Council discussed LUE calculation.

City Administrator Amber Lewis discussed the history of calculating LUEs in Rollingwood as well as that the city does not have a formal process to calculate LUEs.

The Council discussed the rate study, the recommendation from the Utility Commission, and the potential option of instituting a stand-by fee.

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – No**
- **Council Member Amy Pattillo – No**
- **Council Member Buck Shapiro – No**

**The motion failed 3-1.**

**Gavin Massingill motioned to postpone item 13 upon further review of the LUE classification system. Buck Shapiro seconded the motion.**

The Council discussed the postponement of the stand-by fee.

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – No**
- **Council Member Buck Shapiro – Yes**

**The motion passed 3-1.**

**Amy Pattillo motioned to approve ordinance 2020-10-21-14 setting the wastewater rates for the City of Rollingwood and amending the fee schedule accordingly without the stand-by fee. Gavin Massingill seconded the motion.**

The Council discussed the ordinance presented today.

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – No**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 3-1.**

13. Discussion and possible action on a recommendation from the Utility Commission regarding a stand-by fee option of the wastewater rate study.

This item was considered during item 12.

14. Discussion and possible action on an ordinance setting the wastewater rates for the City of Rollingwood and to amend the fee schedule accordingly.

This item was considered during item 12.

15. Discussion and possible action to select a firm to provide City Engineering Services to the City of Rollingwood and authorize the Mayor to negotiate a Professional Services Agreement.

**Sara Hutson motioned to select K. Friese and Associates to provide City Engineering Services to the City of Rollingwood and authorize the Mayor to negotiate a Professional Services Agreement. Amy Pattillo seconded the motion.**

The Council and City Administrator Amber Lewis discussed the proposals and presenting firms.

**Mayor Michael Dyson called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

The Council moved to item 28 at the conclusion of this item.

16. Discussion and possible action on a first read of a resolution authorizing a project to make certain improvements that will enhance recreational and community facilities, including athletic facilities, in various locations within Rollingwood Park, and to authorize expenditures in an amount not to exceed \$30,000, pursuant to Texas Local Gov't Code Section 505.152.

City Administrator Amber Lewis explained the City Council had requested funds from the RCDC for this project and that RCDC approved this project.

**Amy Pattillo motioned to approve a first read of a resolution authorizing a project to make certain improvements that will enhance recreational and community facilities, including athletic facilities, in various locations within Rollingwood Park, and to authorize expenditures in an amount not to exceed \$30,000, pursuant to Texas Local Gov't Code Section 505.152. Buck Shapiro seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

17. Discussion and possible action on a first read of a resolution authorizing a project for development of a comprehensive plan, which will assist in promoting new and expanded business development and provide assistance as to how businesses create and retain jobs, and to authorize expenditures in an amount not to exceed \$30,000, pursuant to Texas Local Gov't Code Section 505.158.

City Administrator Amber Lewis explained this item and that the City Council had requested funds from RCDC for this project.

**Buck Shapiro motioned to approve a first read of a resolution authorizing a project for development of a comprehensive plan, which will assist in promoting new and expanded business development and provide assistance as to how businesses create and retain jobs, and to authorize expenditures in an amount not to exceed \$30,000, pursuant to Texas Local Gov't Code Section 505.158. Amy Pattillo seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

18. Discussion and possible action on a first read of a resolution authorizing a project for legal services necessary for the evaluation of the targeted infrastructure included in the design of MoPac South and the potential impacts on the city's commercial corridor which affects the ability to promote new and expanded business development in the city, and to authorize expenditures in an amount not to exceed \$40,000, Pursuant to Texas Local Gov't Code Section 505.158.

City Administrator Amber Lewis stated that City Attorney Charles Zech confirmed that this was an eligible project.

**Amy Pattillo motioned to approve a first read of a resolution authorizing a project for legal services necessary for the evaluation of the targeted infrastructure included in the design of MoPac South and the potential impacts on the city's commercial corridor which affects the ability to promote new and expanded business development in the city, and to authorize expenditures in an amount not to exceed \$40,000, Pursuant to Texas Local Gov't Code Section 505.158. Sara Hutson seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

19. Discussion and possible to approve quotes for installation and ongoing maintenance of an online message board for the city's website.

City Administrator Amber Lewis explained that the quotes for setting up the online message board exceeded what Council had previously approved for this project, therefore it has been brought back. She also discussed the details of the quote.



**Amy Pattillo motioned to postpone item 19 subject to additional quotes. Buck Shapiro seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

20. Discussion and possible action on a recommendation from the Park Commission to donate the funds raised by the Pet Paver Program to WHLL/WHGS to repair/replace gates on the baseball fields.

City Administrator Amber Lewis explained that this item is a recommendation from the Park Commission.

Steve Franke with Western Hills Girls Softball discussed this request from the Park Commission.

**Buck Shapiro motioned to donate the funds raised by the Pet Paver Program to WHLL/WHGS to repair/replace gates on the baseball fields. Sara Hutson seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

21. Discussion and possible action on an Eagle Scout/volunteer project approval process as recommended by the Park Commission.

City Administrator Amber Lewis discussed the need for a project approval process for Eagle Scout and other volunteer projects.

**Buck Shapiro motioned to approve an Eagle Scout/volunteer project approval process as recommended by the Park Commission. Sara Hutson seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 3-0.**

Mayor Pro Tem Gavin Massingill stated for the record that Council Member Amy Pattillo was not on the dais for the vote.

- 22. Discussion and possible action regarding the WHLL-WHGS Capital Improvement Contribution Plan for 2020-2021.

City Administrator Amber Lewis explained that approval of this plan was a requirement of the new lease.

Buck Shapiro discussed the damages that the University of Texas baseball players caused to the batting cages over the summer.

The Council discussed the damages and potential remedies.

**Buck Shapiro motioned to approve the WHLL-WHGS Capital Improvement Contribution Plan for 2020-2021. Gavin Massingill seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- o **Council Member Sara Hutson – Yes**
- o **Council Member Gavin Massingill – Yes**
- o **Council Member Amy Pattillo – Yes**
- o **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

- 23. Discussion and possible action on the Arbor Day Foundation Tree City USA program, including possible assignment to P&Z for consideration along with the tree ordinance changes.

Sara Hutson stated that Christie Finnigan asked her to bring this before the Council and discussed this program.

The Council discussed this request and the impact that the program, or other similar programs, would have on the city.

**Sara Hutson motioned to ask the Planning and Zoning Commission to look into the Arbor Day Foundation Tree City USA Program and other similar programs available locally to consider adding those to our Tree Canopy Ordinance and evaluation of the Tree Canopy in Rollingwood. Amy Pattillo seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- o **Council Member Sara Hutson – Yes**
- o **Council Member Gavin Massingill – Yes**
- o **Council Member Amy Pattillo – Yes**
- o **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

- 24. Discussion and possible action to allow the names of participants in city meetings conducted virtually to be viewable by all participants.

Approval of plan

City Administrator Ashley Wayman explained this request and that the City is currently looking into whether this option would be available with IPVideoTalk.

The Council discussed looking into other platforms that may allow this feature, including Zoom and WebEx.

City Administrator Amber Lewis stated that staff would look into the other options available for platforms that have this feature.

**Amy Pattillo motioned to allow names of participants in city meetings conducted virtually to be viewable by all participants. Sara Hutson seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

25. Discussion and possible action on an ordinance amending the city's investment policy and documenting annual review.

City Administrator Amber Lewis discussed this item.

City Attorney Charles Zech discussed his amendments to the Investment Policy.

**Amy Pattillo motioned to approve an ordinance amending the city's investment policy and documenting annual review. Buck Shapiro seconded the motion.**

**Amy Pattillo amended the motion to change the date of review from September 16, 2020 to October 21, 2020. Buck Shapiro seconded the amendment.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

26. Discussion and possible action to direct the City Attorney to draft an Interlocal Agreement with Eanes Independent School District for the purchase of supplies and equipment necessary for return to school in the pandemic and to authorize the Mayor and/or City Administrator to execute the Interlocal Agreement.

Amy Pattillo discussed how this request came about and that Travis County has not finally approved this yet.

The Council discussed this request, how funds have been allocated by Travis County, and the requirements for the City to receive the funding that has been allocated.

**Gavin Massingill motioned to direct the City Attorney to draft an Interlocal Agreement with Eanes Independent School District for the purchase of supplies and equipment necessary for return to school in the pandemic and to authorize the Mayor and/or City Administrator to execute the Interlocal Agreement. Buck Shapiro seconded the motion.**

**Gavin Massingill motioned to amend his motion to state that it would be up to and including \$9,000. Buck Shapiro seconded the amendment.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- Council Member Sara Hutson – Yes
- Council Member Gavin Massingill – Yes
- Council Member Amy Pattillo – Yes
- Council Member Buck Shapiro – Yes

**The motion passed 4-0.**

27. Discussion and possible action to provide a donation to Eanes Independent School District for the purchase of supplies and equipment necessary for return to school in the pandemic.

Amy Pattillo explained that this item was put on the agenda as a placeholder to ensure that the school district got the support they needed.

28. Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission and the Board of Adjustment.

Mayor Michael Dyson discussed the applicants. He stated that he believed Emily Doran and Bobby Hempfling would be well suited for the RCDC.

**Mayor Michael Dyson appointed Brook Brown to position 1 of the Board of Adjustment.**

Mayor Michael Dyson left the meeting at this time.

**Sara Hutson motioned to ratify the Mayor's appointment of Brook Brown to the Board of Adjustment. Amy Pattillo seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- Council Member Sara Hutson – Yes
- Council Member Gavin Massingill – Yes
- Council Member Amy Pattillo – Yes
- Council Member Buck Shapiro – Yes

**The motion passed 4-0.**

**Gavin Massingill motioned to appoint Emily Doran to position 1 of the Rollingwood Community Development Corporation. Amy Pattillo seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

**Amy Pattillo motioned to appoint Bobby Hempfling to position 7 of the RCDC. Buck Shapiro seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

**Amy Pattillo motioned to appoint Sam Attal to position 7 of the Utility Commission. Buck Shapiro seconded the motion.**

**Mayor Pro Tem Gavin Massingill called for a roll call vote.**

- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Buck Shapiro – Yes**

**The motion passed 4-0.**

The Council returned to item 16 at the conclusion of this item.

29. Standing agenda item ----- update, discussion and possible action to pass a resolution, request a meeting with, to provide information or a statement of position of the City to, and/or to request information or analyses from relevant state and local officials in connection with the proposed South Mopac expansion.

There were no updates on this item.

30. Standing agenda item ----- update, discussion and possible action regarding the Bee Cave Improvement Project TXDOT has committed to co-sponsoring with the City of Rollingwood that will address the low water crossing flooding issues, expand to 5-lanes with shoulders and sidewalks throughout Rollingwood's portion of Bee Cave Road.

There were no updates on this item.

**REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

31. City Administrator's Report
32. Municipal Court Report
33. Chief of Police Report
34. Contract invoices through September 2020 - AWR Services, Inc., Water and Wastewater Services, K. Friese & Associates - IIP & MS4, LNV, Inc., City Engineer, Professional Design Group, Inspections, ATS, Building Official
35. City Engineer- LNV, Inc., Report
36. City Stats for September 2020
37. City Financials for September 2020 - Fiscal Year 2019-2020
38. RCDC Financials for September 2020 - FY 2019-2020
39. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents.
40. Texas Gas Service - Notices, Letters and Documents
41. AWR Services, INC., Report on Water and Wastewater for September 2020

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 9:50 p.m.

**Minutes Adopted on the 18<sup>th</sup> day of November, 2020.**

  
\_\_\_\_\_  
Michael R. Dyson (Nov 19, 2020 11:07 CST)

**Michael R. Dyson, Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**Ashley Wayman, City Secretary**

**WHLL-WHGS Capital Improvement Contribution 2020-21  
Rollingwood Park**

WHLL Batting Cage:		
Full Redo	February 2020	2,646.59
New net	October 2020	1,000.00
Field 1 Backstop	February 2020	1,594.50
Field 2 Sunscreen	October 2020	2,000.00
Field 2 Backstop	January 2021	1,600.00
Hatley Field Fence Repairs:		
Gates	October 2020	1,920.00
Entire fence (as needed)	Either December 2020 or July 2021	22,000.00
		<hr/>
		<u>32,761.09</u>

" D "

**From:** Kevin Glasheen kglasheen@rollingwoodtx.gov  
**To:** Chad Smith austinchadsmith@gmail.com, Brandon Aghamalian atxbta@gmail.com  
**Cc:** Ashley Wayman awayman@rollingwoodtx.gov, Phil McDuffee pmcduffee@rollingwoodtx.gov  
**Date:** Sat, Mar 18, 2023, 16:24

As we discussed WHLL has a contractual requirement to make certain capital expenditures.

Those expenditures, if made, were not done in compliance with the lease terms. Those expenditures were supposed to be pre-approved by council - which was not done.

As we discussed I would be happy to ask council to ratify those expenditures - but I need some receipts, invoices, bills or cancelled checks to prove the expenditures.

Please furnish the receipts for the most recent work on field 1 so we can discuss whether that also qualifies as a capital expenditure. There is a reasonable argument that it is maintenance and not a capital expenditure - but we can certainly discuss that

Please help me help you maintain compliance with the lease.

Ashley - would you please circulate the accounting list of WHLL claimed capital expenditures we discussed?

Thanks

Kevin Glasheen  
806-789-0734

Get [Outlook for iOS](#)

**From:** Brandon Aghamalian atxbta@gmail.com

1/9 "E"



**To:** Kevin Glasheen kglasheen@rollingwoodtx.gov, Chad Smith  
austinchadsmith@gmail.com, Brian Henault brianhenault@gmail.com, Joe  
Newberry joe@newberrylawtx.com  
**Cc:** Ashley Wayman awayman@rollingwoodtx.gov, Phil McDuffee  
pmcduffee@rollingwoodtx.gov

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17.

**Date:** Sat, Mar 18, 2023, 16:29

Kevin

Thanks for the note.

I've copied the president, Joe Newberry, and our treasurer, Brian Henault.

All are volunteers and all coming back from family vacations.

We'll find the documents that I assume were sent to the HOA originally but will gather them and submit asap.

As for the expenditures on the grass, we haven't had a chance to huddle as a board and baseball season is hitting full tilt. We'll try to get a conversation going soon.

Thanks.

BTA

---

**From:** Kevin Glasheen kglasheen@rollingwoodtx.gov  
**To:** Brandon Aghamalian atxbta@gmail.com, Chad Smith  
austinchadsmith@gmail.com, Brian Henault brianhenault@gmail.com, Joe  
Newberry joe@newberrylawtx.com  
**Cc:** Ashley Wayman awayman@rollingwoodtx.gov, Phil McDuffee  
pmcduffee@rollingwoodtx.gov  
**Date:** Sat, Mar 18, 2023, 17:00

Thanks!

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---

**From:** Ashley Wayman awayman@rollingwoodtx.gov

To: Kevin Glasheen kglasheen@rollingwoodtx.gov, Brandon Aghamalian  
Page 154 bta@gmail.com, Chad Smith austinchadsmith@gmail.com, Brian Henau 17.  
brianhenault@gmail.com, Joe Newberry joe@newberrylawtx.com

Cc: Phil McDuffee pmcduffee@rollingwoodtx.gov

Date: Sun, Mar 19, 2023, 09:00

WHLL-WHGS Capital Improvements 2020-21.xlsx 9 KB

Good Morning, All,

Here is the list of expenditures submitted by WHLL and WHGS to the City on 9/30/2020.

Best,  
Ashley

**Ashley Wayman**  
**City Administrator**  
City of Rollingwood  
(512) 327-1838  
[www.rollingwoodtx.gov](http://www.rollingwoodtx.gov)



---

**From:** austinchadsmith@gmail.com

**To:** Ashley Wayman awayman@rollingwoodtx.gov, Kevin Glasheen kglasheen@rollingwoodtx.gov, 'Brandon Aghamalian' atxbta@gmail.com, 'Brian Henault' brianhenault@gmail.com, 'Joe Newberry' joe@newberrylawtx.com

**Cc:** Phil McDuffee pmcduffee@rollingwoodtx.gov

**Date:** Mon, Mar 20, 2023, 06:20

Thanks Ashley. We did get the required approvals from both the Park Commission and City Council before performing the work in compliance with the Lease. I believe Phil was head of the Park Commission at the time. We can work on submitting receipts if anyone needs proof that the work which was approved was subsequently performed and paid for. Thanks.

Chad

---

**From:** Kevin Glasheen kglasheen@rollingwoodtx.gov

To: austinchadsmith@gmail.com , Ashley Wayman awayman@rollingwoodtx.g

Page 155

17.

ndon Aghamalian' atxbta@gmail.com, 'Brian Henault'  
brianhenault@gmail.com, 'Joe Newberry' joe@newberrylawtx.com

Cc: Phil McDuffee pmcduffee@rollingwoodtx.gov

Date: Mon, Mar 20, 2023, 09:31

Regardless of whether these expenditures were pre-approved we need the receipts and invoices to document the expenditures.

I don't think there is any record or recollection of pre-approval by council - we can look through the minutes of past council meetings. In any case - I'm not concerned as much about pre-approval as I am concerned with documentation. We can always ask to ratify the expenditures.

But even if an expense is properly pre-approved, we need invoices and receipts to document that the expenditures were made in the amounts listed. That is reasonable request, and it is our responsibility to have such documentation.

I wouldn't think it would be that hard for WHLL to produce cancelled checks and bills or Invoices - this is the ordinary course of business.

Thanks

Kevin Glasheen

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---

**From:** austinchadsmith@gmail.com

**To:** Kevin Glasheen kglasheen@rollingwoodtx.gov, Ashley Wayman awayman@rollingwoodtx.gov, 'Brandon Aghamalian' atxbta@gmail.com, 'Brian Henault' brianhenault@gmail.com, 'Joe Newberry' joe@newberrylawtx.com

**Cc:** Phil McDuffee pmcduffee@rollingwoodtx.gov

**Date:** Mon, Mar 20, 2023, 11:22

10-06-2020 Park Commission Minutes.pdf 281 KB

10-21-2020 City Council Minutes.pdf 617 KB

Kevin,

I've attached what I think are the correct minutes showing pre-approval by both groups,

and we can definitely supply invoices or receipts to document the monies spent.  
have with WHGS and WHLL and will do so. Thanks.

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17.

Chad

---

**From:** Kevin Glasheen kglasheen@rollingwoodtx.gov  
**To:** austinchadsmith@gmail.com , Ashley Wayman awayman@rollingwoodtx.gov,  
'Brandon Aghamalian' atxbta@gmail.com, 'Brian Henault'  
brianhenault@gmail.com, 'Joe Newberry' joe@newberrylawtx.com  
**Cc:** Phil McDuffee pmcduffee@rollingwoodtx.gov  
**Date:** Mon, Mar 20, 2023, 11:22

Thank you!

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---

**From:** Kevin Glasheen kglasheen@rollingwoodtx.gov  
**To:** austinchadsmith@gmail.com , Ashley Wayman awayman@rollingwoodtx.gov,  
'Brandon Aghamalian' atxbta@gmail.com, 'Brian Henault'  
brianhenault@gmail.com, 'Joe Newberry' joe@newberrylawtx.com  
**Cc:** Phil McDuffee pmcduffee@rollingwoodtx.gov  
**Date:** Fri, Jun 2, 2023, 13:39

We still need invoices and receipts for those expenditures.

I've asked Ashley to put this on the June council agenda. We need an accounting. I wish we could get it without having to have official city council action demanding an accounting.

If you can get me anything before our June 21st council meeting that would be helpful. I'm also willing to discuss this anytime you like - with whoever wants to talk about it.

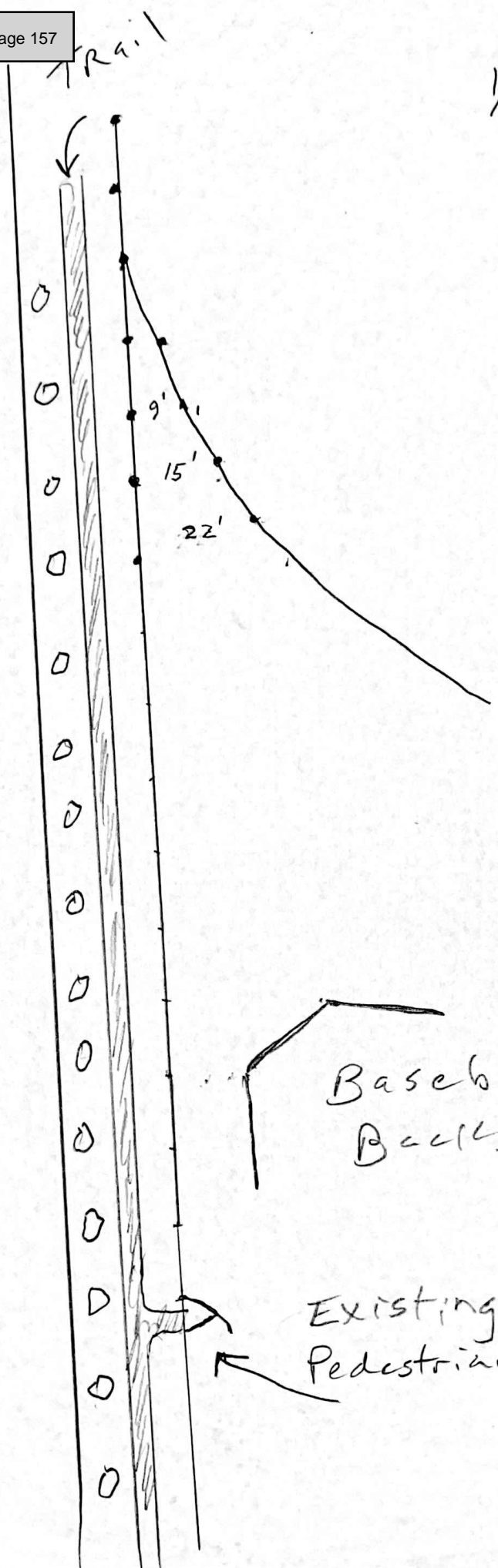
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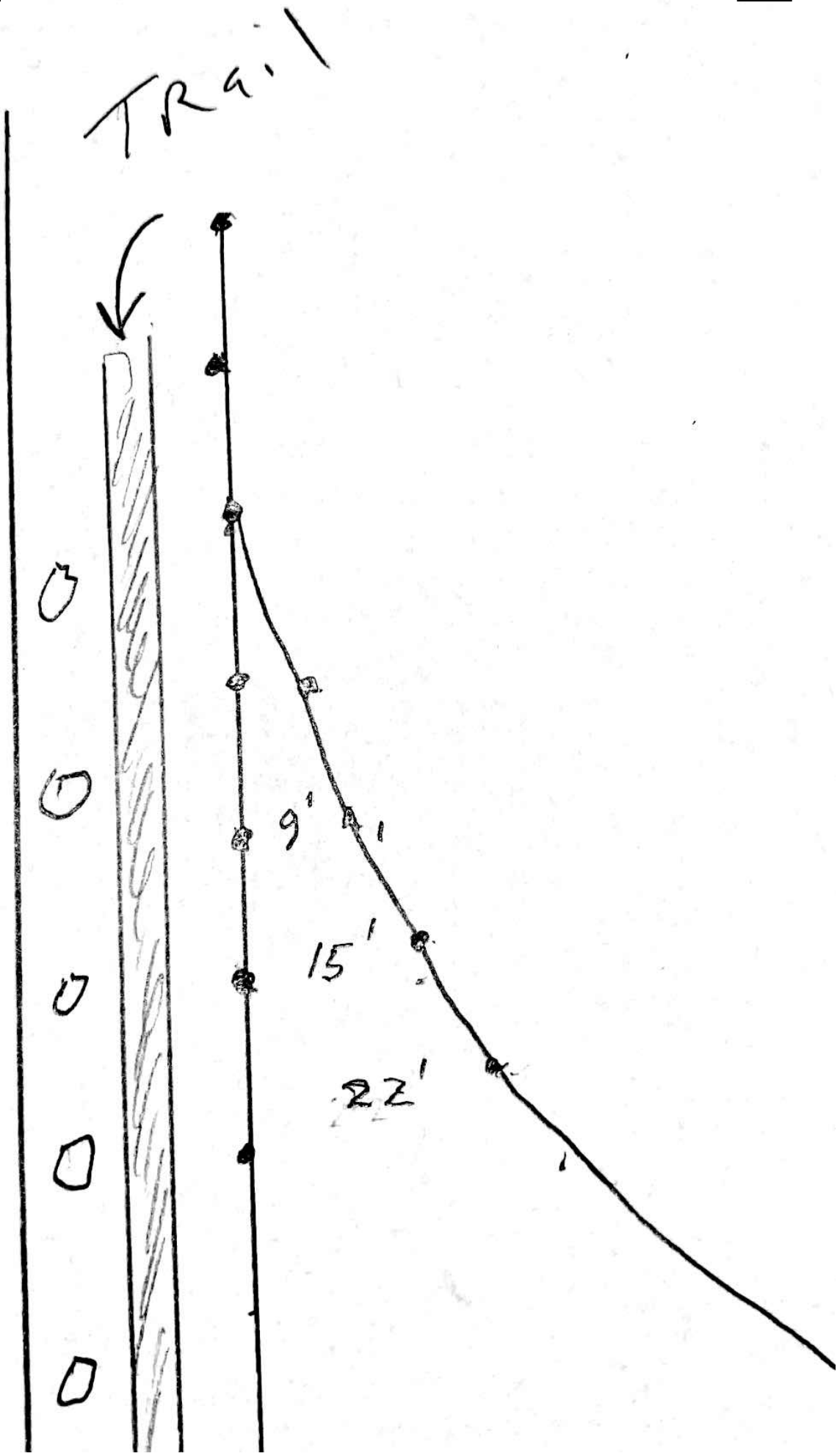
---

