



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, November 20, 2019**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on November 20, 2019 at 7:00 PM, where the following items will be discussed:

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **SWEARING-IN CEREMONY OF NEWLY ELECTED OFFICIALS**

2. Swearing-in ceremony of newly elected officials: Wendi Hundley, Council Member; Amy Pattillo, Council Member; and Buck Shapiro, Council Member.
3. Recess meeting for brief reception, congratulations, and for officials to take their positions on the dais.
4. Call City Council Meeting back to order and call roll.
- [5.](#) Nomination and election of the Mayor Pro Tempore for a term of one year and to perform the duties of the Mayor in the event of the Mayor's failure, inability or refusal to act.
- [6.](#) Nomination and election of Council Members, which may be the Mayor, to serve as council liaisons for Police and courts, Utilities, Streets and roadways, Park and planning, Personnel; and Budget.

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **PRESENTATIONS**

7. Presentation of Certificate of Appreciation to Sergeant Stephen Pompa for 13 years of service with the Rollingwood Police Department.
- [8.](#) Presentation, discussion and possible action on the implementation of a retirement savings plan and investment vehicle, 457 Deferred Compensation Plan, to be effective January 1, 2020, through ICMA-RC for all City employees.
- [9.](#) Discussion on the Quarterly Investment Report for the 4th Quarter.
- [10.](#) Discussion on the Budget Review for the 4th Quarter.
11. Report from AWR regarding high bills, air in the water lines, electronic meters feasibility test, and strategy to decommission abandoned water lines.
- [12.](#) Discussion and possible action on a recommendation from Utility Commission regarding an agreement with AWR to perform an electronic water meter feasibility test.
- [13.](#) Discussion and possible action on a recommendation from Utility Commission regarding an agreement with AWR for the testing and painting of the fire hydrants.
- [14.](#) Presentation and status update of the Commercial Corridor Analysis from The Retail Coach.
15. Presentation from Chief Jason Brady Regarding the City's and other applicable street parking regulations and enforcement directives.

## **PUBLIC HEARING**

- [16.](#) Public Hearing on a preliminary plat application for the purpose of obtaining a building permit at 2514 Rollingwood Drive.
17. Discussion and possible action on a recommendation from the Planning and Zoning Commission on a preliminary plat application for the purpose of obtaining a building permit at 2514 Rollingwood Drive.
- [18.](#) Public hearing on an ordinance amending the City's code of ordinances section 12.06 to prohibit the operation of "motor-assisted scooters" in the City; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.
19. Discussion and possible action on an ordinance amending the City's code of ordinances section 12.06 to prohibit the operation of "motor-assisted scooters" in the City; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.
20. Public hearing on an ordinance adopting a new article of the City's code of ordinances by adding Chapter 12 Traffic and Vehicles, Article 12.08 Dockless Vehicles: electric bicycles and bicycles equipped with GPS; providing for the regulation of dockless vehicles: electric bicycles and bicycles equipped with GPS in the city; providing for the permit requirements for dockless vehicles: electric bicycles and bicycles equipped with GPS; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.

- [21.](#) Discussion and possible action an ordinance adopting a new article of the City's code of ordinances by adding Chapter 12 Traffic and Vehicles, Article 12.08 Dockless Vehicles: electric bicycles and bicycles equipped with GPS; providing for the regulation of dockless vehicles: electric bicycles and bicycles equipped with GPS in the city; providing for the permit requirements for dockless vehicles: electric bicycles and bicycles equipped with GPS; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- [22.](#) Discussion and possible action to approve the minutes from the October 16, 2019 meeting.
- [23.](#) Discussion and possible action on an Interlocal Agreement between the City of Rollingwood and the City of West Lake Hills for providing law enforcement and related public services in their respective cities.
- [24.](#) Discussion and possible action on an addendum to the professional services agreement with Cleanscapes, LP to provide for monthly irrigation inspection services for the park and public spaces in an annual amount of \$2,940.

### **REGULAR AGENDA**

- [25.](#) Discussion and possible action to change the current address of 2410 Vance Lane to 103 Riley Road, and to direct the Development Services Manager to make the formal address change, as requested.
- [26.](#) Discussion and possible action to approve the provision for a sign-on bonus and agreement form for new patrol officers of Rollingwood Police Department.
27. Standing agenda item ----- update, discussion and possible action regarding the Bee Cave Improvement Project TXDOT has committed to co-sponsoring with the City of Rollingwood that will address the low water crossing flooding issues, expand to 5-lanes with shoulders and sidewalks throughout Rollingwood's portion of Bee Cave Road.
28. Discussion and possible action on a resolution of the City of Rollingwood of intent to commit funding and/or right-of-way acquisition for the Bee Cave Road Improvement Project.
29. Standing agenda item ----- update, discussion and possible action to pass a resolution, request a meeting with, to provide information or a statement of position of the City to, and/or to request information or analyses from relevant state and local officials in connection with the proposed South Mopac expansion.
- [30.](#) Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission and the Board of Adjustment.

## **EXECUTIVE SESSION**

- [31.](#) Executive session pursuant to Texas Local Government Code Section 551.071 Consultation with Legal Counsel regarding the agreement by and between the City of Austin and the City of Rollingwood for the provision of wholesale water service.
- 32. Executive session pursuant to Texas Local Government Code Section 551.071, Consultation with Legal Counsel, regarding liabilities of allowing off leash dogs in a city-owned park.

## **MAYOR AND DEPARTMENT REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [33.](#) City Administrator's Report
- 34. Municipal Court Report
- [35.](#) Chief of Police Report
- [36.](#) City Engineer- LNV, Inc., Report
- [37.](#) Contract invoices through October 2019 - AWR Services, Inc., Water and Wastewater Services, K. Friese & Associates - IIP & MS4, LNV, Inc., City Engineer, Professional Design Group, Inspections, ATS, Building Official, Denton, Navarro, Rocha Bernal and Zech, PC., City Attorney
- [38.](#) City Stats for October 2019
- [39.](#) City Financials for October 2019 - FY 2019-2020
- [40.](#) RCDC Financials for October 2019 - FY 2019-2020
- [41.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents.
- 42. Texas Gas Service - Notices, Letters and Documents.
- 43. AWR Services, INC., Report on Water and Wastewater for October 2019

## **ADJOURNMENT OF MEETING**



## **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) on November 15, 2019 at 6:00 p.m.

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Ashley Wayman, City Secretary

## **NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

Sec. 2-57. - Presiding officer; mayor pro tempore; council liaisons.

- (a) The mayor shall be the presiding officer of the city council and shall conduct all meetings of the city council to permit full and free discussion by the members of the council and the public in accordance with the rules established by this article.
- (b) At the first meeting following each regular city election, or as soon thereafter as practicable, the city council shall elect one councilmember to serve as mayor pro tempore for a term of one year and to perform the duties of the mayor in the event of the mayor's failure, inability or refusal to act. If the mayor and the mayor pro tempore are absent, any councilmember may be appointed to preside at a meeting.
- (c) The mayor shall not have the power to veto or modify any ordinance adopted by the city council and may not, in any way, neutralize or negate any action of the city council. The mayor may not bind or obligate the city in any way without prior authorization from the city council. The mayor may not vote on any motion considered by the council, unless necessary to break a tie.
- (d) At the first meeting following each regular council election, or as soon thereafter as practicable, the city council shall elect one councilmember, which may be the mayor, to serve as council liaison for each of the following:
  - (1) Police and courts;
  - (2) Utilities;
  - (3) Streets and roadways;
  - (4) Park and planning;
  - (5) Personnel; and
  - (6) Budget.

Each council liaison shall serve as the council's representative for negotiations on and formulation of policies, for council action, in connection with their assigned issue or subject. No council liaison may bind or obligate the city in any way without prior authorization from the city council.

(Code 1987, ch. 2, subch. A, § 5; Code 1995, § 1.04.042)

**State Law reference**— Mayor as presiding officer, V.T.C.A., Local Government Code § 22.037.

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**GET TO KNOW YOUR**  
457 DEFERRED COMPENSATION PLAN



Your **457 DEFERRED COMPENSATION PLAN** is designed to supplement your retirement income. While a pension and/or Social Security will go a long way, they are unlikely to be enough. Saving to your 457 plan can help you maintain your desired standard of living.

## A Tax-Advantaged Retirement Plan

A **457 Plan** is a retirement savings plan and investment vehicle with tax advantages.

- ▶ Contributions are made to your account during your employment. You can generally change, stop, and restart contributions at any time.
- ▶ Your account's value is based on those contributions and subsequent investment returns.
- ▶ Earnings are not subject to tax until withdrawn.
- ▶ You have significant control over:
  - ▶ how the money in the account is invested;
  - ▶ how funds are withdrawn following your separation from service; and
  - ▶ who receives any remaining assets upon your death.

### **Don't Delay — Start Saving Now.**

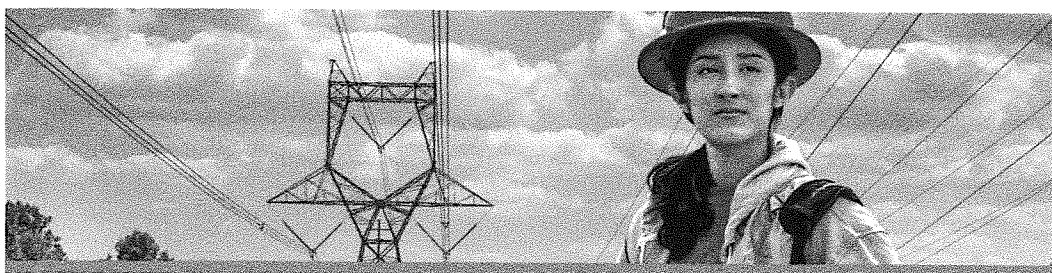
The earlier you start saving, the less pressure you may face later to catch up. And starting early can give you a huge advantage due to compounding, in which your investments produce earnings from previous earnings.

## Contributions

**Pre-tax contributions** you make reduce your taxable income for the year. These contributions and all associated earnings are not subject to tax until you withdraw them, boosting the ability of your account to grow.

You also may be able to make after-tax **Roth contributions**. While they do not reduce your taxable income for the year, future withdrawals may be tax-free. Alternatively, you may contribute to a Roth IRA ([www.icmarc.org/ira](http://www.icmarc.org/ira)).

**Contribute what you can.** For 2019, you can contribute up to \$19,000, or \$25,000 if age 50 or over. (Participants nearing retirement may also be eligible to contribute additional amounts — up to \$38,000 total.) But even small savings add up over time. In fact, starting out small and then increasing how much you save by just a little each year may be all you need.



## Investment Control

A wide range of investment options are available to help you build a diversified portfolio. You control all investment decisions, choosing from among the available options. You decide:

- ▶ how contributions are invested; and
- ▶ how to manage your investments on an ongoing basis.

ICMA-RC can help you decide how much to save and how to invest through **Guided Pathways®** ([www.icmarc.org/guidedpathways](http://www.icmarc.org/guidedpathways)).

## Access to Your Money

When you leave your employer, you can withdraw assets, regardless of the reason and your years of service.

Under certain conditions, based on your employer's plan rules, withdrawals may also be allowed while you're still working.

You have the following flexible withdrawal options for vested assets:

- ▶ Your entire balance
- ▶ Periodic, partial withdrawals as you see fit
- ▶ Installment payments of a certain dollar amount and frequency, such as monthly or quarterly; scheduled withdrawals can be changed at any time.
- ▶ Lifetime income payments

After you reach age 70½ or separate from service, whichever is later, you will be required to withdraw at least a minimum amount from your account each year, per IRS rules.

If plan rules allow, you may also borrow against your vested assets through a loan, subject to IRS rules.

**457 plans are unique.** Unlike other retirement accounts, you do not have to qualify for an exception to avoid the 10% IRS penalty tax on withdrawals of your contributions and associated earnings before age 59½. Just remember that your 457 plan is designed to help you meet your retirement goals. Any withdrawals prior to retirement may reduce your future retirement security.

## Portability

After leaving your employer, vested assets can also be transferred — or rolled over — to another eligible retirement plan without being taxed.

## Survivor Benefits

You designate a beneficiary, or beneficiaries, to receive any remaining assets upon your death. If you don't designate beneficiaries, your estate is the default beneficiary, in which case:

- ▶ assets may not be distributed per your wishes;
- ▶ assets are subject to probate costs, potential delays, creditor claims; and
- ▶ non-spouse heirs may receive fewer tax benefits.

Beneficiaries control investment decisions, receive the most flexible withdrawal options allowed by law, and are not subject to any additional fees.

## Serving the Public Sector Since 1972

Founded in 1972, ICMA-RC is a non-profit independent financial services corporation focused on providing retirement plans and related services for close to a million public sector participant accounts and approximately 9,000 retirement plans. ICMA-RC's mission is to help build retirement security for local and state government employees. The organization's mission is delivered through our RealizeRetirement™ approach in which ICMA-RC representatives actively engage participants in their retirement programs, help them build their asset base toward a stated objective, and help them realize their retirement goals through a comprehensive retirement planning strategy. All of ICMA-RC's retirement programs, administrative services, and educational tools have been developed specifically for public sector retirement plan administrators and participants. For more information, visit [www.icmarc.org](http://www.icmarc.org).

To learn more, visit [www.icmarc.org/457](http://www.icmarc.org/457) and contact your ICMA-RC representative.

To manage your account online, log in to your account at [www.icmarc.org/login](http://www.icmarc.org/login).

For tips and tools to help you save, invest, and retire, visit [www.icmarc.org/education](http://www.icmarc.org/education).



ICMA RETIREMENT CORPORATION  
777 NORTH CAPITOL STREET, NE | WASHINGTON, DC 20002-4240  
800-669-7400  
[WWW.ICMARC.ORG](http://WWW.ICMARC.ORG)  
BRC000-000-31778-0117-8596-06  
REV 11/2018





## **CITY OF ROLLINGWOOD**

**403 Nixon Drive  
Rollingwood, TX 78746  
(512) 327-1838 Fax (512) 327-1869**

October 25, 2019

City of Rollingwood Council Members

Re: Quarterly Investment Report

Council Members:

In accordance with the Public Investment Act, enclosed is the Quarterly Investment Report for the quarter ending September 30, 2019.

Sincerely yours,

A handwritten signature in cursive script that reads "Abel Campos".

Abel Campos, Finance Manager



CITY OF ROLLINGWOOD  
 QUARTERLY INVESTMENT REPORT  
 2017-2018  
 FY 4th QTR.

## POOLED INVESTMENTS:

	TEXPOOL:			
	GENERAL	WATER	WASTEWATER	
	FUND	FUND	FUND	TOTAL
<b><u>AVERAGE BALANCE</u></b>				
<b><u>1ST QUARTER</u></b>				
OCTOBER, 2018	\$ 168,329.27	\$ 58,302.95	\$ 292,267.15	\$ 518,899.37
NOVEMBER, 2018	\$ 168,636.04	\$ 58,409.20	\$ 292,799.78	\$ 519,845.02
DECEMBER, 2018	\$ 168,941.77	\$ 58,515.10	\$ 293,330.62	\$ 520,787.50
<b><u>2nd QUARTER</u></b>				
JANUARY, 2019	\$ 169,270.42	\$ 58,628.93	\$ 293,896.25	\$ 521,795.61
FEBRUARY, 2019	\$ 169,613.95	\$ 58,747.91	\$ 294,492.71	\$ 522,854.57
MARCH, 2019	\$ 169,948.44	\$ 58,863.77	\$ 295,073.48	\$ 523,885.69
<b><u>3rd QUARTER</u></b>				
APRIL, 2019	\$ 170,274.75	\$ 58,976.79	\$ 295,645.05	\$ 524,891.35
MAY, 2019	\$ 170,615.31	\$ 59,094.75	\$ 296,236.35	\$ 525,941.14
JUNE, 2019	\$ 170,985.37	\$ 59,222.92	\$ 296,878.88	\$ 527,081.90
<b><u>4th QUARTER</u></b>				
JULY, 2019	\$ 171,297.69	\$ 59,331.10	\$ 297,421.17	\$ 528,044.68
AUGUST, 2019	\$ 171,654.24	\$ 59,454.59	\$ 298,040.23	\$ 529,143.77
SEPTEMBER, 2019	\$ 171,960.54	\$ 59,560.69	\$ 298,572.05	\$ 530,087.98
<b><u>ENDING BALANCE</u></b>				
<b><u>1ST QUARTER</u></b>				
OCTOBER, 2018	\$ 168,625.86	\$ 58,405.68	\$ 292,782.11	\$ 519,808.45
NOVEMBER, 2018	\$ 168,931.19	\$ 58,511.43	\$ 293,312.25	\$ 520,749.66
DECEMBER, 2018	\$ 169,259.35	\$ 58,625.09	\$ 293,882.02	\$ 521,761.24
<b><u>2nd QUARTER</u></b>				
JANUARY, 2019	\$ 169,602.81	\$ 58,744.06	\$ 294,473.37	\$ 522,820.23
FEBRUARY, 2019	\$ 169,914.70	\$ 58,852.08	\$ 295,014.89	\$ 523,781.67
MARCH, 2019	\$ 170,263.40	\$ 58,972.86	\$ 295,620.33	\$ 524,856.59
<b><u>3rd QUARTER</u></b>				
APRIL, 2019	\$ 170,604.08	\$ 59,090.86	\$ 296,216.86	\$ 525,906.55
MAY, 2019	\$ 170,951.91	\$ 59,211.33	\$ 296,820.79	\$ 526,978.76
JUNE, 2019	\$ 171,286.49	\$ 59,327.22	\$ 297,401.71	\$ 528,010.14
<b><u>4th QUARTER</u></b>				
JULY, 2019	\$ 171,633.82	\$ 59,447.52	\$ 298,004.77	\$ 529,080.82
AUGUST, 2019	\$ 171,950.35	\$ 59,557.16	\$ 298,554.36	\$ 530,056.56
SEPTEMBER, 2019	\$ 172,256.10	\$ 59,663.06	\$ 299,085.23	\$ 530,999.08

**INTEREST****1ST QUARTER**

OCTOBER, 2018	\$	306.48	\$	106.15	\$	532.13	\$	944.75
NOVEMBER, 2018	\$	305.33	\$	105.75	\$	530.14	\$	941.21
DECEMBER, 2018	\$	328.15	\$	113.66	\$	569.77	\$	1,011.58

**2nd QUARTER**

JANUARY, 2019	\$	343.46	\$	118.96	\$	596.35	\$	1,058.76
FEBRUARY, 2019	\$	311.89	\$	108.03	\$	541.53	\$	961.43
MARCH, 2019	\$	348.70	\$	120.78	\$	605.44	\$	1,074.91

**3rd QUARTER**

APRIL, 2019	\$	340.69	\$	118.00	\$	591.53	\$	1,050.21
MAY, 2019	\$	347.82	\$	120.47	\$	603.92	\$	1,072.21
JUNE, 2019	\$	334.58	\$	115.89	\$	580.92	\$	1,031.38

**4th QUARTER**

JULY, 2019	\$	347.33	\$	120.30	\$	603.06	\$	1,070.68
AUGUST, 2019	\$	316.53	\$	109.63	\$	549.59	\$	975.74
SEPTEMBER, 2019	\$	305.75	\$	105.90	\$	530.87	\$	942.52

**INTEREST RECEIVED:**

1ST QUARTER	\$	939.95	\$	325.57	\$	1,632.04	\$	2,897.54
2nd QUARTER	\$	1,004.05	\$	347.77	\$	1,743.32	\$	3,095.10
3rd QUARTER	\$	1,023.09	\$	354.36	\$	1,776.38	\$	3,153.80
4TH QUARTER	\$	969.61	\$	335.84	\$	1,683.52	\$	2,988.94
YEAR-TO-DATE	\$	3,936.71	\$	1,363.53	\$	6,835.25	\$	12,135.38

**TEXPOOL:****WEIGHTED AVG MATURITY (WAM)**

	WAM (1)	WAL (2)
--	---------	---------

**1ST QUARTER**

OCTOBER, 2018	32	102
NOVEMBER, 2018	34	98
DECEMBER, 2018	27	87

**2nd QUARTER**

JANUARY, 2019	22	71
FEBRUARY, 2019	26	74
MARCH, 2019	26	82

**3rd QUARTER**

APRIL, 2019	31	95
MAY, 2019	97	97
JUNE, 2019	105	105

**4th QUARTER**

JULY, 2019	33	107
AUGUST, 2019	36	111
SEPTEMBER, 2019	36	111

**AVERAGE YIELD****1ST QUARTER**

OCTOBER, 2018	2.1438%
NOVEMBER, 2018	2.2030%
DECEMBER, 2018	2.2872%

**2nd QUARTER**

JANUARY, 2019	2.3892%
FEBRUARY, 2019	2.3972%
MARCH, 2019	2.4164%

**3rd QUARTER**

APRIL, 2019	2.4344%
MAY, 2019	2.4005%
JUNE, 2019	2.3812%

**4th QUARTER**

JULY, 2019	2.3876%
AUGUST, 2019	2.1715%
SEPTEMBER, 2019	2.1635%

**NET ASSET VALUE (NAV)****1ST QUARTER**

OCTOBER, 2018	\$	1.00
NOVEMBER, 2018	\$	1.00
DECEMBER, 2018	\$	1.00

**2nd QUARTER**

JANUARY, 2019	\$	1.00
FEBRUARY, 2019	\$	1.00
MARCH, 2019	\$	1.00

**3rd QUARTER**

APRIL, 2019	\$	1.00
MAY, 2019	\$	1.00
JUNE, 2019	\$	1.00

**4th QUARTER**

JULY, 2019	\$	1.00
AUGUST, 2019	\$	1.00
SEPTEMBER, 2019	\$	1.00

**NOTES:**

- (1) "WAM" IS THE MEAN AVERAGE OF THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAID, (B) WOULD BE REPAID UPON A DEMAND BY TEXPOOL, OR ARE SCHEDULED TO HAVE THEIR INTEREST RATE READJUSTED TO REFLECT CURRENT MARKET RATES. SECURITIES WITH ADJUSTABLE RATES PAYABLE UPON DEMAND ARE TREATED AS MATURING ON THE EARLIER OF THE TWO DATES SET FORTH IN (B) AND © IF THEIR SCHEDULED MATURITY IS MORE THAN 397 DAYS. THE MEAN IS WEIGHTED BASED ON THE PERCENTAGE OF THE AMORTIZED COST OF THE PORTFOLIO INVESTED IN EACH PERIOD.
- (2) "WAL" IS CALCULATED IN THE SAME MANNER AS THE DESCRIBED IN FOOTNOTE 1, BUT IS BASED SOLELY ON THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAID OR (B) WOULD BE REPAID UPON DEMAND BY TEXPOOL, WITHOUT REFERENCE TO WHEN INTEREST RATES OF SECURITIES WITHIN TEXPOOL ARE SCHEDULED TO BE READJUSTED.

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 9/30/2019; 100% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,126,793	\$ 1,127,100	100%	\$ 971,319		116%
TELECOM TAXES	\$ 71,600	\$ 60,209	84%	\$ 59,558		101%
4-B SALES TAX	\$ 136,010	\$ 161,544	119%	\$ 145,772		111%
CITY SALES TAX	\$ 544,857	\$ 647,146	119%	\$ 583,964		111%
ELECTRIC UTILITY FRANCHISE FEE	\$ 98,000	\$ 92,577	94%	\$ 93,409		99%
BUILDING PERMIT FEES	\$ 188,780	\$ 162,814	86%	\$ 311,779		52%
COURT FINES	\$ 32,000	\$ 50,106	157%	\$ 34,185		147%
WATER SALES	\$ 800,000	\$ 1,043,988	130%	\$ 1,135,323		92%
STREET SALES TAX	\$ 136,010	\$ 161,544	119%	\$ 145,772		111%
PROPERTY TAX-DEBT SERVICE 2014	\$ 198,950	\$ 198,981	100%	\$ 196,678		101%
PROPERTY TAX-DEBT SERVICE 2012	\$ 653,920	\$ 646,490	99%	\$ 657,419		98%
WASTEWATER REVENUES	\$ 630,000	\$ 606,735	96%	\$ 645,281		94%
PUD SURCHARGE	\$ 98,160	\$ 98,154	100%	\$ 97,348		101%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 2,794,780	\$ 2,641,078	95%	\$ 2,579,483		102%
EXPENDITURES	\$ 2,695,957	\$ 2,167,278	80%	\$ 2,265,726		96%
WATER FUND:						
REVENUE	\$ 808,500	\$ 1,307,060	162%	\$ 1,148,157		114%
EXPENDITURES	\$ 1,055,854	\$ 916,289	87%	\$ 994,851		92%
STREET MAINTENANCE FUND:						
REVENUE	\$ 136,010	\$ 161,569	119%	\$ 145,777		111%
EXPENDITURES	\$ 236,041	\$ 146,380	62%	\$ 75,430		194%
COURT SECURITY FUND:						
REVENUE	\$ 1,100	\$ 1,470	134%	\$ 1,476		100%
EXPENDITURES	\$ 2,600	\$ 12	0%	\$ 3,182		0%
COURT TECHNOLOGY FUND:						
REVENUE	\$ 11,000	\$ 8,468	77%	\$ 1,971		430%
EXPENDITURES	\$ 10,500	\$ 8,888	85%	\$ 518		1717%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 251,691	\$ 200,118	80%	\$ 197,109		102%
EXPENDITURES	\$ 199,350	\$ 199,350	100%	\$ 197,650		101%
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 823,843	\$ 657,579	80%	\$ 658,944		100%
EXPENDITURES	\$ 664,320	\$ 490,920	74%	\$ 662,820		74%
DRAINAGE FUND:						
REVENUE	\$ 157,000	\$ 51,979	33%	\$ -		#DIV/0!
EXPENDITURES	\$ 180,500	\$ 74,959	42%	\$ 57,647		130%
WASTE WATER FUND:						
REVENUE	\$ 1,133,160	\$ 727,640	64%	\$ 762,479		95%
EXPENDITURES	\$ 1,132,847	\$ 1,061,678	94%	\$ 581,474		183%



AWR Services, Inc.

## PROJECT PROPOSAL

Date: 11-11-19

### OVERVIEW

#### 1. Project Location:

City of Rollingwood

#### 2. Project Description:

Electronic Water Meter Test Program:

- 1) The City shall select 15 locations for installation of Badger electronic meters.
- 2) AWR shall install the meters at the selected locations
- 3) AWR will activate the meters on the Badger system
- 4) AWR will assist the resident and/or City personnel to connect to the Badgers "eye on water" data system
- 5) The meters will be active for 120 days.
- 6) At the end of the 120 day test period, AWR will either remove the meters and reinstall the previous mechanical meter at no cost to the City; or the City may elect to proceed with a full or phased electronic meter program in which case, the meters will remain a part of the City's water system.
- 7) AWR will, at the option of the City, lease purchase the meters to the City if a City wide program is selected; with no upfront cost to the City.
- 8) Badger, at no cost to the City will conduct a propagation study to determine cell strength throughout the City. This information will be shared with the City.
- 9) In the event of low cell signal in some areas of the City, Badger will recommend additional data collection equipment to allow the electronic meters to function. Some area may not allow the meters to function normally without the additional equipment, in which case, the City would select another location.

#### 3. Goal of Project:

To provide detailed water consumption data to the City and customers; too alleviate the need for meter reading, allow for meter reading alignment with the City of Austin, and to measure water flow to increase City revenue.

#### 4. Estimated Completion:

Ninety (90) days after authorization

#### 5. Total Cost

\$7,500 for a fifteen (15) meter 120 day trial package including installation, activation of the meters, and staff training. 50% to be paid up front, the remaining 50% to be paid upon the installation of the 15 meters.

6.

Hal Latham

AWR Services, Inc.

11-15-19

Date



AWR Services, Inc.

## **APPROVAL AND AUTHORITY TO PROCEED**

The City of Rollingwood authorized AWR Services, Inc. and/or its subcontractors to complete the above scope of work:

Name	Title	Date

Note: AWR's insurance is on file with the City Secretary





AWR Services, Inc.

## PROJECT PROPOSAL

Date: 11-11-19

### OVERVIEW

#### 1. Project Location:

City of Rollingwood

#### 2. Project Description:

Testing and painting for 108 fire hydrants for the City of Rollingwood by AWR and/or its subcontractors:

- 1) AWR will actuate and record flows for 108 Fire Hydrants
- 2) AWR will "bag" any non-functioning fire hydrants until they are repaired
- 3) AWR will clean and paint all fire hydrants
- 4) AWR will color code the caps for all fire hydrants based on tested pressures
- 5) AWR will install road markers (to be supplied by the City)
- 6) AWR Will provide a list of any hydrants in need of repair
- 7) Repairs of fire hydrants shall be authorized by the City and will be charged based on Schedule a rates

#### 3. Goal of Project:

To insure that all fire hydrants within the City of Rollingwood are functional and painted.

#### 4. Estimated Completion:

Ninety (90) days

#### 5. Total Cost

\$13,500 to be paid upon completion of the project (excluding fire hydrant repairs)

6.

Hal Lantham

AWR Services, Inc.

11-15-19

Date



AWR Services, Inc.

## **APPROVAL AND AUTHORITY TO PROCEED**

The City of Rollingwood authorized AWR Services, Inc. and/or its subcontractors to complete the above scope of work:

Name	Title	Date

Note: AWR's insurance is on file with the City Secretary



**CITY OF ROLLINGWOOD**  
**STANDARD PROFESSIONAL SERVICES AGREEMENT**

THE STATE OF TEXAS    §  
  §  
TRAVIS COUNTY           §

This Professional Services Agreement (“Agreement”) is made and entered by and between the City of Rollingwood, Texas, (the “City”) a general law municipality organized and existing under the laws of the State of Texas, and \_\_\_\_\_ (“Professional”).

**Section 1. Duration.** This Agreement shall become effective upon execution by the City and shall remain in effect until satisfactory completion of the Scope of Work unless terminated as provided for in this Agreement.

**Section 2. Scope of Work.**

(A) Professional shall perform the Services as more particularly described in the Scope of Work attached hereto as Exhibit “A”. The work as described in the Scope of Work constitutes the “Project”. Unless otherwise provided in the Scope of Work, the anticipated submittal of all Project deliverables is immediately upon completion of the Project.

(B) The Quality of Services provided under this Agreement shall be performed with the professional skill and care ordinarily provided by competent Professionals practicing in the same or similar locality and under the same or similar circumstances and professional license, and as expeditiously as is prudent considering the ordinary professional skill and care of a competent Professional holding the same professional license.

(C) The Professional shall perform its Services for the Project in compliance with all statutory, regulatory and contractual requirements now or hereafter in effect as may be applicable to the rights and obligations set forth in the Agreement.

(D) The Professional may rely upon the accuracy of reports and surveys provided to it by the City except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and surveys.

**Section 3. Compensation.**

(A) The Professional shall be paid in the manner set forth in Exhibit “B” and as provided herein.

(B) *Billing Period:* The Professional may submit monthly, or less frequently, an invoice for payment based on the estimated completion of the described tasks and approved work schedule. Subject to Chapter 2251, Texas Government Code (the “Prompt Payment Act”), payment is due

within thirty (30) days of the City's receipt of the Professional's invoice. Interest on overdue payments shall be calculated in accordance with the Prompt Payment Act.

(C) *Reimbursable Expenses*: Any and all reimbursable expenses related to the Project shall be included in the scope of services (Exhibit A) and accounted for in the total contract amount in Exhibit "B". If these items are not specifically accounted for in Exhibit A they shall be considered subsidiary to the total contract amount.

#### **Section 4. Changes to the Project Work; Additional Work.**

(A) *Changes to Work*: Professional shall make such revisions to any work that has been completed as are necessary to correct any errors or omissions as may appear in such work. If the City finds it necessary to make changes to previously satisfactorily completed work or parts thereof, the Professional shall make such revisions if requested and as directed by the City and such services will be considered as additional work and paid for as specified under following paragraph.

(B) *Additional Work*: The City retains the right to make changes to the Scope of Work at any time by a written order. Work that is clearly not within the general description of the Scope of Work and does not otherwise constitute special services under this Agreement must be approved in writing by the City by supplemental agreement before the additional work is undertaken by the Professional. If the Professional is of the opinion that any work is beyond that contemplated in this Agreement and the Scope of Work governing the project and therefore constitutes additional work, the Professional shall promptly notify the City of that opinion, in writing. If the City agrees that such work does constitute additional work, then the City and the Professional shall execute a supplemental agreement for the additional work and the City shall compensate the Professional for the additional work on the basis of the rates contained in the Scope of Work. If the changes deduct from the extent of the Scope of Work, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original Agreement. Any work undertaken by Professional not previously approved as additional work shall be at risk of the Professional.

#### **Section 5. Time of Completion.**

The prompt completion of the services under the Scope of Work is critical to the City. Unnecessary delays in providing services under a Scope of Work shall be grounds for dismissal of the Professional and termination of this Agreement without any or further liability to the City other than a prorated payment for necessary, timely, and conforming work done by Professional prior to the time of termination. The Scope of Work shall provide, in either calendar days or by providing a final date, a time of completion prior to which the Professional shall have completed all tasks and services described in the Scope of Work.

#### **Section 6. Insurance.**

Before commencing work under this Agreement, Professional shall obtain and maintain the liability insurance provided for in attached Exhibit C throughout the term of this Agreement and thereafter as required herein.

In addition to the insurance provided for in Exhibit C, Professional shall maintain the following limits and types of insurance:

**Professional Liability Insurance:** professional errors and omissions liability insurance with limits of liability not less than \$1,000,000 per occurrence covering all work performed by the Professional, its employees, sub-contractors, or independent contractors. If this coverage can only be obtained on a “claims made” basis, the certificate of insurance must clearly state coverage is on a “claims made” basis and coverage must remain in effect for at least two years after final payment with the Professional continuing to furnish the City certificates of insurance.

**Workers Compensation Insurance:** The Professional shall carry and maintain during the term of this Agreement, workers compensation and employers liability insurance meeting the requirements of the State of Texas on all the Professional’s employees carrying out the work involved in this contract.

**General Liability Insurance:** The Professional shall carry and maintain during the term of this Agreement, general liability insurance on a per occurrence basis with limits of liability not less than \$1,000,000 for each occurrence and for fire damage. For Bodily Injury and Property Damage, coverage shall be no less than \$1,000,000. As a minimum, coverage for Premises, Operations, Products and Completed Operations shall be \$1,000,000. This coverage shall protect the public or any person from injury or property damages sustained by reason of the Professional or its employees carrying out the work involved in this Agreement. The general aggregate shall be no less than \$1,000,000.

**Automobile Liability Insurance:** Professional shall carry and maintain during the term of this Agreement, automobile liability insurance with either a combined limit of at least \$1,000,000 per occurrence for bodily injury and property damage or split limits of at least \$1,000,000 for bodily injury per person per occurrence and \$1,000,000 for property damage per occurrence. Coverage shall include all owned, hired, and non-owned motor vehicles used in the performance of this contract by the Professional or its employees.

**Subcontractor:** In the case of any work sublet, the Professional shall require subcontractor and independent contractors working under the direction of either the Professional or a subcontractor to carry and maintain the same workers compensation and liability insurance required of the Professional.

**Qualifying Insurance:** The insurance required by this Agreement shall be written by non-assessable insurance company licensed to do business in the State of Texas and currently rated "B+" or better by the A.M. Best Companies. All policies shall be written on a “per occurrence basis” and not a “claims made” form. Evidence of such insurance shall be attached as Exhibit “C”.

## **Section 7. Miscellaneous Provisions.**

(A) *Subletting.* The Professional shall not sublet or transfer any portion of the work under this Agreement or any Scope of Work issued pursuant to this Agreement unless specifically approved in writing by the City, which approval shall not be unreasonably withheld. Subcontractors shall comply with all provisions of this Agreement and the applicable Scope of Work. The approval or acquiescence of the City in the subletting of any work shall not relieve the Professional of any responsibility for work done by such subcontractor.

(B) *Ownership of Documents.* Upon completion or termination of this Agreement, all documents prepared by the Professional or furnished to the Professional by the City shall be delivered to and become the property of the City. All drawings, charts, calculations, plans, specifications and other data, including electronic files and raw data, prepared under or pursuant to this Agreement shall be made available, upon request, to the City without restriction or limitation on the further use of such materials PROVIDED, HOWEVER, THAT SUCH MATERIALS ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY THE CITY OR OTHERS. ANY REUSE WITHOUT PRIOR VERIFICATION OR ADAPTATION BY THE PROFESSIONAL FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT THE CITY'S SOLE RISK AND WITHOUT LIABILITY TO THE PROFESSIONAL. Where applicable, Professional shall retain all pre-existing proprietary rights in the materials provided to the City but shall grant to the City a non-exclusive, perpetual, royalty-free license to use such proprietary information solely for the purposes for which the information was provided. The Professional may, at Professional's expense, have copies made of the documents or any other data furnished to the City under or pursuant to this Agreement. The Professional may utilize all of its work product and deliverables for archival, marketing and promotional purposes.

(C) *Professional's Seal.* To the extent that the Professional has a professional seal it shall be placed on all documents and data furnished by the Professional to the City and shall remain as placed in all iterations and uses of the documents and data. All work and services provided under this Agreement will be performed in a good and workmanlike fashion and shall conform to the accepted standards and practices of the Professional's industry. The plans, specifications and data provided by Professional shall be adequate and sufficient to enable those performing the actual work to perform the work as and within the time contemplated by the City and Professional. The City acknowledges that Professional has no control over the methods or means of work nor the costs of labor, materials or equipment. Unless otherwise agreed in writing, any estimates of costs by the Professional are for informational purposes only and are not guarantees.

(D) *Compliance with Laws.* The Professional shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts, administrative, or regulatory bodies in any matter affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Professional shall furnish the

City with satisfactory proof of compliance.

(E) *Independent Contractor.* Professional acknowledges that Professional is an independent contractor of the City and is not an employee, agent, official or representative of the City. Professional shall not represent, either expressly or through implication, that Professional is an employee, agent, official or representative of the City. Income taxes, self-employment taxes, social security taxes and the like are the sole responsibility of the Professional.

(F) *Non-Collusion.* Professional represents and warrants that Professional has not given, made, promised or paid, nor offered to give, make, promise or pay any gift, bonus, commission, money or other consideration to any person as an inducement to or in order to obtain the work to be provided to the City under this Agreement. Professional further agrees that Professional shall not accept any gift, bonus, commission, money, or other consideration from any person (other than from the City pursuant to this Agreement) for any of the services performed by Professional under or related to this Agreement. If any such gift, bonus, commission, money, or other consideration is received by or offered to Professional, Professional shall immediately report that fact to the City and, at the sole option of the City, the City may elect to accept the consideration for itself or to take the value of such consideration as a credit against the compensation otherwise owing to Professional under or pursuant to this Agreement.

(G) *Force Majeure.* If the performance of any covenant or obligation to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party (which circumstances may include, without limitation, pending litigation, acts of God, war, acts of civil disobedience, fire or other casualty, shortage of materials, adverse weather conditions [such as, by way of illustration and not of limitation, severe rain storms or below freezing temperatures, or tornados] labor action, strikes or similar acts, moratoriums or regulations or actions by governmental authorities), the time for such performance shall be extended by the amount of time of such delay, but no longer than the amount of time reasonably occasioned by the delay. The party claiming delay of performance as a result of any of the foregoing force majeure events shall deliver written notice of the commencement of any such delay resulting from such force majeure event not later than seven (7) days after the claiming party becomes aware of the same, and if the claiming party fails to so notify the other party of the occurrence of a force majeure event causing such delay and the other party shall not otherwise be aware of such force majeure event, the claiming party shall not be entitled to avail itself of the provisions for the extension of performance contained in this subsection.

(H) In the case of any conflicts between the terms of this Agreement and wording contained within the Scope of Services, this Agreement shall govern. The Scope of Services is intended to detail the technical scope of services, fee schedule, and contract time only and shall not dictate Agreement terms.

## **Section 8. Termination.**

(A) This Agreement may be terminated:

(1) By the mutual agreement and consent of both Professional and City;

(2) By either party, upon the failure of the other party to fulfill its obligations as set forth in either this Agreement or a Scope of Work issued under this Agreement;

(3) By the City, immediately upon notice in writing to the Professional, as consequence of the failure of Professional to perform the services contemplated by this Agreement in a timely or satisfactory manner;

(4) By the City, at will and without cause upon not less than thirty (30) days written notice to the Professional.

(B) If the City terminates this Agreement pursuant to Section 5 or subsection 8(A)(2) or (3), above, the Professional shall not be entitled to any fees or reimbursable expenses other than the fees and reimbursable expenses then due and payable as of the time of termination and only then for those services that have been timely and adequately performed by the Professional considering the actual costs incurred by the Professional in performing work to date of termination, the value of the work that is nonetheless usable to the City, the cost to the City of employing another Professional to complete the work required and the time required to do so, and other factors that affect the value to the City of the work performed at time of termination. In the event of termination that is not the fault of the Professional, the Professional shall be compensated for all basic, special, and additional services actually performed prior to termination, together with any reimbursable expenses then due.

**Section 9. Indemnification. Professional shall indemnify, defend and hold harmless the City of Rollingwood, Texas and its officials, employees and agents (collectively referred to as “Indemnitees”) and each of them from and against all loss, costs, penalties, fines, damages, claims, expenses (including reasonable attorney’s fees) or liabilities (collectively referred to as “Liabilities”) by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of Services contemplated by this Agreement but only to the extent caused by the negligent acts, errors or omissions, intentional torts, intellectual property infringement, or a failure to pay a sub-contractor or supplier committed by Professional or Professional’s agent, consultant under contract, or another entity over which Professional exercises control (whether active or passive) of Professional or its employees, agents or sub-contractors (collectively referred to as “Professional”) (ii) the failure of Professional to comply with any of the paragraphs herein or the failure of Professional to conform to statutes, ordinances, or other regulations or requirements of any governmental authority, federal, state or local, in connection with the performance of this Agreement. Professional expressly agrees to indemnify and hold harmless the Indemnitees, or any one of them, from and against all liabilities which may be asserted by an employee or former employee of Professional, or any of its sub-contractors, as provided above, for which Professional’s liability to such employee or former employee would otherwise be limited to payments under State Workers’ Compensation or similar laws. Nothing herein shall require Professional to indemnify, defend, or hold**



**harmless any Indemnatee for the Indemnatee's own negligence or willful misconduct. Any and all indemnity provided for in this Agreement shall survive the expiration of this Agreement and the discharge of all other obligations owed by the parties to each other hereunder and shall apply prospectively not only during the term of this Agreement but thereafter so long as any liability could be asserted in regard to any acts or omissions of Professional in performing Services under this Agreement.**

**For Professional Liability Claims, Professional shall be liable for reasonable defense costs incurred by Indemnitees but only after final adjudication and to the extent and percent that Professional or Professional's agents are found negligent or otherwise at fault. As used in this Agreement, final adjudication includes any negotiated settlement and release of claims, without limitation as to when a negotiated settlement and release of claims occurs.**

**Section 10. Notices.** Any notice required or desired to be given from one party to the other party to this Agreement shall be in writing and shall be given and shall be deemed to have been served and received (whether actually received or not) if (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice.

**Section 11. No Assignment.** Neither party shall have the right to assign that party's interest in this Agreement without the prior written consent of the other party.

**Section 12. Severability.** If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, there shall be added automatically to this Agreement a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

**Section 13. Waiver.** Either City or the Professional shall have the right to waive any requirement contained in this Agreement that is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended. No waiver of any breach or violation of any term of this Agreement shall be deemed or construed to constitute a waiver of any other breach or violation, whether concurrent or subsequent, and whether of the same or of a different type of breach or violation.

**Section 14. Governing Law; Venue.** This Agreement and all of the transactions contemplated

herein shall be governed by and construed in accordance with the laws of the State of Texas. The provisions and obligations of this Agreement are performable in Travis County, Texas such that exclusive venue for any action arising out of this Agreement shall be in Travis County, Texas.

**Section 15. Paragraph Headings; Construction.** The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the negotiation and preparation of this Agreement and this Agreement shall not be construed either more or less strongly against or for either party.

**Section 16. Binding Effect.** Except as limited herein, the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal and legal representatives, successors and assigns.

**Section 17. Gender.** Within this Agreement, words of any gender shall be held and construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless the context otherwise requires.

**Section 18. Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

**Section 19. Exhibits.** All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

**Section 20. Entire Agreement.** It is understood and agreed that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements or understandings between the parties relating to the subject matter. No oral understandings, statements, promises or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally.

**Section 21. Relationship of Parties.** Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Agreement nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.

**Section 22. Right To Audit.** City shall have the right to examine and audit the books and records of Professional with regards to the work described in Exhibit A, or any subsequent changes, at any reasonable time upon reasonable notice. Such books and records will be maintained in accordance with generally accepted principles of accounting and will be adequate to enable determination of: (1) the substantiation and accuracy of any payments required to be made under this Agreement; and (2)



compliance with the provisions of this Agreement.

**23. Dispute Resolution.** In accordance with the provisions of Subchapter I, Chapter 271, TEX. LOCAL GOV'T CODE, the parties agree that, prior to instituting any lawsuit or other proceeding arising from a dispute under this agreement, the parties will first attempt to resolve the dispute by taking the following steps: (1) A written notice substantially describing the nature of the dispute shall be delivered by the dissatisfied party to the other party, which notice shall request a written response to be delivered to the dissatisfied party not less than 5 days after receipt of the notice of dispute. (2) If the response does not reasonably resolve the dispute, in the opinion of the dissatisfied party, the dissatisfied party shall give notice to that effect to the other party whereupon each party shall appoint a person having authority over the activities of the respective parties who shall promptly meet, in person, in an effort to resolve the dispute. (3) If those persons cannot or do not resolve the dispute, then the parties shall each appoint a person from the highest tier of managerial responsibility within each respective party, who shall then promptly meet, in person, in an effort to resolve the dispute.

**24. Disclosure of Business Relationships/Affiliations; Conflict of Interest Questionnaire.** Professional represents that it is in compliance with the applicable filing and disclosure requirements of Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

**25. Certificate of Interested Parties (TEC Form 1295).** For contracts needing City Council approval, or any subsequent changes thereto requiring City Council approval, the City may not accept or enter into a contract until it has received from the Consultant a completed, signed, and notarized TEC Form 1295 complete with a certificate number assigned by the Texas Ethics Commission ("TEC"), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Consultant understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering into this Agreement. Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and notarized, and provided to the City. The TEC Form 1295 must be provided to the City prior to the award of the contract. The City does not have the ability to verify the information included in a TEC Form 1295, and does not have an obligation or undertake responsibility for advising Consultant with respect to the proper completion of the TEC Form 1295.

**EXECUTED**, by the City on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**CITY:**

**PROFESSIONAL:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**ADDRESS FOR NOTICE:**

**CITY**

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

**PROFESSIONAL**

\_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

with a copy to:

Denton Navarro Rocha Bernal & Zech, P.C.  
Attn: Rollingwood City Attorney  
2500 W. William Cannon Dr., Suite 609  
Austin, Texas 78745-5320

## Exhibit “A”

### Scope of Services

Exhibit “B”

Compensation

Exhibit “C”

Evidence of Insurance



AWR Services, Inc.

## PROJECT PROPOSAL

Date: 11-11-19

### OVERVIEW

#### 1. Project Location:

City of Rollingwood

#### 2. Project Description:

Testing and painting for 108 fire hydrants for the City of Rollingwood by AWR and/or its subcontractors:

- 1) AWR will actuate and record flows for 108 Fire Hydrants
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- 6) AWR Will provide a list of any hydrants in need of repair
- 7) Repairs of fire hydrants shall be authorized by the City and will be charged based on Schedule a rates

#### 3. Goal of Project:

To insure that all fire hydrants within the City of Rollingwood are functional and painted.

#### 4. Estimated Completion:

Ninety (90) days

#### 5. Total Cost

\$13,500 to be paid upon completion of the project (excluding fire hydrant repairs)

6. Hal Lantham      11-15-19  
AWR Services, Inc.      Date



AWR Services, Inc.

## **APPROVAL AND AUTHORITY TO PROCEED**

The City of Rollingwood authorized AWR Services, Inc. and/or its subcontractors to complete the above scope of work:

Name	Title	Date

Note: AWR's insurance is on file with the City Secretary

**CITY OF ROLLINGWOOD**  
**STANDARD PROFESSIONAL SERVICES AGREEMENT**

THE STATE OF TEXAS    §  
  §  
TRAVIS COUNTY           §

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**Section 2. Scope of Work.**

(A) Professional shall perform the Services as more particularly described in the Scope of Work attached hereto as Exhibit “A”. The work as described in the Scope of Work constitutes the “Project”. Unless otherwise provided in the Scope of Work, the anticipated submittal of all Project deliverables is immediately upon completion of the Project.

(B) The Quality of Services provided under this Agreement shall be performed with the professional skill and care ordinarily provided by competent Professionals practicing in the same or similar locality and under the same or similar circumstances and professional license, and as expeditiously as is prudent considering the ordinary professional skill and care of a competent Professional holding the same professional license.

(C) The Professional shall perform its Services for the Project in compliance with all statutory, regulatory and contractual requirements now or hereafter in effect as may be applicable to the rights and obligations set forth in the Agreement.

(D) The Professional may rely upon the accuracy of reports and surveys provided to it by the City except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and surveys.

**Section 3. Compensation.**

(A) The Professional shall be paid in the manner set forth in Exhibit “B” and as provided herein.

