



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, May 18, 2022**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on May 18, 2022 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [awayman@rollingwoodtx.gov](mailto:awayman@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **PRESENTATIONS**

- [2.](#) Presentation from Travis County ESD No. 9 regarding fire hazards and wildfire prevention

- [3.](#) Presentation, discussion and possible action on the Water Capital Improvements Plan (CIP) and plan updates prepared by K. Friese + Associates
- [4.](#) Presentation from Bond Counsel regarding a future bond election timeline

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- [5.](#) Discussion and possible action on the minutes from the April 20, 2022 City Council Meeting

### **REGULAR AGENDA**

- [6.](#) Discussion and possible action to approve the Fiscal Year 2022 - 2023 Budget Calendar
- [7.](#) Discussion and possible action on an oak wilt treatment plan
- [8.](#) Discussion and possible action with regard to a staff update in connection with the city's policies, and policies of overlapping jurisdictions, as regards "No Burn" notices and related mitigation of fire risks
- [9.](#) Discussion and possible action on adoption of the Comprehensive Plan
- [10.](#) Update and discussion regarding any developments in the MoPac South Expansion Project and any report from the Rollingwood MoPac South Expansion Task Force
- [11.](#) Discussion and possible action regarding advice of legal counsel on the (1) use of bond funds for water meter relocations, and (2) use of city funds for relocation of water meters
- [12.](#) Report from staff and discussion and possible action regarding the City's policy as to designation of "No Parking" zones and re painting of existing "No Parking" zones
- [13.](#) Discussion and possible action to amend Section 32-38 of the city's Code of Ordinances
- [14.](#) Discussion and possible action on an ordinance requiring residential construction fences
- [15.](#) Discussion and possible action on an ordinance amending Section 107-26 Official zoning map of the City's Code of Ordinances
- [16.](#) Discussion and possible action on an ordinance adopting the official zoning map
- [17.](#) Discussion and possible action to authorize the mayor and staff to engage with vendors for the purpose of exploring the option of outsourcing the role of Planning and Development Manager to a third party vendor
- [18.](#) Update, discussion, and possible action regarding an interim process for handling building permit applications and building code enforcement

**REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

19. City Administrator's Report

[20.](#) Chief of Police Report

[21.](#) Municipal Court Report

[22.](#) City Financials for April 2022 - Fiscal Year 2021-2022

[23.](#) RCDC Financials for April 2022 - Fiscal Year 2021-2022

24. City Stats for April 2022

25. Contract invoices through April 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer

[26.](#) Crossroads Utility Services Report on Water and Wastewater for April 2022

[27.](#) City Engineer Report - K. Friese & Associates

[28.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

[29.](#) Texas Gas Service - Notices, Letters, and Documents

**ADJOURNMENT OF MEETING****CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) at **5:00 p.m. on Friday, May 13, 2022.**



Desiree Adair, City Secretary

**NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;

prospective gifts pursuant to section 551.073 of the Texas Local Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.  
Action, if any, will be taken in open session.

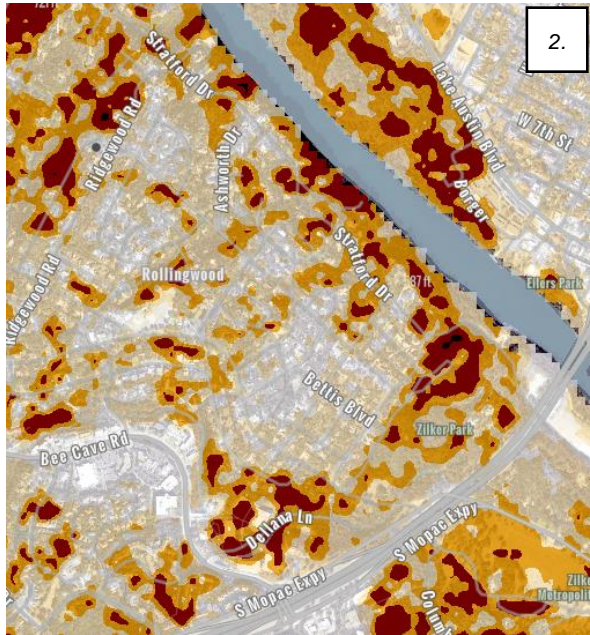
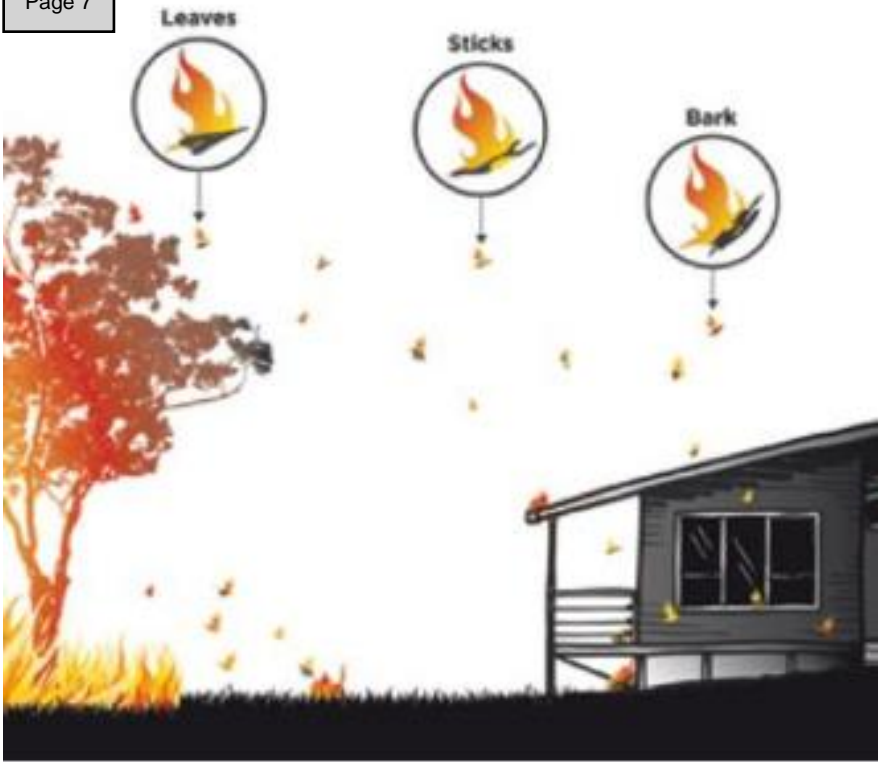


Travis County  
Emergency  
Service District  
No 9/ Westlake  
Fire  
Department

David Wilson, Fire Chief  
Michael Lacey, Fire Marshal

# Topics of Discussion

- Fire Hazards Within The City of Rollingwood
- Recommendations to Mitigate the Wildfire Impact to the City
  - FireWise Community
  - Funding Opportunities
- Response Capabilities for Incident Mitigation/ Facilities
- Questions and Answers



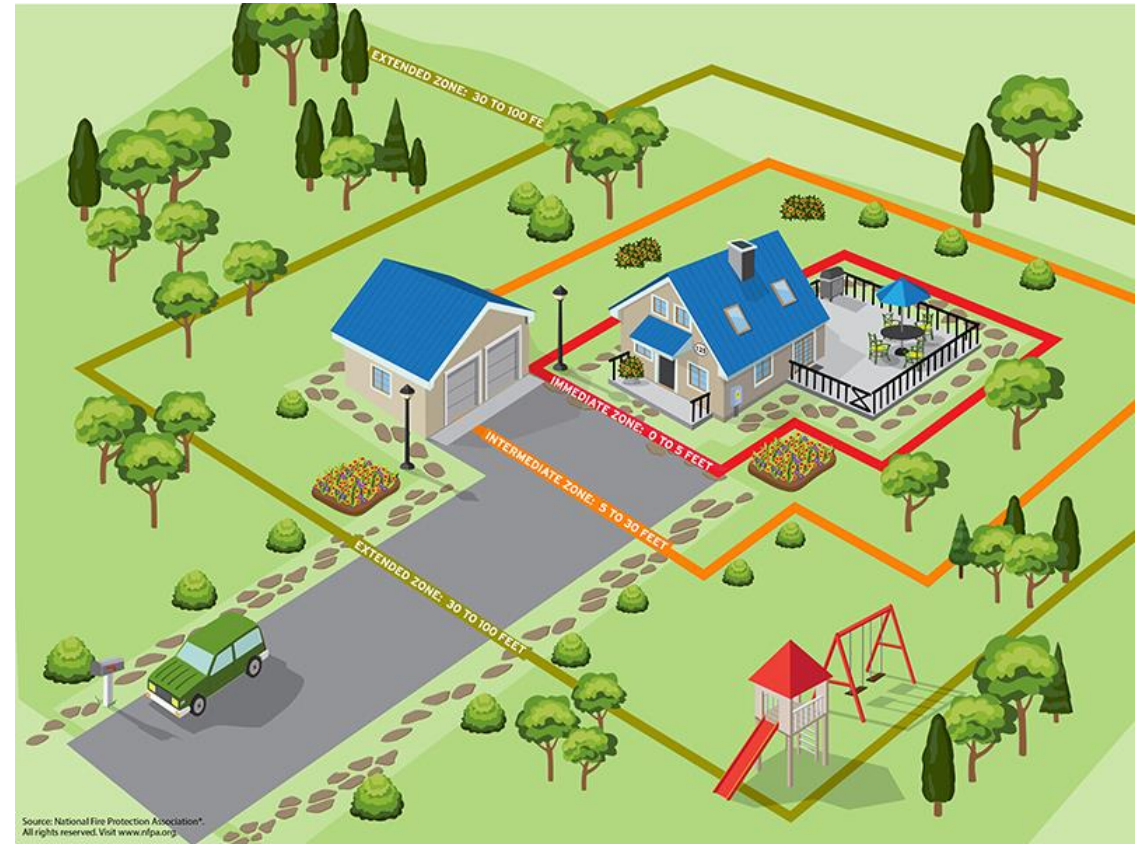
# Wildfire Hazards in the City of Rollingwood

# Ways to Prepare Rollingwood for a Wildfire



**FIREWISE USA™**

**Residents reducing wildfire risks**





# Fire Wise Principles

- Individuals have the greatest influence over the fuel load around a home
- The Home Ignition Zone and structure construction determine ignition risk
- Property owners must take primary responsibility for providing wildfire safety on their properties
- Communities must work together towards a common goal of becoming a fire adapted community

# Partnerships and Collaboration to Fund Community Initiatives

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Opportunities  
for Codes and  
Regulations

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City Wildfire Committee  
– FireWise

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Burn Ban Regulations

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Wildland Urban Interface  
(WUI) Code Adoption



# Response Capabilities

# Questions?



David Wilson  
Fire Chief  
dwilson@westlakefd.org



Michael Lacey  
Fire Marshal  
mlacey@westlakefd.org

# CITY OF ROLLINGWOOD WATER SYSTEM CAPITAL IMPROVEMENTS PLAN

## FINAL REPORT

**PREPARED FOR:**

CITY OF ROLLINGWOOD  
403 NIXON DRIVE  
ROLLINGWOOD, TEXAS 78746



**PREPARED BY**



**MAY 2022**

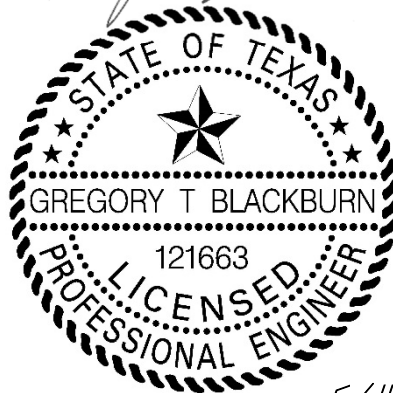
# CITY OF ROLLINGWOOD WATER SYSTEM CAPITAL IMPROVEMENTS PLAN FINAL REPORT

Prepared For:

City of Rollingwood  
403 Nixon Drive  
Rollingwood, TX 78746

Prepared by:

K Friese + Associates, Inc.  
1120 S Capital of Texas Highway  
CityView 2, Suite 100  
Austin, Texas 78746  
Firm No: F-6535



5/11/2022

May 2022

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## EXHIBITS

- Exhibit 1: Existing System Map
- Exhibit 2: Diurnal Curve - Residential Demand
- Exhibit 3: Diurnal Curve - Commercial Demand
- Exhibit 4: Proposed CIP Map

## APPENDICES

- Appendix A: 2000 Agreement for Wholesale Water Service
- Appendix B: 2000 Water Agreement First Amendment
- Appendix C: Project Summary Sheets
- Appendix D: Project Cost Estimates

## 1 GLOSSARY AND ACRONYMS

CIP – Capital Improvement Plan

City – City of Rollingwood

EPS – Extended Period Simulation

GIS – Geographic Information System

KFA – K Friese + Associates

LCRA – Lower Colorado River Authority

MGD – Million Gallons per Day

PRV – Pressure Reducing Valve

PSI – Pounds per Square Inch

TCEQ – Texas Commission on Environmental Quality

TWDB – Texas Water Development Board

## 2 INTRODUCTION

The City of Rollingwood (City) contracted K Friese + Associates (KFA) to perform a city-wide Water System Capital Improvements Plan (CIP) to review the operation of the current system, identify potential issues, review fire flow availability, examine causes for repeated water main breaks, and other issues. This plan provides recommendations for potential improvements to address these issues and to guide the City's development of a CIP.

The project team began by gathering as-builts and updating the City's GIS data for the water system. KFA met with the City's Public Works Department staff and Crossroads, who services the City's water system, to further update the GIS mapping and learn about known issues in the system, such as water main breaks, valves that did not work properly, and pressure reducing valves (PRVs) that did not function properly, among others. KFA also performed site visits to field identify surface features and potential issues. Once the data collection was completed, KFA modeled the water system to identify areas in the system that had high or low pressures, pipes with excessive velocities, and locations with insufficient fire flows.

Following the data collection and modeling efforts, the project team developed project concepts to address the existing water system concerns. This final report includes summary sheets and cost estimates for these project concepts.

This report documents the methodology and results of the plan in the following sections:

- *Data Collection:* This section describes the data collection, coordination with City staff, and field investigations.
- *Hydraulic Modeling:* This section details the methodology and results of the process by which the project team used the collected data to perform hydraulic modeling of the water system to identify and rank the CIP projects.
- *Recommendations:* This section contains information regarding the CIP projects and associated cost estimates that are recommended for further analysis and design.
- *Next Steps:* This section provides a roadmap for further analysis and coordination for the City of Rollingwood to undertake to successfully implement the projects recommended by this plan.

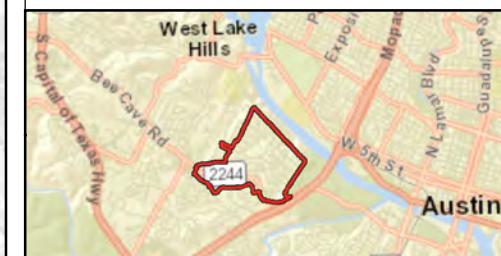
## 3 DATA COLLECTION

KFA obtained the City's GIS data for the water system from the City's previous consultant, LNV, and used that data source as the base. Through research of available as-builts drawings, previous reports, coordination with City staff, and field investigations, KFA updated the GIS data to represent the existing water system more accurately. Data that was updated includes, but is not limited to, alignments, diameters, active vs. abandoned features, pipe connectivity, and PRV settings. Because much of the data seems to conflict with experiences of field personnel, it is recommended that ongoing field investigations and testing of valves/pipelines to further refine the mapping and operations of the existing system continue on an ongoing basis.

## 4 EXISTING WATER SYSTEM

A map of the existing system, including major water infrastructure and pressure plane boundaries, is included as **Exhibit 1**.

# City of Rollingwood Travis County, TX Existing Active Water System



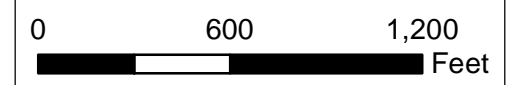
### Waterline (Diameter)

- 1"
- 2"
- 4"
- 6"
- 8"
- 12"
- Unknown

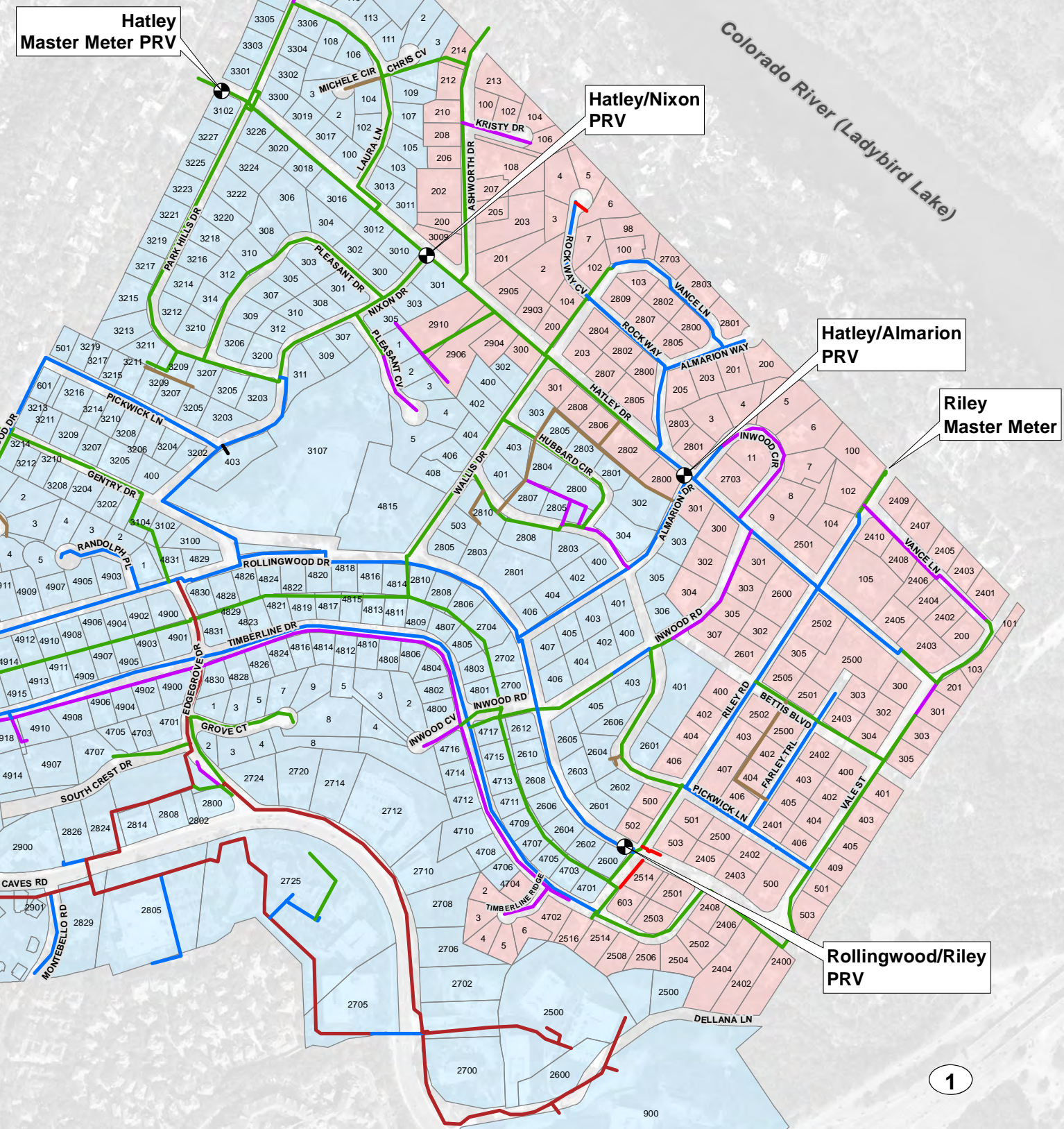
- Pressure Release Valve
- Parcel Boundary

- ### Pressure Zone
- Upper (770')
  - Lower (700')

Data Sources:  
City of Rollingwood (2021)  
Aerial Source: Stratmap (2021)



Date: 5/10/2022



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#### 4.1 WATER SUPPLY

The City owns and operates the water distribution system within its City Limits. As the City has no water treatment infrastructure or raw water supply, all treated water is purchased wholesale from the City of Austin and delivered to Rollingwood at three (3) interconnection points, where it is then distributed to system customers through Rollingwood’s distribution system.

##### 4.1.1 WHOLESAL WATER SERVICE AGREEMENT AND SUMMARY

The wholesale of treated water between the cities of Rollingwood and Austin is defined by the 2000 Agreement for Wholesale Water Service (**Appendix A**) and the First Amendment (**Appendix B**) to the Agreement. The maximum volume and flow rate defined by the Agreement is a monthly average of 1.0 million gallons per day (MGD) and an instantaneous maximum flow rate of 694.4 gallons per minute (gpm), which is approximately a 3.0 multiplier on the average flow limitation. The Agreement also mentions that when Rollingwood reaches 75% of the maximum monthly average flow rate that the parties shall negotiate adjustments to the maximum service level.

The First Amendment adds a new clause that says the City of Austin may require Rollingwood to provide its own source of raw water that will be treated and delivered by Austin to Rollingwood with 12 months’ notice. To our knowledge this notification has not been sent to date. The purpose of this clause is so that Rollingwood’s raw water supply will not count against Austin’s contracted maximum raw water supply from the Colorado River. Per the current 2021 Region K Water Plan for the Lower Colorado Water Planning Group (October 2020), it appears the City of Austin plans to enact this clause to require Rollingwood to have its own raw water supply prior to 2040. Rollingwood will need to have a separate raw water contract with the Lower Colorado River Authority (LCRA), but the raw water will then still be delivered to Rollingwood via the COA infrastructure. KFA recommends that Rollingwood begins discussions with the COA and LCRA in the near future to determine the timing and renegotiation of rates, both to remove the raw water portion of the COA contract and to develop a raw water purchase contract with the LCRA.

#### 4.2 PIPES

The distribution system for the water system consists of approximately 15.7 miles of mains ranging in size from 1-inch to 12-inch lines serving a mixture of residential and commercial customers. Through data collection and in discussions with the City it was noted that the water system includes many small diameter lines that run through properties’ backyards and not within the right-of-way.

#### 4.3 PRESSURE REDUCING VALVES & METERS

There are five (5) existing PRVs throughout the water system, serving as connections between the Austin Water system and the City’s system, and internally between the City’s two (2) pressure zones. Each of the pressure zones were intended to maintain pressures between 50 and 85 psi. The Texas Commission on Environmental Quality (TCEQ) requires a minimum system pressure of 35 psi under normal operations. However, for this CIP design, a minimum pressure of 50 psi was used to provide a safety factor above the TCEQ minimum and to minimize potential customer complaints of low pressures.

Additionally, the three (3) internal PRVs serve as backup connections. The internal PRVs are set to allow water to flow from the higher-pressure zone to the lower pressure zone in the event that the pressure drops significantly in the lower zone (i.e., main break or fire emergency). There are also many private PRVs on individual service lines; however, the number and locations are not known at this time. A list of the PRVs and settings for the existing system are shown in **Table 1**. The system had several valves that were designed to be closed to separate the upper and lower pressure planes. However, it was discovered through field investigations that some of these valves were left open, allowing the water to

bypass the PRV's and enter the lower pressure plane. This increased the typical pressure in the lower pressure plane above the intended maximum and resulted in repeated main breaks. Measurements in the field found the lower pressure zone experiencing at least 95 psi.

**Table 1: Existing Pressure Reducing Valves and Settings**

PRV	Setting (ft)
Bee Cave Woods Master Meter	770
Hatley Master Meter	710
Hatley/Nixon	690
Rollingwood/Riley	690
Hatley/Almarion <sup>1</sup>	690

1 – This PRV is currently out of service.

At the three (3) connection points to the City of Austin system, there are master meters to measure the flow into the City system. The master meters are located on Bee Cave Woods, Hatley, and Riley. The majority of the water supply for the higher-pressure plane comes through the Bee Cave Woods meter, as this connects to a higher-pressure plane within the City of Austin system.

## 5 HYDRAULIC MODELING

This section of the report describes how the project team used the data they collected to develop the CIP list.

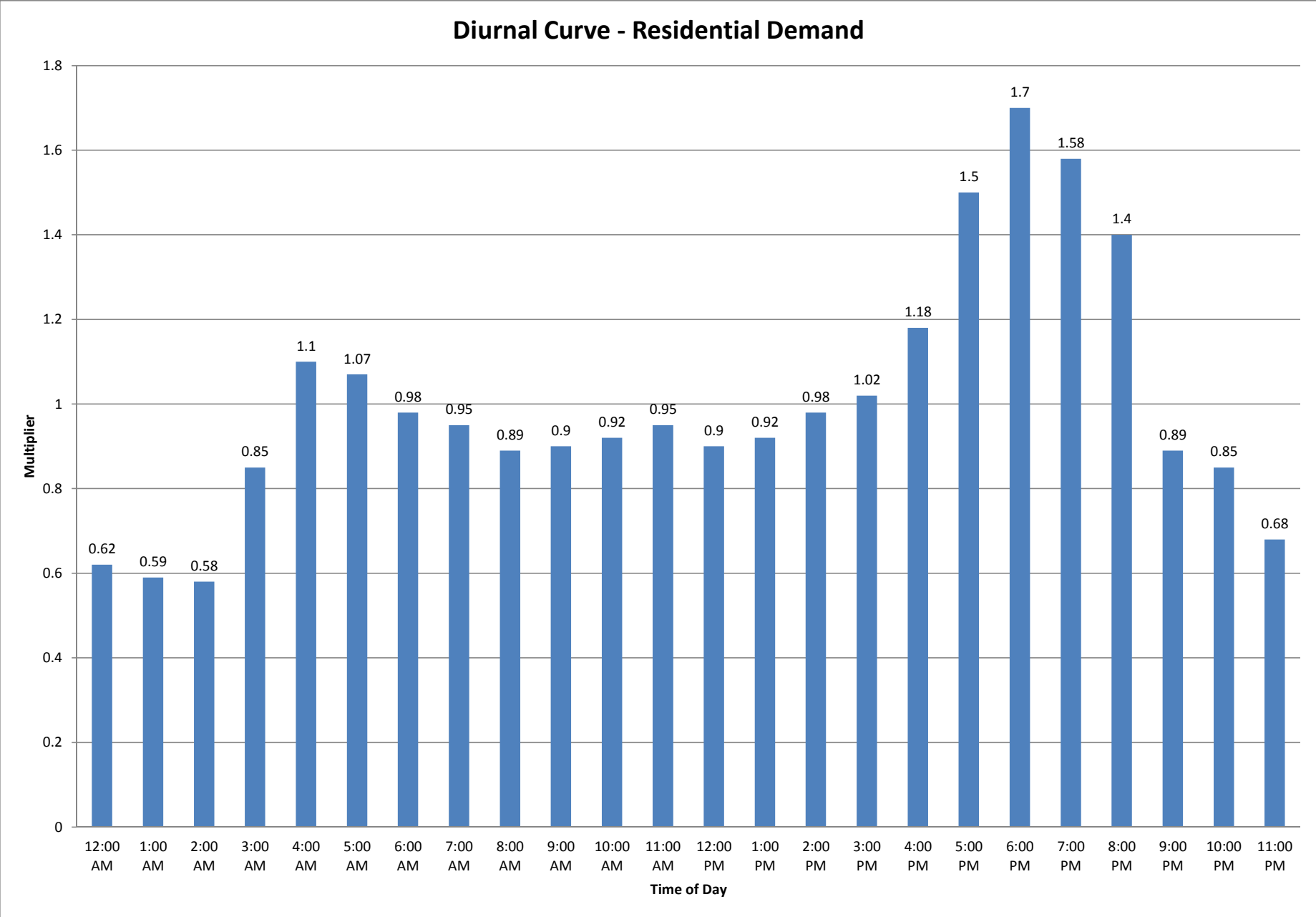
### 5.1 DESIGN CRITERIA

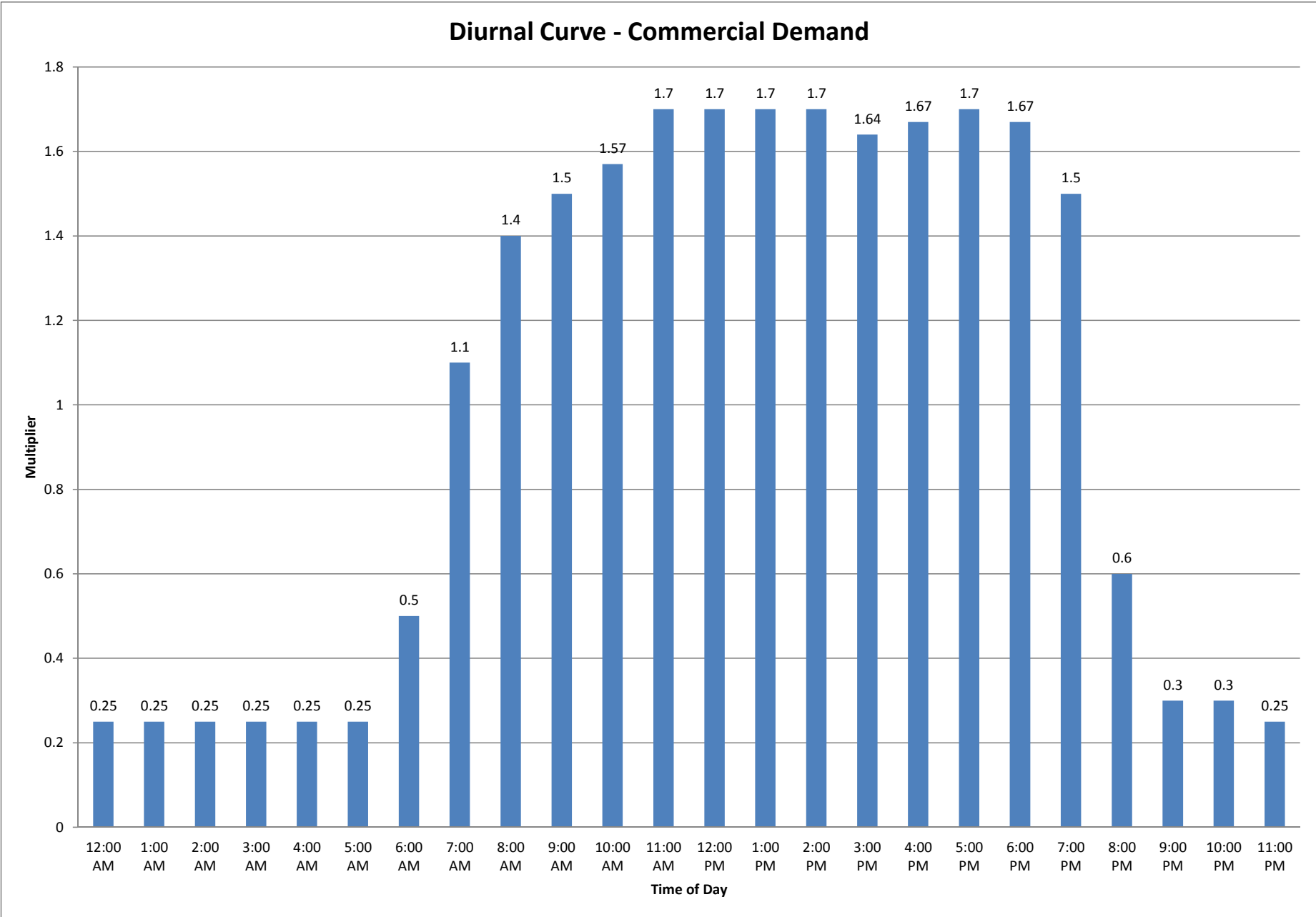
In order to properly model, size, and plan for future facilities, design criteria must be established. The modeling criteria used for the updated CIP is shown in **Table 2**. The model was run and evaluated using the maximum day supply from the City of Austin delivery points, provided by the City of Rollingwood.

**Table 2: Planning and Design Criteria**

Criteria	Value
Max Day Unit Demand	0.41gpm/LUE
Fire Flow (Residential)	1,500 gpm
Fire Flow (Commercial)	3,500 gpm
Maximum Pressure	85 psi
Minimum Pressure	50 psi
Minimum Fire Flow Pressure	20 psi at Maximum Day Demand
C-Factor	120

These criteria were used to generate water demands for the service area during extended period and fire flow scenarios. Once the water demands were determined, the design criteria were utilized to calculate capacity of the existing facilities and to size the planned facilities. Diurnal curves, representing the hourly water demand, have been developed for residential and commercial demands. These curves are shown in **Exhibit 2** and **Exhibit 3**. The diurnal curves are applied to each demand node based on the development.







### 5.2 WATER MODELING

Water models of the current system and proposed future systems were developed using WaterCAD Version V8i by Haested Methods. These models were used to evaluate options for system expansion. The model evaluation included static, extended period (24-hour), and fire flow analysis of each system.

The GIS data of the existing water system was imported into WaterCAD to develop the existing model. The model consists primarily of pipes, nodes, reservoirs, and PRVs. Each element has specific attributes assigned to define system characteristics and operation. A list of the primary attributes for each element and their definition is shown in **Table 3**.

**Table 3 Water Model Element Attributes**

Attribute	Definition
<b>Pipe (Water Main)</b>	
ID	ID to differentiate pipes
Pipe Diameter	Nominal value in inches
Pipe Material	Asbestos Cement, Cast Iron, Ductile Iron, or PVC
C-Factor	120
Open/Closed	Closed pipes represent closed valves in the system
Check Valve	Pipes can be defined to flow in one direction only
<b>Node (Water Demand Point)</b>	
ID	ID to differentiate nodes
Elevation	Ground elevation in feet
Demand	Assign water demand for node and assign diurnal curve
Zone	Label node’s pressure zone
<b>Reservoir (Water Supply Source)</b>	
ID	ID to differentiate reservoirs
Elevation	Represents pressure plane of water system to the system
<b>Pressure Reducing Valve (PRV)</b>	
ID	ID to differentiate PRVs
Elevation	Ground elevation in feet
Diameter	Nominal valve diameter in inches
Settings	Define valve operation

### 5.3 EXTENDED PERIOD SIMULATION

The Extended Period Simulation (EPS) analysis is used to model the City’s water system over a 24-hour period to model the pressures and flow rates changing throughout the system based on the demands varying per the associated diurnal curves. This ensures that the system is able to meet the highest demand peaks throughout a full day, and to see how the system reacts to the changing demands. The model output shows the pressures at each node, flow and velocity in each pipe, and flow through the PRVs. If the design criteria shown in **Table 2** are not met, then proposed improvements are added to the model to resolve the issue.

### 5.4 FIRE FLOW ANALYSIS

The fire flow analysis is used to model the City’s water system to ensure that the system has sufficient capacity during a fire emergency, without causing low pressure to the rest of the system. The required

fire flow at each node is input based on the type of property that it serves (residential vs. commercial), as shown in **Table 2**. The model output is the total available fire flow at each node and the minimum residual pressure at each node and the overall system. If there is not enough available fire flow, or the residual pressures are too low, proposed improvements are added to the model to resolve the issue.

## 6 RECOMMENDATIONS

This section of the plan contains a summary of CIP project concepts that were developed by the project team to address the water system issues described in the previous section. Specific project summaries and cost estimates can be found in **Appendix C** and **Appendix D**, respectively.

### 6.1 MODELING RESULTS

The system modeling results showed several areas that did not meet the pressure or fire flow requirements listed in **Table 2**. The southeast portion of the City at the Town Centre had maximum pressures above 110 PSI. The northeast area of the City had two locations of low-pressure concerns, the 6-inch waterline along Hatley and the 6-inch main within Ashworth Dr.

From the modeling results, the main concern is the lack of sufficient fire flow in multiple locations throughout the City. In general, there was a lack of available fire flow at the dead-ends of small diameter pipes within cul-de-sacs, along Pickwick Ln, Inwood Rd, Bettis Blvd, Gentry Dr, Park Hills Dr and Laura Ln.

Several solutions were developed to solve these flow concerns. The most comprehensive change is adding an additional pressure plane to the City’s water system, for a total of three (3) separate pressure planes interconnected with PRV’s and adjusting the current boundaries of the high- and low-pressure planes. This is anticipated to be achieved by installing a new PRV at the Town Centre. Other project improvements include upsizing small diameter pipes and adding additional looping within the system. The overall proposed Water CIP improvement map can be seen in **Exhibit 4**. The new PRV settings can be found below in **Table 4**

**Table 4 Proposed Pressure Reducing Valves and Settings**

PRV	Setting (ft)
Bee Cave Woods Master Meter	770
Hatley Master Meter	710
Hatley/Nixon <sup>1</sup>	-----
Rollingwood/Riley	730
Hatley/Almarion <sup>2</sup>	730
Town Centre	690

1 – This PRV will be abandoned

2 – This PRV is currently out of service, but will need to be repaired

# City of Rollingwood Travis County, TX Proposed Water CIP Projects



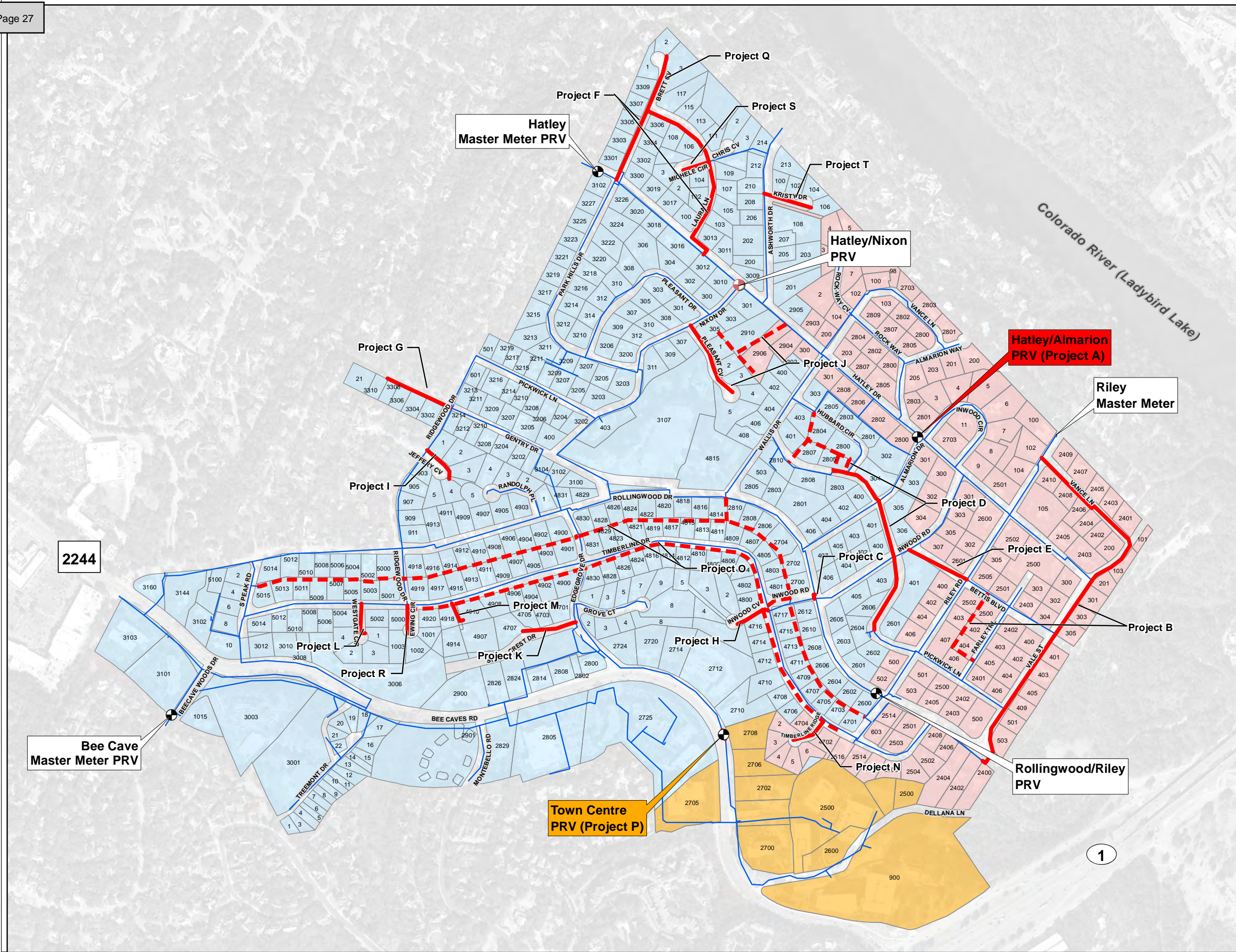
- Existing Waterline
- Parcel Boundary
- Pressure Release Valve
- Pressure Zone
- Water CIP Project
- Proposed Project
- Proposed Abandonment
- Zone 1 (770')
- Zone 2 (730')
- Zone 3 (690')

Data Sources: KFA (2022)  
City of Rollingwood (2021)  
Aerial Source: Stratmap (2021)



0 600 1,200 Feet

Date: 5/10/2022



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## 6.2 CIP DEVELOPMENT

The proposed CIP projects work in conjunction together to update the existing water system to address and satisfy all design criteria applied during the modeling phase. The water system is currently not experiencing any large-scale system deficiencies and there are no immediate concerns of system failures. The proposed CIP projects are to provide a reliable water system with sufficient system pressures, and adequate fire flow to meet the design standards.

The various proposed projects have been consolidated into three (3) main categories: Maintenance, Fire Flow Improvements, and System Improvements.

Maintenance projects are projects that are low cost and can be completed by City staff or subcontractors to address minor concerns within the system. In addition to the daily maintenance that the Public Works department conducts, a larger update needs to be made to the current organization of the water system. The current boundaries of the high- and low- pressure zones need to be amended. The existing PRV that is out of service at Hatley/Almarion needs to be repaired and put back into service, and along with the Riley/Rollingwood PRV, be set to a hydraulic grade setting of 730-ft. Furthermore, the homes along Ashworth Dr will be moved over to the high-pressure zone by ensuring the loop between Chris Cove and Ashworth Dr is completed. The open valve in Hatley Dr, between Wallis Dr and Ashworth Dr, will be closed to separate the pressure planes. This pressure plane adjustment will fix low pressure issues along Hatley Dr and Ashworth Dr. Adjusting the PRV settings at the Hatley/Almarion PRV and the Riley/Rollingwood PRV, thus allowing the low-pressure zone to be fed from the high-pressure zone rather than the Riley Master Meter COA feed point, will also increase pressure within the entire low-pressure zone, and should help reduce low pressure complaints from citizens.

The fire flow improvement projects were identified to provide sufficient fire flows to meet the design criteria, which includes several aspects. The main condition that all proposed areas failed was to deliver the required fire flow demand. A secondary design condition is that there must be a fire hydrant within 500-ft of a home as accessed along streets. The fire flow improvement projects can be classified into four subgroups:

1. Water mains within the system that do not meet fire flow requirements and have existing fire hydrants on the line. These lines should be addressed, as the fire hydrants have the highest potential of being necessary for fire protection.
2. Small diameter water mains that do not meet fire flow requirements but also have an existing fire hydrant on the line. These projects would be prioritized next to ensure firefighting capabilities should the existing hydrants be used.
3. Small diameter water mains that do not meet fire flow requirements, but also do not have an existing fire hydrant on the line and do not have a local fire hydrant on another main within 500-ft of the homes. These lines are required to be addressed to provide sufficient fire hydrant spatial coverage of the homes within the City limits.
4. Small diameter water mains that do not meet fire flow requirements, do not have existing fire hydrants on the line, and are located within 500-ft of existing hydrants located on another water main. These mains are the lowest priority because they can be covered by other localized existing mains. However, these lines are included in the CIP proposed projects because, while not necessary for firefighting protection, they provide a complete system that meets fire flow requirements and for the potential need necessitated by large sprinkler systems being incorporated into new homes in the community.

System update projects include projects to fix specific concerns within the system, not related to fire flow improvements. Projects include the following:

- Vance/Vale waterline replacement - addresses continued instances of main breaks occurring in the area resulting in city-wide boil water notices. The 4-inch diameter waterlines are undersized, are not buried to an adequate depth, are bedded improperly, and are made of pipe material that does not meet industry standards.
- Inwood Interconnect - provides additional looping within the system and improves pressure concerns during normal operation
- Backyard abandonment projects - while not required for functionality, this will provide for operational ease and overall system resiliency. Many of the waterlines located in easements in backyards of private properties are difficult for City Staff to access and isolate in the event of a main break.
- Towne Centre PRV installation - this area of the city experiences pressures exceeding the maximum design criteria, however, there is no records of main breaks or customer complaints in the area. These customers within the affected area may have individual PRVs on their service lines, which would likely eliminate the need for this project.

The proposed CIP projects have been prioritized by “high” or “low” priorities relative to one another. However, depending on the amount of City funding in each fiscal year, these projects can be grouped as needed to provide the best value to the City. **Table 5** shows the proposed improvements accomplished with each project. Note that the proposed improvements included in each CIP project are based on preliminary level engineering, field visits, and high-level topographic information; these are not detailed engineering analysis or design.

