



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, January 18, 2023

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on January 18, 2023 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at dadair@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

- [2.](#) Presentation and discussion on the Quarterly Investment Report for the 1st Quarter

3. Presentation and discussion on the Budget Review for the 1st Quarter
4. Status report on Rollingwood comments filed on behalf of the City in connection with Zilker Park Vision Plan

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

5. Discussion and possible action on the minutes from the December 21, 2022 City Council meeting
6. Discussion and possible action on an update to the Interlocal Agreement between the City of Rollingwood and the City of Austin for addressing services
7. Discussion and possible action on contract with Denton, Navarro, Rocha, Bernal and Zech for legal and planning services for draft ordinance changes and processes for public input on the commercial zoning changes as recommended in the Comprehensive Plan, and timetable for project milestones
8. Discussion and possible action on a reimbursement resolution expressing intent to finance expenditures

REGULAR AGENDA

9. Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time
10. Discussion and possible action on execution of the bond advisory panel for Proposition B
11. Discussion and possible action including adoption of project milestones and processes for planning water system improvements
12. Discussion and possible action to approve Western Hills Little League request for permission to make improvements to the dirt and sod at Hatley Field #1
13. Discussion and possible action on an ordinance authorizing City Council to have joint meetings with the Planning and Zoning Commission
14. Discussion and possible action on a residential zoning and building code review task force, including but not limited to the scope of issues to be considered by such a task force, the process for appointing members to such a task force, possible appointments to the task force, the schedule for such a task force

- [15.](#) Report on meeting of the Planning and Zoning Commission and consideration of residential yard and height ordinances, notice requirements, and processes for obtaining public input
16. Discussion and possible action including adoption of project milestones and processes for planning City Hall improvements
17. Status report and discussion and possible action in regard to the Pleasant/Nixon drainage project including setting of target project dates for completion of this project

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [18.](#) City Administrator's Report
- [19.](#) Chief of Police Report
- [20.](#) Municipal Court Report
- [21.](#) City Financials for December 2022 - Fiscal Year 2022-2023
- [22.](#) RCDC Financials for December 2022 - Fiscal Year 2022-2023
- [23.](#) City Stats for December 2022
- [24.](#) Contract Invoices through December 2022 - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Association - IIP & MS4, K. Friese + Associates, City Engineer
- [25.](#) Crossroads Utility Services Report on Water and Wastewater for December 2022
- [26.](#) City Engineer Report - K. Friese + Associates
- [27.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
- [28.](#) Texas Gas Services - Notices, Letters, Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov at **7:00 p.m.** on **Friday, January 13, 2023.**

Desiree Adair

Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD

**403 Nixon Drive
Rollingwood, TX 78746
(512) 327-1838 Fax (512) 327-1869**

January 6, 2023

City of Rollingwood Council Members

Re: Quarterly Investment Report

Council Members:

In accordance with the Public Investment Act, enclosed is the Quarterly Investment Report for the quarter ending December 31, 2022.

Sincerely yours,

A handwritten signature in cursive script that reads "Abel Campos".

Abel Campos, Finance Director

Quarterly Investment Report 2022-2023

CITY OF ROLLINGWOOD
 QUARTERLY INVESTMENT REPORT
 2022-2023
 FY 1st QTR.

POOLED INVESTMENTS:

TEXPOOL:

	GENERAL FUND	WATER FUND	WASTEWATER FUND	TOTAL
AVERAGE BALANCE				
<u>1ST QUARTER</u>	32.440%	11.236%	56.325%	
OCTOBER, 2022	\$ 175,147.81	\$ 60,663.47	\$ 304,108.69	\$ 539,919.97
NOVEMBER, 2022	\$ 175,587.45	\$ 60,815.74	\$ 304,872.03	\$ 541,275.23
DECEMBER, 2022	\$ 176,129.58	\$ 61,003.51	\$ 305,813.32	\$ 542,946.40
ENDING BALANCE				
<u>1ST QUARTER</u>				
OCTOBER, 2022	\$ 173,917.38	\$ 60,238.46	\$ 301,969.68	\$ 536,120.16
NOVEMBER, 2022	\$ 173,922.80	\$ 60,240.34	\$ 301,979.10	\$ 536,136.88
DECEMBER, 2022	\$ 173,928.36	\$ 60,242.26	\$ 301,988.74	\$ 536,154.00
INTEREST				
<u>1ST QUARTER</u>				
OCTOBER, 2022	\$ 436.35	\$ 151.14	\$ 757.63	\$ 1,345.11
NOVEMBER, 2022	\$ 521.09	\$ 180.49	\$ 904.77	\$ 1,606.33
DECEMBER, 2022	\$ 595.23	\$ 206.16	\$ 1,033.46	\$ 1,834.82
INTEREST RECEIVED:				
1ST QUARTER	\$ 1,552.67	\$ 537.78	\$ 2,695.86	\$ 4,786.26
YEAR-TO-DATE	\$ 1,552.67	\$ 537.78	\$ 2,695.86	\$ 4,786.26

WEIGHTED AVG MATURITY (WAM)	TEXPOOL:	
	WAM (1)	WAL (2)
<u>1ST QUARTER</u>		
OCTOBER, 2022	23	96
NOVEMBER, 2022	21	95
DECEMBER, 2022	17	83

AVERAGE YIELD	
<u>1ST QUARTER</u>	
OCTOBER, 2022	2.9200%
NOVEMBER, 2022	3.5400%
DECEMBER, 2022	3.9400%

NET ASSET VALUE (NAV)	
<u>1ST QUARTER</u>	
OCTOBER, 2022	\$ 1.00
NOVEMBER, 2022	\$ 1.00
DECEMBER, 2022	\$ 1.00

- NOTES:**
- (1) "WAM" IS THE MEAN AVERAGE OF THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAID, (B) WOULD BE REPAID UPON A DEMAND BY TEXPOOL, OR ARE SCHEDULED TO HAVE THEIR INTEREST RATE READJUSTED TO REFLECT CURRENT MARKET RATES. SECURITIES WITH ADJUSTABLE RATES PAYABLE UPON DEMAND ARE TREATED AS MATURING ON THE EARLIER OF THE TWO DATES SET FORTH IN (B) AND © IF THEIR SCHEDULED MATURITY IS MORE THAN 397 DAYS. THE MEAN IS WEIGHTED BASED ON THE PERCENTAGE OF THE AMORTIZED COST OF THE PORTFOLIO INVESTED IN EACH PERIOD.
 - (2) "WAL" IS CALCULATED IN THE SAME MANNER AS THE DESCRIBED IN FOOTNOTE 1, BUT IS BASED SOLELY ON THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAID OR (B) WOULD BE REPAID UPON DEMAND BY TEXPOOL, WITHOUT REFERENCE TO WHEN INTEREST RATES OF SECURITIES WITHIN TEXPOOL ARE SCHEDULED TO BE READJUSTED.

2022-2023

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 12/31/2022; 25% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,391,320	\$ 559,393	40%	\$ 655,585		85%
TELECOM TAXES	\$ 20,000	\$ 5,764	29%	\$ 5,412		107%
4-B SALES TAX	\$ 200,000	\$ 44,046	22%	\$ 40,957		108%
CITY SALES TAX	\$ 625,000	\$ 176,184	28%	\$ 163,829		108%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 29,451	33%	\$ -	#DIV/0!	
BUILDING PERMIT FEES	\$ 150,000	\$ 42,536	28%	\$ 28,585		149%
COURT FINES	\$ 31,700	\$ 19,490	61%	\$ 9,383		208%
WATER SALES	\$ 1,354,000	\$ 357,454	26%	\$ 301,703		118%
STREET SALES TAX	\$ 200,000	\$ 44,046	22%	\$ 40,957		108%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,350	\$ 83,213	42%	\$ 95,831		87%
PROPERTY TAX-DEBT SERVICE 2012	\$ 313,235	\$ 130,734	42%	\$ 151,629		86%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,250	\$ 171,389	42%	\$ 195,385		88%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,775	\$ 131,386	42%	\$ 152,115		86%
WASTEWATER REVENUES	\$ 803,500	\$ 228,963	28%	\$ 179,207		128%
PUD SURCHARGE	\$ 98,160	\$ 24,539	25%	\$ 24,539		100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,157,388	\$ 914,592	29%	\$ 965,953		95%
EXPENDITURES	\$ 3,148,417	\$ 674,296	21%	\$ 666,153		101%
WATER FUND:						
REVENUE	\$ 1,354,350	\$ 358,114	26%	\$ 301,752		119%
EXPENDITURES	\$ 1,271,047	\$ 235,630	19%	\$ 432,665		54%
STREET MAINTENANCE FUND:						
REVENUE	\$ 256,115	\$ 44,078	17%	\$ 40,976		108%
EXPENDITURES	\$ 256,115	\$ -	0%	\$ 39,361		0%
COURT SECURITY FUND:						
REVENUE	\$ 1,600	\$ 813	51%	\$ 360		226%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ -	#DIV/0!	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 666	42%	\$ 307		217%
EXPENDITURES	\$ 2,500	\$ 13	1%	\$ 4		308%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 83,213	42%	\$ 95,831		87%
EXPENDITURES	\$ 199,350	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 314,635	\$ 130,749	42%	\$ 151,629		86%
EXPENDITURES	\$ 313,635	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 411,650	\$ 127,155	31%	\$ 195,385		65%
EXPENDITURES	\$ 410,650	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 315,515	\$ 171,473	54%	\$ 152,115		113%
EXPENDITURES	\$ 315,015	\$ -	0%	\$ -	#DIV/0!	
DRAINAGE FUND:						
REVENUE	\$ 30,900	\$ 10,000	32%	\$ 22,728		44%
EXPENDITURES	\$ 58,000	\$ 150	0%	\$ 36,800		0%
WASTE WATER FUND:						
REVENUE	\$ 974,576	\$ 259,840	27%	\$ 207,058		125%
EXPENDITURES	\$ 974,576	\$ 178,546	18%	\$ 486,374		37%



January 7, 2023

Ms. Claire Hempel
Principal
Design Workshop
812 San Antonio Street
Austin, TX 78701

Re: Official Public Comment on the Draft Zilker Park Vision Plan

Dear Ms. Hempel:

Thank you for the opportunity to provide input on the Draft Zilker Park Vision Plan. It is clear a great deal of effort has been given to this endeavor. On behalf of the Rollingwood City Council, please accept the following public comments.

We are in favor of the proposed land bridge to connect the north and south sides of Barton Springs Road and believe it will greatly benefit the regional trail system, pedestrian access, and safety in the park. We generally see potential benefits in the various proposed parking options which have been recommended. However, we would appreciate additional detail and discussion regarding the specific future plans for park improvements and surface parking in the areas west of MoPac near the Zilker Preserve immediately adjacent to our community.

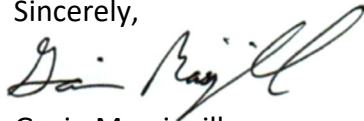
The City of Rollingwood stands in strong opposition to altering Barton Springs Road in order to create a single lane of traffic in each direction. Making this significant change to the traffic patterns on Barton Springs Road will not only affect those who live in subdivisions near Barton Springs Road who require easy access to MoPac, but also the City of Rollingwood and other west Austin communities that seek a non-highway alternative to enter or exit downtown Austin. Additionally, the right turn onto Rollingwood Drive, where Barton Springs Road terminates on the west side of MoPac and becomes the MoPac South Service Road, is one of the most utilized entrances into the City of Rollingwood. We believe this change would only worsen the existing over congestion during peak times and be detrimental to traffic patterns in the area. The suggested change would have a severely negative effect on mobility for both Rollingwood and Austin residents attempting to travel west to MoPac, Rollingwood, Westlake Hills, and western Travis County.

While not directly related to the Zilker Park Vision Plan, the City of Rollingwood is also interested in working with the City of Austin on pedestrian related solutions to improve access to events in Zilker Park by the significant number of attendees who reside, park, or are dropped off in the City of Rollingwood. The foot traffic to and from major events in Zilker Park poses a considerable safety hazard. We would welcome a conversation regarding better shared infrastructure solutions in order to increase pedestrian safety to and from the various activities held at Zilker Park.

Once again, the City of Rollingwood appreciates Austin’s efforts in developing a framework to guide the restoration and future development of Zilker Park. We recognize the need for this plan and look forward to continuing the dialogue as the process progresses.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Gavin Massingill
Mayor
City of Rollingwood



THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov



CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, December 21, 2022

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on December 21, 2022. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:02 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Phil McDuffee, Council Member Kevin Glasheen, Council Member Alec Robinson, and Council Member Brook Brown.

Also Present: City Administrator Ashley Wayman, City Attorney Charles Zech, Interim Chief of Police Kristal Muñoz, City Secretary Desiree Adair, Development Services Manager Nikki Dykes, and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

There were no public comments.

PRESENTATIONS

2. Update regarding the intersection of Paige and Stratford

City Administrator Ashley Wayman reported that the City of Austin is planning to remove the "no left turn" on Stratford. Mayor Gavin Massingill explained that this intersection belongs to the City of Austin.

3. Update on the City Council message board

City Administrator Ashley Wayman updated the Council that the message board is ready to go live. Council Member Phil McDuffee spoke regarding training the council members on the message board. They discussed retention of comments and threads on the message board.

Mayor Gavin Massingill called up item 2 at this time.

4. Update and discussion with the Public Works Department regarding the cause, response, and repair of recent water line breaks, including insights into guarding against future breaks as well as any additional equipment and GIS system corrections that are needed

City Administrator Ashley Wayman discussed the line breaks and their causes, isolation, and fixes. She explained the requirements for contractors regarding digs.

City Council asked questions regarding resources and needs, and discussed responsibility for repair of the damage. City Attorney Charles Zech explained that the legal responsibility is dependent upon the facts.

Council Member Brook Brown reported that there is a map created by Thom Farrell that labels the water lines and valves.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 5. Discussion and possible action on the minutes November 15, 2022 Special City Council meeting for Canvassing Returns of General and Bond Election
- 6. Discussion and possible action on the minutes from the November 16, 2022 City Council meeting

Council Member Brook Brown pulled item number 5 from the Consent Agenda.

Mayor Pro Tem Sara Hutson moved for approval of the items in the Consent Agenda. Council Member Brook Brown seconded the motion. The motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill pulled up item 5 at this time.

Council Member Brook Brown requested the following amendments to the minutes:

- On page 2, change “October 16” to “November 16”, and
- On the last page, for adjournment of the meeting, add “on November 16, 2022.”

Council Member Brook Brown moved to approve the minutes as amended. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

- 7. Discussion and possible action on an ordinance amending the City's Code of Ordinances related to site disturbance requirements and terraced retaining systems

City Administrator Ashley Wayman asked that questions be addressed to Tyson Hasz, of K Friese + Associates, or Bryce Cox, of Denton Navarro Rocha Bernal & Zech (DNRBZ).

Council Member Brook Brown asked questions regarding setbacks in the ordinance. Mr. Cox explained setbacks for grade operations and retaining walls.

Council Member Kevin Glasheen expressed his support of the ordinance and the use of terracing systems.

Jim Witliff, on behalf of the property owners, thanked the City of Rollingwood for trying to create a win-win solution. He requested to modify line 8 on page 2 of the ordinance to allow a terrace to be 8 feet in height. He thought that in terms of safety, an 8-foot wall would be safer than a 6-foot wall. Council Member Kevin Glasheen asked if 7 feet would work because that aligns with the original plans.

Mayor Pro Tem Sara Hutson asked about the 8-foot cut and fill. Mr. Cox explained the use of the terrace system with maximum number of steps, separation between, and height of the terrace walls. Mr. Hasz explained the cut and fill and terrace system requirements from the current code.

Council Member Brook Brown asked about the possibility of cutting down a lot in order to increase building height and language to limit other unforeseen consequences.

Council Member Brook Brown, Mr. Cox and Mr. Hasz discussed the term "building envelope."

Council Member Kevin Glasheen recommended amending the ordinance to allow a 7 feet terrace, multiple terrace cuts, and a maximum of 14 feet total. In detail: on page 2, line 5, change "up to 3" to "multiple." On line 8, change it to 7 feet and on line 10, change it to 14 feet.

City Council discussed the concerns with creating an ordinance that applies to only one property and not to the whole city. Andy Richardson, property owner of 208 Ashworth, discussed the effect of this ordinance on other lots in Rollingwood. City Attorney Charles Zech proposed that Section 7 could apply only to this specific property.

Council Member Kevin Glasheen moved to adopt the ordinance as proposed but with the amendment that Section 7 applies specifically to this address, and that we make the individual terrace maximum height of 7 feet on line 8, and a total maximum on line 10 of 14 feet. Council Member Alec Robinson seconded the motion.

Council Member Brook Brown asked for clarification of the language for Section 7. Mayor Gavin Massingill stated that it would say "At 208 Ashworth Drive," and then the rest of 7 that is there. Council Member Phil McDuffee asked to leave the total maximum limit at 15 feet.

Council Member Kevin Glasheen accepted the proposed amendment to the motion. Council Member Alec Robinson seconded the amended motion.

Mayor Gavin Massingill stated that it will now read “At 208 Ashworth Drive,” then the rest of 7, we’ll leave the up to 3, we’ll replace 6 with 7 in terms of exceed 7, and then we’ll change it back to 15 feet.

Mayor Pro Tem Sara Hutson stated that she did not want to make a regular practice of changing code for single properties.

The motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill pulled up agenda item 27 at this time.

- 8. Update, discussion, and possible action on planning and execution of the voter approved bond Propositions A and B

Mayor Gavin Massingill laid out plans for Proposition A: Water Infrastructure and Proposition B: Facilities.

Council Member Brook Brown commented on the Prop A: Water Infrastructure plan that she would like to add a communication plan with a community advisor for the plan, a timeline for K. Friese + Associates’ detailed project outline, and consideration of specific pipe technology. On Prop B: Facilities, she would like 2 more people on the advisory panel – 1 from City Council and 1 from the Community with a community interest viewpoint. Council Member Brook Brown volunteered to fill the Council Member position on the advisory panel, and Council Member Kevin Glasheen suggested Alex Robinette to fill the community position on the advisory panel. Council Member Brook Brown added a consideration for drainage to the advisory panel’s recommendation list.

James Gilley, of US Capital Advisors and the City’s financial advisor, discussed the timing of selling the bonds, and provided a summary of potential timelines with March 2023 and August 2023 bond sales. City Council and Mr. Gilley discussed the terms, callable potential, underwriting costs, and lead time.

Ben Morse, of Orrick and serving as bond counsel, discussed the time required for Attorney General review, bond pricing, and adoption of a reimbursement resolution.

City Council asked questions about the summary of scenarios, timeline effect on tax rate, and debt service.

Mr. Hasz, of K. Friese + Associates, discussed the packaging of the Capital Improvement Plan (CIP) in terms of timeline and money spent per year. He recommended a minimum of \$1 million per year and addressing higher priority projects first.

City Council discussed the Water CIP and the designing of the packages. Council would like K. Friese + Associates to come back next month with more information regarding the most efficient way to design the packages.

Mayor Gavin Massingill skipped over items 9, 10, and 11 because they were covered in this item.

- 9. Discussion and possible action on the process for planning City Hall improvements

This item was covered in conjunction with item 8 discussion.

- 10. Discussion and possible action on the process for planning water system improvements

This item was covered in conjunction with item 8 discussion.

- 11. Update and status report on debt structure and sales of approved bonds, including U.S. Capital Advisors recommendations and any Tax and Rate analysis.

This item was covered in conjunction with item 8 discussion.

- 12. Discussion and possible action on a recommendation from the Park Commission to review the process for appointing members of boards and commissions

Council Member Alec Robinson introduced this item sent over from the Park Commission.

Council Member Kevin Glasheen made a motion to take no action and move on. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.

- 13. Update and discussion regarding a request to compile outstanding items for research and review related to the possible installation of artificial turf infield on Hatley Field 1

City Administrator Ashley Wayman introduced the item and inclusions in the packet. Mayor Gavin Massingill discussed an email sent from Chad Smith.

City Council decided to put the item on next month’s agenda to take action on the request for artificial turf and to take action on the request to approve their expenditure of funds to improve the infield in clay.

- 14. Discussion and possible action on a recommendation from the Park Commission regarding land clearing to the north of the swim facility

City Administrator Ashley Wayman discussed that this item was sent from the Park Commission to Council and that no Park Commission members were here to present this item to Council.

Council discussed the purpose of the land clearing, the wildlife, and an informal workday to clean up this area.

Council Member Kevin Glasheen moved to deny the request and move on. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

- 15. Discussion and possible action to protect trees and other vegetation on land zoned Park District (P)

Since this item was in response to the previous item, Council Member Phil McDuffee requested to move on from this item.

- 16. Discussion and possible action to direct staff to hire a hydrologist to file a well permit application with Barton Creek Edwards Aquifer Conservation District, and then to secure bids to drill, supply pumps and set up any approved water wells in Rollingwood Park

Council Member Kevin Glasheen chose to withdraw this item from the agenda after some discussion. He would like data on water usage and information on the water supply from the City of Austin. City Council discussed the rain tanks and capturing water from the upper parking lot.

- 17. Discussion and possible action on a proposal from RCDC for a Welcome to Rollingwood Business Promotion Project

Brian Rider, 2906 Hatley Drive and RCDC member, discussed this new item for the business community.

City Administrator Ashley Wayman stated that RCDC is asking for a preliminary approval from City Council.

Emily Doran, RCDC President, explained that there would be an application for this process for requests and parameters for approval.

City Attorney Charles Zech stated that this project fits into promotional expenditure. He recommended amending the promotional budget for this item if needed.

Council Member Phil McDuffee moved to tell RCDC that we approve and keep going.

City Council, City Administrator Ashley Wayman, Mr. Rider, and City Attorney Charles Zech discussed that this could be a reimbursement item, is part of the promotional budget, is not a separate project, and does not need action unless needing to amend the budget.

Council Member Phil McDuffee withdrew his motion.

- 18. Discussion and possible action on a resolution approving a project of the Rollingwood Community Development Corporation for Rollingwood Park Amenities and Promotion

Mr. Rider described the revised Park Amenities and Promotion project. City Attorney Charles Zech explained the difference between programs and expenditures/projects.

Council Member Phil McDuffee requested a correction of the spelling in the resolution. Council Member Brook Brown asked that the resolution be amended in section 2 to state after Rollingwood Park Amenities and Promotion Project, “as approved by RCDC in December 2022” and attach the project proposal in the packet.

Council Member Phil McDuffee moved to approve this, and get the hot water heater up there, and do it out of the concession stand as proposed to be amended by adding the attachment. Council Member Alec Robinson seconded the motion. The motion carried with 5 in favor and 0 against.

- 19. Discussion and possible action regarding City of Rollingwood Comment Submittal on the draft Zilker Park vision plan document

Mayor Gavin Massingill discussed the possibility of the City providing public comment on the draft Zilker Park Vision Plan, and City Administrator Ashley Wayman discussed the parts of the plan that stood out as possibly impacting the City of Rollingwood. She discussed the Stitch concept, realignment of Stratford drive, proposed surface parking on the north side of Rollingwood Drive

and directly across from Rollingwood drive, a new sports area directly across from Rollingwood Drive across Loop 1, and the proposal to make Barton Springs Road one way in each direction with parallel parking on the sides.

The City Council discussed the potential impacts on Rollingwood residents of proposed changes to Barton Springs Road, the possible areas to address in the comment letter regarding the restriction of Barton Springs Road, pedestrian related solutions for Zilker Park events, and more detail on parking and nature play.

Council Member Brook Brown moved to resolve to file comments in response to the request for comments on the Zilker Park Vision Plan addressing three items: the single lane on Barton Springs Road, pedestrian related solutions to and from Rollingwood parking garages, and that we like the land bridge. Council Member Phil McDuffee seconded the motion.

Mayor Pro Tem Sara Hutson suggested an amendment to the motion to not specifically state Rollingwood parking garages, and Mayor Gavin Massingill stated that he would work with staff to draft the letter with broad language.

The motion carried with 5 in favor and 0 against.

- 20. Status of the Pleasant/Nixon drainage project including setting of target project dates for completion of this project

Council Member Brook Brown discussed that she would like to keep the emphasis on this project and continue to work with K. Friese + Associates to get this project engineered and done.

Mayor Gavin Massingill discussed the timeline of this project in the past few weeks.

City Administrator Ashley Wayman stated that the surveyors were on site today and that an updated set of plans would be sent out on Friday, updated with survey data if time allows.

Council Member Brook Brown discussed further updates to the plans between the Marin and Fleming property that have been requested by the property owners, and Mayor Gavin Massingill stated that staff will check on the status of the size and depth of the surface channel she described.

Mayor Gavin Massingill and the City Council discussed the status of the easement documents and language. Mayor Massingill explained that the City is seeking clarification regarding whether the easement document process needs to be restarted fully, or whether we could pick up where we left off previously, having already delivered the landowner’s bill of rights to property owners.

- 21. Discussion regarding a potential ordinance to create a limit on impervious cover for residential lots

Council Member Kevin Glasheen discussed the process of creating this impervious cover ordinance and his concern of overdevelopment of lots in Rollingwood. He discussed the time frame to get ordinances sent through the Planning and Zoning Commission.

Mayor Gavin Massingill called up item 22 to be discussed in conjunction with item 21 at this time.

Council Member Kevin Glasheen discussed Council deciding which potential items to take up and to determine an order of taking up items. Mayor Pro Tem Sara Hutson recommended that this be discussed on the Council message board.

Mayor Gavin Massingill discussed the process of getting consensus on future agenda items.

Council Member Brook Brown discussed the meeting schedule for Planning and Zoning Commission

City Administrator Ashley Wayman discussed the process for joint meetings and public hearings. She stated that the public hearings are scheduled for February 1 and February 15.

Mayor Pro Tem Sara Hutson explained that the residential building code is undergoing a comprehensive review, and impervious cover is part of this project.

Council Member Kevin Glasheen might want to consider on a future agenda a moratorium on new building permit applications until Planning and Zoning and Council can finish an amendment.

The City Council discussed moving issues forward with the Planning and Zoning Commission.

Council Member Kevin Glasheen moved to get impervious cover in queue with P & Z to take up at their meeting following the meeting where they’re going to deal with building heights and setbacks.

City Council discussed other cities’ approaches to impervious cover.

Dave Bench, 1 Randolph Place, discussed the pace of the Planning and Zoning Commission acting on these requests. He assured Council that Planning and Zoning takes this very seriously and they want to make the public aware of every step. He asked for more specificity on items for public hearings.

Council Member Kevin Glasheen moved to postpone agenda item 21 to the January Council meeting. The motion was seconded by Council Member Phil McDuffee.

Council Member Kevin Glasheen withdrew his motion.

- 22. Discussion regarding possible future agenda items for which City Council may wish to address and communicate to the public in advance, and prioritize issues for future consideration

This item was brought up in conjunction with item 21.

Council Member Kevin Glasheen thinks that the message board will address this concern.

- 23. Discussion and possible action on setting dates for public hearings before the Planning and Zoning Commission and the City Council in connection with changes to the residential zoning ordinance

Council Member Brook Brown would like to combine public hearings of Planning and Zoning and City Council to save resources for noticing and posting. City Administrator Ashley Wayman explained the noticing requirements.

Mr. Bench spoke regarding public hearings and the specificity of the language of the notices. Mayor Gavin Massingill explained why notices are broad enough to allow latitude for discussion and interest. City Administrator Ashley Wayman explained why rushing to the public hearing phase is costly and could require double noticing. City Attorney Charles Zech explained joint meetings and the limitation of too specific of language.

Public hearings are scheduled for February 1st for the Planning and Zoning Commission and February 15th for City Council.

- 24. Discussion and possible action on scheduling of public hearing before the Planning and Zoning Commission and City Council to consider recommendations from the Planning and Zoning Commission on residential yard and height ordinances, notice requirements, and processes for obtaining public input

City Administrator Ashley Wayman explained that residential yard and height ordinances are items in the January Planning and Zoning Commission meeting, and going to the February 1st Planning and Zoning Commission public hearing, and then to the February 15th City Council public hearing.

Mayor Gavin Massingill called up item 32 at this time.

- 25. Discussion and possible action regarding approved usage of City of Rollingwood logo including possible need for copyright or trademark registration

Mayor Pro Tem Sara Hutson discussed concerns of usage of the City logo that is not official business of the City and that this could be misleading to residents. City Council discussed how to protect rights by asking to stop usage of the City logo.

Council Member Kevin Glasheen moved to request the Mayor to politely ask Wendi Hundley to stop using our logo in her newsletter. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

Mayor Pro Tem Sara Hutson moved to request City staff to research and execute on a trademark of the Rollingwood branding package not to exceed \$1,000. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

- 26. Update and staff report on status of stand-alone computer for resident access to building permit applications

The computer has been set up in the council chambers room. Council Member Brook Brown inquired how the computer may be used. City Administrator Ashley Wayman explained how residents may utilize the computer.

- 27. Discussion and possible action in regard to contract for legal and planning services in connection with implementation of the commercial zoning changes under the Comprehensive Plan

Mr. Cox, of DNRBZ, discussed the contract for legal and planning services with a bid amount of \$36,000 and the explanation of what is and is not included in the project.

Council Member Brook Brown asked for an engagement letter. City Attorney Charles Zech will provide a standard professional services agreement and explained that this project does not require an additional engagement. Mr. Cox explained that 3 workshops are included.

Mayor Pro Tem Sara Hutson asked about travel and copy expenses. City Attorney Charles Zech explained that “not to exceed \$40,000” would be acceptable including legal, travel, and copy expenses. It was noted that RCDC has agreed to cover \$30,000 for this project.

City Council and Mr. Cox discussed the proposed workshops.

Council Member Brook Brown moved to engage with the firm of Denton Navarro to prepare a draft ordinance that would incorporate the changes recommended in the Comprehensive Plan for the Commercial corridor as outlined in the letter from Denton Navarro dated December 16, 2022, that we include an additional amount not to exceed \$3,000 for legal services, an amount for expenses not to exceed \$1,000, and a target date of 5 months to 8 months for bringing a document ready to the Council for adoption. Mayor Pro Tem Sara Hutson seconded the motion.

Mayor Pro Tem Sara Hutson proposed to amend the motion for a total cost not to exceed \$40,000 including legal review and expenses, and an expectation that this will be done quickly and efficiently instead of on a specific date deadline.

Council Member Brook Brown accepted the amendments to the motion. The motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill returned to item 8 at this time.

28. Discussion and possible action to reappoint board and commission members whose terms are expiring for an additional two year term

City Administrator Ashley Wayman explained how City staff has reached out to all members whose terms are expiring and they all expressed their intention to continue to serve with the exception of one alternate to the Board of Adjustment.

Mayor Pro Tem Sara Hutson moved for reappointment of all board and commission members whose terms expire December 2022 who have expressed interest in continuing to serve. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

29. Discussion and possible action on the appointment of members to open Board and Commission positions

City Administrator Ashley Wayman discussed that since everyone on the slate in the previous item were reappointed, there are 2 open positions of alternates on the Board of Adjustment.

Mayor Gavin Massingill recommended appointment of Toni Hudson for an alternate position to the Board of Adjustment.

Mayor Pro Tem Sara Hutson moved for appointment of Toni Hudson as an alternate on the Board of Adjustment. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

Mayor Gavin Massingill recommended appointment of Kendra Roloson for an alternate position to the Board of Adjustment.

Council Member Alec Robinson moved to accept Kendra Roloson as an alternate to the Board of Adjustment. The motion failed for lack of a second.

- 30. Appointment of Council Members, which may be the Mayor, to serve as council liaisons for Police and Courts, Utility Commission, Streets and Roadways, Park Commission, Personnel, Budget, Planning and Zoning Commission, Board of Adjustment, and the Rollingwood Community Development Corporation

Mayor Gavin Massingill presented his recommendations for Council Liaisons. City Council discussed in which liaison positions they would like to serve.

Council Member Kevin Glasheen moved to appoint Brook Brown to Police and Courts, Phil McDuffee to Utility Commission, Sara Hutson to Streets and Roadways, Alec Robinson and Kevin Glasheen to Park Commission, Sara Hutson to Personnel, Gavin Massingill to Budget, Brook Brown to Planning and Zoning Commission, Sara Hutson and Brook Brown to Board of Adjustment, and Phil McDuffee and Kevin Glasheen to RCDC. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

- 31. Explanation by the City Attorney on Open Meeting Act requirements including possible quorum issues at Board and commission meetings, and specifically City Council Member attendance and participation in Board of Adjustment meetings

Mayor Pro Tem Sara Hutson discussed accusations of a City Council quorum at the Board of Adjustment meeting. Mayor Gavin Massingill explained how boards are an extension of Council function. The Board of Adjustment is different because it is quasi-judicial entity that is dealing with the executive function.

City Attorney Charles Zech explained that the members of City Council inquired with staff as to whether or not a quorum could be present at the Zoning Board of Adjustment so staff contacted the City Attorney who gave the opinion is that it is acceptable for a quorum of Council to be at Board of Adjustment because the Zoning Board of Adjustment is a quasi-judicial body who does not report to City Council. City Attorney Charles Zech explained that compliance with the Texas Open Meetings Act did occur in this case.

- 32. Discussion and possible action on a legal opinion regarding the application of the "building height, residential" definition in Code Section 107-3 to the determination of the maximum possible height of a residential structure under Code Section 107-71

This item was called up in conjunction with item 24.

City Attorney Charles Zech provided his interpretation that the language in the definitions section is applicable to the entire residential zoning code.

Council Member Brook Brown and City Attorney Charles Zech clarified how to request a written legal opinion.

Mayor Gavin Massingill returned to item 24 at this time.

ADJOURNMENT OF MEETING

Mayor Gavin Massingill adjourned the meeting at 12:28 a.m. on December 22, 2022.

Minutes Adopted on the _____ day of _____, 2023.

Gavin Massingill, Mayor

ATTEST:

Desiree Adair, City Secretary

CITY OF AUSTIN AND CITY OF ROLLINGWOOD

INTERLOCAL AGREEMENT TO SUPPORT THE NEXT GENERATION
9-1-1 DATABASE PROGRAM

This Interlocal Cooperation Agreement (“Agreement”) is between the City of Austin, a Texas home-rule and municipal corporation (“City”) and the City of Rollingwood, a Texas municipality that is located in Travis County (“Rollingwood”). The City and Rollingwood may be referred to individually as “Party” and collectively as “Parties”.

Whereas, the City has entered into an Interlocal Contract for 9-1-1 Geographic Information System Database Management with the Capital Area Council of Governments (CAPCOG) to support CAPCOG’s desire to ensure the highest quality in its 9-1-1 Geographic Information System (GIS) data in order to ensure the success of the region’s transition to Next Generation 9-1-1 emergency communications service within the Capital Area Emergency Communications District;

Whereas, in CAPCOG’s Interlocal, the City agreed to perform several duties including contracting with public entities and private interests located within Travis County in order to obtain geographic information services (GIS) data and address related data to support 9-1-1 coverage in Travis County; and

Whereas, the Parties enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Government Code so Rollingwood is authorized to provide address related data on a routine basis to the City for updating the county-wide 911 addressing database.

Now Therefore, the Parties, in consideration of the obligations described in this Agreement, do agree as follows:

Section 1. Purpose

The purpose of this Agreement is for the City to obtain address related data from Rollingwood so the City can maintain the county-wide 9-1-1 addressing database to support 9-1-1 emergency service delivery throughout Travis County.

Section 2. Agreement Term

The term of this Agreement begins on February 1, 2023 for a 12-month term and renews annually unless terminated in accordance with the provisions of this Agreement. This Agreement automatically extends for unlimited 12-month extension periods unless either party terminates this Agreement by providing written notice to the other party at least thirty (30) days prior to the preceding Term. The initial term or each extension term may be referred to “Term” under this Agreement.

Section 3. Rollingwood Cost

Rollingwood is responsible for any and all costs incurred to perform its obligations under this Agreement. The City will not be responsible for this cost.

Section 4. Designation of Contract Manager

4.1 The City Contract Manager is the current City of Austin 911 Addressing Supervisor. Correspondence should be sent to the following: Attention: City of Austin 911 Addressing Supervisor, PO Box 1088, Austin, TX 78767 or electronically to Addressing@AustinTexas.gov. The City's Contract Manager shall represent the interests of the City in resolving any and all issues that may arise under this Agreement and serve as the City's designated point of contact for the City Contract Manager.

4.2 Rollingwood's Contract Manager is **City Administrator Ashley Wayman**. Correspondence should be sent to the following: **City of Rollingwood, Attn: City Administrator, 403 Nixon Drive, Rollingwood, TX 78746** or electronically to awayman@rollingwoodtx.gov. This individual shall represent Rollingwood as the Contract Manager for this Agreement and be the County's designated point of contact for the City.

4.3 Should the identity of the City Contract Manager or Rollingwood Contract Manager change, each party will identify a qualified and competent replacement and promptly notify the other party of the change. No formal amendment is otherwise required for this section.

Section 5. City Duties

5.1 City agrees to update and maintain the Master Street Addressing Guide (MSAG) with the CAPCOG database provider for all identified addresses in Travis County.

5.2 City agrees to review and approve street names and street layout as it relates to addressing submitted through preliminary subdivision review in Rollingwood that Rollingwood submits to the City Contract Manager.

5.3 City agrees to review and approve street names and street layout submitted for new site plans in Rollingwood that Rollingwood submits to the City Contract Manager. This includes new site plans for street-like network of private driveways when the developer is naming the private driveways such as mixed-use developments, mobile home parks, and condominiums but excludes new site plans for developer named private driveways in apartment complexes.

5.4 City agrees to review and approve names submitted for street names changes in Rollingwood that Rollingwood provides the City Contract Manager.

5.5 City agrees to provide MSAG records specific to Rollingwood upon written request by the Rollingwood Contract Manager.

5.6 City agrees to provide utility verification for addresses in Rollingwood upon written request.

Section 6. Rollingwood Duties

6.1 Rollingwood agrees to provide all preliminary subdivisions that contain streets in review to the City Contract Manager. Under this Agreement, the City Contract Manager will review and confirm, if acceptable, all street names that are in compliance with the *Austin and Travis County Street Name Standards* (attached as **Exhibit “A”** to this Agreement and incorporated by reference) for Rollingwood prior to Rollingwood’s approval within 10 business days of receipt; if not received within 10 days street names are considered approved.

6.2 Rollingwood agrees to provide a copy of all newly recorded and addressed subdivision plats with addresses prominently displayed on the plats to the City Contract Manager within two weeks from the date of plat recordation with Travis County. Rollingwood may also provide the addresses and street centerlines in a GIS format to the City Contract Manager.

6.3 Rollingwood agrees to provide the City Contract Manager with documentation of address(s) assigned for each newly addressed property in Rollingwood within two weeks of the address assignment. For consistency it is recommended that the address(s) should comply with the *Capital Area Council of Governments (CAPCOG) Addressing Guidelines* attached as **Exhibit “B”** to this Agreement and incorporated by reference and the *City of Austin Addressing Standards* attached as **Exhibit “C”** to this Agreement and incorporated by reference.

6.4 Rollingwood agrees to coordinate with the City Contract Manager on all proposed Rollingwood street name changes and provide documentation of the final approved street name changes within two weeks of the street name effective date. For consistency it is recommended that street names must follow the *Austin and Travis County Street Name Standards*.

6.5 Rollingwood agrees to coordinate with the City Contract Manager on all proposed Rollingwood address changes and provide documentation of the final approved address changes within two weeks of the address effective date. For consistency it is recommended that address changes comply with the *CAPCOG Addressing Guidelines* or the *City of Austin Addressing Standards*.

6.6 Rollingwood agrees to provide its electronic copies of ordinances and resolutions pertaining to subdivision and street vacations to the City Contract Manager within thirty (30) days of approval.

6.7 Rollingwood agrees to provide notification of proposed annexations and disannexations within Travis County to the City Contract Manager no later than thirty (30) days prior to the effective date of the annexation or disannexations, as applicable. Rollingwood may also provide the annexation boundaries in a GIS format. Rollingwood will provide prompt notification to the City Contract Manager upon approval of all annexations and disannexations.

6.6 Rollingwood agrees to provide the City Contract Manager with all signed ordinances and maps regarding boundary changes as described in the Local Government Code Chapter 41.

Section 7. Confidential and Proprietary Information

All material submitted to the City becomes public property and is subject to the Texas Public Information Act on receipt. If Rollingwood does not desire proprietary information to be disclosed, each page must be identified and marked proprietary at time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. If Rollingwood fails to identify proprietary information, it agrees that by submission of the information that the material shall be deemed nonproprietary and available upon public request.

Section 8. City Right to Audit

Rollingwood agrees representatives of the Office of the City Auditor or other authorized representatives of the City shall have access to, and the right to audit, examine or reproduce, any and all documents of Rollingwood related to Rollingwood’s performance under this Agreement upon City’s advance written notice to Rollingwood and scheduling between the Parties. In no event will the City have the right to inspect records Rollingwood deems are confidential or proprietary. Audits shall be at the City’s expense.

Section 9. Rollingwood Right to Audit

City agrees representatives of Rollingwood’s Auditor’s Office, or other authorized representatives of Rollingwood, shall have access to, and the right to audit, examine or reproduce, any and all documents of the City’s performance under this Agreement upon Rollingwood’s advance written notice to City and scheduling between the Parties. In no event will Rollingwood have the right to inspect records the City deems are confidential or proprietary. Audits shall be at Rollingwood’s expense.

Section 10. Independent Contractor

This Agreement shall not be construed as creating an employer/employee relationship, a partnership, joint enterprise, or a joint venture between the parties. City and Rollingwood are independent contractors. The Parties agree and understand that this Agreement does not grant unto the other Party any rights or privileges established for employees of either the City or Rollingwood.

Section 11. Default

A Party to this Agreement shall be in default ("Event of Default") under this Agreement if the Party (a) fails to fully, timely and faithfully perform any of its material obligations under this Agreement; or (b) fails to provide adequate assurance of performance under Section 12.

Section 12. Right to Assurance

Whenever a Party to this Agreement in good faith has reason to question the other Party's intent to perform, demand may be made to the other Party for written assurance of the intent to perform. In the event that no assurance is given within ten working days after demand is made, the demanding Party may treat this failure as an anticipatory repudiation of the Agreement.

Section 13. Termination for Cause

If either Party commits an Event of Default, the non-defaulting Party shall deliver written notice of such Event of Default to the defaulting Party. Such notice must specify the nature of the Event of Default and inform the defaulting Party that unless the Event of Default is cured within thirty (30) days of receipt of the notice, additional steps may be taken to terminate this Agreement. If the defaulting Party begins a good faith attempt to cure the Event of Default within thirty (30) days, then and in that instance, the thirty (30) day period may be extended by the non-defaulting Party, so long as the defaulting Party continues to prosecute a cure diligently to completion and continues to make a good faith attempt to cure the Event of Default. If, in the opinion of the non-defaulting party, the defaulting Party does not cure the breach within thirty (30) days or otherwise fails to make any diligent attempt to correct the Event of Default, the

defaulting party shall be deemed to be in default and the non-defaulting Party may terminate this Agreement. The Parties' rights and remedies under the Agreement are cumulative and are not exclusive of any other right or remedy provided by law.

Section 14. Termination without Cause

Either Party may terminate this Agreement without cause by providing thirty (30) days advance written notice to the other party.

Section 15. Dispute Resolution

15.1 If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree to negotiate prior to prosecuting a suit for damages. However, this section does not prohibit the filing of a lawsuit to toll the running of a statute of limitations or to seek injunctive relief. Either Party may make a written request for a meeting between representatives of each party within fourteen (14) calendar days after receipt of the request or such later period as agreed by the parties. Each Party shall include, at a minimum, one (1) senior level individual with decision-making authority regarding the dispute. The purpose of this and any subsequent meeting is to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) calendar days after such meeting, the Parties have not succeeded in negotiating a resolution of the dispute, they will proceed directly to mediation as described below.

15.2 Negotiation may be waived by a written agreement signed by both Parties, in which event the Parties may proceed directly to mediation as described below. If the efforts to resolve the dispute through negotiation fail, or the parties waive the negotiation process, the parties may select, within thirty (30) calendar days, a mediator trained in mediation skills to assist with resolution of the dispute. Should they choose this option, the City and the Rollingwood agree to act in good faith in the selection of the mediator and to give consideration to qualified individuals nominated to act as mediator. Nothing in the said agreement prevents the parties from relying on the skills of a person who is trained in the subject matter of the dispute or an agreement interpretation expert. If the Parties fail to agree on a mediator within thirty (30) calendar days of initiation of the mediation process, the mediator shall be selected by the Travis County Dispute Resolution Center (DRC). The Parties agree to participate in mediation in good faith for up to thirty (30) calendar days from the date of the first mediation session. The City and the Rollingwood will share the costs of mediation equally.

