CITY OF ROLLINGWOOD
CITY COUNCIL MEETING
AGENDA

Wednesday, December 15, 2021

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Wednesday, December 15, 2021 at 7:00 p.m. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1IwUlNjNmk5RnJrelRFUT09

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at awayman@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

2. Public Comments

PUBLIC HEARING

3. Public hearing, discussion and possible action to approve an ordinance to update Chapter 107, Article 5, Division 3, Board of Adjustment of the City of Rollingwood Code of Ordinances to meet State requirements

4. Public hearing, discussion and possible action to consider a request for variance from the City's code of ordinances section 24-90 (d) (4), a monument sign must be set back at least ten feet from the boundary line of the property

PRESENTATIONS

5. Discussion and possible action on a presentation from Bickerstaff Heath Delgado Acosta LLP regarding updates for the proposed South MoPac expansion project and possible public comment on behalf of the City of Rollingwood

6. Update, discussion and possible action regarding a scope of services for the Vance, Vale, and Bettis waterlines replacement

7. Presentation and update regarding the water Capital Improvements Plan (CIP)

8. Presentation, discussion and possible action regarding the city's ordinances concerning Oak Wilt

9. Update, discussion and possible action regarding direction on future action on the Comprehensive Plan

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

10. Discussion and possible action on the minutes from the November 17, 2021 City Council Meeting

11. Discussion and possible action on a resolution amending the City of Rollingwood's Authorized Representatives for Texpool

REGULAR AGENDA

12. Discussion and possible action on a resolution honoring Mayor Michael Dyson for his service to the City of Rollingwood

13. Nomination and election of the Mayor Pro Tempore for a term of one year and to perform the duties of the Mayor in the Mayor's absence

14. Discussion and possible action on recommendations from the Park Commission regarding policies, procedures and fees for park facility and park pavilion use

15. Discussion and possible action on a resolution approving the Commercial LUE Assignment Policy

16. Discussion and possible action on an ordinance amending Appendix A (Fee Schedule) of the City's Code of Ordinances Section A9.003 Water service rates to include that Living Unit Equivalents are defined by policy of the city

17. Discussion and possible action with respect to the formation of a MoPac South Expansion Task Force, process for selection and appointment of a MoPac South Expansion Task Force Chair and members

18. Discussion and possible action to approve and set dates for various workshops to include water and wastewater system issues and improvements, drainage system issues and improvements and City Hall issues and improvements

19. Update, discussion and possible action regarding the Zilker Park Vision Planning process

20. Discussion and possible action on amendments to the Hybrid Meetings Policy

21. Discussion and possible action to reappoint board and commission members whose terms are expiring for an additional two year term, and to consider granting a term-limit extension to Chris Braden to continue serving on the Board of Adjustment, Jim Beneke to continue serving on the Board of Adjustment, Pat Sheehan to continue serving on the Rollingwood Community Development Corporation, Clark Wilson to continue serving on the Utility Commission, and Christopher Meakin to continue serving on the Utility Commission

22. Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission and the Board of Adjustment

23. Discussion and possible action regarding parking and safety along Rollingwood Drive between the Riley and Timberline intersection with Rollingwood Drive

24. Discussion and possible action regarding the vacancy on City Council to be filled by appointment or special election

25. Update, discussion and possible action to fill vacant staff positions

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

26. City Administrator's Report

27. Chief of Police Report

28. Municipal Court Report

29. City Engineer Report - K. Friese & Associates

30. Crossroads Utility Services Report on Water and Wastewater for November 2021

31. City Stats for November 2021

32. Contract invoices through November 2021 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer

33. City Financials for November 2021 - Fiscal Year 2021-2022

34. RCDC Financials for November 2021 - Fiscal Year 2021-2022

35. Texas Gas Service - Notices, Letters and Documents

36. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Sunday, December 12, 2021 at 11:00 a.m.

AWayman

Ashley Wayman, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Director of Development Carrie Caylor

Agenda Item:

Public hearing, discussion and possible action to approve an ordinance to update Chapter 107, Article 5, Division 3, Board of Adjustment of the City of Rollingwood Code of Ordinances to meet State Requirements.

Description:

City Code requires updates that reflect recent changes made during the legislative session.

Action Requested:

Staff requests that the City Council approve the ordinance as recommended by counsel.

Fiscal Impacts:

N/A

Attachments:

- Ordinance Document

ORDINANCE NO. 2021-12-15-03

AN ORDINANCE OF THE CITY OF ROLLINGWOOD REPEALING AND REPLACING SECTION 107-490 THROUGH SECTION 107-515 OF THE CITY OF ROLLINGWOOD, TEXAS CODE OF ORDINANCES, PART II OF THE LAND DEVELOPMENT CODE, DIVISION III BOARD OF ADJUSTMENT; PROVIDING FOR FINDINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING

WHEREAS, the City of Rollingwood ("City") is a Texas General Law Municipality operating under the laws of the State of Texas; and

WHEREAS, the City is empowered by Chapter 211 of the Texas Local Government Code to establish a board of adjustment and associated rules and regulations; and

WHEREAS, the City Council may from time to time choose to amend, supplement, change or modify the City's regulations; and

WHEREAS, the City Council finds that the repeal and replacement of Section 107-490 through Section 107-515 of the Code of Ordinances as depicted in Exhibit A is compliant with the requisites of the state law, including Texas Local Government Code; and

WHEREAS, the City has complied with all conditions precedent necessary to take this action, has properly noticed and conducted all public meetings pursuant to the Texas Local Government Code and Texas Government Code, as applicable.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Addition to Municipal Code of Ordinances. The City of Rollingwood, Texas Code of Ordinances, are hereby repealed and replaced as set forth on Exhibit A hereto.

Section 3. Severability. If any provision of this Ordinance is illegal, invalid, or unenforceable under present or future laws, the remainder of this Ordinance will not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable will be added to this Ordinance.

Section 4. Repealer. This ordinance shall be cumulative of all other ordinances of the City, and this ordinance shall not operate to repeal or affect any other ordinances of the City except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of

this ordinance, in which event such conflicting provisions, if any, are hereby repealed.

Section 5. Public Meeting. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all required by Chapter 551, as amended, Texas Government Code.

Section 6. Effective Date. This Ordinance will take effect upon its adoption by the City Council.

PASSED AND APPROVED this _____ day of _____, 2021.

CITY OF ROLLINGWOOD, TEXAS

By: _____
Gavin Massingill, Mayor

ATTEST:

_____
Ashley Wayman, City Secretary

APPROVED AS TO FORM:

_____
Charles E. Zech, City Attorney
DENTON NAVARRO ROCHA BERNAL & ZECH, PC

Exhibit A

Section 107-490 through Section 107-515 are hereby repealed and replaced with the following:

Sec.107-490 Duties

The board of adjustment shall have the following duties:

(a) The board may hear and decide an appeal that alleges error in an order, requirement, decision, or determination made by an administrative official in the enforcement of the city's zoning regulations

(b) The board is authorized to hear and decide a special exception to the zoning regulations as allowed by Sec.107-492

(c) The board may authorize variances from the terms of city's zoning regulations provided that the variance as will not be contrary to the public interest, and due to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship, and so that the spirit of this ordinance shall be observed and substantial justice done.

(d) The board shall determine, in cases of uncertainty, the classification of any use not specifically named in this zoning ordinance.

Sec.107-491 Appeals based on error

(a) *Applicability*

The board may hear and decide an appeal that alleges error in an order, requirement, decision, or determination made by an administrative official in the enforcement of this chapter.

(b) *Submittal and Processing of Appeal*

An appeal by a person aggrieved by a decision of an administrative official must be filed with the city administrator or his/her designee no later than the 20th day after the date the decision was made. An appeal shall contain a written statement of the reasons why the decision is erroneous and shall be accompanied by a filing fee established by the city council. An appeal may include any other documents that support the position of the appellant. Upon filing of the appeal, the city administrator or his/her designee shall promptly transmit to the board all of the papers constituting the record of action that is appealed.

(c) *Stays of Proceedings*

An appeal stays all proceedings in furtherance of the action that is appealed unless the official from whom the appeal is taken certifies in writing to the board facts supporting the official's opinion that a stay would cause imminent peril to life or property. In that case, the proceedings may be stayed only by a restraining order granted by the board or a court of record on application, after notice to the official, if due cause is shown.

(d) *Notice*

Public notice of the appeal hearing shall be given through posting of the meeting agenda. Notice of the appeal hearing shall be mailed at least thirty (30) days before the hearing date to the following persons at the address shown on the current tax rolls of the city and deposit of the notices in the U.S. mail will be deemed compliance with this requirement:

(i) The appellant.

(ii) The owners of the property located within 250 feet of any point of the lot the appeal is requested for.

(e) *Hearings*

At the hearing, any party may appear in person or by agent or by attorney. All testimony shall be given in a manner prescribed by the rules of the board. Hearings conducted by the board shall be open to the public; however, the board may meet in executive session pursuant to V.T.C.A., Government Code ch. 551.

(f) *Decision by the Board*

The board shall set a reasonable time for the appeal hearing and shall give public notice of the hearing and due notice to the parties in interest. The board shall decide the appeal at the next meeting for which notice can be provided following the hearing and not later than the 60th day after the date of the appeal is filed. In exercising its authority under this subsection, the board may reverse or affirm, in whole or in part, or modify the administrative official's order, requirement, decision, or determination from which an appeal is taken and make the correct order, requirement, decision, or determination, and for that purpose the board has the same authority as the administrative official. The concurring vote of 75 percent of the members of the board shall be necessary to reverse an order, requirement, decision, or determination of an administrative official.

(g) *Time Limit*

If the board grants relief on an appeal, a new development application or permit application shall be submitted within 180 days after the date of such approval or the appeal shall become null and void.

(h) *Notification of Decision on Appeal*

The appellant shall be notified in writing by the city administrator or his/her designee of the decision on the appeal.

Sec.107-492 Special Exceptions

(a) *Purpose*

The board is authorized to hear and decide a special exception to the zoning regulations which are not permitted by right in a particular district because of potential adverse effect, but which if controlled in the particular instance as to its relationship to the neighborhood and to the general welfare, may be permitted by the board, where specifically authorized by Sec.107-492 (d). A special exception is an allowed variation from the zoning regulations, but is differentiated from a variance as the term is used in this Zoning Ordinance by the following:

(1) A special exception does not require a finding of an unnecessary hardship.
(2) Specifically allowed and pre-determined by Sec.107-492(d).

(b) *Application Requirements*

Any request for a special exception shall be accompanied by an application prepared in accordance with the City's application rules in effect at the time of submittal and payment of a filing fee in the amount established by the city council and set forth in the fee schedule on file with the city.

(c) *Processing of Application and Decision*

(1) *Submittal*. An application for a special exception shall be submitted to the city administrator or his/her designee. The city administrator or his/her designee shall review the application for completeness in accordance with Section 105-23. The city administrator or his/her designee may, at its option, request a recommendation from any other appropriate city department or consultant. The city administrator or his/her designee shall notify the applicant of items requiring correction or attention before providing a recommendation on the application. After appropriate review, the city administrator or his/her designee shall forward a written recommendation to the board for consideration.

(2) *Notice.* An application for a special exception requires mailed notice of the public hearing. The notice must be mailed at least thirty (30) days before the hearing date to the following persons at the address

shown on the current tax rolls of the city and deposit of the notices in the U.S. mail will be deemed compliance with this requirement:

(i) The petitioner.

(ii) The owners of the property located within 250 feet of any point of the lot the special exception is requested for, when the special exception application relates to a residential lot.

(iii) All owners of property located within the city, when the special exception request relates to a non-residential lot.

(3) *Decision by the Board*.

(i) The board shall receive the recommendation of the city administrator or his/her designee and shall hold a public hearing. The board may vote to approve, approve with conditions, or deny the special exception.

(ii) The board may, on its own motion or by request of the property owner, postpone consideration of the special exception in order to review additional information or modifications which may have a direct bearing on the final decision.

(iii) The concurring vote of 75 percent of the members of the board shall be necessary to grant any special exception.

(d) *Special Exception Authorized*

When, in the board's judgment, the public convenience and welfare will be substantially served and neighboring property will not be substantially or permanently injured, the board may, in a specific case, after public notice and hearing, grant the following special exceptions from the requirements of this chapter:

(1) Permit the reconstruction of a nonconforming building or structure that has been damaged by fire or other cause;

(2) Permit the enlargement or extension of a nonconforming use or nonconforming building upon the lot occupied by such use or building at the time of the passage of this division;

(3) Permit such modifications of yard, open space, lot area, or lot width regulations as may be necessary to improve a parcel of land, if the parcel is of such restricted size that it cannot be appropriately improved without such modification; or

(4) Permit modifications to lot area, lot dimensions, or height requirements of a district for a public utility or public service building when it is found reasonably necessary for the public health, convenience, safety, or general welfare.

(5) The board may grant such other special exceptions as may be provided for elsewhere in this zoning ordinance, subject to the terms and conditions therein set out.

(e) *Findings*

Prior to granting a special exception, the board shall make a finding that it is empowered under this zoning ordinance to grant the special exception, and that the grant of the special exception will not adversely affect the public health, convenience, safety or general welfare.

(f) *The Board may Impose Conditions*

In granting a special exception, the board may prescribe appropriate conditions and safeguards in conformity with this zoning ordinance.

(g) *Time Limit*

The board shall prescribe a time limit within which the action for which the special exception is required shall be begun or completed, or both. Failure to begin or complete, or both, such action within the time limit set shall void the special exception.

Sec.107-493 Variances

(a) *Purpose*

The board may authorize variances from the terms of this chapter provided that the variance as will not be contrary to the public interest, and due to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship, and so that the spirit of this ordinance shall be observed and substantial justice done. Approval of a variance authorizes a property owner to submit subsequent development applications consistent with the approved variance.

(b) *Application Requirements*

Any request for a variance shall be accompanied by an application prepared in accordance with the city's application rules in effect at the time of submittal and payment of a filing fee in the amount established by the city council and set forth in the fee schedule on file with the city.

(c) *Processing of Application and Decision.*

(1) *Submittal*. An application for a variance shall be submitted to the city administrator or his/her designee. The city administrator or his/her designee shall review the application for completeness in accordance with Section 105-23. The city administrator or his/her designee may, at its option, request a recommendation from any other appropriate city department or consultant. The city administrator or his/her designee shall notify the applicant of items requiring correction or attention before providing a recommendation on the application. After appropriate review, the city administrator or his/her designee shall forward a written recommendation to the board for consideration.

(2) *Notice.* An application for a variance requires mailed notice of the public hearing. The notice must be mailed at least thirty (30) days before the hearing date to the following persons at the address shown on the current tax rolls of the city and deposit of the notices in the U.S. mail will be deemed compliance with this requirement:

(i) The petitioner.

(ii) The owners of the property located within 250 feet of any point of the lot the variance is requested for, when the variance application relates to a residential lot.

(iii) All owners of property located within the city, when the variance request relates to a non-residential lot.

(3) *Decision by the Board*.

(i) The board shall receive the recommendation of the city administrator or his/her designee and shall hold a public hearing. The board may vote to approve, approve with conditions, or deny the variance.

(ii) The board may, on its own motion or by request of the property owner, postpone consideration of the variance in order to review additional information or modifications which may have a direct bearing on the final decision.

(iii) The concurring vote of 75 percent of the members of the board shall be necessary to grant any variance.

(iv) The approval shall be effective for a period of 180 days after the date of such approval. If no associated development application or permit application is submitted within that time, the variance shall become null and void.

(d) *Criteria for Zoning Variance Approval*

In order to make a finding of a hardship and grant a variance the board must determine the following:

(1) The variance is not contrary to the public interest;

(2) Due to special conditions, a literal enforcement of the ordinance would result in unnecessary hardship;

(3) The variance, if granted, would be the minimum necessary relief required to alleviate the unnecessary hardship.

(4) By granting the variance, the spirit of the ordinance will be observed and substantial justice will be done;

(5) Such variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the subject property is located;

(6) Such variance will not substantially injure the appropriate use of adjacent conforming property or alter the essential character of the district in which the property is located; and

(7) Such the plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property and are not merely financial, and are not due to or the result of general conditions in the district in which the property is located;

(8) In considering a variance as applied to a structure, the board may, in addition to other relevant considerations, consider the following as grounds to determine whether an unnecessary hardship would result from compliance with the ordinance:

(i) the financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the municipality under Section 26.01, Tax Code;

(ii) compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;

(iii) compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;

(iv) compliance would result in the unreasonable encroachment on an adjacent property or easement; or

(v) the municipality considers the structure to be a nonconforming structure.

(e) *Finding of Fact*

The board shall complete a findings of facts to support its conclusion for each variance presented to it. The findings of facts shall be filed in the board office and made part of the record.

Sec. 107-494. Limitations.

No appeal, request for a variance nor application for a special exception may be filed by the same applicant within 180 days of the date upon which the board denied such appeal, request or application, unless other property in the immediate vicinity has, within the 180-day period, been changed or acted on by the board or city council so as to alter the facts and conditions upon which the previous board action was based. Such change of circumstances shall permit the rehearing of an appeal, request or application by the board prior to the expiration of the 180-day period, but such conditions shall in no way have any force in law to compel the board to reconsider the appeal, request or application. Such subsequent rehearing shall be considered entirely on its merits and the peculiar and specific conditions related to the property with reference to which such proceeding is brought.

Sec. 107-495. Appeals from the board of adjustment.

Any person, jointly or severally, aggrieved by any decision of the board, or any taxpayer, officer, department, or board of the city may present any such matter to a court of competent jurisdiction for review, after the final action of the board thereon, and in the manner and upon the terms provided by the laws of the state, including Texas Local Government Code Sec.211.011

Secs. 107-496—107-515. Reserved.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Director of Development Carrie Caylor

Agenda Item:

Public hearing, discussion and possible action to consider a request for variance from the City's code of ordinances section 24-90 (d) (4), a monument sign must be set back at least ten feet from the boundary line of the property.

Description:

Custom Sign Creations is requesting on behalf of Austin Eye Clinic a variance from the City's code of ordinances to allow two monument signs to occupy the ten (10) foot setback. Properties with more than 400 linear feet of right-of-way frontage are allowed up to two monument signs, to be spaced at least 100 feet apart, and the surface area of the sign not to exceed forty-eight (48) total square feet.

The plan presented to Council otherwise meets the conditions for approval.

Action Requested:

Staff requests that the City Council make a ruling either to approve or deny the request for variance.

Fiscal Impacts:

N/A

Attachments:

- Letter of request for Variance
- Sign Variance Form
- Sign Ordinance – Monument Signs
- Sign Plans
- Sign Permit Application
- Sign Plan Review

CUSTOM SIGN CREATIONS

A Comet SIGNS COMPANY

Job Site:
Austin Eye Clinic
2700 Bee Cave Rd
Austin, TX 78746

Re: Sign Variance Request

Dear Mayor Gavin Massingill;

Our customer Austin Eye Clinic requests to encroach within the 10’ set back rule from the property line with Sign A due to a hardship.

Our plan includes two monument signs, which is allowed due to the size of the property. And we feel we need two signs to properly direct customers going east and west due to the lack of visibility. Sign A is located at the western most part of the property, to help guide customers traveling east. Sign B is at the easterly end of the property to help customers traveling west. Both signs help guide traffic to turn at the traffic light or east entrance, to gain access to the parking lot. Each sign is single faced and angled toward their respective targeted traffic.

Sign A’s location is where we have the greatest hardship and request a variance. If we set the sign back 10’ from the property lines, the sign will be in an area that is 5’ below the street grade and nestled behind trees and bushes. This would effectively eliminate the visibility of this sign. If we move the sign further east on the property, to be seen, it will get too close (within 100’, which is against the ordinance) to Sign B planned on the east side of the property.

If we move the signs from this proposed position, we feel the live oaks, drop in grade, and setback along the property will greatly reduce the effectiveness of the signs, to direct customers. We request granting us a variance for Sign A, to encroach on the 10’ setback and approve the plans we have submitted.

We appreciate your consideration.

Best Regards,

Andy Leffler, GM

Custom Sign Creations

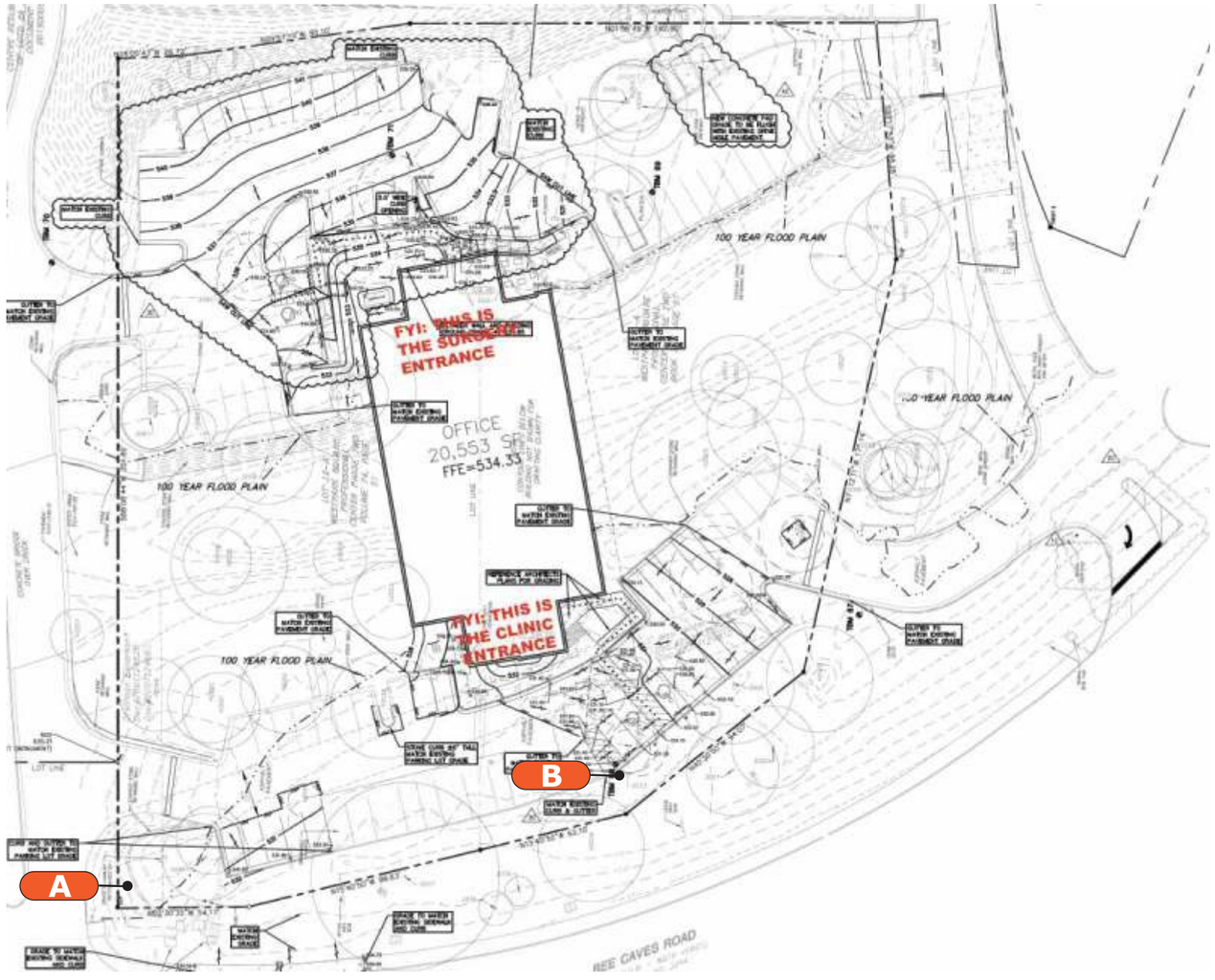
1130 Rutherford, Ste 180
Austin, TX 78753

512-374-9300
info@cometsigns.com

customsigncreations.com

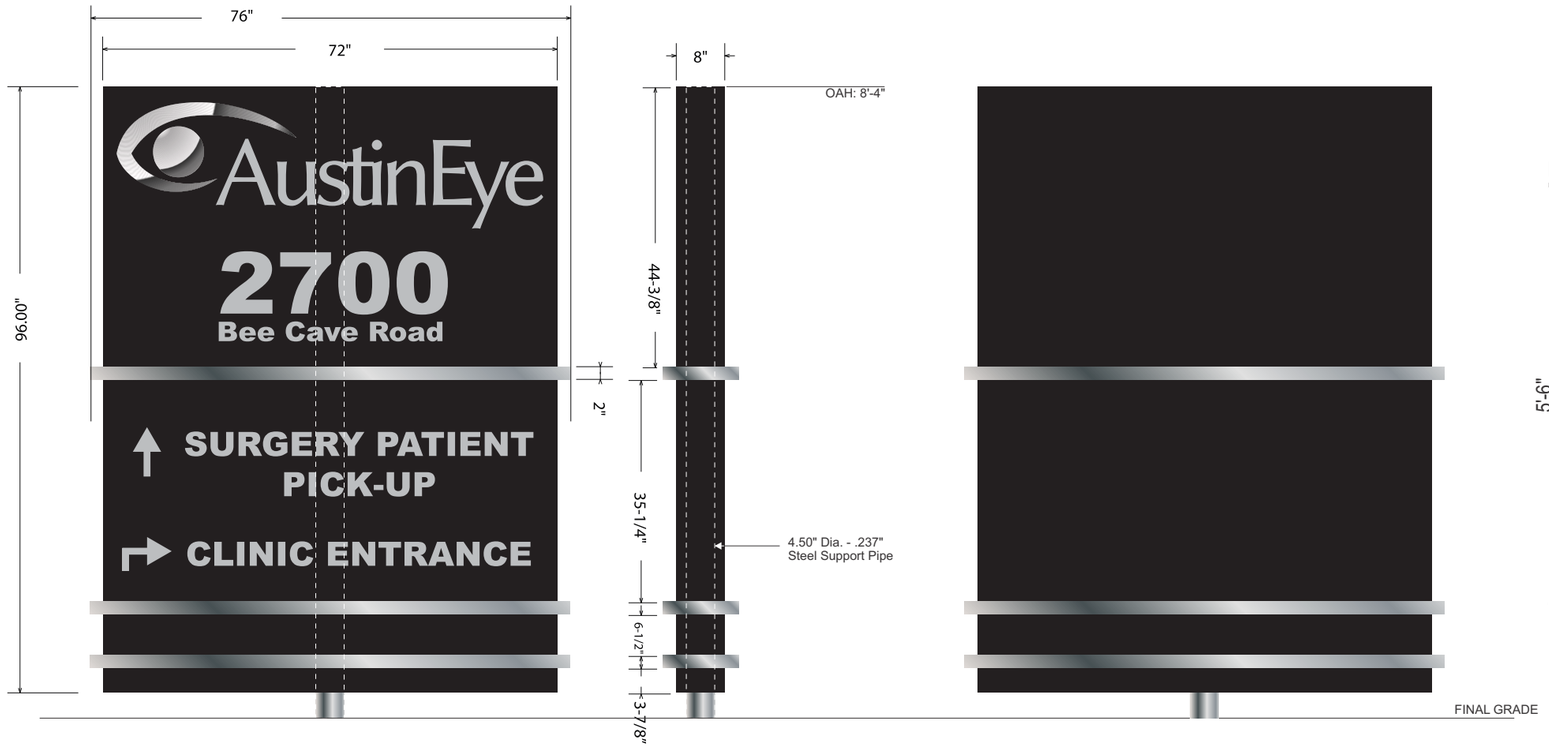
AustinEye

ROAD ROLLINGWOOD TEXAS

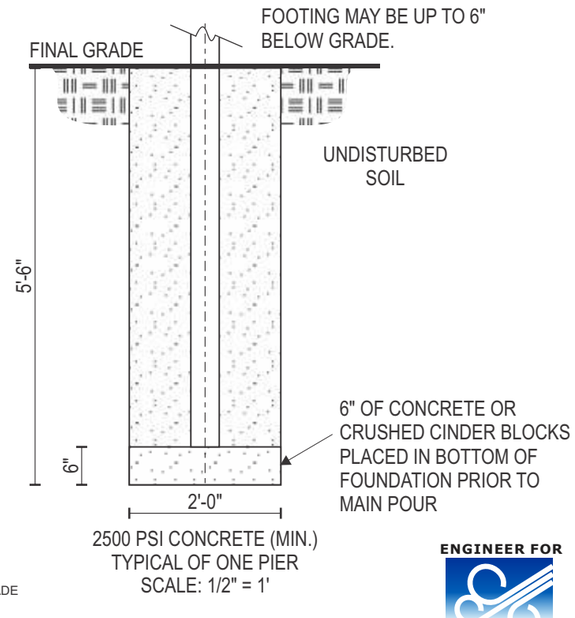


CSC
CUSTOM SIGN CREATIONS
A Comet SIGNS COMPANY

© 2021 Comet Signs



SIDE ONE | END VIEW | SIDE TWO



2500 PSI CONCRETE (MIN.)
TYPICAL OF ONE PIER
SCALE: 1/2" = 1'

ENGINEER FOR

115 MPH
WIND LOAD
(PER MUNICIPAL CODE)

A **SIGN TYPE 1 : SINGLE FACE NON-ILLUMINATED MONUMENT SIGN** **48 SQFT**

QTY: ONE(1) **Scale: 1/2" = 1'-0"**

SCOPE OF WORK:
FABRICATE AND INSTALL S/F FACE NON-ILLUMINATED MONUMENT SIGN

• 1.5" X 1.5" ANGLE IRON FRAME. FACES CLAD IN .125 ALUM. FACES & REMOVABLE .063 ALUM FILLER. W/ 5" POLE POCKETS. CABIENT PAINTED **(C1)** AND **(C2)**

• LOGO TO BE DIGITALLY PRINTED W/ MATTE UV LAM.

• WAYFINDING ARROWS AND COPY TO BE PAINTED **(C2)**

INSTALLATION: DIE TO PROPERTY LINE AND LINE AND LIMITATIONS OF THE AREA NO MOW PAD WILL BE ABLE TO BE UTILIZED. SINGLE POLE AND WELDED SUPPORTS TO CABINET TO HOLD SINGLE POLE AND WELDED SUPPORTS TO CABINET TO HOLD PLACE CABINET PER STAMPED ENGINEERING.

FABRICATE W/ NO VISIBLE FASTENERS.

FULL ENGINEERING ON FILE

C1 MATTE BLACK PAINT

C2 BRUSHED ALUM.

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: 4.

Austin Eye

☐ **Proposal Drawing**
■ Final Drawing

Client: Austin Eye
Location: 2700 Bee Cave Rd, Rollingwood, TX 78746

Salesperson: Jamie Mitol
Prj. Mngr.: Brian Leslie
Date: 12/07/2021
Designer: Eric Martin
File Name: 21-2325 Austin Eye - VARIANCE.cdr

Proposal #: 61410

Revisions (M/D/Y)-(initials): desc.

CUSTOM SIGN CREATIONS
A Comet Signs COMPANY
TDLR #: 18010
MET #: E113766
1130 Rutherford, Suite 180
Austin, TX 78753
(512) 374-9300

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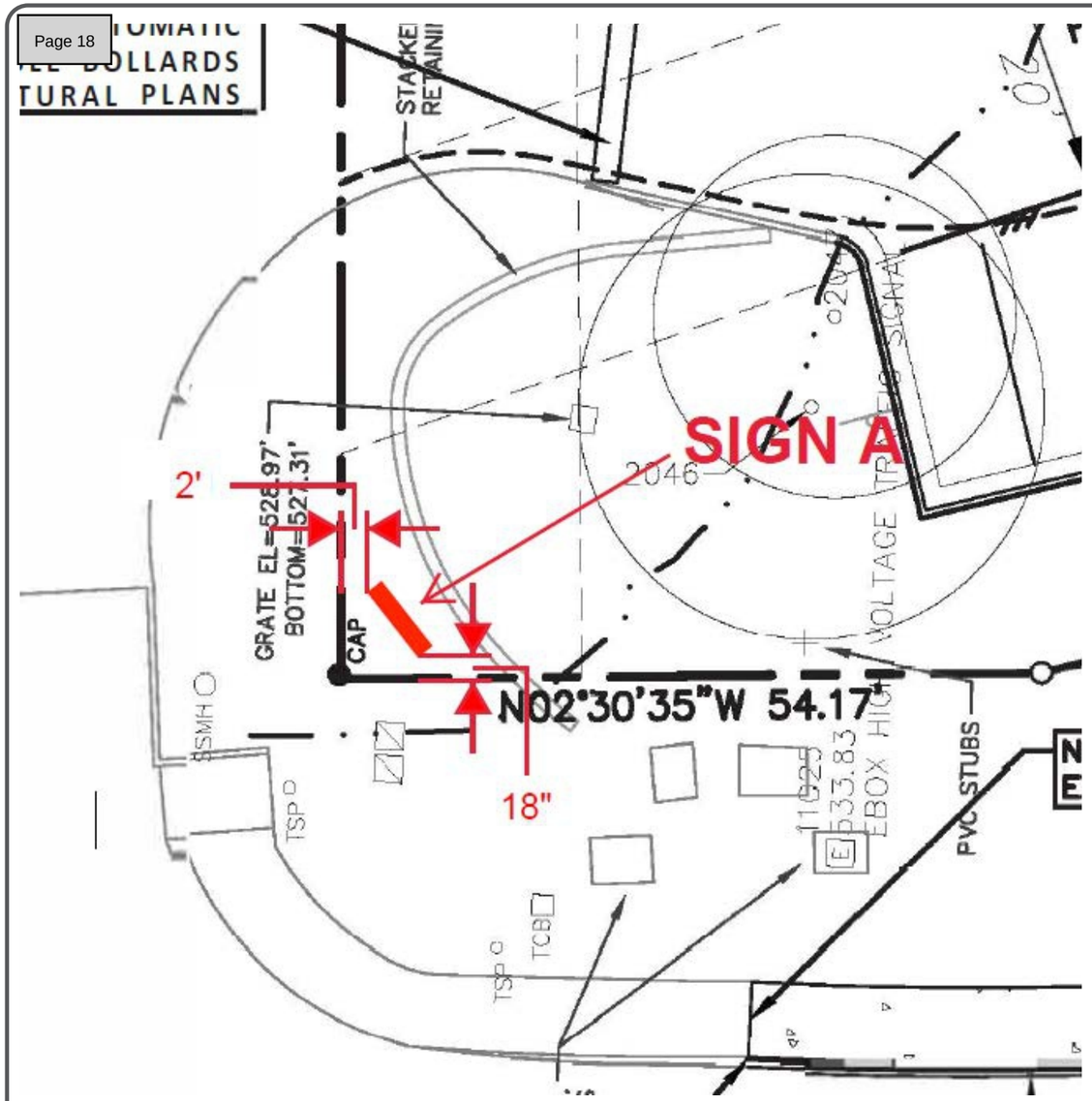

HEADING EAST - SIGN SITS AT GRADE WITH THE ROAD AND IS VISIBLE FOR WAYFINDING.

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: 4.

Austin Eye

☐ **Proposal Drawing**
■ Final Drawing

Client: Austin Eye
Location: 2700 Bee Cave Rd, Rollingwood, TX 78746

Salesperson: Jamie Mitol
Prj. Mngr.: Brian Leslie
Date: 12/07/2021
Designer: Eric Martin
File Name: 21-2325 Austin Eye - VARIANCE.cdr

Proposal #: 61410

Revisions (M/D/Y)-(initials): desc.

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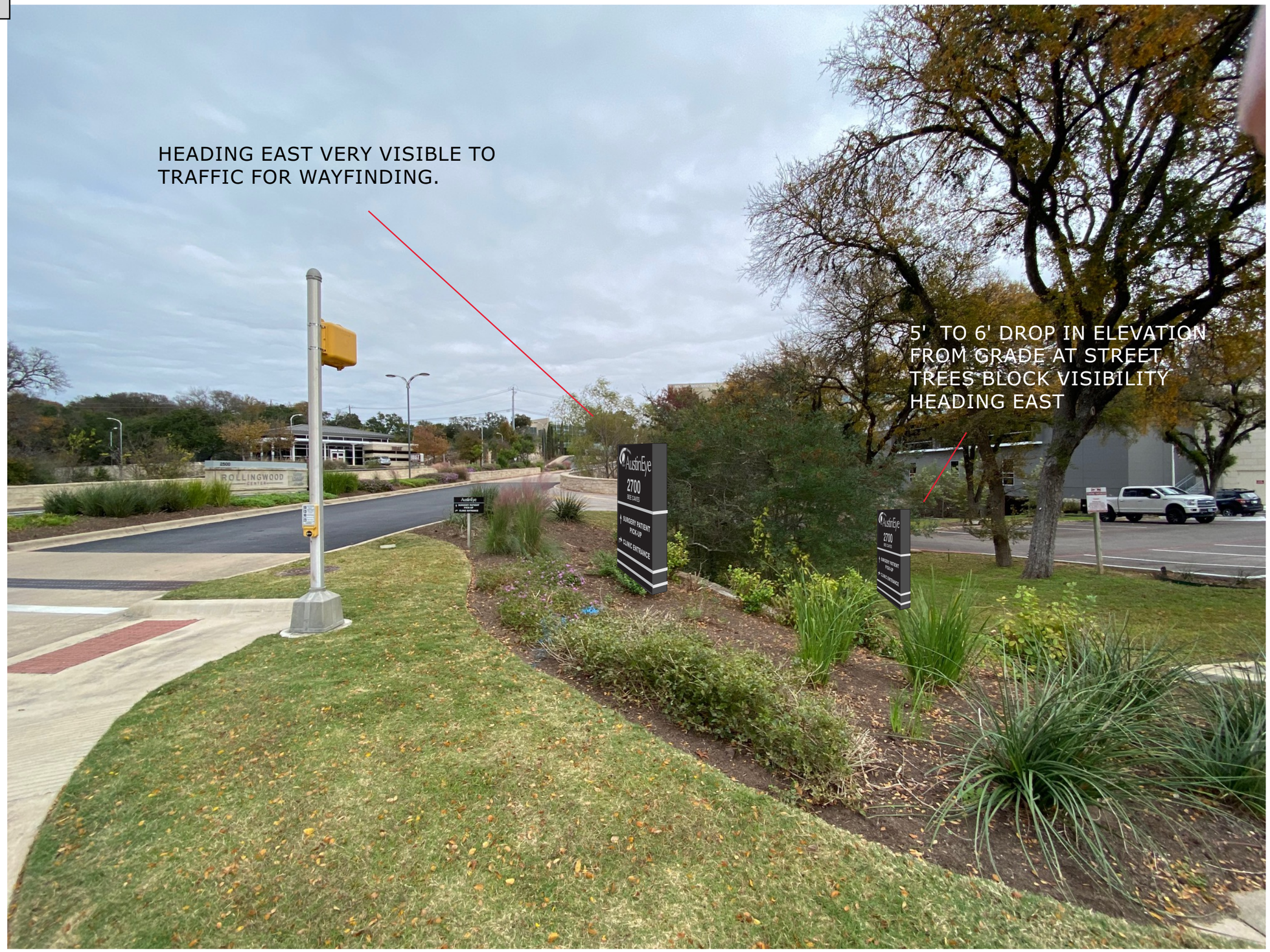

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: 4.

Austin Eye

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TEXAS SIGN ASSOCIATION

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DRIVING WEST - SIGN WILL SITS IN A DEPRESSION AND DRAINAGE AREA. VERY LIMITED VISIBILITY AND WOULD NOT CAPTURE DRIVER ATTENTION

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: 4.

Austin Eye

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■ Final Drawing

Client: Austin Eye
Location: 2700 Bee Cave Rd, Rollingwood, TX 78746

Salesperson: Jamie Mitol
Prj. Mngr.: Brian Leslie
Date: 12/07/2021
Designer: Eric Martin
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Proposal #: 61410

Revisions (M/D/Y)-(initials): desc.

CSC
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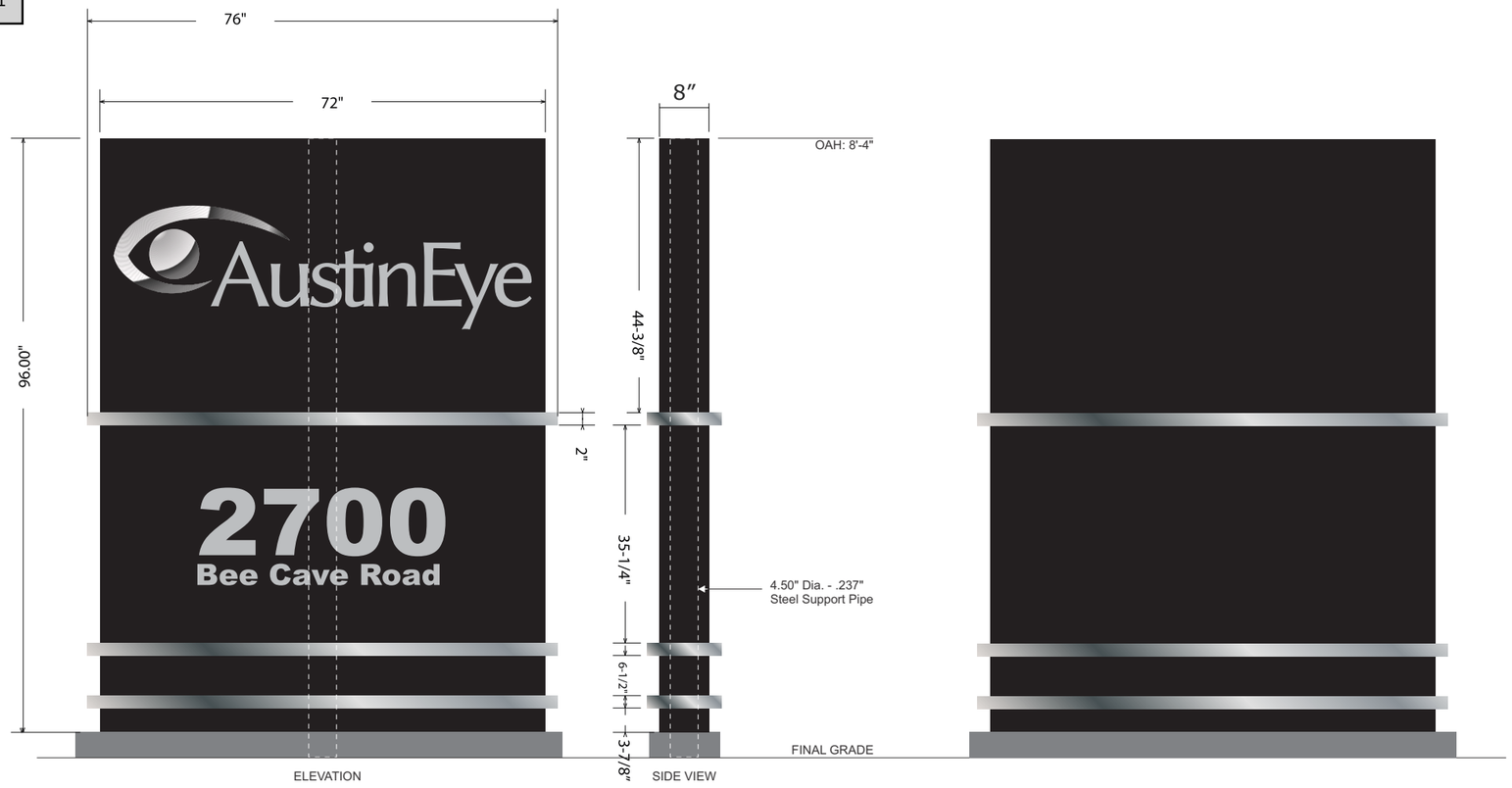

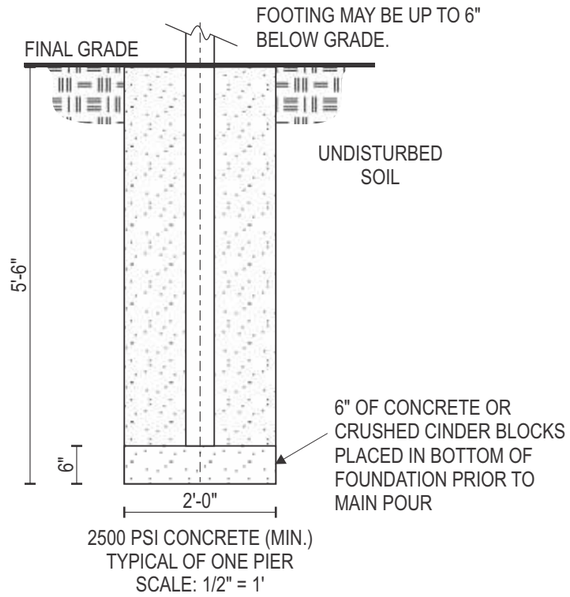

ENGINEER FOR

115 MPH
WIND LOAD
(PER MUNICIPAL CODE)

B **SIGN TYPE 1 : SINGLE FACE NON-ILLUMINATED MONUMENT SIGN** **48 SQFT**

QTY: ONE(1) **Scale: 1/2" = 1'-0"**

SCOPE OF WORK:
FABRICATE AND INSTALL S/F FACE NON-ILLUMINATED MONUMENT SIGN

• 1.5″ X 1.5″ ANGLE IRON FRAME. FACES CLAD IN .125 ALUM. FACES & REMOVABLE .063 ALUM FILLER. W/ 5″ POLE POCKETS. CABIENT PAINTED **(C1)** AND **(C2)**

• LOGO TO BE DIGITALLY PRINTED W/ MATTE UV LAM.

• WAYFINDING ARROWS AND COPY TO BE PAINTED **(C2)**

INSTALLATION: THIS LOCATION WILL NEED A MOW PAD TO PREVENT DAMAGE TO SIGN BY LANDSCAPE CREWS.

FABRICATE W/ NO VISIBLE FASTENERS.

FULL ENGINEERING ON FILE

C1 MATTE BLACK PAINT

C2 BRUSHED ALUM.

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: 4.

Austin Eye

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■ Final Drawing

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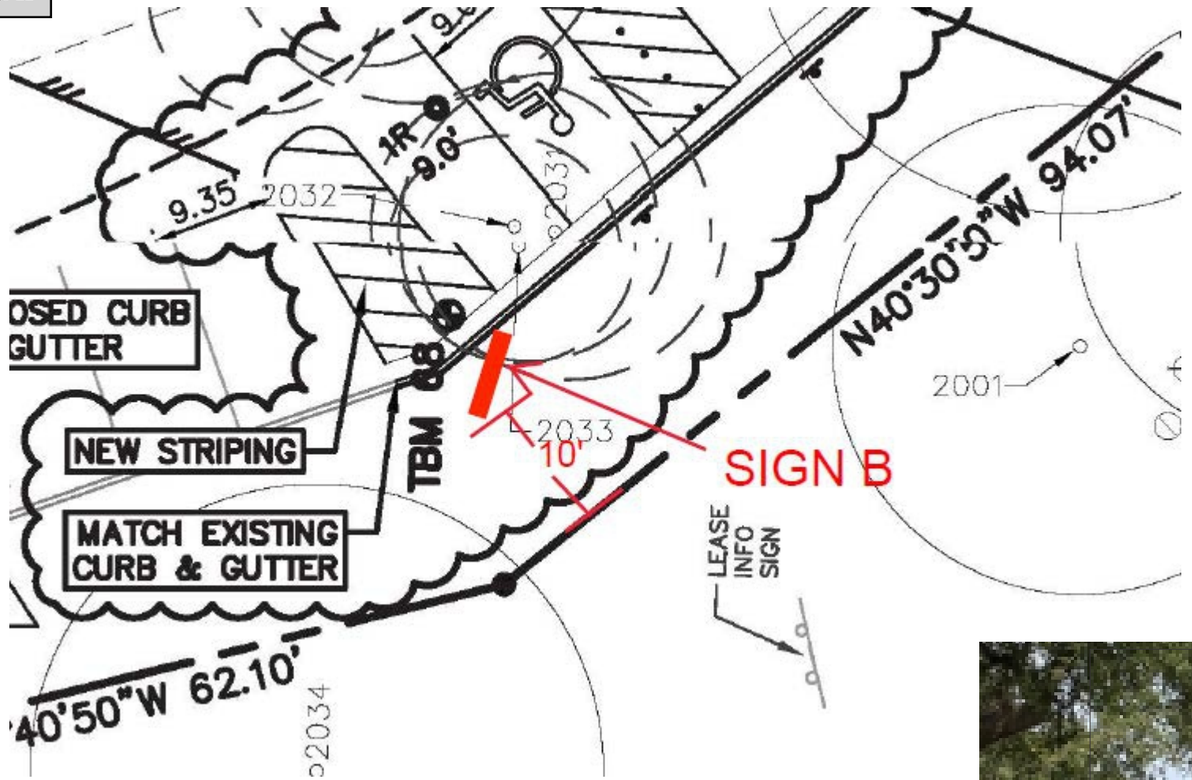

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Job Name: 4.

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DRIVING EAST

DRIVING WEST

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: *4.*

Austin Eye

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■ Final Drawing

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Salesperson: Jamie Mitol
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ROLLINGWOOD TEXAS

SIGN VARIANCE REQUEST

1. Begin by reviewing ordinance 3.06 (see bottom of page).
2. Prepare letter addressed to the Mayor of Rollingwood.

   Mayor (First) (Last)
   403 Nixon Drive
   Rollingwood, TX 78746
3. Explain the variance being requested, citing the applicable sign ordinance, and justify for the variance.
4. Request placement on the agenda of the next City Council meeting.
5. Attach the letter, copy of the ordinance, and a filing fee of $165.00 in cash or check payable to the City of Rollingwood.
6. Deliver to :

   Carrie Caylor
   THE CITY OF ROLLINGWOOD
   403 Nixon Drive Rollingwood, TX 78746-5512
   www.rollingwoodtx.gov
   email: ccaylor@rollingwoodtx.gov

Sec. 3.06.121 Purpose- limitations

(a) In order to lessen practical difficulties and prevent unnecessary physical hardships, variances from the regulations may be granted. A practical difficulty or unnecessary physical hardship may result from the size, shape, or dimensions of a structure, or the location of the structure, from topographic or physical conditions on the site or in the immediate vicinity, or from other physical limitations, street locations, or traffic conditions in the immediate vicinity. Cost or inconvenience to the applicant of strict or literal compliance with a regulation shall not be a reason for granting a variance.

(b) With respect to signs which are subject to regulation under chapter 391 of the Texas Transportation Code and State Department of Highways and Public Transportation regulations, no variance shall be granted from spacing, size and lighting requirements when such would result in less stringent regulation than that provided for under those regulations.

Sec. 3.06.123 Fee

The fee for a variance is set forth in appendix A, fee schedule. The fee shall be paid at the time of application and shall not be refundable.

Sec. 3.06.124 Hearing

Upon receipt of a variance application, the city council shall set a date for hearing before the council.

Sec. 3.06.125 Action on application

Within twenty (20) days of the closing of a hearing on a variance application, the city council shall act on the application. The council may approve the application as submitted, may approve the application subject to such modifications or conditions as it deems necessary to accomplish the purpose of this article, or the council may deny the application. A variance may be revocable or may be granted for a limited time period.

Sec. 3.06.126 Criteria for approval

Before the city council acts on a variance application, the applicant must prove hardship, and the council must find that:

(1) There are special circumstances or conditions applying to the land, buildings, topography, vegetation, sign structures or other matters on adjacent lots or within the adjacent right-of-way, which would substantially restrict the effectiveness of the sign in question; provided, however, that such special circumstances or conditions are unique to the particular business or enterprise to which the applicant desires to draw attention, and do not apply generally to all businesses or enterprises;

(2) That such special circumstances were not created by the applicant or anyone in privy to the applicant;

(3) That the granting of the variance will be in general harmony with the purposes of this article, and will not be materially detrimental to the persons residing or working in the vicinity, to adjacent property, to the neighborhood, or to the public welfare in general;

(4) The variance applied for does not depart from the provisions of this article any more than is required to identify the applicant's business or use;

(5) Such other factors and criteria as the council deems applicable to the proposed variance

Sec. 24-90. Monument signs.

(a) *Monument sign table.*

Sign Type	*Commercial Building*	*Office Building*	*Hospital, Church or Government Building*	*Residential*
Monument sign	Yes	Yes	Yes	Not permitted

Table legend:

"Yes" indicates this sign type is allowable under the conditions outlined below.

"Not permitted" indicates this sign type is not allowed.

(b) *Information on sign.* The information display on a monument sign is limited to the name and logo of residing establishments (except, during such time the premises is for held for lease, it may include a "for lease" display).

(c) *Design and construction standards.* Monument signs must be designed and constructed in accordance with the following standards:

(1) If internally illuminated, the monument sign must:

a. Be designed and constructed in accordance with applicable UL specifications and requirements and must exhibit the appropriate UL certification.

b. Use either 30 milliamp neon glass tubing that is 15 millimeters in size and 6500 white in color or high output fluorescent lamps.

(2) Monument sign materials must be noncorrosive, including, but not limited to, the frame, bolts, shields, brackets, paint, vinyl, and aluminum.

(3) Monument sign faces must be either back-lit channel letters or routed aluminum panel faces that are backed with either Plexiglas or up to a maximum one-half inch push-through type Plexiglas.

(4) A monument sign containing a routed aluminum panel face may have an internally lit or back-lit lighting application.

(5) Monument signs must display the building street address number, in four-inch metal letters, on all visible sign faces.

(d) *Number of signs permitted; dimensions and setback requirements.*

(1) For properties with less than 100 lineal feet of right-of-way frontage, the surface area of the monument sign may not exceed 24 total square feet.

(2) For properties with more than 100 lineal feet of right-of-way frontage, the surface area of the monument sign may not exceed 48 total square feet.

(3) A monument sign may not exceed eight feet in height above the highest point in the natural grade immediately adjacent to the base of the sign.

(4) A monument sign must be set back at least ten feet from the boundary line of the property.

(5) Properties with less than 400 lineal feet of right-of-way frontage may have only one monument sign on the premises. Properties with more than 400 lineal feet of right-of-way frontage may have up to two monument signs on the premises; provided, however, the monument signs must be spaced at least 100 feet apart.

(Code 1987, ch. 11, subch. D, § 3; Code 1995, § 3.06.091)

DIVISION 4. VARIANCES

Sec. 24-119. Purpose; limitations.

(a) In order to lessen practical difficulties and prevent unnecessary physical hardships, variances from the regulations may be granted. A practical difficulty or unnecessary physical hardship may result from the size, shape, or dimensions of a structure, or the location of the structure, from topographic or physical conditions on the site or in the immediate vicinity, or from other physical limitations, street locations, or traffic conditions in the immediate vicinity. Cost or inconvenience to the applicant of strict or literal compliance with a regulation shall not be a reason for granting a variance.

(b) With respect to signs which are subject to regulation under V.T.C.A., Transportation Code ch. 391 and state department of highways and public transportation regulations, no variance shall be granted from spacing, size and lighting requirements when such would result in less stringent regulation than that provided for under those regulations.

(Code 1995, § 3.06.121)

Sec. 24-120. Application.

Application for a variance shall be made upon a form provided by the city. The variance application shall include the application for a sign permit and shall also state the applicant's reasons for requesting variance in accordance with the criteria set forth in this article.

(Code 1995, § 3.06.122)

Sec. 24-121. Fee.

The fee for a variance shall be as provided in the city fee schedule. The fee shall be paid at the time of application and shall not be refundable.

(Code 1995, § 3.06.123)

Sec. 24-122. Hearing.

Upon receipt of a variance application, the city council shall hold a public hearing prior to the approval or disapproval of the requested variance.

(Code 1995, § 3.06.124; Ord. No. 2019-12-18-17 , § 1, 12-18-2019)

Sec. 24-123. Action on application.

Within 20 days of the closing of a hearing on a variance application, the city council shall act on the application. The council may approve the application as submitted, may approve the application subject to such modifications or conditions as it deems necessary to accomplish the purpose of this article, or the council may deny the application. A variance may be revocable or may be granted for a limited time period.

(Code 1995, § 3.06.125)

Sec. 24-124. Criteria for approval.

Before the city council acts on a variance application, the applicant must prove hardship, and the council must find that:

(1) There are special circumstances or conditions applying to the land, buildings, topography, vegetation, sign structures or other matters on adjacent lots or within the adjacent right-of-way, which would substantially restrict the effectiveness of the sign in question; provided, however, that such special circumstances or conditions are unique to the particular business or enterprise to which the applicant desires to draw attention, and do not apply generally to all businesses or enterprises;

(2) That such special circumstances were not created by the applicant or anyone in privy to the applicant;

(3) That the granting of the variance will be in general harmony with the purposes of this article, and will not be materially detrimental to the persons residing or working in the vicinity, to adjacent property, to the neighborhood, or to the public welfare in general;

(4) The variance applied for does not depart from the provisions of this article any more than is required to identify the applicant's business or use;

(5) Such other factors and criteria as the council deems applicable to the proposed variance.

(Code 1995, § 3.06.126; Ord. No. 2013-05-15, 5-15-2013)

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Job Name: 4.

AUSTIN EYE

☐ Proposal Drawing
■ **Final Drawing**

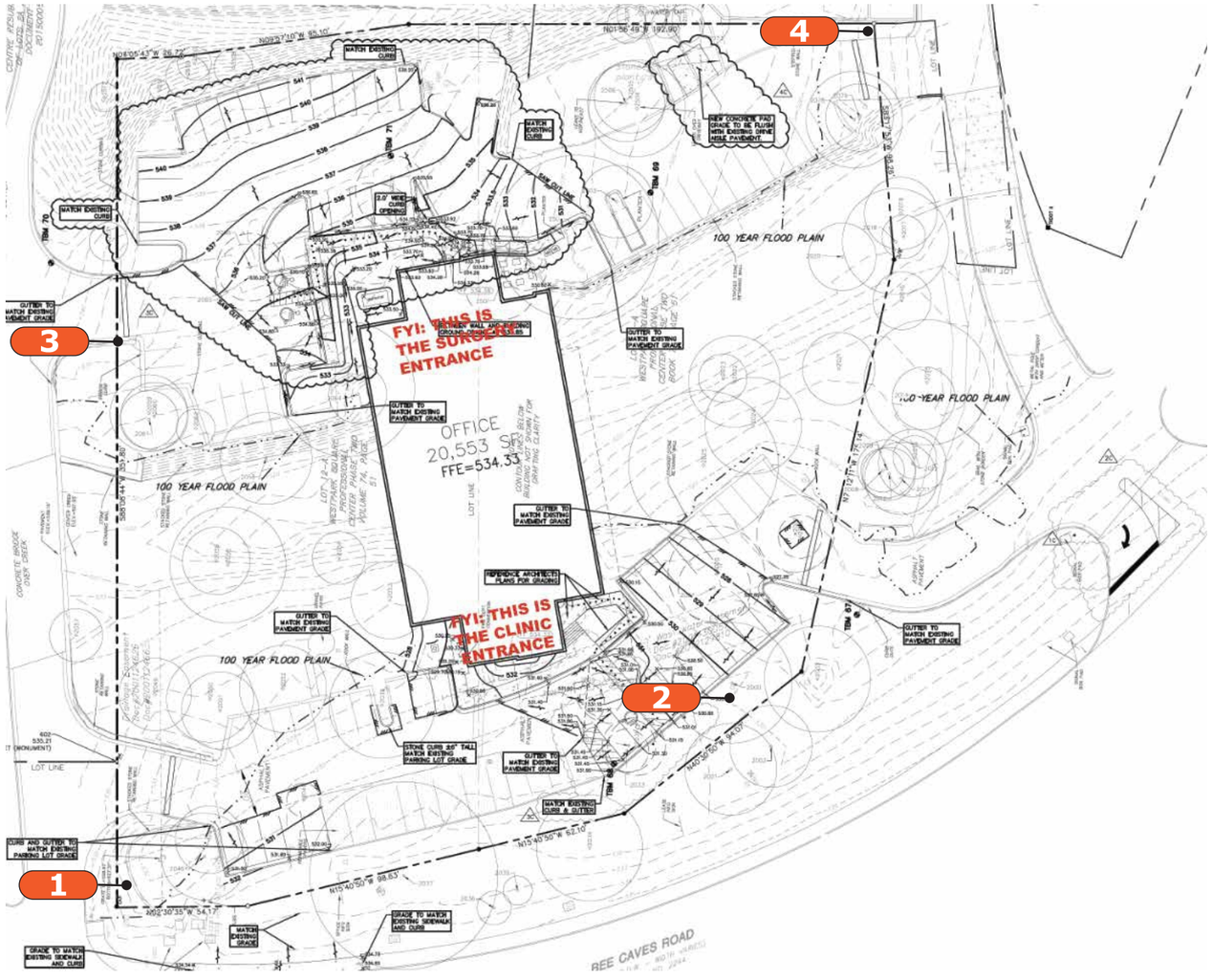
Location: 2700 Bee Cave Road, Rollingwood, TX78746

Salesperson: Name
Prj. Mngr.: Name
Date: 8/24/2021
Designer: Jamie Mitol
File Name: 21-2325 AUSTIN EYE_FINAL.cdr

Proposal #: 61410
Job #: 21-2325

Revisions (M/D/Y)-(initials): desc.

ROAD ROLLINGWOOD TEXAS



CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

CSC
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A Comet SIGNS COMPANY

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1 SIGN TYPE 1: SINGLE FACE NON-ILLUMINATED SIGN

A: ONE(1) SINGLE FACED SIGN CABINET SKINNED IN 1/8"ALUMINUM, PAINTED MATTE BLACK WITH DECORATIVE 2" X 2" ALUMINUM SQUARE TUBE ACCENTS PAINT METALLIC SILVER

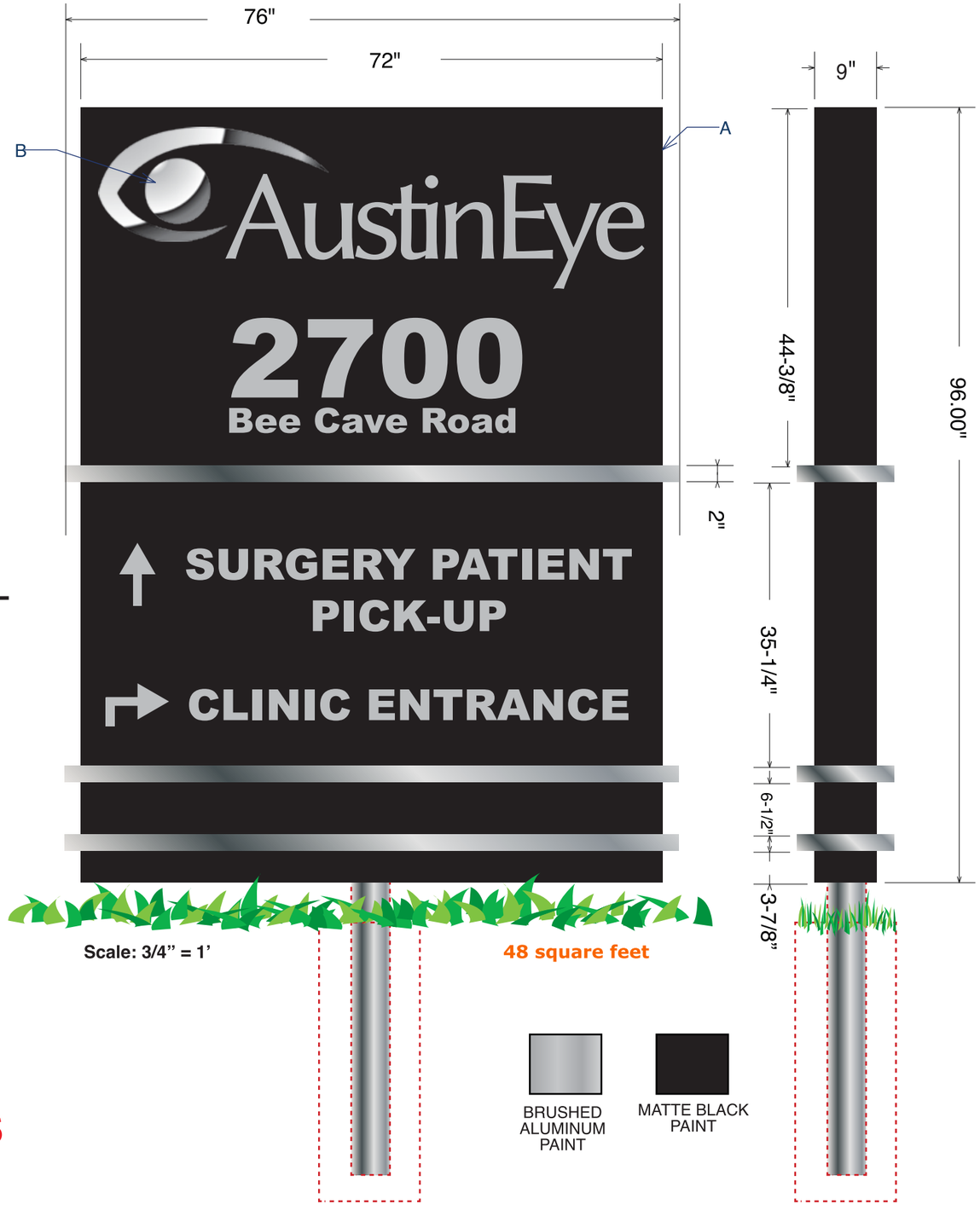
- 1 1/2" X 1 1/2" X 1/8" ANGLE IRON FRAME
- 5" POLE POCKETS
- .125 FACE
- REMOVABLE .063 FILLER

B: LOGO TO BE HIGH RESOLUTION DIGITAL PRINT WITH MATTE LAMINATE APPLIED TO PREVENT UV SUN DAMAGE.
SEE DRAWING REQ. FOLDER FOR HI-RES ART

C: WAY-FINDING ARROW, COPY AND ADDRESS TO BE MASKED AND PAINTED TO MATCH METALLIC SILVER.