Table 5: Proposed System Improvements Analysis

Project ID	Street	Project Type	Existing Fire Hydrant(s) on Water Main?	Other Available Fire Hydrants within 500 ft to Deliver Min. Fire Flow?	Approx. # Homes Impacted	Current Fire Flow Available within 500' (gpm)	Proposed Fire Flow (gpm)	Notes
A	Hatley	Maintenance	N/A	N/A	15-20	N/A	N/A	Pressure Plane adjustment to address low pressure issues
B	Vance	System Improvements	N/A	N/A	N/A	N/A	N/A	Main replacement for repeated breaks and maintenance issues.
C	Inwood/Rollingwood	System Improvements	Yes	No	5-10	1,289	2,519	Interconnect mains at Rollingwood/Inwood to provide better looping for the system and address fire flow concerns. Improves fire flows along Inwood Road.
D	Pickwick	Fire Flow Improvements	Yes	No	35-40	988 (Pickwick FH)	1,906	Upsize existing 4-inch and 6-inch to 8-inch main to provide better looping for the system and address fire flow concerns along Pickwick.
E	Bettis	Fire Flow Improvements	Yes	No	5-10	359	2,812	Install new 8-inch main along Bettis Blvd between Riley Rd and Inwood Rd to provide better looping for the system and address fire flow concerns along Inwood Rd.
F	Park Hills Dr	Fire Flow Improvements	Yes	No	40-45	1,133	2,007	Upsize existing 6-inch mains within Park Hills Dr and Laura Ln to 8-inch main to provide better looping for the system and address fire flow concerns along Hatley Dr, Laura Ln, and Park Hills Dr. These streets must be upsized together to achieve the system benefits, so they are packaged as project F.
	Laura Ln	Fire Flow Improvements				1,216	2,207	
G	Gentry Dr	Fire Flow Improvements	Yes	No	10-15	1,221	1,693	Upsize existing 6-inch main that deadends at Gentry Dr with an 8-inch main to provide sufficient fire flow for the two existing fire hydrants.
H	Inwood Cv	Fire Flow Improvements	Yes	No	5-10	1,045	3,189	Upsize existing 4-inch main within the Inwood Cv cul-de-sac to an 8-inch main to provide enough fire flow to the existing fire hydrant located on the line.
I	Jeffrey Cv	Fire Flow Improvements	Yes	No	5-10	131	1,924	Upsize existing 2-inch main to an 8-inch line to provide sufficient fire flow for Jeffrey Cv.
J	Pleasant Cv	Fire Flow Improvements	Yes	No	5-10	711 (at end, 1,494 at approx FH location)	1,503 (1,641)	Upsize the existing 4-inch and 6-inch mains along Pleasant Cv with an 8-inch main to provide sufficient fire flow at the existing fire hydrant.
K	S. Crest Dr	Fire Flow Improvements	No	No	1-5	0 (144 in main)	3,500	Upsize the existing 6-inch main to an 8-inch main and install a fire hydrant to provide sufficient fire flow and fire hydrant coverage along S. Crest Dr.
L	Westgate Circle	Fire Flow Improvements	No	No	1-5	0 (901 in main)	2,805	Upsize the existing 4-inch main to an 8-inch main and install a fire hydrant to provide sufficient fire flow and fire hydrant coverage within the Westgate Circle cul-de-sac.
M	Ewing Easement	Fire Flow Improvements	No	No	1-5	0 (1,106 in main)	3,213	Upsize the existing 4-inch main located in the easement adjacent to Ewing Circle to an 8-inch main and install a new fire hydrant to provide sufficient fire flows and fire hydrant coverage for the homes served off this line.
N	Timberline Ridge	Fire Flow Improvements	No	No	1-5	0 (460 in main)	1,938	Upsize the existing 4-inch main within Timberline Ridge Dr to an 8-inch main and install a new fire hydrant to provide sufficient fire flow and fire hydrant coverages for all of the homes within the cul-de-sac.
O	Rollingwood/Ridgewood	System Improvements	N/A	N/A	N/A	N/A	N/A	Abandonment projects for operational management purposes
P	Town Centre PRV	System Improvements	N/A	N/A	N/A	N/A	N/A	Pressure plane adjustment to address high pressure issues at the Town Centre complex.
Q	Brett Cv	Fire Flow Improvements	No	Yes	5-10	>1,500 (476 in main)	1,699 (upsized)	Upsize existing main from 4-inch to 8-inch main within Brett Cv to provide improved flows for domestic and sprinkler system use. This area is currently covered by fire hydrants within 500 feet.
R	Ewing Circle	Fire Flow Improvements	No	Yes	5-10	>1,500 (937 in main)	3,014 (upsized)	Upsize existing main from 4-inch to 8-inch main within Ewing Circle to provide improved flows for domestic and sprinkler system use. This area is currently covered by fire hydrants within 500 feet.
S	Michele Circle	Fire Flow Improvements	No	Yes	5-10	>1,500 (167 in main)	1,884 (upsized)	Upsize existing main from 2-inch to 8-inch main within Michelle Circle to provide improved flows for domestic and sprinkler system use. This area is currently covered by fire hydrants within 500 feet.
T	Kristy Dr	Fire Flow Improvements	No	Yes	5-10	>1,500 (578 in main)	1,793 (upsized)	Upsize existing main from 4-inch to 8-inch main within Kristy Drive to provide improved flows for domestic and sprinkler system use. This area is currently covered by fire hydrants within 500 feet.

*italics - analysis done assuming all projects have been completed*

### 6.3 PROJECT COST ESTIMATES

Planning-level cost estimates were developed for the proposed projects. These cost estimates are based on the preliminary project concepts developed to mitigate the issues identified and are likely to vary when detailed design is completed for each project.

The cost estimates include:

- *Engineering & Surveying:* Engineering, surveying, and environmental costs were estimated as a uniform percentage of construction costs for each project.
- *Construction:* Unit costs and quantities are provided in the project cost estimate sheets. Traffic control and roadway reconstruction are included where necessary.

The estimates do not include costs for:

- *Right-of-Way & Easement Acquisition:* Right-of-way and easement acquisition was assumed not to be necessary for these projects. However, it is recommended that the City perform this research prior to implementation of recommended CIP projects.

Cost summary sheets for each project can be found in **Appendix D**. A summary of costs is provided in **Table 6**.

**Table 6: Project Cost Summary**

ID	Project Name	Cost	Priority
A	Hatley/Almarion PRV Replacement	\$37,000	High
B	Vance & Vale St Water Improvements	\$1,275,000	High
C	Inwood Rd Interconnect	\$65,000	High
D	Pickwick Dr Fire Flow Improvements	\$718,000	High
E	Bettis Blvd Fire Improvements	\$189,000	High
F	Park Hills Dr/Laura Ln Fire Improvements	\$751,000	High
G	Gentry Dr Fire Improvements	\$232,000	High
H	Inwood Cove Fire Improvements	\$105,000	High
I	Jeffrey Cove Fire Improvements	\$105,000	High
J	Pleasant Cove Fire Improvements	\$268,000	High
K	S. Crest Dr Fire Improvements	\$167,000	High
L	Westgate Circle Fire Improvements	\$105,000	High
M	Ewing Easement Main Fire Improvements	\$84,000	High
N	Timberline Ridge Fire Improvements	\$105,000	High
O	Abandonment Projects	\$494,000	Low
P	Town Centre PRV	\$112,000	Low
Q	Brett Cove Fire Improvements	\$167,000	Low
R	Ewing Circle Fire Improvements	\$105,000	Low
S	Michele Circle Fire Improvements	\$84,000	Low
T	Kristy Dr Fire Improvements	\$148,000	Low
<b>Total CIP Cost</b>		<b>\$5,316,000</b>	

## 7 NEXT STEPS

While this Plan provides a preliminary assessment of top water service issues and potential solutions across the City of Rollingwood, additional study, coordination, analysis, and engineering design are required for implementation.

### 7.1 ONGOING DATA NEEDS

During the course of this project, a significant data needs issue came to KFA's attention that must be addressed prior to design and implementation of CIP projects. There is currently no comprehensive and up-to-date database of the existing water infrastructure. The current GIS database that KFA has put together was developed with old construction plan sets that were hard to follow and may or may not have been implemented. The City has since begun field investigations to determine if waterlines are active, have been abandoned, or have already been upsized. The City will need to continue these field investigations and continue to update the GIS database until the entirety of the water system has been mapped out.

### 7.2 MODELING

The current WaterCAD model was developed using the latest GIS database. As the field investigations provide updated information for the database and as proposed improvements are installed, the recommendation is that the water model is updated with the changes. The field investigation changes may alter the recommendations for the proposed CIP projects as the design.

### 7.3 FUNDING SOURCES

It is KFA's understanding that the City of Rollingwood is limited in the availability of City funds for implementation of the recommended CIP projects. The City may consider looking into applying for the Texas Water Development Board (TWDB) programs. The TWDB offers a variety of cost-effective loan and grant programs that the proposed projects may be eligible for. KFA recommends initiating contact with the TWDB regional team and beginning the relationship to advance future collaboration for funding for the proposed CIP projects.



## 8 APPENDICES

*Appendix A: 2000 Agreement for Wholesale Water Service*

**2000 AGREEMENT FOR WHOLESALE WATER SERVICE BETWEEN THE CITY OF AUSTIN AND THE CITY OF ROLLINGWOOD**

THE STATE OF TEXAS     )  
  )     KNOW ALL BY THESE PRESENTS:  
COUNTY OF TRAVIS     )

THIS AGREEMENT ("Agreement") for the provision of wholesale water service is made and entered into by and between the of City of Austin, Texas ("Austin"), a Texas home rule municipal corporation, and the City of Rollingwood, a Texas general law municipal corporation ("Rollingwood"), collectively ("Parties"), and may be referred to as the "2000 Rollingwood Water Service Agreement".

**WHEREAS**, Austin and Rollingwood previously entered into a wholesale water service agreement dated January 2, 1968, entitled "Water Contract" ("1968 Water Contract"), pursuant to which Austin provided a potable water supply to Rollingwood for its distribution system that served connections within its existing corporate boundaries. The 1968 Water Contract expired of its own terms on January 2, 1998;

**WHEREAS**, Austin has provided additional wholesale water service to Rollingwood since the expiration of the 1968 Water Contract;

**WHEREAS**, Austin and Rollingwood desires to enter into a new wholesale water service agreement to set out terms and conditions for Austin's continued provision of wholesale water service to Rollingwood for its distribution system that currently serves more than 300 retail connections within its corporate boundaries and extraterritorial jurisdiction;

**WHEREAS**, Austin and Rollingwood are authorized to enter into this agreement pursuant to the provision of the Interlocal Cooperation Act, V.T.C.A. Government Code, Chapter 791 and other applicable law;

**WHEREAS**, the Austin City Council, by Resolution No. 991209-30, dated December 9, 1999, has duly authorized the negotiation and execution of a wholesale water service agreement with Rollingwood;

**WHEREAS**, the Rollingwood City Council, by Approved and Signed Minutes, Regular Council Meeting, dated December 15, 1999, has duly authorized the negotiation and execution of a wholesale water service agreement with Austin;

**WHEREAS**, Austin and Rollingwood, as authorized by their respective city councils, intend to set forth a comprehensive statement of all terms and conditions applicable to the continued provision of wholesale water service by Austin to Rollingwood ;

**NOW, THEREFORE**, in consideration of the foregoing premises and the mutual undertakings herein contained, the parties agree as follows:

## ARTICLE I DEFINITIONS

The following terms shall have the meanings set out below:

**1.01. Austin Water Facilities, Austin System or Austin's Water System:** means all water treatment, transmission and distribution facilities, lines, mains, reservoirs, pump stations, residential, commercial, and industrial connections and any other parts or components that comprise the public water system of Austin.

**1.02. Austin Water Capital Recovery Fee:** means a charge imposed on each service unit of new development pursuant to Chapter 25-9 of the 1999 Austin City Code to generate revenue for funding or recouping the costs of capital improvements or facility expansions of Austin's Water System.

**1.03. Commission:** means the Texas Natural Resource Conservation Commission or its successor agency.

**1.04. Connection:** means a single family residential unit or each commercial or industrial establishment to which drinking water is supplied from Rollingwood's system.

**1.05. Default:** means the omission or failure of a party to perform their contractual duty under this agreement.

**1.06. Director:** means the Director of Austin's Water and Wastewater Utility or the Director's authorized designee.

**1.07. Metering Facility:** means the meter, meter vault, and all metering equipment required to measure wholesale water service to Rollingwood at the agreed points of delivery. The term also includes any other facilities constructed by Rollingwood that are associated with the metering facilities.

**1.08. New Development:** means the subdivision of land, the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure, or any use or extension of the use of land, that increases the number of service units for water service. The term includes the sale of water taps resulting from the conversion of an individual well to Rollingwood's System.

**1.09. Point of Delivery:** means the points designated and approved under this Agreement at which Rollingwood shall receive water from the Austin Water System for distribution within Rollingwood's Water System as more particularly described below.

**1.10. Rollingwood Water Facilities, Rollingwood Water System or Rollingwood's System:** means the lines, reservoirs, pump stations, mains, residential, commercial, and industrial connections and any other parts or components that comprise the public water system of Rollingwood.

**1.11. Water:** means potable water meeting the requirements of the Texas Natural Resource Conservation Commission for human consumption and other domestic uses.

**1.12. Wholesale Water Service Area:** means Rollingwood's corporate city limits and extraterritorial jurisdiction as amended from time to time by Rollingwood. This term does not include any area outside of Rollingwood's corporate city limits, as of the effective date of this agreement, that is served by Austin's water system prior to annexation by Rollingwood.

**1.13. Wholesale Water Service:** means Austin's provision of a potable water supply to Rollingwood for its distribution system that serves retail connections in its wholesale water service area.

## ARTICLE II. DELIVERY OF WATER

**2.01. Maximum Volume and Rate of Flow.** Subject to all the terms and conditions set forth in this Agreement, Austin agrees to sell and Rollingwood agrees to buy potable water for the operation of Rollingwood's Water System for domestic, commercial and industrial uses on an as-needed basis in an amount not to exceed a monthly average of 1.0 million gallons per day (MGD) and at a rate not exceeding 694.4 gallons per minute (GPM) and at a minimum pressure of 35 (psi) pounds per square inch under normal operating conditions at the master meter(s) located at the agreed point(s) of delivery in **Exhibit A**. The parties agree that a monthly average of 1.0 (MGD) is the maximum level of service to which Rollingwood is entitled under this Agreement.

The parties agree that when use by Rollingwood reaches or exceeds seventy five per cent (75%) of the maximum level of 1.0 million gallons per day (MGD) established hereunder based on a monthly average for any monthly billing period during the term of this Agreement, the parties shall negotiate with regard to an appropriate adjustment of the maximum service level described under this agreement. **The parties agree that the maximum service level provided under this agreement will not be increased unless Rollingwood secures a raw water supply and assigns that supply to Austin to provide any proposed increased service level under this agreement. The parties shall negotiate a wholesale water rate adjustment for the raw water supply assigned to Austin by Rollingwood over the agreed 1.0 MGD monthly average limit that is used by Austin to provide water service under this agreement.** Any increase in the maximum service level provided under this agreement must be made by written amendment of this Agreement and shall be subject to review and approval by the Austin City Council and the Rollingwood City Council and the ability of Austin to provide such additional water service.

In the event that Austin is unable or unwilling to provide the increased level of water service requested by Rollingwood, Rollingwood may endeavor to secure supplemental water service from another provider.

If Rollingwood secures another source of water supply without having first negotiated in good faith with Austin as described above or without having first secured a written final decision from the Director that Austin is unwilling or unable to provide the requested increase in the maximum level of water service to be provided under this agreement, Austin may reduce the maximum level of

service to be provided hereunder commensurate with the maximum contracted level of potable water service acquired by Rollingwood from such other source and Austin shall be released from any obligation to provide the same under this agreement. If Rollingwood desires to secure an additional source of water supply it must first provide Austin with written notice of its need for additional water service. The notice must include the quantity of water needed by Rollingwood and all other information requested by the Director and must be provided to the Director. Austin shall respond to Rollingwood's notice within 180 days.

**2.02. Sole Supply Intended.** Rollingwood and Austin agree that Austin shall provide the sole source of water for the operation of the Rollingwood System during the term of this agreement and the parties do not construe this agreement to provide for supplemental, backup, peak-load or as-available service.

**2.03. Manner of Delivery.** During the term of this agreement, Rollingwood shall provide retail water service to connections within the wholesale water service area in this agreement.

**2.04. Nondiscrimination.** Water service to Rollingwood by Austin shall be nondiscriminatory and consistent with Austin's policies, ordinances and regulations applicable to wholesale water services as established by the Austin City Council and amended from time to time.

**2.05. Water Capital Recovery Fees.** The parties agree that the assessment and collection of Austin's Water Capital Recovery Fee within Rollingwoods' wholesale water service area is authorized by Texas Local Government Code, '395.011(c). Rollingwood shall collect, on behalf of Austin, Austin's Water Capital Recovery Fee from its customers for each service unit of new development connected to Rollingwood's System in the agreed wholesale water service area at the time Rollingwood's connection is made.

The amount of the Water Capital Recovery Fee shall be calculated per service unit in accordance with the provisions of Chapter 25-9 of the 1999 Austin City Code, as adopted by Austin. The amount collected by Rollingwood, on behalf of Austin, shall be the amount of Austin's Water Capital Recovery Fee in effect at the time each connection of a new service unit is made, following notice to Rollingwood of any change as provided in this subsection. The number of service units for which the fee is charged shall be calculated in accordance with Chapter 25-9 of the 1999 Austin City Code, as adopted by Austin.

Austin agrees to provide Rollingwood with written notice of any change in the amount of the Water Capital Recovery Fee to be collected by Rollingwood under this Agreement, and such change will be effective on the date the notice is received by Rollingwood or the effective date of Austin's ordinance, whichever is later.

Rollingwood agrees to remit all Water Capital Recovery Fees collected to Austin monthly together with a report of all new water connections made within each calendar month. The report shall also contain the service address, meter size, date of connection, and amount remitted for each new connection within each monthly period to the Director. Rollingwood shall not retain any portion of the Austin Water Capital Recovery Fees collected. If no new connections are made during the month, Rollingwood shall not be required to prepare a monthly report of new connections to Austin.

For each calendar year, Rollingwood shall provide to the Director an annual report that states the total number of connections and the type of connections by use (residential, multi-family, commercial, industrial) by February 28th of the following year.

**2.06. Points of Delivery.** The points of delivery are shown on **Exhibit "A"**. Exhibit A is attached to this agreement and incorporated by reference for all purposes. The points of delivery may be changed at any time by agreement in writing between the Director and Rollingwood. In the event that Rollingwood requests a change in the points of delivery, Rollingwood shall bear the expense of changing such points of delivery. In the event that Austin requests an addition or change in the points of delivery, Austin shall bear the expense of changing such points of delivery.

**2.07. Approval of Changes or Additional Points of Delivery.** Prior to adding or changing any point of delivery to Austin's Water System, Rollingwood shall submit a written request to the Director for approval of the additional or new point of delivery accompanied by an engineering report and plans, prepared by a registered professional engineer and approved by the Rollingwood City Council, which detail the proposed changed or new point of delivery, the area to be served, the design, size, location and configuration of meters to be installed, and other pertinent information requested by Austin. The parties agree that the undeveloped tracts, constituting approximately 32 acres collectively, zoned commercial in Rollingwood will require Rollingwood to request an additional point of delivery to Austin's Water System or some other mutually agreed upon methodology for the provision of fire protection.

**2.08. Backflow Prevention.** Rollingwood, at its own expense, shall install a backflow prevention assembly (Reduced Pressure Zone Valve) on all points of delivery from Austin's Water System within 90 days after the effective date of this contract. All approved additional points of delivery in the future will be required to have a backflow prevention assembly installed at the time of construction at Rollingwood's own expense.

### **ARTICLE III. COMPLIANCE WITH STATE LAWS AND CITY REGULATIONS**

**3.01. Legal Lots Required.** Rollingwood shall not sell taps or otherwise permit the connection of water service to any customer within the agreed wholesale water service area unless the property is exempt from or in compliance with the provisions of Chapter 212, Texas Local Government Code, as amended.

**3.02. Service Outside Rollingwood; Enlargement of Rollingwood Boundaries or Service Area.** This Agreement provides for the purchase of wholesale water by Rollingwood from Austin for delivery to retail customers within the agreed wholesale water service area. Rollingwood agrees that it shall not sell, resell, or deliver water to areas outside the agreed wholesale water service area as of the effective date of this Agreement unless it first obtains either the prior written consent of Austin or is ordered to provide such service by the Commission in involuntary proceedings that are not initiated by Rollingwood. In the latter event, Rollingwood shall provide written notice to Austin of the proceedings at the Commission relating to the expansion of Rollingwood's service to areas

now outside of Rollingwood's corporate limits. Rollingwood further agrees that it will not initiate any proceedings to enlarge its service area through any other agency or court of competent jurisdiction without the prior written notification to Austin of such expansion.

**3.03. Curtailment and Conservation Restrictions.** Delivery, volume, and pressure of potable water to Rollingwood under this Agreement is subject to and limited by Austin's available water supply and water system treatment and transportation capabilities. Austin shall have the right to curtail or ration wholesale service to Rollingwood in times of high system demand in the same manner and to the same extent that Austin imposes such curtailment or water rationing on other wholesale customers of Austin. Austin will give written notice to Rollingwood of the implementation and termination of any conservation and user restrictions it imposes on its customers, and Rollingwood agrees to impose on its customers and enforce the same voluntary and mandatory conservation and use restrictions Austin imposes on its own customers within three business days of receipt of notice from Austin.

**3.04. Temporary Curtailment of Service for Maintenance, Capital Replacement or Emergency Operations.** Austin shall have the right at all times to curtail water service hereunder in the event of a required maintenance operation, replacement of capital facilities or emergency for a reasonable period necessary to complete such maintenance operations or capital replacement, effect emergency repairs or otherwise respond to emergency conditions necessitating the temporary suspension of water service or decreased volume or pressure. For any curtailment other than one caused by an emergency, Austin, if possible, will give at least 72 hours telephonic notice to Rollingwood. In the event of an emergency curtailment, Austin will give telephonic notice as soon as possible.

**3.05. Cooperation During Maintenance or Emergency.** Rollingwood shall cooperate with Austin during periods of emergency or required maintenance or replacement of equipment and, if necessary, Rollingwood shall, at its sole expense, discontinue, cycle, test, inspect, or otherwise operate and maintain its pumps or other Rollingwood Water Facilities in a manner determined by the Director to be necessary to the safe and efficient completion of such operations.

**3.06. Water Conservation Program.** Rollingwood will adopt and enforce a water conservation program sufficient to meet the requirements of the Texas Natural Resource Conservation Commission ("TNRCC") water conservation rules, as amended. Rollingwood shall also adopt and enforce water conservation measures that meet or exceed the following standards:

- (1) promote the participation of its citizens in the water conservation programs offered by Austin with bill stuffers (4 times/year minimum) and advertising;
- (2) adopt an incentive plan for low-flush toilet retrofits that will include Austin rebates plus matching Rollingwood rebates (would currently add \$60 per toilet, for a total rebate of \$120);
- (3) send letters to high volume water users offering irrigation audits;
- (4) review its landscaping ordinances to promote water conservation, with the consideration of recommendations by the Austin Water Conservation Office;



now outside of Rollingwood’s corporate limits. Rollingwood further agrees that it will not initiate any proceedings to enlarge its service area through any other agency or court of competent jurisdiction without the prior written notification to Austin of such expansion.

**3.03. Curtailment and Conservation Restrictions.** Delivery, volume, and pressure of potable water to Rollingwood under this Agreement is subject to and limited by Austin's available water supply and water system treatment and transportation capabilities. Austin shall have the right to curtail or ration wholesale service to Rollingwood in times of high system demand in the same manner and to the same extent that Austin imposes such curtailment or water rationing on other wholesale customers of Austin. Austin will give written notice to Rollingwood of the implementation and termination of any conservation and user restrictions it imposes on its customers, and Rollingwood agrees to impose on its customers and enforce the same voluntary and mandatory conservation and use restrictions Austin imposes on its own customers within three business days of receipt of notice from Austin.

**3.04. Temporary Curtailment of Service for Maintenance, Capital Replacement or Emergency Operations.** Austin shall have the right at all times to curtail water service hereunder in the event of a required maintenance operation, replacement of capital facilities or emergency for a reasonable period necessary to complete such maintenance operations or capital replacement, effect emergency repairs or otherwise respond to emergency conditions necessitating the temporary suspension of water service or decreased volume or pressure. For any curtailment other than one caused by an emergency, Austin, if possible, will give at least 72 hours telephonic notice to Rollingwood. In the event of an emergency curtailment, Austin will give telephonic notice as soon as possible.

**3.05. Cooperation During Maintenance or Emergency.** Rollingwood shall cooperate with Austin during periods of emergency or required maintenance or replacement of equipment and, if necessary, Rollingwood shall, at its sole expense, discontinue, cycle, test, inspect, or otherwise operate and maintain its pumps or other Rollingwood Water Facilities in a manner determined by the Director to be necessary to the safe and efficient completion of such operations.

**3.06. Water Conservation Program.** Rollingwood will adopt and enforce a water conservation program sufficient to meet the requirements of the Texas Natural Resource Conservation Commission (“TNRCC”) water conservation rules, as amended. Rollingwood shall also adopt and enforce water conservation measures that meet or exceed the following standards:

- (1) promote the participation of its citizens in the water conservation programs offered by Austin with bill stuffers (4 times/year minimum) and advertising;
- (2) adopt an incentive plan for low-flush toilet retrofits that will include Austin rebates plus matching Rollingwood rebates (would currently add \$60 per toilet, for a total rebate of \$120);
- (3) send letters to high volume water users offering irrigation audits;
- (4) review its landscaping ordinances to promote water conservation, with the consideration of recommendations by the Austin Water Conservation Office;

- (5) adopt an ordinance requiring separate water meters for commercial irrigation where feasible;
- (6) in consultation with the Austin Water Conservation Office, adopt a conservation water rate ordinance that is effective in promoting water conservation; and
- (7) provide a rebate for purchasing horizontal axis washing machines (now set at \$50).

**3.07. Water Conservation Ordinance .** Separate from the requirements of Section 3.06, Rollingwood agrees to adopt and enforce an ordinance with similar provisions to Austin's emergency and peak day water management provisions, Chapter 4-2, Article II, 1999 City Code, as in effect on the date of this Agreement, within the wholesale water service area in this agreement. In the event that ordinance is amended, Austin will give written notice to Rollingwood of those amendments and will request that Rollingwood amend its ordinance to include similar provisions.

**3.08. Timely Adoption of Conservation Plan .** All ordinances and programs to be adopted by Rollingwood relating to toilet retrofits, emergency and peak day water management, conservation water rate, horizontal axis washing machines, and separate water meters for commercial irrigation, must be adopted before October 1, 2000.

**3.09. Penalty Provision .** If Rollingwood fails to comply with all the terms of this Agreement with respect to adopting and enforcing water conservation measures, Austin may impose on Rollingwood a monthly water surcharge equal to 25% of the rate determined by cost of service methodology, for as long as Rollingwood remains out of compliance. Before imposing such a surcharge, Austin will give Rollingwood written notice of any such failure, specifying in detail the alleged non-compliance. Rollingwood will have 90 days for the date of the notice to cure the failure. In the event Austin or Rollingwood do not agree on the satisfaction of any of the terms of this Section, either party may request mandatory mediation to resolve the conflict.

**ARTICLE IV.  
WATER RATES, CHARGES AND BILLING**

**4.01. Wholesale Water Rates.** Rollingwood agrees to make payments to Austin for all water delivered to Rollingwood under this agreement in accordance with the wholesale water rate established and amended from time to time by the Austin City Council for Rollingwood's customer class. The parties agreed billing and payments procedures are below in Section 4.05 and 4.06.

**4.02. Rollingwood Water Rates and Charges.** During the term of this agreement, Rollingwood shall fix and collect rates and charges for retail water service to its customers that are, in the opinion of the Rollingwood City Council, sufficient, together with any other revenues available to Rollingwood, to produce the amount necessary to operate, repair, and maintain the Rollingwood System, and to pay the cost of wholesale water service from Austin under this agreement.

Rollingwood shall be solely responsible for ensuring that its retail rates and charges are determined and collected in accordance with applicable law.

**4.03. Customer Connection Fees.** Rollingwood shall be solely responsible for the proper exercise of its governmental power to assess and collect fees, rates, taxes or other charges and for ensuring that the assessment and collection of the same is in compliance with applicable law.

**4.04. Utility Service Regulations Applicable.** Austin shall deliver wholesale water and charge Rollingwood in accordance with the terms of this Agreement. Rollingwood shall make payments to Austin for wholesale water delivered hereunder in accordance with Austin's Utility Service Regulations, as amended from time to time by Austin Council and the terms of this Agreement.

**4.05. Billing and Payment.** Austin shall send a bill to Rollingwood once per month setting forth the quantity of water delivered to Rollingwood as determined by Austin's periodic readings of the master meter(s) installed at the agreed points of delivery. Each bill shall include a due date and the total amount owed to Austin based on the metered quantity of wholesale water delivered multiplied by Austin's wholesale water rate for Rollingwood's customer class as amended from time to time by the Austin City Council. Rollingwood shall pay the total amount owed to Austin by the due date on each bill for wholesale water service. If Rollingwood in good faith questions the amount of the bill, Rollingwood shall follow the procedures therefore established in the City of Austin Utility Customer Service Regulations in Chapter 18-4 of the 1999 Austin City Code, as adopted by Austin. In the event of a conflict between this Agreement and the terms of Austin's Utility Service Regulations, the provisions of this Agreement shall prevail.

Rollingwood agrees to make timely payments to Austin for wholesale water service. Payments shall be considered past due 30 days after the due date of each bill for wholesale water service. Austin may apply a late charge on past due payments in accordance with its policies and ordinances applicable to other customers of Austin.

**4.06. Effect of Default for Non-Payment.** With respect to monthly billings, if Austin has not received payment from Rollingwood by the due date, the bill shall be considered delinquent, unless contested in good faith. In such event, Austin shall notify Rollingwood of such delinquency in writing, if Rollingwood fails to make payment of the delinquent billing within 30 calendar days from the due date, then Austin may, at its discretion, temporarily terminate service to Rollingwood until payment is made, subject to Rollingwood's right of continuity of service during a good faith appeal or a disputed bill as provided by applicable state laws and regulations and Austin's Utility Service Regulations, Chapter 18-4 of the 1999 Austin City Code, as adopted by Austin.

**4.07. Penalty for Exceeding Flow Limits.** In the event Rollingwood's monthly average of 1.0 million gallons per day (MGD) is ever exceeded, without the assignment of sufficient raw water supply to Austin, Rollingwood agrees to pay a penalty of \$5,000 per month for each month of exceedance of the monthly average under this agreement. Within 30 days of an exceedance of the monthly average, without the assignment of a sufficient raw supply to Austin, Rollingwood must escrow the sum of \$5,000 with Austin, and retain an engineer to prepare a report explaining the reasons for the exceedance of the monthly average, and within 60 days of the exceedance of the monthly average under this agreement, without the assignment of a sufficient raw water supply to

Austin, present the engineer's report and proposed solution to Austin. Within 120 days of the exceedance of the monthly average, without the assignment of a sufficient raw water supply to Austin, Rollingwood must take appropriate action, as detailed in the engineer's report. If Rollingwood either completes the curative action within 120 days or, if the parties agree that the curative action cannot be completed within 120 days, commences the curative action within 120 days and thereafter diligently pursue the curative action to completion, Austin will return the \$5,000 escrow deposited with Austin. If Rollingwood fails to act within 120 days as required by this section, then the \$5,000 escrow will be retained by Austin as an additional penalty for Rollingwood's violation of the monthly average limit contained in this Agreement. Based on the engineer's report and following a written request by Austin, Rollingwood will take immediate corrective action to reduce the exceedance of the monthly average under this agreement. The return or forfeiture of the \$5,000 escrow amount shall not exempt Rollingwood from the requirement of escrowing another \$5,000 with Austin should any subsequent exceedances of the monthly average occur.

**4.08. Obligation of Rollingwood.** The parties agree that Rollingwood's obligation under this agreement to make payments to Austin for water service in any fiscal year are a current expense for that fiscal year payable solely from the revenues of Rollingwood's Water System for that fiscal year. The obligation of Rollingwood to make payments to Austin does not constitute a general obligation or indebtedness of Rollingwood for which Rollingwood is obligated to levy or pledge any form of taxation.

## **ARTICLE V. MASTER METERS**

**5.01. Master Meters Required.** Water consumed by Rollingwood shall be measured by master water meters of a design, size, location and configuration approved by the Director and Rollingwood. The parties agree that the existing master water meters located at the points of delivery in **Exhibit A** shall be deemed approved under this Section upon the effective date of this agreement.

**5.02. Master Meter Installations.** A master meter (s) and related facilities, including a meter loop, a meter house or pit and appurtenances required for properly measuring the quantity of water delivered to Rollingwood shall be installed at each agreed new point of delivery of wholesale water to Rollingwood. Rollingwood, at its own expense, shall install and provide the meter loop, and the meter house or pit and appurtenances unless such expense is related to Austin's desire to change the point of delivery in which event Austin shall bear such expense. Austin shall provide and install the master meter(s) and the meter(s) shall be the property of Austin for all purposes hereunder. In the event that Rollingwood requests a change in the agreed points of delivery, Rollingwood shall bear the expense of providing and installing the meter. In the event Austin requests an addition or change in the points of delivery, Austin shall bear the expense of providing and installing the meter. Austin shall operate and maintain the master meter(s) and related equipment and appurtenances and shall calibrate the metering equipment annually and more frequently upon request by Rollingwood provided, however, that the additional cost of calibrating the metering equipment shall be directly borne by Rollingwood if requested more frequently than once every twelve (12) months. Any meter registering within AWWA (American Water Works Association) standards for that type and size of meter shall be deemed to be accurate. Unless otherwise agreed in writing, if any meter fails to

register accurately for any period, City's charge for the amount of water furnished during such period shall be determined in accordance with Austin's Utility Service Regulations as in effect on the effective date of this Agreement. Austin shall read the metering equipment at least once for each monthly billing cycle.

**ARTICLE VI.  
CONSTRUCTION OF FACILITIES**

**6.01. Construction by Rollingwood.** Unless otherwise agreed in writing, Rollingwood shall be solely responsible for design, engineering, financing, construction, installation, inspection, operation, maintenance, repair and replacement of all Rollingwood capital facilities for the transmission and delivery of water within the wholesale water service area in this agreement.

**6.02. Reselling of Water.** Rollingwood shall not permit the resale of potable water provided by Austin under this agreement.

**6.03. Approval of Plans and Specifications.** All Metering Facilities shall be constructed or installed to City of Austin Standard Specifications and in accordance with plans and specifications approved by Austin, the Commission, the Texas Department of Health and any other agency having jurisdiction thereof.

All plans and specifications for Metering Facilities to be constructed by Rollingwood shall be subject to review and approval of the Director prior to commencement of construction which approval will not be unreasonably withheld or delayed. The Director will review and approve or disapprove any plans submitted under this subsection within 30 days of submittal. Upon request by the Director, Rollingwood shall timely submit all documents that are needed for the review and approval of plans and specifications. If any plans are not approved, the Director will provide written comments to Rollingwood specifying in detail the changes that will be required for approval of the plans and specifications. Rollingwood agrees not to advertise for bids until approval from the Director has been secured with respect to the plans and specifications.

If after approval of the plans and specifications for particular Metering Facilities by Austin, Rollingwood fails to enter a construction contract for those facilities within two years, Rollingwood must resubmit the plans and specifications for review and approval by the Director to assure their conformity with Austin's then current specifications, current laws, ordinances, and regulations. If such plans and specifications do not conform to the then existing standards, then, upon the request of the Director, Rollingwood agrees to revise the plans and specifications to meet Austin's standards before commencement of construction.

**6.04. Construction Responsibilities.** Unless otherwise agreed in writing, it is understood and acknowledged that Rollingwood is responsible for the design, engineering, financing, construction, inspection and ownership of all Rollingwood Water Facilities.

**6.05. Inspection by City.** Austin may, but is not obligated to, inspect all phases of the construction and installation of Metering Facility and may charge City inspection fees for the

inspections of the Metering Facility. Inspection fees for the Metering Facility shall be determined in accordance with applicable City ordinances as such ordinances may be amended from time to time. Any Metering Facility constructed by Rollingwood will be dedicated to Austin for ownership, operation, and maintenance.

**6.06. Notification of Commencement of Construction.** After all required approvals for construction of the Metering Facility are obtained but prior to commencement of construction, Rollingwood shall provide written notice to the Director of the date on which construction of the facilities is scheduled to commence to allow Austin to assign an inspector.

**6.07. As-Built or Record Drawings Upon Completion of Construction.** Following completion of construction of Rollingwood Water Facilities and the Metering Facility or any portion thereof, Rollingwood shall provide, at Rollingwood's expense, to the Director as-built drawings or record drawings of each such completed project within 30 days of Rollingwood receiving them. Rollingwood will not be required to create new as-built or record drawings for water and metering facilities that were constructed prior to the effective date of this Agreement but may be required to provide other existing records or information concerning the construction of those facilities.

**6.08. Required Rights-of-Way.** Rollingwood shall be responsible for obtaining any easements or rights-of-way necessary for the construction of the Metering Facility or for construction of Austin Water Facilities within the wholesale water service area in this agreement. Austin shall be responsible for obtaining any easements or rights-of-way necessary for the construction of Austin Water Facilities outside of the wholesale water service area in this agreement. The form and content of easements for any Metering Facility to be dedicated to Austin under this Agreement shall be subject to review and approval by the Director and the City Attorney of Austin or his designee before final acceptance of such facilities by Austin, which approval will not be unreasonably withheld or delayed.

**6.09. Right of Entry.** During the term of this Agreement, Austin shall have the right of entry and access at all times to facilities comprising or connected to Rollingwood's Water System for any purpose related to providing wholesale water service hereunder or activities preparatory or incident hereto, to inspect Rollingwood Water System and the Metering Facility, to investigate the source of operational or maintenance problems or for preventative purposes intended to detect, minimize or avert operational or maintenance problems.

**6.10. Operation and Maintenance.** Austin shall be responsible for operation and maintenance of all Austin Water System and the Metering Facility constructed for the purpose of transporting water to Rollingwood or its customers. Unless otherwise agreed in writing, Rollingwood shall be responsible and totally liable for operation, maintenance, and leakage of water of all Rollingwood Water Facilities constructed for transportation and delivery of water to its retail customers whether within or outside Rollingwood from the City's master meters.

**6.11. Option to Participate in Oversizing.** Notwithstanding the foregoing, Rollingwood shall provide Austin with at least three (3) months notice of Rollingwood's intent to construct or expand its Rollingwood Water Facilities and, within such period, Austin shall have the option to request the oversizing of same for the benefit of other customers of Austin's regional water system.

**6.12. Oversizing Costs.** In the event that Austin elects to request and Rollingwood agrees to proceed with the requested oversizing of Rollingwood Water Facilities, Austin and Rollingwood shall, by separate written agreement approved by the respective governing bodies of each party and executed prior to the expenditure of funds therefore, provide for the design, construction, inspection, operation and maintenance, ownership and use of such oversized capital facilities in addition to such other and further matters appertaining thereto as may be of mutual interest. In no event shall Austin's right to ownership and use of the oversized facilities be less than the oversized capacity for which Austin is providing funding as determined by the Director.

**ARTICLE VII.  
SERVICE AREA AND LIMITATIONS ON SERVICE**

**7.01. Limitation of Service Area.** Rollingwood acknowledges that, as the provider of water service to other properties in this region, Austin must retain the ability to plan, fund and operate Austin Water Facilities needed to serve not only Rollingwood but all other customers of Austin's water system and that the expansion of customer service areas by any customer without the consent of Austin detrimentally affects the capability of Austin to plan, fund and operate its Water System for the benefit of all Austin water customers. Accordingly, the parties agree to the following:

(a) This agreement is for a specific level of wholesale water service for the wholesale service area. Rollingwood may not provide service outside the wholesale water service area without the prior approval of the Austin City Council .

(b) Austin's City Council reserves the right to deny for any reason any or all requests by Rollingwood to expand the level of the wholesale water service under this Agreement or to serve outside the wholesale water service area .

(c) If Rollingwood authorizes and provides water service outside the wholesale water service area, without the approval of Austin, as reflected by an amendment to the 2000 Agreement duly approved by the governing bodies of Austin and Rollingwood, Austin may terminate this agreement, or require Rollingwood to terminate service to the land outside the wholesale water service area.

(d) Rollingwood may not connect any customer that Rollingwood knows provides water service directly or indirectly to another person or entity outside the wholesale water service area. Rollingwood will immediately terminate the service of any such customer once it discovers any such connection.

**7.02. Consideration for Wholesale Water Service.** Rollingwood acknowledges that Austin has entered into this agreement based in part on Rollingwood's agreement to limit its water service to the wholesale water service area in this agreement, limit its monthly average volume of water usage to 1.0 MGD, and adopt and enforce ordinances and a water conservation program that meet or exceed the requirements of Austin and the TNRCC.

**7.03. No Delegation of Governmental Authority.** The limitations stated herein shall not be construed as a delegation by Rollingwood to Austin of any governmental authority or power but rather shall be construed as a contractual requirement for consent by Austin to the enlargement of Austin's required performance hereunder and a condition precedent to further performance by Austin hereunder.

**7.04. Requests for Service Outside Rollingwood.** With respect to all land for which service outside Rollingwood and its extraterritorial jurisdiction is formally requested, Rollingwood shall require the petitioner to submit a land use plan covering the land for which service outside Rollingwood and its extraterritorial jurisdiction is requested together with a statement of the engineering requirements for such property at the time of such petition for approval. Rollingwood covenants and agrees to forward to the Director of Austin's Water and Wastewater Utility a true copy of any written or other formal request for service outside of Rollingwood and its extraterritorial jurisdiction within ten (10) business days of receipt thereof by Rollingwood. Upon the receipt thereof, Austin will promptly initiate all reviews thereof required by applicable Austin ordinances, as amended from time to time. Requests for approval of service outside of Rollingwood shall be subject to review and approval by the Austin City Council, Director of Planning and Development, and the Director of Austin's Water and Wastewater Utility.

**7.05 Reciprocal Service Covenant.** Austin and Rollingwood agree that, upon the request of the other, temporary water service will be provided to retail customers along or adjacent to the corporate limits of the requesting entity until the requesting entity is able to construct its lines and mains necessary to service such customers provided that:

- (a) the non-requesting entity has lines and mains within a reasonable distance and is capable of providing such retail service;
- (b) the non-requesting entity agrees to provide such retail service on a temporary basis;
- (c) provision of such retail service will not result in a need for substantial construction or diminution in retail service to its own customers; and
- (d) the non-requesting entity providing temporary retail service may place such limitations on the level and geographic scope of such temporary retail service as is deemed in the best interest of such non-requesting entity;
- (e) the customer receiving such retail service agrees to accept the same from the non-requesting entity and pay applicable fees, costs and charges necessary to extend such temporary retail service;
- (f) provision of such temporary retail service does not violate applicable law, the provisions of any agreement respecting the provision of utility service to the area or the provisions of any certificate of convenience and public necessity (CCN) respecting utility service area boundaries.



## ARTICLE VIII. TERM AND RENEWALS

**8.01. Term of Agreement.** This Agreement shall be effective from the date of due execution by the authorized representatives of Austin and Rollingwood and shall continue in effect for a period of thirty (30) years unless earlier terminated in accordance with the provisions hereof.

**8.02. Termination.** Without prejudice to any provision hereof setting forth terms for automatic expiration, this Agreement may be terminated by Austin in the event of default of any of the provisions in this agreement by Rollingwood by giving thirty six (36) months written notice to Rollingwood. In the event that Austin elects to terminate this Agreement by giving thirty six (36) months written notice, Rollingwood shall exercise reasonable diligence to timely secure an alternative supply of potable water prior to the effective date of such termination. In the event of termination hereunder for any reason, Austin shall not be responsible for any costs and expenses of Rollingwood related, directly or indirectly, to securing alternative water service to Rollingwood.

**8.03. Default.** In the event that one party believes that the other party is in default of any of the provisions in this agreement, the non-defaulting party will make written demand to cure to the defaulting party and give the defaulting party up to 90 days to cure the default or, if the curative action cannot reasonably be completed within 90 days, the defaulting party will commence the curative action within 90 days and thereafter diligently pursue the curative action to completion. This period must pass before the non-defaulting party may initiate any remedies available to the non-defaulting party due to such default. The non-defaulting party shall mitigate direct or consequential damages arising from any default to the extent reasonably possible under the circumstances. The parties agree that they will use their best efforts to resolve any disputes and may engage in non-binding arbitration or other alternative dispute resolution methods as recommended by the laws of the State of Texas before initiating any lawsuit to enforce their rights under this agreement. Nothing in this agreement shall be construed to limit either parties' right to recover damages or to seek other appropriate curative remedies if a breach of contract action is filed by a non-defaulting party to this agreement.

**8.04. Changes in Law Affecting the Rights of Other Party.** Austin may terminate this Agreement on thirty (30) days written notice to Rollingwood if, during the tenure of this Agreement, Rollingwood directly sponsors, requests, lobbies for, or secures the adoption of state or federal legislation that is primarily designed to impair, undermine, restrict, eliminate, or otherwise adversely affect the rights of Austin under this Agreement. Rollingwood may terminate this Agreement on thirty (30) days written notice to Austin if, during the tenure of this Agreement, Austin directly sponsors, requests, lobbies for, or secures the adoption of state or federal legislation that is primarily designed to impair, undermine, restrict, eliminate, or otherwise adversely affect the rights of Rollingwood under this Agreement.

Notwithstanding the above, the tender of comments or analyses with regard to proposed legislation or rules of a government agency affecting this Agreement shall not give rise to an ability to terminate this Agreement pursuant to this Section.

In the event that Rollingwood secures adoption of legislation modifying or declaring this Section unlawful for any reason, this Agreement will terminate and expire automatically on the day prior to the effective date of such legislation.

**8.05. Renewal.** This Agreement may be renewed or extended by mutual agreement of the parties in writing for such additional periods as may be approved by the governing bodies of Rollingwood and Austin. No continuation of water service obligation is expressed or implied by Austin to Rollingwood beyond the term of this agreement.

**ARTICLE IX.  
PERFORMANCE AND FORCE MAJEURE**

**9.01. Effect of Force Majeure.** In the event that either party is rendered unable by force majeure to carry out any of its obligations under this Agreement, whether in whole or in part, then the obligations of that party, to the extent affected by the force majeure, shall be suspended during the continuance of the inability provided, however, that due diligence is exercised to resume performance at the earliest practicable time. As soon as reasonably possible after the occurrence of the force majeure relied upon to suspend performance, the party whose contractual obligations are affected thereby shall give notice and full particulars of the force majeure to the other party. The cause, as far as possible, shall be remedied with all reasonable diligence. The term "force majeure" includes acts of God, strikes, lockouts or other industrial disturbances, criminal conduct or sabotage, acts of the public enemy, orders of the government of the United States or the State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraints of government and civil disturbances, explosions, breakage, or accidents to equipment, pipelines, or canals, partial or complete failure of water supply, and any other inability of either party, whether similar to those enumerated or otherwise, that are not within the control of the party claiming their ability and that could not have been avoided by the exercise of due diligence. It is understood and agreed that the settlement of strikes, lockouts and other industrial or labor disturbances shall be entirely within the discretion of the party having the difficulty and that the requirement that any force majeure be remedied with all reasonable dispatch shall not require the settlement of strikes, lockouts or other industrial or labor disturbances by acceding to the demands of the opposing party if the settlement is unfavorable to it in the judgment of the party having the difficulty. Force majeure shall relieve Austin from liability to Rollingwood or any water customer of Rollingwood for failure to provide water service due to an inability covered by this Article. Force majeure shall not relieve Rollingwood of its obligation to make payment to Austin for water service rendered as provided in this Agreement.

**ARTICLE X.  
GENERAL PROVISIONS**

**10.01. Notices.** Any notice required or permitted to be delivered under this Agreement shall be forwarded via hand-delivery or the United States Postal Service, postage prepaid, to the addresses shown below:

City of Austin  
P.O. Box 1088  
Austin, Texas 78767-8828  
Attn: Director  
Water and Wastewater Utility

City of Rollingwood  
403 Nixon Drive  
Rollingwood, Texas 78746  
Attn: Mayor

Each party shall forward to the other within twenty four (24) hours of the filing thereof in the Commission or other court or agency of competent jurisdiction a true copy of any petition, application or other instrument affecting this Agreement, whether directly or indirectly.