Section 16. Survival of Obligations

All provisions of this Agreement that impose continuing obligations on the parties, including but not limited agreement purpose, and confidentiality shall survive the expiration or termination of this Agreement.

Section 17. Texas Public Information Act

The Parties agree that this Agreement is subject to the Texas Public Information Act and the Act shall control to the extent of any conflict between the terms of this Agreement and the Act.

Section 18. Current Revenues

This Agreement is authorized by the Interlocal Cooperation Act of Chapter 791 of the Texas Government Code. This Agreement does not require payments from one party to the other. However, to the extent applicable, each party's monetary obligations hereunder are payable only and solely from the current revenues appropriated and available for the performance of such obligations.

Section 19. Assignment

A Party to this Agreement may not assign or transfer its interests under this Agreement.

Section 20. Entirety of the Agreement

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter. This Agreement may not be amended in whole or in part except in a written amendment executed by both Parties to this Agreement.

Section 21. Jurisdiction and Venue

The Parties agree that this Agreement is governed by the laws of the State of Texas and that venue for a dispute arising from this Agreement shall be in Austin, Travis County, Texas.

Section 22. Severability

If a term or provision of this Agreement is determined to be void or unenforceable by a court of competent jurisdiction, the remainder of this Agreement remains effective to the extent permitted by law.

Section 23. Notices

Any notice, request, or other communication required or appropriate to be given under this Agreement shall be in writing and shall be deemed delivered three (3) business days after postmarked if sent by U. S. Postal Service Certified or Registered Mail Return

Receipt Requested. Notices delivered by any other means (fax or courier) shall be deemed delivered upon receipt of a successful fax or courier confirmation report by the addressee. Routine communication may be made by first class mail, facsimile, or other commercially accepted means. Notices to the City and Rollingwood shall be addressed as follows:

City

Rollingwood

**Spencer Cronk
City Manager
City of Austin
PO Box 1088
Austin, Texas 78767
(512)974-2200**

**Ashley Wayman
City Administrator
City of Rollingwood
403 Nixon Drive
Rollingwood, TX 78746
(512) 327-1838**

Section 24. Governmental Immunity

Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither the City nor Rollingwood waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

Section 25. Execution of this Agreement

Parties to this Agreement shall submit certified documentation of approval by the governing body authorized to execute this Agreement. This Agreement may be executed (by original or facsimile) by the Parties in one or more counterparts, each of which shall be considered one and the same agreement.

Section 26. Force Majeure

Neither Party shall be liable for any default or delay in the performance of its obligations under this Agreement if, while and to the extent such default or delay is caused by acts of God, unusual weather conditions, fire, riots, sabotage, acts of domestic or foreign terrorism, or any other cause beyond the reasonable control of such Party ("Force Majeure"). Force Majeure does not include economic or market conditions, which affect a party's cost, but not its ability to perform. The Party invoking Force Majeure shall give prompt, timely and adequate notice to the other Party, by facsimile transmission or telephone confirmed promptly thereafter in writing, and shall use due diligence to remedy the event of Force Majeure, as soon as reasonably possible. In the event of

default or delay in Agreement performance due to any of the foregoing causes, then the time for completion of the services will be extended by a mutually agreeable period of time reasonably necessary to overcome the effect of such failure to perform.

Section 27. Agreement and Signatures

Each individual signing this Agreement on behalf of a Party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

This Agreement states the entire agreement of the Parties, and an amendment to it is not effective unless in writing and signed by all Parties.

This Agreement is executed in duplicate originals.

The Agreement is effective on the last date signed by the Parties.

CITY OF AUSTIN

CITY OF ROLLINGWOOD

By _____
Spencer Cronk
City Manager

By _____
Gavin Massingill
Mayor

Date _____

Date _____

Exhibits

- Exhibit A- Austin and Travis County Street Name Standards
- Exhibit B- Capital Area Council of Governments Addressing Guidelines
- Exhibit C- City of Austin Addressing Standards

The aforementioned exhibits are currently available online at the following addresses:

Exhibit A- Austin and Travis County Street Name Standards:
http://www.austintexas.gov/sites/default/files/files/Information_Technology/911Addressing/Street_Name_Standards.pdf

Exhibit B- Capital Area Council of Governments Addressing Guidelines:
<https://www.capcog.org/wp-content/uploads/2019/09/2011-05-02-CAPCOG-Addressing-Guidelines.pdf>

Exhibit C- City of Austin Addressing Standards:
<http://www.austintexas.gov/sites/default/files/files/911AddressingStandards.pdf>

CITY OF AUSTIN AND CITY OF ROLLINGWOOD

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**INTERLOCAL AGREEMENT TO SUPPORT THE NEXT GENERATION
9-1-1 DATABASE PROGRAM**

This Interlocal Cooperation Agreement (“Agreement”) is between the City of Austin, a Texas home-rule and municipal corporation (“City”) and the City of Rollingwood, a Texas municipality that is located in Travis County (“Rollingwood”). The City and Rollingwood may be referred to individually as “Party” and collectively as “Parties”.

~~Whereas, the City has entered into an Interlocal Contract for 9-1-1 Geographic Information System Database Management with the Capital Area Council of Governments (CAPCOG) to support CAPCOG’s desire to ensure the highest quality in its 9-1-1 Geographic Information System (GIS) data in order to ensure the success of the region’s transition to Next Generation 9-1-1 emergency communications service within the Capital Area Emergency Communications District; the City has entered into an Interlocal Contract for Next Generation 9-1-1 Database Program with the Capital Area Emergency Communications District (“District Interlocal”) to support the District’s Strategic Plan to establish and maintain the Next Generation 9-1-1 emergency communications services within the District;~~

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~~Whereas, in the DistrictCAPCOG’s~~ Interlocal, the City agreed to perform several duties including contracting with public entities and private interests located within Travis County in order to obtain geographic information services (GIS) data and address related data to support 9-1-1 coverage in Travis County; and

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Whereas, the Parties enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Government Code so Rollingwood is authorized to provide address related data on a routine basis to the City for updating the county-wide 911 addressing database.

Now Therefore, the Parties, in consideration of the obligations described in this Agreement, do agree as follows:

Section 1. Purpose

The purpose of this Agreement is for the City to obtain address related data from Rollingwood so the City can maintain the county-wide 9-1-1 addressing database to support 9-1-1 emergency service delivery throughout Travis County.

Section 2. Agreement Term

The term of this Agreement begins on ~~February 1, 2023~~, 2014 for a 12-month term and ~~ends-renews annually~~.

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~~on _____, 2015~~ unless terminated in accordance with the provisions of this Agreement. This Agreement automatically extends for ~~two (2)~~ unlimited 12-month extension periods unless either party terminates this Agreement by providing written notice to the other party at least thirty (30) days prior to the preceding Term. The initial term or each extension term may be referred to "Term" under this Agreement.

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Section 3. Rollingwood Cost

Rollingwood is responsible for any and all costs incurred to perform its obligations under this Agreement. The City will not be responsible for this cost.

Section 4. Designation of Contract Manager

4.1 The City Contract Manager is the current City of Austin 911 Addressing Supervisor. Correspondence should be sent to the following: Attention: City of Austin 911 Addressing Supervisor, PO Box 1088, Austin, TX 78767 or electronically to Addressing@AustinTexas.gov. The City's Contract Manager shall represent the interests of the City in resolving any and all issues that may arise under this Agreement and serve as the City's designated point of contact for the City Contract Manager.

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4.2 Rollingwood's Contract Manager is ~~<name or position>~~ [City Administrator Ashley Wayman](#) in the ~~<city department>~~. Correspondence should be sent to the following: ~~<mailing address>~~ [City of Rollingwood, Attn: City Administrator, 403 Nixon Drive, Rollingwood, TX 78746](#) or electronically to ~~<email>~~ awayman@rollingwoodtx.gov. This individual shall represent Rollingwood as the Contract Manager for this Agreement and be the County's designated point of contact for the City.

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4.3 Should the identity of the City Contract Manager or Rollingwood Contract Manager change, each party will identify a qualified and competent replacement and promptly notify the other party of the change. No formal amendment is otherwise required for this section.

Section 5. City Duties

5.1 City agrees to update and maintain the Master Street Addressing Guide (MSAG) with the ~~District-CAPCOG~~ data-base provider for all identified addresses in Travis County.

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5.2 City agrees to review and approve street names and street layout as it relates to addressing submitted through preliminary subdivision review in Rollingwood that Rollingwood submits to the City Contract Manager.

5.3 City agrees to review and approve street names and street layout submitted for new site plans in Rollingwood that Rollingwood submits to the City Contract Manager. This

includes new site plans for street-like network of private driveways when the developer is naming the private driveways such as mixed-use developments, mobile home parks, and condominiums but excludes new site plans for developer named private driveways in apartment complexes.

5.4 City agrees to review and approve names submitted for street names changes in Rollingwood that Rollingwood provides the City Contract Manager.

5.5 City agrees to provide MSAG records specific to Rollingwood upon written request by the Rollingwood Contract Manager.

5.6 -City agrees to provide utility verification for addresses in Rollingwood upon written request.

Section 6. Rollingwood Duties

6.1 Rollingwood agrees to provide all preliminary subdivisions that contain streets in review to the City Contract Manager. Under this Agreement, the City Contract Manager will review and confirm, if acceptable, all street names that are in compliance with the *Austin and Travis County Street Name Standards* (attached as **Exhibit "A"** to this Agreement and incorporated by reference) for Rollingwood prior to Rollingwood's approval within 10 business days of receipt; if not received within 10 days street names are considered approved.

6.2 Rollingwood agrees to provide a copy of all newly recorded and addressed subdivision plats with addresses prominently displayed on the plats to the City Contract Manager within two weeks from the date of plat recordation with Travis County. Rollingwood may also provide the addresses and street centerlines in a GIS format to the City Contract Manager.

6.3 Rollingwood agrees to provide the City Contract Manager with documentation of address(s) assigned for each newly addressed property in Rollingwood within two weeks of the address assignment. For consistency it is recommended that the address(s) should comply with the *Capital Area Council of Governments (CAPCOG) Addressing Guidelines* attached as **Exhibit "B"** to this Agreement and incorporated by reference and the *City of Austin Addressing Standards* attached as **Exhibit "C"** to this Agreement and incorporated by reference.

6.4 Rollingwood agrees to coordinate with the City Contract Manager on all proposed Rollingwood street name changes and provide documentation of the final approved

street name changes within two weeks of the street name effective date. For consistency it is recommended that street names must follow the *Austin and Travis County Street Name Standards*.

6.5 Rollingwood agrees to coordinate with the City Contract Manager on all proposed Rollingwood address changes and provide documentation of the final approved address changes within two weeks of the address effective date. For consistency it is recommended that address changes comply with the *CAPCOG Addressing Guidelines* or the *City of Austin Addressing Standards*.

6.6 Rollingwood agrees to provide its electronic copies of ordinances and resolutions pertaining to subdivision and street vacations to the City Contract Manager within thirty (30) days of approval.

6.7 Rollingwood agrees to provide notification of proposed annexations and disannexations within Travis County to the City Contract Manager no later than thirty (30) days prior to the effective date of the annexation or disannexations, as applicable. Rollingwood may also provide the annexation boundaries in a GIS format. Rollingwood will provide prompt notification to the City Contract Manager upon approval of all annexations and disannexations.

6.6 Rollingwood agrees to provide the City Contract Manager with all signed ordinances and maps regarding boundary changes as described in the Local Government Code Chapter 41.

Section 7. Confidential and Proprietary Information

All material submitted to the City becomes public property and is subject to the Texas Public Information Act on receipt. If Rollingwood does not desire proprietary information to be disclosed, each page must be identified and marked proprietary at time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. If Rollingwood fails to identify proprietary information, it agrees that by submission of the information that the material shall be deemed nonproprietary and available upon public request.

Section 8. City Right to Audit

Rollingwood agrees representatives of the Office of the City Auditor or other authorized representatives of the City shall have access to, and the right to audit, examine or reproduce, any and all documents of Rollingwood related to Rollingwood’s performance under this Agreement upon City’s advance written notice to Rollingwood and scheduling

between the Parties. In no event will the City have the right to inspect records Rollingwood deems are confidential or proprietary. Audits shall be at the City's expense.

Section 9. Rollingwood Right to Audit

City agrees representatives of Rollingwood's Auditor's Office, or other authorized representatives of Rollingwood, shall have access to, and the right to audit, examine or reproduce, any and all documents of the City's performance under this Agreement upon Rollingwood's advance written notice to City and scheduling between the Parties. In no event will Rollingwood have the right to inspect records the City deems are confidential or proprietary. Audits shall be at Rollingwood's expense.

Section 10. Independent Contractor

This Agreement shall not be construed as creating an employer/employee relationship, a partnership, joint enterprise, or a joint venture between the parties. City and Rollingwood are independent contractors. The Parties agree and understand that this Agreement does not grant unto the other Party any rights or privileges established for employees of either the City or Rollingwood.

Section 11. Default

A Party to this Agreement shall be in default ("Event of Default") under this Agreement if the Party (a) fails to fully, timely and faithfully perform any of its material obligations under this Agreement; or (b) fails to provide adequate assurance of performance under Section 12.

Section 12. Right to Assurance

Whenever a Party to this Agreement in good faith has reason to question the other Party's intent to perform, demand may be made to the other Party for written assurance of the intent to perform. In the event that no assurance is given within ten working days after demand is made, the demanding Party may treat this failure as an anticipatory repudiation of the Agreement.

Section 13. Termination for Cause

If either Party commits an Event of Default, the non-defaulting Party shall deliver written notice of such Event of Default to the defaulting Party. Such notice must specify the nature of the Event of Default and inform the defaulting Party that unless the Event of Default is cured within thirty (30) days of receipt of the notice, additional steps may be taken to terminate this Agreement. If the defaulting Party begins a good faith attempt to cure the Event of Default within thirty (30) days, then and in that instance, the thirty (30) day period may be extended by the non-defaulting Party, so long as the

defaulting Party continues to prosecute a cure diligently to completion and continues to make a good faith attempt to cure the Event of Default. If, in the opinion of the non-defaulting party, the defaulting Party does not cure the breach within thirty (30) days or otherwise fails to make any diligent attempt to correct the Event of Default, the defaulting party shall be deemed to be in default and the non-defaulting Party may terminate this Agreement. The Parties' rights and remedies under the Agreement are cumulative and are not exclusive of any other right or remedy provided by law.

Section 14. Termination without Cause

Either Party may terminate this Agreement without cause by providing thirty (30) days advance written notice to the other party.

Section 15. Dispute Resolution

15.1 If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree to negotiate prior to prosecuting a suit for damages. However, this section does not prohibit the filing of a lawsuit to toll the running of a statute of limitations or to seek injunctive relief. Either Party may make a written request for a meeting between representatives of each party within fourteen (14) calendar days after receipt of the request or such later period as agreed by the parties. Each Party shall include, at a minimum, one (1) senior level individual with decision-making authority regarding the dispute. The purpose of this and any subsequent meeting is to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) calendar days after such meeting, the Parties have not succeeded in negotiating a resolution of the dispute, they will proceed directly to mediation as described below.

15.2 Negotiation may be waived by a written agreement signed by both Parties, in which event the Parties may proceed directly to mediation as described below. If the efforts to resolve the dispute through negotiation fail, or the parties waive the negotiation process, the parties may select, within thirty (30) calendar days, a mediator trained in mediation skills to assist with resolution of the dispute. Should they choose this option, the City and the Rollingwood agree to act in good faith in the selection of the mediator and to give consideration to qualified individuals nominated to act as mediator. Nothing in the said agreement prevents the parties from relying on the skills of a person who is trained in the subject matter of the dispute or an agreement interpretation expert. If the Parties fail to agree on a mediator within thirty (30) calendar days of initiation of the mediation process, the mediator shall be selected by the Travis County Dispute Resolution Center (DRC). The Parties agree to participate in mediation in good faith for up to thirty (30) calendar days from the date of the first mediation session. The City and the Rollingwood will share the costs of mediation equally.

Section 16. Survival of Obligations

All provisions of this Agreement that impose continuing obligations on the parties, including but not limited agreement purpose, and confidentiality shall survive the expiration or termination of this Agreement.

Section 17. Texas Public Information Act

The Parties agree that this Agreement is subject to the Texas Public Information Act and the Act shall control to the extent of any conflict between the terms of this Agreement and the Act.

Section 18. Current Revenues

This Agreement is authorized by the Interlocal Cooperation Act of Chapter 791 of the Texas Government Code. This Agreement does not require payments from one party to the other. However, to the extent applicable, each party's monetary obligations hereunder are payable only and solely from the current revenues appropriated and available for the performance of such obligations.

Section 19. Assignment

A Party to this Agreement may not assign or transfer its interests under this Agreement.

Section 20. Entirety of the Agreement

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter. This Agreement may not be amended in whole or in part except in a written amendment executed by both Parties to this Agreement.

Section 21. Jurisdiction and Venue

The Parties agree that this Agreement is governed by the laws of the State of Texas and that venue for a dispute arising from this Agreement shall be in Austin, Travis County, Texas.

Section 22. Severability

If a term or provision of this Agreement is determined to be void or unenforceable by a court of competent jurisdiction, the remainder of this Agreement remains effective to the extent permitted by law.

Section 23. Notices

Any notice, request, or other communication required or appropriate to be given under this Agreement shall be in writing and shall be deemed delivered three (3) business days after postmarked if sent by U. S. Postal Service Certified or Registered Mail Return Receipt Requested. Notices delivered by any other means (fax or courier) shall be deemed delivered upon receipt of a successful fax or courier confirmation report by the addressee. Routine communication may be made by first class mail, facsimile, or other commercially accepted means. Notices to the City and Rollingwood shall be addressed as follows:

City

Rollingwood

~~Mark Ott~~ **Spencer Cronk**
City Manager
City of Austin
PO Box 1088
Austin, Texas 78767
(512)974-2200
[\(512\) 327-1838](tel:(512)327-1838)

~~Ashley Wayman~~
City Administrator
City of Rollingwood
[403 Nixon Dr.](mailto:403.Nixon.Dr@rollingwoodtx.com)
[Rollingwood, TX 78746](mailto:403.Nixon.Dr@rollingwoodtx.com)

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Section 24. Governmental Immunity

Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither the City nor Rollingwood waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

Section 25. Execution of this Agreement

Parties to this Agreement shall submit certified documentation of approval by the governing body authorized to execute this Agreement. This Agreement may be executed (by original or facsimile) by the Parties in one or more counterparts, each of which shall be considered one and the same agreement.

Section 26. Force Majeure

Neither Party shall be liable for any default or delay in the performance of its obligations under this Agreement if, while and to the extent such default or delay is caused by acts of God, unusual weather conditions, fire, riots, sabotage, acts of domestic or foreign terrorism, or any other cause beyond the reasonable control of such Party ("Force

Majeure"). Force Majeure does not include economic or market conditions, which affect a party's cost, but not its ability to perform. The Party invoking Force Majeure shall give prompt, timely and adequate notice to the other Party, by facsimile transmission or telephone confirmed promptly thereafter in writing, and shall use due diligence to remedy the event of Force Majeure, as soon as reasonably possible. In the event of default or delay in Agreement performance due to any of the foregoing causes, then the time for completion of the services will be extended by a mutually agreeable period of time reasonably necessary to overcome the effect of such failure to perform.

Section 27. Agreement and Signatures

Each individual signing this Agreement on behalf of a Party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

This Agreement states the entire agreement of the Parties, and an amendment to it is not effective unless in writing and signed by all Parties.

This Agreement is executed in duplicate originals.

The Agreement is effective on the last date signed by the Parties.

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Exhibits

- Exhibit A- Austin and Travis County Street Name Standards
- Exhibit B- Capital Area Council of Governments Addressing Guidelines
- Exhibit C- City of Austin Addressing Standards

The aforementioned exhibits are currently available online at the following addresses:

Exhibit A- Austin and Travis County Street Name Standards:

http://www.austintexas.gov/sites/default/files/files/Information_Technology/911Addressing/Street_Name_Standards.pdf

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Exhibit B- Capital Area Council of Governments Addressing Guidelines:

<https://www.capcog.org/wp-content/uploads/2019/09/2011-05-02-CAPCOG-Addressing-Guidelines.pdf>

~~<http://data.capcog.org/Information-Clearinghouse/presentations/2009-10-28-CAPCOG-Addressing-Guidelines.pdf>~~

Exhibit C- City of Austin Addressing Standards:

<http://www.austintexas.gov/sites/default/files/files/911AddressingStandards.pdf>

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CITY OF AUSTIN AND CITY OF ROLLINGWOOD

**INTERLOCAL AGREEMENT TO SUPPORT THE NEXT GENERATION
9-1-1 DATABASE PROGRAM**

This Interlocal Cooperation Agreement (“Agreement”) is between the City of Austin, a Texas home-rule and municipal corporation (“City”) and the City of Rollingwood, a Texas municipality that is located in Travis County (“Rollingwood”). The City and Rollingwood may be referred to individually as “Party” and collectively as “Parties”.

Whereas, the City has entered into an Interlocal Contract for Next Generation 9-1-1 Database Program with the Capital Area Emergency Communications District (“District Interlocal”) to support the District’s Strategic Plan to establish and maintain the Next Generation 9-1-1 emergency communications services within the District;

Whereas, in the District Interlocal, the City agreed to perform several duties including contracting with public entities and private interests located within Travis County in order to obtain geographic information services (GIS) data and address related data to support 9-1-1 coverage in Travis County; and

Whereas, the Parties enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Government Code so Rollingwood is authorized to provide address related data on a routine basis to the City for updating the county-wide 911 addressing database.

Now Therefore, the Parties, in consideration of the obligations described in this Agreement, do agree as follows:

Section 1. Purpose

The purpose of this Agreement is for the City to obtain address related data from Rollingwood so the City can maintain the county-wide 9-1-1 addressing database to support 9-1-1 emergency service delivery throughout Travis County.

Section 2. Agreement Term

The term of this Agreement begins on July 30, 2014 for a 12-month term and ends on July 30, 2015 unless terminated in accordance with the provisions of this Agreement. This Agreement automatically extends for two (2) 12-month extension periods unless either party terminates this Agreement by providing written notice to the other party at least thirty (30) days prior to the preceding Term. The initial term or each extension term may be referred to “Term” under this Agreement.

Section 3. Rollingwood Cost

Rollingwood is responsible for any and all costs incurred to perform its obligations under this Agreement. The City will not be responsible for this cost.

Section 4. Designation of Contract Manager

4.1 The City Contract Manager is the current City of Austin 911 Addressing Supervisor. Correspondence should be sent to the following: Attention: City of Austin 911 Addressing Supervisor, PO Box 1088, Austin, TX 78767 or electronically to Addressing@AustinTexas.gov. The City's Contract Manager shall represent the interests of the City in resolving any and all issues that may arise under this Agreement and serve as the City's designated point of contact for the City Contract Manager.

4.2 Rollingwood's Contract Manager is Michael Alexander in the Building Officials office. Correspondence should be sent to the following: 1705 S. Capital of Texas Highway, Suite 150, Austin, Texas 78746 or electronically to rw@pdgenr.com. This individual shall represent Rollingwood as the Contract Manager for this Agreement and be the County's designated point of contact for the City.

4.3 Should the identity of the City Contract Manager or Rollingwood Contract Manager change, each party will identify a qualified and competent replacement and promptly notify the other party of the change. No formal amendment is otherwise required for this section.

Section 5. City Duties

5.1 City agrees to update and maintain the Master Street Addressing Guide (MSAG) with the District data base provider for all identified addresses in Travis County.

5.2 City agrees to review and approve street names and street layout as it relates to addressing submitted through preliminary subdivision review in Rollingwood that Rollingwood submits to the City Contract Manager.

5.3 City agrees to review and approve street names and street layout submitted for new site plans in Rollingwood that Rollingwood submits to the City Contract Manager. This includes new site plans for street-like network of private driveways when the developer is naming the private driveways such as mixed-use developments, mobile home parks, and condominiums but excludes new site plans for developer named private driveways in apartment complexes.

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5.5 City agrees to provide MSAG records specific to Rollingwood upon written request by the Rollingwood Contract Manager.

5.6 City agrees to provide utility verification for addresses in Rollingwood upon written request.

Section 6. Rollingwood Duties

6.1 Rollingwood agrees to provide all preliminary subdivisions that contain streets in review to the City Contract Manager. Under this Agreement, the City Contract Manager will review and confirm, if acceptable, all street names that are in compliance with the *Austin and Travis County Street Name Standards* (attached as **Exhibit “A”** to this Agreement and incorporated by reference) for Rollingwood prior to Rollingwood’s approval within 10 business days of receipt; if not received within 10 days street names are considered approved.

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6.3 Rollingwood agrees to provide the City Contract Manager with documentation of address(s) assigned for each newly addressed property in Rollingwood within two weeks of the address assignment. For consistency it is recommended that the address(s) should comply with the *Capital Area Council of Governments (CAPCOG) Addressing Guidelines* attached as **Exhibit “B”** to this Agreement and incorporated by reference and the *City of Austin Addressing Standards* attached as **Exhibit “C”** to this Agreement and incorporated by reference.

6.4 Rollingwood agrees to coordinate with the City Contract Manager on all proposed Rollingwood street name changes and provide documentation of the final approved street name changes within two weeks of the street name effective date. For consistency it is recommended that street names must follow the *Austin and Travis County Street Name Standards*.

6.5 Rollingwood agrees to coordinate with the City Contract Manager on all proposed Rollingwood address changes and provide documentation of the final approved address changes within two weeks of the address effective date. For consistency it is recommended that address changes comply with the *CAPCOG Addressing Guidelines* or the *City of Austin Addressing Standards*.

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6.7 Rollingwood agrees to provide notification of proposed annexations and disannexations within Travis County to the City Contract Manager no later than thirty (30) days prior to the effective date of the annexation or disannexations, as applicable. Rollingwood may also provide the annexation boundaries in a GIS format. Rollingwood will provide prompt notification to the City Contract Manager upon approval of all annexations and disannexations.

6.6 Rollingwood agrees to provide the City Contract Manager with all signed ordinances and maps regarding boundary changes as described in the Local Government Code Chapter 41.

Section 7. Confidential and Proprietary Information

All material submitted to the City becomes public property and is subject to the Texas Public Information Act on receipt. If Rollingwood does not desire proprietary information to be disclosed, each page must be identified and marked proprietary at time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. If Rollingwood fails to identify proprietary information, it agrees that by submission of the information that the material shall be deemed nonproprietary and available upon public request.

Section 8. City Right to Audit

Rollingwood agrees representatives of the Office of the City Auditor or other authorized representatives of the City shall have access to, and the right to audit, examine or reproduce, any and all documents of Rollingwood related to Rollingwood’s performance under this Agreement upon City’s advance written notice to Rollingwood and scheduling between the Parties. In no event will the City have the right to inspect records Rollingwood deems are confidential or proprietary. Audits shall be at the City’s expense.

Section 9. Rollingwood Right to Audit

City agrees representatives of Rollingwood’s Auditor’s Office, or other authorized representatives of Rollingwood, shall have access to, and the right to audit, examine or reproduce, any and all documents of the City’s performance under this Agreement upon Rollingwood’s advance written notice to City and scheduling between the Parties. In no event will Rollingwood have the right to inspect records the City deems are confidential or proprietary. Audits shall be at Rollingwood’s expense.

Section 10. Independent Contractor

This Agreement shall not be construed as creating an employer/employee relationship, a partnership, joint enterprise, or a joint venture between the parties. City and Rollingwood are independent contractors. The Parties agree and understand that this Agreement does not grant unto the other Party any rights or privileges established for employees of either the City or Rollingwood.

Section 11. Default

A Party to this Agreement shall be in default ("Event of Default") under this Agreement if the Party (a) fails to fully, timely and faithfully perform any of its material obligations under this Agreement; or (b) fails to provide adequate assurance of performance under Section 12.

Section 12. Right to Assurance

Whenever a Party to this Agreement in good faith has reason to question the other Party's intent to perform, demand may be made to the other Party for written assurance of the intent to perform. In the event that no assurance is given within ten working days after demand is made, the demanding Party may treat this failure as an anticipatory repudiation of the Agreement.

Section 13. Termination for Cause

If either Party commits an Event of Default, the non-defaulting Party shall deliver written notice of such Event of Default to the defaulting Party. Such notice must specify the nature of the Event of Default and inform the defaulting Party that unless the Event of Default is cured within thirty (30) days of receipt of the notice, additional steps may be taken to terminate this Agreement. If the defaulting Party begins a good faith attempt to cure the Event of Default within thirty (30) days, then and in that instance, the thirty (30) day period may be extended by the non-defaulting Party, so long as the defaulting Party continues to prosecute a cure diligently to completion and continues to make a good faith attempt to cure the Event of Default. If, in the opinion of the non-defaulting party, the defaulting Party does not cure the breach within thirty (30) days or otherwise fails to make any diligent attempt to correct the Event of Default, the defaulting party shall be deemed to be in default and the non-defaulting Party may terminate this Agreement. The Parties' rights and remedies under the Agreement are cumulative and are not exclusive of any other right or remedy provided by law.

Section 14. Termination without Cause

Either Party may terminate this Agreement without cause by providing thirty (30) days advance written notice to the other party.

Section 15. Dispute Resolution

15.1 If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree to negotiate prior to prosecuting a suit for damages. However, this section does not prohibit the filing of a lawsuit to toll the running of a statute of limitations or to seek injunctive relief. Either Party may make a written request for a meeting between representatives of each party within fourteen (14) calendar days after receipt of the request or such later period as agreed by the parties. Each Party shall include, at a minimum, one (1) senior level individual with decision-making authority regarding the dispute. The purpose of this and any subsequent meeting is to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) calendar days after such meeting, the Parties have not succeeded in negotiating a resolution of the dispute, they will proceed directly to mediation as described below.

15.2 Negotiation may be waived by a written agreement signed by both Parties, in which event the Parties may proceed directly to mediation as described below. If the efforts to resolve the dispute through negotiation fail, or the parties waive the negotiation process, the parties may select, within thirty (30) calendar days, a mediator trained in mediation skills to assist with resolution of the dispute. Should they choose this option, the City and the Rollingwood agree to act in good faith in the selection of the mediator and to give consideration to qualified individuals nominated to act as mediator. Nothing in the said agreement prevents the parties from relying on the skills of a person who is trained in the subject matter of the dispute or an agreement interpretation expert. If the Parties fail to agree on a mediator within thirty (30) calendar days of initiation of the mediation process, the mediator shall be selected by the Travis County Dispute Resolution Center (DRC). The Parties agree to participate in mediation in good faith for up to thirty (30) calendar days from the date of the first mediation session. The City and the Rollingwood will share the costs of mediation equally.

Section 16. Survival of Obligations

All provisions of this Agreement that impose continuing obligations on the parties, including but not limited agreement purpose, and confidentiality shall survive the expiration or termination of this Agreement.

Section 17. Texas Public Information Act

The Parties agree that this Agreement is subject to the Texas Public Information Act and the Act shall control to the extent of any conflict between the terms of this Agreement and the Act.

Section 18. Current Revenues

This Agreement is authorized by the Interlocal Cooperation Act of Chapter 791 of the Texas Government Code. This Agreement does not require payments from one party to the other. However, to the extent applicable, each party's monetary obligations hereunder are payable only and solely from the current revenues appropriated and available for the performance of such obligations.

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A Party to this Agreement may not assign or transfer its interests under this Agreement.

Section 20. Entirety of the Agreement

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter. This Agreement may not be amended in whole or in part except in a written amendment executed by both Parties to this Agreement.

Section 21. Jurisdiction and Venue

The Parties agree that this Agreement is governed by the laws of the State of Texas and that venue for a dispute arising from this Agreement shall be in Austin, Travis County, Texas.

Section 22. Severability

If a term or provision of this Agreement is determined to be void or unenforceable by a court of competent jurisdiction, the remainder of this Agreement remains effective to the extent permitted by law.

Section 23. Notices

Any notice, request, or other communication required or appropriate to be given under this Agreement shall be in writing and shall be deemed delivered three (3) business days after postmarked if sent by U. S. Postal Service Certified or Registered Mail Return Receipt Requested. Notices delivered by any other means (fax or courier) shall be deemed delivered upon receipt of a successful fax or courier confirmation report by the addressee. Routine communication may be made by first class mail, facsimile, or other commercially accepted means. Notices to the City and Rollingwood shall be addressed as follows:

City

**Mark Ott
City Manager
City of Austin
PO Box 1088
Austin, Texas 78767
(512)974-2200**

Rollingwood

**Michael Alexander
Building Official
City of Rollingwood
403 Nixon Drive
Rollingwood, Texas 78746
512-457-0344**

Section 24. Governmental Immunity

Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither the City nor Rollingwood waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

Section 25. Execution of this Agreement

Parties to this Agreement shall submit certified documentation of approval by the governing body authorized to execute this Agreement. This Agreement may be executed (by original or facsimile) by the Parties in one or more counterparts, each of which shall be considered one and the same agreement.

Section 26. Force Majeure

Neither Party shall be liable for any default or delay in the performance of its obligations under this Agreement if, while and to the extent such default or delay is caused by acts of God, unusual weather conditions, fire, riots, sabotage, acts of domestic or foreign terrorism, or any other cause beyond the reasonable control of such Party ("Force Majeure"). Force Majeure does not include economic or market conditions, which affect a party's cost, but not its ability to perform. The Party invoking Force Majeure shall give prompt, timely and adequate notice to the other Party, by facsimile transmission or telephone confirmed promptly thereafter in writing, and shall use due diligence to remedy the event of Force Majeure, as soon as reasonably possible. In the event of default or delay in Agreement performance due to any of the foregoing causes, then the time for completion of the services will be extended by a mutually agreeable period of time reasonably necessary to overcome the effect of such failure to perform.

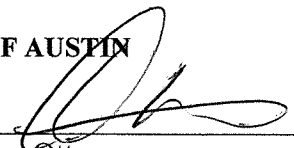
Section 27. Agreement and Signatures


Each individual signing this Agreement on behalf of a Party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

This Agreement states the entire agreement of the Parties, and an amendment to it is not effective unless in writing and signed by all Parties.

This Agreement is executed in duplicate originals.

The Agreement is effective on the last date signed by the Parties.

CITY OF AUSTIN
By 
Marc Ott
City Manager
Date 3/12/15

CITY OF ROLLINGWOOD
By 
Barry M. Bone
Mayor
Date 8-11-14

Exhibits

Exhibit A- Austin and Travis County Street Name Standards

Exhibit B- Capital Area Council of Governments Addressing Guidelines

Exhibit C- City of Austin Addressing Standards

The aforementioned exhibits are currently available online at the following addresses:

Exhibit A- Austin and Travis County Street Name Standards:

http://www.austintexas.gov/sites/default/files/files/Information_Technology/911Addressing/Street_Name_Standards.pdf

Exhibit B- Capital Area Council of Governments Addressing Guidelines:

http://data.capcog.org/Information_Clearinghouse/presentations/2009-10-28_CAPCOG_Addresssing_Guidelines.pdf

Exhibit C- City of Austin Addressing Standards:

<http://www.austintexas.gov/sites/default/files/files/911AddressingStandards.pdf>

#

CITY OF ROLLINGWOOD
STANDARD PROFESSIONAL SERVICES AGREEMENT

THE STATE OF TEXAS §
§
TRAVIS COUNTY §

This Professional Services Agreement (“Agreement”) is made and entered by and between the City of Rollingwood, Texas, (the “City”) a general law municipality organized and existing under the laws of the State of Texas, and Denton, Navarro, Rocha, Bernal & Zech, P.C. (“Professional”).

Section 1. Duration. This Agreement shall become effective upon execution by the City and shall remain in effect until satisfactory completion of the Scope of Work unless terminated as provided for in this Agreement.

Section 2. Scope of Work.

(A) Professional shall perform the Services as more particularly described in the Scope of Work attached hereto as Exhibit “A”. The work as described in the Scope of Work constitutes the “Project”. Unless otherwise provided in the Scope of Work, the anticipated submittal of all Project deliverables is immediately upon completion of the Project.

(B) The Quality of Services provided under this Agreement shall be performed with the professional skill and care ordinarily provided by competent Professionals practicing in the same or similar locality and under the same or similar circumstances and professional license, and as expeditiously as is prudent considering the ordinary professional skill and care of a competent Professional holding the same professional license.

(C) The Professional shall perform its Services for the Project in compliance with all statutory, regulatory and contractual requirements now or hereafter in effect as may be applicable to the rights and obligations set forth in the Agreement.

(D) The Professional may rely upon the accuracy of reports and surveys provided to it by the City except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and surveys.

Section 3. Compensation.

(A) The Professional shall be paid in the manner set forth in Exhibit “B” and as provided herein.

(B) *Billing Period:* The Professional may submit monthly, or less frequently, an invoice for payment based on the estimated completion of the described tasks and approved work schedule. Subject to Chapter 2251, Texas Government Code (the “Prompt Payment Act”), payment is due within thirty (30) days of the City’s receipt of the Professional’s invoice. Interest on overdue

payments shall be calculated in accordance with the Prompt Payment Act.

(C) *Reimbursable Expenses:* Any and all reimbursable expenses related to the Project shall be included in the scope of services (Exhibit A) and accounted for in the total contract amount in Exhibit "B". If these items are not specifically accounted for in Exhibit A they shall be considered subsidiary to the total contract amount.

Section 4. Changes to the Project Work; Additional Work.

(A) *Changes to Work:* Professional shall make such revisions to any work that has been completed as are necessary to correct any errors or omissions as may appear in such work. If the City finds it necessary to make changes to previously satisfactorily completed work or parts thereof, the Professional shall make such revisions if requested and as directed by the City and such services will be considered as additional work and paid for as specified under following paragraph.

(B) *Additional Work:* The City retains the right to make changes to the Scope of Work at any time by a written order. Work that is clearly not within the general description of the Scope of Work and does not otherwise constitute special services under this Agreement must be approved in writing by the City by supplemental agreement before the additional work is undertaken by the Professional. If the Professional is of the opinion that any work is beyond that contemplated in this Agreement and the Scope of Work governing the project and therefore constitutes additional work, the Professional shall promptly notify the City of that opinion, in writing. If the City agrees that such work does constitute additional work, then the City and the Professional shall execute a supplemental agreement for the additional work and the City shall compensate the Professional for the additional work on the basis of the rates contained in the Scope of Work. If the changes deduct from the extent of the Scope of Work, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original Agreement. Any work undertaken by Professional not previously approved as additional work shall be at risk of the Professional.

Section 5. Time of Completion.

The prompt completion of the services under the Scope of Work is critical to the City. Unnecessary delays in providing services under a Scope of Work shall be grounds for dismissal of the Professional and termination of this Agreement without any or further liability to the City other than a prorated payment for necessary, timely, and conforming work done by Professional prior to the time of termination. The Scope of Work shall provide, in either calendar days or by providing a final date, a time of completion prior to which the Professional shall have completed all tasks and services described in the Scope of Work.

Section 6. Insurance.

Before commencing work under this Agreement, Professional shall obtain and maintain

the liability insurance provided for in attached Exhibit C throughout the term of this Agreement and thereafter as required herein.

In addition to the insurance provided for in Exhibit C, Professional shall maintain the following limits and types of insurance:

Professional Liability Insurance: professional errors and omissions liability insurance with limits of liability not less than \$1,000,000 per occurrence covering all work performed by the Professional, its employees, sub-contractors, or independent contractors. If this coverage can only be obtained on a "claims made" basis, the certificate of insurance must clearly state coverage is on a "claims made" basis and coverage must remain in effect for at least two years after final payment with the Professional continuing to furnish the City certificates of insurance.

Workers Compensation Insurance: The Professional shall carry and maintain during the term of this Agreement, workers compensation and employer's liability insurance meeting the requirements of the State of Texas on all the Professional's employees carrying out the work involved in this contract.

General Liability Insurance: The Professional shall carry and maintain during the term of this Agreement, general liability insurance on a per occurrence basis with limits of liability not less than \$1,000,000 for each occurrence and for fire damage. For Bodily Injury and Property Damage, coverage shall be no less than \$1,000,000. As a minimum, coverage for Premises, Operations, Products and Completed Operations shall be \$1,000,000. This coverage shall protect the public or any person from injury or property damages sustained by reason of the Professional or its employees carrying out the work involved in this Agreement. The general aggregate shall be no less than \$1,000,000.

Automobile Liability Insurance: Professional shall carry and maintain during the term of this Agreement, automobile liability insurance with either a combined limit of at least \$1,000,000 per occurrence for bodily injury and property damage or split limits of at least \$1,000,000 for bodily injury per person per occurrence and \$1,000,000 for property damage per occurrence. Coverage shall include all owned, hired, and non-owned motor vehicles used in the performance of this contract by the Professional or its employees.

Cyber Security Liability Insurance: Professional shall carry and maintain during the term of this Agreement, cyber security liability insurance on a per occurrence basis with limits of liability of not less than \$1,000,000 for each occurrence, covering any such unauthorized disclosure of Protected Information caused by a defect or failure of the Software or any electronic communication system maintained or controlled by Professional.

Subcontractor: In the case of any work sublet, the Professional shall require subcontractor and independent contractors working under the direction of either the Professional or a subcontractor to carry and maintain the same workers compensation and liability insurance required of the Professional.

Qualifying Insurance: The insurance required by this Agreement shall be written by non-assessable insurance company licensed to do business in the State of Texas and currently rated "B+" or better by the A.M. Best Companies. All policies shall be written on a "per occurrence basis" and not a "claims made" form. The City shall be named as an "additional insured" except for the Professional Liability policy. Evidence of such insurance shall be attached as Exhibit "C".

Section 7. Miscellaneous Provisions.

(A) *Subletting.* The Professional shall not sublet or transfer any portion of the work under this Agreement or any Scope of Work issued pursuant to this Agreement unless specifically approved in writing by the City, which approval shall not be unreasonably withheld. Subcontractors shall comply with all provisions of this Agreement and the applicable Scope of Work. The approval or acquiescence of the City in the subletting of any work shall not relieve the Professional of any responsibility for work done by such subcontractor.

(B) *Ownership of Documents.* Upon completion or termination of this Agreement, all documents prepared by the Professional or furnished to the Professional by the City shall be delivered to and become the property of the City. All drawings, charts, calculations, plans, specifications and other data, including electronic files and raw data, prepared under or pursuant to this Agreement shall be made available, upon request, to the City without restriction or limitation on the further use of such materials PROVIDED, HOWEVER, THAT SUCH MATERIALS ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY THE CITY OR OTHERS. ANY REUSE WITHOUT PRIOR VERIFICATION OR ADAPTATION BY THE PROFESSIONAL FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT THE CITY'S SOLE RISK AND WITHOUT LIABILITY TO THE PROFESSIONAL. Where applicable, Professional shall retain all pre-existing proprietary rights in the materials provided to the City but shall grant to the City a non-exclusive, perpetual, royalty-free license to use such proprietary information solely for the purposes for which the information was provided. The Professional may, at Professional's expense, have copies made of the documents or any other data furnished to the City under or pursuant to this Agreement. The Professional may utilize all of its work product and deliverables for archival, marketing and promotional purposes.

(C) *Professional's Seal.* To the extent that the Professional has a professional seal it shall be placed on all documents and data furnished by the Professional to the City and shall remain as placed in all iterations and uses of the documents and data. All work and services provided under this Agreement will be performed in a good and workmanlike fashion and shall conform to the accepted standards and practices of the Professional's industry. The plans, specifications and data provided by Professional shall be adequate and sufficient to enable those performing the actual work to perform the work as and within the time contemplated by the City and Professional. The City acknowledges that Professional has no control over the methods or means of work nor the costs of labor, materials or equipment. Unless otherwise agreed in writing, any estimates of costs by the Professional are for informational purposes only and are not guarantees.

(D) *Compliance with Laws.* The Professional shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts, administrative, or regulatory bodies in any matter affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Professional shall furnish the City with satisfactory proof of compliance.

(E) *Independent Contractor.* Professional acknowledges that Professional is an independent contractor of the City and is not an employee, agent, official or representative of the City. Professional shall not represent, either expressly or through implication, that Professional is an employee, agent, official or representative of the City. Income taxes, self-employment taxes, social security taxes and the like are the sole responsibility of the Professional.