D: **INSTALLATION: DUE TO PROPERTY LINE AND LIMITATIONS OF THE AREA NO MOW PAD WILL BE ABLE TO BE UTILIZED. SINGLE POLE AND WELDED SUPPORTS TO CABINET TO HOLD PLACE CABINET PER STAMPED ENGINEERING**

MFG WITH NO VISIBLE FASTENERS
SEE & APPLY ENGINEERING



CUSTOMER APPROVAL

APPROVED BY: _____ DATE: ____ / ____ / ____

Job Name: 4.

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Job #: 21-2325

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Scale: 1/8” = 1’

2 SIGN TYPE 1: SINGLE FACE NON-ILLUMINATED SIGN

A: ONE(1) SINGLE FACED SIGN CABINET SKINNED IN 1/8”ALUMINUM, PAINTED MATTE BLACK WITH DECORATIVE 2“ X 2” ALUMINUM SQUARE TUBE ACCENTS PAINT METALLIC SILVER

- 1 1/2” X 1 1/2” X 1/8” ANGLE IRON FRAME
- 5” POLE POCKETS
- .125 FACE
- REMOVABLE .063 FILLER

B: LOGO TO BE HIGH RESOLUTION DIGITAL PRINT WITH MATTE LAMINATE APPLIED TO PREVENT UV SUN DAMAGE.

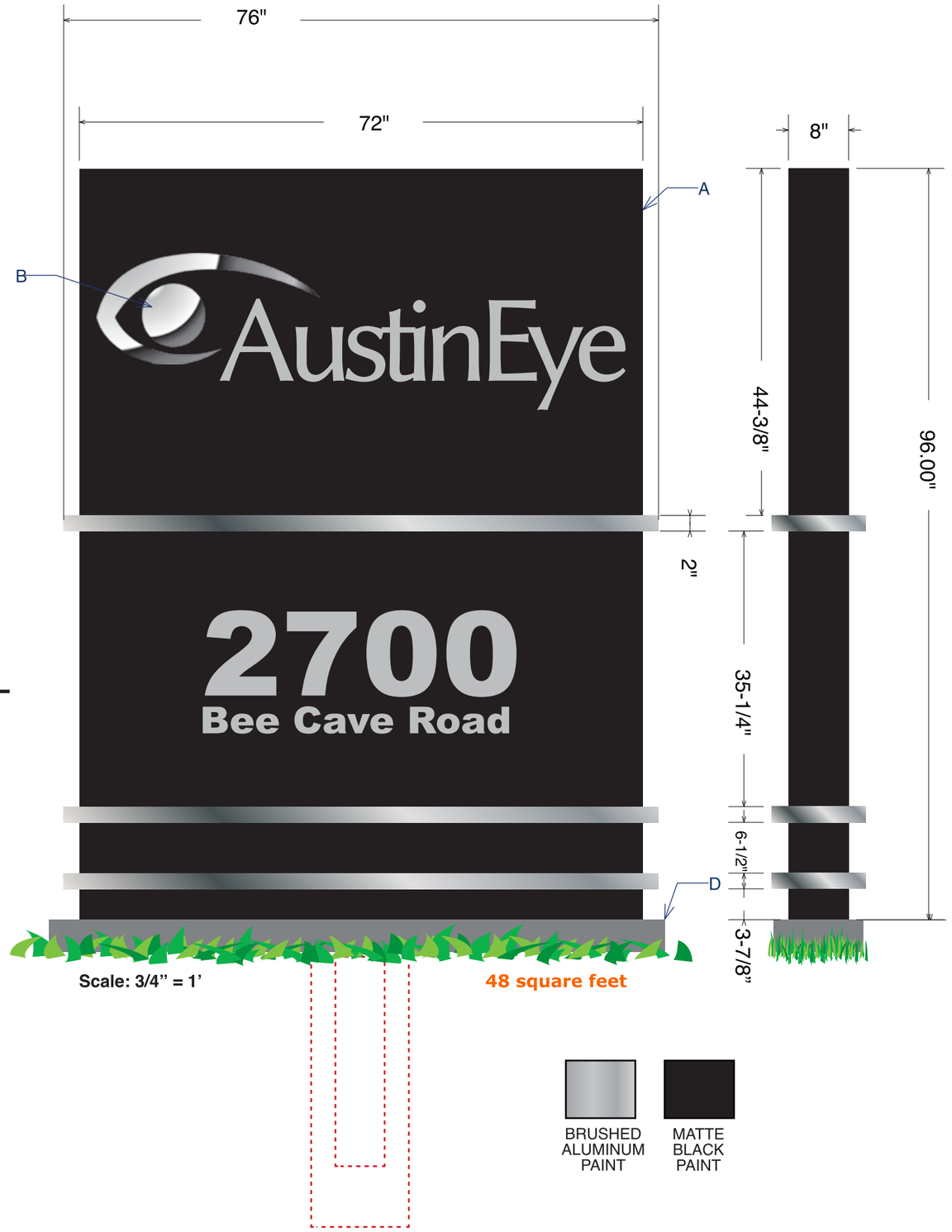
C: WAY-FINDING COPY AND ADDRESS TO BE MASKED AND PAINTED TO MATCH METALLIC SILVER.

D: **INSTALLATION: THIS LOCATION WILL NEED A MOW PAD TO PREVENT DAMAGE TO SIGN BY LANDSCAPING CREWS**

MFG WITH NO VISIBLE FASTENERS
SEE & APPLY ENGINEERING

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____



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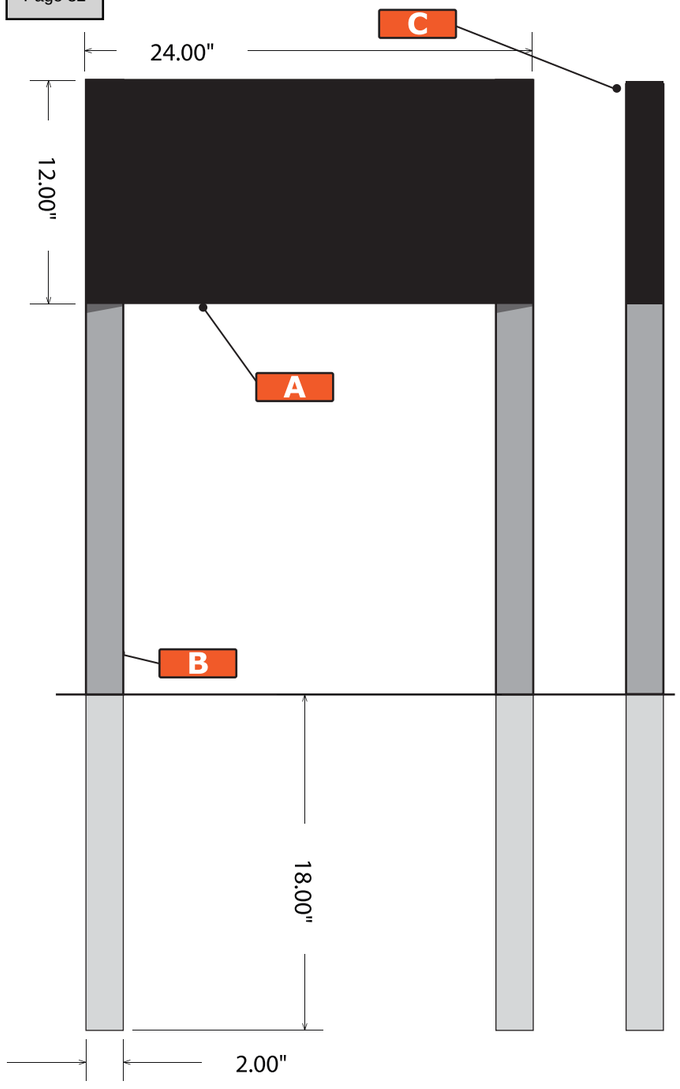


BRUSHED ALUMINUM PAINT

MATTE BLACK PAINT

MFG WITH NO VISIBLE FASTENERS

3 **SCOPE OF WORK** **SCALE: 1-1/2" = 1'**

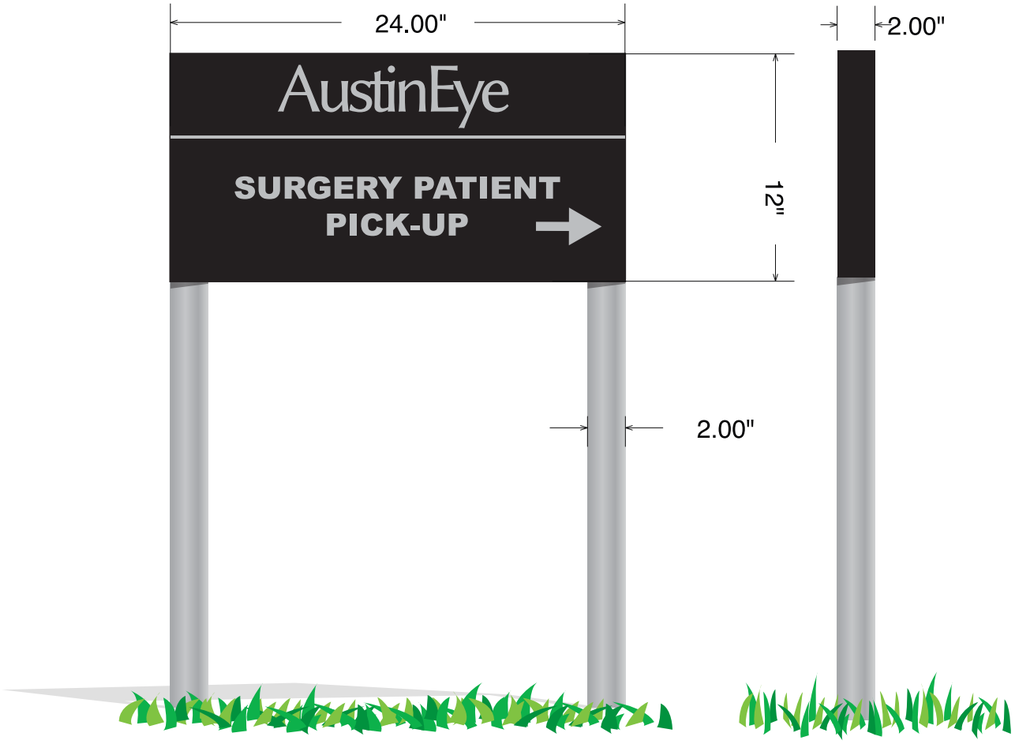
DIRECTIONAL SIGN

A: One(1) single faced directional sign with painted copy.
B: Sign fabricated from 2" aluminum square tube and .090"thick aluminum face & back.
C: Sign finished in AKZONOBLE Automotive grade paint matching fine metallic Silver and matte black.

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Sign: 5- Preferred Placement



Job Name: 4.

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(512) 374-9300

TSA TEXAS SIGN ASSOCIATION

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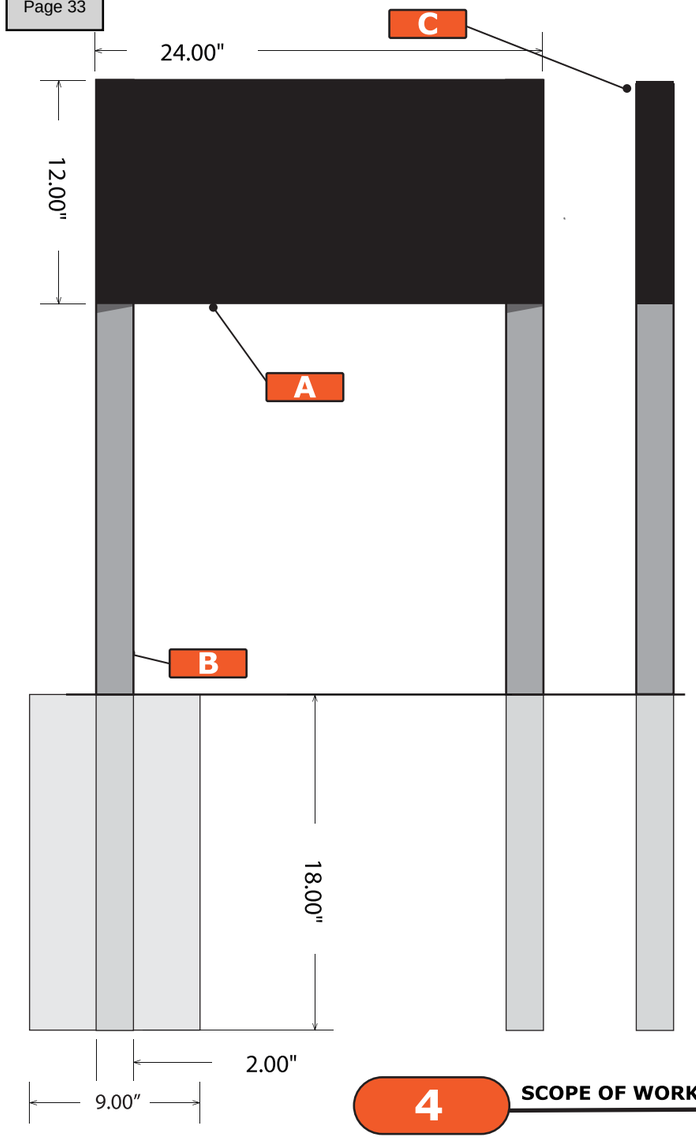
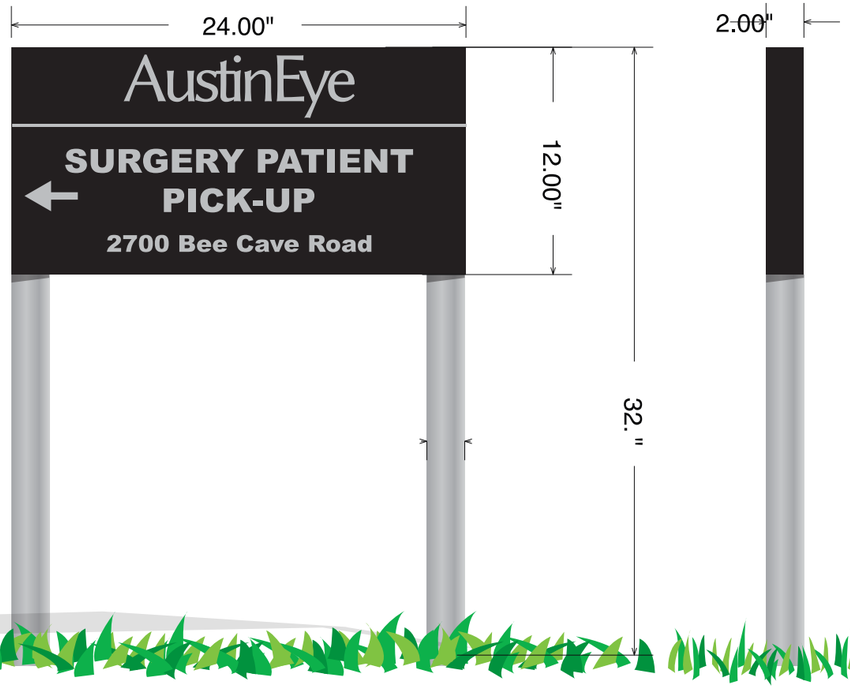


Sign: 3



BRUSHED ALUMINUM PAINT

MATTE BLACK PAINT

MFG WITH NO VISIBLE FASTENERS

4 **SCOPE OF WORK** **SCALE: 1-1/2" = 1'**

DIRECTIONAL SIGN

A: One(1) single faced directional sign with painted copy.
B: Sign fabricated from 2" aluminum square tube and .090"thick aluminum face & back.
C: Sign finished in AKZONOBLE Automotive grade paint matching fine metallic Silver and matte black.

CUSTOMER APPROVAL

APPROVED BY: _____ **DATE:** ____ / ____ / ____

Job Name: 4.

AUSTIN EYE

☐ Proposal Drawing
■ **Final Drawing**

Location: 2700 Bee Cave Road, Rollingwood, TX78746

Salesperson: Name
Prj. Mngr.: Name
Date: 8/24/2021
Designer: Jamie Mitol
File Name: 21-2325 AUSTIN EYE_FINAL.cdr

Proposal #: 61410
Job #: 21-2325

Revisions (M/D/Y)-(initials): desc.

CSC
CUSTOM SIGN CREATIONS
A Comet SIGNS COMPANY

TDLR #: 18010
MET #: E113766

1130 Rutherford, Suite 180
Austin, TX 78753
(512) 374-9300

TSA TEXAS SIGN ASSOCIATION

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ROLLINGWOOD
TEXAS

SIGN APPLICATION AND PERMIT

Address and Location of Sign: 2700 BEE CAVE ROAD

Tenant Name: AUSTIN EYE Suite #

Applicant Name STORMI WOLF or Sign Company: COMET SIGNS LLC

Address: 1130 RUTHERFORD LN #180 City/State/Zip: AUSTIN,TEXAS, 78753

Phone: 512-980-8019 Fax: Email: STORMI.WOLF@CSCSIGN.COM

Circle type of sign and enter total fees to be paid in Amount Due column:

		Filing Fee	+	Inspection Fee	=	Amount Due
Permanent	Monument:	$150		$150 (layout+final)		$
	Building Mounted:	$125		$ 75		$
Secondary	Awning:	$125		$ 75		$
	Projecting:	$125		$ 75		$
	Wayfinding:	$125		$ 75		$ 800.00
Temporary	Real Estate:	$ 75.		0		$
	Banner:	$ 75.		0		$

Notes:

Attach plans & measurement specifications as required by the City Sign Ordinance. Make checks payable to City of Rollingwood and deliver this application with plans and the Amount Due to the following location.

Carrie Caylor
THE CITY OF ROLLINGWOOD
Phone +1 (512) 327-1838
403 Nixon Dr. Rollingwood, TX 78746-5512
www.rollingwoodtx.gov
Email:ccaylor@rollingwoodtx.gov

Certification:

Application is hereby made to the City of Rollingwood, Texas, for a permit to construct, alter or move a sign as described above in accordance with plans submitted with this application, and in full conformity with provisions and regulations of the applicable ordinances of the City of Rollingwood. I further certify that such sign will be maintained in good repair and appearance as required by City ordinance.

Owner of Property ATX Vision c/o Betty Wong

Address/City/Zip 2700 Bee Cave Rd, Austin, TX 78746

Owner Signature Printed Name Betty Wong Date 8/24/2021

City of Rollingwood:

Approval Signature	Date	Permit #	Expiration Date

ROLLINGWOOD TEXAS

Plan Review

Address: 2700 BEE CAVES ROAD
Business: AUSTIN EYE CENTER
Construction Type: COMMERCIAL SIGN

Address: _____
Block: _____ Subd: _____
Construction Type: _____

Commercial

Application Type	Review	Accept	Deny
New Construction			
Tenant Finishout			
Demolition			
Sign			✔
Variance			
Sign Variance			
Special Use Permit			
Other			

Residential

Application Type	Review	Accept	Deny
New Construction			
Remodel			
Addition			
Demolition			
Fence			
Utility/Tap			
Variance			
Other			

Notes: The monument signs shown on the plan appear to occupy the ten (10) foot setback. Section 24-90 (d) (4) of the City's code of ordinances requires monument signs be at least ten (10) feet from the property line. Please submit plans in compliance with this ordinance, or request a variance as described in section 24-119 through 24-124 of the City's code of ordinances.

CARRIE CAYLOR — Carrie Caylor — 12/1/2021

Name — Signature — Date

Send plan revisions to ccaylor@rollingwoodtx.gov. Include the project address in the subject line. For assistance, please call 512-327-1838.

Work Authorization # 07
Vance, Vale, and Bettis Waterlines Replacement
KFA PROJECT # 0764
City of Rollingwood General Engineering Services

This work authorization is made pursuant to the terms and conditions of the original Professional Service Agreement dated **November 16, 2020**, by and between K Friese & Associates, Inc. and the City of Rollingwood

SERVICES PROVIDED BY K FRIESE & ASSOCIATES, INC.:

Refer to Attachment A for details.

DELIVERABLES: Refer to Attachment A for details.

DURATION:

This Agreement shall remain in effect until **July 1, 2023**, unless terminated as provided herein, or extended by mutual agreement in writing. This Agreement is subject in all respects to the Terms and Conditions attached hereto and incorporated herein by reference.

BUDGET: Time and materials not to exceed **$188,355.13**: Refer to Attachment B for details.

CLIENT:

CITY OF ROLLINGWOOD	K FRIESE & ASSOCIATES, INC.
SIGNED: _____	SIGNED: _____
TYPED NAME: Amber Lewis	TYPED NAME: Thomas M. Owens, P.E.
TITLE: City Administrator	TITLE: Executive Vice President
DATE: _____	DATE: _____

Attachments:
Attachment A – Scope
Attachment B – Fees

ATTACHMENT A – SCOPE OF SERVICES

CITY OF ROLLINGWOOD
VANCE, VALE, AND BETTIS WATERLINES REPLACEMENT

PROJECT DESCRIPTION

The City of Rollingwood has experienced numerous waterline breaks in the northeast portion of the City's water system, and has determined that the existing lines need to be replaced. The Vance, Vale, and Bettis Waterlines Replacement project consists of approximately 4,000 linear feet of proposed 8-inch potable water pipeline to replace existing 4- and 6-inch diameter water mains in the following locations:

- Vance Lane – from Riley Road to Vale Street
- Vale Street – from Vance Lane to Rollingwood Drive
- Bettis Boulevard – from Riley Road to Vale Street
- Rollingwood Drive – from Vale Street to Timberline Drive

SCOPE OF SERVICES

K Friese + Associates (KFA) will provide engineering services in accordance with the terms and conditions of the Contract, including:

- Preliminary Engineering Services
- Design Phase Services
- Bid Phase Services
- Construction Phase Services

The scope of services to be provided is detailed in the following task descriptions.

1. Preliminary Engineering Services

1.1. Project Management - This task includes routine communication with the City, preparation of monthly project status reports; managing subconsultants, manpower, budgets, and schedules; invoicing; implementing and monitoring QA/QC efforts; and other activities associated with managing the project. Anticipated meetings during preliminary engineering include: Project Kickoff Meeting with KFA and key subconsultants to go over the scope of the project; One Progress Meeting with the City during the preliminary engineering phase is anticipated.

1.2. Data Collection and Field Visits - KFA will collect available data from various sources including: existing utilities, GIS data, and as-built drawings of roadway/utility improvements. KFA will also perform site visits to identify and locate utility surface features and other potential conflicts to aid in setting the final pipeline alignments.

1.3. Environmental and Cultural Resources – Cox|McLain Environmental Consulting, Inc. will provide environmental support for the project as described in their attached Scope of Services.

1.4. Design Survey- CivilCorp will perform a design survey consisting of trees, surface features, property lines and 1-foot topographic lines. See attached Scope from CivilCorp for additional information.

1.5. Geotechnical Investigation - Raba Kistner Consultants, Inc. will perform 8 geotechnical borings, each 15-feet deep, along the project route; conduct appropriate laboratory testing; and summarize the field investigation results and bedding, earthwork, and pipe design recommendations in a Geotechnical Report.

2. Design Phase Services

2.1. Project Management - This task includes routine communication with the City, preparation of monthly project status reports; managing subconsultants, manpower, budgets, and schedules; invoicing; implementing and monitoring QA/QC efforts; and other activities associated with managing the project. Attendance at 4 Progress Meetings, anticipated to be held monthly with the City Staff.

2.2. QA/QC and Constructability Reviews - KFA will conduct both Project Design Team (PDT) and Independent Technical Review Team (ITRT) QA/QC reviews.

2.3. Plan Preparation - KFA will prepare construction plans (11"x17" sheets) suitable for public bidding to include notes, plan and profile sheets, details, environmental protection, and traffic control. Plan and profile sheets for pipelines shall be at 1”=40’ horizontal and 1”=4’ vertical scale. For budgeting purposes, it is estimated that the plans will consist of 30 total sheets.

2.4. Contract Documents & Technical Specifications - KFA will develop a Project Manual consisting of Standard Construction Contract Bid Documents and Technical Specifications. Special Provisions to the Standard Technical Specifications and Special Specifications will be developed, if required for the project.

2.5. Engineer's Opinion of Probable Construction Cost - Cost estimates will be prepared/updated and submitted with each design submittal, 50%, 100% and Final. The final OPCC will include a tabulated summary of quantities broken down by plan sheets.

2.6. Design Submittals - Progress submittals will be provided at the 50%, 100% and Final design phases. 50% and 100% submittals will consist of the following:

- 3 Plan Sets
- 3 sets of the Project Manual (Table of Contents only at 50%)
- Electronic (PDF) Copies of Plans and Specifications
- Engineer's Opinion of Probable Construction Cost
- Updated Project Schedule
- Response to written review comments

The Final Submittal will include:

- One original set of plans
- One original Project Manual
- Electronic copy of plans and Project Manual
- Engineer's Opinion of Probably Construction Cost
- Electronic files (AutoCAD) of the survey, basemap, and proposed pipeline alignments, including geotechnical bore hole locations

2.7. Public Involvement Assistance - KFA will prepare materials for and attend one (1) public meetings to be organized and led by the City during the design phase.

3. Bid Phase Services

3.1. Project Management - This task includes routine communication with the City; managing manpower, budgets, and schedules; invoicing; and other activities associated with managing the project.

3.2. Pre-Bid Conference - KFA will assist the City in conducting one (1) pre-bid conference. KFA will attend the pre-bid and present the project and assist in answering questions.

3.3. Bidder Questions - KFA will assist the City in responding to technical questions received from bidders during the bid phase of the project.

3.4. Addenda - KFA will assist the City in preparing and issuing required Addenda to the bidders. Preparation and issuance of two (2) Addenda has been assumed for budgeting purposes.

3.5. Bid Opening and Award Recommendation - KFA will attend the bid opening, perform all bid tabulation, review bids, perform reference checks, and make an award recommendation to the City.

4. Construction Phase Services

4.1. Project Management - This task includes routine communication with the City; managing manpower, budgets, and schedules; invoicing; and other activities associated with managing the project.

4.2. Conformed Documents - KFA will incorporate addenda items in the construction plans as appropriate and reproduce and distribute the documents.

4.3. Pre-Construction Conference - KFA will attend a pre-construction conference with the City, Contractor, and other parties as appropriate, and prepare the meeting minutes.

4.4. Construction Progress Meetings - KFA will attend regular construction progress meetings with the City, Contractor, and other parties as appropriate, including preparing the meeting minutes. For budgeting purposes, we have assumed 20 meetings to take place twice a month for 10 months.

4.5. Site Visits - KFA will visit the site (20 visits) to check the progress of the work and verify general conformance with the project plans and technical specifications.

4.6. Submittal Reviews - KFA will maintain a log of all Contractor submittals, track review progress, review and approve submittals, and distribute submittals to the appropriate parties.

4.7. Pay Application Review - KFA will review the Contractor's pay applications (10) after approval by the on-site Inspector and make recommendations for payment.

4.8. Change Orders - KFA will review all Contractor's requests for Change Orders and prepare Change Orders as appropriate. For budgeting purposes we have assumed two (2) change orders.

4.9. Requests for Information - KFA will provide answers to requests for information (RFI's) from Contractor as related to possible conflicts and clarifications needed between plans and specifications. Four (4) RFI's have been assumed.

4.10. Contract Close-Out – KFA will attend a final project walk-through, document "punch list items," and issue an Engineer's Concurrence for Project Acceptance letter. KFA will also notify TCEQ and other jurisdictional agencies of project completion.

4.11. Record Drawings – KFA will use the Contractor's redline as-built drawings to document as-built conditions in the final record drawings. KFA will supply the City with one set of reproducible record drawings and provide one set of record drawings in electronic format.

GENERAL ASSUMPTIONS

1. No proposed easements are expected for the project.
2. Utility relocations for water and wastewater utilities will be limited or not required. No relocations of dry utilities are included.
3. Subsurface utility engineering (SUE) is not included in this scope.
4. Impacts to regulated floodplains are not anticipated.
5. All review, inspection, and permit fees will be paid for directly by the Owner.
6. Owner will provide to KFA all data in Owner's possession relating to KFA's services on the Project. KFA will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by the Owner.

7. Owner will give prompt notice to KFA whenever Owner observes or becomes aware of any development that affects the scope or timing of KFA's services.

8. The Owner shall examine information submitted by KFA and render in writing or otherwise provide comments and decisions in a timely manner.

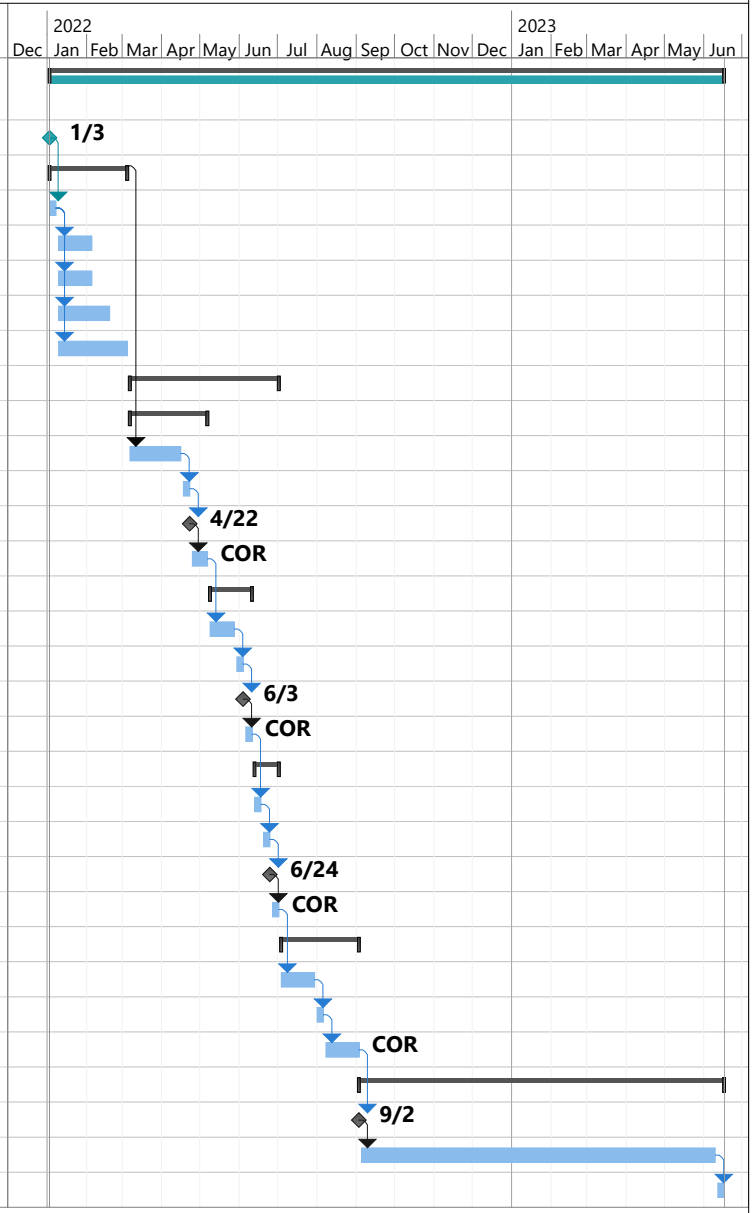
Attachment B - KFA MANPOWER/BUDGET ESTIMATE
CITY OF ROLLINGWOOD GENERAL ENGINEERING SERVICES
VANCE, VALE, AND BETTIS WATERLINES REPLACEMENT

Date: 11/11/2021

		Hourly Bill Rate	$ 260.00	$ 205.00	$ 178.00	$ 106.00	$ 114.00	$ 85.00	Subconsultants						
		Task	Quality Manager Hours	Senior Project Manager Hours	Project Engineer Hours	EIT Hours	Senior CADD Operator Hours	Clerical Hours	Total Labor Hours	Total Labor Cost	CivilCorp Cost	Raba Kistner Cost	Cox|McLain Cost	Expenses Cost	Total Cost
A		**PRELIMINARY ENGINEERING SERVICES**													
	1	Project Management		8				2	10	$1,810.00				$0	$1,810.00
	2	Data Collection and Site Visits		1	2	4	4		11	$1,441.00				$0	$1,441.00
	3	Environmental and Cultural Resources		1	2	2			5	$773.00			$10,892	$0	$11,665.00
	4	Design Survey		1	2	2	4		9	$1,229.00	$58,083			$0	$59,312.13
	5	Geotechnical Investigation		1	2	2			5	$773.00		$13,500		$0	$14,273.00
		Task A Subtotal	**0**	**12**	**8**	**10**	**8**	**2**	**40**	**$6,026.00**	**$58,083.13**	**$13,500.00**	**$10,892.00**	**$0**	**$88,501.13**
B		**DESIGN PHASE SERVICES**													
	1	Project Management		20				4	24	$4,440.00				$0	$4,440.00
	2	QA/QC and Constructability Reviews	8						8	$2,080.00				$0	$2,080.00
	3	Plan Preparation		20	48	96	48		212	$28,292.00				$0	$28,292.00
	4	Contract Documents and Technical Specifications		8	20	32			60	$8,592.00				$0	$8,592.00
	5	Engineer's Opinion of Probable Construction Cost		4	8	16			28	$3,940.00				$0	$3,940.00
	6	Design Submittals		2	4	8			14	$1,970.00				$0	$1,970.00
	7	Public Involvement Assistance		2	4	4			10	$1,546.00				$0	$1,546.00
		Task B Subtotal	**8**	**56**	**84**	**156**	**48**	**4**	**356**	**$50,860.00**	**$0.00**	**$0.00**	**$0.00**	**$0**	**$50,860.00**
C		**BID PHASE SERVICES**													
	1	Project Management		12	8			4	24	$4,224.00				$0	$4,224.00
	2	Pre-Bid Conference		1	2	2			5	$773.00				$0	$773.00
	3	Bidder's Questions		2	4	4			10	$1,546.00				$0	$1,546.00
	4	Addenda		2	4	8			14	$1,970.00				$0	$1,970.00
	5	Bid Opening and Award Recommendation		1	4	8			13	$1,765.00				$0	$1,765.00
		Task C Subtotal	**0**	**18**	**22**	**22**	**0**	**4**	**66**	**$10,278.00**	**$0.00**	**$0.00**	**$0.00**	**$0**	**$10,278.00**
D		**CONSTRUCTION PHASE SERVICES**													
	1	Project Management		16	8			12	36	$5,724.00				$0	$5,724.00
	2	Conformed Documents		1	2	4			7	$985.00				$0	$985.00
	3	Pre-Construction Conference		1	2	2			5	$773.00				$0	$773.00
	4	Construction Progress Meetings (20)		8	20	12			40	$6,472.00				$0	$6,472.00
	5	Site Visits (40)		8	40	32			80	$12,152.00				$0	$12,152.00
	6	Submittal Reviews		2	8	16			26	$3,530.00				$0	$3,530.00
	7	Pay Application Reviews (10)		2	6	8			16	$2,326.00				$0	$2,326.00
	8	Change Orders (2)		1	2	2			5	$773.00				$0	$773.00
	9	Requests for Information (4)		2	4	6			12	$1,758.00				$0	$1,758.00
	10	Contract Close-Out		2	4	4			10	$1,546.00				$0	$1,546.00
	11	Record Drawings		1	4	8	8		21	$2,677.00				$0	$2,677.00
		Task D Subtotal	**0**	**44**	**100**	**94**	**8**	**12**	**258**	**$38,716.00**	**$0.00**	**$0.00**	**$0.00**	**$0**	**$38,716.00**
		Project Totals	**8**	**130**	**214**	**282**	**64**	**22**	**720**	**$105,880.00**	**$58,083.13**	**$13,500.00**	**$10,892.00**	**$0.00**	**$188,355.13**

City of Rollingwood
Vance, Vale, and Bettis Waterline Replacement
Design, Bid, & Construction Schedule

ID	Task Name	Duration	Start	Finish
1	**Rollingwood Vance, Vale, and Bettis Waterline Replacement**	**76 wks**	**Mon 1/3/22**	**Fri 6/16/23**
2	NTP	0 wks	Mon 1/3/22	Mon 1/3/22
3	**Preliminary Engineering Services**	**9 wks**	**Mon 1/3/22**	**Fri 3/4/22**
4	Kick-off Meeting	1 wk	Mon 1/3/22	Fri 1/7/22
5	Data Collection & Field Visits	4 wks	Mon 1/10/22	Fri 2/4/22
6	Environmental Report	4 wks	Mon 1/10/22	Fri 2/4/22
7	Geotech Report	6 wks	Mon 1/10/22	Fri 2/18/22
8	Design Survey	8 wks	Mon 1/10/22	Fri 3/4/22
9	**Design Phase**	**17 wks**	**Mon 3/7/22**	**Fri 7/1/22**
10	**50% Phase**	**9 wks**	**Mon 3/7/22**	**Fri 5/6/22**
11	50% Design/ Specs	6 wks	Mon 3/7/22	Fri 4/15/22
12	QA/QC & Reproduction	1 wk	Mon 4/18/22	Fri 4/22/22
13	50% Submittal to COR	0 wks	Fri 4/22/22	Fri 4/22/22
14	COR Review	2 wks	Mon 4/25/22	Fri 5/6/22
15	**100% Phase**	**5 wks**	**Mon 5/9/22**	**Fri 6/10/22**
16	100% Design/Specs	3 wks	Mon 5/9/22	Fri 5/27/22
17	QA/QC & Reproduction	1 wk	Mon 5/30/22	Fri 6/3/22
18	100% Submittal to COR	0 wks	Fri 6/3/22	Fri 6/3/22
19	COR Review	1 wk	Mon 6/6/22	Fri 6/10/22
20	**Final Design Phase**	**3 wks**	**Mon 6/13/22**	**Fri 7/1/22**
21	Final Design/Specs	1 wk	Mon 6/13/22	Fri 6/17/22
22	QA/QC & Reproduction	1 wk	Mon 6/20/22	Fri 6/24/22
23	Final Submittal to COR	0 wks	Fri 6/24/22	Fri 6/24/22
24	COR Final Review and Approval	1 wk	Mon 6/27/22	Fri 7/1/22
25	**Bid Phase**	**9 wks**	**Mon 7/4/22**	**Fri 9/2/22**
26	Advertise & Bid	4 wks	Mon 7/4/22	Fri 7/29/22
27	Review Bids/ Recommendation	1 wk	Mon 8/1/22	Fri 8/5/22
28	Contract Execution	4 wks	Mon 8/8/22	Fri 9/2/22
29	**Construction**	**41 wks**	**Fri 9/2/22**	**Fri 6/16/23**
30	NTP	0 wks	Fri 9/2/22	Fri 9/2/22
31	Construction	40 wks	Mon 9/5/22	Fri 6/9/23
32	As-Builts	1 wk	Mon 6/12/23	Fri 6/16/23



COX | McLAIN
Environmental Consulting

ENVIRONMENTAL INVESTIGATIONS – SCOPE OF SERVICES
City of Rollingwood Waterline
For K Friese and Associates
City of Rollingwood

Project Understanding

Cox|McLain Environmental Consulting, Inc. (CMEC) understands that the City of Rollingwood (City) Proposes installation of approximately 4,000 linear feet of small-diameter waterlines within the existing right-of-way of Vance Lane, Hatley Drive, Bettis Boulevard, Pickwick Lane, Rollingwood Drive, Timberline Drive, and Riley Road. A preliminary project location exhibit is attached.

The City has contracted K Friese and Associates (Engineer) to design these improvements. CMEC understands that the project would most likely be developed using local funding and that neither federal funding nor oversight are anticipated. Therefore, CMEC assumes that the environmental investigations would be conducted in accordance with local, state, and federal laws but would not require assessment and documentation per the National Environmental Policy Act.

CMEC proposes to provide the preliminary environmental services listed below. Additional assumptions and exclusions are provided in the following sections.

Environmental Services

CMEC will provide the research, field investigations, and agency coordination to support the tasks discussed below and will present a summary of findings in an Environmental Technical Memorandum.

Select Resource Surveys

Hazardous Materials

CMEC will contract with a third-party vendor to provide a search of regulatory databases associated with known hazardous materials sites. The search will be compliant with the guidelines of ASTM E1537-13. CMEC hazardous materials specialists will supplement the results of the database search with field observations and provide an assessment of the risk for the project to encounter contaminated soil, groundwater, or other media.

Historic Resources, including Archeology

CMEC understands that the project would be subject to the Antiquities Code of Texas. Based the project's lack of above-ground construction; known resources in the area; and past land use in and adjacent to the project area, CMEC assumes that Antiquities Code compliance would not require an archeological survey or non-archeological historic resource survey. Furthermore, the scope and setting of the project may not require coordination with the Texas Historical Commission. This scope of services provides for a due-diligence review including background research and regulatory assessment to determine the appropriate compliance pathway. A coordination letter to the THC is provided as a separate task that will only be initiated if conditions warrant.

The due-diligence review will include a search of the Texas Archaeological Resources Laboratory (TARL) and Texas Historical Commission (THC) databases to document known archaeological and non-archeological historic sites in the project area. This information will be combined with additional contextual information (e.g., soils, past disturbance, etc.). If a need for archeological or non-archeological historic resource surveys is identified either during project design, review, or coordination, those services could be provided under a separate scope and fee.

Water Resources and Waters of the US

CMEC resource specialists will provide a permit-compliance summary related to federal, state, regional, and local regulations. Compliance commitments will be summarized in the Environmental Technical Memorandum. This scope of services does not provide for associated agency-coordination document or construction-phase services (e.g., notice of intent, aquifer protection plans, SWP3).

CMEC wetland specialists will assess the project area to determine whether potential waters of the U.S. occur on site. Impacts to waters of the U.S. may require authorization under Section 404 of the Clean Water Act. CMEC will delineate the boundaries of waters of the U.S. and quantify potential impacts to determine the appropriate compliance strategy. CMEC assumes that the project impacts would not exceed the limits associated with a Nationwide Permit (NWP), as administered by the US Army Corps of Engineers (USACE)

(i.e., no Individual Permit required). Additionally, CMEC assumes that impacts would not require a Pre-construction Notification. If these or other USACE coordination requirements are identified during project design or development, these services could be provided under a separate scope and fee.

Protected Species Habitat Assessment

CMEC ecologists will assess the project area to determine whether it contains suitable habitat for species protected under state and federal law. This includes potential habitat for various karst-dependent species and Golden-cheeked warblers. CMEC ecologists will consult published data related to species occurrence in the project area and perform research on the project area before conducting field-based habitat assessments. These habitat assessments will include karst species habitat investigations conducted by qualified personnel and completed per current US Fish and Wildlife Service (USFWS) protocols. Karst investigations will not proceed beyond cursory excavations completed using hand tools in 10 minutes of less. Given the location of the proposed project, CMEC assumes that investigations are not likely to discover habitat for karst-dependent species. If such habitat is discovered and additional investigations (e.g., presence absence surveys) or USFWS consultation is required, those services could be provided under a separate scope and fee.

CMEC assumes that the City understands that investigations related to the surface expression of karst habitat does not extend to sub-surface karst features that may provide habitat. If karst voids are accidentally discovered during construction, the City should follow appropriate TCEQ and USFWS regulations and guidance. The project area occurs within the permit area of the Balcones Canyonlands Conservation Plan (BCCP). CMEC assumes that a “Infrastructure Project - Habitat Assessment Application” would be required due to the replacement or update to linear utility equipment within the BCCP Permit area.

Environmental Technical Memorandum

CMEC will prepare an Environmental Technical Memorandum that summarizes the findings of the resource investigations discussed above. The document will include all agency correspondence, field notes, and research materials, as appropriate. CMEC will address comments provided by the Engineer and/or City after their review of the draft deliverable.

Other services not included, though available for additional scope and fee:

- Noise barrier analysis
- Air quality modeling
- Notices, Publication fees
- Right-of-entry coordination
- Public Involvement activity preparation or planning
- Edwards Aquifer Protection Plan
- Expert witness services
- Mitigation planning
- Formal presence/absence surveys for any federally listed species
- Formal or informal consultation with the USFWS under the Endangered Species Act
- Construction phase monitoring or services
- Phase 1, Phase 2, or Phase 3 Environmental Site Assessment for Hazardous Materials
- Environmental Documentation per TxDOT requirements.

Deliverables

CMEC will prepare a THC Coordination Letter and will provide it (after City approval) to the THC for their review. CMEC will provide a draft and final Environmental Technical Memorandum that summarizes the resource assessments discussed above. CMEC will complete the environmental deliverables for a cost not to exceed **$10,892.00**, as detailed in Exhibit A.

Meghan P. Lind
Associate | Senior Ecologist
Cox|McLain Environmental Consulting, Inc.

R NAME: Cox|McLain Environmental Consulting, Inc. **K. FRIESE & ASSOCIATES - Rollingwood Waterline**

TASK DESCRIPTION	PROJECT MANAGER	QA/QC REVIEWER	SR ENVL SCIENTIST II	SR ENVL SCIENTIST I	ENVL PROF II	ENVL PROF I	ENVL STAFF II	ENVL STAFF I	ENVL TECH II	ENVL TECH I	ADMIN/ CLERICAL		LABOR HOURS & COSTS
Task 1: Resource Investigations													
Project Management, meetings, communications	**1**				**4**						**4**		**9**
Agency Coordination - in person meetings (not included)													**0**
Public Involvement (not included)													**0**
THC Coordination Letter	**1**	**2**	**2**		**8**		**8**				**1**		**22**
Waters of the US Delineation and Impact Assessment			**2**	**6**		**6**	**4**						**18**
Threatened/Endangered Species Habitat Assess.	**1**		**4**	**10**		**4**	**4**		**8**		**1**		**32**
Informal/Formal USFWS Consultation per ESA (not included)													**0**
Hazardous Materials Database Search and Analysis		**2**			**8**			**4**		**2**			**16**
Environmental Technical Memorandum, includes BCCP Infrastructure Application		**2**		**12**	**8**		**4**	**4**					**30**
HOURS SUB-TOTALS	3	6	8	28	28	10	20	8	8	2	6		127
CONTRACT RATE PER HOUR	$138.00	$71.00	$113.00	$95.00	$83.00	$73.00	$60.00	$53.00	$45.00	$39.00	$50.00		
TOTAL LABOR COSTS	$414.00	$426.00	$904.00	$2,660.00	$2,324.00	$730.00	$1,200.00	$424.00	$360.00	$78.00	$300.00		$9,820.00
% DISTRIBUTION OF STAFFING	2%	5%	6%	22%	22%	8%	16%	6%	6%	2%	5%		
Task 2: THC Coordination													
Regulatory Compliance Letter (no surveys)					4		4						8
HOURS SUB-TOTALS	0	0	0	0	4	0	4	0	0	0	0		8
CONTRACT RATE PER HOUR	$138.00	$71.00	$113.00	$95.00	$83.00	$73.00	$60.00	$53.00	$45.00	$39.00	$50.00		
TOTAL LABOR COSTS	$0.00	$0.00	$0.00	$0.00	$332.00	$0.00	$240.00	$0.00	$0.00	$0.00	$0.00		$572.00
% DISTRIBUTION OF STAFFING	0%	0%	0%	0%	50%	0%	50%	0%	0%	0%	0%		
Labor Subtotal													$10,392.00
Direct Expenses (Task 1 Only)													
Lodging/Hotel	day/person		$80.00										$0.00
Lodging/Hotel Taxes/fees	day/person		$20.00										$0.00
Meals	day/person		$41.00										$0.00
Mileage	mile	0	$0.535										$0.00
Standard Postage	letter		$0.49										$0.00
Overnight Mail - letter size	each	0	$25.00										$0.00
Overnight Mail - oversized box	each	0	$30.00										$0.00
Courier Services	each	0	$25.00										$0.00
Photocopies B/W (8 1/2" X 11")	each		$0.10										$0.00
Photocopies B/W (11" X 17")	each		$0.20										$0.00
Photocopies Color (8 1/2" X 11")	each		$0.50										$0.00
Plots (B/W on Bond)	square foot		$0.50										$0.00
Plots (Color on Bond)	square foot		$1.00										$0.00
Hazardous Materials Database Search	search	1	$500.00										$500.00
Geologic Assessment (not included)	report		$3,000.00										$0.00
Archeology Equipment - Backhoe Operator (not included)	day/person		$1,500.00										$0.00
CDs	each		$1.50										$0.00
SUBTOTAL DIRECT EXPENSES													**$500.00**

SUMMARY	
SUBTOTAL LABOR	$10,392.00
SUBTOTAL NON-LABOR	$500.00
TOTAL	**$10,892.00**

CivilCorp
ENGINEERS • SURVEYORS

4611 E. Airline Ste 300
Victoria, Texas 77904
Telephone: (361) 570-7500
E-Mail: babsher@civilcorp.us

November 10, 2021

K Friese and Associates
1120 S Capital of Texas Highway, City View 2, Suite 100
Austin, Tx 78746
Attn: Greg Blackburn, P.E.

Re: Fee Proposal for Surveying Services – City of Rollingwood – Water Main Replacement Design Survey

CivilCorp, LLC is pleased to submit this fee proposal for surveying services for the above referenced project. We propose the following scope of work, deliverables, schedule, fee and exclusions for our services.

I. SCOPE OF WORK

CONTROL SURVEY

Control will be set with 1,000-foot maximum spacing between points, including 2 points set beyond the project limits. Control points shall be of material suitable for conditions as determined by a Texas RPLS. A survey control map sheet will be provided in PDF format signed and sealed by a Texas RPLS. Control coordinates will be based on the Texas Coordinate System of 1983 Texas Central Zone (4203), NAD 83 (2011 adjustment Epoch 2010.00) Geoid 18 and NAVD 88 as determined by GPS observations. Control elevations shall be determined by GPS observation and conventional third order level loop.

EXISTING RIGHT-OF-WAY AND PROPERTY LINES

Abstracting will be performed without the use of a title company to gain a determination of the existing right-of-way.

TOPOGRAPHIC SURVEY

The topographic survey shall be within the existing right-of-way as shown on the attached exhibit. Pavement material types will be indicated as determined on the surface. Existing underground utilities will be collected as marked by others per an 811 one call, as well as visible surface features, including trees over 8 inches in diameter. Overhead utilities will be indicated. Gravity sanitary and storm sewers will be located as to top of manholes and inlets, flow line elevations, type, size, and direction of pipes. Water lines will be located by tops of valves, fire hydrants (flush valves) and visible surface features. Cross section of the survey area will be obtained at 50-foot intervals. An existing condition 2-D planimetric topographic survey base map will be provided with text, line types, and feature blocks scaled to be plotted at agreed upon scales

DIGITAL TERRAIN MODEL (DTM)

A three-dimensional surface model or DTM will be created from a TIN which will be based on conventionally collected three-dimensional survey point data including cross sections and other relevant surface elevation points.

II. FEE

The estimated fee for the above mentioned Scope of Work for lump sum payment is **$ 58,083.13.** See attachment A for delineation of the estimated fee.

Deliverables

1. Copy of ASCII Points in .txt format
2. Control Sheet in PDF format
3. All CAD files including DTM

Schedule

Work will begin 1 week after official notice to proceed is received. The survey is expected to progress as follows:
Complete Control Survey – Week 1
Complete Topographic Survey -Weeks 2 through 5
Complete Existing Right-of-way Survey – Weeks 5 and 6

Exclusions

Proposed right-of-way deliverables
Subsurface utility locating
Right of entry agreements
Research easements and property owner information of properties adjoining the right-of-way
Extra work that is not included in our Scope of Work.

If you have any questions or require additional information, please don't hesitate to call me. We are looking forward to working with you on this project.

Very truly yours,

CivilCorp, LLC

Brandon Absher, RPLS
Project Manager

K Friese and Associates

By: _____

Title: _____

Date: _____

# of Rollingwood - Vance, Vale, & Bettis Water Main Replacements

Survey entire ROW limits of the area shown, including 50-ft in each direction of intersections

Attachment A - Fee Schedule
Method of Payment:

Prime: K Friese and Associates
Project: Vance, vale, and Bettis Water Main Replacement
Subprovider: CivilCorp, LLC. (Surveying Tasks)
Method of Payment: Lump Sum

TASK DESCRIPTION	RPLS-PROJECT MANAGER	SENIOR SURVEY TECH	SURVEY TECH	1-PERSON SURVEY CREW	2-PERSON SURVEY CREW	3-PERSON SURVEY CREW	SENIOR GIS OPERATOR	GIS OPERATOR	ADMIN/ CLERICAL	TOTAL LABOR HRS.	TOTAL TASK COSTS	SHEETS	HOURS PER SHEET
Set Project Control (Estimate 6 control points, 5/8" iron rods with cap)(Includes Texas 811)	2	4	6		20					32	$ 4,970.00		
Determine Existing Right-of-Way	6	12	24		25		1			68	$ 9,330.00		
Tie existing utilities marked by 811 one call	2		4		15		1			22	$ 3,550.00		
Topographic suvrvey - tie Road way at 50' sections and all surface features, includes trees 8" diameter or larger, manholes/inverts, etc.	6	12	24		155		1			198	$ 32,730.00		
Prepare 2D and 3D deliverables	6	16	24							46	$ 5,150.00		
Prepare control sheets	3	4	8							15	$ 1,735.00		
										0			
HOURS SUB-TOTALS	25	48	90	0	215	0	3	0	0	381	$57,465.00		
CONTRACT RATE PER HOUR	$165.00	$110.00	$100.00	$130.00	$180.00	$215.00	$120.00	$95.00	$90.00				
TOTAL LABOR COSTS	$4,125.00	$5,280.00	$9,000.00	$0.00	$38,700.00	$0.00	$360.00	$0.00	$0.00				
% DISTRIBUTION OF STAFFING	7%	13%	24%	0%	56%	0%	1%	0%	0%				
SUBTOTAL										$57,465.00			

OTHER DIRECT EXPENSES	**UNIT**	MAXIMUM	**QUANTITY**	**NOTES**						**COST**
Mileage	Mile	$ 0.575	1075							$ 618.13
SUBTOTAL DIRECT EXPENSES										**$618.13**

SUMMARY	
TOTAL LABOR COSTS	$57,465.00
NON-SALARY (OTHER DIRECT EXPENSES)	$618.13
TOTAL	$58,083.13

RABA KISTNER

8100 Cameron Road, Suite B-150
Austin, TX 78754

P 512.339.1745
F 512.339.6174
TBPE Firm F-3257

WWW.RKCI.COM

[Delivery by Email: gblackburn@kfriese.com]

Proposal No. PAA21-222-00
November 3, 2021

Mr. Greg Blackburn, P.E.
Associate
K Friese + Associates
1120 South Capital of Texas Highway, CityView 2, Suite 100
Austin, Texas 78746

RE: Proposal for Geotechnical Engineering Study
Rollingwood Waterline Replacement
Vale Street, Rollingwood Drive, Bettis Boulevard, Vance Lane
Rollingwood, Texas

Dear Mr. Blackburn:

RABA KISTNER Consultants, Inc. (RKCI) is pleased to submit this proposal for Geotechnical Engineering Services for the above referenced project. The broad objectives of our study will be to determine soil conditions at the site and to develop design recommendations and construction guidelines for the proposed water main replacement project in Rollingwood, Texas. Described in this proposal are:

- our understanding of pertinent project characteristics;
- our proposed scope for field and laboratory study;
- our proposed scope for engineering evaluation and reporting;
- our tentative project schedule; and
- our lump sum study cost.

Project Description

Under consideration in this study is waterline replacement at Rollingwood Drive from Timberline Drive to Vale Street, Vale Street from Rollingwood Drive to Vance Lane, Bettis Boulevard from Riley Road to Vance Lane, and Vance Lane from Riley Road to Vale Street in Rollingwood, Texas. The total length of the project is estimated to be 4,000 linear feet. Construction is anticipated to be completed using open cut trench construction. The site is developed and paved with asphalt drives.

Field Study

To explore subsurface soil conditions at this site, RKCI recommends drilling 8 borings to an approximate depth of 15 ft below the existing ground surface utilizing a truck mounted drilling rig as presented on the attached preliminary Boring Location Map.

Samples will be taken using conventional Shelby tube, split-spoon, and NX rock core sampling techniques. The borings will be located in the field utilizing a recreation grade hand-held GPS device. Our scope of service does not include surveying in the boring location. The boreholes will be backfilled with auger cuttings and bentonite and then patched with asphalt.

Water level readings will be recorded for the open boreholes during drilling and at drilling completion. If free water is encountered during drilling, the RKCI geologist will temporarily suspend drilling operations and

obtain water level measurements in the open borehole at 5-minute intervals over a 15-minute time period. Water level measurements will also be recorded at completion of drilling prior to backfilling the boreholes with the auger cuttings and spoils generated during the drilling operations.

Samples collected will be retained in our laboratory for 30 days after submittal of the final geotechnical report.

Laboratory Testing

Upon completion of the subsurface exploration, a testing program will be designed to define the strength and classification characteristics of the subgrade soils. The laboratory testing program is anticipated to include moisture content tests, Atterberg Limits (plasticity) tests, unconfined compression tests, and grain size analyses. However, the actual type and number of laboratory tests will be based on the subsurface conditions encountered in the borings. The laboratory testing will be performed in general accordance with applicable ASTM standards.

Engineering Report

The results of the field and laboratory phases of the study will be reviewed by our staff of engineers and geologists. The results of our review, together with the supporting field and laboratory data, will be presented in a written, engineering report. The Geotechnical Engineering Report will include the following information and recommendations, if applicable:

- A boring location map and boring logs;
- A summary of the field and laboratory sampling and testing program,
- A summary of the laboratory test results;
- A review of general site conditions including descriptions of the site, the subsurface stratigraphy, groundwater conditions, and the presence and condition of fill materials, if encountered.
- Pipeline installation considerations, including:
    - pre-installation considerations;
    - excavation equipment;
    - trench safety considerations;
    - open cut trench guidelines;
    - backfill settlement estimations;
    - alternatives to reduce backfill settlement;
    - drainage considerations; and
- Pipeline material specifications.

Our scope of work does not include a geologic fault study nor does it include conducting test pits at the site. Site grading plans can result in changes in the subgrade conditions and alter foundation design recommendations. Final site grading plans will be helpful information in the preparation of our foundation engineering recommendations.

The final report will be produced in a digital PDF and delivered via email.

Tentative Project Schedule

Based on our present workload and weather permitting, we anticipate that we could begin the field exploration phase of this study within 4 to 5 working days of receiving your written authorization, provided the site is accessible to our truck-mounted drill rig and the Client has supplied us with available information regarding existing utilities and below grade structures on site (if any). The field exploration and laboratory testing phase of the study is expected to take approximately 8 to 7 working days to complete. Engineering analyses and preparation of the engineering report is expected to take an additional two to three weeks to complete. We will be pleased to provide the design team with verbal design information as the data becomes available, once drilling has been completed.

Project Cost

The total lump sum cost for the study scope outlined herein is **$13,500.00.**

Should unusual soil conditions be encountered in the field that indicates the desirability of significantly broadening the scope of the study, we will contact you to receive authorization before proceeding with any additional work. Additional services will be billed on a unit basis in accordance with our standard fees as indicated on the attached Schedule of Fees for Professional Services.

If available, we request that the Client provide RKCI with a recent plat of the project site, a drawing illustrating existing and proposed construction locations, and preliminary site grading plans prior to the start of our field exploration services. Also, it is our understanding that the Client will provide access to all boring locations for a conventional, truck-mounted drilling rig and that the Client will provide underground utility clearance. RKCI will assist in locating underground utilities, provided the Client submits documentation of existing utility locations. RKCI will take all precautions to prevent damage to property; however, RKCI cannot be responsible for tire rutting, or damage of landscaping.

It should be noted that our study scope and project cost does not include professional time and travel expenses for participation in design team meetings. Furthermore, our estimate does not include professional time for plan review to determine whether the drawings comply with the intent of the geotechnical recommendations.

Acceptance

We appreciate the opportunity of submitting this contract and look forward to working with you in the development of this project, which will be carried out in accordance with this letter and the following attachments:

Attachment	Description
I	Standard Terms and Conditions
II	Schedule of Fees

Proposal No. PAA21-222-00
November 3, 2021

Please return one signed copy of this letter proposal to provide written authorization for our firm to complete work on the services outlined herein. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Texas 75397-1037.

RKCI considers the data and information contained in this proposal to be proprietary. This statement of qualifications and any information contained herein shall not be disclosed and shall not be duplicated or used in whole or in part of any purpose other than to evaluate this proposal.

Very truly yours,

RABA KISTNER CONSULTANTS, INC.

Yvonne Garcia Thomas, P.E.
Vice President

Richard T. Shimono, P.E.
Project Engineer

RTS/YGT: np
Attachments I & II
Copies Submitted: Above (1)

Accepted By:

Signature

Typed or Printed Name

Title

Date

RABA KISTNER

STANDARD TERMS AND CONDITIONS

1. **DEFINITIONS.**

1.1 **RK.** Raba Kistner, Inc., and / or one of its subsidiaries (Project Control of Texas, Inc. or PC Sports, Inc.) that is being engaged to provide the services to CLIENT in connection with the delivery of the proposal to which these Standard Terms and Conditions relate.

1.2 **CLIENT.** Person, entity or organization for which RK is rendering services regarding the Project.

1.3 **PROJECT.** The activity, venture, plan, building, site or investigation for which CLIENT has engaged RK to provide professional services.

1.4 **CONTRACTOR.** Person, entity or organization providing construction services, including labor and material for the Project.

1.5 **SERVICES.** The professional services to be performed by RK as set forth in the proposal or Agreement to which the Standard Terms and Conditions are attached.

1.6 **AGREEMENT.** RK's proposal accepted by CLIENT and these Standard Terms and Conditions which are incorporated into and made a part of the Agreement.

2. **SERVICES.** RK is being engaged by the CLIENT to render professional services ("Services") involving only RK's advice, judgment and opinion. RK may subcontract all or a portion of the Services performed hereunder. RK shall apply professional judgment in determining the extent to which RK complies with any given standard identified in RK's instruments of professional services. CLIENT expressly acknowledges that RK makes no warranties or guarantees, expressed or implied, regarding the Services.