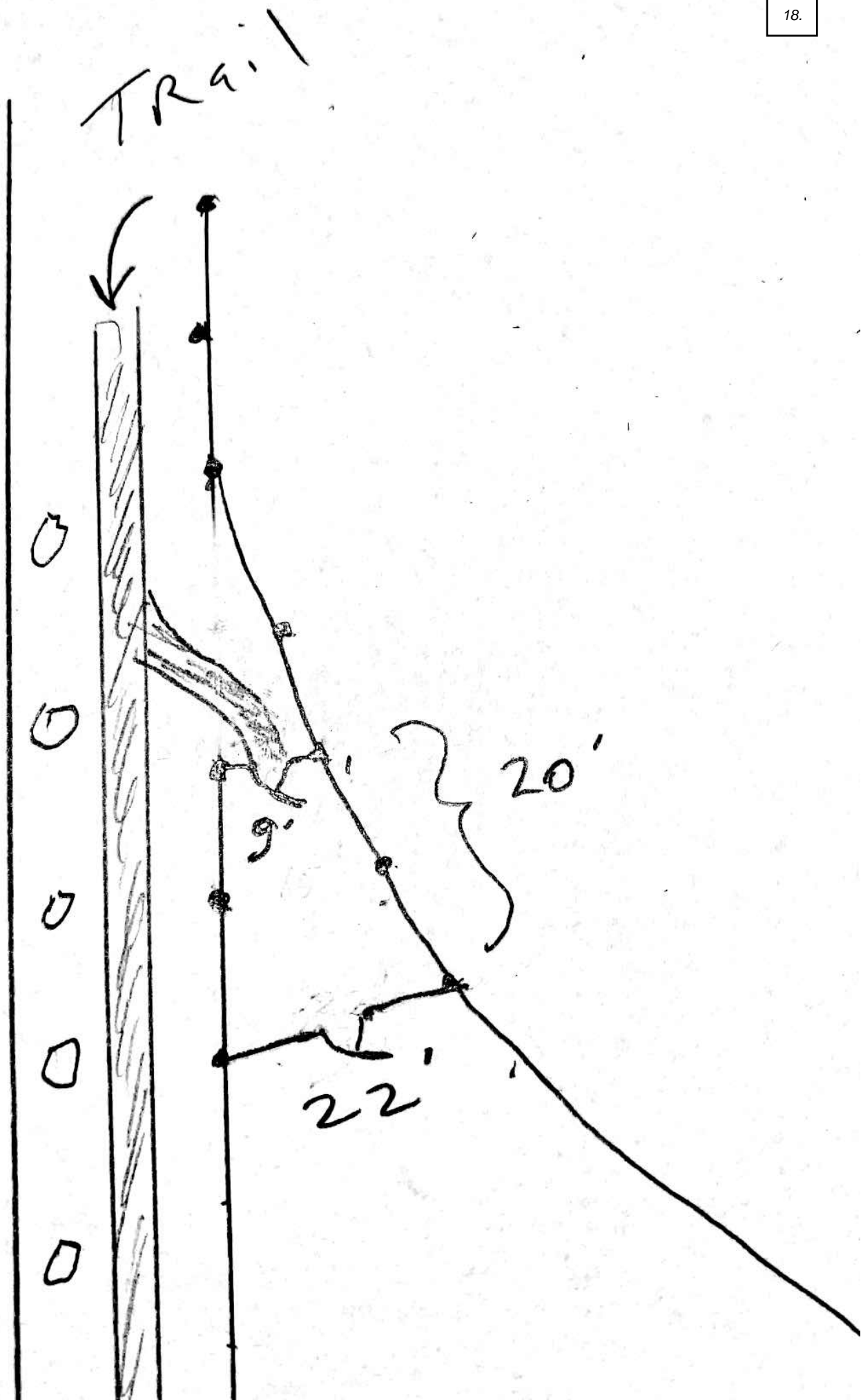
**From:** Kevin Glasheen kglasheen@rollingwoodtx.gov  
**To:** Ashley Wayman awayman@rollingwoodtx.gov  
**Cc:** Phil McDuffee pmcduffee@rollingwoodtx.gov, Chad Smith  
austinchadsmith@gmail.com, Brandon Aghamalian atxbta@gmail.com

1/2" = 10'

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N

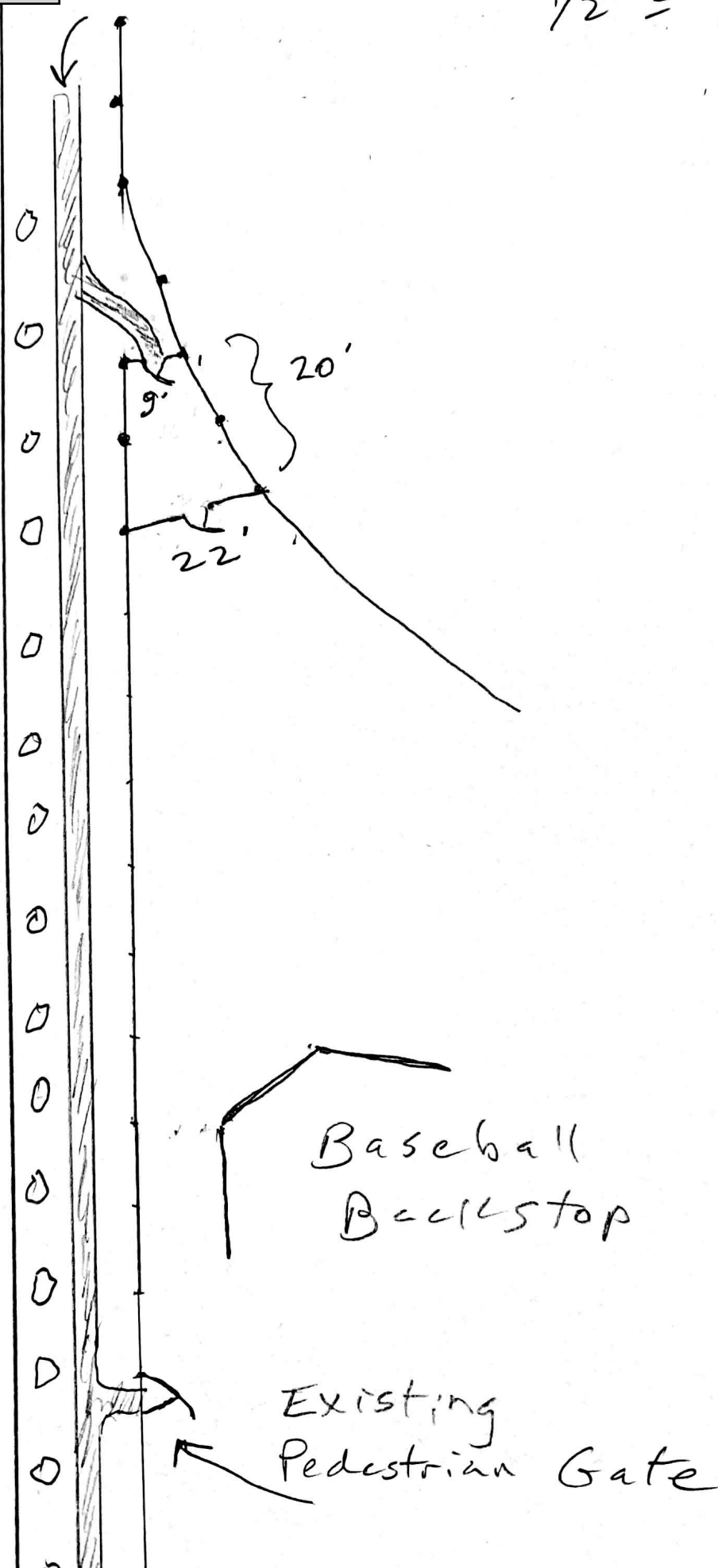






Trail

$1/2" = 10'$



Baseball Backstop

Existing Pedestrian Gate







Kevin Glasheen <glasheenkevin@gmail.com>

# Share Cart Invitation From Kevin Glasheen

**The Home Depot** <HomeDepot@order.homedepot.com>  
To: glasheenkevin@gmail.com

Mon, Jun 19, 2023 at 4:00 PM













Kevin Glasheen would like to  
share their cart with you



[View Cart](#)

## Kevin Glasheen's Cart

Item	In Store	Qty	Item Total
<b>Everbilt</b> 1-3/8 in. Dia x 10 ft. 6 in. 17-Gauge Galvanized Steel Chain Link Fence BlackTop Rail - Black Model #328901BKEB Store SKU #1005654035	Aisle 68 Bay 014	3	\$128.91

	<b>Everbilt</b> 2-3/8 in. Dia x 6 ft. 16-Gauge Galvanized Steel Chain Link Fence Black Corner Post Model #328992BKEB Store SKU #1005753264		Aisle 68 Bay 016	4	\$115.08
	<b>Everbilt</b> 1-3/8 in. Chain Link Fence Black Aluminum Rail End Model #328550BKEB Store SKU #1005654020		Aisle 68 Bay 012	8	\$7.84
	<b>Everbilt</b> 2-3/8 in. Galvanized Steel Chain Link Fence Black Tension Band Model #328524BKEB Store SKU #1005753277		Aisle 68 Bay 012	24	\$69.12
	<b>Everbilt</b> 2-3/8 in. Aluminum Chain Link Fence Black Post Cap Model #328558BKEB Store SKU #1005753263		Aisle 68 Bay 012	1	\$4.84
/	<b>Everbilt</b> 5/8 in. x 48 in. Galvanized Steel Chain Link Fence Black Tension Bar Model #328512BKEB Store SKU #1005753280		Aisle 68 Bay 014	1	\$3.91

	<b>Everbilt</b> 48 in. x 50 ft. 9-Gauge Galvanized Steel Black Chain Link Fence Fabric Model #308864EB Store SKU #1005654004	 Aisle 68 Bay 016	1	\$159.00
---	--	---	---	----------

	<b>Everbilt</b> 42 in. x 48 in. Galvanized Steel Chain Link Fence Black Metal Gate Model #329204BKEB Store SKU #1005753272	 Aisle 68 Bay 016	2	\$358.00
---	--	---	---	----------

Subtotal	\$846.70
Shipping	\$0
Sales Tax	\$0

**Est. Total \$846.70**

[View Cart](#)

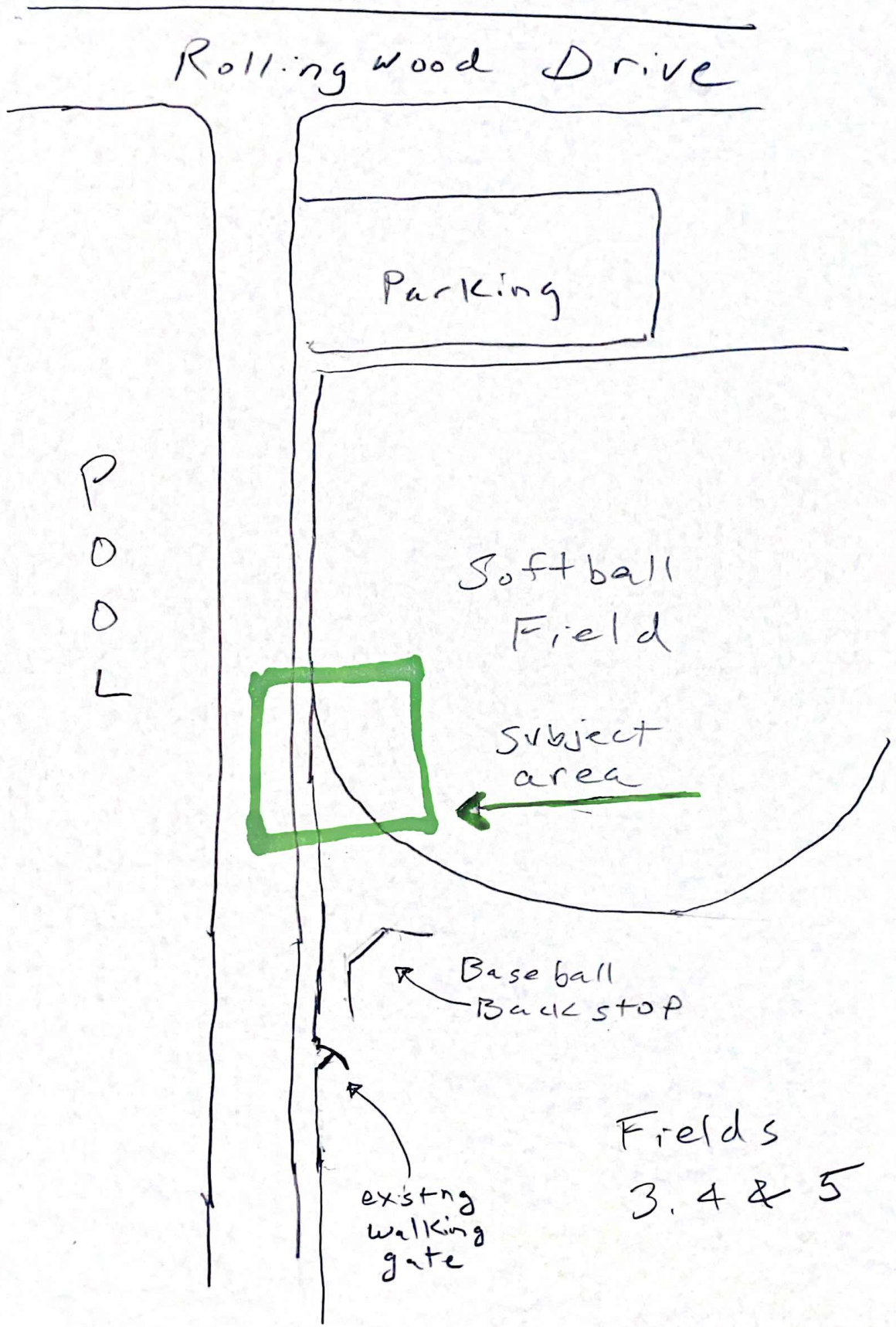
 **SAVE \$5 NOW & HUNDREDS LATER** SAVINGS DELIVERED RIGHT TO YOUR INBOX [SIGN UP TODAY >](#)

 **SPECIAL BUY SAVINGS WHILE SUPPLIES LAST** SHOP ONLINE NOW >

**YOU MIGHT ALSO LIKE**

 25 CU. FT. FRENCH DOOR REFRIGERATOR IN FINGERPRINT RESISTANT STAINLESS STEEL [SHOP NOW >](#)

# Rollingwood Park New Gate Project



Trail

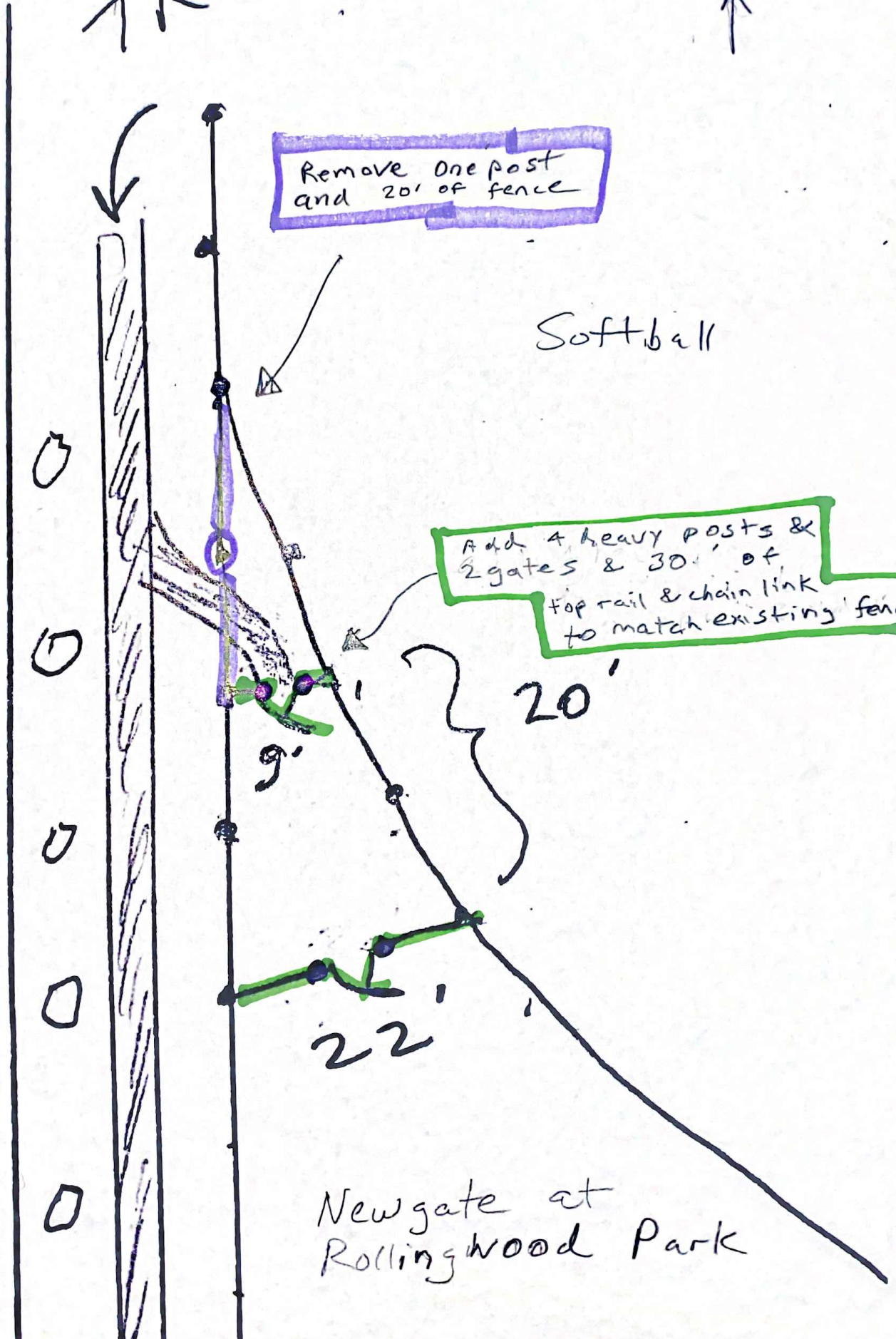


Remove one post and 20' of fence

Softball

Add 4 heavy posts & 2 gates & 30' of top rail & chain link to match existing fence

P  
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N  
G



Newgate at Rollingwood Park



## Rollingwood Zoning Board of Adjustment

## Rules of Procedure.

- 1) Preface. The Rollingwood Board of Adjustment (the “Board”) is appointed by the Mayor and confirmed by the City Council to fulfill the duties prescribed in Texas Local Government Code Sections 211.008 through 221.011 and Part II Land Development Code, Article V. – Administration and Enforcement, Division 3. – Board of Adjustment of the City’s Code of Ordinances. In the event of a conflict between these rules and the applicable statutory authority or city code, the statute or code shall prevail.
- 2) Purpose and scope. These rules of procedure shall govern the operations of the Board in conducting the business authorized by state statute and the city code, which includes deciding appeals of administrative decisions and/or interpretations made in the enforcement of the City’s zoning regulations (“appeal”); authorizing variances from the City’s zoning regulations in particular cases (“zoning variance”), and deciding special exceptions to the terms of the City’s regulations (“special exception”).
- 3) Election of officers.
  - a. The Board shall consist of five regular members and four alternates.
  - b. Members of the City Council or Planning and Zoning Commission are not eligible for appointment to the Board.
  - c. The officer of the Board shall be a chairperson. There is no limit on the number of terms an officer may serve. The chairperson shall serve for a term of 1 year, commencing on January 1 and ending on December 31, except that upon expiration of the term the chairperson shall continue to serve until his or her successor is elected.
  - d. At the first meeting of the board following January 1 of each year, the chairperson shall ask for nominations for chairperson and close the nominations after all members have had an opportunity make a nomination. If there is only one nominee, the nominee shall be appointed unless an objection is raised, and the objection is supported by a majority of the members. If there are multiple nominees, the vote shall be by written ballot; and by runoff ballot in the case of a tie between two or more nominees or other means approved by the Board.
- 4) Presiding Officer and Secretary. The Chairperson shall preside over all meetings of the Board. If a question over meeting procedures shall arise, Robert’s Rules of Order, Newly Revised, shall apply. The City Secretary shall serve as Secretary to the Board.
- 5) Minutes and Records. The minutes of each proceeding shall indicate the vote of each member on each question or the fact that a member is absent or fails to vote. The Board shall keep records of its examinations and other official actions. These minutes and records shall be prepared as soon as practicable after each meeting and upon approval by the Board shall be filed immediately in the Office of the City Secretary, which shall serve as the office of the Board.



- 6) Meetings. Meetings shall be convened as necessary to hear appeals or consider variances and special exceptions as filed. All meetings shall be open to the public.
- 7) Voting. The concurring vote of at least 75% of the members of Board is required (i) on an appeal to reverse an order, requirement, decision or determination of an administrative officer; (ii) to decide in favor of an applicant on a matter on which the board is required to pass under a zoning ordinance; (iii) to authorize a zoning variance from the terms of the zoning ordinance; or (iv) to hear and decide on special exceptions to this chapter. The concurring vote of a majority of the members of the Board is required to approve any other matter. All votes shall be by roll call.
- 8) Application forms. An application for an appeal of an order, requirement, determination, or decision of an administrative official, special exception, or variance shall be submitted on a form approved by the City. An application shall include all evidence the applicant intends to submit in support of the requested action. The application shall include the appropriate fee as set out in the City's fee schedule.
- 9) Hearing required. The Board shall hold a hearing on an administrative appeal, special exception, or a variance. These hearings should generally adhere to the following format, but the Board may modify the format for particular cases as deemed appropriate:
  - a. Standing to Submit an Application & Requests for Postponement.
    1. The chair should begin by stating: "Before we open the hearing, are there any requests for postponement or issues of standing that anyone would like to raise?"
    2. If objections to standing (which include issues of timeliness, jurisdiction, or ripeness) or requests for postponement are raised, the chair should resolve them before proceeding to the hearing. The chair should limit testimony and discussion to only those issues, not the merits of the case. If no objections are raised, the chair should open the hearing and follow the format below.
  - b. Presentation by staff. Time limit 20 minutes.
  - c. Presentation by applicant. Time limit 20 minutes
  - d. Neighboring Party. Comments by any neighboring party which is located within 250 feet of the subject property in support of or in opposition to the application. Time limit of 10 minutes each.
  - e. Interested Party. Comments by Interested Parties in support of or in opposition to the application (3 minutes each), subject to reasonable limits imposed by chair to save time and avoid redundant or irrelevant testimony.
  - f. Rebuttal by applicant. Time limit 10 minutes.
  - g. Rebuttal by staff. Time limit 10 minutes.
  - h. After the close of the presentations, Members may ask questions of the applicant, staff, Neighboring parties, or Interested Parties. There shall be no time limit for members' questions.

- i. By majority vote of the Board additional time may be given for the hearing of testimony.

#### 10) Deliberation, Voting and Findings.

- a. Board Deliberation. At the close of the hearing the chairperson may call for deliberation of the Board on the question. During deliberation a board member may call upon any staff, the applicant, Interested Parties, or other individuals the board deems also have relevance to the case for further questioning.
- b. Disposition.
  - i. Administrative Appeal. Please refer to Part II Land Development Code, Article V. – Administration and Enforcement, Division 3. – Board of Adjustment of the City’s Code of Ordinances for regulations regarding Administrative Appeals.
  - ii. Zoning Variance. Please refer to Part II Land Development Code, Article V. – Administration and Enforcement, Division 3. – Board of Adjustment of the City’s Code of Ordinances for regulations regarding Zoning Variances.
  - iii. Special Exceptions. Please refer to Part II Land Development Code, Article V. – Administration and Enforcement, Division 3. – Board of Adjustment of the City’s Code of Ordinances for regulations regarding Special Exceptions.
  - iv. The Board may defer action on an application, for not more than the time frame allowed by law, if it concludes additional evidence is needed, alternative solutions require further examination, or the evidence presented requires further review.
  - v. The Board may dismiss or postpone consideration of an application if it is found the matter was improperly filed.

#### 11) Board Decisions.

- a. The Board shall make a decision on each appeal, request for a variance or application for a special exception. The Board may make such order, requirement, decision or determination as, in its opinion, ought to be made under the circumstances on such appeal, request or application.
- b. The Boards decisions shall be recorded by order, signed by the Presiding Officer, on a form as approved by the Board.
- c. A Board decision is considered filed in its office upon execution of an order on the matter by the Presiding Officer. The order will be filed on a form as approved by the Board.

#### 12) Prohibition on Ex Parte Communications.

- a. Quasi-Judicial Body. The Board is a quasi-judicial body with authority to decide the rights of individual parties, subject to the requirements of state law and the City’s code of ordinances. In deference to its decision-making role, no one other than City staff may contact a board member outside of a hearing regarding a matter that is pending, or may in the future be

pending, before the Board. All communications directed to a Board member outside of a hearing should be directed to the City Secretary.

- b. Limitations on Outside Investigations. Members shall not individually investigate cases before the Board, other than routine site visits or reviewing publicly available information.
- c. Disqualification. A Board member that receives material information regarding a case other than the publicly filed documents and presentation at the hearing is disqualified from participating in the case unless the member publicly discloses the information and its source at the earliest reasonable opportunity. A Board member may disqualify him or herself if an applicant, interested party, or agent has sought to influence the member's vote other than in a hearing.

14) Limitations on Authority of Zoning Board of Adjustment:

- a. The Board may not grant a variance authorizing a use other than those permitted in the district for which the variance is sought.
- b. The Board shall have no power to grant or modify Special Use Permits.
- c. The Board shall have no power to grant a zoning amendment. If a written request for a zoning amendment is pending before the Planning and Zoning Commission or the City Council, the Board shall neither hear nor grant any variances with respect to the subject property until final disposition of the zoning amendment.
- d. The Board shall not grant a variance for any parcel of property or portion thereof upon which a site plan, preliminary plat or final plat, where required, is pending on the agenda of the commission and, where applicable, by the City Council. All administrative and procedural remedies available to the applicant shall have been exhausted prior to hearing by the Board.

## Ashley Wayman

---

**From:** Leff, Lewis <Lewis.Leff@austintexas.gov>  
**Sent:** Thursday, June 1, 2023 2:18 PM  
**To:** Gavin Massingill; Ashley Wayman  
**Subject:** FW: Barton Springs Road Safety Pilot Project

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon, Mayor Massingill and City Administrator Wayman,

I'm reaching out on behalf of the Austin Transportation and Public Works Department's Vision Zero Program in relation to a planned safety improvements pilot on Barton Springs Road between Stratford Drive and South Lamar Boulevard. Please find more information on the pilot project at <http://AustinTexas.gov/BartonSpringsRd>.

We are gathering public feedback on the 12-month pilot concept design through June 30, 2023 and will provide a project update in July 2023 before implementation. You can read more information below about the pilot and complete a survey to submit any feedback you may have on the design.

We would welcome your thoughts about the proposed design. Let me know if you have any questions or if you'd like to discuss this directly.

Thank you,

Lewis Leff



**Lewis Leff**  
Vision Zero | Transportation Safety Officer  
Austin Transportation and Public Works Department  
Direct 512-974-6421 | Main 512-974-1150



---

**From:** Austin Mobility <mobilitybonds@austintexas.gov>  
**Sent:** Thursday, June 1, 2023 12:07 PM  
**To:** Leff, Lewis <Lewis.Leff@austintexas.gov>  
**Subject:** Barton Springs Road Safety Pilot Project

You don't often get email from [mobilitybonds@austintexas.gov](mailto:mobilitybonds@austintexas.gov). [Learn why this is important](#)



---

# Barton Springs Road Safety Pilot Project

Para obtener más información en español, [vea este correo electrónico en su navegador](#) y haga clic en la esquina superior derecha para la traducción al español.

The Austin Transportation and Public Works Department (TPW) has identified proposed improvements for Barton Springs Road from Stratford Drive to South Lamar Boulevard that would be carried out in a 12-month pilot.

Recognizing Barton Springs Road is an important motor vehicle connection, the proposed design for Barton Springs Road is expected to maintain motor vehicle capacity while improving safety for all users of the street and access for people walking, bicycling and taking transit. Learn more about the project and share your feedback at [AustinTexas.gov/BartonSpringsRd](https://AustinTexas.gov/BartonSpringsRd).

This project aims to improve safety along Barton Springs Road with:

- Reduced motor vehicle speeds and passing
- Reduced crash risk and fewer conflict points with a new lane configuration east of Lou Neff Road to South Lamar Boulevard
- Physical separation for people walking, bicycling, or rolling, from motor vehicle traffic
- Safer connections to future sidewalks through Zilker Park
- Safer and shorter crossings for pedestrians and bicycle and transit users

The project team is hosting a [virtual open house](#) to share more information and collect feedback from the community about the proposed design. The virtual open house includes illustrations and descriptions of the proposed design and a survey to leave feedback. **The open house is available 24 hours a day, 7 days a week through June 30, 2023.** Staff will provide a project update in July 2023 before implementation.

These proposed improvements would be funded primarily with the [2020 Vision Zero / Safety Bond](#) with other bond programs contributing and will address safety and comfort for people who travel on Barton Springs Road by walking, rolling, driving and other modes.

TPW staff have communicated with the project management teams of the [Zilker Park Vision Plan](#) and [Barton Springs Road Bridge project](#), which are two related, but independent, initiatives. While there is geographic overlap and shared goals between the three initiatives, each stands alone in their respective processes. As the Zilker Park Vision Plan moves toward adoption, it is recognized that mobility-related aspects in the plan will need further detailed analysis before implementation, and results of this safety pilot project will help inform future analysis. The Barton Springs Road Bridge design process is in its preliminary phase and construction funding has yet to be identified for the bridge, so the

safety pilot project will provide the necessary improvements to enhance safe, multimodal access over the bridge for the near-term future.