(B) *Billing Period:* The Professional may submit monthly, or less frequently, an invoice for payment based on the estimated completion of the described tasks and approved work schedule. Subject to Chapter 2251, Texas Government Code (the “Prompt Payment Act”), payment is due



within thirty (30) days of the City's receipt of the Professional's invoice. Interest on overdue payments shall be calculated in accordance with the Prompt Payment Act.

(C) *Reimbursable Expenses*: Any and all reimbursable expenses related to the Project shall be included in the scope of services (Exhibit A) and accounted for in the total contract amount in Exhibit "B". If these items are not specifically accounted for in Exhibit A they shall be considered subsidiary to the total contract amount.

#### **Section 4. Changes to the Project Work; Additional Work.**

(A) *Changes to Work*: Professional shall make such revisions to any work that has been completed as are necessary to correct any errors or omissions as may appear in such work. If the City finds it necessary to make changes to previously satisfactorily completed work or parts thereof, the Professional shall make such revisions if requested and as directed by the City and such services will be considered as additional work and paid for as specified under following paragraph.

(B) *Additional Work*: The City retains the right to make changes to the Scope of Work at any time by a written order. Work that is clearly not within the general description of the Scope of Work and does not otherwise constitute special services under this Agreement must be approved in writing by the City by supplemental agreement before the additional work is undertaken by the Professional. If the Professional is of the opinion that any work is beyond that contemplated in this Agreement and the Scope of Work governing the project and therefore constitutes additional work, the Professional shall promptly notify the City of that opinion, in writing. If the City agrees that such work does constitute additional work, then the City and the Professional shall execute a supplemental agreement for the additional work and the City shall compensate the Professional for the additional work on the basis of the rates contained in the Scope of Work. If the changes deduct from the extent of the Scope of Work, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original Agreement. Any work undertaken by Professional not previously approved as additional work shall be at risk of the Professional.

#### **Section 5. Time of Completion.**

The prompt completion of the services under the Scope of Work is critical to the City. Unnecessary delays in providing services under a Scope of Work shall be grounds for dismissal of the Professional and termination of this Agreement without any or further liability to the City other than a prorated payment for necessary, timely, and conforming work done by Professional prior to the time of termination. The Scope of Work shall provide, in either calendar days or by providing a final date, a time of completion prior to which the Professional shall have completed all tasks and services described in the Scope of Work.

#### **Section 6. Insurance.**

Before commencing work under this Agreement, Professional shall obtain and maintain the liability insurance provided for in attached Exhibit C throughout the term of this Agreement and thereafter as required herein.

In addition to the insurance provided for in Exhibit C, Professional shall maintain the following limits and types of insurance:

**Professional Liability Insurance:** professional errors and omissions liability insurance with limits of liability not less than \$1,000,000 per occurrence covering all work performed by the Professional, its employees, sub-contractors, or independent contractors. If this coverage can only be obtained on a “claims made” basis, the certificate of insurance must clearly state coverage is on a “claims made” basis and coverage must remain in effect for at least two years after final payment with the Professional continuing to furnish the City certificates of insurance.

**Workers Compensation Insurance:** The Professional shall carry and maintain during the term of this Agreement, workers compensation and employer’s liability insurance meeting the requirements of the State of Texas on all the Professional’s employees carrying out the work involved in this contract.

**General Liability Insurance:** The Professional shall carry and maintain during the term of this Agreement, general liability insurance on a per occurrence basis with limits of liability not less than \$1,000,000 for each occurrence and for fire damage. For Bodily Injury and Property Damage, coverage shall be no less than \$1,000,000. As a minimum, coverage for Premises, Operations, Products and Completed Operations shall be \$1,000,000. This coverage shall protect the public or any person from injury or property damages sustained by reason of the Professional or its employees carrying out the work involved in this Agreement. The general aggregate shall be no less than \$1,000,000.

**Automobile Liability Insurance:** Professional shall carry and maintain during the term of this Agreement, automobile liability insurance with either a combined limit of at least \$1,000,000 per occurrence for bodily injury and property damage or split limits of at least \$1,000,000 for bodily injury per person per occurrence and \$1,000,000 for property damage per occurrence. Coverage shall include all owned, hired, and non-owned motor vehicles used in the performance of this contract by the Professional or its employees.

**Cyber Security Liability Insurance:** Professional shall carry and maintain during the term of this Agreement, cyber security liability insurance on a per occurrence basis with limits of liability of not less than \$1,000,000 for each occurrence, covering any such unauthorized disclosure of Protected Information caused by a defect or failure of the Software or any electronic communication system maintained or controlled by Professional.

**Subcontractor:** In the case of any work sublet, the Professional shall require subcontractor and independent contractors working under the direction of either the Professional or a subcontractor to

carry and maintain the same workers compensation and liability insurance required of the Professional.

**Qualifying Insurance:** The insurance required by this Agreement shall be written by non-assessable insurance company licensed to do business in the State of Texas and currently rated "B+" or better by the A.M. Best Companies. All policies shall be written on a "per occurrence basis" and not a "claims made" form. The City shall be named as an "additional insured" except for the Professional Liability policy. Evidence of such insurance shall be attached as Exhibit "C".

## **Section 7. Miscellaneous Provisions.**

(A) *Subletting.* The Professional shall not sublet or transfer any portion of the work under this Agreement or any Scope of Work issued pursuant to this Agreement unless specifically approved in writing by the City, which approval shall not be unreasonably withheld. Subcontractors shall comply with all provisions of this Agreement and the applicable Scope of Work. The approval or acquiescence of the City in the subletting of any work shall not relieve the Professional of any responsibility for work done by such subcontractor.

(B) *Ownership of Documents.* Upon completion or termination of this Agreement, all documents prepared by the Professional or furnished to the Professional by the City shall be delivered to and become the property of the City. All drawings, charts, calculations, plans, specifications and other data, including electronic files and raw data, prepared under or pursuant to this Agreement shall be made available, upon request, to the City without restriction or limitation on the further use of such materials PROVIDED, HOWEVER, THAT SUCH MATERIALS ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY THE CITY OR OTHERS. ANY REUSE WITHOUT PRIOR VERIFICATION OR ADAPTATION BY THE PROFESSIONAL FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT THE CITY'S SOLE RISK AND WITHOUT LIABILITY TO THE PROFESSIONAL. Where applicable, Professional shall retain all pre-existing proprietary rights in the materials provided to the City but shall grant to the City a non-exclusive, perpetual, royalty-free license to use such proprietary information solely for the purposes for which the information was provided. The Professional may, at Professional's expense, have copies made of the documents or any other data furnished to the City under or pursuant to this Agreement. The Professional may utilize all of its work product and deliverables for archival, marketing and promotional purposes.

(C) *Professional's Seal.* To the extent that the Professional has a professional seal it shall be placed on all documents and data furnished by the Professional to the City and shall remain as placed in all iterations and uses of the documents and data. All work and services provided under this Agreement will be performed in a good and workmanlike fashion and shall conform to the accepted standards and practices of the Professional's industry. The plans, specifications and data provided by Professional shall be adequate and sufficient to enable those performing the actual work to perform the work as and within the time contemplated by the City and Professional. The City acknowledges that Professional has no control over the methods or means of work nor the costs of labor, materials

or equipment. Unless otherwise agreed in writing, any estimates of costs by the Professional are for informational purposes only and are not guarantees.

(D) *Compliance with Laws.* The Professional shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts, administrative, or regulatory bodies in any matter affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Professional shall furnish the City with satisfactory proof of compliance.

(E) *Independent Contractor.* Professional acknowledges that Professional is an independent contractor of the City and is not an employee, agent, official or representative of the City. Professional shall not represent, either expressly or through implication, that Professional is an employee, agent, official or representative of the City. Income taxes, self-employment taxes, social security taxes and the like are the sole responsibility of the Professional.

(F) *Non-Collusion.* Professional represents and warrants that Professional has not given, made, promised or paid, nor offered to give, make, promise or pay any gift, bonus, commission, money or other consideration to any person as an inducement to or in order to obtain the work to be provided to the City under this Agreement. Professional further agrees that Professional shall not accept any gift, bonus, commission, money, or other consideration from any person (other than from the City pursuant to this Agreement) for any of the services performed by Professional under or related to this Agreement. If any such gift, bonus, commission, money, or other consideration is received by or offered to Professional, Professional shall immediately report that fact to the City and, at the sole option of the City, the City may elect to accept the consideration for itself or to take the value of such consideration as a credit against the compensation otherwise owing to Professional under or pursuant to this Agreement.

(G) *Force Majeure.* If the performance of any covenant or obligation to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party (which circumstances may include, without limitation, pending litigation, acts of God, war, acts of civil disobedience, fire or other casualty, shortage of materials, adverse weather conditions [such as, by way of illustration and not of limitation, severe rain storms or below freezing temperatures, or tornados] labor action, strikes or similar acts, moratoriums or regulations or actions by governmental authorities), the time for such performance shall be extended by the amount of time of such delay, but no longer than the amount of time reasonably occasioned by the delay. The party claiming delay of performance as a result of any of the foregoing force majeure events shall deliver written notice of the commencement of any such delay resulting from such force majeure event not later than seven (7) days after the claiming party becomes aware of the same, and if the claiming party fails to so notify the other party of the occurrence of a force majeure event causing such delay and the other party shall not otherwise be aware of such force majeure event, the claiming party shall not be entitled to avail itself of the provisions for the extension of performance contained in this subsection.

(H) In the case of any conflicts between the terms of this Agreement and wording contained within the Scope of Services, this Agreement shall govern. The Scope of Services is intended to detail the technical scope of services, fee schedule, and contract time only and shall not dictate Agreement terms.

## **Section 8. Termination.**

(A) This Agreement may be terminated:

- (1) By the mutual agreement and consent of both Professional and City;
- (2) By either party, upon the failure of the other party to fulfill its obligations as set forth in either this Agreement or a Scope of Work issued under this Agreement;
- (3) By the City, immediately upon notice in writing to the Professional, as consequence of the failure of Professional to perform the services contemplated by this Agreement in a timely or satisfactory manner;
- (4) By the City, at will and without cause upon not less than thirty (30) days written notice to the Professional.

(B) If the City terminates this Agreement pursuant to Section 5 or subsection 8(A)(2) or (3), above, the Professional shall not be entitled to any fees or reimbursable expenses other than the fees and reimbursable expenses then due and payable as of the time of termination and only then for those services that have been timely and adequately performed by the Professional considering the actual costs incurred by the Professional in performing work to date of termination, the value of the work that is nonetheless usable to the City, the cost to the City of employing another Professional to complete the work required and the time required to do so, and other factors that affect the value to the City of the work performed at time of termination. In the event of termination that is not the fault of the Professional, the Professional shall be compensated for all basic, special, and additional services actually performed prior to termination, together with any reimbursable expenses then due.

**Section 9. Indemnification. Professional shall indemnify, defend and hold harmless the City of Rollingwood, Texas and its officials, employees and agents (collectively referred to as “Indemnitees”) and each of them from and against all loss, costs, penalties, fines, damages, claims, expenses (including reasonable attorney’s fees) or liabilities (collectively referred to as “Liabilities”) by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of Services contemplated by this Agreement but only to the extent caused by the negligent acts, errors or omissions, intentional torts, intellectual property infringement, or a failure to pay a sub-contractor or supplier committed by Professional or Professional’s agent, consultant under contract, or another entity over which Professional exercises control (whether active or passive) of Professional or its employees, agents or sub-contractors (collectively referred to as “Professional”) (ii) the failure of Professional to comply with any of**

the paragraphs herein or the failure of Professional to conform to statutes, ordinances, or other regulations or requirements of any governmental authority, federal, state or local, in connection with the performance of this Agreement. Professional expressly agrees to indemnify and hold harmless the Indemnitees, or any one of them, from and against all liabilities which may be asserted by an employee or former employee of Professional, or any of its sub-contractors, as provided above, for which Professional's liability to such employee or former employee would otherwise be limited to payments under State Workers' Compensation or similar laws. Nothing herein shall require Professional to indemnify, defend, or hold harmless any Indemnatee for the Indemnatee's own negligence or willful misconduct. Any and all indemnity provided for in this Agreement shall survive the expiration of this Agreement and the discharge of all other obligations owed by the parties to each other hereunder and shall apply prospectively not only during the term of this Agreement but thereafter so long as any liability could be asserted in regard to any acts or omissions of Professional in performing Services under this Agreement.

For Professional Liability Claims, Professional shall be liable for reasonable defense costs incurred by Indemnitees but only after final adjudication and to the extent and percent that Professional or Professional's agents are found negligent or otherwise at fault. As used in this Agreement, final adjudication includes any negotiated settlement and release of claims, without limitation as to when a negotiated settlement and release of claims occurs.

**Section 10. Notices.** Any notice required or desired to be given from one party to the other party to this Agreement shall be in writing and shall be given and shall be deemed to have been served and received (whether actually received or not) if (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice.

**Section 11. No Assignment.** Neither party shall have the right to assign that party's interest in this Agreement without the prior written consent of the other party.

**Section 12. Severability.** If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, there shall be added automatically to this Agreement a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

**Section 13. Waiver.** Either City or the Professional shall have the right to waive any requirement



contained in this Agreement that is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended. No waiver of any breach or violation of any term of this Agreement shall be deemed or construed to constitute a waiver of any other breach or violation, whether concurrent or subsequent, and whether of the same or of a different type of breach or violation.

**Section 14. Governing Law; Venue.** This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. The provisions and obligations of this Agreement are performable in Travis County, Texas such that exclusive venue for any action arising out of this Agreement shall be in Travis County, Texas.

**Section 15. Paragraph Headings; Construction.** The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the negotiation and preparation of this Agreement and this Agreement shall not be construed either more or less strongly against or for either party.

**Section 16. Binding Effect.** Except as limited herein, the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal and legal representatives, successors and assigns.

**Section 17. Gender.** Within this Agreement, words of any gender shall be held and construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless the context otherwise requires.

**Section 18. Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

**Section 19. Exhibits.** All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

**Section 20. Entire Agreement.** It is understood and agreed that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements or understandings between the parties relating to the subject matter. No oral understandings, statements, promises or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally.

**Section 21. Relationship of Parties.** Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Agreement nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the



relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.

**Section 22. Right To Audit.** City shall have the right to examine and audit the books and records of Professional with regards to the work described in Exhibit A, or any subsequent changes, at any reasonable time upon reasonable notice. Such books and records will be maintained in accordance with generally accepted principles of accounting and will be adequate to enable determination of: (1) the substantiation and accuracy of any payments required to be made under this Agreement; and (2) compliance with the provisions of this Agreement.

**23. Dispute Resolution.** In accordance with the provisions of Subchapter I, Chapter 271, TEX. LOCAL GOV'T CODE, the parties agree that, prior to instituting any lawsuit or other proceeding arising from a dispute under this agreement, the parties will first attempt to resolve the dispute by taking the following steps: (1) A written notice substantially describing the nature of the dispute shall be delivered by the dissatisfied party to the other party, which notice shall request a written response to be delivered to the dissatisfied party not less than 5 days after receipt of the notice of dispute. (2) If the response does not reasonably resolve the dispute, in the opinion of the dissatisfied party, the dissatisfied party shall give notice to that effect to the other party whereupon each party shall appoint a person having authority over the activities of the respective parties who shall promptly meet, in person, in an effort to resolve the dispute. (3) If those persons cannot or do not resolve the dispute, then the parties shall each appoint a person from the highest tier of managerial responsibility within each respective party, who shall then promptly meet, in person, in an effort to resolve the dispute.

**24. Disclosure of Business Relationships/Affiliations; Conflict of Interest Questionnaire.** Professional represents that it is in compliance with the applicable filing and disclosure requirements of Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

**25. Certificate of Interested Parties (TEC Form 1295).** For contracts needing City Council approval, or any subsequent changes thereto requiring City Council approval, the City may not accept or enter into a contract until it has received from the Consultant a completed, signed, and notarized TEC Form 1295 complete with a certificate number assigned by the Texas Ethics Commission ("TEC"), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Consultant understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering into this Agreement. Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and notarized, and provided to the City. The TEC Form 1295 must be provided to the City prior to the award of the contract. The City does not have the ability to verify the information included in a TEC Form 1295, and does not have an obligation or undertake responsibility for advising Consultant with respect to the proper completion of the TEC Form 1295.

**EXECUTED**, by the City on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**CITY:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**PROFESSIONAL:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ADDRESS FOR NOTICE:**

**CITY**

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

**PROFESSIONAL**

\_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

with a copy to:

Denton Navarro Rocha Bernal & Zech, P.C.  
Attn: Rollingwood City Attorney  
2500 W. William Cannon Dr., Suite 609  
Austin, Texas 78745-5320



## Exhibit “A”

### Scope of Services

Exhibit “B”

Compensation

Exhibit “C”

Evidence of Insurance



# Commercial Corridor Analysis Strategy

Rollingwood, Texas

October 2019

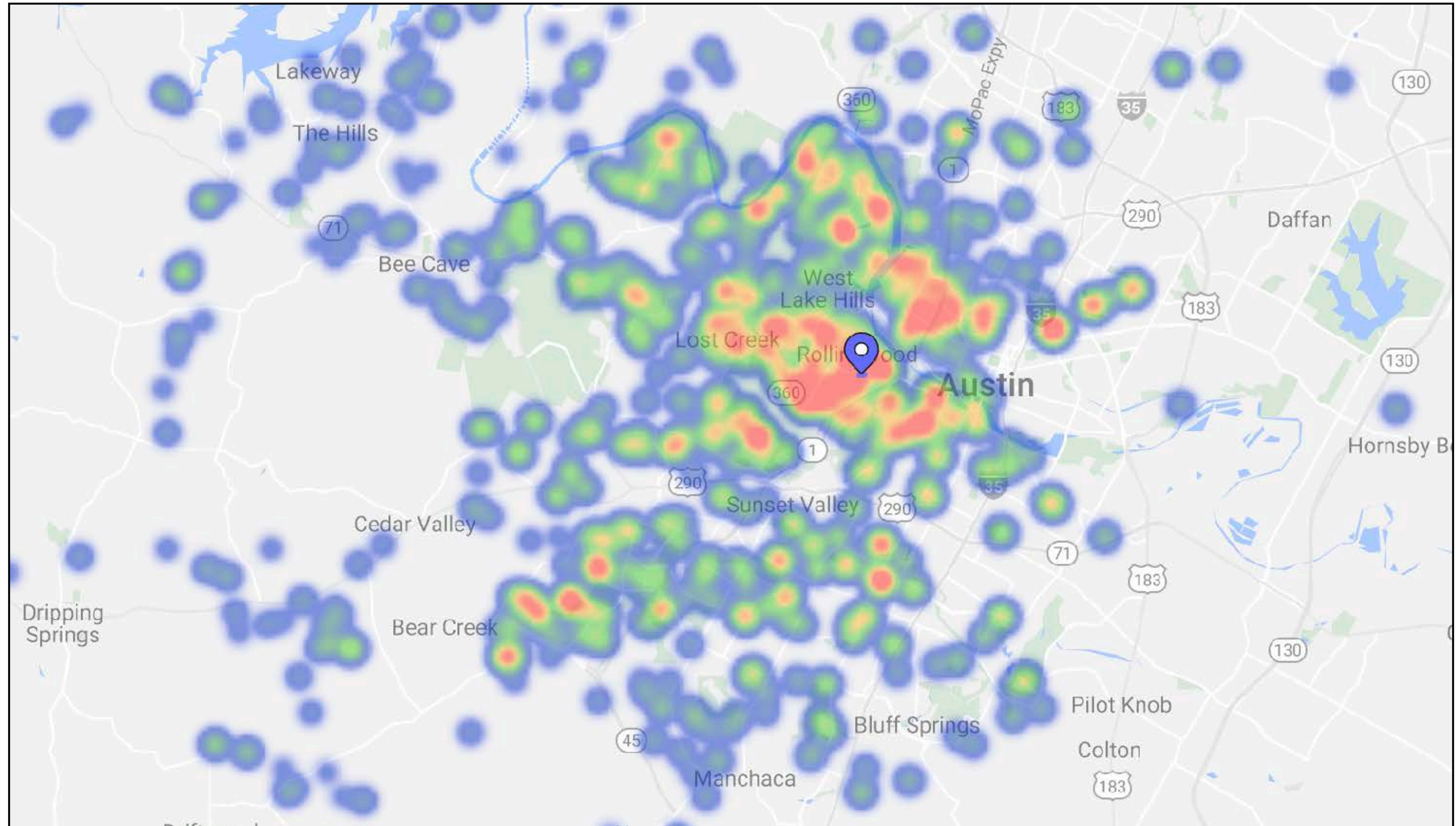




# Retail Market Analysis

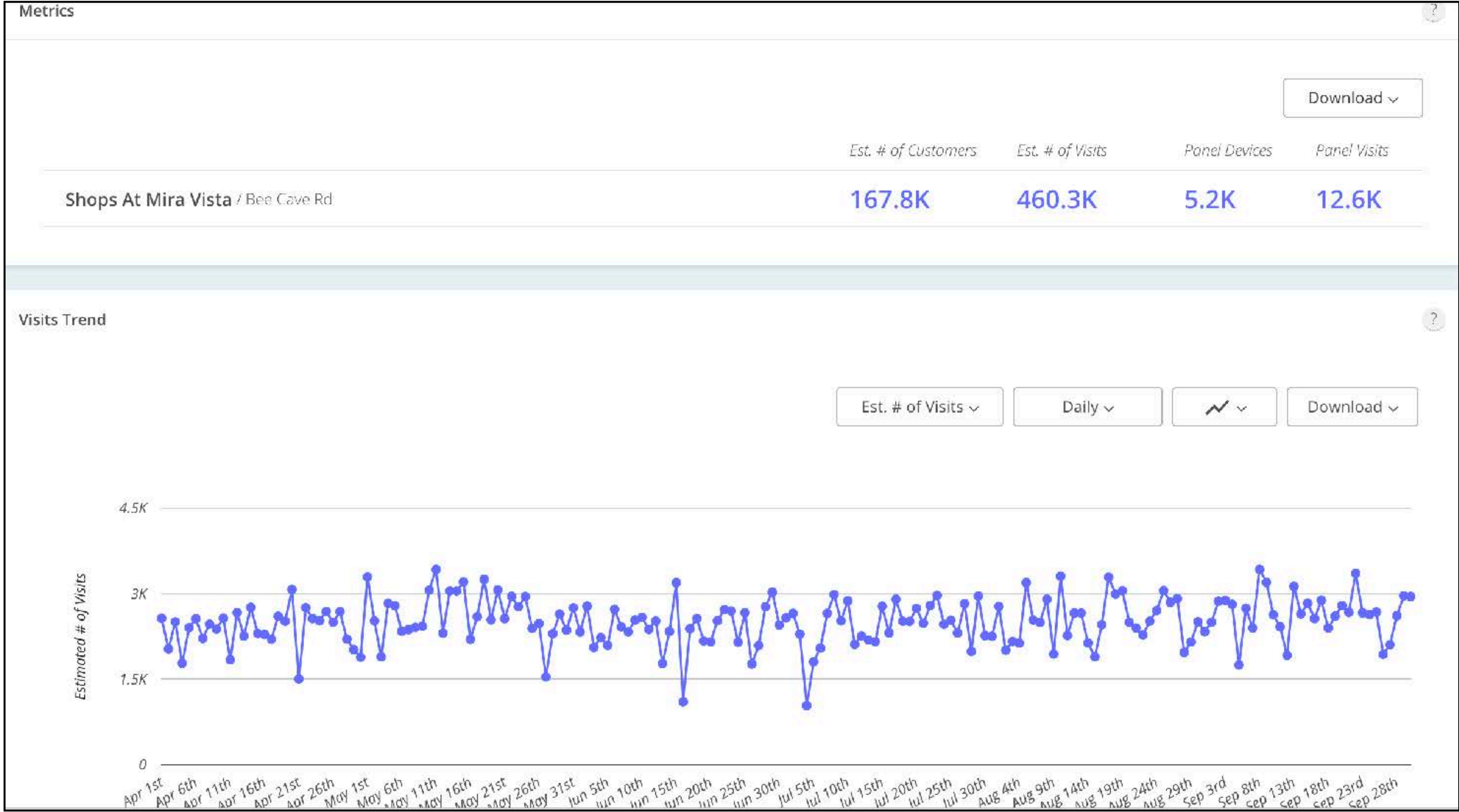


# Cell Phone Analysis



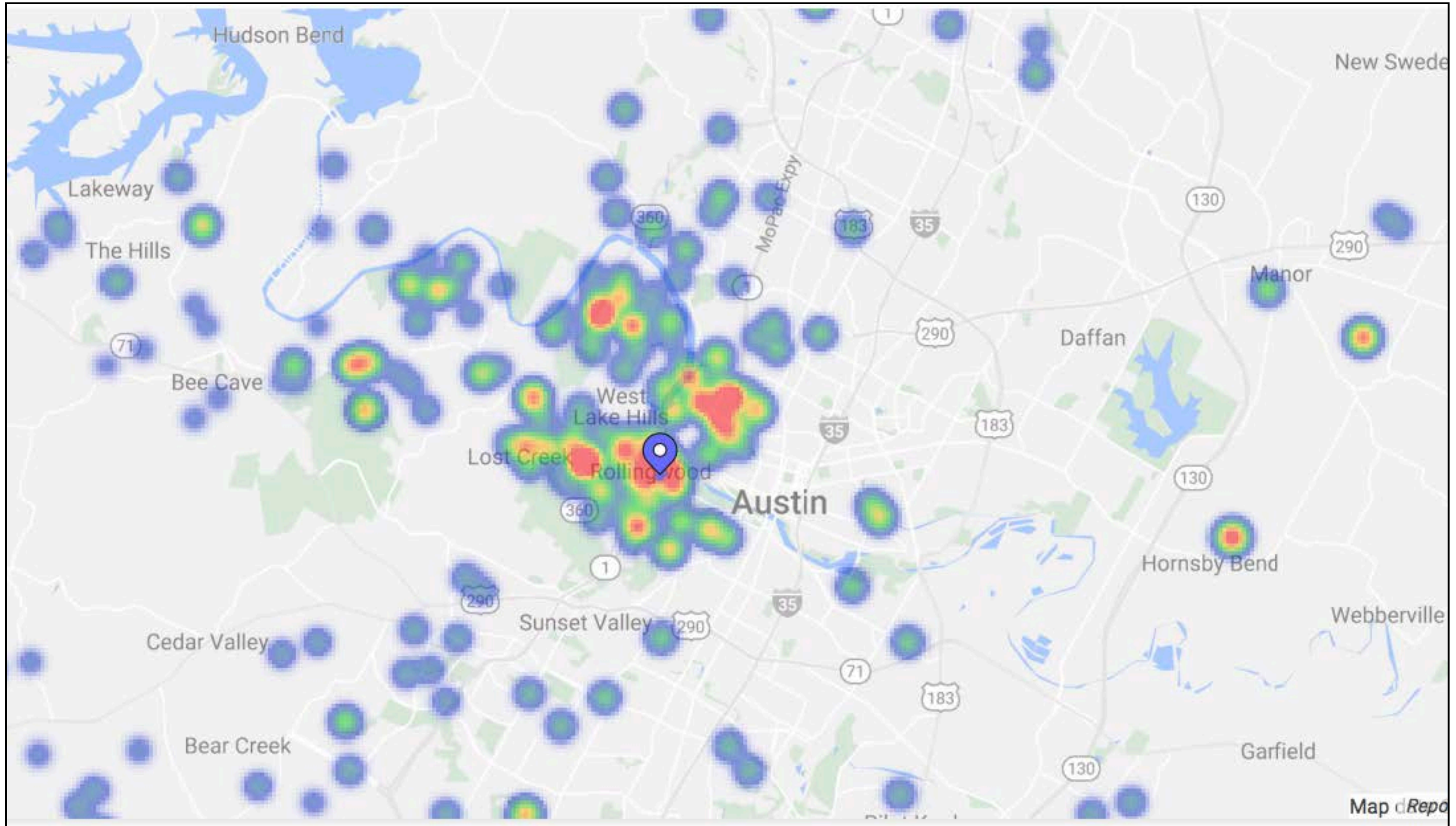
Shops at Mira Vista





Shops at Mira Vista





Rollingwood Park



## Retail Market Profile 2019



**ROLLINGWOOD**  
TEXAS

### Contact Information

**Amber A. Lewis, MPA, City Administrator**  
City of Rollingwood  
403 Nixon Drive  
Rollingwood, Texas 78746  
Phone 512.327.1838 Ext. 105  
administrator@cityofrollingwood.com  
www.rollingwoodtx.gov

July 2019. All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions. Prepared by The Retail Coach, LLC, a national retail consulting and market research firm. 800.851.0962.

### Population

	2000	2010	2019 ESTIMATE	2024 PROJECTION
Primary Retail Trade Area	26,562	26,259	28,564	30,428

### Income

	2019 ESTIMATE
Average Household	\$211,085
Median Household	\$139,462
Per Capita	\$89,728

### Educational Attainment

	2019 ESTIMATE
Graduate or Professional	35.9%
Bachelor's Degree	44.1%
Associate Degree	2.9%
Some College, No Degree	11.2%
High School Graduate	4.7%
Some High School, No Degree	0.7%
Less than 9th Grade	0.5%

### Race Distribution

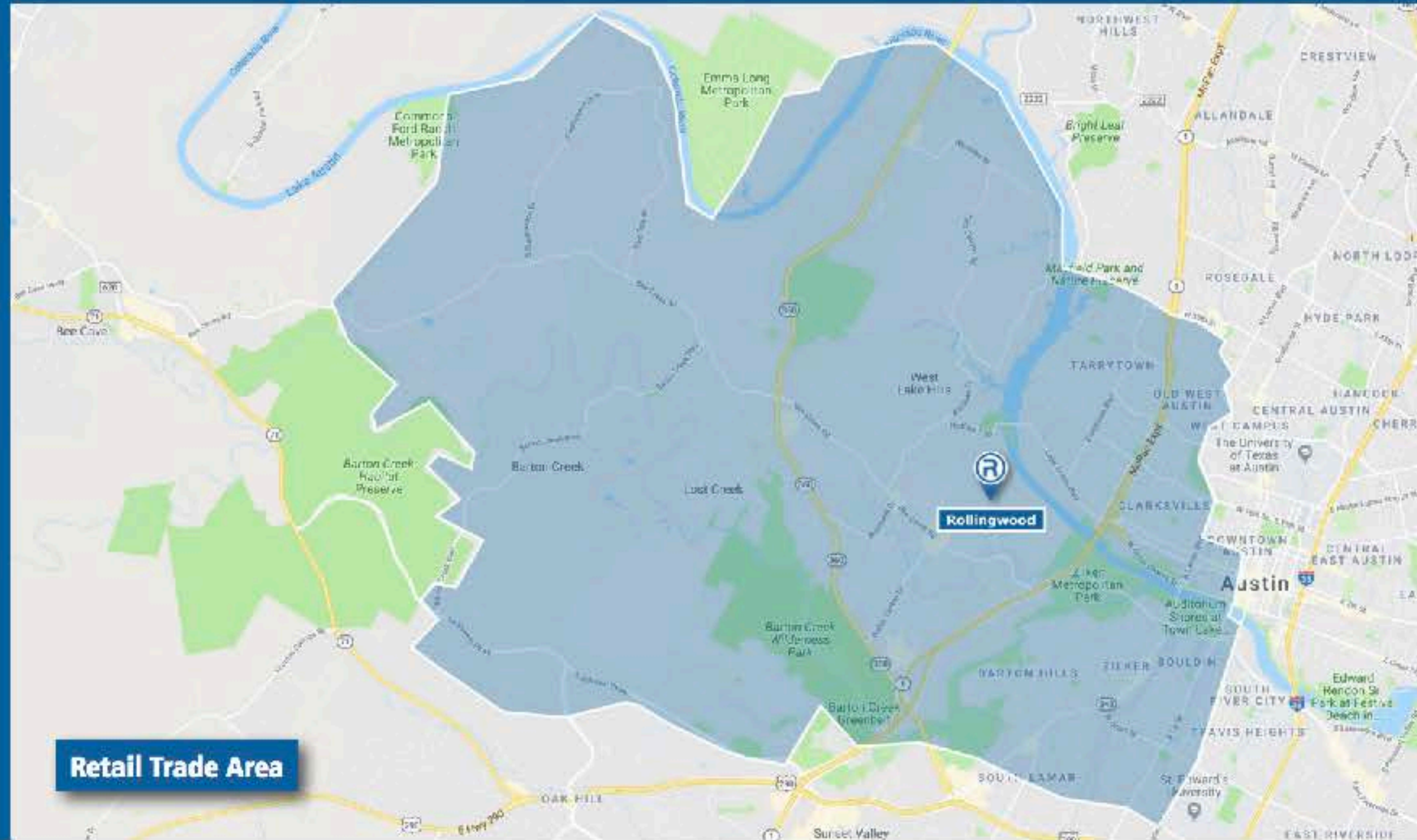
	2019 ESTIMATE
White	86.54%
Black or African American	1.03%
American Indian/Alaskan	0.31%
Asian	8.30%
Native Hawaiian/Islander	0.06%
Other Race	1.32%
Two or More Races	2.44%
Hispanic or Latino (of any race)	8.24%

### Age

GROUPS	2019 ESTIMATE
9 Years and Under	10.13%
10-17 Years	10.16%
18-24 Years	9.06%
25-34 Years	14.60%
35-44 Years	9.80%
45-54 Years	13.78%
55-64 Years	15.93%
65 Years and Over	16.55%
DISTRIBUTION	2019 ESTIMATE
Median Age	41.23
Average Age	40.75



## Retail Market Profile 2019



## ROLLINGWOOD TEXAS

### Contact Information

**Amber A. Lewis, MPA, City Administrator**

City of Rollingwood

403 Nixon Drive

Rollingwood, Texas 78746

Phone 512.327.1838 Ext. 105

[administrator@cityofrollingwood.com](mailto:administrator@cityofrollingwood.com)

[www.rollingwoodtx.gov](http://www.rollingwoodtx.gov)

July 2019. All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions. Prepared by The Retail Coach, LLC, a national retail consulting and market research firm. 800.851.0962.

### Population

	2000	2010	2019 ESTIMATE	2024 PROJECTION
Retail Trade Area	87,246	92,790	109,142	117,447

### Income

	2019 ESTIMATE
Average Household	\$174,709
Median Household	\$111,212
Per Capita	\$82,956

### Educational Attainment

	2019 ESTIMATE
Graduate or Professional	31.1%
Bachelor's Degree	42.8%
Associate Degree	3.3%
Some College, No Degree	12.9%
High School Graduate	6.7%
Some High School, No Degree	1.4%
Less than 9th Grade	1.8%

### Race Distribution

	2019 ESTIMATE
White	85.27%
Black or African American	1.70%
American Indian/Alaskan	0.45%
Asian	5.98%
Native Hawaiian/Islander	0.05%
Other Race	3.86%
Two or More Races	2.70%
Hispanic or Latino (of any race)	12.61%

### Age

GROUPS	2019 ESTIMATE
9 Years and Under	9.99%
10-17 Years	9.23%
18-24 Years	7.21%
25-34 Years	17.13%
35-44 Years	13.75%
45-54 Years	14.38%
55-64 Years	13.89%
65 Years and Over	14.43%
DISTRIBUTION	2019 ESTIMATE
Median Age	39.56
Average Age	40.10



# RETAIL TRADE AREA • GAP/OPPORTUNITY ANALYSIS

Rollingwood, Texas

SECTOR	DESCRIPTION	POTENTIAL SALES	ACTUAL SALES	*LEAKAGE/SURPLUS	*LEAKAGE INDEX
<b>44, 45, 722</b>	<b>Total retail trade including food and drinking places</b>	<b>\$1,740,979,745</b>	<b>\$1,286,774,576</b>	<b>\$454,205,169</b>	<b>0.74</b>
441	Motor vehicle and parts dealers	\$360,336,218	\$33,127,076	\$327,209,142	0.09
4411	Automobile dealers	\$323,408,955	\$17,148,382	\$306,260,573	0.05
4412	Other motor vehicle dealers	\$31,161,775	\$10,923,067	\$20,238,708	0.35
4413	Automotive parts, accessories, and tire stores	\$5,765,488	\$5,055,627	\$709,861	0.88
442	Furniture and home furnishings stores	\$23,014,816	\$42,138,659	-\$19,123,843	1.83
4421	Furniture stores	\$14,395,233	\$19,895,117	-\$5,499,884	1.38
4422	Home furnishings stores	\$8,619,583	\$22,243,542	-\$13,623,959	2.58
443	Electronics and appliance stores	\$44,753,617	\$45,014,635	-\$261,018	1.01
443141	Household appliance stores	\$7,308,789	\$1,058,720	\$6,250,069	0.14
443142	Electronics stores	\$37,444,828	\$43,955,915	-\$6,511,087	1.17
444	Building material and garden equipment and supplies dealers	\$99,304,228	\$46,198,253	\$53,105,975	0.47
4441	Building material and supplies dealers	\$85,387,466	\$41,565,919	\$43,821,547	0.49
44411	Home centers	\$48,807,603	\$3,405,453	\$45,402,150	0.07
44412	Paint and wallpaper stores	\$2,158,629	\$11,695,516	-\$9,536,887	5.42
44413	Hardware stores	\$7,288,931	\$5,556,560	\$1,732,371	0.76
44419	Other building material dealers	\$27,132,303	\$20,908,390	\$6,223,913	0.77
4442	Lawn and garden equipment and supplies stores	\$13,916,761	\$4,632,334	\$9,284,427	0.33
44421	Outdoor power equipment stores	\$2,063,224	\$	\$2,063,224	0.00
44422	Nursery, garden center, and farm supply stores	\$11,853,537	\$4,632,334	\$7,221,203	0.39
445	Food and beverage stores	\$221,762,092	\$213,522,303	\$8,239,789	0.96
4451	Grocery stores	\$199,129,647	\$147,357,901	\$51,771,746	0.74
44511	Supermarkets and other grocery (except convenience) stores	\$190,315,274	\$146,186,337	\$44,128,937	0.77
44512	Convenience stores	\$8,814,373	\$1,171,564	\$7,642,809	0.13
4452	Specialty food stores	\$7,587,953	\$41,514,638	-\$33,926,685	5.47
4453	Beer, wine, and liquor stores	\$15,044,492	\$24,649,764	-\$9,605,272	1.64



# RETAIL TRADE AREA • GAP/OPPORTUNITY ANALYSIS

Rollingwood, Texas

SECTOR	DESCRIPTION	POTENTIAL SALES	ACTUAL SALES	*LEAKAGE/SURPLUS	*LEAKAGE INDEX
446	Health and personal care stores	\$65,820,276	\$144,858,544	-\$79,038,268	2.20
44611	Pharmacies and drug stores	\$54,436,330	\$80,958,156	-\$26,521,826	1.49
44612	Cosmetics, beauty supplies, and perfume stores	\$3,664,478	\$38,568,470	-\$34,903,992	10.52
44613	Optical goods stores	\$3,293,002	\$19,066,348	-\$15,773,346	5.79
44619	Other health and personal care stores	\$4,426,467	\$6,265,570	-\$1,839,103	1.42
447	Gasoline stations	\$142,555,940	\$55,201,417	\$87,354,523	0.39
448	Clothing and clothing accessories stores	\$70,630,859	\$239,386,324	-\$168,755,465	3.39
4481	Clothing stores	\$51,625,577	\$186,255,175	-\$134,629,598	3.61
44811	Men's clothing stores	\$2,589,885	\$4,303,663	-\$1,713,778	1.66
44812	Women's clothing stores	\$9,107,220	\$21,169,039	-\$12,061,819	2.32
44813	Children's and infants' clothing stores	\$4,349,140	\$5,660,513	-\$1,311,373	1.30
44814	Family clothing stores	\$29,938,169	\$151,825,716	-\$121,887,547	5.07
44815	Clothing accessories stores	\$2,295,128	\$3,183,351	-\$888,223	1.39
44819	Other clothing stores	\$3,346,035	\$112,893	\$3,233,142	0.03
4482	Shoe stores	\$12,338,630	\$31,713,245	-\$19,374,615	2.57
4483	Jewelry, luggage, and leather goods stores	\$6,666,652	\$21,417,904	-\$14,751,252	3.21
44831	Jewelry stores	\$5,753,774	\$15,623,471	-\$9,869,697	2.72
44832	Luggage and leather goods stores	\$912,878	\$5,794,433	-\$4,881,555	6.35
451	Sporting goods, hobby, musical instrument, and book stores	\$27,689,795	\$31,422,663	-\$3,732,868	1.13
4511	Sporting goods, hobby, and musical instrument stores	\$22,434,229	\$27,369,935	-\$4,935,706	1.22
45111	Sporting goods stores	\$11,051,238	\$16,611,741	-\$5,560,503	1.50
45112	Hobby, toy, and game stores	\$5,633,093	\$10,758,171	-\$5,125,078	1.91
45113	Sewing, needlework, and piece goods stores	\$2,058,852	\$	\$2,058,852	0.00
45114	Musical instrument and supplies stores	\$3,691,046	\$	\$3,691,046	0.00
4512	Book stores and news dealers	\$5,255,566	\$4,052,728	\$1,202,838	0.77



# RETAIL TRADE AREA • GAP/OPPORTUNITY ANALYSIS

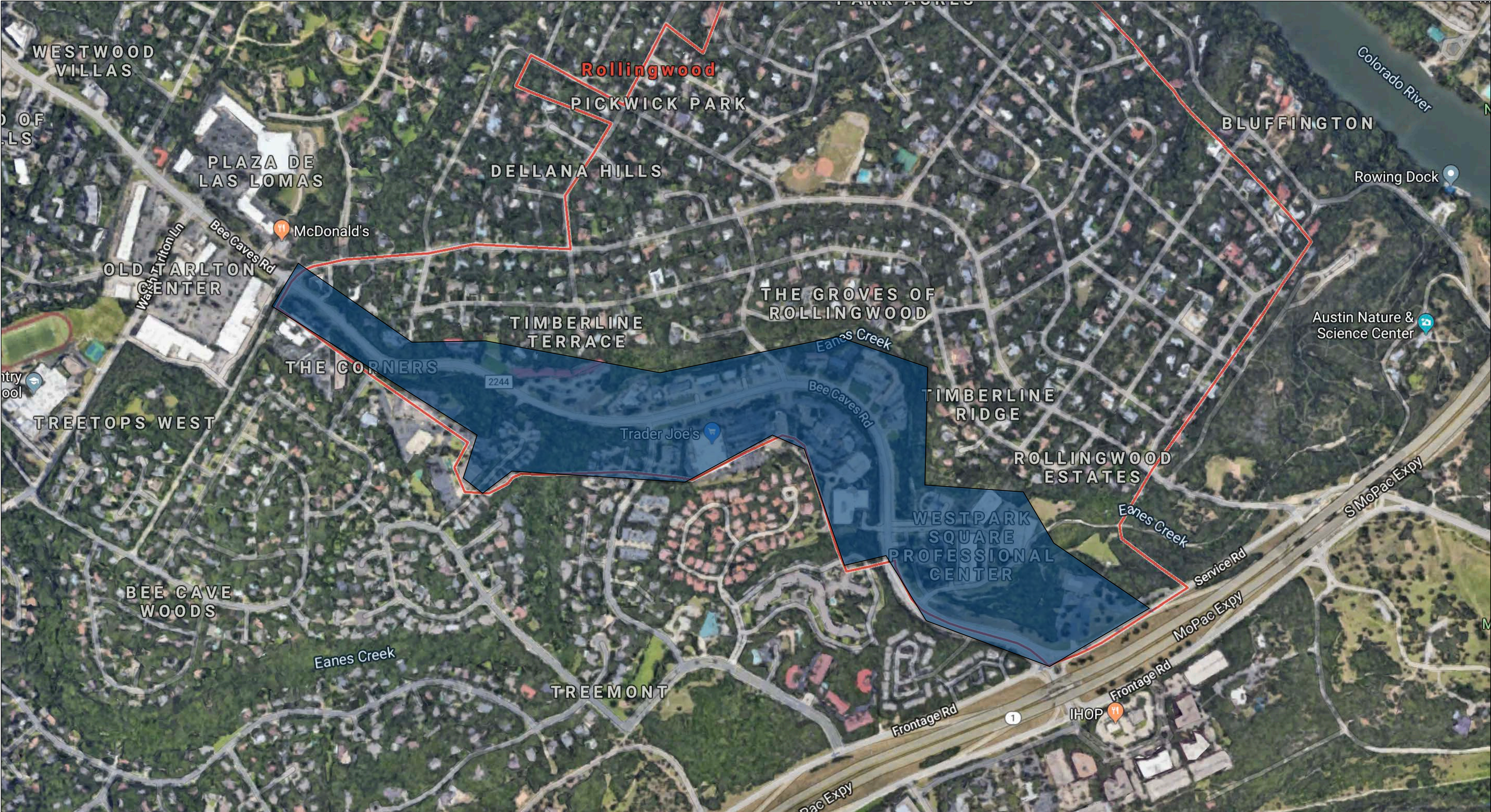
## Rollingwood, Texas

SECTOR	DESCRIPTION	POTENTIAL SALES	ACTUAL SALES	*LEAKAGE/SURPLUS	'LEAKAGE INDEX
452	General merchandise stores	\$207,103,630	\$176,220,915	\$30,882,715	0.85
4522	Department stores	\$42,490,745	\$122,282,600	-\$79,791,855	2.88
4523	Other general merchandise stores	\$164,612,884	\$53,938,315	\$110,674,569	0.33
453	Miscellaneous store retailers	\$28,512,695	\$58,389,897	-\$29,877,202	2.05
4531	Florists	\$2,756,757	\$1,351,085	\$1,405,672	0.49
4532	Office supplies, stationery, and gift stores	\$11,448,179	\$20,250,738	-\$8,802,559	1.77
45321	Office supplies and stationery stores	\$3,783,414	\$6,231,760	-\$2,448,346	1.65
45322	Gift, novelty, and souvenir stores	\$7,664,765	\$14,018,978	-\$6,354,213	1.83
4533	Used merchandise stores	\$7,190,840	\$8,301,800	-\$1,110,960	1.15
4539	Other miscellaneous store retailers	\$7,116,918	\$28,486,274	-\$21,369,356	4.00
45391	Pet and pet supplies stores	\$1,309,247	\$15,882,393	-\$14,573,146	12.13
45399	All other miscellaneous store retailers	\$5,807,672	\$12,603,881	-\$6,796,209	2.17
454	Non-store retailers	\$177,025,134	\$72,536,310	\$104,488,824	0.41
722	Food services and drinking places	\$272,470,448	\$128,757,580	\$143,712,868	0.47
7223	Special food services	\$23,850,132	\$203,727	\$23,646,405	0.01
7224	Drinking places (alcoholic beverages)	\$8,722,103	\$	\$8,722,103	0.00
7225	Restaurants and other eating places	\$239,898,212	\$128,553,690	\$111,344,522	0.54
722511	Full-service restaurants	\$118,233,564	\$56,029,415	\$62,204,149	0.47
722513	Limited-service restaurants	\$100,648,858	\$53,997,452	\$46,651,406	0.54
722514	Cafeterias, grill buffets, and buffets	\$3,756,202	\$4,821,113	-\$1,064,911	1.28
722515	Snack and nonalcoholic beverage bars	\$17,259,589	\$13,705,710	\$3,553,879	0.79

# Commercial Corridor Analysis Strategy



# Study Area





# Highest and Best Use Analysis

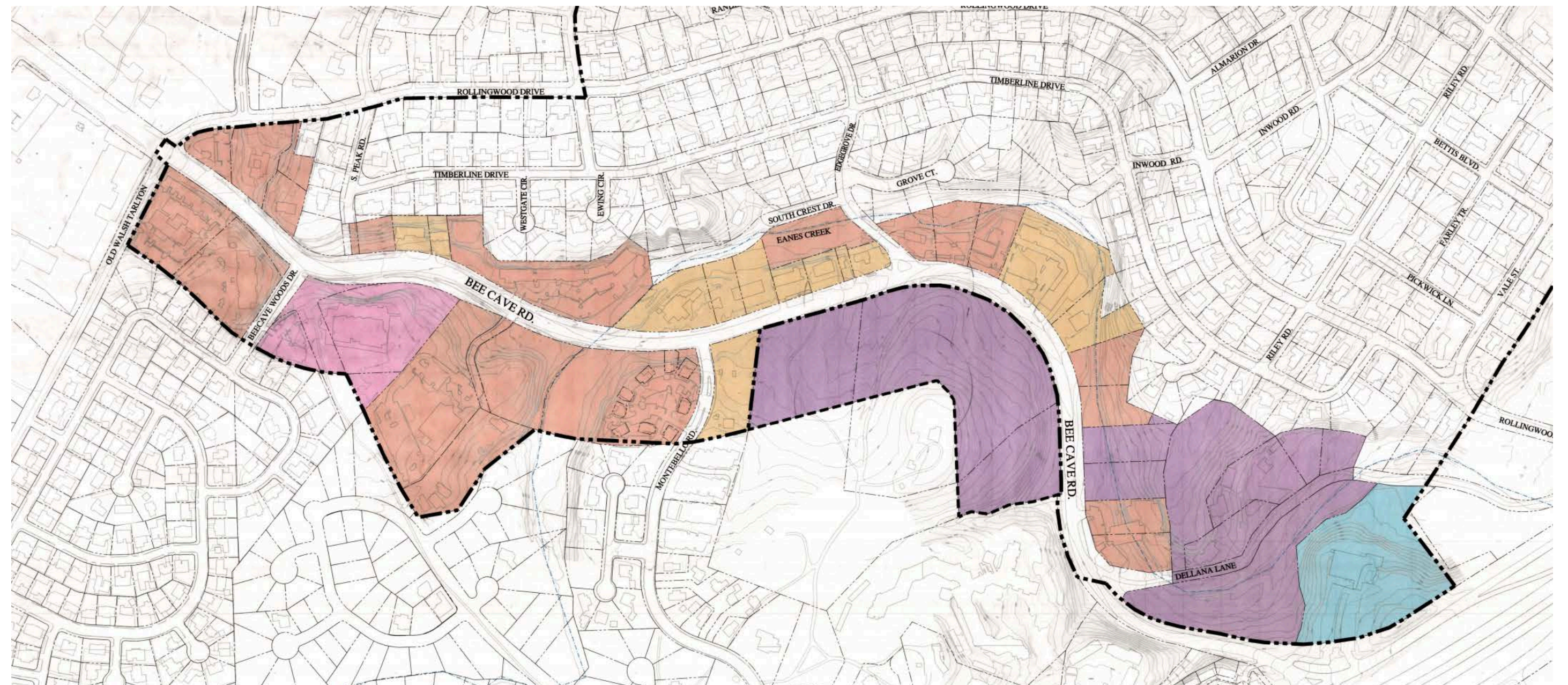
**The Retail Coach will analyze each property to determine the highest and best use of each property.**