3. **INFORMATION PROVIDED BY CLIENT.** CLIENT may provide or direct RK to utilize or rely upon certain information ("CLIENT Information") in the performance of RK's services. RK shall be entitled to rely upon such CLIENT Information. RK will not conduct an independent evaluation of the accuracy or completeness of such CLIENT Information and shall not be responsible for any errors or omissions in such information. RK's report, as well as any recommendations, findings, and conclusions made by RK, are dependent on information received from CLIENT. Changes or modifications to the information provided by CLIENT can affect RK's evaluation, recommendations, findings and conclusions, and CLIENT agrees—as a material term of this Agreement—to notify RK immediately, in writing, if CLIENT becomes aware of any such changes or modifications, including changes to the size, scope, location, or other material characteristics of CLIENT's project. The CLIENT shall be responsible for providing the location of all underground utilities and other structures in the vicinity of RK borings or excavations. RK will not accept responsibility and will not be liable for affecting or damaging any underground utility, underground storage tank, or other subsurface condition not previously identified and located, or improperly located, by the CLIENT, a utility, or a utility locating agency.

4. **SITE ACCESS AND SITE SAFETY.** CLIENT shall provide right-of-entry to the buildings and sites which are the subjects of RK's services. CLIENT represents that it possesses authority for such right-of-entry and that the building/site operator(s) possess the necessary permits and licenses for current activities at the site. RK shall be responsible for supervision and site safety measures of its own employees and subconsultants, but shall not be responsible for the supervision or health and safety precautions of any other parties, including CLIENT, CLIENT's contractors, subcontractors, or other parties present at the site.

5. **SUBSURFACE EXPLORATIONS.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. CLIENT understands RK's layout of boring and test locations is approximate and that RK may deviate a reasonable distance from those locations. RK will take reasonable precautions to reduce damage to the site when performing services; however, CLIENT accepts that invasive services such as drilling, or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the scope of services.

6. **CHANGED CONDITIONS.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to RK are uncovered or revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, RK may require renegotiation of appropriate portions of this Agreement. RK shall notify the CLIENT of the changed conditions necessitating renegotiation, and RK and the CLIENT shall promptly and in good faith attempt to renegotiate the terms of the agreement affected by the changed conditions. If changes cannot be agreed to with respect to the changed conditions, the parties shall utilize the Dispute Resolution/Litigation procedures in this Agreement.

7. **TESTING AND OBSERVATIONS.** CLIENT understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. RK will provide test results and opinions based on tests and field observations only for the work tested. CLIENT understands that testing and observation are not continuous or exhaustive and are conducted to reduce – not eliminate – project risk. CLIENT agrees to the level or amount of testing performed and the associated risk. CLIENT is responsible (even if CLIENT delegates such responsibility to Contractor) for notifying and scheduling RK to perform these services. RK shall not be responsible for the quality and completeness of contractor's work or Contractor's adherence to the project plans, specifications and other related documents. RK's performance of testing and observation services shall not relieve Contractor in any way from responsibility for defects discovered in Contractor's work or create a

warranty or guarantee on the part of RK. CLIENT acknowledges that RK will not supervise or direct the work performed by Contractor or its subcontractors and is not responsible for their means and methods.

8. **ESTIMATE OF FEES FOR SERVICES.** If included as part of RK's proposal, RK will, to the best of its ability, perform the scope of services within the proposed fee estimate provided by RK. RK's proposal fees are based upon an estimate of the services required to meet the specifications for the project and following generally accepted engineering practices. The CLIENT recognizes that unforeseen circumstances along with changes in scope and project/contractor's schedules can influence the successful completion of the scope of services within the estimated proposed fees. Because Contractor has sole control over the project and determines the means and methods used to build/construct the project, RK's service fees are estimates and not lump sum or guaranteed maximum fees. The CLIENT is fully responsible for payment for all services provided, including retests of areas or samples that failed to meet Project specifications. The Estimate of Fees is valid for a period of 60 days after RK's proposal is submitted to CLIENT. If RK's proposal is not accepted by CLIENT within 60 days after it is submitted to CLIENT, RK may modify the Estimate of Fees.

9. **REPORTS**. RK may provide CLIENT with written reports in connection with the Services performed. Such reports will present such findings and conclusions as RK may reasonably make with the information gathered while performing its services and provided by CLIENT. The reports may be copied for inclusion in other documents related to the project provided they are reproduced in their entirety. Reports and other instruments of service are prepared for, and made available for, the sole use of the CLIENT, and the contents thereof may not be used or relied upon by others without the express written authorization of RK. Any unauthorized use or distribution of RK's reports shall be at the CLIENT's sole risk and without liability to RK.

10. **TOXIC AND HAZARDOUS MATERIALS.** CLIENT shall provide RK with all information within CLIENT's possession or knowledge related to the potential or presence of toxic or hazardous materials or pollutants at the Project site. CLIENT agrees that RK neither created nor contributed to the creation or existence of any toxic or hazardous materials or pollutants. In no event shall RK be required to sign a hazardous waste manifest or take ownership of any toxic or hazardous materials or pollutants. If unanticipated toxic or hazardous materials or pollutants are encountered while RK is performing its services, RK reserves the right to stop field operations and notify CLIENT and CLIENT assumes responsibility to notify appropriate regulatory agencies. RK and CLIENT must mutually agree to remobilize.

11. **NO THIRD-PARTY BENEFICIARIES**. The services and any report(s) prepared under this Agreement are for the sole benefit and sole use of CLIENT and are not for the use of any other party or person. Only CLIENT may rely upon the services and any report or work product. Nothing in this Agreement, or any subsequent amendments or modifications, or in any report issued under this Agreement, shall create a contractual relationship with or a cause of action in the favor of any third party against either RK or CLIENT. If CLIENT provides a copy of any report prepared by RK to others, it shall advise the recipient that the information contained in the report is provided for information only and is not to be relied upon by third parties.

12. **LEED PROJECTS.** Unless specifically addressed elsewhere in this agreement, RK has no responsibility or liability, including duty to defend or duty to indemnify, any party (including but not limited to CLIENT, owner, owner's agents, architects, engineers, contractors, construction managers, subcontractors) for the LEED certification process including: developing, producing, or retaining any documentation relating to the calculation of LEED points; and attainment of LEED certification points or LEED ratings.

13. **STANDARD OF CARE.** RK shall perform its professional services in accordance with the standard of care and diligence normally practiced by professional firms in performing services of a similar nature, in the same locality, under similar circumstances. CLIENT expressly acknowledges that RK makes no other warranties or guarantees, expressed or implied, regarding its professional services or its work product.

14. **RISK ALLOCATION.** RK will be responsible only for its own work, and that of its sub-consultants, and not for defects in the work designed or built by others.

15. **LIMITATION OF LIABILITY. CLIENT AND RK HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING RK'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF RK (AND ITS RELATED ENTITIES, EMPLOYEES, OWNERS, AGENTS, AND REPRESENTATIVES) TO CLIENT (AND THIRD PARTIES GRANTED RELIANCE ON RK'S WORK PRODUCT, OR OTHERWISE SEEKING RECOVERY UNDER THIS AGREEMENT) IS LIMITED TO THE GREATER OF $100,000 OR THE FEE PAID RK UNDER THIS AGREEMENT, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF RK'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY.**

16. **CONSEQUENTIAL DAMAGES.** Neither CLIENT nor RK will be liable to the other for any special, consequential, indirect, incidental or penal losses or damages of any kind, nor will CLIENT or RK be liable to the other for losses, damages, or claims, regardless of how defined, related to: lost profits; unavailability of property or facilities; shutdowns or service interruptions; loss of use, revenue, opportunity, or inventory; use charges, carrying costs, cost of substitute facilities, goods, or services; cost of capital, or claims of any other party and/or its customers.

17. **SUSPENSION OF SERVICES.** If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, RK may suspend performance of services upon seven (7) calendar days' notice to CLIENT. RK shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension. Upon payment in full by CLIENT, RK may resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for RK to resume performance. Payment of invoices shall not be subject to any discounts or set-offs by CLIENT unless agreed to in writing by RK. Payment to RK for services rendered and expenses incurred will be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. CLIENT shall not make any changes to RK's banking and deposit information or payment instructions unless CLIENT

communicates the requested changes to RK orally and in writing and obtains written confirmation from an RK officer that the requested changes are legitimate and authorized by RK. If CLIENT makes a payment to a third party instead of to RK based on an unauthorized request to CLIENT for a change to RK's banking and deposit information or payment instructions and without obtaining written confirmation of the change from RK, CLIENT will remain liable to RK for payment of the amount of the unauthorized payment.

18. **WAIVER OF SUBROGATION.** To the extent damages are covered by property insurance, or any other available insurance coverage, CLIENT and RK waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages. CLIENT agrees that CLIENT shall procure or cause to be procured builder's risk insurance or other property insurance for its project. RK and CLIENT waive all rights against each other and any of their consultants, contractors, subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, flood, or other causes of loss to the extent covered by CLIENT's or CLIENT's Contractor's builder's risk insurance, or other available insurance coverage. The policies shall provide waivers of subrogation by endorsement or otherwise. CLIENT shall require of its contractors, consultants, agents and employees similar waivers in favor of RK and its subconsultants. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

19. **OWNERSHIP OF DOCUMENTS.** RK's reports, drawings, plans, specifications, and other documents and deliverables are instruments of professional service ("Instruments of Service") developed by RK in contemplation of a wide array of project-specific variables, including how the documents will be used and by whom. RK shall be the author, owner and custodian of the Instruments of Service, and shall retain all common law, statutory, and other reserved rights, including copyright. By execution of this Agreement, RK grants to CLIENT a limited, nonexclusive license to use the Instruments of Service for purposes of constructing, using, and maintaining the project for which the services are performed, provided CLIENT substantially performs its obligations, including prompt payment of all sums when due, under this agreement.

Upon completion of the services, and payment in full of all monies due RK, CLIENT may retain copies of all such documents. **THE INSTRUMENTS OF SERVICE ARE NOT INTENDED NOR REPRESENTED TO BE SUITABLE FOR REUSE ON EXTENSIONS, MODIFICATIONS, OR ADAPTATIONS OF THE PROJECT, OR ANY OTHER PROJECT. ANY REUSE OF SUCH DOCUMENTS, WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY RK FOR THE SPECIFIC PURPOSE INTENDED, WILL BE AT CLIENT'S SOLE RISK WITHOUT LIABILITY OR LEGAL EXPOSURE TO RK. CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY, DEFEND, AND HOLD HARMLESS RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, AND CONSULTANTS AGAINST ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES, DEFENSE COSTS, AND COURT COSTS) ARISING FROM, OR ALLEGEDLY ARISING FROM, OR IN ANY WAY CONNECTED WITH, THE UNAUTHORIZED REUSE OR MODIFICATION OF THE DOCUMENTS BY CLIENT OR ANY PERSON OR ENTITY THAT ACQUIRES OR OBTAINS THE DOCUMENTS FROM OR THROUGH CLIENT WITHOUT THE WRITTEN AUTHORIZATION OF RK REGARDLESS OF WHETHER SUCH CLAIMS, DEMANDS, OR ACTIONS ARE FOUNDED IN WHOLE OR IN PART UPON ALLEGED NEGLIGENCE OF RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR CONSULTANTS.**

Parties other than CLIENT and RK may apply to use an instrument, using a form prepared by RK for that purpose. Others' use of an instrument shall be permitted only when CLIENT and RK both so agree; either shall have the right to forbid use by others. In addition, RK shall make its permission contingent upon the satisfaction of certain conditions when, in RK's professional judgment, such a contingency is necessary.

20. **DISPUTE RESOLUTION/LITIGATION.** All claims, disputes, and other controversies between RK and CLIENT arising out of, or in any way related to, the services provided by RK shall be submitted to mediation, before and as a condition precedent to, other remedies provided by law. Any litigation related to the Agreement or RK's performance of its professional services shall be commenced in a court in Bexar County, Texas. CLIENT consents to personal jurisdiction in the State of Texas and agrees that venue of any litigation shall be in Bexar County, the county where RK's principal place of business is located. CLIENT waives any objection to personal jurisdiction in Texas or to venue in Bexar County. The prevailing party in such litigation will be entitled to recover all court costs, attorneys' fees, and other legally recoverable claim-related expenses. As a condition precedent to mediation and / or litigation related to any claim arising out of the services provided under this Agreement, CLIENT shall obtain a written affidavit from a registered, independent, and reputable professional engineer describing any error, omission or other act by RK that allegedly failed to comply with the professional standard of care applicable to RK's performance of services and provide such affidavit to RK. The affidavit shall comply with the requirements of Texas Civil Practice & Remedies Code Chapter 150.

21. **TERMINATION OF CONTRACT.** CLIENT and RK may terminate RK's services at any time upon ten (10) calendar days' written notice. In the event of termination, CLIENT agrees to fully compensate RK for services performed including reimbursable expenses through the termination date, as well as reasonable demobilization expenses. RK will terminate its services without waiving any claims against or incurring any liability to CLIENT.

22. **STATUTE OF LIMITATIONS.** Any applicable statute of limitations will commence to run and any cause of action shall be deemed to have accrued not later than the earlier of the following: (1) the date of the report issued by RK giving rise to the cause of action; (2) the date on which RK issues its last report under this Agreement; or (3) if RK is retained to perform construction observation, the date of substantial completion of the project.

23. **FORCE MAJEURE.** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control ("Force Majeure") including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected. Force Majeure may not be claimed as a cause for delay in payment of money due and payable hereunder.

24. **NO ASSIGNMENT**. Neither RK nor CLIENT shall assign or transfer its interest in this Agreement without the express written consent of the other.

25. **SEVERABILITY.** Each provision of this Agreement is intended to be severable. If any terms or provisions of this agreement shall be held to be invalid, illegal, or unenforceable for any reason whatsoever, the validity, legality, and enforceability of the remaining provisions hereof shall remain in full force and effect and shall not in any way be affected or impaired thereby. Moreover, to the maximum extent allowed by law, the Parties hereto stipulate that any offending provisions will be modified or altered, as necessary, so as to give such provisions the maximum permissible effect and application intended.

26. **ENTIRE AGREEMENT**. This Agreement, and all of its attachments, constitutes the entire, integrated Agreement between the Parties to it, and this Agreement supersedes all other Agreements, oral or written between the Parties, concerning the subject set forth in this Agreement. This Agreement may not be amended except in writing, with that amendment being signed by both Parties.

Proposal No. PAA21-222-00
November 3, 2021

Attachment II

SCHEDULE OF FEES FOR PROFESSIONAL SERVICES

PERSONNEL:

Principal	$135 to $250/hour
Professional	$70 to $200/hour
Auto Cad Operator	$65 to $110/hour
Technical/Clerical/Administrative	$40 to $80/hour

The specific hourly rate within each classification listed above depends on the experience, special training, and qualifications of the personnel needed for the project. For projects requiring work at any hazardous waste site, there will be a $10 per hour surcharge added to the normal billing rate for all personnel. Consultants to Raba Kistner (RK) will be charged according to their professional classification.

EXPENSES: Use of company automobiles will be charged at $1.00 per mile. Automobiles and light trucks assigned to field sites will be charged at $70.00 per day, plus $1.00 per mile over 50 miles per day. Copies will be charged at $0.25 per page.

Other project specific charges for use of RK equipment or for RK testing will be in accordance with established fee schedules. All other project specific, third-party costs will be charged at cost plus 15 percent.

Invoices will be submitted monthly for work in progress in our standard format. They are due and payable upon receipt and become past due 30 days after the billing date. Past due invoices may be subject to late charges at the rate of 1-1/2 percent per month (18 percent per annum). In the event that the State of Texas legislates a sales tax on Professional Services, the amount of the tax will be PAYMENT added to the appropriate service rate charged. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Texas 75397-1037.

Preparation of non-standard invoice will be charged on a time and materials basis in accordance with the rates in this fee schedule.

CONDITIONS: Services will be performed in accordance with our Standard Terms and Conditions.

The proposal to which this schedule is an attachment is valid for 90 days from the date of the proposal.

Sec. 18-209. Abatement required; abatement by city.

(a) Any person or any company licensed by the city to perform tree trimming or removal work who discovers or suspects oak wilt infestation or an infected oak tree shall report that information to the city administrator by the next business day. The city will confirm oak wilt, and if confirmed, the owner of the property shall be notified of the nuisance tree. It is unlawful for any person within the city to permit any nuisance tree as defined in section 22-208 to remain on their property within the city, and any such person must, within 30 calendar days after being notified of the presence of a nuisance tree on their property, remove and properly dispose of the tree or provide treatment to control the disease afflicting the tree that constitutes a public nuisance. If any person, after notice given under section 22-216, fails to remove and properly dispose of any tree that constitutes a public nuisance, the city may do the work necessary to abate the nuisance, or may pay for the work to be done, and may charge the expenses to the owner of the property. These charges will be a personal liability of the owner. In addition, the city council may assess all expenses incurred by the city against the real property on which the work is done.

(b) If any work mentioned in subsection (a) of this section is done by the city, a statement of the expenses incurred in doing the work will be completed, certified and filed with the county clerk, stating the description of the property upon which such work was done, the character of work and the name of the owners of the property, whereupon the city shall have a lien upon the land or premises upon which the work was done for the amount of the expenditures, together with interest on that amount at the rate of ten percent per annum from the date the expenses were incurred until paid.

(c) To recover these expenditures and interest, suit may be instituted and a personal judgment obtained against the owner of the property and recovery and foreclosure may be had in the name of the city against the owner in any court having jurisdiction. The statement of expenditures made and filed, or a certified copy, will be prima facie proof of the amount expended.

(Code 1987, ch. 5, subch. K, § 4; Code 1995, § 8.06.004; Ord. No. 2021-04-21-16 , § 1, 4-21-2021)

Sec. 18-210. Payment of costs of testing, tree removal, and trenching.

(a) *Laboratory analysis.* The property owner must pay for the cost of any laboratory analysis necessary to determine the presence of disease.

(b) *Removal and disposal.* The cost of removing and disposing of any tree or wood determined to be a public nuisance will be borne by the property owner.

(c) *Trenching.* It shall be the responsibility of the property owner to pay any monies necessary to allow for the execution of a state forest service (TFS) cost sharing program. If any person, after notice given under section 22-216, fails to meet cost sharing requirements set forth by the TFS cost sharing program, the city shall pay the necessary monies and recover the expenditures as outlined in section 22-209.

(Code 1987, ch. 5, subch. K, § 5; Code 1995, § 8.06.005)

Sec. 18-211. Trimming or cutting of trees susceptible to oak wilt.

(a) The trimming or cutting of oak trees susceptible to oak wilt disease for purposes other than protecting the public or protecting property from imminent damage shall be conducted only outside of the period February 1 through June 30 of each year (the "proscribed period"). The surface of the cut must be treated immediately with an acceptable paint to mask the exposed wound from contamination.

(b) Any wounds, whether made by trimming, construction or accident, shall be treated immediately with an acceptable paint.

(c) Except in exigent circumstances to protect the public from imminent danger, advance written approval must be obtained to trim or cut an oak tree during the proscribed period to protect the public or to protect property from imminent damage. Written approval maybe provided by electronic mail or any other means, as authorized by the city administrator, the building official, or the mayor.

(Code 1995, § 8.06.006)

Sec. 18-212. Storage of firewood.

All firewood shall be stored under clear plastic, and shall not be stored next to healthy trees.

(Code 1987, ch. 5, subch. K, § 7; Code 1995, § 8.06.007)

Sec. 18-213. Sterilization of equipment used for trimming or cutting oak trees.

Equipment used for trimming or cutting of oak trees in public projects shall be sterilized after each tree is completely cut and before proceeding to the next tree.

(Code 1987, ch. 5, subch. K, § 8; Code 1995, § 8.06.008)

Sec. 18-214. Enforcement.

The city administrator, in cooperation with the city police department and the state forest service (TFS), will be responsible for the enforcement of this article.

(Code 1987, ch. 5, subch. K, § 9; Code 1995, § 8.06.009)

Sec. 18-215. Inspections.

The city administrator, the city arborist, and the agents of the TFS, as the city's representatives, are authorized to enter upon any property within the city for the purpose of inspecting any trees or firewood situated on the property. If the property is occupied, the city's representatives will make a reasonable effort to locate the owner or another person with control of the property to request permission to enter. If the city's representatives are denied permission to enter, and the city's representatives have probable cause to believe that a public nuisance, as defined in this article, exists on the property, the city's representatives may apply for a search warrant through the city's municipal court. The purpose of the warrant will be to determine the presence of a public nuisance and to obtain specimens necessary to confirm the presence of nuisance trees or firewood on the property.

(Code 1987, ch. 5, subch. K, § 10; Code 1995, § 8.06.010)

Sec. 18-216. Notice to property owner.

If a tree or firewood is determined to be a nuisance tree, and the city administrator, in cooperation with the TFS or city arborist, determines that the tree or wood is a public nuisance, the city will deliver written notice to the property owner, advising the owner of the determination and requiring the owner to comply with this article. This notice will be given:

(1) To such owner in person by an officer or employee of the city;

(2) By letter addressed to such owner at his known post office address; or

(3) If personal service cannot be obtained, or the owner's post office address is unknown, then notice may be given in the manner provided in V.T.C.A., Local Government Code § 54.005 by delivery to the address of the owner of such property shown in the real property records of the county, and the address listed for the owner of such property as shown in records maintained by the county central appraisal district. If notice is delivered pursuant to V.T.C.A., Local Government Code § 54.005, the procedures set forth in that section shall apply. In addition to the manner provided in this subsection, notice shall be given by:

a. Posting a notice on a placard attached to a stake driven into the ground on the property to which the violation relates, if the property contains no buildings; or

b. Posting the notice on or near the front door of each building on the property to which the violation relates.

(Code 1995, § 8.06.011)

Sec. 18-217. Requirements for conduct of tree maintenance businesses.

(a) Any person engaged in the business of tree maintenance by pruning, trimming or removing of trees in the city shall comply with all applicable provisions of this article and shall secure an annual permit to do so from the city administrator or official.

(b) The city administrator will issue a permit upon receipt of the following information:

(1) The name, telephone number and address of the applicant and, if the applicant is an association, partnership, company or corporation, the name of such entity together with the names of the persons who will be performing tree maintenance within the city;

(2) The names of other communities in which the applicant has performed tree maintenance in the previous twelve months and, if employed by a different company in the other communities, the names of those companies;

(3) A sworn acknowledgment of receipt and review of the city's forest protection ordinance; and

(4) Copies of any certifications or licenses possessed by the applicant or its employees, agents or representatives related to tree maintenance activities.

(c) The applicant and the applicant's employees, agents and representatives must post the permit or a copy of the permit on a sign or company truck, and the permit or copy of the permit must be readily viewable from the street at all times while performing tree maintenance within the city.

(d) The permit will be valid for one year from the date issued.

(Code 1995, § 8.06.012)

Sec. 18-218. Pruning of trees adjacent to public streets.

(a) Residential and commercial property owners shall be responsible for pruning the trees on their lots adjacent to public streets to provide a minimum of 14 feet of vertical clearance above the street. If, after 30 days of notice as outlined in section 22-216, the property owner fails to perform any work necessary to comply with this section, the city shall perform the work or pay for the work to be completed and the cost for the work shall be the liability of the property owner as outlined in section 22-209.

(b) Residential and commercial property owners shall be responsible for pruning the trees on their lots adjacent to public streets to provide line-of-sight clearance. If, after 30 days of notice as outlined in section 22-216, the property owner fails to perform any work necessary to comply with this section, the city shall perform the work or pay for the work to be completed and the cost for the work shall be the liability of the property owner as outlined in section 22-209.

(c) The city must prune all trees on public property to provide a minimum of 14 feet of vertical clearance above the street and line-of-sight clearance of 15 feet from intersections.

(Code 1987, ch. 5, subch. K, § 13; Code 1995, § 8.06.013)

ROLLINGWOOD TEXAS

January 11, 2021

Re: Oak Wilt Prevention Measures

Dear Rollingwood Resident,

This letter is to provide you information regarding recent oak wilt activity in the area. The City of Rollingwood was approached regarding a possible oak wilt outbreak at 3010 Hatley Drive. On January 8, 2021, city officials met with the Texas A&M Forrest Service to investigate. While we did find positive evidence of oak wilt at 3010 Hatley Drive, it appears that the trenching undertaken in 2016 is still serving as protection for the areas beyond the trench line.

Attached you will find a copy of the trenching map, which shows where the 2016 trenches were laid, and where there are active oak wilt sites. If you are a property owner inside the blue/black trench area and less than 150' from the area marked in red, your oak trees are currently at risk of oak wilt. The City advises that all property owners within the at-risk area seek the advice of an oak wilt specialized arborist. A list of oak wilt certified arborists can be found at https://texasoakwilt.org/vendors/.

If you are outside of the trenched area, treatment is not recommended at this time. It is always best practice to consult with an arborist periodically regarding the health of your trees, but the Texas A&M forest service felt that the trench was performing as well as we had hoped.

Please feel free to contact me with any questions or concerns.

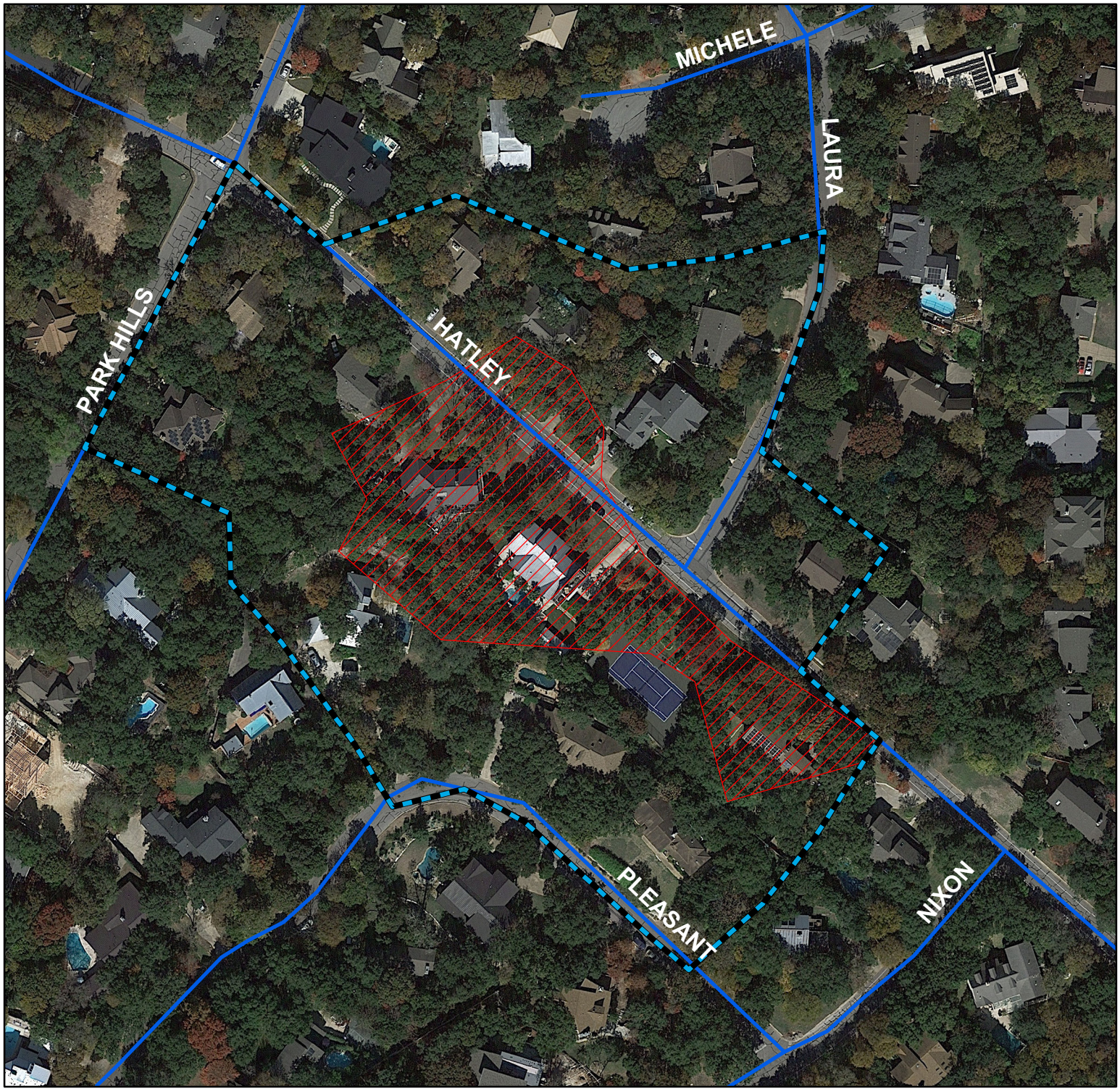
Sincerely,

Carrie Caylor

Carrie Caylor
Director of Development Services

CITY OF ROLLINGWOOD TEXAS

Oak Wilt
Treatment Map



Map Scale

300 150 0 300 *Feet*

LEGEND

TrenchType

NCSTrench

Diagnosis

OW

TEXAS A&M FOREST SERVICE

Location: Rollingwood
Case:
County: Travis
Quadrangle: Austin West
UTM Northing: 3350337
UTM Easting: 616659
Mortality Numbers: 17641
Map Date: January 8, 2021
Forester: Karl Flocke, TFS Austin

Ashley Wayman

From: Flocke, Karl <karl.flocke@tfs.tamu.edu>
Sent: Friday, November 19, 2021 9:21 AM
To: abifred@gmail.com; Amber Lewis; Carrie Caylor; kevinsschell@gmail.com
Cc: Flocke, Karl; Baylis, Alison
Subject: Oak Wilt
Attachments: OakWiltTreatmentMap Breakout.pdf; Oak_Wilt_Containment_Cost_Share_2017.pdf

I have attached a map of the revised oak wilt area (shown in red). Please note that in addition to the discussed tree in the front yard of 3010 Hatley, there are also symptomatic trees in the back yard as well.

The map also shows a new orange/black line 100 feet away from symptomatic trees. This is the minimum recommended distance for the placement of a new trench line (Please note the trench would need to be relocated further out on the ground to avoid houses, pools, trees, utilities, etc.). Exact placement of the trench can be determined by yourself and the trenching contractor as long as it is at least 100 feet away from oak wilt symptomatic trees. New utilities buried to a depth of 4 feet or greater may be included as part of the oak wilt trench. Our assessment is that trenches work approximately 70% of the time. Some trenches "breakout" in one or more areas such as the original trench did. Trees within the 100-ft barrier, especially those without symptoms, may be uprooted or cut down and removed to improve the barrier.

Cost share money would most likely be available for this project. The maximum reimbursement for this project would be $3000. Please see the attached fact sheet.

Trees up to 100 feet away from the disease are prime candidates for fungicide injection right now. Injecting trees does not stop the spread of the disease, but it can attempt to preserve the canopy of the injected trees. Injections are only about 80% effective. Often two injections are needed per tree, one now and one 1 ½ to 2 years from now. If the disease is not halted by a trench line, additional trees will need to be treated as the disease spreads.

The disease can spread about 75 feet per year. I encourage you to monitor your trees to see if the disease is spreading, and to keep your neighbors informed so that they may react before the disease reaches their yards. Ultimately the decision of whether or not to install a new trench will depend on a financial calculation. Whether it will be cheaper to attempt another trench to potentially contain the disease, or if it may be more cost effective to manage the disease with fungicide injections as it spreads. It may also be valuable to consider the costs already invested in the first trench. Getting several quotes on trenching and injections may help the community to better make these decisions.

The https://texasoakwilt.org/getting-help/vendors website will have lists of arborists, injection companies and trenching companies.

Please let me know if you have any questions,

Karl Flocke
Woodland Ecologist II
6330 Hwy 290 E, Suite 115
Austin, TX 78723
karl.flocke@tfs.tamu.edu | office 512-339-7807 |fax 512-339-6329
txforestservice.tamu.edu | texasoakwilt.org | texasforestinfo.com

Oak Wilt
Treatment Map

LEGEND

TrenchType

- CSBreakout
- NCSTrench

Diagnosis

- OW

Map Scale

200 100 0 200 Feet

TEXAS A&M FOREST SERVICE

Location: Rollingwood
Case:
County: Travis
Quadrangle: Austin West
UTM Northing: 3350348
UTM Easting: 616654
Mortality Numbers: 17641
Map Date: November 18, 2021
Forester: Karl Flocke, TFS Austin

Central Texas: Oak Wilt Containment Cost Share

Oak Wilt, one of the most destructive tree diseases in the United States, is killing oak trees in Central Texas at epidemic proportions. Managing the disease requires an integrated approach which includes proper identification, preventing new infections and stopping the spread through roots.

There are only two methods to contain the disease by preventing new infection centers and stopping the spread through the roots. Cost share money may be available to destroy oak wilt diseased (or recently dead) red oak trees which will help prevent new infection centers. Cost share money may also be available to trench >48 inches deep around an oak wilt center to potentially stop the spread through roots.

As of 3/01/2017, the cost share rates available to qualified cooperators in qualified situations are:

1. **40% of costs to destroy a oak wilt diseased (or recently dead) red oak up to a maximum reimbursement payment of $500 per cooperator per year. For cost share purposes, red oak trees refer to either Texas red oak (aka Spanish oak), Shumard oak or blackjack oak due to their ability to form fungal matts.**
2. **40% of costs to "trench" or sever the roots separating oak wilt diseased oak trees from healthy oak trees up to a maximum reimbursement payment of $1000 per cooperator per year and total project maximum payment of $3,000 for multiple cooperators. The trench must be >48 inches deep and must encircle or contain the disease to prevent spreading.**
3. **Other restrictions may apply.**
4. **<u>An official award letter must be sent to cooperator before work can begin otherwise cooperator incurred costs will not be reimbursed</u>.**

For more information on the above topics, visit http://texasoakwilt.org/

Agenda item: Discussion and action to set next steps with respect to the recommendation of the Comprehensive Plan Strike Force

On Tuesday, October 12, 2021 the Comprehensive Plan Strike Force approved a draft Comprehensive Plan document to send on for review, public input and approval. See link and associated documents at: https://www.rollingwoodtx.gov/bc-cpsf

This action item would permit the Council to set a timeline for review and consideration of the recommended Plan, and subsequent schedule for review and formal adoption of the Plan and any related zoning changes.

Agenda Item & Caption: Approval of a Resolution to set dates and process for review and adoption of a Comprehensive Plan

Action Requested: The Comprehensive Plan Strike Force presented its recommendation with regard to the development and adoption of a comprehensive plan on October 12, 2021. This agenda item sets a schedule for discussion and action on the recommendation of the Comprehensive Plan Strike Force and further action for the adoption of a Comprehensive Plan and consideration of related zoning changes.

Supporting Documents:

- The Strike Force recommendation and related documents are posted on the City website at: https://www.rollingwoodtx.gov/bc-cpsf

CITY OF ROLLINGWOOD
CITY COUNCIL MEETING
MINUTES

Wednesday, November 17, 2021

The City Council of the City of Rollingwood, Texas held a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Wednesday, November 17, 2021 at 7:00 p.m. Members of the public and the City Council were permitted to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1IwUlNjNmk5RnJrelRFUT09

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and was posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

   Mayor Michael Dyson called the meeting to order at 7:00 p.m.

   Present Members: Mayor Michael Dyson, Mayor Pro Tem Gavin Massingill, Councilmember Sara Hutson, Councilmember Alec Robinson, Councilmember Brook Brown and Councilmember Phil McDuffee.

   Also Present: Assistant City Administrator Ashley Wayman, City Attorney Charles Zech, Police Chief Jason Brady, Utility Billing Manager Sharon Davis, and Finance Director Abel Campos.

SWEARING-IN CEREMONY OF NEWLY ELECTED AND APPOINTED OFFICIALS

2. Swearing-in of Municipal Court Judge Sarah Teten

   Mayor Michael Dyson conducted the swearing-in of Municipal Court Judge Sarah Teten.

3. Swearing-in ceremony of newly elected officials: Council Member Brook Brown, Council Member Phil McDuffee and Council Member Alec Robinson

   Municipal Court Judge Sarah Teten conducted the swearing-in of Councilmembers Brook Brown, Phil McDuffee and Alec Robinson.

4. Recess meeting for brief reception, congratulations, and for officials to take their positions on the dais

   Mayor Michael Dyson adjourned the meeting for a brief recess at 7:05 p.m.

5. Call City Council meeting back to order

   Mayor Michael Dyson called the meeting back to order at 7:20 p.m.

6. Nomination and election of the Mayor Pro Tempore for a term of one year and to perform the duties of the Mayor in the Mayor's absence

   Councilmember Sara Hutson motioned to nominate Gavin Massingill for Mayor Pro Tempore for a term of one year and to perform the duties of the Mayor in the Mayor's absence. Councilmember Phil McDuffee seconded the motion. The motion passed 4-0 with one abstention.

7. Appointment of Council Members, which may be the Mayor, to serve as council liaisons for Police and Courts, Utility Commission, Streets and Roadways, Park Commission, Personnel, Budget, Planning and Zoning Commission, Board of Adjustment, and the Rollingwood Community Development Corporation

   Mayor Michael Dyson discussed the Mayor's Council Liaison proposal for FY 21-22.

   Councilmember Sara Hutson asked if this could be postponed to next month.

   Mayor Michael Dyson postponed this item to the regular December City Council Meeting.

PRESENTATIONS

8. Recognition of Andrew Zucca for his Eagle Scout Project

   Mayor Michael Dyson thanked and recognized Andrew Zucca for his contribution of a Gaga Ball Pit to the lower park for his Eagle Scout Project.

9. Presentation, discussion and possible action regarding the Commercial LUE Assignment Study

   Nelisa Heddin, with Nelisa Heddin Consulting, presented the results of the Commercial LUE Assignment Study. She discussed the billing structure of the City's wastewater utility and her

recommendation based on the Commercial LUE Assignment Study and answered questions from the City Council regarding the historical LUE assignments and the recommended updates.

The City Council discussed concerns that this may affect a large office building in the city for which there may be information in the PUD agreement. Nelisa Heddin discussed that before implementation this issue should be researched to make sure there is not an agreement that that explains this and, if that is the case, that it should be noted in the billing system for future reference.

Mayor Pro Tem Gavin Massingill asked City Attorney Charles Zech to review the PUD agreement being discussed.

Councilmember Brook Brown asked Nelisa Heddin questions regarding the tariff and how these changes would be incorporated.

Mayor Pro Tem Gavin Massingill motioned to endorse the recommendation to use 12-month historical usage, determined annually, with a minimum LUE of .5, and the use of the AWWA rates based on meter size for new customers or customers without 12 months of acceptable historical usage. Sara Hutson seconded the motion.

Mayor Pro Tem Gavin Massingill discussed that this could be brought back if it goes poorly with some customers and the City Council discussed explaining these changes in a letter to commercial customers to go out with their bill.

Nelisa Heddin stated that she would work with staff on the letter as well as the language for the tariff.

The City Council discussed that the letter should go out sooner rather than later so that there is time for engagement from the commercial users.

The motion passed 5-0.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

10. Discussion and possible action on the minutes from the October 20, 2021 City Council meeting

11. Discussion and possible action on the minutes from the October 29, 2021 Special City Council meeting

12. Discussion and possible action on the minutes from the November 12, 2021 Special City Council Meeting for the purpose of canvassing the returns of the General and Special Elections

13. Discussion and possible action to accept William Teten's resignation from the Utility Commission

14. Discussion and possible action to accept Becky Kittleman's resignation from the Rollingwood Community Development Corporation

15. Discussion and possible action to accept Brook Brown's resignation from the Board of Adjustment

16. Discussion and possible action to accept Phil McDuffee's resignation from the Park Commission

    Councilmember Sara Hutson motioned to approve the consent agenda. Mayor Pro Tem Gavin Massingill seconded the motion. The motion passed 5-0.

REGULAR AGENDA

17. Discussion and possible action to approve a resolution in honor of outgoing Council Members Amy Pattillo, Wendi Hundley, and Buck Shapiro

    Councilmember Brook Brown discussed this resolution and her intent to recognize the service of the outgoing Council Members.

    Councilmember Brook Brown motioned to approve a resolution in honor of outgoing Council Members Amy Pattillo, Wendi Hundley and Buck Shapiro. Mayor Pro Tem Gavin Massingill seconded the motion. The motion passed 5-0.

18. Update, discussion and possible action regarding the Zilker Park Vision Planning process, to schedule a workshop in December to evaluate potential impacts to the City of Rollingwood, and to assign a City Council Member to act as the Council Liaison for this proposed project

    Assistant City Administrator Ashley Wayman discussed the City Council's previous action regarding the Zilker Park Planning Process and updated the City Council on the Park Commission and RCDC's participation and evaluation of community meeting number 3. She also discussed that Bickerstaff and WSB engineers were reviewing the proposals.

    The City Council and Assistant City Administrator Ashley Wayman discussed the next steps on scheduling this meeting and what information would be available at that time. The City Council discussed the need for the City to have a unified stance and to comment on this proposal.

    Assistant City Administrator Ashley Wayman stated that staff would reach back out to schedule and ensure significant messaging.

19. Discussion and action with respect to scheduling consideration of action with respect to the formation of a MoPac South Expansion Task Force, and selection and appointment of a MoPac South Expansion Task Force Chair and members

    Councilmember Brook Brown discussed the purpose of this proposed task force, explaining that the city needs increased engagement regarding the MoPac South project.

    She discussed that the first step would be to bring Bickerstaff back to the City Council and address them with respect to the comments and the open comment period. She also discussed that they could help the Council understand what comments and actions would be most helpful.

Mayor Michael Dyson discussed that in the past the City Council has nominated two individuals, past Councilmembers Amy Pattillo and Wendi Hundley, to serve as the representatives of the city in this matter.

The City Council discussed the position that the City Council has taken on this issue, the webpage on the city's website detailing the city's communications regarding this project, and whether a new task force would be the best approach to this issue.

Councilmember Brook Brown further discussed that the City should get Bickerstaff here to address the City Council regarding the comments that the City should file.

Mayor Michael Dyson recommended bringing David Smith back into this conversation as well.

Councilmember Brook Brown suggested that the City Council discuss the task force at the next regular meeting and have Bickerstaff present to the Council at a special meeting what they recommend the city file in terms of comments.

Mayor Michael Dyson discussed whether a memo from Bickerstaff would work for this communication and the City Council discussed whether this communication from Bickerstaff should be in the form of a memo or a presentation.

Mayor Pro Tem Gavin Massingill discussed updating the South MoPac webpage so that it is easier to access.

Assistant City Administrator Ashley Wayman stated that she would reach out to Bickerstaff regarding the next steps of their communication to City Council.

20. Discussion and possible action regarding a Water Meter Upgrade Policy

Assistant City Administrator Ashley Wayman discussed the Water Meter Upgrade Policy before Council today, that the City Council had directed the Utility Commission to work on this policy and that the first year of allocation to pay for electronic meters had been budgeted for.

The City Council and Assistant City Administrator Ashley Wayman discussed the water meter testing program, the Badger meters that the city has selected, how the meters will be installed, how customers would be billed, the cost and project of relocating customer meters from the back to the front yards, the soon to be completed water system CIP, and the rollout of citywide electronic meters.

Utility Billing Manager Sharon Davis discussed the current manual meter reading process and the features of electronic meters and the customer software.

The City Council discussed whether there were other electronic meter brands or vendors.

Mayor Pro Tem Gavin Massingill discussed keeping an eye on new federal infrastructure money that could be used towards these meters.

Councilmember Sara Hutson motioned to approve the proposed Water Meter Upgrade Policy with the incorporation of requested larger meters being at the homeowner or builders cost as well. Mayor Pro Tem Gavin Massingill seconded the motion.

Councilmember Sara Hutson discussed having electronic meters on hand for any new installs and not installing any more mechanical meters.

Councilmember Alec Robinson asked about whether these meters could be vulnerable to hacks or remote water disruption and Utility Billing Manager Sharon Davis explained that these meters were smart but not that smart.

The motion passed 5-0.

21. Discussion and possible action on a Campaign Finance Filings Policy

Mayor Michael Dyson discussed that with the most recent election being the first contested in a while there were questions asked of staff regarding campaign finance filings and that this policy outlines the roles of staff with regard to those filings.

Councilmember Brook Brown discussed a statement on the second page, paragraph B regarding notarizing requirements and that some forms include an unsworn declaration and recommended the removal of “and contain a notarized signature block prior to submission.”

Mayor Pro Tem Gavin Massingill motioned to approve the Campaign Finance Filings Policy as presented with the deletion of “and contain a notarized signature block prior to submission” in item B page 2. Councilmember Sara Hutson seconded the motion. The motion passed 5-0.

22. Discussion and possible action on a Hybrid Meetings Policy

Mayor Michael Dyson discussed the purpose of the proposed Hybrid Meetings Policy and the regulations on meetings held in this manner.

Assistant City Administrator Ashley Wayman discussed the proposed Hybrid Meetings Policy and a concern of technical difficulties potentially disrupting the system occasionally.

City Attorney Charles Zech discussed that there is nothing in the statute specifying that a meeting would need to be canceled if streaming capabilities were lost.

Mayor Pro Tem Gavin Massingill discussed adding a statement in regarding technical difficulties and how to contact someone at the city if needed as well as adding a similar statement to the agenda language.

Assistant City Administrator Ashley Wayman stated that this would be helpful and that such statements would be added.

Mayor Pro Tem Gavin Massingill motioned to approve the Hybrid Meetings Policy with the exclusion of the highlighted language on page one and the addition of some type of public contact language as described. Councilmember Brook Brown seconded the motion. The motion passed 5-0.

23. Discussion and possible action regarding the regular City Council meeting time

Mayor Michael Dyson discussed revisiting the regular meeting time after coming back in-person after a period of virtual meetings.

The City Council discussed the pros and cons of different meeting times. No action was taken.

24. Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission and the Board of Adjustment

    Mayor Michael Dyson discussed that there are four board and commission vacancies; one on the Park Commission, one on the Rollingwood Community Development Corporation, one on the Board of Adjustment, and one on the Utility Commission.

    Shanthi Jayakumar discussed the qualifications for service on the City's boards and commissions as well as that the applications and resumes for those seeking to serve on a board or commission are no longer included the public meeting packets.

    Assistant City Administrator Ashley Wayman discussed that this was done at the direction of City Council previously out of respect for applicant contact information shared in the application, but that staff would be happy to begin including the full applications in the packet.

    The City Council further discussed the information that should be disclosed in the public packet and whether appointments could wait until December when board members whose terms were expiring were being reappointed, and the Council would know exactly how many openings there are.

    No action was taken on the Board and Commission vacancies.

25. Discussion and possible action to accept Mayor Dyson's resignation and to propose a process to appoint a replacement

    Mayor Michael Dyson stated that it has been an honor serving as the Mayor of Rollingwood and that at this time he has other things that he needs to focus on. He also stated that that legal counsel was here to answer any questions regarding a process for appointing.

    City Attorney Charles Zech discussed the options before the Council regarding appointing or calling a special election and answered questions regarding the effective dates of resignation and/or appointment of a replacement.

    The City Council discussed whether an appointment should be made or a special election should be held as well as whether the resignation needed to be accepted by the City Council. They also discussed the implications of the date of resignation.

    Mayor Michael Dyson discussed why he set his resignation date for November 30.

    The City Council and City Attorney Charles Zech further discussed implications of the date of resignation.

    Councilmember Sara Hutson motioned to accept the resignation of the Mayor with the effective date of November 30. Councilmember Phil McDuffee seconded the motion.

    The motion passed 5-0.

Councilmember Sara Hutson motioned to appoint Gavin Massingill as Mayor to fill the unexpired term. Phil McDuffee seconded the motion.

The City Council discussed the appointment of Gavin Massingill.

The motion passed 4-0 with one abstention.

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

26. City Administrator's Report
27. Chief of Police Report
28. Municipal Court Report
29. City Engineer Report - K. Friese & Associates
30. Crossroads Utility Services Report on Water and Wastewater for October 2021
31. City Stats for October 2021
32. Contract invoices through October 2021 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
33. City Financials for October 2021 - Fiscal Year 2021-2022
34. RCDC Financials for October 2021 - Fiscal Year 2021-2022
35. Texas Gas Service - Notices, Letters and Documents
36. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

ADJOURNMENT OF MEETING

The meeting was adjourned at 9:47 p.m.

Minutes Adopted on the _____day of _____, 2021.

_____
Gavin Massingill, Mayor

ATTEST:

_____
Ashley Wayman, City Secretary

TEXPOOL
AN INVESTMENT SERVICE FOR PUBLIC FUNDS

Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

*** Required Fields**

1. Resolution

WHEREAS,

City of Rollingwood | 7 8 2 7 2
Participant Name* | Location Number*

("**Participant**") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("**TexPool / Texpool Prime**"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and

C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Gavin Massingill | Mayor
Name | Title

5 1 2 3 2 7 1 8 3 8 | 5 1 2 3 2 7 1 8 6 9 | gmassingill@rollingwoodtx.gov
Phone | Fax | Email

Signature

2. Ashley Wayman | Assistant City Administrator
Name | Title

5 1 2 3 2 7 1 8 3 8 | 5 1 2 3 2 7 1 8 6 9 | awayman@rollingwoodtx.gov
Phone | Fax | Email

Signature

3. |
Name | Title

Phone | Fax | Email

Signature

Form Continues on Next Page

ution (continued)

4. Name | Title

Phone | Fax | Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Ashley Wayman
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Abel Campos
Name

Finance Director
Title

5 1 2 3 2 7 1 8 3 8
Phone

5 1 2 3 2 7 1 8 6 9
Fax

acampos@rollingwoodtx.gov
Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the ____ day of _____, 20__.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002

1-866-TEXPOOL (839-7665) • TexPool.com
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G45340-17 (3/20)

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RESOLUTION NO. 2021-12-15-12

A RESOLUTION HONORING THE SERVICE OF MAYOR MICHAEL R. DYSON TO THE CITY OF ROLLINGWOOD

WHEREAS, we are here today to express our appreciation of Mayor Michael R. Dyson for his service to the residents of the City of Rollingwood, Texas, as both a member of the City Council and Mayor; and

WHEREAS, Michael R. Dyson was first elected to City Council in November 2015; and

WHEREAS, Michael R. Dyson was elected as Mayor of the City of Rollingwood in November 2018; and

WHEREAS, Michael R. Dyson also served as the President of the Rollingwood Community Development Corporation, where he worked to improve our City's commercial desirability, livability, and economic future; and

WHEREAS, Michael R. Dyson worked to connect with Rollingwood business owners and promote Rollingwood regionally through membership in the Westlake Chamber of Commerce; and

WHEREAS, Michael R. Dyson demonstrated exceptional and dedicated leadership to the City of Rollingwood and greater community during his years of service, including during the COVID-19 Pandemic and Winter Storm Uri in February 2021; and

WHEREAS, Michael R. Dyson's last day of service as the Mayor of the City of Rollingwood was November 30, 2021; and

WHEREAS, on behalf of city staff and the entire City Council, we want to express our sincere appreciation to Michael R. Dyson for his dedication and commitment to public service and to the City of Rollingwood.

NOW, THEREFORE, we, being the Mayor and Council of the City of Rollingwood, Texas, in recognition of the outstanding contributions of Michael R. Dyson, do gladly thank him for his dedicated service to our community and wish him the very best in his future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Rollingwood Texas, to be affixed this resolution, on this the 15th day of December, 2021.

_____

Gavin Massingill, Mayor

ATTEST:

_____

Ashley Wayman, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Park Commission

Agenda Item:

Discussion and possible action on recommendations from the Park Commission regarding policies, procedures and fees for park facility and park pavilion use

Description:

At the December Park Commission meeting, the Commission voted on changes to the policies, procedures and fees for park facility and park pavilion use.

- Proposed Payment Fee and Payment Agreement: https://docs.google.com/document/d/1FYn-P-EBurEkwEtVpClFP-TxtlkVgJoc/edit
    - *Current Commercial Use Permit Information: https://www.rollingwoodtx.gov/parksrec/page/commercial-use-permits-rollingwood-park*
- Proposed Rollingwood Pavilion Reservation Requirements, Rules and Regulations: https://docs.google.com/document/d/1j5NuQirB5g9N8XiryGYWtpqgGlfyXw63/edit
    - *Current Rollingwood Pavilion Reservation Requirements, Rules and Regulations: https://www.rollingwoodtx.gov/sites/default/files/fileattachments/community/page/2971/pavilion_rental_information_and_rules.pdf*
- Rental Applications:
    - Non-Commercial Facility Use and Application: https://forms.gle/2kVjM4rms1Cnav3o7
    - Commercial Facility Use and Application: https://forms.gle/6L8ApNwGZnqMS3vt6
    - Pavilion Facility Use and Application: https://forms.gle/bwH5oDNHGFxynWt26

The Park Commission also approved a proposed “Rollingwood Waiver and Release” and “COVID-19 Waiver” subject to City Attorney Approval. Upon review, City Attorney Charles Zech, provided a separate waiver “Rollingwood_Waiver Release (4861-8071-5013.3)” for use if the City Council wanted to have one, but stated that a waiver was not necessary for COVID or for recreational uses of the park.

Action Requested:

To consider approval of the following changes to the policies, procedures and fees for park facility and park pavilion use:

- Proposed Payment Fee and Payment Agreement
- Proposed Rollingwood Pavilion Reservation Requirements, Rules and Regulations
- Rental Applications
    - Non-Commercial Facility Use and Application
    - Commercial Facility Use and Application
    - Pavilion Facility Use and Application
- Rollingwood Waiver Release – Provided by Attorney Zech

Fiscal Impacts:

If approved, the City of Rollingwood will collect payments in accordance with proposed Non-Commercial, Commercial, and/or Pavilion rates.

Attachments:

1. Rollingwood_Waiver Release (4861-8071-5013.3)

CITY OF ROLLINGWOOD RELEASE AND WAIVER OF LIABILITY

To participate in activities conducted by the City of Rollingwood, TX, this Release and Waiver of Liability must be completed. Applicants under age 18 must have a parent or legal guardian complete this form.

PLEASE READ THIS FORM CAREFULLY.

In consideration of being permitted to participate in city sponsored/conducted programs, and related events and activities ("Activity" or "Activities"), the UNDERSIGNED PARTICIPANT, for himself/herself, or through his/her parent(s),personal representative or legal guardian:

1. ACKNOWLEDGES, AGREES, AND REPRESENTS that PARTICIPANT will, upon entering any City of Rollingwood Activity areas and prior, and continuously thereafter, inspect such Activity areas and all portions thereof which PARTICIPANT enters prior to participating. If, upon such inspection, PARTICIPANT feels anything to be unsafe, PARTICIPANT will immediately (and prior to participation) advise city officials of such, refuse to participate, and leave the Activity area. By such entry and participation, PARTICIPANT acknowledges that PARTICIPANT has inspected such Activity areas and accepts such as being safe and reasonably suited for PARTICIPANT.

2. ACKNOWLEDGES AND FULLY UNDERSTANDS that the PARTICIPANT will be engaging in Activities that potentially involve the risk of serious injury or possibly permanent disability and death, and severe social and economic losses which might result not only from their own actions, inactions, or negligence, but the actions, inactions, or negligence of others, or the condition of the premises or any equipment. These risks include contraction of the coronavirus disease ("COVID-19"), and the severe acute respiratory syndrome coronavirus 2 ("SARS-CoV-2"). Further, that there may be other risks not known or not reasonably foreseeable at this time.

3. ASSUMES full responsibility for all the foregoing risks, known and unknown, and accepts personal responsibility for all damages following any injury, permanent disability, or death.

4. RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE THE CITY OF ROLLINGWOOD, ITS OFFICERS AND EMPLOYEES, AFFILIATED ORGANIZATIONS, PROMOTERS, OTHER PARTICIPANTS, OPERATORS, OFFICIALS, SPONSORS, ADVERTISERS, VOLUNTEERS OF PREMISES USED TO CONDUCT THE EVENT AND THEIR OFFICERS AND EMPLOYEES, ALL OF WHICH ARE HEREINAFTER REFERRED TO AS "RELEASEES", FROM ALL LIABILITY TO THE PARTICIPANT, HIS/HER LEGAL GUARDIAN, PERSONAL REPRESENTATIVES, HEIRS, EXECUTORS, ADMINISTRATORS, SUCCESSORS, ASSIGNS, AND NEXT OF KIN FOR ALL CLAIMS, DEMANDS, LOSSES OR DAMAGES ON ACCOUNT OF INJURY, INCLUDING DAMAGE TO PROPERTY, CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

5. AGREES TO INDEMNIFY AND HOLD HARMLESS THE RELEASEES FROM ANY LOSS, LIABILITY, DAMAGE OR COSTS CAUSED BY ANY NEGLIGENT OR INTENTIONAL ACT OF THE PARTICIPANT IN OR UPON THE ACTIVITY AREAS OR IN ANY WAY COMPETING OR PARTICIPATING IN ACTIVITIES SPONSORED/CONDUCTED BY THE CITY OF ROLLINGWOOD INCLUDING, FOR THE AVOIDANCE OF DOUBT AND WITHOUT LIMITATION, EXPOSURE TO COVID- 19 AT ANY ACTIVITY AND ANY ILLNESS, INJURY OR DEATH RESULTING THEREFROM.

ROLLINGWOOD TEXAS

6. CONSENTS to allow the PARTICIPANT'S name, image, likeness and/or voice to appear in publications, official documentaries, promotional materials, and advertisements, and any and all television, social media, radio or film coverage of the City of Rollingwood in any manner incidental to his/her participationin the program, without compensation.

7. GOVERNING LAW**.** This agreement will be governed by and construed in accordance with the laws of the State of Texas without regard to conflicts of laws or principles. Exclusive venue for any dispute arising under this Agreement is in Travis County, Texas.

This waiver, release and indemnification agreement specifically embraces every Activity sponsored/conducted by said RELEASEES and has the same effect as if executed after each and every Activity in which the PARTICIPANT participates so that the parties herein intended to be released and indemnified shall be fully and effectively released and indemnified as to each and every Activity.

THE PARTICIPANT, AND PARTICIPANT'S PARENT OR LEGAL GUARDIAN, HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT SUBSTANTIAL RIGHTS ARE GIVEN UP BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY, and further agree that no oral representations, statements, or inducement apart from the foregoing written agreement have been made.

PARTICIPANT(S) or CHILD'S NAME: PARENT/GUARDIAN (if participant under 18):

_____DATE:_____

Initials and Completion of Online Transactions Constitutes Acceptance of the Release and Waiver of Liability.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Staff

Agenda Item:

Discussion and possible action on a resolution approving the Commercial LUE Assignment Policy

Description:

At the November 15, 2021 Utility Commission meeting, after a presentation of the results of the Commercial LUE Assignment Policy, the Commission motioned and voted as follows:

Clark Wilson motioned to endorse the recommendation to use 12-month historical usage, determined annually, with a minimum LUE of .5, and the use of the AWWA rates based on Meter size for new customers or customers without 12 months of acceptable historical use. Sam Attal seconded the motion. The motion passed 4-0.

At the November City Council Meeting, the City Council reviewed that presentation as well and adopted the Utility Commission's recommendation. The City Council motioned and voted as follows:

Mayor Pro Tem Gavin Massingill motioned to endorse the recommendation to use 12-month historical usage, determined annually, with a minimum LUE of .5, and the use of the AWWA rates based on meter size for new customers or customers without 12 months of acceptable historical usage. Sara Hutson seconded the motion. The motion passed 5-0.

This resolution formally approves a policy for the assignment of LUEs to commercial accounts.

Action Requested:

To consider approval of Resolution 2021-12-15-15 approving the Commercial LUE Assignment Policy.

Fiscal Impacts:

Commercial wastewater customers will be charged based on the Commercial LUE Assignment Policy

Attachments:

1. Resolution Approving Commercial LUE Policy

2. Letter sent to Commercial Customers regarding the changes and how it will impact their monthly bill

RESOLUTION NO. 2021-12-15-15

A RESOLUTION APPROVING A COMMERCIAL LUE ASSIGNMENT POLICY

WHEREAS, the City of Rollingwood bills commercial customers a two-part rate structure for wastewater services; and

WHEREAS, this structure consists of a base rate (also referred to as minimum charge) and a volumetric rate. The base rate is $91.07 per Living Unit Equivalent (LUE) per month. The volumetric rate is $7.81 per thousand gallons based upon the metered water consumption for that month; and

WHEREAS, an LUE, or Living Unit Equivalent, is defined as the typical wastewater flows that would be produced by a single-family residence; and

WHEREAS, lacking a clearly defined methodology for determining LUE assignments, the City undertook a study to identify a manner in which LUE assignments can be made that would result in a fair and equitable means of assigning LUEs to customers; and

WHEREAS, at the November 17, 2021 City Council Meeting, the City Council heard a presentation of the results of the Commercial LUE Assignment study and, in accordance with a recommendation from the Rollingwood Utility Commission, the City Council approved a method for calculating LUEs; and

WHEREAS, at the December 15, 2021 City Council Meeting, the City Council reviewed a policy for how Commercial LUE Assignments are calculated and applied to commercial wastewater accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, THAT:

We, the City Council of the City of Rollingwood, do hereby approve the Commercial LUE Assignment Policy.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Rollingwood on this the 15th day of December, 2021.

CITY OF ROLLINGWOOD

_____

Gavin Massingill, Mayor

ATTEST:

_____

Ashley Wayman, City Secretary

Commercial LUE Assignment Policy

Scope
To set a policy for how Commercial LUE Assignments are calculated and applied to commercial wastewater accounts.

Definition
An LUE, or Living Unit Equivalent, is defined as the typical wastewater flows that would be produced by a single-family residence.

Background
The City of Rollingwood bills commercial customers a two-part rate structure for wastewater services. This structure consists of a base rate (also referred to as minimum charge) and a volumetric rate. The base rate is $91.07 per LUE per month. The volumetric rate is $7.81 per thousand gallons based upon the metered water consumption for that month.

Lacking a clearly defined methodology for determining LUE assignments, the City undertook a study to identify a manner in which LUE assignments can be made that would result in a fair and equitable means of assigning LUEs to customers. At the November 17, 2021 City Council Meeting, the City Council heard a presentation of the results of the Commercial LUE Assignment study and, in accordance with a recommendation from the Rollingwood Utility Commission, the City Council approved a method for calculating LUEs.

Policy
Each commercial wastewater customer's LUE assignment shall be determined once per year. That assignment stays with the customer for one year at which point the calculation would be made again, using the most recent year of data.

The City of Rollingwood will assign LUEs as follows:

- Customers with 12 months of acceptable historical usage
    - LUEs will be assigned to a customer based on the historical monthly average use for one year (January-December), divided by 7,500 gallons (which is approximately equal to the use of a single-family residence), and rounded to one decimal place, with a minimum LUE of .5
- New Customers or customers without 12 months of acceptable historical usage
    - LUEs will be calculated using the American Water Works Association (AWWA) rate table based on meter size

Commercial LUE Assignment Policy Updates
City staff will review this document periodically to ensure that it contains up-to-date information. Any potential changes or updates that materially alter this document will be brought to City Council for approval.

December 8, 2021

Dear Rollingwood Commercial Wastewater Customer,

The City of Rollingwood is currently considering changes to the manner in which commercial customers are billed for their wastewater services which may impact your monthly bill. On November 17, 2021, the City Council heard a presentation from the City's wastewater rate consultant, and the City Council voted to proceed with recommendations from that presentation. The City Council is scheduled to consider formal adoption of changes to the City's ordinance reflecting these recommendations at the regular City Council Meeting on December 15, 2021. This letter is to inform you of the proposed changes and how they may impact your monthly bill.

Current Wastewater Service Billing

Currently, the City of Rollingwood bills commercial customers a two-part rate structure for wastewater services. This structure consists of a base rate (also referred to as minimum charge) and a volumetric rate. The base rate is $91.07 per Living Unit Equivalent (LUE) per month. The volumetric rate is $7.81 per thousand gallons based upon the metered water consumption for that month.

Living Unit Equivalents

For the purposes of wastewater billing in the City of Rollingwood, an LUE, or Living Unit Equivalent, is defined as the typical wastewater flows that would be produced by a single-family residence.

Current LUE Assignments

Each commercial customer has been assigned an LUE value which is multiplied by $91.07 and assessed to the customer each month as part of their wastewater bill. The City unfortunately is unaware of the historical basis for the LUE assignment for each customer and no records appear to exist that would allow the City to be able to confirm that the assignments are fair and equitable among customers. Furthermore, as a documented methodology does not exist, the City is unable to assign LUEs to new commercial customers in the City.

Proposed Change to LUE Determinations

Lacking a clearly defined methodology for determining LUE assignments, the City has undertaken a study to identify a manner in which LUE assignments can be made that would result in a fair and equitable means of assigning LUEs to customers.