[Project Website](#)

## About the City of Austin Transportation and Public Works Department

The City of Austin Transportation and Public Works Department works to provide a safe, efficient, innovative, cost-effective and sustainable transportation system that connects roadways, bikeways, walkways and transit systems in order to bring improved access and mobility to our community. Visit [AustinTexas.gov/TPW](https://www.austintexas.gov/TPW)



**TRANSPORTATION  
PUBLIC WORKS**



**Date:** June 20, 2023  
**To:** Mayor and Council Members of the City of Rollingwood  
**From:** Ashley Wayman, City Administrator  
**Subject:** City Administrator's Report

Financials – Highlights of the financials through the month of May 2023:

- As of May 31, 2023, 67% of the Fiscal Year has passed.
- Property taxes collected were up 3% from the same period in FY 21-22.
- Sales taxes collected were 98% of the amount collected in the same period in FY 21-22.
- The Water Fund balance is currently at \$608,277. The General Fund balance is at \$2,760,145.

This month has been a month of budget meetings and a lot of hard work by all of our staff members to develop the fiscal year 2023-2024 base budget. This month's budget workshop will cover a little bit more than it has in past years, allowing us to get ahead of some of our budget and tax rate planning. Throughout the budget process, the virtual budget binder will be available on our website and updated regularly here: <https://www.rollingwoodtx.gov/administration/page/2023-2024-budget>

We have a new police officer that started this month, John Godbey. Officer Godbey comes to us from Mustang Ridge Police Department where he served as a reserve officer and then police officer. If you see Officer Godbey around town, please be sure to welcome him to Rollingwood!

Desiree and I attended the Texas City Management Association (TCMA) Annual Conference this month in Allen, Texas. Desiree was granted a scholarship by our TCMA region 7 to attend this conference. Congratulations, Desiree!

The design of the Water System Improvements in accordance with the City's Water Capital Improvements Plan have begun. Updates on these system improvements and impacts to residents can be found on our city website, under the public notices section on the front page. The page "Updates – 2023 Water System Improvements" will be kept up-to-date with project progress and milestones.  
Link: <https://www.rollingwoodtx.gov/administration/page/updates-2023-water-system-improvements>

The Rollingwood Comprehensive Residential Code Review Committee (CRCRC) meets on the second and fourth Tuesdays of the month at 5:00 pm. Visit their page on the city website for more information on meetings, topics discussed and for information about how to get in contact with the members of the CRCRC. Link: <https://www.rollingwoodtx.gov/bc-crcr>

City Hall will be closed Tuesday, July 4, 2023 in observance of the Independence Day Holiday. We will resume normal business hours on Wednesday July 5, 2023.

I am available by email at [awayman@rollingwoodtx.gov](mailto:awayman@rollingwoodtx.gov) and cell phone at (737) 218-8326. Please let me know if you have any questions or concerns.

Best,  
Ashley Wayman  
City Administrator



## Police Department Report - May 2023

Staffing	
Authorized Staff:	10
Current Staff:	8
Hours Worked For Comp:	7.7
Comp Hours Spent:	9
Vacation Hours Spent:	14
Sick Hours Spent:	26
Holiday Hours Worked:	0
Holiday Hours Not Worked :	0
Hours Worked For Overtime:	16
Total Hours Worked:	762

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 10,480
Vacation Pool Liability (Dollars):	\$ 34,041
Total Sick Pool Liability (Dollars):	\$ 17,024
<b>Total Possible Liabilities:</b>	<b>\$ 61,545</b>

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	244
Total Miles Driven:	2314

Police Activity	
Calls for Service	
Calls Dispatched:	39
Self Assigned Calls:	12
<b>Total Calls for Service:</b>	<b>51</b>
Agency Assists:	44
Police Reports:	5
Theft/Burglary Reports:	
Arrests	
Misdemeanor Arrests:	0
Felony Arrests:	
<b>Total Arrests:</b>	<b>0</b>
Proactive Citizen Contacts:	4
Vehicle Accidents	
Minor Accidents:	0
Major Accidents:	3
<b>Total Vehicle Accidents:</b>	<b>3</b>

Ordinance Violations	
Construction:	
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
Total Citations Issued	4
Total Warnings Issued	9
All Others:	
<b>Total Ordinance Violations:</b>	<b>13</b>

Traffic Initiatives	
Location 1: Riley traffic from Zilker Park	
Citations/Warnings issued at this Location:	
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	4
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	45
<b>Total Citations/Warnings issued during traffic initiatives:</b>	<b>49</b>

Traffic Enforcement	
Total Citations issued:	32
Total Warnings issued:	36
<b>Total Citations and Warnings:</b>	<b>68</b>

Location of Traffic Stops	
City Roadways:	40
Bee Caves Road:	16
<b>Total Traffic Stops:</b>	<b>56</b>

Type of Violations	
Moving Violations:	36
Non-Moving Violations:	32
<b>Total Violations:</b>	<b>68</b>

Parking Violations	
Total Citations issued:	6
Total Warnings issued:	22
<b>Total Citations and Warnings:</b>	<b>28</b>

Chief's Blotter	
<b>Staffing:</b> Officer John Godbey was sworn in.	<b>Training:</b>
Corporal Dan Arispe attended active shooter training, this training will be valuable to the department.	

Chief of Police Report - 2023

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	10	10	10	10	10							
Current Staff:	9	8	7	7	8							
Hours Worked For Comp:	79.6	94.1	147.6	19.5	7.7							
Comp Hours Spent:	98	108	135.75	63.5	9							
Vacation Hours Spent:	104	122	227	83.48	14							
Sick Hours Spent:	102	136	298	8	26							
Holiday Hours Worked:	133	149	205	24								
Holiday Hours Not Worked :	123	147	179	16								
Hours Worked For Overtime:	54	103	109	32	16							
Total Hours Worked:	845	927.5	4239.75	736	762							

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 12,620	\$12,620	\$11,838	\$ 10,185	\$ 10,480							
Vacation Pool Liability (Dollars):	\$ 33,391	\$34,449	\$33,680	\$ 32,929	\$ 34,041							
Total Sick Pool Liability (Dollars):	\$ 15,267	\$16,857	\$17,278	\$ 16,265	\$ 17,024							
Total Possible Liabilities:	\$ 61,278	\$63,926	\$62,796	\$ 59,380	\$ 61,545							

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5	5	5	5	5							
Vehicles Operational:	5	5	5	4	5							
Gasoline Used (gal):	397	360	306	252	244							
Total Miles Driven:	3842	5,347	2690	3131	2314							

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	42	38	39	25	39							
Self assigned calls:	35	5	8	5	12							
Total Calls for Service:	77	43	47	30	51							
Total Agency Assists:	59	38	28	51	44							
Criminal Offense Reports:	12	14	18	6	5							
Theft/Burglary Reports:	2	2	3	1								
Arrests												
Misdemeanor Arrests:	1	1										
Felony Arrests:												
Total Arrests:	1	1										
Proactive Citizen Contacts:	2	5	4	1	4							
Vehicle Accidents												
Minor Accidents:	2	1	7									
Major Accidents:	2	3		1	3							
Total Vehicle Accidents:	4	4	7	1	3							

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:	2	4	3	16								
Solicitation:												
Noise:												
Tree Related:												
Animal Related:												
Total Citations Issued					4							
Total Warnings Issued				4	9							
All Others:												
Total Ordinance Violations:	2	4	3	24	13							

Traffic Initiatives:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations/Warnings issued during traffic initiatives:	87	88	77	52	49							

Traffic Enforcement:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Traffic Enforcement:</b>												
Total Citations issued:	31	48	55	45	32							
Total Warnings issued:	37	47	44	30	36							
Total Citations and Warnings:	68	95	99	75	68							
<b>Location of Traffic Stops:</b>												
City Roadways:	17	32	30	19	40							
Bee Caves Road:	70	62	58	39	16							
Total Traffic Stops:	87	94	88	58	56							
<b>Type of Violations:</b>												
Moving Violations:	77	47	36	47	36							
Non-Moving Violations:	30	23	44	28	32							
Total Violations:	116	71	82	75	68							
<b>Parking Violations:</b>												
Citations:				10	6							
Warnings:				20	22							
Total Parking Violations:	9	1	2	30	28							

**Municipal Court**

City of Rollingwood Monthly Stats - Fiscal Year 2022-2023

**Municipal Court**

Violations Filed by Date													
	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Traffic	58	64	33	65	80	48	49	45					442
State Law	0	17	3	0	0	0	0	1					21
City Ordinance	25	0	3	1	1	1	3	3					37
Parking	2	3	0	8	0	0	6	6					25
<b>Total Violations</b>	<b>85</b>	<b>84</b>	<b>39</b>	<b>74</b>	<b>81</b>	<b>49</b>	<b>58</b>	<b>55</b>					<b>525</b>

Completed Cases													
Paid Fine	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Traffic	24	22	18	12	26	15	11	16					144
State Law	1	0	0	0	0	0	0	0					1
City Ordinance	7	0	1	0	0	1	1	2					12
Parking	1	3	1	0	2	0	2	3					12
<b>Total Paid Fines</b>	<b>33</b>	<b>25</b>	<b>20</b>	<b>12</b>	<b>28</b>	<b>16</b>	<b>14</b>	<b>21</b>					<b>169</b>
Before Judge	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Traffic	24	10	9	10	5	22	8	5					93
State Law	0	0	0	0	0	0	0	0					0
City Ordinance	0	4	3	2	0	0	0	0					9
Parking	0	0	0	0	0	1	0	3					4
<b>Total Before Judge</b>	<b>24</b>	<b>14</b>	<b>12</b>	<b>12</b>	<b>5</b>	<b>23</b>	<b>8</b>	<b>8</b>					<b>106</b>
By Jury	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					<b>0</b>
Total Completed	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
<b>Total Completed</b>	<b>57</b>	<b>39</b>	<b>32</b>	<b>24</b>	<b>33</b>	<b>39</b>	<b>22</b>	<b>29</b>					<b>275</b>

Other Completed													
Dismissed DSC. Sec. 2	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Traffic	16	8	4	5	9	14	4	19					79
State Law	0	0	0	0	0	0	0	0					0
City Ordinance	0	0	0	0	0	0	0	0					0
Parking	0	0	0	0	0	0	0	0					0
<b>Total</b>	<b>16</b>	<b>8</b>	<b>4</b>	<b>5</b>	<b>9</b>	<b>14</b>	<b>4</b>	<b>19</b>					<b>79</b>
Dismissed After Deferred Disp.	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Traffic	2	0	0	7	3	5	0	7					24
State Law	0	0	1	0	0	0	0	0					1
City Ordinance	0	0	0	0	0	3	0	2					5
Parking	0	9	0	0	0	0	0	2					11
<b>Total</b>	<b>2</b>	<b>9</b>	<b>1</b>	<b>7</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>11</b>					<b>41</b>
Dismissed By Presenting Insurance	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Traffic	1	1	0	0	1	1	0	1					5

**Municipal Court**

<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>					<b>5</b>
<b>Voided Docket</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Traffic	0	0	0	0	0	0	0	0					0
State Law	0	0	0	0	0	0	0	0					0
Parking	0	0	0	0	0	0	0	0					0
City Ordinance	0	0	0	0	0	0	0	0					0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dismissed by Judge</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Jan-00</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Traffic	0	0	0	0	0	0	0	1					1
State Law	0	0	0	0	0	0	0	0					0
City Ordinance	0	0	0	0	0	0	0	0					0
Parking	0	0	0	0	0	0	0	0					0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Dismissed/ Compliance</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Traffic	9	0	3	2	4	9	0	7					34
State Law	0	0	0	0	0	0	0	0					0
City Ordinance	0	0	0	0	0	0	0	0					0
Parking	0	0	0	0	0	0	0	0					0
<b>Total</b>	<b>9</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>9</b>	<b>0</b>	<b>7</b>					<b>34</b>
<b>Dismissed by Prosecutor</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Traffic	0	0	0	0		0	0	0					0
State Law	0	0	0	0		0	0	0					0
City Ordinance	0	0	0	0		1	0	0					1
Parking	0	0	0	0		1	0	0					1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>2</b>	<b>0</b>	<b>0</b>					<b>2</b>
	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
<b>Total other Completed</b>	<b>28</b>	<b>18</b>	<b>8</b>	<b>14</b>	<b>17</b>	<b>34</b>	<b>4</b>	<b>39</b>					<b>162</b>
<b>Grand Total Completed</b>	<b>85</b>	<b>57</b>	<b>40</b>	<b>38</b>	<b>50</b>	<b>73</b>	<b>26</b>	<b>68</b>					<b>437</b>

<b>Warrants</b>													
<b>Issued</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Traffic	27	15	1	0	19	0	0	3					65
State Law	1	0	0	0	1	0	0	0					2
City Ordinance	0	1	0	0	0	0	0	1					2
Parking	0	1	0	0	0	0	0	1					2
<b>Total Warrants Issued</b>	<b>28</b>	<b>17</b>	<b>1</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>5</b>					<b>71</b>
<b>Cleared</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-00</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Traffic	13	1	5	1	2	10	1	5					38
State Law	0	0	1	0	0	0	0	0					1
City Ordinance	0	0	0	0	0	0	0	2					2
Parking	0	2	0	0	0	0	0	1					3
<b>Total Warrants Cleared</b>	<b>13</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>1</b>	<b>8</b>					<b>44</b>

**Municipal Court**

<b>Change in Total Warrants</b>	<b>15</b>	<b>14</b>	<b>5-</b>	<b>1-</b>	<b>18</b>	<b>10-</b>	<b>1-</b>	<b>3-</b>					<b>47</b>
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<b>Other Paid Cases</b>													
<b>Paid Fines</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
<b>Total Other Paid Fines</b>	8	13	5	2	10	21	9	10					<b>78</b>

<b>Payment Process Methods</b>													
<b>Paid Fines</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Municipal Court Clerk	33	23	15	16	26	40	16	19					188
Online	42	41	21	26	28	30	15	25					228
<b>Total</b>	<b>75</b>	<b>64</b>	<b>36</b>	<b>42</b>	<b>54</b>	<b>70</b>	<b>31</b>	<b>44</b>					<b>416</b>

<b>Fees and Fines Paid FY 2021-2022</b>													
	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Total</b>
Administrative Fee		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Administrative \$20.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Arrest Fee	\$ 369.68	\$ 292.12	\$ 166.18	\$ 182.09	\$ 294.92	\$ 349.85	\$ 161.15	\$ 214.28					\$ 2,030.27
Bond Forfeiture		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
CCC04-Consolidated Court Cost		\$ 40.00	\$ 40.00	\$ 40.00	\$ 80.00	\$ 120.00	\$ -	\$ 120.00					\$ 440.00
CS2 Child Safety Fee		\$ 25.00	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -					\$ 50.00
Civil Justice Fee Court		\$ 0.01	\$ 0.01	\$ -	\$ -	\$ 0.01	\$ -	\$ 0.02					\$ 0.05
Civil Justice Fee State		\$ 0.09	\$ 0.09	\$ -	\$ -	\$ 0.09	\$ -	\$ 0.18					\$ 0.45
Court Tech Fund		\$ 4.00	\$ 4.00	\$ 4.00	\$ 8.00	\$ 12.00	\$ -	\$ 12.00					\$ 44.00
DSC Admin Fee	\$ 122.24	\$ 139.32	\$ 40.00	\$ 146.80	\$ 180.00	\$ 140.00	\$ 60.00	\$ 110.00					\$ 938.36
Fine	\$ 6,920.60	\$ 4,263.80	\$ 3,894.40	\$ 2,572.80	\$ 3,626.80	\$ 5,847.10	\$ 2,537.10	\$ 3,278.50					\$ 32,941.10
Indigent Defense Fee		\$ 2.00	\$ 2.00	\$ 2.00	\$ 4.00	\$ 6.00	\$ -	\$ 6.00					\$ 22.00
JFC1- Judicial Fee - City		\$ 0.60	\$ 0.60	\$ 0.60	\$ 1.20	\$ 1.80	\$ -	\$ 1.80					\$ 6.60
JFCT2-Judicial Fee-State		\$ 5.40	\$ 5.40	\$ 5.40	\$ 10.80	\$ 16.20	\$ -	\$ 16.20					\$ 59.40
Muni. Court Bldg. Sec.		\$ 3.00	\$ 3.00	\$ 3.00	\$ 6.00	\$ 9.00	\$ -	\$ 9.00					\$ 33.00
State Jury Fee		\$ 4.00	\$ 4.00	\$ 4.00	\$ 8.00	\$ 12.00	\$ -	\$ 12.00					\$ 44.00
State Traffic Fee	\$ 2,148.46	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ -	\$ 60.00					\$ 2,298.46
TFC	\$ 128.91	\$ 119.84	\$ 63.71	\$ 92.04	\$ 126.00	\$ 144.00	\$ 61.48	\$ 88.51					\$ 824.49
Truancy Prevention		\$ 2.00	\$ 2.00	\$ -	\$ 4.00	\$ 6.00	\$ -	\$ 6.00					\$ 20.00
Omni Fees State		\$ -	\$ -	\$ -	\$ 20.00	\$ 20.00	\$ -	\$ 40.00					\$ 80.00
Omni Base Vendor		\$ -	\$ -	\$ -	\$ 6.00	\$ 6.00	\$ -	\$ 12.00					\$ 24.00
Local Municipal Jury Fund (LMJF)	\$ 7.35	\$ 5.82	\$ 3.22	\$ 3.63	\$ 5.68	\$ 6.66	\$ 3.20	\$ 3.96					\$ 39.52
CCC 2020 (CCC20)	\$ 4,088.65	\$ 3,079.34	\$ 1,798.00	\$ 2,072.11	\$ 3,409.28	\$ 3,904.56	\$ 1,812.50	\$ 1,975.44					\$ 22,139.88
Local Court Technology Fund	\$ 295.80	\$ 233.73	\$ 128.94	\$ 145.69	\$ 227.96	\$ 267.91	\$ 128.95	\$ 159.45					\$ 1,588.43

**Municipal Court**

Local Truancy Prevention Fund	\$ 369.68	\$ 292.12	\$ 161.18	\$ 182.09	\$ 284.92	\$ 334.85	\$ 161.15	\$ 199.28					\$ 1,985.27
State Traffic Fee (STF19)		\$ 1,947.41	\$ 1,011.81	\$ 1,483.99	\$ 2,100.00	\$ 2,400.00	\$ 1,024.62	\$ 1,375.14					\$ 11,342.97
Local Building Security Fund (LMCBSF)	\$ 362.33	\$ 286.30	\$ 157.96	\$ 178.46	\$ 279.24	\$ 328.17	\$ 157.95	\$ 195.31					\$ 1,945.72
Local Omni Base Fee		\$ -	\$ -	\$ -	\$ 4.00	\$ 4.00	\$ -	\$ 8.00					\$ 16.00
Time Pmt. Plan - Local		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Time Pmt. Plan - Efficiency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Time Pmt. Plan - State		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.73					\$ 3.73
Warrant Fee	\$ 400.00	\$ -	\$ 250.00	\$ 50.00	\$ 100.00	\$ 250.00	\$ 50.00	\$ 150.00					\$ 1,250.00
Collection Agency Fee		\$ (21.60)	\$ 154.47	\$ 151.50	\$ 120.60	\$ 399.57	\$ 99.30	\$ 213.60					\$ 1,117.44
<b>Total Fees/Fines Paid</b>	<b>\$ 15,213.70</b>	<b>\$ 10,754.30</b>	<b>\$ 7,920.97</b>	<b>\$ 7,375.20</b>	<b>\$ 10,907.40</b>	<b>\$ 14,585.77</b>	<b>\$ 6,257.40</b>	<b>\$ 8,270.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,285.14</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

100-GENERAL FUND  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,572,573.00	175,950.40	2,255,946.94	87.69	316,626.06
DEVELOPMENT SERVICES	150,000.00	4,331.25	81,946.25	54.63	68,053.75
SANITATION	0.00	10.48	10.48	0.00	( 10.48)
UTILITY BILLING	126,000.00	126,000.00	126,000.00	100.00	0.00
STREETS	256,115.00	14,269.81	115,012.76	44.91	141,102.24
POLICE	2,250.00	55.00	1,520.00	67.56	730.00
COURT	33,250.00	4,663.11	44,463.29	133.72	( 11,213.29)
PARK DEPARTMENT	39,200.00	660.00	7,960.00	20.31	31,240.00
<b>TOTAL REVENUES</b>	<b>3,179,388.00</b>	<b>325,940.05</b>	<b>2,632,859.72</b>	<b>82.81</b>	<b>546,528.28</b>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	722,145.00	78,361.94	402,561.13	55.75	319,583.87
DEVELOPMENT SERVICES	223,989.00	17,783.54	153,783.30	68.66	70,205.70
SANITATION	170,000.00	24,340.48	98,664.66	58.04	71,335.34
UTILITY BILLING	131,207.00	13,819.38	61,612.96	46.96	69,594.04
STREETS	256,115.00	14,489.05	82,117.99	32.06	173,997.01
POLICE	1,430,756.47	85,084.68	899,250.48	62.85	531,505.99
COURT	96,715.00	9,048.83	60,123.65	62.17	36,591.35
PARK DEPARTMENT	112,440.00	6,939.60	58,208.79	51.77	54,231.21
PUBLIC WORKS	27,050.00	1,251.90	9,738.07	36.00	17,311.93
<b>TOTAL EXPENDITURES</b>	<b>3,170,417.47</b>	<b>251,119.40</b>	<b>1,826,061.03</b>	<b>57.60</b>	<b>1,344,356.44</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>8,970.53</b>	<b>74,820.65</b>	<b>806,798.69</b>		<b>( 797,828.16)</b>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

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 100-GENERAL FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
<b>TAXES</b>					
100-4-10-4000 CURRENT PROPERTY TAXES	1,391,320.00	7,679.19	1,396,320.70	100.36 (	5,000.70)
100-4-10-4020 PENALTY & INTEREST ON TAXES	6,000.00	946.99	25,557.85	425.96 (	19,557.85)
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	20,000.00	0.00	8,174.33	40.87	11,825.67
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	5,305.39	16,737.41	83.69	3,262.59
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	475.38	3,778.10	75.56	1,221.90
100-4-10-4037 4-B SALES TAX	200,000.00	14,186.44	115,488.76	57.74	84,511.24
100-4-10-4040 CITY SALES TAX	625,000.00	56,745.77	461,955.09	73.91	163,044.91
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	589.57	2,987.86	59.76	2,012.14
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	25,164.40	77,917.07	86.57	12,082.93
TOTAL TAXES	2,362,320.00	111,093.13	2,108,917.17	89.27	253,402.83
<b>CHARGE FOR SERVICES</b>					
100-4-10-4209 RCDC ADMINISTRATION FEES	77,000.00	0.00	0.00	0.00	77,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	35,000.00	35,000.00	87.50	5,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	28,000.00	28,000.00	100.00	0.00
TOTAL CHARGE FOR SERVICES	145,000.00	63,000.00	63,000.00	43.45	82,000.00
<b>LICENSE &amp; PERMITS</b>					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
<b>INVESTMENT INCOME</b>					
100-4-10-4400 INTEREST INCOME	400.00	1,403.82	6,611.87	1,652.97 (	6,211.87)
100-4-10-4401 INTEREST INCOME - CHECKING	750.00	215.58	1,456.26	194.17 (	706.26)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	170.37	1,335.12	267.02 (	835.12)
TOTAL INVESTMENT INCOME	1,650.00	1,789.77	9,403.25	569.89 (	7,753.25)
<b>MISCELLANEOUS REVENUE</b>					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	67.50	18,134.30	6,268.60 (	18,084.30)
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
100-4-10-4566 OPIOD SETTLEMENT DISTRIBUTION	0.00	0.00	1,492.22	0.00 (	1,492.22)
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	50.00	67.50	19,626.52	9,253.04 (	19,576.52)
<b>OTHER REVENUE</b>					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	63,453.00	0.00	0.00	0.00	63,453.00
100-4-10-4738 ACL REVENUES	0.00	0.00	55,000.00	0.00 (	55,000.00)
TOTAL OTHER REVENUE	63,453.00	0.00	55,000.00	86.68	8,453.00
<b>TOTAL ADMINISTRATION</b>	<b>2,572,573.00</b>	<b>175,950.40</b>	<b>2,255,946.94</b>	<b>87.69</b>	<b>316,626.06</b>

100-GENERAL FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>DEVELOPMENT SERVICES</b>					
<b>CHARGE FOR SERVICES</b>					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
<b>LICENSE &amp; PERMITS</b>					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	7,500.00	0.00	2,375.00	31.67	5,125.00
100-4-15-4302 INSPECTIONS	40,000.00	825.00	28,775.25	71.94	11,224.75
100-4-15-4303 BUILDING FEES	100,000.00	2,798.25	47,688.00	47.69	52,312.00
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	0.00	0.00	250.00	0.00	( 250.00)
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4307 APPLICATION FILING FEE	0.00	110.00	160.00	0.00	( 160.00)
100-4-15-4308 PUBLISH / NOTICE FEE	0.00	0.00	0.00	0.00	0.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	1,800.00	90.00	200.00
100-4-15-4311 VARIANCE FEES	500.00	0.00	0.00	0.00	500.00
100-4-15-4312 CERTIFICATE OF OCCUPANCY	0.00	300.00	600.00	0.00	( 600.00)
100-4-15-4313 ENGINEERING DCM INSPECTION	0.00	298.00	298.00	0.00	( 298.00)
TOTAL LICENSE & PERMITS	150,000.00	4,331.25	81,946.25	54.63	68,053.75
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>150,000.00</b>	<b>4,331.25</b>	<b>81,946.25</b>	<b>54.63</b>	<b>68,053.75</b>
<b>SANITATION</b>					
<b>UTILITY REVENUE</b>					
100-4-20-4620 ADDITIONAL RECYCLING CHARGE	0.00	10.48	10.48	0.00	( 10.48)
TOTAL UTILITY REVENUE	0.00	10.48	10.48	0.00	( 10.48)
<b>TOTAL SANITATION</b>	<b>0.00</b>	<b>10.48</b>	<b>10.48</b>	<b>0.00</b>	<b>( 10.48)</b>
<b>UTILITY BILLING</b>					
<b>MISCELLANEOUS REVENUE</b>					
100-4-25-4579 WATER REVENUE-TRANSFER IN	63,000.00	63,000.00	63,000.00	100.00	0.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	63,000.00	63,000.00	63,000.00	100.00	0.00
TOTAL MISCELLANEOUS REVENUE	126,000.00	126,000.00	126,000.00	100.00	0.00
<b>TOTAL UTILITY BILLING</b>	<b>126,000.00</b>	<b>126,000.00</b>	<b>126,000.00</b>	<b>100.00</b>	<b>0.00</b>
<b>STREETS</b>					