- Existing market conditions
  - Trade Area population
- Traffic counts and traffic patterns
- Site-line visibility from primary & secondary traffic arteries
  - Ingress/egress
  - Adequate parking
  - Site characteristics
    - Topography
- Proximity to retail/office clusters



# Zoning Analysis

**The Retail Coach will examine current zoning of each property and will make recommendations on zoning options in the future to help maximize ROI to the community.**





Site Description	Highest and Best Use (Yes or No)	Current Zoning	Zoning Change Recommended?
Park Hills Baptist Church	No - Rollingwood is not receiving any real tax value as it currently stands	Government and Institutional District (GI)	Yes - Change to PUD or MU Opportunity to conceptually tie this site into the Endeavor development
Endeavor - Rollingwood Center 3	No	Planned Unit Development (P.U.D.)	No
Bee Cave Corner Office Building	No	Professional and Business Office District (C-1)	Yes - Change to PUD to tie into surrounding zoning and future development
BB&T Bank	No	Planned Unit Development (P.U.D.)	No
Mira Vista Office Buidling	No	Planned Unit Development (P.U.D.)	No
Vacant Land	No	Professional and Business Office District (C-1)	Yes - Consider up zoning to C2
Vacant Land	No	Professional and Business Office District (C-1)	Yes - Consider up zoning to C2
Chevron Gas Station	No	Business District (C-2)	No
Routh Properties - Shopping Center	No	Business District (C-2)	No
Rollingwood Office Center	No	Professional and Business Office District (C-1)	Consider C2 Zoning
Office Building with Prevana Wellness	No	Professional and Business Office District (C-1)	Consider C2 Zoning
Dentist Office - Austin Smile Creations	No	Professional and Business Office District (C-1)	Consider C2 Zoning
Frist United Bank	No	Planned Unit Development (P.U.D.)	No
Shops at Mira Vista	Yes	Planned Unit Development (P.U.D.)	No
Shell Gas Station	No	Business District (C-2)	No
Former Gatti's Pizza	Yes - Due to its size	Business District (C-2)	No
Small Service Strip Center - Quik Print and Michele's	No - Tenants in the strip are not high sales tax producers	Business District (C-2)	No
Service Strip Center - Reid's Cleaners and Goodwill	No - Tenants in the strip are not high sales tax producers	Business District (C-2)	No
Goodyear Vehicle Service Center	No	Business District (C-2)	No
Jiffy Lube	No	Business District (C-2)	No
Prosperity Bank	No	Business District (C-2)	No
The Finish Line Car Wash	No	Business District (C-2)	No
Grouping of Service and Office Properties	No	Planned Unit Development (P.U.D.)	No
Stantec and Mattersight	No	Professional and Business Office District (C-1)	Yes - Consider up zoning to C2
Arise Austin Medical Center	No - This hospital provides value to the community, but from a tax standpoint, this is very limited.	Hospital District (H-1)	Yes, Consider changing the zoning to MU, PUD or C2 in case the site is ever sold
The Palisades	No	Professional and Business Office District (C-1)	Yes - Consider up zoning to C2
Abercrombie Gems and Precious Metals	No	Business District (C-2)	No
Wiseman Family Practice and Austin Compounding Pharmacy	No	Business District (C-2)	No
Vacant Land	No	Professional and Business Office District (C-1)	Yes, Consider changing the zoning to C2 into be consistent with 3008 and 3010
Office Building with Integrated Financial Planning and Kathy Purvis CAR	No	Hospital District (H-1)	Yes, Consider changing the zoning to MU, PUD or C2 in case the site is ever sold
CBRE Center 2 Office Building	No	Professional and Business Office District (C-1)	Consider C2 Zoning
Office Building	No	Professional and Business Office District (C-1)	Consider C2 Zoning
Centre One Office Building	Yes	Professional and Business Office District (C-1)	Consider C2 Zoning
Hajjar Peters LLP	No	Professional and Business Office District (C-1)	Consider C2 Zoning
3160 Professional Building	No	Professional and Business Office District (C-1)	Consider C2 Zoning



Site Description	Other Comments
Park Hills Baptist Church	This site is at the gateway to Rollingwood and due too its size has the potential as a mixed use development
Endeavor - Rollingwood Center 3	It would have been nice to see a retail component as part of the first floor of this development to serve those employees at the office building and the surrounding area
Bee Cave Corner Office Building	Yes - Change to PUD to tie into surrounding zoning and future development
BB&T Bank	The tax value of the bank is not the highest use
Mira Vista Office Buidling	No
Vacant Land	This site will be difficult to develop due to Eanes Creek, but if it is possible to develop on the site, focus should be on a multi-level development with retail on the bottom and service/office on the top.
Vacant Land	Yes - Consider up zoning to C2
Chevron Gas Station	Appropriate zoning, but not serving its highest and best use
Routh Properties - Shopping Center	Although the center is not the highest and best use for the property, it will be hard to convince the shopping center owner to make any changes since the property is 100% leased
Rollingwood Office Center	This site has potential for multi level uses - retail on bottom/service-office on top. The site has good access from the strip center next door
Office Building with Prevana Wellness	Consider combining this property with 2714 and 2724 for retail and restaurant opportunities.
Dentist Office - Austin Smile Creations	Located at lighted intersection. The opportunities are limited due to how shallow the site is.
Frist United Bank	This is a bank taking up a prime space with the potential to bring in sales tax if it was another use other than a bank.,
Shops at Mira Vista	No
Shell Gas Station	Great location at a lighted intersection
Former Gatti's Pizza	2802 could be combined with 2800 for a possible development.
Small Service Strip Center - Quik Print and Michele's	This site has potential for multi level uses - retail on bottom/service-office on top.
Service Strip Center - Reid's Cleaners and Goodwill	This site has potential for multi level uses - retail on bottom/service-office on top.
Goodyear Vehicle Service Center	Could 2824, 2826, and 2900 be combined for a mixed use/retail use?
Jiffy Lube	Could 2824, 2826, and 2900 be combined for a mixed use/retail use?
Prosperity Bank	As banks increasingly go mobile, this site could eventually develop as a retail use since it connects with the Trader Joe's development. If 2901 re-develops , this add even more value to this site.
The Finish Line Car Wash	Could 2824, 2826, and 2900 be combined for a mixed use/retail use?
Grouping of Service and Office Properties	The right developer could find a way to develop this into a mixed use center or retail development. Visibility is limited from Bee Caves Rd, but the correct signage at Montebello Rd. could make this site work.
Stantec and Mattersight	Is the pad site fronting Bee Caves Rd suitable for development. If it is, a restaurant or retail strip could work on this site.
Arise Austin Medical Center	Yes, Consider changing the zoning to MU, PUD or C2 in case the site is ever sold
The Palisades	Can the multi tiered lot on the West end be developed?
Abercrombie Gems and Precious Metals	No
Wiseman Family Practice and Austin Compounding Pharmacy	No
Vacant Land	Is this lot developable? Consider combining this property with 3008 and 3010 Bee Cave
Office Building with Integrated Financial Planning and Kathy Purvis CAR	Yes, Consider changing the zoning to MU, PUD or C2 in case the site is ever sold
CBRE Center 2 Office Building	Not a retail site to do to topography of the site and poor visibility
Office Building	Consider C2 Zoning
Centre One Office Building	Consider C2 Zoning
Hajjar Peters LLP	Currently a law office. Has potential for other uses. Possibly a larger multi level building with room for the law office on an upper floor.
3160 Professional Building	Located at lighted intersection. The opportunities are limited due to how small the site is.



# Zoning Recommendations

- There is very little consistency currently as it relates to zoning along Bee Caves Rd. It is our recommendation that the recommendations below and on the accompanying Microsoft Excel document are implemented by Rollingwood.
- Consider removing Hospital District (H) from Rollingwood's list of zoning options. With a lack of developable property within Rollingwood, this zoning option is not applicable. In case the properties currently zoned Hospital District ever sell, it is our recommendation that these sites be rezoned to another option as soon as possible.
- Consider adding a Mixed Use (MU) zoning option to the Rollingwood list of zoning options. This zoning option will allow for more flexible uses, combining different types of development (residential, retail, hotel, etc.)
- Consider combining C1 and C2 zoning options into one category. After a thorough review of Rollingwood's Zoning Document, there is very little difference between C1 and C2.



# Community and Economic Development Recommendations

- Due to shallow properties along Bee Caves Rd., multi-level development should be the focus for Rollingwood moving forward. Consider providing incentives to those property owners and/or developers who develop properties this way. Due to the properties on the North side of Bee Caves Rd. backing up to residential property in most cases, consider focusing and driving multi-level re-development to the South side of Bee Caves Rd. if possible.
- The City of Rollingwood and Rollingwood Community Development Corporation need to pay close attention to any properties along MOPAC and Bee Caves Rd. that go up for sale or have had a recent change of ownership. A change of ownership can have a huge impact, good or bad, on Rollingwood for years to come. Consider having a staff member focused on building relationships with property owners in the community.
- Consider hosting a quarterly Rollingwood Commercial Exchange or other event that would include regular meetings with the Chamber, City officials, commercial realtors, brokers, and developers. The goal of these events would allow for the opportunity to share the vision of redevelopment for Rollingwood. This event would also allow for sharing of available properties throughout the community or any other important real estate news in Rollingwood and the surrounding area.



# Community and Economic Development Recommendations

- Focus on retailer and developer recruitment. Consider attending and exhibiting at retail industry trade shows, such as the International Council of Shopping Centers and Retail Live conferences.
- Consider taking a new look at the parking requirements for new development and/or re-development moving forward and making any changes that might be necessary.
- Maintain gateway entrances into Rollingwood and high-profile areas with attractive landscaping and curb appeal. Retail prospects, much like business and industrial prospects, like to see communities that take pride in their appearance and invest in making it as appealing as possible. Often, a person's first impression of a community is shaped by how clean and neat it is.
- Continue to focus on branding for Rollingwood and creating a "Place" that offers everything to Rollingwood residents to live, work, and play.





Aaron Farmer

President

[afarmer@theretailcoach.net](mailto:afarmer@theretailcoach.net)

662.231.0608

[www.TheRetailCoach.net](http://www.TheRetailCoach.net)



STATE OF TEXAS:  
COUNTY OF TRAVIS:

KNOW ALL MEN BY THESE PRESENTS:

THAT, HODGSON 2017 PARTNERSHIP LTD, A TEXAS LIMITED PARTNERSHIP, BEING THE OWNER OF 0.4446 ACRES BEING ALL OF A 0.3800 ACRE TRACT OUT OF THE HENRY P. HILL LEAGUE IN THE VILLAGE OF ROLLINGWOOD, TRAVIS COUNTY, TEXAS, AND ALL OF TRACT A, ROLLINGWOOD PARK ESTATES, A SUBDIVISION RECORDED IN VOLUME 75, PAGE 91, PLAT RECORDS, TRAVIS COUNTY, TEXAS, BOTH CONVEYED TO US BY WARRANTY DEED RECORDED IN DOCUMENT NO. 2019017446, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS, DO HEREBY SUBDIVIDE PURSUANT TO THE CITY OF ROLLINGWOOD CODE OF ORDINANCES AND CHAPTER 212, OF THE TEXAS LOCAL GOVERNMENT CODE, TO BE KNOWN AS

**FINAL PLAT OF:  
2514 ROLLINGWOOD DRIVE  
SUBDIVISION**

AND DO HEREBY DEDICATE TO THE PUBLIC THE USE OF THE EASEMENTS SHOWN HEREON, SUBJECT TO ANY EASEMENTS, COVENANTS OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND THIS THE 17<sup>th</sup> DAY OF September, 2019, A.D.

BY: Curtis Hodgson, MANAGING MEMBER  
HODGSON 2017 PARTNERSHIP LTD, A TEXAS LIMITED PARTNERSHIP  
114 FLYING SCOT  
LAKEWAY, TEXAS 78734

STATE OF TEXAS:  
COUNTY OF TRAVIS:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED CURTIS HODGSON OF HODGSON 2017 PARTNERSHIP LTD, A TEXAS LIMITED PARTNERSHIP KNOWN TO ME TO BE THE PERSON(S) WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME IN THE CAPACITY THEREIN STATED FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED,

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE 17<sup>th</sup> DAY OF September, 2019, A.D.

NOTARY PUBLIC FOR THE STATE OF TEXAS

(NAME: Jon T. Campbell)

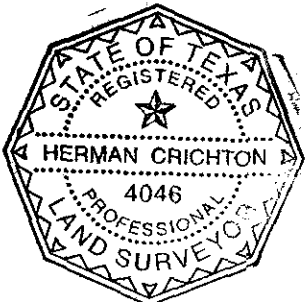
MY COMMISSION EXPIRES: 12/13/2022

SURVEYOR'S CERTIFICATE

I, HERMAN CRICHTON, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH THE CITY OF ROLLINGWOOD CODE OF ORDINANCES, IS TRUE AND CORRECT, AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE BY ME OR MADE UNDER MY SUPERVISION IN AUGUST OF 2019

HERMAN CRICHTON, R.P.L.S. 4046  
SURVEYING BY:  
Crichton and Associates  
TBLIS Firm # 101727-00  
6448 East Highway 290  
Suite B105  
Austin, Texas 78723  
(512) 244-3395  
Orders@CrichtonandAssociates.com

DATE: 9/12/19

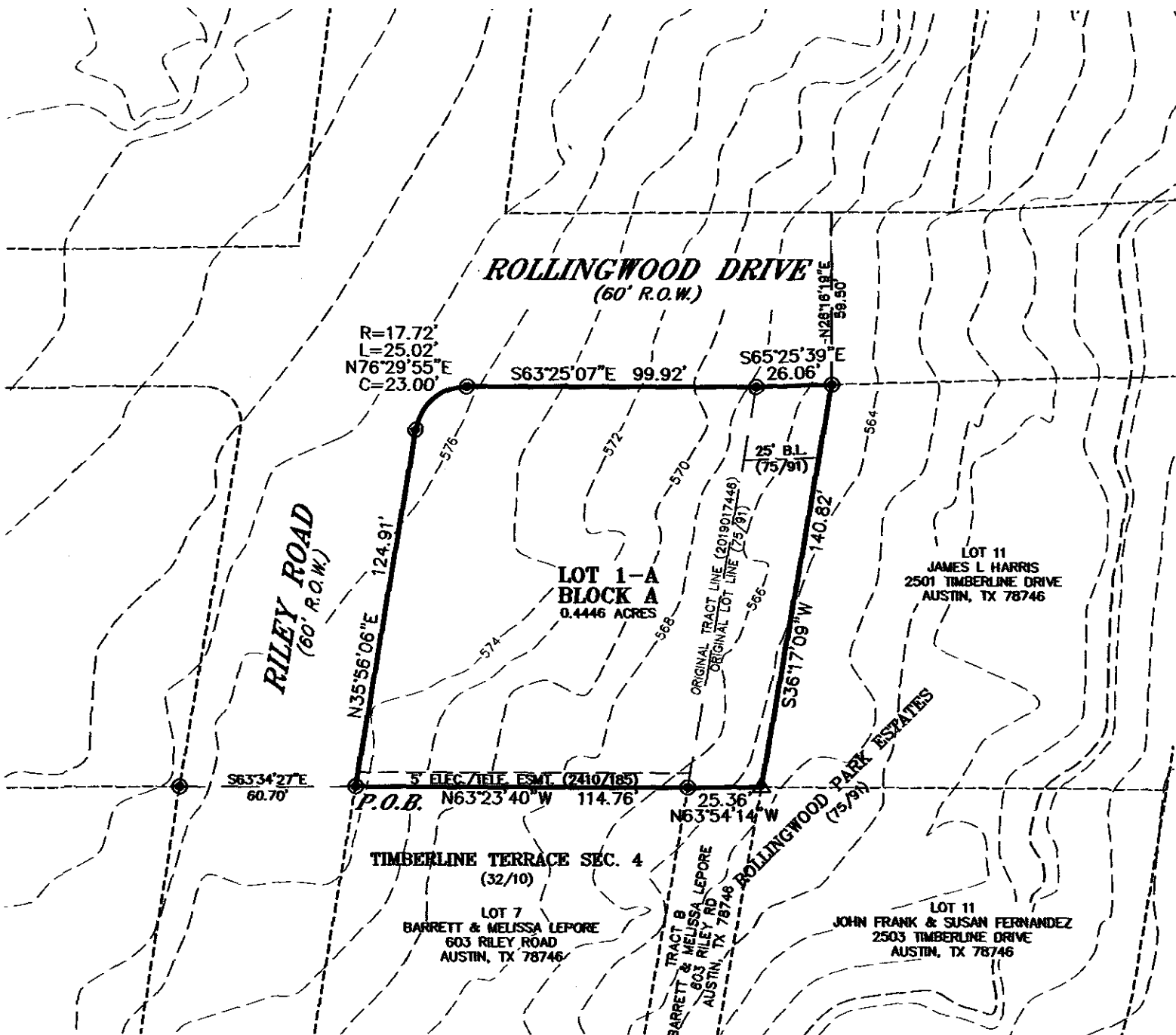


**FINAL PLAT OF:  
2514 ROLLINGWOOD DRIVE  
SUBDIVISION**

GRAPHIC SCALE



( IN FEET )  
1 inch = 50 ft.



NOTES:

- 1) NO BUILDINGS ON LOTS WITHIN THE SUBJECT SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO PUBLIC WATER AND WASTEWATER SYSTEMS OR OTHER SYSTEMS APPROVED BY THE CITY OF ROLLINGWOOD
- 2) ALL WATER AND WASTEWATER FACILITIES REQUIRED FOR SERVICE TO THE SUBJECT SUBDIVISION SHALL BE IN PLACE BEFORE ANY TAPS ARE SOLD FOR ANY LOT

THIS SUBDIVISION IS LOCATED WITHIN THE FULL PURPOSE CITY LIMITS OF THE CITY OF ROLLINGWOOD, TEXAS ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019, A.D.

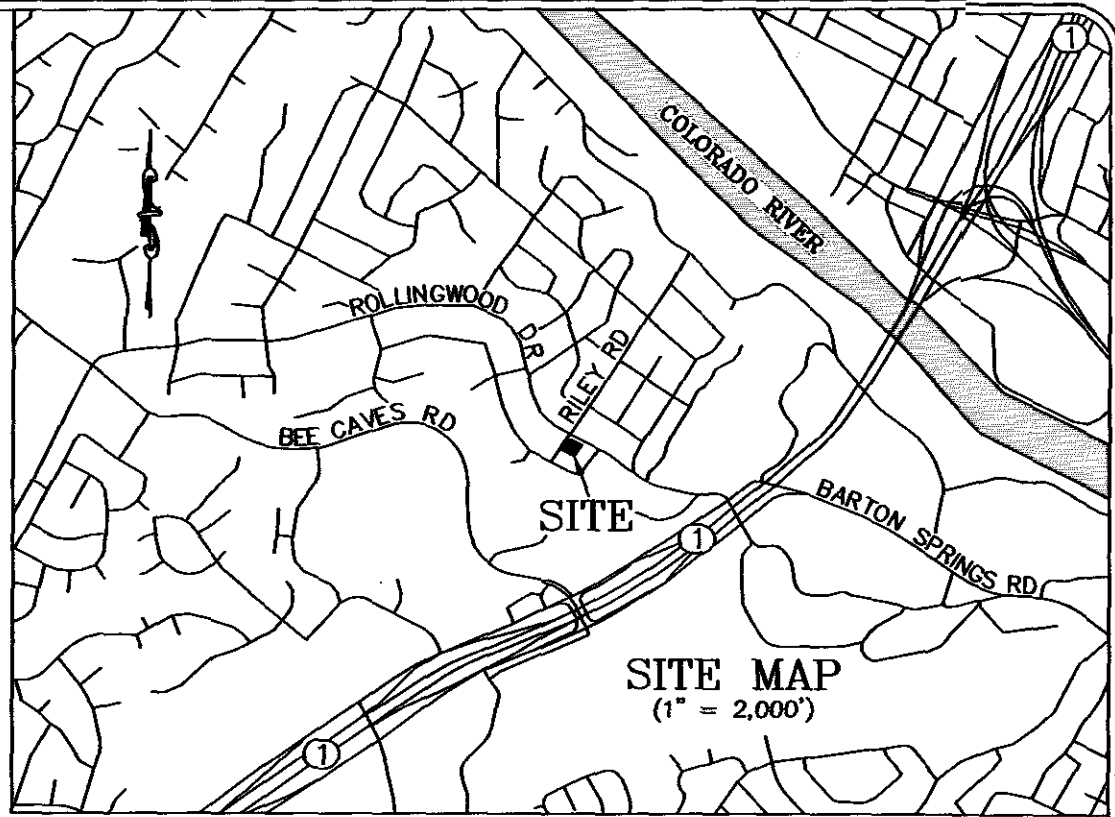
APPROVED BY THE CITY OF ROLLINGWOOD, TRAVIS COUNTY, TEXAS

CHAIR, PLANNING & ZONING COMMISSION  
CITY OF ROLLINGWOOD, TEXAS

DATE:

MAYOR, CITY OF ROLLINGWOOD, TEXAS

DATE:



PREPARATION DATE SEPTEMBER 3, 2019

BEARING BASIS  
TEXAS STATE PLANE  
GRID COORDINATE (NAD83)  
TEXAS CENTRAL ZONE (4203)

LEGEND	
●	1/2" IRON PIN FOUND
○	1/2" IRON PIN SET
△	NAIL FOUND
( )	RECORD INFORMATION
P.O.B.	POINT OF BEGINNING

1. TOTAL ACRES: 0.446
2. TOTAL NUMBER OF LOTS: 1
3. 0 LF OF NEW STREET
4. NO PORTION OF THIS TRACT IS WITHIN THE DESIGNATED FLOOD HAZARD AREA AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) NUMBERS 48453C0445J EFFECTIVE JANUARY 6, 2016 PREPARED FOR THE CITY OF ROLLINGWOOD

THE STATE OF TEXAS  
COUNTY OF TRAVIS

I, DANA DEBEAUVOR, CLERK OF THE COUNTY COURT, OF TRAVIS COUNTY, TEXAS DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 A.D. AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_M. DULY RECORDED ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 A.D. AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_M. OF SAID COUNTY AND STATE IN DOCUMENT NO. \_\_\_\_\_ OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY COURT OF SAID COUNTY, THE \_\_\_\_\_, DAY OF \_\_\_\_\_, 2019 A.D.

DANA DEBEAUVOR, COUNTY CLERK,  
TRAVIS COUNTY, TEXAS

BY \_\_\_\_\_  
DEPUTY

REVISED:

SHEET 1 OF 1

DATE: Sept. 3, 2019 JOB NO. 19\_143

SCALE: 1" = 50' CASE NO.

**CITY OF ROLLINGWOOD  
PLAT APPLICATION**

**SUBDIVISION NAME AND LOCATION:** AB 14 SUR 21 HILL HP ACR .3800AB

**CURRENT LEGAL DESCRIPTION:** ~~.4446~~ ACRES TRACT, HENRY P HILL LEASE  
**PROPOSED LEGAL DESCRIPTION:** SUBDIVISION 2514 ROLLINGWOOD DRIVE  
LOT 1 BLOCK A  
**STREET LOCATION:** 2514 ROLLINGWOOD DR, ROLLINGWOOD TX 78746

**OWNER INFORMATION:**

**NAME:** HODGSON 2017 PARTNERSHIP, L.P. **CONTACT:** CURTIS HODGSON  
**STREET ADDRESS:** 114 FLYING SCOT **CITY/STATE/ZIP:** LAKEWAY TEXAS 78734  
**TELEPHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**PRIMARY CONTACT/AGENT INFORMATION:**

**FIRM NAME:** \_\_\_\_\_ **CONTACT:** JESSICA SANDATE-GARCIA  
**STREET ADDRESS:** 503 RILEY RD **CITY/STATE/ZIP:** ROLLINGWOOD TX 78746  
**TELEPHONE:** 512 799 1239 **EMAIL:** JGARCIA.AMHC@GMAIL.COM

**ENGINEER INFORMATION:**

**FIRM NAME:** CRICHTON AND ASSOCIATES **CONTACT:** \_\_\_\_\_  
**STREET ADDRESS:** 6448 E HWY 290 #B105 **CITY/STATE/ZIP:** AUSTIN TX 78723  
**TELEPHONE:** 512 244-3395 **EMAIL:** orders@Crichtonandassociates.com

**SURVEYOR INFORMATION:**

**FIRM NAME:** SAME AS ENGINEER **CONTACT:** \_\_\_\_\_  
**STREET ADDRESS:** \_\_\_\_\_ **CITY/STATE/ZIP:** \_\_\_\_\_  
**TELEPHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**RELATED CASES:**

**EXISTING ZONING:** \_\_\_\_\_ **PROPOSED ZONING:** \_\_\_\_\_  
**ZONING CASE NUMBERS:** \_\_\_\_\_  
**ZONING ORDINANCE NUMBERS:** \_\_\_\_\_

**PROJECT INFORMATION: CITY USE ONLY**

**PROCESS TYPE:** \_\_\_\_\_ 1 = Subdivide; \_\_\_\_\_ 2 = Plat-building permit; \_\_\_\_\_ 3 = Replat/Vacation; \_\_\_\_\_ 4 = Resubdivide  
**ADDRESS:** \_\_\_\_\_  
**FILING DATE:** \_\_\_\_\_ **HEARING DATES: P&Z** \_\_\_\_\_ **COUNCIL** \_\_\_\_\_ **ACCEPTED BY** \_\_\_\_\_

**OWNER'S ACKNOWLEDGMENT**

STATE OF TEXAS )(

COUNTY OF TRAVIS )(

KNOW ALL MEN BY THESE PRESENTS:

That \_\_\_\_\_  
(Individual)

HODGSON 2017 PARTNERSHIP LTD

\_\_\_\_\_  
(Corporation, acting by and through)

CURTIS HODGSON, MANAGING MEMBER  
(Partnership, acting by and through)

\_\_\_\_\_  
(Other)

owner(s) of the tract(s) of land described in warranty deed(s) recorded in Volume(s) 75  
Page(s) 91, of deed records of Travis County, copies thereof attached hereto and made a part  
hereof for all pertinent purposes, do hereby make and/or authorize JESSICA SANDATE-GARCIA  
to make application for subdivision of such property in accordance with the accompanying plan/plat, and do hereby offer to  
dedicate to the public use all streets and easements shown thereon, or as may otherwise be required by applicable  
ordinances, pursuant to the City of Rollingwood Code of Ordinances and Chapter 212, of the Texas Local Government  
Code.

Witness my hand this 30 day of SEPTEMBER,

2019

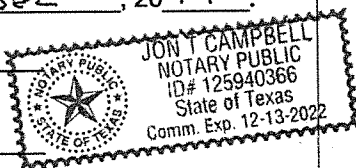
[Signature]

(Owner's signature)

This instrument acknowledged before me on the  
30<sup>th</sup> day of SEPTEMBER, 2019.

Notary Public, in and for

Jon T. Campbell



My Commission expires: 12/13/2022

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_.

\_\_\_\_\_  
(Owner's signature)

This instrument acknowledged before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public in and for

My Commission expires: \_\_\_\_\_

**ENGINEER'S / SURVEYOR'S CERTIFICATION**

This is to certify that I am authorized to practice the profession of Engineering/Surveying in the State of Texas; that I  
prepared/reviewed the plan/plat submitted herewith; that all information shown thereon is accurate and correct to the best  
of my knowledge as related to the engineering / surveying portions thereof; and that said plat complies with the City of  
Rollingwood Code of Ordinances.

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Engineer's/Surveyor's signature

# OWNER'S ACKNOWLEDGMENT

STATE OF TEXAS )

COUNTY OF TRAVIS )

KNOW ALL MEN BY THESE PRESENTS:

That

(Individual)

(Corporation, acting by and through)

HODGSON 2017 PARTNERSHIP LTD

CURTIS HODGSON, MANAGING MEMBER

(Partnership, acting by and through)

(Other)

owner(s) of the tract(s) of land described in warranty deed(s) recorded in Volume(s) 75  
 Page(s) 91 of deed records of Travis County, copies thereof attached hereto and made a part  
 hereof for all pertinent purposes, do hereby make and/or authorize JESSICA SANDOZ-GARCIA  
 to make application for subdivision of such property in accordance with the accompanying plan/plat, and do hereby offer to  
 dedicate to the public use all streets and easements shown thereon, or as may otherwise be required by applicable  
 ordinances, pursuant to the City of Rollingwood Code of Ordinances and Chapter 212, of the Texas Local Government  
 Code.

Witness my hand this 30 day of SEPTEMBER

2019

*[Signature]*

(Owner's signature)

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_

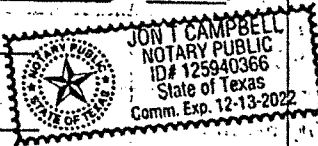
20\_\_\_\_

(Owner's signature)

This instrument acknowledged before me on the  
30<sup>th</sup> day of SEPTEMBER, 2019

Notary Public, in and for

Jon T. Campbell



This instrument acknowledged before me on the  
 day of \_\_\_\_\_, 20\_\_\_\_

Notary Public in and for

My Commission expires: 12/13/2022

My Commission expires: \_\_\_\_\_

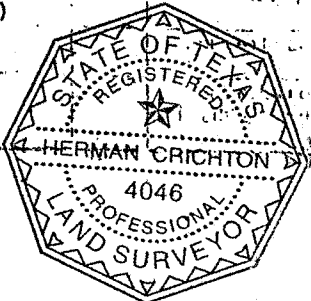
## ENGINEER'S / SURVEYOR'S CERTIFICATION

This is to certify that I am authorized to practice the profession of Engineering/Surveying in the State of Texas; that I  
 prepared/reviewed the plan/plat submitted herewith; that all information shown thereon is accurate and correct to the best  
 of my knowledge as related to the engineering / surveying portions thereof; and that said plat complies with the City of  
 Rollingwood Code of Ordinances.

Witness my hand this 10 day of October, 2019

(SEAL)

Engineer's/Surveyor's signature



FEE \$ 43.00  
UPDATE

**TAX CERTIFICATE**  
**TEXAS TAX COMPANY**  
11907 GATE WAY  
AUSTIN~ TEXAS 78727  
512-658-7620

CUST: TEXAS TAX COMPANY

BRANCH: CO

ORDER: AUT19000535

CLOSER: TH

ORDER TYPE: A-1

SUBTYPE: R

DATE: 02/04/2019

## CAD ACCOUNT NUMBER SUMMARY

01-0709-1002-0000

## SUMMARY OF ALL ACCOUNT(S)

	SUMMARY OF CURRENT YEAR		SUMMARY OF ALL TAXES DUE	
	TAX YEAR	BASE TAX	DUE 02/2019	DUE 03/2019
TRAVIS COUNTY	2018	2,233.88	0.00	0.00
CITY OF ROLLINGWOOD	2018	1,832.19	0.00	0.00
ISD - EANES	2018	3,010.95	0.00	0.00
TRAVIS COUNTY HOSPITAL	2018	663.61	0.00	0.00
TRAVIS COUNTY ESD #9	2018	696.05	0.00	0.00
TOTAL TAX		8,436.68	0.00	0.00

## \*\*\*\*\* COMMENTS \*\*\*\*\* CAUTION \*\*\*\*\* READ BEFORE CLOSING \*\*\*\*\*

TRAVIS COUNTY - EXEMPTS: HS-20%/5,000; O65-70,000; DIS-70,000  
CITY OF ROLLINGWOOD - EXEMPTS: HS-0; O65-3,000; DIS-0  
ISD - EANES - EXEMPTS: HS-0; O65-20,000; DIS-20,000  
TRAVIS COUNTY HOSPITAL - EXEMPTS: HS-20%/5,000; O65-65,000; DIS-65,000  
TRAVIS COUNTY ESD #9 - EXEMPTS: HS-0; O65-4,000; DIS-0

03 08 11 2J 39

AT6/TT1

CAD# 01-0709-1002-0000  
DESC ABS 14 SUR 21 HILL H P ACR .3800 ABST/SUB ID A0014  
ACREAGE 0.364  
SITUS 2514 ROLLINGWOOD DR  
MAIL 2514 ROLLINGWOOD DR WEST LAKE HILLS TX 78746-5760  
ASSESSED OWNER(S)  
MOORE GEORGE G SR

CLASS CODE A1 - SINGLE FAMILY RESIDENCE  
HOMESTEAD EXEMPTION APPLIES: 2018  
HOMESTEAD CAP APPLIES: 2018

OVER 65 EXEMPTION APPLIES: 2018

**2018 ASSESSED VALUES**  
LAND 750,000  
IMPROVEMENT 176,590  
MARKET VALUE 926,590  
  
DEFERRED VALUE 31,360  
SPECIAL VALUE 895,230  
TOTAL TAX RATE 1.9428710  
TOTAL EST TAXES  
W/O EXEMPT 18002.45

## TAX ENTITY INFORMATION

TRAVIS COUNTY		PAYMENTS AS OF		01/29/2019
PO BOX 149328 AUSTIN, TX 78714-9328		18 TAX RATE		0.3542000
PHONE 512-854-9473		W/O EXEMPT		3,281.98
EXEMPTIONS HMS, O65	YR	BASE TAX	BASE DUE	DUE 02/2019
AC# 004729	18	2,233.88	0.00	DUE 03/2019
				*** PAID ***



TS 02-04-19	SUBTOTAL	2,233.88	0.00	0.00	0.00
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**TAX CERTIFICATE**  
**TEXAS TAX COMPANY**  
 11907 GATE WAY  
 AUSTIN~ TEXAS 78727  
 512-658-7620

CUST: TEXAS TAX COMPANY

BRANCH: CO

ORDER: AUT19000535

CLOSER: TH

ORDER TYPE: A-1

SUBTYPE: R

DATE: 02/04/2019

CITY OF ROLLINGWOOD			PAYMENTS AS OF		01/29/2019
COLLECTED BY TRAVIS CO			18 TAX RATE		0.2053500
PHONE 512-854-9473			W/O EXEMPT		1,902.75
EXEMPTIONS HMS, O65	YR	BASE TAX	BASE DUE	DUE 02/2019	DUE 03/2019
AC# 004729	18	1,832.19	0.00		*** PAID ***
TS 02-04-19	SUBTOTAL	1,832.19	0.00	0.00	0.00

ISD - EANES			PAYMENTS AS OF		01/29/2019
COLLECTED BY TRAVIS CO AUSTIN TX 78746			18 TAX RATE		1.2000000
PHONE 512-854-9473			W/O EXEMPT		11,119.08
EXEMPTIONS HMS, O65	YR	BASE TAX	BASE DUE	DUE 02/2019	DUE 03/2019
AC# 004729	18	3,010.95	0.00		*** PAID ***
TS 02-04-19	SUBTOTAL	3,010.95	0.00	0.00	0.00

TRAVIS COUNTY HOSPITAL			PAYMENTS AS OF		01/29/2019
COLLECTED BY TRAVIS CO			18 TAX RATE		0.1052210
PHONE 512-854-9473			W/O EXEMPT		974.97
EXEMPTIONS HMS, O65	YR	BASE TAX	BASE DUE	DUE 02/2019	DUE 03/2019
AC# 004729	18	663.61	0.00		*** PAID ***
TS 02-04-19	SUBTOTAL	663.61	0.00	0.00	0.00

TRAVIS COUNTY ESD #9			PAYMENTS AS OF		01/29/2019
COLLECTED BY TRAVIS CO			18 TAX RATE		0.0781000
PHONE 512-854-9473			W/O EXEMPT		723.67
EXEMPTIONS HMS, O65	YR	BASE TAX	BASE DUE	DUE 02/2019	DUE 03/2019
AC# 004729	18	696.05	0.00		*** PAID ***
TS 02-04-19	SUBTOTAL	696.05	0.00	0.00	0.00

**CERTIFICATION, CONDITIONS AND EXCLUSIONS**

THIS CERTIFIES THAT ALL AD VALOREM TAXES APPLICABLE TO THE ABOVE REFERENCED PROPERTY HAVE BEEN CHECKED AND FOUND TO HAVE THE STATUS INDICATED.

(1) THIS CERTIFICATION DOES NOT COVER ANY CHANGES MADE TO THE TAX ROLL OR RECORDS AFTER THE "PAYMENT AS OF" DATES LISTED ABOVE. (2) THIS DOCUMENT DOES NOT CONSTITUTE A REPORT ON OR CERTIFICATION OF MINERAL (PRODUCTIVE AND NON-PRODUCTIVE) TAXES, LEASES, PERSONAL PROPERTY TAXES OR OTHER NON AD VALOREM TAXES (SUCH AS PAVING LIENS, STAND-BY CHARGES OR MAINTENANCE ASSESSMENTS). THESE ITEMS MAY BE INCLUDED FOR CONVENIENCE PURPOSES ONLY. (3) THIS CERTIFICATE IS NOT TRANSFERRABLE AND IS ENFORCEABLE ONLY BY THE PARTY TO WHICH IT HAS BEEN ISSUED.

PRINTED BY AT6/TT1

**HOA CERTIFICATE**  
**TEXAS TAX COMPANY**  
 11907 GATE WAY  
 AUSTIN~ TEXAS 78727  
 512-658-7620

CUST: TEXAS TAX COMPANY

BRANCH: CO

ORDER: AUT19000535

CLOSER: TH

ORDER TYPE: A-1

SUBTYPE: R

DATE: 02/04/2019

SELLER MOORE GEORGE G SR

BUYER JOSE R GARCIA

COUNTY TRAVIS

SUBD NAME / BLK ABS 14 SUR 21 HILL H P

NO HOA FOUND FOR ABS 14 SUR 21 HILL H P

**GENERAL INFORMATION ONLY:**

AS OF 6-29-16 DATA TRACE IS UNABLE TO LOCATE AN HOA FOR THIS SUBDIVISION.

\*\*\* OUR RESEARCH DOES NOT INDICATE THE EXISTENCE OF AN \*\*\*

\*\*\* HOA. PLEASE VERIFY WITH YOUR TITLE REPORT. IF AN \*\*\*

\*\*\* HOA IS KNOWN, PLEASE CONTACT YOUR TAX SERVICE \*\*\*

SUMMARY OF ACCOUNT 01-0709-1002-0000

DESC

ABS 14 SUR 21 HILL H P ACR .3800 ABST/SUB ID A0014

SITUS

2514 ROLLINGWOOD DR

**CONDITIONS, DISCLAIMERS AND EXCLUSIONS**

This HOA Certificate does not constitute a report on or certification of: (1) mineral (productive and/or non-productive) taxes or leases; (2) personal property taxes; or (3) other non ad valorem taxes (such as paving liens, stand-by charges or maintenance assessments).

Data Trace Information Services LLC ("Data Trace") may have warranted the accuracy of this HOA Certificate to its customer (the "Data Trace Customer") pursuant to the terms and conditions of a written tax service agreement between Data Trace and said Data Trace Customer (the "Tax Service Agreement"). Any such warranty (hereinafter, "Data Trace Customer Warranty") does not: (a) extend to a third party bearer of this HOA Certificate; (b) cover any changes made to the records of the association or other assessment authority after the "payments as of," "paid," or "payment" dates delineated above; and (c) cover any invalid assessment information shown on the records of the association or other assessment authority or resulting from an error by the Data Trace Customer (including, without limitation, submission of incorrect property information by said Data Trace Customer). DATA TRACE MAKES NO WARRANTIES (EXPRESS OR IMPLIED) WITH RESPECT TO THIS HOA CERTIFICATE OTHER THAN (WHERE APPLICABLE) THE DATA TRACE CUSTOMER WARRANTY. Any and all claims under a Data Trace Customer Warranty must be submitted to Data Trace by the corresponding Data Trace Customer and are subject to the terms and conditions set forth in the pertinent Tax Service Agreement (including, without limitation, the filing deadlines applicable to such claims). In some jurisdictions Data Trace's validation of a HOA Certificate is required to activate a Data Trace Customer Warranty.

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**WARRANTY DEED**

02

GF# AUT-22-668-AUT19000535Hunzik

STATE OF TEXAS

§

§

COUNTY OF TRAVIS

§

Date: FEBRUARY 6, 2019

Grantor: SUZANNE MAYNE A/K/A VIRGINIA SUZANNE MOORE, INDEPENDENT EXECUTRIX OF THE ESTATE OF GEORGE G. MOORE A/K/A GEORGE GRAHAM MOORE, SR., DECEASED

Grantee: HODGSON 2017 PARTNERSHIP, LTD., A TEXAS LIMITED PARTNERSHIP  
Address: 114 Flying Scot  
Lakeway, Texas 78734  
TRAVIS COUNTY

Consideration:

The sum of Ten and No/100 Dollars (\$10.00) and other good and valuable cash consideration in hand paid by Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged, and for the payment of which no lien, express or implied, is retained against the Property.

Property (including any improvements):

**See Exhibit A attached hereto and made a part hereof.**

Reservations from and Exceptions to Conveyance and Warranty:


This conveyance is made and accepted subject to the following matters, to the extent same are in effect at this time: (i) any and all restrictions, reservations, covenants and easements, if any, relating to the Property, but only to the extent they are still in effect, and shown of record in the hereinabove mentioned county and state; and (ii) to all zoning laws, regulations and ordinances of municipal and/or other governmental

authorities, if any, but only to the extent that they are still in effect and relating to the Property.

Grantor, for the consideration and subject to the reservations from and exceptions to the conveyance and warranty set forth herein, has GRANTED, SOLD AND CONVEYED and does hereby GRANT, SELL AND CONVEY to Grantee all of the Property, together with all and singular the improvements located thereon and all rights and appurtenances pertaining thereto, including all right, title and interest of Grantor in and to adjacent streets, alleys, rights-of-way, roadways, strips and gores, easements and in-the-ground utilities. TO HAVE AND TO HOLD the Property to Grantee, Grantee's heirs, executors, administrators, legal representatives, successors and assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, legal representatives, successors and assigns to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, legal representatives, successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty set forth above.

Whenever the content of this Deed so requires, the singular shall include the plural, the plural shall include the singular and any gender shall include all other genders. Taxes for 2019 and subsequent years having been prorated, payment thereof is assumed by Grantee.

GRANTOR:

  
SUZANNE MAYNE A/K/A VIRGINIA SUZANNE  
MOORE, INDEPENDENT EXECUTRIX OF THE  
ESTATE OF GEORGE G. MOORE A/K/A  
GEORGE GRAHAM MOORE, SR., DECEASED

STATE OF TEXAS

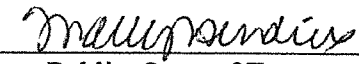
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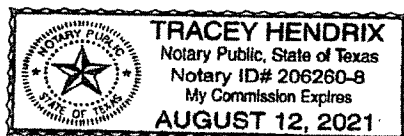
☐

COUNTY OF TRAVIS

☐

This instrument was acknowledged before me on February 6, 2019, by SUZANNE MAYNE A/K/A VIRGINIA SUZANNE MOORE, INDEPENDENT EXECUTRIX OF THE ESTATE OF GEORGE G. MOORE A/K/A GEORGE GRAHAM MOORE, SR., DECEASED.

  
Notary Public, State of Texas





## EXHIBIT A

Tract 1: A tract of land out of the Henry P. Hill League in the Village of Rollingwood, in Travis County, Texas, being part of that tract conveyed to A. B. Hatley, et al, by Deed Recorded in Book 1999, Page 465, of the Travis County Deed Records, and more particularly described by metes and bounds as follows:

BEGINNING at a wood stake at the point of intersection of Curve No. 9, in Timberline Terrace, Section 3, according to a Plat of Record in Book 9, Page 158, of the Travis County Plat Records, being in the North line of Innwood Road and the West line of Rollingwood Drive, the said point of curve being at the Southeast corner of Lot No. 16, in Block "A", in said subdivision;

THENCE South 32 degrees 14 minutes East 882.2 feet to a wood stake at the point of intersection of a curve at the intersection of the East line of Riley Road with the South line of Rollingwood Drive;

THENCE South 61 degrees 27 minutes East 15 feet to an iron stake at the beginning point of this tract;

THENCE South 61 degrees 27 minutes East 100 feet along the South line of Rollingwood Drive to an iron stake;

THENCE South 38 degrees 03 minutes West 140 feet to an iron stake;

THENCE North 61 degrees 27 minutes West 115 feet to an iron stake in the East line of Riley Road;

THENCE North 38 degrees 03 minutes East 125 feet along the East line of Riley Road to an iron stake;

THENCE around a curve having a chord which bears North 78 degrees 18 minutes East 22.9 feet, a radius of 17.72 feet and a curve distance of 24.89 feet to the place of beginning.

Tract 2: Parcel "A", of ROLLINGWOOD PARK ESTATES, a subdivision in Travis County, Texas, according to the map or plat thereof, recorded in Volume 76, Page 91, Plat Records of Travis County, Texas.

**AFTER RECORDING, PLEASE RETURN TO:**



**FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS**

*Dana DeBeauvoir*

**DANA DEBEAUVOIR, COUNTY CLERK  
TRAVIS COUNTY, TEXAS**

**February 07 2019 12:34 PM**

**FEE: \$ 38.00 2019017446**

TAX CERTIFICATE  
Bruce Elfant  
Travis County Tax Assessor-Collector  
P.O. Box 1748  
Austin, Texas 78767  
(512) 854-9473

NO 2274142

ACCOUNT NUMBER: 01-0709-1002-0000

PROPERTY OWNER:

HODGSON 2017 PARTNERSHIP LTD  
114 FLYING SCOT  
LAKEWAY, TX 78734

PROPERTY DESCRIPTION:

ABS 14 SUR 21 HILL H P ACR .3800

ACRES .3640 MIN% .000000000000 TYPE

SITUS INFORMATION: 2514 ROLLINGWOOD DR

This is to certify that after a careful check of tax records of this office, the following taxes, delinquent taxes, penalties and interests are due on the described property of the following tax unit(s):

YEAR	ENTITY	TOTAL
2018	TRAVIS COUNTY	*ALL PAID*
	EANES ISD	*ALL PAID*
	CITY OF ROLLINGWOOD	*ALL PAID*
	TRAVIS CENTRAL HEALTH	*ALL PAID*
	TRAVIS COUNTY ESD #9	*ALL PAID*
TOTAL SEQUENCE 0		*ALL PAID*
TOTAL TAX:		*ALL PAID*
UNPAID FEES:		* NONE *
INTEREST ON FEES:		* NONE *
COMMISSION:		* NONE *
TOTAL DUE ==>		*ALL PAID*

TAXES PAID FOR YEAR 2018 \$8,436.68

ALL TAXES PAID IN FULL PRIOR TO AND INCLUDING THE YEAR 2018 EXCEPT FOR UNPAID YEARS LISTED ABOVE.

The above described property may be subject to special valuation based on its use, and additional rollback taxes may become due. (Section 23.55, State Property Tax Code).