The proposed change contemplates calculating the number of LUEs assigned to a customer based on the historical monthly average use for one year and dividing that average use by 7,500 gallons (which is approximately equal to the use of a single-family residence) then rounded to one decimal place. Each customer's LUE assignment would be determined once per year. That assignment would stay with the customer for one year at which point the calculation would be made again, using the most recent year of data.

Base Fees and Volumetric Rates

The base fee of $91.07 per LUE per month and volumetric rate of $7.81 per thousand gallons would not change. The change will only impact the manner in which the LUE assignment is determined.

Impact to Your Bill

As a result of this change, some commercial customers will actually see their total monthly bill to the City decrease, while other customers will see their monthly bill increase. In general, customers with lower consumption will see their monthly bill decrease while customers who use larger volumes will see their monthly bill increase. While the total revenues to the City as a result of this change will be remarkably similar, the proposed change attempts to allocate charges based on actual usage – resulting in fair and equitable charges among the City's commercial customers.

Next Steps

Once the revised ordinance is finally approved by City Council, this change will go into effect citywide. Historical use for a one-year period (January to December) will be considered in the calculation of your LUE assignment. For those customers without 12 months of actual usage data, LUE assignments will be based on water meter size for 2022 billing.

The City feels it is important to communicate with our customers to ensure a clear understanding of the proposed changes and the City's process. In the event you have comments or questions, please do not hesitate to contact Utility Billing Manager Sharon Davis at sdavis@rollingwoodtx.gov for further clarification and information.

Thank you,

City of Rollingwood

512-327-1838

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Staff

Agenda Item:

Discussion and possible action on an ordinance amending Appendix A (Fee Schedule) of the City's Code of Ordinances Section A9.003 Water service rates to include that Living Unit Equivalents are defined by policy of the city

Description:

Though the Commercial LUE Assignment Study and subsequent policy adoption did not affect any rates listed in the City's Fee Schedule (https://library.municode.com/tx/rollingwood/codes/code_of_ordinances?nodeId=PTIILADECO_APXAFESC_ARTA9.000WAWAFE_SA9.003WASERA) the study did change the way that LUEs were assigned. Legal recommended stating in the fee schedule that Living Unit Equivalents are defined by policy of the city to make this process clear.

Action Requested:

To consider approval of an ordinance amending Appendix A (Fee Schedule) of the City's Code of Ordinances Section A9.003 Water service rates to include that Living Unit Equivalents are defined by policy of the city

Fiscal Impacts:

N/A

Attachments:

1. Ordinance 2021-12-15-16 amending Appendix A (Fee Schedule) of the City's Code of Ordinances Section A9.003 Water service rates to include that Living Unit Equivalents are defined by policy of the city

ORDINANCE NO. 2021-12-15-16

AN ORDINANCE AMENDING APPENDIX A (FEE SCHEDULE) OF THE CITY CODE OF ORDINANCES SECTION A9.003 TO INCLUDE THAT LIVING UNIT EQUIVALENTS ARE DEFINED BY POLICY OF THE CITY; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the City desires to amend the city's fee schedule in reference to wastewater service rates to specify that living unit equivalents (LUEs) are defined by policy of the city.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. Subsection (a) (2) of Sec. A9.003 of Appendix A Fee Schedule of the City Code of Ordinances are hereby amended to provide as follows with strikeouts being deletions and underlines being additions:

Sec. A9.003. - Wastewater service rates.

(a) Rates. The rates to be charged by the city for wastewater collection and treatment services to its customers will be:

(1) Residential customers. $13.07 base rate per month, plus $7.81 per 1,000 gallons based upon the current winter average.

(2) Commercial customers. $91.07 per living unit equivalent, as that living unit equivalent is defined by policy of the city, assigned to the customer per month, plus $7.81 per 1,000 gallons of water usage as measured monthly.

Section 3. This Ordinance shall be effective immediately upon adoption.

Section 4. If any provision of this Ordinance is found by a court of competent jurisdiction to be void or unenforceable, such void or unenforceable provision shall be severed as though it never formed a part of this Ordinance, and all other provisions hereof shall remain in full force and effect.

PASSED AND APPROVED BY THE CITY COUNCIL OF ROLLINGWOOD, TEXAS, on the 15th day of December 2021.

_____

Gavin Massingill, Mayor

ATTEST:

_____

Ashley Wayman, City Secretary

Agenda item __: Discussion and action with respect to the formation of a MoPac South Expansion Task Force, process for selection and appointment of a MoPac South Expansion Task Force Chair and members, including the following:

a. discuss and take any necessary action with respect to the creation of such a Task Force; and

b. subject to approval of the creation of the Task Force by the Council), take action to set the following dates:

1) a date to post notice on the City website and other appropriate media of the creation of the Task Force, and seeking applications through the board and Commission application process for the position of Chair, and for members of the Task Force;

2) a date for the filing of applications for Chair and membership of the Task Force; and

3) a date for Council to consider and take any necessary action with respect to the selection of a Chair and membership on such a Task Force.

Proposed Resolution creating Rollingwood MoPac South Expansion Task Force

1. Create a MoPAC South Expansion Task Force, consisting of a Chair and __ members, appointed by the Council and comprised of residents of Rollingwood, charged with the following tasks:

a. Represent the City of Rollingwood in meetings of the CAMPO Transportation Policy Board and CTRMA regarding the proposed South MoPac expansion;

b. Advise in writing the Chair, Members and Executive Director of the CAMPO Transportation Policy Board and CTRMA that the City of Rollingwood has formed this official taskforce in order to represent the City of Rollingwood in connection with and provide input regarding the Mo-Pac South expansion project;

c. Develop a statement of position of the City with regard to the proposed MoPac South expansion;

d. Request information or analyses from relevant state and local officials in connection with the proposed MoPac South expansion;

e. Work with state and local officials to implement appropriate policy and transportation planning for the benefit of Rollingwood residents and businesses in connection with the proposed MoPac South expansion.

2. Appointment of Task Force Chair and members: Post notice on the City website and other appropriate media of the creation of the Task Force, and seek applications through the board and Commission application process for the position of Chair, and for members of the Task Force; setting a date for the filing of such applications; and setting a date for Council to discuss, consider and take any necessary action with respect to the creation of, Chair, and membership on such a Task Force.

3. Council Liaison: appoint a council liaison to work with and provide assistance to the Task Force and to the Chair.

4. City staff support: Determine the appropriate staff support for the Task Force.

5. Qualification and appointment of additional members of the Task Force:

The positions on the Task Force are open to any Rollingwood resident and any Rollingwood commercial property owner who expresses interest in serving as a member. Any candidate should use the City Council online application process. See related agenda item for setting of dates for creation of such a Task Force, and, if approved, the filing of applications and Council appointment.

6. Proposed Timeframe for the work of the Task Force:

This Task Force is a time-specific, project-specific group charged developing an initial position statement and comments for the November 22 CAMPO open house, comment period, and subsequent meetings in connection with the MoPac South extension project. The Task Force is to convene beginning as soon as appointments are made and to continue its work through the end of the CAMPO project.

7. Authority and Duties:

Subject to the oversight of the City Council, with periodic reporting to the Council as may be requested from time to time:

• The Chair shall be the designated contact for consultation with Rollingwood legal counsel, CAMPO, CTRMA, and other state and local officials, on behalf of Rollingwood, with regard to the MoPac South expansion project, pursuant to any specific direction of the City Council, and pursuant to consultation with the other members of the Task Force;

• Schedule and conduct a community Town Hall to advise residents and business owners of the impact of the MoPac South expansion project and engage the community and business owners in the project.

• On behalf of the City of Rollingwood, engage with the Westlake Chamber of Commerce, the City of Westlake and other neighboring communities in development of a strategic position supportive of the West Bank community in connection with the Mopac South expansion project.

• Report to and provide recommendations to the City Council on public engagement in the Mopac South expansion process;

• Read, review and provide recommendations to the Council with respect to strategic direction in connection with the MoPac South expansion; and

• Assist with priority setting with respect to tasks in connection with the Mopac South expansion project.

Task Force Deliverables:

• Chair to report as needed or requested with the City Council with regard to policy and development of positions with regard to the proposed expansion plan

Agenda Item & Caption: Approval of a Resolution to set dates for workshops on the following matters:

Water and Wastewater system issues and improvements

Drainage system issues and improvements

City Hall issues and improvements

Agenda Item & Caption: Approval of a Resolution to set dates for workshops on the following matters:

Water and Wastewater system issues and improvements

Drainage system issues and improvements

City Hall issues and improvements

Action Requested: Set dates for workshops on the following matters:

Water and Wastewater system issues and improvements

Drainage system issues and improvements

City Hall issues and improvements

The workshops would permit dates to be set for the Council and residents to be briefed on the status of these matters and to ask questions of staff and city consultants with regard to these matters.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Staff

Agenda Item:

Update, discussion and possible action regarding the Zilker Park Vision Planning process

Description:

Since February 2021, the City of Austin has been underway with the Zilker Park Vision Plan and has been holding public meetings, that Staff and Council Members have been involved in. Those meetings included Austin Neighborhood Association Meetings and open to the public meetings. During the meetings, we have expressed concern with cut-through traffic on Riley and Rollingwood and the volume of traffic. We have continued to advocate for Rollingwood's own meeting, being that we are a municipality and not a neighborhood in Austin. Councilmember Pattillo and Amber met with representatives from PARD and the design group during which they presented several different solutions. There remain many outstanding questions about the solutions, but we all agreed to continue to work together to arrive at mutually beneficial solutions with the idea that Rollingwood's budget is very small and impact to the neighborhood should be minimal.

At the October City Council Meeting, the City Council directed the RCDC and the Park Commission to evaluate the ideas presented in the Zilker Park Vision Plan community meeting number three for any impacts to the Commercial Corridor and Rollingwood Park, respectively. The RCDC cancelled their November meeting, but the links to the meeting video and presentation were sent out for review ahead of the next meeting. The Park Commission will meet on Monday, December 6, where a sub-committee will report back on the ideas presented and their impact on the City of Rollingwood.

As of the December Park Commission and RCDC meetings, no potential impacts of the ideas presented in Community Meeting Number 3 have been identified.

For more information on the Zilker Park Planning Process:

https://www.austintexas.gov/ZilkerVision#:~:text=The%20planning%20process%20will%20assess,as%20business%20operations%20and%20management.

Action Requested:

TBD

Fiscal Impacts:

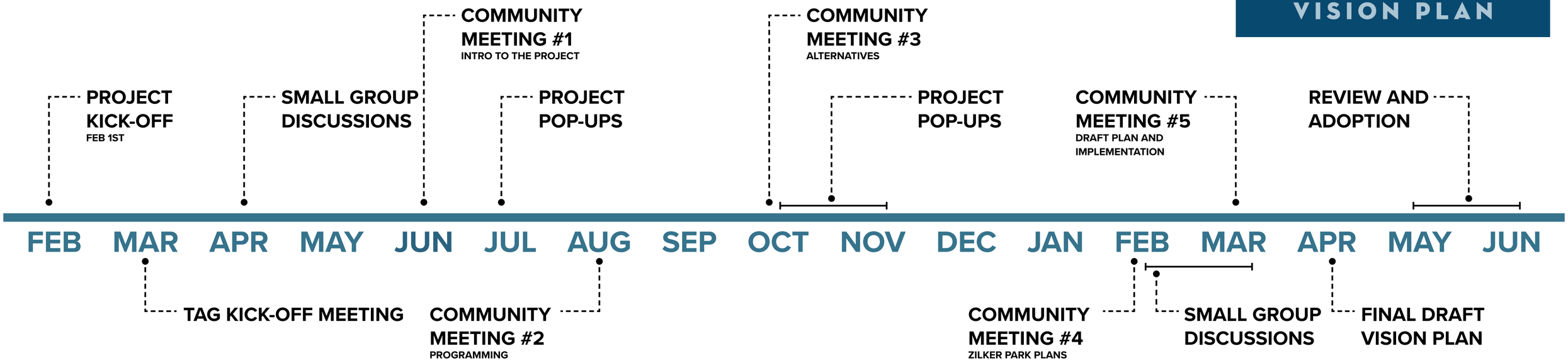
TBD

Attachments:

1. Zilker Planning Process Timeline
2. Presentation from Community Meeting Number 3

SCHEDULE

ZILKER PARK VISION PLAN



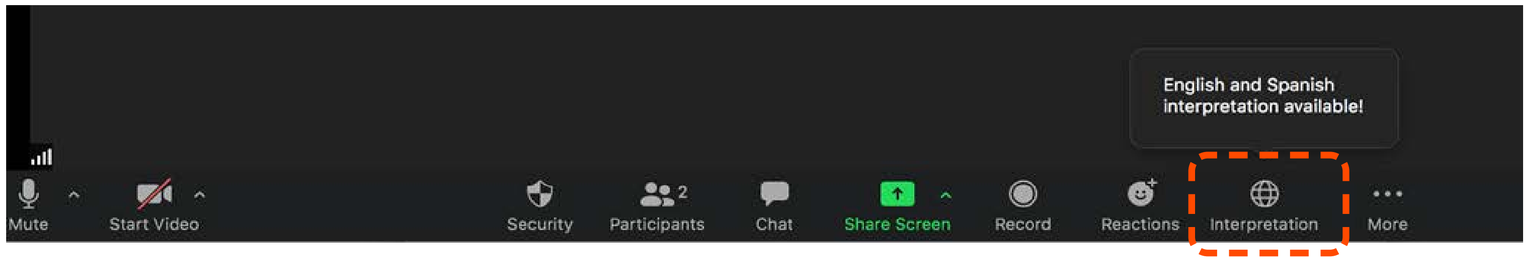
Strategic Kick-Off and Project Initiation	Site and Contextural Analysis and Data	Project Meetings	Stakeholder/Community Participation	City Staff, Public Review/Boards, Commissions, Council Review	Vision Plan Report Preparation
Project Work Plan Kick-Off Meeting Technical Advisory Group Meetings Progress Reports	Site Analysis and Needs Assessment Report Presentation of the Site Analysis and Needs Assessment Report Presentation of the Site Analysis and Needs Assessment Report to City Commission, Boards, City Manager and City Council Community Wide Survey	Project Meetings Materials Stakeholder Contract List Meeting Minutes and Summaries	Community Outreach and Engagement Plan Community Engagement and Outreach	Draft Vision Plan Final Draft Vision Plan Document Presentation of Final Draft Vision Plan Document to City Commission, Boards, City Manager and City Council	Provide a Needs Assessment Report Preliminary Vision Plan Concepts Final Vision Plan Document

ZILKER METROPOLITAN PARK VISION PLAN

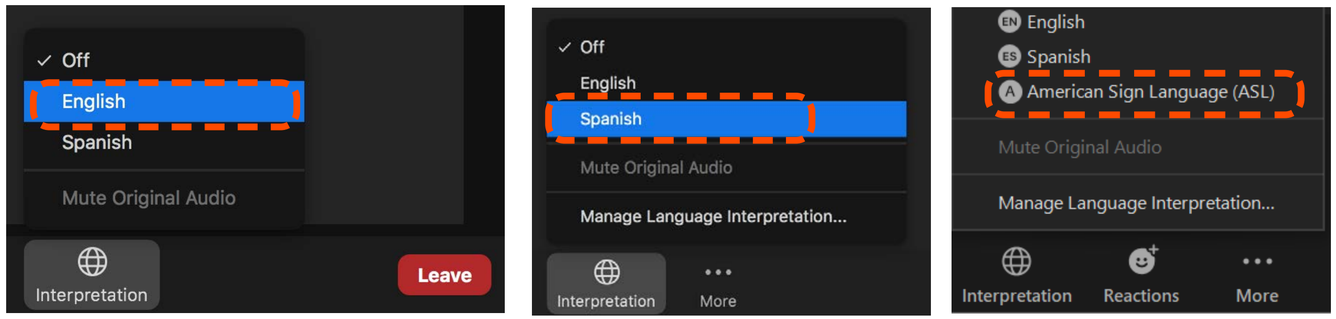
COMMUNITY MEETING #3
REUNIÓN COMUNITARIA #3
STARTING SHORTLY
COMENZANDO PRONTO

WELCOME
BIENVENIDOS

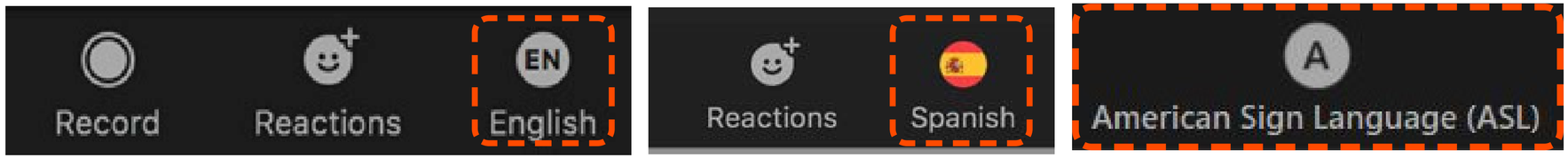
ACCESSING INTERPRETATION
CÓMO ACCEDER A LA INTERPRETACIÓN



1 Click the globe icon
Haz clic en el ícono del globo

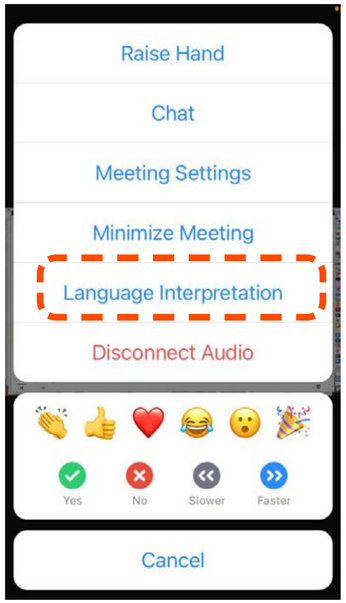


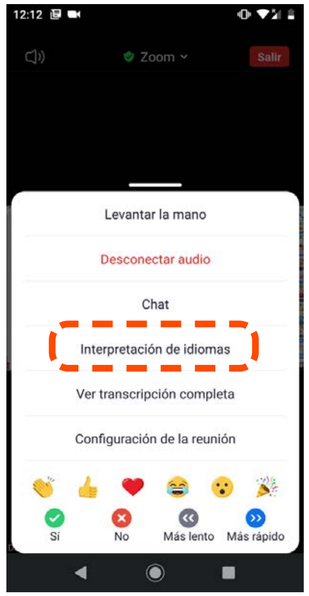
2 Select your preferred language
Elige tu idioma de preferencia

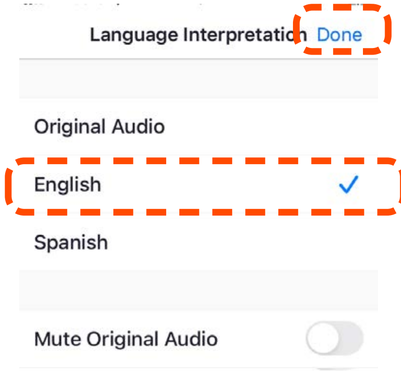


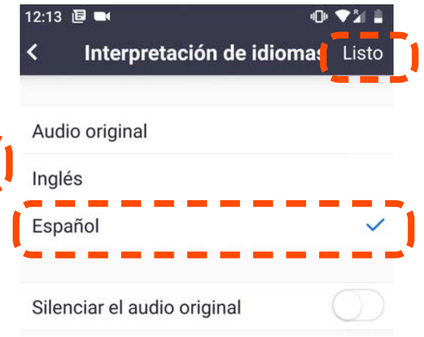
3 You are set!
¡Listo!

ACCESSING INTERPRETATION FROM PHONE/TABLET
¿CÓMO ME CONECTO DESDE MI CELULAR O TABLETA?









1 **Click ‘More’ to find interpretation**

Haz clic en MÁS para encontrar interpretación

2 **Click ‘Language Interpretation’**

Haz clic en interpretación de idiomas. Podrás elegir tu idioma.

3 **Select your preferred language and click ‘Done’**

Después de elegir español, no olvides presionar Listo.

COMMUNITY MEETING #3

OCTOBER 19, 2021

DESIGNWORKSHOP

AGENDA

1. Zoom Housekeeping
2. Project Schedule
3. Review of Community Engagement
4. Goals and Guiding Principles
5. Purpose of the Meeting
6. Scenarios
   - Programming
   - Accessibility, Mobility, and Transportation
   - Ecology
7. Next Steps

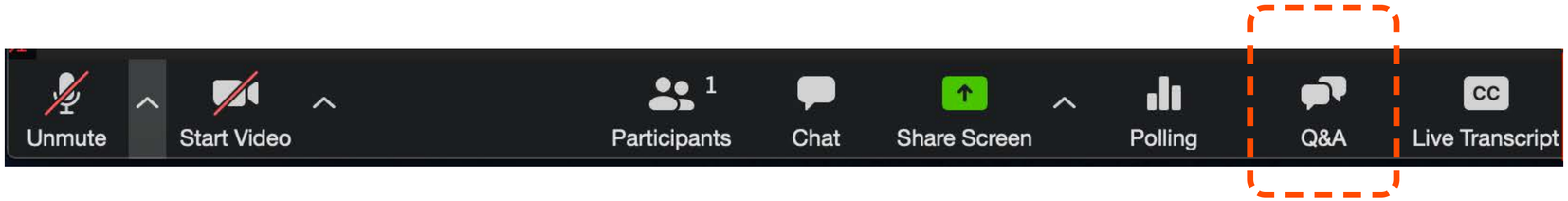
HOW TO USE Q&A DURING THE MEETING

Q&A

- For asking questions during the webinar and for the panelists, co-hosts, and host to answer their questions.
- With the public Q&A feature enabled, attendees can answer each other's questions and also up-vote each other's questions.

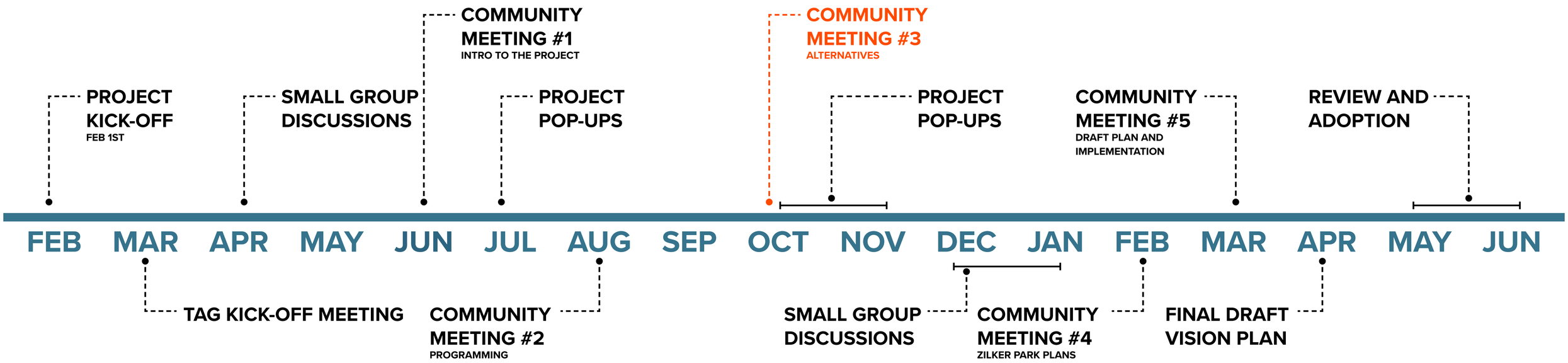
CHAT

- To communicate with the panelists during the webinar, including leaving comments and asking technical or presentation-related questions.



1. Click the Q&A button to ask questions
2. Allow panelists to answer it

SCHEDULE



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COMMUNITY ENGAGEMENT REVIEW

COMMUNITY MEETINGS

THE STRUCTURE OF THE MEETINGS

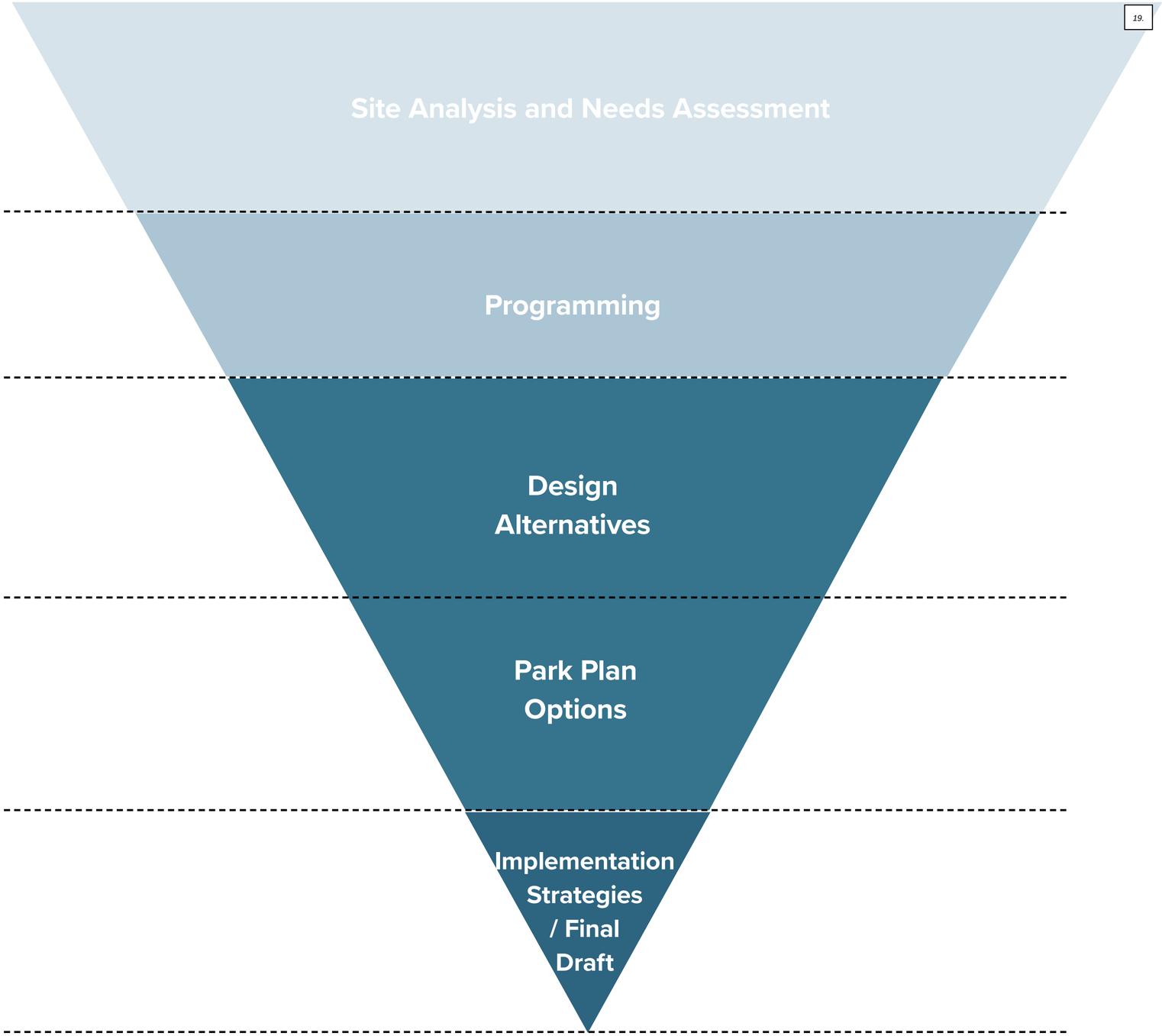
Community Meeting #1

Community Meeting #2

Community Meeting #3

Community Meeting #4

Community Meeting #5



GUIDING PRINCIPLES

UPDATED FROM YOUR FEEDBACK

- The Plan should treat the Park as an **ecological treasure**.
- Recognize the park's **relation to water** and explore opportunities for interaction.

Nature and Ecology

- The Plan should treat the Park's **historic and cultural resources** as a valued legacy to be celebrated for future generations.

History and Culture

- Zilker Park should **serve the entire community of Austin**.
- Align programs with community interest.

Diversity and Inclusion

- The plan should **knit the segmented pieces** of the park together.
- The park is a place you can arrive to by **multiple travel options**.

Accessibility

- The Plan should be forward-looking for future generations.
- Zilker Park should serve as an example of **sustainability**, protecting and enhancing our natural spaces and assets.

Sustainability

GOALS

UPDATED FROM YOUR FEEDBACK

Nature and Ecology

- Protect, enhance, and restore **Zilker's natural resources**.
- Establish an interpretive program to **educate visitors**.
- **Public stewardship** should be developed
- Ensure **safe and sustainable access** to the water.
- Support and rehabilitate **native plants and species**.

Diversity and Inclusion

- The Park should be **welcoming** to individuals, small groups and able to accommodate large groups.
- **The Plan should support equitable access.**
- Support new and enhance existing learning opportunities within the park.
- Sustain the implementation and maintenance of the park and utilize the support of volunteers.
- **Encourage ethnic, cultural and economic** inclusion.

History and Culture

- The Plan should honor and respect the **Park's historic and cultural resources**.
- Balance between historic preservation and current/ future needs.
- Create opportunities for **local artists**.
- **Celebrate the stories of the people** that lived on the land throughout history.
- Establish and integrate education components.

Accessibility

- Improve pedestrian, bicycle and vehicular circulation between the north and south side of **Barton Springs Rd**.
- Examine the surrounding trail network to create and extend safe active travel within and through the park.
- Create accessible **multi-modal transportation networks** within the park.
- Improve the **wayfinding**.
- Collaborate with Capital Metro and TXDOT
- Achieve high level of **ADA accessibility** within the park.

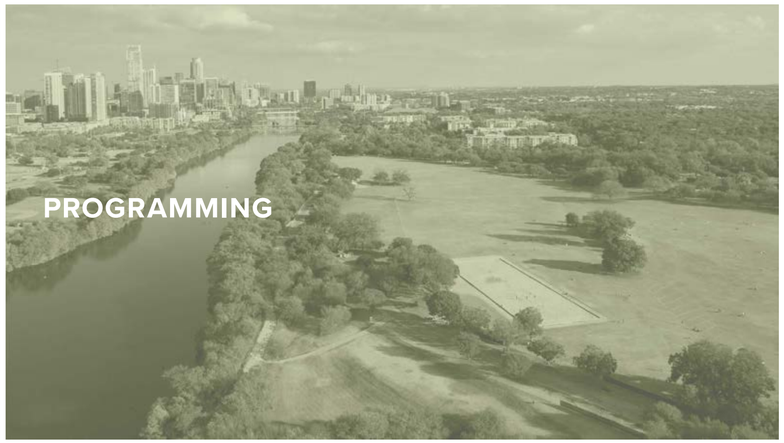
Sustainability

- Implement adaptive management strategies to **create a resilient landscape in the face of climate change** and dynamic user needs.
- As an urban park, Zilker should achieve **balance between metropolitan use and ecological/ environmental**.
- Balance revenue needs with operations and maintenance of the park.
- Explore **public/private partnerships** that extend the reach of the Parks Department to accommodate new opportunities.

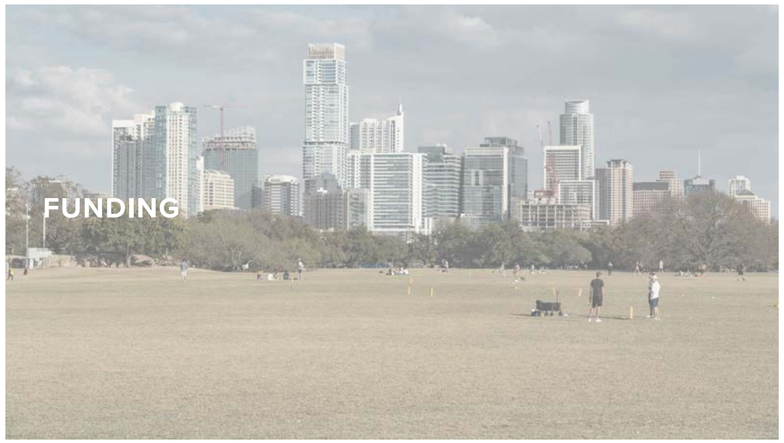
COMMUNITY MEETING #2

- Time: August 10th, 6pm
- Participants:
  100 people through Zoom, 15 through Facebook Live
- Total Survey Participants: 820 participants

- Schedule
- Review of Community Engagement



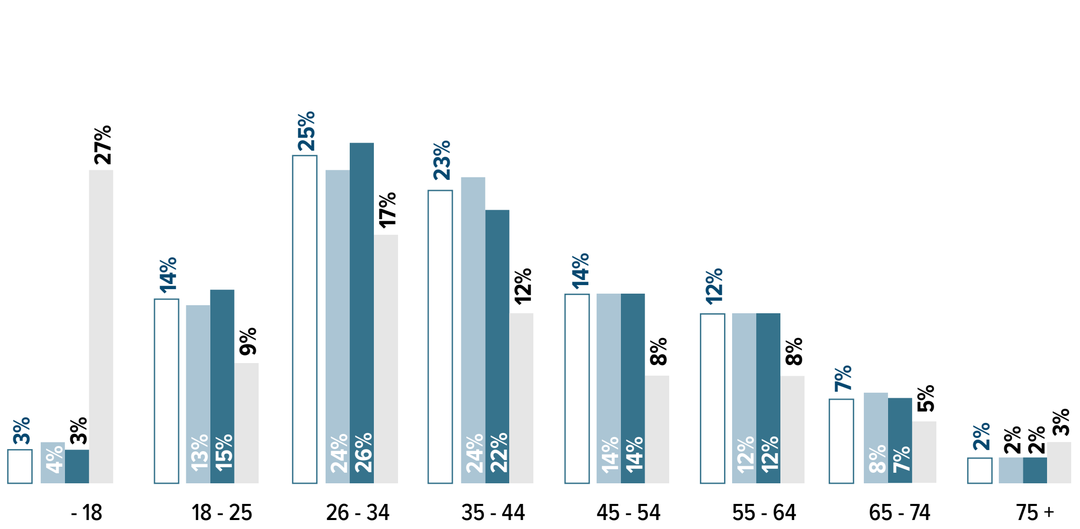
- Programs of Zilker Park
- Benchmarks



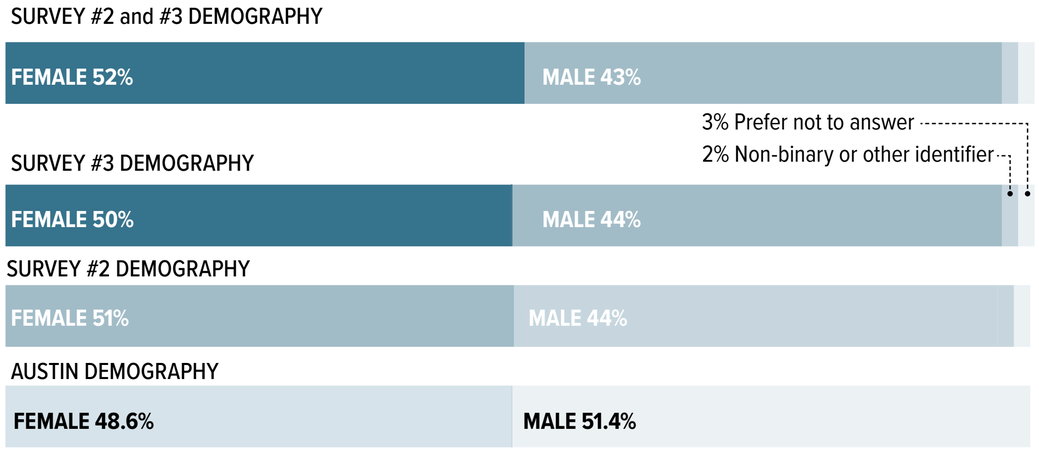
- City of Austin Budget
- Operation Budget
- Capital Budget

COMMUNITY SURVEY #3 RESULTS

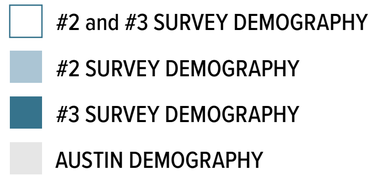
SURVEY DEMOGRAPHICS (820 PARTICIPANTS, AUG 10th-OCT 11th)

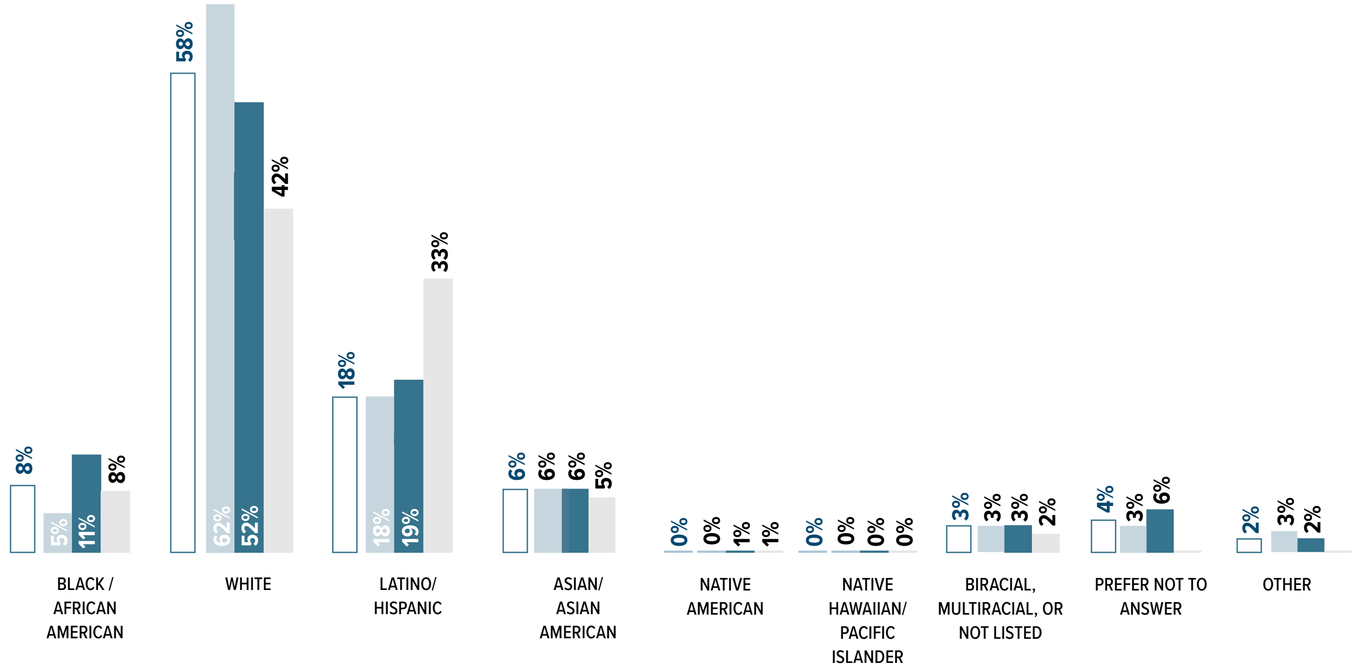


AGE



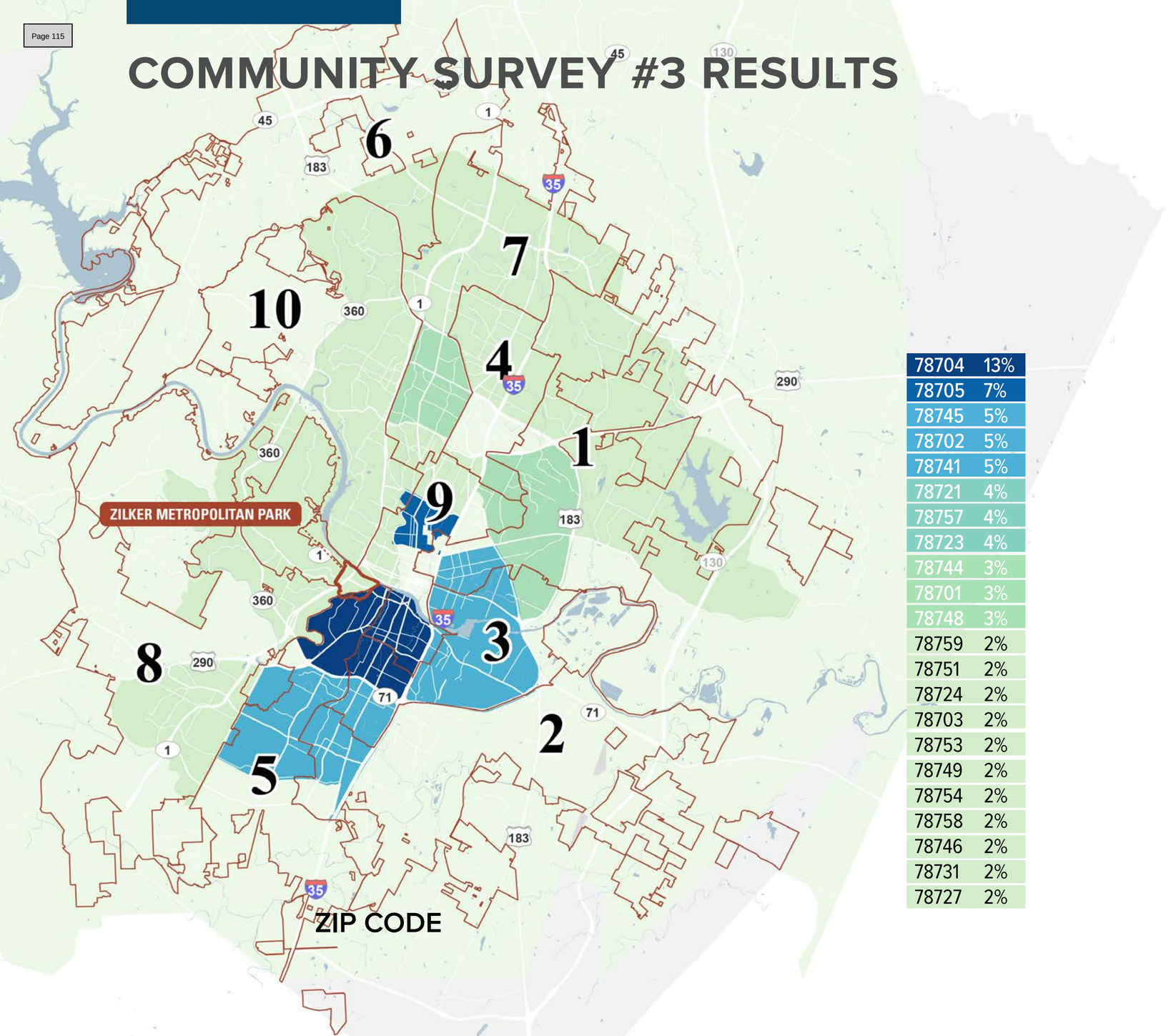
GENDER





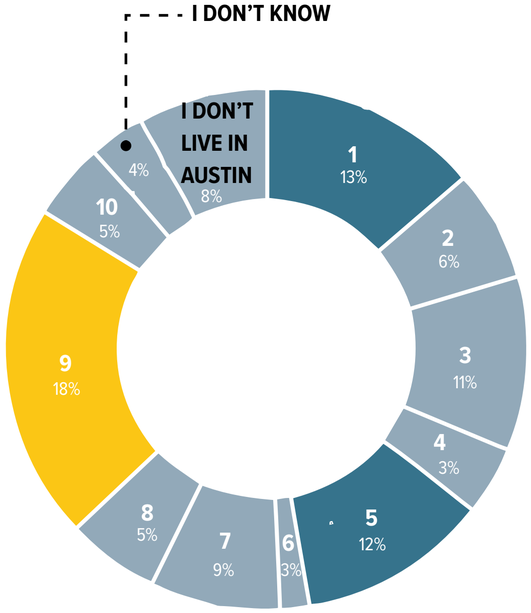
RACE/ETHNICITY

COMMUNITY SURVEY #3 RESULTS



78704	13%
78705	7%
78745	5%
78702	5%
78741	5%
78721	4%
78757	4%
78723	4%
78744	3%
78701	3%
78748	3%
78759	2%
78751	2%
78724	2%
78703	2%
78753	2%
78749	2%
78754	2%
78758	2%
78746	2%
78731	2%
78727	2%

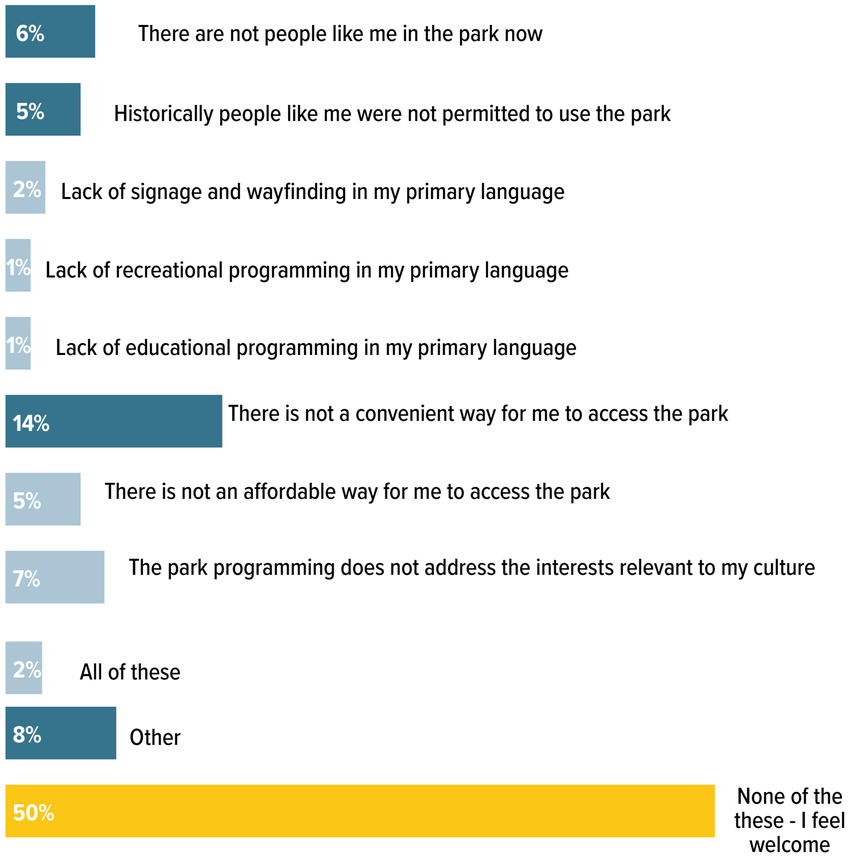
ZIP CODE



COUNCIL DISTRICT

COMMUNITY SURVEY #3 RESULTS

PROGRAMMING

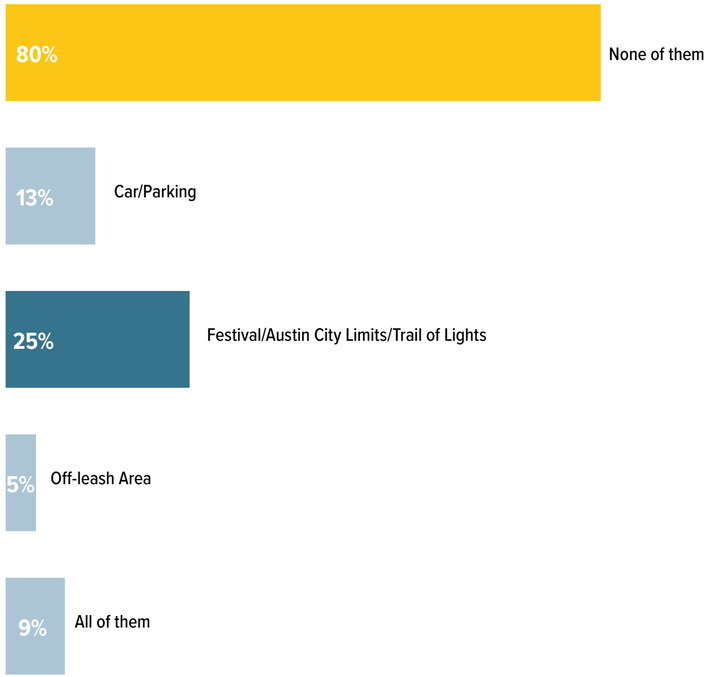


WHAT AREAS OF ZILKER PARK ARE MOST MEANINGFUL FOR THE PARK EXPERIENCE TODAY?

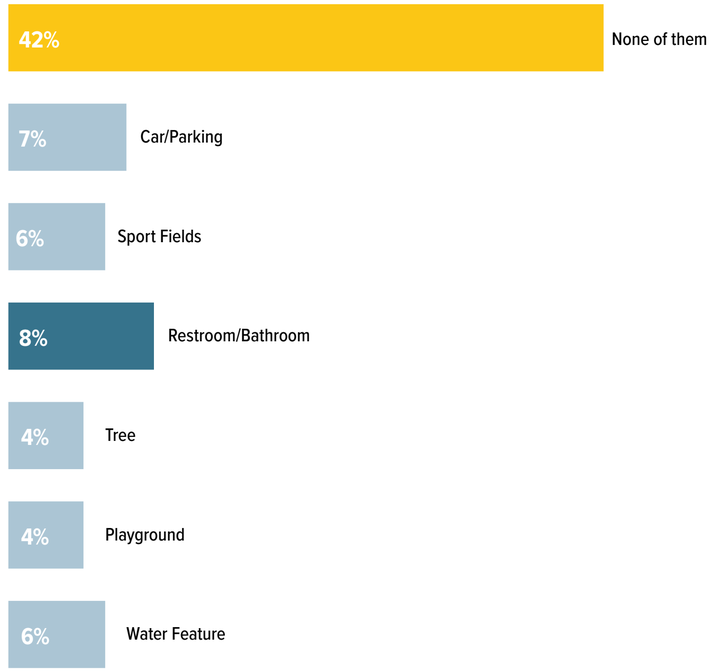
IF YOU DO NOT FEEL WELCOME IN ZILKER PARK, IT IS BECAUSE:

COMMUNITY SURVEY #3 RESULTS

PROGRAMMING



ARE THERE ANY CURRENT TYPES OF ACTIVITIES OR PARK SPACES THAT YOU THINK SHOULD BE REMOVED FROM ZILKER?



ARE THERE ANY SPACES OR ACTIVITIES YOU FEEL ARE MISSING IN ZILKER PARK TODAY?

COMMUNITY SURVEY #3 RESULTS

PROGRAMMING

Ramps
accessible
Trails
access
activities
spaces
paved
better
accessibility
sure
disabilities
Parking
park
areas
Na
paths
Dont
people
know
Tours
water
area
audio
answer
garden
classes
everything
sidewalks
playground
wheelchair
pathways
gardening
walkways
inclusive
unsure
nature
Impaired
equipment
ADA
maybe
Events
barton
Lots
Austin
Springs
shaded
Anything
adults
outside
fountains
suburbs
Games
Changing
Deaf
Bartons
different
public
afe
others
trying
fauna
accommodations
abilities
facilities
great
signage
community
disabled
etc
meditation
curbs
Im
effort
fact
seniors
able
fine
enough
Lawns
find
Yes
Easy
like
Visually
Rd
space
pool
flat
everyone
Just
reduction
music
sinks
sad
skate
ramp
Hearing
kayaks
Athletic
types
bmx
shade
meets
Legitimatepermanet
mobility
ensure
clearly
exercise
programming
kids
bombard
sports
depends
interested
cutting
Fenced
benches
includes
bathrooms
Supported
overall
needed
move
canoe
marked
board
suggested
Horticulture
School
natureenvironmental
defer
end
view
focus
patios
wider
anyone
issues
chair
large
connections
host
Zilker
little
east
Open
port
hard
meet
sight
Pathways
need
pottie
Make
people
Whatever
cant
many
Gardens
tree
bench
Legitimatepermanet
Athletic
music
Tours
trail
pick
Wheel
tables
track
parks
Easier
guided
impairment
including
unsure
Playgrounds
Hospital
Enhanced
olympics
measures
individuals
imagine
navigable
braille
informational
structures
device
wide
via
education
McBeth
washing
families
native
flower
determine
easily
White
suggested
board
canoe
Horticulture
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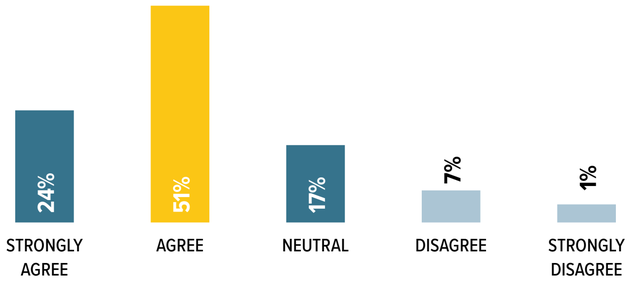
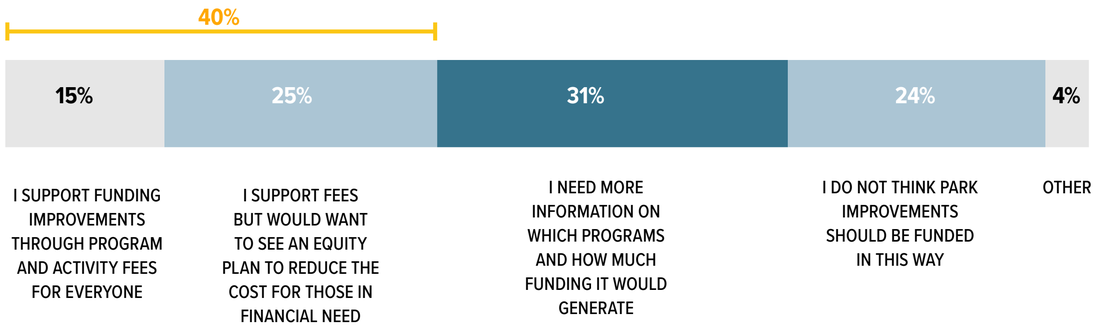
bathrooms
Supported
natureenvironmental
defer
end
view
includes

COMMUNITY SURVEY #3 RESULTS

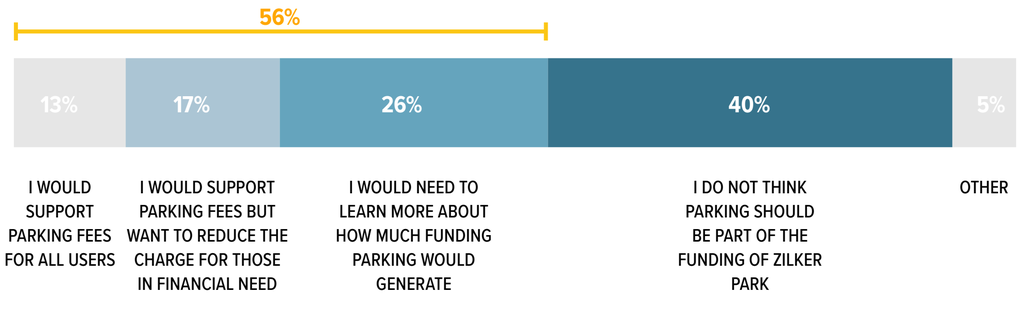
FUNDING



ZILKER PARK IS A WELL-MAINTAINED PARK



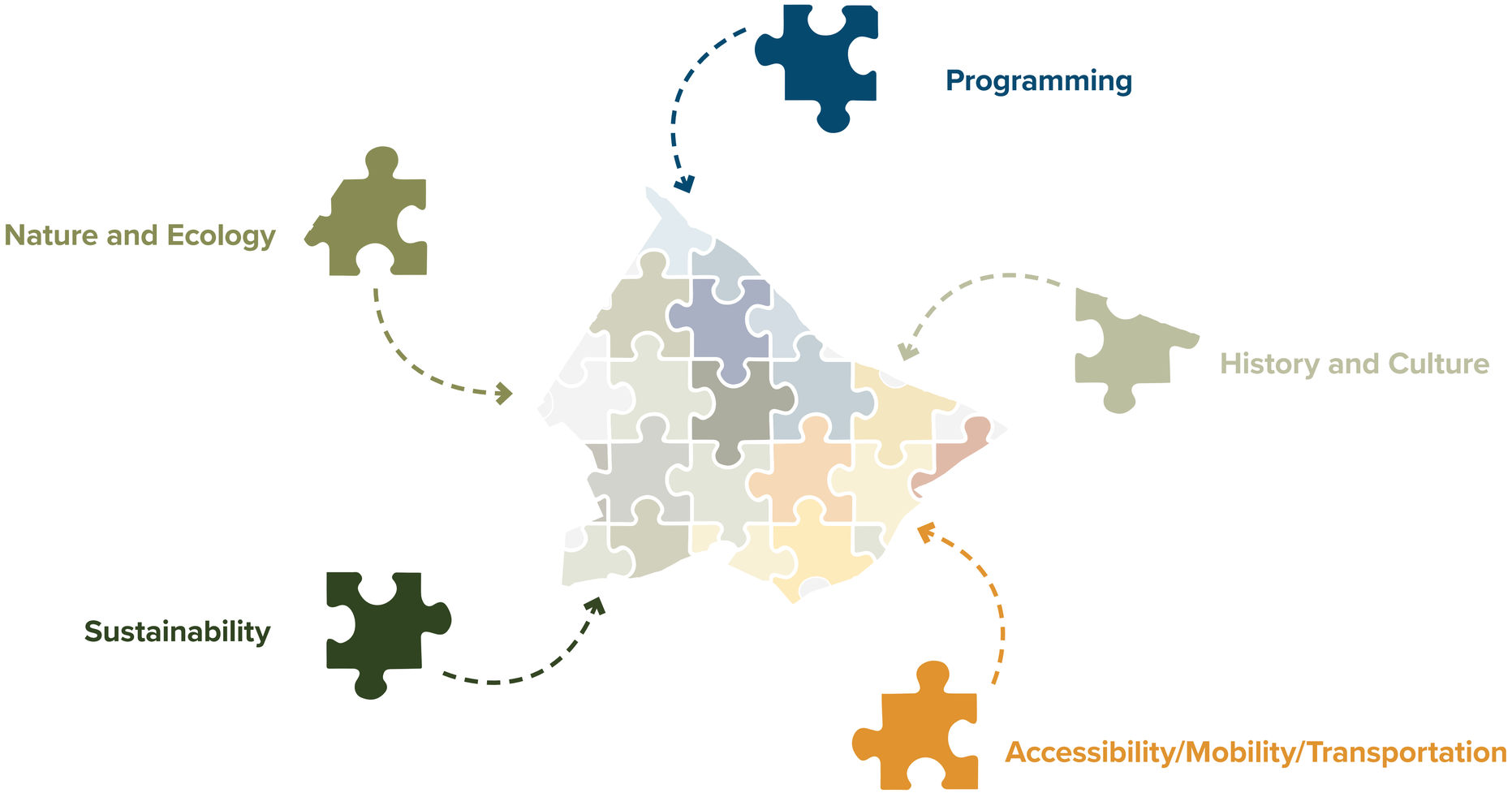
TO FUND PARK IMPROVEMENTS AND MAINTENANCE, HOW WOULD YOU FEEL ABOUT PAYING FOR SOME PROGRAMS OR ACTIVITIES WITHIN THE PARK?



HOW DO YOU FEEL ABOUT USING PARKING AS A FUNDING SOURCE FOR ZILKER OPERATIONS AND MAINTENANCE?