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

100-GENERAL FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>OTHER REVENUE</b>					
100-4-30-4721 TRANSFER FROM STREET MAINT	256,115.00	14,269.81	115,012.76	44.91	141,102.24
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER REVENUE</b>	<b>256,115.00</b>	<b>14,269.81</b>	<b>115,012.76</b>	<b>44.91</b>	<b>141,102.24</b>
<b>TOTAL STREETS</b>	<b>256,115.00</b>	<b>14,269.81</b>	<b>115,012.76</b>	<b>44.91</b>	<b>141,102.24</b>
<b>POLICE</b>					
<b>MISCELLANEOUS REVENUE</b>					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	15.00	80.00	32.00	170.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	40.00	1,440.00	144.00 (	440.00)
100-4-40-4567 LEASE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>2,250.00</b>	<b>55.00</b>	<b>1,520.00</b>	<b>67.56</b>	<b>730.00</b>
<b>TOTAL POLICE</b>	<b>2,250.00</b>	<b>55.00</b>	<b>1,520.00</b>	<b>67.56</b>	<b>730.00</b>
<b>COURT</b>					
<b>COURT REVENUE</b>					
100-4-50-4100 COURT FINES	25,000.00	3,278.50	32,775.08	131.10 (	7,775.08)
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	213.60	1,117.44	111.74 (	117.44)
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	576.32	5,069.45	202.78 (	2,569.45)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	1,000.00	205.28	2,005.27	200.53 (	1,005.27)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	133.73	1,126.13	56.31	873.87
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	3.96	39.52	79.04	10.48
<b>TOTAL COURT REVENUE</b>	<b>31,700.00</b>	<b>4,411.39</b>	<b>42,132.89</b>	<b>132.91 (</b>	<b>10,432.89)</b>
<b>MISCELLANEOUS REVENUE</b>					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	251.72	2,330.40	155.36 (	830.40)
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,550.00</b>	<b>251.72</b>	<b>2,330.40</b>	<b>150.35 (</b>	<b>780.40)</b>
<b>TOTAL COURT</b>	<b>33,250.00</b>	<b>4,663.11</b>	<b>44,463.29</b>	<b>133.72 (</b>	<b>11,213.29)</b>

**PARK DEPARTMENT**

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

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 100-GENERAL FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>LICENSE &amp; PERMITS</b>					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	660.00	7,710.00	154.20 (	2,710.00)
100-4-55-4320 FIELD LEASE	34,000.00	0.00	0.00	0.00	34,000.00
<b>TOTAL LICENSE &amp; PERMITS</b>	<u>39,000.00</u>	<u>660.00</u>	<u>7,710.00</u>	<u>19.77</u>	<u>31,290.00</u>
<b>MISCELLANEOUS REVENUE</b>					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	250.00	250.00 (	150.00)
<b>TOTAL MISCELLANEOUS REVENUE</b>	<u>200.00</u>	<u>0.00</u>	<u>250.00</u>	<u>125.00 (</u>	<u>50.00)</u>
<b>TOTAL PARK DEPARTMENT</b>	<b>39,200.00</b>	<b>660.00</b>	<b>7,960.00</b>	<b>20.31</b>	<b>31,240.00</b>
<b>TOTAL REVENUES</b>	<u><u>3,179,388.00</u></u>	<u><u>325,940.05</u></u>	<u><u>2,632,859.72</u></u>	<u><u>82.81</u></u>	<u><u>546,528.28</u></u>

100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
<b>PERSONNEL</b>					
100-5-10-5000 SALARY	107,936.00	6,570.21	51,454.51	47.67	56,481.49
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.04	100.00 (	0.04)
100-5-10-5006 OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-10-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING	10,000.00	674.48	2,365.35	23.65	7,634.65
100-5-10-5020 HEALTH INSURANCE	11,900.00	625.81	1,827.16	15.35	10,072.84
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00	0.00	1,586.82	52.89	1,413.18
100-5-10-5035 SOCIAL SECURITY/MEDICARE	8,257.00	502.62	4,811.37	58.27	3,445.63
100-5-10-5040 UNEMPLOYMENT COMP INSUR	100.00	3.00	399.28	399.28 (	299.28)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	12,952.00	810.66	8,807.35	68.00	4,144.65
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	174,145.00	9,186.78	76,251.88	43.79	97,893.12
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-10-5101 FAX / COPIER	2,500.00	240.49	1,863.80	74.55	636.20
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	123.24	1,893.37	63.11	1,106.63
100-5-10-5110 POSTAGE	2,000.00 (	1,543.03)	549.07	27.45	1,450.93
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	325.00	4,892.39	97.85	107.61
100-5-10-5125 TRAVEL	3,000.00	0.00	462.26	15.41	2,537.74
100-5-10-5140 TELEPHONE	3,500.00	211.23	1,436.08	41.03	2,063.92
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	286.27	3,339.90	111.33 (	339.90)
100-5-10-5158 OFFICE SUPPLIES	6,000.00	1,886.20	5,563.57	92.73	436.43
100-5-10-5198 MAINT & SUPPLIES - JANITORIAL	6,000.00	420.00	3,637.27	60.62	2,362.73
TOTAL SUPPLIES & OPERATION EXP	34,000.00	1,949.40	23,637.71	69.52	10,362.29
<b>CONTRACTUAL SERVICES</b>					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	11,472.36	53,479.31	59.42	36,520.69
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	940.00	5,098.00	67.97	2,402.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	5,000.00	555.54	4,865.73	97.31	134.27
100-5-10-5226 DRUG TESTING	100.00	0.00	100.00	100.00	0.00
100-5-10-5227 BILINGUAL ASSESSMENT	0.00	110.00	110.00	0.00 (	110.00)
100-5-10-5230 AUDIT	20,000.00	0.00	15,234.00	76.17	4,766.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	15,000.00	0.00	8,317.22	55.45	6,682.78
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	1,976.00	79.04	524.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	10,650.00	0.00	10,489.70	98.49	160.30
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,000.00	0.00	3,772.02	94.30	227.98

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-10-5258 ACL EVENT	10,500.00	0.00	2,750.00	26.19	7,750.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	5,665.68	56.66	4,334.32
100-5-10-5270 ENGINEERING SERVICES	20,000.00	2,878.75	18,831.25	94.16	1,168.75
TOTAL CONTRACTUAL SERVICES	199,150.00	15,956.65	131,963.91	66.26	67,186.09
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	50,000.00	8,493.28	41,867.70	83.74	8,132.30
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	8,760.00	10,019.80	71.57	3,980.20
100-5-10-5302 WEBSITE SUPPORT	5,500.00	4,650.00	8,320.00	151.27 (	2,820.00)
100-5-10-5303 PUBLIC INFORMATION REQUESTS	0.00	( 600.00)	0.00	0.00	0.00
100-5-10-5309 INCODE SOFTWARE	5,000.00	0.00	3,258.63	65.17	1,741.37
100-5-10-5311 IT SERVICES TPIA	2,000.00	600.00	600.00	30.00	1,400.00
100-5-10-5325 ELECTION SERVICES	2,000.00	331.99	880.87	44.04	1,119.13
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	10,157.55	10,178.10	1,017.81 (	9,178.10)
100-5-10-5331 ADVERTISING	2,000.00	( 8,984.22)	1,577.58	78.88	422.42
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	0.00	( 7,802.84)	0.00	7,802.84
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL MISCELLANEOUS OTHER EXP	112,850.00	23,408.60	68,899.84	61.05	43,950.16
<b>CAPITAL OUTLAY</b>					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	505.46	50.55	494.54
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	505.46	25.27	1,494.54
<b>OTHER NON-DEPARTMENTAL</b>					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	27,860.51	101,302.33	50.65	98,697.67
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	27,860.51	101,302.33	50.65	98,697.67
<b>TOTAL ADMINISTRATION</b>	<b>722,145.00</b>	<b>78,361.94</b>	<b>402,561.13</b>	<b>55.75</b>	<b>319,583.87</b>
<b>DEVELOPMENT SERVICES</b>					
<b>PERSONNEL</b>					
100-5-15-5000 SALARY	91,915.00	5,488.08	46,609.85	50.71	45,305.15
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	0.00	1,070.00	53.50	930.00
100-5-15-5020 HEALTH INSURANCE	9,300.00	775.00	4,504.86	48.44	4,795.14
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-15-5035 SOCIAL SECURITY/MEDICARE	7,031.00	419.84	3,337.90	47.47	3,693.10
100-5-15-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,030.00	677.24	5,689.32	51.58	5,340.68
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	122,339.00	7,360.16	62,141.92	50.79	60,197.08

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	350.00	0.00	2,862.45	817.84 (	2,512.45)
100-5-15-5110 POSTAGE	700.00	0.00	0.00	0.00	700.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	70.46	481.58	48.16	518.42
100-5-15-5153 CREDIT CARD SERVICES	0.00	0.00 (	6,676.46)	0.00	6,676.46
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	74.38	145.33	72.67	54.67
100-5-15-5161 TREE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 SIGNS AND BARRICADES	800.00	0.00	0.00	0.00	800.00
100-5-15-5198 OFFICE SUPPLIES	0.00	( 49.00)	0.00	0.00	0.00
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>4,650.00</b>	<b>95.84</b>	<b>( 3,187.10)</b>	<b>68.54-</b>	<b>7,837.10</b>
<b>CONTRACTUAL SERVICES</b>					
100-5-15-5200 BUILDING INSPECTION SERVICE	40,000.00	0.00	11,905.00	29.76	28,095.00
100-5-15-5201 TECH AND GIS SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5202 PUBLISH / NOTICE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5210 LEGAL SERVICES	6,500.00	0.00	7,508.76	115.52 (	1,008.76)
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	166.25	6,421.25	64.21	3,578.75
100-5-15-5252 ZONING REVIEWS	20,000.00	2,380.00	29,896.25	149.48 (	9,896.25)
100-5-15-5253 ARBORIST REVIEWS	2,500.00	0.00	4,350.00	174.00 (	1,850.00)
100-5-15-5257 MY PERMIT NOW	6,000.00	99.00	1,542.80	25.71	4,457.20
100-5-15-5270 ENGINEERING SERVICES	7,000.00	( 4,787.95)	20,688.30	295.55 (	13,688.30)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5272 Professional Consultation	0.00	10,487.95	10,487.95	0.00 (	10,487.95)
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>92,000.00</b>	<b>8,345.25</b>	<b>92,800.31</b>	<b>100.87</b>	<b>( 800.31)</b>
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	4,000.00	1,982.29	2,028.17	50.70	1,971.83
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>5,000.00</b>	<b>1,982.29</b>	<b>2,028.17</b>	<b>40.56</b>	<b>2,971.83</b>
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>223,989.00</b>	<b>17,783.54</b>	<b>153,783.30</b>	<b>68.66</b>	<b>70,205.70</b>
<b>SANITATION</b>					
<b>CONTRACTUAL SERVICES</b>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	15,000.00	12,150.00	12,150.00	81.00	2,850.00
100-5-20-5288 LANDSCAPE REMEDIATION	10,000.00	0.00	0.00	0.00	10,000.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>26,000.00</b>	<b>12,150.00</b>	<b>12,150.00</b>	<b>46.73</b>	<b>13,850.00</b>

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	144,000.00	12,190.48	86,514.66	60.08	57,485.34
TOTAL MISCELLANEOUS OTHER EXP	144,000.00	12,190.48	86,514.66	60.08	57,485.34
<b>TOTAL SANITATION</b>					
	170,000.00	24,340.48	98,664.66	58.04	71,335.34
<b>UTILITY BILLING</b>					
<b>PERSONNEL</b>					
100-5-25-5000 SALARY	79,040.00	4,661.52	37,315.23	47.21	41,724.77
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	725.00	725.00	72.50	275.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	815.78	5,302.57	56.28	4,119.43
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,047.00	356.60	2,854.62	47.21	3,192.38
100-5-25-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,485.00	575.24	4,478.68	47.22	5,006.32
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,057.00	7,134.14	51,606.09	48.66	54,450.91
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	320.40	1,337.57	33.44	2,662.43
100-5-25-5110 POSTAGE	2,500.00	1,792.29	3,082.29	123.29	(582.29)
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	52.85	383.52	51.14	366.48
100-5-25-5158 OFFICE SUPPLIES	600.00	76.16	146.46	24.41	453.54
TOTAL SUPPLIES & OPERATION EXP	8,950.00	2,241.70	4,949.84	55.31	4,000.16
<b>CONTRACTUAL SERVICES</b>					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	4,443.54	5,057.03	33.71	9,942.97
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	4,443.54	5,057.03	32.63	10,442.97
<b>TOTAL UTILITY BILLING</b>	<b>131,207.00</b>	<b>13,819.38</b>	<b>61,612.96</b>	<b>46.96</b>	<b>69,594.04</b>



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<b>STREETS</b>					
<b>PERSONNEL</b>					
100-5-30-5000 SALARY	56,819.00	3,246.73	27,789.63	48.91	29,029.37
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5006 OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-30-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5020 HEALTH INSURANCE	7,765.00	262.06	1,557.57	20.06	6,207.43
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,370.52	97.89	29.48
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,347.00	248.37	2,165.24	49.81	2,181.76
100-5-30-5040 UNEMPLOYMENT COMP INSUR	81.00	0.00	0.00	0.00	81.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,818.00	465.47	4,439.87	65.12	2,378.13
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>78,230.00</b>	<b>4,222.63</b>	<b>37,322.83</b>	<b>47.71</b>	<b>40,907.17</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,200.00	371.37	1,622.19	73.74	577.81
100-5-30-5140 TELEPHONE	1,000.00	35.24	217.46	21.75	782.54
100-5-30-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	487.63	32.51	1,012.37
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	21,500.00	10,000.00	18,400.00	85.58	3,100.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	2,219.13	0.00	( 2,219.13)
100-5-30-5171 EQUIPMENT	15,000.00	0.00	13,114.74	87.43	1,885.26
100-5-30-5180 SIGNS & BARRICADES	2,500.00	0.00	1,395.27	55.81	1,104.73
100-5-30-5181 EQUIPMENT RENTAL	5,000.00	0.00	837.01	16.74	4,162.99
100-5-30-5190 MATERIALS	2,500.00	0.00	654.99	26.20	1,845.01
100-5-30-5195 VEHICLE OPERATIONS	4,000.00	( 313.69)	1,456.40	36.41	2,543.60
100-5-30-5196 VEHICLE MAINT & REPAIRS	750.00	0.00	( 465.70)	62.09-	1,215.70
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>55,950.00</b>	<b>10,092.92</b>	<b>39,939.12</b>	<b>71.38</b>	<b>16,010.88</b>
<b>CONTRACTUAL SERVICES</b>					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	250.52	100.21	( 0.52)
100-5-30-5270 ENGINEERING	23,000.00	0.00	138.75	0.60	22,861.25
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>23,450.00</b>	<b>0.00</b>	<b>389.27</b>	<b>1.66</b>	<b>23,060.73</b>

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<b>MISCELLANEOUS OTHER EXP</b>					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	5,000.00	173.50	491.04	9.82	4,508.96
100-5-30-5355 STREET MAINT & REPAIRS	90,000.00	0.00	3,981.86	4.42	86,018.14
TOTAL MISCELLANEOUS OTHER EXP	95,000.00	173.50	4,472.90	4.71	90,527.10
<b>CAPITAL OUTLAY</b>					
100-5-30-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	2,700.00	0.00	(6.13)	0.23-	2,706.13
TOTAL CAPITAL OUTLAY	3,485.00	0.00	(6.13)	0.18-	3,491.13
<b>TOTAL STREETS</b>	<b>256,115.00</b>	<b>14,489.05</b>	<b>82,117.99</b>	<b>32.06</b>	<b>173,997.01</b>
<b>POLICE</b>					
<b>PERSONNEL</b>					
100-5-40-5000 SALARY	804,351.00	47,290.10	515,495.69	64.09	288,855.31
100-5-40-5002 HOLIDAY COMPENSATION	27,000.00	1,467.60	28,440.85	105.34 (	1,440.85)
100-5-40-5006 OVERTIME	13,000.00	1,219.50	6,716.32	51.66	6,283.68
100-5-40-5007 STIPEND	15,000.00	7,003.74	10,666.24	71.11	4,333.76
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING	10,000.00	1,415.67	2,958.20	29.58	7,041.80
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	312.00	2,665.00	17.77	12,335.00
100-5-40-5012 LEOSE TRAINING	897.00	0.00	0.00	0.00	897.00
100-5-40-5020 HEALTH INSURANCE	91,000.00	7,340.33	56,271.85	61.84	34,728.15
100-5-40-5030 WORKERS COMP INSURANCE	23,600.00	0.00	21,634.59	91.67	1,965.41
100-5-40-5035 SOCIAL SECURITY/MEDICARE	65,740.35	3,998.58	41,108.06	62.53	24,632.29
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,000.00	0.00	11.20	1.12	988.80
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	103,122.12	6,964.42	64,432.85	62.48	38,689.27
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,829.22	92.11	670.78
TOTAL PERSONNEL	1,193,210.47	77,011.94	758,230.07	63.55	434,980.40
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,600.00	0.00	0.00	0.00	1,600.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	945.26	945.26	37.81	1,554.74
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	76.83	7.68	923.17
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	158.21	63.28	91.79
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	967.15	7,178.32	79.76	1,821.68

100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>DEPARTMENTAL EXPENDITURES</b>					
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	1,668.87	41.72	2,331.13
100-5-40-5144 POLICE SUPPLIES	3,000.00	86.04	782.84	26.09	2,217.16
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	253.34	1,772.16	23.63	5,727.84
100-5-40-5157 RECORDS MANAGEMENT	5,800.00	0.00	6,121.50	105.54 (	321.50)
100-5-40-5158 OFFICE SUPPLIES	1,000.00	126.90	711.97	71.20	288.03
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	58.40	315.64	12.63	2,184.36
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	160.00	64.00	90.00
100-5-40-5195 VEHICLE OPERATION	28,000.00	799.35	8,131.59	29.04	19,868.41
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	460.12	1,852.64	37.05	3,147.36
TOTAL SUPPLIES & OPERATION EXP	<u>75,650.00</u>	<u>3,696.56</u>	<u>29,875.83</u>	<u>39.49</u>	<u>45,774.17</u>
<b>CONTRACTUAL SERVICES</b>					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	4,206.86	75.12	1,393.14
100-5-40-5216 DISPATCH SERVICES	29,979.00	0.00	29,979.00	100.00	0.00
100-5-40-5226 DRUG TESTING	200.00	0.00	80.00	40.00	120.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	325.00	32.50	675.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,250.00	0.00	5,209.40	99.23	40.60
100-5-40-5258 ACL EVENT	34,000.00	191.12	42,036.47	123.64 (	8,036.47)
TOTAL CONTRACTUAL SERVICES	<u>77,029.00</u>	<u>191.12</u>	<u>81,836.73</u>	<u>106.24 (</u>	<u>4,807.73)</u>
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	46,865.00	4,185.06	29,307.85	62.54	17,557.15
TOTAL MISCELLANEOUS OTHER EXP	<u>46,865.00</u>	<u>4,185.06</u>	<u>29,307.85</u>	<u>62.54</u>	<u>17,557.15</u>
<b>CAPITAL OUTLAY</b>					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-40-5494 VEHICLE FINANCING NOTE DEBT SV	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>38,002.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,002.00</u>
<b>TOTAL POLICE</b>	<b>1,430,756.47</b>	<b>85,084.68</b>	<b>899,250.48</b>	<b>62.85</b>	<b>531,505.99</b>
<b>COURT</b>					
<b>PERSONNEL</b>					
100-5-50-5000 SALARY	45,228.00	2,705.72	23,894.74	52.83	21,333.26
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	900.00	40.79	467.28	51.92	432.72
100-5-50-5030 WORKERS COMP INSURANCE	500.00	0.00	1,957.88	391.58 (	1,457.88)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,460.00	321.73	2,629.14	75.99	830.86
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	0.00	0.00	200.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,427.00	374.69	2,957.23	54.49	2,469.77
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	56,715.00	3,442.93	32,156.27	56.70	24,558.73
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	49.29	49.29	4.48	1,050.71
100-5-50-5110 POSTAGE	250.00	271.73	306.49	122.60 (	56.49)
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	507.00	507.00 (	407.00)
100-5-50-5125 TRAVEL	100.00	0.00	0.00	0.00	100.00
100-5-50-5140 TELEPHONE	1,500.00	105.70	690.54	46.04	809.46
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	355.69	522.25	208.90 (	272.25)
TOTAL SUPPLIES & OPERATION EXP	3,300.00	782.41	2,075.57	62.90	1,224.43
<b>CONTRACTUAL SERVICES</b>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	825.74	963.44	96.34	36.56
100-5-50-5206 INCODE ONLINE PMT PROCESSING	5,000.00	515.97	3,929.03	78.58	1,070.97
100-5-50-5210 LEGAL SERVICES	10,000.00	1,549.19	4,466.51	44.67	5,533.49
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	12,000.00	66.67	6,000.00
100-5-50-5213 INTERPRETER FEES	1,100.00	0.00	200.00	18.18	900.00
TOTAL CONTRACTUAL SERVICES	35,100.00	4,390.90	21,558.98	61.42	13,541.02
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	1,600.00	432.59	4,332.83	270.80 (	2,732.83)
TOTAL MISCELLANEOUS OTHER EXP	1,600.00	432.59	4,332.83	270.80 (	2,732.83)
<b>TOTAL COURT</b>	<b>96,715.00</b>	<b>9,048.83</b>	<b>60,123.65</b>	<b>62.17</b>	<b>36,591.35</b>
<b>PARK DEPARTMENT</b>					
<b>PERSONNEL</b>					
100-5-55-5000 SALARY	36,930.00	2,110.65	15,178.31	41.10	21,751.69
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5006 OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-55-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	1,400.00	1,400.00	46.67	1,600.00
100-5-55-5020 HEALTH INSURANCE	4,853.00	167.82	950.34	19.58	3,902.66
100-5-55-5030 WORKERS COMP INSURANCE	1,020.00	0.00	978.94	95.97	41.06
100-5-55-5035 SOCIAL SECURITY/MEDICARE	2,825.00	161.46	1,160.78	41.09	1,664.22
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	0.00	0.00	45.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,432.00	260.46	2,353.68	53.11	2,078.32
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	53,105.00	4,100.39	22,022.05	41.47	31,082.95

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	2,500.00	108.35	734.77	29.39	1,765.23
100-5-55-5140 TELEPHONE	0.00	0.00	8.20	0.00	( 8.20)
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	31.72	75.52	30.21	174.48
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	3,000.00	135.00	879.89	29.33	2,120.11
100-5-55-5171 EQUIPMENT	8,000.00	0.00	9,950.37	124.38	( 1,950.37)
100-5-55-5190 MATERIALS	6,500.00	31.92	2,328.03	35.82	4,171.97
100-5-55-5191 MAINTENANCE	8,000.00	797.81	4,312.88	53.91	3,687.12
100-5-55-5195 VEHICLE OPERATIONS	2,000.00	1,406.61	1,406.61	70.33	593.39
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	113.09	11.31	886.91
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	3,320.00	36.89	5,680.00
TOTAL SUPPLIES & OPERATION EXP	40,750.00	2,931.41	23,129.36	56.76	17,620.64
<b>CONTRACTUAL SERVICES</b>					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	0.00	0.00	600.00
TOTAL CONTRACTUAL SERVICES	600.00	0.00	0.00	0.00	600.00
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	2.75	9.86	1.97	490.14
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	0.00	538.81	53.88	461.19
TOTAL MISCELLANEOUS OTHER EXP	1,500.00	2.75	548.67	36.58	951.33
<b>CAPITAL OUTLAY</b>					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	1,850.00	37.00	3,150.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	2,700.00	0.00	3,217.45	119.16	( 517.45)
TOTAL CAPITAL OUTLAY	8,485.00	0.00	5,067.45	59.72	3,417.55
<b>OTHER NON-DEPARTMENTAL</b>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	7,441.26	93.02	558.74
100-5-55-5515 MAINTENANCE BUILDING	0.00	( 94.95)	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	( 94.95)	7,441.26	93.02	558.74
<b>TOTAL PARK DEPARTMENT</b>	<b>112,440.00</b>	<b>6,939.60</b>	<b>58,208.79</b>	<b>51.77</b>	<b>54,231.21</b>

PUBLIC WORKS

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

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 100-GENERAL FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	651.68	5,306.50	88.44	693.50
100-5-65-5140 TELEPHONE	300.00	21.14	141.24	47.08	158.76
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	126.90	579.96	58.00	420.04
100-5-65-5191 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	<u>7,300.00</u>	<u>799.72</u>	<u>6,027.70</u>	<u>82.57</u>	<u>1,272.30</u>
<b>CONTRACTUAL SERVICES</b>					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	<u>10,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,500.00</u>
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
<b>CAPITAL OUTLAY</b>					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>OTHER NON-DEPARTMENTAL</b>					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	452.18	3,710.37	41.23	5,289.63
TOTAL OTHER NON-DEPARTMENTAL	<u>9,000.00</u>	<u>452.18</u>	<u>3,710.37</u>	<u>41.23</u>	<u>5,289.63</u>
<b>TOTAL PUBLIC WORKS</b>	<b>27,050.00</b>	<b>1,251.90</b>	<b>9,738.07</b>	<b>36.00</b>	<b>17,311.93</b>
<b>TOTAL EXPENDITURES</b>	<b><u>3,170,417.47</u></b>	<b><u>251,119.40</u></b>	<b><u>1,826,061.03</u></b>	<b><u>57.60</u></b>	<b><u>1,344,356.44</u></b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>8,970.53</b>	<b>74,820.65</b>	<b>806,798.69</b>		<b>( 797,828.16)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

200-WATER FUND  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,354,350.00</u>	<u>123,817.23</u>	<u>805,551.99</u>	<u>59.48</u>	<u>548,798.01</u>
TOTAL REVENUES	<u>1,354,350.00</u>	<u>123,817.23</u>	<u>805,551.99</u>	<u>59.48</u>	<u>548,798.01</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,271,047.00</u>	<u>151,381.10</u>	<u>740,151.91</u>	<u>58.23</u>	<u>530,895.09</u>
TOTAL EXPENDITURES	<u>1,271,047.00</u>	<u>151,381.10</u>	<u>740,151.91</u>	<u>58.23</u>	<u>530,895.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	83,303.00	( 27,563.87)	65,400.08		17,902.92

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

200-WATER FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>INVESTMENT INCOME</b>					
200-4-60-4400 INTEREST INCOME	150.00	263.82	1,686.39	1,124.26 (	1,536.39)
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	53.73	388.01	194.01 (	188.01)
TOTAL INVESTMENT INCOME	350.00	317.55	2,074.40	592.69 (	1,724.40)
<b>MISCELLANEOUS REVENUE</b>					
200-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>UTILITY REVENUE</b>					
200-4-60-4600 WATER SALES	1,350,000.00	106,239.51	784,010.73	58.07	565,989.27
200-4-60-4610 LATE CHARGES	3,000.00	260.17	2,460.86	82.03	539.14
200-4-60-4628 CONNECT FEE	1,000.00	17,000.00	17,000.00	1,700.00 (	16,000.00)
TOTAL UTILITY REVENUE	1,354,000.00	123,499.68	803,471.59	59.34	550,528.41
<b>OTHER REVENUE</b>					
200-4-60-4700 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,354,350.00</b>	<b>123,817.23</b>	<b>805,545.99</b>	<b>59.48</b>	<b>548,804.01</b>
<b>TOTAL REVENUES</b>	<b>1,354,350.00</b>	<b>123,817.23</b>	<b>805,545.99</b>	<b>59.48</b>	<b>548,804.01</b>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