**10.02. Address Change Procedure.** The addresses of the parties shall, until changed as hereinafter provided, be as shown above. The parties shall have the right at any time to change their respective addresses by giving written notice of same to the other party.

**10.03. Interlocal Cooperation.** Austin and Rollingwood shall cooperate with each other at all times so as to promote the efficient performance of the utility services provided to Rollingwood hereunder. Austin and Rollingwood agree to use a third-party mediation service for any unresolved disputes prior to seeking legal remedies through lawsuits or court actions. This requirement does not preclude the actions available to both parties specifically identified in this contract.

**10.04. Provision of Data, Documents.** Rollingwood agrees to timely provide to Austin at Rollingwood’s expense all requested data, records, plans and specifications, computer tapes, or other documents or information necessary or incidental to the provision of potable water service to Rollingwood under this agreement. Austin agrees to timely provide to Rollingwood at Austin’s expense all requested data, records, plans and specifications, computer tapes, or other documents or information necessary or incidental to the provision of potable water service to Rollingwood.

**10.05. Provision of Further Documents.** Rollingwood and Austin shall execute and deliver such other and further requested legal documents or instruments and perform such other and further acts as are reasonably necessary to effectuate the purposes and intent of this Agreement.

**10.06. Severability.** The provisions of this Agreement are severable, and if any word, phrase, clause, sentence, paragraph, section, or other part of this Agreement or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such word, phrase, clause, sentence, paragraph, section, or other part of this Agreement to other persons or circumstances shall not be affected thereby and this Agreement shall be construed as if such invalid or unconstitutional portion had never been contained herein.

**10.07. Entire Agreement.** This Agreement, including any exhibits attached hereto and made a part hereof by reference for all purposes, constitutes the entire agreement between the parties relative to the subject matter of this Agreement and supersedes all prior or contemporaneous agreements, representations, covenants or warranties, whether oral or in writing, respecting the subject matter hereof.

**10.08. Previous Contract.** This agreement by the parties supercedes that certain agreement entitled Water Contract, "1968 Water Contract", pursuant to which Austin provided a potable water supply to Rollingwood for its distribution system. Upon the execution of this agreement, the 1968 Water Contract and any and all other previous water service contracts between Austin and Rollingwood, shall be null, void and of no further legal force and effect.

**10.09. Compliance with Rules.** Rollingwood agrees to file a copy of this agreement with the Executive Director of the Texas Natural Resource Conservation Commission, P.O. Box 13087, Capitol Station, Austin, Texas 78711, it being fully recognized by the parties hereunder that the effectiveness of this contract is dependent upon and subject to compliance with all valid rules, regulations, and applicable laws of the United States of America, the State of Texas, Austin, Rollingwood, or any other governmental body or agency having lawful jurisdiction or any authorized representative or agency of any of them.

**10.10. Water Line Breaks.** Rollingwood shall notify Austin of any water line breaks inside the wholesale water service area in this agreement. Rollingwood is responsible for timely providing any required notice to Federal, State, and / or local government officials regarding water line breaks.

**10.11. Liability.** Rollingwood agrees to hold Austin harmless from any and all liability or claims or demands whatsoever for personal injury, property damage, damages to Rollingwood's Water System, or other loss, penalty, or expense arising directly or indirectly from the provision of water service under this agreement, to which Austin may be subjected to by reason of any injury to any person or damage to any property resulting or in any way connected with any and all actions and activities (or failure to act) of Rollingwood under this Agreement. Austin agrees to hold Rollingwood harmless from any and all liability or claims or demands whatsoever for personal injury, property damage, damages to Austin's Water System, or other loss, penalty, or expense arising directly or indirectly from the provision of water service under this agreement, to which Rollingwood may be subjected to by reason of any injury to any person or damage to any property resulting or in any way connected with any and all actions and activities (or failure to act) of Austin under this Agreement. Nothing in this section shall be construed to limit either parties' right to recover damages or to seek other appropriate curative remedies if a breach of contract action is filed by a non-defaulting party to this agreement.

**10.12. Amendment.** No amendment of this Agreement shall be effective unless and until it is duly approved by the governing bodies of each party and reduced to a writing signed by the authorized representatives of Austin and Rollingwood.

**10.13. Independent Contractor.** Austin shall have the status of an independent contractor hereunder and shall be solely responsible for the proper direction of its employees hereunder and Austin's employees shall not be considered employees or borrowed servants of Rollingwood for any reason.

**10.14. No Third Party Beneficiary.** This Agreement shall be construed as an interlocal contract respecting the performance of governmental services and nothing herein shall be construed to confer any right, privilege or benefit on any person or entity not a party hereto or otherwise creates any vested right or third party beneficiary relationship.

**10.15. Governing Law.** This Agreement shall be construed under the laws of the State of Texas and all obligations of the parties are deemed performable in Travis County, Texas.

**10.16. Venue.** Venue for any suit arising under this Agreement shall be in Travis County.

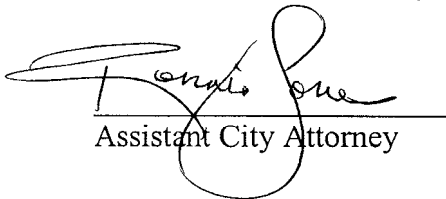
**10.17. Assignment.** Neither party may assign its rights and obligations hereunder without the prior written consent of the other.

**10.18. Duplicate Originals.** This Agreement may be executed in duplicate originals each of equal dignity.

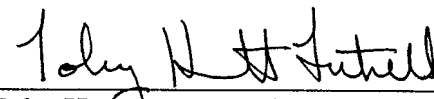
**10.19. Effective Date.** This Agreement shall become effective on the date of execution by the authorized representatives of Austin and Rollingwood.

**IN WITNESS WHEREOF,** the authorized representatives of Austin and Rollingwood have executed this Agreement as of the date(s) set forth below.

**APPROVED AS TO FORM:**

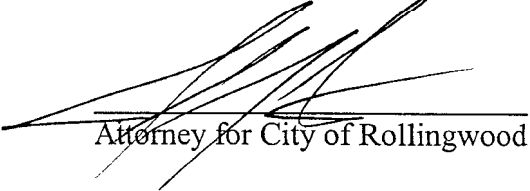
  
Assistant City Attorney

**CITY OF AUSTIN:**

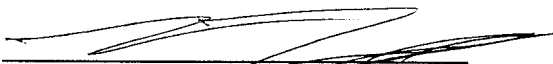
By:   
Toby Harnett Futrell  
Assistant City Manager

Date: 2/3/00


**APPROVED AS TO FORM:**

  
Attorney for City of Rollingwood

**CITY OF ROLLINGWOOD:**

By:   
Thom Farrell, Mayor  
City of Rollingwood

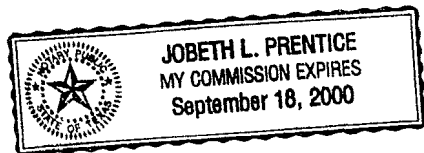
Date: 1/31/2000

By:   
Deets Justice, Alderman  
City of Rollingwood

Date: 1/31/2000

THE STATE OF TEXAS )  
 )  
COUNTY OF TRAVIS )

THIS INSTRUMENT is acknowledged before me on this 3<sup>rd</sup> day of February, 2000, by Toby Hammett Futrell, Assistant City Manager of Austin, Texas, a municipal corporation, on behalf of said municipal corporation.



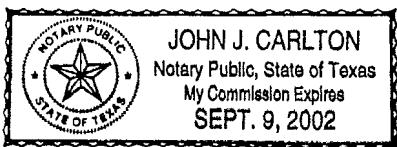
Jobeth L. Prentice  
Notary Public, State of Texas

Printed/Typed Name of Notary

My Commission Expires: \_\_\_\_\_

THE STATE OF TEXAS )  
 )  
COUNTY OF TRAVIS )

THIS INSTRUMENT was acknowledged before me on this 31<sup>st</sup> day of January, 2000 by Thom Farrell, Mayor of the City of Rollingwood, a municipal corporation, on behalf of said municipal corporation.



[Signature]  
Notary Public, State of Texas

Printed/Typed Name of Notary

My Commission Expires: \_\_\_\_\_



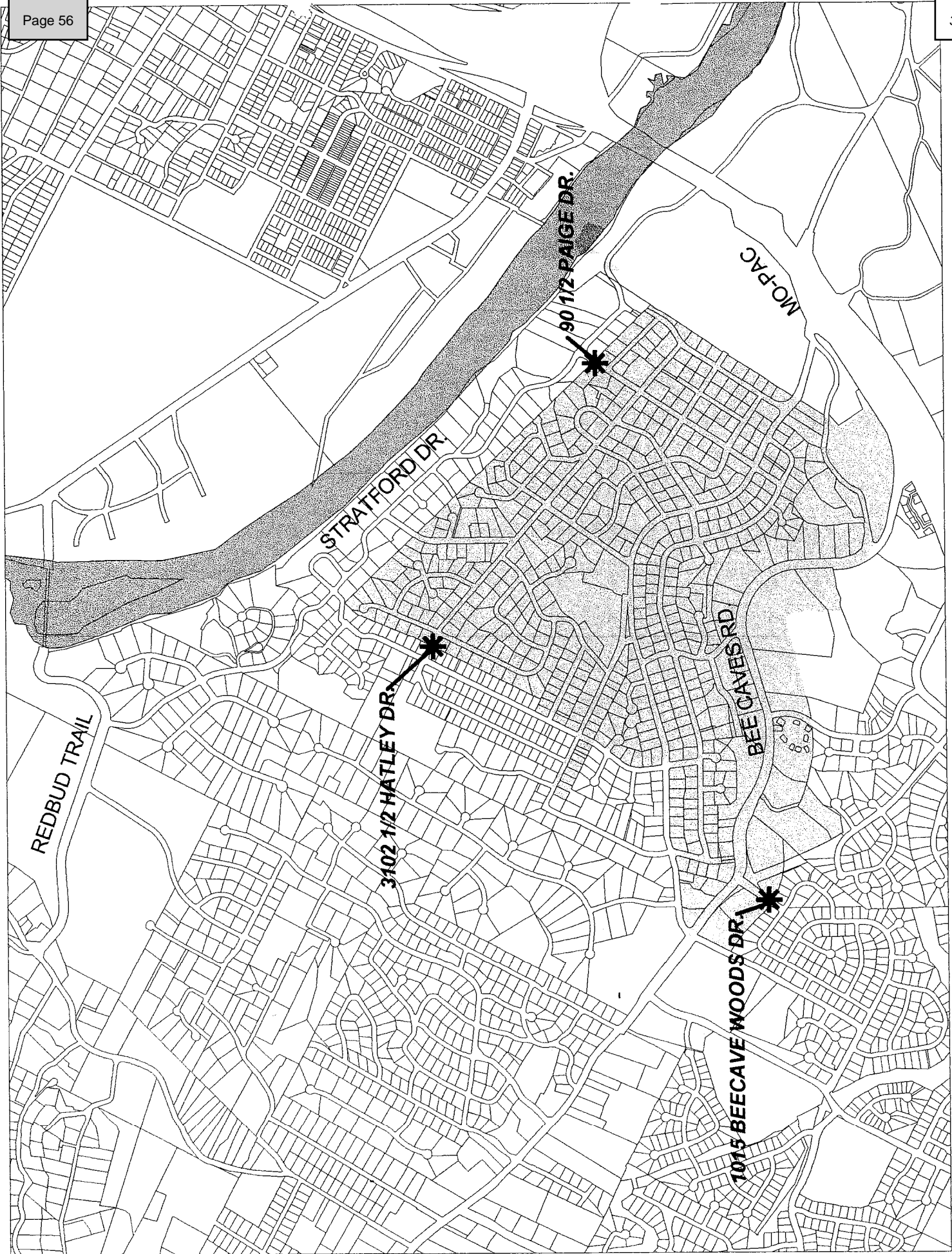


EXHIBIT A



*Appendix B: 2000 Water Agreement First Amendment*

**FIRST AMENDMENT TO AGREEMENT FOR WHOLESALE  
WATER SERVICE BETWEEN THE CITY OF AUSTIN AND THE CITY OF  
ROLLINGWOOD**

THE STATE OF TEXAS     §

COUNTY OF TRAVIS       §

This First Amendment to 2000 Agreement for Wholesale Water Service Between the City of Austin and the City of Rollingwood (“First Amendment”) is entered into between the City of Austin, a Texas home rule municipality (“Austin”) and the City of Rollingwood, a Texas general law municipality (“Rollingwood”), collectively “Parties,” to modify certain rights and responsibilities of the Parties under a previous agreement for wholesale wastewater service.

**RECITALS**

**A.** Austin and Rollingwood previously entered into a 2000 Agreement for Wholesale Water Service Between the City of Austin, Texas and the City of Rollingwood, Texas (“2000 Water Contract”) dated effective February 3, 2000, that is currently in full force and effect, setting forth certain terms and conditions under which Austin agreed to provide water service, on a wholesale basis, to Rollingwood for its distribution system serving retail connections within Rollingwood’s corporate boundaries and extraterritorial jurisdiction.

**B.** Rollingwood and Austin now mutually desire to modify certain rights and responsibilities of the Parties under the 2000 Water Contract as hereinafter set forth;

**AGREEMENT**

**NOW, THEREFORE,** for good and valuable consideration, including the mutual agreements, covenants and conditions set forth in this First Amendment to the 2000 Water Contract, Austin and Rollingwood agree as follows:

1. A new section 2.09 is hereby incorporated into the 2000 Water Contract to read as follows:

**2.09 Provision by Rollingwood of Source for Raw Water.** After the expiration of four (4) years following the Effective Date of this First Amendment, Austin will reexamine its raw water supply and need for additional raw water and, at the option of the Director upon at least twelve (12) months written notice to Rollingwood (“Austin Notice Period”), may require Rollingwood to provide its own source of raw water for Austin to treat and transport to Rollingwood in lieu of and substitution for using Austin’s own water rights or contract supply of raw water to treat and provide Water to Rollingwood pursuant to this Agreement.

After the expiration of four (4) years following the Effective Date of this First Amendment, Rollingwood may provide at least twelve (12) months written notice (“Rollingwood Notice Period”) to the Director that Rollingwood desires to provide its own source of raw water for Austin to treat and transport to

Rollingwood in lieu of and substitution for Austin using its own water rights or contract supply of water to meet its obligations under this Agreement.

The alternative source of raw water to be obtained by Rollingwood must be surface water from the lower Colorado River located in Travis County, Texas, be accessible to Austin at a point or points of diversion reasonably approved by the Director and, if necessary, the Lower Colorado River Authority, to allow Austin to employ its existing raw water intake facilities for withdrawal of Rollingwood's raw water from the Colorado River without additional expense to Austin. Since Austin will be withdrawing raw water from the Colorado River on behalf of Rollingwood, terms and conditions relating to such raw water supply will be subject to review and approval by the Director in advance of the execution of any agreement between Rollingwood and any third party providing for the extraction of raw water from the Colorado River for the benefit of Rollingwood. The approval by the Director of such request from Rollingwood will not be unreasonably delayed or withheld.

If Rollingwood has not secured an alternative source of raw water on terms reasonably acceptable to Rollingwood and the Director prior to expiration of the Austin Notice Period or Rollingwood Notice Period, as applicable, Austin may terminate this Agreement upon thirty (30) days advance written notice to Rollingwood, whereupon this Agreement will automatically terminate and expire upon the expiration of such thirty (30) day period without further notice and will thereafter be of no further force or effect. In the event of termination of this Agreement pursuant to this Section 2.09, Rollingwood will be solely responsible for all costs associated with securing an alternative source of Water for the Wholesale Water Service Area. If Rollingwood has commenced and is proceeding in reasonable good faith to complete contractual negotiations to secure an alternative source of raw water within the Austin Notice Period or Rollingwood Notice Period, as applicable, but cannot reasonably complete such contractual agreement prior to the expiration of the applicable notice period, and, prior to the expiration of such notice period, Rollingwood makes written request for an extension of the time to obtain an alternative raw water source, as applicable, the Director agrees to extend the Austin Notice Period or Rollingwood Notice Period, as applicable, for a reasonable period, not to exceed one hundred eighty (180) days.

In the event that (a) Rollingwood notifies Austin of its decision to provide its source of raw water for treatment and transportation pursuant to this Agreement and the City approves such request, or (ii) Austin requires Rollingwood to provide its own source of raw water for treatment and transportation by Austin pursuant to this Agreement, Austin will begin using the raw water supplied by or on behalf of Rollingwood in the fiscal year next succeeding the approval by the Director of Rollingwood's arrangements for such alternative raw water supply. In such an event, and prior to the commencement of such succeeding fiscal year, Austin agrees to recompute the then wholesale water rate for the provision of Water to Rollingwood in order to delete Austin's cost of raw water allocable to Rollingwood from the wholesale water rate applicable to Rollingwood.

2. **Defined Terms.** All terms delineated with initial capital letters in this First Amendment that are defined in the 2000 Water Contract have the same meanings in this First Amendment as in the 2000 Water Contract. Other terms have the meanings commonly ascribed to them.

3. **Effect of First Amendment.** Except as specifically provided in this First Amendment, the terms of the 2000 Water Contract continue to govern the rights and obligations of the parties, and all terms of the 2000 Water Contract, as modified by this First Amendment, remain in full force and effect. The 2000 Water Contract is incorporated herein by reference for all purposes. The Parties recognize that this First Amendment is a legally binding document and is enforceable under the laws of the State of Texas. In the event a dispute arises over the meaning or performance of this Agreement, the Parties agree that venue for any lawsuits shall be in Travis County, Texas. The prevailing Party in such a dispute shall be entitled to costs and attorney's fees, in addition to any damages or specific performance.

4. **Multiple Originals.** This First Amendment may be executed in multiple counterparts, each of which will constitute an original.

5. **Effective Date.** This First Amendment will be effective on the date the last party signs.

**IN WITNESS WHEREOF**, the authorized representatives of Austin and Rollingwood have executed this First Amendment, as authorized by the City Councils of Austin and Rollingwood, on the date(s) indicated below.

CITY OF AUSTIN

ok  
jmv

By: \_\_\_\_\_

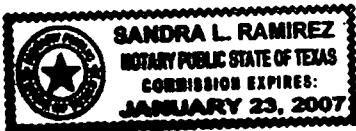
*Jose E. Canales*  
Jose E. Canales  
Deputy City Manager

Date: 11-29-04

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

THIS INSTRUMENT was acknowledged before me on this 29 day of November, 2004, by Jose E. Canales as Deputy City Manager of the City of Austin, Texas, a municipal corporation, on behalf of said municipal corporation.



*Sandra L. Ramirez*  
Notary Public, State of Texas

**CITY OF ROLLINGWOOD**

By: [Signature]  
Name: Hollis Jefferies  
Title: Mayor

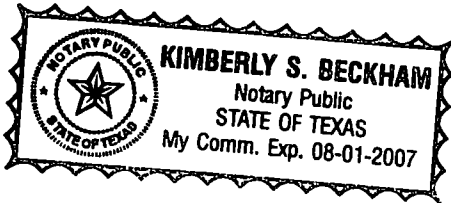
Date: 11/17/04

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

November **THIS INSTRUMENT** was acknowledged before me on this 17<sup>th</sup> day of November 2004, by Hollis Jefferies as Mayor of the City of Rollingwood, a municipal corporation, on behalf of said municipal corporation.

[Signature]  
Notary Public, State of Texas



*Appendix C: Project Summary Sheets*

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** A  
**Project Name:** Hatley/Almarion PRV Replacement

### Problem Description

The water model results indicated low pressures along Hatley between Inwood Circle and Wallis Dr.

### Proposed Improvements

To eliminate the low pressure areas, the existing PRV located at Hatley and Almarion that is out of service will be repaired. The PRVs at Hatley and Almarion and at Riley and Rollingwood will be set so that the lower pressure zone is fed from the high pressure zone rather than the Riley Master Meter and will increase pressures. The valve located between Ashworth Dr and Wallis Dr will be closed to move Ashworth Dr to the high pressure plane to address low pressure concerns.

### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	5,000
Construction:	\$	32,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>37,000</b>
Conceptual Cost Range:		< \$100k
Estimated Construction Duration:		1 Month

### Project Map



### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** B  
**Project Name:** Vance & Vale St Water Improvements

### Problem Description

History of repeated main breaks on older 4" waterline. During most recent repair, the City found that this line is improperly bedded with insufficient cover above the pipe, and the PVC material does not meet industry standards for a water main.

### Proposed Improvements

Upsizing undersized 4-inch pipe to typical 8-inch PVC. The limits of the proposed pipe are along Vance Rd and Vale St between Riley Rd to Rollingwood Dr, and continuing along Rollingwood Dr to Timberline Dr. Additionally, abandoning the backyard easement 2-inch pipeline that is located between Farley Tr and Riley Rd. This line has been confirmed active by the City.

### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	167,000
Construction:	\$	1,108,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>1,275,000</b>
Conceptual Cost Range:	\$1M - \$1.5M	
Estimated Construction Duration:	6 Months	

### Assumptions

- It is assumed that the City wishes to abandon the backyard easement water mains.

### Project Map





# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** C  
**Project Name:** Inwood Rd Interconnect

## Project Map



### Problem Description

Two of the main waterlines for the City cross at the Inwood Rd and Rollingwood Rd intersection, however they were never tied in. Additionally, the existing system showed fire flow concerns along Inwood Rd.

### Proposed Improvements

Connecting the Existing 8-inch water main within Rollingwood Dr to the existing 6-inch water main within Inwood Rd to provide a better connected and looped system, thus reducing headlosses during fire flow events.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	9,000
Construction:	\$	56,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>65,000</b>
Conceptual Cost Range:		< \$100k
Estimated Construction Duration:		2 Months

### Assumptions

**CITY OF ROLLINGWOOD  
WATER IMPROVEMENTS PLAN  
COST SUMMARY**

**Project ID:** D  
**Project Name:** Pickwick Dr Fire Flow Improvements

**Project Map & Photo**

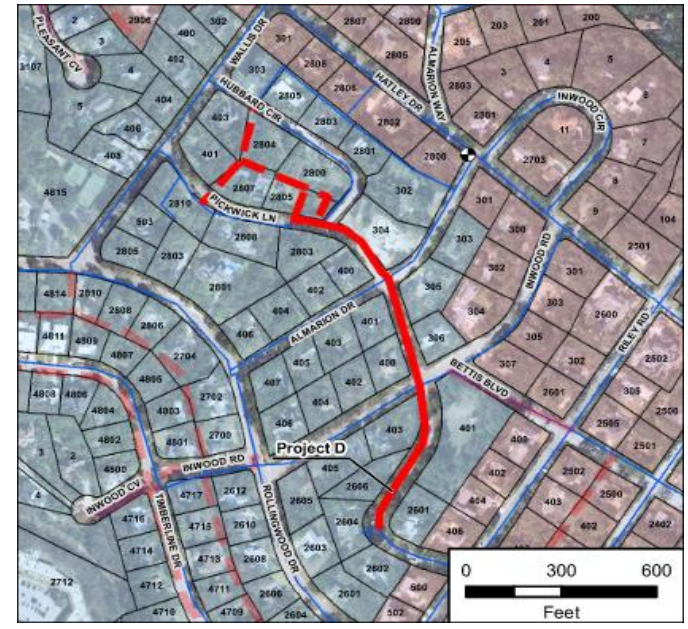


**Problem Description**

The existing water system model results show that from Pickwick Ln from Wallis Dr to Riley Rd there is not enough flow to satisfy fire flow constraints.

**Proposed Improvements**

Install 8-inch PVC pipe from Riley Rd to the existing 6-inch PVC at Hubbard Circle. This will include new pipe between Almarion Dr and Inwood Rd. During construction, the backyard easement water mains will be abandoned and the services relocated to water mains located within the roadways,



CIP Priority

**High**

Project Costs

Engineering & Survey:	\$	94,000
Construction:	\$	624,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>718,000</b>
Conceptual Cost Range:	\$500k - \$750k	
Estimated Construction Duration:	12 Months	

**Assumptions**

- It is assumed that the City wishes to abandon the backyard easement water mains.

**CITY OF ROLLINGWOOD  
WATER IMPROVEMENTS PLAN  
COST SUMMARY**

**Project ID:** E  
**Project Name:** Bettis Blvd Fire Improvements

**Project Map**



**Problem Description**

There is not enough flow at the pressure plane boundary due to the 4-inch pipe between Hatley and Bettis Blvd.

**Proposed Improvements**

The proposed installation of 8-inch PVC along Bettis Blvd between Riley Rd and Farley Tr will provide a better connected and looped water system. This will provide additional flow for fire flow events throughout the lower pressure plane system.



**CIP Priority**

High

**Project Costs**

Engineering & Survey:	\$	25,000
Construction:	\$	164,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>189,000</b>
Conceptual Cost Range:		\$150k - \$200k
Estimated Construction Duration:		6 Months

**Assumptions**

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** F  
**Project Name:** Park Hills Dr/Laura Ln Fire Improvements

### Project Map



### Problem Description

The model results show a significant lack of fire flow coverage for the northern neighborhood of the City.

### Proposed Improvements

Upsizing the existing 6-inch mains within Park Hill Dr and Laura Ln to an 8-inch PVC water main will provide the additional fire flow needs for the area.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	98,000
Construction:	\$	653,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>751,000</b>
Conceptual Cost Range:		\$750k - \$1M
Estimated Construction Duration:		6 Months

### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** G  
**Project Name:** Gentry Dr Fire Improvements

**Project Map**



### Problem Description

The water model results show that the two fire hydrants located along Gentry Dr between Ridgewood Rd and Brady Ln do not receive enough flow to satisfy a fire flow requirements

### Proposed Improvements

Upsizing the existing 6-inch line with an 8-inch PVC line from Ridgewood Dr to the end of the Rollingwood water system will provide enough flow for the existing fire hydrants.

### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	31,000
Construction:	\$	201,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>232,000</b>
Conceptual Cost Range:		\$200k - \$250k
Estimated Construction Duration:		6 Months



### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** H  
**Project Name:** Inwood Cove Fire Improvements

## Project Map



### Problem Description

The water model results show that the small water main within the Inwood Cove cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	14,000
Construction:	\$	91,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>105,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		6 Months

### Assumptions

- It is assumed that the City wishes to abandon the backyard easement water mains.

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** I  
**Project Name:** Jeffrey Cove Fire Improvements

## Project Map



### Problem Description

The water model results show that the small water main within the Jeffrey Cove cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	14,000
Construction:	\$	91,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>105,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		6 Months

### Assumptions

CITY OF ROLLINGWOOD  
WATER IMPROVEMENTS PLAN  
COST SUMMARY

**Project ID:** J  
**Project Name:** Pleasant Cove Fire Improvements

**Project Map**

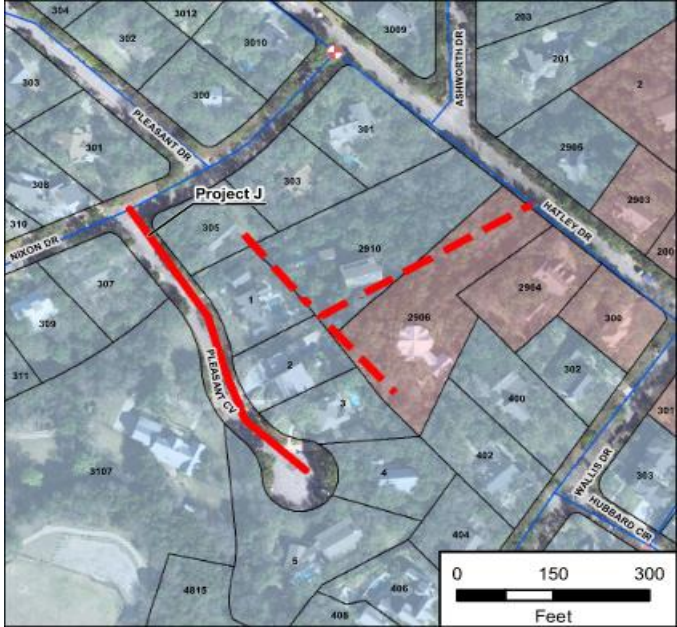


**Problem Description**

The water model results show that the small water main within the Pleasant Cove cul-de-sac does not have enough flow to meet the fire flow design requirements for the existing fire hydrant on the line.

**Proposed Improvements**

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements. Additionally, there are several backyard lines that are proposed to be abandoned and have the services relocated to the new mains.



**CIP Priority**

High

**Project Costs**

Engineering & Survey:	\$	35,000
Construction:	\$	233,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>268,000</b>
Conceptual Cost Range:		\$250k - \$500k
Estimated Construction Duration:		6 Months

**Assumptions**

- It is assumed that the City wishes to abandon the backyard easement water mains.



# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** K  
**Project Name:** S. Crest Dr Fire Improvements

## Project Map



### Problem Description

The water model results show that the small water main within the S. Crest Dr cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	22,000
Construction:	\$	145,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>167,000</b>
Conceptual Cost Range:		\$150k - \$200k
Estimated Construction Duration:		6 Months

### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** L  
**Project Name:** Westgate Circle Fire Improvements

### Project Map



### Problem Description

The water model results show that the small water main within the Westgate Circle cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	14,000
Construction:	\$	91,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>105,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		6 Months

### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** M  
**Project Name:** Ewing Easement Main Fire Improvements

## Project Map



### Problem Description

The water model results show that the small water main within the Ewing Easement does not have enough flow to meet the fire flow design requirements. There are currently two homes served off the line, and the homes are set away from the

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	11,000
Construction:	\$	73,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>84,000</b>
Conceptual Cost Range:		< \$100k
Estimated Construction Duration:		6 Months

### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** N  
**Project Name:** Timberline Ridge Fire Improvements

## Project Map

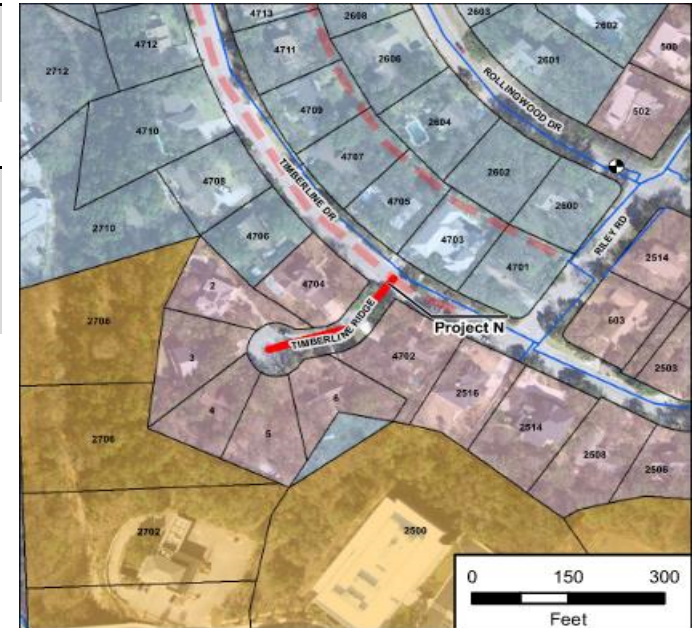


### Problem Description

The water model results show that the small water main within the Timberline Ridge cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

High

### Project Costs

Engineering & Survey:	\$	14,000
Construction:	\$	91,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>105,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		6 Months

### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** O  
**Project Name:** Abandonment Projects

### Problem Description

The current existing water system utilizes a 6-inch water main located in a backyard easement between Timberline Rd and Rollingwood Dr. Additionally, there is an existing 4-inch water main located within Timeberline Dr that is not necessary. The City has expressed a desire to abandon these lines and relocate the existing services.

### Proposed Improvements

Abandon approximately 10,000 linear feet of existing water main and relocate existing services that are currently fed from the mains to existing water mains located within the roadways.

### CIP Ranking

**Low**

### Project Costs

Engineering & Survey:	\$	65,000
Construction:	\$	429,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>494,000</b>

Conceptual Cost Range: \$250k - \$500k  
 Estimated Construction Duration: 18 months

### Project Map



### Assumptions

- It is assumed that the City wishes to move forward with this project. This project is not required for functionality of the water system as a whole, but for operational ease.



# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** P  
**Project Name:** Town Centre PRV

### Project Map



### Problem Description

The water model results indicated high pressures at the Town Centre.

### Proposed Improvements

To eliminate high pressures at Town Centre, a new PRV is proposed to be installed on the 12-inch water main that is within Bee Cave Rd. The PRV will solely serve the Town Centre.



### CIP Priority

Low

### Project Costs

Engineering & Survey:	\$	15,000
Construction:	\$	97,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>112,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		2 Months

### Assumptions

-It is assumed that the buildings at the Rollingwood Town Centre do not currently have individual PRV's on their water service. If the properties do have individual PRV's, this project is not required.

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** Q  
**Project Name:** Brett Cove Fire Improvements

**Project Map**



### Problem Description

The water model results show that the small water main within the Brett Cove cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

Low

### Project Costs

Engineering & Survey:	\$	22,000
Construction:	\$	145,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>167,000</b>
Conceptual Cost Range:		\$150k - \$200k
Estimated Construction Duration:		6 Months

### Assumptions

**CITY OF ROLLINGWOOD  
WATER IMPROVEMENTS PLAN  
COST SUMMARY**

**Project ID:** R  
**Project Name:** Ewing Circle Fire Improvements

**Project Map**



**Problem Description**

The water model results show that the small water main within the Ewing Circle cul-de-sac does not have enough flow to meet the fire flow design requirements.

**Proposed Improvements**

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



**CIP Priority**

Low

**Project Costs**

Engineering & Survey:	\$	14,000
Construction:	\$	91,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>105,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		6 Months

**Assumptions**



# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** S  
**Project Name:** Michele Circle Fire Improvements

## Project Map



### Problem Description

The water model results show that the small water main within the Michele Circle cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

Low

### Project Costs

Engineering & Survey:	\$	11,000
Construction:	\$	73,000
Other:		
<b>Total:</b>	<b>\$</b>	<b>84,000</b>
Conceptual Cost Range:		< \$100k
Estimated Construction Duration:		6 Months

### Assumptions

# CITY OF ROLLINGWOOD WATER IMPROVEMENTS PLAN COST SUMMARY

**Project ID:** T  
**Project Name:** Kristy Dr Fire Improvements

## Project Map



### Problem Description

The water model results show that the small water main within the Kristy Dr cul-de-sac does not have enough flow to meet the fire flow design requirements.

### Proposed Improvements

Upsizing the existing line with an 8-inch PVC line will provide enough flow to meet fire flow requirements.



### CIP Priority

Low

### Project Costs

Engineering & Survey:	\$	20,000
Construction:	\$	128,000
Other:		.
<b>Total:</b>	<b>\$</b>	<b>148,000</b>
Conceptual Cost Range:		\$100k - \$150k
Estimated Construction Duration:		6 Months

### Assumptions

*Appendix D: Project Cost Estimates*

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-A</b>	<b>Hatley/Almarion PRV Replacement</b>				
1	PRV REPAIR AND ADJUSTMENTS	EA	1	\$ 25,000	\$ 25,000
<b>SUBTOTAL</b>					\$ 25,000
MOBILIZATION (5% OF SUBTOTAL)					\$ 2,000
CONTINGENCY (15%)					\$ 5,000
ENGINEERING (15%)					\$ 5,000
<b>TOTAL</b>					\$ 37,000

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-B</b>	<b>Vance &amp; Vale St Water Improvements</b>				
1	PIPELINE ABANDONMENT	LF	650	\$ 25	\$ 17,000
2	8" PVC PIPE, COMPLETE AND IN PLACE	LF	3000	\$ 300	\$ 900,000
<b>SUBTOTAL</b>					\$ 917,000
MOBILIZATION (5% OF SUBTOTAL)					\$ 46,000
CONTINGENCY (15%)					\$ 145,000
ENGINEERING (15%)					\$ 167,000
<b>TOTAL</b>					\$ 1,275,000

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-C</b>	<b>Inwood Rd Interconnect</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	100	\$ 300	\$ 30,000
2	PIPELINE INTERCONNECT	EA	1	\$ 15,000	\$ 15,000
<b>SUBTOTAL</b>					\$ 45,000
MOBILIZATION (5% OF SUBTOTAL)					\$ 3,000
CONTINGENCY (15%)					\$ 8,000
ENGINEERING (15%)					\$ 9,000
<b>TOTAL</b>					\$ 65,000

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-D</b>	<b>Pickwick Dr Fire Flow Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	1500	\$ 300	\$ 450,000
2	PIPELINE ABANDONMENT	LF	2100	\$ 25	\$ 53,000
3	SERVICE RELOCATES	EA	5	\$ 2,500	\$ 13,000
<b>SUBTOTAL</b>					\$ 516,000
MOBILIZATION (5% OF SUBTOTAL)					\$ 26,000
CONTINGENCY (15%)					\$ 82,000
ENGINEERING (15%)					\$ 94,000
<b>TOTAL</b>					\$ 718,000

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-E</b>	<b>Bettis Blvd Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	450	\$ 300	\$ 135,000
<b>SUBTOTAL</b>					<b>\$ 135,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 7,000
CONTINGENCY (15%)					\$ 22,000
ENGINEERING (15%)					\$ 25,000
<b>TOTAL</b>					<b>\$ 189,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-F</b>	<b>Park Hills Dr/Laura Ln Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	1800	\$ 300	\$ 540,000
<b>SUBTOTAL</b>					<b>\$ 540,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 27,000
CONTINGENCY (15%)					\$ 86,000
ENGINEERING (15%)					\$ 98,000
<b>TOTAL</b>					<b>\$ 751,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-G</b>	<b>Gentry Dr Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	550	\$ 300	\$ 165,000
<b>SUBTOTAL</b>					<b>\$ 165,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 9,000
CONTINGENCY (15%)					\$ 27,000
ENGINEERING (15%)					\$ 31,000
<b>TOTAL</b>					<b>\$ 232,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-H</b>	<b>Inwood Cove Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	250	\$ 300	\$ 75,000
<b>SUBTOTAL</b>					<b>\$ 75,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 4,000
CONTINGENCY (15%)					\$ 12,000
ENGINEERING (15%)					\$ 14,000
<b>TOTAL</b>					<b>\$ 105,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-I</b>	<b>Jeffrey Cove Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	250	\$ 300	\$ 75,000
<b>SUBTOTAL</b>					<b>\$ 75,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 4,000
CONTINGENCY (15%)					\$ 12,000
ENGINEERING (15%)					\$ 14,000
<b>TOTAL</b>					<b>\$ 105,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-J</b>	<b>Pleasant Cove Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	550	\$ 300	\$ 165,000
2	PIPELINE ABANDONMENT	LF	750	\$ 25	\$ 19,000
3	SERVICE RELOCATES	EA	3	\$ 2,500	\$ 8,000
<b>SUBTOTAL</b>					<b>\$ 192,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 10,000
CONTINGENCY (15%)					\$ 31,000
ENGINEERING (15%)					\$ 35,000
<b>TOTAL</b>					<b>\$ 268,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-K</b>	<b>S. Crest Dr Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	400	\$ 300	\$ 120,000
<b>SUBTOTAL</b>					<b>\$ 120,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 6,000
CONTINGENCY (15%)					\$ 19,000
ENGINEERING (15%)					\$ 22,000
<b>TOTAL</b>					<b>\$ 167,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-L</b>	<b>Westgate Circle Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	250	\$ 300	\$ 75,000
<b>SUBTOTAL</b>					<b>\$ 75,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 4,000
CONTINGENCY (15%)					\$ 12,000
ENGINEERING (15%)					\$ 14,000
<b>TOTAL</b>					<b>\$ 105,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-M</b>	<b>Ewing Easement Main Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	200	\$ 300	\$ 60,000
<b>SUBTOTAL</b>					<b>\$ 60,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 3,000
CONTINGENCY (15%)					\$ 10,000
ENGINEERING (15%)					\$ 11,000
<b>TOTAL</b>					<b>\$ 84,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-N</b>	<b>Timberline Ridge Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	250	\$ 300	\$ 75,000
<b>SUBTOTAL</b>					<b>\$ 75,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 4,000
CONTINGENCY (15%)					\$ 12,000
ENGINEERING (15%)					\$ 14,000
<b>TOTAL</b>					<b>\$ 105,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-O</b>	<b>Abandonment Projects</b>				
1	PRV ABANDONMENT	EA	1	\$ 5,000	\$ 5,000
2	PIPELINE ABANDONMENT	LF	10000	\$ 25	\$ 250,000
3	SERVICE RELOCATES	EA	40	\$ 2,500	\$ 100,000
<b>SUBTOTAL</b>					<b>\$ 355,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 18,000
CONTINGENCY (15%)					\$ 56,000
ENGINEERING (15%)					\$ 65,000
<b>TOTAL</b>					<b>\$ 494,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-P</b>	<b>Town Centre PRV</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	100	\$ 300	\$ 30,000
2	PRV	EA	1	\$ 50,000	\$ 50,000
<b>SUBTOTAL</b>					<b>\$ 80,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 4,000
CONTINGENCY (15%)					\$ 13,000
ENGINEERING (15%)					\$ 15,000
<b>TOTAL</b>					<b>\$ 112,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-Q</b>	<b>Brett Cove Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	400	\$ 300	\$ 120,000
<b>SUBTOTAL</b>					<b>\$ 120,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 6,000
CONTINGENCY (15%)					\$ 19,000
ENGINEERING (15%)					\$ 22,000
<b>TOTAL</b>					<b>\$ 167,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-R</b>	<b>Ewing Circle Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	250	\$ 300	\$ 75,000
<b>SUBTOTAL</b>					<b>\$ 75,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 4,000
CONTINGENCY (15%)					\$ 12,000
ENGINEERING (15%)					\$ 14,000
<b>TOTAL</b>					<b>\$ 105,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-S</b>	<b>Michele Circle Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	200	\$ 300	\$ 60,000
<b>SUBTOTAL</b>					<b>\$ 60,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 3,000
CONTINGENCY (15%)					\$ 10,000
ENGINEERING (15%)					\$ 11,000
<b>TOTAL</b>					<b>\$ 84,000</b>

ITEM	DESCRIPTION	UNITS	QTY	UNIT COST	TOTAL COST
<b>CIP-T</b>	<b>Kristy Dr Fire Improvements</b>				
1	8" PVC PIPE, COMPLETE AND IN PLACE	LF	350	\$ 300	\$ 105,000
<b>SUBTOTAL</b>					<b>\$ 105,000</b>
MOBILIZATION (5% OF SUBTOTAL)					\$ 6,000
CONTINGENCY (15%)					\$ 17,000
ENGINEERING (15%)					\$ 20,000
<b>TOTAL</b>					<b>\$ 148,000</b>



# CITY OF ROLLINGWOOD WATER CAPITAL IMPROVEMENTS PLAN

Rollingwood

City Council Meeting – May 18, 2022



**K·FRIESE**  
+ ASSOCIATES  
PUBLIC PROJECT ENGINEERING

By: Greg Blackburn, PE

# Agenda

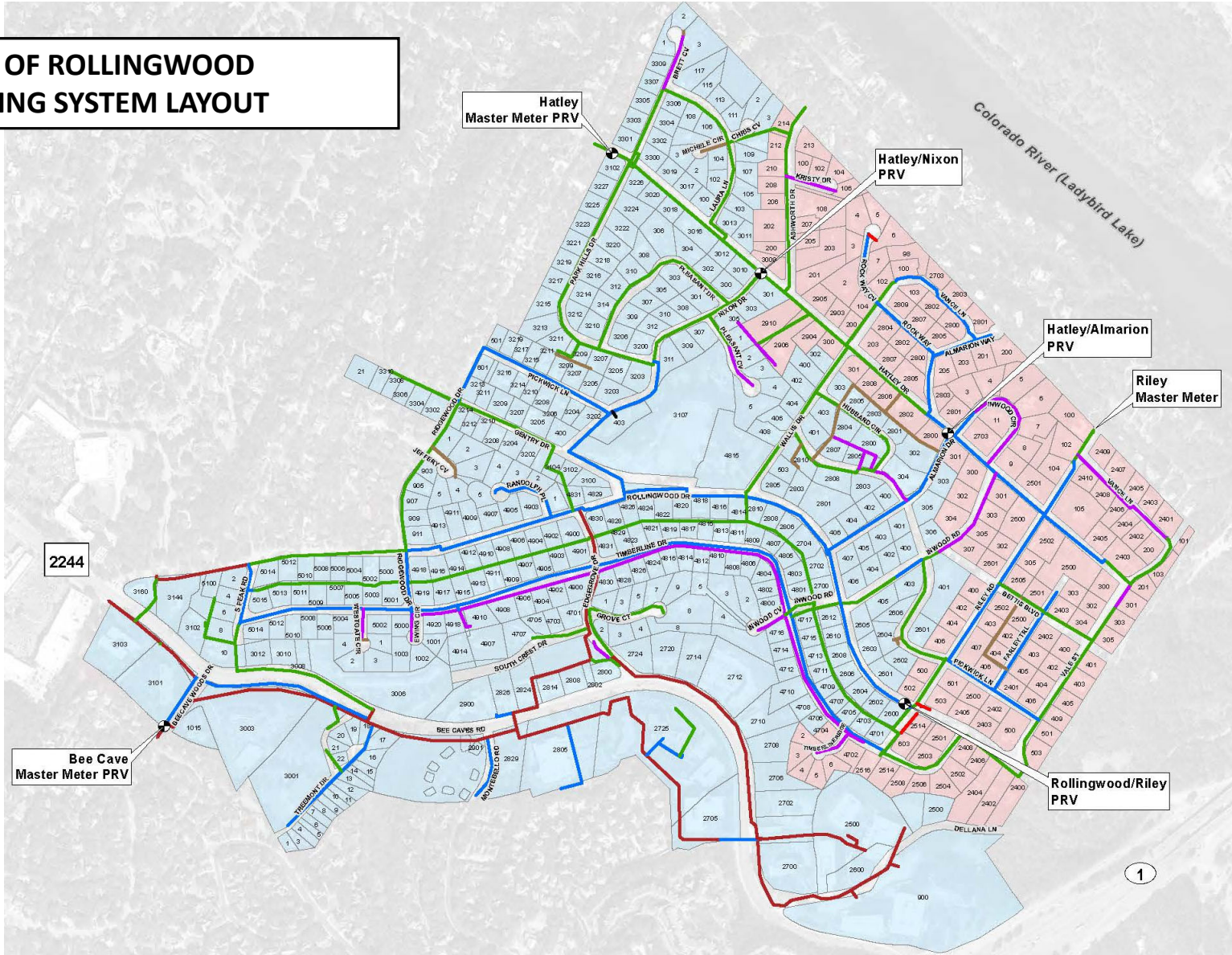
1. Updates since Last Presentation
2. Existing Rollingwood Water System Map
3. Revised CIP List
4. Summary
5. Questions