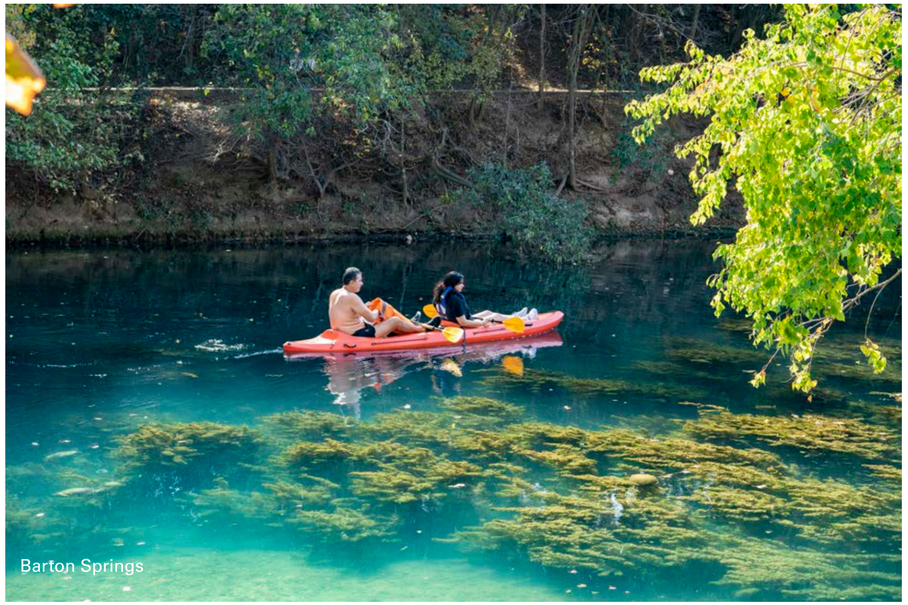
PURPOSE OF THIS MEETING

PURPOSE OF THE MEETING



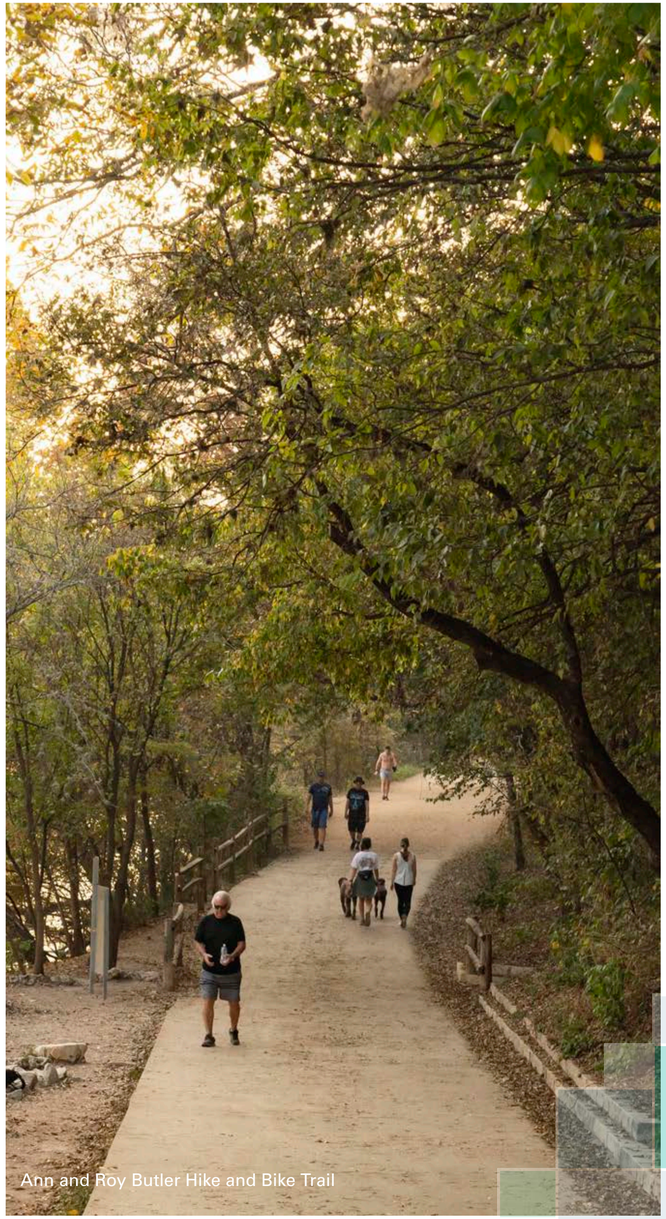
PURPOSE OF ZILKER PARK VISION PLAN

ZILKER PARK AS AN AUSTIN TREASURE

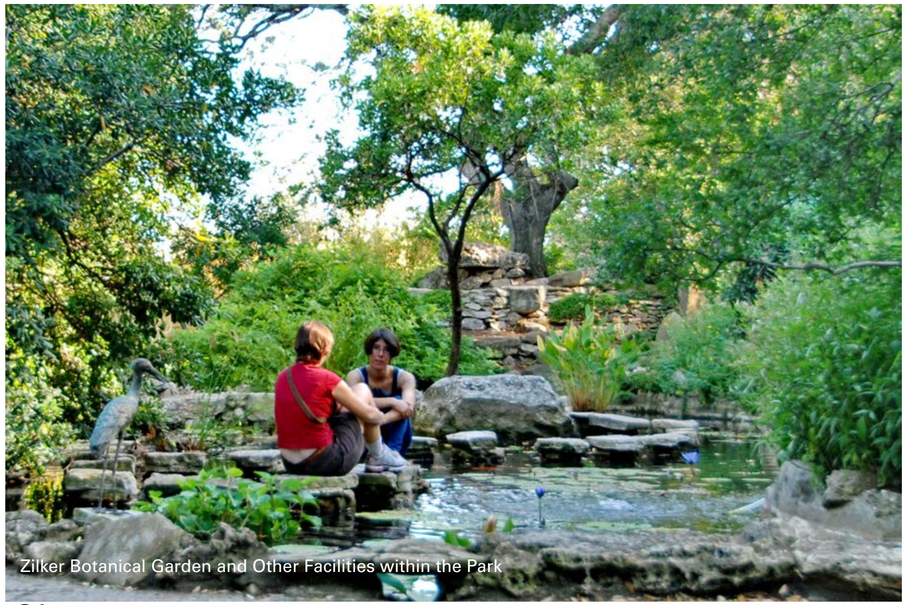


Barton Springs

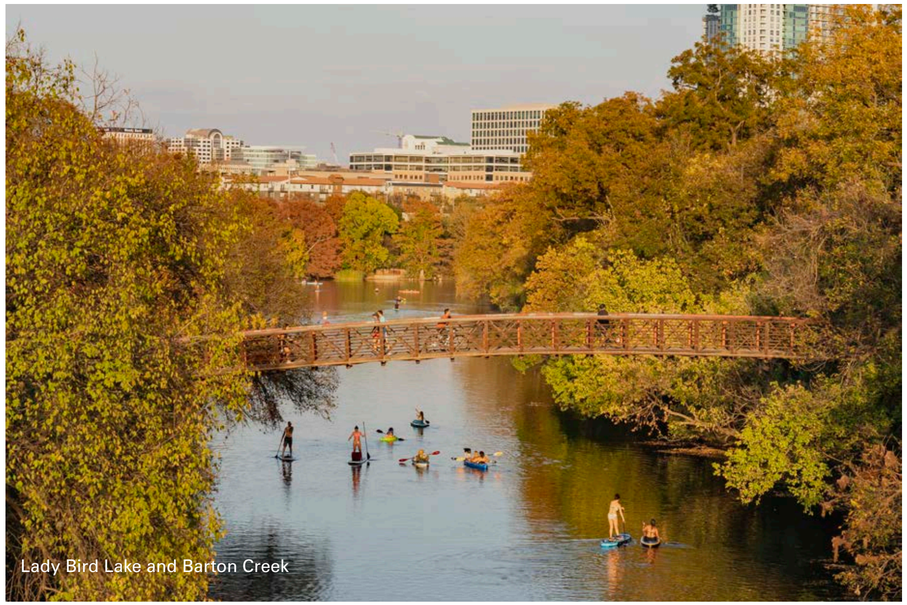
Great Lawn and Rock Island



Ann and Roy Butler Hike and Bike Trail



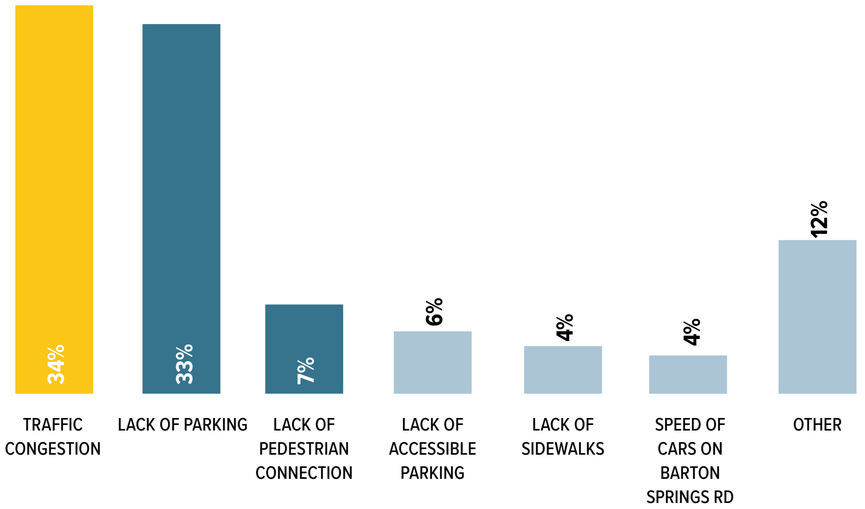
Zilker Botanical Garden and Other Facilities within the Park



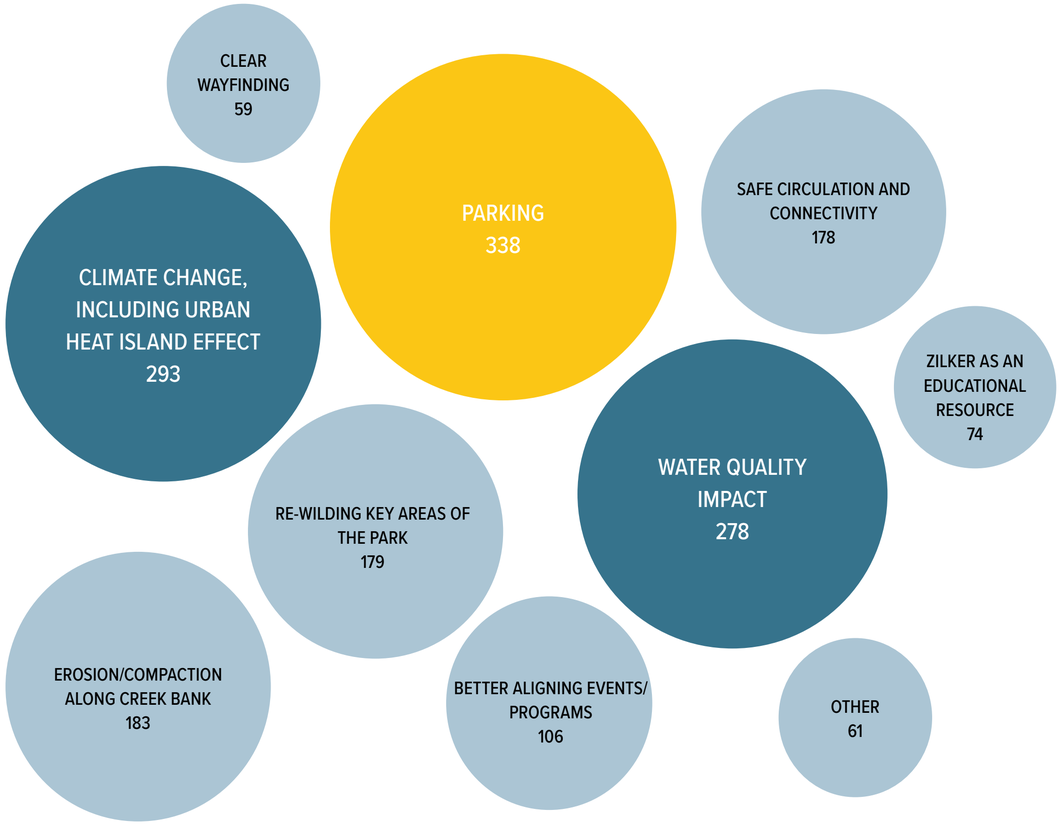
Lady Bird Lake and Barton Creek

PURPOSE OF ZILKER PARK VISION PLAN

PREVIOUS SURVEY RESULT ABOUT PARK CHALLENGES



CURRENTLY, WHAT IS THE BIGGEST BARRIER TO ENJOYMENT OF ZILKER PARK?



CHOOSE THE TOP THREE (3) ISSUES THAT YOU THINK THE ZILKER PARK VISION PLAN SHOULD ADDRESS.

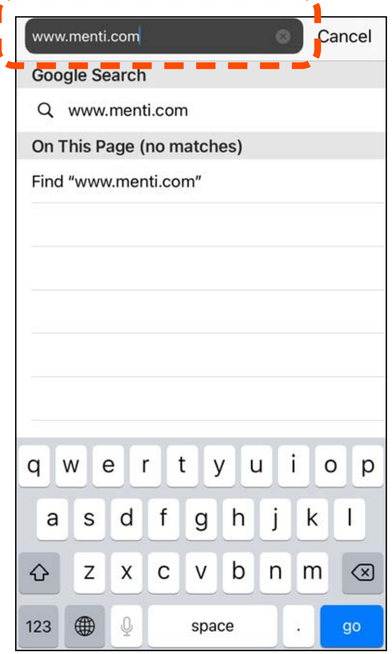
INTERACTIVE MAP

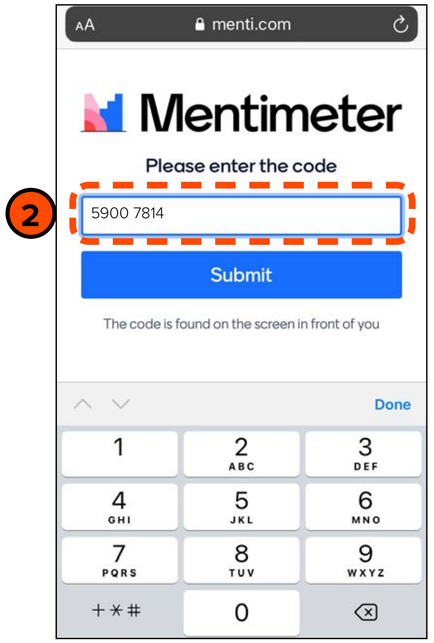
STRUCTURE

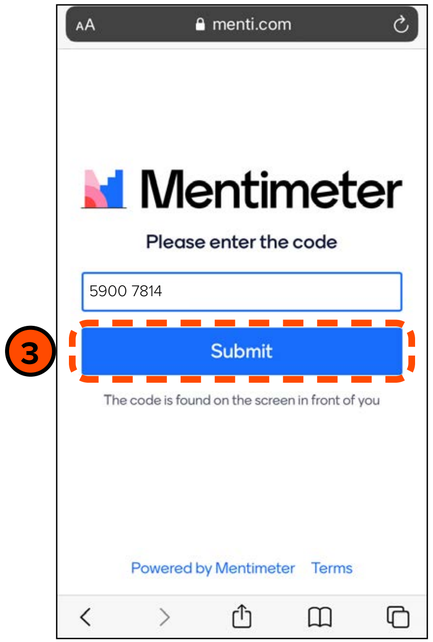
ZILKER METROPOLITAN PARK VISION PLAN

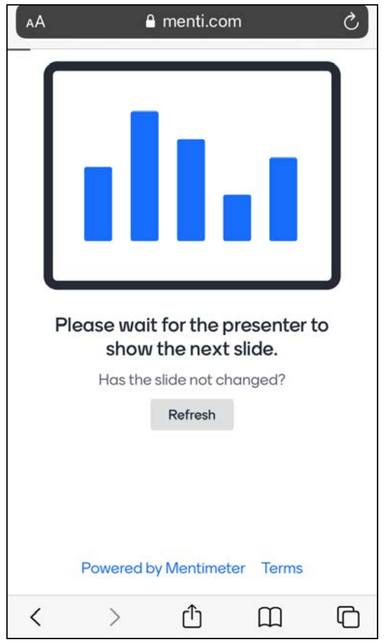
- Interactive Map
  - Nature and Ecology
  - Programming
  - Accessibility/Mobility/Transportation
- Survey

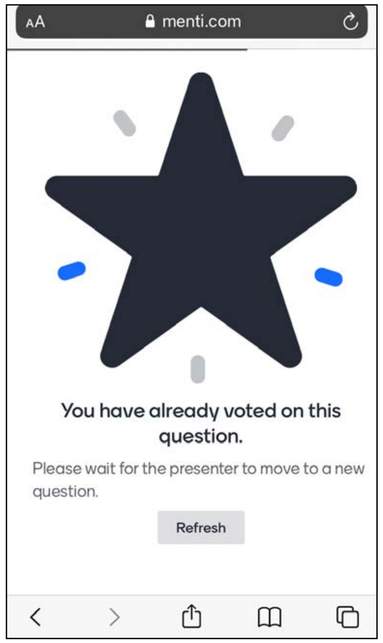
HOW TO PARTICIPATE IN THE PRESENTATION'S SURVEY











Enter 'www.menti.com'

Enter the address in the search bar

Enter 5900 7814'

When the website shows up, enter the code

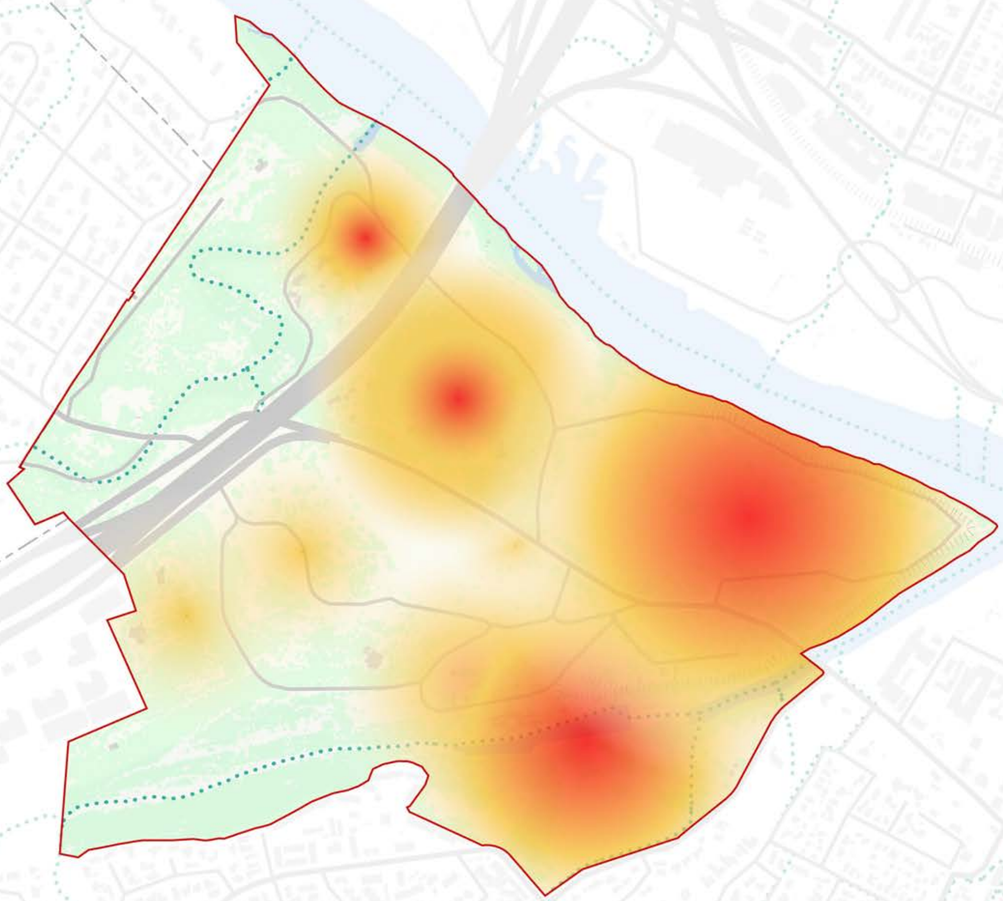
Click 'Submit' Button

Once you respond to the question, you will see a screen asking you to wait for the next question.
You will see the results live!

PROGRAMMING

DISTRIBUTION SCENARIOS

3 SCENARIOS



Existing Program Density

Concentrated

Nodes

Dispersed

GATEWAYS
TYPOLOGIES

Nature and Ecology | Programming | Sustainability | History and Culture | Accessibility/Mobility/Transportation

Physical Gateway

- Gate/Entrance
- Park Signage
- Art Work

Threshold

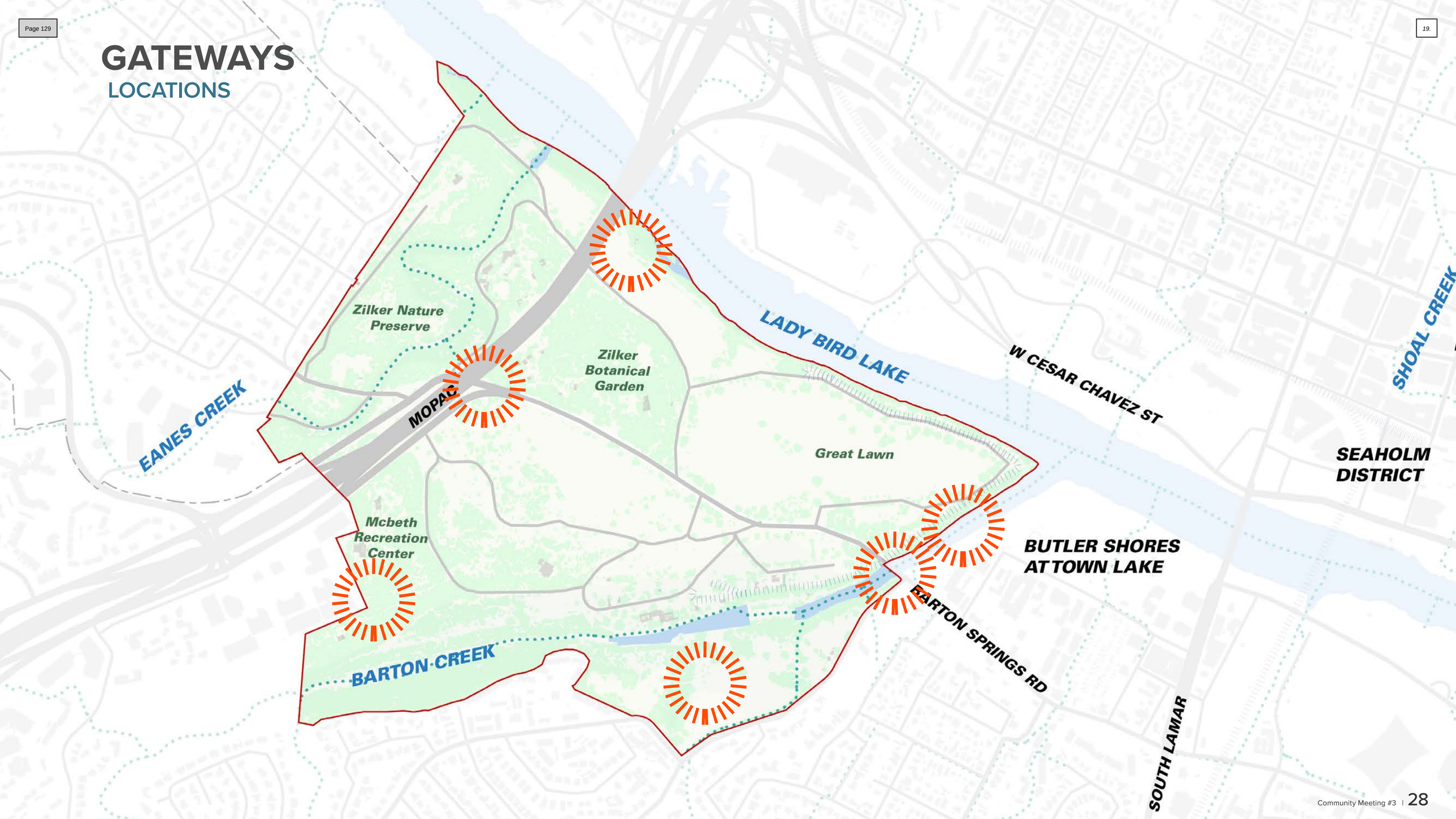
- Paving Change
- Subtle Change

LARGER — SMALLER

Intensity of Gateway

GATEWAYS

LOCATIONS

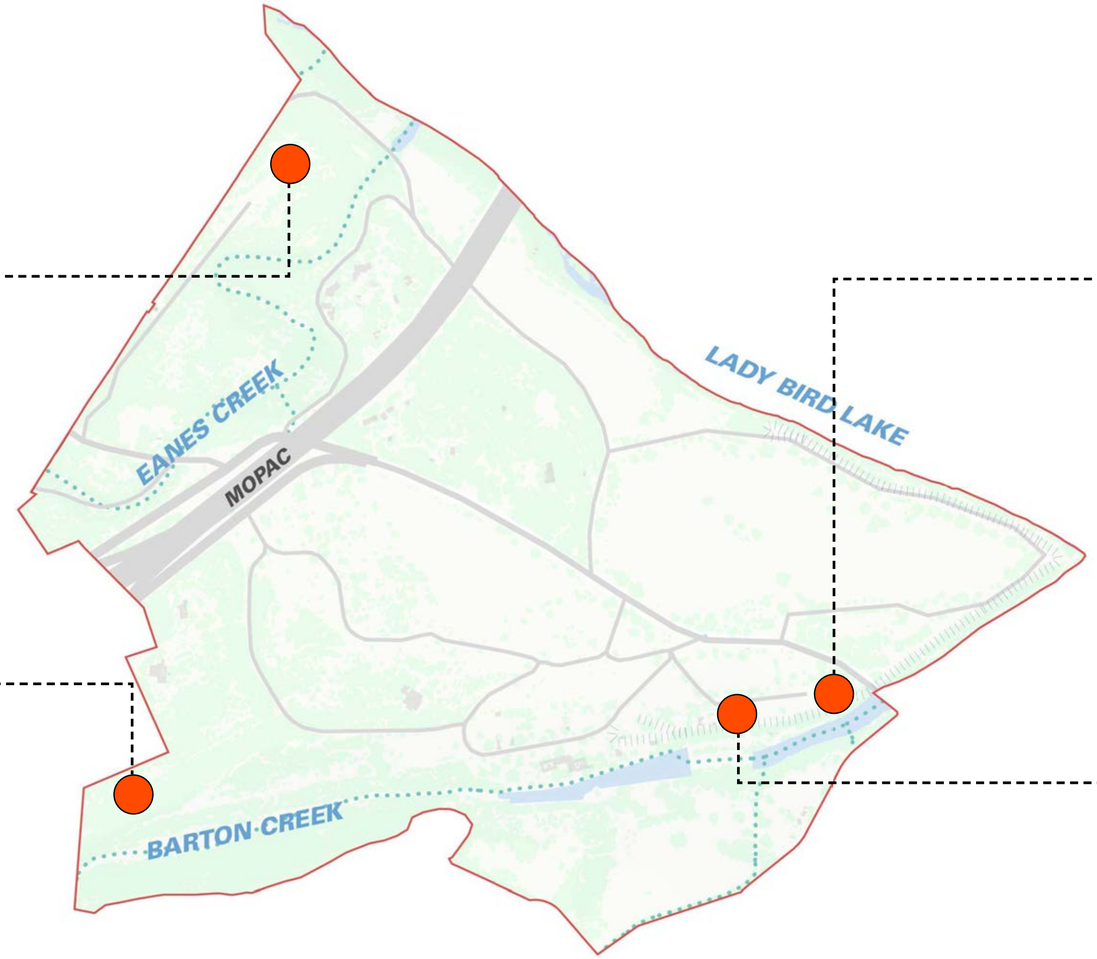


VISITOR HUB

REPURPOSING EXISTING ASSETS

ZILKER CLUBHOUSE

GIRL SCOUT HUT



QUONSET HUT

CARETAKER'S COTTAGE

VISITOR HUB

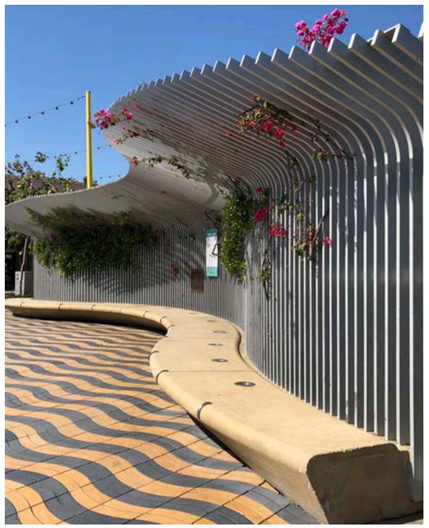
THE TYPOLOGIES OF VISITOR HUB

Nature and Ecology | Programming | Sustainability | History and Culture | Accessibility/Mobility/Transportation

SIGNAGE

KIOSK

SEATING AREA



SHADED PAVILION

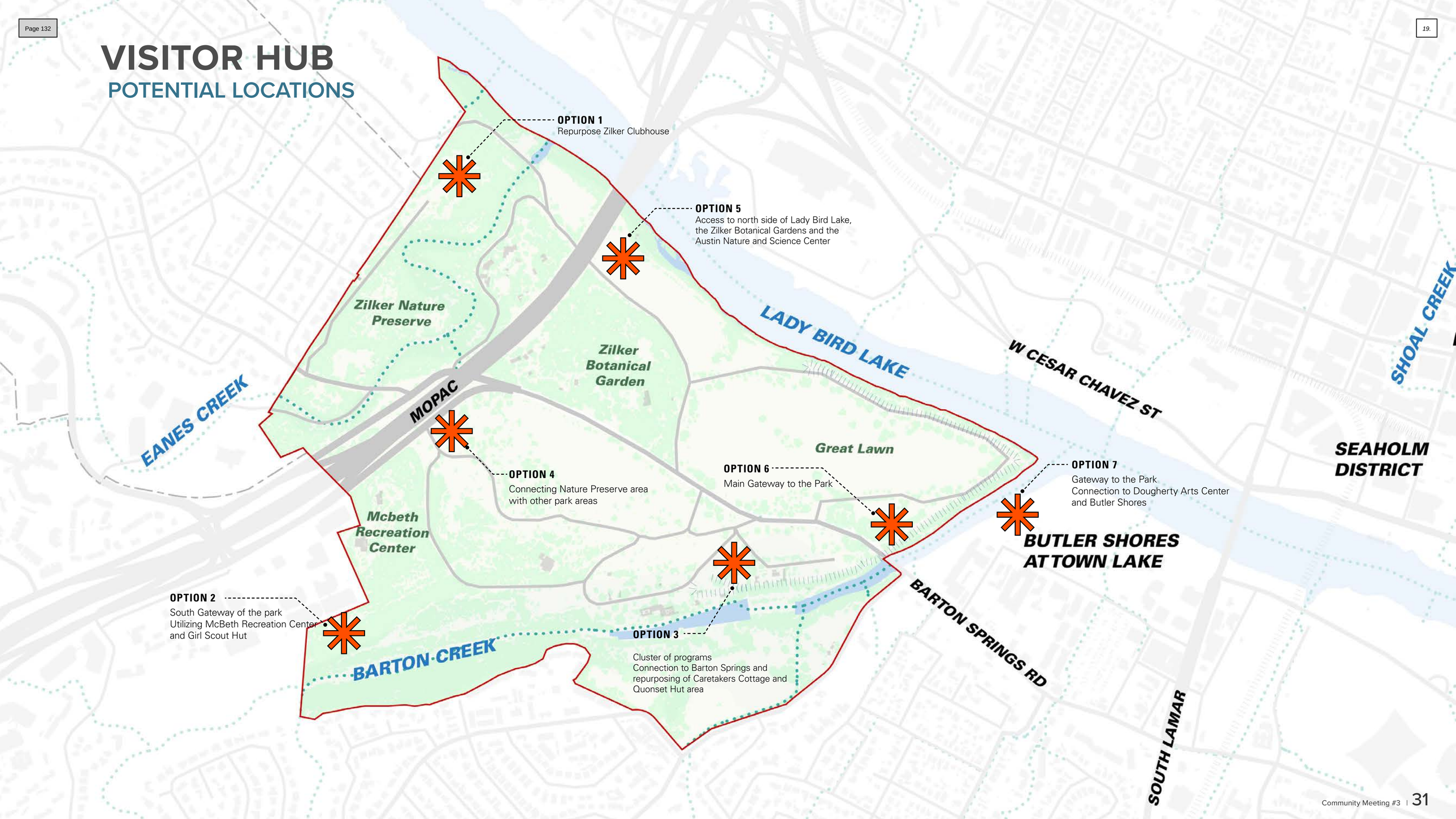
BUILDING

LESS COMPLEX — MORE COMPLEX

Size and Cost of Visitor Hub

VISITOR HUB

POTENTIAL LOCATIONS



ACCESSIBILITY, MOBILITY, AND TRANSPORTATION

ACTIVE TRANSPORTATION

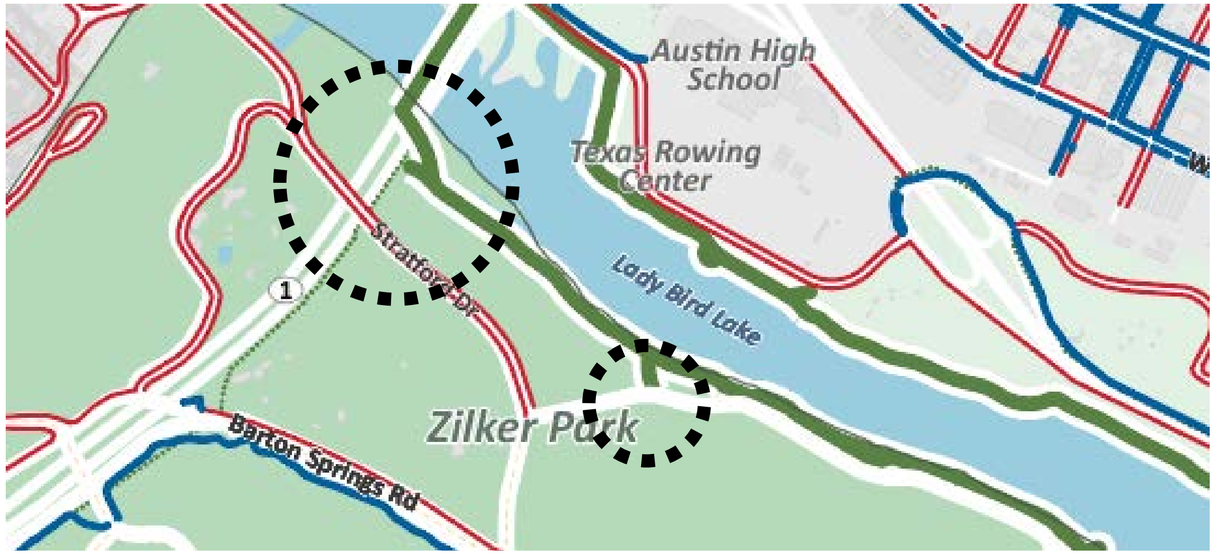
TRAVELING BY FOOT, BIKE, AND TRAIL

- Goal: Better connecting the trail system to and from and within the park.
- Bringing the Greenbelt trailhead to a more prominent area nearer park entrance.
- Improving visibility and access points to and from Butler Trail.
- Improving MoPac path access.
- Implementing Butler Trail Safety Plan recommendations, including a new trail bridge across Barton Creek – e.g., at Lou Neff Pt.
- Adding rolling and walking trail network within the park to directly connect attractions and serve people passing through.

ACTIVE TRANSPORTATION

TRAVELING BY FOOT, BIKE, AND TRAIL

BIKE/PEDESTRIAN NETWORK



REGIONAL TRAIL CONNECTION

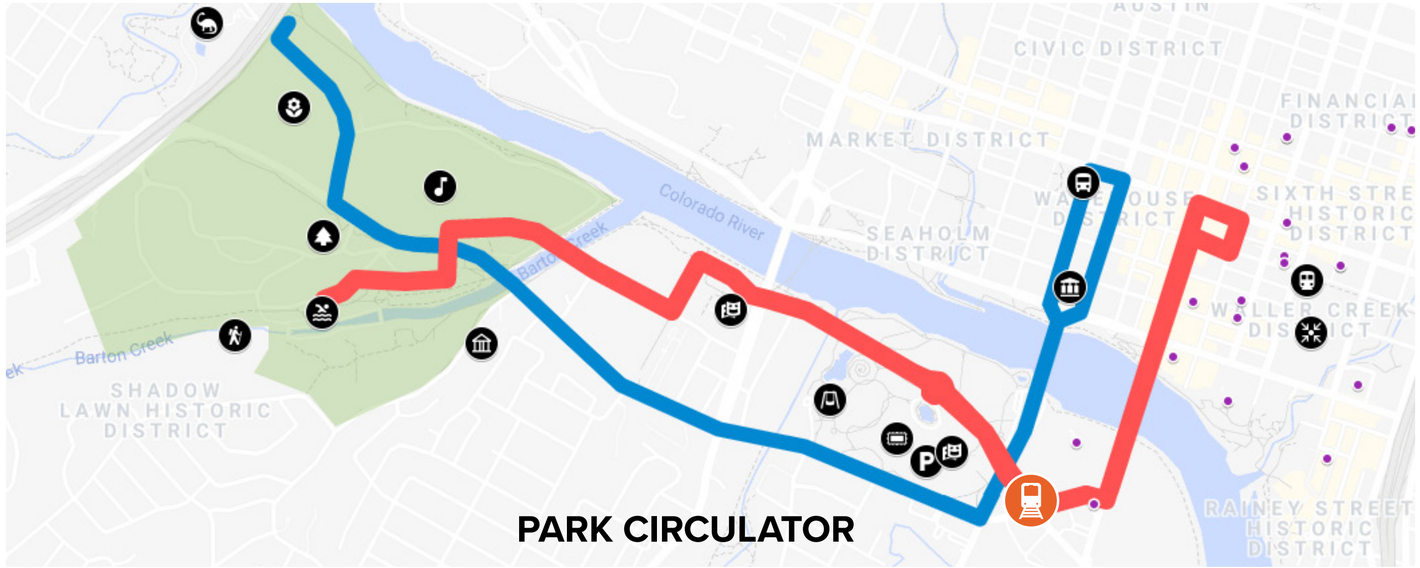
ROBERTA CRENSHAW BRIDGE

PEDESTRIAN CROSSING

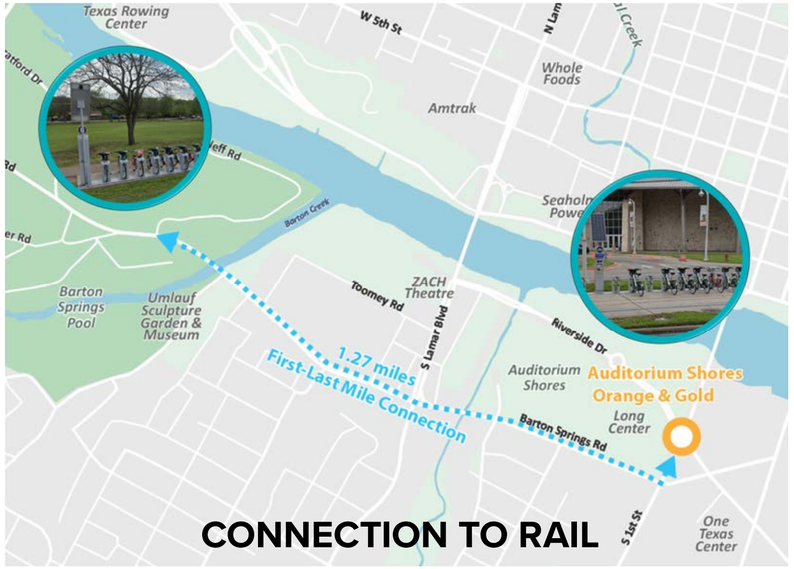
PUBLIC TRANSPORTATION

PARK CIRCULATOR, CONNECTION TO DOWNTOWN AND RAIL

CONNECTION TO DOWNTOWN



PARK CIRCULATOR



CONNECTION TO RAIL

VEHICLE NETWORK

WHAT IF...

Nature and Ecology | Programming | Sustainability | History and Culture | Accessibility/Mobility/Transportation

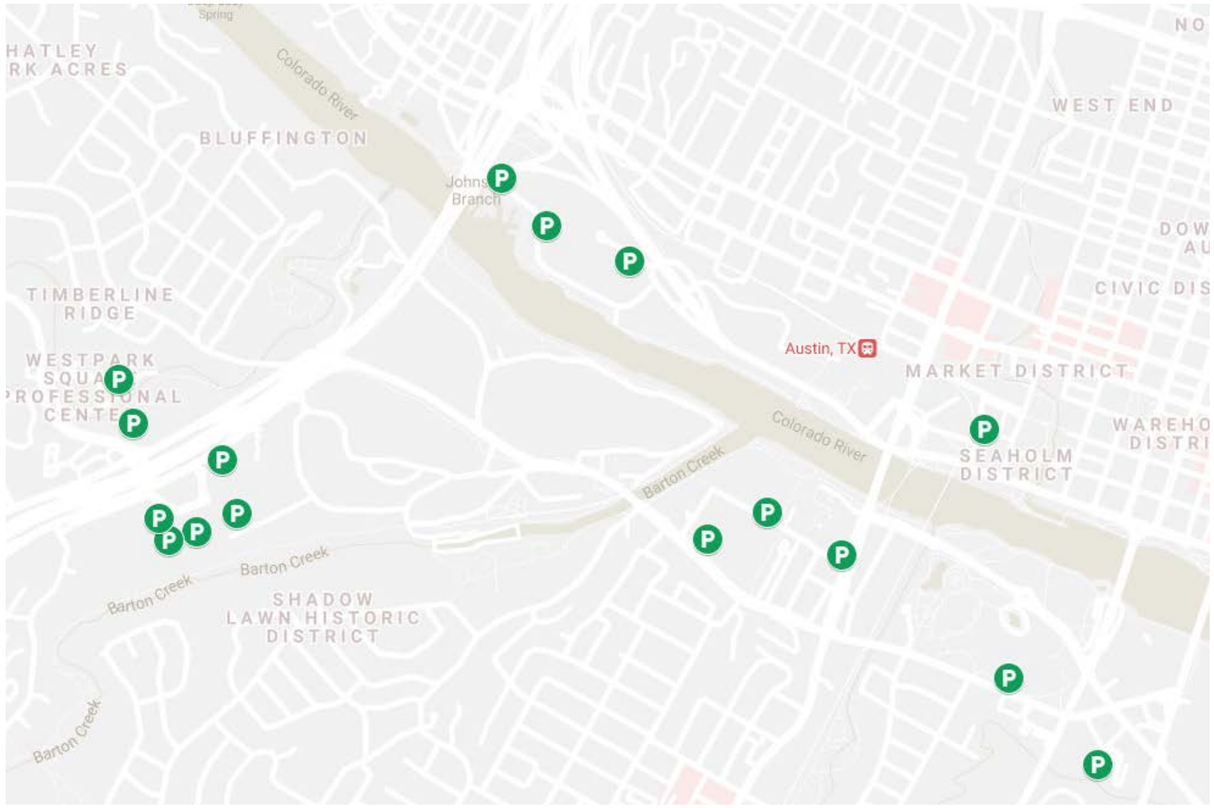
VEHICLE NETWORK

PARKING

Nature and Ecology | Programming | Sustainability | History and Culture | Accessibility/Mobility/Transportation

CONSOLIDATE DISPARATE LOTS

SHARED PARKING RESOURCES



VEHICLE NETWORK

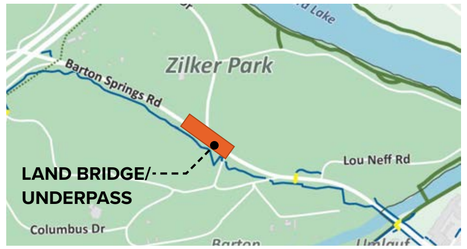
BARTON SPRINGS ROAD

Nature and Ecology | Programming | Sustainability | History and Culture | Accessibility/Mobility/Transportation

TEMPORARY INTERVENTION

TRAFFIC CALMING

LAND BRIDGE/UNDERPASS



SMALLER

Time and Cost of Implementation

LARGER

VEHICLE NETWORK

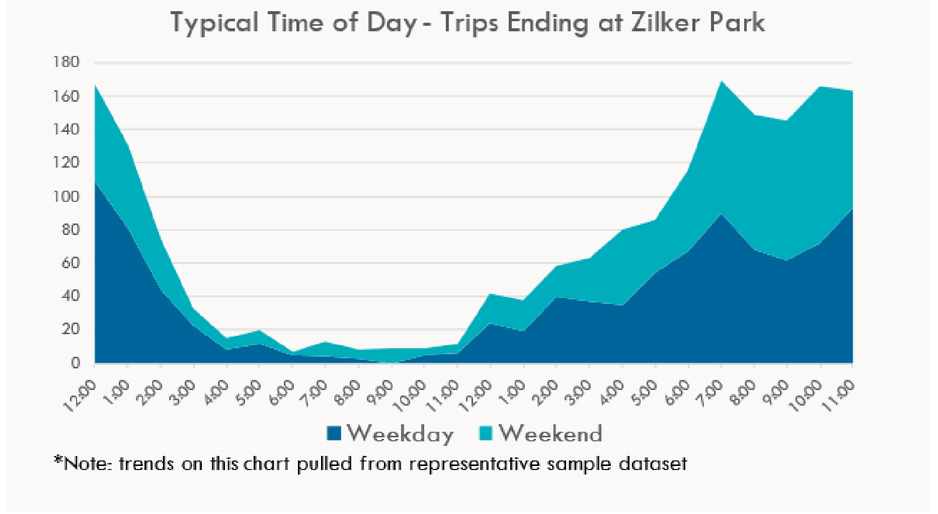
STRATFORD DRIVE

ENTRANCE OF NATURE CENTER DRIVE

STRATFORD DRIVE ALONG NATURE PRESERVE

SHARED VEHICLE/SCOOTER

DESIGNATE PARKING, PICK-UP/DROP-OFF ZONE



*Note: trends on this chart pulled from representative sample dataset

ECOLOGY

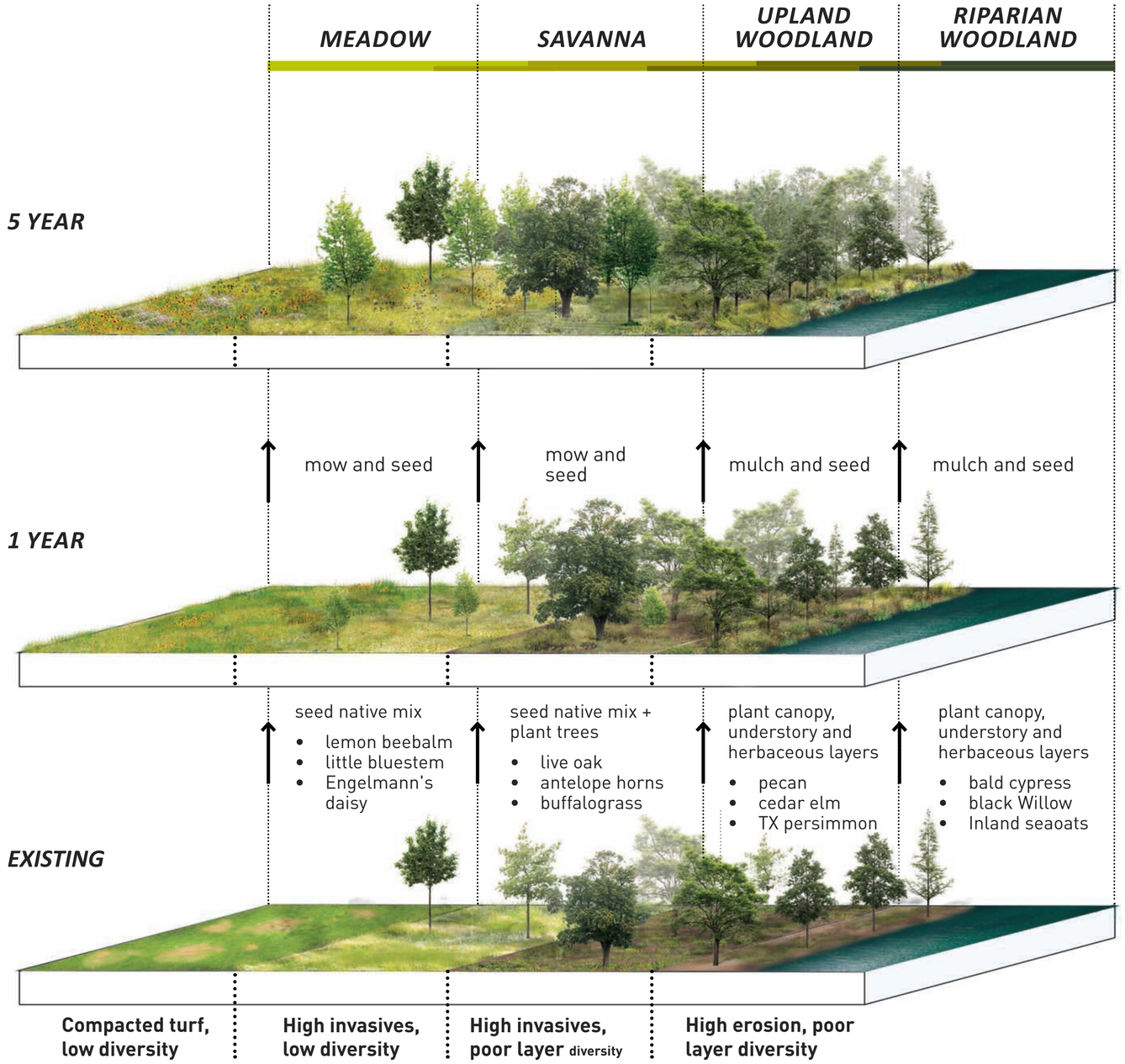
ECOLOGICAL UPLIFT

THE DEFINITION

Ecological uplift is the process of enhancing ecological systems in a landscape where they may not exist, are impaired, or simply can be improved.

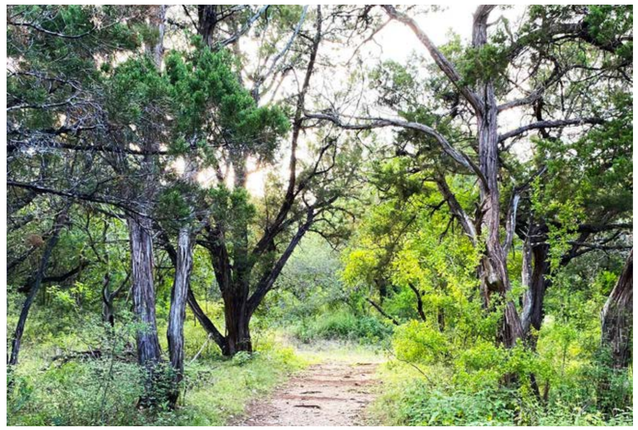
Ecological Uplift actions at Zilker Park will:

- INCREASE BIODIVERSITY
- IMPROVE ECOSYSTEM FUNCTION
- EXPAND CRITTER HABITATS
- ENHANCE CONNECTION BETWEEN HUMANS AND NATURE
- INCREASE LANDSCAPE RESILIENCY TO CLIMATE CHANGE AND SEVERE WEATHER EVENTS



ECOLOGY SCENARIO

ECOLOGICAL UPLIFT



UPLAND WOODLAND

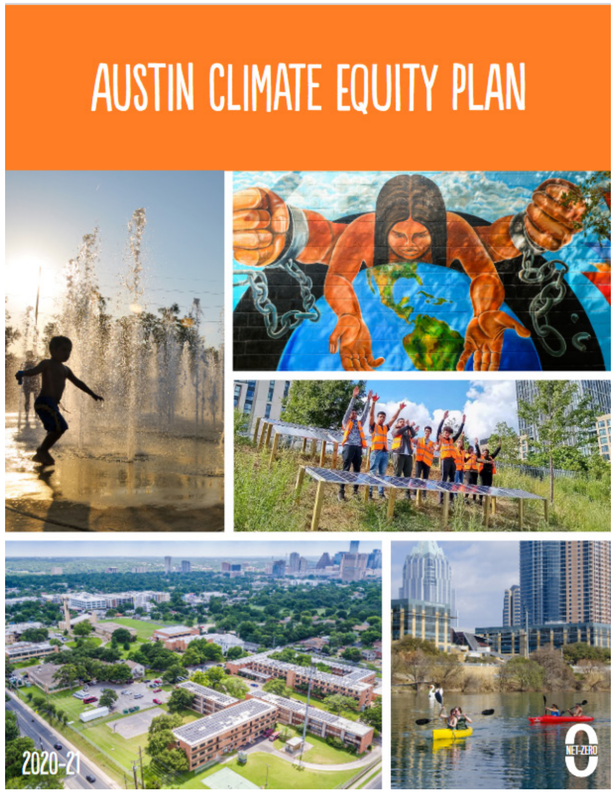
RIPARIAN WOODLAND

SAVANNA

MEADOW

CLIMATE CHANGE

Climate change is integrated into the vision plan through adaptation, mitigation, and resiliency. The plan is aligned with the Austin Climate Equity Plan as well as the Climate Resilience Action Plan.



ADAPTATION

refers to humans adapting to life in a changing climate.

Increased woodlands and street trees reduce the impacts of extreme heat and urban heat island effect, making Zilker a refuge from climate change and a place where people can enjoy the outdoors.

MITIGATION

refers to the efforts to reduce or prevent climate change.

Increased vegetation and improved soil health result in greater carbon sequestration, enabling Zilker to play a small role in pulling carbon out of our atmosphere and reducing global temperatures.

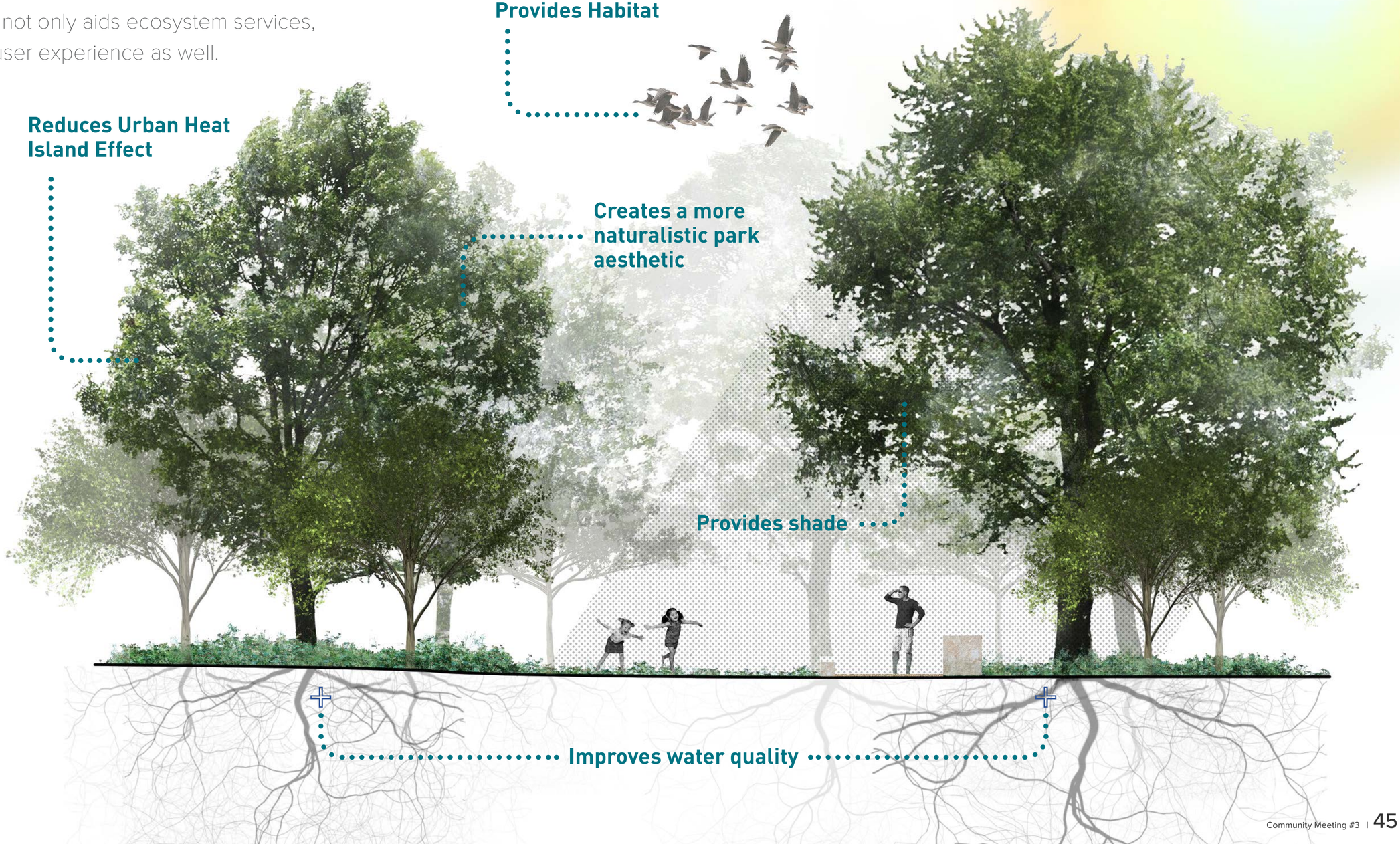
RESILIENCY

refers to a landscape's ability to deal with the effects of climate change.

Increased native species diversity and green stormwater infrastructure make the park less susceptible to castastrophic failure, reduces the chance of flooding, erosion, and water quality impacts, while preserving habitat.

CANOPY ENHANCEMENT

Canopy enhancement adds shade trees in formal park areas. This not only aids ecosystem services, it improves the user experience as well.

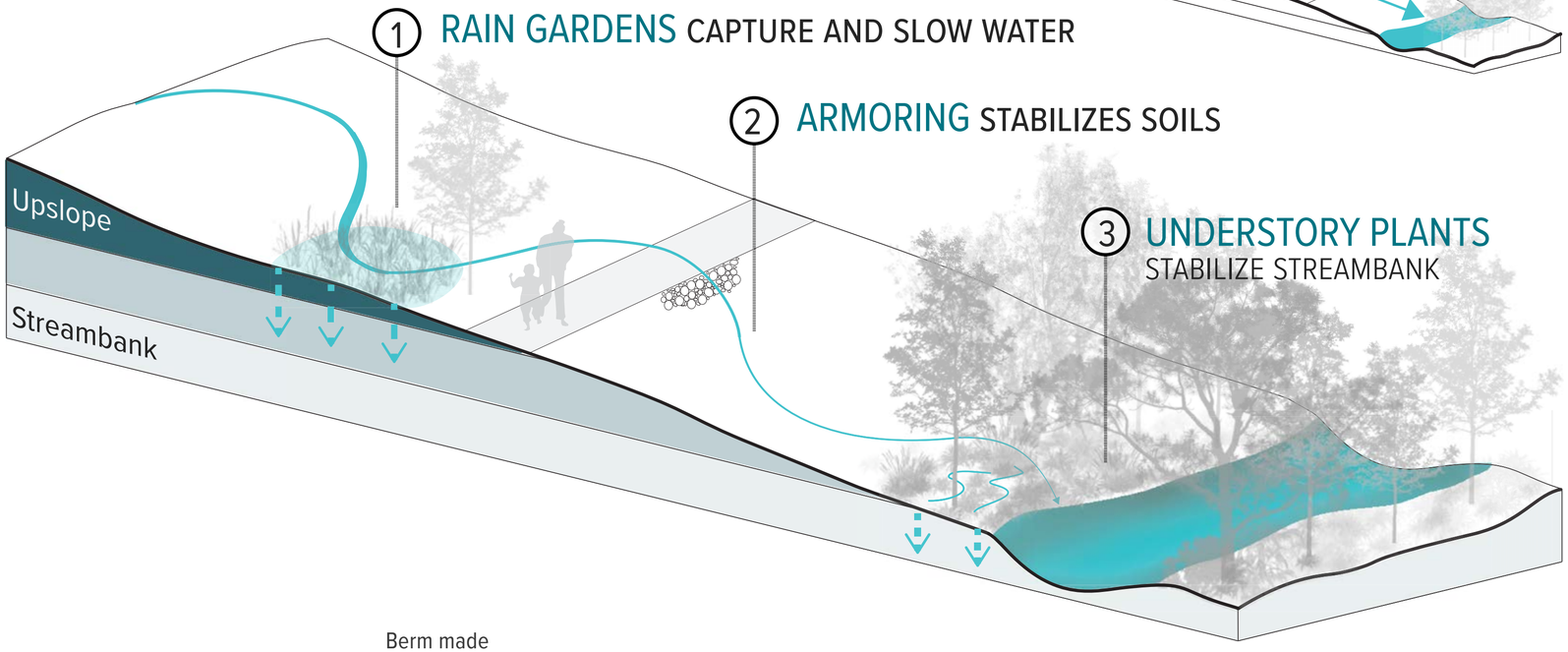


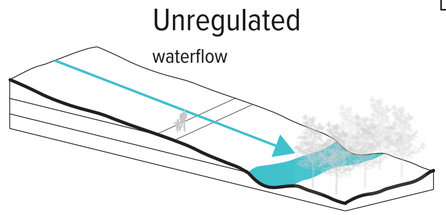
SUSTAINABILITY

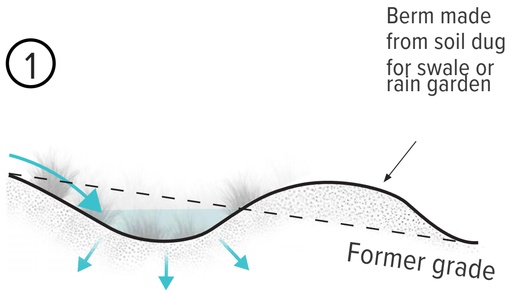
GREEN STORMWATER INFRASTRUCTURE OPTIONS

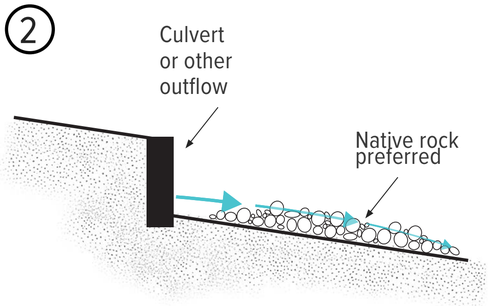
Green stormwater infrastructure can address the root cause of erosion: fast-moving water often coming off roads, parking lots, and buildings. When water moves more slowly, it has longer to soak into the soil, reducing erosion, preventing sediment and pollutants from entering streams and springs, and increasing groundwater supplies. Green infrastructure offers other benefits, including increased creek flow and wildlife habitat. In addition, a well-planned and designed green stormwater installation can heighten the aesthetics and quality of the user experience in these areas. The following are recommended types of green stormwater infrastructure at Zilker Park.

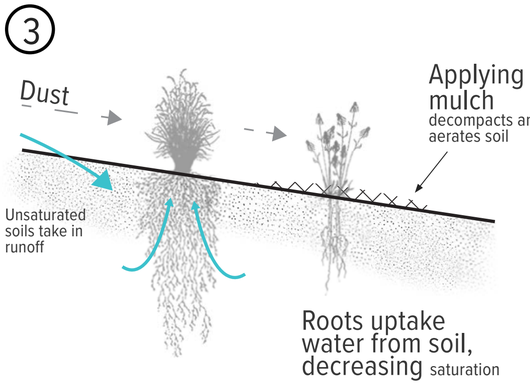
1. SWALES & RAIN GARDENS
2. ARMORING
3. UNDERSTORY PLANTS











SWALES & RAIN GARDENS
CAPTURE WATERFLOW AND INFILTRATE WATER INTO SOIL

ARMORING (RIPRAP, CONCRETE, LIMESTONE, GRANITE BLOCK GABIONS, OR EROSION MATS) NEAR OUTFLOWS WILL SLOW WATERFLOW AND STABILIZE SOILS

UNDERSTORY PLANTS STABILIZE SOILS, INCREASE WATER UPTAKE, AND REDUCE DUST DISPERSION — REDUCING SEDIMENT DEPOSITS IN CREEKBED

SUSTAINABILITY

GREEN STORMWATER INFRASTRUCTURE OPTIONS

The images depict Green Stormwater Infrastructure precedents found in the Central Texas area.

Ⓐ A raingarden collects runoff from a building and pathway at **Dell Medical**.

Ⓑ A swale directs water and allows for interesting vegetation along a pathway at **Hardberger Park** near San Antonio.

Ⓒ Limestone terraces allow vegetation to be planted along the bank of Waller Creek, slowing down water as it flows from the urban areas at **Dell Medical**.

MOWING MAP

EXISTING CONDITIONS

1 REGULAR MOWING

2 SEASONAL MOWING

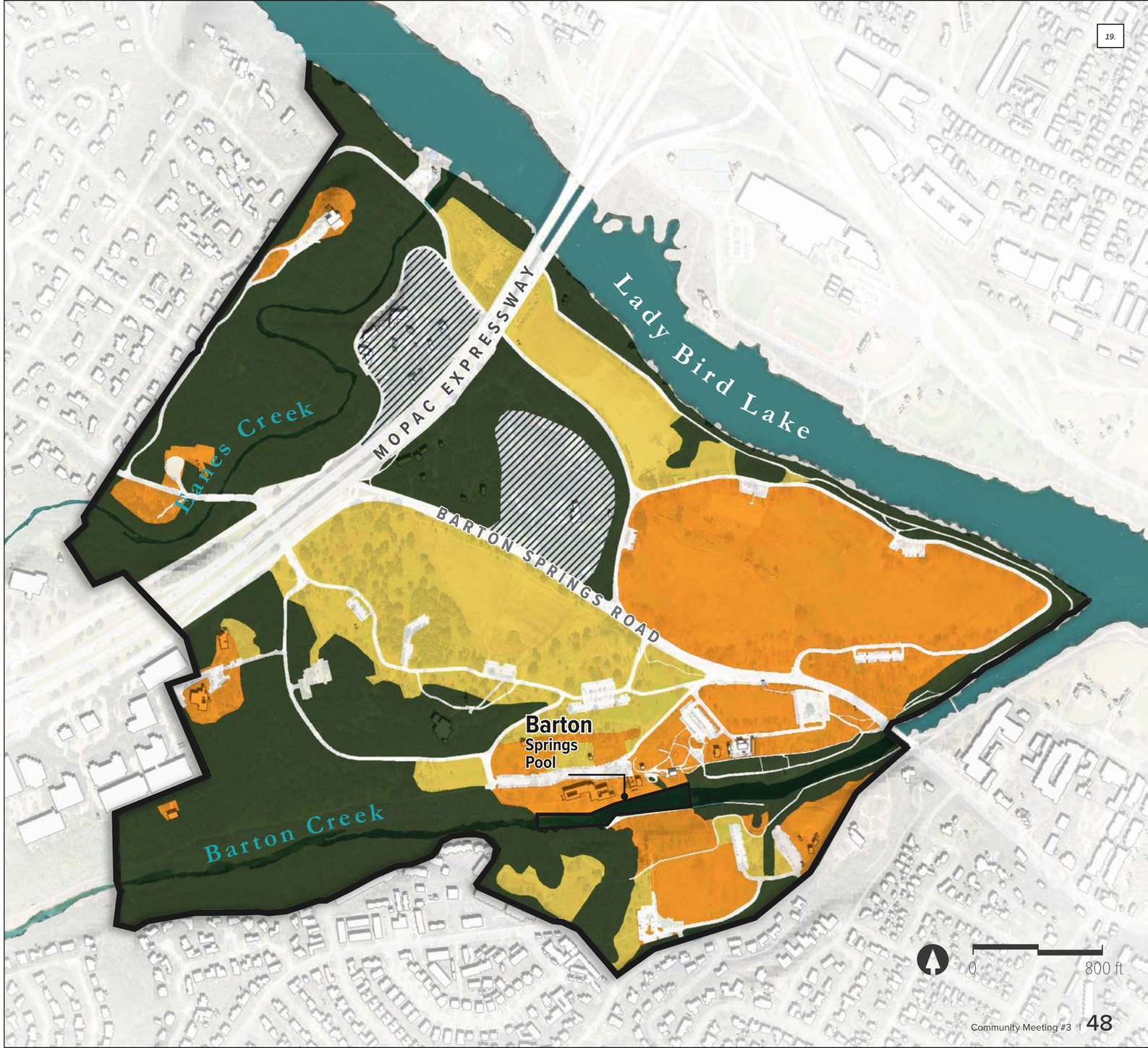
3 NO MOWING

MOWING

- Regular mowing (85 acres)
- Seasonal mowing (69 acres)
- No mowing - existing "wild" areas (171 acres)

OTHER

- Independently managed



LANDFILL

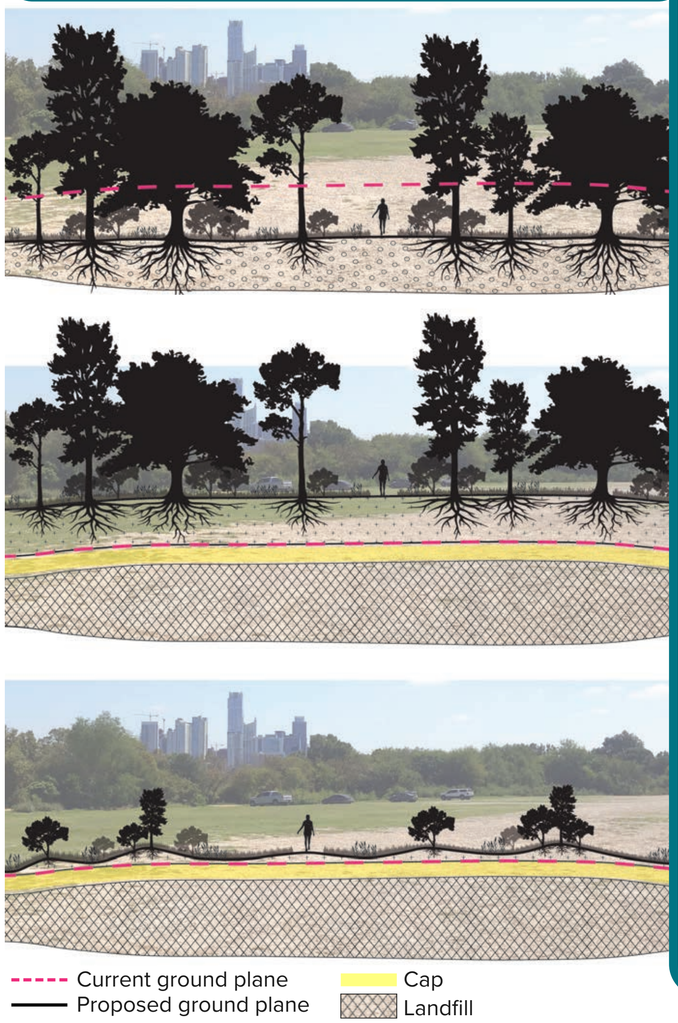
Scenarios

Existing Condition

MAINTAIN SCENARIO (1)

Keep existing condition for parking

What to do with 17 acres of undertilized lake front land at Zilker Park?