Pursuant to Section 31.08 of the State Property Tax Code, there is a fee of \$10.00 for all Tax Certificates.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS DATE OF 09/23/2019

Fee Paid: \$10.00

Bruce Elfant  
Tax Assessor-Collector

By: 

**City of Rollingwood**  
**SUBDIVISION SUBMITTAL REQUIREMENTS CHECKLIST**  
**FOR SINGLE FAMILY LOTS**

ADDRESS:

REVIEW DATE:

GENERAL SUBMITTAL REQUIREMENTS	Y/N	REMARKS
Filing Date <u>10/11/19</u>		
Subdivision Title/Name <u>2514 ROLLINGWOOD DRIVE SUBDIVISION</u>	Y	
Filing fee: \$ <u>1500</u> Check # _____ or Cash _____	Y	
Plat Application with signature by record owner or duly authorized agent	Y	
Current original Tax Certificate(s) issued by Travis County indicating that all taxes have been paid (tax receipts are not acceptable)	Y	
Certified copy of owner's deed (or contract to purchase for a preliminary plat)	Y	
Draft of separate restrictive covenants required by ordinance or those desired by applicant to be referenced on plat	N/A	
Variance requests and justifications, if known	N/A	
<b>ITEMS REQUIRED TO BE SHOWN ON PLAT</b>		
Name of owners and mailing addresses	N	
Subdivision plat with original signature by record owner, notarized as indicated	Y	
A signature block with date for: Chair, City Planning and Zoning Commission.	Y	
A signature block with date for: Mayor, City of Rollingwood attesting approval of the plat.	Y	
Sketch showing location of the subdivision in relation to major streets or roadways, and containing a north arrow	Y	
North Point Scale: 1" = 100'	Y	
Lot and block numbers	Y	
Show 2-ft contours	Y	
Statement indicating that the property is located in the City of Rollingwood (see example below in item 1, Supplemental Checklist Information)	Y	
Recording certificate for Travis County Clerk with short "Filed for Record" note (see wording below in item 2, Supplemental Checklist Information)	Y	
Restriction prohibiting occupancy of any lot until the individual on-site disposal system is approved. All external lines providing service to the proposed subdivision are required to be in place before taps are sold.	Y	
Restriction prohibiting occupancy of any lot until connection is made to a public water/wastewater system or other water system approved by the City of Rollingwood.	Y	
Certification bearing the name, original signature, seal, address, and signature date of public surveyor or professional engineer registered in the State of Texas attesting that requirements of survey-related items on the plat are correct.	Y	
Certification bearing original signature, seal and signature date of engineer responsible for flood plain and other engineering items; also references to the Federal Insurance Rate Map, panel number and date of study must be shown.	Y	
Statement by the record owner dedicating all streets, alleys, easements, parks, and other open spaces to public use. For privately held streets, a statement indicating that provisions for perpetual maintenance and taxation will be provided.	N	Easements and setbacks need addition required notation
Names, locations, sizes of existing and proposed streets, alleys, and easements bordering or traversing the subdivision.	Y	
Names, locations, and sizes of boundary streets.	Y	
Names, addresses and property lines of adjoining owners (with deed references and adjoining subdivisions with lot and block number and plat reference for finals only)	Y	
Acreage or square footage of overall subdivision plus acreage and square footage of individual commercial lots	Y	
Accurate limits of the 100-year flood plains for all creeks and major drainage channels based on existing channel conditions and assuming fully developed watershed conditions	Y	
Building setback lines	N	Building setbacks must be noted.
Minimum floor slab elevations for all lots adjacent to a waterway.	N/A	
Survey tie across all existing streets bordering or traversing the subdivision to verify right-of-way width (or provide a copy of the street deed if street is dedicated by separate instrument).	Y	
Centerline radii, radii at all intersection corners, and tangents between proposed reverse curves for all proposed streets.	Y	
Location of all permanent concrete monuments and primary control points to which all dimensions, bearings, and similar data shall be referred, shown in feet and hundredths of a foot.	N/A	



**2514 Rollingwood Drive Subdivision Plat:**

**Motion:** To conditionally approve the preliminary plat with the understanding that the following items will be included in the plat prior to final approval:

1. A (written) description of the subdivisions metes and bounds.
2. The inclusion, description, and exact location of all easements, public rights-of-way, and setbacks, including the front, side, and rear yard setbacks.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES SECTION 12.06 TO PROHIBIT THE OPERATION OF "MOTOR-ASSISTED SCOOTERS" IN THE CITY; PROVIDING FOR A PENALTY OF UP TO \$500 PER DAY FOR A VIOLATION OF THIS ORDINANCE; PROVIDING FOR SEVERABILITY, AND AN EFFECTIVE DATE**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas;

**WHEREAS**, the City Council of the City of Rollingwood (“City Council”) seeks to establish regulations prohibiting the use of motor-assisted scooters, as defined in this ordinance and by the Texas Transportation Code; and

**WHEREAS**, pursuant to Chapter 551.352 of the Texas Transportation Code, the City has the authority to prohibit the operation of a motor-assisted scooter on a street, highway, or sidewalk if the governing body of the county or municipality determines that the prohibition is necessary in the interest of safety; and

**WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

**WHEREAS**, the City Council finds that the amendments imposed by this Ordinance are characterized as reasonable, necessary, and proper for the good government of the City; and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The City’s Code of Ordinances Chapter 12, Traffic and Vehicles, Section 12.06 title is hereby amended to “Article 12.06 Golf Carts, Neighborhood Electric Vehicles, Pocket Bikes, Minimotorbikes, and Motor-Assisted Scooters.”

**SECTION 3.** The City’s Code of Ordinances Chapter 12, Traffic and Vehicles is hereby amended by adding the definition of “Motor-assisted scooter” and “Impoundment or impound” in Section 12.06.001, Definitions as follows:

**Sec. 12.06.001            Definitions**



*Motor-assisted scooter.* A motor-assisted scooter is a self-propelled device with at least two wheels in contact with the ground during operation; a braking system capable of stopping the device under typical operating conditions; a gas or electric motor not exceeding 40 cubic centimeters; a deck designed to allow a person to stand or sit while operating the device; and the ability to be propelled by human power alone. Or as defined by Chapter 551 of the Texas Transportation Code, as amended.

*Impoundment or Impound.* Impoundment or impound as used in this article means removal of a motor-assisted scooter to a temporary storage location or designated impound facility by the City.

**SECTION 4.** The City's Code of Ordinances Chapter 12, Traffic and Vehicles is hereby amended by adding a new Section 12.06.007 and moving the language from current Section 12.006 Penalties to the newly created Section 12.007 Penalties.

**SECTION 5.** The City's Code of Ordinances Chapter 12, Traffic and Vehicles is hereby amended by replacing the language in Section 12.06.006 with the following:

**Sec. 12.06.006                    Prohibition of motor-assisted scooters**

- (a) It shall be unlawful for a person to operate a motor-assisted scooter on any public sidewalk, public property, public park, public way, public street, or highway within the City.
- (b) It is an offense for any person to abandon, place, or leave behind any motor-assisted scooter on any public sidewalk, public property, public park, public way, public street, or highway within the City.
- (c) A person who violates, causes, allows, or permits a violation of this Section commits a misdemeanor punishable by a fine not exceeding five-hundred dollars (\$500).
- (d) Each violation of this Section designated as an offense constitutes a separate offense.
- (e) The City may impound any motor-assisted scooter found unattended on any public sidewalk, public property, public park, public way, public street, or highway within the City.
  - a. Prior to impoundment, and where no emergency conditions exist or where traffic is not unduly impeded, a warning shall be issued and placed upon any motor-assisted scooter found in violation of this Section.
  - b. The warning shall state that should the motor-assisted scooter not be removed within twenty-four (24) hours, then impoundment shall occur.
  - c. Not more than seventy-two (72) hours after impoundment of any motor-assisted scooter, the City shall attempt notice to the owner of the motor-assisted scooter, as disclosed by readily identifiable owner contact information attached to the motor-assisted scooter. The notice shall be attempted by telephone, electronic mail, or U.S. mail. The notice shall outline the impoundment and redemption process. If a motor-assisted scooter is redeemed prior to the submission of notice, or if the city is unable to readily identify the owner, then notice need not be sent. Saturdays, Sundays, and city holidays are to be excluded from the calculation of the seventy-two (72) hour period.

- d. All motor-assisted scooters that are impounded under this section shall be subject to an impound fee that is sufficient to offset the City's cost of enforcement and storage for each motor-assisted scooter.

**SECTION 6.** All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 7.** Should any sentence, paragraph, sub Article, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

**SECTION 8.** This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

**APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Michael Dyson, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Wayman, City Secretary

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING A NEW ARTICLE OF THE CITY’S CODE OF ORDINANCES BY ADDING CHAPTER 12 TRAFFIC AND VEHICLES, ARTICLE 12.08 DOCKLESS VEHICLES: ELECTRIC BICYCLES AND BICYCLES EQUIPPED WITH GPS; PROVIDING FOR THE REGULATION OF DOCKLESS VEHICLES: ELECTRIC BICYCLES AND BICYCLES EQUIPPED WITH GPS IN THE CITY; PROVIDING FOR THE PERMIT REQUIREMENTS FOR DOCKLESS VEHICLES: ELECTRIC BICYCLES AND BICYCLES EQUIPPED WITH GPS; PROVIDING FOR A PENALTY OF UP TO \$500 PER DAY FOR A VIOLATION OF THIS ORDINANCE; PROVIDING FOR SEVERABILITY, AND AN EFFECTIVE DATE**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas;

**WHEREAS**, the City Council of the City of Rollingwood (“City Council”) seeks to establish regulations for the use of Dockless Vehicles, namely electric bicycles and bicycles equipped with GPS as defined in this ordinance; and

**WHEREAS**, pursuant to Chapter 311.002 of the Texas Transportation Code, the City has the authority to abate or remove an encroachment or obstruction on a highway, street, or alley, and regulate a street; and

**WHEREAS**, pursuant to Chapter 311.003 of the Texas Transportation Code, the City has the authority to prevent an encroachment or obstruction on a sidewalk in the municipality; and

**WHEREAS**, bike share service companies now possess GPS, 3G, and self-locking technology on their bicycles such that their bicycles may be locked and opened by users with a smart phone application and tracked to provide for operations and maintenance; and

**WHEREAS**, some of the goals of the City are to provide safe and affordable multimodal transportation options to all residents, increase mobility across the City, maintain all current uses of the streets and sidewalks, and regulate the placement and proliferation of bicycles in the City’s right-of-way in a manner that ensures the public health, safety and welfare; and

**WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

**WHEREAS**, the City Council finds that the amendments imposed by this Ordinance are characterized as reasonable, necessary, and proper for the good government of the City; and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**



**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The City's Code of Ordinances Chapter 12, Traffic and Vehicles is amended to add Section 12.08 Dockless Vehicles: Electric Bicycles, and Bicycles Equipped with GPS as shown on Exhibit "A."

**SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 4.** Should any sentence, paragraph, sub Article, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

**SECTION 5.** This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

**APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Michael Dyson, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Wayman, City Secretary

## **EXHIBIT A**

### **ARTICLE 12.08 DOCKLESS VEHICLES: ELECTRIC BICYCLES, AND BICYCLES EQUIPPED WITH GPS**

#### **Sec. 12.08.001 Definitions**

In this article:

Bicycle Equipped With GPS means a device that a person may ride and that is propelled by human power and has two tandem wheels at least one of which is more than 14 inches in diameter, which has a global positioning system (GPS) to determine the geographic location of the bicycle.

City means the City of Rollingwood, Texas.

Dockless Vehicle means a Bicycle Equipped with GPS or an Electric Bicycle that is available for use for a fee and that is capable of being parked at locations other than a docking station.

Electric Bicycle A Bicycle that is: (a) designed to be propelled by an electric motor, exclusively or in combination with the application of human power; (b) cannot attain a speed of more than 20 miles per hour without the application of human power; and (c) does not exceed a weight of 100 pounds, as defined in Tex. Trans. Code §541.201 (24).

Fleet Manager means the person responsible for the daily operations of a Dockless Vehicle with GPS service, who must be based in Travis County, Texas.

Permit Agreement means the written agreement between the City and a person for an operating permit which authorizes the operation of a service providing Dockless Vehicles equipped with GPS for compensation

Permit Holder means the person who owns the operation if a sole proprietorship, or the person providing Dockless Vehicles with GPS for compensation

Person means an individual, partnership, corporation, company, association, or other legal entity.

#### **Sec. 12.08.002 Dockless Vehicle for Hire Permit Agreements**

- (a) The City will only issue an aggregate total of   total permits for Dockless Vehicles which are made available to the public by permit holders for a fee.
- (b) A person must register and obtain a permit agreement from the City of Rollingwood, and pay any applicable fees, prior to providing a Dockless Vehicle for any compensation, including but not limited to any money, thing of value, payment, consideration, donation, gratuity, or profit.

- (c) To obtain a permit agreement, a person must submit an application to the Office of the Chief of Police on a form provided by the Police Chief for that purpose. The application must contain the following, including any additional information and requirements established by the Police Chief:
- (1) The business name, street address, mailing address, email address, and telephone number of the applicant;
  - (2) A non-refundable business permit fee of \$500;
  - (3) A non-refundable permit fee of \$10.00 for each Dockless Vehicle which are to be operated within the city limits of Rollingwood;
  - (4) The name, phone number and email address of the fleet manager. Any change in this information must be reported to the Police Chief is representative within 24 hours of the change;
  - (5) A phone number for the public to report improperly parked Vehicles and other violations, which must be posted on each Dockless Vehicle;
  - (6) The address of the fixed facilities to be used in the operation, if any, and the address of the applicant's headquarters, if different from the address of the fixed facilities;
  - (7) Documentary evidence from an insurance company indicating that such insurance company has bound itself to provide the applicant with the liability insurance required by this article;
  - (8) Documentary evidence of payment of ad valorem taxes on property within the city, if any, to be used in connection with the operation of the proposed Dockless Vehicle program;
  - (9) Documentary evidence from a bonding or insurance company or a bank indicating that the bonding or insurance company or bank has bound itself to provide the applicant with the performance or irrevocable letter of credit required by this article;
  - (10) The number and the types of Dockless Vehicles to be operated; and
  - (11) An agreement to indemnify the City.
- (d) An applicant or registrant shall notify the Police Chief, in the manner prescribed by the Police Chief, within 10 days of any change in the information contained in the application for permit agreement. If the information reported to the Police Chief includes an increase in the number of Dockless Vehicles for any single company, any additional fees due must be submitted to the Police Chief simultaneously with the change in information.
- (e) A permit agreement expires one year from the date it is issued. An applicant may renew a permit agreement following the process in this section. Notwithstanding the one year permit term, the City reserves the right and prerogative to cancel or amend permit terms and fees at will as the City determines to be in the public interest based upon factors such as traffic load, permit holder needs, safety concerns and other factors selected by the City.
- (f) A permit agreement is non-transferrable. This regulation should not be construed to impede the continuing use of trade names.



**Sec. 12.08.003 Issuance, Renewal, Suspension, Termination and Revocation of Permit Agreements.**

- (a) The Police Chief shall refuse to issue or renew a permit agreement if the applicant:
  - (1) Does not meet the requirements in the permit application, including failing to meet any requirements established by the Police Chief or his designee;
  - (2) Intentionally or knowingly makes a false statement as to a material matter in an application for a permit agreement; or
  - (3) Has been convicted twice within a 12-month period for a violation of this article, or has had a permit agreement revoked within two years of the date of application.
- (a) If the Police Chief determines that a permit agreement should be denied, the Police Chief shall notify the applicant or operator in writing that the application is denied and include in the notice the specific reason or reasons for denial and a statement informing the applicant or operator of the right to, and the process for, appeal of the decision.
- (b) The Police Chief shall revoke a permit agreement if the Police Chief or his designee determines that the permit holder has:
  - (1) Made a false statement as to a material matter in the application concerning the operating authority permit;
  - (2) Failed to maintain the insurance required by this article;
  - (3) Operated Dockless Vehicles in excess of the number authorized by the permit agreement; or
  - (4) Failed to pay a fee required by this article.
- (c) After revocation of an operating authority permit, an operator is not eligible for another permit for a period of up to two years, depending on the severity of the violation resulting in the revocation.
- (d) Any person whose application for a permit agreement, or renewal of a permit agreement, is denied by the Police Chief, or an operator whose permit agreement has been revoked or suspended by the Police Chief, may file an appeal with the Police Chief, who shall forward the notice of appeal to the City Manager or the City Manager's designee:
  - (1) A hearing on the matter will be conducted within 30 days of the request for the hearing unless one of the parties requests a continuance for good cause;
  - (2) Every person who appeals shall have the right to appear in person or through an attorney;
  - (3) The City Manager or designee shall render a decision within 30 days of the conclusion of the hearing;
  - (4) The City Manager or designee shall have the sole authority for upholding or overruling the action of the Police Chief, which was appealed; and
  - (5) The decision of the City Manager or designee shall be final.
- (e) The City, for good cause, may terminate a permit agreement at any time and require that all Dockless Vehicles permitted under an agreement be removed from City streets and its right-of-ways within ten (10) calendar days.

**Sec. 12.08.004 Insurance.**

- (a) A permit holder shall procure and keep in full force and effect no less than the insurance coverage required by this section through a policy or policies written by insurance company that:
  - (1) Is authorized to do business in the State of Texas;

- (2) Is acceptable to the city; and
- (3) Does not violate the ownership or operational control prohibition described in this section.
- (b) The insured provisions of the policy must name the city and its officers and employees as additional insureds, and the coverage provisions must provide coverage for any loss or damage that may arise to any person or property by reason of the operation of a Dockless Vehicle.
- (c) A permit holder shall maintain the following insurance coverages:
  - (1) The commercial general liability insurance must provide single limits of liability for bodily injury (including death) and property damage of \$1 million for each occurrence, with a \$5 million annual aggregate.
  - (2) If a permit holder will utilize motor vehicles in its operations, the business automotive liability insurance must cover owned, hired, and non-owned vehicles, with a combined single limit for bodily injury (including death) and property damage of \$1 million per occurrence.
  - (3) Worker's compensation insurance with statutory limits.
  - (4) Employer's liability insurance with the following minimum limits for bodily injury by:
    - i. Accident, \$500,000 per each accident; and
    - ii. Disease, \$500,000 per employee with a per policy aggregate of \$500,000.
- (d) Insurance required under this Section must:
  - (1) Include a cancellation provision in which the insurance company is required to notify the Police Chief in writing not fewer than 30 days before cancelling the insurance policy (for a reason other than non-payment) or before making a reduction in coverage;
  - (2) Include a cancellation provision in which the insurance company is required to notify the Police Chief in writing not fewer than 10 days before cancelling for nonpayment;
  - (3) Cover all Dockless Vehicles during the times that the vehicles are deployed or operating in furtherance of the permit holder's business;
  - (4) Include a provision requiring the insurance company to pay every covered claim on a first-dollar basis;
  - (5) Require notice to the Police Chief if the policy is cancelled or if there is a reduction in coverage; and
  - (6) Comply with all applicable federal, state, and local laws.
- (e) No person who has a 20 percent or greater ownership interest in the permit holder may have an interest in the insurance company.
- (f) A permit holder may not be self-insured.
- (g) Any insurance policy required by this article must be on file with and approved by the City prior to the issuance of a permit agreement, must remain in effect during the term of the permit agreement.

#### **Sec. 12.08.005 Dockless Vehicle Operations and Parking or Staging**

- (a) Each Dockless Vehicle permitted under this article must display the emblem of the permit holder, a unique identification number, and a 24-hour phone number for customers and citizens to report safety concerns, make complaints, ask questions, or

- request a Dockless Vehicle be relocated.
- (b) The fleet manager, or a designated representative, shall be available by the phone number provided on the application, seven days a week between 8:00 a.m. and 5 p.m. to accept calls from the Police Chief or designee.
  - (c) Permit holders shall not attach any personal property (other than Dockless Vehicles), fixtures, or structures to the public right-of-way without the separate written permission of the Police Chief. Any permission to place items in the public right-of-way must be incorporated into the permit.
  - (d) Permit holders shall educate customers regarding the law applicable to riding, operating, and parking a Dockless Vehicle. A permit holder's application must provide information notifying the user that:
    - (1) The legal parking of the Dockless Vehicle;
    - (2) The use of helmets is encouraged for the safety of the drivers;
    - (3) Operation of Dockless Vehicles, including the duty to yield to pedestrians; and
    - (4) Areas where riding and parking are prohibited.
  - (e) Notices of violations or broken Dockless Vehicles:
    - (1) Permit holders shall have one hour after receiving notice of a violation, from any source, to correct violations for a Dockless Vehicle being parked in an area prohibited under this article; for other violations, the permit holder **has two hours after receiving notice to correct** the violation.
    - (2) Permit holders are required to lock Dockless Vehicles reported as broken, from any source, and must remove the Dockless Vehicle within two hours.
  - (f) After the time for correcting a violation has expired, the City may remove and impound a Dockless Vehicle that is parked in violation of this article or broken at the City's designated Vehicle impound location. The permit holder must pay all fees associated with the impound and storage of Dockless Vehicles at the rates of the impound facility.
  - (g) Parking of Electric Bicycles and Bicycles Equipped with GPS:
    - (1) These vehicles may not be parked on streets, sidewalks or in right-of-ways, except in areas designated by the Police Chief or his designated representative or otherwise allowed in this Section;
    - (2) Electric bicycles and bicycles equipped with GPS may only be parked at a location designated by the Chief of Police.

#### **Sec. 12.08.006 Enforcement**

- (a) The Police Chief and his designees shall enforce this Ordinance.
- (b) Upon observing or confirming a report of a violation of this Ordinance, the Police Chief or his designees shall take necessary action to ensure effective regulation of Dockless Vehicles.
- (c) The Police Chief or his designees may, with or without notice, inspect any Dockless Vehicle operating under this article to determine whether the Dockless Vehicle complies with this article and other applicable laws.

#### **Sec. 12.08.007 Penalties**

- (a) The Office of the Chief of Police shall enforce and administer this Ordinance and includes



police officers, code compliance agents, or department employees designated by the Chief of Police.

- (b) A person commits an offense if, within the city, the person operates or causes or permits the operation of a Dockless Vehicle service without a valid permit agreement issued under this article.
- (c) A person commits an offense if the person violates or attempts to violate a provision of this article.
- (d) Violations of the Texas Transportation Code Chapter 551, Subchapter B and Subchapter E as they relate to the operation of electric bicycles will be strictly enforced.
- (e) A culpable mental state is not required for the commission of an offense under this article. A separate offense is committed each day in which an offense occurs.
- (f) Prosecution for an offense under this article does not prevent the use of other enforcement remedies or procedures applicable to the person charged with the conduct or involved in the offense.
- (g) Any person who violates any of the provisions of this Ordinance shall be guilty of a Class C misdemeanor and upon adjudication or conviction thereof shall be fined in an amount not to exceed \$500 for each offense.

## DOCKLESS VEHICLE PERMIT APPLICATION

<u>APPLICANT INFORMATION</u>	
Applicant Type:	<input type="checkbox"/> New <input type="checkbox"/> Renewal
Vehicle Type:	<input type="checkbox"/> Electric Bicycle <input type="checkbox"/> Other Bicycles Equipped with GPS
Business Name:	
Business Website:	
Email:	
Business Contact Information:	<div style="display: flex; justify-content: space-between; margin-bottom: 5px;"> <span>_____ <i>Street Address</i></span> <span>_____ <i>City</i></span> <span>_____ <i>State</i></span> <span>_____ <i>Zip Code</i></span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____ <i>Phone</i></span> <span>_____ <i>Email</i></span> </div>
<u>LOCAL OPERATIONS INFORMATION</u>	
Fleet Size Quantity:	_____ Electric Bicycles            _____ Other Bicycles Equipped with GPS
Local Fleet Manager:	
Contact Information:	<div style="display: flex; justify-content: space-between; margin-bottom: 5px;"> <span>_____ <i>Street Address</i></span> <span>_____ <i>City</i></span> <span>_____ <i>State</i></span> <span>_____ <i>Zip Code</i></span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____ <i>Phone</i></span> <span>_____ <i>Email</i></span> </div>
Phone Number for Reporting Violation *:	
Additional Local Contact	
Contact Information:	<div style="display: flex; justify-content: space-between; margin-bottom: 5px;"> <span>_____ <i>Street Address</i></span> <span>_____ <i>City</i></span> <span>_____ <i>State</i></span> <span>_____ <i>Zip Code</i></span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____ <i>Phone</i></span> <span>_____ <i>Email</i></span> </div>
Address of Local Operations Facility:	<div style="display: flex; justify-content: space-between; margin-bottom: 5px;"> <span>_____ <i>Street Address</i></span> <span>_____ <i>City</i></span> <span>_____ <i>State</i></span> <span>_____ <i>Zip Code</i></span> </div>
<u>PERFORMANCE HISTORY</u>	
Have you held a permit issued by the City of Rollingwood that has been revoked?	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide additional explanation as a supplement to this application
Has your company been fined or has property been impounded by the City of Rollingwood?	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide additional explanation as a supplement to this application
Does your company have any outstanding fees or fines owed to the City of Rollingwood?	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide additional explanation as a supplement to this application

\* To be shared publicly and made available on City website

# DOCKLESS VEHICLE PERMIT APPLICATION

## ACKNOWLEDGEMENTS

INITIAL	
<hr/>	<ul style="list-style-type: none"><li>▪ Applicant acknowledges that the City Administrator may request other information s/he concludes as necessary in order to make the findings required by Sec. 12.08.002 (Code of Ordinances, City of Rollingwood, Texas, as enacted through Ordinance _____ adopted _____) to the extent permissible under applicable local, state, and federal laws.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ A fee shall not be required for an application for a dockless vehicle permit application permit.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ Before deciding, the City Administrator may request an inspection of the property, and the applicant must make the property and records relevant to the application available for the inspection, within ten (10) days after the date of the request.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ If the City Administrator deems it necessary to request additional information from the applicant consistent with local, state and federal laws and requests such information in writing, the applicant must provide the additional information to the City Administrator within twenty (20) days after the date of the request or the application is automatically denied.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ The written decision of the City Administrator is final. If circumstances change, the applicant can reapply.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ The City Administrator may grant with alterations or conditions, the dockless vehicle permit, if the City Administrator determines that the applicant's initial request would impose an undue financial or administrative burden on the City, or fundamentally alter a City program or law.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ The City Administrator may suspend or revoke a dockless vehicle permit per guidelines in Sec. 12.08.003 (Code of Ordinances, City of Rollingwood, Texas, as enacted through Ordinance _____ adopted _____).</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ A dockless vehicle permit is not transferrable to another location, or to another owner.</li></ul>
<hr/>	<ul style="list-style-type: none"><li>▪ Applicant acknowledges, has read, and understands the provisions within Article 12.08 "Dockless Vehicles" (Code of Ordinances, City of Rollingwood, Texas, as enacted through Ordinance _____ adopted _____).</li></ul>

## APPLICATION SUBMISSION

This permit application should be submitted with all relevant and required attachments to:

City of Rollingwood  
ATTN: Amber Lewis, City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746



***I have carefully read the completed Dockless Vehicle Permit Application and know the same is true and correct and hereby agree that if a permit is issued, all provisions of the Code of Ordinances, City of Rollingwood, Texas, and State and Federal Laws will be complied with. I acknowledge that I am authorized to complete and submit this application.***

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name of Applicant:** \_\_\_\_\_



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES**

**Wednesday, October 16, 2019**

The City Council of the City of Rollingwood, Texas met in a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on October 16, 2019 at 7:00 PM.

Mayor Michael Dyson called the meeting to order at 7:09 p.m.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

#### **1. Roll Call**

**Present Members:** Mayor Michael Dyson, Wendi Hundley, Gavin Massingill, Amy Pattillo and Sara Hutson. Buck Shapiro joined the meeting at 7:12 p.m.

*Mayor Michael Dyson moved items 8 and 9 to the beginning to accommodate visitors in the audience.*

#### **8. Official swearing-in of Jason Brady as Police Chief of the City of Rollingwood.**

Mayor Michael Dyson swore in Police Chief Jason Brady.

#### **9. Present award of appreciation to Interim Chief Pompa for excellent service during her tenure as Interim Chief.**

Mayor Michael Dyson presented Kristal Pompa with an award for her service as interim Chief.

### **PUBLIC COMMENTS**

There were no public comments.

### **PUBLIC HEARING**

#### **2. Public hearing to amend the City's Code of Ordinances regarding the number of members of the Board of Adjustment to hear each case.**

City Administrator Amber Lewis explained that this item amends the ordinance to be consistent with state statute.

Mayor Michael Dyson stated for the record that Buck Shapiro arrived at 7:12 p.m.

**Mayor Michael Dyson opened the public hearing at 7:14 p.m.**

There were no public comments.

**Mayor Michael Dyson closed the public hearing at 7:15 p.m.**

3. Discussion and possible action on a recommendation from the Planning and Zoning Commission to amend the City's Code of Ordinances regarding the number of members of the Board of Adjustment to hear each case.

**Wendi Hundley motioned to amend the City's Code of Ordinances regarding the number of members of the Board of Adjustment to hear each case as detailed in the attached ordinance. Amy Pattillo seconded the motion. The motion passed 5-0.**

4. Public hearing to amend the City's Code of Ordinances to expressly include allowing for veterinary services without the inclusion of overnight kenneling in the current C-1 Zoning District of the City of Rollingwood.

**Mayor Michael Dyson opened the public hearing at 7:16 p.m.**

The following individuals spoke during the public hearing:

- Joshua Brunsmann spoke on behalf of PAZ Veterinary.

**Mayor Michael Dyson closed the public hearing at 7:21 p.m.**

5. Discussion and possible action on a recommendation from the Planning and Zoning Commission to amend the City's Code of Ordinances to expressly include allowing for veterinary services without the inclusion of overnight kenneling in the current C-1 Zoning District of the City of Rollingwood.

**Gavin Massingill motioned to approve Ordinance 2019-10-16-05. Buck Shapiro seconded the motion.**

Wendi Hundley summarized the discussion that happened at the Planning and Zoning Commission meeting regarding this item, including the possibility of issuing a Special Use Permit to allow PAZ Veterinary to operate in this location.

City Attorney Charles Zech gave information about the City's current code and the process that would be necessary for this to be done through a Special Use Permit.

The Council further discussed this recommendation from the Planning and Zoning Commission.

**The motion passed 4-1.**

Troy Buckland, Executive Director at PAZ Veterinary, thanked the City for approving this zoning change to bring PAZ into the City of Rollingwood.

## **PRESENTATIONS**



6. Presentation and status update of the Infrastructure Improvement Plan by K. Friese and Associates.

Caroline LaFollette with K. Friese and Associates provided an update to the Council on the status of the Infrastructure Improvement Plan and the next steps of the project.

Joe Cantalupo responded to Council questions regarding other ways to alleviate flooding issues and ways that the project is modeled. He also explained the unknowns of the project and that this model is a first step and that design and construction phases will bring in more detail.

7. Discussion and possible action to amend the current professional services agreement by and between the City of Rollingwood and K. Friese and Associates.

City Administrator Amber Lewis explained that under this contract the Mayor was authorized to use his spending authority, an amount not to exceed \$10,000. At this point the City is reaching that limit and this item would remove this provision of the contract.

**Wendi Hundley motioned to amend the current professional services agreement by and between the City of Rollingwood and K. Friese and Associates as specified in the attachment. Gavin Massingill seconded the motion. The motion passed 5-0.**

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

10. Discussion and possible action to approve the minutes from the August 21, 2019 Regular Meeting, September 11, 2019 Special Meeting, September 18, 2019 Budget Workshop, September 18, 2019 Regular Meeting, September 30, 2019 Special Meeting, September 30, 2019 Budget Workshop, October 2, 2019 Special Meeting and October 7, 2019 Special Meeting.
11. Discussion and possible action on accepting the resignation of Matt Horne from the Rollingwood Planning and Zoning Commission.
12. Discussion and possible action to accept the resignation of Public Works Director Jackie Bob Wright.
13. An ordinance adopting and enacting a new code for the city of Rollingwood, Texas; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective.
14. Discussion and possible action on an ordinance amending the City of Rollingwood's code of ordinances by deleting certain masonry regulations and requirements applicable to residential and commercial structures.

**Gavin Massingill motioned to approve the consent agenda as presented. Wendi Hundley seconded the motion.**

Sara Hutson requested to remove item 14 from the Consent Agenda and Amy Pattillo asked the Council if they agreed with her proposed change to the August 21, 2019 meeting minutes.

**Gavin Massingill amended his motion to approve the consent agenda with the exception of items 10 and 14. Wendi Hundley seconded the motion. The motion passed 5-0.**

10. Discussion and possible action to approve the minutes from the August 21, 2019 Regular Meeting, September 11, 2019 Special Meeting, September 18, 2019 Budget Workshop, September 18, 2019 Regular Meeting, September 30, 2019 Special Meeting, September 30, 2019 Budget Workshop, October 2, 2019 Special Meeting and October 7, 2019 Special Meeting.

Amy Pattillo clarified that she proposed a small change to the August 21, 2019 minutes and wanted to ensure that all council members agreed with the change.

**Wendi Hundley motioned to adopt the minutes in Agenda item 10 with the change that Amy Pattillo made to the August 21, 2019 minutes. Amy Pattillo seconded the motion. The motion passed 5-0.**

14. Discussion and possible action on an ordinance amending the City of Rollingwood's code of ordinances by deleting certain masonry regulations and requirements applicable to residential and commercial structures.

City Attorney Charles Zech explained that new legislation prohibits cities from regulating building materials as long as they are authorized by a national building code. The City currently has an ordinance that regulates building material, so this change brings the City's code into compliance with the new legislation. The Council discussed the details of legislation and the City's code.

The Council discussed this legislation in regard to HOAs and historical structures.

**Wendi Hundley motioned to approve an ordinance amending the City of Rollingwood's code of ordinances by deleting certain masonry regulations and requirements applicable to residential and commercial structures as outlined on the attached ordinance. Gavin Massingill seconded the motion. The motion passed 4-0. Mayor Michael Dyson stated for the record that Council Member Pattillo was not on the dais for the vote.**

## **REGULAR AGENDA**

15. Discussion and possible action on an ordinance providing for reasonable accommodation or modification for residential uses.

City Attorney Charles Zech explained that the city currently does not have a process for reasonable accommodation or modification requests and that this ordinance was put together with the best practices from other cities. This ordinance would provide a process, including a request, application, review and evaluation of applications based on the law, and a written opinion be provided by the City Administrator. This process does not provide for appeals to that decision.

**Wendi Hundley motioned to approve an ordinance providing for reasonable accommodation or modification for residential uses. Amy Pattillo seconded the motion. The motion passed 5-0.**

16. Discussion and possible action to consider policies and procedures to define the limited parameters and recommending authority of Working Groups, Subcommittees, and Task Forces formed to discuss City business.

Mayor Michael Dyson explained that this item was on last month's agenda but was postponed to this meeting because all Council Members were not present.

Wendi Hundley explained that this item was brought to Council in order to propose a formal set of rules for boards and commissions in regard to creation of these groups, who the groups report to, scope of duties and compliance with the Open Meetings Act. City Attorney Charles Zech outlined the possible ways to go about this item.

Council directed City Attorney Charles Zech to work with City Administrator Amber Lewis on a policy in regard to working groups, subcommittees, and task forces formed to discuss City business.

**No formal action was taken.**

17. Discussion and possible action on a request from the Park Commission to approve a bid from Viking fence to furnish two new gates to close off fields one and two at a cost of \$2,160.

City Administrator Amber Lewis stated that this request is not budgeted for this year but is being requested by the Park Commission.

The Council discussed whose responsibility this type of fence work is, the history of gates, fences and maintenance of the athletic fields, and the possibility of addressing this and other issues through a lease contract.

Mayor Michael Dyson stated that this could be a potential project for RCDC.

**No action was taken.**

18. Discussion and possible action on a recommendation from the Park Commission regarding a shade screen on the Athletic Field Fence.

City Administrator Amber Lewis explained that Girls Softball is requesting approval of this shade screen that they will be paying for.

**Amy Pattillo motioned to approve a recommendation from the Park Commission regarding a shade screen on the Athletic Field Fence. Wendi Hundley seconded the motion.**

**Amy Pattillo amended her motion to approve a recommendation from the Park Commission regarding a shade screen on the backstop of the Athletic Field Fence. Wendi Hundley seconded the amendment.**

**The motion passed 5-0.**



19. Discussion and possible action on a recommendation to the City Council regarding a process for Request for Proposals for the operation, maintenance, and ground lease of the City of Rollingwood Athletic Facilities.

City Administrator Amber Lewis stated that the draft RFP has been included along with ideas from Council Members and Catherine Horne of the Park Commission.

City Attorney Charles Zech explained that the City is not legally required by state law to go out for RFP, so though City ordinance does require an RFP, the City can accept and negotiate proposals as the Council sees fit.

City Council discussed the possible additions to the RFP.

City Administrator Amber Lewis clarified that the previous RFP was published in both the Austin American Statesman and the Westlake Picayune.

**Wendi Hundley motioned to adopt the process for the Request for Proposals for the operation, maintenance, and ground lease of the City of Rollingwood Athletic Facilities in which the City Administrator will compile the draft RFP document, including updated dates as needed, and the added amendments to the Rollingwood field lease RFP numbers 7 and 8, proposed by Council Members Pattillo and Hundley. Amy Pattillo seconded the motion. The motion passed 5-0.**

20. Discussion and possible action to direct the City Administrator to issue a Request for Proposals for professional services to perform a study of the planning, development and building fees for the City of Rollingwood.

City Administrator Amber Lewis explained that there is concern that the City's planning, development and building fees are not covering expenses. She proposed that a Request for Proposals be developed by staff and brought back to Council for approval.

Buck Shapiro stated that it may be faster and easier to issue an RFP without first bringing it back to Council.

City Attorney Charles Zech stated that this project would likely not require an RFP due to the cost and that it is a professional service that would be exempt.

**Amy Pattillo motioned to direct the City Administrator to issue a Request for Proposals for professional services to perform a study of the planning, development and building fees for the City of Rollingwood. Buck Shapiro seconded the motion. The motion passed 5-0.**

21. Discussion and possible action to direct the City Administrator to issue an RFQ for professional services to perform a Comprehensive Plan for the City of Rollingwood.

City Administrator Amber Lewis explained that this item originated at the Planning and Zoning Commission meeting and that they expressed their desire for a long-term plan for the City.

**Gavin Massingill motioned to direct the City Administrator to issue an RFQ for professional services to perform a Comprehensive Plan for the City of Rollingwood. Sara Hutson seconded the motion. The motion passed 5-0.**

22. Discussion and possible action on a recommendation from the Utility Commission to issue a Request for Proposals for the selection of a utility rate consultant.

City Administrator Amber Lewis explained that the Utility Commission would like to look at winter averaging procedures and the possibility of a sewer base rate.

Sara Hutson provided context to this item, including discussion about items from the last Utility Commission meeting and the history of wastewater rates.

**Sara Hutson motioned to direct the City Administrator to issue a Request for Proposals for the selection of a utility rate consultant to evaluate the City of Rollingwood's wastewater billing rates. Wendi Hundley seconded the motion. The motion passed 5-0.**

Mayor Michael Dyson requested that the Utility Commission create a matrix that will allow them to compare responses.

23. Discussion and possible action on a recommendation from the Park Commission to terminate the agreement with Plant Driven Design for the Butterfly Garden Project.

Mayor Michael Dyson stated that action in regards to this contract was not taken in the timeframe stated in the contract.

**Wendi Hundley motioned to terminate the agreement with Plant Driven Design for the Butterfly Garden Project. Buck Shapiro seconded the motion. The motion passed 5-0.**

24. Discussion and possible action on a request to amend policy direction in regard to Cost of Living Adjustment eligibility to include employees hired within 90 days prior to or after September 30, 2019.

Mayor Michael Dyson explained that a Cost of Living Adjustment for all employees with the exception of the City Administrator is already budgeted for in Fiscal Year 2019-2020. He also spoke on the goal of COLAs and the potential ramifications of excluding some members of staff from the COLA.

The Council discussed the intentions of policy direction and how to solve the problem that has been created by the policy of COLA eligibility.

**Amy Pattillo motioned to amend policy direction in regard to Cost of Living Adjustment eligibility to include employees hired within 90 days prior to or after September 30, 2019 to reflect that all employees other than City Administrator Amber Lewis receive the same COLA. Wendi Hundley seconded the motion. The motion passed 5-0.**

25. Discussion and possible action on an ordinance amending the city's code of ordinances section 12.06 to prohibit the operation of "motor-assisted scooters" in the city; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.

**Wendi Hundley motioned to approve an ordinance amending the city's code of ordinances section 12.06 to prohibit the operation of "motor-assisted scooters" in the city; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date. Amy Pattillo seconded the motion.**

The Council discussed personal scooters being included in this ban as well as the previous discussion on scooters in the City.

Amy Pattillo stated that there may be a benefit to having a public hearing on this item due to the amount of people that own personal motor-assisted scooters.

Council directed to have a public hearing and additional discussion on this item at the next City Council Meeting.

**No vote or formal action was taken.**

26. Discussion and possible action an ordinance adopting a new article of the City's code of ordinances by adding Chapter 12 Traffic and Vehicles, Article 12.08 Dockless Vehicles: electric bicycles and bicycles equipped with GPS; providing for the regulation of dockless vehicles: electric bicycles and bicycles equipped with GPS in the city; providing for the permit requirements for dockless vehicles: electric bicycles and bicycles equipped with GPS; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.

Sara Hutson stated that, similar to the previous item, there would be a benefit in bringing this item back to Council next month in a public hearing.

Council discussed the legal definition of a dockless vehicle and what rules would apply to those riding these vehicles, from an age and safety standpoint.

Council directed to have a public hearing and additional discussion on this item at the next City Council Meeting.

**No vote or formal action was taken.**

27. Standing agenda item ----- update, discussion and possible action regarding the Bee Cave Improvement Project TXDOT has committed to co-sponsoring with the City of Rollingwood that will address the low water crossing flooding issues, expand to 5-lanes with shoulders and sidewalks throughout Rollingwood's portion of Bee Cave Road.

Mayor Michael Dyson talked about how this item relates to the K. Friese report given earlier and the final product that will be introduced in the future.

The Council discussed a proposed regional arterial study that identified Bee Cave Road as a reversible lane project.

Amy Pattillo also stressed the importance of the City taking a stance regarding this project at this time. Mayor Michael Dyson clarified that the City must express opposition to this project.

28. Standing agenda item ----- update, discussion and possible action to pass a resolution, request a meeting with, to provide information or a statement of position of the City to, and/or to request information or analyses from relevant state and local officials in connection with the proposed South Mopac expansion.

Amy Pattillo stated that work is still being done to translate the previously presented resolution into a letter.



## **MAYOR AND DEPARTMENT REPORTS**

Mayor Michael Dyson stated that all reports are posted to inform the public. No discussion or action took place on the Mayor and Department Reports.

29. City Administrator's Report
30. Municipal Court Report
31. City Engineer- LNV, Inc., Report
32. Chief of Police Report
33. Contract invoices through September 2019 - AWR Services, Inc., Water and Wastewater Services, K. Friese & Associates - IIP & MS4, LNV, Inc., City Engineer, Professional Design Group, Inspections, ATS, Building Official, Denton, Navarro, Rocha Bernal and Zech, PC., City Attorney
34. City Stats for September 2019.
35. City Financials for September 2019 - FY 2018-2019.
36. RCDC Financials for September 2019 - FY 2018-2019.
37. AWR Services, INC., Report on Water and Wastewater for September 2019

## **ADJOURNMENT OF MEETING**

**Mayor Michael Dyson called for adjournment at 9:55 p.m. Wendi Hundley motioned to adjourn the meeting. Amy Pattillo seconded the motion. The motion passed 5-0.**

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

\_\_\_\_\_  
**Michael Dyson, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Secretary**

# **INTERLOCAL MUTUAL AID AGREEMENT**

**BETWEEN**

**CITY OF WEST LAKE HILLS**

**AND**

**CITY OF ROLLINGWOOD**

THIS AGREEMENT (“**Agreement**”), made and entered into this 20th day of November, 2019 by and between the City of Rollingwood (“**ROLLINGWOOD**”) and the City of West Lake Hills (“**WLH**”). ROLLINGWOOD and WLH are hereinafter sometimes referred to as a “city” or together as the “cities”.

## **WITNESSTH:**

**WHEREAS**, the Rollingwood Police Department (“**ROLLINGWOOD PD**”) and the West Lake Hills Police Department (“**WLH PD**”) are responsible for providing for law enforcement and related public services in their respective cities, which can be delivered more efficiently and effectively through cooperative efforts to the benefit of public health, safety, and welfare in both of the cities; and

**WHEREAS**, the ROLLINGWOOD PD and the WLH PD agree that it is in the best interest of each city to have available to both agencies, additional resources to assist each city respectively, as needed and requested by the host department responsible for public safety including police services as mutually agreed upon by both parties; and

**WHEREAS**, Chapter 791 of the Texas Government Code authorizes ROLLINGWOOD and WLH to contract, to the greatest possible extent, with one another to increase the efficiency and effectiveness of local governments.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein contained, ROLLINGWOOD and WLH hereby agree as follows:

## **ARTICLE I. PURPOSE**

The purpose of this agreement is to develop a procedure that focuses on providing a safe and healthy environment for citizens of both the City of Rollingwood and the City of West Lake Hills; to foster better relations between citizens and law enforcement personnel in both cities; to deter crime or respond to emergencies through the use of an available law enforcement officer; to enforce local, state, and federal laws when the primary agency serving the affected city is unavailable.

## **ARTICLE II. ROLLINGWOOD PD’s RESPONSIBILITIES**

A. ROLLINGWOOD PD shall, when doing so would not leave ROLLINGWOOD inadequately

provided with police protection as determined by the Chief of the ROLLINGWOOD PD or his/her designee:

1. Respond to emergency situations or incidents when requested by WLH PD officials;
2. Respond to law enforcement related situations or incidents where WLH PD officials request additional personnel or law enforcement resources that they do not have, or have exhausted;
3. Assist in mutual aid incidents including those that require officers with advanced training, to assist in crisis management, criminal investigative scenes, or traffic related incidents, when requested by WLH PD officials; and
4. Provide staffing and resources to WLH PD;

The ROLLINGWOOD PD shall also:

1. Work with WLHPD staff on mutual aid initiatives, planning and operations, to include but not limited to training and educational experiences;
2. Defer all media requests regarding an incident occurring in the City of West Lake Hills to the WLH PD;
3. Pay any expenses incurred by the ROLLINGWOOD PD when responding to a WLH PD request detailed in this agreement, including regular compensation, overtime compensation, and all the costs of all benefits regularly provided by ROLLINGWOOD to the responding employee; and
4. Provide with respect to each of its responding employees workers' compensation coverage and liability insurance coverage.

ROLLINGWOOD PD shall ensure that its responding officers:

1. Provide a professional response and interaction with the general public in the City of West Lake Hills when assisting WLH PD;
2. Operate under ROLLINGWOOD PD policy and procedures, as well as this Agreement;
3. Will be identifiable as ROLLINGWOOD PD officers;
4. Will advise dispatch services through Travis County Sheriff's Dispatch of their response to WLH PD request for assistance, including a description of the reason for response; and
5. Monitor Travis County Sheriff's Dispatch primary channel for calls holding or in progress in the City of West Lake Hills.

### **ARTICLE III. WLH PD's RESPONSIBILITIES**

A. The WLH PD shall, when doing so would not leave WLH inadequately provided with police protection as determined by the Chief of the WLH PD or his/her designee:

1. Respond to emergency situations or incidents when requested by ROLLINGWOOD PD officials;
2. Respond to law enforcement related situations or incidents where ROLLINGWOOD PD officials request additional personnel or law enforcement resources that they do not have, or have exhausted;
3. Assist in mutual aid incidents including those that require officers with advanced training, to assist in crisis management, criminal investigative scenes, or traffic related incidents, when requested by ROLLINGWOOD PD officials; and
4. Provide staffing and resources to ROLLINGWOOD PD.



The WLH PD shall also:

1. Work with ROLLINGWOOD PD staff on mutual aid initiatives, planning and operations, to include but not limited to training and educational experiences;
2. Defer all media request regarding an incident occurring in the City of Rollingwood to the ROLLINGWOOD PD;
3. Pay any expenses incurred by the WLH PD when responding to a ROLLINGWOOD PD request detailed in this agreement, including regular compensation, overtime compensation, and all the cost of all benefits regularly provided by WLH to the responding employee; and
4. Provide with respect to each its responding employees workers' compensation coverage and liability insurance coverage.

WLH PD shall ensure that its responding officers:

1. Provide a professional response and interaction with the general public in the City of Rollingwood when assisting ROLLINGWOOD PD;
2. Operate under WLH PD policy and procedures, as well as this Agreement;
3. Will be identifiable as WLH PD officers;
4. Will advise dispatch services through Travis County Sheriff's Dispatch of their response to ROLLINGWOOD PD request for assistance, including a description of the reason for response; and
5. Monitor Travis County Sheriff's Dispatch primary channel for calls holding or in progress in the City of Rollingwood.

#### **ARTICLE IV. MISCELLANEOUS**

A. The Chiefs of ROLLINGWOOD PD and the WLH PD shall each:

1. Communicate efficiently and regularly regarding issues arising pursuant to this agreement;
2. Keep his/her respective city's administration and leadership updated on changes or issues concerning the procedures for implementing this Agreement;
3. Routinely communicate and review the agreement and advise the other when newly adopted policies, procedures or legal restrictions may create a conflict with this Agreement;
4. Arrange meetings at least one time a calendar year to review this Agreement and discuss the success and failures, if any, of this Agreement;

B. This Agreement does not create an employer-employee relationship between the ROLLINGWOOD PD and the officers responding from the WLH PD or the WLH PD and the officers responding from the ROLLINGWOOD PD.

C. Each responding officer shall at all times be an employee of the city with which (s)he is regularly employed, regardless whether (s)he is responding to a call for service in the other city.

D. For purposes of determining civil liabilities for third-party claims due to injuries or damages, pursuant to Gov't Code Section 791.006(b) the city that requests and obtains the services is responsible for any civil liability that arises from the furnishing of those services. Each of the cities shall at all times during the term of this Agreement as extended from time to time maintain general liability insurance, including coverage for operation of vehicles to be used in the performance of this Agreement, in the minimum amount of \$1,000,000 for single occurrence for bodily injury or death and \$500,000 for each single occurrence for injury to or destruction of property.