Rollingwood

## Updates Since Last Council Presentation

- KFA worked with City and Crossroads to investigate unknowns in the system
  - 2" backyard waterline along Vale found to be abandoned
  - New 2" backyard waterline found to be active along Farley (originally thought to be abandoned)
  - Existing Vale 6" waterline was found to be older PVC material and not replaced recently
- Revised proposed feed into lower pressure plane to increase pressures based on citizen complaints
  - Now being fed through PRVs and not Riley Master Meter
- Ungrouped projects to provide more flexibility for packaging projects based on available funding

# CITY OF ROLLINGWOOD EXISTING SYSTEM LAYOUT

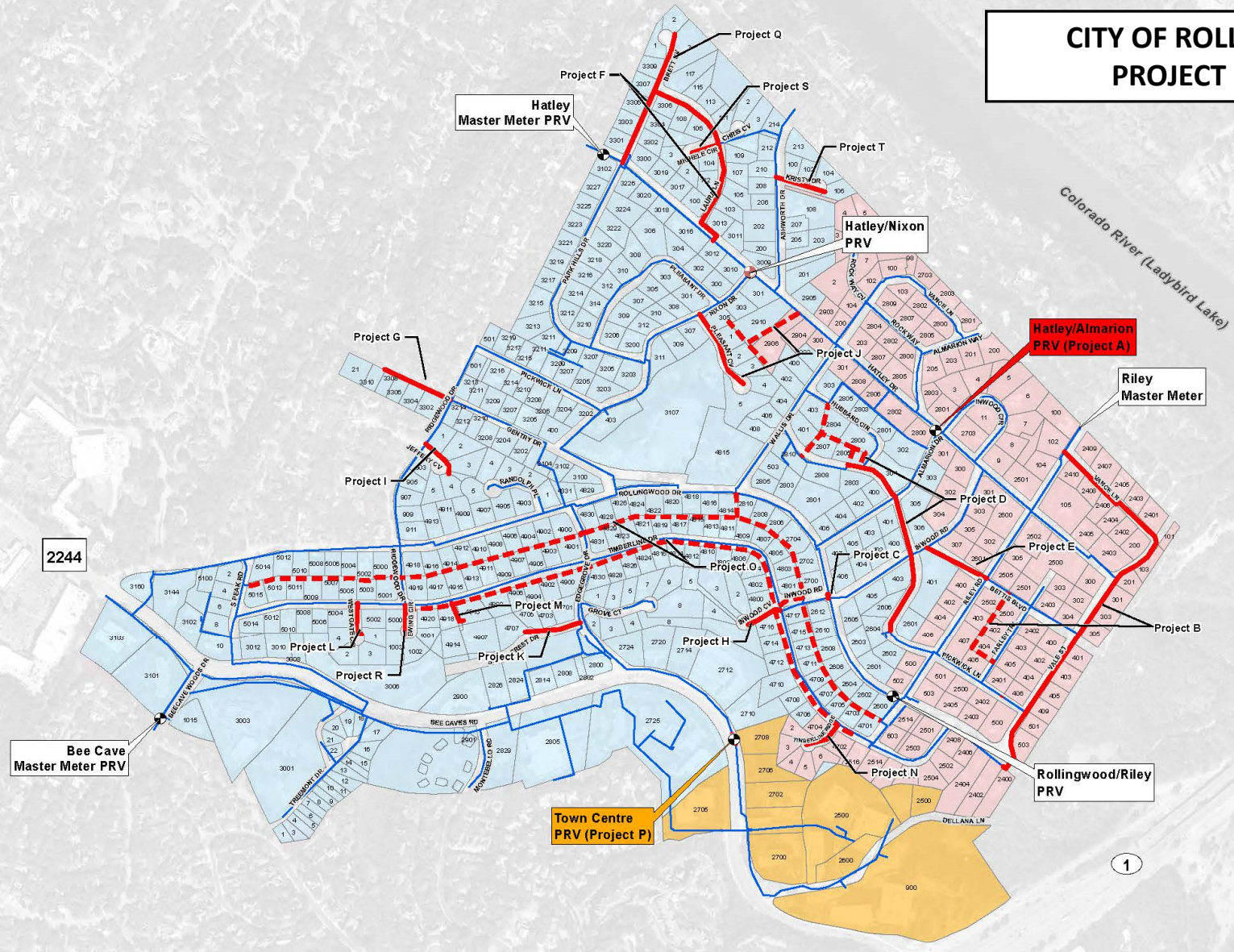


## Project Development

- Model used to identify projects in CIP
- Resolve high/low pressure issues and inadequate fire flows
- Remediate maintenance concerns and access issues for City Staff
- Projects assigned priority (high or low)

ID	Proposed Projects	Cost Estimate	Priority
A	Hatley/Almarion PRV Replacement	\$37,000	High
B	Vance & Vale St Water Improvements	\$1,275,000	High
C	Inwood Rd Interconnect	\$65,000	High
D	Pickwick Dr Fire Flow Improvements	\$718,000	High
E	Bettis Blvd Fire Improvements	\$189,000	High
F	Park Hills Dr/Laura Ln Fire Improvements	\$751,000	High
G	Gentry Dr Fire Improvements	\$232,000	High
H	Inwood Cove Fire Improvements	\$105,000	High
I	Jeffrey Cove Fire Improvements	\$105,000	High
J	Pleasant Cove Fire Improvements	\$268,000	High
K	S. Crest Dr Fire Improvements	\$167,000	High
L	Westgate Circle Fire Improvements	\$105,000	High
M	Ewing Easement Main Fire Improvements	\$84,000	High
N	Timberline Ridge Fire Improvements	\$105,000	High
O	Abandonment Projects	\$494,000	Low
P	Town Centre PRV	\$112,000	Low
Q	Brett Cove Fire Improvements	\$167,000	Low
R	Ewing Circle Fire Improvements	\$105,000	Low
S	Michele Circle Fire Improvements	\$84,000	Low
T	Kristy Dr Fire Improvements	\$148,000	Low
<b>Total</b>		<b>\$5,316,000</b>	

Previous total CIP cost estimate= \$6,224,000



**CITY OF ROLLINGWOOD  
PROJECT LAYOUT**

2244

Bee Cave Master Meter PRV

Hatley Master Meter PRV

Hatley/Nixon PRV

Hatley/Almarion PRV (Project A)

Riley Master Meter

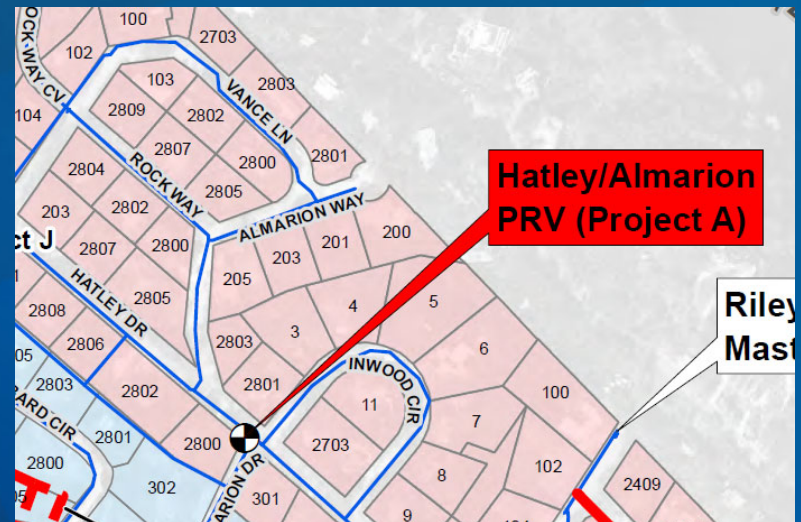
Town Centre PRV (Project P)

Rollingwood/Riley PRV

1

## Project A – Hatley/Almarion PRV Replacement

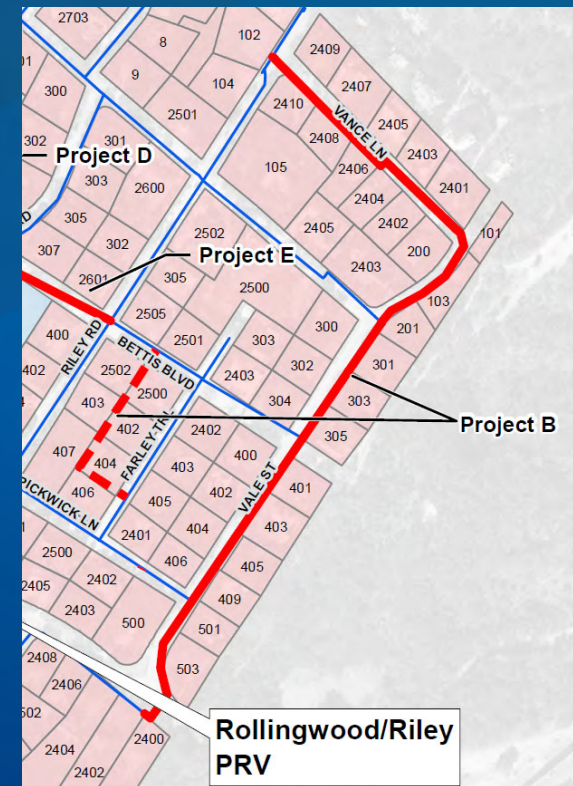
- High priority
- Repair Hatley/Almarion PRV that has been out of service
- Adjust PRV settings to feed lower pressure plane from the higher pressure plane
- Increases pressures in lower zone based on citizen complaints





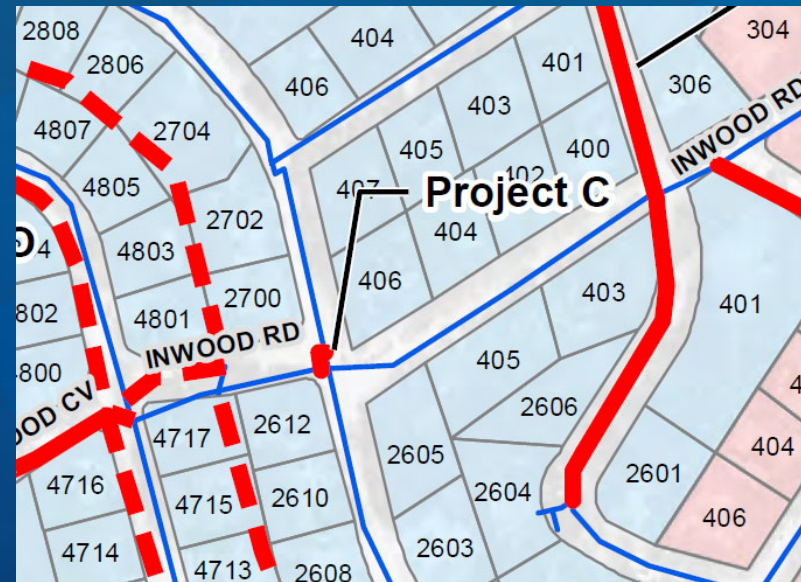
# Project B – Vance & Vale Water Improvements

- High priority
- History of repeated main breaks on waterline that was not originally installed correctly:
  - Improper bedding
  - Insufficient cover (less than 4')
  - PVC material does not meet current industry standards for pressure rating
- Updates:
  - Increase scope for 6" Vale St replacement based on field investigation
  - Reduced scope of 2" abandonment



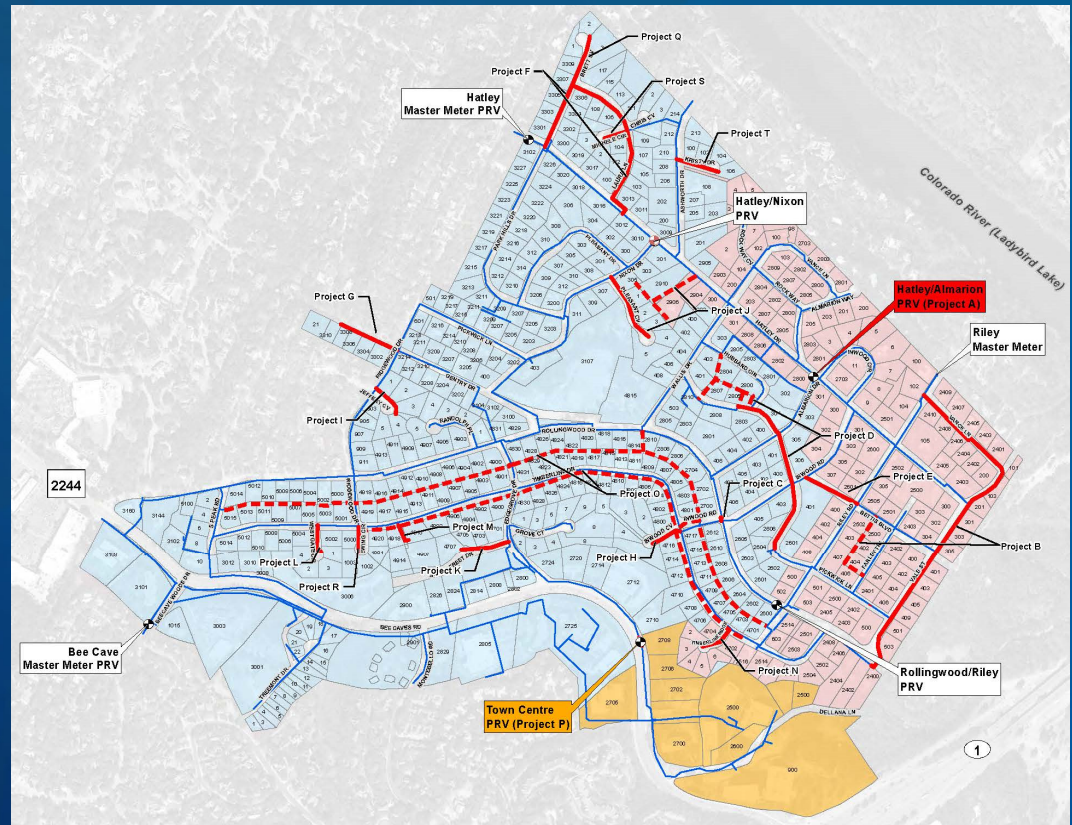
## Project C – Inwood Cove Interconnect

- High priority
- Provides interconnected and better looped system
- Improves system pressures and increased available fire flows



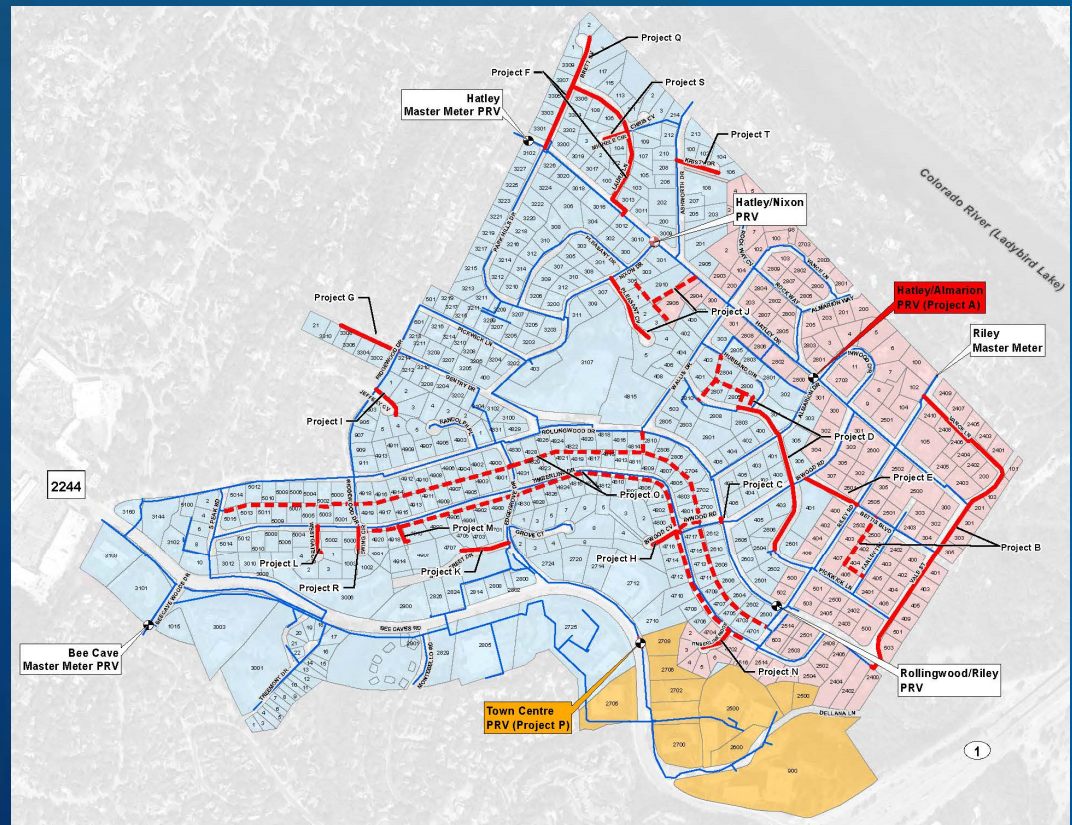
## Projects D thru N – Fire Flow Improvements

- High priority
- Looping and upsizing of pipes throughout the City to improve fire flow in various areas
- Projects given high priority based on not having a fire hydrant with sufficient fire flow within 500-ft of each house



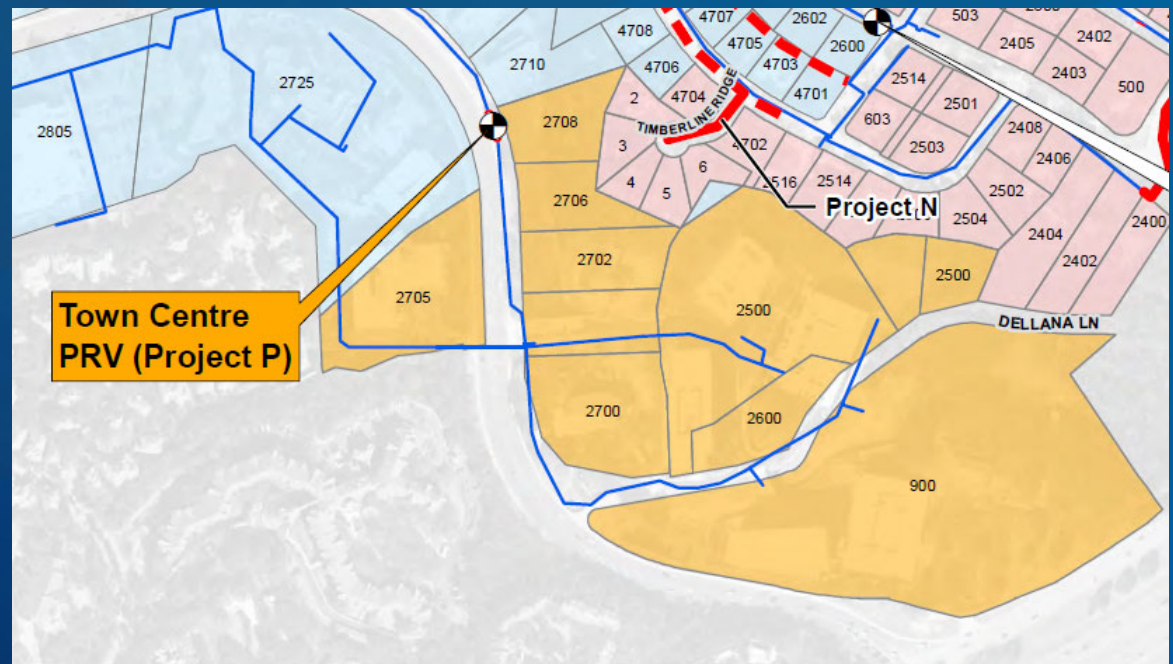
## Project O – Abandonment Projects

- Low priority
- Abandon existing waterlines in backyard easements
- Abandon redundant 4-inch in Timberline Dr
- Costly to relocate meters/services to front yard



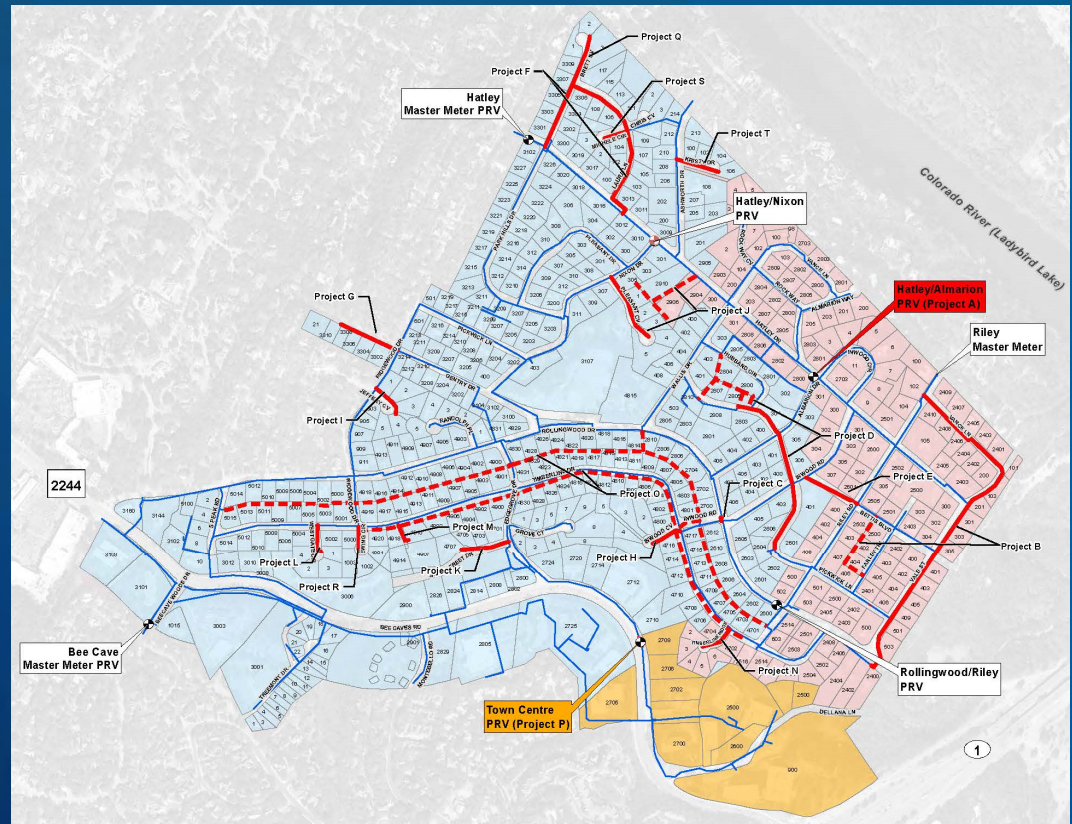
## Project P – Town Centre PRV

- Low priority
- Install PRV to serve commercial properties along southeast Bee Caves
- Relieves high pressures
- Unknown if properties have individual PRVs



## Projects Q thru T – Fire Flow Improvements

- Low priority
- Upsizing of small diameter pipes in cul-de-sacs to improve fire flow in various areas
- Projects given low priority as these are short waterlines in cul-de-sacs, but there is existing hydrants within 500-ft of each house



## Summary

- Projects separated to allow City to package as needed based on available funding
- Total CIP cost estimate reduced from \$6,224,000 to \$5,316,000
- Continue to update water system mapping and field investigations

# Questions?

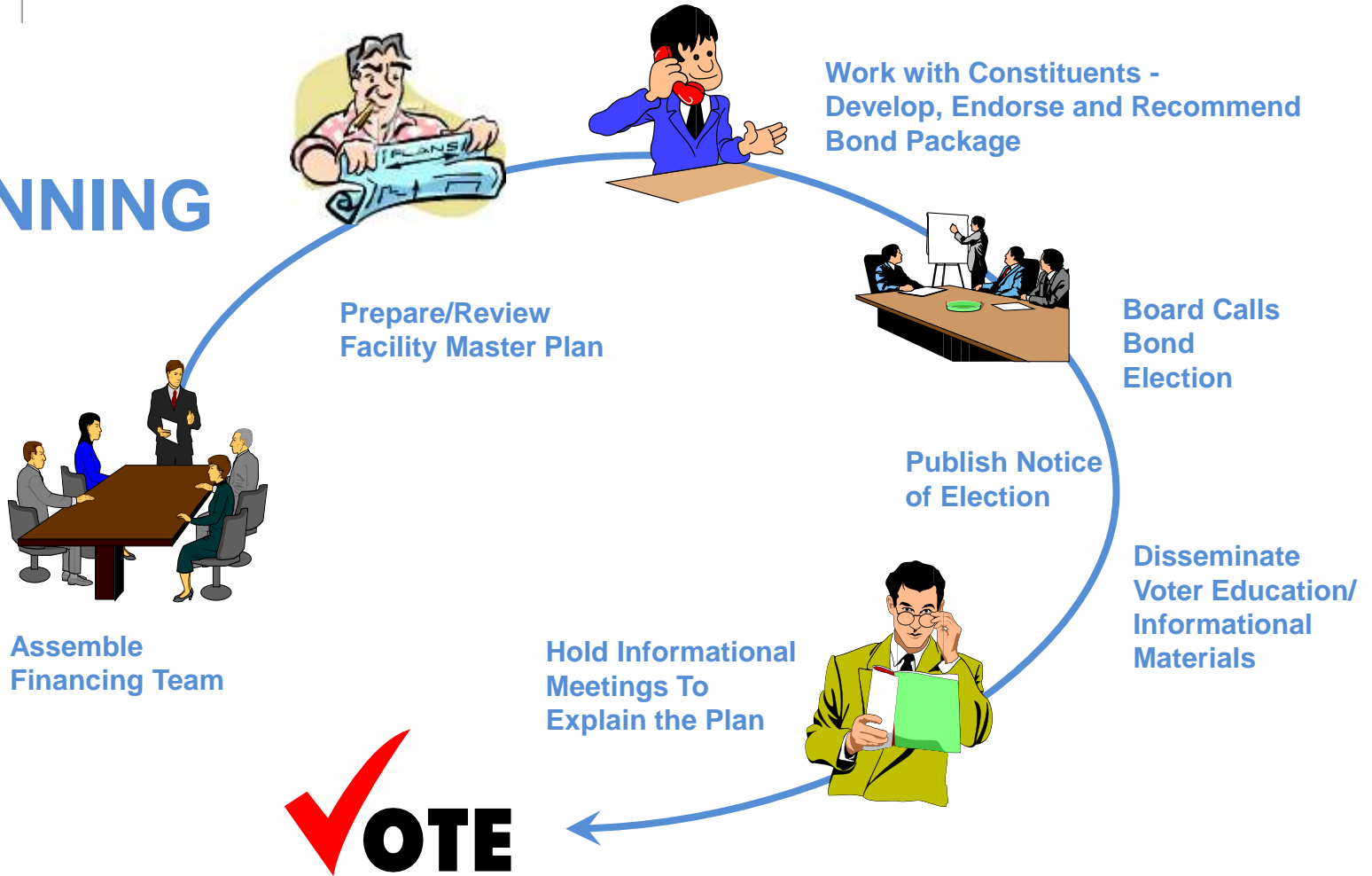


# OVERVIEW OF THE BOND ELECTION PROCESS

Prepared for the City of Rollingwood  
April 2022

# Overview of the Bond Election Process

## PLANNING



## When is a Bond Election required?

### Election Required

- Bonds issued by municipalities that are payable from ad valorem taxes

### No Election Required

- Utility System Revenue Bonds
- Certificates of Obligation
- Contractual Obligations
- Tax Notes

# General Information about Bond Elections

## Parties Involved

- Governmental Entity/Issuer
- Financial Advisor
- Bond Counsel
- Other
  - Election Consultant(s)
  - Election Administrator
- Voters

## Role of Bond Counsel – Election Matters

- Hired by and represents the City
- Assist with planning and calling the bond election
- Draft all election documents
- Provide detailed instructions for posting and publication requirements
- Advise and assist with election strategies
- Review informational materials
- Preclear proposition(s) with Attorney General's Office

# Legal Authority for a Bond Election

## Legal Authority for Governmental Entities to Issue Tax Bonds

- Home-rule Cities:
  - Article XI, Section 5 of the Texas Constitution
  - State Statutes
  - City's Charter
- General Law Cities:
  - Article XI, Section 4 of the Texas Constitution
  - State Statutes

## Authorized Purposes for Tax Bonds

- Permanent public improvements and other public purposes

## Calling the Bond Election

Generally, a bond election must be held on a Uniform Election Date - first Saturday in May or first Tuesday after the first Monday in November

Council adopts an ordinance calling a bond election containing:

- Proposition(s) and Ballot Language
- Precincts
- Election Day Polling Places
- Early Voting dates, hours and locations
- Other important information

## Calling the Election - Propositions

- Each purpose requires a separate proposition
- General prohibition against logrolling – cannot combine multiple purposes into a single proposition
- Exception – common project designed to support more than one governmental purpose (e.g., common building designed to support more than one municipal purpose – administrative offices and police station)



# Important Dates for November 8, 2022 Bond Election

<u>Date</u>	<u>Event</u>
Mid-May*	Finalize purposes
Mid-June*	Finalize preferred grouping of purposes/projects to be presented in each measure to voters; Orrick seeks Texas AG pre-clearance, if necessary
Wed., Aug. 10	First day for City Council to adopt election ordinance
Mon., Aug. 22	Last day for City Council to adopt election ordinance
Mon., Oct. 24	Early voting begins
<b>Tues., Nov. 8</b>	<b>Election Day</b>
Fri., Nov. 11 – Tues., Nov. 22	Window to canvass the election

\*Recommended timeline to ensure City can meet deadline to adopt election ordinance.

# Calling the Bond Election

## Posting and Publishing Requirements

- Post the Notice
  - City's bulletin board
  - City's website
- Publish the Notice
  - Newspaper of general circulation published in the City
- Post the Election Ordinance
  - Each polling place
  - 3 public places in the City
  - City Hall
  - City's website
- Post and publish in English and Spanish
- Bond Counsel will provide documents (in English and Spanish) and detailed instructions

# Voter Outreach and Education

## City Informs Community About Purpose(s) of the Bonds

- Provide factual information only (no advocacy)
- Prepare, print and distribute factual voter education materials
- Schedule and hold community engagement meetings to present factual information to the community

## Post-Election Issues

Canvassing Window: November 11, 2022 – November 22, 2022

Election Contest Period: Ends 30 days after canvassing

Bonds cannot be issued until after the election contest period has ended

# Questions?

**Jerry V. Kyle, Jr.**

Partner

Orrick, Herrington & Sutcliffe LLP

512.582.6951

[jkyle@orrick.com](mailto:jkyle@orrick.com)

**Jerry practices in the public law area. With a focus in public finance, he serves as bond counsel or underwriters' counsel in tax-exempt bond transactions. Jerry has been active in traditional bond financings for governmental entities such as school districts, cities, counties and special-purpose districts, advising them on general obligation, ad valorem tax-secured financings and special or limited obligation financings, such as utility system revenue-secured financings, conduit financings, financings for state agencies and financings for entities authorized to act on behalf of the State of Texas and its political subdivisions, including tax and revenue anticipation and general obligation and special-purpose facility revenue financings.**

**Ben Morse**

Senior Associate

Orrick, Herrington & Sutcliffe LLP

512.582.6917

[bmorse@orrick.com](mailto:bmorse@orrick.com)

**Ben is a public law attorney who focuses his practice on public finance. He has served as bond counsel, underwriter's counsel and disclosure counsel on virtually every type of public finance transaction. Throughout his career, he has worked on more than 100 public finance transactions with an aggregate par value of approximately \$15 billion. Ben also counsels utility districts, municipal management districts, cities, economic development corporations, tax increment reinvestment zones and other governmental entities on general matters. In addition, he has substantial experience with economic development matters, and advises both developers and governmental entities in the negotiation of agreements relating to the construction of public infrastructure/developer reimbursement and economic incentives.**



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**CITY OF ROLLINGWOOD, TEXAS**

**NOVEMBER 8, 2022 BOND ELECTION**

**SCHEDULE OF EVENTS**

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

<u>Date</u>	<u>Event</u>
Wed., August 10	First day for City Council to adopt an ordinance calling a bond election (the "Election Ordinance"). <sup>(1)</sup>
Mon., August 22	Deadline for City Council to adopt the Election Ordinance. <sup>(1)</sup>
Fri., September 9	Deadline for City to deliver Notice of Election to the County Clerk and Voter Registrar in each county in which the City is located. <sup>(2)</sup>
Sun., October 9	First day to publish Notice of Election (in English and Spanish) in a newspaper of general circulation published in the City. Notice must be published on the same day in each of two consecutive weeks, with the first publication occurring not less than 14 days before Election Day. <sup>(3)</sup>

<u>Date</u>	<u>Event</u>
Tues., October 18	<p>Deadline for posting Notice of Election on the website of each County in which the City is located. If any such County does not maintain a website, the City must post the Notice of Election on the bulletin board used for giving notice of meetings of the City Council. The Notice of Election must remain posted through Election Day.<sup>(4)</sup></p> <p>Deadline for posting Election Ordinance (in English and Spanish) (i) in three (3) public places within the boundaries of the City; (ii) at City Hall; and (iii) on the City’s website (together with the Notice of Election, the contents of the proposition(s), and any sample ballots for the Election). The Election Ordinance and other postings must remain posted through Election Day.<sup>(5)</sup></p> <p>Deadline for posting Voter Information Document (if not included within the Election Ordinance) (i) on the City’s website and (ii) in three (3) public places within the boundaries of the City. Such postings must remain in place through Election Day.<sup>(6)</sup></p> <p>Once the Notice of Election has been posted on the City’s website and on the website of each County in which the City is located, the City should provide Orrick with the applicable web addresses (URLs).</p> <p>To the extent not included within other website postings, deadline for the City to post the date of the Election, the location of each polling place, and each measure on the ballot.<sup>(6)</sup></p>
Mon., October 24	<p>First day to vote early by personal appearance.<sup>(7)</sup></p> <p>Election Ordinance and Voter Information Document (if not included in the Election Ordinance) must be posted (in English and Spanish) in a prominent location at each polling place during early voting period.<sup>(6)(8)</sup></p>
Tues., October 25	<p>Deadline for first publication (in English and Spanish) Notice of Election in a newspaper of general circulation published in the City.<sup>(3)</sup> Notice must be published on the same day for two consecutive weeks, with the first publication occurring not less than 14 days before Election Day.<sup>(3)</sup></p>
Fri., November 4	<p>Last day to vote early by personal appearance, unless voter is covered by an emergency provision.<sup>(7)</sup></p>
<b>Tues., November 8 Election Day</b>	<p>Polls open from 7:00 a.m. to 7:00 p.m.<sup>(9)</sup></p> <p>Election Ordinance and Voter Information Document (if not included in the Election Ordinance) must be posted in a prominent location at each polling place.<sup>(6)(8)</sup></p>
Wed., November 9	<p>Earliest day for the filing of an Election contest.<sup>(10)</sup></p>
Fri., November 11	<p>Earliest day for City Council to canvass the Election (but only if provisional ballots and ballots mailed from outside United States have been counted).<sup>(11)</sup></p>
Tues., November 22	<p>Last day for City Council to canvass the Election.<sup>(11)</sup></p> <p>The City must post the following as soon as practicable on its website: (1) the results of the Election; (2) the total number of votes cast; (3) the total number</p>

	of votes cast for the proposition(s); (4) the total number of votes cast by personal appearance on Election Day; (5) the total number of votes cast by personal appearance or mail during the early voting period; and (6) the total number of counted and uncounted provisional ballots cast. The posting must be accessible without having to make more than two selections or view more than two network locations after accessing the home page of the City. <sup>(12)</sup>
Sun., December 11 to Thurs., December 22	Last day for the filing of an Election contest is <u>30 days after canvassing</u> . <sup>(10)</sup>
Sun., September 8, 2024	Voted ballots may be destroyed if no contest filed, and no criminal investigation or proceeding in connection with the Election is pending. <sup>(13)</sup>



ENDNOTES\*

1. Not earlier than the 90th day before Election Day and not later than the 78th day before Election Day. Sec. 1251.003(c), Texas Government Code; Sec. 3.005(a) and (c).
2. Not later than the 60th day before Election Day. Sec. 4.008.
3. Not earlier than the 30th day or later than the 10th day before Election Day. Sec. 3.009, 4.003(a) and 4.004. Notice must be published on the same day for two consecutive weeks, with the first publication occurring not less than 14 days before Election Day. Sec. 1251.003(d)(2) and (e), Texas Government Code.
4. Not later than the 21st day before Election Day. Sec. 4.003(b) and 4.004.
5. During the 21 days before the election, the Election Ordinance must be displayed on the City's website "prominently and together with the notice of the election, the contents of the proposition, and any sample ballot prepared for the election." Sec. 4.003(f)(3). Not later than the 21st day before Election Day, the Election Ordinance must be posted in three public places in the boundaries of the City. Sec. 4.003(f)(2).  
**NEW LAW (H.B. 440, 86<sup>th</sup> Regular Session):** Requires that "any sample ballot prepared for the election" be included in the website postings required under Sec. 4.003(f)(3).
6. **NEW LAW (H.B. 477, 86<sup>th</sup> Regular Session):** Requires a political subdivision with at least 250 registered voters to prepare a Voter Information Document with the information described by Sec. 1251.052(b), Texas Government Code. The political subdivision shall post the Voter Information Document in the same manner required for the Election Ordinance under Sec. 4.003(f). The political subdivision may include the Voter Information Document in the Election Ordinance. Sec. 1251.052(b), Texas Government Code.  
**NEW LAW (S.B. 1116, 87<sup>th</sup> Regular Session):** Not later than the 21st day before election day, a city that holds an election and maintains an Internet website shall post on the public Internet website for the city: (1) the date of the next election; (2) the location of each polling place; (3) each candidate for an elected office on the ballot; and (4) each measure on the ballot.
7. For an election held on the uniform election date in November, the period for early voting by personal appearance begins on the 17<sup>th</sup> day before Election Day and continues through the 4<sup>th</sup> day before Election Day. Because the 17<sup>th</sup> day before Election Day falls on a Saturday, the first day for early voting by personal appearance moves to the next business day. Sec. 85.001(a) and Sec. 85.001(c).
8. The Election Ordinance must be posted in a prominent location at each polling place on Election Day and during early voting by personal appearance. Sec. 4.003(f)(1).
9. Sec. 41.031.
10. Not earlier than the day after Election Day or later than the 30th day after the date the official result of the contested Election is determined. Sec. 233.006.
11. Not later than the 14<sup>th</sup> day after Election Day and not earlier than the later of (i) the third day after Election Day, (2) the date provisional ballots are counted, or (3) the date ballots received from outside the United States are counted. Secs. 65.051 and 67.003.
12. **NEW LAW (S.B. 1116, 87<sup>th</sup> Regular Session).**
13. Twenty-two months after Election Day. Sec. 66.058; Sec. 1.013.

\* All statutory citations are to the Texas Election Code, unless otherwise stated.

\*\* If the last day for performance of an act is a Saturday, Sunday or legal holiday, the last day for performance is moved to the next regular business day. Sec. 1.006.



# CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, April 20, 2022

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Wednesday, April 20, 2022 at 6:30 p.m. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

## CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 6:32 p.m.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Alec Robinson, Council Member Phil McDuffee, and Council Member Roxanne McKee.

**Also Present:** Interim City Administrator Ashley Wayman, City Attorney Charles Zech, Development Services Director Carrie Caylor, Police Chief Jason Brady, Corporal Dan Arispe, Finance Director Abel Campos, and Assistant to the City Administrator Makayla Rodriguez.

## PUBLIC COMMENTS

There were no public comments.

*Mayor Gavin Massingill returned to Public Comments at the conclusion of item 5.*

The following individuals spoke during public comments:

- Thom Farrell, 3223 Park Hills Drive, thanked the city for holding the Eanes Schoolboard Candidate Forum on Monday, April 25 and discussed the forum. He asked the city to share the notification of the forum with the community via Swift911 and asked that the city would publish the meeting via the city Zoom.

*Mayor Gavin Massingill called up item 6 at this time.*

## **EMPLOYEE RECOGNITIONS AND NEW APPOINTMENTS**

2. Recognition of Corporal Dan Arispe for 10 years of service to the Rollingwood Police Department

Police Chief Jason Brady presented Corporal Dan Arispe with an award in recognition of 10 years of service to the Rollingwood Police Department.

3. Introduction of new city employees and short recess for a new employee reception

Mayor Gavin Massingill introduced Assistant to the City Administrator Makayla Rodriguez, and Public Works Superintendent Ismael Parra.

4. Discussion and possible action to appoint Desiree Adair as the City Secretary

Interim City Administrator Ashley Wayman discussed her recommendation of Desiree Adair to serve as the City Secretary.

**Mayor Pro Tem Sara Hutson moved to appoint Desiree Adair as the City Secretary. Council Member Brook Brown seconded the motion. The motion passed 5-0.**

5. Swearing-in of City Secretary Desiree Adair

Mayor Gavin Massingill conducted the Swearing-In Ceremony for Desiree Adair.

*Mayor Gavin Massingill returned to Public Comments at this time.*

## **PRESENTATIONS**

6. Presentation and discussion regarding the Quarterly Investment Report for the 2nd Quarter

Finance Director Abel Campos presented the quarterly investment report for the 2<sup>nd</sup> Quarter.

7. Presentation and discussion regarding the Budget Review for the 2nd Quarter

Finance Director Abel Campos presented the budget review for the 2<sup>nd</sup> Quarter.

Mayor Gavin Massingill and the City Council discussed the water and wastewater funds.

8. Presentation regarding a potential philanthropic memorial gift from the Doris Day Swanner Family in support of park infrastructure improvements

Shanthi Jayakumar, 3309 Park Hills Drive, talked about Doris Day Swanner's life and her impact on the Rollingwood community.

Mayor Gavin Massingill discussed that Doris Day Swanner's son, Jimmy Day, had reached out to the City because he is considering making philanthropic donation to the City of Rollingwood in honor of his mother. He discussed his ideas for a Doris Day Swanner outdoor meeting space and explained his intention to get a more professional sketch of this project so that another discussion can be had and people can see what he is envisioning.

Thom Farrell discussed the Day family and that this project is about Jimmy giving back to Rollingwood and thanked the Mayor for his hard work keeping this discussion going.

9. Presentation regarding timelines associated with future election dates related to a possible bond election

Mayor Gavin Massingill discussed his intent to continue a discussion about a potential future bond election. He explained that he and Staff had met with the city's Bond Counsel and they had provided this presentation regarding a future bond election timeline. He discussed that his intent is for the City Council to review and for Bond Counsel to be at the next meeting to go further in depth. He also discussed the water CIP, drainage IIP and Spatial Needs Assessment as well as the inclusion of the shared space with Travis County ESD No. 9.

Council Member Brook Brown discussed section 2-338 of the City's Code of Ordinances that requires a 5-year capital improvement project plan to be adopted by council annually.

Mayor Gavin Massingill stated that he and staff would review this ordinance.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

10. Discussion and possible action on the minutes from the March 9, 2022 City Council Meeting
11. Discussion and possible action on the minutes from the March 23, 2022 Comprehensive Plan Workshop No. 3

**Mayor Pro Tem Sara Hutson moved to approve the consent agenda. Council Member Phil McDuffee seconded the motion. The motion passed 5-0.**

### **REGULAR AGENDA**

12. Discussion and possible action on post-financial-audit mid-year budget adjustments

Finance Director Abel Campos discussed the proposed post-financial-audit mid-year budget adjustments.

Interim City Administrator Ashley Wayman, Finance Director Abel Campos and the City Council discussed the proposed budget adjustments and why the budget adjustments were brought before the Council.

Council Member Brook Brown asked if future budget adjustments could show the financial impact by budget category and bottom line and Finance Director Abel Campos stated he would prepare this in the future.

**Council Member Brook Brown moved to approve the mid-year budget amendment as reflected in item 12 of the agenda. Mayor Pro Tem Sara Hutson seconded the motion. The motion passed 5-0.**

- 13. Discussion and possible action on a recommendation from the Utility Commission to send a questionnaire to the community regarding the quality of cellular service in Rollingwood

Interim City Administrator Ashley Wayman discussed the Utility Commission’s recommendation to develop a questionnaire for the community regarding cellular service.

Council Member Phil McDuffee further discussed the Utility Commission’s intent with this recommendation.

The City Council discussed other ways to go about finding this data, how to encourage carriers to provide better services to the city, whether a survey would make sense in this scenario, and how a survey would be shared to the community.

**Council Member Alec Robinson moved to approve the recommendation from the Utility Commission to send a questionnaire to the community regarding the quality of cellular service in Rollingwood. Council Member Roxanne McKee seconded the motion. The motion passed 5-0.**

- 14. Update, discussion and possible action regarding Oak Wilt and trenching

Development Services Director Carrie Caylor discussed bids for phase one and phase two of the oak wilt trenching project. She discussed the steps that have been taken to get a second contractor to bid the trenching project.

Council Member Gavin Massingill discussed the bids that the city has received.

The City Council discussed the timeline for this project.

- 15. Request for staff advice regarding "No Burn" policies and related responsibilities for notices as between Travis County, the Emergency Services district, and the City of Rollingwood

Council Member Brook Brown discussed the fire concerns in the community given the current and potential further drought conditions and discussed that she would like an overview of where the city is and where it might go to address this concern.

Chief Brady discussed the current burn ban in Travis County and the options that the city has to address fire concerns including implementing their own burn ban, passing an ordinance like the one that the City of West Lake Hills has that mirrors the county’s burn ban orders, participating in the local fire wise program through the ESD, and an operation to remove dead leaves and foliage that could cause a fire risk. He also discussed that Rollingwood is a part of the greater Travis County Emergency Plan.

Council Member Brook Brown asked what first step Chief Brady would suggest to address this and he discussed reaching out to Chief Wilson or one of his deputies for their assessment.

Council Member Brook Brown discussed the potential to have educational presentations at upcoming City Council meetings as well as requesting staff to bring back a plan to clear dead brush that could pose a hazard.

The City Council discussed who bears the responsibility to clear dead brush and fallen trees, how to bring the awareness to the community, areas of the city that are most in need of brush clearing.

Council Member Brook Brown asked that the City Council direct Chief Brady to bring back at next City Council meeting a report on what he found from neighboring communities and his top three priorities for action by this community and to invite the person he thinks might be most engaging, prepared and qualified to address the community on this issue at the next Council Meeting.

Mayor Gavin Massingill stated that he would ensure that this happened at the next meeting.