EXTRACTION SCENARIO (2)

Extract landfill debris, amend soil for restoration

BURY SCENARIO (3)

Import soil on top of cap to support native plant communities

STATUS QUO SCENARIO (4)

Berm and swale system with GSI to create planting areas

	RESTORATION	USER EXPERIENCE	GREEN INFRASTRUCTURE	CANOPY
EXTRACTION SCENARIO (2)	Create up to 17 acres of restored native vegetation and wildlife habitat	Enhance the user experience with an opportunity to engage the lake, interact with nature, and/ or additional programming.	Construct rain gardens that capture stormwater, protect downslope wetlands. and Lady Bird Lake.	Enhance canopy to create shade, increase user comfort, mitigate and adapt to climate change, and improve air quality
BURY SCENARIO (3)			Limited because of landfill cap	
STATUS QUO SCENARIO (4)	Extremely limited	Extremely limited	Not feasible	Limited

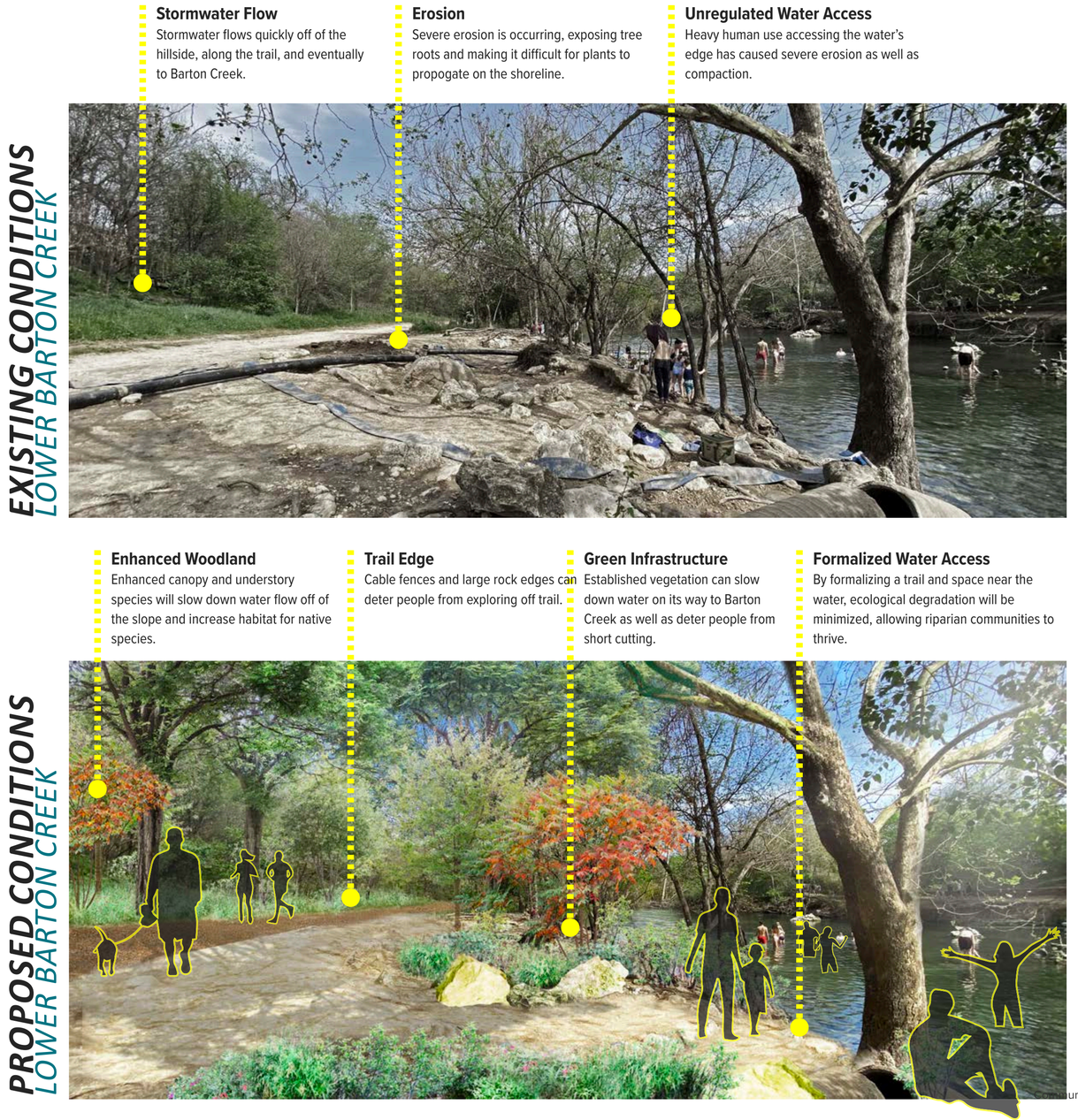
Any combination of the three scenarios allows for ecological restoration, active park programming, passive park programming, surface parking, and/or structured parking.

SUSTAINABILITY

GREEN STORMWATER INFRASTRUCTURE OPTIONS

The graphic visualizes the Lower Barton Creek transformation. Green infrastructure works in collaborate with enhanced woodland and formalization of the trail edge and water access in order to create an exceptional space for humans and critters.

- EXISTING CONDITIONS: shows degradation from lack of stormwater management upslope, trampling, and flooding that has resulted in compacted soils, erosion, an incomplete canopy, struggling vegetation, and a degraded user experience.
- PROPOSED CONDITIONS: shows the ecological health and enhanced user experience that results by addressing upslope stormwater with green stormwater infrastructure, formalizing trails and water access, installing physical barriers to plantings, decompacting soils, and planting robust native canopy, understory, and groundcover vegetation.



NEXT STEPS

- **Survey and Interactive Map:**
  Available October 25 on project website
- **Pop-Ups**
  Oct to Nov
- **Small Group Discussions**
  Dec to Jan
- **Contact Information**
  Gregory Montes:
  ZilkerVision@austintexas.gov
  www.austintexas.gov/ZilkerVision
- **Upcoming Schedules**
  Community Meeting #4: February
  Community Meeting #5: April
  Final Approvals: May-June

Zilker Park: Outside Barton Springs Pool north entrance, near Zilker Cafe
Monday, October 25, 4 p.m.

Austin Country Flea Market (D1)
9500 U.S. Highway 290 E
Sunday, October 24, 10 a.m.

Dove Springs Recreation Center (D2)
5801 Ainez Dr.
Tuesday, October 26, 5 p.m.

South Austin Recreation Center (D3)
1100 Cumberland Rd.
Friday, November 19, 5 p.m.

COA/North Austin YMCA (D4)
1000 W. Rundberg Ln.
Saturday, October 30, 10 a.m.

Manchaca Road Branch, Austin Public Library (D5)
5500 Menchaca Rd.
Saturday, November 13, Noon

H Mart (D6)
11301 Lakeline Blvd.
Sunday, November 7, Noon

Gateway Farmers Market by Farmer George (tentative) (D7)
9607 Research Blvd.
Sunday, October 31, Noon

Circle C Ranch Metropolitan Park (D8)
6301 W Slaughter Ln
Saturday, November 13, 9 a.m.

Emma S. Barrientos Mexican American Cultural Center (D9)
600 River St.
Monday, November 1, 5 p.m.

Old Quarry Branch, Austin Public Library (D10)
7051 Village Center Dr.
Monday, November 15, 3 p.m.

Zilker Park: Zilker Holiday Tree Lighting
Tentative

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Staff

Agenda Item:

Discussion and possible action on a Hybrid Meetings Policy

Description:

This policy was approved at the November 2021 City Council Meeting with the inclusion of language about how a member of the public could contact the city if they were unable to access the meeting. After approval, upon further consultation with legal, it was determined that it was necessary to further amend the policy to include the statement below:

If at least one council member is participating in a meeting remotely, and both audio and video feed is lost so that the public can no longer hear or see the proceedings, the meeting must be recessed until the issue is resolved and, if it is not resolved within 6 hours, the meeting must be terminated.

Action Requested:

To take action on the proposed amended Hybrid Meetings Policy

Fiscal Impacts:

N/A

Attachments:

1. Draft Amended Hybrid Meetings Policy

Hybrid Meetings Policy

Scope
To set a policy for when and how Hybrid Public Meetings are held in the City of Rollingwood.

Background
From March 2020 through August 2021, public meetings were held via Zoom to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. In September 2021, the Governor's orders waiving certain sections of the Open Meetings Act that allowed Zoom meetings during this time were lifted. At the August 9, 2021 Special City Council meeting, the City Council directed city staff to implement a hybrid meetings system to allow some flexibility for Councilmembers, Board and Commission Members and the public to participate in meetings virtually.

Definition
Hybrid Meeting – a public meeting in which a quorum of the governing body as well as the presiding officer is physically present at the meeting location and one or more members of the governing body are in attendance virtually via videoconference. The meeting must meet all the requirements of the Texas Open Meetings Act, specifically Sec. 551.127 regarding Videoconference Calls.

Policy

A. As technology permits, all City Council, Board and Commission meetings that are open to the public will have a virtual participation option for the public. If a technical issue causes a meeting to be unable to be accessed by the public for virtual participation, the meeting does not need to be canceled. If a member of the public is having difficulties accessing the hybrid meeting, they can contact Assistant City Administrator Ashley Wayman at awayman@rollingwoodtx.gov.
B. Requests for virtual participation in a meeting for Councilmembers or Board and Commission Members will be granted if one of the following situations applies:
    a. (Preferred) The member has requested to participate virtually at least 96 hours (4 days) before the scheduled meeting and it has been confirmed that a quorum will be physically present without the requesting member physically present.
    b. (Extenuating Circumstances) The member has requested to participate virtually up to 2 hours before the meeting, no other hybrid requests have been denied, and it has been confirmed that a quorum will be physically present without the requesting member physically present.
    c. If the regular presiding officer of the governing body requests to participate virtually, and it has been confirmed that a quorum will be physically present without the requesting member physically present, another presiding officer

must be secured before the request is approved.

C. The face of each participant in the videoconference call, while that participant is speaking, shall be clearly visible, and the voice audible, to each other participant and, during the open portion of the meeting, to the members of the public in attendance at the physical meeting location.

D. The audio and video signals perceptible by members of the public at the location of the meeting must be of sufficient quality so that members of the public at each location can observe the demeanor and hear the voice of each participant in the open portion of the meeting

~~D.~~E. If at least one council member is participating in a meeting remotely, and both audio and video feed is lost so that the public can no longer hear or see the proceedings, the meeting must be recessed until the issue is resolved and, if it is not resolved within 6 hours, the meeting must be terminated.

~~E.~~F. All additional requirements of the Texas Open Meetings Act must be adhered to in the implementation of the hybrid meeting.

Hybrid Meetings Policy Updates

City staff will review this document periodically to ensure that it contains up-to-date information. Any potential changes or updates that materially alter this document will be brought to City Council for approval.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Staff

Agenda Item:

Discussion and possible action to reappoint board and commission members whose terms are expiring for an additional two year term, and to consider granting a term-limit extension to Chris Braden to continue serving on the Board of Adjustment, Jim Beneke to continue to serving on the Board of Adjustment, Pat Sheehan to continue serving on the Rollingwood Community Development Corporation, Clark Wilson to continue serving on the Utility Commission, and Christopher Meakin to continue serving on the Utility Commission

Description:

At the various board and commission meetings in December, and via email for those that canceled meetings or had members absent, staff asked members of Boards and Commissions whose terms were expiring whether they intended to continue serving.

Those that did intend to continue serving have been provided in the attachment “December 2021 – Expiring Board and Commission Members.” Those that do not intend to continue have been grayed out.

Action Requested:

1. To consider reappointing board and commission members whose terms are expiring for an additional two year term.
2. To consider granting a term-limit extension to:
    a. Chris Braden to continue serving on the Board of Adjustment
    b. Jim Beneke to continue serving on the Board of Adjustment
    c. Pat Sheehan to continue serving on the Rollingwood Community Development Corporation
    d. Clark Wilson to continue serving on the Utility Commission
    e. Christopher Meakin to continue serving on the Utility Commission

Fiscal Impacts:

N/A

Attachments:

1. December 2021 – Expiring Board and Commission Members

Board and Commission Members Whose Terms are Expiring in December 2021 and are Seeking Reappointment

Board of Adjustment

Name	Position	First Joined
Brook Brown	1 – Member	October 2020
Brad O'Donnell	3 – Member	March 2016
Chris Braden	5 – Member	May 2014* (Requires Term Limit Extension)
Jim Beneke	7 – Member	March 2007* (Requires Term Limit Extension)
Keith Martinson	9 – Member	September 2017

Park Commission

Name	Position	First Joined
Niccole Maurici	1 – Member	July 2019
Melissa Morrow	2 – Member	August 2021
Don Hudson	3 – Member	June 2020
Laurie Mills	4 – Member	July 2019

Planning and Zoning Commission

Name	Position	First Joined
Brian Nash	1 – Member	March 2018
Amie Rodnick	2 – Member	March 2019
Michael Hall	3 – Member	March 2021
Tony Stein	4 – Member	June 2017

Rollingwood Community Development Corporation

Name	Position	First Joined
Emily Doran	1- Director/ Vice Pres.	October 2020
David Smith	2- Director	July 2019
Patrick Sheehan	3- Director	July 2012* (Requires Term Limit Extension)
Rebecca Tongsinoon	4- Director	February 2020

Utility Commission

Name	Position	First Joined
Clark Wilson	1 – Member	July 2010* (Requires Term Limit Extension)
Jonathan Miller	2 – Member/Chair	June 2017
Phillip Dixon	3 – Member	April 2020
Christopher Meakin	4 – Member	December 2015* (Requires Term Limit Extension)

Update - Membership of City of Rollingwood Boards and Commissions

Attached for your information is the status of appointments and terms of office of the members of the City's five boards and commissions as of December 10, 2021.

Board of Adjustment
Planning and Zoning Commission
Park Commission
Utility Commission
Community Development Corporation

This data includes actions taken by the City Council at the most recent Council meeting, and any resignations received to date.

Ashley Wayman
Assistant City Administrator

Board of Adjustment

Member Name	Position # - Office	First Appointed	Current Term Ends
VACANT	1 – MEMBER		December 2021
Brad O'Donnell	3 – MEMBER/ Sec.	March 2016	December 2021
Chris Braden	5 – MEMBER/ Chair	May 2014	December 2021
Keith Martinson	9 – MEMBER	September 2017	December 2021
Jim Beneke	7 – MEMBER	March 2007*	December 2022
Robert Turner	2 – Alternate-1	February 2020	December 2022
Ellin Wilson	6 – Alternate-2	May 2018	December 2022
Kathryn Turpin	8 – Alternate-3	October 2018	December 2022
Gerald Speitel	4 – Alternate-4	July 2018	December 2022

Council Liaison:
5 Members and 4 alternate members appointed by Mayor, subject to confirmation by City Council. Chair elected by majority of the Board. Board meets on an as needed basis. ***Terms of Service Limitation Extended-City Council 2-18-2015, 11-18-2020**

Park Commission

Member Name	Position # - Office	First Appointed	Current Term Ends
Niccole Maurici	1 – Member	July 2019	December 2021
Melissa Morrow	2 – Member	August 2021	December 2021
Don Hudson	3 – Member	June 2020	December 2021
Laurie Mills	4 – Member	July 2019	December 2021
Mary Elizabeth Cofer	5 – Member	September 2019	December 2022
VACANT	6 – Member/Chair		December 2022
Chad Smith	7 – Member	March 2021	December 2022

Council Liaisons:
7 Members appointed by City Council -1 Chair or 2 Co-Chairs as designated by majority vote of Commission. Commission meets on the 1st Monday of each month at 11:30 a.m.

Planning and Zoning Commission

Member Name	Position – Office	First Appointed	Current Term Ends
Brian Nash	1 – Member	March 2018	December 2021
Amie Rodnick	2 – Member	March 2019	December 2021
Michael Hall	3 – Member	March 2021	December 2021
Tony Stein	4 – Member	June 2017	December 2021
Michael Rhodes	5 – Member	May 2020	December 2022
Jordan Scott	6 – Member/Chair	October 2017	December 2022
Dave Bench	7 – Member	October 2021	December 2022

Council Liaisons: Mayor Gavin Massingill, Council Member Sara Hutson
7 Members appointed by City Council, Chair designated by majority vote of Commission yearly. Commission meets the 1st Wednesday of each month at 6:00 p.m.

Rollingwood Community Development Corporation

Member Name	Position # - Office	First Appointed	Current Term Ends
Emily Doran	1- Director/ Vice Pres.	October 2020	December 2021
David Smith	2- Director	July 2019	December 2021
Patrick Sheehan	3- Director	July 2012*	December 2021
VACANT	4- Director		December 2021
VACANT	5- Director/Secretary		December 2022
Bobby Hempfling	7- Director/Treasurer	October 2020	December 2022
Barry Delcambre	6- Director/President	November 2018	December 2022

Council Liaison:
The President, Vice President, Secretary, and Treasurer are selected by members of the Corporation. Terms begin Jan. 1 and extend for two years or until a successor is appointed. RCDC meets on the 2nd Thursday of each month at 12:00 p.m. ***Terms of Service Limitation Extended by City Council 12-18-2019**

Utility Commission

Member Name	Position-Office	First Appointed	Current Term Ends
Clark Wilson	1 – Member	**July 2010*** **	December 2021
Jonathan Miller	2 – Member/Chair	June 2017	December 2021
VACANT	3 – Member		December 2021
Christopher Meakin	4 – Member	December 2015	December 2021
VACANT	5 – Member		December 2022
Ronald Hasso	6 – Member	April 2020	December 2022
Sam Attal	7 – Member	October 2020	December 2022

Council Liaison:
7 Members appointed by City Council. Chair position, acknowledged in ordinance, but silent regarding method of selection. Commission meets on the 1st Tuesday of each month at 7:00 p.m. ****Terms of Service Limitation Extended by City Council on 2-18-15, 1-17-18, and 12-18-19**

Summary of Board and Commission Applications Updated 11/12/2021

Name	Boards/Commissions Applied For	Application Date
Robert Turner	BOA*	2/6/2020
Colin Harvey	P&Z, PC, RCDC	9/30/2020
M. Chris Kirksey	UC	11/10/2020
Greg Demas	P&Z	2/10/2021
Elizabeth Bray	UC	7/3/2021
Jennifer Meyer	PC	8/3/2021
Susan Hinton	BOA	8/23/2021
Kevin Schell	BOA, P&Z, RCDC, UC	9/17/2021
Brian Rider	RCDC	10/11/2021

Board/Commission Openings	
P&Z	None
BOA	1
UC	2
PC	1
RCDC	2

*Robert Turner is currently an alternate member of the Board of Adjustment and would like to be considered for a regular member position.

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Mon, 10/11/2021 - 3:08pm
128.62.23.235

Name
BRIAN C RIDER

Street Address
2906 HATLEY DR

Home Phone Number
5123274811

Cell Phone Number
5126265943

E-mail
brideraustin@gmail.com

Employment

Employer
self/retired

Occupation
real estate attorney

Business Address
2906 Hatley Dr. (retired)

Residency

How long have you been a resident of Rollingwood?
Since July or 1985, meaning 36 years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
I have been active in the civic life of Rollingwood for many years. I was the first co-chair of the Park Commission and I was

Upload Resume (Optional)
brianriderresume.doc [2]

ous Service?
Yes

If yes, which board or commission and how long?
Co-Chair of the Park Commission for several years, and President of RCDC for several years.

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?
Rollingwood Community Development Corporation (RCDC)

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
I have served in the past and now have time to serve again

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/2252

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions
[2] https://www.rollingwoodtx.gov/system/files/webform/brianriderresume.doc

BRIAN C. RIDER

EDUCATION

Juris Doctorate, with High Honors, University of Texas School of Law, 1972
Bachelor of Arts, Rice University, 1969

PROFESSIONAL LICENSES

Attorney at Law, Texas, 1972- current date
Previously licensed in U.S. District Court for the Southern District of Texas, U.S. Court of Appeals for the Fifth Circuit (not currently licensed)

LEGAL EXPERTISE

Board Certified by the Texas Board of Legal Specialization in Commercial Real Estate Law (1983 to 2011, now retired). Practice involves representation of owners and developers of real estate projects with emphasis on retail development and planned single family communities; representation of lenders and borrowers in real estate finance transactions and representation of real estate owners and developers in environmental law matters concerning commercial real estate properties.

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

State Bar of Texas (Council of the Real Estate, Probate, and Trust Law Section, 1992- 1996)
Travis County Bar Association (Real Estate Section, Chairman, 1987 – 1989;
Board of Directors, 1987 – Present)
Member, American College of Real Estate Lawyers (1989 - present)
Texas College of Real Estate Lawyers (Director, 1991 – present, Vice-Chair 1993 – 1998, Chair 1999 – 2002, Treasurer, 2003 - present)
Adjunct Professor of Law, University of Texas School of Law (1997 – present). Courses include Real Estate Development (a three hour course in land acquisition, zoning and platting, construction and architecture, leasing and other development topics); Real Estate Transactions (a three hour course in ownership, acquisition and sale of improved commercial property, local and federal income taxation of commercial property, insurance, brokerage, leasing of property, choice of business entities and other topics); and Real Estate Finance (a three hour course on lending and borrowing money for commercial real estate projects, notes, deeds of trust, foreclosure, bankruptcy and loan securitization); Land Use Regulation (three hour course in traditional and other land use laws and use of incentives agreements with cities as land use tools).

ARTICLES AND PRESENTATIONS

Regular speaker at the Advanced Real Estate Course and the Advanced Real Estate Drafting Courses of the State Bar of Texas, and the Mortgage Lending Institute of the University of Texas. Speaker at real estate seminars for the Travis County Bar Association, the South Texas College of Law, the SMU School of Law and other legal organizations. Topics have included Ground Leases, Due Diligence in Acquisition and Development, Brokerage Contracts and Broker Duties, Insurance uses for Real Estate Lawyers, and a number of environmental law topics for real estate lawyers, including environmental law impacts on property development, on landlord-tenant relationships, on lender concerns and “Brownfields” developments.

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Wed, 09/30/2020 - 11:12pm
104.178.168.218

Name
Colin Harvey

Street Address
4903 South Crest Dr

Home Phone Number
214 906 3269

Cell Phone Number
214 906 3269

E-mail
charvey@alvarezandmarsal.com

Employment

Employer
Alvarez & Marsal

Occupation
Management Consultant

Business Address
600 Madison Ave, New York, NY 10022

Residency

How long have you been a resident of Rollingwood?
2 months

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
My background is understanding , integrating and creating new businesses outlined in more detail in my bio.

Upload Resume (Optional)
harvey_bio_2020.pdf [2]

ous Service?

NO

If yes, which board or commission and how long?

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?

- Park Commission
- Planning and Zoning
- Rollingwood Community Development Corporation (RCDC)

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.

I have extensive experience in observing world class communities in the US, Canada and across the globe.

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/1341

Links

[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions-0
[2] https://www.rollingwoodtx.gov/system/files/webform/harvey_bio_2020.pdf

Colin Harvey

Managing Director

Colin Harvey is a Managing Director with Alvarez & Marsal's Corporate Performance Improvement (CPI) practice in Austin and the National Solution Leader for CPI's Corporate M&A Services. He has extensive experience planning and leading acquisition integration, managing strategic enterprise transformation programs, and helping clients build and sustain internal capabilities around M&A integration, program management, and change management.

Austin
charvey@alvarezandmarsal.com

With more than 20 years of consulting experience, Mr. Harvey partners with clients to drive value across all stages and types of transactions, most notably through operational due diligence, integration planning and execution and synergy capture. In addition, he helps clients build internal M&A capabilities that lower integration cost and risk and optimize transaction benefits. He works with companies across a wide range of industries including energy, professional services, technology, consumer products, healthcare, automotive, and financial services.

Mr. Harvey's notable experience includes:

- Integration Advisor for the planning and integration of acquisitions and the development of internal M&A capabilities for a contingent labor marketplace serving the energy industry. The scope of the engagement included supporting inorganic growth through multiple acquisitions and providing interim management for the Finance and Accounting functions of newly acquired entities.
- Integration Advisor for a Fortune 150 energy company assisting with the consolidation of multiple acquisitions into a central regional hub for back-office operations along with the development of a repeatable approach for the integration of future acquisitions
- Integration Advisor for the mobilization, planning and management of the IT Functional integration of a Fortune 100 energy company's acquisition of a Fortune 300 company. This $6.5B acquisition included 3 refineries and over 600 retail locations along with pipeline and terminal assets. The scope of the integration included an ERP implementation, application rationalization and infrastructure consolidation..
- Integration Advisor for the acquisition integration of marketing assets for a Fortune 100 company's $2.4B transaction. Assets included a portfolio of over 800 retail locations along with wholesale supply contracts. Responsibilities included integration strategy, planning and program and change leadership for Day 1 and 100 plans and objectives and post Day 1 integration.
- Program Director for a $50M enterprise integration program chartered with the establishment of a common organizational, process and technology platform to support the integration of 15 separate downstream petroleum distribution and marketing acquisitions conducted over a multi-year period. Areas of responsibility included overall program and change leadership for the process, organizational and technology technology transformation including an ERP(SAP) implementation.

Mr. Harvey has been with Alvarez & Marsal for over 13 years. Prior to joining A&M, Mr. Harvey worked for PricewaterhouseCoopers Consulting later acquired by IBM. Mr. Harvey earned a Bachelor's degree from The University of Texas at Austin.

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Sat, 07/03/2021 - 4:09pm
23.112.36.171

Name
Elizabeth Steinhauser Bray

Street Address
103 Vale St

Home Phone Number
5127858783

Cell Phone Number
512785783

E-mail
elizabeth_s_bray@hotmail.com

Employment

Employer
Retired

Occupation
Retired

Business Address
NA

Residency

How long have you been a resident of Rollingwood?
Since 2006

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
Multiple corporate and community leadership positions.

Upload Resume (Optional)
elizabethbrayrwwork.docx [2]

ous Service?
NO

If yes, which board or commission and how long?
Utilities Commission. However long the term is intended.

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?
Utility Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
Some previous commitments have come to an end allowing more time to volunteer in my residential community.

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/2121

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions
[2] https://www.rollingwoodtx.gov/system/files/webform/elizabethbrayrwwork.docx

Elizabeth Bray – 103 Vale Street

Work Experience
Austin Women Invest to Elect Founder and Board Co-Chair - May 2017 – Present
HDCC Finance Committee – 2020
MJ Hegar Senate Campaign Finance Committee Chair – 2019/2020
Shannon Hutcheson Congressional Campaign Finance Committee Chair – 2019/2020
Annie's List Steering Team Chair 2017/2018
Thinkery Board of Directors 2012-2018
Cape Classics Vice President 2005- 2013
Procter and Gamble Sales Director 1990 – 2005

Volunteer Experience
NCL Treaty Oaks Philanthropy Liaison – 2018-2021
Planned Parenthood Event Host Committee – 2015-2017
St. Stephen's Episcopal School Annual PA Benefit chair - 2016
Thinkery Imaginarium Chair – 2014/2015

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Wed, 02/10/2021 - 6:44pm
23.112.37.158

Name
Greg Demas

Street Address
2803 Vance Lane

Home Phone Number
6467990868

Cell Phone Number
6467990868

E-mail
gregorydemas@gmail.com

Employment

Employer
Q2

Occupation
Exec

Business Address
13785 Research Blvd Austin, TX 78750

Residency

How long have you been a resident of Rollingwood?
16 months

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
Resume attached

Upload Resume (Optional)
greg_demas_resume.pdf [2]

ous Service?
NO

If yes, which board or commission and how long?

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?

- ~~Board of Adjustment~~
- ~~Park Commission~~
- Planning and Zoning
- ~~Rollingwood Community Development Corporation (RCDC)~~
- ~~Utility Commission~~
- ~~Comp Plan Strike Force~~

Mr. Demas let us know that he only intended to apply for the Planning and Zoning Commission.

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
We made a thoughtful and long term decision to move to this community. I want to be an active part in improving it.

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/1781

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions
[2] https://www.rollingwoodtx.gov/system/files/webform/greg_demas_resume.pdf

G R E G D E M A S

EXECUTIVE LEADERSHIP – FINANCIAL TECHNOLOGY

CONTACT

646.799.0868
gregorydemas@gmail.com
LinkedIn.com/in/gregorydemas
Austin, TX

SUMMARY

Dynamic business executive with a record of high growth at both financial institutions and series A/B fintechs. Rare background comprising successful senior leadership in sales and business development as well as corporate finance, strategy and product development. Seamlessly able to merge these experiences into a comprehensive, differentiated style that results in attracting top talent, rapidly growing companies and inspiring potential clients and the investor community to buy into a vision.

EDUCATION

BACHELOR'S DEGREE, FINANCE
University of Illinois at Urbana-Champaign
2001 — 2005

STRENGTHS

- High Growth Enabler
- Recruiter of Top Talent
- Trusted Board and Investor Collaborator
- Architect of Modern Company Culture
- Enterprise Sales and Business Developer
- Distinguished Public Speaker
- Strategic and Analytical Discipline

REFERENCES

Ken Garcia
PrecisionLender
Co-Founder

Manuel Chinea
Popular Bank
Chief Operating Officer

WORK EXPERIENCE

VP, SALES
Q2 | 2018 — PRESENT

$450mm SaaS company providing digital banking, lending and infrastructure solutions globally to banks and fintechs.

• Head of sales and business development for the co-founders of PrecisionLender, a Series B lending SaaS company acquired by Q2 for $510mm in November 2019.
• Currently serving as global head of sales for Q2's lending business, integrating PrecisionLender with other acquired solutions and scaling go-to-market across North America, EMEA and APAC.

MANAGING DIRECTOR, HEAD OF RETAIL BANKING AND TRANSFORMATION
POPULAR BANK | 2014 — 2018

A top 50 bank in North America with $50B in assets.

• Rebuilt Popular's Commercial franchise, acquiring Doral Bank and coupling its strong leadership team with modernized technology and lending products to double the bank's assets between 2015 – 2018.
• Solved bank funding issues, created by rapid asset growth, by transforming Popular's Retail business. Comprehensive effort included re-architecting its brick & mortar branch model, overhauling customer facing digital experiences and rebranding Banco Popular to Popular Bank.

VP, FINANCE
JPMORGAN | 2011 — 2014

JPMorgan's Banking business is the liquidity and payments portion of its global Corporate & Investment bank.

• Global head of Financial Planning & Analysis for JPM's Banking business, leveraging financial models and executive reporting to partner with business executives in run the business and strategic efforts.

DIRECTOR, PRODUCT DEVELOPMENT
REWARDS NETWORK | 2006 — 2011

CREDIT ANALYST
WELLS FARGO | 2005 — 2006

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Tue, 08/03/2021 - 8:31am
24.55.41.129

Name
Jennifer Meyer

Street Address
4831 Rollingwood Dr.

Home Phone Number
5122917121

Cell Phone Number
5126267212

E-mail
collies@meyerzone.net

Employment

Employer
N/A

Occupation
Homemaker

Business Address
N/a

Residency

How long have you been a resident of Rollingwood?
7 years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
Arizona registered Professional Engineer, Geotechnical. Parent, dog owner, park user

Upload Resume (Optional)

Previous Service?

If yes, which board or commission and how long?

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?
Park Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
I live here, love the park, and love the fact the my dogs have a place to play frisbee and socialize off leash safely.

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/2196

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions

4831 Rollingwood Dr.
ROLLINGWOOD TX 78746
(512) 626-7212
collies@meyerzone.net

JENNIFER MEYER

PARK COMMISSION OPENING

I am interested in serving my community by volunteering for the Park Commission. The Rollingwood Park is the social heart of the city, with its ball games, playground play, exercise opportunities, parties in the pavilion, city events, and free play for all who wish.

EXPERIENCE

Rollingwood Resident — *7 years*

Over the years, I have used the Rollingwood Park for

- Birthday parties when my children were younger
- Playing frisbee in the ball fields
- Walking and jogging on the trails, both upper and lower
- Admiring the landscaping around City Hall, the community garden, and the butterfly garden
- Attending Rollingwood events such as National Night Out and the Independence Day Parade

Civic Engagement

- I have been involved in get out the vote activities for several years
- I have attended several Park Commission and City Council meetings to listen and express my opinions when relevant

PROFESSIONAL EXPERTISE

Geotechnical Engineer — *Registered Professional Engineer in Arizona*

Although not practicing in Texas, my knowledge of soils, pavements and slope stability issues may be of help in guiding park maintenance decisions.

Ashley Wayman

From: Rollingwood Texas <rollingwood-tx@municodeweb.com>
Sent: Friday, September 17, 2021 12:49 PM
To: Ashley Wayman
Subject: Form submission from: Application for Boards and Commissions

Submitted on Friday, September 17, 2021 - 12:49pm

Submitted by anonymous user: 24.55.62.87

Submitted values are:

Name kevin schell
Street Address 300 Pleasant Dr
Home Phone Number 5126333331
Cell Phone Number 5126333331
E-mail kevinsschell@gmail.com

Employment

Employer Self-Employed/Semi-Retired
Occupation Software/Investments
Business Address Home

Residency

How long have you been a resident of Rollingwood? 24 years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary. BS in Computer Science from VaTech. 30+ years as software engineer to VP of Engineering and Founder. See LinkedIn for details.
Upload Resume (Optional)
Previous Service? No
If yes, which board or commission and how long?

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?

- Board of Adjustment
- ~~Park Commission~~
- Planning and Zoning

Mr. Schell emailed letting me know that he did not intend to apply for the Park Commission 09/17/2021

- Rollingwood Community Development Corporation (RCDC)
- Utility Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions. Want to contribute back to the community now that I'm semi-retired. Have a PhD on drainage/funding issues in RW.

The results of this submission may be viewed at:

https://www.rollingwoodtx.gov/node/3451/submission/2231

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Tue, 11/10/2020 - 3:29pm
23.112.37.248

Name
Chris Kirksey

Street Address
5002 Timberline Drive

Home Phone Number
512-327-4490

Cell Phone Number
512-415-2467

E-mail
ckirksey@leoenergy.net

Employment

Employer
Leo Energy, LLC (Self Employed)

Occupation
Energy Consultant/Project Developer

Business Address
5002 Timberline Dr

Residency

How long have you been a resident of Rollingwood?
22 Years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
Former Austin Energy executive. See attached CV.

Upload Resume (Optional)
m._chris_kirksey_112020cv.docx [2]

ous Service?
Yes

If yes, which board or commission and how long?
P&Z 2009-2013, BOA 2005-2008

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?
Utility Commission

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
I'd like to give back to my community and utilize my background and experience in those efforts.

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/1491

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions
[2] https://www.rollingwoodtx.gov/system/files/webform/m._chris_kirksey_112020cv.docx

M. Chris Kirksey, P.E.

5002 Timberline Drive ◆ Austin, TX 78746 ◆ 512-415-2467 ◆ ckirksey@leoenergy.net

Extensive experience in the power generation industry, including project development, permitting, power marketing, plant operations, and power purchase agreements. Strong management and leadership skills with an ability to build positive relationships with a broad range of individuals. In-depth technical knowledge with a focus on reliability, efficiency, and cost-effectiveness.

Professional Experience

High Road Clean Energy LLC, Austin, Texas

Managing Director – February 2019 to Present

- Key Member of HRCE, focused on early stage, utility scale solar project development, primarily in the ERCOT market
- Provide oversight of solar project interconnection activities, solar resource analyses, and market assessment

LEO Energy, LLC, Austin, Texas

Founder and Principal – February 2018 to Present

Land

- Provide advice and support to developers and landowners for site acquisition, rights of way, easements, oil and gas leases, renewable energy project leases, and water rights

Energy

- Provide project and business development advice and support to power industry product and service providers, project developers, public and private utilities

Origination/Opportunities

- Provide Power Supply Sales and Purchase advice and support to project developers, power resource owners, public and private utilities, corporations, and other power off-takers

SUMMIT POWER GROUP, LLC, Austin, Texas

Director – January 2009 to Present

Clean Coal – Texas Clean Energy Project

- Managed permitting, site infrastructure development, Right-of-Way acquisition, and electric transmission interconnection for the Texas Clean Energy Project, a $3 billion IGCC project with 90% carbon capture under development by Summit. The project was partially funded by a $350 million grant from the US DOE's Clean Coal Power Initiative program.
- Responsible for securing water supply, treatment system, and wastewater disposal. Negiotiated agreements for water supply agreement and water treatment systems.
- Led negotiations to secure a Power Purchase Agreement (PPA) for the project output with CPS Energy.
- Participated in negotiation and execution of agreement to sell urea produced by the project.
- Participated in negotiation and execution of agreement for Operations and Maintenance (O&M) services for the project.

- Led interface with the Union Pacific Railroad for negotiation of track agreement and transportation. Led interface with TxDOT for plant access roads. Secured a financial commitment pledge from Ector County for construction and maintenance of main access road.

Carbon Capture

- Permitting/Transmission Interconnection lead for feasibility study of a fossil fueled power generation project with CO2 capture to be located in Grangemouth, Scotland. Study is funded by a 4.3 million GBP grant from the Scottish Government and the UK DECC/BEIS.
- Permitting/Technical lead for Summit Carbon Capture, a wholly-owned subsidiary of Summit Power Group and vertically integrated developer of carbon capture, utilization, and sequestration projects.

Solar

- Technical lead for Summit during the formation of NorthLight Power, a utility scale solar development JV with REC.
- Developed utility scale solar plant design standards for various regions in the US, utilizing NREL's PVWatts modeling program. Interfaced with equipment suppliers, engineering services providers, and construction contractors.
- Developed numerous proposals, including project budgets and financing options, for solar projects throught the US. Successfully negotiated power purchase agreement (PPA) with PGE for a 60 MWac solar project in California.

Wind, Conventional Power, Other

- Manage a broad range of Summit project development activities, including permitting, regulatory assessment, land/easement acquisition, and contract negotiations for various natural gas and renewable projects.
- Lead origination and proposal development for various generating asset development opportunities. Short-listed numerous times.
- Summit lead for Combined Heat and Power (CHP) development efforts.
- Directed development of the Encino Wind Project, a proposed 200 MW wind project in South Texas.

FIRST CREEK RANCH, Lipscomb County, Texas

Operations Manager – January 2010 to Present

- Manage oil & gas interests and grass leases for family owned 2,000 acre ranch in the Texas Panhandle.

AUSTIN ENERGY, Austin, Texas

Sr. Vice-President of Power Production – August 2004 to January 2009

- Responsible for management of all assigned resources for Austin Energy's Power Production systems and for ensuring the safe, efficient and environmentally responsible operation of Austin Energy's power generation facilities.
- Member of the Board of Directors for the South Texas Project Nuclear Operating Company (STPNOC). Austin Energy representative for the South Texas Project, Fayette Power Project, and Matagorda Project Owners Committees.
- Interface with other Austin Energy executives, City department directors, City management, City Council, and the City of Austin Electric Utility Commission

Manager, Power Production Engineering Services - May 1997 to August 2004

- Directed Austin Energy team that developed 300 MW combined cycle generation facility and a 180 MW simple cycle combustion turbine peaking generation facility, including all phases from project conception through commercial operation.
- Developed, negotiated, executed, and managed various contracts with engineering firms, equipment vendors, project developers, and construction contractors.
- Managed engineering group providing major project management and technical support to Austin Energy's Power Production facilities.
- Responsible for all power production engineering functions related to development and oversight of up to $80 million annual capital improvement budget.

Acting Plant Manager, Holly Street Power Station - February 1997 to May 1997
- Functionally responsible for oversight of 560 MW power plant.
- Provided leadership and direction to plant personnel in an effort to reduce generation costs and improve plant performance.
- Responsible for developing and maintaining $7 million annual non-fuel O&M budget.

Plant Engineer, Holly Street Power Station - January 1996 to May 1997
- Responsible for technical direction of plant operations and maintenance activities.
- Responsible for plant operational performance and environmental compliance.
- Project manager for major equipment overhauls, including turbines and boilers.
- Acted on behalf of Plant Manager in his absence.

Engineer, Generation Engineering Division - August 1994 to December 1995
- Responsible for final phases of the Generation Reliability and Improvement Project (GRIP), a long term program for improving reliability of Austin Energy's generating units. The project involved a $3 million engineering contract and over $20 million in plant inspections and improvements. Incorporated consultant's recommendations into the plants' Maintenance Management System and engineering support group's project list.

Plant Engineer, Decker Creek Power Station - August 1991 to July 1994
- Responsible for technical direction of 925 MW power plant operations and maintenance activities.
- Responsible for plant operational performance and environmental compliance including supervision of plant chemistry group.
- Served as interface between plant and engineering support group.
- Project manager for plant outage involving major construction/renovation to plant cooling water intake system, turbine overhaul, and boiler repairs.
- Acted on behalf of Plant Manager in his absence.

Results Engineering Supervisor - January 1990 to August 1991
- Responsible for performance reporting, monitoring, and testing of the City of Austin's Decker Creek, Holly Street, and Seaholm Power Stations.
- Responsible for performance reporting of the City's interests in the South Texas Project and the Fayette Power Project.

Fayette Power Project Engineer - November 1988 to December 1989
- Technical liaison for the City of Austin's interest in the Fayette Power Project.
- Responsible for tracking fiscal and operational performance of the project and dealing with issues of dispute between the City and the LCRA.

Results Engineer - November 1985 to December 1989
- Responsible for performance monitoring and testing of the City of Austin's Decker Creek, Holly Street, and Seaholm Power Stations.

STEWART SYSTEMS, INC., Plano, Texas

Engineer/Estimator - June 1984 to October 1985

- Provided design and cost analysis of materials handling systems, and assisted Chief Engineer in design calculations.

Education

TEXAS TECH UNIVERSITY, Lubbock, Texas
Bachelor of Science, Mechanical Engineering

Registration

PROFESSIONAL ENGINEER, State of Texas
Serial Number 66625

Community Activities/Awards

City of Rollingwood Planning and Zoning Commission 2009 - 2013

City of Rollingwood Board of Adjustments 2005 – 2008

LBJ High School Liberal Arts & Science Academy Advisory Board 2005 – 2008

First Presbyterian Church Day School Board of Directors 1999 – 2001

First Presbyterian Church Ruling Elder 1999 – 2001, 2016 – 2019

Served as chair of the Church Operations Board 2016-2019

Texas Tech Alumni Association – Austin Chapter Executive Board 1994 – 2002

Served as President of the Austin Chapter 1998/1999

Capital Area United Way Young Leaders Society 2001 – 2005

Austin Regional Science Festival 2000 – 2013

Volunteer Judge

Leadership Austin – Essential Class of 2007

Texas Tech University Academy of Mechanical Engineers – Inducted 2008, Chair 2015

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Thu, 02/06/2020 - 12:25pm
24.55.39.242

Name
Robert Turner

Street Address
2601 Pickwick Lane

Home Phone Number
5125177923

Cell Phone Number
5125177923

E-mail
rbt021@gmail.com

Employment

Employer
Retired

Occupation
Retired - IBM Program Manager

Business Address
2601 Pickwick Lane

Residency

How long have you been a resident of Rollingwood?
23 years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
See attached

Upload Resume (Optional)
rbt_bio_02.06.2020.docx [2]

ous Service?
Yes

If yes, which board or commission and how long?
2 years on the RCDC

Preferences

If selected by the Rollingwood City Council, on which Board/Commission would you be willing to serve?
Board of Adjustment

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
After an absence, it's time to serve again

Statutory Requirements for Service on the City of Rollingwood City Council (Chapter 141, Texas Election Code) I hereby affirm that I: (1) am a United States citizen; (2) am 18 years of age or older (as of the first day in office); (3) have not been determined by a final judgment of a court exercising probate jurisdiction to be either totally mentally incapacitated or partially, mentally incapacitated without the right to vote; (4) have not been finally convicted of a felony from which I have not been pardoned or otherwise released from the resulting disabilities; and, (5) as of today, have resided continuously in the state for 12 months and the City for six months . I have reviewed the requirements for service on the Rollingwood City Boards and Commissions and this is my sworn acknowledgment of eligibility. I am fully aware that this application is a government document and I declare the foregoing information to be true and correct.
Robert Turner

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/142

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions-0
[2] https://www.rollingwoodtx.gov/system/files/webform/rbt_bio_02.06.2020.docx

Robert B. Turner

Professional Experience

International Business Machines, Retired

- Business Operations Manager – Mr. Turner administered more that $100M of infrastructure and investment funding for Global Services.
- Business Area Manager – he managed a team of Notes developers in support of the IBM Y2K. His team peaked at 28 members and his budget was just over $2M.
- Project Manager – he was a Results Operations Manager for the 1996 Summer Olympic Games with a team size of 85 and a $12M budget.
- Solution Project Manager – he led a diverse team of more than 50, providing system engineering, data validation and E2E testing for soft segmentation of almost three thousand applications across world-wide systems in support of IBM's divestiture of it's Personal Computer Division.

Prior Experience

• Operations Manager	Regional Telecommunications Company	Dallas, TX
• Marketing Manager	Regional Telecommunications Company	San Marcos, TX
• Product Manager	National Financial Information Services Company	Austin, TX
• Broker/Developer	Local Commercial Real Estate Company	Austin, TX
• Manager/Buyer	Local Retail Jewelry Chain	Austin, TX

Education and Certifications

- MBA in Finance, from The University of Texas, Austin
- BBA in Marketing, from The University of Texas, Austin
- IBM Certified Senior Project Manager
- PMI Certified Project Management Professional
- Graduate Diamonds, Gemological Institute of America

Board Experience

- Grove By The Sea HOA, Santa Rosa Beach, FL 2019 – Present, VP/Treasurer 2020
- Marriott Summit Watch HOA/COA, Park City, UT. 2013 – Present, President 2019-2020
  Annual Operating and Reserve Budgets of $8.5 and $3.5M, respectively

Published on *City of Rollingwood Texas* (https://www.rollingwoodtx.gov)

Submission information

Form: Application for Boards and Commissions [1]
Submitted by Visitor (not verified)
Mon, 08/23/2021 - 11:25am
24.55.41.44

Name
Susan Hinton

Street Address
2 Jeffery Cove

Home Phone Number
512 327-5155

Cell Phone Number
5126567439

E-mail
msusanrhinton@gmail.co

Employment

Employer
San Marcos Civic Foundation

Occupation
Trustee and staff

Business Address
2579 Western Trail Blvd.

Residency

How long have you been a resident of Rollingwood?
39 years

Experience

Please give a brief resume, including education, past employment, any special background or qualifications you have for service on Rollingwood Boards and Commissions. Use attachments if necessary.
BA in English, Teacher's certificate, Academiic Language Therapist community and school volunteer

Upload Resume (Optional)

ous Service?
Yes

If yes, which board or commission and how long?
Board of Adjustment, member and the. Chairperson

Preferences

If appointed by the Rollingwood City Council, on which Board(s)/Commission(s) would you be willing to serve?
Board of Adjustment

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions.
Following the setback and hardship requirements should be followed, especially with the redevelopment of Rollingwood

Source URL: https://www.rollingwoodtx.gov/node/3451/submission/2218

Links
[1] https://www.rollingwoodtx.gov/bc/webform/application-boards-and-commissions

Date: December 13, 2021

To: Mayor and Council Members of the City of Rollingwood

From: Ashley Wayman, Assistant City Administrator

Subject: City Administrator's Report

Financials – Highlights of the financials through the month of November 2021:

- As of November 30, 2021, 17% of the Fiscal Year has passed.
- Property taxes collected were up from the amount collected in the same period in FY 20-21.
- Sales taxes collected were up 6% from the amount collected in the same period in FY 20-21.
- The Water Fund balance is currently at $329,556 The General Fund balance is at $1,827,132.

It has been a busy Holiday Season at Rollingwood City Hall!

In September, Ace Pipe Cleaning finished the CCTV inspection and videoing of the City's wastewater system, which the city is required to do every 5 years. The City Engineer reviewed the CCTV videos and report. No structural defects were found and no repairs are required on the system. K. Friese + Associates prepared a letter stating such and sent it to the Texas Commission on Environmental Quality (TCEQ). This letter is in the packet along with the Monthly Engineer's report.

As discussed during the presentation on the Commercial Living Unit Equivalent (LUE) Assignment study, a letter informing all commercial users about the change to LUE assignments was included in their utility bills this month. A letter was also sent out to all residential customers regarding tree trimming in the city rights of way per direction of City Council.

We sent out a Swift 911 message to residents on November 23 notifying them of low and fluctuating water pressures in certain areas of the city. These fluctuations were happening in the "low pressure zone" of the city and were caused by a broken pressure relief valve at Hatley Drive and Almarion Drive. A generalized list of affected streets/addresses is: Inwood Circle, 300 block of Inwood Road, 2400 block of Vance Lane, entirety of Vale Street, entirety of Bettis Blvd., 2400-2600 block of Hatley Drive, entirety of Farley Trail, 2400 block of Pickwick Lane, entirety of Riley Road, 2400 and 2500 block of Rollingwood Drive, 2500 block of Timberline Drive, and entirety of Timberline Ridge.

The replacement of this pressure relief valve would be costly, and the City Engineer is looking at the system modeling to see what the options are. There are two other valves currently serving this zone, meaning that we may not need to replace it. We should have a better idea of the next steps in the coming weeks and will provide an update at that time.

ROLLINGWOOD TEXAS

Water pressure readings are being taken throughout this process and are not near “dangerously low" flow, they just may be lower than residents are used to. If residents are concerned about their water pressure being too low, they can call our Public Works Operators at (737) 268-6359 or (512) 529-4301 and a member of our Public Works team will come test their water pressure level.

On December 1, Crossroads was able to successfully replace three fire hydrants at Hatley Drive/Wallis Drive, Rollingwood Drive/Wallis Drive and Pickwick Lane/Almarion Drive. These hydrants were on the list of replacements that were identified and budgeted for this year.

You may have also seen SitePro in town the past two weeks. They are working on the lift station automation project, as budgeted for and approved for the use of the city’s American Rescue Plan Act funds. They should have all the lift stations completed by the end of this week. The second project that SitePro will be working on in the City is providing power generation to each of the city’s 7 lift stations. This project has not yet begun and is dependent on the availability of generators. As soon as we have more information regarding when we can expect to have generators available for installation we will provide an update.

Finally, we will be shutting down City Hall on Tuesday, December 14 from 11:30 am to 1:00 pm for the City’s holiday luncheon. We will resume normal operations at 1:00 pm. City Hall will be closed Thursday and Friday, December 23 and 24 in observance of the Christmas Holiday. City Hall will also be closed on Friday, December 31 for the New Year’s Holiday.

I am available by email and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,

Ashley Wayman
Assistant City Administrator

CITY OF ROLLINGWOOD TEXAS

THE CITY OF ROLLINGWOOD

Phone +1 (512) 327-1838

403 Nixon Dr, Rollingwood, TX 78746-5512

www.rollingwoodtx.gov

Police Department Report - November 2021

Staffing	
Authorized Staff:	9
Current Staff:	8
Hours Worked For Comp:	21
Comp Hours Spent:	48
Vacation Hours Spent:	42
Sick Hours Spent:	28
Holiday Hours Worked:	24
Holiday Hours Not Worked :	24
Hours Worked For Overtime:	42
Total Hours Worked:	826

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	$ 15,976
Vacation Pool Liability (Dollars):	$ 34,850
Total Sick Pool Liability (Dollars):	$ 59,952
Total Possible Liabilities:	$ 110,778

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	4
Gasoline Used (gal):	386.5
Total Miles Driven:	3539

Police Activity	
Calls for Service	
Calls Dispatched:	38
Self Assigned Calls:	24
Total Calls for Service:	62
Agency Assists:	27
Criminal Offense Reports:	10
Theft/Burglary Reports:	5
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	
Total Arrests:	1
Proactive Citizen Contacts:	1
Vehicle Accidents	
Minor Accidents:	1
Major Accidents:	
Total Vehicle Accidents:	1

Ordinance Violations	
Construction:	
Solicitation:	
Noise:	
Tree Related:	
Animal Related:	
All Others:	
Total Ordinance Violations:	0

Traffic Initiatives	
Location 1: School Zone	
Time spent (hours):	
Citations/Warnings issued at this Location:	
Location 2: Park Zone	
Time spent (hours):	
Citations/Warnings Issued at this Location:	1
Location 3: Bee Caves	
Time spent (hours):	
Citations/Warnings Issued at this Location:	24
Total time spent on traffic initiatives (hours):	0
Total Citations/Warnings issued during traffic initiatives:	25

Traffic Enforcement	
Total Citations issued:	24
Total Warnings issued:	8
Total Citations and Warnings:	32
Type of Violations:	
Parking Violations:	
Moving Violations:	10
Equipment Violations:	22
Total Violations:	32
Location of Traffic Stops	
City Roadways:	8
Bee Caves Road:	24
Total Traffic Stops:	32

Chief's Blotter

Staffing: After extensive background investigations, no suitable applicants remain in our hiring process. Fortunately, Officers Gonzalez successfully completed his FTO program and is covering one of the night shifts. We continue recruiting for our open position.

Fleet: Our newest unit has been picked up and placed into service. Our final new car should be ready next week. Unit 4 was sold and we recived payament of $4400 at auctuion.

Wildlife Activity: We have seen an increase in calls for deer that have been struck by cars during this rut period.

Criminal Activity: A subjected was located inside the Baptist Church after hours but was able to escape before sufficient officers were in place to close a perimeter. It is thought the subject is a homeless man who has been soliciting in nearby Austin.

Chief of Police Report - 2021

Staffing:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authorized Staff:	9	9	9	9	9	9	9	9	9	9	9	
Current Staff:	9	9	8	8	8	7	8	8	8	8	8	
Hours Worked For Comp:	16.5	12		22.5	24	34.84	14.25	32.25	72	10.5	21	
Comp Hours Spent:	2	8			4	3			5.5		48	
Vacation Hours Spent:	50		38	133.75		120	10		54	14.5	42	
Sick Hours Spent:		34	10	47	32	5	12	20	55.5	56	28	
Holiday Hours Worked:	80	24	56	24		8	41		8	104	24	
Holiday Hours Not Worked :	64	48	48	24		32	8		32	16	24	
Hours Worked For Overtime:	5.5		144.25	6	13	13	4	15	27	10	42	
Total Hours Worked:	856	1039	1246	1246.25	774.5	864	834	916	1245	879.5	826	

Possible Liabilities (PD Employees Only)												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Comp Pool Liability (Dollars):	$ 8,211	$8,268	$8,268	$ 8,994	$ 9,911	$ 11,168	$ 12,035	$ 13,300	$ 15,319	$ 16,655	$ 15,976	
Vacation Pool Liability (Dollars):	$ 33,990	$35,303	$36,419	$ 32,382	$ 33,534	$ 31,084	$ 32,194	$ 30,585	$ 31,871	$ 34,354	$ 34,850	
Total Sick Pool Liability (Dollars):	$ 53,755	$54,394	$56,485	$ 51,722	$ 53,151	$ 55,052	$ 55,621	$ 56,948	$ 56,875	$ 58,653	$ 59,952	
Total Possible Liabilities:	$ 95,956	$97,965	$101,172	$ 93,098	$ 96,596	$ 97,303	$ 99,850	$ 100,833	$ 104,065	$ 109,662	$ 110,778	

Fleet:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Vehicles Authorized:	4	4	4	4	4	4	4	4	4	5	5	
Vehicles Operational:	4	4	4	4	3	3	3	3	3	2	4	
Gasoline Used (gal):	375.3	209	328.12	379.23	363.64	378.16	292	387.18	401	544	386.5	
Total Miles Driven:	3668	2,228	3808	3416	3086	2830	1933	2299	2289	2477	3539	

Police Activity:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls for Service												
Call dispatched:	76	61	60	39	54	50	39	62	46	42	38	
Self assigned calls:	42	33	36	34	14	22	11	9	36	57	24	
Total Calls for Service:	118	94	96	73	68	72	50	71	82	99	62	
Total Agency Assists:	25	23	75	53	51	35	52	51	43	36	27	
Criminal Offense Reports:	6	7	16	10	13	9	8	14	13	13	10	
Theft/Burglary Reports:	3	1	3	4	1	2	2	4	3	3	5	
Arrests												
Misdemeanor Arrests:			2	2	3		1		2	2	1	
Felony Arrests:	1		1					2	1			
Total Arrests:	1		3	2	3		1	2	3	2	1	
Proactive Citizen Contacts:	12	10		12				5	6		1	
Vehicle Accidents												
Minor Accidents:	3	2	3	1	3	2	1	1	2	2	1	
Major Accidents:				1								
Total Vehicle Accidents:	3	2	3	2	3	2	1	1	2	2	1	

Ordinance Violations:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Construction:	4	2										
Solicitation:			1									
Noise:		2										
Tree Related:												
Animal Related:		1										
All Others:		2										
Total Ordinance Violations:	4	7	1									

Traffic Initiatives:

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total time spent on traffic initiatives (hours):	10	11	11	14.75	20.5	8	2	7				
Total Citations/Warnings issued during traffic initiatives:	22	32	94	34	30	18	2	9	40	62	25	

Traffic Enforcement:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations issued:	10	11	20	9	14	15	1	9	36	65	24	
Total Warnings issued:	26	33	81	36	25	4	3	4	5	1	8	
Total Citations and Warnings:	36	44	101	45	39	19	4	13	41	66	32	
Type of Violations												
Total Parking Violations:	3	2	4				4	2		44		
Moving Violations:	33	40	94	34	31	5	2	6	31	14	10	
Equipment Violations:	2	1	7	11	1	14		7	10	8	22	
Total Violations:	38	43	105	45	32	19	6	15	41	66	32	
Location of Traffic Stops												
City Roadways:	23	20		14	20	4	6	7	30	6	8	
Bee Caves Road:	15	25		31	17	13		6	11	12	24	
Total Traffic Stops:	38	45		45	37	17	6	13	41	18	32	

City of Rollingwood Monthly Stats - Fiscal Year 2021-2022
Municipal Court

Violations Filed by Date													
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	28	27											55
State Law	0	4											4
City Ordinance	42	0											42
Parking	1	1											2
Total Violations	**71**	**32**											**103**

Completed Cases													
Paid Fine	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7											10
State Law	0	0											0
City Ordinance	11	7											18
Parking	1	0											1
Total Paid Fines	**15**	**14**											**29**
Before Judge	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	3	7											10
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total Before Judge	**3**	**7**											10
By Jury	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Total	0	0	0	0	0	0	0	0	0	0	0	0	**0**
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Total Completed	**18**	**21**											**39**

Other Completed													
Dismissed DSC. Sec. 2	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	0											1
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total	**1**	**0**			**0**								**1**
Dismissed After Deferred Disp.	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	1	1											2
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total	**1**	**1**											**2**
Dismissed By Presenting Insurance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total
Traffic	0	0											0

Total	**0**	**0**											**0**
Voided Docket	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Traffic	0	0											0
State Law	0	0											0
Parking	0	0											0
City Ordinance	0	0											0
Total	**0**	**0**											**0**
Dismissed by Judge	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Traffic	0	0											0
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total	**0**	**0**											**0**
Dismissed/ Compliance	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Traffic	2	0											2
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total	**2**	**0**											**2**
Dismissed by Prosecutor	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Traffic	0	0											0
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total	**0**	**0**											
	Oct-21	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Total other Completed	**4**	**1**											**5**
Grand Total Completed	**22**	**22**											**44**

Warrants													
Issued	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Traffic	0	1											1
State Law	0	0											0
City Ordinance	0	1											1
Parking	0	0											0
Total Warrants Issued	**0**	**2**											**2**
Cleared	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Traffic	0	5											5
State Law	0	0											0
City Ordinance	0	0											0
Parking	0	0											0
Total Warrants Cleared	**0**	**5**											5

Change in Total Warrants	**0**	**3-**											**0**

Other Paid Cases													
Paid Fines	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Total Other Paid Fines	8	5											**13**

Payment Process Methods													
Paid Fines	**Oct-21**	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Municipal Court Clerk	17	16											33
Online	12	8											20
Total	**29**	**24**											**53**

Fees and Fines Paid FY 2021-2022													
	Oct-21	**Nov-21**	**Dec-21**	**Jan-22**	**Feb-22**	**Mar-22**	**Apr-22**	**May-22**	**Jun-22**	**Jul-22**	**Aug-22**	**Sep-22**	**Total**
Administrative Fee		$ -											$ -
Administrative $20.00		$ -											$ -
Arrest Fee	$ 156.23	$ 115.99											$ 272.22
Bond Fortfeiture		$ -											$ -
CCC04-Consolidated Court Cost	$ 80.00	$ 158.39											$ 238.39
CS2 Child Safety Fee	$25.00	$ -											$ 25.00
Civil Justice Fee Court	$ 0.01	$ 0.01											$ 0.02
Civil Justice Fee State	$ 0.09	$ 0.09											$ 0.18
Court Tech Fund	$ 8.00	$ 15.84											$ 23.84
DSC Admin Fee	$ 60.00	$ 10.00											$ 70.00
Fine	$ 3,326.00	$ 1,973.10											$ 5,299.10
Indigent Defense Fee	$ 4.00	$ 7.92											$ 11.92
JFCI- Judicial Fee - City	$ 1.20	$ 2.38											$ 3.58
JFCT2-Judicial Fee-State	$ 10.80	$ 21.38											$ 32.18
Muni. Court Bldg. Sec.	$ 6.00	$ 11.88											$ 17.88
State Jury Fee	$ 8.00	$ 15.84											$ 23.84
State Traffic Fee													$ -
TFC	$ 45.00	$ 26.24											$ 71.24
Truancy Prevention	$ 4.00	$ 7.92											$ 11.92
Omni Fees State		$ 39.19											$ 39.19
Omni Base Vendor		$ 11.76											$ 11.76
Local Munucipal Jury Fund (LMJF)	$ 3.02	$ 1.91											$ 4.93
CCC 2020 (CCC20)	$ 883.32	$ 882.91											$ 1,766.23
Local Court Technology Fund	$ 120.99	$ 76.97											$ 197.96

Local Truancy Prevention Fund	$ 151.23	$ 96.19											$ 247.42
State Traffic Fee (STF19)	$ 750.00	$ 437.31											$ 1,187.31
Local Building Security Fund (LMCBSF)	$ 143.31	$ 94.28											$ 237.59
Local Omni Base Fee		$ 7.83											$ 7.83
Time Pmt. Plan - Local		$ -											$ -
Time Pmt. Plan - Effiency		$ -											$ -
Time Pmt. Plan - State		$ -											$ -
Warrant Fee	$ 50.00	$ 150.00											$ 200.00
Collection Agency Fee	$ 67.50	$ 297.90											$ 365.40
Total Fees/Fines Paid	**$ 5,903.70**	**$ 4,463.23**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,366.93**

K·FRIESE + ASSOCIATES
PUBLIC PROJECT ENGINEERING

1120 S. Capital of TX Hwy, CityView 2, Suite 100
Austin, Texas 78746
P: 512.338.1704
TBPE Firm No. 6535

CITY OF ROLLINGWOOD
MONTHLY ENGINEERING REPORT
December 15, 2021

Includes Activities and Services from November 1, 2021 to December 13, 2021

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

Task No.	Project Address	Status	Date Returned
302	401 Vale	*In Review*	-
329	304 Vale	Returned Comments	11/24/2021
352	601 Riley	Complete	11/3/2021
360	3202 Pickwick Lane	Returned Comments *In Review*	11/29/2021 -
362	4826 Rollingwood	Complete	11/29/2021
364	205 Almarion Way	*In Review*	-
367	3304 Park Hills Dr	Returned Comments	11/23/2021
368	3020 Hatley	Returned Comments	11/23/2021
XXX	402 Inwood	*In Review*	-

b. Residential Stormwater Discharge Permit (RSDP)

Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

Task No.	Project Address	Status	Date Returned
XXX	205 Almarion	Returned Comments *In Review*	11/1/2021 -

2. Zoning Reviews for Site Development Plans

Task No.	Project Address	Status	Date Returned
639	603 Riley	Complete	11/4/2021
646	4826 Rollingwood	Complete	11/29/2021
XXX	205 Almarion Way	Returned Comments	12/7/2021
644	3202 Pickwick Lane	Complete	12/6/2021
645	304 Vale	*In Review*	-
648	3304 Park Hills Dr	Returned Comments	11/23/2021
649	3020 Hatley	Returned Comments	11/23/2021
610	401 Vale	*In Review*	-
XXX	402 Inwood	*In Review*	-

3. WORK AUTHORIZATION PROJECT UPDATES

Project	Project Summary	Status	Next steps
WA01 Nixon/Pleasant Drainage Improvements Study	Project identified in IIP. Preliminary Engineering Report to evaluate potential solutions to mitigate street and property flooding. Provide conceptual-level improvements, quantifying of easements, costs. Additional tasks have been authorized to prepare landscape design renderings, detailed topographic and boundary surveying to further develop the vision and to quantify potential easement needs.	PER Report is complete. Landscape Concepts complete. Continuing to refine design and drainage easement needs.	Proceeding with final design. See WA04.
WA02 Hubbard, Hatley, Pickwick Drainage Improvements Study	Project identified in IIP. Preliminary Engineering Report to evaluate potential solutions to mitigate street and property flooding. Provide conceptual-level improvements, quantifying of easements, costs.	PER finalized.	Proceeding with final design. See WA03.