E. It is expressly understood and agreed that this Agreement does not waive any immunity or defense

that would otherwise be available to a city against third-party claims arising from activities performed under this Agreement.

## **ARTICLE V. TERM AND TERMINATION**

This Agreement shall become effective upon execution and shall renew each year for five calendar years subject to the termination provisions within this Agreement. This Agreement is binding on each city's successors and assigns. This Agreement may be terminated by either city upon written notice to the other for cause, for fiscal reasons or for any reason determined in the sole discretion of the governing body of the city. Notice of termination shall be provided in writing at least thirty (30) days prior to termination date.

## **ARTICLE VI. NOTICES**

Whenever any city desires or is required by law to give notice unto the other city, notice shall be sent by certified mail or hand delivered to:

Chief of Police  
City of Rollingwood  
403 Nixon Drive  
Rollingwood, Texas 78746

Chief of Police  
City of West Lake Hills Police Department  
911 Westlake Drive  
West Lake Hills, Texas 78746

## **ARTICLE VII. GOOD FAITH**

The cities agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the two Chiefs of Police or their designees prior to referring issues to the elected officials of each city.

## **ARTICLE VIII. MODIFICATION**

This Agreement constitutes the full understanding of the cities and no terms, conditions, understandings, or agreements purporting to modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by each of the cities.

## **ARTICLE IX. NON-ASSIGNMENT**

This Agreement, and each and every covenant herein, shall not be capable of assignment, unless the express written consent of both of the Chiefs of Police, or their respective designees is obtained.

## **ARTICLE X. MERGER**

This Agreement constitutes a final written expression of the parties' agreement on the subject matter hereof.

**IN WITNESS WHEREOF**, the parties have caused the execution of this agreement on the day, month, and year above first written.

*[signature page to follow]*

The City of Rollingwood

By: \_\_\_\_\_  
Mayor Michael R. Dyson

The City of West Lake Hills

By: \_\_\_\_\_  
Mayor Linda Anthony





**Clean Scapes, LP**  
**LANDSCAPE MAINTENANCE ADDENDUM - CITY OF ROLLINGWOOD**

This addendum amends the existing landscaping maintenance agreement and is entered between Clean Scapes, LP, hereinafter, Contractor, and The City of Rollingwood, hereinafter Agent or Representative for work to be performed upon the property located at 403 Nixon Dr. Rollingwood, TX 78746.

Effective October 1, 2019

Adding monthly irrigation inspections to the City of Rollingwood Parks (excluding the Ball Fields).  
Additional monthly billing - \$245.

The revised monthly maintenance pricing for the property will be \$4,235.27.

All other verbiage including scope, special services and related pricing, terms and conditions of the existing agreement remain the same.

Proposed by:

Accepted by:

By: Trey Webb  
Title: Director - Marketing & Sales  
Date: September 27, 2019

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Clean Scapes, LP**  
**Landscape Maintenance Agreement City of**  
**Rollingwood Parks Commission**

This agreement is entered into between Clean Scapes, LP, hereinafter, (“**Contractor**” or “**Clean Scapes**”), and the City of Rollingwood (“**City**”) for work to be performed upon the properties depicted in the attached Exhibit “A,” comprising the property of the City’s administrative offices located at 403 Nixon Drive, Rollingwood, TX 78746 and the adjacent large park (the “**City Hall/Park Area**”), and the two areas adjacent to three monument signs (two are immediately across the street from each other) announcing the entrance to the City (the “**Sign Areas**”) (the City Hall/Park Area and the Sign Areas are together sometimes referred to as the “**Properties**”). For the avoidance of doubt, maintenance of the xeriscape landscaped area immediately in front of City Hall, and the ball fields, each as indicated on Exhibit A will be maintained by others.

**Landscaping Maintenance**

The Properties will be serviced to keep a neat and tidy appearance. During the active growth season, the Properties will be serviced on a regular 42-visit schedule. When weather interference with regularly scheduled tasks poses safety risks or would prove destructive to the landscaping, the visit will be re-scheduled. Standard services to be performed on each visit include mowing, trimming, and edging.

An experienced area manager will inspect the Properties after each regular service visit to ensure client satisfaction.

Tree wells, building exteriors, beds and other obstacles will be trimmed around using a string trimmer.

All grass clippings and other debris caused by contractor will be blown from sidewalks, curbs, streets, exterior parking island areas, and breezeways after each mowing. Trash will be picked up prior to mowing. If trash should be run over by the mowers, it will be raked, removed, and disposed of offsite.

**Weed Control (included)**

All shrub beds, curbs, and natural areas that are mulched and expansion joints will be kept relatively weed free by hand weeding and the use of approved herbicides.

**Pruning (included)**

All shrubs will be pruned as needed during the contracted year. Scheduled cuttings of all native Texas grasses will be agreed upon prior to work beginning. All shrubbery trimmings will be removed and taken offsite for recycling or disposal. All newly planted shrubbery will be lightly pruned to encourage new growth. All severe cutting of shrubbery (removal of at least one third of plant’s growth) will be at an additional charge.

All trees in landscaped areas will be pruned of low hanging limbs across roadways, trails, playscapes and playgrounds, and sidewalk areas. This includes a height to measure eight feet from the base of the tree trunk and no greater than 2" in caliper. In addition, following completion of the work described in the attached Exhibits "B" and "C", ~~all trees on the Properties shall regularly be trimmed as needed to maintain the health and appearance of the trees and surrounding landscaping and vegetation. (After completion of the work described in Exhibits "B" and "C," removal of dead trees or of 33% or more of any tree shall not be included in recurring monthly services.)~~ TW

**Chemical Treatments - Fertilization, Weed Control, Herbicide, and Fire Ant Control (included)**

Chemical treatments will include fertilization using a slow release fertilizer to be applied to turf 3 times per year and twice per year for shrubs. Pre-emergent and post-emergent will each be applied 2 times per year for turf and once per year for shrubs. As needed, appropriate herbicide will be used to control weeds and invasive grasses..

Mound spot treatment for fire ants shall be performed as needed during maintenance visits.

Any additional chemical treatments will be an extra cost to the agreement.

**Irrigation Inspections and Reports**

Prior to beginning work on the Properties, irrigation systems, where located, will be evaluated by the Contractor to determine condition. A written evaluation will be provided to the City Administrator along with appropriate suggestions and proposals for repairs. The City agrees to be financially responsible to repair and/or replace components on a timely basis. The cost of the initial irrigation survey is included in this agreement at no additional charge; however, any repairs to be performed by Contractor will be extra cost to be determined and agreed by the City and Contractor. Monthly irrigation inspections, checks, and reporting are ~~also included in this agreement at no additional cost~~, with findings to be submitted TW electronically to the City Administrator. T80.

Irrigation damages caused by Clean Scapes crews will be repaired at no charge to the City. Other irrigation repairs from damages caused by vandalism, acts of God (fire, freezing, tornadoes, flooding, earthquakes, etc.); power loss; and damage by wildlife shall be an additional cost if performed by Contractor. With this in mind, all irrigation repairs are outside the contract price; proposals and pricing for any such work to be furnished by Clean Scapes shall be submitted to the City for approval.

The City acknowledges current drought conditions in Central Texas and its subsequent watering restrictions and agrees to abide by stated water restriction mandates as issued by its governing agency.



**Mulch (*extra charge*)**

At the additional charge provided in this paragraph, Contractor will install native Texas hardwood mulch to shrubbery beds, tree rings, and other specified areas as requested, generally in spring or summer and/or fall or winter. The price for this work is an amount up to \$2,970.00, based on up to 540 bags at \$5.50 per bag with the exact amount adjusted based on actual number of bags used.

**Work by Others**

The following tasks are specifically excluded from this contract and considered “work by others” in all circumstances:

- Ornamental fountain and water feature design, installation, inspection, cleaning, maintenance, and repairs. This includes pumps, foot valves, screens, fans, controls, mechanical gauges, and lights;
- Freeze protection from the irrigation connection back to the pump;
- Water feature maintenance (including, but not limited to water quality ponds, lakes, wet ponds, swimming pools, etc.), silt removal, scientific testing, gabion cleaning/repairs/replacement, aquatic plant maintenance and management (including invasive species) and aquatic pest control;
- Exterior landscape lighting including maintenance, testing, repair, and replacement;
- Interior plants;
- Holiday decorations;
- Removal and disposal of animal waste, debris, and carcasses;
- Removal and disposal of tobacco debris outside of normal service process.

Should any of these tasks be requested or required in a landscaping maintenance agreement, we will subcontract these services to an experienced, licensed third party at a charge to include the subcontractor’s fee along with an appropriate administrative fee.

**Additional Work**

The attached Exhibits “B” and “C” set out additional work to be performed by Clean Scapes on a non-recurring basis together with the price payable for the additional tree maintenance work, in the City park and at the City entrance signs, respectively described in such Exhibits. Payment for the work at the price provided shall be due with the next regular monthly payment due following completion of such work.

## **General**

Clean Scapes mailing address is PO Box 203070, Austin, TX 78720. The office phone number is 512-448-1094, fax number is 512-448-9590.

Clean Scapes physical address is 2631 Kramer Lane, Austin, TX 78758.

All Clean Scapes employees are drug-tested, e-verified, and legally authorized to work in the United States.

All Clean Scapes crews have a crew leader with direct communication to area managers. All Clean Scapes field employees will be uniformed and easily recognized by you and your staff.

Clean Scapes management will be responsible for any plant damage caused by our crews.

General liability insurance coverage in an amount not less than \$1,000,000 per occurrence will be in force at all times, providing for the City to be an additional insured. An insurance certificate will be provided upon contract execution.

Severe weather clean-up is not included in this agreement. We will be available for this service at an additional charge to the contract provided our crews can safely access the property. Severe weather includes, but is not limited to, ice storms, hail storms, wind storms, tornadoes, earthquakes, hurricanes, wild fires, or flooding. As a proven courtesy, our contract customers always receive preferential treatment for this service. Snow removal, ice removal, and clean-up of residual de-icing materials are excluded from this agreement. These services are available at an additional cost to the contract.

Damages caused by native wildlife will be excluded from this agreement.

During the non-cutting season, the property will be visited and serviced. At that time, the property will be policed and blown. Windblown trash and debris will continue to be removed from the property during these visits.

The City will approve all additional tasks before work begins.

This agreement will automatically renew for an additional one year term following the completion of the initial term unless either party provides notice of an intention to terminate or not renew. This agreement may be terminated at any time by the City effective the first day of the month that is not less than 30 days after the date written notice of termination is provided to Contractor.

Either party may terminate this agreement in the event that the other defaults in timely making any payment due and such default continues for seven (7) days after written notice of default is provided by the non-defaulting party to the defaulting party.

**Term of the Agreement**

Subject to the provisions for early termination, the duration of this agreement is 1 year, commencing on April 10, 2018. All straight time labor and materials for mowing, weeding, trimming, and listed chemical treatments are included in this agreement.

**Price of the Work (*tax-exempt*): \$3,990.27 per month**

Approved:                      Initials: fm

**Additional Items (Extra Charge):**

**Mulch** up to \$2,970.00 (depending on volume of materials)

Approved:                      Initials: fm

**Irrigation Check, Inspections and Reports**

**Only as included in regular monthly cost of \$3,990.27**

Approved:                      Initials: fm

**One-Time work (clean up) N/A**

**Arbor Care \$16,700 for work described in Exhibits "B" and "C" and thereafter only as included in regular monthly cost of \$3,990.27**

Approved:                      Initials: fm

**Payments**

- 1) If the City defaults or fails to make any installment payment when due or otherwise terminates this agreement for any reason other than Contractor's default, the Contractor shall cease working and render an invoice adjusted in the manner hereinafter set out:
  - a) The amount owing for regular monthly services for the contract year of termination shall be adjusted according to the Contractor's reasonable



projected costs of labor and materials left to be supplied under this agreement for the remainder of the contract year of termination. The resulting amount then due shall be the amount then unpaid of the proportion of the price of all discrete items of work to be performed for the contract year equal to the proportion of all such work then completed at the time of termination. Any unpaid amounts owing for completed work described on Exhibits B and C shall also be due and owing. In the event that any work described on Exhibits B or C has partially been performed at the time of termination, the City shall pay to Contractor the proportion of the price for such work equal to the proportion of the work completed.

- b) The City acknowledges that the work to be performed by the Contractor under this agreement varies with the seasons of the year and the amount of each periodic installment bears no relationship to the amount of time of work actually performed by the Contractor during that specific period of time.
- c) The City shall pay the reasonably determined balance due on the invoice as adjusted within 30 days of it being rendered by the Contractor, thereafter the balance of the invoice as adjusted shall accrue interest at the rate of 1.5 percent per month until paid.
- d) Payments will be made to:  
Clean Scapes  
PO Box 203070  
Austin, TX 78720  
  
If needed, deliveries may be made to:  
Clean Scapes  
2631 Kramer Lane  
Austin, TX 78758
- e) The prevailing party shall be entitled to recover reasonable attorney's fees and costs incurred in enforcing this agreement.

2) If the City terminates this agreement as a result of a default of Contractor, the City shall be entitled to a refund of any overpayment, if any, resulting from subtracting the total amount paid by the City to Contractor from the cost of the work performed prior to termination as determined in accordance with subsection 1(a) of this Payments section.

#### **Limited Warranty**

Contractor warrants only that if the work covered by the agreement is not as specified or is not performed in a good and workmanlike manner, Contractor shall, in lieu of all remedies, without charge, use such materials and labor as are necessary to correct the work. This warranty runs only to the City and is effective only if written notice of a claim is delivered to the Contractor and the City is not in default under any of the payment provisions of the agreement. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE EXCLUDED.

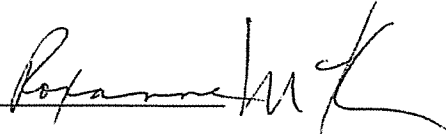
#### **Limitation of Remedy**

CONTRACTOR is responsible only for damages to property or injury to person caused by CONTRACTOR. CONTRACTOR is not responsible for any consequential or economic loss of damages caused by the City.

#### **ENTIRE AGREEMENT**

This agreement represents the entire contract between the parties. No verbal agreements, condition or representations are valid unless appearing on both copies. All modifications must be in writing and acknowledged by the Contractor and the City. This agreement is to be governed by the laws of the State of Texas and is binding upon the heirs, personal representatives, successors, and assigns of the parties.

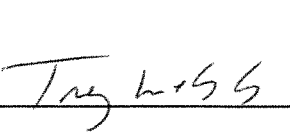
City of Rollingwood:

By: 

Title: Mayor

Date: 4/10/18

Clean Scapes, LP:

By: 

Title: Director of Sales & Marketing

Date: 4/13/18



# Exhibit A

3/16/2018

Google Maps

Google Maps CLEANSCAPES Contract

Area within the BLUE line is included in Cleanscapes maintenance contract. Areas within the RED line are to be excluded from contractual responsibility.

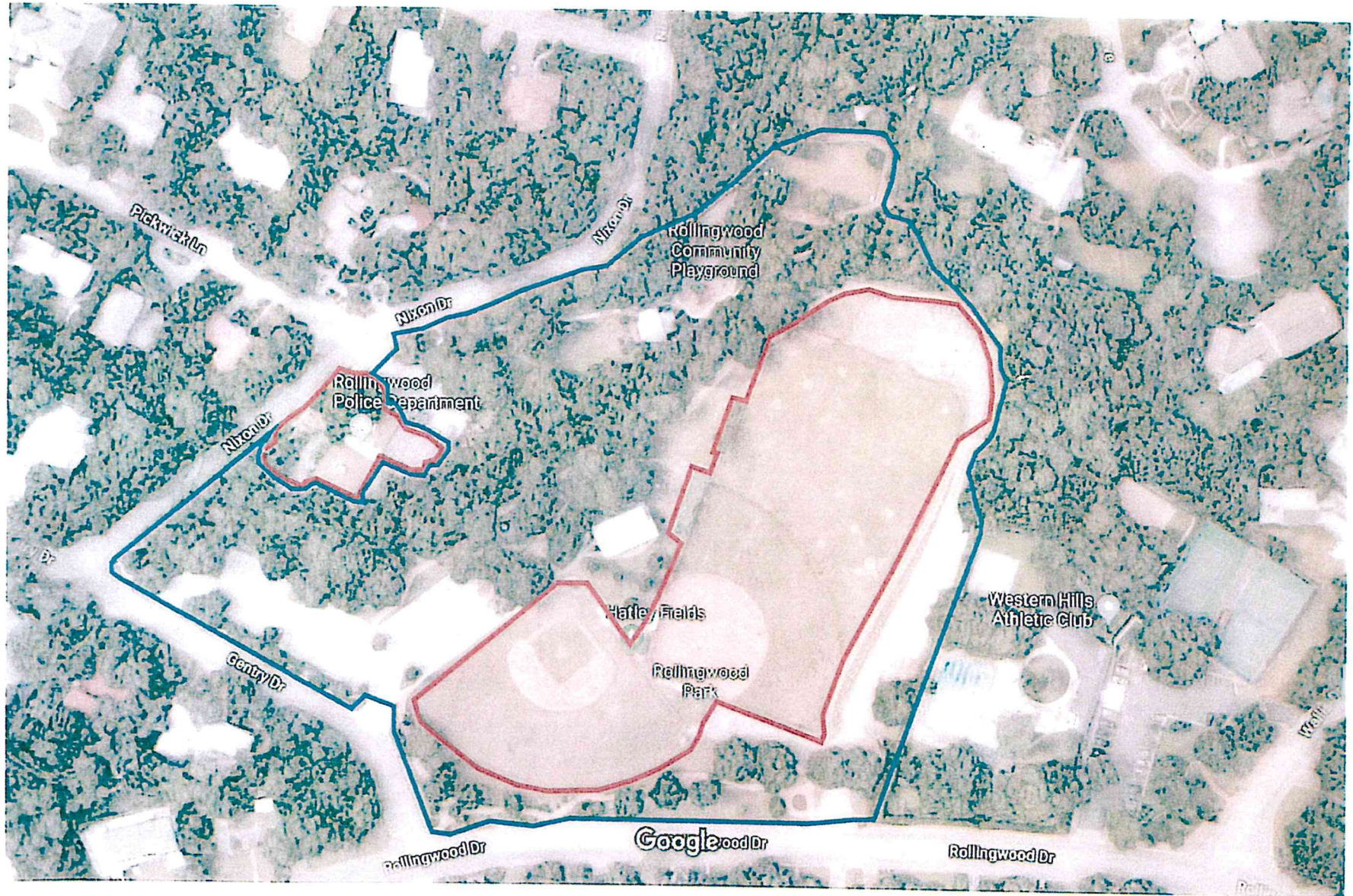


Exhibit A

Imagery ©2018 Google, Map data ©2018 Google 100 ft

<https://www.google.com/maps/@30.2756669,-97.7875902,270m/data=!3m1!1e3>



# Exhibit B (1 of 6)

## ESTIMATE ONLY

**Clean Scares**  
LANDSCAPING

<b>Property</b>	Rollingwood Entrance Signs	<b>Description</b>	Sign Clearance -Tree Trimming and Removals
<b>Address</b>	2 Sites	<b>Customer Name</b>	
<b>City</b>	Austin	<b>Customer Email</b>	
<b>Reference No</b>		<b>Owner/Purchaser</b>	City of Rollingwood

Description	Cost
Location: SIGN NEAR ZILKER & CLUBHOUSE (NEAR 2400 ROLLINGWOOD DR)	
_Remove 11 inch Live Oak growing over sign - marked with orange flagging	720.00
_Raise canopy of nearby oak to 14 ft. for better sign visibility and vehicular clearance	450.00
+ Remove deadwood, 1" in diameter and larger	
Location: SIGN NEAR EDGE GROVE DR & SOUTHCREST DR	
_Remove approximately 10 trees w/ orange flagging for better sign and RTW clearance	3,540.00
+ Prune approximately 15 nearby trees for better sign and RTW clearance	
_Chip, haul off, and dispose of debris in an environmentally friendly manner	

**General provisions:** ~~Estimate valid for 90 days. Individual pricing may be subject to change if estimate is not accepted in its entirety.~~ Clean Scares proposes to furnish all materials and perform all labor necessary for the completion of the above referenced project in compliance with Clean Scares ("Contractor") Specifications ("Specifications") and as provided above. Deadwood removal limited to safely attainable heights. Please let us know if you have any questions about specific material to be removed. All work to be performed during normal business hours.

Subtotal	\$ 4,710.00
Tax	\$ 388.58
Total	\$ 5,098.58

Rm  
Rm

Clean Scares

Printed Name Jason Dremsa  
Title Certified Arborist, TX-4080A  
Date 10/2/2017

Purchaser

Approval Signature  
Printed Name  
Date

*Roxanne McKee*  
Roxanne McKee  
Mayor, City of Rollingwood  
4/10/18

Clean Scares, LP - PO Box 203070 - Austin, TX 78720 - (512)-448-1094

3/16/2018

Google Maps

Area within BLUE is included in Cleanscapes contract.

Google Maps



Exhibit B (2 of 6)

Imagery ©2018 Google, Map data ©2018 Google 20 ft

<https://www.google.com/maps/@30.2719597,-97.7888596,97m/data=!3m1!1e3>

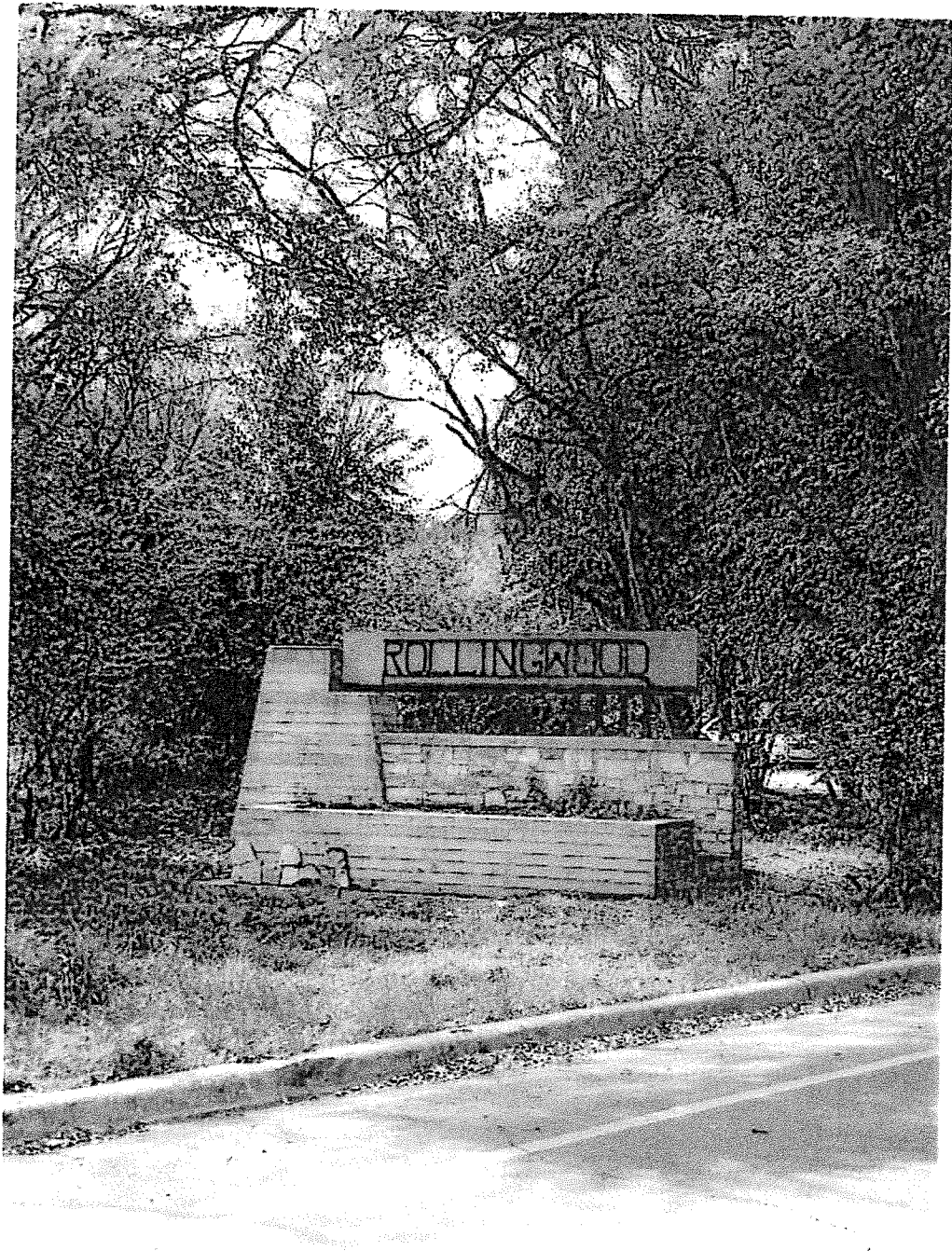


Exhibit B (3 of 6)



3/16/2018

Google Maps

Areas within BLUE line is included in  
Cleanscapes contract.

Google Maps



Exhibit B (4 of 6)

<https://www.google.com/maps/@30.2698321,-97.7805957,67m/data=!3m1!1e3>

Imagery ©2018 Google, Map data ©2018 Google 20 ft





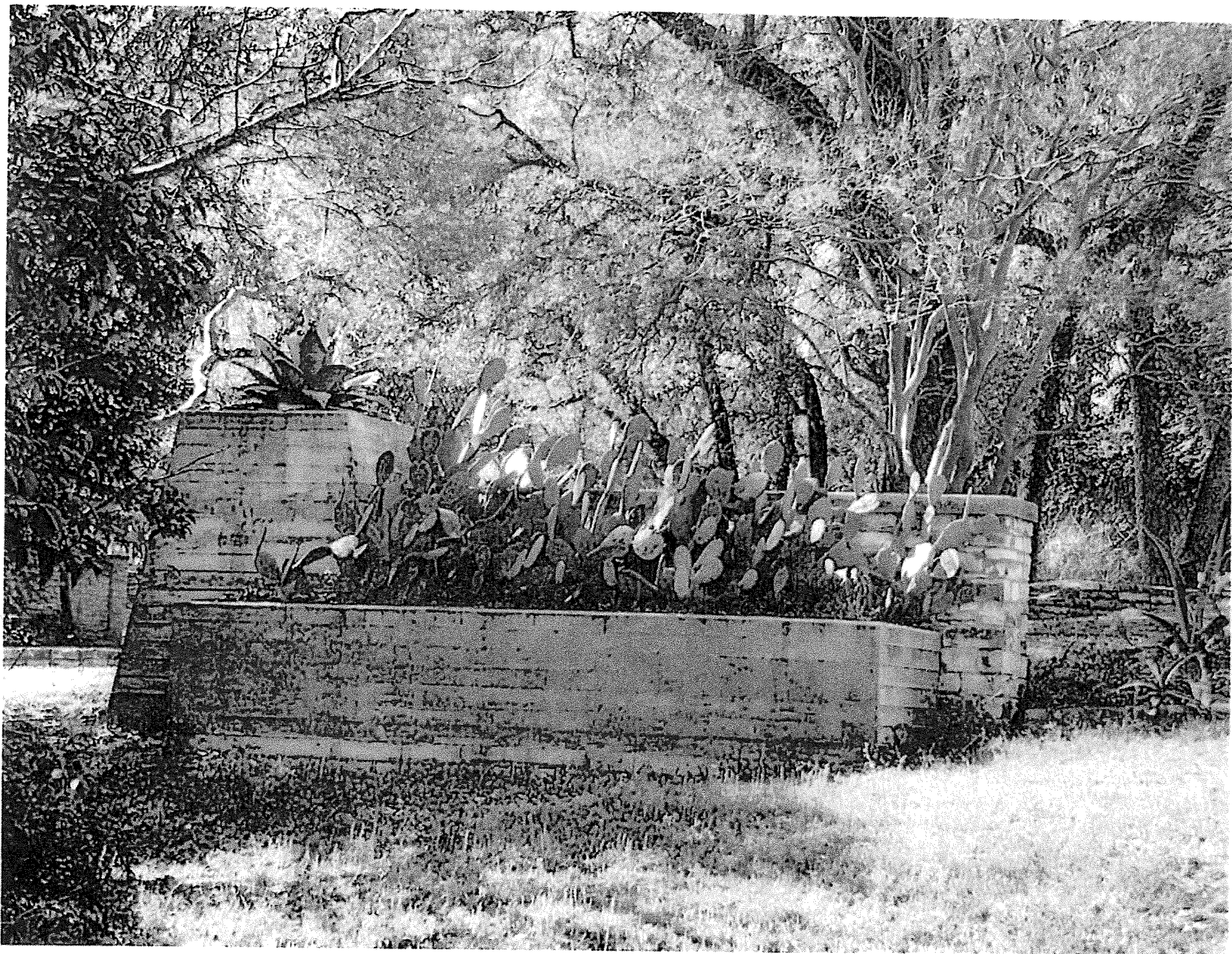


EXHIBIT D (6016)



# Exhibit C

## ESTIMATE ONLY



<b>Property</b>	Rollingwood - Park/Playground	<b>Description</b>	Tree Trimming and Removals
<b>Address</b>	403 Nixon Dr	<b>Customer Name</b>	
<b>City</b>	Austin	<b>Customer Email</b>	
<b>Reference No</b>		<b>Owner/Purchaser</b>	City of Rollingwood

Description	Cost
Location: UPPER PARK:	
_Provide 3-5' building and roof clearance (includes all mechanical equipment)	4,460.00
+ Raise canopies to provide better pedestrian and vehicular clearance	
+ Remove deadwood, 1" in diameter and larger	
+ Remove Chinaberries along norther park edge ~ 10 with orange flagging	
 _Remove 1 hazardous tree near playground marked with green flagging-includes stump grinding	1,020.00
Location: LOWER PARK:	
_Provide 3-5' building and roof clearance (includes all mechanical equipment)	2,970.00
+ Raise canopies to provide better pedestrian and vehicular clearance	
+ Remove deadwood, 1" in diameter and larger	
+ Remove trees along park edge ~ 15 w/ orange flagging, stump grind inside fence	
Location: NIXON DR. - PICKWICK LN TO PARK HILLS DR (EAST SIDE)	
_Raise canopies over road to provide better vehicular clearance - 14 ft.	900.00
+ Remove deadwood, 1" in diameter and larger	
Location: STAIRCASE FROM UPPER TO LOWER PARK	
_Raise canopies over staircase to provide better pedestrian clearance	660.00
+ Remove deadwood, 1" in diameter and larger	
OPTION #1 - Location: NEAR TEMP. OFFICE TO NIXON DR	
_Raise canopies to provide better pedestrian and vehicular clearance	1,980.00
+ Remove deadwood, 1" in diameter and larger	
 _Chip, haul off, and dispose of debris in an environmentally friendly manner.	

**General provisions:** Estimate valid for 90 days. Individual pricing may be subject to change if estimate is not accepted in its entirety. Clean Scapes proposes to furnish all materials and perform all labor necessary for the completion of the above referenced project in compliance with Clean Scapes ("Contractor") Specifications ("Specifications") and as provided above. Deadwood removal limited to safely attainable heights. Please let us know if you have any questions about specific material to be removed. All work to be performed during normal business hours.

Subtotal	\$ 11,990.00
Tax	\$ 989.16
<b>Total</b>	<b>\$ 12,979.16</b>

Clean Scapes

Printed Name Jason Dremsa

Title Certified Arborist. TX-4080A

Date 10/2/2017

Purchaser

Approval Signature

Printed Name

Date

*Roxanne McKee*  
Roxanne McKee  
 Mayor, City of Rollingwood  
 4/10/18

Clean Scapes, LP - PO Box 203070 - Austin, TX 78720 - (512)-448-1094



LandWest Design Group  
8100 Thomas Springs Road  
Austin, TX 78736  
11/18/19

City of Rollingwood  
403 Nixon Drive  
Rollingwood, TX 78746

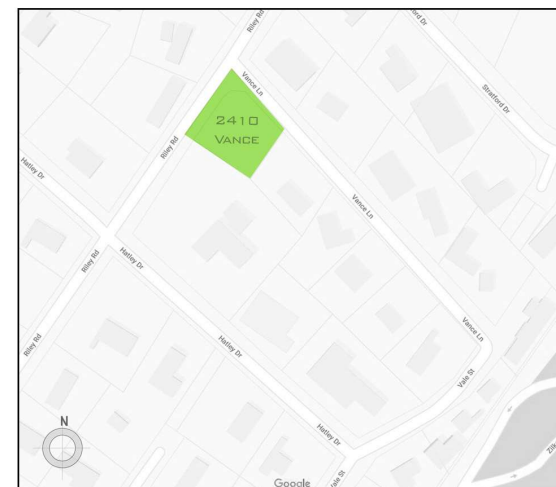
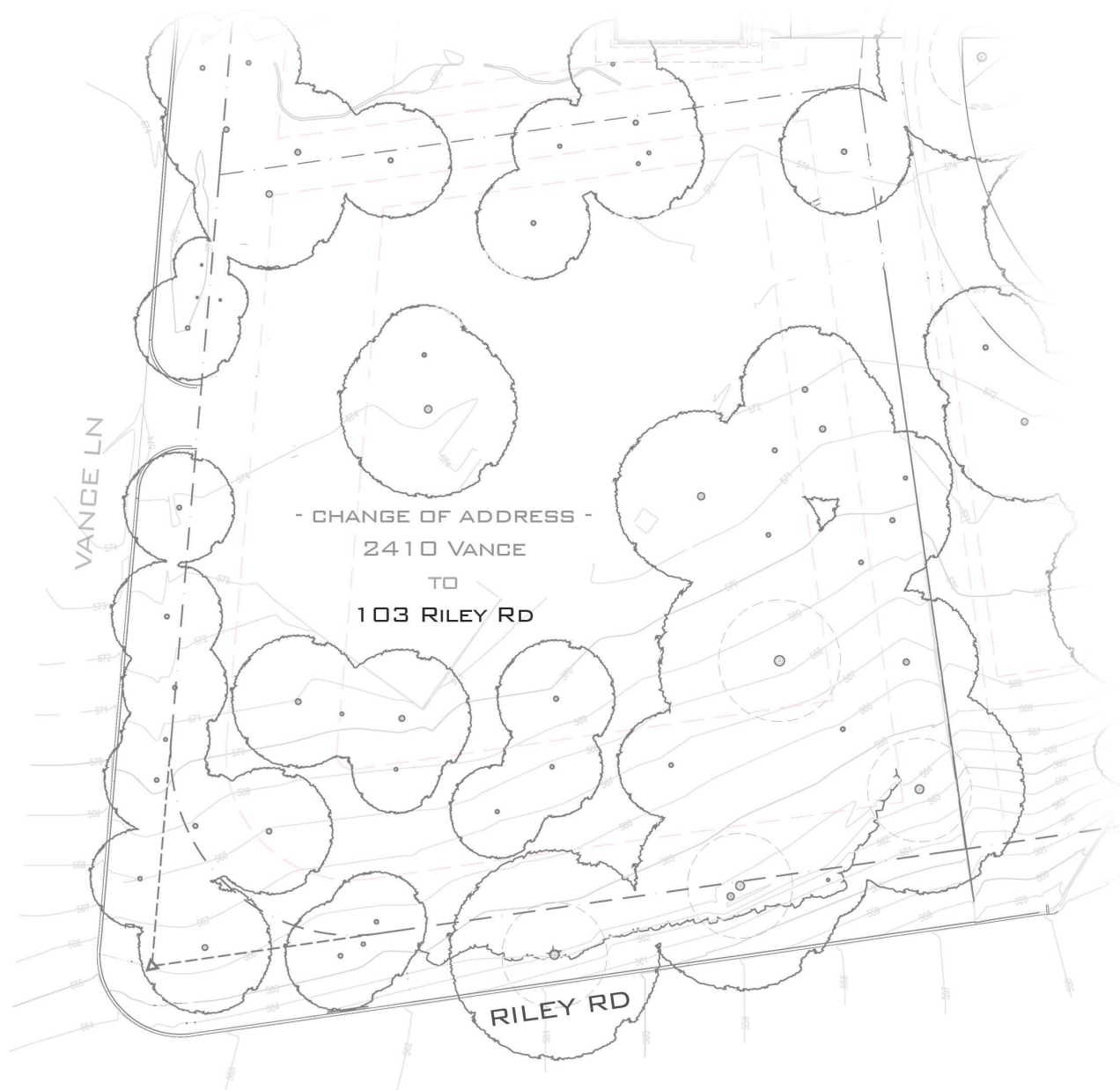
To Whom it May Concern,

On behalf of Gary and Mary Keller, we are reaching out to formally request a change of address for the property located at 2410 Vance Lane. We are proposing the address be changed from 2410 Vance Lane to 103 Riley Road.

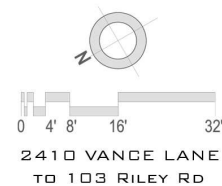
We believe 103 Riley Road is the most recognizable and easiest access point in a case of emergency. As well as, allows consistency and cohesiveness with the Keller's current residence at 105 Riley Road.

If you have any questions or concerns, please don't hesitate to reach out to us.

Thank you,  
LandWest Design Group



AREA MAP







## **CITY OF ROLLINGWOOD, TEXAS SIGN-ON BONUS AGREEMENT**

This Agreement is made between CITY OF ROLLINGWOOD, Texas (“City”) and \_\_\_\_\_ (“Employee”).

WHEREAS the Employee begins employment for the City in the Police Department (“Department”) as a PATROL OFFICER;

WHEREAS the Department wishes to bestow upon the Employee a sign-on bonus (“Sign-on Bonus”) as an incentive for the Employee to accept employment at City and remain satisfactorily employed in the Department for least three full years;

WHEREFORE, City and the Employee agree to the following terms.

1. City, acting through the Department, agrees to bestow upon the Employee the amount of \$2,000.00 as a Sign-on Bonus in return for the Employee accepting City’s offer of employment. This amount shall be paid directly to the Employee on the Employee’s paycheck as follows:

- 50% paid upon successful completion of the City’s Field Training Officer (“FTO”) program as determined by the Chief of Police; and
- 50% paid upon successful completion of eighteen (18) months of employment.

2. City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Service as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.

3. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2, above, the Employee agrees to work for the Department, on a regular and full-time basis for at least two years beginning on \_\_\_\_\_ and ending on \_\_\_\_\_.

4. Should the Employee resign or quit before the above stated ending date, the Employee shall have the duty to repay any amounts already paid to employee under this agreement

on a pro-rata basis. Should the Employee be terminated for cause before the above stated ending date, the Employee shall have the duty to repay all amounts already paid to employee under this agreement in full.

5. The Employee's failure to remain employed by the Department for two years, will trigger the Employee's duty to repay pursuant to paragraph 4, above, any amounts already paid by the Department pursuant to paragraph 1, above.

6. To facilitate this repayment, the Employee, by signing below, expressly gives City a lien on all his/her salary, wages, and other sums payable to him/her by City. In addition, the Employee hereby authorizes City to withhold all amounts so due from any sum payable to the Employee by the Department and City. The Employee also agrees that any tax consequences borne as a result of the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

7. If any part of this Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that he/she will be held to any applicable repayment of Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that he/she has not accepted a financial incentive for accepting employment at City, other than as described in this Agreement.

IN WITNESS THEREOF:

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator Signature

\_\_\_\_\_  
Date

Name: Phillip McDuffee

Street Address: 14711 Timberline Drive

Phone Numbers: Home 512.924.8211 Business \_\_\_\_\_ Email: \_\_\_\_\_

Employer: self

Occupation: Entrepreneur

Business Address: \_\_\_\_\_

How long have you been a resident of Rollingwood? 15 years

Are you a qualified voter of the City? Yes

attachments if necessary.

Please see the attached resume.



**Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions. Use attachments if necessary.**

As a user of Rollingwood's parks at least twice a day, I would like to serve and influence the administration and development of our parks.

**If selected by the Rollingwood City Council, on which Board/Commission would you be willing to serve? 1. Park Commission 2. \_\_\_\_\_**

**3. \_\_\_\_\_ 4. \_\_\_\_\_**

**Have you previously served on a city board or commission? Yes \_\_\_\_\_ No X**

**If yes, which board or commission and how long? \_\_\_\_\_**

**Statutory Requirements for Service on the City of Rollingwood City Council (Chapter 141, Texas Election Code)**

**I hereby affirm that I:**

**(1) am a United States citizen; (2) am 18 years of age or older (as of the first day in office); (3) have not been determined by a final judgment of a court exercising probate jurisdiction to be either totally mentally incapacitated or partially, mentally incapacitated without the right to vote; (4) have not been finally convicted of a felony from which I have not been pardoned or otherwise released from the resulting disabilities; and, (5) as of today, have resided continuously in the state for 12 months and the City for six months .**

**I have reviewed the requirements for service on the Rollingwood City Boards and Commissions and this is my sworn acknowledgment of eligibility.**

**I am fully aware that this application is a government document and I declare the foregoing information to be true and correct.**

**Signature:  Date: 11/4/2019**

# Phillip McDuffee

(512) 924-8211

philmcduffee@gmail.com

## **Objective**

To apply my genuine motivation, strong work ethic, and analytical skills in service to the Rollingwood Park Commission.

## **Qualifications**

- Exceptional organizational, managerial, and interpersonal communication skills.
- Ambitious problem solver with ability to assess business operations and develop practical procedural adjustments.
- Self-motivated achiever who excels in developing rapport and taking on leadership roles.
- Committed to promoting long-term business /client relationships.
- Proven performer who is adept at working with minimal supervision, while contributing and collaborating as a productive team member.

## **Professional Experience**

**Summit Real Estate Ventures**                      Austin, TX                      7/2014 - Present

*Managing Partner*

- Summit Real Estate Ventures invests in and actively manages real estate.
- Involved in all aspects of locating, analyzing, acquiring, and managing real property.

### *Key Accomplishments:*

- Since inception, the company has acquired 10 properties each of which has appraised at 7 to 10 times the amount paid.

**Running Banana Inc.**                      Austin, TX                      7/2004 - Present

*Owner/CEO*

- Running Banana creates fully custom running shirts using sublimation printing.
- Oversaw the design and manufacturing of the Running Banana brand of running shirts.
- Integrated all aspects of on-line sales, fulfillment, tracking, and customer relations.
- Responsible for all graphics, modifications of graphics and printing.

### *Key Accomplishments:*

- Created a company that became profitable in less than 1 year.

**Cielo Wind Power Company**                      Austin, TX                      6/2002 - 8/2006, 2/2015 - 7/2015

*Business Analyst, Development Manager, I.T. Manager, Meteorological Data Analyst*

- Analyzed, evaluated, and documented software solutions that addressed complex accounting problems.
- Streamlined and standardized procedures and processes throughout the company.
- Negotiated and managed strategic relationships with county officials and landowners during project development.
- Reviewed and analyzed landowner leases to ensure accuracy and successful compliance.
- Provided support to field personnel to ensure successful negotiations.
- Managed collection, processing and quality control of wind data.
- Created and implemented procedures to efficiently track data ensuring data accuracy.
- Monitored field personnel, equipment and instruments.

### *Key Accomplishments:*

- Negotiated successful tax abatement agreement.
- Ensured integrity of wind data with accuracy of over ninety eight percent.

**Data Junction Corporation** Austin, TX 11/2000 - 11/2001

**Programmer/Analyst**

- Developed first and second generation of the "HIPAA Junction" product that facilitated receipt/translation of HIPAA compliant documents.
- Created extraction scripts, EDI/XML templates, and produced custom applications using Data Junction software and Java.
- Created XML editor processes that reduced development time of the Second generation from six months to three weeks and cut quality assurance testing time by seventy percent.

**Texas State Comptroller** Austin, TX 6/1996 - 8/2000

**Contractor**

- Developed a variety of on-line computer systems including the Texas Tomorrow Fund, Integrated Tax System, Legislative Tracking and Implementation, Fuels Tax, Property Tax, and County Appraisal District Tracking.
- Developed a website for information downloading via FTP in MS Excel format that saved the Comptroller over \$40K annually while providing superior customer support.

**Texas Education Agency** Austin, TX 9/1995 - 3/1996

**Contractor**

- Analyzed and developed on-line database reports.

**Texas Department of Transportation** Austin, TX 7/1993 - 8/1995

**Contractor**

- Converted and implemented schedule development of the Registration and Titling System.
- Created and Maintained the Administrative Table Subsystem (the "heart" of the RTS system) and integrated this system on both the client and server.

**Chase Manhattan Bank** Lexington, MA 6/1988 - 7/1993

**Lead Programmer/Analyst**

- Part of a team of 30 programmers at Chase Access Services (a software subsidiary of Chase Manhattan Bank) who wrote the Global Funds Transfer System responsible for the worldwide electronic transfer of over 1.5 trillion dollars daily.
- Identified and corrected an error in the franchise billing program that was under-billing clients. This error was generating a transfer loss in excess of \$250K annually. Recovered over two years of this lost billing revenue.

**Parsons International** Charlotte, NC & Boston, MA 5/1983 - 6/1988

**Senior Programmer/Analyst**

- Designed and implemented all Invoicing and Personnel Tracking systems for the Charlotte, NC office.
- Integrated the Charlotte and Boston office's billing systems.
- Designed and developed programs that created CAD design files using digitized aerial photograph data. These programs calculated the most efficient placement of power poles with respect to ground elevations along a power line path and plotted these locations. This system reduced the project development time by over 4 man-years while increasing the efficiency and accuracy of the pole placements.

**Education**

---

**Boston University** Boston, MA May 1993  
*Master of Business Administration with MIS concentration - BIE - Graduated with Honors*

**University of South Carolina** Columbia, SC May 1983  
*Bachelor of Computer Science with Statistics concentration*



# Fee Schedule

Austin Water - Austin Water Water Utility Operating Fund		
	2018-19	Note
Marsha Water Supply Corp.	\$3.92	Per KGals
Mid-Tex Utilities (Avana Subdivision)	\$4.10	Per KGals
Morningside Subdivision	\$5.09	Per KGals
Night Hawk Water Supply Corp.	\$3.90	Per KGals
North Austin MUD #1	\$2.75	Per KGals
Northtown MUD	\$2.59	Per KGals
Rivercrest Water Supply Corp.	\$4.35	Per KGals
Rollingwood, City of	\$4.65	Per KGals
Southwest Water Company	\$4.10	Per KGals
Sunset Valley, City of	\$4.24	Per KGals
Travis Co. WCID #10	\$2.75	Per KGals
Village of San Leanna	\$4.06	Per KGals
Wells Branch MUD - N.A.G.C.	\$2.60	Per KGals

## B. Capital Recovery Fees (Impact Fees)

Fees for lots that were platted after October 1, 2007 and before January 1, 2014. For lots platted prior to this period see previous fee schedules.

1. Drinking Water Protection Zone-Water
 

Inside City	\$2,200.00
Outside City	\$2,500.00
2. Desired Development Zone-Water
 

Inside City	\$1,000.00
Outside City	\$1,800.00
3. Desired Development Zone-Urban Watersheds
 

Water	\$800.00
-------	----------
4. Desired Development Zone-Central Urban Redevelopment Combining District and the area bounded by Lady Bird Lake, Lamar Blvd., 15th Street, and IH-35
 

Water	\$700.00
-------	----------
5. Outside of Austin Extraterritorial Jurisdiction (ETJ)
 

Water	\$2,500.00
-------	------------
6. Fees for lots that were platted on or after January 1, 2014 and before October 1, 2018. For lots platted prior to this date see previous fee schedules.
 

All Areas-Water	\$5,400.00
-----------------	------------

# Fee Schedule

Austin Water - Austin Water Wastewater Utility Connecting Fund

2018-19

Rate

(A) Application. For all bills and charges rendered on or after November 1, 2018, the City will charge the following rates for wholesale customers.

These charges are applicable to wholesale wastewater service customers of the City of Austin who are water districts, municipal utility districts, or other utilities which have metered water connections. In the absence of measured sewage volume by a means acceptable to the City, the volume service charge will be based on the average water usage during the designated three (3) month wastewater averaging period, or monthly water consumption, whichever is lower. If there is zero usage during one of the three months in the averaging period, the month with zero usage is eliminated, and the remaining two months are used in the wastewater averaging calculation. For new customers who have not established an average water usage during the December, January, and February billing period, the City will use the actual water consumption figure or the measured sewage volume to establish the wastewater billing.

(B) New Customers. The volume rate for any wholesale customer that is not listed above will be based on a weighted cost of service average of all Wholesale customers. That rate will remain in effect until the new customer establishes a full 12 month's consumption history. After that time, the Austin Water Utility will establish an individual rate and seek approval of that rate by the City Council.

Volume Unit Charge: All Volumes  
(Unit Cost Per 1,000 Gallons)

Average Wholesale Wastewater Rate	\$5.66	Per KGals
Manor, City of	\$5.64	Per KGals
Mid-Tex Utilities (Avana Subdivision)	\$5.66	Per KGals
North Austin MUD #1	\$4.23	Per KGals
Northtown MUD	\$4.15	Per KGals
Rollingwood, City of	\$5.67	Per KGals
Sunset Valley, City of	\$5.71	Per KGals
Travis Co. WCID #17 - Comanche Canyon	\$3.98	Per KGals
Travis Co. WCID #17-Steiner Ranch	\$3.80	Per KGals
Wells Branch MUD - N.A.G.C.	\$4.14	Per KGals
West Lake Hills, City of	\$5.68	Per KGals

Wholesale Monthly Customer Charge \$10.30

Customers will be assessed a wholesale monthly charge for each meter when water consumption has registered or for service of at least 10 days of the monthly billing period.