16. Discussion and possible action to approve language to be included in an ordinance requiring residential construction fencing

Mayor Gavin Massingill read and discussed the proposed language and explained that he tried to incorporate the discussions had at last month's meeting on this topic.

Mayor Pro Tem Sara Hutson discussed the proposed language, instances of construction fences currently existing in the city, safety and visibility concerns, and not enclosing lift stations and fire hydrants.

Council Member Roxanne McKee discussed the need for flexibility given that this is temporary fencing and that there needs to be space for all needed materials. She also asked the city attorney questions regarding the language and if there would be any liability to the city. City Attorney Charles Zech stated that he did not believe that the city would have liability in the discussed scenario.

Council Member Brook Brown discussed the timing of the placement of the construction fence, instances of construction within the city, how construction sites in the city can be better planned, and potential amendments to the language.

Mayor Gavin Massingill stated that he would bring back in ordinance form next month substantively this language including the reference to demolition and that they can't enclose lift stations or fire hydrants.

17. Discussion and possible action regarding the City's policy as to designation of "No Parking" zones

Council Member Brook Brown discussed that she has had requests from a couple members of the community to look at "no parking" zones in areas where there is limited visibility, including on the steep hill on Timberline and the location at Riley and Rollingwood Drive where there are currently cones. She also discussed issues along Nixon and Park Hills Drive where yellow "no parking" curbs have not been repainted and are not allowing for tickets to be written. She discussed that she intends to find out how to go about designating new "no parking" areas, how

they would be evaluated, and that the Council needs to consider a program to repaint the existing curbs where parking is prohibited.

Mayor Gavin Massingill discussed that the city is in the process of hiring a new public works employee to perform all things maintenance including repainting curbs where needed.

Police Chief Jason Brady discussed traffic patterns in the city and ways to approach policy in the area of designated no parking zones. He discussed setting objective criteria to be followed going forward, the need to clean signs and trim trees away from signs and legal parking areas where the canopy is too low for all parking. He also discussed what criteria must be met in order to enforce “no parking” zones.

The City Council discussed areas in the city that should be considered for potential “no parking” zones.

Mayor Gavin Massingill suggested focusing on refurbishing existing “no parking” areas, and discussed the signage that would be required for enforcement of “no parking” zones.

The City Council discussed specific parts of the city that should be considered for “no parking” zones. They also discussed asking Chief Brady to visit these areas and see if there are characteristics in common that are causing the visibility issues in this area, stopping sight distance. The City Council further discussed traffic related safety concerns caused by construction vehicles and areas.

Mayor Gavin Massingill stated that this would be brought back at the next meeting.

18. Staff briefing as to current building enforcement policies and procedures, and Council discussion and possible action with regard to adoption of a statement of policy regarding enforcement of building permit requirements, including processes for enforcement of violations, designation of a code compliance officer, actions with respect to repeat violations, periodic on-site inspection of permit activities and as-built construction

Mayor Gavin Massingill stated that this item was on the agenda last month when Development Services Director Carrie Caylor was not in attendance and was tabled.

Council Member Brook Brown asked for item 19 to be discussed with this item.

*Mayor Gavin Massingill called up item 19 to be discussed in conjunction with this item.*

Council Member Brook Brown discussed the concerns relating to these two agenda items, discussing gaps in what is required, what is enforced, and what our documents do in respect to what our ordinances require. She requested setting these two items for a special City Council meeting where these two items are addressed.

**Council Member Brook Brown moved to set a date for a special City Council meeting and take up the matters that have been posted for notice in items 18 and 19. Mayor Pro Tem Sara Hutson seconded the motion.**

Council Member Brook Brown discussed the timing of this meeting, and discussed that the concerns that have been relayed to her could be posted for public viewing and that the City Council could hear responses and solutions to those concerns at the special meeting. She

discussed that this special meeting be held as soon as reasonably possible and that the concerns would all be brought to this meeting ready to address.

Council Member Roxanne McKee discussed including Chief Brady because the police force is part of this effort.

Mayor Gavin Massingill stated that staff could poll the City Council to find when the best day is before the end of May for this meeting.

**The motion passed 5-0.**

19. Discussion and possible action to update building permit applications consistent with current ordinances and requirements, including Ordinance No. 2018-09-19(B) requiring designation of a responsible person for permit compliance, and discussion and possible action as to current permits not in compliance with ordinance requirements

*This item was discussed in conjunction with Item 18.*

20. Discussion and possible action on the process for adoption of a Comprehensive Plan

Council Member Brook Brown discussed the review and approval process for the Comprehensive Plan. She discussed whether the City Council would make comments on the document before or after it goes to the Planning and Zoning Commission and the process of sending the document to the Planning and Zoning Commission.

City Attorney Charles Zech discussed Texas Local Government Chapter 213 requirements for approval of the Comprehensive Plan.

Council Member Brook Brown discussed the timeline and asked for City Council input on whether it goes to the Planning and Zoning Commission before or after Council review.

Mayor Gavin Massingill discussed that this could be sent to the Planning and Zoning Commission at their next regularly scheduled meeting for consideration and recommendation back to the City Council and the City Council discussed options for getting the Commission's input.

City Attorney Charles Zech further discussed the statutory requirements regarding the adoption of the Comprehensive Plan.

The City Council further discussed the timeline for adoption and the processes that would follow adoption of the plan. Mayor Gavin Massingill discussed that this could be sent to the Commission ahead of their next meeting to give them ample time to review the document ahead of their meeting on May 4.

Council Member Roxanne McKee asked a question regarding "granny flats" and whether having them would jeopardize single family zoning and City Attorney Charles Zech discussed that this would be a better discussion to have during the zoning process.

Mayor Pro Tem Sara Hutson discussed that there were important things that were not included the Comprehensive Plan regarding the residential zoning district and wanted to understand how the City Council could go about adding things to the document.



Mayor Gavin Massingill discussed the City Council's ability to add items to the plan after adoption and that he would not recommend this.

Council Member Brook Brown discussed the Comprehensive Plan's limitation on addressing the residential area and discussed that an option could be to adopt the Comprehensive Plan with the stated intent that the issues that were not addressed be addressed in a supplement to the plan.

**Council Member Brook Brown moved to send the Comprehensive Plan to the Planning and Zoning Commission to be placed on their next regular scheduled meeting for consideration and recommendation back to the Council. Council Member Roxanne McKee seconded the motion.**

The Mayor and City Council further discussed the review by the Planning and Zoning Commission.

**The motion passed 5-0.**

- 21. Discussion and possible action on revisions to the Rollingwood MoPac South Expansion Task Force Resolution

Council Member Brook Brown discussed that this resolution would add the Mayor as the Chair of the Task Force and increase the membership from 4 to 5.

**Council Member Brook Brown moved to adopt the amended Rollingwood MoPac South Expansion Task Force Resolution. Council Member Roxanne McKee seconded the motion.**

Mayor Gavin Massingill discussed that the Task Force has had a good organizational meeting.

**The motion passed 5-0.**

Mayor Gavin Massingill stated that Interim City Administrator Ashley Wayman will send the final resolution to the Task Force.

- 22. Discussion and possible action regarding request for a legal opinion on the use of bond funds and city funds for the relocation of water meters

Council Member Brook Brown discussed the ways that the city could use funds for the relocation of water meters, discussing a previous opinion the city had received. She discussed the constitutional and statutory sections that were cited at the time and requested that the City Council request an opinion from the City Attorney.

Mayor Gavin Massingill asked for the ability to include Bond Counsel in this discussion. He also discussed what he believes to be the intent of these sections and that there may be a different opinion if the city is requiring the customer to move their service line or meter.

The City Council further discussed the details of these constitutional and statutory sections and the questions that the city needs answered.

Mayor Gavin Massingill and Council Member Brook Brown discussed how these questions and this legal opinion came about.

Council Member Alec Robinson discussed the need for meter relocations if the city were to move to electronic water meters and Development Services Director Carrie Caylor discussed that the issue is more with lines breaking in backyards that the city cannot easily get to and isolate.

**Council Member Brook Brown moved to ask the Mayor to engage the City Attorney or Bond Counsel as appropriate to address the issues associated with the city paying for a relocation of a lateral in connection with a water line relocation, and specifically the requirements of the Texas Constitution and Texas Local Government Code chapter 552. Council Member Phil McDuffee seconded the motion.**

**The motion passed 5-0.**

23. Discussion and possible action regarding the process for final adoption of the City's official zoning map

Council Member Brook Brown discussed her recent work with the list of items to address on the zoning map and that most have been satisfied. She discussed that an outstanding issue is that there are non-addressed lots on the map and asked for Council input on whether those should be labeled with the TCAD ID numbers or be associated with abutting properties.

Council Member Brook Brown and the City Council discussed the items that were brought up for review in the past City Council meeting item related to the zoning map and how these items were addressed.

Council Member Brook Brown discussed the need to amend the city ordinance regarding the adoption of the zoning map and also that the Council needs to adopt an updated process for amending the city zoning map.

Council Member Brook Brown asked the Mayor to confer with the City Attorney regarding the best way to make these code amendments.

Mayor Gavin Massingill thanked Council Member Brook Brown and Development Services Director Carrie Caylor for their work on this and asked the City Council if they were generally in support of the map as presented. He also discussed the process that he sees following for the approval of this map, the changing of the code relating to the adoption of the zoning map and the amendment process.

City Attorney Charles Zech stated that he could draft something before the next meeting and send it to Council Member Brook Brown for her review.

Mayor Gavin Massingill stated that the proposed ordinance would be drafted and brought back to the meeting as well as the final zoning map.

Shanthy Jayakumar asked if "the bulge" near the park was corrected and the City Council and Development Services Director Carrie Caylor stated that it had been addressed.

Mayor Pro Tem Sara Hutson asked whether the city had property zoned park down on Dellana Lane and Development Services Director Carrie Caylor stated that it is designated park space in PUD zoning. They also discussed the un-zoned section of land near the church.

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

24. City Administrator Report
25. Chief of Police Report
26. Municipal Court Report
27. City Financials for February 2022 - Fiscal Year 2021-2022
28. RCDC Financials for February 2022 - Fiscal Year 2021-2022
29. City Financials for March 2022 - Fiscal Year 2021-2022
30. RCDC Financials for March 2022 - Fiscal Year 2021-2022
31. City Stats for March 2022
32. Contract invoices through March 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
33. Crossroads Utility Services Report on Water and Wastewater for March 2022
34. City Engineer Report - K. Friese & Associates
35. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents
36. Texas Gas Service - Notices, Letters and Documents

## **ADJOURNMENT OF MEETING**

The meeting was adjourned at 9:46 p.m.

**Minutes Adopted on the 18<sup>th</sup> day of May, 2022.**

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**Gavin Massingill, Mayor**

**ATTEST:**

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**Desiree Adair, City Secretary**



### Budget and Tax Rate Calendar Fiscal Year 2022-2023

Responsible Party	Date	Action
Regular Council Meeting	Wednesday, May 18	Vote to approve proposed budget and tax rate calendar
Finance	Thursday, May 19	Distribute budget worksheets to staff
Finance/Staff	Tuesday, May 24 to Friday, May 27	Week to meet with staff on their budgets
Regular Council Meeting	Wednesday, June 15	Budget Workshop – Present base budget of the General Fund to the City Council. Open period to receive General Fund exceptional items from the City Council.
<b>Council Members</b>	<b>Tuesday, July 5</b>	<b>Exceptional items for General Fund are due from City Council.</b>
Regular Council Meeting	Wednesday, July 20	Budget Workshop – Exceptional items from General Fund are presented and reviewed. Present base budgets for all other Funds. Open period to receive exceptional items for all other funds from the City Council. Vote to set date for Budget Public Hearing. Vote to set a date for a public hearing on the proposed tax rate.
Finance	Monday, July 25	Receive certified estimate from TCAD
Admin	Monday, July 25	Communicate to Travis County that we will be using the certified estimate
Finance / Admin	Friday, August 5	Website notice 50-212 Submit no new revenue and voter approval tax rates to City Council.
<b>Council Members</b>	<b>Monday, August 8</b>	<b>Exceptional items for all other funds are due from City Council.</b>
Finance	Monday, August 15	File draft budget with City Secretary
Finance	Tuesday, August 23	Send notice of public hearings to Picayune
Regular Council Meeting	Wednesday, August 17	Budget Workshop – Discuss impact of different tax rates and present the amount of money for exceptional items. Hold public hearing on the budget. Hold public hearing on the tax rate Vote to postpone the final vote on the Budget to 9/15 Vote on the proposed tax rate Vote to postpone the final vote on the tax rate to 9/15.
Newspaper	Thursday, September 1	Ad for Public Hearings to run in the Picayune
Regular Council Meeting	Wednesday, September 21	Budget Workshop – Present final decision document and vote on exceptional items. Vote to amend the 2020-2021 budget (if necessary). Hold Public Hearing on Proposed Budget Vote to adopt Proposed Budget Hold Public Hearing on the Tax Rate Vote to adopt the Tax Rate



# We Love Trees

Rollingwood - Oak wilt trenching proposal (phase one)

#9242

Trenching	\$25/ foot	450 ft	\$11,250
Trencher Delivery			\$1200
Curb cut and repair	\$1200	x3	\$3600
Wrought iron remove and install	\$500	x1	\$500
Remove and haul trees (clear path)	\$2000	x4	\$8000
Backyard sprinkler locate and repair	\$2500	x1	\$2500
Front fence remove and replace	\$2500	x1	\$2500
Traffic director	\$500	x1	\$500
		Subtotal	\$30,050
Hand dig utilities 48" (pothole)	\$1500 ea	TBD	
Saw teeth (estimate 50)	\$8.75 ea	TBD	
		Tax 8.25%	

Operation of the rubber tire rock saw trencher will be completed by Matt Sanders, owner. Trench depth will be 54" and auto backfilled. I will also oversee the project from start to finish. Utilities and sprinklers will be located and pre-dug (each yard to demonstrate working system). No grass, plant or spoil removal/restoration is included, but WLT can offer these services as well. It is recommended the soil has a chance to compact before repairing grass, etc. At completion the actual trench footage will be measured and billed for. Lead time is 4-6 weeks from contracting. Installation will take approximately ten business days, weather permitting. Pricing valid for 30 days. We do not require any deposit. Final payment by check.

Proof of GL insurance will be provided.



# We Love Trees

Rollingwood - Oak wilt trenching proposal (phase two)

#9243

Trenching	\$25/ foot	400 ft	\$10,000
Trencher Delivery			\$0
Rear fence remove and install	\$1500	x1	\$1500
Backyard sprinkler locate and repair	\$2500	x1	\$2500
Remove and haul trees (clear path)	\$2000	x4	\$8000
		Subtotal	\$22,000
Hand dig utilities 48" (pothole)	\$1500 ea	TBD	
Saw teeth (estimate 50)	\$8.75 ea	TBD	
		Tax 8.25%	

Operation of the rubber tire rock saw trencher will be completed by Matt Sanders, owner. Trench depth will be 54" and auto backfilled. I will also oversee the project from start to finish. Utilities and sprinklers will be located and pre-dug (each yard to demonstrate working system). No grass, plant or spoil removal/restoration is included, but WLT can offer these services as well. It is recommended the soil has a chance to compact before repairing grass, etc. At completion the actual trench footage will be measured and billed for. Lead time is 4-6 weeks from contracting. Installation will take approximately ten business days, weather permitting. This proposal is subject to a transport fee if not contracted by completion of phase one. Pricing valid for 30 days. We do not require any deposit. Final payment by check.

Proof of GL insurance will be provided.

**AGENDA ITEM SUMMARY SHEET****CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: MAY 18, 2022****Submitted by: Brook Brown**

**Agenda Item** : Discussion and possible action with regard to a Staff update in connection with the city's policies, and policies of overlapping jurisdictions, as regards "No Burn" notices and related mitigation of fire risks.

**Background:** This item is a follow-up to Council action on Agenda Item 15 from the April 20 Council meeting. Given the risk of extreme dry conditions this summer, increasing the risk of wild fire, the Council has requested an update from Staff in connection with "no burn" notices and other fire prevention notices. Because of the overlap of jurisdictions and public safety responsibilities, an update of the various entity responsibilities - in both notices to the public and enforcement - and best practices in regard to management of yards and fire risks would be helpful to the Council and public.

**AGENDA ITEM SUMMARY SHEET****City of Rollingwood, Texas****Meeting Date: May 18, 2022****Submitted by: Brook Brown****Agenda Item \_\_\_: Discussion and action on adoption of the Comprehensive Plan.**

**Need for action:** The Council has held three public workshops on the proposed draft Comprehensive Plan as recommended to the Council by the Comprehensive Plan Task Force, and has received the comments of the Rollingwood Planning and Zoning Commission. The remaining action to be taken includes Council discussion and action on the Comprehensive Plan.

**Action Requested:** Discussion and action on adoption of a Comprehensive Plan.

**Related items:**

Comprehensive Plan:

[https://www.rollingwoodtx.gov/sites/default/files/fileattachments/comprehensive\\_plan\\_strike\\_force/page/5871/final\\_cp\\_draft\\_10\\_12\\_2021.pdf](https://www.rollingwoodtx.gov/sites/default/files/fileattachments/comprehensive_plan_strike_force/page/5871/final_cp_draft_10_12_2021.pdf)

Comments of the Rollingwood Planning and Zoning Commission - see attached comments:





The Comprehensive Plan and appendices can be found on our website at the following link: <https://www.rollingwoodtx.gov/bc-cpsf>

## **Comments of the Rollingwood Planning and Zoning Commission regarding the draft Rollingwood Comprehensive Plan**

The draft Rollingwood Comprehensive Plan was reviewed by the Rollingwood Planning and Zoning Commission ("P&Z") at its May 4, 2022, open meeting. The following are the comments from the P&Z regarding the draft plan for the Council's consideration:

1. With respect to the Plan's recommendation that the Council adopt "Dark Skies" lighting policies in connection with commercial development, the Commission asks that the City also consider adoption of "Dark Skies" policies for residential properties and street lighting as well as commercial properties.

2. In addition to extending "Dark Skies" policies to residentially zoned properties, and the recommendation in the Plan to reduce or eliminate the impact of lighting from commercial properties on adjacent residential properties, the Commission asks that the Council consider adoption of policies that would address residential outdoor lighting so as to reduce or eliminate impact as between neighboring residential properties.

3. With respect to the Plan's recommendation that the commercial C-1 (office) and C-2 (retail) zoning categories be combined, the Commission asks that the Council reconsider this recommendation where residential properties adjacent to office properties today could be negatively impacted by conversion of that office use to retail uses - extended hours, traffic, noise, smells and related concerns with restaurants, bars, and convenience stores being the primary concerns.

4. The Commission also asks that the Council reconsider the Plan's recommendation with respect to the "Safe Harbor" recommendation (see Comp. Plan at p. 28, Bullet titled "Safe Harbor") that the zoning code permit the renovation and/or rebuilding of an existing commercial property if it was built in compliance with existing code at the time it was built. The Commission's concern is two-fold: (a) At the time of the

discussion before the P&Z, the impervious cover percentages for existing tracts were not available; however, if existing properties have a greater impervious cover limit than would be permitted under the Plan's recommendation (which increases the current code impervious limit of 50% to as much as 65% if certain criteria are met) - the example being a building built before the current code impervious limits were enacted or being given a variance from such standards, then the Safe Harbor might discourage redevelopment meeting the updated standards as proposed under the Plan- the "fix" being to reconsider this Safe Harbor in light of existing and proposed impervious cover requirements and incentives to ensure that there are incentives to redevelop properties rather than accept the Safe Harbor; and (b) that it would be appropriate to retain a Safe Harbor that would enable properties to rebuild to the existing as built status in the event of a casualty (fire, flood, act of God).

5. The Commission also asks the Council to consider enhancing the increased impervious cover incentives (so long as the same requirements as to storm water runoff and landscaping are retained) to encourage higher quality retail commercial development and positively impact the walkability and diversity of walkable businesses in Rollingwood.

**AGENDA ITEM SUMMARY SHEET**

**CITY OF ROLLINGWOOD, TEXAS**

**MEETING DATE: MAY 18, 2022**

**Submitted by: Brook Brown**

**Agenda Item \_\_:** Update and discussion regarding any developments in the MoPac South Expansion Project and any report from the Rollingwood MoPac South Expansion Task Force.

**AGENDA ITEM SUMMARY SHEET****CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: MAY 18, 2022****Submitted by: Brook Brown**

**Agenda Item \_\_:** Discussion and possible action regarding advice of legal counsel on the (1)the use of bond funds for water meter relocations, and (2) use of city funds for the relocation of water meters.

**Need for action:** This is a follow up to Agenda Item 22 from the April 20 Council meeting. The City was previously advised by counsel that Texas Local Government Code Chapter 552, Subsection Z, (Tx. Local Govt. Code Section 552.901-.902) provides "the full extent of authority" for a Texas city to pay for the costs of water laterals, when relocations are required by the City. See attached opinion. Section 552.901(a) states "The municipality shall assess the cost of the relocation or replacement of the lateral against the property on which the lateral is located." Section 552.901(b) then provides a process for notice to the landowner, and related procedures for the landowner's reimbursement of the city for the cost of relocating the lateral.

The question of whether the City can assume all or any part of these water meter relocation costs has arisen in connection with (1) consideration of the use of bond funds for relocation of water laterals in the pending draft water capital improvement program, and (2) whether the City may require a landowner to connect to a particular water main, or relocate a meter, where more than one main serves a premises and under what conditions, pursuant to Subsection (d) of the current City ordinance Section 34-7 - Water meter and connection policy. Subsection (d) permits the City to reimburse a portion of such costs based on "the benefit to the City resulting from relocation of the specific customer meter or service connection."

At the April 20 meeting, Council approved a request that the City seek the opinion of counsel regarding these two questions: (1) May the City use bond funds to reimburse a resident for or to pay the cost of relocating meters in connection with relocation of water lines; (2) Under Texas Local Government Code Chapter 552, Subsection Z, may the City pay from city funds all or any part of the cost of relocating a meter in connection with relocation of a water line?

**Related documents: ATTACH LEGAL OPINION HERE**

**AGENDA ITEM SUMMARY SHEET****CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: MAY 18, 2022****Submitted by: Brook Brown**

**Agenda Item \_\_:** Report from staff and discussion and possible action regarding the City's policy as to designation of "no Parking" zones and re painting of existing "No Parking" zones.

**Need for action:** This is a follow-up to Agenda Item 17 from the April Council Meeting. Community concerns have arisen in connection with Zilker Park events, construction traffic and parking, and construction fencing as to whether public health and safety can be improved by adoption of additional "No Parking" zones within the City. This action item would request that the Chief of Policy advise the Council as to current policy as to such designations, best practices as to such designations, and related standards to be considered in connection with such "No Parking" designations, and permit members of the Community to address the Council on these issues.

**Action requested:** Receive report from Chief Brady and follow-up discussion regarding "No Parking" areas within the community.

**Related documents:**

See Rollingwood ordinance 32-38, designating existing No Parking areas:

Sec. 32-38. - No parking signs.

The city council has directed the placement, replacement, and maintenance of no parking signs as follows:

- (1) Bee Cave Woods Drive. Along both sides of Bee Cave Woods Drive beginning at its intersection with Bee Cave Road and terminating at the end of the city's jurisdictional limit.
- (2) Bettis Boulevard. On the north and south curbs of Bettis Boulevard, in the 2300 block of Bettis Boulevard, from one-half hour after sunset to one-half hour before sunrise.
- (3) Edgegrove Drive.
  - a. On the east curb of Edgegrove Drive between Bee Cave Road and extending 625 feet toward Timberline Drive.
  - b. On the west curb of Edgegrove Drive between Bee Cave Road and South Crest Drive.
- (4) Gentry Avenue. On the north curb of Gentry Avenue from Rollingwood Drive to Nixon Drive and on the south curb of Gentry Avenue from Rollingwood Drive for a distance of 150 feet.
- (5) Hatley Drive. On the east and west curbs of Hatley Drive between Wallis Drive and Ashworth Drive.
- (6) Nixon Drive. On the west curb of Nixon Drive between Gentry Avenue and Park Hills Drive.

(7) Riley Road. On the east curb of Riley Road between Timberline Drive and Rollingwood Drive. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Music Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.

(8) Rollingwood Drive. On the north curblines of Rollingwood Drive between Wallis Drive and Gentry Avenue.

(9) Rollingwood Drive. On the north and south curbs of Rollingwood Drive from its intersection with Riley Road in a southeasterly direction and terminating at the end of the city's jurisdictional limit. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.

(10) Timberline Drive. On the north curb of Timberline Drive between Riley Road and Rollingwood Drive. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Music Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.

(11) Wallis Drive. On the west curb of Wallis Drive, 250 feet north of the north curblines where it intersects with Rollingwood Drive.

(Code 1987, ch. 9, subch. A, § 7(b); Code 1995, § 12.02.047)

**Sec. 32-38. No parking signs.**

The city council has directed the placement, replacement, and maintenance of no parking signs as follows:

- (1) *Bee Cave Woods Drive*. Along both sides of Bee Cave Woods Drive beginning at its intersection with Bee Cave Road and terminating at the end of the city's jurisdictional limit.
- (2) *Bettis Boulevard*. On the north and south curbs of Bettis Boulevard, in the 2300 block of Bettis Boulevard, from one-half hour after sunset to one-half hour before sunrise.
- (3) *Edgegrove Drive*.
  - a. On the east curb of Edgegrove Drive between Bee Cave Road and extending 625 feet toward Timberline Drive.
  - b. On the west curb of Edgegrove Drive between Bee Cave Road and South Crest Drive.
- (4) *Gentry Avenue*. On the north curb of Gentry Avenue from Rollingwood Drive to Nixon Drive and on the south curb of Gentry Avenue from Rollingwood Drive for a distance of 150 feet.
- (5) *Hatley Drive*. On the east and west curbs of Hatley Drive between Wallis Drive and Ashworth Drive.
- (6) *Nixon Drive*. On the west curb of Nixon Drive between Gentry Avenue and Park Hills Drive.
- (7) *Riley Road*. On the east curb of Riley Road between Timberline Drive and Rollingwood Drive. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Music Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.
- (8) *Rollingwood Drive*. On the north curbline of Rollingwood Drive between Wallis Drive and Gentry Avenue.
- (9) *Rollingwood Drive*. On the north and south curbs of Rollingwood Drive from its intersection with Riley Road in a southeasterly direction and terminating at the end of the city's jurisdictional limit. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.
- (10) *Timberline Drive*. On the north curb of Timberline Drive between Riley Road and Rollingwood Drive. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Music Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.
- (11) *Wallis Drive*. On the west curb of Wallis Drive, 250 feet north of the north curbline where it intersects with Rollingwood Drive.

(Code 1987, ch. 9, subch. A, § 7(b); Code 1995, § 12.02.047)



**Sec. 32-38. No parking signs.**

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  - b. On the west curb of Edgegrove Drive between Bee Cave Road and South Crest Drive.
- (4) *Gentry Avenue*. On the north curb of Gentry Avenue from Rollingwood Drive to Nixon Drive and on the south curb of Gentry Avenue from Rollingwood Drive for a distance of 150 feet.
- (5) *Hatley Drive*. On the east and west curbs of Hatley Drive between Wallis Drive and Ashworth Drive.
- (6) *Nixon Drive*. On the west curb of Nixon Drive between Gentry Avenue and Park Hills Drive.
- (7) *Riley Road*. On the east curb of Riley Road between Timberline Drive and Rollingwood Drive. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Music Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.
- (8) *Rollingwood Drive*. On the north curblineline of Rollingwood Drive between Wallis Drive and Gentry Avenue.
- (9) *Rollingwood Drive*. On the north and south curbs of Rollingwood Drive from its intersection with Riley Road in a southeasterly direction and terminating at the end of the city's jurisdictional limit. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.
- (10) *Timberline Drive*. On the north curb of Timberline Drive between Riley Road and Rollingwood Drive. Such no parking zone shall be designated as a tow-away zone by a temporary sign and shall be in effect on any date of the Austin City Limits Music Festival when held at Zilker Park or on any other days designated by a separate resolution adopted by the city council.
- (11) *Wallis Drive*. On the west curb of Wallis Drive, 250 feet north of the north curblineline where it intersects with Rollingwood Drive.

(Code 1987, ch. 9, subch. A, § 7(b); Code 1995, § 12.02.047)

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: May 18, 2022

**Submitted By:**

Mayor Massingill

**Agenda Item:**

Discussion and possible action on an ordinance requiring residential construction fences

**Background:**

At last month's City Council meeting, Mayor and staff agreed to bring new language that addressed demolition, fire hydrants and lift stations. Those changes are reflected below.

**Recommendation:**

Staff has consulted with the Mayor and Legal Counsel to craft the following language:

*Temporary construction site fencing is required during residential demolition and construction and shall be placed and removed at the direction of the building official or the city's designee. A fence described by this section may not be erected in such position or placed in a way which constitutes a traffic hazard and shall remain locked when construction is not in progress except that the building official or the city's designee shall be provided access at all times for any purpose. A fence as described by this section shall be constructed:*

- 1) no less than six (6) feet in height;*
- 2) with plain mesh fabric privacy screening;*
- 3) to surround the entirety of the residential construction;*
- 4) as far away from all street curbs as practicable for the site; and*
- 5) such that no fire hydrant or wastewater lift station is obstructed; and*
- 6) in a manner which allows for reasonable visibility around street corners and when exiting adjacent driveways.*

**Action Requested:**

Mayor and Staff request approval of the ordinance with the language as stated above.

**Fiscal Impacts:**

No significant fiscal implication to the City is anticipated.

**Attachments:**

N/A

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**ORDINANCE NO. 2022-05-18-14**

**AN ORDINANCE OF THE CITY OF ROLLINGWOOD APPROVING AN AMENDMENT TO THE INTERNATIONAL RESIDENTIAL CODE BY AMENDING THE CITY’S CODE OF ORDINANCES TO REQUIRE TEMPORARY CONSTRUCTION FENCING**

**WHEREAS**, the City Council finds the City of Rollingwood (City) is a Texas General Law Municipality and the Texas Local Government Code authorizes the City of Rollingwood to exercise jurisdiction over City building as deemed appropriate by the City;

**WHEREAS**, the City Council has adopted the 2015 International Residential Code; and

**WHEREAS**, Texas Local Government Code Chapter 214, Section 214.212 authorizes local amendments to the International Residential Code by ordinance after a public hearing; and

**WHEREAS**, The City Council has held a public hearing and otherwise complied with all applicable laws for amending the 2015 International Residential Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

**Section 2. Amendment to Municipal Code of Ordinances.** The City of Rollingwood, Texas hereby amends its Code of Ordinances adding Section 101-255, said amendment being an amendment to 2015 International Residential Code, as follows:

Section 101-255. Temporary Construction Fences

(a) Temporary construction site fencing is required during residential demolition and construction and shall be placed and removed at the direction of the building official or the city’s designee. A fence described by this section may not be erected in such position or placed in a way which constitutes a traffic hazard and shall remain locked when construction is not in progress except that the building official or the city’s designee shall be provided access at all times for any purpose. A fence as described by this section shall be constructed:

- 1) no less than six (6) feet in height;
- 2) with plain mesh fabric privacy screening;
- 3) to surround the entirety of the residential construction;

- 40 4) as far away from all street curbs as practicable for the site; and
- 41
- 42 5) such that no fire hydrant or wastewater lift station is obstructed; and
- 43
- 44 6) in a manner which allows for reasonable visibility around
- 45 street corners and when exiting adjacent driveways.
- 46

47 (b) Any person who violates any provision of this section will be guilty of a  
 48 misdemeanor and, upon conviction, will be subject to a fine not to exceed \$500.00.  
 49 Each day of violation will constitute a separate offense. This penalty will be  
 50 cumulative of any other rights or remedies the city may have.

51

52 **Section 3. Severability.** If any provision of this Ordinance is illegal, invalid, or  
 53 unenforceable under present or future laws, the remainder of this Ordinance will not be affected  
 54 and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to  
 55 the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable  
 56 will be added to this Ordinance.

57

58 **Section 4. Repealer.** This ordinance shall be cumulative of all other ordinances of the City  
 59 of Rollingwood, and this ordinance shall not operate to repeal or affect any other ordinances of the  
 60 City of Rollingwood except insofar as the provisions thereof might be inconsistent or in conflict  
 61 with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby  
 62 repealed.

63

64 **Section 5. Effective Date.** This Ordinance will take effect upon its adoption by the City  
 65 Council and publication as provided by law.

66

67 **PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

68 CITY OF ROLLINGWOOD, TEXAS

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71 By: \_\_\_\_\_

72 Gavin Massingill, Mayor

73 ATTEST:

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75 \_\_\_\_\_

76 Desiree Adair, City Secretary

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78 APPROVED AS TO FORM:

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80 \_\_\_\_\_

81 Charles E. Zech, City Attorney

82 DENTON NAVARRO ROCHA BERNAL & ZECH, PC

**ORDINANCE NO. 2022-05-18-15**

**AN ORDINANCE AMENDING PART II THE CITY’S CODE OF ORDINANCES, CHAPTER 107, ARTICLE II, DIVISION 1, SECTION 107-26 OFFICIAL ZONING MAP**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

**WHEREAS**, the City Council of the City of Rollingwood (“City Council”) previously established a Land Use Development Code; and

**WHEREAS**, the City Council finds and determines that revisions to Section 107-26 of the Land Use Development Code are required for adoption of the City’s official zoning map.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** Part II of the City’s Code of Ordinances Chapter 107, Article II, Division 1, Section 107-26 is amended to read as follows with underlines being additions to the Code and strike throughs being deletions from the Code:

Sec. 107-26. – Official zoning map.

~~(a) — The boundaries of the zoning districts set out herein are as delineated on the official zoning district map of the city (hereinafter referred to as zoning district map). The lines of demarcation between the districts as shown on the zoning district map are more particularly described by the field note descriptions in appendix A1 through A4 on file with the city. The field note descriptions and the official zoning district map, together with all explanatory matter thereon, are hereby adopted by reference and declared to be a part of this article.~~

~~(b) — The official zoning district map shall be identified by the signature of the mayor, attested by the city secretary, and bear the seal of the city under the following words: "This is to certify that this is the Official Zoning District Map referred to in the Code of Ordinances of the City of Rollingwood, Texas."~~

1       (ea)       The official zoning ~~district~~ map shall be maintained by the city secretary in digital  
2       form by Geographic Information System Mapping and kept current to shall reflect changes in  
3       zoning or changes in current zoning district boundaries. ~~No change shall become effective until~~  
4       ~~it has been approved by the city council and duly entered upon the map, and each such entry~~  
5       ~~shall be dated and shall be signed by the mayor and attested by the city secretary. It shall be~~  
6       ~~the responsibility of the city secretary to deliver to a licensed surveyor, designated by the city~~  
7       ~~council, any change in zoning or change in zoning district boundaries not later than 15 days~~  
8       ~~from the date the same was approved by the city council. The surveyor shall, upon receipt of~~  
9       ~~the change, modify the zoning district map including appropriate field notes describing such~~  
10       ~~change and return an updated reproducible Mylar to the city secretary within 15 days from the~~  
11       ~~date the change was received by the surveyor, and the additional field note description~~  
12       ~~thereupon will become a part of this article. The surveyor shall note the date the revision was~~  
13       ~~made by showing the following on the zoning district map "Revised (date)."~~

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15       (db)       The official zoning map shall be adopted by ordinance and all amendments to the  
16       official zoning map shall be adopted by ordinance at the time of the zoning change. As soon  
17       as practical after adoption of a zoning change, the city administrator shall initiate an  
18       amendment to the official zoning map to reflect the zoning change. The official zoning map  
19       shall be the final authority with respect to the current zoning status of land, buildings and  
20       structures in the city. A digital copy of the official zoning map shall be posted on the city  
21       website and shall be available for review by the public in the City's offices. The official copies  
22       ~~of the zoning map posted in accordance with subsection 21.2.1.A. above shall be updated~~  
23       ~~quarterly to reflect changes adopted by ordinance of the City Council. No change shall be made~~  
24       ~~on the official zoning district map except in conformity with the procedures set forth in this~~  
25       ~~article. An unauthorized change of any kind is prohibited.~~

26  
27       (e)       ~~Regardless of the existence of purported copies of the zoning district map which~~  
28       ~~may from time to time be made or published, the official zoning district map maintained by~~  
29       ~~the city secretary shall be the final authority with respect to the current zoning status of land,~~  
30       ~~buildings and structures in the city.~~



1 (f) ~~———— If the official zoning district map becomes damaged, destroyed, lost or difficult to~~  
 2 ~~interpret because of the nature or number of changes, the city council may, by resolution, adopt~~  
 3 ~~a new official zoning district map which shall supersede the prior map. The new official zoning~~  
 4 ~~district map may correct drafting mistakes or other errors or omissions in the prior map, but no~~  
 5 ~~such correction shall have the effect of amending the original official zoning district map or~~  
 6 ~~any subsequent amendment thereof. The new official zoning district map shall be identified by~~  
 7 ~~the signature of the mayor, attested by the city secretary.~~

8  
 9 (g) ~~———— The city secretary shall maintain zoning district map replicas which clearly~~  
 10 ~~delineate duly authorized changes in zoning or changes in zoning district boundaries. These~~  
 11 ~~replicas shall be reproduced in reduced size and made available to the public for a reasonable~~  
 12 ~~fee.~~

13  
 14 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with the  
 15 provisions of this ordinance are hereby repealed to the extent of such conflict, and all other  
 16 provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this  
 17 ordinance shall remain in full force and effect.

18  
 19 **SECTION 4.** Should any sentence, paragraph, clause, phrase or section of this ordinance be  
 20 adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of  
 21 this ordinance as a whole, or any part or provision thereof other than the part so decided to be  
 22 invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a  
 23 whole.

24  
 25 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and the  
 26 publication of the caption as the law provides.

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 28 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,  
 29 on the \_\_\_\_ day of \_\_\_\_\_, 2022.

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 31 APPROVED:  
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 35 Gavin Massingill, Mayor

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 37 ATTEST:  
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 40 Desiree Adair, City Secretary

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**ORDINANCE NO. 2022-05-18-16**

**AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP OF THE CITY OF ROLLINGWOOD**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

**WHEREAS**, the City Council previously adopted an official zoning map; and

**WHEREAS**, the City Council has reviewed the current official zoning map and determined it to be out of date; and

**WHEREAS**, the City Council has been presented with an update to the current zoning map which accurately reflects the current zoning status of all properties within the City limits.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The City hereby adopts the official zoning map of the City, to be officially maintained by the City Secretary in digital form by Geographic Information System Mapping, and represented in the attached Exhibit A.

**SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 4.** Should any sentence, paragraph, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

**SECTION 5.** This ordinance shall take effect immediately from and after its passage.

**APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas, on the \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED:

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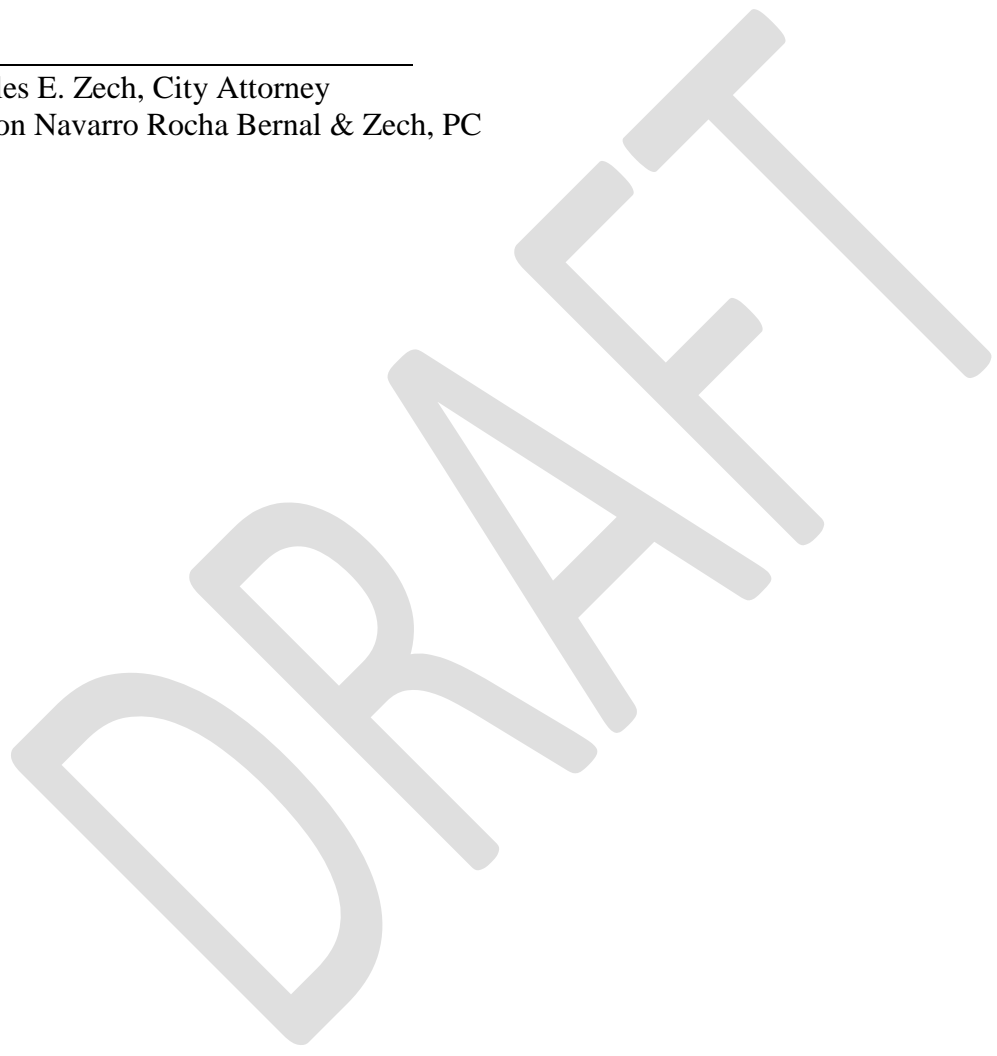
\_\_\_\_\_  
Gavin Massingill, Mayor

ATTEST:

\_\_\_\_\_  
Desiree Adair, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Charles E. Zech, City Attorney  
Denton Navarro Rocha Bernal & Zech, PC





# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: May 18, 2022**

**Submitted By:**

Council Member McDuffee

**Agenda Item:**

Discussion and possible action to authorize the mayor and staff to engage with vendors for the purpose of exploring the option of outsourcing the role of Planning and Development Manager to a third party vendor.

**Description:**

In light of Carrie Caylor's resignation, it might make sense for the City of Rollingwood to consider outsourcing this role to a third party vendor. This arrangement may have the following benefits:

- Ability to deal with the unpredictable variability in service demands by homeowners and builders. In other words, it gets the city out of the business of managing the inevitable boom and bust cycles that come with large projects and fluctuating real estate markets. A third party vendor should have more flexibility to add or reduce staff based on workload demands thus possibly being more responsive without risking burnout.
- Takes the burden of staffing and all the administrative overhead of staffing this position off the shoulders of our Mayor, City Administration, etc.
- The fees and costs of the third party firm should be borne by those homeowners or builders who require their services.
- Frees up much needed office space in City Hall and makes this office available for another member of staff or an entirely new use (possible break room for example).
- Impartial enforcement of our building code.

**Action Requested:**

Authorizing Mayor Masingill to engage with Vendors or delegate engagement.

**Fiscal Impacts:**

TBD



## DRAFT

# Building and Development- Processes and Procedures

### Table of Contents:

- [Development Questions](#)
- [Applying for Permits- Application and Processing](#)
  - [Demolition](#)
  - [New Residential Construction](#)
  - [Residential Additions](#)
  - [Residential Remodels](#)
  - [Commercial](#)
  - [Trade and Minor Permits](#)
    - Trade (mechanical, electrical, plumbing, generator, solar)
    - Fences
    - Irrigation
- [Variance Requests- Application and Processing](#)
- [Plats, Replats, and Amending Plats – Application and Processing](#)
- [Invoicing](#)
- [Inspections](#)

**Development Questions**

When working to answer development questions, always start by getting the property address. Half of the calls received are for properties outside of Rollingwood’s jurisdiction. Always start by getting the property address from them and checking the address against the City Zoning Map. If they are within Rollingwood, here are some helpful places to start:

**Residential:** Refer them first to the City of Rollingwood Website: [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov)> go to Meet your Government > Planning and Development > FAQs. This covers most basic development questions and has links to the residential zoning code. Residential subdivision regulations are primarily in Chapter 107 Division 2 of the Code of Ordinances. They should also be referred to the Drainage Criteria Manual if they are adding impervious cover.

<https://www.rollingwoodtx.gov/building/page/rollingwood-drainage-criteria-manual>

**Commercial:** If they are calling about commercial development, refer them to Chapter 107 Article II Division 3. Most commercial questions will either be wanting to do a tenant finish out (interior office remodel), or will be *very* high level, such as what a particular property is zoned, what the height or occupancy requirements are, or if they can expand. Pre-development meetings may need to be set up in this case so that any relevant documents, such as the PUD agreement and any amendments, which may differ from the overall commercial zoning requirements, can be located.

If they have specific code related questions that are not easily determined in a phone call, the individual should articulate the question in writing, and send that question to KFA or Denton Navarro to perform broader analysis. Typically, the city does not engage the subcontractors until an application is filed, but discretion should be used. If they are actively working to file an application and need a question answered prior to submittal, that may be an instance where veering from that policy will save review time and expense in the long term.

**Drainage:** There is no impervious cover limitation in the residential district. Every project must comply with drainage ordinances and TCEQ regulations. Callers should be referred to the drainage code which starts in section 103-199 of the City’s Code of Ordinances. If they have *specific* questions, they should be submitted in writing and forwarded to the engineer. Never provide the engineer’s name/contact information.

### Applying for Permits – Application and Processing

All permits require an application, fee payment, and supporting documents expect tree trimming, which has no fee associated with it. When someone is ready to submit, ensure that they have submitted all supporting documents that are required on the permit application. Once deemed complete, the applicant should be invoiced for the fees. They can pay by check or via credit card. Send an electronic invoice regardless of whether they have expressed intent to pay by check or credit card so there is an itemized record. That is less important for demolition, tree removal, and trade permits, as those have fixed fees associated with them. New residential construction, remodels, additions, and commercial applications are variable based on the area multiplier fees, and drainage scope.

The permit requestor may miscalculate fees, so application fee information should be checked carefully. Issue the applicant an itemized invoice, or at minimum (if they are standing in front of you with a check) write it all out on the application and then scan the application in and save it. It is much simpler to go back and cross-reference what fees have been paid if it is done this way, rather than going through the finance department because finance does not code based on addresses or permit numbers.