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Proposal submitted for consideration at June 16 council meeting to begin detailed design and construction documents. Intention will be to bid this package together with the Nixon/Pleasant project.	Design in Progress. Easement coordination.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Proposal submitted for Council consideration and approval for July 20 meeting. Intention will be to bid this package together with the Hubbard/Hatley project.	Design in Progress. Easement coordination.
WA05 Water CIP	Preparation of a 10-year Capital Improvements Program (CIP). The CIP program will include addressing ongoing maintenance issues and look at the 10-year anticipated growth	Proposal approved at the August 25 council meeting. Coordination with City staff.	Coordination with City Staff. Mapping water system and finalizing model. Finalize CIP projects and ranking.

4. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, and attendance of meetings at City's request.	On-Going	Regular recurring activities Vale, Vance, Bettis Water Line Improvements Scoping.

Task	Assignment Summary	Status	Next steps
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	Preparing wastewater model. Update GIS information in preparation of updating water/wastewater utility maps. Capacity modeling	Finalizing modeling and water system mapping. Create Utility Maps for the City Hall.
Water/Wastewater System Data Collection	Coordination/support with ME Simpson regarding infrastructure such as valves, pressure planes.	On-going	Continue coordination to support mapping and KFA modeling efforts.
CCTV and cleaning of sewer mains	Review video, recommend cleaning and repairs if needed, notify TCEQ for compliance.	KFA reviewed video – no cleaning or repairs were observed.	Send hardcopy letter to TCEQ.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions. City/KFA is coordinating with City of Austin to determine interim design and implementation solution.	Final Traffic Control Plan submitted to City of Austin. This interim solution is intended to prevent left turns onto Riley from Stratford. This is an interim solution to determine best path forward prior to implementing any permanent traffic control measures.	Approval and Implementation by City of Austin. ADT counts in improved condition after Trail of Lights. Collecting traffic counts at Ashworth in improved condition.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2021 calendar year.	On-going	Continue coordination and compliance efforts for permit compliance.

Submitted By,

Lauren Winek, PE,
Project Manager

K·FRIESE + ASSOCIATES
PUBLIC PROJECT ENGINEERING

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TBPE Firm No. 6535

December 8, 2021

TCEQ - Edwards Aquifer Protection Program (EAPP)
Via email: eapp@tceq.texas.gov

Re: City of Rollingwood Wastewater System – CCTV Results

Permittee: City of Rollingwood
Customer Reference Number: CN600674691
Permit Number: RN101236289
EAPP ID Number: 11-14090304
County: Travis

Dear EAPP:

The purpose of this letter is to provide the Texas Commission on Environmental Quality (TCEQ) with the information necessary to comply with the requirements of §213.5(c) of the TCEQ's rules entitled, Edwards Aquifer.

In September 2021, the City of Rollingwood completed internal CCTV inspections of the entire gravity wastewater system using color video footage to ensure that the system did not have any defects that would lead to exfiltration. K Friese + Associates (KFA) reviewed the CCTV videos and report, and no structural defects were found. Minor pipe sags were noted; however, after reviewing the videos at these locations, no repairs are currently required.

In summary, the City of Rollingwood wastewater system is in good condition and not currently allowing exfiltration. If you have any questions regarding this project, please contact me by telephone at (512) 338-1704, or e-mail at gblackburn@kfriese.com.

Sincerely,

Greg Blackburn, PE

Crossroads utility services

OPERATOR'S REPORT

City of Rollingwood

December 15, 2021

MEMORANDUM

To: Ms. Ashley Wayman, Assistant City Administrator, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 12/7/21

Previous Directives

Current Operations Report

I. **Utility Operations Report**

A. **Billing Report/ Water Accountability** – Please see enclosed water operations report

a. Bac-t samples have been pulled for November 2021 – all clean samples

B. **Water System Operations and Maintenance** –

a. We completed three hydrant replacements in November (Wallis/Hatley, Wallis/Rollingwood and 2800 Pickwick)
b. We troubleshot pressure reducing valve issues along Hatley. Repairs will be needed.
c. We assisted City staff with locating and updating the valve maps based on information provided form the ME Simpson survey

C. **Wastewater Collection System Operations and Maintenance** -

a. Water line repair 404 Wallis completed
b. Repaired water line break 2410 Vance
c. Replaced a broken curbstop at 3 Westgate Cr
d. Water Line repaired at Nixon/Park Hills
e. Replaced meters for 3003 Bee Caves and 3001 Bee Caves Rd

D. **Lift Station Maintenance** – *See enclosed report*

II. **Customer Service Issues**– No reported issues

III. **Emergency Response Items –**We are coordinating with the SitePro improvements at each Lift Station. Training is schedule for 12/10/21

IV. **Drought Contingency Plan / Watering Restrictions**

a. Lake Travis Level - 662.33 – Current Storage 801,193 acre-feet (72% full)
b. The City of Austin is currently in Conservation Stage watering restrictions – (twice per week watering)

V. **COVID-19** –Crossroads is currently in "Normal" operations phase with all of its operational resources reporting (Phase 1 out of 4).

MEMORANDUM

To: Ms. Amber Lewis, City Administrator, City of Rollingwood
From: Andrew Hunt, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 12/7/21

1. Lift Station 1 – Dellana Ln.
   - No reported alarms

2. Lift Station 2 – Hatley Dr.
   - No reported alarms

3. Lift Station 3 – Almarion Way
   - Cleaned lift station wet well
   - Repaired dialer

4. Lift Station 4- Rockway Cv.
   - No reported alarms

5. Lift Station 5 – Vale Dr.
   - No reported alarms

6. Lift Station 6 – Pleasant Cv.
   - No reported alarms

7. Lift Station 7 – Nixon Dr.
   - No reported alarms

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood** System I.D. #: 2270016

Month: **November 2021** Submitted by: Date:

No. of Connections: **537** License #: Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER

Date	Quantity (mgd)	Date	Quantity (mgd)
1	0.180	16	0.363
2	0.182	17	0.338
3	0.616	18	0.342
4	0.285	19	0.281
5	0.303	20	0.282
6	0.300	21	0.283
7	0.299	22	0.322
8	0.289	23	0.323
9	0.369	24	0.264
10	0.173	25	0.264
11	0.173	26	0.264
12	0.444	27	0.264
13	0.445	28	0.265
14	0.446	29	0.311
15	0.362	30	0.314

Monthly Summary (mgd)	
Total Monthly Purchase:	9.343
Average Daily:	0.311
Maximum Daily:	0.616
Minimum Daily:	0.173

DISTRIBUTION SYSTEM
(DISINFECTANT RESIDUAL MONITORING)

Minimum allowable disinfectant residual: 0.5 mg/L

Total no. of measurements this month:

No. of measurements below the limit: 0

Percentage of the measurements below the limit this month: 0% (1A)

Percentage of the measurements below the limit last month: 0% (1B)

PUBLIC NOTIFICATION

TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the: TCEQ	Customers*
More that 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood** MONTH: **November 2021**

LOCATION: **Bee Cave Woods** I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Mon	1	801471	107.0	39596	73.0	180.0	0.180	2.2
Tue	2	801578	108.0	39669	74.0	182.0	0.182	2.5
Wed	3	801686	298.0	39743	318.0	616.0	0.616	2.1
Thu	4	801984	121.0	40061	164.0	285.0	0.285	2.6
Fri	5	802105	136.0	40225	167.0	303.0	0.303	2.5
Sat	6	802241	136.0	40392	167.0	303.0	0.300	2.0
Sun	7	802377	136.0	40559	167.0	303.0	0.299	2.2
Mon	8	802513	161.0	40726	128.0	289.0	0.289	2.7
Tue	9	802674	191.0	40854	178.0	369.0	0.369	2.6
Wed	10	802865	90.0	41032	83.0	173.0	0.173	2.0
Thu	11	802955	90.0	41115	83.0	173.0	0.173	2.4
Fri	12	803045	223.0	41198	221.0	444.0	0.444	2.0
Sat	13	803268	224.0	41419	221.0	445.0	0.445	2.8
Sun	14	803492	224.0	41640	222.0	446.0	0.446	2.7
Mon	15	803716	196.0	41862	166.0	362.0	0.362	2.4
Tue	16	803912	197.0	42028	166.0	363.0	0.363	2.3
Wed	17	804109	151.0	42194	151.0	302.0	0.338	2.2
Thu	18	804260	152.0	42345	151.0	303.0	0.342	2.2
Fri	19	804412	91.0	42496	151.0	242.0	0.281	2.7
Sat	20	804503	92.0	42647	151.0	243.0	0.282	2.7
Sun	21	804595	92.0	42798	151.0	243.0	0.283	2.6
Mon	22	804687	150.0	42949	155.0	305.0	0.322	2.1
Tue	23	804837	150.0	43104	155.0	305.0	0.323	2.8
Wed	24	804987	111.0	43259	153.0	264.0	0.264	2.8
Thu	25	805098	111.0	43412	153.0	264.0	0.264	1.8
Fri	26	805209	111.0	43565	153.0	264.0	0.264	2.6
Sat	27	805320	111.0	43718	153.0	264.0	0.264	2.5
Sun	28	805431	111.0	43871	154.0	265.0	0.265	2.5
Mon	29	805542	133.0	44025	176.0	309.0	0.311	2.4
Tue	30	805675	134.0	44201	177.0	311.0	0.311	2.6
Wed	1	805809		44378				
Total			4338.0		4782.0	9120.0	9.3	
Avg.			144.6		159.4	304.0	0.311	2.4
Max.			298.0		318.0	616.0	0.616	2.8
Min.			90.0		73.0	173.0	0.173	1.8

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood** MONTH: **November 2021**

LOCATION: **Riley MM** I.D. #: **2270016**

		METER No S/N	SIZE 6"	METER No S/N	SIZE 3"	TOTAL FLOW
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL
Mon	1	437	0.0	137	0.0	0.0
Tue	2	437	0.0	137	0.0	0.0
Wed	3	437	0.0	137	0.0	0.0
Thu	4	437	0.0	137	0.0	0.0
Fri	5	437	0.0	137	0.0	0.0
Sat	6	437	0.0	137	0.0	0.0
Sun	7	437	0.0	137	0.0	0.0
Mon	8	437	0.0	137	0.0	0.0
Tue	9	437	0.0	137	0.0	0.0
Wed	10	437	0.0	137	0.0	0.0
Thu	11	437	0.0	137	0.0	0.0
Fri	12	437	0.0	137	0.0	0.0
Sat	13	437	0.0	137	0.0	0.0
Sun	14	437	0.0	137	0.0	0.0
Mon	15	437	0.0	137	0.0	0.0
Tue	16	437	0.0	137	0.0	0.0
Wed	17	437	1.0	137	36.0	37.0
Thu	18	438	2.0	173	37.0	39.0
Fri	19	440	0.0	210	39.0	39.0
Sat	20	440	0.0	249	39.0	39.0
Sun	21	440	0.0	288	40.0	40.0
Mon	22	440	0.0	328	17.0	17.0
Tue	23	440	0.0	345	18.0	18.0
Wed	24	440	0.0	363	0.0	0.0
Thu	25	440	0.0	363	0.0	0.0
Fri	26	440	0.0	363	0.0	0.0
Sat	27	440	0.0	363	0.0	0.0
Sun	28	440	0.0	363	0.0	0.0
Mon	29	440	0.0	363	2.0	2.0
Tue	30	440	1.0	365	2.0	3.0
Wed	1	441		367		
Total			4.0		230.0	234.0
Avg.			0.1		7.7	7.8
Max.			2.0		40.0	40.0
Min.			0.0		0.0	0.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood** MONTH: **November 2021**

LOCATION: **Hatley MM** I.D. #: **2270016**

		METER No S/n	SIZE 6"	METER #151074A	SIZE 3"	TOTAL FLOW
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL
Mon	1	76	0.0	6786	0.0	0.0
Tue	2	76	0.0	6786	0.0	0.0
Wed	3	76	0.0	6786	0.0	0.0
Thu	4	76	0.0	6786	0.0	0.0
Fri	5	76	0.0	6786	0.0	0.0
Sat	6	76	0.0	6786	3.0	3.0
Sun	7	76	0.0	6789	4.0	4.0
Mon	8	76	0.0	6793	0.0	0.0
Tue	9	76	0.0	6793	0.0	0.0
Wed	10	76	0.0	6793	0.0	0.0
Thu	11	76	0.0	6793	0.0	0.0
Fri	12	76	0.0	6793	0.0	0.0
Sat	13	76	0.0	6793	0.0	0.0
Sun	14	76	0.0	6793	0.0	0.0
Mon	15	76	0.0	6793	0.0	0.0
Tue	16	76	0.0	6793	0.0	0.0
Wed	17	76	0.0	6793	1.0	1.0
Thu	18	76	0.0	6794	0.0	0.0
Fri	19	76	0.0	6794	0.0	0.0
Sat	20	76	0.0	6794	0.0	0.0
Sun	21	76	0.0	6794	0.0	0.0
Mon	22	76	0.0	6794	0.0	0.0
Tue	23	76	0.0	6794	0.0	0.0
Wed	24	76	0.0	6794	0.0	0.0
Thu	25	76	0.0	6794	0.0	0.0
Fri	26	76	0.0	6794	0.0	0.0
Sat	27	76	0.0	6794	0.0	0.0
Sun	28	76	0.0	6794	0.0	0.0
Mon	29	76	0.0	6794	0.0	0.0
Tue	30	76	0.0	6794	0.0	0.0
Wed	1	76		6794		
Total			0.0		8.0	8.0
Avg.			0.0		0.3	0.3
Max.			0.0		4.0	4.0
Min.			0.0		0.0	0.0

Operator: _____

Sales Tax Revenue

FY 2021-2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	Current Average
	72,380.73	79,529.64											**151,910**	75,955

FY 2020-2021	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Total	12 Month Average
	70,776.65	74,920.30	79,286.51	77,436.97	65,213.56	69,320.28	61,788.83	97,371.56	80,219.56	70,604.82	78,433.91	83,284.29	**908,657**	**75,721**

Comparison by Month	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Total To Date
Total Increase or Decrease	1,604	4,609	-79,287	-77,437	-65,214	-69,320	-61,789	-97,372	-80,220	-70,605	-78,434	-83,284	**-$756,747**
Total % Increase or Decrease	2.27%	6.15%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-106.18%	**-205.84%**

Sales Tax Revenues FY 2019-2020 — Total: **$963,106** — 12 Mo. Avg. **$80,258.81**

Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
91,077.01	74,497	81,278	83,217	100,946	83,922	69,958	96,980	52,200	65,591	76,475	86,963

Sales Tax Revenues FY 2018-2019 — Total: **$946,727** — 12 Mo. Avg. **$78,893.94**

Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
67,571	73,123	77,158	71,452	80,971	72,136	96,237	79,896	91,090	72,701	87,223	77169.25

Sales Tax Revenues FY 2017-2018 — Total: **$789,206** — 12 Mo. Avg. **$65,767**

Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
70,733	72,033	70,289	55,644	57,445	57,218	60,690	58,942	82,731	131,881	71,529	70.733

Sales Tax Revenues FY 2016-2017 — Total: **$660,679** — 12 Mo. Avg. **$55,057**

Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
60,763	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131	56,898

Sales Tax Revenues FY 2015-2016 — Total: **$652,419** — 12 Mo. Avg. **$54,368**

Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16
47,352	60,770	52,993	50,776	58,251	58,466	48,582	57,935	53,949	50,885	53,050	58,131

Sales Tax Revenues FY 2014-2015 — Total: **$652,419** — 12 Mo. Avg. **$54,368**

Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15
52,711	53,417	60,449	55,382	70,179	60,870	43,543	51,854	60,473	48,865	51,030	43,645

Sales Tax Revenues FY 2013-2014 — Total: **$640,482** — 12 Mo. Avg. **$53,373**

Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
55,277	49,054	61,523	58,436	62,246	49,770	48,155	52,803	50,076	50,043	50,828	52,271

Sales Tax Revenues FY 2012-2013 — Total: **$582,213** — 12 Mo. Avg. **$48,518**

Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	April-13	May-13	June-13	July-13	Aug-13	Sept-13
43,066	36,155	45,606	36,037	60,951	46,029	50,569	52,451	62,850	47,677	51,672	49,150

CITY OF ROLLINGWOOD

PAYMENT AUTHORIZATION

Date: 11/4/2021

Vendor: ATS Engineers/Inspectors/Surveyors

4910 West Hwy 290

Austin, TX 78735

Vendor ID: ATS

Budget Code: See below

Invoice # : See below

Invoice Date: See below

Account No. Rollingwood

Nature of expense/expenditure:

Justification of expense/expenditure:

MIP		Description		INCODE	Quanity		Extended Cost
Inv #385980	100/5200/15	Building Plan Reviews	10/8/2021	100-5-15-5251	1	$590.00	$590.00
Inv #I-1005507	100/5251/15	Inspections	9/30/2021	100-5-15-5200	1	$0.00	$0.00
					1	$0.00	$0.00
					1	$0.00	$0.00
					1	$0.00	$0.00
					1	$0.00	$0.00
					1	$0.00	$0.00
						0	
						TOTAL COST	$590.00

Approved by:

Department Supervisor: _____ Date: _____

Finance Dept: _____ Date: 11/04/21

City Secretary: AW Date: 11/5/21

City Administrator: aal Date: 11.5.2021

ATS
Engineers | Inspectors | Surveyors

DATE	INVOICE
10/8/2021	385980

City of Rollingwood
Attn: City Administrator
403 Nixon Drive
Rollingwood, TX 78746

P.O. #:	DUE DATE
	11/30/2021

DESCRIPTION	AMOUNT
Residential Plan Review New Residence 304 Vale Street 10/7/21	100.00
Residential Plan Review New Residence - Plan Change 601 Riley Road 10/18/21	100.00
Residential Plan Review New Residence 4826 Rollingwood Drive 10/22/21	100.00
Commercial Plan Review Rollingwood Office Building 3012 Bee Caves Road 2hrs @ $95/hr 10/26/21	190.00
Residential Plan Review Addition 2407 Vance Lane 10/28/21	100.00
Sales Tax	0.00
	Payments/Credits $0.00

We accept cash, checks, Visa, Master Card, American Express, and Discover. You may call 512.328.6995 to charge by phone. A late fee will be added to the invoice total for $15.00 or 10% of the invoice balance, whichever the greater, if payment is not received by

Balance Due	$590.00

CITY OF ROLLINGWOOD, TEXAS

PAYMENT AUTHORIZATION

Date: 11/19/2021

Budget Code: See Below

Vendor: K Friese & Associates, Inc.
1120 South Capital of Texas Hwy
City View 2, Suite 100
Austin, TX 78746

Invoice No. See Below
Invoice Date 11/12/2021
Acct No. City of Rollingwood

Vendor Code: K Friese

Nature of Expense/Expenditure: Engineering Services

Justification of Expense/Expenditure:

	MIP	INCODE	Description	Quantity	Unit Cost	Extended Cost
Inv #2110061	100/5270/10	100-5-10-5270	General Engineering	1	$ 496.77	$ 496.77
	100/5332/10	100-5-10-5332	RLWD Infrastructure Improve. Plan	1	$ -	$ -
	702/5485/35	702-5-35-5485	Rollingwood MS4	1	$ 1,690.50	$ 1,690.50
	100/5252/15	100-5-15-5252	Zoning Reviews	1	$ 2,331.50	$ 2,331.50
	702/5270/35	702-5-35-5270	Drainage	1	$ 4,329.50	$ 4,329.50
	702/5321/35	702-5-35-5221	Nixon-Pleasant Dainage Improv	1	$ -	$ -
	702/5322/35	702-5-35-5222	Hubbard-Hatley-Pickwick Drainage Improv	1	$ 16,709.63	$ 16,709.63
		200-5-60-5270	General Engineering	1	$ 4,146.00	$ 4,146.00
		800-5-60-5270	General Engineering	1	$ 6,262.75	$ 6,262.75
		100-5-15-5270	General Engineering	1	$ -	$ -
		100-5-30-5270	General Engineering	1	$ -	$ -
		200-5-60-5272	Water CIP	1	$ -	$ -
Inv #2110062		702-5-35-5221	Nixon-Pleasant Dainage Improv	1	$ 8,286.60	$ 8,286.60
					Total	$ 44,253.25

Received By: Date:

City Secretary: AW Date: 11/19/21

Finance Dept: Date: 11/19/2021

City Administrator: Date:

100-5-30-5270	100-5-15-5252	702-5-35-5485	200-5-60-5270	800-5-60-5270	702-5-35-5507	100-5-10-5270	100-5-15-5270	500-5-95-5389	702-5-35-5270	702-5-35-5221	702-5-35-5222		
Streets	Zoning Review	MS4	W	WW	5507	GE	Dev Svcs	Comp Plan	Drain	Nixon Pleasant - 5221	Hubbard Hat Pick - 5222	Water CIP 200-5-60-5272	Total
	$ 172.50	$ 103.50	$ 105.00	$ 173.00		$ 483.00			$ 379.50	$ 8,286.60	$ 16,709.63		$ 44,253.25
	$ 69.00	$ 69.00	$ 952.00	$ 173.00		$ 13.77			$ 242.00				$ (44,253.25)
	$ 345.00	$ 138.00	$ 357.00	$ 432.50					$ 345.00				$ -
	$ 172.50	$ 69.00	$ 357.00	$ 173.00					$ 331.50				
	$ 103.50	$ 69.00	$ 357.00	$ 519.00					$ 695.00				
	$ 69.00	$ 483.00	$ 119.00	$ 865.00					$ 138.00				
	$ 262.50	$ 414.00	$ 773.50	$ 173.00					$ 103.50				
	$ 469.50	$ 241.50	$ 59.50	$ 173.00					$ 207.00				
	$ 281.00	$ 103.50	$ 238.00	$ 173.00					$ 103.50				
	$ 387.00		$ 69.00	$ 106.00					$ 315.50				
			$ 172.50	$ 106.00					$ 652.00				
			$ 207.00	$ 63.75					$ 281.00				
			$ 207.00	$ 85.00					$ 172.50				
			$ 172.50	$ 525.00					$ 172.50				
				$ 105.00					$ 138.00				
				$ 210.00					$ 53.00				
				$ 210.00									
				$ 357.00									
				$ 212.00									
				$ 212.00									
				$ 212.00									
				$ 106.00									
				$ 636.00									
				$ 159.00									
				$ 103.50									
$ -	$ 2,331.50	$ 1,690.50	$ 4,146.00	$ 6,262.75	$ -	$ 496.77	$ -	$ -	$ 4,329.50	$ 8,286.60	$ 16,709.63	$ -	

City of Rollingwood - General Engineering Services - Invoice # 2110061

K Friese Accounting <accounting@kfriese.com>

Fri 11/12/2021 1:50 PM

To: Ashley Wayman <awayman@rollingwoodtx.gov>; Abel Campos <acampos@rollingwoodtx.gov>

Cc: Lauren Winek-Morin <lwinek-morin@kfriese.com>; Abe Salinas <asalinas@kfriese.com>; Greg Blackburn <gblackburn@kfriese.com>; K Friese Accounting <accounting@kfriese.com>

1 attachments (468 KB)

City of Rollingwood General Engineering Services - KFA 0764 and 0807 - Invoice # 2110061.pdf;

Hello,

Attached is the current invoice for **Rollingwood General Engineering Services.**
Please review and let me know if you have any questions.

Thank you,

Javier Aguilar
Billing Specialist

P 512.338.1704 F 512.338.1784

1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

AUSTIN | HOUSTON | ROUND ROCK | SAN ANTONIO

K·FRIESE
+ ASSOCIATES
PUBLIC PROJECT ENGINEERING

EXPERTS DRIVEN TO DO MORE FOR TEXAS

K·FRIESE
+ ASSOCIATES
PUBLIC PROJECT ENGINEERING

City of Rollingwood
ATTN: Amber Lewis
403 Nixon
Rollingwood, Texas 78746

Invoice Date November 12, 2021
Invoice No. 2110061

Project Name:	KFA Project No.	Current Invoice Amount	Period Covered
Rollingwood General Engineering Services	0764	$ 35,966.65	October 2021
Rollingwood Nixon-Pleasant Drainage Improvements	0807	$ 8,286.60	October 2021
Total this Invoice		$ 44,253.25	

Rollingwood General Engineering Services
Monthly Progress Report

K Friese & Associates, Inc.
1120 S. Capital of Texas Highway, CityView 2, Suite 100, Austin, Texas 78746

Client: City of Rollingwood
Invoice No.: 2110061
Project Description: General Engineering Services
Project Reporting Period: October 1, 2021 – October 31, 2021
Project Manager: Lauren Winek, PE

Project	Project Summary	Status	Next steps
WA02 Hubbard, Hatley, Drainage Improvements PS&E	Project identified in IIP. Preliminary Engineering Report to evaluate potential solutions to mitigate street and property flooding. Provide conceptual-level improvements, quantifying of easements, costs.	Billing for Subconsultant Surveying services.	None. See WA03
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications & estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Approved by Council 7/21 Intention will be to bid this package together with the Nixon/Pleasant project. 60% submitted 8/12/2021	Design in Progress Easement coordination.
WA04 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications & estimates for the development of a construction bid package. Channel improvements & Segment 1 Storm Sewer improvements from the PER has been selected as the preferred option. This proposes to construct a storm drain system from the creek between Pleasant Cove and Hatley to up to 302 Pleasant Dr and construct channel improvements from Hatley Dr to approximately 303 Nixon Dr.	Approved by Council 7/21 Intention will be to bid this package together with the Hubbard/Hatley project.	Design in Progress Easement coordination.

Project	Project Summary	Status	Next steps
WA05 Water CIP	Prepare a 10-year Capital Improvements Program (CIP) to include addressing maintenance issues and looking at Rollingwood's 10-year anticipated growth.	Approved by Council on 8/25	Coordination with City Staff. Mapping water system. Identify CIP projects and ranking.
General	Coordination with City staff regarding on-going development review services, engineering services, & attendance of meetings at City's request.	Ongoing	Project management Mtg with staff as directed.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	Data gathering and cleaning up of mapping information received. Coordination with ME Simpson regarding on-going water and wastewater mapping efforts.	Finalizing modeling and water system mapping. Create Utility Maps for the City.
Water/Wastewater System Data Collection	Coordination/support with ME Simpson regarding infrastructure such as valves, pressure planes.	On-going	Continue coordination to support mapping and KFA modeling efforts.
CCTV and cleaning of sewer mains	Dale to assist Carrie with drafting an RFP for performance of services.	In progress. Awaiting further direction.	Review video.
Stratford Drive / Riley Road Traffic Reconfiguration	Reconfigure City of Austin intersection at Stratford and Riley to prevent traffic from Zilker Park cutting across neighborhood. Explore potential traffic calming solutions.	Preparing traffic control plan. An agreement for an interim solution has been identified. Intention is to prevent left turns onto Riley from Stratford. This interim solution will help determine the best path forward prior to implementing any permanent traffic control measures.	Approval and Implementation by City of Austin Traffic counts to be collected after improvements are installed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the calendar yr.	On-going	Continue coordination and compliance efforts for permit compliance.

K·FRIESE + ASSOCIATES
PUBLIC PROJECT ENGINEERING

K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

November 12, 2021
Project No: 0764
Invoice No: 2110061

Amber Lewis
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project 0764 Rollingwood General Engineering Services

Professional Services from October 1, 2021 to October 31, 2021

Task 100 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Blackburn, Gregory	16.50	173.00	2,854.50	
Chilarescu, Cristian	2.00	106.00	212.00	
Grammer, Cynthia	1.75	85.00	148.75	
Murphy, Dale	3.50	210.00	735.00	
Salinas, III, Abelardo	2.00	210.00	420.00	
Stotts, Matthew	30.00	119.00	3,570.00	
Williams, Philip	15.00	106.00	1,590.00	
Winek, Lauren	22.50	138.00	3,105.00	
Totals	93.25		12,635.25	
Total Labor				**12,635.25**

Reimbursable Expenses

Mileage	13.77	
Total Reimbursables	**13.77**	**13.77**
Total this Task		**$12,649.02**

Task 206 WA01- Hubbard Cir, Hatley Dr, Pickwick LS

Fee

Total Fee	16,709.63			
Percent Complete	100.00	Total Earned	16,709.63	
		Previous Fee Billing	0.00	
		Current Fee Billing	16,709.63	
		Total Fee		**16,709.63**
		Total this Task		**$16,709.63**

Task 300 Drainage Reviews General

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	2.75	138.00	379.50	
Totals	2.75		379.50	
Total Labor				**379.50**
Total this Task				**$379.50**

Task 301 DR-3012 Bee Caves Rd

Professional Personnel

		Hours	Rate	Amount	
Blackburn, Gregory	10/26/2021	1.00	173.00	173.00	
Winek, Lauren	10/26/2021	.50	138.00	69.00	
Totals		1.50		242.00	
Total Labor					**242.00**
			Total this Task		**$242.00**

Task 329 DR-304 Vale

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	2.50	138.00	345.00	
Totals	2.50		345.00	
Total Labor				**345.00**
		Total this Task		**$345.00**

Task 342 DR-4901 Southcrest Drive

Professional Personnel

	Hours	Rate	Amount	
Hernandez, Aldo	1.50	106.00	159.00	
Winek, Lauren	1.25	138.00	172.50	
Totals	2.75		331.50	
Total Labor				**331.50**
		Total this Task		**$331.50**

Task 348 DR-3225 Park Hills Drive

Professional Personnel

	Hours	Rate	Amount	
Hernandez, Aldo	2.00	106.00	212.00	
Winek, Lauren	3.50	138.00	483.00	
Totals	5.50		695.00	
Total Labor				**695.00**
		Total this Task		**$695.00**

Task 350 DR-603 Riley

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	1.00	138.00	138.00	
Totals	1.00		138.00	
Total Labor				**138.00**
		Total this Task		**$138.00**

Task 352 DR-601 Riley

Professional Personnel

	Hours	Rate	Amount	
Winek, Lauren	.75	138.00	103.50	
Totals	.75		103.50	
Total Labor				**103.50**
		Total this Task		**$103.50**

Task 355 DR-3220 Park Hills Drive

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		1.50	138.00	207.00	
	Totals	1.50		207.00	
	Total Labor				**207.00**
			Total this Task		**$207.00**

Task 358 DR-104 Laura Lane

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		.75	138.00	103.50	
	Totals	.75		103.50	
	Total Labor				**103.50**
			Total this Task		**$103.50**

Task 360 DR-3202 Pickwick Lane

Professional Personnel

		Hours	Rate	Amount	
Hernandez, Aldo		2.00	106.00	212.00	
Winek, Lauren		.75	138.00	103.50	
	Totals	2.75		315.50	
	Total Labor				**315.50**
			Total this Task		**$315.50**

Task 362 DR-4826 Rollingwood Drive

Professional Personnel

		Hours	Rate	Amount	
Williams, Philip		5.50	106.00	583.00	
Winek, Lauren		.50	138.00	69.00	
	Totals	6.00		652.00	
	Total Labor				**652.00**
			Total this Task		**$652.00**

Task 363 DR-2407 Vance

Professional Personnel

		Hours	Rate	Amount	
Hernandez, Aldo		2.00	106.00	212.00	
Winek, Lauren		.50	138.00	69.00	
	Totals	2.50		281.00	
	Total Labor				**281.00**
			Total this Task		**$281.00**

Task 364 DR-205 Almarion

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		1.25	138.00	172.50	
	Totals	1.25		172.50	
	Total Labor				**172.50**

Total this Task **$172.50**

Task 365 DR-5002 Rollingwood

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		1.25	138.00	172.50	
	Totals	1.25		172.50	
	Total Labor				**172.50**

Total this Task **$172.50**

Task 366 DR-301 Inwood

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		1.00	138.00	138.00	
	Totals	1.00		138.00	
	Total Labor				**138.00**

Total this Task **$138.00**

Task 600 Zoning Review General

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		1.25	138.00	172.50	
	Totals	1.25		172.50	
	Total Labor				**172.50**

Total this Task **$172.50**

Task 604 ZR-3012 Bee Cave Rd

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		.50	138.00	69.00	
	Totals	.50		69.00	
	Total Labor				**69.00**

Total this Task **$69.00**

Task 639 ZR-603 Riley

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		2.50	138.00	345.00	
	Totals	2.50		345.00	
	Total Labor				**345.00**

Total this Task **$345.00**

Task 640 ZR-601 Riley Rd

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		1.25	138.00	172.50	
	Totals	1.25		172.50	
	Total Labor				**172.50**

Total this Task **$172.50**

Task 641 ZR-3220 Park Hills Drive

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		.75	138.00	103.50	
	Totals	.75		103.50	
	Total Labor				**103.50**
			Total this Task		**$103.50**

Task 642 ZR-104 Laura Lane

Professional Personnel

		Hours	Rate	Amount	
Winek, Lauren		.50	138.00	69.00	
	Totals	.50		69.00	
	Total Labor				**69.00**
			Total this Task		**$69.00**

Task 644 ZR-3202 Pickwick Lane

Professional Personnel

		Hours	Rate	Amount	
Hernandez, Aldo		1.50	106.00	159.00	
Winek, Lauren		.75	138.00	103.50	
	Totals	2.25		262.50	
	Total Labor				**262.50**
			Total this Task		**$262.50**

Task 645 ZR-304 Vale

Professional Personnel

		Hours	Rate	Amount	
Williams, Philip		1.50	106.00	159.00	
Winek, Lauren		2.25	138.00	310.50	
	Totals	3.75		469.50	
	Total Labor				**469.50**
			Total this Task		**$469.50**

Task 646 ZR-4826 Rollingwood Drive

Professional Personnel

		Hours	Rate	Amount	
Williams, Philip		2.00	106.00	212.00	
Winek, Lauren		.50	138.00	69.00	
	Totals	2.50		281.00	
	Total Labor				**281.00**
			Total this Task		**$281.00**

Task 647 ZR-2407 Vance

Professional Personnel

		Hours	Rate	Amount	
Hernandez, Aldo		3.00	106.00	318.00	
Winek, Lauren		.50	138.00	69.00	
	Totals	3.50		387.00	
	Total Labor				**387.00**

0764	Rollingwood General Engineering Services		Invoice	2110061
		Total this Task		**$387.00**
		Total this Invoice		**$35,966.65**

Outstanding Invoices

Number	Date	Balance
2109089	10/12/2021	9,737.55
2110061	11/9/2021	42,147.15
Total		**51,884.70**

Total Now Due **$87,851.35**

	Current	Prior	Total
Billings to Date	**35,966.65**	**351,950.36**	**387,917.01**

Billing Backup

Friday, November 12, 2021

K Friese & Associates, Inc. | Invoice 2110061 Dated 11/12/2021 | 1:21:20 PM

Project 0764 Rollingwood General Engineering Services

Task 100 General Engineering

Professional Personnel

			Hours	Rate	Amount
047	Blackburn, Gregory	10/1/2021	1.00	173.00	173.00
	GIS update				
047	Blackburn, Gregory	10/6/2021	1.00	173.00	173.00
	GIS update				
047	Blackburn, Gregory	10/14/2021	2.50	173.00	432.50
	GIS data				
047	Blackburn, Gregory	10/18/2021	1.00	173.00	173.00
	Sewer CCTV, council meeting prep				
047	Blackburn, Gregory	10/20/2021	3.00	173.00	519.00
	City council meeting prep, attend Council meeting				
047	Blackburn, Gregory	10/21/2021	5.00	173.00	865.00
	GIS updates				
047	Blackburn, Gregory	10/25/2021	1.00	173.00	173.00
	Wastewater lift station control narrative				
047	Blackburn, Gregory	10/26/2021	1.00	173.00	173.00
	GIS update				
047	Blackburn, Gregory	10/28/2021	1.00	173.00	173.00
	Lift station control narrative				
101	Chilarescu, Cristian	10/28/2021	1.00	106.00	106.00
	Scope and fee				
101	Chilarescu, Cristian	10/29/2021	1.00	106.00	106.00
	Scope and schedule				
153	Grammer, Cynthia	10/19/2021	.75	85.00	63.75
	Researched Prime contract for proper KFA scope for Preparation of WA#6 and preparaton of Terra Subcontract draft and attachments/sent for review.				
153	Grammer, Cynthia	10/26/2021	1.00	85.00	85.00
	Preparation of Amendment #3 draft for City of Rollingwood, researched original contract for item 1 on Amendment #1, and created attachement B Fee Page/new rates. Sent for review.				
009	Murphy, Dale	10/20/2021	2.50	210.00	525.00
	Rollingwood Council - Water Projects				
009	Murphy, Dale	10/27/2021	.50	210.00	105.00
	Coord. with SitePro on LS Data				
009	Murphy, Dale	10/28/2021	.50	210.00	105.00
	Coord. with SitePro on LS Data				
163	Salinas, III, Abelardo	10/13/2021	1.00	210.00	210.00
	Bi-weekly coordination meeting				
163	Salinas, III, Abelardo	10/20/2021	1.00	210.00	210.00
	Project review, updates				
184	Stotts, Matthew	10/1/2021	3.00	119.00	357.00
	GIS: water system data orgaization				
184	Stotts, Matthew	10/4/2021	8.00	119.00	952.00
	GIS: water systems data maintenence				
184	Stotts, Matthew	10/5/2021	3.00	119.00	357.00
	GIS: water systems data maintenence				
184	Stotts, Matthew	10/6/2021	3.00	119.00	357.00
	GIS: water systems data maintenence				

0764 Rollingwood General Engineering Services Invoice 2110061

184	Stotts, Matthew	10/7/2021	3.00	119.00	357.00
	GIS: water systems data maintenence				
184	Stotts, Matthew	10/8/2021	1.00	119.00	119.00
	GIS: water systems data maintenence				
184	Stotts, Matthew	10/11/2021	6.50	119.00	773.50
	GIS: water systems data consolidation				
184	Stotts, Matthew	10/14/2021	.50	119.00	59.50
	GIS: water systems data consolidation				
184	Stotts, Matthew	10/22/2021	2.00	119.00	238.00
	GIS: Drainage exhibit				
179	Williams, Philip	10/4/2021	.50	106.00	53.00
	introduction to review				
179	Williams, Philip	10/6/2021	2.00	106.00	212.00
	property review				
179	Williams, Philip	10/15/2021	2.00	106.00	212.00
	lift station process control memo				
179	Williams, Philip	10/19/2021	2.00	106.00	212.00
	process control memo and downloading cctv inspection footage				
179	Williams, Philip	10/20/2021	1.00	106.00	106.00
	process control memo				
179	Williams, Philip	10/21/2021	6.00	106.00	636.00
	process control memo				
179	Williams, Philip	10/28/2021	1.50	106.00	159.00
	lift station process control memo comments				
141	Winek, Lauren	10/1/2021	.75	138.00	103.50
	Project Management				
141	Winek, Lauren	10/4/2021	.50	138.00	69.00
	project management				
141	Winek, Lauren	10/6/2021	1.00	138.00	138.00
	project managment				
141	Winek, Lauren	10/7/2021	.50	138.00	69.00
	Project management, discussing revew intake process with the City, MS4 update				
141	Winek, Lauren	10/11/2021	.50	138.00	69.00
	Project mangement/coordination, invoicing				
141	Winek, Lauren	10/12/2021	3.50	138.00	483.00
	Project mangement/coordination, monthly report, MS4 update, bi-weekly agenda update, invoicing				
141	Winek, Lauren	10/13/2021	3.00	138.00	414.00
	bi-weekly meeting, project management				
141	Winek, Lauren	10/14/2021	1.75	138.00	241.50
	project management				
141	Winek, Lauren	10/15/2021	.75	138.00	103.50
	Project management/coordination, reviewing water docs from City				
141	Winek, Lauren	10/19/2021	.50	138.00	69.00
	Project coordination				
141	Winek, Lauren	10/20/2021	1.25	138.00	172.50
	Drainage issue at 305 vale, water/wastewater coordination				
141	Winek, Lauren	10/21/2021	1.50	138.00	207.00
	MS4 updates, drainage code update, vale street water and drainage discussion				
141	Winek, Lauren	10/26/2021	1.50	138.00	207.00
	Project Mangement/coordination, contract update, w/ww check-in				
141	Winek, Lauren	10/27/2021	3.50	138.00	483.00
	bi-weekly rollingwood meeting, Zilker park plan discussion, project managment, MS4				
141	Winek, Lauren	10/28/2021	1.25	138.00	172.50

	w/ww coordination, contract update, drainage issues					
141	Winek, Lauren	10/29/2021	.75	138.00	103.50	
	project management					
	Totals		93.25		12,635.25	
	Total Labor					**12,635.25**

Reimbursable Expenses

Mileage

EX	0003661	10/13/2021	Winek, Lauren / Rollinwood bi-weekly Meeting	3.47	
EX	0003661	10/20/2021	Winek, Lauren / Rollinwood Public Meeting	3.47	
EX	0003661	10/27/2021	Winek, Lauren / Rollingwood bi-weekly & zilker meeting	6.83	
	Total Reimbursables			**13.77**	**13.77**
			Total this Task		**$12,649.02**

Task 300 Drainage Reviews General

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/4/2021	.25	138.00	34.50	
	project management					
141	Winek, Lauren	10/12/2021	.25	138.00	34.50	
	Project management/ review coordination					
141	Winek, Lauren	10/13/2021	.50	138.00	69.00	
	2405 Rollingwood Dri drainage inspection					
141	Winek, Lauren	10/14/2021	1.00	138.00	138.00	
	2405 rollingwood drainage inspeciton letter reviewing revised plans					
141	Winek, Lauren	10/15/2021	.25	138.00	34.50	
	305 vale					
141	Winek, Lauren	10/18/2021	.25	138.00	34.50	
	Project management/coordination					
141	Winek, Lauren	10/27/2021	.25	138.00	34.50	
	Project managment					
	Totals		2.75		379.50	
	Total Labor					**379.50**
				Total this Task		**$379.50**

Task 301 DR-3012 Bee Caves Rd

Professional Personnel

			Hours	Rate	Amount	
047	Blackburn, Gregory	10/26/2021	1.00	173.00	173.00	
	Engineering meeting and prep					
141	Winek, Lauren	10/26/2021	.50	138.00	69.00	
	Meeting with engineers to discuss commments					
	Totals		1.50		242.00	
	Total Labor					**242.00**
				Total this Task		**$242.00**

Task 329 DR-304 Vale

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/15/2021	.25	138.00	34.50	
	QC drainage Review					
141	Winek, Lauren	10/19/2021	1.50	138.00	207.00	
	Review					
141	Winek, Lauren	10/20/2021	.75	138.00	103.50	
	discussing permit with the City					
	Totals		2.50		345.00	
	Total Labor					**345.00**
				Total this Task		**$345.00**

Task 342 DR-4901 Southcrest Drive

Professional Personnel

			Hours	Rate	Amount	
174	Hernandez, Aldo	10/5/2021	1.50	106.00	159.00	
	4th review					
141	Winek, Lauren	10/1/2021	.25	138.00	34.50	
	review					
141	Winek, Lauren	10/5/2021	.50	138.00	69.00	
	review					
141	Winek, Lauren	10/6/2021	.50	138.00	69.00	
	issuing review letter					
	Totals		2.75		331.50	
	Total Labor					**331.50**
				Total this Task		**$331.50**

Task 348 DR-3225 Park Hills Drive

Professional Personnel

			Hours	Rate	Amount	
174	Hernandez, Aldo	10/18/2021	2.00	106.00	212.00	
	review submittal 5, review models, comments					
141	Winek, Lauren	10/11/2021	.25	138.00	34.50	
	Reviewing submittal					
141	Winek, Lauren	10/12/2021	.50	138.00	69.00	
	Call with design engineer to discuss submittal					
141	Winek, Lauren	10/18/2021	.25	138.00	34.50	
	correspondance					
141	Winek, Lauren	10/19/2021	1.50	138.00	207.00	
	drainage review					
141	Winek, Lauren	10/20/2021	.50	138.00	69.00	
	call with design engineer to discuss questons					
141	Winek, Lauren	10/21/2021	.50	138.00	69.00	
	review, approval letter					
	Totals		5.50		695.00	
	Total Labor					**695.00**
				Total this Task		**$695.00**

Task 350 DR-603 Riley

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/18/2021	1.00	138.00	138.00	
	email correspondance, drainage review, approval letter					
	Totals		1.00		138.00	
	Total Labor					**138.00**
				Total this Task		**$138.00**

Task 352 DR-601 Riley

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/21/2021	.75	138.00	103.50	
	review 2					
	Totals		.75		103.50	
	Total Labor					**103.50**
				Total this Task		**$103.50**

Task 355 DR-3220 Park Hills Drive

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/4/2021	1.50	138.00	207.00	
	Review, issuing approval letter					
	Totals		1.50		207.00	
	Total Labor					**207.00**
				Total this Task		**$207.00**

Task 358 DR-104 Laura Lane

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/15/2021	.75	138.00	103.50	
	review and approval letter					
	Totals		.75		103.50	
	Total Labor					**103.50**
				Total this Task		**$103.50**

Task 360 DR-3202 Pickwick Lane

Professional Personnel

			Hours	Rate	Amount
174	Hernandez, Aldo	10/21/2021	2.00	106.00	212.00
	Drainage review 2				
141	Winek, Lauren	10/26/2021	.50	138.00	69.00
	QC drainage review				
141	Winek, Lauren	10/27/2021	.25	138.00	34.50

	issuing comment letter					
	Totals		2.75		315.50	
	Total Labor					**315.50**
				Total this Task		**$315.50**

Task 362 DR-4826 Rollingwood Drive

Professional Personnel

			Hours	Rate	Amount	
179	Williams, Philip	10/22/2021	1.00	106.00	106.00	
	drainage review					
179	Williams, Philip	10/25/2021	1.00	106.00	106.00	
	drainage review					
179	Williams, Philip	10/27/2021	3.50	106.00	371.00	
	drainage review					
141	Winek, Lauren	10/29/2021	.50	138.00	69.00	
	QC review and issuing comment letter					
	Totals		6.00		652.00	
	Total Labor					**652.00**
				Total this Task		**$652.00**

Task 363 DR-2407 Vance

Professional Personnel

			Hours	Rate	Amount	
174	Hernandez, Aldo	10/28/2021	2.00	106.00	212.00	
	first drainage review					
141	Winek, Lauren	10/28/2021	.50	138.00	69.00	
	2407 Vance drainage review qc and issuing letter					
	Totals		2.50		281.00	
	Total Labor					**281.00**
				Total this Task		**$281.00**

Task 364 DR-205 Almarion

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/26/2021	.75	138.00	103.50	
	drainage inspection					
141	Winek, Lauren	10/29/2021	.50	138.00	69.00	
	issuing drainage observation letter					
	Totals		1.25		172.50	
	Total Labor					**172.50**
				Total this Task		**$172.50**

Task 365 DR-5002 Rollingwood

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/26/2021	.75	138.00	103.50	
	drainage inspection					
141	Winek, Lauren	10/29/2021	.50	138.00	69.00	
	issuing drainage observation letter					
	Totals		1.25		172.50	
	Total Labor					**172.50**
				Total this Task		**$172.50**

Task 366 DR-301 Inwood

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/28/2021	1.00	138.00	138.00	
	301 inwood RSDP					
	Totals		1.00		138.00	
	Total Labor					**138.00**
				Total this Task		**$138.00**

Task 600 Zoning Review General

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/4/2021	.25	138.00	34.50	
	project management					
141	Winek, Lauren	10/6/2021	.25	138.00	34.50	
	Update to building height exhibit					
141	Winek, Lauren	10/12/2021	.25	138.00	34.50	
	Project management/ review coordination					
141	Winek, Lauren	10/18/2021	.25	138.00	34.50	
	Project management/coordination					
141	Winek, Lauren	10/27/2021	.25	138.00	34.50	
	Project management					
	Totals		1.25		172.50	
	Total Labor					**172.50**
				Total this Task		**$172.50**

Task 604 ZR-3012 Bee Cave Rd

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/19/2021	.25	138.00	34.50	
	Review discussion with City					
141	Winek, Lauren	10/26/2021	.25	138.00	34.50	
	Meeting with engineers to discuss commments					
	Totals		.50		69.00	
	Total Labor					**69.00**

Total this Task **$69.00**

Task 639 ZR-603 Riley

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/6/2021	.50	138.00	69.00	
	email question					
141	Winek, Lauren	10/7/2021	.50	138.00	69.00	
	call with City to discuss building height issue, reissuing comment letter					
141	Winek, Lauren	10/13/2021	.75	138.00	103.50	
	email correspondance					
141	Winek, Lauren	10/15/2021	.50	138.00	69.00	
	email coorespondance, call with city					
141	Winek, Lauren	10/26/2021	.25	138.00	34.50	
	Call with developer					
	Totals		2.50		345.00	
	Total Labor					**345.00**

Total this Task **$345.00**

Task 640 ZR-601 Riley Rd

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/20/2021	.75	138.00	103.50	
	review 2					
141	Winek, Lauren	10/27/2021	.50	138.00	69.00	
	zoning review and issuing aproval letter					
	Totals		1.25		172.50	
	Total Labor					**172.50**

Total this Task **$172.50**

Task 641 ZR-3220 Park Hills Drive

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/15/2021	.75	138.00	103.50	
	review, call with architect, issuing approval					
	Totals		.75		103.50	
	Total Labor					**103.50**

Total this Task **$103.50**

Task 642 ZR-104 Laura Lane

Professional Personnel

			Hours	Rate	Amount	
141	Winek, Lauren	10/15/2021	.50	138.00	69.00	
	review and apporval letter					
	Totals		.50		69.00	
	Total Labor					**69.00**

Total this Task **$69.00**

Task 644 ZR-3202 Pickwick Lane

Professional Personnel

			Hours	Rate	Amount	
174	Hernandez, Aldo	10/21/2021	1.50	106.00	159.00	
	zone review 2					
141	Winek, Lauren	10/1/2021	.25	138.00	34.50	
	Revising comment letter based on additonal tree survey submittal					
141	Winek, Lauren	10/26/2021	.25	138.00	34.50	
	QC Zoning review					
141	Winek, Lauren	10/27/2021	.25	138.00	34.50	
	issuing comment letter					
	Totals		2.25		262.50	
	Total Labor					**262.50**

Total this Task **$262.50**

Task 645 ZR-304 Vale

Professional Personnel

			Hours	Rate	Amount	
179	Williams, Philip	10/13/2021	.50	106.00	53.00	
	zoning review for 304 Vale					
179	Williams, Philip	10/14/2021	1.00	106.00	106.00	
	zoning review for 304 Vale					
141	Winek, Lauren	10/15/2021	.25	138.00	34.50	
	QC zoining review					
141	Winek, Lauren	10/19/2021	1.25	138.00	172.50	
	Review					
141	Winek, Lauren	10/20/2021	.75	138.00	103.50	
	discussing comments with the City					
	Totals		3.75		469.50	
	Total Labor					**469.50**

Total this Task **$469.50**

Task 646 ZR-4826 Rollingwood Drive

Professional Personnel

			Hours	Rate	Amount	
179	Williams, Philip	10/27/2021	2.00	106.00	212.00	
	zoning review					
141	Winek, Lauren	10/28/2021	.50	138.00	69.00	
	Zoning review QC and issuing comment letter					
	Totals		2.50		281.00	
	Total Labor					**281.00**

Total this Task **$281.00**

Task 647 ZR-2407 Vance

Professional Personnel

			Hours	Rate	Amount	
174	Hernandez, Aldo review 1	10/29/2021	3.00	106.00	318.00	
141	Winek, Lauren QC review and issuing comment letter	10/29/2021	.50	138.00	69.00	
	Totals		3.50		387.00	
	Total Labor					**387.00**

Total this Task	**$387.00**
Total this Project	**$19,257.02**
Total this Report	**$19,257.02**

K·FRIESE
+ ASSOCIATES
PUBLIC PROJECT ENGINEERING

K Friese & Associates, Inc.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

November 12, 2021
Project No: 0807
Invoice No: 2110062

Amber Lewis
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project 0807 Rollingwood Nixon-Pleasant Drainage Impr

Professional Services from October 1, 2021 to October 31, 2021

Task 200 Project Management & Coordination (LS)

Fee

Total Fee	7,556.00			
Percent Complete	60.00	Total Earned	4,533.60	
		Previous Fee Billing	3,778.00	
		Current Fee Billing	755.60	
		Total Fee		**755.60**
			Total this Task	**$755.60**

Task 201 Design Phase (LS)

Fee

Total Fee	75,310.00			
Percent Complete	60.00	Total Earned	45,186.00	
		Previous Fee Billing	37,655.00	
		Current Fee Billing	7,531.00	
		Total Fee		**7,531.00**
			Total this Task	**$7,531.00**
			Total this Invoice	**$8,286.60**

Outstanding Invoices

Number	Date	Balance
2109088	10/12/2021	20,338.70
Total		**20,338.70**

Total Now Due **$28,625.30**

	Current	Prior	Total
Billings to Date	**8,286.60**	**41,433.00**	**49,719.60**

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
100-1000	CLAIM ON POOLED CASH	1,653,211.29		
100-1011	PETTY CASH - COURT	250.00		
100-1014	CASH - TAX NOTES	2,003,855.09		
100-1016	MERCHANT ACCT CASH	0.00		
100-1018	CASH - DEVELOPMENT SERVICES	(1,000.00)		
100-1030	TEX-POOL	173,920.85		
100-1131	NET PENSION ASSET	0.00		
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00		
100-1142	DEFERRED OUTFLOWS - OPEB	0.00		
100-1200	ACCOUNTS RECEIVABLE	312.95		
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00		
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(9,321.64)		
100-1217	CENCOR PUD RECEIVABLE	0.01		
100-1221	DUE FROM RCDC	24,542.19		
100-1230	TAXES RECEIVABLE - GENERAL	36,824.38		
100-1350	SALES TAX RECEIVABLE	118,496.86		
			4,001,091.98	
	TOTAL ASSETS			4,001,091.98
LIABILITIES				
100-2000	ACCOUNTS PAYABLE POOLED	0.00		
100-2008	ACCOUNTS PAYABLE - OTHER	6,718.18		
100-2010	HEALTHE INSURANCE PAYABLE	(21,779.43)		
100-2012	AFLAC INSURANCE PAYABLE	(1.63)		
100-2015	EDC SALES TAX PAYABLE	0.00		
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	7,297.31		
100-2020	FEDERAL WH PAYABLE	118.11		
100-2030	UNEMPLOYMENT TAX PAYABLE	(3,599.19)		
100-2035	SOCIAL SEC/MEDICARE PAYABLE	(2,860.26)		
100-2050	APPEARANCE BOND RESERVE	(1,591.64)		
100-2055	OMNIBASE PAYABLE	(73.52)		
100-2070	DEFERRED REVENUE	12,646.02		
100-2080	TMRS RETIREMENT WITHHELD	(1,821.20)		
100-2110	COMPENSATED ABSENCE PAY	163.00		
100-2115	WAGES PAYABLE	0.00		
100-2117	UNCLAIMED PROPERTY	153.97		
100-2122	ACCRUED INTEREST PAYABLE	0.00		
100-2132	MY PARK DAY	921.96		
100-2137	PARK PET PAVERS	2,025.57		
100-2138	TAX NOTES PAYABLE-SR 2020	2,065,000.00		
100-2139	DEFERRED REV-LEOSE FUNDS	0.00		
100-2140	VEHICLE FINANCING NOTES	189,523.04		
100-2249	DEFERRED REV-FIELD RENTAL	33,000.00		
100-2250	DEFERRED TAX REV=DELINQUENT TX	27,502.74		
100-2425	BLDG & MISC DEPOSITS	3,500.00		
100-2600	TRAFFIC FINE RESERVE	10,219.20		
	TOTAL LIABILITIES		2,327,062.23	

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
EQUITY				
100-3000	FUND BALANCE-UNAPPROPRATED	3,089,056.27		
100-3030	AMOUNT TO BE PROVIDED FOR	(1,289,474.90)		
	TOTAL BEGINNING EQUITY	1,799,581.37		
	TOTAL REVENUE	323,195.29		
	TOTAL EXPENSES	448,746.91		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(125,551.62)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,674,029.75	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,001,091.98

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: NOVEMBER 30TH, 2021

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
======			
200-1000	CLAIM ON POOLED CASH	269,317.90	
200-1016	MERCHANT ACCT CASH	250.00	
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00	
200-1030	TEX-POOL	60,238.35	
200-1131	NET PENSION	(20,567.00)	
200-1141	DEFERRED OUTFLOW OF RESOURCES	15,404.32	
200-1142	DEFERRED OUTFLOWS-OPEB	1,570.00	
200-1200	ACCOUNTS RECEIVABLE	239,107.78	
200-1202	MISC AR -	129,459.91	
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(7,300.00)	
200-1210	UNAPPLIED CREDITS	(42,474.38)	
200-1220	REFUNDS PAYABLE	(7,795.78)	
200-1250	ALLOWANCE FOR LOSSES	(4,500.00)	
200-1300	RETURNED CHECKS RECEIVABLE	(15,815.58)	
200-1600	WATER SYSTEM	1,885,140.74	
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92	
200-1605	W/WW IMP BCR	561,036.56	
200-1606	CAP IMP BACKFLOW	92,420.00	
200-1610	ACCUMULATED DEPRECIATION	(1,840,563.46)	
200-1620	EQUIPMENT	27,951.36	
200-1621	COMPUTER	1,726.00	
200-1628	ACCUM DEPREC MAINT & OFFICE	(37,361.43)	
			3,107,395.21
	TOTAL ASSETS		3,107,395.21
			==========
LIABILITIES			
==========			
200-2000	ACCOUNTS PAYABLE POOLED	0.00	
200-2008	ACCOUNTS PAYABLE OTHER	37.00	
200-2010	HEALTHE INSURANCE PAYABLE	(4,297.90)	
200-2012	AFLAC INSURANCE PAYABLE	0.00	
200-2015	ECONOMIC DEV SALES TAX	0.00	
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00	
200-2020	FEDERAL WH PAYABLE	19.24	
200-2030	UNEMPLOYMENT TAX PAYABLE	(203.09)	
200-2035	SOC SEC/MEDICARE PAYABLE	3,114.74	
200-2080	TMRS RETIREMENT PAYABLE	(2,930.90)	
200-2100	METER SERVICE DEPOSITS	0.00	
200-2110	COMPENSATED ABSENCE PAYABLE	9,097.98	
200-2115	WAGES PAYABLE	0.00	
200-2120	BONDS PAYABLE-SR2014 WTR IMP	(187,605.00)	
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	911,635.76	
200-2122	ACCRUED INTEREST PAYABLE	3,914.19	
200-2128	DUE TO VENDORS	68,900.00	
200-2140	DEFERRED INFLOWS OF RESOURCES	21,119.00	
200-2142	RES STORM DISCHA PERMIT-ZONE 8	242.00	
200-2145	OPEB LIABILITY	7,040.00	
200-2400	CUSTOMER DEPOSITS PAYABLE	160,520.00	

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
200-2425	BLDG & MISC DEPOSITS	1,750.00		
	TOTAL LIABILITIES		992,353.02	
EQUITY				
======				
200-3000	FUND BALANCE-UNAPPROPRATED	934,861.00		
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70		
	TOTAL BEGINNING EQUITY	2,191,626.70		
	TOTAL REVENUE	135,133.86		
	TOTAL EXPENSES	211,718.37		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(76,584.51)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,115,042.19	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,107,395.21
				==========

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
301-1000	CLAIM ON POOLED CASH	312,907.41		
301-1350	SALES TAX RECEIVABLE	26,018.74		
			338,926.15	
	TOTAL ASSETS			338,926.15
				==========
LIABILITIES				
==========				
301-2000	ACCOUNTS PAYABLE POOLED	0.00		
301-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
301-3000	FUND BALANCE-UNAPPROPRATED	311,616.84		
	TOTAL BEGINNING EQUITY	311,616.84		
	TOTAL REVENUE	27,309.31		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	27,309.31		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		338,926.15	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			338,926.15
				==========

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
310-1000	CLAIM ON POOLED CASH	8,095.72		
			8,095.72	
	TOTAL ASSETS			8,095.72
LIABILITIES				
310-2000	ACCOUNTS PAYABLE POOLED	0.00		
310-2050	APPEARANCE BOND RESERVE	(9.00)		
310-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		(9.00)	
EQUITY				
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92		
310-3450	RESERVE FOR COURT TECHNOLOGY	(11,157.52)		
310-3451	RESERVE FOR COURT SECURITY	15,320.85		
	TOTAL BEGINNING EQUITY	7,849.25		
	TOTAL REVENUE	255.47		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	255.47		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		8,104.72	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			8,095.72