North Austin MUD #1	\$51.00
Northtown MUD	\$60.00
Wells Branch MUD - N.A.G.C.	\$51.00

Wastewater Service Rates-Shady Hollow  
Customers (Effective April 2, 2018  
through December 31, 2020)

## III. Monthly Wastewater Rates Per Wastewater Connection

A. For a residential customer  
having a water connection 3/4" or  
less in size (flat rate per month)

In-District	\$50.25
Out-of-District	\$65.95

B. For a non-residential customer or  
a customer having a water  
connection larger than 3/4", the  
charge shall be as set by the District.

C. Anything herein to the contrary  
notwithstanding, no wastewater  
service charge will be made based  
on water usage through Special  
Connections authorized as provided  
in Section 2.06 of this Chapter 2.

# FY 2019-20 Fee Schedule

Austin Water - Water Utility Operating Fund		Fee	Note
i. 8"		\$131.00	
j. 10"		\$186.00	
k. 12"		\$271.00	
Wholesale Volume Unit Charge: All Volumes (Unit Cost Per 1,000 Gallons)			
Average Wholesale Water Rate		\$4.10	Per KGals
Creedmoor-Maha Water Supply Corp.		\$3.89	Per KGals
High Valley Water Supply Corp.		\$3.87	Per KGals
Manor, City of		\$5.09	Per KGals
Marsha Water Supply Corp.		\$3.92	Per KGals
Mid-Tex Utilities (Avena Subdivision)		\$4.10	Per KGals
Morningside Subdivision		\$5.09	Per KGals
Night Hawk Water Supply Corp.		\$3.90	Per KGals
North Austin MUD #1		\$2.75	Per KGals
Northtown MUD		\$2.59	Per KGals
Rivercrest Water Supply Corp.		\$4.35	Per KGals
Rollingwood, City of		\$4.65	Per KGals
Southwest Water Company		\$4.10	Per KGals
Sunset Valley, City of		\$4.24	Per KGals
Travis Co. WCID #10		\$2.75	Per KGals
Village of San Leanna		\$4.06	Per KGals
Wells Branch MUD - N.A.G.C.		\$2.60	Per KGals
B. Capital Recovery Fees (Impact Fees)			
<i>Fees for lots that were platted after October 1, 2007 and before January 1, 2014. For lots platted prior to this period see previous fee schedules.</i>			
1. Drinking Water Protection Zone-Water			
Inside City		\$2,200.00	
Outside City		\$2,500.00	
2. Desired Development Zone-Water			
Inside City		\$1,000.00	
Outside City		\$1,800.00	
3. Desired Development Zone-Urban Watersheds			
Water		\$800.00	
4. Desired Development Zone-Central Urban Redevelopment Combining District and the area bounded by Lady Bird Lake, Lamar Blvd., 15th Street, and IH-35			
Water		\$700.00	
5. Outside of Austin Extraterritorial Jurisdiction (ETJ)			
Water		\$2,500.00	



# FY 2019-20 Fee Schedule

Austin Water - Wastewater Utility Operating Fund		Fee	Note
Volume Unit Charge-Retail (All Volumes Unit Cost per 1,000 Gallons)			
I. Residential			
a. Single-Family Residential			
0 - 2,000 Gallons		\$4.85	Per KGals
2,001 - over Gallons		\$9.94	Per KGals
b. Customer Assistance Program			
0 - 2,000 Gallons		<del>\$4.46</del> \$3.46	Per KGals
2,001 - over Gallons		\$8.78	Per KGals
II. Non-Residential:			
a. Multifamily		\$8.93	Per KGals
b. Commercial		\$8.95	Per KGals
c. Large Volume			
Cypress (Formerly Spansion)		\$7.90	Per KGals
NXP Ed Bluestein		\$8.52	Per KGals
NXP W William Cannon		\$8.66	Per KGals
Samsung		\$7.75	Per KGals
Skorpios Technologies (Formerly Novati)		\$7.74	Per KGals
University of Texas		\$8.95	Per KGals
Wastewater Service Rates for Wholesale Customers:			
(A) Application. For all bills and charges rendered on or after November 1, 2019, the City will charge the following rates for wholesale customers.			
These charges are applicable to wholesale wastewater service customers of the City of Austin who are water districts, municipal utility districts, or other utilities which have metered water connections. In the absence of measured sewage volume by a means acceptable to the City, the volume service charge will be based on the average water usage during the designated three (3) month wastewater averaging period, or monthly water consumption, whichever is lower. If there is zero usage during one of the three months in the averaging period, the month with zero usage is eliminated, and the remaining two months are used in the wastewater averaging calculation. For new customers who have not established an average water usage during the December, January, and February billing period, the City will use the actual water consumption figure or the measured sewage volume to establish the wastewater billing.			
(B) New Customers. The volume rate for any wholesale customer that is not listed above will be based on a weighted cost of service average of all Wholesale customers. That rate will remain in effect until the new customer establishes a full 12 month's consumption history. After that time, the Austin Water Utility will establish an individual rate and seek approval of that rate by the City Council.			
Volume Unit Charge: All Volumes (Unit Cost Per 1,000 Gallons)			
Average Wholesale Wastewater Rate		\$5.66	Per KGals
Manor, City of		\$5.64	Per KGals
Mid-Tex Utilities (Avana Subdivision)		\$5.66	Per KGals
North Austin MUD #1		\$4.23	Per KGals



# FY 2019-20 Fee Schedule

Austin Water - Wastewater Utility Operating Fund		Fee	Note
Northtown MUD		\$4.15	Per KGals
Rollingwood, City of		\$5.67	Per KGals
Sunset Valley, City of		\$5.71	Per KGals
Travis Co. WCID #17 - Comanche Canyon		\$3.98	Per KGals
Travis Co. WCID #17-Steiner Ranch		\$3.80	Per KGals
Wells Branch MUD - N.A.G.C.		\$4.14	Per KGals
West Lake Hills, City of		\$5.68	Per KGals
Wholesale Monthly Customer Charge		\$10.30	
<i>Customers will be assessed a wholesale monthly charge for each meter when water consumption has registered or for service of at least 10 days of the monthly billing period.</i>			
North Austin MUD #1		\$51.00	
Northtown MUD		\$60.00	
Wells Branch MUD - N.A.G.C.		\$51.00	
Wastewater Service Rates-Shady Hollow Customers (Effective April 2, 2018 through December 31, 2020)			
III. Monthly Wastewater Rates Per Wastewater Connection			
A. For a residential customer having a water connection 3/4" or less in size (flat rate per month)			
In-District		\$50.25	
Out-of-District		\$65.95	
B. For a non-residential customer or a customer having a water connection larger than 3/4", the charge shall be as set by the District.			
C. Anything herein to the contrary notwithstanding, no wastewater service charge will be made based on water usage through Special Connections authorized as provided in Section 2.06 of this Chapter 2.			
D. For AISD (Per Contract between Shady Hollow MUD and AISD)			
Monthly Customer Account Charge			
Customer Account Charge (\$/month)		\$10.30	
Volume Unit Charge: All Volumes			
Austin Independent School District		\$7.16	Per KGals
IV. Water and Wastewater Surcharge			
<i>(Applies only to out-of-District customers who are connected to and served by facilities owned by the District)</i>			
Monthly charge per out-of-District non residential unit - Set by District			
Monthly charge per out-of-District residential unit (in addition to monthly water and wastewater charges)		\$28.97	
V. Credit Card Payments			
i. Processing fee for payments by credit card		\$3.00	Per Transaction
ii. Fee for payments not honored by credit card company			
10% of transaction (not to exceed \$25.00)			
B. Capital Recovery Fees (Impact Fees)			



**Date:** November 20, 2019

**To:** Mayor and Council Members of the City of Rollingwood

**From:** Amber Lewis, City Administrator

**Subject:** City Administrator's Report

Financials – Highlights of the financials for the month of September 2019:

- As of October 31, 2019, 8% of the Fiscal Year has passed.
- Property taxes collected are up 1% as compared to same period FY 18-19.
- Sales taxes collected increased 2% as compared to same period FY 18-19.
- The Water Fund balance is currently at \$393,726. The General Fund balance is at \$1,027,919

Though budget is over, this month was not much slower than the last as it was anticipated to be. Much of our time has been consumed with preparing agendas and proper notice for the Council and Boards and Commissions, working on issuing RFPs and RFQs and finishing up a few PIRs. Chief Brady also wrote an article for the Picayune this month. We issued RFPs for a wastewater rate consultant and for a building permit fee study this month. They are due November 21<sup>st</sup> and December 2<sup>nd</sup>, respectively and were advertised in the Westlake Picayune and Austin American Statesman. We are also working on the RFQ for a comprehensive plan and hope to get that out by next week.

Saturday, November 2nd saw a great turnout for "It's My Park Day" and the Dog Water Fountain dedication ceremony. Many members of NULO were in attendance, as well as various Park Commission and City Council Members, Ashley and I.

Tuesday, November 5<sup>th</sup> was Election Day. Between the extra people and equipment in City Hall we had our hands full! The regularly scheduled Utility Commission Meeting that was scheduled for that night was rescheduled for Tuesday, November 19<sup>th</sup>.

In the early morning hours of Tuesday, November 7<sup>th</sup>, Austin PD chased a vehicle into Rollingwood, causing quite a commotion in the City. I was out of town, and there were a few other breaks in communication that were discussed with staff members subsequent to this event. This was a learning experience for Team Rollingwood, and has prompted a deeper look into the City's emergency plan and ordinances that relate to cases like these. We hope to have some proposed changes and new procedures in place in the coming months to ensure that we are prepared if something like this happens again.

Low temperatures and concerns of ice that blew in on Veteran's Day, November 11<sup>th</sup> triggered a Swift 911 to be sent to Rollingwood citizens as well as information about the event to be posted to Facebook. Alex came in on the holiday to make sure city hall and areas of the park were protected from damage from the freezing temperatures. This event also caused the regular Park

Commission meeting to be rescheduled to Tuesday, November 19<sup>th</sup> due to schools being delayed for ice and weather conditions.

On Tuesday, November 12<sup>th</sup> Public Works worked to decommission two water lines in two separate locations. In one location the water line was struck and compromised causing a boil water notice to be issued. At the other location a gas line was hit and compromised. Decommissioning lines in the city has proved to be especially challenging. As we continue our efforts in this area we will try to be strategic and careful so that the impact to the residents is minimal.

Construction of the temporary office space and evidence space in the garage and renovation of the old Police office is moving quickly. Carrie has officially moved to Jackie Bob's old office, and the garage offices for Public Works are mostly complete.

We have received a few applications for the Public Works Director position. If you have any feedback about the skills and qualifications for the new position, please let me know. We have advertised on City's website and on TML. We are aiming to begin reviewing applications this week or early next week.

Last week, Amy, Wendi, Ashley and myself took part in a Webinar that gave information on how to fill out the application to be included in the Call for Projects for the 2045 Regional Transportation Plan. We will be collaborating to get the different parts of this application filled out before the December 4<sup>th</sup> deadline so that the Bee Cave Road Project will be considered for this plan.

We will also have a representative from TML Health coming into the office this week to distribute information to employees about the new benefits they are eligible for that Council budgeted for this fiscal year, including an Employee Assistance Program (EAP) and Long- and Short-Term Disability. These are a few great benefits that we can offer to employees and that are getting the City on the road to being competitive with other city benefit plans in our area. Similarly, Chief Brady has been hard at work at making the Patrol Officer Positions more competitive in the area in order to attract and retain qualified employees.

I am available by email and cell phone, 512-647-0637.

Please let me know if you have any questions or concerns.



**THE CITY OF ROLLINGWOOD**

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

[www.rollingwoodtx.gov](http://www.rollingwoodtx.gov)



	19-Jan	18-Dec	18-Jan	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	8	8	9		
Acquired Comp Hours:	12	66	0	319.25	126.5
Comp Hours Spent:	0	0	0	61.75	9.75
Vacation Hours Spent:	6	34	40	1124.25	597.25
Sick Hours Spent:	68	65.5	0	875	363
Acquired Holiday Hours:	154	0	104	673	346
Holiday Hours Spent :	70	0	112	662	418
Injury Hours:	0	0			
Number of Days without Injury:	31	31			
Total Hours Worked:	916	1027.5	867.5	25791.25	15305.75

**Fleet:**

Vehicles Authorized:	4	4
Vehicles Operational:	2	3
Total Miles Driven:	2576	1715
Gasoline Used (gal):	248.51	201

**Police Activity:**

Calls for Service:	88	129
Call dispatched:	61	59
Self assigned calls:	27	70
Total Vehicle Accidents:	3	4
Injury Accidents:	0	0
Fatal Accidents:	0	0
Written Accident Reports:	12	9
Criminal Offense Reports:	10	3

Misdemeanor Arrest:	3	2
Felony Arrest:	3	0
Citations:	2	1
Proactive Citizen Contacts:	3	7

**Ordinance Violations:**

Construction:	2	2
Solicitation:	1	2
Noise:	0	0
All Others:	1	1

**Traffic Initiatives:**

Gentry/Ridgewood	5
Vale Street	4
Ewing/RW stop sign	6
<b>Total:</b>	15

**Citations and Warnings:**

Total of Citations issued: 39

Citations this month by Officer:

Arispe	6
Duarte	4
Howe	1
Odom	5
Ronne	23

Total Warnings Issued: 39

Warning this month by Officer:

Ronne	31
Howe	7
Odom	1

**Training:**

Howe: Crase Training

**Events:**

	19-Feb	19-Jan	18-Feb	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	7	7	9		
Acquired Comp Hours:	0	12	12	319.25	138.5
Comp Hours Spent:	4.5	0	0	66.25	9.75
Vacation Hours Spent:	0	6	36	1125.25	633.25
Sick Hours Spent:	67.5	68	26	942.5	389
Acquired Holiday Hours:	24	154	0	697	346
Holiday Hours Spent :	24	70	0	686	418
Injury Hours:	0	0			
Number of Days without Injury:	28	31			
Total Hours Worked:	845	916	1058	26636.25	16363.75

**Fleet:**

Vehicles Authorized:	4	4
Vehicles Operational:	2	2
Total Miles Driven:	2841	2571
Gasoline Used (gal):	238.41	248.51

**Police Activity:**

Calls for Service:	91	88
Call dispatched:	43	61
Self assigned calls:	48	27
Total Vehicle Accidents:	4	3
Injury Accidents:	1	0
Fatal Accidents:	0	0
Written Accident Reports:	10	12
Criminal Offense Reports:	6	10

Misdemeanor Arrest:	1	3
Felony Arrest:	0	3
Citations:	1	2
Proactive Citizen Contacts:	3	3

**Ordinance Violations:**

Construction:	5	2
Solicitation:	3	1
Noise:	2	0
All Others:	1	1

**Traffic Initiatives:**

Park Zone	12.5
Riley Rd.	5
Hatley & Edgegrove	3
<b>Total:</b>	<b>20.5</b>

**Citations and Warnings:**

Total of Citations issued: 41

Citations this month by Officer:

Arispe	3
Duarte	2
Howe	5
Odom	10
Ronne	21

Total Warnings Issued:

Warning this month by Officer: 43

Ronne	32
Howe	8
Odom	3

**Training:**

**Events:**



	19-Mar	19-Feb	18-Mar	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	7	7	9		
Acquired Comp Hours:	22	0	8.25	341.25	146.75
Comp Hours Spent:	21	4.5	0	87.25	9.75
Vacation Hours Spent:	91	0	18	1216.25	651.25
Sick Hours Spent:	4	67.5	42.5	946.5	431.5
Acquired Holiday Hours:	24	24	16	721	362
Holiday Hours Spent :	24	24	40	710	458
Injury Hours:	0	0			
Number of Days without Injury:	31	28			
Total Hours Worked:	848	845	1019.5	27484.25	17383.25

**Fleet:**

Vehicles Authorized:	3	3
Vehicles Operational:	3	3
Total Miles Driven:	2372	2841
Gasoline Used (gal):	266.17	238.41

**Police Activity:**

Calls for Service:	109	91
Call dispatched:	77	43
Self assigned calls:	32	48
Total Vehicle Accidents:	6	4
Injury Accidents:	1	1
Fatal Accidents:	0	0
Written Accident Reports:	17	10
Criminal Offense Reports:	8	6

Misdemeanor Arrest:	2	1
Felony Arrest:	0	0
Citations:	1	1
Proactive Citizen Contacts:	2	3

**Ordinance Violations:**

Construction:	2	5
Solicitation:	1	3
Noise:	0	2
All Others:	2	1

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**Traffic Initiatives:**

Gentry/Nixon	4
Riley/RW Stop Sign	5.5
RW/Ewing	5
<b>Total:</b>	<b>14.5</b>

**Citations and Warnings:**

Total of Citations issued:	38
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Citations this month by Officer:

Arispe	7
Duarte	1
Howe	4
Odom	12
Ronne	14

Total Warnings Issued:	40
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Warning this month by Officer:

Ronne	24
Howe	6
Odom	10

**Training:**

K.Pompa-Financial Strength  
S.Pompa-Financial Strength  
D.Arispe-Financial Strength  
K.Pompa-Civilian Interaction  
S.Pompa-Civilian Interaction

**Events:**

	19-Apr	19-Mar	18-Apr	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	8	8	9		
Acquired Comp Hours:	11.25	22	8.25	353	160.5
Comp Hours Spent:	6	21	0	93.25	30.75
Vacation Hours Spent:	8	91	4	1224.25	724.25
Sick Hours Spent:	29	4	20	975.5	393
Acquired Holiday Hours:	0	24	32	721	370
Holiday Hours Spent :	0	24	24	710	442
Injury Hours:	0	0			
Number of Days without Injury:	30	31			
Total Hours Worked:	921	848	1115.5	28405.25	17211.75

**Fleet:**

Vehicles Authorized:	3	3
Vehicles Operational:	3	3
Total Miles Driven:	2575	2372
Gasoline Used (gal):	286.51	266.17

**Police Activity:**

Calls for Service:	125	109
Call dispatched:	82	77
Self assigned calls:	43	32
Total Vehicle Accidents:	5	6
Injury Accidents:	1	1
Fatal Accidents:	0	0
Written Accident Reports:	14	17
Criminal Offense Reports:	11	8

Misdemeanor Arrest:		
Felony Arrest:	2	0
Citations:	3	1
Proactive Citizen Contacts:		

**Ordinance Violations:**

Construction:	6	2
Solicitation:	0	1
Noise:	1	0
All Others:	2	2

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**Traffic Initiatives:**

4800 BLK Rollingwood Dr.	5
Wallis&Rollingwood stop sign	4
Edgegrove	3
<b>Total:</b>	<b>12</b>

**Citations and Warnings:**

Total of Citations issued:	42
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Citations this month by Officer:

Arispe	6
Duarte	1
Howe	0
Odom	2
Ronne	33

Total Warnings Issued:	58
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Warning this month by Officer:

Ronne	54
Howe	3
Odom	1

**Training:**

K.Pompa-Chief Training  
K.pompa-UCR Training  
S.Pompa-UCR Training  
J.Odom-CIT Training  
K.Pompa-Swift911 Training  
S.Pompa-Swift911 Training  
S.Pompa-Lock Down Drill  
Hill Country Middle School

**Events:**

Flooding 4/7/19  
5K Race 4/26/19



	19-May	19-Apr	18-May	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	9	8	9		
Acquired Comp Hours:	40.5	11.75	27	393.5	172.25
Comp Hours Spent:	4	6	0	97.25	36.75
Vacation Hours Spent:	73	8	34	1297.25	732.25
Sick Hours Spent:	53.5	29	20.5	1029	422
Acquired Holiday Hours:	32	0	0	753	370
Holiday Hours Spent :	24	0	0	734	442
Injury Hours:	0	0			
Number of Days without Injury:	27	30			
Total Hours Worked:	1470.5	921	1879	28954.75	18132.75

**Fleet:**

Vehicles Authorized:	3	3
Vehicles Operational:	3	3
Total Miles Driven:	2625.9	2575
Gasoline Used (gal):	242.61	286.51

**Police Activity:**

Calls for Service:	126	125
Call dispatched:	84	82
Self assigned calls:	42	43
Total Vehicle Accidents:	3	5
Injury Accidents:	0	1
Fatal Accidents:	0	0
Written Accident Reports:	9	14
Criminal Offense Reports:	6	11

Misdemeanor Arrest:	4	0
Felony Arrest:	1	2
Citations:	3	3
Proactive Citizen Contacts:	5	0

**Ordinance Violations:**

Construction:	6	6
Solicitation:	2	0
Noise:	1	1
All Others:	8	2

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**Traffic Initiatives:**

Rollingwood Dr.	15
Hatley @ Riley stop sign	4
3100 Blk Gentry	2.5
<b>Total:</b>	<b>21.5</b>

**Citations and Warnings:**

Total of Citations issued:	48
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Citations this month by Officer:

Arispe	5
Duarte	1
Howe	9
Odom	5
Ronne	21
Melinn	6
K.Pompa	1

Total Warnings Issued:	46
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Warning this month by Officer:

Ronne	37
Howe	6
Odom	3

**Training:**

**Events:**

Flooding, May 3

	19-Jun	19-May	18-Jun	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	7	7	9		
Acquired Comp Hours:	33.75	40.5	12	427.25	185.75
Comp Hours Spent:	41.5	4	0	138.75	9.75
Vacation Hours Spent:	54.5	73	144	1351.75	815.25
Sick Hours Spent:	0	53.5	10	1029	439.5
Acquired Holiday Hours:	16	32	24	769	402
Holiday Hours Spent :	32	24	40	766	482
Injury Hours:	0	0			
Number of Days without Injury:	30				
Total Hours Worked:	976	1470.5	1086	29930.75	20444.25

**Fleet:**

Vehicles Authorized:	3	3	3
Vehicles Operational:	3	3	3
Total Miles Driven:	1920	2625.9	
Gasoline Used (gal):	219.7	242.61	

**Police Activity:**

Calls for Service:	116	126
Call dispatched:	74	84
Self assigned calls:	42	42
Total Vehicle Accidents:	10	3
Injury Accidents:	0	0
Fatal Accidents:	0	0
Written Accident Reports:	5	3
Criminal Offense Reports:	9	6

Misdemeanor Arrest:	2	4
Felony Arrest:	1	1
Citations:	2	3
Proactive Citizen Contacts:	2	5

**Ordinance Violations:**

Construction:	6	6
Solicitation:	1	2
Noise:	1	1
All Others:	2	8

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**Traffic Initiatives:**

Rollingwood Dr.	10.25
Riley & RW Stop sign	2.5
Ewing & RW Stop sign	2.5
<b>Total:</b>	<b>15.25</b>

**Citations and Warnings:**

Total of Citations issued: 39

Citations this month by Officer:

Arispe	2
Duarte	1
Howe	1
Odom	2
Ronne	4
Melinn	29

Total Warnings Issued: 32

Warning this month by Officer:

Ronne	10
Howe	2
Melinn	20

**Training:**

Evidence Tech Training- S.Pompa  
Evidence Tech Training- G. Duarte  
Baliff Training- D. Bowne  
Baliff Training- J.Noble

**Events:**

G. Ronne's Departure 6/16/19  
A. Melinn in training w/ Duarte



	19-Jul	19-Jun	18-Jul	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	7	7	9		
Acquired Comp Hours:	0	33.75	0	427.25	185.75
Comp Hours Spent:	0	41.5	0	138.75	9.75
Vacation Hours Spent:	42	54.5	104	1393.75	919.25
Sick Hours Spent:	34	0	27.5	1063	467
Acquired Holiday Hours:	36	16	21	805	423
Holiday Hours Spent :	60	32	38	826	520
Injury Hours:	0	0	0		
Number of Days without Injury:	31				
Total Hours Worked:	856.5	976	956.5	30787.25	21400.75

**Fleet:**

Vehicles Authorized:	3	3	4
Vehicles Operational:	3	3	
Total Miles Driven:	2012	1920	
Gasoline Used (gal):	267.38	219.7	

**Police Activity:**

Calls for Service:	113	116
Call dispatched:	87	74
Self assigned calls:	26	42
Total Vehicle Accidents:	6	10
Injury Accidents:	2	0
Fatal Accidents:	0	0
Written Accident Reports:	5	5
Criminal Offense Reports:	7	9

Misdemeanor Arrest:	1	2
Felony Arrest:	1	1
Citations:	1	2
Proactive Citizen Contacts:	2	2

**Ordinance Violations:**

Construction:	5	6
Solicitation:	0	1
Noise:	1	1
All Others:	1	2

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**Traffic Initiatives:**

Rollingwood Dr.	10
Riley & Hatley Stop sign	3
Vale St.	3

**Total:**

**Citations and Warnings:**

Total of Citations issued:	23
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Citations this month by Officer:

Melinn	22
Howe	1

Total Warnings Issued:	27
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Warning this month by Officer:

Melinn	19
Howe	8

**Training:**

**Events:**

Blues On the Green

	19-Aug	19-Jul	18-Aug	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	5	5	9		
Acquired Comp Hours:	36.75	33.75	0	464	185.75
Comp Hours Spent:	202.75	41.5	0	341.5	9.75
Vacation Hours Spent:	180.5	54.5	104	1532.25	919.25
Sick Hours Spent:	0	0	27.5	1029	467
Acquired Holiday Hours:	0	16	21	769	423
Holiday Hours Spent :	0	32	38	766	520
Injury Hours:	0	0	0		
Number of Days without Injury:	31				
Total Hours Worked:	649.5	976	956.5	30580.25	21400.75

**Fleet:**

Vehicles Authorized:	3	3	4		
Vehicles Operational:	3	3			
Total Miles Driven:	1903	2012			
Gasoline Used (gal):	214.06	267.38			

**Police Activity:**

Calls for Service:	63	113		
Call dispatched:	36	87		
Self assigned calls:	27	26		
Total Vehicle Accidents:	3	6		
Injury Accidents:	0	2		
Fatal Accidents:	0	0		
Written Accident Reports:	2	5		
Criminal Offense Reports:	3	7		

Misdemeanor Arrest:	0	1
Felony Arrest:	0	0
Citations:	0	1
Proactive Citizen Contacts:	2	2

**Ordinance Violations:**

Construction:	1	5
Solicitation:	0	0
Noise:	0	1
All Others:	1	1

Policy Manual	64/64	64/64
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**Traffic Initiatives:**

Riley & Hatley	1
Rollingwood Dr.	12.75
Vale St.	2.5
<b>Total:</b>	16.25

**Citations and Warnings:**

Total of Citations issued:	24
Citations this month by Officer:	
Melinn	30
Duarte	5

Total Warnings Issued:	17
Warning this month by Officer:	
Melinn	17

**Training:**

**Events:**

National Night Out



	19-Sep	19-Aug	18-Sep	2018-2019 YTD	2017-2018 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	8	8	9		
Acquired Comp Hours:	19.5	36.75	48.75	483.5	263
Comp Hours Spent:	4	202.75	24	345.5	77.75
Vacation Hours Spent:	7.75	480.5	84	1540	1122.25
Sick Hours Spent:	0	0	0	1029	475
Acquired Holiday Hours:	16	0	24	785	447
Holiday Hours Spent :	16	0	32	782	552
Injury Hours:	0	0	0		
Number of Days without Injury:	30				
Total Hours Worked:	616.25	649.5	992.5	30547	22393.25

**Fleet:**

Vehicles Authorized:	3	3	4
Vehicles Operational:	3	3	4
Total Miles Driven:	2155	1903	
Gasoline Used (gal):	205.65	214.06	

**Police Activity:**

Calls for Service:	60	63
Call dispatched:	52	36
Self assigned calls:	8	27
Total Vehicle Accidents:	5	3
Injury Accidents:	0	0
Fatal Accidents:	0	0
Written Accident Reports:	10	2
Criminal Offense Reports:	5	3

Misdemeanor Arrest:	2	0
Felony Arrest:	0	0
Citations:	2	0
Proactive Citizen Contacts:	2	2

**Ordinance Violations:**

Construction:	4	1
Solicitation:	2	0
Noise:	0	0
All Others:	2	1

Policy Manual	64/64	64/64
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**Traffic Initiatives:**

Riley & Hatley	4.5
Rollingwood Dr.	19
Vale St.	3.5
<b>Total:</b>	<b>27</b>

**Citations and Warnings:**

Total of Citations issued:	22
----------------------------	----

Citations this month by Officer:

Melinn	18
Duarte	3
S.Pompa	1

Total Warnings Issued:

Warning this month by Officer:

Melinn	9
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**Training:**

Firearm Qualifications

**Events:**

	19-Oct	19-Sep	18-Oct	2019-2020 YTD	2018-2019 YTD
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**Staffing:**

Authorized Staff:	9	9	9		
Current Staff:	6	6	9		
Acquired Comp Hours:	15	19.5	10.5	15	10.5
Comp Hours Spent:	8	4	0	8	0
Vacation Hours Spent:	1	7.75	20	1	20
Sick Hours Spent:	3	0	38.5	3	38.5
Acquired Holiday Hours:	16	16	0	16	0
Holiday Hours Spent :	24	16	0	24	0
Injury Hours:	0	0	0		
Number of Days without Injury:	31				
Total Hours Worked:	1329	616.25	1081	1329	1081

**Fleet:**

Vehicles Authorized:	3	3	4		
Vehicles Operational:	3	3	4		
Total Miles Driven:	2639	2155			
Gasoline Used (gal):	304.44	205.65			

**Police Activity:**

Calls for Service:	124	60			
Call dispatched:	76	52			
Self assigned calls:	48	8			
Total Vehicle Accidents:	7	5			
Injury Accidents:	1	0			
Fatal Accidents:	0	0			
Written Accident Reports:	5	3			
Criminal Offense Reports:	10	5			

Misdemeanor Arrest:	0	2			
Felony Arrest:	0	0			
Citations:	0	2			
Proactive Citizen Contacts:	2	2			

**Ordinance Violations:**

Construction:	4	4			
Solicitation:	0	2			
Noise:	1	0			
All Others:	13	2			

Policy Manual	64/64	64/64
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**Traffic Initiatives:**

Riley & Hatley	4.25
Rollingwood Dr.	23
Vale St.	5
<b>Total:</b>	32.25

<b>Citations and Warnings:</b>	26
--------------------------------	----

Total of Citations issued:	149
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Citations this month by Officer:

Melinn	29
Duarte	11
S.Pompa	26
Arispe	30
Wissen	53

Total Warnings Issued:	8
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Warning this month by Officer:

Melinn	5
Arispe	1
Wissen	2

**Training:**

**Munoz:** Probationary Police Officer

**Wissen:** Probationary Police Officer

**Events:**

ACL 2019





engineers | architects | surveyors

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**CITY OF ROLLINGWOOD  
ENGINEER'S MONTHLY REPORT  
LNV, INC.  
NOVEMBER 14, 2019**

**Includes Activities and Services from October 10 to November 14, 2019**

**1. Site Development Plan (Drainage) and RSDP Review**

**A. Drainage Plan Review**

- 2500 Hatley Dr Pool – Provided comments 10/24/19
- 3202 Pickwick Ln - Provided comments 3/12/19
- 3012 Bee Cave Rd - Provided comments 6/27/19
- 4717 Timberline Dr – Approved 10/24/19
- 3208 Gentry Dr – Approved 10/16/19
- 210 Ashworth Dr – Approved 10/31/19
- 4830 Rollingwood Dr – Approved 10/14/19
- 2516 Timberline Dr – Provided Comments 10/6/19 (On hold, Owner to make revisions to site plan)

**B. Residential Stormwater Discharge Permit (RSDP) – No Activity**

**C. 2500 Bee Cave (Rollingwood Centre Phase III) – LNV continues to provide on-site reviews of site conditions for soil erosion control, grading, drainage, and utilities during the construction phase.**

**D. Drainage Plan Inspection**

- 4906 Rollingwood Dr – Approved 10/21/2019

**2. Cul-De-Sac Waterline Improvement Project – Tabled, On-Hold**

**Task Order No. 21:** Includes waterline improvements at the following cul-de-sacs:

- A. Westgate Circle
- B. Ewing Circle
- C. Michele Circle
- D. Jeffery Cove
- E. South Crest Drive

LNv provided final plans to the City 6/14/18. LNV has prepared updated construction cost estimates (4/17/19) with 2019 unit cost and added mobilization and a 20% contingency.

### **3. Water Distribution System Support**

LNv continues to provide support on an as needed basis. LNV is currently working with the City and AWR to assist with waterline abandonment. No changes are necessary to the December 2018 Water System Map. LNV will continue to support the City with waterline abandonment and updating of the water system map.

### **4. Wastewater System Support**

LNv is currently assisting AWR and providing information as needed for a proposal for videoing of the wastewater system.

### **5. Task Order No. 22 – Hatley Cross Culvert Drainage Improvements**

LNv has provided alternatives for the Hatley Cross Culvert Drainage Improvements and will meet with the City on November 18<sup>th</sup> to review.

Submitted By:

A handwritten signature in blue ink, appearing to read 'Jay Campbell', is positioned above the printed name.

Jay Campbell, PE, CFM, CPESC  
Project Manager



# ATS

Engineers | Inspectors | Surveyors

RECEIVED

OCT 03 2019

DATE	INVOICE
9/29/2019	I-839803

CITY OF ROLLINGWOOD

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	10/29/2019

DESCRIPTION	AMOUNT
Gas Inspection (Failed - 9/3/2019) at 4906 Timberline Drive, Rollingwood	65.00
Wallboard Inspection (Passed - 9/3/2019) at 3306 Park Hills Drive, Rollingwood	65.00
Code Enforcement (Completed - 9/3/2019) at 3218 Park Hills Drive, Rollingwood	95.00
Mechanical, Electrical and/or Plumbing Inspection (Passed - 9/4/2019) at 2 Pleasant Cove, Rollingwood	65.00
Fence Inspection (Passed - 9/5/2019) at 4906 Timberline Drive, Rollingwood	65.00
Meeting (Completed - 9/5/2019) at 3218 Park Hills Drive, Rollingwood	95.00
Foundation Pre-pour Inspection - AD (Passed - 9/6/2019) at 19 Treemont Drive, Rollingwood	65.00
Layout Inspection (Partial Passed - 9/9/2019) at 5001 Timberline Drive, Rollingwood	65.00
Pre-Demo Inspection (Passed - 9/10/2019) at 4806 Timberline Drive, Rollingwood	65.00
Insulation Inspection (Failed - 9/10/2019) at 905 Ridgewood Road, Rollingwood	65.00
Electrical Rough Inspection (Partial Passed - 9/10/2019) at 2500 Ste 100 Bee Caves Rd, Rollingwood	75.00
Insulation Reinspection (Passed - 9/11/2019) at 905 Ridgewood Road, Rollingwood	65.00
Layout Inspection (Passed - 9/11/2019) at 405 Inwood, Rollingwood	65.00
Layout Inspection (Partial Passed - 9/11/2019) at 2600 Hatley Drive, Rollingwood	65.00
Insulation Inspection (Passed - 9/12/2019) at 2 Pleasant Cove, Rollingwood	65.00
Frame-Mechanical-Electrical-Plumbing Inspection (Correct and Proceed - 9/16/2019) at 305 Vale, Rollingwood	65.00
Code Enforcement Inspection (Completed - 9/16/2019) at 3218 Park Hills Drive, Rollingwood	95.00
Mechanical, Electrical and/or Plumbing Inspection (Passed - 9/16/2019) at 5 Rockway Cove, Rollingwood	65.00
Layout Inspection (Passed - 9/16/2019) at 2600 Hatley Drive, Rollingwood	65.00

10/29/2019

	<b>TOTAL</b>
--	--------------

4910 West Hwy 290, Austin Texas 78735



# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
9/29/2019	I-839803

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	10/29/2019

DESCRIPTION	AMOUNT
Underground Electrical Inspection (Passed - 9/17/2019) at 2500 Hatley Drive, Rollingwood	65.00
Wallboard Inspection (Passed - 9/18/2019) at 1001 Ewing Cir, Rollingwood	65.00
Sewer Inspection (Passed - 9/18/2019) at 2514 Timberline Drive, Rollingwood	65.00
Flatwork Inspection (Passed - 9/19/2019) at 6 Inwood Circle, Rollingwood	65.00
Sewer Inspection (Passed - 9/19/2019) at 2500 Hatley Drive, Rollingwood	65.00
Layout Inspection (Passed - 9/19/2019) at 2600 Hatley Drive, Rollingwood	65.00
Insulation Inspection (Passed - 9/20/2019) at 15 Treemont Drive, Rollingwood	65.00
Frame-Electrical Inspection (Passed - 9/20/2019) at 2500 Ste 100 Bee Caves Rd, Rollingwood	75.00
Gas Inspection (Partial Passed - 9/20/2019) at 2500 Hatley Drive, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 9/23/2019) at 200 Almarion Way, Rollingwood	65.00
Frame-Mechanical-Electrical-Plumbing Inspection (Reinspect required - 9/23/2019) at 4811 Timberline Drive, Rollingwood	65.00
Wallboard Inspection (Passed - 9/23/2019) at 905 Ridgewood Road, Rollingwood	65.00
Wallboard Inspection (Passed - 9/24/2019) at 2 Pleasant Cove, Rollingwood	65.00
Pre-Gunite Inspection (Passed - 9/25/2019) at 4811 Timberline Drive, Rollingwood	65.00
Final Inspection (Failed - 9/25/2019) at 4906 Rollingwood Dr., Rollingwood	65.00
Final Inspection (Reinspect required - 9/25/2019) at 4811 Timberline Drive, Rollingwood	65.00
Gas Inspection (Passed - 9/25/2019) at 2500 Hatley Drive, Rollingwood	65.00
Final Plumbing Inspection (Failed - 9/25/2019) at 4906 Rollingwood Dr., Rollingwood	65.00
Pre-Demo Inspection (Passed - 9/25/2019) at 3229 Park Hills, Rollingwood	65.00
Underground Electrical Inspection (Passed - 9/26/2019) at 2500 Ste 100 Bee Caves Rd, Rollingwood	75.00

10/29/2019

	<b>TOTAL</b>
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4910 West Hwy 290, Austin Texas 78735





# ATS

Engineers | Inspectors | Surveyors

DATE	INVOICE
9/29/2019	1-839803

City of Rollingwood  
Attn: City Administrator  
403 Nixon Drive  
Rollingwood, TX 78746

P.O. #:	DUE DATE
	10/29/2019

DESCRIPTION	AMOUNT
Frame-Electrical Inspection (Passed - 9/26/2019) at 5004 Rollingwood Dr., Rollingwood	65.00
Pre-Gunite Inspection (Passed - 9/30/2019) at 117 Laura Lane, Rollingwood	65.00
Plumbing Rough Inspection (Passed - 9/30/2019) at 117 Laura Lane, Rollingwood	65.00
Final Inspection (Passed - 9/30/2019) at 3103 Bee Caves Rd, Rollingwood	75.00
Sales Tax	0.00
We accept cash, checks, Visa, Master Card, American Express, and Discover. You may call 512.328.6995 to charge by phone. A late fee will be added to the invoice total for \$15.00 or 10% of the invoice balance, whichever the greater, if payment is not received by 10/29/2019	
<b>TOTAL</b>	<b>\$2,925.00</b>

4910 West Hwy 290, Austin Texas 78735



AWR Services, Inc.  
500 N. Capital of Texas Hwy  
Austin, TX 78746

# Invoice

Date	Invoice #
9/30/2019	13739

Bill To
City of Rollingwood - WATER 403 Nixon Rd Rollingwood, TX 78746

Terms
Net 30

Qty	Description	Amount
	CITY OF ROLLINGWOOD - WATER SYSTEM	
	Contract Operations for the month of September, 2019	2,750.00
	Standard Operations - Holiday	183.33
	Remote Access	325.00
601	Utility Billing	2,704.50
522	Utility Billing Stationary	130.50
333	Copies	83.25
	Postage	27.55
9	Finals/Transfers	225.00
	WATER SYSTEM REPAIRS:	
	108 Kristy Drive - AWR responded to a customer call for a possible water leak at this location, upon arrival note visible water in area near and in ditch-line, obtain chlorine residual sample, sample returned positive indicating potable water, contact City PWD and receive direction City staff will address, provide update to customer and await further direction. (CL, TS)	150.73
	Jeffery #2 Special Bacteriological Sample - AWR at the direction of City staff obtained a special bacteriological sample at Jeffery #2 per the PWD direction following repairs conducted by the City, obtain sample as requested, deliver to independent lab for testing, sample test result of "clear" received, update City staff who updated customer, update staff. (WH, CL)	252.25
	2500 Block of Timberline - AWR responded to an after-hours customer call for a water leak, contractor called in and struck City water line, receive multiple residential calls for low water pressure, respond and upon arrival locate area where contractor damaged decommissioned City flush valve, install temporary shut off on valve to restore pressure, receive direction from City PWD City to repair next business day, assist as needed next day with repairs, City updated and notified customers, provide update to AWR staff, repairs completed. (MB, CL, LB)	732.15

Thank you for your business.

**Total**

**Payments/Credits**

**Balance Due**



AWR Services, Inc.  
500 N. Capital of Texas Hwy  
Austin, TX 78746

# Invoice

Date	Invoice #
9/30/2019	13739

Bill To
City of Rollingwood - WATER 403 Nixon Rd Rollingwood, TX 78746

Terms
Net 30

Qty	Description	Amount
	<b>REGULATORY REQUIREMENTS:</b> Lead and Copper Sampling - TCEQ Requirement - AWR coordinated with City staff and customers regarding the processing and analysis of TCEQ required lead and copper sampling for the City for 2019, coordinate with customers, obtain sample bottles, coordinate with City PWD and obtain customer contacts as needed and instruct customers who are participating on process, deliver sample bottles to customers, obtain samples and deliver to independent lab for analysis, update City and AWR staff. (LB, MB, KL)	988.25
	<b>REIMBURSABLE EXPENSES:</b>  <b>LABORATORY EXPENSES:</b> Total Reimbursable Expenses	469.20
Thank you for your business.		<b>Total</b> \$8,990.21
		<b>Payments/Credits</b> \$0.00
		<b>Balance Due</b> \$8,990.21

**AWR Services, Inc.**  
**Rollingwood Reimbursable Expenses**  
September, 2019

Date	Num	Source Name	Memo	Amount
07/18/2019	40234	Aqua-Tech Laboratories, Inc.	June 2019 Lab Analysis	\$ 354.00
09/19/2019	41310	Aqua-Tech Laboratories, Inc.	August 2019 Lab Analysis	\$ 54.00
				<u>\$ 408.00</u>
				<u>\$ 408.00</u>



# AQUA-TECH

LABORATORIES, INC.

635 Phil Gramm Blvd., Bryan TX 77807


P: (979)778-3707, F: (979)778-3193

email: [accounting@aquatechlabs.com](mailto:accounting@aquatechlabs.com)

## Invoice

Invoice Number: 40234

Invoice Date: 7/18/2019

Bill To	Comments
AWR Services, Inc. 500 Capital of Texas Hwy N Building 1, Ste. 125 Austin, TX 78746	June 2019 Analysis 

Customer ID	Customer PO	Payment Terms	Due Date	Discount
AWR Services Inc.	*	NET 30 Days	8/17/2019	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Bastrop Co MUD #1	18.00	36.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Camp Travis	18.00	18.00
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Cottonwood Shores	18.00	36.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Refuge Ranch	18.00	18.00
3	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Rolling Wood	18.00	54.00
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]-South Buda WCID #1	18.00	36.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-The Coves	18.00	18.00
1	A Evening Set Up ...	Evening Set Up Fee - Rolling Wood	150.00	150.00
1	A Weekend Work ...	Weekend Work Fee - Rolling Wood	150.00	150.00

**RECEIVED**  
JUL 22 2019  
BY: \_\_\_\_\_

**COPY**

Due to the increase in operational costs, Aqua-Tech Laboratories will be implementing a slight price increase. The new price list will be effective June 1, 2019. Aqua-Tech values you as a customer and encourages you to speak with accounting staff at 979-778-3707 ext. 4 or [accounting@aquatechlabs.com](mailto:accounting@aquatechlabs.com) if you have questions.

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)

Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid

NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)

DWP-Accredited through the TCEQ DW Commercial Lab Approval Program

ANR-Accreditation Not Required

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to [accounting@aquatechlabs.com](mailto:accounting@aquatechlabs.com) and we will make the change for you.

Thank you for your business!

Total Invoice Amount	\$516.00
Payments/Credits Applied	\$0.00
<b>TOTAL</b>	<b>\$516.00</b>

# AQUA-TECH

LABORATORIES, INC.

635 Phil Gramm Blvd., Bryan TX 77807

P: (979)778-3707, F: (979)778-3193

email: accounting@aquatechlabs.com



## Invoice

Invoice Number: 41310

Invoice Date: 9/19/2019

Bill To:	Comments:
AWR Services, Inc. 500 Capital of Texas Hwy N Building 1, Ste. 125 Austin, TX 78746	August 2019 Analysis

Customer ID	Customer PO	Payment Terms	Due Date	Discount
AWR Services Inc.	*	NET 30 Days	10/19/2019	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Bastrop Co MUD #1	18.00	18.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Camp Travis	18.00	18.00
3	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Rolling Wood	18.00	54.00
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]-South Buda WCID #1	18.00	36.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-The Coves	18.00	18.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Travis Co WCID #19	18.00	18.00
1	A Total Coliform DW	Total Coliform SM 9223 [NEL]-Refuge Ranch	18.00	18.00

**RECEIVED**  
SEP 24 2019  
BY: \_\_\_\_\_

**COPY**

Due to the increase in operational costs, Aqua-Tech Laboratories will be implementing a slight price increase. The new price list will be effective June 1, 2019. Aqua-Tech values you as a customer and encourages you to speak with accounting staff at 979-778-3707 ext. 4 or accounting@aquatechlabs.com if you have questions.

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)

Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid

NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)

DWP-Accredited through the TCEQ DW Commercial Lab Approval Program

ANR-Accreditation Not Required

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aquatechlabs.com and we will make the change for you.  
Thank you for your business!

Total Invoice Amount	\$180.00
Payments/Credits Applied	\$0.00
<b>TOTAL</b>	<b>\$180.00</b>



AWR Services, Inc.  
500 N. Capital of Texas Hwy  
Austin, TX 78746

# Invoice

Date	Invoice #
9/30/2019	13750

Bill To
City of Rollingwood WW 403 Nixon Rollingwood, TX 78746

Terms
Net 30

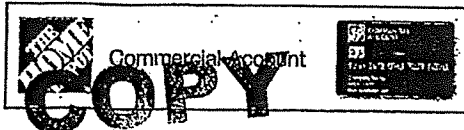
Qty	Description	Amount
	CITY OF ROLLINGWOOD WASTEWATER SYSTEM OPERATIONS Contract Operations for the month of September, 2019 Holiday Operations - Labor Day 2019	3,500.00 233.33
	LIFT STATIONS: Lift Station #2 - Hatley - AWR continued to coordinate with the City PWD and contractors regarding the install and integration of the repaired pump for this station, contractors finalizing repair, parts had to be ordered from overseas for rebuild, and will be installed as soon as received, update City PWD and AWR staff. (CL, MB)	238.93
	Lift Station #4 - Rockaway Cove - AWR at the direction of the City's PWD met with electrical contractors on-site at the station to install a new pump switches and junction box strip connection for new pump installed in station, test operations once complete, and place both pumps back in rotation. (CL)	347.00
	Lift Station #7 - Nixon - AWR responded to multiple after-hours alarms from the station for pump failure, upon arrival one pump not rotating properly, but pump running, reset dialer and reset pump controls, rotate on-hand and in auto for testing, and place back in rotation. (MB, WH)	219.41
	REIMBURSABLE EXPENSES: PARTS EXPENSE: Total Reimbursable Expenses	34.48

Thank you for your business.	<b>Total</b>	\$4,573.15
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$4,573.15

AWR Services, Inc.  
**Rollingwood Reimbursable Expenses**  
September, 2019

Date	Num	Source Name	Memo	Amount
07/17/2019	5575208	The Home Depot	Lift Station #1-7 Supplies	\$ 29.98
				<u>\$ 29.98</u>
				<u>\$ 29.98</u>





Remit payment and make checks payable to:  
HOME DEPOT CREDIT SERVICES  
DEPT. 32 - 2503064861  
PO BOX 8001043  
LOUISVILLE, KY 40290-1043



# INVOICE DETAIL

Total \$29.98

Invoice #:  
5024541  
continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HUSKY AL COMPCT LOW PROF TRUCK BOX	10023700670003100040	1.0000 EA	\$246.00	\$246.00

Purchased by: BARTSCH LAYNE  
Customer #: 00059

SUBTOTAL	\$492.00
TAX	\$40.59
TOTAL	\$532.59

BILL TO:  
Acct: 6035 3225 0306 4861  
AWR SERVICES INC

PV WP

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$83.36	07/17/19	08/11/19	5084534
PO: 437244	Store: 6585, CEDAR PARK, TX		

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
CHARMIN STRONG 18 MEGA ROLL PLUS	10031187650000400022	1.0000 EA	\$22.97	\$22.97
PLC 40W 4FT T12 COOL WHITE 30PK	00001510120000100002	1.0000 EA	\$60.39	\$60.39

Purchased by: FRANKLIN ROBERT  
Customer #: 00062

SUBTOTAL	\$83.36
TAX	\$0.00
TOTAL	\$83.36

BILL TO:  
Acct: 6035 3225 0306 4861  
AWR SERVICES INC

Trails @ 620  
LS 1+2

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$49.75	07/17/19	08/11/19	5575207
PO: 433235	Store: 8418, AUSTIN, TX		

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BULLDOZER 24" SOFT PUSHBROOM	00001776730000400015	1.0000 EA	\$15.98	\$15.98
ZEP CITRUS DEGREASER 3.5G	10018688930000400004	1.0000 EA	\$29.98	\$29.98

Purchased by: BARTSCH LAYNE  
Customer #: 00059

SUBTOTAL	\$45.96
TAX	\$3.79
TOTAL	\$49.75

BILL TO:  
Acct: 6035 3225 0306 4861  
AWR SERVICES INC

RW LS 1-7

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$29.98	07/17/19	08/11/19	5575208
PO: 433236	Store: 8418, AUSTIN, TX		

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
ZEP CITRUS DEGREASER 3.5G	10018688930000400004	1.0000 EA	\$29.98	\$29.98

Purchased by: BARTSCH LAYNE  
Customer #: 00059

SUBTOTAL	\$29.98
TAX	\$0.00
TOTAL	\$29.98

\$ 29.98





K Friese & Associates, Inc.  
1120 South Capital of Texas Highway  
CityView 2, Suite 100  
Austin, Texas 78746  
(512) 338-1704

October 2, 2019  
Project No: 0630  
Invoice No: 1909059

Amber Lewis  
City of Rollingwood  
403 Nixon  
Rollingwood, TX 78746

Project 0630 Rollingwood Infrastructure Improvements Plan  
Professional Services from September 1, 2019 to September 30, 2019

Task 100 Administration & Coordination  
Professional Personnel

	Hours	Rate	Amount	
Cantalupo, Joseph	.50	200.00	100.00	
Totals	.50		100.00	
Total Labor				100.00
Total this Task				\$100.00

Task 102 Analysis, Modeling, and Problem Area Identification  
Professional Personnel

	Hours	Rate	Amount	
Cantalupo, Joseph	1.00	200.00	200.00	
Ramirez, Claire	44.25	120.00	5,310.00	
Totals	45.25		5,510.00	
Total Labor				5,510.00
Total this Task				\$5,510.00

Task 103 Development of CIP  
Professional Personnel

	Hours	Rate	Amount	
Bell, Brandon	2.50	160.00	400.00	
LaFollette, Caroline	10.50	120.00	1,260.00	
Ruhnau, Leigh	17.00	120.00	2,040.00	
Zeeb, Hannah	53.50	100.00	5,350.00	
Totals	83.50		9,050.00	
Total Labor				9,050.00
Total this Task				\$9,050.00

Task 104 Reporting  
Professional Personnel

	Hours	Rate	Amount	
LaFollette, Caroline	1.00	120.00	120.00	
Totals	1.00		120.00	
Total Labor				120.00
Total this Task				\$120.00

Project	0630	Rollingwood Infrastructure Improvements	Invoice	1909059
Task	130	Expenses		
Reimbursable Expenses				
Mileage			5.22	
	Total Reimbursables		5.22	5.22
		Total this Task		\$5.22
		Total this Invoice		\$14,785.22

	Current	Prior	Total
Billings to Date	14,785.22	60,118.63	74,903.85

# Billing Backup

Wednesday, October 2, 2019

K Friese & Associates, Inc.