Once the document intake is done, and fees assessed, the documents may be distributed to the reviewers. Which reviewers get what documents when, is broken down by application type.

#### **Reviewers**

- **ATS Engineers** – reviews plans against the International Building Code requirements. Rollingwood currently operates under the 2015 International Building Code for Residential Building, Mechanical, Plumbing, Fire, Pool, and Commercial, and the 2014 National Electrical Code. ATS reviews all new construction, structural additions including pools, remodel, and commercial applications. They also review generator applications. and solar applications when there is power storage. If there is no storage, or breaker-box work, then it can be a simple permit turnaround in house.
- **KFA** - reviews plans for zoning and drainage. Drainage reviews include any additions of impervious cover 250 square-feet or greater.
- **Westlake Fire Department-** Reviews all new residential construction, residential remodels and additions which constitutes 50% of the structure or greater, and all commercial remodels.

Once comments are generated, those comments get returned to the applicant for response. Typically, comments generated by the engineer do not require that all plans be sent back to ATS, *however*, in the event of a redesign (generally occurs when plans do not comply with setbacks), the revisions will need to be re-reviewed based on the International Building Code requirements by ATS.

When all comments have been addressed, any inspections fees should be invoiced. Typically, those fees are assessed to the builder, however, sometimes the permit coordinator or property owner wants to pay the inspection fees. Find out who wants to be assessed the fees and invoice them accordingly and collect any responsible party forms. Once those forms have been returned and the inspections paid, the permit document can be generated. Once the document is generated, send it to whomever the coordinator(s) is/are, along with all of their approvals (i.e. drainage, zoning, ATS plan review, and fire). Have them post all permits on site, within 5' of the curb, and keep all plans and approvals onsite and easily available for the inspectors and staff. For minor permits, the permit document gets posted to the front door or front window.



## Applying for Permits – Applications and Processing

### Demolition

When an applicant wants to apply for a demolition permit, the following is required:

- **Demolition application**
- **Fees**
- **Storm Water Protection Plan**
- **Tree Protection**
  - **May need Tree removal / replacement plan**

Once everything is submitted, permit can be issued. Building plans are not required to issue a demolition permit. Any property owner may demolish their structure if they have applied, paid, and created a Storm Water Protection Plan (SWPPP). The silt fence/SWPPP must remain in place until soil is stabilized.

Often, a developer will want to perform their tree removal in conjunction with demolition because it is less costly and more efficient. In those cases, I keep the demolition permit in “active” status, even if the permit expires prior to the completion of construction. That is a prompt, so that when construction is nearing completion and close out, I go back and check the original tree removal application against any requested landscaping changes, to make sure that whatever mitigation is required gets installed as required. The replacement requirement is within 1 year, but abated during construction. This is the best way that I have found to make sure that compliance is met prior to the issuance of a certificate of occupancy for a building.

Once the permit is issued, the City performs a pre-demolition meeting, and then a post-demolition inspection to make sure that the site is clean and silt fence is intact. If there is no tree removal, or imminent development, the permit may be closed after the post-demolition inspection.

### Residential New Construction

Intaking residential new construction Applications require the following documents to be submitted-

- **Application**
- **Architectural Plans and Structural plans**
- **Application Fees**
- **Tax Certificate showing all property taxes paid**
- **Res-Check (energy compliance certification for doors and windows)**
- **Manual J, S, & D (Load calculations for the HVAC System)**
- **Drainage (Civil Engineered) Plans or RSDP**
- **Plat**
- **Storm water protection plan and tree protection plan**
- **Survey including trees**

**May also require**

- **Tree removal application and replacement plan**
- **Demolition Application**

**Before releasing the permit**

- **Responsible party and contact information**
- **MS4 Compliance Form**
- **Insurance Bonding**

○ **Pre-paid required building inspection fees**

The city may set up pre-development meetings to discuss the required documents and discuss the drainage requirements and options including RSDP when applicable, tree removal requirements and replacement plan.

City Ordinance requires 15-day notice be provided to neighbors. The city requires **the applicant generate the list** to the neighbors within 250 feet of the property. It typically is a list of 12-18 properties. These notices can be mailed based to the addresses listed in TCAD, or hand-delivered. Once the applicant has done this, they return a stock form, signed and dated, stating that this has been done. The city allows applicants to send notice as soon as the day after submittal so that **if** there are questions from neighbors, the City has those questions before the review is completed, and can pay special attention to any lot peculiarities. Then, if it has been longer than 15 days for review (which it typically is) once the review is completed, the permit can be issued.

When an intake is complete and fees have been assessed and paid, the plans are distributed to the reviewers. Once all comments are cleared, inspection fees should be assessed, and approvals and permits distributed.

On the permit document itself, the required inspections are listed in the general order that the inspections are requested. The process for calling the inspections is included on the permit for easy reference for the builders. The ATS plan reviews will state what inspections are required. There are a couple of inspections that the City requires that get added to the permit (shown below in **green**). ATS will perform them for the City, they just aren't included in the IBC, and are not life-safety germane, so they aren't listed on the plan review itself.

Here the list of required inspections for new residential construction:

1. **Pre-construction meeting**
2. Temporary power
3. Plumbing Rough / Foundation Layout<sup>1</sup>
4. Underslab Water Distribution Piping
5. Water/Sewer Yard Lines
6. Frame/Sheathing
7. Mechanical Rough
8. Electrical Rough
9. Plumbing Rough
10. Re-Frame/Insulation
11. Wallboard (Sheetrock)
12. Gas Test/Electric Meter Inspection
13. Mechanical Final
14. Electrical Final
15. **CSI (Customer Service Inspection)<sup>2</sup>**
16. Plumbing Final
17. Building Final

A drainage final by the City's engineer, and a fire final by Westlake Fire Department will also need to be scheduled before a permit is closed and occupancy issued. The cost of the drainage final inspection is included in the initial application fees. Any

<sup>1</sup> Foundation Layouts or foundation pre-pours require what is called a "form survey" to make sure that they are within the setback. If this inspection is called, request that they send the form survey first. Then, send the form survey to Lauren Winek-Morin with K.F. to make sure that they are within the setbacks, and meeting height requirements. Driveways and pools also require form surveys because of zoning location requirements.

<sup>2</sup> Customer Service Inspections (CSI) require backflow tests. Those tests may be completed on the Austin Water Backflow Inspection Report Forms, or the TCEQ Backflow Inspection Report Forms. **Backflow inspection reports and CSI inspection reports should be additionally be saved in their respective folders within the public works file folder on the shared drive in the event the City is audited by TCEQ. All copies of all CSI inspections may be obtained upon request from ATS, but it is important to keep a copy of those records in house. It is difficult to go back and located backflow inspections from builders or homeowners.**

fees related to fire, are dealt with directly between Westlake Fire Department and the builder/developer. Both will send copies of their final reports to the City. Those reports **must** be obtained before releasing Certificates of Occupancy. You will receive requests for temporary occupancy in many cases, when the homeowner wants to move in before landscaping and drainage work have reached completion. That is fine, so long as they can complete their drainage work within 180 days, and the fire department, and building inspector has signed off on temporary occupancy. That said, temporary occupancy is available at the City's discretion.

### Residential Additions

Addition applications cover the following types of construction:

- **Any structural addition which adds impervious cover;**
- **An upstairs addition which adds onto an existing structure but does not increase impervious cover;**
- **Accessory Building up to (not to exceed) 500 sf;**
- **Pools;**
- **Fences over 6 feet;**
- **Any addition which adds impervious cover but is not a typical enclosed structure, i.e. sport court, driveway, hardscaping including decks**

For additions, you need to consider what their project is to determine which of the building permit attachments to use (from the new construction email I sent). For example, if they're adding any impervious cover, pool, or changing roofline, they need all the drainage information, and someone will need to explain the drainage requirements before they hire a civil engineer.

Familiarize yourself with the notification ordinance to make sure the required applicants notify their neighbors.

For building permits who are adding or remodeling 50% of the home, you'll need to send those plans to Michael Lacey at Westlake Fire Dept for their fire sprinkler plan review.

**For pools, you must also make sure that they include the pump mechanical specs, and the pool barrier/fence information.**

For projects adding less than 250sf of impervious cover, they do not need civil engineered drainage plans. For projects adding 250sf of IC or greater, they will need civil plans.

Driveways get reviewed for zoning and drainage, but not by ATS. There is no building code for driveways, but there are zoning and drainage requirements.

Properties may have a primary structure, and a single additional structure which may include a detached garage, pool house, etc. A structure is generally considered attached if it shares a roof and foundation/floor.

Applications for residential additions over 250sf mirror new construction unless that impervious cover is just a driveway or sport court. Then the applicant just needs their drainage plans, survey, plat, and site development plan.

### Residential Remodel

Remodel permits are required when the work is greater than a Level 1. Level 1 alterations are cosmetic (paint, tile, cabinets, carpet). If the applicant is relocating plumbing, electrical, mechanical lines, they will need a permit. If load bearing walls are being demolished, they will need a demolition plan. If they are doing greater than a 50% remodel of an existing structure, they will be required to add a fire suppression system.

- **Application**

- **Remodel Construction Plans**
- **Demolition Plans if loadbearing structures are being altered.**
- **Application Fees**
- **Res-check if windows are being changed out**
- **Manual J if HVAC is being altered/added**
- **Plat**

Remodels that are not combined with an addition, get sent to ATS for review. If the remodel is greater than 50%, then they will be required to add a fire suppression system. In those instances, plans should be sent to Westlake Fire. There is not a hard rule for what constitutes 50%. When in doubt, consult with ATS or K. Friese.

### [Commercial Building Permit Application](#)

This is used for new construction and tenant finish outs. You will mostly get tenant finish outs.

If it's new construction on commercial they will also require a commercial site plan and notification is required. These get reviewed by the City Engineer.

All commercial projects go to Michael Lacey, fire department, for review before a building permit can be released.

- **Application**
- **Plans – if it is a tenant finish out, you will need the suite plans and perhaps structural depending on the work. If it is a new building (rare!), you will have to have a site development plan, traffic impact analysis, TXDOT approval**
- **Asbestos report**
- **TDLR**
- **Bonding/Insurance**
- **Trade Licenses**
- **Plat**
- **Survey**

Review ordinances for requirements. Always check “use” with zoning district to make sure that the occupancy matches the allowed use. Also check any PUD agreements if there are any questions about the terms, conditions, or occupancy.

If a new construction project in the commercial district is requested, or a redevelopment of an existing site, a site development application and letter shall be required. When those occur, they are sent to P&Z for review then Council for final approval. This has been rare over the last three years, but with the implementation of code changes related to the Comprehensive Plan, this could become more prevalent.

### [Trade and Minor Permits](#)

Trade permits are issued for HVAC repairs, water heater replacements, solar panel installation, plumbing/sewer repairs, and fixture relocations. Trade permits are \$75.00 for the permit, and \$75.00 for each inspection. Typically there is just a single inspection. Once that has passed, the permit gets closed out. Sometimes, plumbing repairs or generators will require additional inspections such as an inspection for line bedding, and then a final. Or an

electrical inspection and a gas line inspection for generators. Contact Dondi Atwell with ATS if you have a question. He is always willing to help you understand what inspections you should require for the project.

Generator permits require a plan review, as they are typically a multi-fuel source and may require multiple inspections. Solar panel permit requests are also sent to ATS when they are involving the breaker box, or battery storage, however, there is typically little that they need to review. If a customer or a particular project requires the disconnection of the electric meter, they will also need to pull a permit from the City of Austin, because Austin coordinates all of the disconnections/reconnections for Austin Energy. This should be reworked with some sort of agreement created between Rollingwood and Austin Energy, but for the time being, this is what is required.

### **Fence**

Fences 6' or less- just a simple application and fees. Fences over 6' require structural engineering, and use the "residential addition" applications. This gets reviewed and permit issued in-house. Front yard fences are allowed if they are not more than 3' in height, with 80% visibility, at least 15' from the curb. Full height fences are allowed behind the front corner of the foundation, and may extend to the bounds of the property line, unless they are on a corner lot, in which case, the side yard fence must be at least 15 feet from the curb. These inspections are typically performed in-house. Fences greater than 6' require additional inspections. This requirements should be re-examined and limited to a layout and final. There is nothing else to inspect.

### **Irrigation**

Irrigation permits are required for systems. They need to submit a plan which shows the layout. Check that the system is installed with a valve and a backflow preventer behind the meter. Once permit is issued, applicant must submit a blackflow inspection report. Once that report is submitted, schedule an inspection for an irrigation/CSI inspection. File the backflow report and the CSI report in the public works file in case of TCEQ audit.

### **Variance Requests- Applications and Processing**

- **Application**
- **Fee**
- **Letter to the Board**
- **Supporting Documents (listed in application and ordinance)**

An application for building permit is not required by ordinance to request a variance. Some requests will come as a result of plan denial, and some will be requested prior to applying for a permit. There is not a requirement for how quickly a hearing must be held to consider the variance, but once a hearing *is* held, the Board must reach a decision within 45 days, unless the applicant withdraws their application.

The City notices all property owners within 250' at least 30 days prior to the hearing. 15 days prior, signs must be placed in the yard of the property. If the property is on a corner, place a sign on each street side.

### **Plats, Replats, and Amending Plats – Application and Processing**

Most plats that the City intakes now qualify as a replat or amending plat, as the City is landlocked, and all known lots have been platted previously. Replats and amending plats *may* be administratively approved depending on the changes being sought. It is impossible to determine whether or not administrative approval can be granted without having all of the documents and examining those conditions. Staff should collect the following items from

the applicant and send it for review by a planner either with K. Friese (currently Brandon Melland) or Denton Navarro (Bryce Cox). The date for submittal is the 8<sup>th</sup> day of the month. Any plats that come in prior to that date may be held, but once that date is reached, or the plat is sent for review, there are 10 days to deem it administratively complete and either review and notice for hearing or review for administrative approval, or if it is not administratively complete, send the applicant a letter noticing them that they have not submitted a complete application, and advising them of the deficiencies. I do not assess fees until I know it is otherwise administratively complete.

### Invoicing

Each application lists the fees associated with the application submittal. Those fees can also be found in the City's fee schedule in the Code of Ordinances. When an application is submitted, that project is assigned a permit number in the Master Permit List. (Only tree trimming and removal are assigned a permit number that differs from the master list.) If tree removal is done in conjunction with a demolition/new construction permit, it is assigned the same permit number as the demolition/building permit number for the purpose of ensuring replacement requirements are met. Once the permit number is assigned you may generate the application invoice.

Here are the steps for generating an invoice:

1. Assign Permit Number (or not, if you are invoicing for something other than a permit)
2. Go to Authorize.net and log in
3. Go to "Tools" at the top of the home page

4. Go to "Invoicing"

5. Select "Create Invoice"

## 6. Create a new invoice

Add the applicant's name and company information in the "bill to" line.

Add the applicant's email address—that is where the invoice will be sent. They will be able to open the email and pay or forward the invoice.

Under the description, add the project address, what the invoice is for, like "demolition" or "required inspections", and the permit number.

Under the Item Name, create each item, and then fill in the price and quantity.

Then hit "send." If you need to edit the invoice later, to change the sender's information, it can be done from the Invoice page. You can also resend any unpaid invoices.

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## Inspections

1. Ask caller/emailer to provide the address of the property (Verify that it is a Rollingwood Address)
2. Ask what inspection they are wanting to call
  - i. Demolition
    1. Pre-demolition
    2. Post-demolition
  - ii. Building Inspections (New / Addition / Remodel)
    1. Pre-construction meeting
    2. Temporary power
    3. Plumbing Rough / Foundation Layout<sup>3</sup>
    4. Underslab Water Distribution Piping
    5. Water/Sewer Yard Lines
    6. Frame/Sheathing
    7. Mechanical Rough
    8. Electrical Rough
    9. Plumbing Rough
    10. Re-Frame/Insulation
    11. Wallboard (Sheetrock)
    12. Gas Test/Electric Meter Inspection
    13. Mechanical Final
    14. Electrical Final
    15. Plumbing Final
    16. CSI (Customer Service Inspection)
    17. Building Final
      - Additional Miscellaneous
        - a. Driveway approach or curb cut
        - b. Foundation pour-back (remodel/addition)
        - c. Fence Layout or Final
        - d. Window Replacement
  - iii. Trade Inspections
    1. Plumbing Line / Bedding Inspection
    2. Plumbing Final
    3. Gas Pressure Test
    4. Gas Line Bedding Inspection
    5. Electrical Final
    6. Mechanical Final
    7. Solar Final
    8. Irrigation final and CSI (irrigation finals *require* CSI included)
  - iv. Pool Inspections
    1. Layout<sup>45</sup>
    2. Plumbing
    3. Electrical Bonding
    4. Deck Bonding

<sup>3</sup> Foundation Layouts or foundation pre-pours require what is called a “form survey” to make sure that they are within the setback. If this inspection is called, request that they send the form survey first. Then, send the form survey to Lauren Winek-Morin with K.F. to make sure that they are within the setbacks.

<sup>4</sup> CSI inspections for irrigation systems and pools require a “backflow inspection report.” This must be onsite for the inspector and must be submitted to the City. They may use either the Austin Water backflow report document, or the TCEQ backflow report document. It doesn’t matter.

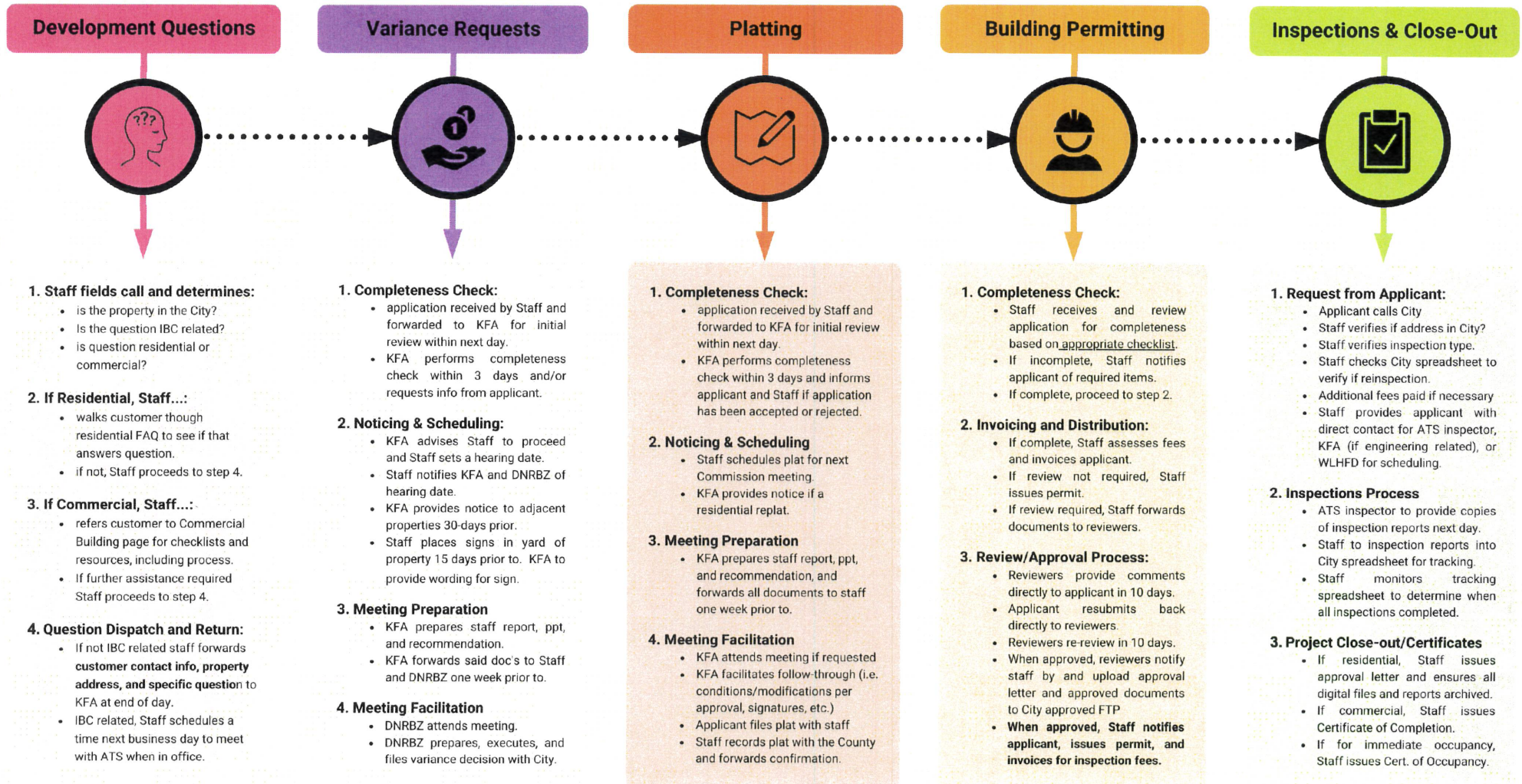
<sup>5</sup> Pool Layouts also require form surveys.



5. Pump Mechanical Equipment Inspection
  6. Pool Final (includes fence barrier/alarms)
3. Email Emily at ATS Engineers- [scheduler@ats-engineers.com](mailto:scheduler@ats-engineers.com)
  4. Fire inspections get scheduled by the builder directly through the Westlake Fire Department.
  5. Drainage inspections are performed by K. Friese. Email Lauren Winek-Morin.
  6. ATS will send a list the next morning of what they have on the schedule. If someone requests to speak with the inspector, send them the inspector's contact information when you receive it the next morning. Our inspectors are **generally** here between 10:00 a.m. and 2:00 p.m. Contractors may request a particular time, and they do their best to accommodate that time, but it is not always possible.

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# Rollingwood [Internal] Development Process (draft)



**AGENDA ITEM SUMMARY SHEET**

**CITY OF ROLLINGWOOD, TEXAS**

**MEETING DATE: MAY 18, 2022**

**Submitted by: Brook Brown**

**Agenda Item: Update, discussion and possible action regarding an interim process for handling building permit applications and building code enforcement.**

**Background: This item permits Council update and discussion of interim processes for handling of building permits pending adoption of a permanent processes for building permit applications.**

Chief of Police Report - 2022

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	9	9	9	9								
Current Staff:	8	8	8	9								
Hours Worked For Comp:	34.6	14.5	53.5	25.5								
Comp Hours Spent:		10	29.7	15								
Vacation Hours Spent:		18	105	2								
Sick Hours Spent:	44	34	162	12								
Holiday Hours Worked:	69	16	56	24								
Holiday Hours Not Worked :	43	24	32	16								
Hours Worked For Overtime:		49	6	4								
Total Hours Worked:	711	829	1145	916								

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 15,616	\$15,777	\$16,355	\$ 16,887								
Vacation Pool Liability (Dollars):	\$ 33,745	\$35,625	\$35,655	\$ 36,935								
Total Sick Pool Liability (Dollars):	\$ 58,108	\$60,401	\$59,024	\$ 60,130								
Total Possible Liabilities:	\$ 107,469	\$111,803	\$111,034	\$ 113,952								

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5	5	5	5								
Vehicles Operational:	5	5	5	5								
Gasoline Used (gal):	304	311	382.3	448.7								
Total Miles Driven:	3739	3,358	2990	5216								

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	32	44	28	45								
Self assigned calls:	23	37	26	43								
Total Calls for Service:	55	81	54	88								
Total Agency Assists:	42	38	32	52								
Criminal Offense Reports:	8	11	9	16								
Theft/Burglary Reports:	2	4	2	4								
Arrests												
Misdemeanor Arrests:			3	2								
Felony Arrests:				1								
Total Arrests:			3	3								
Proactive Citizen Contacts:	12											
Vehicle Accidents												
Minor Accidents:		5	1	4								
Major Accidents:												
Total Vehicle Accidents:		5	1	4								

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:		1		1								
Solicitation:												
Noise:												
Tree Related:			2									
Animal Related:												
All Others:												
Total Ordinance Violations:		1	2	1								

Traffic Initiatives:												
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## Police Department Report - April 2022

Staffing	
Authorized Staff:	9
Current Staff:	9
Hours Worked For Comp:	25.5
Comp Hours Spent:	15
Vacation Hours Spent:	2
Sick Hours Spent:	12
Holiday Hours Worked:	24
Holiday Hours Not Worked :	16
Hours Worked For Overtime:	4
Total Hours Worked:	916

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 16,887
Vacation Pool Liability (Dollars):	\$ 36,935
Total Sick Pool Liability (Dollars):	\$ 60,130
Total Possible Liabilities:	\$ 113,952

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	448.7
Total Miles Driven:	5216

Police Activity	
Calls for Service	
Calls Dispatched:	45
Self Assigned Calls:	43
Total Calls for Service:	88
Agency Assists:	52
Police Offense Reports:	16
Theft/Burglary Reports:	4
Arrests	
Misdemeanor Arrests:	2
Felony Arrests:	1
Total Arrests:	3
Proactive Citizen Contacts:	
Vehicle Accidents	
Minor Accidents:	4
Major Accidents:	
Total Vehicle Accidents:	4

Ordinance Violations	
Construction:	1
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	1

Traffic Initiatives	
Location 1: City Wide Special Parking Enforcement	
Citations/Warnings issued at this Location:	17
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	15
Location 3: Bee Caves Speeding Initiative	
Citations/Warnings Issued at this Location:	40
	0
Total Citations/Warnings issued during traffic initiatives:	72

Traffic Enforcement	
Total Citations issued:	59
Total Warnings issued:	23
Total Citations and Warnings:	82
Type of Violations:	
Parking Violations:	17
Moving Violations:	58
Non-Moving Violations:	7
Total Violations:	82
Location of Traffic Stops	
City Roadways:	24
Bee Caves Road:	38
Total Traffic Stops:	62

### Chief's Blotter

**Staffing:** Officer Antonio Aguilar was sworn in on April 28th. This currently brings the Police Department to full staffing level.

**Firearms Qualifications:** All reserve officers have qualified with departmental weapons. We will schedule a department wide qualification for full time officers later this year.

**Fleet:** All Ford Explorers have been outfitted with bullet proof door panels courtesy of a generous donation from the Police Benevolent Foundation.

**Criminal Activity:** A subject arrested for DWI was found to be in possession of Black tar heroin. Officers had several encounters with Emotional Disturbed Persons in April and in one case had to commit an individual under a emergency detention to prevent continued self abuse. A vehicle parked at the park was burglarized. The victim had left valuables in plain sight. A bicycle was stolen from a residence. Officers were able to identify the suspect and an arrest warrant has been issued in this case. Detective Mersing is currently working several fraud cases.

**Municipal Court**

City of Rollingwood Monthly Stats - Fiscal Year 2021-2022

**Municipal Court**

Violations Filed by Date													
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	28	27	25	8	27	33	44						192
State Law	0	4	0	0	6	2	0						12
City Ordinance	42	0	0	0	0	2	1						45
Parking	1	1	0	0	0	7	15						24
<b>Total Violations</b>	<b>71</b>	<b>32</b>	<b>25</b>	<b>8</b>	<b>33</b>	<b>44</b>	<b>60</b>						<b>273</b>

Completed Cases													
Paid Fine	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7	6	4	5	6	12						43
State Law	0	0	0	0	0	2	0						2
City Ordinance	11	7	1	0	0	0	3						22
Parking	1	0	0	0	0	5	8						14
<b>Total Paid Fines</b>	<b>15</b>	<b>14</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>13</b>	<b>23</b>						<b>81</b>
Before Judge	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7	2	6	5	5	5						33
State Law	0	0	0	0	0	0	0						0
City Ordinance	0	0	3	1	0	3	0						7
Parking	0	0	1	0	1	0	0						2
<b>Total Before Judge</b>	<b>3</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>5</b>						<b>42</b>
By Jury	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total Completed	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
<b>Total Completed</b>	<b>18</b>	<b>21</b>	<b>13</b>	<b>11</b>	<b>11</b>	<b>21</b>	<b>28</b>						<b>123</b>

Other Completed													
Dismissed DSC. Sec. 2	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	0	4	4	3	5	3						20
State Law	0	0	0	0	0	0	0						0
City Ordinance	0	0	0	0	0	0	0						0
Parking	0	0	0	0	0	0	0						0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>5</b>	<b>3</b>						<b>20</b>
Dismissed After Deferred Disp.	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	1	2	0	1	0	6						11
State Law	0	0	0	0	2	0	0						2
City Ordinance	0	0	0	0	0	1	0						1
Parking	0	0	0	0	0	0	0						0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>6</b>						<b>14</b>
Dismissed By Presenting Insurance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0	1	0	0	1	0						2

**Municipal Court**

<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>						<b>2</b>
<b>Voided Docket</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	0	0	0	0	0	0						0
State Law	0	0	0	0	0	0	0						0
Parking	0	0	0	0	0	0	0						0
City Ordinance	0	0	0	0	0	0	0						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>						<b>0</b>
<b>Dismissed by Judge</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>		<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	0	0	0	0	0	0						0
State Law	0	0	0	0	0	0	0						0
City Ordinance	0	0	0	0	0	0	0						0
Parking	0	0	0	0	0	0	0						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>						<b>0</b>
<b>Dismissed/ Compliance</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	2	0	3	1	1	4	1						12
State Law	0	0	0	0	0	0	0						0
City Ordinance	0	0	0	0	0	0	0						0
Parking	0	0	0	0	0	0	0						0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>1</b>						<b>12</b>
<b>Dismissed by Prosecutor</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	0	1	0	0	2	0						3
State Law	0	0	0	0	0	0	0						0
City Ordinance	0	0	0	0	2	1	0						3
Parking	0	0	0	0	0	0	0						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>						<b>6</b>
<b>Total other Completed</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
<b>Total other Completed</b>	<b>4</b>	<b>1</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>14</b>	<b>10</b>						<b>54</b>
<b>Grand Total Completed</b>	<b>22</b>	<b>22</b>	<b>24</b>	<b>16</b>	<b>20</b>	<b>35</b>	<b>38</b>						<b>177</b>

<b>Warrants</b>													
<b>Issued</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	1	2	0	7	7	4						21
State Law	0	0	0	0	0	0	0						0
City Ordinance	0	1	0	0	0	0	0						1
Parking	0	0	0	0	0	0	0						0
<b>Total Warrants Issued</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>4</b>						<b>22</b>
<b>Cleared</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>	<b>Jan-22</b>	<b>Feb-22</b>	<b>Mar-22</b>	<b>Apr-22</b>	<b>May-22</b>	<b>Jun-22</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Total</b>
Traffic	0	5	0	0	4	5	3						17
State Law	0	0	1	0	0	0	0						1
City Ordinance	0	0	0	0	0	0	0						0
Parking	0	0	0	0	0	0	0						0
<b>Total Warrants Cleared</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>5</b>	<b>3</b>						<b>18</b>



**Municipal Court**

<b>Change in Total Warrants</b>	0	3-	1	0	3	2	1						7
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<b>Other Paid Cases</b>													
Paid Fines	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
<b>Total Other Paid Fines</b>	8	5	1	11	6	9	22						<b>62</b>

<b>Payment Process Methods</b>													
Paid Fines	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Municipal Court Clerk	17	16	12	12	11	16	16						100
Online	12	8	9	8	8	19	17						81
<b>Total</b>	<b>29</b>	<b>24</b>	<b>21</b>	<b>20</b>	<b>19</b>	<b>35</b>	<b>33</b>						<b>181</b>

<b>Fees and Fines Paid FY 2021-2022</b>													
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Administrative Fee		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Administrative \$20.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Arrest Fee	\$ 156.23	\$ 115.99	\$ 106.86	\$ 116.69	\$ 95.00	\$ 155.83	\$ 221.52						\$ 968.12
Bond Forfeiture		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
<b>CCC04-Consolidated Court Cost</b>	\$ 80.00	\$ 158.39	\$ -	\$ 13.48	\$ 160.00	\$ 54.71	\$ 48.73						\$ 515.31
CS2 Child Safety Fee	\$25.00	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -						\$ 50.00
Civil Justice Fee Court	\$ 0.01	\$ 0.01	\$ -	\$ -	\$ 0.02	\$ 0.01	\$ 0.01						\$ 0.06
Civil Justice Fee State	\$ 0.09	\$ 0.09	\$ -	\$ 0.03	\$ 0.18	\$ 0.12	\$ 0.11						\$ 0.62
Court Tech Fund	\$ 8.00	\$ 15.84	\$ -	\$ 1.35	\$ 20.00	\$ 5.47	\$ 4.87						\$ 55.53
DSC Admin Fee	\$ 60.00	\$ 10.00	\$ 77.57	\$ 40.00	\$ 30.00	\$ 70.00	\$ 100.00						\$ 387.57
Fine	\$ 3,326.00	\$ 1,973.10	\$ 1,619.10	\$ 2,251.53	\$ 1,259.30	\$ 3,332.00	\$ 3,632.70						\$ 17,393.73
Indigent Defense Fee	\$ 4.00	\$ 7.92	\$ -	\$ 0.67	\$ 8.00	\$ 2.74	\$ 2.44						\$ 25.77
<b>JFC1- Judicial Fee - City</b>	\$ 1.20	\$ 2.38	\$ -	\$ 0.20	\$ 2.40	\$ 0.82	\$ 0.73						\$ 7.73
<b>JFCT2-Judicial Fee- State</b>	\$ 10.80	\$ 21.38	\$ -	\$ 1.82	\$ 21.60	\$ 7.39	\$ 6.58						\$ 69.57
Muni. Court Bldg. Sec.	\$ 6.00	\$ 11.88	\$ -	\$ 1.01	\$ 15.00	\$ 4.10	\$ 3.66						\$ 41.65
State Jury Fee	\$ 8.00	\$ 15.84	\$ -	\$ 1.35	\$ 16.00	\$ 5.47	\$ 4.87						\$ 51.53
State Traffic Fee			\$ -	\$ 10.11	\$ 60.00	\$ 39.83	\$ 36.55						\$ 146.49
TFC	\$ 45.00	\$ 26.24	\$ 47.27	\$ 43.01	\$ 36.00	\$ 69.42	\$ 97.70						\$ 364.64
Truancy Prevention	\$ 4.00	\$ 7.92	\$ -	\$ 0.67	\$ 8.00	\$ 2.74	\$ 2.44						\$ 25.77
Omni Fees State		\$ 39.19	\$ -	\$ -	\$ 40.00	\$ 27.36	\$ 24.37						\$ 130.92
Omni Base Vendor		\$ 11.76	\$ -	\$ -	\$ 12.00	\$ 8.21	\$ 7.31						\$ 39.28
Local Municipal Jury Fund (LMJF)	\$ 3.02	\$ 1.91	\$ 2.13	\$ 2.30	\$ 1.40	\$ 3.06	\$ 4.29						\$ 18.11
CCC 2020 (CCC20)	\$ 883.32	\$ 882.91	\$ 1,139.23	\$ 1,178.00	\$ 806.00	\$ 1,351.71	\$ 2,153.96						\$ 8,395.13
Local Court Technology Fund	\$ 120.99	\$ 76.97	\$ 85.50	\$ 92.00	\$ 56.00	\$ 123.21	\$ 172.36						\$ 727.03



100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
100-1000	CLAIM ON POOLED CASH	1,996,591.81
100-1011	PETTY CASH - COURT	250.00
100-1014	CASH - TAX NOTES	2,004,154.86
100-1016	MERCHANT ACCT CASH	0.00
100-1018	CASH - DEVELOPMENT SERVICES	( 1,000.00)
100-1030	TEX-POOL	174,006.58
100-1131	NET PENSION ASSET	0.00
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00
100-1142	DEFERRED OUTFLOWS - OPEB	0.00
100-1200	ACCOUNTS RECEIVABLE	112.95
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	( 1,896.31)
100-1217	CENCOR PUD RECEIVABLE	0.01
100-1221	DUE FROM RCDC	32,042.19
100-1230	TAXES RECEIVABLE - GENERAL	20,905.97
100-1350	SALES TAX RECEIVABLE	79,226.32
		<u>4,304,394.38</u>
	<b>TOTAL ASSETS</b>	<b>4,304,394.38</b>
		=====

<b>LIABILITIES</b>		
=====		
100-2000	ACCOUNTS PAYABLE POOLED	0.00
100-2008	ACCOUNTS PAYABLE - OTHER	6,718.18
100-2010	HEALTH INSURANCE PAYABLE	15,519.47
100-2012	AFLAC INSURANCE PAYABLE	( 1.63)
100-2015	EDC SALES TAX PAYABLE	0.00
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	11,665.11
100-2020	FEDERAL WH PAYABLE	118.12
100-2030	UNEMPLOYMENT TAX PAYABLE	( 3,599.19)
100-2035	SOCIAL SEC/MEDICARE PAYABLE	( 2,574.11)
100-2050	APPEARANCE BOND RESERVE	( 1,591.64)
100-2055	OMNIBASE PAYABLE	( 70.00)
100-2070	DEFERRED REVENUE	12,646.02
100-2080	TMRS RETIREMENT WITHHELD	8,665.68
100-2110	COMPENSATED ABSENCE PAY	163.00
100-2115	WAGES PAYABLE	0.00
100-2117	UNCLAIMED PROPERTY	153.97
100-2122	ACCRUED INTEREST PAYABLE	0.00
100-2132	MY PARK DAY	921.96
100-2137	PARK PET PAVERS	2,025.57
100-2138	TAX NOTES PAYABLE-SR 2020	0.00
100-2139	DEFERRED REV-LEOSE FUNDS	0.00
100-2140	VEHICLE FINANCING NOTES	196,370.37
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00
100-2250	DEFERRED TAX REV=DELINQUENT TX	19,009.66
100-2300	DUE TO DRAINAGE FUND	69,387.00
100-2425	BLDG & MISC DEPOSITS	3,500.00
100-2600	TRAFFIC FINE RESERVE	11,451.53

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: APRIL 30TH, 2022

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
TOTAL LIABILITIES		<u>384,139.07</u>
EQUITY		
=====		
100-3000	FUND BALANCE-UNAPPROPRATED	4,634,300.63
100-3030	AMOUNT TO BE PROVIDED FOR	( <u>1,289,474.90</u> )
	TOTAL BEGINNING EQUITY	<u>3,344,825.73</u>
TOTAL REVENUE		2,196,883.57
TOTAL EXPENSES		<u>1,621,453.99</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		575,429.58
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,920,255.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>4,304,394.38</u> =====

200 WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
200-1000	CLAIM ON POOLED CASH	221,882.07
200-1016	MERCHANT ACCT CASH	250.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	60,268.04
200-1131	NET PENSION	( 24,642.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
200-1200	ACCOUNTS RECEIVABLE	182,954.65
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 26,191.41)
200-1210	UNAPPLIED CREDITS	( 48,275.22)
200-1220	REFUNDS PAYABLE	( 938.79)
200-1250	ALLOWANCE FOR LOSSES	( 4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	( 74.88)
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	( 1,972,010.34)
200-1620	EQUIPMENT	70,196.33
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	( 45,810.43)
		<u>2,777,562.56</u>

TOTAL ASSETS 2,777,562.56

<b>LIABILITIES</b>		
=====		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	37.00
200-2010	HEALTH INSURANCE PAYABLE	2,427.36
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	19.24
200-2030	UNEMPLOYMENT TAX PAYABLE	( 203.09)
200-2035	SOC SEC/MEDICARE PAYABLE	2,828.84
200-2080	TMRS RETIREMENT PAYABLE	1,383.78
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
200-2115	WAGES PAYABLE	0.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	647,325.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	34,459.76
200-2122	ACCRUED INTEREST PAYABLE	3,651.19
200-2123	GOVERNMENT CAPITAL LEASE	41,695.07
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00
200-2145	OPEB LIABILITY	8,889.00

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: APRIL 30TH, 2022

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
200-2400	CUSTOMER DEPOSITS PAYABLE	162,220.00	
200-2425	BLDG & MISC DEPOSITS	<u>1,750.00</u>	
	TOTAL LIABILITIES		<u>931,703.41</u>
EQUITY			
=====			
200-3000	FUND BALANCE-UNAPPROPRATED	567,785.38	
200-3600	INVEST IN FA NET RELATED DEBT	<u>1,256,765.70</u>	
	TOTAL BEGINNING EQUITY	1,824,551.08	
	TOTAL REVENUE	604,888.16	
	TOTAL EXPENSES	<u>583,580.09</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	21,308.07	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,845,859.15</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>2,777,562.56</u>
=====			

301 STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
301-1000	CLAIM ON POOLED CASH	303,472.31	
301-1350	SALES TAX RECEIVABLE	<u>18,164.63</u>	
			<u>321,636.94</u>
TOTAL ASSETS			321,636.94
=====			
<b>LIABILITIES</b>			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>311,616.84</u>	
	TOTAL BEGINNING EQUITY	311,616.84	
TOTAL REVENUE		105,486.10	
TOTAL EXPENSES		<u>95,466.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		10,020.10	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>321,636.94</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			321,636.94
=====			

310 COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
310-1000	CLAIM ON POOLED CASH	<u>8,767.58</u>	<u>8,767.58</u>
	<b>TOTAL ASSETS</b>		<b>8,767.58</b>
=====			
<b>LIABILITIES</b>			
=====			
310-2000	ACCOUNTS PAYABLE POOLED	0.00	
310-2050	APPEARANCE BOND RESERVE	( 9.00)	
310-2140	Vehicle Financing Notes	<u>0.00</u>	
	<b>TOTAL LIABILITIES</b>		<b>( 9.00)</b>
<b>EQUITY</b>			
=====			
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92	
310-3450	RESERVE FOR COURT TECHNOLOGY	( 11,157.52)	
310-3451	RESERVE FOR COURT SECURITY	<u>15,320.85</u>	
	<b>TOTAL BEGINNING EQUITY</b>	<b>7,849.25</b>	
	<b>TOTAL REVENUE</b>	<b>927.33</b>	
	<b>TOTAL EXPENSES</b>	<u>0.00</u>	
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<b>927.33</b>	
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<b><u>8,776.58</u></b>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>		<b>8,767.58</b>
=====			



CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: APRIL 30TH, 2022

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>8,702.99</u>	<u>8,702.99</u>
	TOTAL ASSETS		8,702.99 =====
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	23.33	
320-2050	APPEARANCE BOND RESERVE	( 16.00)	
320-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>7.33</u>
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>7,922.90</u>	
	TOTAL BEGINNING EQUITY	7,922.90	
	TOTAL REVENUE	782.56	
	TOTAL EXPENSES	<u>9.80</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	772.76	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>8,695.66</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		8,702.99 =====

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	
			<u>114.31</u>
	TOTAL ASSETS		114.31
=====			
<b>LIABILITIES</b>			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
	TOTAL BEGINNING EQUITY		114.31
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>114.31</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		114.31
=====			

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
430-1000	CLAIM ON POOLED CASH	164,900.66	
430-1007	CASH-DS SR2014 GO STREETS	( 1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	( 813.24)	
430-1230	TAXES RECEIVABLE	<u>17,002.26</u>	
			<u>181,089.68</u>
TOTAL ASSETS			181,089.68
			=====
<b>LIABILITIES</b>			
=====			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>16,189.02</u>	
	TOTAL LIABILITIES		<u>16,189.02</u>
<b>EQUITY</b>			
=====			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>156.31</u>	
	TOTAL BEGINNING EQUITY	156.31	
TOTAL REVENUE			199,719.35
TOTAL EXPENSES			<u>34,975.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			164,744.35
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>164,900.66</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			181,089.68
			=====

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: APRIL 30TH, 2022

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
440-1000	CLAIM ON POOLED CASH	<u>307,496.09</u>	<u>307,496.09</u>
<b>TOTAL ASSETS</b>			<u>307,496.09</u>
=====			
<b>LIABILITIES</b>			
=====			
440-2000	ACCOUNTS PAYABLE POOLED	0.00	
440-2140	Vehicle Financing Notes	<u>0.00</u>	
<b>TOTAL LIABILITIES</b>			<u>0.00</u>
<b>EQUITY</b>			
=====			
440-3000	FUND BALANCE-UNAPPROPRATED	( 408.96)	
<b>TOTAL BEGINNING EQUITY</b>		( 408.96)	
<b>TOTAL REVENUE</b>		315,972.55	
<b>TOTAL EXPENSES</b>		<u>8,067.50</u>	
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		307,905.05	
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>			<u>307,496.09</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<u>307,496.09</u>
=====			

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: APRIL 30TH, 2022

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
450-1000	CLAIM ON POOLED CASH	<u>257,084.26</u>	257,084.26
			<u>257,084.26</u>
	TOTAL ASSETS		257,084.26
=====			
LIABILITIES			
=====			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
450-3000	FUND BALANCE-UNAPPROPRATED	( 1,592.24)	
	TOTAL BEGINNING EQUITY	( 1,592.24)	
	TOTAL REVENUE	408,701.50	
	TOTAL EXPENSES	<u>150,025.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	258,676.50	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>257,084.26</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		257,084.26
=====			

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
460-1000	CLAIM ON POOLED CASH	<u>302,969.84</u>	
			<u>302,969.84</u>
TOTAL ASSETS			302,969.84
			=====
LIABILITIES			
=====			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>2,447.95</u>	
TOTAL BEGINNING EQUITY			2,447.95
TOTAL REVENUE			315,046.89
TOTAL EXPENSES			<u>14,525.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			300,521.89
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>302,969.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			302,969.84
			=====

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
702-1000	CLAIM ON POOLED CASH	( 107,816.22)
702-1016	MERCHANT ACCT CASH	6,275.00
702-1200	DUE FROM GENERAL FUND	<u>69,387.00</u>
		( <u>32,154.22</u> )
TOTAL ASSETS		( 32,154.22)
=====		
<b>LIABILITIES</b>		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	<u>37,384.00</u>
TOTAL LIABILITIES		<u>40,884.00</u>
<b>EQUITY</b>		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	<u>0.12</u>
TOTAL BEGINNING EQUITY		0.12
TOTAL REVENUE		46,428.00
TOTAL EXPENSES		<u>119,466.34</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		( <u>73,038.34</u> )
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		( <u>73,038.22</u> )
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 32,154.22)
=====		