200-WATER FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>PERSONNEL</b>					
200-5-60-5000 SALARY	214,195.00	13,327.45	103,795.52	48.46	110,399.48
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME	0.00	0.00	0.00	0.00	0.00
200-5-60-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,000.00	955.00	1,883.75	62.79	1,116.25
200-5-60-5020 HEALTH INSURANCE	29,900.00	1,139.12	7,092.52	23.72	22,807.48
200-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,503.13	97.05	136.87
200-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	1,019.55	7,939.62	48.45	8,446.38
200-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,645.76	13,668.37	53.18	12,034.63
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>294,124.00</b>	<b>18,086.88</b>	<b>138,882.91</b>	<b>47.22</b>	<b>155,241.09</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	9.48	1,352.02	54.08	1,147.98
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5140 TELEPHONE	700.00	35.23	218.58	31.23	481.42
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	1,227.85	61.39	772.15
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	38.07	102.25	34.08	197.75
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	2,734.31	6,917.46	17.29	33,082.54
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	35,000.00	35,000.00	100.00	0.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	63,785.00	63,000.00	63,000.00	98.77	785.00
200-5-60-5171 EQUIPMENT	30,500.00	0.00	26,668.45	87.44	3,831.55
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	1,500.00	78.95	1,030.49	68.70	469.51
200-5-60-5193 METER REPLACEMENT	34,500.00	( 990.00)	( 4,365.00)	12.65-	38,865.00
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	20,000.00	0.00	0.00	0.00	20,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	( 301.41)	1,664.56	41.61	2,335.44
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,000.00	92.43	515.79	51.58	484.21
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>239,635.00</b>	<b>99,697.06</b>	<b>133,332.45</b>	<b>55.64</b>	<b>106,302.55</b>
<b>CONTRACTUAL SERVICES</b>					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

200-WATER FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	6,750.00	33,750.00	41.67	47,250.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	60,000.00	( 1,518.55)	62,821.56	104.70	( 2,821.56)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	963.47	96.35	36.53
200-5-60-5270 ENGINEERING SERVICES	25,000.00	0.00	11,986.25	47.95	13,013.75
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	30,272.72	336,453.07	61.17	213,546.93
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>726,200.00</u>	<u>35,504.17</u>	<u>447,478.65</u>	<u>61.62</u>	<u>278,721.35</u>
<u>MISCELLANEOUS OTHER EXP</u>					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	4.12	15.42	2.06	734.58
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	( 4,973.75)	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	0.00	3,062.62	3,062.62	0.00	( 3,062.62)
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>750.00</u>	<u>( 1,907.01)</u>	<u>3,078.04</u>	<u>410.41</u>	<u>( 2,328.04)</u>
<u>CAPITAL OUTLAY</u>					
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	7,200.00	0.00	8,579.86	119.16	( 1,379.86)
TOTAL CAPITAL OUTLAY	<u>10,338.00</u>	<u>0.00</u>	<u>8,579.86</u>	<u>82.99</u>	<u>1,758.14</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,271,047.00</b>	<b>151,381.10</b>	<b>731,351.91</b>	<b>57.54</b>	<b>539,695.09</b>
<b>TOTAL EXPENDITURES</b>	<b><u><u>1,271,047.00</u></u></b>	<b><u><u>151,381.10</u></u></b>	<b><u><u>731,351.91</u></u></b>	<b><u><u>57.54</u></u></b>	<b><u><u>539,695.09</u></u></b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>83,303.00</b>	<b>( 27,563.87)</b>	<b>74,194.08</b>		<b>9,108.92</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

301-STREET MAINTENANCE  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

NON-DEPARTMENTAL	<u>256,115.00</u>	<u>14,227.21</u>	<u>115,703.34</u>	<u>45.18</u>	<u>140,411.66</u>
TOTAL REVENUES	<u>256,115.00</u>	<u>14,227.21</u>	<u>115,703.34</u>	<u>45.18</u>	<u>140,411.66</u>

EXPENDITURE SUMMARY

NON-DEPARTMENTAL	<u>256,115.00</u>	<u>14,269.81</u>	<u>115,012.76</u>	<u>44.91</u>	<u>141,102.24</u>
TOTAL EXPENDITURES	<u>256,115.00</u>	<u>14,269.81</u>	<u>115,012.76</u>	<u>44.91</u>	<u>141,102.24</u>

REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (	42.60)	690.58	(	690.58)
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CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

301-STREET MAINTENANCE

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
301-4-60-4039 STREET SALES TAX	200,000.00	14,186.44	115,488.78	57.74	84,511.22
TOTAL TAXES	200,000.00	14,186.44	115,488.78	57.74	84,511.22
<b>INVESTMENT INCOME</b>					
301-4-60-4400 INTEREST INCOME	100.00	40.77	214.56	214.56 (	114.56)
TOTAL INVESTMENT INCOME	100.00	40.77	214.56	214.56 (	114.56)
<b>MISCELLANEOUS REVENUE</b>					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>OTHER REVENUE</b>					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	56,015.00	0.00	0.00	0.00	56,015.00
TOTAL OTHER REVENUE	56,015.00	0.00	0.00	0.00	56,015.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>256,115.00</b>	<b>14,227.21</b>	<b>115,703.34</b>	<b>45.18</b>	<b>140,411.66</b>
<b>TOTAL REVENUES</b>	<b>256,115.00</b>	<b>14,227.21</b>	<b>115,703.34</b>	<b>45.18</b>	<b>140,411.66</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

301-STREET MAINTENANCE

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	256,115.00	14,269.81	115,012.76	44.91	141,102.24
TOTAL CAPITAL OUTLAY	256,115.00	14,269.81	115,012.76	44.91	141,102.24
<b>TOTAL NON-DEPARTMENTAL</b>	<b>256,115.00</b>	<b>14,269.81</b>	<b>115,012.76</b>	<b>44.91</b>	<b>141,102.24</b>
<b>TOTAL EXPENDITURES</b>	<b>256,115.00</b>	<b>14,269.81</b>	<b>115,012.76</b>	<b>44.91</b>	<b>141,102.24</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>( 42.60)</b>	<b>690.58</b>	<b>(</b>	<b>690.58)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

310-COURT SECURITY FUND  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>204.31</u>	<u>1,978.72</u>	<u>123.67</u>	<u>( 378.72)</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>204.31</u>	<u>1,978.72</u>	<u>123.67</u>	<u>( 378.72)</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	600.00	204.31	1,978.72	(	1,378.72)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

310-COURT SECURITY FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
<b>=====</b>					
<b>COURT REVENUE</b>					
310-4-50-4104 COURT SECURITY FEE	1,500.00	195.31	1,945.72	129.71 (	445.72)
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	9.00	33.00	33.00	67.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>204.31</u>	<u>1,978.72</u>	<u>123.67 (</u>	<u>378.72)</u>
<b>INVESTMENT INCOME</b>					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL COURT</b>	<b>1,600.00</b>	<b>204.31</b>	<b>1,978.72</b>	<b>123.67 (</b>	<b>378.72)</b>
<b>TOTAL REVENUES</b>	<b><u>1,600.00</u></b>	<b><u>204.31</u></b>	<b><u>1,978.72</u></b>	<b><u>123.67 (</u></b>	<b><u>378.72)</u></b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

310-COURT SECURITY FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
<b>MISCELLANEOUS OTHER EXP</b>					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
<b>TOTAL COURT</b>	1,000.00	0.00	0.00	0.00	1,000.00
<b>TOTAL EXPENDITURES</b>	1,000.00	0.00	0.00	0.00	1,000.00
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	600.00	204.31	1,978.72	(	1,378.72)



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

320-COURT TECHNOLOGY FUND  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>171.45</u>	<u>1,632.43</u>	<u>102.03</u>	( <u>32.43</u> )
TOTAL REVENUES	<u>1,600.00</u>	<u>171.45</u>	<u>1,632.43</u>	<u>102.03</u>	( <u>32.43</u> )
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>512.75</u>	<u>553.78</u>	<u>22.15</u>	<u>1,946.22</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>512.75</u>	<u>553.78</u>	<u>22.15</u>	<u>1,946.22</u>
REVENUES OVER/ (UNDER) EXPENDITURES	( 900.00 )	( 341.30 )	1,078.65	( 1,978.65 )	

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

320-COURT TECHNOLOGY FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>COURT REVENUE</u>					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	171.45	1,632.43	108.83 (	132.43)
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	1,600.00	171.45	1,632.43	102.03 (	32.43)
TOTAL COURT	1,600.00	171.45	1,632.43	102.03 (	32.43)
TOTAL REVENUES	1,600.00	171.45	1,632.43	102.03 (	32.43)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

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 320-COURT TECHNOLOGY FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	13.75	54.78	2.19	2,445.22
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	13.75	54.78	2.19	2,445.22
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	0.00	499.00	499.00	0.00 (	499.00)
TOTAL CAPITAL OUTLAY	0.00	499.00	499.00	0.00 (	499.00)
TOTAL COURT	2,500.00	512.75	553.78	22.15	1,946.22
TOTAL EXPENDITURES	2,500.00	512.75	553.78	22.15	1,946.22
REVENUES OVER/ (UNDER) EXPENDITURES	( 900.00)	( 341.30)	1,078.65	(	1,978.65)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

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330-COURT EFFICIENCY FUND  
FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

330-COURT EFFICIENCY FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
<b>=====</b>					
<b>COURT REVENUE</b>					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<b>-----</b>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<b>-----</b>					
TOTAL REVENUES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

330-COURT EFFICIENCY FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
<b>SUPPLIES &amp; OPERATION EXP</b>					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<b>TOTAL COURT</b>	100.00	0.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	100.00	0.00	0.00	0.00	100.00
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

430-DEBT SERVICE FUND 2014  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	200,250.00	1,235.59	203,681.25	101.71	( 3,431.25)
TOTAL REVENUES	200,250.00	1,235.59	203,681.25	101.71	( 3,431.25)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	199,350.00	0.00	32,375.00	16.24	166,975.00
TOTAL EXPENDITURES	199,350.00	0.00	32,375.00	16.24	166,975.00
REVENUES OVER/(UNDER) EXPENDITURES	900.00	1,235.59	171,306.25		( 170,406.25)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

430-DEBT SERVICE FUND 2014

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	135.64	595.90	119.18 (	95.90)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,350.00	1,099.95	203,085.35	101.87 (	3,735.35)
TOTAL TAXES	199,850.00	1,235.59	203,681.25	101.92 (	3,831.25)
<b>MISCELLANEOUS REVENUE</b>					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>200,250.00</b>	<b>1,235.59</b>	<b>203,681.25</b>	<b>101.71 (</b>	<b>3,431.25)</b>
<b>TOTAL REVENUES</b>	<b>200,250.00</b>	<b>1,235.59</b>	<b>203,681.25</b>	<b>101.71 (</b>	<b>3,431.25)</b>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

430-DEBT SERVICE FUND 2014

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	0.00	0.00	140,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	58,950.00	0.00	32,175.00	54.58	26,775.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>199,350.00</b>	<b>0.00</b>	<b>32,375.00</b>	<b>16.24</b>	<b>166,975.00</b>
<b>MISCELLANEOUS OTHER EXP</b>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CAPITAL OUTLAY</b>					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>199,350.00</b>	<b>0.00</b>	<b>32,375.00</b>	<b>16.24</b>	<b>166,975.00</b>
<b>TOTAL EXPENDITURES</b>	<b>199,350.00</b>	<b>0.00</b>	<b>32,375.00</b>	<b>16.24</b>	<b>166,975.00</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>900.00</b>	<b>1,235.59</b>	<b>171,306.25</b>		<b>( 170,406.25)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

440-DEBT SERVICE FUND 2012  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	314,635.00	1,941.42	320,037.01	101.72	( 5,402.01)
TOTAL REVENUES	314,635.00	1,941.42	320,037.01	101.72	( 5,402.01)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	313,635.00	0.00	4,317.50	1.38	309,317.50
TOTAL EXPENDITURES	313,635.00	0.00	4,317.50	1.38	309,317.50
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	1,941.42	315,719.51		( 314,719.51)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

440-DEBT SERVICE FUND 2012

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	213.13	937.14	93.71	62.86
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	313,235.00	1,728.29	319,099.87	101.87 (	5,864.87)
TOTAL TAXES	314,235.00	1,941.42	320,037.01	101.85 (	5,802.01)
<b>MISCELLANEOUS REVENUE</b>					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>314,635.00</b>	<b>1,941.42</b>	<b>320,037.01</b>	<b>101.72 (</b>	<b>5,402.01)</b>
<b>TOTAL REVENUES</b>	<b>314,635.00</b>	<b>1,941.42</b>	<b>320,037.01</b>	<b>101.72 (</b>	<b>5,402.01)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

440-DEBT SERVICE FUND 2012

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	8,235.00	0.00	4,117.50	50.00	4,117.50
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	305,000.00	0.00	0.00	0.00	305,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	313,635.00	0.00	4,317.50	1.38	309,317.50
<b>MISCELLANEOUS OTHER EXP</b>					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>313,635.00</b>	<b>0.00</b>	<b>4,317.50</b>	<b>1.38</b>	<b>309,317.50</b>
<b>TOTAL EXPENDITURES</b>	<b>313,635.00</b>	<b>0.00</b>	<b>4,317.50</b>	<b>1.38</b>	<b>309,317.50</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,000.00</b>	<b>1,941.42</b>	<b>315,719.51</b>	<b>(</b>	<b>314,719.51)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

450-DEBT SERVICE FUND 2019  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	411,650.00	2,546.15	419,635.65	101.94	( 7,985.65)
TOTAL REVENUES	411,650.00	2,546.15	419,635.65	101.94	( 7,985.65)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	410,650.00	0.00	147,825.00	36.00	262,825.00
TOTAL EXPENDITURES	410,650.00	0.00	147,825.00	36.00	262,825.00
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	2,546.15	271,810.65		( 270,810.65)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

450-DEBT SERVICE FUND 2019

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	279.52	1,227.47	122.75 (	227.47)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	410,250.00	2,266.63	418,408.18	101.99 (	8,158.18)
<b>TOTAL TAXES</b>	<b>411,250.00</b>	<b>2,546.15</b>	<b>419,635.65</b>	<b>102.04 (</b>	<b>8,385.65)</b>
<b>MISCELLANEOUS REVENUE</b>					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>411,650.00</b>	<b>2,546.15</b>	<b>419,635.65</b>	<b>101.94 (</b>	<b>7,985.65)</b>
<b>TOTAL REVENUES</b>	<b>411,650.00</b>	<b>2,546.15</b>	<b>419,635.65</b>	<b>101.94 (</b>	<b>7,985.65)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

450-DEBT SERVICE FUND 2019

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	115,000.00	0.00	0.00	0.00	115,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	295,250.00	0.00	147,625.00	50.00	147,625.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	410,650.00	0.00	147,825.00	36.00	262,825.00
<b>MISCELLANEOUS OTHER EXP</b>					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
450-5-60-5462 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>410,650.00</b>	<b>0.00</b>	<b>147,825.00</b>	<b>36.00</b>	<b>262,825.00</b>
<b>TOTAL EXPENDITURES</b>	<b>410,650.00</b>	<b>0.00</b>	<b>147,825.00</b>	<b>36.00</b>	<b>262,825.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,000.00</b>	<b>2,546.15</b>	<b>271,810.65</b>		<b>( 270,810.65)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

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 460-DEBT SERVICE FUND 2020  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	315,515.00	1,951.17	321,640.79	101.94	( 6,125.79)
TOTAL REVENUES	315,515.00	1,951.17	321,640.79	101.94	( 6,125.79)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	315,015.00	0.00	12,387.50	3.93	302,627.50
TOTAL EXPENDITURES	315,015.00	0.00	12,387.50	3.93	302,627.50
REVENUES OVER/(UNDER) EXPENDITURES	500.00	1,951.17	309,253.29		( 308,753.29)



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

460-DEBT SERVICE FUND 2020

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	214.20	1,689.91	337.98 (	1,189.91)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,775.00	1,736.97	319,950.88	101.64 (	5,175.88)
<b>TOTAL TAXES</b>	<b>315,275.00</b>	<b>1,951.17</b>	<b>321,640.79</b>	<b>102.02 (</b>	<b>6,365.79)</b>
<b>MISCELLANEOUS REVENUE</b>					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>240.00</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>315,515.00</b>	<b>1,951.17</b>	<b>321,640.79</b>	<b>101.94 (</b>	<b>6,125.79)</b>
<b>TOTAL REVENUES</b>	<b>315,515.00</b>	<b>1,951.17</b>	<b>321,640.79</b>	<b>101.94 (</b>	<b>6,125.79)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

460-DEBT SERVICE FUND 2020

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	24,775.00	0.00	12,387.50	50.00	12,387.50
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	290,000.00	0.00	0.00	0.00	290,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	315,015.00	0.00	12,387.50	3.93	302,627.50
<b>MISCELLANEOUS OTHER EXP</b>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>315,015.00</b>	<b>0.00</b>	<b>12,387.50</b>	<b>3.93</b>	<b>302,627.50</b>
<b>TOTAL EXPENDITURES</b>	<b>315,015.00</b>	<b>0.00</b>	<b>12,387.50</b>	<b>3.93</b>	<b>302,627.50</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>500.00</b>	<b>1,951.17</b>	<b>309,253.29</b>	<b>(</b>	<b>308,753.29)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

702-DRAINAGE FUND  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	30,900.00	1,200.00	19,700.00	63.75	11,200.00
TOTAL REVENUES	30,900.00	1,200.00	19,700.00	63.75	11,200.00
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	58,000.00	8,315.99	106,652.75	183.88	( 48,652.75)
TOTAL EXPENDITURES	58,000.00	8,315.99	106,652.75	183.88	( 48,652.75)
REVENUES OVER/ (UNDER) EXPENDITURES	( 27,100.00)	( 7,115.99)	( 86,952.75)		59,852.75

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

702-DRAINAGE FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
<b>CHARGE FOR SERVICES</b>					
702-4-35-4221 RSDP ZONE 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP ZONE 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RCDP ZONE 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	900.00	0.00	0.00	0.00	900.00
<b>LICENSE &amp; PERMITS</b>					
702-4-35-4309 Site Drainage Inspect Fee	0.00	0.00	0.00	0.00	0.00
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	1,200.00	19,700.00	65.67	10,300.00
TOTAL LICENSE & PERMITS	30,000.00	1,200.00	19,700.00	65.67	10,300.00
<b>MISCELLANEOUS REVENUE</b>					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>30,900.00</b>	<b>1,200.00</b>	<b>19,700.00</b>	<b>63.75</b>	<b>11,200.00</b>
<b>TOTAL REVENUES</b>	<b>30,900.00</b>	<b>1,200.00</b>	<b>19,700.00</b>	<b>63.75</b>	<b>11,200.00</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

702-DRAINAGE FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
<b>CONTRACTUAL SERVICES</b>					
702-5-35-5203 Final Site Drainage Inspection	0.00	0.00	0.00	0.00	0.00
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	39,972.48	0.00 (	39,972.48)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	0.00	15,859.83	0.00 (	15,859.83)
702-5-35-5259 PROJECT MANAGEMENT	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	50,000.00	6,131.25	43,982.50	87.97	6,017.50
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>50,000.00</b>	<b>6,131.25</b>	<b>99,814.81</b>	<b>199.63 (</b>	<b>49,814.81)</b>
<b>CAPITAL OUTLAY</b>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	2,184.74	6,837.94	85.47	1,162.06
<b>TOTAL CAPITAL OUTLAY</b>	<b>8,000.00</b>	<b>2,184.74</b>	<b>6,837.94</b>	<b>85.47</b>	<b>1,162.06</b>
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>58,000.00</b>	<b>8,315.99</b>	<b>106,652.75</b>	<b>183.88 (</b>	<b>48,652.75)</b>
<b>TOTAL EXPENDITURES</b>	<b>58,000.00</b>	<b>8,315.99</b>	<b>106,652.75</b>	<b>183.88 (</b>	<b>48,652.75)</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 27,100.00)</b>	<b>( 7,115.99)</b>	<b>( 86,952.75)</b>		<b>59,852.75</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

800-WASTE WATER FUND  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>94,875.05</u>	<u>688,212.69</u>	<u>70.62</u>	<u>286,363.31</u>
TOTAL REVENUES	<u>974,576.00</u>	<u>94,875.05</u>	<u>688,212.69</u>	<u>70.62</u>	<u>286,363.31</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>175,646.09</u>	<u>605,892.45</u>	<u>62.17</u>	<u>368,683.55</u>
TOTAL EXPENDITURES	<u>974,576.00</u>	<u>175,646.09</u>	<u>605,892.45</u>	<u>62.17</u>	<u>368,683.55</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 80,771.04)	82,320.24		( 82,320.24)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

800-WASTE WATER FUND

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>INVESTMENT INCOME</b>					
800-4-60-4400 INTEREST INCOME	250.00	1,322.54	8,454.03	3,381.61 (	8,204.03)
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	35.78	311.10	207.40 (	161.10)
TOTAL INVESTMENT INCOME	400.00	1,358.32	8,765.13	2,191.28 (	8,365.13)
<b>MISCELLANEOUS REVENUE</b>					
800-4-60-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>UTILITY REVENUE</b>					
800-4-60-4620 WASTEWATER	800,000.00	77,168.47	597,661.48	74.71	202,338.52
800-4-60-4628 CONNECT FEE	3,500.00	7,000.00	7,000.00	200.00 (	3,500.00)
TOTAL UTILITY REVENUE	803,500.00	84,168.47	604,661.48	75.25	198,838.52
<b>OTHER REVENUE</b>					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	61,516.00	0.00	0.00	0.00	61,516.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	9,349.92	85.00	1,650.08
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	65,436.16	66.66	32,723.84
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	170,676.00	9,348.26	74,786.08	43.82	95,889.92
<b>TOTAL NON-DEPARTMENTAL</b>	<b>974,576.00</b>	<b>94,875.05</b>	<b>688,212.69</b>	<b>70.62</b>	<b>286,363.31</b>
<b>TOTAL REVENUES</b>	<b>974,576.00</b>	<b>94,875.05</b>	<b>688,212.69</b>	<b>70.62</b>	<b>286,363.31</b>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

800-WASTE WATER FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>PERSONNEL</u>					
800-5-60-5000 SALARY	214,195.00	13,327.45	103,795.50	48.46	110,399.50
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME	0.00	0.00	0.00	0.00	0.00
800-5-60-5007 STIPENDS	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	0.00	1,461.50	58.46	1,038.50
800-5-60-5020 HEALTH INSURANCE	29,900.00	1,139.12	7,092.52	23.72	22,807.48
800-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,601.02	99.16	38.98
800-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	1,019.55	7,939.62	48.45	8,446.38
800-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,645.76	13,668.37	53.18	12,034.63
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	<u>293,624.00</u>	<u>17,131.88</u>	<u>138,558.53</u>	<u>47.19</u>	<u>155,065.47</u>
<u>SUPPLIES &amp; OPERATION EXP</u>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	29.08	426.71	28.45	1,073.29
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	0.00	10,159.88	40.64	14,840.12
800-5-60-5166 MAINTENANCE & REPAIRS	47,000.00	3,420.09	21,703.99	46.18	25,296.01
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	28,000.00	28,000.00	100.00	0.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	63,785.00	63,000.00	63,000.00	98.77	785.00
800-5-60-5171 EQUIPMENT	30,100.00	0.00	38,412.04	127.61	( 8,312.04)
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	( 313.69)	1,653.15	82.66	346.85
TOTAL SUPPLIES & OPERATION EXP	<u>234,485.00</u>	<u>94,135.48</u>	<u>163,355.77</u>	<u>69.67</u>	<u>71,129.23</u>
<u>CONTRACTUAL SERVICES</u>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	8,165.00	40,825.00	41.67	57,155.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	40,000.00	7,675.29	32,979.86	82.45	7,020.14
800-5-60-5240 INSURANCE - PROP & GEN LIAB	1,450.00	0.00	425.32	29.33	1,024.68
800-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	1,287.25	128.73	( 287.25)
800-5-60-5270 ENGINEERING SERVICES	20,000.00	0.00	2,507.50	12.54	17,492.50
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	26,165.07	167,640.21	72.89	62,359.79
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	8,181.18	68.18	3,818.82
TOTAL CONTRACTUAL SERVICES	<u>436,930.00</u>	<u>43,174.10</u>	<u>253,846.32</u>	<u>58.10</u>	<u>183,083.68</u>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

800-WASTE WATER FUND

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>MISCELLANEOUS OTHER EXP</b>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00 (	4.20)	0.42-	1,004.20
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	0.00	3,062.63	3,062.63	0.00 (	3,062.63)
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>3,062.63</u>	<u>3,058.43</u>	<u>305.84 (</u>	<u>2,058.43)</u>
<b>CAPITAL OUTLAY</b>					
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	5,400.00	0.00	6,434.90	119.16 (	1,034.90)
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.50	0.00 (	0.50)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	18,142.00	40,638.00	0.00 (	40,638.00)
TOTAL CAPITAL OUTLAY	<u>8,537.00</u>	<u>18,142.00</u>	<u>47,073.40</u>	<u>551.40 (</u>	<u>38,536.40)</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>974,576.00</b>	<b>175,646.09</b>	<b>605,892.45</b>	<b>62.17</b>	<b>368,683.55</b>
<b>TOTAL EXPENDITURES</b>	<b><u>974,576.00</u></b>	<b><u>175,646.09</u></b>	<b><u>605,892.45</u></b>	<b><u>62.17</u></b>	<b><u>368,683.55</u></b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>0.00 (</b>	<b>80,771.04)</b>	<b>82,320.24</b>	<b>(</b>	<b>82,320.24)</b>

## 100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
100-1000	CLAIM ON POOLED CASH	2,428,398.76	
100-1011	PETTY CASH - COURT	250.00	
100-1014	CASH - TAX NOTES	2,006,099.55	
100-1016	MERCHANT ACCT CASH	0.00	
100-1018	CASH - DEVELOPMENT SERVICES	( 1,000.00)	
100-1030	TEX-POOL	331,745.86	
100-1050	NEW CASH	0.00	
100-1131	NET PENSION ASSET	0.00	
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00	
100-1142	DEFERRED OUTFLOWS - OPEB	0.00	
100-1200	ACCOUNTS RECEIVABLE	112.95	
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00	
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	( 2,616.10)	
100-1217	CENCOR PUD RECEIVABLE	0.01	
100-1221	DUE FROM RCDC	31,376.17	
100-1222	DUE FROM WATER FUND	3,169.25	
100-1230	TAXES RECEIVABLE - GENERAL	26,284.56	
100-1250	DUE FROM VENDORS	0.00	
100-1350	SALES TAX RECEIVABLE	58,899.30	
		<u>4,882,720.31</u>	
	<b>TOTAL ASSETS</b>		<u><u>4,882,720.31</u></u>
<b>LIABILITIES</b>			
100-2000	ACCOUNTS PAYABLE POOLED	0.00	
100-2008	ACCOUNTS PAYABLE - OTHER	8,606.51	
100-2010	HEALTH INSURANCE PAYABLE	( 2,549.55)	
100-2012	AFLAC INSURANCE PAYABLE	( 5.47)	
100-2015	EDC SALES TAX PAYABLE	0.00	
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	4,197.11	
100-2020	FEDERAL WH PAYABLE	0.09	
100-2030	UNEMPLOYMENT TAX PAYABLE	( 3,609.23)	
100-2035	SOCIAL SEC/MEDICARE PAYABLE	( 2,913.73)	
100-2050	APPEARANCE BOND RESERVE	( 1,591.64)	
100-2055	OMNIBASE PAYABLE	( 110.69)	
100-2060	RETIREMENT PAYOUT RESERVE	7,977.07	
100-2070	DEFERRED REVENUE	4,281.02	
100-2075	CHILD SUPPORT GARNISHMENT	0.00	
100-2080	TMRS RETIREMENT WITHHELD	( 4,877.23)	
100-2110	COMPENSATED ABSENCE PAY	0.00	
100-2115	WAGES PAYABLE	19,090.00	
100-2117	UNCLAIMED PROPERTY	0.00	
100-2122	ACCRUED INTEREST PAYABLE	0.00	
100-2132	MY PARK DAY	0.00	
100-2137	PARK PET PAVERS	0.00	
100-2138	TAX NOTES PAYABLE-SR 2020	0.00	
100-2139	DEFERRED REV-LEOSE FUNDS	0.00	
100-2140	VEHICLE FINANCING NOTES	0.00	