Invoice 1909059 Dated 10/2/2019

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Project	0630	Rollingwood Infrastructure Improvements Plan
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Task	100	Administration & Coordination
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## Professional Personnel

			Hours	Rate	Amount
048	Cantalupo, Joseph	9/24/2019	.50	200.00	100.00
	Totals		.50		100.00
	<b>Total Labor</b>				<b>100.00</b>

**Total this Task \$100.00**

Task	102	Analysis, Modeling, and Problem Area Identification
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## Professional Personnel

			Hours	Rate	Amount
048	Cantalupo, Joseph	9/11/2019	1.00	200.00	200.00
110	Ramirez, Claire	9/3/2019	2.25	120.00	270.00
110	Ramirez, Claire	9/4/2019	1.50	120.00	180.00
110	Ramirez, Claire	9/5/2019	3.50	120.00	420.00
110	Ramirez, Claire	9/6/2019	5.00	120.00	600.00
110	Ramirez, Claire	9/9/2019	5.50	120.00	660.00
110	Ramirez, Claire	9/10/2019	6.50	120.00	780.00
110	Ramirez, Claire	9/11/2019	5.00	120.00	600.00
110	Ramirez, Claire	9/12/2019	2.00	120.00	240.00
110	Ramirez, Claire	9/16/2019	2.50	120.00	300.00
110	Ramirez, Claire	9/17/2019	3.50	120.00	420.00
110	Ramirez, Claire	9/18/2019	3.00	120.00	360.00
110	Ramirez, Claire	9/19/2019	3.00	120.00	360.00
110	Ramirez, Claire	9/23/2019	1.00	120.00	120.00
	Totals		45.25		5,510.00
	<b>Total Labor</b>				<b>5,510.00</b>

**Total this Task \$5,510.00**

Task	103	Development of CIP
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## Professional Personnel

			Hours	Rate	Amount
011	Bell, Brandon	9/26/2019	2.50	160.00	400.00
121	LaFollette, Caroline	9/3/2019	1.00	120.00	120.00
121	LaFollette, Caroline	9/11/2019	2.00	120.00	240.00
121	LaFollette, Caroline	9/12/2019	1.00	120.00	120.00
121	LaFollette, Caroline	9/16/2019	1.00	120.00	120.00
121	LaFollette, Caroline	9/18/2019	.50	120.00	60.00
121	LaFollette, Caroline	9/19/2019	1.50	120.00	180.00
121	LaFollette, Caroline	9/24/2019	1.00	120.00	120.00
121	LaFollette, Caroline	9/25/2019	.50	120.00	60.00
121	LaFollette, Caroline	9/30/2019	2.00	120.00	240.00
057	Ruhnau, Leigh	9/3/2019	1.50	120.00	180.00



Project	0630	Rollingwood Infrastructure Improvements			Invoice	1909059
057	Ruhnau, Leigh	9/5/2019	1.00	120.00	120.00	
057	Ruhnau, Leigh	9/10/2019	.50	120.00	60.00	
057	Ruhnau, Leigh	9/11/2019	5.00	120.00	600.00	
057	Ruhnau, Leigh	9/12/2019	2.00	120.00	240.00	
057	Ruhnau, Leigh	9/16/2019	.50	120.00	60.00	
057	Ruhnau, Leigh	9/17/2019	2.50	120.00	300.00	
057	Ruhnau, Leigh	9/18/2019	2.00	120.00	240.00	
057	Ruhnau, Leigh	9/30/2019	2.00	120.00	240.00	
113	Zeeb, Hannah	9/6/2019	5.00	100.00	500.00	
113	Zeeb, Hannah	9/10/2019	3.00	100.00	300.00	
113	Zeeb, Hannah	9/11/2019	8.00	100.00	800.00	
113	Zeeb, Hannah	9/12/2019	7.00	100.00	700.00	
113	Zeeb, Hannah	9/16/2019	3.50	100.00	350.00	
113	Zeeb, Hannah	9/17/2019	3.00	100.00	300.00	
113	Zeeb, Hannah	9/18/2019	5.00	100.00	500.00	
113	Zeeb, Hannah	9/19/2019	3.00	100.00	300.00	
113	Zeeb, Hannah	9/23/2019	4.00	100.00	400.00	
113	Zeeb, Hannah	9/24/2019	6.00	100.00	600.00	
113	Zeeb, Hannah	9/30/2019	6.00	100.00	600.00	
Totals			83.50		9,050.00	
Total Labor						9,050.00
				Total this Task		\$9,050.00
-----						
Task	104	Reporting				
Professional Personnel						
			Hours	Rate	Amount	
121	LaFollette, Caroline	9/25/2019	.50	120.00	60.00	
121	LaFollette, Caroline	9/30/2019	.50	120.00	60.00	
Totals			1.00		120.00	
Total Labor						120.00
				Total this Task		\$120.00
-----						
Task	130	Expenses				
Reimbursable Expenses						
Mileage						
EX 0002648	9/16/2019	Ruhnau, Leigh / Site Visit			5.22	
Total Reimbursables					5.22	5.22
				Total this Task		\$5.22
				Total this Project		\$14,785.22
				Total this Report		\$14,785.22



K Friese & Associates, Inc.  
 1120 South Capital of Texas Highway  
 CityView 2, Suite 100  
 Austin, Texas 78746  
 (512) 338-1704

October 2, 2019  
 Project No: 0676  
 Invoice No: 1909063

Amber Lewis  
 City of Rollingwood  
 403 Nixon  
 Rollingwood, TX 78746

Project 0676 Rollingwood Development Reviews

**Professional Services from September 1, 2019 to September 30, 2019**

Task 100 General Services

**Professional Personnel**

	Hours	Rate	Amount
Cantalupo, Joseph	.50	275.00	137.50
LaFollette, Caroline	21.00	125.00	2,625.00
Ortega, Victoria	.50	165.00	82.50
Winek, Lauren	30.50	125.00	3,812.50
Totals	52.50		6,657.50
<b>Total Labor</b>			<b>6,657.50</b>

**Total this Task \$6,657.50**

**Total this Invoice \$6,657.50**

	Current	Prior	Total
<b>Billings to Date</b>	<b>6,657.50</b>	<b>1,332.50</b>	<b>7,990.00</b>

Project	0676	Rollingwood Development Reviews	Invoice	1909063
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## Billing Backup

K Friese & Associates, Inc.

Invoice 1909063 Dated 10/2/2019

Wednesday, October 2, 2019

5:00:38 PM

Project	0676	Rollingwood Development Reviews
Task	100	General Services

### Professional Personnel

			Hours	Rate	Amount	
048	Cantalupo, Joseph	9/5/2019	.50	275.00	137.50	
121	LaFollette, Caroline	9/3/2019	3.00	125.00	375.00	
121	LaFollette, Caroline	9/4/2019	2.00	125.00	250.00	
121	LaFollette, Caroline	9/5/2019	3.50	125.00	437.50	
121	LaFollette, Caroline	9/9/2019	2.50	125.00	312.50	
121	LaFollette, Caroline	9/10/2019	2.50	125.00	312.50	
121	LaFollette, Caroline	9/17/2019	.50	125.00	62.50	
121	LaFollette, Caroline	9/18/2019	1.50	125.00	187.50	
121	LaFollette, Caroline	9/19/2019	2.50	125.00	312.50	
121	LaFollette, Caroline	9/23/2019	1.50	125.00	187.50	
121	LaFollette, Caroline	9/24/2019	1.00	125.00	125.00	
121	LaFollette, Caroline	9/30/2019	.50	125.00	62.50	
031	Ortega, Victoria	9/10/2019	.50	165.00	82.50	
141	Winek, Lauren	9/5/2019	1.00	125.00	125.00	
141	Winek, Lauren	9/6/2019	1.50	125.00	187.50	
141	Winek, Lauren	9/16/2019	2.50	125.00	312.50	
141	Winek, Lauren	9/17/2019	7.00	125.00	875.00	
141	Winek, Lauren	9/18/2019	4.50	125.00	562.50	
141	Winek, Lauren	9/20/2019	8.00	125.00	1,000.00	
141	Winek, Lauren	9/25/2019	4.00	125.00	500.00	
141	Winek, Lauren	9/30/2019	2.00	125.00	250.00	
	Totals		52.50		6,657.50	
	Total Labor					6,657.50
				Total this Task		\$6,657.50
				Total this Project		\$6,657.50
				Total this Report		\$6,657.50

ROLLINGWOOD-PDG Invoice Report By Address  
Aug 20-Oct 16, 2019  
Prepared: Oct 16, 2019

	Name	Date	Num	Type	Amount
Oct 16, 19					
	2500 BEE CAVES RD:#3522A BLDG 4 PH 3 SHELL	10/16/2019	7829	Invoice	3,010.00
	2500 BEE CAVES RD:#3523A PKNG 3 PH 3	10/16/2019	7830	Invoice	1,120.00
	2500 BEE CAVES RD:#3524A BRIDGE PH3	10/16/2019	7831	Invoice	75.00
Oct 16, 19					<u>4,205.00</u>



**ROLLINGWOOD-PDG Invoice Report By Address**  
**Aug 20-Oct 16, 2019**  
Prepared: Oct 16, 2019

	<u>Name</u>	<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Amount</u>
<b>Oct 16, 19</b>					
	2500 BEE CAVES RD:#3522A BLDG 4 PH 3 SHELL	10/16/2019	7829	Invoice	3,010.00
	2500 BEE CAVES RD:#3523A PKNG 3 PH 3	10/16/2019	7830	Invoice	1,120.00
	2500 BEE CAVES RD:#3524A BRIDGE PH3	10/16/2019	7831	Invoice	75.00
<b>Oct 16, 19</b>					<u><u>4,205.00</u></u>

## CITY OF ROLLINGWOOD MONTHLY STATS

## Sales Tax Revenue

FY 2019-2020	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Total	Current Average
	91,077.01	74,497.13											165,574	82,787
													0	
FY 2018-2019	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Total	12 Month Average
	73,123	71,123	77,158	71,452	80,971.02	72,136.00	96,236.88	79,895.87	91,090	72,701	87,223	77,169.25	950,280	79,190

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	17,954	3,374	-77,158	-71,452	-80,971	-72,136	-96,237	-79,896	-91,090	-72,701	-87,223		-\$707,537
Total % Increase or Decrease	24.55%	4.74%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-189.27%

## Sales Tax Revenues FY 2017-2018

Total:

12 Mo. Avg.

\$73,223

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
72,033	70,289	55,644	105,515	69,061	63,168	73,892	67,649	72,443	73,525	84,718	70,733

## Sales Tax Revenues FY 2016-2017

Total:

\$660,679

12 Mo. Avg.

\$55,057

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
64,958	64,783	55,260	70,550	57,445	57,218	60,690	58,942	82,731	131,881	71,529	70,733

## Sales Tax Revenues FY 2015-2016

Total:

\$660,679

12 Mo. Avg.

\$55,057

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	56,898

## Sales Tax Revenues FY 2015-2016

Total:

\$637,914

12 Mo. Avg.

\$53,160

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14
53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	43,645	47,352

## Sales Tax Revenues FY 2014-2015

Total:

\$637,914

12 Mo. Avg.

\$53,160

Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	April-13	May-13	June-13	July-13	Aug-13	Sept-13
49,054	61,523	58,436	62,246	49,770	48,154	52,802	50,076	50,043	50,828	52,271	52,711

## Sales Tax Revenues FY 2013-2014

Total:

\$594,423

12 Mo. Avg.

\$49,535

Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	April-12	May-12	June-12	July-12	Aug-12	Sept-12
36,155	45,606	36,037	60,950	46,029	50,569	52,451	62,850	47,677	51,672	49,150	55,277

## Sales Tax Revenues FY 2012-2013

Total:

\$516,681

12 Mo. Avg.

\$43,057

Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	April-11	May-11	June-11	July-11	Aug-11	Sept-11
36,734	37,226	55,929	45,721	39,127	30,768	41,483	49,583	41,391	56,050	39,604	43,065

**CITY OF ROLLINGWOOD MONTHLY STATS**

**Top Water Users**

<b>FY 2019-2020 Top Water Users</b>													
October	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept		
117													
88													
85													
82													
70													
65													
61													
57													
57													
56													
Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage
73.8	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

<b>FY 2018-2019 Top Water Users</b>													
October	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept		
66	43	139	170	55	52	72	43	142	82	129	148		
62	39	87	120	41	39	64	43	43	74	115	145		
58	37	58	97	38	33	56	42	43	64	104	129		
41	34	54	40	36	30	53	38	42	59	90	125		
40	34	52	40	35	28	46	37	38	58	89	117		
38	34	45	38	35	27	43	34	37	56	86	90		
36	33	44	37	34	27	42	30	34	53	84	87		
35	33	37	36	34	27	41	30	30	52	79	82		
33	31	36	31	34	26	40	30	30	50	77	80		
31	28	35	28	32	26	40	30	30	48	76	76		
Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage
44	34.6	58.7	63.7	37.4	31.5	49.7	35.7	46.9	59.6	92.9	107.9		

**CITY OF ROLLINGWOOD MONTHLY STATS**  
**Top Water Users**

FY 2017-2018 Top Water Users												
October	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	
66	43	139	170	55	52	72	43	142	82	129	76	
62	39	87	120	41	39	64	43	43	74	115	72	
58	37	58	97	38	33	56	42	43	64	104	61	
41	34	54	40	36	30	53	38	42	59	90	61	
40	34	52	40	35	28	46	37	38	58	89	56	
38	34	45	38	35	27	43	34	37	56	86	56	
36	33	44	37	34	27	42	30	34	53	84	55	
35	33	37	36	34	27	41	30	30	52	79	54	
33	31	36	31	34	26	40	30	30	50	77	52	
31	28	35	28	45	26	40	30	30	48	76	45	
Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	Avg Usage	
44	34.6	58.7	63.7	38.7	31.5	49.7	35.7	46.9	59.6	92.9	58.8	



CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 10/31/2019; 8.33% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,240,174	\$ 84	0%	\$ 9,917		1%
TELECOM TAXES	\$ 71,600	\$ -	0%	\$ 2,930		0%
4-B SALES TAX	\$ 130,000	\$ 12,404	10%	\$ 12,175		102%
CITY SALES TAX	\$ 523,000	\$ 49,660	9%	\$ 48,773		102%
ELECTRIC UTILITY FRANCHISE FEE	\$ 98,000	\$ -	0%	\$ -	#DIV/0!	
BUILDING PERMIT FEES	\$ 131,975	\$ 33,140	25%	\$ 19,330		171%
COURT FINES	\$ 32,000	\$ 5,355	17%	\$ 13,660		39%
WATER SALES	\$ 700,000	\$ 127,940	18%	\$ 63,894		200%
STREET SALES TAX	\$ 130,000	\$ 12,404	10%	\$ 12,175		102%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,350	\$ 10	0%	\$ 1,748		1%
PROPERTY TAX-DEBT SERVICE 2012	\$ 318,320	\$ 18	0%	\$ 5,039		0%
PROPERTY TAX-DEBT SERVICE 2019	\$ 4,073,150	\$ -	0%	\$ -	#DIV/0!	
WASTEWATER REVENUES	\$ 560,000	\$ 47,207	8%	\$ 52,789		89%
PUD SURCHARGE	\$ 98,160	\$ 8,180	8%	\$ 8,180		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 2,555,455	\$ 118,290	5%	\$ 115,102		103%
EXPENDITURES	\$ 2,596,570	\$ 226,866	9%	\$ 172,295		132%
WATER FUND:						
REVENUE	\$ 708,500	\$ 128,641	18%	\$ 64,530		199%
EXPENDITURES	\$ 936,714	\$ 30,106	3%	\$ 18,321		164%
STREET MAINTENANCE FUND:						
REVENUE	\$ 130,000	\$ 12,406	10%	\$ 12,176		102%
EXPENDITURES	\$ 114,056	\$ 15,164	13%	\$ -	#DIV/0!	
COURT SECURITY FUND:						
REVENUE	\$ 1,500	\$ 147	10%	\$ 309		47%
EXPENDITURES	\$ 11,000	\$ -	0%	\$ -	#DIV/0!	
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,500	\$ 195	13%	\$ 420		47%
EXPENDITURES	\$ 7,500	\$ 35	0%	\$ -	#DIV/0!	
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,050	\$ 16	0%	\$ 1,773		1%
EXPENDITURES	\$ 199,750	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2012:						
REVENUE	\$ 319,720	\$ 5,862	2%	\$ 5,862		100%
EXPENDITURES	\$ 318,720	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 408,215	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 407,715	\$ -	0%	\$ -	#DIV/0!	
DRAINAGE FUND:						
REVENUE	\$ 162,357	\$ -	0%	\$ 65,094		0%
EXPENDITURES	\$ 172,357	\$ -	0%	\$ -	#DIV/0!	
WASTE WATER FUND:						
REVENUE	\$ 673,160	\$ 56,312	8%	\$ 62,426		90%
EXPENDITURES	\$ 621,501	\$ 25,908	4%	\$ 16,955		153%

# City of Rollingwood, Texas

Statement of Revenues and Expenditures  
100 - General Fund  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Administration	63,495.55	63,495.55	2,216,324.00	(2,152,828.45)	2.86%
Development Services	33,140.00	33,140.00	131,975.00	(98,835.00)	25.11%
Streets	15,164.32	15,164.32	114,056.00	(98,891.68)	13.29%
Police	5.00	5.00	31,050.00	(31,045.00)	0.01%
Court	6,185.62	6,185.62	61,650.00	(55,464.38)	10.03%
Park Department	300.00	300.00	400.00	(100.00)	75.00%
Total REVENUES	<u>118,290.49</u>	<u>118,290.49</u>	<u>2,555,455.00</u>	<u>(2,437,164.51)</u>	<u>4.63%</u>
EXPENDITURES					
Administration	54,427.88	54,427.88	695,780.00	641,352.12	7.82%
Development Services	12,124.85	12,124.85	205,304.00	193,179.15	5.90%
Sanitation	0.00	0.00	126,000.00	126,000.00	0.00%
Streets	6,548.70	6,548.70	135,624.00	129,075.30	4.82%
Police	137,786.30	137,786.30	1,200,344.00	1,062,557.70	11.47%
Court	8,358.09	8,358.09	116,336.00	107,977.91	7.18%
Park Department	6,492.60	6,492.60	99,632.00	93,139.40	6.51%
Public Works	1,127.47	1,127.47	17,550.00	16,422.53	6.42%
Total EXPENDITURES	<u>226,865.89</u>	<u>226,865.89</u>	<u>2,596,570.00</u>	<u>2,369,704.11</u>	<u>8.74%</u>
Excess Revenues Over (Under) Expenses	<u>(108,575.40)</u>	<u>(108,575.40)</u>	<u>(41,115.00)</u>	<u>(67,460.40)</u>	<u>264.07%</u>

# City of Rollingwood, Texas

Statement of Revenues and Expenditures  
200 - Water Fund  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Non-Departmental	<u>128,640.87</u>	<u>128,640.87</u>	<u>708,500.00</u>	<u>(579,859.13)</u>	<u>18.15%</u>
Total REVENUES	<u>128,640.87</u>	<u>128,640.87</u>	<u>708,500.00</u>	<u>(579,859.13)</u>	<u>18.16%</u>
EXPENDITURES					
Non-Departmental	<u>30,105.93</u>	<u>30,105.93</u>	<u>936,714.00</u>	<u>906,608.07</u>	<u>3.21%</u>
Total EXPENDITURES	<u>30,105.93</u>	<u>30,105.93</u>	<u>936,714.00</u>	<u>906,608.07</u>	<u>3.21%</u>
Excess Revenues Over (Under) Expenses	<u>98,534.94</u>	<u>98,534.94</u>	<u>(228,214.00)</u>	<u>326,748.94</u>	<u>(43.17)%</u>

## City of Rollingwood, Texas

Statement of Revenues and Expenditures  
301 - Street Maintenance Fund  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Non-Departmental	<u>12,405.60</u>	<u>12,405.60</u>	<u>130,000.00</u>	<u>(117,594.40)</u>	<u>9.54%</u>
Total REVENUES	<u>12,405.60</u>	<u>12,405.60</u>	<u>130,000.00</u>	<u>(117,594.40)</u>	<u>9.54%</u>
EXPENDITURES					
Non-Departmental	<u>15,164.32</u>	<u>15,164.32</u>	<u>114,056.00</u>	<u>98,891.68</u>	<u>13.29%</u>
Total EXPENDITURES	<u>15,164.32</u>	<u>15,164.32</u>	<u>114,056.00</u>	<u>98,891.68</u>	<u>13.30%</u>
Excess Revenues Over (Under) Expenses	<u>(2,758.72)</u>	<u>(2,758.72)</u>	<u>15,944.00</u>	<u>(18,702.72)</u>	<u>(17.30)%</u>

# City of Rollingwood, Texas

Statement of Revenues and Expenditures  
310 - Court Security Fund  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Court	<u>146.59</u>	<u>146.59</u>	<u>1,500.00</u>	<u>(1,353.41)</u>	<u>9.77%</u>
Total REVENUES	<u>146.59</u>	<u>146.59</u>	<u>1,500.00</u>	<u>(1,353.41)</u>	<u>9.77%</u>
EXPENDITURES					
Court	<u>0.00</u>	<u>0.00</u>	<u>11,000.00</u>	<u>11,000.00</u>	<u>0.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>11,000.00</u>	<u>11,000.00</u>	<u>0.00%</u>
Excess Revenues Over (Under) Expenses	<u>146.59</u>	<u>146.59</u>	<u>(9,500.00)</u>	<u>9,646.59</u>	<u>(1.54)%</u>



## City of Rollingwood, Texas

Statement of Revenues and Expenditures  
320 - Court Technology Fund  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Court	<u>195.45</u>	<u>195.45</u>	<u>1,500.00</u>	<u>(1,304.55)</u>	<u>13.03%</u>
Total REVENUES	<u>195.45</u>	<u>195.45</u>	<u>1,500.00</u>	<u>(1,304.55)</u>	<u>13.03%</u>
EXPENDITURES					
Court	<u>35.23</u>	<u>35.23</u>	<u>7,500.00</u>	<u>7,464.77</u>	<u>0.46%</u>
Total EXPENDITURES	<u>35.23</u>	<u>35.23</u>	<u>7,500.00</u>	<u>7,464.77</u>	<u>0.47%</u>
Excess Revenues Over (Under) Expenses	<u>160.22</u>	<u>160.22</u>	<u>(6,000.00)</u>	<u>6,160.22</u>	<u>(2.67)%</u>

## City of Rollingwood, Texas

Statement of Revenues and Expenditures  
330 - Court Efficiency Fund  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Court	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>	<u>0.00%</u>
Total REVENUES	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>	<u>0.00%</u>
EXPENDITURES					
Court	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00%</u>
Excess Revenues Over (Under) Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

## City of Rollingwood, Texas

Statement of Revenues and Expenditures  
430 - Debt Service Fund Series 2014  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Non-Departmental	<u>15.54</u>	<u>15.54</u>	<u>200,050.00</u>	<u>(200,034.46)</u>	<u>0.00%</u>
Total REVENUES	<u>15.54</u>	<u>15.54</u>	<u>200,050.00</u>	<u>(200,034.46)</u>	<u>0.01%</u>
EXPENDITURES					
Non-Departmental	<u>0.00</u>	<u>0.00</u>	<u>199,750.00</u>	<u>199,750.00</u>	<u>0.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>199,750.00</u>	<u>199,750.00</u>	<u>0.00%</u>
Excess Revenues Over (Under) Expenses	<u>15.54</u>	<u>15.54</u>	<u>300.00</u>	<u>(284.46)</u>	<u>5.18%</u>

# City of Rollingwood, Texas

Statement of Revenues and Expenditures  
440 - Debt Service Fund Series 2012  
From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Non-Departmental	<u>54.17</u>	<u>54.17</u>	<u>319,720.00</u>	<u>(319,665.83)</u>	<u>0.01%</u>
Total REVENUES	<u>54.17</u>	<u>54.17</u>	<u>319,720.00</u>	<u>(319,665.83)</u>	<u>0.02%</u>
EXPENDITURES					
Non-Departmental	<u>0.00</u>	<u>0.00</u>	<u>318,720.00</u>	<u>318,720.00</u>	<u>0.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>318,720.00</u>	<u>318,720.00</u>	<u>0.00%</u>
Excess Revenues Over (Under) Expenses	<u>54.17</u>	<u>54.17</u>	<u>1,000.00</u>	<u>(945.83)</u>	<u>5.41%</u>

# City of Rollingwood, Texas

Statement of Revenues and Expenditures

450 - Debt Service Fund Series 2019

From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Non-Departmental	<u>0.00</u>	<u>0.00</u>	<u>408,215.00</u>	<u>(408,215.00)</u>	<u>0.00%</u>
Total REVENUES	<u>0.00</u>	<u>0.00</u>	<u>408,215.00</u>	<u>(408,215.00)</u>	<u>0.00%</u>
EXPENDITURES					
Non-Departmental	<u>0.00</u>	<u>0.00</u>	<u>407,715.00</u>	<u>407,715.00</u>	<u>0.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>407,715.00</u>	<u>407,715.00</u>	<u>0.00%</u>
Excess Revenues Over (Under) Expenses	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>	<u>0.00%</u>



# City of Rollingwood, Texas

## Statement of Revenues and Expenditures

702 - Drainage Fund

From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Capital Improvements	<u>0.00</u>	<u>0.00</u>	<u>162,357.00</u>	<u>(162,357.00)</u>	<u>0.00%</u>
Total REVENUES	<u>0.00</u>	<u>0.00</u>	<u>162,357.00</u>	<u>(162,357.00)</u>	<u>0.00%</u>
EXPENDITURES					
Capital Improvements	<u>0.00</u>	<u>0.00</u>	<u>172,357.00</u>	<u>172,357.00</u>	<u>0.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>172,357.00</u>	<u>172,357.00</u>	<u>0.00%</u>
Excess Revenues Over (Under) Expenses	<u>0.00</u>	<u>0.00</u>	<u>(10,000.00)</u>	<u>10,000.00</u>	<u>0.00%</u>

# City of Rollingwood, Texas

## Statement of Revenues and Expenditures

800 - Waste Water Fund

From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
REVENUES					
Non-Departmental	<u>56,312.19</u>	<u>56,312.19</u>	<u>673,160.00</u>	<u>(616,847.81)</u>	<u>8.36%</u>
Total REVENUES	<u>56,312.19</u>	<u>56,312.19</u>	<u>673,160.00</u>	<u>(616,847.81)</u>	<u>8.37%</u>
EXPENDITURES					
Non-Departmental	<u>25,908.09</u>	<u>25,908.09</u>	<u>621,501.00</u>	<u>595,592.91</u>	<u>4.16%</u>
Total EXPENDITURES	<u>25,908.09</u>	<u>25,908.09</u>	<u>621,501.00</u>	<u>595,592.91</u>	<u>4.17%</u>
Excess Revenues Over (Under) Expenses	<u>30,404.10</u>	<u>30,404.10</u>	<u>51,659.00</u>	<u>(21,254.90)</u>	<u>58.85%</u>

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
ASSETS														
Current Assets														
1000	Operating Cash	855,665.20	334,064.75	204,270.99	0.00	453,677.04	13,780.87	7,411.57	114.31	0.00	(898.70)	(7,561.50)	69,076.89	1,929,601.42
1004	Police Fund Cash	0.00	0.00	0.00	3,315.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,315.13
1006	Cash-Cap Proj SR2014GO Streets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1007	Cash-DS SR2014 GO Streets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1.34)	0.00	0.00	(1.34)
1009	Cash-DS SR2014 Water Improv	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.34	0.00	0.00	1.34
1010	Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1011	Petty Cash - Court	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
1012	Cash-Cap Projects SR2012A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1013	Cash-Debt Service SR2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1016	Merchant Acct Cash	(49.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(49.00)
1030	Tex-Pool	172,253.94	59,661.14	0.00	0.00	299,084.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	530,999.08
1131	Net Pension Asset	0.00	(3,706.92)	0.00	0.00	(3,706.92)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(7,413.84)
1141	Deferred Outflows of Resources	0.00	(536.34)	0.00	0.00	(536.34)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,072.68)

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
1142	Deferred Outflows - OPEB	0.00	449.28	0.00	0.00	449.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	898.56
1200	Accounts Receivable	0.00	179,744.04	0.00	0.00	78,818.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	258,562.62
1205	Allows for Uncollectables	0.00	(7,300.00)	0.00	0.00	(9,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(16,300.00)
1208	Accum Amort-A Premium	0.00	0.00	0.00	0.00	68,871.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,871.30
1209	Accum Amort-B Premium	0.00	0.00	0.00	0.00	29,401.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,401.34
1213	Live Oak Mira Vista PUD	0.00	0.00	0.00	0.00	16,925.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,925.37
1215	Other Receivables (Water)	0.00	0.00	0.00	0.00	(11.88)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(11.88)
1216	Mira Vista PUD Receivable	0.00	0.00	0.00	0.00	(28.72)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(28.72)
1217	Cencor PUD Receivable	0.01	0.00	0.00	0.00	(13,701.52)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(13,701.51)
1218	Endeavor PUD Receivable	0.00	0.00	0.00	0.00	4,074.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,074.52
1230	Taxes Receivable - General	17,158.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,874.11	0.00	0.00	32,033.01
1250	Allowance For Losses	0.00	(4,500.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(4,500.00)
1302	Due From Water Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	173,600.00	0.00	173,600.00

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
1350	Sales Tax Receivable	<u>53,974.21</u>	<u>0.00</u>	<u>12,316.55</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,290.76</u>
Total Current Assets		1,099,253.26	557,875.95	216,587.54	3,315.13	924,316.05	13,780.87	7,411.57	114.31	0.00	13,975.41	166,038.50	69,076.89	3,071,745.48
Plant & Equipment														
1600	Water Systems	0.00	1,885,140.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,885,140.74
1601	Water Line Improvements	0.00	1,799,149.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,799,149.92
1605	W/WW Imp.BCR	0.00	561,036.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	561,036.56
1606	Cap.Imp.BackFlow	0.00	92,420.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92,420.00
1610	Accum Depreciation	0.00	(1,577,669.70)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,577,669.70)
1615	Water Line Improvements	0.00	0.00	0.00	0.00	194,039.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194,039.50
1616	Wastewater System	0.00	0.00	0.00	0.00	12,262,665.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,262,665.58
1620	Equipment	0.00	27,951.36	0.00	0.00	70,711.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,662.58
1621	Equipment-Computer	0.00	1,726.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,726.00
1628	Accum Deprec - Maint & Office	0.00	(37,361.43)	0.00	0.00	(990,679.86)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,028,041.29)
1630	Accum Depr - Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,117,941.48)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,117,941.48)</u>
Total Plant & Equipment		<u>0.00</u>	<u>2,752,393.45</u>	<u>0.00</u>	<u>0.00</u>	<u>10,418,794.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,171,188.41</u>
Total ASSETS		<u>1,099,253.26</u>	<u>3,310,269.40</u>	<u>216,587.54</u>	<u>3,315.13</u>	<u>11,343,111.01</u>	<u>13,780.87</u>	<u>7,411.57</u>	<u>114.31</u>	<u>0.00</u>	<u>13,975.41</u>	<u>166,038.50</u>	<u>69,076.89</u>	<u>16,242,933.89</u>
LIABILITIES & RESERVES														



City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
Current Liabilities														
2000	Accounts Payable	(85.65)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(85.65)
2003	Accounts Payable - Vendor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008	Accounts Payable Other	6,339.90	(414.65)	0.00	0.00	1,031.61	0.00	23.33	0.00	0.00	0.00	0.00	1,965.00	8,945.19
2010	Health Insurance	(1,846.50)	(3,253.06)	0.00	0.00	(3,361.65)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(8,461.21)
2012	Aflac Insurance	(33.06)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(33.06)
2015	Economic Development Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2020	Federal W/H Tax	(0.44)	0.00	0.00	0.00	(2.09)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2.53)
2030	Unemployment Tax Liability	(1,242.78)	(194.89)	0.00	0.00	(530.24)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,967.91)
2035	Social Security/Medicare Tax	662.67	(400.12)	0.00	0.00	(62.52)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.03
2050	Appearance Bond Reserve	(291.34)	0.00	0.00	0.00	0.00	(9.00)	(16.00)	0.00	0.00	0.00	0.00	0.00	(316.34)
2055	Omnibase Vendor Reserve	(24.08)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(24.08)
2060	Traffic Fine Reserve	16,692.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,692.87
2070	Deferred Revenues	12,646.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,646.02

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
2080	TMRS Retirement W/Held	2,480.29	(772.68)	0.00	0.00	(320.61)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,387.00
2090	Deferred Revenue-Paving Assess	0.00	0.00	0.00	0.00	323.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	323.48
2100	Meter Service Deposits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2110	Compensated Absence Pay	0.00	7,357.59	0.00	0.00	7,357.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,715.18
2115	Salaries Payable	(4,748.33)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(4,748.33)
2117	Unclaimed Property	153.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153.97
2119	Restrict Cov Amend 2805 Pickwi	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00
2120	Bonds Payable-SR2014 Water Imp	0.00	(107,838.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(107,838.00)
2121	Bond Premium-SR2014 Water Impr	0.00	911,635.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	911,635.76
2122	Accrued Interest Payable	0.00	4,407.19	0.00	0.00	63,987.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,394.19
2124	Bonds Payable-SR2012A	0.00	0.00	0.00	0.00	1,470,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,470,000.00
2125	Bonds Payable-SR2012B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2126	Net Bond Premium-SR2012A	0.00	0.00	0.00	0.00	70,308.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,308.53
2127	Net Bond Premium-SR2012B	0.00	0.00	0.00	0.00	134,405.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134,405.35

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
2129	Friends of the Park	2,966.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,966.01
2131	RWC-Donation	(603.28)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(603.28)
2132	My Park Day	1,209.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,209.30
2133	Animal Waste Station	97.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.77
2134	Bicycle Rack	760.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	760.00
2135	Bonds Payable-2019 Refunding	0.00	0.00	0.00	0.00	9,325,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,325,000.00
2136	Bond Premium-2019 Refunding	0.00	0.00	0.00	0.00	588,635.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	588,635.30
2137	Park Pet Pavers	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
2140	Deferred Inflows of Resources	0.00	1,170.13	0.00	0.00	1,170.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,340.26
2141	Res Storm Discha Permit-Zone 7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137,501.00	137,501.00
2143	Res Storm Disch Permit-Zone 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00
2144	Res Storm Discha Permit-Zone 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,384.00	37,384.00
2145	OPEB Liability	0.00	4,855.68	0.00	0.00	4,855.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,711.36

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
2250	Deferred Tax Rev-Delinquent Tx	17,158.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,874.11	0.00	0.00	32,033.01
2252	Due to Debt Service Fund 440	0.00	0.00	0.00	0.00	173,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	173,600.00
2400	Liab Pay from Rest Assets	0.00	153,769.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153,769.70
2425	Bldg & Misc Deposits	<u>3,500.00</u>	<u>1,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,250.00</u>
Total Current Liabilities		<u>58,917.24</u>	<u>972,072.65</u>	<u>0.00</u>	<u>0.00</u>	<u>11,836,397.56</u>	<u>(9.00)</u>	<u>7.33</u>	<u>0.00</u>	<u>0.00</u>	<u>14,874.11</u>	<u>0.00</u>	<u>180,350.00</u>	<u>13,062,609.89</u>
Total LIABILITIES & RESERVES		<u>58,917.24</u>	<u>972,072.65</u>	<u>0.00</u>	<u>0.00</u>	<u>11,836,397.56</u>	<u>(9.00)</u>	<u>7.33</u>	<u>0.00</u>	<u>0.00</u>	<u>14,874.11</u>	<u>0.00</u>	<u>180,350.00</u>	<u>13,062,609.89</u>
EQUITY														
3000	Unapprop Fund Balance	2,037,390.33	875,062.46	204,156.39	16,657.51	(154,094.88)	1,358.87	0.00	0.00	(1,289,474.90)	(1,681.74)	(674.85)	(82,642.00)	1,606,057.19
3030	Amounts Tp Be Provided For	(1,289,474.90)	0.00	0.00	0.00	(105,000.00)	0.00	0.00	0.00	1,289,474.90	0.00	0.00	0.00	(105,000.00)
3450	Reserve for Court Technology	0.00	0.00	0.00	(13,342.38)	0.00	(4,495.00)	7,663.80	0.00	0.00	0.00	0.00	0.00	(10,173.58)
3451	Reserve for Court Security	0.00	0.00	0.00	0.00	(15,699.20)	15,320.85	0.00	0.00	0.00	0.00	0.00	0.00	(378.35)
3452	Reserve for Court Efficiency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.31	0.00	0.00	0.00	0.00	114.31

City of Rollingwood, Texas  
Balance Sheet  
As of 10/31/2019

		General Fund	Water Fund	Street Maintenance Fund	POLICE FUND	Waste Water Fund	Court Security Fund	Court Technology Fund	Court Efficiency Fund	Capital Projects Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2012	Drainage Fund	Total
3600	Invest in FA Net Related Debt	0.00	1,074,287.20	0.00	0.00	136,933.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,211,220.20
Other		<u>292,420.59</u>	<u>388,847.09</u>	<u>12,431.15</u>	<u>0.00</u>	<u>(355,425.47)</u>	<u>1,605.15</u>	<u>(259.56)</u>	<u>0.00</u>	<u>0.00</u>	<u>783.04</u>	<u>166,713.35</u>	<u>(28,631.11)</u>	<u>478,484.23</u>
Total FUND EQUITY		<u>1,040,336.02</u>	<u>2,338,196.75</u>	<u>216,587.54</u>	<u>3,315.13</u>	<u>(493,286.55)</u>	<u>13,789.87</u>	<u>7,404.24</u>	<u>114.31</u>	<u>0.00</u>	<u>(898.70)</u>	<u>166,038.50</u>	<u>(111,273.11)</u>	<u>3,180,324.00</u>
TOTAL LIABILITIES & FUND BALANCE		<u>(1,099,253.26)</u>	<u>(3,310,269.40)</u>	<u>(216,587.54)</u>	<u>(3,315.13)</u>	<u>(11,343,111.01)</u>	<u>(13,780.87)</u>	<u>(7,411.57)</u>	<u>(114.31)</u>	<u>0.00</u>	<u>(13,975.41)</u>	<u>(166,038.50)</u>	<u>(69,076.89)</u>	<u>(16,242,933.89)</u>



# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

10 - Administration

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Taxes					
4000	Current Property Taxes	83.77	83.77	1,240,174.00	(1,240,090.23)	0.00%
4020	Penalty & Int on Taxes	58.93	58.93	1,900.00	(1,841.07)	3.10%
4030	Gross Receipts Tax (Gas)	0.00	0.00	13,000.00	(13,000.00)	0.00%
4035	Telecommunication Tax	0.00	0.00	71,600.00	(71,600.00)	0.00%
4036	Mixed Beverage Tax	1,126.83	1,126.83	5,000.00	(3,873.17)	22.53%
4037	4-B Sales Tax	12,403.77	12,403.77	130,000.00	(117,596.23)	9.54%
4040	City Sales Tax	49,689.59	49,689.59	523,000.00	(473,310.41)	9.50%
4050	Franchise Tax (Cable TV)	0.00	0.00	5,000.00	(5,000.00)	0.00%
4051	Electric Utility Franchise Fee	0.00	0.00	98,000.00	(98,000.00)	0.00%
	Total Taxes	63,362.89	63,362.89	2,087,674.00	(2,024,311.11)	3.04%
	Charges for Services					
4209	RCDC Administration Fees	0.00	0.00	5,000.00	(5,000.00)	0.00%
4211	RCDC Legal Fees	0.00	0.00	2,000.00	(2,000.00)	0.00%
4510	Board of Adjustment Fees	0.00	0.00	500.00	(500.00)	0.00%
	Total Charges for Services	0.00	0.00	7,500.00	(7,500.00)	0.00%
	Licenses & Permits					
4516	Solicitation Permit Fees	0.00	0.00	100.00	(100.00)	0.00%
	Total Licenses & Permits	0.00	0.00	100.00	(100.00)	0.00%
	Interest Income					
4400	Interest Income	0.00	0.00	2,000.00	(2,000.00)	0.00%
4401	Interest Income - Checking	9.15	9.15	50.00	(40.85)	18.30%
	Total Interest Income	9.15	9.15	2,050.00	(2,040.85)	0.45%
	Revenues					
4540	Miscellaneous Receipts	123.51	123.51	1,000.00	(876.49)	12.35%
4736	Water Fund Administrative Fee	0.00	0.00	40,000.00	(40,000.00)	0.00%
4737	Wastewater Fd Admin Fee	0.00	0.00	28,000.00	(28,000.00)	0.00%
4738	ACL Revenues	0.00	0.00	50,000.00	(50,000.00)	0.00%
	Total Revenues	123.51	123.51	119,000.00	(118,876.49)	0.10%
	Total REVENUES	63,495.55	63,495.55	2,216,324.00	(2,152,828.45)	2.86%

## EXPENDITURES

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

10 - Administration

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
	Personnel Expenses					
5000	Salary	11,241.34	11,241.34	87,015.00	75,773.66	12.91%
5002	Holiday Compensation	0.00	0.00	5,000.00	5,000.00	0.00%
5009	Retirement Payout Reserve	0.00	0.00	10,000.00	10,000.00	0.00%
5010	Training	370.00	370.00	6,000.00	5,630.00	6.16%
5020	Health Insurance	643.57	643.57	8,789.00	8,145.43	7.32%
5030	Workers Comp. Insurance	1,445.57	1,445.57	1,500.00	54.43	96.37%
5035	Social Security/Medicare Tax	997.25	997.25	6,494.00	5,496.75	15.35%
5040	Unemployment Comp. Insurance	27.69	27.69	158.00	130.31	17.52%
5050	Tx Mun Retire Systm Exp	3,640.89	3,640.89	10,274.00	6,633.11	35.43%
	Total Personnel Expenses	18,366.31	18,366.31	135,230.00	116,863.69	13.58%
	Supplies & Operations Expenses					
5101	Fax / Copier	210.81	210.81	3,500.00	3,289.19	6.02%
5103	Printing & Reproduction	0.00	0.00	3,000.00	3,000.00	0.00%
5110	Postage	0.00	0.00	1,000.00	1,000.00	0.00%
5120	Subscriptions & Memberships	10.99	10.99	4,700.00	4,689.01	0.23%
5125	Travel	0.00	0.00	2,000.00	2,000.00	0.00%
5140	Telephone	145.02	145.02	5,000.00	4,854.98	2.90%
5157	Records Management	0.00	0.00	10,000.00	10,000.00	0.00%
5158	Office Supplies	899.78	899.78	7,500.00	6,600.22	11.99%
5331	Advertising	102.48	102.48	3,500.00	3,397.52	2.92%
	Total Supplies & Operations Expenses	1,369.08	1,369.08	40,200.00	38,830.92	3.41%
	Contractual Services					
5204	Legal Services-MoPac	0.00	0.00	75,000.00	75,000.00	0.00%
5207	Legal Services-Code Review	5,432.00	5,432.00	8,000.00	2,568.00	67.90%
5210	Legal Services	0.00	0.00	90,000.00	90,000.00	0.00%
5214	Emergency Notification System	0.00	0.00	2,400.00	2,400.00	0.00%
5217	Payroll Services	0.00	0.00	5,200.00	5,200.00	0.00%
5226	Drug Testing	0.00	0.00	100.00	100.00	0.00%
5230	Audit	0.00	0.00	20,000.00	20,000.00	0.00%
5231	Health Fee/Travis County	0.00	0.00	1,500.00	1,500.00	0.00%
5236	Communications and Outreach	0.00	0.00	10,000.00	10,000.00	0.00%
5237	Tax Assessment/Collection	0.00	0.00	1,700.00	1,700.00	0.00%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

10 - Administration

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
5240	Insurance - Prop & Gen Liab	6,679.67	6,679.67	8,500.00	1,820.33	78.58%
5250	Insurance - Official Liability	3,360.42	3,360.42	5,400.00	2,039.58	62.23%
5260	Appraisal District - T/C	0.00	0.00	8,900.00	8,900.00	0.00%
5270	Engineering Services	0.00	0.00	30,000.00	30,000.00	0.00%
	Total Contractual Services	15,472.09	15,472.09	266,700.00	251,227.91	5.80%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	2,682.71	2,682.71	25,000.00	22,317.29	10.73%
5301	Public Meetings Technology	0.00	0.00	15,000.00	15,000.00	0.00%
5302	Website Support	0.00	0.00	5,000.00	5,000.00	0.00%
5325	Election Services	0.00	0.00	2,000.00	2,000.00	0.00%
5330	Election, Public Notice	0.00	0.00	1,000.00	1,000.00	0.00%
5332	Comprehensive Long Range Plan	0.00	0.00	45,000.00	45,000.00	0.00%
5340	Miscellaneous	319.37	319.37	0.00	(319.37)	0.00%
5341	Zilker Clubhouse	0.00	0.00	1,350.00	1,350.00	0.00%
	Total Miscellaneous/Other Expenses	3,002.08	3,002.08	94,350.00	91,347.92	3.18%
	Capital Outlays					
5413	Furniture	0.00	0.00	2,000.00	2,000.00	0.00%
5414	Computers	1,054.00	1,054.00	3,000.00	1,946.00	35.13%
5453	City Hall Grounds Maintenance	0.00	0.00	4,300.00	4,300.00	0.00%
	Total Capital Outlays	1,054.00	1,054.00	9,300.00	8,246.00	11.33%
	Non-Departmental Expenses					
5525	4B Sales Tax Allocation	15,164.32	15,164.32	150,000.00	134,835.68	10.10%
	Total Non-Departmental Expenses	15,164.32	15,164.32	150,000.00	134,835.68	10.11%
	Total EXPENDITURES	54,427.88	54,427.88	695,780.00	641,352.12	7.82%
	Excess Revenues Over (Under) Expenses	9,067.67	9,067.67	1,520,544.00	(1,511,476.33)	0.59%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