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
800-1000	CLAIM ON POOLED CASH	245,603.38
800-1030	TEX-POOL	302,126.53
800-1031	NET PENSION	( 24,642.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
800-1200	ACCOUNTS RECEIVABLE	116,996.15
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 9,000.00)
800-1213	MIRA VISTA PUD LIVE OAK	2,417.91
800-1215	OTHER RECEIVABLES (WATER)	2,021.15
800-1216	MIRA VISTA PUD RECEIVABLE	3,131.85
800-1217	CENCOR PUD RECEIVABLE	4,586.75
800-1218	ENDEAVOR PUD RECEIVABLE	13,452.35
800-1219	RESTITUTION RECEIVABLE	921.33
800-1611	ACCUM DEPREC - BUILDING	( 3,440.00)
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,262,665.58
800-1620	EQUIPMENT	99,957.22
800-1628	ACCUM DEPREC = MAINT & OFFICE	( 1,927,247.09)
800-1630	ACCUM DEPREC - EQUIPMENT	( 1,152,338.88)
800-1721	LAND IMPROVEMENTS	<u>43,000.00</u>
		<u>10,198,233.05</u>
<b>TOTAL ASSETS</b>		<b>10,198,233.05</b>
		=====
<b>LIABILITIES</b>		
=====		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	257.07
800-2010	HEALTH INSURANCE PAYABLE	2,254.90
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	17.15
800-2030	UNEMPLOYMENT TAX PAYABLE	( 538.44)
800-2035	SOC SEC/MEDICARE PAYABLE	8.20
800-2080	TMRS RETIREMENT PAYABLE	1,187.14
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48
800-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
800-2115	WAGES PAYABLE	0.00
800-2122	ACCRUED INTEREST PAYABLE	53,264.00
800-2124	BONDS PAYABLE-SR2012A	605,000.00
800-2135	BONDS PAYABLE-2019 REFUNDING	9,150,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53
800-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00
800-2145	OPEB LIABILITY	<u>8,889.00</u>
<b>TOTAL LIABILITIES</b>		<b><u>10,346,222.29</u></b>



CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: APRIL 30TH, 2022

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>EQUITY</b>		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	( 5,825.93)
800-3030	AMOUNT TO BE PROVIDED FOR	( 105,000.00)
800-3451	RESERVE FOR COURT SECURITY	( 137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	<u>136,933.00</u>
	TOTAL BEGINNING EQUITY	( 111,369.12)
	TOTAL REVENUE	504,515.65
	TOTAL EXPENSES	<u>541,135.43</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 36,619.78)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	( <u>147,988.90</u> )
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,198,233.39
=====		
	*** AMOUNT OUT OF BALANCE ***	0.34-

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,552,552.00	100,654.31	1,954,536.35	76.57	598,015.65
DEVELOPMENT SERVICES	143,550.00	9,981.95	117,999.89	82.20	25,550.11
UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS	95,466.00	7,175.17	95,466.00	100.00	0.00
POLICE	2,250.00	165.00	1,257.05	55.87	992.95
COURT	34,300.00	5,013.35	23,718.03	69.15	10,581.97
PARK DEPARTMENT	38,200.00	0.00	3,906.25	10.23	34,293.75
<b>TOTAL REVENUES</b>	<b>2,992,294.00</b>	<b>122,989.78</b>	<b>2,196,883.57</b>	<b>73.42</b>	<b>795,410.43</b>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	622,252.00	54,676.21	430,026.77	69.11	192,225.23
DEVELOPMENT SERVICES	226,461.00	14,349.93	92,900.70	41.02	133,560.30
SANITATION	129,000.00	12,366.69	74,155.60	57.48	54,844.40
UTILITY BILLING	142,871.00	4,712.29	52,652.81	36.85	90,218.19
STREETS	100,010.00	7,343.29	41,592.63	41.59	58,417.37
POLICE	1,442,287.00	83,636.11	831,333.21	57.64	610,953.79
COURT	103,235.00	6,382.75	48,085.51	46.58	55,149.49
PARK DEPARTMENT	107,328.00	3,978.52	43,589.46	40.61	63,738.54
PUBLIC WORKS	27,050.00	939.38	7,117.30	26.31	19,932.70
<b>TOTAL EXPENDITURES</b>	<b>2,900,494.00</b>	<b>188,385.17</b>	<b>1,621,453.99</b>	<b>55.90</b>	<b>1,279,040.01</b>
	=====	=====	=====	=====	=====
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>91,800.00</b>	<b>( 65,395.39)</b>	<b>575,429.58</b>	<b>( 483,629.58)</b>	

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
=====					
<b>TAXES</b>					
100-4-10-4000 CURRENT PROPERTY TAXES	1,366,074.00	7,752.91	1,358,194.20	99.42	7,879.80
100-4-10-4020 PENALTY & INTEREST ON TAXES	7,300.00	823.63	5,553.59	76.08	1,746.41
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	15,000.00	0.00	6,467.51	43.12	8,532.49
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	0.00	11,102.34	55.51	8,897.66
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	255.00	2,606.43	52.13	2,393.57
100-4-10-4037 4-B SALES TAX	150,000.00	18,251.85	105,430.56	70.29	44,569.44
100-4-10-4040 CITY SALES TAX	550,000.00	73,007.38	421,722.22	76.68	128,277.78
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	404.21	2,591.45	51.83	2,408.55
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	0.00	0.00	90,000.00
<b>TOTAL TAXES</b>	<b>2,208,374.00</b>	<b>100,494.98</b>	<b>1,913,668.30</b>	<b>86.66</b>	<b>294,705.70</b>
<b>CHARGE FOR SERVICES</b>					
100-4-10-4209 RCDC ADMINISTRATION FEES	88,000.00	0.00	0.00	0.00	88,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
<b>TOTAL CHARGE FOR SERVICES</b>	<b>156,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>156,000.00</b>
<b>LICENSE &amp; PERMITS</b>					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
<b>TOTAL LICENSE &amp; PERMITS</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>INVESTMENT INCOME</b>					
100-4-10-4400 INTEREST INCOME	100.00	43.50	96.38	96.38	3.62
100-4-10-4401 INTEREST INCOME - CHECKING	500.00	66.42	377.85	75.57	122.15
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	49.41	349.18	69.84	150.82
<b>TOTAL INVESTMENT INCOME</b>	<b>1,100.00</b>	<b>159.33</b>	<b>823.41</b>	<b>74.86</b>	<b>276.59</b>
<b>MISCELLANEOUS REVENUE</b>					
100-4-10-4540 MISCELLANEOUS RECEIPTS	21,500.00	0.00	21,480.26	99.91	19.74
100-4-10-4565 GRANT REVENUES	18,500.00	0.00	18,564.38	100.35 (	64.38)
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>40,000.00</b>	<b>0.00</b>	<b>40,044.64</b>	<b>100.11 (</b>	<b>44.64)</b>
<b>OTHER REVENUE</b>					
100-4-10-4700 FUND BALANCE TRANSFER-IN	146,978.00	0.00	0.00	0.00	146,978.00
<b>TOTAL OTHER REVENUE</b>	<b>146,978.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>146,978.00</b>
<b>TOTAL ADMINISTRATION</b>	<b>2,552,552.00</b>	<b>100,654.31</b>	<b>1,954,536.35</b>	<b>76.57</b>	<b>598,015.65</b>
<b>DEVELOPMENT SERVICES</b>					
=====					

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CHARGE FOR SERVICES</u>					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	300.00	0.00	0.00	0.00	300.00
TOTAL CHARGE FOR SERVICES	300.00	0.00	0.00	0.00	300.00
<u>LICENSE &amp; PERMITS</u>					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	500.00	345.00	6,370.00	1,274.00 (	5,870.00)
100-4-15-4302 INSPECTIONS	50,000.00	1,725.00	26,325.00	52.65	23,675.00
100-4-15-4303 BUILDING FEES	90,000.00	8,070.35	78,998.29	87.78	11,001.71
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	100.00	0.00	0.00	0.00	100.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	150.00	0.00	0.00	0.00	150.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	2,400.00	120.00 (	400.00)
100-4-15-4311 VARIANCE FEES	500.00	(158.40)	3,906.60	781.32 (	3,406.60)
TOTAL LICENSE & PERMITS	143,250.00	9,981.95	117,999.89	82.37	25,250.11
TOTAL DEVELOPMENT SERVICES	143,550.00	9,981.95	117,999.89	82.20	25,550.11
<u>UTILITY BILLING</u>					
=====					
<u>MISCELLANEOUS REVENUE</u>					
100-4-25-4579 WATER REVENUE-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
TOTAL MISCELLANEOUS REVENUE	125,976.00	0.00	0.00	0.00	125,976.00
TOTAL UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
<u>STREETS</u>					
=====					
<u>OTHER REVENUE</u>					
100-4-30-4721 TRANSFER FROM STREET MAINT	95,466.00	7,175.17	95,466.00	100.00	0.00
TOTAL OTHER REVENUE	95,466.00	7,175.17	95,466.00	100.00	0.00
TOTAL STREETS	95,466.00	7,175.17	95,466.00	100.00	0.00
<u>POLICE</u>					
=====					
<u>MISCELLANEOUS REVENUE</u>					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	5.00	40.00	16.00	210.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	160.00	320.00	32.00	680.00
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	897.05	89.71	102.95
TOTAL MISCELLANEOUS REVENUE	2,250.00	165.00	1,257.05	55.87	992.95
TOTAL POLICE	2,250.00	165.00	1,257.05	55.87	992.95

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
=====					
<u>COURT REVENUE</u>					
100-4-50-4100 COURT FINES	25,000.00	3,630.25	17,339.38	69.36	7,660.62
100-4-50-4101 COLLECTION AGENCY FEES	2,000.00	151.41	966.39	48.32	1,033.61
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	574.82	2,304.24	92.17	195.76
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	250.00	217.87	934.47	373.79 (	684.47)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	183.93	1,104.03	55.20	895.97
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	750.00	0.00	0.00	0.00	750.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	50.00	0.00	0.00	0.00	50.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	4.29	18.11	36.22	31.89
TOTAL COURT REVENUE	32,750.00	4,762.57	22,666.62	69.21	10,083.38
<u>MISCELLANEOUS REVENUE</u>					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	250.78	1,051.41	70.09	448.59
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	1,550.00	250.78	1,051.41	67.83	498.59
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TOTAL COURT	34,300.00	5,013.35	23,718.03	69.15	10,581.97
<b>PARK DEPARTMENT</b>					
=====					
<u>LICENSE &amp; PERMITS</u>					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	0.00	3,181.25	63.63	1,818.75
100-4-55-4320 FIELD LEASE	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL LICENSE & PERMITS	38,000.00	0.00	3,181.25	8.37	34,818.75
<u>MISCELLANEOUS REVENUE</u>					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	725.00	725.00 (	625.00)
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	725.00	362.50 (	525.00)
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TOTAL PARK DEPARTMENT	38,200.00	0.00	3,906.25	10.23	34,293.75
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TOTAL REVENUES	2,992,294.00	122,989.78	2,196,883.57	73.42	795,410.43
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CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
=====					
<b>PERSONNEL</b>					
100-5-10-5000 SALARY	105,283.00	6,442.09	52,569.93	49.93	52,713.07
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.00	100.00	0.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5010 TRAINING	8,000.00	820.36	5,475.15	68.44	2,524.85
100-5-10-5020 HEALTH INSURANCE	5,829.00	592.88	3,378.59	57.96	2,450.41
100-5-10-5030 WORKERS COMP INSURANCE	1,500.00	552.52	2,443.56	162.90 (	943.56)
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,202.00	492.82	4,230.60	45.97	4,971.40
100-5-10-5040 UNEMPLOYMENT COMP INSUR	294.00	5.20	427.75	145.49 (	133.75)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	14,434.00	336.33	7,180.07	49.74	7,253.93
100-5-10-5060 STORM RELATED PAYROLL	10,000.00	0.00	218.30	2.18	9,781.70
<b>TOTAL PERSONNEL</b>	<b>169,542.00</b>	<b>9,242.20</b>	<b>80,923.95</b>	<b>47.73</b>	<b>88,618.05</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-10-5101 FAX / COPIER	2,500.00	201.55	1,946.34	77.85	553.66
100-5-10-5103 PRINTING & REPRODUCTION	1,000.00	571.71	1,467.04	146.70 (	467.04)
100-5-10-5110 POSTAGE	1,200.00	500.00	1,243.05	103.59 (	43.05)
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	4,700.00	495.00	3,144.96	66.91	1,555.04
100-5-10-5125 TRAVEL	2,000.00	0.00	2,335.37	116.77 (	335.37)
100-5-10-5140 TELEPHONE	3,000.00	243.69	2,112.16	70.41	887.84
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	364.91	1,818.17	60.61	1,181.83
100-5-10-5158 OFFICE SUPPLIES	8,000.00	221.64	2,915.22	36.44	5,084.78
100-5-10-5198 Maint & Supplies - Janitorial	4,560.00	380.00	2,786.72	61.11	1,773.28
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>34,960.00</b>	<b>2,978.50</b>	<b>19,769.03</b>	<b>56.55</b>	<b>15,190.97</b>
<b>CONTRACTUAL SERVICES</b>					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	198.00	6,720.54	0.00 (	6,720.54)
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	4,980.66	31,437.17	34.93	58,562.83
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	1,311.73	5,185.10	69.13	2,314.90
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	4,500.00	655.52	3,428.07	76.18	1,071.93
100-5-10-5226 DRUG TESTING	100.00	45.00	90.00	90.00	10.00
100-5-10-5230 AUDIT	20,000.00	2,970.00	19,335.00	96.68	665.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	1,500.00	100.00	0.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	20,000.00	0.00	4,022.32	20.11	15,977.68
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	1,778.36	71.13	721.64
100-5-10-5240 INSURANCE - PROP & GEN LIAB	8,500.00	0.00	9,512.60	111.91 (	1,012.60)
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,200.00	0.00	3,966.06	76.27	1,233.94
100-5-10-5258 ACL Event	10,500.00	0.00	6,639.75	63.24	3,860.25
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	8,312.88	83.13	1,687.12
100-5-10-5270 ENGINEERING SERVICES	2,000.00	6,846.90	39,259.27	1,962.96 (	37,259.27)
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>184,700.00</b>	<b>17,007.81</b>	<b>142,462.12</b>	<b>77.13</b>	<b>42,237.88</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	10,475.21	48,807.52	122.02 (	8,807.52)
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	1,740.00	19,285.20	137.75 (	5,285.20)
100-5-10-5302 WEBSITE SUPPORT	5,500.00	0.00	0.00	0.00	5,500.00
100-5-10-5309 INCODE SOFTWARE	15,000.00	2,281.15	13,490.68	89.94	1,509.32
100-5-10-5311 IT SERVICES TPIA	1,200.00	0.00	0.00	0.00	1,200.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	632.72	31.64	1,367.28
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5331 ADVERTISING	1,000.00	0.00	1,294.20	129.42 (	294.20)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	2,500.00	0.00 (	2,500.00)
100-5-10-5340 MISCELLANEOUS	0.00	0.00	1,619.19	0.00 (	1,619.19)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
TOTAL MISCELLANEOUS OTHER EXP	81,050.00	14,496.36	87,629.51	108.12 (	6,579.51)
<u>CAPITAL OUTLAY</u>					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-10-5525 4B SALES TAX ALLOCATION	150,000.00	10,951.34	99,242.16	66.16	50,757.84
TOTAL OTHER NON-DEPARTMENTAL	150,000.00	10,951.34	99,242.16	66.16	50,757.84
TOTAL ADMINISTRATION	622,252.00	54,676.21	430,026.77	69.11	192,225.23
<u>DEVELOPMENT SERVICES</u>					
=====					
<u>PERSONNEL</u>					
100-5-15-5000 SALARY	89,007.00	5,971.10	40,283.48	45.26	48,723.52
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-15-5020 HEALTH INSURANCE	9,575.00	728.18	4,961.11	51.81	4,613.89
100-5-15-5030 WORKERS COMP INSURANCE	950.00	349.93	1,547.59	162.90 (	597.59)
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,809.00	456.78	3,469.33	50.95	3,339.67
100-5-15-5040 UNEMPLOYMENT COMP INSUR	339.00	0.87	64.29	18.96	274.71
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	357.08	4,407.18	41.26	6,273.82
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	120,361.00	7,863.94	54,732.98	45.47	65,628.02
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	100.00	0.00	350.00	350.00 (	250.00)
100-5-15-5110 POSTAGE	500.00	140.00	314.98	63.00	185.02
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	72.05	446.43	44.64	553.57
100-5-15-5157 RECORDS MANAGEMENT	0.00	106.09	106.09	0.00	( 106.09)
100-5-15-5158 OFFICE SUPPLIES	100.00	2.35	84.58	84.58	15.42
100-5-15-5180 Signs and Barricades	800.00	0.00	508.50	63.56	291.50
100-5-15-5198 Office Supplies	0.00	0.00	9.45	0.00	( 9.45)
TOTAL SUPPLIES & OPERATION EXP	4,100.00	320.49	1,820.03	44.39	2,279.97
<b>CONTRACTUAL SERVICES</b>					
100-5-15-5200 BUILDING INSPECTION SERVICE	50,000.00	0.00	12,805.00	25.61	37,195.00
100-5-15-5210 LEGAL SERVICES	6,500.00	448.00	4,421.20	68.02	2,078.80
100-5-15-5251 BUILDING PLAN REVIEWS	15,000.00	2,895.00	5,207.99	34.72	9,792.01
100-5-15-5252 ZONING REVIEWS	20,000.00	2,822.50	13,843.50	69.22	6,156.50
100-5-15-5253 ARBORIST REVIEWS	500.00	0.00	70.00	14.00	430.00
100-5-15-5257 MY PERMIT NOW	0.00	0.00	0.00	0.00	0.00
100-5-15-5270 Engineering Services	7,000.00	0.00	0.00	0.00	7,000.00
TOTAL CONTRACTUAL SERVICES	99,000.00	6,165.50	36,347.69	36.71	62,652.31
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	2,000.00	0.00	0.00	0.00	2,000.00
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	3,000.00	0.00	0.00	0.00	3,000.00
<b>TOTAL DEVELOPMENT SERVICES</b>					
	226,461.00	14,349.93	92,900.70	41.02	133,560.30
<b>SANITATION</b>					
=====					
<b>CONTRACTUAL SERVICES</b>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	125,000.00	12,366.69	74,155.60	59.32	50,844.40
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	12,366.69	74,155.60	59.32	50,844.40
<b>TOTAL SANITATION</b>					
	129,000.00	12,366.69	74,155.60	57.48	54,844.40
<b>UTILITY BILLING</b>					
=====					
<b>PERSONNEL</b>					
100-5-25-5000 SALARY	89,007.00	2,083.00	34,307.00	38.54	54,700.00
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-25-5010 TRAINING	1,000.00	0.00	665.00	66.50	335.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	383.25	4,939.78	52.43	4,482.22
100-5-25-5030 WORKERS COMP INSURANCE	950.00	349.93	1,547.59	162.90 (	597.59)
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,809.00	159.35	2,701.96	39.68	4,107.04
100-5-25-5040 UNEMPLOYMENT COMP INSUR	152.00	0.00	0.00	0.00	152.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	249.13	3,928.87	36.78	6,752.13
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	118,021.00	3,224.66	48,090.20	40.75	69,930.80
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	722.68	2,491.36	62.28	1,508.64
100-5-25-5110 POSTAGE	2,500.00	754.69	1,594.69	63.79	905.31
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	0.00	0.00	0.00	750.00
100-5-25-5158 OFFICE SUPPLIES	300.00	10.26	476.56	158.85 (	176.56)
TOTAL SUPPLIES & OPERATION EXP	8,650.00	1,487.63	4,562.61	52.75	4,087.39
<u>CONTRACTUAL SERVICES</u>					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	0.00	0.00	0.00	15,000.00
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	0.00	0.00	0.00	15,500.00
TOTAL UTILITY BILLING	142,871.00	4,712.29	52,652.81	36.85	90,218.19
<u>STREETS</u>					
=====					
<u>PERSONNEL</u>					
100-5-30-5000 SALARY	53,529.00	2,823.95	21,654.27	40.45	31,874.73
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-30-5020 HEALTH INSURANCE	4,996.00	299.83	1,931.74	38.67	3,064.26
100-5-30-5030 WORKERS COMP INSURANCE	700.00	257.84	1,140.32	162.90 (	440.32)
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,095.00	216.03	1,823.87	44.54	2,271.13
100-5-30-5040 UNEMPLOYMENT COMP INSUR	181.00	1.73	153.76	84.95	27.24
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,424.00	143.70	2,265.64	35.27	4,158.36
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	69,925.00	3,743.08	28,969.60	41.43	40,955.40

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,000.00	183.46	1,216.59	60.83	783.41
100-5-30-5140 TELEPHONE	500.00	92.63	625.79	125.16 (	125.79)
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	367.13	36.71	632.87
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	1,500.00	0.00	0.00	0.00	1,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-30-5181 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5190 MATERIALS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5195 VEHICLE OPERATIONS	3,500.00	75.12	616.76	17.62	2,883.24
100-5-30-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	13,500.00	351.21	2,826.27	20.94	10,673.73
<u>CONTRACTUAL SERVICES</u>					
100-5-30-5255 VEHICLE INSURANCE	600.00	0.00	439.31	73.22	160.69
100-5-30-5270 ENGINEERING	3,000.00	0.00	2,145.25	71.51	854.75
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	3,800.00	0.00	2,584.56	68.01	1,215.44
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	2,000.00	0.00	0.00	0.00	2,000.00
100-5-30-5355 STREET MAINT & REPAIRS	10,000.00	3,249.00	7,212.20	72.12	2,787.80
TOTAL MISCELLANEOUS OTHER EXP	12,000.00	3,249.00	7,212.20	60.10	4,787.80
<u>CAPITAL OUTLAY</u>					
100-5-30-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	785.00	0.00	0.00	0.00	785.00
TOTAL STREETS	100,010.00	7,343.29	41,592.63	41.59	58,417.37
POLICE					
=====					
<u>PERSONNEL</u>					
100-5-40-5000 SALARY	732,066.00	56,001.04	419,078.81	57.25	312,987.19
100-5-40-5002 HOLIDAY COMPENSATION	26,775.00	0.00	0.00	0.00	26,775.00
100-5-40-5006 OVERTIME	10,000.00	506.97	7,827.83	78.28	2,172.17
100-5-40-5007 STIPEND	19,000.00	400.00	3,640.00	19.16	15,360.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-40-5010 TRAINING	10,000.00	448.00	1,150.60	11.51	8,849.40
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	585.00	3.90	14,415.00
100-5-40-5012 LEOSE Training	1,025.00	0.00	0.00	0.00	1,025.00
100-5-40-5020 HEALTH INSURANCE	77,016.00	6,048.45	45,340.23	58.87	31,675.77
100-5-40-5030 WORKERS COMP INSURANCE	10,800.00	3,978.18	19,096.52	176.82 (	8,296.52)
100-5-40-5035 SOCIAL SECURITY/MEDICARE	61,035.00	4,242.35	32,882.02	53.87	28,152.98
100-5-40-5040 UNEMPLOYMENT COMP INSUR	2,749.00	0.87	652.24	23.73	2,096.76
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	95,741.00	3,320.27	47,175.56	49.27	48,565.44
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,110.88	83.66	1,389.12
TOTAL PERSONNEL	1,079,707.00	74,946.13	584,539.69	54.14	495,167.31
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	17.58	544.12	54.41	455.88
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	50.00	1,284.30	42.81	1,715.70
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00 (	140.00)	45.35	18.14	204.65
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	8,000.00	731.72	4,360.74	54.51	3,639.26
100-5-40-5143 POLICE CAR & ACCESSORIES	5,000.00	1,603.24	1,933.24	38.66	3,066.76
100-5-40-5144 POLICE SUPPLIES	3,000.00	260.03	362.55	12.09	2,637.45
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	947.46	5,073.24	67.64	2,426.76
100-5-40-5157 RECORDS MANAGEMENT	5,700.00	0.00	5,775.00	101.32 (	75.00)
100-5-40-5158 OFFICE SUPPLIES	1,000.00	71.58	701.60	70.16	298.40
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	0.00	354.45	14.18	2,145.55
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	200.00	80.00	50.00
100-5-40-5195 VEHICLE OPERATION	14,000.00	1,590.49	7,270.83	51.93	6,729.17
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	380.68	2,217.98	44.36	2,782.02
TOTAL SUPPLIES & OPERATION EXP	60,950.00	5,512.78	30,123.40	49.42	30,826.60
<b>CONTRACTUAL SERVICES</b>					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	1,017.72	18.17	4,582.28
100-5-40-5216 DISPATCH SERVICES	26,500.00	0.00	26,069.00	98.37	431.00
100-5-40-5226 DRUG TESTING	200.00	35.00	286.40	143.20 (	86.40)
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	260.21	26.02	739.79
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,050.00	0.00	3,697.56	73.22	1,352.44
100-5-40-5258 ACL EVENT	34,000.00	0.00	32,409.00	95.32	1,591.00
TOTAL CONTRACTUAL SERVICES	73,350.00	35.00	63,739.89	86.90	9,610.11

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

100-GENERAL FUND

- 58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	43,000.00	3,142.20	30,010.01	69.79	12,989.99
TOTAL MISCELLANEOUS OTHER EXP	43,000.00	3,142.20	30,010.01	69.79	12,989.99
<u>CAPITAL OUTLAY</u>					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	1,971.35	65.71	1,028.65
100-5-40-5494 Vehicle Financing Note Debt Sv	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	147,278.00	0.00	120,948.87	82.12	26,329.13
TOTAL CAPITAL OUTLAY	185,280.00	0.00	122,920.22	66.34	62,359.78
TOTAL POLICE	1,442,287.00	83,636.11	831,333.21	57.64	610,953.79
COURT					
=====					
<u>PERSONNEL</u>					
100-5-50-5000 SALARY	43,356.00	2,781.80	19,149.85	44.17	24,206.15
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	833.00	76.66	436.52	52.40	396.48
100-5-50-5030 WORKERS COMP INSURANCE	1,000.00	368.35	1,629.05	162.91 (	629.05)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,317.00	327.56	2,267.46	68.36	1,049.54
100-5-50-5040 UNEMPLOYMENT COMP INSUR	576.00	6.96	286.37	49.72	289.63
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,203.00	166.35	2,157.89	41.47	3,045.11
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	55,285.00	3,727.68	26,177.14	47.35	29,107.86
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	1,006.12	91.47	93.88
100-5-50-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	55.00	55.00	45.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,500.00	185.27	1,251.59	83.44	248.41
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	4.69	22.40	8.96	227.60
TOTAL SUPPLIES & OPERATION EXP	3,250.00	189.96	2,335.11	71.85	914.89
<u>CONTRACTUAL SERVICES</u>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	230.40	595.80	59.58	404.20
100-5-50-5206 INCODE ONLINE PMT PROCESSING	9,000.00	208.71	1,350.46	15.01	7,649.54
100-5-50-5210 LEGAL SERVICES	15,000.00	380.00	5,299.10	35.33	9,700.90
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	11,240.90	62.45	6,759.10

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-50-5213 INTERPRETER FEES	900.00	0.00	190.00	21.11	710.00
TOTAL CONTRACTUAL SERVICES	43,900.00	2,319.11	18,676.26	42.54	25,223.74
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	800.00	146.00	897.00	112.13 (	97.00)
TOTAL MISCELLANEOUS OTHER EXP	800.00	146.00	897.00	112.13 (	97.00)
TOTAL COURT	103,235.00	6,382.75	48,085.51	46.58	55,149.49
PARK DEPARTMENT =====					
<u>PERSONNEL</u>					
100-5-55-5000 SALARY	39,983.00	2,345.46	17,650.52	44.15	22,332.48
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	184.86	1,361.16	40.86	1,969.84
100-5-55-5030 WORKERS COMP INSURANCE	500.00	184.17	814.51	162.90 (	314.51)
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	179.43	1,390.44	45.45	1,668.56
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	1.73	153.76	126.03 (	31.76)
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	114.20	1,968.67	41.03	2,829.33
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	51,793.00	3,009.85	23,339.06	45.06	28,453.94
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	149.47	29.89	350.53
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	68.26	507.50	5.08	9,492.50
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	2.35	414.19	165.68 (	164.19)
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	512.51	682.01	34.10	1,317.99
100-5-55-5171 EQUIPMENT	2,500.00	4.15	686.06	27.44	1,813.94
100-5-55-5190 MATERIALS	4,000.00	0.00	1,574.94	39.37	2,425.06
100-5-55-5191 MAINTENANCE	7,000.00	0.00	6,057.37	86.53	942.63
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	800.00	80.00	200.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	13,000.00	380.00	1,900.00	14.62	11,100.00
TOTAL SUPPLIES & OPERATION EXP	41,250.00	967.27	12,771.54	30.96	28,478.46
<u>CONTRACTUAL SERVICES</u>					
100-5-55-5255 VEHICLE INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	1.40	9.80	1.96	490.20
TOTAL MISCELLANEOUS OTHER EXP	500.00	1.40	9.80	1.96	490.20
<u>CAPITAL OUTLAY</u>					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	1,300.00	26.00	3,700.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	5,785.00	0.00	1,300.00	22.47	4,485.00
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	6,093.11	93.74	406.89
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	75.95	0.00	(75.95)
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	0.00	6,169.06	94.91	330.94
TOTAL PARK DEPARTMENT	107,328.00	3,978.52	43,589.46	40.61	63,738.54
<u>PUBLIC WORKS</u>					
=====					
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	504.02	3,020.91	50.35	2,979.09
100-5-65-5140 TELEPHONE	300.00	10.29	69.53	23.18	230.47
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	23.47	89.01	8.90	910.99
100-5-65-5191 MAINTENANCE	0.00	0.00	2,568.37	0.00	(2,568.37)
TOTAL SUPPLIES & OPERATION EXP	7,300.00	537.78	5,747.82	78.74	1,552.18
<u>CONTRACTUAL SERVICES</u>					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
<u>CAPITAL OUTLAY</u>					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

100-GENERAL FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	401.60	1,369.48	15.22	7,630.52
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	401.60	1,369.48	15.22	7,630.52
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TOTAL PUBLIC WORKS	27,050.00	939.38	7,117.30	26.31	19,932.70
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TOTAL EXPENDITURES	2,900,494.00	188,385.17	1,621,453.99	55.90	1,279,040.01
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REVENUES OVER/(UNDER) EXPENDITURES	91,800.00	( 65,395.39)	575,429.58	(	483,629.58)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

200-WATER FUND  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,117,650.00</u>	<u>103,256.43</u>	<u>604,888.16</u>	<u>54.12</u>	<u>512,761.84</u>
TOTAL REVENUES	<u>1,117,650.00</u>	<u>103,256.43</u>	<u>604,888.16</u>	<u>54.12</u>	<u>512,761.84</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,219,992.00</u>	<u>86,540.34</u>	<u>583,580.09</u>	<u>47.83</u>	<u>636,411.91</u>
TOTAL EXPENDITURES	<u>1,219,992.00</u>	<u>86,540.34</u>	<u>583,580.09</u>	<u>47.83</u>	<u>636,411.91</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 102,342.00)	16,716.09	21,308.07		( 123,650.07)



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

200-WATER FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>INVESTMENT INCOME</b>					
200-4-60-4400 INTEREST INCOME	50.00	15.07	33.38	66.76	16.62
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	4.83	35.19	17.60	164.81
TOTAL INVESTMENT INCOME	250.00	19.90	68.57	27.43	181.43
<b>MISCELLANEOUS REVENUE</b>					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>UTILITY REVENUE</b>					
200-4-60-4600 WATER SALES	1,100,000.00	103,236.53	604,794.59	54.98	495,205.41
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	1,104,000.00	103,236.53	604,794.59	54.78	499,205.41
<b>OTHER REVENUE</b>					
200-4-60-4700 Fund Balance Transfer In	13,400.00	0.00	0.00	0.00	13,400.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	13,400.00	0.00	0.00	0.00	13,400.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,117,650.00</b>	<b>103,256.43</b>	<b>604,863.16</b>	<b>54.12</b>	<b>512,786.84</b>
<b>TOTAL REVENUES</b>	<b>1,117,650.00</b>	<b>103,256.43</b>	<b>604,863.16</b>	<b>54.12</b>	<b>512,786.84</b>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

200-WATER FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>PERSONNEL</b>					
200-5-60-5000 SALARY	241,666.00	9,948.59	71,043.98	29.40	170,622.02
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	0.00	113.75	4.55	2,386.25
200-5-60-5020 HEALTH INSURANCE	21,648.00	982.90	6,693.23	30.92	14,954.77
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	847.20	3,746.80	162.90 (	1,446.80)
200-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	761.07	5,579.69	30.18	12,908.31
200-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	3.46	483.97	72.89	180.03
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	483.76	7,858.47	27.10	21,141.53
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>316,266.00</b>	<b>13,026.98</b>	<b>95,519.89</b>	<b>30.20</b>	<b>220,746.11</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	137.76	55.10	112.24
200-5-60-5105 TOOLS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5140 TELEPHONE	500.00	84.23	555.52	111.10 (	55.52)
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	229.11	11.46	1,770.89
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	4.69	22.40	7.47	277.60
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00	911.37	7,285.83	29.14	17,714.17
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
200-5-60-5171 EQUIPMENT	500.00	0.00	0.00	0.00	500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00	612.13	612.13	40.81	887.87
200-5-60-5193 METER REPLACEMENT	34,500.00 (	1,075.00) (	1,564.50)	4.53-	36,064.50
200-5-60-5194 Fire Hydrant Maint and Replace	33,000.00	0.00	32,803.20	99.40	196.80
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	75.12	637.21	15.93	3,362.79
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00 (	117.16)	23.43-	617.16
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>202,638.00</b>	<b>612.54</b>	<b>40,601.50</b>	<b>20.04</b>	<b>162,036.50</b>
<b>CONTRACTUAL SERVICES</b>					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00 (	15,559.12)	0.00	15,559.12
200-5-60-5233 Crossroads Contract	81,000.00	6,771.79	42,760.64	52.79	38,239.36

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

200-WATER FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5234 Crossroads Emerg/M&O Repairs	20,000.00	13,704.69	64,888.07	324.44 (	44,888.07)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
200-5-60-5270 ENGINEERING SERVICES	30,000.00	0.00	5,260.00	17.53	24,740.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	24,883.00	0.00 (	24,883.00)
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	52,422.94	317,093.60	57.65	232,906.40
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	691,300.00	72,899.42	441,635.90	63.88	249,664.10
<u>MISCELLANEOUS OTHER EXP</u>					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.40	9.80	1.31	740.20
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	5,900.00	0.00	5,813.00	98.53	87.00
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	6,650.00	1.40	5,822.80	87.56	827.20
<u>CAPITAL OUTLAY</u>					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL NON-DEPARTMENTAL	1,219,992.00	86,540.34	583,580.09	47.83	636,411.91
TOTAL EXPENDITURES	1,219,992.00	86,540.34	583,580.09	47.83	636,411.91
=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 102,342.00)	16,716.09	21,283.07	(	123,625.07)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

301-STREET MAINTENANCE  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	150,100.00	18,261.31	105,486.10	70.28	44,613.90
TOTAL REVENUES	150,100.00	18,261.31	105,486.10	70.28	44,613.90
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	95,469.00	7,175.17	95,466.00	100.00	3.00
TOTAL EXPENDITURES	95,469.00	7,175.17	95,466.00	100.00	3.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	11,086.14	10,020.10		44,610.90

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

301-STREET MAINTENANCE

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>TAXES</u>					
301-4-60-4039 STREET SALES TAX	150,000.00	18,251.85	105,430.56	70.29	44,569.44
TOTAL TAXES	150,000.00	18,251.85	105,430.56	70.29	44,569.44
<u>INVESTMENT INCOME</u>					
301-4-60-4400 INTEREST INCOME	100.00	9.46	55.54	55.54	44.46
TOTAL INVESTMENT INCOME	100.00	9.46	55.54	55.54	44.46
<u>MISCELLANEOUS REVENUE</u>					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	150,100.00	18,261.31	105,486.10	70.28	44,613.90
<hr/>					
TOTAL REVENUES	150,100.00	18,261.31	105,486.10	70.28	44,613.90
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

301-STREET MAINTENANCE

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>CONTRACTUAL SERVICES</b>					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	95,469.00	7,175.17	95,466.00	100.00	3.00
TOTAL CAPITAL OUTLAY	95,469.00	7,175.17	95,466.00	100.00	3.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>95,469.00</b>	<b>7,175.17</b>	<b>95,466.00</b>	<b>100.00</b>	<b>3.00</b>
<b>TOTAL EXPENDITURES</b>	<b>95,469.00</b>	<b>7,175.17</b>	<b>95,466.00</b>	<b>100.00</b>	<b>3.00</b>
=====					
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	11,086.14	10,020.10		44,610.90

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

310-COURT SECURITY FUND  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,350.00</u>	<u>214.79</u>	<u>927.33</u>	<u>68.69</u>	<u>422.67</u>
TOTAL REVENUES	<u>1,350.00</u>	<u>214.79</u>	<u>927.33</u>	<u>68.69</u>	<u>422.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	350.00	214.79	927.33	(	577.33)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

310-COURT SECURITY FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
=====					
<u>COURT REVENUE</u>					
310-4-50-4104 COURT SECURITY FEE	250.00	211.13	885.68	354.27 (	635.68)
310-4-50-4105 MUNI COURT BLDG SECURITY	1,000.00	3.66	41.65	4.17	958.35
TOTAL COURT REVENUE	1,250.00	214.79	927.33	74.19	322.67
<u>INVESTMENT INCOME</u>					
310-4-50-4491 MUNI CT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL INVESTMENT INCOME	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	1,350.00	214.79	927.33	68.69	422.67
<hr/>					
TOTAL REVENUES	1,350.00	214.79	927.33	68.69	422.67
	=====	=====	=====	=====	=====



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

310-COURT SECURITY FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
-----					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
-----					
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	350.00	214.79	927.33	(	577.33)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

320-COURT TECHNOLOGY FUND  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,000.00</u>	<u>177.23</u>	<u>782.56</u>	<u>78.26</u>	<u>217.44</u>
TOTAL REVENUES	<u>1,000.00</u>	<u>177.23</u>	<u>782.56</u>	<u>78.26</u>	<u>217.44</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>1.40</u>	<u>9.80</u>	<u>0.39</u>	<u>2,490.20</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>1.40</u>	<u>9.80</u>	<u>0.39</u>	<u>2,490.20</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	175.83	772.76		( 2,272.76)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

320-COURT TECHNOLOGY FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
=====					
<b>COURT REVENUE</b>					
320-4-50-4102 COURT TECHNOLOGY FEE	250.00	177.23	782.56	313.02 (	532.56)
320-4-50-4191 MUNI COURT TECHNOLOGY	750.00	0.00	0.00	0.00	750.00
<b>TOTAL COURT REVENUE</b>	<b>1,000.00</b>	<b>177.23</b>	<b>782.56</b>	<b>78.26</b>	<b>217.44</b>
<hr/>					
<b>TOTAL COURT</b>	<b>1,000.00</b>	<b>177.23</b>	<b>782.56</b>	<b>78.26</b>	<b>217.44</b>
<hr/>					
<b>TOTAL REVENUES</b>	<b>1,000.00</b>	<b>177.23</b>	<b>782.56</b>	<b>78.26</b>	<b>217.44</b>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

320-COURT TECHNOLOGY FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	1.40	9.80	0.39	2,490.20
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	1.40	9.80	0.39	2,490.20
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL COURT	2,500.00	1.40	9.80	0.39	2,490.20
<hr/>					
TOTAL EXPENDITURES	2,500.00	1.40	9.80	0.39	2,490.20
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 1,500.00)	175.83	772.76		( 2,272.76)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

330-COURT EFFICIENCY FUND  
FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
=====					
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

330-COURT EFFICIENCY FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
<u>COURT REVENUE</u>					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

330-COURT EFFICIENCY FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
<u>SUPPLIES &amp; OPERATION EXP</u>					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
-----					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
-----					
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

430-DEBT SERVICE FUND 2014  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	200,250.00	1,252.82	199,719.35	99.74	530.65
TOTAL REVENUES	200,250.00	1,252.82	199,719.35	99.74	530.65
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	199,950.00	0.00	34,975.00	17.49	164,975.00
TOTAL EXPENDITURES	199,950.00	0.00	34,975.00	17.49	164,975.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	300.00	1,252.82	164,744.35	(	164,444.35)



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

430-DEBT SERVICE FUND 2014

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
=====					
<u>TAXES</u>					
430-4-60-4020 PENALTY & INTEREST ON TAXES	300.00	120.31	825.44	275.15 (	525.44)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,550.00	1,132.51	198,893.91	99.67	656.09
TOTAL TAXES	199,850.00	1,252.82	199,719.35	99.93	130.65
<u>MISCELLANEOUS REVENUE</u>					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
<hr/>					
TOTAL NON-DEPARTMENTAL	200,250.00	1,252.82	199,719.35	99.74	530.65
<hr/>					
TOTAL REVENUES	200,250.00	1,252.82	199,719.35	99.74	530.65
=====					

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

430-DEBT SERVICE FUND 2014

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>CONTRACTUAL SERVICES</b>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	130,000.00	0.00	0.00	0.00	130,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	69,550.00	0.00	34,775.00	50.00	34,775.00
TOTAL CONTRACTUAL SERVICES	199,950.00	0.00	34,975.00	17.49	164,975.00
<b>MISCELLANEOUS OTHER EXP</b>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	199,950.00	0.00	34,975.00	17.49	164,975.00
<b>TOTAL EXPENDITURES</b>	199,950.00	0.00	34,975.00	17.49	164,975.00
=====					
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	300.00	1,252.82	164,744.35	(	164,444.35)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

440-DEBT SERVICE FUND 2012  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>317,135.00</u>	<u>1,982.27</u>	<u>315,972.55</u>	<u>99.63</u>	<u>1,162.45</u>
TOTAL REVENUES	<u>317,135.00</u>	<u>1,982.27</u>	<u>315,972.55</u>	<u>99.63</u>	<u>1,162.45</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>316,135.00</u>	<u>0.00</u>	<u>8,067.50</u>	<u>2.55</u>	<u>308,067.50</u>
TOTAL EXPENDITURES	<u>316,135.00</u>	<u>0.00</u>	<u>8,067.50</u>	<u>2.55</u>	<u>308,067.50</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	1,982.27	307,905.05	(	306,905.05)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

440-DEBT SERVICE FUND 2012

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>TAXES</b>					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	190.36	1,308.84	130.88 (	308.84)
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,735.00	1,791.91	314,663.71	99.66	1,071.29
TOTAL TAXES	316,735.00	1,982.27	315,972.55	99.76	762.45
<b>MISCELLANEOUS REVENUE</b>					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
<b>TOTAL NON-DEPARTMENTAL</b>	317,135.00	1,982.27	315,972.55	99.63	1,162.45
<b>TOTAL REVENUES</b>	317,135.00	1,982.27	315,972.55	99.63	1,162.45
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

440-DEBT SERVICE FUND 2012

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
<u>CONTRACTUAL SERVICES</u>					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	15,735.00	0.00	7,867.50	50.00	7,867.50
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	300,000.00	0.00	0.00	0.00	300,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	316,135.00	0.00	8,067.50	2.55	308,067.50
 <u>MISCELLANEOUS OTHER EXP</u>					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
 <u>CAPITAL OUTLAY</u>					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	316,135.00	0.00	8,067.50	2.55	308,067.50
<hr/>					
TOTAL EXPENDITURES	316,135.00	0.00	8,067.50	2.55	308,067.50
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	1,982.27	307,905.05	(	306,905.05)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

450-DEBT SERVICE FUND 2019  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	410,750.00	2,571.90	408,701.50	99.50	2,048.50
TOTAL REVENUES	410,750.00	2,571.90	408,701.50	99.50	2,048.50
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	410,050.00	0.00	150,025.00	36.59	260,025.00
TOTAL EXPENDITURES	410,050.00	0.00	150,025.00	36.59	260,025.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	700.00	2,571.90	258,676.50	(	257,976.50)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

450-DEBT SERVICE FUND 2019

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>TAXES</b>					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	246.99	1,715.21	171.52 (	715.21)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	409,650.00	2,324.91	406,986.29	99.35	2,663.71
TOTAL TAXES	410,650.00	2,571.90	408,701.50	99.53	1,948.50
<b>MISCELLANEOUS REVENUE</b>					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	100.00	0.00	0.00	0.00	100.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	100.00	0.00	0.00	0.00	100.00
<b>TOTAL NON-DEPARTMENTAL</b>	410,750.00	2,571.90	408,701.50	99.50	2,048.50
<b>TOTAL REVENUES</b>	410,750.00	2,571.90	408,701.50	99.50	2,048.50
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

450-DEBT SERVICE FUND 2019

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>CONTRACTUAL SERVICES</u>					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	110,000.00	0.00	0.00	0.00	110,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	299,650.00	0.00	149,825.00	50.00	149,825.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	410,050.00	0.00	150,025.00	36.59	260,025.00
<u>MISCELLANEOUS OTHER EXP</u>					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
450-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>410,050.00</b>	<b>0.00</b>	<b>150,025.00</b>	<b>36.59</b>	<b>260,025.00</b>
<b>TOTAL EXPENDITURES</b>	<b>410,050.00</b>	<b>0.00</b>	<b>150,025.00</b>	<b>36.59</b>	<b>260,025.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>700.00</b>	<b>2,571.90</b>	<b>258,676.50</b>	<b>(</b>	<b>257,976.50)</b>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

460-DEBT SERVICE FUND 2020  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	314,790.00	1,971.68	315,046.89	100.08	( 256.89)
TOTAL REVENUES	314,790.00	1,971.68	315,046.89	100.08	( 256.89)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	314,290.00	0.00	14,525.00	4.62	299,765.00
TOTAL EXPENDITURES	314,290.00	0.00	14,525.00	4.62	299,765.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	1,971.68	300,521.89		( 300,021.89)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2022

460-DEBT SERVICE FUND 2020

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>TAXES</b>					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	189.35	1,079.42	215.88 (	579.42)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,050.00	1,782.33	313,967.47	99.97	82.53
TOTAL TAXES	314,550.00	1,971.68	315,046.89	100.16 (	496.89)
<b>MISCELLANEOUS REVENUE</b>					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	240.00	0.00	0.00	0.00	240.00
<b>TOTAL NON-DEPARTMENTAL</b>	314,790.00	1,971.68	315,046.89	100.08 (	256.89)
<b>TOTAL REVENUES</b>	314,790.00	1,971.68	315,046.89	100.08 (	256.89)
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

460-DEBT SERVICE FUND 2020

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>CONTRACTUAL SERVICES</b>					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	29,050.00	0.00	14,525.00	50.00	14,525.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	285,000.00	0.00	0.00	0.00	285,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	314,290.00	0.00	14,525.00	4.62	299,765.00
<b>MISCELLANEOUS OTHER EXP</b>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	314,290.00	0.00	14,525.00	4.62	299,765.00
<b>TOTAL EXPENDITURES</b>	314,290.00	0.00	14,525.00	4.62	299,765.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	500.00	1,971.68	300,521.89	(	300,021.89)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

702-DRAINAGE FUND  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	30,000.00	500.00	46,428.00	154.76	( 16,428.00)
TOTAL REVENUES	30,000.00	500.00	46,428.00	154.76	( 16,428.00)
=====					
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	55,000.00	11,994.26	119,466.34	217.21	( 64,466.34)
TOTAL EXPENDITURES	55,000.00	11,994.26	119,466.34	217.21	( 64,466.34)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	( 11,494.26)	( 73,038.34)		48,038.34