(F) *Non-Collusion.* Professional represents and warrants that Professional has not given, made, promised or paid, nor offered to give, make, promise or pay any gift, bonus, commission, money or other consideration to any person as an inducement to or in order to obtain the work to be provided to the City under this Agreement. Professional further agrees that Professional shall not accept any gift, bonus, commission, money, or other consideration from any person (other than from the City pursuant to this Agreement) for any of the services performed by Professional under or related to this Agreement. If any such gift, bonus, commission, money, or other consideration is received by or offered to Professional, Professional shall immediately report that fact to the City and, at the sole option of the City, the City may elect to accept the consideration for itself or to take the value of such consideration as a credit against the compensation otherwise owing to Professional under or pursuant to this Agreement.

(G) *Force Majeure.* If the performance of any covenant or obligation to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party (which circumstances may include, without limitation, pending litigation, acts of God, war, acts of civil disobedience, fire or other casualty, shortage of materials, adverse weather conditions [such as, by way of illustration and not of limitation, severe rain storms or below freezing temperatures, or tornados] labor action, strikes or similar acts, moratoriums or regulations or actions by governmental authorities), the time for such performance shall be extended by the amount of time of such delay, but no longer than the amount of time reasonably occasioned by the delay. The party claiming delay of performance as a result of any of the foregoing force majeure events shall deliver written notice of the commencement of any such delay resulting from such force majeure event not later than seven (7) days after the claiming party becomes aware of the same, and if the claiming party fails to so notify the other party of the occurrence of a force majeure event causing such delay and the other party shall not otherwise be aware of such force majeure event, the claiming party shall not be entitled to avail itself of the provisions for the extension of performance contained in this subsection.

(H) In the case of any conflicts between the terms of this Agreement and wording contained within the Scope of Services, this Agreement shall govern. The Scope of Services is intended to detail the technical scope of services, fee schedule, and contract time only and shall not dictate

Agreement terms.

Section 8. Termination.

(A) This Agreement may be terminated:

(1) By the mutual agreement and consent of both Professional and City;

(2) By either party, upon the failure of the other party to fulfill its obligations as set forth in either this Agreement or a Scope of Work issued under this Agreement;

(3) By the City, immediately upon notice in writing to the Professional, as consequence of the failure of Professional to perform the services contemplated by this Agreement in a timely or satisfactory manner;

(4) By the City, at will and without cause upon not less than thirty (30) days written notice to the Professional.

(B) If the City terminates this Agreement pursuant to Section 5 or subsection 8(A)(2) or (3), above, the Professional shall not be entitled to any fees or reimbursable expenses other than the fees and reimbursable expenses then due and payable as of the time of termination and only then for those services that have been timely and adequately performed by the Professional considering the actual costs incurred by the Professional in performing work to date of termination, the value of the work that is nonetheless usable to the City, the cost to the City of employing another Professional to complete the work required and the time required to do so, and other factors that affect the value to the City of the work performed at time of termination. In the event of termination that is not the fault of the Professional, the Professional shall be compensated for all basic, special, and additional services actually performed prior to termination, together with any reimbursable expenses then due.

Section 9. Indemnification. Professional shall indemnify, defend and hold harmless the City of Rollingwood, Texas and its officials, employees and agents (collectively referred to as "Indemnitees") and each of them from and against all loss, costs, penalties, fines, damages, claims, expenses (including reasonable attorney's fees) or liabilities (collectively referred to as "Liabilities") by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of Services contemplated by this Agreement but only to the extent caused by the negligent acts, errors or omissions, intentional torts, intellectual property infringement, or a failure to pay a sub-contractor or supplier committed by Professional or Professional's agent, consultant under contract, or another entity over which Professional exercises control (whether active or passive) of Professional or its employees, agents or sub-contractors (collectively referred to as "Professional") (ii) the failure of Professional to comply with any of the paragraphs herein or the failure of Professional to conform to statutes, ordinances, or other regulations or requirements of any governmental authority, federal, state or local, in connection with the performance of this Agreement.

Professional expressly agrees to indemnify and hold harmless the Indemnitees, or any one of them, from and against all liabilities which may be asserted by an employee or former employee of Professional, or any of its sub-contractors, as provided above, for which Professional's liability to such employee or former employee would otherwise be limited to payments under State Workers' Compensation or similar laws. Nothing herein shall require Professional to indemnify, defend, or hold harmless any Indemnitee for the Indemnitee's own negligence or willful misconduct. Any and all indemnity provided for in this Agreement shall survive the expiration of this Agreement and the discharge of all other obligations owed by the parties to each other hereunder and shall apply prospectively not only during the term of this Agreement but thereafter so long as any liability could be asserted in regard to any acts or omissions of Professional in performing Services under this Agreement.

For Professional Liability Claims, Professional shall be liable for reasonable defense costs incurred by Indemnitees but only after final adjudication and to the extent and percent that Professional or Professional's agents are found negligent or otherwise at fault. As used in this Agreement, final adjudication includes any negotiated settlement and release of claims, without limitation as to when a negotiated settlement and release of claims occurs.

Section 10. Notices. Any notice required or desired to be given from one party to the other party to this Agreement shall be in writing and shall be given and shall be deemed to have been served and received (whether actually received or not) if (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice.

Section 11. No Assignment. Neither party shall have the right to assign that party's interest in this Agreement without the prior written consent of the other party.

Section 12. Severability. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, there shall be added automatically to this Agreement a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

Section 13. Waiver. Either City or the Professional shall have the right to waive any requirement contained in this Agreement that is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended. No waiver of any breach or violation of any term of this Agreement shall be deemed or construed to constitute a waiver of any other breach or

violation, whether concurrent or subsequent, and whether of the same or of a different type of breach or violation.

Section 14. Governing Law; Venue. This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. The provisions and obligations of this Agreement are performable in Travis County, Texas such that exclusive venue for any action arising out of this Agreement shall be in Travis County, Texas.

Section 15. Paragraph Headings; Construction. The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the negotiation and preparation of this Agreement and this Agreement shall not be construed either more or less strongly against or for either party.

Section 16. Binding Effect. Except as limited herein, the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal and legal representatives, successors and assigns.

Section 17. Gender. Within this Agreement, words of any gender shall be held and construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless the context otherwise requires.

Section 18. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

Section 19. Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

Section 20. Entire Agreement. It is understood and agreed that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements or understandings between the parties relating to the subject matter. No oral understandings, statements, promises or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally.

Section 21. Relationship of Parties. Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Agreement nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.

Section 22. Right To Audit. City shall have the right to examine and audit the books and records

of Professional with regards to the work described in Exhibit A, or any subsequent changes, at any reasonable time upon reasonable notice. Such books and records will be maintained in accordance with generally accepted principles of accounting and will be adequate to enable determination of: (1) the substantiation and accuracy of any payments required to be made under this Agreement; and (2) compliance with the provisions of this Agreement.

23. Dispute Resolution. In accordance with the provisions of Subchapter I, Chapter 271, TEX. LOCAL GOV'T CODE, the parties agree that, prior to instituting any lawsuit or other proceeding arising from a dispute under this agreement, the parties will first attempt to resolve the dispute by taking the following steps: (1) A written notice substantially describing the nature of the dispute shall be delivered by the dissatisfied party to the other party, which notice shall request a written response to be delivered to the dissatisfied party not less than 5 days after receipt of the notice of dispute. (2) If the response does not reasonably resolve the dispute, in the opinion of the dissatisfied party, the dissatisfied party shall give notice to that effect to the other party whereupon each party shall appoint a person having authority over the activities of the respective parties who shall promptly meet, in person, in an effort to resolve the dispute. (3) If those persons cannot or do not resolve the dispute, then the parties shall each appoint a person from the highest tier of managerial responsibility within each respective party, who shall then promptly meet, in person, in an effort to resolve the dispute.

24. Disclosure of Business Relationships/Affiliations; Conflict of Interest Questionnaire. Professional represents that it is in compliance with the applicable filing and disclosure requirements of Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

25. Certificate of Interested Parties (TEC Form 1295). For contracts needing City Council approval, or any subsequent changes thereto requiring City Council approval, the City may not accept or enter into a contract until it has received from the Consultant a completed, signed, and notarized TEC Form 1295 complete with a certificate number assigned by the Texas Ethics Commission ("TEC"), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Consultant understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering into this Agreement. Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and notarized, and provided to the City. The TEC Form 1295 must be provided to the City prior to the award of the contract. The City does not have the ability to verify the information included in a TEC Form 1295, and does not have an obligation or undertake responsibility for advising Consultant with respect to the proper completion of the TEC Form 1295.

EXECUTED, by the City on this the 19th day of January, 2023.

CITY:

PROFESSIONAL:

Gavin Massingill

Gavin Massingill (Jan 18, 2023 07:50 CST)

Name: Gavin Massingill

Title: Mayor

Charles Zech

Name: Charles Zech

Title: Partner

ADDRESS FOR NOTICE:

CITY

City of Rollingwood
Attn: City Administrator
403 Nixon Drive
Rollingwood, TX 78746

PROFESSIONAL

Denton Navarro Rocha Bernal & Zech, P.C.
Attn: Rollingwood City Attorney
2500 W. William Cannon Dr., Suite 609
Austin, Texas 78745-5320

Exhibit "A"
Scope of Services



San Antonio | Austin | Rio Grande Valley | Texas Gulf Coast
 2500 W. William Cannon Drive, Suite 609 | Austin, Texas 78745-5320
 V 512-279-6431 | F 512-279-6438

January 6, 2023

Ashley Wayman
 City Administrator
 City of Rollingwood
 403 Nixon Drive
 Rollingwood, Texas 78746

Re: Estimate for Commercial Corridor Ordinance Updates

Dear City Administrator Wayman,

The following estimate has been prepared for the City of Rollingwood to update the City’s Code of Ordinances to incorporate changes recommended in the Comprehensive Plan for the commercial corridor.

The following chart identifies what is included in this estimate:

Description
Background Research
Code of Ordinances draft amendment to address the following Comprehensive Plan recommendations for the Commercial Corridor: <ul style="list-style-type: none"> • Allow retail and office uses on commercially zoned properties and encourage restaurant development where a restaurant or retail use would not create a nuisance for adjacent residential properties, except where residential properties are adjacent to office properties today and could be negatively impacted by conversion of that office use to retail uses - extended hours, traffic, noise, smells and related concerns with restaurants, bars, and convenience stores, being the primary concerns. • On the north side of Bee Caves Road, limit development on commercially zoned lots to two stories and 30 feet in height. On the south side of Bee Caves Road, limit development on commercially zoned lots to 3 stories and 45 feet in height. • Maintain current Rollingwood Drive frontage setbacks (i.e., setbacks between commercial buildings and Rollingwood Drive). • Prohibit the clearing of native vegetation within the FEMA floodplain on commercially zoned properties. • Replace current setbacks between commercially zoned properties and residentially zoned properties with a 75-foot setback measured from the edge of any residentially

City of Rollingwood
Estimate for Commercial Corridor Ordinance Updates
January 6, 2023
Page 2

zoned lot to the edge of any building on any commercially zoned lot. The clearing of native vegetation shall be prohibited in this 75-foot setback. In addition, the City should require replanting of previously cleared spaces within the 75-foot setback between the edge of any residentially zoned lot and the edge of any building on any commercially zoned lot.

- To reduce the number of ingress/egress points on Bee Caves Road, eliminate any existing code provisions that require a driveway on every commercially zoned lot.
- Encourage the building of walking and biking paths on commercially zoned lots along the south side of Dry Creek (sometimes called Eanes Creek) on the north side of Bee Caves Road.
- Enforcement: The City should require an as-built survey as part of its final permitting and Certificate of Occupancy for all new commercial development. In addition, the City should exercise its full discretion and employ all means to enforce all development rules regulating commercially zoned lots.
- Modify development standards as necessary based on following recommendations:
 - Front setback: the front setback for commercial properties along the north side of Bee Caves Road be reduced from the current 25-foot setback to a 5-foot setback, where the developer has agreed to: 1) contribute any required right of way to TX DOT, and 2) implement a landscape plan, including appropriate irrigation and maintenance, that provides native species shade trees along sidewalks and rear lot pedestrian paths.
 - Impervious cover:
 - City should establish commercial impervious cover requirements such that impervious cover shall not exceed 55% provided that no new project development will create any increases to storm water runoff (either volume or rate of flow of runoff).
 - Incentives: the development code should incentivize permanent low impact development practices such as rainwater harvesting, bio-retention, rain gardens, green roofs, infiltration/filter strips, conservation landscaping using native plants and trees that promote the area’s natural habitat including bird-, bee-, butterfly-friendly plants, and natural area preservation over and above required greenbelt setbacks, by development of a schedule of impervious cover limit increases up to an additional 10% for use of such practices: 1) there are no increases to storm water runoff (either volume or rate of flow of runoff), 2) the site plan meets all TCEQ best management practices for water quality, and meets the design elements described below.
 - Certification: all requirements associated with impervious cover incentives, storm water management and water quality be mandatory, not subject to variance, and enforced by requirements for engineering certification that the design meets all requirements as initially submitted in the permitting process and for engineering certification that the design as built meets all impervious cover, storm water management, and water quality requirements before the issuance of any occupancy permit.

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- Design requirements to lessen impact of commercial development to adjacent residential properties:
 - Where roofs are visible from adjacent residential lots, the City should adopt appropriate design requirements that mask and/or eliminate the impact of (i) building mechanical elements (AC units, vents, wireless facilities, etc.) by requiring such elements be located at ground level and not on roofs, or if located on roofs, masked by the roof; (ii) require all solar panels be masked; and (iii) require the site plan to provide a vegetative buffer and safety features between a residential lot and a commercial lot where there is no greenbelt, topographical, or line of sight buffer between the commercial lot and any residential lot.
 - The City should adopt lighting design criteria to eliminate impact to adjacent residential properties, down-shield night-time lights, and adopt standards consistent with the “Dark Skies” lighting policies of similarly sized Central Texas Hill Country communities, the International Dark Skies communities or other state-certified "Dark Skies" organization.
 - Review and revise necessary ordinances regarding interior and exterior lighting.
- Landscaping/shade/setback incentives for commercial properties: the City should:
 - Require that landscaping within the setback along Bee Caves Road, where possible, and along any pedestrian walkways, include sufficient trees to shade sidewalks and pedestrian paths.
 - Employ a tree ordinance similar to that in residential areas that will preserve heritage trees, that requires replacement of heritage trees with a tree or trees of the same species and having the same total caliper inches, and require replacement of other protected trees so as to maintain current tree canopies.
- Safe harbor: the City should permit the renovation and, if necessary, rebuilding of existing structures on commercially zoned lots provided that such renovation or rebuilding 1) was in compliance with all City ordinances at the time it was built; and 2) is limited to the footprint of the existing structure.
- Update commercial signage regulations as needed to bring rules up to date with modern technology and building needs.
- Post-permit Enforcement and penalties: update enforcement and penalties for zoning ordinance violations as necessary to ensure the City has adequate tools for code enforcement.

Revisions to draft based on comments from City Staff, Planning & Zoning Commission, and City Council.

Meetings:

3 Workshops (can be City Council, Planning & Zoning Commission or joint)

1 Public open house to present the final draft to the Public

City of Rollingwood
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2 Adoption meetings (Planning & Zoning Commission and City Council)

It is important to note that the following items are NOT included in the proposal:

- Comprehensive Plan recommendation for the commercial corridor related to envisioning a safer pedestrian crossing at Bee Caves Road & Edgegrove Drive
- Consultation and review fees charged by the City Engineer or other City consultants
- Public hearing notices
- Printed copies of the draft ordinance

Any additional requested meetings beyond what is included in the proposal as well as any requests that fall outside the scope of the proposal will be billed at the corresponding hourly rate plus any expenses in accordance with the current City Attorney engagement rates. The hourly rates are:

- \$210 Partner
- \$200 Associate
- \$140 Planner
- \$130 Law Clerk
- \$100 Paralegal

The deliverables for this project will include an adoption ordinance and associated exhibits for updating the Code of Ordinances. All documents will be provided digitally in Microsoft Word format (.docx) and PDF format (.pdf).

The commercial corridor code update is proposed at a flat rate of \$36,000, plus expenses and legal review, for a total project cost not to exceed \$40,000. The project will be invoiced monthly based on the percentage of the project that was completed in that month with the project balance being invoiced with the completion and delivery of the draft ordinance. Any add-on or hourly billed work will be invoiced monthly as the work is performed.

All related travel expenses are charged at cost and all related mileage is charged by multiplying the actual miles traveled by the then current IRS rate. Digital copies of all work are included in the estimate, and we can provide paper copies for an additional fee. Copy rates are .20 cents per page, color copies are .70 cents per page.


This project is presented in phases to help expedite the update process. We anticipate this project taking 5-8 months to complete depending on the scheduling of meetings and workshops.

Please feel free to contact our office with any questions you may have regarding this estimate. Thank you for the opportunity and we look forward to working with you on this project.

City of Rollingwood
Estimate for Commercial Corridor Ordinance Updates
January 6, 2023
Page 5

Very truly yours,

DENTON NAVARRO ROCHA BERNAL & ZECH
A Professional Corporation

A handwritten signature in black ink, appearing to read 'C. E. Zech', written in a cursive style.

CHARLES E. ZECH

Exhibit "B"

Compensation

The commercial corridor code update is proposed at a flat rate of \$36,000, plus expenses and legal review, for a total project cost not to exceed \$40,000. The project will be invoiced monthly based on the percentage of the project that was completed in that month with the project balance being invoiced with the completion and delivery of the draft ordinance. Any add-on or hourly billed work will be invoiced monthly as the work is performed.

Exhibit "C"

Evidence of Insurance










DNRBZ - PSA for Legal and Planning Services for Commercial Code Updates in accordance with Comp Plan

Final Audit Report

2023-01-18

Created:	2023-01-13
By:	Ashley Wayman (awayman@rollingwoodtx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8cLoVMCjzes7iHx4Dn_aC_vkmodq0auR

"DNRBZ - PSA for Legal and Planning Services for Commercial Code Updates in accordance with Comp Plan" History

-  Document created by Ashley Wayman (awayman@rollingwoodtx.gov)
2023-01-13 - 3:39:33 PM GMT- IP address: 23.168.160.66
-  Document emailed to Charles Zech (cezech@rampagelaw.com) for signature
2023-01-13 - 3:41:51 PM GMT
-  Email viewed by Charles Zech (cezech@rampagelaw.com)
2023-01-13 - 6:39:10 PM GMT- IP address: 104.47.73.126
-  Document e-signed by Charles Zech (cezech@rampagelaw.com)
Signature Date: 2023-01-13 - 6:39:23 PM GMT - Time Source: server- IP address: 67.79.9.218
-  Document emailed to gmassingill@rollingwoodtx.gov for signature
2023-01-13 - 6:39:25 PM GMT
-  Email viewed by gmassingill@rollingwoodtx.gov
2023-01-14 - 4:40:38 AM GMT- IP address: 24.55.61.186
-  Signer gmassingill@rollingwoodtx.gov entered name at signing as Gavin Massingill
2023-01-18 - 1:50:04 PM GMT- IP address: 45.20.196.222
-  Document e-signed by Gavin Massingill (gmassingill@rollingwoodtx.gov)
Signature Date: 2023-01-18 - 1:50:06 PM GMT - Time Source: server- IP address: 45.20.196.222
-  Agreement completed.
2023-01-18 - 1:50:06 PM GMT

RESOLUTION NO. 2022-01-18-08

RESOLUTION EXPRESSING INTENT TO FINANCE EXPENDITURES

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WHEREAS, the City of Rollingwood, Texas (the “City”), a political subdivision of the State of Texas, is authorized to finance its activities by issuing obligations pursuant to the Constitution and general laws of the State, including, but not limited to Chapter 1331, Texas Government Code, as amended, which may include obligations the interest on which is excludable from gross income for federal income tax purposes (“Obligations”), pursuant to Section 103 of the Internal Revenue of 1986, as amended (the “Code”); and

WHEREAS, the City has made, within the last 60 days, and/or will continue to make payments with respect to the project(s) listed on Exhibit A attached hereto (the “Project”); and

WHEREAS, the City reasonably expects to issue Obligations to reimburse itself for the costs associated with the Project; and

WHEREAS, the City desires to reimburse itself for the costs associated with the Project from the proceeds of Obligations to be issued subsequent to the date hereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

Section 1. The City hereby declares its intent to reimburse itself for all costs paid within the last 60 days and that will be paid on or subsequent to the date hereof in connection with the Project from the proceeds of Obligations to be issued subsequent to the date hereof.

Section 2. The City reasonably expects that the maximum principal amount of Obligations issued by the City to reimburse costs associated with the Project will not exceed \$500,000.

Section 3. This Resolution will be kept in the books and records maintained by the City with respect to the Obligations.

[Signature page follows]

32 PASSED AND APPROVED this _____.

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CITY OF ROLLINGWOOD, TEXAS

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Gavin Massingill, Mayor

38 ATTEST:

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40 _____
41 Desiree Adair, City Secretary

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44 (SEAL)

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EXHIBIT A

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The Project

50 Making permanent public improvements, to wit:

51 (a) constructing, acquiring, improving, renovating, expanding, developing and equipping
52 waterworks system facilities and improvements, including fire flow improvements and
53 acquiring lands and rights-of way for such purposes, and all matters incident or
54 necessary thereto; and

55 (b) constructing, acquiring, improving, renovating, expanding, developing and equipping
56 a combined City Hall and Public Safety Building and related infrastructure.

AGENDA ITEM SUMMARY SHEET**CITY OF ROLLINGWOOD, TEXAS****MEETING DATE: January 18, 2023**

Agenda Item __: Request for legal advice and discussion and possible action with regard to building permit applications, and purported issuance of building permits, where the Building Official has determined that the applications do not conform to the setback requirements of the zoning code and zoning variances for the non-conformities have not been sought from the Board of Adjustment; determination of appropriate action with regard to such applications; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time.

Submitted by: Brook Brown

Background:

At the February 16, 2022, city council meeting, Agenda Item 13 sought legal advice as to whether a property owner could revise the setback lines for a property by filing a replat of the property, or if the zoning code setbacks would apply despite zoning setbacks being placed on a filed replat. This question arose because of a request before the Planning and Zoning Commission for approval of a replat of the property located at 304 Vale, to provide for a 20 ft. side setback along Bettis, rather than the prior 30ft. setback that would otherwise apply under the Code, and a similar action by the owner of the property at 400 Farley, to change the address of the property formerly known as 2500 Bettis, to 400 Farley, then claiming that this address change also changed the former 30ft. front setback along Bettis to a 20ft. "side" setback.

At the February 16, 2022, council meeting, the City attorney advised that, in these circumstances, "a zoning variance was necessary because the zoning setback was more restrictive based on the way that houses were facing, and that the applicants will need to seek a zoning variance. The Mayor indicated that "the next step is to send this to the BOA and notice appropriately." Minutes of the February 16, 2022 council meeting at p. 7, Item 13.

The permit file indicates the 304 Vale and the 400 Farley property owners subsequently proceeded with their building permit applications; however neither filed an application for a zoning variance for approval of the setbacks as shown on their replats.

The permit file for the 304 Vale property contains a memo from the Mayor dated August 28, 2022, indicating that he made the decision to issue the building permit "despite the setbacks not complying with the zoning code" to avoid a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the plat.

The permit file for the 400 Farley property contains a memo from K. Friese stating "This item has been cleared at the executive direction of Mayor Massingill due to previous actions by the City and a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the officially approved plat. As a result of the potential dispute, the Mayor ordered the permit to be issued despite the setbacks not complying with the zoning code." The file also contains a memo from the Mayor dated August 28, 2022, indicating that he made the decision to issue the building permit

"despite the setbacks not complying with the zoning code" to avoid a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the plat.

The Mayor's memo also notes that an ordinance amendment approved at the August 17 meeting removed the requirement in the code for a plat to reflect setback lines. However, this amended ordinance did not change the requirement to seek a variance to build in accordance with the setbacks on the filed plats where inconsistent with the zoning setback requirements, consistent with the legal advice received at the February council meeting.

Action requested: Legal advice as to the legal status of the Mayor's directives and the permit applications for the 304 Vale and 400 Farley properties given the non-compliance with the Code and the absence of authority in the Mayor's office to approve a building permit, the decision of non-compliance of these applications with zoning code requirements by the building official, and the absence of authority in the mayor's office to settle threatened litigation without council approval; determination of the appropriate action with regard to the building applications for and work proceeding at the 304 Vale and 400 Farley properties; and identification of any other similar issues in connection with any other Rollingwood permit applications, if any, in progress at this time.

Resources:

Sec. 101-27. Generally.

The procedures established in this article and in the city construction regulations will be administered by the building official, who may authorize the use of persons, equipment, and facilities as necessary to implement and enforce the provisions hereof.

(Code 1987, ch. 11, subch. A, § 3; Code 1995, § 3.02.005)

Sec. 101-30. - Third-party inspections.

If the city contracts with a person to perform the inspections required by the city building code, an inspection performed by such person shall be considered an inspection by the building official; provided, however, that building permits and certificates of occupancy shall be issued only by the city building official. If the city has not contracted with a licensed plumbing inspector to conduct inspections within the city, a nonresidential property owner must secure the services of a licensed plumbing inspector for the city and pay all costs incurred by the city for such inspection services.

(Code 1987, ch. 11, subch. A, § 11; Code 1995, § 3.02.011)

Sec. 101-90. Required, generally.

- (a) No person shall construct, alter or move any building, structure, gas line, or fence, or any portion thereof, or store building materials or equipment on property, or cause the same to be done, without first obtaining a building permit, as required under the city construction regulations from the building official; provided, however, that no person shall be required to obtain a building permit for the application or installation of new or replacement flooring, appliances (except for water heaters for which a building permit is required unless it is installed by a licensed plumber), light fixtures, wallpaper or wall coverings, tile work, plumbing fixtures, hardware, glazing, paint, stain or plaster, trim work, cabinetry or shelves, insulation, counter tops, doors, garage doors, drywall (except drywall for garage separation), tile work, trim work, plaster, gutters and downspouts, exterior doors or windows (except windows in sleeping areas), roofing materials and all other materials and equipment necessary of the proper completion thereof.

- (b) Except as otherwise authorized in a written order approved by the board, a building permit shall not be issued except in conformity with the provisions of this article.
- (c) The city council shall adopt a schedule of building permit fees. Such schedule of fees shall remain in force until changed by the city council.

(Code 1987, ch. 11, subch. G, art. XV, § 2; Code 1995, § 14.02.852(a)—(c); Ord. No. 2017-01-18, 1-18-2017)

Sec. 2-57. Presiding officer; mayor pro tempore; council liaisons.

....

- (c) The mayor shall not have the power to negate any action of the city council except as otherwise authorized by V.T.C.A., Local Government Code ch. 53. The mayor may not bind or obligate the city in any way without prior authorization from the city council. The mayor may not vote on any motion considered by the council, unless necessary to break a tie.

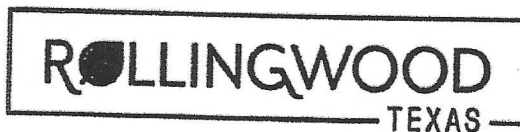
...

Sec. 101-101. Revocation of building permits.

- (a) Whenever work is being performed in violation of the requirements of the city's building code or site plan filed with the city, the building official shall give written notice to the person performing or causing work to be performed, directing such person to show cause why the building permit authorizing the work should not be revoked.
- (b) Any person served with notice may, within five days after service, show cause to the building official why the building permit should not be revoked. If the person fails to show good cause, the building official shall revoke the building permit and give written notice of the revocation to the person.
- (c) A building permit revocation order shall be posted upon the building or structure where work is being performed.
- (d) The show-cause procedure provided under this section may be waived by the building official when the building official finds that the work being performed in violation of the city's building code could cause imminent peril to life or property.

(Code 1995, § 14.02.869; Ord. No. 2017-01-18, 1-18-2017)

Mayor's memos - see attached.



Memorandum

From: Gavin Massingill, Mayor
Date: August 28, 2022
Subject: 304 Vale St. Zoning Approval and Permit Issuance

The property owners of 304 Vale Street, Walt and Kendra Roloson, as well as their engineer and architect, had been working with City Staff since September 2021 on a new residence application. In November 2021, a replat application and associated documentation was filed for this address with the office of development services. In December, the replat review was completed and denied, with the explanation that the owners would need a variance to obtain the building setbacks that were shown on the plat. A variance was brought before the Planning and Zoning Commission in February 2022 and both the variance and the plat were approved, but it was determined shortly thereafter that the variance should have been heard by the Board of Adjustment, not the Planning and Zoning Commission.

The reason the owners were told they needed a variance was that the building setbacks that were shown on the plat did not conform to the city's zoning requirements with respect to required depths of yards. The building plans that were submitted and had gone through various iterations of review also did not conform with the yard requirements in the residential zoning code, however, the owners had an approved plat showing the building lines as they were requesting. Further, a plat is a legal document governing the division of land described by its metes and bounds and how the land is represented. Zoning regulations should not be recorded on a plat; however, the city's subdivision ordinance, which governs what is to be shown on a plat, had a requirement that building lines be shown.

The city's zoning regulations would generally prevail in most situations, however, due to the threat of costly litigation based on the actions already taken, advice given by former staff, potential inconsistency of previous application, and a perceived conflict because of what was required on plats, I made the decision to order the permits issued despite the setbacks not complying with the zoning code to avoid a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the officially approved plat.

It should also be noted that there was support of all surrounding neighbors of this property to allow the building yard lines as proposed and shown on the approved plat.

I took the action to approve this permit issuance to avoid the legal entanglement that would have pursued, and then immediately put an item on the next City Council agenda for the Council to consider removing the requirement that building lines be required on plats so no future confusion would exist and so that the city would not be put in this situation again. The City Council did approve this code amendment at the August 17 City Council Meeting.



Memorandum

From: Gavin Massingill, Mayor
Date: August 28, 2022
Subject: 400 Farley Trail Zoning Approval and Permit Issuance

The property owner of 400 Farley Trail, Buck Shapiro, originally applied for a replat of his property, originally addressed 2500 Bettis, in May 2021. This replat included the address change to 400 Farley Trail. In August 2021 the City Council approved the address change from 2500 Bettis to 400 Farley Trail. Mr. Shapiro worked with staff through multiple revisions and a resubmission of his replat, and in May of 2022 the replat was approved through the administrative approval process based on the precedent set by previous action by the Planning and Zoning Commission to approve the plat for 304 Vale Street. (See Executive Memorandum for 304 Vale Street dated August 28, 2022.)

In May of 2022, Mr. Shapiro applied for a new residential permit with the office of development services. He had moved forward with the development and submittal of plans based on the setback lines that were shown on the property's approved plat. It was discovered that the plat that was filed with the city and approved for this property had building setbacks shown on it that did not conform to the city's zoning requirements with respect to required depths of yards.

A plat is a legal document governing the division of land described by its metes and bounds and how the land is represented. Zoning regulations should not be recorded on a plat; however, the city's subdivision ordinance, which governs what is to be shown on a plat, had a requirement that building lines be shown.

The city's zoning regulations would generally prevail in most situations, however, due to the threat of costly litigation based on the actions already taken, advice given by former staff, potential inconsistency of previous application, and a perceived conflict because of what was required on plats, I made the decision to order the permits issued despite the setbacks not complying with the zoning code to avoid a potential legal dispute by the owner related to setbacks in the zoning code and those recorded on the officially approved plat.

It should also be noted that there was support of all surrounding neighbors of this property to allow the building yard lines as proposed and shown on the approved plat.

I took the action to approve this permit issuance to avoid the legal entanglement that would have pursued, and then immediately put an item on the next City Council agenda for the Council to consider removing the requirement that building lines be required on plats so no future confusion would exist and so that the city would not be put in this situation again. The City Council did approve this code amendment at the August 17 City Council Meeting.

To: The Rollingwood City Council

From: Brook Brown

Re: Agenda item 9- City Council meeting of Jan.18, 2023

I. BACKGROUND FOR THIS ITEM

a. Introduction

Two weeks ago, on Jan. 5, I was reviewing building permit files at City Hall, to understand how the city's height restrictions were being applied. In two of the files, I found memos from the Mayor, referred to by him as "executive directive", dated August 28, 2022, directing that two building permits be approved. The memos were issued after a determination by the City's engineering firm declining to issue these building permits because they were not in compliance with the building code. The specific issue was that the two applicants sought to reduce side setbacks on corner lots from the required 30' to 20'. This specific issue, and one of these two permits, had previously been addressed at the February 22, 2022 City Council meeting, with the advice given by the City Attorney that an applicant must seek a variance from the Board of Adjustment for such a side setback reduction and could not do so by plat amendment, as these two building applications sought.

I did not know about this action until I read the memos. To my knowledge, the issuance of these permits by "executive direction" had not been previously brought to the Council's attention.

I bring this item to the Council not out of any animus toward the Mayor - whom I believe to be doing a good job in his leadership of the City, and I assume he thought the action reflected in the memos to be appropriate.

However, it has been my understanding that neither a city council member nor the Mayor alone can bind the city; that neither the city council nor the Mayor can issue a building permit - only the city's building official, who's decision is then subject to appeal only to the Board of Adjustment and not the Council or Mayor - so that politics is taken out of the zoning decisions; and that this matter does not fit into the limited "discretionary action" permitted under Code Section 2-401 (f)

for reasons explained below; and if it did, then the Mayor was obligated to post his action in issuing these building permits by "executive directive" for consideration by the full Council at its next meeting. Also, it is my understanding that neither the Mayor nor any council member can settle existing or threatened litigation without council approval.

I don't take issue with the Mayor but with his action in issuing these executive directives that, in my understanding, are at odds with our zoning processes, in the following particulars. I believe a mistake has been made in issuing these permits by "executive direction". Mistakes can be corrected. That's why I present this item -it asks our City Attorney to determine if there has been a mistake, and if a mistake has been made, how we might correct it and move forward.

It seems to me that issuing these permits by "executive direction" is:

(i) contrary to advice of the City Attorney that the Council received at last the February 2022 council meeting with respect to the particular zoning requirement at issue;

(ii) undermines the building official and processes in the Code for referral of disputes as to the building official's determinations to the Board of Adjustment,

(iii) does not fit within the Mayor's express authority under the code or his discretionary authority under Code Section 2-401(f);

(iv) that issuing a building permit to settle litigation is contrary to uniform application and enforcement of our code by our city building officials as it varies the processes and requirements for applicants who threaten litigation, and is unlikely to reduce litigation but would instead lead to more contention regarding code requirements and ultimately more litigation; and

(v) neither the Mayor nor any council member acting alone can settle threatened litigation, or bind the City to any settlement - such action being valid only by action approved by the Council as a whole.

Community concerns:

Our ordinances and resolutions are adopted and made public so that we all live by the same rules. Uniform rules promote harmony and mitigate disharmony in our community. Ordinances provide notice of what rules we as residents can expect

to live by for ourselves and each other. These ordinances provide processes to be followed if an applicant believes there are special circumstances that justify an exception to these rules. For zoning, if an applicant disagrees with a determination of the building official, the process for presenting those special circumstances is by appeal to the Board of Adjustment. That appeal process is public. Because it is public, every resident has the ability to understand when, how and why a special exception or variance is granted, and notions that any one person has been given special treatment, or has been treated arbitrarily, is reduced, thereby promoting harmony. Just as within a household, there are "rules" that promote harmony, so too are there "rules" within the community that promote harmony.

II. Timeline and action on the two building applications at issue

a. The building applications.

The two permits concern corner lot properties, one at 304 Vale and the other at 400 Farley Trail (previously 2500 Bettis). On corner lot properties, the zoning code requires a 30' setback along both sides of the lot adjacent to the two streets that intersect at the corner. The two permit applications sought to reduce the side street setback from 30' to 20'.

The matching 30' setbacks are required to ensure that buildings on corner lots have the same setback from both the front and side streets so as to match the setbacks of the other homes along both the front street and the side street - thereby assuring uniform setbacks along the length of a block. The one exception to this requirement is where a block consists of two lots whose rear lot lines abut, where a 20' side setback is allowed, because the two lots do then create differing street-side setback lines within a block. In both cases the applicants' rear lot line abutted the adjacent lot's side lot line.

b. City directs the Vale applicant to seek a variance from the BOA.

The Vale property applicant sought approval from the P&Z commission of a plat showing the side setback reduced from 30' to 20'. On Feb. 2, 2022, the P & Z approved the request. However, two weeks later, at the Feb. 16, 2022, city council meeting, the City Attorney advised that the P & Z could not revise the

required setbacks by approval of a replat, that a replat is a "subdivision variance" and that the applicant would need to seek a zoning variance from the Board of Adjustment to obtain approval of the reduced setbacks even though the replat was approved by the P&Z. The minutes of that meeting state:

"City Attorney Charles Zech discussed this matter and what happened in this instance, *explaining that zoning variance was necessary because the zoning setback was more restrictive based on the way that houses were facing, and that the applicants will need to seek a zoning variance even though a subdivision variance was approved.* Mayor Gavin Massingill stated that in this instance, the city made a call, it was not correct and that *the next step is to send this to the BOA and notice appropriately.*"

c. The Vale applicant does not seek a variance from the BOA and the Building official declines to issue the permit.

The Vale applicant did not file an appeal with the Board of Adjustment but instead filed the plat with the reduced setbacks with Travis County on March 22, 2022, and continued to seek approval of the reduced setbacks from the city building official. The city building official - in this instance, the City's engineering firm K. Friese, declined to approve the building permit on the grounds that the side setback did not meet zoning code requirements.

d. The Mayor directs the Vale permit to be issued by "executive directive".

On August 28, 2022, the Mayor issued his memo stating "I took action to approve this permit issuance to avoid the legal entanglement that would have pursued" and states that he put an item on the next Council agenda to "so that no future confusion would exist...". Any confusion as to whether a zoning variance or replat was required had already been clarified by the City Attorney six months earlier at the Feb. 22 Council meeting, with his determination that a plat was not effective to change the setback and a variance would be needed. The Mayor's memo does not address this prior advice and direction that the applicant must seek a variance to change the lot's side setbacks. Also, any reliance by the applicant on the P&Z's incorrect approval of the replat as grounds for issuing the permit seems misplaced as the permit file shows that the applicant's replat was filed with Travis County March 22, 2022, more than a month until *after* the Feb. 2022, City council

meeting at which meeting the City Attorney advised that the P&Z approval of the plat did not supersede zoning requirements and a variance must be sought.

e. The Mayor's action in issuing the permit was not presented to the Council, as required for discretionary action.

The Council was not given the Mayor's memo, was not advised of the Mayor's directive to issue the building permit, nor was the Council asked to consider or approve any settlement of pending litigation by issuance of a building permit contrary to otherwise applicable zoning requirements. The subsequent action brought to the Council by the Mayor was to seek approval of an ordinance removing the requirement that a plat contain building setback lines. That action did not advise of or seek approval of the issuance of these two building permits over the objection of the building official and with the non-compliant setback lines.

e. The Farley change of address request and subsequent permit application.

The timeline and treatment of the Farley property is similar but not identical to the Vale property. On August 25, 2021, the Farley applicant sought approval from the city council for an address change for the lot at the corner of Bettis and Farley, from a Bettis address to a Farley address. This was a simple address change and did not mention or seek a variance to reduce the Bettis setback to 20'. On May 4, 2022, well after the City attorney's Feb. 16 advice, this applicant filed a building permit application with a 20' setback on Bettis, which the city building official, again K. Friese, declined to approve, by letter dated July 20, 2022.

f. The building official's denial of the Farley permit and the Mayor's subsequent "executive direction" to issue the permit in reliance on the Vale "executive direction".

On August 28, 2022, on the same date as the Mayor's Vale property memo, the Mayor issued a memo for the Farley property, stating he had taken "executive direction" to direct the issuance of the building permit despite a determination by the City's building official that the permit application was not in compliance with the building code. The memo states the executive direction was taken because of "precedent set by previous action by the Planning and Zoning Commission to approve the plat for 304 Vale Street" (without mentioning the City Attorney's

subsequent Feb. 22, 2022 advice that the P&Z's action did not supersede the requirement to seek a variance for the reduction of the setback) and threatened litigation by the permit applicant.

The Mayor's memo also refers to the filing of a plat with the City "and approved for this property" showing the 20' setback. Review of the plat in the Farley permit file indicates that the City (in April 2022) approved the plat only as to "subdivision" requirements and not zoning requirements, and that the plat was filed with Travis County on May 5, 2022, well after the Feb. 22, 2022, city council meeting clarifying that the filing of a plat with incorrect setback lines did not supersede zoning setback requirements. A prior plat had been filed by the Farley applicant in January 2022, but that plat was approved by the City only as to subdivision requirements and not zoning requirements, and was amended by the subsequent plat filed in May 2022.

g. The Mayor's memo does not mention any "vested rights" claims as grounds for the "executive direction" and no zoning code change occurred here that might support such a claim.

It would also seem that neither applicant could assert any vested interest claim, in that the code requirement that a variance be sought to reduce a side setback as this requirement did not arise from any change to the code. The code has for some years required this 30' setback. Also, as to the Farley property, it seems the building plans were not filed until mid-summer 2022, well after this question was clarified by the City Attorney in an open meeting of the City Council.

h. The Code permits the city to correct errors in the issuance of a building permit.

Section 101-96 of the Rollingwood Code states: "The issuance of a permit upon approval of plans and specifications does not prevent the building official from thereafter requiring the correction of errors in the plans and specifications found to be in violation of the code or any other ordinance of the city." As to the existing status of these sites, it appears that the Vale property is at the stage that the foundation has been poured and the Farley property has been demo'ed but has not yet broken ground.

ACTION ITEMS - So, what does the Council do from here?

1. I recommend that we affirm the guidance of the City Attorney as reflected in the minutes of the Feb. 16 Council meeting. See Motion A below.

2. I recommend we ask the city administrator and building official to advise the Council of any other pending applications, if any, that the building official has been directed to approve despite non-compliance with the zoning code requirements, if any. See Motion B below.

3. To resolve the status of the Vale and Farley building applications, I recommend we seek a formal written opinion of Counsel within a time certain, as outlined in attached motion c, to determine the status of these applications, and what options do the applicants and the City have to straighten out this situation. See Motion C below.

4. To do these tasks in a timely fashion, I recommend we set a date several days after the date of receipt of the City Attorney's opinion for a special council meeting to take action based on advice of counsel. See Motion D below.

MOTIONS

A. Move that the City Council direct the building official to advise all pending building applicants having a corner lot seeking a reduction in the 30' side setback, and not meeting the exception in Code Section 107-76 (c) (3), that such setback reduction requires the approval of the Board of Adjustment and cannot be accomplished based on purported prior precedent, by an address change, a new plat, replat, or amending plat, or other means.

B. Move that the City Council direct the Building official to advise the Council of any other pending building applications which the building official has been directed to approve despite non-compliance with the zoning code requirements, if any.

C. Move that the Council seek the advice of the City Attorney on four questions, to be provided in writing to the Council within _ days:

1. What is the legal status of the building applications in question given that the building official has determined the applications do not conform to the setback requirements of the zoning code and no appeal has been filed seeking a variance of that decision with the BOA?

2. Does the Mayor's memo "to approve this permit issuance" result in the issuance of a valid building permit for these two properties?

3. In the event that there is no valid permit for these properties, what options do the applicants have to obtain a valid building permit - for example, stop work and start over with a new application, file an amended application, seek a variance on the prior application, etc.? Also, if the building permit is not valid, can an occupancy permit be issued for either home?

4. What options are available to the Council regarding these two applications in the event that no valid building permit exists? See particularly Code Section 107-96 stating: "The issuance of a permit upon approval of plans and specifications does not prevent the building official from thereafter requiring the correction of errors in the plans and specifications found to be in violation of the code or any other ordinance of the city."

D. Move that the Council set a special called meeting on Jan. _____, to consider the advice of counsel on the questions in Paragraph C.



K·FRIESE
+ ASSOCIATES
PUBLIC PROJECT ENGINEERING

Water Capital Improvements Plan Bond Program Update

Greg Blackburn, PE | City Council Meeting 01.18.2023



Agenda

.....