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
100-2141	ARPA DEFERRED REVENUE	61,702.32	
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00	
100-2250	DEFERRED TAX REV=DELINQUENT TX	23,668.46	
100-2300	DUE TO DRAINAGE FUND	69,387.00	
100-2301	DUE TO RCDC	0.00	
100-2425	BLDG & MISC DEPOSITS	3,500.00	
100-2600	TRAFFIC FINE RESERVE	11,364.99	
	TOTAL LIABILITIES		<u>231,777.03</u>
<b>EQUITY</b>			
100-3000	FUND BALANCE-UNAPPROPRATED	5,133,619.49	
100-3030	AMOUNT TO BE PROVIDED FOR	( 1,289,474.90)	
	TOTAL BEGINNING EQUITY	<u>3,844,144.59</u>	
	TOTAL REVENUE	2,632,859.72	
	TOTAL EXPENSES	<u>1,826,061.03</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	806,798.69	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,650,943.28</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u><u>4,882,720.31</u></u>

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
200-1000	CLAIM ON POOLED CASH	545,931.77
200-1016	MERCHANT ACCT CASH	0.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	62,344.91
200-1131	NET PENSION	( 4,969.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	15,317.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,062.00
200-1200	ACCOUNTS RECEIVABLE	118,940.71
200-1201	ADDITIONAL RECYCLING RECEIVABL	10.48
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 11,093.98)
200-1210	UNAPPLIED CREDITS	( 26,328.99)
200-1220	REFUNDS PAYABLE	( 2,288.81)
200-1250	ALLOWANCE FOR LOSSES	( 4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	5,550.30
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	( 2,111,140.34)
200-1620	EQUIPMENT	70,196.33
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	( 46,576.43)
		<u>2,953,929.49</u>
<b>TOTAL ASSETS</b>		<u>2,953,929.49</u>

<b>LIABILITIES</b>		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	312.31
200-2010	HEALTH INSURANCE PAYABLE	972.83
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	0.20
200-2030	UNEMPLOYMENT TAX PAYABLE	( 198.34)
200-2035	SOC SEC/MEDICARE PAYABLE	2,878.90
200-2060	RETIREMENT PAYOUT RESERVE	0.00
200-2080	TMRS RETIREMENT PAYABLE	( 500.35)
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	6,969.43
200-2115	WAGES PAYABLE	3,464.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	606,375.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	31,588.76
200-2122	ACCRUED INTEREST PAYABLE	3,651.19
200-2123	GOVERNMENT CAPITAL LEASE	33,893.07
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	18,646.00

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: MAY 31ST, 2023

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
200-2142	RES STORM DISCHA PERMIT-ZONE 8	96.00
200-2145	OPEB LIABILITY	8,033.00
200-2310	DUE TO MERCHANT ACCOUNT	3,169.25
200-2400	CUSTOMER DEPOSITS PAYABLE	172,070.00
200-2401	CUSTOMER DEPOSITS	0.00
200-2425	BLDG & MISC DEPOSITS	1,750.00
	TOTAL LIABILITIES	<u>893,171.25</u>
<b>EQUITY</b>		
200-3000	FUND BALANCE-UNAPPROPRATED	738,592.46
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70
	TOTAL BEGINNING EQUITY	<u>1,995,358.16</u>
	TOTAL REVENUE	805,551.99
	TOTAL EXPENSES	740,151.91
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>65,400.08</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,060,758.24</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>2,953,929.49</u></u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

## 301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
301-1000	CLAIM ON POOLED CASH	393,059.80	
301-1350	SALES TAX RECEIVABLE	<u>14,099.22</u>	
			<u>407,159.02</u>
<b>TOTAL ASSETS</b>			<u><u>407,159.02</u></u>
<b>LIABILITIES</b>			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	RETIREMENT PAYOUT RESERVE	0.00	
301-2140	VEHICLE FINANCING NOTES	<u>0.00</u>	
	<b>TOTAL LIABILITIES</b>		<u>0.00</u>
<b>EQUITY</b>			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>406,468.44</u>	
	<b>TOTAL BEGINNING EQUITY</b>	<u>406,468.44</u>	
	<b>TOTAL REVENUE</b>	115,703.34	
	<b>TOTAL EXPENSES</b>	<u>115,012.76</u>	
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	690.58	
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>407,159.02</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>		<u><u>407,159.02</u></u>

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: MAY 31ST, 2023

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
310-1000	CLAIM ON POOLED CASH	11,857.19	11,857.19
<b>TOTAL ASSETS</b>			<u>11,857.19</u>
<b>LIABILITIES</b>			
310-2000	ACCOUNTS PAYABLE POOLED	0.00	
310-2050	APPEARANCE BOND RESERVE	0.00	
310-2060	RETIREMENT PAYOUT RESERVE	0.00	
310-2140	VECHICLE FINANCING NOTES	0.00	
<b>TOTAL LIABILITIES</b>			<u>0.00</u>
<b>EQUITY</b>			
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92	
310-3450	RESERVE FOR COURT TECHNOLOGY	( 9,128.30)	
310-3451	RESERVE FOR COURT SECURITY	15,320.85	
<b>TOTAL BEGINNING EQUITY</b>		9,878.47	
<b>TOTAL REVENUE</b>		1,978.72	
<b>TOTAL EXPENSES</b>		0.00	
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		1,978.72	
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>			<u>11,857.19</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<u>11,857.19</u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
320-1000	CLAIM ON POOLED CASH	<u>10,650.20</u>		
			<u>10,650.20</u>	
	<b>TOTAL ASSETS</b>			<u><u>10,650.20</u></u>
<b>LIABILITIES</b>				
320-2000	ACCOUNTS PAYABLE POOLED	0.00		
320-2008	ACCOUNTS PAYABLE OTHER	23.33		
320-2050	APPEARANCE BOND RESERVE	0.00		
320-2060	RETIREMENT PAYOUT RESERVE	0.00		
320-2140	VEHICLE FINANCING NOTES	<u>0.00</u>		
	<b>TOTAL LIABILITIES</b>		<u>23.33</u>	
<b>EQUITY</b>				
320-3450	FUND BALNCE - COURT TECH	<u>9,548.22</u>		
	<b>TOTAL BEGINNING EQUITY</b>	<u>9,548.22</u>		
	<b>TOTAL REVENUE</b>	1,632.43		
	<b>TOTAL EXPENSES</b>	<u>553.78</u>		
	<b>TOTAL REVENUE OVER/ (UNDER) EXPENSES</b>	<u>1,078.65</u>		
	<b>TOTAL EQUITY &amp; REV. OVER/ (UNDER) EXP.</b>		<u>10,626.87</u>	
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/ (UNDER) EXP.</b>			<u><u>10,650.20</u></u>



CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
330-1000	CLAIM ON POOLED CASH	114.31		
			114.31	
	<b>TOTAL ASSETS</b>			<b>114.31</b>
<b>LIABILITIES</b>				
330-2000	ACCOUNTS PAYABLE POOLED	0.00		
330-2060	RETIREMENT PAYOUT RESERVE	0.00		
330-2140	VEHICLE FINANCING NOTES	0.00		
	<b>TOTAL LIABILITIES</b>		<b>0.00</b>	
<b>EQUITY</b>				
330-3000	FUND BALANCE-UNAPPROPRATED	114.31		
	<b>TOTAL BEGINNING EQUITY</b>	<b>114.31</b>		
	<b>TOTAL REVENUE</b>	<b>0.00</b>		
	<b>TOTAL EXPENSES</b>	<b>0.00</b>		
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<b>0.00</b>		
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<b>114.31</b>	
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<b>114.31</b>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
430-1000	CLAIM ON POOLED CASH	172,064.18	
430-1007	CASH-DS SR2014 GO STREETS	( 1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	( 1,997.76)	
430-1230	TAXES RECEIVABLE	<u>23,291.12</u>	
			<u>193,357.54</u>
<b>TOTAL ASSETS</b>			<u><u>193,357.54</u></u>
<b>LIABILITIES</b>			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>21,293.36</u>	
	<b>TOTAL LIABILITIES</b>		<u>21,293.36</u>
<b>EQUITY</b>			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>757.93</u>	
	<b>TOTAL BEGINNING EQUITY</b>	<u>757.93</u>	
	<b>TOTAL REVENUE</b>	203,681.25	
	<b>TOTAL EXPENSES</b>	<u>32,375.00</u>	
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<u>171,306.25</u>	
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>172,064.18</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>		<u><u>193,357.54</u></u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<u>ASSETS</u>				
440-1000	CLAIM ON POOLED CASH	<u>316,493.07</u>	<u>316,493.07</u>	
TOTAL ASSETS				<u><u>316,493.07</u></u>
<u>LIABILITIES</u>				
440-2000	ACCOUNTS PAYABLE POOLED	0.00		
440-2060	Retirement Payout Reserve	0.00		
440-2140	Vehicle Financing Notes	<u>0.00</u>		
TOTAL LIABILITIES			<u>0.00</u>	
<u>EQUITY</u>				
440-3000	FUND BALANCE-UNAPPROPRATED	<u>773.56</u>		
TOTAL BEGINNING EQUITY		<u>773.56</u>		
TOTAL REVENUE		320,037.01		
TOTAL EXPENSES		<u>4,317.50</u>		
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>315,719.51</u>		
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>316,493.07</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.				<u><u>316,493.07</u></u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<u>ASSETS</u>				
450-1000	CLAIM ON POOLED CASH	<u>270,547.40</u>		
			<u>270,547.40</u>	
	TOTAL ASSETS			<u><u>270,547.40</u></u>
<u>LIABILITIES</u>				
450-2000	ACCOUNTS PAYABLE POOLED	0.00		
450-2060	Retirement Payout Reserve	0.00		
450-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		<u>0.00</u>	
<u>EQUITY</u>				
450-3000	FUND BALANCE-UNAPPROPRATED	( 1,263.25)		
	TOTAL BEGINNING EQUITY	( 1,263.25)		
	TOTAL REVENUE	419,635.65		
	TOTAL EXPENSES	147,825.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>271,810.65</u>		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>270,547.40</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>270,547.40</u></u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
460-1000	CLAIM ON POOLED CASH	<u>313,456.28</u>	<u>313,456.28</u>
<b>TOTAL ASSETS</b>			<u><u>313,456.28</u></u>
<b>LIABILITIES</b>			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2060	Retirement Payout Reserve	0.00	
460-2140	Vehicle Financing Notes	<u>0.00</u>	
<b>TOTAL LIABILITIES</b>			<u>0.00</u>
<b>EQUITY</b>			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>4,202.99</u>	
<b>TOTAL BEGINNING EQUITY</b>		<u>4,202.99</u>	
<b>TOTAL REVENUE</b>		321,640.79	
<b>TOTAL EXPENSES</b>		<u>12,387.50</u>	
<b>TOTAL REVENUE OVER/ (UNDER) EXPENSES</b>		<u>309,253.29</u>	
<b>TOTAL EQUITY &amp; REV. OVER/ (UNDER) EXP.</b>			<u>313,456.28</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/ (UNDER) EXP.</b>			<u><u>313,456.28</u></u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
702-1000	CLAIM ON POOLED CASH	( 234,436.85)
702-1016	MERCHANT ACCT CASH	0.00
702-1200	DUE FROM GENERAL FUND	<u>69,387.00</u>
		( 165,049.85)
<b>TOTAL ASSETS</b>		<u>( 165,049.85)</u>
<b>LIABILITIES</b>		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	<u>37,384.00</u>
	<b>TOTAL LIABILITIES</b>	<u>40,884.00</u>
<b>EQUITY</b>		
702-3000	FUND BALANCE-UNAPPROPRATED	( 118,981.10)
	<b>TOTAL BEGINNING EQUITY</b>	( 118,981.10)
	<b>TOTAL REVENUE</b>	19,700.00
	<b>TOTAL EXPENSES</b>	<u>106,652.75</u>
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	( 86,952.75)
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>	<u>( 205,933.85)</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>	<u>( 165,049.85)</u>

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
800-1000	CLAIM ON POOLED CASH	363,015.45
800-1030	TEX-POOL	312,538.09
800-1031	NET PENSION	( 4,969.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	15,317.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,062.00
800-1200	ACCOUNTS RECEIVABLE	88,411.46
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 11,535.95)
800-1213	MIRA VISTA PUD LIVE OAK	805.97
800-1215	OTHER RECEIVABLES (WATER)	2,457.96
800-1216	MIRA VISTA PUD RECEIVABLE	1,043.95
800-1217	CENCOR PUD RECEIVABLE	2,292.81
800-1218	ENDEAVOR PUD RECEIVABLE	10,760.87
800-1219	RESTITUTION RECEIVABLE	921.33
800-1611	ACCUM DEPREC - BUILDING	( 5,160.00)
800-1614	CONSTRUCTION IN PROGRESS	331,426.50
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,262,665.58
800-1620	EQUIPMENT	99,957.22
800-1628	ACCUM DEPREC = MAINT & OFFICE	( 1,927,247.09)
800-1630	ACCUM DEPREC - EQUIPMENT	( 1,475,586.88)
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>10,306,217.09</u>
<b>TOTAL ASSETS</b>		<u>10,306,217.09</u>
<b>LIABILITIES</b>		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	308.67
800-2010	HEALTH INSURANCE PAYABLE	800.37
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	( 562.24)
800-2030	UNEMPLOYMENT TAX PAYABLE	( 533.69)
800-2035	SOC SEC/MEDICARE PAYABLE	620.50
800-2060	RETIREMENT PAYOUT RESERVE	0.00
800-2080	TMRS RETIREMENT PAYABLE	( 1,436.66)
800-2090	DEPERRED REV- PAVING ASSES	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48
800-2110	COMPENSATED ABSENCE PAYABLE	6,969.43
800-2115	WAGES PAYABLE	3,464.00
800-2122	ACCRUED INTEREST PAYABLE	53,264.00
800-2124	BONDS PAYABLE-SR2012A	305,000.00
800-2135	BONDS PAYABLE-2019 REFUNDING	9,010,568.00
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53
800-2140	DEFERRED INFLOWS OF RESOURCES	18,646.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	96.00
800-2145	OPEB LIABILITY	8,033.00
<b>TOTAL LIABILITIES</b>		<u>9,905,900.39</u>

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: MAY 31ST, 2023

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>EQUITY</u>		
800-3000	FUND BALANCE-UNAPPROPRATED	423,539.65
800-3030	AMOUNT TO BE PROVIDED FOR	( 105,000.00)
800-3451	RESERVE FOR COURT SECURITY	( 137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	<u>317,996.46</u>
	TOTAL REVENUE	688,212.69
	TOTAL EXPENSES	605,892.45
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>82,320.24</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>400,316.70</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>10,306,217.09</u></u>



2022-2023

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF MAY 31, 2023; 67% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,391,320	\$ 1,396,321	100%	\$ 1,351,564		103%
TELECOM TAXES	\$ 20,000	\$ 16,737	84%	\$ 16,918		99%
FRANCHISE TAX (CABLE TV)	\$ 5,000	\$ 2,988	60%	\$ 3,258		92%
4-B SALES TAX	\$ 200,000	\$ 115,489	58%	\$ 118,153		98%
CITY SALES TAX	\$ 625,000	\$ 461,955	74%	\$ 472,611		98%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 77,917	87%	\$ 97,609		80%
BUILDING PERMIT FEES	\$ 150,000	\$ 81,946	55%	\$ 133,390		61%
COURT FINES	\$ 31,700	\$ 42,133	133%	\$ 28,535		148%
WATER SALES	\$ 1,354,000	\$ 803,472	59%	\$ 716,321		112%
STREET SALES TAX	\$ 200,000	\$ 115,489	58%	\$ 118,153		98%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,350	\$ 203,085	102%	\$ 199,118		102%
PROPERTY TAX-DEBT SERVICE 2012	\$ 313,235	\$ 320,037	102%	\$ 315,973		101%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,250	\$ 419,636	102%	\$ 408,702		103%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,775	\$ 321,641	102%	\$ 315,047		102%
WASTEWATER REVENUES	\$ 803,500	\$ 597,661	74%	\$ 516,301		116%
PUD SURCHARGE	\$ 98,160	\$ 65,436	67%	\$ 65,435		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>GENERAL FUND:</b>						
REVENUE	\$ 3,157,388	\$ 2,632,860	83%	\$ 2,396,086		110%
EXPENDITURES	\$ 3,148,417	\$ 1,826,061	58%	\$ 1,820,292		100%
<b>WATER FUND:</b>						
REVENUE	\$ 1,354,350	\$ 805,552	59%	\$ 716,453		112%
EXPENDITURES	\$ 1,271,047	\$ 740,152	58%	\$ 672,461		110%
<b>STREET MAINTENANCE FUND:</b>						
REVENUE	\$ 256,115	\$ 115,703	45%	\$ 118,218		98%
EXPENDITURES	\$ 256,115	\$ 115,013	45%	\$ 95,466		120%
<b>COURT SECURITY FUND:</b>						
REVENUE	\$ 1,600	\$ 1,979	124%	\$ 1,227		161%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ -		#DIV/0!
<b>COURT TECHNOLOGY FUND:</b>						
REVENUE	\$ 1,600	\$ 1,632	102%	\$ 1,027		159%
EXPENDITURES	\$ 2,500	\$ 554	22%	\$ 12		4693%
<b>COURT EFFICIENCY FUND:</b>						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
<b>DEBT SERVICE FUND - 2014:</b>						
REVENUE	\$ 200,250	\$ 203,681	102%	\$ 199,964		102%
EXPENDITURES	\$ 199,350	\$ 32,375	16%	\$ 34,975		93%
<b>DEBT SERVICE FUND - 2012:</b>						
REVENUE	\$ 314,635	\$ 320,037	102%	\$ 316,360		101%
EXPENDITURES	\$ 313,635	\$ 4,318	1%	\$ 8,068		54%
<b>DEBT SERVICE FUND - 2019:</b>						
REVENUE	\$ 411,650	\$ 419,636	102%	\$ 409,204		103%
EXPENDITURES	\$ 410,650	\$ 147,825	36%	\$ 150,025		99%
<b>DEBT SERVICE FUND - 2020:</b>						
REVENUE	\$ 315,515	\$ 321,641	102%	\$ 315,432		102%
EXPENDITURES	\$ 315,015	\$ 12,388	4%	\$ 14,525		85%
<b>DRAINAGE FUND:</b>						
REVENUE	\$ 30,900	\$ 19,700	64%	\$ 53,928		37%
EXPENDITURES	\$ 58,000	\$ 106,653	184%	\$ 119,466		89%
<b>WASTE WATER FUND:</b>						
REVENUE	\$ 974,576	\$ 688,213	71%	\$ 590,050		117%
EXPENDITURES	\$ 974,576	\$ 605,892	62%	\$ 577,793		105%

RDCD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF MAY 31, 2023; 67% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 200,000	\$ 115,489	58%	\$ 118,220		98%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>ECONOMIC DEVELOPMENT:</b>						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 20,000	\$ -	0%	\$ -		#DIV/0!
<b>NON-PROJECTED RELATED:</b>						
REVENUE	\$ 200,000	\$ 119,213	60%	\$ 118,307		101%
EXPENDITURES	\$ 77,000	\$ 1,718	2%	\$ -		#DIV/0!
<b>ADDITIONAL NEW PROJECTS:</b>						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 128,000	\$ -	0%	\$ 6,731		0%
<b>RECAP:</b>						
REVENUE	\$ 200,000	\$ 119,213	60%	\$ 118,307		101%
EXPENDITURES	\$ 225,000	\$ 1,718	1%	\$ 6,731		26%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

500-RCDC  
 FINANCIAL SUMMARY

66.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	200,000.00	14,756.47	119,213.35	59.61	80,786.65
TOTAL REVENUES	200,000.00	14,756.47	119,213.35	59.61	80,786.65
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED	77,000.00	0.00	1,717.70	2.23	75,282.30
ADDITIONAL NEW PROJECTS	128,000.00	0.00	0.00	0.00	128,000.00
TOTAL EXPENDITURES	225,000.00	0.00	1,717.70	0.76	223,282.30
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	14,756.47	117,495.65		( 142,495.65)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

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500-RCDC

66.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-PROJECT RELATED</b>					
<b>TAXES</b>					
500-4-90-4000 SALES TAX REVENUE	200,000.00	14,186.44	115,488.77	57.74	84,511.23
TOTAL TAXES	<u>200,000.00</u>	<u>14,186.44</u>	<u>115,488.77</u>	<u>57.74</u>	<u>84,511.23</u>
<b>INVESTMENT INCOME</b>					
500-4-90-4400 INTEREST INCOME	0.00	554.25	3,610.88	0.00 (	3,610.88)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	15.78	113.70	0.00 (	113.70)
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>570.03</u>	<u>3,724.58</u>	<u>0.00 (</u>	<u>3,724.58)</u>
<b>TOTAL NON-PROJECT RELATED</b>	<b>200,000.00</b>	<b>14,756.47</b>	<b>119,213.35</b>	<b>59.61</b>	<b>80,786.65</b>
<b>TOTAL REVENUES</b>	<b><u>200,000.00</u></b>	<b><u>14,756.47</u></b>	<b><u>119,213.35</u></b>	<b><u>59.61</u></b>	<b><u>80,786.65</u></b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2023

500-RCDC

66.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ECONOMIC DEVELOPMENT</b>					
<b>OTHER NON-DEPARTMENTAL</b>					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	20,000.00	0.00	0.00	0.00	20,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
<b>NON-PROJECT RELATED</b>					
<b>CONTRACTUAL SERVICES</b>					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	0.00	0.00	72,000.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	0.00	0.00	72,000.00
<b>MISCELLANEOUS OTHER EXP</b>					
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	1,717.70	34.35	3,282.30
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	1,717.70	34.35	3,282.30
TOTAL NON-PROJECT RELATED	77,000.00	0.00	1,717.70	2.23	75,282.30
<b>ADDITIONAL NEW PROJECTS</b>					
<b>MISCELLANEOUS OTHER EXP</b>					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	0.00	0.00	40,000.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	30,000.00	0.00	0.00	0.00	30,000.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL MISCELLANEOUS OTHER EXP	128,000.00	0.00	0.00	0.00	128,000.00
TOTAL ADDITIONAL NEW PROJECTS	128,000.00	0.00	0.00	0.00	128,000.00
TOTAL EXPENDITURES	225,000.00	0.00	1,717.70	0.76	223,282.30
REVENUES OVER/ (UNDER) EXPENDITURES	( 25,000.00)	14,756.47	117,495.65	( 142,495.65)	

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
<b>=====</b>			
500-1000	RCDC OPERATING CASH	393,070.48	
500-1005	TEXPOOL	130,984.19	
500-1100	DUE FROM CITY	14,186.44	
500-1350	SALES TAX RECEIVABLE	0.00	
			<u>538,241.11</u>
<b>TOTAL ASSETS</b>			<u><u>538,241.11</u></u>
<b>LIABILITIES</b>			
<b>=====</b>			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	31,376.17	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	<b>TOTAL LIABILITIES</b>		<u>31,376.17</u>
<b>EQUITY</b>			
<b>=====</b>			
500-3000	FUND BALANCE-UNAPPROPRATED	389,369.29	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
	<b>TOTAL BEGINNING EQUITY</b>	<u>389,369.29</u>	
<b>TOTAL REVENUE</b>		119,213.35	
<b>TOTAL EXPENSES</b>		<u>1,717.70</u>	
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		117,495.65	
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>			<u>506,864.94</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<u><u>538,241.11</u></u>

**Sales Tax Revenue**

FY 2022-2023	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total	Current Average
		82,262.51	93,797.25	72,703.78	97,775.09	91,553.76	84,821.05	81,544.21	85,618.84					690,076

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	12 Month Average
		72,380.73	79,529.64	84,255.00	81,958.78	82,911.62	128,709.17	65,708.05	76,333.56	76,333.56	86,675.43	89,293.24	173,811.51	1,097,900

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	9,882	14,268	-11,551	15,816	8,642	-43,888	15,836	9,285	-76,334	-86,675	-89,293	-173,812	-\$407,824
Total % Increase or Decrease	13.65%	17.94%	-13.71%	19.30%	10.42%	-34.10%	24.10%	12.16%	-100.00%	-100.00%	-100.00%	-194.65%	-101.69%

Sales Tax Revenues FY 2020-2021 Total: \$908,657 12 Mo. Avg. \$75,721.44

Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29

Sales Tax Revenues FY 2019-2020 Total: \$953,312 12 Mo. Avg. \$79,442.63

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	77,169.25

Sales Tax Revenues FY 2018-2019 Total: \$869,629 12 Mo. Avg. \$72,469

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	70,733

Sales Tax Revenues FY 2017-2018 Total: \$846,033 12 Mo. Avg. \$70,503

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	56,898

Sales Tax Revenues FY 2016-2017 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	58,131

Sales Tax Revenues FY 2015-2016 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	43,645

Sales Tax Revenues FY 2014-2015 Total: \$661,044 12 Mo. Avg. \$55,087

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	52,271

Sales Tax Revenues FY 2013-2014 Total: \$637,361 12 Mo. Avg. \$53,113

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	49,150



CITY OF ROLLINGWOOD  
PAYMENT AUTHORIZATION

Date: 5/17/2023 Budget Code: See below  
 Vendor: ATS Engineers/Inspectors/Surveyors Invoice #: See below  
4910 West Hwy 290 Invoice Date: See below  
Austin, TX 78735 Account No. Rollingwood  
 Vendor ID: ATS

Nature of expense/expenditure: \_\_\_\_\_  
 Justification of expense/expenditure: \_\_\_\_\_

Description	INCODE	Quantity	Extended Cost
Inv #415292 Building Plan Reviews 1/4/2023	100-5-15-5251	1	\$166.25 \$166.25
Inv #I-1163080 Inspections 1/31/2023	100-5-15-5200	1	\$0.00 \$0.00
Inv #414255 Inspections 1/31/2023	100-5-15-5200	1	\$0.00 \$0.00
Inv #I-1173419 Inspections 2/28/2023	100-5-15-5200	1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
			0
TOTAL COST			\$166.25

Approved by: \_\_\_\_\_

Department Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Finance Dept: \_\_\_\_\_ Date: 05/17/23  
 City Secretary: \_\_\_\_\_ Date: \_\_\_\_\_  
 City Administrator: AW Date: 5/19/23





CITY OF ROLLINGWOOD, TEXAS

PAYMENT AUTHORIZATION

Date: 5/1/2023

Budget Code: See below

Vendor: Crossroads Utility Services
2601 Forest Creek Drive
Round Rock, TX 78665

Invoice No. 9148
Invoice Date 4/5/2023
Acct No. Rollingwood

Vendor Code: Crossroads

Nature of Expense/Expenditure:

Justification of Expense/Expenditure:

Table with 5 columns: Description, Quantity, Unit Cost, Extended Cost. Rows include Basic Service, Lift Station, Grinder Pump Maintenance, Water - Hydrants, Water Distribution, Wastewater Distribution, Administrative, Wastewater Site Pro Support, Taps and Meters, and a Total row.