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
320-1000	CLAIM ON POOLED CASH	8,149.23		
			8,149.23	
	TOTAL ASSETS			8,149.23
				==========
LIABILITIES				
==========				
320-2000	ACCOUNTS PAYABLE POOLED	0.00		
320-2008	ACCOUNTS PAYABLE OTHER	23.33		
320-2050	APPEARANCE BOND RESERVE	(16.00)		
320-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		7.33	
EQUITY				
======				
320-3450	FUND BALNCE - COURT TECH	7,922.90		
	TOTAL BEGINNING EQUITY	7,922.90		
	TOTAL REVENUE	221.80		
	TOTAL EXPENSES	2.80		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	219.00		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		8,141.90	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			8,149.23
				==========

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
330-1000	CLAIM ON POOLED CASH	114.31		
			114.31	
	TOTAL ASSETS			114.31
LIABILITIES				
330-2000	ACCOUNTS PAYABLE POOLED	0.00		
330-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
330-3000	FUND BALANCE-UNAPPROPRATED	114.31		
	TOTAL BEGINNING EQUITY	114.31		
	TOTAL REVENUE	0.00		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		114.31	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			114.31

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
430-1000	CLAIM ON POOLED CASH	18,956.37		
430-1007	CASH-DS SR2014 GO STREETS	(1.34)		
430-1009	CASH-DS SR2014 WATER IMPROV	1.34		
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(1,782.07)		
430-1230	TAXES RECEIVABLE	22,961.63		
			40,135.93	
	TOTAL ASSETS			40,135.93
LIABILITIES				
430-2000	ACCOUNTS PAYABLE POOLED	0.00		
430-2140	Vehicle Financing Notes	0.00		
430-2250	DEFERRED TAX REV-DELINQUENT TX	21,179.56		
	TOTAL LIABILITIES		21,179.56	
EQUITY				
430-3000	FUND BALANCE-UNAPPROPRATED	156.31		
	TOTAL BEGINNING EQUITY	156.31		
	TOTAL REVENUE	18,800.06		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	18,800.06		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		18,956.37	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			40,135.93

440-DEBT SERVICE FUND 2012

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
440-1000	CLAIM ON POOLED CASH	29,338.84		
			29,338.84	
	TOTAL ASSETS			29,338.84
LIABILITIES				
440-2000	ACCOUNTS PAYABLE POOLED	0.00		
440-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
440-3000	FUND BALANCE-UNAPPROPRATED	(408.96)		
	TOTAL BEGINNING EQUITY	(408.96)		
	TOTAL REVENUE	29,747.80		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	29,747.80		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		29,338.84	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			29,338.84

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
450-1000	CLAIM ON POOLED CASH	35,658.44		
			35,658.44	
	TOTAL ASSETS			35,658.44
				==========
LIABILITIES				
==========				
450-2000	ACCOUNTS PAYABLE POOLED	0.00		
450-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
450-3000	FUND BALANCE-UNAPPROPRATED	(1,592.24)		
	TOTAL BEGINNING EQUITY	(1,592.24)		
	TOTAL REVENUE	37,250.68		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	37,250.68		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		35,658.44	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			35,658.44
				==========

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
460-1000	CLAIM ON POOLED CASH	33,356.37		
			33,356.37	
	TOTAL ASSETS			33,356.37
LIABILITIES				
460-2000	ACCOUNTS PAYABLE POOLED	0.00		
460-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
460-3000	FUND BALANCE-UNAPPROPRATED	2,447.95		
	TOTAL BEGINNING EQUITY	2,447.95		
	TOTAL REVENUE	30,908.42		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	30,908.42		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		33,356.37	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			33,356.37

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
702-1000	CLAIM ON POOLED CASH	(351,133.04)		
702-1016	MERCHANT ACCT CASH	6,275.00		
			(344,858.04)	
	TOTAL ASSETS			(344,858.04)
LIABILITIES				
702-2000	ACCOUNTS PAYABLE POOLED	0.00		
702-2008	ACCOUNTS PAYABLE - OTHER	0.00		
702-2140	Vehicle Financing Notes	0.00		
702-2141	RES STORM DISCHA PERMIT-ZONE 7	77,268.07		
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00		
702-2144	RES STORM DISCHA PERMIT-ZONE 4	37,384.00		
	TOTAL LIABILITIES		118,152.07	
EQUITY				
702-3000	FUND BALANCE-UNAPPROPRATED	(451,821.26)		
	TOTAL BEGINNING EQUITY	(451,821.26)		
	TOTAL REVENUE	22,728.00		
	TOTAL EXPENSES	33,916.85		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(11,188.85)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(463,010.11)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			(344,858.04)

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
800-1000	CLAIM ON POOLED CASH	279,575.48		
800-1030	TEX-POOL	301,977.69		
800-1031	NET PENSION	(20,567.00)		
800-1141	DEFERRED OUTFLOW OF RESOURCES	15,404.32		
800-1142	DEFERRED OUTFLOWS-OPEB	1,570.00		
800-1200	ACCOUNTS RECEIVABLE	87,864.66		
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(9,000.00)		
800-1213	MIRA VISTA PUD LIVE OAK	2,417.91		
800-1215	OTHER RECEIVABLES (WATER)	(996.12)		
800-1216	MIRA VISTA PUD RECEIVABLE	3,131.85		
800-1217	CENCOR PUD RECEIVABLE	2,293.79		
800-1218	ENDEAVOR PUD RECEIVABLE	12,107.11		
800-1219	RESTITUTION RECEIVABLE	921.33		
800-1611	ACCUM DEPREC - BUILDING	(1,720.00)		
800-1615	LINE IMPROVEMENTS	194,039.50		
800-1616	WASTEWATER SYSTEM	12,262,665.58		
800-1620	EQUIPMENT	99,957.22		
800-1628	ACCUM DEPREC = MAINT & OFFICE	(1,614,912.36)		
800-1630	ACCUM DEPREC - EQUIPMENT	(1,139,719.58)		
800-1721	LAND IMPROVEMENTS	43,000.00		
			10,520,011.38	
	TOTAL ASSETS			10,520,011.38
LIABILITIES				
800-2000	ACCOUNTS PAYABLE POOLED	0.00		
800-2008	ACCOUNTS PAYABLE OTHER	257.07		
800-2010	HEALTHE INSURANCE PAYABLE	(4,376.49)		
800-2012	AFLAC INSURANCE PAYABLE	0.00		
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00		
800-2020	FEDERAL WH PAYABLE	17.15		
800-2030	UNEMPLOYMENT TAX PAYABLE	(538.44)		
800-2035	SOC SEC/MEDICARE PAYABLE	8.20		
800-2080	TMRS RETIREMENT PAYABLE	(2,478.69)		
800-2090	DEPERRED REV- PAVING ASSESS	0.00		
800-2091	DEFERRED REVENUE-PAVING ASSES	323.48		
800-2110	COMPENSATED ABSENCE PAYABLE	9,097.98		
800-2115	WAGES PAYABLE	0.00		
800-2122	ACCRUED INTEREST PAYABLE	61,620.00		
800-2124	BONDS PAYABLE-SR2012A	900,000.00		
800-2135	BONDS PAYABLE-2019 REFUNDING	9,255,000.00		
800-2136	BOND PREMIUM-2019 REFUNDING	529,771.53		
800-2140	DEFERRED INFLOWS OF RESOURCES	21,119.00		
800-2142	RES STORM DISCHA PERMIT-ZONE 8	242.00		
800-2145	OPEB LIABILITY	7,040.00		
	TOTAL LIABILITIES		10,777,102.79	

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
EQUITY				
800-3000	FUND BALANCE-UNAPPROPRATED	41,551.74		
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)		
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)		
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00		
	TOTAL BEGINNING EQUITY	(63,991.45)		
	TOTAL REVENUE	78,067.97		
	TOTAL EXPENSES	271,167.59		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(193,099.62)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(257,091.07)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			10,520,011.72
	*** AMOUNT OUT OF BALANCE ***			0.34-

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

100-GENERAL FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ADMINISTRATION	2,366,074.00	207,922.70	287,134.51	12.14	2,078,939.49
DEVELOPMENT SERVICES	143,550.00	9,902.50	28,360.00	19.76	115,190.00
UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS	95,466.00	0.00	0.00	0.00	95,466.00
POLICE	2,250.00	5.00	90.00	4.00	2,160.00
COURT	34,300.00	2,971.35	7,185.78	20.95	27,114.22
PARK DEPARTMENT	38,200.00	325.00	425.00	1.11	37,775.00
TOTAL REVENUES	2,805,816.00	221,126.55	323,195.29	11.52	2,482,620.71
EXPENDITURE SUMMARY					
ADMINISTRATION	607,252.00	(26,023.86)	117,819.66	19.40	489,432.34
DEVELOPMENT SERVICES	219,161.00	13,993.87	22,900.54	10.45	196,260.46
SANITATION	129,000.00	12,356.21	12,356.21	9.58	116,643.79
UTILITY BILLING	130,071.00	7,767.37	15,467.70	11.89	114,603.30
STREETS	97,010.00	7,226.26	13,159.26	13.56	83,850.74
POLICE	1,295,009.00	111,375.95	236,723.32	18.28	1,058,285.68
COURT	102,135.00	7,883.31	13,943.33	13.65	88,191.67
PARK DEPARTMENT	107,328.00	9,435.59	14,298.75	13.32	93,029.25
PUBLIC WORKS	27,050.00	2,073.89	2,078.14	7.68	24,971.86
TOTAL EXPENDITURES	2,714,016.00	146,088.59	448,746.91	16.53	2,265,269.09
REVENUES OVER/(UNDER) EXPENDITURES	91,800.00	75,037.96	(125,551.62)		217,351.62

100-GENERAL FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,366,074.00	116,054.71	128,404.57	9.40	1,237,669.43
100-4-10-4020 PENALTY & INTEREST ON TAXES	7,300.00	179.97	248.98	3.41	7,051.02
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	15,000.00	6,467.51	6,467.51	43.12	8,532.49
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	5,406.09	5,411.69	27.06	14,588.31
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	389.03	788.29	15.77	4,211.71
100-4-10-4037 4-B SALES TAX	150,000.00	14,042.50	27,297.44	18.20	122,702.56
100-4-10-4040 CITY SALES TAX	550,000.00	56,170.00	109,189.76	19.85	440,810.24
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	664.43	1,095.07	21.90	3,904.93
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL TAXES	2,208,374.00	199,374.24	278,903.31	12.63	1,929,470.69
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	88,000.00	0.00	0.00	0.00	88,000.00
100-4-10-4236 WATER FUND ADMIN FEE	40,000.00	0.00	0.00	0.00	40,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	28,000.00	0.00	0.00	0.00	28,000.00
TOTAL CHARGE FOR SERVICES	156,000.00	0.00	0.00	0.00	156,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	100.00	5.42	10.65	10.65	89.35
100-4-10-4401 INTEREST INCOME - CHECKING	500.00	33.63	71.54	14.31	428.46
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	49.41	49.41	9.88	450.59
TOTAL INVESTMENT INCOME	1,100.00	88.46	131.60	11.96	968.40
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	500.00	8,460.00	8,099.60	1,619.92	(7,599.60)
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	500.00	8,460.00	8,099.60	1,619.92	(7,599.60)
TOTAL ADMINISTRATION	2,366,074.00	207,922.70	287,134.51	12.14	2,078,939.49
DEVELOPMENT SERVICES					
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	300.00	0.00	0.00	0.00	300.00
TOTAL CHARGE FOR SERVICES	300.00	0.00	0.00	0.00	300.00

100-GENERAL FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
LICENSE & PERMITS					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	500.00	715.00	2,370.00	474.00	(1,870.00)
100-4-15-4302 INSPECTIONS	50,000.00	3,600.00	8,250.00	16.50	41,750.00
100-4-15-4303 BUILDING FEES	90,000.00	5,587.50	14,740.00	16.38	75,260.00
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	100.00	0.00	0.00	0.00	100.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	150.00	0.00	0.00	0.00	150.00
100-4-15-4310 PLAT FEES	2,000.00	0.00	2,400.00	120.00	(400.00)
100-4-15-4311 VARIANCE FEES	500.00	0.00	600.00	120.00	(100.00)
TOTAL LICENSE & PERMITS	143,250.00	9,902.50	28,360.00	19.80	114,890.00
TOTAL DEVELOPMENT SERVICES	143,550.00	9,902.50	28,360.00	19.76	115,190.00
UTILITY BILLING					
==========					
MISCELLANEOUS REVENUE					
100-4-25-4579 WATER REVENUE-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	62,988.00	0.00	0.00	0.00	62,988.00
TOTAL MISCELLANEOUS REVENUE	125,976.00	0.00	0.00	0.00	125,976.00
TOTAL UTILITY BILLING	125,976.00	0.00	0.00	0.00	125,976.00
STREETS					
=======					
OTHER REVENUE					
100-4-30-4721 TRANSFER FROM STREET MAINT	95,466.00	0.00	0.00	0.00	95,466.00
TOTAL OTHER REVENUE	95,466.00	0.00	0.00	0.00	95,466.00
TOTAL STREETS	95,466.00	0.00	0.00	0.00	95,466.00
POLICE					
======					
MISCELLANEOUS REVENUE					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	5.00	10.00	4.00	240.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	0.00	80.00	8.00	920.00
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	5.00	90.00	4.00	2,160.00
TOTAL POLICE	2,250.00	5.00	90.00	4.00	2,160.00

100-GENERAL FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
COURT REVENUE					
100-4-50-4100 COURT FINES	25,000.00	1,973.10	5,299.10	21.20	19,700.90
100-4-50-4101 COLLECTION AGENCY FEES	2,000.00	297.90	365.40	18.27	1,634.60
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	2,500.00	312.44	624.87	24.99	1,875.13
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	250.00	104.11	259.34	103.74	(9.34)
100-4-50-4155 CHILD SAFETY REVENUE	2,000.00	145.20	334.12	16.71	1,665.88
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	750.00	0.00	0.00	0.00	750.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	50.00	0.00	0.00	0.00	50.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	1.91	4.93	9.86	45.07
TOTAL COURT REVENUE	32,750.00	2,834.66	6,887.76	21.03	25,862.24
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	136.69	298.02	19.87	1,201.98
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	1,550.00	136.69	298.02	19.23	1,251.98
TOTAL COURT	34,300.00	2,971.35	7,185.78	20.95	27,114.22
PARK DEPARTMENT					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	0.00	100.00	2.00	4,900.00
100-4-55-4320 FIELD LEASE	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL LICENSE & PERMITS	38,000.00	0.00	100.00	0.26	37,900.00
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	325.00	325.00	325.00	(225.00)
TOTAL MISCELLANEOUS REVENUE	200.00	325.00	325.00	162.50	(125.00)
TOTAL PARK DEPARTMENT	38,200.00	325.00	425.00	1.11	37,775.00
TOTAL REVENUES	2,805,816.00	221,126.55	323,195.29	11.52	2,482,620.71

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
==========					
PERSONNEL					
100-5-10-5000 SALARY	105,283.00	7,870.93	15,415.95	14.64	89,867.05
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5010 TRAINING	8,000.00	3,424.18	3,424.18	42.80	4,575.82
100-5-10-5020 HEALTH INSURANCE	5,829.00	742.14	1,443.94	24.77	4,385.06
100-5-10-5030 WORKERS COMP INSURANCE	1,500.00	0.00	1,454.08	96.94	45.92
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,202.00	602.13	1,179.32	12.82	8,022.68
100-5-10-5040 UNEMPLOYMENT COMP INSUR	294.00	42.00	42.00	14.29	252.00
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	14,434.00	1,410.34	2,426.32	16.81	12,007.68
100-5-10-5060 STORM RELATED PAYROLL	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL PERSONNEL	169,542.00	14,091.72	25,385.79	14.97	144,156.21
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	947.19	947.19	37.89	1,552.81
100-5-10-5103 PRINTING & REPRODUCTION	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5110 POSTAGE	1,200.00	500.00	500.00	41.67	700.00
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	4,700.00	1,024.00	1,024.00	21.79	3,676.00
100-5-10-5125 TRAVEL	2,000.00	2,335.37	2,335.37	116.77	(335.37)
100-5-10-5140 TELEPHONE	3,000.00	396.57	494.32	16.48	2,505.68
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	298.10	298.10	9.94	2,701.90
100-5-10-5158 OFFICE SUPPLIES	8,000.00	429.68	776.33	9.70	7,223.67
100-5-10-5198 Maint & Supplies - Janitorial	4,560.00	380.00	380.00	8.33	4,180.00
TOTAL SUPPLIES & OPERATION EXP	34,960.00	6,310.91	6,755.31	19.32	28,204.69
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	5,617.70	5,617.70	6.24	84,382.30
100-5-10-5211 LEGAL SERVICES - PPIA	7,500.00	1,325.42	1,325.42	17.67	6,174.58
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	1,275.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	4,500.00	530.04	530.04	11.78	3,969.96
100-5-10-5226 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
100-5-10-5230 AUDIT	20,000.00	0.00	0.00	0.00	20,000.00
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	20,000.00	4,022.32	4,022.32	20.11	15,977.68
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	8,500.00	0.00	7,813.54	91.92	686.46
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,200.00	0.00	3,857.28	74.18	1,342.72
100-5-10-5258 ACL Event	10,500.00	6,639.75	6,639.75	63.24	3,860.25
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	0.00	0.00	10,000.00
100-5-10-5270 ENGINEERING SERVICES	2,000.00	2,887.32	2,887.32	144.37	(887.32)
TOTAL CONTRACTUAL SERVICES	184,700.00	22,297.55	33,968.37	18.39	150,731.63

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	4,780.30	8,976.14	22.44	31,023.86
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	2,889.80	7,308.55	52.20	6,691.45
100-5-10-5302 WEBSITE SUPPORT	5,500.00	0.00	0.00	0.00	5,500.00
100-5-10-5309 INCODE SOFTWARE	0.00	5,697.97	5,697.97	0.00	(5,697.97)
100-5-10-5311 IT SERVICES TPIA	1,200.00	0.00	0.00	0.00	1,200.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5331 ADVERTISING	1,000.00	1,165.37	1,165.37	116.54	(165.37)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	2,500.00	2,500.00	0.00	(2,500.00)
100-5-10-5340 MISCELLANEOUS	0.00	(111,075.87)	743.77	0.00	(743.77)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
TOTAL MISCELLANEOUS OTHER EXP	66,050.00	(94,042.43)	26,391.80	39.96	39,658.20
CAPITAL OUTLAY					
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	150,000.00	25,318.39	25,318.39	16.88	124,681.61
TOTAL OTHER NON-DEPARTMENTAL	150,000.00	25,318.39	25,318.39	16.88	124,681.61
TOTAL ADMINISTRATION	607,252.00	(26,023.86)	117,819.66	19.40	489,432.34
DEVELOPMENT SERVICES					
PERSONNEL					
100-5-15-5000 SALARY	89,007.00	6,149.80	12,247.25	13.76	76,759.75
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-15-5020 HEALTH INSURANCE	9,575.00	728.18	1,416.01	14.79	8,158.99
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	920.92	96.94	29.08
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,809.00	470.46	936.92	13.76	5,872.08
100-5-15-5040 UNEMPLOYMENT COMP INSUR	339.00	0.00	0.00	0.00	339.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	354.96	1,059.22	9.92	9,621.78
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	120,361.00	7,703.40	16,580.32	13.78	103,780.68
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	100.00	350.00	350.00	350.00	(250.00)
100-5-15-5110 POSTAGE	500.00	0.00	0.00	0.00	500.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	110.32	140.07	14.01	859.93
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	3,300.00	460.32	490.07	14.85	2,809.93
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	50,000.00	590.00	590.00	1.18	49,410.00
100-5-15-5210 LEGAL SERVICES	0.00	2,038.40	2,038.40	0.00	(2,038.40)
100-5-15-5251 BUILDING PLAN REVIEWS	15,000.00	180.25	180.25	1.20	14,819.75
100-5-15-5252 ZONING REVIEWS	20,000.00	3,021.50	3,021.50	15.11	16,978.50
100-5-15-5253 ARBORIST REVIEWS	500.00	0.00	0.00	0.00	500.00
100-5-15-5257 MY PERMIT NOW	0.00	0.00	0.00	0.00	0.00
100-5-15-5270 Engineering Services	7,000.00	0.00	0.00	0.00	7,000.00
TOTAL CONTRACTUAL SERVICES	92,500.00	5,830.15	5,830.15	6.30	86,669.85
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	2,000.00	0.00	0.00	0.00	2,000.00
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL DEVELOPMENT SERVICES	219,161.00	13,993.87	22,900.54	10.45	196,260.46
SANITATION					
CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	125,000.00	12,356.21	12,356.21	9.88	112,643.79
TOTAL MISCELLANEOUS OTHER EXP	125,000.00	12,356.21	12,356.21	9.88	112,643.79
TOTAL SANITATION	129,000.00	12,356.21	12,356.21	9.58	116,643.79
UTILITY BILLING					
PERSONNEL					
100-5-25-5000 SALARY	89,007.00	5,100.00	10,180.00	11.44	78,827.00
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	315.00	315.00	31.50	685.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	766.50	1,490.53	15.82	7,931.47
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	920.92	96.94	29.08

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,809.00	390.16	778.79	11.44	6,030.21
100-5-25-5040 UNEMPLOYMENT COMP INSUR	152.00	0.00	0.00	0.00	152.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	10,681.00	589.06	1,175.81	11.01	9,505.19
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	118,021.00	7,160.72	14,861.05	12.59	103,159.95
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	1,200.00	606.65	606.65	50.55	593.35
100-5-25-5110 POSTAGE	2,500.00	0.00	0.00	0.00	2,500.00
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	0.00	0.00	0.00	750.00
100-5-25-5158 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
TOTAL SUPPLIES & OPERATION EXP	5,850.00	606.65	606.65	10.37	5,243.35
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	5,000.00	0.00	0.00	0.00	5,000.00
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	5,500.00	0.00	0.00	0.00	5,500.00
TOTAL UTILITY BILLING	130,071.00	7,767.37	15,467.70	11.89	114,603.30
STREETS					
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PERSONNEL					
100-5-30-5000 SALARY	53,529.00	3,444.39	7,123.41	13.31	46,405.59
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-30-5020 HEALTH INSURANCE	4,996.00	349.58	680.05	13.61	4,315.95
100-5-30-5030 WORKERS COMP INSURANCE	700.00	0.00	678.57	96.94	21.43
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,095.00	395.46	676.90	16.53	3,418.10
100-5-30-5040 UNEMPLOYMENT COMP INSUR	181.00	0.00	0.00	0.00	181.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,424.00	397.76	822.62	12.81	5,601.38
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	69,925.00	4,587.19	9,981.55	14.27	59,943.45
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,000.00	201.70	201.70	10.09	1,798.30
100-5-30-5140 TELEPHONE	500.00	141.85	180.10	36.02	319.90
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	1,500.00	0.00	0.00	0.00	1,500.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-30-5181 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5190 MATERIALS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5195 VEHICLE OPERATIONS	3,500.00	29.87	90.95	2.60	3,409.05
100-5-30-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	13,500.00	373.42	472.75	3.50	13,027.25
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	600.00	0.00	439.31	73.22	160.69
100-5-30-5270 ENGINEERING	0.00	2,145.25	2,145.25	0.00	(2,145.25)
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	800.00	2,145.25	2,584.56	323.07	(1,784.56)
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS/EQUIPMENT & REPAIR	2,000.00	0.00	0.00	0.00	2,000.00
100-5-30-5355 STREET MAINT & REPAIRS	10,000.00	120.40	120.40	1.20	9,879.60
TOTAL MISCELLANEOUS OTHER EXP	12,000.00	120.40	120.40	1.00	11,879.60
CAPITAL OUTLAY					
100-5-30-5495 NEW VEHICLE & OUTFITTING	785.00	0.00	0.00	0.00	785.00
TOTAL CAPITAL OUTLAY	785.00	0.00	0.00	0.00	785.00
TOTAL STREETS	97,010.00	7,226.26	13,159.26	13.56	83,850.74
POLICE					
PERSONNEL					
100-5-40-5000 SALARY	732,066.00	55,398.88	109,952.87	15.02	622,113.13
100-5-40-5002 HOLIDAY COMPENSATION	26,775.00	0.00	0.00	0.00	26,775.00
100-5-40-5006 OVERTIME	10,000.00	2,019.10	2,835.06	28.35	7,164.94
100-5-40-5007 STIPEND	19,000.00	900.00	1,350.00	7.11	17,650.00
100-5-40-5009 RETIREMENT PAYOUT RESERVE	10,000.00	0.00	0.00	0.00	10,000.00
100-5-40-5010 TRAINING	10,000.00	300.00	300.00	3.00	9,700.00
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5012 LEOSE Training	1,025.00	0.00	0.00	0.00	1,025.00
100-5-40-5020 HEALTH INSURANCE	77,016.00	6,289.96	12,216.97	15.86	64,799.03
100-5-40-5030 WORKERS COMP INSURANCE	10,800.00	0.00	10,469.35	96.94	330.65
100-5-40-5035 SOCIAL SECURITY/MEDICARE	61,035.00	4,358.52	8,544.36	14.00	52,490.64

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5040 UNEMPLOYMENT COMP INSUR	2,749.00	0.00	0.00	0.00	2,749.00
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	95,741.00	6,589.73	12,892.45	13.47	82,848.55
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	6,529.74	76.82	1,970.26
TOTAL PERSONNEL	1,079,707.00	75,856.19	165,090.80	15.29	914,616.20
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	80.75	80.75	8.08	919.25
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 TICKET WRITER FEES	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	1,234.30	1,234.30	41.14	1,765.70
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	51.58	51.58	20.63	198.42
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	8,000.00	1,380.29	1,520.54	19.01	6,479.46
100-5-40-5143 POLICE CAR & ACCESSORIES	5,000.00	330.00	330.00	6.60	4,670.00
100-5-40-5144 POLICE SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	2,569.76	2,569.76	34.26	4,930.24
100-5-40-5157 RECORDS MANAGEMENT	5,700.00	0.00	0.00	0.00	5,700.00
100-5-40-5158 OFFICE SUPPLIES	1,000.00	59.99	59.99	6.00	940.01
100-5-40-5159 NATIONAL NIGHT OUT SUPPLIES	2,500.00	209.45	209.45	8.38	2,290.55
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	0.00	0.00	250.00
100-5-40-5195 VEHICLE OPERATION	14,000.00	1,117.17	1,117.17	7.98	12,882.83
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	107.57	107.57	2.15	4,892.43
TOTAL SUPPLIES & OPERATION EXP	60,950.00	7,140.86	7,281.11	11.95	53,668.89
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	5,600.00	1,017.72	1,017.72	18.17	4,582.28
100-5-40-5216 DISPATCH SERVICES	26,500.00	0.00	0.00	0.00	26,500.00
100-5-40-5226 DRUG TESTING	200.00	0.00	0.00	0.00	200.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,050.00	0.00	3,697.56	73.22	1,352.44
100-5-40-5258 ACL EVENT	34,000.00	420.00	32,409.00	95.32	1,591.00
TOTAL CONTRACTUAL SERVICES	73,350.00	1,437.72	37,124.28	50.61	36,225.72
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	43,000.00	1,071.92	1,357.87	3.16	41,642.13
TOTAL MISCELLANEOUS OTHER EXP	43,000.00	1,071.92	1,357.87	3.16	41,642.13
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	260.30	260.30	8.68	2,739.70

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5495 NEW VEHICLE & OUTFITTING	34,002.00	25,608.96	25,608.96	75.32	8,393.04
TOTAL CAPITAL OUTLAY	38,002.00	25,869.26	25,869.26	68.07	12,132.74
TOTAL POLICE	1,295,009.00	111,375.95	236,723.32	18.28	1,058,285.68
COURT					
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PERSONNEL					
100-5-50-5000 SALARY	43,356.00	2,811.76	5,487.81	12.66	37,868.19
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5020 HEALTH INSURANCE	833.00	76.66	149.07	17.90	683.93
100-5-50-5030 WORKERS COMP INSURANCE	1,000.00	0.00	969.39	96.94	30.61
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,317.00	226.58	546.05	16.46	2,770.95
100-5-50-5040 UNEMPLOYMENT COMP INSUR	576.00	0.00	0.00	0.00	576.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,203.00	324.75	633.84	12.18	4,569.16
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	55,285.00	3,439.75	7,786.16	14.08	47,498.84
SUPPLIES & OPERATION EXP					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-50-5110 POSTAGE	250.00	0.00	0.00	0.00	250.00
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,500.00	283.70	360.20	24.01	1,139.80
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
TOTAL SUPPLIES & OPERATION EXP	2,650.00	283.70	360.20	13.59	2,289.80
CONTRACTUAL SERVICES					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5206 INCODE ONLINE PMT PROCESSING	9,000.00	172.96	289.07	3.21	8,710.93
100-5-50-5210 LEGAL SERVICES	15,000.00	1,600.00	1,600.00	10.67	13,400.00
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	2,240.90	3,740.90	20.78	14,259.10
100-5-50-5213 INTERPRETER FEES	900.00	0.00	0.00	0.00	900.00
TOTAL CONTRACTUAL SERVICES	43,900.00	4,013.86	5,629.97	12.82	38,270.03
MISCELLANEOUS OTHER EXP					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	300.00	146.00	167.00	55.67	133.00
TOTAL MISCELLANEOUS OTHER EXP	300.00	146.00	167.00	55.67	133.00
TOTAL COURT	102,135.00	7,883.31	13,943.33	13.65	88,191.67

100-GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PARK DEPARTMENT					
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PERSONNEL					
100-5-55-5000 SALARY	39,983.00	2,927.49	5,929.15	14.83	34,053.85
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	0.00	0.00	0.00	0.00	0.00
100-5-55-5020 HEALTH INSURANCE	3,331.00	272.94	531.01	15.94	2,799.99
100-5-55-5030 WORKERS COMP INSURANCE	500.00	0.00	484.69	96.94	15.31
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,059.00	223.95	453.57	14.83	2,605.43
100-5-55-5040 UNEMPLOYMENT COMP INSUR	122.00	0.00	0.00	0.00	122.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,798.00	338.12	684.81	14.27	4,113.19
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	51,793.00	3,762.50	8,083.23	15.61	43,709.77
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	10,000.00	74.57	148.09	1.48	9,851.91
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-55-5171 EQUIPMENT	2,500.00	387.83	387.83	15.51	2,112.17
100-5-55-5190 MATERIALS	4,000.00	892.55	1,321.06	33.03	2,678.94
100-5-55-5191 MAINTENANCE	7,000.00	3,936.74	3,975.74	56.80	3,024.26
100-5-55-5195 VEHICLE OPERATIONS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	13,000.00	380.00	380.00	2.92	12,620.00
TOTAL SUPPLIES & OPERATION EXP	41,250.00	5,671.69	6,212.72	15.06	35,037.28
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CONTRACTUAL SERVICES	1,500.00	0.00	0.00	0.00	1,500.00
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	1.40	2.80	0.56	497.20
TOTAL MISCELLANEOUS OTHER EXP	500.00	1.40	2.80	0.56	497.20
CAPITAL OUTLAY					
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	0.00	0.00	5,000.00
100-5-55-5456 PLANTS FOR WALKING TRAIL	0.00	0.00	0.00	0.00	0.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	785.00	0.00	0.00	0.00	785.00
TOTAL CAPITAL OUTLAY	5,785.00	0.00	0.00	0.00	5,785.00

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	6,500.00	0.00	0.00	0.00	6,500.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	6,500.00	0.00	0.00	0.00	6,500.00
TOTAL PARK DEPARTMENT	107,328.00	9,435.59	14,298.75	13.32	93,029.25
PUBLIC WORKS					
SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	608.95	608.95	10.15	5,391.05
100-5-65-5140 TELEPHONE	300.00	15.77	20.02	6.67	279.98
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-65-5191 MAINTENANCE	0.00	1,410.09	1,410.09	0.00	(1,410.09)
TOTAL SUPPLIES & OPERATION EXP	7,300.00	2,034.81	2,039.06	27.93	5,260.94
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
MISCELLANEOUS OTHER EXP					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	39.08	39.08	0.43	8,960.92
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	39.08	39.08	0.43	8,960.92
TOTAL PUBLIC WORKS	27,050.00	2,073.89	2,078.14	7.68	24,971.86
TOTAL EXPENDITURES	2,714,016.00	146,088.59	448,746.91	16.53	2,265,269.09
REVENUES OVER/(UNDER) EXPENDITURES	91,800.00	75,037.96	(125,551.62)		217,351.62

200-WATER FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	1,104,250.00	33.28	135,133.86	12.24	969,116.14
TOTAL REVENUES	1,104,250.00	33.28	135,133.86	12.24	969,116.14
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	1,189,092.00	201,413.87	211,718.37	17.81	977,373.63
TOTAL EXPENDITURES	1,189,092.00	201,413.87	211,718.37	17.81	977,373.63
REVENUES OVER/(UNDER) EXPENDITURES	(84,842.00)	(201,380.59)	(76,584.51)		(8,257.49)

200-WATER FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	50.00	1.88	3.69	7.38	46.31
200-4-60-4401 INTEREST INCOME-CHECKING	200.00	6.40	12.25	6.13	187.75
TOTAL INVESTMENT INCOME	250.00	8.28	15.94	6.38	234.06
MISCELLANEOUS REVENUE					
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,100,000.00	0.00	135,092.92	12.28	964,907.08
200-4-60-4610 LATE CHARGES	3,000.00	0.00	0.00	0.00	3,000.00
200-4-60-4628 CONNECT FEE	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL UTILITY REVENUE	1,104,000.00	0.00	135,092.92	12.24	968,907.08
TOTAL NON-DEPARTMENTAL	1,104,250.00	8.28	135,108.86	12.24	969,141.14
TOTAL REVENUES	1,104,250.00	8.28	135,108.86	12.24	969,141.14

200-WATER FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
==========					
PERSONNEL					
200-5-60-5000 SALARY	241,666.00	10,844.54	22,886.81	9.47	218,779.19
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
200-5-60-5020 HEALTH INSURANCE	21,648.00	1,159.06	2,254.42	10.41	19,393.58
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	0.00	2,229.59	96.94	70.41
200-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	829.61	1,750.84	9.47	16,737.16
200-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	0.00	0.00	0.00	664.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,252.55	2,643.43	9.12	26,356.57
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	316,266.00	14,085.76	31,765.09	10.04	284,500.91
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5140 TELEPHONE	500.00	88.64	125.48	25.10	374.52
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00	492.93	492.93	1.97	24,507.07
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
200-5-60-5171 EQUIPMENT	500.00	0.00	0.00	0.00	500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00	(500.00)	1.45-	35,000.00
200-5-60-5194 Fire Hydrant Maint and Replace	8,000.00	0.00	0.00	0.00	8,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	33.57	94.65	2.37	3,905.35
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES & OPERATION EXP	177,638.00	615.14	213.06	0.12	177,424.94
CONTRACTUAL SERVICES					
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	(7,779.56)	0.00	7,779.56
200-5-60-5233 Crossroads Contract	81,000.00	0.00	0.00	0.00	81,000.00
200-5-60-5234 Crossroads Emerg/M&O Repairs	20,000.00	0.00	0.00	0.00	20,000.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

200-WATER FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
200-5-60-5270 ENGINEERING SERVICES	30,000.00	5,260.00	5,260.00	17.53	24,740.00
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 Water CIP	0.00	3,216.75	3,216.75	0.00	(3,216.75)
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	175,922.32	175,922.32	31.99	374,077.68
200-5-60-5296 TCEQ	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL CONTRACTUAL SERVICES	691,300.00	184,399.07	177,424.92	25.67	513,875.08
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.40	2.80	0.37	747.20
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	2,312.50	2,312.50	0.00	(2,312.50)
TOTAL MISCELLANEOUS OTHER EXP	750.00	2,313.90	2,315.30	308.71	(1,565.30)
CAPITAL OUTLAY					
200-5-60-5495 NEW VEHICLE & OUTFITTING	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL CAPITAL OUTLAY	3,138.00	0.00	0.00	0.00	3,138.00
TOTAL NON-DEPARTMENTAL	1,189,092.00	201,413.87	211,718.37	17.81	977,373.63
TOTAL EXPENDITURES	1,189,092.00	201,413.87	211,718.37	17.81	977,373.63
REVENUES OVER/(UNDER) EXPENDITURES	(84,842.00)	(201,405.59)	(76,609.51)		(8,232.49)

301-STREET MAINTENANCE
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	150,100.00	14,048.32	27,309.31	18.19	122,790.69
TOTAL REVENUES	150,100.00	14,048.32	27,309.31	18.19	122,790.69
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	95,469.00	0.00	0.00	0.00	95,469.00
TOTAL EXPENDITURES	95,469.00	0.00	0.00	0.00	95,469.00
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,048.32	27,309.31		27,321.69

301-STREET MAINTENANCE

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
301-4-60-4039 STREET SALES TAX	150,000.00	14,042.50	27,297.44	18.20	122,702.56
TOTAL TAXES	150,000.00	14,042.50	27,297.44	18.20	122,702.56
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	100.00	5.82	11.87	11.87	88.13
TOTAL INVESTMENT INCOME	100.00	5.82	11.87	11.87	88.13
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	150,100.00	14,048.32	27,309.31	18.19	122,790.69
TOTAL REVENUES	150,100.00	14,048.32	27,309.31	18.19	122,790.69

301-STREET MAINTENANCE

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	95,469.00	0.00	0.00	0.00	95,469.00
TOTAL CAPITAL OUTLAY	95,469.00	0.00	0.00	0.00	95,469.00
TOTAL NON-DEPARTMENTAL	95,469.00	0.00	0.00	0.00	95,469.00
TOTAL EXPENDITURES	95,469.00	0.00	0.00	0.00	95,469.00
REVENUES OVER/(UNDER) EXPENDITURES	54,631.00	14,048.32	27,309.31		27,321.69

310-COURT SECURITY FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
COURT	1,350.00	106.16	255.47	18.92	1,094.53
TOTAL REVENUES	1,350.00	106.16	255.47	18.92	1,094.53
EXPENDITURE SUMMARY					
COURT	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
REVENUES OVER/(UNDER) EXPENDITURES	350.00	106.16	255.47		94.53

310-COURT SECURITY FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	250.00	94.28	237.59	95.04	12.41
310-4-50-4105 MUNI COURT BLDG SECURITY	1,000.00	11.88	17.88	1.79	982.12
TOTAL COURT REVENUE	1,250.00	106.16	255.47	20.44	994.53
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL INVESTMENT INCOME	100.00	0.00	0.00	0.00	100.00
TOTAL COURT	1,350.00	106.16	255.47	18.92	1,094.53
TOTAL REVENUES	1,350.00	106.16	255.47	18.92	1,094.53

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

310-COURT SECURITY FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
REVENUES OVER/(UNDER) EXPENDITURES	350.00	106.16	255.47		94.53

320-COURT TECHNOLOGY FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
COURT	1,000.00	92.81	221.80	22.18	778.20
TOTAL REVENUES	1,000.00	92.81	221.80	22.18	778.20
EXPENDITURE SUMMARY					
COURT	2,500.00	1.40	2.80	0.11	2,497.20
TOTAL EXPENDITURES	2,500.00	1.40	2.80	0.11	2,497.20
REVENUES OVER/(UNDER) EXPENDITURES	(1,500.00)	91.41	219.00		(1,719.00)

320-COURT TECHNOLOGY FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
COURT REVENUE					
320-4-50-4102 COURT TECHNOLOGY FEE	250.00	92.81	221.80	88.72	28.20
320-4-50-4191 MUNI COURT TECHNOLOGY	750.00	0.00	0.00	0.00	750.00
TOTAL COURT REVENUE	1,000.00	92.81	221.80	22.18	778.20
TOTAL COURT	1,000.00	92.81	221.80	22.18	778.20
TOTAL REVENUES	1,000.00	92.81	221.80	22.18	778.20

320-COURT TECHNOLOGY FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	1.40	2.80	0.11	2,497.20
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	1.40	2.80	0.11	2,497.20
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	2,500.00	1.40	2.80	0.11	2,497.20
TOTAL EXPENDITURES	2,500.00	1.40	2.80	0.11	2,497.20
REVENUES OVER/(UNDER) EXPENDITURES	(1,500.00)	91.41	219.00		(1,719.00)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

330-COURT EFFICIENCY FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
EXPENDITURE SUMMARY					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

330-COURT EFFICIENCY FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
COURT REVENUE					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00

330-COURT EFFICIENCY FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

430-DEBT SERVICE FUND 2014
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	200,250.00	16,984.55	18,800.06	9.39	181,449.94
TOTAL REVENUES	200,250.00	16,984.55	18,800.06	9.39	181,449.94
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	199,950.00	0.00	0.00	0.00	199,950.00
TOTAL EXPENDITURES	199,950.00	0.00	0.00	0.00	199,950.00
REVENUES OVER/(UNDER) EXPENDITURES	300.00	16,984.55	18,800.06		(18,500.06)

430-DEBT SERVICE FUND 2014

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	300.00	27.20	37.63	12.54	262.37
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,550.00	16,957.35	18,762.43	9.40	180,787.57
TOTAL TAXES	199,850.00	16,984.55	18,800.06	9.41	181,049.94
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	200,250.00	16,984.55	18,800.06	9.39	181,449.94
TOTAL REVENUES	200,250.00	16,984.55	18,800.06	9.39	181,449.94

430-DEBT SERVICE FUND 2014

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	130,000.00	0.00	0.00	0.00	130,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	69,550.00	0.00	0.00	0.00	69,550.00
TOTAL CONTRACTUAL SERVICES	199,950.00	0.00	0.00	0.00	199,950.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	199,950.00	0.00	0.00	0.00	199,950.00
TOTAL EXPENDITURES	199,950.00	0.00	0.00	0.00	199,950.00
REVENUES OVER/(UNDER) EXPENDITURES	300.00	16,984.55	18,800.06		(18,500.06)

440-DEBT SERVICE FUND 2012
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	317,135.00	26,874.86	29,747.80	9.38	287,387.20
TOTAL REVENUES	317,135.00	26,874.86	29,747.80	9.38	287,387.20
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	316,135.00	0.00	0.00	0.00	316,135.00
TOTAL EXPENDITURES	316,135.00	0.00	0.00	0.00	316,135.00
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	26,874.86	29,747.80		(28,747.80)

440-DEBT SERVICE FUND 2012

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
440-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	43.19	59.78	5.98	940.22
440-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,735.00	26,831.67	29,688.02	9.40	286,046.98
TOTAL TAXES	316,735.00	26,874.86	29,747.80	9.39	286,987.20
MISCELLANEOUS REVENUE					
440-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
440-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	317,135.00	26,874.86	29,747.80	9.38	287,387.20
TOTAL REVENUES	317,135.00	26,874.86	29,747.80	9.38	287,387.20

440-DEBT SERVICE FUND 2012

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
440-5-60-5242 DEBT SERVICE-2012A INTEREST	15,735.00	0.00	0.00	0.00	15,735.00
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	300,000.00	0.00	0.00	0.00	300,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	316,135.00	0.00	0.00	0.00	316,135.00
MISCELLANEOUS OTHER EXP					
440-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
440-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	316,135.00	0.00	0.00	0.00	316,135.00
TOTAL EXPENDITURES	316,135.00	0.00	0.00	0.00	316,135.00
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	26,874.86	29,747.80		(28,747.80)

450-DEBT SERVICE FUND 2019
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	410,750.00	33,523.82	37,250.68	9.07	373,499.32
TOTAL REVENUES	410,750.00	33,523.82	37,250.68	9.07	373,499.32
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	410,050.00	0.00	0.00	0.00	410,050.00
TOTAL EXPENDITURES	410,050.00	0.00	0.00	0.00	410,050.00
REVENUES OVER/(UNDER) EXPENDITURES	700.00	33,523.82	37,250.68		(36,550.68)

450-DEBT SERVICE FUND 2019

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	55.70	77.07	7.71	922.93
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	409,650.00	33,468.12	37,173.61	9.07	372,476.39
TOTAL TAXES	410,650.00	33,523.82	37,250.68	9.07	373,399.32
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	100.00	0.00	0.00	0.00	100.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	100.00	0.00	0.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	410,750.00	33,523.82	37,250.68	9.07	373,499.32
TOTAL REVENUES	410,750.00	33,523.82	37,250.68	9.07	373,499.32

450-DEBT SERVICE FUND 2019

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	110,000.00	0.00	0.00	0.00	110,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	299,650.00	0.00	0.00	0.00	299,650.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	410,050.00	0.00	0.00	0.00	410,050.00
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	410,050.00	0.00	0.00	0.00	410,050.00
TOTAL EXPENDITURES	410,050.00	0.00	0.00	0.00	410,050.00
REVENUES OVER/(UNDER) EXPENDITURES	700.00	33,523.82	37,250.68		(36,550.68)

460-DEBT SERVICE FUND 2020
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	314,790.00	28,050.58	30,908.42	9.82	283,881.58
TOTAL REVENUES	314,790.00	28,050.58	30,908.42	9.82	283,881.58
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	314,290.00	0.00	0.00	0.00	314,290.00
TOTAL EXPENDITURES	314,290.00	0.00	0.00	0.00	314,290.00
REVENUES OVER/(UNDER) EXPENDITURES	500.00	28,050.58	30,908.42		(30,408.42)

460 DEBT SERVICE FUND 2020

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	35.33	51.87	10.37	448.13
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	314,050.00	28,015.25	30,856.55	9.83	283,193.45
TOTAL TAXES	314,550.00	28,050.58	30,908.42	9.83	283,641.58
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	240.00	0.00	0.00	0.00	240.00
TOTAL NON-DEPARTMENTAL	314,790.00	28,050.58	30,908.42	9.82	283,881.58
TOTAL REVENUES	314,790.00	28,050.58	30,908.42	9.82	283,881.58

460-DEBT SERVICE FUND 2020

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	29,050.00	0.00	0.00	0.00	29,050.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	285,000.00	0.00	0.00	0.00	285,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	314,290.00	0.00	0.00	0.00	314,290.00
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	314,290.00	0.00	0.00	0.00	314,290.00
TOTAL EXPENDITURES	314,290.00	0.00	0.00	0.00	314,290.00
REVENUES OVER/(UNDER) EXPENDITURES	500.00	28,050.58	30,908.42		(30,408.42)

702-DRAINAGE FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
CAPITAL IMPROVEMENTS	30,000.00	2,000.00	22,728.00	75.76	7,272.00
TOTAL REVENUES	30,000.00	2,000.00	22,728.00	75.76	7,272.00
EXPENDITURE SUMMARY					
CAPITAL IMPROVEMENTS	55,000.00	58,532.92	33,916.85	61.67	21,083.15
TOTAL EXPENDITURES	55,000.00	58,532.92	33,916.85	61.67	21,083.15
REVENUES OVER/(UNDER) EXPENDITURES	(25,000.00)	(56,532.92)	(11,188.85)		(13,811.15)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

702-DRAINAGE FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CHARGE FOR SERVICES					
702-4-35-4221 RSDP Zone 7	0.00	0.00	0.00	0.00	0.00
702-4-35-4222 RSDP Zone 1	0.00	0.00	0.00	0.00	0.00
702-4-35-4223 RSDP Zone 5	0.00	0.00	0.00	0.00	0.00
702-4-35-4224 RCDP Zone 8	0.00	0.00	16,728.00	0.00	(16,728.00)
TOTAL CHARGE FOR SERVICES	0.00	0.00	16,728.00	0.00	(16,728.00)
LICENSE & PERMITS					
702-4-35-4360 DRAINAGE REVIEW REVENUE	30,000.00	2,000.00	6,000.00	20.00	24,000.00
TOTAL LICENSE & PERMITS	30,000.00	2,000.00	6,000.00	20.00	24,000.00
MISCELLANEOUS REVENUE					
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	30,000.00	2,000.00	22,728.00	75.76	7,272.00
TOTAL REVENUES	30,000.00	2,000.00	22,728.00	75.76	7,272.00

702-DRAINAGE FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CONTRACTUAL SERVICES					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	28,625.30	28,625.30	0.00	(28,625.30)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	21,015.12	(3,600.95)	0.00	3,600.95
702-5-35-5270 ENGINEERING SERVICES	50,000.00	7,202.00	7,202.00	14.40	42,798.00
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00	56,842.42	32,226.35	64.45	17,773.65
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	5,000.00	1,690.50	1,690.50	33.81	3,309.50
TOTAL CAPITAL OUTLAY	5,000.00	1,690.50	1,690.50	33.81	3,309.50
TOTAL CAPITAL IMPROVEMENTS	55,000.00	58,532.92	33,916.85	61.67	21,083.15
TOTAL EXPENDITURES	55,000.00	58,532.92	33,916.85	61.67	21,083.15
REVENUES OVER/(UNDER) EXPENDITURES	(25,000.00)	(56,532.92)	(11,188.85)		(13,811.15)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

800-WASTE WATER FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-DEPARTMENTAL	689,010.00	9,366.88	78,067.97	11.33	610,942.03
TOTAL REVENUES	689,010.00	9,366.88	78,067.97	11.33	610,942.03
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	950,457.00	251,129.19	271,167.59	28.53	679,289.41
TOTAL EXPENDITURES	950,457.00	251,129.19	271,167.59	28.53	679,289.41
REVENUES OVER/(UNDER) EXPENDITURES	(261,447.00)	(241,762.31)	(193,099.62)		(68,347.38)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

800-WASTE WATER FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	200.00	9.42	18.49	9.25	181.51
800-4-60-4401 INTEREST INCOME-CHECKING	150.00	9.20	18.34	12.23	131.66
TOTAL INVESTMENT INCOME	350.00	18.62	36.83	10.52	313.17
MISCELLANEOUS REVENUE					
800-4-60-4565 Grant Revenues	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	576,000.00	0.00	59,582.03	10.34	516,417.97
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL UTILITY REVENUE	579,500.00	0.00	59,582.03	10.28	519,917.97
OTHER REVENUE					
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	11,000.00	1,168.74	2,090.07	19.00	8,909.93
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	16,359.04	16.67	81,800.96
TOTAL OTHER REVENUE	109,160.00	9,348.26	18,449.11	16.90	90,710.89
TOTAL NON-DEPARTMENTAL	689,010.00	9,366.88	78,067.97	11.33	610,942.03
TOTAL REVENUES	689,010.00	9,366.88	78,067.97	11.33	610,942.03

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

800-WASTE WATER FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
800-5-60-5000 SALARY	241,666.00	10,843.19	22,885.46	9.47	218,780.54
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	0.00	58.00	5.80	942.00
800-5-60-5020 HEALTH INSURANCE	19,983.00	1,159.06	2,254.42	11.28	17,728.58
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	0.00	2,278.06	96.94	71.94
800-5-60-5035 SOCIAL SECURITY/MEDICARE	18,488.00	829.61	1,750.84	9.47	16,737.16
800-5-60-5040 UNEMPLOYMENT COMP INSUR	664.00	0.00	0.00	0.00	664.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,000.00	1,252.55	2,643.43	9.12	26,356.57
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	313,151.00	14,084.41	31,870.21	10.18	281,280.79
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	3,000.00	0.00	0.00	0.00	3,000.00
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	3,048.84	4,005.44	11.44	30,994.56
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	62,988.00	0.00	0.00	0.00	62,988.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	29.88	90.95	4.55	1,909.05
TOTAL SUPPLIES & OPERATION EXP	167,088.00	3,078.72	4,096.39	2.45	162,991.61
CONTRACTUAL SERVICES					
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISING/SMOKE TEST	32,500.00	121,615.34	121,615.34	374.20	(89,115.34)
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 Crossroads Contract	97,980.00	0.00	0.00	0.00	97,980.00
800-5-60-5234 Crossroads Emerg/M&O Repairs	60,000.00	0.00	0.00	0.00	60,000.00
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	0.00	425.32	85.06	74.68
800-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	805.41	73.22	294.59
800-5-60-5270 ENGINEERING SERVICES	30,000.00	6,787.75	6,787.75	22.63	23,212.25
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	21,129.46	21,129.46	9.19	208,870.54
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	1,168.74	9.74	10,831.26
TOTAL CONTRACTUAL SERVICES	466,080.00	150,701.29	151,932.02	32.60	314,147.98
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	0.00	4.20	8.40	0.00	(8.40)
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00

800-WASTE WATER FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	4.20	8.40	0.84	991.60
CAPITAL OUTLAY					
800-5-60-5495 NEW VEHICLE & OUTFITTING	3,138.00	0.00	0.00	0.00	3,138.00
800-5-60-5496 LIFT STATION AUTOMATION	0.00	48,164.14	48,164.14	0.00	(48,164.14)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	35,096.43	35,096.43	0.00	(35,096.43)
TOTAL CAPITAL OUTLAY	3,138.00	83,260.57	83,260.57	2,653.30	(80,122.57)
TOTAL NON-DEPARTMENTAL	950,457.00	251,129.19	271,167.59	28.53	679,289.41
TOTAL EXPENDITURES	950,457.00	251,129.19	271,167.59	28.53	679,289.41
REVENUES OVER/(UNDER) EXPENDITURES	(261,447.00)	(241,762.31)	(193,099.62)		(68,347.38)

2021-2022

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 11/30/2021; 16.67% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR: EST. REVENUE	YTD	PERCENT	PRIOR YEAR: YTD	CURRENT YR COMPARED TO PY YR
CURRENT PROPERTY TAXES	$ 1,366,074	$ 128,405	9%	$ 16,621	773%
TELECOM TAXES	$ 20,000	$ 5,412	27%	$ 6,612	82%
4-B SALES TAX	$ 150,000	$ 27,297	18%	$ 25,689	106%
CITY SALES TAX	$ 550,000	$ 109,190	20%	$ 102,830	106%
ELECTRIC UTILITY FRANCHISE FEE	$ 90,000	$ -	0%	$ -	#DIV/0!
BUILDING PERMIT FEES	$ 143,250	$ 28,360	20%	$ 27,029	105%
COURT FINES	$ 32,750	$ 7,186	22%	$ 2,065	348%
WATER SALES	$ 1,100,000	$ 135,093	12%	$ 255,174	53%
STREET SALES TAX	$ 150,000	$ 27,297	18%	$ 25,689	106%
PROPERTY TAX-DEBT SERVICE 2014	$ 199,850	$ 18,801	9%	$ 2,522	745%
PROPERTY TAX-DEBT SERVICE 2012	$ 316,735	$ 29,748	9%	$ 4,033	738%
PROPERTY TAX-DEBT SERVICE 2019	$ 410,650	$ 37,251	9%	$ 5,148	724%
PROPERTY TAX-DEBT SERVICE 2020	$ 314,050	$ 30,908	10%	$ 3,770	820%
WASTEWATER REVENUES	$ 579,500	$ 59,582	10%	$ 93,029	64%
PUD SURCHARGE	$ 98,160	$ 16,359	17%	$ 16,359	100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR: BUDGET	YTD	PERCENT	PRIOR YEAR: YTD	CURRENT YR COMPARED TO PY YR
GENERAL FUND:					
REVENUE	$ 2,805,816	$ 323,195	12%	$ 211,597	153%
EXPENDITURES	$ 2,714,016	$ 448,747	17%	$ 363,877	123%
WATER FUND:					
REVENUE	$ 1,104,250	$ 135,134	12%	$ 255,636	53%
EXPENDITURES	$ 1,189,092	$ 211,718	18%	$ 126,191	168%
STREET MAINTENANCE FUND:					
REVENUE	$ 150,100	$ 27,309	18%	$ 25,700	106%
EXPENDITURES	$ 95,469	$ -	0%	$ 24,271	0%
COURT SECURITY FUND:					
REVENUE	$ 1,350	$ 255	19%	$ 137	186%
EXPENDITURES	$ 1,000	$ -	0%	$ -	#DIV/0!
COURT TECHNOLOGY FUND:					
REVENUE	$ 1,000	$ 222	22%	$ 113	196%
EXPENDITURES	$ 2,500	$ 3	0%	$ 1	280%
COURT EFFICIENCY FUND:					
REVENUE	$ 100	$ -	0%	$ -	#DIV/0!
EXPENDITURES	$ 100	$ -	0%	$ -	#DIV/0!
DEBT SERVICE FUND - 2014:					
REVENUE	$ 200,250	$ 18,800	9%	$ 2,566	733%
EXPENDITURES	$ 199,950	$ -	0%	$ -	#DIV/0!
DEBT SERVICE FUND - 2012:					
REVENUE	$ 317,135	$ 29,748	9%	$ 4,000	744%
EXPENDITURES	$ 316,135	$ -	0%	$ -	#DIV/0!
DEBT SERVICE FUND - 2019:					
REVENUE	$ 410,750	$ 37,251	9%	$ 5,227	713%
EXPENDITURES	$ 410,050	$ -	0%	$ -	#DIV/0!
DEBT SERVICE FUND - 2020:					
REVENUE	$ 314,790	$ 30,908	10%	$ 3,771	820%
EXPENDITURES	$ 314,290	$ -	0%	$ -	#DIV/0!
DRAINAGE FUND:					
REVENUE	$ 30,000	$ 22,728	76%	$ 5,500	413%
EXPENDITURES	$ 55,000	$ 33,917	62%	$ 3,135	1082%
WASTE WATER FUND:					
REVENUE	$ 649,010	$ 78,068	12%	$ 55,818	140%
EXPENDITURES	$ 950,457	$ 271,168	29%	$ 23,587	1150%

500-RCDC
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
NON-PROJECT RELATED	150,000.00	14,048.19	27,308.70	18.21	122,691.30
TOTAL REVENUES	150,000.00	14,048.19	27,308.70	18.21	122,691.30
EXPENDITURE SUMMARY					
ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED	44,000.00	0.00	0.00	0.00	44,000.00
ADDITIONAL NEW PROJECTS	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL EXPENDITURES	99,000.00	0.00	0.00	0.00	99,000.00
REVENUES OVER/(UNDER) EXPENDITURES	51,000.00	14,048.19	27,308.70		23,691.30

500-RCDC

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
TAXES					
500-4-90-4000 SALES TAX REVENUE	150,000.00	14,042.50	27,297.44	18.20	122,702.56
TOTAL TAXES	150,000.00	14,042.50	27,297.44	18.20	122,702.56
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	0.00	3.91	7.72	0.00	(7.72)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	1.78	3.54	0.00	(3.54)
TOTAL INVESTMENT INCOME	0.00	5.69	11.26	0.00	(11.26)
TOTAL NON-PROJECT RELATED	150,000.00	14,048.19	27,308.70	18.21	122,691.30
TOTAL REVENUES	150,000.00	14,048.19	27,308.70	18.21	122,691.30

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	15,000.00	0.00	0.00	0.00	15,000.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
NON-PROJECT RELATED					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	44,000.00	0.00	0.00	0.00	44,000.00
TOTAL CONTRACTUAL SERVICES	44,000.00	0.00	0.00	0.00	44,000.00
TOTAL NON-PROJECT RELATED	44,000.00	0.00	0.00	0.00	44,000.00
ADDITIONAL NEW PROJECTS					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	40,000.00	0.00	0.00	0.00	40,000.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL ADDITIONAL NEW PROJECTS	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL EXPENDITURES	99,000.00	0.00	0.00	0.00	99,000.00
REVENUES OVER/(UNDER) EXPENDITURES	51,000.00	14,048.19	27,308.70		23,691.30

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
500-1000	RCDC OPERATING CASH	219,716.67		
500-1005	TEXPOOL	126,491.05		
500-1100	DUE FROM CITY	33,239.69		
500-1350	SALES TAX RECEIVABLE	0.00		
			379,447.41	
	TOTAL ASSETS			379,447.41
				==========
LIABILITIES				
==========				
500-2000	ACCOUNTS PAYABLE	0.00		
500-2020	ACCOUNTS PAYABLE RCDC	0.00		
500-2030	PAYABLE TO CITY	16,113.19		
500-2140	Vehicle Financing Notes	0.00		
	TOTAL LIABILITIES		16,113.19	
EQUITY				
======				
500-3000	FUND BALANCE-UNAPPROPRATED	336,025.52		
500-3001	XXFUND BALANCE	0.00		
500-3010	OTHER FUND BALANCE	0.00		
	TOTAL BEGINNING EQUITY	336,025.52		
	TOTAL REVENUE	27,308.70		
	TOTAL EXPENSES	0.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	27,308.70		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		363,334.22	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			379,447.41
				==========

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 11/30/2021; 16.67% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR: EST. REVENUE	YTD	PERCENT	PRIOR YEAR: YTD	CURRENT YR COMPARED TO PY YR
SALES TAX REVENUE	$ 100,000	$ 27,297	27%	$ 25,689	106%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR: BUDGET	YTD	PERCENT	PRIOR YEAR: YTD	CURRENT YR COMPARED TO PY YR
ECONOMIC DEVELOPMENT:					
REVENUE	$ -	$ -	#DIV/0!	$ -	#DIV/0!
EXPENDITURES	$ 10,000	$ -	0%	$ -	#DIV/0!
NON-PROJECTED RELATED:					
REVENUE	$ 150,000	$ 27,309	18%	$ 26,337	104%
EXPENDITURES	$ 88,000	$ -	0%	$ -	#DIV/0!

RECAP:	CURRENT YEAR: BUDGET	YTD	PERCENT	PRIOR YEAR: YTD	CURRENT YR COMPARED TO PY YR
REVENUE	$ 150,000	$ 27,309	18%	$ 26,337	104%
EXPENDITURES	$ 98,000	$ -	0%	$ -	#DIV/0!

Texas Gas Service
A Division of ONE Gas

1301 South Mopac; Suite 400
Austin, TX 78746-6918
800-700-2443 • texasgasservice.com

November 17, 2021

The City Secretaries and/or City Managers of the following Texas cities:
Austin, Bee Cave, Cedar Park, Cuero, Dripping Springs, Gonzales, Kyle, Lakeway, Lockhart, Luling, Nixon, Rollingwood, Shiner, Sunset Valley, West Lake Hills, Yoakum, Galveston, Bayou Vista, Jamaica Beach, Groves, Nederland, Port Neches, Port Arthur, and Beaumont, Texas

Dear City Secretary and/or City Manager:

In accordance with Texas Gas Service Company's Weather Normalization Clause (WNA) tariff, this report is being provided for the month of October 2021.

The Central Gulf Service Area experienced warmer than normal weather during October that resulted in the following WNA activity:

Customer Class	Amount Collected or Refunded	Average Weather Rate	Average Bill Impact	% Bill Impact
Residential	$16,393	$0.0131	$0.18	0.6%
Commercial	$352	$0.0005	$0.15	0.1%
Public Authority	$131	$0.0018	$0.77	0.2%

Detailed data supporting this summary information is available upon request. If you have any questions, please do not hesitate to contact me at (512) 370-8267.

Sincerely,

Zach Burnham
Rates Analyst
Rates and Regulatory Affairs

Texas Gas Service
A Division of ONE Gas

1301 South Mopac; Suite 400
Austin, TX 78746-6918
800-700-2443 • texasgasservice.com

December 08, 2021

The City Secretaries and/or City Managers of the following Texas cities:
Austin, Bee Cave, Cedar Park, Cuero, Dripping Springs, Gonzales, Kyle, Lakeway, Lockhart, Luling, Nixon, Rollingwood, Shiner, Sunset Valley, West Lake Hills, Yoakum, Galveston, Bayou Vista, Jamaica Beach, Groves, Nederland, Port Neches, Port Arthur, and Beaumont, Texas

Dear City Secretary and/or City Manager:

In accordance with Texas Gas Service Company's Weather Normalization Clause (WNA) tariff, this report is being provided for the month of November 2021.

The Central Gulf Service Area experienced warmer than normal weather during November that resulted in the following WNA activity:

Customer Class	Amount Collected or Refunded	Average Weather Rate	Average Bill Impact	% Bill Impact
Residential	$271,543	$0.0521	$0.92	2.5%
Commercial	$8,397	$0.0030	$0.84	0.3%
Public Authority	$1,878	$0.0072	$2.96	0.7%

Detailed data supporting this summary information is available upon request. If you have any questions, please do not hesitate to contact me at (512) 370-8267.

Sincerely,

Zach Burnham
Rates Analyst
Rates and Regulatory Affairs