WATER CIP BACKGROUND

BOND PACKAGES

STEPS FORWARD

PUBLIC UPDATES

RECOMMENDATIONS

QUESTIONS



Our team has created a Bond Program management approach that maximizes **opportunities for savings** and **upholds schedule targets.**

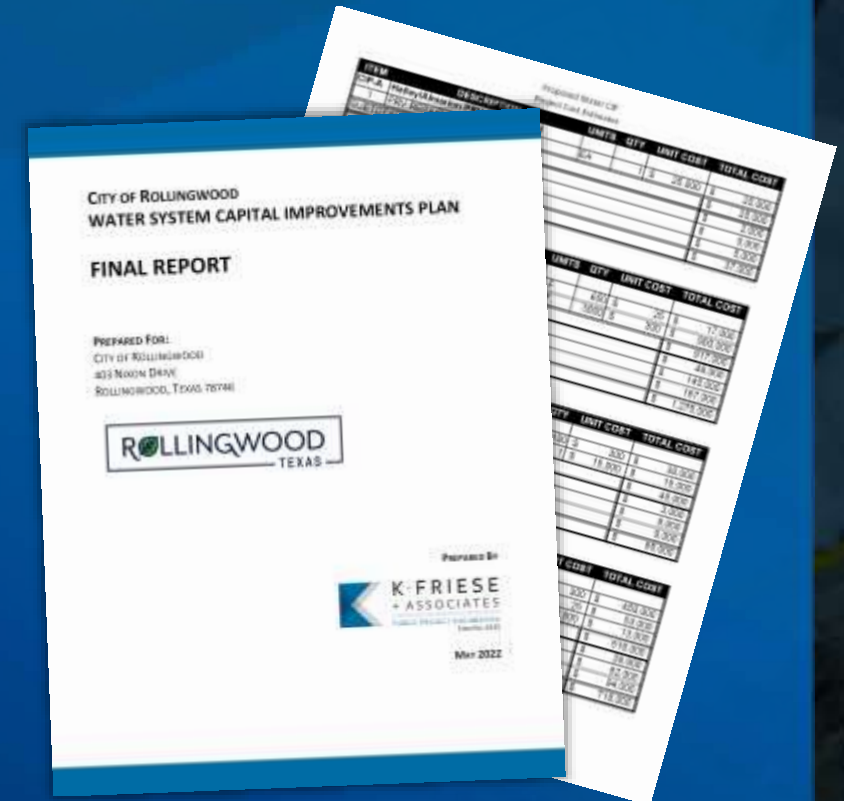
Water Capital Improvements Plan Background

Water CIP project in 2022 developed 20 projects for water system improvements

- System pressures
- Fire flow improvements
- Maintenance & operations

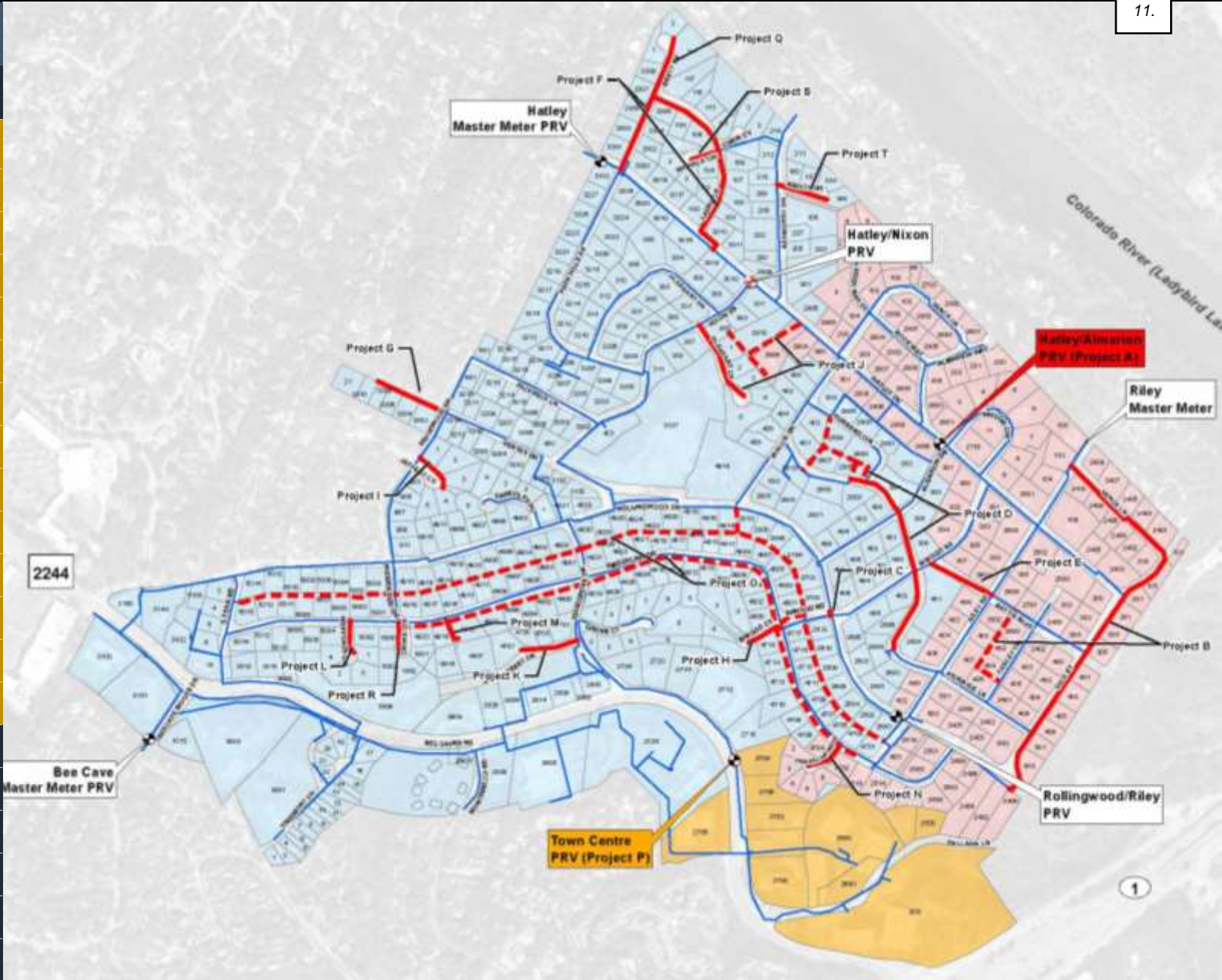
CIP Report approved by Council in May 2022

\$5.3 million bond was passed in November



WATER CIP PROJECTS

ID	Proposed Projects	Priority
A	Hatley/Almarion PRV Replacement	High
B	Vance & Vale St Water Improvements	High
C	Inwood Rd Interconnect	High
D	Pickwick Dr Fire Flow Improvements	High
E	Bettis Blvd Fire Improvements	High
F	Park Hills Dr/Laura Ln Fire Improvements	High
G	Gentry Dr Fire Improvements	High
H	Inwood Cove Fire Improvements	High
I	Jeffrey Cove Fire Improvements	High
J	Pleasant Cove Fire Improvements	High
K	S. Crest Dr Fire Improvements	High
L	Westgate Circle Fire Improvements	High
M	Ewing Easement Main Fire Improvements	High
N	Timberline Ridge Fire Improvements	High
O	Abandonment Projects	Low
P	Town Centre PRV	Low
Q	Brett Cove Fire Improvements	Low
R	Ewing Circle Fire Improvements	Low
S	Michele Circle Fire Improvements	Low
T	Kristy Dr Fire Improvements	Low



Proposed Bond Packages

CIP projects proposed to be split into **five packages**

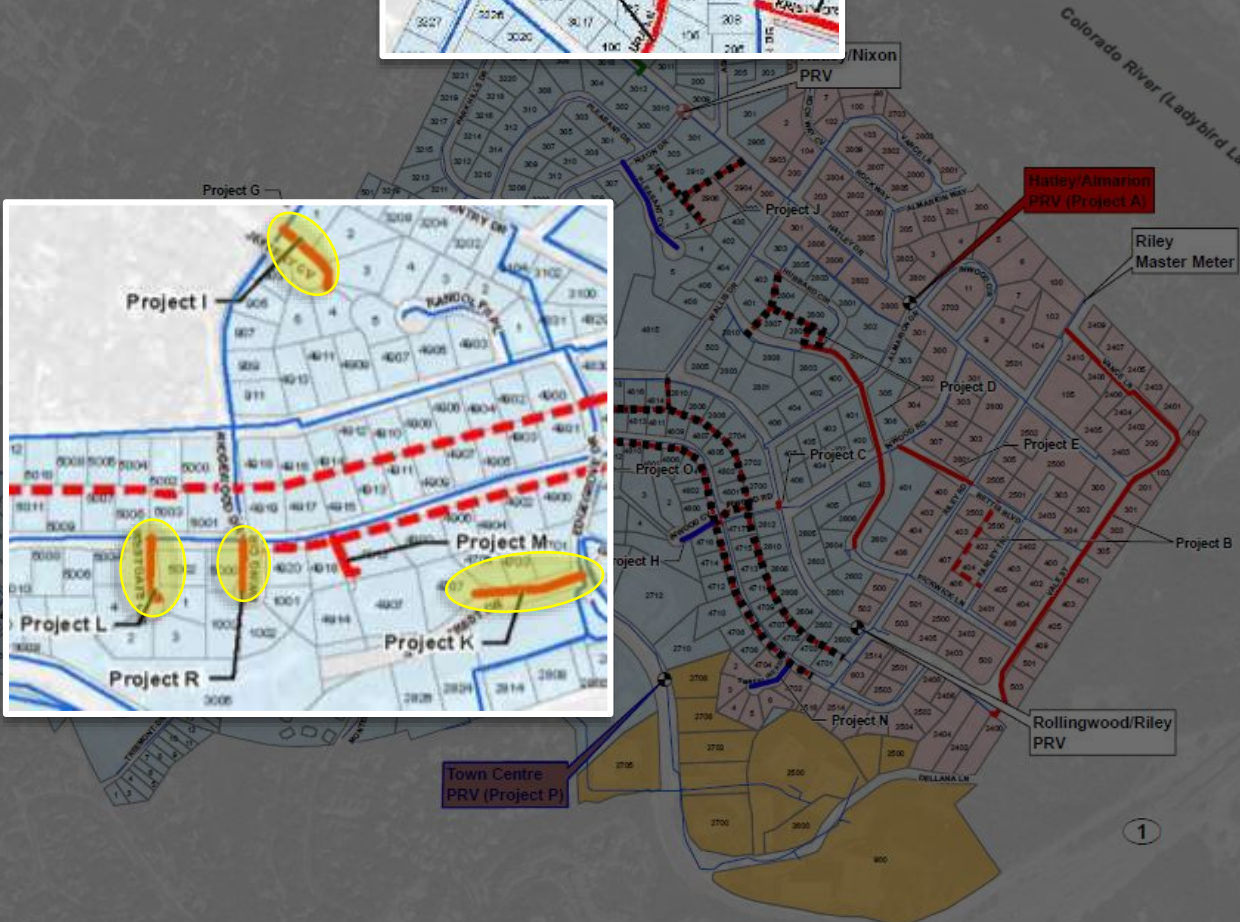
- Packages developed based on factors such as:
- Project priority
 - Geographic location
 - Estimated construction cost



Proposed Bond Packages

1

PACKAGE 1: Project I | Project K | Project L | Project R | Project S



Package 1 includes:

3 high-priority and 2 low-priority projects

- Fire flow improvements

SCOPE: 1,350 LF of 8-inch diameter water mains

Est. construction cost: \$450,000

- ▶ Design completed in 2016
- ▶ Minimal effort required to finalize plans

Proposed Bond Packages

PACKAGE 2: Project A | Project B | Project C | Project D | Project E



Package 2 includes:

5 high-priority projects

- Increase system pressures
- Fire flow improvements

SCOPE: 5,550 LF of 8-inch diameter water mains

- Repair or replacement Hatley/Almarion PRV

Est. construction cost: \$1,750,000

- ▶ Replace water mains with repeated breaks
- ▶ Generally located in northeast area of city

Proposed Bond Packages

PACKAGE 3: Project G | Project H | Project J | Project M | Project N | Project P

Package 3 includes:

5 high-priority and 1 low-priority projects

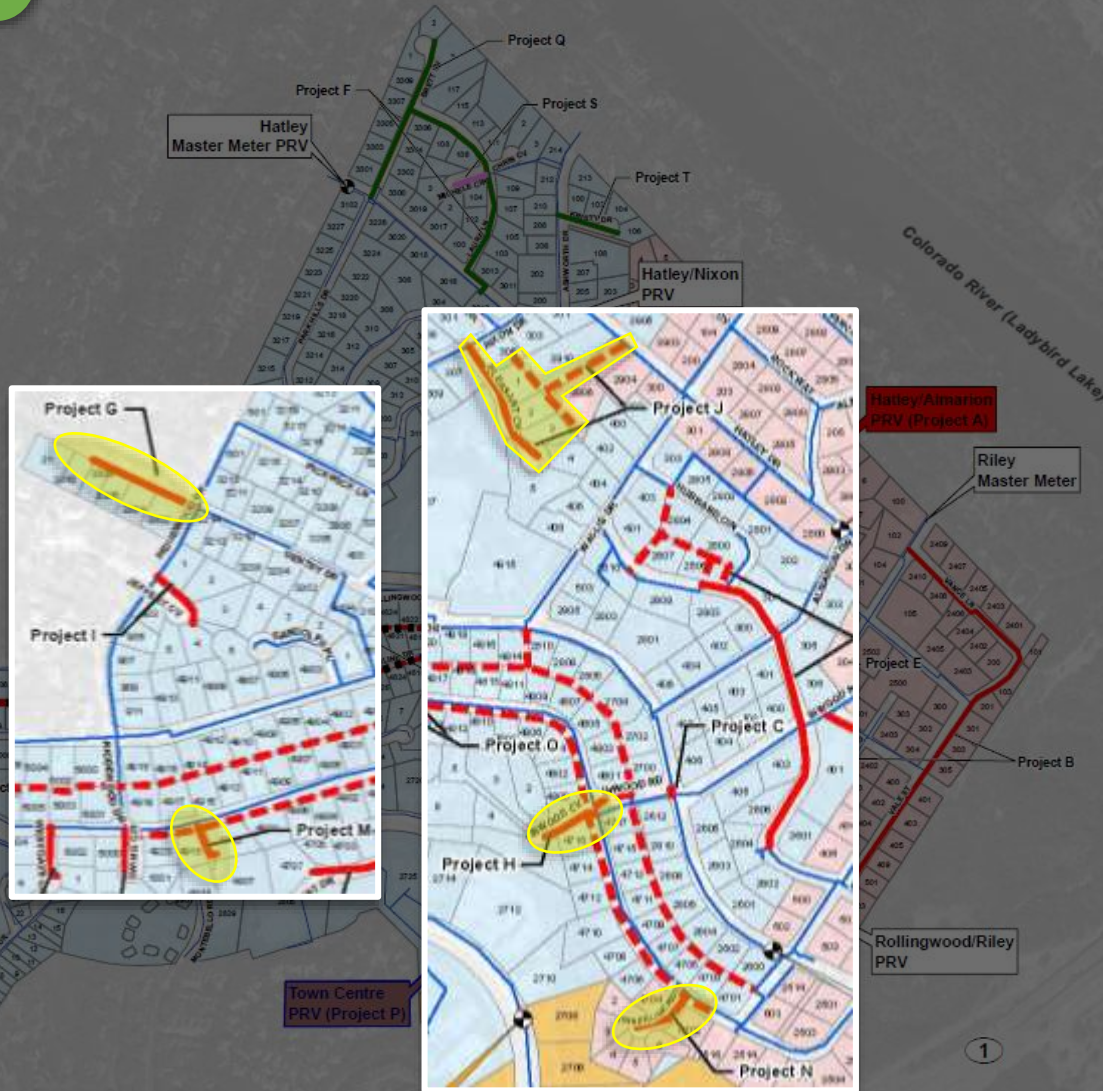
- Fire flow improvements
- Reduce high pressures

SCOPE: 1,900 LF of 8-inch diameter water mains

- One new PRV to serve Town Centre

Est. construction cost: \$500,000

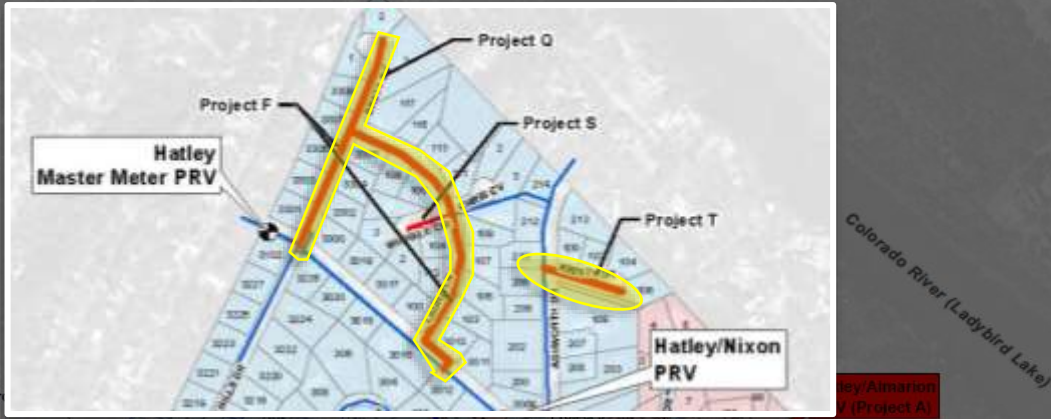
- ▶ Not geographically grouped
- ▶ Grouped for cost efficiency



Proposed Bond Packages

4

PACKAGE 4: Project F | Project Q | Project T



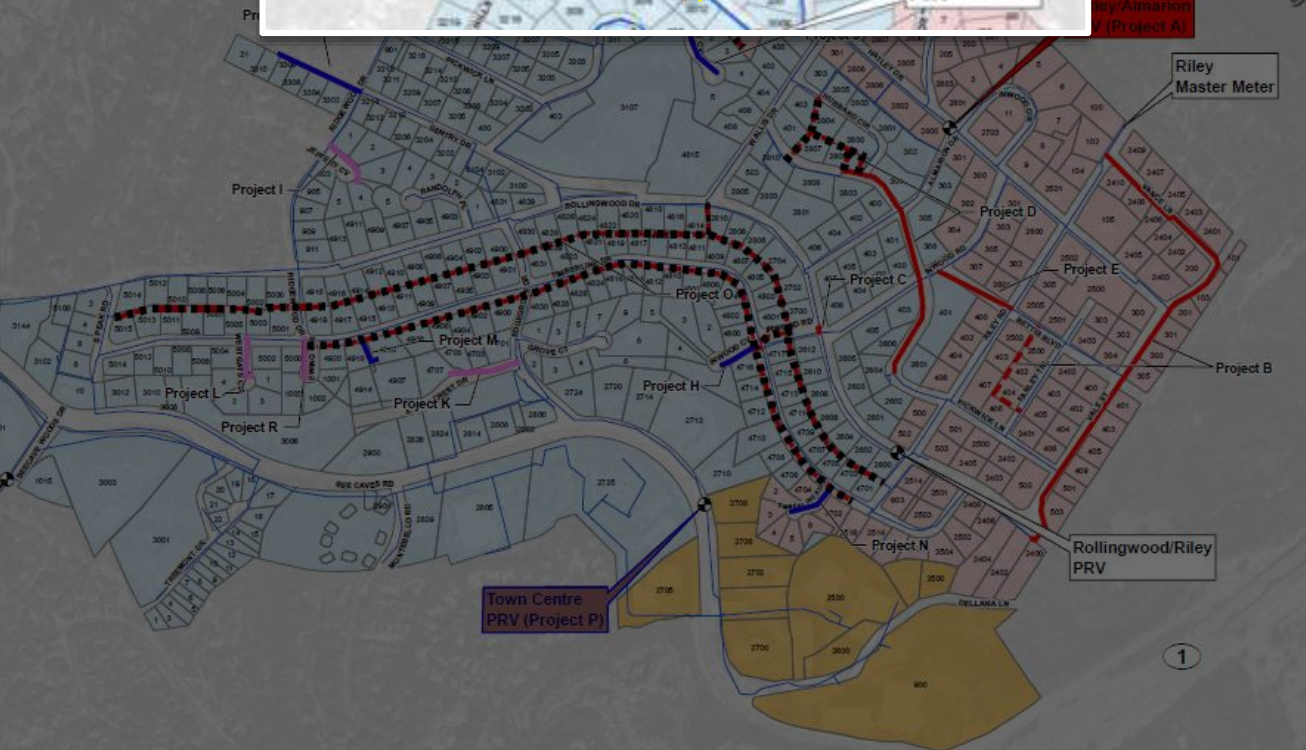
Package 4 includes:

- 1 high-priority and 2 low-priority projects
- Fire flow improvements

SCOPE: 2,550 LF of 8-inch diameter water mains

Est. construction cost: \$950,000

- ▶ Located in northwest corner of city
- ▶ Grouped geographically



Proposed Bond Packages

5

PACKAGE 5: Project O

Package 5 includes:

1 low-priority project

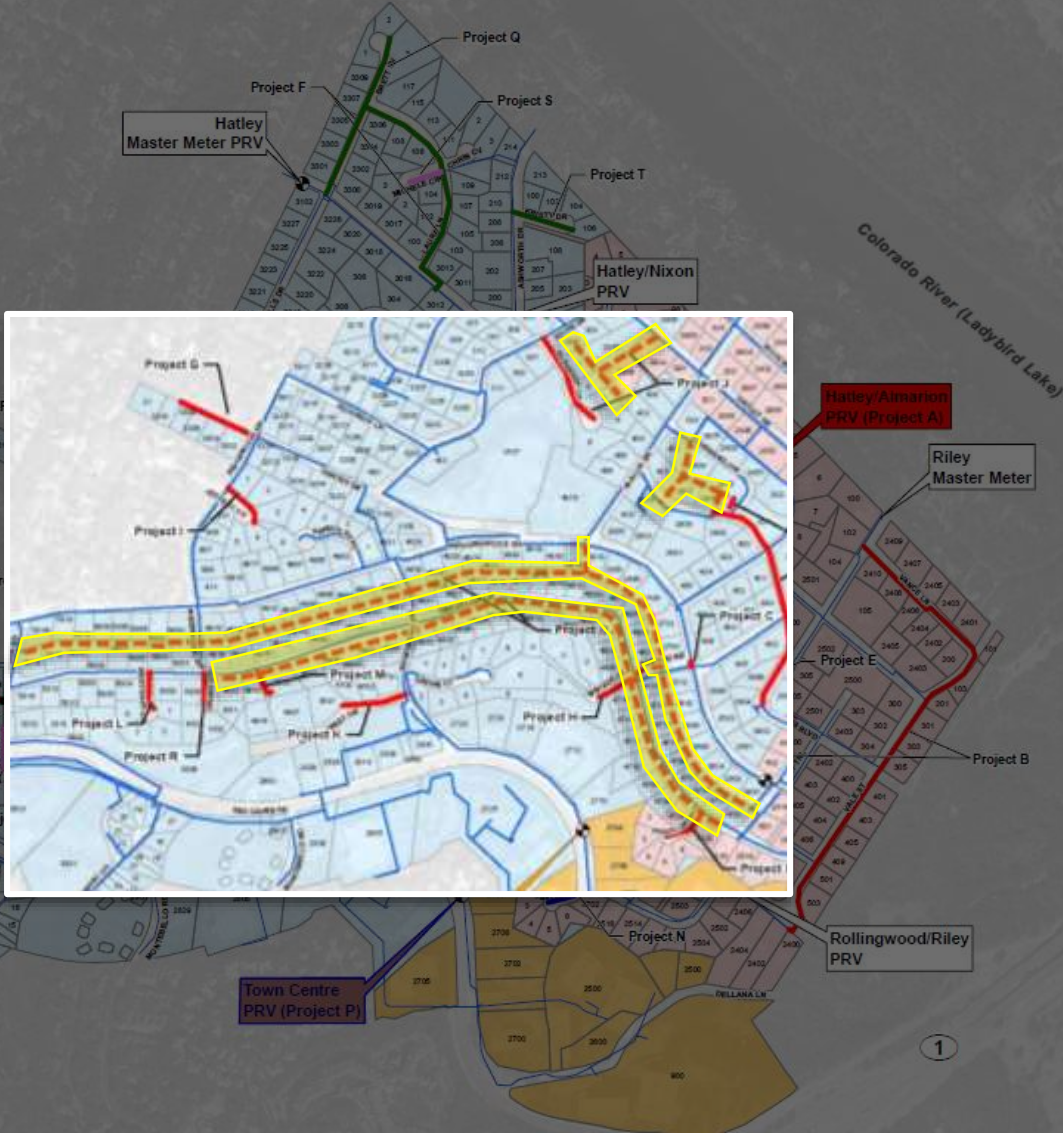
- Backyard waterline abandonment
- Private service relocations

SCOPE: 12,850 LF of backyard waterline abandonment

- 48 private service relocations

Est. construction cost: \$800,000

- ▶ Includes abandonment from Projects D & J
- ▶ Requires extensive property owner coordination
- ▶ Longer design and construction schedule



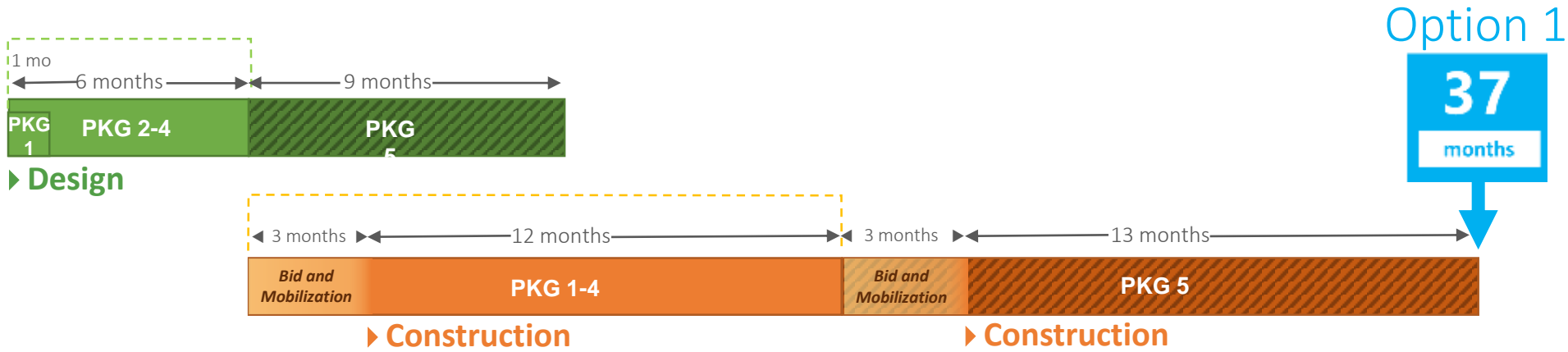
Steps Forward – Minimizing Cost

DESIGN

- Perform the field work and design for packages 1-4 at the same time
 - Best value for professional service fees
 - Provides flexibility for issuing projects for construction

CONSTRUCTION

- Bid packages 1-4 together (\$3.6 million estimated cost)
 - Pros:
 - Better contractors and prices
 - Faster overall schedule
 - Cons:
 - More construction activity

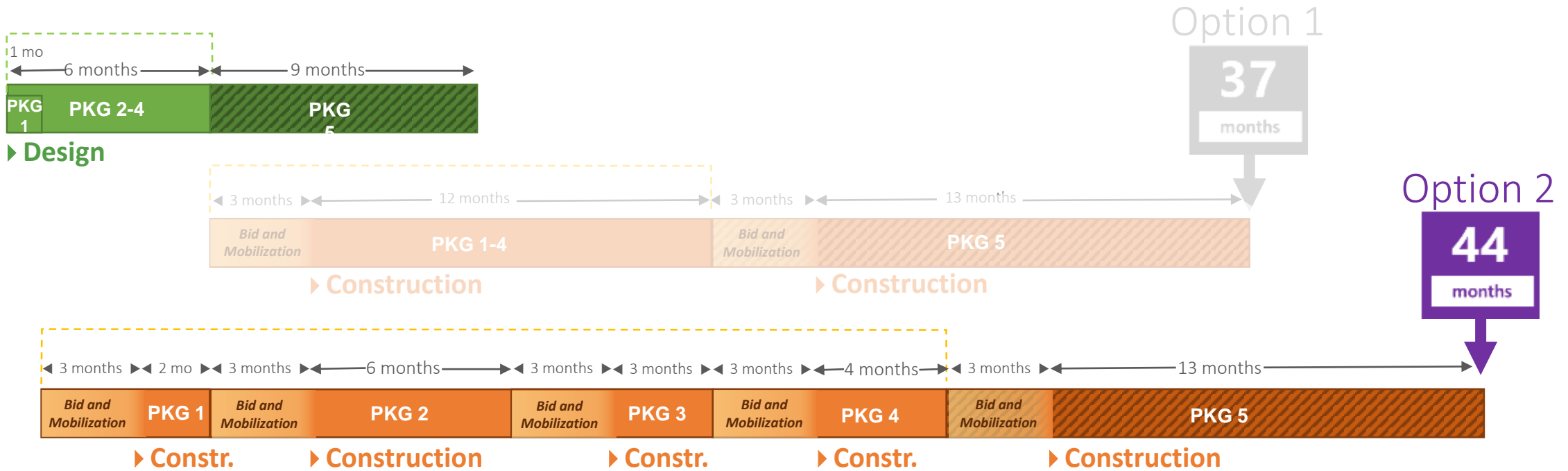


DESIGN

- Pkgs 1-4 completed within 6 months
- Pkg 5 to follow (9 months)

BID/CONSTRUCTION

- Pkgs 1-4 completed in 15 months
- Pkg 5 completed in 16 months



DESIGN

- Pkgs 1-4 completed within 6 months
- Pkg 5 to follow (9 months)

BID/CONSTRUCTION

- Pkg 1 completed first
- Remaining Pkgs bid in order

Public Update Recommendations

- Develop Water CIP Bond Program landing page on City website
 - Project map
 - Project summaries
 - Schedule updates
- Meet the Contractor
- Construction notifications

Providing the community with a simple, accessible place to view the latest project updates will ensure community clarity.

CITY OF KYLE BOND PROJECT WEBSITE

Recommendations

- Recommend to complete field work and design for Packages 1-4 at the same time
- Recommend to bid Packages 1-4 as a single construction package
 - Better pricing
 - More construction activity



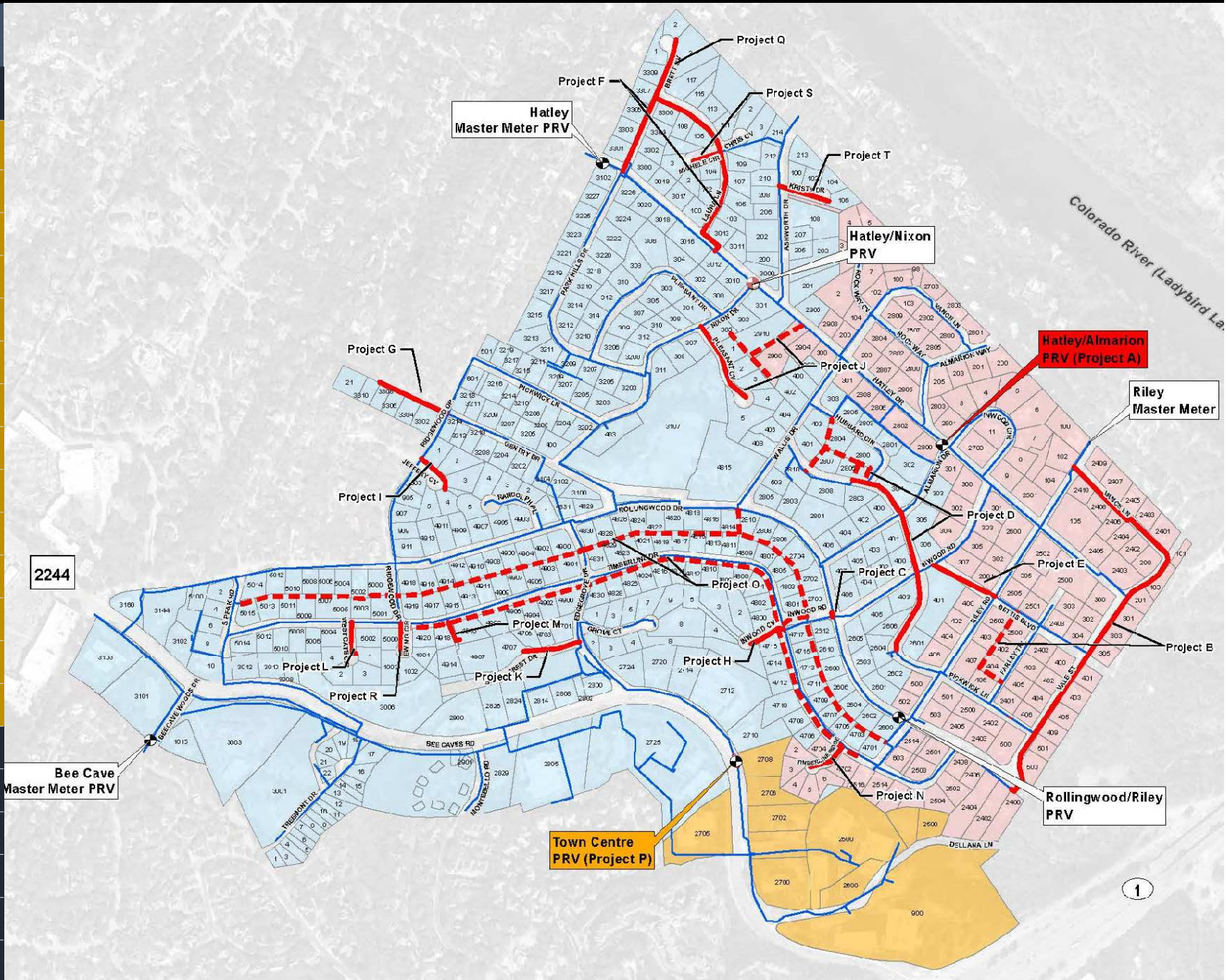
Questions?

Water CIP Bond Program Update



WATER CIP PROJECTS

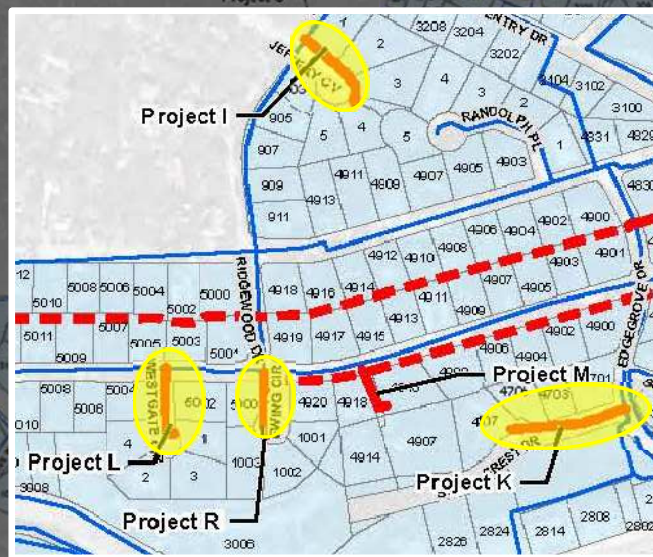
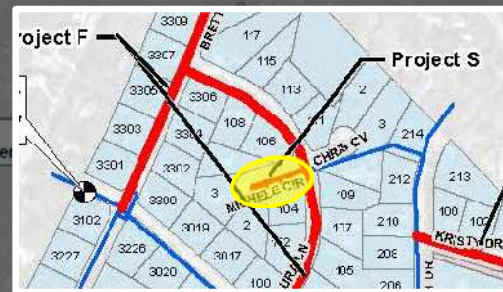
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1

Proposed Bond Packages

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Package 1 includes:

- 3 high-priority and 2 low-priority projects
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SCOPE: 1,350 LF of 8-inch diameter water mains

Est. construction cost: \$450,000

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- ▶ Minimal effort required to finalize plans

2

Proposed Bond Packages

PACKAGE 2: Project A | Project B | Project C | Project D | Project E



Package 2 includes:

- 5 high-priority projects
 - Increase system pressures
 - Fire flow improvements

SCOPE: 5,550 LF of 8-inch diameter water mains

- Repair or replacement Hatley/Almarion PRV

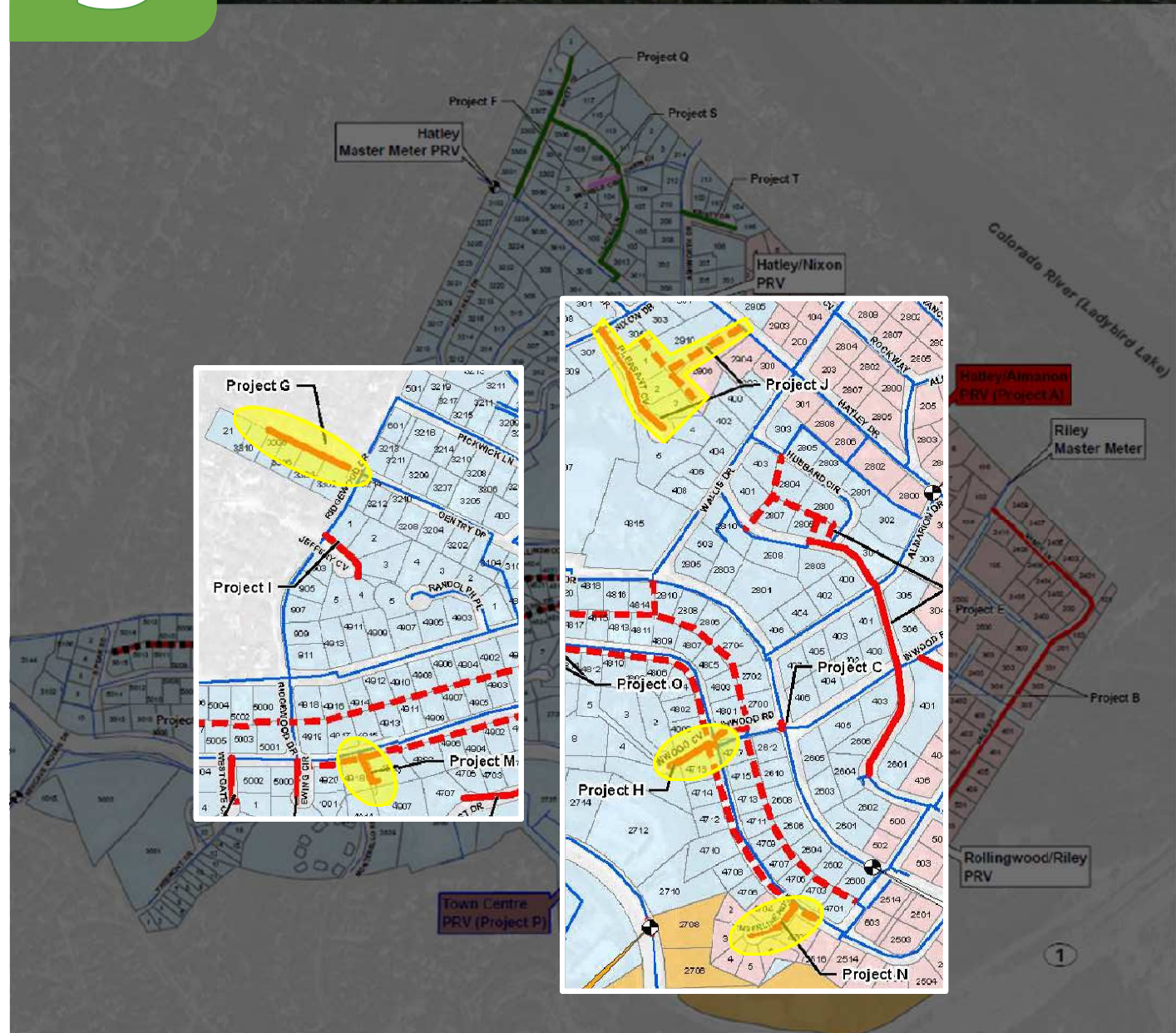
Est. construction cost: \$1,750,000

- ▶ **Replace water mains with repeated breaks**
- ▶ **Generally located in northeast area of city**

3

Proposed Bond Packages

PACKAGE 3: Project G | Project H | Project J | Project M | Project N | Project P



Package 3 includes:

5 high-priority and 1 low-priority projects

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- Reduce high pressures

SCOPE: 1,900 LF of 8-inch diameter water mains

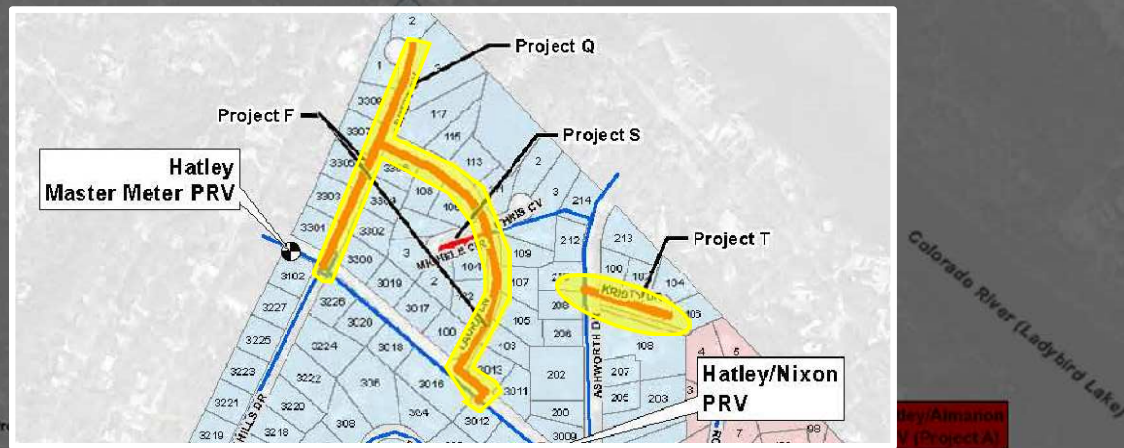
- One new PRV to serve Town Centre

Est. construction cost: \$500,000

- ▶ **Not geographically grouped**
- ▶ **Grouped for cost efficiency**

4 Proposed Bond Packages

PACKAGE 4: Project F | Project Q | Project T



Package 4 includes:

- 1 high-priority and 2 low-priority projects
- Fire flow improvements

SCOPE: 2,550 LF of 8-inch diameter water mains

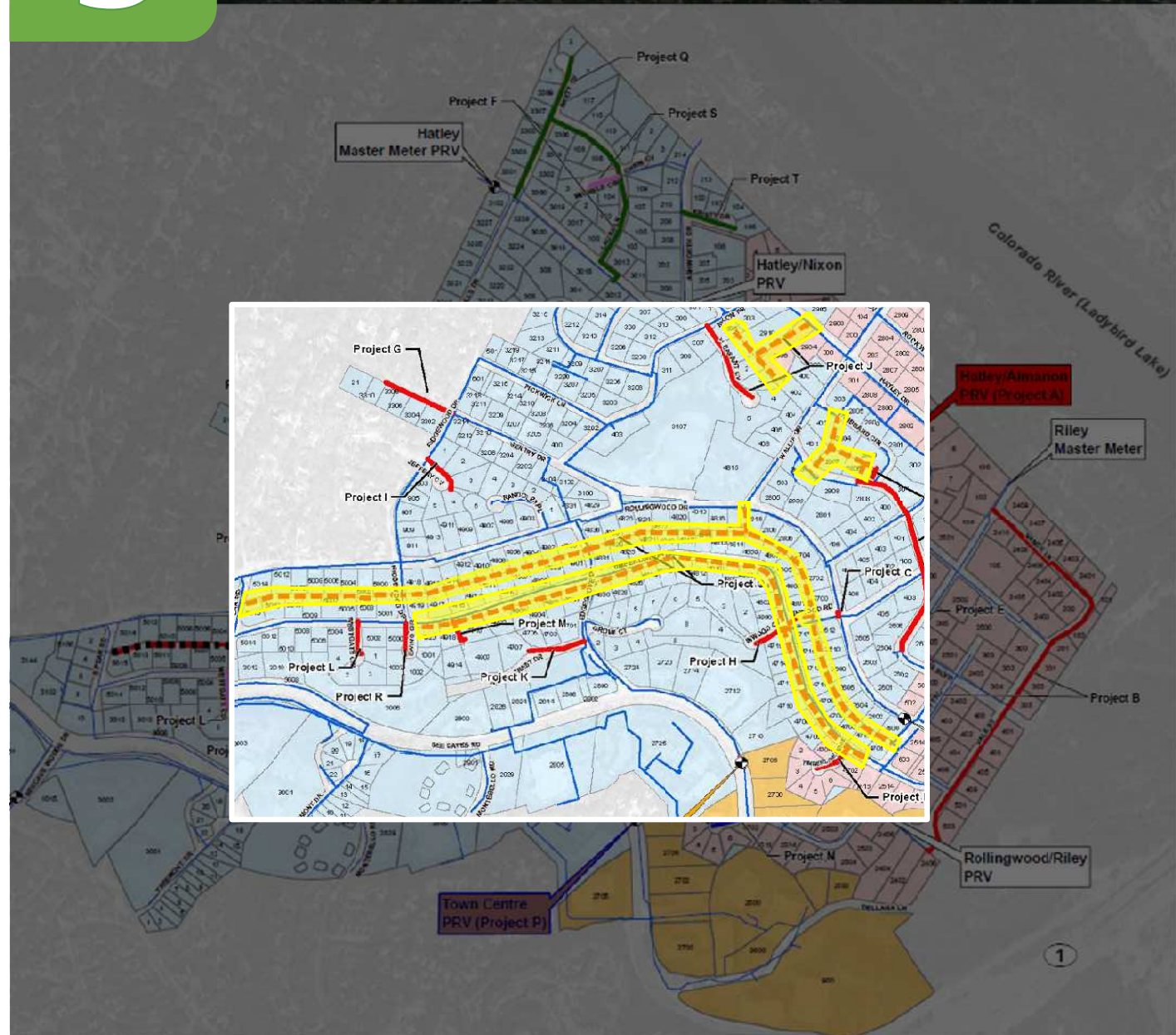
Est. construction cost: \$950,000

- ▶ Located in northwest corner of city
- ▶ Grouped geographically

5

Proposed Bond Packages

PACKAGE 5: Project O



Package 5 includes:

- 1 low-priority project
 - Backyard waterline abandonment
 - Private service relocations

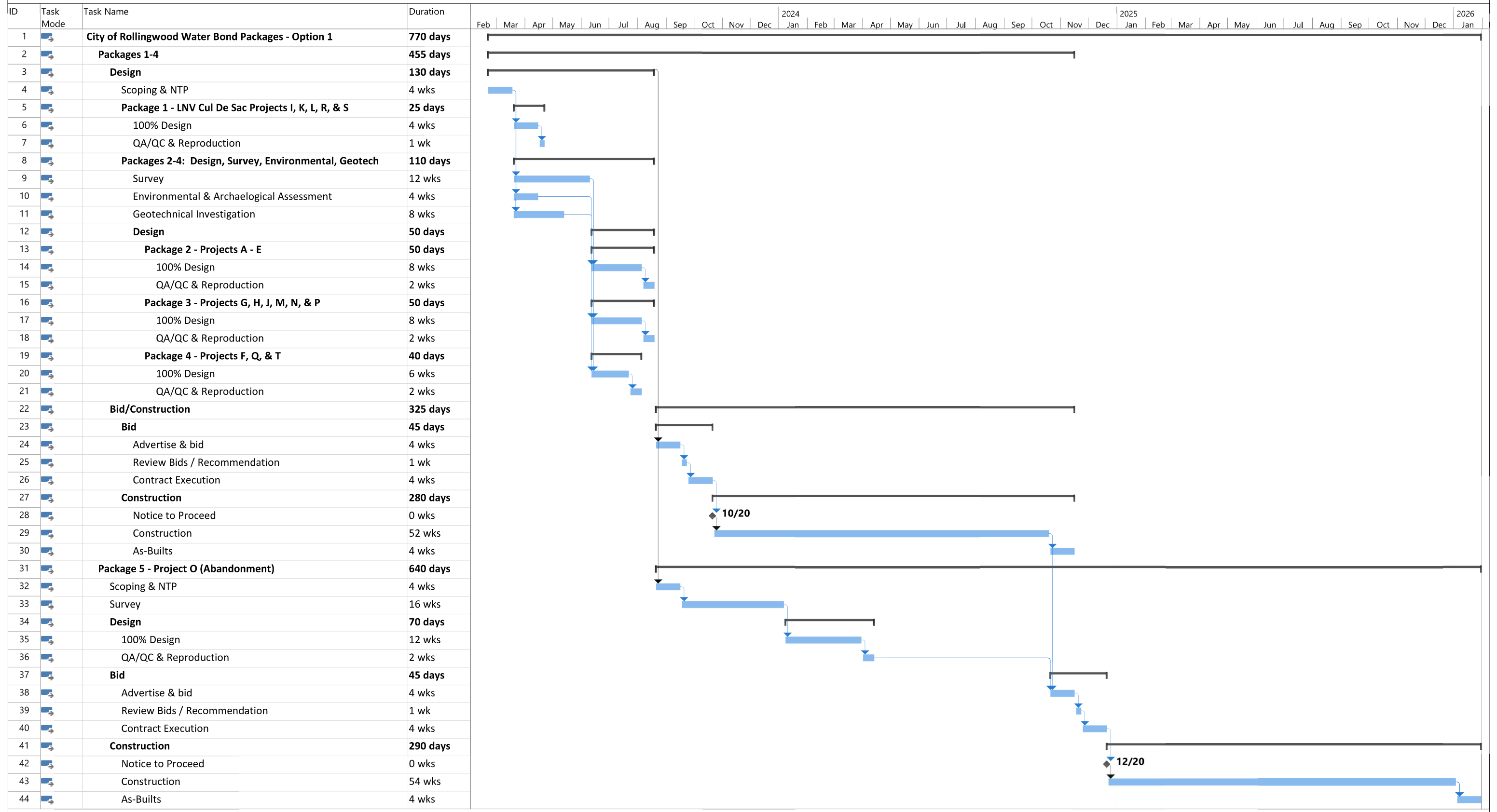
SCOPE: 12,850 LF of backyard waterline abandonment

- 48 private service relocations

Est. construction cost: \$800,000

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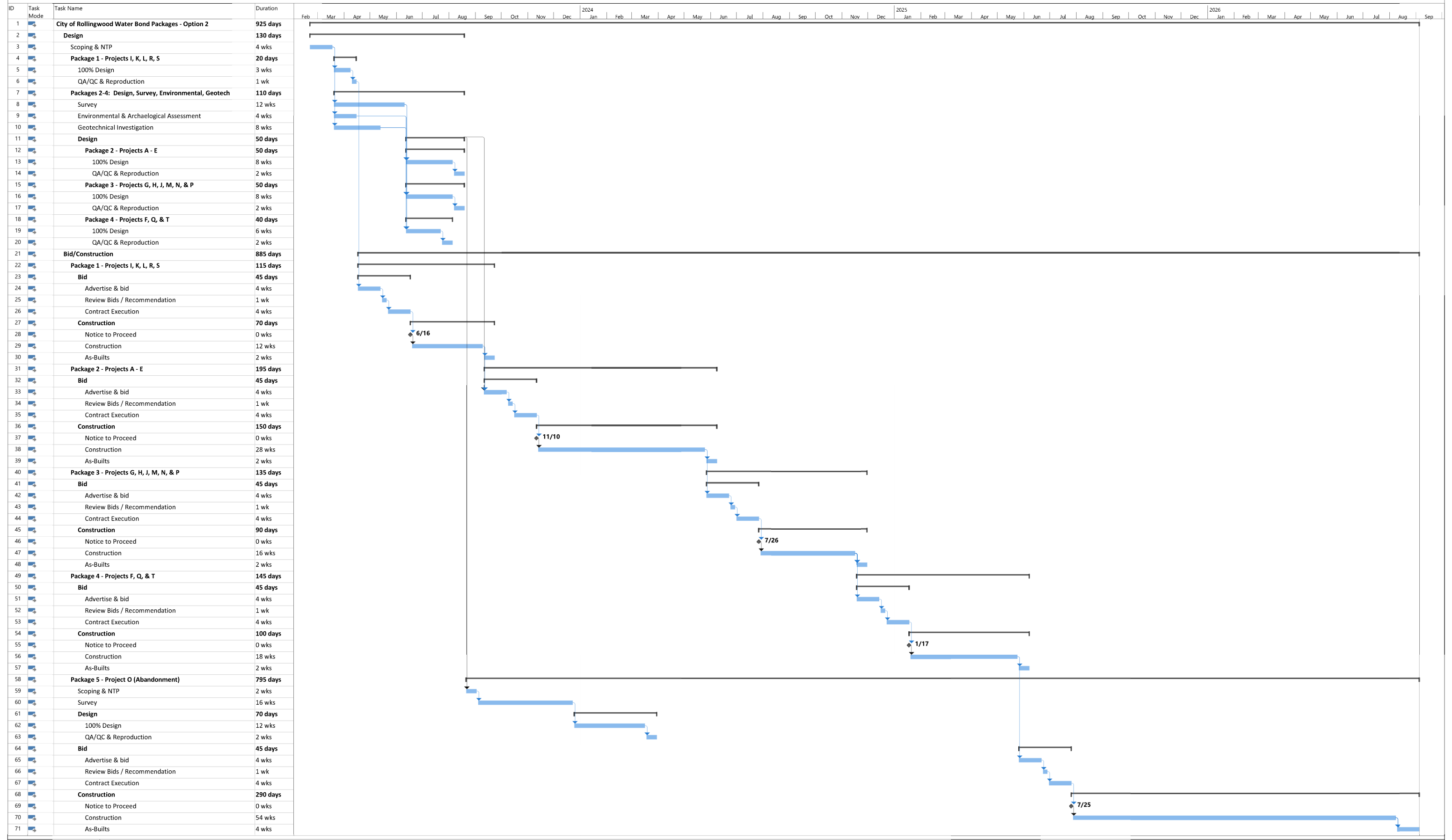
CITY OF ROLLINGWOOD
WATER CIP BOND PROGRAM SCHEDULE - OPTION 1



Project: Project Schedules_Initia
Date: Mon 1/16/23

Task	[Blue bar]	Summary	[Black bar]	Inactive Milestone	[Grey diamond]	Duration-only	[Green bar]	Start-only	[Blue bar]	External Milestone	[Grey diamond]	Manual Progress
Split	[Dotted blue bar]	Project Summary	[Grey bar]	Inactive Summary	[Grey bar]	Manual Summary Rollup	[Green bar]	Finish-only	[Blue bar]	Deadline	[Green diamond]	
Milestone	[Black diamond]	Inactive Task	[White bar]	Manual Task	[Green bar]	Manual Summary	[Black bar]	External Tasks	[Grey bar]	Progress	[Blue bar]	

CITY OF ROLLINGWOOD
WATER CIP BOND PROGRAM SCHEDULE - OPTION 2



Project: Project Schedules_Initia
Date: Mon 1/16/23

Task Split

Milestone Summary

Project Summary Inactive Task

Inactive Milestone Inactive Summary

Manual Task Duration-only

Manual Summary Rollup Manual Summary

Start-only Finish-only

External Tasks External Milestone

Deadline Progress

Manual Progress

Page 1

KMI Sports Construction

7070 US 290

Dripping Springs, TX, 78620

512-962-3955

info@kmisportsconstruction.com

www.KMIconnect.com

[Instagram: @KMITurf](#) - [Facebook: @KMIsports](#)



Date	1/3/2023	Quote#	11171VCv3		
Bill to Address:		Remit to Address:			
Name	WHLL - Hatley Infield Dirt/Grass	7070 US 290			
Address	1314 Exposition Blvd Austin TX 78703	Dripping Springs, TX, 78620			
Email & Phone	512-695-6709 - atxbta@gmail.com - Brandon Aghamalian	info@kmisportsconstruction.com			
Payment Terms: Deposit required to secure a spot on our schedule, remaining balance due at the time the job is completed					
Item #	Materials	Quantity	UOM		
	Hatley Infield Dirt - Phase 1 - After Approved Jan 18th, 2023				
1	Clean and remove all of the overgrown grass from the existing dirt infield area and the home plate circle.				
2	Re-shape / clean up the infield/outfield dirt and grass radius				
3	Re-shape / clean up all of the lines on the infield dirt/grass edges				
4	Nail drag all of the dirt surfaces				
5	Add needed baseball field dirt (Elgin Facility), groom, roll and regrade the infield Sandy loam and red clay, mixed at the factory				
6	Remove any lips from the grass to dirt areas				
	Total Phase 1 - After Approved Jan 18th, 2023				\$13,929.44
	Hatley Infield Dirt - Phase 2 After the 2023 Spring Season				
7	Remove all of the infield grass				
8	Add new soil conditioner, regrade and compact				

9	Add new Bermuda sod to the infield				
10	Add sand to top dress the sod and seams				
	Total Phase 2 - After the 2023 Spring Season			Approx Range	\$6,850 - \$7,850
	Please Note - Phase 2 work is an estimate based on today's pricing.				
Mobilization	If KMI is scheduled and confirmed to work on a project site and travels to the site and the site is not ready and/or other trades are in the project area preventing work to start, there will be a remobilization charge.			Subtotal	\$21,779.44
15 day expiration	This quote expires in 15 days. After which, we will need to reassess costs, supplies, and material available.			Deposit	\$13,067.66
Financing	KMI now offers financing for all commercial projects, ask us today for more details			Due at Completion	\$8,711.78
Customer Signature: _____				Total Project Price	\$21,779.44

Comprehensive Planning Advisory Strike Force

City of Rollingwood, Texas

The Comprehensive Plan Advisory Strike Force will be composed of 13 members. 8 of the members must be approved by a majority on the council, and the other five—each picked by a council member—will be individually appointed without a council vote.

The eight members requiring council approval will represent:

- Position 1: Committee Chair (Mayor appointment, but subject to Council approval)
- Position 2: Planning & Zoning Commission, Chair pro-tem (application)
- Position 3: Park Commission (application)
- Position 4: Utility Commission (application)
- Position 5: Rollingwood Community Development Corporation(application)
- Position 6: Board of Adjustment (application)
- Position 7: Westlake Chamber of Commerce, at large member (application)
- Position 8: Commercial Property Owner(application)

Five members each picked by a council member— individually appointed without a council approval:

- Position 9: Council Member Sara Hudson Appointee
- Position 10: Council Member Wendi Hundley Appointee
- Position 11: Council Member Gavin Massingill Appointee
- Position 12: Council Member Amy Pattillo Appointee
- Position 13: Council Member Buck Shapiro Appointee

Consistent with Rollingwood’s commitment to transparency:

All Strike Force members must be sworn in and take open meetings act training; All members must abide by the open meetings act; Strike Force meetings will be open to observers.

Qualifications:

All Strike Force members must be city residents, except two at large members representing the Westlake Chamber of Commerce and a Commercial Property Owner.

Appointment Process:

Position 1 is nominated by the Mayor and subject to Council approval. Only current Board and Commission members may apply for positions 2-6. The online board and Committee application form will be amended to include checkbox for Comprehensive Plan Advisory Strike Force. Any resident who would like to express interest in serving as a City Council member’s individual appointee may use the online application or contact a council member directly.

Proposed Timeframe:

This Strike Force is a time-specific, project-specific group charged with providing community perspective and insights on the policies and priorities embodied in drafts of the Comprehensive Plan. The Strike Force is anticipated to convene beginning October 2020 through March 2021. Timeframe will be subject to change by City Council.

Application Timeline:

Call for applicants: September 17, 2020

Deadline for applications: October 1, 2020

Selection of representatives: Special Called Council Meeting October 2, 2020

Comprehensive Planning Advisory Strike Force

City of Rollingwood, Texas

Proposed Committee Meetings:

Committee will meet twice per month coinciding and earlier in the day that the Planning and Zoning and City Council meetings. Schedule subject to change and additional meetings may be called by chair as necessary.

- October 7 – 4pm
- October 21 – 4pm
- November P&Z – 4pm
- November Council – 4pm
- December P&Z – 4pm
- December Council – 4pm
- January 6 – 4pm
- January 20 – 4pm
- Feb 3 – 4pm
- Feb 17 – 4pm
- March 3 – 4pm
- **Council Adopting March 2021**

Authority:

City Council maintains decision-making authority on the Comprehensive Plan, input from a community-based Strike Force will be sought to ensure that a range of perspectives reflecting Rollingwood Community values are factored into the City's long-term vision and implementation priorities.

Duties:

- Designated contact group for consultants
- Provide recommendations on public engagement process & future surveys
- Assist with identification of issues and needs
- Read, review and provide recommendations as to the strategic directions of the plan
- Assist with priority setting
- Final Plan Recommendation
- Identify values over policies

Strike Force Deliverables:

- Chair report on rational of majority viewpoint, and any votes that happened
- Minority viewpoint can still provide a report, if desired.

Residential Height Considerations

David Bench
1 Randolph Pl

Assumptions, Observations and Way Forward

- Assumption: Rollingwood residents don't want houses that overwhelm the space they occupy or the neighborhoods they're built in
- The combined features of hilly terrain and extreme land value make Rollingwood unique within Texas *
- Roof geometries and building height are only two pieces of the "overwhelming size" issue, but in Rollingwood, they may be the most important
- Current efforts aim to bring the public in for discussion on some specifics
 1. Building height
 2. Building height measurement
 3. Roof configuration
 4. Housekeeping – code harmony
- Public response to P&Z efforts to date has been "go slow" or "don't change"
- Given responses and discussion to date and Council's desire to amend code – Comprehensive plan is in order

* As land values increase, it becomes more cost effective to litigate than to wait

Residential Height Comparisons

Rollingwood's 35' maximum allowable building height is relatively high

Texas examples

- West Lake Hills R1 = 30'; R2 = 25'; R3 = 30'
- Austin R1 = 30' (generally)
- Lakeway R1 = 32'
- Rockwall, TX = 36' with pitched roof system requirement

Out of state, hilly terrain, high land value examples

- Stowe, VT = 28'
- Aspen, CO = 25' for flat to 3:12 pitch; pitches above 3:12 measured from 1 / 2 to 1/3 upslope from eave depending on pitch *

* Aspen enacted residential permit moratorium 12/21 – 8/22
<https://aspen.gov/1384/Residential-Building-Regulations-Update>

Height Measurement – Current *

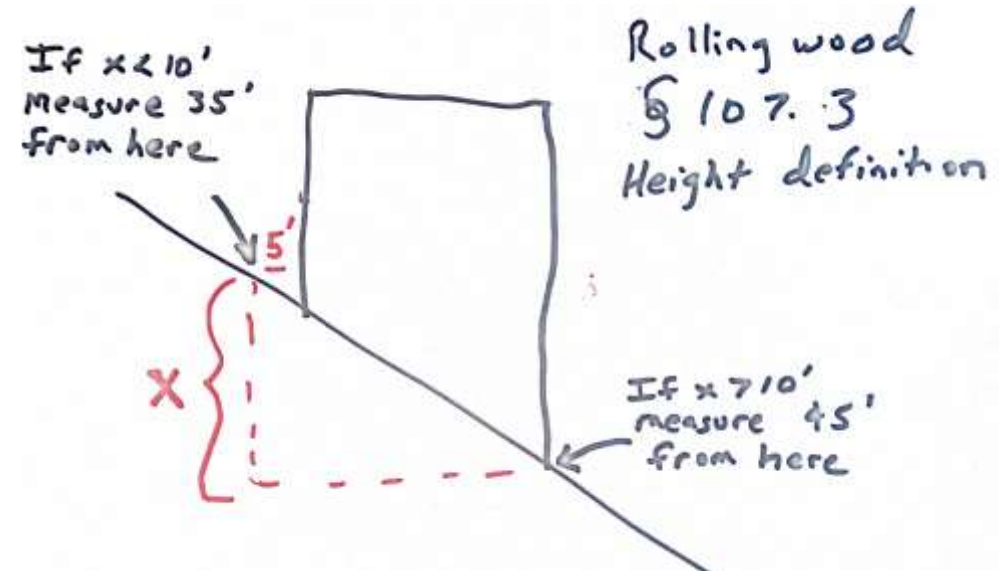
Building height, residential, means the vertical distance above a reference datum measured to the highest point of the building. The reference datum shall be selected by either of the following, whichever yields a greater height of the building:

(1)

The elevation of the highest adjoining original native ground surface within a five-foot horizontal distance of the exterior wall of the building when such original native ground surface is not more than ten feet above the lowest grade; or

(2)

An elevation of ten feet higher than the lowest grade when the original native ground surface described in subsection (1) of this section is more than ten feet above lowest grade.



* Drawing by permission of Kevin Glasheen

Height Measurement Method – West Lake Hills

[22.03.279 Height of structures.](#)

[\(a\)](#)

Prohibition.

No person shall build, construct or erect a structure at a height greater than that shown on the schedule of regulations contained in section [22.03.281](#) as being permitted in the zoning district in which the structure is located.

[\(b\)](#)

Measuring height.

No part of any principal structure shall rise more than the maximum height shown on the schedule of regulations contained in section [22.03.281](#), above natural ground grade or original grade directly below. If the average natural slope in the area directly below the foundation of the principal structure is 25% or greater, than no part of any principal structure shall rise more than 32' above natural ground grade directly below.

[22.03.281 Schedule of Regulations.](#)

Maximum Height (ft)	R1	R2	R3
	30	25	30

Height Measurement Method – Aspen CO

In measuring a building for the compliance with height restrictions, the measurement shall be the maximum distance measured vertically from the ground to the specified point of the building located above that point, as further described below:

- a. Measuring height along the perimeter of the building. At each location where the exterior perimeter of a building meets the ground, the measurement shall be taken from the lower of natural or finished grade. Building permit plans must depict both natural and finished grades.
- b. Measuring height within the footprint of the building. For the purposes of measuring height within the footprint of a building, areas of the building within fifteen (15) horizontal feet of the building's perimeter shall be measured using the perimeter measurement, as described above. In all other areas, the natural grade of the site shall be projected up to the allowable height and the height of the structure shall be measured using this projected topography.

Height Measurement – Simple *

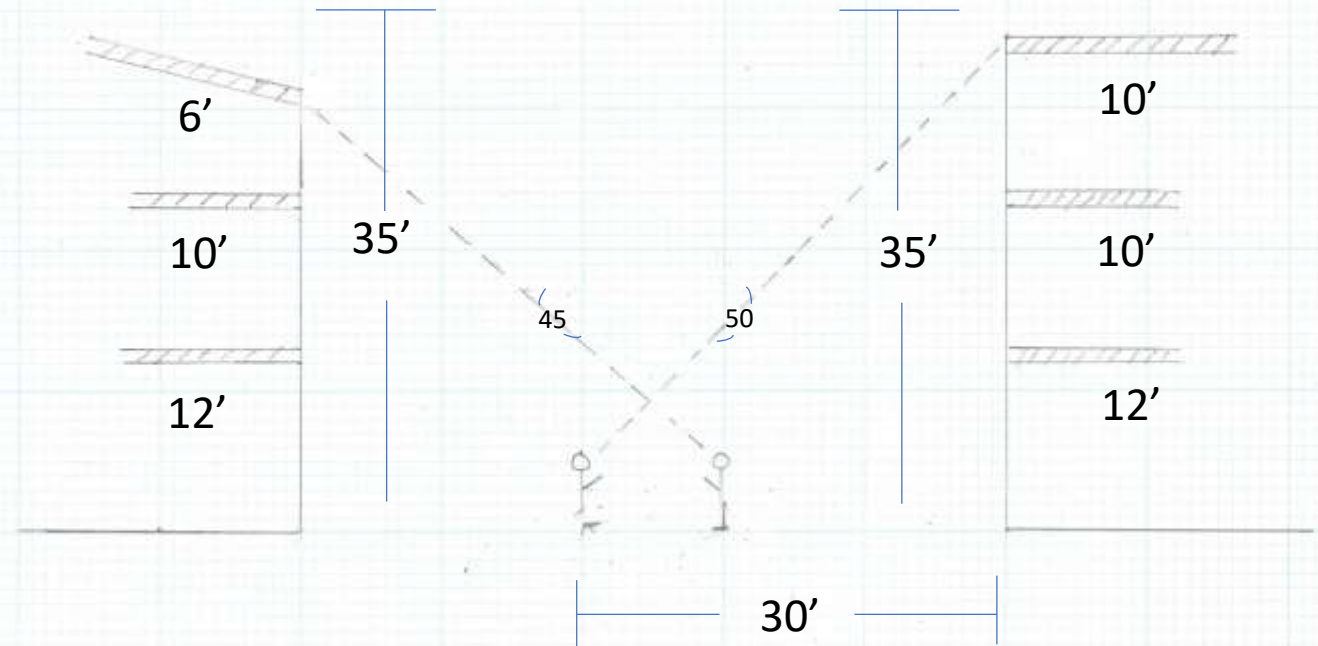
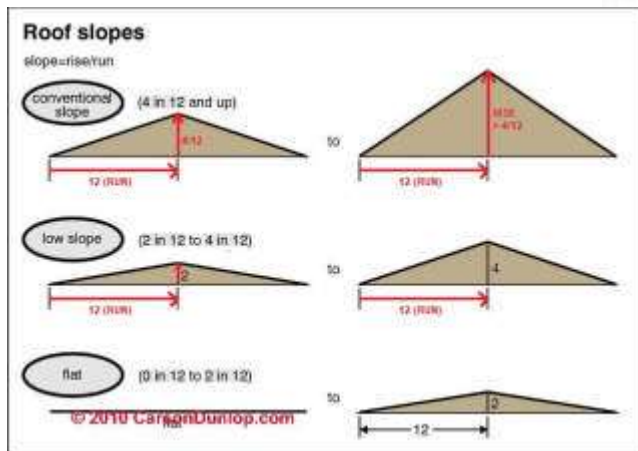
No roof point shall exceed the prescribed height above the existing or finished grade, whichever is lower.

All measurements shall be made vertically; i.e., each point of a roof shall be measured to the point of grade that is directly below it--vertical and plumb.

* Language borrowed from Pitkin County, CO

3:12 Pitch vs Flat Roof

- Flat roof presents more imposing view from the street
- Pitched roof in closer harmony with most neighbors' rooflines
- 3:12 considered "low slope"
- RW Commercial code 107-103 requires pitch

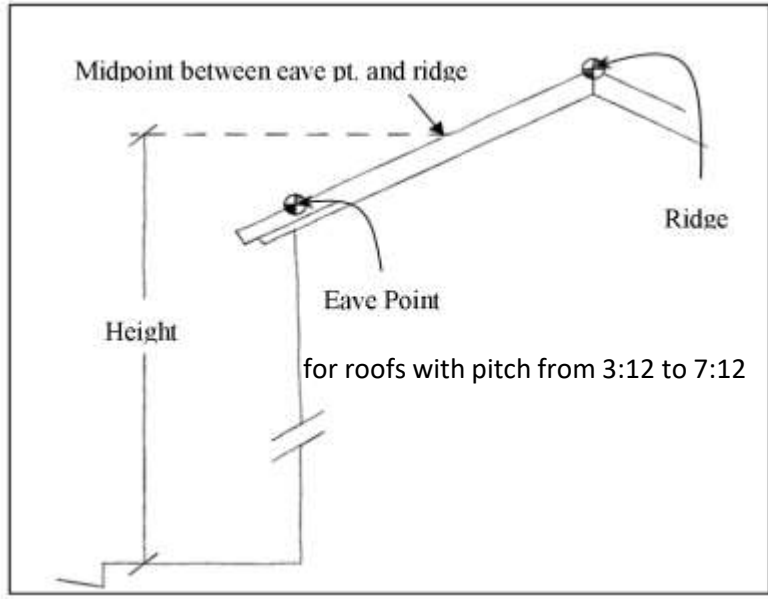
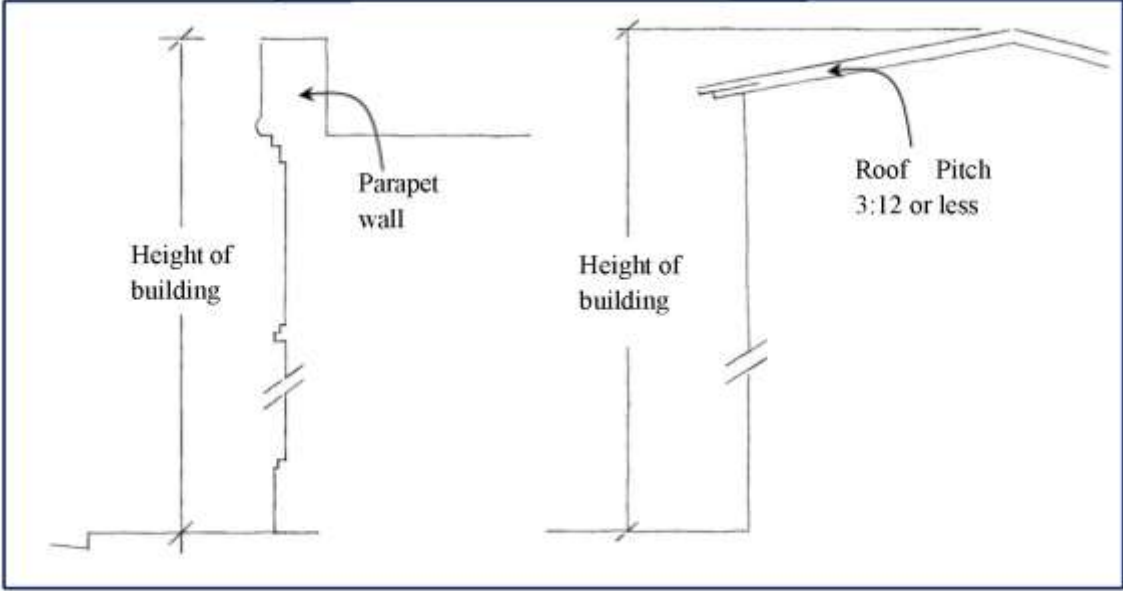


3:12 Roof pitch example (estimated)

- Main roof depth of 30 ft (conservative) drops street-view height by 3'9"
- Assumes current flat roof height at maximum permissible (35 ft)



Variable Pitch-based Height – Aspen CO





Date: January 17, 2023
To: Mayor and Council Members of the City of Rollingwood
From: Ashley Wayman, City Administrator
Subject: City Administrator's Report

Financials – Highlights of the financials through the month of December 2022:

- As of December 31, 2022, 25% of the Fiscal Year has passed.
- Property taxes collected were about 85% of the amount collected in the same period in FY 21-22.
- Sales taxes collected were up 8% from the amount collected in the same period in FY 21-22.
- The Water Fund balance is currently at \$658,433. The General Fund balance is at \$2,209,210.

At the end of December, we went live with the City Council Message Board. The message board can now be accessed through our City Website by hovering over "Meet Your Government" and then selecting "City Council Message Board." All City Council Members have accounts for the message board, and it does not require account creation from the public side to view the information posted by Council Members on the message board.

As directed at the last City Council Meeting, city staff worked to prepare an official comment letter in response to the Draft Zilker Park Vision Plan that was submitted ahead of the January 8, 2023 deadline. That document is in this month's packet along with a discussion item regarding these comments.

After many weeks of preparation and community notification, we have returned to charging late fees for utility bills paid after the due date. In 2022, the City Council approved updates to the city's Code of Ordinances that provided the framework for this return to our policy of charging late penalties. Attached after this letter are the letter and yearly utility billing calendar that was mailed to customers in January.

We hope your New Year is off to a great start and we look forward to another great year here at City Hall!

I am available by email at awayman@rollingwoodtx.gov and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,
Ashley Wayman
City Administrator



THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov

DATE: January 03, 2023

Dear Rollingwood Utility Customer,

At the beginning of the COVID-19 Pandemic, City Leadership made the decision to cease assessment of late fees or penalties to Rollingwood Utility Accounts. We understood that it was a difficult time for everyone and wanted to ensure that late fees were not an additional burden on our residents. We are now reaching a time where business is returning to normal here at the City. Accordingly, we will return to our policy of charging late penalties. This penalty will be 5% of your current past due balance.

Please find enclosed the 2023 Utility Billing Calendar. This calendar shows your Rollingwood Utility Bill due date, the date in which penalties will be assessed for non-payment and the date in which water service will be disconnected for non-payment each month. City holidays will not be counted as business days.

The bill due date is in Green

Utility Bills are due on the 23rd of every month. If the 23rd falls on a weekend or City holiday, the due date is the next business day.

The date that late penalties will be assessed, and a late notice generated, is in Yellow:

If full payment has not been made within 3 business days of the due date, a 5% late penalty will be added to the past due bill. When the late penalty is added to the account, a late notice will be generated and mailed to the resident.

The date that water service will be cut off and a disconnect fee added to the account is in Red:

If full payment has not been made within 5 business days of the late penalty being added to the account and the late notice being generated, water service will be shut off. A \$40 disconnect fee will be charged to the utility account; this fee will also cover reconnection of water service upon full payment.

Please contact City Hall if you have any questions regarding this calendar or your water bill. We look forward to serving you in the new year!

Sincerely,
Veronica Hernandez
Utility Billing Manager
City of Rollingwood



THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Important dates

Bill Due Date

23RD OR NEXT BUSINESS DAY (EXCLUDING CITY HOLIDAYS)

Late Notice Date

5% PENALTY APPLIED TO UTILITY ACCOUNT FOR NON-PAYMENT (EXCLUDING CITY HOLIDAYS)

Cut-off Date

CUT-OFF OF WATER SERVICE FOR NON-PAYMENT (EXCLUDING CITY HOLIDAYS)

City Holiday Date

CITY HALL WILL BE CLOSED

Police Department Report - December 2022

Staffing	
Authorized Staff:	10
Current Staff:	9
Hours Worked For Comp:	55.5
Comp Hours Spent:	98
Vacation Hours Spent:	118.5
Sick Hours Spent:	114
Holiday Hours Worked:	168
Holiday Hours Not Worked :	96
Hours Worked For Overtime:	64
Total Hours Worked:	2435.5

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 13,702
Vacation Pool Liability (Dollars):	\$ 36,271
Total Sick Pool Liability (Dollars):	\$ 18,893
Total Possible Liabilities:	\$ 68,866

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	5
Gasoline Used (gal):	431.67
Total Miles Driven:	4501

Police Activity	
Calls for Service	
Calls Dispatched:	50
Self Assigned Calls:	28
Total Calls for Service:	78
Agency Assists:	22
Criminal Offense Reports:	5
Theft/Burglary Reports:	3
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	
Total Arrests:	1
Proactive Citizen Contacts:	1
Vehicle Accidents	
Minor Accidents:	3
Major Accidents:	1
Total Vehicle Accidents:	4

Ordinance Violations	
Construction:	3
Solicitation:	
Noise:	2
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	5

Traffic Initiatives	
Location 1: School Zone	
Time spent (hours):	
Citations/Warnings issued at this Location:	1
Location 2: Park Zone	
Time spent (hours):	
Citations/Warnings Issued at this Location:	4
Location 3: Bee Caves	
Time spent (hours):	
Citations/Warnings Issued at this Location:	23
Total time spent on traffic initiatives (hours):	
Total Citations/Warnings issued during traffic initiatives:	28

Traffic Enforcement	
Total Citations issued:	50
Total Warnings issued:	13
Total Citations and Warnings:	63
Type of Violations:	
Parking Violations:	0
Moving Violations:	38
Equipment Violations:	25
Total Violations:	63
Location of Traffic Stops	
City Roadways:	16
Bee Caves Road:	17
Total Traffic Stops:	33

Chief's Blotter

Training: Officer Munoz and Officer Gonzalez attended Tactical First Aid Training. This training will be an asset to the department. They both received a Tactical Medical bag which is a valuable piece of equipment that will be added to our police fleet.

Chief of Police Report - 2022

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	9	9	9	9	9	9	10	10	10	10	10	10
Current Staff:	8	8	8	9	9	8	9	8	9	9	9	9
Hours Worked For Comp:	34.6	14.5	53.5	25.5	63	18	16	47	35.25	12	36	55.5
Comp Hours Spent:		10	29.7	15	12	24	82.1	8	6	18.5	38	98
Vacation Hours Spent:		18	105	2	12	3	137.85	206.5		8	28	118.5
Sick Hours Spent:	44	34	162	12	12	134	20	72	100.5	98.5	64	114
Holiday Hours Worked:	69	16	56	24		16	56		32	16	32	168
Holiday Hours Not Worked :	43	24	32	16		40	44		24	24	32	96
Hours Worked For Overtime:		49	6	4	0.5	33	10	8	6			64
Total Hours Worked:	711	829	1145	916		1041	841	879.5	1543.5	849	966	2435.5

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	\$ 15,616	\$15,777	\$16,355	\$ 16,887	\$ 19,129	\$ 18,750	\$ 17,077	\$ 17,205	\$ 14,167	\$ 14,655	\$ 14,583	\$ 13,702
Vacation Pool Liability (Dollars):	\$ 33,745	\$35,625	\$35,655	\$ 36,935	\$ 40,896	\$ 43,610	\$ 41,538	\$ 28,177	\$ 29,991	\$ 35,052	\$ 3,616	\$ 36,271
Total Sick Pool Liability (Dollars):	\$ 58,108	\$60,401	\$59,024	\$ 60,130	\$ 61,990	\$ 59,123	\$ 58,983	\$ 46,544	\$ 26,538	\$ 26,465	\$ 25,837	\$ 18,893
Total Possible Liabilities:	\$ 107,469	\$111,803	\$111,034	\$ 113,952	\$ 122,015	\$ 121,483	\$ 117,598	\$ 91,926	\$ 70,696	\$ 76,172	\$ 44,036	\$ 68,866

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	5	5	5	5	5	5	5	5	5	5	5	5
Vehicles Operational:	5	5	5	5	5	5	5	5	5	5	5	5
Gasoline Used (gal):	304	311	382.3	448.7	449.5	421	362	394.62	491.85	452.298	435.711	431.67
Total Miles Driven:	3739	3,358	2990	5216	5216	4603	3831	4,297	5362	4504	4554	4501

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	32	44	28	45	65	40	47	29	30	27	46	50
Self assigned calls:	23	37	26	43	71	58	10	68	90	88	32	28
Total Calls for Service:	55	81	54	88	136	98	57	97	120	115	78	78
Total Agency Assists:	42	38	32	52	57	67	59	68	37	34	51	22
Criminal Offense Reports:	8	11	9	16	13	15	17	11		2	4	5
Theft/Burglary Reports:	2	4	2	4	1	6	4	2		5	5	3
Arrests												
Misdemeanor Arrests:			3	2	2			1	1			1
Felony Arrests:				1		2	2					
Total Arrests:			3	3	2	2	2	1	1			1
Proactive Citizen Contacts:	12							4		4	2	1
Vehicle Accidents												
Minor Accidents:		5	1	4	1	3	2		2	1	2	3
Major Accidents:					3				2		1	1
Total Vehicle Accidents:		5	1	4	4	3	2		4	1	3	4

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:		1		1		1	1	3	2	3	9	3
Solicitation:											1	
Noise:												2
Tree Related:			2							1		
Animal Related:												
All Others:								1				
Total Ordinance Violations:		1	2	1		1	1	4	2	4	10	5

Traffic Initiatives:

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total time spent on traffic initiatives (hours):												
Total Citations/Warnings issued during traffic initiatives:	5	32	49	72	74	44	8	15	90	6	2	28

Traffic Enforcement:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations issued:	5	30	43	59	70	61	36	48	76	42	54	50
Total Warnings issued:		9	11	23	18	20	9	10	30	45	33	13
Total Citations and Warnings:	5	39	54	82	88	81	44	58	106	87	87	63
Type of Violations												
Total Parking Violations:		6	5	17	6	1			1	34	2	
Moving Violations:	2	33	40	58	46	65	25	42	45	68	60	38
Equipment Violations:	3	6	9	7	36	8	20	16	30	9	25	25
Total Violations:	5	45	54	82	88	74	45	58	76	111	87	63
Location of Traffic Stops												
City Roadways:	1	14	12	24	27	20	9	22	26	41	16	16
Bee Caves Road:	4	25	42	38	45	54	36	26	76	77	62	17
Total Traffic Stops:	5	39	54	62	72	74	45	48	102	118	78	33

2022-2023

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 12/31/2022; 25% OF FISCAL YEAR**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,391,320	\$ 559,393	40%	\$ 655,585		85%
TELECOM TAXES	\$ 20,000	\$ 5,764	29%	\$ 5,412		107%
4-B SALES TAX	\$ 200,000	\$ 44,046	22%	\$ 40,957		108%
CITY SALES TAX	\$ 625,000	\$ 176,184	28%	\$ 163,829		108%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 29,451	33%	\$ -	#DIV/0!	
BUILDING PERMIT FEES	\$ 150,000	\$ 42,536	28%	\$ 28,585		149%
COURT FINES	\$ 31,700	\$ 19,490	61%	\$ 9,383		208%
WATER SALES	\$ 1,354,000	\$ 357,454	26%	\$ 301,703		118%
STREET SALES TAX	\$ 200,000	\$ 44,046	22%	\$ 40,957		108%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,350	\$ 83,213	42%	\$ 95,831		87%
PROPERTY TAX-DEBT SERVICE 2012	\$ 313,235	\$ 130,734	42%	\$ 151,629		86%
PROPERTY TAX-DEBT SERVICE 2019	\$ 410,250	\$ 127,155	31%	\$ 195,385		65%
PROPERTY TAX-DEBT SERVICE 2020	\$ 314,775	\$ 170,778	54%	\$ 152,115		112%
WASTEWATER REVENUES	\$ 803,500	\$ 228,963	28%	\$ 179,207		128%
PUD SURCHARGE	\$ 98,160	\$ 24,539	25%	\$ 24,539		100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,157,388	\$ 238,013	8%	\$ 965,953		25%
EXPENDITURES	\$ 3,148,417	\$ 422,574	13%	\$ 666,153		63%
WATER FUND:						
REVENUE	\$ 1,354,350	\$ 288,216	21%	\$ 301,752		96%
EXPENDITURES	\$ 1,271,047	\$ 130,560	10%	\$ 432,665		30%
STREET MAINTENANCE FUND:						
REVENUE	\$ 256,115	\$ 27,749	11%	\$ 40,976		68%
EXPENDITURES	\$ 256,115	\$ -	0%	\$ 39,361		0%
COURT SECURITY FUND:						
REVENUE	\$ 1,600	\$ 652	41%	\$ 360		181%
EXPENDITURES	\$ 1,000	\$ -	0%	\$ -	#DIV/0!	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 534	33%	\$ 307		174%
EXPENDITURES	\$ 2,500	\$ 8	0%	\$ 4		194%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,250	\$ 2,636	1%	\$ 95,831		3%
EXPENDITURES	\$ 199,350	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 314,635	\$ 4,143	1%	\$ 151,629		3%
EXPENDITURES	\$ 313,635	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 411,650	\$ 5,425	1%	\$ 195,385		3%
EXPENDITURES	\$ 410,650	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 315,515	\$ 4,163	1%	\$ 152,115		3%
EXPENDITURES	\$ 315,015	\$ -	0%	\$ -	#DIV/0!	
DRAINAGE FUND:						
REVENUE	\$ 30,900	\$ 2,000	6%	\$ 22,728		9%
EXPENDITURES	\$ 58,000	\$ 59	0%	\$ 36,800		0%
WASTE WATER FUND:						
REVENUE	\$ 974,576	\$ 177,159	18%	\$ 207,058		86%
EXPENDITURES	\$ 974,576	\$ 107,228	11%	\$ 486,374		22%