Received By:

Date:

City Secretary:

Date:

Finance Dept:

Date:

5/1/2023

City Administrator:

Date:



# Invoice 9148

Date: April 5, 2023

2601 Forest Creek Dr.  
 Round Rock, TX 78665  
 512-246-1400  
 www.crossroadsus.com

**Bill To:**

City of Rollingwood  
 403 Nixon Avenue  
 Rollingwood, TX 78746

		Mar-23
		Operations & Maintenance
DESCRIPTION	AMOUNT	
Basic Service	\$	14,915.00
Lift Station	\$	7,554.93
Water Distribution	\$	1,105.34
Wastewater Collection	\$	120.36
Grinder Pump Issues	\$	-
<b>Total</b>	<b>\$</b>	<b>23,695.63</b>

**BILLED - SERVICE ORDER SUMMARY**  
**BILLING CYCLE: MARCH 2023**  
**CITY OF ROLLINGWOOD**

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MATL	SUBCON	TOTAL
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**BASIC SERVICE**

379014A	03/28/23	03/28/23	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
<b>BASIC SERVICE SUBTOTAL</b>									<b>14,915.00</b>

**LIFT STATION**

375717A	02/21/23	03/03/23	CORW - LST - NIXON DRIVE	REPROGRAMMED R.M.S.-CHECKED FACILITY - DIALER WAS BUSY WHEN CALLED AND I WENT TO CHECK AND FACILITY WAS GOOD	133.14	58.80	0.00	0.00	191.94
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373353A	01/30/23	03/02/23	CORW - LS2 - HATLEY DR	FACILITY WORK COMPLETED. INSTALLED AND PROGRAMED NEW AUTO DIALER. AUTO DIALER CAME FROM ANOTHER FACILITY WITHIN SAME DISTRICT.	986.01	527.76	0.00	0.00	1,513.77
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376010A	02/23/23	03/01/23	CORW - LS1 - DELLANA LN	CLEANED OUT CONTROL ROOM AND MOVED THINGS AROUND TO MAKE IT EASIER TO STAY IN AND WORK IN.	0.00	0.00	0.00	0.00	0.00
376011A	02/23/23	03/02/23	CORW - LS5 - VALE DR	SITE CLEAN UP TRASH. PULLED FLOATS TO CLEAN THERE.	0.00	0.00	0.00	0.00	0.00

376012A	02/23/23	03/02/23	CORW - LS2 - HATLEY DR	CLEANED UP STATION/CLEANED BRANCHES NEARBY WET WELL. PULLED FLOATS COVERED WITH JUNK.	0.00	0.00	0.00	0.00	0.00
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376013A	02/23/23	03/02/23	CORW - LS3 - ALMARION WAY	CLEANED AROUND SITE. PICKED UP TRASH AND BRANCHES.	0.00	0.00	0.00	0.00	0.00
376014A	02/23/23	03/02/23	CORW - LS4 - ROCKWAY COVE	CLEANED TRASH AROUND SITE. BRANCHES NEAR WET WELL.	0.00	0.00	0.00	0.00	0.00

376015A	02/23/23	03/02/23	CORW - LS6 - PLEASANT COVE	CLEANED TRASH AROUND SITE. PULLED FLOATS COVERED IN JUNK.	0.00	0.00	0.00	0.00	0.00
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376016A	02/23/23	03/02/23	CORW - LST - NIXON DRIVE	CLEANED UP BRANCHES AROUND	0.00	0.00	0.00	0.00	0.00
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**BILLED - SERVICE ORDER SUMMARY**  
**BILLING CYCLE: MARCH 2023**  
**CITY OF ROLLINGWOOD**

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MATL	SUBCON	TOTAL
<b>LIFT STATION</b>									
376107A	02/24/23	02/28/23	CORW - LST - NIXON DRIVE	STATION WORKED FOR ELECTRIC METER. UNSUCCESSFUL.	83.21	36.75	0.00	0.00	119.96
376318A	02/28/23	03/15/23	CORW - LS1 - DELLANA LN	FACILITY WORK COMPLETE. RESPONDED TO A POWER OUTAGE. THE POWER WAS RESTORED BY THE TIME I ARRIVED. THE AUTO DIALER WAS GIVING A BUSY SIGNAL AT AT&T WAS HAVING ISSUES IN THE AREA.	88.74	58.80	0.00	2,428.13	2,575.67
376319A	02/28/23	03/15/23	CORW - LS5 - VALE DR	SUBCONTRACT WORK COMPLETED AT FACILITY - MET WITH WWTS FOR WET WELL CLEANING. CLEANED FLOATS	22.19	14.70	0.00	1,365.83	1,402.72
376320A	02/28/23	03/15/23	CORW - LS6 - PLEASANT COVE	SUBCONTRACT WORK COMPLETED AT FACILITY - MET WITH WWTS FOR WET WELL CLEANING. CLEANED FLOATS	22.19	14.70	0.00	1,365.83	1,402.72
376367A	03/03/23	03/14/23	CORW - LST - NIXON DRIVE	TELEPHONE LINE PROBLEM - WILL MEET WITH ATT FOR FURTHER TROUBLESHOOTING - NOT GETTING A TONE TO PLUG IN TEST PHONE - DIALER IS IN AND OUT	44.37	29.40	0.00	0.00	73.77
376498A	02/28/23	03/06/23	CORW - LS1 - DELLANA LN	WET WELL NEEDED TO BE CLEARED. GOT WATER GOING THROUGH AND WASHED DOW FLOATS. BROKE UP KNOTTED MATERIAL.	0.00	0.00	0.00	0.00	0.00
376612A	03/01/23	03/14/23	CORW - LS1 - DELLANA LN	FACILITY WORK COMPLETED - BROKEN UP SOLIDS IN WET WELL - WASTED OFF TRANSDUCER	0.00	0.00	0.00	0.00	0.00

**BILLED - SERVICE ORDER SUMMARY**  
**BILLING CYCLE: MARCH 2023**  
**CITY OF ROLLINGWOOD**

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
<b>LIFT STATION</b>									
377042A	03/06/23	03/21/23	CORW - LS1 - DELLANA LN	FACILITY WORK COMPLETED - BLOCK OF GREASE FLOWED INTO WET WELL - AFTER CLEARING PRIOR DAY - BROKE DOWN SOLIDS IN WET WELL	44.37	29.40	0.00	0.00	73.77
378275A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	14.27	0.00	0.00	0.00	14.27
378281A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	14.27	0.00	0.00	0.00	14.27
378282A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	14.27	0.00	0.00	0.00	14.27
378283A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	14.27	0.00	0.00	0.00	14.27
378287A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	14.27	0.00	0.00	0.00	14.27
378290A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	12.69	0.00	0.00	0.00	12.69
378291A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	11.09	0.00	0.00	0.00	11.09
378292A	03/17/23	03/22/23	CORW - LS1 - DELLANA LN	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
378632A	03/22/23	03/27/23	403 NIXON AVENUE	MET WITH ATT FOR DIALER ISSUES ATT CONFIRMED THEY HAVE DOWNED LINES. AT 5:46 ISSUE WAS RESOLVED. DIALER BACK IN OPERATION.	66.57	29.40	0.00	0.00	95.97
<b>LIFT STATION SUBTOTAL</b>									<b>7,554.93</b>

**WATER DISTRIBUTION**

375341A	02/17/23	03/03/23	3202 PICKWICK LN	CRIMPED & REPAIRED TAP LEAK. CONTRACTOR HIT A 1" SERVICE LINE, WE CAME OUT AND MADE THE REPAIR.	186.39	305.36	80.11	0.00	571.86
375539A	02/20/23	03/03/23	5010 TIMBERLINE DRIVE	TOOK SPECIAL SAMPLE - POTABLE WATER SAMPLE TAKEN TO AQUATECH ALSO TOOK DAILY SAMPLE AND BAC-T	22.19	14.70	0.00	0.00	36.89

BILLED - SERVICE ORDER SUMMARY  
 BILLING CYCLE: MARCH 2023  
 CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
<b>WATER DISTRIBUTION</b>									
				SAMPLE FOR THIS SITE					
375543A	02/20/23	03/03/23	1 PLEASANT CV	TOOK SPECIAL SAMPLE - POTABLE WATER SAMPLE TAKE TO AQUATECH	11.09	7.35	0.00	0.00	18.44
375548A	02/20/23	03/03/23	IN DISTRICT ROLLINGWOOD	TOOK SPECIAL SAMPLE - POTABLE WATER SAMPLE TAKEN TO AQUATECH	0.00	0.00	0.00	0.00	0.00
375894A	02/22/23	02/27/23	102 LAURA LN	TOOK SPECIAL SAMPLE DUE TO REPAIR BY MAINTENANCE.	82.70	44.10	0.00	0.00	126.80
376442A	03/01/23	03/03/23	IN DISTRICT ROLLINGWOOD	SUBCONTRACT WORK COMPLETED AT FACILITY - COLIFORM WATER QUALITY TESTING BY AQUATECH	0.00	0.00	0.00	57.50	57.50
378829A	03/28/23	03/28/23	IN DISTRICT ROLLINGWOOD	SUBCONTRACT WORK COMPLETED AT FACILITY - WATER QUALITY CHECK - NITRATE/NITRITE - AQUATECH	9.51	0.00	0.00	226.84	236.35
378830A	03/28/23	03/28/23	IN DISTRICT ROLLINGWOOD	SUBCONTRACT WORK COMPLETED AT FACILITY - COLIFORM WATER QUALITY CHECK	0.00	0.00	0.00	57.50	57.50
<b>WASTEWATER COLLECTION</b>					<b>WATER DISTRIBUTION SUBTOTAL</b>				
375339A	02/19/23	03/03/23	2805 BEE CAVE RD	CUSTOMER PROBLEM-DISTRICT LINES CLEAR. FOUND HIGH FLOW MANHOLE WITH SITTING WATER. INSPECTED NEXT MH. HAD NO WATER. FOUND IT TO BE A CUSTOMER SIDE ISSUE.	120.36	0.00	0.00	0.00	120.36
					<b>WASTEWATER COLLECTION SUBTOTAL</b>				
					<b>120.36</b>				

04/05/23 10:04:26 AM

**BILLED - SERVICE ORDER SUMMARY**  
**BILLING CYCLE: MARCH 2023**

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LABOR/EQUIPMENT/MATERIAL/SUBCON TOTALS	2,027.67	1,171.22	14,995.11	5,501.63
<b>GRAND TOTAL</b>	<b>GRAND TOTAL</b>			<b>23,695.63</b>





2601 Forest Creek Dr  
 Round Rock, TX 78665-1232

Statement #: 9148

Page 1

## Statement

Month: MARCH 2023  
 Client: CITY OF ROLLINGWOOD  
 Statement Date: 04/05/23

Work Category	Amount
BASIC SERVICE	\$14,915.00
LIFT STATION	\$191.94
LIFT STATION	\$7,362.99
WATER DISTRIBUTION	\$1,105.34
WASTEWATER COLLECTION	\$120.36
<div style="display: flex; justify-content: flex-end;"> <span style="margin-right: 20px;"><b>Total This Statement:</b></span> <span><b>\$23,695.63</b></span> </div>	

# Invoice for Basic Service

## **Crossroads Utility Services**

2601 Forest Creek Dr.  
Round Rock, TX 78665  
Phone: 281-620-3986  
Fax:

### **Client:**

CITY OF ROLLINGWOOD

### **Billing Cycle:**

MARCH 2023

Operations Fee - Wastewater System	\$8,165.00
Operations Fee - Water System	\$6,750.00
<b>Total BASIC SERVICE</b>	<hr/> <b>\$14,915.00</b>

### Crossroads Utility Services

Inv # 9148-2  
BCycle MARCH 2023  
SvrOrd# 376318  
Page # 1

Invoice Date: 04/05/23 Department: SUB-OPER  
District: CITY OF ROLLINGWOOD  
Location: CORW - LS1 - DELLANA LN

Reported By: Telephone Number:  
Date Completed: 03/15/23 LIFT STATION

Description of Work Performed:  
SUBCONTRACT WORK COMPLETED AT FACILITY - MET WITH WWTS FOR WET WELL  
CLEANING. CLEANED FLOATS

Description	Qty	Price	Amount
<b>Subcontract</b>			
WWTS 11122264	1.00	2,428.1330	2,428.13
<b>Subcontract</b>			<b>2,428.13</b>
<b>Service Order Total:</b>			<b>2,428.13</b>



Invoice
11122264
3/3/2023

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 1
2604 Dellana Lane
Rollingwood TX 78746
United States

Terms Due Date PO # Sales Rep
Net 60 5/15/2023 28158 House

Table with 6 columns: Service Date, Manifest, Quantity, Item, Rate, Amount. Rows include cleaning lift station, labor for Vactor truck operator, and disposal of wastewater with heavy solids.

Pay your bill online at:

www.wastewaterts.com

Customer ID: 132877

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click here.

Invoice Total \$2,111.42

Invoice Balance \$2,111.42

Thank you for doing business with us!
We know the world is full of choices.
Thanks for choosing us!

### Crossroads Utility Services

Inv # 9148-3  
BCycle MARCH 2023  
SvrOrd# 376319  
Page # 1

Invoice Date: 04/05/23 Department: SUB-OPER  
District: CITY OF ROLLINGWOOD  
Location: CORW - LS5 - VALE DR

Reported By: Telephone Number:  
Date Completed: 03/15/23 LIFT STATION

Description of Work Performed:  
SUBCONTRACT WORK COMPLETED AT FACILITY - MET WITH WWTS FOR WET WELL  
CLEANING. CLEANED FLOATS

Description	Qty	Price	Amount
<b>Subcontract</b>			
WWTS 11122265	1.00	1,365.8320	1,365.83
<b>Subcontract</b>			<b>1,365.83</b>
<b>Service Order Total:</b>			<b>1,365.83</b>



Invoice  
11122265  
3/3/2023

826 Linger Ln  
Austin TX 78721  
(512) 973-8484

**Bill To:**

Crossroads Utility Services  
2601 Forest Creek Drive  
Round Rock TX 78665  
United States

**Service Location:**

CORW Lift Station # 5  
101 Vale Street  
Rollingwood TX 78746  
United States

<b>Terms</b>	<b>Due Date</b>	<b>PO #</b>	<b>Sales Rep</b>
Net 60	5/15/2023	28159	House

Service Date	Manifest	Quantity	Item	Rate	Amount
3/3/2023			Cleaning lift station to the floor to remove solids, rags, grease, grit, and debris.		
3/3/2023		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
3/3/2023	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
3/3/2023	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
3/3/2023			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
3/3/2023		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2152	\$125.00	\$218.75
3/3/2023	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
3/3/2023	1262484 LA ✓	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$15.12

**Pay your bill online at:**

www.wastewaterts.com

Customer ID: 132876

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

**Invoice Total** \$1,187.68

**Invoice Balance** \$1,187.68

Thank you for doing business with us!  
We know the world is full of choices.  
Thanks for choosing us!

### Crossroads Utility Services

Inv # 9148-4  
BCycle MARCH 2023  
SvrOrd# 376320  
Page # 1

Invoice Date: 04/05/23 Department: SUB-OPER  
District: CITY OF ROLLINGWOOD  
Location: CORW - LS6 - PLEASANT COVE

Reported By: Telephone Number:  
Date Completed: 03/15/23 LIFT STATION

Description of Work Performed:  
SUBCONTRACT WORK COMPLETED AT FACILITY - MET WITH WWTS FOR WET WELL  
CLEANING. CLEANED FLOATS

Description	Qty	Price	Amount
<b>Subcontract</b>			
WWTS 11122266	1.00	1,365.8320	1,365.83
<b>Subcontract</b>			<b>1,365.83</b>
<b>Service Order Total:</b>			<b>1,365.83</b>



Invoice  
11122266  
3/3/2023

826 Linger Ln  
Austin TX 78721  
(512) 973-8484

**Bill To:**

Crossroads Utility Services  
2601 Forest Creek Drive  
Round Rock TX 78665  
United States

**Service Location:**

CORW Lift Station # 6  
1 Pleasant Cove  
Rollingwood TX 78746  
United States

<b>Terms</b>	<b>Due Date</b>	<b>PO #</b>	<b>Sales Rep</b>
Net 60	5/15/2023	28160	House

Service Date	Manifest	Quantity	Item	Rate	Amount
3/3/2023			Cleaning lift station to the floor to remove solids, rags, grease, grit, and debris.		
3/3/2023		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
3/3/2023	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
3/3/2023	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
3/3/2023			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
3/3/2023		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2152	\$125.00	\$218.75
3/3/2023	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
3/3/2023	1262485 LA ✓	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$15.12

**Pay your bill online at:**

www.wastewaterts.com

Customer ID: 132873

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

**Invoice Total** \$1,187.68

**Invoice Balance** \$1,187.68

Thank you for doing business with us!  
We know the world is full of choices.  
Thanks for choosing us!



### Crossroads Utility Services

Inv # 9148-5  
BCycle MARCH 2023  
SvrOrd# 375341  
Page # 1

Invoice Date: 04/05/23 Department: LEAKS

District: CITY OF ROLLINGWOOD

Location: 3202 PICKWICK LN

Reported By: HOWELL MR & MRS

Telephone Number:  
WATER DISTRIBUTION

Date Completed: 03/03/23

**Description of Work Performed:**

CRIMPED & REPAIRED TAP LEAK. CONTRACTOR HIT A 1" SERVICE LINE, WE CAME OUT AND MADE THE REPAIR.

Description	Qty	Price	Amount
<b>Material</b>			
1" COMPRESSION COUPLING C44-44-GNL	1.00	70.0005	70.00
1" INSERTS 3907152	1.00	7.6935	7.69
1" POLY 0910E200C1	1.00	2.4150	2.42
<b>Material</b>			<b>80.11</b>
<b>Service Order Total:</b>			<b>80.11</b>

### Crossroads Utility Services

Inv # 9148-6  
BCycle MARCH 2023  
SvrOrd# 376442  
Page # 1

Invoice Date: 04/05/23 Department: SUB-OPER

District: CITY OF ROLLINGWOOD

Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:

Date Completed: 03/03/23

WATER DISTRIBUTION

**Description of Work Performed:**

SUBCONTRACT WORK COMPLETED AT FACILITY - COLIFORM WATER QUALITY TESTING BY  
AQUATECH

Description	Qty	Price	Amount
<b>Subcontract</b>			
AQUATECH 62988	1.00	57.5000	57.50
<b>Subcontract</b>			<b>57.50</b>
<b>Service Order Total:</b>			<b>57.50</b>



635 Phil Gramm Blvd., Bryan TX 77807  
 P: (979)778-3707, F: (979)778-3193  
 email: accounting@aqua-techlabs.com

# Invoice

Invoice Number: 62988  
 Invoice Date: 2/28/2023

<b>Bill To:</b>	<b>Comments:</b>
Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	January 2023 Analysis Rollingwood

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	*	NET 30 Days	3/30/2023	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]	25.00	50.00

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)  
 Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid  
 NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)  
 DWP-Accredited through the TCEQ DW Commercial Lab Approval Program  
 ANR-Accreditation Not Required

Total Invoice Amount	\$50.00
Payments/Credits Applied	\$0.00
<b>TOTAL</b>	<b>\$50.00</b>

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.  
 Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aqua-techlabs.com and we will make the change for you.  
 Thank you for your business!

### Crossroads Utility Services

Inv # 9148-7  
BCycle MARCH 2023  
SvrOrd# 378829  
Page # 1

Invoice Date: 04/05/23 Department: SUB-OPER

District: CITY OF ROLLINGWOOD

Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:

Date Completed: 03/28/23

WATER DISTRIBUTION

**Description of Work Performed:**

SUBCONTRACT WORK COMPLETED AT FACILITY - WATER QUALITY CHECK -  
NITRATE/NITRITE - AQUATECH

Description	Qty	Price	Amount
<b>Subcontract</b>			
AQUATECH 63496	1.00	226.8375	226.84
<b>Subcontract</b>			<b>226.84</b>
<b>Service Order Total:</b>			<b>226.84</b>



635 Phil Gramm Blvd., Bryan TX 77807  
 P: (979)778-3707, F: (979)778-3193  
 email: accounting@aquatechlabs.com

# Invoice

Invoice Number: 63496  
 Invoice Date: 3/27/2023

Bill To:	Comments:
Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	February 2023 Analysis Rollingwood

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	* 28491	NET 30 Days	4/26/2023	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
3	A NO2N DW	Nitrite Spec SM 4500 NO2 B [NEL]	26.75	80.25
3	NO3N NO2N DW ...	Combined Nitrate + Nitrite as N RFA SM4500 NO3 F [NEL]	27.75	83.25
3	NO3N DW CALC	NO3N DW Calc SM4500 [NEL]	11.25	33.75

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)  
 Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid  
 NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)  
 DWP-Accredited through the TCEQ DW Commercial Lab Approval Program  
 ANR-Accreditation Not Required

Total Invoice Amount	\$197.25
Payments/Credits Applied	\$0.00
<b>TOTAL</b>	<b>\$197.25</b>

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aquatechlabs.com and we will make the change for you.  
 Thank you for your business!

### Crossroads Utility Services

Inv # 9148-8  
BCycle MARCH 2023  
SvrOrd# 378830  
Page # 1

Invoice Date: 04/05/23 Department: SUB-OPER  
District: CITY OF ROLLINGWOOD  
Location: IN DISTRICT ROLLINGWOOD

Reported By: Telephone Number:  
Date Completed: 03/28/23 WATER DISTRIBUTION

Description of Work Performed:  
SUBCONTRACT WORK COMPLETED AT FACILITY - COLIFORM WATER QUALITY CHECK

Description	Qty	Price	Amount
<b>Subcontract</b>			
AQUATECH 63495	1.00	57.5000	57.50
<b>Subcontract</b>			<b>57.50</b>
<b>Service Order Total:</b>			<b>57.50</b>



635 Phil Gramm Blvd., Bryan TX 77807  
 P: (979)778-3707, F: (979)778-3193  
 email: accounting@aqua-techlabs.com

# Invoice

Invoice Number: 63495  
 Invoice Date: 3/27/2023

Bill To:	Comments:
Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	February 2023 Analysis Rollingwood

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	* 28492	NET 30 Days	4/26/2023	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]	25.00	50.00

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)  
 Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid  
 NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)  
 DWP-Accredited through the TCEQ DW Commercial Lab Approval Program  
 ANR-Accreditation Not Required

Total Invoice Amount	\$50.00
Payments/Credits Applied	\$0.00
<b>TOTAL</b>	<b>\$50.00</b>

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to [accounting@aqua-techlabs.com](mailto:accounting@aqua-techlabs.com) and we will make the change for you.  
 Thank you for your business!



# OPERATOR'S REPORT

## City of Rollingwood



June 21, 2023





## MEMORANDUM

To: Ms. Ashley Wayman, City Administrator, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Monthly Report  
Date: 6/13/23

### Previous Directives

- *No directives*

### Current Operations Report

- I. **Utility Operations Report**
  - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
    - a. Two Bac-t samples out of two was pulled for May 2023 – Samples were clean
  - B. **Water System Operations and Maintenance** –
    - a. No items to report
  - C. **Wastewater Collection System Operations and Maintenance** – No items to report
  - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations.
- IV. **Drought Contingency Plan / Watering Restrictions**
  - a. Lake Travis Level – 638.90 – Current Storage 508,803 acre-feet (46% full)
  - b. The City of Austin is currently in Stage 1 watering restrictions – (twice per week watering)

City of Austin Stage 1 Restrictions – effective June 6, 2022

As a result of the combined storage in Lake Travis and Lake Buchanan falling below 1.4 million acre-feet, the City of Austin has implemented Drought Stage One Regulations of its Drought Contingency Plan effective June 6, 2022.

The City of Austin is currently in **Stage 1 Drought Water Use Restrictions**.

- Residential
  - **Hose-end Sprinklers** - two days per week - midnight to 8 a.m. and/or 7 p.m. to midnight
    - **Even address** - Thursday, Sunday
    - **Odd address** - Wednesday, Saturday
  - **Automatic Irrigation** -one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight (*Residential customers may also water a second day with a hose-end sprinkler*)
    - **Even address** - Thursday
    - **Odd address** - Wednesday
- **Commercial / Multi-family / Public Schools**
  - **Hose-end Sprinklers or Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight
    - **Even address** - Tuesday
    - **Odd address** - Friday
- **Wasting water** is prohibited
- Washing vehicles at home is permitted with an auto shut-off hose or bucket
- Charity car washes may only be held at a commercial car wash
- Fountains must recirculate water
- Restaurants may not serve water unless requested by a customer
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight
- **Commercial power/pressure washing equipment** must meet efficiency requirements

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Lift Station Report Detail  
Date: 6/13/23

1. Lift Station 1 – Dellana Ln.
  - Troubleshoot issues related to high wet well calls and resetting the control panel
1. Lift Station 2 – Hatley Dr.
  - No issues
1. Lift Station 3 – Almarion Way
  - No issues
1. Lift Station 4- Rockway Cv.
  - No issues
2. Lift Station 5 – Vale Dr.
  - No issues
3. Lift Station 6 – Pleasant Cv.
  - No issues
4. Lift Station 7 – Nixon Dr.
  - No issues

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System  
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **May 2023**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.150	16	0.192	Total
2	0.332	17	0.210	
3	0.196	18	0.292	Monthly Purchase: 6.428
4	0.196	19	0.177	
5	0.240	20	0.178	Average Daily: 0.207
6	0.241	21	0.178	
7	0.242	22	0.184	Maximum Daily: 0.342
8	0.239	23	0.267	
9	0.191	24	0.162	Minimum Daily: 0.111
10	0.193	25	0.254	
11	0.238	26	0.191	
12	0.111	27	0.193	
13	0.112	28	0.194	
14	0.113	29	0.194	
15	0.118	30	0.312	
		31	0.342	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:	
Total no. of measurements this month:	<u>31</u>	<input type="text" value="0%"/>	(1A)
No. of measurements below the limit:	<u>0</u>		
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/>	(1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

\* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **May 2023**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Mon	1	920905	111.0	634	0.0	111.0	0.150	2.5
Tue	2	921016	288.0	634	0.0	288.0	0.332	2.6
Wed	3	921304	158.0	634	0.0	158.0	0.196	2.7
Thu	4	921462	159.0	634	0.0	159.0	0.196	2.6
Fri	5	921621	202.0	634	0.0	202.0	0.240	2.4
Sat	6	921823	202.0	634	0.0	202.0	0.241	1.8
Sun	7	922025	202.0	634	0.0	202.0	0.242	1.8
Mon	8	922227	201.0	634	0.0	201.0	0.239	2.4
Tue	9	922428	159.0	634	0.0	159.0	0.191	2.4
Wed	10	922587	159.0	634	0.0	159.0	0.193	2.4
Thu	11	922746	202.0	634	0.0	202.0	0.238	2.2
Fri	12	922948	80.0	634	0.0	80.0	0.111	2.2
Sat	13	923028	80.0	634	0.0	80.0	0.112	2.4
Sun	14	923108	80.0	634	0.0	80.0	0.113	2.0
Mon	15	923188	84.0	634	0.0	84.0	0.118	2.3
Tue	16	923272	161.0	634	0.0	161.0	0.192	2.4
Wed	17	923433	160.0	634	0.0	160.0	0.210	2.2
Thu	18	923593	259.0	634	0.0	259.0	0.292	2.2
Fri	19	923852	138.0	634	0.0	138.0	0.177	2.2
Sat	20	923990	139.0	634	0.0	139.0	0.178	2.0
Sun	21	924129	139.0	634	0.0	139.0	0.178	2.3
Mon	22	924268	144.0	634	0.0	144.0	0.184	2.2
Tue	23	924412	222.0	634	0.0	222.0	0.267	2.4
Wed	24	924634	125.0	634	0.0	125.0	0.162	2.2
Thu	25	924759	205.0	634	18.0	223.0	0.254	2.5
Fri	26	924964	152.0	652	1.0	153.0	0.191	2.1
Sat	27	925116	152.0	653	1.0	153.0	0.193	2.2
Sun	28	925268	153.0	654	1.0	154.0	0.194	2.5
Mon	29	925421	153.0	655	1.0	154.0	0.194	2.5
Tue	30	925574	268.0	656	0.0	268.0	0.308	2.2
Wed	31	925842	298.0	656	0.0	298.0	0.342	2.4
Thu	1	926140		656				
Total			5235.0		22.0	5257.0	6.4	
Avg.			168.9		0.7	169.6	0.207	2.3
Max.			298.0		18.0	298.0	0.342	2.7
Min.			80.0		0.0	80.0	0.111	1.8