15 - Development Services

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Licenses & Permits					
4210	Plat Fees	1,500.00	1,500.00	0.00	1,500.00	0.00%
4301	Tree Removal and Replacement	135.00	135.00	500.00	(365.00)	27.00%
4302	Inspections	10,100.00	10,100.00	40,000.00	(29,900.00)	25.25%
4303	Building Fees	21,405.00	21,405.00	50,000.00	(28,595.00)	42.81%
4304	Development & Zoning Fees	0.00	0.00	40,000.00	(40,000.00)	0.00%
4305	Sign Fees	0.00	0.00	125.00	(125.00)	0.00%
4306	Emergency & Utilities Permits	0.00	0.00	150.00	(150.00)	0.00%
4310	Pet License Fees	0.00	0.00	1,200.00	(1,200.00)	0.00%
	Total Licenses & Permits	33,140.00	33,140.00	131,975.00	(98,835.00)	25.11%
	Total REVENUES	33,140.00	33,140.00	131,975.00	(98,835.00)	25.11%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	5,503.27	5,503.27	52,405.00	46,901.73	10.50%
5020	Health Insurance	589.41	589.41	8,169.00	7,579.59	7.21%
5030	Workers Comp. Insurance	915.53	915.53	950.00	34.47	96.37%
5035	Social Security/Medicare Tax	283.71	283.71	3,999.00	3,715.29	7.09%
5040	Unemployment Comp. Insurance	0.00	0.00	125.00	125.00	0.00%
5050	Tx Mun Retire Systm Exp	627.93	627.93	6,356.00	5,728.07	9.87%
	Total Personnel Expenses	7,919.85	7,919.85	72,004.00	64,084.15	11.00%
	Supplies & Operations Expenses					
5101	Fax / Copier	0.00	0.00	100.00	100.00	0.00%
5103	Printing & Reproduction	0.00	0.00	100.00	100.00	0.00%
5110	Postage	0.00	0.00	500.00	500.00	0.00%
5120	Subscriptions & Memberships	0.00	0.00	500.00	500.00	0.00%
5125	Travel	0.00	0.00	500.00	500.00	0.00%
5140	Telephone	0.00	0.00	1,500.00	1,500.00	0.00%
5158	Office Supplies	0.00	0.00	100.00	100.00	0.00%
5331	Advertising	0.00	0.00	1,000.00	1,000.00	0.00%
	Total Supplies & Operations Expenses	0.00	0.00	4,300.00	4,300.00	0.00%
	Contractual Services					

# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

15 - Development Services

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
5200	Building Inspection Service	4,205.00	4,205.00	40,000.00	35,795.00	10.51%
5251	Building Plan Reviews	0.00	0.00	40,000.00	40,000.00	0.00%
5252	Zoning Reviews	0.00	0.00	30,000.00	30,000.00	0.00%
5253	Arborist Reviews	0.00	0.00	10,000.00	10,000.00	0.00%
5257	My Permit Now	0.00	0.00	2,000.00	2,000.00	0.00%
	Total Contractual Services	4,205.00	4,205.00	122,000.00	117,795.00	3.45%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	0.00	0.00	7,000.00	7,000.00	0.00%
	Total Miscellaneous/Other Expenses	0.00	0.00	7,000.00	7,000.00	0.00%
	Total EXPENDITURES	12,124.85	12,124.85	205,304.00	193,179.15	5.91%
	Excess Revenues Over (Under) Expenses	21,015.15	21,015.15	(73,329.00)	94,344.15	(28.65)%



## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

20 - Sanitation

From 10/1/2019 Through 10/31/2019

	<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
EXPENDITURES					
Miscellaneous/Other Expenses					
5286        Spring Clean-Up	0.00	0.00	1,000.00	1,000.00	0.00%
5370        Waste & Disposal Service	0.00	0.00	125,000.00	125,000.00	0.00%
Total Miscellaneous/Other Expenses	0.00	0.00	126,000.00	126,000.00	0.00%
Total EXPENDITURES	0.00	0.00	126,000.00	126,000.00	0.00%
Excess Revenues Over (Under) Expenses	0.00	0.00	(126,000.00)	126,000.00	0.00%

# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

30 - Streets

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Other Revenues					
4721	Transf From Street Maintenance	15,164.32	15,164.32	114,056.00	(98,891.68)	13.29%
	Total Other Revenues	15,164.32	15,164.32	114,056.00	(98,891.68)	13.30%
	Total REVENUES	15,164.32	15,164.32	114,056.00	(98,891.68)	13.30%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	4,374.73	4,374.73	35,372.00	30,997.27	12.36%
5020	Health Insurance	269.10	269.10	4,419.00	4,149.90	6.08%
5030	Workers Comp. Insurance	626.42	626.42	650.00	23.58	96.37%
5035	Social Security/Medicare Tax	334.67	334.67	2,666.00	2,331.33	12.55%
5040	Unemployment Comp. Insurance	0.00	0.00	79.00	79.00	0.00%
5050	Tx Mun Retire Systm Exp	463.54	463.54	4,238.00	3,774.46	10.93%
	Total Personnel Expenses	6,068.46	6,068.46	47,424.00	41,355.54	12.80%
	Supplies & Operations Expenses					
5140	Telephone	40.63	40.63	2,000.00	1,959.37	2.03%
5145	Uniforms & Accessories	0.00	0.00	400.00	400.00	0.00%
5161	Tree Trimming Services	0.00	0.00	1,500.00	1,500.00	0.00%
5180	Signs & Barracades	0.00	0.00	2,000.00	2,000.00	0.00%
5181	Equipment Rental	0.00	0.00	1,000.00	1,000.00	0.00%
5190	Materials	0.00	0.00	1,000.00	1,000.00	0.00%
5195	Vehicle Operations	0.00	0.00	2,000.00	2,000.00	0.00%
5196	Vehicle Maintenance & Repairs	0.00	0.00	500.00	500.00	0.00%
5255	Vehicle Insurance	439.61	439.61	600.00	160.39	73.26%
5350	Tools/Equipment & Repair	0.00	0.00	400.00	400.00	0.00%
5355	Street Maintenance & Repairs	0.00	0.00	30,000.00	30,000.00	0.00%
	Total Supplies & Operations Expenses	480.24	480.24	41,400.00	40,919.76	1.16%
	Contractual Services					
5233	Project Management	0.00	0.00	8,400.00	8,400.00	0.00%
5276	Paying Agent Fees	0.00	0.00	400.00	400.00	0.00%
	Total Contractual Services	0.00	0.00	8,800.00	8,800.00	0.00%
	Capital Outlays					

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

30 - Streets

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
5491	Traffic Infrastructure	0.00	0.00	18,000.00	18,000.00	0.00%
5494	Street Striping	0.00	0.00	20,000.00	20,000.00	0.00%
	Total Capital Outlays	0.00	0.00	38,000.00	38,000.00	0.00%
	Total EXPENDITURES	6,548.70	6,548.70	135,624.00	129,075.30	4.83%
	Excess Revenues Over (Under) Expenses	8,615.62	8,615.62	(21,568.00)	30,183.62	(39.94)%

# City of Rollingwood, Texas

## Statement of Revenues and Expenditures - with codes

100 - General Fund

40 - Police

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Revenues					
4542	Police Miscellaneous Revenue	5.00	5.00	250.00	(245.00)	2.00%
4558	Vehicle Operations	0.00	0.00	500.00	(500.00)	0.00%
4566	Grant Revenue-Police	0.00	0.00	30,300.00	(30,300.00)	0.00%
	Total Revenues	5.00	5.00	31,050.00	(31,045.00)	0.02%
	Total REVENUES	5.00	5.00	31,050.00	(31,045.00)	0.02%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	65,745.79	65,745.79	640,985.00	575,239.21	10.25%
5006	Overtime	185.40	185.40	10,000.00	9,814.60	1.85%
5007	Stipends	0.00	0.00	13,560.00	13,560.00	0.00%
5010	Training	(725.00)	(725.00)	7,000.00	7,725.00	(10.35)%
5020	Health Insurance	5,671.91	5,671.91	79,619.00	73,947.09	7.12%
5030	Workers Comp. Insurance	10,408.13	10,408.13	10,800.00	391.87	96.37%
5035	Social Security/Medicare Tax	4,986.95	4,986.95	49,036.00	44,049.05	10.16%
5040	Unemployment Comp. Insurance	0.00	0.00	2,000.00	2,000.00	0.00%
5050	Tx Mun Retire System Exp	4,766.41	4,766.41	77,944.00	73,177.59	6.11%
5070	Police Professional Liability	5,085.22	5,085.22	8,500.00	3,414.78	59.82%
	Total Personnel Expenses	96,124.81	96,124.81	899,444.00	803,319.19	10.69%
	Supplies & Operations Expenses					
5103	Printing & Reproduction	0.00	0.00	500.00	500.00	0.00%
5106	Ticket Writer Fees	0.00	0.00	2,000.00	2,000.00	0.00%
5107	Police Qualification	0.00	0.00	1,500.00	1,500.00	0.00%
5108	Property and Evidence	0.00	0.00	1,000.00	1,000.00	0.00%
5109	Bicycle Maintenance	0.00	0.00	250.00	250.00	0.00%
5110	Postage	0.00	0.00	250.00	250.00	0.00%
5140	Telephone	81.25	81.25	7,300.00	7,218.75	1.11%
5143	Police Car & Accessories	0.00	0.00	5,000.00	5,000.00	0.00%
5144	Police Supplies	0.00	0.00	9,600.00	9,600.00	0.00%
5145	Uniforms & Accessories	0.00	0.00	10,000.00	10,000.00	0.00%
5157	Records Management	0.00	0.00	36,000.00	36,000.00	0.00%

# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

40 - Police

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
5158	Office Supplies	161.43	161.43	1,000.00	838.57	16.14%
5159	National Night Out Supplies	0.00	0.00	2,500.00	2,500.00	0.00%
5185	Communication Equipment Maint	0.00	0.00	1,000.00	1,000.00	0.00%
5186	Radar Certification	0.00	0.00	250.00	250.00	0.00%
5195	Vehicle Operations	0.00	0.00	10,000.00	10,000.00	0.00%
5196	Vehicle Maintenance & Repairs	105.97	105.97	5,050.00	4,944.03	2.09%
5255	Vehicle Insurance	3,700.09	3,700.09	0.00	(3,700.09)	0.00%
	Total Supplies & Operations Expenses	4,048.74	4,048.74	93,200.00	89,151.26	4.34%
	Contractual Services					
5211	Radio Services	3,908.52	3,908.52	3,500.00	(408.52)	111.67%
5216	Dispatch Services	0.00	0.00	19,700.00	19,700.00	0.00%
5226	Drug Testing	0.00	0.00	500.00	500.00	0.00%
5238	Temporary Building Expenses	321.28	321.28	4,000.00	3,678.72	8.03%
5239	Laboratory Services	0.00	0.00	1,000.00	1,000.00	0.00%
5258	ACL Event	31,194.43	31,194.43	30,000.00	(1,194.43)	103.98%
	Total Contractual Services	35,424.23	35,424.23	58,700.00	23,275.77	60.35%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	2,188.52	2,188.52	48,000.00	45,811.48	4.55%
	Total Miscellaneous/Other Expenses	2,188.52	2,188.52	48,000.00	45,811.48	4.56%
	Capital Outlays					
5404	Radio	0.00	0.00	20,000.00	20,000.00	0.00%
5411	Video Cameras/Microphones	0.00	0.00	1,000.00	1,000.00	0.00%
5414	Computers	0.00	0.00	5,000.00	5,000.00	0.00%
5495	New Vehicle and Outfitting	0.00	0.00	75,000.00	75,000.00	0.00%
	Total Capital Outlays	0.00	0.00	101,000.00	101,000.00	0.00%
	Total EXPENDITURES	137,786.30	137,786.30	1,200,344.00	1,062,557.70	11.48%
	Excess Revenues Over (Under) Expenses	(137,781.30)	(137,781.30)	(1,169,294.00)	1,031,512.70	11.78%



## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

50 - Court

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
<b>REVENUES</b>						
	Fines/Forfeitures & Penalties					
4100	Court Fines	5,355.40	5,355.40	32,000.00	(26,644.60)	16.73%
4101	Collection Agency Fees	0.00	0.00	2,000.00	(2,000.00)	0.00%
4527	Drivers Safety Course Adm fee	0.00	0.00	100.00	(100.00)	0.00%
4528	Truancy Prevention Fund	<u>57.68</u>	<u>57.68</u>	<u>500.00</u>	<u>(442.32)</u>	<u>11.53%</u>
	Total Fines/Forfeitures & Penalties	5,413.08	5,413.08	34,600.00	(29,186.92)	15.64%
	Revenues					
4055	Child Safety Revenue	152.71	152.71	2,000.00	(1,847.29)	7.63%
4500	Administrative Court Fees	404.43	404.43	6,500.00	(6,095.57)	6.22%
4526	Credit-Debit Card Fees	215.40	215.40	1,500.00	(1,284.60)	14.36%
4540	Miscellaneous Receipts	0.00	0.00	50.00	(50.00)	0.00%
4568	Transfer From Court Security F	0.00	0.00	10,000.00	(10,000.00)	0.00%
4569	Transfer From Court Technology	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>(7,000.00)</u>	<u>0.00%</u>
	Total Revenues	<u>772.54</u>	<u>772.54</u>	<u>27,050.00</u>	<u>(26,277.46)</u>	<u>2.86%</u>
	Total REVENUES	<u>6,185.62</u>	<u>6,185.62</u>	<u>61,650.00</u>	<u>(55,464.38)</u>	<u>10.03%</u>
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	4,445.74	4,445.74	38,950.00	34,504.26	11.41%
5010	Training	0.00	0.00	2,000.00	2,000.00	0.00%
5020	Health Insurance	65.49	65.49	865.00	799.51	7.57%
5030	Workers Comp. Insurance	963.72	963.72	1,000.00	36.28	96.37%
5035	Social Security/Medicare Tax	454.85	454.85	2,980.00	2,525.15	15.26%
5040	Unemployment Comp. Insurance	0.00	0.00	50.00	50.00	0.00%
5050	Tx Mun Retire Systm Exp	<u>507.26</u>	<u>507.26</u>	<u>4,736.00</u>	<u>4,228.74</u>	<u>10.71%</u>
	Total Personnel Expenses	6,437.06	6,437.06	50,581.00	44,143.94	12.73%
	Supplies & Operations Expenses					
5103	Printing & Reproduction	0.00	0.00	1,000.00	1,000.00	0.00%
5110	Postage	0.00	0.00	250.00	250.00	0.00%
5120	Subscriptions & Memberships	0.00	0.00	250.00	250.00	0.00%
5125	Travel	0.00	0.00	250.00	250.00	0.00%
5140	Telephone	81.25	81.25	4,000.00	3,918.75	2.03%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

50 - Court

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
5158	Office Supplies	0.00	0.00	250.00	250.00	0.00%
	Total Supplies & Operations Expenses	81.25	81.25	6,000.00	5,918.75	1.35%
	Contractual Services					
5201	Collection Agency Fees	0.00	0.00	2,000.00	2,000.00	0.00%
5206	Incode Online Pmt Processing	339.78	339.78	9,000.00	8,660.22	3.77%
5210	Legal Services	0.00	0.00	10,000.00	10,000.00	0.00%
5212	Presiding Judge Expense	1,500.00	1,500.00	18,000.00	16,500.00	8.33%
5213	Interpreter Fees	0.00	0.00	1,000.00	1,000.00	0.00%
	Total Contractual Services	1,839.78	1,839.78	40,000.00	38,160.22	4.60%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	0.00	0.00	14,755.00	14,755.00	0.00%
	Total Miscellaneous/Other Expenses	0.00	0.00	14,755.00	14,755.00	0.00%
	Capital Outlays					
5414	Computers	0.00	0.00	5,000.00	5,000.00	0.00%
	Total Capital Outlays	0.00	0.00	5,000.00	5,000.00	0.00%
	Total EXPENDITURES	8,358.09	8,358.09	116,336.00	107,977.91	7.18%
	Excess Revenues Over (Under) Expenses	(2,172.47)	(2,172.47)	(54,686.00)	52,513.53	3.97%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

55 - Park Department

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Revenues					
4355	Donations - Park	100.00	100.00	100.00	0.00	100.00%
4519	Commercial Park Permits	0.00	0.00	200.00	(200.00)	0.00%
4523	Donations-Community Educ Garde	0.00	0.00	100.00	(100.00)	0.00%
	Total Revenues	100.00	100.00	400.00	(300.00)	25.00%
	Other Revenues					
4750	Park Pavers	200.00	200.00	0.00	200.00	0.00%
	Total Other Revenues	200.00	200.00	0.00	200.00	0.00%
	Total REVENUES	300.00	300.00	400.00	(100.00)	75.00%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	3,659.80	3,659.80	26,923.00	23,263.20	13.59%
5020	Health Insurance	267.85	267.85	2,722.00	2,454.15	9.84%
5030	Workers Comp. Insurance	481.86	481.86	500.00	18.14	96.37%
5035	Social Security/Medicare Tax	279.98	279.98	2,060.00	1,780.02	13.59%
5040	Unemployment Comp. Insurance	0.00	0.00	53.00	53.00	0.00%
5050	Tx Mun Retire Systm Exp	1,187.81	1,187.81	3,274.00	2,086.19	36.28%
	Total Personnel Expenses	5,877.30	5,877.30	35,532.00	29,654.70	16.54%
	Supplies & Operations Expenses					
5103	Printing & Reproduction	0.00	0.00	500.00	500.00	0.00%
5130	Utilities	19.41	19.41	500.00	480.59	3.88%
5158	Office Supplies	0.00	0.00	100.00	100.00	0.00%
5164	Equipment Maint & Repairs	0.00	0.00	1,000.00	1,000.00	0.00%
5190	Materials	560.66	560.66	3,000.00	2,439.34	18.68%
5191	Maintenance	0.00	0.00	2,500.00	2,500.00	0.00%
5198	Fieldhouse Supplies & Maintena	0.00	0.00	1,000.00	1,000.00	0.00%
	Total Supplies & Operations Expenses	580.07	580.07	8,600.00	8,019.93	6.74%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	35.23	35.23	500.00	464.77	7.04%
	Total Miscellaneous/Other Expenses	35.23	35.23	500.00	464.77	7.05%
	Capital Outlays					

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

55 - Park Department

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
5427	Landscaping & Lighting	0.00	0.00	50,000.00	50,000.00	0.00%
5512	Playground Mulching & Maintena	0.00	0.00	5,000.00	5,000.00	0.00%
	Total Capital Outlays	0.00	0.00	55,000.00	55,000.00	0.00%
	Total EXPENDITURES	6,492.60	6,492.60	99,632.00	93,139.40	6.52%
	Excess Revenues Over (Under) Expenses	(6,192.60)	(6,192.60)	(99,232.00)	93,039.40	6.24%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

65 - Public Works

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
	EXPENDITURES					
	Supplies & Operations Expenses					
5130	Utilities	678.15	678.15	6,000.00	5,321.85	11.30%
5140	Telephone	0.00	0.00	300.00	300.00	0.00%
5158	Office Supplies	0.00	0.00	1,000.00	1,000.00	0.00%
	Total Supplies & Operations Expenses	678.15	678.15	7,300.00	6,621.85	9.29%
	Miscellaneous/Other Expenses					
5381	Animal Control/Disposal	0.00	0.00	250.00	250.00	0.00%
	Total Miscellaneous/Other Expenses	0.00	0.00	250.00	250.00	0.00%
	Non-Departmental Expenses					
5515	Maintenance Building	449.32	449.32	10,000.00	9,550.68	4.49%
	Total Non-Departmental Expenses	449.32	449.32	10,000.00	9,550.68	4.49%
	Total EXPENDITURES	1,127.47	1,127.47	17,550.00	16,422.53	6.42%
	Excess Revenues Over (Under) Expenses	(1,127.47)	(1,127.47)	(17,550.00)	16,422.53	6.42%



# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

200 - Water Fund

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Interest Income					
4400	Interest Income	0.00	0.00	500.00	(500.00)	0.00%
4401	Interest Income - Checking	2.38	2.38	0.00	2.38	0.00%
	Total Interest Income	2.38	2.38	500.00	(497.62)	0.48%
	Revenues					
4600	Water Sales	127,940.04	127,940.04	700,000.00	(572,059.96)	18.27%
4610	Late Charges	698.45	698.45	3,000.00	(2,301.55)	23.28%
4628	Capital Recovery/Hook-Up Conne	0.00	0.00	5,000.00	(5,000.00)	0.00%
	Total Revenues	128,638.49	128,638.49	708,000.00	(579,361.51)	18.17%
	Total REVENUES	128,640.87	128,640.87	708,500.00	(579,859.13)	18.16%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	17,589.12	17,589.12	136,786.00	119,196.88	12.85%
5010	Training	333.00	333.00	1,000.00	667.00	33.30%
5020	Health Insurance	1,029.37	1,029.37	17,425.00	16,395.63	5.90%
5030	Workers Comp. Insurance	2,264.73	2,264.73	2,300.00	35.27	98.46%
5035	Social Security/Medicare Tax	1,345.56	1,345.56	10,119.00	8,773.44	13.29%
5040	Unemployment Comp. Insurance	0.00	0.00	600.00	600.00	0.00%
5050	Tx Mun Retire Systm Exp	1,838.65	1,838.65	16,084.00	14,245.35	11.43%
	Total Personnel Expenses	24,400.43	24,400.43	184,314.00	159,913.57	13.24%
	Supplies & Operations Expenses					
5103	Printing & Reproduction	0.00	0.00	250.00	250.00	0.00%
5105	Tools and Supplies	0.00	0.00	1,000.00	1,000.00	0.00%
5110	Postage	0.00	0.00	100.00	100.00	0.00%
5140	Telephone	40.63	40.63	2,000.00	1,959.37	2.03%
5145	Uniforms & Accessories	0.00	0.00	500.00	500.00	0.00%
5153	Credit Card Services	0.00	0.00	100.00	100.00	0.00%
5158	Office Supplies	0.00	0.00	200.00	200.00	0.00%
5166	Maintenance & Repairs	4,673.68	4,673.68	25,000.00	20,326.32	18.69%
5171	Equipment	0.00	0.00	500.00	500.00	0.00%
5181	Equipment Rental	0.00	0.00	500.00	500.00	0.00%

# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

200 - Water Fund

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
5190	Materials	0.00	0.00	1,500.00	1,500.00	0.00%
5193	Meter Replacement	150.00	150.00	6,000.00	5,850.00	2.50%
5195	Vehicle Operations	0.00	0.00	1,500.00	1,500.00	0.00%
5196	Vehicle Maintenance & Repairs	0.00	0.00	1,000.00	1,000.00	0.00%
5255	Vehicle Insurance	805.96	805.96	1,100.00	294.04	73.26%
	Total Supplies & Operations Expenses	5,670.27	5,670.27	41,250.00	35,579.73	13.75%
	Contractual Services					
5167	Administrative Fees	0.00	0.00	35,000.00	35,000.00	0.00%
5210	Legal Services	0.00	0.00	10,000.00	10,000.00	0.00%
5219	Utility Billing/Collection	0.00	0.00	58,000.00	58,000.00	0.00%
5232	Utility Billing-Collect Add'l	0.00	0.00	30,000.00	30,000.00	0.00%
5233	Project Management	0.00	0.00	14,000.00	14,000.00	0.00%
5269	Engineering Svc's - Cul-De-Sac	0.00	0.00	5,000.00	5,000.00	0.00%
5270	Engineering Services	0.00	0.00	5,000.00	5,000.00	0.00%
5276	Paying Agent Fees	0.00	0.00	400.00	400.00	0.00%
5280	Water Purchased	0.00	0.00	550,000.00	550,000.00	0.00%
5296	TCEQ	0.00	0.00	3,000.00	3,000.00	0.00%
	Total Contractual Services	0.00	0.00	710,400.00	710,400.00	0.00%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	35.23	35.23	750.00	714.77	4.69%
	Total Miscellaneous/Other Expenses	35.23	35.23	750.00	714.77	4.70%
	Total EXPENDITURES	30,105.93	30,105.93	936,714.00	906,608.07	3.21%
	Excess Revenues Over (Under) Expenses	98,534.94	98,534.94	(228,214.00)	326,748.94	(43.17)%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

301 - Street Maintenance Fund

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
	REVENUES					
	Taxes					
4039	Street Sales Tax	<u>12,403.77</u>	<u>12,403.77</u>	<u>130,000.00</u>	<u>(117,596.23)</u>	<u>9.54%</u>
	Total Taxes	<u>12,403.77</u>	<u>12,403.77</u>	<u>130,000.00</u>	<u>(117,596.23)</u>	<u>9.54%</u>
	Interest Income					
4400	Interest Income	<u>1.83</u>	<u>1.83</u>	<u>0.00</u>	<u>1.83</u>	<u>0.00%</u>
	Total Interest Income	<u>1.83</u>	<u>1.83</u>	<u>0.00</u>	<u>1.83</u>	<u>0.00%</u>
	Total REVENUES	<u>12,405.60</u>	<u>12,405.60</u>	<u>130,000.00</u>	<u>(117,594.40)</u>	<u>9.54%</u>
	EXPENDITURES					
	Capital Outlays					
5469	Transfer to Street Department	<u>15,164.32</u>	<u>15,164.32</u>	<u>114,056.00</u>	<u>98,891.68</u>	<u>13.29%</u>
	Total Capital Outlays	<u>15,164.32</u>	<u>15,164.32</u>	<u>114,056.00</u>	<u>98,891.68</u>	<u>13.30%</u>
	Total EXPENDITURES	<u>15,164.32</u>	<u>15,164.32</u>	<u>114,056.00</u>	<u>98,891.68</u>	<u>13.30%</u>
	Excess Revenues Over (Under) Expenses	<u>(2,758.72)</u>	<u>(2,758.72)</u>	<u>15,944.00</u>	<u>(18,702.72)</u>	<u>(17.30)%</u>

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

310 - Court Security Fund

50 - Court

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
	REVENUES					
	Revenues					
4504	Court Security Fee	146.59	146.59	1,500.00	(1,353.41)	9.77%
	Total Revenues	146.59	146.59	1,500.00	(1,353.41)	9.77%
	Total REVENUES	146.59	146.59	1,500.00	(1,353.41)	9.77%
	EXPENDITURES					
	Personnel Expenses					
5010	Training	0.00	0.00	500.00	500.00	0.00%
	Total Personnel Expenses	0.00	0.00	500.00	500.00	0.00%
	Miscellaneous/Other Expenses					
5311	Office Security	0.00	0.00	500.00	500.00	0.00%
	Total Miscellaneous/Other Expenses	0.00	0.00	500.00	500.00	0.00%
	Capital Outlays					
5513	Transfer To Court	0.00	0.00	10,000.00	10,000.00	0.00%
	Total Capital Outlays	0.00	0.00	10,000.00	10,000.00	0.00%
	Total EXPENDITURES	0.00	0.00	11,000.00	11,000.00	0.00%
	Excess Revenues Over (Under) Expenses	146.59	146.59	(9,500.00)	9,646.59	(1.54)%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

320 - Court Technology Fund

50 - Court

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
	REVENUES					
	Revenues					
4502	Court Technology Fee	<u>195.45</u>	<u>195.45</u>	<u>1,500.00</u>	<u>(1,304.55)</u>	<u>13.03%</u>
	Total Revenues	<u>195.45</u>	<u>195.45</u>	<u>1,500.00</u>	<u>(1,304.55)</u>	<u>13.03%</u>
	Total REVENUES	<u>195.45</u>	<u>195.45</u>	<u>1,500.00</u>	<u>(1,304.55)</u>	<u>13.03%</u>
	EXPENDITURES					
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	<u>35.23</u>	<u>35.23</u>	<u>500.00</u>	<u>464.77</u>	<u>7.04%</u>
	Total Miscellaneous/Other Expenses	<u>35.23</u>	<u>35.23</u>	<u>500.00</u>	<u>464.77</u>	<u>7.05%</u>
	Capital Outlays					
5513	Transfer To Court	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>0.00%</u>
	Total Capital Outlays	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>0.00%</u>
	Total EXPENDITURES	<u>35.23</u>	<u>35.23</u>	<u>7,500.00</u>	<u>7,464.77</u>	<u>0.47%</u>
	Excess Revenues Over (Under) Expenses	<u>160.22</u>	<u>160.22</u>	<u>(6,000.00)</u>	<u>6,160.22</u>	<u>(2.67)%</u>



# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

330 - Court Efficiency Fund

50 - Court

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
	REVENUES					
	Revenues					
4500	Administrative Court Fees	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>	<u>0.00%</u>
	Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>	<u>0.00%</u>
	Total REVENUES	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>	<u>0.00%</u>
	EXPENDITURES					
	Supplies & Operations Expenses					
5158	Office Supplies	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00%</u>
	Total Supplies & Operations Expenses	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00%</u>
	Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00%</u>
	Excess Revenues Over (Under) Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

430 - Debt Service Fund Series 2014

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Taxes					
4020	Penalty & Int on Taxes	5.10	5.10	300.00	(294.90)	1.70%
	Total Taxes	5.10	5.10	300.00	(294.90)	1.70%
	Interest Income					
4031	Property Tax-Debt Service Fund	10.44	10.44	199,350.00	(199,339.56)	0.00%
	Total Interest Income	10.44	10.44	199,350.00	(199,339.56)	0.01%
	Other Revenues					
4577	Trf From Streets-Paying Agent	0.00	0.00	400.00	(400.00)	0.00%
	Total Other Revenues	0.00	0.00	400.00	(400.00)	0.00%
	Total REVENUES	15.54	15.54	200,050.00	(200,034.46)	0.01%
<b>EXPENDITURES</b>						
	Contractual Services					
5276	Paying Agent Fees	0.00	0.00	400.00	400.00	0.00%
5298	Bond Principal - Series 2014	0.00	0.00	120,000.00	120,000.00	0.00%
5299	Bond Interest - Series 2014	0.00	0.00	79,350.00	79,350.00	0.00%
	Total Contractual Services	0.00	0.00	199,750.00	199,750.00	0.00%
	Total EXPENDITURES	0.00	0.00	199,750.00	199,750.00	0.00%
	Excess Revenues Over (Under) Expenses	15.54	15.54	300.00	(284.46)	5.18%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

440 - Debt Service Fund Series 2012

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Taxes					
4020	Penalty & Int on Taxes	17.94	17.94	1,000.00	(982.06)	1.79%
	Total Taxes	17.94	17.94	1,000.00	(982.06)	1.79%
	Interest Income					
4031	Property Tax-Debt Service Fund	36.23	36.23	318,320.00	(318,283.77)	0.01%
	Total Interest Income	36.23	36.23	318,320.00	(318,283.77)	0.01%
	Other Revenues					
4573	Trf From Wastewater-Pay Agent	0.00	0.00	400.00	(400.00)	0.00%
	Total Other Revenues	0.00	0.00	400.00	(400.00)	0.00%
	Total REVENUES	54.17	54.17	319,720.00	(319,665.83)	0.02%
<b>EXPENDITURES</b>						
	Contractual Services					
5276	Paying Agent Fees	0.00	0.00	400.00	400.00	0.00%
5342	Debt Service-2012A Interest	0.00	0.00	28,320.00	28,320.00	0.00%
5343	Debt Service-Principal 2012A	0.00	0.00	290,000.00	290,000.00	0.00%
	Total Contractual Services	0.00	0.00	318,720.00	318,720.00	0.00%
	Total EXPENDITURES	0.00	0.00	318,720.00	318,720.00	0.00%
	Excess Revenues Over (Under) Expenses	54.17	54.17	1,000.00	(945.83)	5.41%

# City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

450 - Debt Service Fund Series 2019

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
REVENUES						
	Taxes					
4020	Penalty & Int on Taxes	0.00	0.00	500.00	(500.00)	0.00%
	Total Taxes	0.00	0.00	500.00	(500.00)	0.00%
	Interest Income					
4031	Property Tax-Debt Service Fund	0.00	0.00	407,315.00	(407,315.00)	0.00%
	Total Interest Income	0.00	0.00	407,315.00	(407,315.00)	0.00%
	Other Revenues					
4573	Trf From Wastewater-Pay Agent	0.00	0.00	400.00	(400.00)	0.00%
	Total Other Revenues	0.00	0.00	400.00	(400.00)	0.00%
	Total REVENUES	0.00	0.00	408,215.00	(408,215.00)	0.00%
EXPENDITURES						
	Contractual Services					
5276	Paying Agent Fees	0.00	0.00	400.00	400.00	0.00%
5298	Bond Principal - Series 2014	0.00	0.00	70,000.00	70,000.00	0.00%
5299	Bond Interest - Series 2014	0.00	0.00	337,315.00	337,315.00	0.00%
	Total Contractual Services	0.00	0.00	407,715.00	407,715.00	0.00%
	Total EXPENDITURES	0.00	0.00	407,715.00	407,715.00	0.00%
	Excess Revenues Over (Under) Expenses	0.00	0.00	500.00	(500.00)	0.00%

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

702 - Drainage Fund

35 - Capital Improvements

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
<b>REVENUES</b>						
	Licenses & Permits					
4480	Drainage Fd Transfer In-Zone 7	0.00	0.00	102,357.00	(102,357.00)	0.00%
4660	Drainage Review Revenue	0.00	0.00	60,000.00	(60,000.00)	0.00%
	Total Licenses & Permits	0.00	0.00	162,357.00	(162,357.00)	0.00%
	Total REVENUES	0.00	0.00	162,357.00	(162,357.00)	0.00%
<b>EXPENDITURES</b>						
	Contractual Services					
5270	Engineering Services	0.00	0.00	60,000.00	60,000.00	0.00%
	Total Contractual Services	0.00	0.00	60,000.00	60,000.00	0.00%
	Capital Outlays					
5485	MS-4 Expenditures	0.00	0.00	10,000.00	10,000.00	0.00%
5507	Drainage Expenditures-Zone 7	0.00	0.00	102,357.00	102,357.00	0.00%
	Total Capital Outlays	0.00	0.00	112,357.00	112,357.00	0.00%
	Total EXPENDITURES	0.00	0.00	172,357.00	172,357.00	0.00%
	Excess Revenues Over (Under) Expenses	0.00	0.00	(10,000.00)	10,000.00	0.00%



## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

800 - Waste Water Fund

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
<b>REVENUES</b>						
	Interest Income					
4400	Interest Income	0.00	0.00	3,500.00	(3,500.00)	0.00%
4401	Interest Income - Checking	4.24	4.24	0.00	4.24	0.00%
	Total Interest Income	4.24	4.24	3,500.00	(3,495.76)	0.12%
	Revenues					
4620	Wastewater Revenues	47,207.10	47,207.10	560,000.00	(512,792.90)	8.42%
4628	Capital Recovery/Hook-Up Conne	0.00	0.00	3,500.00	(3,500.00)	0.00%
	Total Revenues	47,207.10	47,207.10	563,500.00	(516,292.90)	8.38%
	Other Revenues					
4706	Industrial Waste Surcharge Fee	921.33	921.33	8,000.00	(7,078.67)	11.51%
4709	PUD Wastewater Surcharge	8,179.52	8,179.52	98,160.00	(89,980.48)	8.33%
	Total Other Revenues	9,100.85	9,100.85	106,160.00	(97,059.15)	8.57%
	Total REVENUES	56,312.19	56,312.19	673,160.00	(616,847.81)	8.37%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	17,589.12	17,589.12	132,786.00	115,196.88	13.24%
5010	Training	0.00	0.00	1,000.00	1,000.00	0.00%
5020	Health Insurance	1,029.37	1,029.37	17,422.00	16,392.63	5.90%
5030	Workers Comp. Insurance	2,264.73	2,264.73	2,350.00	85.27	96.37%
5035	Social Security/Medicare Tax	1,345.57	1,345.57	10,119.00	8,773.43	13.29%
5040	Unemployment Comp. Insurance	0.00	0.00	290.00	290.00	0.00%
5050	Tx Mun Retire Systm Exp	1,838.65	1,838.65	16,084.00	14,245.35	11.43%
	Total Personnel Expenses	24,067.44	24,067.44	180,051.00	155,983.56	13.37%
	Supplies & Operations Expenses					
5145	Uniforms & Accessories	0.00	0.00	250.00	250.00	0.00%
5163	Grinder Pump Maint/Replacement	0.00	0.00	1,000.00	1,000.00	0.00%
5166	Maintenance & Repairs	574.13	574.13	40,000.00	39,425.87	1.43%
5195	Vehicle Operations	0.00	0.00	2,000.00	2,000.00	0.00%
5255	Vehicle Insurance	805.96	805.96	1,100.00	294.04	73.26%
	Total Supplies & Operations Expenses	1,380.09	1,380.09	44,350.00	42,969.91	3.11%
	Contractual Services					

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

800 - Waste Water Fund

60 - Non-Departmental

From 10/1/2019 Through 10/31/2019

		Current Period Actual	Y-T-D Actual	Total Budget - Revised	Budget Balance Remaining	Percent Total Budget
5167	Administrative Fees	0.00	0.00	28,000.00	28,000.00	0.00%
5210	Legal Services	0.00	0.00	10,000.00	10,000.00	0.00%
5218	Annual Televising/Smoke Testin	0.00	0.00	18,500.00	18,500.00	0.00%
5219	Utility Billing/Collection	0.00	0.00	21,000.00	21,000.00	0.00%
5232	Utility Billing-Collect Add'l	0.00	0.00	60,000.00	60,000.00	0.00%
5233	Project Management	0.00	0.00	11,500.00	11,500.00	0.00%
5240	Insurance - Prop & Gen Liab	425.32	425.32	500.00	74.68	85.06%
5270	Engineering Services	0.00	0.00	2,500.00	2,500.00	0.00%
5290	Wastewater Fees	0.00	0.00	230,000.00	230,000.00	0.00%
5292	Industrial Waste Surcharges	0.00	0.00	12,000.00	12,000.00	0.00%
	Total Contractual Services	425.32	425.32	394,000.00	393,574.68	0.11%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	35.24	35.24	3,100.00	3,064.76	1.13%
	Total Miscellaneous/Other Expenses	35.24	35.24	3,100.00	3,064.76	1.14%
	Total EXPENDITURES	25,908.09	25,908.09	621,501.00	595,592.91	4.17%
	Excess Revenues Over (Under) Expenses	30,404.10	30,404.10	51,659.00	(21,254.90)	58.85%

**Rollingwood Community Development Corporation**  
**Balance Sheet - Balance Sheet**  
**As of 10/31/2019**

		<u>RCDC Fund</u>	<u>Total</u>
<b>Assets</b>			
Operating Cash	1000	5,080.15	5,080.15
Texpool	1005	220.00	220.00
Due from City	1100	<u>(2,760.55)</u>	<u>(2,760.55)</u>
Total Assets		<u><u>2,539.60</u></u>	<u><u>2,539.60</u></u>
<b>Liabilities</b>			
Accounts Payable	2000	0.00	0.00
Accts Payable Yr End	2001	<u>(10,085.14)</u>	<u>(10,085.14)</u>
Total Liabilities		<u><u>(10,085.14)</u></u>	<u><u>(10,085.14)</u></u>
<b>Fund Balance</b>			
		<u>12,624.74</u>	<u>12,624.74</u>
Total Fund Balance		<u><u>12,624.74</u></u>	<u><u>12,624.74</u></u>
Liability & Fund Balance		<u><u>2,539.60</u></u>	<u><u>2,539.60</u></u>

**Rollingwood Community Development Corporation**  
**Statement of Revenues and Expenditures - Rev and Expend by Project - With Codes**  
**500 - RCDC Fund**  
**80 - Economic Development**  
**From 10/1/2019 Through 10/31/2019**

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Total Budget Variance - Revised</u>	<u>Percent Total Budget</u>
Expenditures						
Rollingwood	5524	0.00	0.00	13,000.00	13,000.00	0.00%
Bus.						
Promotion&...						
Total Expenditures		<u>0.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>13,000.00</u>	<u>0.00%</u>
Excess Revenues		0.00	0.00	(13,000.00)	13,000.00	0.00%
Over(Under)						
Expenditures						

**Rollingwood Community Development Corporation**  
**Statement of Revenues and Expenditures - Rev and Expend by Project - With Codes**  
**500 - RCDC Fund**  
**90 - Non-Project Related**  
**From 10/1/2019 Through 10/31/2019**

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Total Budget Variance - Revised</u>	<u>Percent Total Budget</u>
<b>Revenues</b>						
Sales Tax Revenue	4000	12,403.77	12,403.77	130,000.00	(117,596.23)	9.54%
Interest Revenue	4050	220.00	220.00	0.00	220.00	0.00%
Interest Revenue - Checking	4051	0.97	0.97	0.00	0.97	0.00%
Total Revenues		<u>12,624.74</u>	<u>12,624.74</u>	<u>130,000.00</u>	<u>(117,375.26)</u>	<u>9.71%</u>
<b>Expenditures</b>						
Admin Services Agreement	5575	0.00	0.00	88,000.00	88,000.00	0.00%
Total Expenditures		<u>0.00</u>	<u>0.00</u>	<u>88,000.00</u>	<u>88,000.00</u>	<u>0.00%</u>
Excess Revenues Over(Under) Expenditures		<u>12,624.74</u>	<u>12,624.74</u>	<u>42,000.00</u>	<u>(29,375.26)</u>	<u>30.05%</u>



DEPARTMENT	YTD REVENUE	YTD EXPENDITURES	DIFFERENCE
ECONOMIC DEVELOPMENT	\$ -	\$ -	\$ -
NON-PROJECT RELATED	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

55 - Park Department

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
<b>REVENUES</b>						
	Revenues					
4355	Donations - Park	100.00	100.00	100.00	0.00	100.00%
4519	Commercial Park Permits	0.00	0.00	200.00	(200.00)	0.00%
4523	Donations-Community Educ Garde	0.00	0.00	100.00	(100.00)	0.00%
	Total Revenues	100.00	100.00	400.00	(300.00)	25.00%
	Other Revenues					
4750	Park Pavers	200.00	200.00	0.00	200.00	0.00%
	Total Other Revenues	200.00	200.00	0.00	200.00	0.00%
	Total REVENUES	300.00	300.00	400.00	(100.00)	75.00%
<b>EXPENDITURES</b>						
	Personnel Expenses					
5000	Salary	3,659.80	3,659.80	26,923.00	23,263.20	13.59%
5020	Health Insurance	267.85	267.85	2,722.00	2,454.15	9.84%
5030	Workers Comp. Insurance	481.86	481.86	500.00	18.14	96.37%
5035	Social Security/Medicare Tax	279.98	279.98	2,060.00	1,780.02	13.59%
5040	Unemployment Comp. Insurance	0.00	0.00	53.00	53.00	0.00%
5050	Tx Mun Retire Systm Exp	1,187.81	1,187.81	3,274.00	2,086.19	36.28%
	Total Personnel Expenses	5,877.30	5,877.30	35,532.00	29,654.70	16.54%
	Supplies & Operations Expenses					
5103	Printing & Reproduction	0.00	0.00	500.00	500.00	0.00%
5130	Utilities	19.41	19.41	500.00	480.59	3.88%
5158	Office Supplies	0.00	0.00	100.00	100.00	0.00%
5164	Equipment Maint & Repairs	0.00	0.00	1,000.00	1,000.00	0.00%
5190	Materials	560.66	560.66	3,000.00	2,439.34	18.68%
5191	Maintenance	0.00	0.00	2,500.00	2,500.00	0.00%
5198	Fieldhouse Supplies & Maintena	0.00	0.00	1,000.00	1,000.00	0.00%
	Total Supplies & Operations Expenses	580.07	580.07	8,600.00	8,019.93	6.74%
	Miscellaneous/Other Expenses					
5300	Computer Software & Support	35.23	35.23	500.00	464.77	7.04%
	Total Miscellaneous/Other Expenses	35.23	35.23	500.00	464.77	7.05%
	Capital Outlays					

## City of Rollingwood, Texas

Statement of Revenues and Expenditures - with codes

100 - General Fund

55 - Park Department

From 10/1/2019 Through 10/31/2019

		<u>Current Period Actual</u>	<u>Y-T-D Actual</u>	<u>Total Budget - Revised</u>	<u>Budget Balance Remaining</u>	<u>Percent Total Budget</u>
5427	Landscaping & Lighting	0.00	0.00	50,000.00	50,000.00	0.00%
5512	Playground Mulching & Maintena	0.00	0.00	5,000.00	5,000.00	0.00%
	Total Capital Outlays	0.00	0.00	55,000.00	55,000.00	0.00%
	Total EXPENDITURES	6,492.60	6,492.60	99,632.00	93,139.40	6.52%
	Excess Revenues Over (Under) Expenses	(6,192.60)	(6,192.60)	(99,232.00)	93,039.40	6.24%

RCDC  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 10/31/2019; 8.33% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 130,000	\$ 12,404	10%	\$ 12,175		102%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 13,000	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 130,000	\$ 12,625	10%	\$ 12,398		102%
EXPENDITURES	\$ 88,000	\$ -	0%	\$ -		#DIV/0!
RECAP:						
REVENUE	\$ 130,000	\$ 12,625	10%	\$ 12,398		102%
EXPENDITURES	\$ 101,000	\$ -	0%	\$ -		#DIV/0!

# TRAVIS CENTRAL APPRAISAL DISTRICT

## BOARD OFFICERS

TOM BUCKLE  
CHAIRPERSON  
BRUCE GRUBE  
VICE CHAIRPERSON  
JAMES VALADEZ  
SECRETARY/TREASURER



MARYA CRIGLER  
CHIEF APPRAISER

## BOARD MEMBERS

THERESA BASTIAN  
BRUCE ELFANT  
BLANCA ZAMORA-GARCIA  
ANTHONY NGUYEN  
ELEANOR POWELL  
RYAN STEGLICH  
FELIPE ULLOA

CITY OF ROLLINGWOOD  
THE HONORABLE MICHAEL R. DYSON, MAYOR  
403 NIXON DRIVE  
ROLLINGWOOD TX 78746

10/03/19

RECEIVED

OCT 08 2019

CITY OF ROLLINGWOOD

Jurisdiction: CITY OF ROLLINGWOOD - 1018

Re: Certification of 2019 and 2018 Appraisal Roll

I, Marya Crigler, Chief Appraiser of the Travis Central Appraisal District hereby certify your 2019 and 2018 Appraisal Rolls subject to appeals pending before the Appraisal Review Board.  
(See attachment)

Sincerely,

Marya Crigler  
Chief Appraiser

Enclosure





**2019 CERTIFIED TOTALS**

Property Count: 987

11 - CITY OF ROLLINGWOOD  
Grand Totals

10/3/2019

10:22:29AM

Land		Value			
Homesite:		412,912,424			
Non Homesite:		94,901,994			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	507,814,418
Improvement		Value			
Homesite:		300,287,212			
Non Homesite:		236,096,700	Total Improvements	(+)	536,383,912
Non Real		Count	Value		
Personal Property:	371		34,204,196		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	34,204,196
					1,078,402,526
Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	1,078,402,526
Productivity Loss:	0	0			
			Homestead Cap	(-)	18,366,328
			Assessed Value	=	1,060,036,198
			Total Exemptions Amount (Breakdown on Next Page)	(-)	24,078,736
			Net Taxable	=	1,035,957,462

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 2,127,338.65 = 1,035,957,462 \* (0.205350 / 100)

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2019 CERTIFIED TOTALS**

Property Count: 987

11 - CITY OF ROLLINGWOOD  
Grand Totals

10/3/2019

10:23:05AM

**Exemption Breakdown**

<b>Exemption</b>	<b>Count</b>	<b>Local</b>	<b>State</b>	<b>Total</b>
DV2	1	0	7,500	7,500
DV2S	1	0	7,500	7,500
DV3	1	0	10,000	10,000
DV4	3	0	36,000	36,000
DVHS	1	0	572,488	572,488
DVHSS	1	0	1,034,139	1,034,139
EX-XV	10	0	21,763,047	21,763,047
EX366	35	0	12,379	12,379
OV65	142	420,000	0	420,000
OV65S	13	36,000	0	36,000
SO	13	179,683	0	179,683
<b>Totals</b>		<b>635,683</b>	<b>23,443,053</b>	<b>24,078,736</b>

**2018 CERTIFIED TOTALS**

Property Count: 995

11 - CITY OF ROLLINGWOOD  
Grand Totals

10/3/2019

10:29:04AM

Land		Value			
Homesite:		416,071,324			
Non Homesite:		90,047,104			
Ag Market:		0			
Timber Market:		0			
			Total Land	(+)	506,118,428
Improvement		Value			
Homesite:		257,111,630			
Non Homesite:		219,050,596			
			Total Improvements	(+)	476,162,226
Non Real		Count	Value		
Personal Property:	379		34,153,890		
Mineral Property:	0		0		
Autos:	0		0		
			Total Non Real	(+)	34,153,890
			Market Value	=	1,016,434,544
Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	1,016,434,544
Productivity Loss:	0	0			
			Homestead Cap	(-)	24,006,935
			Assessed Value	=	992,427,609
			Total Exemptions Amount (Breakdown on Next Page)	(-)	24,595,307
			Net Taxable	=	967,832,302

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 1,987,443.63 = 967,832,302 \* (0.205350 / 100)

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2018 CERTIFIED TOTALS**

Property Count: 995

11 - CITY OF ROLLINGWOOD  
Grand Totals

10/3/2019

10:29:14AM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
DV1	1	0	5,000	5,000
DV2	1	0	7,500	7,500
DV2S	1	0	7,500	7,500
DV3	1	0	10,000	10,000
DV4	4	0	24,000	24,000
DVHS	2	0	2,227,548	2,227,548
DVHSS	1	0	940,126	940,126
EX-XV	10	0	20,773,773	20,773,773
EX366	34	0	12,017	12,017
OV65	144	420,000	0	420,000
OV65S	12	33,000	0	33,000
SO	11	134,843	0	134,843
Totals		587,843	24,007,464	24,595,307