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
100-1000	CLAIM ON POOLED CASH	2,032,523.26	
100-1011	PETTY CASH - COURT	250.00	
100-1014	CASH - TAX NOTES	2,005,269.81	
100-1016	MERCHANT ACCT CASH	0.00	
100-1018	CASH - DEVELOPMENT SERVICES	(1,000.00)	
100-1030	TEX-POOL	176,686.64	
100-1131	NET PENSION ASSET	0.00	
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00	
100-1142	DEFERRED OUTFLOWS - OPEB	0.00	
100-1200	ACCOUNTS RECEIVABLE	112.95	
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00	
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(1,896.31)	
100-1217	CENCOR PUD RECEIVABLE	0.01	
100-1221	DUE FROM RCDC	39,542.19	
100-1222	DUE FROM WATER FUND	3,169.25	
100-1230	TAXES RECEIVABLE - GENERAL	20,905.97	
100-1250	Due From Vendors	0.00	
100-1350	SALES TAX RECEIVABLE	69,446.33	
		<u>4,345,010.10</u>	
			4,345,010.10
			=====
TOTAL ASSETS			
			4,345,010.10
LIABILITIES			
=====			
100-2000	ACCOUNTS PAYABLE POOLED	0.00	
100-2008	ACCOUNTS PAYABLE - OTHER	8,606.51	
100-2010	HEALTH INSURANCE PAYABLE	975.20	
100-2012	AFLAC INSURANCE PAYABLE	(18.04)	
100-2015	EDC SALES TAX PAYABLE	0.00	
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	7,717.11	
100-2020	FEDERAL WH PAYABLE	118.21	
100-2030	UNEMPLOYMENT TAX PAYABLE	(3,608.63)	
100-2035	SOCIAL SEC/MEDICARE PAYABLE	(2,913.70)	
100-2050	APPEARANCE BOND RESERVE	(1,591.64)	
100-2055	OMNIBASE PAYABLE	(116.69)	
100-2060	RETIREMENT PAYOUT RESERVE	7,977.07	
100-2070	DEFERRED REVENUE	4,281.02	
100-2075	CHILD SUPPORT GARNISHMENT	0.00	
100-2080	TMRS RETIREMENT WITHHELD	(7,117.65)	
100-2110	COMPENSATED ABSENCE PAY	163.00	
100-2115	WAGES PAYABLE	0.00	
100-2117	UNCLAIMED PROPERTY	153.97	
100-2122	ACCRUED INTEREST PAYABLE	0.00	
100-2132	MY PARK DAY	921.96	
100-2137	PARK PET PAVERS	2,025.57	
100-2138	TAX NOTES PAYABLE-SR 2020	0.00	
100-2139	DEFERRED REV-LEOSE FUNDS	0.00	
100-2140	VEHICLE FINANCING NOTES	0.00	
100-2141	ARPA Deferred Revenue	196,370.37	

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
100-2249	DEFERRED REV-FIELD RENTAL	33,660.00	
100-2250	DEFERRED TAX REV=DELINQUENT TX	19,009.66	
100-2300	DUE TO DRAINAGE FUND	69,387.00	
100-2425	BLDG & MISC DEPOSITS	3,500.00	
100-2600	TRAFFIC FINE RESERVE	35,291.36	
	TOTAL LIABILITIES		<u>374,791.66</u>
EQUITY			
=====			
100-3000	FUND BALANCE-UNAPPROPRATED	5,019,397.32	
100-3030	AMOUNT TO BE PROVIDED FOR	(1,289,474.90)	
	TOTAL BEGINNING EQUITY		<u>3,729,922.42</u>
TOTAL REVENUE			
		914,591.59	
TOTAL EXPENSES			
		674,295.57	
	TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>240,296.02</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			
			<u>3,970,218.44</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			
			<u>4,345,010.10</u>
=====			

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
200-1000	CLAIM ON POOLED CASH	597,236.74
200-1016	MERCHANT ACCT CASH	250.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	61,196.28
200-1131	NET PENSION	(24,642.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
200-1200	ACCOUNTS RECEIVABLE	115,818.77
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(10,895.29)
200-1210	UNAPPLIED CREDITS	(27,952.83)
200-1220	REFUNDS PAYABLE	(348.52)
200-1250	ALLOWANCE FOR LOSSES	(4,500.00)
200-1300	RETURNED CHECKS RECEIVABLE	6,030.65
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	(1,972,010.34)
200-1620	EQUIPMENT	70,196.33
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	(45,810.43)
		<u>3,129,023.90</u>
	TOTAL ASSETS	3,129,023.90

=====

LIABILITIES		
=====		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	89,873.13
200-2010	HEALTH INSURANCE PAYABLE	422.18
200-2012	AFLAC INSURANCE PAYABLE	0.00
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	19.24
200-2030	UNEMPLOYMENT TAX PAYABLE	(198.34)
200-2035	SOC SEC/MEDICARE PAYABLE	2,878.90
200-2060	Retirement Payout Reserve	0.00
200-2080	TMRS RETIREMENT PAYABLE	37.11
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
200-2115	WAGES PAYABLE	0.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	647,325.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	34,459.76
200-2122	ACCRUED INTEREST PAYABLE	3,651.19
200-2123	GOVERNMENT CAPITAL LEASE	41,695.07
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: DECEMBER 31ST, 2022

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
200-2145	OPEB LIABILITY	8,889.00
200-2310	DUE TO MERCHANT ACCOUNT	3,169.25
200-2400	CUSTOMER DEPOSITS PAYABLE	171,195.00
200-2425	BLDG & MISC DEPOSITS	<u>1,750.00</u>
	TOTAL LIABILITIES	<u>1,030,386.75</u>
EQUITY		
=====		
200-3000	FUND BALANCE-UNAPPROPRATED	719,386.98
200-3600	INVEST IN FA NET RELATED DEBT	<u>1,256,765.70</u>
	TOTAL BEGINNING EQUITY	<u>1,976,152.68</u>
	TOTAL REVENUE	358,114.46
	TOTAL EXPENSES	<u>235,629.99</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>122,484.47</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,098,637.15</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>3,129,023.90</u> =====

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
301-1000	CLAIM ON POOLED CASH	434,337.61	
301-1350	SALES TAX RECEIVABLE	<u>16,208.63</u>	
			<u>450,546.24</u>
TOTAL ASSETS			450,546.24
=====			
LIABILITIES			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	Retirement Payout Reserve	0.00	
301-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>406,468.44</u>	
	TOTAL BEGINNING EQUITY	406,468.44	
TOTAL REVENUE		44,077.80	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		44,077.80	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>450,546.24</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			450,546.24
=====			

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: DECEMBER 31ST, 2022

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
310-1000	CLAIM ON POOLED CASH	<u>10,691.06</u>		
			<u>10,691.06</u>	
	TOTAL ASSETS			10,691.06
				=====
LIABILITIES				
=====				
310-2000	ACCOUNTS PAYABLE POOLED	0.00		
310-2050	APPEARANCE BOND RESERVE	(9.00)		
310-2060	Retirement Payout Reserve	0.00		
310-2140	Vehicle Financing Notes	<u>0.00</u>		
	TOTAL LIABILITIES		<u>(9.00)</u>	
EQUITY				
=====				
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92		
310-3450	RESERVE FOR COURT TECHNOLOGY	(9,119.30)		
310-3451	RESERVE FOR COURT SECURITY	<u>15,320.85</u>		
	TOTAL BEGINNING EQUITY	<u>9,887.47</u>		
	TOTAL REVENUE	812.59		
	TOTAL EXPENSES	<u>0.00</u>		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	812.59		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>10,700.06</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			10,691.06
				=====

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: DECEMBER 31ST, 2022

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>10,225.08</u>	<u>10,225.08</u>
TOTAL ASSETS			10,225.08 =====
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	23.33	
320-2050	APPEARANCE BOND RESERVE	(16.00)	
320-2060	Retirement Payout Reserve	0.00	
320-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>7.33</u>
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>9,564.22</u>	
TOTAL BEGINNING EQUITY		<u>9,564.22</u>	
TOTAL REVENUE		666.47	
TOTAL EXPENSES		12.94	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>653.53</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>10,217.75</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			10,225.08 =====

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	<u>114.31</u>
TOTAL ASSETS			114.31
			=====
LIABILITIES			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	Retirement Payout Reserve	0.00	
330-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
TOTAL BEGINNING EQUITY		<u>114.31</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>114.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			114.31
			=====

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: DECEMBER 31ST, 2022

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
430-1000	CLAIM ON POOLED CASH	83,970.53	
430-1007	CASH-DS SR2014 GO STREETS	(1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(813.24)	
430-1230	TAXES RECEIVABLE	<u>17,002.26</u>	
			<u>100,159.55</u>
TOTAL ASSETS			100,159.55
			=====
LIABILITIES			
=====			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>16,189.02</u>	
TOTAL LIABILITIES			<u>16,189.02</u>
EQUITY			
=====			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>757.93</u>	
TOTAL BEGINNING EQUITY			<u>757.93</u>
TOTAL REVENUE		83,212.60	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>83,212.60</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>83,970.53</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			100,159.55
			=====

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: DECEMBER 31ST, 2022

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
440-1000	CLAIM ON POOLED CASH	<u>131,522.50</u>	<u>131,522.50</u>
TOTAL ASSETS			<u>131,522.50</u>
			=====
LIABILITIES			
=====			
440-2000	ACCOUNTS PAYABLE POOLED	0.00	
440-2060	Retirement Payout Reserve	0.00	
440-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
440-3000	FUND BALANCE-UNAPPROPRATED	<u>773.56</u>	
TOTAL BEGINNING EQUITY		<u>773.56</u>	
TOTAL REVENUE		130,748.94	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>130,748.94</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>131,522.50</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>131,522.50</u>
			=====

CITY OF ROLLINGWOOD
 BALANCE SHEET
 AS OF: DECEMBER 31ST, 2022

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
450-1000	CLAIM ON POOLED CASH	<u>125,891.25</u>	<u>125,891.25</u>
TOTAL ASSETS			125,891.25
			=====
LIABILITIES			
=====			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2060	Retirement Payout Reserve	0.00	
450-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
450-3000	FUND BALANCE-UNAPPROPRATED	(1,263.25)	
TOTAL BEGINNING EQUITY		(1,263.25)	
TOTAL REVENUE		127,154.50	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		127,154.50	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>125,891.25</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			125,891.25
			=====

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: DECEMBER 31ST, 2022

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
460-1000	CLAIM ON POOLED CASH	<u>179,839.52</u>	<u>179,839.52</u>
TOTAL ASSETS			<u>179,839.52</u>
			=====
LIABILITIES			
=====			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2060	Retirement Payout Reserve	0.00	
460-2140	Vehicle Financing Notes	0.00	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>4,202.99</u>	
TOTAL BEGINNING EQUITY		<u>4,202.99</u>	
TOTAL REVENUE		175,636.53	
TOTAL EXPENSES		0.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>175,636.53</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>179,839.52</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>179,839.52</u>
			=====

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
702-1000	CLAIM ON POOLED CASH	(137,692.60)
702-1016	MERCHANT ACCT CASH	6,275.00
702-1200	DUE FROM GENERAL FUND	<u>69,387.00</u>
		(62,030.60)
TOTAL ASSETS		(62,030.60)
=====		
LIABILITIES		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	<u>37,384.00</u>
	TOTAL LIABILITIES	<u>40,884.00</u>
EQUITY		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	(112,706.10)
	TOTAL BEGINNING EQUITY	(112,706.10)
TOTAL REVENUE		10,000.00
TOTAL EXPENSES		<u>208.50</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>9,791.50</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(102,914.60)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(62,030.60)
=====		

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
800-1000	CLAIM ON POOLED CASH	361,031.24
800-1030	TEX-POOL	306,779.91
800-1031	NET PENSION	(24,642.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	21,589.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,392.00
800-1200	ACCOUNTS RECEIVABLE	102,427.95
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(6,994.87)
800-1213	MIRA VISTA PUD LIVE OAK	805.97
800-1215	OTHER RECEIVABLES (WATER)	(2,178.43)
800-1216	MIRA VISTA PUD RECEIVABLE	3,131.85
800-1217	CENCOR PUD RECEIVABLE	2,292.81
800-1218	ENDEAVOR PUD RECEIVABLE	6,725.16
800-1219	RESTITUTION RECEIVABLE	921.33
800-1611	ACCUM DEPREC - BUILDING	(3,440.00)
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,262,665.58
800-1620	EQUIPMENT	99,957.22
800-1628	ACCUM DEPREC = MAINT & OFFICE	(1,927,247.09)
800-1630	ACCUM DEPREC - EQUIPMENT	(1,152,338.88)
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>10,290,918.57</u>
TOTAL ASSETS		10,290,918.57
		=====
LIABILITIES		
=====		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	21,717.33
800-2010	HEALTH INSURANCE PAYABLE	249.72
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	(545.09)
800-2030	UNEMPLOYMENT TAX PAYABLE	(533.69)
800-2035	SOC SEC/MEDICARE PAYABLE	620.50
800-2060	Retirement Payout Reserve	0.00
800-2080	TMRS RETIREMENT PAYABLE	(613.06)
800-2090	DEFERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48
800-2110	COMPENSATED ABSENCE PAYABLE	9,956.26
800-2115	WAGES PAYABLE	0.00
800-2122	ACCRUED INTEREST PAYABLE	53,264.00
800-2124	BONDS PAYABLE-SR2012A	605,000.00
800-2135	BONDS PAYABLE-2019 REFUNDING	9,150,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	500,339.53
800-2140	DEFERRED INFLOWS OF RESOURCES	15,078.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	186.00
800-2145	OPEB LIABILITY	8,889.00
TOTAL LIABILITIES		<u>10,363,931.98</u>

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
EQUITY		
=====		
800-3000	FUND BALANCE-UNAPPROPRATED	(48,764.08)
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	(154,307.27)
	TOTAL REVENUE	259,840.06
	TOTAL EXPENSES	178,546.20
	TOTAL REVENUE OVER/(UNDER) EXPENSES	81,293.86
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(73,013.41)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	10,290,918.57
=====		

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,550,573.00	645,298.11	849,285.76	33.30	1,701,287.24
DEVELOPMENT SERVICES	150,000.00	24,064.25	42,535.50	28.36	107,464.50
UTILITY BILLING	126,000.00	0.00	0.00	0.00	126,000.00
STREETS	256,115.00	0.00	0.00	0.00	256,115.00
POLICE	2,250.00	290.00	750.00	33.33	1,500.00
COURT	33,250.00	5,096.67	19,490.33	58.62	13,759.67
PARK DEPARTMENT	39,200.00	1,830.00	2,530.00	6.45	36,670.00
TOTAL REVENUES	3,157,388.00	676,579.03	914,591.59	28.97	2,242,796.41
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	722,145.00	50,550.04	137,926.55	19.10	584,218.45
DEVELOPMENT SERVICES	223,989.00	22,992.40	46,135.80	20.60	177,853.20
SANITATION	148,000.00	11,974.20	24,388.76	16.48	123,611.24
UTILITY BILLING	131,207.00	6,896.27	17,021.10	12.97	114,185.90
STREETS	256,115.00	22,239.20	31,194.16	12.18	224,920.84
POLICE	1,430,756.47	101,066.26	358,878.55	25.08	1,071,877.92
COURT	96,715.00	7,152.37	20,448.39	21.14	76,266.61
PARK DEPARTMENT	112,440.00	26,043.86	34,672.28	30.84	77,767.72
PUBLIC WORKS	27,050.00	2,807.32	3,629.98	13.42	23,420.02
TOTAL EXPENDITURES	3,148,417.47	251,721.92	674,295.57	21.42	2,474,121.90
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	8,970.53	424,857.11	240,296.02		(231,325.49)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
=====					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,391,320.00	541,044.31	559,393.10	40.21	831,926.90
100-4-10-4020 PENALTY & INTEREST ON TAXES	6,000.00	21,438.54	21,477.59	357.96 (15,477.59)
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	20,000.00	0.00	8,174.33	40.87	11,825.67
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	0.00	5,764.07	28.82	14,235.93
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	442.86	1,341.98	26.84	3,658.02
100-4-10-4037 4-B SALES TAX	200,000.00	16,295.85	44,046.02	22.02	155,953.98
100-4-10-4040 CITY SALES TAX	625,000.00	65,183.39	176,184.07	28.19	448,815.93
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	0.00	1,026.91	20.54	3,973.09
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	29,451.43	32.72	60,548.57
TOTAL TAXES	2,362,320.00	644,404.95	846,859.50	35.85	1,515,460.50
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	77,000.00	0.00	0.00	0.00	77,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	145,000.00	0.00	0.00	0.00	145,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	400.00	595.21	1,552.65	388.16 (1,152.65)
100-4-10-4401 INTEREST INCOME - CHECKING	750.00	127.64	368.23	49.10	381.77
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	170.31	505.38	101.08 (5.38)
TOTAL INVESTMENT INCOME	1,650.00	893.16	2,426.26	147.05 (776.26)
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	50.00	0.00	0.00	0.00	50.00
OTHER REVENUE					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	41,453.00	0.00	0.00	0.00	41,453.00
TOTAL OTHER REVENUE	41,453.00	0.00	0.00	0.00	41,453.00
TOTAL ADMINISTRATION	2,550,573.00	645,298.11	849,285.76	33.30	1,701,287.24
DEVELOPMENT SERVICES					
=====					

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100 GENERAL FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
LICENSE & PERMITS					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	7,500.00	0.00	270.00	3.60	7,230.00
100-4-15-4302 INSPECTIONS	40,000.00	6,195.25	12,495.25	31.24	27,504.75
100-4-15-4303 BUILDING FEES	100,000.00	17,869.00	27,720.25	27.72	72,279.75
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	0.00	0.00	250.00	0.00	(250.00)
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	1,800.00	90.00	200.00
100-4-15-4311 VARIANCE FEES	500.00	0.00	0.00	0.00	500.00
TOTAL LICENSE & PERMITS	150,000.00	24,064.25	42,535.50	28.36	107,464.50
TOTAL DEVELOPMENT SERVICES	150,000.00	24,064.25	42,535.50	28.36	107,464.50
UTILITY BILLING =====					
MISCELLANEOUS REVENUE					
100-4-25-4579 WATER REVENUE-TRANSFER IN	63,000.00	0.00	0.00	0.00	63,000.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	63,000.00	0.00	0.00	0.00	63,000.00
TOTAL MISCELLANEOUS REVENUE	126,000.00	0.00	0.00	0.00	126,000.00
TOTAL UTILITY BILLING	126,000.00	0.00	0.00	0.00	126,000.00
STREETS =====					
OTHER REVENUE					
100-4-30-4721 TRANSFER FROM STREET MAINT	256,115.00	0.00	0.00	0.00	256,115.00
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	256,115.00	0.00	0.00	0.00	256,115.00
TOTAL STREETS	256,115.00	0.00	0.00	0.00	256,115.00
POLICE =====					
MISCELLANEOUS REVENUE					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	10.00	30.00	12.00	220.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	280.00	720.00	72.00	280.00
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	290.00	750.00	33.33	1,500.00
TOTAL POLICE	2,250.00	290.00	750.00	33.33	1,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

25.00% OF FISCAL YEAR

100-GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
100-4-50-4100 COURT FINES	25,000.00	3,894.40	15,056.78	60.23	9,943.22
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	154.47	132.87	13.29	867.13
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	520.49	2,093.20	83.73	406.80
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	1,000.00	163.18	826.98	82.70	173.02
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	121.82	415.68	20.78	1,584.32
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	3.22	16.39	32.78	33.61
TOTAL COURT REVENUE	<u>31,700.00</u>	<u>4,857.58</u>	<u>18,541.90</u>	<u>58.49</u>	<u>13,158.10</u>
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	239.09	948.43	63.23	551.57
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	<u>1,550.00</u>	<u>239.09</u>	<u>948.43</u>	<u>61.19</u>	<u>601.57</u>
TOTAL COURT	33,250.00	5,096.67	19,490.33	58.62	13,759.67
PARK DEPARTMENT					
=====					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	1,580.00	2,280.00	45.60	2,720.00
100-4-55-4320 FIELD LEASE	34,000.00	0.00	0.00	0.00	34,000.00
TOTAL LICENSE & PERMITS	<u>39,000.00</u>	<u>1,580.00</u>	<u>2,280.00</u>	<u>5.85</u>	<u>36,720.00</u>
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	250.00	250.00	250.00	(150.00)
TOTAL MISCELLANEOUS REVENUE	<u>200.00</u>	<u>250.00</u>	<u>250.00</u>	<u>125.00</u>	<u>(50.00)</u>
TOTAL PARK DEPARTMENT	39,200.00	1,830.00	2,530.00	6.45	36,670.00
TOTAL REVENUES	<u>3,157,388.00</u>	<u>676,579.03</u>	<u>914,591.59</u>	<u>28.97</u>	<u>2,242,796.41</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
=====					
PERSONNEL					
100-5-10-5000 SALARY	107,936.00	6,553.60	19,197.63	17.79	88,738.37
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	5,000.04	5,000.04	100.00 (0.04)
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING	10,000.00	1,671.52	1,671.52	16.72	8,328.48
100-5-10-5020 HEALTH INSURANCE	11,900.00	522.03	1,506.73	12.66	10,393.27
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00	0.00	2,936.82	97.89	63.18
100-5-10-5035 SOCIAL SECURITY/MEDICARE	8,257.00	884.01	2,039.44	24.70	6,217.56
100-5-10-5040 UNEMPLOYMENT COMP INSUR	100.00	4.16	8.78	8.78	91.22
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	12,952.00	1,381.63	2,893.66	22.34	10,058.34
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	174,145.00	16,016.99	35,254.62	20.24	138,890.38
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	478.74	775.74	31.03	1,724.26
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	0.00	187.56	6.25	2,812.44
100-5-10-5110 POSTAGE	2,000.00	500.00	500.00	25.00	1,500.00
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	65.00	65.00	1.30	4,935.00
100-5-10-5125 TRAVEL	3,000.00	0.00	62.89	2.10	2,937.11
100-5-10-5140 TELEPHONE	3,500.00	325.34	391.57	11.19	3,108.43
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	0.00	480.74	16.02	2,519.26
100-5-10-5158 OFFICE SUPPLIES	6,000.00	675.03	1,935.70	32.26	4,064.30
100-5-10-5198 Maint & Supplies - Janitorial	6,000.00	420.00	1,310.00	21.83	4,690.00
TOTAL SUPPLIES & OPERATION EXP	34,000.00	2,464.11	5,709.20	16.79	28,290.80
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	90,000.00	0.00	0.00	0.00	90,000.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	0.00	5,920.07	12,034.44	0.00 (12,034.44)
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	80.00	80.00	1.07	7,420.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	5,000.00	545.78	1,261.53	25.23	3,738.47
100-5-10-5226 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
100-5-10-5230 AUDIT	20,000.00	0.00	0.00	0.00	20,000.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	15,000.00	0.00	7,543.80	50.29	7,456.20
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	10,650.00	0.00	10,489.70	98.49	160.30
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,000.00	0.00	3,772.02	94.30	227.98
100-5-10-5258 ACL Event	10,500.00	0.00	2,750.00	26.19	7,750.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5270 ENGINEERING SERVICES	20,000.00	0.00 (1,112.50)	5.56-	21,112.50
TOTAL CONTRACTUAL SERVICES	199,150.00	6,545.85	38,093.99	19.13	161,056.01

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	50,000.00	6,705.85	12,577.35	25.15	37,422.65
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	619.80	619.80	4.43	13,380.20
100-5-10-5302 WEBSITE SUPPORT	5,500.00	2,720.00	3,670.00	66.73	1,830.00
100-5-10-5309 INCODE SOFTWARE	5,000.00	3,258.63	3,258.63	65.17	1,741.37
100-5-10-5311 IT SERVICES TPIA	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	548.88	27.44	1,451.12
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	20.55	20.55	2.06	979.45
100-5-10-5331 ADVERTISING	2,000.00	0.00	10,157.55	507.88 (8,157.55)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	80.96	265.81	0.00 (265.81)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL MISCELLANEOUS OTHER EXP	112,850.00	13,405.79	31,118.57	27.58	81,731.43
CAPITAL OUTLAY					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	12,117.30	27,750.17	13.88	172,249.83
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	12,117.30	27,750.17	13.88	172,249.83
TOTAL ADMINISTRATION	722,145.00	50,550.04	137,926.55	19.10	584,218.45
DEVELOPMENT SERVICES					
=====					
PERSONNEL					
100-5-15-5000 SALARY	91,915.00	5,513.21	16,423.23	17.87	75,491.77
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	375.00	375.00	18.75	1,625.00
100-5-15-5020 HEALTH INSURANCE	9,300.00	508.68	1,902.11	20.45	7,397.89
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-15-5035 SOCIAL SECURITY/MEDICARE	7,031.00	421.76	1,028.61	14.63	6,002.39
100-5-15-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,030.00	659.38	1,964.23	17.81	9,065.77
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	122,339.00	7,478.03	22,623.17	18.49	99,715.83
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	350.00	1,189.35	2,453.47	700.99 (2,103.47)
100-5-15-5110 POSTAGE	700.00	0.00	0.00	0.00	700.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	108.45	133.36	13.34	866.64
100-5-15-5153 Credit Card Services	0.00	11,220.04	11,220.04	0.00	(11,220.04)
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	4.70	14.52	7.26	185.48
100-5-15-5161 Tree Services	0.00	0.00	300.00	0.00	(300.00)
100-5-15-5180 Signs and Barricades	800.00	0.00	0.00	0.00	800.00
100-5-15-5198 Office Supplies	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	4,650.00	12,522.54	14,121.39	303.69	(9,471.39)
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	40,000.00	1,625.00	4,095.00	10.24	35,905.00
100-5-15-5210 LEGAL SERVICES	6,500.00	868.00	2,786.00	42.86	3,714.00
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	495.00	2,498.75	24.99	7,501.25
100-5-15-5252 ZONING REVIEWS	20,000.00	0.00	0.00	0.00	20,000.00
100-5-15-5253 ARBORIST REVIEWS	2,500.00	0.00	0.00	0.00	2,500.00
100-5-15-5257 MY PERMIT NOW	6,000.00	0.00	0.00	0.00	6,000.00
100-5-15-5270 ENGINEERING SERVICES	7,000.00	0.00	0.00	0.00	7,000.00
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	92,000.00	2,988.00	9,379.75	10.20	82,620.25
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	4,000.00	3.83	11.49	0.29	3,988.51
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	3.83	11.49	0.23	4,988.51
TOTAL DEVELOPMENT SERVICES	223,989.00	22,992.40	46,135.80	20.60	177,853.20
SANITATION					
=====					
CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	144,000.00	11,974.20	24,388.76	16.94	119,611.24
TOTAL MISCELLANEOUS OTHER EXP	144,000.00	11,974.20	24,388.76	16.94	119,611.24
TOTAL SANITATION	148,000.00	11,974.20	24,388.76	16.48	123,611.24
UTILITY BILLING					
=====					

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100 GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-25-5000 SALARY	79,040.00	4,615.38	11,538.45	14.60	67,501.55
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	815.78	1,631.56	17.32	7,790.44
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,047.00	353.08	882.69	14.60	5,164.31
100-5-25-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,485.00	552.00	1,380.00	14.55	8,105.00
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,057.00	6,336.24	16,362.69	15.43	89,694.31
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	0.00	0.00	0.00	4,000.00
100-5-25-5110 POSTAGE	2,500.00	450.00	450.00	18.00	2,050.00
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	81.34	122.34	16.31	627.66
100-5-25-5158 OFFICE SUPPLIES	600.00	0.00	0.00	0.00	600.00
TOTAL SUPPLIES & OPERATION EXP	8,950.00	531.34	572.34	6.39	8,377.66
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	28.69	86.07	0.57	14,913.93
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	28.69	86.07	0.56	15,413.93
TOTAL UTILITY BILLING	131,207.00	6,896.27	17,021.10	12.97	114,185.90
STREETS					
=====					
PERSONNEL					
100-5-30-5000 SALARY	56,819.00	3,042.82	8,978.25	15.80	47,840.75
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5020 HEALTH INSURANCE	7,765.00	221.28	657.68	8.47	7,107.32
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,370.52	97.89	29.48
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,347.00	232.78	726.17	16.71	3,620.83
100-5-30-5040 UNEMPLOYMENT COMP INSUR	81.00	0.00	0.00	0.00	81.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,818.00	429.93	1,264.95	18.55	5,553.05

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100 FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	78,230.00	3,926.81	12,997.57	16.61	65,232.43
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,200.00	211.62	385.94	17.54	1,814.06
100-5-30-5140 TELEPHONE	1,000.00	54.23	43.32	4.33	956.68
100-5-30-5145 UNIFORMS & ACCESSORIES	1,500.00	487.63	487.63	32.51	1,012.37
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	21,500.00	0.00	0.00	0.00	21,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5171 EQUIPMENT	15,000.00	13,114.74	13,114.74	87.43	1,885.26
100-5-30-5180 SIGNS & BARRICADES	2,500.00	846.28	846.28	33.85	1,653.72
100-5-30-5181 EQUIPMENT RENTAL	5,000.00	0.00	0.00	0.00	5,000.00
100-5-30-5190 MATERIALS	2,500.00	40.89	40.89	1.64	2,459.11
100-5-30-5195 VEHICLE OPERATIONS	4,000.00	339.55	661.85	16.55	3,338.15
100-5-30-5196 VEHICLE MAINT & REPAIRS	750.00	0.00	(4,367.28)	582.30-	5,117.28
TOTAL SUPPLIES & OPERATION EXP	55,950.00	15,094.94	11,213.37	20.04	44,736.63
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	250.52	100.21	(0.52)
100-5-30-5270 ENGINEERING	23,000.00	0.00	0.00	0.00	23,000.00
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	23,450.00	0.00	250.52	1.07	23,199.48
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	5,000.00	0.00	0.00	0.00	5,000.00
100-5-30-5355 STREET MAINT & REPAIRS	90,000.00	0.00	3,515.25	3.91	86,484.75
TOTAL MISCELLANEOUS OTHER EXP	95,000.00	0.00	3,515.25	3.70	91,484.75
CAPITAL OUTLAY					
100-5-30-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	2,700.00	3,217.45	3,217.45	119.16	(517.45)
TOTAL CAPITAL OUTLAY	3,485.00	3,217.45	3,217.45	92.32	267.55
TOTAL STREETS	256,115.00	22,239.20	31,194.16	12.18	224,920.84
POLICE					
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CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
100-5-40-5000 SALARY	804,351.00	61,860.49	194,965.56	24.24	609,385.44
100-5-40-5002 HOLIDAY COMPENSATION	27,000.00	8,867.60	8,867.60	32.84	18,132.40
100-5-40-5006 OVERTIME	13,000.00	1,505.52	1,874.16	14.42	11,125.84
100-5-40-5007 STIPEND	15,000.00	550.00	1,425.00	9.50	13,575.00
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING	10,000.00	0.00	298.08	2.98	9,701.92
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5012 LEOSE Training	897.00	0.00	0.00	0.00	897.00
100-5-40-5020 HEALTH INSURANCE	91,000.00	9,390.18	27,222.17	29.91	63,777.83
100-5-40-5030 WORKERS COMP INSURANCE	23,600.00	0.00	21,634.59	91.67	1,965.41
100-5-40-5035 SOCIAL SECURITY/MEDICARE	65,740.35	5,363.37	15,389.58	23.41	50,350.77
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,000.00	0.00	11.20	1.12	988.80
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	103,122.12	8,638.98	24,582.13	23.84	78,539.99
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,829.22	92.11	670.78
TOTAL PERSONNEL	1,193,210.47	96,176.14	304,099.29	25.49	889,111.18
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,600.00	0.00	0.00	0.00	1,600.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	1,674.96	1,972.01	21.91	7,027.99
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-40-5144 POLICE SUPPLIES	3,000.00	0.00	79.02	2.63	2,920.98
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	58.00	127.99	1.71	7,372.01
100-5-40-5157 RECORDS MANAGEMENT	5,800.00	0.00	0.00	0.00	5,800.00
100-5-40-5158 OFFICE SUPPLIES	1,000.00	195.83	294.03	29.40	705.97
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	150.88	187.97	7.52	2,312.03
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	0.00	0.00	250.00
100-5-40-5195 VEHICLE OPERATION	28,000.00	1,309.47	2,792.38	9.97	25,207.62
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	130.10	228.88	4.58	4,771.12
TOTAL SUPPLIES & OPERATION EXP	75,650.00	3,519.24	5,682.28	7.51	69,967.72
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	0.00	0.00	5,600.00
100-5-40-5216 DISPATCH SERVICES	29,979.00	0.00	0.00	0.00	29,979.00
100-5-40-5226 DRUG TESTING	200.00	0.00	40.00	20.00	160.00

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	(10.21)	1.02-	1,010.21
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,250.00	0.00	5,209.40	99.23	40.60
100-5-40-5258 ACL EVENT	34,000.00	238.63	39,328.24	115.67	(5,328.24)
TOTAL CONTRACTUAL SERVICES	77,029.00	238.63	44,567.43	57.86	32,461.57
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	46,865.00	1,132.25	4,529.55	9.67	42,335.45
TOTAL MISCELLANEOUS OTHER EXP	46,865.00	1,132.25	4,529.55	9.67	42,335.45
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5494 Vehicle Financing Note Debt Sv	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	38,002.00	0.00	0.00	0.00	38,002.00
TOTAL POLICE	1,430,756.47	101,066.26	358,878.55	25.08	1,071,877.92
COURT					
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PERSONNEL					
100-5-50-5000 SALARY	45,228.00	2,944.33	8,457.14	18.70	36,770.86
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5020 HEALTH INSURANCE	900.00	33.39	186.69	20.74	713.31
100-5-50-5030 WORKERS COMP INSURANCE	500.00	0.00	1,957.88	391.58	(1,457.88)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,460.00	339.99	874.44	25.27	2,585.56
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	0.00	0.00	200.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,427.00	352.14	1,011.47	18.64	4,415.53
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	56,715.00	3,669.85	12,487.62	22.02	44,227.38
SUPPLIES & OPERATION EXP					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	0.00	0.00	1,100.00
100-5-50-5110 POSTAGE	250.00	0.00	34.76	13.90	215.24
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	100.00	0.00	0.00	0.00	100.00
100-5-50-5140 TELEPHONE	1,500.00	162.67	168.17	11.21	1,331.83
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	9.40	29.04	11.62	220.96
TOTAL SUPPLIES & OPERATION EXP	3,300.00	172.07	231.97	7.03	3,068.03

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	78.60	7.86	921.40
100-5-50-5206 INCODE ONLINE PMT PROCESSING	5,000.00	414.42	1,347.11	26.94	3,652.89
100-5-50-5210 LEGAL SERVICES	10,000.00	1,394.50	1,694.50	16.95	8,305.50
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	4,500.00	25.00	13,500.00
100-5-50-5213 INTERPRETER FEES	1,100.00	0.00	0.00	0.00	1,100.00
TOTAL CONTRACTUAL SERVICES	35,100.00	3,308.92	7,620.21	21.71	27,479.79
MISCELLANEOUS OTHER EXP					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	1,600.00	1.53	108.59	6.79	1,491.41
TOTAL MISCELLANEOUS OTHER EXP	1,600.00	1.53	108.59	6.79	1,491.41
TOTAL COURT	96,715.00	7,152.37	20,448.39	21.14	76,266.61
PARK DEPARTMENT =====					
PERSONNEL					
100-5-55-5000 SALARY	36,930.00	1,735.96	5,100.56	13.81	31,829.44
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5020 HEALTH INSURANCE	4,853.00	127.02	377.37	7.78	4,475.63
100-5-55-5030 WORKERS COMP INSURANCE	1,020.00	0.00	978.94	95.97	41.06
100-5-55-5035 SOCIAL SECURITY/MEDICARE	2,825.00	132.80	389.83	13.80	2,435.17
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	0.00	0.00	45.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,432.00	207.62	610.02	13.76	3,821.98
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	53,105.00	2,203.40	7,456.72	14.04	45,648.28
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	2,500.00	162.83	236.27	9.45	2,263.73
100-5-55-5140 TELEPHONE	0.00	8.20	8.20	0.00	(8.20)
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	4.70	14.52	5.81	235.48
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5171 EQUIPMENT	8,000.00	9,784.82	9,950.37	124.38	(1,950.37)
100-5-55-5190 MATERIALS	6,500.00	0.00	380.82	5.86	6,119.18
100-5-55-5191 MAINTENANCE	8,000.00	3,441.50	3,441.50	43.02	4,558.50
100-5-55-5195 VEHICLE OPERATIONS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	1,220.00	13.56	7,780.00
TOTAL SUPPLIES & OPERATION EXP	40,750.00	13,822.05	15,251.68	37.43	25,498.32
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	0.00	0.00	600.00
TOTAL CONTRACTUAL SERVICES	600.00	0.00	0.00	0.00	600.00
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	0.96	1.48	0.30	498.52
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,500.00	0.96	1.48	0.10	1,498.52
CAPITAL OUTLAY					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	1,850.00	37.00	3,150.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 Veh Fin Note - Debt Service	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	2,700.00	3,217.45	3,217.45	119.16	(517.45)
TOTAL CAPITAL OUTLAY	8,485.00	3,217.45	5,067.45	59.72	3,417.55
OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	6,800.00	6,800.00	85.00	1,200.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	94.95	0.00	(94.95)
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	6,800.00	6,894.95	86.19	1,105.05
TOTAL PARK DEPARTMENT	112,440.00	26,043.86	34,672.28	30.84	77,767.72
PUBLIC WORKS					
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SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	1,289.20	1,876.68	31.28	4,123.32
100-5-65-5140 TELEPHONE	300.00	24.33	36.78	12.26	263.22
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	82.28	305.01	30.50	694.99
100-5-65-5191 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	7,300.00	1,395.81	2,218.47	30.39	5,081.53
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

100-GENERAL FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	1,411.51	1,411.51	15.68	7,588.49
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	1,411.51	1,411.51	15.68	7,588.49
TOTAL PUBLIC WORKS	27,050.00	2,807.32	3,629.98	13.42	23,420.02
TOTAL EXPENDITURES	3,148,417.47	251,721.92	674,295.57	21.42	2,474,121.90
REVENUES OVER/(UNDER) EXPENDITURES	8,970.53	424,857.11	240,296.02		(231,325.49)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

200-WATER FUND
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

NON-DEPARTMENTAL	<u>1,354,350.00</u>	<u>69,898.62</u>	<u>358,114.46</u>	<u>26.44</u>	<u>996,235.54</u>
TOTAL REVENUES	<u>1,354,350.00</u>	<u>69,898.62</u>	<u>358,114.46</u>	<u>26.44</u>	<u>996,235.54</u>
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

NON-DEPARTMENTAL	<u>1,271,047.00</u>	<u>105,070.49</u>	<u>235,629.99</u>	<u>18.54</u>	<u>1,035,417.01</u>
TOTAL EXPENDITURES	<u>1,271,047.00</u>	<u>105,070.49</u>	<u>235,629.99</u>	<u>18.54</u>	<u>1,035,417.01</u>
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	83,303.00 (35,171.87)	122,484.47	(39,181.47)
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CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

200-WATER FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	150.00	206.15	537.76	358.51 (387.76)
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	44.76	116.94	58.47	83.06
TOTAL INVESTMENT INCOME	<u>350.00</u>	<u>250.91</u>	<u>654.70</u>	187.06 (<u>304.70)</u>
MISCELLANEOUS REVENUE					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>0.00</u>
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,350,000.00	69,635.71	357,453.76	26.48	992,546.24
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	<u>1,354,000.00</u>	<u>69,635.71</u>	<u>357,453.76</u>	26.40	<u>996,546.24</u>
OTHER REVENUE					
200-4-60-4700 Fund Balance Transfer In	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	1,354,350.00	69,886.62	358,108.46	26.44	996,241.54
TOTAL REVENUES	1,354,350.00	69,886.62	358,108.46	26.44	996,241.54
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

200-WATER FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
PERSONNEL					
200-5-60-5000 SALARY	214,195.00	10,949.69	32,233.75	15.05	181,961.25
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,000.00	568.75	568.75	18.96	2,431.25
200-5-60-5020 HEALTH INSURANCE	29,900.00	772.02	2,293.88	7.67	27,606.12
200-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,503.13	97.05	136.87
200-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	837.65	2,465.15	15.04	13,920.85
200-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,309.59	3,855.16	15.00	21,847.84
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	294,124.00	14,437.70	45,919.82	15.61	248,204.18
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	345.91	345.91	13.84	2,154.09
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5140 TELEPHONE	700.00	54.23	44.43	6.35	655.57
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	1,008.88	1,008.88	50.44	991.12
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	9.40	29.03	9.68	270.97
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	189.34	2,616.63	6.54	37,383.37
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	63,785.00	0.00	0.00	0.00	63,785.00
200-5-60-5171 EQUIPMENT	30,500.00	26,229.49	26,229.49	86.00	4,270.51
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00	1,775.00	5.14-	36,275.00
200-5-60-5194 Fire Hydrant Maint and Replace	20,000.00	0.00	0.00	0.00	20,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	390.06	734.36	18.36	3,265.64
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,000.00	214.75	214.75	21.48	785.25
TOTAL SUPPLIES & OPERATION EXP	239,635.00	28,442.06	29,448.48	12.29	210,186.52
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 Crossroads Contract	81,000.00	0.00	6,750.00	8.33	74,250.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

200-WATER FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	0.00	9,218.67	15.36	50,781.33
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	963.47	96.35	36.53
200-5-60-5270 ENGINEERING SERVICES	25,000.00	0.00	0.00	0.00	25,000.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	52,105.14	128,706.50	23.40	421,293.50
200-5-60-5296 TCEQ	3,000.00	1,504.30	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	726,200.00	53,609.44	147,142.94	20.26	579,057.06
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.43	2.89	0.39	747.11
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	4,536.00	0.00	(4,536.00)
200-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	750.00	1.43	4,538.89	605.19	(3,788.89)
CAPITAL OUTLAY					
200-5-60-5494 Veh Fin Note - Debt Service	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	7,200.00	8,579.86	8,579.86	119.16	(1,379.86)
TOTAL CAPITAL OUTLAY	10,338.00	8,579.86	8,579.86	82.99	1,758.14
TOTAL NON-DEPARTMENTAL	1,271,047.00	105,070.49	235,629.99	18.54	1,035,417.01
TOTAL EXPENDITURES	1,271,047.00	105,070.49	235,629.99	18.54	1,035,417.01
REVENUES OVER/(UNDER) EXPENDITURES	83,303.00	(35,183.87)	122,478.47	(39,175.47)	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

301-STREET MAINTENANCE
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>256,115.00</u>	<u>16,328.35</u>	<u>44,077.80</u>	<u>17.21</u>	<u>212,037.20</u>
TOTAL REVENUES	<u>256,115.00</u>	<u>16,328.35</u>	<u>44,077.80</u>	<u>17.21</u>	<u>212,037.20</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>256,115.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>256,115.00</u>
TOTAL EXPENDITURES	<u>256,115.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>256,115.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	16,328.35	44,077.80	(44,077.80)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

301-STREET MAINTENANCE

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
301-4-60-4039 STREET SALES TAX	200,000.00	16,295.85	44,046.03	22.02	155,953.97
TOTAL TAXES	<u>200,000.00</u>	<u>16,295.85</u>	<u>44,046.03</u>	<u>22.02</u>	<u>155,953.97</u>
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	100.00	32.50	31.77	31.77	68.23
TOTAL INVESTMENT INCOME	<u>100.00</u>	<u>32.50</u>	<u>31.77</u>	<u>31.77</u>	<u>68.23</u>
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
OTHER REVENUE					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	56,015.00	0.00	0.00	0.00	56,015.00
TOTAL OTHER REVENUE	<u>56,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,015.00</u>
TOTAL NON-DEPARTMENTAL	256,115.00	16,328.35	44,077.80	17.21	212,037.20
TOTAL REVENUES	256,115.00	16,328.35	44,077.80	17.21	212,037.20
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

301-STREET MAINTENANCE

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	256,115.00	0.00	0.00	0.00	256,115.00
TOTAL CAPITAL OUTLAY	256,115.00	0.00	0.00	0.00	256,115.00
TOTAL NON-DEPARTMENTAL	256,115.00	0.00	0.00	0.00	256,115.00
TOTAL EXPENDITURES	256,115.00	0.00	0.00	0.00	256,115.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	16,328.35	44,077.80	(44,077.80)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

310-COURT SECURITY FUND
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

COURT	<u>1,600.00</u>	<u>160.96</u>	<u>812.59</u>	<u>50.79</u>	<u>787.41</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>160.96</u>	<u>812.59</u>	<u>50.79</u>	<u>787.41</u>
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

COURT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	600.00	160.96	812.59	(212.59)
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CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

310-COURT SECURITY FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	1,500.00	157.96	806.59	53.77	693.41
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	3.00	6.00	6.00	94.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>160.96</u>	<u>812.59</u>	<u>50.79</u>	<u>787.41</u>
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT	1,600.00	160.96	812.59	50.79	787.41
TOTAL REVENUES	1,600.00	160.96	812.59	50.79	787.41
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

310 COURT SECURITY FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
=====					
REVENUES OVER/(UNDER) EXPENDITURES	600.00	160.96	812.59	(212.59)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