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

702-DRAINAGE FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
=====					
<b>CHARGE FOR SERVICES</b>					
702-4-35-4221 RSDP Zone 7	0.00	0.00	0.00	0.00	0.00
702-4-35-4222 RSDP Zone 1	0.00	0.00	0.00	0.00	0.00
702-4-35-4223 RSDP Zone 5	0.00	0.00	0.00	0.00	0.00
702-4-35-4224 RCDP Zone 8	0.00	0.00	16,728.00	0.00	( 16,728.00)
TOTAL CHARGE FOR SERVICES	0.00	0.00	16,728.00	0.00	( 16,728.00)
<b>LICENSE &amp; PERMITS</b>					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	500.00	29,700.00	99.00	300.00
TOTAL LICENSE & PERMITS	30,000.00	500.00	29,700.00	99.00	300.00
<b>MISCELLANEOUS REVENUE</b>					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL IMPROVEMENTS</b>	30,000.00	500.00	46,428.00	154.76	( 16,428.00)
<b>TOTAL REVENUES</b>	30,000.00	500.00	46,428.00	154.76	( 16,428.00)
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

702-DRAINAGE FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
=====					
<u>CONTRACTUAL SERVICES</u>					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	95,157.70	0.00 (	95,157.70)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	5,765.40 (	2,141.04)	0.00	2,141.04
702-5-35-5270 ENGINEERING SERVICES	50,000.00	6,228.86	24,148.18	48.30	25,851.82
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00	11,994.26	117,164.84	234.33 (	67,164.84)
<u>CAPITAL OUTLAY</u>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	5,000.00	0.00	2,301.50	46.03	2,698.50
TOTAL CAPITAL OUTLAY	5,000.00	0.00	2,301.50	46.03	2,698.50
TOTAL CAPITAL IMPROVEMENTS	55,000.00	11,994.26	119,466.34	217.21 (	64,466.34)
TOTAL EXPENDITURES	55,000.00	11,994.26	119,466.34	217.21 (	64,466.34)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 25,000.00)	( 11,494.26)	( 73,038.34)		48,038.34

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

800-WASTE WATER FUND  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	883,110.00	84,637.88	504,515.65	57.13	378,594.35
TOTAL REVENUES	883,110.00	84,637.88	504,515.65	57.13	378,594.35
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,166,557.00	43,560.05	541,135.43	46.39	625,421.57
TOTAL EXPENDITURES	1,166,557.00	43,560.05	541,135.43	46.39	625,421.57
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 283,447.00)	41,077.83	( 36,619.78)		( 246,827.22)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

800-WASTE WATER FUND

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>INVESTMENT INCOME</b>					
800-4-60-4400 INTEREST INCOME	200.00	75.52	167.33	83.67	32.67
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	5.73	45.05	30.03	104.95
TOTAL INVESTMENT INCOME	350.00	81.25	212.38	60.68	137.62
<b>MISCELLANEOUS REVENUE</b>					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>UTILITY REVENUE</b>					
800-4-60-4620 WASTEWATER	576,000.00	75,208.37	440,282.49	76.44	135,717.51
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	579,500.00	75,208.37	440,282.49	75.98	139,217.51
<b>OTHER REVENUE</b>					
800-4-60-4700 Fund Balance Transfer In	194,100.00	0.00	0.00	0.00	194,100.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	6,765.03	61.50	4,234.97
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	57,255.75	58.33	40,904.25
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	303,260.00	9,348.26	64,020.78	21.11	239,239.22
<b>TOTAL NON-DEPARTMENTAL</b>	<b>883,110.00</b>	<b>84,637.88</b>	<b>504,515.65</b>	<b>57.13</b>	<b>378,594.35</b>
<b>TOTAL REVENUES</b>	<b>883,110.00</b>	<b>84,637.88</b>	<b>504,515.65</b>	<b>57.13</b>	<b>378,594.35</b>
	=====	=====	=====	=====	=====



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

800-WASTE WATER FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
=====					
<b>PERSONNEL</b>					
800-5-60-5000 SALARY	241,666.00	9,948.59	71,042.63	29.40	170,623.37
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	0.00	399.04	39.90	600.96
800-5-60-5020 HEALTH INSURANCE	19,983.00	982.90	6,693.23	33.49	13,289.77
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	865.64	3,828.27	162.91 (	1,478.27)
800-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	761.07	5,579.69	30.18	12,908.31
800-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	3.46	483.97	72.89	180.03
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	483.76	7,858.47	27.10	21,141.53
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>313,151.00</b>	<b>13,045.42</b>	<b>95,885.30</b>	<b>30.62</b>	<b>217,265.70</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	229.11	22.91	770.89
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	0.00	18,626.21	74.50	6,373.79
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	1,644.18	13,616.27	38.90	21,383.73
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	1,260.50	3.65	33,239.50
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	75.11	931.76	46.59	1,068.24
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>189,088.00</b>	<b>1,719.29</b>	<b>34,663.85</b>	<b>18.33</b>	<b>154,424.15</b>
<b>CONTRACTUAL SERVICES</b>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	31,093.41	95.67	1,406.59
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	8,186.80	51,250.66	52.31	46,729.34
800-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	1,344.05	18,364.37	30.61	41,635.63
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	0.00	425.32	85.06	74.68
800-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
800-5-60-5270 ENGINEERING SERVICES	30,000.00	0.00	6,787.75	22.63	23,212.25
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	910.00	0.00 (	910.00)
800-5-60-5290 WASTEWATER FEES	230,000.00	18,091.55	96,099.34	41.78	133,900.66
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	5,843.70	48.70	6,156.30
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>466,080.00</b>	<b>28,791.14</b>	<b>211,579.96</b>	<b>45.40</b>	<b>254,500.04</b>
<b>MISCELLANEOUS OTHER EXP</b>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	0.00	4.20	29.40	0.00 (	29.40)
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	1,000.00	0.00	0.00	0.00	1,000.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

800-WASTE WATER FUND

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	4.20	29.40	2.94	970.60
<b>CAPITAL OUTLAY</b>					
800-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	159,000.00	0.00	163,880.49	103.07 (	4,880.49)
800-5-60-5497 LIFT STATION EMERGENCY POWER	35,100.00	0.00	35,096.43	99.99	3.57
TOTAL CAPITAL OUTLAY	197,238.00	0.00	198,976.92	100.88 (	1,738.92)
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,166,557.00</b>	<b>43,560.05</b>	<b>541,135.43</b>	<b>46.39</b>	<b>625,421.57</b>
<b>TOTAL EXPENDITURES</b>	<b>1,166,557.00</b>	<b>43,560.05</b>	<b>541,135.43</b>	<b>46.39</b>	<b>625,421.57</b>
REVENUES OVER/(UNDER) EXPENDITURES	( 283,447.00)	41,077.83 (	36,619.78)	(	246,827.22)

2021-2022

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF APRIL, 2022; 58% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,366,074	\$ 1,358,194	99%	\$ 1,329,186		102%
TELECOM TAXES	\$ 20,000	\$ 11,102	56%	\$ 12,367		90%
4-B SALES TAX	\$ 150,000	\$ 105,431	70%	\$ 87,544		120%
CITY SALES TAX	\$ 550,000	\$ 421,722	77%	\$ 350,250		120%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ -	0%	\$ 48,448		0%
BUILDING PERMIT FEES	\$ 143,250	\$ 118,000	82%	\$ 89,736		131%
COURT FINES	\$ 32,750	\$ 22,667	69%	\$ 12,137		187%
WATER SALES	\$ 1,100,000	\$ 604,795	55%	\$ 708,309		85%
STREET SALES TAX	\$ 150,000	\$ 105,431	70%	\$ 87,544		120%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,850	\$ 199,719	100%	\$ 199,967		100%
PROPERTY TAX-DEBT SERVICE 2012	\$ 316,735	\$ 315,973	100%	\$ 319,684		99%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,650	\$ 408,702	100%	\$ 408,074		100%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,050	\$ 315,047	100%	\$ 317,039		99%
WASTEWATER REVENUES	\$ 579,500	\$ 440,282	76%	\$ 330,842		133%
PUD SURCHARGE	\$ 98,160	\$ 57,256	58%	\$ 57,257		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>GENERAL FUND:</b>						
REVENUE	\$ 2,992,294	\$ 2,196,884	73%	\$ 2,047,440		107%
EXPENDITURES	\$ 2,900,494	\$ 1,621,454	56%	\$ 1,424,885		114%
<b>WATER FUND:</b>						
REVENUE	\$ 1,117,650	\$ 604,888	54%	\$ 710,560		85%
EXPENDITURES	\$ 1,219,992	\$ 583,580	48%	\$ 621,172		94%
<b>STREET MAINTENANCE FUND:</b>						
REVENUE	\$ 150,100	\$ 105,486	70%	\$ 87,592		120%
EXPENDITURES	\$ 95,469	\$ 95,466	100%	\$ 83,112		115%
<b>COURT SECURITY FUND:</b>						
REVENUE	\$ 1,350	\$ 927	69%	\$ 625		148%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ 7,951		0%
<b>COURT TECHNOLOGY FUND:</b>						
REVENUE	\$ 1,000	\$ 783	78%	\$ 447		175%
EXPENDITURES	\$ 2,500	\$ 10	0%	\$ 1,164		1%
<b>COURT EFFICIENCY FUND:</b>						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
<b>DEBT SERVICE FUND - 2014:</b>						
REVENUE	\$ 200,250	\$ 199,719	100%	\$ 200,616		100%
EXPENDITURES	\$ 199,950	\$ 34,975	17%	\$ 37,475		93%
<b>DEBT SERVICE FUND - 2012:</b>						
REVENUE	\$ 317,135	\$ 315,973	100%	\$ 320,971		98%
EXPENDITURES	\$ 316,135	\$ 8,068	3%	\$ 11,460		70%
<b>DEBT SERVICE FUND - 2019:</b>						
REVENUE	\$ 410,750	\$ 408,702	100%	\$ 409,133		100%
EXPENDITURES	\$ 410,050	\$ 150,025	37%	\$ 152,125		99%
<b>DEBT SERVICE FUND - 2020:</b>						
REVENUE	\$ 314,790	\$ 315,047	100%	\$ 316,704		99%
EXPENDITURES	\$ 314,290	\$ 14,525	5%	\$ 20,510		71%
<b>DRAINAGE FUND:</b>						
REVENUE	\$ 30,000	\$ 46,428	155%	\$ 19,775		235%
EXPENDITURES	\$ 55,000	\$ 119,466	217%	\$ 129,306		92%
<b>WASTE WATER FUND:</b>						
REVENUE	\$ 883,110	\$ 504,516	57%	\$ 394,763		128%
EXPENDITURES	\$ 1,166,557	\$ 541,135	46%	\$ 348,519		155%

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
500-1000	RCDC OPERATING CASH	300,175.82	
500-1005	TEXPOOL	126,553.37	
500-1100	DUE FROM CITY	18,251.85	
500-1350	SALES TAX RECEIVABLE	<u>0.00</u>	
			<u>444,981.04</u>
TOTAL ASSETS			444,981.04
			=====
<b>LIABILITIES</b>			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	24,542.19	
500-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>24,542.19</u>
<b>EQUITY</b>			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	321,654.27	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	<u>0.00</u>	
	TOTAL BEGINNING EQUITY		<u>321,654.27</u>
TOTAL REVENUE		105,515.12	
TOTAL EXPENSES		<u>6,730.54</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>98,784.58</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>420,438.85</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			444,981.04
			=====

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

500-RCDC  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	<u>150,000.00</u>	<u>18,285.95</u>	<u>105,515.12</u>	<u>70.34</u>	<u>44,484.88</u>
TOTAL REVENUES	<u>150,000.00</u>	<u>18,285.95</u>	<u>105,515.12</u>	<u>70.34</u>	<u>44,484.88</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED	88,000.00	0.00	0.00	0.00	88,000.00
ADDITIONAL NEW PROJECTS	<u>40,000.00</u>	<u>6,730.54</u>	<u>6,730.54</u>	<u>16.83</u>	<u>33,269.46</u>
TOTAL EXPENDITURES	<u>143,000.00</u>	<u>6,730.54</u>	<u>6,730.54</u>	<u>4.71</u>	<u>136,269.46</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	7,000.00	11,555.41	98,784.58	(	91,784.58)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-PROJECT RELATED</u>					
<u>TAXES</u>					
500-4-90-4000 SALES TAX REVENUE	150,000.00	18,251.85	105,430.56	70.29	44,569.44
TOTAL TAXES	150,000.00	18,251.85	105,430.56	70.29	44,569.44
<u>INVESTMENT INCOME</u>					
500-4-90-4400 INTEREST INCOME	0.00	31.64	70.04	0.00 (	70.04)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	2.46	14.52	0.00 (	14.52)
TOTAL INVESTMENT INCOME	0.00	34.10	84.56	0.00 (	84.56)
TOTAL NON-PROJECT RELATED	150,000.00	18,285.95	105,515.12	70.34	44,484.88
TOTAL REVENUES	150,000.00	18,285.95	105,515.12	70.34	44,484.88

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2022

500-RCDC

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ECONOMIC DEVELOPMENT</b>					
=====					
<b>OTHER NON-DEPARTMENTAL</b>					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	15,000.00	0.00	0.00	0.00	15,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	15,000.00	0.00	0.00	0.00	15,000.00
<hr/>					
TOTAL ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
<b>NON-PROJECT RELATED</b>					
=====					
<b>CONTRACTUAL SERVICES</b>					
500-5-90-5275 ADMIN SERVICES AGREEMENT	88,000.00	0.00	0.00	0.00	88,000.00
TOTAL CONTRACTUAL SERVICES	88,000.00	0.00	0.00	0.00	88,000.00
<hr/>					
TOTAL NON-PROJECT RELATED	88,000.00	0.00	0.00	0.00	88,000.00
<b>ADDITIONAL NEW PROJECTS</b>					
=====					
<b>MISCELLANEOUS OTHER EXP</b>					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	6,730.54	6,730.54	16.83	33,269.46
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	40,000.00	6,730.54	6,730.54	16.83	33,269.46
<hr/>					
TOTAL ADDITIONAL NEW PROJECTS	40,000.00	6,730.54	6,730.54	16.83	33,269.46
<hr/>					
TOTAL EXPENDITURES	143,000.00	6,730.54	6,730.54	4.71	136,269.46
=====					
REVENUES OVER/(UNDER) EXPENDITURES	7,000.00	11,555.41	98,784.58	(	91,784.58)

RCDC  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF APRIL 30, 2022; 58% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 150,000	\$ 105,431	70%	\$ 87,543		120%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>ECONOMIC DEVELOPMENT:</b>						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 15,000	\$ -	0%	\$ 1,500		0%
<b>NON-PROJECTED RELATED:</b>						
REVENUE	\$ 150,000	\$ 105,515	70%	\$ 87,612		120%
EXPENDITURES	\$ 88,000	\$ -	0%	\$ -		#DIV/0!
<b>ADDITIONAL NEW PROJECTS:</b>						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 40,000	\$ -	0%	\$ -		#DIV/0!
<b>RECAP:</b>						
REVENUE	\$ 150,000	\$ 105,515	70%	\$ 87,612		120%
EXPENDITURES	\$ 143,000	\$ -	0%	\$ 1,500		0





# OPERATOR'S REPORT

## City of Rollingwood



May 18, 2022



## MEMORANDUM

To: Ms. Ashley Wayman, Interim City Administrator, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Monthly Report  
Date: 5/11/22

### Previous Directives

- *Finalize training on SitePro software– Complete*

### Current Operations Report

- I. **Utility Operations Report**
  - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
    - a. Bac-t samples have been pulled for April 2022 – all clean samples
  - B. **Water System Operations and Maintenance** –
    - a. Located two water lines on Vale per City proposal
  - C. **Wastewater Collection System Operations and Maintenance** -
    - a. No grinder pump calls
  - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations
- IV. **Drought Contingency Plan / Watering Restrictions**
  - a. Lake Travis Level – 654.64 – Current Storage 711,449 acre-feet (62% full)
  - b. The City of Austin is currently in Conservation Stage watering restrictions – (twice per week watering)
- V. **COVID-19** –Crossroads is currently in “Normal” operations phase with 100% of its operational resources reporting as of 5/1/22 (Phase 1 out of 4).

**MEMORANDUM**

To: Ms. Ashley Wayman, Interim City Administrator, City of Rollingwood  
From: Andrew Hunt, Crossroads Utility Services LLC  
Subject: Lift Station Report Detail  
Date: 4/27/22

1. Lift Station 1 – Dellana Ln.
  - Troubleshoot a few issues with the Dellana lift pumps
2. Lift Station 2 – Hatley Dr.
  - No issues to report
3. Lift Station 3 – Almarion Way
  - No issues to report
4. Lift Station 4- Rockway Cv.
  - No issues to report
5. Lift Station 5 – Vale Dr.
  - No issues to report
6. Lift Station 6 – Pleasant Cv.
  - No issues to report
7. Lift Station 7 – Nixon Dr.
  - No issues to report

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System  
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **April 2022**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.369	16	0.434	Total
2	0.369	17	0.436	Monthly
3	0.369	18	0.444	Purchase: 12.405
4	0.405	19	0.493	Average
5	0.385	20	0.487	Daily: 0.414
6	0.590	21	0.492	Maximum
7	0.481	22	0.195	Daily: 0.799
8	0.410	23	0.196	Minimum
9	0.411	24	0.197	Daily: 0.195
10	0.411	25	0.799	
11	0.372	26	0.369	
12	0.320	27	0.344	
13	0.699	28	0.451	
14	0.434	29	0.313	
15	0.434	30	0.314	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:	
Total no. of measurements this month:	<u>                    </u>	<input type="text" value="0%"/>	(1A)
No. of measurements below the limit:	<u>0</u>		
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/>	(1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

\* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **April 2022**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Fri	1	818746	186.0	63596	174.0	360.0	0.369	2.7
Sat	2	818932	186.0	63770	174.0	360.0	0.369	2.7
Sun	3	819118	186.0	63944	174.0	360.0	0.369	2.5
Mon	4	819304	213.0	64118	176.0	389.0	0.405	2.7
Tue	5	819517	187.0	64294	180.0	367.0	0.385	2.7
Wed	6	819704	422.0	64474	159.0	581.0	0.590	2.6
Thu	7	820126	302.0	64633	160.0	462.0	0.481	2.7
Fri	8	820428	226.0	64793	177.0	403.0	0.410	2.6
Sat	9	820654	227.0	64970	177.0	404.0	0.411	2.6
Sun	10	820881	227.0	65147	177.0	404.0	0.411	2.7
Mon	11	821108	218.0	65324	154.0	372.0	0.372	2.6
Tue	12	821326	220.0	65478	100.0	320.0	0.320	2.6
Wed	13	821546	472.0	65578	227.0	699.0	0.699	2.6
Thu	14	822018	246.0	65805	168.0	414.0	0.434	2.6
Fri	15	822264	246.0	65973	168.0	414.0	0.434	2.7
Sat	16	822510	246.0	66141	168.0	414.0	0.434	2.9
Sun	17	822756	246.0	66309	169.0	415.0	0.436	2.8
Mon	18	823002	258.0	66478	174.0	432.0	0.444	2.5
Tue	19	823260	288.0	66652	169.0	457.0	0.493	2.6
Wed	20	823548	317.0	66821	150.0	467.0	0.487	2.5
Thu	21	823865	333.0	66971	155.0	488.0	0.492	2.5
Fri	22	824198	129.0	67126	56.0	185.0	0.195	2.7
Sat	23	824327	129.0	67182	57.0	186.0	0.196	2.6
Sun	24	824456	130.0	67239	57.0	187.0	0.197	2.5
Mon	25	824586	325.0	67296	461.0	786.0	0.799	2.4
Tue	26	824911	194.0	67757	164.0	358.0	0.369	2.5
Wed	27	825105	196.0	67921	146.0	342.0	0.344	2.5
Thu	28	825301	305.0	68067	150.0	455.0	0.457	2.4
Fri	29	825606	138.0	68217	161.0	299.0	0.301	2.5
Sat	30	825744	138.0	68378	162.0	300.0	0.302	2.9
Sun	1	825882		68540				
Total			7136.0		4944.0	12080.0	12.4	
Avg.			237.9		164.8	402.7	0.414	2.6
Max.			472.0		461.0	786.0	0.799	2.9
Min.			129.0		56.0	185.0	0.195	2.4

Operator: \_\_\_\_\_

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **April 2022**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL FLOW
		No S/N	6"	No S/N	3"	
		A	TH GAL	B	TH GAL	TH GAL
Fri	1	444	0.0	1125	9.0	9.0
Sat	2	444	0.0	1134	9.0	9.0
Sun	3	444	0.0	1143	9.0	9.0
Mon	4	444	0.0	1152	16.0	16.0
Tue	5	444	0.0	1168	18.0	18.0
Wed	6	444	0.0	1186	9.0	9.0
Thu	7	444	0.0	1195	19.0	19.0
Fri	8	444	0.0	1214	7.0	7.0
Sat	9	444	0.0	1221	7.0	7.0
Sun	10	444	0.0	1228	7.0	7.0
Mon	11	444	0.0	1235	0.0	0.0
Tue	12	444	0.0	1235	0.0	0.0
Wed	13	444	0.0	1235	0.0	0.0
Thu	14	444	0.0	1235	20.0	20.0
Fri	15	444	0.0	1255	20.0	20.0
Sat	16	444	0.0	1275	20.0	20.0
Sun	17	444	0.0	1295	21.0	21.0
Mon	18	444	0.0	1316	12.0	12.0
Tue	19	444	0.0	1328	36.0	36.0
Wed	20	444	0.0	1364	20.0	20.0
Thu	21	444	0.0	1384	4.0	4.0
Fri	22	444	0.0	1388	10.0	10.0
Sat	23	444	0.0	1398	10.0	10.0
Sun	24	444	0.0	1408	10.0	10.0
Mon	25	444	0.0	1418	13.0	13.0
Tue	26	444	0.0	1431	11.0	11.0
Wed	27	444	0.0	1442	2.0	2.0
Thu	28	444	0.0	1444	-4.0	-4.0
Fri	29	444	0.0	1440	14.0	14.0
Sat	30	444	0.0	1454	14.0	14.0
Sun	1	444		1468		
Total			0.0		343.0	343.0
Avg.			0.0		11.4	11.4
Max.			0.0		36.0	36.0
Min.			0.0		-4.0	-4.0

Operator: \_\_\_\_\_

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **April 2022**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Fri	1	78	0.0	6823	0.0	0.0
Sat	2	78	0.0	6823	0.0	0.0
Sun	3	78	0.0	6823	0.0	0.0
Mon	4	78	0.0	6823	0.0	0.0
Tue	5	78	0.0	6823	0.0	0.0
Wed	6	78	0.0	6823	0.0	0.0
Thu	7	78	0.0	6823	0.0	0.0
Fri	8	78	0.0	6823	0.0	0.0
Sat	9	78	0.0	6823	0.0	0.0
Sun	10	78	0.0	6823	0.0	0.0
Mon	11	78	0.0	6823	0.0	0.0
Tue	12	78	0.0	6823	0.0	0.0
Wed	13	78	0.0	6823	0.0	0.0
Thu	14	78	0.0	6823	0.0	0.0
Fri	15	78	0.0	6823	0.0	0.0
Sat	16	78	0.0	6823	0.0	0.0
Sun	17	78	0.0	6823	0.0	0.0
Mon	18	78	0.0	6823	0.0	0.0
Tue	19	78	0.0	6823	0.0	0.0
Wed	20	78	0.0	6823	0.0	0.0
Thu	21	78	0.0	6823	0.0	0.0
Fri	22	78	0.0	6823	0.0	0.0
Sat	23	78	0.0	6823	0.0	0.0
Sun	24	78	0.0	6823	0.0	0.0
Mon	25	78	0.0	6823	0.0	0.0
Tue	26	78	0.0	6823	0.0	0.0
Wed	27	78	0.0	6823	0.0	0.0
Thu	28	78	0.0	6823	0.0	0.0
Fri	29	78	0.0	6823	0.0	0.0
Sat	30	78	0.0	6823	0.0	0.0
Sun	1	78		6823		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_



1120 S. Capital of TX Hwy, CityView 2, Suite 100  
 Austin, Texas 78746  
 P: 512.338.1704  
 TBPE Firm No. 6535

## CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT May 18, 2022

**Includes Activities and Services from April 1, 2022 to May 10, 2022**

### 1. Site Development Plans (Drainage) and RSDP Review

#### a. Drainage Plan Reviews

Task No.	Project Address	Status	Date Returned
321	104 Riley	Returned Comments Coordination Meetings	3/9/2022
329	304 Vale	<i>In Review</i>	-
358	104 Laura Lane	<i>In Review</i>	-
367	3304 Park Hill	<i>In Review</i>	-
374	4 Michele	Complete	4/6/2022
375	2704 Rollingwood Drive	Complete	4/14/2022
377	5015 Timberline	<i>In Review</i>	-
378	108 Kristi	<i>In Review</i>	-
379	5012 Timberline	Returned Comments	4/28/2022
384	0 Laura Lane	Returned Comments	5/3/2022
385	4904 Rollingwood Drive	<i>In Review</i>	-
386	3 Grove Ct	Returned Comments	5/2/2022
388	208 Ashworth	<i>In Review</i>	-
389	2604 Rollingwood	<i>In Review</i>	-
390	2803 Pickwick	<i>In Review</i>	-
391	3210 Pickwick	<i>In Review</i>	-

#### b. Residential Stormwater Discharge Permit (RSDP)

Task No.	Project Address	Status	Date Returned
-	-	-	-

#### c. Drainage Plan Inspections

Task No.	Project Address	Status	Date Returned
383	3229 Park Hills Drive	Complete	4/27/2022
387	2 South Peak	Complete	4/27/2022

### 2. Zoning Reviews for Site Development Plans



City of Rollingwood  
 Engineer's Monthly Report  
 May 18, 2022  
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Task No.	Project Address	Status	Date Returned
624	104 Riley	Coordination Meetings	-
642	104 Laura Lane	<i>In Review</i>	-
645	304 Vale	<i>In Review</i>	-
660	5015 Timberline	<i>In Review</i>	-
661	108 Kristi	<i>In Review</i>	-
663	0 Laura Lane	Returned Comments	5/3/2022
665	4904 Rollingwood Drive	<i>In Review</i>	-
666	3 Grove Ct	Complete	5/2/2022
667	208 Ashworth	<i>In Review</i>	-
668	2604 Rollingwood	<i>In Review</i>	-
669	2785 Bee Cave	<i>In Review</i>	-
670	2803 Pickwick	<i>In Review</i>	-
671	3210 Pickwick	<i>In Review</i>	-

**3. WORK AUTHORIZATION PROJECT UPDATES**

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Project proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Intention will be to bid this package together with the Nixon/Pleasant project.  Easement coordination, design, coordination with City staff, property owners, and attorneys.	Final design in Progress.  Easement coordination.  Property owner coordination.  Bidding coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project.  Easement coordination, design, coordination with City staff, property owners, and Landscape Architect.  Coordination with Austin Energy.	Easement coordination.  Bidding coordination.

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 Engineer's Monthly Report  
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Project	Project Summary	Status	Next steps
WA05 Water CIP	Preparation of a 10-year Capital Improvements Program (CIP). The CIP program will include addressing ongoing maintenance issues and look at the 10-year anticipated growth.	Responding to City and Council member questions and meeting with City and Council members to review answers.  Incorporating feedback from Council Members into the report.	Final report submitted to City.

**4. General Engineering Services**

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, and attendance of meetings at City's request.	On-Going.  Meeting with KFA & Ismael on W/WW system.  Meeting with KFA & Ismael on General Engineering & Drainage.  Building and development work session for interim solution to permitting and reviews.	Regular recurring activities
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping.  Develop/update wastewater and water system model updates to evaluate current and future system capacity needs.  Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	Ongoing  Water system map updating	Updating models and maps as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	On-going data collection.  Raw water supply discussion with LCRA.	Continue coordination.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting	Approval and Implementation by City of Austin.	Schedule meeting with City of Austin

City of Rollingwood  
Engineer's Monthly Report  
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Task	Assignment Summary	Status	Next steps
	<p>across neighborhood. Explore potential traffic calming solutions.</p> <p>City/KFA is coordinating with City of Austin to determine interim design and implementation solution.</p>	<p>City of Austin has requested a meeting to discuss improvements and feedback with the City of Rollingwood.</p>	<p>and City of Rollingwood.</p>
GIS	<p>KFA to work with City and WSB to maintain and update the City GIS system.</p>	<p>On-going</p> <p>Storm Sewer GIS mapping.</p>	<p>GIS exhibits and mapping updates as needed.</p>
MS4 Compliance	<p>Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.</p>	<p>On-going</p> <p>Annual report submitted to TCEQ.</p> <p>Updating Storm Water Management Plan per comments from TCEQ. Meeting with City staff to discuss changes</p>	<p>Continue compliance coordination for 2022.</p>

Submitted By,



Lauren Winek, PE  
Project Manager

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
 JAMES VALADEZ  
 CHAIRPERSON  
 THERESA BASTIAN  
 VICE CHAIRPERSON  
 NICOLE CONLEY  
 SECRETARY/TREASURER



MARYA CRIGLER  
 CHIEF APPRAISER

**BOARD MEMBERS**  
 TOM BUCKLE  
 DEBORAH CARTWRIGHT  
 BRUCE ELFANT  
 VIVEK KULKARNI  
 ELIZABETH MONTOYA  
 FELIPE ULLOA  
 BLANCA ZAMORA-GARCIA

CITY OF ROLLINGWOOD  
 THE HONORABLE MICHAEL R. DYSON, MAYOR  
 403 NIXON DRIVE  
 ROLLINGWOOD, TX 78746

April 21, 2022

The appraisal district has substantially completed the 2022 valuation of properties in your jurisdiction. We have not yet received our processed any protests. Per Section 26.01(e) of the Texas Property Tax Code, I am supplying you with the estimate of taxable value of your jurisdiction. Please note that this estimate is based on the January 1 assessment date and historic protest trends.

2021 Certified Net Taxable	\$1,189,499,447
2022 Preliminary Net Taxable	\$1,534,207,695
Estimate of value loss due to protests	(\$61,368,308)
<b>2022 Estimate of Net Taxable</b>	<b>\$1,472,839,387</b>
Estimate of taxable value of new value	\$16,088,536

Sincerely,

Marya Crigler  
 Chief Appraiser  
 mcrigler@tcadcentral.org  
 (512) 834-9317 ext 337

\$1,643,381	2021 Average appraised value of properties with a homestead exemption
\$1,277,150,092	2021 Total appraised value of all property
\$35,720,988	2021 Total appraised value of all new property
\$1,504,716	2021 Average taxable value of properties with a homestead exemption
\$1,189,499,447	2021 Total taxable value of all property
\$35,720,864	2021 Total taxable value of all new property
\$3,166,493	2022 Average appraised value of properties with a homestead exemption
\$2,157,561,815	2022 Total appraised value of all property
\$16,090,149	2022 Total appraised value of all new property
\$1,722,059	2022 Average taxable value of properties with a homestead exemption
\$1,472,839,387	2022 Total taxable value of all property

**Notice of Public Hearing – Budget/Tax Rate Information**

1	2021 total taxable value	\$1,189,499,447
2	2021 tax ceiling	\$ 0
4	2021 total adopted tax rate	.219300
5	2021 taxable value lost because of court appeals of ARB decisions reduced 2021 ARB values	
5A	Original 2021 ARB Value	\$97,751,144
5B	2021 values resulting from final court decisions	\$93,825,000
6	2021 taxable value subject to an appeal under Chapter 42	
6A	2021 ARB certified value	\$55,422,206
6B	2021 disputed value	\$5,542,221
9	2021 taxable value of property in territory the taxing unit deannexation after Jan 1, 2021	
10	2021 taxable value lost because a property first qualified for exemption in 2022	
10A	Absolute exemptions	
10B	Partial exemptions and amount exempt due to an increased exemption	\$ 0
11	2021 taxable value lost because a property first qualified for agricultural appraisal in 2022	
11A	2021 market value	
11B	2022 productivity value	
18	Total 2022 taxable value on certified appraisal roll today	\$1,472,839,387
18A	Certified taxable	
18C	Pollution control and energy storage systems exemptions	
18D	Tax increment financing	
19	Total value of properties under protest or not on certified roll	
19A	2022 taxable value of properties under protest	
19B	2022 value of properties not under protest or included in certified appraisal	
20	2022 tax ceiling	\$ 0
22	Total 2022 taxable value of properties in territory annexed after Jan 1, 2021	\$ 0
23	Total 2022 taxable value of new improvements and new personal property located in new improvements	\$16,088,536

**Tax Rate Worksheet Information (numbering based on form 50-856)**

	NOT UNDER REVIEW	UNDER REVIEW	TOTAL
<b>REAL PROPERTY &amp; MFT HOMES</b>	(Count) (612)	(Count) (0)	(Count) (612)
Land HS Value	828,348,050	0	828,348,050
Land NHS Value	129,525,727	0	129,525,727
Ag Land Market Value	0	0	0
<b>Total Land Value</b>	<b>957,873,777</b>	<b>0</b>	<b>957,873,777</b>
Improvement HS Value	835,648,932	0	835,648,932
Improvement NHS Value	324,345,706	0	324,345,706
<b>Total Improvement</b>	<b>1,159,994,638</b>	<b>0</b>	<b>1,159,994,638</b>
<b>Market Value</b>	<b>2,117,868,415</b>	<b>0</b>	<b>2,117,868,415</b>
<b>BUSINESS PERSONAL PROPERTY</b>	(347)	(0)	(347)
<b>Market Value</b>	<b>39,693,400</b>	<b>0</b>	<b>39,693,400</b>
<b>OIL &amp; GAS / MINERALS</b>	(0)	(0)	(0)
<b>Market Value</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER (Intangibles)</b>	(0)	(0)	(0)
<b>Market Value</b>	<b>0</b>	<b>0</b>	<b>0</b>
	(Total Count) (959)	(Total Count) (0)	(Total Count) (959)
<b>TOTAL MARKET</b>	<b>2,157,561,815</b>	<b>0</b>	<b>2,157,561,815</b>
Ag Land Market Value	0	0	0
Ag Use	0	0	0
Ag Loss (-)	0	0	0
<b>APPRAISED VALUE</b>	<b>2,157,561,815</b>	<b>0</b>	<b>2,157,561,815</b>
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	595,106,889	0	595,106,889
<b>NET APPRAISED VALUE</b>	<b>1,562,454,926</b>	<b>0</b>	<b>1,562,454,926</b>
Total Exemption Amount	28,247,231	0	28,247,231
<b>NET TAXABLE</b>	<b>1,534,207,695</b>	<b>0</b>	<b>1,534,207,695</b>
<b>TAX LIMIT/FREEZE ADJUSTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TAX LIMIT ADJ TAXABLE</b>	<b>1,534,207,695</b>	<b>0</b>	<b>1,534,207,695</b>
(Freeze Adj Taxable)			

APPROX TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 \$3,364,517.48 = 1,534,207,695 \* 0.219300 / 100)

Code	Method	Total	Count	NOT UNDER REVIEW	Count	UNDER REVIEW	Count	TOTAL	Count
DV2	DV2	7,500	1	7,500	1	0	0	7,500	1
DV2S	DV2S	7,500	1	7,500	1	0	0	7,500	1
DV3	DV3	10,000	1	10,000	1	0	0	10,000	1
DV4	DV4	24,000	2	24,000	2	0	0	24,000	2
DVHSS	DVHSS	1,399,405	2	1,399,405	2	0	0	1,399,405	2
DVHSS	DVHSS-Prorated	0	0	0	0	0	0	0	0
EX-XV	EX-XV	25,898,935	10	25,898,935	10	0	0	25,898,935	10
EX-XV	EX-XV-PRORATED	0	0	0	0	0	0	0	0
EX366	EX366	76,584	89	76,584	89	0	0	76,584	89
OV65	OV65-Local	413,333	138	413,333	138	0	0	413,333	138
OV65	OV65-Prorated	0	0	0	0	0	0	0	0
OV65	OV65-State	0	0	0	0	0	0	0	0
OV65S	OV65S-Local	24,000	9	24,000	9	0	0	24,000	9
OV65S	OV65S-Prorated	0	0	0	0	0	0	0	0
OV65S	OV65S-State	0	0	0	0	0	0	0	0
SO	SO	385,974	17	385,974	17	0	0	385,974	17
<b>Total:</b>		<b>28,247,231</b>	<b>270</b>	<b>28,247,231</b>	<b>270</b>	<b>0</b>	<b>0</b>	<b>28,247,231</b>	<b>270</b>

No-New-Revenue Tax Rate Assumption

New Value

Total New Market Value: \$16,090,149  
 Total New Taxable Value: \$16,088,536

Exemption Loss

New Absolute Exemptions

Exemption Description	Count	Last Year Market Value
Absolute Exemption Value Loss:	0	0

New Partial Exemptions

Exemption Description	Count	Partial Exemption Amt
Partial Exemption Value Loss:	0	0
Total NEW Exemption Value		0

Increased Exemptions

Exemption Description	Count	Increased Exemption Amt
Increased Exemption Value Loss:	0	0
Total Exemption Value Loss:		0

Average Homestead Value

Category	Count of HS	Average Market	Average Exemption	Average Taxable
A Only	412	3,166,493	0	1,722,059
A & E	412	3,166,493	0	1,722,059



Not Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	552	16,090,149	1,680,995,024	1,083,616,423	0
C1	Vacant Lots and Tracts	31	0	26,777,470	20,312,311	0
ERROR	ERROR	1	0	0	0	0
F1	Commercial Real Property	35	0	376,667,944	357,238,918	0
F2	Industrial Real Property	15	0	33,427,977	33,427,977	0
J2	Gas Distribution Systems	1	0	305,552	305,552	0
J4	Telephone Companies (including Co-ops)	3	0	137,796	137,796	0
J7	Cable Companies	2	0	770,322	770,322	0
L1	Commercial Personal Property	337	0	38,419,238	38,337,904	60,492
L2	Industrial and Manufacturing Personal Property	4	0	60,492	60,492	0
<b>Totals:</b>		<b>0</b>	<b>16,090,149</b>	<b>2,157,561,815</b>	<b>1,534,207,695</b>	<b>60,492</b>

State Category Breakdown

Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
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Totals:

Grand Totals

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	552	16,090,149	1,680,995,024	1,083,616,423	
C1	Vacant Lots and Tracts	31	0	26,777,470	20,312,311	
ERROR	ERROR	1	0	0	0	
F1	Commercial Real Property	35	0	376,667,944	357,238,918	
F2	Industrial Real Property	15	0	33,427,977	33,427,977	
J2	Gas Distribution Systems	1	0	305,552	305,552	
J4	Telephone Companies (Including Co-ops)	3	0	137,796	137,796	
J7	Cable Companies	2	0	770,322	770,322	
L1	Commercial Personal Property	337	0	38,419,238	38,337,904	
L2	Industrial and Manufacturing Personal Property	4	0	60,492	60,492	
<b>Totals:</b>						
		0	16,090,149	2,157,561,815	1,534,207,695	



May 2, 2022

City of Rollingwood  
 403 Nixon Drive  
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for Central Texas service area, the following is the determination of the cost of gas to be used for billings in May 2022:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$9.4293
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$9.3781
3.	Purchase/Sales Ratio.....	1.0246
4.	Commodity Cost (Line 2 x Line 3).....	\$9.6088
5.	Reconciliation Factor.....	\$0.1145
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$9.7233
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$9.7233 / Mcf</u>
		<u>\$0.9723 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after April 27, 2022 and end with meters read on and after May 26, 2022.

Sincerely,

*Lisa Wattinger*

Lisa Wattinger, Manager  
 Gas Supply



CENTRAL TEXAS  
**2021**  
Annual Report

ENERGY EFFICIENCY  
REBATE PROGRAM



# Smarter Energy. Greener Communities.

Our rebate programs help customers across Texas make smarter energy choices throughout their homes that will benefit them — and their communities — for years to come. For every dollar spent, customers see over \$1 in benefits.


## 36,859


Rebates Awarded


## \$2,578,513


In Rebates

## Program Highlights\*

 **112+ million gallons** of expected water savings\*\*

 **2,400** water and energy saving kits distributed

 **650+ MMBTU** of expected energy savings\*\*

 **\$360K+** in appliance repair/replacement assistance for low-income families

 **178** natural gas appliances replaced for low-income homes

 **88,219.22 (in thousands pounds)** expected in CO<sub>2</sub> emission reductions\*\*

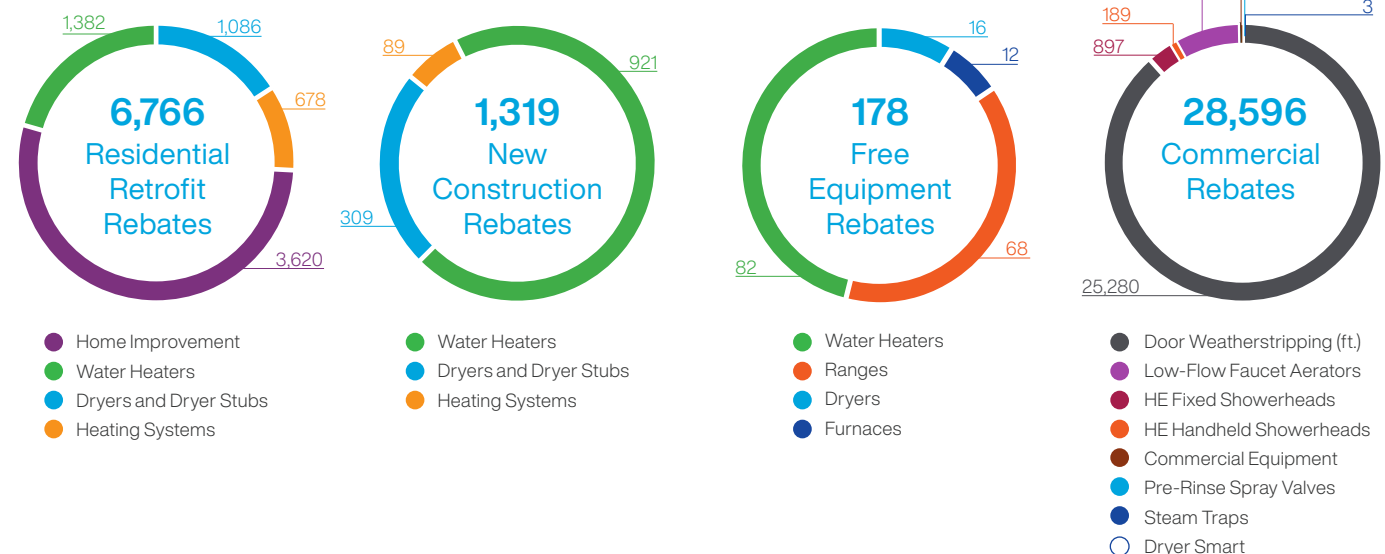
\*2021 TGS EM&V Analysis and CLEAResult  
\*\*Expected lifetime savings or emission reductions

## 2021 Program Results

Central Texas  
Energy Efficiency Program

	Participants	2021 Actuals	2021 Budget	Variance Surplus (Deficit)
<b>BALANCE - 12/31/20</b>		<b>\$1,520,348</b>		
<b>REBATES AND EXPENSES</b>				
<b>Commercial Rebates</b>				
Equipment	9	\$28,841	\$26,350	(\$2,491)
Direct Install	28,587	\$264,237	\$222,150	(\$42,087)
<b>Commercial Rebates Total</b>	<b>28,596</b>	<b>\$293,078</b>	<b>\$248,500</b>	<b>(\$44,578)</b>
<b>Residential Rebates Retrofit and New Construction</b>				
Water Heating	2,303	\$1,266,700	\$831,500	(\$435,200)
Heating	767	\$112,705	\$208,725	\$96,020
Dryer	1,395	\$302,400	\$676,500	\$374,100
Home Improvement	3,620	\$239,191	\$481,600	\$242,409
Free Equipment	178	\$364,439	\$300,000	(\$64,439)
<b>Residential Rebates Total</b>	<b>8,263</b>	<b>\$2,285,435</b>	<b>\$2,498,325</b>	<b>\$212,890</b>
<b>Other Expenses</b>				
Education (Commercial and Residential)		\$296,628	\$400,000	\$103,372
Operation/Administrative		\$391,168	\$450,000	\$58,832
<b>Other Expenses Total</b>		<b>\$687,796</b>	<b>\$850,000</b>	<b>\$162,204</b>
<b>Total Rebates and Expenses</b>	<b>36,859</b>	<b>\$3,266,309</b>	<b>\$3,596,825</b>	<b>\$330,516</b>
<b>COLLECTIONS</b>				
Residential Collections		\$3,319,027		
Commercial Collections		\$252,711		
<b>Total Collections</b>		<b>\$3,571,738</b>		
<b>BALANCE - 12/31/21</b>		<b>\$1,825,777</b>		

### Total Rebates Allocated



# We are proud to collaborate with:



## Texas Gas Service®

A Division of ONE Gas

Energy Efficiency Rebate Program  
TexasGasService.com/Rebates



1301 South MoPac, Ste 400  
Austin, Texas 78746

TexasGasService.com/Rebates



1301 South Mopac; Suite 400  
 Austin, TX 78746-6918  
 800-700-2443 • texasgasservice.com

May 15, 2022

The City Secretaries and/or City Managers of the following Texas cities:  
 Austin, Bee Cave, Cedar Park, Cuero, Dripping Springs, Gonzales, Kyle, Lakeway, Lockhart,  
 Luling, Nixon, Rollingwood, Shiner, Sunset Valley, West Lake Hills, Yoakum, Galveston, Bayou  
 Vista, Jamaica Beach, Groves, Nederland, Port Neches, Port Arthur, and Beaumont, Texas

Dear City Secretary and/or City Manager:

In accordance with Texas Gas Service Company’s Weather Normalization Clause (WNA) tariff, this report is being provided for the month of April 2022.

The Central Gulf Service Area experienced colder than normal weather during April that resulted in the following WNA activity:

<b>Customer Class</b>	<b>Amount Collected or Refunded</b>	<b>Average Weather Rate</b>	<b>Average Bill Impact</b>	<b>% Bill Impact</b>
Residential	(\$31,635)	(\$0.0046)	(\$0.13)	-0.3%
Commercial	(\$4,821)	(\$0.0015)	(\$0.52)	-0.1%
Public Authority	(\$387)	(\$0.0021)	(\$1.04)	-0.2%

Detailed data supporting this summary information is available upon request. If you have any questions, please do not hesitate to contact me at (512) 370-8267.

Sincerely,

Zach Burnham  
 Rates Analyst  
 Rates and Regulatory Affairs