Operator: \_\_\_\_\_

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **May 2023**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/N	6"	No S/N	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Mon	1	509	0.0	9581	39.0	39.0
Tue	2	509	1.0	9620	43.0	44.0
Wed	3	510	6.0	9663	32.0	38.0
Thu	4	516	0.0	9695	37.0	37.0
Fri	5	516	0.0	9732	38.0	38.0
Sat	6	516	0.0	9770	39.0	39.0
Sun	7	516	1.0	9809	39.0	40.0
Mon	8	517	2.0	9848	36.0	38.0
Tue	9	519	0.0	9884	32.0	32.0
Wed	10	519	0.0	9916	34.0	34.0
Thu	11	519	0.0	9950	36.0	36.0
Fri	12	519	0.0	9986	31.0	31.0
Sat	13	519	1.0	10017	31.0	32.0
Sun	14	520	1.0	10048	32.0	33.0
Mon	15	521	0.0	10080	34.0	34.0
Tue	16	521	0.0	10114	31.0	31.0
Wed	17	521	1.0	10145	49.0	50.0
Thu	18	522	0.0	10194	33.0	33.0
Fri	19	522	0.0	10227	39.0	39.0
Sat	20	522	0.0	10266	39.0	39.0
Sun	21	522	0.0	10305	39.0	39.0
Mon	22	522	0.0	10344	40.0	40.0
Tue	23	522	0.0	10384	45.0	45.0
Wed	24	522	0.0	10429	37.0	37.0
Thu	25	522	0.0	10466	31.0	31.0
Fri	26	522	0.0	10497	38.0	38.0
Sat	27	522	1.0	10535	39.0	40.0
Sun	28	523	1.0	10574	39.0	40.0
Mon	29	524	1.0	10613	39.0	40.0
Tue	30	525	2.0	10652	42.0	44.0
Wed	31	527	0.0	10694	44.0	44.0
Thu	1	527		10738		
Total			18.0		1157.0	1175.0
Avg.			0.6		37.3	37.9
Max.			6.0		49.0	50.0
Min.			0.0		31.0	31.0

Operator: \_\_\_\_\_

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **May 2023**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER No S/n		METER #151074A		TOTAL FLOW
		A	TH GAL	B	TH GAL	TH GAL
Mon	1	81	0.0	6853	0.0	0.0
Tue	2	81	0.0	6853	0.0	0.0
Wed	3	81	0.0	6853	0.0	0.0
Thu	4	81	0.0	6853	0.0	0.0
Fri	5	81	0.0	6853	0.0	0.0
Sat	6	81	0.0	6853	0.0	0.0
Sun	7	81	0.0	6853	0.0	0.0
Mon	8	81	0.0	6853	0.0	0.0
Tue	9	81	0.0	6853	0.0	0.0
Wed	10	81	0.0	6853	0.0	0.0
Thu	11	81	0.0	6853	0.0	0.0
Fri	12	81	0.0	6853	0.0	0.0
Sat	13	81	0.0	6853	0.0	0.0
Sun	14	81	0.0	6853	0.0	0.0
Mon	15	81	0.0	6853	0.0	0.0
Tue	16	81	0.0	6853	0.0	0.0
Wed	17	81	0.0	6853	0.0	0.0
Thu	18	81	0.0	6853	0.0	0.0
Fri	19	81	0.0	6853	0.0	0.0
Sat	20	81	0.0	6853	0.0	0.0
Sun	21	81	0.0	6853	0.0	0.0
Mon	22	81	0.0	6853	0.0	0.0
Tue	23	81	0.0	6853	0.0	0.0
Wed	24	81	0.0	6853	0.0	0.0
Thu	25	81	0.0	6853	0.0	0.0
Fri	26	81	0.0	6853	0.0	0.0
Sat	27	81	0.0	6853	0.0	0.0
Sun	28	81	0.0	6853	0.0	0.0
Mon	29	81	0.0	6853	0.0	0.0
Tue	30	81	0.0	6853	0.0	0.0
Wed	31	81	0.0	6853	0.0	0.0
Thu	1	81		6853		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_



1120 S. Capital of TX Hwy, CityView 2, Suite 100  
 Austin, Texas 78746  
 P: 512.338.1704  
 TBPE Firm No. 6535

## CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT June 14, 2023

**Includes Activities and Services from May 1, 2023 to May 31, 2023**

### 1. Site Development Plans (Drainage) and RSDP Review

#### a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
380	104 Kristi Dr	Approved	5/11/2023
398	4808 Timberline Dr	Revised Drainage Plan Needed	5/30/2023
405	302 Inwood	Returned Comments	5/19/2023
408	200 Vale St	Returned Comments	5/19/2023
412	5000 Timberline Dr	Returned Comments	5/9/2023
413	4 Westgate Circle	Returned Comments	5/19/2023
414	4824 Rollingwood Dr	Returned Comments	5/26/2023
415	4809 Timberline Dr	Returned Comments	5/30/2023

#### b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

#### c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
311	205 Ashworth	Outstanding Items	5/15/2023
340	301 Nixon Dr	Outstanding Items	5/2/2023
355	3220 Park Hills Dr	Revised RWH Plans Needed	5/26/2023
410	303 Inwood Rd	Outstanding Items	5/24/2023



City of Rollingwood  
 Engineer's Monthly Report  
 June 14, 2023  
 Page 2 of 5

**2. Zoning Reviews for Site Development Plans**

KFA Task No.	Project Address	Status	Date Returned
681	4808 Timberline Dr	Resubmittal Received	-
686	302 Inwood	Project Review per Zoning Questions	Ongoing
693	200 Vale St	Returned Comments & Complete	5/19/2023
694	5000 Timberline Dr	Returned Comments	5/9/2023
695	4 Westgate Circle	Returned Comments	5/19/2023
696	4824 Rollingwood Dr	Returned Comments	5/30/2023
697	4809 Timberline Dr	Returned Comments	5/30/2023

**3. Plat Reviews**

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

**4. Right-of-Way Reviews**

KFA Task No.	Project Address	Status	Date Returned
922	503 Vale St – Electrical Pole	Approved	5/30/2023
923	4905 Timberline Dr	Approved	5/30/2023
924	5009 Timberline Dr	Approved	5/30/2023
925	2501 Bettis Blvd	Approved	5/30/2023
926	4918 Rollingwood Dr	Approved	5/30/2023
927	2810 Pickwick Ln	Approved	5/30/2023
928	4 Westgate Cir	Approved	5/31/2023

**5. WORK AUTHORIZATION PROJECT UPDATES**

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project.  KFA on hold pending easement coordination, design, coordination by City staff.  Revised plan sheets and additional info sent to owners of outstanding easement acquisitions.	Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved.  Easement/homeowner coordination.

City of Rollingwood  
 Engineer's Monthly Report  
 June 14, 2023  
 Page 3 of 5

Project	Project Summary	Status	Next steps
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project.  KFA coordinating with City on property owner requests.  Met on-site with property owners and LA 5/17.	If revised landscape sheets approved by property owners, resume land acquisition process.  Finalize agreements on proposed easements.  Upon informal acceptance of easement locations and receipt of metes and bounds of easements, appraisal can be ordered. Appraisal takes 45 days.  Upon signatures of donation agreements, advertise for bidding.
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Survey field work completed. Surveyor working to process the survey to deliver to KFA. Will deliver packages to KFA based on priority.	Design to begin as survey data is received from surveyor.  On schedule for 100% PS&E completion in September.  Develop bond website.

**6. General Engineering Services**

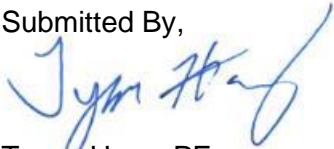
Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going.  Bi-weekly meetings.  City timeline of recurring activities.	Regular recurring activities

City of Rollingwood  
 Engineer's Monthly Report  
 June 14, 2023  
 Page 4 of 5

Task	Assignment Summary	Status	Next steps
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff.  MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.  Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going  GIS exhibits and mapping updates as requested.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going  Continue coordination and compliance efforts for permit compliance.	Continue compliance coordination for 2023.
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	COA has announced informational virtual public meeting over Zoom.  Eanes Creek to be restudied. Likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress.

City of Rollingwood  
Engineer's Monthly Report  
June 14, 2023  
Page 5 of 5

Submitted By,



Tyson Hasz, PE  
Project Engineer

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
**JAMES VALADEZ**  
 CHAIRPERSON  
**THERESA BASTIAN**  
 VICE CHAIRPERSON  
**NICOLE CONLEY**  
 SECRETARY/TREASURER



**MARYA CRIGLER**  
 CHIEF APPRAISER

**BOARD MEMBERS**  
**TOM BUCKLE**  
**DEBORAH CARTWRIGHT**  
**OSEZUA EHIYAMEN**  
**BRUCE ELFANT**  
**VIVEK KULKARNI**  
**ELIZABETH MONTOYA**  
**BLANCA ZAMORA-GARCIA**

June 13, 2023

CITY OF ROLLINGWOOD  
 403 NIXON DRIVE  
 ROLLINGWOOD, TX 78746

RE: Fiscal Year 2024 Proposed Budget

A copy of the 2024 proposed budget, including an estimate of the 2024 liability for each taxing jurisdiction can be downloaded from our website: [www.traviscad.org/2024proposedbudget](http://www.traviscad.org/2024proposedbudget). To satisfy the requirements of Texas Property Tax Code, Section 6.06(a), each taxing entity should download a copy of the budget and maintain a copy for public inspection. A notice will be mailed 10 days prior to the public hearing where the 2024 budget will be presented to our Board of Directors for adoption. Should you have any questions regarding the 2024 budget, I can be reached by telephone at (512) 834-9317 Ext. 405 or by e-mail at [Lmann@tcadcentral.org](mailto:Lmann@tcadcentral.org).

Respectfully,

Leana H. Mann, CGFO  
 Deputy Chief Appraiser  
 Travis Central Appraisal District

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**

JAMES VALADEZ  
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ELIZABETH MONTOYA  
BLANCA ZAMORA-GARCIA

June 14, 2023

CITY OF ROLLINGWOOD  
403 NIXON DRIVE  
ROLLINGWOOD, TX 78746

RE: Fiscal Year 2022 Annual Comprehensive Financial Report

I am pleased to report that the Travis Central Appraisal District received an unmodified, or "clean" opinion from our auditors, Eide Bailly, LLP. A copy of the annual comprehensive financial report can be viewed and downloaded from our website at <https://traviscad.org/2022acfr> pursuant to Texas Property Tax Code, Section 6.063. If you have any questions about the annual financial report for the Travis Central Appraisal District, I am available by phone at (512) 834-9317 ext. 405 or by e-mail at [Lmann@tcadcentral.org](mailto:Lmann@tcadcentral.org).

Respectfully,

A handwritten signature in cursive script that reads "Leana H. Mann".

Leana H. Mann, CGFO  
Deputy Chief Appraiser  
Travis Central Appraisal District



May 31, 2023

City of Rollingwood  
 403 Nixon Drive  
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for the Central-Gulf service area, the following is the determination of the cost of gas to be used for billings in June 2023:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$4.0459	
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$4.0239	
3.	Purchase/Sales Ratio.....	1.0008	
4.	Commodity Cost (Line 2 x Line 3).....	\$4.0272	
5.	Surcharge or Refund Factor.....	\$0.0000	
6.	Reconciliation Factor.....	\$0.4805	
7.	Other Cost.....	\$0.0000	
8.	Subtotal (Line 4 + Line 5 + Line 6).....	\$4.5077	
9.	Revenue-associated Fees and Taxes.....	\$0.0000	
10.	Cost of Gas (Line 7 + Line 8).....	<u>\$4.5077 / Mcf</u>	
			<u>\$0.4508 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after May 25, 2023 and end with meters read on and after June 26, 2023.

Sincerely,

*Lisa Wattinger*

Lisa Wattinger, Manager  
 Gas Supply



1301 South Mopac; Suite 400  
 Austin, TX 78746-6918  
 800-700-2443 • texasgasservice.com

June 3, 2023

The City Secretaries and/or City Managers of the following Texas cities:  
 Austin, Bee Cave, Cedar Park, Pflugerville, Cuero, Dripping Springs, Gonzales, Kyle, Lakeway,  
 Lockhart, Luling, Nixon, Rollingwood, Shiner, Sunset Valley, West Lake Hills, Yoakum,  
 Galveston, Bayou Vista, Jamaica Beach, Groves, Nederland, Port Neches, Port Arthur, and  
 Beaumont, Texas

Dear City Secretary and/or City Manager:

In accordance with Texas Gas Service Company’s Weather Normalization Clause (WNA) tariff, this report is being provided for the month of May 2023.

The Central Gulf Service Area experienced weather during May that resulted in the following WNA activity:

<b>Customer Class</b>	<b>Amount Collected or Refunded</b>	<b>Average Weather Rate</b>	<b>Average Bill Impact</b>	<b>% Bill Impact</b>
Residential	(\$15,478)	(\$0.0035)	(\$0.06)	(0.2%)
Commercial	(\$2,836)	(\$0.0010)	(\$0.28)	(0.1%)
Public Authority	(\$82)	(\$0.0003)	(\$0.12)	(0.0%)

Detailed data supporting this summary information is available upon request. If you have any questions, please do not hesitate to contact me at (512) 370-8253.

Sincerely,

Zane Drummond  
 Rates Analyst  
 Rates and Regulatory Affairs





1301 South Mopac; Suite 400  
Austin, TX 78746-6918  
800-700-2443 • texasgasservice.com

June 16, 2023

The City Secretaries/Clerks of the following Texas cities:

Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

Dear City Secretary/Clerk:

Enclosed you will find a **copy of Texas Gas Service Company's Rate Schedules 10, 20, 30, 40, C-1, CNG-1 and T-1** on file with the Railroad Commission of Texas. Pursuant to the Gas Reliability Infrastructure Program Interim Rate Adjustment filed February 9, 2023, the new schedules were **effective for meters read on and after May 25, 2023.**

No action is required on your part; however, this tariff is being provided to your city to comply with Section 102.151 of the Texas Utilities Code **that requires the filing of all rate schedules with the regulatory authority.**

If you have any questions concerning this filing, please contact me at via email at [erlinda.alvarado@onegas.com](mailto:erlinda.alvarado@onegas.com).

Sincerely,

Erlinda Alvarado  
Rates Coordinator  
Rates and Regulatory Affairs

**RESIDENTIAL SERVICE RATE**

**APPLICABILITY**

Applicable to a residential customer or builder in a single dwelling, or in a dwelling unit of a multiple dwelling or residential apartment, for domestic purposes. A residential consumer includes an individually-metered residential unit or dwelling that is operated by a public housing agency acting as an administrator of public housing programs under the direction of the U.S. Department of Housing and Urban Development and builders prior to sale or re-sale of a property for domestic purposes. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$16.00 plus
Interim Rate Adjustments (IRA)	<u>\$ 6.85 per month (Footnote 1)</u>
Total Customer Charge	\$22.85 per month

All Ccf per monthly billing period @ \$0.32626 per Ccf

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Conservation Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Conservation Adjustment Clause, Rate Schedule CAC and Rate Schedule 1C, if applicable.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**RESIDENTIAL SERVICE RATE  
(Continued)**

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

**CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$2.37 (Gas Utilities Case No. 00005813); 2021 IRA - \$1.99 (Gas Utilities Case No. 00008748); 2022 IRA - \$2.49 (Gas Utilities Case No. 00012592)

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**COMMERCIAL SERVICE RATE**

**APPLICABILITY**

Applicable to all commercial customers and to customers not otherwise specifically provided for under any other rate schedule. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$53.33 plus
Interim Rate Adjustments (IRA)	<u>\$30.59 per month (Footnote 1)</u>
Total Customer Charge	\$83.92 per month

All Ccf per monthly billing period @ \$0.12679 per Ccf

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Conservation Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Conservation Adjustment Clause, Rate Schedule CAC and Rate Schedule 1C, if applicable.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**COMMERCIAL SERVICE RATE  
(Continued)**

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

**CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$10.04 (Gas Utilities Case No. 00005813); 2021 IRA - \$9.07 (Gas Utilities Case No. 00008748); 2022 IRA \$11.48 (Gas Utilities Case No. 00012592)

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**INDUSTRIAL SERVICE RATE**

**APPLICABILITY**

Applicable to any qualifying industrial customer whose primary business activity at the location served is included in one of the following classifications of the Standard Industrial Classification Manual of the U.S. Government.

- Division B - Mining - all Major Groups
- Division D - Manufacturing - all Major Groups
- Divisions E and J - Utility and Government - facilities generating power for resale only

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$320.96 plus
Interim Rate Adjustments (IRA)	<u>\$469.24 per month (Footnote 1)</u>
Total Customer Charge	\$790.20 per month

All Ccf per monthly billing period @ \$0.12707 per Ccf

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**INDUSTRIAL SERVICE RATE  
(Continued)**

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

**CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$164.48 (Gas Utilities Case No. 00005813); 2021 IRA - \$137.93 (Gas Utilities Case No. 00008748); 2022 IRA - \$166.83 (Gas Utilities Case No. 00012592)

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**PUBLIC AUTHORITY SERVICE RATE**

**APPLICABILITY**

Applicable to any qualifying public authority, public and parochial schools and colleges, and to all facilities operated by Governmental agencies not specifically provided for in other rate schedules or special contracts. This rate is only available to full requirements customers of Texas Gas Service Company, a Division of ONE Gas, Inc.

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of	\$ 81.70 plus
Interim Rate Adjustments (IRA)	\$ <u>56.79 per month (Footnote 1)</u>
Total Customer Charge	\$138.49 per month

All Ccf per monthly billing period @ \$0.12549 per Ccf

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023



**PUBLIC AUTHORITY SERVICE RATE  
(Continued)**

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

**CONDITIONS**

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748); 2022 IRA - \$20.74 (Gas Utilities Case No. 00012592)

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**ELECTRICAL COGENERATION RATE**

**APPLICABILITY**

Service under this rate schedule is available to any customers of Texas Gas Service Company, a Division of ONE Gas, Inc., (the "Company") who use natural gas for the purpose of cogeneration or the use of fuel cell technology. Cogeneration is defined as the use of thermal energy to produce electricity with recapture of by-product heat in the form of steam, exhaust heat, etc. for industrial process use, space heating, food processing or other purposes.

**TERRITORY**

The incorporated areas of the Central-Gulf Service Area, which includes, Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

**COST OF SERVICE RATE**

During each monthly billing period:

A customer charge per meter per month of Interim Rate Adjustments (IRA)	\$104.70 plus \$ 56.79 per month (Footnote 1)
Total Customer Charge	\$161.49 per month
For the First 5,000 Ccf/Month	\$0.07720 per Ccf
For the Next 35,000 Ccf/Month	\$0.06850 per Ccf
For the Next 60,000 Ccf/Month	\$0.05524 per Ccf
All Over 100,000 Ccf/Month	\$0.04016 per Ccf

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
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**ELECTRICAL COGENERATION RATE  
(Continued)**

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

**CONDITIONS**

Gas taken under this rate shall be used exclusively for the purpose of cogeneration and fuel cell technology as defined in the Applicability section of this rate schedule and not for other purposes. The gas taken under this rate will be separately metered.

This rate will not be available for standby use.

The curtailment priority of any customer served under this rate schedule shall be the same as the curtailment priority which would pertain if gas were used directly to provide energy for uses as defined and listed in the Company's curtailment plan.

Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748); 2022 IRA - \$20.74 (Gas Utilities Case No. 00012592)

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

### COMPRESSED NATURAL GAS SERVICE RATE

#### APPLICABILITY

Applicable to any non-residential customer of Texas Gas Service Company, a Division of ONE Gas, Inc., (the "Company") for usage where customer purchases natural gas which will be compressed and used as a motor fuel. Service will be separately metered. This rate does not include compression by the Company beyond normal meter sales pressure.

#### TERRITORY

The incorporated areas of the Central-Gulf Service Area which includes Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas.

#### COST OF SERVICE RATE

During each monthly billing period:

A customer charge per meter per month of	\$192.63 plus
Interim Rate Adjustments (IRA)	<u>\$391.17 per month (Footnote 1)</u>
Total Customer Charge	\$583.80 per month

All Ccf per monthly billing period @ \$0.06684 per Ccf

#### OTHER ADJUSTMENTS

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule 1-INC.

Excess Deferred Income Taxes Rider: The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.

Hurricane Harvey Surcharge Rider: The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Pipeline Integrity Testing Rider: The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.

Rate Case Expense Rider: The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus applicable taxes and fees (including franchise fees) related to above.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
May 25, 2023

**COMPRESSED NATURAL GAS SERVICE RATE  
(Continued)****CONDITIONS**

Subject to all applicable laws and orders and the Company's rules and regulations on file with the regulatory authority.

The Company's Average Payment Plan, also known as the Average Bill Calculation Plan (ABC/APP Plan), is not available to customers served on this rate schedule.

This rate does not include any road use fees, permits, or taxes etc. It provides for the delivery of uncompressed natural gas only.

Customer must provide affidavit to the Company certifying that the gas delivered will be compressed for use as motor fuel.

Compressor station subject to inspection by Company engineers.

Footnote 1: 2020 IRA - \$133.74 (Gas Utilities Case No. 00005813); 2021 IRA - \$113.60 (Gas Utilities Case No. 00008748); 2022 IRA - \$143.83 (Gas Utilities Case No. 00012592)

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
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**TRANSPORTATION SERVICE RATE**

**APPLICABILITY**

Applicable to customers who have elected Transportation Service not otherwise specifically provided for under any other rate schedule.

Service under this rate schedule is available for the transportation of customer-owned natural gas through Texas Gas Service Company, a Division of ONE Gas, Inc.'s (the "Company") distribution system. The customer must arrange with its gas supplier to have the customer's gas delivered to one of the Company's existing delivery receipt points for transportation by the Company to the customer's facilities at the customer's delivery point. The receipt points shall be specified by the Company at its reasonable discretion, taking into consideration available capacity, operational constraints, and integrity of the distribution system.

**AVAILABILITY**

Natural gas service under this rate schedule is available to any individually metered, non-residential customer for the transportation of customer owned natural gas through the Company's Central-Gulf Service Area distribution system which includes the incorporated areas of Austin, Bayou Vista, Beaumont, Bee Cave, Buda, Cedar Park, Cuero, Dripping Springs, Galveston, Gonzales, Groves, Jamaica Beach, Kyle, Lakeway, Lockhart, Luling, Marble Falls, Nederland, Nixon, Pflugerville, Port Arthur, Port Neches, Rollingwood, Shiner, Sunset Valley, West Lake Hills and Yoakum, Texas. Such service shall be provided at any point on the Company's System where adequate capacity and gas supply exists, or where such capacity and gas supply can be provided in accordance with the applicable rules and regulations and at a reasonable cost as determined by the Company in its sole opinion.

**COST OF SERVICE RATE**

During each monthly billing period, a customer charge per meter per month listed by customer class as follows:

Commercial	\$265.33 per month		
plus Interim Rate Adjustments	\$30.59 (Footnote 1)	Total Rate	\$295.92
Industrial	\$520.96 per month		
plus Interim Rate Adjustments	\$469.24 (Footnote 2)	Total Rate	\$990.20
Public Authority	\$104.70 per month		
plus Interim Rate Adjustments	\$56.79 (Footnote 3)	Total Rate	\$161.49
Public Schools Space Heat	\$234.70 per month		
plus Interim Rate Adjustments	\$56.79 (Footnote 4)	Total Rate	\$291.49
Compressed Natural Gas	\$217.63 per month		
plus Interim Rate Adjustments	\$391.17 (Footnote 5)	Total Rate	\$608.80
Electrical Cogeneration	\$104.70 per month		
plus Interim Rate Adjustments	\$56.79 (Footnote 6)	Total Rate	\$161.49

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

Meters Read On and After  
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**TRANSPORTATION SERVICE RATE  
(Continued)**

Plus – All Ccf per monthly billing period listed by customer class as follows:

Commercial	\$0.12679 per Ccf
Industrial	\$0.12707 per Ccf
Public Authority	\$0.12549 per Ccf
Public Schools Space Heat	\$0.10012 per Ccf
Compressed Natural Gas	\$0.06684 per Ccf
Electrical Cogeneration	
For the First 5,000Ccf/month	\$0.07720 per Ccf
For the Next 35,000 Ccf/month	\$0.06850 per Ccf
For the Next 60,000 Ccf/month	\$0.05524 per Ccf
All Over 100,000 Ccf/month	\$0.04016 per Ccf

**ADDITIONAL CHARGES**

- 1) A charge will be made each month to recover the cost of taxes paid to the State of Texas pursuant to Texas Utilities Code, Chapter 122 as such may be amended from time to time which are attributable to the transportation service performed hereunder.
- 2) A charge will be made each month to recover the cost of any applicable franchise fees paid to the cities.
- 3) In the event the Company incurs a demand or reservation charge from its gas supplier(s) or transportation providers in the incorporated areas of the Central-Gulf Service Area, the customer may be charged its proportionate share of the demand or reservation charge based on benefit received by the customer.
- 4) The billing shall reflect adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.
- 5) The billing shall reflect adjustments in accordance with provisions of the Pipeline Integrity Testing Rider, Rate Schedule PIT, if applicable.
- 6) The billing of commercial transportation shall reflect adjustments in accordance with the provisions of the Conservation Adjustment Clause, Rate Schedule CAC and Rate Schedule 1C, if applicable.
- 7) The billing shall reflect adjustments in accordance with provisions of the Excess Deferred Income Taxes Rider, Rate Schedule EDIT-Rider.
- 8) The billing shall reflect adjustments in accordance with provisions of the Hurricane Harvey Surcharge Rider, Rate Schedule HARV-Rider, if applicable.

Supersedes Rate Schedule Dated  
May 26, 2022 (CGSA Cities except Buda, Marble Falls and Pflugerville)  
September 15, 2022 (Cities of Buda, Marble Falls, and Pflugerville)

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May 25, 2023

**TRANSPORTATION SERVICE RATE  
(Continued)****SUBJECT TO**

- 1) Tariff T-TERMS, General Terms and Conditions for Transportation.
- 2) Transportation of natural gas hereunder may be interrupted or curtailed at the discretion of the Company in case of shortage or threatened shortage of gas supply from any cause whatsoever, to conserve gas for residential and other higher priority customers served. The curtailment priority of any customer served under this schedule shall be the same as the curtailment priority established for other customers served pursuant to the Company's rate schedule which would otherwise be available to such customer.
- 3) Subject to all applicable laws and orders, and the Company's rules and regulations on file with the regulatory authority.

Footnote 1: 2020 IRA - \$10.04 (Gas Utilities Case No. 00005813); 2021 IRA - \$9.07 (Gas Utilities Case No. 00008748); 2022 IRA - \$11.48 (Gas Utilities Case No. 00012592)

Footnote 2: 2020 IRA - \$164.48 (Gas Utilities Case No. 00005813); 2021 IRA - \$137.93 (Gas Utilities Case No. 00008748); 2022 IRA - \$166.83 (Gas Utilities Case No. 00012592)

Footnote 3: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748); 2022 IRA - \$20.74 (Gas Utilities Case No. 00012592)

Footnote 4: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748); 2022 IRA - \$20.74 (Gas Utilities Case No. 00012592)

Footnote 5: 2020 IRA - \$133.74 (Gas Utilities Case No. 00005813); 2021 IRA - \$113.60 (Gas Utilities Case No. 00008748); 2022 IRA - \$143.83 (Gas Utilities Case No. 00012592)

Footnote 6: 2020 IRA - \$19.58 (Gas Utilities Case No. 00005813); 2021 IRA - \$16.47 (Gas Utilities Case No. 00008748); 2022 IRA - \$20.74 (Gas Utilities Case No. 00012592)

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