320-COURT TECHNOLOGY FUND
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>132.94</u>	<u>666.47</u>	<u>41.65</u>	<u>933.53</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>132.94</u>	<u>666.47</u>	<u>41.65</u>	<u>933.53</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>2,500.00</u>	<u>4.78</u>	<u>12.94</u>	<u>0.52</u>	<u>2,487.06</u>
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>4.78</u>	<u>12.94</u>	<u>0.52</u>	<u>2,487.06</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(900.00)	128.16	653.53		(1,553.53)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
<u>COURT REVENUE</u>					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	132.94	666.47	44.43	833.53
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>132.94</u>	<u>666.47</u>	<u>41.65</u>	<u>933.53</u>
<hr/>					
TOTAL COURT	1,600.00	132.94	666.47	41.65	933.53
<hr/>					
TOTAL REVENUES	<u>1,600.00</u>	<u>132.94</u>	<u>666.47</u>	<u>41.65</u>	<u>933.53</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

320 TECHNOLOGY FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	4.78	12.94	0.52	2,487.06
TOTAL MISCELLANEOUS OTHER EXP	<u>2,500.00</u>	<u>4.78</u>	<u>12.94</u>	<u>0.52</u>	<u>2,487.06</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT	2,500.00	4.78	12.94	0.52	2,487.06
TOTAL EXPENDITURES	2,500.00	4.78	12.94	0.52	2,487.06
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(900.00)	128.16	653.53		(1,553.53)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2022

330 COURT EFFICIENCY FUND
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2022

330-COURT EFFICIENCY FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
<u>COURT REVENUE</u>					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

330 COURT EFFICIENCY FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

430-DEBT SERVICE FUND 2014
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>200,250.00</u>	<u>80,576.30</u>	<u>83,212.60</u>	<u>41.55</u>	<u>117,037.40</u>
TOTAL REVENUES	<u>200,250.00</u>	<u>80,576.30</u>	<u>83,212.60</u>	<u>41.55</u>	<u>117,037.40</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>199,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,350.00</u>
TOTAL EXPENDITURES	<u>199,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,350.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	900.00	80,576.30	83,212.60	(82,312.60)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

430-DEBT SERVICE FUND 2014

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	3.82	9.72	1.94	490.28
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,350.00	80,572.48	83,202.88	41.74	116,147.12
TOTAL TAXES	<u>199,850.00</u>	<u>80,576.30</u>	<u>83,212.60</u>	<u>41.64</u>	<u>116,637.40</u>
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
TOTAL NON-DEPARTMENTAL	200,250.00	80,576.30	83,212.60	41.55	117,037.40
TOTAL REVENUES	200,250.00	80,576.30	83,212.60	41.55	117,037.40
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

430-DEBT SERVICE FUND 2014

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
<u>CONTRACTUAL SERVICES</u>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	0.00	0.00	140,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	58,950.00	0.00	0.00	0.00	58,950.00
TOTAL CONTRACTUAL SERVICES	<u>199,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,350.00</u>
<u>MISCELLANEOUS OTHER EXP</u>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>CAPITAL OUTLAY</u>					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	199,350.00	0.00	0.00	0.00	199,350.00
TOTAL EXPENDITURES	199,350.00	0.00	0.00	0.00	199,350.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	900.00	80,576.30	83,212.60	(82,312.60)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

440-DEBT SERVICE FUND 2012
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>314,635.00</u>	<u>126,606.04</u>	<u>130,748.94</u>	<u>41.56</u>	<u>183,886.06</u>
TOTAL REVENUES	<u>314,635.00</u> =====	<u>126,606.04</u> =====	<u>130,748.94</u> =====	<u>41.56</u> =====	<u>183,886.06</u> =====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>313,635.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>313,635.00</u>
TOTAL EXPENDITURES	<u>313,635.00</u> =====	<u>0.00</u> =====	<u>0.00</u> =====	<u>0.00</u> =====	<u>313,635.00</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	126,606.04	130,748.94	(129,748.94)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

440 Page 183 SERVICE FUND 2012

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	6.01	15.38	1.54	984.62
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	313,235.00	126,600.03	130,733.56	41.74	182,501.44
TOTAL TAXES	314,235.00	126,606.04	130,748.94	41.61	183,486.06
MISCELLANEOUS REVENUE					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	314,635.00	126,606.04	130,748.94	41.56	183,886.06
TOTAL REVENUES	314,635.00	126,606.04	130,748.94	41.56	183,886.06
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

440 Page 184 SERVICE FUND 2012

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
440-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
440-5-60-5242 DEBT SERVICE-2012A INTEREST	8,235.00	0.00	0.00	0.00	8,235.00
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	305,000.00	0.00	0.00	0.00	305,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	<u>313,635.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>313,635.00</u>
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
440-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
440-5-60-5486 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	313,635.00	0.00	0.00	0.00	313,635.00
<hr/>					
TOTAL EXPENDITURES	313,635.00	0.00	0.00	0.00	313,635.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	126,606.04	130,748.94	(129,748.94)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

450 FINANCE FUND 2019
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>411,650.00</u>	<u>121,729.47</u>	<u>127,154.50</u>	<u>30.89</u>	<u>284,495.50</u>
TOTAL REVENUES	<u>411,650.00</u>	<u>121,729.47</u>	<u>127,154.50</u>	<u>30.89</u>	<u>284,495.50</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>410,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>410,650.00</u>
TOTAL EXPENDITURES	<u>410,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>410,650.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	121,729.47	127,154.50	(126,154.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

450-DEBT SERVICE FUND 2019

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	7.88	19.95	2.00	980.05
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	410,250.00	121,721.59	127,134.55	30.99	283,115.45
TOTAL TAXES	<u>411,250.00</u>	<u>121,729.47</u>	<u>127,154.50</u>	<u>30.92</u>	<u>284,095.50</u>
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
TOTAL NON-DEPARTMENTAL	411,650.00	121,729.47	127,154.50	30.89	284,495.50
TOTAL REVENUES	411,650.00	121,729.47	127,154.50	30.89	284,495.50
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

450-DEBT SERVICE FUND 2019

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	115,000.00	0.00	0.00	0.00	115,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	295,250.00	0.00	0.00	0.00	295,250.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	<u>410,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>410,650.00</u>
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	410,650.00	0.00	0.00	0.00	410,650.00
TOTAL EXPENDITURES	410,650.00	0.00	0.00	0.00	410,650.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	121,729.47	127,154.50		(126,154.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

460-DEBT SERVICE FUND 2020
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>315,515.00</u>	<u>171,473.41</u>	<u>175,636.53</u>	<u>55.67</u>	<u>139,878.47</u>
TOTAL REVENUES	<u>315,515.00</u>	<u>171,473.41</u>	<u>175,636.53</u>	<u>55.67</u>	<u>139,878.47</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>315,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>315,015.00</u>
TOTAL EXPENDITURES	<u>315,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>315,015.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	171,473.41	175,636.53	(175,136.53)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

460 DEBT SERVICE FUND 2020

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	4,849.28	4,858.63	971.73 (4,358.63)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,775.00	166,624.13	170,777.90	54.25	143,997.10
TOTAL TAXES	<u>315,275.00</u>	<u>171,473.41</u>	<u>175,636.53</u>	<u>55.71</u>	<u>139,638.47</u>
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>240.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>240.00</u>
TOTAL NON-DEPARTMENTAL	315,515.00	171,473.41	175,636.53	55.67	139,878.47
TOTAL REVENUES	315,515.00	171,473.41	175,636.53	55.67	139,878.47
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

460-DEBT SERVICE FUND 2020

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	24,775.00	0.00	0.00	0.00	24,775.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	290,000.00	0.00	0.00	0.00	290,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	<u>315,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>315,015.00</u>
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	315,015.00	0.00	0.00	0.00	315,015.00
TOTAL EXPENDITURES	315,015.00	0.00	0.00	0.00	315,015.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	500.00	171,473.41	175,636.53		(175,136.53)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

702-DRAINAGE FUND
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	<u>30,900.00</u>	<u>8,000.00</u>	<u>10,000.00</u>	<u>32.36</u>	<u>20,900.00</u>
TOTAL REVENUES	<u>30,900.00</u>	<u>8,000.00</u>	<u>10,000.00</u>	<u>32.36</u>	<u>20,900.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	<u>58,000.00</u>	<u>149.60</u>	<u>208.50</u>	<u>0.36</u>	<u>57,791.50</u>
TOTAL EXPENDITURES	<u>58,000.00</u>	<u>149.60</u>	<u>208.50</u>	<u>0.36</u>	<u>57,791.50</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(27,100.00)	7,850.40	9,791.50		(36,891.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

702 DRAINAGE FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
=====					
<u>CHARGE FOR SERVICES</u>					
702-4-35-4221 RSDP Zone 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP Zone 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP Zone 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RSDP Zone 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	<u>900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>900.00</u>
<u>LICENSE & PERMITS</u>					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	8,000.00	10,000.00	33.33	20,000.00
TOTAL LICENSE & PERMITS	<u>30,000.00</u>	<u>8,000.00</u>	<u>10,000.00</u>	<u>33.33</u>	<u>20,000.00</u>
<u>MISCELLANEOUS REVENUE</u>					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL IMPROVEMENTS	30,900.00	8,000.00	10,000.00	32.36	20,900.00
TOTAL REVENUES	<u>30,900.00</u>	<u>8,000.00</u>	<u>10,000.00</u>	<u>32.36</u>	<u>20,900.00</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

702 DRAINAGE FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
=====					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	50,000.00	0.00	0.00	0.00	50,000.00
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	149.60	208.50	2.61	7,791.50
TOTAL CAPITAL OUTLAY	<u>8,000.00</u>	<u>149.60</u>	<u>208.50</u>	<u>2.61</u>	<u>7,791.50</u>
TOTAL CAPITAL IMPROVEMENTS	58,000.00	149.60	208.50	0.36	57,791.50
TOTAL EXPENDITURES	58,000.00	149.60	208.50	0.36	57,791.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(27,100.00)	7,850.40	9,791.50		(36,891.50)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

800 WATER FUND
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>82,681.03</u>	<u>259,840.06</u>	<u>26.66</u>	<u>714,735.94</u>
TOTAL REVENUES	<u>974,576.00</u>	<u>82,681.03</u>	<u>259,840.06</u>	<u>26.66</u>	<u>714,735.94</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>974,576.00</u>	<u>71,317.96</u>	<u>178,546.20</u>	<u>18.32</u>	<u>796,029.80</u>
TOTAL EXPENDITURES	<u>974,576.00</u>	<u>71,317.96</u>	<u>178,546.20</u>	<u>18.32</u>	<u>796,029.80</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11,363.07	81,293.86	(81,293.86)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

800 WASTE WATER FUND

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	250.00	1,033.46	2,695.85	1,078.34	(2,445.85)
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	26.24	136.24	90.83	13.76
TOTAL INVESTMENT INCOME	400.00	1,059.70	2,832.09	708.02	(2,432.09)
MISCELLANEOUS REVENUE					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	800,000.00	72,273.07	228,963.19	28.62	571,036.81
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	803,500.00	72,273.07	228,963.19	28.50	574,536.81
OTHER REVENUE					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	61,516.00	0.00	0.00	0.00	61,516.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	3,506.22	31.87	7,493.78
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	24,538.56	25.00	73,621.44
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	170,676.00	9,348.26	28,044.78	16.43	142,631.22
TOTAL NON-DEPARTMENTAL	974,576.00	82,681.03	259,840.06	26.66	714,735.94
TOTAL REVENUES	974,576.00	82,681.03	259,840.06	26.66	714,735.94
	=====	=====	=====	=====	=====

800 FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
PERSONNEL					
800-5-60-5000 SALARY	214,195.00	10,949.67	32,233.73	15.05	181,961.27
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	937.75	937.75	37.51	1,562.25
800-5-60-5020 HEALTH INSURANCE	29,900.00	772.02	2,293.88	7.67	27,606.12
800-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,601.02	99.16	38.98
800-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	837.65	2,465.15	15.04	13,920.85
800-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	1,309.59	3,855.16	15.00	21,847.84
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	293,624.00	14,806.68	46,386.69	15.80	247,237.31
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	0.00	0.00	1,500.00
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	0.00	596.41	2.39	24,403.59
800-5-60-5166 MAINTENANCE & REPAIRS	47,000.00	2,158.08	4,465.97	9.50	42,534.03
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	63,785.00	0.00	0.00	0.00	63,785.00
800-5-60-5171 EQUIPMENT	30,100.00	26,229.49	38,412.04	127.61	(8,312.04)
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	339.56	683.86	34.19	1,316.14
TOTAL SUPPLIES & OPERATION EXP	234,485.00	28,727.13	44,158.28	18.83	190,326.72
CONTRACTUAL SERVICES					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	0.00	8,165.00	8.33	89,815.00
800-5-60-5234 Crossroads Emerg/M&O Repairs	40,000.00	0.00	5,446.24	13.62	34,553.76
800-5-60-5240 INSURANCE - PROP & GEN LIAB	1,450.00	0.00	425.32	29.33	1,024.68
800-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	1,287.25	128.73	(287.25)
800-5-60-5270 ENGINEERING SERVICES	20,000.00	0.00	0.00	0.00	20,000.00
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	20,180.51	41,413.24	18.01	188,586.76
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	2,337.48	19.48	9,662.52
TOTAL CONTRACTUAL SERVICES	436,930.00	21,349.25	59,074.53	13.52	377,855.47

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

800 OTHER FUND

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00	(4.20)	0.42-	1,004.20
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	(4.20)	0.42-	1,004.20
CAPITAL OUTLAY					
800-5-60-5494 Veh Fin Note - Debt Service	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	5,400.00	6,434.90	6,434.90	119.16 (1,034.90)
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	22,496.00	0.00 (22,496.00)
TOTAL CAPITAL OUTLAY	8,537.00	6,434.90	28,930.90	338.89 (20,393.90)
TOTAL NON-DEPARTMENTAL	974,576.00	71,317.96	178,546.20	18.32	796,029.80
TOTAL EXPENDITURES	974,576.00	71,317.96	178,546.20	18.32	796,029.80
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11,363.07	81,293.86	(81,293.86)

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 12/31/2022; 25% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 200,000	\$ 44,046	22%	\$ 40,957		108%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 20,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 200,000	\$ 45,215	23%	\$ 40,957		110%
EXPENDITURES	\$ 77,000	\$ -	0%	\$ -		#DIV/0!
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -				
EXPENDITURES	\$ 125,000	\$ -				
RECAP:						
REVENUE	\$ 200,000	\$ 45,215	23%	\$ 40,957		110%
EXPENDITURES	\$ 222,000	\$ -	0%	\$ -		#DIV/0!

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	336,162.30	
500-1005	TEXPOOL	128,502.51	
500-1100	DUE FROM CITY	16,295.85	
500-1350	SALES TAX RECEIVABLE	<u>0.00</u>	
			<u>480,960.66</u>
TOTAL ASSETS			480,960.66
			=====
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	39,542.19	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	<u>0.00</u>	
	TOTAL LIABILITIES		<u>39,542.19</u>
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	396,203.27	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	<u>0.00</u>	
	TOTAL BEGINNING EQUITY		<u>396,203.27</u>
TOTAL REVENUE		45,215.20	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>45,215.20</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>441,418.47</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			480,960.66
			=====

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

500-RCDC
 FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	200,000.00	16,742.50	45,215.20	22.61	154,784.80
TOTAL REVENUES	200,000.00	16,742.50	45,215.20	22.61	154,784.80
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED	77,000.00	0.00	0.00	0.00	77,000.00
ADDITIONAL NEW PROJECTS	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL EXPENDITURES	222,000.00	0.00	0.00	0.00	222,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(22,000.00)	16,742.50	45,215.20		(67,215.20)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2022

Page 201

500-RCDC

25.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
=====					
TAXES					
500-4-90-4000 SALES TAX REVENUE	200,000.00	16,295.85	44,046.02	22.02	155,953.98
TOTAL TAXES	<u>200,000.00</u>	<u>16,295.85</u>	<u>44,046.02</u>	<u>22.02</u>	<u>155,953.98</u>
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	432.88	1,129.20	0.00 (1,129.20)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	13.77	39.98	0.00 (39.98)
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>446.65</u>	<u>1,169.18</u>	<u>0.00 (</u>	<u>1,169.18)</u>
TOTAL NON-PROJECT RELATED	200,000.00	16,742.50	45,215.20	22.61	154,784.80
TOTAL REVENUES	<u>200,000.00</u>	<u>16,742.50</u>	<u>45,215.20</u>	<u>22.61</u>	<u>154,784.80</u>
	=====	=====	=====	=====	=====

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2022

500-RCDC

25.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT					
=====					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	20,000.00	0.00	0.00	0.00	20,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL ECONOMIC DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00
NON-PROJECT RELATED					
=====					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	0.00	0.00	72,000.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	0.00	0.00	72,000.00
MISCELLANEOUS OTHER EXP					
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL NON-PROJECT RELATED	77,000.00	0.00	0.00	0.00	77,000.00
ADDITIONAL NEW PROJECTS					
=====					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	0.00	0.00	40,000.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	30,000.00	0.00	0.00	0.00	30,000.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL ADDITIONAL NEW PROJECTS	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL EXPENDITURES	222,000.00	0.00	0.00	0.00	222,000.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(22,000.00)	16,742.50	45,215.20		(67,215.20)

Sales Tax Revenue

FY 2022-2023	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total	Current Average
	82,262.51	93,797.25	72,703.78										248,764	82,921

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	12 Month Average
	72,380.73	79,529.64	84,255.00	81,958.78	82,911.62	128,709.17	65,708.05	76,333.56	76,333.56	86,675.43	89,293.24	173,811.51	1,097,900	91,492

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	9,882	14,268	-11,551	-81,959	-82,912	-128,709	-65,708	-76,334	-76,334	-86,675	-89,293	-173,812	-\$849,137
Total % Increase or Decrease	13.65%	17.94%	-13.71%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-194.65%	-211.74%

Sales Tax Revenues FY 2020-2021 Total: \$908,657 12 Mo. Avg. \$75,721.44

Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29

Sales Tax Revenues FY 2019-2020 Total: \$953,312 12 Mo. Avg. \$79,442.63

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	77,169.25

Sales Tax Revenues FY 2018-2019 Total: \$869,629 12 Mo. Avg. \$72,469

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	70,733

Sales Tax Revenues FY 2017-2018 Total: \$846,033 12 Mo. Avg. \$70,503

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	56,898

Sales Tax Revenues FY 2016-2017 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	58,131

Sales Tax Revenues FY 2015-2016 Total: \$636,653 12 Mo. Avg. \$53,054

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	43,645

Sales Tax Revenues FY 2014-2015 Total: \$661,044 12 Mo. Avg. \$55,087

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	52,271

Sales Tax Revenues FY 2013-2014 Total: \$637,361 12 Mo. Avg. \$53,113

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	49,150



CITY OF ROLLINGWOOD
PAYMENT AUTHORIZATION

Date: 12/5/2022 Budget Code: See below
 Vendor: ATS Engineers/Inspectors/Surveyors Invoice #: See below
4910 West Hwy 290 Invoice Date: See below
Austin, TX 78735 Account No. Rollingwood
 Vendor ID: ATS

Nature of expense/expenditure: _____
 Justification of expense/expenditure: _____

Description	INCODE	Quantity	Extended Cost
Inv #409843 Building Plan Reviews	11/7/2022 100-5-15-5251	1	\$495.00 \$495.00
Inv #-1145071 Inspections	11/30/2022 100-5-15-5200	1	\$1,625.00 \$1,625.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
		1	\$0.00 \$0.00
			0
TOTAL COST			\$2,120.00

Approved by: _____
 Department Supervisor: _____ Date: _____
 Finance Dept: _____ Date: 12/05/22
 City Secretary: _____ Date: _____
 City Administrator: AW Date: 12/7/22



ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
11/30/2022	I-1145071

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	12/30/2022

DESCRIPTION	AMOUNT
Final Plumbing Inspection (Passed - 11/8/2022) at 104 Wallis Drive, Rollingwood	65.00
Mechanical, Electrical and/or Plumbing Inspection (Passed - 11/21/2022) at 2703 Hatley Drive, Rollingwood	65.00
Final Plumbing Inspection (Passed - 11/21/2022) at 2802 Rock Way, Rollingwood	65.00
Layout Inspection (Passed - 11/21/2022) at 2802 Vance, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 11/22/2022) at 2803 Pickwick Lane, Rollingwood	65.00
Layout Inspection (Passed - 11/22/2022) at 2803 Pickwick Lane, Rollingwood	65.00
Temporary Power Inspection (Passed - 11/22/2022) at 2803 Pickwick Lane, Rollingwood	65.00
Layout Inspection (Passed - 11/21/2022) at 2803 Pool Pickwick Lane, Rollingwood	65.00
Frame-Mechanical-Electrical-Plumbing Inspection (Correct and Proceed - 11/4/2022) at 2810 Pickwick Lane, Rollingwood	65.00
Layout Inspection (Passed - 11/15/2022) at 301 Pool Pleasant Drive, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 11/29/2022) at 304 Vale, Rollingwood	65.00
Final Inspection (Passed - 11/21/2022) at 3206 Park Hills Drive, Rollingwood	65.00
Final Inspection (Passed - 11/21/2022) at 3206 Park Hills Drive, Rollingwood	65.00
Final Inspection (Passed - 11/23/2022) at 3206 Park Hills Drive, Rollingwood	65.00
Wallboard Inspection (Passed - 11/9/2022) at 3207 Park Hills Drive, Rollingwood	65.00
Frame Inspection (Passed - 11/23/2022) at 3220 Park Hills Drive, Rollingwood	65.00
	Payment Received

Balance Due



Sign in



PAYMENT AMOUNT

\$1,625.00

[Edit amount](#)

Debit

Credit

Card number

Exp date

CVV code

Name on card

ZIP code

Save a payment method for faster future payments. Sign in or create account



By selecting **Pay**, I accept the [Terms of Service](#) and have read and acknowledge the [Privacy Statement](#). I also allow Intuit to charge \$1,625.00 to my card on December 2, 2022.

Pay \$1,625.00

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ATS Engineers, Inspectors, & Surveyors

Invoice I-1145071

Due date December 29, 2022

Invoice amount \$1,625.00

Total \$1,625.00

[View invoice](#)



Merchant details

Email: lucy_zamora@ats-engineers.com



Information is protected and kept confidential

[Feedback](#)

Abel Campos

From: Lupita Garcia <Lupita_Garcia@ats-engineers.com>
Sent: Thursday, December 1, 2022 2:19 PM
To: Development Services
Cc: Desiree Adair; Abel Campos
Subject: Invoice I-1145071 from ATS Engineers, Inspectors, & Surveyors
Attachments: Inv_I1145071_from_ATS_Engineers_Inspectors__Surveyors_9036.pdf

ATS Engineers, Inspectors, & Surveyors

Invoice Due 12/30/2022
I-1145071 Amount Due: **\$1,625.00**

Dear Customer:

Your invoice-I-1145071 for 1,625.00 is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,
ATS Engineers, Inspectors, & Surveyors

512-328-6995
ATS-Engineers.com

[View & Pay Invoice](#)



DATE	INVOICE
11/7/2022	409843

City of Rollingwood
 Attn: City Administrator
 403 Nixon Drive
 Rollingwood, TX 78746

P.O. #:	DUE DATE
	12/31/2022

DESCRIPTION	AMOUNT
Residential Plan Review - 2022-122 Solar Panels 3210 Gentry Drive 11/7/22	100.00
Residential Plan Review - 2022-123 Generator 3212 Gentry Drive 11/7/22	100.00
Residential Plan Review - 2022-116 Remodel & Addition 2906 Hatley 11/11/22	100.00
Residential Plan Review - 2022-139 Solar Panels 3220 Park Hills Drive 11/28/22	100.00
Commercial Plan Review - 2022-111 Centre II Remodel 3101 Bee Caves Road Suite #200 1hr @ \$95/hr 11/29/22	95.00
Sales Tax	0.00
	Payments/Credits \$0.00
We accept cash, checks, Visa, Master Card, American Express, and Discover. You may call 512.328.6995 to charge by phone. A late fee will be added to the invoice total for \$15.00 or 10% of the invoice balance, whichever the greater, if payment is not received immediately.	
Balance Due	\$495.00

Abel Campos

From: Development Services
Sent: Thursday, December 1, 2022 2:14 PM
To: Abel Campos
Subject: FW: ATS Building Plan Review Monthly Invoice – November 2022
Attachments: Rollingwood_409843.pdf

Abel,
Please find the November ATS Plan review monthly invoice attached.

Thank you! Sincerely,

Nikki Dykes
Development Services Manager
City of Rollingwood
512.327.1838
www.rollingwoodtx.gov



From: Kathryn Cano <kathryn_cano@ats-engineers.com>
Sent: Thursday, December 1, 2022 8:25 AM
To: Development Services <developmentservices@rollingwoodtx.gov>; Nikki Dykes <ndykes@rollingwoodtx.gov>
Cc: Jaime Lanka <Jaime_Lanka@ats-engineers.com>
Subject: ATS Building Plan Review Monthly Invoice – November 2022

Nikki

Hello! Please find the attached ATS Plan Review monthly invoice for November 2022. Please let me know if you have any questions or if I can be of additional assistance.

Thank you!

Kathryn Cano
Building Plan Review Department Coordinator
ATS Engineers, Inspectors & Surveyors
4910 West Hwy. 290
Austin, TX 78735
512.636.4670 work cell
512.328.6995 ext. 160
512.328.6996 fax
TBPE Firm Reg. #2487
TBPLS Firm Reg. #10126000
www.ats-engineers.com



2601 Forest Creek Dr.
 Round Rock, TX 78665
 512-246-1400
 www.crossroadsus.com

Invoice 8900

-Date: December 12, 2022

Bill To:
 City of Rollingwood
 403 Nixon Avenue
 Rollingwood, TX 78746

DESCRIPTION	Nov-22	
	Operations & Maintenance	
DESCRIPTION	AMOUNT	
Basic Service	\$	14,915.00
Administrative	\$	-
Lift Station	\$	9,789.95
Water Distribution	\$	9,395.71
Wastewater Collection	\$	73.78
Grinder Pump Issues	\$	4,324.24
Total	\$	38,498.68

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: NOVEMBER 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MATL	SUBCON	TOTAL
BASIC SERVICE									
367468A	12/01/22	12/01/22	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
BASIC SERVICE SUBTOTAL									14,915.00

GRINDER PUMP ISSUES									
360017A	10/07/22	11/03/22	4801 ROLLINGWOOD DRIVE	CHECKED CONTROL PANEL. BREAKER TRIPPING DUE TO BURNING WIRES ON LINE SIDE OF CONTRACTOR. RECONNECTED AND CHECKED PUMPS OPERATIONS. PUMP 1 WILL NOT OPERATE. PULLED PUMP 1 FOR REPAIR/REPLACEMENT. 10/7 PICKED UP PUMP AND INSTALLED.	921.21	229.02	3,174.01	0.00	4,324.24
GRINDER PUMP ISSUES SUBTOTAL									4,324.24

LIFT STATION									
357085A	08/22/22	09/06/22	CORW - LS3 - ALMARION WAY	CHECKED CONTROL PANEL. BREAKERS TRIPPED TO LS. BREAKERS RESET, MONITORED LS UNTIL IT GOT OUT OF HIGH LEVEL.	264.86	152.68	0.00	0.00	417.54
363858A	10/24/22	11/06/22	CORW - LS7 - NIXON DRIVE	RMS REPORTED PROBLEM - CHECKED THE L.S. FOR COMM FAILURE - UPON ARRIVAL AND RESET EVERYTHING - CONTROL PANEL AND L.S. BACK TO NORMAL - SPENCER NOTIFIED	99.86	44.10	0.00	0.00	143.96
364005A	10/26/22	10/28/22	CORW - LS1 - DELLANA LN	PURCHASED SUPPLIES - ORDERED CHART RECORDER PENS	16.48	7.35	94.13	0.00	117.96
364981A	11/07/22	12/01/22	CORW - LS1 - DELLANA LN	SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING	11.09	7.35	0.00	1,539.67	1,558.11

12/12/22 10:37:03 AM

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: NOVEMBER 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MATL	SUBCON	TOTAL
LIFT STATION									
364987A	11/07/22	12/01/22	CORW - LS3 - ALMARION WAY	SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING	11.09	7.35	0.00	1,385.70	1,404.14
364990A	11/07/22	12/01/22	CORW - LS5 - VALE DR	SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING	11.09	7.35	0.00	1,385.70	1,404.14
364994A	11/07/22	11/30/22	CORW - LS6 - PLEASANT COVE	SUBCONTRACT WORK COMPLETED AT FACILITY - CLEAN LIFT STATION	22.19	14.70	0.00	1,385.70	1,422.59
364995A	11/07/22	12/01/22	CORW - LS7 - NIXON DRIVE	SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING	11.09	7.35	0.00	1,385.70	1,404.14
365310A	11/09/22	11/16/22	CORW - LS2 - HATLEY DR	CHECKED CONTROL PANEL. GOT CALL FOR POWER FAILURE, RESET SYSTEM AND TESTED RELAYS AND FUSES AND PUMPS. TESTED RUN AMPS ON PUMP 2. RESET THERMEL ON PUMP 1 CHECKED DIALER FUNCTIONS.	320.39	152.68	0.90	0.00	473.97
365311A	11/09/22	11/16/22	CORW - LS3 - ALMARION WAY	CHECKED CONTROL PANEL. HAD A POWER FAILURE ALARM, CHECKED FUSES AND RELAYS AFTER RESETTNG MAIN BREAKER. TESTED RUN AMPS, ALL NORMAL.	68.84	76.34	0.90	0.00	146.08
365312A	11/08/22	11/16/22	CORW - LS6 - PLEASANT COVE	CHECKED CONTROL PANEL. HAD 2 SEPARATE POWER FAILURE ALARMS, BOTH TIMES I CHECKED FUSES AND RELAYS AND PUMP FUNCTIONS, ALL NORMAL.	187.50	152.68	0.90	0.00	341.08
365316A	11/09/22	11/09/22	403 NIXON AVENUE	RMS REPORTED PROBLEM POWER FAILURE PHASE FAILURE P1 AND P2 TROUBLE. EVERYTHING WAS WORKING PROPERLY WHEN I ARRIVED CALLED TYLER TO TEST PUMPS.	62.02	22.05	0.00	0.00	84.07

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: NOVEMBER 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MATL	SUBCON	TOTAL
LIFT STATION									
365318A	11/09/22	11/09/22	403 NIXON AVENUE	RMS REPORTED PROBLEM POWER FAILURE PHASE FAILURE P1 AND P2 TROUBLE WHEN I ARRIVED FACILITY WAS FINE. CALLED TYLER AND HE TESTED SITE.	165.38	58.80	0.00	0.00	224.18
365320A	11/09/22	11/09/22	403 NIXON AVENUE	RMS REPORTS POWER FAILURE PHASE FAILURE P1 AND P2 TROUBLE WHEN I ARRIVED FACILITY WAS FINE. TYLER CHECKED SITE.	82.69	29.40	0.00	0.00	112.09
365386A	11/08/22	11/20/22	ROLLINGWOOD MUNICIPAL PAR	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365388A	11/08/22	11/20/22	403 NIXON AVENUE	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365390A	11/08/22	11/20/22	CORW - L56 - PLEASANT COVE	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365392A	11/08/22	11/20/22	CORW - L56 - PLEASANT COVE	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365394A	11/08/22	11/20/22	CORW - L56 - PLEASANT COVE	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365395A	11/08/22	11/20/22	CORW - L53 - ALMARION WAY	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
365398A	11/08/22	11/20/22	CORW - L55 - VALE DR	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365400A	11/09/22	11/20/22	CORW - L56 - PLEASANT COVE	RMS REPORTED PROBLEM - ADV TECH	9.51	0.00	0.00	0.00	9.51
365401A	11/09/22	11/20/22	CORW - L56 - PLEASANT COVE	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
365402A	11/09/22	11/20/22	CORW - L53 - ALMARION WAY	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
365403A	11/09/22	11/20/22	CORW - L53 - ALMARION WAY	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
365404A	11/09/22	11/20/22	CORW - L56 - PLEASANT COVE	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
365405A	11/09/22	11/20/22	CORW - L52 - HATLEY DR	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51
365406A	11/09/22	11/20/22	CORW - L52 - HATLEY DR	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51

BILLED - SERVICE ORDER SUMMARY
 BILLING CYCLE: NOVEMBER 2022
 CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL	
LIFT STATION										
365407A	11/09/22	11/20/22	CORW - LS2 - HATLEY DR	RMS REPORTED PROBLEM	9.51	0.00	0.00	0.00	9.51	
366521A	11/19/22	11/28/22	CORW - LS1 - DELLANA LN	PUMP 1 FAILURE. WENT TO LOCATION AND RESET PUMPS. REPORTED FAULT CODES TO FACILITIES AND GET WET WELL OUT OF HIGH LEVEL.	151.51	73.50	0.00	0.00	225.11	
366523A	11/20/22	11/28/22	CORW - LS1 - DELLANA LN	WET WELL HIGH LEVEL ALARM. ARRIVED ON SITE TO FIND PUMP 2 TRIPPED AND PUMP 1 NOT RUNNING. SWITCHED ALTERNATIVE CONTROL PUMP 1 RUN, RESET 2, AND BOTH PUMPS GOT STATION OUT OF HIGH LEVEL.	124.04	44.10	0.00	0.00	168.14	
									LIFT STATION SUBTOTAL	9,789.95
WATER DISTRIBUTION										
368175A	08/31/22	11/03/22	502 RILEY RD	CRIMPED & REPAIRED TAP LEAK. FIX MAIN BREAK. ISOLATED MAIN FOR REPAIR. CHIPPED OUT ROCK TO MAKE ROOM AND INSTALL A HYMAX REPAIR. BACKFILLED HOLE AND TURNED WATER MAIN BACK ON.	1,208.13	534.38	736.35	0.00	2,478.86	
360195A	09/19/22	11/03/22	4831 ROLLINGWOOD DRIVE	HOUSELINE LEAK. CONTRACTOR HIT A 6" MAIN LINE. WE DUG DOWN TO MAIN LINE AND CLAMPED THE BROKEN PIPE AND BACKFILLED AND CLEANED SITE.	894.05	458.04	226.71	0.00	1,578.80	
360360A	09/20/22	11/02/22	5004 TIMBERLINE DRIVE	HOUSELINE LEAK. EXPOSE SERVICE LINE, CRIMPED LINE AND MADE REPAIR TO SERVICE. BACKFILLED AND CLEANED SITE.	365.37	152.68	5.13	0.00	523.18	
361135A	09/28/22	11/02/22	5015 TIMBERLINE DRIVE	EXCAVATED & REPAIRED WATER MAIN. SHOBERG HOMES DAMAGED 6" MAIN	929.06	610.72	1,084.11	0.00	2,623.89	
12/12/22 10:37:03 AM										

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: NOVEMBER 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
361189A	09/28/22	11/02/22	4705 TIMBERLINE DR	LINE WHILE REMOVING SHRUBS ALONG BACK SIDE OF PROPERTY WITH MINI EXCAVATOR. REPLACED BROKEN CURBSTOP. BROKEN ANGLE STOP WAS IN THE BACKYARD. WE DUG UP THE METER BOX, AND DUG TO THE CORP TO CUT OFF WATER AND REPLACE THE ANGLE STOP. REPLACED PARTS, BACKFILLED FLUSHED AND REINSTALLED METER BOX.	523.53	305.36	95.63	0.00	924.52
364771A	11/03/22	11/04/22	IN DISTRICT ROLLINGWOOD	SUB-CONTRACT WORK COMPLETED - SEPT SAMPLES	9.51	0.00	0.00	857.83	867.34
364773A	11/03/22	11/04/22	IN DISTRICT ROLLINGWOOD	SUB-CONTRACT WORK COMPLETED - SEPT SAMPLES BAC-T	9.51	0.00	0.00	86.25	95.76
366956A	11/28/22	11/28/22	IN DISTRICT ROLLINGWOOD	SUBCONTRACT WORK COMPLETED AT FACILITY - NITRATE AND NITRITE SAMPLES	9.51	0.00	0.00	226.84	236.35
366957A	11/28/22	11/28/22	IN DISTRICT ROLLINGWOOD	SUBCONTRACT WORK COMPLETED AT FACILITY - BAC-T SAMPLES	9.51	0.00	0.00	57.50	67.01

WATER DISTRIBUTION SUBTOTAL 9,395.71

WASTEWATER COLLECTION

364638A	11/02/22	11/14/22	4801-I ROLLINGWOOD DRIVE	CUSTOMER PROBLEM-DISTRICT LINES CLEAR - ISSUE APPEARS TO BE ON PRIVATE SIDE SEWER - RECOMMENDED TO CALL PLUMBER	22.19	14.70	0.00	0.00	36.89
365078A	11/07/22	11/09/22	7 INWOOD CIR	GRINDER TANK CLEAR, PUMPS RUNNING FINE, SEWER LINES CLEAN, SEWER BACK UP ON CUSTOMER SIDE.	22.19	14.70	0.00	0.00	36.89

12/12/22 10:37:03 AM

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: NOVEMBER 2022
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MATL	SUBCON	TOTAL
WASTEWATER COLLECTION									

RECOMMENDED TO CALL A PLUMBER.

					WASTEWATER COLLECTION SUBTOTAL					73.78
LABOR/EQUIPMENT/MATERIAL/SUBCON TOTALS					6,676.64	3,177.38	20,333.77	8,310.89		

GRAND TOTAL	38,498.68
--------------------	------------------



2601 Forest Creek Dr
 Round Rock, TX 78665-1232

Statement #: 8900

Page 1

Statement

Month: NOVEMBER 2022
 Client: CITY OF ROLLINGWOOD
 Statement Date: 12/12/22

Work Category	Amount
BASIC SERVICE	\$14,915.00
GRINDER PUMP ISSUES	\$4,324.24
LIFT STATION	\$9,789.95
WATER DISTRIBUTION	\$9,395.71
WASTEWATER COLLECTION	\$73.78
<div style="display: flex; justify-content: space-between;"> Total This Statement: \$38,498.68 </div>	

Invoice for Basic Service

Crossroads Utility Services

2601 Forest Creek Dr.
Round Rock, TX 78665
Phone: 281-620-3986
Fax:

Client:
CITY OF ROLLINGWOOD

Billing Cycle:
NOVEMBER

Operations Fee - Wastewater System	\$8,165.00
Operations Fee - Water System	\$6,750.00
Total BASIC SERVICE	<hr/> \$14,915.00

Crossroads Utility Services

Inv # 8900-2
BCycle NOVEMBER 2022
SvrOrd# 360017
Page # 1

Invoice Date: 12/12/22 Department: ELECTRICAL TECH
District: CITY OF ROLLINGWOOD
Location: 4801 ROLLINGWOOD DRIVE
Reported By: WESTERN HILLS ATHLETIC

Telephone Number:
GRINDER PUMP ISSUES

Date Completed: 11/03/22

Description of Work Performed:

CHECKED CONTROL PANEL. BREAKER TRIPPING DUE TO BURNING WIRES ON LINE SIDE OF CONTACTOR. RECONNECTED AND CHECKED PUMPS OPERATIONS. PUMP 1 WILL NOT OPERATE. PULLED PUMP 1 FOR REPAIR/REPLACEMENT. 10/7 PICKED UP PUMP AND INSTALLED.

Description	Qty	Price	Amount
Material			
LOWE'S 01010	1.00	40.2615	40.26
GP EQUIP. 41475	1.00	3,133.7500	3,133.75
Material			3,174.01
Service Order Total:			3,174.01

DATABANK, INC. • PFLUGERVILLE, TX 78660 • (512) 251-7990

GP-101B
6801 BURNET LANE
AUSTIN, TEXAS 78757
PH. (512) 454-4845
FAX (512) 467-8463

GP EQUIPMENT COMPANY
Specializing in Pumps

INVOICE

Invoice 41475
Date 10/6/22

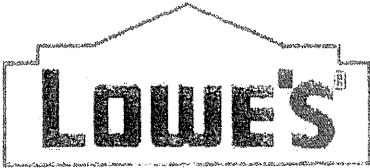
SOLD TO Crossroads Utilities

SHIP TO PA 10/6/22
\$ 2,725.00
VISA

ORDERED BY	CUSTOMER P.O.	TERMS
PHONE NO. <u>512-809-1503</u>	JOB NAME <u>City of Rollingwood</u>	SHIPPED VIA

Ordered	Description	Price	Unit	Amount	Code
1	Bain 2098-2072L 2hp, 230v 1/4 submersible pump pump w stand			2,725.00	
	21450274621007 1121				

RECEIVED BY	DATE RECEIVED	FREIGHT	—
		SUB-TOTAL	2,725.00
		SALES TAX	—
		TOTAL	2,725.00



LOWE'S HOME CENTERS, LLC
12611 SUITE 100 SHOP'S PKWY
BEE CAVE, TX 78738 15121 634-4432

- SALE -

SALES#: S19488K2 2661870 TRANS#: 8A165776 10 07

23982	1-1/4-IN X 5-FT SCH40 PIP	11.70
	12.40 DISCOUNT EACH	-0.62
23960	1-1/4-IN SCH40 ADPTR 4350	1.67
	1.76 DISCOUNT EACH	-0.09
23902	2-IN SCH40 EQUIPLNG 42902	2.00
	2.11 DISCOUNT EACH	0.11
23023	2-IN X 1-1/4-IN BUSHING S	2.97
	3.12 DISCOUNT EACH	0.15
780336	8-FL OZ BLU GLU HANDY PAL	14.24
	14.98 DISCOUNT EACH	0.75
23854	1-1/4-IN SCH40 COUP 42901	2.36
	1.24 DISCOUNT EACH	-0.06
	2 @ 1.18	

SUBTOTAL: 35.01
 TOTAL TAX: 0.00
 INVOICE 01010 TOTAL: 35.01
 LAR: 35.01
TOTAL DISCOUNT: 1.84

LAR:XXXXXXXXXX6689 AMOUNT:35.01 AUTHCD:001003
 KEYED REFID:129932 10/07/22 13:03:09
 LAR PO: 25976
 ACCOUNT NAME:
 CROSSROADS UTILITY SERVICE
 AUTH BUYER: ADAMS ALAN

ACCOUNT WILL BE BILLED UPON MERCHANDISE TRANSACTION
 DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS
 FROM TRANSACTION DATE FOR SOS OR DIRECT DELIVERY
 MERCHANDISE.

Alan Adams
 STORE: 1948 TERMINAL: 01 10/07/22 13:03:16

OF ITEMS PURCHASED: 7
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR CHOOSING LOWE'S

Crossroads Utility Services

Inv # 8900-3
BCycle NOVEMBER 2022
SvrOrd# 364005
Page # 1

Invoice Date: 12/12/22 Department: FACILITIES
District: CITY OF ROLLINGWOOD
Location: CORW - LS1 - DELLANA LN

Reported By: Telephone Number:
Date Completed: 10/28/22 LIFT STATION

Description of Work Performed:
PURCHASED SUPPLIES - ORDERED CHART RECORDER PENS

Description	Qty	Price	Amount
Material			
USA BLUE BOOK 156946	1.00	94.1275	94.13
Material			94.13
		Service Order Total:	94.13

USABlueBook

Get the Best Treatment™

Remit To:
P.O. Box 9004
Gurnee, IL 60031-9004
TEL: (847) 689-3000
FAX: (847) 689-3001
TOLL FREE: 1-800-493-9876
F.E.I.N.: 52-2418852

INVOICE

INVOICE NO.	PAGE NO.
156946	1 of 1
CUSTOMER NO.	DATE
992857	10/27/22

View online at: <http://usabluebook.billtrust.com>
Web Enrollment Token: LGW PDV SVV

BILL TO: 992857

SHIP TO: 2

CROSSROADS UTILITY SERVICES
2601 FOREST CREEK DR
ROUND ROCK TX 78665
USA

CROSSROADS UTILITY SERVICES
1502 SAN JUAN DR
AUSTIN TX 78733
USA

Ordered by: 0027 DANIEL TATUM

Attention: 0027 DANIEL TATUM

CUSTOMER P.O. NO.	SHIP DATE	SLP	TERMS	TAX CODE	SALES ORDER NO.	W/H	FREIGHT	SHIP VIA
26262	10/27/22	JGO	NET 30	TXEXEMPT	433804	50	PREPAID	FEDEXGRND
USA STOCK NO.	DESCRIPTION	ORDERED	SHIPPED	BACKORDER	U/M	PRICE	PER	EXTENSION
48624	Universal Chart Pens Series 39 82-18-0202-06 Red PK/6	1	1	0	PK	69.95	PK	69

THANK YOU for your business!
1.5% MONTHLY FINANCE CHARGE
ON AMOUNTS 30 DAYS PAST DUE
Discounts Apply to Merchandise Only

MERCHANDISE	MISCELLANEOUS	DISCOUNT	TAX	FREIGHT	TOTAL
69.95	0.00	0.00	0.00	11.90	81.85

Should it become necessary to refer your unpaid balance to a collection agency, a collection fee, not to exceed 25% of the balance referred, plus reasonable attorney's fees; and court costs when necessary, will be added to the balance due

Please Detach and Return Bottom Portion to Ensure Proper Credit to Your Account

USABlueBook

Get the Best Treatment™


****IMPORTANT****

Please include this customer #
on the face of your remittance check.

INVOICE NO.	CUSTOMER NO.	DATE	TOTAL
156946	992857	10/27/22	81.85

CROSSROADS UTILITY SERVICES
2601 FOREST CREEK DR
ROUND ROCK TX 78665
USA

REMITTANCE ADDRESS


USABlueBook
P.O. Box 9004
Gurnee, IL 60031-9004

Crossroads Utility Services

Inv # 8900-4
BCycle NOVEMBER 2022
SvrOrd# 364981
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: CORW - LS1 - DELLANA LN
Reported By:

Telephone Number:
LIFT STATION

Date Completed: 12/01/22

Description of Work Performed:

SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING

Description	Qty	Price	Amount
Subcontract			
WWTS 11120634	1.00	1,539.6660	1,539.67
Subcontract			1,539.67
Service Order Total:			1,539.67



Invoice
11120634
11/18/2022

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 1
2604 Dellana Lane
Rollingwood TX 78746
United States

Terms Net 60 **Due Date** 1/31/2023 **PO #** 26428 **Sales Rep** House

Service Date	Manifest	Quantity	Item	Rate	Amount
11/18/2022			Cleaning lift station to the floor to remove solids, rags, grease, grit and debris.		
11/18/2022		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
11/18/2022	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
11/18/2022	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
11/18/2022			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
11/18/2022		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2135	\$125.00	\$218.75
11/18/2022	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
11/18/2022	1232702 LAV	750	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$360.00
		1	Environmental & Energy Recovery Fee		\$102.84
		1	Fuel Surcharge		\$36.00

Pay your bill online at:

www.wastewaterts.com

Customer ID: 132877

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

Invoice Total \$1,338.84

Invoice Balance \$1,338.84

Thank you for doing business with us!
We know the world is full of choices.
Thanks for choosing us!

Crossroads Utility Services

Inv # 8900-5
BCycle NOVEMBER 2022
SvrOrd# 364987
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: CORW - LS3 - ALMARION WAY

Reported By: Telephone Number:
Date Completed: 12/01/22 LIFT STATION

Description of Work Performed:
SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING

Description	Qty	Price	Amount
Subcontract			
WWTS 11120639	1.00	1,385.7040	1,385.70
Subcontract			1,385.70
		Service Order Total:	1,385.70



Invoice
11120639
11/18/2022

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 3
205 Almarion Way
Austin TX 78746
United States

Terms Net 60 **Due Date** 1/31/2023 **PO #** 26429 **Sales Rep** House

Service Date	Manifest	Quantity	Item	Rate	Amount
11/18/2022			Cleaning lift station to remove solids, rags, grease, grit and debris.		
11/18/2022		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
11/18/2022	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
11/18/2022	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
11/18/2022			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
11/18/2022		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2135	\$125.00	\$218.75
11/18/2022	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
11/18/2022	1232705 LAN	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$32.40

Pay your bill online at:
www.wastewaterts.com
Customer ID: 128279
Remit To: 826 Linger Ln, Austin, TX 78721
For more information on fees and surcharges click [here](#).

Invoice Total \$1,204.96
Invoice Balance \$1,204.96

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Crossroads Utility Services

Inv # 8900-6
BCycle NOVEMBER 2022
SvrOrd# 364990
Page # 1

Invoice Date: 12/12/22 **Department:** SUB-OPER
District: CITY OF ROLLINGWOOD
Location: CORW - LS5 - VALE DR

Reported By: **Telephone Number:**
Date Completed: 12/01/22 LIFT STATION

Description of Work Performed:
 SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING

Description	Qty	Price	Amount
Subcontract			
WWTS 11120640	1.00	1,385.7040	1,385.70
Subcontract			1,385.70
Service Order Total:			1,385.70



Invoice
11120640
11/18/2022

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 5
101 Vale Street
Rollingwood TX 78746
United States

Terms	Due Date	PO #	Sales Rep
Net 60	1/31/2023	26430	House

Service Date	Manifest	Quantity	Item	Rate	Amount
11/18/2022			Cleaning lift station to remove solids, rags, grease, grit and debris.		
11/18/2022		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
11/18/2022	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
11/18/2022	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
11/18/2022			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
11/18/2022		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2135	\$125.00	\$218.75
11/18/2022	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
11/18/2022	1232706 LA	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$32.40

Pay your bill online at:

www.wastewaterts.com

Customer ID: 132876

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

Invoice Total \$1,204.96

Invoice Balance \$1,204.96

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Crossroads Utility Services

Inv # 8900-7
BCycle NOVEMBER 2022
SvrOrd# 364994
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: CORW - LS6 - PLEASANT COVE

Reported By: Telephone Number:
Date Completed: 11/30/22 LIFT STATION

Description of Work Performed:
SUBCONTRACT WORK COMPLETED AT FACILITY - CLEAN LIFT STATION

Description	Qty	Price	Amount
Subcontract			
WWTS 11120637	1.00	1,385.7040	1,385.70
			Subcontract
			1,385.70
		Service Order Total:	1,385.70



Invoice
11120637
11/18/2022

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 6
1 Pleasant Cove
Rollingwood TX 78746
United States

Terms **Due Date** **PO #** **Sales Rep**
Net 60 1/31/2023 26431 House

Service Date	Manifest	Quantity	Item	Rate	Amount
11/18/2022			Cleaning lift station to remove solids, rags, grease, grit and debris.		
11/18/2022		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
11/18/2022	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
11/18/2022	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
11/18/2022			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
11/18/2022		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2135	\$125.00	\$218.75
11/18/2022	LA/	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
11/18/2022	1232704 LA	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$32.40

Pay your bill online at:

www.wastewaterts.com

Customer ID: 132873

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

Invoice Total \$1,204.96

Invoice Balance \$1,204.96

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Crossroads Utility Services

Inv # 8900-8
BCycle NOVEMBER 2022
SvrOrd# 364995
Page # 1

Invoice Date: 12/12/22 **Department:** SUB-OPER

District: CITY OF ROLLINGWOOD

Location: CORW - LS7 - NIXON DRIVE

Reported By:

Telephone Number:

Date Completed: 12/01/22

LIFT STATION

Description of Work Performed:

SUBCONTRACT WORK COMPLETED AT FACILITY - WET WELL CLEANING

Description	Qty	Price	Amount
Subcontract			
WWTS 11120636	1.00	1,385.7040	1,385.70
			Subcontract
			1,385.70
		Service Order Total:	1,385.70

364995



Invoice
11120636
11/18/2022

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:

Crossroads Utility Services
2601 Forest Creek Drive
Round Rock TX 78665
United States

Service Location:

CORW Lift Station # 7
312 Nixon Drive
Rollingwood TX 78746
United States

Terms	Due Date	PO #	Sales Rep		
Net 60	1/31/2023	26432	House		
Service Date	Manifest	Quantity	Item	Rate	Amount
11/18/2022			Cleaning lift station to remove solids, rags, grease, grit and debris.		
11/18/2022		1.75	Service (hrs): Vactor Truck Unit: 6155	\$185.00	\$323.75
11/18/2022	IM	1.75	Labor (hrs): Vactor Truck Operator	\$60.00	\$105.00
11/18/2022	GER	1.75	Labor (hrs): Additional Personnel/Equipment	\$50.00	\$87.50
11/18/2022			Assist cleaning, by pumping wastewater, offloading Vactor and transportation of waste to disposal site.		
11/18/2022		1.75	Service (hrs): Bobtail Vacuum Truck Unit: 2135	\$125.00	\$218.75
11/18/2022	LA	1.75	Labor (hrs): Vacuum Truck Operator	\$60.00	\$105.00
11/18/2022	1232703 LA	500	Disposal (gal): Wastewater with heavy solids, grease, grit, rags and debris requiring solidification and screening. Austin WW Processing Facility	\$0.48	\$240.00
		1	Environmental & Energy Recovery Fee		\$92.56
		1	Fuel Surcharge		\$32.40

Pay your bill online at:

www.wastewaterts.com

Customer ID: 132875

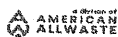
Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

Invoice Total \$1,204.96

Invoice Balance \$1,204.96

Thank you for doing business with us!
We know the world is full of choices.
Thanks for choosing us!



Efran

Crossroads Utility Services

Inv # 8900-12
BCycle NOVEMBER 2022
SvrOrd# 358175
Page # 1

Invoice Date: 12/12/22 **Department:** LEAKS
District: CITY OF ROLLINGWOOD
Location: 502 RILEY RD
Reported By: EDACO INC

Telephone Number:
 WATER DISTRIBUTION

Date Completed: 11/03/22

Description of Work Performed:

CRIMPED & REPAIRED TAP LEAK. FIX MAIN BREAK. ISOLATED MAIN FOR REPAIR. CHIPPED OUT ROCK TO MAKE ROOM AND INSTALL A HYMAX REPAIR. BACKFILLED HOLE AND TURNED WATER MAIN BACK ON.

Description	Qty	Price	Amount
Material			
6" C900 PIPE 020614B	1.00	141.1050	141.11
6" HIGH MAX 7442106560760030	1.00	595.2400	595.24
Material			736.35
Service Order Total:			736.35

Crossroads Utility Services

Inv # 8900-13
BCycle NOVEMBER 2022
SvrOrd# 360195
Page # 1

Invoice Date: 12/12/22 Department: LEAKS
District: CITY OF ROLLINGWOOD
Location: 4831 ROLLINGWOOD DRIVE
Reported By: COHEN DAVID & CAR

Telephone Number:
WATER DISTRIBUTION

Date Completed: 11/03/22

Description of Work Performed:

HOUSELINE LEAK. CONTRACTOR HIT A 6" MAIN LINE. WE DUG DOWN TO MAIN LINE AND CLAMPED THE BROKEN PIPE AND BACKFILLED AND CLEANED SITE.

Description	Qty	Price	Amount
Material			
6" CLAMP 722607451R	1.00	226.7110	226.71
Material			226.71
Service Order Total:			226.71

Crossroads Utility Services

Inv # 8900-14
BCycle NOVEMBER 2022
SvrOrd# 360360
Page # 1

Invoice Date: 12/12/22 **Department:** LEAKS
District: CITY OF ROLLINGWOOD
Location: 5004 TIMBERLINE DRIVE
Reported By: REED ARTHUR B

Telephone Number:
 WATER DISTRIBUTION

Date Completed: 11/02/22

Description of Work Performed:

HOUSELINE LEAK. EXPOSE SERVICE LINE, CRIMPED LINE AND MADE REPAIR TO SERVICE. BACKFILLED AND CLEANED SITE.

Description	Qty	Price	Amount
Material			
1" INSERTS 3910152	1.00	5.1290	5.13
Material			5.13
Service Order Total:			5.13

Crossroads Utility Services

Inv # 8900-15
BCycle NOVEMBER 2022
SvrOrd# 361135
Page # 1

Invoice Date: 12/12/22 **Department:** EXCAVATIONS
District: CITY OF ROLLINGWOOD
Location: 5015 TIMBERLINE DRIVE
Reported By: PRESTON, BRENDA

Telephone Number:
 WATER DISTRIBUTION

Date Completed: 11/02/22

Description of Work Performed:

EXCAVATED & REPAIRED WATER MAIN. SHOBERG HOMES DAMAGED 6" MAIN LINE WHILE REMOVING SHRUBS ALONG BACK SIDE OF PROPERTY WITH MINI EXCAVATOR.

Description	Qty	Price	Amount
Material			
C & M R677688	1.00	519.7195	519.72
ACT S100864593-001	1.00	451.1105	451.11
6" PIPE 4062614	1.00	113.2750	113.28
Material			1,084.11
Service Order Total:			1,084.11



INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice #	R6776
Invoice Date	9/30
Account #	1941
Sales Rep	MATTHEW DULO
Phone #	512-990-84
Branch #	160
Total Amount Due	\$451



29930 1 AB 0.491 E0191X 10233 09736078403 S2 P9286633 0001:0003



CROSSROADS UTILITY SVCS LLC
2601 FOREST CREEK DR
ROUND ROCK TX 78665-1232

Remit To:
CORE & MAIN LP
PO BOX 28330
ST LOUIS, MO 63146

Shipped to:

CUSTOMER PICK-UP -

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
9/28/22	9/29/22	25829				WILL CALL	R677688

Product Code	Description	Quantity			Price	UM	Extended Pr
		Ordered	Shipped	B/O			
7486054016316	860-54-0163-16 6 HYMAX 2 FLIP CPLG 6.42-7.05 LR 7.01-7.68 HR OD	1	1		451.93000	EA	45

Visit coreandmain.com for a current W-9 form

Online ADVANTAGE

- Pay Online
- Paperless Billing
- Invoice Reprints
- Signed Delivery Receipts

Remit payment to the address shown on this invoice or access your account in Online Advantage to pay online.

Freight	Delivery	Handling	Restock	Misc.	Subtotal:	451.93
					Other:	0.00
					Tax:	0.00
					Invoice Total:	\$451.93

Terms: NET 30
Ordered By: JORGE

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>.



PIPE & SUPPLY
 ACT PIPE AND SUPPLY, INC
 1400 GRAND AVE PKWY N
 PFLUGERVILLE, TX 78660
 512-252-7030
 Fax 512-252-7026



Invoice

INVOICE DATE	INVOICE NUMBER
09/28/2022	S100864593.001
REMIT TO: ACT PIPE AND SUPPLY, INC. PO BOX 301282 DALLAS, TX 75303-1282	
PAGE NO.	
1 of 1	

BILL TO:

SHIP TO:

CROSSROADS UTILITY SERVICES
 2601 FOREST CREEK
 ROUND ROCK, TX 78664

SHOP
 2601 FOREST CREEK
 ROUND ROCK, TX 78664

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON	
31425		25829				JONATHAN D LAMB	
WRITER			SHIP VIA		TERMS		SHIP DATE
JAMES LOCKE			PICK UP		NET 30 DAYS		09/28/2022
ORDER QTY		SHIP QTY	PART#	DESCRIPTION			UNIT PRICE
1ea		1ea	16730	2000-0768-260 6" HYMAX COUPLING #2000			392.270/ea
							EXT PRICE
							392.27

2022/09/28 04:47:33 PM S100864593 1

ADRIAN

Invoice is due by 10/28/2022

Past Due invoices may be subject to 1.50% late charge.

Subtotal	392.27
S&H Charges	0.00
Tax	32.36
Payments	0.00
Amount Due	424.63

Crossroads Utility Services

Inv # 8900-16
BCycle NOVEMBER 2022
SvrOrd# 361189
Page # 1

Invoice Date: 12/12/22 **Department:** METERS
District: CITY OF ROLLINGWOOD
Location: 4705 TIMBERLINE DR
Reported By: SALINAS, TREY

Telephone Number:
 WATER DISTRIBUTION

Date Completed: 11/02/22

Description of Work Performed:

REPLACED BROKEN CURBSTOP. BROKEN ANGLE STOP WAS IN THE BACKYARD. WE DUG UP THE METER BOX, AND DUG TO THE CORP TO CUT OFF WATER AND REPLACE THE ANGLE STOP. REPLACED PARTS, BACKFILLED FLUSHED AND REINSTALLED METER BOX.

Description	Qty	Price	Amount
Material			
1" COMPRESSION BRASS 3910C444GNL	1.00	35.3050	35.31
1" X 3/4" ANGLE STOP 371007B43342WGNL	1.00	60.3175	60.32
Material			95.63
Service Order Total:			95.63

Crossroads Utility Services

Inv # 8900-17
BCycle NOVEMBER 2022
SvrOrd# 364771
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: IN DISTRICT ROLLINGWOOD

Reported By: Telephone Number:
Date Completed: 11/04/22 WATER DISTRIBUTION

Description of Work Performed:
SUB-CONTRACT WORK COMPLETED - SEPT SAMPLES

Description	Qty	Price	Amount
Subcontract			
AQUATECH 60950	1.00	857.8310	857.83
Subcontract			857.83
Service Order Total:			857.83

344771

AQUA-TECH

LABORATORIES, INC.
635 Phil Gramm Blvd., Bryan TX 77807
P: (979)778-3707, F: (979)778-3193
email: accounting@aquatechlabs.com

Invoice

Invoice Number: 60950
Invoice Date: 10/31/2022

Bill To: Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	Comments: September 2022 Analysis Rollingwood
---	--

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	22401	NET 30 Days	11/30/2022	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
3	Pb and Cu DW	Lead and Copper Analysis - Texas Program EPA 200.7/200.8 [NEL] Subtotal	54.25	162.75
7	Pb and Cu DW	Lead and Copper Analysis - Texas Program EPA 200.7/200.8 [NEL]	54.25	379.75
	Late Submission	Late Submission	25.00%	94.94
1	Pb and Cu DW	Lead and Copper Analysis - Texas Program EPA 200.7/200.8 [NEL]	54.25	54.25
	Late Submission	Late Submission	100.00%	54.25

Due to the increase in operational costs, Aqua-Tech Laboratories will be implementing a price increase. The new price list will be effective July 1, 2022. Aqua-Tech values you as a customer and encourages you to communicate concerns with the accounting staff at 979-778-3707 ext. 4 or accounting@aquatechlabs.com. Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)

Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid
NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)
DWP-Accredited through the TCEQ DW Commercial Lab Approval Program
ANR-Accreditation Not Required

Total Invoice Amount	\$745.94
Payments/Credits Applied	\$0.00
TOTAL	\$745.94

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aquatechlabs.com and we will make the change for you. Thank you for your business!

Crossroads Utility Services

Inv # 8900-18
BCycle NOVEMBER 2022
SvrOrd# 364773
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:
WATER DISTRIBUTION

Date Completed: 11/04/22

Description of Work Performed:

SUB-CONTRACT WORK COMPLETED - SEPT SAMPLES BAC-T

Description	Qty	Price	Amount
Subcontract			
AQUATECH 60949	1.00	86.2500	86.25
Subcontract			86.25
Service Order Total:			86.25

304773

AQUA-TECH

LABORATORIES, INC.

635 Phil Gramm Blvd., Bryan TX 77807
P: (979)778-3707, F: (979)778-3193
email: accounting@aquatechlabs.com

Invoice

Invoice Number: 60949
Invoice Date: 10/31/2022

Bill To: Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	Comments: September 2022 Analysis Rollingwood
---	--

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	20402	NET 30 Days	11/30/2022	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
3	A Total Coliform DW	Total Coliform SM 9223 [NEL]	25.00	75.00

Due to the increase in operational costs, Aqua-Tech Laboratories will be implementing a price increase. The new price list will be effective July 1, 2022. Aqua-Tech values you as a customer and encourages you to communicate concerns with the accounting staff at 979-778-3707 ext. 4 or accounting@aquatechlabs.com.

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)

Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid

NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)

DWP-Accredited through the TCEQ DW Commercial Lab Approval Program

ANR-Accreditation Not Required

Total Invoice Amount	\$75.00
Payments/Credits Applied	\$0.00
TOTAL	\$75.00

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aquatechlabs.com and we will make the change for you. Thank you for your business!

Crossroads Utility Services

Inv # 8900-19
BCycle NOVEMBER 2022
SvrOrd# 366956
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:
WATER DISTRIBUTION

Date Completed: 11/28/22

Description of Work Performed:

SUBCONTRACT WORK COMPLETED AT FACILITY - NITRATE AND NITRITE SAMPLES

Description	Qty	Price	Amount
Subcontract			
AQUATECH 61438	1.00	226.8375	226.84
Subcontract			226.84
Service Order Total:			226.84



Invoice

Invoice Number: 61438
Invoice Date: 11/27/2022

Bill To: Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	Comments: October 2022 Analysis Rollingwood
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Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	* 3100950	NET 30 Days	12/27/2022	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
3	A NO2N DW	Nitrite Spec SM 4500 NO2 B [NEL]	26.75	80.25
3	NO3N NO2N DW ...	Combined Nitrate + Nitrite as N RFA SM4500 NO3 F [NEL]	27.75	83.25
3	NO3N DW CALC	NO3N DW Calc SM4500 [NEL]	11.25	33.75

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)

Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid

NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)

DWP-Accredited through the TCEQ DW Commercial Lab Approval Program

ANR-Accreditation Not Required

Total Invoice Amount	\$197.25
Payments/Credits Applied	\$0.00
TOTAL	\$197.25

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aquatechlabs.com and we will make the change for you. Thank you for your business!

Crossroads Utility Services

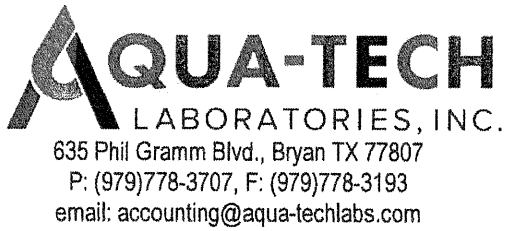
Inv # 8900-20
BCycle NOVEMBER 2022
SvrOrd# 366957
Page # 1

Invoice Date: 12/12/22 Department: SUB-OPER
District: CITY OF ROLLINGWOOD
Location: IN DISTRICT ROLLINGWOOD

Reported By: Telephone Number:
Date Completed: 11/28/22 WATER DISTRIBUTION

Description of Work Performed:
SUBCONTRACT WORK COMPLETED AT FACILITY - BAC-T SAMPLES

Description	Qty	Price	Amount
Subcontract			
AQUATECH 61439	1.00	57.5000	57.50
Subcontract			57.50
Service Order Total:			57.50



Invoice

Invoice Number: 61439
Invoice Date: 11/27/2022

Bill To: Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	Comments: October 2022 Analysis Rollingwood
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Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	* 3100951	NET 30 Days	12/27/2022	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]	25.00	50.00

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)
 Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid
 NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)
 DWP-Accredited through the TCEQ DW Commercial Lab Approval Program
 ANR-Accreditation Not Required

Total Invoice Amount	\$50.00
Payments/Credits Applied	\$0.00
TOTAL	\$50.00

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aqua-techlabs.com and we will make the change for you.
Thank you for your business!



OPERATOR'S REPORT

City of Rollingwood



January 18, 2023



MEMORANDUM

To: Ms. Ashley Wayman, City Administrator, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 1/9/23

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
 - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
 - a. Bac-t samples have been pulled for December 2022 – all clean samples
 - B. **Water System Operations and Maintenance** – no major issues
 - C. **Wastewater Collection System Operations and Maintenance** -
 - a. No issues
 - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items. We are awaiting the plan for generator installations at the lift stations.
- IV. **Drought Contingency Plan / Watering Restrictions**
 - a. Lake Travis Level – 639.77 – Current Storage 517,960 acre-feet (45% full)
 - b. The City of Austin is currently in Stage 1 watering restrictions – (twice per week watering)

City of Austin Stage 1 Restrictions – effective June 6, 2022

As a result of the combined storage in Lake Travis and Lake Buchanan falling below 1.4 million acre-feet, the City of Austin has implemented Drought Stage One Regulations of its Drought Contingency Plan effective June 6, 2022.

The City of Austin is currently in **Stage 1 Drought Water Use Restrictions**.

- Residential
 - **Hose-end Sprinklers** - two days per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Thursday, Sunday
 - **Odd address** - Wednesday, Saturday
 - **Automatic Irrigation** -one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight (*Residential customers may also water a second day with a hose-end sprinkler*)
 - **Even address** - Thursday
 - **Odd address** - Wednesday
- **Commercial / Multi-family / Public Schools**
 - **Hose-end Sprinklers or Automatic Irrigation** - one day per week - midnight to 8 a.m. and/or 7 p.m. to midnight
 - **Even address** - Tuesday
 - **Odd address** - Friday
- **Wasting water** is prohibited
- Washing vehicles at home is permitted with an auto shut-off hose or bucket
- Charity car washes may only be held at a commercial car wash
- Fountains must recirculate water
- Restaurants may not serve water unless requested by a customer
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight
- **Commercial power/pressure washing equipment** must meet efficiency requirements

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 1/9/23

1. Lift Station 1 – Dellana Ln.
 - Troubleshoot an issue with the generator
 - Troubleshoot an issue with the control panel
 - Reset pumps

1. Lift Station 2 – Hatley Dr.
 - No issues to report

1. Lift Station 3 – Almarion Way
 - Cleaned wet well
 - Reset panel after a power failure

1. Lift Station 4- Rockway Cv.
 - Troubleshoot issues with backup dialer phone line with ATT

2. Lift Station 5 – Vale Dr.
 - No issues to report

3. Lift Station 6 – Pleasant Cv.
 - Reprogrammed dailer

4. Lift Station 7 – Nixon Dr.
 - Reset pump two and adjusted floats

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **December 2022**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.170	16	0.231	Total
2	0.608	17	0.233	
3	0.610	18	0.234	Monthly Purchase: 8.581
4	0.611	19	0.172	
5	0.278	20	0.176	Average Daily: 0.277
6	0.276	21	0.263	
7	0.226	22	0.263	Maximum Daily: 0.627
8	0.349	23	0.264	
9	0.101	24	0.264	Minimum Daily: 0.101
10	0.103	25	0.265	
11	0.103	26	0.267	
12	0.627	27	0.174	
13	0.266	28	0.279	
14	0.265	29	0.202	
15	0.279	30	0.202	
		31	0.202	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)			
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:	
Total no. of measurements this month:	<u>32</u>	<input type="text" value="0%"/>	(1A)
No. of measurements below the limit:	<u>0</u>		
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/>	(1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More that 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **December 2022**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Thu	1	906571	75.0	101161	65.0	140.0	0.170	2.4
Fri	2	906646	375.0	101226	197.0	572.0	0.608	2.5
Sat	3	907021	376.0	101423	197.0	573.0	0.610	2.5
Sun	4	907397	376.0	101620	197.0	573.0	0.611	2.2
Mon	5	907773	85.0	101817	155.0	240.0	0.278	2.4
Tue	6	907858	94.0	101972	150.0	244.0	0.276	2.4
Wed	7	907952	74.0	102122	120.0	194.0	0.226	2.5
Thu	8	908026	143.0	102242	176.0	319.0	0.349	2.2
Fri	9	908169	66.0	102418	0.0	66.0	0.101	2.4
Sat	10	908235	67.0	102418	0.0	67.0	0.103	2.2
Sun	11	908302	67.0	102418	0.0	67.0	0.103	2.3
Mon	12	908369	56.0	102418	562.0	618.0	0.627	2.3
Tue	13	908425	89.0	102980	140.0	229.0	0.266	2.2
Wed	14	908514	77.0	103120	151.0	228.0	0.265	2.2
Thu	15	908591	108.0	103271	143.0	251.0	0.279	2.1
Fri	16	908699	58.0	103414	142.0	200.0	0.231	1.9
Sat	17	908757	59.0	103556	142.0	201.0	0.233	2.3
Sun	18	908816	59.0	103698	143.0	202.0	0.234	2.1
Mon	19	908875	29.0	103841	115.0	144.0	0.172	2.4
Tue	20	908904	32.0	103956	111.0	143.0	0.176	2.3
Wed	21	908936	46.0	104067	179.0	225.0	0.263	2.4
Thu	22	908982	72.0	104246	151.0	223.0	0.263	2.2
Fri	23	909054	73.0	104397	151.0	224.0	0.264	2.4
Sat	24	909127	73.0	104548	151.0	224.0	0.264	2.3
Sun	25	909200	73.0	104699	151.0	224.0	0.265	2.2
Mon	26	909273	73.0	104850	152.0	225.0	0.267	2.0
Tue	27	909346	32.0	105002	101.0	133.0	0.174	2.6
Wed	28	909378	66.0	105103	170.0	236.0	0.277	2.6
Thu	29	909444	35.0	105273	136.0	171.0	0.212	2.5
Fri	30	909479	35.0	105409	136.0	171.0	0.212	2.5
Sat	31	909514	35.0	105545	136.0	171.0	0.202	2.6
Sun	1	909549		105681				
Total			2978.0		4520.0	7498.0	8.6	
Avg.			96.1		145.8	241.9	0.277	2.3
Max.			376.0		562.0	618.0	0.627	2.6
Min.			29.0		0.0	66.0	0.101	1.9

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **December 2022**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL FLOW
		No S/N	6"	No S/N	3"	
		A	TH GAL	B	TH GAL	TH GAL
Thu	1	471	0.0	4350	30.0	30.0
Fri	2	471	0.0	4380	36.0	36.0
Sat	3	471	1.0	4416	36.0	37.0
Sun	4	472	1.0	4452	37.0	38.0
Mon	5	473	1.0	4489	37.0	38.0
Tue	6	474	0.0	4526	32.0	32.0
Wed	7	474	0.0	4558	32.0	32.0
Thu	8	474	0.0	4590	30.0	30.0
Fri	9	474	0.0	4620	35.0	35.0
Sat	10	474	0.0	4655	36.0	36.0
Sun	11	474	0.0	4691	36.0	36.0
Mon	12	474	0.0	4727	31.0	31.0
Tue	13	474	0.0	4758	37.0	37.0
Wed	14	474	0.0	4795	37.0	37.0
Thu	15	474	0.0	4832	28.0	28.0
Fri	16	474	0.0	4860	31.0	31.0
Sat	17	474	0.0	4891	32.0	32.0
Sun	18	474	0.0	4923	32.0	32.0
Mon	19	474	0.0	4955	28.0	28.0
Tue	20	474	0.0	4983	33.0	33.0
Wed	21	474	0.0	5016	38.0	38.0
Thu	22	474	0.0	5054	40.0	40.0
Fri	23	474	0.0	5094	40.0	40.0
Sat	24	474	0.0	5134	40.0	40.0
Sun	25	474	0.0	5174	41.0	41.0
Mon	26	474	1.0	5215	41.0	42.0
Tue	27	475	2.0	5256	39.0	41.0
Wed	28	477	0.0	5295	43.0	43.0
Thu	29	477	0.0	5338	31.0	31.0
Fri	30	477	0.0	5369	31.0	31.0
Sat	31	477	0.0	5400	31.0	31.0
Sun	1	477		5431		
Total			6.0		####	1087.0
Avg.			0.2		34.9	35.1
Max.			2.0		43.0	43.0
Min.			0.0		28.0	28.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **December 2022**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Thu	1	78	0.0	6826	0.0	0.0
Fri	2	78	0.0	6826	0.0	0.0
Sat	3	78	0.0	6826	0.0	0.0
Sun	4	78	0.0	6826	0.0	0.0
Mon	5	78	0.0	6826	0.0	0.0
Tue	6	78	0.0	6826	0.0	0.0
Wed	7	78	0.0	6826	0.0	0.0
Thu	8	78	0.0	6826	0.0	0.0
Fri	9	78	0.0	6826	0.0	0.0
Sat	10	78	0.0	6826	0.0	0.0
Sun	11	78	0.0	6826	0.0	0.0
Mon	12	78	2.0	6826	20.0	22.0
Tue	13	80	0.0	6846	0.0	0.0
Wed	14	80	0.0	6846	0.0	0.0
Thu	15	80	0.0	6846	0.0	0.0
Fri	16	80	0.0	6846	0.0	0.0
Sat	17	80	0.0	6846	0.0	0.0
Sun	18	80	0.0	6846	0.0	0.0
Mon	19	80	0.0	6846	0.0	0.0
Tue	20	80	0.0	6846	0.0	0.0
Wed	21	80	0.0	6846	0.0	0.0
Thu	22	80	0.0	6846	0.0	0.0
Fri	23	80	0.0	6846	0.0	0.0
Sat	24	80	0.0	6846	0.0	0.0
Sun	25	80	0.0	6846	0.0	0.0
Mon	26	80	0.0	6846	0.0	0.0
Tue	27	80	0.0	6846	0.0	0.0
Wed	28	80	0.0	6846	0.0	0.0
Thu	29	80	0.0	6846	0.0	0.0
Fri	30	80	0.0	6846	0.0	0.0
Sat	31	80	0.0	6846	0.0	0.0
Sun	1	80		6846		
Total			2.0		20.0	22.0
Avg.			0.1		0.6	0.7
Max.			2.0		20.0	22.0
Min.			0.0		0.0	0.0

Operator: _____



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

(<https://www.tceq.texas.gov>)

Home (<https://www.tceq.texas.gov>) / Drinking Water (<https://www.tceq.texas.gov/drinkingwater>) / Chemicals (<https://www.tceq.texas.gov/drinkingwater/chemicals>) / Lead and Copper Rule Revisions

Lead and Copper Rule Revisions

The Lead and Copper Rule Revisions (LCRR) amend the Lead and Copper Rule. **All community and non-transient non-community public water systems are required to comply with the LCRR starting October 16, 2024. On this page, find information related to the rule including provisions for service line inventories and testing in schools and child care facilities.**

The Environmental Protection Agency (EPA) announced final revisions to the National Primary Drinking Water Regulations for lead and copper under the authority of the Safe Drinking Water Act on December 16, 2021.

EPA has also announced an additional update to lead and copper rules called Lead and Copper Rule Improvements, to strengthen key elements of LCRR. According to EPA this additional rulemaking is expected prior to October 16, 2024.

Public Water Systems

The LCRR is in effect with a compliance date of October 16, 2024. The rule revisions will apply to all community water systems (CWS) and non-transient non-community water systems (NTNC). These PWSs should continue to implement the current LCR sampling, compliance, and reporting requirements as in Title 30, Texas Administrative Code, Section **290.117**

([https://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=5&ti=30&pt=1&ch=290&sch=F&rl=Y](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=5&ti=30&pt=1&ch=290&sch=F&rl=Y)) and on TCEQ's **Lead and Copper webpage** (/drinkingwater/chemicals/lead_copper).

Implementation is being discussed during Drinking Water Advisory Work Group (DWAAG) meetings.

DWAAG webpage (</drinkingwater/dwawg>) - Meeting presentations and information about participating in meetings.

YouTube channel (<https://www.youtube.com/watch?v=B4AgguvkuLU>) - View presentations and meetings.

TCEQ will continue to use the work group to engage regularly with the public drinking water community on this topic.

Service Line Inventories

CWSs and NTNCs must submit service line inventories to TCEQ no later than October 16, 2024.


developing guidance documents and resources including *Service Line Inventories for Public Water Systems* (RG-593) (COMING SOON) a guide for preparing and reporting LCRR service line inventories.


Inventories must include the following:

- All service lines (public and private) connected to the public water distribution system.
- Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

- "Lead" where the service line is made of lead.
- "Galvanized Requiring Replacement" where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a "Lead Status Unknown" service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.
- "Non-lead" where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as "Non-lead."
- "Lead Status Unknown" where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

NEW CWSs and NTNCs with service lines (public or private) connected to the public water distribution system must complete a comprehensive spreadsheet inventory using form  **TCEQ-20943** (<https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>).

EPA has released their Guidance for Developing and Maintaining a Service Line Inventory and it is available at the **EPA LCRR webpage**  (<https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>).

Schools and Child Care Programs

Community water systems that supply drinking water to schools or child care facilities will be required to comply with new LCRR requirements starting October 16, 2024.








School administrators or child care providers are not required to take action under the rule revisions at this time but can participate in voluntary lead sampling. See TCEQ's **Lead Testing in School and Child Care Program** (</drinkingwater/lead-testing-school-and-child-care-drinking-water/voluntary-lead-testing-program>).

Contact Information

LCRR@tceq.texas.gov (<mailto:LCRR@tceq.texas.gov>)

P. O. Box 13087, MC-155
Austin, TX 78711-3087
Phone (512) 239-4691

Related Links

- **Fact Sheet.**  **Stronger Protections from Lead in Drinking Water: Next Steps for the Lead and Copper Rule**  (https://www.epa.gov/system/files/documents/2021-12/lcrr-review-fact-sheet_0.pdf) (December 2021)
- **Federal Register Notice. Review of the National Primary Drinking Water Regulation: Lead and Copper Rule Revisions (LCRR)**  (<https://www.federalregister.gov/documents/2021/12/17/2021-27457/review-of-the-national-primary-drinking-water-regulation-lead-and-copper-rule-revisions-lcrr>) (December 17, 2021)
- **Press Release. EPA Announces Intent to Strengthen Lead and Copper Regulations, Support Proactive Lead Service Line Removal Across the Country**  (<https://www.epa.gov/newsreleases/epa-announces-intent-strengthen-lead-and-copper-regulations-support-proactive-lead>)
- **Fact Sheet. The Biden-Harris Lead Pipe and Paint Action Plan**  (<https://www.whitehouse.gov/briefing-room/statements-releases/2021/12/16/fact-sheet-the-biden-harris-lead-pipe-and-paint-action-plan/>)
-  **Federal Action Plan to reduce Childhood Lead Exposures and Associated Health Impacts**  (https://www.epa.gov/sites/default/files/2018-12/documents/fedactionplan_lead_final.pdf#:~:text=The%20Federal%20Action%20Plan%20to%20Reduce%20Childhood%20Lead,businesses%2C%20property%20owners%20and%20parents.%20The%20Action%20Plan)



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

**CITY OF ROLLINGWOOD
 MONTHLY ENGINEERING REPORT
 January 11, 2023**

Includes Activities and Services from December 1, 2022 to December 31, 2022

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
310	4701 Timberline Drive	Approved plan revisions	12/12/2022
329	304 Vale	Returned with comments	12/28/2022
386	3 Grove Ct	Returned with comments	12/29/2022
388	208 Ashworth	Additional info requested	11/21/2022
391	3210 Pickwick	Approved	12/21/2022
398	4808 Timberline Dr	Returned with comments Returned with comments	11/8/2022 11/21/2022
399	5 Timberline Ridge	Returned with comments	12/22/2022
401	4707 Timberline Dr	Returned with comments In review	12/16/2022 -
402	4900 Rollingwood Dr	Returned with comments	12/08/2022
403	2906 Hatley	Returned with comments	12/19/2022
404	6 Timberline Ridge	Returned with comments Returned with comments	12/1/2022 12/8/2022
405	302 Inwood	Returned with comments	12/20/2022
406	403 Wallis	Returned with comments	12/28/2022

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
337	8 South Peak	Approved	11/28/2022

City of Rollingwood
 Engineer's Monthly Report
 January 11, 2023
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2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
645	304 Vale	Completed	12/5/2023
667	208 Ashworth	Returned Comments Returned Comments Returned Answers to Applicant Questions Returned Comments	9/13/2022 10/31/2022 11/14/2022 12/9/2022
684	2801 Vance	Returned Comments Returned Comments Completed	9/22/2022 11/15/2022 11/16/2022
691	603 Riley	Pending drainage review to submit comments	12/19/2022
693	200 Vale St	Pending drainage review to submit comments	12/28/2022
692	4905 Timberline Dr	Pending drainage review to submit comments	12/27/2022
685	4707 Timberline	Returned Comments Returned Comments Stop Work Order Questions Answered Returned Comments Returned Comments Returned Comments Returned Comments Returned Comments Returned Answers to Applicant Questions	10/6/2022 10/10/2022 10/14/2022 11/7/2022 11/14/2022 11/29/2022 12/9/2022 12/12/2022 12/13/2022
688	6 Timberline Ridge	Returned Comments Returned Comments Returned Comments	11/16/2022 12/1/2022 12/7/2022
666	3 Grove Court	Returned Comments Returned Answers to Applicant Questions Returned Comments	8/15/2022 11/28/2022 12/15/2022
689	403 Wallis	Returned Comments	12/13/2022
682	5 Timberline Ridge	Returned Comments Returned Comments Returned Comments Completed	9/13/2022 10/10/2022 10/18/2022 12/1/2022
671	3210 Pickwick	Returned Comments Returned Comments	12/12/2022 12/27/2022
680	2906 Hatley	Returned Comments Returned Answers to Applicant Questions Returned Comments Pending drainage review to submit comments	11/7/2022 11/14/2022 12/13/2022 12/19/2022

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 Engineer's Monthly Report
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KFA Task No.	Project Address	Status	Date Returned
681	4808 Timberline	Returned Comments	9/13/2022
		Returned Answers to Applicant Questions	9/22/2022
		Returned Comments	11/9/2022
		Returned Comments	11/29/2022
		Returned Comments	12/13/2022
		Pending drainage review to submit comments	12/19/2022
687	4900 Rollingwood Drive	Returned Comments	11/7/2022
		Pending Nikki's response on how to proceed with Zoning review	12/5/2022

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
908	108 Kristi	Approved	12/8/2022
909	3210 Gentry	Approved	12/20/2022
910	301 Nixon	Approved	12/20/2022

5. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	<p>Intention will be to bid this package together with the Nixon/Pleasant project.</p> <p>KFA on hold pending easement coordination, design, coordination by City staff.</p> <p>Exhibits were sent to two residents for review.</p> <p>Contract time extension sent to City of Rollingwood</p>	<p>Property owner coordination may result in supplemental services. Final design to proceed once scope and easements are resolved.</p> <p>Easement/homeowner coordination.</p>

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 Engineer's Monthly Report
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Project	Project Summary	Status	Next steps
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Intention will be to bid this package together with the Hubbard/Hatley project. Plans submitted to Rollingwood 12/23. Awaiting field survey data to make any other necessary design changes.	Upon receipt of field survey data, finalize plans.

6. General Engineering Services

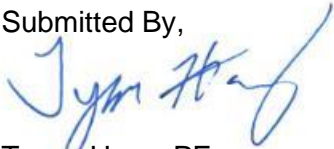
Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager. Entering permits into MPN.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.

City of Rollingwood
 Engineer's Monthly Report
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Task	Assignment Summary	Status	Next steps
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions. City/KFA coordination with City of Austin on design solution.	COA wants to remove left turn restrictions. Currently have removable delineators, pavement markings and no left turn signs to discourage left turns from Stratford Dr.	None.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested. CIP & IIP GIS files ready to be sent to City of Rollingwood.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance. Shared spreadsheet uploaded to SharePoint	Continue compliance coordination for 2022.
Water Infrastructure Bond	Determine how to package the water projects associated with the water infrastructure bond.	KFA working to determine the best way to package water projects for the bond.	Continue working to package water projects.
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	COA has announced informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. Likely to lead to a floodplain increase, which will impact properties along the creeks.	KFA can attend one of the virtual meetings to learn more and see the potential impacts to Rollingwood.

City of Rollingwood
Engineer's Monthly Report
January 11, 2023
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Submitted By,



Tyson Hasz, PE
Project Engineer

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

THE HONORABLE GAVIN MASSINGILL,
MAYOR
CITY OF ROLLINGWOOD
403 NIXON DRIVE
ROLLINGWOOD, TX 78746

December 30, 2022

I would like to thank all of the nominees for participating in the election for the Western Travis County board of director position for Travis Central Appraisal District. The ballots were counted on December 29, 2022 with the following results:

Tom Buckle	8 votes
Bob Lawrence	1 votes

Tom Buckle will serve as the Western District Board Member for the upcoming term which expires December 31, 2024. Once again, I thank everyone for their participation, and let me know if you have any further questions.

Sincerely,

Marya Crigler
Chief Appraiser
Travis Central Appraisal District



January 3, 2023

City of Rollingwood
 403 Nixon Drive
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for the Central-Gulf service area, the following is the determination of the cost of gas to be used for billings in January 2023:

1.	Cost of Purchased Gas @ 14.73 PSIA.....	\$7.9935
2.	Cost of Purchased Gas @ 14.65 PSIA.....	\$7.9501
3.	Purchase/Sales Ratio.....	1.0008
4.	Commodity Cost (Line 2 x Line 3).....	\$7.9565
5.	Reconciliation Factor.....	\$0.4805
6.	Other Cost.....	\$0.0000
7.	Subtotal (Line 4 + Line 5 + Line 6).....	\$8.4370
8.	Revenue-associated Fees and Taxes.....	\$0.0000
9.	Cost of Gas (Line 7 + Line 8).....	<u>\$8.4370 / Mcf</u>
		<u>\$0.8437 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after December 28, 2022 and end with meters read on and after January 27, 2023.

Sincerely,

Lisa Wattinger

Lisa Wattinger, Manager
 Gas Supply